



Independent School District #146
Organizational School Board Meeting
7:00 PM on January 5, 2026
Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Election of Officers

The School Board has traditionally elected 4 officers though only a chair, clerk and treasurer are required. Directors currently holding offices retain those offices until they are replaced. In the event of a tie vote for an incumbent position, the incumbent retains the position. Tie votes for open positions require continued attempts to break the tie or, failing that, some type of compromise, or the responsibility falls to the next officer in line until the tie can be resolved. Nominations do not require a second. Officers are voted on in the order nominated until someone is elected.

- A. Chairperson
 - B. Vice-Chairperson
 - C. Clerk
 - D. Treasurer
5. Approval of Agenda
 6. Recognition of Citizens for Input Purposes
 7. Organizational Action Items
 - A. Setting of Regular Meeting Time and Dates

The School Board has met on the third Monday of the month at 7:00 PM. We cannot hold a meeting on legal holidays, except Columbus Day and the Friday after Thanksgiving. Agendas have been posted online in BoardBook on Thursdays prior to the regular meetings.

- B. Setting of Compensation for Directors, Finance Officer and District Secretary
- C. Naming of Official Depositories for District Funds
- D. Investment of Funds

In the past, the Board has authorized the finance officer to make investments. All investments are reported to the Board.

- E. Annual Delegation of Authority to Make Electronic Fund Transfers

The Auditor requires the Board to designate someone to make electronic fund transfers. The finance officer has been assigned to do this in the past.

- F. Naming of Legal Counsel

Attorney Fees Summary FY20 – FY26 (Year-to-Date)

<u>Fiscal Year</u>	<u>Attorney Fees</u>
FY26 (YTD)	\$13,559.40
FY25	\$15,373.95
FY24	\$4,717.50
FY23	\$6,350.50
FY22	\$2,256.00
FY21	\$1,125.00
FY20	\$17,336.25

Notes & Context

- FY20 total includes \$8,231.25 related to a construction project
- FY21–FY24 reflect relatively low and stable attorney usage.
- FY25–FY26 (YTD) show increased legal costs tied to personnel-related matters.

Key Takeaway

Attorney fees fluctuate based on district needs and one-time issues (e.g., construction or labor matters). With the exception of FY20 and recent years, legal expenses have remained modest.

G. Naming of Official Newspaper
H. Naming of Representatives and Committee Members

4

School Board Committee Assignments 2025

Activities	Cossette / Hough / Thompson
Barnesville Bus Company Negotiations	Henderson / Hough / Schroeder
Buildings and Grounds	Maier / Schroeder / Thompson
Career Technical Education	Maier / Schroeder
Clay County Collaborative, MREA, Legislative Contact, MSBA	Field
Community Education Advisory Board	Henderson
Continuing Education	Henderson
Curriculum, Instruction	Henderson / Maier / Schroeder
Employee Negotiations	Hough / Maier / Thompson
Employee Negotiations (AD/Comm Coord and Finance Officer)	Cossette / Henderson / Thompson
Employee Negotiations (Dir. of B&G, Tech Coord, Tech Theater Coord)	Field / Maier / Schroeder
Financial	Cossette / Maier / Thompson
Health & Safety	Hough
Lake Agassiz Special Education	Field
Meet & Confer	Field / Henderson
MSHSL	Cossette
Policies	Field / Henderson
Region 1 (elected position)	Cossette
Staff Development	Henderson
Technology	Cossette / Field / Thompson
Wellness	Henderson

- 1) Naming of Curriculum and Instruction Advisory Committee Representatives (Presently Crystal Henderson, Andrew Maier, and Josh Schroeder)
 - 2) Naming of Technology Advisory Committee Representatives (Presently Jeremy Cossette, Marla Field, and Jacob Thompson)
 - 3) Naming of Staff Development and Continuing Education Committee Representative(s) (Presently Crystal Henderson)
 - 4) Naming of Wellness Committee Representative(s) (Presently Crystal Henderson)
 - 5) Naming of Health and Safety Committee Representative(s) (Presently Sara Hough)
 - 6) Naming of Community Education Advisory Board Representative(s) (Presently Crystal Henderson)
 - 7) Naming of Buildings and Grounds Committee Representatives (Presently Andrew Maier, Josh Schroeder, and Jacob Thompson)
 - 8) Naming of Financial Committee Representatives (Presently Jeremy Cossette, Andrew Maier, and Jacob Thompson)
 - 9) Naming of Policy Committee Representatives (Presently Marla Field and Crystal Henderson)
 - 10) Naming of Lake Agassiz Education District Board Representative (Presently Marla Field)
 - 11) Naming of Region 1 Board Representative (Presently Jeremy Cossette)
 - 12) Naming of Clay County Collaborative, MREA, MSBA and Legislative Liaison Representative(s) (Presently Marla Field)
 - 13) Naming of Minnesota State High School League Representative(s) (Presently Jeremy Cossette)
 - 14) Naming of Employee Negotiation Representatives (Presently Sara Hough, Andrew Maier, and Jacob Thompson)
 - 15) Naming of Negotiation Representatives for Director of Student Activities and Community Education Coordinator, and Finance Officer (Presently Jeremy Cossette, Crystal Henderson, and Jacob Thompson)
 - 16) Naming of Employee Negotiation Representatives for Director of Buildings and Grounds, Technical Theater Coordinator/Custodian, and Technology Coordinator (Presently Marla Field, Andrew Maier, and Josh Schroeder)
 - 17) Naming of Employee Negotiation Representatives for MSEA
 - 18) Naming of Negotiation Representatives for Barnesville Bus Company (Presently Crystal Henderson, Sara Hough, and Josh Schroeder)
 - 19) Naming of Meet and Confer Representatives (Presently Marla Field and Crystal Henderson)
 - 20) Naming of Athletic Committee Representatives (Presently Jeremy Cossette, Sara Hough, and Jacob Thompson)
 - 21) Naming of Career and Technical Education (CTE) Advisory Committee Representatives (Presently Andrew Maier and Josh Schroeder)
8. Approve Credit Card Users for Calendar Year 2026
 9. Approve Mileage Reimbursement Rate for 2026
 10. Discussion/Information
 - A. MSBA Leadership Conference (January 15-16)
 - B. Dates to Remember
 - 1) Buildings and Grounds Committee Meeting
 - a) Wednesday, January 7, 2026, 9:00 AM
 - 2) Negotiations Committee Meeting
 - a) Monday, January 12, 2026, 7:00 AM
 - 3) Regular School Board Meeting
 - a) Monday, January 26, 2026, 7:00 PM
 11. Adjournment