



Independent School District #146
Regular School Board Meeting
7:00 PM on June 21, 2021
Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order

Vice-Chair Berg called the meeting to order at 7:00 PM

2. Roll Call

Board Members present: Greg Berg, Marla Field, Ryan Lindbom, Leslie Shirek, Jacob Thompson and Superintendent Jon Ellerbusch

Board Members absent: Dion Bredman and Dave Herbranson

Guests present: Todd Henrickson, Bryan Strand, Erin Ellingson, Michael Stein, Joel Voxland, Jesse Atteberry, Jodi Samuelson and Brooke Fradet

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Minutes

1. Call to Order

The meeting was called to order by Chair Bredman at 7:01 PM.

2. Roll Call

Members present: Marla Field, Ryan Lindbom, Greg Berg, Dion Bredman, Jacob Thompson, Leslie Shirek, Dave Herbranson and Superintendent Ellerbusch.

Guests present: Todd Henrickson, Bryan Strand, Erin Ellingson, Chad Suter, Michael Stein, Jodi Samuelson and Brooke Fradet.

3. Pledge of Allegiance

4. Approval of Agenda

Vote to approve the agenda as presented/amended. This motion, made by Jacob Thompson and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

5. Approval of Minutes

Vote to approve the minutes of the regular school board meeting on April 19, 2021 as presented/amended. This motion, made by Marla Field and seconded by Greg Berg, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

6. Claims, Accounts and Financial

Vote to approve claims, wires and all other financial reports as presented. This motion, made by David Herbranson and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

7. Appreciation, Recognition and Presentations

7.A. Wisconsin Dells Basketball Tournament - Grades 11 and 12

Motion to approve the overnight Wisconsin Dells Basketball Tournament Trip June 20-23. This motion, made by Greg Berg and seconded by Jacob Thompson, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

Chad Suter addressed the Board to ask for approval to take a group of around 14 kids, grades 11th and 12th to the Dells to participate in team building and a basketball tournament. They would go June 20-23, with parental chaperones and drivers.

8. Recognition of Citizens for Input Purposes

9. Reports/News

9.A. High School Principal's Report

9.B. Elementary Principal/Activities Director's Report

9.C. Superintendent's Report

9.D. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items

11.A. Personnel

Motion to approve Consent Items A. Personnel 1-30. This motion, made by Marla Field and seconded by Ryan Lindbom, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

Motion to approve Consent Items A. Personnel items 1-30.

11.A.1) Tenure for Carrie Jenkins as an Elementary Classroom Teacher

11.A.2) Tenure for Erick Knudson as Band & Orchestra, Music Classroom Teacher

11.A.3) FMLA Leave Request from Brandi Holleman

11.A.4) Megan Hoyer as High School Counselor

11.A.5) Emily Olson as Kids Club Program Assistant Leader

11.A.6) Grace Olson as Kids Club Program Assistant Leader

11.A.7) Stacey Braton's Resignation as Paraprofessional

11.A.8) Marlene Avery's Resignation as Paraprofessional

11.A.9) Corey Stuvland as Clay Target Coach

11.A.10) Madison Abarr as JH Softball Coach

11.A.11) McKinzie Solum's Resignation as JV Volleyball Coach

11.A.12) George Haj's Resignation as 8th Grade Boys' Basketball Coach

11.A.13) Phil Trowbridge as Head Baseball PK-6th Grade

11.A.14) Matt Samuelson as 14-15's Babe Ruth Coach

11.A.15) Craig Samuelson as 14-15's Babe Ruth Volunteer Coach

11.A.16) Jack Trowbridge as 13's Babe Ruth Coach

11.A.17) Dan Cox as 13's Babe Ruth Volunteer Coach

11.A.18) Kyle Ness as 13's Babe Ruth Volunteer Coach

11.A.19) Julie Boom as Head Softball PK-6th Grade

11.A.20) Aaron Schindler as 18 Under Softball

11.A.21) Grace Halverson as Youth Golf

11.A.22) Aaron Schindler as BHS Speed & Strength; Quickness & Agility

11.A.23) Shane Sigler as BHS Speed & Strength; Quickness & Agility

11.A.24) Karla Solum as EHP Strength & Conditioning

11.A.25) Sydney Boom as Volleyball Camp

11.A.26) Chad Suter as Boys Basketball Camp

11.A.27) Ryan Bomstad as Girls Basketball Camp

11.A.28) Tracy Hinsz as Basketball Shooting & Competitive Camps

11.A.29) Bryan Strand as Varsity Football Camp

11.A.30) Nate Strand as Elementary Football Camp

11.B. Project Application and Project Certification for Payment (Draw 13)

Vote to approve the Project Application and Project Certification for Payment (Draw 13).

This motion, made by Greg Berg and seconded by Dion Bredman, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

12. New Business

12.A. Budget Revisions for FY21

Vote to approve budget revisions for FY21. This motion, made by Greg Berg and seconded by Ryan Lindbom, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

Motion to approve the Capital Outlay as presented. This motion, made by David Herbranson and seconded by Greg Berg, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

Motion to approve the Capital Outlay as presented. This motion, made by David Herbranson and seconded by Greg Berg, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

12.B. Food Service Agreement for School Years 2022-23 and 2023-24

Vote to approve food service agreement for school years 2022-23 and 2023-24. This motion, made by Leslie Shirek and seconded by Jacob Thompson, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.C. Group Health Insurance Renewal

Vote to approve Lakes Country Service Cooperative bid for group health insurance on July 1, 2021 through June 30, 2023. This motion, made by Marla Field and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.D. Insurance and Risk Management

Vote to approve the insurance and risk management proposal from Vaaler. This motion, made by Greg Berg and seconded by David Herbranson, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.E. American Legion Reed Field Lease

Vote to approve the American Legion Reed Field Lease. This motion, made by Ryan Lindbom and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.F. Rescind School District Policy 808: COVID-19 Face Covering

Vote to rescind School District Policy 808: COVID-19 Face Covering. This motion, made by Jacob Thompson and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

The motion will be consistent with the ongoing face-covering requirement, which continues until the 70% vaccination rate or the July 1, 2021, date (whichever comes earlier).

12.G. Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Stuart Brandt a Probationary Teacher

Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Stuart Brandt a Probationary Teacher. This motion, made by Marla Field and seconded by Ryan Lindbom, Passed.

Greg Berg: Abstain (With Conflict), David Herbranson: Abstain (With Conflict), Dion Bredman: Yea, Marla Field: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 2

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 146
BARNESVILLE, MINNESOTA

Pursuant to due call and notice thereof, a meeting of the School Board of Independent

School District No. 146, Barnesville, Minnesota was held on May 17, 2021, at 7:00 p.m. in person or by electronic means pursuant to Minn. Stat. § 13D.021.

The following Board members were present:

and the following were absent:

Board Member Marla Field introduced the following Resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF STUART BRANDT**

A PROBATIONARY TEACHER

WHEREAS, Stuart Brandt is a probationary teacher in Independent School District No. 146, Barnesville, Minnesota; and

WHEREAS, Minn. Stat. § 122A.40, subd. 5 provides that "during the probationary period any annual contract with any teacher may or may not be renewed as the school board shall see fit," provided that the board gives any teacher "whose contract it declines to renew for the following school year written notice to that effect before July 1."

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 146, that pursuant to Minnesota Statutes Section 122A.40, Subdivision 5, the teaching contract of Stuart Brandt, a probationary teacher in Independent School District No. 146, is hereby terminated and not renewed at the close of the current 2020-2021 school year.

BE IT FURTHER RESOLVED that written notice shall be sent to said teacher regarding termination and non-renewal of the contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NONRENEWAL**

Stuart Brandt

[ADDRESS]

Dear Mr. Brandt:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 146 held on May 17, 2021, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2021-2022 school year. Said action of the Board is taken pursuant to Minnesota Statutes Section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. Such request is to be made in writing to the Superintendent.

Yours very truly,

**SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 146**

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof: Marla Field, Ryan Lindbom, Dion Bredman, Jacob Thompson, Leslie Shirek

and the following voted against the same: Greg Berg and Dave Herbranson abstained whereupon said resolution was declared duly passed and adopted.

13. Addendum

13.A. Vision Insurance Renewal

Vote to approve Avesis as the vision carrier for insurance renewal. This motion, made by Jacob Thompson and seconded by Dion Bredman, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

13.B. Donations

Motion to approve donations items 1-3. This motion, made by Leslie Shirek and seconded by Marla Field, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

13.B.1) \$455 Donation from Barnesville Rod N Gun for Trap Team Auxiliary Account

13.B.2) \$300 Donation from MN Deer Hunter Association for Trap Team Auxiliary Account

13.B.3) \$20 Donation from Bell Bank

13.C. Traci Fischer as Long-term Substitute Teacher

Vote to approve Traci Fischer as a long-term substitute teacher for elementary physical education from April 22, 2021 through May 14, 2021. This motion, made by Marla Field and seconded by Ryan Lindbom, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

13.D. Extended Maintenance Agreement with Johnson Controls

Move to approve an extended maintenance agreement with Johnson Controls from 7/1/2021 through 6/30/2022 for \$21,990.00. This motion, made by Jacob Thompson and seconded by Leslie Shirek, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

13.E. \$375,413.00 in ESSER III Dollars to Purchase Apple iPads

Vote to use \$375,413.00 in ESSER III dollars to purchase new Apple iPads. This motion, made by Ryan Lindbom and seconded by Marla Field, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

14. Discussion/Information

15. Enrollment Update

Grades K-5: 425, Grades 6-12: 467 Total: 892

16. Dates to Remember

16.A. Regular School Board Meeting

16.A.1) Monday, June 21, 2021, 7:00 PM, Barnesville High School

17. Adjournment

Vote to adjourn the meeting at 8:29 PM. This motion, made by Greg Berg and seconded by Ryan Lindbom, Passed.

Greg Berg: Yea, Dion Bredman: Yea, Marla Field: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Leslie Shirek: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

TREASURER'S REPORT

		<u>2020-21</u>	<u>2019-20</u>
Book Balance 5/1/21		\$1,847,823.50	\$1,697,268.89
Receipts			
5/3/2021	397.07		
5/4/2021	500,835.26		
5/5/2021	312.28		
5/7/2021	87.40		
5/10/2021	3,836.48		
5/11/2021	949.26		
5/13/2021	1,937,106.40		
5/14/2021	1,975.30		
5/17/2021	6,877.28		
5/18/2021	17,584.91		
5/20/2021	91,060.31		
5/21/2021	281.60		
5/24/2021	578,598.25		
5/25/2021	213.39		
5/26/2021	6,977.47		
5/27/2021	625.00		
5/28/2021	195,531.90		
5/31/2021	615.77		
Net In Transit	(3,206.60)	<u>\$3,340,658.73</u>	<u>\$958,179.82</u>
		\$5,188,482.23	\$2,655,448.71
Disbursements		<u>\$3,281,104.86</u>	<u>\$1,130,513.43</u>
Book Balance	5/31/2021	\$1,907,377.37	\$1,524,935.28
Student Activities		\$191,435.44	\$151,421.72
MSDLAF Investment		\$848,200.83	\$1,204,592.61
Bond 2019A Investments		\$13,373,355.75	\$26,627,740.96
Midwest Money Market		<u>\$927,650.06</u>	<u>\$624,671.08</u>
Actual Balance		<u><u>\$17,248,019.45</u></u>	<u><u>\$30,133,361.65</u></u>

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE	BALANCE
General	\$3,647,639.43	\$1,374,163.59	\$1,751,027.12	\$3,270,775.90 *	\$3,236,834.22 ^
Student Activities	\$170,707.92	\$44,507.60	\$23,780.08	\$191,435.44	\$151,421.72
Food Service	\$204,503.60	\$60,304.23	\$36,868.65	\$227,939.18	\$115,959.94
Community Service	(\$29,363.60)	\$42,330.79	\$12,438.56	\$528.63	(\$15,414.61)
Building Construction	\$14,600,804.55	\$2,804.71	\$1,231,353.06	\$13,372,256.20	\$26,624,251.14
Debt Service	\$30,955.73	\$154,128.37	\$0.00	\$185,084.10	\$20,309.24
Total	<u>\$18,625,247.63</u>	<u>\$1,678,239.29</u>	<u>\$3,055,467.47</u>	<u>\$17,248,019.45</u>	<u>\$30,133,361.65</u>

^ Balance includes \$1,886,668 of restricted/committed funds.

* Balance includes \$26,980,698 of restricted/committed fund, including \$24,641,643 for the current building project.

Minnesota School District Liquid Asset Fund Plus
May 2021

Max Account	\$842,631.58
Liquid Account	\$5,569.25
Certificate of Deposit	\$0.00
Total Minnesota School District Liquid Asset Fund Plus	\$848,200.83

Bond Proceeds Investment Summary

05/01/2021 - 05/31/2021

Barnesville ISD 146 2019A

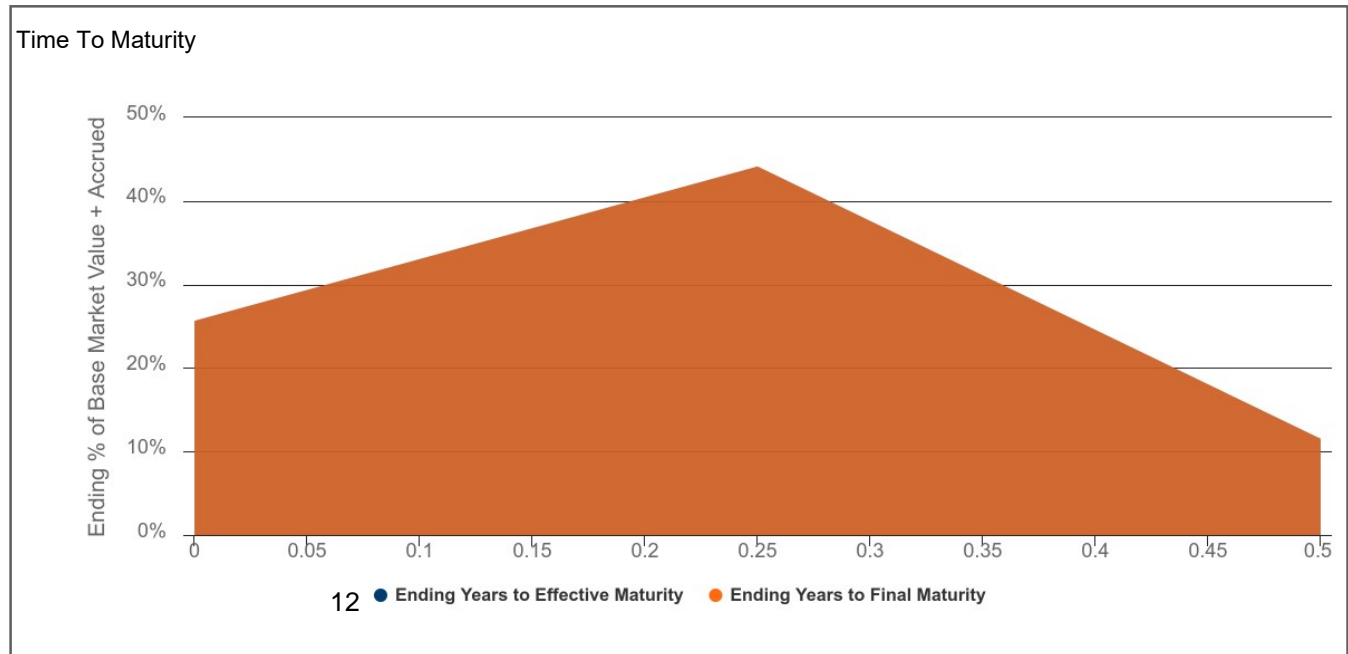
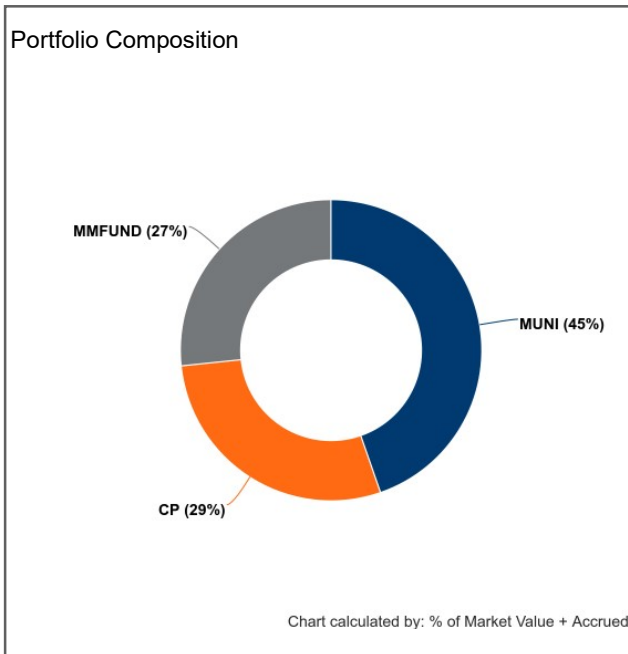
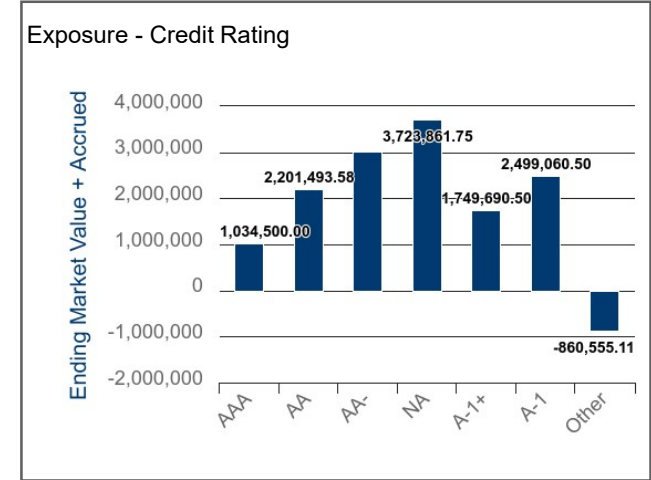
Dated: 06/07/2021

Portfolio Summary	
	<i>Portfolio</i>
Client	Barnesville ISD 146
Custodian	TD Ameritrade
Source Account	943320252
Book Value + Accrued	13,356,998.60
Net Unrealized Gain/Loss	16,357.16
Market Value + Accrued	13,373,355.75
Book Yield	0.88
Duration	0.24
S&P Rating	AA-
Moody's Rating	Aa2

Footnote: 1

GAAP Income Detail	
	<i>Portfolio</i>
Account	Barnesville ISD 146 2019A
MMF Payment Received Income	557.36
Coupon Received Income	19,956.15
Realized Gain	0.00
Other Income	0.00
Total Income	20,513.51

Footnotes: 2,3



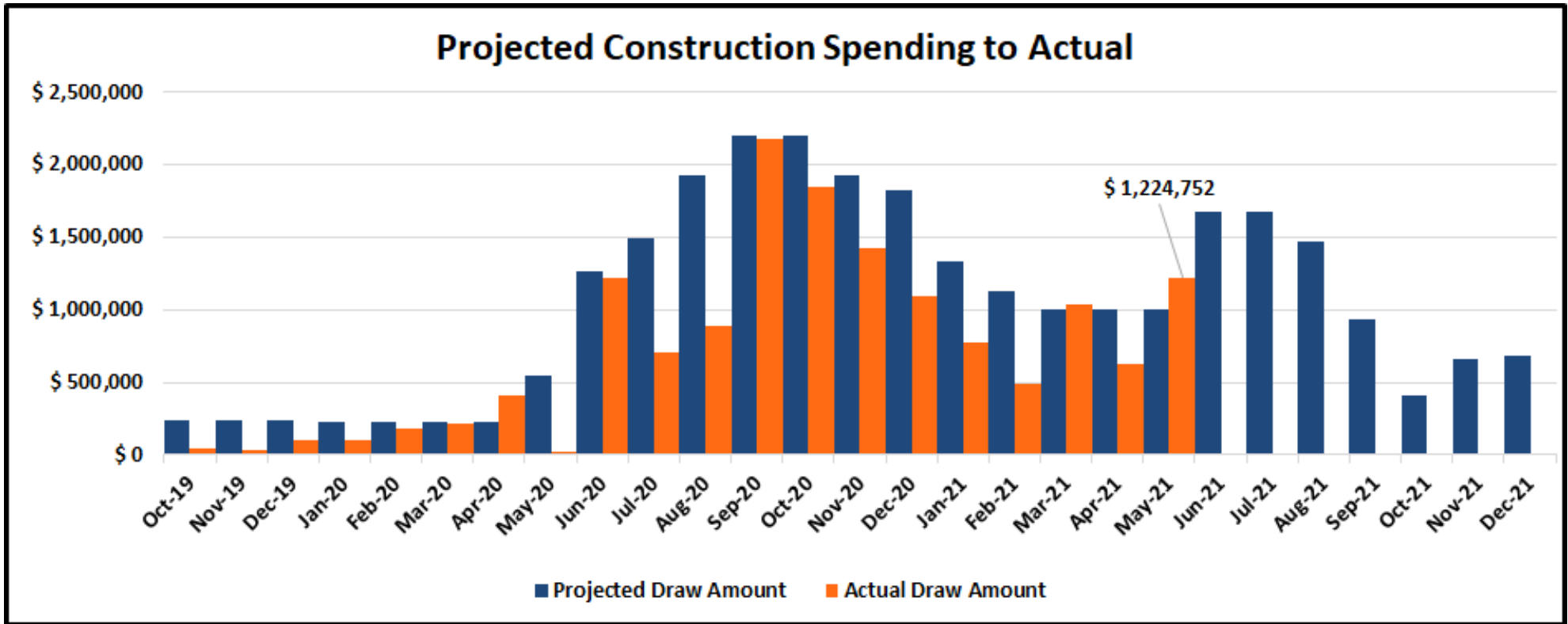
Bond Proceeds Investment Summary

05/01/2021 - 05/31/2021

Barnesville ISD 146 2019A

Dated: 06/07/2021

1: * Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. 2: * Weighted by: Ending Market Value + Accrued. 3: * Formula Column: Total Income = [MMF Payment Received Income]+[Coupon Received Income]+[Realized Gain]+[Other Income].



**FOOD SERVICE REPORT
2020-21**

2020-21	September	October	November	December	January	February	March	April	May	2019-20 Average
Beginning Balance	119,581.32	124,014.59	99,773.73	128,588.20	124,443.50	137,315.48	159,137.76	177,927.11	204,503.60	90,233
Receipts	27,276.95	18,937.06	74,611.75	31,100.41	50,031.04	59,667.92	66,565.83	69,868.90	60,304.23	43,346
Disbursements	22,843.68	43,177.92	45,797.28	35,165.49	37,159.06	37,845.64	47,776.48	43,377.54	36,868.65	37,382
Subtotal	124,014.59	99,773.73	128,588.20	124,523.12	137,315.48	159,137.76	177,927.11	204,418.47	227,939.18	96,197
Est. Federal/State Funding Due	27,500.00	62,339.00	29,463.80	45,539.35	57,191.62	58,418.47	64,315.81	57,644.43	32,774.71	27,174
Ending Balance	151,514.59	162,112.73	158,052.00	170,062.47	194,507.10	217,556.23	242,242.92	262,062.90	260,713.89	123,371
Average Daily Participation	NSLP									
Breakfast										
Elementary	50									74
High School	11									37
Total	61	0	0	0	0	0	0	0	0	111
Lunch										
Elementary	387									390
High School	212									209
Total	599	0	0	0	0	0	0	0	0	599
Average Daily A La Carte Items										
Breakfast	2									12
Lunch	214									301
Total	215	0	0	0	0	0	0	0	0	313
Average Daily Participation	SFSP									
Breakfast	189	337	253	302	276	289	242	302	267	425
Lunch	563	552	510	495	540	575	535	495	607	429
Total	752	889	763	797	816	864	777	797	874	854

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2021

Sequence: Fd, O/S

Description		B21 Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
001	Levies	(1,047,910.00)	(23,528.82)	(459,219.51)	44%	0.00	44%	(588,690.49)
010	County Apport	(23,790.00)	(89.31)	(18,145.78)	76%	0.00	76%	(5,644.22)
019	Misc Local	(5,810.00)	0.00	(3,893.49)	67%	0.00	67%	(1,916.51)
021	Revenue from MN Dist	(111,630.00)	0.00	(26,629.68)	24%	0.00	24%	(85,000.32)
050	Fees from Patrons	(45,080.00)	(500.00)	(34,555.00)	77%	0.00	77%	(10,525.00)
060	Student Activity	(67,440.00)	(3,090.91)	(26,013.98)	39%	0.00	39%	(41,426.02)
061	Entry Fee	(4,800.00)	(1,700.00)	(1,700.00)	35%	0.00	35%	(3,100.00)
071	Med Assist Fr Dept of HS	(60,150.00)	(7,359.94)	(54,025.85)	90%	0.00	90%	(6,124.15)
092	Interest	(17,500.00)	(793.70)	(16,678.30)	95%	0.00	95%	(821.70)
093	Rent Facilities	(1,000.00)	0.00	0.00	0%	0.00	0%	(1,000.00)
096	Gifts/Bequests	(13,000.00)	(20.00)	(12,110.16)	93%	0.00	93%	(889.84)
099	Misc Revene	(21,520.00)	(720.24)	(11,485.81)	53%	0.00	53%	(10,034.19)
201	Endowment Fund Appr	(37,330.00)	0.00	(37,325.93)	100%	0.00	100%	(4.07)
211	Foundation Aid	(7,083,400.00)	(765,875.10)	(6,245,064.14)	88%	0.00	88%	(838,335.86)
212	Literacy Incentive Aid	(57,090.00)	0.00	0.00	0%	0.00	0%	(57,090.00)
227	Abatement	(1,430.00)	0.00	(1,289.23)	90%	0.00	90%	(140.77)
229	Disparity Reduction	(670.00)	0.00	(24.71)	4%	0.00	4%	(645.29)
234	Hmstd/Ag Market Value Credit	(7,800.00)	0.00	(4,619.84)	59%	0.00	59%	(3,180.16)
317	LTFM State Aid	(63,350.00)	0.00	(58,953.71)	93%	0.00	93%	(4,396.29)
360	Spec Ed General	(700,000.00)	0.00	(518,160.74)	74%	0.00	74%	(181,839.26)
370	Misc Rev fm MDE	0.00	0.00	(403.11)	0%	0.00	0%	403.11
400	Title IV B	(484,340.00)	(9,132.92)	(307,519.67)	63%	0.00	63%	(176,820.33)
401	Title I Esea-A	(85,520.00)	(4,633.11)	(70,254.44)	82%	0.00	82%	(15,265.56)
620	Sale Mat-Rev Producing Act	(200.00)	0.00	(132.75)	66%	0.00	66%	(67.25)
621	Sale Mat-Resale Mat	(8,400.00)	(2,511.51)	(5,136.60)	61%	0.00	61%	(3,263.40)
624	Sale of Equipment	(156,500.00)	(3,860.00)	(5,117.00)	3%	0.00	3%	(151,383.00)
625	Insurance Recovery	(3,500.00)	0.00	0.00	0%	0.00	0%	(3,500.00)
01	General Fund	(10,109,160.00)	(823,815.56)	(7,918,459.43)	78%	0.00	78%	(2,190,700.57)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2021

Sequence: Fd, O/S

		B21					% YTD		
Description		Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	+ Enc	Remaining Balance	
02	Food Service								
092	Interest	(250.00)	0.00	0.00	0%	0.00	0%	(250.00)	
099	Misc Revene	(1,000.00)	0.00	(1,038.19)	104%	0.00	104%	38.19	
300	State & Grants	(12,910.00)	(115.80)	(12,883.61)	100%	0.00	100%	(26.39)	
471	School Lunch Fed	(1,270.00)	0.00	(1,268.80)	100%	0.00	100%	(1.20)	
472	Free & Reduced Meals	(2,340.00)	0.00	(2,335.70)	100%	0.00	100%	(4.30)	
473	Commodity Cash Program	(50.00)	0.00	0.00	0%	0.00	0%	(50.00)	
474	Commodities	(36,380.00)	0.00	0.00	0%	0.00	0%	(36,380.00)	
476	Breakfast Revenue	(530.00)	0.00	(533.70)	101%	0.00	101%	3.70	
479	Summer Food Service	(336,880.00)	(57,644.43)	(401,909.39)	119%	0.00	119%	65,029.39	
601	Type A Pupil	(67,270.00)	(1,098.00)	(61,496.50)	91%	0.00	91%	(5,773.50)	
606	Type A Adult	(370.00)	(169.95)	(2,529.50)	684%	0.00	684%	2,159.50	
02	Food Service	(459,250.00)	(59,028.18)	(483,995.39)	105%	0.00	105%	24,745.39	
04	Community Service								
001	Levies	(56,130.00)	(5,203.71)	(28,360.85)	51%	0.00	51%	(27,769.15)	
019	Misc Local	(50.00)	0.00	(18.44)	37%	0.00	37%	(31.56)	
021	Revenue from MN Dist	(25,000.00)	0.00	0.00	0%	0.00	0%	(25,000.00)	
050	Fees from Patrons	(99,650.00)	(38,828.00)	(81,233.55)	82%	0.00	82%	(18,416.45)	
092	Interest	(180.00)	0.00	0.00	0%	0.00	0%	(180.00)	
096	Gifts/Bequests	(24,000.00)	0.00	(1,000.00)	4%	0.00	4%	(23,000.00)	
227	Abatement	(10.00)	0.00	(75.26)	753%	0.00	753%	65.26	
229	Disparity Reduction	(130.00)	0.00	(4.48)	3%	0.00	3%	(125.52)	
234	Hmstd/Ag Market Value Credit	(1,570.00)	0.00	(837.51)	53%	0.00	53%	(732.49)	
258	Wetland & Native	(20.00)	0.00	0.00	0%	0.00	0%	(20.00)	
300	State & Grants	(44,870.00)	0.00	(28,145.80)	63%	0.00	63%	(16,724.20)	
301	Non-Public Aid	(370.00)	0.00	(404.42)	109%	0.00	109%	34.42	
04	Community Service	(251,980.00)	(44,031.71)	(140,080.31)	56%	0.00	56%	(111,899.69)	
06	Building Construction								
092	Interest	(350,000.00)	(2,804.71)	(330,629.51)	94%	0.00	94%	(19,370.49)	
06	Building Construction	(350,000.00)	(2,804.71)	(330,629.51)	94%	0.00	94%	(19,370.49)	

**Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2021**

Sequence: Fd, O/S

		B21					% YTD		Remaining
Description		Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	+ Enc		Balance
07	Debt Redemption								
001	Levies	(2,142,900.00)	(154,128.37)	(764,226.35)	36%	0.00	36%	(1,378,673.65)	
019	Misc Local	(1,500.00)	0.00	(683.48)	46%	0.00	46%	(816.52)	
092	Interest	(500.00)	0.00	0.00	0%	0.00	0%	(500.00)	
229	Disparity Reduction	(200.00)	0.00	(166.10)	83%	0.00	83%	(33.90)	
234	Hmstd/Ag Market Value Credit	(34,500.00)	0.00	(31,049.41)	90%	0.00	90%	(3,450.59)	
258	Wetland & Native	(596,960.00)	0.00	(537,264.62)	90%	0.00	90%	(59,695.38)	
317	LTFM State Aid	(71,900.00)	0.00	(64,688.57)	90%	0.00	90%	(7,211.43)	
07	Debt Redemption	(2,848,460.00)	(154,128.37)	(1,398,078.53)	49%	0.00	49%	(1,450,381.47)	
	Report Totals:	(14,018,850.00)	(1,083,808.53)	(10,271,243.17)	73%	0.00	73%	(3,747,606.83)	

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2021

Sequence: Fd, Pro

		B21					% YTD	Remaining
Description		Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board-Education	56,480.00	1,069.03	50,076.09	89%	0.00	89%	6,403.91
020	Office/Supt	251,900.00	19,767.67	225,128.91	89%	0.00	89%	26,771.09
030	Instructional Admin	75,000.00	0.00	75,000.00	100%	0.00	100%	0.00
050	School Admin	457,220.00	37,051.76	408,021.66	89%	0.00	89%	49,198.34
105	General Adm. Support	4,860.00	460.50	2,849.00	59%	0.00	59%	2,011.00
108	Administrative Tech Services	15,000.00	0.00	13,758.62	92%	0.00	92%	1,241.38
110	Business Services	219,820.00	12,408.87	201,093.25	91%	0.00	91%	18,726.75
200	Class Size Reduction	28,210.00	653.16	19,928.08	71%	0.00	71%	8,281.92
201	Kindergarten	305,470.00	48,607.82	252,463.57	83%	1,728.34	83%	51,278.09
203	Elem Ed	382,990.00	17,418.50	327,946.61	86%	3,420.74	87%	51,622.65
204	First Grade	357,060.00	30,448.03	261,425.35	73%	0.00	73%	95,634.65
205	Second Grade	369,160.00	79,362.06	320,490.80	87%	0.00	87%	48,669.20
206	Third Grade	251,320.00	44,147.38	209,020.29	83%	0.00	83%	42,299.71
207	Fourth Grade	295,800.00	59,017.99	261,829.72	89%	0.00	89%	33,970.28
208	Fifth Grade	270,960.00	58,868.78	251,826.69	93%	328.02	93%	18,805.29
209	Sixth Grade	215,600.00	18,194.74	162,050.59	75%	0.00	75%	53,549.41
211	Secondary Ed-Gen	230,540.00	30,068.34	211,673.86	92%	8,841.00	96%	10,025.14
212	Art	72,460.00	5,599.35	51,931.84	72%	750.00	73%	19,778.16
213	Agriculture - Non Vocational	16,730.00	943.86	11,594.88	69%	0.00	69%	5,135.12
215	Business	800.00	0.00	23.60	3%	0.00	3%	776.40
216	Educ. Disadvantaged	81,040.00	22,341.47	59,308.70	73%	0.00	73%	21,731.30
218	Gifted And Talented	16,340.00	1,175.42	10,579.92	65%	0.00	65%	5,760.08
220	English	286,850.00	68,375.29	255,512.68	89%	230.87	89%	31,106.45
230	Foreign Language	45,830.00	4,730.85	42,248.63	92%	0.00	92%	3,581.37
240	Health/Phys Ed	214,090.00	18,165.93	160,418.36	75%	0.00	75%	53,671.64
249	Dr Trg/behind Wheel	18,070.00	0.00	8,362.10	46%	0.00	46%	9,707.90
250	FACS	43,900.00	8,372.13	42,612.39	97%	0.00	97%	1,287.61
254	Barnesville Branderz	3,000.00	0.00	427.60	14%	4.26	14%	2,568.14
255	Industrial Educ	104,670.00	19,980.10	102,173.80	98%	197.48	98%	2,298.72

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2021

Sequence: Fd, Pro

		B21					% YTD	Remaining
Description		Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
256	Mathematics	261,340.00	30,426.79	211,903.05	81%	0.00	81%	49,436.95
258	Inst Music	64,680.00	22,829.67	64,339.43	99%	0.00	99%	340.57
259	Vocal Music	137,150.00	21,651.36	120,906.73	88%	751.99	89%	15,491.28
260	Science	274,850.00	48,821.85	232,655.00	85%	0.00	85%	42,195.00
261	Science - River Watch	3,800.00	0.00	1,065.33	28%	0.00	28%	2,734.67
270	Social-Scienc/Study	266,310.00	22,392.79	197,476.12	74%	0.00	74%	68,833.88
271	Remedial Reading/Lang Arts	32,980.00	(16,100.14)	12,067.83	37%	0.00	37%	20,912.17
272	Remedial Math	0.00	11,995.90	11,995.90	0%	0.00	0%	(11,995.90)
275	Kndrgrtn Indiv Instruction	0.00	6,777.91	6,777.91	0%	0.00	0%	(6,777.91)
277	Secondary Individualized Instr	27,230.00	2,717.65	25,862.00	95%	0.00	95%	1,368.00
288	Flow Thru/Sales	23,700.00	0.00	1,926.10	8%	903.12	12%	20,870.78
289	Flo Thru/Sales	27,200.00	803.25	14,623.71	54%	0.00	54%	12,576.29
292	Boys/Girls Athletic	40,390.00	21,396.30	31,385.07	78%	381.17	79%	8,623.76
294	Boys Athletics	150,180.00	24,980.81	145,497.63	97%	900.00	97%	3,782.37
295	Speech/Debate	6,360.00	4,320.06	5,939.87	93%	0.00	93%	420.13
296	Girls Athletics	93,150.00	17,397.75	82,612.64	89%	778.00	90%	9,759.36
298	Extra-Curricular	57,780.00	20,335.41	41,957.16	73%	0.00	73%	15,822.84
301	Agriculture	91,700.00	11,174.61	68,106.82	74%	0.00	74%	23,593.18
331	Consumer Homemaking	47,340.00	10,423.90	45,834.47	97%	0.00	97%	1,505.53
341	Business and Office Education	160,490.00	21,813.83	113,031.59	70%	0.00	70%	47,458.41
400	General Special Education	300.00	0.00	83.00	28%	0.00	28%	217.00
401	Speech/Lang.impaired	132,640.00	23,957.72	113,151.86	85%	0.00	85%	19,488.14
402	M.I.-Mild-Moderate	99,070.00	7,873.43	71,579.33	72%	64.95	72%	27,425.72
403	M.I.-Moderate-Severe	128,040.00	10,800.16	97,811.85	76%	0.00	76%	30,228.15
404	Physically Impaired	25,710.00	8,170.29	25,284.83	98%	0.00	98%	425.17
406	Visually Impaired	35,470.00	2,513.82	22,755.02	64%	0.00	64%	12,714.98
407	Spec Learning Disabl	117,840.00	9,931.40	93,143.87	79%	0.00	79%	24,696.13
408	Emot/Behavior Disord	168,910.00	37,971.62	147,448.38	87%	77.47	87%	21,384.15
410	Other Health Impair	172,570.00	38,100.98	154,303.77	89%	0.00	89%	18,266.23

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2021

Sequence: Fd, Pro

		B21					% YTD	Remaining
Description		Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
411	Autistic	207,260.00	31,982.42	170,912.86	82%	0.00	82%	36,347.14
412	Develop Delayed	26,990.00	2,241.25	20,391.05	76%	0.00	76%	6,598.95
416	Multiple Handicap	1,140.00	23.41	268.49	24%	0.00	24%	871.51
420	Special Ed General	115,930.00	8,181.42	111,956.72	97%	0.00	97%	3,973.28
422	Early Intervening Services	56,300.00	4,563.54	41,076.32	73%	0.00	73%	15,223.68
430	Homebound	1,260.00	0.00	0.00	0%	0.00	0%	1,260.00
612	Technology	136,530.00	11,558.56	111,184.79	81%	17,143.46	94%	8,201.75
620	Educ.media/Library	72,440.00	5,067.78	51,039.91	70%	1,057.44	72%	20,342.65
625	Audio/Visual Dept.	300.00	35.00	69.70	23%	0.00	23%	230.30
630	Instruc-Related Technology	120,570.00	10,093.45	118,773.55	99%	5.00	99%	1,791.45
640	Staff Development	68,300.00	1,119.93	46,196.31	68%	370.00	68%	21,733.69
690	Other Inst Support	17,510.00	0.00	15,181.49	87%	0.00	87%	2,328.51
710	Counseling/Guidance	97,970.00	7,674.38	70,436.08	72%	0.00	72%	27,533.92
712	Elem Couseling & Guidance	18,110.00	1,459.08	13,456.18	74%	0.00	74%	4,653.82
715	School Security	31,050.00	0.00	18,138.01	58%	10,843.67	93%	2,068.32
720	Health Services	92,300.00	6,919.57	69,554.71	75%	0.00	75%	22,745.29
760	Pupil Transport	579,870.00	65,990.46	579,203.07	100%	0.00	100%	666.93
790	Other Pupil Services	96,010.00	125.00	80,968.79	84%	0.00	84%	15,041.21
810	Oper/Maintenance	763,200.00	61,676.10	706,623.45	93%	105.13	93%	56,471.42
811	Grounds Maint	12,560.00	422.82	7,594.99	60%	0.00	60%	4,965.01
812	Buildings Maint	63,100.00	0.00	35,796.10	57%	0.00	57%	27,303.90
813	Equip Maint	7,650.00	1,637.56	9,284.87	121%	0.00	121%	(1,634.87)
850	Facilities	95,400.00	5,000.00	95,392.12	100%	0.00	100%	7.88
865	LTFM Exclcd Costs -Pro 866,867	16,470.00	10,416.07	26,887.56	163%	11,738.00	235%	(22,155.56)
940	Prop/Other Ins	50,690.00	0.00	50,693.40	100%	0.00	100%	(3.40)
960	Other Non-Recurring Items	15,460.00	0.00	15,463.24	100%	0.00	100%	(3.24)
01	General Fund	10,102,720.00	1,266,895.95	8,627,847.62	85%	60,620.11	86%	1,414,252.27

02 Food Service

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2021

Sequence: Fd, Pro

Description		B21 Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
02	Food Service							
770	Food Service	456,180.00	35,592.60	350,481.13	77%	0.00	77%	105,698.87
02	Food Service	456,180.00	35,592.60	350,481.13	77%	0.00	77%	105,698.87
04	Community Service							
505	Community Ed	61,030.00	3,985.02	48,255.71	79%	931.95	81%	11,842.34
506	Summer Recreation	74,350.00	5,032.69	40,929.94	55%	0.00	55%	33,420.06
509	Kids Club	20,840.00	49.32	49.32	0%	0.00	0%	20,790.68
580	Early Childhood	47,070.00	516.20	34,352.77	73%	0.00	73%	12,717.23
582	School Readiness	72,120.00	2,790.13	60,702.76	84%	0.00	84%	11,417.24
583	Preschool Screening	6,320.00	1,766.12	4,339.59	69%	0.00	69%	1,980.41
585	Youth Dev/Youth Serv	5,610.00	0.00	2,530.15	45%	0.00	45%	3,079.85
590	Other Community Programs	600.00	0.00	342.36	57%	0.00	57%	257.64
04	Community Service	287,940.00	14,139.48	191,502.60	67%	931.95	67%	95,505.45
06	Building Construction							
870	Bldg/Capital Improv.	20,672,210.00	1,230,253.51	11,598,917.13	56%	735,146.70	60%	8,338,146.17
06	Building Construction	20,672,210.00	1,230,253.51	11,598,917.13	56%	735,146.70	60%	8,338,146.17
07	Debt Redemption							
910	Debt Redemption	2,109,300.00	0.00	2,109,315.00	100%	0.00	100%	(15.00)
07	Debt Redemption	2,109,300.00	0.00	2,109,315.00	100%	0.00	100%	(15.00)
	Report Totals:	33,628,350.00	2,546,881.54	22,878,063.48	68%	796,698.76	70%	9,953,587.76

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	15011			FURTHER		Wire		
			B 01	215 033	Health Savings Account			\$1,070.62	
PO#:	Voucher #:	94266	Invoice	Invoice No:	043021	5/20/2021	Paid Amt:	\$1,070.62	
							Check Amount:	\$1,070.62	
0146	MB	15011			FURTHER		Wire		
			B 01	215 024	FSA			\$44.00	
PO#:	Voucher #:	94267	Invoice	Invoice No:	39824172	5/20/2021	Paid Amt:	\$44.00	
							Check Amount:	\$44.00	
0146	MB	15011			FURTHER		Wire		
			B 01	215 024	FSA			\$2,505.35	
PO#:	Voucher #:	94292	Invoice	Invoice No:	39834814	5/24/2021	Paid Amt:	\$2,505.35	
							Check Amount:	\$2,505.35	
0146	MB	11760			LAKES COUNTRY SERVICE COOP.		Wire		
			B 01	215 026	Bc/Bs Premium			\$78,319.50	
PO#:	Voucher #:	94335	Invoice	Invoice No:	210430408200	5/25/2021	Paid Amt:	\$78,319.50	
							Check Amount:	\$78,319.50	
0146	MB	15011			FURTHER		Wire		
			B 01	215 033	Health Savings Account			\$1,720.62	
PO#:	Voucher #:	94353	Invoice	Invoice No:	051421	5/28/2021	Paid Amt:	\$1,720.62	
							Check Amount:	\$1,720.62	
0146	MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire		
			B 01	215 018	TRA			\$5,592.97	
PO#:	Voucher #:	94369	Invoice	Invoice No:	S202122C0	5/28/2021	Paid Amt:	\$5,592.97	
							Check Amount:	\$5,592.97	
0146	MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire		
			B 01	215 017	PERA			\$207.07	
PO#:	Voucher #:	94368	Invoice	Invoice No:	S202122C0	5/28/2021	Paid Amt:	\$207.07	
							Check Amount:	\$207.07	
0146	MB	14128			INTERNAL REVENUE SERVICE		Wire		
			B 01	215 010	FICA Payable			\$6,583.48	
			B 01	215 011	Federal Tax			\$3,613.11	
PO#:	Voucher #:	94366	Invoice	Invoice No:	S202122C0	5/28/2021	Paid Amt:	\$10,196.59	
							Check Amount:	\$10,196.59	
0146	MB	14129			MINN DEPT OF REVENUE		Wire		
			B 01	215 013	State Tax			\$1,692.73	
PO#:	Voucher #:	94367	Invoice	Invoice No:	S202122C0	22 5/28/2021	Paid Amt:	\$1,692.73	
							Check Amount:	\$1,692.73	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	12851	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,264.73	
	PO#:	Voucher #:	94365	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$2,264.73
								Check Amount:	\$2,264.73
0146	MB	12860	REMIT		MINNESOTA TEACHERS RETIREMENT		Wire		
			B 01	215 018	TRA			\$21,543.30	
	PO#:	Voucher #:	94364	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$21,543.30
								Check Amount:	\$21,543.30
0146	MB	12861	REMIT		PUBLIC EMPLOYEES RETIREMENT		Wire		
			B 01	215 017	PERA			\$9,382.10	
	PO#:	Voucher #:	94363	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$9,382.10
								Check Amount:	\$9,382.10
0146	MB	12862	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$480.45	
	PO#:	Voucher #:	94358	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$480.45
								Check Amount:	\$480.45
0146	MB	14128	REMIT		INTERNAL REVENUE SERVICE		Wire		
			B 01	215 010	FICA Payable			\$31,082.74	
			B 01	215 011	Federal Tax			\$15,004.91	
	PO#:	Voucher #:	94356	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$46,087.65
								Check Amount:	\$46,087.65
0146	MB	14129	REMIT		MINN DEPT OF REVENUE		Wire		
			B 01	215 013	State Tax			\$6,939.56	
	PO#:	Voucher #:	94359	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$6,939.56
								Check Amount:	\$6,939.56
0146	MB	14968	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,838.17	
	PO#:	Voucher #:	94362	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$2,838.17
								Check Amount:	\$2,838.17
0146	MB	16537	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$793.04	
	PO#:	Voucher #:	94354	Invoice	Invoice No: S2021220	5/31/2021		Paid Amt:	\$793.04
								Check Amount:	\$793.04
0146	MB	16936	REMIT		EDUCATORS BENEFITS CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,874.99	
	PO#:	Voucher #:	94357	Invoice	Invoice No: S2021220	23 5/31/2021		Paid Amt:	\$2,874.99
								Check Amount:	\$2,874.99

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	12942			MIDWEST BANK		Wire		
			E 01	005 110 000 305 000	RDC Monthly fee			\$75.00	
PO#:	Voucher #:	94382	Invoice	Invoice No:	06012021	6/7/2021	Paid Amt:	\$75.00	
							Check Amount:	\$75.00	
0146	MB	15011			FURTHER		Wire		
			B 01	215 024	FSA			\$699.59	
PO#:	Voucher #:	94381	Invoice	Invoice No:	39839780	6/7/2021	Paid Amt:	\$699.59	
							Check Amount:	\$699.59	
0146	MB	12942			MIDWEST BANK		Wire		
			E 01	005 110 000 305 000	Payroll ACH Fee			\$75.50	
PO#:	Voucher #:	94383	Invoice	Invoice No:	060421	6/7/2021	Paid Amt:	\$75.50	
							Check Amount:	\$75.50	
0146	MB	15011			FURTHER		Wire		
			B 01	215 024	FSA			\$410.02	
PO#:	Voucher #:	94384	Invoice	Invoice No:	39848034	6/7/2021	Paid Amt:	\$410.02	
							Check Amount:	\$410.02	
0146	MB	15011			FURTHER		Wire		
			B 01	215 024	FSA			\$44.00	
PO#:	Voucher #:	94406	Invoice	Invoice No:	39856558	6/15/2021	Paid Amt:	\$44.00	
							Check Amount:	\$44.00	
0146	MB	12851	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,218.57	
PO#:	Voucher #:	94498	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$2,218.57	
							Check Amount:	\$2,218.57	
0146	MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire		
			B 01	215 018	TRA			\$21,254.98	
PO#:	Voucher #:	94497	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$21,254.98	
							Check Amount:	\$21,254.98	
0146	MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire		
			B 01	215 017	PERA			\$8,309.44	
PO#:	Voucher #:	94496	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$8,309.44	
							Check Amount:	\$8,309.44	
0146	MB	12862	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$480.45	
PO#:	Voucher #:	94491	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$480.45	
							Check Amount:	\$480.45	
0146	MB	14128			INTERNAL REVENUE SERVICE		Wire		
			B 01	215 010	FICA Payable			\$28,682.82	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	14128			INTERNAL REVENUE SERVICE		Wire		
			B 01	215 011	Federal Tax			\$13,564.43	
PO#:	Voucher #:	94489	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$42,247.25	
							Check Amount:	\$42,247.25	
0146	MB	14129			MINN DEPT OF REVENUE		Wire		
			B 01	215 013	State Tax			\$6,466.98	
PO#:	Voucher #:	94492	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$6,466.98	
							Check Amount:	\$6,466.98	
0146	MB	14968			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,838.17	
PO#:	Voucher #:	94495	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$2,838.17	
							Check Amount:	\$2,838.17	
0146	MB	16537			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$737.52	
PO#:	Voucher #:	94487	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$737.52	
							Check Amount:	\$737.52	
0146	MB	16936			REMIT EDUCATORS BENEFITS CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$2,819.51	
PO#:	Voucher #:	94490	Invoice	Invoice No:	S2021230	6/15/2021	Paid Amt:	\$2,819.51	
							Check Amount:	\$2,819.51	
0146	MB	15035			MIDWEST BANK DEBIT CARD		Wire		
			E 01	005 760 733 442 000	Gas			\$82.75	
PO#:	Voucher #:	94650	Invoice	Invoice No:	05750363	6/18/2021	Paid Amt:	\$82.75	
							Check Amount:	\$82.75	
0146	MB	81308	14911		REMIT AMAZON CAPITAL SERVICES		Check		
			E 01	300 211 302 530 000	Steel SnapIt Storage Cabinet			\$299.98	
PO#: 47488	Voucher #:	94265	Invoice	Invoice No:	1TQG-7VWG-TL9J	5/19/2021	Paid Amt:	\$299.98	
							Check Amount:	\$299.98	
0146	MB	81309	12685		REMIT JW PEPPER & SON INC.		Check		
			E 01	300 259 000 430 000	3225760 Wanting Memories Ysaye M. Barnwe			\$50.00	
PO#: 47478	Voucher #:	94260	Invoice	Invoice No:	363377340	5/19/2021	Paid Amt:	\$50.00	
			E 01	300 259 000 430 000	10937506F Don't You Worry 'Bout a Thing Acc			\$24.99	
PO#: 47478	Voucher #:	94261	Invoice	Invoice No:	363376879	5/19/2021	Paid Amt:	\$24.99	
			E 01	300 259 000 430 000	Fly Like An Eagle Accompaniment MP3 Downl			\$24.99	
			E 01	300 259 000 430 000	Shipping and handling			\$21.99	
PO#: 47478	Voucher #:	94262	Invoice	Invoice No:	363376308	25 5/19/2021	Paid Amt:	\$46.98	
			E 01	300 259 000 430 000	3225752 We Are Ysaye M. Barnwell SATB			\$39.00	
			E 01	300 259 000 430 000	Misc			\$0.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81309	12685	REMIT	JW PEPPER & SON INC.		Check		
				E 01	300 259 000 430 000	10998324A Mighty Fortress is Our God Kyle P		\$91.00	
	PO#: 47478	Voucher #:	94263	Invoice	Invoice No: 363377560	5/19/2021		Paid Amt:	\$130.00
								Check Amount:	\$251.97
0146	MB	81310	13597		MARCO TECHNOLOGIES LLC		Check		
				E 01	005 020 302 530 000	Konica Minolta Copier (6 month lease)		\$569.85	
				E 01	300 211 302 530 000	Konica Minolta Copier (6 month lease)		\$1,139.69	
				E 01	100 203 302 530 000	Konica Minolta Copier (6 month lease)		\$1,139.69	
				E 01	100 203 302 530 000	Supply Freight		\$15.60	
				E 01	005 020 302 530 000	Supply Freight		\$7.80	
				E 01	300 211 302 530 000	Supply Freight		\$15.60	
	PO#:	Voucher #:	94258	Invoice	Invoice No: 442915781	5/19/2021		Paid Amt:	\$2,888.23
								Check Amount:	\$2,888.23
0146	MB	81311	16017	REMIT	PURCHASE POWER		Check		
				E 01	005 110 000 329 000	postage		\$500.00	
	PO#:	Voucher #:	94259	Invoice	Invoice No: 050921	5/19/2021		Paid Amt:	\$500.00
								Check Amount:	\$500.00
0146	MB	81312	12145		WILDFLOWER GOLF COURSE		Check		
				E 01	300 294 000 369 504	Entry Fees/Student Travel		\$75.00	
				E 01	300 296 000 369 514	Entry Fees/Student Travel		\$75.00	
				E 01	300 296 000 401 514	Range Balls		\$18.00	
				E 01	300 294 000 401 504	Range Balls		\$18.00	
	PO#:	Voucher #:	94264	Invoice	Invoice No: 051921	5/19/2021		Paid Amt:	\$186.00
								Check Amount:	\$186.00
0146	MB	81313	16657		ACT		Check		
				E 01	300 289 000 401 000	PreACT		\$476.00	
	PO#:	Voucher #:	94288	Invoice	Invoice No: 32335180	5/21/2021		Paid Amt:	\$476.00
				E 01	300 289 000 401 000	Credit		\$44.00	
	PO#:	Voucher #:	94289	Credit	Invoice No: 138834	5/21/2021		Paid Amt:	(\$44.00)
								Check Amount:	\$432.00
0146	MB	81314	15055	remit	BSN SPORTS LLC		Check		
				E 01	300 294 000 401 507	SKU#1371531 Wilson A1010 High School SS		\$255.75	
				E 01	300 294 000 401 507	Freight		\$11.90	
	PO#: 47484	Voucher #:	94287	Invoice	Invoice No: 912674356	5/21/2021		Paid Amt:	\$267.65
								Check Amount:	\$267.65

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81315	17314		COMPLETE BOOK & MEDIA SUPPLY LLC		Check		
				E 01	100 620 000 470 000	9781338686982 Lily (the Puppy Place #61), Vi		\$3.95	
		PO#: 47128	Voucher #: 94286	Invoice	Invoice No: 1538809	5/21/2021	Paid Amt:	\$3.95	
							Check Amount:	\$3.95	
0146	MB	81317	15411		DELTA DENTAL OF MINNESOTA		Check		
				B 01	215 032	premiums		\$2,917.10	
		PO#:	Voucher #: 94277	Invoice	Invoice No: CNS0000698647	5/21/2021	Paid Amt:	\$2,917.10	
							Check Amount:	\$2,917.10	
0146	MB	81318	15413	remit	FIDELITY SECURITY LIFE		Check		
				B 01	215 031	Vision Premium		\$556.47	
		PO#:	Voucher #: 94278	Invoice	Invoice No: 2720363	5/21/2021	Paid Amt:	\$556.47	
							Check Amount:	\$556.47	
0146	MB	81319	10212		FORUM		Check		
				E 01	005 110 000 322 000	subscription renewal 12 mo		\$213.60	
		PO#:	Voucher #: 94282	Invoice	Invoice No: TF2DAY	5/21/2021	Paid Amt:	\$213.60	
							Check Amount:	\$213.60	
0146	MB	81320	16088		FUHS, TAYLOR		Check		
				E 01	300 294 000 305 507	Fees For Services		\$100.30	
		PO#:	Voucher #: 94273	Invoice	Invoice No: 051721	5/21/2021	Paid Amt:	\$100.30	
							Check Amount:	\$100.30	
0146	MB	81321	12255	REMIT	GOPHER		Check		
				E 01	300 240 000 430 000	gt17-009r hockey stick replacement blades re		\$23.75	
				E 01	300 240 000 430 000	gj17-008b hockey stick replacement blades bli		\$23.75	
				E 01	300 240 000 430 000	gj53-547 broomball sticks		\$174.75	
				E 01	300 240 000 430 000	gj71-567 dodgeballs rainbow 6.3		\$169.90	
				E 01	300 240 000 430 000	g766-600 rainbow set whistles		\$49.95	
				E 01	300 240 000 430 000	shipping		\$75.16	
		PO#: 47502	Voucher #: 94290	Invoice	Invoice No: #IN43116	5/21/2021	Paid Amt:	\$517.26	
							Check Amount:	\$517.26	
0146	MB	81322	15743		GULER, ERIC		Check		
				E 01	300 294 000 305 507	Fees For Services		\$75.00	
		PO#:	Voucher #: 94274	Invoice	Invoice No: 051721	5/21/2021	Paid Amt:	\$75.00	
				E 01	300 294 000 305 507	Fees For Services		\$110.30	
		PO#:	Voucher #: 94271	Invoice	Invoice No: 051821	5/21/2021	Paid Amt:	\$110.30	
							Check Amount:	\$185.30	
0146	MB	81323	10825		HUGHES, TRAVIS	27	Check		
				E 01	300 294 000 305 507	Fees For Services		\$42.00	
		PO#:	Voucher #: 94270	Invoice	Invoice No: 051821	5/21/2021	Paid Amt:	\$42.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81323	10825		HUGHES, TRAVIS		Check		
				E 01	300 294 000 305 507	Fees For Services		\$55.00	
	PO#:	Voucher #:	94272	Invoice	Invoice No: 051721	5/21/2021	Paid Amt:	\$55.00	
							Check Amount:	\$97.00	
0146	MB	81324	14364		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01	005 105 000 305 000	Legal Fees		\$315.00	
	PO#:	Voucher #:	94285	Invoice	Invoice No: 160878	5/21/2021	Paid Amt:	\$315.00	
							Check Amount:	\$315.00	
0146	MB	81325	15395		MADISON NATIONAL LIFE		Check		
				B 01	215 027	Life & LTD		\$1,300.94	
	PO#:	Voucher #:	94291	Invoice	Invoice No: June 2021	5/21/2021	Paid Amt:	\$1,300.94	
							Check Amount:	\$1,300.94	
0146	MB	81326	15415		NCPERS GROUP LIFE INS.		Check		
				B 01	215 028	PERA Life Insurance		\$128.00	
	PO#:	Voucher #:	94284	Invoice	Invoice No: 108802062021	5/21/2021	Paid Amt:	\$128.00	
							Check Amount:	\$128.00	
0146	MB	81327	17212		REAL OT SOLUTIONS		Check		
				E 01	100 205 000 460 000	M1 Alphatrangles		\$111.00	
				E 01	100 205 000 460 000	M1 Student Workbooks		\$55.80	
				E 01	100 205 000 460 000	10.5% Shipping		\$43.37	
	PO#: 47380	Voucher #:	94279	Invoice	Invoice No: 8965	5/21/2021	Paid Amt:	\$210.17	
							Check Amount:	\$210.17	
0146	MB	81328	14553		ROCHESTER TELECOM SYSTEMS		Check		
				E 01	005 810 000 320 000	Communication		\$96.15	
				E 04	005 505 321 320 000	Communication		\$1.14	
	PO#:	Voucher #:	94276	Invoice	Invoice No: 6907	5/21/2021	Paid Amt:	\$97.29	
							Check Amount:	\$97.29	
0146	MB	81329	14258		SPRINT		Check		
				E 01	300 420 740 320 000	Sped Cell Phone		\$118.95	
	PO#:	Voucher #:	94283	Invoice	Invoice No: 971284010-164	5/21/2021	Paid Amt:	\$118.95	
							Check Amount:	\$118.95	
0146	MB	81330	15651	remit	TEACHERS ON CALL		Check		
				E 01	100 203 000 305 000	Elem Substitutes		\$419.10	
				E 01	300 211 000 305 000	HS Substitutes		\$1,296.27	
	PO#:	Voucher #:	94275	Invoice	Invoice No: 125501	5/21/2021	Paid Amt:	\$1,715.37	
							Check Amount:	\$1,715.37	
0146	MB	81331	16610	remit	ULINE		Check		
				E 06	005 870 000 401 885	order # 54494967 16x12x18 corrugated boxes		\$394.00	



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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81331	16610	remit	ULINE		Check		
				E 06 005 870 000 401 885	shipping			\$57.55	
	PO#: 47490	Voucher #: 94281		Invoice	Invoice No: 133569510	5/21/2021		Paid Amt:	\$451.55
								Check Amount:	\$451.55
0146	MB	81332	16972		XCEL ENERGY		Check		
				E 06 005 870 000 305 000	Relocating meter service and meter set to north			\$648.00	
	PO#: 47521	Voucher #: 94280		Invoice	Invoice No: 732186227	5/21/2021		Paid Amt:	\$648.00
								Check Amount:	\$648.00
0146	MB	81333	15781		ZEPPEL, RHETT		Check		
				E 01 300 295 000 305 501	Speech Tournament Judge			\$50.00	
	PO#:	Voucher #: 94268		Invoice	Invoice No: 051421	5/21/2021		Paid Amt:	\$50.00
								Check Amount:	\$50.00
0146	MB	81334	14911	REMIT	AMAZON CAPITAL SERVICES		Check		
				E 01 300 259 000 401 000	Rubbermaid Cleverstore Clear 95 QT Pack of			\$75.00	
				E 01 300 259 000 401 000	HOUSE DAY Garment Bags for Storage(5 Pack)			\$170.50	
	PO#: 47514	Voucher #: 94297		Invoice	Invoice No: 137H-7RXY-KPKL	5/25/2021		Paid Amt:	\$245.50
				E 01 300 240 000 401 000	Amazon Basics Aluminum Storage Clipboard -			\$20.12	
	PO#: 47512	Voucher #: 94298		Invoice	Invoice No: 137H-7RXY-KPKL	5/25/2021		Paid Amt:	\$20.12
				E 01 005 110 000 401 000	https://www.amazon.com/UNV10201-Universa			\$38.46	
				E 01 005 110 000 401 000	https://www.amazon.com/dp/B0015ZZ7P2/ref=			\$11.04	
	PO#: 47520	Voucher #: 94299		Invoice	Invoice No: 1V77-Y1MX-14C1	5/25/2021		Paid Amt:	\$49.50
								Check Amount:	\$315.12
0146	MB	81335	16086	remit	COLONIAL LIFE INSURANCE COMPANY		Check		
				B 01 215 029	Supplemental Insurance-Voluntary			\$204.94	
	PO#:	Voucher #: 94303		Invoice	Invoice No: 4179057-0513461	5/25/2021		Paid Amt:	\$204.94
								Check Amount:	\$204.94
0146	MB	81336	16836		FFA		Check		
				R 01 300 225 000 621 000	FFA Vending			\$84.72	
	PO#:	Voucher #: 94294		Invoice	Invoice No: 042721	5/25/2021		Paid Amt:	\$84.72
				R 01 300 225 000 621 000	FFA Vending			\$117.34	
	PO#:	Voucher #: 94295		Invoice	Invoice No: 051821	5/25/2021		Paid Amt:	\$117.34
				R 01 300 225 000 621 000	FFA Vending			\$313.43	
	PO#:	Voucher #: 94296		Invoice	Invoice No: 050321	5/25/2021		Paid Amt:	\$313.43
								Check Amount:	\$515.49
0146	MB	81337	16088		FUHS, TAYLOR		Check		
				E 01 300 294 000 305 507	Fees For Services 29			\$150.00	
	PO#:	Voucher #: 94306		Invoice	Invoice No: 052121	5/25/2021		Paid Amt:	\$150.00
								Check Amount:	\$150.00



Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81338	16224		HEADWATERS GOLF CLUB		Check		
				E 01	300 294 000 369 504			\$150.00	
				E 01	300 296 000 369 514			\$150.00	
PO#:	Voucher #:	94300	Invoice	Invoice No:	052421	5/25/2021	Paid Amt:	\$300.00	
							Check Amount:	\$300.00	
0146	MB	81339	16224		HEADWATERS GOLF CLUB		Check		
				E 01	300 296 000 369 514			\$150.00	
				E 01	300 294 000 369 504			\$150.00	
PO#:	Voucher #:	94301	Invoice	Invoice No:	052621	5/25/2021	Paid Amt:	\$300.00	
							Check Amount:	\$300.00	
0146	MB	81340	10825		HUGHES, TRAVIS		Check		
				E 01	300 294 000 305 507	Fees For Services		\$110.00	
PO#:	Voucher #:	94305	Invoice	Invoice No:	052121	5/25/2021	Paid Amt:	\$110.00	
							Check Amount:	\$110.00	
0146	MB	81341	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	300 211 302 530 000	ALEVF1552BL FILE,LTR,4DRWR,15W,BK		\$582.40	
PO#: 47486	Voucher #:	94308	Invoice	Invoice No:	IN3349649	5/25/2021	Paid Amt:	\$582.40	
							Check Amount:	\$582.40	
0146	MB	81342	15136		LAKES REGION BABE RUTH		Check		
				E 04	005 506 321 369 000	Babe Ruth Fees		\$1,280.00	
PO#:	Voucher #:	94293	Invoice	Invoice No:	1	5/25/2021	Paid Amt:	\$1,280.00	
							Check Amount:	\$1,280.00	
0146	MB	81343	12942		MIDWEST BANK		Check		
				E 01	300 292 000 369 505	State True Team meal money		\$575.00	
				E 01	300 292 000 366 505	State true team meal - adult		\$125.00	
PO#:	Voucher #:	94302	Invoice	Invoice No:	052521	5/25/2021	Paid Amt:	\$700.00	
							Check Amount:	\$700.00	
0146	MB	81344	15772		PARK RAPIDS PUBLIC SCHOOLS		Check		
				E 01	300 292 000 369 505	Track Entry Fee		\$150.00	
PO#:	Voucher #:	94304	Invoice	Invoice No:	052421	5/25/2021	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
0146	MB	81345	17019		RIEDEL, LOGAN		Check		
				E 01	300 294 000 305 507	Fees For Services		\$175.30	
PO#:	Voucher #:	94307	Invoice	Invoice No:	052121	5/25/2021	Paid Amt:	\$175.30	
							Check Amount:	\$175.30	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81346	17381		ADRIAN, LARRY OR RONDA		Check		
				R 02	005 000 701 601 000		Refund	\$19.05	
	PO#:	Voucher #:	94310	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$19.05	
							Check Amount:	\$19.05	
0146	MB	81347	17380		AHLES, RUTH OR KIM		Check		
				R 02	005 000 701 601 000		Refund	\$43.15	
	PO#:	Voucher #:	94309	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$43.15	
							Check Amount:	\$43.15	
0146	MB	81348	13489		ANDERSON, TAMMY		Check		
				R 02	005 000 701 601 000		Refund	\$17.85	
	PO#:	Voucher #:	94311	Invoice	Invoice No: 052521	5/25/2021	Paid Amt:	\$17.85	
							Check Amount:	\$17.85	
0146	MB	81349	15795		ARMSTRONG, RACHELLE		Check		
				R 02	005 000 701 601 000		Refund	\$5.80	
	PO#:	Voucher #:	94312	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$5.80	
							Check Amount:	\$5.80	
0146	MB	81350	17382		ASPLIN, SHAY		Check		
				R 02	005 000 701 601 000		Refund	\$22.15	
	PO#:	Voucher #:	94313	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$22.15	
							Check Amount:	\$22.15	
0146	MB	81351	17383		BECKETT, JENNIFER		Check		
				R 02	005 000 701 601 000		Refund	\$9.60	
	PO#:	Voucher #:	94314	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$9.60	
							Check Amount:	\$9.60	
0146	MB	81352	17384		BINSTOCK, KAY		Check		
				R 02	005 000 701 601 000		Refund	\$16.20	
	PO#:	Voucher #:	94315	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$16.20	
							Check Amount:	\$16.20	
0146	MB	81353	17385		DELANEY, MATT OR RHONDA		Check		
				R 02	005 000 701 601 000		Refund	\$79.75	
	PO#:	Voucher #:	94316	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$79.75	
							Check Amount:	\$79.75	
0146	MB	81354	17386		DOHN, MARK OR JANE		Check		
				R 02	005 000 701 601 000		Refund	\$27.95	
	PO#:	Voucher #:	94317	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$27.95	
							Check Amount:	\$27.95	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81355	17387		ERNST, MICHAEL		Check		
				R 02	005 000 701 601 000	Refund		\$8.85	
	PO#:	Voucher #:	94318	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$8.85	
							Check Amount:	\$8.85	
0146	MB	81356	15410		FROSLE, NIKKI		Check		
				R 02	005 000 701 601 000	Type A Pupil		\$10.40	
	PO#:	Voucher #:	94319	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$10.40	
							Check Amount:	\$10.40	
0146	MB	81357	16508		GARDNER, TERESA		Check		
				R 02	005 000 701 601 000	Refund		\$97.40	
	PO#:	Voucher #:	94320	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$97.40	
							Check Amount:	\$97.40	
0146	MB	81358	14510		HAMMAN, LANELL		Check		
				R 02	005 000 701 601 000	Refund		\$12.45	
	PO#:	Voucher #:	94321	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$12.45	
							Check Amount:	\$12.45	
0146	MB	81359	17389		HEGDAHL, BUDDY OR STACIE		Check		
				R 02	005 000 701 601 000	Refund		\$40.50	
	PO#:	Voucher #:	94325	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$40.50	
							Check Amount:	\$40.50	
0146	MB	81360	17388		HENG, TAMMY		Check		
				R 02	005 000 701 601 000	Refund		\$130.05	
	PO#:	Voucher #:	94322	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$130.05	
							Check Amount:	\$130.05	
0146	MB	81361	16483		JOHNSON, MELISSA		Check		
				R 02	005 000 701 601 000	Refund		\$31.55	
	PO#:	Voucher #:	94323	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$31.55	
							Check Amount:	\$31.55	
0146	MB	81362	16276		KAVA, AMY		Check		
				R 02	005 000 701 601 000	Refund		\$16.35	
	PO#:	Voucher #:	94324	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$16.35	
							Check Amount:	\$16.35	
0146	MB	81363	17390		NODSLE-ELLIOTT, KRISTI		Check		
				R 02	005 000 701 601 000	Type A Pupil		\$34.50	
	PO#:	Voucher #:	94326	Invoice	Invoice No: 052421	5/25/2021	Paid Amt:	\$34.50	
							Check Amount:	\$34.50	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81364	14498		PASSA, JANE		Check
				R 02	005 000 701 601 000	Refund	\$28.45
	PO#:	Voucher #:	94327	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$28.45
							Check Amount: \$28.45
0146	MB	81365	17391		RILEY, ERIC OR JENNIFER		Check
				R 02	005 000 701 601 000	Refund	\$104.50
	PO#:	Voucher #:	94328	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$104.50
							Check Amount: \$104.50
0146	MB	81366	17392		ROSDAHL, CHAD OR DEB		Check
				R 02	005 000 701 601 000	Refund	\$14.20
	PO#:	Voucher #:	94329	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$14.20
							Check Amount: \$14.20
0146	MB	81367	16480		ROSS, WEBB		Check
				R 02	005 000 701 601 000	Refund	\$33.90
	PO#:	Voucher #:	94330	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$33.90
							Check Amount: \$33.90
0146	MB	81368	15626		STAGE, LORI		Check
				R 02	005 000 701 601 000	Refund	\$18.60
	PO#:	Voucher #:	94331	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$18.60
							Check Amount: \$18.60
0146	MB	81369	17393		SUEDEL, TODD		Check
				R 02	005 000 701 601 000	Refund	\$30.75
	PO#:	Voucher #:	94332	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$30.75
							Check Amount: \$30.75
0146	MB	81370	17394		TOBIN, DIANE		Check
				R 02	005 000 701 601 000	Refund	\$33.35
	PO#:	Voucher #:	94333	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$33.35
							Check Amount: \$33.35
0146	MB	81371	14544		TONSFELDT, MICHELLE		Check
				R 02	005 000 701 601 000	Refund	\$21.80
	PO#:	Voucher #:	94334	Invoice	Invoice No: 052421	5/25/2021	Paid Amt: \$21.80
							Check Amount: \$21.80
0146	MB	81372	16011		ANDERSON, CRAIG		Check
				E 01	300 296 000 305 517	Fees For Services	\$102.50
	PO#:	Voucher #:	94338	Invoice	Invoice No: 052421	5/28/2021	Paid Amt: \$102.50
							Check Amount: \$102.50
0146	MB	81373	16691		BUFFALO RIVER COACHES		Check
				E 01	300 292 733 360 505	Contract-Public Carr	\$379.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81373	16691		BUFFALO RIVER COACHES		Check		
				E 01	300 289 733 360 000	Auxiliary Account reimb		\$321.00	
	PO#:	Voucher #:	94346	Invoice	Invoice No: 051321	5/28/2021	Paid Amt:	\$700.00	
							Check Amount:	\$700.00	
0146	MB	81374	17314		COMPLETE BOOK & MEDIA SUPPLY LLC		Check		
				E 01	100 620 000 470 000	9780374313883 Something's Wrong!: A Bear,		\$12.53	
	PO#: 47128	Voucher #:	94343	Invoice	Invoice No: 1527582	5/28/2021	Paid Amt:	\$12.53	
							Check Amount:	\$12.53	
0146	MB	81375	12225		DETROIT LAKES HIGH SCHOOL		Check		
				E 01	300 292 000 369 505	Track Entry Fee		\$125.00	
	PO#:	Voucher #:	94342	Invoice	Invoice No: 052621	5/28/2021	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
0146	MB	81376	10328	remit	FLINN SCIENTIFIC INC		Check		
				E 01	300 260 000 401 000	Lens, Double Convex, 38 mm dia., 15 cm FL		\$47.40	
				E 01	300 260 000 401 000	Scissors, Office Type, 7" AP4396		\$33.30	
				E 01	300 260 000 401 000	Rulers with English/Metric, Transparent (10 pa		\$13.90	
				E 01	300 260 000 401 000	Freight		\$13.95	
	PO#: 47527	Voucher #:	94345	Invoice	Invoice No: 2565282	5/28/2021	Paid Amt:	\$108.55	
							Check Amount:	\$108.55	
0146	MB	81377	12781		FREDRICKSON, SCOTT		Check		
				E 01	300 294 000 305 507	Fees For Services		\$75.00	
	PO#:	Voucher #:	94348	Invoice	Invoice No: 052721	5/28/2021	Paid Amt:	\$75.00	
							Check Amount:	\$75.00	
0146	MB	81378	17029		HEISLER, DARREN		Check		
				E 01	300 296 000 305 517	Fees For Services		\$102.50	
	PO#:	Voucher #:	94337	Invoice	Invoice No: 052421	5/28/2021	Paid Amt:	\$102.50	
							Check Amount:	\$102.50	
0146	MB	81379	17366		HUGHES, JORDAN CODY		Check		
				E 01	300 294 000 305 507	Fees For Services		\$100.30	
	PO#:	Voucher #:	94349	Invoice	Invoice No: 052721	5/28/2021	Paid Amt:	\$100.30	
							Check Amount:	\$100.30	
0146	MB	81380	10825		HUGHES, TRAVIS		Check		
				E 01	300 294 000 305 507	Fees For Services		\$55.00	
	PO#:	Voucher #:	94347	Invoice	Invoice No: 052721	5/28/2021	Paid Amt:	\$55.00	
							Check Amount:	\$55.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81381	12109		INDEPENDENT SCHOOL DIST. 549		Check		
				E 01	300 292 000 369 505	Track Entry Fee		\$100.00	
	PO#:	Voucher #:	94336	Invoice	Invoice No: 052721	5/28/2021	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
0146	MB	81382	17211		MILESTONES & MEMORIES, LLC		Check		
				E 01	300 211 000 432 000	Academic Medals - Silver		\$235.00	
				E 01	300 211 000 432 000	Academic Medals - Bronze		\$207.50	
				E 01	300 211 000 432 000	Freight		\$11.20	
	PO#: 47531	Voucher #:	94340	Invoice	Invoice No: 42621	5/28/2021	Paid Amt:	\$453.70	
				E 01	300 211 000 432 000	Honor Cords		\$250.60	
				E 01	300 211 000 432 000	Freight		\$14.22	
	PO#: 47531	Voucher #:	94341	Invoice	Invoice No: 41221	5/28/2021	Paid Amt:	\$264.82	
							Check Amount:	\$718.52	
0146	MB	81383	17316		OLSON, RANDALL		Check		
				E 01	300 296 000 305 517	Fees For Services		\$85.00	
	PO#:	Voucher #:	94351	Invoice	Invoice No: 052421	5/28/2021	Paid Amt:	\$85.00	
							Check Amount:	\$85.00	
0146	MB	81384	15229		PENNICK, KOBY A.		Check		
				E 01	300 296 000 305 517	Fees For Services		\$120.00	
	PO#:	Voucher #:	94350	Invoice	Invoice No: 052421	5/28/2021	Paid Amt:	\$120.00	
							Check Amount:	\$120.00	
0146	MB	81385	11245		REMIT SCHOOL SPECIALTY LLC		Check		
				E 01	300 211 302 530 000	1367430 CHAIR LUXHIDE HIGH BACK TILTE		\$297.40	
	PO#: 47479	Voucher #:	94344	Invoice	Invoice No: 208127456100	5/28/2021	Paid Amt:	\$297.40	
							Check Amount:	\$297.40	
0146	MB	81386	16572		THELEN, MARK		Check		
				E 01	300 296 000 305 517	Fees For Services		\$89.50	
	PO#:	Voucher #:	94339	Invoice	Invoice No: 052421	5/28/2021	Paid Amt:	\$89.50	
				E 01	300 296 000 305 517	Fees For Services		\$89.50	
	PO#:	Voucher #:	94352	Invoice	Invoice No: 052721	5/28/2021	Paid Amt:	\$89.50	
							Check Amount:	\$179.00	
0146	MB	81387	16637		BEMIDJI TOWN & COUNTRY CLUB		Check		
				E 01	300 294 000 369 504	Boys Golf Section Meet		\$180.00	
				E 01	300 296 000 369 514	Girls Golf Section Meet Fee		\$180.00	
	PO#:	Voucher #:	94371	Invoice	Invoice No: 060321	6/3/2021	Paid Amt:	\$360.00	
							Check Amount:	\$360.00	
0146	MB	81388	15977		CARDMEMBER SERVICES		Check		
				E 01	300 640 316 366 000	Staff development - BS		\$735.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81388	15977		CARDMEMBER SERVICES		Check		
				E 01	300 289 000 401 000	Auxiliary Account Exp.		\$1,265.49	
				E 01	005 640 316 366 000	Staff development - JE		\$150.00	
				E 01	300 260 000 430 000	HS Science Instr Supplies-JS		\$99.00	
				E 04	005 583 354 401 000	Preschool Screening Supplies - JS		\$576.75	
PO#:	Voucher #:	94380	Invoice	Invoice No:	May 2021	6/3/2021	Paid Amt:	\$2,826.24	
							Check Amount:	\$2,826.24	
0146	MB	81389	10001		CITY OF BARNESVILLE		Check		
				E 01	005 810 000 332 000	Electricity		\$7,078.35	
				E 01	005 810 000 331 000	Water-Sewage		\$1,311.98	
				E 01	005 810 000 330 000	Garbage		\$19.00	
				E 04	005 505 321 320 000	Communication		\$33.36	
				E 01	005 810 000 320 000	Communication		\$689.70	
PO#:	Voucher #:	94378	Invoice	Invoice No:	10066286	6/3/2021	Paid Amt:	\$9,132.39	
							Check Amount:	\$9,132.39	
0146	MB	81390	12853		EA - BARNESVILLE		Check		
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$2,693.80	
PO#:	Voucher #:	94240	Invoice	Invoice No:	S202121EY0	6/3/2021	Paid Amt:	\$2,693.80	
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$1,886.22	
PO#:	Voucher #:	94355	Invoice	Invoice No:	S2021220	6/3/2021	Paid Amt:	\$1,886.22	
							Check Amount:	\$4,580.02	
0146	MB	81391	14156		HAWLEY HIGH SCHOOL		Check		
				E 01	300 292 000 369 505	Track Entry Fee		\$250.00	
PO#:	Voucher #:	94374	Invoice	Invoice No:	060121	6/3/2021	Paid Amt:	\$250.00	
							Check Amount:	\$250.00	
0146	MB	81392	10406		HEALY AWARDS INC.		Check		
				E 01	300 294 000 401 503	PO 47432		\$42.51	
				E 01	300 289 000 401 000	1000 pt plaque - Adam Tonsfeldt		\$20.00	
PO#:	Voucher #:	94379	Invoice	Invoice No:	INV042406	6/3/2021	Paid Amt:	\$62.51	
							Check Amount:	\$62.51	
0146	MB	81393	12942		MIDWEST BANK		Check		
				E 01	300 296 000 366 514	Section Golf Coaches & Chaperone Meals		\$180.00	
PO#:	Voucher #:	94373	Invoice	Invoice No:	060321	6/3/2021	Paid Amt:	\$180.00	
							Check Amount:	\$180.00	
0146	MB	81394	10799	remit	MN DEPT OF LABOR & INDUSTRY		Check		
				E 06	005 870 000 305 000	Shop Addition Building Permit		\$5,827.25	
PO#:	Voucher #:	94370	Invoice	Invoice No:	060221	6/3/2021	Paid Amt:	\$5,827.25	
							Check Amount:	\$5,827.25	



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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81395	16818		MN SCHOOL EMPLOYEES ASSOCIATION		Check		
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$364.39	
	PO#:	Voucher #:	94360	Invoice	Invoice No: S2021220	6/3/2021	Paid Amt:	\$364.39	
							Check Amount:	\$364.39	
0146	MB	81396	16119		WORLD OF OFFICIATING,		Check		
				E 01	300 296 000 305 517	officiating admin fee		\$111.00	
	PO#:	Voucher #:	94375	Invoice	Invoice No: 05292021	6/3/2021	Paid Amt:	\$111.00	
							Check Amount:	\$111.00	
0146	MB	81397	16972		XCEL ENERGY		Check		
				E 06	005 870 000 305 889	Temporary Heat for Construction		\$133.83	
	PO#:	Voucher #:	94376	Invoice	Invoice No: 733616551	6/3/2021	Paid Amt:	\$133.83	
							Check Amount:	\$133.83	
0146	MB	81398	16972		XCEL ENERGY		Check		
				E 01	005 810 000 333 000	Natural Gas		\$966.55	
	PO#:	Voucher #:	94377	Invoice	Invoice No: 733591184	6/3/2021	Paid Amt:	\$966.55	
							Check Amount:	\$966.55	
0146	MB	81399	12122		INDEPENDENT SCHOOL DIST. 2164		Check		
				E 01	300 292 000 369 505	Entry Fees/Student Travel		\$250.00	
	PO#:	Voucher #:	94390	Invoice	Invoice No: 060721	6/10/2021	Paid Amt:	\$250.00	
							Check Amount:	\$250.00	
0146	MB	81400	12942		MIDWEST BANK		Check		
				E 01	300 292 000 366 505	State Track Meals		\$715.00	
	PO#:	Voucher #:	94391	Invoice	Invoice No: 060921	6/10/2021	Paid Amt:	\$715.00	
							Check Amount:	\$715.00	
0146	MB	81401	12942		MIDWEST BANK		Check		
				E 01	300 294 000 366 504	State Golf Meal Money		\$170.00	
	PO#:	Voucher #:	94392	Invoice	Invoice No: 060921BG	6/10/2021	Paid Amt:	\$170.00	
							Check Amount:	\$170.00	
0146	MB	81402	14486		MINNESOTA DEPARTMENT OF HEALTH		Check		
				E 02	005 770 701 820 000	Statewide hospitality fee		\$40.00	
	PO#:	Voucher #:	94388	Invoice	Invoice No: 899116	6/10/2021	Paid Amt:	\$40.00	
							Check Amount:	\$40.00	
0146	MB	81403	14486		MINNESOTA DEPARTMENT OF HEALTH		Check		
				E 02	005 770 701 820 000	Statewide hospitality fee		\$40.00	
	PO#:	Voucher #:	94389	Invoice	Invoice No: 899095	6/10/2021	Paid Amt:	\$40.00	
							Check Amount:	\$40.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81404	13598	remit	NCS PEARSON INC.		Check		
				E 01	100 203 000 461 000	AIMSweb Plus EOY Adj		\$65.00	
	PO#:	Voucher #:	94387	Invoice	Invoice No: 14519846	6/10/2021	Paid Amt:	\$65.00	
							Check Amount:	\$65.00	
0146	MB	81405	11854	remit	SHEEL'S		Check		
				E 04	005 506 321 401 000	Baseballs		\$383.40	
	PO#: 47533	Voucher #:	94386	Invoice	Invoice No: 1041-IN	6/10/2021	Paid Amt:	\$383.40	
							Check Amount:	\$383.40	
0146	MB	81406	11606		U.S. POSTAL SERVICE		Check		
				E 01	005 110 000 329 000	PO BOX RENT		\$342.00	
	PO#:	Voucher #:	94385	Invoice	Invoice No: 061021	6/10/2021	Paid Amt:	\$342.00	
							Check Amount:	\$342.00	
0146	MB	81407	10440	remit	BARNES & NOBLE INC.		Check		
				E 01	300 620 000 470 000	Misc		\$0.00	
				E 01	300 620 000 470 000	Books		\$79.11	
				E 01	300 620 000 470 000	books		\$75.95	
				E 01	300 620 000 470 000	books		\$100.73	
				E 01	300 620 000 470 000	books		\$57.52	
				E 01	300 620 000 470 000	books		\$31.96	
				E 01	300 620 000 470 000	books		\$39.98	
				E 01	300 620 000 470 000	books		\$54.36	
				E 01	300 620 000 470 000	book		\$20.78	
				E 01	300 620 000 470 000	book		\$22.40	
				E 01	300 620 000 470 000	books		\$31.98	
				E 01	300 620 000 470 000	books		\$19.18	
				E 01	300 620 000 470 000	books		\$20.78	
				E 01	300 620 000 470 000	books		\$25.56	
				E 01	300 620 000 470 000	book		\$11.19	
				E 01	300 620 000 470 000	book		\$43.18	
				E 01	300 620 000 470 000	books		\$19.20	
				E 01	300 620 000 470 000	book		\$11.99	
	PO#: 47438	Voucher #:	94435	Invoice	Invoice No: 4109394	6/15/2021	Paid Amt:	\$665.85	
							Check Amount:	\$665.85	
0146	MB	81408	16651	albert	COUNTRY INN & SUITES		Check		
				E 01	300 292 000 369 505	State Track Rooms		\$927.72	
	PO#:	Voucher #:	94407	Invoice	Invoice No: 061521	6/15/2021	Paid Amt:	\$927.72	
							Check Amount:	\$927.72	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81409	11239	REMIT	ACME TOOLS		Check		
				E 01	300 211 302 530 000	Pressure washer		\$299.00	
	PO#: 47487	Voucher #:	94395	Invoice	Invoice No: 8810315	6/17/2021	Paid Amt:	\$299.00	
				E 01	300 301 830 433 000	gear wrench 84949N impact sockets		\$124.99	
				E 01	300 301 830 433 000	Crimped Wire Whee		\$15.99	
				E 01	300 301 830 433 000	Wilton bench vise 21400		\$579.98	
				E 01	300 301 830 433 000	8 inch bench grinders DW758		\$279.98	
				E 01	300 301 830 433 000	M 18 cordless bare tool grinder 2780-20		\$338.82	
				E 01	300 301 830 433 000	Milwaukee 1/2 inch high torque impact wrench		\$249.00	
	PO#: 47510	Voucher #:	94396	Invoice	Invoice No: 8810332	6/17/2021	Paid Amt:	\$1,588.76	
							Check Amount:	\$1,887.76	
0146	MB	81410	16657	ACT			Check		
				E 01	300 289 000 401 000	ACT Test		\$1,595.00	
				E 01	300 710 000 461 000	ACT Test - free/red		\$1,001.00	
	PO#:	Voucher #:	94610	Invoice	Invoice No: 13987	6/17/2021	Paid Amt:	\$2,596.00	
							Check Amount:	\$2,596.00	
0146	MB	81411	15412	AFLAC			Check		
				B 01	215 029	Supplemental Insurance-Voluntary		\$515.38	
	PO#:	Voucher #:	94408	Invoice	Invoice No: 120464	6/17/2021	Paid Amt:	\$515.38	
							Check Amount:	\$515.38	
0146	MB	81412	14911	REMIT	AMAZON CAPITAL SERVICES		Check		
				E 04	005 506 321 401 000	Dudley NFHS SB 12 Fastpitch Softball-12Pacl		\$181.90	
	PO#: 47542	Voucher #:	94613	Invoice	Invoice No: 14CY-TCQG-HGJN	6/17/2021	Paid Amt:	\$181.90	
							Check Amount:	\$181.90	
0146	MB	81413	16035	AMUNDSON, ALICIA			Check		
				R 04	005 506 321 050 000	Refund		\$50.00	
	PO#:	Voucher #:	94565	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
0146	MB	81414	15900	ANDERSON ELECTRIC LLC			Check		
				E 06	005 870 000 305 814	invoice # 6693 put new ends on cords so the c		\$223.00	
	PO#: 47529	Voucher #:	94397	Invoice	Invoice No: 6693	6/17/2021	Paid Amt:	\$223.00	
							Check Amount:	\$223.00	
0146	MB	81415	10002	remit	ARAMARK		Check		
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$86.67	
	PO#:	Voucher #:	94393	Invoice	Invoice No: 1602192203	6/17/2021	Paid Amt:	\$86.67	
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$72.76	
	PO#:	Voucher #:	94394	Invoice	Invoice No: 1602192205	6/17/2021	Paid Amt:	\$72.76	



Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81415	10002	remit	ARAMARK		Check		
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$86.67	
	PO#:	Voucher #:	94608	Invoice	Invoice No: 1602199518	6/17/2021	Paid Amt:	\$86.67	
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$70.76	
	PO#:	Voucher #:	94609	Invoice	Invoice No: 1602199519	6/17/2021	Paid Amt:	\$70.76	
							Check Amount:	\$316.86	
0146	MB	81416	14442		ASKEGAARD, MEGAN		Check		
				R 04	005 582 344 050 000	Refund		\$57.00	
	PO#:	Voucher #:	94598	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$57.00	
							Check Amount:	\$57.00	
0146	MB	81417	10440	remit	BARNES & NOBLE INC.		Check		
				E 01	300 620 000 470 000	books		\$1,400.00	
				E 01	300 620 000 470 000	books		\$1,128.19	
	PO#: 47472	Voucher #:	94440	Invoice	Invoice No: 4120191	6/17/2021	Paid Amt:	\$2,528.19	
							Check Amount:	\$2,528.19	
0146	MB	81418	10685		BARNESVILLE BUS COMPANY, INC.		Check		
				E 01	300 294 733 360 507	Baseball		\$3,207.75	
				E 01	300 296 733 360 514	Golf		\$133.12	
				E 01	300 294 733 360 504	Golf		\$133.13	
				E 01	300 296 733 360 517	Softball		\$2,005.25	
				E 01	300 292 733 360 505	Track		\$1,113.50	
	PO#:	Voucher #:	94436	Invoice	Invoice No: May 2021 Extra	6/17/2021	Paid Amt:	\$6,592.75	
				E 01	005 760 713 360 000	Open Enrollment Transportation		\$4,320.00	
	PO#:	Voucher #:	94437	Invoice	Invoice No: May 2021 OE	6/17/2021	Paid Amt:	\$4,320.00	
				E 01	005 760 720 442 000	Gasoline		\$696.60	
	PO#:	Voucher #:	94438	Invoice	Invoice No: May 21 Fuel	6/17/2021	Paid Amt:	\$696.60	
				E 01	005 105 000 305 000	Drug/Alcohol Test		\$150.00	
	PO#:	Voucher #:	94439	Invoice	Invoice No: 6958	6/17/2021	Paid Amt:	\$150.00	
							Check Amount:	\$11,759.35	
0146	MB	81419	12945		BARNESVILLE CHIROPRACTIC CLINIC		Check		
				E 01	005 760 733 305 000	DOT Physical		\$120.00	
	PO#:	Voucher #:	94405	Invoice	Invoice No: 052721	6/17/2021	Paid Amt:	\$120.00	
							Check Amount:	\$120.00	
0146	MB	81420	12156		BARNESVILLE C-STORE		Check		
				E 01	005 760 733 442 000	Gasoline		\$21.02	
	PO#:	Voucher #:	94409	Invoice	Invoice No: 4849-1	6/17/2021	Paid Amt:	\$21.02	
				E 01	005 760 733 442 000	Gasoline	40	\$32.45	
	PO#:	Voucher #:	94410	Invoice	Invoice No: 4857-1	6/17/2021	Paid Amt:	\$32.45	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81420	12156		BARNESVILLE C-STORE		Check
				E 01 005 760 733 442 000	Gasoline		\$47.23
				E 01 005 760 733 401 000	Car Wash		\$8.00
PO#:	Voucher #:	94411	Invoice	Invoice No: 4987-1		6/17/2021	Paid Amt: \$55.23
			E 01 005 760 733 442 000	Gasoline		\$55.31	
PO#:	Voucher #:	94412	Invoice	Invoice No: 5153-1		6/17/2021	Paid Amt: \$55.31
			E 01 005 760 733 442 000	Gasoline		\$34.65	
PO#:	Voucher #:	94413	Invoice	Invoice No: 1474-2		6/17/2021	Paid Amt: \$34.65
			E 01 005 760 733 442 000	Gasoline		\$25.11	
PO#:	Voucher #:	94414	Invoice	Invoice No: 5620-1		6/17/2021	Paid Amt: \$25.11
			E 01 005 760 733 442 000	Gasoline		\$50.40	
PO#:	Voucher #:	94415	Invoice	Invoice No: 2691-2		6/17/2021	Paid Amt: \$50.40
			E 01 005 760 733 442 000	Gasoline		\$41.83	
PO#:	Voucher #:	94416	Invoice	Invoice No: 6290-1		6/17/2021	Paid Amt: \$41.83
			E 01 005 760 733 442 000	Gasoline		\$45.61	
PO#:	Voucher #:	94417	Invoice	Invoice No: 6715-1		6/17/2021	Paid Amt: \$45.61
			E 01 005 760 733 442 000	Gasoline		\$54.50	
PO#:	Voucher #:	94418	Invoice	Invoice No: 6868-1		6/17/2021	Paid Amt: \$54.50
			E 01 005 760 733 442 000	Gasoline		\$33.60	
PO#:	Voucher #:	94419	Invoice	Invoice No: 8014-1		6/17/2021	Paid Amt: \$33.60
			E 01 005 760 733 442 000	Gasoline		\$20.00	
PO#:	Voucher #:	94420	Invoice	Invoice No: 8344-1		6/17/2021	Paid Amt: \$20.00
			E 01 005 760 733 442 000	Gasoline		\$23.69	
PO#:	Voucher #:	94421	Invoice	Invoice No: 8674-1		6/17/2021	Paid Amt: \$23.69
			E 01 005 760 733 442 000	Gasoline		\$40.00	
PO#:	Voucher #:	94422	Invoice	Invoice No: 8873-1		6/17/2021	Paid Amt: \$40.00
			E 01 005 760 733 442 000	Gasoline		\$26.01	
PO#:	Voucher #:	94423	Invoice	Invoice No: 6850-2		6/17/2021	Paid Amt: \$26.01
			E 01 005 760 733 442 000	Gasoline		\$25.00	
PO#:	Voucher #:	94424	Invoice	Invoice No: 7414-2		6/17/2021	Paid Amt: \$25.00
			E 01 005 760 733 442 000	Gasoline		\$26.00	
PO#:	Voucher #:	94425	Invoice	Invoice No: 389-1		6/17/2021	Paid Amt: \$26.00
			E 01 005 811 000 442 000	Gasoline		\$33.00	
PO#:	Voucher #:	94426	Invoice	Invoice No: 9733-1		6/17/2021	Paid Amt: \$33.00
			E 01 005 811 000 442 000	Gasoline		\$27.39	
PO#:	Voucher #:	94427	Invoice	Invoice No: 5280-2		6/17/2021	Paid Amt: \$27.39
			E 01 005 811 000 442 000	Gasoline	41	\$35.75	
PO#:	Voucher #:	94428	Invoice	Invoice No: 4923-2		6/17/2021	Paid Amt: \$35.75

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81420	12156		BARNESVILLE C-STORE		Check		
				E 01 005 811 000 442 000	Gasoline			\$29.29	
PO#:	Voucher #:	94429	Invoice	Invoice No:	4552-2	6/17/2021	Paid Amt:	\$29.29	
				E 01 005 811 000 442 000	Gasoline			\$27.09	
PO#:	Voucher #:	94430	Invoice	Invoice No:	3467-2	6/17/2021	Paid Amt:	\$27.09	
				E 01 005 811 000 442 000	Gasoline			\$14.36	
PO#:	Voucher #:	94431	Invoice	Invoice No:	6478-1	6/17/2021	Paid Amt:	\$14.36	
				E 01 005 811 000 442 000	Gasoline			\$28.30	
PO#:	Voucher #:	94432	Invoice	Invoice No:	1073-2	6/17/2021	Paid Amt:	\$28.30	
				E 01 005 811 000 442 000	Gasoline			\$29.64	
PO#:	Voucher #:	94433	Invoice	Invoice No:	1862-2	6/17/2021	Paid Amt:	\$29.64	
							Check Amount:	\$835.23	
0146	MB	81421	16618		BARNESVILLE DRUG & HARDWARE		Check		
				E 01 005 810 000 410 000	Custodial Supplies			\$9.75	
PO#:	Voucher #:	94402	Invoice	Invoice No:	25411	6/17/2021	Paid Amt:	\$9.75	
				E 01 005 810 000 410 000	Custodial Supplies			\$7.96	
PO#:	Voucher #:	94403	Invoice	Invoice No:	24094	6/17/2021	Paid Amt:	\$7.96	
				E 01 005 810 000 410 000	Custodial Supplies			\$19.96	
PO#:	Voucher #:	94404	Invoice	Invoice No:	25222	6/17/2021	Paid Amt:	\$19.96	
							Check Amount:	\$37.67	
0146	MB	81422	10013		BARNESVILLE GROCERY		Check		
				E 01 300 250 000 430 000	Instructional Sup			\$32.23	
				E 01 300 331 830 433 000	Indiv Instruct Mat'l			\$207.92	
PO#:	Voucher #:	94401	Invoice	Invoice No:	May 21 FACS	6/17/2021	Paid Amt:	\$240.15	
							Check Amount:	\$240.15	
0146	MB	81423	10025		BARNESVILLE RECORD-REVIEW		Check		
				E 01 005 010 000 380 000	Minutes			\$2,130.00	
				E 01 005 010 000 380 000	Accepting Bids Notices			\$130.00	
				E 01 005 010 000 380 000	Ads			\$1,495.00	
				E 01 100 203 000 401 000	Subscriptions			\$76.00	
				E 01 300 211 000 401 000	Subscriptions			\$76.00	
				E 01 005 020 000 401 000	Subscription			\$38.00	
PO#:	Voucher #:	94398	Invoice	Invoice No:	053121	6/17/2021	Paid Amt:	\$3,945.00	
							Check Amount:	\$3,945.00	
0146	MB	81424	13220	remit	BIMBO BAKERIES USA		Check		
				E 02 005 770 709 490 000	Food			\$58.80	
PO#:	Voucher #:	94456	Invoice	Invoice No:	52155618435	42 6/17/2021	Paid Amt:	\$58.80	
				E 02 005 770 709 490 000	Food			\$40.32	
PO#:	Voucher #:	94457	Invoice	Invoice No:	52155618436	6/17/2021	Paid Amt:	\$40.32	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81424	13220	remit	BIMBO BAKERIES USA		Check		
				E 02 005 770 709 490 000	Food			\$28.35	
	PO#:	Voucher #:	94458	Invoice	Invoice No: 52155618472	6/17/2021		Paid Amt:	\$28.35
				E 02 005 770 709 490 000	Food			\$80.64	
	PO#:	Voucher #:	94459	Invoice	Invoice No: 52155618473	6/17/2021		Paid Amt:	\$80.64
				E 02 005 770 709 490 000	Credit			(\$25.20)	
	PO#:	Voucher #:	94460	Invoice	Invoice No: 52155618441	6/17/2021		Paid Amt:	(\$25.20)
								Check Amount:	\$182.91
0146	MB	81425	15672		BLILIE, AMBER		Check		
				R 04 005 506 321 050 000	Refund			\$40.00	
	PO#:	Voucher #:	94567	Invoice	Invoice No: 061521	6/17/2021		Paid Amt:	\$40.00
								Check Amount:	\$40.00
0146	MB	81426	17404		BOWDEN, CHARLOTTE		Check		
				R 04 005 582 344 050 000	Refund			\$196.00	
	PO#:	Voucher #:	94599	Invoice	Invoice No: 061621	6/17/2021		Paid Amt:	\$196.00
								Check Amount:	\$196.00
0146	MB	81427	17179		BRATON, MORGAN		Check		
				R 04 005 582 344 050 000	Preschool Refund			\$61.00	
	PO#:	Voucher #:	94600	Invoice	Invoice No: 061621	6/17/2021		Paid Amt:	\$61.00
								Check Amount:	\$61.00
0146	MB	81428	14941		BRATON, STACEY		Check		
				R 04 005 506 321 050 000	Refund			\$50.00	
	PO#:	Voucher #:	94568	Invoice	Invoice No: 061521	6/17/2021		Paid Amt:	\$50.00
								Check Amount:	\$50.00
0146	MB	81429	16691		BUFFALO RIVER COACHES		Check		
				E 01 300 292 733 360 505	Contract-Public Carr			\$584.00	
				E 01 300 289 733 360 000	Auxiliary Account reimb			\$116.00	
	PO#:	Voucher #:	94399	Invoice	Invoice No: 060821	6/17/2021		Paid Amt:	\$700.00
				E 01 300 292 733 360 505	Contract-Public Carr			\$540.00	
				E 01 300 289 733 360 000	Auxiliary Account reimb			\$160.00	
	PO#:	Voucher #:	94400	Invoice	Invoice No: 052821	6/17/2021		Paid Amt:	\$700.00
								Check Amount:	\$1,400.00
0146	MB	81430	17139		CASH-WA DISTRIBUTING CO OF FARGO LLC		Check		
				E 02 005 770 709 490 000	SFSP Food			\$2,354.59	
				E 02 005 770 709 401 000	General SFSP Supplies			\$150.03	
	PO#:	Voucher #:	94441	Invoice	Invoice No: 3762180	43 6/17/2021		Paid Amt:	\$2,504.62
				E 02 005 770 709 490 000	SFSP Food			\$934.11	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81430	17139		CASH-WA DISTRIBUTING CO OF FARGO LLC		Check		
				E 02 005 770	709 401 000 General SFSP Supplies			\$94.18	
PO#:	Voucher #:	94442	Invoice	Invoice No:	3762179	6/17/2021	Paid Amt:		\$1,028.29
				E 02 005 770	709 490 000 Credit			\$41.80	
PO#:	Voucher #:	94443	Credit	Invoice No:	3765166	6/17/2021	Paid Amt:		(\$41.80)
				E 02 005 770	701 490 000 Commodities			\$94.14	
PO#:	Voucher #:	94444	Invoice	Invoice No:	3765624	6/17/2021	Paid Amt:		\$94.14
				E 02 005 770	709 490 000 SFSP Food			\$275.66	
				E 04 005 509	321 490 000 Kids Club snacks			\$236.52	
PO#:	Voucher #:	94445	Invoice	Invoice No:	3765622	6/17/2021	Paid Amt:		\$512.18
				E 02 005 770	709 490 000 SFSP Food			\$984.11	
PO#:	Voucher #:	94446	Invoice	Invoice No:	3765621	6/17/2021	Paid Amt:		\$984.11
				E 02 005 770	709 490 000 SFSP Food			\$305.60	
PO#:	Voucher #:	94447	Invoice	Invoice No:	3765623	6/17/2021	Paid Amt:		\$305.60
				E 02 005 770	707 490 000 Ala Carte Food			\$196.35	
PO#:	Voucher #:	94448	Invoice	Invoice No:	3762178	6/17/2021	Paid Amt:		\$196.35
				E 02 005 770	709 490 000 SFSP Food			\$384.70	
				E 04 005 509	321 490 000 Kids Club snacks			\$74.77	
PO#:	Voucher #:	94449	Invoice	Invoice No:	3776766	6/17/2021	Paid Amt:		\$459.47
							Check Amount:		\$6,042.96
0146	MB	81431	14672		CI SPORT		Check		
				E 04 005 506	321 401 000 Summer Rec basketball tshirts			\$537.00	
PO#:	Voucher #:	94454	Invoice	Invoice No:	716813	6/17/2021	Paid Amt:		\$537.00
							Check Amount:		\$537.00
0146	MB	81432	14286		CLAY COUNTY 4-H		Check		
				E 04 005 585	332 305 000 4H Class			\$192.00	
PO#:	Voucher #:	94560	Invoice	Invoice No:	20-21-10	6/17/2021	Paid Amt:		\$192.00
							Check Amount:		\$192.00
0146	MB	81433	12799		COACHES CHOICE		Check		
				E 01 005 810	000 410 000 Custodial Shirts			\$163.95	
PO#: 47550	Voucher #:	94453	Invoice	Invoice No:	11640	6/17/2021	Paid Amt:		\$163.95
							Check Amount:		\$163.95
0146	MB	81434	17405		CRABTREE, JENNA		Check		
				R 04 005 582	344 050 000 Refund			\$27.00	
PO#:	Voucher #:	94601	Invoice	Invoice No:	061621	6/17/2021	Paid Amt:		\$27.00
							Check Amount:		\$27.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81435	13450		CROWN TROPHY		Check		
				E 01	300 292 000 401 505 Awards			\$137.90	
	PO#: 47535	Voucher #: 94451		Invoice	Invoice No: 56356	6/17/2021	Paid Amt:		\$137.90
				E 01	300 292 000 401 505 Awards			\$14.50	
	PO#: 47543	Voucher #: 94452		Invoice	Invoice No: 56416	6/17/2021	Paid Amt:		\$14.50
							Check Amount:		\$152.40
0146	MB	81436	16912		CUYPERS, CARISSA		Check		
				R 04	005 582 344 050 000 Refund			\$61.00	
	PO#:	Voucher #: 94602		Invoice	Invoice No: 061621	6/17/2021	Paid Amt:		\$61.00
							Check Amount:		\$61.00
0146	MB	81437	10007		DACOTAH PAPER CO		Check		
				E 01	005 810 000 410 000 invoice # 55931 24x32 can liners			\$251.00	
				E 01	005 810 000 410 000 26x42 white can liner			\$286.44	
				E 01	005 810 000 410 000 33x40 silver can liners			\$89.14	
				E 01	005 810 000 410 000 38x58 black can liners			\$147.36	
	PO#: 47500	Voucher #: 94455		Invoice	Invoice No: 55931	6/17/2021	Paid Amt:		\$773.94
							Check Amount:		\$773.94
0146	MB	81438	10827		DEAN'S BULK SERVICE, INC.		Check		
				E 06	005 870 000 305 885 Pump out fuel tank at elem.			\$300.00	
	PO#:	Voucher #: 94612		Invoice	Invoice No: 13906	6/17/2021	Paid Amt:		\$300.00
							Check Amount:		\$300.00
0146	MB	81439	15411		DELTA DENTAL OF MINNESOTA		Check		
				B 01	215 032 premiums			\$2,810.67	
	PO#:	Voucher #: 94611		Invoice	Invoice No: CNS0000721754	6/17/2021	Paid Amt:		\$2,810.67
							Check Amount:		\$2,810.67
0146	MB	81440	17406		DRYER, JESSICA		Check		
				R 04	005 582 344 050 000 Refund			\$96.00	
	PO#:	Voucher #: 94603		Invoice	Invoice No: 061621	6/17/2021	Paid Amt:		\$96.00
							Check Amount:		\$96.00
0146	MB	81441	16713		DUNHAM, BECKY		Check		
				R 04	005 506 321 050 000 Refund			\$150.00	
	PO#:	Voucher #: 94569		Invoice	Invoice No: 061521	6/17/2021	Paid Amt:		\$150.00
							Check Amount:		\$150.00
0146	MB	81442	15344		EDUCATORS BENEFIT CONSULTANTS		Check		
				E 01	005 110 000 305 000 Fees For Services			\$58.50	
	PO#:	Voucher #: 94462		Invoice	Invoice No: 19065	45 6/17/2021	Paid Amt:		\$58.50
							Check Amount:		\$58.50



Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81443	17182		ESCOBAR, ERIKA		Check		
				R 04	005 506 321 050 000	Refund		\$50.00	
	PO#:	Voucher #:	94570	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
0146	MB	81444	15730		ESSENTIA HEALTH		Check		
				E 01	300 790 000 305 000	monthly sports medicine agreement		\$125.00	
	PO#:	Voucher #:	94461	Invoice	Invoice No: 1221.3010.1707.01	6/17/2021	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
0146	MB	81445	10052		FARMERS COOPERATIVE OIL CO		Check		
				E 01	005 811 000 442 000	Gasoline		\$10.00	
	PO#:	Voucher #:	94434	Invoice	Invoice No: 3346-2	6/17/2021	Paid Amt:	\$10.00	
				E 01	005 760 733 442 000	Gasoline		\$33.46	
	PO#:	Voucher #:	94466	Invoice	Invoice No: 2293-1	6/17/2021	Paid Amt:	\$33.46	
				E 01	005 760 733 442 000	Gasoline		\$37.35	
	PO#:	Voucher #:	94467	Invoice	Invoice No: 4119-2	6/17/2021	Paid Amt:	\$37.35	
				E 01	005 760 733 442 000	Gasoline		\$45.35	
	PO#:	Voucher #:	94468	Invoice	Invoice No: 4726-2	6/17/2021	Paid Amt:	\$45.35	
				E 01	005 760 733 442 000	Gasoline		\$34.38	
	PO#:	Voucher #:	94469	Invoice	Invoice No: 9745-1	6/17/2021	Paid Amt:	\$34.38	
							Check Amount:	\$160.54	
0146	MB	81446	10452		FARNAM'S GENUINE PARTS		Check		
				E 01	005 760 733 401 000	General Supplies		\$24.63	
	PO#:	Voucher #:	94470	Invoice	Invoice No: 378018	6/17/2021	Paid Amt:	\$24.63	
				E 01	005 760 733 401 000	General Supplies		\$1.99	
	PO#:	Voucher #:	94471	Invoice	Invoice No: 378212	6/17/2021	Paid Amt:	\$1.99	
							Check Amount:	\$26.62	
0146	MB	81447	17396		FRIESEN, TANYA		Check		
				R 04	005 506 321 050 000	Refund		\$50.00	
	PO#:	Voucher #:	94571	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
0146	MB	81448	17208		FRIESNER, KELLY		Check		
				R 04	005 506 321 050 000	Refund		\$80.00	
	PO#:	Voucher #:	94572	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$80.00	
							Check Amount:	\$80.00	
0146	MB	81449	15844		FROSLIE, KELLI		Check		
				R 01	300 249 000 050 000	Refund		\$50.00	
	PO#:	Voucher #:	94573	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$50.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81449	15844		FROSLIE, KELLI		Check		
				R 04	005 582 344 050 000	Refund		\$61.00	
	PO#:	Voucher #:	94604	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$61.00	
							Check Amount:	\$111.00	
0146	MB	81450	10060		FUCHS SANITATION, INC		Check		
				E 06	005 870 000 305 889	Dumpsters - Rolloff and Landfill - Deconstruct		\$427.00	
	PO#:	Voucher #:	94463	Invoice	Invoice No: 61981	6/17/2021	Paid Amt:	\$427.00	✓
				E 01	005 810 000 330 000	Garbage		\$947.81	
	PO#:	Voucher #:	94472	Invoice	Invoice No: 61686	6/17/2021	Paid Amt:	\$947.81	
				E 02	005 770 701 330 000	Garbage		\$2,518.71	
	PO#:	Voucher #:	94473	Invoice	Invoice No: 61637	6/17/2021	Paid Amt:	\$2,946.89	
				E 02	005 770 701 330 000	Garbage		\$428.18	
	PO#:	Voucher #:	94473	Invoice	Invoice No: 61637	6/17/2021	Paid Amt:	\$2,946.89	
				E 06	005 870 000 305 889	Dumpsters - Rolloff and Landfill - Deconstruct		\$427.00	
	PO#:	Voucher #:	94465	Invoice	Invoice No: 61948	6/17/2021	Paid Amt:	\$427.00	
							Check Amount:	\$4,748.70	
0146	MB	81451	15011		FURTHER		Check		
				E 01	005 110 000 305 000	Fees For Services		\$112.40	
	PO#:	Voucher #:	94464	Invoice	Invoice No: 15725841	6/17/2021	Paid Amt:	\$112.40	
							Check Amount:	\$112.40	
0146	MB	81452	14517		GATEWAY TO THE LAKES		Check		
				E 01	005 010 000 380 000	Advertising		\$795.00	
	PO#:	Voucher #:	94475	Invoice	Invoice No: 053121	6/17/2021	Paid Amt:	\$795.00	
							Check Amount:	\$795.00	
0146	MB	81453	14085		GRAPHIC EDGE		Check		
				E 04	005 506 321 401 000	Volleyball Camp Tshirts		\$885.00	
				E 04	005 506 321 401 000	Freight		\$32.00	
	PO#: 47525	Voucher #:	94474	Invoice	Invoice No: 1505509	6/17/2021	Paid Amt:	\$917.00	
							Check Amount:	\$917.00	
0146	MB	81454	16305		GREGG, NIKKI		Check		
				R 04	005 506 321 050 000	Refund		\$40.00	
	PO#:	Voucher #:	94574	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$40.00	
							Check Amount:	\$40.00	
0146	MB	81455	15862		GROMMESH, KRISTIN		Check		
				E 04	005 506 321 899 000	Refund		\$90.00	
	PO#:	Voucher #:	94575	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$90.00	
							Check Amount:	\$90.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81456	15203		GROSS, ANNA		Check
				R 04	005 506 321 050 000	Refund	\$25.00
PO#:	Voucher #:	94576	Invoice	Invoice No:	061521	6/17/2021	Paid Amt: \$25.00
							Check Amount: \$25.00
0146	MB	81457	16279		HAUCK, CHELSEY		Check
				R 04	005 506 321 050 000	Refund	\$50.00
PO#:	Voucher #:	94577	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$50.00
							Check Amount: \$50.00
0146	MB	81458	17407		HOUGH, SARA		Check
				R 04	005 582 344 050 000	Refund	\$137.00
PO#:	Voucher #:	94605	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$137.00
							Check Amount: \$137.00
0146	MB	81459	10825		HUGHES, TRAVIS		Check
				E 04	005 506 321 305 000	Babe Ruth umpire	\$210.00
PO#:	Voucher #:	94476	Invoice	Invoice No:	061521	6/17/2021	Paid Amt: \$210.00
							Check Amount: \$210.00
0146	MB	81460	17408		HUTTON, KATIE		Check
				R 04	005 582 344 050 000	Refund	\$65.00
PO#:	Voucher #:	94606	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$65.00
							Check Amount: \$65.00
0146	MB	81461	17096		ICARE ELECTRONIC REPAIR		Check
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94499	Invoice	Invoice No:	25999	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94500	Invoice	Invoice No:	26000	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94501	Invoice	Invoice No:	26001	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94502	Invoice	Invoice No:	26002	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94503	Invoice	Invoice No:	26003	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94504	Invoice	Invoice No:	26004	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00
PO#:	Voucher #:	94505	Invoice	Invoice No:	26005	6/17/2021	Paid Amt: \$89.00
				E 01	005 612 000 315 000	Rprs&Maint for Comp&Tech	\$150.00
PO#:	Voucher #:	94506	Invoice	Invoice No:	26009	6/17/2021	Paid Amt: \$150.00

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81461	17096		ICARE ELECTRONIC REPAIR		Check
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94507	Invoice	Invoice No: 26010		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94508	Invoice	Invoice No: 26011		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94509	Invoice	Invoice No: 26012		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94510	Invoice	Invoice No: 26048		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94511	Invoice	Invoice No: 26049		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94512	Invoice	Invoice No: 26050		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94513	Invoice	Invoice No: 26051		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94514	Invoice	Invoice No: 26052		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94515	Invoice	Invoice No: 26067		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94516	Invoice	Invoice No: 26053		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94517	Invoice	Invoice No: 26054		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94518	Invoice	Invoice No: 26094		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94519	Invoice	Invoice No: 26095		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94520	Invoice	Invoice No: 26096		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94521	Invoice	Invoice No: 26097		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94522	Invoice	Invoice No: 26098		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94523	Invoice	Invoice No: 26103		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94524	Invoice	Invoice No: 26104		49 6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech		\$89.00
PO#:	Voucher #:	94525	Invoice	Invoice No: 26105		6/17/2021	Paid Amt: \$89.00

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81461	17096		ICARE ELECTRONIC REPAIR		Check
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94526	Invoice	Invoice No: 26106		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94527	Invoice	Invoice No: 26107		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94528	Invoice	Invoice No: 26108		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94529	Invoice	Invoice No: 26109		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94482	Invoice	Invoice No: 25992		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94483	Invoice	Invoice No: 25993		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94484	Invoice	Invoice No: 25994		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94485	Invoice	Invoice No: 25996		6/17/2021	Paid Amt: \$89.00
				E 01 005 612 000 315 000	Rprs&Maint for Comp&Tech	\$89.00	
PO#:	Voucher #:	94486	Invoice	Invoice No: 25997		6/17/2021	Paid Amt: \$89.00
Check Amount:							\$3,265.00
0146	MB	81462	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check
				E 01 300 211 000 401 000	UNV15343 POCKET,FILE,LTR,STR,3.5"	\$40.57	
PO#: 47536	Voucher #:	94477	Invoice	Invoice No: IN3377384		6/17/2021	Paid Amt: \$40.57
				E 01 005 110 000 401 000	UNV35715GN PAPER,ROLLS,12/PK,WHT	\$11.81	
PO#: 47548	Voucher #:	94478	Invoice	Invoice No: IN3384352		6/17/2021	Paid Amt: \$11.81
				E 01 300 211 000 401 000	UNV35264 ENVELOPE,CLSP,9X12,28#,BN	\$36.55	
				E 01 300 211 000 401 000	MMMR335YW NOTE,POPOP RLD3X3, 6PK,\)	\$22.14	
				E 01 300 211 000 401 000	UNV35688 NOTE,SLFSTK3X3,18PD/PK,YW	\$14.73	
				E 01 300 211 000 401 000	MMMR33012AN NOTE,3X3 100SHPD 12PK,1	\$30.12	
				E 01 300 211 000 401 000	DURMN24P36 BATTERY,ALKLN,AAA,36/PK	\$33.59	
				E 01 300 211 000 401 000	DURAACTBULK36 BATTERY,ALKALINE AA,3	\$33.59	
				E 01 300 211 000 401 000	VCT1190 CALCULATOR,12DGT,DISPLAY	\$0.00	
				E 01 300 211 000 401 000	MMM810K20 TAPE,3/4"X1000",20/PK,CR	\$99.20	
				E 01 300 211 000 401 000	UNV72210 CLIP,#1,GEM,SMOOTH,1M/PK	\$2.90	
				E 01 300 211 000 401 000	AVE5160 LABEL,ADRS,1X2.625,30/SH	\$146.70	
				E 01 300 211 000 401 000	PAP35830 PEN,PROFILE RT, 1.4MM,PE	\$9.60	
				E 01 300 211 000 401 000	PAP1921067 PEN,POPOP PROFILE 1.4MM,BK	\$28.13	
				E 01 300 211 000 401 000	PAP2083008 PEN,BALLPT,1.4MM,36/PK,BE	\$38.75	
				E 01 300 211 000 401 000	UNV08851 HILIGHTER,POCKET,FLYL	\$1.76	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81462	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	300 211 000 401 000	UNV47210 CARD,INDEX,RULED,3X5,WE		\$0.80	
				E 01	300 211 000 401 000	KCC21606CT TISSUE,FACIAL125SHTS,48CI		\$82.51	
				E 01	300 211 000 401 000	UNV35267 ENVELOPE,CLSP,10X13,28#BN		\$12.10	
				E 01	300 211 000 401 000	UNV08853 HILIGHTER,POCKET,FLOR		\$6.01	
				E 01	300 211 000 401 000	UNV08855 HILIGHTER,POCKET,FPK		\$6.01	
				E 01	300 211 000 401 000	UNV08852 HILIGHTER,POCKET,FLGN		\$6.01	
				E 01	300 211 000 401 000	BRTPTD400AD LABELMAKER,P-TOUCH TZI		\$58.49	
				E 01	300 211 000 401 000	BRTTZEMQP35 TAPE,1/2" WHT,PK		\$32.79	
	PO#: 47536	Voucher #:	94479	Invoice	Invoice No: IN3373652	6/17/2021	Paid Amt:	\$702.48	
				E 01	300 211 000 401 000	VCT1190 CALCULATOR,12DGT,DISPLAY		\$36.28	
	PO#: 47536	Voucher #:	94480	Invoice	Invoice No: IN3374650	6/17/2021	Paid Amt:	\$36.28	
							Check Amount:	\$791.14	
0146	MB	81463	14627		INTERQUEST DETECTION CANINES OF NORTHERN MINNESOTA		Check		
				E 01	300 790 000 305 000	canine search		\$320.00	
	PO#:	Voucher #:	94481	Invoice	Invoice No: 146NM May 2021	6/17/2021	Paid Amt:	\$320.00	
							Check Amount:	\$320.00	
0146	MB	81464	16615		JIFFY JONS INC		Check		
				E 01	005 811 000 350 000	Jiffy Jon Rent (softball field)		\$300.00	
	PO#:	Voucher #:	94530	Invoice	Invoice No: 66994	6/17/2021	Paid Amt:	\$300.00	
				E 01	005 811 000 350 000	Jiffy Jon Rent (Athletic Complex)		\$82.50	
	PO#:	Voucher #:	94531	Invoice	Invoice No: 66995	6/17/2021	Paid Amt:	\$82.50	
							Check Amount:	\$382.50	
0146	MB	81465	17398		JULSRUD, KENDRA		Check		
				R 04	005 582 344 050 000	Refund		\$157.00	
	PO#:	Voucher #:	94580	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$157.00	
							Check Amount:	\$157.00	
0146	MB	81466	12685	REMIT	JW PEPPER & SON INC.		Check		
				E 01	300 259 000 430 000	10602876Connected Brian Tate SATB		\$76.50	
	PO#: 47478	Voucher #:	94566	Invoice	Invoice No: 363397909	6/17/2021	Paid Amt:	\$76.50	
							Check Amount:	\$76.50	
0146	MB	81467	16348	remit	KEMPS LLC dba CASS CLAY CREAMERY		Check		
				E 02	005 770 709 495 000	SFSP Milk		\$247.30	
	PO#:	Voucher #:	94607	Invoice	Invoice No: 3309733	6/17/2021	Paid Amt:	\$247.30	
				E 02	005 770 709 495 000	SFSP Milk		\$35.37	
	PO#:	Voucher #:	94533	Invoice	Invoice No: 3368178	6/17/2021	Paid Amt:	\$35.37	
				E 02	005 770 709 495 000	SFSP Milk	51	\$196.62	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81467	16348	remit	KEMPS LLC dba CASS CLAY CREAMERY		Check		
				E 02 005 770 709 490 000	SFSP Food			\$15.43	
PO#:		Voucher #:	94534	Invoice	Invoice No: 3316345	6/17/2021	Paid Amt:	\$212.05	
				E 02 005 770 709 495 000	SFSP Milk			\$236.60	
PO#:		Voucher #:	94535	Invoice	Invoice No: 3316340	6/17/2021	Paid Amt:	\$236.60	
				E 02 005 770 709 495 000	SFSP Milk			\$126.15	
				E 02 005 770 709 490 000	SFSP Food			\$15.43	
PO#:		Voucher #:	94536	Invoice	Invoice No: 3321180	6/17/2021	Paid Amt:	\$141.58	
				E 02 005 770 709 495 000	SFSP Milk			\$483.25	
PO#:		Voucher #:	94537	Invoice	Invoice No: 3321561	6/17/2021	Paid Amt:	\$483.25	
				E 02 005 770 709 495 000	SFSP Milk			\$150.86	
PO#:		Voucher #:	94538	Invoice	Invoice No: 3328101	6/17/2021	Paid Amt:	\$150.86	
				E 02 005 770 709 495 000	SFSP Milk			\$183.37	
PO#:		Voucher #:	94539	Invoice	Invoice No: 3328112	6/17/2021	Paid Amt:	\$183.37	
				E 02 005 770 709 495 000	SFSP Milk			\$92.74	
PO#:		Voucher #:	94540	Invoice	Invoice No: 3333045	6/17/2021	Paid Amt:	\$92.74	
							Check Amount:	\$1,783.12	
0146	MB	81468	14364		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01 005 105 000 305 000	Legal Fees			\$135.00	
PO#:		Voucher #:	94532	Invoice	Invoice No: 161432	6/17/2021	Paid Amt:	\$135.00	
							Check Amount:	\$135.00	
0146	MB	81469	17397		KJOS, SARA		Check		
				R 04 005 582 344 050 000	Refund			\$449.00	
PO#:		Voucher #:	94579	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$449.00	
							Check Amount:	\$449.00	
0146	MB	81470	13164		KROLL, MARY		Check		
				R 04 005 506 321 050 000	Refund			\$40.00	
PO#:		Voucher #:	94578	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$40.00	
							Check Amount:	\$40.00	
0146	MB	81471	14269		LAKES COUNTRY SERVICE COOP		Check		
				E 01 998 790 000 390 000	YES - Session 5			\$6,793.11	
PO#:		Voucher #:	94541	Invoice	Invoice No: 93673	6/17/2021	Paid Amt:	\$6,793.11	
							Check Amount:	\$6,793.11	
0146	MB	81472	16557		LEACH, SARAH		Check		
				R 04 005 582 344 050 000	Refund			\$96.00	
PO#:		Voucher #:	94581	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$96.00	
							Check Amount:	\$96.00	



Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81473	17399		LIEN, NICOLE		Check
				R 04	005 582 344 050 000	Refund	\$96.00
PO#:	Voucher #:	94583	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$96.00
							Check Amount: \$96.00
0146	MB	81474	17187		LIEN, SARA		Check
				R 04	005 582 344 050 000	Refund	\$27.00
PO#:	Voucher #:	94582	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$27.00
							Check Amount: \$27.00
0146	MB	81475	13592		MARCO BUSINESS PRODUCTS INC		Check
				E 01	005 020 302 530 000	Konica Minolta Copier (6 month lease)	\$569.85
				E 01	300 211 302 530 000	Konica Minolta Copier (6 month lease)	\$1,139.69
				E 01	100 203 302 530 000	Konica Minolta Copier (6 month lease)	\$1,139.69
				E 01	005 020 302 530 000	Supply Freight	\$7.80
				E 01	300 211 302 530 000	Supply Freight	\$15.60
				E 01	100 203 302 530 000	Supply Freight	\$15.60
PO#:	Voucher #:	94542	Invoice	Invoice No:	445226640	6/17/2021	Paid Amt: \$2,888.23
							Check Amount: \$2,888.23
0146	MB	81476	17189		McCLEARY, ASHLEY		Check
				R 04	005 582 344 050 000	Preschool Refund	\$57.00
PO#:	Voucher #:	94584	Invoice	Invoice No:	061621	6/17/2021	Paid Amt: \$57.00
							Check Amount: \$57.00
0146	MB	81477	13224		MESSER, CHRISTINE		Check
				R 04	005 506 321 050 000	Refund	\$80.00
PO#:	Voucher #:	94585	Invoice	Invoice No:	061521	6/17/2021	Paid Amt: \$80.00
							Check Amount: \$80.00
0146	MB	81478	14057		MIDWEST COMMUNICATIONS		Check
				E 01	005 812 000 350 000	Remote Technical Service	\$60.00
PO#:	Voucher #:	94543	Invoice	Invoice No:	24527	6/17/2021	Paid Amt: \$60.00
				E 01	005 812 000 350 000	Remote Technical Service	\$60.00
PO#:	Voucher #:	94544	Invoice	Invoice No:	24501	6/17/2021	Paid Amt: \$60.00
							Check Amount: \$120.00
0146	MB	81479	16818		MN SCHOOL EMPLOYEES ASSOCIATION		Check
				B 01	215 025	Nea-Mea-Bea Dues Payable	\$364.39
PO#:	Voucher #:	94493	Invoice	Invoice No:	S2021230	6/17/2021	Paid Amt: \$364.39
							Check Amount: \$364.39
0146	MB	81480	17133		MOORE ENGINEERING INC	53	Check
				E 06	005 870 000 305 889	Senior Land Surveyor	\$340.00
				E 06	005 870 000 305 889	Survey Crew Chief II	\$675.00



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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81480	17133		MOORE ENGINEERING INC		Check		
				E 06	005 870 000 305 889			\$450.00	
				E 06	005 870 000 305 889			\$46.80	
					Survey Technician II				
					Miles				
		PO#:	Voucher #:	94545	Invoice	Invoice No: 26956	6/17/2021	Paid Amt:	\$1,511.80
								Check Amount:	\$1,511.80
0146	MB	81481	10860		MOSTUE, ALICIA		Check		
				R 04	005 506 321 050 000			\$40.00	
		PO#:	Voucher #:	94586	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$40.00
								Check Amount:	\$40.00
0146	MB	81482	13569		NEWELL, ERIC		Check		
				R 04	005 506 321 050 000			\$100.00	
		PO#:	Voucher #:	94587	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$100.00
								Check Amount:	\$100.00
0146	MB	81483	16671		O'LEARY, TRISHA		Check		
				R 04	005 582 344 050 000			\$27.00	
		PO#:	Voucher #:	94588	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$27.00
								Check Amount:	\$27.00
0146	MB	81484	16046		OLSON, BETTY		Check		
				R 04	005 506 321 050 000			\$50.00	
		PO#:	Voucher #:	94589	Invoice	Invoice No: 061521	6/17/2021	Paid Amt:	\$50.00
								Check Amount:	\$50.00
0146	MB	81485	17004		ORVIK, RUTH		Check		
				R 04	005 582 344 050 000			\$96.00	
		PO#:	Voucher #:	94590	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$96.00
								Check Amount:	\$96.00
0146	MB	81486	17400		PAUR, SARAH		Check		
				R 04	005 582 344 050 000			\$184.00	
		PO#:	Voucher #:	94591	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$184.00
								Check Amount:	\$184.00
0146	MB	81487	12076	remit	PREMIUM WATERS, INC.		Check		
				E 01	005 720 000 401 000			\$99.99	
		PO#:	Voucher #:	94546	Invoice	Invoice No: 502958-05-21	6/17/2021	Paid Amt:	\$99.99
								Check Amount:	\$99.99
0146	MB	81488	17401		QUIGGLE, TINA		Check		
				R 04	005 506 321 050 000			\$30.00	
		PO#:	Voucher #:	94592	Invoice	Invoice No: 061621	54 6/17/2021	Paid Amt:	\$30.00
								Check Amount:	\$30.00

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81489	17402		REILING, AARON		Check		
				R 04	005 582 344 050 000	Refund		\$80.50	
	PO#:	Voucher #:	94593	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$80.50	
							Check Amount:	\$80.50	
0146	MB	81490	16522		RIGELS		Check		
				E 06	005 870 000 401 887	Second Refrigerator for new offices		\$1,599.00	
	PO#: 47553	Voucher #:	94547	Invoice	Invoice No: 0299917	6/17/2021	Paid Amt:	\$1,599.00	✓
							Check Amount:	\$1,599.00	
0146	MB	81491	14553		ROCHESTER TELECOM SYSTEMS		Check		
				E 01	005 810 000 320 000	Communication		\$91.33	
				E 04	005 505 321 320 000	Communication		\$0.98	
	PO#:	Voucher #:	94548	Invoice	Invoice No: 7704	6/17/2021	Paid Amt:	\$92.31	
							Check Amount:	\$92.31	
0146	MB	81492	17234	remit	SATELLITE SHELTERS INC		Check		
				E 06	005 870 000 401 885	Mobile Office rental		\$567.00	
	PO#:	Voucher #:	94550	Invoice	Invoice No: INV487923	6/17/2021	Paid Amt:	\$567.00	✓
							Check Amount:	\$567.00	
0146	MB	81493	17228		SAVVAS LEARNING COMPANY LLC		Check		
				E 01	100 203 302 460 000	9780328907076 - Grade K		\$412.05	
				E 01	100 203 302 460 000	Shipping		\$28.84	
	PO#: 47483	Voucher #:	94556	Invoice	Invoice No: 7027483379	6/17/2021	Paid Amt:	\$440.89	
							Check Amount:	\$440.89	
0146	MB	81494	12390		SCHINDLER, AARON		Check		
				R 04	005 582 344 050 000	Refund		\$156.00	
	PO#:	Voucher #:	94595	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$156.00	
							Check Amount:	\$156.00	
0146	MB	81495	17403		SCHMIDT, SARA		Check		
				R 04	005 582 344 050 000	Refund		\$156.00	
	PO#:	Voucher #:	94594	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$156.00	
							Check Amount:	\$156.00	
0146	MB	81496	10130	remit	SCHOLASTIC INC BOOK CLUB		Check		
				E 01	100 203 000 460 000	Who Would Win Pack?		\$186.83	
	PO#: 47402	Voucher #:	94552	Invoice	Invoice No: 49303743	6/17/2021	Paid Amt:	\$186.83	
				E 01	100 203 000 460 000	i Survived the Eruption of Mount St Helens		\$26.85	
	PO#: 47453	Voucher #:	94553	Invoice	Invoice No: 49857712	6/17/2021	Paid Amt:	\$26.85	
				E 01	100 203 000 460 000	I Survived the Japanese Tsunami		\$96.64	
	PO#: 47453	Voucher #:	94554	Invoice	Invoice No: 49857713	6/17/2021	Paid Amt:	\$96.64	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81496	10130	remit	SCHOLASTIC INC BOOK CLUB		Check		
				E 01	100 203 000 460 000	I Survived the California Wild Fires		\$96.63	
	PO#: 47453	Voucher #:	94555	Invoice	Invoice No: 49857715	6/17/2021	Paid Amt:	\$96.63	
							Check Amount:	\$406.95	
0146	MB	81497	11878		SCHRITZ PLUMBING & HEATING		Check		
				E 01	005 812 000 420 000	invoice # 882187 toilet for athletic complex wc		\$337.04	
	PO#: 47541	Voucher #:	94559	Invoice	Invoice No: 882187	6/17/2021	Paid Amt:	\$337.04	
							Check Amount:	\$337.04	
0146	MB	81498	17134		SMART CARE EQUIPMENT SOLUTIONS		Check		
				E 02	005 770 709 350 000	Repair oven in elem. kitchen		\$1,255.34	
	PO#:	Voucher #:	94557	Invoice	Invoice No: 10119821	6/17/2021	Paid Amt:	\$1,255.34	
							Check Amount:	\$1,255.34	
0146	MB	81499	16892		SOLID TECHNOLOGY SYSTEMS, INC.		Check		
				E 01	100 715 342 530 000	Invoice Grey -new school card access and vid		\$5,421.84	
				E 06	005 870 000 530 887	Invoice 1814 Green - New school card and vid		\$3,434.14	
				E 01	005 612 302 530 000	Invoice 1814 Green - New school card and vid		\$6,499.73	
				E 06	005 870 000 530 887	Invoice 1817 YELLOW School Card Access &		\$9,269.30	
	PO#: 47458	Voucher #:	94558	Invoice	Invoice No: 5012316	6/17/2021	Paid Amt:	\$24,625.01	
							Check Amount:	\$24,625.01	
0146	MB	81500	10140		STEIN'S INC		Check		
				E 01	005 810 000 410 000	order # 881013 mint bowel cleaner		\$48.38	
				E 01	005 810 000 410 000	toilet tissue		\$141.60	
				E 01	005 810 000 410 000	roll towel		\$130.74	
				E 01	005 810 000 410 000	Misc freight		\$4.00	
				E 01	005 810 000 410 000	Misc		\$0.00	
	PO#: 47546	Voucher #:	94551	Invoice	Invoice No: 881013	6/17/2021	Paid Amt:	\$324.72	
							Check Amount:	\$324.72	
0146	MB	81501	10141		SUPREME SCHOOL SUPPLY CO.		Check		
				E 01	300 211 000 401 000	910-8L CLASS RECORD BOOK		\$51.50	
				E 01	300 211 000 401 000	40D Duplicate Plan Book		\$30.00	
				E 01	300 211 000 401 000	Freight		\$14.90	
	PO#: 47538	Voucher #:	94549	Invoice	Invoice No: 127695	6/17/2021	Paid Amt:	\$96.40	
							Check Amount:	\$96.40	
0146	MB	81502	14770		SUTER, CHAD		Check		
				R 04	005 506 321 050 000	Refund		\$50.00	
	PO#:	Voucher #:	94597	Invoice	Invoice No: 061521	56 6/17/2021	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	



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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81503	17072		TROUTT, DANYA		Check		
				R 04	005 582 344 050 000	Refund		\$91.50	
	PO#:	Voucher #:	94596	Invoice	Invoice No: 061621	6/17/2021	Paid Amt:	\$91.50	
							Check Amount:	\$91.50	
0146	MB	81504	16610	remit	ULINE		Check		
				E 06	005 870 000 401 899	invoice # 133516242 tape		\$140.40	
				E 06	005 870 000 401 899	Freight		\$17.89	
	PO#: 47540	Voucher #:	94561	Invoice	Invoice No: 133516242	6/17/2021	Paid Amt:	\$158.29	✓
							Check Amount:	\$158.29	
0146	MB	81505	16629	remit	UNITED RENTALS (NORTH AMERICA), INC.		Check		
				E 01	005 813 000 350 000	invoice # 194169866-001 batteries and service		\$1,352.09	
	PO#: 47549	Voucher #:	94562	Invoice	Invoice No: 194169866-001	6/17/2021	Paid Amt:	\$1,352.09	
							Check Amount:	\$1,352.09	
0146	MB	81506	16653		VERIFIED FIRST		Check		
				E 01	005 105 000 305 000	Background Checks		\$77.00	
	PO#:	Voucher #:	94563	Invoice	Invoice No: INV-000309608	6/17/2021	Paid Amt:	\$77.00	
							Check Amount:	\$77.00	
0146	MB	81507	16906		WENDEL SGN ARCHITECTS, INC.		Check		
				E 06	005 870 000 305 000	Construction Administration		\$15,405.47	
				E 06	005 870 000 305 000	Kitchens, Shops, Secure Entry		\$16,316.95	
	PO#:	Voucher #:	94564	Invoice	Invoice No: 501563	6/17/2021	Paid Amt:	\$31,722.42	✓
							Check Amount:	\$31,722.42	
0146	MB	81508	17217		ALL FINISH CONCRETE, INC		Check		
				E 06	005 870 000 520 803	Concrete		\$224,151.55	
	PO#:	Voucher #:	94621	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$224,151.55	✓
							Check Amount:	\$224,151.55	
0146	MB	81509	17309		AVI SYSTEMS INC		Check		
				E 06	005 870 000 305 827	Communications		\$93,054.91	
	PO#:	Voucher #:	94635	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$93,054.91	✓
							Check Amount:	\$93,054.91	
0146	MB	81510	17229	remit	BRAUN INTERTEC CORPORATION		Check		
				E 06	005 870 000 305 889	Construction Testing		\$8,147.50	
	PO#:	Voucher #:	94619	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$8,147.50	✓
							Check Amount:	\$8,147.50	
0146	MB	81511	14584		CENTRAL DOOR & HARDWARE INC.		Check		
				E 06	005 870 000 520 808	Doors, Frames & Hardware		\$22,157.00	
	PO#:	Voucher #:	94627	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$22,157.00	✓
							Check Amount:	\$22,157.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81512	10001		CITY OF BARNESVILLE		Check		
				E 06 005 870 000 305 889	Temp Electric			\$407.42	
	PO#:	Voucher #:	94617	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$407.42	
							Check Amount:	\$407.42	
0146	MB	81513	17239		DAKOTA ROLLOFF SERVICES LLC		Check		
				E 06 005 870 000 305 889	Temp Storage			\$450.00	
	PO#:	Voucher #:	94615	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$450.00	
							Check Amount:	\$450.00	
0146	MB	81514	17177		EICHOLTZ MASONRY INC		Check		
				E 06 005 870 000 520 804	Masonry			\$7,030.00	
	PO#:	Voucher #:	94623	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$7,030.00	
							Check Amount:	\$7,030.00	
0146	MB	81515	17409		FERGUSON BROTHERS EXCAVATING INC		Check		
				E 06 005 870 000 520 831	Earthwork & Site Utilities			\$61,793.00	
	PO#:	Voucher #:	94636	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$61,793.00	
							Check Amount:	\$61,793.00	
0146	MB	81516	10060		FUCHS SANITATION, INC		Check		
				E 06 005 870 000 305 889	Dumpsters			\$3,512.15	
	PO#:	Voucher #:	94620	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$3,512.15	
							Check Amount:	\$3,512.15	
0146	MB	81517	17232		GAST CONSTRUCTION CO INC		Check		
				E 06 005 870 000 520 806	Carpentry			\$81,130.00	
	PO#:	Voucher #:	94624	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$81,130.00	
							Check Amount:	\$81,130.00	
0146	MB	81518	17263		H2I GROUP INC		Check		
				E 06 005 870 000 520 811	Furnishings			\$62,006.00	
	PO#:	Voucher #:	94630	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$62,006.00	
							Check Amount:	\$62,006.00	
0146	MB	81519	17329		HEATER RENTAL SERVICES, LLC		Check		
				E 06 005 870 000 305 889	Temp Heat/Environ Ctrl			\$450.00	
	PO#:	Voucher #:	94618	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$450.00	
							Check Amount:	\$450.00	
0146	MB	81520	17375		HOCKENBERGS EQUIPMENT & SUPPLY CO INC		Check		
				E 06 005 870 000 520 811	Foodservice Equipment			\$7,267.46	
	PO#:	Voucher #:	94631	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$7,267.46	
							Check Amount:	\$7,267.46	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81521	16615		JIFFY JONS INC		Check		
				E 06 005 870 000 401 889	Temp Toilet			\$625.00	
	PO#:	Voucher #:	94616	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$625.00	
							Check Amount:	\$625.00	
0146	MB	81522	17218		LANDWEHR CONSTRUCTION INC		Check		
				E 06 005 870 000 520 831	Earthwork & Site Utilities			\$2,061.00	
	PO#:	Voucher #:	94634	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$2,061.00	
							Check Amount:	\$2,061.00	
0146	MB	81523	17233		MANNING MECHANICAL INC		Check		
				E 06 005 870 000 520 822	Plumbing & HVAC			\$71,820.00	
	PO#:	Voucher #:	94632	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$71,820.00	
							Check Amount:	\$71,820.00	
0146	MB	81524	17249		NORTHERN WOODWORK INC		Check		
				E 06 005 870 000 520 806	Architectural Woodwork			\$28,799.54	
	PO#:	Voucher #:	94625	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$28,799.54	
							Check Amount:	\$28,799.54	
0146	MB	81525	17252		PIERCE LEE ROOFING, LLC		Check		
				E 06 005 870 000 520 807	Roofing			\$46,898.40	
	PO#:	Voucher #:	94626	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$46,898.40	
							Check Amount:	\$46,898.40	
0146	MB	81526	16905		RA MORTON & ASSOCIATES LLC		Check		
				E 06 005 870 000 305 889	CM Fees			\$27,690.00	
				E 06 005 870 000 305 889	Job Overhead			\$29.63	
				E 06 005 870 000 305 889	Phone/Technology			\$19.96	
				E 06 005 870 000 305 883	CM Reimburseables			\$4,000.00	
				E 06 005 870 000 305 883	Plan Printing & Bid Expenses			\$103.50	
	PO#:	Voucher #:	94614	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$31,843.09	
							Check Amount:	\$31,843.09	
0146	MB	81527	17267		RTL CONSTRUCTION INC		Check		
				E 06 005 870 000 520 809	Gypsum System			\$56,373.68	
	PO#:	Voucher #:	94629	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$56,373.68	
							Check Amount:	\$56,373.68	
0146	MB	81528	17264		RUSCO WINDOW COMPANY INC		Check		
				E 06 005 870 000 520 808	Aluminum Doors & Wondoes			\$8,075.00	
	PO#:	Voucher #:	94628	Invoice	Invoice No: Draw #14	6/18/2021	Paid Amt:	\$8,075.00	
							Check Amount:	\$8,075.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81529	17281		TARACON PRECAST LLC		Check		
				E 06	005 870 000 520 803	Precast Concrete		\$38,000.00	
	PO#:	Voucher #:	94622	Invoice	Invoice No:	Draw #14	6/18/2021	Paid Amt:	\$38,000.00
								Check Amount:	\$38,000.00
0146	MB	81530	17254		VINCO INC		Check		
				E 06	005 870 000 520 826	Electrical		\$120,989.28	
	PO#:	Voucher #:	94633	Invoice	Invoice No:	Draw #14	6/18/2021	Paid Amt:	\$120,989.28
								Check Amount:	\$120,989.28
0146	MB	81531	12945		BARNESVILLE CHIROPRACTIC CLINIC		Check		
				E 01	005 760 733 305 000	DOT Physical		\$120.00	
	PO#:	Voucher #:	94638	Invoice	Invoice No:	061421	6/18/2021	Paid Amt:	\$120.00
								Check Amount:	\$120.00
0146	MB	81532	13450		CROWN TROPHY		Check		
				E 01	300 296 000 401 517	Girls Softball Awards		\$150.00	
				E 01	300 289 000 401 000	Girls Softball overage		\$38.10	
	PO#:	Voucher #:	94648	Invoice	Invoice No:	56506	6/18/2021	Paid Amt:	\$188.10
								Check Amount:	\$188.10
0146	MB	81533	16017		REMIT PURCHASE POWER		Check		
				E 01	005 110 000 329 000	postage		\$1,005.00	
	PO#:	Voucher #:	94637	Invoice	Invoice No:	060821	6/18/2021	Paid Amt:	\$1,005.00
								Check Amount:	\$1,005.00
0146	MB	81534	17212		REAL OT SOLUTIONS		Check		
				E 01	100 201 000 460 000	Kindergarten Teacher Manual		\$414.00	
				E 01	100 201 000 460 000	Magnetic Rectasquare Board Kit		\$810.00	
				E 01	100 201 000 460 000	Shipping		\$142.80	
	PO#: 47424	Voucher #:	94649	Invoice	Invoice No:	9062	6/18/2021	Paid Amt:	\$1,366.80
								Check Amount:	\$1,366.80
0146	MB	81535	11878		SCHRITZ PLUMBING & HEATING		Check		
				E 01	005 865 349 305 000	Misc		\$0.00	
				E 01	005 812 000 350 000	invoice # 882319 repipe well house for irigation		\$331.24	
	PO#: 47556	Voucher #:	94640	Invoice	Invoice No:	882319	6/18/2021	Paid Amt:	\$331.24
				E 01	005 865 349 305 000	invoice # 781173 plumbing for broken pipe in t		\$2,029.91	
	PO#: 47556	Voucher #:	94641	Invoice	Invoice No:	781173	6/18/2021	Paid Amt:	\$2,029.91
								Check Amount:	\$2,361.15
0146	MB	81536	14258		SPRINT		Check		
				E 01	300 420 740 320 000	Sped Cell Phone 60		\$118.95	
	PO#:	Voucher #:	94639	Invoice	Invoice No:	971284010-165	6/18/2021	Paid Amt:	\$118.95
								Check Amount:	\$118.95



Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	81537	13590		WE TRAVEL PC LLC		Check		
				E 06 005 870 000 401 887	Access Point WiFi 6 Lite x 44, Warranty Servi			\$5,500.00	
		PO#: 47555	Voucher #: 94642	Invoice	Invoice No: 11845	6/18/2021	Paid Amt:	\$5,500.00	
				E 01 005 630 302 305 000	Technology Coordinator Services			\$2,236.00	
		PO#:	Voucher #: 94643	Invoice	Invoice No: 1053	6/18/2021	Paid Amt:	\$2,236.00	✓
				E 01 300 612 000 401 000	HS Math Petersen 10.2 iPad Case			\$39.99	
				E 01 005 612 000 455 000	1FT Slim CAT6A Ethernet Patch Cable QTY 1			\$294.99	
				E 06 005 870 000 401 887	SFP Modules UF-MM-1G			\$89.90	
				E 01 005 110 000 401 000	HP 26A Original Black Toner Cartridge (CF226			\$126.99	
		PO#: 47555	Voucher #: 94645	Invoice	Invoice No: 11814	6/18/2021	Paid Amt:	\$551.87	
				E 01 005 612 000 319 000	Webroot Endpoint: Managed by We Travel PC			\$472.50	
		PO#: 47555	Voucher #: 94646	Invoice	Invoice No: 11835	6/18/2021	Paid Amt:	\$472.50	
				E 01 005 612 000 305 000	Mike: Server Update, Monitoring			\$150.00	
		PO#:	Voucher #: 94647	Invoice	Invoice No: 11842	6/18/2021	Paid Amt:	\$150.00	
								Check Amount:	\$8,910.37
0146	MB	81538	17410		BREDMAN, BRAEDEN		Check		
				E 04 005 506 321 305 000	Softball Ump			\$90.00	
		PO#:	Voucher #: 94656	Invoice	Invoice No: 060821	6/21/2021	Paid Amt:	\$90.00	
								Check Amount:	\$90.00
0146	MB	81539	15413	remit	FIDELITY SECURITY LIFE		Check		
				B 01 215 031	Vision Premium			\$556.47	
		PO#:	Voucher #: 94653	Invoice	Invoice No: 2735118	6/21/2021	Paid Amt:	\$556.47	
								Check Amount:	\$556.47
0146	MB	81540	10060		FUCHS SANITATION, INC		Check		
				E 06 005 870 000 305 889	Dumpsters - Rolloff and Landfill - Deconstruct			\$571.25	
		PO#:	Voucher #: 94652	Invoice	Invoice No: 62014	6/21/2021	Paid Amt:	\$571.25	✓
								Check Amount:	\$571.25
0146	MB	81541	15395		MADISON NATIONAL LIFE		Check		
				B 01 215 027	Life & LTD			\$1,332.66	
		PO#:	Voucher #: 94654	Invoice	Invoice No: July 2021	6/21/2021	Paid Amt:	\$1,332.66	
								Check Amount:	\$1,332.66
0146	MB	81542	16645		PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		Check		
				E 01 005 110 302 370 000	Lease			\$801.00	
		PO#:	Voucher #: 94651	Invoice	Invoice No: 061521	6/21/2021	Paid Amt:	\$801.00	
								Check Amount:	\$801.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	81543	15043		SCHATZ, TAYLOR		Check
				E 04	005 505 321 305 000 TKD		\$992.00
	PO#:	Voucher #:	94655	Invoice	Invoice No: 062121	6/21/2021	Paid Amt: \$992.00
							Check Amount: \$992.00
0146	MB	81544	11245		REMIT SCHOOL SPECIALTY LLC		Check
				E 01	100 240 000 430 000 Cone Safety Cones		\$69.28
	PO#:	Voucher #:	94657	Invoice	Invoice No: 208127609886	6/21/2021	Paid Amt: \$69.28
							Check Amount: \$69.28
0146	MB	81545	13590		WE TRAVEL PC LLC		Check
				B 01	131 000 Holly - Tech Integrationist Apple MacBook Air v		\$999.00
				B 01	131 000 Carbonite Site License		\$2,099.98
				B 01	131 000 SonicWall Adv Gateway Security Site License		\$4,263.00
	PO#: 47555	Voucher #:	94644	Invoice	Invoice No: 11813	6/21/2021	Paid Amt: \$7,361.98
							Check Amount: \$7,361.98
0146	MB	81546	14911		REMIT AMAZON CAPITAL SERVICES		Check
				E 01	100 720 155 401 011 Masks		\$27.64
				E 01	100 720 151 401 999 Masks		\$232.16
				E 01	100 720 155 401 011 Gloves		\$144.90
	PO#: 47551	Voucher #:	94658	Invoice	Invoice No: 1Q1R-4VPW-HDY9	6/21/2021	Paid Amt: \$404.70
							Check Amount: \$404.70
Report Total:							\$1,468,054.06

CLAIMS PRESENTED TO THE BOARD OF EDUCATION
Monday, June 21, 2021

Amundson, Scott			\$44.00
	Activity Supervisor	\$44.00	
Anderson, Kirsten			\$207.00
	Transportation	\$207.00	
Anderson, Laura			\$25.00
	Activity Worker	\$25.00	
Askegaard, Mathew			\$18.00
	Staff Development	\$18.00	
Askegaard, Megan			\$1,100.00
	Activity Worker	\$1,100.00	
Beachy, Jenson			\$25.00
	Activity Worker	\$25.00	
Biewer, Joyce			\$424.70
	Paraprofessional Substitute	\$424.70	
Blilie, Macie			\$30.00
	Activity Worker	\$30.00	
Bolgrean, Shirley			\$118.11
	Paraprofessional Substitute	\$118.11	
Bomstad, Ryan			\$220.00
	Personal Day Pay Out	\$220.00	
Braton, Carrie			\$21.51
	Transportation	\$21.51	
Braton, Sharon			\$142.84
	Food Service Expense	\$142.84	
Bredman, Angela			\$56.23
	Covid Extra Time	\$56.23	
Bredman, Dion			\$75.00
	Activity Worker	\$75.00	
Cox, Linda			\$1,164.12
	Transportation	\$1,164.12	
Davis, Bruce			\$20.00
	Custodial Expense	\$20.00	
Dodge, Carol			\$421.93
	Food Service	\$421.93	
Ehlert, Casey			\$50.00
	Activity Worker	\$50.00	
Ellerbusch, Jon			\$900.00
	Cell Phone Reimbursement	\$900.00	
Ellingson, Erin			\$2,113.48
	Teacher Substitute	\$18.34	
	Behind the Wheel/Drivers Ed	\$2,020.14	

Erickson, Desiree	Activity Worker	\$75.00	\$1,638.46
	Kids Club	\$1,638.46	
Ernst, Laurie			\$94.52
	Custodial Expense	\$94.52	
Field, Erica			\$7.50
	Activity Worker	\$7.50	
Fischer, Traci			\$3,913.91
	Long Term Substitute	\$3,913.91	
Fradet, Brooke			\$65.00
	School Board Expense	\$65.00	
Gilbert, Maizey			\$125.00
	Activity Worker	\$125.00	
Gilbertson, Lisa			\$498.80
	Staff Development	\$498.80	
Gross, Anna			\$125.00
	Activity Worker	\$125.00	
Gylland, Kyle			\$2,038.48
	Teacher Substitute	\$18.34	
	Behind the Wheel	\$2,020.14	
Haj, George			\$110.00
	Personal Day Pay Out	\$110.00	
Henrickson, Lori			\$104.69
	Covid Extra Time	\$104.69	
Henrickson, Todd			\$1,107.00
	Cell Phone Reimbursement	\$900.00	
	Staff Development	\$207.00	
Herbranson, Joanne			\$44.96
	Covid Extra Time	\$44.96	
Hermes, Anthony			\$220.00
	Personal Day Pay Out	\$220.00	
Hinsz, Tracy			\$1,434.05
	Summer School	\$1,434.05	
Inniger, Holly			\$90.00
	Activity Worker	\$90.00	
Jablonsky, Mathea			\$117.63
	Kids Club	\$102.63	
	Activity Worker	\$15.00	
Jirik, Abigail			\$99.76
	Staff Development	\$99.76	
Johnson, Ruth			\$16.87
	Food Service Expense	\$16.87	
Jordahl, Lowell			\$383.18
	Custodial Expense	\$383.18	

Joyce, James			\$110.00
	Personal Day Pay Out	\$110.00	
Julsrud, Wanda			\$67.05
	Food Service Expense	\$67.05	
Kara, Roxanne			\$32.00
	Custodial Expense	\$32.00	
Kluck, Melissa			\$1,274.23
	Transportation	\$1,274.23	
Kramp, Ashley			\$414.43
	Food Service	\$354.52	
	Preschool Paraprofessional	\$59.91	
Leach, Sarah			\$1,050.00
	Musical Accompaniment	\$1,050.00	
Lee, Gloria			\$1,005.53
	Preschool Screening/Community Ed	\$606.96	
	Preschool Paraprofessional	\$398.57	
Lempe, Laura			\$991.37
	Preschool Screening/Community Ed	\$991.37	
Lien, Christian			\$28.74
	Summer Rec	\$28.74	
Lien, Sara			\$68.31
	Clerical Expense	\$68.31	
Maesse, Kimberly			\$30.00
	Activity Worker	\$30.00	
Maesse, Tammy			\$2,219.35
	Clerical/Food Service	\$2,119.35	
	Activity Worker	\$100.00	
Manning, Lynn			\$373.75
	Paraprofessional Substitute	\$373.75	
Nelson, Nichole			\$110.00
	Personal Day Pay Out	\$110.00	
Odden, Scott			\$36.00
	Custodial Expense	\$36.00	
Olson, Emily			\$1,178.45
	Kids Club	\$1,178.45	
Olson, Grace			\$568.75
	Kids Club	\$568.75	
Olson, Tori			\$55.00
	Personal Day Pay Out	\$55.00	
Paur, Nicholas			\$338.34
	Personal Day Pay Out	\$220.00	
	Teacher Substitute	\$18.34	
	Activity Worker	\$100.00	

Peloubet-Messer, Chris			\$50.00
	Activity Worker	\$50.00	
Petersen, Monica			\$18.34
	Teacher Substitute	\$18.34	
Rasmussen, Janet			\$64.53
	Covid Extra Time	\$64.53	
Redding, LaVonne			\$392.45
	Food Service Expense	\$392.45	
Samuelson, Jodi			\$130.00
	School Board Expense	\$130.00	
Samuelson, Matthew			\$100.00
	Activity Worker	\$100.00	
Schaub, Jack			\$100.00
	Activity Worker	\$100.00	
Schaub, Michael			\$45.00
	Staff Development	\$20.00	
	Activity Worker	\$25.00	
Schindler, Aaron			\$165.00
	Personal Day Pay Out	\$165.00	
Schmitt, Thomas			\$18.34
	Teacher Substitute	\$18.34	
Smith, Heidi			\$128.34
	Teacher Substitute	\$18.34	
	Personal Day Pay Out	\$110.00	
Snobl, Scott			\$18.34
	Teacher Substitute	\$18.34	
Solum, McKinzie			\$125.00
	Activity Worker	\$125.00	
Sossa, Melissa			\$247.39
	Covid Extra Time	\$247.39	
Spillum, Mary			\$1,695.50
	Kids Club	\$1,695.50	
Strand, Bryan			\$1,025.00
	Cell Phone Reimbursement	\$900.00	
	Activity Worker	\$125.00	
Strand, Nathan			\$238.34
	Teacher Substitute	\$18.34	
	Personal Day Pay Out	\$220.00	
Suter, Chad			\$75.00
	Activity Worker	\$75.00	
Suter, Cheryl			\$105.15
	Covid Extra Time	\$105.15	
Swenson, Lauren			\$1,121.32
	Paraprofessional Substitute	\$1,121.32	

Sylliaasen, Tyler			\$55.02
	Teacher Substitute	\$55.02	
Szweduk, Don			\$900.00
	Cell Phone Remibursement	\$900.00	
Teeples, Britta			\$36.68
	Teacher Substitute	\$36.68	
Trowbridge, Philip			\$238.34
	Personal Day Pay Out	\$220.00	
	Teacher Substitute	\$18.34	
Tschumperlin, Jordan			\$15.00
	Activity Worker	\$15.00	
Wilson, Kari			\$10.28
	Covid Extra Time	\$10.28	
Zander, Cindy			\$110.00
	Personal Day Pay Out	\$110.00	
Zepper, Cary			\$360.90
	Paraprofessional Hourly	\$290.92	
	Transportation	\$44.98	
	Activity Worker	\$25.00	

SUBTOTAL \$36,952.29

TOTAL \$36,952.29

MSDLAF TRANSFERS TO MIDWEST BANK

5/24/2021	TRANSFER	\$75,000	
5/24/2021	TRANSFER	\$500,000	
	TOTAL	<u>575,000</u>	\$575,000.00

MIDWEST BANK CREDIT CARD EXPENDITURES

Jon Ellerbusch			\$150.00
	Staff Development Expense	\$150.00	
Bryan Strand			\$2,000.49
	Staff Development	\$735.00	
	Auxiliary Accounts Expense	<u>\$1,265.49</u>	
Jodi Samuelson			\$675.75
	Preschool Screening Supplies	\$576.75	
	HS Science Expense	\$99.00	
Total Credit Card Expense			<u>\$2,826.24</u>

Barnesville Public Schools #146
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$405,739.64
02	Food Service	\$13,205.89
04	Community Service	\$9,205.82
06	Building Construction	\$1,039,902.71
Report Total		\$1,468,054.06

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17523	1509		CONCORDIA COLLEGE		Check
				E 01	300 298 000 401 550 Men's BB Camp		\$280.00
		PO#:	Voucher #:	4284	Invoice Invoice No: mensBBCamp	4/22/2021	
							Paid Amt: \$280.00
							Check Amount: \$280.00
1146	MN	17524	1649		DGF TRAP TEAM		Check
				E 01	300 298 000 401 390 DGF Trap Shoot 19 kids		\$570.00
		PO#:	Voucher #:	4282	Invoice Invoice No: 04222021	4/22/2021	
							Paid Amt: \$570.00
							Check Amount: \$570.00
1146	MN	17525	1266		INNIGER, HOLLY		Check
				E 01	300 298 000 401 550 Boys Basketball Video		\$400.00
		PO#:	Voucher #:	4286	Invoice Invoice No: 4192021	4/22/2021	
							Paid Amt: \$400.00
							Check Amount: \$400.00
1146	MN	17526	1026		ISD #146		Check
				E 01	300 298 000 401 550 1000 point plaque		\$20.00
		PO#:	Voucher #:	4288	Invoice Invoice No: 04222021	4/22/2021	
							Paid Amt: \$20.00
							Check Amount: \$20.00
1146	MN	17527	1061		LONG WEEKEND SPORTSWEAR		Check
				E 01	300 298 000 401 380 Spanish Club Tshirts		\$308.00
		PO#: 1317	Voucher #:	4289	Invoice Invoice No: 22650	4/22/2021	
							Paid Amt: \$308.00
							Check Amount: \$308.00
1146	MN	17528	1353		MAYVILLE STATE UNIVERSITY		Check
				E 01	300 298 000 401 550 Basketball Team Camp		\$400.00
		PO#:	Voucher #:	4285	Invoice Invoice No: BB Team Camp	4/22/2021	
							Paid Amt: \$400.00
							Check Amount: \$400.00
1146	MN	17529	1703		STG, inc		Check
				E 01	300 298 000 401 550 Boys BB Team Camp		\$450.00
		PO#:	Voucher #:	4287	Invoice Invoice No: BoysBBTeamCamp	4/22/2021	
							Paid Amt: \$450.00
							Check Amount: \$450.00
1146	MN	17530	1602		TEEPLES, BRITTA		Check
				E 01	300 298 000 401 104 NHS Grad Cords		\$208.20
		PO#:	Voucher #:	4281	Invoice Invoice No: 9001480116	4/22/2021	
							Paid Amt: \$208.20
							Check Amount: \$208.20
1146	MN	17531	1601		WE TRAVEL PC		Check
				E 01	100 298 000 401 107 AR Prizes		\$658.00
		PO#:	Voucher #:	4283	Invoice Invoice No: 11781	4/22/2021	
							Paid Amt: \$658.00
							Check Amount: \$658.00

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17532	1105		WOW FUNDRAISING		Check
				E 01	100 298 000 401 107 Lip Suckers- AR Prizes		\$240.00
		PO#: 1314	Voucher #:	4290	Invoice Invoice No: 113431	4/22/2021	
							Paid Amt: \$240.00
							Check Amount: \$240.00
1146	MN	17533	1165		BREAKDOWN SPORTS USA		Check
				E 01	300 298 000 401 530 2021 Summer Series		\$820.00
		PO#:	Voucher #:	4292	Invoice Invoice No: 2021GBB	4/29/2021	
							Paid Amt: \$820.00
							Check Amount: \$820.00
1146	MN	17534	1588		BUFFALO RIVER VOLLEYBALL		Check
				E 01	300 298 000 401 540 summer Volleyball League		\$250.00
		PO#:	Voucher #:	4293	Invoice Invoice No: VBSummer2021	4/29/2021	
							Paid Amt: \$250.00
							Check Amount: \$250.00
1146	MN	17535	1268		COURTS PLUS COMMUNITY FITNESS		Check
				E 01	300 298 000 401 530 Summer League		\$340.00
		PO#:	Voucher #:	4291	Invoice Invoice No: 2021GBB	4/29/2021	
							Paid Amt: \$340.00
							Check Amount: \$340.00
1146	MN	17536	1030		CROWN TROPHY		Check
				E 01	300 298 000 401 300 Phillip Sousa Trophy		\$26.50
		PO#:	Voucher #:	4295	Invoice Invoice No: 55954	4/29/2021	
							Paid Amt: \$26.50
							Check Amount: \$26.50
1146	MN	17537	1026		ISD #146		Check
				E 01	300 298 000 401 500 Track Bus to Minnewaska		\$163.00
				E 01	300 298 000 401 510 Track BUs Boys		\$70.00
		PO#:	Voucher #:	4296	Invoice Invoice No: BRBus	4/29/2021	
							Paid Amt: \$233.00
							Check Amount: \$233.00
1146	MN	17538	1304		SUBWAY- BARNESVILLE		Check
				E 01	300 298 000 401 300 Team Meal		\$124.94
				E 01	300 298 000 401 315 Team Meal		\$124.95
		PO#:	Voucher #:	4294	Invoice Invoice No: 1/A-240090	4/29/2021	
							Paid Amt: \$249.89
							Check Amount: \$249.89
1146	MN	17539	1705		BUFFALO WILD WINGS		Check
				E 01	300 298 000 401 221 Senior Class Meal		\$443.97
		PO#:	Voucher #:	4299	Invoice Invoice No: 05032021	5/3/2021	
							Paid Amt: \$443.97
							Check Amount: \$443.97
1146	MN	17540	1707		COLD STONE CREAMERY		Check
				E 01	300 298 000 401 221 ice cream	70	\$210.00
		PO#:	Voucher #:	4297	Invoice Invoice No: 05032021	5/3/2021	
							Paid Amt: \$210.00
							Check Amount: \$210.00

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17541	1706		OLIVE GARDEN		Check
				E 01	300 298 000 401 221 Senior Class Meal		\$326.99
	PO#:	Voucher #:	4298	Invoice	Invoice No: 0532021	5/3/2021	Paid Amt: \$326.99
							Check Amount: \$326.99
1146	MN	17542	1140		ALLARD TROPHY COMPANY		Check
				E 01	300 298 000 401 410 Banquet Trophies		\$218.75
	PO#:	Voucher #:	4302	Invoice	Invoice No: 143873	5/13/2021	Paid Amt: \$218.75
							Check Amount: \$218.75
1146	MN	17543	1348		ASKEGAARD, MATT		Check
				E 01	300 298 000 401 521 BSN Golf Team Clothes		\$90.00
	PO#:	Voucher #:	4309	Invoice	Invoice No: BSN	5/13/2021	Paid Amt: \$90.00
							Check Amount: \$90.00
1146	MN	17544	1382		BARNESVILLE DAIRY QUEEN		Check
				E 01	100 298 000 401 107 AR Treats		\$550.00
	PO#:	Voucher #:	4300	Invoice	Invoice No: 5132021	5/13/2021	Paid Amt: \$550.00
							Check Amount: \$550.00
1146	MN	17545	1165		BREAKDOWN SPORTS USA		Check
				E 01	300 298 000 401 550 Boys BB Team Camps		\$820.00
	PO#:	Voucher #:	4310	Invoice	Invoice No: BBB	5/13/2021	Paid Amt: \$820.00
							Check Amount: \$820.00
1146	MN	17546	1046		GROSS, ANNA		Check
				E 01	300 298 000 401 470 March Madness Prizes		\$70.06
	PO#:	Voucher #:	4304	Invoice	Invoice No: 0532021	5/13/2021	Paid Amt: \$70.06
							Check Amount: \$70.06
1146	MN	17547	1044		GYLLAND, JENNIFER		Check
				E 01	300 298 000 401 315 Senior Gifts		\$304.97
	PO#:	Voucher #:	4305	Invoice	Invoice No: 0532021	5/13/2021	Paid Amt: \$304.97
							Check Amount: \$304.97
1146	MN	17548	1026		ISD #146		Check
				E 01	300 298 000 401 470 Chick Fil A		\$274.66
	PO#:	Voucher #:	4306	Invoice	Invoice No: 05122021	5/13/2021	Paid Amt: \$274.66
				E 01	300 298 000 401 530 Crown Trophy Girls BB		\$25.25
	PO#:	Voucher #:	4308	Invoice	Invoice No: CrownTrophy	5/13/2021	Paid Amt: \$25.25
							Check Amount: \$299.91
1146	MN	17549	1602		TEEPLES, BRITTA		Check
				E 01	300 298 000 401 106 End of Year Cupcakes		\$123.75
	PO#:	Voucher #:	4307	Invoice	Invoice No: 05132021	5/13/2021	Paid Amt: \$123.75
							Check Amount: \$123.75

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17550	1654		THE SHOOTING PARK- HORACE		Check
				E 01	300 298 000 401 390	Trap Shoot Meet	\$800.00
		PO#:	Voucher #:	4301	Invoice	Invoice No: 5132021	5/13/2021
							Paid Amt: \$800.00
							Check Amount: \$800.00
1146	MN	17551	1408		TUMBLEBEAN VENTURES, INC		Check
				E 01	300 298 000 401 345	Rally Beans Fundraiser	\$726.00
		PO#:	Voucher #:	4303	Invoice	Invoice No: 3452	5/13/2021
							Paid Amt: \$726.00
							Check Amount: \$726.00
1146	MN	17552	1434		AMAZON CAPITAL SERVICES		Check
				E 01	300 298 000 401 561	Softball Catching Equipment	\$399.95
		PO#: 1328	Voucher #:	4312	Invoice	Invoice No: 1L9Q-RVJG-C7TG	5/13/2021
							Paid Amt: \$399.95
				E 01	300 298 000 401 590	tents for weight room/shed	\$519.96
				E 01	300 298 000 401 590	Speaker	\$499.95
		PO#: 1323	Voucher #:	4313	Invoice	Invoice No: 1M6H-46FQ-1RPY	5/13/2021
							Paid Amt: \$1,019.91
				E 01	100 298 000 401 107	End of Year AR Prizes	\$1,103.85
		PO#: 1325	Voucher #:	4314	Invoice	Invoice No: 1CR1-QWYT-66F4	5/13/2021
							Paid Amt: \$1,103.85
				E 01	300 298 000 410 222	Prom Decorations	\$96.96
				E 01	300 298 000 410 222	Prom Decorations	\$356.27
				E 01	300 298 000 410 222	Prom Decorations	\$447.72
				E 01	300 298 000 410 222	Freight	\$33.71
		PO#: 1320	Voucher #:	4315	Invoice	Invoice No: 1V7X-QHLN-L7DH	5/13/2021
							Paid Amt: \$934.66
							Check Amount: \$3,458.37
1146	MN	17553	1702		CAMPUS THREADS BY METROPOLIS GRAPHICS		Check
				E 01	300 298 000 401 221	Senior Sweatshirts	\$1,106.55
		PO#: 1322	Voucher #:	4316	Invoice	Invoice No: 1691	5/13/2021
							Paid Amt: \$1,106.55
							Check Amount: \$1,106.55
1146	MN	17554	1432		COCA-COLA BOTTLING HIGH COUNTRY		Check
				E 01	300 298 000 401 470	Vending Teacher Lounge	\$40.50
		PO#:	Voucher #:	4318	Invoice	Invoice No: 3627053	5/13/2021
							Paid Amt: \$40.50
							Check Amount: \$40.50
1146	MN	17555	1328		ELEVATED PRINT SHOP		Check
				E 01	300 298 000 401 561	Softball Shrts	\$387.00
		PO#:	Voucher #:	4311	Invoice	Invoice No: 1228	5/13/2021
							Paid Amt: \$387.00
							Check Amount: \$387.00
1146	MN	17556	1107	Remit	SCHEELS		Check
				E 01	300 298 000 401 390	Trap Shoot Supplies	\$7,968.60
		PO#: 1318	Voucher #:	4317	Invoice	Invoice No: R32T47871-IN	5/13/2021
							Paid Amt: \$7,968.60
							Check Amount: \$7,968.60

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17557	1165		BREAKDOWN SPORTS USA		Check
				E 01	300 298 000 401 530	Girls BB Tourney	\$265.00
		PO#:	Voucher #:	4320	Invoice	Invoice No: 05122021	5/13/2021
							Paid Amt: \$265.00
							Check Amount: \$265.00
1146	MN	17558	1043		GRAPHIC EDGE		Check
				E 01	300 298 000 401 315	Tshirts Choir Concert	\$1,838.71
		PO#: 1321	Voucher #:	4319	Invoice	Invoice No: 1497604	5/13/2021
							Paid Amt: \$1,838.71
							Check Amount: \$1,838.71
1146	MN	17559	1008		ASKEGAARD, MEGAN		Check
				E 01	100 298 000 401 107	AR Treats	\$40.64
		PO#:	Voucher #:	4325	Invoice	Invoice No: 05202021	5/20/2021
							Paid Amt: \$40.64
							Check Amount: \$40.64
1146	MN	17560	1697		CENTRAL MINNESOTA LEAGUE		Check
				E 01	300 298 000 401 550	Basketball League	\$225.00
		PO#:	Voucher #:	4324	Invoice	Invoice No: 05202021	5/20/2021
							Paid Amt: \$225.00
							Check Amount: \$225.00
1146	MN	17561	1118		DESIGNS BY BECKY		Check
				E 01	300 298 000 401 221	graduation flowlers	\$840.00
		PO#:	Voucher #:	4323	Invoice	Invoice No: 8505	5/20/2021
							Paid Amt: \$840.00
							Check Amount: \$840.00
1146	MN	17562	1708		GREGG, NIKKI		Check
				E 01	300 298 000 401 561	Catcher Glove	\$279.95
		PO#:	Voucher #:	4321	Invoice	Invoice No: 24258404	5/20/2021
							Paid Amt: \$279.95
							Check Amount: \$279.95
1146	MN	17563	1026		ISD #146		Check
				E 01	300 298 000 410 222	On Track DJ	\$600.00
		PO#:	Voucher #:	4322	Invoice	Invoice No: DJ	5/20/2021
							Paid Amt: \$600.00
							Check Amount: \$600.00
1146	MN	17564	1416		MINNESOTA FFA STATE ASSOCIATION		Check
				E 01	300 298 000 401 410	2021 State FFA Convention	\$185.00
		PO#:	Voucher #:	4327	Invoice	Invoice No: 2484	5/20/2021
							Paid Amt: \$185.00
				E 01	300 298 000 401 410	Horse, Cattle, Livestock	\$32.00
		PO#:	Voucher #:	4328	Invoice	Invoice No: 2313	5/20/2021
							Paid Amt: \$32.00
							Check Amount: \$217.00
1146	MN	17566	1032		CHARACTER CHALLENGE COURSE		Check
				E 01	300 298 000 401 580	Challenge Course	\$900.00
		PO#:	Voucher #:	4329	Invoice	Invoice No: 05272021	5/27/2021
							Paid Amt: \$900.00
							Check Amount: \$900.00

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	17568	1619		PERHAM HIGH SCHOOL		Check
				E 01	300 298 000 401 550 Summer Tournament		\$135.00
	PO#:	Voucher #:	4330	Invoice	Invoice No: 05272021	5/27/2021	Paid Amt: \$135.00
							Check Amount: \$135.00
1146	MN	17569	1276		SAM'S CLUB		Check
				E 01	300 298 000 401 410 Vending		\$105.36
	PO#:	Voucher #:	4331	Invoice	Invoice No: 000943	5/27/2021	Paid Amt: \$105.36
							Check Amount: \$105.36
1146	MN	17570	1603		DOLLAR GENERAL-REGIONS 410526		Check
				E 01	300 298 000 401 221 Senior Meal		\$88.00
	PO#:	Voucher #:	4334	Invoice	Invoice No: 1001066777	5/27/2021	Paid Amt: \$88.00
							Check Amount: \$88.00
1146	MN	17571	1434		AMAZON CAPITAL SERVICES		Check
				E 01	300 298 000 401 360 Office Pay Projects		\$124.64
	PO#: 1330	Voucher #:	4336	Invoice	Invoice No: 1N7D-9Q1Y-MMH3	6/3/2021	Paid Amt: \$124.64
							Check Amount: \$124.64
1146	MN	17572	1709		PERHAM BOYS BASKETBALL		Check
				E 01	300 298 000 401 550 Summer Boys BB League		\$300.00
	PO#:	Voucher #:	4335	Invoice	Invoice No: 06032021	6/3/2021	Paid Amt: \$300.00
							Check Amount: \$300.00
1146	MN	17574	1471		HAJ, GEORGE		Check
				E 01	300 298 000 401 520 Section Team Meal		\$245.87
	PO#:	Voucher #:	4341	Invoice	Invoice No: 06092021	6/9/2021	Paid Amt: \$245.87
							Check Amount: \$245.87
1146	MN	17575	1026		ISD #146		Check
				E 01	300 298 000 401 500 Perham Track Meet Charter		\$200.00
				E 01	300 298 000 401 510 Perham Track Meet		\$121.00
	PO#:	Voucher #:	4337	Invoice	Invoice No: PerhamCharter	6/9/2021	Paid Amt: \$321.00
				E 01	300 298 000 401 500 Park Rapids Charter		\$100.00
				E 01	300 298 000 401 510 Park Rapids Charter		\$60.00
	PO#:	Voucher #:	4338	Invoice	Invoice No: ParkRapids	6/9/2021	Paid Amt: \$160.00
				E 01	300 298 000 401 500 Charter Bus Section		\$116.00
	PO#:	Voucher #:	4339	Invoice	Invoice No: CharterSectionPR	6/9/2021	Paid Amt: \$116.00
							Check Amount: \$597.00
1146	MN	17576	1107	Remit	SCHEELS		Check
				E 01	300 298 000 401 390 Clay Targets		\$671.04
	PO#:	Voucher #:	4342	Invoice	Invoice No: 38614	6/9/2021	Paid Amt: \$671.04
							Check Amount: \$671.04

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
1146	MN	17577	1602		TEEPLES, BRITTA		Check	
				E 01	300 298 000 401 500	Highlight Video		\$150.00
				E 01	300 298 000 401 510	Highlight Video		\$150.00
		PO#:	Voucher #:	4340	Invoice	Invoice No: Highlight video		6/9/2021
							Paid Amt:	\$300.00
							Check Amount:	\$300.00
1146	MN	17578	1112		CUSTOMINK.COM		Check	
				E 01	300 298 000 401 313	Shrek Tshirts		\$459.25
		PO#:	Voucher #:	4344	Invoice	Invoice No: 48990936		6/9/2021
							Paid Amt:	\$459.25
							Check Amount:	\$459.25
1146	MN	17579	1710		CONCORD THEATRICALS CORP.		Check	
				E 01	300 298 000 401 313	License Agreement SpongBob		\$2,023.09
		PO#:	Voucher #:	4346	Invoice	Invoice No: 1218387		6/18/2021
							Paid Amt:	\$2,023.09
							Check Amount:	\$2,023.09
1146	MN	17580	1701		FFA SUPPLY SERVICE		Check	
				E 01	300 298 000 401 410	FFA Awards		\$69.00
		PO#: 1319	Voucher #:	4347	Invoice	Invoice No: MDS227931		6/18/2021
							Paid Amt:	\$69.00
							Check Amount:	\$69.00
1146	MN	17581	1026		ISD #146		Check	
				E 01	300 298 000 401 500	Track Hotel		\$154.62
		PO#:	Voucher #:	4345	Invoice	Invoice No: TrackHotel		6/18/2021
							Paid Amt:	\$154.62
							Check Amount:	\$154.62
1146	MN	17582	1492		SCHOLASTIC BOOK CLUB		Check	
				E 01	100 298 000 401 107	AR Prizes		\$298.50
		PO#: 1326	Voucher #:	4348	Invoice	Invoice No: 65062008		6/18/2021
							Paid Amt:	\$298.50
							Check Amount:	\$298.50
1146	MN	17583	1544		SCHOLASTIC INC.		Check	
				E 01	100 298 000 401 107	AR Book Bingo Prizes		\$791.89
		PO#: 1324	Voucher #:	4349	Invoice	Invoice No: 64899070		6/18/2021
							Paid Amt:	\$791.89
							Check Amount:	\$791.89
							Report Total:	\$34,968.57

7. Appreciation, Recognition and Presentations

A. Town Bus Pick-up and Drop Off

Debbie Jerger

Debbie Jerger presented to the Board a few changes to the routes for in-town pickup to help with bus overcrowding. This will be looked at again at the July Board meeting.

8. Public Comments about Learning Plan for SY2021-22

https://docs.google.com/presentation/d/1_T4j20fSp_5mvzBPxcNwgxUZKIMeDld4/edit#slide=id.p1

9. Recognition of Citizens for Input Purposes

10. Reports/News

A. High School Principal's Report

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Barnesville High School - Board Report June 21, 2021

Past Months Events

1. Summer School
 1. Ran the math session at end of May to beginning of June
 2. Mr. Hinsz was the instructor
2. Attended the MASSP summer conference last week at Breezy Point
 1. Nice to attend something in person
 2. Good conference

Future High School Events

1. Handbook changes: Only staffing names changed, no major/minor changes
2. Looking at redoing a couple classes in the master schedules as we have been informed by M State that the cap for college english is 25, we currently have 28 students in that section.

**BOARD REPORT -- TODD HENRICKSON
ELEMENTARY PRINCIPAL/ACTIVITIES DIRECTOR
June 21, 2021**

ELEMENTARY INFORMATION:

- May 19th – Report Cards were mailed

- June 15th - Elementary Physical Education Interviews were held

ACTIVITY INFORMATION:

- **MSHSL Update**
 - Summer Waiver: June 7th – July 31st
 - No Contact Dates: July 3rd – July 9th

- **Region 6A Vocal Solo & Ensemble Results – See attached**
 - Congratulations to Mrs. Gylland and all of our students.
 - I Did not receive the Instrumental results

- **June 1st: 2021--22 Activity Schedules were posted online**
 - Activities Not Scheduled yet include:
 - 9th Grade Volleyball – August
 - 7th & 8th Grade Volleyball - August
 - 7th & 8th Grade Boys & Girls Basketball – October
 - Boys & Girls Golf – March

- **Boys Golf**
 - HOL Conference Champions
 - June 2nd – Subsection Tournament at Park Rapids
 - Sub-Section Champions – Advanced to the Section Tournament
 - June 7th and 8th: Section Golf Tournament in Bemidji
 - Team placed 3rd
 - Adam Tonsfeldt qualified for the State Meet
 - June 14th & 16th – State Golf Tournament
 - June 14th – 6:15 am send-off
 - Adam finished in a tie for 14th Place

- **Girls Golf**
 - HOL - 3rd Place Finish
 - June 2nd – Subsection Tournament at Park Rapids
 - 3rd Place Finish – Advanced to the Section Tournament
 - June 7th & 8th: Section Golf Tournament in Bemidji
 - Team placed 6th
 - No Individuals advanced

- **Track**
 - Girls Team
 - Section 6A True Team Virtual Champion
 - Top 2 performances in each event in a track meet held the week of May 17th, were entered into a virtual meet.

- May 25th – Conference Track Meet - Hawley
 - Girls Team – Conference Champions
 - Boys Team – 6th Place Finish
- May 28th – State True Team Meet in Park Rapids
 - Girls Team finished – 4th
- June 3rd – Sub-Section Meet in Ada
 - Girls Team - 2nd Place Finish
 - 17 athletes advanced to the Section Meet (see handout)
 - Boys Team – 10th Place Finish
 - 6 athletes advanced to the Section Meet (see handout)
- June 8th – Section Meet in Park Rapids
 - Section 8A Champions (see attached)
 - 8 Athletes advanced to the State Track Meet
 - Emily Smith, Sydney Rustad, Anika Cossette, & Sam Passa (4x100 Relay)
 - Lindsey Rotz (800 & 1600 Metter Runs)
 - Jordan Tschumperlin (High Jump)
 - Sam Passa (Triple Jump)
- June 18th – State Track Meet
 - June 17th – 8:30 am Track send-off
 - Sam – 8th in the Triple Jump
 - Lindsey – 9th in the Mile Run
 - Jordan – 10th in the High Jump
 - 4x100 Relay Team – placed 14th
- **Baseball – Section 8AA Tournament**
 - June 1st: #9 Barnesville vs #8 Frazee in Perham – 3:00 pm
- **Softball – Section 8AA Tournament**
 - June 1st: #5 Barnesville vs #4 Fergus Falls at Fergus Falls – 5:00 pm
 - June 3rd: #5 Barnesville vs #1 Pequot Lakes in Frazee at 4:00 pm
#5 Barnesville vs #3 Perham in Frazee at 5:30 pm
- **Fall Athletic Start Dates**
 - Monday, August 16th
 - Volleyball Grades 9 – 12
 - Time: 8:00 am – 11:00 am
 - Site: New & Old Gyms
 - Football Grades 9 – 12
 - Time: 8:00 am – 12:00 pm
 - Site: Fairgrounds
 - Monday, August 30th
 - 7th and 8th Grade Volleyball
 - Time: 4:00 pm – 6:00 pm
 - Site: Elementary Gym
 - 7th and 8th Grade Football
 - Time: 4:00 pm - 6:00 pm
 - Equipment Handout - High School Locker Room
 - Impact Test – High School Computer Lab (for those students that have not taken it)

- **2021-22 - Coaching Positions Available**
 - Volleyball
 - JV Coach
 - B-Team Coach
 - 7th Grade Coach
 - Wrestling
 - Head Coach
 - Girls Basketball
 - 7th Grade Coach
 - Boys Basketball
 - 8th Grade Coach
 - Track
 - Head Boys Coach

- **The Activity Handbook and Forms will be available on the school website**
 - i. Updated Physical Forms are available now
 - ii. All other Forms will be available August 1st

STUDENT	LAST NAME	GRADE	COP	SOLO	TRIO	QUARTET	Superior Rating	Excellent Rating
Tessa Baker	BAKER	12	X		X	X	3	0
Olivia Desing	DESING	11	X	X	X	X	4	0
Trinity Gregg	GREGG	11		X		X	2	0
Haydyn Hedland	HEDLAND	11	X			X	2	0
Kaylee Johnson	JOHNSON	12	X		X		2	0
Mallory Maesse	MAESSE	9				X	1	0
Mason Moen	Moen	12				X (2)	2	0
Sam Nibbe	NIBBE	9	X			X	2	0
Cam Nibbe	NIBBE	12	X	X		X (2)	4	0
Jacy Rice	RICE	10	X				1	0
Nolan Rick	RICK	12				X	1	0
Hannah Riddle	RIDDLE	11	X				1	0
Brennan Steele	STEELE	10	X			X	2	0

“Congratulations to the Lady Trojans Track & Field Team for placing 2nd at the Sub-Section 30 Track & Field Meet in Ada last night. Top individual place finishers include: Mya Askegard, Emily Bredman, Sophie Frederick, Hadley Pearson, Mathea Jablonsky, Sydney Rustad, Emily Smith, Samantha Passa, Lindsey Rotz, Anika Cossette, Emma Rietz, Ava Follingstad, Ella Cossette, Jordan Tschumperlin, Belle Peterson, Kenadee Gray, Kim Maesse, and Rumely Biewer.”

“Also, Congratulations to these 17 girls who will advance to the Section 8A Track & Field Meet, in Park Rapids, on Tuesday, June 8th.”

4 X 800 Meter Relay

Mya Askegard
Emily Bredman
Sophie Frederick
Hadley Pearson
Alt. – Kenadee Gray
Alt. – Kim Maesse

4 X 200 Meter Relay

Mathea Jablonsky
Sydney Rustad
Emily Smith
Samantha Passa
Alt. – Emma Rietz
Alt. – Ella Cossette

4 X 100 Meter Relay

Emily Smith
Sydney Rustad
Anika Cossette
Samantha Passa
Alt. – Belle Peterson
Alt. – Emma Rietz

100 Meter Hurdles

Mathea Jablonsky

100 Meter Dash

Sydney Rustad

1600 Meter Run

Lindsey Rotz

800 Meter Run

Lindsey Rotz

3200 Meter Run

Sophie Frederick

High Jump

Jordan Tschumperlin
Belle Peterson

Pole Vault

Kenadee Gray
Kim Maesse

Long Jump

Samantha Passa
Emily Smith

Triple Jump

Jordan Tschumperlin
Samantha Passa
Sydney Rustad

Discus

Rumely Biewer

Shot Put

Rumely Biewer

“I was extremely pleased with the performances of all those that competed today. Especially the 1st place finishers – Emily Smith, Sydney Rustad, Anika Cossette, Samantha Passa, Jordan Tschumperlin, and⁸⁸Lindsey Rotz.”

“Congratulations to the Trojans Track & Field Team for their performances at the Sub-Section 30 Track & Field Meet in Ada last night. Top individual place finishers include: Wyatt Roller, David Spillum, Andrew Pederson, Ethan Larson, Jack Bredman, and Jonny Rabideau.”

“Also, Congratulations to these 6 boys who will advance to the Section 8A Track & Field Meet, in Park Rapids, on Tuesday, June 8th.”

4 X 100 Meter Relay

Wyatt Roller

David Spillum

Andrew Pederson

Ethan Larson

Alt. – Brady Nosal

Alt. – Jack Bredman

100 Meter Dash

David Spillum

High Jump

Andrew Pederson

“Congratulations to the Lady Trojans Track & Field Team who are back to back Section 8A Track and Field Champions. Also, to the following girls who will advance to the Minnesota State Track and Field meet, at St. Michael/Albertville High School, on Friday, June 18th: Emily Smith, Sydney Rustad, Anika Cossette, & Samantha Passa (4 X 100 Meter Relay), Lindsey Rotz (800 & 1600 Meter Runs), Jordan Tschumperlin (High Jump), and Samantha Passa (Triple Jump).”

“A special congratulations to Lindsey Rotz who broke the school record, again, in the 1600 Meter Run with a time of 5:15.72.”

“I was extremely proud of all that competed today against some very good competition. Especially Lindsey Rotz, who placed 1st in the 800 Meter Run, Jordan Tschumperlin, who placed 1st in the High Jump, and Samantha Passa, who placed 1st in the Triple Jump. Also, to the entire team who strived to improve and did numerous times throughout the season. I would like to thank all the athletes for their dedication and desire, especially our team captains – Kim Maesse and Jordan Tschumperlin, and seniors Samantha Passa and Alivia Pederson. They displayed maturity and leadership second to none. They will be missed! I would also like to thank the parents for their support throughout the season.”

Boys

“Congratulations to the Trojans Track and Field Team for their performances at the Section 8A Track and Field Meet last night. The 4 X 100 Meter Relay team of Wyatt Roller, David Spillum, Andrew Pederson & Ethan Larson had good hand-offs and finished with a good time. David Spillum also ran well in the 100 Meter Dash.”

“I would like to thank all the athletes for their dedication and desire, especially our team captain – Wyatt Roller. He displayed maturity and leadership second to none. He will be missed! I would also like to thank the parents for their support throughout the season.”



Barnesville Public Schools Regular School Board Meeting

7:00 PM on Monday, June 21, 2021
High School Library

Superintendent's Monthly Board Report

1. Updated Construction Schedules

Please find below links to the three remaining phases of construction.

[Three Phases](#)

[High School](#)

[HS Secure Entry](#)

[HS Kitchen](#)

[HS Shops](#)

D. Board Committee Reports

11. Removal of Consent Items for Discussion

12. Approval of Consent Items

A. Personnel

All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

- 1) Ashley Kramp's Resignation as Paraprofessional and Lunch Aide
- 2) Leave Request from McKinzie Solum
- 3) Madi Abarr as 2021 Summer Recreation Youth 14 Under Softball Coach
- 4) Kiana Amundson as 2021 Summer Recreation Youth Softball Coach
- 5) Lexi Bolgrean as 2021 Summer Recreation Youth Softball Coach
- 6) Jaida Bontjes as 2021 Summer Recreation Youth Softball Coach
- 7) Lexi Bontjes as 2021 Summer Recreation Youth Softball Coach
- 8) Grace Halverson as 2021 Summer Recreation Youth Softball Coach
- 9) Macie Pauna as 2021 Summer Recreation Youth Softball Coach
- 10) Isabella Snobl as 2021 Summer Recreation Youth Softball Coach
- 11) Anna Stanford as 2021 Summer Recreation Youth Softball Coach
- 12) Lilly Trowbridge as 2021 Summer Recreation Youth Softball Coach
- 13) Brady Dollison as 2021 Summer Recreation Youth Baseball Coach
- 14) Bryce Krueger as 2021 Summer Recreation Youth Baseball Coach
- 15) Christian Lien as 2021 Summer Recreation Youth Baseball Coach
- 16) Mya Askegard as 2021 Summer Recreation Youth Track Coach
- 17) Belle Peterson as 2021 Summer Recreation Youth Track Coach

B. Donations

- 1) \$4,000 Donation from Gateway Chevrolet for Trap Team Auxiliary Account
- 2) \$2,227.08 Donation from Microsoft-Benevity Fund for Softball Auxiliary Account
- 3) \$700 Donation from Anonymous at Shrek Musical for Musical Auxiliary Account
- 4) \$17,500 Donation from City of Barnesville for Summer Recreation
- 5) \$100 Donation from Barnesville Bus Company for Summer Recreation
- 6) \$100 Donation from Barnesville Chiropractic for Summer Recreation
- 7) \$100 Donation from Barnesville Drug & Hardware for Summer Recreation
- 8) \$100 Donation from Barnesville Record Review for Summer Recreation
- 9) \$100 Donation from Midwest Bank for Summer Recreation

C. Project Application and Project Certification for Payment (Draw 14)

89



AIA Document G736™ – 2009

Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: I.S.D. #146 - Barnesville Public Schools	PROJECT: Add'n./Upgrade-Atkinson Add'n./Renovation-High School Barnesville, MN	APPLICATION NO: 14	Distribution to:
		PERIOD TO: June 05, 2021	OWNER: <input type="checkbox"/>
ATTENTION: Dr. Jon Ellerbusch, Superintendent	VIA CONSTRUCTION MANAGER: R. A. Morton & Associates, LLC	PROJECT NOS: 1907 /	CONSTRUCTION MANAGER: <input type="checkbox"/>
			ARCHITECT: <input type="checkbox"/>
			: <input type="checkbox"/>

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. AIA Document G737™-2009, Summary of Contractors' Applications for Payment, is attached.

1. TOTAL CONTRACT SUMS <i>(Item A Totals)</i>	\$28,050,000.00
2. TOTAL NET CHANGES BY CHANGE ORDERS <i>(Item B Totals)</i>	\$655,031.00
3. TOTAL CONTRACT SUM TO DATE <i>(Item C Totals)</i>	\$28,705,031.00
4. TOTAL COMPLETED & STORED TO DATE <i>(Item F Totals)</i>	\$16,469,741.60
5. RETAINAGE <i>(Item H Totals)</i>	\$647,955.00
6. LESS PREVIOUS TOTAL PAYMENTS <i>(Item I Totals)</i>	\$14,844,744.62
7. CURRENT PAYMENT DUE <i>(Item J Totals)</i>	\$977,041.98

The undersigned Construction Manager certifies that to the best of its knowledge, information and belief this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: _____ Date: _____

State of: Minnesota

County of: Stearns

Subscribed and sworn to before me this _____ day of _____

Notary Public: Connie M. Leathers

My Commission expires: January 31, 2022

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluation of the Work and the data comprising this Application, the Construction Manager certifies to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Construction Manager recommends to the Owner and Architect that the Contractors be paid the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

TOTAL OF AMOUNTS CERTIFIED \$977,041.98

CONSTRUCTION MANAGER:

By: _____ Date: _____

In accordance with the Contract Documents, based on evaluation of the Work, the data comprising this Application, and the Construction Manager's recommendation, the Architect certifies to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Contractors are entitled to payments of the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

ARCHITECT:

By: _____ Date: _____

I.S.D. #146 - Barnesville Public Schools

Project Application Summary

Application No. 14

Period From: 05/05/21

To: 06/05/21

Construction Manager:

R. A. Morton & Associates, LLC

3315 Roosevelt Road, Suite 100

St. Cloud, MN 56301

Architect:

Wendel

401 Second Avenue North, Suite 206

Minneapolis, MN 55401

	Contract Sum	Change Orders	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
General Conditions Allow.	415,205.00	(314,341.11)	100,863.89							100,863.89	76%
	* \$85,000.00 Transferred to Owner Contingency										
Phone/Technology	0.00	10,327.90	10,327.90	10,327.90		10,327.90		10,307.94	19.96		
Temp Office	0.00	10,641.00	10,641.00	10,641.00		10,641.00		10,641.00			
Temp Storage	0.00	1,550.00	1,550.00	1,550.00		1,550.00		1,100.00	450.00		
Temp Toilet	0.00	6,088.50	6,088.50	6,088.50		6,088.50		5,463.50	625.00		
Temp Electric	0.00	9,227.65	9,227.65	9,227.65		9,227.65		8,820.23	407.42		
Temp Heat/Environ Control	0.00	26,763.66	26,763.66	26,763.66		26,763.66		26,313.66	450.00		
Barricades/Temp Fencing	0.00	15,520.00	15,520.00	15,520.00		15,520.00		15,520.00			
Construction Staking	0.00	25,703.95	25,703.95	25,703.95		25,703.95		25,703.95			
Construction Testing	0.00	85,897.50	85,897.50	85,897.50		85,897.50		77,750.00	8,147.50		
Safety	0.00	133.03	133.03	133.03		133.03		133.03			
Misc Mat'l/Constr Supplies	0.00	692.39	692.39	692.39		692.39		692.39			
Construction Signage	0.00		0.00								
Hourly Workers	0.00	13,432.65	13,432.65	13,432.65		13,432.65		13,432.65			
Equipment Rental	0.00	2,935.60	2,935.60	2,935.60		2,935.60		2,935.60			
Snow Removal/Road Maintenance	0.00		0.00								
Dumpsters	0.00	17,041.86	17,041.86	17,041.86		17,041.86		13,529.71	3,512.15		
Clean Up	0.00	2,175.24	2,175.24	2,175.24		2,175.24		2,175.24			
Project Closeout	0.00		0.00								

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
Job Overhead	0.00	1,210.18	1,210.18	1,210.18		1,210.18		1,180.55	29.63		
Sub-Total	\$415,205.00	(\$85,000.00)	\$330,205.00	\$229,341.11	\$0.00	\$229,341.11	\$0.00	\$215,699.45	\$13,641.66	\$100,863.89	69%
3A Combination Building and Site Concrete											
All Finish Concrete, Inc.	1,130,567.06	29,005.82	1,159,572.88	620,997.11		620,997.11	31,050.00	365,795.56	224,151.55	538,575.77	54%
3B Precast Concrete											
Taracon Precast, LLC	1,205,119.00		1,205,119.00	1,195,119.00		1,195,119.00	59,756.00	1,097,363.00	38,000.00	10,000.00	99%
PR #37 Concrete											
Innovative Builders	0.00	100,067.77	100,067.77							100,067.77	0%
4A Masonry											
Eicholtz Masonry, Inc.	1,684,400.00	62,869.00	1,747,269.00	1,604,650.00		1,604,650.00	80,233.00	1,517,387.00	7,030.00	142,619.00	92%
4B Masonry Restoration											
Bradco Restoration, Inc.	0.00	71,445.00	71,445.00							71,445.00	0%
5A Steel Supply (MO)											
Integrity Steel Supply, LLC	782,000.00	46,177.00	828,177.00	634,632.00		634,632.00	31,732.00	602,900.00		193,545.00	77%
5B Steel Erection (LO)											
Innovative Erectors, Inc.	348,900.00	257,694.79	606,594.79	257,115.78		257,115.78	12,856.00	244,259.78		349,479.01	42%
6A Carpentry											
Gast Construction Co., Inc.	429,500.00	72,204.93	501,704.93	229,069.97		229,069.97	11,453.00	136,486.97	81,130.00	272,634.96	46%
6B Architectural Woodwork											
Northern Woodwork, Inc.	141,537.00	34,874.00	176,411.00	81,636.26		81,636.26	4,082.00	48,754.72	28,799.54	94,774.74	46%
7A Weather Barriers											
Fresh Look Painting, LLC dba Herzog Coatings	35,600.00		35,600.00	35,600.00		35,600.00	1,780.00	33,820.00		0.00	100%
7B Roofing											
Pierce Lee Roofing, Inc.	1,336,166.00	17,030.78	1,353,196.78	867,332.60		867,332.60	43,367.00	777,067.20	46,898.40	485,864.18	64%
7C Joint Sealants											
WCS1, LLC	60,500.00	4,250.00	64,750.00	27,000.00		27,000.00	1,350.00	25,650.00		37,750.00	42%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete	
8A Doors, Frames, and Hardware (MO) Central Door & Hardware, Inc.	264,937.00	67,046.00	331,983.00	114,544.00		114,544.00	5,727.00	86,660.00	22,157.00	217,439.00	35%	
8B Aluminum Doors and Windows Rusco Window Company, Inc.	338,689.00	15,330.00	354,019.00	244,704.00		244,704.00	12,235.00	224,394.00	8,075.00	109,315.00	69%	
8C Sectional Doors PS Garage Doors	Contract Prepared Later - \$ Taken From Contingenc		15,000.00	37,049.00	52,049.00					52,049.00	0%	
9A Gypsum System RTL Construction, Inc.	778,075.00	79,777.69	857,852.69	460,011.02		460,011.02	23,001.00	380,636.34	56,373.68	397,841.67	54%	
9B Tilework McArthur Tile Corporation	130,000.00	47,800.00	177,800.00	64,900.00	31,000.00	95,900.00	4,795.00	91,105.00		81,900.00	54%	
9C Acoustical Ceilings Far-Moor Acoustics & Floors, LLC	* Contract Prepared Later - \$ Added to Contingency		365,000.00	41,703.00	406,703.00	38,546.32	33,640.00	72,186.32	3,609.00	68,577.32	334,516.68	18%
9D Wood Flooring H2I Group, Inc.	194,300.00		194,300.00	9,715.00	55,554.00	65,269.00	3,263.00		62,006.00	129,031.00	34%	
9E Floor Covering Bachman, Inc. dba Floor to Ceiling Carpet One	326,398.00	18,459.00	344,857.00	127,225.00		127,225.00	6,361.00	120,864.00		217,632.00	37%	
9F Painting Trall Painting Co.	184,500.00	16,245.00	200,745.00	37,718.00		37,718.00	1,886.00	35,832.00		163,027.00	19%	
10A Lockers Olympus Lockers & Storage Products, Inc.	77,219.00	1,995.00	79,214.00	40,119.00		40,119.00	2,006.00	38,113.00		39,095.00	51%	
11A Gymnasium Equipment H & B Specialized Products, Inc.	51,600.00		51,600.00	2,349.00		2,349.00	117.00	2,232.00		49,251.00	5%	
11C Foodservice Equipment Trimark Hockenbergs	Contract Prepared Later - \$ Taken from Owner Cont		0.00	385,810.00	385,810.00	7,650.46				7,267.46	378,159.54	2%
12A Furnishings H2I Group, Inc.	158,992.00	11,853.00	170,845.00	170,845.00		170,845.00	8,542.00	162,303.00		0.00	100%	

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
12B Auditorium Seating H2I Group, Inc.	133,500.00		133,500.00							133,500.00	0%
12C Bleachers Seating & Athletic Facility Enterprises, LLC (SAAFE, LLC)	123,845.00		123,845.00	4,086.00		4,086.00	204.00	3,882.00		119,759.00	3%
14A Conveying Equipment Otis Elevator Company	155,000.00		155,000.00	77,500.00		77,500.00	3,875.00	73,625.00		77,500.00	50%
21A Fire Protection LVC Companies, Inc.	532,906.00	60,227.75	593,133.75	309,729.00		309,729.00	15,486.00	294,243.00		283,404.75	52%
22A Plumbing & HVAC Manning Mechanical, Inc.	4,634,000.00	1,266,669.32	5,900,669.32	2,789,471.75		2,789,471.75	139,474.00	2,578,177.75	71,820.00	3,111,197.57	47%
26A Electrical Communications, Electronic Safety, & Security Vinco, Inc.	1,607,800.00	411,639.61	2,019,439.61	970,900.79		970,900.79	48,545.00	801,366.51	120,989.28	1,048,538.82	48%
31A Earthwork and Site Utilities Landwehr Construction, Inc.	1,357,679.00	113,624.86	1,471,303.86	1,454,057.07		1,454,057.07	72,703.00	1,379,293.07	2,061.00	17,246.79	99%
PR #37 Earthwork and Site Utilities Ferguson Brothers Excavating, Inc.	Contract Prepared Later - \$ Taken from Owner Cont										
	0.00	77,891.00	77,891.00	65,045.00		65,045.00	3,252.00		61,793.00	12,846.00	84%
32A Bituminous Paving FM Ashpahl, LLC	164,600.00	34,887.00	199,487.00	71,900.00		71,900.00	3,595.00	68,305.00		127,587.00	36%
32B Landscaping Allowance	25,000.00		25,000.00	7,850.00		7,850.00		7,850.00		17,150.00	31%
Tuckpointing Allowance	* \$ Trans. - 4B Masonry Restoration & 11B Equip. *										
	331,614.00	(114,220.00)	217,394.00							217,394.00	0%
Auditorium Sound Equip. Allowance	* \$ Trans. To 27A Comm. & 11B Equipment *										
	400,000.00	(400,000.00)	0.00							0.00	100%
27A Communications AVI Systems, Inc.	* \$ Trans. From Tuckpointing Allow. & 27A Allow. *										
	0.00	343,350.10	343,350.10	224,747.59		224,747.59	11,237.00	120,455.68	93,054.91	118,602.51	65%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
11B Equipment	* \$ Trans. From Tuckpointing Allow. & 27A Allow. *										
Norcostco, Inc.	0.00	85,900.00	85,900.00							85,900.00	0%
Sub-Total	\$19,504,943.06	\$3,298,656.42	\$22,803,599.48	\$12,846,766.72	\$120,194.00	\$12,966,960.72	\$647,955.00	\$11,387,398.90	\$931,606.82	\$9,836,638.76	57%
CM Fees											
R. A. Morton & Associates, LLC	685,000.00	30,000.00	715,000.00	497,660.00		497,660.00		469,970.00	27,690.00	217,340.00	70%
CM Reimbursables											
R. A. Morton & Associates, LLC	88,000.00		88,000.00	56,000.00		56,000.00		52,000.00	4,000.00	32,000.00	64%
Architect Fees	1,886,326.00		1,886,326.00	1,547,839.42		1,547,839.42		1,547,839.42		338,486.58	82%
Architect Reimbursables		729.65	729.65	729.65		729.65		729.65		0.00	100%
Misc. Owner Expenses	273,625.98	(228,745.07)	44,880.91	10,338.58		10,338.58		10,338.58		34,542.33	23%
Permits, Plan Reviews	81,240.34	69,305.27	150,545.61	150,545.61		150,545.61		150,545.61		0.00	100%
Builders Risk	27,390.00		27,390.00	27,390.00		27,390.00		27,390.00		0.00	100%
Soil Testing	11,504.00	3,100.00	14,604.00	14,604.00		14,604.00		14,604.00		0.00	100%
Site Survey	15,125.00	3,635.00	18,760.00	18,760.00		18,760.00		18,760.00		0.00	100%
Commissioning	0.00	48,500.00	48,500.00	7,275.00		7,275.00		7,275.00		41,225.00	15%
Plan Printing & Bid Expenses	6,040.13		6,040.13	5,448.84		5,448.84		5,345.34	103.50	591.29	90%
Owner Project Supplies	3,000.00		3,000.00	2,796.37		2,796.37		2,796.37		203.63	93%
Wrestling Room Relocation and Pads	60,000.00		60,000.00							60,000.00	0%
Elementary School Parking Lot East	25,094.55	(19,720.65)	5,373.90	5,212.50		5,212.50		5,212.50		161.40	97%
Scoreboards	0.00	70,295.00	70,295.00	21,088.50		21,088.50		21,088.50		49,206.50	30%
Clock System	0.00	33,180.15	33,180.15	32,727.05		32,727.05		32,727.05		453.10	99%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
Move City Electric Line	151,602.00		151,602.00	141,831.00		141,831.00		141,831.00		9,771.00	94%
Move City Gas Mains	75,000.00		75,000.00	648.00		648.00		648.00		74,352.00	1%
			* Taken from Owner Contingency *								
Asbestos Abatement	174,876.00	18,320.00	193,196.00	193,196.00		193,196.00		193,196.00		0.00	100%
			* Taken from Owner Contingency *								
Summer 2021 Elem. Abate.	0.00	38,232.00	38,232.00							38,232.00	0%
			* Taken from Owner Contingency *								
Abatement Required Elec.	27,117.00	1,857.00	28,974.00	28,974.00		28,974.00		28,974.00		0.00	100%
Abatement - House Demo	2,750.00		2,750.00	2,750.00		2,750.00		2,750.00		0.00	100%
House Demo	21,125.00		21,125.00	16,400.00		16,400.00		16,400.00		4,725.00	78%
			* Taken from Owner Contingency *								
Relocate Owner Equip.	0.00	500.00	500.00	500.00		500.00		500.00		0.00	100%
FF&E	472,153.00		472,153.00	85,254.50		85,254.50		85,254.50		386,898.50	18%
Fitness Equipment	152,658.00		152,658.00							152,658.00	0%
Technology	300,000.00		300,000.00	214,549.90		214,549.90		214,549.90		85,450.10	72%
			* Transferred to Owner Contingency *								
Legal & Fiscal	406,648.00	(215,727.15)	190,920.85	190,920.85		190,920.85		190,920.85		0.00	100%
Interest Earnings	(400,031.00)	400,031.00	0.00							0.00	#DIV/0!
			* \$250,000.00 Transferred to Owner Contingency *								
Contingency	1,649,999.94	(878,547.77)	771,452.17							771,452.17	53%
			* \$255,000.00 Est. Add'l Interest Earnings Added*								
Owner Contingency	1,933,608.00	(1,933,569.85)	38.15							38.15	100%
Sub-Total	\$8,129,851.94	(\$2,558,625.42)	\$5,571,226.52	\$3,273,439.77	\$0.00	\$3,273,439.77	\$0.00	\$3,241,646.27	\$31,793.50	\$2,297,786.75	59%
Construction Total	\$28,050,000.00	\$655,031.00	\$28,705,031.00	\$16,349,547.60	\$120,194.00	\$16,469,741.60	\$647,955.00	\$14,844,744.62	\$977,041.98	\$12,235,289.40	57%

I.S.D. #146 - Barnesville Public Schools

Listing of Checks to be Prepared

Draw #14

Please Do NOT Combine Checks for the Same Contractor.

R. A. Morton & Associates, LLC	\$	31,843.09
Dakota Rollhoff Services, LLC	\$	450.00
Jiffy Jon's, Inc.	\$	625.00
City of Barnesville	\$	407.42
Heater Rental Services, LLC	\$	450.00
Braun Intertec Corporation	\$	8,147.50
Fuchs Sanitation, Inc.	\$	3,512.15
All Finish Concrete, Inc.	\$	224,151.55
Taracon Precast, LLC	\$	38,000.00
Eicholtz Masonry, Inc.	\$	7,030.00
Gast Construction Company, Inc.	\$	81,130.00
Northern Woodwork, Inc.	\$	28,799.54
Pierce Lee Roofing, LLC	\$	46,898.40
Central Door & Hardware, Inc.	\$	22,157.00
Rusco Window Company, Inc.	\$	8,075.00
RTL Construction, Inc.	\$	56,373.68
H2I Group, Inc.	\$	62,006.00
Hockenbergs Equipment and Supply Company, Inc. dba Trimark Hockenbergs	\$	7,267.46
Manning Mechanical, Inc.	\$	71,820.00
Vinco, Inc.	\$	120,989.28
Landwehr Construction, Inc.	\$	2,061.00
Ferguson Brothers Excavating, Inc.	\$	61,793.00
AVI Systems, Inc.	\$	<u>93,054.91</u>
Draw Total	\$	<u><u>977,041.98</u></u>

WE WILL ATTACH LIEN WAIVERS AND DISBURSE TO THE INDIVIDUAL CONTRACTORS.

PLEASE NOTE, IT IS THE OWNER'S RESPONSIBILITY TO PROCESS REQUIRED 1099 INFORMATION AT YEAR END FOR PAYMENTS MADE BY THEM.

THANK YOU!

R. A. Morton & Associates, LLC
3315 Roosevelt Road, Suite 100
St. Cloud, MN 56301

I.S.D. #146 - Barnesville Public Schools

Owner Contingency Fund Balance

Reconciliation
06/05/21

Beginning Balance of Contingency Fund	\$1,933,608.00
Change Orders Processed On Draw #1	<u>0.00</u>
Contingency Balance Shown on Draw #1	1,933,608.00
Change Orders Processed On Draw #2	<u>0.00</u>
Contingency Balance Shown on Draw #2	1,933,608.00
Change Orders Processed On Draw #3	<u>0.00</u>
Contingency Balance Shown on Draw #3	1,933,608.00
Change Orders Processed On Draw #4	<u>0.00</u>
Contingency Balance Shown on Draw #4	1,933,608.00
Change Orders Processed On Draw #5	<u>0.00</u>
Contingency Balance Shown on Draw #5	1,933,608.00
Change Orders Processed On Draw #6	0.00
Additional Asbestos Abatement \$ Required	(18,320.00)
Additional Abatement Required Electrical Allowance \$ Required	<u>(1,857.00)</u>
Contingency Balance Shown on Draw #6	1,913,431.00
Change Orders Processed On Draw #7	<u>0.00</u>
Contingency Balance Shown on Draw #7	1,913,431.00
Change Orders Processed On Draw #8	<u>0.00</u>
Contingency Balance Shown on Draw #8	1,913,431.00
Change Orders Processed On Draw #9	<u>0.00</u>
Contingency Balance Shown on Draw #9	1,913,431.00
Change Orders Processed On Draw #10	<u>0.00</u>
Contingency Balance Shown on Draw #10	1,913,431.00

Change Orders Processed On Draw #11	0.00
11C Food Service Equipment Section Added to the Draw	<u>(385,810.00)</u>
Contingency Balance Shown on Draw #11	1,527,621.00
Change Orders Processed On Draw #12	0.00
PR #37 Concrete Contract Added to Draw	(100,067.77)
PR #37 Earthwork Contract Added to Draw	(77,891.00)
Line Added for Summer 2021 Elementary School Abatement	(38,232.00)
Line Added to Draw for Relocating Owner Equipment	<u>(500.00)</u>
Contingency Balance Shown on Draw #12	1,310,930.23
Change Orders Processed On Draw #13	(2,046,059.23)
General Conditions Allowance \$ Added to Contingency	85,000.00
Anticipated Additional Interest Earnings	255,000.00
Legal & Fiscal Allowance \$ Added to Contingency	215,727.15
Construction Contingency \$ Transferred to Contingency	<u>186,000.00</u>
Contingency Balance Shown on Draw #13	6,598.15
Change Orders Processed On Draw #14	<u>(6,560.00)</u>
Contingency Balance Shown on Draw #14	38.15
Change Orders in Process	<u>0.00</u>
Contingency Fund Balance as of 06/05/21	<u><u>\$38.15</u></u>

I.S.D. #146 - Barnesville Public Schools

Contingency Fund Balance

Reconciliation
06/05/21

Beginning Balance of Contingency Fund	\$1,649,999.94
Change Orders Processed On Draw #1	<u>0.00</u>
Contingency Balance Shown on Draw #1	1,649,999.94
Change Orders Processed On Draw #2	<u>0.00</u>
Contingency Balance Shown on Draw #2	1,649,999.94
Change Orders Processed On Draw #3	<u>0.00</u>
Contingency Balance Shown on Draw #3	1,649,999.94
Change Orders Processed On Draw #4	<u>(197,944.10)</u>
Contingency Balance Shown on Draw #4	1,452,055.84
Change Orders Processed On Draw #5	(150,770.42)
Change Order #1907-10-3 Processed on Draw #3 Applies to " Elementary School Parking Lot East"	<u>19,720.65</u>
Contingency Balance Shown on Draw #5	1,321,006.07
Change Orders Processed On Draw #6	<u>(98,230.76)</u>
Contingency Balance Shown on Draw #6	1,222,775.31
Change Orders Processed On Draw #7	(25,953.82)
9C Acoustical Ceilings Contract Prepared Later Came In Under Budget	<u>67,100.00</u>
Contingency Balance Shown on Draw #7	1,263,921.49
Change Orders Processed On Draw #8	<u>(145,896.32)</u>
Contingency Balance Shown on Draw #8	1,118,025.17
Change Orders Processed On Draw #9	<u>978.00</u>
Contingency Balance Shown on Draw #9	1,119,003.17
Change Orders Processed On Draw #10	<u>(32,900.70)</u>
Contingency Balance Shown on Draw #10	1,086,102.47

Change Orders Processed On Draw #11	<u>(29,369.00)</u>
Contingency Balance Shown on Draw #11	1,056,733.47
Change Orders Processed On Draw #12	(272.20)
8C Sectional Overhead Doors Contract Prepared Later - Exceeded Budget	<u>(37,049.00)</u>
Contingency Balance Shown on Draw #12	1,019,412.27
Change Orders Processed On Draw #13	(2,066,678.84)
Change Orders Processed on Draw #13 Affecting Owner Contingency Instead of Construction Contingency	2,046,059.23
Additional CM Fees - Construction of Shop and Reconstruction of Space for New Kitchen	(30,000.00)
Construction Contingency Transferred to Owner Contingency	<u>(186,000.00)</u>
Contingency Balance Shown on Draw #13	782,792.66
Change Orders Processed On Draw #14	(17,900.49)
Change Orders Processed on Draw #14 Affecting Owner Contingency Instead of Construction Contingency	<u>6,560.00</u>
Contingency Balance Shown on Draw #14	771,452.17
Change Orders in Process	<u>(51,764.05)</u>
Contingency Fund Balance as of 06/05/21	<u><u>\$719,688.12</u></u>

I.S.D. #146 - Barnesville Public Schools

Change Order Status Report
06/05/21

Change Orders Approved at Draw #1

Sub-Total 0.00

Change Orders Approved at Draw #2

Sub-Total 0.00

Change Orders Approved at Draw #3

Sub-Total 0.00

Change Orders Approved at Draw #4

2-1	All Finish Concrete, Inc.	PR #1 Civil House Demolition: \$3,250.19	PR #2 BP-1	7,509.41
		Plan Review Revisions: \$4,259.23		
3-1	Integrity Steel Supply, LLC	PR #2 BP-1 Plan Review Revisions: \$788.00	PR #3	14,076.00
		Structural Revisions: \$13,288.00		
4-1	Innovative Erectors, Inc.	PR #3 Structural Revisions.		6,888.20
5-1	Pierce Lee Roofing, LLC	PR #9 Art Room Canopy Demo.		1,380.00
6-1	Landwehr Construction, Inc.	PR# 1 Civil House Demolition \$21,534.90; PR #2 BP-1		35,537.40
		Plan Review Revisions \$995.00; PR #7 Site Utilities		
		\$426.00; PR #9 Art Room Canopy Demo \$12,581.50.		
7-1	FM Asphalt, LLC	PR #1 Civil House Demolition.		3,586.00
8-1	Eicholtz Masonry, Inc.	PR #2 BP-1 Plan Review Revisions.		8,863.00
9-2	Landwehr Construction, Inc.	FCO #01 - Unforeseen conditions. Excavate and remove		8,603.20
		from site four buried foundations. Import, place, and		
		compact 144 yards of granular fill at removal locations that		
		was below required soil correction elevation. Cap off/		
		abandon existing utility services to the four locations.		
* 10-3	Landwehr Construction, Inc.	FCO #02 - Project enhancement to provide temporary		19,720.65
		parking lot for the 2020 - 2021 school year and long-term		
		parking for sporting events. Excavate and export 6" of top		
		soil and import, place, and compact 6" of reclaimed asphalt		
		millings.		
11-4	Landwehr Construction, Inc.	FCO #03 - Unforeseen conditions, existing abandoned well		856.00
		at new high school pond. Excavate and remove approxi-		
		mately 9' of existig well casing and cover remaining casing		
		with concrete to 3' depth below bottom of pond elevation.		
12-5	Landwehr Construction, Inc.	FCO #04 - Unforeseen conditions. Existing 5th Street		9,240.00
		contained poor quality soils that could not be reused as		
		utility trench fill per project specifications. Export 300 yards		
		of black organic materials and replace with granular fill at		
		the two water main wet tap locations on 5th Street.		
13-2	Eicholtz Masonry, Inc.	PR #8 - 170 Commons Expansion. Deduct 20' x 3'4"		(744.00)
		precast. Add burnished 20' x 3'4".		
14-2	Integrity Steel Supply, LLC	PR #8 - 170 Commons Expansion. Added steel, joist, and		20,040.00
		deck.		

15-2	Innovative Erectors, Inc.	PR #8 - 170 Commons Expansion. Added steel, joist, and deck.	7,582.58
16-1	Gast Construction Company, Inc.	PR #8 - 170 Commons Expansion. Added blocking.	478.00
17-1	Northern Woodwork, Inc.	PR #8 - 170 Commons Expansion. Added windowsill.	698.00
18-2	Pierce Lee Roofing, LLC	PR #8 - 170 Commons Expansion. Added roofing and metal wall panels.	12,172.56
19-1	Rusco Windows Company, Inc.	PR #8 - 170 Commons Expansion. Added (1) window type HS19.	900.00
20-1	RTL Construction, Inc.	PR #8 - 170 Commons Expansion. Added exterior framing	7,935.10
21-1	Bachman, Inc. dba Floor to Ceiling	PR #8 - 170 Commons Expansion.	3,998.00
23-1	LVC Companies, Inc.	PR #8 - 170 Commons Expansion.	2,530.75
24-1	Manning Mechanical, Inc.	PR #8 - 170 Commons Expansion.	9,642.00
25-1	Vinco, Inc.	PR #8 - 170 Commons Expansion.	16,451.25

Sub-Total 197,944.10

Change Orders Approved at Draw #5

22-1	Trall Painting Co.	PR #8 - 170 Commons Expansion.	350.00
27-7	Landwehr Construction, Inc.	FCO #10 - Export 240 yards of black organic materials and replace with granular fill at location where storm piping from manhole 12 crosses 5th Street to enter STMH 16 and 100 yards at location where storm piping from STMH 22 crosses 5th Street to exit at the flared end section at the east side of the high school pond.	10,472.00
28-3	Eicholtz Masonry, Inc.	PR #5 - BP2 Plan Review Revisions.	1,335.00
29-2	Gast Construction Company, Inc.	PR #5 - BP2 Plan Review Revisions. Add (4) doors.	770.00
31-3	Pierce Lee Roofing, LLC	PR #5 - BP2 Plan Review Revisions.	445.20
32-1	Central Door & Hardware, Inc.	PR #5 - BP2 Plan Review Revisions. Add (4) doors and hardware.	3,734.00
33-2	Manning Mechanical, Inc.	PR #5 - BP2 Plan Review Revisions.	21,044.37
34-2	Vinco, Inc.	PR #5 - BP2 Plan Review Revisions.	8,375.00
35-3	Manning Mechanical, Inc.	PR #6 - Plumbig Review Revisions.	66,688.21
36-2	FM Asphalt, LLC	PR #11 - Elementary site pavement.	12,144.00
37-8	Landwehr Construction, Inc.	PR #11 - Elementary site pavement.	13,910.76
38-2	All Finish Concrete, Inc.	PR #11 - Elementary site pavement.	11,501.88

Sub-Total 150,770.42

Change Orders Approved at Draw #6

1-1	H2I Group, Inc.	PR #4 Fume Hood - Cost includes all applicable taxes, freight, and installation.	11,853.00
26-6	Landwehr Construction, Inc.	PR #8 - 170 Commons Expansion.	110.77
30-2	Northern Woodwork, Inc.	PR #5 - BP2 Plan Review Revisions. Add butcher block bench; Omit 2 sink cabinets; Add 2 aprons; Add ledger.	141.00
39-2	Bachman, Inc. dba Floor to Ceiling	PR #12R - Area B Science changes. Credit for carpet tile change.	(587.00)
40-3	All Finish Concrete, Inc.	PR #12R - Area B Science changes. Floor infills.	3,090.31
41-4	Manning Mechanical, Inc.	PR #12R - Area B Science changes. \$6,258.73. PR #13 Locker Room changes. (\$2,252.32).	4,006.41
42-4	Eicholtz Masonry, Inc.	PR #13 - Locker Room changes.	200.00
43-3	Gast Construction Company, Inc.	PR #13 - Locker Room changes. Delete toilet and bath accessories in rooms 176 and 177.	(398.07)
44-3	Vinco, Inc.	PR #12R - Area B Science changes. (\$4,763.79). PR #14 - Biology 123 electrical. (\$14.13).	(4,777.92)
45-5	Manning Mechanical, Inc.	PR #15 - HS Area B Glycol Loop.	59,766.00
46-4	Vinco, Inc.	PR #15 - HS Area B Glycol Loop.	3,831.84
47-9	Landwehr Construction, Inc.	PR #08 - 170 Commons Expansion - Add for confusion on price request form.	4,312.00
48-5	Eicholtz Masonry, Inc.	PR #16 ES Conference Room Storefront.	1,487.00

49-2	Rusco Windows Company, Inc.	PR #16 ES Conference Room Storefront.	(1,200.00)
51-2	RTL Construction, Inc.	PR #17 - ES Top off existing classroom partition. Wall infill.	16,395.42
Sub-Total			98,230.76

Change Orders Approved at Draw #7

50-2	Trall Painting Co.	PR #16 ES Conference Room Storefront.	100.00
52-1	Olympus Lockers & Storage Products	PR #18 - Locker Room Bench Detail. Add bench brackets.	1,995.00
53-3	RTL Construction, Inc.	PR #18 - Locker Room Bench Detail. Add framing and insulation for benches in lieu of concrete.	1,871.07
54-4	All Finish Concrete, Inc.	PR #18 - Locker Room Bench Detail. Delete concrete benches.	(3,852.25)
55-6	Manning Mechanical, Inc.	FCO #05 - Cap acid waste pipe below floor and at roof. Remove existing rain leader piping, offset new piping tight to cmu wall and reconnect in tunnel below floor.	1,849.00
56-7	Manning Mechanical, Inc.	FCO #06 - Remove existing sanitary sewer drain piping and correct grade, correctly install fittings and add additional hangers to meet plumbing code requirements.	5,778.00
57-8	Manning Mechanical, Inc.	FCO #07 - Cap pipes from existing CUH's in tunnel, remove acid waste vent pipe from roof to below grade, cut off and remove existing domestic cold water piping to existing hose at west exterior wall of Science 131.	231.00
58-9	Manning Mechanical, Inc.	FCO #08 - Use pex piping for underground water lines at Area B Science and Special Education rooms.	(701.00)
59-10	Manning Mechanical, Inc.	FCO #09 - Disconnect and reroute rainwater leader piping around required structural steel lintel above Door 123.1.	502.00
60-3	Integrity Steel Supply, LLC	FCO #11 - Change guardrail type at Auditorium 190 and Balcony 190B.	2,370.00
61-11	Manning Mechanical, Inc.	FCO #12 - Provide and install six aluminum egg-crate grills with lined ductwork elbows above.	1,507.00
62-12	Manning Mechanical, Inc.	FCO #13 - Remove existing covered in-slab plumbing trenches and gas and water pipes at science rooms 116, 123, and 131.	1,200.00
63-13	Manning Mechanical, Inc.	FCO #15 - Revise gas piping in tunnels and below concrete slab to serve both the chemistry and science classrooms with separate feeds that can be independently controlled at the gas controller/safety panel and emergency stops located at each room.	7,577.00
65-3	Bachman, Inc. dba Floor to Ceiling	FCO #19 - 1.) Material and labor to skim entire existing floor surface at rooms 116, 119, 123, 128, 128A, 128B, 130, 130A, 130B, & 131 with Ardex floor patching compound and to build up existing floor surfaces and grind patched areas to achieve a flat smooth finished surface. 2.) Additional labor compensation for a crew of five to work on Labor Day to ensure Area B occupancy on 09/21/20. 3.) Labor to install Iris Alumina LVT and vinyl base at Chemical Storage Room 116A.	5,527.00
Sub-Total			25,953.82

Change Orders Approved at Draw #8

64-5	Vinco, Inc.	FCO #16 - Lower installed electrical and data receptacles at six locations in Biology 123 and change from a duplex to a quad outlet.	595.59
66-1	Far-Moor Acoustics & Floors, LLC	PR #22 - HS acoustic treatment. Add for extra scope not in bid documents.	81,087.00
67-6	Vinco, Inc.	PR #20 - HS fire pump.	19,738.73
68-2	LVC Companies, Inc.	PR #20 - HS fire pump.	44,475.00

		Sub-Total	145,896.32
Change Orders Approved at Draw #9			
69-4	Bachman, Inc. dba Floor to Ceiling	ASI #007 - Add border around rooms 116, 119, 123, 128, and 131.	1,064.00
71-4	RTL Construction, Inc.	PR #24 - ES Hall E1002 Bench Seating. Credit for alcove framing and sheetrock.	(1,223.00)
73-3	Northern Woodwork, Inc.	PR #24 - ES Hall E1002 Bench Seating. Credit for Butcher Block Bench and P-lam.	(819.00)
		Sub-Total	(978.00)
Change Orders Approved at Draw #10			
72-3	Trall Painting Co.	PR #24 - ES Hall E1002 Bench Seating. Credit painting of alcove.	(100.00)
74-7	Vinco, Inc.	PR #27R - Electrical speaker wiring changes. Change from 14/2 to 18/4 non-shielded plenum speaker cable.	(110.58)
75-5	RTL Construction, Inc.	PR #28 - ES E1005 Soffits. Add for new soffits in elementary school addition.	3,228.42
76-2	Far-Moor Acoustics & Floors, LLC	PR #28 - ES E1005 Soffits. Deduct for less acoustic ceilings.	(329.00)
77-4	Trall Painting Co.	PR #28 - ES E1005 Soffits. Add to paint new soffits.	150.00
79-14	Manning Mechanical, Inc.	FCO #17 - Provide separate curbs for return and supply at each unit, extend ductwork from existing roof surface to units on elevated structural steel support stands, additional duct insulation and aluminum jacketing, insulate and cover exposed bottom of rooftop unit with sheetmetal.	8,612.00
81-5	Bachman, Inc. dba Floor to Ceiling	FCO #22 - Owner requested project enhancement. Install new LVT and vinyl base at Area B. Material & labor to prep existing floor to receive new LVT. Labor to install Iris Alumina LVT at Special Education 129 and Toilet 129A. Material and labor to install vinyl base at Special Education 129, Toilet 129A, and relocated lockers at Hall I220.	946.00
82-15	Manning Mechanical, Inc.	FCO #23 - Unforeseen condition - The existing heating lines at two locations in tunnel started leaking when system was filled with water. Drain down existing heating lines through tunnel, install ball valves, and cap supply and return lines for the north CUH at Hall 1200, remove and replace existing 1" pipe cap approximately 20' northwest of Chemistry Storeroom 116A.	1,231.00
83-16	Manning Mechanical, Inc.	FCO #24 - Unforeseen conditions. 1.) Construct a temporary 6" PVC pipe drain system from the two existing west roof scuppers to outside the new addition footprint. 2.) Remove existing ductwork and replace with new re-routed ductwork pieces to allow for installation of the new heating lines in Hall E1014.	1,602.00
84-10	Landwehr Construction, Inc.	FCO #30 - Provide and install Class 5 at south elementary school parking lot.	10,862.08
85-3	FM Asphalt, LLC	FCO #31 - Credit for not supplying and installing 950 tons of Class 5 required for the south elementary school parking lot. Any corrective work or additional Class 5 gravel required prior to installation of asphalt paving will be addressed by a future field change order to FM Asphalt's contract.	(13,000.00)
86-4	FM Asphalt, LLC	FCO #32 - Cut out existing deteriorated asphalt to install new at patch areas indicated on plan page C200. Credit provided for areas where others installed Class 5 to level road surfaces at original patch after site demolition work	13,600.00

		was completed. Asphalt & Labor: \$15,400.00. Class 5 Deduct: (\$1,800.00).	
87-17	Manning Mechanical, Inc.	FCO #25 - Material and labor to add three additional 3-way control valves for a total of five to control the glycol loop added to the Area B heating system by PR #15.	1,276.00
88-18	Manning Mechanical, Inc.	FCO #29 - Cost difference between planned and required diffuser type. Labor covered by original scope of work bid.	1,457.00
89-19	Manning Mechanical, Inc.	FCO #33 - Provide and install paint grip break metal at end of demoed locker outside Chemistry 116 to close gab between back of locker and cmu wall, shroud around water, and waste piping at Prep 119 side of fume hood and two locations at concrete ceiling in Science 131 and Hall 1220.	324.00
90-8	Vinco, Inc.	PR #32 - Exterior security camera locations.	<u>3,151.78</u>
		Sub-Total	32,900.70

Change Orders Approved at Draw #11

70-4	Gast Construction Company, Inc.	PR #23 - Aluminum storefront changes. Added blocking required by aluminum storefront and windows.	2,213.00
78-5	Gast Construction Company, Inc.	FCO #20 - Owner requested project enhancements: 1.) Provide and install eight marker boards with 1' magnetic marker trays. 2.) Install chemical storage cabinets in Chemical Storage 116A. 3.) Rebuild two banks of salvaged demoed lockers, build wood base and install in Hall 1220. 4.) Remove rubber base and VCT floor covering from Alcove 129 and Toilet 129A.	7,646.00
80-6	Gast Construction Company, Inc.	FCO #21 - Provide and install access panels in wall for gas solenoid valves at Chemistry 116 and Science 131.	484.00
91-9	Vinco, Inc.	FCO #28 - Per owner's request, install line voltage dimmer and wire to each fixture at Room 130. Remove ceiling occupancy sensor from Room 130B and install wall mounted single pole light switch.	749.85
93-6	Eicholtz Masonry, Inc.	PR #36 - ES Gymnasium 180 new pair of doors. Price includes tothing and setting door frame.	2,480.00
94-7	Gast Construction Company, Inc.	PR #36 - ES Gymnasium 180 new pair of doors. Includes required demo and hanging doors and hardware. Tothing and setting frame by others.	1,730.00
95-4	Integrity Steel Supply, LLC	PR #36 - ES Gymnasium 180 new pair of doors.	764.00
96-2	Central Door & Hardware, Inc.	PR #36 - ES Gymnasium 180 new pair of doors.	4,969.00
98-3	Rusco Windows Company, Inc.	PR #36 - ES Gymnasium 180 new pair of doors. Added GL-2 glass, one per door.	300.00
100-10	Vinco, Inc.	PR #38 - ES Exhaust Fan Circuiting.	7,097.52
101-5	All Finish Concrete, Inc.	PR #30 - Concessions Footing Revision.	<u>935.63</u>
		Sub-Total	29,369.00

Change Orders Approved at Draw #12

97-1	WCS1, LLC	PR #36 - ES Gymnasium 180 new pair of doors.	50.00
99-3	Innovative Erectors, Inc.	PR #30 - Concessions Footing Revision. Field but beam.	222.20
165-2	Olympus Lockers & Storage Products	Void	<u>0.00</u>
		Sub-Total	272.20

Change Orders Approved at Draw #13

**	102-5	Integrity Steel Supply, LLC	PR #26R1 - HS Secure Entry	2,227.00
**	103-4	Innovative Erectors, Inc.	PR #26R1 - HS Secure Entry	2,441.98
**	104-8	Gast Construction Company, Inc.	PR #26R1 - HS Secure Entry	19,700.00

**	105-4	Northern Woodwork, Inc.	PR #26R1 - HS Secure Entry	20,017.00
**	106-4	Pierce Lee Roofing, LLC	PR #26R1 - HS Secure Entry	314.94
**	107-3	Central Door & Hardware, Inc.	PR #26R1 - HS Secure Entry	5,809.00
**	108-4	Rusco Windows Company, Inc.	PR #26R1 - HS Secure Entry	14,730.00
**	109-3	Far-Moor Acoustics & Floors, LLC	PR #26R1 - HS Secure Entry - Includes add alternate for new ceilings - \$6,305.00.	12,828.00
**	110-6	Bachman, Inc. dba Floor to Ceiling	PR #26R1 - HS Secure Entry	7,867.00
**	111-6	Trall Painting Co.	PR #26R1 - HS Secure Entry	3,415.00
**	112-3	LVC Companies, Inc.	PR #26R1 - HS Secure Entry - Includes add alternate for new ceilings - \$1,400.00.	2,650.00
**	113-20	Manning Mechanical, Inc.	PR #26R1 - HS Secure Entry	182,139.00
**	114-6	All Finish Concrete, Inc.	PR #33 - HS Kitchen Remodel	9,820.84
**	115-7	Eicholtz Masonry, Inc.	PR #33 - HS Kitchen Remodel	44,075.00
**	116-9	Gast Construction Company, Inc.	PR #33 - HS Kitchen Remodel	28,240.00
**	117-5	Innovative Erectors, Inc.	PR #33 - HS Kitchen Remodel	2,235.89
**	118-6	Integrity Steel Supply, LLC	PR #33 - HS Kitchen Remodel	6,700.00
**	119-5	Northern Woodwork, Inc.	PR #33 - HS Kitchen Remodel	16,727.00
**	120-5	Pierce Lee Roofing, LLC	PR #33 - HS Kitchen Remodel	4,034.30
**	121-2	WCS1, LLC	PR #33 - HS Kitchen Remodel	1,200.00
**	122-4	Central Door & Hardware, Inc.	PR #33 - HS Kitchen Remodel	19,439.00
**	123-6	RTL Construction, Inc.	PR #33 - HS Kitchen Remodel	25,655.71
**	124-1	McArthur Tile Corporation	PR #33 - HS Kitchen Remodel	48,200.00
**	125-4	Far-Moor Acoustics & Floors, LLC	PR #33 - HS Kitchen Remodel	13,769.00
**	126-7	Trall Painting Co.	PR #33 - HS Kitchen Remodel	2,275.00
**	127-4	LVC Companies, Inc.	PR #33 - HS Kitchen Remodel	3,752.00
**	128-21	Manning Mechanical, Inc.	PR #33 - HS Kitchen Remodel	274,789.31
**	129-11	Vinco, Inc.	PR #33 - HS Kitchen Remodel	112,876.87
**	130-7	Bachman, Inc. dba Floor to Ceiling	PR #33 - HS Kitchen Remodel	(1,285.00)
**	131-7	RTL Construction, Inc.	PR #26R1 - HS Secure Entry	17,591.80
**	132-12	Vinco, Inc.	PR #26R1 - HS Secure Entry - Alternate for new lighting not accepted.	82,050.37
**	133-8	Eicholtz Masonry, Inc.	PR #37 - HS Shop Addition and Remodeling	5,600.00
**	134-6	Innovative Erectors, Inc.	PR #37 - HS Shop Addition and Remodeling - Includes aluminum windows.	238,323.94
**	135-10	Gast Construction Company, Inc.	PR #37 - HS Shop Addition and Remodeling - Alternate to move vehicle lift accepted. - \$2,972.00.	11,342.00
**	136-3	WCS1, LLC	PR #37 - HS Shop Addition and Remodeling	3,000.00
**	137-5	Central Door & Hardware, Inc.	PR #37 - HS Shop Addition and Remodeling	13,208.00
**	138-5	Rusco Windows Company, Inc.	PR #37 - HS Shop Addition and Remodeling	600.00
**	139-8	RTL Construction, Inc.	PR #37 - HS Shop Addition and Remodeling	5,917.22
**	140-5	Far-Moor Acoustics & Floors, LLC	PR #37 - HS Shop Addition and Remodeling	599.00
**	142-5	LVC Companies, Inc.	PR #37 - HS Shop Addition and Remodeling	12,140.00
**	143-5	FM Asphalt, LLC	PR #37 - HS Shop Addition and Remodeling	18,557.00
	144-13	Vinco, Inc.	FCO #35 - Extend raceway and fire alarm wiring to an accessible location above the ACT ceiling at Lobby E1005.	481.39
	145-14	Vinco, Inc.	FCO #36 - Extend raceway and wiring to a receptacle location at Office E100H.	202.04
	146-15	Vinco, Inc.	FCO #37 - Extend power from planned location at west wall to new outlet location above it at 84" above finished floor. Add a new data receptacle and raceway to run additional data cable across ceiling space to planned location at reception desk.	599.18
	147-16	Vinco, Inc.	FCO #38 - Remove existing light above door 7 and relocate approximately 12' to south end of Hall E1015.	245.66
	148-6	LVC Companies, Inc.	PR #34 - HS Stage Stand Pipe	(5,320.00)
	149-17	Vinco, Inc.	PR #34 - HS Stage Stand Pipe	(247.13)
**	150-22	Manning Mechanical, Inc.	PR #37 - HS Shop Addition and Remodeling	590,826.00
**	151-18	Vinco, Inc.	PR #37 - HS Shop Addition and Remodeling	159,660.06
	152-9	Eicholtz Masonry, Inc.	PR #40 - HS Lighting 190K Wall and Door 190F.1	(1,100.00)
	153-6	Central Door & Hardware, Inc.	PR #40 - HS Lighting 190K Wall and Door 190F.1	360.00
	154-9	RTL Construction, Inc.	PR #40 - HS Lighting 190K Wall and Door 190F.1	1,650.56

155-2	McArthur Tile Corporation	PR #41 - ES Staff Toilet Layout E133	(400.00)
156-8	Bachman, Inc. dba Floor to Ceiling	PR #41 - ES Staff Toilet Layout E133	929.00
157-23	Manning Mechanical, Inc.	PR #42 - ES Fuel Oil Tank Removal	22,419.16
158-6	Northern Woodwork, Inc.	PR #43 - ES Lobby E1005 - Delete Bench Seating	(1,706.00)
159-7	Northern Woodwork, Inc.	PR #48R - Training Room Changes	(184.00)
160-24	Manning Mechanical, Inc.	PR #48R - Training Room Changes	2,903.86
161-6	Pierce Lee Roofing, LLC	PR #49 - Vestibule E1000 Ceiling Material Change	(1,316.22)
162-10	RTL Construction, Inc.	PR #49 - Vestibule E1000 Ceiling Material Change	(1,088.00)
163-6	Far-Moor Acoustics & Floors, LLC	PR #49 - Vestibule E1000 Ceiling Material Change	849.00
164-19	Vinco, Inc.	PR #49 - Vestibule E1000 Ceiling Material Change	668.11
166-10	Eicholtz Masonry, Inc.	PR #44R - ES Hall E1004 Relocated Lockers. Add for burnished block base.	673.00

Sub-Total 2,066,678.84

Change Orders Approved at Draw #14

92-5	Trall Painting Co.	FCO #34 - Labor and materials to paint existing Halls 1200 1210, 1220, and 1130.	3,180.00
** 141-8	Trall Painting Co.	PR #37 - HS Shop Addition and Remodeling	6,560.00
167-7	Central Door & Hardware, Inc.	PR #47 - Door Security System	19,527.00
168-1	AVI Systems, Inc.	PR #50 - HS Gymnasium 180 - delete projector.	(13,524.90)
169-11	RTL Construction, Inc.	PR #55 - HS Hall 1510 Soffits.	1,843.39
170-9	Trall Painting Co.	PR #55 - HS Hall 1510 Soffits.	315.00

Sub-Total 17,900.49

Change Orders in Process

171-20	Vinco, Inc.	PR #51 - ES Rooftop Equipment Locations and Support.	(2,750.92)
172-11	Gast Construction Company, Inc.	PR #56 - HS Auditorium Cove Lighting Detail.	2,024.00
173-8	Northern Woodwork, Inc.	PR #56 - HS Auditorium Cove Lighting Detail.	619.00
174-21	Vinco, Inc.	PR #56 - HS Auditorium Cove Lighting Detail.	8,822.61
175-22	Vinco, Inc.	PR #58R1 - Elevator Electrical Revision.	4,767.38
176-23	Vinco, Inc.	PR #59 - Auditorium Entrance Soffit Lighting.	5,709.23
177-11	Eicholtz Masonry, Inc.	PR #26A - HS Secure Entry Windows.	1,680.00
178-7	Integrity Steel Supply, LLC	PR #26A - HS Secure Entry Windows.	915.00
179-12	Gast Construction Company, Inc.	PR #26A - HS Secure Entry Windows.	2,554.00
180-6	Rusco Windows Company, Inc.	PR #26A - HS Secure Entry Windows.	1,800.00
181-12	Eicholtz Masonry, Inc.	PR #53A - HS Fitness Partition - Guardrail.	1,840.00
182-8	Integrity Steel Supply, LLC	PR #53A - HS Fitness Partition - Guardrail.	9,954.00
183-10	Trall Painting Co.	PR #53A - HS Fitness Partition - Guardrail.	1,455.00
184-24	Vinco, Inc.	PR #061 - OHCD Power	2,207.86
185-1	Trimark Hockenbergs	PR #65 - HS Kitchen remodel sink.	4,512.97
186-13	Gast Construction Company, Inc.	PR #62 - HS Shop Addition Plan Review	548.00
187-8	Central Door & Hardware, Inc.	PR #62 - HS Shop Addition Plan Review	2,487.00
188-25	Vinco, Inc.	PR #62 - HS Shop Addition Plan Review	2,618.92

Sub-Total 51,764.05

Change Order Status To Date 06/05/21 2,816,702.70

* Change Order #1907-10-3 affects the "Elementary School Parking Lot East" line on the draw instead of Construction Contingency.

** Change Orders affecting Owner Contingency instead of Construction Contingency.



Where Minnesota School Boards Learn to Lead

May 2021

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA's Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.
- Your MSBA staff is solution-driven. We will find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.
- Legal and legislative advocacy are essential services of MSBA. As a statewide organization and a leading advocate for public education, we pride ourselves in finding a path forward that benefits all our school districts, regardless of shape and size.
- Like you, we care deeply about the success of all Minnesota's public school students. Through our collective, member-driven mission, our goal is to support, promote, and strengthen the work of our public school boards.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA's Policy Services. Please note that an MSBA Bylaws change, approved by the Association membership in January 2021, moved the deadline for membership dues payment to August 15 of each fiscal year. We have been by your side over the last challenging 14 months, and we look forward to helping you get back to better. We wish you a successful 2021-2022 school year and hope to continue as your valued and trusted Association. If you have questions, please do not hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind, Executive Director
kschneidawind@mnmsba.org

Michael Domin, President
mdomin@ci.k12.mn.us

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION

1900 West Jefferson Avenue, St. Peter, MN 56082-3015 Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org

THE POWER OF MEMBERSHIP

In the unprecedented year of 2020, your MSBA pivoted to support, promote, and strengthen your work

1.

Assisted school districts during COVID-19 with an MSBA School Reopening Guide, regular updates with state leaders, monthly webinars on relevant and emerging issues and continuous training opportunities for board members



2.

Responded to more than 14,500 calls and emails, and logged 521,224 web views

3.



Trained 1,244 members in our Learning to Lead (Phase) workshops

4.



Protected 387 school districts, co-ops, and charter schools through the Minnesota School Boards Association Insurance Trust (MSBAIT)

5.



Advocated for and against 77 bills through the Legislature and brought 11 resolutions to MSBA's Delegate Assembly

6.



Educated and connected 1,276 members at Leadership Conference, and many more through Summer Seminar and other tailored trainings that focus on goal-setting for individual school boards

7.



Provided timely and relevant communication to 3,711 members who subscribe to the Journal magazine, 3,433 who subscribe to The Leader, 1,932 who subscribe to eClippings, 1,284 Facebook members and 4,788 Twitter followers.

8.



Led 168 board members from 24 school districts through Strategic Planning, aligning their district goals with the Superintendent and Board goals, submitting proposals or responding to specific questions to move districts forward

9.



Guided 321 school districts, 24 Cooperatives, and 32 Charter Schools through our Policy Services

10.



Directed and supported 136 board members from 21 school boards with superintendent searches



Minnesota School Boards Association
1900 West Jefferson Ave
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

INVOICE

ATTN: Superintendent
I.S.D. 146
PO BOX 189
BARNESVILLE, MN 56514-0189

Invoice No: 27325N5J5S8
Invoice Date: 5/25/2021
Acct No: 26
Due Date: **8/15/2021**
PO Number:

Invoice Item	Qty	Unit Price	Extended
Association Dues (FY 7/1/21 to 6/30/22)	1	\$4,345.00	\$4,345.00
BoardBook Subscription Tier II	1	\$3,100.00	\$3,100.00
Policy Services Renewal (FY 7/1/21 to 6/30/22)	1	\$730.00	\$730.00
Subtotal:			\$8,175.00
Amount Paid:			\$0.00
Balance Due:			\$8,175.00

Dues for **ISD #146** are based on 885.52 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2020, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2021-22 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

June 17, 2021

Jon Ellerbusch
Barnesville Public Schools
PO Box 189 302 3rd St SE
Barnesville MN 56514-0189

Hi Jon,

During this last school year MREA was committed to supporting our members, providing extensive pandemic planning and distance learning guidance. Thank you for your district's membership that is essential to engaging legislators and officials to address pandemic and ongoing E-12 funding and policy issues.

Because Barnesville Public Schools maximized our COVID-19 dues discount, your FY2021-22 membership is paid for the new year starting July 1. However, please review your contact information and subscriber list and email info@mreavoice.org with any changes.

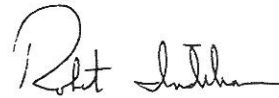
As you know, MREA's voice at the Capitol is *your* voice at the Capitol, where we all want students, educators, and schools to emerge stronger from the upheaval of the 2020-21 school year. Despite the pandemic, we positioned and prioritized rural education for the legislative regular and special sessions, including:

- 2&2 % increases on general education formula
- Pandemic enrollment aid
- Opposing unfunded mandates
- More equitable distribution of ESSER funds

Thanks again for the privilege of being your voice. Learn more on the enclosed flyer or at MREAvoice.org/progressreport. We look forward to welcoming you in person this year!



Karen Jacobson, Board President
Executive Director, MN River Valley Education District



Bob Indihar, Executive Director

Contact Information:

Email Address: jellerbusch@barnesville.k12.mn.us

Organization Phone: 218 - 354-2217

Superintendent Cell Phone:

Website: www.barnesville.k12.mn.us

County: Clay

Membership Expiration: 6/30/2022

Dues Paid: \$1747.00*

**MREA is a nonprofit 501(c)(4) membership association. Dues are not tax deductible as charitable contributions. We estimate 34.9% of FY22 dues will be attributable to nondeductible lobbying activity and are NOT deductible under Internal Revenue Code Section 162 as an ordinary and necessary business expense. Provide a copy of this notice to your accountant and/or tax preparer.*



MAIL

PO Box 187
St. Cloud, MN 56302-0187

VISIT

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL

(320) 762-6574
Toll-Free (833)-MNVOICE

LEARN

MREAvoice.org



Voice For Greater Minnesota Education

Leading Advocacy for Greater Minnesota Students

Led by school board members, administrators, teachers and other education-focused partners, MREA elevates Greater Minnesota schools through advocacy, education and recognition.



ACCOMPLISHMENTS



RESPONDING TO COVID-19

MREA served as a resource for schools in their continued response to the COVID-19 pandemic with training for school leaders, planning guides, news updates, legislative highlights and other key tools.



AG2SCHOOL TAX CREDIT

School districts across Greater Minnesota are seeing the benefits of the MREA-led Ag2School agriculture credit for school facility bonds, currently at 55% and scheduled to increase to 70% by 2023.

In 2021

MREA helped position and prioritize rural education for the June budget-setting Legislative Special Session including:

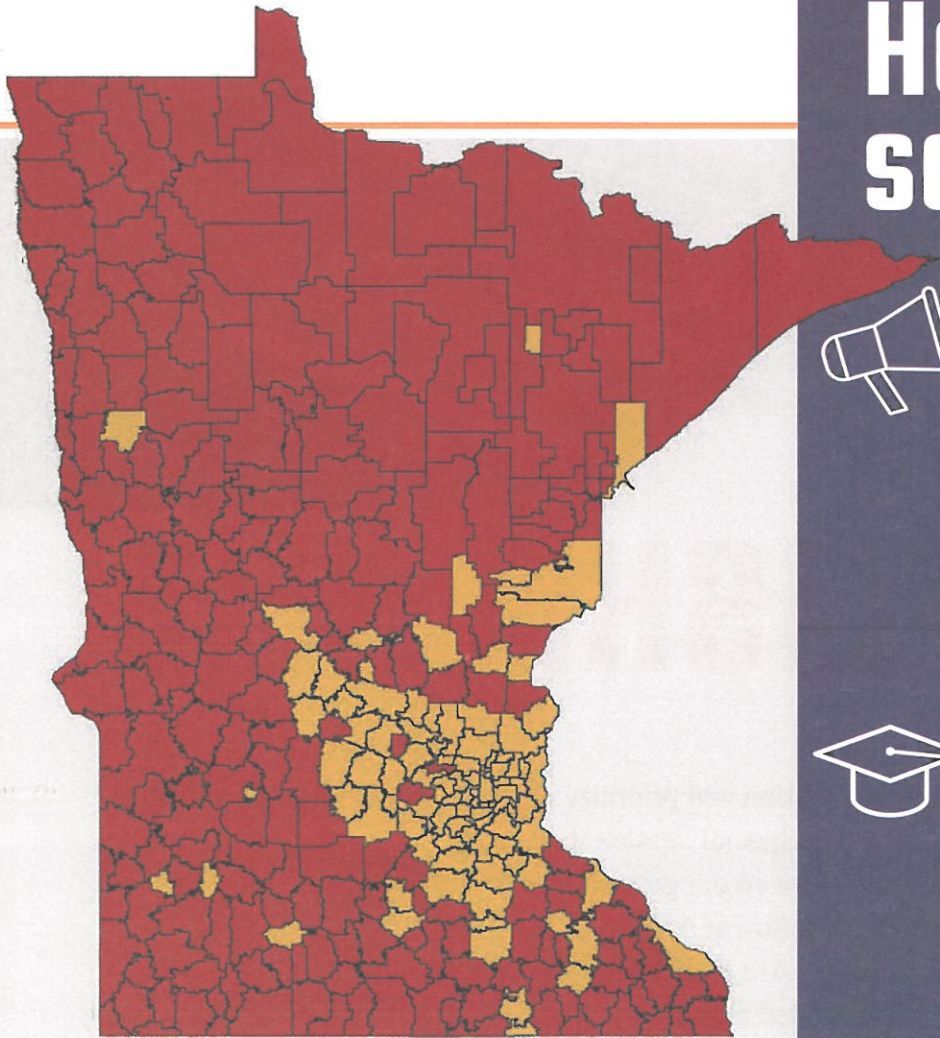
- 2&2% increases on the general education formula
- Pandemic Enrollment Aid
- Compensatory Aid Hold Harmless
- Oppose unfunded mandates
- ESSER funds more evenly distributed to rural school districts
- Continued Special Education cross-subsidy support
- Continued funding for voluntary Pre-K slots
- Financial tools to address cooperative facility needs for specialized services for high-need students
- Additional funding for concurrent enrollment credentialing
- Increased funding for Rural Career and Technical Education Consortia
- Enhanced debt service equalization for newly consolidating districts
- Allowing school boards to renew existing operating referendums


IN 2020

Some of the outcomes from MREA's advocacy include:

- Preserved funding for special education and other categorical programs despite service interruptions due to distance learning
- Extended renewal deadlines for teacher licenses
- Fund transfer authority to school boards for fiscal years 2020-21
- Promoted local flexibility and improved clarity in COVID-19 guidelines

How MREA serves YOU



 MREA Member School District



ADVOCATE

- Weekly insider briefings on key issues
- Lobbyists at the Capitol every day
- Interactive maps and analysis showing impacts of major changes
- Action alerts to help encourage engagement



EDUCATE

- Professional development and networking at the Annual Conference
- Regional meetings and trainings to provide input and stay informed
- Discounts on partner programs



SUPPORT AND RECOGNIZE

- Awards for teachers and innovative school programs
- Promotions that elevate rural schools and teachers
- Collaborative visioning with key education partners



MREA does a great job of cutting through the legislative clutter, identifying what applies to greater MN schools and letting us know what needs our attention. Their updates allow me to better articulate the impact of the bills and our next steps."

DR. REGGIE ENGBRITSON
Superintendent, St. Louis County Schools



MREA

Voice For Greater Minnesota Education

LEARN MORE AT MREAVOICE.ORG

CONTACT US AT

INFO@MREAVOICE.ORG | (833) MNVOICE



Lakes Country Service Cooperative
 School District Membership Agreement
 FY 2022
 July 1, 2021 - June 30, 2022

<i>Membership</i>	Total
Base Fee per district	\$1,400.00
Plus \$1.75 per student <u>898</u> *student count	\$1,571.50
Subtotal	\$2,971.50
Adjusted Membership Fee <i>(Smaller of the Subtotal or \$5,500.00 Max)</i>	\$2,971.50
Capital Outlay <i>(Cooperative facility maintenance fee)</i> Facilities Maintenance Fee	<u>\$1,000.00</u>
<i>Total Membership</i>	\$3,971.50

**Student count was taken from the MDE website. Please update if necessary.*

Barnesville Public School District

School District Name

Lakes Country Service Cooperative

Superintendent

Jeremy Kovash, Executive Director

Date

Date

Please return completed agreement by August 15, 2021 to:
 Lakes Country Service Cooperative
 Attn: Lori Stich
 1001 East Mount Faith
 Fergus Falls, MN 56537
Questions? Contact Jane Eastes at 218-737-6531 or jeastes@lsc.org



2021-2022 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 146, County of Clay, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Barnesville High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (9-12): _____
OR;
___X___ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: **Ryan Lindbom** _____
(Clerk/Secretary - Local Governing Board)

Signed: **Dr. Jon Ellerbusch** _____
(Superintendent or Head of School)

Date: June 21, 2021

Date: June 21st, 2021

District Office Address, City, Zip: 302 3rd St. SE, PO Box 189, Barnesville, MN 56514

School Superintendent's Phone: 218-354-2217

School Superintendent's Email:
jellerbusch@barnesville.k12.mn.us

This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.

2020-2021 RESOLUTION FOR MEMBERSHIP
This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

_____ **Barnesville High School** _____

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Ryan Lindbom
(Designated School Board Member – please print)

Todd Henrickson
(Designated School Representative – please print)

ryanlindbom@barnesville.k12.mn.us
Email Address

thenrickson@barnesville.k12.mn.us
Email Address

208.02 ACTIVITY REPRESENTATIVES

Bryan Strand
(Boys' Sports – please print)

Megan Askegaard
(Girls' Sports – please print)

(Speech – please print)

Jennifer Gylland
(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Ryan Lindbom
(Board Member—please print)

(Student—please print)

(Parent—please print)

Phil Trawbridge
(Faculty Member—please print)

Todd Henrickson
(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

13. New Business
A. Budgets for 2021-22

Budget Notes 2021-22

GENERAL FUND – Fund 01

REVENUES – Are based on MDE’s Revenue Projection worksheet. Student counts were based on Forecast 5 model (moving grade numbers up one grade taking into account normal changes by grade; assuming 80 for Kindergarten/ECSE). Assumed 0% increase in the general education funding formula (\$6,567 per APU). Included ESSER II and III funding and increased Special Ed funding for approved ADSIS application. Included \$49 iPad fee per student as approved by Tech Committee. Increased Student Activity Fees.

EXPENSES

WAGES/BENEFITS – Wages and benefits are based on the approved contracts for 2021-22. All known step and lane increases are taken into account. TRA expense was increased to 8.34%, per state statute as of 7/1/21. Assumed 4% increase in wages/benefits for certified staff. Added 1.33 full time custodial staff.

ELEM/SECONDARY SUPPLIES – Budgets provided by respective principals. Supplies budgets were reduced by 15%.

UTILITIES – Assumed 20% increase.

ACTIVITIES – Budget provided by Athletic Director. Supplies budgets were reduced by 15%.

EQUIPMENT – Proposed Capital outlay included, including new iPads (\$375,420).

TRANSPORTATION – Bus Co. expenses based on contract.

LEASE – Included Lake Agassiz Capital Lease (\$50,000 to come from General Fund).

LTFM – Normal expenses are included, along with \$500,000 for approved and allowed expenses related to the building project.

***STUDENT ACTIVITIES – Estimated revenue and expenses \$200,000, based on 2018-19.*

Food Service – Fund 02

REVENUES – Based on projected revenues using SFSP rates.

EXPENSES

WAGES/BENEFITS – Based on approved contract.

FOOD/MILK – Projected based on 2020-21 school year.

Community Service – Fund 04

REVENUES – Assumed Community Education and Summer Rec revenues similar to 2018-19 participation. Kids Club estimated for July – May. School Readiness projected based on adding a three day per week all day class. Included ESSER funding for second preschool teacher.

EXPENSES – Projected expenses based on class offerings.

Building Construction – Fund 06

REVENUES – Adjusted for estimated investment earnings less investment earnings already earned

EXPENSES – Based on preliminary draw schedule less projected through June 2021.

Debt Service – Fund 07

REVENUES – Based on MDE What If spreadsheet and Levy Certification report

EXPENSES – Based on bond repayment schedule.

GENERAL FUND BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS CODE	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
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LEVY

01 005 000 000 001 000	District Levy	692,326	739,400	792,290
01 005 000 000 019 000	Misc Tax Revenue	5,913	5,810	5,810
01 005 000 000 229 000	Disparity	668	670	670
01 005 000 000 234 000	Hmstd/Ag Market Value	7,820	7,800	7,800
01 005 000 302 001 000	Operating Capital Levy	102,646	83,840	139,380
01 005 000 342 001 000	Safe Schools - Crime Levy	32,155	33,340	35,480
01 005 000 830 001 000	Career Technical Levy	75,829	75,830	85,390
01 005 865 000 001 000	Long Term Facility Maintenance	108,746	115,500	100,440
	SUB TOTAL	<u>1,026,102</u>	<u>1,062,190</u>	<u>1,167,260</u>

STATE AID

01 005 000 000 010 000	County Apportionment	19,577	23,790	23,790
01 005 000 000 201 000	Endowment Fund	39,597	37,330	39,490
01 005 000 000 211 000	Foundation Aid	6,540,901	6,532,630	6,649,690
01 005 000 000 212 000	Literacy Incentive Aid	57,094	57,090	54,550
01 005 000 302 211 000	Capital Expenditure Aid	137,223	138,190	141,070
01 005 000 309 211 000	Basic Skills Extended Time Aid	2,669	0	0
01 005 000 316 211 000	Staff Development Aid	124,483	125,220	127,720
01 005 000 317 211 000	Basic Skills Aid	73,589	68,560	69,710
01 005 000 330 211 000	Learning & Development Aid	206,543	206,410	215,320
01 005 865 000 317 000	Long Term Facilities Mgmt Aid	52,572	63,350	63,350
01 005 000 388 211 000	Gifted & Talented Aid	12,568	12,390	12,640
01 005 000 342 300 000	Safe School Supplemental Aid	30,006	0	0
01 005 420 000 360 000	Special Ed Aids	639,493	700,000	819,980
	SUB TOTAL	<u>7,936,315</u>	<u>7,964,960</u>	<u>8,217,310</u>

FEDERAL

01 005 000 401 401 000	Title I	69,139	85,520	85,700
01 005 000 414 400 000	Title II Part A	15,618	28,200	18,500
01 005 000 433 400 000	Title IV Student Support/Acad.	0	0	10,000
01 005 000 155 400 000	ESSER II	0	0	121,360
01 005 000 160 400 000	ESSER III	0	0	539,670
01 005 000 499 400 000	Federal COVID	0	456,140	0
	SUB TOTAL	<u>84,757</u>	<u>569,860</u>	<u>775,230</u>

GENERAL FUND BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS CODE	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
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LOCAL/MISCELLANEOUS

01 005 000 000 021 000	Due from other Dist	11,027	111,630	113,040
01 005 000 000 050 000	iPad Insurance Fee	9,664	9,580	39,940
01 005 000 000 071 000	Med Assist From Dept of HS	31,505	60,150	65,000
01 005 000 000 092 000	Interest	38,138	17,500	17,500
01 005 000 000 093 000	Facilities Rent	6,188	1,000	5,000
01 005 000 000 096 000	Gifts/Bequests	460	1,000	5,000
01 005 000 000 099 000	Misc. Local Revenue	22,581	17,510	27,000
01 005 000 000 227 000	Abatement	0	1,430	1,430
01 005 000 000 397 000	TRA/PERA Spec Funding Rev	33,209	0	0
01 005 000 000 621 000	Tech Resale	44	500	500
01 005 000 000 623 000	Real Property Sales	2,732	0	0
01 005 000 000 624 000	Sale of Equipment	0	156,500	5,000
01 005 000 000 625 000	Insurance Recovery	4,131	3,500	5,000
01 100 000 000 096 000	Gifts/Bequests	5,793	2,000	15,000
01 100 259 000 621 000	Elementary Music Resale	82	200	500
01 100 288 000 060 000	Elem. Flow Thru/Sales	9,232	23,700	23,700
01 300 000 000 096 000	Gifts/Bequests	9,248	10,000	15,000
01 300 000 000 621 000	Secondary Resale of Materials	136	150	500
01 300 213 000 621 000	Ag Resale	439	600	600
01 300 226 000 621 000	Student Council Vending	172	0	0
01 300 249 000 050 000	Dr Trg/Behind Wheel	11,200	14,000	14,000
01 300 250 000 621 000	FACS Resale of Materials	1	500	500
01 300 254 000 621 000	Branderz Resale	578	1,000	1,000
01 300 255 000 621 000	Industrial Tech Resale	3,888	5,200	5,200
01 300 258 000 621 000	Inst. Music Resale	76	250	250
01 300 261 000 099 000	River Watch	0	4,010	4,010
01 300 289 000 060 000	Fund Raiser/Flow Thru	18,522	27,200	40,000
01 300 292 000 060 000	Boys/Girls Athletic Season Tickets	15,001	0	15,500
01 300 292 000 061 000	Track Entry Fees	0	4,800	4,800
01 300 293 000 050 000	Inst. Music Rental	0	1,000	1,000
01 300 294 000 060 000	Boy's Athletics	14,787	10,470	17,500
01 300 294 000 061 000	Boy's Athletics Entry Fees	3,570	0	5,000
01 300 296 000 060 000	Girl's Athletics	9,426	6,070	11,600
01 300 296 000 061 000	Girl's Athletics Entry Fees	2,100	0	2,900
01 300 298 000 050 000	Student Activity Fees	14,925	20,500	32,000
01 300 299 000 620 000	Concessions	50,667	200	65,000
01 300 299 000 619 000	Concessions Cost of Sales	-27,242	0	-35,000
		<u>302,279</u>	<u>512,150</u>	<u>524,970</u>

TOTAL BEFORE STUDENT ACTIVITIES		9,349,454	10,109,160	10,684,770
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21 005 298 301 099 000	Student Activity Revenue	<u>159,521</u>	<u>200,000</u>	<u>200,000</u>
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TOTAL GENERAL FUND		9,508,975	10,309,160	10,884,770
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GENERAL FUND 01

		2019-20 Actual	2020-21 Budget	2021-22 Budget
General Fund Expenditures				
District Wide Admin				
010	Board of Education	\$ 50,056.34	\$ 56,480.00	\$ 48,260.00
020	Superintendent	\$ 239,044.25	\$ 251,900.00	\$ 259,220.00
030	Instructional Administration	\$ -	\$ 75,000.00	\$ -
105	General Admin. Support (Elections/HR)	\$ 12,330.34	\$ 4,860.00	\$ 6,560.00
108	Administrative Technology Services	\$ 14,712.23	\$ 15,000.00	\$ 15,000.00
110	Business Support Services	\$ 210,700.22	\$ 219,820.00	\$ 223,550.00
	Sub-Total District Wide Admin	\$ 526,843.38	\$ 623,060.00	\$ 552,590.00
Instructional & Pupil Support				
612	Technology	\$ 76,321.91	\$ 114,080.00	\$ 440,590.00
630	Technology Coord./Tech. Supplies (COVID)	\$ 61,954.00	\$ 90,090.00	\$ 60,310.00
640	Staff Development	\$ 10,672.06	\$ 8,840.00	\$ 21,200.00
720	Health Services	\$ 44,485.79	\$ 70,120.00	\$ 64,620.00
790	Other Pupil Support Services	\$ 135.00	\$ -	\$ -
	Sub-Total Instr. & Pupil Support	\$ 193,568.76	\$ 283,130.00	\$ 586,720.00
Transportation				
532	Capital Purchase	\$ 13,867.12	\$ -	\$ -
713	Open Enrollment Transportation	\$ 62,353.92	\$ 60,000.00	\$ 74,500.00
720	Regular Transportation	\$ 464,076.76	\$ 461,000.00	\$ 492,000.00
723	Special Ed Transportation	\$ 79,742.53	\$ 59,640.00	\$ 68,730.00
733	Non-authorized Transportation	\$ 182.73	\$ (1,270.00)	\$ 3,860.00
739	PSEO Transportation	\$ -	\$ 500.00	\$ 500.00
	Sub-Total Transportation	\$ 620,223.06	\$ 579,870.00	\$ 639,590.00
Operation & Maintenance of Plant				
810/850	Operations/Maint/Grounds/Capital	\$ 893,868.26	\$ 941,910.00	\$ 1,043,580.00
865	Long Term Facilities Maintenance	\$ 53,709.05	\$ 16,470.00	\$ 539,760.00
	Sub-total Operation & Maintenance	\$ 947,577.31	\$ 958,380.00	\$ 1,583,340.00
Other				
940	Property & Liability Insurance	\$ 52,527.40	\$ 50,690.00	\$ 56,500.00
960	Property Tax Abatement	\$ 2,776.08	\$ 15,460.00	\$ 13,020.00
	Sub-Total Other	\$ 55,303.48	\$ 66,150.00	\$ 69,520.00
	District Wide Expenses	\$ 2,343,515.99	\$ 2,510,590.00	\$ 3,431,760.00

General Fund Expenditures		2019-20 Actual	2020-21 Budget	2021-22 Budget
Atkinson Elementary School				
050	Office of the Principal	\$ 202,001.01	\$ 221,480.00	\$ 217,280.00
200	Title II - Class Size Reduction	\$ 16,121.96	\$ 28,210.00	\$ 29,040.00
201	Kindergarten	\$ 328,644.83	\$ 305,470.00	\$ 326,600.00
203	Elementary Education	\$ 368,853.49	\$ 382,990.00	\$ 290,290.00
204	First Grade	\$ 322,238.90	\$ 357,060.00	\$ 369,580.00
205	Second Grade	\$ 356,239.79	\$ 369,160.00	\$ 376,820.00
206	Third Grade	\$ 239,434.10	\$ 251,320.00	\$ 262,650.00
207	Fourth Grade	\$ 278,139.35	\$ 295,800.00	\$ 304,760.00
208	Fifth Grade	\$ 257,881.19	\$ 270,960.00	\$ 279,930.00
209	Sixth Grade	\$ 201,834.02	\$ 215,600.00	\$ 226,480.00
216	Title I	\$ 84,852.26	\$ 81,040.00	\$ 82,790.00
218	Gifted & Talented	\$ 13,357.10	\$ 16,340.00	\$ 16,730.00
240	Health & Physical Education	\$ 53,540.70	\$ 57,180.00	\$ 62,540.00
258	Instrumental Music	\$ 9,437.43	\$ 9,870.00	\$ 10,470.00
259	Vocal Music	\$ 64,806.25	\$ 64,410.00	\$ 73,960.00
271	Remedial Reading & Language Arts	\$ -	\$ 32,980.00	\$ 16,800.00
272	Remedial Mathematics	\$ -	\$ -	\$ 17,780.00
275	Kindergarten Individualized Instr.	\$ -	\$ -	\$ 9,080.00
288	Flow Through Sales	\$ 23,795.76	\$ 23,700.00	\$ 23,700.00
401	Speech/Language Impaired	\$ 74,869.53	\$ 78,800.00	\$ 81,890.00
402	DCD - Mild-Moderate	\$ 48,588.32	\$ 26,800.00	\$ 27,260.00
403	DCD - Severe-Profound	\$ -	\$ 59,700.00	\$ 60,640.00
404	Physically Impaired	\$ 14.99	\$ 24,780.00	\$ 25,400.00
406	Visually Impaired	\$ 3,047.51	\$ 5,400.00	\$ 5,400.00
407	Specific Learning Disability	\$ 76,738.16	\$ 64,970.00	\$ 67,650.00
408	Emotional/Behavioral Disorder	\$ 151,331.75	\$ 42,380.00	\$ 55,790.00
409	Deaf-Blind	\$ -	\$ -	\$ -
410	Other Health Disabilities	\$ 40,818.80	\$ 39,550.00	\$ 40,650.00
411	Austic Spectrum Disorders	\$ 60,922.30	\$ 128,170.00	\$ 151,170.00
412	Developmentally Delayed	\$ -	\$ 26,990.00	\$ 28,950.00
420	Special Education - Aggregate	\$ 157.05	\$ 960.00	\$ 880.00
422	Special Education - Students without Disabili	\$ -	\$ 56,300.00	\$ 57,830.00
612/630	Technology	\$ 47,479.94	\$ 38,090.00	\$ 14,410.00
620	Library Media Center	\$ 29,412.25	\$ 30,060.00	\$ 32,780.00
625	Audio/Visual Department	\$ 34.00	\$ 100.00	\$ 100.00
640	Staff Development	\$ 12,694.35	\$ 10,100.00	\$ 27,100.00
712	Elementary Guidance Services	\$ 18,194.56	\$ 18,110.00	\$ -
715	Safe Schools *	\$ -	\$ 31,050.00	\$ 3,800.00
720	Health Services	\$ 8,582.99	\$ 1,120.00	\$ 700.00
Subtotal Elementary Education		\$ 3,394,064.64	\$ 3,667,000.00	\$ 3,679,680.00

Elementary & Secondary Combined		2019-20 Actual	2020-21 Budget	2021-22 Budget
212	CAPP	\$ 1,049.12	\$ 3,000.00	\$ 3,000.00
400-420	Special Education - General	\$ 111,192.41	\$ 105,830.00	\$ 168,110.00

430	Homebound Instruction	\$	-	\$	1,260.00	\$	1,260.00
640	Staff Development - Exemplary Grants	\$	3,618.55	\$	27,500.00	\$	29,600.00
690	Other Instructional Support	\$	11,389.96	\$	8,700.00	\$	8,700.00
	Subtotal Combined Education	\$	127,250.04	\$	146,290.00	\$	210,670.00

Barnesville High School

			2019-20 Actual		2020-21 Budget		2021-22 Budget
050	Office of the Principal	\$	223,383.23	\$	235,740.00	\$	243,710.00
211	Secondary Education	\$	244,151.87	\$	230,540.00	\$	214,570.00
212	Visual Art	\$	69,168.61	\$	69,460.00	\$	73,140.00
213	Agriculture - Non-vocational	\$	16,895.71	\$	16,730.00	\$	17,910.00
215	Business - Non-vocational	\$	2,052.95	\$	800.00	\$	800.00
220	English (Language Arts)	\$	274,413.64	\$	286,850.00	\$	297,390.00
230	Foreign Language	\$	42,012.89	\$	45,830.00	\$	48,820.00
240	Health & Physical Education	\$	164,485.18	\$	156,910.00	\$	169,890.00
249	Driver Education	\$	13,625.58	\$	18,070.00	\$	19,840.00
250	Family Living Science (FACS)	\$	41,901.44	\$	43,900.00	\$	48,530.00
255	Industrial Education	\$	98,860.34	\$	107,670.00	\$	108,560.00
256	Mathematics	\$	253,259.14	\$	261,340.00	\$	271,560.00
258	Instrumental Music	\$	53,766.34	\$	54,810.00	\$	59,190.00
259	Vocal Music	\$	73,047.45	\$	72,740.00	\$	74,290.00
260	Natural Sciences	\$	268,228.02	\$	278,650.00	\$	287,940.00
270	Social Sciences/Social Studies	\$	257,483.08	\$	266,310.00	\$	275,490.00
277	Secondary Individualized Instruction	\$	-	\$	27,230.00	\$	29,210.00
289	Flow Through Sales	\$	18,349.06	\$	27,200.00	\$	27,200.00
292	Boys/Girls Athletics	\$	1,292.98	\$	5,000.00	\$	5,000.00
505	Track	\$	17,639.99	\$	35,390.00	\$	37,790.00
502	Football	\$	74,103.46	\$	62,620.00	\$	57,970.00
503	Boys Basketball	\$	42,284.97	\$	35,600.00	\$	45,040.00
504	Boys Golf	\$	3,249.11	\$	10,990.00	\$	11,940.00
506	Wrestling	\$	27,656.68	\$	15,690.00	\$	32,690.00
507	Baseball	\$	6,949.87	\$	25,280.00	\$	24,350.00
501	Speech	\$	4,073.91	\$	4,650.00	\$	-
519	One Act Play	\$	2,447.41	\$	1,710.00	\$	3,680.00
512	Volleyball	\$	40,946.24	\$	31,330.00	\$	42,770.00
513	Girls Basketball	\$	42,871.79	\$	30,580.00	\$	42,250.00
514	Girls Golf	\$	3,093.46	\$	13,830.00	\$	11,590.00
517	Softball	\$	9,081.26	\$	17,410.00	\$	19,740.00
298	Extra-Curricular Activities	\$	80,759.63	\$	57,780.00	\$	81,680.00
299	Concessions	\$	28,486.84	\$	-	\$	31,710.00
301	Agriculture Education	\$	87,664.22	\$	91,700.00	\$	93,430.00
331	Family & Consumer Science	\$	45,847.15	\$	47,340.00	\$	48,390.00
341	Business & Office Education	\$	154,996.74	\$	160,490.00	\$	98,220.00
401	Speech/Language Impaired	\$	24,038.43	\$	25,840.00	\$	26,530.00
402	DCD: Mild-Moderate	\$	92,948.50	\$	70,270.00	\$	107,730.00
403	DCD: Severe-Profound	\$	31,181.90	\$	68,340.00	\$	70,560.00
406	Visually Impaired	\$	-	\$	30,070.00	\$	-

407	Specific Learning Disability	\$ 89,278.84	\$ 52,370.00	\$ 31,070.00
408	Emotional/Behavioral Disorder	\$ 60,660.20	\$ 124,030.00	\$ 128,030.00
410	Other Health Disabilities	\$ 166,418.44	\$ 132,520.00	\$ 140,500.00
411	Autistic Spectrum Disorders	\$ 73,043.53	\$ 79,090.00	\$ 86,630.00
412	Developmentally Delayed	\$ 100.00	\$ -	\$ -
416	Severely Multiply Impaired	\$ 44,878.54	\$ 1,140.00	\$ 1,140.00
420	Special Education - Aggregate	\$ 1,383.84	\$ 36,870.00	\$ 2,440.00
612/630	Technology	\$ 30,608.33	\$ 14,840.00	\$ 2,600.00
620	Library Media Center	\$ 39,307.63	\$ 42,380.00	\$ 42,700.00
625	Audio/Visual Department	\$ -	\$ 200.00	\$ 180.00
640	Staff Development	\$ 17,180.83	\$ 21,860.00	\$ 27,530.00
690	Other Instructional Support	\$ 19,868.05	\$ 8,810.00	\$ 19,620.00
710	Counseling & Guidance	\$ 92,163.99	\$ 97,970.00	\$ 80,880.00
715	School Safety *	\$ -	\$ -	\$ 11,250.00
720	Health Services	\$ 11,358.37	\$ 21,060.00	\$ 21,290.00
790	Other Pupil Support Services	\$ 3,320.00	\$ 4,510.00	\$ 2,500.00
	Subtotal Secondary Education	\$ 3,586,269.66	\$ 3,680,340.00	\$ 3,759,460.00

Tuition Billing

401-420	Special Education	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
790	General Education	\$ 91,250.00	\$ 91,250.00	\$ 96,200.00
	Subtotal Tuition Billing	\$ 98,250.00	\$ 98,250.00	\$ 103,200.00

TOTAL DISBURSEMENT MAINTENANCE \$ 9,549,350.33 \$ 10,102,470.00 \$ 11,184,770.00

Student Activities

301 Student Activities Expense \$ 200,000.00 \$ 200,000.00 \$ 200,000.00

TOTAL DISBURSEMENT MAINTENANCE

\$ 9,749,350.33	\$ 10,302,470.00	\$ 11,384,770.00
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* UFARS code change (see Safe Schools under Elem. and codes 203 and 211)

COMMUNITY SERVICE BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS CODE						DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22

						COMMUNITY EDUCATION			
04	005	000	321	092	000	Interest	73.12	180	180
04	005	000	321	227	000	Abatement	0.00	10	10
04	005	000	321	229	000	Disparity Reduction	127.05	130	130
04	005	000	321	234	000	Hmstd/Ag Market Value Credit	1,488.38	1,570	1,570
04	005	000	321	258	000	Wetland & Native	0.00	20	20
04	005	505	321	001	000	Tax Levy	22,471.52	22,880	22,510
04	005	505	321	019	000	Misc Local Tax	1.05	50	50
04	005	505	321	050	000	Community Ed Fees	27,365.50	18,000	36,000
04	005	505	321	096	000	Gifts/Bequests	732.00	1,500	1,500
						SUBTOTAL	52,258.62	44,340	61,970
						SUMMER RECREATION			
04	005	506	321	050	000	Summer Rec Fees	20,330.00	45,000	45,000
04	005	506	321	096	000	Summer Rec Donations	20,202.05	22,500	22,500
						SUBTOTAL	40,532.05	67,500	67,500
						KIDS CLUB			
04	005	509	321	050	000	Kids Club Fees	0.00	18,500	120,000
04	005	509	321	096	000	Kids Club Grants/Donations	0.00	0	4,400
						SUBTOTAL	0.00	18,500	124,400
						EARLY CHILDHOOD			
04	005	580	325	001	000	Early Childhood Levy	26,652.22	24,590	23,000
04	005	580	325	050	000	Early Childhood Fees	100.00	150	150
04	005	580	325	300	000	Early Childhood Aid	10,684.52	14,950	14,240
04	005	580	328	300	000	Home Visit Aid	344.35	690	690
04	005	580	328	001	000	Home Visit Levy	422.12	420	400
						SUBTOTAL	38,203.21	40,800	38,480
						SCHOOL READINESS			
04	005	400	000	021	000	Special Education Preschool	24,784.56	25,000	25,000
04	005	582	155	400	000	ESSER II	0.00	0	45,000
04	005	582	344	050	000	School Readiness Fees	31,413.00	18,000	61,000
04	005	582	344	300	000	School Readiness Aid	22,524.96	27,330	24,550
						SUBTOTAL	78,722.52	70,330	155,550
						PRESCHOOL SCREENING			
04	005	583	354	300	000	State Aid	4,276.78	1,900	1,900
						YOUTH ENRICHMENT			
04	005	585	332	001	000	Youth Enrichment Levy	8,241.75	8,240	8,240
						NON-PUBLIC			
04	005	590	351	301	000	Non-Public Aid	268.03	370	370
						TOTAL	222,502.96	251,980	458,410

COMMUNITY SERVICE BUDGET 2021-22

Adopted:

Revised:

EXPENDITURES

						ACTUAL	BUDGET	BUDGET	
						2019-20	2020-21	2021-22	
COMMUNITY EDUCATION									
04	005	505	321	111	000	Business Manager Salary	1,489.67	1,530	1,580
04	005	505	321	116	000	Community Ed Dir. Salary	6,879.81	6,950	7,150
04	005	505	321	170	000	Clerical Salary	20,141.64	20,440	20,850
04	005	505	321	185	000	Instructional Salaries	3,834.19	3,100	3,100
04	005	505	321	186	000	Other Salary-Non Licensed	0.00	1,300	1,300
04	005	505	321	210	000	FICA	1,906.79	2,500	2,630
04	005	505	321	214	000	PERA	1,622.38	1,750	1,860
04	005	505	321	218	000	TRA	838.39	820	910
04	005	505	321	220	000	Group Hospital	3,116.67	3,660	3,790
04	005	505	321	230	000	Group Term Life	9.43	10	10
04	005	505	321	240	000	Long Term Disability	15.41	20	20
04	005	505	321	250	000	403b Match	1,011.96	1,040	1,050
04	005	505	321	280	000	Unemployment	0.00	60	60
04	005	505	321	305	000	Fees for Services	8,171.00	9,500	15,150
04	005	505	321	320	000	Telephone	408.82	400	450
04	005	505	321	329	000	Postage	741.61	1,000	1,000
04	005	505	321	332	000	Electricity	0.00	0	0
04	005	505	321	360	000	Transportation-Contracted	232.00	250	250
04	005	505	321	366	000	Travel/Registration	854.18	850	850
04	005	505	321	380	000	Advertising	490.00	500	500
04	005	505	321	381	000	Printing	0.00	100	100
04	005	505	321	398	000	Interdepartmental Chargeback	0.00	100	100
04	005	505	321	401	000	General Supplies	2,466.39	4,500	4,500
04	005	505	321	430	000	Instructional Supplies	0.00	200	200
04	005	505	321	820	000	Dues	123.00	200	200
04	005	505	321	899	000	Miscellaneous	0.00	250	250
SUBTOTAL							54,353.34	61,030	67,860
SUMMER RECREATION									
04	005	506	321	170	000	Clerical Salary	8,586.94	8,830	9,010
04	005	506	321	175	000	Casual-Summer Help	8,136.45	25,000	25,000
04	005	506	321	185	000	Other-Coach, etc.	13,464.00	10,000	10,000
04	005	506	321	186	000	Other Salary-Non Licensed	3,283.42	3,300	3,300
04	005	506	321	210	000	FICA	2,295.11	3,360	3,370
04	005	506	321	214	000	PERA	728.22	1,040	1,050
04	005	506	321	218	000	TRA	998.17	1,000	1,000
01	005	506	321	220	000	Group Hospital	906.18	940	970
04	005	506	321	250	000	403b Match	359.00	360	360
04	005	506	321	305	000	Fees for Services	1,980.33	3,000	3,500
04	005	506	321	329	000	Postage	0.00	100	100
04	005	506	321	360	000	Transportation-Contracted	7,090.25	6,500	7,500
04	005	506	321	365	000	Transportation Chargeback	0.00	400	300
04	005	506	321	366	000	Travel	294.26	280	300
04	005	506	321	369	000	Entry Fees	1,075.00	2,740	2,700
04	005	506	321	380	000	Advertising	35.00	300	200
04	005	506	321	381	000	Printing	0.00	400	100
04	005	506	321	401	000	General Supplies	1,230.84	6,500	6,500
04	005	506	321	899	000	Miscellaneous	0.00	300	300
SUBTOTAL							133,504.63.17	74,350	75,560

COMMUNITY SERVICE BUDGET 2021-22

Adopted:

Revised:

EXPENDITURES

UFARS CODE						DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22

						KIDS CLUB			
04	005	509	321	185	000	Co-Leader Salaries	0.00	26,080	71,490
04	005	509	321	186	000	Other Staff Salaries	0.00	0	46,700
04	005	509	321	210	000	FICA	0.00	2,000	9,040
04	005	509	321	214	000	PERA	0.00	1,310	5,360
04	005	509	321	401	000	General Supplies	0.00	1,000	1,000
04	005	509	321	490	000	Meals/Snacks	0.00	0	6,000
						SUBTOTAL	0.00	30,390	133,590

						EARLY CHILDHOOD			
04	005	580	325	170	000	Clerical	4,770.47	4,950	5,040
04	005	580	325	210	000	FICA	238.87	380	390
04	005	580	325	214	000	PERA	357.84	380	390
01	005	580	325	220	000	Group Hospital	503.36	520	540
04	005	580	325	250	000	403b Match	199.39	200	200
04	005	580	325	305	000	Fees for Services	0.00	200	200
04	005	580	325	320	000	Communication	0.00	50	50
04	005	580	325	329	000	Postage	0.00	200	200
04	005	580	325	360	000	Trans. Contracted	0.00	100	100
04	005	580	325	380	000	Advertising	0.00	100	100
04	005	580	325	381	000	Printing	0.00	300	300
04	005	580	325	390	000	Payment Mn School Dist	30,907.59	37,940	37,940
04	005	580	325	394	000	Payment Other Agencies	0.00	180	180
04	005	580	325	401	000	General Supplies	0.00	500	200
04	005	580	325	430	000	Instructional Supplies	0.00	500	500
04	005	580	325	820	000	Dues and Membership	0.00	70	70
04	005	580	328	390	000	Home Visit Payment Other District	0.00	500	500
						SUBTOTAL	36,977.52	47,070	46,900

						SCHOOL READINESS			
04	005	582	344	140	000	Teacher Salary	5,371.50	500	500
04	005	582	344	141	000	Para Salary	26,162.40	20,000	25,000
04	005	582	344	170	000	Clerical Salary	5,749.60	5,890	6,010
04	005	582	344	210	000	FICA	2,700.38	2,020	2,410
04	005	582	344	214	000	PERA	2,350.84	1,950	2,330
04	005	582	344	218	000	TRA	425.43	40	40
04	005	582	344	250	000	403b Match	1,344.92	240	240
04	005	582	344	220	000	Group Hospital	330.38	620	650
04	005	582	344	305	000	Fees for Services	838.20	200	200
04	005	582	344	380	000	Advertising, etc.	50.00	0	0
04	005	582	344	390	000	Mn School Districts	29,768.50	36,760	75,760
04	005	582	344	398	000	Interdepartmental Chargeback	444.92	850	850
04	005	582	344	401	000	General Supplies	84.47	950	950
04	005	582	344	430	000	Instructional Supplies	0.00	2,100	2,300
						SUBTOTAL	75,621.54	72,120	117,240

						PRESCHOOL SCREENING			
04	005	583	354	170	000	Clerical Salary	314.58	4,400	2,200

COMMUNITY SERVICE BUDGET 2021-22

Adopted:

Revised:

EXPENDITURES

UFARS CODE							DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22

04	005	583	354	210	000	FICA	24.06	340	170	
04	005	583	354	214	000	PERA	23.59	340	180	
04	005	583	354	218	000	TRA	0.00	40	40	
04	005	583	354	366	000	Travel	0.00	100	100	
04	005	583	354	380	000	Advertising	0.00	100	100	
04	005	583	354	401	000	General Supplies	0.00	1,000	1,000	
SUBTOTAL							362.23	6,320	3,790	
YOUTH ENRICHMENT										
04	005	585	332	185	000	Coach Salary	765.00	1,300	1,300	
04	005	585	332	186	000	Other Salary-Non Licensed	1,310.96	3,050	3,050	
04	005	585	332	210	000	FICA	202.66	170	170	
04	005	585	332	214	000	PERA	9.62	20	20	
04	005	585	332	218	000	TRA	60.58	70	70	
04	005	585	332	305	000	Fees for Services	1,923.70	500	500	
04	005	585	332	401	000	General Supplies	0.00	500	500	
SUBTOTAL							4,272.52	5,610	5,610	
HOME SCHOOL										
04	799	590	351	460	000	Home School Textbooks	347.76	600	600	
SUBTOTAL							347.76	600	600	
TOTAL							222,398.08	297,490	457,150	

FOOD SERVICE BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS CODE	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22

NATIONAL SCHOOL LUNCH PROGRAM				
02 005 000 701 099 000	Misc Revenue	1,876.31	1,000	4,200
02 005 000 701 300 000	State School Lunch	11,825.74	530	15,000
02 005 000 701 471 000	Federal School Lunch	28,768.35	1,270	250,000
02 005 000 701 472 000	Federal Free and Reduced Meals	44,152.68	2,340	0
02 005 000 701 473 000	Commodity Cash Program	0.00	50	50
02 005 000 701 474 000	Commodities	35,436.71	36,380	39,630
02 005 000 701 601 000	Type A Pupil	133,266.84	36,150	0
02 005 000 701 606 000	Type A Adult	5,284.95	370	7,000
	Subtotal	260,611.58	78,090	315,880
KINDERGARTEN MILK				
02 005 000 703 300 000	Kindergarten Milk	1,555.00	1,160	2,100
BREAKFAST				
02 005 000 705 300 000	State School Breakfast	6,143.85	300	0
02 005 000 705 476 000	Federal School Breakfast	11,837.36	530	100,000
02 005 000 705 601 000	Breakfast Type A Pupil	9,337.10	420	0
02 005 000 705 606 000	Breakfast Type A Adult	2.25	0	30
	Subtotal	27,320.56	1,250	100,030
A LA CARTE				
02 005 000 707 092 000	Interest	1,012.81	250	250
02 005 000 707 601 000	Type A A La Carte	41,254.76	30,700	57,500
	Subtotal	42,267.57	30,950	57,750
SUMMER FOOD SERVICE PROGRAM				
02 005 000 709 479 000	Federal SFSP Revenue	142,209.16	347,800	0
TOTAL		473,963.87	459,250	475,760

FOOD SERVICE BUDGET 2021-22

Adopted:

Revised:

EXPENDITURES

UFARS CODE	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22

NATIONAL SCHOOL LUNCH PROGRAM				
02 005 770 701 170 000	Lunch Salaries	104,762.20	7,180	147,490
02 005 770 701 174 000	Lunch Salaries Overtime	194.58	500	500
02 005 770 701 210 000	Lunch FICA	6,973.93	590	11,320
02 005 770 701 214 000	Lunch PERA	6,757.72	480	9,650
02 005 770 701 220 000	Group Hospital	9,458.83	300	14,410
02 005 770 701 250 000	403B Match	1,046.75	40	4,320
02 005 770 701 280 000	Unemployment	0.00	0	500
02 005 770 701 330 000	Garbage	8,840.67	10,700	10,700
02 005 770 701 350 000	Repair Services	3,536.57	2,200	5,000
02 005 770 701 366 000	Travel	0.00	300	300
02 005 770 701 382 000	Laundry	2,645.08	2,600	2,800
02 005 770 701 398 000	Charge backs	-1,980.73	-4,200	-4,200
02 005 770 701 401 000	General Supplies - Lunch	4,056.48	1,400	5,600
02 005 770 701 490 000	Food Lunch	72,088.12	9,290	115,000
02 005 770 701 491 000	Commodities	35,436.71	36,380	39,630
02 005 770 701 495 000	Milk	9,561.64	1,430	11,000
02 005 770 701 820 000	Dues and Membership	1,610.00	2,030	2,030
	Subtotal	264,988.55	71,220	376,050
KINDERGARTEN MILK				
02 005 770 703 495 000	Kindergarten Milk	1,344.43	1,000	1,000
BREAKFAST				
02 005 770 705 170 000	Breakfast Salaries	23,410.07	2,470	19,700
02 005 770 705 210 000	Breakfast FICA	1,323.74	190	1,510
02 005 770 705 214 000	Breakfast PERA	1,755.77	180	1,480
02 005 770 705 220 000	Group Hospital	1,844.86	90	1,550
02 005 770 705 250 000	Breakfast 403B Match	212.29	380	530
02 005 770 705 401 000	Breakfast General Supplies	118.94	200	200
02 005 770 705 490 000	Breakfast Food	9,598.95	1,760	15,000
02 005 770 705 495 000	Breakfast Milk	2,944.60	200	4,000
	Subtotal	41,209.22	5,470	43,970
A LA CARTE				
02 005 770 707 170 000	A La Carte Salaries	9,367.32	10,970	13,030
02 005 770 707 210 000	A La Carte FICA	680.44	840	1,000
02 005 770 707 214 000	A La Carte PERA	702.52	820	980
02 005 770 707 220 000	Group Hospital	675.75	680	700
02 005 770 707 250 000	A La Carte 403B Match	61.40	310	310
02 005 770 707 401 000	A La Carte Supplies	406.88	500	500
02 005 770 707 490 000	A La Carte Food	14,822.08	10,000	21,500
02 005 770 707 495 000	A La Carte Milk	5,647.99	10,000	10,000
	Subtotal	32,364.38	34,120	48,020

02	005	770	709	170	000	SFSP Salaries	39,264.26	151,390	0
02	005	770	709	210	000	SFSP FICA	2,949.35	11,620	0
02	005	770	709	214	000	SFSP PERA	2,669.10	9,890	0
02	005	770	709	220	000	SFSP Group Hospital	3,077.29	14,920	0
02	005	770	709	250	000	SFSP 403B Match	813.48	4,690	0
02	005	770	709	350	000	SFSP Repairs & Maintenance	0.00	5,000	0
02	005	770	709	401	000	SFSP Supplies	1,759.64	20,000	0
02	005	770	709	490	000	SFSP Food	39,129.85	113,860	0
02	005	770	709	495	000	SFSP Milk	9,105.63	13,000	0
						Subtotal	98,768.60	344,370	0
TOTAL							438,675.18	456,180	469,040

DEBT SERVICE BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS Code	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
07-005-000-000-001-000	Levy (Building)	92,366.74	2,142,900	2,134,210
07-005-000-000-019-000	Misc. Local	3,570.21	1,500	1,500
07-005-000-000-092-000	Interest	1,217.20	500	500
07-005-000-000-229-000	Disparity	279.40	200	200
07-005-000-000-234-000	Hmstd/Ag Market Value Credit	3,273.12	34,500	34,500
07-005-000-000-258-000	School Building Bond Credit	29,675.00	596,960	596,960
07-005-865-000-317-000	LTFM Aid	58,768.64	71,900	71,900
	Total	<u>189,150.13</u>	<u>2,848,460</u>	<u>2,839,770</u>

EXPENDITURE

UFARS Code	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
07-005-910-000-710-000	Bond Redemption	140,000.00	800,000	1,135,000
07-005-910-000-720-000	Bond Interest	42,600.00	1,309,300	972,700
	Total	<u>182,600.00</u>	<u>2,109,300</u>	<u>2,107,700</u>

BUILDING CONSTRUCTION BUDGET 2021-22

Adopted:

Revised:

REVENUE

UFARS Code	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
06-005-000-000-631-000	Sale of Bonds	27,621,692.60	0	0
06-005-000-000-092-000	Interest	209,480.28	350,000	47,320
	Total	<u>27,831,172.88</u>	<u>350,000</u>	<u>47,320</u>

EXPENDITURE

UFARS Code	DESCRIPTION	ACTUAL 2019-20	BUDGET 2020-21	BUDGET 2021-22
06-005-870-000-305-000	Building Project Services	1,794,023.02	1,958,940	1,044,270
06-005-870-000-340-000	Insurance	27,390.00	0	0
06-005-870-000-380-000	Advertising	6,540.13	1,000	0
06-005-870-000-401-000	Supplies	9,971.51	44,000	0
06-005-870-000-465-887	Non-instr Tech Devices	0.00	5,000	
06-005-870-000-520-000	Building	1,347,571.60	17,563,270	9,765,800
06-005-870-000-530-000	Furniture & Fixtures	54,033.43	1,100,000	480,000
06-005-870-000-910-000	Permanent Interfund Transfer	-0.18	0	0
		<u>3,239,529.51</u>	<u>20,672,210</u>	<u>11,290,070</u>
	TOTAL	3,239,529.51	20,672,210	11,290,070

Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

L	Fd Org	Pro Fin	O/S	Crs	Class Sub	Description	B21				Encumbrances	% YTD + Enc	Remaining Balance	
							Annual Budget	Period 202111	Year To Date	% YTD				
	00	Assets												
B 01	101	000			100 00	Student Activity Cash	0.00	20,727.52	191,435.44	0%	0.00	0%	(191,435.44)	
	00	Assets					0.00	20,727.52	191,435.44	0%	0.00	0%	(191,435.44)	
	103	Elementary Field Trip												
B 01	422	103			400 103	Elementary Field Trip	0.00	0.00	(5,604.57)	0%	0.00	0%	5,604.57	
	103	Elementary Field Trip					0.00	0.00	(5,604.57)	0%	0.00	0%	5,604.57	
	104	National Honor Society												
B 01	422	104			400 104	National Honor Society	0.00	0.00	(2,047.79)	0%	0.00	0%	2,047.79	
E 01	300	298 000	401	104	422 104	NHS Expense	0.00	0.00	1,362.19	0%	0.00	0%	(1,362.19)	
R 01	300	298 000	099	104	422 104	NHS Revenue	0.00	0.00	(706.00)	0%	0.00	0%	706.00	
	104	National Honor Society					0.00	0.00	(1,391.60)	0%	0.00	0%	1,391.60	
	105	Sixth Grade												
B 01	422	105			400 105	Sixth Grade	0.00	0.00	(5,721.67)	0%	0.00	0%	5,721.67	
	105	Sixth Grade					0.00	0.00	(5,721.67)	0%	0.00	0%	5,721.67	
	106	Renaissance												
B 01	422	106			400 106	Renaissance	0.00	0.00	(2,799.65)	0%	0.00	0%	2,799.65	
E 01	300	298 000	401	106	422 106	Renaissance Expense	0.00	123.75	986.99	0%	0.00	0%	(986.99)	
R 01	300	298 000	099	106	422 106	Renaissance Revenue	0.00	(194.00)	(1,932.91)	0%	0.00	0%	1,932.91	
	106	Renaissance					0.00	(70.25)	(3,745.57)	0%	0.00	0%	3,745.57	
	107	Elementary Accelerated Reading												
B 01	422	107			400 107	Elementary Accelerated Rea	0.00	0.00	(3,981.37)	0%	0.00	0%	3,981.37	
R 01	100	298 000	099	107	422 107	Elem AR Revenue	0.00	0.00	(2,320.67)	0%	0.00	0%	2,320.67	
E 01	100	298 000	401	107	422 107	Elem AR Expense	0.00	1,694.49	3,768.87	0%	1,078.00	0%	(4,846.87)	
	107	Elementary Acc Reading					0.00	1,694.49	(2,533.17)	0%	1,078.00	0%	1,455.17	
	110	Elementary												
B 01	422	110			400 110	Elementary	0.00	0.00	(7,193.31)	0%	0.00	0%	7,193.31	
E 01	100	298 000	401	110	422 110	Elementary Expense	0.00	0.00	711.30	0%	0.00	0%	(711.30)	
R 01	100	298 000	099	110	422 110	Elementary Revenue	0.00	0.00	(3,520.35)	0%	0.00	0%	3,520.35	
	110	Elementary					0.00	0.00	(10,002.36)	0%	0.00	0%	10,002.36	
	220	Class of 2020												
B 01	422	220			400 220	Class of 2020	0.00	0.00	(992.69)	0%	0.00	0%	992.69	
	220	Class of 2020					0.00	0.00	(992.69)	0%	0.00	0%	992.69	
	221	Class of 2021												
B 01	422	221			400 221	Class of 2021	0.00	0.00	(3,414.31)	0%	0.00	0%	3,414.31	

Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

								B21							
L	Fd Org	Pro Fin	O/S	Crs	Class Sub	Description	Annual Budget	Period 202111	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance		
	221	Class of 2021													
E	01 300	298 000	401	221	422 221	Class of 2021 Expense	0.00	3,015.51	3,015.51	0%	0.00	0%	(3,015.51)		
R	01 300	298 000	099	221	422 221	Class of 2021 Revenue	0.00	0.00	(720.00)	0%	0.00	0%	720.00		
	221	Class of 2021					0.00	3,015.51	(1,118.80)	0%	0.00	0%	1,118.80		
	222	Class of 2022													
B	01 422	222			400 222	Class of 2022	0.00	0.00	(1,521.85)	0%	0.00	0%	1,521.85		
R	01 300	298 000	099	222	422 222	Class of 2022 Revenue	0.00	(35.00)	(1,906.00)	0%	0.00	0%	1,906.00		
E	01 300	298 000	410	222	422 222	Class of 2022 Expense	0.00	1,534.66	1,534.66	0%	0.00	0%	(1,534.66)		
	222	Class of 2022					0.00	1,499.66	(1,893.19)	0%	0.00	0%	1,893.19		
	223	Class of 2023													
B	01 422	223			400 223	Class of 2023	0.00	0.00	(1,730.64)	0%	0.00	0%	1,730.64		
	223	Class of 2023					0.00	0.00	(1,730.64)	0%	0.00	0%	1,730.64		
	224	Class of 2024													
B	01 422	224			400 224	Class of 2024	0.00	0.00	(2,360.29)	0%	0.00	0%	2,360.29		
	224	Class of 2024					0.00	0.00	(2,360.29)	0%	0.00	0%	2,360.29		
	225	Class of 2025													
B	01 422	225			400 225	Class of 2025	0.00	0.00	(603.92)	0%	0.00	0%	603.92		
	225	Class of 2025					0.00	0.00	(603.92)	0%	0.00	0%	603.92		
	300	Band													
B	01 422	300			400 300	Band	0.00	0.00	(5,963.60)	0%	0.00	0%	5,963.60		
E	01 300	298 000	401	300	422 300	Band Expense	0.00	0.00	3,153.44	0%	0.00	0%	(3,153.44)		
R	01 300	298 000	099	300	422 300	Band Revenue	0.00	(11,214.28)	(16,298.28)	0%	0.00	0%	16,298.28		
	300	Band					0.00	(11,214.28)	(19,108.44)	0%	0.00	0%	19,108.44		
	313	Musical													
B	01 422	313			400 313	Musical	0.00	0.00	(10,617.54)	0%	0.00	0%	10,617.54		
E	01 300	298 000	401	313	422 313	Musical Expense	0.00	0.00	1,898.63	0%	0.00	0%	(1,898.63)		
	313	Musical					0.00	0.00	(8,718.91)	0%	0.00	0%	8,718.91		
	315	Choir Trip													
B	01 422	315			400 315	Choir Trip	0.00	0.00	(15,473.40)	0%	0.00	0%	15,473.40		
E	01 300	298 000	401	315	422 315	Choir Trip Expense	0.00	2,143.68	7,295.63	0%	0.00	0%	(7,295.63)		
R	01 300	298 000	099	315	422 315	Choir Trip Revenue	0.00	(22,699.07)	(31,069.07)	0%	0.00	0%	31,069.07		
	315	Choir Trip					0.00	(20,555.39)	(39,246.84)	0%	0.00	0%	39,246.84		

Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

L	Fd Org	Pro	Fin	O/S	Crs	Class	Sub	Description	B21				Encumbrances	% YTD + Enc	Remaining Balance
									Annual Budget	Period 202111	Year To Date	% YTD			
						320		Cheerleaders							
B 01	422	320				400	320	Cheerleaders	0.00	0.00	(2,012.68)	0%	0.00	0%	2,012.68
		320						Cheerleaders	0.00	0.00	(2,012.68)	0%	0.00	0%	2,012.68
						330		Yearbook							
B 01	422	330				400	330	Yearbook	0.00	0.00	(3,056.23)	0%	0.00	0%	3,056.23
R 01	300	298	000	099	330	422	330	Yearbook Revenue	0.00	(1,270.00)	(5,282.85)	0%	0.00	0%	5,282.85
		330						Yearbook	0.00	(1,270.00)	(8,339.08)	0%	0.00	0%	8,339.08
						345		Europe Trip							
B 01	422	345				400	345	Europe Trip	0.00	0.00	(2,497.95)	0%	0.00	0%	2,497.95
E 01	300	298	000	401	345	422	345	Europe Trip Supplies	0.00	726.00	726.00	0%	0.00	0%	(726.00)
R 01	300	298	000	099	345	422	345	Europe Trip Revenue	0.00	0.00	(1,122.00)	0%	0.00	0%	1,122.00
		345						Europe Trip	0.00	726.00	(2,893.95)	0%	0.00	0%	2,893.95
						350		Forensics							
B 01	422	350				400	350	Forensics	0.00	0.00	(3,157.58)	0%	0.00	0%	3,157.58
		350						Forensics	0.00	0.00	(3,157.58)	0%	0.00	0%	3,157.58
						360		Pay							
B 01	422	360				400	360	PAY	0.00	0.00	(302.68)	0%	0.00	0%	302.68
E 01	300	298	000	401	360	422	360	PAY Expense	0.00	0.00	5,851.41	0%	0.00	0%	(5,851.41)
R 01	300	298	000	099	360	422	360	PAY Revenue	0.00	0.00	(6,701.05)	0%	0.00	0%	6,701.05
		360						PAY	0.00	0.00	(1,152.32)	0%	0.00	0%	1,152.32
						370		Special Education							
B 01	422	370				400	370	Special Education	0.00	0.00	(228.52)	0%	0.00	0%	228.52
E 01	300	298	000	401	370	422	370	Special Education Expense	0.00	0.00	34.90	0%	0.00	0%	(34.90)
		370						Special Education	0.00	0.00	(193.62)	0%	0.00	0%	193.62
						380		Spanish							
B 01	422	380				400	380	Spanish	0.00	0.00	(4,069.24)	0%	0.00	0%	4,069.24
E 01	300	298	000	401	380	422	380	Spanish Expense	0.00	0.00	308.00	0%	0.00	0%	(308.00)
R 01	300	298	000	099	380	422	380	Spanish Revenue	0.00	0.00	(309.00)	0%	0.00	0%	309.00
		380						Spanish	0.00	0.00	(4,070.24)	0%	0.00	0%	4,070.24
						390		Trap Shoot							
B 01	422	390				400	390	Trap Shoot	0.00	0.00	(8,786.49)	0%	0.00	0%	8,786.49
E 01	300	298	000	401	390	422	390	Trap Shoot Expense	0.00	8,768.60	10,457.76	0%	0.00	0%	(10,457.76)
R 01	300	298	000	099	390	422	390	Trap Shoot Revenue	0.00	144	(839.00)	0%	0.00	0%	3,079.00
		390						Trap Shoot	0.00	7,929.60	(1,407.73)	0%	0.00	0%	1,407.73

Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

L	Fd Org	Pro Fin	O/S	Crs	Class Sub	Description	B21		Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance	
							Annual Budget	Period 202111						
	400	AFS												
B 01	422	400			400	400	AFS	0.00	0.00	(997.82)	0%	0.00	0%	997.82
	400	AFS						0.00	0.00	(997.82)	0%	0.00	0%	997.82
	410	FFA												
B 01	422	410			400	410	FFA	0.00	0.00	(5,780.87)	0%	0.00	0%	5,780.87
E 01	300	298 000	401	410	422	410	FFA Expense	0.00	541.11	7,206.93	0%	60.00	0%	(7,266.93)
R 01	300	298 000	099	410	422	410	FFA Revenue	0.00	0.00	(10,537.46)	0%	0.00	0%	10,537.46
	410	FFA						0.00	541.11	(9,111.40)	0%	60.00	0%	9,051.40
	420	Robotics												
B 01	422	420			400	420	Robotics	0.00	0.00	(950.45)	0%	0.00	0%	950.45
E 01	300	298 000	401	420	400	420	Robotics Expense	0.00	0.00	104.38	0%	0.00	0%	(104.38)
	420	Robotics						0.00	0.00	(846.07)	0%	0.00	0%	846.07
	440	Book Club												
B 01	422	440			400	440	Book Club	0.00	0.00	(87.48)	0%	0.00	0%	87.48
E 01	300	298 000	401	440	422	440	Book Club Expense	0.00	0.00	15.20	0%	0.00	0%	(15.20)
R 01	300	298 000	099	440	422	440	Book Club Revenue	0.00	(214.00)	(214.00)	0%	0.00	0%	214.00
	440	Book Club						0.00	(214.00)	(286.28)	0%	0.00	0%	286.28
	450	FCCLA												
B 01	422	450			400	450	FCCLA	0.00	0.00	(166.22)	0%	0.00	0%	166.22
R 01	300	298 000	099	450	422	450	FCCLA Revenue	0.00	0.00	(730.00)	0%	0.00	0%	730.00
	450	FCCLA						0.00	0.00	(896.22)	0%	0.00	0%	896.22
	470	Student Council												
B 01	422	470			400	470	Student Council	0.00	0.00	(2,592.23)	0%	0.00	0%	2,592.23
E 01	300	298 000	401	470	422	470	Student Council Expense	0.00	385.22	3,208.95	0%	0.00	0%	(3,208.95)
R 01	300	298 000	099	470	422	470	Student Council Revenue	0.00	(465.00)	(2,433.41)	0%	0.00	0%	2,433.41
	470	Student Council						0.00	(79.78)	(1,816.69)	0%	0.00	0%	1,816.69
	490	Art Club												
B 01	422	490			400	490	Art Club	0.00	0.00	(144.66)	0%	0.00	0%	144.66
	490	Art Club						0.00	0.00	(144.66)	0%	0.00	0%	144.66
	500	Track												
B 01	422	500			400	500	Girls Track	0.00	0.00	(3,096.10)	0%	0.00	0%	3,096.10
E 01	300	298 000	401	500	422	500	Girls Track Expense	0.00	0.00	1,027.30	0%	0.00	0%	(1,027.30)
	500	Girls Track						0.00	0.00	(2,068.80)	0%	0.00	0%	2,068.80

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Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

L	Fd Org	Pro Fin	O/S	Crs	Class Sub	Description	B21		Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance	
							Annual Budget	Period 202111						
	510	Boys Track												
B 01	422	510			400	510	Boys Track	0.00	0.00	(951.31)	0%	0.00	0%	951.31
E 01	300	298 000	401	510	422	510	Boys Track Expense	0.00	0.00	70.00	0%	0.00	0%	(70.00)
	510	Boys Track						0.00	0.00	(881.31)	0%	0.00	0%	881.31
	520	Girls Golf												
B 01	422	520			400	520	Girls Golf	0.00	0.00	(405.25)	0%	0.00	0%	405.25
	520	Girls Golf						0.00	0.00	(405.25)	0%	0.00	0%	405.25
	521	Boys Golf												
B 01	422	521			400	521	Boys Golf	0.00	0.00	(1,417.96)	0%	0.00	0%	1,417.96
E 01	300	298 000	401	521	400	521	Boys Golf Expense	0.00	90.00	730.00	0%	0.00	0%	(730.00)
R 01	300	298 000	099	521	400	521	Boys Golf Revenue	0.00	0.00	(140.00)	0%	0.00	0%	140.00
	521	Boys Golf						0.00	90.00	(827.96)	0%	0.00	0%	827.96
	530	Girls Basketball												
B 01	422	530			400	530	Girls Basketball	0.00	0.00	(4,545.54)	0%	0.00	0%	4,545.54
E 01	300	298 000	401	530	422	530	Girls Basketball Expense	0.00	290.25	3,022.25	0%	0.00	0%	(3,022.25)
R 01	300	298 000	099	530	422	530	Girls Basketball Revenue	0.00	0.00	(435.00)	0%	0.00	0%	435.00
	530	Girls Basketball						0.00	290.25	(1,958.29)	0%	0.00	0%	1,958.29
	540	Volleyball												
B 01	422	540			400	540	Volleyball	0.00	0.00	(6,965.40)	0%	0.00	0%	6,965.40
E 01	300	298 000	401	540	422	540	Volleyball Expense	0.00	0.00	5,139.52	0%	0.00	0%	(5,139.52)
R 01	300	298 000	099	540	422	540	Volleyball Revenue	0.00	0.00	(5,310.00)	0%	0.00	0%	5,310.00
	540	Volleyball						0.00	0.00	(7,135.88)	0%	0.00	0%	7,135.88
	550	Boys Basketball												
B 01	422	550			400	550	Boys Basketball	0.00	0.00	(7,242.08)	0%	0.00	0%	7,242.08
E 01	300	298 000	401	550	422	550	Boys Basketball Expense	0.00	1,480.00	6,744.88	0%	0.00	0%	(6,744.88)
R 01	300	298 000	099	550	422	550	Boys Basketball Revenue	0.00	0.00	(3,022.25)	0%	0.00	0%	3,022.25
	550	Boys Basketball						0.00	1,480.00	(3,519.45)	0%	0.00	0%	3,519.45
	560	Baseball												
B 01	422	560			400	560	Baseball	0.00	0.00	(1,285.94)	0%	0.00	0%	1,285.94
	560	Baseball						0.00	0.00	(1,285.94)	0%	0.00	0%	1,285.94
	561	Girls Softball												
B 01	422	561			400	561	Girls Softball	0.00	0.00	(7,833.63)	0%	0.00	0%	7,833.63
E 01	300	298 000	401	561	400	561	Softball Expense	0.00	1,066.90	1,893.84	0%	0.00	0%	(1,893.84)

Student Activity Account Guideline for Activity Fund by Class/Subclass Period Ending May 31, 2021

Sequence: Group-Sub, Crs

L	Fd Org	Pro Fin	O/S	Crs	Class Sub	Description	B21				Encumbrances	% YTD + Enc	Remaining Balance		
							Annual Budget	Period 202111	Year To Date	% YTD					
	561	Girls Softball													
R 01	300	298 000	099	561	400 561	Softball Revenue	0.00	(7,512.88)	(11,445.88)	0%	0.00	0%	11,445.88		
	561	Girls Softball					0.00	(6,445.98)	(17,385.67)	0%	0.00	0%	17,385.67		
	570	Wrestling													
B 01	422	570			400 570	Wrestling	0.00	0.00	(3,767.83)	0%	0.00	0%	3,767.83		
E 01	300	298 000	401	570	422 570	Wrestling Expense	0.00	0.00	399.05	0%	0.00	0%	(399.05)		
	570	Wrestling					0.00	0.00	(3,368.78)	0%	0.00	0%	3,368.78		
	580	Football													
B 01	422	580			400 580	Football	0.00	0.00	(6,403.16)	0%	0.00	0%	6,403.16		
E 01	300	298 000	401	580	422 580	Football Expense	0.00	900.00	8,199.69	0%	585.74	0%	(8,785.43)		
R 01	300	298 000	099	580	422 580	Football Revenue	0.00	(25.00)	(8,823.31)	0%	0.00	0%	8,823.31		
	580	Football					0.00	875.00	(7,026.78)	0%	585.74	0%	6,441.04		
	590	Weight Lifting Club													
B 01	422	590			400 590	Weight Lifting Club	0.00	0.00	(4,053.83)	0%	0.00	0%	4,053.83		
E 01	300	298 000	401	590	422 590	Weight Lifting Expense	0.00	1,019.91	1,019.91	0%	0.00	0%	(1,019.91)		
	590	Weight Lifting Club					0.00	1,019.91	(3,033.92)	0%	0.00	0%	3,033.92		
	800	Interest Account													
R 01	005	298 000	092	800	422 800	Interest	0.00	(39.37)	(438.41)	0%	0.00	0%	438.41		
	800	Interest Account					0.00	(39.37)	(438.41)	0%	0.00	0%	438.41		
Report Totals:							0.00	(0.00)	(0.00)	0%	1,723.74	0%	(1,723.74)		

Inactive Student Activity Accounts During 2020-21 School Year

103 - Elementary Field Trip (Advisor: Todd Henrickson)

105 – Sixth Grade (Advisors: Nicky Nelson, McKinzie Solum, Aaron Schindler)

223 – Class of 2023 (Advisor: Brenda Halverson)

224 – Class of 2024 (Advisor: Amy Wierschke)

225 – Class of 2025 (Advisor: Krista Detloff)

226 – Class of 2026 (Advisor: Britta Teeples)

320 – Cheerleaders (Advisor: Randi Trowbridge)

350 – Forensics (Advisor: Cary Zepper)

400 – AFS (Advisor: Bryan Strand)

490 – Art Club (Advisor: Heidi Smith)

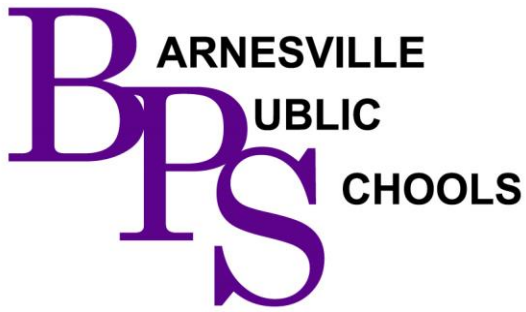
Reason Accounts were Inactive: Due to the COVID-19 pandemic, the above-referenced student activity accounts were unable to hold their normal concessions and other fundraisers. The student activities were also limited in what activities were allowed under the Governor’s Executive Orders and the CDC, Minnesota Department of Education, Minnesota Department of Health and MSHSL guidelines.

The advisors of the above Activity Accounts are requesting not to be terminated as inactive. Once normal concessions and other fundraising and activities are allowed, the above Student Activity Accounts will be used for the purpose stated on their annual Student Activity Purpose Summary Form.

D. Designation of the Identified Official with Authority for Education Identity Access Management

151

Motion to approve was made by Leslie Shirek and seconded by Ryan Lindbom. Those in favor: Shirek, Lindbom, Berg, Field, Thompson. Those opposed: none. Resolution passes.



INDEPENDENT SCHOOL DISTRICT #146

District Office 302-324 3rd Street South
PO Box 189 - Barnesville, MN 56514
Phone 218 354-2217 - Fax 218 354-7260
www.barnesville.k12.mn.us

“Commitment
To
Excellence”

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Designation of the Identified Official with Authority for Education Identity Access Management

Organization Name: Barnesville Public School District 0146-01

6-Digit or 9-Digit Organization Number (e.g., 1234-01 or 1234-01-000): 0146-01

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOWA) for this organization:

Print Name: Jon Ellerbusch, Ed.D.

Title: Superintendent

Board Member Signature:

Name: _____

Date: _____

- *Jon Ellerbusch, Ed. D., Superintendent *218 354-2217 *jellerbusch@barnesville.k12.mn.us *
- *Brooke Fradet, Administrative Assistant * bfradet@barnesville.k12.mn.us *
- *Chris Ellefson, Community Education Secretary * cellefson@barnesville.k12.mn.us *
- *Bryan Strand, High School Principal * 218 354-2228 * bstrand@barnesville.k12.mn.us *
- *Todd Henrickson, Elementary Principal/Activities Director * 218 354-2300 * thenrickson@barnesville.k12.mn.us *
- *Jodi Samuelson, Finance Officer * jsamuelson@barnesville.k12.mn.us *
- *Sara Lien, Payroll/HR Assistant * slien@barnesville.k12.mn.us *



Barnesville Public School

CUBBIES

Date: 6/11/2021

Prepared For: Jon Ellerbusch

Quote Number: 5569-34881

Valid For 30 Days

Prepared by: Roger Christianson

Confidential

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Project Scope

Bill To

Barnesville Public School
310 5th St SE
Barnesville, MN 56514

Install To

Barnesville Public School
310 5th St SE
Barnesville, MN 56514

Project Investment

Project Total	\$41,547.46
Tax (0%)	\$0.00

Grand Total	\$41,547.46
--------------------	--------------------

Payment Schedule

	Net 10
33.00% Deposit Due at Signing	\$13,710.66
67% Balance Due Net 10	\$27,836.80

Christianson's Business Furniture
 2828 13th Ave South
 Fargo, ND 58103
 Phone: (701) 293-3944
 Fax: (701) 293-3626
<http://www.cbfplus.com/>



QUOTATION

5569-34881

VALID UNTIL 7/11/2021

BILL TO

Barnesville Public School
 310 5th St SE
 Barnesville, MN 56514

INSTALL TO

Barnesville Public School
 310 5th St SE
 Barnesville, MN 56514

Salesperson
 Roger Christianson

Payment Terms
 Net 10

Cubbies

Cubby - 6 Openings

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
1	74.00	EA	SP-78840-1 / CBX Single (6) Open Cubby 13Dx32Hx48W	\$347.66	\$25,726.71
OPTIONS					
Special Similar To:X-Sho3748 Divided To 6 Equal Cubbies Midwest Maple Midwest Maple					

Cubbies / Cubby - 6 Openings

		SUBTOTAL
subtotal		\$25,726.71
sales tax		\$0.00
total		\$25,726.71

Cubby - 4 Openings

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
2	30.00	EA	SP-78840-1 / CBX Single (4) Open Cubby 13Dx32Hx48W	\$347.66	\$10,429.75
OPTIONS					
Special Similar To:X-Sho3748 Divided To 4 Equal Cubbies Midwest Maple Midwest Maple					

Cubbies / Cubby - 4 Openings

		SUBTOTAL
subtotal		\$10,429.75
sales tax		\$0.00
total		\$10,429.75

Connector Bolts

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
3	180.00	EA	Connector Bolts / Connector Bolts	\$1.20	\$216.00

Cubbies / Connector Bolts

		SUBTOTAL
subtotal		\$216.00
sales tax		\$0.00
total		\$216.00

Christianson's Business Furniture
2828 13th Ave South
Fargo, ND 58103
Phone: (701) 293-3944
Fax: (701) 293-3626
<http://www.cbfplus.com/>



QUOTATION

5569-34881

VALID UNTIL 7/11/2021

Cubbies

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
4	1.00	EA	Installation / Design / Delivery Services	\$5,175.00	\$5,175.00

CUSTOMER SIGN OFF

subtotal	\$41,547.46
sales tax	\$0.00
total	\$41,547.46

Authorized Signature

Accepted Date

Print Name



TERMS AND CONDITIONS

Christianson's Business Furniture would like to thank you for the opportunity to quote your furniture needs. The attached proposal outlines the specifications and pricing based on the information provided. By signing and returning this quote, you agree to be bound by the terms and conditions contained herein which shall become the fully integrated agreement between you, the Client, and Christianson's Business Furniture.

DELIVERY AND INSTALLATION

1. Delivery/installation services are performed during normal business hours Monday through Friday 8:00am to 5:00pm unless otherwise specified; after hours and weekends will be at additional cost. All labor is quoted as a single-phase installation unless noted otherwise. Additional trips or phases may result in added cost to the labor quote. Product will be delivered and installed on a mutually agreed upon date. All available spaces must be ready for furniture; installation of all carpet, painting, lighting, and ceiling tiles must be completed. If delivery and/or installation are requested by the client to an uncompleted space, client accepts responsibility for any damage to or theft of the product. The client may request partial delivery and/or installation when placing the order. If so, the client agrees to both take delivery and pay for all delivered items on a partial basis.
2. Prior to the installation, Christianson's Business Furniture is to be informed of the following guidelines or restrictions for proper access to the building: dock accessibility, sidewalks, parking lots, elevator access above the first floor, time restrictions, security checks or any safety requirements needed for access to your facility during the time of the installation. In the event delivery and/or installation are delayed due to the above-mentioned requirements or client schedule, additional costs may be incurred for storage and/or double handling. Any notification that delivery and/or installation cannot be accepted must be communicated to Christianson's Business Furniture by no later than 12:00pm on the business day prior to the scheduled delivery and/or installation date. Christianson's Business Furniture requests product to be shipped by our manufacturers according to customer needs. If a client has requested product to be installed by a specific date, Christianson's Business Furniture will work with the manufacturer to have all product received in time for the installation date requested by the customer. Christianson's Business Furniture shall not be held liable for manufacturing/delivery delays outside of Christianson's Business Furniture Control. If for any reason the customer delays the original installation date, Christianson's Business Furniture reserves the right to invoice for all product shipped according to the customer requested delivery date.

SALES TAX

Prices quoted include sales tax. Taxes will be included upon invoicing unless an exemption certificate is furnished by the Client.

PAYMENT TERMS

1. The following estimate is valid for 30 days. A 33% deposit is required prior to order placement; an invoice will be issued upon receipt of signed estimate. Payment terms are net due 10 days from invoice date, which is initiated upon shipment and/or fulfillment of service.
2. In the event of project delays due to construction, trades or equipment, the client is expected to bring payments to a net retainage of 95% of the estimate. The client is permitted to hold as retainage an amount equal to the value of uncompleted work, damaged or incorrect items.
3. Should client default in payment of this Contract, charges shall be added from the date of default at the rate of one and one half percent (1 1/2%) per month, (18% per annum).
4. Client agrees to pay a Transaction Convenience fee of three percent (3.0%) of the sell price shown on the proposal (including applicable sales tax) when the method of payment is in any form other than Christianson's Business Furniture's standard payment methods, which include cash, check, or ACH/direct deposit.

ACCEPTANCE

All sales are final; specified product is non-returnable and non-refundable. Claims for defects, errors or shortages must be made in writing within ten business days after delivery. Failure to make a claim within such period shall constitute acceptance of the items.

CANCELLATIONS AND CHANGES

To accept the following estimate, drawings, specifications and delivery and installation conditions please sign both below and the last page of the estimate. If a purchase order is required for payment, that order number must be provided at the time of order placement. Any change(s) to an existing order may incur additional fees once order has been placed. Such charges may include but not limited to; date moves, product changes/deletions, and "ship to" changes. Your signature approves Christianson's Business Furniture Terms and Conditions stated above.

Authorized Signature _____ Date _____

Title _____ PO No. _____

Company _____



AIS
 www.ais-inc.com
 800.434.7400

Elementary School

Dat 6/11/21 AIS Q78840
 Rev. Scal¹⁵⁸ NTS
 DW Q78840-Elementary School.dwg AIS Michael MacLean

IMPORTANT INFORMATION ABOUT YOUR SPECIFICATIONS

It is the responsibility of the dealer to verify all dimensions, column locations, and other room features on the drawing are correct and meet the local building codes.

AIS will not accept responsibility for any error(s) in interpretation of this quotation, and we strongly recommend a thorough review. Please notify AIS of any discrepancies.

This drawing is the intellectual property of AIS and may not be copied, reproduced, distributed, or otherwise altered without prior written consent.

Quotation valid for 60 days.



AIS
 www.ais-inc.com
 800.434.7400

Elementary School

Dat 6/14/21 AIS Q78840
 Rev. Scal¹⁵⁰ NTS
 DW Q78840-Elementary School.dwg AIS Michael MacLean

IMPORTANT INFORMATION ABOUT YOUR SPECIFICATIONS

It is the responsibility of the dealer to verify all dimensions, column locations, and other room features on the drawing are correct and meet the local building codes.

AIS will not accept responsibility for any error(s) in interpretation of this quotation, and we strongly recommend a thorough review. Please notify AIS of any discrepancies.

This drawing is the intellectual property of AIS and may not be copied, reproduced, distributed, or otherwise altered without prior written consent.

Quotation valid for 60 days.





VCI

Environmental, Inc.

Proposal

Environmental Contracting Services Since 1987

DATE: June 4, 2021

PROPOSAL SUBMITTED TO:	Barnsville Public Schools	PROPOSAL #:	391805
ADDRESS:	302 3rd St. SE	WORK DESCRIPTION:	Asbestos Abatement
CITY, STATE, ZIP:	Barnsvilla, MN 56514	SITE LOCATION:	Barnsvilla High School
ATTENTION:	John Ellenbusch	ADDRESS:	302 3rd St. SE
FAX NO:	218-354-7260	CITY, STATE, ZIP:	Barnsvilla, MN 56514
E-MAIL ADDRESS:		PHONE NO:	

VCI Environmental, Inc. proposes the following scope of work:

Scope of Work VCI Environmental proposes to provide labor materials & equipment to properly remove and dispose of approximately 3908SF of asbestos containing ceiling tile adhesive per information provided by MET.

Notes: Prices based on straight time M-F & 1 mobilization.

We propose to furnish material and labor - complete in accordance with above Scope of Work, for the sum of:

Twenty Six Thousand Sixty Four dollars and **\$26,064.00**

Terms of Payment: Net 30 days

Payment(s) to be made as follows:

In the event payment are not made as outlined herein, the undersigned agrees to pay all costs of collection and attorney's fees incurred by VCI Environmental, Inc. All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Owner agrees to supply VCI Environmental, Inc. with 110 volt power and potable water to complete the cleaning process.

Authorized Signature Aaron Ostermann Note: This proposal may be withdrawn by us if not accepted within 60 days

Aaron Ostermann

Acceptance of Proposal: The above prices, specifications

and conditions are satisfactory and are hereby accepted. You are

authorized to do the work as specified. Payment will be made as outlined. Signature _____

Date of Acceptance: _____

14. Addendum

A. 2021-2023 Contract for Technology Coordinator

166

Contract for Services-Technology Coordinator

This contract for services is entered in between We Travel PC and Barnesville Public Schools. We Travel PC- Main Contact- Casey Ehlert & We Travel PC Secondary Contact Michael Ehlert

Type of Service:

Network Administrator which may include consultation, installation, setup, configuration, reporting, staff training, troubleshooting, and repair of technology equipment including, but not limited to the following: computers, printers, servers, wifi, projectors, smartboards, interactive tv's, one-to-one computing devices, software and other network devices as necessary and / or as designated by the superintendent of schools.

Compensation:

Rate of Pay: \$54.00 / hour regular school year at 6.0 hours per day for 172 days and 8 additional staff days as needed @ 5 hrs. /day @ \$54.00 hr. Summer Rate of Pay: \$52.00 / hour for 45 hours and as needed beyond 45 hours. Summer hours that exceed 45 hours must be pre- approved and authorized by the superintendent of schools.

School Year 2021-22 - 172 X 6.0 hours / day = 1,032 hours X \$54/hr. = \$55,728

Additional 8 Days (as needed) X 5.0 hours / day = 40 hours X \$54 = \$2,160

Summer Months: 45 hours X \$52/hour = \$2,340

Minimum Tech Contract for Services = \$ 57,888 with Maximum = \$60,228

Anticipated Hours of Service:

Contract is for 172 days at 6.0 hours per day on a Monday-Friday basis. The hourly schedule for the contracted services will be tentatively set from 7:30 AM-1:30 PM, Monday-Friday at 6 hrs. day unless otherwise notified by the provider. Tech coordinator (provider) will notify all staff members and administration when there is a change, modification, or adjustment to the scheduled hours of service as previously noted.

Payment Schedule:

Payment will be made at regular scheduled school board meetings following receipts of a signed voucher for services rendered by the 1st day of the month.

Terms and Length of Agreement: Two Years -2021-2023

July 1, 2021 – June 30, 2022

July 1, 2022 – June 30, 2023

The terms noted above are hereby accepted by the undersigned.

By: _____ Date: _____
(We Travel PC – Designee)

By: _____ Date: _____
(Superintendent of Schools)

By: _____ Date: _____
(Board Chairperson)

B. C.J. Peters as Elementary Physical Education Teacher
15. Discussion/Information
A. Bids for LP and Sanitation

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Advertisement for L.P. Gas Bids

Notice is hereby given that the Board of Education of Independent School District No. 146 of Clay, Wilkin, and Otter Tail Counties, Barnesville, MN, is accepting sealed bids for L.P. Gas during the 2021-2022 school year.

Sealed bids must be submitted to the School District and received in the office not later than 12:00 p.m. on July 9th, 2021 at which time bids will be opened. Bids can be sent to P.O. Box 189, Barnesville, MN 56514.

The Board of Education reserves the right to reject any or all bids and to waive informalities in the bids.

Advertisement for Sanitation Service

Ind. School District No. 146 is accepting quotes for Sanitation Services for the 2021-2022 school year. Please call the District Office at 218-354-2217 for additional information. Quotes will be accepted through July 9th, 2020 at 12:00 p.m. Quotes can be mailed to P.O. Box 189, Barnesville, MN 56514. The Board of Education reserves the right to reject any or all quotes and to waive informalities in the quotes.

BARNESVILLE

HIGH

SCHOOL



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Name	Duties	Phone Ext.	Email address
Matt Askegaard	Business Education Head Boys Golf Yearbook Advisor	337	maskegaard@barnesville.k12.mn.us
	Special Education para	345	
Krista Detloff	English	322	kdetloff@barnesville.k12.mn.us
Susan Duval	Library Para	341	sduval@barnesville.k12.mn.us
Erin Ellingson	Special Education	328	cstrandquist@barnesville.k12.mn.us
Jon Goering	Science	329	jgoering@barnesville.k12.mn.us
Angie Bredman	Special education para Health Aide	665	abredman@barnesville.k12.mn.us
Anna Gross	English	321	agross@barnesville.k12.mn.us
Megan Hoyer	Guidance Counselor	311	mhoyer@barnesville.k12.mn.us
Jennifer Gylland	Vocal Music	344	jgylland@barnesville.k12.mn.us
TBD	Special Education Para	345	
Brenda Halverson	Special Education	327	bhalverson@barnesville.k12.mn.us
Todd Henrickson	Athletic Director Elementary Principal	406	thenrickson@barnesville.k12.mn.us
Anthony Hermes	Math	333	ahermes@barnesville.k12.mn.us
Jed Johnson	Math	350	jedjohnson@barnesville.k12.mn.us
Jim Joyce	Agriculture FFA advisor	336	jjoyce@barnesville.k12.mn.us
Shelly Krueger	Secretary	301	skrueger@barnesville.k12.mn.us
Marissa Westerberg	Spanish	325	mwesterberg@barnesville.k12.mn.us
	Special Education Para		
Stacy Martz	Special Education Head Baseball	332	smartz@barnesville.k12.mn.us
Nick Paur	Physical Education Health assistant football	357	npaur@barnesville.k12.mn.us
Monica Petersen	Math	323	mpetersen@barnesville.k12.mn.us
Mike Schaub	Physical Education Head Girls Track	309	mschaub@barnesville.k12.mn.us
TJ Schmitt	Science	331	tjschmitt@barnesville.k12.mn.us
Heidi Smith	Art Instructor Art Club advisor	315	hsmith@barnesville.k12.mn.us

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Scott Snobl	Social Studies	319	ssnobl@barnesville.k12.mn.us
Karen Solum	English	324	ksolum@barnesville.k12.mn.us
Missy Sossa	Records Secretary/Food Service	302	msossa@barnesville.k12.mn.us
Gina Stafford	Special Education Para	349	gstafford@barnesville.k12.mn.us
Cheryl Suter	Title One Para	339	casuter@barnesville.k12.mn.us
Erick Knudson	Band	334	eknudson@barnesville.k12.mn.us
Bryan Strand	High School Principal Head Football	304	bstrand@barnesville.k12.mn.us
Nathan Strand	Science JV Football Asst. Baseball	326	nstrand@barnesville.k12.mn.us
Chad Suter	Industrial Tech Head Boys Basketball	308	csuter@barnesville.k12.mn.us
Britta Teeples	Social Studies Asst. Track	317	bteeples@barnesville.k12.mn.us
Phil Trowbridge	Social Studies Knowledge Bowl advisor Asst. Football	316	ptrowbridge@barnesville.k12.mn.us
Amy Wierschke	Family and Consumer Science FCCLA advisor	320	awierschke@barnesville.k12.mn.us

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Dear Parents and Students,

Welcome to Barnesville High School!

It is exciting to think about the many opportunities presented for students which are a part of the academic school year. As we begin the 2018-2019 school year, I want to take a brief moment to welcome you and to encourage you to make a commitment to having an outstanding school experience this year.

This will be our first year having an ipad in the hands of every single learner in the school district. There will be some things that will happen educationally this year that probably has never been seen before. This is a huge commitment by the school board, the staff as well as the learners of this great school district.

Our objective as a school is to provide each of our students with learning opportunities which will meet their needs and desires based on their unique abilities and interests. We firmly believe that all students are able to learn and it is our goal to encourage learning as a life-long process. As part of that mission, this booklet has been developed to provide you with a reference to the expectations, services, organizations, and activities here at BHS.

I believe that we are building a school community based on a commitment to excellence. Parents, students, teachers, and all parts of the high school staff are part of a team educational approach which allows everyone to achieve at the highest possible level. I expect the best from myself, the staff, and the students, and sincerely hope that you have these same expectations for yourself and the district. As we reach out to help each other, we raise the standard and expectation of excellence for all of us.

Please feel free to call upon me or the faculty whenever we can be of assistance to you. We are here to serve you, the constituents of the school district, and fully expect your active participation in the educational process. The faculty and I wish you the best for the 2018-2019 school year.

Mr. Bryan Strand
Principal

For student and staff safety and security purposes, the High School building is monitored by security cameras.

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SCHOOL BOARD PHILOSOPHY

The Board of Education of Independent School District Number 146 believes that each individual should be accepted into the educational program as he/she is; that each student shall be provided with a stimulating environment and opportunities for learning experiences designed to promote behavioral changes that will affect continuing satisfactory adjustment to life.

In the practical application of this philosophy, opportunities shall be provided each individual mentally, physically, emotionally, and morally. It is further the philosophy of the Board of Education to provide the plant, tools, and facilities to implement this policy.

SCHOOL DISTRICT MISSION STATEMENT

The mission of Barnesville Public Schools, in partnership with the family and community in its quest to develop responsible students, is to promote academics, arts, and athletics by providing challenging programs in an innovative environment.

DISTRICT GOALS

Our goals are to develop lifelong learners in an atmosphere of mutual respect and trust by:

Improving educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever changing society.

Promoting school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

HIGH SCHOOL MISSION STATEMENT

The mission of Barnesville High School, in cooperation with our community, is to help individuals by providing learning opportunities appropriate to the unique needs and abilities of each individual so that each student may acquire knowledge, skills, and positive attitudes toward self and others. These attitudes and abilities will enable students to solve problems, think creatively, continue learning, and develop maximum potential for leading productive, fulfilling lives in a complex and changing society.

We, therefore, believe that...

...all students can learn.

...success breeds success.

...schools and instructors are responsible for creating the conditions for success.

...each individual has unique needs and abilities.

...quality education is enhanced by commitment and cooperation among community, parents, students, and staff.

...learning is a lifelong experience.

We, therefore, believe that...

...it is essential that all members of the school community treat others with dignity and respect.

...a global perspective, valuing cultural diversity, is essential to success in the 21st century.

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...a willingness to change and a sense of adaptability is necessary to succeed in our ever-changing society.

...an individual or organization which is committed to excellence must continually grow, challenge and assess itself.

EXPECTATIONS WITHIN BARNESVILLE HIGH SCHOOL

1. Take full advantage of your learning opportunities.
2. Set goal and strive to achieve them.
3. Treat others with respect.
4. Be verbally and physically considerate of others.
5. Respect personal property.
6. Maintain our learning environment-keep it clean and neat.
7. Be involved in your OWN learning.
8. Bring appropriate materials to class. (pencil, paper, textbook, completed homework, etc.)
9. Be attentive while others speak.
10. Follow directions carefully.
11. Use time wisely.

PESTICIDE NOTICE

General Pesticide Notice for Parents and Guardians

Dear Parent and / or Guardians,

A Minnesota state law went into effect in the year 2000 that requires schools to inform parents and guardians if they apply certain pesticides on school property.

Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make a schedule available to parents and guardians for review or copying at each school site. State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact the District Office or Buildings and Grounds Supervisor Merlin Strom at 354-2217.

Parents Right to Know Chapter 389, H.F. #3800

Notice of pesticide use must be provided no later than September 15 of each school year. This notice must be sent or provided for all parents, which informs them of the estimated schedule of all pesticide/chemical applications, both inside and outside, by applying these products. District # 146 makes every effort to make pesticide/chemical applications during the summer season or during the end of a school day in which school would not be in session on the following day. Normal

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applications of all products will follow label instruction and directions for use.

ASBESTOS NOTIFICATION

Asbestos Notice and Information

As a result of federal legislation (Asbestos Hazard Emergency Response Act (ALHERA)) each primary and secondary school in the nation is now required to complete a stringent inspection of asbestos and to develop a plan of management for all asbestos containing building materials. Barnesville Public Schools has a goal to be in full compliance with this law and is following the spirit, as well as, the letter of the law to this regard. As a matter of approved policy, the school district will continue to maintain a healthy and safe environment for community's youth and for district employees.

In keeping with this legislation, all school district owned or leased buildings, including support buildings, were inspected by accredited and certified inspectors. Based on this inspection the school prepared and the state approved comprehensive plan to manage the safe and responsible handling of the asbestos located within its buildings.

Federal law requires a periodic walk-through, commonly termed surveillance, every six months of each area containing asbestos. In addition, the law requires all buildings to be re-inspected every three years after an approved management plan has been implemented. The management plan for each school, high school and elementary, is available for public inspection and by contacting Merlin Strom at 354-2217.

INDOOR AIR QUALITY

Dear Parent or Guardian,
Barnesville Public Schools has in place a program to monitor and improve indoor air quality at our school. The district advocates a healthy school environment conducive to learning for all students, and productively for teachers and support staff. The IAQ Management Plan implemented follows the guidelines provided by the Minnesota Department of Education and the "Tools for Schools" support document developed by the United States Environmental Protection Agency.

Periodic and annual walk-through of the school buildings will be performed by the Indoor Air Quality Coordinator, Merlin Strom. The purpose of the walk-through is to evaluate school facilities for obvious water intrusion, structural problems, ventilation, overall cleanliness, and to monitor the IAQ program in general.

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The District's response to parental inquiries will be timely and direct. Questions are always welcome and should be directed to Merlin Strom at 354-2217. ISD 3146 accepts the responsibility for monitoring the IAQ and will / has conducted teacher surveys, non-certified support staff surveys, walk-throughs, building maintenance surveys, ventilation checks.

Barnesville Public Schools is proud to be providing leadership role in supporting a safe, comfortable, and productive environment for students and staff so that we can accomplish and achieve our primary mission- to educate students. Our school district will continue to follow EPA guidance to improve IAQ by preventing as many concerns as possible.

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Omnibus Data Practices Act

Among the many changes that occur in schools is the addition of a requirement that a secondary school institution must release to the military recruiting officers the names, addresses, and home telephone number of students in grades 11 and 12 within 60 days after the date of the request unless parents and students refuse this release. District patrons are hereby notified that the parents or the student have the right to refuse this data release, but the refusal must be submitted to the building principal. The notification or request for refusal shall be writing. Additional questions or concerns please contact the high school office at 354-2228.

Minnesota Care Provision 2012

Does your child have health insurance? If not, Minnesota Health Care Programs have free or reduced cost health insurance for children and families who qualify. Minnesota Care has a monthly premium based on household income and Medical Assistance has no monthly premium. Household income requirements and applications may be found on the Internet at www.dhs.state.mn.us/healthcare or call 1- 877-KIDS-NOW or the following County Social Service agencies Clay @ 218-299-5200 or 1-800-757-3880, Ottertail @ 218-998-8230, or Wilkin @ 218-643-7161. Household income limits are valid until June 30, 2013.

***Notice of MN Student Survey and Protection Rights
Amendment.***

In the spring of 2019, the Minnesota Department of Education in partnership with the Minnesota Departments of Health, Public Safety, and Human Services will be administering the Minnesota Student Survey. The MSS goes to all Minnesota 5th, 8th, 9th and 11th grade students and is administered every three years. The questions are designed around various patterns of youth behaviors related to personal health, school safety, drug use, and violence in schools.

As part of the Protection of Pupil Rights Amendment all education agencies must provide parents and students notification of the MSS administration in their school district. As part of this notification, parents must be allowed to review the survey and be given the opportunity to elect not to allow their child to participate in the survey.

MSBA

Family Educational Rights and Privacy Act (FERPA)

20 U.S.C. § 1232g. Regulations: 34 CFR part 99

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FERPA provides that a local education agency (LEA) that receives Department funds may not have a policy or practice of denying parents the right to:

- Inspect and review education records (34 CFR § 99.10)
- Seek to amend education records (34 CFR § 99.20 and 99.22)
- Consent to the disclosure of personally identifiable information from education records except as specified by law (CFR 34 § 99.30 and 99.31)

These rights transfer to the student when she / he turns 18 years of age or enters a post secondary educational institution at any age as an "eligible student."

LEA's must annually notify parents and eligible students of their rights under FERPA 34 CFR § 99.7. The annual notification must include the following:

- The procedure to inspect and review education records;
- The procedure to request amendment of education records;
- A specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest if the agency or institution discloses or intends to disclose personally identifiable information to school officials without consent;
- The right of parents to file a complaint with the Family Compliance Office in the Department

Parents Right to Know

School districts are required to notify parents of all children in All Title I schools in the beginning of the each school year, that parents have the right to request and receive timely information on the professional qualifications of the student's classroom teachers. This requirement applies to all parents of the children in the school- whether or not the students receives Title I services; both targeted or school wide. Section 111 (h) (6) (A)

When the parent of a child requests information on their child's classroom teachers professional qualifications, districts must respond in a timely manner, to the requested information, at a minimum, report the following: a.) whether or not the teacher has met Minnesota licensing requirements for the grade level and academic core they teach; b.) whether or not the teacher is teaching under a variance status; c.) the education level and subject area of the teachers college degree major and any graduate degree or certificate held; d.) whether the child is provided services by paraprofessionals, and if so, their qualifications.

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Schools that receive Title I funds shall provide to each parent: a.) Information on the level of achievement of the parent's child on the state academic assessment. b.) Timely notice that parents child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

All information provided to parents shall be in a uniform and understandable format and to the extent practical provided in a language that parents can understand.

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**INDEPENDENT SCHOOL DISTRICT 146
BOARD OF EDUCATION**

Ryan Lindbolm
Jay Rehder

Dave Herbranson
Dion Bredman

Greg Berg
Jake Thompson

Marla Field

ADMINISTRATION

Dr. Jon Ellerbusch
Bryan Strand
Todd Henrickson

Jeff Tharaldson
Casey Ehlert
Jodi Samuelson
Brooke Fradet
Shelly Krueger
Missy Sossa
Cindy Ullrich
Chris Ellefson

Superintendent
7 - 12 Principal
Elementary Principal/
Activities Director
School Resource Officer
Network Administrator
District Finance Officer
Administrative Secretary
Attendance Clerk/Receptionist
Records Clerk/Receptionist
Elementary Secretary
Community Ed Secretary

SCHOOL OFFICES

SUPERINTENDENT

P.O. Box 189
Barnesville, MN 56514
(218) 354-2217

HIGH SCHOOL OFFICE

P.O. Box 189
Barnesville, MN 56514
(218) 354-2228 or 2229

24 HOUR ATTENDANCE

354-2228

This handbook and its contents were approved by the School Board at it's meeting on ____.

This handbook may be changed or amended during the school year. Changes will be posted in the office of the principal and on the school's website. If you have any questions about a provision, contact the principal.

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BARNESVILLE HIGH SCHOOL STAFF

Bryan Strand	Principal
Todd Henrickson	Activities Director
Shelly Krueger	Attendance Clerk/Receptionist
Missy Sossa	Records Clerk/Receptionist
Heidi Smith	Art
Matt Askegaard	Business
Nathan Strand	Science
Britta Teeples	Social Science
John Goering	Physical Science/Chem/Phys.
Anna Gross	Communications
Jennifer Gylland	Vocal Music
Megan Hoyer	Counseling
Brenda Halverson	Special Education
Anthony Hermes	Mathematics
Jim Joyce	Agriculture
Susan Duval	Media Supervisor
Krista Detloff	Communications
Jed Johnson	Mathematics
Scott Snobl	Social Science
Stacy Martz	Special Education
Nick Paur	Physical Education/Health
Monica Petersen	Mathematics
TJ Schmitt	Life Science/Biology
Erick Knudson	Instrumental Music
Mike Schaub	Phy. Ed.
Marissa Westerberg	Spanish
Karen Solum	Communications
Erin Ellingson	Special Education
Chad Suter	Industrial Tech
Jeff Tharaldson	School Resource Officer
Philip Trowbridge	Social Science
Michelle Field	Speech Clinician
Amy Wierschke	Personal/Family Life Sciences
Cheryl Suter	Assurance of Mastery Aide
Jane Bjornson	Social Worker
Gina Stafford	Special Education Para
Carrie Braton	Special Education Para
Kathy Braton	Special Education Para
Angie Bredman	Health Aide/Special Ed. Para
Cindy Zander	Special Ed. Teacher
Don Szweduik	Head Custodian
Bruce Davis, Lori Haapala, Lori Ernst	Custodians
Mary McEvers, Sharon Braton	Cooks
Mary Butenhoff	Kitchen Aide
LaVonne Redding	Cafeteria Aides

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SCHOOL DAY AND SCHEDULE

SCHOOL DAY

The regular school day begins with classes scheduled at 8:30 a.m. and ends with the final class at 3:18 p.m. Warning bells will sound at 8:15 and 8:25 to allow students to prepare for class. Students are to be in the first period class by the time the 8:30 bell rings. The school day is divided into eight class periods.

TIME SCHEDULE

The eight period day is broken into instructional periods according to the following schedule.

REGULAR SCHEDULE

Hour	Start	End	Length
1	8:30	9:15	45 min
2	9:19	10:04	45 min
3	10:08	10:53	45 min
4a	10:57	11:42	45 min
4b	11:27	12:12	45 min
5	12:16	1:01	45 min
6	1:05	1:50	45 min
7	1:54	2:39	45 min
8	2:43	3:18	35 min

Junior High Lunch 10:53-11:23
Senior High Lunch 11:42-12:12

PASSING TIME

Students are allowed four (4) minutes to go from one class to the next during the seven-period days. Students are to be in their seats when the bell rings for the next class to begin. If classroom assignments are at extremes of the building, students are expected to plan the use of passing time so that locker and restroom needs do not cause them to be tardy.

SCHOOL FOOD SERVICE PROVISIONS

- A. Breakfast will be served between 8:00 a.m. and 8:25 a.m. in the cafeteria. The Ala Carte Breakfast will be served in the commons area between 8:00 a.m. and 8:20 a.m. Students must assume the responsibility to plan their morning schedules to allow participation in the breakfast program. The breakfast program will not be considered an excuse for tardiness to the first period class. If a student rides the bus, the student must prioritize participation in the breakfast program over socialization prior to school hours.
- B. The noon hour lunch provision is served in two shifts, one for junior high students beginning at 10:53 and the other for senior high students beginning at 11:50. Students are to eat during these time periods. Students are expected to return to class at the regularly scheduled time.

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AFTER SCHOOL HOURS

Students in the building after 4:00 must be in an area which is under the supervision of a teacher or coach. Students not in an after school, supervised activity, must leave the building by 3:45. Failure to comply with this provision may result in disciplinary referral and actions.

ATTENDANCE REQUIREMENTS

BARNESVILLE H.S. MAXIMUM ATTENDANCE POLICY

SCHOOL ATTENDANCE PHILOSOPHY

Regular attendance at school is considered one of the most important educational issues for all students. Patterns of regular attendance aid in the learning process, positively impact performance in the classroom, encourage development of good study and work habits, and promote qualities of employability in students. Whenever a student is absent from class, he or she misses an interaction and educational opportunity that can never be regained. Studies demonstrate a direct statistical correlation between attendance and student academic progress. Therefore regular, or maximum, attendance is encouraged and promoted in the educational program at Barnesville High School.

STATE REQUIREMENTS

State compulsory attendance law requires regular school attendance by all persons under the age of sixteen. Students, as well as parents and guardians, are held accountable for regular school attendance and are subject to appropriate legal consequences when the law is violated. Violation of the compulsory attendance law is labeled "truancy" by the state of Minnesota. Three unexcused absences constitute continuing truancy; seven absences from school constitute habitual truancy and will be prosecuted. Students who are truant from school are required, under law, to be reported to the courts by school officials to be handled in the judicial system. Students will be referred to the Truancy Intervention Program's Family Advocate.

Students who are absent 15 consecutive days will be dropped from enrollment and are considered high school dropouts according to state attendance reporting requirements.

MAXIMUM ATTENDANCE PROCEDURE

If a student must be absent from school, it is the parent's and student's responsibility to report such absence. Parents are required to call the High School Office at 354-2228 or 354-2229 before 9:00 a.m. on a regular school day to report student absences from school. Failure to report the absence will result in an unexcused absence for that particular absence.

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ACTIVITIES ATTENDANCE GUIDELINES

Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and at school a full day following a contest. Failure to follow the attendance guideline may forfeit participation in the next contest. Consequences for not following such guideline will fall back to the coach.

In order to practice, a student shall be in school, attending regularly scheduled classes, on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.

These policies are for athletics and all fine art/band/choir activities.

MAXIMUM ATTENDANCE GUIDELINES

The following standards define the terms and consequences of irregular attendance at Barnesville High School.

- A. If a student has 12 absences per semester from any class, the student's semester grade may be lowered to a NP. Any absences beyond 8 must be made up on an hour for hour basis except for unexcused absences which must be made up at a 2 for 1 basis. This time must be made up within seven calendar days of the absence and it is the responsibility of the student to arrange the required make-up time with the teacher and/or principal.

Students who are in violation of the attendance policy will be placed on attendance probation for the following grading period. If the student does not violate the attendance policy in the next grading period the grade will not be lowered.

- * This includes all absences except school related absences. Students with extenuating circumstances will be dealt with on an individual basis.
- B. Students will be given 2 days for each day absent to complete missed assignments. Work not completed within this time frame will be recorded as a "0". Students with extenuating circumstances will be dealt with on an individual basis.
***IF STUDENT KNEW OF DUE DATE ON ASSIGNMENT AND WERE GONE THE DAY IT WAS DUE, THEY ARE EXPECTED TO TURN IN ASSIGNMENT WHEN THEY GET BACK.**
- C. Student absences that are school related will be required to make up their work in advance unless otherwise directed by their teacher.
- D. Students with three or more unexcused absences per quarter are ineligible for academic recognition and participation in school related field trips or activities during the school day. Unexcused absences will be made up at a 2 for 1 rate. (2 detentions for each unexcused class period)
- E. A student who wishes to leave school grounds during the day must sign out of the office with the consent of his or her parent/guardian. Failure to report the absence will result in appropriate consequences including detention and suspension.
- F. All trips and appointments must be excused prior to the absence. Failure to report the absence will result in appropriate consequences including detention and suspension.
- G. For documentation purposes, a written doctor's excuse will be required for ALL medical appointments or serious illness to be filed

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upon the student's return to school. Such documentation may be important to issues of truancy, appeals of the policy, or for decisions related to homebound (tutorial) instructional services.

- H. **Upon reaching 20 absences per semester, a student will receive NO CREDIT for the class that they have missed that many days in. Medical excuses and family vacations will not count against the total days, nor will any suspensions.**

RELATED ATTENDANCE INFORMATION

RECORDS

- I. Teachers will record attendance for each class period via the network. When the maximum absence rule is exceeded, students will be called to the administration office for assignment of consequences. Attendance records are kept in the high school office and will be considered official attendance records unless other documentation substantiating a discrepancy can be provided.

TARDINESS

Tardiness to school or class is discouraged. In effort to reduce the incidents of tardiness, the following guidelines will govern the consequences of this behavior.

- A. Students are allowed 1 tardy per class during a quarter with no consequence.
- B. Students who exceed 1 tardy per class per quarter will be assigned detention by the teacher. (1 detention for EACH tardy beyond 1)
- C. Definition of tardy - Being less than three (3) minutes late to class.
- D. Students with excessive tardies will be dealt with on an individual basis with consequences which may include Saturday School and grade reduction.

POST-SECONDARY VISITS

Juniors are permitted 1 day (after the first quarter) and Seniors are permitted 2 days, between the start of school and **April 30**, to visit post-secondary institutions or be excused for job interviews provided they have prior permission by completing the appropriate forms through the guidance office. College fairs and/or career fair absences apply only to seniors and will only be excused according to these terms and for the duration of time in which the program is conducted. Documentation must be obtained and signed by the school or interview in order to complete the requirements. This privilege may be granted to students whose work is satisfactory and who have not been in violation of the overall attendance policies. No more than 5 students may be gone on any given day for post-secondary visits.

SKIP DAYS

The high school does not recognize any school-approved "skip days" during the school year. Students are expected to be in attendance for all regularly scheduled days in the school calendar. Should school personnel become aware of any "skip

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day" arrangements planned by students, the administration may vary from its normal student absence verification procedures. Students who fail to attend school during these days, with or without parental consent, will receive detention on a 2 for 1 rate. (2 detentions for every 1 hour missed)

LATE WORK

Each staff member's late work policy will be posted in their room or put online in a place that both student and parents can easily find.

MEDICAL RELATED ABSENCE

Physician verification may be required for excused absences if personal illness goes beyond three (3) consecutive days. If administration believes other reasons, other than illness, may underlie the repeated absences medical verification will be requested.

CLOSED CAMPUS POLICY

GENERAL INFORMATION

Because B.H.S. is a closed campus each student is scheduled to be in an assigned area in the building every period, every day that school is in session. Students are not permitted to go outside/leave the school building during the designated passing time between class periods. Anytime the student is not in his/her assigned area, verification of parental permission must be on record in the Administration Office prior to the absences, unless it is illness related. Appropriate consequences for violation of the policies will be assigned.

NOON HOUR

All students have a closed campus and must remain in the lunch room or lobby areas inside the building. All parking lots and vehicles are off-limits during the school day. Students are not extended the privilege of leaving school grounds unless a signed parent permission statement is on file in the high school office to allow the student to walk home. Senior high students may utilize the commons area during the lunch hour provided the junior high classes are not disrupted in the process. Driving/riding during the school day, without permission, will result in a 1 day suspension for 1st offense and a 3 day suspension for all occurrences after the 1st. If actions persist and permission has been granted for going home and eating, the privilege will be taken away. If a student leaves the building by walking during noon hour the penalty will be one hour of detention for the 1st offense and a day suspension for the 2nd, if a 3rd violation occurs it will be a 3 day suspension, and for all future occurrences.

OUT-OF-BUILDING PASS

Students leaving the building or school grounds during school hours for any reason must have an out-of-building pass issued from the principal's office. Students must sign out before leaving. Out-of-building passes will only be issued with prior parental permission. Parents should call the school or send written consent the day before or the morning of an anticipated out-of-building pass. Students

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must pick up an out-of-school pass in the office to present to the classroom teacher before leaving class.

EXTENDED CAMPUS PROGRAMS

Any course that requires a student to leave the building as part of the class on a daily basis is considered an Extended Campus Program. Parental authorization is required for participation in an Extended Campus Program. Parents must be apprised of the designated location and the means of transportation. Transportation for Extended Campus Programs which take place during the seventh period without a return to school or during first period before the student is in actual attendance at school may be provided by the student or parent. Student transportation in all other cases, for self and /or others, is not permitted. Violators may forfeit the right to participate in an Extended Campus Program.

GENERAL HIGH SCHOOL INFORMATION

HIGH SCHOOL OFFICE

The high school office is located on the south end of the building. The office staff includes the principal, the administrative assistant, the attendance clerk/receptionist, and the records clerk/ receptionist. The office hours are 7:30 a.m. until 4:00 p.m. during most regular working days. The principal's office may be reached by telephone at 354-2228. If a member of the office staff is not available, messages may be left by recording.

ENROLLMENT REQUIREMENTS

IMMUNIZATION

Various Minnesota laws set forth immunization requirements for children and adults enrolled in institutional settings. Legal exemptions are permissible for those who have medical contraindications to vaccine(s) or if they or a parent has conscientiously held beliefs that oppose immunization. Records for infants and children who have not completed a primary series of vaccines must be signed by a physician or public clinic staff. Documentation of measles vaccine given before 12 months of age is not acceptable for children in child care or schools. Minnesota Statute § 121A.15 requires all children enrolling in an elementary or secondary school to show evidence of immunization as follows:

<i>Age/Grade Groupings</i>	<i>Vaccine Type and Number of Doses</i>
<i>Kindergarten < 7 years</i>	<i>5 DTP, 4 polio, 1 MMR</i>
<i>7 years through grade 6</i>	<i>>3 DTP/Td, > 3 polio, 1 MMR</i>
<i>Grades 7 through 12</i>	<i>>3 DTP/Td (1 dose>11 years), >3 polio, 2 MMR</i>
<i>Kindergarten</i>	<i>> 3 hepatitis B</i>
<i>K and grade 7</i>	<i>> 3 hepatitis B</i>

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TRANSFER/NEW STUDENTS

Any new student or any student transferring to Barnesville Public Schools will not be permitted to register without official copies of the student's records/transcripts and immunization records from the last school of attendance.

SCHOOL PROPERTY

CARE OF SCHOOL PROPERTY

The careful use of property and respect for the furniture and the building is indicative of responsible citizenship. The appearance of the building and grounds reflects on the entire community, the students and staff. It is expected that students will demonstrate appropriate care for school property.

LIBRARY

The library is a place for students to practice good utilization of their time whether it be informal study or research on classroom assignments. The library is a place for quiet work. It is a privilege to use the library, and this privilege may be revoked at any time if proper library behavior is not maintained. Lost and/or damaged library books are the personal and financial responsibility of the student.

HALLWAY LOCKS AND LOCKERS

Combination locks will be issued to all students for their hallway lockers, we will also have available to students in the principal's office at a cost of \$5.00 a lock for their gym/athletic locker. If the lock is lost, the student may purchase another new lock at a cost of \$5.00. Although students are assigned lockers, they remain the property of Barnesville High School and are subject to periodic search.

At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

Students are discouraged from keeping valuable possessions in the lockers and/or sharing lockers. Students are not permitted to switch lockers without the consent of the high school office. Movement from an assigned locker may result in removal and confiscation of personal items.

PHYSICAL EDUCATION LOCKS AND LOCKERS

All students enrolled in a physical education class will be assigned a locker in his or her respective area and will be issued a lock by the physical education teacher. Students who are not active participants in varsity level sports activities will remove their personal contents from lockers in the varsity locker room and assume a locker in the general locker rooms. Lost locks must be replaced by the student at cost of \$5.00.

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TEXTBOOKS

Textbooks for classes in the High School are provided to students at no charge. Students will be required to pay replacement costs related to lost or damaged books.

PARKING LOT

Any individual who parks a vehicle in a school parking lot has relinquished one's right to deny a search of the vehicle if administration has a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

ACADEMIC AND GRADUATION REQUIREMENTS

CURRICULUM

The curriculum of the Barnesville Public Schools is intended to provide students with a broad-based education. Opportunities for educational development are provided in a wide variety of academic, vocational, and artistic fields. The curriculum in grades 7 and 8 is designed to meet or exceed the general state requirements and has been structured in such a fashion that students in the junior high grades have relatively few electives. The curriculum of the senior high level, grades 9-10-11-12, offers a greater diversity of educational opportunities and choices for the students.

All Vocational opportunities at Barnesville Public Schools will be offered regardless of race, color, national origin, sex or disability. A brief summary of the vocational course offerings are as follows: Basic Foods, Global Foods, Wise Choices, Human Development and Parenting, Agriculture Mechanics, Minnesota Wildlife, Animal Science, Welding, Ag Power, Vocational Job Placement, Entrepreneurship, Business law, Marketing, Accounting I and Accounting II.

JUNIOR HIGH REQUIRED COURSES

The following courses are required for all junior high school students. Students must record satisfactory progress in each of these areas and must pass all required classes. Students failing to complete the requirements of a course will be required to repeat the failed courses during the following year. Junior High students who fail three or more "core courses" will be required to repeat the entire grade.

- A. Seventh Grade: English, Math, Science, Social Studies, Physical Education, Health, Music, Art, FACS, Computer
- B. Eighth Grade: English, Math, Science, Social Studies, Physical Education, Introductory Agriculture, Art, FACS, Computer

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GRADUATION REQUIREMENTS

Students in all grade levels must carry 7 full credits each school year. A student who elects a shared-school program may elect to carry 6 credits. A minimum of 26 credits in grades 9-12 is required to graduate from Barnesville High School.

Students in grades 9-12 must complete required courses in order to meet graduation requirements. Failure in a required course will mean the student must repeat the course. Failure in an elective course is not required to be made up provided the graduation requirements are met.

All academic/graduation credits will be counted and awarded on a semester basis. This includes year-long courses as well as the semester courses. If, in a teacher's best professional judgment, consideration of full-year credit would be to the student's advantage academically, the teacher has the right to assign a grade based on the full four quarters of performance. Under no circumstances, however, can a credit previously awarded be removed based on full-year consideration.

A. Subjects required in grades 9-10-11-12 are as follows:

Communications/English	four credits
Math	three credits
Science	three credits
Social	four credits
Phy.Ed./Health	two credits
Computer	one-half credit
Electives	nine and one-half credits

B. Specific courses which are required by the School District include the following courses/grade levels:

1. Ninth Grade: Composition, Literature 9, Math (placement appropriate to ability), Physical Science, Social Studies, Physical Education, recommend Computer option
2. Tenth Grade: Composition 10, Literature 10, Math (placement appropriate to ability), Biological Science, US Modern History, Physical Education, Health
3. Eleventh Grade: PRE AP English or another English elective, Math (placement appropriate to ability), Science (appropriate to ability), Economics
4. Twelfth Grade: AP English or another elective English class, World History
5. Computer Applications I or II must be taken at some time between grades 9-12. (must earn ½ credit at some point in grades 9-12)
6. A fine art credit must be attained before graduating high school, this can be in instrumental band, vocal music, or any art elective class.

C. Credits for students transferring into the Barnesville Public Schools will be counted and adjusted according to the requirements listed above for the years in which the student is enrolled in Barnesville. The intent of this requirement is to avoid penalizing a transfer student, in regard to graduation, for course selections taken/required in another school system. An appeals board (consisting of one administrator, one school board member, three teachers, and two student council members) may be consulted for determination of a final decision in regard to graduation credits awarded or required.

D. State Graduation Standards: The state of Minnesota is in the process of developing and implementing new Academic Standards. Barnesville

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High School will implement these requirements as they are adopted at the state level. The state of MN requires all students to pass a Basic Skills test in the areas of Math, Reading, and Writing. (Additional information is explained in the course description book.)

- E. Graduation and Official Transcripts: Home schooled and transfer students who enroll at Barnesville High School will be required to attain the same minimum number of credits required for all students in order to graduate. Currently a student must complete twenty-six (26) credits in grades 9-12. For home schooled students, credits will be given for classes taken and passed at the home schools, but no letter grades (A-F) will be entered for these classes into the students' cumulative files and will not become part of the transcripts. Instead, a P will be used for classes passed and an NP for classes not passed while at a home school. Letter grades will be entered into the cumulative files and transcripts for transfer students from any public or private accredited secondary school with licensed teaching staff recognized by the State of Minnesota (or the state from which they transferred) and for foreign exchange students.
- F. Class Rank, NHS, and Graduation Honors: To qualify for class rank or National Honor Society, a student must receive a full complement of grades (seven classes per semester) for a minimum of two consecutive semesters at Barnesville High School beyond the last home schooling period or after a transfer. To qualify as an honor graduate, home schooled and transfer students must receive a full complement of grades (seven classes per semester) for both semesters of their junior year at Barnesville High School in conjunction of the PSEO program their senior year, or they must receive a full complement of grades for both semesters their senior year at Barnesville High School.
- G. Post Secondary Enrollment Options (PSEO): Students who attend the Post Secondary Enrollment Options program must take all courses for grades (A-F) or they will not be eligible to top ten percent honors or graduation distinction. Students who enroll from a home school or who transfer from public or private high school and attend a post secondary program through Post Secondary Enrollment Options will not be eligible for honor roll, National Honor Society, or graduation distinction of any kind if they have not attended classes for at least one year at Barnesville High School between transfer time and the beginning of PSEO.

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GRADUATION POLICY

Barnesville High School will formally recognize, through the graduation ceremony, only those students who have met the requirements of the Barnesville Public Schools and the state of MN. Students who do not have the appropriate number of credits or have not met the requirements will not be permitted to participate in the graduation ceremony and exercises.

PHILOSOPHY

The formal graduation ceremony offers a public recognition of the culmination and completion of the educational program provided by the Barnesville School District. The program is intended to be recognition of the successful completion of the district and state requirements. Those students not meeting the requirements have not successfully completed the educational program of the district.

PRACTICE

1. Students who have not earned the 26 credits required in grades 9 through 12 to be awarded a diploma from the Barnesville Public Schools will not be permitted to participate in the formal graduation ceremony.
2. Credits to be considered for the graduation requirements include
 - a. credits earned through the successful completion of courses offered at the Barnesville Public Schools including Minnesota's enrollment options programs;
 - b. credits earned through the successful completion of courses offered from accredited or generally recognized alternative educational programs such as the Youth Educational Services (Y.E.S.) program in Moorhead or the Division of Independent Study at North Dakota State University or other such institutions;

HIGH SCHOOL GRADING POLICY

The grading policy of the high school is based on the philosophy that students should be given the greatest opportunity for success. **School board has approved a uniform grading policy to be used from grade 7 thru grade 12**

100-94	A
93-90	A-
89-87	B+
86-83	B
82-80	B-
79-77	C+
76-73	C
72-70	C-
69-67	D+
66-63	D
62-60	D-
59 - below	F

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CALCULATION OF HONOR ROLL/GRADE POINT AVERAGE

The following scale is used to determine honor roll and grade point averages for students in Barnesville High School. Students failing or receiving an incomplete (unless the incomplete is due to extenuating circumstances) in any class are not eligible for the honor roll.

GRADE	NUMERICAL VALUE
A	4.000
A-	3.667
B+	3.333
B	3.000
B-	2.667
C+	2.333
C	2.000
C-	1.667
D+	1.333
D	1.000
D-	.667
F/I	0

Barnesville High School does use weighted grades for college level courses. In accordance to state statute we have this in writing in our student handbook.

Calculation of Class Rank

A student's class rank will be determined from their grades in classes from grades 9-12. If a student transfers in, the school district will accept the grades from another school institution. If a student has been home schooled the grades will be posted as P (passed) or UN (not passed). These grades can not be used as part of their class rank.

STUDENTS OF ACADEMIC DISTINCTION

Students recognized at graduation exercises as Students of Academic Distinction must have a 3.50 grade point average. The grades used to determine Students of Academic Distinction for each graduating class are those earned during grades 9, 10 and 11 as well as the first semester grades in the senior year. Students meeting this criteria will be designated Students of Academic Distinction at the graduation ceremonies. The grade point average will not be rounded up, a student must have a 3.50 or better, a 3.48 is not rounded.

HONOR SOCIETY

The National Honor Society is open to students in grades 11-12 who meet the criteria and qualification standards of the national organization.

- A. Requirements of the Barnesville Honor Society
 - 1. NHS guidelines (academic, service, leadership, character) will be encouraged and promoted within the Barnesville Honor Society membership.

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2. Candidates for NHS membership must meet all national criteria and will have to apply for NHS membership/induction.
3. NHS candidates must have a 3.5 GPA to be eligible.
4. Candidates must be evaluated on the four areas of qualification established at the national level. These criteria include standards of academic excellence, service to community, leadership, and qualities of personal character.

INCOMPLETES

Incomplete assignments must be completed within two weeks of the conclusion of the grading period unless individual circumstances warrant allowing the student more time to complete the work. If an extension of time has been granted, the faculty members involved will set a specific time and limitations will be communicated to the student. If the incomplete work is not completed within the prescribed time, the student will be given a "0" for each incomplete assignment.

SCHEDULE CHANGES

Students may change courses once a semester has begun only through the completion of the schedule change process.

- A. Schedule change requests after the second week of class will be discouraged and may be denied. A student requesting a schedule change must have the approval of the instructors involved, parents or guardians, and a school administrator.
- B. Determination of credit will be made upon a review of the student's performance in class at the point of the schedule change and the student's potential to complete the requirements of the added course.

MCA Scores with 4th Quarter Grades

In dealing with the MCA scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by an "GP" or grade pending, this will have no bearing on the students eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

SPECIAL/UNIQUE EDUCATIONAL OPPORTUNITIES

STUDENT AIDE POLICY

Students in Barnesville High School are normally scheduled into seven course assignments during the day. As an alternative to the seven class period

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assignment, students who are seniors may apply to serve as a student volunteer aide.

- A. Seniors may receive up to a full credit for service as a student aide.
- B. Students who choose to serve as an aide must file the proper forms in the principal's office.
- C. Students may choose to receive either pass/fail graduation credit or voluntary youth service credit for their work as an aide.
- D. Students who do not fulfill the obligations or responsibilities of the aide position in a responsible, appropriate, and professional manner may be removed from the position and placed in a regularly scheduled classroom at the direction of the cooperating teacher or administration.
- E. Barnesville High School administration reserves the right to approve or disapprove of student aide applications based on previous or current student academic performance, attendance policies, conduct issues, or other reasonable grounds. The position of student aide is a position based on privilege and demonstration of responsibility.

PASS/NO CREDIT POLICY

Senior high students may elect to take up to one credit each year on a Pass/No Credit basis.

- A. Students electing this option complete a course in the normal fashion, but grading is based solely on satisfactory completion of the assigned work. Successful completion of the work earns a grade of "pass" (P) which does not affect a student's grade point average. Unsuccessful completion of the course is marked with "no credit" (NC).
- B. The choice of courses taken under the pass/no credit option should be carefully considered by the student. It is generally recommended that core or required courses not be taken on a pass/no credit basis. It is also recommended that courses which may apply to a student's future career or educational path not be taken on a pass/no credit basis.
- C. The deadlines for making a pass/no credit option decision are two weeks after the start of the school year and two weeks into the start of the second semester.
- D. Students may not serve as an aide and register for a course on a pass/no credit basis without administrative approval based on cause.

POST-SECONDARY ENROLLMENT OPTIONS PROGRAM

All public school juniors and seniors are eligible to participate in the Post-Secondary Enrollment Options program. The purpose of the program is to provide a broader variety of educational options to high school 11th and 12th grade students. The program enables students to enroll full-time or part-time in a non-sectarian course or program at an eligible Minnesota post-secondary institution.

SERVICE/LEADERSHIP CREDIT

Students at Barnesville High School may earn, over the course of the senior high program, up to one academic credit for documented service and/or leadership experiences. To receive credit, students are required to complete 75 or 150 hours

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of "certified" leadership/service activities in the community. Credits may be earned any time in grades 7-12, with hours accumulating throughout, but are not awarded until after the first semester of the senior year to count toward graduation. Students are required to establish a leadership/service plan, record and document hours, have the time certified by an appropriate authority, and submit the project to the principal's office.

SENIOR PRIVILEGES

Graduating senior students who maintain an academic record deserving of privileges do not need to attend class during the final three days for seniors. The conditions for the privilege include:

- A. Must be in good academic standing with no "F's" or Incompletes on their final fourth quarter grade check reports and be eligible to graduate.
- B. Be a student without violation of the attendance policies.
- C. Have completed all activities in a class such as computer, welding, art, etc.
- D. The course does not schedule a final test or the instructor agrees to dismiss.
- E. Participation in a "skip day" will result in loss of privileges.
- F. Senior privileges may be replaced by a class trip.
- G. Any senior who has lost privileges and for whatever reason, illness, suspension, etc will need to make up the days missed before they are allowed to RECEIVE their diploma. They will be able to walk in the ceremony if they have days to make up but will not take possession of their diploma until all time with the school has been made up. This will be arranged through the building principal.
- H. If a student has had privileges removed and they do not show up for school, they will not be allowed to participate in the graduation ceremony.

Administration will notify students if they have lost senior privileges.

Section 504 Education Statement of Non-Discrimination on the Basis of Disability

Barnesville Public Schools, ISD #146 will provide a free and appropriate public education to each student with a disability. It is the intent of the District to ensure that students who are disabled with the definition of Section 504 of the Rehabilitation Act of 1973 are identified, assessed, and provided appropriate educational services.

In accord with this statement, a student with a disability is one who (a) has physical or mental impairment that substantially limits one or more major life activity(s), (b) has a record of such impairment, or (c) is regarded as having such impairment. Students may be disabled under Section 504 even though they do not require services consistent or pursuant with the Individuals with Disabilities Education Act (IDEA).

At the direction of the 504 Compliance Officer or building principals each school site will coordinate its efforts to comply with the regulations of Section 504.

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SECTION 504 STUDENT AND PARENTAL RIGHTS

- Participation of your child in school district programs and activities, including extracurricular programs to the maximum extent appropriate, free from discrimination based upon the student's disability and at the same level as students without disabilities.
- Free educational services to the extent they are provided students without disabilities.
- Information about your child and your child's educational programs and activities in a language the parent can understand.
- Notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right periodically request a re-evaluation of your child.
- Inspect and review your child's educational records including the right to copy those records for a reasonable fee. The parent may ask the school district to amend your child's educational records if you feel the information in the records is inaccurate. In the event the school district refuses to amend said records upon request, you have a right to file a student grievance on your child's behalf.

SECTION 504 Sample Accommodation Plan (abbreviated)

1. Describe the nature of the concern.
2. Describe the basis for the determination of disability. Identify corresponding documentation.
3. Describe how the disability affects a major life activity or student learning.
4. Present level of performance applicable to this student: academics, behaviorally/emotionally,
Socially, medical / physical, or other.
5. Describe the reasonable accommodations that will provide commensurate opportunity in any
related area: environmental/accessibility, instructional, behaviorally/socially, discipline or
assessments.
6. Names and titles of 504 Accommodations Planning Team Members.
7. Plan Administrator / Coordinator
8. Review / Reassessment Date

Any person with a disability, who qualifies under Section 504 of the Rehabilitation Act, will not be excluded from band or choir at Barnesville Public Schools due to band and choir rooms that are inaccessible to students with certain disabilities. The band and choir classes and activities will relocate to a gymnasium or other first floor / main floor classroom that is accessible to students with disabilities in order to accommodate a qualifying student. The contact information

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for this related information is Mr. Bryan Strand, HS Principal -
Barnesville Public Schools- 354-2228.

NOTICE OF DISABILITY / NON-DISCRIMINATION POLICY

A: Purpose: This policy is to provide a fair employment setting and opportunities for all persons and in doing so comply with state and federal law.

B. Statement: Barnesville Public Schools shall not discriminate against qualified individuals with disabilities because of disabilities in regard to an individuals job application, hiring, advancement, discharge, compensation, training, and / or other terms and conditions of employment.

- District shall not engage in contractual or other type arrangements that subject qualified applicants or employees with disabilities to discrimination.
- District shall not exclude nor deny equal jobs or benefits to qualified individuals because of a known disability.
- District will make reasonable accommodations for a known physical or mental limiting factor of an otherwise qualified individual with a disability who is either an applicant or an employee unless the accommodation would impose a hardship on the operation of the business of the school district.
- Any applicant or current employee wishing to discuss a need for a reasonable accommodation, application of this policy, or matters related to disability discrimination should contact the Superintendent of Schools or the following contacts:

Title IX Coordinator: Mr. Kyle Gylland
504 Coordinator: Mr. Bryan Strand
Human Rights: Mr. Scott Loeslie

Barnesville Public Schools
302 3rd St. SE PO Box 189
Barnesville MN 56514
218-354-2217 or 218-354-2228

Legal References:

29 U.S.C. 794 et seq. 504 Rehabilitation Act 1973
42 U.S.C. 126 12112 Americans with Disabilities Act
MSBA / MASA Policy 521 Student Disability Non-Discrimination

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GENERAL PROCEDURES/GUIDELINES

CONDUCT

Good judgment and common sense provide the guidelines for acceptable behavior at Barnesville High School. This is true for in-school behavior as well as at activities or events which are sponsored as part of the school's program. The behaviors exhibited at any public function reflect not only on the individuals involved but upon our entire school district. Remember, students are the ambassadors of the Barnesville Public Schools.

GENERAL CLASSROOM GUIDELINES

There are many areas of policy and conduct in which specific classroom instructors have discretion in order to provide an orderly classroom and educational environment. Students are expected to follow the guidelines developed and communicated by the classroom instructor and other school personnel. Refusal to abide by these classroom requirements may constitute insubordination and be dealt with under the provisions of the school disciplinary policy.

PASSES TO CLASSROOM AREAS

Teachers will not grant a pass to have students working on projects such as Industrial Technology, Art, or any other area unless the teacher is there to supervise. All students must have a pass in advance in order to see another teacher. All high school students not in their assigned location are required to have passes signed by the teacher in charge. If an instructor desires to have a student during another teacher's designated class time, the instructor requesting such action should obtain permission from the other teacher before writing the pass.

PHY. ED. EXCUSES

Students are not to be excused from participation in physical education classes except by a doctor's excuse, the principal, and/or an administrative assistant.

RELIGIOUS INSTRUCTION RELEASED TIME

Regular classes will be conducted during release time periods. In keeping with the State Department regulations, students attending release time are responsible for make-up work. Any student wishing to attend release time must have a signed parent permission slip on file in the principal's office before the student is allowed to attend.

ANNOUNCEMENTS

Student announcements will be read at the end of first hour when possible, if not possible at that point they will be read at the beginning or end of a morning hour.

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LOST AND FOUND

All articles found should be taken to the principal's office. Upon identification, they will be given to the owner. All unclaimed articles will be disposed of after the school year. Students should label all books and personal property with their names.

ACCIDENTS

All accidents must be reported to the principal's office immediately. The school does not carry accident insurance to cover students' injuries. Students who are ill during the day should report to the principal's office.

TRIPS

Any student who goes on overnight trips sponsored by Barnesville Public Schools will be covered by the same rules as they would be on school premises. All overnight trips must be approved of by the school board.

VISITORS TO SCHOOL

Any persons other than Barnesville High School students, staff, or Board of Education personnel, are regarded as visitors. These individuals must report to the principal's office before going anywhere in the building. An exception would be made on an advance request with the principal's office from guests. A visitor's pass may be issued for properly registered guests of the school. Unless there is a specific reason, simply visiting classes is discouraged. **If a student wishes to bring a guest to school, arrangements must be made with the high school principal at least two days in advance or all requests will be denied.**

CLOSINGS

School closing due to storm weather will be announced over television stations WDAY, KVLV, KXJB, KVRP, and area radio stations. We will also use the Honeywell Instant Alert service.

FIRE DRILLS

Instruction and procedures for fire drills will be given to students by the teachers in the classrooms.

TELEPHONE CALLS

School telephones in the High School are ordinarily for school-authorized purposes only.

- A. Students are generally limited in the use of school phones to emergency purposes.
- B. Students will generally not be called out of class to receive a phone call. School personnel may take a message and deliver the message at the earliest convenience, but students will not be called out of class except in the case of emergency.

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SCHOOL DRESS CODE

Although a formal dress code is not a part of the school guidelines, the following standards of appropriate dress are expected.

- A. Articles of clothing, hats, shirts, jackets, etc. that promote drugs, alcohol, tobacco, and/or are obscene, suggestive statements, or indecent words or pictures will not be permitted. Specific examples of clothing which will not be permitted include "Big Johnson," "Co-ed Naked," short shorts, short skirts, skimpy tank tops, tops that expose the midriff, and any other clothing that is not keeping in with community standards.
- B. Any apparel or footwear that would damage school property. No Heeley shoes
- C. Belts must be the appropriate length and secured in belt loops.
- D. Clothing must fit appropriately at the waist.
- E. Any clothing or attire that interferes with or disrupts the normal educational environment is not appropriate for the school setting.
- F. Students are not permitted to wear headgear (caps, bandanas, hoods, etc.) in the building, once they have entered the building, during the normal school hours.
- G. **Tops must have straps that are at least an inch thick, and without the bra strap showing**
- H. **No gloves are to be worn during the school day, nor any article of clothing may cover the hands in a way in which something may be hid. **This includes sweatshirts with a hole cut into it to put the thumb or any other fingers.**
- I. **Any top or article of clothing that is deemed to be inappropriate to the teacher or administration will be asked to cover up or change, any refusal on this will result in immediate action taken by the school.**
- J. **No shoes with wheels are permitted to be used at any time during the school day, after school or at any school activities within the school building. (example: Healy's)**
- K. Skirts must meet the finger tip test with arms at full extension.
- I. Students will be directed to change, remove, or cover the inappropriate clothing and not wear the clothing in the school environment again. Failure to comply may result in appropriate disciplinary action.

PASSIVE ALCOHOL SENSOR SYSTEM

Barnesville High School will use the Passive Alcohol Sensor System at any and/or all school related activities.

MISCELLANEOUS

- A. Students are not permitted to carry/wear backpacks or duffle bags to class. All bags/backpacks must be left in student lockers.
- B. Cell phones, PDAs, ipods, ipads, mp3 players, personal CD players, two-way radios and games, are not permitted in the classroom. They are not to be visible or to be used during class so they do not become a disruption to the education process.

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- C. ISD #146 Policy Number 529 - Staff Notification Of Violent Behavior By Students- is available in the District Office. The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior in order to serve the student and protect students and staff members.

Electronic Device Policy

Cell Phones, Other Personal Communication Devices, and Music Devices

The use of cell phones and other electronic devices at school creates a disruption to the learning environment and may jeopardize student safety during potential emergency situations. The use of cell phones and/or other personal communication and music devices during the school day is strictly prohibited. Students who bring these devices to school must turn them off and keep them stored in their locker. The use of cell phones and other electronic devices in locker room facilities and/or bathrooms is strictly prohibited at all times (including before, during, and after school).

Students sending or possessing inappropriate messages and/or pictures during the school day is prohibited. Students videotaping, audio-taping, or taking pictures, without others' permission is prohibited. School authorities reserve the right to review the picture, audio, and video content of any cell phone brought on school property if they violate our school policy of no cell phones in classrooms, bathrooms or locker rooms.

If a violation occurs, staff will bring the electronic device to the office to be recorded and safely stored. Disciplinary action may include: confiscation, conference with administration, detention, parent contact, loss of privilege, and/or suspension.

Cell phones may be used during the noon hour and between classes. A student going to their locker during class to check a cell phone is in direct violation of Barnesville High School policy.

If student will not relinquish cell phone when asked to by administration it will be considered insubordination and the student will be suspended from school for up to 3 days. If subsequent occurrences happen then the penalty may be increased. Each penalty for cell phone infraction is 2 days detention and then cell phone will be returned. If the violation is in regard to a phone being used in bathroom/locker room or a possibility of a teacher being recorded then the student will be suspended until phone is turned over or up to a 10 day period.

*Note: Consequences may be more severe depending upon the infraction with the electronic device. Any exception to this policy for emergency purposes must have prior approval by the principal or office personnel.

- A. Students may not bring in a cell phone, ipad, ipod or pda for the purpose of taping a class or classroom teacher with the intent to put the teacher or another student on the internet or any other public displays where embarrassment or ridicule is inevitable. Such action will result in immediate suspension or if necessary expulsion. (MASSP RECOMMENDED)

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SCHOOL RECORDS AND REPORTS

PARENT-TEACHER CONFERENCES

Conferences are held in the high school twice a year. These conferences can be of great value to the student. Parents and students are asked to come to the school during this period. Parents are also invited to visit the school and classrooms at any other times during the school year.

RECORDS

The school has on file student grades, attendance, and standardized test scores. If students have attended several different schools, these records have all followed the students to this school and are on file here.

- A. Students and/or parents/guardians may see the contents of these records by making an appointment with the principal or counselor. Students are permitted to look at their records in the records office.
- B. Student records, or any part thereof, cannot be transferred in writing or orally to any other place without the written consent of the student and/or the parent or guardian. Written consent can be given by using a form available in the principal's office requesting that records be released. An exception to this may be made to send records to another public school in which a student has already enrolled after transferring from this school.
- C. All students' records will be treated in accordance with the provisions of Public Law 93-380, passed by Congress in 1974, and chapter 479 of the 1974 Session Laws of the State of Minnesota. These laws and the resulting procedures described below apply to the records of all graduates from this school.
- D. Directory information will be released to authorized agencies unless you have registered a written objection with the principal's office. Such information may include the following: name, address, phone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student and other similar information.

TRANSFERS/WITHDRAWALS

Students planning to transfer or withdraw from Barnesville High School should obtain a drop form from the principal's office a few days prior to the transfer or withdrawal. This form needs to be signed by the student's teachers and grades, at the date of transfer/withdrawal, will be recorded. One copy of the form should be returned to the office and one copy retained by the student for the records for the new school

FINANCIAL CONCERNS

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GENERAL FEES

Public education in Minnesota is free to all students who are residents. However, fees may be charged to you under the following circumstances:

- A. A project in art, home economics, agriculture or some other course that is in excess of material requirements of the minimum course outline, provided that the student elects to do such a project with the approval of the instructor.
- B. Cost of school equipment, material destroyed, broken, or damaged through carelessness or failure to follow instructions, in the amount necessary, to restore the item involved to service.
- C. Deposit for lab or shop breakage, such deposit to be returned at the end of the school year in the unused amount. This deposit is applicable only if the student is enrolled in a course involving lab or shop work.
- D. Rental charge on school-owned instruments.
- E. Cost of the school paper, yearbook, graduation announcements or class rings should the student elect to order any of these items.
- F. Admission fees for various activities students should have the option. Students furnish own paper, pencils, pens, notebooks, gym clothes, tennis shoes and other personal equipment.
- G. Driver's Education Fee: Driver's Education is not required as a high school course, but it is provided for a fee through Community Education. Courses are offered at out-of-school times. For further information about the scheduling of these courses, contact the Community Education office. Information will be provided to the students through the regular announcement procedures.

CLASS DUES AND FEES

Each class promotes some social activity during their school years. These activities can sometimes make it necessary for the class to collect dues from the members of the class. Often, the class fees are determined by the members of the class themselves, but in no event will exceed \$5.00. The proceeds from these dues are collected and recorded throughout the student's academic career in the Barnesville Schools. Proof of class due payment may be required for admittance to events such as the Junior-Senior Prom.

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SCHOOL MEAL PRICES:

	Lunch	Breakfast
Students Single Meal	\$2.40	1.50
Additional Milk	.35	.35
Adult Meal	3.85	2.25

The following procedures will be implemented to control negative family accounts in the Barnesville Public Schools Food Service Accounts:

Family accounts with a student(s) in grades 7-12 will not be allowed to charge food items from the Ala-carte.

Students in grades K-12 with a negative balance will not be allowed to participate in the breakfast program.

Students in grades K-12 with a negative balance will not be allowed to charge a regular noon lunch, but will be provided an alternative.

The District will continue to mail invoices to families with a negative balance.

Policy 534

Students have use of a meal account. When any meal account has a negative balance in any amount the elementary and/or high school office will send out an instant alert notification to parents. If a student's account has a negative balance of \$10 or more students will be individually notified by the school office and given a meal account statement or notice that indicates the amount of the negative balance. If a students negative balance reaches \$20 a letter is sent home indicating balance due and methods of how to make payments. Parents mad add money to their children account by mail, sending lunch money designating to which account the funds are to be applied, by personally delivering funds to the office, or by adding money to lunch accounts through PAY schools online.

Negative balances of more than \$35 a student or \$50 per family if not paid prior to a timeframe as determined by administration discretion (quarterly, semester, or end of the year) will be turned over to the superintendent or superintendent's designee for collection.

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BARNESVILLE HIGH SCHOOL DISCIPLINE PROCESS

PHILOSOPHY

GOALS OF DISCIPLINE POLICY

It is the position of the School Board of District #146 that learning can best take place in an environment which is orderly, safe, stimulating and which enables all students to develop to their fullest potential. The atmosphere of the school must promote fairness, courtesy, honesty, and respect between students and school personnel and to encourage self-discipline and responsibility. The goal of discipline is a self-disciplined individual, with mature attitudes and socially-acceptable standards of conduct. Disciplinary policies within the public schools shall be enforced within the general guidelines as set forth below. Discipline, like all aspects in education, is a learning opportunity for the student. Teachers and administrators should have autonomous discretion in handling situations at their level as long as a policy or procedure does not dictate its exact handling.

EXPECTED ROLES

- A. **The Role of the Student: The students are expected to behave in such a way that all teachers can teach and all students can learn.** Students must understand that all board appointed educators and staff have authority over them and that it is the students' responsibility to comply with all rules and directives given to them by those in authority. Students are expected to respect the authority of the position. If a student's behavior becomes so disruptive to the educational environment that it infringes upon the teacher's right to teach and the other students' right to learn, then the student should be removed from the class.
- B. **The Role of the Parent: The parent is the most important person in the discipline process.** Educators expect and need parental involvement and support in dealing with student discipline issues. Parents and educators know that disciplining children is a very difficult job and that mistakes can be made. Because parents and educators have the student's best interest at heart, they continue to provide the direction and guidance needed. Parents need to know that teachers and administrators have their children's best interests at heart when disciplinary action becomes necessary. Parental support is necessary to make that disciplinary action effective.
- C. **The Role of the Teacher: The teacher is in charge of the classroom.** The teacher is expected to promote an educationally sound environment. Each teacher has the right to establish classroom behavior expectations and may enforce consequences for noncompliance. Teachers are expected to handle routine disciplinary matters in the classrooms using a variety of classroom management techniques, conferring with students on an individual basis, contacting parents, and/or taking appropriate disciplinary actions. If a student's behavior becomes so disruptive to the educational environment that it infringes upon the teacher's right to teach and the other students' right to learn, then the student should be removed from the class.
- D. **The Role of the Principal:** The principal should support each teacher's established behavior expectations and confirm that the teacher is in charge of the classroom. If a referral is made it is the principal's responsibility to ensure that due process is provided and that all actions comply with

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mandated procedures, board-established policy, as well as state and federal law.

GENERAL DISCIPLINARY PROCESS

As tools within the disciplinary process, Barnesville High School will incorporate and may utilize a variety of corrective measures and approaches. The process and corrective measures used should be appropriate, sequential, and progressive. The initial step of the process should include a conference with the student to identify and correct specific disciplinary behavior(s). If the behaviors are not changed, appropriate logical consequences may be utilized in effort to modify the student behaviors. The general progression of corrective actions includes detention, Saturday detention, in-school suspension, out-of-school suspension, and expulsion. For certain behaviors or situations, other logical actions may be utilized. Examples would include cleaning work assigned for vandalism or acts of reckless behavior, work assigned in regard to physical damage or destruction of property, notes of apology or explanation for inappropriate behavior, or other reasonable tasks as assigned by administration. Any corrective actions may be used at one time and administrative officials may utilize professional discretion in handling disciplinary matters. According to Mn. Statute 121A.582 a teacher, principal, school employee or other agent of the district is exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Students may be disciplined for off campus conduct which disrupts, interferes, or otherwise affects the environment, activities or operation of the school.

DISCIPLINARY DEFINITIONS

- I. **Detention:** Detention time will vary throughout the year. The days and times of detention will be posted in the daily bulletin. Failure to report to assigned detention time may result in a Saturday detention assignment/in school suspension/loss of certain privileges within BHS/loss of noon hour privileges/some case may require out of school suspension. Detentions are cumulative. The student will have three days to schedule the one detention, a double detention will be allowed the next four days to fit the 2 detentions in.
- II. **Saturday Detention:** Saturday detention is served from 8:00 - 11:00 a.m. on Saturday mornings. Students are required to attend the entire session. Failure to report to Saturday detention will result in In-School or Out-of-School Suspension.
- III. **Dismissal:** Dismissal means denial of the current educational program to any pupil. Dismissal may be handled within the school facility or out of the school facility. A student is dismissed from regular school attendance for disciplinary reasons for a period of time of one day or less.
- IV. **In-School Suspension:** A student is suspended out of the classroom setting within the confines of the school building under school supervision. Students in ISS will have limited privileges and will complete their school work in a restricted area. Students may be placed in ISS for 1 to 5 days not to exceed 3 concurrent suspensions

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or 15 days per disciplinary measure. Students who have been suspended are ineligible for any and all extra-curricular activities and cannot attend school functions during their suspension.

- V. **Out-of-School Suspension:** A student is suspended out of the school program from 1 to 10 days, not to exceed 3 concurrent suspensions or 15 days per disciplinary measure. Students who have been suspended are ineligible for any and all extra-curricular activities and cannot attend school functions during their suspension or be allowed on any school property.
- VI. **Expulsion:** A student may be expelled from school after having charges presented before the Board of Education following the provisions of the Pupil Fair Dismissal Act of 1974. Expulsion is an action taken by the School Board to prohibit an enrolled pupil from further attendance for a period that shall not extend beyond one calendar year. A pupil may be dismissed on any of the following grounds: a. willful violation of any reasonable school board regulation; b. willful conduct that significantly disrupts the rights or others to an education; c. willful conduct that endangers the pupil or other pupils, or surrounding persons, or the property of the school.

GENERAL DISCIPLINARY BEHAVIORS

Measured by the philosophy and guidelines above, acts which may bring about disciplinary action include, but are not limited to the following examples. Although this policy does not cover every possible action, behavior, or standard of conduct, all other disciplinary matters will be dealt with in similar fashion. Any corrective actions may be used at one time and administrative officials may utilize professional discretion in handling disciplinary matters.

Decisions on issues of suspension are the jurisdiction and responsibility of the high school principal.

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CATEGORY A ISSUES-CLASSROOM

<u>DESCRIPTION OF BEHAVIOR</u>	<u>CORRECTIVE ACTION- Minimum/Maximum Recommendations</u>
1. INAPPROPRIATE BEHAVIORS	1. Redirection of Behaviors 2. Appropriate/Progressive Classroom Consequences
2. FOOD/DRINK ISSUES	3. Communication with Parents 4. Referral to Office for Excessive Occurrences and Failure to Change Behaviors
3. TARDINESS	
4. OFF-TASK BEHAVIORS	
5. INADEQUATE CLASS PREPARATION	
6. CHEATING	1. Paper Taken, No Credit on Assignment; Parent Notification 2. No Credit on Assignment; Minimum Drop of 10% on the Quarter Grade; Parent Notification 3. Failure of the course for the Quarter; Parent Notification

CATEGORY B ISSUES-OFFICE REFERRAL

<u>DESCRIPTION OF BEHAVIOR</u>	<u>CORRECTIVE ACTION- Minimum/Maximum Recommendations</u>
1. DISRUPTIVE BEHAVIOR: Any behavior which disrupts the right of others to an education or the right of the teacher to teach.	
2. VERBAL ABUSE: General use of inappropriate or insulting language ;swearing.	1. Removal from Class 2. Student Conference 3. Detention
3. UNSAFE BEHAVIOR: Conduct which endangers self or others.	4. In-School Suspension 5. Out-of-School Suspension
4. WILLFUL DISOBEDIENCE: Refusal to follow published or defined rules and regulations.	
5. FALSIFICATION OF RECORDS AND NOTES	

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|---|--|
| <p>6. LEAVE SCHOOL GROUNDS:

Leaving without permission during school hours and/or failure to check out of school properly.</p> | <p>1. 2 Hour Detention for each hour gone from school
2. 1 day OSS
3. 3 Days of OSS</p> |
| <p>7 TOBACCO/ALCOHOL: Possession or use of tobacco/alcohol or tobacco like products such as e-cigs and vapor cigarettes.</p> | <p>1. Parental Notification and 3-5 days of OSS
2. Referral to Law Enforcement</p> |
| <p>8. STUDENT ATTIRE: Manner of dress which possesses a danger, is offensive, or creates disorder.</p> | <p>1. Detention, Clothing Change
2. In-School Suspension, change attire
3. ISS-2 days
4. Parent Conference</p> |
| <p>9. Inappropriate behavior at school assemblies.</p> | <p>1. Removal for the remainder of the year at remaining school assemblies.</p> |

CATEGORY C ISSUES-SUSPENDABLE BEHAVIORS

DESCRIPTION OF BEHAVIOR

CORRECTIVE ACTION-

Minimum/Maximum Recommendations

- | | |
|---|--|
| <p>1. FIGHTING: Fighting is an exchange in which one or both parties have contributed to the situation by verbal or physical action.</p> | <p>1. Parental Notification, 3 days Out-Of-School suspension.</p> |
| <p>2. INSUBORDINATION: Acts or actions which convey a disrespect for authority, openly defy rules, directly contradict expected actions or procedures, and/or use of inappropriate language directed at a staff member.</p> | <p>1. Student Conference, Parental Notification, Dismissal or In-School Suspension
2. Out-Of-School Suspension</p> |
| <p>3. WILLFUL DAMAGE OF SCHOOL PROPERTY</p> | <p>1. Parental Notification, Restitution or Repair of Damage, Dismissal or Suspension. Depending on severity</p> |
| <p>4. HARASSMENT: (Inclusive of Sexual, Religious and Racial Harassment) Acts That injure, degrade, or disgrace others.</p> | <p>1. Student Conference-Referral to Human Rights Officer; Notification Of Parents
2. Action According to District Harassment Policy</p> |
| <p>5. SKIPPED/MISSED DETENTION: Any absence from assigned detention which is not authorized or approved.</p> | <p>1. Detention Doubles
2. Assigned Saturday Detention
3. Dismissal or Suspension</p> |

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CATEGORY D ISSUES-LEGAL ISSUES

DESCRIPTION OF BEHAVIOR

CORRECTIVE ACTION-

Minimum/Maximum Recommendations

1. ASSAULT: Assault is committing an act with intent to cause bodily or psychological harm.

1. Notify Legal Authorities and Parents with Suspension from School
2. Referral to School Board for Expulsion

2. FIRES-FALSE FIRE ALARMS: Setting of fires or pulling alarms. May also include interference in the orderly conduct of school fire drills.

3. THEFT: Stealing things belonging to others or the school.

4. TRESPASSING: Individuals sent out of school who return without proper clearance.

5. WEAPONS VIOLATION: Possession or use of any dangerous weapon.

Does include replica weapons.

6. DRUGS: Possession, use or sale

1. 5 Days OSS, Referral to Law Enforcement
2. Referral to School Board for expulsion

7. TERRORISTIC THREAT: Bomb threat to Law Enforcement

1. Suspension to expulsion, referral

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HIGH SCHOOL DETENTION PROCEDURE

PURPOSE

The detention policy has been drafted to clarify issues governing the policy of detention assignment and the actual service of detention. Detention, much as the entire discipline policy in general, is not intended to serve as a form of punishment but rather as a mechanism to encourage the exercise of good judgment and common sense on the part of students in future learning situations.

LOGISTICS

All students assigned to detention are governed by the following logistical concerns.

- A. Detention will be held Monday/Tuesday/Wednesday/Thursday afternoons from 3:22 until 4:12. Detention will also be conducted on Friday mornings from 7:30 until 8:20. Students will not be permitted to leave detention prior to the scheduled time. Students may be detained in detention for a period not to exceed 10 additional minutes for inappropriate behavior during the detention period.
- B. Parents/Guardians will be responsible for transportation home for those students who do not live within walking distance of the school. Parents/Guardians will be notified of the assignment of detention and the reason(s) for the assignment. Students may be allowed to serve detention the day it is assigned if the student so chooses. Detention, for all other situations, will be served on the following school day (to allow for transportation accommodations).
- C. Failure to report for detention as directed will result in assignment of Saturday detention or two additional detention periods (for a total of three detention periods) at the discretion of the high school administration.
- D. Students who report late to detention will not receive credit for that particular day and will be counted as unexcused. Additional detention will be assigned as outlined previously.
- E. Inappropriate behaviors will not be tolerated during the detention assignment. Students are not permitted to talk, sleep, eat, drink, wear caps, or leave the detention area during the assigned period. Inappropriate behaviors may result in extended detention time or denial of credit for the detention period served. Denial of credit will result in an unexcused absence with additional consequences assigned.
- F. Students are required to bring bonafide classroom work to the detention area. Students who fail to bring work may be assigned additional consequences.
- G. A one-detention-day postponement may be considered upon parental request and based on justifiable reasons. Medical/dental appointments or other pre-planned situations may be considered justifiable. Student work schedules are generally not considered justifiable excuses given the one-day delay in detention service and transportation accommodations outlined above.
- H. Students scheduled for detention will not be permitted to forego the scheduled detention for the purpose of participating in any extra-curricular or other school-sponsored activity scheduled the same time and date as detention. Students who do not attend a scheduled detention will be barred from further practice or participation in

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any extra-curricular/school-sponsored activity until the original detention, plus the additional assignment, has been served.

TRANSPORTATION DISCIPLINE POLICY

PHILOSOPHY

The school district recognizes that students are expected to follow general standards of behavior on the buses which would be comparable to the expectations held in the school buildings. The general school behavior guidelines and expectations, as appropriate to the bus setting, are supported on the school district's transportation system. The bus driver is recognized as the authority directly responsible for student discipline on the bus route or while students are loading or unloading at the bus stops.

- A. The Barnesville Public Schools offer transportation to students of the district in an effort to assist with the educational process and facilitate orderly movement of students to and from the educational settings. The transportation of students is offered as a service to the residents of the school district.
- B. The provision of school transportation by the district does not endorse the transportation of students as a right held by the student. Transportation of students is a privilege and service offered by the district which may be revoked for appropriate and legitimate reasons.
- C. Because transportation of students is a privilege, rather than a right, it is the responsibility of the parents and/or guardians of the students transported to endorse, support, encourage, and uphold the general provisions for student safety and discipline as outlined in the district transportation policy.
- D. Bus safety information and training will be conducted during the first three weeks of the school year.

GENERAL TRANSPORTATION GUIDELINES

- A. Bus Schedules will be filed in the Office of the Superintendent and Principal prior to the beginning date of school. It will be the duty of the bus manager to establish bus routes and notify parents and guardians of the locations and time of the bus stops. Students not at the prescribed bus stops at the scheduled time will be left behind.
- B. The bus driver will be in control of student discipline on the bus route or while students are loading or unloading at the bus stops.
- C. Students will not be allowed to stand up and/or change seats while the bus is in motion. Students must remain in seats at all times while the bus is in motion.
- D. Management of food and beverage issues on the school transportation is the responsibility of the bus manager. The guidelines developed by the bus manager will be endorsed and enforced by the school district officials.

EXPECTATIONS AND ROLES IN TRANSPORTATION

- A. **Role of the Student:** Students must understand that all board appointed educators, including the bus driver, have authority over them and that it is the students' responsibility to comply with all rules and directives given to them by those in authority. Students are expected to respect the authority of the position.

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- B. **Role of the Parent:** The parent is the most important person in the discipline process. Educational support staff expect and need parental involvement and support in dealing with student discipline problems. Parental support is necessary to make disciplinary action effective.
- C. **Role of the Bus Driver:** The driver is in charge of the bus. The driver is expected to practice appropriate behavior management techniques which will encourage positive student behavioral expectations. The bus driver has the right to establish his or her own bus behavioral expectations and may want to enforce logical consequences for noncompliance.
- D. **Role of School Administrators:** The administration should support the established behavioral expectations and confirm that the bus driver is in charge of the bus. Administrators will support disciplinary action while ensuring that due process is provided and that all actions comply with mandated procedures, board-established policy, state law, and federal law.

DISCIPLINARY ISSUES

Students are expected to exhibit behavior on buses which reflects good judgment and common sense. Appropriate behavior promotes respect for self and others. Inappropriate behavior is that which displays a lack of good judgment and common sense.

Category I Offenses:

These types of behavior are typically classified as disruptive behaviors which may interfere with the safe and efficient operation of the bus. Examples of this category of behaviors include, but are not limited to, unsafe behavior, interference or obstruction, swearing, willful disobedience, disruptive behavior, loud noises, insulting or abusive language, tardiness, etc. Students will not be allowed to stand up and/or change seats while the bus is in motion.

- 1) Bus drivers are expected to record instances of and give a verbal warning to students in regard to this behavior. Drivers are expected to utilize logical consequences for instances of behavior including assigning specific seats for students on the bus.
- 2) Upon the third, and each ensuing, incident of this behavior during the school year, the bus driver will file a report with school administration for further disciplinary action.
- 3) Appropriate, and increasing, consequences will be assigned by school administrators for each referral from bus drivers including assigned bus seats, removal of riding privileges as outlined below, detention, in-school suspension, or out-of-school suspension.

Category II Offenses

These types of behavior are classified as gross disruptive behaviors which create an oppressive, hostile, or dangerous environment. Examples of this category of behaviors include, but are not limited to, assault, fighting, harassment, theft, willful damage to property, defiance of authority, etc.

- 1) Incidents of Category II Offenses will be referred to the bus manager and school administrators immediately upon the return of the bus to the garage.
- 2) Category II Offenses may result in suspension from bus transportation according to the following schedule (although any and all actions may be taken at a given time if deemed appropriate):
 - suspension from transportation for one day,
 - suspension from transportation for one week,

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- suspension from transportation until the next regularly scheduled board meeting at which time it will be recommended that the student be removed for the remainder of the year
- 3) Category II Offenses may result in concurrent consequences within the school building as well, should it be deemed appropriate by administrators.
- 4) Incidents of Category II offenses may be referred by school and transportation authorities to law enforcement officials when necessary.
- 5) Incidents of Category II Offenses will be recorded and records maintained for a period of a single school year. Increased levels of consequence will be enforced for incidents during the current school year only.

Students will not be rejected from the bus while the bus is on the route.

The driver may assign students to specific seats on the bus and take other corrective actions as appropriate to deal with student discipline.

COORDINATING SCHEDULING OF EXTRA-CURRICULAR EVENTS

PHILOSOPHY

The philosophy of Barnesville High School is that all extra-curricular events play an important role in the lives of Barnesville students and their families. The purpose of this policy is to avoid bringing pressure to an individual student as a result of conflicts between activities which may arise. The regulations are designed to provide an equitable basis concerning the scheduling of events for Barnesville students and a step-by-step procedure to solve problems if conflicts in dates/events do arise.

Grade Checks for Eligibility

All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. This policy states, that grades are checked at the high school at the 3-week mark of the quarter and then again for eligibility at the 4-week mark of that quarter. Grades are then checked again at the 6-week point in the quarter and one week later during week 7 to determine student eligibility. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at the both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories

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present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

SCHEDULING OF EVENTS:

- A. The activities director will schedule events in the spring of the year as completely as possible for the ensuing school year.
- B. Events scheduled after that date will have to clear the master schedule which is to be kept in the office. OFFICIAL DISTRICT, REGION, and STATE ADDITIONS or corrections should take precedence over non-conference and locally scheduled events.
- C. The activities director is to receive in writing proposed dates for events that are scheduled after the initial schedule is drawn up.
- D. The original schedule will take priority over all late-scheduled events. Therefore, if an event is scheduled after the spring closing date, it should be known that the student members of the organization which originally scheduled the date are responsible to that organization for those dates.
- E. When it becomes necessary to reschedule a sport or music event which has been post-poned due to weather conditions, the coach or director must check the existing school calendar before rescheduling the event. If there is possible conflict, the change must be approved by the athletic director and music department chairman.

PROCEDURES FOR CONFLICTS IN THE SCHEDULE:

- A. Where conflicts seem to be unavoidable, the following regulations will prevail. Every attempt should be made to ensure that the student need not be asked to make a choice and that the student not be penalized due to the outcome.
 - 1. All performances (games, meets, events, contests) will take priority over a practice or rehearsal. A concert will take priority over a JV or B-squad game or meet.
 - A JV or B-squad game or meet will take priority over a practice or rehearsal.
 - B. When a conflict appears, the following procedures should be followed:
 - (i). Notify the activities director as to possible conflict.
 - (ii). The activities director and coaches concerned will meet to see if the adopted rules can handle the alleged problem.
 - (iii) If the adopted rules do not apply to when an agreement on the interpretation cannot be reached, then the activities director will call a meeting with the two coaches and/or directors to resolve the conflict. The principal will be called in as a fifth party only if needed.

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SCHEDULING EXTENDED TOURS OR TRIPS

It is the responsibility of the coach or director to schedule these events as early as possible. It appears as though the 2 to 2 1/2 weeks following completion of the winter tournaments are normally a period of time where the sports activities are not into their spring schedule of games or meets. If tours can be scheduled for that time of year, this would perhaps eliminate many problems. Knowing that this will not always be possible, the following regulations shall apply:

- A. It is the responsibility of the coach or director to look for open dates in the schedule. If open dates do exist or the activity director can find an area in the schedule where it least affects the total school program, the tour/trip may be scheduled in that time period.
- B. Problems or conflicts must be identified early. The coach or director must search out potential problems before the sports season begins. Those students with potential conflicts, should meet with the coach and activities director at that time to discuss the problem. The student will need to make a decision at that time (before the season begins) as to whether they will accompany the group on the trip or remain home for the sports event.
- C. It is the responsibility of the coach and director to clear the extended trip with the activities director, and building principal. They, as a committee of three, shall determine priorities if need be after examining the existing schedule.
- D. It will be the duty of the activities director, to see that the entire faculty is notified well in advance as to the dates of the approved trip and to provide a list of students involved.
- E. Students are not to be penalized, demoted, or degraded in any way due to missing practice, rehearsals, or scheduled events once the extended trip has been approved.
- F. If a student chooses to drop a major activity entirely, because of a conflict but after the start of a season, that student shall not be allowed to take part in that particular event.

BARNESVILLE HIGH SCHOOL DANCE POLICY

- 1. ALL dances are to be CHEMICAL FREE and should be advertised as such.
- 2. Dances conducted by the school will designate the particular grade levels to be invited. It is recommended that Junior High School dances be designated for 7th, 8th and 9th graders only, while Senior High School dances be open to students in the 9th, 10th, 11th and 12th grades. Departures from these grade levels may be granted but the reason for the departure must be addressed in writing with the dance application forms.
- 3. Barnesville students and their guests are allowed into class parties or dances. All guests must follow BHS dance rules or will be asked to leave. All guests of BHS students must be registered in the Principal's Office. If the dance is scheduled for a Saturday evening, guests must be registered by the deadline given by the high school office.
- 4. Doors will be locked one hour after the start of a Senior HS dance and 30 minutes after the start of a Junior HS dance. No one is permitted to enter after that time. Exceptions to the late entry provision must be made by prior arrangement with the faculty advisor.

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5. Once a person arrives he/she may not leave and re-enter for any reason.
6. Recommended times for all school-sponsored dances (with the exceptions of the Junior-Senior Prom and Homecoming) will be from 8:00 PM-12:00 PM for Senior High dances and from 7:00 PM-11:00 PM for Junior High dances. Departures from these times may be granted but the reason for the departure must be addressed in writing with the dance application forms. The organizations sponsoring the Junior-Senior Prom or Homecoming dances are to work out appropriate timeframes with administrative approval.
7. Because of the nature of the event, 9th grade students will not be permitted to attend Prom. 10th grade students may attend the Junior-Senior Prom only as a guest of a junior or senior. Any other guests may not be over the age of 20. (For Prom or any dance.)
8. Students suspected of any chemical (alcohol and/or drug) usage will be detained by the faculty advisor, acting as the designated administrator, until a parent/guardian and/or the authorities arrive. Any student so detained will be considered suspended from school until the student is re-admitted to school by means of a parent/guardian conference. Parent/guardian should call the school on the first school day after the incident and request a conference with the principal for re-admission. Any student who fails to cooperate with the faculty advisor by refusing to be detained until the parent/guardian and/or authorities arrive will be suspended for a minimum of three days and a maximum of five. Legal authorities will be called immediately when a student refuses to be detained.
9. The faculty advisor will make prior arrangements with the Barnesville Police to insure that the law enforcement officials will make periodic stops at the event.
10. Any unusual clean-up required (decorations, concessions, etc.) will be the responsibility of the group and the advisor.
11. The sponsoring group must do the following at least one week in advance of the event:
 - a. The faculty advisor must meet with or have an understanding with the principal of the responsibilities as the designated administrator.
 - b. Receive permission to hold the dance from the principal's office and reserve the facilities in the superintendent's office. A facility reservation form must be completed as well as the request form.
 - c. Arrange for at least 1 teacher (in addition to the advisor) to help chaperone.
 - d. Arrange for 2 parent/guardian chaperones (attempt to have 1 male and 1 female to provide for adequate restroom monitoring).
 - e. Return all forms for the event at least 3 days in advance.

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BARNESVILLE PUBLIC SCHOOL DISTRICT-WIDE POLICIES

DRUG FREE/WEAPON FREE POLICY

November, 1994

Effective August 1, 1991, a Weapon Free provision was added to Minnesota Statute 152.021-152.023 and 609.66 which address Drug Free Zones in schools, parks, and public housing zones. It shall be the policy of Independent School District No. 146, Barnesville Public School, to subscribe to Minnesota State law regarding its Drug Free/Weapon Free Policy. This law has provisions that address persons caught possessing, using, or selling drugs or anyone caught possessing, using or recklessly handling a dangerous weapon, may be subject to increased penalties. The Drug Free/Weapon Free Zone is defined as being within the confines of and distances within one city block or 300 feet of any Minnesota school, park, public housing project, or school bus carrying students. Drugs are defined as any illegal substances as identified by law. Weapons are defined as any firearm or dangerous weapon that can be used to inflict a wound and/or harm to another person or to inflict damage to property. Juveniles who are convicted of violating the Drug Free/Weapon Free Zone and who are at least fourteen years old can be treated as an adult and sentenced in an adult court. Students who violate the above may be immediately suspended out of school, may be referred to law endorsement officials, and may be submitted to the school board for expulsion.

Students who bring firearms to school or school property are required to be expelled from school for a period of not less than one year under the Gun-Free Schools Act of March 31, 1994. The local education agency's chief administrating officer may modify the expulsion requirement on a case-by-case basis.

It will also be illegal to bring replica weapons onto campus. This would include anything that would resemble a weapon from a squirt gun made to look like a real gun, a rubber knife, etc. Failing to follow these rules will result in action taken by administration, could face detention, suspension or expulsion depending on severity of the offense.

HEAD LICE

If school personnel suspect a child of head lice, the child's head will be checked by school staff or the Public Health Nurse. If head lice are found, the child's parents will be notified and the child will be sent home. Other children in the classroom will be checked at the discretion of the classroom teacher.

When a case of head lice is found, a notice will be sent home to the parents of the students in that specific grade, encouraging them to check for lice in their children's hair. More information can be found at the Minnesota Department of Health's website:

<http://www.health.state.mn.us/divs/idepc/diseases/headlice/factsheet.html>

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MEDICATION ADMINISTRATION POLICY

(Adopted Spring, 1999)

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering non-emergency medication to students.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications in accordance with school district procedures.

III. REQUIREMENTS

- A. No prescriptions medication or medicine that may be purchased without a prescription will be administered during the school day by designated school personnel unless prescribed by a licensed prescriber and an authorization is signed by the student's parent/guardian.
- B. An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs.
- C. Prescription medication must come to school in a container appropriately labeled for the student by the pharmacy.
- D. Nonprescription medications must come in the original container. This must be accompanied with a licensed prescriber's written order and signature when being administered by the school district.
- E. Prescription medications are not to be carried by the student unless there is a written agreement between the school district and the parent. Medications will be left with the appropriate school district personnel, except as noted in a written agreement between the school district and the parent or as specified in an IEP (individual education plan) or IHP (individual health plan).
- F. The school must be notified immediately by the parent or student over 18 in writing of any change in the student's medication or if the medication is no longer required. A new container label with new pharmacy instructions shall be required within two days of the change.
- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- H. The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization (if appropriately contracted by the school district under Minn. Stat. § 123.35, subd.17(2) or (3)). The school district administration shall submit these procedures and any additional guidelines and procedures

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necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

- J. Not covered by this policy:
1. Special health treatments such as catheterizing, tracheotomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine.
 2. Emergency medical procedures, including emergency administration of drugs and medicine are not subject to this policy.
 3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy.
 4. This policy does not apply to drugs or medicines used at school in connection with services for which a minor may give effective consent.
 5. The provisions of this policy do not apply to medications:
 - a) That are used off school grounds;
 - b) That are used in connection with athletics or extracurricular activities; or
 - c) That are used in connection with activities that occur before or after the regular school day.
- K. "Parent" for students over 18 is the student.

IV. ASTHMA INHALERS

Minnesota state statute 121A.22, subdivision 2 states that prescriptive asthma or reactive airway disease medications may be self-administered by a pupil with an asthma inhaler if the district has received a written authorization from the pupil's parent permitting the pupil to self-administer the medication and the inhaler is properly labeled for that student. The nursing services provider must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's health record a plan to implement safe possession and use of the the asthma inhaler.

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**BOARD OF EDUCATION DISTRICT #146 POLICY ON
RELIGIOUS, RACIAL OR SEXUAL HARASSMENT AND
VIOLENCE**

Contact

Title IX officer and human rights person is Kyle Gylland 354-2228 ext 311 or kgylland@barnesville.k12.mn.us

GENERAL STATEMENT OF POLICY

It is the policy of Independent School District No. 146 to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence. The school district prohibits any form of religious, racial or sexual harassment and violence.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the school district to harass a pupil, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by this policy.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the school district to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel. The school district will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

**RELIGIOUS, RACIAL AND SEXUAL HARASSMENT AND VIOLENCE
DEFINED**

Sexual Harassment

Definition: Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of sexual nature when:

- (i) Submission to that conduct or communications made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
- (ii) Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- (iii) That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.

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Sexual harassment may include but is not limited to:

- (a) Unwelcome verbal harassment or abuse;
- (b) Unwelcome pressure for sexual activity;
- (c) unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
- (IV) Unwelcome sexual behavior or works, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- (v) unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
 - (vi) Unwelcome behavior or works directed at an individual because of gender.

Racial Harassment

Definition: Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

- (i) Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment.
- (ii) Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- (iii) Other wise adversely affects an individual's employment or academic opportunities.

Religious Harassment

Definition: Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

- (i) Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- (ii) Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performances; or
- (iii) Otherwise adversely affects an individual's employment or academic opportunities.

Sexual Violence

Definition: Sexual violence is a physical act of aggression or force or the threat thereof which involves the intentional touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes Section 609.341, include the primary genital area, groin, inner thigh, buttocks or breasts, as well as the clothing covering these areas.

Sexual violence may include, but is not limited to:

- (i) Any intentional touching, patting, grabbing or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;

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- (ii) Coercing, forcing or attempting to coerce or force the intentional touching of anyone's intimate parts;
- (iii) Coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
- (IV) Threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

Racial Violence

Definition: Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to race.

Religious Violence

Definition: Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

Assault

Definition: Assault is:

- (i) An act done with intent to cause fear in another of immediate bodily harm or death;
- (ii) The intentional infliction of or attempt to inflict bodily harm upon another; or
- (iii) The threat to do bodily harm to another with present ability to carry out the threat.

REPORTING PROCEDURES

Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct which may constitute religious, racial or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to an appropriate school district official designated by this policy. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.

- A. In Each School Building. The building principal is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any adult School District personnel who receives a report of religious, racial or sexual harassment or violence shall inform the building principal immediately.

Upon receipt of a report, the principal must notify the School District Human Rights Officer immediately, without screening or investigating the report. The principal may request, but not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the Human Rights Officer. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action.

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against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District Human Rights Officer by the reporting party or complainant.

- B. In the District. The School Board hereby designates Kyle Gylland as the School District Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves a Human Rights Officer, the complaint shall be filed directly with the superintendent.
The school district shall conspicuously post the name of the Human Rights Officer including mailing address and telephone number.
- C. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades, or work assignments.
- D. Use of formal reporting forms is not mandatory.
- E. The school district will respect the privacy of the complainant, the individual (s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

INVESTIGATION

By authority of the school district, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall immediately undertake or authorize an investigation may be conducted by school district officials or by a third party designated by the school district. The investigation may consist of personal interviews with the complainant, the individuals against whom the complaint is filed, and others who may have knowledge of the alleged incident or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

In addition, the school district may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.

The investigation will be completed as soon as practicable. The School District Human Rights Officer shall make a written report to the superintendent upon completion of an investigation. If the complaint involves the superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual or whether they appear to be violations of this policy.

SCHOOL DISTRICT ACTION

- A. Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning,

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suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

REPRISAL

The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

STUDENT GRIEVANCE PROCEDURE

Student Grievance Procedure & Information Provided for Students and Parents of Barnesville Public Schools, District #146.

Non-Discrimination

Title VII and Title IV, Civil Rights Act of 1964 and Age Discrimination in Employment Act of 1967

Title IX of the Education Amendments of 1972

Section 503 and 504 of the Rehabilitation Act of 1973

Section 402 of the Vietnam Veterans Readjustment Act of 1974

Title 11 of the American with Disability Act of 1990 ADA section 35.130

The Board of Education as required by law under the names, titles, and sections above assures that no person shall on the basis of race, color, age, religion, sex, handicap, or national origin, be excluded from participation in, denied benefits of, or otherwise be subjected to any degree discrimination in activities and programs und the control of the Board of Education. The Board of Education appoints the Superintendent as its Equal Opportunity Officer for the titles and sections listed above. The Superintendent is responsible that a program is in place for the school district to establish necessary procedures for effective, uniform, unbiased, and judicious enforcement of equal opportunity standards. The Superintendent or designee shall make available to all participants and other interested persons information regarding the provisions of the above named titles and sections and their application to the school district.

STUDENT PROCEDURE

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1. Definition: A "grievance" shall mean a complaint which has been filed by a student or by a student's parent on the student's behalf dealing specifically with various civil rights and nondiscrimination laws listed in the above statements. This specific grievance procedure does not apply to other situations for which other appeals and adjudication procedures are provided by State laws or in which the School Board does not have the authority in which to legally act. Normal lines of communication, though a normal chain of command such student to teacher-to counselor- to administrator, etc shall be used, when feasible in seeking answers and / or clarification regarding student concern. This should be attempted before the grievance procedure is initiated. First discussions with building principals do no necessary require the complaint to be presented in writing as an initial step.

2. Purpose: The student grievance procedure has as its most salient purpose to identify at the earliest level possible equitable solutions to a complaint or a claim. If the complaint is justifiable all proceedings shall be kept to the strictest levels of confidentiality at each phase of this grievance procedure.

3. Timeframe: The number of days as indicated in the procedures outlined shall be regarded as the maximum and every effort should be made by all parties to accelerate the process. Time limits, if applicable, can be extended if agreed upon mutually by the complainant and district administration.

4. Level One: Students with a complaint shall present it first to their respective building principal- high school or elementary. At this juncture the District Equal Opportunity Officer is to be notified. If the concern / complaint can not be resolved at this meeting, the student may then present a formal claim in writing. This documentation should include all supporting statements and any other evidence and present this information to the his / her building principal. Upon receipt of this information, the school district will have 5 days to state its decision regarding the complaint. The district's decision shall be in writing that includes supporting reasons related to the final decision.

5. Level Two: If the complainant determines it necessary to carry this complaint forward and beyond the Level One procedures, he/she may within ten school days submit his / her complaint to the Superintendent. The Superintendent of Schools shall evaluate the evidence and produce his / her own decision within ten days of receiving the complaint.

6. Level Three: If the complainant still maintains a concern he / she may submit in writing within tens of the Superintendent's decision the complaint with the School Board and upon receiving the complaint it shall be placed on the next school board agenda for consideration. A final determination shall be made thirty calendar days after the conclusion of this school board meeting.

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7. **Withdrawal:** Without prejudice or record a complaint may be withdrawn at any level of the grievance procedure.

8. **Hearings/ Decisions:** At each level in the process the complainant shall be given full and complete opportunity to be heard and present information. Decisions reached in Levels 2, 3, and 4 shall be in writing with the lone exception to this requirement being that of Level 1 resolution.

9. **Recrimination / Reprisals:** None shall be taken by or against any party of interest in the grievance procedure by reasons associated with participating in this process.

10. **Record Keeping:** All proceedings external to that of the School Board will be destroyed. Should any complainant wish to have his / her own complaint added to or placed in their file/school records they may do so by requesting this action in writing.

Barnesville Public Schools ISD # 146

Band/Choir Accessibility

Any person with a disability, who qualifies under Section 504 of the Rehabilitation Act, will not be excluded from band or choir at Barnesville Public School due to band and choir rooms that are inaccessible to persons with disabilities. The band and choir classes and activities will be relocated to the gymnasium that is accessible on the main floor of the school building in order to accommodate a qualifying student with a disability. The contact information for the person to make these arrangements is as follows:

Name:
Title:
Address:
Phone Number:

Please send in or bring in the information and explain what the issue would be and we will do everything in our power to make sure the student has the same rights which any other student would have. We can move either band or choir to the New Gym or the Old Gym depending on availability, or if neither is available use the library for either or both of these groups.

RIGHTS TO ALTERNATIVE COMPLAINT PROCEDURES

The procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

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HARASSMENT OR VIOLENCE AS ABUSE

Under certain circumstances, alleged harassment or violence may also be possible abuse under MN law. If so, the duties of mandatory reporting under MN Stat. 626.556 may be applicable. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence or abuse.

Bullying Policy 514

Adopted: _____ MSBA/MASA Model Policy 514

Orig. 2003

Revised: _____ Rev. 2014

514 BULLYING PROHIBITION POLICY

[Note: School districts are required by statute to have a policy addressing bullying.]

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school

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premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.

- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- E. False accusations or reports of bullying against another student are prohibited.
- F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;

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3. Past incidences or past or continuing patterns of behavior;
4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
 1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or

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2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying as defined in this policy.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
 1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student

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performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

- E. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- F. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
- G. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- H. "Student" means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official

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designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.

- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.

- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable

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efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.

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- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who

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commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.

- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;

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2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

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1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this

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policy shall appear in the student handbook.

- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.
- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)

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Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. § 124D.10 (Charter School)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)

34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

MSBA/MASA Model Policy 423 (Employee-Student Relationships)

MSBA/MASA Model Policy 501 (School Weapons Policy)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 507 (Corporal Punishment)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

MSBA/MASA Model Policy 525 (Violence Prevention)

MSBA/MASA Model Policy 526 (Hazing Prohibition)

MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 711 (Video Recording on School Buses)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

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DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.
- B. This policy shall appear in student handbook.
- C. The school district will develop a method of discussing this policy with students and employees.
- D. This policy shall be reviewed at least annually for compliance with state and federal law.

EXCHANGE STUDENT POLICY

November, 1995

- 1. A specific acceptance policy limiting the number of exchange programs with which the district will engage is adopted. Because of its previous record of success and interaction with the AFS, World Learning, Inc., and AYUSA, the Barnesville School District recognizes these three programs as endorsed international student exchange organization. For other exchange programs, the following guidelines must be satisfied to qualify as an endorsed student exchange organization:
 - A. The organization must have a local/area coordinator with whom the students may interact on a regular and/or immediate basis;
 - B. The organization must contact the high school office and receive approval of placement before contracting with the host family;
 - C. The organization must demonstrate a commitment to provide a pattern or program of diversity in its selection and placement of exchange students into cooperating communities;
 - D. The organization must demonstrate a commitment, through its practices and policies, to follow legal and other generally accepted guidelines in placement of international exchange students
 - E. The organization must have the endorsement of the appropriate Minnesota state agency or department.
- 2. High School administration will approve placement agreements under the following conditions:
 - A. As a general guideline, but not a specific limitation, the administration will consider the recommendation that the number of individual exchange students accepted be kept at approximately 1% of the student body;
 - B. The acceptance of exchange students will reflect a culturally diverse population and will attempt to encourage placement of students from a variety of cultural backgrounds;
 - C. Contact with the district through the high school office must occur before placement with a host family occurs.
- 3. AFS, because of staff sponsor and organization within the school, would reserve priority student placement through August 1st of each academic year. After August 1st, students would be placed on "first-come" formal contact basis.
- 4. Foreign Exchange Students will receive an Honorary Diploma from Barnesville High School.

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**BARNESVILLE HIGH SCHOOL ALCOHOL AND DRUG USE
POLICIES AND TOBACCO.**

PHILOSOPHY AND PURPOSE

The Barnesville Public Schools recognize that illegal chemical use is not only wrong and harmful; it is a serious problem which adversely affects the educational process. We recognize that responsible leadership is a critical component of an appropriate and effective response to this problem. The district is, therefore, committed to the development and implementation of programs and policies which contribute to the well being of students and adults through prevention, intervention, aftercare and staff development. The major components of our approach to chemical abuse are defined as:

Prevention - An education process that promotes the development of healthy self attitude and provides students with information and interactions needed to make responsible decisions regarding chemical use.

Intervention - An established process in which caring persons confront an individual with data regarding his/her chemically-related behaviors in an effort to help that individual seek appropriate corrective measures.

Aftercare - An organized support system for recovering chemically dependent individuals.

Staff Development - A process through which employees acquire the knowledge and skills required to constructively respond to the problems of chemical abuse.

MOOD-ALTERING CHEMICALS/TOBACCO

A. Reference Bylaw 205

Twelve (12) months of the year, a student shall not at any time, regardless of the quantity: (1) use or consume, have in possession a beverage containing alcohol; (2) use or consume, have in possession tobacco; or, (3) use or consume, have in possession, buy, sell, or give away any other controlled substance or drug paraphernalia, (4) use or consume, have in possession, buy, sell or give away products containing or products used to deliver nicotine, tobacco products and other chemicals. "Tobacco products" means: any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product, (5) use or consume, have in possession, buy, sell or give away any substance or product where the intent of such use of the substance or product is to induce intoxication, excitement, or stupefaction of the central nervous system, except under the direction and supervision of a medical doctor. Such substance or products shall include, but are not limited to, synthetic drugs, gasoline, glue, aerosol devices, bath salts, and any substances addressed by Minnesota or Federal law.

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Prevention:

- A. Use of health series adopted by the district and supplemented with prevention materials and designed staff members.
- B. Provide "concerned persons" and drug information groups at the junior high and senior high levels.
- C. Provide educational prevention programming for junior and senior high students.

Intervention:

- A. Referral of student using or possessing alcohol or illicit drugs outside of school hours: First Offense
 - 1. Student is referred to Student Assistance Coordinator for consultation.
 - a. If student is not in activities, six drug information sessions are recommended, but not required.
 - b. Students in extra-curricular activities will be required to participate fully (and complete) six drug information sessions to fully restore eligibility to the activities. If the time required to complete the sessions extends beyond the normal MSHSL violation penalty period, the student may return to activity pending continued attendance at the information sessions. Violation of the attendance provision would result in denial of participation privileges.
 - 2. MSHSL penalties for violation are assigned, if applicable.
- B. Referral of student using or possessing alcohol or illicit drugs outside of school hours: Second and Subsequent Offenses
 - 1. Student is referred to Student Assistance Coordinator for consultation.
 - a. If student is not in activities, six drug information sessions are strongly recommended.
 - b. Students in extra-curricular activities will be required to participate fully (and complete) six drug information sessions to fully restore eligibility to the activities. If the time required to complete the sessions extends beyond the normal MSHSL violation penalty period, the student may return to activity pending continued attendance at the information sessions. Violation of the attendance provision would result in denial of participation privileges.
 - 2. MSHSL penalties for violation are assigned, if applicable.
 - 3. Parental contact is made to determine need or means of evaluating situation along with explanation regarding the drug information sessions and opportunities for school personnel to assist with the issue. External assistance resources may be recommended.
- C. Students using or in possession of alcohol/illicit drugs in the school setting or at school related events: First Offense
 - 1. Administrator calls parent and police as deemed necessary.
 - 2. Student is given minimum 3 days of out-of-school suspension: Student must attend six drug information group sessions or two days of in-school suspension. If the student misses any drug information group sessions a day of in-school suspension goes into effect.

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3. Student is immediately suspended - from the day of the offense - from all extra curricular activities according to MSHSL and Barnesville High School rules.
4. Administrator or Chemical Counselor makes contacts with parent/guardian and student.
 - a. Staff member checks to see if parent or student has any questions regarding the circumstances which led to the action taken.
 - b. Staff member clarifies consequences of repeated offense
 - c. Staff member reviews school resources available to student and family.
- D. Students using or in possession of alcohol/illicit drugs in the school setting or at school related events: Repeated Offense (within the same academic year).
 1. Administrator calls parents and police as deemed necessary.
 2. Parent/Guardian - Student is given a minimum of 5 days of Out-Of-School Suspension and the student must attend six drug information group sessions and complete an evaluation with a chemical abuse counselor as deemed appropriate by school resource people or 5 days Out-Of-School Suspension.
 3. Appropriate staff member conducts re-entry conferences as described above.
- E. Student under Influence
 1. Individual reports student suspected of being under the influence to an administrator immediately.
 2. Administrator follows the procedures for the student in possession except that the police are called if parent/guardian cannot be reached or if the student is disorderly. When parent/guardian is reached, the parent/guardian is given a choice: do they wish to come and get the student, or, do they want the police to take the student to the police station?
All procedures for minor possession are then followed - see preceding section, "Students in Possession of Alcohol/Illicit Drugs".
- F. Reasonable Suspicion that Student Is Under the Influence
 1. Individual reports the problem to an administrator immediately.
 2. Administrator and reporting staff member visit with student and counselor (if possible) as soon as possible.
 3. If the student is not under the influence, the administrator and/or his/her designee, calls the parent/guardian regarding the nature and outcome of the conference with the student. School official calls with the student present.
 4. If the student is under the influence, follow the procedure outlined previously.
 5. If the nature of the problem cannot be determined, bring in parent/guardian - immediately if possible - but within 48 hours for a conference with the administrator, the reporting staff member, the counselor and the student. In that conference:
 - a. Review the circumstances (behavior) which precipitated the conference.
 - b. Request data from parent and student to determine the nature of the problem, i.e., the reasons for the behavior.
 - c. Review relevant school, community, medical and counseling services available.
- G. Behavioral Evidence for Alcohol/Drug Abuse Problem
 1. Staff will be alert to alcohol/drug related behaviors.

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2. If these behaviors are present, staff will confront the student regarding his/her concerned for the observed behavior.
3. If the behaviors persist, the staff will notify the alcohol/drug counselor who will in turn:
 - a. Collect data from other teachers, coaches, advisors, administrators and support staff.
 - b. Arrange a conference with referral teacher and others deemed necessary for that conference to assess the data gathered.
 - c. Above conference may result in any of the following: a conference with the student and parent, an outreach worker referral, testing, inpatient evaluation, community agency referral or other mutually agreed upon options.

Aftercare

- A. While the student is in inpatient treatment, the counselor will define the student's educational program and coordinate that program through conference with the student, parents, and classroom teachers and contact with the treatment center.
- B. When the student returns from inpatient treatment:
 1. The school chemical counselor will arrange an educational staffing (with classroom teachers, parent/guardian and student) to report on the status of the academic program.
- C. If a student is involved in an outpatient treatment program, and attending school, the above process will be followed to the extent deemed necessary by the student, parent/guardian, counselor and teacher.

Staff Development:

- A. The Barnesville District will provide and coordinate on-going training in the areas of chemical use and dependency. Appropriate time will be set aside for key personnel (counselors, administrator, group facilitators, etc.) at the elementary and junior and senior high levels, so they secure skills in:
 1. Implementation of the prevention curriculum
 2. Intervention procedures
 3. Group leadership and facilitation
- B. There will be periodic inservice programs at the building, district, and community levels for all staff.

PROCEDURES RESOLVING CITIZEN COMPLAINTS POLICY

PURPOSE:

The following procedures shall be instituted in order to allow an orderly and appropriate flow of communication between citizens and school district employees to provide a systematic and expedient resolution of concerns regarding school issues; and to provide for a full disclosure of complaints, criticisms, suggestions and the ultimate resolution of such to both the employee and the complainant. All conflicts between citizens and employees shall be resolved in a manner best serving the needs of the constituents participating in the program

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with respect for the professional expertise of the employee and with regard for the rights of parents and citizens to express concerns regarding school programs.

PROCEDURES:

- SUBD.1. Initial communication will be made with the employee so that the complaint and the employee may attempt to resolve the issue at this level.
- SUBD. 2 If complaint is not resolved, the complainant shall be advised by the employee that he has the right to go to the employees immediate supervisor. Either person may seek the advice of the appropriate supervisor. The supervisor will make a log entry.
- SUBD. 3 If the complaint is still not resolved, it must be submitted in writing to the supervisor. The supervisor shall then examine the situation and respond in writing to the complainant and the employee as to the findings and take whatever action, if any, appears necessary. This step shall be documented in the supervisors log.
- SUBD. 4 The complainant or employee may appeal the decision of the supervisor to the Superintendent of Schools. He/she may reaffirm, or reverse the recommendation of request an alternative solution. This action shall be noted in the superintendent's log.
- SUBD. 5 The complainant or employee may appeal the decision of the Superintendent of Schools to the Board of Education. The decision of the Board is final.
- SUBD. 6 Any employee discipline resulting from a parental complaint shall be done according to the Employee Discipline Policy.

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**PROCEDURE FOR REVIEW OF CURRICULUM CONTENT AND
ALTERNATIVE INSTRUCTION**

STATEMENT OF INTENT

The Barnesville School District believes in the principles of intellectual freedom. Members of the community are welcome to review curriculum and instructional materials. Any parent, guardian, or adult student in District 146 may express concerns about the content of instructional materials in the district's educational program.

Whenever a concern is expressed, the district will respond in accordance with the procedures described herein.

The intent of this procedure is to provide parents, guardians, and adult students the opportunity to review instructional materials, address concerns, and propose alternative instruction for the individual student. The intent is not to interfere with the rights of others to receive the instruction in question nor does it relieve the student from meeting state and district requirements or essential learner outcomes.

PROCEDURE

When a parent, guardian, or adult student (hereafter referred to as "person") indicates a concern regarding the content of instructional materials, this procedure will be followed:

A. Request for review of material

1. Each request for review of material will be directed to the building principal.
2. The principal will:
 - a. treat each concerned person's request with confidentiality;
 - b. try to resolve the questions of the concerned person(s) during the initial contact;
 - c. provide and explain the Minnesota state statute and the school district's policy and procedure;
 - d. inform the concerned person(s) that the student is not required to be exposed to the questioned material but will be required to meet the essential learner outcome;
 - e. inform the classroom instructor(s) and the affected department, if appropriate, of the materials in question.

B. Opportunity to review materials

1. School responsibility
 - a. All adopted curricular and instructional materials (including adopted learner outcomes, print material and film/video with descriptive narrative) will be available for review:
 - (i) By appointment with the principal;
 - (ii) In the principal's office (or other reasonably private location);

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- (iii) For check-out through the principal's office personnel for one week.
- b. Outside speakers, spontaneous classroom discussion, and current events materials are not considered part of the planned content of instruction. These curriculum areas, therefore, are exempt from the requirement for prior review.
- 2. Parent, guardian or adult student responsibility
 - a. Review materials during designated times.
 - b. If a concern is identified, the person(s) will complete the "Statement of Concern Regarding Instructional Content" form specifically detailing the portion of instructional content to which objection is made.

C. Alternative instruction

- 1. School responsibility
 - a. Upon receipt of a statement of concern, school personnel may propose one alternative form of instruction in place of the material in question.
 - b. The building principal will facilitate a meeting among the concerned parties and, if appropriate, present the school proposal for alternative instruction as described in the "Alternative Instruction Contract" form.
- 2. Parent, guardian or adult student responsibility
 - a. The person(s) will respond to the school proposal for alternative instruction.
 - b. If the school proposal is rejected, the person(s) will develop an alternative plan at no cost to the district.
 - c. The proposed plan must address the district learner outcomes.

D. Assessment procedures

- 1. School responsibility
 - a. School personnel will determine an appropriate assessment.
 - b. The school district and its instructors will not impose academic or social penalties as a result of alternative assessment.
- 2. Student responsibility
 - a. The student will complete the appropriate assessment in accordance with the agreed upon alternative instructional contract.
 - b. When the contract is completed and the specified outcome met, the student will be granted completion credit or a grade for the work.

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HAZING PROHIBITION

October, 1997

PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. This policy applies to behavior that occurs on or off school property and during and after school hours.
- E. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- F. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who is found to have violated this policy.

DEFINITIONS

- A. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.

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5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. "Student organization" means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy.
- B. The building principal is the person responsible for receiving reports of hazing at the building level. Any person may report hazing directly to a school district human rights officer or to the superintendent.
- C. Teachers, administrators, volunteers, contractors and other employees of the school district shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who receives a report of, observes, or has other knowledge or belief of conduct which may constitute hazing shall inform the building principal immediately.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, or work assignments.

SCHOOL DISTRICT ACTION

- A. Upon receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of hazing.
- C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act, school district policies and regulations.

REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who retaliates against any person who makes a good faith report of alleged hazing or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates

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in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

DISSEMINATION OF POLICY

This policy shall appear in each school's student handbook and in each school's Building and Staff handbooks.

Wellness/Nutrition Guidelines

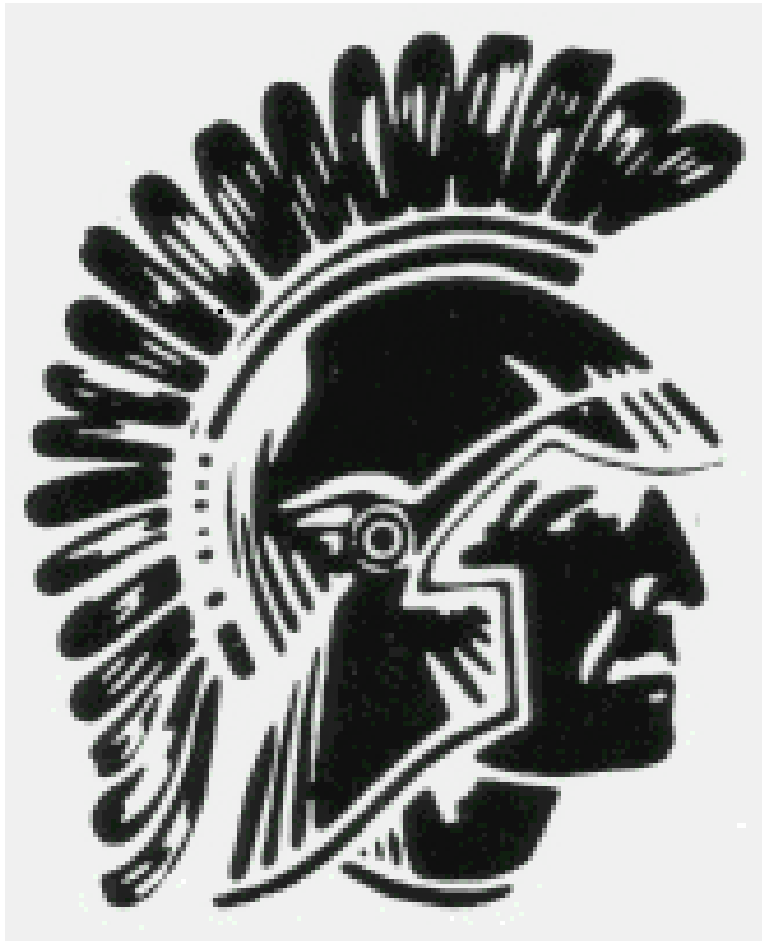
NUTRITIONAL GUIDELINES

- a. **Rewards for students and classrooms** - Schools will limit foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan).
- b. **Snacks** - We encourage healthy choices as classroom snacks. These would include nutrient dense foods, such as whole grains, fresh fruits, vegetables and dairy products. Preference is to be given to foods that do not list sugar as the first ingredient and do not have more than 35% of its calories from fat (excluding foods with high nutritional value such as nuts, seeds and cheese).
- c. **Sack lunches or home packed lunches** - When sending a home-packed lunch or snack to school, the district encourages parents to pack healthy foods and refrain from including foods and beverages without nutritional value.
- d. **Celebrations** - We will limit celebrations that involve food during the school day. Each party should include no more than one food that does not meet nutrition standards for food and beverages sold individually.
- e. **Fundraising** - We will encourage the use of non-food items or foods with high nutrition value, such as fresh fruit or nuts, as fund-raising choices. Fundraising orders taken and deliveries made will not be done during school lunch hours.
- f. **School-sponsored events** - The district will work toward increasing the healthy or more nutrient-dense food selections that are available.
- g. **Beverages** - Only milk (preferably low-fat), flavored milk, water and beverages containing fruit juices (preferably 100%) with no added artificial or natural sweeteners may be sold or provided on school grounds both immediately prior to and throughout the instructional day.
- h. **Advertising/Marketing messages** - The district will encourage and support lifelong healthy eating by students and engage in nutrition promotion that is offered as part of the health and physical education curriculum designed to provide students with the knowledge and skills necessary to understand advertising and marketing messages.

For more information please refer to our school district wellness policy.

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ACTIVITIES HANDBOOK



STUDENTS, PARENTS, & SPECTATORS

BARNEVILLE HIGH SCHOOL

(REVISED July 18, 2016)

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SCHOOL BOARD PHILOSOPHY

The Board of Education of Independent School District Number 146 welcomes each individual into the educational program as he or she is, provides a stimulating learning environment, and offers opportunities designed to promote behavioral changes that affect continuing adjustment to life.

Practical application of this philosophy requires the school district to provide each individual the opportunity to develop mentally, physically, emotionally, and morally. Furthermore, the Board of Education provides the plans, tools, and facilities to implement this philosophy.

SCHOOL DISTRICT MISSION STATEMENT

Barnesville Public Schools, in partnership with families and the community, strives to develop responsible students by promoting academics, arts, and athletics, offering challenging programs in an innovative environment.

DISTRICT GOALS

1. Develop lifelong learners in an atmosphere of mutual respect and trust.
2. Improve educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever-changing society.

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3. Promote school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

INDEPENDENT SCHOOL DISTRICT 146

BOARD OF EDUCATION

Dion Bredman
Greg Berg
Ryan Lindbom

JAY REHDER
Dave Herbranson

Jake Thompson
Marla Field

ADMINISTRATION

SCOTT LOESLIE
TODD HENRICKSON

BRYAN STRAND

SUPERINTENDENT
K-6 PRINCIPAL
ACTIVITIES DIRECTOR
7 - 12 PRINCIPAL

SECRETARIES / OFFICE STAFF

BROOKE FRADET
CINDY ULLRICH
MARLENE FLENNER
SHELLY KRUEGER
MELISSA SOSSA
CHRIS ELLEFSON
Jodi Samuelson

ADMINISTRATIVE SECRETARY
ELEMENTARY SECRETARY
ELEMENTARY SECRETARY
HIGH SCHOOL SECRETARY
HIGH SCHOOL SECRETARY
COMMUNITY ED
FINANCE OFFICER

SCHOOL OFFICES

ELEMENTARY SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514

HIGH SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514

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(218) 354-2300
(218) 354-7797 Fax

(218) 354-2228
(218) 354-2305 Fax

DISTRICT OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2217
(218) 354-7260 Fax

BARNESVILLE HIGH SCHOOL - ACTIVITIES STAFF

ACTIVITY	POSITION	NAME
Band	Director	Erick Knudson
Choir	Director	Jennifer Gylland

FALL ACTIVITIES

Musical	Director	Jennifer Gylland / Alissa Nibbe
Football	Head Coach	Bryan Strand
	Assistant	Phil Trowbridge
	JV	Nathan Strand
	9 th	Nick Paur
	8 th	Matt Askegaard
	7 th	Scott Amundson
	Volleyball	JH Floater
Head Coach		Megan Askegaard
JV		McKinzie Tangen
B-Team		Rachel Solum
9 th		Maggie Stickney
8 th		Ali Stetz
7 th		Janet Rasmussen

WINTER ACTIVITIES

Wrestling	Head Coach	Scott Snobl
	Assistant	Ryan Kemp
	JH	Ryan Kempf / Paul Anderson
Girls Basketball	Head Coach	Ryan Bomstad
	Assistant	Aaron Schindler
	9 th	Brandi Holleman
	8 th	George Haj
	7 th	TBA
Boys Basketball	Head Coach	Todd Henrickson
	Assistant	Tracy Hinsz
	9 th	Chad Suter

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	8 th	Jon Hodge
	7 th	TBD
Cheer Teams	Head Coach	Randi Trowbridge
One Act Play	Director	Alissa Nibbe
Speech	Head Coach	Cary Zepper

SPRING ACTIVITIES

Visual Arts	Director	Heidi Smith
Girls Golf	Head Coach	George Haj
	JH Golf	TBA
Boys Golf	Head Coach	Matt Askegaard
Softball	Head Coach	Aaron Schindler
	Assistant	Brandi Holleman
	Junior High	Alison Willers
Baseball	Head Coach	TBA
	Assistant	Stacy Martz
	Junior High	Nathan Strand
Girls Track	Head Coach	Mike Schaub
	Assistant	Britta Teeples
Boys Track	Head Coach	Scott Amundson
	Assistant	Chad Suter

COMPETITIVE SECTION ASSIGNMENTS

VOLLEYBALL	8AA
FOOTBALL	8AA
GIRLS BASKETBALL	8AA
BOYS BASKETBALL	8AA
WRESTLING	6A
DANCE	4A
BOYS TRACK	8A
GIRLS TRACK	8A
BOYS GOLF	8AA
GIRLS GOLF	8AA
BASEBALL	8AA
SOFTBALL	8AA
MUSIC	6A
SPEECH	8A

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ONE-ACT PLAY
VISUAL ARTS

6A
6A

CONFERENCE ASSIGNMENTS

HEART O' LAKES CONFERENCE

VOLLEYBALL, BASKETBALL, WRESTLING, TRACK,
BASEBALL, SOFTBALL & GOLF

MIDWEST DISTRICT

FOOTBALL

A PRIVILEGE:

Participation in Interscholastic Activities

Progressive educators have long acknowledged that a student's participation in interscholastic athletics is a privilege. A student earns the right to represent his or her school in such a program, just as any individual earns the privilege to represent a credible organization.

Interscholastic programs are voluntary. No student is obligated to take part in any interscholastic activity. Participation is not required for graduation or for college entrance. Those who participate must give extra effort and put in additional time. In this respect, preparation for and participation in interscholastic athletics differs from intramurals.

Because high school interscholastics are voluntary and because those participating represent the student body, mandatory standards of conduct are set. These standards

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are of the highest level, particularly in the areas of academic requirements, school-citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Participants must conduct themselves in a manner that is above question.

Because representing a school in athletics is a privilege, the school possesses the authority to revoke the privilege when a student does not conduct himself or herself in an acceptable manner. The responsibility for proper conduct exists not only in the competitive arena, but also at school and in public. As a member of a school team, the student brings attention not only to himself or herself, but also to the student body and the school itself. School authorities reserve the right to revoke the privilege of participation for students who do not follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules established by the activity coaches.

LETTER TO PARENTS

We are very happy your son/daughter has chosen to take part in one of our athletic programs. We feel our squads have a lot to offer your child and that your child will become a better person for having taken part in our programs.

As part of our programs, we feel your child has a responsibility to be the very best representative he/she can possibly be to our school and community.

Athletics are a part of our total educational system. We on the athletic staff believe that this part of the system can play a leading role in your son/daughter's education. We feel that all students should grow mentally, morally, and physically.

Mentally, we encourage your sons and daughters to do the very best in the classroom as they possibly can. Our coaches will stress their students are always to keep up in the schoolwork or risk losing the privilege of taking part in athletics. They will work closely

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with the regular teachers toward this goal of academics first, athletics second. Our student handbook and activity guidelines are written with this goal in mind.

Morally, we encourage your sons to be gentlemen, and your daughters to be ladies at all times. We and the MSHSL do not permit smoking, drinking, or other forms of intemperate living. Neither do we condone or accept behavior, which is illegal, immoral, or inappropriate. We encourage students to be honest, responsible, and accountable for their actions. All of these issues help to develop students of character and integrity.

Physically, we will try to teach them a new confidence and encourage them to be the best they can be. It is our belief regular sleeping hours, good personal hygiene practices, and proper nutrition are important to a growing youth and to their fullest level of performance. We sincerely hope you will help in this training. When they meet and compete each day with their teammates on a physical or competitive basis, they soon acquire the confidence and courage needed to do their best.

When problems or concerns come up concerning your child in a particular activity, we would like you to follow the ***procedures for Dealing with Conflicts***. Our coaches are concerned about your sons and daughters, and are doing the best they are capable of doing with your child's interests in mind.

If after meeting with the coach or coaches you feel you want to pursue the matter to a higher level, your next step would be the Athletic Director, followed by the Principal, Superintendent, and lastly, the School Board.

Barnesville High School Student Expectations

The chance to participate in athletics is available to all students in Barnesville High School. This privilege and honor carries with it a responsibility to the community, school, faculty, and student body the students represent.

So that the standards and ideals of Barnesville High School will be upheld and enforced uniformly, the following rules have been established and must be familiar to all coaches and students in the activities programs at Barnesville High School.

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1. The Minnesota State High School League Rules shall be enforced.
2. Students will be encouraged to dress and groom in a manner that reflects appropriately on the school, community, and themselves.
3. Students shall accept the decisions of the officials made during activities. Questions should be brought up in the proper manner by either the coach or appointed captains.
4. Students shall not use profanity in practice, games, or any activities in which the students represent the school.
5. Students shall respect the property of others. Any Barnesville student stealing or damaging property in Barnesville or on road trips including any stops made while traveling is in violation of the Student Code of Responsibilities. The coaches must make it a point to check all locker rooms used and to supervise at all stops.
6. Students are financially responsible for equipment checked out to them during their seasons.
7. Students may be allowed to practice while under suspension for violations of rules at the discretion of the coaches and A.D. A student **cannot** practice or take part or attend a contest or practice if he/she is suspended from school for any reason.
8. All students are expected to work to their capabilities academically. Any teacher has the right and responsibility to keep a student from attending a contest during school time if they feel the trip will hurt the student in the classroom.
9. ACTIVITY FEES...A participation fee is charged for the following activities:
 - a. 7th and 8th Graders \$35.00 per activity
 - b. 9th - 12th Graders \$55.00 per activity
 - i. Change of Pace \$20.00
 - ii. Jazz Band \$20.00
 - iii. Knowledge Bowl \$20.00
 - iv. Musical \$20.00
 - c. The guidelines are as follows:

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i. Student Max:

- 1. Junior High (7th & 8th) \$70.00
- 2. Varsity (9th - 12th) \$110.00

ii. The fee will be collected by the supervisor/coach for each activity or can be paid in the high school office.

iii. The fee must be paid before the first contest in the activity or the student will not be allowed to take part or to practice after that time until the fee is paid.

iv. The student will receive a receipt and the record of payment will be kept in the high school office.

10. ACTIVITY PRICES:

a. Athletic Events

- i. Adult \$6.00
- ii. Senior Citizen (65) \$4.00
- iii. Student \$4.00

b. No Charge for music concerts

c. Season Pass

- i. Adult \$55.00
- ii. Student \$35.00
- iii. Senior Citizen (65) \$30.00

11. Locker room-valuable/upkeep/etc....while taking part in school activities, you are expected to help with the upkeep of our locker room and facilities you use. This means when you are done for the day, you will pick up your things and see that they are put away in the proper place. You are responsible for your valuables and are not to leave money, watches, shoes, or other items out. You are issued locks, and should keep all of your valuables locked up. You are also expected to keep other schools' facilities clean and in order while on road trips.

12. Bus behavior...while riding to and from events, you are to behave on the bus. The supervisor has the right and responsibility to see that the students are reasonably quiet and do not interfere with the driver's concentration or ability to provide a safe bus.

13. Students are expected to take the school provided transportation to and from the activities unless their parents make personal contact with the supervisor in charge. The only persons they may ride with are PARENTS.

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A violation of this rule will make that student ineligible for participation in the next contest, and may result in suspension from the team if it continues to be a problem.

14. Participation:

a. Coaches in Grades 7-8 are to place participation of all students above all other considerations in their contests. It is fun to win, but at these levels, it is the philosophy of the Board of Education that each child's chance to play is more important than winning. If a coach knows that a child will not play because of any reason, then that child should not dress in game uniform.

i. At tournaments for these levels, the coaches should use their discretion as to who plays and how much. If the decision to win is important for the tournament, then the coaches should discuss this with the team members so they are aware of this in advance.

b. Grades 9 - 12...students in activities at these levels are part of the 9th Grade, B-Team, Junior Varsity, and/or Varsity Programs. The players at these levels have worked hard in their training and will have a much more competitive level of participation. Students **are not** guaranteed playing time. Every effort will be made by the coach to **keep** players at these levels so they remain a part of the team. The students must realize they are contributing to the team by their continued hard work in practice and, in many ways, that is as important to the team as playing time itself.

These guidelines are minimum rules and expectations required of all students for participation in activities. Additional rules may be added by the coaches of the activities, assuming those rules are not unreasonable in nature. Appeals of such rules may be made to the Activities Director and High School Principal who will render a decision.

GENERAL ACTIVITY POLICIES

Barnesville High School offers a wide variety of co-curricular and extra-curricular activities. The opportunity to participate in

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interscholastic and other school-sponsored activities is available to all students in Barnesville High School. Programs and activities are offered in academic, fine arts, performing arts, athletic events, and competitions. These activities include athletics, band and choir contests, and speech, as well as other events. The privilege and honor of activity participation carries with it a responsibility to properly represent the community, school, faculty, and student body of Barnesville.

Barnesville High School participates in the Minnesota State High School League, the Minnesota Academic Excellence Foundation, the National Forensic League, the National Future Farmers of America program, and a variety of other activities. The High School follows the guidelines and policies set forth in each of these organizations. To obtain a copy of the MSHSL activity guidelines and policies, see your coach, supervisor, or the high school office for information.

CONDUCT RULES OF BARNESVILLE HIGH SCHOOL
STUDENTS

I. STUDENT CODE OF RESPONSIBILITIES:

- A. Students participating in school-sponsored activities are expected to abide by the Code of Responsibilities set forth by the Minnesota State High School League and the Barnesville Public Schools. The code includes the following commitments:
 - i. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
 - ii. I will be fully responsible for my own actions and the consequences of my actions.
 - iii. I will respect the property of others.
 - iv. I will respect and obey the rules of my school and the laws of my community, state, and country.
 - v. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.
- B. A student who is under penalty of exclusion, expulsion, or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good standing and is ineligible for participation for a period of time as determined by the principal. The guidelines adopted by Barnesville High School recommend periods of ineligibility as follows (although all are subject to the determination of the building principal):

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- * First violation: Suspension for two games/event
- * Second violation: Suspension for four games/events
- * Third violation: Removal from team or activity

II. APPLICATION OF THE RULES:

- A. The rules will apply to all students at Barnesville Schools will be the MSHSL regulations and all of the locally adopted rules that exceed the rules of the MSHSL. These regulations will apply uniformly to all MSHSL activities and extra-curricular performances of any type offered at Barnesville School for grades 7-12.
- B.** All students being considered for **Homecoming or Snowball** Candidates must be a student in good standing. This includes academics, behavior, MSHSL eligibility, and attendance. The candidate must remain in good standing for all **Homecoming and Snowball** activities. Any candidate who does not remain eligible will not be allowed to participate in any royal court appearances or **activities scheduled for the week.**

III. GUIDELINES:

It is imperative that we raise the level of expectations among our student extra-curricular participants. Students must realize that their first concern shall be their performance in the classroom. Our extra-curricular program is supplemental to the classroom and must be looked at as an earned privilege, not a guaranteed right. To uphold the standards and ideals of Barnesville activities, the following rules and academic expectations have been established.

A. Third and Sixth week provisions:

- i. Any student who receives a failing (F) or incomplete (I) grade at the time regular progress reports are issued, will be subject to a seven calendar day warning or grace period.
 - A. The warning/grace period runs from the end of the school day on Wednesday to the end of the school day on Wednesday following the grade submission.
- ii. During this time, the student remains eligible for activities but must raise the grade to passing status by 3:15 p.m. of the 7th day.
- iii. Teachers shall inform the principal of all students receiving a failing grade (s) or incomplete for the

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reporting period. The principal shall inform the student and the parents of the dates of the warning/grace period. It is the student's responsibility to raise the grade(s) from failing status to passing status.

- iv. Should the teacher declare the grade to be passing at the end of the 7th day, the teacher will sign a form, which the student will present to the principal verifying that the grade has been cleared - Eligibility will continue.
- v. Should the grade remain failing, **the student will miss the next scheduled contest and remain ineligible until a passing grade has been verified.**
- vi. During this time, the student cannot be dismissed during the school day for a co-curricular or extra-curricular activity if he/she will be missing the class he/she is failing or incomplete.

B. End of Quarter/Semester Provisions:

- i. Students who receive a failing grade at the end of any academic quarter will be declared ineligible. This period of ineligibility will begin the next school day following the date grade reports are due in the office.
- ii. During the time of ineligibility, the student may be allowed to practice or scrimmage but will not be allowed to participate in a contest or activity.
- iii. Final grades for 4th Quarter will be used for eligibility status for fall activities.
- iv. In dealing with the MCA Scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by a "GP" or Grade Pending, this will have no bearing on the students eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

C. Policy for students who fail multiple classes

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- i. A student who receives multiple "F's" would serve the appropriate penalty; two "F's" - double the penalty, three "F's" - triple the penalty, etc.

D. PSEO, On-Line College, Home-Schooled Students, Etc.

- i. All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at the both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

E. Minimum Penalty: Failing One Class

- i. Football, Golf, and Track
 - A. Varsity 1 game, match, or meet
 - B. Junior High 1 game, match, or meet
- ii. Volleyball, Baseball, and Softball
 - A. Varsity 2 matches
 - B. Junior High 2 matches
- iii. Basketball
 - A. Varsity 3 games
 - B. Junior High 2 games
- iv. Wrestling
 - A. Varsity 3 matches
 - B. Junior High 3 matches
- v. Category II Activities 1st public performance following a grading period
- vi. Band/Choir (Co-Curricular) 1st MSHSL sponsored competition or contest and/or the first "extra" performance

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- vii. Number of contests/games is based on a percentage of entire games played over the course of a season.
- viii. It is our goal to keep this policy as comprehensive as possible and we are continually working towards solutions to meet this end.

F. Individual Category II activities that are included in the Academic Eligibility policy are listed below. Students who are academically ineligible according to policy will not be allowed to participate in the activities listed.

FFA

MFE/ALD	Fall Rally	FFA Invitational
Poultry	Forestry	Soils
National Convention	Ag Activity at UMC	Little International
National FFA Week	FFA Day at the Capitol	Dairy Foods
Wildlife	Horse	Talent Contest
General Livestock	Small Animal CDE	Farm Management
Job Interview	Meats	Salesmanship
State Agri-Science Fair	Spring Awards	Floriculture, Nursery,
Landscape	Dairy	Crops Contest
Trip		Ski
Crops	Ag Mechanics	Parliamentary Procedure
State FFA Convention	Secretary, Treasurer, Newsletter, and	
Scrapbook Contests		

Band and Choir

Jazz Band Trips	West Acres Jazz Band	Change of Pace
Performances		
Solo Ensemble Contest	Large Group Contest	Music Department Trip
Fall Festival	Honor Choirs	

Miscellaneous

Field Trips	Knowledge Bowl	One Act Play
Speech Meets	River Watch	Musical

- G. All students who are to attend an extra-curricular activity during the school hours must be performing to a level of satisfactory work in every class, maintain good attendance, and are punctual for class.
- H. Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and a school day following

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a contest. Failure to follow the attendance guideline may result in forfeiting participation in the next contest.

i. In order to practice, a student shall be in school, attending regularly scheduled classes on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.

ii. Appointments scheduled during the school day will require written professional documentation from those providing the service.

**BARNESVILLE HIGH SCHOOL ACTIVITY RULE
VIOLATIONS**

CATEGORY I ACTIVITIES

- I. PHILOSOPHY: Realizing the importance of helping students when confronted with chemical use, harassment, or violence issues, Barnesville High School has implemented a positive, supportive program to encourage students to make wise choices and good decisions regarding substance use. This program is intended to encourage students to seek appropriate assistance and to provide an educational format to review issues of concern.
- II. APPLICATION: In all Category I Activities (as designated by the MSHSL), which includes all athletic programs as well as speech and debate, the MSHSL guidelines will form the base of consequences and disciplinary action. The Barnesville program is amended as follows:
- a. First violation: The student shall lose eligibility for the MSHSL time (presently 2 weeks or 2 events whichever is greater) plus two additional weeks for a total of four weeks. The ineligibility period may be reduced to the MSHSL consequence by satisfactorily completing the information classes for first-time offenders provided by the school.
 - b. Second violation: The student shall lose eligibility for the MSHSL time (presently 3 weeks or 6 events whichever is greater) plus three additional weeks for a total of six weeks.
 - c. Third violations: The student shall lose eligibility for the MSHSL time (presently 4 weeks or 12 events whichever is greater) plus four additional weeks for a total of eight weeks.

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- d. Subsequent violations: Student shall lose eligibility for a period of 18 weeks or one complete semester of activities.
- e. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced to the MSHSL penalty. The goal of this stipulation is to encourage a student with a chemical issue to come forward and to seek help. The student must also agree to six hours of informational classes approved by the school counselors.
- f. All classes must be completed before any reduction in consequences will be allowed.

CATEGORY II ACTIVITIES

- I. PHILOSOPHY: Performance is a vital part of the work completed in the Category II activities. Most work is done with the goal of performance in mind.
 - a. MUSIC: Performance shall be a required part of membership in all music groups for which credit is given toward graduation at Barnesville High School.
 - i. Excused absences from performances -
 - 1. To receive full credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - ii. Unexcused absences from performances -
 - 1. To receive partial credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - iii. Students are made aware of grade expectations and performance obligations when joining a music group in the beginning of the year.
 - b. OTHER CATEGORY II ACTIVITIES: All other school-sponsored activities, such as Knowledge Bowl, FCCLA, school musicals, one-act play, FFA, Scheduled Dances (Prom/Snowball/Homecoming), homecoming court, snow-ball court, any other activities the school would see fit to include, etc., which may or may not be specifically sponsored by the MSHSL, are considered by Barnesville High

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School to be Category II activities. The governing rules for these activities, beyond those listed herein, are established within the specific programs.

II. APPLICATION:

- a. First violation: A student in a Category II activity will lose eligibility for two contests or events and four (4) weeks of public performances (pep band). This consequence will be reduced to one contest or events and two weeks of public performances (pep band) if the student satisfactorily completes the information classes provided by the school. A student will miss the next scheduled dance (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 2 contest rule.
- b. Second violation: A student in a Category II activity will lose eligibility for three contests or events and 6 weeks of public performances (pep band). A student will miss the next two scheduled dances (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 3 contest rule.
- c. Third and subsequent violations: A student in a Category II activity will lose eligibility for 4 contests or events and 8 weeks of public performances (pep band). A student will not be allowed to attend scheduled dances (Prom/Snowball/Homecoming) for one calendar year from the time the violation has been reported to the school. In relation to homecoming or snow- ball court it will fall under the 4 contest rule.
- d. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced by one event and two weeks of public performance at each level. The goal of this stipulation is to encourage a student with a chemical violation to come forward and seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselors.
- e. These violations will be accumulative for grades 9-12, but done on a yearly basis for grades 7-8. Penalties will carry over from one year to the next.

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- f. All classes must be completed before any reduction in consequences will be allowed.

LETTER AWARDS

The objective of an award should be recognition of an achievement that has been accomplished through effort and sacrifice. One who receives an award is being recognized as superior in some area of athletics.

1. An athlete earning a letter for the first time will receive a chenille letter and a pin for that particular activity.
2. All subsequent awards will be in the form of yearly bars, one for each additional time lettered.

Lettering Requirements by Sport:

1. Lettering requirements for each sport shall be up to the discretion of each individual head coach. These requirements must be clearly stated at the start of each athletic season.
2. **Students who are in violation of MSHSL Rules will forfeit all letters, team awards, and conference awards in the activity in which the penalty was served.**

DEALING WITH CONFLICT

PROCEDURE FOR HANDLING ACTIVITY COMPLAINTS

In order to allow an expression of differences that often occur in athletics/activities, a procedure has been developed for establishing a line of communication between school, parent/guardian, students, and coaches. This procedure should follow an orderly process.

1. No conflict between a parent, student, official, or coach should be addressed during or immediately following a contest or production. The contest site, practice field, lobby, or locker rooms are not appropriate places to handle conflict. Coaches or Activity Supervisors are not to meet or deal with conflict at these times or places. Most conflicts are better resolved with an appropriate cooling down period.

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2. If the above procedures are not followed, the following steps will take place:
 - i.1st Violation of Procedure - The coach will suggest a meeting at a later date and a letter will be sent to the parent outlining our procedure for handling athletic/activity complaints.
 - ii.2nd Violation of Procedure - Removal from the next contest.
 - iii.3rd Violation of Procedure - Removal from all remaining contests.

3. If you are upset please call or arrange a meeting the following workday.

4. The following steps should be taken in order for conflict to be resolved:

STEP 1

- A meeting between the student and the coach/coaching staff should be called. Players at the Junior High Level have the option of having a parent present.

STEP 2

- If the conflict is not resolved, a meeting between the student, the parent, and the coaching staff should be called. This meeting can be initiated by the student, the parent, or the coaching staff.

STEP 3

- If any of the three parties (student, parent, or coaching staff) still feel the conflict is not resolved, a meeting between the student, parent, coaching staff, and Athletic Director may be called by any party.
- Notes of the meeting will be kept by the Athletic Director. If the Athletic Director is the coach involved, an Administrator will act as the mediator.

STEP 4

- The Athletic Director will send out a list of findings and recommendations to those involved no later than one week after the meeting. A copy of all communications will be given to the High School Principal and Superintendent.

If a School Board Member receives a complaint regarding a coach, that complaint will be immediately forwarded to the Athletic Director and Superintendent.

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GROUP CONFLICT

No parent group shall meet at BHS to discuss team problems without representatives from BHS which will include the A.D. or coach. At group meetings, individuals must speak for and represent themselves, not other individuals or groups.

Code of Ethics
Minnesota State High School Coaches
Association

AS A PROFESSIONAL EDUCATOR I WILL:

1. Strive to develop in each athlete the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual athlete.
3. Encourage the highest standards of conduct and scholastic achievement among all athletes.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of sports officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

PARENT RESPONSIBILITIES

Parents are expected to encourage their sons and daughters to perform to the best of their ability both athletically and academically. They should be a source of support for the athlete and the program in which they are participating.

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Parents are role models for athletes and representatives of BHS. As such, they are expected to exemplify good attitudes by treating all players, coaches, fans, officials, and other parents with respect and dignity. Parents MUST insist that athletes abide by rules established by the school, the coach, and the Minnesota State High School League.

Parents should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate. Parents should allow their athletes to enjoy the benefits of competition, remembering that not everyone can be the star, be on the first team, or have equal playing time.

Parents should keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

FAN RESPONSIBILITIES

BHS fans represent the school, whether home or away. They are expected to support their team in a positive way and treat all participants and fans with respect and dignity.

Attending a high school game is different than attending a professional contest. Your behavior should reflect that difference. Your admission price doesn't allow you to abuse players, officials, or coaches. You are responsible for your behavior.

STUDENT RESPONSIBILITIES

Students are expected to follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules of the coach and team.

Students are expected to perform to the best of their ability both athletically and academically. They should be a source of positive support for their teammates.

Students are role models for other students of BHS. As such, they are expected to exemplify good attitudes by treating other players, coaches, fans, officials, and parents with respect and dignity.

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Students should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate.

Students should enjoy the benefits of competition, remembering not everyone can be the star, be on the first team, or have equal playing time.

Keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

Spectator Guidelines at Events

The following additions are consequences for disorderly or unruly adult spectator/fan behavior at student events held in association with Barnesville School District. Unruly or disorderly student fan behavior will be handled through normal school discipline due process and referral to law enforcement. The assigned event site supervisor will make all determinations of unruly or unsportsmanlike behavior, after first issuing a warning to the individual.

Should an adult spectator's behavior violate current policy regarding coaches, contest officials, or advisors during or after events, or constitute participating in unsportsmanlike behavior from the stands, then that behavior will be deemed in violation of Barnesville School District Policy and the violator will then be subject to the following:

First Offense:

The person in question will be suspended from attending the next three home events for that sport or activity, with the consequence to follow into the same sport's next season if need be. This consequence may be reduced to the next two events if the coach or advisor involved receives a formal, written apology from the offending fan before the third event takes place, and a copy of the incident report and apology is transmitted to the School Board to remain on file.

Second Offense:

A person involved in a second offense over the course of the season will be suspended from all extra-curricular events for the remainder of the calendar year.

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Third Offense:

A third offense will ban the offender from all home student events, indefinitely.

There is no appeal process to the Board of Education for policy violation.

Note: Laws regarding trespass on school grounds, trespass at school activities, and disorderly conduct at public events will be referred to and enforced by local law enforcement.

TRAVEL – SCHOOL ACTIVITIES

I. Purpose

- a. The purpose of this policy is to assure adequate supervision is provided when Barnesville students participate in activities outside the District.

II. General Statement of Policy

- a. Activity participation often requires travel outside the District for competition, performances, and other academic or co-curricular opportunities. Ensuring the safety of students is a priority of the District. Established behavior and participation requirements combined with adequate supervision will diminish inappropriate and risky behaviors.

III. Procedures

- a. Standard MSHSL and local participation requirements are in the Barnesville Student Handbook.
- b. Instructors and co-curricular coaches/directors will communicate additional participant requirements and expectations to participants and parents/guardians.
- c. Consequences for inappropriate behavior shall be communicated to participants and parents/guardians. MSHSL and local consequences are explained in the Barnesville Student Handbook.
- d. Day trips using the school car, school van, or mini-bus require only supervision by the instructor, activity coach/director, or authorized adult.
- e. Day trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director. The instructor, co-curricular coach/director, or authorized adult must ride the bus.
- f. Overnight trips require adult supervision by a person of the same gender as the participants.

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- i. In the event a same gender chaperone cannot be found, administrative discretion will be implemented.
- g. Overnight trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director and additional chaperones proportionate to the number of students.
- h. The building principal has authority to approve written requests for variance from procedures.

**Barnesville School District
Website**

www.barnesville.k12.mn.us

ACCESS TO ACTIVITY SCHEDULES

ATKINSON ELEMENTARY



PARENT / STUDENT HANDBOOK

2021-22

(Revised July 19, 2021)

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SCHOOL BOARD PHILOSOPHY

The Board of Education of Independent School District Number 146 believes that each individual should be accepted into the educational program as he/she is; that each student shall be provided with a stimulating environment and opportunities for learning experiences designed to promote behavioral changes that will affect continuing satisfactory adjustment to life.

In the practical application of this philosophy, opportunities shall be provided each individual mentally, physically, emotionally, and morally. It is further the philosophy of the Board of Education to provide the plant, tools, and facilities to implement this policy.

SCHOOL DISTRICT MISSION STATEMENT

The mission of Barnesville Public Schools, in partnership with the family and community in its quest to develop responsible students, is to promote academics, arts, and athletics by providing challenging programs in an innovative environment.

DISTRICT GOALS

Our goals are to develop lifelong learners in an atmosphere of mutual respect and trust by:

1. Improving educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever-changing society.
2. Promoting school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

INDEPENDENT SCHOOL DISTRICT 146

BOARD OF EDUCATION

LESLIE SHIREK JACOB THOMPSON GREG BERG MARLA FIELD
DION BREDMAN (Chair) RYAN LINDBOM DAVE HERBRANSON

ADMINISTRATION

DR. JON ELLERBUSCH	SUPERINTENDENT
TODD HENRICKSON	K-6 PRINCIPAL
	ACTIVITIES DIRECTOR
BRYAN STRAND	7 - 12 PRINCIPAL

SECRETARIES / OFFICE STAFF

BROOKE FRADET	ADMINISTRATIVE SECRETARY
KRISTIN HOVDE	ELEMENTARY SECRETARY
TAMMY MAESSE	ELEMENTARY SECRETARY
SHELLY KRUEGER	HIGH SCHOOL SECRETARY
MELISSA SOSSA	HIGH SCHOOL SECRETARY
CHRIS ELLEFSON	COMMUNITY ED
JODI SAMUELSON	FINANCE OFFICER
SARA LIEN	PAYROLL / HR ASSISTANT

SCHOOL OFFICES

ELEMENTARY SCHOOL OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2300
(218) 354-7797 Fax

HIGH SCHOOL OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2228
(218) 354-2305 Fax

DISTRICT OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2217
(218) 354-7260 Fax

This handbook and its contents were approved by the School Board at its meeting on **July 20, 2020**. This handbook may be changed or amended during the school year. Changes will be posted in the office of the principal and on the school's website. If you have any questions about a provision, contact the principal.

Elementary Staff Directory

Kindergarten

Shari Grabow	415
Megan Martin	417
Christine Messer	416
Alison Willers	428

Grade 1

Chastity Justesen.....	419
Laura Jorud	427
Karie Martinson.....	420
Tori Olson.....	432

Grade 2

Lisa Forsgren	439
Carrie Jenkins	424
Sandy Meyer.....	436
Peggy Parker.....	435

Grade 3

Ryan Bomstad.....	434
George Haj.....	433
Michelle Tonsfeldt.....	418

Grade 4

Laura Anderson	431
Lisa Gilbertson.....	430
Tracy Hinsz.....	429

Grade 5

Scott Amundson	421
Megan Askegaard	422
Brandi Holleman.....	423

Grade 6

McKinzie Tangen	353 - High School
Aaron Schindler	307 - High School
Nicole Nelson	318 - High School

Speech Clinician

Michelle Field.....	441
Lindsay Behrens	405

Special Education

Sarah Poepping	408
Michelle Wander	414
Susan Yeske.....	358 – H.S. / 426 - Elem
Taylor Anderson (OT).....	426

Music

Mariah Dant	443
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5th & 6th Grade Band

Erick Knudson	334 - High School
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Physical Education

C.J. Peters	412
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Social Worker	
Madalyn Welty	TBD
Library Aide	
Lynn Thorkildson	411
Title I Paraprofessionals	
Joanne Herbranson.....	651
Lori Henrickson	438
TBD	TBD
Janet Rasmussen	654
Ashley Schilling.....	655
Chrissa Wolters.....	672
Title I Lead / Gifted & Talented Teacher	
Patricia Erlandson	442
Special Ed Aides	
Trisha Krause.....	656
Michelle Zajac	663
Kari Wilson.....	408
Mary Spillum	673
Loeslie Connelly	674
Ashley Schwartz	408
Chaundra Buck	408
Technology Coordinator	
Casey Ehlert.....	338
iPad Coordinator / Teacher on Special Assignment	
Holly Inniger.....	354
Cooks	
Sharon Braton	410
Jane Carr	410
Deborah Goegren.....	410
Ruth Johnson	410
Sharon Poach	410
Custodian	
Don Szveduik.....	340
Duane Duval	407
Scott Odden	407
Laurie Haapala.....	407
Grounds / Maintenance	
Jeff Cihak.....	340
Secretary	
Kristin Hovde.....	405
Tammy Maesse	409
Health Aid/Special Ed Paraprofessional	
Trisha O'Leary.....	409

PART I - INFORMATION

ELEMENTARY SCHOOL OFFICE

The elementary school office can be accessed by entering the main doors at the south end of the building. The office staff includes the principal and two administrative assistants. The office hours are 7:30 a.m. until 4:00 p.m. during most regular working days. The principal's office may be reached by telephone at 354-2300. If we are not available to take your call, please leave a message on our voicemail.

ENROLLMENT REQUIREMENTS

1. **Immunization:** Various Minnesota laws set forth immunization requirements for children and adults enrolled in institutional settings. Legal exemptions are permissible for those who have medical contraindications to vaccine(s) or if they or a parent has conscientiously held beliefs that oppose immunization.
 - a. Records for infants and children who have not completed a primary series of vaccines must be signed by a physician or public clinic staff.
 - b. Documentation of measles vaccine given before 12 months of age is not acceptable for children in child care or schools.
 - c. **A Doctor's signature is required for proof of the Chicken Pox Disease.**
 - d. Minnesota Statute § 121A.15 requires all children enrolling in an elementary or secondary school to show evidence of immunization as follows:

<u>Age/Grade Groupings</u>	<u>Vaccine Type and Number of Doses</u>
Kindergarten < 7 years	5 DTP, 4 polio, 2 MMR, 2 Chicken Pox
7 years through grade 6	>3 DTP/Td, > 3 polio, 1 MMR
Grades 7 through 12	>3 DTP/Td(1 dose>11 years), >3 polio,2 MMR
Kindergarten	> 3 hepatitis B
K and grade 7	> 3 hepatitis B

2. **Transfer / New Student:** Any new student or student transferring to Barnesville Public Schools *will not* be permitted to register without official copies of the student's records/transcript and immunization records from the last school attended.

SCHOOL PROPERTY

1. **Care of School Property:** The careful use of property and respect for the furniture and the building is indicative of responsible citizenship. The appearance of the building and grounds reflects on the entire community, the students and staff. It is expected that students will demonstrate appropriate care for school property.
2. **Hallway Lockers and desks:** Although students are assigned lockers and desks, they remain the property of Atkinson Elementary School and are subject to periodic search. At no time does the district relinquish its exclusive control of lockers and desks provided for the convenience of students. Inspection of the interior of lockers and desks may be conducted by school authorities for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. Students are discouraged from keeping valuable possessions in the lockers or desks.

3. **Textbooks:** Textbooks for classes in the elementary school are provided to students at no charge. Students will be required to pay replacement cost related to lost or damaged books.

INSTRUCTIONAL MATERIALS

The following is a list of supplies that each grade recommends for the start of the school year. A supply list is available at the Fargo and Moorhead Walmart, Target, and K-Mart Stores and Office Max in Moorhead.

Music – Kleenex (1)

PE (All Students) - Non-marking tennis shoes.

Kindergarten:

Labeled with Name: Bath or beach towel, Large Backpack, (2) 2-pocket Vinyl folders, Headphones (no earbuds)

Unlabeled: (3) Packages of 24 count Crayola Crayons, (2) 10-count boxes of Crayola Classic Color Markers, (1) Large pack of Elmer's glue sticks, (1) Box of #2 Pencils, (3) 7-8 oz. Elmer's Glue, (2) Boxes of Kleenex, (1) Box of Colored Pencils, (1) Shoe-box sized plastic tote with lid, (1) Box of Ziploc bags - Quart or Gallon sized, (1) 1 ½" 3-ring Binder, 4-pack of Black Dry Erase Markers, (2) Containers of Disinfecting wipes

First Grade: (2) Crayola Crayons (24 ct pack only), (3) 2-pocket folders, (2) Crayola Washable Markers (classic colors), (2) Elmer's white glue bottle, (18) glue sticks, (24) Ticonderoga #2 yellow pencils, (2) spiral notebooks, scissors, (2) Large erasers, 5x8 pencil/crayon box (no pouches please), 8-color watercolor paint set, (2) Black Expo Marker, colored pencils, highlighters, (1) headphones, (1) Clorox wipes, (1) Kleenex box.

Second Grade: (36) #2 Pencils – no decorative pencils please, (3) highlighters, (3) large erasers, scissors, 5 x 8 plastic pencil/crayon box(no pouches please), (2 boxes)24 count Crayola Crayons, 1 box BROAD tip classic colored markers, 1 box FINE tip classic colored markers, (1 box) colored pencils, (1) 24 color Crayola or Prang paint set, (6) glue sticks, (2) wide spaced spiral notebooks, (2) 2-pocket folders, (1) glue bottle, (2) disinfecting wipes, (2 boxes) facial tissues, (1)2-pack of fine tip sharpie, (2) individual Expo markers(any color), headphones, stylus.

Third Grade: crayons, markers, colored pencils, 5x8 pencil box, 24 pkg watercolor paint, Kleenex (1), glue sticks (10), #2 Pencils, large erasers, pencil top erasers, highlighter, expo markers (1 pkg.), wide-lined notebooks (2), 2-pocket folders (4), Clorox/Lysol disinfecting wipes, black sharpie (2), composition notebook, headphones, scissors

Fourth Grade: headphones for iPads, 12" ruler, crayons, scissors, (3) wide-lined spiral notebooks, 4 pack of dry erase markers, white glue, (4) glue sticks, (5) 2-pocket folders, wide tip markers, (24) #2 pencils, pencil box/pouch (5"x8" no larger), colored pencils, watercolor paints, Clorox/Lysol disinfecting wipes.

Fifth Grade: crayons, markers, colored pencils, scissors, pens, pencils, wide-lined spiral notebooks (2), 2-pocket folders (3), highlighter (1), white glue (1), glue sticks, Black Sharpies (2), Kleenex (1), Clorox/Lysol disinfecting wipes (1), earbuds or headphones, pencil box/pouch.

Sixth Grade: scissors, markers, colored pencils, pencils, highlighter (1), black sharpie (2), 1 pack of dry erase markers, 2-pocket folders (5), wide lined spiral notebooks (3), white glue (1), ruler (1), watercolor paints, Clorox/Lysol disinfecting wipes, earbuds, pencil box/pouch

ALL BACKPACKS/BAGS MUST BE SMALL ENOUGH TO FIT IN A LOCKER.

FEES

Materials that are part of the basic educational program are provided with state, federal, and local funds at no charge to a student. Students are expected to provide their own pencils, paper, erasers, and notebooks. Students may be required to pay certain other fees or deposits, including but not limited to:

- Cost for materials for a class project that exceeds minimum requirements and is kept by the student.
- Security deposits for the return of materials, supplies, or equipment.
- Field trips considered supplementary to the district's educational program.
- Admission fees or costs to attend or participate in optional extracurricular activities and programs.
- Voluntarily purchased student health and accident insurance.
- Use of musical instruments owned or rented by the school district.

Students will be charged for textbooks, workbooks, and library books that are lost or destroyed. The school district may waive a required fee or deposit if the student and parent/guardian are unable to pay.

RELEASE TIME FOR RELIGIOUS CLASSES

Information regarding release time for religious instructions will be sent home to the parents during the first part of the school year. A note will then have to be signed by the parents requesting that their child be allowed to attend religious instruction during the week.

PLEDGE OF ALLEGIANCE

Students will recite the Pledge of Allegiance to the flag of the United States of America. Any person who does not wish to participate in reciting the Pledge of Allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice. Students will also receive instruction in the proper etiquette toward, correct display of, and respect for the flag.

LOST AND FOUND

Each year mittens, sweaters, caps, boots, and coats are turned into the Lost and Found and are never claimed. We urge that all pieces of clothing be marked with the child's name. Lost articles may be picked up at the two designated locations. Remind your child to report any lost article promptly. The school secretary will hold items of higher value. At the end of the school year, all items not claimed will be donated to the Dakota Boy's Ranch.

FIRST DAY OF SCHOOL

Tuesday, September 7th, will be the first day of school for all children. Students should meet in the following areas as assigned to them:

- | | |
|----------------|------------------|
| • Preschool | Rooms 25 & 27 |
| • Kindergarten | New Addition |
| • Grade 1 | New Addition |
| • Grade 2 | Rooms 1, 2, 3, 4 |
| • Grade 3 | Rooms 14, 15, 16 |
| • Grade 4 | Rooms 11, 12, 13 |
| • Grade 5 | Rooms 4, 5, 6 |
| • Grade 6 | Rooms 8, 9, 10 |

SCHOOL HOURS

1. The School Breakfast Program begins at **8:15 am.**
2. The school day begins each morning at 8:30 a.m. Bells will sound at 8:15 and 8:25 to allow students time to prepare for class. Dismissal time is 3:10 p.m. There is **no supervision** on the school playground before or after school hours. The school office is open until 4:00 p.m.
3. Students in the building after 3:30 must be in an area that is under the supervision of a teacher or coach. Students not in an after school program or supervised activity, must leave the building by 3:30. Failure to comply with this provision may result in disciplinary action.

BEFORE AND AFTER SCHOOL PROGRAM

It is our intention to run the after school kids club starting in the fall. More information regarding start times, end times, and rates will be available at a later date.

SCHOOL BREAKFAST AND LUNCH PROGRAM

We encourage all children who do not go home for lunch to take part in our hot lunch program. Breakfast and lunch prices are as follows:

	Breakfast	Lunch
Full school year - student	\$223.60	\$438.60
1 meal – includes 1 milk	\$1.30	\$2.55
*Kindergarten	Free	\$2.55
1 adult meal – includes 1 milk	\$2.35	\$4.15
1 reduced meal-includes 1 milk	Free	Free

1. Meal payments will be made through the automated Lunch Cashier System which will be accessed by the student's personal identification number. One carton of milk will be furnished free of charge to all students eating hot lunch. Students who bring their lunch and want milk at noon can purchase it in the cafeteria through the Cashier System for the amount of **\$.35 per carton.**
2. **Students who also wish to take part in the mid-morning or mid-afternoon milk break will be required to pay the amount of \$23.00 for a half year or \$46.00 for the full year. There is no charge for the kindergarten milk break due to action taken by our State Legislature.**
3. The following procedures will be implemented to control negative family accounts in the Barnesville Public Schools Food Service Accounts:
 - a. Students in grades K-12 with a negative balance will not be allowed to participate in the breakfast program.
 - b. Students in grades K-12 with a negative balance will not be allowed to charge a regular noon lunch, but will be provided an alternative.
 - c. The District will continue to mail invoices to families with a negative balance.
 - d. **Policy 534** – Students have use of a meal account. When any meal account has a negative balance in any amount, the elementary office will send out an instant alert notification to parents. If a student's account has a negative balance of \$10 or more students will be individually notified by the school office and given a meal account statement or notice that indicates the amount of the negative balance. If a student's negative balance reaches \$20, a letter is sent home indicating balance due and

methods of how to make payments. Parents may add money to their children's account by mail, sending lunch money designating to which account the funds are to be applied, by personally delivering funds to the office, or by adding money to lunch accounts through PAY schools online.

Negative balances of more than \$35 a student or \$50 per family if not paid prior to a time frame as determined by administrations discretion (quarterly, semester, or end of the year) will be turned over to the superintendent or superintendent's designee for collection.

4. Lunch periods for the children are as follows (tentative):

Grade K.....	11:00 a.m. to 11:30 a.m.
Grade 1.....	11:10 a.m. to 11:40 a.m.
Grade 2.....	11:20 a.m. to 11:50 p.m.
Grade 3.....	11:35 a.m. to 12:05 a.m.
Grade 4.....	11:45 a.m. to 12:15 p.m.
Grade 5.....	11:55 a.m. to 12:25 p.m.
Grade 6.....	12:05 p.m. to 12:35 p.m.

LEAVING THE SCHOOL GROUNDS

Children, after arriving at the school, are not to leave the school grounds unless the teacher or office has received a note from home granting permission to the child to leave the school premises. Phone calls may be substituted for the note.

BUS STUDENTS IN GRADES K, 1, 2 & 3

Bus students in grades K, 1, 2 & 3 must have a note from the parent if they are not to ride home on the bus after school. Without this note, the child will be sent on the bus. A phone call to the office may be substituted for the note.

HOME BAKED TREATS SERVED IN SCHOOL

Due to Minnesota Department of Health regulations, *Treats prepared in individual homes are not allowed.* Commercially prepared, packaged or individually wrapped food items such as cookies, or other packaged baker items, (i.e. Twinkies), candies, or individually portioned ice cream novelties are allowed.

SENDING MONEY TO SCHOOL

When sending money to school with small children (for lunches, etc.), put it in an envelope marked with the child's name, grade, teacher, amount, and purpose for which the money is sent.

SCHOOL VISITORS

All visitors must report to Door on the South End of the building during the school day.

PICK UP / DROP OFF STUDENTS

The parking lot *is not* to be used for pick up or drop off before 8:30 am and after 3:00 pm.

SAFETY PATROL

Student safety patrol members are on duty at key crossings. The safety patrol's chief duty is to help school children to cross streets safely. **As parents, your attitude toward the school patrol will do much to add to its effectiveness.**

DISMISSAL DURING THE SCHOOL DAY

When picking up children during school hours, parents are required to sign children out in the office and notify the secretary or principal. Always notify the teacher in advance, by note, of an early pick-up.

CLOSING OF SCHOOL DUE TO WEATHER CONDITIONS

School will be closed by the Superintendent of Schools when, in his/her judgment, weather or road conditions are such that it would be unsafe for students to attend or remain in school. Dismissal times will be posted on all local TV and radio stations.

GYM SHOES

Playing games in the gym stocking footed can be dangerous. Children are asked to have non-marking tennis shoes available for gym periods.

EXCUSES FROM PHYSICAL EDUCATION/RECESS

If a child is well enough to attend school, they should be allowed to go outdoors or participate in physical education class. We are, therefore, requiring your child to participate unless a note from the physician states it would be detrimental for him/her to do so.

REPORTING TO PARENTS

A progress report is sent to parents four times each year for students in grades one through six and three times each year for students in Kindergarten. It reports your child's individual growth and development in all school activities. His/her growth in health, social adjustment, work habits and attitudes is considered, as well as his/her progress in reading, writing, arithmetic and other subjects.

1. Parent-Teacher Conferences are held in the fall for all pupils and in the spring as needed. This conference gives parents and teachers a chance to discuss the child's growth plan cooperatively to meet his/her needs. Parents are encouraged to ask for additional conferences at any time. Conferences usually result in a better understanding and an improved relationship between home and school.

ELEMENTARY ACTIVITY TICKET

Children will be able to purchase an Elementary Season Ticket that will admit them to all home athletic events. These tickets can be purchased in the office after the beginning of school. The prices are as follows:

1. **Athletic Events:**
 - a. Adult - \$6.00 / Student - \$4.00 / Senior Citizens (65) - Free
2. **Season Pass:**
 - a. Adult - \$55.00 / Student - \$35.00 / Senior Citizen (65) – Free
3. **Music Concerts – No Charge.**

CHILDREN VISITING SCHOOL

Children visiting our school may spend up to a half-day with us. They should also be approximately the same age as the child they are visiting. The elementary principal **must** be called one day prior to sending the visitor to school.

ANIMALS IN SCHOOL

Due to the unpredictable behavior of animals in strange situations, the school does not allow any animals on school grounds.

PROMOTION AND RETENTION

All students are expected to achieve an acceptable level of proficiency. Students who achieve at an acceptable level will be promoted to the next grade level at the completion of the school year.

Retention of a student may be considered when professional staff and parents/guardians feel that it is in the best interest of the student. The superintendent's decision will be final. The district has a variety of services to help students succeed in school. For more information, contact the elementary school office.

STUDENT PICTURES & VIDEOS

In various settings throughout the school year, teachers, paraprofessionals and other staff involved in your child's education may periodically take pictures/videos of him/her. The pictures/videos may be used for one or more of the following:

1. Classroom or Hallway Displays.
2. A record of student activities or accomplishments.
3. The local or regional newspapers (picture may be taken by newspaper staff).

If you **do not** want your child photographed or videotaped, please contact the elementary office at the beginning of each school year.

TRANSPORTATION POLICY

1. Philosophy:
 - a. The Barnesville Public Schools offer transportation to students of the district in an effort to assist with the educational process and facilitate orderly movement of students to and from the educational settings. The transportation of students is offered as a service to the residents of the school district.
 - b. The provision of school transportation by the district does not endorse the transportation of students as a right held by the student. Transportation of students is a privilege and service offered by the district which may be revoked for appropriate and legitimate reasons.
 - c. Because transportation of students is a privilege rather than a right, it is the responsibility of the parents and/or guardians of the students transported to endorse, support, encourage, and uphold the general provisions for student safety and discipline as outlined in the district transportation policy.
2. General Transportation Guidelines
 - a. Bus schedules will be filed in the office of the Superintendent and Principal prior to the beginning date of school. It will be the duty of the bus manager to establish bus

routes and notify parents and guardians of the locations and time of the bus stops. Students not at the prescribed bus stops at the scheduled time will be left behind.

- b. The bus driver will be in control of student discipline on the bus route or while students are loading or unloading at the bus stops.
- c. Students will not be allowed to stand up and/or change seats while the bus is in motion. Students must remain in seats at all times while the bus is in motion.
- d. Management of food and beverage issues on the school transportation is the responsibility of the bus manager. The guidelines developed by the bus management will be endorsed and enforced by the school district officials.
- e. **Bus Discipline Policy:** The school district recognizes that students are expected to follow general standards of behavior on the buses which would be comparable to the expectations held in the school buildings. The general school behavior guidelines and expectations, as appropriate to the bus setting, are supported by the school district's transportation system.

The bus driver is recognized as the authority directly responsible for student discipline on the bus route or while students are loading or unloading at the bus stops. Students are expected to exhibit behavior on buses which reflects good judgment and common sense. Appropriate behavior promotes respect for self and others. Inappropriate behavior is that which displays a lack of good judgment and common sense.

3. **Category I Offenses:** These types of behavior are typically classified as disruptive behaviors which may interfere with the safe and efficient operation of the bus. Examples of this category of behaviors include, but are not limited to, unsafe behavior, interference or obstruction, swearing, willful disobedience, disruptive behavior, loud noises, insulting or abusive language, tardiness, etc. Students will not be allowed to stand up and/or change seats.
 - a. Bus drivers are expected to record instances of and give a verbal warning to students in regard to this behavior. Drivers are expected to utilize logical consequences for instances of behavior, including assigning specific seats for students on the bus.
 - b. Upon the third, and each ensuing incident of this behavior during the school year, the bus driver will file a report with school administration for further disciplinary action.
 - c. Appropriate and increasing consequences will be assigned by school administrators for each referral from bus drivers, including assigned bus seats, removal of riding privileges as outlined below, detention, in-school suspension, or out-of-school suspension.
4. **Category II Offenses:** These types of behavior are classified as gross disruptive behaviors, which create an oppressive, hostile, or dangerous environment. Examples of this category of behaviors include, but are not limited to, assault, fighting, harassment, theft, willful damage to property, defiance of authority, etc.
 - a. Incidents of Category II Offenses will be referred to the bus manager and school administrators immediately upon the return of the bus to the garage.
 - b. Category II Offenses may result in suspension from bus transportation according to the following schedule (although any and all actions may be taken at a given time if deemed appropriate):
 - i. Suspension from transportation for one day.
 - ii. Suspension from transportation for one week.

- iii. Suspension from transportation until the next regularly scheduled board meeting, at which time it will be recommended that the student be removed for the remainder of the year.
- c. Category II Offenses may result in concurrent consequences within the school building as well, should it be deemed appropriate by administrators.
- d. Incidents of Category II Offenses will be recorded and records maintained for a period of a single school year. Increased levels of consequence will be enforced for incidents during the current school year only.

The driver may assign students to specific seats on the bus and take other corrective actions, as appropriate, to deal with student discipline.

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

Policy #529 is available in the District Office. The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior in order to serve the student and protect students and staff members.

TITLE IX

The Barnesville Public Schools district Title IX officer is Mr. Kyle Gylland. His office is located in the high school, and his phone number is 218-354-2228 ext. 311. Address is 302 3rd Street, Barnesville MN 56514. The alternate American Disabilities Act (ADA), 504 Compliance officer and Title IX coordinator is: Dr. Jon Ellerbusch, Superintendent, Barnesville Public Schools, 302 3rd Street, Barnesville MN 56514, and his phone number is 218-354-2217 ext. 363.

All Vocational opportunities at Barnesville Public Schools will be offered regardless of race, color, national origin, sex or disability. A brief summary of the vocational course offerings are as follows: Basic Foods, Global Foods, Wise Choices, Human Development and Parenting, Agriculture Mechanics, Minnesota Wildlife, Animal Science, Welding, Ag Power, Vocational Job Placement, Entrepreneurship, Business law, Marketing, Accounting I and Accounting II.

A complete course description for the above courses can be found in our school course offerings book that the students get every year in the spring when we do scheduling and also placed on our school web site under the parent's link and labeled school course offerings.

Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g. Regulations: 34 CFR part 99

FERPA provides that a local education agency (LEA) that receives Department funds may not have a policy or practice of denying parents the right to:

- Inspect and review education records (34 CFR § 99.10)
- Seek to amend education records (34 CFR § 99.20 and 99.22)
- Consent to the disclosure of personally identifiable information from education records except as specified by law (CFR 34 § 99.30 and 99.31)

These rights transfer to the student when she / he turns 18 years of age or enters a post secondary educational institution at any age as an "eligible student."

LEA's must annually notify parents and eligible students of their rights under FERPA 34 CFR § 99.7. The annual notification must include the following:

- The procedure to inspect and review education records;
- The procedure to request amendment of education records;
- A specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest if the agency or institution discloses or intends to disclose personally identifiable information to school officials without consent;
- The right of parents to file a complaint with the Family Compliance Office in the Department

DATA PRIVACY - PUPIL RECORDS

Every district must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. Parents, guardians and eligible students are permitted to inspect and review educational records related to the student, which are collected, maintained, or used by the district without unnecessary delay.

The only time a parent can be denied access is when a divorce or separation agreement or court order has a clause denying said right. Also, upon request, a list of the types and locations of educational records collected, maintained, or used by the school district will be given. If there is incorrect, inaccurate or misleading information in a student's records, the parent, guardian or student has the right to challenge the content of the records and make a written request to the principal to have the material corrected or removed. The district will decide within a reasonable period of time, whether to change the record in accordance with the request. If the district decides not to make changes, it will tell you, and advise you that you have the right to a hearing.

The school district may charge a fee for copies of records which they make for you if the fee does not prevent you from inspecting and reviewing the records. The district may not charge a fee to find the records for you. Records of sixth grade students will be transferred to the junior high school after the close of this school year. When transferring to another district, be sure to let the school know as soon as possible. We will send records to the receiving school as soon as we receive a records request.

Directory information will be released to authorized agencies unless you have registered an objection. Such information may include the following:

- Name
- Address
- Phone number
- Date and place of birth
- Dates of attendance
- The most recent previous education agency attended by the student and other similar information.

NUTRITIONAL GUIDELINES

1. **Rewards for students and classrooms** - Schools will limit foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan).

2. **Snacks** – We encourage healthy choices as classroom snacks. These would include nutrient dense foods, such as whole grains, fresh fruits, vegetables and dairy products. Preference is to be given to foods that do not list sugar as the first ingredient and do not have more than 35% of its calories from fat (excluding foods with high nutritional value such as nuts, seeds and cheese).
3. **Sack lunches or home packed lunches** - When sending a home-packed lunch or snack to school, the district encourages parents to pack healthy foods and refrain from including foods and beverages without nutritional value.
4. **Celebrations** – We will limit celebrations that involve food during the school day. Each party should include no more than one food that does not meet nutrition standards for food and beverages sold individually.
5. **Fundraising** – We will encourage the use of non-food items or foods with high nutrition value, such as fresh fruit or nuts, as fund-raising choices. Fundraising orders taken and deliveries made will not be done during school lunch hours.
6. **School-sponsored events** – The district will work toward increasing the healthy or more nutrient-dense food selections that are available.
7. **Beverages** – Only milk (preferably low-fat), flavored milk, water and beverages containing fruit juices (preferably 100%) with no added artificial or natural sweeteners may be sold or provided on school grounds both immediately prior to and throughout the instructional day.
8. **Advertising/Marketing messages** – The district will encourage and support lifelong healthy eating by students and engage in nutrition promotion that is offered as part of the health and physical education curriculum designed to provide students with the knowledge and skills necessary to understand advertising and marketing messages.

For more information, please refer to our school district wellness policy.

STUDENT SURVEYS

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. For complete information on the rights of parents/guardians and eligible students about conducting surveys, collection and use of information for marketing purposes, and certain physical examinations, contact the elementary school office.

NOTICE OF MN STUDENT SURVEY 2010 AND PROTECTION RIGHTS AMENDMENT

In the spring of 2010, the Minnesota Department of Education in partnership with the Minnesota Departments of Health, Public Safety, and Human Services will be administering the Minnesota Student Survey. The MSS goes to all Minnesota 6th, 9th and 12th grade students and is administered every three years. The questions are designed around various patterns of youth behaviors related to personal health, school safety, drug use, and violence in schools.

As part of the Protection of Pupil Rights Amendment all education agencies must provide parents and students notification of the MSS administration in their school district. As part of this notification, parents must be allowed to review the survey and be given the opportunity to elect not to allow their child to participate in the survey. MSBA

PARENTS RIGHT TO KNOW

School districts are required to notify parents of All children in All Title I schools in the beginning of the each school year, that parents have the right to request and receive timely information on the professional qualifications of the student's classroom teachers. This requirement applies to all parents of the children in the school- whether or not the students receive Title I services both targeted or schoolwide. Section 111 (h) (6) (A)

When the parent of a child requests information on their child's classroom teachers professional qualifications, districts must respond in a timely manner, to the requested information, at a minimum, report the following: a.) whether or not the teacher has met Minnesota licensing requirements for the grade level and academic core they teach; b.) whether or not the teacher is teaching under a variance status; c.) the education level and subject area of the teachers college degree major and any graduate degree or certificate held; d.) whether the child is provided services by paraprofessionals, and if so, their qualifications.

Schools that receive Title I funds shall provide to each parent: a.) Information on the level of achievement of the parent's child on the state academic assessment. b.) Timely notice that parents child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

All information provided to parents shall be in a uniform and understandable format and to the extent practical provided in a language that parents can understand.

NOTICE OF DISABILITY / NON-DISCRIMINATION POLICY

- A. Purpose: This policy is to provide a fair employment setting and opportunities for all persons and in doing so comply with state and federal law.
- B. Statement: Barnesville Public Schools shall not discriminate against qualified individuals with disabilities because of disabilities in regard to an individual's job application, hiring, advancement, discharge, compensation, training, and / or other terms and conditions of employment.
 - a. District shall not engage in contractual or other type arrangements that subject qualified applicants or employees with disabilities to discrimination.
 - b. District shall not exclude nor deny equal jobs or benefits to qualified individuals because of a known disability.
 - c. District will make reasonable accommodations for a known physical or mental limiting factor of an otherwise qualified individual with a disability who is either an applicant or an employee unless the accommodation would impose a hardship on the operation of the business of the school district.
 - d. Any applicant or current employee wishing to discuss a need for a reasonable accommodation, application of this policy, or matters related to disability discrimination should contact the Superintendent of Schools or the following contacts:

Title IX Coordinator: Mr. Kyle Gylland
504 Coordinator: Mr. Bryan Strand
Human Rights: Dr. Jon Ellerbusch
Barnesville Public Schools

302 3rd St. SE PO Box 189
Barnesville MN 56514
218-354-2217 or 218-354-2228

Legal References:

29 U.S.C. 794 et seq. 504 Rehabilitation Act 1973

42 U.S.C. 126 12112 Americans with Disabilities Act

MSBA / MASA Policy 521 Student Disability Non-Discrimination

PARENT TEACHER ASSOCIATION

Parents/Guardians are encouraged to become actively involved in the PTA at their child's school. This organization provides opportunities for parents/guardians and school staff to work together for the betterment of the school and its students. PTA meetings are held regularly throughout the school year. Call the school office for meeting schedules.

BIRTHDAY PARTIES

Our policy prohibits birthday party invitations from being distributed at school. Other students experience hurt feelings when not receiving an invitation. In addition, based on the limited seating capacity on our buses, parents must contact the bus company for prior approval if they want birthday party participants to ride the bus.

CLASSROOM INTERRUPTIONS

Students may not be interrupted during the school hours by outside calls and messages except in the case of an emergency. If it is necessary to reach your child, dial 354-2300 ext. 405. The office will relay your message. It is suggested that parents wishing to contact a classroom teacher be prepared to leave a message requesting the teacher to contact them. Except during preparation time, teachers are not available to come to the telephone during the school day.

PART II – ACADEMICS

DISTRICT GRADING SCALE

The Barnesville Board of Education has approved a uniform grading policy to be used in Grades 3 – 12:

- 100 – 94 A
- 93 – 90 A-
- 89 – 87 B+
- 86 – 84 B
- 83 – 80 B-
- 79 – 77 C+
- 76 – 74 C
- 73 – 70 C-
- 69 – 67 D+
- 66 – 64 D
- 63 – 60 D-
- 59 & Below F

LATE WORK POLICY

Students who turn in late work will be subject to the following:

- 1 day late – Grade reduced 10%
- 2 days late – Grade reduced another 10%
- 3 days late – Grade reduce another 10%
- 4th day – No Credit

Students who miss school due to illness or other will have the same number of days missed to make up their work. Example: Student is home sick for 2 days. That student will have 2 days to get all makeup work in.

FIELD TRIPS

Class trips are valuable because they provide concrete learning experiences, provide opportunity for training in courtesy, safety and good citizenship and help stimulate children's interest in the community. When your child's class is planning a trip, you will be notified. Upon notification, you will be asked to give your permission for your son/daughter to go with the group and to pay any fees that may be associated with the trip itself.

SECTION 504 EDUCATION STATEMENT OF NON-DISCRIMINATION ON THE BASIS OF DISABILITY

Barnesville Public Schools, ISD #146 will provide a free and appropriate public education to each student with a disability. It is the intent of the District to ensure that students who are disabled with the definition of Section 504 of the Rehabilitation Act of 1973 are identified, assessed, and provided appropriate educational services.

In accord with this statement, a student with a disability is one who (a) has physical or mental impairment that substantially limits one or more major life activity(s), (b) has a record of such impairment, or (c) is regarded as having such impairment. Students may be disabled under Section 504 even though they do not require services consistent or pursuant with the Individuals with Disabilities Education Act (IDEA).

At the direction of the 504 Compliance Officer or building principals each school site will coordinate its efforts to comply with the regulations of Section 504.

SECTION 504 STUDENT AND PARENTAL RIGHTS

- Participation of your child in school district programs and activities, including extracurricular programs to the maximum extent appropriate, free from discrimination based upon the student's disability and at the same level as students without disabilities.
- Free educational services to the extent they are provided students without disabilities.
- Information about your child and your child's educational programs and activities in a language the parent can understand.
- Notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right periodically request a re-evaluation of your child.
- Inspect and review your child's educational records including the right to copy those records for a reasonable fee. The parent may ask the school district to amend your child's educational records if you feel the information in the records is inaccurate. In

the event the school district refuses to amend said records upon request, you have a right to file a student grievance on your child's behalf.

SECTION 504 Sample Accommodation Plan (abbreviated)

- Describe the nature of the concern.
- Describe the basis for the determination of disability. Identify corresponding documentation.
- Describe how the disability affects a major life activity or student learning.
- Present level of performance applicable to this student: academics, behaviorally/emotionally, socially, medical / physical, or other.
- Describe the reasonable accommodations that will provide commensurate opportunity in any related area: environmental/accessibility, instructional, behaviorally/socially, discipline or assessments.
- Names and titles of 504 Accommodations Planning Team Members.
- Plan Administrator / Coordinator
- Review / Reassessment Date

PART III – RULES & DISCIPLINE

CONDUCT

Good judgment and common sense provide the guidelines for acceptable behavior at Atkinson Elementary School. This is true for in-school behavior as well as at activities or events which are sponsored as part of the school's program. The behaviors exhibited at any public function reflect not only on the individuals involved but upon our entire school district. Remember, students are the ambassadors of the Barnesville Public Schools.

GENERAL CLASSROOM GUIDELINES

There are many areas of policy and conduct in which specific classroom instructors have discretion in order to provide an orderly classroom and educational environment. Students are expected to follow the guidelines developed and communicated by the classroom instructor and other school personnel. Refusal to abide by these classroom requirements may constitute insubordination and be dealt with under the provisions of the school disciplinary policy.

ATTENDANCE POLICY

STUDENT ATTENDANCE

1. PURPOSE

- a. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive not punitive.
- b. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent/guardian, teachers, and administrators. This policy will assist students in attending class regularly.

2. GENERAL STATEMENT OF POLICY

a. Responsibilities:

i. Student's Responsibility:

1. It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class. Finally, it is the student's responsibility to request any missed assignments due to an absence.

ii. Parents or Guardian's Responsibility:

1. It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

iii. Teacher's Responsibility:

1. It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is the teacher's responsibility to provide any student who has been absent with any missed assignment upon request.

iv. Administrator's Responsibility:

1. It is the administrator's responsibility to require students to attend all assigned classes. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
2. In accordance with the Minnesota Compulsory Instruction Law. Minn. Stat. 120A.22, the students of the school district are **REQUIRED** to attend all assigned classes every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed studies ordinarily required to graduate from high school, has withdrawn, or has a valid excuse for absence.

b. Elementary K-6

- i. On the day your child is going to be absent, the parent/guardian is required to call the office before 9:00 am. When a child will be absent from school due to an extended trip, please contact the teacher well in advance.

ii. Student absences will be recorded in the following manner:

1. 1 1/2 hours absent, any part of the school day - student is considered absent for 1/4 of the school day.
2. 3 hours absent, any part of the school day - student is considered absent for 1/2 of the school day.

3. 4 1/2 hours absent, any part of the school day - student is considered absent for 3/4 of the school day.
 - iii. In the event that a student misses due to a medical appointment, written documentation must be submitted to the school office.
 - iv. Students arriving between 8:30 - 8:35 will be considered tardy.
 - v. If a student has twelve or more absences in a semester, that student may be required to make up work in an after school or Saturday school setting.
 - vi. A letter shall notify a parent/guardian when the child has exceeded 10 days in a semester.
 - vii. After notification, the parent/guardian may within three working days request a conference with the school principal regarding the wish of the parent or guardian to have a hearing involving two administrators and one faculty member. The hearing will provide an opportunity for the parent/guardian to present their position. The opinion will be sent by mail to the parent/guardian.
 - viii. The Administration shall have the authority to alter the policy if there are unusual circumstances.
3. Absences or tardies for the following reasons will be considered to be **excused absences**:
1. Medical or medically related to appointments to include doctors, dentists, chiropractors, etc.
 2. Professional appointments to include psychologists, county workers, other professional therapists, etc.
 3. Illnesses with appropriate notification from the parent or guardian. Medical verification may be required.
 4. Personal family emergencies.
 5. Family vacations: **Family vacations are strongly encouraged during the regular school vacation periods. The school must be notified prior to any vacation.**
 6. Legal proceedings.
4. Absences or tardies for the following reasons will be considered to be **unexcused absences**:
1. Hair appointments.
 2. Shopping.
 3. Babysitting.
 4. Working at home.
 5. Oversleeping.
 6. Student did not feel like going to school.
 7. Not knowing school schedule.
 8. Entertainment.
 9. "Running Late"
 10. Other related reasons.

STUDENT DRESS

School Dress Code: The school administration and teachers will continue to encourage all students to dress in a fashion that reflects good taste and a style appropriate for a school day. Dress code is the responsibility of the students and their parents. Personal appearance and dress should meet reasonable safety, health and decency standards so as not to cause a disturbance in the educational process. Although a formal dress code is not a part of the school guidelines, the following standards of appropriate dress are expected.

1. Articles of clothing, hats, shirts, jackets, etc. that promote drugs, alcohol, tobacco, and /or are obscene, suggestive, or indecent will not be permitted. Short shorts, short skirts, skimpy tank tops and tops that expose the midriff are not allowed.
2. Tennis shoes must be worn for physical education class, whether class is inside or outside. They must also be worn for all outside recess activities.
3. Skirts and shorts must meet the fingertip test with arms at full extension.
4. Tops may expose the shoulders; however, a one inch thick strap will be required on all tops. No spaghetti straps allowed.
5. Any apparel or footwear (Heelies) that could damage school property, are not allowed at any time during the school day or during after school activities.
6. Belts must be the appropriate length and secured in belt loops.
7. Clothing must fit appropriately at the waist.
8. Any clothing or attire that interferes with or disrupts the normal educational environment is not appropriate for the school setting.
9. Students are not permitted to wear headgear (caps, bandanas, hoods, etc.) in the building, once they have entered the building, during the normal school hours.
10. Students are not permitted to wear gloves around the building, or anything else on their hands that one may be able to hid or conceal something.
11. Students will be directed to change, remove, or cover the inappropriate clothing and not wear the clothing in the school environment again. Failure to comply may result in the appropriate disciplinary action.

CELL PHONES, PDAs, ETC.

Students may not bring any electronic devices to school (cell phone, MP3, PDA, laptops, etc) for the purpose of playing games. Should these devices become visible or audible during class they will be taken from the student. For the first offense, the device will be taken and given back to the student at the end of the school day. For the second offense, the student's parent/guardian will have to come to the office to pick up the device. These devices are also subject to search by school administration should reasonable cause be determined.

Students may not bring in a **cell phone, iPad, iPod, or PDA** for the purpose of taping a class or classroom teacher with the intent to put the teacher or another student on the internet or any other public displays where embarrassment or ridicule is inevitable. Such action will result in immediate suspension. (MASSP RECOMMENDED).

BULLYING POLICY - 514

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- E. False accusations or reports of bullying against another student are prohibited.
- F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies

and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:

1. The developmental ages and maturity levels of the parties involved;
2. The levels of harm, surrounding circumstances, and nature of the behavior;
3. Past incidences or past or continuing patterns of behavior;
4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. An actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. Materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying as defined in this policy.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a

computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.

- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Intimidating, threatening, abusive, or harming conduct” means, but is not limited to, conduct that does the following:
 - 1. Causes physical harm to a student or a student’s property or causes a student to be in reasonable fear of harm to person or property;
 - 2. Under Minnesota common law, violates a student’s reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 - 3. Is directed at any student or students, including those based on a person’s actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. “On school premises, on school district property, at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- F. “Prohibited conduct” means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
- G. “Remedial response” means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- H. “Student” means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.
- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.

- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. Of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.

- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. Of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;

3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
2. Partner with parents and other community members to develop and implement prevention and intervention programs;
3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
5. Teach students to advocate for themselves and others;
6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
7. Foster student collaborations that, in turn, foster a safe and supportive school climate.

- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.
- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)

Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 124D.10 (Charter School)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 423 (Employee-Student Relationships)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

SEXUAL HARASSMENT AND SEXUAL VIOLENCE

Sexual harassment is a form of sex discrimination which violates the United States Civil Rights Act and the Minnesota Human Rights Act. Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose.

It is the policy of Independent School District 146 to maintain a learning and working environment free from sexual harassment and sexual violence. It shall be a violation of this policy for any District 146 employee or student to harass an employee, student, visitor or other person through conduct or communication of a sexual nature. It shall be a violation of this policy for any District 146 employee or student to be sexually violent to an employee, student, visitor, or other person.

District 146 shall establish written procedures for reporting and investigating all complaints of sexual harassment or sexual violence, shall provide for appropriate disciplinary action based on results of the investigation and shall communicate these procedures to District 146 employees and students.

This policy does not deny the right of any individual to pursue other avenues of recourse, which may include, filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

Under certain circumstances, sexual harassment or sexual violence may constitute sexual abuse under M.S. 09.341, subd. 10 through 609.345; M.S. 609.321 through .324; or M.S. 626.556, Reporting of Maltreatment of Minors. Nothing in this policy shall prohibit the district from taking action to protect victims pursuant to its legal obligations under these statutes.

DEFINITION

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature when:

Submission to that conduct or communication is made a term or condition, explicitly or implicitly, or obtaining or retaining employment, or of obtaining an education; or

Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or education environment.

Sexual harassment may include, but is not limited to: Verbal harassment or abuse; Subtle pressure of sexual activity; Inappropriate patting or pinching; Intentional brushing against an individual's body; Demanding sexual favors accompanied by implied or over threats concerning an individual's employment or educational status; Demanding sexual favors accompanied by implied or overt promises of preferential treatment regarding an individual's employment or educational status; or Any sexually-motivated, unwelcome touching, or Sexual violence which is a physical act of aggression that includes a sexual act or sexual purpose.

FILING A COMPLAINT

Any person who believes he or she has been the victim of sexual harassment or sexual violence by a District 146 student, or employee, or any third person with knowledge or belief of sexual harassment or sexual violence by a District 146 student, or employee, shall immediately report the alleged harassment to the appropriate District 146 official verbally or in writing.

Alleged sexual harassment or sexual violence of a student, employee or visitor shall be reported to the principal, student services coordinator, crisis counselor, sociologist, or a teacher, or may be reported directly to the District Title IX officers.

It is suggested that one officer should be male and one female and both should be designated by the Board of Education. The crisis counselor, sociologist, student services coordinator, or teacher shall immediately report such knowledge to the principal.

Upon receipt of a report of alleged harassment or violence by a student, the principal shall immediately notify the superintendent. A written report shall be forwarded by the principal to the superintendent within 24 hours of receipt of the complaint. Failure of employees to forward any sexual harassment or sexual violence report or complaint to one of the appropriate designated persons and the appropriate social service agency shall result in disciplinary action.

Submission of a complaint or report of sexual harassment or sexual violence shall not affect the present or future employment, grades or work assignment of the person making the complaint or report.

The district shall respect the confidentiality of the complainant and the accused as much as possible, consistent with district legal obligations, necessity to investigate harassment allegations and necessity to take disciplinary action, in accordance with state statutes, district policies, and the master agreement.

INVESTIGATION OF COMPLAINT

Upon receipt of a report or complaint of alleged sexual harassment or sexual violence, the principal or Title IX officer shall immediately authorize an investigation. The investigation may be conducted by district officials or by a third party chosen by the district.

In determining whether the alleged conduct constitutes sexual harassment or sexual violence, the district shall consider: the surrounding circumstances, the nature of the sexual advances, the relationship between the parties involved and the context in which the alleged incidents occurred.

The investigation may consist of: personal interviews with the complainant, personal interviews with the individual(s) against whom the complaint is filed, personal interviews with others who may have knowledge of the alleged incident(s) or circumstances which led to the complaint and any other methods and documents deemed pertinent by the investigator. Any employee interviewed shall have the right to have a selected representative present during the interview.

The district may, at its discretion, take immediate steps to protect the complainant, students, and/or employees pending completion of the investigation.

REPORTING

The investigator shall provide a written report on the status of the investigation to the superintendent within 10 working days of receipt of the complaint.

The principal shall submit a report on alleged harassment or violence by a student to the superintendent once the investigation is completed. The results of the investigation shall be summarized in writing to the complainant by the district, including documentation of any disciplinary action taken as a result of the complaint.

District Action: Upon receipt of a report that the complaint is valid, the district shall take such action as appropriate based on the results of the investigation. The district shall discipline any student or employee who retaliates against any person who reports alleged sexual harassment or sexual violence, or against any person who participates in or assists in the investigation. The district will take action it deems necessary and appropriate to end sexual harassment or sexual violence, and prevent its

recurrence, including warning, contacting the student's parents, suspension or expulsion. Any district action shall be consistent with requirements of state statutes, district policies, and the Master Agreement.

STAFF AND STUDENT KNOWLEDGE OF THIS POLICY

Publications and posters should be distributed and displayed to convey the message that District 146 is serious in its approach to Sexual Harassment/Violence. Each principal and district administrator shall review this policy and regulation with their staff annually. The district shall make information about this policy and regulation available to students and parents annually. Sexual harassment and violence will be a component of the curriculum K-12.

DRUG FREE/WEAPON FREE POLICY

Effective August 1, 1991, a Weapon Free provision was added to Minnesota Statute 152.021, 152.023, and 609.66 which address Drug Free Zones in schools, parks, and in public housing zones. It shall be the policy of ISD #146, Barnesville Public School, to subscribe to Minnesota State Law regarding its Drug Free/Weapon Free Policy. This law has provisions that address persons caught possessing, using, or selling drugs or anyone caught possessing, using, or recklessly handling a dangerous weapon, may be subject to increased penalties. The Drug Free/Weapon Free Zone is defined as being within the confines of and distances within one city block or 300' of any Minnesota school, park, public housing project, or school bus carrying students. Drugs are defined as any illegal substance as identified by law. Weapons are defined as any firearm or dangerous weapon that can be used to inflict a wound and/or harm to another person or to inflict damage to property.

Juveniles who are convicted of violating the Drug Free/Weapon Free Zone and who are at least fourteen years old can be treated as an adult and sentenced in an adult court. Students who violate the above may be immediately suspended out of school, may be referred to law enforcement officials, and may be submitted to the school board for expulsion.

Students who bring firearms to school or school property are required to be expelled from school for a period of not less than one year under the Gun-Free Schools Act of March 31, 1994. The local education agency's chief administrating officer may modify the expulsion requirement of a case-by-case basis for students with disabilities in accordance with the requirement of Part B of the individuals with disabilities act (IDEA) and Section 504 of the Rehabilitation Act. While the minimum sanction of a one year expulsion from the school of attendance is required, it does not preclude enrollment by the students in an alternative education program. Said programs are offered in Fergus Falls, MN and by the Y.E.S. program in Moorhead, MN.

STUDENT GRIEVANCE PROCEDURE

Student Grievance Procedure & Information Provided for Students and Parents of Barnesville Public Schools, District #146.

Non-Discrimination

Title VII and Title IV, Civil Rights Act of 1964 and Age Discrimination in Employment Act of 1967
Title IX of the Education Amendments of 1972

Section 503 and 504 of the Rehabilitation Act of 1973

The Board of Education as required by law under the names, titles, and sections above assures that no person shall on the basis of race, color, age, religion, sex, handicap, or national origin, be excluded from participation in, denied benefits of, or otherwise be subjected to any degree discrimination in activities and programs und the control of the Board of Education. The Board of Education appoints the Superintendent as its Equal Opportunity Officer for the titles and sections listed above. The Superintendent is responsible that a program is in place for the school district to establish necessary procedures for effective, uniform, unbiased, and judicious enforcement of equal opportunity standards. The Superintendent or designee shall make available to all participants and other interested persons information regarding the provisions of the above named titles and sections and their application to the school district.

STUDENT PROCEDURE

- Definition: A “grievance” shall mean a complaint which has been filed by a student or by a student’s parent on the student’s behalf dealing specifically with various civil rights and nondiscrimination laws listed in the above statements. This specific grievance procedure does not apply to other situations for which other appeals and adjudication procedures are provided by State laws or in which the School Board does not have the authority in which to legally act. Normal lines of communication, though a normal chain of command such student to teacher-to counselor- to administrator, etc shall be used, when feasible in seeking answers and / or clarification regarding student concern. This should be attempted before the grievance procedure is initiated. First discussions with building principals do no necessary require the complaint to be presented in writing as an initial step.
- Purpose: The student grievance procedure has as its most salient purpose to identify at the earliest level possible equitable solutions to a complaint or a claim. If the complaint is justifiable all proceedings shall be kept to the strictest levels of confidentiality at each phase of this grievance procedure.
- Timeframe: The number of days as indicated in the procedures outlined shall be regarded as the maximum and every effort should be made by all parties to accelerate the process. Time limits, if applicable, can be extended if agreed upon mutually by the complainant and district administration.
- Level One: Students with a complaint shall present it first to their respective building principal- high school or elementary. At this juncture the District Equal Opportunity Officer is to be notified. If the concern / complaint cannot be resolved at this meeting, the student may then present a formal claim in writing. This documentation should include all supporting statements and any other evidence and present this information to his / her building principal. Upon receipt of this information, the school district will have 5 days to state its decision regarding the complaint. The district’s decision shall be in writing that includes supporting reasons related to the final decision.
- Level Two: If the complainant determines it necessary to carry this complaint forward and beyond the Level One procedures, he/she may within ten school days submit his / her complaint to the Superintendent. The Superintendent of Schools shall evaluate the evidence and produce his / her own decision within ten days of receiving the complaint.

- Level Three: If the complainant still maintains a concern he / she may submit in writing within tens of the Superintendent's decision the complaint with the School Board and upon receiving the complaint it shall be placed on the next school board agenda for consideration. A final determination shall be made thirty calendar days after the conclusion of this school board meeting.
- Withdrawal: Without prejudice or record a complaint may be withdrawn at any level of the grievance procedure.
- Hearings/ Decisions: At each level in the process the complainant shall be given full and complete opportunity to be heard and present information. Decisions reached in Levels 2, 3, and 4 shall be in writing with the lone exception to this requirement being that of Level 1 resolution.
- Recrimination / Reprisals: None shall be taken by or against any party of interest in the grievance procedure by reasons associated with participating in this process.
- Record Keeping: All proceedings external to that of the School Board will be destroyed. Should any complainant wish to have his / her own complaint added to or placed in their file/school records they may do so by requesting this action in writing.

PROCEDURES RESOLVING CITIZEN COMPLAINTS POLICY

SECTION I.

The following procedures shall be instituted in order to allow an orderly and appropriate flow of communication between citizens and school district employees to provide a systematic and expedient resolution of concerns regarding school issues; and to provide for a full disclosure of complaints, criticisms, suggestions and the ultimate resolution of such to both the employee and the complainant. All conflicts between citizens and employees shall be resolved in a manner best serving the needs of the constituents participating in the program with respect for the professional expertise of the employee and with regard for the rights of parents and citizens to express concerns regarding school programs.

- SUBD. 1. Initial communication will be made with the employee so that the complainant and the employee may attempt to resolve the issue at this level.
- SUBD. 2. If complaint is not resolved, the complainant shall be advised by the employee that he has the right to go to the employee's immediate supervisor. Either person may seek the advice of the appropriate supervisor. The supervisor will make a log entry.
- SUBD. 3. If the complaint is still not resolved, it must be submitted in writing to the supervisor. The supervisor shall then examine the situation and respond in writing to the complainant and the employee as to the findings, and take whatever action, if any, appears necessary. This step shall be documented in the supervisor's log.
- SUBD. 4. The complainant or employee may appeal the decision of the supervisor to the Superintendent of Schools. He/she may reaffirm, or reverse the recommendation request and alternative solution. This action shall be noted in the Superintendent's log.
- SUBD. 5. The complainant or employee may appeal the decision of the Superintendent to the Board of Education. The decision of the Board is final.
- SUBD. 6. Any employee discipline resulting from a parental complaint shall be done according to the Employee Discipline Policy.

PROCEDURE FOR REVIEW OF CURRICULUM CONTENT AND ALTERNATIVE INSTRUCTION

STATEMENT OF INTENT

The Barnesville School District believes in the principles of intellectual freedom. Members of the community are welcome to review curriculum and instructional materials. Any parent, guardian, or adult student in District 146 may express concerns about the content of instructional materials in the district's educational program. Whenever a concern is expressed, the district will respond in accordance with the procedures described herein.

The intent of this procedure is to provide parents, guardians, and adult students the opportunity to review instructional materials, address concerns, and propose alternative instruction for the individual student. The intent is not to interfere with the rights of others to receive the instruction in question nor does it relieve the student from meeting state and district requirements or essential learner outcomes.

1. PROCEDURE: When a parent, guardian, or adult student (hereafter referred to as "person") indicates a concern regarding the content of instructional materials, this procedure will be followed:
 - a. Request for review of material.
 - i. Each request for review of material will be directed to the building principal.
 - ii. The principal will:
 1. treat each concerned person's request with confidentiality;
 2. try to resolve the questions of the concerned person(s) during the initial contact;
 3. provide and explain the Minnesota state statute and the school district's policy and procedure;
 4. inform the concerned person(s) that the student is not required to be exposed to the questioned material but will be required to meet the essential learner outcome;
 5. Inform the classroom instructor(s) and the affected department, if appropriate, of the materials in question.
 - b. Opportunity to review materials.
 - i. School responsibility:
 1. All adopted curricular and instructional materials (including adopted learner outcomes, print material and film/video with descriptive narrative) will be available for review:
 - a. by appointment with the principal;
 - b. in the principal's office (or other reasonably private location);
 - c. and for checkout through the principal's office personnel for one week.
 2. Outside speakers, spontaneous classroom discussion, and current events materials are not considered part of the planned content of instruction. These curriculum areas, therefore, are exempt from the requirement for prior review.
 - ii. Parent, guardian or adult student responsibility:
 1. Review materials during designated times.

2. If a concern is identified, the person(s) will complete the “Statement of Concern Regarding Instructional Content” form specifically detailing the portion of instructional content to which objection is made.
- c. Alternative instruction
- i. School responsibility:
 1. Upon receipt of a statement of concern, school personnel may propose one alternative form of instruction in place of the material in question.
 2. The building principal will facilitate a meeting among the concerned parties and, if appropriate, present the school proposal for alternative instruction as described in the “Alternative Instruction Contract” form.
 - ii. Parent, guardian or adult student responsibility:
 1. The person(s) will respond to the school proposal for alternative instruction.
 2. If the school proposal is rejected, the person(s) will develop an alternative plan at no cost to the district.
 3. The proposed plan must address the district learner outcomes.
- d. Assessment procedures
- i. School responsibility:
 1. School personnel will determine an appropriate assessment.
 2. The school district and its instructors will not impose academic or social penalties as a result of alternative assessment.
 - ii. Student responsibility:
 1. The student will complete the appropriate assessment in accordance with the agreed upon alternative instructional contract.
 2. When the contract is completed and the specified outcome met, the student will be granted completion credit or a grade for the work.

EMPLOYEE DISCIPLINE POLICY

SECTION 1. The purpose of this article is to provide direction in regard to employee discipline to ensure standards of professional behavior within the district.

SECTION 2. Any disciplinary action will comply with law and regulation, will be fair and equitable and will be consistent with the principle of progressive discipline. At the discretion of the supervisor, any or all of the following steps may be waived due to the nature of the incident.

SECTION 3. The supervisor will discuss with the employee, on an informal basis, any concern which may lead to a disciplinary action and will offer constructive suggestions for correction before any disciplinary action is initiated. This action and results will be noted in the supervisor’s log.

SECTION 4. If the concern is not resolved after the informal discussion, then a formal verbal reprimand may be given by the supervisor. This will be noted in the supervisor’s log.

SECTION 5. If the concern is not resolved after the formal verbal reprimand, a written reprimand shall be placed on file. A copy of which will be given to the employee and the Board Chair.

SECTION 6. A teacher will be entitled to have a representative of the Association present in the event he/she is being disciplined for any infraction of rules and delinquency in professional performance. If a teacher requests representation, no action will be taken with respect to the matter

until a representative of the Association is present, provided that such representative shall be made available by the Association within forty-eight (48) hours of the time the District proposed to meet with the employee to discuss the disciplinary action.

SECTION 7. If preliminary discipline action fails to correct the problem, then termination of the employee will be proposed and followed as outlined by Minnesota State Law.

SCHOOL DISCIPLINE

Reasonable Force. Allows the use of reasonable force by a teacher, school employee, bus driver, or other agent of a school district when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another. This does not authorize corporal punishment, which is prohibited by M.S. 121A.58, nor aversive and deprivation procedures, which are prohibited by M.S. 121A.67.

DISCIPLINE POLICY - ATKINSON ELEMENTARY SCHOOL

1. PREFACE
2. STUDENT RESPONSIBILITIES
3. PARENT/GUARDIAN RESPONSIBILITIES
4. TEACHER RESPONSIBILITIES
5. BUILDING PRINCIPAL RESPONSIBILITIES
6. ALL OTHER SCHOOL PERSONS RESPONSIBILITIES
7. CORRECTIVE ACTIONS
8. SCHOOL WIDE DISCIPLINE PLAN GUIDELINES

1. PREFACE

The most appropriate discipline plan does not focus on eliminating misbehavior, but on fostering positive attitudes that promote both self-discipline and responsibility. It is the position of the Atkinson Elementary School that learning can best take place in an environment which is orderly, safe, stimulating and which enables all students to develop to their fullest potential. The atmosphere of the school must promote fairness, courtesy, honesty and respect among students, school personnel and community members. While the Discipline Policy will relate to activities within the school setting, the eventual responsibility for growth in self-discipline is a cooperative effort of students, school personnel, home and community.

2. STUDENT RESPONSIBILITIES

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Every student has the responsibility:

- a. To assist in efforts to establish and maintain a safe, stimulating, and productive learning environment in the democratic school society.
- b. To abide by accepted standards of good conduct and discipline while participating in any school function or activity and while going to and from school, whether riding on public or private conveyance, or walking.
- c. To refrain from disruptive behavior which may interfere with a teacher's right to teach and a student's right to learn.
- d. To bring to class materials required for daily classroom use.
- e. To complete assigned class work on time and according to instructions given by the teacher.

- f. To obey all safety regulations in the educational setting.
- g. To use appropriate language avoiding cursing, using profanity, or vulgar language.

3. **PARENT/GUARDIAN RESPONSIBILITIES**

School discipline policies are more effective with support from the home. Every parent/guardian has the responsibility:

- a. To assume the legal responsibility for the behavior of their son/daughter.
- b. To teach the student self-discipline and respect for authority.
- c. To familiarize themselves and their children with the School Discipline Policy.
- d. To see that the student is ready to learn and has the necessary supplies.
- e. To see that the student attends school regularly at the appointed time and to notify the school whenever their child is or will be absent.
- f. To help maintain communication with the school by bringing matters of concern to the attention of the principal, the teacher or other appropriate school personnel.
- g. To provide the school with a current telephone number and address through which the parent/guardian can be reached during the school day.
- h. To cooperate with the school for the benefit of the student and to be available to meet with school officials when requested.

4. **TEACHER RESPONSIBILITIES**

All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct. The teacher has the responsibility:

- a. To encourage students to develop self-discipline and respect for authority.
- b. To treat students with dignity.
- c. To recognize individual differences among students.
- d. To prepare a written plan for discipline that meets his/her needs and confer with the principal regarding the acceptability of the plan. These rules shall be posted in the classroom and given to students.
- e. To ensure the enforcement of school rules as listed in the parent handbook.
- f. To exercise restraint, good taste in their expression and refrain from the use of inappropriate expressions.
- g. To use such reasonable measures as may be necessary to maintain a safe and orderly environment in the classroom, in the school building, on school property and at school functions.
- h. To record and report classroom discipline problems to the building principal.
- i. To confer with support personnel for possible solutions to discipline problems.
- j. To establish behavior/discipline guidelines for all students on field trips.

5. **BUILDING PRINCIPAL RESPONSIBILITIES**

The building principal is given the responsibility to formulate building rules and regulations necessary to maintain a safe and productive learning environment. The principal has the responsibility:

- a. To establish and implement rules and regulations governing conduct of students which are consistent with the Minnesota Statutes and school board policies.
- b. To be readily available to handle discipline in an emergency or appoint a designee from the certified staff to assume authority in the building principal's absence.
- c. To be responsible for informing students, parents or guardians, and community groups of the current rules and regulations.

- d. To assure that all system wide regulations and school rules regarding discipline are applied consistently.
- e. To take prompt corrective action for referred violations of discipline regulations.
- f. To inform the parent/guardian and involved staff member, when appropriate, of actions taken for referred violations.
- g. To report all illegal activities to appropriate authority, as required by law, or as necessary to maintain school discipline and order.

6. **ALL OTHER SCHOOL PERSONS WITH RESPONSIBILITY FOR STUDENT CONDUCT**

All other classified personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. They have the responsibility:

- a. To maintain discipline according to all rules and regulations as outlined in the Parent Handbook.
- b. To communicate or confer with teachers or the principal regarding discipline problems.
- c. To deal with students in a firm, fair and consistent fashion.

7. **CORRECTIVE ACTIONS**

The staff, under proper circumstances, may use several forms of corrective actions, including the following:

- a. **WARNING** - Depending upon the violation and the seriousness of the action, a student may be given a warning that if a violation occurs again, the student's parents or guardians will be notified.
- b. **REMOVAL FROM CLASS** - Removal from class is an action taken to prohibit a student from attending class for a period of time not to exceed one hour.
- c. **STUDENT REMOVAL** - If a student has been removed from class and displays defiant behavior, parents may be called to come and pick up their child for the remainder of the day. The student will not be allowed back to school until a conference with the parents and principal has occurred.
- d. **PARENT CONFERENCE** - If a student violates a rule, the parent or guardian may be notified and a conference may be required.
- e. **AFTER-SCHOOL DETENTION** - Teachers have the authority to detain students after school for disciplinary reasons. When a student is detained at school beyond the normal dismissal time, the teacher shall give appropriate consideration to weather and other extenuating circumstances. In determining the length of time a student may be detained under the control of the teacher, the age and grade level of the student shall be considered. The student will be given 24 hours notice as to the time and date of detention. Parents or guardians of these students will be notified as soon as practical. Transportation will be the responsibility of the parent for after-school detention students. Failure to serve the assigned detention will result in additional disciplinary action as appropriate including principal's detention, parent conference, or in-school suspension.
- f. **VERBAL OR WRITTEN THREATS** - Any verbal or written threat towards hurting another student, school shootings, gun threats, and general communication of harming another person through the use of violence will be subject to disciplinary action.

- i. The first offense will fall under administrative discretion based on severity. A second offense will result in a penalty that will range from a 1 day to 10 day suspension depending on severity.
 - g. **IN OR OUT-OF-SCHOOL SUSPENSION** - Students may be assigned to an in or out-of-school suspension for disciplinary reasons. The number of days and the length of time will be determined by the principal. Assignments will be obtained from the teachers to enable the student to keep up with his/her class work. Parents or guardians will be notified of all suspensions. Provisions under MN Statute 121A.41 Subd. 10. Suspension will be followed.
 - h. **EXPULSION** - Expulsion is the action taken by the school board to prohibit an enrolled student from further attendance for a period that shall not extend beyond the school year.
 - i. **REASONABLE RESTRAINT** - Pursuant to Minn. Stat. 609.06, reasonable force may be used upon or toward a student by a teacher or other proper school district employee to restrain or correct the student as necessary for protection of the student, other persons or property. The use of physical force to restrain a student shall be “reasonable” considering the age, size, sex and general physical strength of the student.
 - j. **CORPORAL PUNISHMENT** - of students is prohibited. Corporal punishment is the use of physical force as a consequence of or in order to correct student behavior.
8. **SCHOOL-WIDE DISCIPLINE PLAN GUIDELINES**
 On the first day of school each fall, the staff will discuss with their students the discipline plan for their grade level. The students will also be given a copy of the plan to take home to give to their parents/guardians for future reference.

Discipline/Classroom Behavior Plan

Kindergarten – Grade 2

The discipline plan that we will be using in kindergarten through second grade is an individual “fix-it” plan using the flip card system.

Each class will make a list of appropriate behaviors (Above the Line) and a list of inappropriate behaviors (Below the Line). The class will discuss the behavior list so that everyone understands what is expected during school. This plan will also be shared with the other teachers the children work with during the day.

1. As with any discipline plan, our plan takes into account our knowing of the child and what is best for that particular child.
2. Our behavior plan will use a “flip card system,” which is used *as needed* on an individual basis. Each child will get a verbal warning for a “below the line” behavior such as talking out of turn, not following directions, etc. (*please see that classroom list of appropriate/inappropriate behaviors*) before having to turn their card, or having the teacher turn it. The next verbal warning after that will result in turning their card from green color to another color. The following verbal warning will result in turning their card to another color and
3. The last warning will be turning their card to red. Each student starts over each day with a green card.

- a. Each time a card is turned the classroom teacher will record why the card is turned in a register, such as their grade book, before the school day ends. If a red card is turned – a “fix-it” plan will be sent home that afternoon.
- b. Children may receive a “fix-it” plan immediately for more serious offenses such as hitting, swearing, talking back to the teacher, etc.
- c. “Fix-it plans that are **not** returned the next school day will be followed with a phone call home. A copy of the “fix it” plan and checklist are attached.
- d. Classroom rewards/goals (such as a special party) can be earned when cards are not turned. Rewards/goals will be determined by the individual classroom.
- e. Catch Them Being Good Awards and individual notes may be given to the girls and boys to take home as a reward.

Our discipline plan is successful most of the time because the children create the behavior lists and are able to have some ownership in how their class is run. If you have any questions, please let your child’s teacher know.

Discipline/Classroom Behavior Plan

Grade 3 – Grade 6

Each class will make a list of appropriate behaviors (Above the Line) and a list of inappropriate behaviors (Below the Line). The class will discuss the behavior list so that everyone understands what is expected during school. These lists will center on our “Code of Conduct” which are:

1. **Commitment** – Be loyal and dedicated to your school and community.
2. **Honesty** – Be truthful in all that you say and do.
3. **Respect** – Be considerate of self, others, their beliefs, and their property.
4. **Responsibility** – Be accountable in words and actions.
5. **Safety** – Be safe in words, actions, and choices.

Merit System:

1. Students will begin each quarter with 15 Points.
2. The students will be given a **verbal warning**.
3. If the behavior continues, the teacher will discuss the situation privately with the student.
4. If improvement does not occur, the student will lose points.
5. If a student loses points, a Behavior Slip will be sent home describing the incident.
6. When a student accumulates 4 Behavior Slips, A Behavior Referral Report will be sent home and a noon detention will be issued.
 - a. Any time a student accumulates 4 Behavior Slips thereafter, a 30 minute after-school detention will be issued.
7. Students who have points remaining at the end of any one quarter will be eligible to participate in a class reward.
8. Students will have a chance to “start fresh” and get their 15 points back at the beginning of each quarter.

Behavior Incident	Points
<i>*Behavior Slip</i>	<i>1</i>
<i>*Student Behavior Referral Report</i>	<i>2</i>
<i>*School Suspension</i>	<i>3</i>

PART IV – HEALTH & SAFETY

STUDENT MEDICATION – POLICY 516

- A. **PURPOSE** - The purpose of this policy is to set forth the provisions that must be followed when administering non-emergency medication to students.
- B. **GENERAL STATEMENT OF POLICY** - The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district’s licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications in accordance with school district procedures.
- C. **REQUIREMENTS**
 - a. No prescription medication or medicine that may be purchased without a prescription will be administered during the school day by school personnel unless prescribed by a licensed prescriber and an Authorization Form is signed by the student’s parent/guardian.
 - b. An “Administration Prescription Medications” form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs.
 - c. Prescription medication must come to school in a container appropriately labeled for the student by the pharmacy.
 - d. Nonprescription medications must come in the original container. This must be accompanied with a licensed prescriber’s written order and signature when being administered by the school district.
 - e. Prescription medications are not to be carried by the student unless there is a written agreement between the school district and the parent. Medications will be left with the appropriate school district personnel, except as noted in a written agreement between the school district and the parent or as specified in an IEP (individual education plan) or IHP (individual health plan).
 - f. The school must be notified immediately by the parent or student over 18 in writing of any change in the student’s medication or if the medication is no longer required. A new container label with new pharmacy instructions shall be required within two days of the change.
 - g. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
 - h. The school nurse, or other designated person, shall be responsible for the filing of Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
 - i. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a

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public or private health organization (if appropriately contracted by the school district under private health organization (if appropriately contracted by the school district under Minn. Stat. 123.35, subd.17(2) or (3). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

D. NOT COVERED BY THIS POLICY:

- a. Special health treatments such as catheterization, tracheotomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine.
- b. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy.
- c. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy.
- d. This policy does not apply to drugs or medicines used at school in connection with services for which a minor may give effective consent.
- e. The provisions of this policy do not apply to medications:
 - i. that are used off school grounds.
 - ii. that are used in connection with athletics or extracurricular activities; or
 - iii. that are used in connection with activities that occur before or after the regular school day.
 - iv. "Parent" for students over 18 is the student.

VISION SCREENING PROGRAM

This program begins with the preschool child and continues each year in grades K-6. It is also done with new pupils and on teacher recommendation. This consists of the use of the LEA Chart for Pre-School – Grade 1, Color Vision for Kindergarten, and HVOT for Grades 2-6.

HEARING SCREENING PROGRAM

This program also begins with the preschool child and continues each year in grades K-6. The pure-tone audiometer is used to determine whether or not the child has a hearing defect. Good vision and hearing are directly related to a child's achievement in the classroom.

POLICY CONCERNING ACCIDENTS AND ILLNESS

If your child has had an accident in school and needs immediate medical attention, the school will attempt to notify you and then take him/her to the nearest physician. There have been, and will continue to be, instances where parents were unable to be contacted. The school will continue to use the same procedure unless we are notified otherwise. This means that if your child needs urgent medical attention and you cannot be reached by telephone, the school will take him/her to the nearest physician.

1. THE SCHOOL DOES NOT HAVE AN ACCIDENT INSURANCE PROGRAM TO COVER ACCIDENTS THAT MAY HAPPEN IN SCHOOL.
2. All accidents must be reported to the principal's office immediately. Students who are ill during the day should report to the principal's office.
3. With your cooperation, illness at school can be kept at a minimum. Many diseases start with symptoms similar to those of a common cold. If your child is not feeling well, we

request you keep him/her home. Certain symptoms in children may suggest the presence of a communicable disease. Excluding an ill child may decrease the spread of the disease to others. Recommended exclusion varies by the disease or infectious agent and will be decided on a case by case basis. Children with symptoms listed below should be excluded until symptoms improve or a Physician has determined the child can return.

- a. **Illness:** Unable to participate in routine activities or needs more care than can be provided by the school staff.
- b. **Fever:** A fever of 100⁰ F or higher. Measure the temperature before giving medications to reduce fever. Child needs to be fever free for 24 hours without the use of fever reducing medications before returning to school. If your child's fever spikes at any time during the school day the parent/guardian or emergency contact will be contacted and will be responsible for coming to get the child.
- c. **Vomiting/Diarrhea:** Exclusion until 24 hours after the vomiting and diarrhea has subsided. If your child vomits or has at least 2 episodes of diarrhea while attending school the parent/guardian or emergency contact will be contacted and will be responsible for coming to get the child.
- d. **Rash with a fever:** A rash with a fever that has been undiagnosed.
(Recommendations taken from the Minnesota Department of Health)

ASTHMA INHALERS

Minnesota state statute 121A.22, subdivision 2 states that prescriptive asthma or reactive airway disease medications may be self-administered by a pupil with an asthma inhaler if the district has received a written authorization from the pupil's parent permitting the pupil to self-administer the medication and the inhaler is properly labeled for that student. The nursing services provider must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's health record a plan to implement safe possession and use of the asthma inhaler.

HEAD LICE

If school personnel suspect a child of head lice, the child's head will be checked by school staff or the Public Health Nurse. If head lice are found, the child's parents will be notified and the child will be sent home. Other children in the classroom will be checked at the discretion of the classroom teacher. When a case of head lice is found, a notice will be sent home to the parents of the students in that specific grade, encouraging them to check for lice in their children's hair. More information can be found at the Minnesota Department of Health's website:

<http://www.health.state.mn.us/divs/idepc/diseases/headlice/factsheet.html>

GENERAL PESTICIDE NOTICE FOR PARENTS/GUARDIANS

A Minnesota state law went into effect in the year 2000 that requires schools to inform parents and guardians if they apply certain pesticides on school property.

Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make a schedule available to parents and guardians for review or copying at each school site. State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact the District Office or Buildings and Grounds Supervisor Don Sweduik at 354-2217.

Parents Right to Know Chapter 389, H.F. #3800

Notice of pesticide use must be provided no later than September 15 of each school year. This notice must be sent or provided for all parents, which informs them of the estimated schedule of all pesticide/chemical applications, both inside and outside, by applying these products. District # 146 makes every effort to make pesticide/chemical applications during the summer season or during the end of a school day in which school would not be in session on the following day. Normal applications of all products will follow label instruction and directions for use.

ASBESTOS NOTICE AND INFORMATION

As a result of federal legislation (Asbestos Hazard Emergency Response Act (ALHERA) each primary and secondary school in the nation is now required to complete a stringent inspection of asbestos and to develop a plan of management for all asbestos containing building materials. Barnesville Public Schools has a goal to be in full compliance with this law and is following the spirit, as well as, the letter of the law to this regard. As a matter of approved policy, the school district will continue to maintain a healthy and safe environment for community's youth and for district employees.

In keeping with this legislation, all school district owned or leased buildings, including support buildings, were inspected by accredited and certified inspectors. Based on this inspection the school prepared and the state approved comprehensive plan to manage the safe and responsible handling of the asbestos located within its buildings.

Federal law requires a periodic walk-through, commonly termed surveillance, every six months of each area containing asbestos. In addition, the law requires all buildings to be re-inspected every three years after an approved management plan has been implemented. The management plan for each school, high school and elementary, is available for public inspection and by contacting Don Sweduik at 354-2217.

INDOOR AIR QUALITY PARENT NOTIFICATION

Barnesville Public Schools has in place a program to monitor and improve indoor air quality at our school. The district advocates a healthy school environment conducive to learning for all students, and productively for teachers and support staff. The IAQ Management Plan implemented follows the guidelines provided by the Minnesota Department of Education and the "Tools for Schools" support document developed by the United States Environmental Protection Agency.

Periodic and annual walk-through of the school buildings will be performed by the Indoor Air Quality Coordinator, Don Sweduik. The purpose of the walk-through is to evaluate school facilities for obvious water intrusion, structural problems, ventilation, overall cleanliness, and to monitor the IAQ program in general.

The District's response to parental inquiries will be timely and direct. Questions are always welcome and should be directed to Don Sweduik at 354-2217. ISD 3146 accepts the responsibility for monitoring the IAQ and will / has conducted teacher surveys, non-certified support staff surveys, walk-throughs, building maintenance surveys, ventilation checks.

Barnesville Public Schools is proud to be providing leadership role in supporting a safe, comfortable, and productive environment for students and staff so that we can accomplish and achieve our primary mission- to educate students. Our school district will continue to follow EPA guidance to improve IAQ by preventing as many concerns as possible.

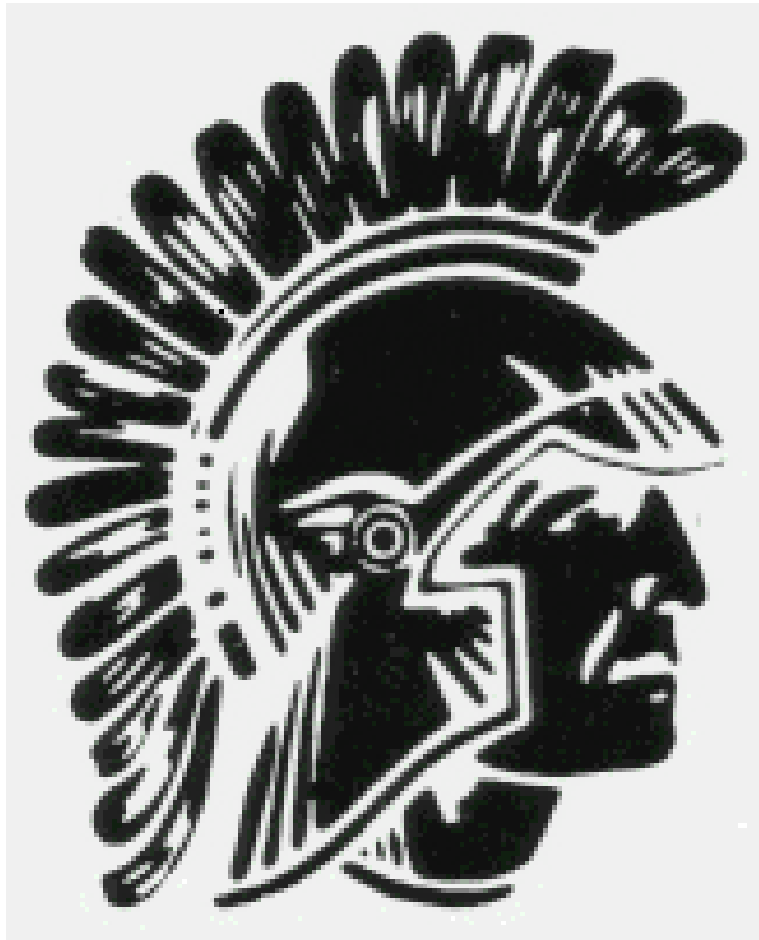
MINNESOTA CARE PROVISION 2008

Does your child have health insurance? If not, Minnesota Health Care Programs have free or reduced cost health insurance for children and families who qualify. Minnesota Care has a monthly premium based on household income and Medical Assistance has no monthly premium. Household income requirements and applications may be found on the Internet at www.dhs.state.mn.us/healthcare or call 1- 877-KIDS-NOW or the following County Social Service agencies Clay @ 218-299-5200 or 1-800-757-3880, Ottertail @ 218-998-8230, or Wilkin @ 218-643-7161. Household income limits are valid until June 30, 2010.

Barnesville E-Learning Day

In the 2017 legislative session, legislators passed a law allowing Minnesota Public Schools to hold E-Learning days on inclement weather days. This means students will receive learning activities and assignments provided by their classroom teachers that students would complete at home or wherever they go on a snow day. Students would receive instruction in each of their classes on an E-Learning day. Therefore, even though the weather may prevent staff and students from being together in the school building, students can have a school day, and the school calendar does not have to be changed to make up the day. The staff at Barnesville School believe students will have a meaningful, relevant learning day with continuity of education that is better for student achievement than a make-up day at the end of the school year.

ACTIVITIES HANDBOOK



STUDENTS, PARENTS, & SPECTATORS
BARNESVILLE HIGH SCHOOL
(REVISED July 19, 2021)

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SCHOOL BOARD PHILOSOPHY

The Board of Education of Independent School District Number 146 welcomes each individual into the educational program as he or she is, provides a stimulating learning environment, and offers opportunities designed to promote behavioral changes that affect continuing adjustment to life.

Practical application of this philosophy requires the school district to provide each individual the opportunity to develop mentally, physically, emotionally, and morally. Furthermore, the Board of Education provides the plans, tools, and facilities to implement this philosophy.

SCHOOL DISTRICT MISSION STATEMENT

Barnesville Public Schools, in partnership with families and the community, strives to develop responsible students by promoting academics, arts, and athletics, offering challenging programs in an innovative environment.

DISTRICT GOALS

1. Develop lifelong learners in an atmosphere of mutual respect and trust.
2. Improve educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever-changing society.
3. Promote school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

INDEPENDENT SCHOOL DISTRICT 146

BOARD OF EDUCATION

LESLIE SHIREK GREG BERG JACOB THOMPSON MARLA FIELD
DION BREDMAN RYAN LINDBOM DAVE HERBRANSON

ADMINISTRATION

DR. JON ELLERBUSCH	SUPERINTENDENT
TODD HENRICKSON	K-6 PRINCIPAL
	ACTIVITIES DIRECTOR
BRYAN STRAND	7 - 12 PRINCIPAL

SECRETARIES / OFFICE STAFF

BROOKE FRADET	ADMINISTRATIVE SECRETARY
KRISTIN HOVDE	ELEMENTARY SECRETARY
TAMMY MAESSE	ELEMENTARY SECRETARY
SHELLY KRUEGER	HIGH SCHOOL SECRETARY
MELISSA SOSSA	HIGH SCHOOL SECRETARY
CHRIS ELLEFSON	COMMUNITY ED
JODI SAMUELSON	FINANCE OFFICER

SCHOOL OFFICES

ELEMENTARY SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2300
(218) 354-7797 Fax

HIGH SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2228
(218) 354-2305 Fax

DISTRICT OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2217
(218) 354-7260 Fax

BARNESVILLE HIGH SCHOOL - ACTIVITIES STAFF

ACTIVITY	POSITION	NAME
Band	Director	Erick Knudson
Choir	Director	Jennifer Gylland

FALL ACTIVITIES

Musical	Director	Jennifer Gylland / Alissa Nibbe
Football	Head Coach	Bryan Strand
	Assistant	Phil Trowbridge
	JV	Nathan Strand
	9 th	Nick Paur
	8 th	Matt Askegaard
	7 th	Scott Amundson
	JH Floater	Tracy Hinsz
Volleyball	Head Coach	Megan Askegaard
	JV	TBD
	B-Team	TBD
	9 th	Taylor Anderson
	8 th	Janet Rasmussen
	7 th	TBD

WINTER ACTIVITIES

Wrestling	Head Coach	TBD
	Assistant	Zach Anderson
	9 th / JH	Jeff Titus
Girls Basketball	Head Coach	Ryan Bomstad
	Assistant	Ali Skogen
	9 th	Nycole Mouristen
	8 th	George Haj
	7th	TBD
Boys Basketball	Head Coach	Chad Suter
	Assistant	Tracy Hinsz
	9 th	Jenson Beachy
	8th	TBD
	7 th	Kris Friesen
One Act Play	Director	Alissa Nibbe

SPRING ACTIVITIES

Visual Arts	Director	Heidi Smith
Girls Golf	Head Coach	George Haj
Boys Golf	Head Coach	Matt Askegaard
	JH Boys & Girls Golf	Jed Johnson
Softball	Head Coach	Aaron Schindler
	Assistant	Nikki Gregg
	Junior High	Maddie Abarr

Baseball	Head Coach Assistant Junior High	Stacy Martz Nathan Strand Adrian O'Brien
Girls Track	Head Coach Assistant	Mike Schaub McKinzie Solum
Boys Track	Head Coach Assistant JH Boys & Girls	TBD Maizey Gilberts Jack Schaub
Clay Target	Head Coach	Corey Stuvland

COMPETITIVE SECTION ASSIGNMENTS

VOLLEYBALL	8AA
FOOTBALL	8AA
GIRLS BASKETBALL	8AA
BOYS BASKETBALL	8AA
WRESTLING	8A
BOYS TRACK	6A
GIRLS TRACK	6A
BOYS GOLF	8AA
GIRLS GOLF	8AA
BASEBALL	8AA
SOFTBALL	8AA
MUSIC	6A
SPEECH	6A
ONE-ACT PLAY	6A
VISUAL ARTS	6A

CONFERENCE ASSIGNMENTS

HEART O' LAKES CONFERENCE

VOLLEYBALL, BASKETBALL, WRESTLING, TRACK,
BASEBALL, SOFTBALL & GOLF

MIDWEST DISTRICT - WHITE

FOOTBALL

A PRIVILEGE:

Participation in Interscholastic Activities

Progressive educators have long acknowledged that a student's participation in interscholastic athletics is a privilege. A student earns the right to represent his or her school in such a program, just as any individual earns the privilege to represent a credible organization.

Interscholastic programs are voluntary. No student is obligated to take part in any interscholastic activity. Participation is not required for graduation or for college entrance. Those who participate must give extra effort and put in additional time. In this respect, preparation for and participation in interscholastic athletics differs from intramurals.

Because high school interscholastics are voluntary and because those participating represent the student body, mandatory standards of conduct are set. These standards are of the highest level, particularly in the areas of academic requirements, school-citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Participants must conduct themselves in a manner that is above question.

Because representing a school in athletics is a privilege, the school possesses the authority to revoke the privilege when a student does not conduct himself or herself in an acceptable manner. The responsibility for proper conduct exists not only in the competitive arena, but also at school and in public. As a member of a school team, the student brings attention not only to himself or herself, but also to the student body and the school itself. School authorities reserve the right to revoke the privilege of participation for students who do not follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules established by the activity coaches.

LETTER TO PARENTS

We are very happy your son/daughter has chosen to take part in one of our athletic programs. We feel our squads have a lot to offer your child and that your child will become a better person for having taken part in our programs.

As part of our programs, we feel your child has a responsibility to be the very best representative he/she can possibly be to our school and community.

Athletics are a part of our total educational system. We on the athletic staff believe that this part of the system can play a leading role in your son/daughter's education. We feel that all students should grow mentally, morally, and physically.

Mentally, we encourage your sons and daughters to do the very best in the classroom as they possibly can. Our coaches will stress their students are always to keep up in the schoolwork or risk losing the privilege of taking part in athletics. They will work closely with the regular teachers toward this goal of academics first, athletics second. Our student handbook and activity guidelines are written with this goal in mind.

Morally, we encourage your sons to be gentlemen, and your daughters to be ladies at all times. We and the MSHSL do not permit smoking, drinking, or other forms of intemperate living. Neither do we condone or accept behavior, which is illegal, immoral, or inappropriate. We encourage students to be honest, responsible, and accountable for their actions. All of these issues help to develop students of character and integrity.

Physically, we will try to teach them a new confidence and encourage them to be the best they can be. It is our belief regular sleeping hours, good personal hygiene practices, and proper nutrition are important to a growing youth and to their fullest level of performance. We sincerely hope you will help in this training. When they meet and compete each day with their teammates on a physical or competitive basis, they soon acquire the confidence and courage needed to do their best.

When problems or concerns come up concerning your child in a particular activity, we would like you to follow the *procedures for Dealing with Conflicts*. Our coaches are concerned about your sons and daughters, and are doing the best they are capable of doing with your child's interests in mind.

If after meeting with the coach or coaches you feel you want to pursue the matter to a higher level, your next step would be the Athletic Director, followed by the Principal, Superintendent, and lastly, the School Board.

Barnesville High School Student Expectations

The chance to participate in athletics is available to all students in Barnesville High School. This privilege and honor carries with it a responsibility to the community, school, faculty, and student body the students represent.

So that the standards and ideals of Barnesville High School will be upheld and enforced uniformly, the following rules have been established and must be familiar to all coaches and students in the activities programs at Barnesville High School.

1. The Minnesota State High School League Rules shall be enforced.
2. Students will be encouraged to dress and groom in a manner that reflects appropriately on the school, community, and themselves.
3. Students shall accept the decisions of the officials made during activities. Questions should be brought up in the proper manner by either the coach or appointed captains.
4. Students shall not use profanity in practice, games, or any activities in which the students represent the school.
5. Students shall respect the property of others. Any Barnesville student stealing or damaging property in Barnesville or on road trips including any stops made while traveling is in violation of the Student Code of Responsibilities. The coaches must make it a point to check all locker rooms used and to supervise at all stops.
6. Students are financially responsible for equipment checked out to them during their seasons.
7. Students may be allowed to practice while under suspension for violations of rules at the discretion of the coaches and A.D. A student **cannot** practice or take part or attend a contest or practice if he/she is suspended from school for any reason.
8. All students are expected to work to their capabilities academically. Any teacher has the right and responsibility to keep a student from attending a contest during school time if they feel the trip will hurt the student in the classroom.
9. **ACTIVITY FEES**...A participation fee is charged for the following activities:
 - a. 7th and 8th Graders \$50.00 per activity
 - b. 9th – 12th Graders \$75.00 per activity
 - i. Change of Pace \$50.00
 - ii. Jazz Band \$50.00
 - iii. Knowledge Bowl \$50.00
 - iv. Musical \$50.00
 - c. The guidelines are as follows:
 - i. **Student Max:**
 1. **Junior High (7th & 8th) No Student Max**
 2. **Varsity (9th – 12th) \$200.00**

ii. Family Max - \$350.00

- iii. The fee will be collected by the supervisor/coach for each activity or can be paid in the high school office.
- iv. The fee must be paid before the first contest in the activity or the student will not be allowed to take part or to practice after that time until the fee is paid.
- v. The student will receive a receipt and the record of payment will be kept in the high school office.

10. ACTIVITY PRICES:

- a. Athletic Events
 - i. Adult \$6.00
 - ii. Student \$4.00
 - iii. Senior Citizen (65) Free
- b. Season Pass
 - i. Adult \$55.00
 - ii. Student \$35.00
 - iii. Senior Citizen (65) Free
- c. No Charge for music concerts

11. Locker room-valuable/upkeep/etc....while taking part in school activities, you are expected to help with the upkeep of our locker room and facilities you use. This means when you are done for the day, you will pick up your things and see that they are put away in the proper place. You are responsible for your valuables and are not to leave money, watches, shoes, or other items out. You are issued locks, and should keep all of your valuables locked up. You are also expected to keep other schools' facilities clean and in order while on road trips.

12. Bus behavior...while riding to and from events, you are to behave on the bus. The supervisor has the right and responsibility to see that the students are reasonably quiet and do not interfere with the driver's concentration or ability to provide a safe bus.

13. Students are expected to take the school provided transportation to and from the activities unless their parents make personal contact with the supervisor in charge. The only persons they may ride with are PARENTS. A violation of this rule will make that student ineligible for participation in the next contest, and may result in suspension from the team if it continues to be a problem.

14. Participation:

- a. Coaches in Grades 7-8 are to place participation of all students above all other considerations in their contests. It is fun to win, but at these levels, it is the philosophy of the Board of Education that each child's chance to play is more important than winning. If a coach knows that a child will not play because of any reason, then that child should not dress in game uniform.
 - i. At tournaments for these levels, the coaches should use their discretion as to who plays and how much. If the decision to win is important for the tournament, then the coaches should discuss this with the team members so they are aware of this in advance.

- b. Grades 9 - 12...students in activities at these levels are part of the 9th Grade, B-Team, Junior Varsity, and/or Varsity Programs. The players at these levels have worked hard in their training and will have a much more competitive level of participation. Students *are not* guaranteed playing time. Every effort will be made by the coach to *keep* players at these levels so they remain a part of the team. The students must realize they are contributing to the team by their continued hard work in practice and, in many ways, that is as important to the team as playing time itself.

These guidelines are minimum rules and expectations required of all students for participation in activities. Additional rules may be added by the coaches of the activities, assuming those rules are not unreasonable in nature. Appeals of such rules may be made to the Activities Director and High School Principal who will render a decision.

GENERAL ACTIVITY POLICIES

Barnesville High School offers a wide variety of co-curricular and extra-curricular activities. The opportunity to participate in interscholastic and other school-sponsored activities is available to all students in Barnesville High School. Programs and activities are offered in academic, fine arts, performing arts, athletic events, and competitions. These activities include athletics, band and choir contests, and speech, as well as other events. The privilege and honor of activity participation carries with it a responsibility to properly represent the community, school, faculty, and student body of Barnesville.

Barnesville High School participates in the Minnesota State High School League, the Minnesota Academic Excellence Foundation, the National Forensic League, the National Future Farmers of America program, and a variety of other activities. The High School follows the guidelines and policies set forth in each of these organizations. To obtain a copy of the MSHSL activity guidelines and polices, see your coach, supervisor, or the high school office for information.

CONDUCT RULES OF BARNESVILLE HIGH SCHOOL STUDENTS

- I. **STUDENT CODE OF RESPONSIBILITIES:**
 - A. Students participating in school-sponsored activities are expected to abide by the Code of Responsibilities set forth by the Minnesota State High School League and the Barnesville Public Schools. The code includes the following commitments:
 - i. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
 - ii. I will be fully responsible for my own actions and the consequences of my actions.
 - iii. I will respect the property of others.
 - iv. I will respect and obey the rules of my school and the laws of my community, state, and country.
 - v. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.

- B. A student who is under penalty of exclusion, expulsion, or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good standing and is ineligible for participation for a period of time as determined by the principal. The guidelines adopted by Barnesville High School recommend periods of ineligibility as follows (although all are subject to the determination of the building principal):

* First violation:	Suspension for two games/event
* Second violation:	Suspension for four games/events
* Third violation:	Removal from team or activity

II. APPLICATION OF THE RULES:

- A. The rules will apply to all students at Barnesville Schools will be the MSHSL regulations and all of the locally adopted rules that exceed the rules of the MSHSL. These regulations will apply uniformly to all MSHSL activities and extra-curricular performances of any type offered at Barnesville School for grades 7-12.
- B. All students being considered for *Homecoming or Snowball* Candidates must be a student in good standing. This includes academics, behavior, MSHSL eligibility, and attendance. The candidate must remain in good standing for all *Homecoming and Snowball* activities. Any candidate who does not remain eligible will not be allowed to participate in any royal court appearances or *activities scheduled for the week*.

III. GUIDELINES:

It is imperative that we raise the level of expectations among our student extra-curricular participants. Students must realize that their first concern shall be their performance in the classroom. Our extra-curricular program is supplemental to the classroom and must be looked at as an earned privilege, not a guaranteed right. To uphold the standards and ideals of Barnesville activities, the following rules and academic expectations have been established.

A. Third and Sixth week provisions:

- i. Any student who receives a failing (F) or incomplete (I) grade at the time regular progress reports are issued, will be subject to a seven calendar day warning or grace period.
 - A. The warning/grace period runs from the end of the school day on Wednesday to the end of the school day on Wednesday following the grade submission.
- ii. During this time, the student remains eligible for activities but must raise the grade to passing status by 3:15 p.m. of the 7th day.
- iii. Teachers shall inform the principal of all students receiving a failing grade (s) or incomplete for the reporting period. The principal shall inform the student and the parents of the dates of the warning/grace period. It is the student's responsibility to raise the grade(s) from failing status to passing status.

- iv. Should the teacher declare the grade to be passing at the end of the 7th day, the teacher will sign a form, which the student will present to the principal verifying that the grade has been cleared - Eligibility will continue.
- v. Should the grade remain failing, **the student will miss the next scheduled contest and remain ineligible until a passing grade has been verified.**
- vi. During this time, the student cannot be dismissed during the school day for a co-curricular or extra-curricular activity if he/she will be missing the class he/she is failing or incomplete.

B. End of Quarter/Semester Provisions:

- i. Students who receive a failing grade at the end of any academic quarter will be declared ineligible. This period of ineligibility will begin the next school day following the date grade reports are due in the office.
- ii. During the time of ineligibility, the student may be allowed to practice or scrimmage but will not be allowed to participate in a contest or activity.
- iii. Final grades for 4th Quarter will be used for eligibility status for fall activities.
- iv. In dealing with the MCA Scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by a “GP” or Grade Pending, this will have no bearing on the student’s eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

C. Policy for students who fail multiple classes

- i. A student who receives multiple “F’s” would serve the appropriate penalty; two “F’s” – double the penalty, three “F’s” - triple the penalty, etc.

D. PSEO, On-Line College, Home-Schooled Students, Etc.

- i. All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at the both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

E. Minimum Penalty: Failing One Class

- i. Football, Golf, Track, Clay Target
 - A. Varsity 1 game/meet
 - B. Junior High 1 game/meet
- ii. Volleyball, Baseball, Softball
 - A. Varsity 2 matches/games
 - B. Junior High 2 matches/games
- iii. Basketball
 - A. Varsity 3 games
 - B. Junior High 2 games
- iv. Wrestling
 - A. Varsity 3 matches
 - B. Junior High 3 matches
- v. Category II Activities 1st public performance following a grading period
- vi. Band/Choir (Co-Curricular) 1st MSHSL sponsored competition or contest and/or the first “extra” performance
- vii. Number of contests/games is based on a percentage of entire games played over the course of a season.
- viii. It is our goal to keep this policy as comprehensive as possible and we are continually working towards solutions to meet this end.

F. Individual Category II activities that are included in the Academic Eligibility policy are listed below. Students who are academically ineligible according to policy will not be allowed to participate in the activities listed.

FFA

MFE/ALD	Fall Rally	FFA Invitational
Poultry	Forestry	Soils
National Convention	Ag Activity at UMC	Little International
National FFA Week	FFA Day at the Capitol	Dairy Foods
Wildlife	Horse	Talent Contest
General Livestock	Small Animal CDE	Farm Management
Job Interview	Meats	Salesmanship
State Agri-Science Fair	Spring Awards	Floriculture, Nursery, Landscape
Dairy	Crops Contest	Ski Trip
Crops	Ag Mechanics	Parliamentary Procedure
State FFA Convention	Secretary, Treasurer, Newsletter, and Scrapbook Contests	

Band and Choir

Jazz Band Trips	West Acres Jazz Band	Change of Pace Performances
Solo Ensemble Contest	Large Group Contest	Music Department Trip
Fall Festival	Honor Choirs	

Miscellaneous

Field Trips	Knowledge Bowl	One Act Play
Speech Meets	River Watch	Musical

G. All students who are to attend an extra-curricular activity during the school hours must be performing to a level of satisfactory work in every class, maintain good attendance, and are punctual for class.

- H. Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and a school day following a contest. Failure to follow the attendance guideline may result in forfeiting participation in the next contest.
 - i. In order to practice, a student shall be in school, attending regularly scheduled classes on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.
 - ii. Appointments scheduled during the school day will require written professional documentation from those providing the service.

BARNESVILLE HIGH SCHOOL ACTIVITY RULE VIOLATIONS

CATEGORY I ACTIVITIES

- I. **PHILOSOPHY:** Realizing the importance of helping students when confronted with chemical use, harassment, or violence issues, Barnesville High School has implemented a positive, supportive program to encourage students to make wise choices and good decisions regarding substance use. This program is intended to encourage students to seek appropriate assistance and to provide an educational format to review issues of concern.

- II. **APPLICATION:** In all Category I Activities (as designated by the MSHSL), which includes all athletic programs as well as speech and debate, the MSHSL guidelines will form the base of consequences and disciplinary action. The Barnesville program is amended as follows:
 - a. First violation: The student shall lose eligibility for the MSHSL time (presently 2 weeks or 2 events whichever is greater) plus two additional weeks for a total of four weeks. The ineligibility period may be reduced to the MSHSL consequence by satisfactorily completing the information classes for first-time offenders provided by the school.
 - b. Second violation: The student shall lose eligibility for the MSHSL time (presently 3 weeks or 6 events whichever is greater) plus three additional weeks for a total of six weeks.
 - c. Third violations: The student shall lose eligibility for the MSHSL time (presently 4 weeks or 12 events whichever is greater) plus four additional weeks for a total of eight weeks.
 - d. Subsequent violations: Student shall lose eligibility for a period of 18 weeks or one complete semester of activities.
 - e. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced to the MSHSL penalty. The goal of this stipulation is to encourage a student with a chemical issue to come forward and to seek help. The student must also agree to six hours of informational classes approved by the school counselors.

- f. All classes must be completed before any reduction in consequences will be allowed.

CATEGORY II ACTIVITIES

- I. **PHILOSOPHY:** Performance is a vital part of the work completed in the Category II activities. Most work is done with the goal of performance in mind.
 - a. **MUSIC:** Performance shall be a required part of membership in all music groups for which credit is given toward graduation at Barnesville High School.
 - i. Excused absences from performances –
 1. To receive full credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - ii. Unexcused absences from performances –
 1. To receive partial credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - iii. Students are made aware of grade expectations and performance obligations when joining a music group in the beginning of the year.
 - b. **OTHER CATEGORY II ACTIVITIES:** All other school-sponsored activities, such as Knowledge Bowl, FCCLA, school musicals, one-act play, FFA, Scheduled Dances (Prom/Snowball/Homecoming), homecoming court, snow- ball court, any other activities the school would see fit to include, etc., which may or may not be specifically sponsored by the MSHSL, are considered by Barnesville High School to be Category II activities. The governing rules for these activities, beyond those listed herein, are established within the specific programs.
- II. **APPLICATION:**
 - a. First violation: A student in a Category II activity will lose eligibility for two contests or events and four (4) weeks of public performances (pep band). This consequence will be reduced to one contest or events and two weeks of public performances (pep band) if the student satisfactorily completes the information classes provided by the school. A student will miss the next scheduled dance (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 2 contest rule.
 - b. Second violation: A student in a Category II activity will lose eligibility for three contests or events and 6 weeks of public performances (pep band). A student will miss the next two scheduled dances (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 3 contest rule.
 - c. Third and subsequent violations: A student in a Category II activity will lose eligibility for 4 contests or events and 8 weeks of public performances (pep band). A student will not be allowed to attend scheduled dances (Prom/Snowball/Homecoming) for one calendar year from the time the violation has been reported to the school. In relation to homecoming or snow- ball court it will fall under the 4 contest rule.

- d. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced by one event and two weeks of public performance at each level. The goal of this stipulation is to encourage a student with a chemical violation to come forward and seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselors.
- e. These violations will be accumulative for grades 9-12, but done on a yearly basis for grades 7-8. Penalties will carry over from one year to the next.
- f. All classes must be completed before any reduction in consequences will be allowed.

LETTER AWARDS

The objective of an award should be recognition of an achievement that has been accomplished through effort and sacrifice. One who receives an award is being recognized as superior in some area of athletics.

1. An athlete earning a letter for the first time will receive a chenille letter and a pin for that particular activity.
2. All subsequent awards will be in the form of yearly bars, one for each additional time lettered.

Lettering Requirements by Sport:

1. Lettering requirements for each sport shall be up to the discretion of each individual head coach. These requirements must be clearly stated at the start of each athletic season.
2. **Students who are in violation of MSHSL Rules will forfeit all letters, team awards, and conference awards in the activity in which the penalty was served.**

DEALING WITH CONFLICT

PROCEDURE FOR HANDLING ACTIVITY COMPLAINTS

In order to allow an expression of differences that often occur in athletics/activities, a procedure has been developed for establishing a line of communication between school, parent/guardian, students, and coaches. This procedure should follow an orderly process.

1. No conflict between a parent, student, official, or coach should be addressed during or immediately following a contest or production. The contest site, practice field, lobby, or locker rooms are not appropriate places to handle conflict. Coaches or Activity Supervisors are not to meet or deal with conflict at these times or places. Most conflicts are better resolved with an appropriate cooling down period.

2. If the above procedures are not followed, the following steps will take place:
 - i. 1st Violation of Procedure - The coach will suggest a meeting at a later date and a letter will be sent to the parent outlining our procedure for handling athletic/activity complaints.
 - ii. 2nd Violation of Procedure - Removal from the next contest.
 - iii. 3rd Violation of Procedure - Removal from all remaining contests.
3. If you are upset please call or arrange a meeting the following workday.
4. The following steps should be taken in order for conflict to be resolved:

STEP 1

- A meeting between the student and the coach/coaching staff should be called. Players at the Junior High Level have the option of having a parent present.

STEP 2

- If the conflict is not resolved, a meeting between the student, the parent, and the coaching staff should be called. This meeting can be initiated by the student, the parent, or the coaching staff.

STEP 3

- If any of the three parties (student, parent, or coaching staff) still feel the conflict is not resolved, a meeting between the student, parent, coaching staff, and Athletic Director may be called by any party.
- Notes of the meeting will be kept by the Athletic Director. If the Athletic Director is the coach involved, an Administrator will act as the mediator.

STEP 4

- The Athletic Director will send out a list of findings and recommendations to those involved no later than one week after the meeting. A copy of all communications will be given to the High School Principal and Superintendent.

If a School Board Member receives a complaint regarding a coach, that complaint will be immediately forwarded to the Athletic Director and Superintendent.

GROUP CONFLICT

No parent group shall meet at BHS to discuss team problems without representatives from BHS which will include the A.D. or coach. At group meetings, individuals must speak for and represent themselves, not other individuals or groups.

Code of Ethics

Minnesota State High School Coaches Association

AS A PROFESSIONAL EDUCATOR I WILL:

1. Strive to develop in each athlete the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual athlete.
3. Encourage the highest standards of conduct and scholastic achievement among all athletes.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of sports officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

PARENT RESPONSIBILITIES

Parents are expected to encourage their sons and daughters to perform to the best of their ability both athletically and academically. They should be a source of support for the athlete and the program in which they are participating.

Parents are role models for athletes and representatives of BHS. As such, they are expected to exemplify good attitudes by treating all players, coaches, fans, officials, and other parents with respect and dignity. Parents **MUST** insist that athletes abide by rules established by the school, the coach, and the Minnesota State High School League.

Parents should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate. Parents should allow their athletes to enjoy the benefits of competition, remembering that not everyone can be the star, be on the first team, or have equal playing time.

Parents should keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

FAN RESPONSIBILITIES

BHS fans represent the school, whether home or away. They are expected to support their team in a positive way and treat all participants and fans with respect and dignity.

Attending a high school game is different than attending a professional contest. Your behavior should reflect that difference. Your admission price doesn't allow you to abuse players, officials, or coaches. You are responsible for your behavior.

STUDENT RESPONSIBILITIES

Students are expected to follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules of the coach and team.

Students are expected to perform to the best of their ability both athletically and academically. They should be a source of positive support for their teammates.

Students are role models for other students of BHS. As such, they are expected to exemplify good attitudes by treating other players, coaches, fans, officials, and parents with respect and dignity.

Students should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate.

Students should enjoy the benefits of competition, remembering not everyone can be the star, be on the first team, or have equal playing time.

Keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

Spectator Guidelines at Events

The following additions are consequences for disorderly or unruly adult spectator/fan behavior at student events held in association with Barnesville School District. Unruly or disorderly student fan behavior will be handled through normal school discipline due process and referral to law enforcement. The assigned event site supervisor will make all determinations of unruly or unsportsmanlike behavior, after first issuing a warning to the individual.

Should an adult spectator's behavior violate current policy regarding coaches, contest officials, or advisors during or after events, or constitute participating in unsportsmanlike behavior from the stands, then that behavior will be deemed in violation of Barnesville School District Policy and the violator will then be subject to the following:

First Offense:

The person in question will be suspended from attending the next three home events for that sport or activity, with the consequence to follow into the same sport's next season if need be. This consequence may be reduced to the next two events if the coach or advisor involved

receives a formal, written apology from the offending fan before the third event takes place, and a copy of the incident report and apology is transmitted to the School Board to remain on file.

Second Offense:

A person involved in a second offense over the course of the season will be suspended from all extra-curricular events for the remainder of the calendar year.

Third Offense:

A third offense will ban the offender from all home student events, indefinitely.

There is no appeal process to the Board of Education for policy violation.

Note: Laws regarding trespass on school grounds, trespass at school activities, and disorderly conduct at public events will be referred to and enforced by local law enforcement.

TRAVEL – SCHOOL ACTIVITIES

I. Purpose

- a. The purpose of this policy is to assure adequate supervision is provided when Barnesville students participate in activities outside the District.

II. General Statement of Policy

- a. Activity participation often requires travel outside the District for competition, performances, and other academic or co-curricular opportunities. Ensuring the safety of students is a priority of the District. Established behavior and participation requirements combined with adequate supervision will diminish inappropriate and risky behaviors.

III. Procedures

- a. Standard MSHSL and local participation requirements are in the Barnesville Student Handbook.
- b. Instructors and co-curricular coaches/directors will communicate additional participant requirements and expectations to participants and parents/guardians.
- c. Consequences for inappropriate behavior shall be communicated to participants and parents/guardians. MSHSL and local consequences are explained in the Barnesville Student Handbook.
- d. Day trips using the school car, school van, or mini-bus require only supervision by the instructor, activity coach/director, or authorized adult.
- e. Day trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director. The instructor, co-curricular coach/director, or authorized adult must ride the bus.
- f. Overnight trips require adult supervision by a person of the same gender as the participants.
 - i. In the event a same gender chaperone cannot be found, administrative discretion will be implemented.
- g. Overnight trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director and additional chaperones proportionate to the number of students.
- h. The building principal has authority to approve written requests for variance from procedures.

Hazing

Please refer to Barnesville Public School's Policy #526

Barnesville School District Website

www.barnesville.k12.mn.us

ACCESS TO ACTIVITY SCHEDULES

EVALUATION OF THE SUPERINTENDENT

INSTRUCTIONS: This evaluation instrument is divided into seven categories. Each Board member is asked to rate the Superintendent on the items cited in each of categories listed using a scale ranging from 1 to 5. The number 1 is the lowest possible score and indicates unacceptable performance. The number 5 indicates outstanding or highly commendable performance. All numerical scores of 1 REQUIRE corresponding comments by the Board member completing this evaluation, all other comments are optional. A definition of each ranking is presented as follows:

5- OUTSTANDING

The Superintendent excels in this category.

4- VERY COMPETENT

The Superintendent exceeds expectations of his / her respective job description.

3- SATISFACTORY

The Superintendent meets expectations.

2- NEEDS IMPROVEMENT

The Superintendent needs to concentrate self-improvement efforts in this area.

1- UNSATISFACTORY

The Superintendent's performance is unacceptable and requires immediate attention.

METHODOLOGY:

1. Evaluation forms shall be distributed to all other Board members by the Board Chair.
2. Board members will complete the evaluation instrument as individuals.
3. Board members shall deliver their completed evaluations to the Board Chair before such a deadline as the chairperson establishes and announces to the other members in an open meeting.
4. Each Board member may make and retain a photocopy of the evaluation instrument that he or she completed.
5. Following the deadline, as established by the Board Chair, Board members will *submit their completed evaluations to the Board Chair* who shall be responsible for the composite and tabulated results of the full board's evaluation instruments.
6. Prior to sharing the results with the Superintendent, the Board members may consider going into executive session to discuss the compiled data and evaluation results. As a result of this session and in order to reflect the assessments made by the Board members, the Board Chair, at the direction of the full Board may modify the composite results to reflect the discussions of the Board.
7. The Board members would then meet with the Superintendent in executive session to discuss the results of the summary document and modify the document as appropriate. The document would then be signed by the Superintendent and Board Chair indicating that the document has been reviewed. A copy of the evaluation will be placed in the Superintendent's personnel file and copy will be made available for the Superintendent.

AREAS OF RESPONSIBILITY

A. EDUCATIONAL PROGRAM AND PLANNING

- ____ 1. Understands and keeps informed regarding all aspects of the instructional program.
- ____ 2. Organizes and actively encourages a planned program of curriculum evaluation and improvement.
- ____ 3. Has provided for a system of measurement and goals for students and curriculum.
- ____ 4. Exemplifies the skills and attitudes of an experienced teacher and skilled administrator and thereby inspires in others the highest professional standards.
- ____ 5. Anticipates the needs of others and the district.

COMMENTS:

B. RELATIONSHIP WITH THE BOARD OF EDUCATION

- ____ 6. Provides timely, adequate information and agenda planning.
- ____ 7. Supports Board policy and actions to the public and staff.
- ____ 8. Executes Board policy in a positive and responsive manner.
- ____ 9. Handles differences of opinion between Board members and him/ herself in an effective manner.
- ____ 10. Engenders trust among Board members, staff, and the community.

COMMENTS:

C. PERSONNEL

- ___ 11. Recommends for employment the best candidate, utilizing equal opportunity standards.
- ___ 12. Makes effective use of the administrative staff.
- ___ 13. Supports staff while demanding their best efforts
- ___ 14. Provides for the systematic, organized evaluation of all staff by appropriate supervisors.
- ___ 15. Practices effective operations with Education Law, the District's attorney, and the Courts.

COMMENTS:

D. BUSINESS AND FINANCIAL MANAGEMENT

- ___ 16. Plans budget information in terms of educational priorities.
- ___ 17. Oversees budget operations with the Board in a clear, effective manner.
- ___ 18. Evaluates needs and recommends adequate financing.
- ___ 19. Provides adequate data to support budgetary requests.
- ___ 20. Controls expenditures of district funds by committing them only after approval by the Board of Education.
- ___ 21. Works cooperatively and collaboratively with District Business Manager.

COMMENTS:

E. COMMUNITY RELATIONSHIPS

- ___ 22. Gains support and respect of the community on the conduct of the school operations.
- ___ 23. Maintains a cooperative relationship with the print and visual media.
- ___ 24. Participates actively in community life and affairs.
- ___ 25. Provides educational leadership to the community.
- ___ 26. Works well with neighboring districts and their leaders, including the service cooperative.

COMMENTS:

F. INDIVIDUAL CHARACTERISTICS

- ___ 27. Uses good judgment.
- ___ 28. Has emotional stability and poise.
- ___ 29. Demonstrates high standards of ethics.
- ___ 30. Works fairly with all groups.
- ___ 31. Maintains principles under pressure.

COMMENTS:

G. JOB RELATED CHARACTERISTICS

- ___ 32. Speaks and writes effectively.
- ___ 33. Acts in a decisive manner.
- ___ 34. Demonstrates creativity.
- ___ 35. Utilizes effective, problem solving techniques.
- ___ 36. Maintains his professional development by reading, attending conferences and workshops, and by participating in professional organizations.

COMMENTS:

H. OVERALL EFFECTIVENESS SUMMARY STATEMENT: (optional)

I. SUGGESTIONS FOR CHANGE OR IMPROVEMENT: (optional)

D. Construction Project

16. Dates to Remember

A. Regular School Board Meeting

1) Monday, July 19, 2021, 7:00 PM, Barnesville High School

17. Adjournment