Regular Meeting
Tuesday, June 30, 2026 6:00 PM

MS/HS Library
109 Charles W St
Petersburg, AK 99833

Agenda

1. **CALL TO ORDER**
2. **DETERMINE QUORUM**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **CORRESPONDENCE**
6. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
7. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
8. **COMMENTS FROM BOARD MEMBERS**
9. **CONSENT AGENDA**
   - 9.1. MAY, 2026, Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,465,206.16
   - 9.2. MAY, 19, 2026, regular board meeting minutes
   - 9.3. Personnel Action Report
   - 9.4. Contracts/MOU's
10. **ADMINISTRATIVE REPORTS**
    - 10.1. Superintendent's report
      Presenter: Superintendent Taylor
    - 10.2. Elementary Principal's Report
      Presenter: Principal Heather Conn
    - 10.3. MS/HS Principal's Report
      Presenter: Principal Brad King
    - 10.4. Director of Activities Report
      Presenter: AD Jaime Cabral
    - 10.5. Food Service Director Report
11. **SCHOOL BOARD COMMITTEE REPORTS**
12. **SPECIAL RECOGNITION**
13. **OLD BUSINESS**
14. **NEW BUSINESS**
    - 14.1. 26-27 School, Staff, and Activities Handbooks
    - 14.2. FY26 Final Budget Revision
    - 14.3. Preapprove Capital Fund Transfer
    - 14.4. FY27 Proposed Budget
15. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**
16. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**
17. **FUTURE AGENDA ITEMS**
18. **OTHER NEW BUSINESS**
19. **ADJOURNMENT**

Petersburg School District

Revenue Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 100 GENERAL FUND					
100.000.000.000.011 BOROUGH DIRECT APPROPRIATIONS	$3,250,000.00	$270,833.33	$2,979,166.63	$270,833.37	8.33%
100.000.000.000.031 INTEREST	$50,050.00	$7,872.14	$61,496.49	($11,446.49)	-22.87%
100.000.000.000.032 GAIN ON INVESTMENT UNREALIZED	$20,000.00	$1,535.05	$17,117.44	$2,882.56	14.41%
100.000.000.000.040 OTHER LOCAL REVENUES	$40,000.00	$0.00	$38,309.32	$1,690.68	4.23%
100.000.000.000.043 STUDENT ACTIVITY REVENUE	$51,000.00	$2,220.00	$54,134.96	($3,134.96)	-6.15%
100.000.000.000.044 STUDENT CLASS FEES	$10,000.00	$0.00	$11,327.49	($1,327.49)	-13.27%
100.000.000.000.045 STUDENT TECH FEE REVENUE	$12,850.00	$235.00	$10,740.79	$2,109.21	16.41%
100.000.000.000.046 LOCAL RENTAL REVENUE	$2,500.00	$0.00	$3,423.00	($923.00)	-36.92%
100.000.000.000.047 E-RATE REVENUE	$101,449.60	$7,263.20	$86,921.60	$14,528.00	14.32%
100.000.000.000.051 FOUNDATION PROGRAM	$7,039,736.00	$661,391.00	$6,354,416.00	$685,320.00	9.74%
100.000.000.000.056 TRS ON-BEHALF PAYMENTS	$784,120.03	$0.00	$0.00	$784,120.03	100.00%
100.000.000.000.057 PERS ON-BEHALF PAYMENTS	$93,219.65	$0.00	$0.00	$93,219.65	100.00%
100.000.000.000.090 OTHER STATE REVENUES	$2,000.00	$2,574.00	$2,574.00	($574.00)	-28.70%
Fund 100 Total:	$11,456,925.28	$953,923.72	$9,619,627.72	$1,837,297.56	16.04%
Grand Total:	$11,456,925.28	$953,923.72	$9,619,627.72	$1,837,297.56	16.04%

End of Report

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 100 GENERAL FUND						
100.100.100.000.315	$858,958.84	$79,350.70	$733,354.37	$125,604.47	$138,742.05	($13,137.58)
CERTIFICATED TEACHER						-1.53%
100.100.100.000.322	$3,000.00	$1,500.00	$3,000.00	$0.00	$0.00	$0.00
PIANIST FOR CHOIR						0.00%
100.100.100.000.329	$22,000.00	$1,575.00	$13,837.50	$8,162.50	$1,050.00	$7,112.50
HS REG INSTRUCTION SUB						32.33%
100.100.100.000.363	$3,858.48	$360.88	$3,293.12	$565.36	$610.19	($44.83)
WORKERS COMPENSATION						-1.16%
100.100.100.000.364	$205,740.64	$23,236.79	$213,321.46	($7,580.82)	$43,109.21	($50,690.03)
INSURANCE-HEALTH/LIFE						-24.64%
100.100.100.000.365	$262,407.74	$9,248.40	$92,139.34	$170,268.40	$17,426.01	$152,842.39
RETIREMENT CONTRIBUTION-TRS						58.25%
100.100.100.000.367	$12,817.40	$1,118.31	$10,212.87	$2,604.53	$1,875.93	$728.60
MEDICARE TAX						5.68%
100.100.100.000.368	$600.00	$125.55	$372.77	$227.23	$9.30	$217.93
SOCIAL SECURITY TAX						36.32%
100.100.100.000.369	$8,926.56	$3,000.00	$6,596.62	$2,329.94	$0.00	$2,329.94
OTHER EMPLOYEE BENEFITS						26.10%
100.100.100.000.426	$3,300.00	$0.00	$0.00	$3,300.00	$0.00	$3,300.00
STUDENT TRANSPORTATION						100.00%
100.100.100.000.450	$58,000.00	$32,900.00	$32,900.00	$25,100.00	$8,080.80	$17,019.20
FRESHMAN LAPTOP COMPUTERS						29.34%
100.100.100.000.451	$9,700.00	$3,197.10	$8,990.43	$709.57	$679.90	$29.67
GENERAL HS TEACHING SUPPLIES						0.31%
100.100.100.000.457	$9,802.00	$0.00	$11,234.86	($1,432.86)	$0.00	($1,432.86)
HS SMALL TOOLS & EQPT						-14.62%
100.100.100.000.474	$20,000.00	$10,258.00	$10,258.00	$9,742.00	$0.00	$9,742.00
HS CURRICULUM ADOPTION						48.71%
100.100.100.000.476	$8,755.05	$0.00	$9,237.49	($482.44)	$0.00	($482.44)
HS COPIER SUPPLIES						-5.51%
100.100.100.000.479	$600.00	$125.90	$604.43	($4.43)	$0.00	($4.43)
HS TEACHER OTHER SUPPLIES AND MAT						-0.74%
100.100.100.000.491	$10,000.00	$0.00	$3,920.00	$6,080.00	$0.00	$6,080.00
HS DUES AND FEES						60.80%
100.100.100.000.510	$35,370.00	$0.00	$30,093.44	$5,276.56	$0.00	$5,276.56

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
EQUIPMENT						14.92%
100.100.100.401.451	$900.00	$0.00	$899.01	$0.99	$0.00	$0.99
HS ENGLISH SUPPLIES						0.11%
100.100.100.402.451	$700.00	$0.00	$627.07	$72.93	$0.00	$72.93
HS MATH SUPPLIES						10.42%
100.100.100.403.451	$3,300.00	$0.00	$2,691.48	$608.52	$0.00	$608.52
HS SCIENCE SUPPLIES						18.44%
100.100.100.404.451	$700.00	$0.00	$539.08	$160.92	$0.00	$160.92
HS SOCIAL STUDIES SUPPLIES						22.99%
100.100.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
HS PE SUPPLIES						100.00%
100.100.100.408.451	$2,000.00	$0.00	$3,689.45	($1,689.45)	$0.00	($1,689.45)
HS MUSIC SUPPLIES						-84.47%
100.100.100.408.479	$10,000.00	$0.00	$9,647.47	$352.53	$248.00	$104.53
HS MUSIC OTHER SUPPLIES						1.05%
100.100.100.413.451	$500.00	$0.00	$440.50	$59.50	$0.00	$59.50
HS SPANISH SUPPLIES						11.90%
100.100.100.414.451	$300.00	$0.00	$257.04	$42.96	$0.00	$42.96
DRAMA SUPPLIES						14.32%
100.100.100.421.451	$1,000.00	$0.00	$999.74	$0.26	$0.00	$0.26
HS ART/JEWELRY/PHOTO SUPPLIES						0.03%
100.100.160.000.315	$98,641.00	$8,916.31	$82,948.31	$15,692.69	$15,896.00	($203.31)
CERTIFICATED TEACHER						-0.21%
100.100.160.000.329	$800.00	$900.00	$3,100.00	($2,300.00)	$800.00	($3,100.00)
HS CTE SUB						-387.50%
100.100.160.000.363	$434.06	$42.85	$375.58	$58.48	$72.88	($14.40)
WORKERS COMPENSATION						-3.32%
100.100.160.000.364	$35,101.44	$2,925.12	$29,251.20	$5,850.24	$5,850.24	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.100.160.000.365	$30,195.31	$998.26	$10,296.69	$19,898.62	$1,996.54	$17,902.08
RETIREMENT CONTRIBUTION-TRS						59.29%
100.100.160.000.367	$1,441.89	$133.00	$1,143.84	$298.05	$220.88	$77.17
MEDICARE TAX						5.35%
100.100.160.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.160.406.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
AQUACULTURE SUPPLIES						100.00%
100.100.160.450.451	$6,300.00	$721.33	$5,696.95	$603.05	$603.23	($0.18)
CULINARY SUPPLIES						0.00%
100.100.160.455.451	$2,000.00	$169.48	$1,261.99	$738.01	$743.22	($5.21)
FOOD SCIENCE/CULINARY						-0.26%
100.100.160.460.451	$3,000.00	$0.00	$4,865.21	($1,865.21)	$0.00	($1,865.21)
SHOP SUPPLIES						-62.17%
100.100.200.000.315	$85,314.66	$7,778.58	$72,266.13	$13,048.53	$13,565.20	($516.67)
CERTIFICATED TEACHER						-0.61%
100.100.200.000.323	$61,837.78	$16,467.71	$126,999.40	($65,161.62)	$9,275.22	($74,436.84)
AIDES						-120.37%
100.100.200.000.329	$6,000.00	$2,146.15	$15,289.90	($9,289.90)	$796.50	($10,086.40)
HS SPED SUB						-168.11%
100.100.200.000.363	$668.51	$118.69	$970.11	($301.60)	$106.66	($408.26)
WORKERS COMPENSATION						-61.07%
100.100.200.000.364	$58,656.32	$5,535.99	$50,105.50	$8,550.82	$2,361.70	$6,189.12
INSURANCE-HEALTH/LIFE						10.55%
100.100.200.000.365	$25,900.48	$907.49	$8,978.88	$16,921.60	$1,703.79	$15,217.81
RETIREMENT CONTRIBUTION-TRS						58.75%
100.100.200.000.366	$17,202.14	$3,622.90	$24,181.99	($6,979.85)	$1,802.49	($8,782.34)
RETIREMENT CONTRIBUTION-PERS						-51.05%
100.100.200.000.367	$2,220.71	$377.11	$3,060.54	($839.83)	$348.66	($1,188.49)
MEDICARE TAX						-53.52%
100.100.200.000.368	$300.00	$133.06	$2,048.67	($1,748.67)	$7.53	($1,756.20)
SOCIAL SECURITY TAX						-585.40%
100.100.200.000.369	$1,776.66	$500.00	$500.00	$1,276.66	$0.00	$1,276.66
OTHER EMPLOYEE BENEFITS						71.86%
100.100.200.000.451	$500.00	$0.00	$499.95	$0.05	$0.00	$0.05
HS SPED SUPPLIES						0.01%
100.100.300.000.315	$96,335.52	$8,059.73	$79,199.20	$17,136.32	$17,062.95	$73.37
CERTIFICATED TEACHER						0.08%
100.100.300.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.300.000.363	$414.12	$36.49	$358.79	$55.33	$74.48	($19.15)
WORKERS COMPENSATION						-4.62%
100.100.300.000.364	$3,000.00	$300.00	$3,000.00	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.100.300.000.365	$28,889.82	$925.44	$9,860.64	$19,029.18	$2,143.09	$16,886.09
RETIREMENT CONTRIBUTION-TRS						58.45%
100.100.300.000.367	$1,375.67	$121.22	$1,191.91	$183.76	$247.41	($63.65)
MEDICARE TAX						-4.63%
100.100.300.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.300.000.369	$1,329.98	$500.00	$1,329.99	($0.01)	$0.00	($0.01)
OTHER EMPLOYEE BENEFITS						0.00%
100.100.300.000.451	$1,000.00	$0.00	$963.50	$36.50	$0.00	$36.50
SECONDARY COUNSELOR SUPPLIES						3.65%
100.100.300.000.479	$0.00	$0.00	$99.98	($99.98)	$0.00	($99.98)
SECONDARY COUNSELOR OTHER						0.00%
100.100.300.000.491	$4,000.00	$997.50	$1,382.50	$2,617.50	$0.00	$2,617.50
HS DUES & FEES						65.44%
100.100.350.000.315	$91,682.00	$8,510.14	$77,216.64	$14,465.36	$14,807.00	($341.64)
CERTIFICATED TEACHER						-0.37%
100.100.350.000.329	$1,200.00	$0.00	$0.00	$1,200.00	$300.00	$900.00
SUBSTITUTES/TEMPORARIES						75.00%
100.100.350.000.363	$412.71	$37.15	$337.08	$75.63	$65.93	$9.70
WORKERS COMPENSATION						2.35%
100.100.350.000.364	$11,484.48	$1,719.44	$17,194.40	($5,709.92)	$3,438.88	($9,148.80)
INSURANCE-HEALTH/LIFE						-79.66%
100.100.350.000.365	$28,537.63	$929.88	$9,559.42	$18,978.21	$1,859.76	$17,118.45
RETIREMENT CONTRIBUTION-TRS						59.99%
100.100.350.000.367	$1,370.98	$117.36	$1,060.24	$310.74	$207.04	$103.70
MEDICARE TAX						7.56%
100.100.350.000.368	$24.00	$0.00	$0.00	$24.00	$9.30	$14.70
SOCIAL SECURITY TAX						61.25%
100.100.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.100.350.000.451	$400.00	$0.00	$438.00	($38.00)	$0.00	($38.00)
TEACHING SUPPLIES						-9.50%
100.100.350.000.472	$2,300.00	($8.50)	$2,293.83	$6.17	$0.00	$6.17

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SECONDARY LIBRARY BOOKS						0.27%
100.100.350.000.473	$800.00	$4.00	$649.17	$150.83	$212.99	($62.16)
SECONDARY PERIODICALS						-7.77%
100.100.350.000.479	$100.00	$0.00	$94.54	$5.46	$0.00	$5.46
SECONDARY SUPPLIES AND MATERIALS						5.46%
100.100.350.418.316	$1,668.00	$0.00	$0.00	$1,668.00	$0.00	$1,668.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.350.418.363	$7.98	$0.00	$0.00	$7.98	$0.00	$7.98
WORKERS COMPENSATION						100.00%
100.100.350.418.365	$476.88	$0.00	$0.00	$476.88	$0.00	$476.88
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.350.418.367	$24.19	$0.00	$0.00	$24.19	$0.00	$24.19
MEDICARE TAX						100.00%
100.100.400.000.313	$121,420.00	$9,910.00	$111,510.00	$9,910.00	$9,910.00	$0.00
PRINCIPAL						0.00%
100.100.400.000.363	$530.00	$43.26	$486.77	$43.23	$43.26	($0.03)
WORKERS COMPENSATION						-0.01%
100.100.400.000.364	$36,417.74	$3,034.82	$33,383.02	$3,034.72	$3,034.73	($0.01)
INSURANCE HEALTH/LIFE						0.00%
100.100.400.000.365	$37,383.65	$1,238.42	$13,936.62	$23,447.03	$1,238.42	$22,208.61
RETIREMENT CONTRIBUTION-TRS						59.41%
100.100.400.000.367	$1,760.59	$134.68	$1,518.53	$242.06	$134.68	$107.38
MEDICARE TAX						6.10%
100.100.400.000.421	$2,400.00	$0.00	$1,963.44	$436.56	$0.00	$436.56
SECONDARY PRINCIPAL TRANSPORTATION						18.19%
100.100.400.000.479	$1,600.00	$0.00	$1,342.63	$257.37	$0.00	$257.37
SECONDARY PRINCIPAL SUPPLIES AND MATERIALS						16.09%
100.100.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
PRINCIPAL DUES AND FEES						3.85%
100.100.450.000.324	$95,657.15	$10,064.79	$92,666.60	$2,990.55	$4,422.30	($1,431.75)
SUPPORT STAFF						-1.50%
100.100.450.000.329	$1,800.00	$0.00	$140.00	$1,660.00	$0.00	$1,660.00
SUBSTITUTES/TEMPORARIES						92.22%
100.100.450.000.363	$475.49	$43.73	$402.74	$72.75	$19.30	$53.45
WORKERS COMPENSATION						11.24%
100.100.450.000.364	$35,596.80	$4,584.70	$41,138.76	($5,541.96)	$1,724.24	($7,266.20)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						-20.41%
100.100.450.000.366	$27,449.60	$2,214.26	$20,386.70	$7,062.90	$972.91	$6,089.99
RETIREMENT CONTRIBUTION-PERS						22.19%
100.100.450.000.367	$1,447.24	$129.33	$1,196.34	$250.90	$48.16	$202.74
MEDICARE TAX						14.01%
100.100.450.000.368	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00
SOCIAL SECURITY TAX						100.00%
100.100.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.450.000.421	$2,400.00	$0.00	$0.00	$2,400.00	$0.00	$2,400.00
HS ADMIN SUPPORT TRVL						100.00%
100.100.450.000.433	$2,266.00	$175.97	$1,948.31	$317.69	$0.00	$317.69
SECONDARY COMMUNICATIONS						14.02%
100.100.450.000.434	$250.00	$0.00	$352.64	($102.64)	$3.36	($106.00)
SECONDARY POSTAGE						-42.40%
100.100.450.000.454	$600.00	$70.55	$518.69	$81.31	$0.00	$81.31
SECONDARY OFFICE SUPPLIES						13.55%
100.100.700.000.316	$2,919.00	$46.32	$463.20	$2,455.80	$92.79	$2,363.01
CERTIFICATED EXTRA DUTY PAY						80.95%
100.100.700.000.322	$1,500.00	$136.36	$1,363.60	$136.40	$136.40	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.000.363	$30.19	$0.80	$8.02	$22.17	$1.01	$21.16
WORKERS COMPENSATION						70.09%
100.100.700.000.364	$0.00	$59.16	$2,034.61	($2,034.61)	$127.16	($2,161.77)
INSURANCE-HEALTH/LIFE						0.00%
100.100.700.000.365	$834.55	$5.79	$57.92	$776.63	$11.68	$764.95
RETIREMENT CONTRIBUTION-TRS						91.66%
100.100.700.000.366	$401.40	$29.99	$299.97	$101.43	$30.00	$71.43
RETIREMENT CONTRIBUTION-PERS						17.80%
100.100.700.000.367	$100.33	$2.39	$24.04	$76.29	$2.78	$73.51
MEDICARE TAX						73.27%
100.100.700.000.368	$155.00	$0.00	$0.00	$155.00	$0.00	$155.00
SOCIAL SECURITY TAX						100.00%
100.100.700.000.421	$6,500.00	$192.64	$5,514.09	$985.91	$77.69	$908.22

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
STAFF TRANSPORTATION						13.97%
100.100.700.000.426	$1,454.80	$0.00	($46.45)	$1,501.25	$0.00	$1,501.25
STUDENT TRANSPORTATION						103.19%
100.100.700.000.433	$1,545.00	$0.00	$0.00	$1,545.00	$0.00	$1,545.00
COMMUNICATIONS						100.00%
100.100.700.000.479	$3,305.00	$0.00	$3,305.59	($0.59)	$0.00	($0.59)
OTHER SUPPLIES AND MATERIALS						-0.02%
100.100.700.000.491	$3,800.00	$0.00	$4,510.00	($710.00)	$624.00	($1,334.00)
DUES AND FEES						-35.11%
100.100.700.408.316	$3,753.00	$312.75	$3,127.50	$625.50	$625.50	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.408.329	$1,200.00	$225.00	$1,500.00	($300.00)	$0.00	($300.00)
SUBSTITUTES/TEMPORARIES						-25.00%
100.100.700.408.363	$21.62	$2.35	$20.26	$1.36	$2.73	($1.37)
WORKERS COMPENSATION						-6.34%
100.100.700.408.365	$1,072.99	$39.27	$392.71	$680.28	$78.55	$601.73
RETIREMENT CONTRIBUTION-TRS						56.08%
100.100.700.408.367	$71.82	$7.43	$63.29	$8.53	$8.26	$0.27
MEDICARE TAX						0.38%
100.100.700.408.368	$74.40	$13.95	$93.00	($18.60)	$0.00	($18.60)
SOCIAL SECURITY TAX						-25.00%
100.100.700.408.421	$1,200.00	$0.00	$1,696.88	($496.88)	$0.00	($496.88)
MUSIC STAFF TRANSPORTATION						-41.41%
100.100.700.408.426	$5,448.00	$0.00	$4,675.40	$772.60	$0.00	$772.60
MUSIC TRANSPORTATION						14.18%
100.100.700.408.479	$300.00	$0.00	$75.00	$225.00	$0.00	$225.00
MUSIC OTHER SUPPLIES						75.00%
100.100.700.414.316	$3,545.00	$0.00	$0.00	$3,545.00	$0.00	$3,545.00
EXTRA DUTY - DDF						100.00%
100.100.700.414.363	$15.47	$0.00	$0.00	$15.47	$0.00	$15.47
WORKERS COMPENSATION						100.00%
100.100.700.414.365	$1,013.51	$0.00	$0.00	$1,013.51	$0.00	$1,013.51
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.414.367	$51.40	$0.00	$0.00	$51.40	$0.00	$51.40
MEDICARE TAX						100.00%
100.100.700.418.316	$0.00	$127.42	$1,274.20	($1,274.20)	$254.80	($1,529.00)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
EXTRA DUTY - HS GLACIER SURVEY						0.00%
100.100.700.418.363	$0.00	$0.56	$5.60	($5.60)	$1.11	($6.71)
WORKERS COMPENSATION						0.00%
100.100.700.418.365	$0.00	$16.00	$160.00	($160.00)	$32.01	($192.01)
RETIREMENT CONTRIBUTION-TRS						0.00%
100.100.700.418.367	$0.00	$1.69	$16.73	($16.73)	$3.33	($20.06)
MEDICARE TAX						0.00%
100.100.700.424.316	$2,780.00	$231.67	$2,316.70	$463.30	$463.30	$0.00
EXTRA DUTY - HS Yearbook						0.00%
100.100.700.424.363	$12.14	$1.01	$10.10	$2.04	$2.02	$0.02
WORKERS COMPENSATION						0.16%
100.100.700.424.365	$794.80	$29.10	$291.00	$503.80	$58.19	$445.61
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.424.367	$40.31	$3.20	$31.78	$8.53	$6.34	$2.19
MEDICARE TAX						5.43%
100.100.700.710.316	$3,962.00	$0.00	$3,962.00	$0.00	$0.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.710.322	$1,584.80	$0.00	$1,584.80	$0.00	$0.00	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.710.329	$1,200.00	$0.00	$400.00	$800.00	$0.00	$800.00
CROSS COUNTRY SUB						66.67%
100.100.700.710.363	$27.49	$0.00	$25.94	$1.55	$0.00	$1.55
WORKERS COMPENSATION						5.64%
100.100.700.710.365	$1,132.74	$0.00	$497.64	$635.10	$0.00	$635.10
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.710.366	$424.10	$0.00	$317.82	$106.28	$0.00	$106.28
RETIREMENT CONTRIBUTION-PERS						25.06%
100.100.700.710.367	$91.30	$0.00	$80.45	$10.85	$0.00	$10.85
MEDICARE TAX						11.88%
100.100.700.710.368	$46.50	$0.00	$0.00	$46.50	$0.00	$46.50
SOCIAL SECURITY TAX						100.00%
100.100.700.710.426	$38,050.00	$0.00	$38,050.00	$0.00	$0.00	$0.00
XCOUNTRY TRANSPORTATION						0.00%
100.100.700.710.479	$0.00	$0.00	$120.00	($120.00)	$0.00	($120.00)
XCOUNTRY SUPPLIES AND MATERIALS						0.00%
100.100.700.715.322	$7,881.80	$0.00	$7,881.80	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.715.329	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.715.363	$40.95	$0.00	$34.42	$6.53	$0.00	$6.53
WORKERS COMPENSATION						15.95%
100.100.700.715.366	$602.59	$0.00	$495.40	$107.19	$0.00	$107.19
RETIREMENT CONTRIBUTION-PERS						17.79%
100.100.700.715.367	$136.04	$0.00	$114.30	$21.74	$0.00	$21.74
MEDICARE TAX						15.98%
100.100.700.715.368	$442.06	$0.00	$349.06	$93.00	$0.00	$93.00
SOCIAL SECURITY TAX						21.04%
100.100.700.715.426	$16,818.00	$0.00	$16,817.76	$0.24	$0.00	$0.24
SWIM TRANSPORTATION						0.00%
100.100.700.715.479	$1,500.00	$0.00	$2,133.80	($633.80)	$0.00	($633.80)
SWIM SUPPLIES AND MATERIALS						-42.25%
100.100.700.720.316	$7,296.80	$0.00	$6,713.00	$583.80	$0.00	$583.80
CERTIFICATED EXTRA DUTY PAY						8.00%
100.100.700.720.329	$4,000.00	$0.00	$5,305.00	($1,305.00)	$0.00	($1,305.00)
SUBSTITUTES/TEMPORARIES						-32.63%
100.100.700.720.363	$37.08	$0.00	$52.42	($15.34)	$0.00	($15.34)
WORKERS COMPENSATION						-41.37%
100.100.700.720.365	$2,086.16	$0.00	$909.85	$1,176.31	$0.00	$1,176.31
RETIREMENT CONTRIBUTION-TRS						56.39%
100.100.700.720.366	$0.00	$0.00	$44.00	($44.00)	$0.00	($44.00)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.720.367	$123.20	$0.00	$172.61	($49.41)	$0.00	($49.41)
MEDICARE TAX						-40.11%
100.100.700.720.368	$74.40	$0.00	$86.80	($12.40)	$0.00	($12.40)
SOCIAL SECURITY TAX						-16.67%
100.100.700.720.426	$38,050.00	$0.00	$38,050.00	$0.00	$0.00	$0.00
VB TRANSPORTATION						0.00%
100.100.700.720.479	$250.00	$0.00	$0.00	$250.00	$0.00	$250.00
VB SUPPLIES AND MATERIALS						100.00%
100.100.700.725.316	$0.00	$0.00	$1,917.80	($1,917.80)	$0.00	($1,917.80)
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.725.322	$6,713.80	$0.00	$4,796.00	$1,917.80	$0.00	$1,917.80

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
NON-CERT SPECIALIST/EXTRA DUTY						28.57%
100.100.700.725.329	$1,600.00	$0.00	$0.00	$1,600.00	$0.00	$1,600.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.725.363	$29.31	$0.00	$29.30	$0.01	$0.00	$0.01
WORKERS COMPENSATION						0.03%
100.100.700.725.365	$0.00	$0.00	$240.87	($240.87)	$0.00	($240.87)
RETIREMENT CONTRIBUTION-TRS						0.00%
100.100.700.725.367	$97.35	$0.00	$94.73	$2.62	$0.00	$2.62
MEDICARE TAX						2.69%
100.100.700.725.368	$416.26	$0.00	$297.35	$118.91	$0.00	$118.91
SOCIAL SECURITY TAX						28.57%
100.100.700.725.426	$22,968.00	$0.00	$22,967.17	$0.83	$0.00	$0.83
WRESTLING TRANSPORTATION						0.00%
100.100.700.725.479	$1,605.00	$0.00	$1,605.00	$0.00	$0.00	$0.00
WRESTLING SUPPLIES AND MATERIALS						0.00%
100.100.700.730.316	$6,462.00	$0.00	$4,533.75	$1,928.25	$0.00	$1,928.25
CERTIFICATED EXTRA DUTY PAY						29.84%
100.100.700.730.322	$2,585.80	$0.00	$3,930.25	($1,344.45)	$0.00	($1,344.45)
NON-CERT SPECIALIST/EXTRA DUTY						-51.99%
100.100.700.730.329	$6,000.00	$0.00	$3,527.50	$2,472.50	$0.00	$2,472.50
SUBSTITUTES/TEMPORARIES						41.21%
100.100.700.730.363	$63.07	$0.00	$52.37	$10.70	$0.00	$10.70
WORKERS COMPENSATION						16.97%
100.100.700.730.365	$1,847.49	$0.00	$123.08	$1,724.41	$0.00	$1,724.41
RETIREMENT CONTRIBUTION-TRS						93.34%
100.100.700.730.366	$691.96	$0.00	$545.40	$146.56	$0.00	$146.56
RETIREMENT CONTRIBUTION-PERS						21.18%
100.100.700.730.367	$209.49	$0.00	$170.08	$39.41	$0.00	$39.41
MEDICARE TAX						18.81%
100.100.700.730.368	$334.80	$0.00	$128.19	$206.61	$0.00	$206.61
SOCIAL SECURITY TAX						61.71%
100.100.700.730.426	$37,774.00	$0.00	$37,213.76	$560.24	$0.00	$560.24
BOYS BB TRANSPORTATION						1.48%
100.100.700.730.479	$1,000.00	$0.00	$986.09	$13.91	$0.00	$13.91
BOYS BB SUPPLIES AND MATERIALS						1.39%
100.100.700.735.316	$9,047.80	$0.00	$2,419.00	$6,628.80	$0.00	$6,628.80

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
CERTIFICATED EXTRA DUTY PAY						73.26%
100.100.700.735.322	$0.00	$0.00	$6,045.00	($6,045.00)	$0.00	($6,045.00)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.735.329	$3,000.00	$0.00	$3,553.00	($553.00)	$0.00	($553.00)
SUBSTITUTES/TEMPORARIES						-18.43%
100.100.700.735.363	$60.44	$0.00	$52.48	$7.96	$0.00	$7.96
WORKERS COMPENSATION						13.17%
100.100.700.735.365	$1,091.22	$0.00	$94.18	$997.04	$0.00	$997.04
RETIREMENT CONTRIBUTION-TRS						91.37%
100.100.700.735.366	$0.00	$0.00	$540.99	($540.99)	$0.00	($540.99)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.735.367	$200.79	$0.00	$170.80	$29.99	$0.00	$29.99
MEDICARE TAX						14.94%
100.100.700.735.368	$621.92	$0.00	$546.10	$75.82	$0.00	$75.82
SOCIAL SECURITY TAX						12.19%
100.100.700.735.426	$37,774.00	$1,119.87	$26,170.32	$11,603.68	$998.77	$10,604.91
GIRLS BB TRANSPORTATION						28.07%
100.100.700.735.479	$3,500.00	$0.00	$3,448.48	$51.52	$0.00	$51.52
GIRLS BB SUPPLIES AND MATERIALS						1.47%
100.100.700.740.322	$9,047.80	$0.00	$8,464.00	$583.80	$0.00	$583.80
NON-CERT SPECIALIST/EXTRA DUTY						6.45%
100.100.700.740.363	$39.50	$0.00	$36.96	$2.54	$0.00	$2.54
WORKERS COMPENSATION						6.43%
100.100.700.740.367	$131.19	$0.00	$122.71	$8.48	$0.00	$8.48
MEDICARE TAX						6.46%
100.100.700.740.368	$460.96	$0.00	$524.77	($63.81)	$0.00	($63.81)
SOCIAL SECURITY TAX						-13.84%
100.100.700.740.426	$8,989.20	($150.00)	$8,839.20	$150.00	$0.00	$150.00
CHEERLEADING TRANSPORTATION						1.67%
100.100.700.740.479	$2,250.00	$0.00	$2,941.16	($691.16)	$0.00	($691.16)
CHEER SUPPLIES & MATERIALS						-30.72%
100.100.700.745.316	$5,212.00	$0.00	$0.00	$5,212.00	$5,212.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.745.322	$2,084.80	$1,125.80	$2,084.80	$0.00	$0.00	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.745.329	$2,000.00	$694.50	$694.50	$1,305.50	$800.00	$505.50

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUBSTITUTES/TEMPORARIES						25.28%
100.100.700.745.363	$37.08	$7.93	$12.12	$24.96	$26.25	($1.29)
WORKERS COMPENSATION						-3.48%
100.100.700.745.365	$1,490.11	$0.00	$0.00	$1,490.11	$654.64	$835.47
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.745.366	$0.00	$247.67	$458.65	($458.65)	$0.00	($458.65)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.745.367	$123.20	$26.39	$40.30	$82.90	$80.73	$2.17
MEDICARE TAX						1.76%
100.100.700.745.368	$203.66	$5.86	$5.86	$197.80	$0.00	$197.80
SOCIAL SECURITY TAX						97.12%
100.100.700.745.426	$35,237.00	$25,964.66	$26,765.80	$8,471.20	$7,940.64	$530.56
TRACK TRANSPORTATION						1.51%
100.100.700.745.479	$100.00	$0.00	$28.11	$71.89	$0.00	$71.89
TRACK SUPPLIES AND MATERIALS						71.89%
100.100.700.750.316	$7,881.80	$2,154.66	$5,630.00	$2,251.80	$0.00	$2,251.80
CERTIFICATED EXTRA DUTY PAY						28.57%
100.100.700.750.322	$0.00	$861.80	$2,251.80	($2,251.80)	$0.00	($2,251.80)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.750.329	$1,200.00	$400.00	$700.00	$500.00	$400.00	$100.00
SUBSTITUTES/TEMPORARIES						8.33%
100.100.700.750.363	$39.65	$14.92	$37.47	$2.18	$1.75	$0.43
WORKERS COMPENSATION						1.08%
100.100.700.750.365	$2,253.40	$270.62	$707.12	$1,546.28	$0.00	$1,546.28
RETIREMENT CONTRIBUTION-TRS						68.62%
100.100.700.750.367	$131.69	$47.33	$119.00	$12.69	$5.80	$6.89
MEDICARE TAX						5.23%
100.100.700.750.368	$74.40	$53.43	$139.61	($65.21)	$0.00	($65.21)
SOCIAL SECURITY TAX						-87.65%
100.100.700.750.426	$31,464.00	$20,756.20	$18,850.24	$12,613.76	$6,080.88	$6,532.88
BASEBALL TRANSPORTATION						20.76%
100.100.700.750.479	$2,960.00	$490.06	$3,201.19	($241.19)	$0.00	($241.19)
BASEBALL SUPPLIES AND MATERIALS						-8.15%
100.100.700.760.316	$2,294.00	$0.00	$0.00	$2,294.00	$0.00	$2,294.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.700.760.363	$10.02	$0.00	$0.00	$10.02	$0.00	$10.02

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						100.00%
100.100.700.760.365	$655.86	$0.00	$0.00	$655.86	$0.00	$655.86
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.760.367	$33.26	$0.00	$0.00	$33.26	$0.00	$33.26
MEDICARE TAX						100.00%
100.100.700.825.316	$834.00	$69.50	$695.00	$139.00	$139.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.825.363	$3.64	$0.30	$3.00	$0.64	$0.61	$0.03
WORKERS COMPENSATION						0.82%
100.100.700.825.365	$238.44	$8.73	$87.34	$151.10	$17.46	$133.64
RETIREMENT CONTRIBUTION-TRS						56.05%
100.100.700.825.367	$12.09	$0.93	$9.26	$2.83	$1.83	$1.00
MEDICARE TAX						8.27%
100.100.700.825.426	$1,400.00	$0.00	$0.00	$1,400.00	$0.00	$1,400.00
STUDENT GOVT TRANSPORTATION						100.00%
100.100.700.835.316	$1,529.00	$127.42	$1,274.20	$254.80	$254.80	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.835.363	$6.67	$0.56	$5.60	$1.07	$1.11	($0.04)
WORKERS COMPENSATION						-0.60%
100.100.700.835.365	$437.14	$16.00	$160.00	$277.14	$32.01	$245.13
RETIREMENT CONTRIBUTION-TRS						56.08%
100.100.700.835.367	$22.17	$1.71	$17.99	$4.18	$3.42	$0.76
MEDICARE TAX						3.43%
100.100.700.840.329	$600.00	$850.00	$850.00	($250.00)	$0.00	($250.00)
SUBSTITUTES/TEMPORARIES						-41.67%
100.100.700.840.363	$2.62	$3.71	$3.71	($1.09)	$0.00	($1.09)
WORKERS COMPENSATION						-41.60%
100.100.700.840.367	$8.70	$12.32	$12.32	($3.62)	$0.00	($3.62)
MEDICARE TAX						-41.61%
100.100.700.840.368	$37.20	$0.00	$0.00	$37.20	$0.00	$37.20
SOCIAL SECURITY TAX						100.00%
100.100.700.840.421	$1,500.00	$228.80	$842.80	$657.20	$0.00	$657.20
ARTFEST TRANSPORTATION						43.81%
100.100.700.845.316	$834.00	$278.00	$834.00	$0.00	$0.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.845.363	$3.64	$1.21	$3.63	$0.01	$0.00	$0.01

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						0.27%
100.100.700.845.365	$238.44	$34.91	$104.74	$133.70	$0.00	$133.70
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.845.367	$12.09	$4.03	$12.09	$0.00	$0.00	$0.00
MEDICARE TAX						0.00%
100.100.700.870.316	$834.00	$69.50	$695.00	$139.00	$139.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.870.363	$3.64	$0.30	$3.00	$0.64	$0.60	$0.04
WORKERS COMPENSATION						1.10%
100.100.700.870.365	$238.44	$8.74	$87.42	$151.02	$17.46	$133.56
RETIREMENT CONTRIBUTION-TRS						56.01%
100.100.700.870.367	$12.09	$0.92	$9.20	$2.89	$1.83	$1.06
MEDICARE TAX						8.77%
100.200.100.000.314	$0.00	$25.00	$275.00	($275.00)	$25.00	($300.00)
CERT DIRECTOR/COORD/MANAGER						0.00%
100.200.100.000.315	$567,463.88	$40,268.46	$415,917.75	$151,546.13	$77,493.75	$74,052.38
CERTIFICATED TEACHER						13.05%
100.200.100.000.323	$30,841.50	$3,541.25	$30,437.78	$403.72	$1,823.86	($1,420.14)
AIDES						-4.60%
100.200.100.000.329	$9,000.00	$8,401.92	$49,209.15	($40,209.15)	$24,034.08	($64,243.23)
SUBSTITUTES/TEMPORARIES						-713.81%
100.200.100.000.363	$2,650.89	$230.77	$2,194.83	$456.06	$348.30	$107.76
WORKERS COMPENSATION						4.07%
100.200.100.000.364	$177,503.04	$11,598.80	$115,644.18	$61,858.86	$21,930.88	$39,927.98
INSURANCE-HEALTH/LIFE						22.49%
100.200.100.000.365	$173,532.57	$4,866.63	$50,166.77	$123,365.80	$9,733.22	$113,632.58
RETIREMENT CONTRIBUTION-TRS						65.48%
100.200.100.000.366	$8,579.15	$779.08	$6,696.33	$1,882.82	$376.85	$1,505.97
RETIREMENT CONTRIBUTION-PERS						17.55%
100.200.100.000.367	$8,805.93	$728.55	$6,916.10	$1,889.83	$1,082.66	$807.17
MEDICARE TAX						9.17%
100.200.100.000.368	$300.00	$440.32	$3,559.75	($3,259.75)	$27.90	($3,287.65)
SOCIAL SECURITY TAX						-1095.88%
100.200.100.000.369	$5,266.60	$0.00	$1,383.32	$3,883.28	$0.00	$3,883.28
OTHER EMPLOYEE BENEFITS						73.73%
100.200.100.000.426	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
STUDENT TRANSPORTATION						100.00%
100.200.100.000.451	$10,300.00	$2,706.26	$7,787.74	$2,512.26	$0.00	$2,512.26
MS GENERAL TEACHING SUPPLIES						24.39%
100.200.100.000.457	$4,240.00	$0.00	$4,238.90	$1.10	$0.00	$1.10
MS SMALL TOOLS & EQPT						0.03%
100.200.100.000.474	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00
MS CURRICULUM ADOPTION						100.00%
100.200.100.000.476	$8,755.05	$0.00	$9,187.19	($432.14)	$0.00	($432.14)
MS COPIER SUPPLIES						-4.94%
100.200.100.000.479	$300.00	$0.00	$261.93	$38.07	$36.54	$1.53
MS TEACHER OTHER SUPPLIES AND MATERIALS						0.51%
100.200.100.000.510	$5,100.00	$0.00	$5,100.00	$0.00	$0.00	$0.00
EQUIPMENT						0.00%
100.200.100.401.451	$1,400.00	$0.00	$1,386.15	$13.85	$0.00	$13.85
MS ENGLISH SUPPLIES						0.99%
100.200.100.402.451	$700.00	$123.26	$707.96	($7.96)	$0.00	($7.96)
MS MATH SUPPLIES						-1.14%
100.200.100.403.451	$2,700.00	$0.00	$2,617.78	$82.22	$200.00	($117.78)
MS SCIENCE SUPPLIES						-4.36%
100.200.100.404.451	$500.00	$0.00	$435.60	$64.40	$0.00	$64.40
MS SOCIAL STUDIES SUPPLIES						12.88%
100.200.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
MS PE TEACHING SUPPLIES						100.00%
100.200.100.408.451	$700.00	$0.00	$709.93	($9.93)	$0.00	($9.93)
MS MUSIC SUPPLIES						-1.42%
100.200.100.419.451	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00
MS ROBOTICS						0.00%
100.200.100.421.451	$700.00	$685.16	$685.16	$14.84	$0.00	$14.84
MS ART/JEWELRY/PHOTO SUPPLIES						2.12%
100.200.200.000.315	$60,990.66	$5,617.40	$52,587.48	$8,403.18	$9,574.80	($1,171.62)
CERTIFICATED TEACHER						-1.92%
100.200.200.000.323	$111,532.66	$0.00	$9,687.93	$101,844.73	$0.00	$101,844.73
AIDES						91.31%
100.200.200.000.329	$4,500.00	$0.00	$2,674.00	$1,826.00	$0.00	$1,826.00
SUBSTITUTES/TEMPORARIES						40.58%
100.200.200.000.363	$772.71	$24.52	$286.32	$486.39	$41.79	$444.60

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						57.54%
100.200.200.000.364	$59,145.76	$2,714.48	$25,709.68	$33,436.08	$5,428.96	$28,007.12
INSURANCE-HEALTH/LIFE						47.35%
100.200.200.000.365	$18,399.45	$601.30	$6,500.75	$11,898.70	$1,202.59	$10,696.11
RETIREMENT CONTRIBUTION-TRS						58.13%
100.200.200.000.366	$31,122.46	$0.00	$1,650.00	$29,472.46	$0.00	$29,472.46
RETIREMENT CONTRIBUTION-PERS						94.70%
100.200.200.000.367	$2,566.84	$71.61	$847.39	$1,719.45	$119.15	$1,600.30
MEDICARE TAX						62.35%
100.200.200.000.368	$200.00	$0.00	$260.82	($60.82)	$0.00	($60.82)
SOCIAL SECURITY TAX						-30.41%
100.200.200.000.369	$2,776.66	$500.00	$500.00	$2,276.66	$0.00	$2,276.66
OTHER EMPLOYEE BENEFITS						81.99%
100.200.200.000.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
MS SPED SUPPLIES						0.00%
100.200.400.000.314	$34,600.00	$2,625.00	$31,375.00	$3,225.00	$2,625.00	$600.00
DEAN OF STUDENTS						1.73%
100.200.400.000.363	$145.13	$11.46	$136.96	$8.17	$11.46	($3.29)
WORKERS COMPENSATION						-2.27%
100.200.400.000.364	$13,163.04	$1,096.92	$12,066.12	$1,096.92	$1,096.92	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.200.400.000.365	$9,760.00	$329.70	$3,940.70	$5,819.30	$329.70	$5,489.60
RETIREMENT CONTRIBUTION-TRS						56.25%
100.200.400.000.367	$482.13	$38.06	$454.92	$27.21	$38.06	($10.85)
MEDICARE TAX						-2.25%
100.200.400.000.479	$800.00	$0.00	$800.00	$0.00	$0.00	$0.00
OTHER SUPPLIES AND MATERIALS						0.00%
100.200.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.200.450.000.324	$34,529.20	$3,493.08	$31,560.64	$2,968.56	$1,674.00	$1,294.56
SUPPORT STAFF						3.75%
100.200.450.000.329	$1,000.00	$0.00	$1,602.50	($602.50)	$110.00	($712.50)
SUBSTITUTES/TEMPORARIES						-71.25%
100.200.450.000.363	$155.08	$15.25	$144.77	$10.31	$7.79	$2.52
WORKERS COMPENSATION						1.62%
100.200.450.000.364	$34,371.84	$3,819.04	$34,371.84	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.200.450.000.366	$9,623.87	$768.48	$6,077.88	$3,545.99	$368.28	$3,177.71
RETIREMENT CONTRIBUTION-PERS						33.02%
100.200.450.000.367	$515.17	$36.81	$356.27	$158.90	$12.03	$146.87
MEDICARE TAX						28.51%
100.200.450.000.368	$30.00	$0.00	$188.90	($158.90)	$0.00	($158.90)
SOCIAL SECURITY TAX						-529.67%
100.200.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.200.450.000.433	$1,545.00	$120.32	$1,076.58	$468.42	$0.00	$468.42
COMMUNICATIONS						30.32%
100.200.450.000.434	$100.00	$0.00	$0.00	$100.00	$100.00	$0.00
MS POSTAGE						0.00%
100.200.450.000.454	$400.00	$0.00	$318.47	$81.53	$0.00	$81.53
MS OFFICE SUPPLIES						20.38%
100.200.700.000.316	$4,926.00	$358.83	$4,515.30	$410.70	$231.70	$179.00
CERTIFICATED EXTRA DUTY PAY						3.63%
100.200.700.000.322	$5,427.00	$0.00	$6,480.00	($1,053.00)	$0.00	($1,053.00)
NON-CERT SPECIALIST/EXTRA DUTY						-19.40%
100.200.700.000.329	$4,000.00	$0.00	$1,120.00	$2,880.00	$725.00	$2,155.00
SUBSTITUTES/TEMPORARIES						53.88%
100.200.700.000.363	$62.65	$1.57	$52.92	$9.73	$4.17	$5.56
WORKERS COMPENSATION						8.87%
100.200.700.000.364	$0.00	$0.00	$282.33	($282.33)	$0.00	($282.33)
INSURANCE-HEALTH/LIFE						0.00%
100.200.700.000.365	$1,543.32	$45.07	$594.79	$948.53	$265.15	$683.38
RETIREMENT CONTRIBUTION-TRS						44.28%
100.200.700.000.366	$1,537.47	$0.00	$17.60	$1,519.87	$0.00	$1,519.87
RETIREMENT CONTRIBUTION-PERS						98.86%
100.200.700.000.367	$208.12	$4.77	$171.01	$37.11	$13.62	$23.49
MEDICARE TAX						11.29%
100.200.700.000.368	$400.00	$0.00	$415.41	($15.41)	$3.10	($18.51)
SOCIAL SECURITY TAX						-4.63%
100.200.700.000.421	$0.00	$0.00	$1,545.62	($1,545.62)	$0.00	($1,545.62)
MS ACTIVITIES STAFF TRANSPORTATION						0.00%
100.200.700.000.426	$26,700.00	$5,100.00	$28,754.37	($2,054.37)	$0.00	($2,054.37)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
MS ACTIVITIES STUDENT TRANSPORTATION						-7.69%
100.200.700.000.479	$2,563.00	$0.00	$1,793.13	$769.87	$0.00	$769.87
MS ACTIVITIES SUPPLIES AND MATERIALS						30.04%
100.200.700.424.316	$1,390.00	$0.00	$0.00	$1,390.00	$0.00	$1,390.00
EXTRA DUTY - MS Yearbook						100.00%
100.200.700.424.363	$6.29	$0.00	$0.00	$6.29	$0.00	$6.29
WORKERS COMP						100.00%
100.200.700.424.365	$411.69	$0.00	$0.00	$411.69	$0.00	$411.69
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.424.367	$20.88	$0.00	$0.00	$20.88	$0.00	$20.88
FICA MEDICARE						100.00%
100.200.700.825.316	$834.00	$0.00	$0.00	$834.00	$0.00	$834.00
EXTRA DUTY - MS Student Government						100.00%
100.200.700.825.363	$3.77	$0.00	$0.00	$3.77	$0.00	$3.77
WORKERS COMP						100.00%
100.200.700.825.365	$247.02	$0.00	$0.00	$247.02	$0.00	$247.02
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.825.367	$12.53	$0.00	$0.00	$12.53	$0.00	$12.53
FICA MEDICARE						100.00%
100.300.100.000.315	$1,161,588.23	$94,169.81	$928,724.11	$232,864.12	$94,194.47	$138,669.65
CERTIFICATED TEACHER						11.94%
100.300.100.000.323	$61,241.02	$6,211.73	$52,218.20	$9,022.82	$3,871.49	$5,151.33
AIDES						8.41%
100.300.100.000.329	$36,526.07	$15,543.12	$120,670.47	($84,144.40)	$8,716.78	($92,861.18)
SUBSTITUTES/TEMPORARIES						-254.23%
100.300.100.000.363	$5,504.34	$508.42	$4,811.71	$692.63	$466.09	$226.54
WORKERS COMPENSATION						4.12%
100.300.100.000.364	$374,201.92	$31,474.71	$313,500.86	$60,701.06	$26,593.54	$34,107.52
INSURANCE-HEALTH/LIFE						9.11%
100.300.100.000.365	$355,631.60	$11,087.68	$115,957.05	$239,674.55	$11,608.41	$228,066.14
RETIREMENT CONTRIBUTION-TRS						64.13%
100.300.100.000.366	$17,096.38	$1,421.04	$11,542.44	$5,553.94	$764.04	$4,789.90
RETIREMENT CONTRIBUTION-PERS						28.02%
100.300.100.000.367	$18,284.74	$1,577.99	$14,968.45	$3,316.29	$1,441.35	$1,874.94
MEDICARE TAX						10.25%
100.300.100.000.368	$900.00	$53.20	$1,072.15	($172.15)	$18.60	($190.75)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SOCIAL SECURITY TAX						-21.19%
100.300.100.000.369	$12,033.20	$2,500.00	$3,606.65	$8,426.55	$0.00	$8,426.55
OTHER EMPLOYEE BENEFITS						70.03%
100.300.100.000.410	$200.00	$0.00	$199.00	$1.00	$0.00	$1.00
PROFESSIONAL & TECH SERVICES						0.50%
100.300.100.000.451	$18,820.00	$3,276.44	$15,880.49	$2,939.51	$2,833.94	$105.57
ES GENERAL TEACHING SUPPLIES						0.56%
100.300.100.000.454	$1,000.00	$0.00	$990.04	$9.96	$0.00	$9.96
ES GENERAL OFFICE SUPPLIES						1.00%
100.300.100.000.457	$5,283.00	$1,112.38	$5,014.88	$268.12	$0.00	$268.12
ES SMALL TOOLS & EQPT						5.08%
100.300.100.000.474	$9,180.00	$0.00	$0.00	$9,180.00	$0.00	$9,180.00
CURRICULUM ADOPTION						100.00%
100.300.100.000.476	$15,700.86	$0.00	$14,369.85	$1,331.01	$1,331.01	$0.00
COPIER SUPPLIES						0.00%
100.300.100.000.479	$1,500.00	$0.00	$1,453.58	$46.42	$0.00	$46.42
ES TEACHER OTHER SUPPLIES AND MATERIALS						3.09%
100.300.100.000.510	$24,000.00	$1,004.75	$21,022.12	$2,977.88	$0.00	$2,977.88
EQUIPMENT						12.41%
100.300.100.408.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
ES MUSIC SUPPLIES						0.00%
100.300.100.411.451	$600.00	$0.00	$595.44	$4.56	$0.00	$4.56
ES READING TEACHING SUPPLIES						0.76%
100.300.100.427.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
PRESCHOOL TEACHING SUPPLIES						0.00%
100.300.100.428.451	$300.00	$0.00	$283.50	$16.50	$0.00	$16.50
KINDER HAMMER SUPPLIES						5.50%
100.300.100.429.451	$300.00	$0.00	$298.82	$1.18	$0.00	$1.18
KINDER WILLIS SUPPLIES						0.39%
100.300.100.430.451	$300.00	$0.00	$328.28	($28.28)	$0.00	($28.28)
1ST NORMAN SUPPLIES						-9.43%
100.300.100.431.451	$300.00	$0.00	$295.60	$4.40	$0.00	$4.40
1ST MULLEN SUPPLIES						1.47%
100.300.100.432.451	$300.00	$0.00	$276.96	$23.04	$0.00	$23.04
2ND BELL SUPPLIES						7.68%
100.300.100.433.451	$300.00	$0.00	$300.24	($0.24)	$0.00	($0.24)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
2ND HOFACRE SUPPLIES						-0.08%
100.300.100.434.451	$300.00	$0.00	$302.88	($2.88)	$0.00	($2.88)
3RD MARTIN SUPPLIES						-0.96%
100.300.100.435.451	$300.00	$0.00	$298.44	$1.56	$0.00	$1.56
3RD MIDKIFF SUPPLIES						0.52%
100.300.100.436.451	$300.00	$0.00	$196.30	$103.70	$0.00	$103.70
4TH WILSON SUPPLIES						34.57%
100.300.100.437.451	$300.00	$0.00	$299.10	$0.90	$0.00	$0.90
4TH WILLIAMS SUPPLIES						0.30%
100.300.100.438.451	$300.00	$0.00	$306.95	($6.95)	$0.00	($6.95)
5TH PAULSON SUPPLIES						-2.32%
100.300.100.439.451	$300.00	$0.00	$296.29	$3.71	$0.00	$3.71
5TH MILLER SUPPLIES						1.24%
100.300.100.440.451	$300.00	$0.00	$346.19	($46.19)	$0.00	($46.19)
ES SWIM/PE SUPPLIES						-15.40%
100.300.200.000.315	$326,793.98	$24,257.66	$211,358.60	$115,435.38	$25,680.20	$89,755.18
CERTIFICATED TEACHER						27.47%
100.300.200.000.323	$332,495.48	$41,071.04	$354,300.59	($21,805.11)	$24,598.96	($46,404.07)
AIDES						-13.96%
100.300.200.000.329	$9,000.00	$7,215.07	$53,312.80	($44,312.80)	$3,151.70	($47,464.50)
SUBSTITUTES/TEMPORARIES						-527.38%
100.300.200.000.363	$2,917.09	$319.59	$2,733.42	$183.67	$234.54	($50.87)
WORKERS COMPENSATION						-1.74%
100.300.200.000.364	$208,276.64	$19,730.49	$175,269.65	$33,006.99	$4,882.88	$28,124.11
INSURANCE-HEALTH/LIFE						13.50%
100.300.200.000.365	$100,497.14	$2,838.27	$26,338.16	$74,158.98	$3,225.44	$70,933.54
RETIREMENT CONTRIBUTION-TRS						70.58%
100.300.200.000.366	$92,360.27	$9,035.62	$68,157.21	$24,203.06	$4,631.28	$19,571.78
RETIREMENT CONTRIBUTION-PERS						21.19%
100.300.200.000.367	$9,690.20	$991.92	$8,390.84	$1,299.36	$762.47	$536.89
MEDICARE TAX						5.54%
100.300.200.000.368	$300.00	$403.94	$4,439.53	($4,139.53)	$183.00	($4,322.53)
SOCIAL SECURITY TAX						-1440.84%
100.300.200.000.369	$6,383.30	$500.00	$500.00	$5,883.30	$0.00	$5,883.30
OTHER EMPLOYEE BENEFITS						92.17%
100.300.200.201.451	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
ES SPED SUPPLIES - PK-K						0.00%
100.300.200.202.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
ES SPED SUPPLIES - 1-2						0.00%
100.300.200.203.451	$500.00	$0.00	$482.46	$17.54	$0.00	$17.54
ES SPED SUPPLIES - 3-5						3.51%
100.300.300.000.315	$79,972.00	$6,942.07	$68,052.16	$11,919.84	$12,777.50	($857.66)
CERTIFICATED TEACHER						-1.07%
100.300.300.000.329	$1,000.00	$0.00	$375.00	$625.00	$0.00	$625.00
SUBSTITUTES/TEMPORARIES						62.50%
100.300.300.000.363	$356.96	$31.39	$309.61	$47.35	$55.77	($8.42)
WORKERS COMPENSATION						-2.36%
100.300.300.000.364	$2,500.00	$250.00	$2,500.00	$0.00	$0.00	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.300.000.365	$24,838.81	$802.43	$8,477.88	$16,360.93	$1,604.85	$14,756.08
RETIREMENT CONTRIBUTION-TRS						59.41%
100.300.300.000.367	$1,185.80	$104.29	$1,028.44	$157.36	$185.27	($27.91)
MEDICARE TAX						-2.35%
100.300.300.000.368	$30.00	$0.00	$23.25	$6.75	$0.00	$6.75
SOCIAL SECURITY TAX						22.50%
100.300.300.000.451	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00
COUNSELOR TEACHING SUPPLIES						100.00%
100.300.300.424.322	$0.00	$0.00	$126.36	($126.36)	$0.00	($126.36)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.300.300.424.363	$0.00	$0.00	$0.55	($0.55)	$0.00	($0.55)
WORKERS COMPENSATION						0.00%
100.300.300.424.366	$0.00	$0.00	$27.80	($27.80)	$0.00	($27.80)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.300.300.424.367	$0.00	$0.00	$1.40	($1.40)	$0.00	($1.40)
MEDICARE TAX						0.00%
100.300.350.000.315	$89,348.00	$9,933.25	$89,907.95	($559.95)	$0.00	($559.95)
CERTIFICATED TEACHER						-0.63%
100.300.350.000.329	$1,000.00	$200.00	$5,075.00	($4,075.00)	$0.00	($4,075.00)
SUBSTITUTES/TEMPORARIES						-407.50%
100.300.350.000.363	$391.03	$44.23	$414.65	($23.62)	$0.00	($23.62)
WORKERS COMPENSATION						-6.04%
100.300.350.000.364	$11,484.48	$1,148.43	$11,484.48	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.300.350.000.365	$27,044.13	$1,081.20	$11,126.01	$15,918.12	$0.00	$15,918.12
RETIREMENT CONTRIBUTION-TRS						58.86%
100.300.350.000.367	$1,298.95	$142.77	$1,338.36	($39.41)	$0.00	($39.41)
MEDICARE TAX						-3.03%
100.300.350.000.368	$30.00	$0.00	$9.30	$20.70	$0.00	$20.70
SOCIAL SECURITY TAX						69.00%
100.300.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.300.350.000.451	$500.00	$0.00	$485.74	$14.26	$0.00	$14.26
LIBRARY TEACHING SUPPLIES						2.85%
100.300.350.000.472	$2,000.00	$22.47	$1,079.48	$920.52	$22.60	$897.92
LIBRARY BOOKS						44.90%
100.300.350.000.473	$500.00	$0.00	$437.50	$62.50	$0.00	$62.50
PERIODICALS						12.50%
100.300.350.000.479	$2,000.00	$0.00	$1,969.20	$30.80	$0.00	$30.80
OTHER SUPPLIES AND MATERIALS						1.54%
100.300.400.000.313	$109,588.00	$8,924.00	$100,664.00	$8,924.00	$8,924.00	$0.00
PRINCIPAL						0.00%
100.300.400.000.363	$478.35	$38.96	$439.45	$38.90	$38.96	($0.06)
WORKERS COMPENSATION						-0.01%
100.300.400.000.364	$39,489.12	$3,290.76	$36,198.36	$3,290.76	$3,290.76	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.300.400.000.365	$33,676.69	$1,114.57	$12,574.27	$21,102.42	$1,114.57	$19,987.85
RETIREMENT CONTRIBUTION-TRS						59.35%
100.300.400.000.367	$1,589.03	$129.40	$1,459.65	$129.38	$129.40	($0.02)
MEDICARE TAX						0.00%
100.300.400.000.369	$0.00	$450.00	$1,196.99	($1,196.99)	$0.00	($1,196.99)
OTHER EMPLOYEE BENEFITS						0.00%
100.300.400.000.421	$2,400.00	$0.00	$1,936.42	$463.58	$0.00	$463.58
STAFF TRANSPORTATION						19.32%
100.300.400.000.479	$2,600.00	$0.00	$2,078.83	$521.17	$400.00	$121.17
ES PRINCIPAL SUPPLIES AND MATERIALS						4.66%
100.300.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.300.450.000.324	$48,042.80	$4,929.18	$43,856.49	$4,186.31	$2,221.60	$1,964.71

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUPPORT STAFF						4.09%
100.300.450.000.329	$800.00	$351.00	$745.48	$54.52	$0.00	$54.52
SUBSTITUTES/TEMPORARIES						6.82%
100.300.450.000.363	$213.20	$22.99	$194.36	$18.84	$9.70	$9.14
WORKERS COMPENSATION						4.29%
100.300.450.000.364	$35,101.44	$3,900.16	$35,101.44	$0.00	$0.00	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.450.000.366	$13,452.28	$1,084.42	$9,720.14	$3,732.14	$488.75	$3,243.39
RETIREMENT CONTRIBUTION-PERS						24.11%
100.300.450.000.367	$708.22	$62.78	$522.87	$185.35	$18.84	$166.51
MEDICARE TAX						23.51%
100.300.450.000.368	$30.00	$21.76	$29.79	$0.21	$0.00	$0.21
SOCIAL SECURITY TAX						0.70%
100.300.450.000.369	$0.00	$500.00	$500.00	($500.00)	$0.00	($500.00)
OTHER EMPLOYEE BENEFITS						0.00%
100.300.450.000.410	$3,200.00	$0.00	$3,240.00	($40.00)	$0.00	($40.00)
PROFESSIONAL & TECH SERVICES						-1.25%
100.300.450.000.433	$2,266.00	$175.97	$1,948.31	$317.69	$0.00	$317.69
COMMUNICATIONS						14.02%
100.300.450.000.434	$250.00	$0.00	$0.00	$250.00	$150.00	$100.00
POSTAGE						40.00%
100.300.450.000.454	$300.00	$0.00	$0.00	$300.00	$264.00	$36.00
OFFICE SUPPLIES						12.00%
100.300.700.424.322	$1,390.00	$126.37	$1,137.28	$252.72	$126.36	$126.36
EXTRA DUTY - ES Yearbook						9.09%
100.300.700.424.363	$6.07	$0.55	$4.95	$1.12	$0.55	$0.57
WORKERS COMPENSATION						9.39%
100.300.700.424.366	$371.96	$27.80	$264.70	$107.26	$27.80	$79.46
RETIREMENT CONTRIBUTION PERS						21.36%
100.300.700.424.367	$20.16	$1.48	$13.55	$6.61	$1.07	$5.54
MEDICARE TAX						27.48%
100.300.700.825.316	$834.00	$83.40	$834.00	$0.00	$0.00	$0.00
EXTRA DUTY - ES Student Govt						0.00%
100.300.700.825.363	$3.64	$0.36	$3.60	$0.04	$0.00	$0.04
WORKERS COMPENSATION						1.10%
100.300.700.825.365	$238.44	$10.48	$104.81	$133.63	$0.00	$133.63

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-TRS						56.04%
100.300.700.825.367	$12.09	$1.09	$10.93	$1.16	$0.00	$1.16
MEDICARE TAX						9.59%
100.500.100.000.315	($87,380.58)	$0.00	$3,698.07	($91,078.65)	$0.00	($91,078.65)
CERTIFICATED TEACHER						104.23%
100.500.100.000.329	$17,070.08	$0.00	$12,200.00	$4,870.08	$0.00	$4,870.08
SUBSTITUTES/TEMPORARIES						28.53%
100.500.100.000.362	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00
UNEMPLOYMENT INSURANCE						100.00%
100.500.100.000.363	($356.68)	$0.00	$66.98	($423.66)	$0.00	($423.66)
WORKERS COMPENSATION						118.78%
100.500.100.000.365	($5,480.33)	$0.00	$464.45	($5,944.78)	$0.00	($5,944.78)
RETIREMENT CONTRIBUTION-TRS						108.47%
100.500.100.000.367	($1,184.83)	$0.00	$228.96	($1,413.79)	$0.00	($1,413.79)
MEDICARE TAX						119.32%
100.500.100.000.368	$150.00	$0.00	$464.99	($314.99)	$0.00	($314.99)
SOCIAL SECURITY TAX						-209.99%
100.500.100.000.369	$13,200.00	$1,095.43	$11,409.24	$1,790.76	$0.00	$1,790.76
OTHER EMPLOYEE BENEFITS						13.57%
100.500.100.000.410	$4,200.00	$0.00	$0.00	$4,200.00	$3,600.00	$600.00
PROFESSIONAL & TECH SERVICES						14.29%
100.500.100.000.474	$40,000.00	$10,788.62	$26,567.54	$13,432.46	$2.30	$13,430.16
DISTRICT WIDE CURRICULUM						33.58%
100.500.100.000.475	$40,435.00	$0.00	$23,171.67	$17,263.33	$14,731.13	$2,532.20
INSTRUCTIONAL SUBSCRIPTIONS						6.26%
100.500.100.000.510	$78,975.00	$7,409.42	$7,409.42	$71,565.58	$0.00	$71,565.58
DW INSTRUCTIONAL EQUIPMENT						90.62%
100.500.200.000.314	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$0.00
SPED DIRECTOR SALARY						0.00%
100.500.200.000.315	$354.59	$908.33	$9,991.64	($9,637.05)	$908.34	($10,545.39)
CERTIFICATED TEACHER						-2973.97%
100.500.200.000.329	$0.00	$0.00	$500.00	($500.00)	$0.00	($500.00)
SUBSTITUTES/TEMPORARIES						0.00%
100.500.200.000.363	$12.46	$3.97	$56.75	($44.29)	$3.97	($48.26)
WORKERS COMPENSATION						-387.32%
100.500.200.000.364	$4,387.68	$358.04	$3,938.44	$449.24	$358.04	$91.20

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						2.08%
100.500.200.000.365	$17,617.59	$110.95	$1,534.45	$16,083.14	$110.95	$15,972.19
RETIREMENT CONTRIBUTION-TRS						90.66%
100.500.200.000.367	$41.39	$13.17	$188.37	($146.98)	$13.17	($160.15)
MEDICARE TAX						-386.93%
100.500.200.000.418	$93,500.00	$6,924.80	$92,109.15	$1,390.85	$0.00	$1,390.85
OTHER PROFESSIONAL SERVICES						1.49%
100.500.200.000.421	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00
STAFF TRANSPORTATION						100.00%
100.500.200.000.426	$1,200.00	$0.00	$258.00	$942.00	$0.00	$942.00
SPED STUDENT TRANSPORTATION						78.50%
100.500.200.000.440	$4,200.00	$0.00	$2,745.38	$1,454.62	$0.00	$1,454.62
PURCHASED SERVICES						34.63%
100.500.200.000.451	$1,500.00	($56.33)	$1,443.67	$56.33	$0.00	$56.33
DISTRICT WIDE SPED SUPPLIES						3.76%
100.500.200.000.476	$2,000.00	$0.00	$1,226.91	$773.09	$1,158.09	($385.00)
SPED COPIER SUPPLIES						-19.25%
100.500.200.000.491	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00
DW SPED DUES AND FEES						0.00%
100.500.300.000.324	$16,500.00	$0.00	$16,500.00	$0.00	$0.00	$0.00
SUPPORT STAFF						0.00%
100.500.300.000.363	$386.53	$0.00	$338.89	$47.64	$0.00	$47.64
WORKERS COMPENSATION						12.33%
100.500.300.000.365	$4,179.82	$0.00	$0.00	$4,179.82	$0.00	$4,179.82
RETIREMENT CONTRIBUTION-TRS						100.00%
100.500.300.000.366	$15,518.48	$0.00	$3,080.00	$12,438.48	$0.00	$12,438.48
RETIREMENT CONTRIBUTION-PERS						80.15%
100.500.300.000.367	$239.25	$0.00	$234.00	$5.25	$0.00	$5.25
MEDICARE TAX						2.19%
100.500.300.000.368	$0.00	$0.00	$155.00	($155.00)	$0.00	($155.00)
SOCIAL SECURITY TAX						0.00%
100.500.300.000.450	$3,500.00	$512.46	$3,132.99	$367.01	$303.83	$63.18
DW TESTING SUPPLIES						1.81%
100.500.330.000.418	$103,000.00	$8,093.75	$94,678.55	$8,321.45	$8,298.75	$22.70
STUDENT HEALTH SRVCS						0.02%
100.500.330.000.450	$2,600.00	$0.00	$2,690.85	($90.85)	$0.00	($90.85)

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
STUDENT HEALTH SVCS SUPPLIES & MATERIALS						-3.49%
100.500.350.000.316	$6,600.00	$1,820.00	$4,700.00	$1,900.00	$400.00	$1,500.00
CERTIFIED EXTRA DUTY PAY						22.73%
100.500.350.000.318	$109,120.00	$8,885.00	$100,235.00	$8,885.00	$8,885.00	$0.00
CERTIFICATED SPECIALISTS						0.00%
100.500.350.000.324	$55,079.20	$4,466.98	$51,207.56	$3,871.64	$4,448.24	($576.60)
SUPPORT STAFF						-1.05%
100.500.350.000.329	$8,000.00	$324.00	$4,971.75	$3,028.25	$396.00	$2,632.25
SUBSTITUTES/TEMPORARIES						32.90%
100.500.350.000.363	$780.45	$67.61	$702.52	$77.93	$61.69	$16.24
WORKERS COMPENSATION						2.08%
100.500.350.000.364	$55,361.28	$4,613.44	$50,747.84	$4,613.44	$4,613.44	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.500.350.000.365	$35,278.28	$1,327.62	$12,993.39	$22,284.89	$1,149.22	$21,135.67
RETIREMENT CONTRIBUTION-TRS						59.91%
100.500.350.000.366	$15,275.70	$971.74	$11,144.67	$4,131.03	$967.61	$3,163.42
RETIREMENT CONTRIBUTION-PERS						20.71%
100.500.350.000.367	$2,592.59	$220.84	$2,294.14	$298.45	$200.90	$97.55
MEDICARE TAX						3.76%
100.500.350.000.368	$450.00	$20.09	$308.27	$141.73	$24.55	$117.18
SOCIAL SECURITY TAX						26.04%
100.500.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.500.350.000.410	$2,900.00	$0.00	$3,235.00	($335.00)	$0.00	($335.00)
DW PROFESSIONAL SERVICES						-11.55%
100.500.350.000.417	$46,091.50	$0.00	$45,791.04	$300.46	$0.00	$300.46
TECHNOLOGY SUPPORT						0.65%
100.500.350.000.421	$2,500.00	$0.00	$2,306.00	$194.00	$0.00	$194.00
STAFF TRANSPORTATION						7.76%
100.500.350.000.433	$123,600.00	$9,583.16	$96,208.76	$27,391.24	$18,358.00	$9,033.24
COMMUNICATIONS						7.31%
100.500.350.000.440	$86,333.00	$16.47	$67,161.70	$19,171.30	$13,271.10	$5,900.20
PURCHASED SERVICES						6.83%
100.500.350.000.446	$4,700.00	$0.00	$2,911.60	$1,788.40	$0.00	$1,788.40
PROPERTY INSURANCE						38.05%
100.500.350.000.450	$20,900.00	$0.00	$17,186.74	$3,713.26	$1,558.46	$2,154.80

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
TEACHER TOOL SUBSCRIPTIONS						10.31%
100.500.350.000.475	$83,040.02	$789.21	$73,616.97	$9,423.05	$4,226.11	$5,196.94
TECHNOLOGY SUPPLIES						6.26%
100.500.350.000.476	$3,000.00	$185.97	$257.80	$2,742.20	$2,742.20	$0.00
DW COPIER SUPPLIES						0.00%
100.500.350.000.479	$950.00	$0.00	$254.94	$695.06	$0.00	$695.06
OTHER SUPPLIES AND MATERIALS						73.16%
100.500.600.000.321	$89,100.00	$7,266.67	$82,433.37	$6,666.63	$7,266.63	($600.00)
NON-CERT DIRECTOR/COORD/MANAGR						-0.67%
100.500.600.000.324	$62,375.83	$4,639.69	$55,504.01	$6,871.82	$2,840.52	$4,031.30
SUPPORT STAFF						6.46%
100.500.600.000.325	$152,940.47	$16,461.22	$170,414.33	($17,473.86)	$14,940.41	($32,414.27)
MAINTENANCE/CUSTODIAL						-21.19%
100.500.600.000.329	$12,000.00	$250.00	$9,320.00	$2,680.00	$440.00	$2,240.00
SUBSTITUTES/TEMPORARIES						18.67%
100.500.600.000.363	$7,412.37	$640.38	$7,151.52	$260.85	$582.02	($321.17)
WORKERS COMPENSATION						-4.33%
100.500.600.000.364	$38,619.65	$5,051.09	$44,018.37	($5,398.72)	$4,361.84	($9,760.56)
INSURANCE-HEALTH/LIFE						-25.27%
100.500.600.000.366	$84,920.03	$6,159.59	$65,881.80	$19,038.23	$4,935.98	$14,102.25
RETIREMENT CONTRIBUTION-PERS						16.61%
100.500.600.000.367	$4,588.04	$397.39	$4,498.20	$89.84	$362.83	($272.99)
MEDICARE TAX						-5.95%
100.500.600.000.368	$300.00	$16.70	$562.45	($262.45)	$0.00	($262.45)
SOCIAL SECURITY TAX						-87.48%
100.500.600.000.369	$1,500.00	$500.00	$500.00	$1,000.00	$0.00	$1,000.00
OTHER EMPLOYEE BENEFITS						66.67%
100.500.600.000.418	$30,000.00	$20.00	$19,736.82	$10,263.18	$20.00	$10,243.18
OTHER PROFESSIONAL SERVICES						34.14%
100.500.600.000.421	$4,000.00	$0.00	$869.23	$3,130.77	$0.00	$3,130.77
STAFF TRANSPORTATION						78.27%
100.500.600.000.431	$31,827.00	$3,137.66	$36,278.53	($4,451.53)	$0.00	($4,451.53)
WATER AND SEWER						-13.99%
100.500.600.000.432	$42,436.00	$4,355.06	$49,007.11	($6,571.11)	$0.00	($6,571.11)
GARBAGE						-15.48%
100.500.600.000.433	$1,030.00	$57.80	$654.14	$375.86	$0.00	$375.86

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
COMMUNICATIONS						36.49%
100.500.600.000.436	$209,268.81	$27,937.44	$261,220.45	($51,951.64)	$0.00	($51,951.64)
ENERGY - ELECTRICITY						-24.83%
100.500.600.000.438	$340,000.00	$32,825.34	$275,834.98	$64,165.02	$0.00	$64,165.02
ENERGY - HEATING OIL						18.87%
100.500.600.000.440	$40,170.00	$2,454.38	$48,159.46	($7,989.46)	$193.80	($8,183.26)
PURCHASED SERVICES						-20.37%
100.500.600.000.441	$5,000.00	$0.00	$4,860.00	$140.00	$0.00	$140.00
RENTAL/LEASE						2.80%
100.500.600.000.446	$125,938.17	$0.00	$130,278.10	($4,339.93)	$0.00	($4,339.93)
PROPERTY INSURANCE						-3.45%
100.500.600.000.452	$55,000.00	$12,560.43	$47,914.24	$7,085.76	$2,425.17	$4,660.59
MAINTENANCE/CONSTR SUPPLIES						8.47%
100.500.600.000.453	$27,000.00	$3,690.66	$24,465.57	$2,534.43	$3,440.04	($905.61)
JANITORIAL SUPPLIES						-3.35%
100.500.600.000.457	$14,140.00	$0.00	$11,114.43	$3,025.57	$0.00	$3,025.57
SMALL TOOLS AND EQUIPMENT						21.40%
100.500.600.000.458	$7,210.00	$646.09	$6,066.54	$1,143.46	$0.00	$1,143.46
VEHICLE GAS AND OIL						15.86%
100.500.600.000.479	$800.00	$0.00	$504.36	$295.64	$0.00	$295.64
MAINTENANCE OTHER SUPPLIES AND MATERIALS						36.96%
100.500.600.000.491	$2,000.00	$0.00	$10.37	$1,989.63	$0.00	$1,989.63
DUES AND FEES						99.48%
100.500.600.000.510	$77,075.00	$881.30	$76,654.00	$421.00	$0.00	$421.00
EQUIPMENT						0.55%
100.500.700.000.314	$57,750.00	$4,837.50	$53,212.50	$4,537.50	$4,837.50	($300.00)
CERT DIRECTOR/COORD/MANAGER						-0.52%
100.500.700.000.322	$2,500.00	$227.27	$2,272.70	$227.30	$227.30	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.500.700.000.363	$262.99	$22.11	$242.19	$20.80	$22.11	($1.31)
WORKERS COMPENSATION						-0.50%
100.500.700.000.364	$24,132.24	$2,109.61	$23,085.92	$1,046.32	$2,222.93	($1,176.61)
INSURANCE-HEALTH/LIFE						-4.88%
100.500.700.000.365	$18,093.08	$604.45	$6,648.95	$11,444.13	$604.45	$10,839.68
RETIREMENT CONTRIBUTION-TRS						59.91%
100.500.700.000.366	$708.25	$50.00	$499.98	$208.27	$50.01	$158.26

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-PERS						22.35%
100.500.700.000.367	$873.63	$73.08	$801.14	$72.49	$72.67	($0.18)
MEDICARE TAX						-0.02%
100.500.700.000.479	$4,370.00	$268.76	$4,508.04	($138.04)	$0.00	($138.04)
ACTIVITIES OTHER SUPPLIES AND MATERIALS						-3.16%
100.500.700.000.510	$48,000.00	$0.00	$8,391.43	$39,608.57	$39,156.50	$452.07
EQUIPMENT						0.94%
100.500.900.000.554	$620,000.00	$0.00	$0.00	$620,000.00	$0.00	$620,000.00
TRANS TO CAPITAL PROJECT FD						100.00%
100.600.510.000.311	$159,120.00	$13,051.67	$146,068.37	$13,051.63	$13,051.63	$0.00
SUPERINTENDENT						0.00%
100.600.510.000.321	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$0.00
NON-CERT DIRECTOR						0.00%
100.600.510.000.324	$85,000.00	$7,133.33	$78,466.63	$6,533.37	$7,133.37	($600.00)
SUPPORT STAFF						-0.71%
100.600.510.000.329	$600.00	$0.00	$110.00	$490.00	$0.00	$490.00
SUBSTITUTES/TEMPORARIES						81.67%
100.600.510.000.363	$1,079.11	$90.75	$1,018.55	$60.56	$90.75	($30.19)
WORKERS COMPENSATION						-2.80%
100.600.510.000.364	$50,056.80	$4,261.40	$46,425.40	$3,631.40	$4,261.40	($630.00)
INSURANCE-HEALTH/LIFE						-1.26%
100.600.510.000.365	$48,875.50	$1,622.33	$18,159.63	$30,715.87	$1,622.33	$29,093.54
RETIREMENT CONTRIBUTION-TRS						59.53%
100.600.510.000.366	$24,630.50	$1,558.33	$17,691.63	$6,938.87	$1,558.34	$5,380.53
RETIREMENT CONTRIBUTION-PERS						21.84%
100.600.510.000.367	$3,584.69	$301.46	$3,383.61	$201.08	$301.46	($100.38)
MEDICARE TAX						-2.80%
100.600.510.000.368	$10.00	$0.00	$0.00	$10.00	$0.00	$10.00
SOCIAL SECURITY TAX						100.00%
100.600.510.000.369	$0.00	$500.00	$1,329.99	($1,329.99)	$0.00	($1,329.99)
OTHER EMPLOYEE BENEFITS						0.00%
100.600.510.000.414	$12,000.00	$0.00	$3,948.74	$8,051.26	$0.00	$8,051.26
LEGAL SERVICES						67.09%
100.600.510.000.418	$6,865.00	$0.00	$9,474.00	($2,609.00)	$0.00	($2,609.00)
OTHER PROFESSIONAL SERVICES						-38.00%
100.600.510.000.421	$11,000.00	$1,614.87	$8,220.51	$2,779.49	$0.00	$2,779.49

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
STAFF TRANSPORTATION						25.27%
100.600.510.000.433	$775.00	$64.79	$700.01	$74.99	$0.00	$74.99
COMMUNICATIONS						9.68%
100.600.510.000.434	$750.00	$0.00	$555.59	$194.41	$144.41	$50.00
POSTAGE						6.67%
100.600.510.000.454	$500.00	$77.01	$211.92	$288.08	$93.14	$194.94
OFFICE SUPPLIES						38.99%
100.600.510.000.476	$4,733.62	$0.00	$3,733.62	$1,000.00	$1,000.00	$0.00
COPIER SUPPLIES						0.00%
100.600.510.000.479	$2,000.00	$121.25	$1,930.46	$69.54	$0.00	$69.54
SUPERINTENDENT OTHER SUPPLIES AND MATERIALS						3.48%
100.600.510.000.491	$16,485.00	$0.00	$14,461.02	$2,023.98	$0.00	$2,023.98
DUES AND FEES						12.28%
100.600.511.000.418	$7,225.00	$0.00	$7,820.00	($595.00)	$0.00	($595.00)
BOARD - OTHER PROFESSIONAL SERVICES						-8.24%
100.600.511.000.421	$6,500.00	$0.00	$4,613.29	$1,886.71	$0.00	$1,886.71
BOARD- STAFF TRANSPORTATION						29.03%
100.600.511.000.454	$2,000.00	$0.00	$309.38	$1,690.62	$0.00	$1,690.62
COMMUNICATION MAILER/FLYER SUPPLIES						84.53%
100.600.511.000.479	$4,800.00	$171.72	$5,102.54	($302.54)	$0.00	($302.54)
BOE OTHER SUPPLIES AND MATERIALS						-6.30%
100.600.511.000.490	$15,000.00	$0.00	$9,865.00	$5,135.00	$0.00	$5,135.00
BOARD- OTHER EXPENSES						34.23%
100.600.511.000.491	$8,895.00	$0.00	$8,205.14	$689.86	$0.00	$689.86
BOARD - DUES AND FEES						7.76%
100.600.550.000.321	$92,600.00	$7,508.33	$85,091.63	$7,508.37	$7,508.37	$0.00
NON-CERT DIRECTOR/COORD/MANAGR						0.00%
100.600.550.000.324	$36,697.50	$3,135.00	$34,714.59	$1,982.91	$2,978.25	($995.34)
SUPPORT STAFF						-2.71%
100.600.550.000.329	$0.00	$0.00	$0.00	$0.00	$480.00	($480.00)
SUBSTITUTES/TEMPORARIES						0.00%
100.600.550.000.363	$564.38	$46.45	$522.92	$41.46	$45.77	($4.31)
WORKERS COMPENSATION						-0.76%
100.600.550.000.364	$29,516.40	$2,459.70	$27,056.70	$2,459.70	$2,459.70	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.600.550.000.366	$36,206.80	$2,330.53	$26,236.35	$9,970.45	$2,296.06	$7,674.39

Expenditure Budget Balance Report

☐ Summary Only From Date: 5/1/2026 To Date: 5/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-PERS						21.20%
100.600.550.000.367	$1,874.81	$154.33	$1,737.17	$137.64	$152.05	($14.41)
MEDICARE TAX						-0.77%
100.600.550.000.369	$0.00	$1,000.00	$1,000.00	($1,000.00)	$0.00	($1,000.00)
OTHER EMPLOYEE BENEFITS						0.00%
100.600.550.000.412	$78,000.00	$0.00	$72,331.55	$5,668.45	$0.00	$5,668.45
AUDITING & ACCOUNTING SERVICES						7.27%
100.600.550.000.418	$38,950.00	$0.00	$24,479.31	$14,470.69	$0.00	$14,470.69
OTHER PROFESSIONAL SERVICES						37.15%
100.600.550.000.421	$7,500.00	$0.00	$6,695.27	$804.73	$0.00	$804.73
STAFF TRANSPORTATION						10.73%
100.600.550.000.447	$86,050.21	$0.00	$81,435.59	$4,614.62	$0.00	$4,614.62
LIABILITY INSURANCE						5.36%
100.600.550.000.454	$700.00	$159.24	$700.00	$0.00	$0.00	$0.00
OFFICE SUPPLIES						0.00%
100.600.550.000.479	$250.00	$0.00	$269.92	($19.92)	$0.00	($19.92)
OTHER SUPPLIES AND MATERIALS						-7.97%
100.600.550.000.491	$10,000.00	$320.08	$6,149.39	$3,850.61	$0.00	$3,850.61
DUES AND FEES						38.51%
100.600.550.000.495	($41,530.00)	$0.00	($30,203.57)	($11,326.43)	$0.00	($11,326.43)
INDIRECT COST RECOVERY						27.27%
Fund 100 Total:	$12,511,942.19	$1,008,902.15	$9,673,640.60	$2,838,301.59	$992,522.24	$1,845,779.35
						14.75%
Grand Total:	$12,511,942.19	$1,008,902.15	$9,673,640.60	$2,838,301.59	$992,522.24	$1,845,779.35
						14.75%

End of Report

Petersburg School District

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
47325	05/29/2026	TRAUTMAN, VICTOR	$886.95	12	Printed	Payroll	☑	05/31/2026	
47326	05/29/2026	WEGENER, CAROL L	$1,281.15	12	Printed	Payroll	☐		
75572	05/04/2026	ADVENTURES IN OT, LLC	$6,869.80	1255	Printed	Expense	☑	05/31/2026	
75573	05/04/2026	ETHAN BRYNER	$168.00	1255	Printed	Expense	☑	05/31/2026	
75574	05/04/2026	GCI COMMUNICATION CORP-00953	$1,915.80	1255	Printed	Expense	☑	05/31/2026	
75575	05/04/2026	HARBOR FOODSERVICE	$1,764.17	1255	Printed	Expense	☑	05/31/2026	
75576	05/04/2026	JIM ENGELL-01243	$168.00	1255	Printed	Expense	☑	05/31/2026	
75577	05/04/2026	JOSTENS, INC.-01280	$22.85	1255	Printed	Expense	☑	05/31/2026	
75578	05/04/2026	LAKESHORE LEARNING MATERIALS-01386	$2,692.37	1255	Printed	Expense	☑	05/31/2026	
75579	05/04/2026	PETERSBURG MEDICAL CENTER-01892	$3,187.50	1255	Printed	Expense	☑	05/31/2026	
75580	05/04/2026	STAPLES CONTRACT & COMMERCIAL LLC	$1,471.89	1255	Printed	Expense	☑	05/31/2026	
75581	05/04/2026	STIKINE SERVICES, INC	$31,900.00	1255	Printed	Expense	☑	05/31/2026	
75582	05/04/2026	US FOODS, INC.	$2,561.81	1255	Printed	Expense	☑	05/31/2026	
75583	05/07/2026	ACT FINANCE	$997.50	1259	Printed	Expense	☑	05/31/2026	
75584	05/07/2026	ALASKA MARINE LINES-00120	$1,581.58	1259	Printed	Expense	☑	05/31/2026	
75585	05/07/2026	AT&T MOBILITY-00004	$718.85	1259	Printed	Expense	☑	05/31/2026	
75586	05/07/2026	CAITLYN WILLIS	$1,000.00	1259	Printed	Expense	☑	05/31/2026	
75587	05/07/2026	EPS OPERATIONS LLC	$9,504.06	1259	Printed	Expense	☑	05/31/2026	
75588	05/07/2026	HAMMER & WIKAN-01038	$974.90	1259	Printed	Expense	☑	05/31/2026	
75589	05/07/2026	HARBOR FOODSERVICE	$1,157.31	1259	Printed	Expense	☑	05/31/2026	
75590	05/07/2026	IRENE LITTLETON-01180	$500.00	1259	Printed	Expense	☑	05/31/2026	
75591	05/07/2026	KATRINA MILLER	$1,000.00	1259	Printed	Expense	☑	05/31/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75592	05/07/2026	PETERSBURG MEDICAL CENTER-01892	$4,106.25	1259	Printed	Expense	☑	05/31/2026	
75593	05/07/2026	PISTON & RUDDER SERVICES, INC	$848.05	1259	Printed	Expense	☑	05/31/2026	
75594	05/07/2026	ROBYN TAYLOR	$34.87	1259	Printed	Expense	☑	05/31/2026	
75595	05/07/2026	US FOODS, INC.	$3,020.83	1259	Printed	Expense	☑	05/31/2026	
75596	05/11/2026	ALASKA MEAT PACKERS, INC	$2,076.94	1260	Printed	Expense	☑	05/31/2026	
75597	05/11/2026	ALEX HELMS	$311.21	1260	Printed	Expense	☑	05/31/2026	
75598	05/11/2026	APPTEGY INC	$3,263.65	1260	Printed	Expense	☑	05/31/2026	
75599	05/11/2026	CASEY GATES	$198.00	1260	Printed	Expense	☐		
75600	05/11/2026	DAVE OWENS-01802	$198.00	1260	Printed	Expense	☑	05/31/2026	
75601	05/11/2026	DELTA MEAT & SAUSAGE INC	$1,350.00	1260	Printed	Expense	☑	05/31/2026	
75602	05/11/2026	ETHAN BRYNER	$318.00	1260	Printed	Expense	☑	05/31/2026	
75603	05/11/2026	HIGH TIDE ENTERPRISE, LLC	$23.99	1260	Printed	Expense	☑	05/31/2026	
75604	05/11/2026	JIM ENGELL-01243	$318.00	1260	Printed	Expense	☑	05/31/2026	
75606	05/11/2026	STIKINE SERVICES, INC	$2,100.00	1260	Printed	Expense	☑	05/31/2026	
75607	05/14/2026	AARON BRADFORD	$48.00	1262	Printed	Expense	☑	05/31/2026	
75608	05/14/2026	ALASKA FIBRE-00112	$270.57	1262	Printed	Expense	☑	05/31/2026	
75609	05/14/2026	ALASKA MARINE LINES-00120	$1,517.54	1262	Printed	Expense	☑	05/31/2026	
75610	05/14/2026	ANYWHERE SPEECH & LANGUAGE, LLC	$55.00	1262	Printed	Expense	☑	05/31/2026	
75611	05/14/2026	ASHLEY LOHR-00249	$175.00	1262	Printed	Expense	☑	05/31/2026	
75612	05/14/2026	BLOMSTER HUS	$248.00	1262	Printed	Expense	☑	05/31/2026	
75613	05/14/2026	BRENDA LOUISE	$15.00	1262	Printed	Expense	☐		
75614	05/14/2026	CARLEE JOHNSON-00454	$655.78	1262	Printed	Expense	☐		
75615	05/14/2026	CASEY GATES	$300.00	1262	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75616	05/14/2026	CHRISTINE YATCHMENOFF	$39.00	1262	Printed	Expense	☑	05/31/2026	
75617	05/14/2026	COURTNEY MORRISON-00593	$57.00	1262	Printed	Expense	☑	05/31/2026	
75618	05/14/2026	DAVE OWENS-01802	$300.00	1262	Printed	Expense	☑	05/31/2026	
75619	05/14/2026	ELEN AASE	$30.00	1262	Printed	Expense	☑	05/31/2026	
75620	05/14/2026	EMILIA ANDERSON	$71.47	1262	Printed	Expense	☐		
75621	05/14/2026	EMPLOYMENT SECURITY-TAX-00822	$209.93	1262	Printed	Expense	☑	05/31/2026	
75622	05/14/2026	ERIC WOLFORD	$1,093.00	1262	Printed	Expense	☐		
75623	05/14/2026	FOUR POINTS BY SHERATON-00914	$1,172.00	1262	Printed	Expense	☐		
75624	05/14/2026	GROW TOGATHER, LLC	$800.00	1262	Printed	Expense	☑	05/31/2026	
75625	05/14/2026	HAILEY TATE	$54.00	1262	Printed	Expense	☑	05/31/2026	
75626	05/14/2026	HOTEL CAPTAIN COOK-01119	$8,505.00	1262	Printed	Expense	☑	05/31/2026	
75627	05/14/2026	JENNIFER PAYNE	$42.00	1262	Printed	Expense	☑	05/31/2026	
75628	05/14/2026	JESSICA DORIL	$63.00	1262	Printed	Expense	☐		
75629	05/14/2026	JESSICA JOSEY	$60.00	1262	Printed	Expense	☑	05/31/2026	
75630	05/14/2026	KEELY WARE	$300.00	1262	Printed	Expense	☑	05/31/2026	
75631	05/14/2026	KELSIE CAPLES	$63.00	1262	Printed	Expense	☑	05/31/2026	
75632	05/14/2026	MARA LUTOMSKI-01495	$171.72	1262	Printed	Expense	☑	05/31/2026	
75633	05/14/2026	MARIAH CLEMENS	$63.00	1262	Printed	Expense	☑	05/31/2026	
75634	05/14/2026	MAVIS WORTHINGTON-01553	$48.00	1262	Printed	Expense	☑	05/31/2026	
75635	05/14/2026	MELUJANE KINSCH	$54.00	1262	Printed	Expense	☑	05/31/2026	
75636	05/14/2026	MUDDY WATER ADVENTURES	$3,000.00	1262	Printed	Expense	☑	05/31/2026	
75637	05/14/2026	NOLAN LUTOMSKI	$171.70	1262	Printed	Expense	☑	05/31/2026	
75638	05/14/2026	OPERATIONSHERO, INC	$4,620.58	1262	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75639	05/14/2026	PETERSBURG WOMEN'S SOFTBALL	$200.00	1262	Printed	Expense	☑	05/31/2026	
75640	05/14/2026	PRICILA CHIM	$57.00	1262	Printed	Expense	☑	05/31/2026	
75641	05/14/2026	RACHEL HUDSON	$51.00	1262	Printed	Expense	☐		
75642	05/14/2026	REBECCA FISHER	$1,579.38	1262	Printed	Expense	☑	05/31/2026	
75643	05/14/2026	SHAWNEE COOK	$48.00	1262	Printed	Expense	☐		
75644	05/14/2026	STEPHANIE OWENS	$60.00	1262	Printed	Expense	☑	05/31/2026	
75645	05/14/2026	UNUM LIFE INSURANCE COMPANY OF-02556	$550.54	1262	Printed	Expense	☑	05/31/2026	
75646	05/14/2026	US FOODS, INC.	$4,083.94	1262	Printed	Expense	☑	05/31/2026	
75647	05/14/2026	VICTORIA MOORE-02593	$66.00	1262	Printed	Expense	☑	05/31/2026	
75648	05/18/2026	FARRAGUT FARM-00882	$332.38	1264	Printed	Expense	☐		
75649	05/18/2026	HARBOR FOODSERVICE	$2,549.77	1264	Printed	Expense	☑	05/31/2026	
75650	05/18/2026	KERRI CURTISS-01331	$350.00	1264	Printed	Expense	☑	05/31/2026	
75651	05/18/2026	PROJECT WAYFINDER, INC.	$1,202.50	1264	Printed	Expense	☐		
75652	05/21/2026	AFLAC	$343.85	1266	Printed	Expense	☐		
75653	05/21/2026	BRADLEY KING	$427.05	1266	Printed	Expense	☑	05/31/2026	
75654	05/21/2026	CASEY GATES	$198.00	1266	Printed	Expense	☐		
75655	05/21/2026	CF SERVICES - CYNTHIA FRY	$540.57	1266	Printed	Expense	☑	05/31/2026	
75656	05/21/2026	COMPASS THEATER, INC	$230.00	1266	Printed	Expense	☑	05/31/2026	
75657	05/21/2026	ETHAN BRYNER	$258.00	1266	Printed	Expense	☐		
75658	05/21/2026	HEGGERTY LITERACY RESOURCES, LLC	$3,276.44	1266	Printed	Expense	☐		
75659	05/21/2026	JIM ENGELL-01243	$258.00	1266	Printed	Expense	☐		
75660	05/21/2026	JOSTENS, INC.-01280	$29.75	1266	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75661	05/21/2026	KEELY WARE	$198.00	1266	Printed	Expense	☑	05/31/2026	
75662	05/21/2026	KEITH ANDERSON	$20.00	1266	Printed	Expense	☐		
75663	05/21/2026	LEES CLOTHING, INC.-01409	$12,527.32	1266	Printed	Expense	☐		
75664	05/21/2026	MARY ELLEN ANDERSON-01536	$65.00	1266	Printed	Expense	☐		
75665	05/21/2026	PETERSBURG CHAMBER OF COMMERCE-01883	$600.00	1266	Printed	Expense	☐		
75666	05/21/2026	US FOODS, INC.	$54.13	1266	Printed	Expense	☑	05/31/2026	
75667	05/21/2026	VERNIER SCIENCE EDUCATION	$2,993.30	1266	Printed	Expense	☑	05/31/2026	
75668	05/26/2026	ALLRED SERVICES	$2,600.00	1271	Printed	Expense	☐		
75669	05/26/2026	DRAKE BROCK-00740	$887.80	1271	Printed	Expense	☑	05/31/2026	
75670	05/26/2026	HARBOR FOODSERVICE	$2,025.23	1271	Printed	Expense	☐		
75671	05/26/2026	JONI JOHNSON-01276	$21.93	1271	Printed	Expense	☐		
75672	05/26/2026	NUCLEUS COURSES	$10,258.00	1271	Printed	Expense	☐		
75673	05/26/2026	POWERSCHOOL GROUP LLC	$7,064.76	1271	Printed	Expense	☐		
75674	05/26/2026	RACHEL KANDOLL	$1,308.18	1271	Printed	Expense	☐		
75675	05/26/2026	TEACHING STRATEGIES, LLC	$16,419.00	1271	Printed	Expense	☐		
75676	05/28/2026	ALASKA MARINE LINES-00120	$1,614.89	1276	Printed	Expense	☐		
75677	05/28/2026	APPLE, INC.-00225	$32,900.00	1276	Printed	Expense	☐		
75678	05/28/2026	BLOMSTER HUS	$76.00	1276	Printed	Expense	☐		
75679	05/28/2026	BSN SPORTS LLC	$1,326.80	1276	Printed	Expense	☐		
75680	05/28/2026	DAVE OWENS-01802	$198.00	1276	Printed	Expense	☐		
75681	05/28/2026	PUBLIC EDUCATION HEALTH TRUST-01982	$172,181.10	1276	Printed	Expense	☐		
75682	05/28/2026	STIKINE SERVICES, INC	$29,000.00	1276	Printed	Expense	☐		
75683	05/28/2026	TIFFANY MAROHL	$250.00	1276	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75684	05/28/2026	US FOODS, INC.	$1,525.26	1276	Printed	Expense	☐		
75685	05/29/2026	APEA-00222	$1,041.11	1279	Printed	Payroll Ded	☐		
75686	05/29/2026	ATP-00262	$3,633.88	1279	Printed	Payroll Ded	☐		
75687	05/29/2026	GREAT-WEST LIFE & ANNUITY	$26,384.34	1279	Printed	Payroll Ded	☐		
75688	05/29/2026	MINNESOTA CHILD SUPPORT PAYMENT CENTER	$543.00	1279	Printed	Payroll Ded	☐		
75689	05/29/2026	STATE OF ALASKA-02310	$49,585.44	1280	Printed	Payroll Ded	☐		
75690	05/29/2026	STATE OF ALASKA-02310	$74,355.99	1281	Printed	Payroll Ded	☐		
		Total Amount:	$583,116.20						

End of Report

Petersburg School District

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

Account: XX3970

05/04/2026	BUSINESS CARD-00283	$480.80	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$3,766.25	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$1,713.66	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$285.61	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$276.75	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$5,701.50	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$5,020.73	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$2,259.75	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$10,364.09	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$228.80	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$2,516.80	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$1,660.50	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$8,302.50	1261	Posted to G/L	AP	☐
05/04/2026	ALASKA AIRLINES INC	$844.70	1261	Posted to G/L	AP	☐
05/15/2026	CBC CONSTRUCTION INC	$135,111.54	1263	Posted to G/L	AP	☐
05/15/2026	CBC CONSTRUCTION INC	$59,409.12	1263	Posted to G/L	AP	☐
05/08/2026	FIRST BANK-00894	$5.00	1265	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

05/08/2026	REVTRAK INC.-02052	$19.95	1265	Posted to G/L	AP	☐
05/08/2026	REVTRAK INC.-02052	$275.13	1265	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$30.00	1267	Posted to G/L	AP	☐
05/29/2026	CORWIN PRESS, INC	$4,524.00	1268	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$28.47	1268	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$92.78	1268	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$9,268.00	1268	Posted to G/L	AP	☐
05/29/2026	ALASKA AIRLINES INC	$99.17	1269	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$563.35	1270	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	-$33.56	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$329.73	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$352.43	1272	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$212.89	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	-$55.79	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$49.68	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$31.71	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$1,488.91	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$499.98	1272	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

05/29/2026	HAMMER & WIKAN-01038	$72.57	1272	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$153.92	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$226.69	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$127.60	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$52.48	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$57.49	1272	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	-$72.00	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$753.63	1272	Posted to G/L	AP	☐
05/29/2026	PETERSBURG BOROUGH-01881	$646.09	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	-$56.33	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	-$171.16	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$11.99	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$150.67	1272	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$4.00	1272	Posted to G/L	AP	☐
05/29/2026	ALASKA POWER & TELEPHONE-00125	$111.18	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$201.73	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$8.99	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$474.44	1272	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026
From Voucher: To Voucher:

05/29/2026	AMAZON.COM-00164	$93.99	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$25.19	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$8.80	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$6.65	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$144.29	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$209.37	1272	Posted to G/L	AP	☐
05/29/2026	PETERSBURG BOROUGH-01881	$3,137.66	1272	Posted to G/L	AP	☐
05/29/2026	PETERSBURG BOROUGH-01881	$4,355.06	1272	Posted to G/L	AP	☐
05/29/2026	ALASKA POWER & TELEPHONE-00125	$57.80	1272	Posted to G/L	AP	☐
05/29/2026	PETERSBURG BOROUGH-01881	$27,937.44	1272	Posted to G/L	AP	☐
05/29/2026	PETRO MARINE SERVICES-01909	$32,825.34	1272	Posted to G/L	AP	☐
05/29/2026	PETERSBURG BOROUGH-01881	$875.00	1272	Posted to G/L	AP	☐
05/29/2026	AMAZON.COM-00164	$22.47	1272	Posted to G/L	AP	☐
05/29/2026	ALASKA POWER & TELEPHONE-00125	$111.18	1272	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$70.55	1273	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	-$936.46	1273	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$9.59	1273	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

05/29/2026	HAMMER & WIKAN-01038	$10.79	1273	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$105.52	1273	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$4,864.50	1273	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$427.50	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$1,546.30	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$4,592.00	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$185.97	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$16.47	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$9.57	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$134.99	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$38.35	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$190.00	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$380.00	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$10.34	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	-$580.00	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$132.13	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$149.75	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$580.00	1274	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026
From Voucher: To Voucher:

05/29/2026	P-CARD PROGRAM-01850	-$380.00	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$124.08	1274	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$192.64	1275	Posted to G/L	AP	☐
05/29/2026	US BINGO, INC	$171.88	1275	Posted to G/L	AP	☐
05/29/2026	PILOT PUBLISHING-01896	$46.90	1275	Posted to G/L	AP	☐
05/29/2026	UNITED STATES POSTAL SERVICE-02544	$104.30	1275	Posted to G/L	AP	☐
05/29/2026	PILOT PUBLISHING-01896	$46.90	1275	Posted to G/L	AP	☐
05/29/2026	UNITED STATES POSTAL SERVICE-02544	$104.30	1275	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$1,119.87	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$81.00	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$121.50	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	$3,466.00	1275	Posted to G/L	AP	☐
05/29/2026	GROUND TRANSPORT SOLUTIONS, INC	$620.97	1275	Posted to G/L	AP	☐
05/29/2026	GROUND TRANSPORT SOLUTIONS, INC	$1,055.67	1275	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$354.00	1275	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$233.65	1275	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

05/29/2026	P-CARD PROGRAM-01850	$2,423.20	1275	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$204.69	1275	Posted to G/L	AP	☐
05/29/2026	KETCHIKAN CAR RENTALS, LLC	$840.00	1275	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$195.37	1275	Posted to G/L	AP	☐
05/29/2026	STUDEBAKER'S PIZZA-02332	$104.69	1275	Posted to G/L	AP	☐
05/29/2026	EL ZARAPE LLC	$190.00	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	$769.50	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$40.50	1275	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$96.00	1275	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$798.63	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$58.00	1275	Posted to G/L	AP	☐
05/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$58.00	1275	Posted to G/L	AP	☐
05/29/2026	GROUND TRANSPORT SOLUTIONS, INC	$404.67	1275	Posted to G/L	AP	☐
05/29/2026	FIRST BANK-00894	$443,281.51	1277	Posted to G/L	PR	☐
05/29/2026	FIRST BANK-00894	$3,800.00	1277	Posted to G/L	PR	☐
05/29/2026	FIRST BANK-00894	$605.00	1277	Posted to G/L	PR	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026
From Voucher: To Voucher:

05/29/2026	EFTPS-00804	$39,052.86	1278	Posted to G/L	PR	☐
05/29/2026	EFTPS-00804	$1,426.11	1278	Posted to G/L	PR	☐
05/29/2026	EFTPS-00804	$8,145.54	1278	Posted to G/L	PR	☐
05/29/2026	EFTPS-00804	$1,426.11	1278	Posted to G/L	PR	☐
05/29/2026	EFTPS-00804	$8,145.54	1278	Posted to G/L	PR	☐
05/29/2026	PETERSBURG IGA	$2.99	1285	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$23.46	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$16.68	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$150.79	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$58.55	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$23.49	1285	Posted to G/L	AP	☐
05/29/2026	BLOMSTER HUS	$170.00	1285	Posted to G/L	AP	☐
05/29/2026	BLOMSTER HUS	$66.00	1285	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$31.62	1285	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$13.07	1285	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$259.05	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$142.76	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$274.83	1285	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 05/01/2026 To Date: 05/31/2026
From Voucher: To Voucher:

05/29/2026	HAMMER & WIKAN-01038	$35.38	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$53.27	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$47.47	1285	Posted to G/L	AP	☐
05/29/2026	PETERSBURG IGA	$17.33	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$152.15	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$89.95	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$27.98	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$23.96	1285	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$83.94	1285	Posted to G/L	AP	☐
05/29/2026	ULINE-02539	$6,465.11	1286	Posted to G/L	AP	☐
05/29/2026	P-CARD PROGRAM-01850	$20.00	1286	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$55.96	1286	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$57.98	1286	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$133.91	1286	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$118.33	1286	Posted to G/L	AP	☐
05/29/2026	HAMMER & WIKAN-01038	$319.98	1286	Posted to G/L	AP	☐
05/29/2026	HIGH TIDE ENTERPRISE, LLC	$189.99	1286	Posted to G/L	AP	☐
05/29/2026	ULINE-02539	$10,576.86	1286	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 05/01/2026 To Date: 05/31/2026

From Voucher: To Voucher:

05/29/2026	HAMMER & WIKAN-01038	$22.48	1286	Posted to G/L	AP	☐
05/29/2026	ULINE-02539	$3,326.05	1286	Posted to G/L	AP	☐

Total for Fund: 158 Total Amount: $882,089.96

Total Amount: $882,089.96

End of Report

Petersburg School District

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 5/1/2026 To: 5/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.100.422.830	HS ART FUND BALANCE	793.60	.00	(499.98)	293.62	.00	293.62
710.100.100.423.830	HS JEWELRY FUND BALANCE	641.24	28.00	(329.73)	339.51	.00	339.51
710.100.160.450.830	HS CULINARY ARTS FUND BALANCE	551.41	.00	.00	551.41	.00	551.41
710.100.200.475.830	HS SPED ACTIVITIES FUND BALANCE	121.81	.00	(53.44)	68.37	(139.00)	(70.63)
710.100.350.402.830	HS MATH FUND BALANCE	603.40	.00	.00	603.40	.00	603.40
710.100.350.415.830	HS LIBRARY FUND BALANCE	2,285.22	.00	.00	2,285.22	.00	2,285.22
710.100.350.418.830	HS GLACIER SURVEY FUND BALANCE	1,137.21	.00	.00	1,137.21	.00	1,137.21
710.100.350.460.830	HS SHOP FUND BALANCE	5,522.29	150.00	.00	5,672.29	(897.20)	4,775.09
710.100.350.480.830	HS TESTING FEES FUND BALANCE	2,227.77	177.00	.00	2,404.77	.00	2,404.77
710.100.350.620.830	NATURAL HELPERS/GREEN DOT FUND BALANCE	231.39	.00	.00	231.39	.00	231.39
710.100.350.865.830	NATIONAL HONOR SOCIETY FUND BALANCE	382.11	.00	.00	382.11	.00	382.11
710.100.350.875.830	MARK FOSSE AWARD FUND BALANCE	193.60	.00	.00	193.60	.00	193.60
710.100.400.410.830	HS PRINCIPALS FUND BALANCE	1,449.19	.00	.00	1,449.19	.00	1,449.19
710.100.700.408.830	HS MUSIC FUND BALANCE	540.62	866.00	.00	1,406.62	.00	1,406.62
710.100.700.409.830	HS JAZZ BAND FUND BALANCE	35.22	.00	.00	35.22	.00	35.22
710.100.700.414.830	HS DDF FUND BALANCE	(19,878.59)	8,463.09	(2,397.35)	(13,812.85)	(2,306.56)	(16,119.41)
710.100.700.424.830	HS YEARBOOK FUND BALANCE	4,376.22	40.00	(5,864.50)	(1,448.28)	.00	(1,448.28)
710.100.700.610.830	CLOSE UP FUND BALANCE	5,849.00	.00	.00	5,849.00	.00	5,849.00
710.100.700.625.830	TSUNAMI BOWL FUND BALANCE	1,951.27	.00	.00	1,951.27	.00	1,951.27
710.100.700.710.830	HS CROSS COUNTRY FUND BALANCE	8,255.25	.00	.00	8,255.25	.00	8,255.25

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 5/1/2026 To: 5/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.715.830	HS SWIM/DIVE TEAM FUND BALANCE	4,241.57	.00	.00	4,241.57	.00	4,241.57
710.100.700.720.830	HS VOLLEYBALL FUND BALANCE	3,515.11	.00	.00	3,515.11	.00	3,515.11
710.100.700.725.830	HS WRESTLING FUND BALANCE	1,390.91	250.00	.00	1,640.91	.00	1,640.91
710.100.700.730.830	HS BOYS BASKETBALL FUND BALANCE	14,429.02	13,876.47	(4,418.88)	23,886.61	(11,241.49)	12,645.12
710.100.700.735.830	HS GIRLS BASKETBALL FUND BALANCE	2,573.65	5,395.92	(399.03)	7,570.54	.00	7,570.54
710.100.700.740.830	HS CHEERLEADING FUND BALANCE	2,865.37	.00	(204.69)	2,660.68	.00	2,660.68
710.100.700.745.830	HS TRACK FUND BALANCE	(261.58)	3,069.11	.00	2,807.53	(2,087.91)	719.62
710.100.700.746.830	TRACK FACILITIES FUND BALANCE	158.28	.00	.00	158.28	.00	158.28
710.100.700.750.830	HS BASEBALL FUND BALANCE	3,125.93	6,884.25	(1,516.13)	8,494.05	(5,653.71)	2,840.34
710.100.700.751.830	BASEBALL FIELD FUND BALANCE	251.00	.00	.00	251.00	.00	251.00
710.100.700.760.830	HS ESPORTS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.765.830	HS SOFTBALL FUND BALANCE	440.52	.00	.00	440.52	.00	440.52
710.100.700.785.830	REGION V TOURNAMENTS FUND BALANCE	(179.23)	.00	.00	(179.23)	.00	(179.23)
710.100.700.810.830	VIKING STORE - ACTIVITIES FUND BALANCE	556.23	.00	.00	556.23	.00	556.23
710.100.700.820.830	SECONDARY ACTIVITIES DONATIONS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.825.830	STUDENT GOVERNMENT FUND BALANCE	11,256.90	30.00	(72.57)	11,214.33	.00	11,214.33
710.100.700.835.830	HS SCHOOL WIDE PLAY FUND BALANCE	2,014.29	.00	.00	2,014.29	.00	2,014.29
710.100.700.840.830	HS ARTFEST FUND BALANCE	8,900.75	(405.93)	(2,805.47)	5,689.35	.00	5,689.35
710.100.700.924.830	CLASS OF 2024 FUND BALANCE	1,000.00	.00	.00	1,000.00	.00	1,000.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 5/1/2026 To: 5/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.926.830	CLASS OF 2026 FUND BALANCE	1,328.38	3,498.84	.00	4,827.22	.00	4,827.22
710.100.700.927.830	CLASS OF 2027 FUND BALANCE	1,449.99	.00	(259.49)	1,190.50	.00	1,190.50
710.100.700.928.830	CLASS OF 2028 FUND BALANCE	1,071.15	1,672.82	(71.47)	2,672.50	.00	2,672.50
710.100.700.929.830	CLASS OF 2029 FUND BALANCE	684.75	.00	.00	684.75	.00	684.75
710.100.700.930.830	CLASS OF 2030 FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.931.830	CLASS OF 2031 FUND BALANCE	.00	.00	.00	.00	.00	.00
710.200.350.408.830	MS MUSIC FUND BALANCE	33.95	.00	.00	33.95	.00	33.95
710.200.350.865.830	NATIONAL HONOR SOCIETY - JUNIOR FUND BALANCE	848.31	.00	.00	848.31	.00	848.31
710.200.400.410.830	MS PRINCIPALS FUND BALANCE	1,125.07	.00	(230.00)	895.07	.00	895.07
710.200.700.419.830	MS ROBOTICS FUND BALANCE	2,550.09	.00	.00	2,550.09	.00	2,550.09
710.200.700.424.830	MS YEARBOOK FUND BALANCE	1,865.80	.00	(2,423.20)	(557.40)	.00	(557.40)
710.200.700.710.830	MS CROSS COUNTRY FUND BALANCE	500.00	.00	.00	500.00	.00	500.00
710.200.700.725.830	MS WRESTLING FUND BALANCE	1,786.00	.00	.00	1,786.00	.00	1,786.00
710.200.700.730.830	MS BOYS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.735.830	MS GIRLS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.740.830	MS CHEERLEADING FUND BALANCE	521.09	.00	.00	521.09	.00	521.09
710.200.700.755.830	MS NYO FUND BALANCE	575.68	297.64	.00	873.32	.00	873.32
710.200.700.780.830	MS ACTIVITIES & TOURNAMENTS FUND BALANCE	660.98	.00	.00	660.98	.00	660.98
710.200.700.825.830	MS STUDENT GOVERNMENT FUND BALANCE	6,821.03	.00	(233.65)	6,587.38	(212.15)	6,375.23
710.200.700.850.830	MS BAKING CLUB FUND BALANCE	1,743.66	.00	.00	1,743.66	.00	1,743.66

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 5/1/2026 To: 5/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.300.200.475.830	ES SPED ACTIVITIES FUND BALANCE	308.00	.00	.00	308.00	.00	308.00
710.300.350.615.830	ES STIKINE RIVER TRIP FUND BALANCE	6,805.20	.00	.00	6,805.20	.00	6,805.20
710.300.350.630.830	BATTLE OF THE BOOKS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.300.700.424.830	ES YEARBOOK FUND BALANCE	3,470.76	.00	(563.35)	2,907.41	.00	2,907.41
710.300.700.815.830	ES SCHOOL STORE & CLUBS FUND BALANCE	698.33	.00	.00	698.33	.00	698.33
710.300.700.825.830	ES STUDENT GOVERNMENT FUND BALANCE	272.31	.00	.00	272.31	.00	272.31
710.300.700.860.830	ES EARTH CLUB FUND BALANCE	58.00	.00	.00	58.00	.00	58.00
710.500.200.470.830	SPED MEMORIAL ACCOUNT FUND BALANCE	10,000.50	.00	.00	10,000.50	.00	10,000.50
710.500.700.600.830	CONCESSIONS FUND BALANCE	1,582.57	24.00	(1,176.91)	429.66	.00	429.66
710.500.700.665.830	STUDENT BASIC NEEDS SUPPORT FUND BALANCE	(616.36)	.00	(1,480.44)	(2,096.80)	(527.96)	(2,624.76)
710.500.700.670.830	STEREO REPAIR/REPLACEMENT FUND BALANCE	906.59	.00	.00	906.59	.00	906.59
710.500.700.675.830	ACTIVITY ADS & DONATIONS FUND BALANCE	36,634.70	5,878.00	.00	42,512.70	.00	42,512.70
710.500.700.700.830	ACTIVITY DIRECTOR FUND BALANCE	94.91	.00	.00	94.91	.00	94.91
710.500.700.855.830	SCHOOL GARDEN FUND BALANCE	4,976.50	.00	.00	4,976.50	.00	4,976.50
710.500.700.880.830	MARQUEE SIGN FUND BALANCE	197.49	.00	.00	197.49	.00	197.49
710.500.700.885.830	AUDITORIUM FUND BALANCE	.00	.00	.00	.00	.00	.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 5/1/2026 To: 5/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
GRAND TOTALS	162,903.38	50,195.21	(25,000.28)	188,098.31	(23,065.98)	165,032.33

End of Report

INVOICE

May 20, 2026

Petersburg School Dist
201 Charles W St Box 289
Petersburg, AK 99833

ATTN:

Invoice Number: 0703724-2605
Invoice Amount: $ 137,964.11

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending May 20, 2026.

Your payment is due **June 16, 2026**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

✂ - - -

BMO

CORPORATE CARD

Account Number	XXXX XXXX XXXX 3153
Account Name	BILLING ACCOUNT 033153
Company Name	PETERSBURG SCHOOL DIST

Statement Date	**May 20, 2026**
Previous Balance	$204,624.06
Purchases	+137,964.11
Cash Advances	+0.00
Fees	+0.00
Adjustments	+0.00
Payments	-204,624.06
Closing Balance	$137,964.11
Balance Due	**$137,964.11**
Payment Due Date	**Jun. 16, 2026**

CONTACT

	TOLL FREE CALLS US & CANADA	OUTSIDE US & CANADA (CALL COLLECT)
General Inquiries	1-855-825-9234	262-780-8662
Lost/Stolen Cards	1-844-227-0528	262-780-8662

PERIOD COVERED BY THIS STATEMENT

Apr. 21, 2026 - May 20, 2026

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)
BILLING ACCOUNT 033153			**ACCOUNT NUMBER XXXX XXXX XXXX 3153**
Apr. 27	Apr. 27	AUTOMATIC PYMT RECEIVED	204,624.06 CR
		TOTAL CREDITS	$ -204,624.06
		TOTAL DEBITS	$ 0.00
		TOTAL ACTIVITY	$ -204,624.06

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)
BAIRD, SHANNON			**ACCOUNT NUMBER XXXX XXXX XXXX 8103**
Apr. 11	Apr. 27	VENETIAN/PALAZZO FRT D 866-659-9643 NV	72.00 CR
Apr. 21	Apr. 22	Amazon.com SEATTLE WA	171.16 CR
Apr. 25	Apr. 27	Amazon.com*BS03N3X71 SEATTLE WA	22.47
Apr. 28	Apr. 30	AMAZON MARK* BD5N24JY1 SEATTLE WA	89.89 CR

Continued on next page

BMO

P.O. BOX 5700
CAROL STREAM IL 60197-5700

Account Number	5525 2700 0003 3153
Balance Due	$137,964.11
Payment Due Date	Jun. 16, 2026

BILLING ACCOUNT 033153
K QUITSLUND/A BUNTEN
PO BOX 289
PETERSBURG AK 99833-0289

000A

The balance due will be automatically debited from your bank account as you authorized.

5525270000033153 0000013796411 0000013796411

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)
Apr. 28	Apr. 28	Amazon.com*BS3CT2TR0 SEATTLE WA	31.71
Apr. 30	May 4	AMAZON MARK* BG8MC9U71 SEATTLE WA	55.79 CR
Apr. 30	May 1	Amazon.com*BS4HI7DM0 SEATTLE WA	57.49
Apr. 30	May 1	AMAZON MKTPL*BS5708SY0 SEATTLE WA	93.99
Apr. 30	May 1	HAMMER & WIKAN #5828 PETERSBURG AK	153.92
May 1	May 4	AMAZON MKTPL*BV0ZO1HU2 SEATTLE WA	8.80
May 1	May 4	AMAZON MKTPL*BJ9L66X41 SEATTLE WA	25.19
May 1	May 4	AMAZON MKTPL*BS9SG5IX0 SEATTLE WA	11.99
May 3	May 4	Amazon.com*BJ9SK6KC1 SEATTLE WA	1,488.91
May 3	May 4	Amazon.com*BJ0DW5KV1 SEATTLE WA	150.67
May 6	May 7	AMAZON MARK* BJ16I72M0 SEATTLE WA	329.73
May 7	May 8	AMAZON MARK* BV4LJ3MX1 SEATTLE WA	499.98
May 7	May 8	Amazon.com*BV29555T1 SEATTLE WA	352.43
May 7	May 8	AMAZON MARK* BJ7D24IA0 SEATTLE WA	753.63
May 11	May 12	FRED-MEYER #0158 JUNEAU AK	212.89
May 12	May 13	AMAZON MKTPL*BV0GN4BR0 SEATTLE WA	226.69
May 12	May 13	AMAZON MKTPL*BF9TG2PB1 SEATTLE WA	127.60
May 13	May 14	PETRO MARINE SERVICES PETERSBURG AK	32,825.34
May 13	May 14	PSN*PETERSBURG UTILITY PETERSBURG AK	36,951.25
May 13	May 14	ALASKA TELEPHONE COMPA PORT TOWNSENDWA	280.16
May 13	May 14	AMAZON MARK* BV1E06SQ0 SEATTLE WA	6.65
May 14	May 14	AMAZON MARK* BV4SP7730 SEATTLE WA	201.73
May 14	May 15	AMAZON MARK* UX7V46JC3 SEATTLE WA	144.29
May 14	May 15	AMAZON MARK* BV21H2RI0 SEATTLE WA	52.48
May 14	May 15	AMAZON MARK* BV9XI6IO0 SEATTLE WA	49.68
May 14	May 15	AMAZON MARK* ED70Q16A3 SEATTLE WA	209.37
May 17	May 18	NYTIMES DISC* NEW YORK NY	4.00
May 17	May 18	AMAZON MARK* BF14I1VT0 SEATTLE WA	8.99
May 17	May 18	AMAZON MARK* W72FP7FG3 SEATTLE WA	474.44

Continued on next page

Remember

- The balance due will be automatically debited from your bank account as you authorized.

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)	
May 18	May 19	HAMMER & WIKAN, INC. PETERSBURG AK	72.57	

TOTAL CREDITS	$ -388.84
TOTAL DEBITS	$ 75,829.04
TOTAL ACTIVITY	$ 75,440.20

BULLER, AARON S **ACCOUNT NUMBER XXXX XXXX XXXX 9601**

Apr. 22	Apr. 23	HAMMER & WIKAN #5828 PETERSBURG AK	55.96	
Apr. 25	Apr. 27	ULINE *SHIP SUPPLIES PLEASANT PRAIWI	6,465.11	
Apr. 28	Apr. 29	HAMMER & WIKAN #5828 PETERSBURG AK	57.98	
May 4	May 5	HAMMER & WIKAN #5828 PETERSBURG AK	133.91	
May 4	May 6	HIGH TIDE PARTS PETERSBURG AK	189.99	
May 10	May 11	OPENAI *CHATGPT SUBSCR SAN FRANCISCOCA	20.00	
May 11	May 12	HAMMER & WIKAN #5828 PETERSBURG AK	22.48	
May 13	May 14	HAMMER & WIKAN #5828 PETERSBURG AK	118.33	
May 19	May 20	HAMMER & WIKAN #5828 PETERSBURG AK	319.98	
May 20	May 20	ULINE *SHIP SUPPLIES PLEASANT PRAIWI	13,902.91	

TOTAL CREDITS	$ 0.00
TOTAL DEBITS	$ 21,286.65
TOTAL ACTIVITY	$ 21,286.65

CABRAL, JAIME **ACCOUNT NUMBER XXXX XXXX XXXX 4367**

Apr. 20	Apr. 21	AMHS WEB RESERVATION KETCHIKAN AK	58.00	CR
Apr. 20	Apr. 21	KETCHIKAN CAR RENTAL KETCHIKAN AK	840.00	
Apr. 20	Apr. 21	KETCHIKAN GATEWAY BORO KETCHIKAN AK	354.00	
Apr. 23	Apr. 24	AMHS WEB RESERVATION KETCHIKAN AK	58.00	CR
Apr. 23	Apr. 24	HAMMER & WIKAN, INC. PETERSBURG AK	233.65	
Apr. 23	Apr. 24	JUNEAU CAR RENTAL JUNEAU AK	404.67	
Apr. 24	Apr. 27	USPS PO 0269030845 PETERSBURG AK	208.60	
Apr. 28	Apr. 30	PETERSBURG PILOT PETERSBURG AK	93.80	
Apr. 28	Apr. 29	LAUNDROMAT SAN FRANCISCOCA	204.69	
Apr. 29	Apr. 30	SQ *EL ZARAPE LLC Petersburg AK	190.00	
Apr. 30	May 1	HAMMER & WIKAN, INC. PETERSBURG AK	195.37	
May 1	May 4	AMHS WEB RESERVATION KETCHIKAN AK	769.50	
May 1	May 4	STUDEBAKER'S PIZZA PETERSBURG AK	104.69	
May 6	May 8	FOUR POINTS ANCHORAGE ANCHORAGE AK	192.64	
May 7	May 8	KETCHIKAN GATEWAY BORO KETCHIKAN AK	96.00	
May 8	May 11	AMHS WEB RESERVATION KETCHIKAN AK	40.50	CR
May 12	May 13	AMHS WEB RESERVATION KETCHIKAN AK	3,466.00	
May 13	May 13	REMEMBERME YEARBOOKS C 8883832292 NJ	2,423.20	
May 14	May 15	AMHS WEB RESERVATION KETCHIKAN AK	121.50	CR
May 14	May 15	JUNEAU CAR RENTAL JUNEAU AK	620.97	
May 14	May 15	JUNEAU CAR RENTAL JUNEAU AK	1,055.67	
May 16	May 18	TURO INC. SAN FRANCISCOCA	1,119.87	
May 17	May 18	TURO INC.* TRIP MAY 19 SAN FRANCISCOCA	798.63	
May 18	May 19	AMHS WEB RESERVATION KETCHIKAN AK	81.00	CR
May 19	May 19	TICKET SUPPLIES ANN ARBOR MI	171.88	

TOTAL CREDITS	$ -359.00
TOTAL DEBITS	$ 13,543.83
TOTAL ACTIVITY	$ 13,184.83

CURTISS, NANCY **ACCOUNT NUMBER XXXX XXXX XXXX 1145**

Apr. 17	Apr. 22	FH* ROPE SWING MOAB BLUFFDALE UT	468.23	CR
Apr. 17	Apr. 22	FH* ROPE SWING MOAB BLUFFDALE UT	468.23	CR

Continued on next page

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)
CURTISS, NANCY			**ACCOUNT NUMBER XXXX XXXX XXXX 7846**
May 6	May 7	HAMMER & WIKAN, INC. PETERSBURG AK	9.59
May 9	May 11	REMEMBERME YEARBOOKS C 8883832292 NJ	4,864.50
May 14	May 18	HAMMER & WIKAN #5828 PETERSBURG AK	81.34
May 14	May 15	HAMMER & WIKAN, INC. PETERSBURG AK	105.52
		TOTAL CREDITS	$ -936.46
		TOTAL DEBITS	$ 5,060.95
		TOTAL ACTIVITY	$ 4,124.49
JOHNSON MCINTOSH, CARLEE			**ACCOUNT NUMBER XXXX XXXX XXXX 6889**
May 1	May 4	ALASKA A 0273831526600 SEATTLE WA	99.17
		TOTAL CREDITS	$ 0.00
		TOTAL DEBITS	$ 99.17
		TOTAL ACTIVITY	$ 99.17
KLUDT-PAINTER, JON			**ACCOUNT NUMBER XXXX XXXX XXXX 3497**
Apr. 21	Apr. 22	USPS.COM CLICKNSHIP 800-3447779 DC	9.57
Apr. 21	Apr. 22	AMAZON RETA* BY8LW7921 SEATTLE WA	134.99
Apr. 22	Apr. 23	USPS.COM CLICKNSHIP 800-3447779 DC	38.35
Apr. 27	Apr. 28	WALMART.COM 8009256278 BENTONVILLE AR	132.13
Apr. 29	Apr. 29	APPLE.COM/US CUPERTINO CA	149.75
Apr. 30	Apr. 30	APPLE.COM/US CUPERTINO CA	580.00
Apr. 30	Apr. 30	APPLE.COM/US CUPERTINO CA	190.00
Apr. 30	Apr. 30	APPLE.COM/US CUPERTINO CA	380.00
May 1	May 1	MOSYLE COR* MOSYLE_MAN WINTER PARK FL	16.47
May 1	May 4	WWW.UI.COM NEW YORK NY	1,546.30
May 1	May 4	USPS.COM CLICKNSHIP 800-3447779 DC	124.08
May 3	May 4	STAPLS7678412842000001 SOUTH HACKENSNJ	185.97
May 5	May 6	USPS.COM CLICKNSHIP 800-3447779 DC	10.34
May 5	May 6	WWW.UI.COM NEW YORK NY	4,592.00
May 7	May 8	WWW.UI.COM NEW YORK NY	427.50
May 16	May 18	APPLE.COM/US CUPERTINO CA	580.00 CR
May 16	May 18	APPLE.COM/US CUPERTINO CA	380.00 CR
		TOTAL CREDITS	$ -960.00
		TOTAL DEBITS	$ 8,517.45
		TOTAL ACTIVITY	$ 7,557.45
LUTOMSKI, MARA			**ACCOUNT NUMBER XXXX XXXX XXXX 9406**
Apr. 24	Apr. 27	Social Studies School CULVER CITY CA	9,268.00
Apr. 30	May 1	HAMMER & WIKAN, INC. PETERSBURG AK	92.78
Apr. 30	May 4	PETERSBURG IGA PETERSBURG AK	28.47
May 6	May 7	CORWIN *LEARNING THOUSAND OAKSCA	4,524.00
		TOTAL CREDITS	$ 0.00
		TOTAL DEBITS	$ 13,913.25
		TOTAL ACTIVITY	$ 13,913.25
TAYLOR, ROBYN J			**ACCOUNT NUMBER XXXX XXXX XXXX 7995**
Apr. 27	Apr. 28	SQ *UNITED TAXI 7370 C Anchorage AK	30.00
		TOTAL CREDITS	$ 0.00
		TOTAL DEBITS	$ 30.00
		TOTAL ACTIVITY	$ 30.00
WARD, IOANA			**ACCOUNT NUMBER XXXX XXXX XXXX 2408**
Apr. 19	Apr. 21	PETERSBURG IGA PETERSBURG AK	17.33

Continued on next page

Account Number XXXX XXXX XXXX 3153
Account Name BILLING ACCOUNT 033153

Statement Date: May 20, 2026

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT ($)
Apr. 21	Apr. 22	HAMMER & WIKAN, INC. PETERSBURG AK	16.68
Apr. 21	Apr. 22	HAMMER & WIKAN, INC. PETERSBURG AK	35.38
Apr. 22	Apr. 24	PETERSBURG IGA PETERSBURG AK	2.99
Apr. 23	Apr. 24	HAMMER & WIKAN #5828 PETERSBURG AK	53.27
Apr. 23	Apr. 24	HAMMER & WIKAN, INC. PETERSBURG AK	47.47
Apr. 24	Apr. 27	HAMMER & WIKAN #5828 PETERSBURG AK	89.95
Apr. 24	Apr. 27	HAMMER & WIKAN #5828 PETERSBURG AK	27.98
Apr. 27	Apr. 29	PETERSBURG IGA PETERSBURG AK	31.62
Apr. 29	May 1	PETERSBURG IGA PETERSBURG AK	13.07
Apr. 30	May 1	HAMMER & WIKAN, INC. PETERSBURG AK	58.55
Apr. 30	May 1	HAMMER & WIKAN, INC. PETERSBURG AK	23.96
May 2	May 4	HAMMER & WIKAN, INC. PETERSBURG AK	142.76
May 2	May 4	HAMMER & WIKAN, INC. PETERSBURG AK	23.49
May 2	May 4	SQ *BLOMSTER HUS Petersburg AK	170.00
May 5	May 6	HAMMER & WIKAN #5828 PETERSBURG AK	83.94
May 6	May 7	SQ *BLOMSTER HUS Petersburg AK	66.00
May 7	May 8	HAMMER & WIKAN, INC. PETERSBURG AK	150.79
May 11	May 13	PETERSBURG IGA PETERSBURG AK	23.46
May 14	May 18	PETERSBURG IGA PETERSBURG AK	259.05
May 14	May 18	HAMMER & WIKAN #5828 PETERSBURG AK	274.83
May 14	May 15	HAMMER & WIKAN, INC. PETERSBURG AK	152.15

TOTAL CREDITS	$ 0.00
TOTAL DEBITS	$ 1,764.72
TOTAL ACTIVITY	$ 1,764.72

WORHATCH, CENA **ACCOUNT NUMBER XXXX XXXX XXXX 0225**

May 13	May 14	REMEMBERME YEARBOOKS C 8883832292 NJ	563.35

TOTAL CREDITS	$ 0.00
TOTAL DEBITS	$ 563.35
TOTAL ACTIVITY	$ 563.35

Report any items which do not agree with your records within 30 days of the statement date.

FY2026 Petersburg School District Grant Awards

FEDERAL

Title IA - Improving Basic Programs	$152,406.00
Title IC - Migratory Education	$190,985.41
ESEA Migratory Supplemental Travel	$4,366.82
ESEA Migratory Book Award	$3,920.00
Title VI-B - Special Education	$166,869.70
Section 619 - Preschool Special Education	$1,744.00
EMBRACE Travel - Supplemental Special Education	$4,289.42
Career Technical Education - Carl Perkins (likely to receive $5,000 secondary award)	$27,000.00
Safety & Wellbeing Conference Travel	$4,864.83
CLSD - Comprehensive Literacy State Development (Cohort 2024) year one of a five year grant	$350,000.00
Raising The Bar Alaska - Raising the Bar for Rural Alaskan Educators Year three of a three year grant This amount is the sub-award to PSD, but the main grant also pays for a large amount of travel and professional development for teaching staff.	$0
Indian Education	$28,462.00
SRSA- Small Rural School Achievement Program	$20,651.00
SCALES -Supporting Community Agriculture and Local Education Systems - USDA Food Service Grant - Total Award of $149,928 over two and a quarter years. FY26 is the final year	$71,696.70
Farm to School Formula Grant	$5,000.00
Local Food for Local School Grant	$4,253.40
Team Nutrition Culinary Arts Grant (plus travel grant)	$4,000.00
Fresh Fruit and Vegetables Program (Q1 award, likely that we will receive an award for Q2-Q4)	$16,725.01
Federal Food Service Grants - NSLP, CACFP, SFSP Are awarded based on meals served (Total of $563,037.02 in FY25)	$ Unknown

Red/Pink denotes a NEW Grant in FY26
Orange denotes an new/update grant award since March Board approval

FY2026 Petersburg School District Grant Awards

STATE/LOCAL

Suicide Prevention	**$26,500.00**
Safety & Wellbeing Travel Grant	**$4,864.83**
Hurst Wood Foundation - Special Education **Total Award of $166,500 to be spent over a few years, plus another $35,000 for staff PD**	**$173,965.78**
Petersburg Community Foundation - Garden Sprouts Grant	**$5,000.00**
State Whole Kids - STEM Garden	**$3,500.00**
STEM Garden Matching Grant - Petersburg Mental Health Services	**$1,000.00**
ALASKA Garden Sprouts Micro Grant	**$10,000.00**
ALASKA Mental Health Trust - Thriving Together FY26 & FY27 (approx. $10,000 in FY26)	**$114,082.00**
MS/HS Roof Capital Grant GR-25-014 - 65% funding of Project ($2,777,384 over FY25 and FY26)	**$2,371,575.21**

Red/Pink denotes a NEW Grant in FY26
Orange denotes an new/update grant award since March Board approval

Regular Meeting

Tuesday, May 19, 2026 6:00 PM
MS/HS Library, 109 Charles W St, Petersburg, AK 99833

Carey Case:	Present
Sarah Holmgrain:	Absent
Katie Holmlund:	Present
Kari Petersen:	Present
Marc Taylor:	Present

President Holmgrain was running late, and arrived at 6:17pm

Sarah Holmgrain:	Present

President Holmgrain was running late, and arrived at 6:17pm

1. **CALL TO ORDER**
   Discussion: Meeting was called to order at 6:01pm by Vice President Holmlund
2. **DETERMINE QUORUM**
3. **PLEDGE OF ALLEGIANCE**
   Discussion: VP Holmlund led the group in the Pledge of Allegiance.
4. **APPROVAL OF AGENDA**
   Action(s):
   Approve agenda as written. This motion, made by Katie Holmlund and seconded by Carey Case, Passed.
   Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Absent
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

   Voting Summary: Yea: 4, Nay: 0, Absent: 1
5. **STUDENT REPRESENTATIVE REPORT**
   Discussion: Rep Brantuas reported on the election of the ASB and the new members. She also introduced the new School Board Rep Mette Miller. Other ABS members were in attendance to present a resolution that they wrote and support regarding changing the grade weighting of Honors classes. See attached. No action was taken on the resolution.
6. **CORRESPONDENCE**
   Discussion: None
7. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
   Discussion: None
8. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
   Discussion: None
9. **COMMENTS FROM BOARD MEMBERS**
   Discussion: None

10. **CONSENT AGENDA**

Action(s):
Approve Consent Agenda. This motion, made by Katie Holmlund and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Absent
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1
Discussion: Ho

10.1. APRIL, 2026 Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,271,787.56

10.2. APRIL. 23, 2026, regular board meeting minutes

10.3. Personnel Action Report

11. **ADMINISTRATIVE REPORTS**

11.1. Superintendent's report — **Presenter:** Superintendent Taylor
Discussion: See attached

11.2. Elementary Principal's Report — **Presenter:** Principal Heather Conn
Discussion: See attached

11.3. MS/HS Principal's Report — **Presenter:** Principal Brad King
Discussion: See attached

11.4. Director of Activities Report — **Presenter:** AD Jaime Cabral
Discussion: See attached

11.5. Director of Finance Report
Discussion: See attached

11.6. Director of Food Service Report
Discussion: See attached

12. **SCHOOL BOARD COMMITTEE REPORTS**
Discussion: Nothing to report.

13. **OLD BUSINESS**

13.1. Action: Policy Updates - Second Reading

Action(s):
Approve policy updates in second and final reading. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: A public hearing was opened by President Holmgrain at 6:29 pm and closed immediately as no one was present to testify.

14. **NEW BUSINESS**

Action(s):

Add HS Course approval to the agenda under new business. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

Approve the three new courses presented by HS Principal King,. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

15. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**

Discussion: Discussion about roles for graduation and what time to arrive. Discussion about setting the June meeting to the 8th because of travel.

16. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**

17. **FUTURE AGENDA ITEMS**

Discussion: None

18. **OTHER NEW BUSINESS**

Discussion: Meeting adjourned at 6:40 PM

19. **ADJOURNMENT**

Action(s):

Adjourn. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Meeting was adjourned at 6:40 pm

_____

Board Secretary

Regular Meeting

Tuesday, May 19, 2026 6:00 PM
MS/HS Library, 109 Charles W St, Petersburg, AK 99833

Carey Case:	Present
Sarah Holmgrain:	Absent
Katie Holmlund:	Present
Kari Petersen:	Present
Marc Taylor:	Present

President Holmgrain was running late, and arrived at 6:17pm

Sarah Holmgrain:	Present

President Holmgrain was running late, and arrived at 6:17pm

1. **CALL TO ORDER**
   Discussion: Meeting was called to order at 6:01pm by Vice President Holmlund
2. **DETERMINE QUORUM**
3. **PLEDGE OF ALLEGIANCE**
   Discussion: VP Holmlund led the group in the Pledge of Allegiance.
4. **APPROVAL OF AGENDA**
   Action(s):
   Approve agenda as written. This motion, made by Katie Holmlund and seconded by Carey Case, Passed.
   Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Absent
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

   Voting Summary: Yea: 4, Nay: 0, Absent: 1
5. **STUDENT REPRESENTATIVE REPORT**
   Discussion: Rep Brantuas reported on the election of the ASB and the new members. She also introduced the new School Board Rep Mette Miller. Other ABS members were in attendance to present a resolution that they wrote and support regarding changing the grade weighting of Honors classes. See attached. No action was taken on the resolution.
6. **CORRESPONDENCE**
   Discussion: None
7. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
   Discussion: None
8. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
   Discussion: None
9. **COMMENTS FROM BOARD MEMBERS**
   Discussion: None

10. **CONSENT AGENDA**

Action(s):
Approve Consent Agenda. This motion, made by Katie Holmlund and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Absent
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1
Discussion: Ho

10.1. APRIL, 2026 Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,271,787.56

10.2. APRIL. 23, 2026, regular board meeting minutes

10.3. Personnel Action Report

11. **ADMINISTRATIVE REPORTS**

11.1. Superintendent's report — **Presenter:** Superintendent Taylor
Discussion: See attached

11.2. Elementary Principal's Report — **Presenter:** Principal Heather Conn
Discussion: See attached

11.3. MS/HS Principal's Report — **Presenter:** Principal Brad King
Discussion: See attached

11.4. Director of Activities Report — **Presenter:** AD Jaime Cabral
Discussion: See attached

11.5. Director of Finance Report
Discussion: See attached

11.6. Director of Food Service Report
Discussion: See attached

12. **SCHOOL BOARD COMMITTEE REPORTS**
Discussion: Nothing to report.

13. **OLD BUSINESS**

13.1. Action: Policy Updates - Second Reading

Action(s):
Approve policy updates in second and final reading. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: A public hearing was opened by President Holmgrain at 6:29 pm and closed immediately as no one was present to testify.

14. **NEW BUSINESS**

Action(s):

Add HS Course approval to the agenda under new business. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

Approve the three new courses presented by HS Principal King,. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

15. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**

Discussion: Discussion about roles for graduation and what time to arrive. Discussion about setting the June meeting to the 8th because of travel.

16. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**

17. **FUTURE AGENDA ITEMS**

Discussion: None

18. **OTHER NEW BUSINESS**

Discussion: Meeting adjourned at 6:40 PM

19. **ADJOURNMENT**

Action(s):

Adjourn. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Meeting was adjourned at 6:40 pm

_____

Board Secretary

Petersburg High School Associated Student Body
Honors Weighting Resolution
Submitted: May 19, 2026

Be it Resolved by the PHS Associated Student Body (ASB) Executive Board that:

1. **Whereas,** Honors English is an advanced class for 9th and 10th graders;
2. **Whereas,** Honors classes are more difficult than normal classes and the grading reflects this to prepare students for AP classes;
3. **Whereas,** Honors classes assign more homework and have increased assignments that require more out-of-class time;
4. **Whereas,** grade point average is calculated on a 4.0 point scale;
5. **Whereas,** AP (Advanced Placement) courses are calculated on a 5.0 scale;
6. **Whereas,** the selection of Valedictorian, Salutatorian and Historian and based on a weighted grade point average;
7. **Whereas,** many other high schools do weight Honors Classes, including Columbine High School in Colorado[1] and Spokane Public Schools[2]

Therefore, be it resolved, the PHS Associated Student Body (ASB) Executive Board supports placing the 9th and 10th grade Honors English on a 4.5 point scale to incentivise and reward students for their hard work in these advanced classes.

Action Statement: if passed by the Petersburg School District Board, all future 9th and 10th grade Honors English classes will be on a 4.5 point scale.

[1] Columbine Honors Policy: Honors & AP Agreement
[2] Spokane Honors & AP Agreement

Petersburg School District

Revenue Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 100 GENERAL FUND					
100.000.000.000.011 BOROUGH DIRECT APPROPRIATIONS	$3,250,000.00	$270,833.33	$2,708,333.30	$541,666.70	16.67%
100.000.000.000.031 INTEREST	$50,050.00	$9,712.42	$53,624.35	($3,574.35)	-7.14%
100.000.000.000.032 GAIN ON INVESTMENT UNREALIZED	$20,000.00	$0.30	$15,582.39	$4,417.61	22.09%
100.000.000.000.040 OTHER LOCAL REVENUES	$40,000.00	$131.32	$38,309.32	$1,690.68	4.23%
100.000.000.000.043 STUDENT ACTIVITY REVENUE	$51,000.00	$4,322.51	$51,914.96	($914.96)	-1.79%
100.000.000.000.044 STUDENT CLASS FEES	$10,000.00	$150.00	$11,327.49	($1,327.49)	-13.27%
100.000.000.000.045 STUDENT TECH FEE REVENUE	$12,850.00	$44.00	$10,505.79	$2,344.21	18.24%
100.000.000.000.046 LOCAL RENTAL REVENUE	$2,500.00	$205.00	$3,423.00	($923.00)	-36.92%
100.000.000.000.047 E-RATE REVENUE	$101,449.60	$7,263.20	$79,658.40	$21,791.20	21.48%
100.000.000.000.051 FOUNDATION PROGRAM	$7,039,736.00	$682,068.00	$5,693,025.00	$1,346,711.00	19.13%
100.000.000.000.056 TRS ON-BEHALF PAYMENTS	$784,120.03	$0.00	$0.00	$784,120.03	100.00%
100.000.000.000.057 PERS ON-BEHALF PAYMENTS	$93,219.65	$0.00	$0.00	$93,219.65	100.00%
100.000.000.000.090 OTHER STATE REVENUES	$2,000.00	$0.00	$0.00	$2,000.00	100.00%
Fund 100 Total:	$11,456,925.28	$974,730.08	$8,665,704.00	$2,791,221.28	24.36%
Grand Total:	$11,456,925.28	$974,730.08	$8,665,704.00	$2,791,221.28	24.36%

End of Report

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 100 GENERAL FUND						
100.100.100.000.315	$858,958.84	$72,849.19	$654,003.67	$204,955.17	$211,591.24	($6,636.07)
CERTIFICATED TEACHER						-0.77%
100.100.100.000.322	$3,000.00	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00
PIANIST FOR CHOIR						0.00%
100.100.100.000.329	$22,000.00	$2,025.00	$12,262.50	$9,737.50	$0.00	$9,737.50
HS REG INSTRUCTION SUB						44.26%
100.100.100.000.363	$3,858.48	$327.91	$2,932.24	$926.24	$931.23	($4.99)
WORKERS COMPENSATION						-0.13%
100.100.100.000.364	$205,740.64	$23,236.79	$190,084.67	$15,655.97	$61,426.60	($45,770.63)
INSURANCE-HEALTH/LIFE						-22.25%
100.100.100.000.365	$262,407.74	$9,248.48	$82,890.94	$179,516.80	$24,936.16	$154,580.64
RETIREMENT CONTRIBUTION-TRS						58.91%
100.100.100.000.367	$12,817.40	$1,011.24	$9,094.56	$3,722.84	$2,879.49	$843.35
MEDICARE TAX						6.58%
100.100.100.000.368	$600.00	$9.30	$247.22	$352.78	$93.00	$259.78
SOCIAL SECURITY TAX						43.30%
100.100.100.000.369	$8,926.56	$3,596.62	$3,596.62	$5,329.94	$0.00	$5,329.94
OTHER EMPLOYEE BENEFITS						59.71%
100.100.100.000.426	$3,300.00	$0.00	$0.00	$3,300.00	$0.00	$3,300.00
STUDENT TRANSPORTATION						100.00%
100.100.100.000.450	$58,000.00	$0.00	$0.00	$58,000.00	$40,980.80	$17,019.20
FRESHMAN LAPTOP COMPUTERS						29.34%
100.100.100.000.451	$9,700.00	($21.09)	$5,793.33	$3,906.67	$3,144.50	$762.17
GENERAL HS TEACHING SUPPLIES						7.86%
100.100.100.000.457	$9,802.00	$8,036.28	$11,234.86	($1,432.86)	$0.00	($1,432.86)
HS SMALL TOOLS & EQPT						-14.62%
100.100.100.000.474	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00
HS CURRICULUM ADOPTION						100.00%
100.100.100.000.476	$8,755.05	$399.90	$9,237.49	($482.44)	$0.00	($482.44)
HS COPIER SUPPLIES						-5.51%
100.100.100.000.479	$600.00	$0.00	$478.53	$121.47	$0.00	$121.47
HS TEACHER OTHER SUPPLIES AND MAT						20.25%
100.100.100.000.491	$10,000.00	$160.00	$3,920.00	$6,080.00	$0.00	$6,080.00
HS DUES AND FEES						60.80%
100.100.100.000.510	$35,370.00	$30,093.44	$30,093.44	$5,276.56	$0.00	$5,276.56

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
EQUIPMENT						14.92%
100.100.100.401.451	$900.00	$264.42	$899.01	$0.99	$0.05	$0.94
HS ENGLISH SUPPLIES						0.10%
100.100.100.402.451	$700.00	$541.95	$627.07	$72.93	$0.00	$72.93
HS MATH SUPPLIES						10.42%
100.100.100.403.451	$3,300.00	$2,137.61	$2,691.48	$608.52	$503.94	$104.58
HS SCIENCE SUPPLIES						3.17%
100.100.100.404.451	$700.00	$0.00	$539.08	$160.92	$0.00	$160.92
HS SOCIAL STUDIES SUPPLIES						22.99%
100.100.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
HS PE SUPPLIES						100.00%
100.100.100.408.451	$2,000.00	$0.00	$3,689.45	($1,689.45)	$0.00	($1,689.45)
HS MUSIC SUPPLIES						-84.47%
100.100.100.408.479	$10,000.00	$1,630.00	$9,647.47	$352.53	$248.00	$104.53
HS MUSIC OTHER SUPPLIES						1.05%
100.100.100.413.451	$500.00	$0.00	$440.50	$59.50	$0.00	$59.50
HS SPANISH SUPPLIES						11.90%
100.100.100.414.451	$300.00	$257.04	$257.04	$42.96	$0.00	$42.96
DRAMA SUPPLIES						14.32%
100.100.100.421.451	$1,000.00	$0.00	$999.74	$0.26	$0.00	$0.26
HS ART/JEWELRY/PHOTO SUPPLIES						0.03%
100.100.160.000.315	$98,641.00	$7,948.00	$74,032.00	$24,609.00	$23,844.00	$765.00
CERTIFICATED TEACHER						0.78%
100.100.160.000.329	$800.00	$0.00	$2,200.00	($1,400.00)	$0.00	($1,400.00)
HS CTE SUB						-175.00%
100.100.160.000.363	$434.06	$34.69	$332.73	$101.33	$104.08	($2.75)
WORKERS COMPENSATION						-0.63%
100.100.160.000.364	$35,101.44	$2,925.12	$26,326.08	$8,775.36	$8,775.36	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.100.160.000.365	$30,195.31	$998.27	$9,298.43	$20,896.88	$2,994.81	$17,902.07
RETIREMENT CONTRIBUTION-TRS						59.29%
100.100.160.000.367	$1,441.89	$104.64	$1,010.84	$431.05	$313.92	$117.13
MEDICARE TAX						8.12%
100.100.160.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.160.406.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
AQUACULTURE SUPPLIES						100.00%
100.100.160.450.451	$6,300.00	$2,181.38	$4,975.62	$1,324.38	$1,325.33	($0.95)
CULINARY SUPPLIES						-0.02%
100.100.160.455.451	$2,000.00	$938.89	$1,092.51	$907.49	$903.36	$4.13
FOOD SCIENCE/CULINARY						0.21%
100.100.160.460.451	$3,000.00	$4,602.21	$4,865.21	($1,865.21)	$198.41	($2,063.62)
SHOP SUPPLIES						-68.79%
100.100.200.000.315	$85,314.66	$6,782.58	$64,487.55	$20,827.11	$20,347.78	$479.33
CERTIFICATED TEACHER						0.56%
100.100.200.000.323	$61,837.78	$11,374.82	$110,531.69	($48,693.91)	$20,060.75	($68,754.66)
AIDES						-111.19%
100.100.200.000.329	$6,000.00	$453.18	$13,143.75	($7,143.75)	$0.00	($7,143.75)
HS SPED SUB						-119.06%
100.100.200.000.363	$668.51	$84.73	$851.42	($182.91)	$183.36	($366.27)
WORKERS COMPENSATION						-54.79%
100.100.200.000.364	$58,656.32	$5,536.08	$44,569.51	$14,086.81	$7,897.69	$6,189.12
INSURANCE-HEALTH/LIFE						10.55%
100.100.200.000.365	$25,900.48	$851.89	$8,071.39	$17,829.09	$2,331.28	$15,497.81
RETIREMENT CONTRIBUTION-TRS						59.84%
100.100.200.000.366	$17,202.14	$2,502.45	$20,559.09	($3,356.95)	$4,826.38	($8,183.33)
RETIREMENT CONTRIBUTION-PERS						-47.57%
100.100.200.000.367	$2,220.71	$264.30	$2,683.43	($462.72)	$581.65	($1,044.37)
MEDICARE TAX						-47.03%
100.100.200.000.368	$300.00	$28.10	$1,915.61	($1,615.61)	$0.00	($1,615.61)
SOCIAL SECURITY TAX						-538.54%
100.100.200.000.369	$1,776.66	$0.00	$0.00	$1,776.66	$0.00	$1,776.66
OTHER EMPLOYEE BENEFITS						100.00%
100.100.200.000.451	$500.00	$0.00	$499.95	$0.05	$0.00	$0.05
HS SPED SUPPLIES						0.01%
100.100.300.000.315	$96,335.52	$7,368.08	$71,139.47	$25,196.05	$24,431.03	$765.02
CERTIFICATED TEACHER						0.79%
100.100.300.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.300.000.363	$414.12	$33.47	$322.30	$91.82	$107.95	($16.13)
WORKERS COMPENSATION						-3.90%
100.100.300.000.364	$3,000.00	$300.00	$2,700.00	$300.00	$300.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.100.300.000.365	$28,889.82	$925.44	$8,935.20	$19,954.62	$2,844.54	$17,110.08
RETIREMENT CONTRIBUTION-TRS						59.23%
100.100.300.000.367	$1,375.67	$111.19	$1,070.69	$304.98	$358.60	($53.62)
MEDICARE TAX						-3.90%
100.100.300.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.300.000.369	$1,329.98	$829.99	$829.99	$499.99	$0.00	$499.99
OTHER EMPLOYEE BENEFITS						37.59%
100.100.300.000.451	$1,000.00	$0.00	$963.50	$36.50	$0.00	$36.50
SECONDARY COUNSELOR SUPPLIES						3.65%
100.100.300.000.479	$0.00	$0.00	$99.98	($99.98)	$0.00	($99.98)
SECONDARY COUNSELOR OTHER						0.00%
100.100.300.000.491	$4,000.00	$0.00	$385.00	$3,615.00	$0.00	$3,615.00
HS DUES & FEES						90.38%
100.100.350.000.315	$91,682.00	$7,403.50	$68,706.50	$22,975.50	$22,210.50	$765.00
CERTIFICATED TEACHER						0.83%
100.100.350.000.329	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.350.000.363	$412.71	$32.32	$299.93	$112.78	$96.95	$15.83
WORKERS COMPENSATION						3.84%
100.100.350.000.364	$11,484.48	$1,719.44	$15,474.96	($3,990.48)	$5,158.32	($9,148.80)
INSURANCE-HEALTH/LIFE						-79.66%
100.100.350.000.365	$28,537.63	$929.88	$8,629.54	$19,908.09	$2,789.64	$17,118.45
RETIREMENT CONTRIBUTION-TRS						59.99%
100.100.350.000.367	$1,370.98	$101.34	$942.88	$428.10	$304.03	$124.07
MEDICARE TAX						9.05%
100.100.350.000.368	$24.00	$0.00	$0.00	$24.00	$0.00	$24.00
SOCIAL SECURITY TAX						100.00%
100.100.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.100.350.000.451	$400.00	$438.00	$438.00	($38.00)	$0.00	($38.00)
TEACHING SUPPLIES						-9.50%
100.100.350.000.472	$2,300.00	$1,542.06	$2,302.33	($2.33)	$0.00	($2.33)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SECONDARY LIBRARY BOOKS						-0.10%
100.100.350.000.473	$800.00	$8.00	$645.17	$154.83	$216.99	($62.16)
SECONDARY PERIODICALS						-7.77%
100.100.350.000.479	$100.00	$94.54	$94.54	$5.46	$0.00	$5.46
SECONDARY SUPPLIES AND MATERIALS						5.46%
100.100.350.418.316	$1,668.00	$0.00	$0.00	$1,668.00	$0.00	$1,668.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.350.418.363	$7.98	$0.00	$0.00	$7.98	$0.00	$7.98
WORKERS COMPENSATION						100.00%
100.100.350.418.365	$476.88	$0.00	$0.00	$476.88	$0.00	$476.88
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.350.418.367	$24.19	$0.00	$0.00	$24.19	$0.00	$24.19
MEDICARE TAX						100.00%
100.100.400.000.313	$121,420.00	$9,910.00	$101,600.00	$19,820.00	$19,820.00	$0.00
PRINCIPAL						0.00%
100.100.400.000.363	$530.00	$43.26	$443.51	$86.49	$86.52	($0.03)
WORKERS COMPENSATION						-0.01%
100.100.400.000.364	$36,417.74	$3,034.82	$30,348.20	$6,069.54	$6,069.55	($0.01)
INSURANCE HEALTH/LIFE						0.00%
100.100.400.000.365	$37,383.65	$1,238.42	$12,698.20	$24,685.45	$2,476.84	$22,208.61
RETIREMENT CONTRIBUTION-TRS						59.41%
100.100.400.000.367	$1,760.59	$134.68	$1,383.85	$376.74	$269.36	$107.38
MEDICARE TAX						6.10%
100.100.400.000.421	$2,400.00	$0.00	$1,963.44	$436.56	$0.00	$436.56
SECONDARY PRINCIPAL TRANSPORTATION						18.19%
100.100.400.000.479	$1,600.00	$0.00	$1,342.63	$257.37	$0.00	$257.37
SECONDARY PRINCIPAL SUPPLIES AND MATERIALS						16.09%
100.100.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
PRINCIPAL DUES AND FEES						3.85%
100.100.450.000.324	$95,657.15	$6,915.96	$82,601.81	$13,055.34	$13,709.13	($653.79)
SUPPORT STAFF						-0.68%
100.100.450.000.329	$1,800.00	$70.00	$140.00	$1,660.00	$0.00	$1,660.00
SUBSTITUTES/TEMPORARIES						92.22%
100.100.450.000.363	$475.49	$30.39	$359.01	$116.48	$59.83	$56.65
WORKERS COMPENSATION						11.91%
100.100.450.000.364	$35,596.80	$4,519.98	$36,554.06	($957.26)	$6,290.05	($7,247.31)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						-20.36%
100.100.450.000.366	$27,449.60	$1,521.51	$18,172.44	$9,277.16	$3,016.01	$6,261.15
RETIREMENT CONTRIBUTION-PERS						22.81%
100.100.450.000.367	$1,447.24	$84.92	$1,067.01	$380.23	$166.27	$213.96
MEDICARE TAX						14.78%
100.100.450.000.368	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00
SOCIAL SECURITY TAX						100.00%
100.100.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.450.000.421	$2,400.00	$0.00	$0.00	$2,400.00	$0.00	$2,400.00
HS ADMIN SUPPORT TRVL						100.00%
100.100.450.000.433	$2,266.00	$176.19	$1,772.34	$493.66	$0.00	$493.66
SECONDARY COMMUNICATIONS						21.79%
100.100.450.000.434	$250.00	$0.00	$352.64	($102.64)	$3.36	($106.00)
SECONDARY POSTAGE						-42.40%
100.100.450.000.454	$600.00	$0.00	$448.14	$151.86	$81.31	$70.55
SECONDARY OFFICE SUPPLIES						11.76%
100.100.700.000.316	$2,919.00	$46.32	$416.88	$2,502.12	$139.11	$2,363.01
CERTIFICATED EXTRA DUTY PAY						80.95%
100.100.700.000.322	$1,500.00	$136.36	$1,227.24	$272.76	$272.76	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.000.363	$30.19	$0.80	$7.22	$22.97	$1.82	$21.15
WORKERS COMPENSATION						70.06%
100.100.700.000.364	$0.00	$83.44	$1,975.45	($1,975.45)	$193.40	($2,168.85)
INSURANCE-HEALTH/LIFE						0.00%
100.100.700.000.365	$834.55	$5.79	$52.13	$782.42	$16.18	$766.24
RETIREMENT CONTRIBUTION-TRS						91.81%
100.100.700.000.366	$401.40	$30.00	$269.98	$131.42	$60.01	$71.41
RETIREMENT CONTRIBUTION-PERS						17.79%
100.100.700.000.367	$100.33	$2.31	$21.65	$78.68	$5.13	$73.55
MEDICARE TAX						73.31%
100.100.700.000.368	$155.00	$0.00	$0.00	$155.00	$0.00	$155.00
SOCIAL SECURITY TAX						100.00%
100.100.700.000.421	$6,500.00	$11.20	$5,321.45	$1,178.55	$0.00	$1,178.55

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
STAFF TRANSPORTATION						18.13%
100.100.700.000.426	$1,454.80	$368.06	($46.45)	$1,501.25	$0.00	$1,501.25
STUDENT TRANSPORTATION						103.19%
100.100.700.000.433	$1,545.00	$0.00	$0.00	$1,545.00	$0.00	$1,545.00
COMMUNICATIONS						100.00%
100.100.700.000.479	$4,779.00	$983.14	$3,305.59	$1,473.41	$0.00	$1,473.41
OTHER SUPPLIES AND MATERIALS						30.83%
100.100.700.000.491	$3,800.00	$0.00	$4,510.00	($710.00)	$624.00	($1,334.00)
DUES AND FEES						-35.11%
100.100.700.408.316	$3,753.00	$312.75	$2,814.75	$938.25	$938.25	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.408.329	$1,200.00	$150.00	$1,275.00	($75.00)	$0.00	($75.00)
SUBSTITUTES/TEMPORARIES						-6.25%
100.100.700.408.363	$21.62	$2.03	$17.91	$3.71	$4.10	($0.39)
WORKERS COMPENSATION						-1.80%
100.100.700.408.365	$1,072.99	$39.27	$353.44	$719.55	$109.25	$610.30
RETIREMENT CONTRIBUTION-TRS						56.88%
100.100.700.408.367	$71.82	$6.31	$55.86	$15.96	$12.40	$3.56
MEDICARE TAX						4.96%
100.100.700.408.368	$74.40	$9.30	$79.05	($4.65)	$0.00	($4.65)
SOCIAL SECURITY TAX						-6.25%
100.100.700.408.421	$1,200.00	$0.00	$1,696.88	($496.88)	$0.00	($496.88)
MUSIC STAFF TRANSPORTATION						-41.41%
100.100.700.408.426	$5,448.00	$1,593.00	$4,675.40	$772.60	$0.00	$772.60
MUSIC TRANSPORTATION						14.18%
100.100.700.408.479	$300.00	$0.00	$75.00	$225.00	$0.00	$225.00
MUSIC OTHER SUPPLIES						75.00%
100.100.700.414.316	$3,545.00	$0.00	$0.00	$3,545.00	$0.00	$3,545.00
EXTRA DUTY - DDF						100.00%
100.100.700.414.363	$15.47	$0.00	$0.00	$15.47	$0.00	$15.47
WORKERS COMPENSATION						100.00%
100.100.700.414.365	$1,013.51	$0.00	$0.00	$1,013.51	$0.00	$1,013.51
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.414.367	$51.40	$0.00	$0.00	$51.40	$0.00	$51.40
MEDICARE TAX						100.00%
100.100.700.418.316	$0.00	$127.42	$1,146.78	($1,146.78)	$382.22	($1,529.00)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
EXTRA DUTY - HS GLACIER SURVEY						0.00%
100.100.700.418.363	$0.00	$0.56	$5.04	($5.04)	$1.67	($6.71)
WORKERS COMPENSATION						0.00%
100.100.700.418.365	$0.00	$16.00	$144.00	($144.00)	$44.14	($188.14)
RETIREMENT CONTRIBUTION-TRS						0.00%
100.100.700.418.367	$0.00	$1.67	$15.04	($15.04)	$5.00	($20.04)
MEDICARE TAX						0.00%
100.100.700.424.316	$2,780.00	$231.67	$2,085.03	$694.97	$694.97	$0.00
EXTRA DUTY - HS Yearbook						0.00%
100.100.700.424.363	$12.14	$1.01	$9.09	$3.05	$3.03	$0.02
WORKERS COMPENSATION						0.16%
100.100.700.424.365	$794.80	$29.10	$261.90	$532.90	$87.29	$445.61
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.424.367	$40.31	$3.17	$28.58	$11.73	$9.51	$2.22
MEDICARE TAX						5.51%
100.100.700.710.316	$3,962.00	$0.00	$3,962.00	$0.00	$0.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.710.322	$1,584.80	$0.00	$1,584.80	$0.00	$0.00	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.710.329	$1,200.00	$0.00	$400.00	$800.00	$0.00	$800.00
CROSS COUNTRY SUB						66.67%
100.100.700.710.363	$27.49	$0.00	$25.94	$1.55	$0.00	$1.55
WORKERS COMPENSATION						5.64%
100.100.700.710.365	$1,132.74	$0.00	$497.64	$635.10	$0.00	$635.10
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.710.366	$424.10	$0.00	$317.82	$106.28	$0.00	$106.28
RETIREMENT CONTRIBUTION-PERS						25.06%
100.100.700.710.367	$91.30	$0.00	$80.45	$10.85	$0.00	$10.85
MEDICARE TAX						11.88%
100.100.700.710.368	$46.50	$0.00	$0.00	$46.50	$0.00	$46.50
SOCIAL SECURITY TAX						100.00%
100.100.700.710.426	$38,050.00	$13,098.33	$38,050.00	$0.00	$0.00	$0.00
XCOUNTRY TRANSPORTATION						0.00%
100.100.700.710.479	$0.00	$0.00	$120.00	($120.00)	$0.00	($120.00)
XCOUNTRY SUPPLIES AND MATERIALS						0.00%
100.100.700.715.322	$7,881.80	$0.00	$7,881.80	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.715.329	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.715.363	$40.95	$0.00	$34.42	$6.53	$0.00	$6.53
WORKERS COMPENSATION						15.95%
100.100.700.715.366	$602.59	$0.00	$495.40	$107.19	$0.00	$107.19
RETIREMENT CONTRIBUTION-PERS						17.79%
100.100.700.715.367	$136.04	$0.00	$114.30	$21.74	$0.00	$21.74
MEDICARE TAX						15.98%
100.100.700.715.368	$442.06	$0.00	$349.06	$93.00	$0.00	$93.00
SOCIAL SECURITY TAX						21.04%
100.100.700.715.426	$16,818.00	$1,988.32	$16,817.76	$0.24	$0.00	$0.24
SWIM TRANSPORTATION						0.00%
100.100.700.715.479	$1,500.00	$0.00	$2,133.80	($633.80)	$0.00	($633.80)
SWIM SUPPLIES AND MATERIALS						-42.25%
100.100.700.720.316	$7,296.80	$0.00	$6,713.00	$583.80	$0.00	$583.80
CERTIFICATED EXTRA DUTY PAY						8.00%
100.100.700.720.329	$4,000.00	$0.00	$5,305.00	($1,305.00)	$0.00	($1,305.00)
SUBSTITUTES/TEMPORARIES						-32.63%
100.100.700.720.363	$37.08	$0.00	$52.42	($15.34)	$0.00	($15.34)
WORKERS COMPENSATION						-41.37%
100.100.700.720.365	$2,086.16	$0.00	$909.85	$1,176.31	$0.00	$1,176.31
RETIREMENT CONTRIBUTION-TRS						56.39%
100.100.700.720.366	$0.00	$0.00	$44.00	($44.00)	$0.00	($44.00)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.720.367	$123.20	$0.00	$172.61	($49.41)	$0.00	($49.41)
MEDICARE TAX						-40.11%
100.100.700.720.368	$74.40	$0.00	$86.80	($12.40)	$0.00	($12.40)
SOCIAL SECURITY TAX						-16.67%
100.100.700.720.426	$38,050.00	$11,540.66	$38,050.00	$0.00	$0.00	$0.00
VB TRANSPORTATION						0.00%
100.100.700.720.479	$250.00	$0.00	$0.00	$250.00	$0.00	$250.00
VB SUPPLIES AND MATERIALS						100.00%
100.100.700.725.316	$0.00	$1,917.80	$1,917.80	($1,917.80)	$0.00	($1,917.80)
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.725.322	$6,713.80	$0.00	$4,796.00	$1,917.80	$0.00	$1,917.80

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
NON-CERT SPECIALIST/EXTRA DUTY						28.57%
100.100.700.725.329	$1,600.00	$0.00	$0.00	$1,600.00	$0.00	$1,600.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.725.363	$29.31	$8.37	$29.30	$0.01	$0.00	$0.01
WORKERS COMPENSATION						0.03%
100.100.700.725.365	$0.00	$240.87	$240.87	($240.87)	$0.00	($240.87)
RETIREMENT CONTRIBUTION-TRS						0.00%
100.100.700.725.367	$97.35	$25.17	$94.73	$2.62	$0.00	$2.62
MEDICARE TAX						2.69%
100.100.700.725.368	$416.26	$0.00	$297.35	$118.91	$0.00	$118.91
SOCIAL SECURITY TAX						28.57%
100.100.700.725.426	$22,968.00	$2,512.16	$22,967.17	$0.83	$0.00	$0.83
WRESTLING TRANSPORTATION						0.00%
100.100.700.725.479	$1,605.00	$0.00	$1,605.00	$0.00	$0.00	$0.00
WRESTLING SUPPLIES AND MATERIALS						0.00%
100.100.700.730.316	$6,462.00	$0.00	$4,533.75	$1,928.25	$0.00	$1,928.25
CERTIFICATED EXTRA DUTY PAY						29.84%
100.100.700.730.322	$2,585.80	$0.00	$3,930.25	($1,344.45)	$0.00	($1,344.45)
NON-CERT SPECIALIST/EXTRA DUTY						-51.99%
100.100.700.730.329	$6,000.00	$0.00	$3,527.50	$2,472.50	$0.00	$2,472.50
SUBSTITUTES/TEMPORARIES						41.21%
100.100.700.730.363	$63.07	$0.00	$52.37	$10.70	$0.00	$10.70
WORKERS COMPENSATION						16.97%
100.100.700.730.365	$1,847.49	$0.00	$123.08	$1,724.41	$0.00	$1,724.41
RETIREMENT CONTRIBUTION-TRS						93.34%
100.100.700.730.366	$691.96	$0.00	$545.40	$146.56	$0.00	$146.56
RETIREMENT CONTRIBUTION-PERS						21.18%
100.100.700.730.367	$209.49	$0.00	$170.08	$39.41	$0.00	$39.41
MEDICARE TAX						18.81%
100.100.700.730.368	$334.80	$0.00	$128.19	$206.61	$0.00	$206.61
SOCIAL SECURITY TAX						61.71%
100.100.700.730.426	$37,774.00	$9,281.05	$37,213.76	$560.24	$560.24	$0.00
BOYS BB TRANSPORTATION						0.00%
100.100.700.730.479	$1,000.00	$0.00	$986.09	$13.91	$0.00	$13.91
BOYS BB SUPPLIES AND MATERIALS						1.39%
100.100.700.735.316	$9,047.80	$0.00	$2,419.00	$6,628.80	$0.00	$6,628.80

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
CERTIFICATED EXTRA DUTY PAY						73.26%
100.100.700.735.322	$0.00	$0.00	$6,045.00	($6,045.00)	$0.00	($6,045.00)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.735.329	$3,000.00	$0.00	$3,553.00	($553.00)	$0.00	($553.00)
SUBSTITUTES/TEMPORARIES						-18.43%
100.100.700.735.363	$60.44	$0.00	$52.48	$7.96	$0.00	$7.96
WORKERS COMPENSATION						13.17%
100.100.700.735.365	$1,091.22	$0.00	$94.18	$997.04	$0.00	$997.04
RETIREMENT CONTRIBUTION-TRS						91.37%
100.100.700.735.366	$0.00	$0.00	$540.99	($540.99)	$0.00	($540.99)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.735.367	$200.79	$0.00	$170.80	$29.99	$0.00	$29.99
MEDICARE TAX						14.94%
100.100.700.735.368	$621.92	$0.00	$546.10	$75.82	$0.00	$75.82
SOCIAL SECURITY TAX						12.19%
100.100.700.735.426	$37,774.00	$2,496.13	$25,050.45	$12,723.55	$0.00	$12,723.55
GIRLS BB TRANSPORTATION						33.68%
100.100.700.735.479	$3,500.00	$0.00	$3,448.48	$51.52	$0.00	$51.52
GIRLS BB SUPPLIES AND MATERIALS						1.47%
100.100.700.740.322	$9,047.80	$0.00	$8,464.00	$583.80	$0.00	$583.80
NON-CERT SPECIALIST/EXTRA DUTY						6.45%
100.100.700.740.363	$39.50	$0.00	$36.96	$2.54	$0.00	$2.54
WORKERS COMPENSATION						6.43%
100.100.700.740.367	$131.19	$0.00	$122.71	$8.48	$0.00	$8.48
MEDICARE TAX						6.46%
100.100.700.740.368	$460.96	$0.00	$524.77	($63.81)	$0.00	($63.81)
SOCIAL SECURITY TAX						-13.84%
100.100.700.740.426	$8,989.20	$2,358.27	$8,989.20	$0.00	$0.00	$0.00
CHEERLEADING TRANSPORTATION						0.00%
100.100.700.740.479	$2,250.00	$0.00	$2,941.16	($691.16)	$0.00	($691.16)
CHEER SUPPLIES & MATERIALS						-30.72%
100.100.700.745.316	$5,212.00	$0.00	$0.00	$5,212.00	$4,795.00	$417.00
CERTIFICATED EXTRA DUTY PAY						8.00%
100.100.700.745.322	$2,084.80	$959.00	$959.00	$1,125.80	$959.00	$166.80
NON-CERT SPECIALIST/EXTRA DUTY						8.00%
100.100.700.745.329	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.745.363	$37.08	$4.19	$4.19	$32.89	$20.93	$11.96
WORKERS COMPENSATION						32.25%
100.100.700.745.365	$1,490.11	$0.00	$0.00	$1,490.11	$602.24	$887.87
RETIREMENT CONTRIBUTION-TRS						59.58%
100.100.700.745.366	$0.00	$210.98	$210.98	($210.98)	$0.00	($210.98)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.745.367	$123.20	$13.91	$13.91	$109.29	$63.45	$45.84
MEDICARE TAX						37.21%
100.100.700.745.368	$203.66	$0.00	$0.00	$203.66	$0.00	$203.66
SOCIAL SECURITY TAX						100.00%
100.100.700.745.426	$32,326.00	$633.14	$801.14	$31,524.86	$22,001.52	$9,523.34
TRACK TRANSPORTATION						29.46%
100.100.700.745.479	$100.00	$28.11	$28.11	$71.89	$0.00	$71.89
TRACK SUPPLIES AND MATERIALS						71.89%
100.100.700.750.316	$7,881.80	$1,737.67	$3,475.34	$4,406.46	$1,737.66	$2,668.80
CERTIFICATED EXTRA DUTY PAY						33.86%
100.100.700.750.322	$0.00	$695.00	$1,390.00	($1,390.00)	$695.00	($2,085.00)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.750.329	$1,200.00	$300.00	$300.00	$900.00	$0.00	$900.00
SUBSTITUTES/TEMPORARIES						75.00%
100.100.700.750.363	$39.65	$11.93	$22.55	$17.10	$7.79	$9.31
WORKERS COMPENSATION						23.48%
100.100.700.750.365	$2,253.40	$218.25	$436.50	$1,816.90	$218.25	$1,598.65
RETIREMENT CONTRIBUTION-TRS						70.94%
100.100.700.750.367	$131.69	$37.76	$71.67	$60.02	$24.02	$36.00
MEDICARE TAX						27.34%
100.100.700.750.368	$74.40	$43.09	$86.18	($11.78)	$2.94	($14.72)
SOCIAL SECURITY TAX						-19.78%
100.100.700.750.426	$31,464.00	($1,905.96)	($1,905.96)	$33,369.96	$18,247.51	$15,122.45
BASEBALL TRANSPORTATION						48.06%
100.100.700.750.479	$2,960.00	$1,553.23	$2,711.13	$248.87	$0.00	$248.87
BASEBALL SUPPLIES AND MATERIALS						8.41%
100.100.700.760.316	$2,294.00	$0.00	$0.00	$2,294.00	$0.00	$2,294.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.700.760.363	$10.02	$0.00	$0.00	$10.02	$0.00	$10.02

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						100.00%
100.100.700.760.365	$655.86	$0.00	$0.00	$655.86	$0.00	$655.86
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.760.367	$33.26	$0.00	$0.00	$33.26	$0.00	$33.26
MEDICARE TAX						100.00%
100.100.700.825.316	$834.00	$69.50	$625.50	$208.50	$208.50	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.825.363	$3.64	$0.30	$2.70	$0.94	$0.91	$0.03
WORKERS COMPENSATION						0.82%
100.100.700.825.365	$238.44	$8.74	$78.61	$159.83	$24.25	$135.58
RETIREMENT CONTRIBUTION-TRS						56.86%
100.100.700.825.367	$12.09	$0.93	$8.33	$3.76	$2.75	$1.01
MEDICARE TAX						8.35%
100.100.700.825.426	$1,400.00	$0.00	$0.00	$1,400.00	$0.00	$1,400.00
STUDENT GOVT TRANSPORTATION						100.00%
100.100.700.835.316	$1,529.00	$127.42	$1,146.78	$382.22	$382.22	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.835.363	$6.67	$0.56	$5.04	$1.63	$1.67	($0.04)
WORKERS COMPENSATION						-0.60%
100.100.700.835.365	$437.14	$16.00	$144.00	$293.14	$42.83	$250.31
RETIREMENT CONTRIBUTION-TRS						57.26%
100.100.700.835.367	$22.17	$1.71	$16.28	$5.89	$5.54	$0.35
MEDICARE TAX						1.58%
100.100.700.840.329	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.840.363	$2.62	$0.00	$0.00	$2.62	$0.00	$2.62
WORKERS COMPENSATION						100.00%
100.100.700.840.367	$8.70	$0.00	$0.00	$8.70	$0.00	$8.70
MEDICARE TAX						100.00%
100.100.700.840.368	$37.20	$0.00	$0.00	$37.20	$0.00	$37.20
SOCIAL SECURITY TAX						100.00%
100.100.700.840.421	$1,500.00	$614.00	$614.00	$886.00	$228.80	$657.20
ARTFEST TRANSPORTATION						43.81%
100.100.700.845.316	$834.00	$278.00	$556.00	$278.00	$278.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.845.363	$3.64	$1.21	$2.42	$1.22	$1.21	$0.01

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						0.27%
100.100.700.845.365	$238.44	$34.92	$69.83	$168.61	$34.92	$133.69
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.845.367	$12.09	$4.03	$8.06	$4.03	$4.03	$0.00
MEDICARE TAX						0.00%
100.100.700.870.316	$834.00	$69.50	$625.50	$208.50	$208.50	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.870.363	$3.64	$0.30	$2.70	$0.94	$0.90	$0.04
WORKERS COMPENSATION						1.10%
100.100.700.870.365	$238.44	$8.74	$78.68	$159.76	$24.18	$135.58
RETIREMENT CONTRIBUTION-TRS						56.86%
100.100.700.870.367	$12.09	$0.93	$8.28	$3.81	$2.75	$1.06
MEDICARE TAX						8.77%
100.200.100.000.314	$0.00	$25.00	$250.00	($250.00)	$50.00	($300.00)
CERT DIRECTOR/COORD/MANAGER						0.00%
100.200.100.000.315	$567,463.88	$38,746.83	$375,649.29	$191,814.59	$116,240.58	$75,574.01
CERTIFICATED TEACHER						13.32%
100.200.100.000.323	$30,841.50	$2,399.28	$26,896.53	$3,944.97	$3,893.06	$51.91
AIDES						0.17%
100.200.100.000.329	$9,000.00	$4,785.40	$40,807.23	($31,807.23)	$0.00	($31,807.23)
SUBSTITUTES/TEMPORARIES						-353.41%
100.200.100.000.363	$2,650.89	$203.37	$1,964.06	$686.83	$527.37	$159.46
WORKERS COMPENSATION						6.02%
100.200.100.000.364	$177,503.04	$11,598.77	$104,045.38	$73,457.66	$33,529.68	$39,927.98
INSURANCE-HEALTH/LIFE						22.49%
100.200.100.000.365	$173,532.57	$4,866.63	$45,300.14	$128,232.43	$13,948.64	$114,283.79
RETIREMENT CONTRIBUTION-TRS						65.86%
100.200.100.000.366	$8,579.15	$527.84	$5,917.25	$2,661.90	$963.09	$1,698.81
RETIREMENT CONTRIBUTION-PERS						19.80%
100.200.100.000.367	$8,805.93	$638.20	$6,187.55	$2,618.38	$1,638.53	$979.85
MEDICARE TAX						11.13%
100.200.100.000.368	$300.00	$290.49	$3,119.43	($2,819.43)	$0.00	($2,819.43)
SOCIAL SECURITY TAX						-939.81%
100.200.100.000.369	$5,266.60	$1,383.32	$1,383.32	$3,883.28	$0.00	$3,883.28
OTHER EMPLOYEE BENEFITS						73.73%
100.200.100.000.426	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
STUDENT TRANSPORTATION						100.00%
100.200.100.000.451	$10,300.00	$2,047.57	$5,081.48	$5,218.52	$1,418.81	$3,799.71
MS GENERAL TEACHING SUPPLIES						36.89%
100.200.100.000.457	$4,240.00	$4,238.90	$4,238.90	$1.10	$0.00	$1.10
MS SMALL TOOLS & EQPT						0.03%
100.200.100.000.474	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00
MS CURRICULUM ADOPTION						100.00%
100.200.100.000.476	$8,755.05	$599.85	$9,187.19	($432.14)	$0.00	($432.14)
MS COPIER SUPPLIES						-4.94%
100.200.100.000.479	$300.00	$0.00	$261.93	$38.07	$0.00	$38.07
MS TEACHER OTHER SUPPLIES AND MATERIALS						12.69%
100.200.100.000.510	$5,100.00	$0.00	$5,100.00	$0.00	$0.00	$0.00
EQUIPMENT						0.00%
100.200.100.401.451	$1,400.00	$930.81	$1,386.15	$13.85	$0.00	$13.85
MS ENGLISH SUPPLIES						0.99%
100.200.100.402.451	$700.00	$584.70	$584.70	$115.30	$0.00	$115.30
MS MATH SUPPLIES						16.47%
100.200.100.403.451	$2,700.00	$770.88	$2,617.78	$82.22	$200.00	($117.78)
MS SCIENCE SUPPLIES						-4.36%
100.200.100.404.451	$500.00	$0.00	$435.60	$64.40	$0.00	$64.40
MS SOCIAL STUDIES SUPPLIES						12.88%
100.200.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
MS PE TEACHING SUPPLIES						100.00%
100.200.100.408.451	$700.00	$0.00	$709.93	($9.93)	$0.00	($9.93)
MS MUSIC SUPPLIES						-1.42%
100.200.100.419.451	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00
MS ROBOTICS						0.00%
100.200.100.421.451	$700.00	$0.00	$0.00	$700.00	$693.20	$6.80
MS ART/JEWELRY/PHOTO SUPPLIES						0.97%
100.200.200.000.315	$60,990.66	$4,787.42	$46,970.08	$14,020.58	$14,362.22	($341.64)
CERTIFICATED TEACHER						-0.56%
100.200.200.000.323	$111,532.66	$0.00	$9,687.93	$101,844.73	$0.00	$101,844.73
AIDES						91.31%
100.200.200.000.329	$4,500.00	$150.00	$2,674.00	$1,826.00	$0.00	$1,826.00
SUBSTITUTES/TEMPORARIES						40.58%
100.200.200.000.363	$772.71	$21.55	$261.80	$510.91	$62.69	$448.22

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						58.01%
100.200.200.000.364	$59,145.76	$2,714.48	$22,995.20	$36,150.56	$8,143.44	$28,007.12
INSURANCE-HEALTH/LIFE						47.35%
100.200.200.000.365	$18,399.45	$601.30	$5,899.45	$12,500.00	$1,579.49	$10,920.51
RETIREMENT CONTRIBUTION-TRS						59.35%
100.200.200.000.366	$31,122.46	$0.00	$1,650.00	$29,472.46	$0.00	$29,472.46
RETIREMENT CONTRIBUTION-PERS						94.70%
100.200.200.000.367	$2,566.84	$61.76	$775.78	$1,791.06	$178.73	$1,612.33
MEDICARE TAX						62.81%
100.200.200.000.368	$200.00	$0.00	$260.82	($60.82)	$0.00	($60.82)
SOCIAL SECURITY TAX						-30.41%
100.200.200.000.369	$2,776.66	$0.00	$0.00	$2,776.66	$0.00	$2,776.66
OTHER EMPLOYEE BENEFITS						100.00%
100.200.200.000.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
MS SPED SUPPLIES						0.00%
100.200.400.000.314	$34,600.00	$2,625.00	$28,750.00	$5,850.00	$5,250.00	$600.00
DEAN OF STUDENTS						1.73%
100.200.400.000.363	$145.13	$11.46	$125.50	$19.63	$22.92	($3.29)
WORKERS COMPENSATION						-2.27%
100.200.400.000.364	$13,163.04	$1,096.92	$10,969.20	$2,193.84	$2,193.84	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.200.400.000.365	$9,760.00	$329.70	$3,611.00	$6,149.00	$659.40	$5,489.60
RETIREMENT CONTRIBUTION-TRS						56.25%
100.200.400.000.367	$482.13	$38.06	$416.86	$65.27	$76.12	($10.85)
MEDICARE TAX						-2.25%
100.200.400.000.479	$800.00	$0.00	$800.00	$0.00	$0.00	$0.00
OTHER SUPPLIES AND MATERIALS						0.00%
100.200.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.200.450.000.324	$34,529.20	$2,343.60	$28,067.56	$6,461.64	$5,189.40	$1,272.24
SUPPORT STAFF						3.68%
100.200.450.000.329	$1,000.00	$0.00	$1,602.50	($602.50)	$0.00	($602.50)
SUBSTITUTES/TEMPORARIES						-60.25%
100.200.450.000.363	$155.08	$10.23	$129.52	$25.56	$22.65	$2.91
WORKERS COMPENSATION						1.88%
100.200.450.000.364	$34,371.84	$3,819.10	$30,552.80	$3,819.04	$3,819.04	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.200.450.000.366	$9,623.87	$515.59	$5,309.40	$4,314.47	$1,141.67	$3,172.80
RETIREMENT CONTRIBUTION-PERS						32.97%
100.200.450.000.367	$515.17	$20.14	$319.46	$195.71	$47.56	$148.15
MEDICARE TAX						28.76%
100.200.450.000.368	$30.00	$0.00	$188.90	($158.90)	$0.00	($158.90)
SOCIAL SECURITY TAX						-529.67%
100.200.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.200.450.000.433	$1,545.00	$120.40	$956.26	$588.74	$0.00	$588.74
COMMUNICATIONS						38.11%
100.200.450.000.434	$100.00	$0.00	$0.00	$100.00	$100.00	$0.00
MS POSTAGE						0.00%
100.200.450.000.454	$400.00	$0.00	$318.47	$81.53	$81.32	$0.21
MS OFFICE SUPPLIES						0.05%
100.200.700.000.316	$4,926.00	$862.83	$4,156.47	$769.53	$590.53	$179.00
CERTIFICATED EXTRA DUTY PAY						3.63%
100.200.700.000.322	$5,427.00	$1,053.00	$6,480.00	($1,053.00)	$0.00	($1,053.00)
NON-CERT SPECIALIST/EXTRA DUTY						-19.40%
100.200.700.000.329	$4,000.00	$0.00	$1,120.00	$2,880.00	$0.00	$2,880.00
SUBSTITUTES/TEMPORARIES						72.00%
100.200.700.000.363	$62.65	$8.36	$51.35	$11.30	$2.58	$8.72
WORKERS COMPENSATION						13.92%
100.200.700.000.364	$0.00	$0.00	$282.33	($282.33)	$0.00	($282.33)
INSURANCE-HEALTH/LIFE						0.00%
100.200.700.000.365	$1,543.32	$108.37	$549.72	$993.60	$69.91	$923.69
RETIREMENT CONTRIBUTION-TRS						59.85%
100.200.700.000.366	$1,537.47	$0.00	$17.60	$1,519.87	$0.00	$1,519.87
RETIREMENT CONTRIBUTION-PERS						98.86%
100.200.700.000.367	$208.12	$27.33	$166.24	$41.88	$7.84	$34.04
MEDICARE TAX						16.36%
100.200.700.000.368	$400.00	$65.29	$415.41	($15.41)	$0.00	($15.41)
SOCIAL SECURITY TAX						-3.85%
100.200.700.000.421	$0.00	$0.00	$1,545.62	($1,545.62)	$0.00	($1,545.62)
MS ACTIVITIES STAFF TRANSPORTATION						0.00%
100.200.700.000.426	$26,700.00	$1,955.95	$23,654.37	$3,045.63	($19.55)	$3,065.18

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
MS ACTIVITIES STUDENT TRANSPORTATION						11.48%
100.200.700.000.479	$4,000.00	$173.84	$1,793.13	$2,206.87	$0.00	$2,206.87
MS ACTIVITIES SUPPLIES AND MATERIALS						55.17%
100.200.700.424.316	$1,390.00	$0.00	$0.00	$1,390.00	$0.00	$1,390.00
EXTRA DUTY - MS Yearbook						100.00%
100.200.700.424.363	$6.29	$0.00	$0.00	$6.29	$0.00	$6.29
WORKERS COMP						100.00%
100.200.700.424.365	$411.69	$0.00	$0.00	$411.69	$0.00	$411.69
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.424.367	$20.88	$0.00	$0.00	$20.88	$0.00	$20.88
FICA MEDICARE						100.00%
100.200.700.825.316	$834.00	$0.00	$0.00	$834.00	$0.00	$834.00
EXTRA DUTY - MS Student Government						100.00%
100.200.700.825.363	$3.77	$0.00	$0.00	$3.77	$0.00	$3.77
WORKERS COMP						100.00%
100.200.700.825.365	$247.02	$0.00	$0.00	$247.02	$0.00	$247.02
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.825.367	$12.53	$0.00	$0.00	$12.53	$0.00	$12.53
FICA MEDICARE						100.00%
100.300.100.000.315	$1,161,588.23	$88,221.61	$834,554.30	$327,033.93	$181,032.79	$146,001.14
CERTIFICATED TEACHER						12.57%
100.300.100.000.323	$61,241.02	$4,158.86	$46,006.47	$15,234.55	$5,932.88	$9,301.67
AIDES						15.19%
100.300.100.000.329	$36,526.07	$8,402.72	$105,127.35	($68,601.28)	$10,039.60	($78,640.88)
SUBSTITUTES/TEMPORARIES						-215.30%
100.300.100.000.363	$5,504.34	$442.34	$4,303.29	$1,201.05	$862.33	$338.72
WORKERS COMPENSATION						6.15%
100.300.100.000.364	$374,201.92	$31,475.06	$282,026.15	$92,175.77	$58,068.25	$34,107.52
INSURANCE-HEALTH/LIFE						9.11%
100.300.100.000.365	$355,631.60	$11,087.71	$104,869.37	$250,762.23	$21,020.90	$229,741.33
RETIREMENT CONTRIBUTION-TRS						64.60%
100.300.100.000.366	$17,096.38	$914.95	$10,121.40	$6,974.98	$1,504.53	$5,470.45
RETIREMENT CONTRIBUTION-PERS						32.00%
100.300.100.000.367	$18,284.74	$1,364.27	$13,390.46	$4,894.28	$2,644.04	$2,250.24
MEDICARE TAX						12.31%
100.300.100.000.368	$900.00	$23.25	$1,018.95	($118.95)	$0.00	($118.95)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SOCIAL SECURITY TAX						-13.22%
100.300.100.000.369	$12,033.20	$1,106.65	$1,106.65	$10,926.55	$0.00	$10,926.55
OTHER EMPLOYEE BENEFITS						90.80%
100.300.100.000.410	$200.00	$0.00	$199.00	$1.00	$0.00	$1.00
PROFESSIONAL & TECH SERVICES						0.50%
100.300.100.000.451	$18,000.00	$2,007.73	$12,604.05	$5,395.95	$5,289.58	$106.37
ES GENERAL TEACHING SUPPLIES						0.59%
100.300.100.000.454	$1,000.00	$567.47	$990.04	$9.96	$0.00	$9.96
ES GENERAL OFFICE SUPPLIES						1.00%
100.300.100.000.457	$5,283.00	$2,793.61	$3,902.50	$1,380.50	$1,112.38	$268.12
ES SMALL TOOLS & EQPT						5.08%
100.300.100.000.474	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00
CURRICULUM ADOPTION						100.00%
100.300.100.000.476	$15,700.86	$599.85	$14,369.85	$1,331.01	$1,331.01	$0.00
COPIER SUPPLIES						0.00%
100.300.100.000.479	$1,500.00	$950.73	$1,453.58	$46.42	$0.00	$46.42
ES TEACHER OTHER SUPPLIES AND MATERIALS						3.09%
100.300.100.000.510	$24,000.00	$20,017.37	$20,017.37	$3,982.63	$15.03	$3,967.60
EQUIPMENT						16.53%
100.300.100.408.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
ES MUSIC SUPPLIES						0.00%
100.300.100.411.451	$600.00	$0.00	$595.44	$4.56	$0.00	$4.56
ES READING TEACHING SUPPLIES						0.76%
100.300.100.427.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
PRESCHOOL TEACHING SUPPLIES						0.00%
100.300.100.428.451	$300.00	$0.00	$283.50	$16.50	$0.00	$16.50
KINDER HAMMER SUPPLIES						5.50%
100.300.100.429.451	$300.00	$298.82	$298.82	$1.18	$0.00	$1.18
KINDER WILLIS SUPPLIES						0.39%
100.300.100.430.451	$300.00	$223.36	$328.28	($28.28)	$0.00	($28.28)
1ST NORMAN SUPPLIES						-9.43%
100.300.100.431.451	$300.00	$295.60	$295.60	$4.40	$0.00	$4.40
1ST MULLEN SUPPLIES						1.47%
100.300.100.432.451	$300.00	$276.96	$276.96	$23.04	$0.00	$23.04
2ND BELL SUPPLIES						7.68%
100.300.100.433.451	$300.00	$249.22	$300.24	($0.24)	$0.00	($0.24)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
2ND HOFACRE SUPPLIES						-0.08%
100.300.100.434.451	$300.00	$302.88	$302.88	($2.88)	$0.00	($2.88)
3RD MARTIN SUPPLIES						-0.96%
100.300.100.435.451	$300.00	$298.44	$298.44	$1.56	$0.00	$1.56
3RD MIDKIFF SUPPLIES						0.52%
100.300.100.436.451	$300.00	$175.01	$196.30	$103.70	$0.00	$103.70
4TH WILSON SUPPLIES						34.57%
100.300.100.437.451	$300.00	$299.10	$299.10	$0.90	$0.00	$0.90
4TH WILLIAMS SUPPLIES						0.30%
100.300.100.438.451	$300.00	$0.00	$306.95	($6.95)	$0.00	($6.95)
5TH PAULSON SUPPLIES						-2.32%
100.300.100.439.451	$300.00	$0.00	$296.29	$3.71	$0.00	$3.71
5TH MILLER SUPPLIES						1.24%
100.300.100.440.451	$300.00	$0.00	$346.19	($46.19)	$0.00	($46.19)
ES SWIM/PE SUPPLIES						-15.40%
100.300.200.000.315	$326,793.98	$21,214.32	$187,100.94	$139,693.04	$46,894.52	$92,798.52
CERTIFICATED TEACHER						28.40%
100.300.200.000.323	$332,495.48	$27,857.25	$313,229.55	$19,265.93	$48,233.59	($28,967.66)
AIDES						-8.71%
100.300.200.000.329	$9,000.00	$3,593.30	$46,097.73	($37,097.73)	$0.00	($37,097.73)
SUBSTITUTES/TEMPORARIES						-412.20%
100.300.200.000.363	$2,917.09	$232.84	$2,413.83	$503.26	$419.49	$83.77
WORKERS COMPENSATION						2.87%
100.300.200.000.364	$208,276.64	$19,730.41	$155,539.16	$52,737.48	$24,480.47	$28,257.01
INSURANCE-HEALTH/LIFE						13.57%
100.300.200.000.365	$100,497.14	$2,664.52	$23,499.89	$76,997.25	$5,665.48	$71,331.77
RETIREMENT CONTRIBUTION-TRS						70.98%
100.300.200.000.366	$92,360.27	$6,138.50	$59,121.59	$33,238.68	$11,688.20	$21,550.48
RETIREMENT CONTRIBUTION-PERS						23.33%
100.300.200.000.367	$9,690.20	$704.57	$7,398.92	$2,291.28	$1,265.59	$1,025.69
MEDICARE TAX						10.58%
100.300.200.000.368	$300.00	$170.39	$4,035.59	($3,735.59)	$0.00	($3,735.59)
SOCIAL SECURITY TAX						-1245.20%
100.300.200.000.369	$6,383.30	$0.00	$0.00	$6,383.30	$0.00	$6,383.30
OTHER EMPLOYEE BENEFITS						100.00%
100.300.200.201.451	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
ES SPED SUPPLIES - PK-K						0.00%
100.300.200.202.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
ES SPED SUPPLIES - 1-2						0.00%
100.300.200.203.451	$500.00	$14.03	$482.46	$17.54	$0.00	$17.54
ES SPED SUPPLIES - 3-5						3.51%
100.300.300.000.315	$79,972.00	$6,388.75	$61,110.09	$18,861.91	$19,166.25	($304.34)
CERTIFICATED TEACHER						-0.38%
100.300.300.000.329	$1,000.00	$0.00	$375.00	$625.00	$0.00	$625.00
SUBSTITUTES/TEMPORARIES						62.50%
100.300.300.000.363	$356.96	$28.98	$278.22	$78.74	$84.75	($6.01)
WORKERS COMPENSATION						-1.68%
100.300.300.000.364	$2,500.00	$250.00	$2,250.00	$250.00	$250.00	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.300.000.365	$24,838.81	$802.43	$7,675.45	$17,163.36	$2,182.88	$14,980.48
RETIREMENT CONTRIBUTION-TRS						60.31%
100.300.300.000.367	$1,185.80	$96.26	$924.15	$261.65	$281.53	($19.88)
MEDICARE TAX						-1.68%
100.300.300.000.368	$30.00	$0.00	$23.25	$6.75	$0.00	$6.75
SOCIAL SECURITY TAX						22.50%
100.300.300.000.451	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00
COUNSELOR TEACHING SUPPLIES						100.00%
100.300.300.424.322	$0.00	$0.00	$126.36	($126.36)	$0.00	($126.36)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.300.300.424.363	$0.00	$0.00	$0.55	($0.55)	$0.00	($0.55)
WORKERS COMPENSATION						0.00%
100.300.300.424.366	$0.00	$0.00	$27.80	($27.80)	$0.00	($27.80)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.300.300.424.367	$0.00	$0.00	$1.40	($1.40)	$0.00	($1.40)
MEDICARE TAX						0.00%
100.300.350.000.315	$89,348.00	$8,608.30	$79,974.70	$9,373.30	$8,608.30	$765.00
CERTIFICATED TEACHER						0.86%
100.300.350.000.329	$1,000.00	$0.00	$4,875.00	($3,875.00)	$0.00	($3,875.00)
SUBSTITUTES/TEMPORARIES						-387.50%
100.300.350.000.363	$391.03	$37.58	$370.42	$20.61	$37.58	($16.97)
WORKERS COMPENSATION						-4.34%
100.300.350.000.364	$11,484.48	$1,148.45	$10,336.05	$1,148.43	$1,148.43	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.300.350.000.365	$27,044.13	$1,081.21	$10,044.81	$16,999.32	$1,081.20	$15,918.12
RETIREMENT CONTRIBUTION-TRS						58.86%
100.300.350.000.367	$1,298.95	$121.48	$1,195.59	$103.36	$120.66	($17.30)
MEDICARE TAX						-1.33%
100.300.350.000.368	$30.00	$0.00	$9.30	$20.70	$0.00	$20.70
SOCIAL SECURITY TAX						69.00%
100.300.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.300.350.000.451	$500.00	$0.00	$485.74	$14.26	$0.00	$14.26
LIBRARY TEACHING SUPPLIES						2.85%
100.300.350.000.472	$2,000.00	$513.70	$1,057.01	$942.99	$45.07	$897.92
LIBRARY BOOKS						44.90%
100.300.350.000.473	$500.00	$0.00	$437.50	$62.50	$0.00	$62.50
PERIODICALS						12.50%
100.300.350.000.479	$2,000.00	$1,257.91	$1,969.20	$30.80	$0.00	$30.80
OTHER SUPPLIES AND MATERIALS						1.54%
100.300.400.000.313	$109,588.00	$8,924.00	$91,740.00	$17,848.00	$17,848.00	$0.00
PRINCIPAL						0.00%
100.300.400.000.363	$478.35	$38.95	$400.49	$77.86	$77.92	($0.06)
WORKERS COMPENSATION						-0.01%
100.300.400.000.364	$39,489.12	$3,290.76	$32,907.60	$6,581.52	$6,581.52	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.300.400.000.365	$33,676.69	$1,114.57	$11,459.70	$22,216.99	$2,229.14	$19,987.85
RETIREMENT CONTRIBUTION-TRS						59.35%
100.300.400.000.367	$1,589.03	$129.39	$1,330.25	$258.78	$258.80	($0.02)
MEDICARE TAX						0.00%
100.300.400.000.369	$0.00	$746.99	$746.99	($746.99)	$0.00	($746.99)
OTHER EMPLOYEE BENEFITS						0.00%
100.300.400.000.421	$2,400.00	$0.00	$1,936.42	$463.58	$0.00	$463.58
STAFF TRANSPORTATION						19.32%
100.300.400.000.479	$2,600.00	$188.89	$2,078.83	$521.17	$400.00	$121.17
ES PRINCIPAL SUPPLIES AND MATERIALS						4.66%
100.300.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.300.450.000.324	$48,042.80	$3,370.59	$38,927.31	$9,115.49	$6,886.96	$2,228.53

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUPPORT STAFF						4.64%
100.300.450.000.329	$800.00	$0.00	$394.48	$405.52	$0.00	$405.52
SUBSTITUTES/TEMPORARIES						50.69%
100.300.450.000.363	$213.20	$14.61	$171.37	$41.83	$30.07	$11.76
WORKERS COMPENSATION						5.52%
100.300.450.000.364	$35,101.44	$3,900.16	$31,201.28	$3,900.16	$3,900.16	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.450.000.366	$13,452.28	$741.53	$8,635.72	$4,816.56	$1,515.13	$3,301.43
RETIREMENT CONTRIBUTION-PERS						24.54%
100.300.450.000.367	$708.22	$35.25	$460.09	$248.13	$72.72	$175.41
MEDICARE TAX						24.77%
100.300.450.000.368	$30.00	$0.00	$8.03	$21.97	$0.00	$21.97
SOCIAL SECURITY TAX						73.23%
100.300.450.000.410	$3,200.00	$1,665.00	$3,240.00	($40.00)	$0.00	($40.00)
PROFESSIONAL & TECH SERVICES						-1.25%
100.300.450.000.433	$2,266.00	$176.19	$1,772.34	$493.66	$0.00	$493.66
COMMUNICATIONS						21.79%
100.300.450.000.434	$250.00	$0.00	$0.00	$250.00	$150.00	$100.00
POSTAGE						40.00%
100.300.450.000.454	$300.00	$0.00	$0.00	$300.00	$264.00	$36.00
OFFICE SUPPLIES						12.00%
100.300.700.424.322	$1,390.00	$126.37	$1,010.91	$379.09	$252.73	$126.36
EXTRA DUTY - ES Yearbook						9.09%
100.300.700.424.363	$6.07	$0.55	$4.40	$1.67	$1.10	$0.57
WORKERS COMPENSATION						9.39%
100.300.700.424.366	$371.96	$27.80	$236.90	$135.06	$55.60	$79.46
RETIREMENT CONTRIBUTION PERS						21.36%
100.300.700.424.367	$20.16	$1.32	$12.07	$8.09	$2.53	$5.56
MEDICARE TAX						27.58%
100.300.700.825.316	$834.00	$83.40	$750.60	$83.40	$83.40	$0.00
EXTRA DUTY - ES Student Govt						0.00%
100.300.700.825.363	$3.64	$0.36	$3.24	$0.40	$0.36	$0.04
WORKERS COMPENSATION						1.10%
100.300.700.825.365	$238.44	$10.48	$94.33	$144.11	$10.48	$133.63
RETIREMENT CONTRIBUTION-TRS						56.04%
100.300.700.825.367	$12.09	$1.09	$9.84	$2.25	$1.09	$1.16

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
MEDICARE TAX						9.59%
100.500.100.000.315	($87,380.58)	$0.00	$3,698.07	($91,078.65)	$0.00	($91,078.65)
CERTIFICATED TEACHER						104.23%
100.500.100.000.329	$17,070.08	$0.00	$12,200.00	$4,870.08	$0.00	$4,870.08
SUBSTITUTES/TEMPORARIES						28.53%
100.500.100.000.362	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00
UNEMPLOYMENT INSURANCE						100.00%
100.500.100.000.363	($356.68)	$0.00	$66.98	($423.66)	$0.00	($423.66)
WORKERS COMPENSATION						118.78%
100.500.100.000.365	($5,480.33)	$0.00	$464.45	($5,944.78)	$0.00	($5,944.78)
RETIREMENT CONTRIBUTION-TRS						108.47%
100.500.100.000.367	($1,184.83)	$0.00	$228.96	($1,413.79)	$0.00	($1,413.79)
MEDICARE TAX						119.32%
100.500.100.000.368	$150.00	$0.00	$464.99	($314.99)	$0.00	($314.99)
SOCIAL SECURITY TAX						-209.99%
100.500.100.000.369	$13,200.00	$85.50	$10,313.81	$2,886.19	$0.00	$2,886.19
OTHER EMPLOYEE BENEFITS						21.87%
100.500.100.000.410	$4,200.00	$0.00	$0.00	$4,200.00	$3,600.00	$600.00
PROFESSIONAL & TECH SERVICES						14.29%
100.500.100.000.474	$40,000.00	$15,778.92	$15,778.92	$24,221.08	$10,790.92	$13,430.16
DISTRICT WIDE CURRICULUM						33.58%
100.500.100.000.475	$40,435.00	($12.60)	$23,171.67	$17,263.33	$14,731.13	$2,532.20
INSTRUCTIONAL SUBSCRIPTIONS						6.26%
100.500.100.000.510	$51,575.00	$0.00	$0.00	$51,575.00	$0.00	$51,575.00
DW INSTRUCTIONAL EQUIPMENT						100.00%
100.500.200.000.314	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$0.00
SPED DIRECTOR SALARY						0.00%
100.500.200.000.315	$354.59	$908.33	$9,083.31	($8,728.72)	$1,816.67	($10,545.39)
CERTIFICATED TEACHER						-2973.97%
100.500.200.000.329	$0.00	$0.00	$500.00	($500.00)	$0.00	($500.00)
SUBSTITUTES/TEMPORARIES						0.00%
100.500.200.000.363	$12.46	$3.97	$52.78	($40.32)	$7.94	($48.26)
WORKERS COMPENSATION						-387.32%
100.500.200.000.364	$4,387.68	$358.04	$3,580.40	$807.28	$716.08	$91.20
INSURANCE-HEALTH/LIFE						2.08%
100.500.200.000.365	$17,617.59	$110.95	$1,423.50	$16,194.09	$221.90	$15,972.19

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
RETIREMENT CONTRIBUTION-TRS						90.66%
100.500.200.000.367	$41.39	$13.17	$175.20	($133.81)	$26.34	($160.15)
MEDICARE TAX						-386.93%
100.500.200.000.418	$93,500.00	$18,038.45	$85,184.35	$8,315.65	$8,274.80	$40.85
OTHER PROFESSIONAL SERVICES						0.04%
100.500.200.000.421	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00
STAFF TRANSPORTATION						100.00%
100.500.200.000.426	$1,200.00	$0.00	$258.00	$942.00	$0.00	$942.00
SPED STUDENT TRANSPORTATION						78.50%
100.500.200.000.440	$4,200.00	$0.00	$2,745.38	$1,454.62	$0.00	$1,454.62
PURCHASED SERVICES						34.63%
100.500.200.000.451	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$0.00
DISTRICT WIDE SPED SUPPLIES						0.00%
100.500.200.000.476	$2,000.00	$0.00	$1,226.91	$773.09	$1,158.09	($385.00)
SPED COPIER SUPPLIES						-19.25%
100.500.200.000.491	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00
DW SPED DUES AND FEES						0.00%
100.500.300.000.324	$16,500.00	$0.00	$16,500.00	$0.00	$0.00	$0.00
SUPPORT STAFF						0.00%
100.500.300.000.363	$386.53	$0.00	$338.89	$47.64	$0.00	$47.64
WORKERS COMPENSATION						12.33%
100.500.300.000.365	$4,179.82	$0.00	$0.00	$4,179.82	$0.00	$4,179.82
RETIREMENT CONTRIBUTION-TRS						100.00%
100.500.300.000.366	$15,518.48	$0.00	$3,080.00	$12,438.48	$0.00	$12,438.48
RETIREMENT CONTRIBUTION-PERS						80.15%
100.500.300.000.367	$239.25	$0.00	$234.00	$5.25	$0.00	$5.25
MEDICARE TAX						2.19%
100.500.300.000.368	$0.00	$0.00	$155.00	($155.00)	$0.00	($155.00)
SOCIAL SECURITY TAX						0.00%
100.500.300.000.450	$3,500.00	$1,853.85	$2,620.53	$879.47	$836.29	$43.18
DW TESTING SUPPLIES						1.23%
100.500.330.000.418	$103,000.00	$12,200.00	$86,584.80	$16,415.20	$16,355.00	$60.20
STUDENT HEALTH SRVCS						0.06%
100.500.330.000.450	$2,600.00	$506.10	$2,690.85	($90.85)	$0.00	($90.85)
STUDENT HEALTH SVCS SUPPLIES & MATERIALS						-3.49%
100.500.350.000.316	$6,600.00	$320.00	$2,880.00	$3,720.00	$3,720.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
CERTIFIED EXTRA DUTY PAY						0.00%
100.500.350.000.318	$109,120.00	$8,885.00	$91,350.00	$17,770.00	$17,770.00	$0.00
CERTIFICATED SPECIALISTS						0.00%
100.500.350.000.324	$55,079.20	$4,295.18	$46,740.58	$8,338.62	$8,696.56	($357.94)
SUPPORT STAFF						-0.65%
100.500.350.000.329	$8,000.00	$328.50	$4,647.75	$3,352.25	$774.00	$2,578.25
SUBSTITUTES/TEMPORARIES						32.23%
100.500.350.000.363	$780.45	$60.29	$634.91	$145.54	$135.16	$10.38
WORKERS COMPENSATION						1.33%
100.500.350.000.364	$55,361.28	$4,613.44	$46,134.40	$9,226.88	$9,226.88	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.500.350.000.365	$35,278.28	$1,139.20	$11,665.77	$23,612.51	$2,660.70	$20,951.81
RETIREMENT CONTRIBUTION-TRS						59.39%
100.500.350.000.366	$15,275.70	$933.94	$10,172.93	$5,102.77	$1,891.24	$3,211.53
RETIREMENT CONTRIBUTION-PERS						21.02%
100.500.350.000.367	$2,592.59	$196.64	$2,073.30	$519.29	$439.23	$80.06
MEDICARE TAX						3.09%
100.500.350.000.368	$450.00	$20.37	$288.18	$161.82	$47.99	$113.83
SOCIAL SECURITY TAX						25.30%
100.500.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.500.350.000.410	$2,900.00	$0.00	$3,235.00	($335.00)	$0.00	($335.00)
DW PROFESSIONAL SERVICES						-11.55%
100.500.350.000.417	$46,091.50	$0.00	$45,791.04	$300.46	$0.00	$300.46
TECHNOLOGY SUPPORT						0.65%
100.500.350.000.421	$2,500.00	$0.00	$2,306.00	$194.00	$0.00	$194.00
STAFF TRANSPORTATION						7.76%
100.500.350.000.433	$123,600.00	$9,583.16	$86,625.60	$36,974.40	$27,537.00	$9,437.40
COMMUNICATIONS						7.64%
100.500.350.000.440	$86,333.00	$6,327.01	$67,145.23	$19,187.77	$13,287.57	$5,900.20
PURCHASED SERVICES						6.83%
100.500.350.000.446	$4,700.00	$0.00	$2,911.60	$1,788.40	$0.00	$1,788.40
PROPERTY INSURANCE						38.05%
100.500.350.000.450	$20,900.00	$0.00	$17,186.74	$3,713.26	$1,558.46	$2,154.80
TEACHER TOOL SUBSCRIPTIONS						10.31%
100.500.350.000.475	$83,040.02	$6,386.20	$72,827.76	$10,212.26	$5,015.32	$5,196.94

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
TECHNOLOGY SUPPLIES						6.26%
100.500.350.000.476	$3,000.00	$0.00	$71.83	$2,928.17	$2,928.17	$0.00
DW COPIER SUPPLIES						0.00%
100.500.350.000.479	$950.00	$0.00	$254.94	$695.06	$0.00	$695.06
OTHER SUPPLIES AND MATERIALS						73.16%
100.500.600.000.321	$89,100.00	$7,266.67	$75,166.70	$13,933.30	$14,533.30	($600.00)
NON-CERT DIRECTOR/COORD/MANAGR						-0.67%
100.500.600.000.324	$62,375.83	$4,410.00	$50,864.32	$11,511.51	$9,030.00	$2,481.51
SUPPORT STAFF						3.98%
100.500.600.000.325	$152,940.47	$15,994.52	$153,953.11	($1,012.64)	$27,475.19	($28,487.83)
MAINTENANCE/CUSTODIAL						-18.63%
100.500.600.000.329	$12,000.00	$0.00	$9,070.00	$2,930.00	$860.00	$2,070.00
SUBSTITUTES/TEMPORARIES						17.25%
100.500.600.000.363	$7,412.37	$618.24	$6,511.14	$901.23	$1,194.40	($293.17)
WORKERS COMPENSATION						-3.96%
100.500.600.000.364	$38,619.65	$5,051.63	$38,967.28	($347.63)	$9,412.70	($9,760.33)
INSURANCE-HEALTH/LIFE						-25.27%
100.500.600.000.366	$84,920.03	$5,593.99	$59,722.21	$25,197.82	$11,184.48	$14,013.34
RETIREMENT CONTRIBUTION-PERS						16.50%
100.500.600.000.367	$4,588.04	$383.66	$4,100.81	$487.23	$728.23	($241.00)
MEDICARE TAX						-5.25%
100.500.600.000.368	$300.00	$132.93	$545.75	($245.75)	$0.00	($245.75)
SOCIAL SECURITY TAX						-81.92%
100.500.600.000.369	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.500.600.000.418	$30,000.00	$910.43	$19,716.82	$10,283.18	$40.00	$10,243.18
OTHER PROFESSIONAL SERVICES						34.14%
100.500.600.000.421	$4,000.00	($350.00)	$869.23	$3,130.77	$0.00	$3,130.77
STAFF TRANSPORTATION						78.27%
100.500.600.000.431	$31,827.00	$3,992.59	$33,140.87	($1,313.87)	$0.00	($1,313.87)
WATER AND SEWER						-4.13%
100.500.600.000.432	$42,436.00	$4,357.71	$44,652.05	($2,216.05)	$0.00	($2,216.05)
GARBAGE						-5.22%
100.500.600.000.433	$1,030.00	$57.88	$596.34	$433.66	$0.00	$433.66
COMMUNICATIONS						42.10%
100.500.600.000.436	$209,268.81	$24,139.17	$233,283.01	($24,014.20)	$0.00	($24,014.20)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
ENERGY - ELECTRICITY						-11.48%
100.500.600.000.438	$340,000.00	$40,478.66	$243,009.64	$96,990.36	$0.00	$96,990.36
ENERGY - HEATING OIL						28.53%
100.500.600.000.440	$40,170.00	$7,951.02	$45,705.08	($5,535.08)	$193.80	($5,728.88)
PURCHASED SERVICES						-14.26%
100.500.600.000.441	$5,000.00	$0.00	$4,860.00	$140.00	$0.00	$140.00
RENTAL/LEASE						2.80%
100.500.600.000.446	$125,938.17	$0.00	$130,278.10	($4,339.93)	$0.00	($4,339.93)
PROPERTY INSURANCE						-3.45%
100.500.600.000.452	$55,000.00	$2,295.28	$35,353.81	$19,646.19	$3,325.31	$16,320.88
MAINTENANCE/CONSTR SUPPLIES						29.67%
100.500.600.000.453	$27,000.00	($309.71)	$20,774.91	$6,225.09	$3,462.52	$2,762.57
JANITORIAL SUPPLIES						10.23%
100.500.600.000.457	$14,140.00	$3,013.13	$11,114.43	$3,025.57	$0.00	$3,025.57
SMALL TOOLS AND EQUIPMENT						21.40%
100.500.600.000.458	$7,210.00	$857.93	$5,420.45	$1,789.55	$0.00	$1,789.55
VEHICLE GAS AND OIL						24.82%
100.500.600.000.479	$800.00	$176.09	$504.36	$295.64	$0.00	$295.64
MAINTENANCE OTHER SUPPLIES AND MATERIALS						36.96%
100.500.600.000.491	$2,000.00	$0.00	$10.37	$1,989.63	$0.00	$1,989.63
DUES AND FEES						99.48%
100.500.600.000.510	$77,075.00	$44,042.18	$75,772.70	$1,302.30	$0.00	$1,302.30
EQUIPMENT						1.69%
100.500.700.000.314	$57,750.00	$4,837.50	$48,375.00	$9,375.00	$9,675.00	($300.00)
CERT DIRECTOR/COORD/MANAGER						-0.52%
100.500.700.000.322	$2,500.00	$227.27	$2,045.43	$454.57	$454.57	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.500.700.000.363	$262.99	$22.11	$220.08	$42.91	$44.22	($1.31)
WORKERS COMPENSATION						-0.50%
100.500.700.000.364	$24,132.24	$2,150.08	$20,976.31	$3,155.93	$4,344.35	($1,188.42)
INSURANCE-HEALTH/LIFE						-4.92%
100.500.700.000.365	$18,093.08	$604.45	$6,044.50	$12,048.58	$1,208.90	$10,839.68
RETIREMENT CONTRIBUTION-TRS						59.91%
100.500.700.000.366	$708.25	$50.00	$449.98	$258.27	$100.00	$158.27
RETIREMENT CONTRIBUTION-PERS						22.35%
100.500.700.000.367	$873.63	$72.93	$728.06	$145.57	$145.71	($0.14)

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
MEDICARE TAX						-0.02%
100.500.700.000.479	$4,370.00	$2,353.92	$4,239.28	$130.72	$0.00	$130.72
ACTIVITIES OTHER SUPPLIES AND MATERIALS						2.99%
100.500.700.000.510	$48,000.00	$8,391.43	$8,391.43	$39,608.57	$39,156.50	$452.07
EQUIPMENT						0.94%
100.500.900.000.554	$620,000.00	$0.00	$0.00	$620,000.00	$0.00	$620,000.00
TRANS TO CAPITAL PROJECT FD						100.00%
100.600.510.000.311	$159,120.00	$13,051.67	$133,016.70	$26,103.30	$26,103.30	$0.00
SUPERINTENDENT						0.00%
100.600.510.000.321	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$0.00
NON-CERT DIRECTOR						0.00%
100.600.510.000.324	$85,000.00	$7,133.33	$71,333.30	$13,666.70	$14,266.70	($600.00)
SUPPORT STAFF						-0.71%
100.600.510.000.329	$600.00	$0.00	$110.00	$490.00	$0.00	$490.00
SUBSTITUTES/TEMPORARIES						81.67%
100.600.510.000.363	$1,079.11	$90.75	$927.80	$151.31	$181.50	($30.19)
WORKERS COMPENSATION						-2.80%
100.600.510.000.364	$50,056.80	$4,261.40	$42,164.00	$7,892.80	$8,522.80	($630.00)
INSURANCE-HEALTH/LIFE						-1.26%
100.600.510.000.365	$48,875.50	$1,622.33	$16,537.30	$32,338.20	$3,244.66	$29,093.54
RETIREMENT CONTRIBUTION-TRS						59.53%
100.600.510.000.366	$24,630.50	$1,558.33	$16,133.30	$8,497.20	$3,116.67	$5,380.53
RETIREMENT CONTRIBUTION-PERS						21.84%
100.600.510.000.367	$3,584.69	$301.46	$3,082.15	$502.54	$602.92	($100.38)
MEDICARE TAX						-2.80%
100.600.510.000.368	$10.00	$0.00	$0.00	$10.00	$0.00	$10.00
SOCIAL SECURITY TAX						100.00%
100.600.510.000.369	$0.00	$829.99	$829.99	($829.99)	$0.00	($829.99)
OTHER EMPLOYEE BENEFITS						0.00%
100.600.510.000.414	$12,000.00	($84.00)	$3,948.74	$8,051.26	$0.00	$8,051.26
LEGAL SERVICES						67.09%
100.600.510.000.418	$6,865.00	$1,400.00	$9,474.00	($2,609.00)	$0.00	($2,609.00)
OTHER PROFESSIONAL SERVICES						-38.00%
100.600.510.000.421	$11,000.00	$425.82	$6,605.64	$4,394.36	$1,580.00	$2,814.36
STAFF TRANSPORTATION						25.59%
100.600.510.000.433	$775.00	$64.85	$635.22	$139.78	$0.00	$139.78

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
COMMUNICATIONS						18.04%
100.600.510.000.434	$750.00	$0.00	$555.59	$194.41	$144.41	$50.00
POSTAGE						6.67%
100.600.510.000.454	$500.00	$97.93	$134.91	$365.09	$77.01	$288.08
OFFICE SUPPLIES						57.62%
100.600.510.000.476	$4,733.62	$0.00	$3,733.62	$1,000.00	$1,000.00	$0.00
COPIER SUPPLIES						0.00%
100.600.510.000.479	$2,000.00	$735.67	$1,809.21	$190.79	$190.00	$0.79
SUPERINTENDENT OTHER SUPPLIES AND MATERIALS						0.04%
100.600.510.000.491	$16,485.00	$65.00	$14,461.02	$2,023.98	$0.00	$2,023.98
DUES AND FEES						12.28%
100.600.511.000.418	$7,225.00	$0.00	$7,820.00	($595.00)	$0.00	($595.00)
BOARD - OTHER PROFESSIONAL SERVICES						-8.24%
100.600.511.000.421	$6,500.00	($350.00)	$4,613.29	$1,886.71	$0.00	$1,886.71
BOARD- STAFF TRANSPORTATION						29.03%
100.600.511.000.454	$2,000.00	$0.00	$309.38	$1,690.62	$0.00	$1,690.62
COMMUNICATION MAILER/FLYER SUPPLIES						84.53%
100.600.511.000.479	$4,800.00	$3,498.63	$4,930.82	($130.82)	($111.50)	($19.32)
BOE OTHER SUPPLIES AND MATERIALS						-0.40%
100.600.511.000.490	$15,000.00	$0.00	$9,865.00	$5,135.00	$0.00	$5,135.00
BOARD- OTHER EXPENSES						34.23%
100.600.511.000.491	$8,895.00	$0.00	$8,205.14	$689.86	$0.00	$689.86
BOARD - DUES AND FEES						7.76%
100.600.550.000.321	$92,600.00	$7,508.33	$77,583.30	$15,016.70	$15,016.70	$0.00
NON-CERT DIRECTOR/COORD/MANAGR						0.00%
100.600.550.000.324	$36,697.50	$3,234.75	$31,579.59	$5,117.91	$5,821.13	($703.22)
SUPPORT STAFF						-1.92%
100.600.550.000.363	$564.38	$46.89	$476.47	$87.91	$90.95	($3.04)
WORKERS COMPENSATION						-0.54%
100.600.550.000.364	$29,516.40	$2,459.70	$24,597.00	$4,919.40	$4,919.40	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.600.550.000.366	$36,206.80	$2,352.48	$23,905.82	$12,300.98	$4,562.32	$7,738.66
RETIREMENT CONTRIBUTION-PERS						21.37%
100.600.550.000.367	$1,874.81	$155.77	$1,582.84	$291.97	$302.14	($10.17)
MEDICARE TAX						-0.54%
100.600.550.000.412	$78,000.00	$0.00	$72,331.55	$5,668.45	$0.00	$5,668.45

Expenditure Budget Balance Report

☐ Summary Only From Date: 4/1/2026 To Date: 4/30/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
AUDITING & ACCOUNTING SERVICES						7.27%
100.600.550.000.418	$38,950.00	$0.00	$24,479.31	$14,470.69	$0.00	$14,470.69
OTHER PROFESSIONAL SERVICES						37.15%
100.600.550.000.421	$7,500.00	$1,313.23	$6,695.27	$804.73	$0.00	$804.73
STAFF TRANSPORTATION						10.73%
100.600.550.000.447	$86,050.21	$250.00	$81,435.59	$4,614.62	$0.00	$4,614.62
LIABILITY INSURANCE						5.36%
100.600.550.000.454	$700.00	$51.50	$540.76	$159.24	$159.24	$0.00
OFFICE SUPPLIES						0.00%
100.600.550.000.479	$250.00	$161.81	$269.92	($19.92)	$0.00	($19.92)
OTHER SUPPLIES AND MATERIALS						-7.97%
100.600.550.000.491	$10,000.00	$2,306.30	$5,829.31	$4,170.69	$0.00	$4,170.69
DUES AND FEES						41.71%
100.600.550.000.495	($41,530.00)	$0.00	($29,593.17)	($11,936.83)	$0.00	($11,936.83)
INDIRECT COST RECOVERY						28.74%
Fund 100 Total:	$12,484,542.19	$1,047,575.43	$8,665,348.85	$3,819,193.34	$1,707,178.45	$2,112,014.89
						16.92%
Grand Total:	$12,484,542.19	$1,047,575.43	$8,665,348.85	$3,819,193.34	$1,707,178.45	$2,112,014.89
						16.92%

End of Report

Petersburg School District

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75410	04/02/2026	ALICE CUMPS	$318.00	1227	Printed	Expense	☑	04/30/2026	
75411	04/02/2026	AMPLIFY EDUCATION, INC.	$4,659.20	1227	Printed	Expense	☑	04/30/2026	
75412	04/02/2026	BSN SPORTS LLC	$1,220.89	1227	Printed	Expense	☑	04/30/2026	
75413	04/02/2026	GCI COMMUNICATION CORP-00953	$1,915.80	1227	Printed	Expense	☑	04/30/2026	
75414	04/02/2026	GROW TOGATHER, LLC	$1,640.00	1227	Printed	Expense	☑	04/30/2026	
75415	04/02/2026	HAMMER & WIKAN-01038	$368.47	1227	Printed	Expense	☑	04/30/2026	
75416	04/02/2026	HEIDI CABRAL	$111.82	1227	Printed	Expense	☑	04/30/2026	
75417	04/02/2026	HOMEPORT ELECTRONICS	$1,340.00	1227	Printed	Expense	☑	04/30/2026	
75418	04/02/2026	NATIONAL FOOD GROUP	$1,971.42	1227	Printed	Expense	☑	04/30/2026	
75419	04/02/2026	PETERSBURG CHAMBER OF COMMERCE-01883	$60.00	1227	Printed	Expense	☑	05/31/2026	
75420	04/02/2026	SHANNON BAIRD	$318.00	1227	Printed	Expense	☑	04/30/2026	
75421	04/02/2026	US FOODS, INC.	$2,956.06	1227	Printed	Expense	☑	04/30/2026	
75422	04/06/2026	ADAM SWANSON	$500.00	1230	Printed	Expense	☑	04/30/2026	
75423	04/06/2026	ALASKA MARINE LINES-00120	$1,013.32	1230	Printed	Expense	☑	04/30/2026	
75424	04/06/2026	APPLE, INC.-00225	$3,408.95	1230	Printed	Expense	☑	04/30/2026	
75425	04/06/2026	AT&T MOBILITY-00004	$719.11	1230	Printed	Expense	☑	04/30/2026	
75426	04/06/2026	CARIN CHRISTENSEN	$300.00	1230	Printed	Expense	☑	04/30/2026	
75427	04/06/2026	CF SERVICES - CYNTHIA FRY	$1,682.15	1230	Printed	Expense	☑	04/30/2026	
75428	04/06/2026	CHELSEA CORRAO	$300.00	1230	Printed	Expense	☑	04/30/2026	
75429	04/06/2026	DEMCO INC	$1,257.91	1230	Printed	Expense	☑	04/30/2026	
75430	04/06/2026	ELIAS ANDERSON	$500.00	1230	Printed	Expense	☑	04/30/2026	
75431	04/06/2026	EXERPLAY, INC	$17,590.00	1230	Printed	Expense	☑	04/30/2026	
75432	04/06/2026	HAMMER & WIKAN-01038	$459.88	1230	Printed	Expense	☑	04/30/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75433	04/06/2026	HARBOR FOODSERVICE	$3,792.45	1230	Printed	Expense	☑	04/30/2026	
75434	04/06/2026	HEATHER CONN-01075	$1,665.00	1230	Printed	Expense	☑	04/30/2026	
75435	04/06/2026	JIM ENGELL-01243	$240.00	1230	Printed	Expense	☑	04/30/2026	
75436	04/06/2026	JUAN ASTORGA	$300.00	1230	Printed	Expense	☑	04/30/2026	
75437	04/06/2026	JULIE ANDERSON	$500.00	1230	Printed	Expense	☐		
75438	04/06/2026	MARA LUTOMSKI-01495	$500.00	1230	Printed	Expense	☑	04/30/2026	
75439	04/06/2026	MICHAELYN COIL	$350.00	1230	Printed	Expense	☑	04/30/2026	
75440	04/06/2026	MOLLY TAIBER	$498.19	1230	Printed	Expense	☑	04/30/2026	
75441	04/06/2026	PHILIP HOFSTETTER	$183.20	1230	Printed	Expense	☑	04/30/2026	
75442	04/06/2026	PISTON & RUDDER SERVICES, INC	$138.15	1230	Printed	Expense	☑	04/30/2026	
75443	04/06/2026	SING LEE ALLEY BOOKS-02249	$2,818.27	1230	Printed	Expense	☑	04/30/2026	
75444	04/06/2026	STAPLES CONTRACT & COMMERCIAL LLC	$1,389.57	1230	Printed	Expense	☑	04/30/2026	
75445	04/06/2026	STEPHANIE OWENS	$848.81	1230	Printed	Expense	☑	04/30/2026	
75446	04/06/2026	STEPHANIE PAWUK-02318	$55.00	1230	Printed	Expense	☑	04/30/2026	
75447	04/06/2026	TYLER THAIN	$87.50	1230	Printed	Expense	☐		
75448	04/06/2026	US FOODS, INC.	$881.61	1230	Printed	Expense	☑	04/30/2026	
75449	04/09/2026	ALASKA MARINE LINES-00120	$946.10	1233	Printed	Expense	☑	04/30/2026	
75450	04/09/2026	ANCHORAGE SCHOOL DISTRICT	$812.04	1233	Printed	Expense	☑	04/30/2026	
75451	04/09/2026	ASHLEY LOHR-00249	$378.00	1233	Printed	Expense	☑	05/31/2026	
75452	04/09/2026	BLUUM USA, INC	$4,314.00	1233	Printed	Expense	☐		
75453	04/09/2026	CLENDANIEL HEYMAN CAMPION, LLC	$336.00	1233	Printed	Expense	☑	04/30/2026	
75454	04/09/2026	DEA AYRISS	$258.00	1233	Printed	Expense	☑	04/30/2026	
75455	04/09/2026	DOUGLAS JOHN WESSEN	$7,895.95	1233	Printed	Expense	☑	04/30/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75456	04/09/2026	HARBOR FOODSERVICE	$1,362.08	1233	Printed	Expense	☐		
75457	04/09/2026	LINDSI DREISBACH-01434	$258.00	1233	Printed	Expense	☑	04/30/2026	
75458	04/09/2026	NEVCO SPORTS, LLC	$4,616.43	1233	Printed	Expense	☑	04/30/2026	
75459	04/09/2026	PISTON & RUDDER SERVICES, INC	$285.00	1233	Printed	Expense	☑	04/30/2026	
75460	04/09/2026	ST BRENDAN'S EPISCOPAL CHURCH	$120.00	1233	Printed	Expense	☑	04/30/2026	
75461	04/09/2026	STIKINE SERVICES, INC	$600.00	1233	Printed	Expense	☑	04/30/2026	
75462	04/09/2026	US FOODS, INC.	$4,016.51	1233	Printed	Expense	☑	04/30/2026	
75463	04/13/2026	AARON BRADFORD	$39.00	1235	Printed	Expense	☑	04/30/2026	
75464	04/13/2026	ALEX HELMS	$525.00	1235	Printed	Expense	☑	04/30/2026	
75465	04/13/2026	BRENDA LOUISE	$21.00	1235	Printed	Expense	☑	04/30/2026	
75466	04/13/2026	CHRISTINE YATCHMENOFF	$30.00	1235	Printed	Expense	☑	04/30/2026	
75467	04/13/2026	COURTNEY MORRISON-00593	$42.00	1235	Printed	Expense	☑	05/31/2026	
75468	04/13/2026	ELEN AASE	$30.00	1235	Printed	Expense	☐		
75469	04/13/2026	HAILEY TATE	$33.00	1235	Printed	Expense	☑	05/31/2026	
75470	04/13/2026	JENNIFER PAYNE	$45.00	1235	Printed	Expense	☑	04/30/2026	
75471	04/13/2026	JESSICA DORIL	$33.00	1235	Printed	Expense	☑	04/30/2026	
75472	04/13/2026	JESSICA JOSEY	$42.00	1235	Printed	Expense	☑	05/31/2026	
75473	04/13/2026	KELSIE CAPLES	$39.00	1235	Printed	Expense	☑	05/31/2026	
75474	04/13/2026	MAGGIE ROBINSON	$4.50	1235	Printed	Expense	☐		
75475	04/13/2026	MARIAH CLEMENS	$45.00	1235	Printed	Expense	☐		
75476	04/13/2026	MAVIS WORTHINGTON-01553	$30.00	1235	Printed	Expense	☑	04/30/2026	
75477	04/13/2026	PETERSBURG IGA	$112.73	1235	Printed	Expense	☑	04/30/2026	
75478	04/13/2026	PILOT PUBLISHING-01896	$462.50	1235	Printed	Expense	☑	04/30/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75479	04/13/2026	PRICILA CHIM	$45.00	1235	Printed	Expense	☑	04/30/2026	
75480	04/13/2026	RACHEL HUDSON	$45.00	1235	Printed	Expense	☑	04/30/2026	
75481	04/13/2026	STEPHANIE OWENS	$39.00	1235	Printed	Expense	☑	04/30/2026	
75482	04/13/2026	TIFFANY GLASS	$888.26	1235	Printed	Expense	☑	05/31/2026	
75483	04/13/2026	UNUM LIFE INSURANCE COMPANY OF-02556	$550.54	1235	Printed	Expense	☑	04/30/2026	
75484	04/13/2026	US FOODS, INC.	$4,807.20	1235	Printed	Expense	☑	04/30/2026	
75485	04/13/2026	VICTORIA MOORE-02593	$39.00	1235	Printed	Expense	☑	04/30/2026	
75486	04/16/2026	SONS OF NORWAY-02277	$500.00	1236	Printed	Expense	☐		
75487	04/16/2026	ALASKA MARINE LINES-00120	$969.97	1237	Printed	Expense	☑	04/30/2026	
75488	04/16/2026	ARCHITECTURAL SUPPLY CO	$100.80	1237	Printed	Expense	☑	04/30/2026	
75489	04/16/2026	BREAKAWAY ADVENTURES LLC.-00392	$500.00	1237	Printed	Expense	☑	04/30/2026	
75490	04/16/2026	BRITA LYONS	$496.05	1237	Printed	Expense	☐		
75491	04/16/2026	CHRISTY WARE	$258.00	1237	Printed	Expense	☑	04/30/2026	
75492	04/16/2026	ELSA WINTERSTEEN	$258.00	1237	Printed	Expense	☐		
75493	04/16/2026	HARBOR FOODSERVICE	$2,136.44	1237	Printed	Expense	☑	04/30/2026	
75494	04/16/2026	HAYLEY SHORT	$258.00	1237	Printed	Expense	☑	04/30/2026	
75495	04/16/2026	HEATHER CONN-01075	$138.00	1237	Printed	Expense	☑	04/30/2026	
75496	04/16/2026	JILL LENHARD-01239	$258.00	1237	Printed	Expense	☐		
75497	04/16/2026	JOHNSON CONTROLS FIRE PROTECTION LP	$5,507.32	1237	Printed	Expense	☑	04/30/2026	
75498	04/16/2026	JOLIE NORMAN	$258.00	1237	Printed	Expense	☑	04/30/2026	
75499	04/16/2026	KELLEY CREATE	$501.25	1237	Printed	Expense	☑	04/30/2026	
75500	04/16/2026	LEE ANN JENKINS	$318.00	1237	Printed	Expense	☑	04/30/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75501	04/16/2026	LENA ODEGAARD	$2,000.00	1237	Printed	Expense	☑	04/30/2026	
75502	04/16/2026	MARLENA NEWMAN	$258.00	1237	Printed	Expense	☐		
75503	04/16/2026	MELUJANE KINSCH	$30.00	1237	Printed	Expense	☐		
75504	04/16/2026	PETERSBURG MEDICAL CENTER-01892	$9,750.00	1237	Printed	Expense	☑	04/30/2026	
75505	04/16/2026	PILOT PUBLISHING-01896	$51.50	1237	Printed	Expense	☑	04/30/2026	
75506	04/16/2026	PUGET SOUND SPECIALTIES, INC	$1,099.00	1237	Printed	Expense	☑	04/30/2026	
75507	04/16/2026	RACHEL NEWPORT	$488.83	1237	Printed	Expense	☑	04/30/2026	
75508	04/16/2026	ROBYN TAYLOR	$258.00	1237	Printed	Expense	☑	04/30/2026	
75509	04/16/2026	SHAWNEE COOK	$24.00	1237	Printed	Expense	☐		
75510	04/16/2026	SONS OF NORWAY-02277	$375.00	1237	Printed	Expense	☑	04/30/2026	
75511	04/16/2026	SOUNDVIEW BED & BREAKFAST	$1,080.00	1237	Printed	Expense	☑	04/30/2026	
75512	04/20/2026	AHSTF	$21,801.00	1238	Printed	Expense	☐		
75513	04/20/2026	AMPLIFY EDUCATION, INC.	$1,111.50	1238	Printed	Expense	☑	05/31/2026	
75514	04/20/2026	DAN LUNDELL PIANO SERVICE	$1,630.00	1238	Printed	Expense	☑	04/30/2026	
75515	04/20/2026	JOLIE NORMAN	$52.99	1238	Printed	Expense	☑	04/30/2026	
75516	04/20/2026	PISTON & RUDDER SERVICES, INC	$680.59	1238	Printed	Expense	☑	04/30/2026	
75517	04/20/2026	SHALENE MCCOLLUM	$500.00	1238	Printed	Expense	☑	04/30/2026	
75518	04/23/2026	AFLAC	$343.85	1244	Printed	Expense	☑	05/31/2026	
75519	04/23/2026	AIDEN LUHR	$198.00	1244	Printed	Expense	☐		
75520	04/23/2026	ALASKA MARINE LINES-00120	$2,302.01	1244	Printed	Expense	☑	05/31/2026	
75521	04/23/2026	ALASKAN COPPER & BRASS-00133	$2,815.47	1244	Printed	Expense	☑	05/31/2026	
75522	04/23/2026	AMPLIFY EDUCATION, INC.	$2,576.00	1244	Printed	Expense	☐		
75523	04/23/2026	BARNACLE FOODS	$32.00	1244	Printed	Expense	☑	05/31/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75524	04/23/2026	BSN SPORTS LLC	$4,846.71	1244	Printed	Expense	☑	05/31/2026	
75525	04/23/2026	COGNIA INC.	$1,400.00	1244	Printed	Expense	☐		
75526	04/23/2026	DAVE OWENS-01802	$198.00	1244	Printed	Expense	☑	04/30/2026	
75527	04/23/2026	EXERPLAY, INC	$8,235.00	1244	Printed	Expense	☐		
75528	04/23/2026	FARRAGUT FARM-00882	$2,000.00	1244	Printed	Expense	☐		
75529	04/23/2026	FARWEST STEEL-00883	$4,429.40	1244	Printed	Expense	☑	05/31/2026	
75530	04/23/2026	FIRST STUDENT, INC	$233.16	1244	Printed	Expense	☑	05/31/2026	
75531	04/23/2026	HARBOR FOODSERVICE	$1,801.40	1244	Printed	Expense	☑	05/31/2026	
75532	04/23/2026	KAYLA POPP (WRIGHT)	$1,000.00	1244	Printed	Expense	☑	05/31/2026	
75533	04/23/2026	KEELY WARE	$198.00	1244	Printed	Expense	☑	04/30/2026	
75534	04/23/2026	LINDSI DREISBACH-01434	$500.00	1244	Printed	Expense	☐		
75535	04/23/2026	OCEANVIEW GARDENS, LLC	$150.00	1244	Printed	Expense	☐		
75536	04/23/2026	RACHEL KANDOLL	$1,618.00	1244	Printed	Expense	☑	05/31/2026	
75537	04/23/2026	TEACHERS' CURRICULUM INSTITUTE LLC	$13,333.10	1244	Printed	Expense	☐		
75538	04/23/2026	US FOODS, INC.	$5,851.33	1244	Printed	Expense	☑	05/31/2026	
75539	04/23/2026	VARITRONICS, LLC	$13,747.96	1244	Printed	Expense	☑	05/31/2026	
75540	04/27/2026	ALASKA MARINE LINES-00120	$180.12	1246	Printed	Expense	☑	05/31/2026	
75541	04/27/2026	CDW GOVERNMENT	$754.60	1246	Printed	Expense	☐		
75542	04/27/2026	PISTON & RUDDER SERVICES, INC	$523.60	1246	Printed	Expense	☑	05/31/2026	
75543	04/27/2026	STEVE WEISS MUSIC INC.	$29,753.00	1246	Printed	Expense	☑	05/31/2026	
75544	04/27/2026	TRUE NORTH COUNSELING-02526	$810.00	1246	Printed	Expense	☐		
75545	04/30/2026	APEA-00222	$1,041.11	1249	Printed	Payroll Ded	☐		
75546	04/30/2026	ATP-00262	$3,633.88	1249	Printed	Payroll Ded	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75547	04/30/2026	GREAT-WEST LIFE & ANNUITY	$23,237.56	1249	Printed	Payroll Ded	☐		
75548	04/30/2026	MINNESOTA CHILD SUPPORT PAYMENT CENTER	$543.00	1249	Printed	Payroll Ded	☐		
75549	04/30/2026	STATE OF ALASKA-02310	$75,791.64	1250	Printed	Payroll Ded	☑	05/31/2026	
75550	04/30/2026	STATE OF ALASKA-02310	$38,113.79	1251	Printed	Payroll Ded	☑	05/31/2026	
75551	04/30/2026	ALEX HELMS	$746.58	1252	Printed	Expense	☑	05/31/2026	
75552	04/30/2026	ALICE CUMPS	$881.19	1252	Printed	Expense	☐		
75553	04/30/2026	ANYWHERE SPEECH & LANGUAGE, LLC	$8,800.00	1252	Printed	Expense	☐		
75554	04/30/2026	APRA	$250.00	1252	Printed	Expense	☐		
75555	04/30/2026	BREAKAWAY ADVENTURES LLC.-00392	$1,100.00	1252	Printed	Expense	☐		
75556	04/30/2026	BYU CONTINUING EDUCATION	$160.00	1252	Printed	Expense	☐		
75557	04/30/2026	COMPASS THEATER, INC	$302.00	1252	Printed	Expense	☑	05/31/2026	
75558	04/30/2026	DAVE OWENS-01802	$220.15	1252	Printed	Expense	☑	05/31/2026	
75559	04/30/2026	GSD EDUCATIONAL SERVICES	$31.25	1252	Printed	Expense	☐		
75560	04/30/2026	HAMMER & WIKAN-01038	$271.89	1252	Printed	Expense	☑	05/31/2026	
75561	04/30/2026	HARBOR FOODSERVICE	$182.88	1252	Printed	Expense	☐		
75562	04/30/2026	HOLLI FLINT	$1,000.00	1252	Printed	Expense	☐		
75563	04/30/2026	JOSTENS, INC.-01280	$1,724.00	1252	Printed	Expense	☐		
75564	04/30/2026	JULIE WALKER	$500.00	1252	Printed	Expense	☐		
75565	04/30/2026	MARA LUTOMSKI-01495	$20.13	1252	Printed	Expense	☐		
75566	04/30/2026	PISTON & RUDDER SERVICES, INC	$699.37	1252	Printed	Expense	☐		
75567	04/30/2026	PUBLIC EDUCATION HEALTH TRUST-01982	$168,550.10	1252	Printed	Expense	☑	05/31/2026	
75568	04/30/2026	STEPHANIE PAYNE	$500.00	1252	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75569	04/30/2026	TK ELEVATOR CORPORATION	$890.43	1252	Printed	Expense	☐		
75570	04/30/2026	US FOODS, INC.	$4,330.65	1252	Printed	Expense	☐		
75571	04/30/2026	RING CENTRAL INC	$2,685.38	10060	Printed	Manual	☑	04/30/2026	
		Total Amount:	$582,690.50						

End of Report

Petersburg School District

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

Account: XX3970

04/06/2026	GREAT-WEST LIFE & ANNUITY	$1,500.00	1229	Posted to G/L	AP	☐
04/02/2026	BUSINESS CARD-00283	$924.65	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$10,807.83	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$939.28	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$954.01	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$11.20	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$1,639.04	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	-$113.39	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$711.87	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$880.60	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$221.85	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$1,059.38	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$987.17	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$18,697.06	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$2,175.02	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	-$51.83	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$474.58	1234	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/02/2026	ALASKA AIRLINES INC	$1,006.40	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$535.49	1234	Posted to G/L	AP	☐
04/02/2026	ALASKA AIRLINES INC	$379.90	1234	Posted to G/L	AP	☐
04/02/2026	BUSINESS CARD-00283	-$593.75	1234	Posted to G/L	AP	☐
04/02/2026	BUSINESS CARD-00283	$544.56	1234	Posted to G/L	AP	☐
04/02/2026	COSTCO MEMBERSHIP-00590	$567.53	1234	Posted to G/L	AP	☐
04/09/2026	FIRST BANK-00894	$10.00	1239	Posted to G/L	AP	☐
04/09/2026	REVTRAK INC.-02052	$19.95	1239	Posted to G/L	AP	☐
04/09/2026	REVTRAK INC.-02052	$776.35	1239	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$280.20	1240	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$3,332.99	1240	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$190.36	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$31.47	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$44.99	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$126.20	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$120.68	1241	Posted to G/L	AP	☐
04/29/2026	ALASKA POWER & TELEPHONE-00125	$111.34	1241	Posted to G/L	AP	☐
04/29/2026	RING CENTRAL INC	$2,685.38	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	RING CENTRAL INC	$2,682.10	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$38.98	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$301.46	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$108.33	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$108.33	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$188.58	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$295.39	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$1,208.60	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$142.99	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$119.71	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$157.52	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$157.52	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$110.54	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$72.00	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$226.88	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$857.93	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$1,878.89	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$2,113.70	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026
From Voucher: To Voucher:

04/29/2026	PETERSBURG BOROUGH-01881	$2,410.37	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$1,947.34	1241	Posted to G/L	AP	☐
04/29/2026	ALASKA POWER & TELEPHONE-00125	$57.88	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$4,536.40	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$19,602.77	1241	Posted to G/L	AP	☐
04/29/2026	PETRO MARINE SERVICES-01909	$40,478.66	1241	Posted to G/L	AP	☐
04/29/2026	PETERSBURG BOROUGH-01881	$1,437.50	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$299.95	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$95.13	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$438.00	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$894.42	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$26.20	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$9.69	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$24.94	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$60.98	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$129.16	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$32.08	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$28.47	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$275.63	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$52.02	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$82.51	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$215.59	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$630.99	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$8.00	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$94.54	1241	Posted to G/L	AP	☐
04/29/2026	ALASKA POWER & TELEPHONE-00125	$111.34	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$97.93	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$77.44	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$119.98	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$61.86	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$1,143.58	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$221.31	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	-$240.97	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	-$508.77	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$249.22	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$450.81	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$303.11	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$6,040.23	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$21,048.61	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$29.95	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$33.32	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$62.36	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	-$555.00	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$1,424.60	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$14.99	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$39.99	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$22.43	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$43.21	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$830.11	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$223.36	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$295.60	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$135.63	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$141.33	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$26.93	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$222.29	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$26.56	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$272.54	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$29.15	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$368.24	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$3,084.73	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$101.66	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$129.14	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$37.98	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$71.57	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$23.86	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$24.96	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$709.86	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$175.01	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$163.65	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$360.25	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$415.89	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$135.96	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$872.51	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$562.32	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$93.72	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$649.94	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$853.88	1241	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$2,160.02	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$416.04	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$286.66	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$567.47	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$41.62	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$143.99	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$745.20	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$57.66	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$467.35	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$16.94	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$336.49	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$19.81	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$199.46	1241	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$26.73	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$440.05	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$237.86	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$468.66	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$76.13	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$222.69	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$34.96	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$16.17	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$205.91	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$302.88	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$298.44	1241	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$2,399.84	1241	Posted to G/L	AP	☐
04/29/2026	COMMON GROUNDS-00561	$200.00	1242	Posted to G/L	AP	☐
04/29/2026	GLACIER EXPRESS-00973	$200.00	1242	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$89.94	1242	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$55.23	1242	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$200.00	1242	Posted to G/L	AP	☐
04/29/2026	EL ZARAPE LLC	$200.00	1242	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	HAMMER & WIKAN-01038	$122.93	1242	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$132.71	1242	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$604.88	1242	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$50.27	1242	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$218.34	1242	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$600.00	1243	Posted to G/L	AP	☐
04/29/2026	EAN SERVICES, LLC	$305.82	1243	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$599.85	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$399.90	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$276.00	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$49.99	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$2.29	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$758.00	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$960.00	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$758.00	1245	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$599.85	1245	Posted to G/L	AP	☐
04/29/2026	CDW GOVERNMENT	-$767.20	1245	Posted to G/L	AP	☐
04/30/2026	FIRST BANK-00894	$385,447.59	1247	Posted to G/L	PR	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/30/2026	FIRST BANK-00894	$3,870.20	1247	Posted to G/L	PR	☐
04/30/2026	FIRST BANK-00894	$605.00	1247	Posted to G/L	PR	☐
04/30/2026	EFTPS-00804	$33,290.44	1248	Posted to G/L	PR	☐
04/30/2026	EFTPS-00804	$954.66	1248	Posted to G/L	PR	☐
04/30/2026	EFTPS-00804	$7,142.85	1248	Posted to G/L	PR	☐
04/30/2026	EFTPS-00804	$954.66	1248	Posted to G/L	PR	☐
04/30/2026	EFTPS-00804	$7,142.85	1248	Posted to G/L	PR	☐
04/29/2026	P-CARD PROGRAM-01850	$179.91	1253	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$320.00	1253	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$264.42	1253	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$468.23	1253	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$468.23	1253	Posted to G/L	AP	☐
04/29/2026	PIONEER DRAMA SERVICE-01926	$170.00	1253	Posted to G/L	AP	☐
04/29/2026	DEMCO INC	$1,972.60	1253	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$278.64	1253	Posted to G/L	AP	☐
04/29/2026	SURESTAY HOTEL SEATAC AIRPORT NORTH	$1,049.18	1253	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	$269.94	1254	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026
From Voucher: To Voucher:

04/29/2026	P-CARD PROGRAM-01850	$90.00	1254	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$2,353.92	1254	Posted to G/L	AP	☐
04/29/2026	BUDGET RENT A CAR	$88.90	1254	Posted to G/L	AP	☐
04/29/2026	BUDGET RENT A CAR	$212.43	1254	Posted to G/L	AP	☐
04/29/2026	APTEL STUDIO SUITES - ANCHORAGE	$611.96	1254	Posted to G/L	AP	☐
04/29/2026	APTEL STUDIO SUITES - ANCHORAGE	$615.56	1254	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$55.97	1254	Posted to G/L	AP	☐
04/29/2026	STUDEBAKER'S PIZZA-02332	$117.87	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	$368.06	1254	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	-$604.80	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	$693.00	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	$116.00	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	$3,160.00	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$237.00	1254	Posted to G/L	AP	☐
04/29/2026	DEPT OF TRANSPORATION AND PF-00186	-$39.50	1254	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	P-CARD PROGRAM-01850	-$604.80	1254	Posted to G/L	AP	☐
04/29/2026	ULINE-02539	-$12.31	1256	Posted to G/L	AP	☐
04/29/2026	GRAINGER-00995	$5,360.81	1256	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$859.06	1256	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$470.56	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$411.93	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$85.98	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$35.77	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$25.98	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$59.96	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$76.99	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$73.98	1256	Posted to G/L	AP	☐
04/29/2026	HIGH TIDE ENTERPRISE, LLC	$36.58	1256	Posted to G/L	AP	☐
04/29/2026	ULINE-02539	-$26.27	1256	Posted to G/L	AP	☐
04/29/2026	ULINE-02539	-$113.00	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$16.67	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$95.93	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$9.49	1256	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	HAMMER & WIKAN-01038	$29.79	1256	Posted to G/L	AP	☐
04/29/2026	ULINE-02539	-$348.99	1256	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$20.00	1256	Posted to G/L	AP	☐
04/29/2026	ULINE-02539	-$21.09	1256	Posted to G/L	AP	☐
04/29/2026	HOME DEPOT-01110	$2,293.89	1256	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$11,116.58	1256	Posted to G/L	AP	☐
04/29/2026	SALTY PANTRY	$7.20	1256	Posted to G/L	AP	☐
04/29/2026	COASTAL BEAR	$128.22	1256	Posted to G/L	AP	☐
04/29/2026	GLACIER EXPRESS-00973	$8.41	1256	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$32.26	1256	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$140.44	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$645.00	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$3,478.50	1257	Posted to G/L	AP	☐
04/29/2026	COSTCO MEMBERSHIP-00590	$65.00	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$245.01	1257	Posted to G/L	AP	☐
04/29/2026	HIGH TIDE ENTERPRISE, LLC	$924.83	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$50.00	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$36.17	1257	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	P-CARD PROGRAM-01850	$516.53	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$212.00	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$212.00	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$212.00	1257	Posted to G/L	AP	☐
04/29/2026	CORWIN PRESS, INC	$1,774.00	1257	Posted to G/L	AP	☐
04/29/2026	CORWIN PRESS, INC	$900.00	1257	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$256.48	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$3.48	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$6.48	1257	Posted to G/L	AP	☐
04/29/2026	P-CARD PROGRAM-01850	$2,045.04	1257	Posted to G/L	AP	☐
04/29/2026	GLACIER EXPRESS-00973	$100.00	1257	Posted to G/L	AP	☐
04/29/2026	HIGH TIDE ENTERPRISE, LLC	$6.47	1257	Posted to G/L	AP	☐
04/29/2026	LEGO EDUCATION-01410	$1,059.90	1257	Posted to G/L	AP	☐
04/29/2026	LEGO EDUCATION-01410	$3,179.00	1257	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$148.69	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$52.38	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$50.80	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$39.98	1258	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$51.96	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$63.02	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$71.94	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$39.56	1258	Posted to G/L	AP	☐
04/29/2026	PETERSBURG IGA	$34.39	1258	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$53.18	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$81.25	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$70.42	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$129.21	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$45.58	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$169.99	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$85.47	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$613.95	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$141.44	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$133.33	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$88.43	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$142.13	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$46.62	1258	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$121.91	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$26.34	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$36.44	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$240.51	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$39.80	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$94.04	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$25.29	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$135.00	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$113.30	1258	Posted to G/L	AP	☐
04/29/2026	PETERSBURG IGA	$52.64	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$89.31	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$79.98	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$300.85	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$174.38	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$145.90	1258	Posted to G/L	AP	☐
04/29/2026	PETERSBURG IGA	$42.88	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$78.96	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$39.98	1258	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 04/01/2026 To Date: 04/30/2026

From Voucher: To Voucher:

04/29/2026	AMAZON.COM-00164	$453.70	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$12.08	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$100.91	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$160.46	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$76.30	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$104.92	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$133.79	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$87.98	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$87.98	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$54.35	1258	Posted to G/L	AP	☐
04/29/2026	AMAZON.COM-00164	$44.90	1258	Posted to G/L	AP	☐
04/29/2026	PETERSBURG IGA	$64.51	1258	Posted to G/L	AP	☐
04/29/2026	PETERSBURG IGA	$22.79	1258	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$59.80	1258	Posted to G/L	AP	☐
04/29/2026	HAMMER & WIKAN-01038	$28.66	1258	Posted to G/L	AP	☐

Total for Fund: 316 Total Amount: $689,097.06

Total Amount: $689,097.06

End of Report

Petersburg School District

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 4/1/2026 To: 4/30/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.100.422.830	HS ART FUND BALANCE	293.60	500.00	.00	793.60	(499.98)	293.62
710.100.100.423.830	HS JEWELRY FUND BALANCE	109.24	532.00	.00	641.24	(329.73)	311.51
710.100.160.450.830	HS CULINARY ARTS FUND BALANCE	551.41	.00	.00	551.41	.00	551.41
710.100.200.475.830	HS SPED ACTIVITIES FUND BALANCE	331.36	.00	(209.55)	121.81	(200.00)	(78.19)
710.100.350.402.830	HS MATH FUND BALANCE	603.40	.00	.00	603.40	.00	603.40
710.100.350.415.830	HS LIBRARY FUND BALANCE	2,285.22	.00	.00	2,285.22	.00	2,285.22
710.100.350.418.830	HS GLACIER SURVEY FUND BALANCE	1,137.21	.00	.00	1,137.21	.00	1,137.21
710.100.350.460.830	HS SHOP FUND BALANCE	5,345.44	315.00	(138.15)	5,522.29	(744.15)	4,778.14
710.100.350.480.830	HS TESTING FEES FUND BALANCE	1,644.77	583.00	.00	2,227.77	.00	2,227.77
710.100.350.620.830	NATURAL HELPERS/GREEN DOT FUND BALANCE	231.39	.00	.00	231.39	.00	231.39
710.100.350.865.830	NATIONAL HONOR SOCIETY FUND BALANCE	382.11	.00	.00	382.11	.00	382.11
710.100.350.875.830	MARK FOSSE AWARD FUND BALANCE	193.60	.00	.00	193.60	.00	193.60
710.100.400.410.830	HS PRINCIPALS FUND BALANCE	1,420.99	28.20	.00	1,449.19	.00	1,449.19
710.100.700.408.830	HS MUSIC FUND BALANCE	1,237.12	2,187.00	(2,883.50)	540.62	.00	540.62
710.100.700.409.830	HS JAZZ BAND FUND BALANCE	35.22	.00	.00	35.22	.00	35.22
710.100.700.414.830	HS DDF FUND BALANCE	(1,126.52)	3,749.36	(22,501.43)	(19,878.59)	(289.98)	(20,168.57)
710.100.700.424.830	HS YEARBOOK FUND BALANCE	3,536.22	840.00	.00	4,376.22	(4,864.50)	(488.28)
710.100.700.610.830	CLOSE UP FUND BALANCE	31,917.16	.00	(26,068.16)	5,849.00	(1,044.56)	4,804.44
710.100.700.625.830	TSUNAMI BOWL FUND BALANCE	1,951.27	.00	.00	1,951.27	.00	1,951.27
710.100.700.710.830	HS CROSS COUNTRY FUND BALANCE	(4,843.08)	.00	13,098.33	8,255.25	.00	8,255.25

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 4/1/2026 To: 4/30/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.715.830	HS SWIM/DIVE TEAM FUND BALANCE	2,253.25	.00	1,988.32	4,241.57	.00	4,241.57
710.100.700.720.830	HS VOLLEYBALL FUND BALANCE	(8,005.55)	.00	11,520.66	3,515.11	.00	3,515.11
710.100.700.725.830	HS WRESTLING FUND BALANCE	(1,078.75)	.00	2,469.66	1,390.91	.00	1,390.91
710.100.700.730.830	HS BOYS BASKETBALL FUND BALANCE	7,207.71	.00	7,221.31	14,429.02	.00	14,429.02
710.100.700.735.830	HS GIRLS BASKETBALL FUND BALANCE	2,573.65	.00	.00	2,573.65	.00	2,573.65
710.100.700.740.830	HS CHEERLEADING FUND BALANCE	1,607.10	.00	1,258.27	2,865.37	(204.69)	2,660.68
710.100.700.745.830	HS TRACK FUND BALANCE	(80.57)	.00	(181.01)	(261.58)	.00	(261.58)
710.100.700.746.830	TRACK FACILITIES FUND BALANCE	158.28	.00	.00	158.28	.00	158.28
710.100.700.750.830	HS BASEBALL FUND BALANCE	1,420.84	4,273.97	(2,568.88)	3,125.93	(1,326.88)	1,799.05
710.100.700.751.830	BASEBALL FIELD FUND BALANCE	251.00	.00	.00	251.00	.00	251.00
710.100.700.760.830	HS ESPORTS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.765.830	HS SOFTBALL FUND BALANCE	440.52	.00	.00	440.52	.00	440.52
710.100.700.785.830	REGION V TOURNAMENTS FUND BALANCE	(461.69)	282.46	.00	(179.23)	.00	(179.23)
710.100.700.810.830	VIKING STORE - ACTIVITIES FUND BALANCE	556.23	.00	.00	556.23	.00	556.23
710.100.700.820.830	SECONDARY ACTIVITIES DONATIONS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.825.830	STUDENT GOVERNMENT FUND BALANCE	11,256.90	.00	.00	11,256.90	.00	11,256.90
710.100.700.835.830	HS SCHOOL WIDE PLAY FUND BALANCE	2,014.29	.00	.00	2,014.29	.00	2,014.29
710.100.700.840.830	HS ARTFEST FUND BALANCE	6,658.95	2,287.30	(45.50)	8,900.75	(404.67)	8,496.08
710.100.700.924.830	CLASS OF 2024 FUND BALANCE	1,000.00	.00	.00	1,000.00	.00	1,000.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 4/1/2026 To: 4/30/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.926.830	CLASS OF 2026 FUND BALANCE	3,043.21	9.17	(1,724.00)	1,328.38	.00	1,328.38
710.100.700.927.830	CLASS OF 2027 FUND BALANCE	2,476.66	.00	(1,026.67)	1,449.99	(399.12)	1,050.87
710.100.700.928.830	CLASS OF 2028 FUND BALANCE	1,071.15	.00	.00	1,071.15	.00	1,071.15
710.100.700.929.830	CLASS OF 2029 FUND BALANCE	.00	684.75	.00	684.75	.00	684.75
710.100.700.930.830	CLASS OF 2030 FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.931.830	CLASS OF 2031 FUND BALANCE	.00	.00	.00	.00	.00	.00
710.200.350.408.830	MS MUSIC FUND BALANCE	33.95	.00	.00	33.95	.00	33.95
710.200.350.865.830	NATIONAL HONOR SOCIETY - JUNIOR FUND BALANCE	848.31	.00	.00	848.31	.00	848.31
710.200.400.410.830	MS PRINCIPALS FUND BALANCE	1,125.07	.00	.00	1,125.07	(230.00)	895.07
710.200.700.419.830	MS ROBOTICS FUND BALANCE	2,550.09	.00	.00	2,550.09	.00	2,550.09
710.200.700.424.830	MS YEARBOOK FUND BALANCE	1,865.80	.00	.00	1,865.80	.00	1,865.80
710.200.700.710.830	MS CROSS COUNTRY FUND BALANCE	500.00	.00	.00	500.00	.00	500.00
710.200.700.725.830	MS WRESTLING FUND BALANCE	650.00	1,136.00	.00	1,786.00	.00	1,786.00
710.200.700.730.830	MS BOYS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.735.830	MS GIRLS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.740.830	MS CHEERLEADING FUND BALANCE	521.09	.00	.00	521.09	.00	521.09
710.200.700.755.830	MS NYO FUND BALANCE	665.68	.00	(90.00)	575.68	.00	575.68
710.200.700.780.830	MS ACTIVITIES & TOURNAMENTS FUND BALANCE	660.98	.00	.00	660.98	.00	660.98
710.200.700.825.830	MS STUDENT GOVERNMENT FUND BALANCE	6,419.53	401.50	.00	6,821.03	(233.65)	6,587.38
710.200.700.850.830	MS BAKING CLUB FUND BALANCE	1,743.66	.00	.00	1,743.66	.00	1,743.66

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 4/1/2026 To: 4/30/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.300.200.475.830	ES SPED ACTIVITIES FUND BALANCE	308.00	.00	.00	308.00	.00	308.00
710.300.350.615.830	ES STIKINE RIVER TRIP FUND BALANCE	6,805.20	.00	.00	6,805.20	.00	6,805.20
710.300.350.630.830	BATTLE OF THE BOOKS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.300.700.424.830	ES YEARBOOK FUND BALANCE	3,340.76	130.00	.00	3,470.76	(859.25)	2,611.51
710.300.700.815.830	ES SCHOOL STORE & CLUBS FUND BALANCE	826.07	1.40	(129.14)	698.33	.00	698.33
710.300.700.825.830	ES STUDENT GOVERNMENT FUND BALANCE	272.31	.00	.00	272.31	.00	272.31
710.300.700.860.830	ES EARTH CLUB FUND BALANCE	58.00	.00	.00	58.00	.00	58.00
710.500.200.470.830	SPED MEMORIAL ACCOUNT FUND BALANCE	10,000.50	.00	.00	10,000.50	.00	10,000.50
710.500.700.600.830	CONCESSIONS FUND BALANCE	400.64	1,594.00	(412.07)	1,582.57	.00	1,582.57
710.500.700.665.830	STUDENT BASIC NEEDS SUPPORT FUND BALANCE	370.18	.00	(986.54)	(616.36)	(2,118.62)	(2,734.98)
710.500.700.670.830	STEREO REPAIR/REPLACEMENT FUND BALANCE	906.59	.00	.00	906.59	.00	906.59
710.500.700.675.830	ACTIVITY ADS & DONATIONS FUND BALANCE	21,212.23	15,422.47	.00	36,634.70	.00	36,634.70
710.500.700.700.830	ACTIVITY DIRECTOR FUND BALANCE	94.91	.00	.00	94.91	.00	94.91
710.500.700.855.830	SCHOOL GARDEN FUND BALANCE	4,976.50	.00	.00	4,976.50	.00	4,976.50
710.500.700.880.830	MARQUEE SIGN FUND BALANCE	197.49	.00	.00	197.49	.00	197.49
710.500.700.885.830	AUDITORIUM FUND BALANCE	.00	.00	.00	.00	.00	.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 4/1/2026 To: 4/30/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
GRAND TOTALS	149,353.85	34,957.58	(21,408.05)	162,903.38	(13,749.78)	149,153.60

End of Report

INVOICE

April 20, 2026

Petersburg School Dist
201 Charles W St Box 289
Petersburg, AK 99833

ATTN:

Invoice Number: 0703724-2604
Invoice Amount: $ 204,624.06

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending April 20, 2026.

Your payment is due **May 17, 2026**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

✂ - - -

BMO

Statement

Account Name:	BILLING ACCOUNT 033153	**Card Number:**	xxxx-xxxx-xxxx-3153
Company Name:	PETERSBURG SCHOOL DIST	**Account Limit:**	$ 300,000.00
Employee ID:	772180000055104	**Available Credit:**	$ 95,375.94
Statement Date (MM/DD/YYYY):	04/20/2026	**Currency:**	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	05/17/2026		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	$ 156,998.42
Payments:	$ -156,998.42
Adjustments:	$ 0.00
Net Purchases:	$ 204,624.06
Cash Advance:	$ 0.00
Fees:	$ 0.00
Other Charges:	$ 0.00
New Account Balance:	$ 204,624.06

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-3153 BILLING ACCOUNT 033153					
03/26	03/26 643204411	AUTOMATIC PYMT RECEIVED	$ -156,998.42	$ 0.00	$ -156,998.42
		TOTAL CREDITS xxxx-xxxx-xxxx-3153			**$ -156,998.42**
		TOTAL DEBITS xxxx-xxxx-xxxx-3153			**$ 0.00**
Card Number xxxx-xxxx-xxxx-8103 BAIRD, SHANNON					
03/20	03/23 642657198	AMAZON MARK B56VI5YU2 SEATTLE WA	$ 39.09 076711	$ 4.12 (e)	$ 43.21
03/20	03/23 642657038	AMAZON.COM BD9N407W1 SEATTLE WA	$ 190.36 019351	$ 0.00	$ 190.36
03/20	03/23 642657120	AMAZON MARK BD4Q39PT0 SEATTLE WA	$ 20.29 049747	$ 2.14 (e)	$ 22.43
03/20	03/23 642657036	AMAZON MKTPL BD1EG1201 SEATTLE WA	$ 376.20 039651	$ 39.69	$ 415.89
03/20	03/23 642657040	SWEETWATER SOUND 2604328176 IN	$ 649.94 027281	$ 0.00	$ 649.94
03/20	03/23 642657196	AMAZON MARK BD9TI5PC0 SEATTLE WA	$ 513.32 042211	$ 54.15 (e)	$ 567.47
03/20	03/23 642657116	AMAZON MARK BD2MU3751 SEATTLE WA	$ 26.37 096174	$ 2.78 (e)	$ 29.15
03/20	03/23 642657119	AMAZON MARK BD90K8PI0 SEATTLE WA	$ 148.03 087699	$ 15.62 (e)	$ 163.65

03/20	03/23 642657037	AMAZON.COM B58HD4WT2 SEATTLE WA	$ 31.47 013020	$ 0.00	$ 31.47
03/20	03/23 642657356	SP CLEANEQUIPMENTDIR NORTH LITTLE AR	$ 5,618.82 066144	$ 421.41 (e)	$ 6,040.23
03/20	03/23 642657197	AMAZON MARK BD61D7GZ0 SEATTLE WA	$ 809.06 056093	$ 85.36 (e)	$ 894.42
03/20	03/23 642657199	AMAZON MARK BG8TR9C52 SEATTLE WA	$ 750.89 099004	$ 79.22 (e)	$ 830.11
03/20	03/23 642657355	SP SWEEPSCRUB.COM NORTH LITTLE AR	$ 19,580.10 057529	$ 1,468.51 (e)	$ 21,048.61
03/20	03/23 642657118	AMAZON MARK BD7ID4PP0 SEATTLE WA	$ 273.98 014261	$ 28.90 (e)	$ 302.88
03/20	03/23 642657117	AMAZON MARK BD0BQ9PZ0 SEATTLE WA	$ 70.05 033977	$ 7.39 (e)	$ 77.44
03/20	03/23 642656960	AMAZON MKTPL B52N70I82 SEATTLE WA	$ 26.93 055481	$ 0.00	$ 26.93
03/21	03/23 642657200	AMAZON MARK BG2MY2OC2 SEATTLE WA	$ 36.17 007716	$ 3.82 (e)	$ 39.99
03/21	03/23 642657277	AMAZON MARK BD4WP4WO1 SEATTLE WA	$ 205.23 085215	$ 21.65 (e)	$ 226.88
03/21	03/23 642657276	AMAZON MARK BG8OV3F62 SEATTLE WA	$ 17.92 020566	$ 1.89 (e)	$ 19.81
03/22	03/23 642657279	AMAZON MARK BG6LC1TZ2 SEATTLE WA	$ 24.18 018133	$ 2.55 (e)	$ 26.73
03/22	03/23 642657278	AMAZON MARK BG9LM8TX2 SEATTLE WA	$ 13.56 070537	$ 1.43 (e)	$ 14.99
03/22	03/23 642657039	NYTIMES DISC NEW YORK NY	$ 4.00 096778	$ 0.00	$ 4.00
03/23	03/23 642657280	AMAZON MARK BD2WA9270 SEATTLE WA	$ 122.99 086881	$ 12.97 (e)	$ 135.96
03/23	03/24 642921453	AMAZON MARK BD3UN89A0 SEATTLE WA	$ 423.93 074818	$ 44.73 (e)	$ 468.66
03/23	03/24 642921451	AMAZON MARK B54L39J81 SEATTLE WA	$ 180.43 073517	$ 19.03 (e)	$ 199.46
03/23	03/24 642921454	AMAZON MARK B53VR1TS1 SEATTLE WA	$ 272.69 043664	$ 28.77 (e)	$ 301.46
03/23	03/24 642921452	AMAZON MARK BD4UR69J0 SEATTLE WA	$ 35.26 050714	$ 3.72 (e)	$ 38.98
03/23	03/24 642921375	AMAZON MARK B56FZ4JN1 SEATTLE WA	$ 2,790.35 070151	$ 294.38 (e)	$ 3,084.73
03/24	03/24 642921455	AMAZON MARK BD14F3RM0 SEATTLE WA	$ 23.70 054263	$ 2.50 (e)	$ 26.20
03/24	03/25 643032289	AMAZON MARK B50WX8FU0 SEATTLE WA	$ 114.16 039152	$ 12.04 (e)	$ 126.20
03/24	03/25 643032211	AMAZON MARK B55EZ7171 SEATTLE WA	$ 304.38 087605	$ 32.11 (e)	$ 336.49
03/24	03/25 643032287	AMAZON MARK B54VH3CZ0 SEATTLE WA	$ 789.24 070860	$ 83.27 (e)	$ 872.51
03/24	03/25 643032209	AMAZON MARK BG2DL0BG2 SEATTLE WA	$ 398.06 061914	$ 41.99 (e)	$ 440.05

03/24	03/25 643032210	AMAZON MARK BG8CI0BO2 SEATTLE WA	$ 376.34 034307	$ 39.70 (e)	$ 416.04
03/24	03/25 643032288	AMAZON MARK B55RY8O90 SEATTLE WA	$ 40.70 053232	$ 4.29 (e)	$ 44.99
03/26	03/27 643578318	AMAZON MARK B56KP8651 SEATTLE WA	$ 55.96 077406	$ 5.90 (e)	$ 61.86
03/26	03/27 643578315	AMAZON.COM B51RY8QU1 SEATTLE WA	$ 562.32 037608	$ 0.00	$ 562.32
03/26	03/27 643578393	AMAZON MARK BG9DN5YH2 SEATTLE WA	$ 109.16 049493	$ 11.52 (e)	$ 120.68
03/26	03/27 643578317	AMAZON MARK BG8PG9RZ2 SEATTLE WA	$ 2,170.82 010119	$ 229.02 (e)	$ 2,399.84
03/26	03/27 643578316	AMAZON MARK BG1PM3R72 SEATTLE WA	$ 225.44 082202	$ 23.78 (e)	$ 249.22
03/27	03/30 643848971	AMAZON MARK B502S97O1 SEATTLE WA	$ 215.16 007276	$ 22.70 (e)	$ 237.86
03/27	03/30 643849712	AMAZON MARK B53LD37K1 SEATTLE WA	$ 22.58 094087	$ 2.38 (e)	$ 24.96
03/27	03/30 643849715	AMAZON MARK B54TF77M1 SEATTLE WA	$ 267.39 085330	$ 28.21 (e)	$ 295.60
03/27	03/30 643849714	AMAZON MARK B537S57B1 SEATTLE WA	$ 325.87 038501	$ 34.38 (e)	$ 360.25
03/27	03/30 643848972	AMAZON MARK B51VJ2V00 SEATTLE WA	$ 274.18 002552	$ 28.93 (e)	$ 303.11
03/27	03/30 643849713	AMAZON MARK B56TX5XZ0 SEATTLE WA	$ 158.31 029559	$ 16.70 (e)	$ 175.01
03/27	03/30 643849711	AMAZON.COM B56L49V20 SEATTLE WA	$ 93.72 054820	$ 0.00	$ 93.72
03/28	03/30 643848973	AMAZON MARK B51NO3RD1 SEATTLE WA	$ 407.79 005291	$ 43.02 (e)	$ 450.81
03/28	03/30 643848974	AMAZON MARK BC7MA9ET2 SEATTLE WA	$ 1,034.45 044225	$ 109.13 (e)	$ 1,143.58
03/29	03/30 643848975	AMAZON MARK B551R6KX0 SEATTLE WA	$ 52.16 077131	$ 5.50 (e)	$ 57.66
03/30	03/31 644236652	AMAZON MARK BC3EQ45U2 SEATTLE WA	$ 202.04 097421	$ 21.32 (e)	$ 223.36
03/30	03/31 644236655	AMAZON MARK BC7MA9ET2 SEATTLE WA	$ -191.73 044225	$ -20.23 (e)	$ -211.96
03/30	03/31 644236654	AMAZON MARK B56KP8651 SEATTLE WA	$ -26.24 077406	$ -2.77 (e)	$ -29.01
03/31	03/31 644236653	AMAZON MARK BG50400O1 SEATTLE WA	$ 127.84 076437	$ 13.49 (e)	$ 141.33
03/31	04/01 644393918	VERSATABLES.COM LOS ANGELES CA	$ 2,160.02 068230	$ 0.00	$ 2,160.02
03/31	04/01 644393917	AMAZON MARK BC7MA9ET2 SEATTLE WA	$ -460.22 044225	$ -48.55 (e)	$ -508.77
03/31	04/01 644393916	AMAZON MARK BG9H39LU0 SEATTLE WA	$ 201.08 052413	$ 21.21 (e)	$ 222.29
03/31	04/01 644393915	AMAZON MARK BG9A55GT1 SEATTLE WA	$ 122.69 071161	$ 12.94 (e)	$ 135.63

04/01	04/01 644393919	AMAZON MARK BG10Y3J20 SEATTLE WA	$ 422.75 053600	$ 44.60 (e)	$ 467.35
04/01	04/01 644393839	AMAZON MKTPL BC3JZ89K2 SEATTLE WA	$ 26.56 073271	$ 0.00	$ 26.56
04/01	04/02 644675486	AMAZON MKTPL BG7Z05HU1 SEATTLE WA	$ 34.96 029932	$ 0.00	$ 34.96
04/01	04/02 644675487	AMAZON MARK BG8DX7HQ1 SEATTLE WA	$ 91.96 093635	$ 9.70 (e)	$ 101.66
04/02	04/03 644810976	AMAZON MKTPL B74XZ64J2 SEATTLE WA	$ 9.69 024571	$ 0.00	$ 9.69
04/02	04/03 644810977	AMAZON MKTPL BG71S3SE1 SEATTLE WA	$ 24.94 070581	$ 0.00	$ 24.94
04/02	04/03 644810975	AMAZON MKTPL BG8CZ4DE1 SEATTLE WA	$ 60.98 080903	$ 0.00	$ 60.98
04/02	04/03 644811052	AMAZON MARK B70LD3LO2 SEATTLE WA	$ 88.58 025527	$ 9.35 (e)	$ 97.93
04/02	04/03 644810978	AMAZON MKTPL B769L5LJ2 SEATTLE WA	$ 438.00 044201	$ 0.00	$ 438.00
04/03	04/03 644811053	AMAZON MARK BG8MC9U71 SEATTLE WA	$ 642.12 094444	$ 67.74 (e)	$ 709.86
04/03	04/06 645250017	AMAZON MARK BG2075IX1 SEATTLE WA	$ 34.36 053501	$ 3.62 (e)	$ 37.98
04/03	04/06 645249940	AMAZON MKTPL BG31Z5I81 SEATTLE WA	$ 16.94 064391	$ 0.00	$ 16.94
04/03	04/06 645249941	AMAZON.COM B75K83TW2 SEATTLE WA	$ 129.16 024536	$ 0.00	$ 129.16
04/03	04/06 645249942	AMAZON MKTPL B712B2AX2 SEATTLE WA	$ 32.08 084391	$ 0.00	$ 32.08
04/04	04/06 645249943	AMAZON MKTPL BG9044D80 SEATTLE WA	$ 299.95 074291	$ 0.00	$ 299.95
04/05	04/06 645250018	AMAZON MARK BC4PB7ZU1 SEATTLE WA	$ 85.52 017593	$ 9.02 (e)	$ 94.54
04/06	04/07 645403281	AMAZON MKTPL BC09U2PO1 SEATTLE WA	$ 28.47 078841	$ 0.00	$ 28.47
04/06	04/07 645403300	AMAZON MARK BG3EZ5YM0 SEATTLE WA	$ 201.44 081990	$ 21.25 (e)	$ 222.69
04/06	04/07 645403302	AMAZON MARK BC2YA5PZ1 SEATTLE WA	$ 108.29 080393	$ 11.42 (e)	$ 119.71
04/06	04/07 645402786	AMAZON MKTPL BC3BB8CC0 SEATTLE WA	$ 142.49 001114	$ 15.03	$ 157.52
04/06	04/07 645402782	BST RINGCENTRAL BELMONT CA	$ 5,045.43 064149	$ 322.05	$ 5,367.48
04/06	04/07 645402784	AMAZON MKTPL BC6Y95CN0 SEATTLE WA	$ 142.49 030535	$ 15.03	$ 157.52
04/06	04/07 645402785	AMAZON MKTPL BC9LL7C50 SEATTLE WA	$ 195.98 047223	$ 20.68	$ 216.66
04/06	04/07 645402783	PSN PETERSBURG UTILITY PETERSBURG AK	$ 25,959.24 033448	$ 0.00 (e)	$ 25,959.24
04/06	04/07 645403280	AMAZON.COM BC0MH7CI0 SEATTLE WA	$ 16.17 008893	$ 0.00	$ 16.17

04/06	04/07 645403301	AMAZON MARK BC4ZA11U1 SEATTLE WA	$ 68.86 072139	$ 7.27 (e)	$ 76.13
04/06	04/07 645403284	AMAZON MARK BC3EC10J1 SEATTLE WA	$ 333.10 068573	$ 35.14 (e)	$ 368.24
04/07	04/07 645403283	AMAZON MKTPL B70FT37P2 SEATTLE WA	$ 170.58 049128	$ 18.00	$ 188.58
04/07	04/07 645403282	AMAZON MKTPL BC5291FJ0 SEATTLE WA	$ 99.99 069786	$ 10.55	$ 110.54
04/07	04/07 645403303	AMAZON MARK BC2W85VH1 SEATTLE WA	$ 108.53 074080	$ 11.45 (e)	$ 119.98
04/07	04/07 645403304	AMAZON MARK BC4HM2L30 SEATTLE WA	$ 21.58 098376	$ 2.28 (e)	$ 23.86
04/07	04/08 645511902	AMAZON.COM BC9372NY0 SEATTLE WA	$ 295.39 026195	$ 0.00	$ 295.39
04/07	04/08 645511901	VENETIAN/PALAZZO RM LAS VEGAS NV	$ 1,496.60 041336	$ 0.00	$ 1,496.60
04/07	04/08 645511980	AMAZON MARK B74QI1UY2 SEATTLE WA	$ 200.19 011240	$ 21.12 (e)	$ 221.31
04/07	04/08 645511978	UBER TRIP 8005928996 CA	$ 29.95 089977	$ 0.00	$ 29.95
04/07	04/08 645511979	AMAZON MARK BC73S6501 SEATTLE WA	$ 269.96 002047	$ 28.48 (e)	$ 298.44
04/07	04/09 645630839	VENETIAN/PALAZZO FRT D 866-659-9643 NV	$ 62.36 098034	$ 0.00	$ 62.36
04/08	04/09 645630838	PSN PETERSBURG UTILITY PETERSBURG AK	$ 8,825.66 079392	$ 0.00 (e)	$ 8,825.66
04/10	04/13 646172521	ALASKA TELEPHONE COMPA PORT TOWNSEND WA	$ 280.56 067244	$ 0.00	$ 280.56
04/10	04/13 646172520	PETRO MARINE SERVICES PETERSBURG AK	$ 40,478.66 065740	$ 0.00	$ 40,478.66
04/10	04/13 646172599	VERSATABLES.COM LOS ANGELES CA	$ 853.88 035685	$ 0.00	$ 853.88
04/10	04/13 646172598	AMAZON MARK BC6WK6QE0 SEATTLE WA	$ 186.26 066784	$ 19.65 (e)	$ 205.91
04/10	04/13 646172596	AMAZON.COM BC88Q38Y0 SEATTLE WA	$ 286.66 081091	$ 0.00	$ 286.66
04/11	04/13 646172597	UBER TRIP 8005928996 CA	$ 33.32 098368	$ 0.00	$ 33.32
04/11	04/14 646457210	VENETIAN/PALAZZO FRT D 866-659-9643 NV	$ -555.00 000000	$ 0.00	$ -555.00
04/12	04/13 646172600	AMAZON MARK B78I90EA1 SEATTLE WA	$ 246.53 028961	$ 26.01 (e)	$ 272.54
04/13	04/14 646457211	AMAZON MARK BY3GP17X2 SEATTLE WA	$ 37.65 000210	$ 3.97 (e)	$ 41.62
04/14	04/15 646567376	AMAZON.COM BY49L7YH2 SEATTLE WA	$ 82.51 005430	$ 0.00	$ 82.51
04/14	04/15 646567375	AMAZON.COM B73CT5T10 SEATTLE WA	$ 52.02 032098	$ 0.00	$ 52.02
04/16	04/16 646782208	AMAZON MARK B73FB0VN0 SEATTLE WA	$ 130.25 072899	$ 13.74 (e)	$ 143.99

04/16	04/17 647146339	AMAZON MARK BS7JF7AR2 SEATTLE WA	$ 116.82 048673	$ 12.32 (e)	$ 129.14
04/16	04/17 647146263	AMAZON.COM B73HI0WR1 SEATTLE WA	$ 1,208.60 057632	$ 0.00	$ 1,208.60
04/16	04/17 647146262	AMAZON.COM B73DU3VD0 SEATTLE WA	$ 491.22 049456	$ 0.00	$ 491.22
04/16	04/17 647146340	AMAZON MARK B78HK8MG0 SEATTLE WA	$ 674.08 044799	$ 71.12 (e)	$ 745.20
04/17	04/20 647239200	AMAZON MARK BY3YP6ZQ1 SEATTLE WA	$ 64.74 052985	$ 6.83 (e)	$ 71.57
04/17	04/20 647239199	AMAZON MARK B73PD3QX0 SEATTLE WA	$ 129.34 098389	$ 13.65 (e)	$ 142.99
04/19	04/20 647239124	AMAZON.COM BY6AP2X11 SEATTLE WA	$ 95.13 035372	$ 0.00	$ 95.13
04/19	04/20 647239201	AMAZON MARK BY3SM3VR1 SEATTLE WA	$ 570.77 092183	$ 60.22 (e)	$ 630.99
04/19	04/20 647239198	NYTIMES DISC NEW YORK NY	$ 4.00 072132	$ 0.00	$ 4.00

TOTAL CREDITS **xxxx-xxxx-xxxx-8103** **$ -1,304.74**

TOTAL DEBITS **xxxx-xxxx-xxxx-8103** **$ 140,773.02**

Card Number xxxx-xxxx-xxxx-9601 BULLER, AARON S

03/20	03/23 642656959	SP SWEEPSCRUB.COM NORTH LITTLE AR	$ 10,341.00 017278	$ 775.58 (e)	$ 11,116.58
03/23	03/24 642921372	HAMMER & WIKAN #5828 PETERSBURG AK	$ 411.93 068837	$ 0.00 (e)	$ 411.93
03/24	03/24 642921373	ULINE SHIP SUPPLIES PLEASANT PRAI WI	$ -375.26 000000	$ 0.00 (e)	$ -375.26
03/24	03/24 642921374	ULINE SHIP SUPPLIES PLEASANT PRAI WI	$ -146.40 000000	$ 0.00 (e)	$ -146.40
03/24	03/25 643032208	GRAINGER LAKE FOREST IL	$ 5,360.81 037687	$ 0.00	$ 5,360.81
03/24	03/26 643224358	THE HOME DEPOT #8944 SEATTLE WA	$ 2,074.98 093567	$ 218.91	$ 2,293.89
03/25	03/26 643224283	HAMMER & WIKAN #5828 PETERSBURG AK	$ 85.98 069906	$ 0.00 (e)	$ 85.98
03/26	03/27 643578235	HAMMER & WIKAN #5828 PETERSBURG AK	$ 35.77 081619	$ 0.00 (e)	$ 35.77
03/26	03/27 643578238	HAMMER & WIKAN, INC. PETERSBURG AK	$ 32.26 045991	$ 0.00 (e)	$ 32.26
03/26	03/27 643578237	HAMMER & WIKAN #5828 PETERSBURG AK	$ 25.98 028087	$ 0.00 (e)	$ 25.98
03/26	03/27 643578236	HAMMER & WIKAN #5828 PETERSBURG AK	$ 16.67 044455	$ 0.00 (e)	$ 16.67
03/26	03/27 643578314	SQ COASTAL BEAR PETERSBURG AK	$ 128.22 051571	$ 0.00	$ 128.22
03/27	03/30 643849641	HAMMER & WIKAN, INC. PETERSBURG AK	$ 29.79 082502	$ 0.00 (e)	$ 29.79
03/30	03/31 644236579	AMAZON MKTPL BG9Z22AC1 SEATTLE WA	$ 859.06 059599	$ 0.00	$ 859.06

04/01	04/01 644393838	AMAZON MKTPL BC9KJ6U12 SEATTLE WA	$ 470.56 044898	$ 0.00	$ 470.56
04/01	04/02 644675485	HAMMER & WIKAN #5828 PETERSBURG AK	$ 9.49 098859	$ 0.00 (e)	$ 9.49
04/02	04/03 644810974	HAMMER & WIKAN #5828 PETERSBURG AK	$ 95.93 089425	$ 0.00 (e)	$ 95.93
04/03	04/06 645249939	HAMMER & WIKAN #5828 PETERSBURG AK	$ 59.96 005441	$ 0.00 (e)	$ 59.96
04/06	04/07 645402765	HAMMER & WIKAN #5828 PETERSBURG AK	$ 76.99 042195	$ 0.00 (e)	$ 76.99
04/06	04/07 645402766	HAMMER & WIKAN #5828 PETERSBURG AK	$ 73.98 031596	$ 0.00 (e)	$ 73.98
04/06	04/08 645511900	HIGH TIDE PARTS PETERSBURG AK	$ 36.58 022133	$ 0.00 (e)	$ 36.58
04/09	04/10 645837522	SQ GLACIER EXPRESS CA PETERSBURG AK	$ 7.99 049590	$ 0.42	$ 8.41
04/09	04/10 645837521	SQ THE SALTY PANTRY PETERSBURG AK	$ 6.85 031813	$ 0.35	$ 7.20
04/10	04/13 646172519	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA	$ 20.00 018379	$ 0.00	$ 20.00

TOTAL CREDITS xxxx-xxxx-xxxx-9601 $ -521.66

TOTAL DEBITS xxxx-xxxx-xxxx-9601 $ 21,256.04

Card Number xxxx-xxxx-xxxx-4367 CABRAL, JAIME

03/15	04/20 647239045	WYNDHAM ANCHORAGE AK	$ -604.80 070559	$ 0.00	$ -604.80
03/15	04/20 647239120	WYNDHAM ANCHORAGE AK	$ -604.80 082043	$ 0.00	$ -604.80
03/31	04/01 644393760	IN MERIDIAN STAGE GRO DULUTH GA	$ 2,353.92 038182	$ 0.00 (e)	$ 2,353.92
04/01	04/02 644675041	AMHS WEB RESERVATION KETCHIKAN AK	$ 3,853.00 025705	$ 0.00 (e)	$ 3,853.00
04/07	04/08 645513731	AMHS WEB RESERVATION KETCHIKAN AK	$ -237.00	$ 0.00 (e)	$ -237.00
04/10	04/10 645837519	SQ COOK INLET TRIBAL ANCHORAGE AK	$ 90.00 040040	$ 0.00	$ 90.00
04/10	04/13 646172443	HAMMER & WIKAN #5828 PETERSBURG AK	$ 55.97 064708	$ 0.00 (e)	$ 55.97
04/15	04/17 647146182	ASPEN SUITES ANCHORAGE ANCHORAGE AK	$ 611.96 085388	$ 0.00	$ 611.96
04/15	04/17 647146183	ASPEN SUITES ANCHORAGE ANCHORAGE AK	$ 615.56 078256	$ 0.00	$ 615.56
04/16	04/16 646782129	BUDGET RENT-A-CAR ANCH ANCHORAGE AK	$ 301.33 078938	$ 0.00 (e)	$ 301.33
04/16	04/17 647146181	AMHS WEB RESERVATION KETCHIKAN AK	$ 754.00 051154	$ 0.00 (e)	$ 754.00
04/16	04/17 647146180	AMHS WEB RESERVATION KETCHIKAN AK	$ -39.50 000000	$ 0.00 (e)	$ -39.50
04/18	04/20 647239044	STUDEBAKERS PIZZA PETERSBURG AK	$ 117.87 015246	$ 0.00 (e)	$ 117.87

TOTAL CREDITS	**xxxx-xxxx-xxxx-4367**	**$ -1,486.10**
TOTAL DEBITS	**xxxx-xxxx-xxxx-4367**	**$ 8,753.61**

Card Number xxxx-xxxx-xxxx-1145 CURTISS, NANCY

03/30	03/31 644236578	BEST WESTERN HOTELS SEATAC WA	$ 1,049.18 050107	$ 0.00	$ 1,049.18
03/31	04/01 644393836	THE HEADSET APP LINCOLN NE	$ 179.91 096479	$ 0.00	$ 179.91
04/01	04/02 644675411	BOOKPAL 8665226657 CA	$ 245.40 097070	$ 19.02 (e)	$ 264.42
04/01	04/02 644675412	PIONEER DRAMA SERVICE CENTENNIAL CO	$ 170.00 088566	$ 0.00	$ 170.00
04/07	04/08 645511899	REPLICA CANVAS BOSTON MA	$ 320.00 045594	$ 0.00	$ 320.00
04/09	04/10 645837520	SAWSTOP LLC TUALATIN OR	$ 278.64 051773	$ 0.00	$ 278.64
04/14	04/16 646782207	DEMCO INC MADISON WI	$ 1,972.60 084701	$ 0.00	$ 1,972.60
04/17	04/20 647239121	FH ROPE SWING MOAB BLUFFDALE UT	$ 435.77 020925	$ 32.46 (e)	$ 468.23
04/17	04/20 647239122	FH ROPE SWING MOAB BLUFFDALE UT	$ 435.77 044234	$ 32.46 (e)	$ 468.23

TOTAL CREDITS	**xxxx-xxxx-xxxx-1145**	**$ 0.00**
TOTAL DEBITS	**xxxx-xxxx-xxxx-1145**	**$ 5,171.21**

Card Number xxxx-xxxx-xxxx-6889 JOHNSON MCINTOSH, CARLEE

03/20	03/23 642656958	SQ COMMON GROUNDS, LL PETERSBURG AK	$ 200.00 068172	$ 0.00	$ 200.00
03/20	03/23 642656957	JOHNNYS SELECTED SEED WINSLOW ME	$ 52.35 094676	$ 2.88 (e)	$ 55.23
03/23	03/24 642921295	HAMMER & WIKAN #5828 PETERSBURG AK	$ 132.71 077417	$ 0.00 (e)	$ 132.71
03/23	03/24 642921296	HAMMER & WIKAN #5828 PETERSBURG AK	$ 604.88 055945	$ 0.00 (e)	$ 604.88
03/23	03/24 642921371	HAMMER & WIKAN #5828 PETERSBURG AK	$ 50.27 023486	$ 0.00 (e)	$ 50.27
03/25	03/26 643224282	SQ GLACIER EXPRESS CA PETERSBURG AK	$ 200.00 089900	$ 0.00	$ 200.00
03/26	03/27 643578159	SQ EL ZARAPE LLC PETERSBURG AK	$ 200.00 046308	$ 0.00	$ 200.00
03/26	03/27 643578234	SQ COASTAL BEAR PETERSBURG AK	$ 200.00 012820	$ 0.00	$ 200.00
04/01	04/02 644675484	HAMMER & WIKAN #5828 PETERSBURG AK	$ 89.94 075742	$ 0.00 (e)	$ 89.94
04/03	04/06 645249867	HAMMER & WIKAN #5828 PETERSBURG AK	$ 122.93 077418	$ 0.00 (e)	$ 122.93
04/17	04/20 647239123	HAMMER & WIKAN #5828 PETERSBURG AK	$ 218.34 006551	$ 0.00 (e)	$ 218.34

TOTAL CREDITS	**xxxx-xxxx-xxxx-6889**	**$ 0.00**
TOTAL DEBITS	**xxxx-xxxx-xxxx-6889**	**$ 2,074.30**

Card Number xxxx-xxxx-xxxx-3497 KLUDT-PAINTER, JON

03/21	03/23 642657827	APPLE.COM/US CUPERTINO CA	$ 548.91 037751	$ 50.09 (e)	$ 599.00
03/21	03/23 642657826	APPLE.COM/US CUPERTINO CA	$ 145.70 064239	$ 13.30 (e)	$ 159.00
03/22	03/23 642657828	APPLE.COM/US CUPERTINO CA	$ 594.73 059024	$ 54.27 (e)	$ 649.00
03/22	03/23 642657902	APPLE.COM/US CUPERTINO CA	$ 99.89 087857	$ 9.11 (e)	$ 109.00
03/25	03/26 643224279	STAPLS7677260999000001 SOUTH HACKENS NJ	$ 1,599.60 083154	$ 0.00	$ 1,599.60
03/27	03/30 643849564	CDW GOVT #AI6LT6R 800-808-4239 IL	$ -767.20 030519	$ 0.00	$ -767.20
04/01	04/01 644393835	MOSYLE COR MOSYLE_MAN WINTER PARK FL	$ 2.29 099449	$ 0.00	$ 2.29
04/02	04/02 644675410	APPLE.COM/BILL CUPERTINO CA	$ 49.99 044865	$ 0.00 (e)	$ 49.99
04/07	04/08 645513732	CBI WEBROOT CHICAGO IL	$ 276.00 050337	$ 0.00	$ 276.00
04/11	04/13 646172518	APPLE.COM/US CUPERTINO CA	$ 346.24 005180	$ 33.76 (e)	$ 380.00
04/11	04/13 646172517	APPLE.COM/US CUPERTINO CA	$ 528.47 080426	$ 51.53 (e)	$ 580.00

TOTAL CREDITS	**xxxx-xxxx-xxxx-3497**	**$ -767.20**
TOTAL DEBITS	**xxxx-xxxx-xxxx-3497**	**$ 4,403.88**

Card Number xxxx-xxxx-xxxx-9406 LUTOMSKI, MARA

03/19	03/23 642656956	HIGH TIDE PARTS PETERSBURG AK	$ 931.30 067593	$ 0.00 (e)	$ 931.30
03/20	03/23 642656879	MARRIOTT NEW ORLEANS NEW ORLEANS LA	$ 1,022.52 055932	$ 0.00	$ 1,022.52
03/20	03/23 642656878	MARRIOTT NEW ORLEANS NEW ORLEANS LA	$ 1,022.52 007751	$ 0.00	$ 1,022.52
03/20	03/23 642656881	CORWIN LEARNING THOUSAND OAKS CA	$ 419.58 077756	$ 30.42 (e)	$ 450.00
03/20	03/23 642656880	CORWIN LEARNING THOUSAND OAKS CA	$ 419.58 041891	$ 30.42 (e)	$ 450.00
03/26	03/27 643578158	YETI 1-833-225-9384 WILMINGTON DE	$ 4,123.50 057122	$ 0.00 (e)	$ 4,123.50
03/27	03/30 643849640	NESPRESSO USA, INC. NEW YORK NY	$ 128.99 051081	$ 11.45 (e)	$ 140.44
03/31	04/01 644393837	CORWIN LEARNING THOUSAND OAKS CA	$ 1,654.08 038459	$ 119.92 (e)	$ 1,774.00
04/01	04/02 644675413	COSTCO ANNUAL RENEWAL ISSAQUAH WA	$ 58.83 075024	$ 6.17	$ 65.00
04/02	04/06 645249866	CORTONA INN & SUITES A ANAHEIM CA	$ 245.01 082748	$ 0.00	$ 245.01

04/03	04/03 644812166	LEGO ENFIELD CT	$ 996.61 091199	$ 63.29 (e)	$ 1,059.90
04/03	04/03 644812165	LEGO ENFIELD CT	$ 2,989.19 040949	$ 189.81 (e)	$ 3,179.00
04/03	04/06 645249786	MARRIOTT NEW ORLEANS NEW ORLEANS LA	$ 3.48 071112	$ 0.00	$ 3.48
04/03	04/06 645249865	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA	$ 50.00 051059	$ 0.00	$ 50.00
04/03	04/06 645249787	MARRIOTT NEW ORLEANS NEW ORLEANS LA	$ 6.48 078437	$ 0.00	$ 6.48
04/03	04/06 645249863	CLAUDE.AI SUBSCRIPTION SAN FRANCISCO CA	$ 200.00 083089	$ 12.00	$ 212.00
04/03	04/06 645249864	CLAUDE.AI SUBSCRIPTION SAN FRANCISCO CA	$ 200.00 015396	$ 12.00	$ 212.00
04/04	04/06 645249788	DUKE PRESS DURHAM NC	$ 36.17 039238	$ 0.00	$ 36.17
04/06	04/07 645402764	CLAUDE.AI SUBSCRIPTION SAN FRANCISCO CA	$ 200.00 022659	$ 12.00	$ 212.00
04/06	04/07 645402763	AMAZON MARK BC74C8C30 SEATTLE WA	$ 232.00 014047	$ 24.48 (e)	$ 256.48
04/06	04/07 645402762	RM ACQUISIT 8002757263 IL	$ 516.53 093889	$ 0.00	$ 516.53
04/16	04/17 647146261	SQ GLACIER EXPRESS CA PETERSBURG AK	$ 94.34 034956	$ 5.66	$ 100.00

TOTAL CREDITS xxxx-xxxx-xxxx-9406 $ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-9406 $ 16,068.33

Card Number xxxx-xxxx-xxxx-7995 TAYLOR, ROBYN J

03/31	04/01 644393761	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA	$ 600.00 086031	$ 0.00	$ 600.00
04/01	04/02 644675409	ALAMO RENT-A-CAR RENTA JUNEAU AK	$ 305.82 028695	$ 0.00	$ 305.82

TOTAL CREDITS xxxx-xxxx-xxxx-7995 $ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-7995 $ 905.82

Card Number xxxx-xxxx-xxxx-2408 WARD, IOANA

03/20	03/23 642656723	AMAZON MKTPL BD15Y5G60 SEATTLE WA	$ 26.34 032850	$ 0.00	$ 26.34
03/20	03/23 642656720	AMAZON.COM BD4K68PS0 SEATTLE WA	$ 135.00 015688	$ 0.00	$ 135.00
03/20	03/23 642656722	AMAZON MKTPL BD44O5PV0 SEATTLE WA	$ 169.99 032495	$ 0.00	$ 169.99
03/20	03/23 642657905	AMAZON.COM B55TP9RT2 SEATTLE WA	$ 174.38 054151	$ 0.00	$ 174.38
03/20	03/23 642656724	AMAZON MKTPL B511C7YR2 SEATTLE WA	$ 133.33 015627	$ 0.00	$ 133.33
03/20	03/23 642657906	AMAZON MKTPL BD9FI9701 SEATTLE WA	$ 45.58 024116	$ 0.00	$ 45.58

03/20	03/23 642657903	AMAZON MKTPL BD1P871A0 SEATTLE WA	$ 36.44 099363	$ 0.00	$ 36.44
03/20	03/23 642657904	AMAZON.COM BD31I9KA1 SEATTLE WA	$ 100.91 016822	$ 0.00	$ 100.91
03/20	03/23 642656721	AMAZON MKTPL B569U6YD2 SEATTLE WA	$ 85.47 055228	$ 0.00	$ 85.47
03/21	03/23 642656798	AMAZON MKTPL BD95S25V0 SEATTLE WA	$ 121.91 080746	$ 0.00	$ 121.91
03/21	03/23 642656800	AMAZON MKTPL BD7WP2W11 SEATTLE WA	$ 240.51 093047	$ 0.00	$ 240.51
03/21	03/23 642656797	AMAZON MKTPL BD0JO7XN0 SEATTLE WA	$ 160.46 027486	$ 0.00	$ 160.46
03/21	03/23 642656799	AMAZON MKTPL BD7VF45D0 SEATTLE WA	$ 94.04 063185	$ 0.00	$ 94.04
03/22	03/23 642656877	AMAZON MKTPL BG4M86TT2 SEATTLE WA	$ 300.85 071940	$ 0.00	$ 300.85
03/22	03/23 642656801	AMAZON MKTPL BG5011N02 SEATTLE WA	$ 81.25 012699	$ 0.00	$ 81.25
03/23	03/24 642921292	AMAZON MKTPL BD20H5UD0 SEATTLE WA	$ 39.56 000829	$ 0.00	$ 39.56
03/23	03/24 642921215	AMAZON MKTPL BG1WC91S2 SEATTLE WA	$ 613.95 057081	$ 0.00	$ 613.95
03/23	03/24 642921216	AMAZON MKTPL BD84M89C0 SEATTLE WA	$ 25.29 063115	$ 0.00	$ 25.29
03/24	03/24 642921294	AMAZON MKTPL BG9CL9MW2 SEATTLE WA	$ 79.98 026217	$ 0.00	$ 79.98
03/24	03/24 642921293	AMAZON MKTPL BD2HA4UK0 SEATTLE WA	$ 46.62 096384	$ 0.00	$ 46.62
03/24	03/25 643032049	AMAZON MKTPL BG3LW4812 SEATTLE WA	$ 78.96 073501	$ 0.00	$ 78.96
03/24	03/25 643032048	AMAZON MKTPL BG4EE3B92 SEATTLE WA	$ 39.98 086073	$ 0.00	$ 39.98
03/24	03/25 643031970	AMAZON MKTPL BG1Y60BF2 SEATTLE WA	$ 133.79 008383	$ 0.00	$ 133.79
03/24	03/25 643032047	AMAZON.COM B515R3PX1 SEATTLE WA	$ 12.08 034207	$ 0.00	$ 12.08
03/24	03/25 643032050	AMAZON MKTPL B55HC1CC0 SEATTLE WA	$ 453.70 098954	$ 0.00	$ 453.70
03/24	03/25 643032127	AMAZON.COM B52PT0PA1 SEATTLE WA	$ 76.30 000047	$ 0.00	$ 76.30
03/24	03/25 643032051	AMAZON MKTPL B55TO5CU0 SEATTLE WA	$ 104.92 042136	$ 0.00	$ 104.92
03/24	03/25 643032128	AMAZON MKTPL B51641OB0 SEATTLE WA	$ 52.38 075207	$ 0.00	$ 52.38
03/24	03/25 643032129	AMAZON MKTPL B57EY7CQ0 SEATTLE WA	$ 39.98 037791	$ 0.00	$ 39.98
03/24	03/25 643031971	AMAZON MKTPL BG1YR1B12 SEATTLE WA	$ 63.02 076659	$ 0.00	$ 63.02
03/25	03/25 643032131	AMAZON MKTPL BG3QD96W2 SEATTLE WA	$ 142.13 015497	$ 0.00	$ 142.13

03/25	03/25 643032207	AMAZON MKTPL B55CE9VW1 SEATTLE WA	$ 71.94 030960	$ 0.00	$ 71.94
03/25	03/25 643032130	AMAZON MKTPL B586U6G91 SEATTLE WA	$ 88.43 098772	$ 0.00	$ 88.43
03/25	03/26 643224281	AMAZON MKTPL BG51S32C2 SEATTLE WA	$ 39.80 002185	$ 0.00	$ 39.80
03/25	03/26 643224280	AMAZON MKTPL B54CA6MN1 SEATTLE WA	$ 44.90 098134	$ 0.00	$ 44.90
03/26	03/27 643578155	AMAZON.COM B547I06L1 SEATTLE WA	$ 70.42 031020	$ 0.00	$ 70.42
03/26	03/27 643578156	AMAZON MKTPL BG1Z20W32 SEATTLE WA	$ 141.44 084795	$ 0.00	$ 141.44
03/26	03/27 643579345	AMAZON MKTPL B524Z8TF0 SEATTLE WA	$ 113.30 052361	$ 0.00	$ 113.30
03/26	03/27 643579344	HAMMER & WIKAN, INC. PETERSBURG AK	$ 59.80 034165	$ 0.00 (e)	$ 59.80
03/26	03/27 643579346	AMAZON MKTPL B516T6681 SEATTLE WA	$ 148.69 081337	$ 0.00	$ 148.69
03/26	03/27 643578157	AMAZON MKTPL B58ZU4010 SEATTLE WA	$ 145.90 038453	$ 0.00	$ 145.90
03/28	03/30 643849637	AMAZON MKTPL BC9P49TV2 SEATTLE WA	$ 87.98 051860	$ 0.00	$ 87.98
03/28	03/30 643849565	AMAZON MKTPL B52359U81 SEATTLE WA	$ 54.35 080321	$ 0.00	$ 54.35
03/28	03/30 643849566	AMAZON MKTPL BC8OF1TN2 SEATTLE WA	$ 87.98 098854	$ 0.00	$ 87.98
03/29	03/30 643849639	AMAZON MKTPL B594I3K70 SEATTLE WA	$ 89.31 085285	$ 0.00	$ 89.31
03/29	03/30 643849638	AMAZON MKTPL BC73V4PR2 SEATTLE WA	$ 51.96 047635	$ 0.00	$ 51.96
04/01	04/03 644812164	PETERSBURG IGA PETERSBURG AK	$ 40.46 083643	$ 2.42	$ 42.88
04/01	04/03 644812163	PETERSBURG IGA PETERSBURG AK	$ 49.67 017845	$ 2.97	$ 52.64
04/06	04/07 645402746	AMAZON.COM BC5HQ7C40 SEATTLE WA	$ 50.80 078059	$ 0.00	$ 50.80
04/06	04/08 645511898	PETERSBURG IGA PETERSBURG AK	$ 60.86 040498	$ 3.65	$ 64.51
04/08	04/09 645630762	AMAZON MKTPL BY7FY6FF2 SEATTLE WA	$ 129.21 021930	$ 0.00	$ 129.21
04/14	04/16 646782131	PETERSBURG IGA PETERSBURG AK	$ 32.45 085752	$ 1.94	$ 34.39
04/14	04/16 646782130	PETERSBURG IGA PETERSBURG AK	$ 21.50 022423	$ 1.29	$ 22.79
04/16	04/17 647146259	HAMMER & WIKAN, INC. PETERSBURG AK	$ 53.18 045479	$ 0.00 (e)	$ 53.18
04/16	04/17 647146260	HAMMER & WIKAN, INC. PETERSBURG AK	$ 28.66 060217	$ 0.00 (e)	$ 28.66

TOTAL CREDITS xxxx-xxxx-xxxx-2408 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-2408 $ 5,684.36

Card Number xxxx-xxxx-xxxx-0225 WORHATCH, CENA

03/31	04/01 644393759	TRULY ENGAGING 6309091809 IL	$ 280.20 000888	$ 0.00 (e)	$ 280.20
04/07	04/08 645513730	SP OUTDOORSINESS INDIANAPOLIS IN	$ 3,114.94 032850	$ 218.05 (e)	$ 3,332.99

TOTAL CREDITS xxxx-xxxx-xxxx-0225 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-0225 $ 3,613.19

Regular Meeting

Thursday, April 23, 2026 6:00 PM
MS/HS Library, 109 Charles W St, Petersburg, AK 99833

Carey Case:	Absent
Sarah Holmgrain:	Present
Katie Holmlund:	Present
Kari Petersen:	Present
Marc Taylor:	Present

Member Case was excused

1. **CALL TO ORDER**
   Discussion: Meeting was called to order by President Holmgrain at 6:03pm
2. **DETERMINE QUORUM**
   Discussion: Quorum was present to do business
3. **PLEDGE OF ALLEGIANCE**
   Discussion: President Holmgrain led the group in the Pledge of Allegiance
4. **APPROVAL OF AGENDA**
   Action(s):
   Approve agenda as written. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.
   Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

   Voting Summary: Yea: 4, Nay: 0, Absent: 1
5. **STUDENT PRESENTATION - Close Up and Senior Trip to Wrangell, MusicFest**
   Discussion: Several students that travelled to Washington DC and NY on the Close Up trip presented about their experience. Music teacher Chelsea Corrao presented in thanks to the board about the support they offer the music program within the district. The district was well represented at Musicfest this year.
6. **STUDENT REPRESENTATIVE REPORT**
   Discussion: Student rep Brantuas reported on the activities of ASB which included that track has begun, students have left for Artfest in Haines and the SAT and Prom were coming up.
7. **CORRESPONDENCE - Band Thank You note**
8. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
   Discussion: None
9. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
   Discussion: None

10. **COMMENTS FROM BOARD MEMBERS**

Discussion: None

11. **CONSENT AGENDA**

Action(s):

Approve Consent Agenda. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

11.1. March, 2026, Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,665,431.25

11.2. March. 17, 2026, regular board meeting minutes

11.3. Personnel Action Report

12. **ADMINISTRATIVE REPORTS**

12.1. Superintendent's report — **Presenter:** Superintendent Taylor
Discussion: See attached report

12.2. Elementary Principal's Report — **Presenter:** Principal Heather Conn
Discussion: See attached report

12.3. MS/HS Principal's Report — **Presenter:** Principal Brad King
Discussion: See attached report

12.4. Director of Activities Report — **Presenter:** AD Jaime Cabral
Discussion: See attached report

12.5. SPED & DTC Director Report — **Presenter:** Cyndy Fry
Discussion: See attached report

12.6. Director of Nutrition Report
Discussion: See attached report

12.7. Director of Technology Report
Discussion: See attached report

13. **SCHOOL BOARD COMMITTEE REPORTS**

Discussion: Crisis held a meeting and is standing up the committee to continue in the future. Wellness has a meeting May 8th.

14. **SPECIAL RECOGNITION**

Discussion: The board would like to announce that the district was notified that several students were nominated for the 2026 Spirit of Youth award. Gavin O'Neil, Rebel McGrath, Emi Anderson, Emmanual Edwards, and Brayden Kai Tucker. These students will be recognized at their Q4 awards assembly.

Link to the Nominee Bios

Link to the Spirit of Youth winners

15. **OLD BUSINESS**

16. **NEW BUSINESS**

16.1. Public Hearing Indian Ed Grant

Discussion: A public hearing was held opened at 6:55 and closed at 6:55 as there was no one present to comment.

16.2. Action: Policy Updates - First Reading

Action(s):

Approve policy updates in first reading. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Policies passed in frist reading and will move to a public hearing and second reading.

16.3. Action: PHS New Course Approval

Action(s):

Approve the new course Makerspace Engineering and Design. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: HS teacher, Dustin Crump, presented about a new course to the catalog. The course would be called *Makerspace Engineering and Design*. In this course, students would design and build interactive systems using robotics, physical computing, and user-centered design... reusing the framework of most computer science/design courses (the INPUT > PROCESS > OUTPUT > FEEDBACK loop) See the attached letter.

16.4. Out of State Travel - Music Program

Action(s):

Approve out-of-state travel during the 2026-2027 school year to the music program for the presented trip to Honolulu. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea

Kari Petersen: Yea

Marc Taylor: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Music teacher Chelsea Corrao presented regarding out-of-state travel and the music program. She would like to lead a group on an out-of-state trip over spring break in the 26-27 school year. Both band and choir would be invited to join, and travel would include approx 40 students. Although the LA trip was included in the board packet. Mrs. Corrao presented a trip to Hawaii as an option as well.

16.5. Pre-Kindergarten Family Engagement Review

Discussion: The board reviewed the Pre-Kindergarten Family Engagement materials and had no objection.

16.6. Discussion: Draft FY27 Budget presentation

Discussion: Finance Director Baird presented a draft FY 27 budget and spoke about budget considerations.

16.7. Discussion: June Meeting Date Reschedule

Discussion: The board agreed to reschedule the June meeting to June 8th at 6pm.

16.8. Discussion: Staff Appreciation May 4th - 8th

Discussion: The board discussed continuing the tradition of the Staff breakfast and agreed to change locations to the Elementary library for this year.

17. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**

Discussion: None

18. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**

19. **FUTURE AGENDA ITEMS**

20. **OTHER NEW BUSINESS**

21. **ADJOURNMENT**

Action(s):

Adjourn. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case: Absent

Sarah Holmgrain: Yea

Katie Holmlund: Yea

Kari Petersen: Yea

Marc Taylor: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Board adjourned at 7:58pm

_____
Board President

_____
Board Secretary

Regular Meeting

Thursday, April 23, 2026 6:00 PM
MS/HS Library, 109 Charles W St, Petersburg, AK 99833

Carey Case:	Absent
Sarah Holmgrain:	Present
Katie Holmlund:	Present
Kari Petersen:	Present
Marc Taylor:	Present

Member Case was excused

1. **CALL TO ORDER**
   Discussion: Meeting was called to order by President Holmgrain at 6:03pm
2. **DETERMINE QUORUM**
   Discussion: Quorum was present to do business
3. **PLEDGE OF ALLEGIANCE**
   Discussion: President Holmgrain led the group in the Pledge of Allegiance
4. **APPROVAL OF AGENDA**
   Action(s):
   Approve agenda as written. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.
   Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

   Voting Summary: Yea: 4, Nay: 0, Absent: 1
5. **STUDENT PRESENTATION - Close Up and Senior Trip to Wrangell, MusicFest**
   Discussion: Several students that travelled to Washington DC and NY on the Close Up trip presented about their experience. Music teacher Chelsea Corrao presented in thanks to the board about the support they offer the music program within the district. The district was well represented at Musicfest this year.
6. **STUDENT REPRESENTATIVE REPORT**
   Discussion: Student rep Brantuas reported on the activities of ASB which included that track has begun, students have left for Artfest in Haines and the SAT and Prom were coming up.
7. **CORRESPONDENCE - Band Thank You note**
8. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
   Discussion: None
9. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
   Discussion: None

10. **COMMENTS FROM BOARD MEMBERS**

Discussion: None

11. **CONSENT AGENDA**

Action(s):

Approve Consent Agenda. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

11.1. March, 2026, Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,665,431.25

11.2. March. 17, 2026, regular board meeting minutes

11.3. Personnel Action Report

12. **ADMINISTRATIVE REPORTS**

12.1. Superintendent's report — **Presenter:** Superintendent Taylor
Discussion: See attached report

12.2. Elementary Principal's Report — **Presenter:** Principal Heather Conn
Discussion: See attached report

12.3. MS/HS Principal's Report — **Presenter:** Principal Brad King

12.4. Director of Activities Report — **Presenter:** AD Jaime Cabral
Discussion: See attached report

12.5. SPED & DTC Director Report — **Presenter:** Cyndy Fry
Discussion: See attached report

12.6. Director of Nutrition Report
Discussion: See attached report

12.7. Director of Technology Report
Discussion: See attached report

13. **SCHOOL BOARD COMMITTEE REPORTS**

Discussion: Crisis held a meeting and is standing up the committee to continue in the future. Wellness has a meeting May 8th.

14. **SPECIAL RECOGNITION**

Discussion: The board would like to announce that the district was notified that several students were nominated for the 2026 Spirit of Youth award. Gavin O'Neil, Rebel McGrath, Emi Anderson, Emmanual Edwards, and Brayden Kai Tucker. These students will be recognized at their Q4 awards assembly.

Link to the Nominee Bios

Link to the Spirit of Youth winners

15. **OLD BUSINESS**

16. **NEW BUSINESS**

16.1. Public Hearing Indian Ed Grant

Discussion: A public hearing was held opened at 6:55 and closed at 6:55 as there was no one present to comment.

16.2. Action: Policy Updates - First Reading

Action(s):

Approve policy updates in first reading. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Policies passed in frist reading and will move to a public hearing and second reading.

16.3. Action: PHS New Course Approval

Action(s):

Approve the new course Makerspace Engineering and Design. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: HS teacher, Dustin Crump, presented about a new course to the catalog. The course would be called *Makerspace Engineering and Design*. In this course, students would design and build interactive systems using robotics, physical computing, and user-centered design... reusing the framework of most computer science/design courses (the INPUT > PROCESS > OUTPUT > FEEDBACK loop) See the attached letter.

16.4. Out of State Travel - Music Program

Action(s):

Approve out-of-state travel during the 2026-2027 school year to the music program for the presented trip to Honolulu. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Absent
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea

Kari Petersen: Yea

Marc Taylor: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Music teacher Chelsea Corrao presented regarding out-of-state travel and the music program. She would like to lead a group on an out-of-state trip over spring break in the 26-27 school year. Both band and choir would be invited to join, and travel would include approx 40 students. Although the LA trip was included in the board packet. Mrs. Corrao presented a trip to Hawaii as an option as well.

16.5. Pre-Kindergarten Family Engagement Review

Discussion: The board reviewed the Pre-Kindergarten Family Engagement materials and had no objection.

16.6. Discussion: Draft FY27 Budget presentation

Discussion: Finance Director Baird presented a draft FY 27 budget and spoke about budget considerations.

16.7. Discussion: June Meeting Date Reschedule

Discussion: The board agreed to reschedule the June meeting to June 8th at 6pm.

16.8. Discussion: Staff Appreciation May 4th - 8th

Discussion: The board discussed continuing the tradition of the Staff breakfast and agreed to change locations to the Elementary library for this year.

17. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**

Discussion: None

18. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**

19. **FUTURE AGENDA ITEMS**

20. **OTHER NEW BUSINESS**

21. **ADJOURNMENT**

Action(s):

Adjourn. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case: Absent

Sarah Holmgrain: Yea

Katie Holmlund: Yea

Kari Petersen: Yea

Marc Taylor: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: Board adjourned at 7:58pm

_____
Board Secretary



PHS 2026


























Continue ahead
DREAMS





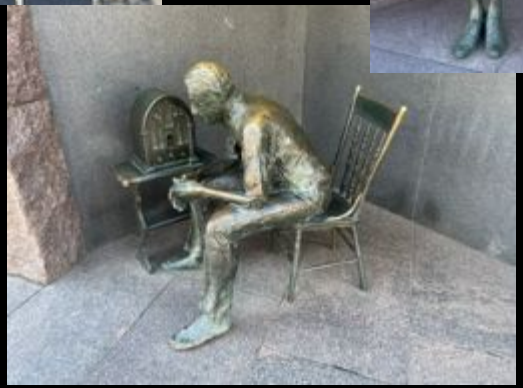












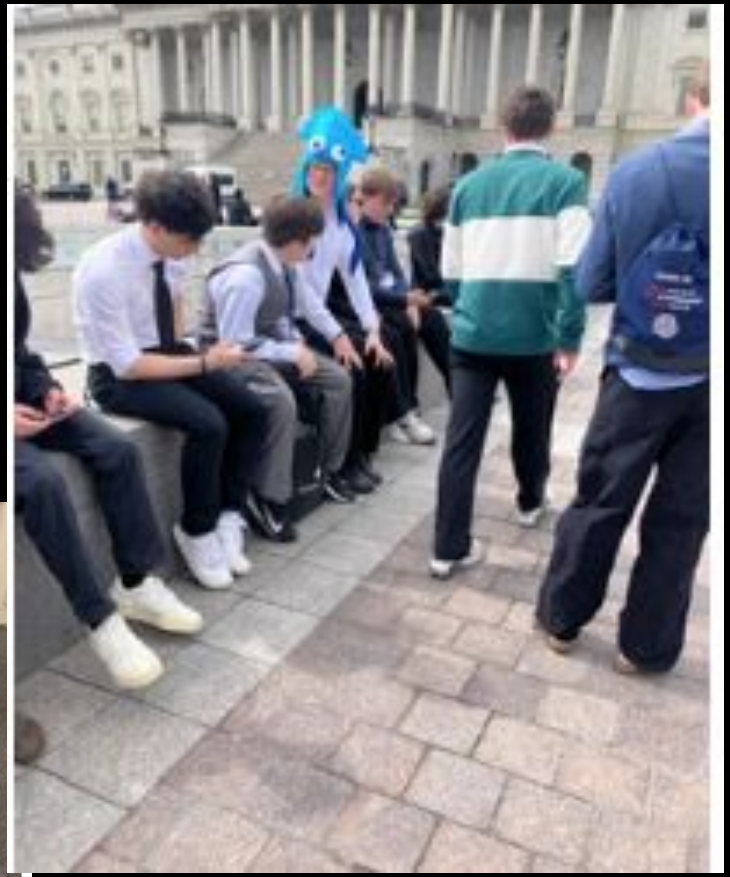







ALASKA














AKERS



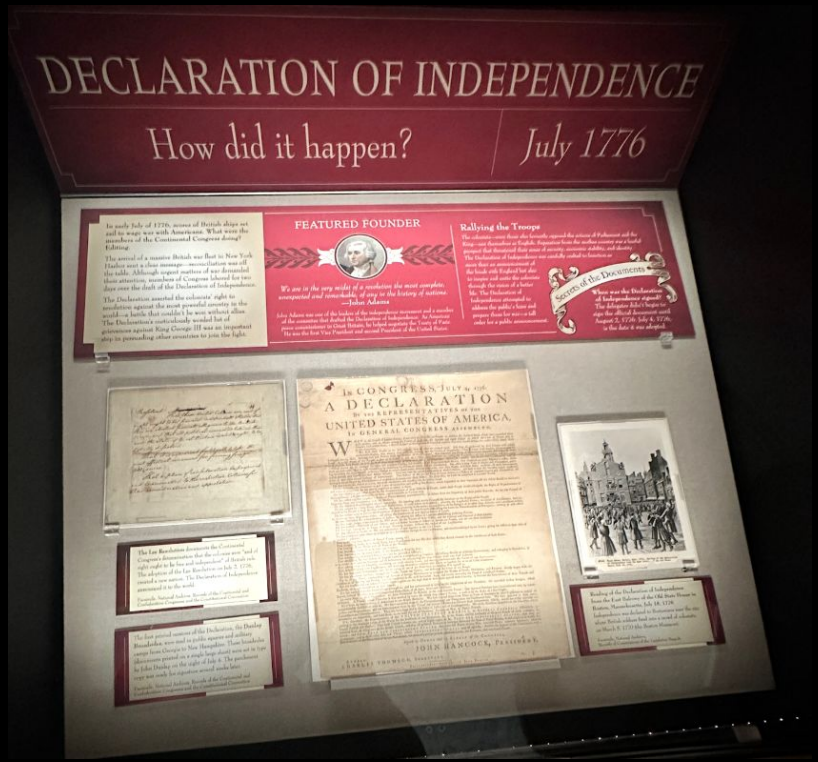


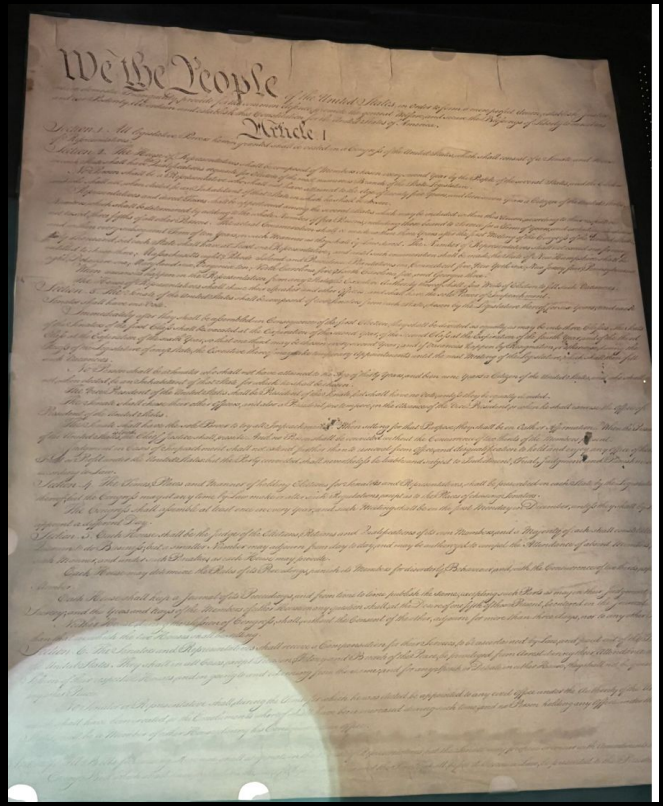


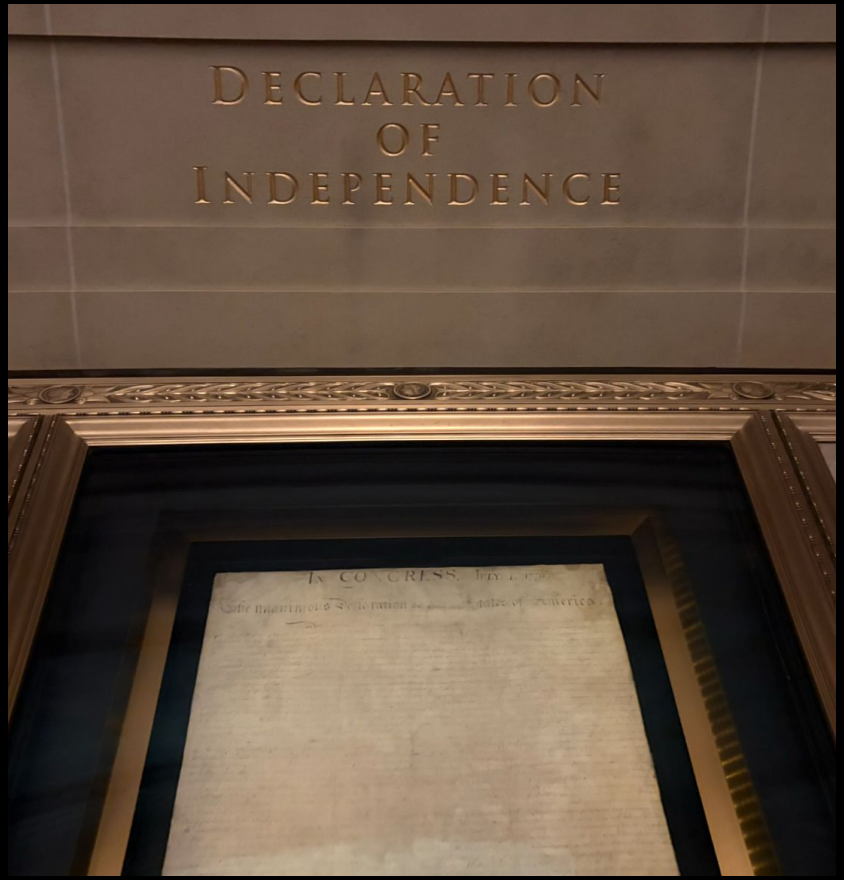




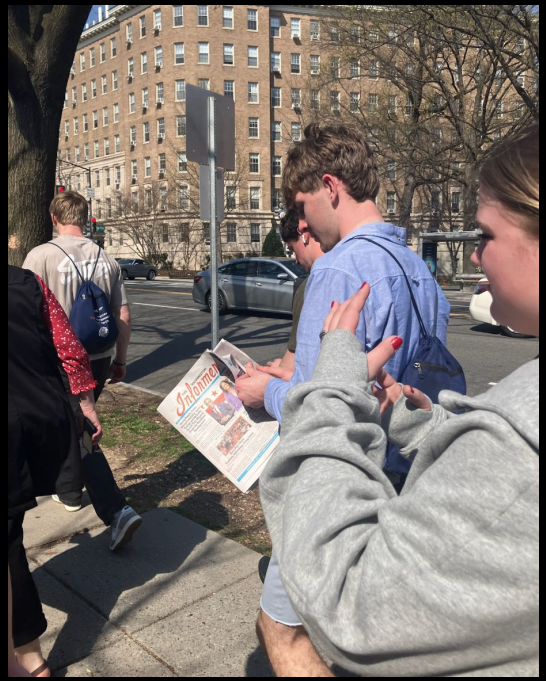

McGOWAN THEATER
NEW PERMANENT EXHIBITION COMING SOON


DECLARATION OF INDEPENDENCE
How did it happen?
July 1776
FEATURED FOUNDER
Rallying the Troops
Secrets of the Documents
A DECLARATION
UNITED STATES OF AMERICA,
JOHN HANCOCK, PRESIDENT.


We the People
Article I


DECLARATION
OF
INDEPENDENCE


CONSTITUTION
OF THE
UNITED STATES OF AMERICA






CLOSE UP
REBECCA


Donate






Look! But
Don't Knock
Please be considerate
of our animals:








MISSION SU








NEW YORK
2026


NEW
YORKER










CANDY NYC
Viewing Deck Preview Experienc
Times Square-42 Street
Subway Station
WITH
LOVE H&M


Buchette
DEL VINO
NEW YORK CITY


ALEXANDER HAMILTON


SPEED LIMIT 15

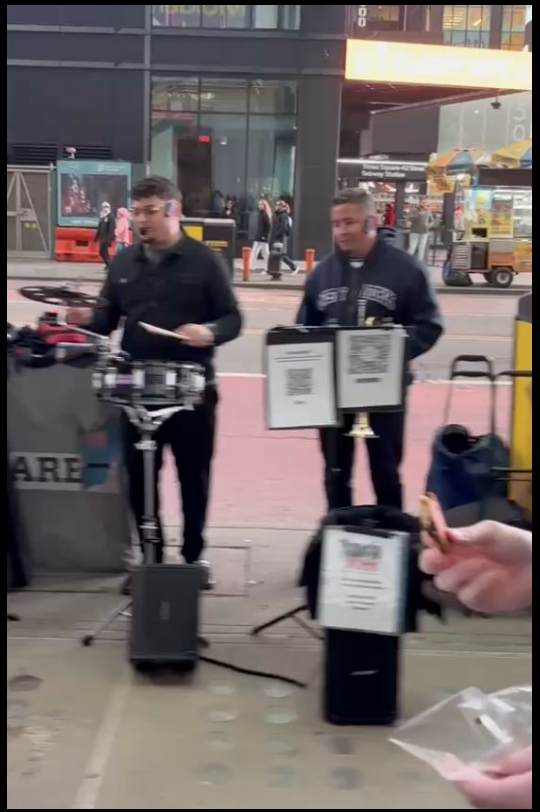



LEON LEVY AND SHELBY WH






CLOSE-UP
CLOSE-UP




SIX


SIX
PLAYBILL
SIX
2022




United States of America












2024
1500
VISIT LAUDERDALE


Thank You
FOR YOUR
SUPPORT

Petersburg School District

Revenue Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description		Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 100 GENERAL FUND						
100.000.000.000.011 BOROUGH DIRECT APPROPRIATIONS		$3,250,000.00	$270,833.33	$2,437,499.97	$812,500.03	25.00%
100.000.000.000.031 INTEREST		$50,050.00	$7,222.60	$43,911.93	$6,138.07	12.26%
100.000.000.000.032 GAIN ON INVESTMENT UNREALIZED		$20,000.00	$1,438.83	$15,582.09	$4,417.91	22.09%
100.000.000.000.040 OTHER LOCAL REVENUES		$40,000.00	$258.00	$38,178.00	$1,822.00	4.56%
100.000.000.000.043 STUDENT ACTIVITY REVENUE		$51,000.00	$3,876.00	$47,635.25	$3,364.75	6.60%
100.000.000.000.044 STUDENT CLASS FEES		$10,000.00	$0.00	$11,177.49	($1,177.49)	-11.77%
100.000.000.000.045 STUDENT TECH FEE REVENUE		$12,850.00	$118.99	$10,491.99	$2,358.01	18.35%
100.000.000.000.046 LOCAL RENTAL REVENUE		$2,500.00	$1,910.00	$3,218.00	($718.00)	-28.72%
100.000.000.000.047 E-RATE REVENUE		$101,449.60	$7,263.20	$72,395.20	$29,054.40	28.64%
100.000.000.000.051 FOUNDATION PROGRAM		$7,039,736.00	$556,773.00	$5,010,957.00	$2,028,779.00	28.82%
100.000.000.000.056 TRS ON-BEHALF PAYMENTS		$784,120.03	$0.00	$0.00	$784,120.03	100.00%
100.000.000.000.057 PERS ON-BEHALF PAYMENTS		$93,219.65	$0.00	$0.00	$93,219.65	100.00%
100.000.000.000.090 OTHER STATE REVENUES		$2,000.00	$0.00	$0.00	$2,000.00	100.00%
	Fund 100 Total:	$11,456,925.28	$849,693.95	$7,691,046.92	$3,765,878.36	32.87%
	Grand Total:	$11,456,925.28	$849,693.95	$7,691,046.92	$3,765,878.36	32.87%

End of Report

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 100 GENERAL FUND						
100.100.100.000.315	$858,958.84	$100,849.19	$581,154.48	$277,804.36	$284,440.43	($6,636.07)
CERTIFICATED TEACHER						-0.77%
100.100.100.000.322	$3,000.00	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00
PIANIST FOR CHOIR						0.00%
100.100.100.000.329	$22,000.00	$700.00	$10,237.50	$11,762.50	$0.00	$11,762.50
HS REG INSTRUCTION SUB						53.47%
100.100.100.000.363	$3,858.48	$444.33	$2,604.33	$1,254.15	$1,250.31	$3.84
WORKERS COMPENSATION						0.10%
100.100.100.000.364	$205,740.64	$23,236.79	$166,847.88	$38,892.76	$83,023.59	($44,130.83)
INSURANCE-HEALTH/LIFE						-21.45%
100.100.100.000.365	$262,407.74	$12,666.65	$73,642.46	$188,765.28	$34,167.91	$154,597.37
RETIREMENT CONTRIBUTION-TRS						58.91%
100.100.100.000.367	$12,817.40	$1,401.01	$8,083.32	$4,734.08	$3,868.28	$865.80
MEDICARE TAX						6.75%
100.100.100.000.368	$600.00	$0.00	$237.92	$362.08	$93.00	$269.08
SOCIAL SECURITY TAX						44.85%
100.100.100.000.369	$8,926.56	$0.00	$0.00	$8,926.56	$0.00	$8,926.56
OTHER EMPLOYEE BENEFITS						100.00%
100.100.100.000.426	$3,300.00	$0.00	$0.00	$3,300.00	$0.00	$3,300.00
STUDENT TRANSPORTATION						100.00%
100.100.100.000.450	$58,000.00	$0.00	$0.00	$58,000.00	$6,687.10	$51,312.90
FRESHMAN LAPTOP COMPUTERS						88.47%
100.100.100.000.451	$9,700.00	$3,286.75	$5,814.42	$3,885.58	$2,905.43	$980.15
GENERAL HS TEACHING SUPPLIES						10.10%
100.100.100.000.457	$9,802.00	$3,198.58	$3,198.58	$6,603.42	$3,091.84	$3,511.58
HS SMALL TOOLS & EQPT						35.83%
100.100.100.000.474	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00
HS CURRICULUM ADOPTION						100.00%
100.100.100.000.476	$8,755.05	$399.90	$8,837.59	($82.54)	$0.00	($82.54)
HS COPIER SUPPLIES						-0.94%
100.100.100.000.479	$600.00	$109.93	$478.53	$121.47	$49.99	$71.48
HS TEACHER OTHER SUPPLIES AND MAT						11.91%
100.100.100.000.491	$10,000.00	$680.00	$3,760.00	$6,240.00	$0.00	$6,240.00
HS DUES AND FEES						62.40%
100.100.100.000.510	$35,370.00	$0.00	$0.00	$35,370.00	$30,093.44	$5,276.56

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
EQUIPMENT						14.92%
100.100.100.401.451	$900.00	$37.85	$634.59	$265.41	$0.00	$265.41
HS ENGLISH SUPPLIES						29.49%
100.100.100.402.451	$700.00	$0.00	$85.12	$614.88	$545.40	$69.48
HS MATH SUPPLIES						9.93%
100.100.100.403.451	$3,300.00	$50.36	$553.87	$2,746.13	$2,608.35	$137.78
HS SCIENCE SUPPLIES						4.18%
100.100.100.404.451	$700.00	$0.00	$539.08	$160.92	$0.00	$160.92
HS SOCIAL STUDIES SUPPLIES						22.99%
100.100.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
HS PE SUPPLIES						100.00%
100.100.100.408.451	$2,000.00	$35.97	$3,689.45	($1,689.45)	$0.00	($1,689.45)
HS MUSIC SUPPLIES						-84.47%
100.100.100.408.479	$10,000.00	$0.00	$8,017.47	$1,982.53	$0.00	$1,982.53
HS MUSIC OTHER SUPPLIES						19.83%
100.100.100.413.451	$500.00	$0.00	$440.50	$59.50	$0.00	$59.50
HS SPANISH SUPPLIES						11.90%
100.100.100.414.451	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00
DRAMA SUPPLIES						100.00%
100.100.100.421.451	$1,000.00	$0.00	$999.74	$0.26	$0.00	$0.26
HS ART/JEWELRY/PHOTO SUPPLIES						0.03%
100.100.160.000.315	$98,641.00	$10,448.00	$66,084.00	$32,557.00	$31,792.00	$765.00
CERTIFICATED TEACHER						0.78%
100.100.160.000.329	$800.00	$0.00	$2,200.00	($1,400.00)	$0.00	($1,400.00)
HS CTE SUB						-175.00%
100.100.160.000.363	$434.06	$45.61	$298.04	$136.02	$138.77	($2.75)
WORKERS COMPENSATION						-0.63%
100.100.160.000.364	$35,101.44	$2,925.12	$23,400.96	$11,700.48	$11,700.48	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.100.160.000.365	$30,195.31	$1,312.27	$8,300.16	$21,895.15	$3,993.08	$17,902.07
RETIREMENT CONTRIBUTION-TRS						59.29%
100.100.160.000.367	$1,441.89	$141.82	$906.20	$535.69	$418.56	$117.13
MEDICARE TAX						8.12%
100.100.160.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.160.406.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
AQUACULTURE SUPPLIES						100.00%
100.100.160.450.451	$6,300.00	$454.10	$2,794.24	$3,505.76	$3,515.72	($9.96)
CULINARY SUPPLIES						-0.16%
100.100.160.455.451	$2,000.00	$57.75	$153.62	$1,846.38	$1,842.25	$4.13
FOOD SCIENCE/CULINARY						0.21%
100.100.160.460.451	$3,000.00	$0.00	$263.00	$2,737.00	$0.00	$2,737.00
SHOP SUPPLIES						91.23%
100.100.200.000.315	$85,314.66	$9,586.92	$57,704.97	$27,609.69	$27,130.36	$479.33
CERTIFICATED TEACHER						0.56%
100.100.200.000.323	$61,837.78	$19,553.03	$99,156.87	($37,319.09)	$37,714.21	($75,033.30)
AIDES						-121.34%
100.100.200.000.329	$6,000.00	$1,621.72	$12,690.57	($6,690.57)	$0.00	($6,690.57)
HS SPED SUB						-111.51%
100.100.200.000.363	$668.51	$137.78	$766.69	($98.18)	$293.52	($391.70)
WORKERS COMPENSATION						-58.59%
100.100.200.000.364	$58,656.32	$5,536.08	$39,033.43	$19,622.89	$13,433.77	$6,189.12
INSURANCE-HEALTH/LIFE						10.55%
100.100.200.000.365	$25,900.48	$1,204.12	$7,219.50	$18,680.98	$3,183.17	$15,497.81
RETIREMENT CONTRIBUTION-TRS						59.84%
100.100.200.000.366	$17,202.14	$4,301.67	$18,056.64	($854.50)	$8,710.15	($9,564.65)
RETIREMENT CONTRIBUTION-PERS						-55.60%
100.100.200.000.367	$2,220.71	$447.73	$2,419.13	($198.42)	$930.41	($1,128.83)
MEDICARE TAX						-50.83%
100.100.200.000.368	$300.00	$100.55	$1,887.51	($1,587.51)	$0.00	($1,587.51)
SOCIAL SECURITY TAX						-529.17%
100.100.200.000.369	$1,776.66	$0.00	$0.00	$1,776.66	$0.00	$1,776.66
OTHER EMPLOYEE BENEFITS						100.00%
100.100.200.000.451	$500.00	$0.00	$499.95	$0.05	$0.00	$0.05
HS SPED SUPPLIES						0.01%
100.100.300.000.315	$96,335.52	$9,868.08	$63,771.39	$32,564.13	$31,799.11	$765.02
CERTIFICATED TEACHER						0.79%
100.100.300.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.300.000.363	$414.12	$44.38	$288.83	$125.29	$141.42	($16.13)
WORKERS COMPENSATION						-3.90%
100.100.300.000.364	$3,000.00	$300.00	$2,400.00	$600.00	$600.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
INSURANCE-HEALTH/LIFE						0.00%
100.100.300.000.365	$28,889.82	$1,239.45	$8,009.76	$20,880.06	$3,769.98	$17,110.08
RETIREMENT CONTRIBUTION-TRS						59.23%
100.100.300.000.367	$1,375.67	$147.44	$959.50	$416.17	$469.79	($53.62)
MEDICARE TAX						-3.90%
100.100.300.000.368	$20.00	$0.00	$0.00	$20.00	$0.00	$20.00
SOCIAL SECURITY TAX						100.00%
100.100.300.000.369	$1,329.98	$0.00	$0.00	$1,329.98	$0.00	$1,329.98
OTHER EMPLOYEE BENEFITS						100.00%
100.100.300.000.451	$1,000.00	$0.00	$963.50	$36.50	$0.00	$36.50
SECONDARY COUNSELOR SUPPLIES						3.65%
100.100.300.000.479	$0.00	$0.00	$99.98	($99.98)	$0.00	($99.98)
SECONDARY COUNSELOR OTHER						0.00%
100.100.300.000.491	$4,000.00	$385.00	$385.00	$3,615.00	$0.00	$3,615.00
HS DUES & FEES						90.38%
100.100.350.000.315	$91,682.00	$9,903.50	$61,303.00	$30,379.00	$29,614.00	$765.00
CERTIFICATED TEACHER						0.83%
100.100.350.000.329	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.350.000.363	$412.71	$43.23	$267.61	$145.10	$129.27	$15.83
WORKERS COMPENSATION						3.84%
100.100.350.000.364	$11,484.48	$1,719.44	$13,755.52	($2,271.04)	$6,877.76	($9,148.80)
INSURANCE-HEALTH/LIFE						-79.66%
100.100.350.000.365	$28,537.63	$1,243.88	$7,699.66	$20,837.97	$3,719.52	$17,118.45
RETIREMENT CONTRIBUTION-TRS						59.99%
100.100.350.000.367	$1,370.98	$138.08	$841.54	$529.44	$405.37	$124.07
MEDICARE TAX						9.05%
100.100.350.000.368	$24.00	$0.00	$0.00	$24.00	$0.00	$24.00
SOCIAL SECURITY TAX						100.00%
100.100.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.100.350.000.451	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
TEACHING SUPPLIES						100.00%
100.100.350.000.472	$2,300.00	$0.00	$760.27	$1,539.73	$0.00	$1,539.73

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SECONDARY LIBRARY BOOKS						66.94%
100.100.350.000.473	$800.00	$48.99	$637.17	$162.83	$16.21	$146.62
SECONDARY PERIODICALS						18.33%
100.100.350.000.479	$100.00	$0.00	$0.00	$100.00	$0.00	$100.00
SECONDARY SUPPLIES AND MATERIALS						100.00%
100.100.350.418.316	$1,668.00	$0.00	$0.00	$1,668.00	$0.00	$1,668.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.350.418.363	$7.98	$0.00	$0.00	$7.98	$0.00	$7.98
WORKERS COMPENSATION						100.00%
100.100.350.418.365	$476.88	$0.00	$0.00	$476.88	$0.00	$476.88
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.350.418.367	$24.19	$0.00	$0.00	$24.19	$0.00	$24.19
MEDICARE TAX						100.00%
100.100.400.000.313	$121,420.00	$12,410.00	$91,690.00	$29,730.00	$29,730.00	$0.00
PRINCIPAL						0.00%
100.100.400.000.363	$530.00	$54.17	$400.25	$129.75	$129.78	($0.03)
WORKERS COMPENSATION						-0.01%
100.100.400.000.364	$36,417.74	$3,034.82	$27,313.38	$9,104.36	$9,104.37	($0.01)
INSURANCE HEALTH/LIFE						0.00%
100.100.400.000.365	$37,383.65	$1,552.42	$11,459.78	$25,923.87	$3,715.26	$22,208.61
RETIREMENT CONTRIBUTION-TRS						59.41%
100.100.400.000.367	$1,760.59	$171.60	$1,249.17	$511.42	$404.86	$106.56
MEDICARE TAX						6.05%
100.100.400.000.421	$2,400.00	$0.00	$1,963.44	$436.56	$0.00	$436.56
SECONDARY PRINCIPAL TRANSPORTATION						18.19%
100.100.400.000.479	$1,600.00	$951.72	$1,342.63	$257.37	$0.00	$257.37
SECONDARY PRINCIPAL SUPPLIES AND MATERIALS						16.09%
100.100.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
PRINCIPAL DUES AND FEES						3.85%
100.100.450.000.324	$95,657.15	$13,872.37	$75,685.85	$19,971.30	$23,438.19	($3,466.89)
SUPPORT STAFF						-3.62%
100.100.450.000.329	$1,800.00	$0.00	$70.00	$1,730.00	$0.00	$1,730.00
SUBSTITUTES/TEMPORARIES						96.11%
100.100.450.000.363	$475.49	$60.25	$328.62	$146.87	$102.30	$44.57
WORKERS COMPENSATION						9.37%
100.100.450.000.364	$35,596.80	$4,566.99	$32,034.08	$3,562.72	$10,863.26	($7,300.54)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
INSURANCE-HEALTH/LIFE						-20.51%
100.100.450.000.366	$27,449.60	$3,051.92	$16,650.93	$10,798.67	$5,156.41	$5,642.26
RETIREMENT CONTRIBUTION-PERS						20.55%
100.100.450.000.367	$1,447.24	$184.36	$982.09	$465.15	$290.76	$174.39
MEDICARE TAX						12.05%
100.100.450.000.368	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00
SOCIAL SECURITY TAX						100.00%
100.100.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.100.450.000.421	$2,400.00	$0.00	$0.00	$2,400.00	$0.00	$2,400.00
HS ADMIN SUPPORT TRVL						100.00%
100.100.450.000.433	$2,266.00	$175.12	$1,596.15	$669.85	$0.00	$669.85
SECONDARY COMMUNICATIONS						29.56%
100.100.450.000.434	$250.00	$77.15	$352.64	($102.64)	$3.36	($106.00)
SECONDARY POSTAGE						-42.40%
100.100.450.000.454	$600.00	$94.55	$448.14	$151.86	$81.30	$70.56
SECONDARY OFFICE SUPPLIES						11.76%
100.100.700.000.316	$2,919.00	$46.32	$370.56	$2,548.44	$185.43	$2,363.01
CERTIFICATED EXTRA DUTY PAY						80.95%
100.100.700.000.322	$1,500.00	$136.36	$1,090.88	$409.12	$409.12	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.000.329	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.000.363	$30.19	$0.80	$6.42	$23.77	$2.63	$21.14
WORKERS COMPENSATION						70.02%
100.100.700.000.364	$0.00	$65.81	$1,892.01	($1,892.01)	$256.88	($2,148.89)
INSURANCE-HEALTH/LIFE						0.00%
100.100.700.000.365	$834.55	$5.79	$46.34	$788.21	$21.97	$766.24
RETIREMENT CONTRIBUTION-TRS						91.81%
100.100.700.000.366	$401.40	$30.00	$239.98	$161.42	$90.02	$71.40
RETIREMENT CONTRIBUTION-PERS						17.79%
100.100.700.000.367	$100.33	$2.47	$19.34	$80.99	$7.52	$73.47
MEDICARE TAX						73.23%
100.100.700.000.368	$155.00	$0.00	$0.00	$155.00	$0.00	$155.00
SOCIAL SECURITY TAX						100.00%
100.100.700.000.421	$6,500.00	$2,128.13	$5,310.25	$1,189.75	$0.00	$1,189.75

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
STAFF TRANSPORTATION						18.30%
100.100.700.000.426	$1,454.80	$0.00	($414.51)	$1,869.31	$0.00	$1,869.31
STUDENT TRANSPORTATION						128.49%
100.100.700.000.433	$1,545.00	$0.00	$0.00	$1,545.00	$0.00	$1,545.00
COMMUNICATIONS						100.00%
100.100.700.000.479	$2,895.00	$120.36	$2,322.45	$572.55	$226.88	$345.67
OTHER SUPPLIES AND MATERIALS						11.94%
100.100.700.000.491	$3,800.00	$0.00	$4,510.00	($710.00)	$624.00	($1,334.00)
DUES AND FEES						-35.11%
100.100.700.408.316	$3,753.00	$312.75	$2,502.00	$1,251.00	$1,251.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.408.329	$1,200.00	$450.00	$1,125.00	$75.00	$0.00	$75.00
SUBSTITUTES/TEMPORARIES						6.25%
100.100.700.408.363	$21.62	$3.34	$15.88	$5.74	$5.47	$0.27
WORKERS COMPENSATION						1.25%
100.100.700.408.365	$1,072.99	$39.28	$314.17	$758.82	$148.52	$610.30
RETIREMENT CONTRIBUTION-TRS						56.88%
100.100.700.408.367	$71.82	$10.78	$49.55	$22.27	$16.57	$5.70
MEDICARE TAX						7.94%
100.100.700.408.368	$74.40	$27.90	$69.75	$4.65	$0.00	$4.65
SOCIAL SECURITY TAX						6.25%
100.100.700.408.421	$1,200.00	$0.00	$1,696.88	($496.88)	$0.00	($496.88)
MUSIC STAFF TRANSPORTATION						-41.41%
100.100.700.408.426	$5,448.00	$1,422.40	$3,082.40	$2,365.60	$0.00	$2,365.60
MUSIC TRANSPORTATION						43.42%
100.100.700.408.479	$300.00	$0.00	$75.00	$225.00	$0.00	$225.00
MUSIC OTHER SUPPLIES						75.00%
100.100.700.414.316	$3,545.00	$0.00	$0.00	$3,545.00	$0.00	$3,545.00
EXTRA DUTY - DDF						100.00%
100.100.700.414.363	$15.47	$0.00	$0.00	$15.47	$0.00	$15.47
WORKERS COMPENSATION						100.00%
100.100.700.414.365	$1,013.51	$0.00	$0.00	$1,013.51	$0.00	$1,013.51
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.414.367	$51.40	$0.00	$0.00	$51.40	$0.00	$51.40
MEDICARE TAX						100.00%
100.100.700.418.316	$0.00	$127.42	$1,019.36	($1,019.36)	$509.64	($1,529.00)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
EXTRA DUTY - HS GLACIER SURVEY						0.00%
100.100.700.418.363	$0.00	$0.56	$4.48	($4.48)	$2.23	($6.71)
WORKERS COMPENSATION						0.00%
100.100.700.418.365	$0.00	$16.00	$128.00	($128.00)	$60.14	($188.14)
RETIREMENT CONTRIBUTION-TRS						0.00%
100.100.700.418.367	$0.00	$1.73	$13.37	($13.37)	$6.67	($20.04)
MEDICARE TAX						0.00%
100.100.700.424.316	$2,780.00	$231.67	$1,853.36	$926.64	$926.64	$0.00
EXTRA DUTY - HS Yearbook						0.00%
100.100.700.424.363	$12.14	$1.01	$8.08	$4.06	$4.04	$0.02
WORKERS COMPENSATION						0.16%
100.100.700.424.365	$794.80	$29.10	$232.80	$562.00	$116.39	$445.61
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.424.367	$40.31	$3.23	$25.41	$14.90	$12.68	$2.22
MEDICARE TAX						5.51%
100.100.700.710.316	$3,962.00	$0.00	$3,962.00	$0.00	$0.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.710.322	$1,584.80	$0.00	$1,584.80	$0.00	$0.00	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.710.329	$1,200.00	$0.00	$400.00	$800.00	$0.00	$800.00
CROSS COUNTRY SUB						66.67%
100.100.700.710.363	$27.49	$0.00	$25.94	$1.55	$0.00	$1.55
WORKERS COMPENSATION						5.64%
100.100.700.710.365	$1,132.74	$0.00	$497.64	$635.10	$0.00	$635.10
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.710.366	$424.10	$0.00	$317.82	$106.28	$0.00	$106.28
RETIREMENT CONTRIBUTION-PERS						25.06%
100.100.700.710.367	$91.30	$0.00	$80.45	$10.85	$0.00	$10.85
MEDICARE TAX						11.88%
100.100.700.710.368	$46.50	$0.00	$0.00	$46.50	$0.00	$46.50
SOCIAL SECURITY TAX						100.00%
100.100.700.710.426	$35,050.00	$0.00	$24,951.67	$10,098.33	$0.00	$10,098.33
XCOUNTRY TRANSPORTATION						28.81%
100.100.700.710.479	$0.00	$0.00	$120.00	($120.00)	$0.00	($120.00)
XCOUNTRY SUPPLIES AND MATERIALS						0.00%
100.100.700.715.322	$7,881.80	$0.00	$7,881.80	$0.00	$0.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.715.329	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.715.363	$40.95	$0.00	$34.42	$6.53	$0.00	$6.53
WORKERS COMPENSATION						15.95%
100.100.700.715.366	$602.59	$0.00	$495.40	$107.19	$0.00	$107.19
RETIREMENT CONTRIBUTION-PERS						17.79%
100.100.700.715.367	$136.04	$0.00	$114.30	$21.74	$0.00	$21.74
MEDICARE TAX						15.98%
100.100.700.715.368	$442.06	$0.00	$349.06	$93.00	$0.00	$93.00
SOCIAL SECURITY TAX						21.04%
100.100.700.715.426	$20,430.00	$0.00	$14,829.44	$5,600.56	$0.00	$5,600.56
SWIM TRANSPORTATION						27.41%
100.100.700.715.479	$1,500.00	$0.00	$2,133.80	($633.80)	$0.00	($633.80)
SWIM SUPPLIES AND MATERIALS						-42.25%
100.100.700.720.316	$7,296.80	$0.00	$6,713.00	$583.80	$0.00	$583.80
CERTIFICATED EXTRA DUTY PAY						8.00%
100.100.700.720.329	$4,000.00	$0.00	$5,305.00	($1,305.00)	$0.00	($1,305.00)
SUBSTITUTES/TEMPORARIES						-32.63%
100.100.700.720.363	$37.08	$0.00	$52.42	($15.34)	$0.00	($15.34)
WORKERS COMPENSATION						-41.37%
100.100.700.720.365	$2,086.16	$0.00	$909.85	$1,176.31	$0.00	$1,176.31
RETIREMENT CONTRIBUTION-TRS						56.39%
100.100.700.720.366	$0.00	$0.00	$44.00	($44.00)	$0.00	($44.00)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.720.367	$123.20	$0.00	$172.61	($49.41)	$0.00	($49.41)
MEDICARE TAX						-40.11%
100.100.700.720.368	$74.40	$0.00	$86.80	($12.40)	$0.00	($12.40)
SOCIAL SECURITY TAX						-16.67%
100.100.700.720.426	$35,050.00	$237.29	$26,509.34	$8,540.66	$0.00	$8,540.66
VB TRANSPORTATION						24.37%
100.100.700.720.479	$250.00	$0.00	$0.00	$250.00	$0.00	$250.00
VB SUPPLIES AND MATERIALS						100.00%
100.100.700.725.322	$6,713.80	$0.00	$4,796.00	$1,917.80	$0.00	$1,917.80
NON-CERT SPECIALIST/EXTRA DUTY						28.57%
100.100.700.725.329	$1,600.00	$0.00	$0.00	$1,600.00	$0.00	$1,600.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.725.363	$29.31	$0.00	$20.93	$8.38	$0.00	$8.38
WORKERS COMPENSATION						28.59%
100.100.700.725.367	$97.35	$0.00	$69.56	$27.79	$0.00	$27.79
MEDICARE TAX						28.55%
100.100.700.725.368	$416.26	$0.00	$297.35	$118.91	$0.00	$118.91
SOCIAL SECURITY TAX						28.57%
100.100.700.725.426	$27,240.00	$455.01	$20,455.01	$6,784.99	$0.00	$6,784.99
WRESTLING TRANSPORTATION						24.91%
100.100.700.725.479	$1,605.00	$0.00	$1,605.00	$0.00	$0.00	$0.00
WRESTLING SUPPLIES AND MATERIALS						0.00%
100.100.700.730.316	$6,462.00	$1,511.25	$4,533.75	$1,928.25	$0.00	$1,928.25
CERTIFICATED EXTRA DUTY PAY						29.84%
100.100.700.730.322	$2,585.80	$604.75	$3,930.25	($1,344.45)	$0.00	($1,344.45)
NON-CERT SPECIALIST/EXTRA DUTY						-51.99%
100.100.700.730.329	$6,000.00	$270.00	$3,527.50	$2,472.50	$0.00	$2,472.50
SUBSTITUTES/TEMPORARIES						41.21%
100.100.700.730.363	$63.07	$10.42	$52.37	$10.70	$0.00	$10.70
WORKERS COMPENSATION						16.97%
100.100.700.730.365	$1,847.49	$0.00	$123.08	$1,724.41	$0.00	$1,724.41
RETIREMENT CONTRIBUTION-TRS						93.34%
100.100.700.730.366	$691.96	$133.05	$545.40	$146.56	$0.00	$146.56
RETIREMENT CONTRIBUTION-PERS						21.18%
100.100.700.730.367	$209.49	$34.14	$170.08	$39.41	$0.00	$39.41
MEDICARE TAX						18.81%
100.100.700.730.368	$334.80	$16.74	$128.19	$206.61	$0.00	$206.61
SOCIAL SECURITY TAX						61.71%
100.100.700.730.426	$37,774.00	$4,434.88	$27,932.71	$9,841.29	($194.56)	$10,035.85
BOYS BB TRANSPORTATION						26.57%
100.100.700.730.479	$1,000.00	$189.25	$986.09	$13.91	$0.00	$13.91
BOYS BB SUPPLIES AND MATERIALS						1.39%
100.100.700.735.316	$9,047.80	$604.75	$2,419.00	$6,628.80	$0.00	$6,628.80
CERTIFICATED EXTRA DUTY PAY						73.26%
100.100.700.735.322	$0.00	$1,511.25	$6,045.00	($6,045.00)	$0.00	($6,045.00)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.735.329	$3,000.00	$1,084.50	$3,553.00	($553.00)	$0.00	($553.00)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SUBSTITUTES/TEMPORARIES						-18.43%
100.100.700.735.363	$60.44	$13.98	$52.48	$7.96	$0.00	$7.96
WORKERS COMPENSATION						13.17%
100.100.700.735.365	$1,091.22	$0.00	$94.18	$997.04	$0.00	$997.04
RETIREMENT CONTRIBUTION-TRS						91.37%
100.100.700.735.366	$0.00	$133.05	$540.99	($540.99)	$0.00	($540.99)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.100.700.735.367	$200.79	$45.96	$170.80	$29.99	$0.00	$29.99
MEDICARE TAX						14.94%
100.100.700.735.368	$621.92	$160.94	$546.10	$75.82	$0.00	$75.82
SOCIAL SECURITY TAX						12.19%
100.100.700.735.426	$37,774.00	$9,689.14	$22,554.32	$15,219.68	$1,858.44	$13,361.24
GIRLS BB TRANSPORTATION						35.37%
100.100.700.735.479	$3,500.00	$189.25	$3,448.48	$51.52	$0.00	$51.52
GIRLS BB SUPPLIES AND MATERIALS						1.47%
100.100.700.740.322	$9,047.80	$2,317.59	$8,464.00	$583.80	$0.00	$583.80
NON-CERT SPECIALIST/EXTRA DUTY						6.45%
100.100.700.740.363	$39.50	$10.12	$36.96	$2.54	$0.00	$2.54
WORKERS COMPENSATION						6.43%
100.100.700.740.367	$131.19	$33.60	$122.71	$8.48	$0.00	$8.48
MEDICARE TAX						6.46%
100.100.700.740.368	$460.96	$143.69	$524.77	($63.81)	$0.00	($63.81)
SOCIAL SECURITY TAX						-13.84%
100.100.700.740.426	$8,989.20	$2,595.14	$6,630.93	$2,358.27	($48.72)	$2,406.99
CHEERLEADING TRANSPORTATION						26.78%
100.100.700.740.479	$2,250.00	$0.00	$2,941.16	($691.16)	$0.00	($691.16)
CHEER SUPPLIES & MATERIALS						-30.72%
100.100.700.745.316	$5,212.00	$0.00	$0.00	$5,212.00	$4,795.00	$417.00
CERTIFICATED EXTRA DUTY PAY						8.00%
100.100.700.745.322	$2,084.80	$0.00	$0.00	$2,084.80	$0.00	$2,084.80
NON-CERT SPECIALIST/EXTRA DUTY						100.00%
100.100.700.745.329	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.745.363	$37.08	$0.00	$0.00	$37.08	$20.93	$16.15
WORKERS COMPENSATION						43.55%
100.100.700.745.365	$1,490.11	$0.00	$0.00	$1,490.11	$602.24	$887.87

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-TRS						59.58%
100.100.700.745.367	$123.20	$0.00	$0.00	$123.20	$63.45	$59.75
MEDICARE TAX						48.50%
100.100.700.745.368	$203.66	$0.00	$0.00	$203.66	$0.00	$203.66
SOCIAL SECURITY TAX						100.00%
100.100.700.745.426	$32,326.00	$0.00	$168.00	$32,158.00	$0.00	$32,158.00
TRACK TRANSPORTATION						99.48%
100.100.700.745.479	$100.00	$0.00	$0.00	$100.00	$0.00	$100.00
TRACK SUPPLIES AND MATERIALS						100.00%
100.100.700.750.316	$7,881.80	$1,737.67	$1,737.67	$6,144.13	$3,475.33	$2,668.80
CERTIFICATED EXTRA DUTY PAY						33.86%
100.100.700.750.322	$0.00	$695.00	$695.00	($695.00)	$1,390.00	($2,085.00)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.100.700.750.329	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.750.363	$39.65	$10.62	$10.62	$29.03	$15.38	$13.65
WORKERS COMPENSATION						34.43%
100.100.700.750.365	$2,253.40	$218.25	$218.25	$2,035.15	$436.50	$1,598.65
RETIREMENT CONTRIBUTION-TRS						70.94%
100.100.700.750.367	$131.69	$33.91	$33.91	$97.78	$47.35	$50.43
MEDICARE TAX						38.29%
100.100.700.750.368	$74.40	$43.09	$43.09	$31.31	$2.94	$28.37
SOCIAL SECURITY TAX						38.13%
100.100.700.750.426	$31,464.00	$0.00	$0.00	$31,464.00	$0.00	$31,464.00
BASEBALL TRANSPORTATION						100.00%
100.100.700.750.479	$2,960.00	$1,157.90	$1,157.90	$1,802.10	$1,220.89	$581.21
BASEBALL SUPPLIES AND MATERIALS						19.64%
100.100.700.760.316	$2,294.00	$0.00	$0.00	$2,294.00	$0.00	$2,294.00
CERTIFICATED EXTRA DUTY PAY						100.00%
100.100.700.760.363	$10.02	$0.00	$0.00	$10.02	$0.00	$10.02
WORKERS COMPENSATION						100.00%
100.100.700.760.365	$655.86	$0.00	$0.00	$655.86	$0.00	$655.86
RETIREMENT CONTRIBUTION-TRS						100.00%
100.100.700.760.367	$33.26	$0.00	$0.00	$33.26	$0.00	$33.26
MEDICARE TAX						100.00%
100.100.700.825.316	$834.00	$69.50	$556.00	$278.00	$278.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.825.363	$3.64	$0.30	$2.40	$1.24	$1.21	$0.03
WORKERS COMPENSATION						0.82%
100.100.700.825.365	$238.44	$8.74	$69.87	$168.57	$32.99	$135.58
RETIREMENT CONTRIBUTION-TRS						56.86%
100.100.700.825.367	$12.09	$0.94	$7.40	$4.69	$3.68	$1.01
MEDICARE TAX						8.35%
100.100.700.825.426	$1,400.00	$0.00	$0.00	$1,400.00	$0.00	$1,400.00
STUDENT GOVT TRANSPORTATION						100.00%
100.100.700.835.316	$1,529.00	$127.42	$1,019.36	$509.64	$509.64	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.835.363	$6.67	$0.56	$4.48	$2.19	$2.23	($0.04)
WORKERS COMPENSATION						-0.60%
100.100.700.835.365	$437.14	$16.00	$128.00	$309.14	$58.83	$250.31
RETIREMENT CONTRIBUTION-TRS						57.26%
100.100.700.835.367	$22.17	$1.76	$14.57	$7.60	$7.39	$0.21
MEDICARE TAX						0.95%
100.100.700.840.329	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00
SUBSTITUTES/TEMPORARIES						100.00%
100.100.700.840.363	$2.62	$0.00	$0.00	$2.62	$0.00	$2.62
WORKERS COMPENSATION						100.00%
100.100.700.840.367	$8.70	$0.00	$0.00	$8.70	$0.00	$8.70
MEDICARE TAX						100.00%
100.100.700.840.368	$37.20	$0.00	$0.00	$37.20	$0.00	$37.20
SOCIAL SECURITY TAX						100.00%
100.100.700.840.421	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00
ARTFEST TRANSPORTATION						100.00%
100.100.700.845.316	$834.00	$278.00	$278.00	$556.00	$556.00	$0.00
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.845.363	$3.64	$1.21	$1.21	$2.43	$2.42	$0.01
WORKERS COMPENSATION						0.27%
100.100.700.845.365	$238.44	$34.91	$34.91	$203.53	$69.84	$133.69
RETIREMENT CONTRIBUTION-TRS						56.07%
100.100.700.845.367	$12.09	$4.03	$4.03	$8.06	$8.06	$0.00
MEDICARE TAX						0.00%
100.100.700.870.316	$834.00	$69.50	$556.00	$278.00	$278.00	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
CERTIFICATED EXTRA DUTY PAY						0.00%
100.100.700.870.363	$3.64	$0.30	$2.40	$1.24	$1.20	$0.04
WORKERS COMPENSATION						1.10%
100.100.700.870.365	$238.44	$8.73	$69.94	$168.50	$32.92	$135.58
RETIREMENT CONTRIBUTION-TRS						56.86%
100.100.700.870.367	$12.09	$0.94	$7.35	$4.74	$3.68	$1.06
MEDICARE TAX						8.77%
100.200.100.000.314	$0.00	$25.00	$225.00	($225.00)	$75.00	($300.00)
CERT DIRECTOR/COORD/MANAGER						0.00%
100.200.100.000.315	$567,463.88	$51,246.83	$336,902.46	$230,561.42	$154,987.41	$75,574.01
CERTIFICATED TEACHER						13.32%
100.200.100.000.323	$30,841.50	$5,700.96	$24,497.25	$6,344.25	$7,318.96	($974.71)
AIDES						-3.16%
100.200.100.000.329	$9,000.00	$7,831.05	$36,021.83	($27,021.83)	$0.00	($27,021.83)
SUBSTITUTES/TEMPORARIES						-300.24%
100.200.100.000.363	$2,650.89	$285.63	$1,760.69	$890.20	$714.32	$175.88
WORKERS COMPENSATION						6.63%
100.200.100.000.364	$177,503.04	$11,598.77	$92,446.61	$85,056.43	$45,128.45	$39,927.98
INSURANCE-HEALTH/LIFE						22.49%
100.200.100.000.365	$173,532.57	$6,436.62	$40,433.51	$133,099.06	$18,815.27	$114,283.79
RETIREMENT CONTRIBUTION-TRS						65.86%
100.200.100.000.366	$8,579.15	$1,254.21	$5,389.41	$3,189.74	$1,716.79	$1,472.95
RETIREMENT CONTRIBUTION-PERS						17.17%
100.200.100.000.367	$8,805.93	$914.88	$5,549.35	$3,256.58	$2,224.51	$1,032.07
MEDICARE TAX						11.72%
100.200.100.000.368	$300.00	$375.48	$2,828.94	($2,528.94)	$0.00	($2,528.94)
SOCIAL SECURITY TAX						-842.98%
100.200.100.000.369	$5,266.60	$0.00	$0.00	$5,266.60	$0.00	$5,266.60
OTHER EMPLOYEE BENEFITS						100.00%
100.200.100.000.426	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00
STUDENT TRANSPORTATION						100.00%
100.200.100.000.451	$10,300.00	$2,091.98	$3,033.91	$7,266.09	$3,133.23	$4,132.86
MS GENERAL TEACHING SUPPLIES						40.12%
100.200.100.000.457	$4,240.00	$0.00	$0.00	$4,240.00	$4,238.90	$1.10
MS SMALL TOOLS & EQPT						0.03%
100.200.100.000.474	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
MS CURRICULUM ADOPTION						100.00%
100.200.100.000.476	$8,755.05	$399.90	$8,587.34	$167.71	$310.31	($142.60)
MS COPIER SUPPLIES						-1.63%
100.200.100.000.479	$300.00	$79.59	$261.93	$38.07	$0.00	$38.07
MS TEACHER OTHER SUPPLIES AND MATERIALS						12.69%
100.200.100.000.510	$5,100.00	$5,100.00	$5,100.00	$0.00	$0.00	$0.00
EQUIPMENT						0.00%
100.200.100.401.451	$1,400.00	$8.39	$455.34	$944.66	$930.81	$13.85
MS ENGLISH SUPPLIES						0.99%
100.200.100.402.451	$700.00	$0.00	$0.00	$700.00	$707.96	($7.96)
MS MATH SUPPLIES						-1.14%
100.200.100.403.451	$2,700.00	$991.55	$1,846.90	$853.10	$1,018.68	($165.58)
MS SCIENCE SUPPLIES						-6.13%
100.200.100.404.451	$500.00	$0.00	$435.60	$64.40	$0.00	$64.40
MS SOCIAL STUDIES SUPPLIES						12.88%
100.200.100.407.451	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
MS PE TEACHING SUPPLIES						100.00%
100.200.100.408.451	$700.00	$0.00	$709.93	($9.93)	$0.00	($9.93)
MS MUSIC SUPPLIES						-1.42%
100.200.100.419.451	$250.00	$0.00	$250.00	$0.00	$0.00	$0.00
MS ROBOTICS						0.00%
100.200.100.421.451	$700.00	$0.00	$0.00	$700.00	$693.20	$6.80
MS ART/JEWELRY/PHOTO SUPPLIES						0.97%
100.200.200.000.315	$60,990.66	$7,287.42	$42,182.66	$18,808.00	$19,149.64	($341.64)
CERTIFICATED TEACHER						-0.56%
100.200.200.000.323	$111,532.66	$7,500.00	$9,687.93	$101,844.73	$0.00	$101,844.73
AIDES						91.31%
100.200.200.000.329	$4,500.00	$1,219.00	$2,524.00	$1,976.00	$0.00	$1,976.00
SUBSTITUTES/TEMPORARIES						43.91%
100.200.200.000.363	$772.71	$69.87	$240.25	$532.46	$83.59	$448.87
WORKERS COMPENSATION						58.09%
100.200.200.000.364	$59,145.76	$2,714.48	$20,280.72	$38,865.04	$10,857.92	$28,007.12
INSURANCE-HEALTH/LIFE						47.35%
100.200.200.000.365	$18,399.45	$915.30	$5,298.15	$13,101.30	$2,180.79	$10,920.51
RETIREMENT CONTRIBUTION-TRS						59.35%
100.200.200.000.366	$31,122.46	$1,650.00	$1,650.00	$29,472.46	$0.00	$29,472.46

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-PERS						94.70%
100.200.200.000.367	$2,566.84	$216.90	$714.02	$1,852.82	$238.31	$1,614.51
MEDICARE TAX						62.90%
100.200.200.000.368	$200.00	$67.52	$260.82	($60.82)	$0.00	($60.82)
SOCIAL SECURITY TAX						-30.41%
100.200.200.000.369	$2,776.66	$0.00	$0.00	$2,776.66	$0.00	$2,776.66
OTHER EMPLOYEE BENEFITS						100.00%
100.200.200.000.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
MS SPED SUPPLIES						0.00%
100.200.400.000.314	$34,600.00	$5,125.00	$26,125.00	$8,475.00	$7,875.00	$600.00
DEAN OF STUDENTS						1.73%
100.200.400.000.363	$145.13	$22.36	$114.04	$31.09	$34.38	($3.29)
WORKERS COMPENSATION						-2.27%
100.200.400.000.364	$13,163.04	$1,096.92	$9,872.28	$3,290.76	$3,290.76	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.200.400.000.365	$9,760.00	$643.70	$3,281.30	$6,478.70	$989.10	$5,489.60
RETIREMENT CONTRIBUTION-TRS						56.25%
100.200.400.000.367	$482.13	$74.32	$378.80	$103.33	$114.18	($10.85)
MEDICARE TAX						-2.25%
100.200.400.000.479	$800.00	$782.03	$800.00	$0.00	$0.00	$0.00
OTHER SUPPLIES AND MATERIALS						0.00%
100.200.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.200.450.000.324	$34,529.20	$5,373.70	$25,723.96	$8,805.24	$8,872.20	($66.96)
SUPPORT STAFF						-0.19%
100.200.450.000.329	$1,000.00	$285.00	$1,602.50	($602.50)	$0.00	($602.50)
SUBSTITUTES/TEMPORARIES						-60.25%
100.200.450.000.363	$155.08	$24.70	$119.29	$35.79	$38.73	($2.94)
WORKERS COMPENSATION						-1.90%
100.200.450.000.364	$34,371.84	$3,819.10	$26,733.70	$7,638.14	$7,638.14	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.200.450.000.366	$9,623.87	$1,182.21	$4,793.81	$4,830.06	$1,951.89	$2,878.17
RETIREMENT CONTRIBUTION-PERS						29.91%
100.200.450.000.367	$515.17	$68.21	$299.32	$215.85	$87.12	$128.73
MEDICARE TAX						24.99%
100.200.450.000.368	$30.00	$0.00	$188.90	($158.90)	$0.00	($158.90)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SOCIAL SECURITY TAX						-529.67%
100.200.450.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.200.450.000.433	$1,545.00	$120.40	$835.86	$709.14	$0.00	$709.14
COMMUNICATIONS						45.90%
100.200.450.000.434	$100.00	$0.00	$0.00	$100.00	$100.00	$0.00
MS POSTAGE						0.00%
100.200.450.000.454	$400.00	$248.19	$318.47	$81.53	$81.31	$0.22
MS OFFICE SUPPLIES						0.06%
100.200.700.000.316	$4,926.00	$862.83	$3,293.64	$1,632.36	$1,453.36	$179.00
CERTIFICATED EXTRA DUTY PAY						3.63%
100.200.700.000.322	$5,427.00	$0.00	$5,427.00	$0.00	$0.00	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.200.700.000.329	$4,000.00	$0.00	$1,120.00	$2,880.00	$0.00	$2,880.00
SUBSTITUTES/TEMPORARIES						72.00%
100.200.700.000.363	$62.65	$3.77	$42.99	$19.66	$6.34	$13.32
WORKERS COMPENSATION						21.26%
100.200.700.000.364	$0.00	$0.00	$282.33	($282.33)	$0.00	($282.33)
INSURANCE-HEALTH/LIFE						0.00%
100.200.700.000.365	$1,543.32	$108.37	$441.35	$1,101.97	$178.28	$923.69
RETIREMENT CONTRIBUTION-TRS						59.85%
100.200.700.000.366	$1,537.47	$0.00	$17.60	$1,519.87	$0.00	$1,519.87
RETIREMENT CONTRIBUTION-PERS						98.86%
100.200.700.000.367	$208.12	$12.20	$138.91	$69.21	$19.90	$49.31
MEDICARE TAX						23.69%
100.200.700.000.368	$400.00	$0.00	$350.12	$49.88	$0.00	$49.88
SOCIAL SECURITY TAX						12.47%
100.200.700.000.421	$0.00	$1,545.62	$1,545.62	($1,545.62)	$0.00	($1,545.62)
MS ACTIVITIES STAFF TRANSPORTATION						0.00%
100.200.700.000.426	$26,700.00	$2,684.50	$21,698.42	$5,001.58	$0.00	$5,001.58
MS ACTIVITIES STUDENT TRANSPORTATION						18.73%
100.200.700.000.479	$4,000.00	$0.00	$1,619.29	$2,380.71	$0.00	$2,380.71
MS ACTIVITIES SUPPLIES AND MATERIALS						59.52%
100.200.700.424.316	$1,390.00	$0.00	$0.00	$1,390.00	$0.00	$1,390.00
EXTRA DUTY - MS Yearbook						100.00%
100.200.700.424.363	$6.29	$0.00	$0.00	$6.29	$0.00	$6.29

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMP						100.00%
100.200.700.424.365	$411.69	$0.00	$0.00	$411.69	$0.00	$411.69
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.424.367	$20.88	$0.00	$0.00	$20.88	$0.00	$20.88
FICA MEDICARE						100.00%
100.200.700.825.316	$834.00	$0.00	$0.00	$834.00	$0.00	$834.00
EXTRA DUTY - MS Student Government						100.00%
100.200.700.825.363	$3.77	$0.00	$0.00	$3.77	$0.00	$3.77
WORKERS COMP						100.00%
100.200.700.825.365	$247.02	$0.00	$0.00	$247.02	$0.00	$247.02
RETIREMENT CONTRIBUTION TRS						100.00%
100.200.700.825.367	$12.53	$0.00	$0.00	$12.53	$0.00	$12.53
FICA MEDICARE						100.00%
100.300.100.000.315	$1,161,588.23	$125,721.61	$746,332.69	$415,255.54	$269,254.40	$146,001.14
CERTIFICATED TEACHER						12.57%
100.300.100.000.323	$61,241.02	$9,177.87	$41,847.61	$19,393.41	$11,153.81	$8,239.60
AIDES						13.45%
100.300.100.000.329	$36,526.07	$11,377.72	$96,724.63	($60,198.56)	$21,083.16	($81,281.72)
SUBSTITUTES/TEMPORARIES						-222.53%
100.300.100.000.363	$5,504.34	$640.91	$3,860.95	$1,643.39	$1,320.82	$322.57
WORKERS COMPENSATION						5.86%
100.300.100.000.364	$374,201.92	$31,475.06	$250,551.09	$123,650.83	$89,543.31	$34,107.52
INSURANCE-HEALTH/LIFE						9.11%
100.300.100.000.365	$355,631.60	$15,790.61	$93,781.66	$261,849.94	$32,108.57	$229,741.37
RETIREMENT CONTRIBUTION-TRS						64.60%
100.300.100.000.366	$17,096.38	$2,019.13	$9,206.45	$7,889.93	$2,653.13	$5,236.80
RETIREMENT CONTRIBUTION-PERS						30.63%
100.300.100.000.367	$18,284.74	$2,023.40	$12,026.19	$6,258.55	$4,060.57	$2,197.98
MEDICARE TAX						12.02%
100.300.100.000.368	$900.00	$21.70	$995.70	($95.70)	$0.00	($95.70)
SOCIAL SECURITY TAX						-10.63%
100.300.100.000.369	$12,033.20	$0.00	$0.00	$12,033.20	$0.00	$12,033.20
OTHER EMPLOYEE BENEFITS						100.00%
100.300.100.000.410	$200.00	$0.00	$199.00	$1.00	$0.00	$1.00
PROFESSIONAL & TECH SERVICES						0.50%
100.300.100.000.451	$18,000.00	$3,137.27	$10,596.32	$7,403.68	$7,388.19	$15.49

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
ES GENERAL TEACHING SUPPLIES						0.09%
100.300.100.000.454	$1,000.00	$0.00	$422.57	$577.43	$567.47	$9.96
ES GENERAL OFFICE SUPPLIES						1.00%
100.300.100.000.457	$5,283.00	$1,108.89	$1,108.89	$4,174.11	$3,652.65	$521.46
ES SMALL TOOLS & EQPT						9.87%
100.300.100.000.474	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00
CURRICULUM ADOPTION						100.00%
100.300.100.000.476	$15,700.86	$799.80	$13,770.00	$1,930.86	$1,930.86	$0.00
COPIER SUPPLIES						0.00%
100.300.100.000.479	$1,500.00	$81.06	$502.85	$997.15	($81.06)	$1,078.21
ES TEACHER OTHER SUPPLIES AND MATERIALS						71.88%
100.300.100.000.510	$24,000.00	$0.00	$0.00	$24,000.00	$0.00	$24,000.00
EQUIPMENT						100.00%
100.300.100.408.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
ES MUSIC SUPPLIES						0.00%
100.300.100.411.451	$600.00	$297.12	$595.44	$4.56	$0.00	$4.56
ES READING TEACHING SUPPLIES						0.76%
100.300.100.427.451	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00
PRESCHOOL TEACHING SUPPLIES						0.00%
100.300.100.428.451	$300.00	$0.00	$283.50	$16.50	$0.00	$16.50
KINDER HAMMER SUPPLIES						5.50%
100.300.100.429.451	$300.00	$0.00	$0.00	$300.00	$298.82	$1.18
KINDER WILLIS SUPPLIES						0.39%
100.300.100.430.451	$300.00	$97.29	$104.92	$195.08	$190.38	$4.70
1ST NORMAN SUPPLIES						1.57%
100.300.100.431.451	$300.00	$0.00	$0.00	$300.00	$295.60	$4.40
1ST MULLEN SUPPLIES						1.47%
100.300.100.432.451	$300.00	$0.00	$0.00	$300.00	$276.96	$23.04
2ND BELL SUPPLIES						7.68%
100.300.100.433.451	$300.00	$51.02	$51.02	$248.98	$248.98	$0.00
2ND HOFACRE SUPPLIES						0.00%
100.300.100.434.451	$300.00	$0.00	$0.00	$300.00	$300.00	$0.00
3RD MARTIN SUPPLIES						0.00%
100.300.100.435.451	$300.00	$0.00	$0.00	$300.00	$298.44	$1.56
3RD MIDKIFF SUPPLIES						0.52%
100.300.100.436.451	$300.00	$0.00	$21.29	$278.71	$175.01	$103.70

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
4TH WILSON SUPPLIES						34.57%
100.300.100.437.451	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00
4TH WILLIAMS SUPPLIES						100.00%
100.300.100.438.451	$300.00	$0.00	$306.95	($6.95)	$0.00	($6.95)
5TH PAULSON SUPPLIES						-2.32%
100.300.100.439.451	$300.00	$296.29	$296.29	$3.71	$0.00	$3.71
5TH MILLER SUPPLIES						1.24%
100.300.100.440.451	$300.00	$0.00	$346.19	($46.19)	$0.00	($46.19)
ES SWIM/PE SUPPLIES						-15.40%
100.300.200.000.315	$326,793.98	$29,341.46	$165,886.62	$160,907.36	$68,108.84	$92,798.52
CERTIFICATED TEACHER						28.40%
100.300.200.000.323	$332,495.48	$65,327.68	$285,372.30	$47,123.18	$90,679.14	($43,555.96)
AIDES						-13.10%
100.300.200.000.329	$9,000.00	$5,789.63	$42,504.43	($33,504.43)	$0.00	($33,504.43)
SUBSTITUTES/TEMPORARIES						-372.27%
100.300.200.000.363	$2,917.09	$442.73	$2,180.99	$736.10	$704.13	$31.97
WORKERS COMPENSATION						1.10%
100.300.200.000.364	$208,276.64	$20,022.06	$135,808.75	$72,467.89	$44,953.45	$27,514.44
INSURANCE-HEALTH/LIFE						13.21%
100.300.200.000.365	$100,497.14	$3,685.29	$20,835.37	$79,661.77	$8,330.00	$71,331.77
RETIREMENT CONTRIBUTION-TRS						70.98%
100.300.200.000.366	$92,360.27	$14,436.27	$52,983.09	$39,377.18	$21,219.33	$18,157.85
RETIREMENT CONTRIBUTION-PERS						19.66%
100.300.200.000.367	$9,690.20	$1,402.30	$6,694.35	$2,995.85	$2,143.18	$852.67
MEDICARE TAX						8.80%
100.300.200.000.368	$300.00	$196.83	$3,865.20	($3,565.20)	$0.00	($3,565.20)
SOCIAL SECURITY TAX						-1188.40%
100.300.200.000.369	$6,383.30	$0.00	$0.00	$6,383.30	$0.00	$6,383.30
OTHER EMPLOYEE BENEFITS						100.00%
100.300.200.201.451	$250.00	$55.84	$250.00	$0.00	$0.00	$0.00
ES SPED SUPPLIES - PK-K						0.00%
100.300.200.202.451	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00
ES SPED SUPPLIES - 1-2						0.00%
100.300.200.203.451	$500.00	$0.00	$468.43	$31.57	$31.57	$0.00
ES SPED SUPPLIES - 3-5						0.00%
100.300.300.000.315	$79,972.00	$9,193.09	$54,721.34	$25,250.66	$25,555.00	($304.34)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
CERTIFICATED TEACHER						-0.38%
100.300.300.000.329	$1,000.00	$0.00	$375.00	$625.00	$0.00	$625.00
SUBSTITUTES/TEMPORARIES						62.50%
100.300.300.000.363	$356.96	$41.22	$249.24	$107.72	$113.72	($6.00)
WORKERS COMPENSATION						-1.68%
100.300.300.000.364	$2,500.00	$250.00	$2,000.00	$500.00	$500.00	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.300.000.365	$24,838.81	$1,154.65	$6,873.02	$17,965.79	$2,985.30	$14,980.49
RETIREMENT CONTRIBUTION-TRS						60.31%
100.300.300.000.367	$1,185.80	$136.92	$827.89	$357.91	$377.79	($19.88)
MEDICARE TAX						-1.68%
100.300.300.000.368	$30.00	$0.00	$23.25	$6.75	$0.00	$6.75
SOCIAL SECURITY TAX						22.50%
100.300.300.000.451	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00
COUNSELOR TEACHING SUPPLIES						100.00%
100.300.300.424.322	$0.00	$0.00	$126.36	($126.36)	$0.00	($126.36)
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.300.300.424.363	$0.00	$0.00	$0.55	($0.55)	$0.00	($0.55)
WORKERS COMPENSATION						0.00%
100.300.300.424.366	$0.00	$0.00	$27.80	($27.80)	$0.00	($27.80)
RETIREMENT CONTRIBUTION-PERS						0.00%
100.300.300.424.367	$0.00	$0.00	$1.40	($1.40)	$0.00	($1.40)
MEDICARE TAX						0.00%
100.300.350.000.315	$89,348.00	$11,108.30	$71,366.40	$17,981.60	$17,216.60	$765.00
CERTIFICATED TEACHER						0.86%
100.300.350.000.329	$1,000.00	$75.00	$4,875.00	($3,875.00)	$0.00	($3,875.00)
SUBSTITUTES/TEMPORARIES						-387.50%
100.300.350.000.363	$391.03	$48.82	$332.84	$58.19	$75.16	($16.97)
WORKERS COMPENSATION						-4.34%
100.300.350.000.364	$11,484.48	$1,148.45	$9,187.60	$2,296.88	$2,296.88	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.350.000.365	$27,044.13	$1,395.20	$8,963.60	$18,080.53	$2,162.40	$15,918.13
RETIREMENT CONTRIBUTION-TRS						58.86%
100.300.350.000.367	$1,298.95	$158.34	$1,074.11	$224.84	$242.10	($17.26)
MEDICARE TAX						-1.33%
100.300.350.000.368	$30.00	$0.00	$9.30	$20.70	$0.00	$20.70

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
SOCIAL SECURITY TAX						69.00%
100.300.350.000.418	$1,400.00	$0.00	$1,375.68	$24.32	$0.00	$24.32
OTHER PROFESSIONAL SERVICES						1.74%
100.300.350.000.451	$500.00	$257.43	$485.74	$14.26	$0.00	$14.26
LIBRARY TEACHING SUPPLIES						2.85%
100.300.350.000.472	$2,000.00	$15.98	$543.31	$1,456.69	$542.79	$913.90
LIBRARY BOOKS						45.70%
100.300.350.000.473	$500.00	$0.00	$437.50	$62.50	$0.00	$62.50
PERIODICALS						12.50%
100.300.350.000.479	$2,000.00	$0.00	$711.29	$1,288.71	$2,288.71	($1,000.00)
OTHER SUPPLIES AND MATERIALS						-50.00%
100.300.400.000.313	$109,588.00	$11,424.00	$82,816.00	$26,772.00	$26,772.00	$0.00
PRINCIPAL						0.00%
100.300.400.000.363	$478.35	$49.87	$361.54	$116.81	$116.88	($0.07)
WORKERS COMPENSATION						-0.01%
100.300.400.000.364	$39,489.12	$3,290.76	$29,616.84	$9,872.28	$9,872.28	$0.00
INSURANCE - HEALTH/LIFE						0.00%
100.300.400.000.365	$33,676.69	$1,428.57	$10,345.13	$23,331.56	$3,343.71	$19,987.85
RETIREMENT CONTRIBUTION-TRS						59.35%
100.300.400.000.367	$1,589.03	$165.65	$1,200.86	$388.17	$388.20	($0.03)
MEDICARE TAX						0.00%
100.300.400.000.421	$2,400.00	$0.00	$1,936.42	$463.58	$0.00	$463.58
STAFF TRANSPORTATION						19.32%
100.300.400.000.479	$2,600.00	$0.00	$1,889.94	$710.06	$700.00	$10.06
ES PRINCIPAL SUPPLIES AND MATERIALS						0.39%
100.300.400.000.491	$650.00	$0.00	$625.00	$25.00	$0.00	$25.00
DUES AND FEES						3.85%
100.300.450.000.324	$48,042.80	$6,693.27	$35,556.72	$12,486.08	$11,774.48	$711.60
SUPPORT STAFF						1.48%
100.300.450.000.329	$800.00	$265.00	$394.48	$405.52	$0.00	$405.52
SUBSTITUTES/TEMPORARIES						50.69%
100.300.450.000.363	$213.20	$30.35	$156.76	$56.44	$51.41	$5.03
WORKERS COMPENSATION						2.36%
100.300.450.000.364	$35,101.44	$3,900.16	$27,301.12	$7,800.32	$7,800.32	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.300.450.000.366	$13,452.28	$1,472.52	$7,894.19	$5,558.09	$2,590.39	$2,967.70

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
RETIREMENT CONTRIBUTION-PERS						22.06%
100.300.450.000.367	$708.22	$87.02	$424.84	$283.38	$129.80	$153.58
MEDICARE TAX						21.69%
100.300.450.000.368	$30.00	$0.00	$8.03	$21.97	$0.00	$21.97
SOCIAL SECURITY TAX						73.23%
100.300.450.000.410	$3,200.00	$0.00	$1,575.00	$1,625.00	$0.00	$1,625.00
PROFESSIONAL & TECH SERVICES						50.78%
100.300.450.000.433	$2,266.00	$175.12	$1,596.15	$669.85	$0.00	$669.85
COMMUNICATIONS						29.56%
100.300.450.000.434	$250.00	$0.00	$0.00	$250.00	$150.00	$100.00
POSTAGE						40.00%
100.300.450.000.454	$300.00	$0.00	$0.00	$300.00	$264.00	$36.00
OFFICE SUPPLIES						12.00%
100.300.700.424.322	$1,390.00	$126.37	$884.54	$505.46	$379.10	$126.36
EXTRA DUTY - ES Yearbook						9.09%
100.300.700.424.363	$6.07	$0.55	$3.85	$2.22	$1.65	$0.57
WORKERS COMPENSATION						9.39%
100.300.700.424.366	$371.96	$27.80	$209.10	$162.86	$83.40	$79.46
RETIREMENT CONTRIBUTION PERS						21.36%
100.300.700.424.367	$20.16	$1.57	$10.75	$9.41	$4.01	$5.40
MEDICARE TAX						26.79%
100.300.700.825.316	$834.00	$83.40	$667.20	$166.80	$166.80	$0.00
EXTRA DUTY - ES Student Govt						0.00%
100.300.700.825.363	$3.64	$0.36	$2.88	$0.76	$0.72	$0.04
WORKERS COMPENSATION						1.10%
100.300.700.825.365	$238.44	$10.48	$83.85	$154.59	$20.96	$133.63
RETIREMENT CONTRIBUTION-TRS						56.04%
100.300.700.825.367	$12.09	$1.12	$8.75	$3.34	$2.18	$1.16
MEDICARE TAX						9.59%
100.500.100.000.315	($87,380.58)	$0.00	$3,698.07	($91,078.65)	$0.00	($91,078.65)
CERTIFICATED TEACHER						104.23%
100.500.100.000.329	$17,070.08	$12,200.00	$12,200.00	$4,870.08	$0.00	$4,870.08
SUBSTITUTES/TEMPORARIES						28.53%
100.500.100.000.362	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00
UNEMPLOYMENT INSURANCE						100.00%
100.500.100.000.363	($356.68)	$53.25	$66.98	($423.66)	$0.00	($423.66)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
WORKERS COMPENSATION						118.78%
100.500.100.000.365	($5,480.33)	$0.00	$464.45	($5,944.78)	$0.00	($5,944.78)
RETIREMENT CONTRIBUTION-TRS						108.47%
100.500.100.000.367	($1,184.83)	$176.90	$228.96	($1,413.79)	$0.00	($1,413.79)
MEDICARE TAX						119.32%
100.500.100.000.368	$150.00	$464.99	$464.99	($314.99)	$0.00	($314.99)
SOCIAL SECURITY TAX						-209.99%
100.500.100.000.369	$13,200.00	$209.73	$10,228.31	$2,971.69	$0.00	$2,971.69
OTHER EMPLOYEE BENEFITS						22.51%
100.500.100.000.410	$4,200.00	$0.00	$0.00	$4,200.00	$3,600.00	$600.00
PROFESSIONAL & TECH SERVICES						14.29%
100.500.100.000.474	$40,000.00	$0.00	$0.00	$40,000.00	$0.00	$40,000.00
DISTRICT WIDE CURRICULUM						100.00%
100.500.100.000.475	$40,435.00	$0.00	$23,184.27	$17,250.73	$14,731.13	$2,519.60
INSTRUCTIONAL SUBSCRIPTIONS						6.23%
100.500.100.000.510	$51,575.00	$0.00	$0.00	$51,575.00	$0.00	$51,575.00
DW INSTRUCTIONAL EQUIPMENT						100.00%
100.500.200.000.314	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	$0.00
SPED DIRECTOR SALARY						0.00%
100.500.200.000.315	$354.59	$908.33	$8,174.98	($7,820.39)	$2,725.00	($10,545.39)
CERTIFICATED TEACHER						-2973.97%
100.500.200.000.329	$0.00	$0.00	$500.00	($500.00)	$0.00	($500.00)
SUBSTITUTES/TEMPORARIES						0.00%
100.500.200.000.363	$12.46	$14.88	$48.81	($36.35)	$11.91	($48.26)
WORKERS COMPENSATION						-387.32%
100.500.200.000.364	$4,387.68	$358.04	$3,222.36	$1,165.32	$1,074.12	$91.20
INSURANCE-HEALTH/LIFE						2.08%
100.500.200.000.365	$17,617.59	$424.95	$1,312.55	$16,305.04	$332.85	$15,972.19
RETIREMENT CONTRIBUTION-TRS						90.66%
100.500.200.000.367	$41.39	$49.42	$162.03	($120.64)	$39.51	($160.15)
MEDICARE TAX						-386.93%
100.500.200.000.418	$93,500.00	$11,321.33	$67,145.90	$26,354.10	$25,141.26	$1,212.84
OTHER PROFESSIONAL SERVICES						1.30%
100.500.200.000.421	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00
STAFF TRANSPORTATION						100.00%
100.500.200.000.426	$1,200.00	$0.00	$258.00	$942.00	$0.00	$942.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SPED STUDENT TRANSPORTATION						78.50%
100.500.200.000.440	$4,200.00	$99.90	$2,745.38	$1,454.62	$0.00	$1,454.62
PURCHASED SERVICES						34.63%
100.500.200.000.451	$1,500.00	$358.45	$1,500.00	$0.00	$0.00	$0.00
DISTRICT WIDE SPED SUPPLIES						0.00%
100.500.200.000.476	$2,000.00	$132.22	$1,226.91	$773.09	$1,158.09	($385.00)
SPED COPIER SUPPLIES						-19.25%
100.500.200.000.491	$250.00	$250.00	$250.00	$0.00	$0.00	$0.00
DW SPED DUES AND FEES						0.00%
100.500.300.000.324	$16,500.00	$16,500.00	$16,500.00	$0.00	$0.00	$0.00
SUPPORT STAFF						0.00%
100.500.300.000.363	$386.53	$338.89	$338.89	$47.64	$0.00	$47.64
WORKERS COMPENSATION						12.33%
100.500.300.000.365	$4,179.82	$0.00	$0.00	$4,179.82	$0.00	$4,179.82
RETIREMENT CONTRIBUTION-TRS						100.00%
100.500.300.000.366	$15,518.48	$3,080.00	$3,080.00	$12,438.48	$0.00	$12,438.48
RETIREMENT CONTRIBUTION-PERS						80.15%
100.500.300.000.367	$239.25	$234.00	$234.00	$5.25	$0.00	$5.25
MEDICARE TAX						2.19%
100.500.300.000.368	$0.00	$155.00	$155.00	($155.00)	$0.00	($155.00)
SOCIAL SECURITY TAX						0.00%
100.500.300.000.450	$3,500.00	$267.45	$766.68	$2,733.32	$2,691.50	$41.82
DW TESTING SUPPLIES						1.19%
100.500.330.000.418	$103,000.00	$13,117.50	$74,384.80	$28,615.20	$28,555.00	$60.20
STUDENT HEALTH SRVCS						0.06%
100.500.330.000.450	$2,600.00	$1,230.82	$2,184.75	$415.25	$416.04	($0.79)
STUDENT HEALTH SVCS SUPPLIES & MATERIALS						-0.03%
100.500.350.000.316	$6,600.00	$320.00	$2,560.00	$4,040.00	$4,040.00	$0.00
CERTIFIED EXTRA DUTY PAY						0.00%
100.500.350.000.318	$109,120.00	$11,385.00	$82,465.00	$26,655.00	$26,655.00	$0.00
CERTIFICATED SPECIALISTS						0.00%
100.500.350.000.324	$55,079.20	$6,642.11	$42,445.40	$12,633.80	$13,144.80	($511.00)
SUPPORT STAFF						-0.93%
100.500.350.000.329	$8,000.00	$445.50	$4,319.25	$3,680.75	$1,170.00	$2,510.75
SUBSTITUTES/TEMPORARIES						31.38%
100.500.350.000.363	$780.45	$81.90	$574.62	$205.83	$196.49	$9.34

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
WORKERS COMPENSATION						1.20%
100.500.350.000.364	$55,361.28	$4,613.44	$41,520.96	$13,840.32	$13,840.32	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.500.350.000.365	$35,278.28	$1,453.20	$10,526.57	$24,751.71	$3,799.90	$20,951.81
RETIREMENT CONTRIBUTION-TRS						59.39%
100.500.350.000.366	$15,275.70	$1,450.26	$9,238.99	$6,036.71	$2,858.85	$3,177.86
RETIREMENT CONTRIBUTION-PERS						20.80%
100.500.350.000.367	$2,592.59	$268.73	$1,876.66	$715.93	$639.08	$76.85
MEDICARE TAX						2.96%
100.500.350.000.368	$450.00	$27.62	$267.81	$182.19	$72.54	$109.65
SOCIAL SECURITY TAX						24.37%
100.500.350.000.369	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.500.350.000.410	$2,900.00	$0.00	$3,235.00	($335.00)	$0.00	($335.00)
DW PROFESSIONAL SERVICES						-11.55%
100.500.350.000.417	$46,091.50	$10,307.50	$45,791.04	$300.46	$0.00	$300.46
TECHNOLOGY SUPPORT						0.65%
100.500.350.000.421	$2,500.00	$1,120.00	$2,306.00	$194.00	$0.00	$194.00
STAFF TRANSPORTATION						7.76%
100.500.350.000.433	$123,600.00	$9,583.16	$77,042.44	$46,557.56	$36,716.00	$9,841.56
COMMUNICATIONS						7.96%
100.500.350.000.440	$86,333.00	$3,682.52	$60,818.22	$25,514.78	$16,297.95	$9,216.83
PURCHASED SERVICES						10.68%
100.500.350.000.446	$4,700.00	$0.00	$2,911.60	$1,788.40	$0.00	$1,788.40
PROPERTY INSURANCE						38.05%
100.500.350.000.450	$20,900.00	$0.00	$17,186.74	$3,713.26	$1,558.46	$2,154.80
TEACHER TOOL SUBSCRIPTIONS						10.31%
100.500.350.000.475	$83,040.02	$1,881.21	$66,441.56	$16,598.46	$8,359.25	$8,239.21
TECHNOLOGY SUPPLIES						9.92%
100.500.350.000.476	$3,000.00	$0.00	$71.83	$2,928.17	$2,928.17	$0.00
DW COPIER SUPPLIES						0.00%
100.500.350.000.479	$950.00	$0.00	$254.94	$695.06	$0.00	$695.06
OTHER SUPPLIES AND MATERIALS						73.16%
100.500.600.000.321	$89,100.00	$9,766.67	$67,900.03	$21,199.97	$21,799.97	($600.00)
NON-CERT DIRECTOR/COORD/MANAGR						-0.67%
100.500.600.000.324	$62,375.83	$8,455.94	$46,454.32	$15,921.51	$13,650.00	$2,271.51

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUPPORT STAFF						3.64%
100.500.600.000.325	$152,940.47	$24,057.21	$137,958.59	$14,981.88	$42,774.47	($27,792.59)
MAINTENANCE/CUSTODIAL						-18.17%
100.500.600.000.329	$12,000.00	$40.00	$9,070.00	$2,930.00	$1,300.00	$1,630.00
SUBSTITUTES/TEMPORARIES						13.58%
100.500.600.000.363	$7,412.37	$932.08	$5,892.90	$1,519.47	$1,813.83	($294.36)
WORKERS COMPENSATION						-3.97%
100.500.600.000.364	$38,619.65	$5,051.65	$33,915.65	$4,704.00	$14,463.61	($9,759.61)
INSURANCE-HEALTH/LIFE						-25.27%
100.500.600.000.366	$84,920.03	$8,545.99	$54,128.22	$30,791.81	$16,699.48	$14,092.33
RETIREMENT CONTRIBUTION-PERS						16.59%
100.500.600.000.367	$4,588.04	$595.60	$3,717.15	$870.89	$1,111.24	($240.35)
MEDICARE TAX						-5.24%
100.500.600.000.368	$300.00	$206.73	$412.82	($112.82)	$125.11	($237.93)
SOCIAL SECURITY TAX						-79.31%
100.500.600.000.369	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00
OTHER EMPLOYEE BENEFITS						100.00%
100.500.600.000.418	$30,000.00	$20.00	$18,806.39	$11,193.61	$654.65	$10,538.96
OTHER PROFESSIONAL SERVICES						35.13%
100.500.600.000.421	$4,000.00	$525.00	$1,219.23	$2,780.77	$0.00	$2,780.77
STAFF TRANSPORTATION						69.52%
100.500.600.000.431	$31,827.00	$4,294.52	$29,148.28	$2,678.72	$0.00	$2,678.72
WATER AND SEWER						8.42%
100.500.600.000.432	$42,436.00	$4,320.96	$40,294.34	$2,141.66	$0.00	$2,141.66
GARBAGE						5.05%
100.500.600.000.433	$1,030.00	$57.88	$538.46	$491.54	$0.00	$491.54
COMMUNICATIONS						47.72%
100.500.600.000.436	$209,268.81	$26,235.59	$209,143.84	$124.97	$0.00	$124.97
ENERGY - ELECTRICITY						0.06%
100.500.600.000.438	$340,000.00	$28,128.03	$202,530.98	$137,469.02	$0.00	$137,469.02
ENERGY - HEATING OIL						40.43%
100.500.600.000.440	$40,170.00	$2,487.75	$37,754.06	$2,415.94	$1,200.00	$1,215.94
PURCHASED SERVICES						3.03%
100.500.600.000.441	$5,000.00	$0.00	$4,860.00	$140.00	$0.00	$140.00
RENTAL/LEASE						2.80%
100.500.600.000.446	$125,938.17	$0.00	$130,278.10	($4,339.93)	$0.00	($4,339.93)

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Budget Balance	Encumbrance	% Remaining Bud
PROPERTY INSURANCE						-3.45%
100.500.600.000.452	$55,000.00	$3,894.93	$33,058.53	$21,941.47	$5,574.70	$16,366.77
MAINTENANCE/CONSTR SUPPLIES						29.76%
100.500.600.000.453	$27,000.00	$62.45	$21,084.62	$5,915.38	$3,501.80	$2,413.58
JANITORIAL SUPPLIES						8.94%
100.500.600.000.457	$14,140.00	$0.00	$8,101.30	$6,038.70	$2,550.37	$3,488.33
SMALL TOOLS AND EQUIPMENT						24.67%
100.500.600.000.458	$7,210.00	$763.53	$4,562.52	$2,647.48	$0.00	$2,647.48
VEHICLE GAS AND OIL						36.72%
100.500.600.000.479	$800.00	$0.00	$328.27	$471.73	$0.00	$471.73
MAINTENANCE OTHER SUPPLIES AND MATERIALS						58.97%
100.500.600.000.491	$2,000.00	$0.00	$10.37	$1,989.63	$0.00	$1,989.63
DUES AND FEES						99.48%
100.500.600.000.510	$77,075.00	$13,384.65	$31,730.52	$45,344.48	$43,566.23	$1,778.25
EQUIPMENT						2.31%
100.500.700.000.314	$57,750.00	$4,837.50	$43,537.50	$14,212.50	$14,512.50	($300.00)
CERT DIRECTOR/COORD/MANAGER						-0.52%
100.500.700.000.322	$2,500.00	$227.27	$1,818.16	$681.84	$681.84	$0.00
NON-CERT SPECIALIST/EXTRA DUTY						0.00%
100.500.700.000.363	$262.99	$22.11	$197.97	$65.02	$66.33	($1.31)
WORKERS COMPENSATION						-0.50%
100.500.700.000.364	$24,132.24	$2,120.70	$18,826.23	$5,306.01	$6,461.16	($1,155.15)
INSURANCE-HEALTH/LIFE						-4.79%
100.500.700.000.365	$18,093.08	$604.45	$5,440.05	$12,653.03	$1,813.35	$10,839.68
RETIREMENT CONTRIBUTION-TRS						59.91%
100.500.700.000.366	$708.25	$50.00	$399.98	$308.27	$149.99	$158.28
RETIREMENT CONTRIBUTION-PERS						22.35%
100.500.700.000.367	$873.63	$73.18	$655.13	$218.50	$218.76	($0.26)
MEDICARE TAX						-0.03%
100.500.700.000.479	$4,370.00	$1,885.36	$1,885.36	$2,484.64	$0.00	$2,484.64
ACTIVITIES OTHER SUPPLIES AND MATERIALS						56.86%
100.500.700.000.510	$48,000.00	$0.00	$0.00	$48,000.00	$27,590.50	$20,409.50
EQUIPMENT						42.52%
100.500.900.000.554	$620,000.00	$0.00	$0.00	$620,000.00	$0.00	$620,000.00
TRANS TO CAPITAL PROJECT FD						100.00%
100.600.510.000.311	$159,120.00	$15,551.67	$119,965.03	$39,154.97	$39,154.97	$0.00

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
SUPERINTENDENT						0.00%
100.600.510.000.321	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	$0.00
NON-CERT DIRECTOR						0.00%
100.600.510.000.324	$85,000.00	$7,133.33	$64,199.97	$20,800.03	$21,400.03	($600.00)
SUPPORT STAFF						-0.71%
100.600.510.000.329	$600.00	$0.00	$110.00	$490.00	$0.00	$490.00
SUBSTITUTES/TEMPORARIES						81.67%
100.600.510.000.363	$1,079.11	$112.57	$837.05	$242.06	$272.25	($30.19)
WORKERS COMPENSATION						-2.80%
100.600.510.000.364	$50,056.80	$4,261.40	$37,902.60	$12,154.20	$12,784.20	($630.00)
INSURANCE-HEALTH/LIFE						-1.26%
100.600.510.000.365	$48,875.50	$1,936.33	$14,914.97	$33,960.53	$4,866.99	$29,093.54
RETIREMENT CONTRIBUTION-TRS						59.53%
100.600.510.000.366	$24,630.50	$2,108.33	$14,574.97	$10,055.53	$4,675.00	$5,380.53
RETIREMENT CONTRIBUTION-PERS						21.84%
100.600.510.000.367	$3,584.69	$373.96	$2,780.69	$804.00	$904.38	($100.38)
MEDICARE TAX						-2.80%
100.600.510.000.368	$10.00	$0.00	$0.00	$10.00	$0.00	$10.00
SOCIAL SECURITY TAX						100.00%
100.600.510.000.414	$12,000.00	$420.00	$4,032.74	$7,967.26	$0.00	$7,967.26
LEGAL SERVICES						66.39%
100.600.510.000.418	$6,865.00	$0.00	$8,074.00	($1,209.00)	$0.00	($1,209.00)
OTHER PROFESSIONAL SERVICES						-17.61%
100.600.510.000.421	$11,000.00	$258.00	$6,179.82	$4,820.18	$1,172.00	$3,648.18
STAFF TRANSPORTATION						33.17%
100.600.510.000.433	$775.00	$64.85	$570.37	$204.63	$0.00	$204.63
COMMUNICATIONS						26.40%
100.600.510.000.434	$750.00	$0.00	$555.59	$194.41	$144.41	$50.00
POSTAGE						6.67%
100.600.510.000.454	$500.00	$0.00	$36.98	$463.02	$97.93	$365.09
OFFICE SUPPLIES						73.02%
100.600.510.000.476	$4,733.62	$0.00	$3,733.62	$1,000.00	$1,000.00	$0.00
COPIER SUPPLIES						0.00%
100.600.510.000.479	$2,000.00	$0.00	$1,073.54	$926.46	$645.00	$281.46
SUPERINTENDENT OTHER SUPPLIES AND MATERIALS						14.07%
100.600.510.000.491	$16,485.00	$144.00	$14,396.02	$2,088.98	$0.00	$2,088.98

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
DUES AND FEES						12.67%
100.600.511.000.418	$7,225.00	$0.00	$7,820.00	($595.00)	$0.00	($595.00)
BOARD - OTHER PROFESSIONAL SERVICES						-8.24%
100.600.511.000.421	$6,500.00	$737.14	$4,963.29	$1,536.71	$0.00	$1,536.71
BOARD- STAFF TRANSPORTATION						23.64%
100.600.511.000.454	$2,000.00	$0.00	$309.38	$1,690.62	$0.00	$1,690.62
COMMUNICATION MAILER/FLYER SUPPLIES						84.53%
100.600.511.000.479	$4,800.00	$0.00	$1,432.19	$3,367.81	$3,367.00	$0.81
BOE OTHER SUPPLIES AND MATERIALS						0.02%
100.600.511.000.490	$15,000.00	$0.00	$9,865.00	$5,135.00	$0.00	$5,135.00
BOARD- OTHER EXPENSES						34.23%
100.600.511.000.491	$8,895.00	$0.00	$8,205.14	$689.86	$0.00	$689.86
BOARD - DUES AND FEES						7.76%
100.600.550.000.321	$92,600.00	$10,008.33	$70,074.97	$22,525.03	$22,525.03	$0.00
NON-CERT DIRECTOR/COORD/MANAGR						0.00%
100.600.550.000.324	$36,697.50	$4,350.00	$28,344.84	$8,352.66	$8,799.38	($446.72)
SUPPORT STAFF						-1.22%
100.600.550.000.363	$564.38	$62.68	$429.58	$134.80	$136.72	($1.92)
WORKERS COMPENSATION						-0.34%
100.600.550.000.364	$29,516.40	$2,459.70	$22,137.30	$7,379.10	$7,379.10	$0.00
INSURANCE-HEALTH/LIFE						0.00%
100.600.550.000.366	$36,206.80	$3,147.83	$21,553.34	$14,653.46	$6,858.37	$7,795.09
RETIREMENT CONTRIBUTION-PERS						21.53%
100.600.550.000.367	$1,874.81	$208.20	$1,427.07	$447.74	$454.19	($6.45)
MEDICARE TAX						-0.34%
100.600.550.000.412	$78,000.00	$0.00	$72,331.55	$5,668.45	$0.00	$5,668.45
AUDITING & ACCOUNTING SERVICES						7.27%
100.600.550.000.418	$38,950.00	$0.00	$24,479.31	$14,470.69	$0.00	$14,470.69
OTHER PROFESSIONAL SERVICES						37.15%
100.600.550.000.421	$7,500.00	$236.96	$5,382.04	$2,117.96	$931.99	$1,185.97
STAFF TRANSPORTATION						15.81%
100.600.550.000.447	$86,050.21	$0.00	$81,185.59	$4,864.62	$0.00	$4,864.62
LIABILITY INSURANCE						5.65%
100.600.550.000.454	$700.00	$0.00	$489.26	$210.74	$0.00	$210.74
OFFICE SUPPLIES						30.11%
100.600.550.000.479	$250.00	$0.00	$108.11	$141.89	$140.44	$1.45

Expenditure Budget Balance Report

☐ Summary Only From Date: 3/1/2026 To Date: 3/31/2026

Fiscal Year: 2025-2026

Account Number / Description		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
OTHER SUPPLIES AND MATERIALS							0.58%
100.600.550.000.491		$10,000.00	$285.93	$3,523.01	$6,476.99	$0.00	$6,476.99
DUES AND FEES							64.77%
100.600.550.000.495		($41,530.00)	$0.00	($19,069.66)	($22,460.34)	$0.00	($22,460.34)
INDIRECT COST RECOVERY							54.08%
	Fund 100 Total:	$12,484,542.19	$1,171,288.50	$7,628,296.93	$4,856,245.26	$2,461,955.18	$2,394,290.08
							19.18%
	Grand Total:	$12,484,542.19	$1,171,288.50	$7,628,296.93	$4,856,245.26	$2,461,955.18	$2,394,290.08
							19.18%

End of Report

Petersburg School District

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
47324	03/31/2026	WEGENER, CAROL L	$3,118.82	10	Printed	Payroll	☐		
75299	03/02/2026	BYU CONTINUING EDUCATION	$680.00	1196	Printed	Expense	☑	03/31/2026	
75300	03/02/2026	COMPASS THEATER, INC	$100.00	1196	Printed	Expense	☑	03/31/2026	
75301	03/02/2026	GSD EDUCATIONAL SERVICES	$693.75	1196	Printed	Expense	☑	03/31/2026	
75302	03/02/2026	HAMMER & WIKAN-01038	$879.99	1196	Printed	Expense	☑	03/31/2026	
75303	03/02/2026	HARBOR FOODSERVICE	$1,180.74	1196	Printed	Expense	☑	03/31/2026	
75304	03/02/2026	HEIDI CABRAL	$258.00	1196	Printed	Expense	☑	03/31/2026	
75305	03/02/2026	HIGH TIDE AUTO, LLC	$1,082.66	1196	Printed	Expense	☑	03/31/2026	
75306	03/02/2026	JAIME CABRAL-01202	$318.00	1196	Printed	Expense	☑	03/31/2026	
75307	03/02/2026	JOCELYNNE PARKER	$258.00	1196	Printed	Expense	☑	03/31/2026	
75308	03/02/2026	ROSAL CONCEPCION	$258.00	1196	Printed	Expense	☑	03/31/2026	
75309	03/02/2026	RUBY BROCK	$258.00	1196	Printed	Expense	☑	03/31/2026	
75310	03/02/2026	THE CHARIOT GROUP, INC	$206.55	1196	Printed	Expense	☑	03/31/2026	
75311	03/05/2026	AMPLIFY EDUCATION, INC.	$1,640.80	1201	Printed	Expense	☑	03/31/2026	
75312	03/05/2026	BSN SPORTS LLC	$926.23	1201	Printed	Expense	☑	03/31/2026	
75313	03/05/2026	GAGGLE.NET INC	$5,068.75	1201	Printed	Expense	☐		
75314	03/05/2026	GCI COMMUNICATION CORP-00953	$1,915.80	1201	Printed	Expense	☑	03/31/2026	
75315	03/05/2026	KETCHIKAN GATEWAY BOROUGH SCHOOL DIST.	$150.00	1201	Printed	Expense	☐		
75316	03/05/2026	PISTON & RUDDER SERVICES, INC	$573.00	1201	Printed	Expense	☑	03/31/2026	
75317	03/05/2026	PROJECT WAYFINDER, INC.	$8,582.30	1201	Printed	Expense	☐		
75318	03/05/2026	RING CENTRAL INC	$2,682.10	1201	Printed	Expense	☐		
75319	03/05/2026	ROBYN TAYLOR	$144.00	1201	Printed	Expense	☑	03/31/2026	
75320	03/05/2026	STIKINE SERVICES, INC	$1,200.00	1201	Printed	Expense	☑	03/31/2026	

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75321	03/05/2026	UAF	$2,400.00	1201	Printed	Expense	☑	03/31/2026	
75322	03/05/2026	US FOODS, INC.	$4,545.27	1201	Printed	Expense	☑	03/31/2026	
75323	03/06/2026	DOUGLAS JOHN WESSEN	$6,890.69	1202	Printed	Expense	☑	03/31/2026	
75324	03/09/2026	AARON BRADFORD	$48.00	1204	Printed	Expense	☑	03/31/2026	
75325	03/09/2026	BRENDA LOUISE	$27.00	1204	Printed	Expense	☐		
75326	03/09/2026	CHRISTINE YATCHMENOFF	$42.00	1204	Printed	Expense	☑	03/31/2026	
75327	03/09/2026	COURTNEY MORRISON-00593	$25.50	1204	Printed	Expense	☐		
75328	03/09/2026	ELEN AASE	$51.00	1204	Printed	Expense	☑	03/31/2026	
75329	03/09/2026	FOOD NUTRITION SERVICES	$783.90	1204	Printed	Expense	☑	03/31/2026	
75330	03/09/2026	HAILEY TATE	$51.00	1204	Printed	Expense	☑	03/31/2026	
75331	03/09/2026	JENNIFER PAYNE	$36.00	1204	Printed	Expense	☑	03/31/2026	
75332	03/09/2026	JESSICA DORIL	$45.00	1204	Printed	Expense	☑	03/31/2026	
75333	03/09/2026	JESSICA JOSEY	$27.00	1204	Printed	Expense	☑	03/31/2026	
75334	03/09/2026	KELSIE CAPLES	$48.00	1204	Printed	Expense	☐		
75335	03/09/2026	MAGGIE ROBINSON	$10.50	1204	Printed	Expense	☐		
75336	03/09/2026	MARIAH CLEMENS	$54.00	1204	Printed	Expense	☑	03/31/2026	
75337	03/09/2026	MAVIS WORTHINGTON-01553	$51.00	1204	Printed	Expense	☑	03/31/2026	
75338	03/09/2026	MELISSA MOORE-01576	$36.00	1204	Printed	Expense	☑	03/31/2026	
75339	03/09/2026	PRICILA CHIM	$54.00	1204	Printed	Expense	☑	03/31/2026	
75340	03/09/2026	RACHEL HUDSON	$54.00	1204	Printed	Expense	☑	03/31/2026	
75341	03/09/2026	STEPHANIE OWENS	$54.00	1204	Printed	Expense	☑	03/31/2026	
75342	03/09/2026	VICTORIA MOORE-02593	$39.00	1204	Printed	Expense	☑	03/31/2026	
75343	03/16/2026	AT&T MOBILITY-00004	$719.11	1207	Printed	Expense	☑	03/31/2026	
75344	03/16/2026	BLAINE VOLK	$36.61	1207	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75345	03/16/2026	BRADEE ANN AXMAKER	$3,475.42	1207	Printed	Expense	☑	03/31/2026	
75346	03/16/2026	BSN SPORTS LLC	$2,971.68	1207	Printed	Expense	☑	03/31/2026	
75347	03/16/2026	ELEN AASE	$1,034.85	1207	Printed	Expense	☑	03/31/2026	
75348	03/16/2026	GROW TOGATHER, LLC	$2,280.00	1207	Printed	Expense	☐		
75349	03/16/2026	HARBOR FOODSERVICE	$2,958.92	1207	Printed	Expense	☐		
75350	03/16/2026	HOTEL CAPTAIN COOK-01119	$4,025.00	1207	Printed	Expense	☑	03/31/2026	
75351	03/16/2026	JAMES KERR	$450.23	1207	Printed	Expense	☑	03/31/2026	
75352	03/16/2026	PETERSBURG IGA	$373.44	1207	Printed	Expense	☑	03/31/2026	
75353	03/16/2026	PETERSBURG MEDICAL CENTER-01892	$10,837.50	1207	Printed	Expense	☑	03/31/2026	
75354	03/16/2026	SERRC, INC.-02214	$18,027.50	1207	Printed	Expense	☑	03/31/2026	
75355	03/16/2026	SOUTHEAST ALASKA FOOD BANK	$200.00	1207	Printed	Expense	☐		
75356	03/16/2026	ST BRENDAN'S EPISCOPAL CHURCH	$600.00	1207	Printed	Expense	☑	03/31/2026	
75357	03/16/2026	UNUM LIFE INSURANCE COMPANY OF-02556	$550.54	1207	Printed	Expense	☑	03/31/2026	
75358	03/16/2026	US FOODS, INC.	$4,379.27	1207	Printed	Expense	☑	03/31/2026	
75359	03/19/2026	ALASKA MARINE LINES-00120	$1,298.90	1209	Printed	Expense	☑	03/31/2026	
75360	03/19/2026	BARNACLE FOODS	$1,316.00	1209	Printed	Expense	☐		
75361	03/19/2026	BLUUM USA, INC	$472.16	1209	Printed	Expense	☑	03/31/2026	
75362	03/19/2026	CARLEE JOHNSON-00454	$1,196.92	1209	Printed	Expense	☑	03/31/2026	
75363	03/19/2026	CLENDANIEL HEYMAN CAMPION, LLC	$420.00	1209	Printed	Expense	☑	03/31/2026	
75364	03/19/2026	GRACE WOLF	$125.00	1209	Printed	Expense	☐		
75365	03/19/2026	GSD EDUCATIONAL SERVICES	$7,255.00	1209	Printed	Expense	☑	03/31/2026	
75366	03/19/2026	HEIDI CABRAL	$60.00	1209	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75367	03/19/2026	JAIME CABRAL-01202	$318.00	1209	Printed	Expense	☐		
75368	03/19/2026	JOCELYNNE PARKER	$60.00	1209	Printed	Expense	☑	03/31/2026	
75369	03/19/2026	JOLIE NORMAN	$318.00	1209	Printed	Expense	☑	03/31/2026	
75370	03/19/2026	LEE ANN JENKINS	$318.00	1209	Printed	Expense	☑	03/31/2026	
75371	03/19/2026	LEES CLOTHING, INC.-01409	$233.44	1209	Printed	Expense	☑	03/31/2026	
75372	03/19/2026	ROBYN TAYLOR	$258.00	1209	Printed	Expense	☑	03/31/2026	
75373	03/19/2026	ROSAL CONCEPCION	$60.00	1209	Printed	Expense	☐		
75374	03/19/2026	RUBY BROCK	$60.00	1209	Printed	Expense	☐		
75375	03/19/2026	TIM SHUMWAY	$318.00	1209	Printed	Expense	☑	03/31/2026	
75376	03/19/2026	US FOODS, INC.	$1,998.93	1209	Printed	Expense	☑	03/31/2026	
75377	03/20/2026	CF SERVICES - CYNTHIA FRY	$120.00	1210	Printed	Expense	☑	03/31/2026	
75378	03/20/2026	DRAKE BROCK-00740	$414.80	1210	Printed	Expense	☑	03/31/2026	
75379	03/20/2026	PHILIP HOFSTETTER	$120.00	1210	Printed	Expense	☐		
75380	03/20/2026	STEPHANIE PAWUK-02318	$120.00	1210	Printed	Expense	☐		
75381	03/20/2026	SHARON BALCOS	$3,000.00	1211	Printed	Expense	☑	03/31/2026	
75382	03/23/2026	ALASKA FOOD COMPANY	$423.32	1212	Printed	Expense	☐		
75383	03/23/2026	ASDN-00246	$250.00	1212	Printed	Expense	☐		
75384	03/23/2026	BLUUM USA, INC	$1,153.00	1212	Printed	Expense	☐		
75385	03/23/2026	COMPASS THEATER, INC	$2,000.00	1212	Printed	Expense	☐		
75386	03/23/2026	DAS HAGEDORN HAUS B&B-00651	$600.00	1212	Printed	Expense	☐		
75387	03/23/2026	GOPHER SPORT, PLAY W/ PURPOSE, MOVING MI	$356.94	1212	Printed	Expense	☐		
75388	03/23/2026	PUBLIC EDUCATION HEALTH TRUST-01982	$168,550.10	1212	Printed	Expense	☑	03/31/2026	
75389	03/23/2026	RACHEL ETCHER-00843	$29.22	1212	Printed	Expense	☐		

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
75391	03/26/2026	AHSTF	$12,000.00	1216	Printed	Expense	☐		
75392	03/26/2026	BLUUM USA, INC	$2,470.00	1216	Printed	Expense	☐		
75393	03/26/2026	COMPASS THEATER, INC	$200.00	1216	Printed	Expense	☐		
75394	03/26/2026	FRONTLINE TECHNOLOGIES GROUP LLC	$9,522.10	1216	Printed	Expense	☐		
75395	03/26/2026	LCG LANTECH, INC	$57,020.59	1216	Printed	Expense	☐		
75396	03/26/2026	STIKINE SERVICES, INC	$21,750.00	1216	Printed	Expense	☐		
75397	03/26/2026	US FOODS, INC.	$1,783.76	1216	Printed	Expense	☐		
75398	03/30/2026	AFLAC	$343.85	1217	Printed	Expense	☐		
75399	03/30/2026	ALASKA MARINE LINES-00120	$210.61	1217	Printed	Expense	☐		
75400	03/30/2026	ALEX HELMS	$529.99	1217	Printed	Expense	☐		
75401	03/30/2026	CARLEE JOHNSON-00454	$565.25	1217	Printed	Expense	☐		
75402	03/30/2026	KERRI CURTISS-01331	$500.00	1217	Printed	Expense	☐		
75403	03/30/2026	LJ ANSWERING & ALARM-01447	$279.00	1217	Printed	Expense	☐		
75404	03/31/2026	APEA-00222	$1,041.11	1220	Printed	Payroll Ded	☐		
75405	03/31/2026	ATP-00262	$3,633.88	1220	Printed	Payroll Ded	☐		
75406	03/31/2026	GREAT-WEST LIFE & ANNUITY	$13,584.34	1220	Printed	Payroll Ded	☐		
75407	03/31/2026	MINNESOTA CHILD SUPPORT PAYMENT CENTER	$543.00	1220	Printed	Payroll Ded	☐		
75408	03/31/2026	STATE OF ALASKA-02310	$72,384.50	1221	Printed	Payroll Ded	☐		
75409	03/31/2026	STATE OF ALASKA-02310	$106,935.78	1222	Printed	Payroll Ded	☐		
		Total Amount:	$598,989.91						

End of Report

Petersburg School District

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

Account: XX3970

03/11/2026	CBC CONSTRUCTION INC	$160,525.22	1203	Posted to G/L	AP	☐
03/11/2026	CBC CONSTRUCTION INC	$1,375.13	1203	Posted to G/L	AP	☐
03/06/2026	FIRST BANK-00894	$5.00	1206	Posted to G/L	AP	☐
03/06/2026	REVTRAK INC.-02052	$19.95	1206	Posted to G/L	AP	☐
03/06/2026	REVTRAK INC.-02052	$235.98	1206	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	-$63.65	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	-$6.26	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$254.30	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$25.00	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$967.17	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$817.51	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$1,934.34	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$11.20	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$367.59	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$1,545.62	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$2,876.25	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$1,984.92	1208	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/03/2026	BUSINESS CARD-00283	$1,060.34	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	-$189.10	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$135.95	1208	Posted to G/L	AP	☐
03/03/2026	BUSINESS CARD-00283	$541.32	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$254.29	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$51.83	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$2,610.19	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$3,432.65	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$4,636.86	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$496.23	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$5,518.59	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$125.00	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$126.70	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$296.81	1208	Posted to G/L	AP	☐
03/03/2026	ALASKA AIRLINES INC	$51.83	1208	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$67.45	1213	Posted to G/L	AP	☐
03/27/2026	ALASKA FLOUR COMPANY	$502.04	1213	Posted to G/L	AP	☐
03/27/2026	MUDDY WATER ADVENTURES	$2,272.60	1213	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	HAMMER & WIKAN-01038	$22.75	1213	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$1,271.84	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$799.80	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$159.92	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$144.00	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$2.75	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$125.00	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$26.16	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$318.00	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$8.95	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$38.96	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$129.59	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$399.90	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$399.90	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$132.22	1214	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$2,947.44	1215	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$751.24	1215	Posted to G/L	AP	☐
03/27/2026	UNITED STATES POSTAL SERVICE-02544	$77.15	1215	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	P-CARD PROGRAM-01850	$173.15	1215	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$182.07	1215	Posted to G/L	AP	☐
03/27/2026	CORWIN PRESS, INC	$1,349.00	1215	Posted to G/L	AP	☐
03/27/2026	CORWIN PRESS, INC	$8,370.00	1215	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$37.14	1215	Posted to G/L	AP	☐
03/27/2026	PETRO MARINE SERVICES-01909	$22.02	1215	Posted to G/L	AP	☐
03/31/2026	FIRST BANK-00894	$617,977.65	1218	Posted to G/L	PR	☐
03/31/2026	FIRST BANK-00894	$3,944.45	1218	Posted to G/L	PR	☐
03/31/2026	FIRST BANK-00894	$605.00	1218	Posted to G/L	PR	☐
03/31/2026	EFTPS-00804	$67,538.38	1219	Posted to G/L	PR	☐
03/31/2026	EFTPS-00804	$2,236.86	1219	Posted to G/L	PR	☐
03/31/2026	EFTPS-00804	$11,439.48	1219	Posted to G/L	PR	☐
03/31/2026	EFTPS-00804	$2,236.86	1219	Posted to G/L	PR	☐
03/31/2026	EFTPS-00804	$11,439.48	1219	Posted to G/L	PR	☐
03/27/2026	HOME DEPOT-01110	$6,208.48	1223	Posted to G/L	AP	☐
03/27/2026	ULINE-02539	$6,965.56	1223	Posted to G/L	AP	☐
03/27/2026	GRAINGER-00995	$923.70	1223	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$86.96	1223	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	HAMMER & WIKAN-01038	$112.25	1223	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$140.99	1223	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$92.97	1223	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$264.48	1223	Posted to G/L	AP	☐
03/27/2026	ULINE-02539	$1,184.10	1223	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$6.29	1223	Posted to G/L	AP	☐
03/27/2026	ULINE-02539	$141.00	1223	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$20.00	1223	Posted to G/L	AP	☐
03/27/2026	ULINE-02539	$80.03	1223	Posted to G/L	AP	☐
03/27/2026	ULINE-02539	$128.96	1223	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$6.58	1224	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$10.58	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$37.85	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$64.05	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$23.99	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$111.81	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$101.56	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$34.92	1224	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	PETERSBURG IGA	$79.92	1224	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$136.47	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$57.75	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$119.40	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$130.67	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$75.06	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$18.30	1224	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$15.48	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$23.96	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$7.44	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$29.16	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$41.23	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$53.88	1224	Posted to G/L	AP	☐
03/27/2026	PETERSBURG IGA	$30.05	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	-$86.40	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$117.39	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$95.47	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$53.28	1224	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	AMAZON.COM-00164	$241.84	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$147.91	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$199.95	1224	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$37.98	1224	Posted to G/L	AP	☐
03/27/2026	FAIRFIELD INN & SUITES-00874	$233.87	1225	Posted to G/L	AP	☐
03/27/2026	GLACIER EXPRESS-00973	$1,000.15	1225	Posted to G/L	AP	☐
03/27/2026	SEATTLE POTTERY SUPPLY-02209	$1,929.20	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$270.19	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$25.98	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$55.08	1226	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$613.52	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$798.40	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$59.62	1226	Posted to G/L	AP	☐
03/27/2026	PETERSBURG BOROUGH-01881	$648.85	1226	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$236.96	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$59.81	1226	Posted to G/L	AP	☐
03/27/2026	PETERSBURG BOROUGH-01881	$4,294.52	1226	Posted to G/L	AP	☐
03/27/2026	PETERSBURG BOROUGH-01881	$4,320.96	1226	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	ALASKA POWER & TELEPHONE-00125	$57.88	1226	Posted to G/L	AP	☐
03/27/2026	PETERSBURG BOROUGH-01881	$26,235.59	1226	Posted to G/L	AP	☐
03/27/2026	PETRO MARINE SERVICES-01909	$28,128.03	1226	Posted to G/L	AP	☐
03/27/2026	PETERSBURG BOROUGH-01881	$1,218.75	1226	Posted to G/L	AP	☐
03/27/2026	THE MANDT SYSTEM-02451	$99.90	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$15.98	1226	Posted to G/L	AP	☐
03/27/2026	ALASKA POWER & TELEPHONE-00125	$110.27	1226	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$124.23	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$398.48	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$35.97	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$297.12	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$296.29	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$94.55	1226	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$4.00	1226	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$44.99	1226	Posted to G/L	AP	☐
03/27/2026	ALASKA POWER & TELEPHONE-00125	$110.27	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$302.14	1226	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	AMAZON.COM-00164	$56.31	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$160.34	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$267.20	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$39.33	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$23.95	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$326.92	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$7.99	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$94.49	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$248.19	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$228.90	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$30.74	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$129.57	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$79.59	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$37.85	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$8.39	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$33.20	1226	Posted to G/L	AP	☐
03/27/2026	FAIRFIELD INN & SUITES-00874	$233.87	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$18.87	1226	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	AMAZON.COM-00164	$55.84	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$66.55	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$579.69	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$369.24	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	-$54.89	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$154.78	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$33.58	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$32.98	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$64.31	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$31.98	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$19.04	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$185.24	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$72.19	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$16.98	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$237.36	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$47.58	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$25.99	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$39.46	1226	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	AMAZON.COM-00164	$650.57	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$60.06	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$307.00	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$288.00	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$587.90	1226	Posted to G/L	AP	☐
03/27/2026	AMAZON.COM-00164	$3,198.58	1226	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$159.96	1228	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$320.51	1228	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$200.19	1228	Posted to G/L	AP	☐
03/27/2026	MIND RESEARCH INSTITUTE	$251.83	1228	Posted to G/L	AP	☐
03/27/2026	MIND RESEARCH INSTITUTE	$4,996.36	1228	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$602.91	1228	Posted to G/L	AP	☐
03/27/2026	CUSTOM INK-00624	$851.72	1231	Posted to G/L	AP	☐
03/27/2026	US POSTMASTER-02565	$62.40	1231	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$5,100.00	1231	Posted to G/L	AP	☐
03/27/2026	CUSTOM INK-00624	$782.03	1231	Posted to G/L	AP	☐
03/27/2026	UNITED STATES POSTAL SERVICE-02544	$11.95	1231	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$109.93	1231	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	SUCCESS BY DESIGN, INC	$777.47	1231	Posted to G/L	AP	☐
03/27/2026	ARGUMENT-DRIVEN INQUIRY, LLC	$354.90	1231	Posted to G/L	AP	☐
03/27/2026	NASSP/NHS/NJHS-01663	$385.00	1231	Posted to G/L	AP	☐
03/27/2026	FAIRFIELD INN & SUITES-00874	$233.87	1231	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$458.00	1231	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$91.77	1231	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$319.99	1231	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$131.70	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$532.20	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$537.42	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$537.42	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$514.25	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$412.79	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$412.79	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$834.00	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$834.00	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$834.00	1232	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	JUNEAU HOTEL-01293	$834.00	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$834.00	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	-$2,177.28	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$2,721.60	1232	Posted to G/L	AP	☐
03/27/2026	FAIRFIELD INN & SUITES-00874	$233.87	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	-$200.97	1232	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$90.49	1232	Posted to G/L	AP	☐
03/27/2026	STUDEBAKER'S PIZZA-02332	$98.76	1232	Posted to G/L	AP	☐
03/27/2026	PRO ATHLETE, INC	$699.90	1232	Posted to G/L	AP	☐
03/27/2026	HAMMER & WIKAN-01038	$90.49	1232	Posted to G/L	AP	☐
03/27/2026	STUDEBAKER'S PIZZA-02332	$98.76	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$822.58	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	-$42.50	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$780.08	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$494.93	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$334.50	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$55.55	1232	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970 From Date: 03/01/2026 To Date: 03/31/2026
From Voucher: To Voucher:

03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$411.20	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$411.20	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$604.80	1232	Posted to G/L	AP	☐
03/27/2026	TIDES INN-02478	$150.00	1232	Posted to G/L	AP	☐
03/27/2026	DEPT OF TRANSPORATION AND PF-00186	$393.25	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$412.79	1232	Posted to G/L	AP	☐
03/27/2026	BUDGET RENT A CAR	$412.79	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$1,269.90	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$1,269.90	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$594.00	1232	Posted to G/L	AP	☐
03/27/2026	JUNEAU HOTEL-01293	$594.00	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	-$2,177.28	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$604.80	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	-$55.55	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$2,721.60	1232	Posted to G/L	AP	☐
03/27/2026	TIDES INN-02478	$150.00	1232	Posted to G/L	AP	☐
03/27/2026	PILOT PUBLISHING-01896	$57.96	1232	Posted to G/L	AP	☐

Non-Check Batch Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: OPERATING ACCOUNT XX3970

From Date: 03/01/2026 To Date: 03/31/2026

From Voucher: To Voucher:

03/27/2026	BUDGET RENT A CAR	$273.70	1232	Posted to G/L	AP	☐
03/27/2026	FOUR POINTS BY SHERATON-00914	$894.00	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$100.00	1232	Posted to G/L	AP	☐
03/27/2026	P-CARD PROGRAM-01850	$163.64	1232	Posted to G/L	AP	☐

Total for Fund: 251 Total Amount: $1,066,441.34

Total Amount: $1,066,441.34

End of Report

Petersburg School District

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 3/1/2026 To: 3/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.100.422.830	HS ART FUND BALANCE	293.60	.00	.00	293.60	.00	293.60
710.100.100.423.830	HS JEWELRY FUND BALANCE	84.24	25.00	.00	109.24	.00	109.24
710.100.160.450.830	HS CULINARY ARTS FUND BALANCE	551.41	.00	.00	551.41	.00	551.41
710.100.200.475.830	HS SPED ACTIVITIES FUND BALANCE	456.77	200.00	(33.58)	623.19	(409.55)	213.64
710.100.350.402.830	HS MATH FUND BALANCE	603.40	.00	.00	603.40	.00	603.40
710.100.350.415.830	HS LIBRARY FUND BALANCE	2,285.22	.00	.00	2,285.22	.00	2,285.22
710.100.350.418.830	HS GLACIER SURVEY FUND BALANCE	1,137.21	.00	.00	1,137.21	.00	1,137.21
710.100.350.460.830	HS SHOP FUND BALANCE	5,325.44	20.00	.00	5,345.44	(744.15)	4,601.29
710.100.350.480.830	HS TESTING FEES FUND BALANCE	319.77	477.00	.00	796.77	.00	796.77
710.100.350.620.830	NATURAL HELPERS/GREEN DOT FUND BALANCE	231.39	.00	.00	231.39	.00	231.39
710.100.350.865.830	NATIONAL HONOR SOCIETY FUND BALANCE	382.11	.00	.00	382.11	.00	382.11
710.100.350.875.830	MARK FOSSE AWARD FUND BALANCE	193.60	.00	.00	193.60	.00	193.60
710.100.400.410.830	HS PRINCIPALS FUND BALANCE	1,420.99	.00	.00	1,420.99	.00	1,420.99
710.100.700.408.830	HS MUSIC FUND BALANCE	1,596.96	720.00	(1,074.84)	1,242.12	(3,160.00)	(1,917.88)
710.100.700.409.830	HS JAZZ BAND FUND BALANCE	35.22	.00	.00	35.22	.00	35.22
710.100.700.414.830	HS DDF FUND BALANCE	5,576.91	3,896.57	(10,600.00)	(1,126.52)	(730.84)	(1,857.36)
710.100.700.424.830	HS YEARBOOK FUND BALANCE	2,676.00	1,015.00	(154.78)	3,536.22	.00	3,536.22
710.100.700.610.830	CLOSE UP FUND BALANCE	2,470.33	41,466.74	(12,019.91)	31,917.16	(2,089.12)	29,828.04
710.100.700.625.830	TSUNAMI BOWL FUND BALANCE	1,951.27	.00	.00	1,951.27	.00	1,951.27
710.100.700.710.830	HS CROSS COUNTRY FUND BALANCE	(4,843.08)	.00	.00	(4,843.08)	.00	(4,843.08)

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 3/1/2026 To: 3/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.715.830	HS SWIM/DIVE TEAM FUND BALANCE	2,253.25	.00	.00	2,253.25	.00	2,253.25
710.100.700.720.830	HS VOLLEYBALL FUND BALANCE	(8,005.55)	.00	.00	(8,005.55)	.00	(8,005.55)
710.100.700.725.830	HS WRESTLING FUND BALANCE	(1,078.75)	.00	.00	(1,078.75)	.00	(1,078.75)
710.100.700.730.830	HS BOYS BASKETBALL FUND BALANCE	19,403.13	1,140.50	(13,335.92)	7,207.71	.00	7,207.71
710.100.700.735.830	HS GIRLS BASKETBALL FUND BALANCE	(1,869.35)	4,193.00	250.00	2,573.65	.00	2,573.65
710.100.700.740.830	HS CHEERLEADING FUND BALANCE	1,478.02	3,078.34	(2,949.26)	1,607.10	.00	1,607.10
710.100.700.745.830	HS TRACK FUND BALANCE	(80.57)	.00	.00	(80.57)	.00	(80.57)
710.100.700.746.830	TRACK FACILITIES FUND BALANCE	158.28	.00	.00	158.28	.00	158.28
710.100.700.750.830	HS BASEBALL FUND BALANCE	1,740.83	.00	(319.99)	1,420.84	(179.91)	1,240.93
710.100.700.751.830	BASEBALL FIELD FUND BALANCE	251.00	.00	.00	251.00	.00	251.00
710.100.700.760.830	HS ESPORTS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.765.830	HS SOFTBALL FUND BALANCE	440.52	.00	.00	440.52	.00	440.52
710.100.700.785.830	REGION V TOURNAMENTS FUND BALANCE	(15,181.61)	15,216.15	(496.23)	(461.69)	.00	(461.69)
710.100.700.810.830	VIKING STORE - ACTIVITIES FUND BALANCE	556.23	.00	.00	556.23	.00	556.23
710.100.700.820.830	SECONDARY ACTIVITIES DONATIONS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.100.700.825.830	STUDENT GOVERNMENT FUND BALANCE	11,348.67	.00	(91.77)	11,256.90	.00	11,256.90
710.100.700.835.830	HS SCHOOL WIDE PLAY FUND BALANCE	2,204.64	.00	(190.35)	2,014.29	.00	2,014.29
710.100.700.840.830	HS ARTFEST FUND BALANCE	6,236.12	.00	.00	6,236.12	(269.94)	5,966.18
710.100.700.924.830	CLASS OF 2024 FUND BALANCE	1,000.00	.00	.00	1,000.00	.00	1,000.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 3/1/2026 To: 3/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.100.700.926.830	CLASS OF 2026 FUND BALANCE	3,168.21	.00	(125.00)	3,043.21	.00	3,043.21
710.100.700.927.830	CLASS OF 2027 FUND BALANCE	2,207.65	300.00	(30.99)	2,476.66	(291.30)	2,185.36
710.100.700.928.830	CLASS OF 2028 FUND BALANCE	562.00	509.15	.00	1,071.15	.00	1,071.15
710.100.700.929.830	CLASS OF 2029 FUND BALANCE	.00	.00	.00	.00	.00	.00
710.200.350.408.830	MS MUSIC FUND BALANCE	33.95	.00	.00	33.95	.00	33.95
710.200.350.865.830	NATIONAL HONOR SOCIETY - JUNIOR FUND BALANCE	848.31	.00	.00	848.31	.00	848.31
710.200.400.410.830	MS PRINCIPALS FUND BALANCE	1,125.07	.00	.00	1,125.07	(230.00)	895.07
710.200.700.419.830	MS ROBOTICS FUND BALANCE	6,250.85	1,600.00	(5,300.76)	2,550.09	.00	2,550.09
710.200.700.424.830	MS YEARBOOK FUND BALANCE	1,865.80	.00	.00	1,865.80	.00	1,865.80
710.200.700.710.830	MS CROSS COUNTRY FUND BALANCE	500.00	.00	.00	500.00	.00	500.00
710.200.700.725.830	MS WRESTLING FUND BALANCE	450.00	200.00	.00	650.00	.00	650.00
710.200.700.730.830	MS BOYS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.735.830	MS GIRLS BBALL FUND BALANCE	200.00	.00	.00	200.00	.00	200.00
710.200.700.740.830	MS CHEERLEADING FUND BALANCE	521.09	.00	.00	521.09	.00	521.09
710.200.700.755.830	MS NYO FUND BALANCE	665.68	.00	.00	665.68	.00	665.68
710.200.700.780.830	MS ACTIVITIES & TOURNAMENTS FUND BALANCE	660.98	.00	.00	660.98	.00	660.98
710.200.700.825.830	MS STUDENT GOVERNMENT FUND BALANCE	6,419.53	.00	.00	6,419.53	.00	6,419.53
710.200.700.850.830	MS BAKING CLUB FUND BALANCE	1,743.66	.00	.00	1,743.66	.00	1,743.66
710.300.200.475.830	ES SPED ACTIVITIES FUND BALANCE	308.00	.00	.00	308.00	.00	308.00

Student Activities Summary Report

Fiscal Year: 2025-2026

From: 3/1/2026 To: 3/31/2026

☐ Print Detail ☐ Page Break by Activity

☐ Exclude Encumbrances ☑ Reverse Signs ☐ Subtotal By Journal

		Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
710.300.350.615.830	ES STIKINE RIVER TRIP FUND BALANCE	6,805.20	.00	.00	6,805.20	.00	6,805.20
710.300.350.630.830	BATTLE OF THE BOOKS FUND BALANCE	.00	.00	.00	.00	.00	.00
710.300.700.424.830	ES YEARBOOK FUND BALANCE	3,290.76	50.00	.00	3,340.76	.00	3,340.76
710.300.700.815.830	ES SCHOOL STORE & CLUBS FUND BALANCE	826.07	.00	.00	826.07	(129.14)	696.93
710.300.700.825.830	ES STUDENT GOVERNMENT FUND BALANCE	272.31	.00	.00	272.31	.00	272.31
710.300.700.860.830	ES EARTH CLUB FUND BALANCE	58.00	.00	.00	58.00	.00	58.00
710.500.200.470.830	SPED MEMORIAL ACCOUNT FUND BALANCE	10,000.50	.00	.00	10,000.50	.00	10,000.50
710.500.700.600.830	CONCESSIONS FUND BALANCE	(3,164.10)	3,643.55	(78.81)	400.64	(1,097.13)	(696.49)
710.500.700.665.830	STUDENT BASIC NEEDS SUPPORT FUND BALANCE	1,395.77	.00	(1,025.59)	370.18	(580.99)	(210.81)
710.500.700.670.830	STEREO REPAIR/REPLACEMENT FUND BALANCE	906.59	.00	.00	906.59	.00	906.59
710.500.700.675.830	ACTIVITY ADS & DONATIONS FUND BALANCE	19,962.23	1,250.00	.00	21,212.23	.00	21,212.23
710.500.700.700.830	ACTIVITY DIRECTOR FUND BALANCE	94.91	.00	.00	94.91	.00	94.91
710.500.700.855.830	SCHOOL GARDEN FUND BALANCE	4,976.50	.00	.00	4,976.50	.00	4,976.50
710.500.700.880.830	MARQUEE SIGN FUND BALANCE	197.49	.00	.00	197.49	.00	197.49
GRAND TOTALS		116,956.63	79,001.00	(47,577.78)	148,379.85	(9,912.07)	138,467.78

End of Report

INVOICE

March 20, 2026

Petersburg School Dist
201 Charles W St Box 289
Petersburg, AK 99833

ATTN:

Invoice Number: 0703724-2603
Invoice Amount: $ 156,998.42

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending March 20, 2026.

Your payment is due **April 16, 2026**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

✂ - - -

BMO

Statement

Account Name:	BILLING ACCOUNT 033153	**Card Number:**	xxxx-xxxx-xxxx-3153
Company Name:	PETERSBURG SCHOOL DIST	**Account Limit:**	$ 300,000.00
Employee ID:	772180000055104	**Available Credit:**	$ 143,001.58
Statement Date (MM/DD/YYYY):	03/20/2026	**Currency:**	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	04/16/2026		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	$ 108,548.04
Payments:	$ -108,548.04
Adjustments:	$ 0.00
Net Purchases:	$ 156,998.42
Cash Advance:	$ 0.00
Fees:	$ 0.00
Other Charges:	$ 0.00
New Account Balance:	$ 156,998.42

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-3153 BILLING ACCOUNT 033153					
02/26	02/26 638386708	AUTOMATIC PYMT RECEIVED	$ -108,548.04	$ 0.00	$ -108,548.04
		TOTAL CREDITS xxxx-xxxx-xxxx-3153			**$ -108,548.04**
		TOTAL DEBITS xxxx-xxxx-xxxx-3153			**$ 0.00**
Card Number xxxx-xxxx-xxxx-8103 BAIRD, SHANNON					
02/20	02/23 637715948	AMAZON.COM 0Z2P06853 SEATTLE WA	$ 798.40 025770	$ 0.00	$ 798.40
02/20	02/23 637716026	AMAZON MARK A55C92NE3 SEATTLE WA	$ 295.72 086376	$ 31.20 (e)	$ 326.92
02/21	02/23 637716027	AMAZON MARK B958W8QM2 SEATTLE WA	$ 568.22 099825	$ 59.95 (e)	$ 628.17
02/21	02/23 637715949	THE MANDT SYSTEM INC RICHARDSON TX	$ 99.78 042621	$ 0.12	$ 99.90
02/22	02/23 637715951	NYTIMES DISC NEW YORK NY	$ 4.00 022338	$ 0.00	$ 4.00
02/22	02/23 637715950	AMAZON.COM AT9RU4EC3 SEATTLE WA	$ 237.36 099419	$ 0.00	$ 237.36
02/24	02/25 638211764	AMAZON MARK B188M18M0 SEATTLE WA	$ 71.99 059171	$ 7.60 (e)	$ 79.59
02/25	02/26 638545444	AMAZON MARK 8X8NF8NY3 SEATTLE WA	$ 27.81 019232	$ 2.93 (e)	$ 30.74

02/25	02/26 638545445	AMAZON MARK BE0L66TY2 SEATTLE WA	$ 117.20 074835	$ 12.37 (e)	$ 129.57
02/25	02/26 638545368	AMAZON.COM B994H00M1 SEATTLE WA	$ 18.87 032051	$ 0.00	$ 18.87
02/25	02/26 638545446	AMAZON MARK 0H4BG2583 SEATTLE WA	$ 268.77 089045	$ 28.35 (e)	$ 297.12
02/25	02/26 638545369	AMAZON MARK H762R8WI3 SEATTLE WA	$ 310.03 073624	$ 32.71 (e)	$ 342.74
03/01	03/02 638987044	AMAZON MARK B96BA1Y81 SEATTLE WA	$ 241.70 072327	$ 25.50 (e)	$ 267.20
03/03	03/04 639484402	AMAZON MARK BP44S5ZB2 SEATTLE WA	$ 207.06 072148	$ 21.84 (e)	$ 228.90
03/05	03/06 639984995	AMAZON MARK BE9H28NV0 SEATTLE WA	$ 360.45 016081	$ 38.03 (e)	$ 398.48
03/06	03/09 640323403	AMAZON MKTPL BE3TE1KI1 SEATTLE WA	$ 32.98 040538	$ 0.00	$ 32.98
03/06	03/09 640323406	AMAZON MARK BP8Y45BL2 SEATTLE WA	$ 85.47 032811	$ 9.02 (e)	$ 94.49
03/06	03/09 640323405	SMITHSONIAN MAGAZINE WASHINGTON DC	$ 44.99 092985	$ 0.00	$ 44.99
03/07	03/09 640323483	AMAZON MARK BE87N6MF0 SEATTLE WA	$ 21.66 085200	$ 2.29 (e)	$ 23.95
03/07	03/09 640323482	AMAZON MARK BP3S516J2 SEATTLE WA	$ 53.93 051399	$ 5.69 (e)	$ 59.62
03/08	03/09 640323404	AMAZON.COM BP9QL3762 SEATTLE WA	$ 37.85 020397	$ 0.00	$ 37.85
03/08	03/09 640323484	AMAZON MARK BE55C5670 SEATTLE WA	$ 35.58 070226	$ 3.75 (e)	$ 39.33
03/09	03/10 640488638	PETRO MARINE SERVICES PETERSBURG AK	$ 28,128.03 057007	$ 0.00	$ 28,128.03
03/09	03/10 640488639	AMAZON MKTPL BD6IY94Q2 SEATTLE WA	$ 33.20 048215	$ 0.00	$ 33.20
03/09	03/10 640488562	PSN PETERSBURG UTILITY PETERSBURG AK	$ 36,718.67 095642	$ 0.00 (e)	$ 36,718.67
03/10	03/11 640596737	AMAZON MARK BP25D7GV1 SEATTLE WA	$ 54.10 015892	$ 5.71 (e)	$ 59.81
03/10	03/11 640596661	AMAZON MARK BE6961W60 SEATTLE WA	$ 32.54 054877	$ 3.43 (e)	$ 35.97
03/10	03/11 640596738	AMAZON MARK BE04S7WV0 SEATTLE WA	$ 268.01 010940	$ 28.28 (e)	$ 296.29
03/12	03/13 641149007	AMAZON MARK BD8D00BP2 SEATTLE WA	$ 58.17 080583	$ 6.14 (e)	$ 64.31
03/12	03/13 641149006	HAMMER & WIKAN, INC. PETERSBURG AK	$ 124.23 076628	$ 0.00 (e)	$ 124.23
03/12	03/13 641149082	AMAZON MARK BP5K84SC1 SEATTLE WA	$ 7.23 072325	$ 0.76 (e)	$ 7.99
03/13	03/16 641408545	AMAZON.COM BP7VN09F1 SEATTLE WA	$ 47.58 061249	$ 0.00	$ 47.58
03/13	03/16 641408471	AMAZON.COM BD9SQ9SS2 SEATTLE WA	$ 25.99 015463	$ 0.00	$ 25.99

03/13	03/16 641408624	AMAZON MARK BP3KY6701 SEATTLE WA	$ 17.22 037539	$ 1.82 (e)	$ 19.04
03/13	03/16 641408625	AMAZON MARK BD9PC7KH2 SEATTLE WA	$ 60.20 048126	$ 6.35 (e)	$ 66.55
03/14	03/16 641408548	AMAZON.COM SEATTLE WA	$ -49.65 000000	$ -5.24 (e)	$ -54.89
03/14	03/16 641408549	FAIRFIELD INN & SUITES SALT LAKE CIT UT	$ 233.87 008509	$ 0.00	$ 233.87
03/14	03/16 641408547	AMAZON.COM BP2H29XM0 SEATTLE WA	$ 16.98 024645	$ 0.00	$ 16.98
03/14	03/16 641408546	AMAZON.COM BP7F51GV0 SEATTLE WA	$ 39.46 073184	$ 0.00	$ 39.46
03/14	03/16 641408626	AMAZON MARK BP2BL5MC0 SEATTLE WA	$ 145.04 030809	$ 15.30 (e)	$ 160.34
03/15	03/16 641408627	AMAZON MARK BD6K68FR1 SEATTLE WA	$ 140.01 014367	$ 14.77 (e)	$ 154.78
03/16	03/17 641688032	AMAZON MARK BD5N24JY1 SEATTLE WA	$ 81.31 049743	$ 8.58 (e)	$ 89.89
03/17	03/18 641853744	AMAZON MKTPL B52142X82 SEATTLE WA	$ 587.90 067320	$ 0.00	$ 587.90
03/17	03/18 641853746	AMAZON MARK BP5PA3YZ0 SEATTLE WA	$ 65.30 022281	$ 6.89 (e)	$ 72.19
03/17	03/18 641853743	AMAZON MKTPL BD6KT81G1 SEATTLE WA	$ 650.57 048667	$ 0.00	$ 650.57
03/17	03/18 641853672	AMAZON MKTPL BD07711Y1 SEATTLE WA	$ 60.06 071068	$ 0.00	$ 60.06
03/17	03/19 641985427	VENETIAN/PALAZZO RM LAS VEGAS NV	$ 236.96 010211	$ 0.00	$ 236.96
03/18	03/18 641853745	AMAZON MKTPL BD3JH9CO0 SEATTLE WA	$ 307.00 040624	$ 0.00	$ 307.00
03/18	03/18 641853747	AMAZON MARK B591M45V2 SEATTLE WA	$ 167.56 083643	$ 17.68 (e)	$ 185.24
03/18	03/19 641985426	AMAZON MKTPL BD5W14V31 SEATTLE WA	$ 15.98 043112	$ 0.00	$ 15.98
03/18	03/19 641985425	AMAZON MKTPL B574T05S2 SEATTLE WA	$ 288.00 097672	$ 0.00	$ 288.00
03/18	03/19 641985424	ALASKA TELEPHONE COMPA PORT TOWNSEND WA	$ 278.42 094979	$ 0.00	$ 278.42
03/19	03/19 641985428	AMAZON MARK BD0JB0NL0 SEATTLE WA	$ 23.50 077166	$ 2.48 (e)	$ 25.98
03/19	03/20 642186416	SWEETWATER SOUND 2604328176 IN	$ 613.52 009286	$ 0.00	$ 613.52
03/19	03/20 642186182	AMAZON MKTPL BD34N1350 SEATTLE WA	$ 3,198.58 029508	$ 0.00	$ 3,198.58
03/19	03/20 642186418	SP SEATTLE POTTERY BREMERTON WA	$ 1,929.20 038312	$ 0.00 (e)	$ 1,929.20
03/19	03/20 642186184	AMAZON MKTPL BD6T56QT1 SEATTLE WA	$ 8.39 008792	$ 0.00	$ 8.39
03/19	03/20 642186419	AMAZON MARK BD7Y11AK0 SEATTLE WA	$ 49.82 075924	$ 5.26 (e)	$ 55.08

03/19	03/20 642186417	AMAZON MARK B59Z357S2 SEATTLE WA	$ 28.93 038162	$ 3.05 (e)	$ 31.98
03/19	03/20 642186183	AMAZON MKTPL BD9V90QZ1 SEATTLE WA	$ 524.37 018700	$ 55.32	$ 579.69
03/20	03/20 642186415	AMAZON.COM B56FZ39T2 SEATTLE WA	$ 369.24 027781	$ 0.00	$ 369.24

TOTAL CREDITS xxxx-xxxx-xxxx-8103 $ -54.89
TOTAL DEBITS xxxx-xxxx-xxxx-8103 $ 80,038.13

Card Number xxxx-xxxx-xxxx-9601 BULLER, AARON S

02/27	03/02 638987043	SP CLEANEQUIPMENTDIR NORTH LITTLE AR	$ 246.03 007566	$ 18.45 (e)	$ 264.48
03/03	03/04 639484332	HAMMER & WIKAN #5828 PETERSBURG AK	$ 6.29 017354	$ 0.00 (e)	$ 6.29
03/04	03/04 639484333	ULINE SHIP SUPPLIES PLEASANT PRAI WI	$ 1,387.69 098229	$ 146.40	$ 1,534.09
03/05	03/06 639984994	HAMMER & WIKAN #5828 PETERSBURG AK	$ 86.96 054721	$ 0.00 (e)	$ 86.96
03/10	03/11 640596659	HAMMER & WIKAN #5828 PETERSBURG AK	$ 112.25 031859	$ 0.00 (e)	$ 112.25
03/10	03/11 640596660	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA	$ 20.00 087978	$ 0.00	$ 20.00
03/12	03/13 641149005	HAMMER & WIKAN #5828 PETERSBURG AK	$ 140.99 064496	$ 0.00 (e)	$ 140.99
03/16	03/17 641688031	HAMMER & WIKAN #5828 PETERSBURG AK	$ 92.97 009847	$ 0.00 (e)	$ 92.97
03/17	03/18 641853671	GRAINGER LAKE FOREST IL	$ 923.70 015941	$ 0.00	$ 923.70
03/18	03/20 642186181	THE HOME DEPOT #8944 SEATTLE WA	$ 5,615.99 042592	$ 592.49	$ 6,208.48
03/19	03/19 641986608	ULINE SHIP SUPPLIES PLEASANT PRAI WI	$ 6,300.82 086907	$ 664.74	$ 6,965.56

TOTAL CREDITS xxxx-xxxx-xxxx-9601 $ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-9601 $ 16,355.77

Card Number xxxx-xxxx-xxxx-4367 CABRAL, JAIME

02/20	02/23 637715868	CAR RENTAL COMPANY CLEARWATER FL	$ -55.55 000000	$ 0.00 (e)	$ -55.55
02/20	02/23 637715870	ELITE SPORTSWEAR 8003454087 PA	$ -189.59 000000	$ -11.38 (e)	$ -200.97
02/22	02/23 637715869	BUDGET RENT-A-CAR ANCH ANCHORAGE AK	$ 131.70 050455	$ 0.00 (e)	$ 131.70
02/22	02/24 638151165	BAYMONT INN ANCHORAGE ANCHORAGE AK	$ 266.10 009321	$ 0.00	$ 266.10
02/22	02/24 638151833	BAYMONT INN ANCHORAGE ANCHORAGE AK	$ 266.10 020554	$ 0.00	$ 266.10
02/23	02/24 638151166	AMHS WEB RESERVATION KETCHIKAN AK	$ 907.50 015767	$ 0.00 (e)	$ 907.50
02/24	02/25 638211763	AMHS WEB RESERVATION KETCHIKAN AK	$ 1,771.20 008000	$ 0.00 (e)	$ 1,771.20

02/24	02/26 638545290	WYNDHAM ANCHORAGE AK	$ 5,443.20 005406	$ 0.00	$ 5,443.20
02/25	02/26 638545291	AMHS WEB RESERVATION KETCHIKAN AK	$ -42.50 000000	$ 0.00 (e)	$ -42.50
02/26	02/27 638762948	HAMMER & WIKAN, INC. PETERSBURG AK	$ 180.98 011950	$ 0.00 (e)	$ 180.98
02/27	03/02 638986887	PETERSBURG PILOT PETERSBURG AK	$ 57.96 043397	$ 0.00 (e)	$ 57.96
02/27	03/02 638986886	AMHS WEB RESERVATION KETCHIKAN AK	$ 1,728.70 069589	$ 0.00 (e)	$ 1,728.70
02/27	03/03 639243055	TIDES INN PETERSBURG AK	$ 300.00 032934	$ 0.00	$ 300.00
02/28	03/02 638986885	STUDEBAKERS PIZZA PETERSBURG AK	$ 197.52 041313	$ 0.00 (e)	$ 197.52
03/02	03/03 639243608	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 412.79 068516	$ 0.00 (e)	$ 412.79
03/02	03/03 639243013	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 412.79 032479	$ 0.00 (e)	$ 412.79
03/02	03/03 639243607	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 412.79 023256	$ 0.00 (e)	$ 412.79
03/02	03/03 639243053	JUNEAU HOTEL JUNEAU AK	$ 834.00 067843	$ 0.00 (e)	$ 834.00
03/02	03/03 639243606	JUNEAU HOTEL JUNEAU AK	$ 1,269.90 018733	$ 0.00 (e)	$ 1,269.90
03/02	03/03 639243017	JUNEAU HOTEL JUNEAU AK	$ 834.00 091370	$ 0.00 (e)	$ 834.00
03/02	03/03 639243605	JUNEAU HOTEL JUNEAU AK	$ 1,269.90 073507	$ 0.00 (e)	$ 1,269.90
03/02	03/03 639243014	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 412.79 059662	$ 0.00 (e)	$ 412.79
03/02	03/03 639243569	JUNEAU HOTEL JUNEAU AK	$ 834.00 062931	$ 0.00 (e)	$ 834.00
03/02	03/03 639243016	JUNEAU HOTEL JUNEAU AK	$ 834.00 081434	$ 0.00 (e)	$ 834.00
03/02	03/03 639243015	JUNEAU HOTEL JUNEAU AK	$ 594.00 026619	$ 0.00 (e)	$ 594.00
03/02	03/03 639243609	JUNEAU HOTEL JUNEAU AK	$ 834.00 092625	$ 0.00 (e)	$ 834.00
03/03	03/03 639243054	JUNEAU HOTEL JUNEAU AK	$ 594.00 015286	$ 0.00 (e)	$ 594.00
03/03	03/04 639484263	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 273.70 050050	$ 0.00 (e)	$ 273.70
03/03	03/06 639984921	BARANOF DOWNTOWN, BW S JUNEAU AK	$ 163.64 004724	$ 0.00	$ 163.64
03/04	03/04 639484264	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 494.93 020749	$ 0.00 (e)	$ 494.93
03/04	03/05 639624122	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 334.50 012984	$ 0.00 (e)	$ 334.50
03/04	03/05 639624194	BUDGET RENT-A-CAR JUNE JUNEAU AK	$ 55.55 018914	$ 0.00 (e)	$ 55.55

03/07	03/09 640323245	SAFEWAY FUEL1820 JUNEAU AK	$ 100.00 003710	$ 0.00	$ 100.00
03/08	03/10 640488558	FOUR POINTS JUNEAU JUNEAU AK	$ 759.90 010696	$ 134.10	$ 894.00
03/10	03/12 640935748	WYNDHAM ANCHORAGE AK	$ 604.80 020547	$ 0.00	$ 604.80
03/10	03/12 640935749	WYNDHAM ANCHORAGE AK	$ 604.80 013812	$ 0.00	$ 604.80
03/10	03/19 641986604	WYNDHAM ANCHORAGE AK	$ -4,354.56 029498	$ 0.00	$ -4,354.56
03/12	03/13 641148926	JUSTBATS COM KANSAS CITY MO	$ 643.73 015691	$ 56.17	$ 699.90
03/14	03/16 641408388	FAIRFIELD INN & SUITES SALT LAKE CIT UT	$ 233.87 081196	$ 0.00	$ 233.87

TOTAL CREDITS xxxx-xxxx-xxxx-4367 $ -4,653.58

TOTAL DEBITS xxxx-xxxx-xxxx-4367 $ 25,259.61

Card Number xxxx-xxxx-xxxx-1145 CURTISS, NANCY

02/25	02/26 638545367	HAMMER & WIKAN, INC. PETERSBURG AK	$ 91.77 086494	$ 0.00 (e)	$ 91.77
02/26	02/27 638762949	SP SUCCESSBYDESIGN GRAND RAPIDS MI	$ 733.46 043720	$ 44.01 (e)	$ 777.47
03/02	03/03 639243056	CUSTOMINK LLC 8002934232 VA	$ 1,561.75 052513	$ 72.00	$ 1,633.75
03/03	03/05 639624197	NASSP PRODUCT & SERVIC RESTON VA	$ 363.21 094571	$ 21.79 (e)	$ 385.00
03/04	03/04 639484331	SP LAMINATION DEPOT OCEANSIDE CA	$ 102.02 004684	$ 7.91 (e)	$ 109.93
03/05	03/06 639984993	IN ARGUMENT-DRIVEN IN AUSTIN TX	$ 354.90 019543	$ 0.00	$ 354.90
03/05	03/06 639984992	USPS PO 0269030845 PETERSBURG AK	$ 11.95 087146	$ 0.00	$ 11.95
03/06	03/09 640323326	SP ROBONATION INC. ARLINGTON VA	$ 5,100.00 068660	$ 0.00 (e)	$ 5,100.00
03/12	03/13 641149004	SP ANYTIMEBASEBALL WHITTIER CA	$ 319.99 076435	$ 0.00 (e)	$ 319.99
03/14	03/16 641408391	FAIRFIELD INN & SUITES SALT LAKE CIT UT	$ 233.87 064032	$ 0.00	$ 233.87
03/16	03/17 641687953	SP MAXIMUM VELOCITY ASBURY NJ	$ 429.54 083130	$ 28.46 (e)	$ 458.00
03/18	03/19 641986607	USPS PO 0269030845 PETERSBURG AK	$ 62.40 059807	$ 0.00	$ 62.40

TOTAL CREDITS xxxx-xxxx-xxxx-1145 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-1145 $ 9,539.03

Card Number xxxx-xxxx-xxxx-6889 JOHNSON MCINTOSH, CARLEE

03/06	03/09 640323402	SQ MUDDY WATER ADVENT WRANGELL AK	$ 2,200.00 024033	$ 72.60	$ 2,272.60
03/10	03/11 640596658	ALASKA FLOUR COMPANY DELTA JUNCTIO AK	$ 502.04 079214	$ 0.00	$ 502.04

03/16	03/17 641688030	HAMMER & WIKAN, INC. PETERSBURG AK	$ 22.75 074994	$ 0.00 (e)	$ 22.75
03/19	03/20 642186180	UNCLE JIMS WORM FARM 8003730555 PA	$ 63.63 057215	$ 3.82 (e)	$ 67.45

TOTAL CREDITS xxxx-xxxx-xxxx-6889 $ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-6889 $ 2,864.84

Card Number xxxx-xxxx-xxxx-3497 KLUDT-PAINTER, JON

02/22	02/23 637715871	STAPLS0237971780000001 SOUTH HACKENS NJ	$ 1,599.60 008721	$ 0.00	$ 1,599.60
02/22	02/23 637715872	GRAMMARLY YVCSPAO SAN FRANCISCO CA	$ 135.87 090492	$ 8.13	$ 144.00
02/25	02/26 638545292	AMAZON MARK B93CP51K1 SEATTLE WA	$ 23.66 019191	$ 2.50 (e)	$ 26.16
02/28	03/02 638986888	STAPLS7675817546000001 SOUTH HACKENS NJ	$ 132.22 021762	$ 0.00	$ 132.22
03/01	03/02 638986964	APPLE.COM/US CUPERTINO CA	$ 228.18 006369	$ 20.82 (e)	$ 249.00
03/01	03/02 638986965	APPLE.COM/US CUPERTINO CA	$ 63.23 057501	$ 5.77 (e)	$ 69.00
03/01	03/02 638986966	MOSYLE COR MOSYLE_MAN WINTER PARK FL	$ 2.75 018582	$ 0.00	$ 2.75
03/03	03/04 639484265	AMAZON MARK BE9TG5ED1 SEATTLE WA	$ 117.22 049685	$ 12.37 (e)	$ 129.59
03/06	03/09 640323246	GSD ED SERVICES EAST THETFORD VT	$ 125.00 087648	$ 0.00	$ 125.00
03/10	03/11 640597924	USPS.COM CLICKNSHIP 800-3447779 DC	$ 8.95 091255	$ 0.00	$ 8.95
03/11	03/12 640935824	DNH GODADDY 480-505-8855 AZ	$ 159.92 025359	$ 0.00	$ 159.92
03/13	03/16 641408390	AMAZON MARK BP8JV7PC0 SEATTLE WA	$ 35.24 008411	$ 3.72 (e)	$ 38.96
03/18	03/19 641986606	BESTBUYCOM807155634477 RICHFIELD MN	$ 1,190.02 013407	$ 81.82	$ 1,271.84

TOTAL CREDITS xxxx-xxxx-xxxx-3497 $ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-3497 $ 3,956.99

Card Number xxxx-xxxx-xxxx-9406 LUTOMSKI, MARA

02/19	02/23 637715947	PETERSBURG PETRO ONE PETERSBURG AK	$ 22.02 055266	$ 0.00	$ 22.02
02/23	02/24 638151167	USPS PO 0269030845 PETERSBURG AK	$ 77.15 002292	$ 0.00	$ 77.15
02/24	02/24 638151169	UBER TRIP 8005928996 CA	$ 6.19 023060	$ 0.00	$ 6.19
02/24	02/24 638151168	UBER TRIP 8005928996 CA	$ 30.95 093882	$ 0.00	$ 30.95
03/10	03/10 640488561	EB 2026 ALASKA SCIENC 8014137200 CA	$ 751.24 049133	$ 0.00	$ 751.24

03/14	03/16 641408467	RADISSON HOTELS SALT LAKE CTY UT	$ 736.86 061674	$ 0.00	$ 736.86
03/14	03/16 641408470	RADISSON HOTELS SALT LAKE CTY UT	$ 736.86 012126	$ 0.00	$ 736.86
03/14	03/16 641408468	RADISSON HOTELS SALT LAKE CTY UT	$ 736.86 094942	$ 0.00	$ 736.86
03/14	03/16 641408469	RADISSON HOTELS SALT LAKE CTY UT	$ 736.86 033473	$ 0.00	$ 736.86
03/17	03/17 641688029	SOUND CLASSIFIEDS EVERETT WA	$ 173.15 059268	$ 0.00	$ 173.15
03/17	03/18 641853670	ST ADVERTISING SEATTLE WA	$ 182.07 094040	$ 0.00	$ 182.07
03/19	03/20 642187366	CORWIN LEARNING THOUSAND OAKS CA	$ 628.90 081003	$ 45.60 (e)	$ 674.50
03/19	03/20 642187367	CORWIN LEARNING THOUSAND OAKS CA	$ 628.90 026602	$ 45.60 (e)	$ 674.50
03/19	03/20 642187365	CORWIN LEARNING THOUSAND OAKS CA	$ 7,804.20 026321	$ 565.80 (e)	$ 8,370.00

TOTAL CREDITS xxxx-xxxx-xxxx-9406 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-9406 $ 13,909.21

Card Number xxxx-xxxx-xxxx-7995 TAYLOR, ROBYN J

03/14	03/16 641408389	FAIRFIELD INN & SUITES SALT LAKE CIT UT	$ 233.87 030669	$ 0.00	$ 233.87
03/18	03/19 641986605	SQ GLACIER EXPRESS CA PETERSBURG AK	$ 1,000.15 034127	$ 0.00	$ 1,000.15

TOTAL CREDITS xxxx-xxxx-xxxx-7995 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-7995 $ 1,234.02

Card Number xxxx-xxxx-xxxx-2408 WARD, IOANA

02/24	02/26 638545365	PETERSBURG IGA PETERSBURG AK	$ 70.82 051896	$ 4.24	$ 75.06
02/24	02/26 638545366	PETERSBURG IGA PETERSBURG AK	$ 17.27 084433	$ 1.03	$ 18.30
02/26	03/02 638986967	PETERSBURG IGA PETERSBURG AK	$ 22.61 015802	$ 1.35	$ 23.96
02/27	03/02 638986968	AMAZON MKTPL B98MY1NU0 SEATTLE WA	$ 37.85 047817	$ 0.00	$ 37.85
03/02	03/04 639484330	PETERSBURG IGA PETERSBURG AK	$ 7.02 051933	$ 0.42	$ 7.44
03/03	03/04 639484329	HAMMER & WIKAN #5828 PETERSBURG AK	$ 15.48 088991	$ 0.00 (e)	$ 15.48
03/03	03/05 639624195	PETERSBURG IGA PETERSBURG AK	$ 27.51 061187	$ 1.65	$ 29.16
03/03	03/05 639624196	PETERSBURG IGA PETERSBURG AK	$ 38.90 017930	$ 2.33	$ 41.23
03/05	03/06 639984922	AMAZON MKTPL BP7K11X82 SEATTLE WA	$ 119.40 061933	$ 0.00	$ 119.40
03/07	03/09 640323247	AMAZON MKTPL BE2I87MF0 SEATTLE WA	$ 37.98 065116	$ 0.00	$ 37.98

03/08	03/09 640323324	AMAZON MKTPL BP2GD3411 SEATTLE WA	$ 147.91 050289	$ 0.00	$ 147.91
03/08	03/09 640323322	AMAZON.COM BE9OV38W0 SEATTLE WA	$ 199.95 018381	$ 0.00	$ 199.95
03/08	03/09 640323325	AMAZON MKTPL BP2YR5W92 SEATTLE WA	$ 241.84 046812	$ 0.00	$ 241.84
03/08	03/09 640323323	AMAZON MKTPL BP0733RS2 SEATTLE WA	$ 95.47 039902	$ 0.00	$ 95.47
03/09	03/10 640488560	AMAZON MKTPL BP6PC13T1 SEATTLE WA	$ 53.28 099579	$ 0.00	$ 53.28
03/09	03/10 640488559	AMAZON MKTPL BE9UC2200 SEATTLE WA	$ 130.67 080763	$ 0.00	$ 130.67
03/10	03/11 640596657	HAMMER & WIKAN #5828 PETERSBURG AK	$ 6.58 025230	$ 0.00 (e)	$ 6.58
03/11	03/12 640935827	AMAZON MKTPL BP4X08BI1 SEATTLE WA	$ 117.39 089877	$ 0.00	$ 117.39
03/11	03/12 640935826	HAMMER & WIKAN, INC. PETERSBURG AK	$ 136.47 008821	$ 0.00 (e)	$ 136.47
03/11	03/12 640935825	HAMMER & WIKAN #5828 PETERSBURG AK	$ 10.58 019095	$ 0.00 (e)	$ 10.58
03/11	03/13 641148927	PETERSBURG IGA PETERSBURG AK	$ 50.84 041394	$ 3.04	$ 53.88
03/11	03/13 641149003	PETERSBURG IGA PETERSBURG AK	$ 32.95 061336	$ 1.97	$ 34.92
03/17	03/18 641853669	AMAZON MKTPL BP8UR2YR0 SEATTLE WA	$ 64.05 057875	$ 0.00	$ 64.05
03/18	03/20 642187283	PETERSBURG IGA PETERSBURG AK	$ 75.40 033637	$ 4.52	$ 79.92
03/18	03/20 642187284	PETERSBURG IGA PETERSBURG AK	$ 28.35 016220	$ 1.70	$ 30.05
03/19	03/20 642187364	AMAZON MKTPL B571O37K2 SEATTLE WA	$ 23.99 042374	$ 0.00	$ 23.99
03/19	03/20 642187287	AMAZON MKTPL BD9ST5J60 SEATTLE WA	$ 57.75 050336	$ 0.00	$ 57.75
03/19	03/20 642187363	AMAZON MKTPL BD6115671 SEATTLE WA	$ 111.81 047612	$ 0.00	$ 111.81
03/19	03/20 642187285	AMAZON MKTPL B56RZ0S02 SEATTLE WA	$ 101.56 060928	$ 0.00	$ 101.56
03/19	03/20 642187286	AMAZON MKTPLACE PMTS SEATTLE WA	$ -78.15 000000	$ -8.25 (e)	$ -86.40

TOTAL CREDITS xxxx-xxxx-xxxx-2408 $ -86.40

TOTAL DEBITS xxxx-xxxx-xxxx-2408 $ 2,103.93

Card Number xxxx-xxxx-xxxx-0225 WORHATCH, CENA

03/05	03/06 639984920	THEGAMECRAFTER.COM MADISON WI	$ 602.91 077219	$ 0.00	$ 602.91
03/05	03/06 639984918	BINGO SUPPLIES ANN ARBOR MI	$ 302.37 086260	$ 18.14	$ 320.51
03/05	03/06 639984919	SP MINDRESEARCHINST IRVINE CA	$ 251.83 052392	$ 0.00 (e)	$ 251.83

03/09	03/10 640488482	SP MINDRESEARCHINST IRVINE CA	$ 4,996.36 088725	$ 0.00 (e)	$ 4,996.36
03/18	03/19 641986531	SP CUSHION LAB LLC DIAMOND BAR CA	$ 145.75 037683	$ 14.21 (e)	$ 159.96
03/19	03/20 642187208	SP GLAZERS CAMERA SEATTLE WA	$ 200.19 009585	$ 0.00 (e)	$ 200.19

TOTAL CREDITS xxxx-xxxx-xxxx-0225 $ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-0225 $ 6,531.76

Investment Report FY26 Quarter 3

April 2026 Regular School Board Meeting
Shannon Baird, Finance Director

AMLIP Series I

- Realized $22,847.07 in revenue during quarter three of FY26.

AMLIP Series II

- Realized $2.70 in revenue during quarter three of FY26.
- Additionally had an unrealized gain on investment of $4,507.20 in quarter three of FY26.
- Total value increase of $4,509.90

Please see attached

FY26 Q3 - Overview

- The General Operating Fund has earned 84.93% of its budget investment earnings.
- Our interest rates are decreasing compared to a year ago. See the AMLIP quarterly newsletter attached for details, investment fund recaps, and a 5-Year Money Market Comparison.
- The District invested another $2,331,725.04 into its AMLIP Series 1 investment account on January 22, 2026. This transfer is from a combination of General Operating, Pupil Transportation and multiple Capital Funds. Prior to this transfer we only had General Operating cash invested. Even though our rates are down, our total investment revenue has increased because we invested more cash. The total cash value of our investment accounts is $4,576,945.43 as of March 31st. See the next two pages for details.

Yearly interest revenue comparison

	FY2024	FY2025	FY2026
Q1	$260.30	$15,005.34	$16,191.69
Q2	$260.36	$13,432.53	$21,796.97
Q3	$219.92	$11,993.84	$27,356.97
Q4	$12,125.64	$12,303.11	
TOTAL	**$12,866.22**	**$52,734.82**	**$65,345.63**

Looking Ahead…

We have been investing more of our cash on hand. This requires us to move capital in and out of our investments as needed to meet the fluctuating cash activity in our checking account throughout each month and the year. The District will have less cash to invest in FY27, and with interest rates also decreasing, we are projecting decreased investment revenue for FY27.

AMLIP Series 1 Account	Earnings	FUND							
		100 - General Operating	205 - Pupil Trans.	255 - Food Service	500 - Main Captial	501 - ADA Capital	504 - Floor Replacement	505 - Vehicle Replacement	TOTAL
Ending June 30, 2025		$ 649,611.28	$ -	$ -	$ -	$ -	$ -	$ -	$ 649,611.28
July 1, 2025 Interest	*$ 2,229.80*	*$ 2,229.80*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 2,229.80*
July 30, 2025 Transfer in		*$1,000,000.00*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$1,000,000.00*
Ending July 31, 2025		$1,651,841.08	$ -	$ -	$ -	$ -	$ -	$ -	$1,651,841.08
August 1, 2025 Interest	*$ 2,326.04*	*$ 2,326.04*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 2,326.04*
Ending August 31, 2025		$1,654,167.12	$ -	$ -	$ -	$ -	$ -	$ -	$1,654,167.12
September 1, 2025 Interest	*$ 5,879.90*	*$ 5,879.90*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 5,879.90*
Ending September 30, 2025		$1,660,047.02	$ -	$ -	$ -	$ -	$ -	$ -	$1,660,047.02
October 1, 2025 Interest	*$ 5,596.29*	*$ 5,596.29*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 5,596.29*
Ending October 31, 2025		$1,665,643.31	$ -	$ -	$ -	$ -	$ -	$ -	$1,665,643.31
November 1, 2025 Interest	*$ 5,620.21*	*$ 5,620.21*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 5,620.21*
Ending November 31, 2025		$1,671,263.52	$ -	$ -	$ -	$ -	$ -	$ -	$1,671,263.52
December 1, 2025 Interest	*$ 5,256.04*	*$ 5,256.04*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 5,256.04*
Ending December 31, 2025		$1,676,519.56	$ -	$ -	$ -	$ -	$ -	$ -	$1,676,519.56
January 1, 2026 Interest	*$ 5,211.91*	*$ 5,211.91*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 5,211.91*
January 2026 Transfer in		*$1,000,000.00*	*$ 334,663.93*	*$ 220,845.71*	*$ 378,325.95*	*$ 259,274.07*	*$ 77,163.94*	*$ 61,451.44*	*$2,331,725.04*
Ending January 31, 2026		$2,681,731.47	$ 334,663.93	$ 220,845.71	$ 378,325.95	$ 259,274.07	$ 77,163.94	$ 61,451.44	$4,013,456.51
February 1, 2026 Interest	*$ 6,827.14*	*$ 4,561.79*	*$ 569.28*	*$ 375.67*	*$ 643.56*	*$ 441.04*	*$ 131.26*	*$ 104.53*	*$ 6,827.14*
Ending February 28, 2026		$2,686,293.26	$ 335,233.21	$ 221,221.38	$ 378,969.51	$ 259,715.11	$ 77,295.20	$ 61,555.97	$4,020,283.65
March 1, 2026 Interest	*$ 10,808.02*	*$ 7,221.76*	*$ 901.23*	*$ 594.73*	*$ 1,018.81*	*$ 698.21*	*$ 207.80*	*$ 165.49*	*$ 10,808.02*
Ending March 31, 2026		$2,693,515.02	$ 336,134.45	$ 221,816.11	$ 379,988.32	$ 260,413.32	$ 77,503.00	$ 61,721.46	$4,031,091.67

AMLIP Series 2 Account	Earnings	FUND	
		100 - General Operatin	TOTAL
Ending June 30, 2025		$ 530,263.48	$ 530,263.48
July 1, 2025 Gain	*$ 1,870.69*	*$ 1,870.69*	*$ 1,870.69*
No Transfer		*$ -*	$ -
Ending July 31, 2025		$ 532,134.17	*$ 532,134.17*
August 1, 2025 Gain	*$ 1,918.66*	*$ 1,918.66*	$ 1,918.66
Ending August 31, 2025		$ 534,052.83	*$ 534,052.83*
September 1, 2025 Gain	*$ 1,966.60*	*$ 1,966.60*	$ 1,966.60
Ending September 30, 2025		$ 536,019.43	*$ 536,019.43*
October 1, 2025 Gain	*$ 1,870.69*	*$ 1,870.69*	$ 1,870.69
Ending October 31, 2025		$ 537,890.12	*$ 537,890.12*
November 1, 2025 Gain	*$ 1,583.05*	*$ 1,583.05*	$ 1,583.05
Ending November 31, 2025		$ 539,473.17	*$ 539,473.17*
December 1, 2025 Gain	*$ 1,870.69*	*$ 1,870.69*	$ 1,870.69
Ending December 31, 2025		$ 541,343.86	*$ 541,343.86*
January 1, 2026 Gain	*$ 1,583.06*	*$ 1,583.06*	$ 1,583.06
No Transfer		*$ -*	*$ -*
Ending January 31, 2026		$ 542,926.92	$ 542,926.92
February 1, 2026 Gain	*$ 1,487.17*	*$ 1,487.17*	*$ 1,487.17*
Ending February 28, 2026		$ 544,414.09	$ 544,414.09
March 1, 2026 Gain	*$ 1,439.67*	*$ 1,439.67*	*$ 1,439.67*
Ending March 31, 2026		$ 545,853.76	$ 545,853.76

SHARE:

Join Our Email List

View as Webpage

AMLIP
ALASKA MUNICIPAL LEAGUE INVESTMENT POOL

Safeguarding public investments for over 30 years
www.amlip.org

Quarterly Letter to Members
March 2026

The Fed is Standing Still – But the Ground is Shifting
Publication produced by KeyBank Institutional Advisors

Key Takeaways:

- The Fed held rates steady at 3.50% to 3.75%, signaling continued patience but also an uncertain outlook
- Changes in the Statement point to a more balanced framework
- Fed Governor Miran dissented in favor of a 0.25% cut
- Inflation concerns remain, but upside growth is encouraging
- The dot-plot suggests a measured path forward, not an urgent easing cycle
- This is not yet a pivot, but the formation of one might be developing

Policy Decision: Steady, But Not Static
The fed funds rate was left unchanged at a target range of 3.50%-3.75%. The policy statement showed only modest adjustments. Chairman Jerome Powell struck a familiar tone: data-dependent, patient, and measured.

Importantly, the changes to the statement were subtle but telling. The Committee acknowledged a more gradual balanced set of risks, with a modestly reduced emphasis on upside inflation concerns and a growing recognition of potential softening in economic momentum. The statement also noted geopolitical developments, including tensions in the

Middle East, as a source of uncertainty. While the overall framework remains intact, these adjustments suggest a Fed that is beginning to shift from a predominantly inflation-focused stance toward a more two-sided risk assessment.

This does not yet constitute a policy pivot, but it does mark a meaningful evolution in how the Committee is framing the balance of risks. If sustained, this shift in tone lays the groundwork for a policy path that is increasingly sensitive to downside risks, not just inflation persistence.

The Dot Plot: A Measured Path, not a Rush
The updated dot plot reinforces a message of patience. While the distribution shows some dispersion, the center of gravity suggests a gradual and deliberate path, not an aggressive easing cycle.

A meaningful number of participants continue to signal limited cuts this year, with only a small cohort projecting a more pronounced easing path. The presence of lower-end dots highlights growing concern around downside risks – but these remain in the minority. The takeaway is clear; the Committee is open to easing but not yet convinced it is necessary.

SEP: A More Resilient Economy, But Not Yet Mission Accomplished
The March Summary of Economic Projections (SEP) delivered a subtle but important shift in the Fed's narrative: the economy is proving more resilient than previously expected, even as the path back to price stability remains incomplete. The Fed upgraded its real GDP outlook across all forecast years, signaling stronger underlying momentum:

Table 1: Real GDP Projections

2026		2027		2028		Longer Run	
December	March	December	March	December	March	December	March
2.3%	2.4%	2.0%	2.3%	1.9%	2.1%	1.8%	2.0%

This broad-based upward revision – particularly the increase in the longer-run estimate – suggests policymakers see less structural drag and greater economic capacity than previously assumed. In short, the economy is not slowing as quickly as expected.

Labor Market: Still Tight, Gradual Cooling
The unemployment rate projections were largely steady, reinforcing the view that labor market rebalancing remains gradual:

Table 2: Unemployment Rate Projections

2026		2027		2028		Longer Run	
December	March	December	March	December	March	December	March
4.4%	4.4%	4.2%	4.3%	4.2%	4.2%	4.2%	4.2%

Despite restrictive policy, the Fed continues to expect only modest softening in labor conditions, consistent with a soft-landing baseline rather than a recession scenario.

Inflation: Progress, But Still Above Target Near-Term
Personal Consumption Expenditures (PCE) Inflation projections reflect continued disinflation, but not a clean victory:

Table 3: Inflation Projections

PCE Inflation	2026		2027		2028	
	December	March	December	March	December	March
Overall	2.4%	2.7%	2.1%	2.2%	2.0%	2.0%
Core	2.5%	2.7%	2.1%	2.2%	2.0%	2.0%

The upward revision to 2026 inflation underscores a key tension: while inflation is trending lower, it is doing so more slowly than previously expected, keeping the Fed cautious.

What It Means: Stronger Growth Complicates the Policy Path
Taken together, the updated projections reinforce a critical message:

- Stronger growth reduces urgency for rate cuts
- Persistent inflation limits the Fed's flexibility
- A soft landing remains the base case, but not a guaranteed outcome

The combination of firmer growth and stickier inflation helps explain why the Committee remains hesitant to signal an aggressive easing cycle. If anything, the SEP suggests the Fed is becoming more confident in the economy's durability, but less confident that inflation will return to target quickly.

Powell's Press Conference: Calm, Controlled, Intentional
Chair Powell's messaging was consistent with the statement and projections. He emphasized continued data dependence, confidence that policy is appropriately restrictive, and a willingness to remain patient as conditions evolve. As Powell emphasized, "We are well positioned to wait for greater confidence before making any adjustments to our policy stance." Importantly, Powell avoided signaling urgency around rate cuts. At the same time, he did not push back against the idea that risks are becoming more balanced.

Chair Powell said he will serve as chairman until his successor is confirmed by the Senate. He also said he has no intention of leaving the Fed until the ongoing DOJ investigation is over. He stated that he has not yet decided as to whether he will complete his term as a Fed board member (which ends in 2028). This pushes back against the case for a dovish tilt premised on Kevin Warsh taking over as Chair in the near term.

On broader issues – including geopolitical developments and leadership uncertainty – Powell remained measured, reinforcing the Fed's commitment to its mandate while acknowledging an increasingly complex backdrop. In the words of Powell himself, "I want to emphasize, nobody knows, the economic effects could be smaller or much bigger. **We just don't know."**

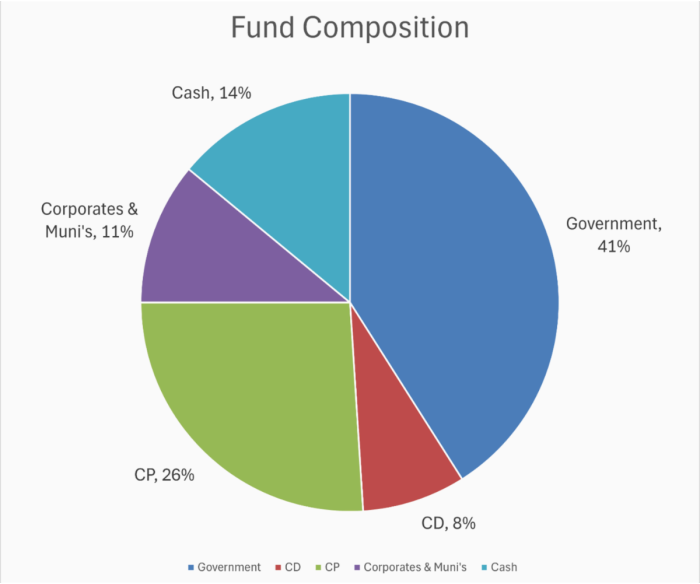
What This Means for Investors
For Investors, this meeting reinforces a critical shift that the Fed is moving from a one-sided inflation fight to a two-sided risk framework. This shift has meaningful implications:

- Front-end rates may remain anchored in the near term
- Volatility could increase as markets recalibrate around timing and magnitude of rate cuts
- Credit markets will continue to balance higher yields against widening risk considerations
- Portfolio positioning should remain disciplined, with a focus on liquidity, high credit quality and flexibility

Importantly, today's environment continues to reward incremental yield capture, particularly as spreads have widened relative to earlier in the year.

The Bottom Line
The Fed did not move rates, but their narrative is evolving. This is not yet a pivot or a signal of imminent easing. This is something more subtle and arguably more important; it's a shift in how the Fed sees the world. And when that changes, policy is never far behind.

Series I Recap



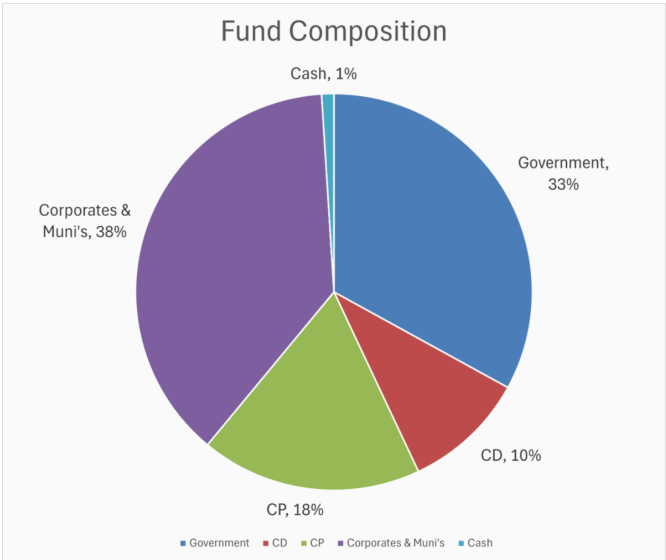
The month opened with a $861,205,394 share balance and closed with a balance of $852,247,083. The seven-day effective yield ended the month at 3.61%. The monthly seven-day average yield in March was 3.56%. Average maturity ended the month at 15 days.

As of March 31st, 2026, the Series I portfolio had 14% of its portfolio assets allocated to overnight investments/cash, corporate securities made up 11% of the assets, Commercial Paper represented 26%, CDs represented 8%, and Treasury & Agency represented 41%.

Data: KeyBank, NA

Series I Fact Sheet

Series II Recap

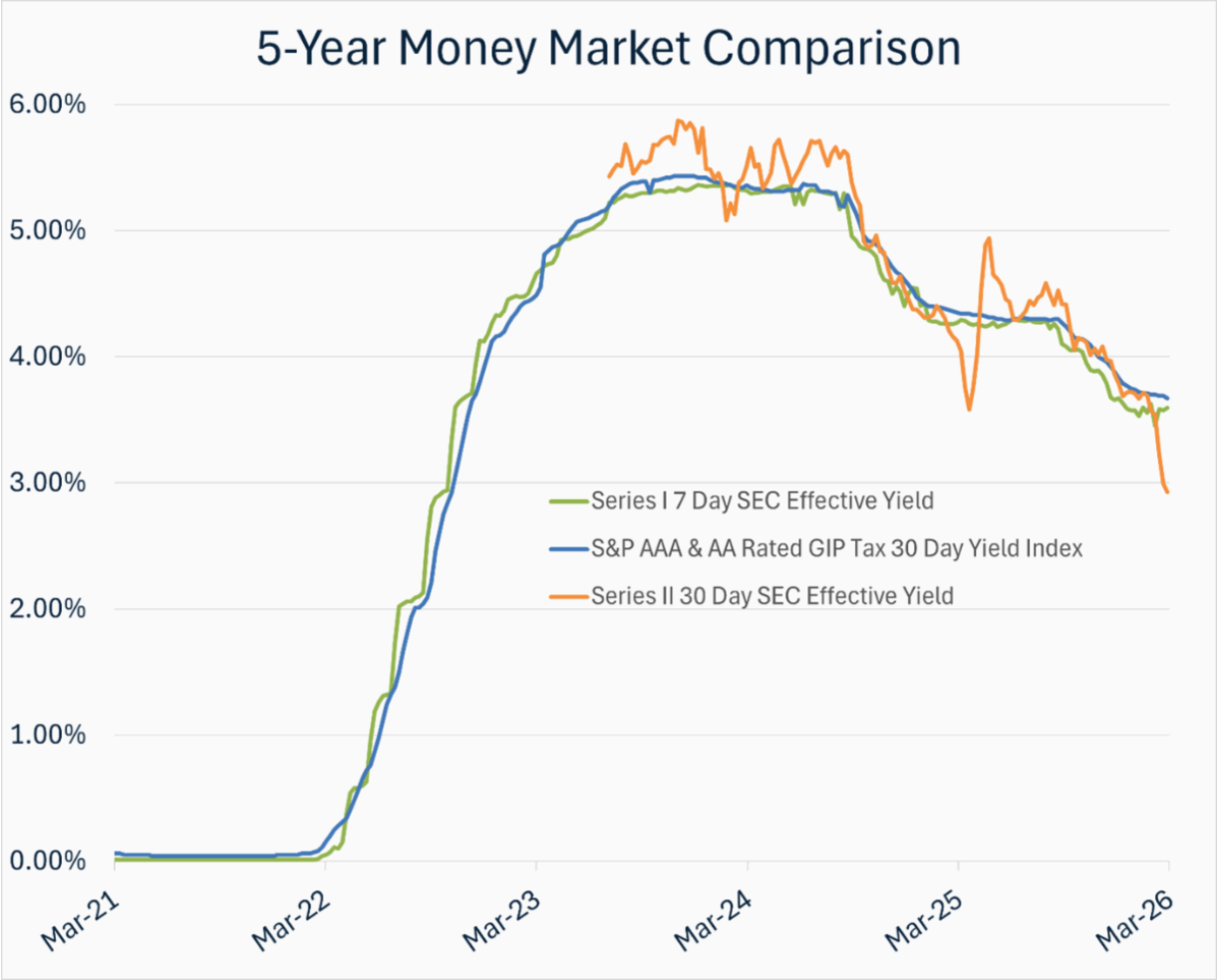


The month opened with a $117,791,314 share balance and closed with a balance of $118,080,596. The thirty-day SEC yield ended the month at 3.04%.

On March 31st, 2026, the Series II portfolio had 1% of its portfolio assets allocated to overnight investments/cash, corporate securities made up 38% of the assets, Commercial Paper represented 18%, CDs represented 10%, and Treasury & Agency represented 33%.

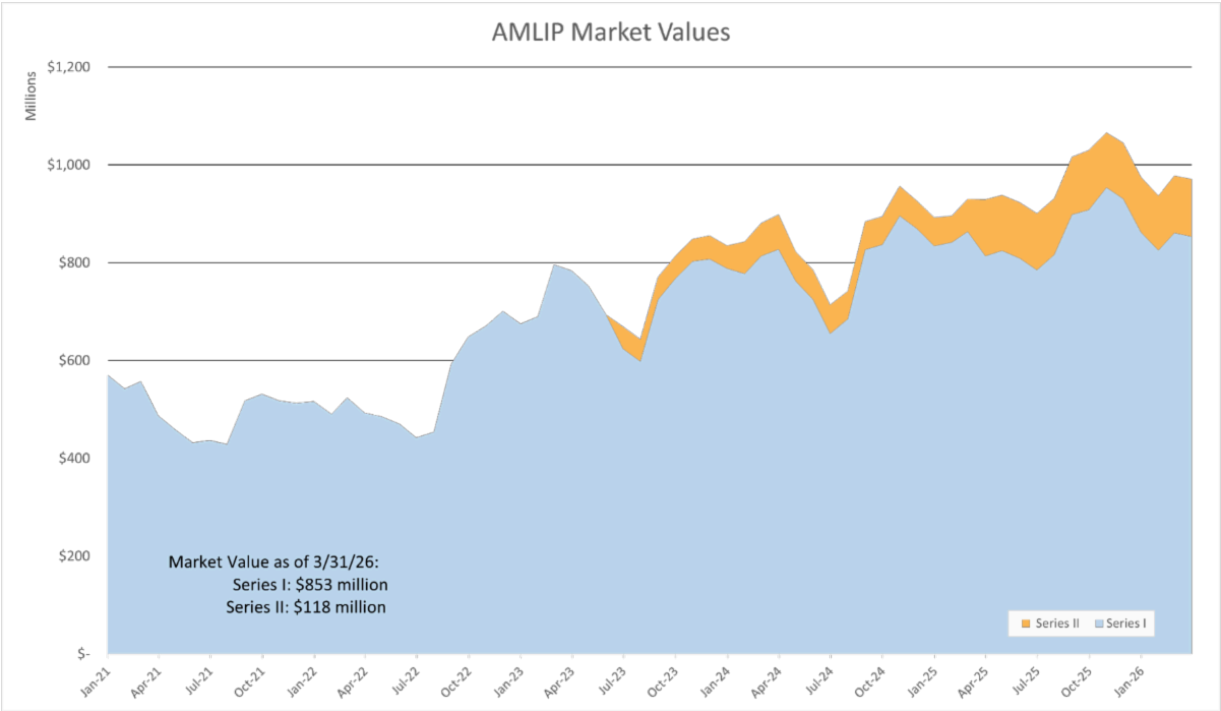
Data: KeyBank, NA

On March 31st, 2026, the S&P AAA & AA Rated GIP Tax 30 Day Yield Index was 3.67%, the Series I Pool's 7-day SEC effective rate was 3.61%, and the Series II Pool's 30-day SEC effective rate was 3.04%. All Pool rates are quoted net of fees and expenses.



Data: KeyBank, NA & S&P

AMLIP Market Values



WWW.AMLIP.ORG

AMLIP Board Members

Angie Flick - President
City & Borough of Juneau

Jody Tow - Vice President
Petersburg Borough

Cheyenne Heindel
Matanuska-Susitna Borough

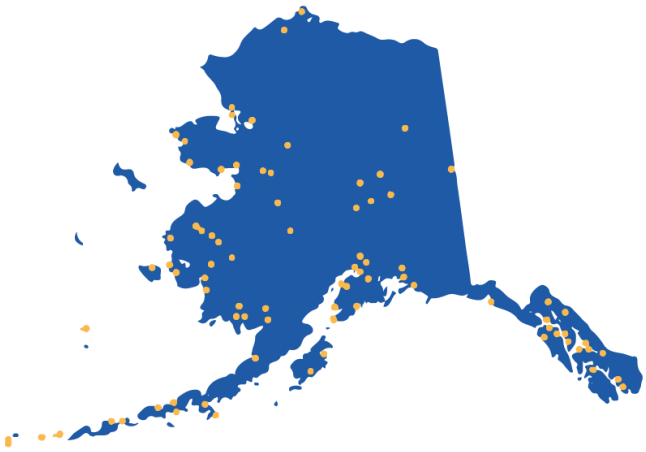
Sheryl Glasen - Treasurer
City of Cordova

Philip Hulett
Galena City School District

Brennan Hickok
APRA

Kris Erchinger
City of Whittier

Nils Andreassen - Executive Director
Alaska Municipal League



AMLIP Membership

If any of your local school districts or municipal agencies are interested in enrolling, please reach out to **info@amlip.org**.

92 Members Representing 236 Total Accounts

Adak, City of
Akutan, City of
Alaska Association of Municipal Clerks
Alaska Govt Finance Officers Association
Alaska Municipal League
Alaska Municipal Management Association
Alaska Public Risk Alliance
Aleknagik, City of
Aleutians East Borough
Anderson, City of
Angoon, City of
Annette Island School District
Atka, City of
Atqasuk, City of
Barrow, City of
Bethel, City of
Brevig Mission, City of
Bristol Bay Borough
Chevak, City of
Chuathbaluk, City of
Cold Bay, City of
Cordova, City of
Delta Junction, City of
Denali Borough
Dillingham, City of
Eagle, City of
Eek, City of
Egegik, City of
Elim, City of
Fairbanks, City of
False Pass, City of
FAST Planning
Fort Yukon, City of
Galena, City of
Gustavus, City of
Haines, City and Borough
Homer, City of
Hoonah, City of
Huslia, City of
Juneau, City and Borough
Kachemak, City of
Kake City School District
Kenai Peninsula Borough
Kenai, City of
Ketchikan Gateway Borough
King Cove, City of
Kodiak Island Borough
Kodiak, City of
Kotzebue, City of
Koyuk, City of
Manakotak, City of
Marshall, City of
Matanuska-Susitna Borough
McGrath, City of
Mekoryuk, City of
Mekoryuk, Village of
New Stuyahok, City of
Nome, City of
North Pole, City of
Northwest Arctic Borough
Nulato, City of
Palmer, City of
Pelican City School District
Pelican, City of
Petersburg Borough
Petersburg School District
Pilot Station, City of
Platinum, City of
Pribilof School District
Quinhagak, City of
Sand Point, City of
Selawik, City of
Seldovia, City of
Seward, City of
Sitka, City and Borough
Soldotna, City of
St. Paul, City of
Tenakee Springs, City of
Toksook Bay
Unalakleet, City of
Unalaska, City of
Upper Kalskag, City of
Valdez, City of
Wasilla, City of
Whale Pass, City of
Whittier, City of
Wrangell School District
Wrangell, City and Borough
Yakutat, City and Borough

Fairbanks North Star Borough

Old Harbor, City of

Contact us for information about enrolling a municipal agency or school district in AMPLIP:

info@amlip.org

Account information:

Brian Crosby
Vice President and Sr. Relationship Manager
216-689-5190
brian_crosby@keybank.com

Kris Nedwick
Vice President and Sr. Relationship Manager
907-564-0409
kris_nedwick@keybank.com

Investment Related Questions:

Blake Phillips
Director of Institutional Solutions
907-646-3505
blake@apcm.net

Lindsey Cashman
Client Relationship Manager
(907) 646-3532
lindsey@apcm.net



Subscribe for the latest news and updates from the Alaska Municipal League Investment Pool.

Alaska Municipal League Investment Pool | One Sealaska Plaza Suite 302 | Juneau, AK 99801 US

Unsubscribe | Update Profile | Constant Contact Data Notice

Constant Contact

Try email marketing for free today!

Regular Meeting

Tuesday, March 17, 2026 6:00 PM
MS/HS Library, 109 Charles W St, Petersburg, AK 99833

Carey Case:	Present
Sarah Holmgrain:	Present
Katie Holmlund:	Present
Kari Petersen:	Present
Marc Taylor:	Absent

Quorum was present

1. **CALL TO ORDER**
   Discussion: Meeting was called to order by President Holmgrain at 6pm
2. **DETERMINE QUORUM**
   Discussion: A quorum was present
3. **PLEDGE OF ALLEGIANCE**
   Discussion: President Holmgrain led the group in the Pledge of Allegiance.
4. **APPROVAL OF AGENDA**
   Action(s):
   Approve agenda as written. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.
   Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

   Voting Summary: Yea: 4, Nay: 0, Absent: 1
5. **STUDENT PRESENTATION - Child Development**
   Discussion: Middle School teacher Jill Lenhard and several students presented on the child development class taught in the High School. The class was introduced this year and has been well received by the students.
6. **STUDENT REPRESENTATIVE REPORT**
   Discussion: Student Rep Brantuas reported about the full ASB board meeting, Basketball/Cheer/Pep band is wrapped up, a spirit club is being started.
7. **CORRESPONDENCE**
   Discussion: None
8. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
   Discussion: None
9. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
   Discussion: None
10. **COMMENTS FROM BOARD MEMBERS**
    Discussion: None

10.1. Informational: Superintendent Contract

FY2027-2029
Discussion: During the executive session, Superintendent Taylor received a favorable evaluation. After coming out of executive session, the Superintendent's contract was amended and extended until June 2029.

11. **CONSENT AGENDA**

Action(s):
Approve Consent Agenda. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1

11.1. FEB, 2026, Monthly accounting report, bills, payroll, and electronic fund transfers, Fundraised Student Activities Summary Report and P-Card statements in the amount of $1,071.999.91

11.2. FEB. 17, 2026, regular board meeting minutes

11.3. Personnel Action Report

12. **ADMINISTRATIVE REPORTS**

12.1. Superintendent's report — **Presenter:** Superintendent Taylor
Discussion: See attached

12.2. Elementary Principal's Report — **Presenter:** Principal Heather Conn
Discussion: See attached

12.3. MS/HS Principal's Report — **Presenter:** Principal Brad King
Discussion: See attached

12.4. Director of Activities Report — **Presenter:** Jaime Cabral
Discussion: See attached

12.5. Director of Food Service Report
Discussion: See attached

12.6. Director of Technology Report
Discussion: See attached

13. **SCHOOL BOARD COMMITTEE REPORTS**
Discussion: No updates

14. **OLD BUSINESS**

14.1. Action: February AASB Policy Updates - second and final reading
Discussion: A public hearing was opened at 6:46pm and closed at 6:47pm. No one testified or commented.

15. **NEW BUSINESS**

15.1. Action: Review of Standard 4: Developmental Screeners and Standard 5: Assessments
Discussion: The board reviewed the PreK materials

and had no comment

15.2. Action: Spring Budget Revision

Action(s):
Approve the FY26 Spring Budget revision, as presented. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1
Discussion: Director Baird presented the spring Budget revision and fielded questions from the board.

15.3. Action: FY26 Grants Update for Acceptance

Action(s):
Accept the grants update, as presented. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1
Discussion: FY 26 grants were updated and offered for acceptance.

15.4. Action: Resolution 2026-1 Support of HB 78

Action(s):
Approve resolution 2026-1, support of HB 78. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1
Discussion: House Bill 78 is being presented in the 25-26 State Legislature, and it is a bill relating to the restoration of a defined benefit retirement plan for Alaska educators. The board passed a resolution of support.

15.5. Informational: Social Studies Curriculum

Discussion: Principal King presented the Social Studies curriculum map.

15.6. Action: Letter to the Borough

Action(s):

Approve a Letter to the Borough regarding their role in crises that arise at the school. This motion, made by Kari Petersen and seconded by Sarah Holmgrain, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1

Discussion: The Superintendent was tasked with writing a letter to the Borough to share the findings of the work session held on March 16th.

16. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**

Discussion: None

17. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**

18. **FUTURE AGENDA ITEMS**

19. **OTHER NEW BUSINESS**

20. **ADJOURNMENT**

Action(s):

Adjourn. This motion, made by Sarah Holmgrain and seconded by Kari Petersen, Passed.

Voting Detail:

Carey Case:	Yea
Sarah Holmgrain:	Yea
Katie Holmlund:	Yea
Kari Petersen:	Yea
Marc Taylor:	Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 1

_____

Board Secretary

_____

Board President

Personnel Action Report for 2025-26

April 23, 2026

EMPLOYMENT OF CERTIFIED PERSONNEL

Kerri Curtiss, Jolie Norman
Heidi Cabral, Kacey Hammer
Elem Summer School

Gus Pennington
MS/HS Summer School/Credit Recovery

Seth Johnson
Special Education Elementary

Rebecca Shatwell
MS/HS generalist

Amanda McAvoy
MS English Teacher

Rose Villazor
Elementary 2nd Grade

Diane Rodriguez
Elementary 3rd Grade

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

EMPLOYMENT OF CLASSIFIED PERSONNEL

Mari Marsh
Summer Food Service

Carol Larson
Summer Food Service

RESIGNATION/RETIREMENT CLASSIFIED PERSONNEL

Juan Astorga
Maintenance Tech
Resigning as of June 5th

Karla Sosa
Custodian
Resigning as of June 5th

Extra Duty Contracts

Keely Ware
Asst HS Track & Field

Tyler Thain
Asst HS wrestling (past)

Ioana Ward
Community Garden

Casey Gates
HS Track and Field Head

2025-2026 School Year

Teachers	41.00
Classified	31.00
Principals	2.00
District Administration/Exempt (Superintendant, Finance, Maintenance, Food Service, Board Admin, Special education, tech , athletics)	8.00
Total Employees	**82**

Superintendent Report
April 2026

Hiring We have filled 5 of our 6 vacant teaching positions.

Elementary Teacher:	Rose Villazor
Elementary Teacher:	Diane Rodriguez
Elementary Special Education:	Seth Johnson
Secondary Credit Recovery/Math:	Rebecca Shatwell
Secondary ELA:	Amanda McAvoy
Secondary Health/PE:	XXXXXXXX

Legislative

Principal Conn and I spent the last week of March in Juneau attending the Alaska Council of School Administrators' annual legislative fly-in. She did an outstanding job representing not only Petersburg School District, but also the Alaska Association of Elementary School Principals and ACSA. She presented to the joint Senate and House Education Committees on the realities and challenges facing elementary education, particularly related to the Alaska READS Act and preschool.

During the visit, we met with several legislators to advocate for the needs of public education.

As the legislative session draws to a close, I am cautiously optimistic that education will see some level of increased funding. The House has been focused on a one-time funding increase, while the Senate has placed more emphasis on major maintenance and capital improvements. Any additional support is beneficial; however, consistent and sustainable long-term funding is critical. Reliable annual funding would significantly improve our ability to plan, budget, and support student needs effectively.

Superintendent Regulation Working Group

I am a member of a superintendent working group collaborating with the Alaska Department of Education and Early Development (DEED) to streamline, update, and reduce administrative regulations in education. The group meets bi-weekly.

At our most recent meeting, we reviewed proposed changes to the basic competency exam requirements, including lowering Praxis reading and math score thresholds by one standard deviation, lowering writing by two standard deviations, and incorporating the Praxis Bridge option.

We also worked on revisions to 4 AAC 12.396 (Addition and Removal of Endorsements), including removing the required minor while maintaining credit requirements to provide greater flexibility in adding endorsements.

In addition, the group discussed preschool requirements (4 AAC 60.101 Applicability), including the potential removal of the requirement for "a group of five or more." The Alaska Kindergarten Developmental Profile was also reviewed.

Our upcoming meeting will focus on teacher certification regulations, including out-of-state reciprocity.

Safety & Security

Stedman Elementary School hosted local law enforcement and first responders for an Active Threat Training on April 15. I had the opportunity to observe two of the three practice scenarios and was impressed by the strong coordination and collaboration among the participating agencies.

Following each scenario, teams conducted debrief sessions to reflect on strengths and identify areas for improvement. These trainings play a critical role in maintaining preparedness and strengthening partnerships with our local emergency responders.

The Crisis Committee met on April 20 to outline the scope of work for FY27. Planned meeting dates and focus areas include:

- **September 9, 2026** – Bloodborne Pathogen Exposure Control Plan
- **October 21, 2026** – Threat Assessment and Intervention Plan
- **January 13, 2027** – Stakeholder review of current practices and recommendations for improvement
- **April 21, 2027** – Crisis Response Plan

Capital Improvement

Roof Project

Ed Taylor and Aaron Bueller conducted the final inspection of the PHS/MMS roof project, marking the transition to substantial completion. A few minor issues remain and have been communicated to the contractor. The most notable concern is a persistent leak in the art room.

The contractor plans to return with dye testing to better identify the source of the leak and ensure it is fully resolved.

CIP Application

I have been attending the Bond Reimbursement & Grant Review Committee (BRGR) meetings this year. The committee has been tasked with reviewing the CIP application and scoring framework, as concerns have been raised that the current system does not fully reflect the condition of Alaska's aging school facilities, differences in district resources, or the need to prioritize life-safety and structural issues.

The committee is considering several modifications to better align the application and scoring process with these priorities. Key areas under discussion include:

Section 3 – Project Information (Question 3b: Weighted Average Age)
The proposal would replace building age with the Facility Code Index (FCI) and restore the maximum points to 30. This change would provide a more accurate measure of a facility's condition rather than relying primarily on age.

Section 3 – Project Information (New Question 3k: Funding Equalizer)
The proposal would add a question to award points to districts that lack the financial resources to advance projects to more developed design stages prior to receiving state funding.

Section 4 – Code Deficiency / Protection of Structure / Life Safety
The proposal would increase the maximum points in this section to reflect the growing number of

projects addressing significant safety and structural deficiencies. This would allow projects with multiple critical issues to stand out and help ensure the most urgent needs are prioritized.

Section 5 – Requirements for Space
The proposal would expand data collection for major maintenance projects to include student enrollment (ADM), facility capacity, and allowable square footage—aligning these requirements with capital improvement projects. Given declining enrollment in many districts, this information will provide important context on how facilities are currently utilized.

Sections 6 & 7 – Project Planning and Design / Cost Estimate
The proposal would award maximum points for cost estimates developed at the 35% schematic design phase, rather than the current 65% requirement. This change would reduce upfront costs for districts while still allowing projects to remain competitive.

I will be attending the Capital Improvement six-year submission workshop in Anchorage on April 28–29.

Elementary Report
Tuesday, April 21st

1. Shout Outs!
2. What has happened?
    a. Wrapping up FY26 Budget
    b. Interviews for 2nd/3rd Grade Teachers
    c. Alaska Legislative Fly-in
3. 25-26 Enrollment
    a. PreK = 8, K = 29, 1 = 21, 2 = 45, 3 = 42, 4 = 31, 5 = 41
    b. Total = 217
4. 26-27 Projected PreK-5 Enrollment
    a. Projected PreK = 15
    b. Projected Kinders = 24
    c. Projected PreK-5 Enrollment = 207
5. Important Information to Know
    a.
6. Focus
    a. ADM for Preschool
    b. Preschool Program Implementation
        i. Thank you for offering Feedback, Comments, and Concerns to our EEP Funding Goal: Screening and Assessment
    c. Legislators Conversations (State and National)
        i. Advocated and Told Personal Stories for:
            1. H1B Visa's
            2. Medicaid
            3. Nutrition
            4. Title Funds
            5. Mental Health
            6. Nursing
    d. School Improvement Data Collection
    e. Balancing Budget
    f. Migrant Events
    g. PLC's (Planning and Facilitating)
7. What is to come?
    a. CLSD Grant Wrap-up
    b.

Principal's School Board Report
Mitkof Middle School/Petersburg High School
4/16/26

- We are in the home stretch for the year. Many events and activities are in the planning stages as graduation looms.
- I am meeting with students to discuss any academic concerns related to meeting graduation requirements.
- Rachel and I have been working on a draft schedule for the 2026-27 school year. As always, there will be adjustments, particularly to the HS schedule, as student needs/wants are considered and class size issues are discussed.
- The following new classes are being added and course descriptions will be available for the May board meeting.
    - Makerspace Engineering and Design (Elective) (Course description provided to the board.)
    - Business Math and Personal Finance (Math) (Course description at May board meeting.)
    - Practical Math with Real World Applications (Math)) (Course description at May board meeting.)
    - AI with Integrity (Elective) (Course description at May board meeting.)
    - AI Applications (Elective) (Course description at May board meeting.)
    - Speech and Debate (Elective) (Course description at May board meeting.)
- The Social Studies instructional materials have begun to arrive ahead of the expected schedule. Teachers will have some time to begin preparing for next year.
- We are still attempting to interview and hire for an open position in the HS/MS. It is the PE/Health position that remains unfilled.

Student Counts: MMS = 119
PHS = 139

PETERSBURG School District

Department of Activities & Athletics
PO Box 289 Petersburg, AK 99833
877.526.7656

PHS & MMS Activities & Athletics – Board Report - April – 2026

PHS Track & Field Underway

First event @ KTN – April 24-25 – Working on return as the ferry cancelled its northbound run and may cause some transportation issues on getting everyone home on Sunday.

PHS Baseball

The weather has not played nice for us here in PSG and we are having to cancel our home games with Ketchikan due to the field not being in playable conditions. We are working on rescheduling or bringing in another team at a later date.

NYO

Native Youth Olympic Athletes competed in our home event on April 10-11 and it was a great event! Our HS NYO athletes returned from Anchorage at the Senior NYO events and results are soon to be released!

MS Volleyball

Just completed the 2026 Stikine Volleyball Championships and the teams will be heading to Wrangell to complete on April 22.

MS Track & Field

Begins April 20, 2026 – Home event on May 22-23!

Golden Ticket

Moving to a Golden Ticket system prior to every activity beginning in order to make sure each participant has their forms complete. It is working well so far to ensure that we have all proper forms completed prior to students participation in an activity.

BigTeams

BigTeams will be moving to Arbiter next school year for student activity forms and eligibility. We will have a better idea of what this looks like for MS and HS Activity Registration. We should have an idea of what the system will look like in the next few months. At Fall Registration, Lori and I will be around to get as many students registered for activities for the year on the system.

Upcoming Home Events

April 30 – May 1 – Baseball vs Hutchinson
May 8-9 – PHS Home Modified Track & Field Event
May 22-23 – MMS Home Modified Track and Field Event
Makeup/Rescheduled Home Baseball – TBD

SPED

Seth Johnson, a new special education teacher at the elementary school, visited town this weekend.
Assurances completed and sent to the state (Child Find focused)
Child Find. Thankful to our Infant Learning Programs for excellent communication and partnership
Itinerant contracts being signed for the 26/27 school year: OT, PT, SLP and Psychologist

DTC

WIDA complete
AKSTAR and AK Science in process 90% of students have completed the assessments.
Early MAP data is showing strong growth across all grade levels
Final SAT of the year May 2nd

April 2026- Food Service Board Report - Director Johnson McIntosh

Food Service:

- Teen Health Fair May 8th! Volunteers welcome for the Financial Literacy Fair or health topics.

- Summer Food Dates - June 15 to August 14

- Local Procurement
    - SY24 1.4% of food purchased was considered local
    - SY25 11.58% of food purchased was considered local

- Grants:
    - Local Foods for Schools- Beef from Delta Meats- 90/10
    - Culinary Arts Grant- collaboration between Culinary classes and food service- Culinary arts classes will get $3,500 to spend on supplies and goods to create recipes that can be utilized in the food service program
    - Farm to School Grant- For the teen Health fair we will have a station that will highlight Alaska Grown items for students to try. There will be the potential for take home recipe kits as well.

- After School Meals
    - Higher participation in secondary school this year

- Hydroponic systems in full bloom
    - Flowers were a huge bust for morale!
    - Kale is growing now!
    - 9 lbs of lettuce harvested March 16th

Wellness Team:

- Teen Health Fair May 8th 2026

Migrant Education

- 92 enrolled migrant students
- Vonda is offering Tutoring

Technology Department Board Report

March 12 – April 14, 2026

Each click, tap, and swipe — make it count.

Technology Overview

Cybersecurity	No critical vulnerabilities identified in the latest CISA scan
Support Activity	Steady daily support across classrooms, devices, and network systems
Family Communication	Strong staff activation across the district | 84% guardian activation | 75% monthly engagement

District Technology Dashboard

Highlights	Operations	Planning & Improvements
Cybersecurity: No critical vulnerabilities identified in the latest CISA Cyber Hygiene scan.	Ongoing daily support across classrooms, device troubleshooting, and network connectivity.	Security Camera Expansion: Two elementary cameras installed (east crosswalk and front entry). A third is pending conduit completion.
ROOMS platform continues to grow with strong staff and family engagement.	Continued support for instructional software, classroom setup, and digital learning tools.	Equipment Lifecycle: Apple's e-waste recycling program used to responsibly dispose of older devices — three pallets shipped over spring break. Researching compliant shipping options for used lithium-ion batteries.
System Reliability: UPS battery backup expansion planned for summer to protect critical infrastructure.	PowerSchool systems and communication tools continue to be supported and reviewed.	Freshman Device Evaluation: Ongoing evaluation of the Apple Neo device for the freshman 1:1 program.
	Routine cybersecurity monitoring keeps district systems stable and secure.	E-Rate selection finalized, and campus security project planning in progress

Cybersecurity & Digital Safety

The latest CISA Cyber Hygiene scan found no critical vulnerabilities or high-risk exposures.

Staff received guidance on the responsible use of AI tools like ChatGPT — specifically regarding privacy settings and avoiding the entry of student or sensitive data.

Classroom & Instructional Technology

Technology staff continues to support staff and students through device troubleshooting, software deployment, and hands-on assistance with digital learning tools.

The district continues evaluating Apple's Neo education device for the freshman 1:1 program. Early testing indicates small cost savings and the successful running of all digital PSD learning applications.

Khan Academy/Khanmigo AI tool remains part of classroom instruction. Current usage highlights:

- Approximately 50% of students engaged
- Over 14,000 AI-supported learning interactions
- Strong usage at the upper elementary level

A staff feedback survey is underway to guide renewal decisions.

Communication Systems

ROOMS within the Petersburg School App continues to grow as the district's primary school-to-family communication tool. Current engagement:

- Strong staff activation across the district
- 84% guardian activation with 75% monthly engagement
- 486 staff messages and 87 announcements sent across schools

There is a known issue with the notification badge display in the mobile app. Messages are delivered, but the badge count indicator sometimes shows an incorrect number. Technology staff connected with Apptegy support, and their engineering team is actively working on a fix.

Device Repairs & Warranty Support

The district is working through some challenges with Apple device repairs in a remote location. Devices have to move through USPS before entering the FedEx network, which slows things down. In some cases, repair requests are canceled while devices are still in transit because lithium-ion batteries require ground-only hazmat shipping, which can exceed the 30-day repair window.

The Technology Director has been in contact with Apple Representatives and is working toward a process that better fits our island logistics.

Network Infrastructure & Systems

E-Rate Program

The district completed the E-Rate procurement process for both internet services (Category 1) and internal network equipment (Category 2).

- Category 1 (Internet): GCI selected for Dedicated Internet Access. The district plans to proceed with a 5-year contract at 1 Gbps symmetrical service.
- Category 2 (Network Equipment): Concourse Tech Inc. selected for switching equipment as the most cost-effective solution.

Print Services & Copy Systems

The district monitors usage of the Kyocera copy system to manage annual print volumes. Special thanks to Jakyle Williams for the maintenance, auditing, and reporting of our copy systems usage. As of early April:

- Black & White: 451,910 of 500,000 used (90.4%)

- Color: 265,125 of 350,000 used (75.8%)

Black & White is approaching its annual limit. Staff have been encouraged to shift to color printing where possible to balance usage across the system.

The High School office copier had a brief service interruption. A technician from Kelly Create responded, and the system is back online.

Spring Break Work Completed

The Technology Department used spring break to knock out several infrastructure and maintenance projects:

- Installed two security cameras at the elementary school (east crosswalk and front entryway of the elementary school)
- Completed Apple e-waste recycling for older equipment
- Cleaned, updated, and verified classroom smartboards across buildings
- Updated network documentation to support infrastructure planning

The department also met with Samson Electric on-site and shared network documentation as part of the Petersburg Campus Security Upgrades project.

Daily Tech Support

From March 12 to April 14, the Technology Department handled daily support across the district, including classroom assistance, device troubleshooting, network access, account management, and vendor coordination.

What's Ahead

- Evaluate device options for the freshman 1:1 program
- Support improvements to ROOMS notification reliability
- Monitor the E-Rate process and future network upgrades
- Advance campus security infrastructure planning and deployment

---

The Technology Department stays focused on keeping systems reliable and secure, and supporting classroom instruction, while continuing to plan for Petersburg School District's long-term needs.

Meeting Date:			***Members Present:***
Policies to be reviewed. A review does not indicate that changes are necessary			
Policy Number	***Administrative Regulation***	***Administration Notation***	***Committee Suggested Changes***
BP 4122 - CERTIFICATED PERSONNEL - STUDENT TEACHERS		Adds language regarding Superintendent establishing criteria	
	AR 6141- Curriculum Development and Evaluation	As we are bringing PreSchool through the conditional approval process with the State DEED we need to add PreSchool Curriculum review into our cycle.	Model Policies, recommended
BP 4131/4231/4313 Certificated Staff Development		Deleted "Certificated" to reflect ALL staff, Titling Update to include 4231 and 4313	
BP 4132/4232/4332 All Personnel- Publication or Creation of Materials		Titling update to inclue 4232 and 4332	
BP4133/4233/4333 All Personnel- Travel Expenses		Updated wording provides clearer guidelines on employee use of travel expenses.	Does need board approval
BP 4135/4235/4335 Soliciting and Selling (All Personnel)		No change	
BP 4136/4236/4336 NonSchool Employment (All Personnel)		No change	
BP 4141/4241 Certificated and Classified Personnel- Negotiated Agreement		No change	
BP 4143/4243 Negotiations/Consultation (Certificated/Classified Personnel)		Updates language for the School Board holding executive sessions to review it's position and consult with representatives regarding negotiations.	
BP 4144/4244/4344 Complaints (All Personnel)	AR 4144/4244/4344 Complaints (Certificated/Classified Personnel)	Updates language to include that the complaint process applies to misapplication of policies, regulations, or rules of the district.	
BP 4151 Salary Guides Exempt Employees		Minor wording updates	
BP 4154/4254/4354 All Personnel- Health and welfare Benefits	AR 4154/4254/4354	*This is not a policy we currently have- Language indicates the district shall provide benefits for employees*	Do Not Adopt
BP 4156.2/4256.2/4356.2 All Personnel- Awards and Recognition		*This is not a policy we currently have- Language indicates the district may issue service pins, certificates, plaques or other mementos.*	Do Not Adopt
BP 4156.3/4256.3/4356.3 All Personnel- Reimbursement, Uniforms and Allowances		This is not a policy we currently have and is optional. If adopted, recommend option 1	Do Not Adopt
BP 4157/4257/4357 All Personnel- Employee Safety		Minor wording updates	
BP 4158/4255/4358 All Personnel- Employee Security		Update requires that the superintendent or designee is made aware of all police reports made by personnel in the course of their duties.	
BP 4159/4259/4359 All Personnel- Employee Assistance Programs		Updated language. Changing the word, "problems" to "issues" and add that the School Board recognizes the benefits of and supports a healthy workforce.	
BP 4161/4261/4361 All Personnel- Leaves of Absence		Suggested language from AASB that defines justifiable reasons for absence.	
AR 4161/4261/4361 All Personnel - Emergency Covid 19 Sick and Family Leave		*Remove*	
BP 4161.1 Certificated Personnel- Sick Leave		*This is not a policy we currently have- recommend adoption with the sick leave bank optional wording.*	Recommend adoption as this aligns with state law.
BP 4161.2/4261.2/4361.2 All Personnel- Personal Leaves		This is an optional policy we do not have. It spells out what personal leave could be used for. Policy committee should discuss.	
BP 4161.3 Certificated Personnel - Sabbatical		This is not a policy we currently have. ATP Negotiated Agreement 14.12 addresses leave. ATP language provide leave at 5 years, AS 14.20.280 policy states 7 years.	Do not Adopt

APRIL WORK

BP 4122 - CERTIFICATED PERSONNEL - STUDENT TEACHERS

Note: Effective August 1, 2015, a student teacher must be under the general supervision of a teacher who holds a valid teaching certificate, has at least one year of teaching experience in the district where the student teacher is serving, has at least three years total teaching experience, and meets or exceeds professional content and performance standards described in 4 AAC 04.200. Additional requirements for student teachers are stated in 4 AAC 30.020.

The School Board is legitimately interested in the quality of teacher training programs and encourages the use of student teachers in the district. Such use shall support the instructional needs of the district and may enable future teachers to fulfill state requirements, learn how to teach, and receive valuable feedback which can enhance their competence.

The Superintendent or designee may enter into agreements with accredited colleges and universities to allow student teachers to have supervised teaching experiences and/or observations within the district. The Superintendent or designee may collaborate with the program administrators of teacher preparation institutions to jointly develop, supervise and evaluate practical programs which provide training, support and evaluation for the student teacher.

The Superintendent or designee shall establish the criteria for host teacher participation in a teacher training program, such as including a minimum number of years of teaching experience and positive evaluations.

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 30.020 Student teachers

4 AAC 04.200 Professional Content and Performance Standards

Revised ~~3/2016~~12/2025

9/92

AASB Policy Reference Manual

BP 4131/4231/4313 – ALL PERSONNEL - ~~CERTIFICATED~~ STAFF DEVELOPMENT

Note: Under state law, staff training is mandated in evaluative techniques, child abuse recognition and reporting, the needs of students with alcohol or drug abuse disabilities, sexual abuse and sexual assault awareness, dating violence and abuse, crisis response, crisis intervention and suicide awareness and prevention. School Districts must ensure that no less than 50 percent of the total certificated staff employed by the district receives all of the training not less than every two years and that all of the certificated staff employed by the district receives all of the training not less than every four years. AS 14.08.111(12); AS 14.14.090(11); AS 14.16.020(9). A school district shall provide suicide awareness and prevention training to each teacher, administrator, counselor and specialist who is employed by the school district to provide services to students. AS 14.30.362. Effective June 30, 2017, a school district shall establish a training program for employees relating to sexual abuse and sexual assault awareness and prevention and dating violence and abuse awareness and prevention. AS 14.30.355; AS 14.30.356. Additionally, effective June 30, 2017, a person is not eligible for a teacher certificate unless he or she has completed required training set forth in AS 14.20.020. AS 14.33.127 and 4 AAC 06.177 require that the School Board ensure that a sufficient number of school employees receive periodic training in an approved crisis intervention training program, to meet the needs of the student population. Crisis intervention programs must meet all legal requirements. The Department of Education and Early Development will maintain a list of approved crisis intervention training programs.

Under federal law, the Every Student Succeeds Act defines professional development to include sustained (not stand-alone, 1-day, or short-term workshops), intensive, collaborative, job-embedded, data-driven, and classroom focused activities that are available to all school staff, including paraprofessionals. Professional development activities should be developed with educator input and regularly evaluated. Professional development activities must be evidence-based, if reasonably available. 20 U.S.C. §§ 6601-6614.

The School Board recognizes that a competent well-trained staff is essential to carrying out its goals. Staff development is a necessary, collaborative, continuous and systematic effort to improve district educational programs by involving all employees in activities that improve their skills and broaden their perceptions. Professional development provided to teachers, principals, and other instructional leaders should focus on improving teaching and student learning and achievement.

Professional development shall be developed with educator input and regularly evaluated. If reasonably available, staff development activities shall be evidence-based. Staff should receive training on professional boundaries in accordance with BP/AR 5141.42, *Professional Boundaries for staff and students*.

In order to respond directly to the needs of all our students, staff development activities may address such issues as teacher and staff qualifications, content areas, integrating technology into instruction, using data to improve student achievement, methodology, student privacy, parent, family, and community engagement, interpersonal relations between students and faculty, student learning, growth, development, student welfare and safety, assessments and accommodations, student identification and referral, and staff communication, problem solving and decision making. The Superintendent is responsible for ensuring that all training required by law is provided in a timely fashion to appropriate staff.

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.41 – Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)
(cf. 5141.42 - Professional Boundaries ~~for~~ of staff ~~and~~ with students)
(cf. 5141.52 – Suicide Prevention)
(cf. 5142.3 – Restraint and Seclusion)

The Superintendent or designee should provide staff with professional development that may include opportunities such as the following:

1. Release time and leaves of absence for travel and study.
2. Visits to other classrooms and other schools.
3. Conferences involving outside personnel from the district, county, state, region or nation.
4. Membership in committees drawing personnel from various sources.
5. Training classes and workshops offered by the district.
6. Further training in institutions of higher learning, including credit courses conducted in or near the district instead of on the college campus, whenever possible.
7. Access to professional literature on education issues.
8. Induction and mentoring programs.

(cf. 4116 - Nontenured/Tenured Status)

Legal Reference:

UNITED STATES CODE

The Elementary and Secondary Education Act, 20 U.S.C. §§ 6601-6614, as amended by the Every Student Succeeds Act (P.L. 114-95)

ALASKA STATUTES

14.08.111 Duties (Regional School Boards)
14.14.090 Duties of school boards
14.16.020 Operation of state boarding schools
14.18.060 Discrimination in textbooks and instructional materials prohibited
14.20.020 Requirements for issuance of certificate; fingerprints
14.20.680 Required alcohol and drug related disabilities training
14.30.355 Sexual abuse and sexual assault awareness and prevention
14.30.356 Dating violence and abuse policy, training, awareness, prevention, and notices
14.30.362 Suicide awareness and prevention training
47.17.022 Training (child protection)

ALASKA ADMINISTRATIVE CODE

4 AAC 06.530 Guidance and counseling services
4 AAC 06.550 Review of instructional materials
4 AAC 12.397 Mandatory training requirements
4 AAC 19.060 Evaluation Training
4 AAC 52.260 Personnel Development

Revised ~~4/2022~~12/2025

AASB POLICY REFERENCE MANUAL
9/92

BP 4132/4232/4332 - ALL PERSONNEL - PUBLICATION OR CREATION OF MATERIALS

The School Board recognizes the importance of creating a work environment that encourages employee innovation in creating and developing high-quality materials to improve student achievement and the efficiency of district operations.
(cf. 4119.21/4219.21/4319.21 – Codes of Ethics)
(cf. 6162.6 - Use of Copyrighted Materials)
The Superintendent or designee shall oversee the development of instructional materials, computer programs, and other copyrightable materials by employees, independent contractors, and consultants. An employee, independent contractor, or consultant shall notify the Superintendent or designee of his/her intent to publish or register a work developed in whole or in part within the scope of his/her employment.
Instructional materials, computer programs, and other copyrightable materials developed by an employee within the scope of his/her employment shall be the property of the district.
(cf. 3523 – E-mail)
(cf. ~~4040 - Employee Use of District Information Technology~~ 4170/4210/4370 District Issued Portable Technology)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 – Library/Media Centers)
If an employee has developed copyrightable material during both work and non-working hours, and the work was within the scope of his/her employment, the Superintendent or designee shall negotiate a contract with the employee to protect the district's right as to the ownership or partial ownership of the copyright.
(cf. 3312 - Contracts)
The Superintendent or designee shall ensure that any contract with an independent contractor or consultant contains a provision specifying the district's right to ownership of the copyright of any work produced by the contractor or consultant for the district.
The Superintendent or designee may secure copyrights in the name of the district for all copyrightable works developed by the district. All royalties or revenues from these copyrights shall be used for the benefit of the district.
Legal Reference:
UNITED STATES CODE
17 U.S.C. 101-122 Subject matter and scope of copyright
17 U.S.C. 201 Copyright ownership and transfer
~~*Adoption Date: 3/19*~~*Revised 12/2025*
9/92

AASB Policy Reference Manual

BP 4133/4233/4333 – ALL PERSONNEL - TRAVEL EXPENSES

Note: The following optional policy delegates duties related to employee travel and reimbursement to the Superintendent or designee and may be revised to reflect district practice.

The School Board shall pay for ~~actual and necessary~~approved expenses, including travel, incurred by any employee performing authorized services for the district. ~~Expenses~~ Approved expenses shall be reimbursed ~~within limits established by the School Board~~according to district procedures.

The Superintendent or designee may approve employee requests to attend meetings in accordance with the ~~adopted~~ district budget.

~~The Superintendent or designee may authorize an advance of funds to cover necessary expenses.~~

The Superintendent or designee shall establish procedures for the submission and verification of expense claims.

~~The School Board may establish an allowance on either a mileage or monthly basis to reimburse designated employees for the use of their own vehicles in the performance of assigned duties.~~

Note: The following optional paragraph is offered for Boards that wish to closely monitor district expenses in this area.

All out-of-state travel must have Superintendent ~~School Board~~ approval. ~~Travel expenses not previously budgeted also must be approved on an individual basis by the School Board.~~

(cf. 3300 - Expenditures/Expending Authority)

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4135/4235/4335 – ALL PERSONNEL - SOLICITING AND SELLING

Note: The following optional policy may be revised or deleted.

Employees shall not solicit district students or their families with the intent to sell general merchandise, books, equipment or services. Any classroom activity requiring students to bring money to school for any purpose must have the principal's approval.

(cf. 1321 - Solicitation of Funds from and by Students)

Staff shall not distribute promotional, political, controversial or other noninstructional materials unless approved by the Superintendent or designee.

(cf. 1325 - Advertising and Promotion)

Staff members shall not use their status as district employees to secure information such as names, addresses and telephone numbers for use in profit-making ventures.

Educational tours may be promoted on school premises only if they are sponsored by the district. Employees engaged in planning, organizing or leading tours as a private business shall make it clear that they do not represent the school or district. All activities related to such tours must be carried on outside of school hours and off school premises.

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4136/4236/4336 – ALL PERSONNEL - NONSCHOOL EMPLOYMENT

The School Board recognizes that district employees may receive compensation for outside activities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district. Outside paid activities are incompatible with district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies.

(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 4119.21/4219.21/4319.21 - Codes of Ethics)
(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 4135 - Soliciting and Selling)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4141/4241– CERTIFICATED AND CLASSIFIED PERSONNEL - NEGOTIATED AGREEMENT

Each agreement entered into by the School Board with a duly recognized employee organization shall constitute a commitment by the School Board to the provisions of the agreement for its duration.

The provisions of the employee agreement shall be binding on the School Board and on all employees covered by the agreement. Policies or regulations of the School Board which conflict with provisions of the negotiated employee agreement shall not be binding on those employees who are covered by the terms of such agreement.

(cf. 4143/4243 - Negotiations/Consultation)

Legal Reference:

ALASKA STATUTES

23.40.070 - 23.40.260 - Public Employment Relations Act

Revised ~~9/97~~12/2025

9/92

AASB Policy Reference Manual

BP 4143/4243 – CERTIFICATED AND CLASSIFIED PERSONNEL -- NEGOTIATIONS/CONSULTATION

The School Board will strictly construe the scope of negotiations as provided by law and also meet and negotiate on such topics as are included within the scope of negotiations by the Labor Relations Board.

The School Board may hold executive sessions with its designated representative(s) prior to and/or during ~~consultations with representatives of employee organizations~~the collective bargaining process. The purpose of these executive sessions shall be to review the School Board's position and instruct and consult with its representative(s).

(cf. 9321 - Executive Sessions)

Legal Reference:

ALASKA STATUTES

23.40.070 - 23.40.260 Public Employment Relations Act

23.40.070 Declaration of Policy

23.40.235 Public involvement in school district negotiations

44.62.310 Agency meetings public

Kenai Peninsula Borough School District v. Kenai Peninsula Education Assn., 572 P. 2d 416 (Alaska 1977)

Revised ~~9/97~~12/2025

9/92

AASB Policy Reference Manual

BP 4144/4244/4344 – ALL PERSONNEL - COMPLAINTS

Note: This optional policy and regulation may be used in connection with employee complaints alleging the misapplication of policies, regulations, rules and procedures which fall outside the scope of negotiated employee contract grievance procedures.

The School Board recognizes the need for providing employees with a process for addressing concerns regarding issues which are not subject to formal grievance procedures. This complaint process applies to misapplication of policies, regulations or rules of the district.

The Superintendent or designee shall establish complaint procedures which encourage the prompt submission of complaints and resolution of conflicts.

The School Board expects that employees and supervisors will make every effort to resolve employee complaints and disagreements informally before resorting to formal complaint procedures.

(cf. 1312.3 - Complaints Concerning Discrimination)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4141/4241 - Negotiated Agreement)
Legal Reference:
ALASKA STATUTES
23.40.270 Declaration of policy (PERA)
Revised ~~9/97~~12/2025
9/92

AASB Policy Reference Manual

AR 4144/4244/4344 – ALL PERSONNEL - COMPLAINTS

Note: The following sample regulation may be revised or deleted.

The following guidelines shall prescribe the manner in which complaints are handled:

1. A "complaint" shall be defined as an alleged misapplication of the district's policies, regulations, rules or procedures. Procedures for the resolution of employee complaints provide a route of appeal through administrative channels and to the School Board, if necessary. If the complaint is related to discrimination or harassment, the district's procedure for complaints concerning discrimination should be used.

(cf. 1312.3 - Complaints Concerning Discrimination)

2. So as not to interfere with school schedules, meetings related to a complaint shall be held before or after the complainant's regular working hours.
3. All matters related to a complaint shall be kept confidential. Only those individuals directly involved in resolving the complaint shall be informed of the complaint.
4. All documents, communications and records dealing with the complaint shall be placed in a district complaint file. No such material shall be placed in an employee's personnel file.
5. No reprisals shall be taken against any participant in a complaint procedure by reason of such participation.
6. Time limits specified in these procedures may be reduced or extended in any specific instance by written mutual agreement of the parties involved. If specified or adjusted time limits expire, the complaint may proceed to the next step.
7. Any complaint not taken to the next step within prescribed time limits shall be considered settled on the basis of the answer given at the preceding step.

Informal Complaints

Employees are encouraged to resolve complaints informally. Formal complaint procedures shall not be initiated unless informal efforts to resolve the complaint have been exhausted and the complainant has provided a written description of such efforts.

Formal Complaint Procedure - Step 1

If a complaint has not been satisfactorily resolved by informal procedures, the complainant may file a written complaint with the immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint.

Within five working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The immediate supervisor or principal shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

Formal Complaint Procedure - Step 2

If a complaint has not been satisfactorily resolved at Step 1, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the answer at Step 1. All information presented at Step 1 shall be included with the complaint, and the immediate supervisor or principal shall submit to the Superintendent or designee a report describing attempts to resolve the complaint at Step 1.

Within five working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The Superintendent or designee shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file a written appeal to the School Board within five working days of receiving the answer at Step 2. All information presented at Steps 1 and 2 shall be included with the appeal, and the Superintendent or designee shall submit to the School Board a report describing attempts to resolve the complaint at Step 2.

An appeal hearing shall be held at the next regularly scheduled School Board meeting which falls at least 12 days after the appeal is filed. This hearing shall be held in executive session if the complaint relates to matters properly addressed in executive session.

(cf. 9321 - Executive Sessions)

The School Board shall make its decision within 30 days of the hearing and shall mail its decision to all concerned parties. The School Board's decision shall be final.

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4151/4251/4351 – ALL PERSONNEL - SALARY GUIDES - EXEMPT EMPLOYEES

Note: The Fair Labor Standards Act (FLSA) is a federal law that requires most employees in the United States to be paid at least the federal minimum wage for all hours worked, and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek. However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, or professional employees. Sections 13(a)(1) and 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than $~~455~~ 684 per week. These salary requirements do not apply to teachers. Exempt computer employees may be paid at least $~~455~~ 684 on a salary basis or on an hourly basis at a rate not less than $27.63 an hour. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department of Labor's regulations.

The School Board is committed to compliance with the salary basis requirements of the Fair Labor Standards Act. Improper deductions from the salaries of exempt employees are prohibited.
(cf. ~~BP~~ 4253 Overtime Pay/Compensatory Time Off)

Salary Basis Requirement

An exempt employee must meet certain tests regarding their job duties and be paid on a salary basis. Being paid on a "salary basis" means an employee regularly receives a predetermined amount of compensation each ~~pay period on a weekly, or less frequent, basis~~day. The predetermined amount cannot be reduced because of variations in the quality or quantity of the employee's work. Subject to exceptions listed below, an exempt employee must receive the full salary for any workweek in which the employee performs any work, regardless of the number of days or hours worked. Exempt employees do not need to be paid for any workweek in which they perform no work.

Permissible Deductions

Note: Under 2004 amendments to the federal regulations, employers can dock pay of exempt employees, without losing their exempt status, for disciplinary suspensions for one or more full days if employees break workplace conduct rules. To be able to take advantage of this provision, employers *must* adopt a written policy applicable to all employees that states that violating workplace conduct rules may result in a suspension.

Deductions from pay are permissible when an exempt employee: is absent from work for one or more full days for personal reasons other than sickness or disability; for absences of one or more full days due to sickness or disability if the deduction is made in accordance with a bona fide plan, policy or practice of providing compensation for salary lost due to illness; to offset amounts employees receive as jury or witness fees, or for military pay; or for unpaid disciplinary suspensions of one or more full days imposed in good faith for violations of district policies or procedures.

The district is not required to pay the full salary in the initial or terminal week of employment; for penalties imposed in good faith for infractions of safety rules of major significance, or for weeks in which an exempt employee takes unpaid leave under the Family and Medical Leave Act. In these circumstances, either partial day or full day deductions may be made.

Complaint Procedure for Improper Deductions

Note: Under the 2004 safe harbor provision, employers will not lose exempt status for employees as a result of improper deductions, so long as several steps are taken. First, your district must have a clearly communicated policy prohibiting improper pay deductions. Second, the policy must contain a complaint procedure. Third, if an employer makes an improper deduction, it must reimburse employees for the improper deduction and make a good faith commitment to comply in the future. Finally, if the employer "willfully" violates the policy by continuing to make improper deductions after a complaint, it will lose exempt status for all employees in the same job classification working for the same managers responsible for the improper deductions for the time period in which the improper deductions were made.

~~If you believe that~~Employees who believe an improper deduction has been made to ~~your~~ their salary ~~, you~~ should immediately report this information to ~~your~~ their direct supervisor, or to ~~[insert alternative complaint mechanism(s)]~~the human resources department.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, you will be promptly reimbursed for any improper deduction made.

Legal Reference:

Fair Labor Standards Act, 29 U.S.C. § 201, et seq.

~~*Added*~~ *Revised* ~~*12/04*~~*12/2025*

9/92

AASB Policy Reference Manual

BP 4157/4257/4357 – ALL PERSONNEL - EMPLOYEE SAFETY

The School Board believes that safety is every employee's responsibility. The School Board expects all employees to use safe work practices and to report and correct any unsafe conditions which may occur. Supervisors shall constantly promote safety and correct any unsafe work practice through education, training and enforcement.

No employees shall be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety, or well-being. Working conditions and equipment shall be maintained in compliance with standards prescribed by federal, state, and local laws and regulations.

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances and Pesticides)
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
(cf. 4158/4258/4358 - Employee Security)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4158/4258/4358 – ALL PERSONNEL - EMPLOYEE SECURITY

Note: Alaska school districts are required to adopt standards relating to when a teacher, teacher's assistant, or other person responsible for students is authorized to use reasonable and appropriate force to maintain classroom safety and discipline. Effective October 2014, the use of restraint and seclusion of students is strictly limited and in some situations prohibited by law. AS 14.33.125. Any use of restraint or seclusion by a district employee of a student must comply with all legal requirements. A teacher, teacher's assistant, principal, or another person responsible for students may not be terminated or otherwise subjected to formal disciplinary action for lawful enforcement of a school disciplinary and safety program, including behavior standards. AS 14.33.130. This group is protected from civil liability for acts or omissions arising out of enforcement of the disciplinary and safety program while in the course of employment, unless the act constitutes gross negligence or reckless or intentional misconduct. AS 14.33.140, and the Every Student Succeeds Act.

An employee may use approved methods of physical restraint if a student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

(cf. 5144 - Discipline)
(cf. 5142.3 – Restraint and Seclusion)

Note: A teacher, teacher's assistant, administrator, or other employee responsible for students who, during the course of employment, observes a student committing a crime must report the crime to local law enforcement. AS 14.33.130. The obligation to report to law enforcement resides with the staff member observing the crime. "Crime" means an offense for which a sentence of imprisonment is authorized; a crime is either a felony or a misdemeanor. AS 11.81.900.

Employees shall promptly report any ~~student attack,~~ assault or threat against them to the Superintendent or designee. The employee and the principal or other immediate supervisor ~~both~~ shall promptly report such instances to the appropriate local law enforcement agency, as appropriate. The Superintendent or designee shall be made aware of all police reports made by district personnel.

(cf. 1410 – Interagency Cooperation for Student and Staff Safety)
Legal Reference:

ALASKA STATUTES
11.81.430 Justification, use of force, special relationships
11.81.900 Definitions
14.33.120-.140 School disciplinary and safety program
ALASKA ADMINISTRATIVE CODE
4 AAC 07.010-4 AAC 07.900 Student rights and responsibilities
UNITED STATES CODE
Every Student Succeeds Act, P.L. 114-95

Revised ~~4/2022~~12/2025
AASB POLICY REFERENCE MANUAL
9/92

AASB Policy Reference Manual

BP 4159/4259/4359 – ALL PERSONNEL - EMPLOYEE ASSISTANCE PROGRAMS

Note: The following **optional** policy may be revised or deleted as desired to reflect district philosophy, needs and resources.

The School Board supports the well-being of all employees and recognizes the benefit to the school system and students of a healthy workforce. The Board also recognizes that school district employees may have personal ~~problems~~ issues which can have detrimental effects upon job performance and student safety. Many personal ~~problems~~ issues are easier to resolve when they are addressed early, before they reach disabling proportions. The School Board encourages employees to seek help when such ~~problems~~ issues exist and to take advantage of the resources that are available to assist them.

Employees shall have confidential access to information about community resources that address personal problems. This information shall be available, on a voluntary basis, to all employees, spouses and dependents.

(cf. 4020 - Drug and Alcohol-Free Workplace)

Management and supervisory staff shall be knowledgeable about the district's employee assistance program. When there are indications of declining performance, attendance problems, or on-the-job behavioral problems, supervisors shall consult with the Superintendent or designee to explore the resolution of such problems.

Note: The federal Americans with Disabilities Act, Section 104 states that an employee who uses drugs or who is an alcoholic may be held to the same job performance standards as held for other employees, even if any unsatisfactory performance is related to the drug use or alcoholism. Section 104 also states that an employer cannot discriminate against an individual who has successfully completed a supervised drug rehabilitation program or an employee who is currently participating in a supervised rehabilitation program and no longer engaging in drug use. The following optional paragraph clarifies that although participation in the assistance program is risk-free, the district reserves the right to discipline in accordance with its existing policies and procedures.

Participation in the assistance program will not jeopardize the employee's employment or career advancement, nor will it protect the employee from disciplinary action for substandard job performance.

(cf. 4115~~/4215/4315~~ - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision
(cf. 4118~~/4218~~ - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4161/4261/4361 – ALL PERSONNEL - LEAVES

Note: This policy and our other sample leave policies are offered as models for districts. Districts should take into careful account their past practices and collective bargaining agreements when providing for leave privileges.

The School Board shall authorize employee absences as provided by law and School Board policy. The School Board recognizes the following justifiable reasons for absence:

1. Personal sickness or injury, pregnancy, jury duty, military service or emergencies beyond the employee's control.
2. Family illness, bereavement, religious observances and other personal reasons.
3. Situations stemming from occupational status such as attendance at meetings, conventions, inservice courses, seminars, etc.
4. Other situations for which leave is provided by law.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Note: The Alaska Family Leave Act became law September 16, 1992, and applies to employers that have employed 21 or more employees for each working day during any period of 20 consecutive workweeks in the preceding two calendar years. Family leave includes, at a minimum, "unpaid leave' for "serious" health conditions for a total of 18 weeks during any 12 month period, and unpaid leave for pregnancy and childbirth or adoption for a total of 18 work weeks within a 12 month period. Employees are entitled to apply accrued paid leave toward the unpaid leave time. Employers must allow employees to continue their existing health insurance coverage at the same level the employee had before going on leave. However, the employee may be required to pay the premium cost for the continuation of the insurance coverage. The Commissioner of Education may approve a labor contract that does not meet the family leave requirements if the district can show a lack of qualified, available substitutes to replace a teacher on leave or a lack of available housing for replacement teachers who do not live in the community.

Legal Reference:

ALASKA STATUTES

14.14.107 Sick leave and sick leave transfer
14.20.147 Transfer or absorption of attendance area or federal agency school
23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 09.020 Teachers entitled to pay

FAMILY AND MEDICAL LEAVE ACT, 29 U.S.C. 2601 et. seq.; 29 CFR Part 825, amend. 2008

NATIONAL DEFENSE AUTHORIZATION ACT for fiscal year 2008, Public Law 110-181, § 585(a)

Revised ~~3/2012~~12/2025

9/92

AR 4161/4261/4361 ALL PERSONNEL - EMERGENCY COVID-19 SICK AND FAMILY LEAVE

Note: The following AR implements the federal Families First Coronavirus Response Act, which is in effect from April 1, 202

As a result of the 2020 COVID-19 pandemic, employees may have additional rights to sick leave and family leave under the provisions below.¶

I. Sick Leave for COVID-19 Qualifying Reasons¶

Employees are entitled to additional paid sick leave if the employee is unable to work (or unable to telework) due to a need for leave because the employee:¶

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;¶
2. has been advised by a health care provider to self-quarantine related to COVID-19;¶
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;¶
4. is caring for an individual subject to an order described in (1) above, or self-quarantine as described in (2) above;¶
5. is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19; or¶
6. is experiencing any other substantially-similar condition as specified by the United States Department of Health and Human Services.¶

Duration of COVID-19 Sick Leave¶

A full-time employee is eligible for up to 80 hours of COVID-19 sick leave. A part-time employee is eligible for the number of hours of leave that the employee works on average over a two-week period.¶

Calculation of Sick Leave Rate of Pay¶

For leave reasons (1), (2), or (3), above: employees taking leave shall be paid at their regular rate of pay, up to $511 per day and $5,110 in the aggregate (over a 2-week period).¶

For leave reasons (4), (5), or (6), above: employees taking leave shall be paid at 2/3 their regular rate, up to $200 per day and $2,000 in the aggregate (over a 2-week period).¶

Procedure for Requesting Leave¶

Employees must notify their supervisor of the need and specific reason for leave under this policy. Employees should make the request for leave as soon as practically possible. Verbal notice will otherwise be accepted until written notice can be provided.¶

Employees are required to provide documentation to confirm the type of COVID-19 leave for which they are eligible.¶

Interaction with Other Paid Leave¶

The employee may use COVID-19 paid sick leave under this policy before using any other accrued sick leave, family leave, annual leave, or donated leave. COVID-19 sick leave does not carry over to 2021. COVID-19 sick leave cannot be cashed out.¶

All other policies and procedures for use of sick leave remain applicable, except as specifically modified by this AR and the federal Families First Coronavirus Response Act.¶

(cf. 4161.1 – Sick Leave)¶

(cf. 4161.2 - Personal Leaves)¶

II. Family and Medical Leave Act Expansion to Care for Children due to COVID-19 ¶

The qualifying reasons for taking family and medical leave ("FMLA Leave") have been expanded to provide leave for employees unable to work because they must care for a child whose school or place of childcare is closed (or child care provider is unavailable) for reasons related to COVID-19. This is a new qualifying reason for taking leave under

the Family and Medical Leave Act. It is not an expansion of the total amount of leave availability under FMLA. Employees must have been employed for at least 30 days to be eligible for expanded FMLA leave.¶

(cf. 4161.4/4261.1/4361.4 – Family and Medical Leave))¶

Duration of Expanded Childcare FMLA Leave¶

Full-time employees are eligible for up to 12 weeks of leave at 40 hours a week, assuming the employees have FMLA Leave available. Part-time employees are eligible for leave for the number of hours they are normally scheduled to work over that period, again assuming leave is available. Employees are only entitled to 12 weeks of annual FMLA leave, regardless of the reason.¶

Rate of Pay for Expanded Childcare FMLA Leave¶

The first ten days of expanded childcare FMLA leave is unpaid. However, employees may take the COVID-19 paid sick leave during this time or substitute any accrued paid leave. Alternatively, the District may require that COVID-19 paid sick leave be used during the first 10 days of normally unpaid FMLA leave.¶

After the first ten days of expanded childcare FMLA leave, employees taking leave shall be paid at 2/3 their regular rate, up to $200 per day and $12,000 in the aggregate (over a 12-week period—two weeks of paid sick leave followed by up to 10 weeks of paid expanded family and medical leave under the Family and Medical Leave Act).

Note: The above provisions for paid leave under FMLA are only applicable when leave is taken because the employee must care for a child whose school or place of care is closed due to COVID-19 related reasons. FMLA has not been expanded to provide for paid leave for other qualifying reasons, such as personal illness of the employee or family member. ¶

Procedure for Requesting Leave¶

Employees must follow the existing procedures for taking and requesting family and medical leave. Employees are required to provide documentation to confirm eligibility for expanded childcare FMLA leave.¶

(cf. 0400 - Personnel)¶

Legal Reference:¶

Public Law No: 116-127 (03/18/2020)¶

Added 4/2020¶

9/92 ¶

AASB Policy Reference Manual

BP 4161.1 – CERTIFICATED PERSONNEL - SICK LEAVE

Every certificated employee ~~working five school days each week~~who works the majority of a contractual month is entitled to one and one-third days of sick leave for that ~~a~~ month. ~~Such leave for employees working less than five days per week shall be proportionately less.~~ Unused days of sick leave shall be accumulated from year to year without limitation.

The Superintendent or designee shall establish procedures for reporting and verifying such absences.

Teachers are subject to disciplinary action, up to and including termination, for misusing sick leave, including providing false information regarding the use of, or need for, sick leave.

Certificated employees may transfer accumulated sick leave between districts and the Department of Education and Early Development. Employees are responsible for initiating a transfer of sick leave credits within 90 days of commencing employment at the district.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Sick Leave Bank

Note: AS 14.14.105 provides that the School Board may establish a sick leave bank independently or jointly with ~~teachers~~certificated employees. The following optional language may be revised or deleted as appropriate.

The School Board authorizes the establishment of a sick leave bank to provide ~~teachers~~ certificated employees sick leave benefits in unusual circumstances. ~~Teachers~~ Certificated employees may draw not more than twice the number of days of sick leave the teacher has accumulated before the first day of school in any school year, or 24 days, whichever is greater~~draw up to twice the number of days leave he/she has accumulated before the first day of school up to a maximum of 24 days~~. The School Board may grant additional leave in cases of severe illness or external hardship.

Legal Reference:

ALASKA STATUTES

14.14.105 Sick leave bank
14.14.107 Sick leave and sick leave transfer
14.20.147 Transfer or absorption of attendance area or federal agency school
23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 15.040 Sick leave
4 AAC 15.900 Definitions

FAMILY AND MEDICAL LEAVE ACT, 29 U.S.C. 2601 et. seq.; 29 CFR Part 825, amend. 2008

Revised ~~3/2012~~12/2025

9/92

AASB Policy Reference Manual

BP 4161.2/4261.2/4361.2 – ALL PERSONNEL - PERSONAL LEAVES

Personal Necessity

Note: 4 AAC 15.040 authorizes the School Board to limit the use of sick leave because of death, illness or welfare of a person in the teacher's immediate family. The following sample policy may be revised or deleted as appropriate.

~~Certificated employees may use no more than seven days of their accrued sick leave during each contract year for reasons of personal necessity.¶~~

Personal leave is generally subject to collective bargaining. In the absence of collectively bargained personal leave, the Superintendent may authorize for following reasons:~~Acceptable reasons for the use of personal necessity leave include:~~

1. Death of a member of the immediate family.
2. An accident involving the employee's property or the person or property of a member of the immediate family.
3. An illness of a member of the employee's immediate family.
4. Fire, flood, or other immediate danger to the home of the employee.
5. Required court appearance other than those court appearances for which the employee is obligated to be absent from duty and compensation is required by law.
6. Personal business of a serious nature which the employee cannot disregard.

Leave for personal necessity may be allowed for other reasons at the discretion of the Superintendent or designee. However, no such leave shall be granted for purposes of personal convenience, for the extension of a holiday or vacation period, or for matters which can be taken care of outside of working hours.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Note: Pursuant to 4 AAC 15.040, "immediate family" includes at least husband and wife, father and son or daughter, mother and son or daughter, and brother and sister.

Legal Reference:

ALASKA STATUTES

23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 09.020 Teachers entitled to pay

4 AAC 15.040 Sick leave

Revised ~~3/2012~~12/2025

9/92

AASB Policy Reference Manual

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Elective Course

Course Title: **Makerspace Engineering and Design**
Instructor: Dustin Crump
Course Category: Elective
Grade Level: 9-12

The course I would like to present would be called **Makerspace Engineering and Design**. In this course, students would design and build interactive systems using robotics, physical computing and user-centered design... reusing the framework of most computer science/design courses (the INPUT > PROCESS > OUTPUT > FEEDBACK loop)

Q1: Students will be building interactive systems with our new Computer Science & LEGO AI Kits

Q2: Students will be designing systems and interfaces for users (layouts for websites on desktops, laptops, tablets/iPads and Smartphones/iPhones) using the design software Figma, resulting in them designing a new controller app for their LEGO system from Q1

Q3: Students would be using Arduinos (programmable microcontrollers) and TinkerCAD (a prototyping software that allows them to design physical models and program the microcontrollers to give them power. This quarter will end with them building and programing their own interactive device (such as a reaction timer, alarm system, light controller, game buzzer, or whatever they may come up with along the way)

Q4: Students will build a physical prototype of something of their choice using LEGO, Arduino/TinkerCAD (or a combo of both), then design a control interface (such as an app) for their prototype

After this class students will have:

- built a working interactive system
- designed user interfaces
- an understanding of how systems function
- connected digital and physical ideas

Presenting your custom designed proposal:

Petersburg HS Band and Choir

of

Petersburg, Alaska

Ms. Chelsea Corrao, Music Teacher

Your proposed trip is to:

LOS ANGELES, CA

Including these trip highlights:

Catalina Island/San Pedro/Beaches

Museum of Motion Pictures/Paramount Studios

Griffith Observatory/Los Angeles Tour

Santa Monica/Pier Performance

Proposed trip date:

March 16 - 21, 2027

Presented by:

Melissa Mondello

Travel Designer

melissa.mondello@musictravel.com



MUSIC TRAVEL CONSULTANTS®

www.musictravel.com



Petersburg HS Band and Choir

Petersburg, AK

March 16 - 21, 2027

Tuesday, March 16 — Travel Day

MTC Trip Account

Eliminate stress and headaches from your school or music booster organization, and pass the liability to MTC. Your travelers may easily sign-up and pay for their children's trips online, directly to MTC, 24/7. No more dreaded collection phone calls about past due payments! Just watch the excitement when you announce your group's next trip. Save time, energy and trees, all with MTC Online!

MTC App

With our exclusive, free MTC App, you can provide the ultimate in convenience, fun and safety throughout your group's trip! Travelers may message their chaperone or group leader if needed, contribute photos to the group's trip feed (which may be edited by the group's director), and chaperones may locate travelers and take attendance using the MTC App. Give your group the best and safest trip ever with the MTC App!

MTC Tour Director

Some student travel companies send groups out alone, leaving you, the director or group leader, to figure out meals, rest stops, directions, timing and to manage coach drivers on the way to your destination(s). Those same companies, at best, may provide a person to meet you when you arrive. Music Travel Consultants provides every group with a personable, organized and experienced Tour Director, empowered to fix problems on the spot. She or he manages the trip's numerous moving parts, from confirmations, reconfirmations and deadlines, to changes, routings and more. He or she meets you at your departure point, and stays with you throughout the trip, by your side, until your group returns safely home. So, travel with MTC. Enjoy the trip with your students, and leave travel details to us!

Gift Link

Request safe and secure contributions to assist in covering the cost of your trip.

Gift Link allows you to efficiently contact family and friends that are invested in your educational journey. Our simple, automated process of sending an email describing your upcoming adventure allows your biggest supporters a quick and easy way to provide you with the gift of travel.

***Airfare Estimate Not Included**

Flights arranged by Petersburg High School.

Airline Check-in

Present your Compliant Photo ID (age 18 & older), and receive your boarding pass. Then, immediately go with your chaperone through TSA Security Check to the departure gate. Once at the gate, you MAY have time for restrooms and/or food.

***Flights to Los Angeles**

*Flights arranged by Petersburg High School.

Arrive in Los Angeles

Wait at the Arrival Gate until all have deplaned. Then, walk as a group to Baggage Claim. Retrieve your bag, and notify your Chaperone if there is damage to it. You will be told where to take your bags.

Drenched by warm sunshine and edged by the blue Pacific to the west and the San Gabriel and Santa Ana mountains to the east, the "City of Angeles" looms as large and glamorous in person as it does in literature and film. As the most important metropolitan area on the west coast, it is home to industry, shipping, entertainment, education and more.

Meet Your MTC Tour Director

Your Music Travel Consultants Tour Director will meet the group at the airport in Los Angeles.

Dinner at the Airport ($20)

Funds ($20) will be added to your Jassby card towards the purchase of dinner in the airport. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Load and Depart

Load the motorocoach and depart for the hotel.

Hotel Check-in

Once you arrive at your hotel, unload the luggage from underneath your motorcoach. One person from each room may get the keys for your room from your Tour Director. After you have given your roommates their room keys, you may proceed to your room. Be sure to take your luggage and all of your personal items off the motorcoach.

Curfew

Time to be in your room. Please set your alarm for tomorrow morning.

Lights Out!

Wednesday, March 17 — Academy Mus./Paramount

Wake-up Call (suggested)

Dress in clothing appropriate for today's activities and weather. If performing, remember to bring uniform/costume, instrument, and everything you'll need for the performance when you depart the hotel.

Breakfast at the Hotel

Breakfast will be provided at the hotel this morning.

Board and Depart

Board the motorcoach and depart.

Museum of Motion Pictures

The Academy Museum of Motion Pictures is a film museum opened in 2021 located in Los Angeles, California, United States. The first large-scale museum of its kind in the United States, the Academy houses more than 13 million objects from notable films, and is dedicated to the history, science, and cultural impact of the film industry.

Lunch in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Paramount Studios Tour

Paramount's past and current achievements come together in this intimate, behind the scenes look at a true working studio. Step into the world of the industry's top talent, producers, and crew as they create today's award-winning television and feature films. On this 2-hour tour you'll discover Hollywood's first major movie studio led by an engaging Studio Page, visiting iconic locations like the Bronson Gate, New York Street Backlot, and the Prop Warehouse. Each step of the way, you will learn how Paramount's 110-year legacy influenced Hollywood and the world at large. The Paramount Studio Tour immerses you into where it all began. It won't take long to realize, Paramount is Hollywood.

Board and Depart

Board the motorcoach and depart for the next destination.

Dinner at Hard Rock Cafe

Hard Rock Cafe is a globally recognized chain of restaurants known for its vibrant atmosphere, which combines classic American cuisine with an extensive collection of music memorabilia. Since opening its first location in London in 1971, it has expanded worldwide, offering guests a unique dining experience surrounded by iconic rock and roll artifacts, from guitars to costumes. Each Hard Rock Cafe location celebrates local culture while maintaining the signature rock-themed decor and energetic vibe that have become synonymous with the brand.

Broadway in Hollywood

A $75 budget per traveler has been included for a Broadway in Hollywood show, pending availability.

Board and Depart

Board the motorcoach and depart for the hotel.

Curfew

Time to be in your room. Please set your alarm for tomorrow morning.

Lights Out!

Thursday, March 18 — Catalina Island/Sub

Wake-up Call (suggested)

Dress in clothing appropriate for today's activities and weather. If performing, remember to bring uniform/costume, instrument, and everything you'll need for the performance when you depart the hotel.

Breakfast at the Hotel

Breakfast will be provided at the hotel this morning.

Board and Depart

Board the motorcoach and depart.

Early Ferry to Catalina Island

The Catalina Express continues to operate round-trip service to Catalina Island from our Long Beach, Dana Point and San Pedro terminal daily.

Undersea Sub Expedition

Come face-to-face with Catalina's abundant marine life aboard Semi-Submersibles, as you cruise?five feet below the surface?in a spacious, climate-controlled cabin. Every passenger has their own seat and port hole and is free to roam about the cabin to enjoy other viewpoints.

Catalina's marine environment is?considered one of the healthiest in the world. You'll see an incredible array of undersea creatures, including?bright orange Garibaldi, spotted calico bass, urchins, rock fish, and bat rays, just to name a few. This is more than a tour; it's an undersea adventure.

Lunch in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Free Time on Catalina Island

Santa Catalina, one of California's Channel Islands, lies southwest of Los Angeles. It's known for its wildlife, dive sites and Mt. Orizaba, its highest peak. The resort town of Two Harbors lies to the north. To the south, in the city of Avalon, palm trees and cabanas line Descanso Beach. Avalon's circular, art deco Catalina Casino is a cultural center with a movie theater, ballroom and museum.

Swimming is available at several public beaches nearby, including Middle Beach and Step Beach.

Ferry Back to Los Angeles

Dinner in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of dinner in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Board and Depart

Board the motorcoach and depart for the hotel.

Curfew

Time to be in your room. Please set your alarm for tomorrow morning.

Lights Out!

Friday, March 19 — Perform/Santa Monica

Wake-up Call (suggested)

Dress in clothing appropriate for today's activities and weather. If performing, remember to bring uniform/costume, instrument, and everything you'll need for the performance when you depart the hotel.

Breakfast at the Hotel

Breakfast will be provided at the hotel this morning.

Board and Depart

Board the motorcoach and depart.

Santa Monica Pier

People from all over the world flock to this ocean resort to experience the spectacular coastline views. Its nine-acre pier dates back more than 100 years! As if restaurants and an amusement park aren't enough, Santa Monica Place offers three levels of shopping and is adjacent to the world-famous Third Street Promenade—a pedestrian-only, open-air entertainment plaza.

*Pier Jams Performances

*The Petersburg Band and Choir will perform at the Santa Monica Pier today!

The Santa Monica Pier is pleased to welcome student music groups throughout the fall, winter and spring months as part of our Santa Monica Pier Junior Acoustic Music Series, or Pier JAMS. Concert or marching bands, string ensembles, orchestras, jazz bands, mariachis, dance troops and a cappella singing groups and traditional/cultural groups are invited to perform at the Pier.

Lunch in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Board and Depart

Board the motorcoach and depart for the next destination.

Manhattan Beach

Manhattan Beach, located in Los Angeles, California, is a picturesque coastal city renowned for its beautiful sandy beaches, scenic oceanfront, and vibrant downtown area. The beach offers a wide range of recreational activities, including surfing, volleyball, and biking along its iconic pier. Its charming atmosphere, upscale homes, and numerous dining and shopping options make it a popular destination for both locals and tourists seeking a quintessential Southern California experience.

Freshen Up As Needed

Restrooms with showers and changing facilities are provided at Manhattan Beach.

Board and Depart

Board the motorcoach and depart for the next destination.

The Grove

Stroll through this high-end shopping mall featuring trendy retailers, restaurants & a theater amid a bustling promenade.

Board and Depart

Board the motorcoach and depart for dinner at the Original Farmer's Market.

Dinner @ Farmer's Market ($20)

Launched in 1934, Farmers Market became the central meeting place for Angelenos. Today, "Meet me at 3rd and Fairfax" is one of the most common phrases in southern California. According to the L.A. Times, Farmers Market is the #1 place in L.A. to spot celebrities! The market features nearly 100 shops and eateries and its 1941 clock tower is now a world-famous icon.

Funds ($20) will be added to your Jassby card towards the purchase of dinner at the Farmer's Market. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible

Board and Depart

Board the motorcoach and depart for the hotel.

Curfew

Time to be in your room. Please set your alarm for tomorrow morning.

Lights Out!

Saturday, March 20 — Marine Mammals/San Pedro

Wake-up Call (suggested)

Dress in clothing appropriate for today's activities and weather. If performing, remember to bring uniform/costume, instrument, and everything you'll need for the performance when you depart the hotel.

Breakfast at the Hotel

Breakfast will be provided at the hotel this morning.

Board and Depart

Board the motorcoach and depart for San Pedro.

Marine Mammal Care Center

Students will learn about ocean conservation and wildlife rehabilitation while watching our seal and sea lion patients play, eat and sleep. It's the perfect opportunity to view wild animals up close while getting questions answered by our knowledgeable docents.

Inside our newly updated visitor center, you'll find engaging signs and interactive exhibits as well as a renovated gift store. Plus, each student can receive an activity guide that will help them make observations about our patients, such as looking for specific animal behaviors and comparing the traits of different species. Upon completion of the activity, students will receive special recognition for their achievement.

Free Time Exploring the Area

Explore the area in chaperone groups. Some suggested sites include the Korean Friendship Bell, Point Fermin Park, Angel Gate Park, The Stairway to the Ocean, or Sunken City.

Lunch in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Fort MacArthur Museum

Fort MacArthur is a former United States Army installation in San Pedro, Los Angeles, California. A small section remains in military use by the United States Air Force as a housing and administrative annex of Los Angeles Air Force Base. The fort is named after Lieutenant General Arthur MacArthur.

Cabrillo Marine Aquarium

Cabrillo Marine Aquarium is a public aquarium in the San Pedro neighborhood of Los Angeles, California. The aquarium interprets both the physical processes of oceanography and marine biology of Southern California by use of displays and educational programs for the public.

Cabrillo Beach

Walk along the gentle and quiet beach front and experience breathtaking views of the ocean sea, dotted with the silhouettes of wind surfers against the backdrop of massive container-laden cargo ships. Beyond, the familiar outline of Santa Catalina Island at its closest point to the Southern California shore. Mile-long Cabrillo Beach is popular for swimming, surfing, scuba diving and volleyball. Walk to the end of the fishing pier that parallels the breakwater, and ask the locals what's running. Picnic tables, a snack bar and a playground are available. As whale-watching season nears its end, grunion season begins. Twice a month, like clockwork, these silvery fish emerge from the water at Cabrillo Beach to lay their eggs in the sand under a full or new moon. During part of the season it's legal to catch them, but by hand only! It's fun as a spectator sport, too, watching crowds of people with flashlights trying to catch these slippery fish.

Dinner in the Area ($20)

Funds ($20) will be added to your Jassby card towards the purchase of dinner in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Board and Depart

Board the motorcoach and depart for the hotel.

Curfew

Time to be in your room. Please set your alarm for tomorrow morning.

Lights Out!

Sunday, March 21 — Return Travel Day

Wake-up Call (suggested)

Breakfast at the Hotel

Breakfast will be provided at the hotel this morning.

Hotel Check-out

Check-out of your room by packing everything up and leaving your key card in your room. Then, load your luggage onto your motorcoach, and prepare for departure.

Board and Depart

Board the motorcoach and depart for the airport.

Airline Check-in

Present your Compliant Photo ID (age 18 & older), and receive your boarding pass. Then, immediately go with your chaperone through TSA Security Check to the departure gate. Once at the gate, you MAY have time for restrooms and/or food.

*Flights to Alaska

Flights arranged by Petersburg High School.

Welcome Home!

Welcome home after a memorable trip to Los Angeles and Catalina Island!

TOUR CONDITIONS

Petersburg HS Band and Choir

Petersburg, Alaska
to:

Los Angeles, CA

Catalina Island/San Pedro/Beaches
Museum of Motion Pictures/Paramount Studios
Griffith Observatory/Los Angeles Tour
University Clinics/Tour the Campus

March 16 - 21, 2027

Trip Price per Person

2 Complimentary Trips Included. Airfare Not Included. An estimated budget for large instrumental is included and will be adjusted when pricing is known.

Passengers	45	30	35	40
Quad	$1885	$2339	$2142	$1997
Triple	$1995	$2449	$2252	$2106
Twin	$2214	$2668	$2470	$2325
Single	$2870	$3324	$3127	$2981

IMPORTANT NOTE: The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of January 11, 2026 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- (5) nights Hotel Accommodations per the itinerary
- (14) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

Payment Schedule

Payment	Amount	Due Date
Non-refundable deposit	$180.00	May 23, 2026
Installment	$190.00	June 23, 2026
Installment	$190.00	July 23, 2026
Installment	$190.00	August 23, 2026
Installment	$190.00	September 23, 2026
Installment	$190.00	October 23, 2026
Installment	$190.00	November 23, 2026
Installment	$190.00	December 23, 2026
Installment	$190.00	January 23, 2027
Final Payment	Balance	February 23, 2027

Cancellation Information

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC® Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments. if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC® for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

Tour Operator Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC® reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.

WHY CHOOSE MUSIC TRAVEL CONSULTANTS?

Founded in 1987 by music advocates, Music Travel Consultants specializes exclusively in student group travel arrangements for middle school, high school and collegiate bands, choirs, and orchestras. Now led by award-winning music teachers, we focus on meeting the needs and exceeding the expectations of students, teaching staff, parents and administrators in each group we serve. High quality trips and extraordinary personal service are the hallmarks upon which we've built our reputation. Our staff takes the time to understand your needs and concerns. MUSIC GROUP TRAVEL is OUR business. We know MUSIC . . . musicians, music educators, music directors and arts advocates comprise our staff. We know GROUPS . . . we've focused exclusively on group trips since day one. And we know TRAVEL . . . our staff has vast travel knowledge and travel experience in every popular music group destination around the globe. Our commitment is to give your group an educational and once in a lifetime travel experience.

Learn more about MTC here: www.musictravel.com/introduction

THE TRIP ACCOUNT APP

A travel app for the finest performing ensembles in the world.

Music Travel Consultants introduces the Trip Account App, free to all travelers. Music directors, staff, chaperones and students can use this secure, information-packed, versatile app during their trip. The App features real-time trip schedule updates so everyone knows where to go and when to be there. The App also provides instantaneous group messaging because communication is key to a successful trip and invaluable in an emergency. Travelers can use the app to securely send messages and upload photos with access by only members of their group. The Trip Account App is full of music director tools which easily record contacts, create lists of all kinds and assigns chaperones. To stay organized, assistants, staff and boosters may be granted access at the director's discretion. The Trip Account App frees the director's time and provides staff, chaperones, students and all other travelers a convenient, easy and secure way to enjoy the trip and all it offers!



You can find out more about the Trip Account App at: www.musictravel.com/app



DEDICATED TOUR DIRECTORS

One of the integral parts of a successful Music Travel Consultants trip is having dedicated and committed Tour Directors by your side throughout your journey. From a group's first steps out the door until they return safely home, if the unpredictable happens, rest assured that your MTC Tour Director will use extensive training and management skills to find a solution as quickly as possible. Want to know more about the importance of having a dedicated MTC Tour Director at your side on your next trip?

Learn more at: www.musictravel.com/mtc-tour-directors.html

GIFT LINK

Safe and secure contributions to assist in covering the cost of your trip.



A trip to any destination can be expensive. Spending a few weeks overseas is an even larger financial investment. But don't forget these wise words: Travel is the only thing you can spend money on that will make you richer!

At Music Travel Consultants, we realize that you are investing family resources to send your students and sometimes yourself on your next trip. We work diligently to offer a safe and rewarding experience worthy of this financial sacrifice. To that end, we are proud to present Gift Link.

Gift Link allows you to efficiently contact family and friends that are invested in your musical journey. Be it a trip to Indianapolis for Grand Nationals, a tour of D.C. during the Cherry Blossom Festival or a multi-week tour the includes an international flight, the Eiffel Tower, Normandy and Disneyland Paris, this no fee personal fundraising option transfers 100% of your collected financial gifts directly into your trip account. Gift Link is a perfect suggestion for birthday or holidays. Our simple, automated process of sending an email describing your upcoming adventure allows your biggest supporters a quick and easy way to provide you with the gift of travel.

Find out more at www.musictravel.com/gift-link

THE MTC FAMILY OF BRANDS

Since 1987, Music Travel Consultants, led by accomplished music educators, has become the first choice for student performance group travel by providing industry-leading, on-line services and customer-based support. Focused on creating custom trips that provide relevant, memorable and rewarding student travel experiences, Indianapolis-based MTC successfully partners with directors and administration, designing travel to destinations within the United States and around the globe. With more than 165 years combined travel expertise earned in over 68 countries, Music Travel Consultants anticipates group needs and delivers an amazing travel experience.

In today's world, nothing is more important that our children's education. To strengthen educational values, learning must be experienced in person. With over a century of in the classroom and out in the world tach experience, Educational Destinations is supremely equipped to connect student the world. The educational process will be enhanced by accomplished educators and a travel team by your side from the planning process to your return home. Our solutions reduce liability for both school and trip organizers while our curriculum allows the teacher to educate.

Musicians Abroad catapulted off an already amazing student experience provided by Ambassadors of Music, to one that fits the nature of today's international travel demands. Rather than offer the same itinerary to every state or regional group biannually, Musicians Abroad uses the power of MTC's extensive international travel knowledge to customize plans that fit each ensemble and their students. Two inaugural trips debuted in the summer of 2023 with several additional tours planned for upcoming years.

Designing tours for all types of school groups, Bennett Travel consistently offers the best quality at an affordable rate. Superb service and attention to detail has been their hallmark since 2008. The company, based in Michigan, was founded by Jeffrey Bennett after he completed a successful 30-year career as Director of Bands/Orchestras in North Branch, Kentwood, and Harbor Springs, Michigan. Since his retirement, he has been dedicating his knowledge, energy and expertise to organizing customized tours for school groups. Bennett Travel partnered with Music Travel Consultants in 2021.

ASSOCIATIONS

We are pleased to be members of the following prestigious and respected travel associations in an ongoing effort to provide the absolute best student group travel service possible.

The MTC Family of Brands is proud to be a Disney Parks Recognized Youth Travel Planner. We were also selected to be a part of the Walt Disney World Resort/Disneyland Resort Youth Travel Planner Symposium.

We are pleased to be Disney Broadway's Preferred Travel Planner. Disney Theatrical Productions Limited (DTP), also known as Disney on Broadway, is the flagship stage play and musical production company of the Disney Theatrical Group, a subsidiary of The Walt Disney Studios, a major business unit of The Walt Disney Company.

The MTC Family of Brands is proud to be an official Universal Orlando Preferred Youth Travel Planner. Universal Orlando Resort™ is proud to partner with select vendors that provide superior service and quality products for the ultimate theme park and resort hotel experience.

Music Travel Consultants is pleased to be the Official Student Travel Partner of Music for All and Bands of America. Music for All is one of the largest and most influential national music education organizations in support of active music-making. Music for All is unique in that it combines programming at a national level with awareness campaigns, research and advocacy. Bands of America, the nation's leading presenter of music events for high school band students, champions a mission to create and provide "positively life-changing" experiences for students, teachers, parents and communities.

The MTC Family of Brands is proud to be Winter Guard International's Preferred Travel Partner. WGI Sport of the Arts is the world's premier organization producing indoor color guard, percussion and winds competitions. As a non-profit youth organization, WGI also serves as the governing body for the indoor color guard, percussion and winds activities. It is called the Sport of the Arts because it brings music to life through performance in a competitive format. Even with over 40 years of history, the sport continues to evolve and grow.

MEMBERSHIPS

Providing students with educational and unforgettable experiences is an effort that goes beyond The MTC Family of Brands. We are surrounded by world-class programs and partners that support our vision and we support each other. Below are a portion of additional organizations with which we are proud partner.

INTRODUCING A NEW FEATURE OF TRIP ACCOUNT©



GiftLink

Safe and secure contributions to assist in covering the cost of your trip.

Gift Link allows travelers to efficiently contact family and friends that are invested in their travel journey. Our no fee personal fundraising option transfers 100% of collected financial gifts directly into your trip account, providing you with the gift of travel.

MUSIC TRAVEL CONSULTANTS®

Learn more at:
www.musictravel.com/gift-link

LETTER OF INTENT

Music Travel Consultants
5348 Vermont Street, Suite 200
Indianapolis, IN 46224
Phone: 317.637.0837
www.musictravel.com

This Letter of Intent appoints Music Travel Consultants as the sole agent for all transportation, sleeping arrangements, food functions, entertainments activities, and tour arrangements in connection with the tour proposal for Petersburg High School Band and Choir, March 16 - March 21, 2027, to Los Angeles, CA dated March 23, 2026. All services outlined in that itinerary and tour conditions become part of this agreement.

Petersburg High School Band and Choir agrees to timely compliance with the payment schedule as outlined in the proposal, and further warrants that it will promote the trip to its membership so as to achieve the level of tour member participation specified in the tour proposal. It warrants that it understands that the tour pricing is based on the number of participants stated in the proposal, and it understands that the prices may change up or down with decreases or increases in the number of participants.

In the event that the proposed services cannot be provided due to cancellation or unavailability of said services, Music Travel Consultants reserves the right to make substitutions of features of equal value and similar quality, per its Tour Operator's Responsibility clause, printed below.

> Tour prices are based on a specifically proposed number of tour participants, in conjunction with tariffs in effect as of January 11, 2026, and they are subject to change. (See TOUR CONDITIONS page of proposal)
>
> Written cancellations by individual tour members are refundable under the criteria set-forth in the paragraph entitled CANCELLATION INFORMATION on the proposal's TOUR CONDITIONS page.

Music Travel Consultants is insured and abides by the standards of business conduct of National Tour Association (NTA) and Student & Youth Travel Association (SYTA). Personal life, injury, cancellation and property insurance is available to individual tour members through Music Travel Consultants at an additional charge.

Both copies of this Letter of Intent are to be signed and dated by both parties. One copy is to be retained by each. This Letter of Intent, along with attachments described above, consists of the total agreement between Music Travel Consultants and Petersburg High School Band and Choir.

FOR Music Travel Consultants:

_____ Date: _____

Position:

_____

FOR Petersburg High School Band and Choir:

_____ Date: _____

Position:

_____

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss,injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the Passenger. MTC® reserves the right to cancel the tour or to remove any Passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to his/her possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of Governments or Civil Authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.

Potential 2027 Out-of-State HS Band/Choir Travel
Los Angeles, California

Who: Current high school band/choir students and future freshman band/choir students: Est. 40 kids total, two female chaperones, two male chaperones, and Mrs. Corrao
What: Pier Jams Performance, Marine Biology Adventure, Broadway in Hollywood
Where: Los Angeles, California, see attached itinerary packet
When: During spring break (March 16-21, 2027)
Why: Band and Choir students will be exposed to new experiences and perform on the Santa Monica Pier. It is important that our students experience new things to widen their view of the world. This trip will do just that, and it will have some fun sprinkled in there as well.
How Much($): $1885 (not including flights).

Possible Flights:
Alaska Flight 65, 592, and 1355
Departs PSG 11:25am, Tuesday, March 16th
Arrives LAX 9:20pm, Tuesday, March 16th
Alaska Flight 597 and 64
Departs LAX 7:45pm, Sunday, March 21st
Arrives PSG 2:08pm, Monday, March 22nd

Number Breakdown:
Flights: ~$750 round trip (50,000 miles) (PSG-HNL-PSG) (Overnight in airport on return)
(I do not plan to fundraise for the flight amount, families can do that separately if need be.)

Everything else: *Hotel, Includes 12 Meals, Tickets for Events, Transportation, etc:*
Estimated $1885 a student
Estimated price without plane tickets: $82,940 (44, includes chaperones, mine is complimentary)

Future Fundraisers:
We have the annual seaweed fundraiser and Christmas Raffles. We will need to plan more fundraisers: Elks Dinners, 50/50 Raffles, Silent Auctions, Bake Sales, Apparel, etc. I've also thought about asking for sponsorships for specific events we are attending.
This program also has a monthly payment plan that families may choose to use instead. $190 a month



SOARING INTO A NEW SCHOOL YEAR!

RAE C. STEDMAN ELEMENTARY STUDENT HANDBOOK 2026-2027

Phone Number: 1(877)526-7656
Fax: 1(877)526-7656
Principal: Heather Conn
Email: hconn@pcsd.us

TABLE OF CONTENTS:

Table of Contents	1
Welcome Letter	2
Staff List	3
Academic Information & Permanent Records	4
Admissions	4
Attendance/Tardies/Absence/Travel Policy	4-5
Bus Transportation/Rules	5
Cell Phone Use	6
Change of Address or Phone	6
Communication with Office/Teachers/Principal	6
Discipline, ROCC, and “Eagle Pride”	7
Dismissal	8
Dress and Grooming	8
Educator Qualifications	8
Emergency Drills	9
Family Engagement	
FERPA (Family Educational Rights & Privacy Act)	10
Health Services/Symptom Free	10-12
Homework Policy	13
Labels and Locks	13
Library	13-14
Lunch/Breakfast Program	14
Report Cards & PowerSchool	16
SOCIAL MEDIA Opt-Out Policy:	16
Snack/Celebration Guidelines and Gifts	17
Support Programs	17-18
Physical Education (Gym and Swim)	18
Technology	18
Textbooks and Supplies	19
Transferring to a New School	19
Appendix A-Learning Dispositions = ROCC	20
Appendix B-Behavioral Flow Chart	22
Appendix D-Discipline Grid	23
Appendix E-Attendance Letter	24
Appendix F-Kindergarten Registration Letter	25
Appendix G-Kindergarten Registration Letter	26-32

OUR MISSION:

Petersburg Schools will advocate for continuous growth, promote a healthy environment, and provide diverse educational opportunities where all students achieve.

A message from the principal…

Welcome to Stedman Elementary School! We're excited to begin another year of learning and growing together. It's a privilege to welcome your children into a community built on connection, curiosity, and care.

At Stedman, relationships are the foundation of learning. When students feel known, valued, and supported, they build confidence and resilience. Guided by Visible Learning and the research of John Hattie, our teachers focus on making learning clear and meaningful, helping students understand what they are learning, why it matters, and how to know they are successful. Together, we strive to create a learning environment that truly makes an impact.

Our R.O.C.C. framework captures who we are as learners and as a community:

- Resilient (Haa Latseen): Persevere and keep trying.
- Open-minded: Stay curious, wonder, and ask questions.
- Confident: Take charge of learning and believe in yourself.
- Connected (Haa Shuká): Share ideas, listen, and learn together.

These values align beautifully with the core cultural teachings of the Tlingit, Haida, and Tsimshian peoples:
Haa Aaní: Protecting and honoring our land
Haa Latseení: Strength of body, mind, and spirit
Haa Shuká: Our ancestors and future generations
Wooch Yáx: Social and spiritual balance

By reading this handbook, you're already showing your commitment to your child's success. Research shows that when families and schools partner together, students thrive.

When we R.O.C.C., we balance life and learning, honoring our connections to one another and to this place we call home. I look forward to working alongside you this year as we help our students grow strong in both heart and mind.

Heather Conn

Principal, Stedman Elementary School

2026-2027 STEDMAN STAFF

Kindergarten: Erin Willis	**Special Education Services PreK - K Grade:**
Kindergarten: Kacey Hammer	Rosal Concepcion
1st Grade: Hillary Mullen	**Special Education Services K - 2nd Grade:**
First Grade: Jolie Norman	Seth Johnson
Second Grade: Noelle Bell	**Special Education Services 3rd - 5th Grade:**
Second Grade: Rose Villazor	Heidi Cabral
Third Grade:	**Gym/Swim:** Tyler Thain
Third Grade: Becky Martin	**Swim Instructional Aide:** Blaine Volk, Pam Speck, and Danya Davis
Fourth Grade: Alice Williams	**Music:** Chelsea Corrao
Fourth Grade: Trevor Wilson	**Paraprofessionals:**
Fifth Grade: Sharon Paulson	Christy Ware
Fifth Grade: Vanessa Miller	Rocky Peeler
School Nurse:	Marketa Ith
Librarian/Media Specialist: Jill Lenhard	Tanya Thynes
Title 1 Interventionists: Kerri Curtiss and Mary Midkiff	Julie Sheldon
Literacy Coach: Lee Ann Jenkins	Audra Netro
Migrant: Heather Conn and Carlee McIntosh	Kylie Mattingly
Counselor: David Fonken	Ruth Litsheim
Administrative Assistant: Cena Worhatch	Rose Villazor
CLSD Administrative Assistant:	MacKenzie Larson

ACADEMIC INFORMATION & PERMANENT RECORDS:

An active record of student progress is kept at school. These records are available for parents to review and are not shared with others unless a release is signed by the parent.

School records contain:

- Personal data: names of parents or legal guardians, date of birth, immunization records, birth certificate, home address and phone number.
- Previous grades and/or copies of report cards.
- Student's yearly attendance records.

ADMISSIONS:

Kindergarten students must be five years of age by September 1. There is a registration period for kindergarten students every spring. Families are welcome to come in and register before school officially begins in the fall. Further information about the registration process may be obtained by calling the elementary school office between August 11th, 2026 and June 4th, 2027. Hours of operation are 7:30-4:00, Monday - Friday.

To be eligible for the first grade, a student must be six years of age by September 1.

New students who are entering our school for the first time need to be enrolled by their parents or guardians, who will sign a confidential record release form and other specific permission forms (i.e. field trips, etc.). A copy of the student's BIRTH CERTIFICATE and IMMUNIZATION RECORDS will be needed as certain immunizations are required by Alaska State Law before a student may attend school. Parents are encouraged to enroll their children in school as soon as they arrive in Petersburg. Please call the school office if you have any questions.

SCREENINGS:

At Stedman Elementary, we use screening tools to better understand each student's development and academic progress. Screeners help us identify strengths, provide early support when needed, and ensure every student is set up for success. For more information please visit this link.

Disclaimer: *Screening information will not be used for providing rewards or sanctions to individual children or to exclude children from enrollment or participation in program.*

ASSESSMENT:

At Stedman Elementary, assessments help teachers understand student learning and growth. Teachers use a variety of classroom, growth, and state assessments to guide instruction and support each student's needs. These tools help ensure students are learning important skills and making progress at every grade level. For more information please visit this link.

Disclaimer: *Assessment information will not be used for providing rewards or sanctions to individual children or to exclude children from enrollment or participation in program.*

ATTENDANCE AND ABSENCE REPORTING PROCEDURES:

Regular and consistent attendance is necessary for a student's success in school. Makeup work does not replace all of the instruction and classroom activities that are essential to keeping up with the rest of the class. *Please see the attached attendance letter in Appendix D of the student handbook.*

1) The bell rings at 8:00 a.m. and students may enter the building at this time.

- School officially begins at 8:00 a.m. We ask that students arrive no sooner than 7:50.

- Please make every effort to have your children here by 8:00 am. When your child is tardy, they miss the most important part of the day and feel anxious or awkward coming in late and not knowing what to do because instructions have already been given. If your child will be tardy and needs a school lunch, let us know so s/he can be included in our lunch count.

Tardies and absences affect a child socially and academically. Other children notice that a child is not present to rely on as a friend and a collaborator on group projects. If a student's tardiness or attendance becomes disruptive to their education, a meeting will be scheduled with parents to make a plan so that attendance will not continue to negatively impact the child's education.

2) All absences are documented daily by staff and verified by the parent through a phone call or note. If we have not been notified by the time attendance is recorded in the office (9:00 am), we will call to verify the absence. This procedure ensures student safety and is a requirement of the Alaska Statute 14.30.010. (Compulsory Attendance Statute) . You are welcome to use our online Student Absence Form rather than calling in.

3) Our calendar has built-in leave time, if families decide to take leave outside this allotted time we will not provide missing work. Please use our Stedman Trip Slip 3 days prior to leaving for communication purposes. The link can be found here: https://www.pcsd.us/page/stedman-elementary-school

In accordance with the Every Student Succeeds Act (ESSA), the state of Alaska holds schools responsible for Chronic absences as a measurement of school quality and student success. Chronic absence, defined as missing 10 percent of school days within one academic year (17.2) for any reason, is a powerful early warning predictor of student performance. Attendance is marked by full or half days.
For more information regarding the Alaska State Compulsory Attendance Law (**Alaska Statute 14.30.010**) you may visit the Alaska Legal Resource Center online or contact the school for a copy of the statute.

CELL PHONE USE:

Cell phones need to stay at home. Cell phones are not to be used for any reason throughout the school day. Please call the office and we will get messages to your chidlren. These devices can be turned on and used once students leave the building at the end of the school day. We ask that all parents and visitors observe the same standard in order to minimize disruptions in the hallway and in classrooms. Cell phones will be taken from students and held in the office for parent pick-up if this standard is not followed. Staff cell phone use is to be restricted for school use only, such as group communication texts, school email, and apps that require cell phone technology.

CHANGE OF ADDRESS OR PHONE:

In order to maintain accurate records, it is important to inform the school of any changes in telephone or post office box numbers. In case of an emergency, the school needs current phone numbers where family members can be reached during school hours.

COMMUNICATION:

Family members play a major role in helping us efficiently manage the day to day activities at school. We want our school to be a safe and productive environment for learning. We ask that parents and/or guardians observe the following considerations:

- The School App by Apptegy is a secure messaging tool that lets families and school staff communicate directly, share updates, and ask questions in real time. It helps everyone stay informed and connected. Be ready to install this app and communicate with us!
- Safety issues require that all visitors must check into the school office before going to their child's classroom.
- Please call ahead to make an appointment with your child's teacher. Each teacher has a daily plan of instruction and activities. Unexpected visitors require the teacher to shift attention from the students, instructional time is lost, and the children become distracted. It would be much appreciated if you could call ahead to arrange a time to visit with your child's teacher.
- Please call ahead to make an appointment to talk with the principal. She may be away from the office attending meetings, greeting children in the hallway as they arrive or leave the school, or meeting with individual students. She may be elsewhere in the building working with the staff or observing in one of the classrooms. If you call ahead, she will be more than happy to schedule a time to meet with you.
- It is our goal to minimize disruption to the school and classroom routine as little as possible while maintaining the flow of communication between home and school.
- We appreciate it when you send absence notes, permission slips, and lunch money to school when it is due.

STUDENT DISPOSITIONS:

At Stedman, learning dispositions are a core part of who we are. Our staff, students, and community work together to uphold a shared vision of what it means to be a learner. Our motto, **ROCC**, stands for **Resilient, Open-Minded, Confident, and Connected**. When learners embody all four qualities, they find balance, both in life and in learning. *Please see the attached dispositions in Appendix A of the student handbook.*

POSITIVE BEHAVIORAL SUPPORT:

Throughout the year, our Eaglets and Eagles are taught specific expectations from a school-wide Positive Behavior Intervention Support System (PBIS). Staff members model and role-play in order to teach and reinforce expected behaviors. Students are recognized for making respectful, responsible, and safe choices that reflect the ROCC dispositions.

DISCIPLINARY ACTIONS:

Disciplinary actions are used to help students learn from mistakes and make better choices. Parent conferences may be required for additional support. Discipline procedures are attached and aligned with Alaska State Law as well as School Board Policy and Administrative Regulations. Continued unsafe, disrespectful, or irresponsible choices may result in loss of privileges. Tier 1 universal positive behavior supports are implemented in all classrooms in alignment with our Stedman Elementary Intervention and Support Strategies. *Please see the attached behavioral flow chart, discipline grid, in Appendix B and C of the student handbook.*

BUS TRANSPORTATION/RULES:

The bus drivers have the responsibility for the safety and conduct of all students riding the bus to and from school. Students are expected to obey the driver at ALL times. If students do not heed warnings from the bus driver, they may receive a bus misconduct citation.

First Citation:

- Conference with student and driver.
- Parents contacted.

Second Citation:

- Conference with student and driver.
- Parents contacted.
- Student may be denied bus privileges for 2-5 days.

Third Citation:

- Conference with student, driver, and parents.
- Student may be denied bus privileges for the remainder of the school year.

DISMISSAL:

PreK students will be dismissed at 11:15am Monday - Thursday and No School on Friday's.
K-5 students will be dismissed at 3:00 pm Monday - Thursday and 1:30 pm on Fridays.
Students should not arrive at school before 7:50 am unless they go directly to the cafeteria for breakfast. Students are not to remain at school after 3:00pm, unless in an after school club, as there is no supervision available

DRESS AND GROOMING:

The dress code for all students shall meet school board requirements. The dress and grooming of students shall contribute to the health and safety of the individual, promote a positive educational environment and good school spirit, and is non-disruptive of the educational activities and processes of the school.

- Shoes or boots shall be worn. Heely wheel shoes are not allowed in the building or outside at our recess and clubs for safety reasons.
- Inside shoes must be worn while inside the school. This helps protect our carpets.
- Clothing that exposes the entire shoulder, strapless tops, spaghetti straps, or similar type clothing, may be worn only with a blouse or shirt. We have the two to three finger rule for tank tops, we don't want to see undergarments. All genders need to be treated equally.

- Clothing exposing the torso or the midriff, either front, back, or sides, shall not be worn. Underwear shall not be visible.
- Headwear can be worn in the main areas of the building. Each teacher has discretion in their classrooms. Sweatshirt hoods are to be removed at all times in the building which includes each classroom.
- Mini skirts, mini dresses, and short shorts are to be worn only with leggings or tights.
- Garments and/or jewelry which display or suggest sexual, vulgar, drug, gang, or alcohol-related wording or graphics, or which provoke or may tend to provoke violence or disruption in the school, shall not be worn.
- We ask that students dress for being out in the rain, snow, or sun.

Educator Qualification:

In compliance with federal requirements, parents may request information on the professional qualifications of their child's teachers to include whether the teacher

- has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived: and
- is teaching in the field of discipline of the certification of the teachers.

All of our current teachers meet these requirements. Additionally, any paraprofessional serving as a reading instructor has passed the State paraprofessional qualifying exam or taken the necessary classes and is trained in all our reading programs.

EMERGENCY DRILLS:

Periodic emergency drills are required by law and are an important safety precaution. We practice these drills and take the possibility of a fire, need for evacuation, or need for lock-down or lock-out at school very seriously. Students are taught the run, hide, or fight concepts for safety. The children quickly learn that everyone must look to the trusted adult in the room for instructions during emergency situations.

EMERGENCY PROCEDURES and Emergency Commands:

A.L.I.C.E. is a school safety program created in the year 2000 to offer additional options to students and staff in dealing with an armed intruder situation.

A.L.I.C.E. is an acronym that stands for:

ALERT: Get the word out that a threat exists.

LOCKDOWN: Secure a place to stay as much as possible as a starting point to buy time.

INFORM: Give constant, real-time information throughout the building using all available technology.

COUNTER: This is a last resort. Individuals are unable to escape. Countering may be as simple as creating a distraction to allow opportunities to escape.

EVACUATE: The goal is to move students out of the danger zone. It's important to be prepared to escape.

Traditionally, schools have used a procedure known as "lockdown" which essentially means locking the school building and classrooms and having students and teachers take shelter in their classroom. We believe that offering additional age-appropriate options will allow our students and teachers to be better

prepared if a crisis situation occurs. Providing a constant flow of information to everyone in the building can allow opportunities to safely evacuate the building. An important goal of the A.L.I.C.E. program is to evacuate as many people as possible to a safe place.

FERPA NOTIFICATION FOR ELEMENTARY AND SECONDARY INSTITUTIONS (60 Fed. Reg. 59291, 59297)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the Petersburg City School District to amend the record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the students education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company in whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

HEALTH SERVICES

1) ILLNESS

If students become ill during the school day, they will be sent to the office for the nurse or secretary to determine what action should be taken. If necessary, the parent or guardian will be contacted for advice or information or to take the child home. At this time Stedman would like to continue to be a symptom free school. Students with fevers, diarrhea, and vomiting will be asked to stay home for 24 hours after the last incident. Other symptoms not welcomed at Stedman include extreme coughing or extreme running nose.

Please keep your children home if they have a temperature of 100.4 or higher, cough, sore throat, shortness of breath, chills, muscle pain, run or stuffy nose, headache, vomiting, diarrhea, loss of taste or smell, undiagnosed rash or skin condition, or taking antibiotics for the first 24 hours.

2) FIRST AID AND EMERGENCY CARE

A) A nurse will be on site Monday - Thursday 10:30-3:00, and Friday 9:30-1:30

B) The secretary and other staff may have First Aid and CPR training, but they are not nurses.

C) In case of a serious accident or injury, appropriate first aid and emergency care will be provided by the most accessible and qualified first aid care giver. Parents or guardians will be contacted as soon as possible. If deemed necessary, the Emergency Medical System (911) will be activated to provide additional assistance. (Please be sure that all emergency information on your child's school records is current and complete.)

3) MEDICATION

A) If it is necessary for your child to take any **prescription** or **over-the-counter** medication during the school day, you (**and your doctor for prescription medication**) must complete a medication form indicating what is to be administered to your child, when, why, the dosage and the duration. Medication is to be sent to the school in the original bottle or packaging.

B) All medication must be stored in the office. Please deliver the medication directly to the office and do not send it to school in your child's backpack.

C) It would be best to ask your doctor for dosages that do not require taking medicine during school hours. Most children's prescriptions can be given at home outside of school hours.

D) You can contact the school for a medication form.

4) COMMUNICABLE DISEASES

A) Examples: strep throat, chicken pox, lice, pink eye, scabies, ringworm, impetigo, covid, etc.

B) Students will be sent home if suspected of having a communicable disease and will be advised to remain out of school until a doctor's note is provided with a return date.

C) Please notify the school any time your child is kept home for suspected contagious conditions. This will help us observe other staff and students for signs and symptoms.

5) FEVER or DIARRHEA

If a child has a fever or diarrhea they need to stay home. If a child develops a fever or diarrhea while at school we will call his/her parent or guardian. Students must be fever and diarrhea free for 24 hours before returning to school.

6) VOMITING (due to illness):

Children may return to school 24 hours after the last vomiting incident.

7) LICE: **UPDATED based on 2020 Research from National Association of School Nurses**

A) Head lice infestation is a common concern worldwide, with both social and medical implications. In the United States it is estimated that 6-12 million head lice infestations occur in children 3-11 years of age each year. The infestations are most likely to occur in preschool and elementary age students and their household members, regardless of socioeconomic status or geographic region (Centers for Disease Control and Prevention [CDC], 2019, Who Is at Risk section, para. 1).

The cost of treatment in the United States has been estimated to be $500 million dollars per year (Cummings et al., 2018). A head lice infestation is not a communicable disease and no health risks have been associated with head lice (Pontius, 2014; CDC, 2015, para. 2; CDC, 2019, Do Head Lice Spread Disease section). Current research indicates that families are over- or incorrectly treating pediculosis, which may be a contributing factor in lice resistance (Cummings et al., 2018; Koch et al., 2016). Head lice infestation, including "no live lice" and "no nit" policies, causes unnecessary school absences for students and loss of parent workdays and family wages. Exclusion from school can adversely affect students emotionally, socially and academically (Devore et al., 2015; Pontius, 2014).

For more information please visit:

https://www.nasn.org/nasn-resources/professional-practice-documents/position-statements/ps-head-lice

B) Both the American Academy of Pediatrics (AAP) and the CDC advocate for the following practices to be **discontinued**:

- whole classroom screening
- exclusion for nits or live lice
- notification to others except for parents/guardians of students with head lice infestations (Devore et , 2015; CDC, 2015b, para. 3)

C) To prevent the spread of lice, we take many precautions at school. The students are taught about lice and not to share combs, brushes, hats, clothing, etc. We take special precautions with coats, earphones, carpeting, stuffed animals and anything that may contribute to the spreading of the lice.

D) YOU CAN HELP!

- Inspect your child's head on a regular basis looking for lice or nits. Checking after each bath/shower is the best way to remember – establish it as a routine. Make sure you check the first week of school so we don't start off the year spreading them.
- Notify any groups, neighbors, friends or playmates or anyone who has been in close contact with members of your family who have head lice. This could prevent the re-infestation in your own family and the other families.
- If you ever have questions, or would like assistance, please call the school and we would be happy to help in any way we can.

HOMEWORK POLICY:

The Stedman staff believes that the practicing of skills is an important part of the educational process. Therefore, skill practice will be assigned during the school year inside the school day. If families would like to establish a routine at home for nightly reading or math here is our recommendation:
Grades K-3: Recommended 20 minutes of reading a night
Grades 4-5: Recommended 30 minutes of reading a night with 20 minutes of math practice

NOTE: Here is a great article on homework to consider as a parent:
https://www.edutopia.org/article/whats-right-amount-homework/

The purpose of school work at this age is to cement new skills. The purpose of homework at this age is to practice skills already mastered and practice bringing things back and forth between home and school. We have specifically asked that no teacher provide homework to any student.

LABELS AND LOCKS:
It is not unusual for elementary students to have problems managing their personal belongings. To avoid lost lunch bags, swimsuits, hats, boots, coats, etc., we suggest labeling. If parents/guardians put the child's name and phone number on all items that could be misplaced at school they can be easily identified and returned to the owner.

There is a bike rack for students who ride their bikes to school. To be sure that the bike is safe, parents/guardians are encouraged to invest in a good lock that is large enough to lock the bike to the rack. It is also recommended that students wear bike helmets.

LIBRARY:
The Rae C. Stedman library provides an ever-expanding resource center containing a healthy collection of books and other media tools, which support the curriculum (i.e. computers with internet access, video tapes, books on tape). There are also a variety of fiction and non-fiction books designed to meet the needs of emerging and developing readers.

During library time, students in kindergarten, 1st, and 2nd grade will be able to check in and out books. Students in 3rd, 4th, and 5th grade will be learning research skills, online catalog, locating books using the Dewey Decimal system, internet navigation skills and safety, and book care. They also learn a variety of information literacy skills. The librarian and teachers coordinate as much as possible to link library lessons in grades 3-5 with grade level curriculum.

Book Checkout looks like:

All grade levels will start with one book for checkout.

They may increase as individual students settle into the routine of returning books

Kindergarten: 3 books (Starts with 1 and increases when they get the idea of returning.)
1st: 3 books (Starts with 1 and increases when they get the idea of returning.)
2nd: 3 books (Starts with 2 and increases when they get the idea of returning.)
3rd: 4 books (Starts with 3 and increases when they get the idea of returning.)
4th: 4 books

5th: 5 books

LUNCH/BREAKFAST PROGRAM:

Our award-winning hot lunch and breakfast program is served on full school days and early release days. Students bringing cold lunch will also eat in the lunchroom. BREAKFAST & LUNCH prices are FREE for ALL students. Menus are published in the weekly newsletter, in the newspaper and on the app, and all menus *exceed* state and federal nutritional guidelines.

The school district offers reduced lunch/breakfast prices based on family size and income. Free and reduced meal forms are available at the school office and on the school district website. Please keep filling them out, so we can continue to get FREE Breakfast and Lunch.

Students may leave the school during their scheduled lunchtime, but MUST have a written note from a parent. We encourage families to prepay meals.

Breakfast is being served in the cafeteria starting at 7:50 to 8:10 for ALL Grades. Breakfast is offered to everyone and is FREE of charge.

Recess/Lunch Schedule M-F

Kindergarten	1120-1140	Recess	1100-1120	Lunch
1st Grade	1050-1110	Recess	1110-1135	Lunch
2nd (Villazor) / 3rd (New) Grade	1145-1205	Recess	1125-1145	Lunch
2nd (Bell) / 3rd (Martin) Grade	1210-1230	Recess	1150-1210	Lunch
4th (Wilson)	1155-1215	Recess	1215-1235	Lunch
4th (Williams)	1240-100	Recess	1220-1240	Lunch
5th (Paulson)	1245-105	Recess	1225-1245	Lunch
5th (Miller)	1250-110	Recess	1230-1250	Lunch

**Parents are welcome to have lunch with their child.

To join your child for lunch, have your child sign you up in the morning or call the office to order that day's lunch.

Lunchroom rules and courteous behavior:

- Observe good dining room manners at the table.
- Put your trash in the garbage containers.
- Leave the table and surrounding area clean.
- Return trays to carts.
- Do not take food from the lunchroom.
- Do not crowd others in line in the lunchroom.
- Leave the lunchroom in an orderly fashion when dismissed.

FAMILY ENGAGEMENT:

There are many opportunities that Stedman Elementary can use your help with. We encourage parents to volunteer time to help both inside and outside the school building. We appreciate the support you give whether it is in the classroom during the regular school day, after school hours, or helping with special projects on the weekends. Please inquire at the Office in regard to:

- Volunteering in the Classroom

  Reach out to your child's teacher using the Petersburg School messaging system.
- Volunteering in the Building

  Reach out to the principal using the Petersburg School Messaging System or visit the Office to learn more about how you can help in our school.
- Preschool Family Visits

  All preschool families will be offered to partake in a family visit prior their 1st day.
- PreK-5 Family Conferences

  All preschool through 5th grade families will be invited to 2 annual conferences which include September and February.
- Schoolwide Title 1/Migrant Education Evenings

  There will be 6 annual events to look forward to:

September	Annual Event
October	Math Night
November	Literacy Night
January	STEAM Night
February	Book Fair
May	Consolidation

- Partners in Education (P.I.E.)

  We do have an active parent/teacher organization called "Partners in Education" (PIE) if you are interested in joining. Our Stedman Parents have the opportunity to engage in our Schools events and activities. P.I.E will be meeting the 1st Tuesday of every month @4:00pm in the Stedman Library.
- Perceptions of Stedman Survey

  Annually in February Stedman Elementary seeks input through the Perceptions of Stedman Survey. This survey is 1 of many opportunities for families to share their input with our staff. It is recommended for families to take time to fill this survey out in order to help provide guidance and opportunities for growth within the walls of Stedman Elementary.

~~**PARENT VOLUNTEERS:**~~

~~We do have an active parent/teacher organization called "Partners in Education" (PIE) if you are interested in joining.~~

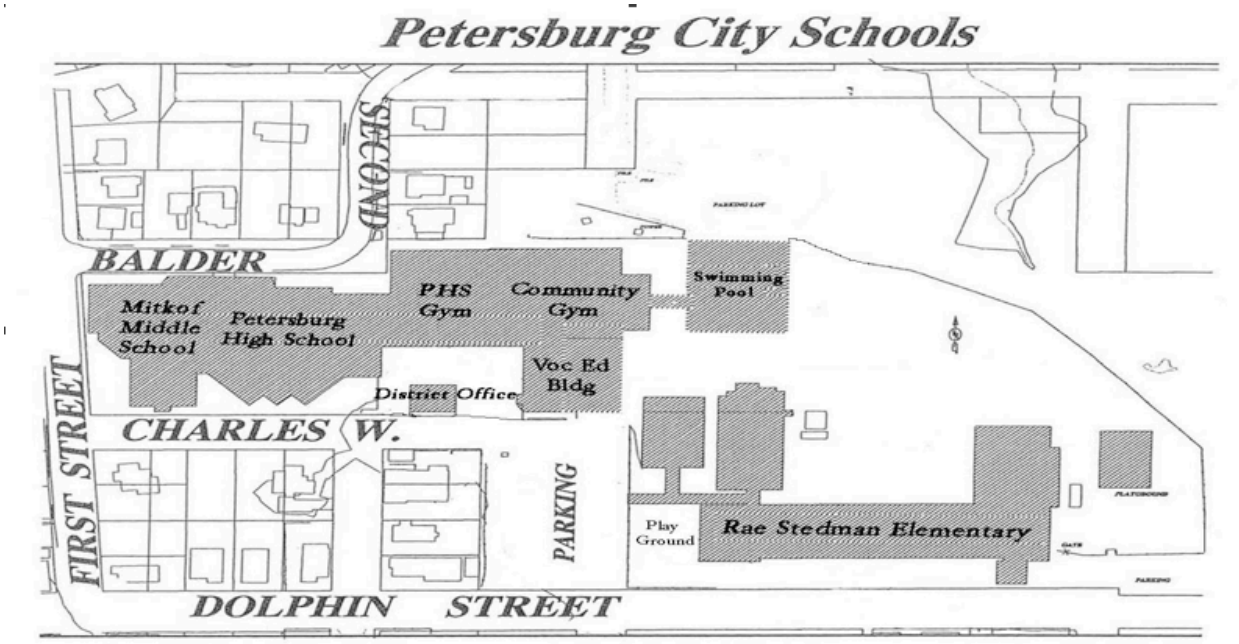
We welcome your support and involvement! We also recognize that you make valuable contributions to your child's success at school every day when you see that your child completes his or her homework, gets plenty of rest, and eats nutritious meals.

If you are interested in being a volunteer at the elementary school, please let us know.

~~**Volunteer Opportunities:**~~

- ~~Creative Writing Assistant: Helps students write, edit, and bind original books.~~
- ~~Community Resource Volunteer: On call for special presentations and demonstrations about jobs, special talents, hobbies, etc.~~
- ~~Library Volunteer: Assists the librarian with filing, shelving books, checking materials in and out, and working on cataloging on-line.~~
- ~~Classroom Volunteer: Works closely with teachers to coordinate class parties, help with field trips, and other special projects.~~
- ~~Computer Volunteer: Assists with technology projects.~~
- ~~Reading Volunteer: Listens to children read and helps children with book reports or other classroom reading activities.~~
- ~~Yearbook compilation~~
- ~~Fundraisers~~
- ~~Partners in Education (P.I.E.)~~

~~PETERSBURG SCHOOL DISTRICT MAP~~



REPORT CARDS, PARENT CONFERENCES, and POWERSCHOOL:

Report cards are given to families at the end of each trimester. Scheduled conferences are held at the end of September, then the end of the ~~first and~~ second trimesters. If needed, conferences can be arranged at other times during the year. ~~Call~~ Message your child's teacherto set up an additional conference or to request a progress report. "Introduction to My Child" conferences take place at the beginning of the school year in September. This is an opportunity for parents to exchange information about their child with the classroom teacher and for classroom teachers to share the 1st set of testing results with families.

Parents and students can also access current grades and attendance through the internet. The following PowerSchool website will allow you access to your information: **pcsd.powerschool.com/public**. For

security purposes, parents are assigned unique usernames and passwords for each individual student at Rae C. Stedman Elementary. To receive your ID and password, please contact the elementary office.

SOCIAL MEDIA Opt-Out Policy:

Rae C Stedman Elementary School follows an opt-out policy. Student work, photographs, video images, and/or recorded statements may be posted on District websites, social media pages, and other electronic media to highlight student achievements or showcase educational experiences.

Please complete the online opt-out form if you prefer to opt your student out. This will exclude your child and their work from being posted on the District's website (PCSD.US), Facebook, Instagram, and Twitter. Please note that only first names will be used in posts.

The opt-out form is available at the website address- https://www.pcsd.us/page/optout or scan the following QR Code with your phone-

SNACK/CELEBRATION GUIDELINES and Gifts:

The FFVP program will be served around 10:00 am Monday through Thursday. This will NOT fill up your child, as the purpose of this program is to introduce students to fresh fruit and vegetables. If your child needs more of a snack please have students bring in their own. Parents are asked not to bring in birthday treats on individual student birthdays, as there will be a monthly celebration in each classroom (focusing on healthy food choices and activities, in accordance with district Wellness Policy). Student birthdays will be recognized during morning announcements, as well as receiving a special certificate and gift from the principal (summer birthdays will be recognized during the school year). Gifts brought to the school for students will be kept at the office and students may pick them up after school to avoid disruption in the school day.

SUPPORT PROGRAMS:

Our school offers a variety of support programs to provide the most appropriate learning opportunities for all of our students. Students are identified for programs through careful evaluations administered by qualified personnel. Teams of parents, teachers, students, and appropriate professionals meet to determine which of the following programs might be prescribed to meet the particular needs of students:

- **Hearing and Speech:** Our speech therapist screens all kindergarten for speech articulation every fall. We provide hearing screenings throughout the year as specialists are available.

- **Special Education Program:** Students who qualify for special education services have academic, physical, and/or emotional needs that require specialized learning programs. The special education staff works closely with parents and classroom teachers to identify, test, and develop programs for these students. Our district also contracts occupational and physical therapy for students who require these services.

- **Title I and Migrant Education:** The Title I and Migrant Education programs have been consolidated. This helps provide instructional aides in our classrooms and support early literacy programs for all students.

- **ESL/ELL Program:** This program provides services in the regular classroom to students learning English as a second language. Services include translation (when available), English as a second language instruction, and assistance with regular academics.

- **Counseling Services:** Petersburg School District would like to introduce Mr. F., David Fonken came to us from Oregon and will be an instrumental part of our Stedman Team. All counseling services are determined on a needs basis.

- **Eagle Soar:** We are fortunate to have a full-time counselor, Mr. F, to teach from the Wayfinder Curriculum. Wayfinder focuses on helping young people build resilience, gain a sense of purpose, and understand their emotions in order to navigate life's challenges. This will be a weekly 20 minute lesson for All grades.

- **Sources of Strength:** The Petersburg School District and Petersburg Medical Center have partnered to bring the Sources of Strength program to local schools, promoting wellness, resilience, and strong connections. This collaboration supports students and families by encouraging healthy relationships, open conversations about mental health, and access to trusted resources, creating a supportive network for success both in and out of school.

- **After School Math Support:** Our paraprofessionals are trained in math interventions. This is for students who qualify as Tier 2 or 3 support for services. Please reach out to the office for additional information.

- **After School Reading Support:** Our paraprofessionals are trained in reading interventions. This is for students who qualify as Tier 2 or 3 support for services. Please reach out to the office for additional information.

PHYSICAL EDUCATION:

All students will spend August through December in the community gym as part of their physical education program. From January to the end of school all physical education will take place in the pool. The Physical Education program both in the gym and pool helps develop fundamental skills, water safety, physical fitness, game play, and sportsmanship.

Clothing needs for each student**:**

- Swimming suit and towel for swimming class.
- Inside shoes that will remain in the classroom throughout the year. (Outside shoes are removed when children enter their classroom).
- Indoor gym shoes for P.E. class (lace-up or Velcro; no slip-ons). These shoes can be the same ones used for "inside shoes" in the classroom.

Swim Locker Rooms:

Students are being held to a high standard for locker room usage and this includes keeping it clear of urine in order to keep the doors open. Here is our policy for this problem.

1st Citation: Whole class Group Conversation

2nd Citation: The gender group who has this issue will be pulled from swim for one day.

3rd Citation: The gender group who sat out will have a bathroom break halfway through their swim class for four days.

TECHNOLOGY:

Stedman Elementary is networked with the district office, the middle school, and the high school. Each classroom has supervised internet access, laptop computers and ipads. Students are taught basic computer skills, word processing skills, internet navigation skills, as well as online safety. Students have the opportunity to explore a variety of age-appropriate software programs and apps. Our technology program continues to grow, progress, and adapt as the student and staff needs change. The emphasis is shifting from "computer instruction" to "technology integration," as students enter school with more advanced computer skills.

TEXTBOOKS AND SUPPLIES:

All classroom textbooks and materials, and library materials are loaned to students free of charge. However, students are responsible for lost or damaged books and materials, and will be expected to pay for them. Students are urged to take good care of their books. Many of the consumable supplies are furnished by the school, but the students will be required to bring some personal supplies. The classroom teacher will indicate what personal materials will be necessary.

TRANSFERRING TO A NEW SCHOOL:

When a family is planning to move, we ask that parents or guardians notify the child's teacher and the principal as far in advance as possible so we can make the transfer to another school as smooth as possible. Library books and textbooks must be returned and outstanding meal balances paid before leaving so that school records can be forwarded.

Appendix A

PETERSBURG
School District

Stedman Elementary Learners R.O.C.C

Resilient

I persevere.
I find ways to do my best.
I try again if something doesn't go right.



Open-minded

I am curious.
I wonder.
I ask questions.



Confident

I am in charge of what I learn and do.
I try new things, even if they feel a little scary.
I can do things by myself.



Connected

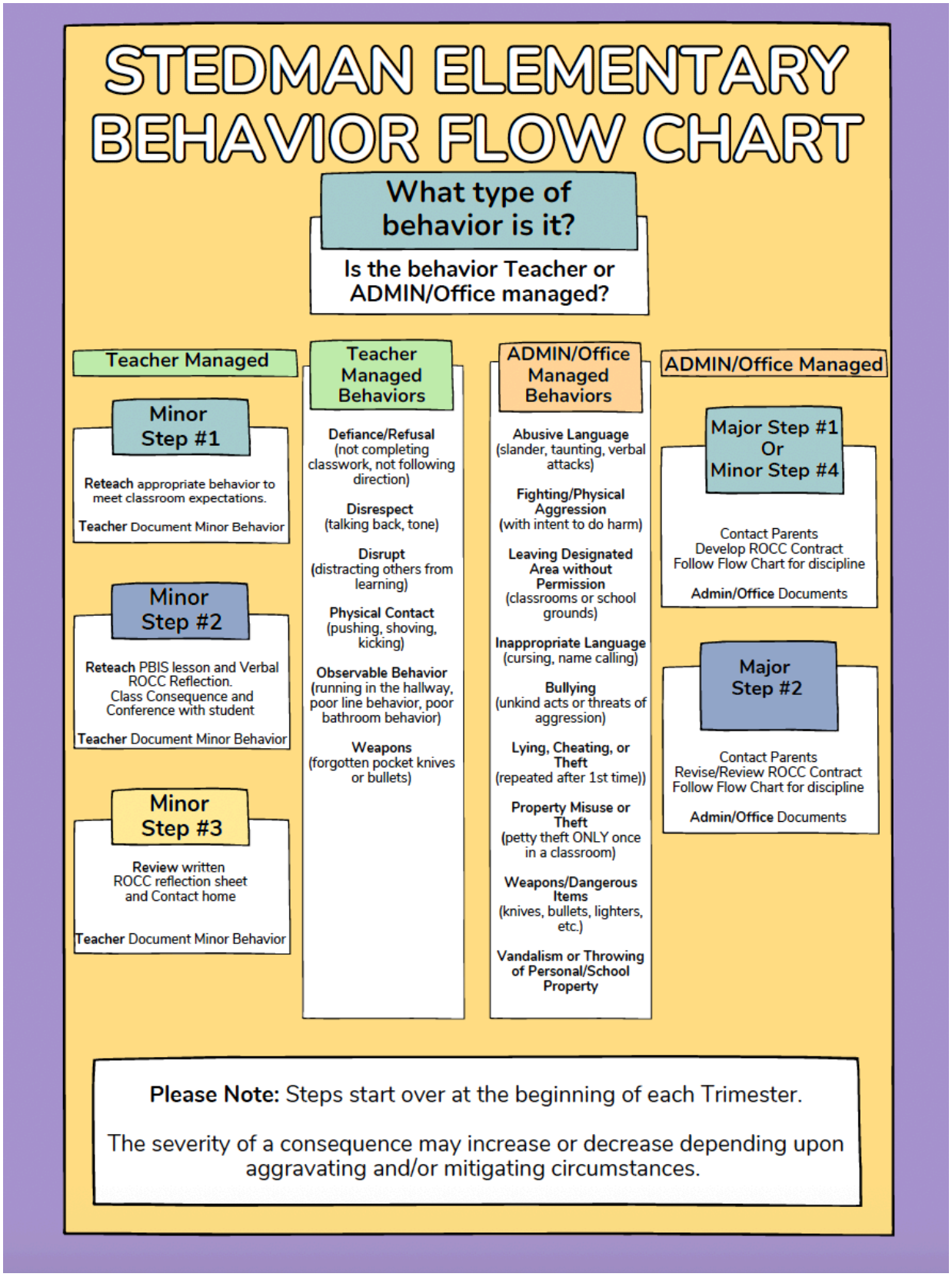
I share my thoughts.
I listen to others.
I learn with others.



When we ROCC,
we balance life and learning.



Appendix B


STEDMAN ELEMENTARY BEHAVIOR FLOW CHART
What type of behavior is it?
Is the behavior Teacher or ADMIN/Office managed?
Teacher Managed
Minor Step #1
Reteach appropriate behavior to meet classroom expectations.
Teacher Document Minor Behavior
Minor Step #2
Reteach PBIS lesson and Verbal ROCC Reflection.
Class Consequence and Conference with student
Teacher Document Minor Behavior
Minor Step #3
Review written ROCC reflection sheet and Contact home
Teacher Document Minor Behavior
Teacher Managed Behaviors
Defiance/Refusal (not completing classwork, not following direction)
Disrespect (talking back, tone)
Disrupt (distracting others from learning)
Physical Contact (pushing, shoving, kicking)
Observable Behavior (running in the hallway, poor line behavior, poor bathroom behavior)
Weapons (forgotten pocket knives or bullets)
ADMIN/Office Managed Behaviors
Abusive Language (slander, taunting, verbal attacks)
Fighting/Physical Aggression (with intent to do harm)
Leaving Designated Area without Permission (classrooms or school grounds)
Inappropriate Language (cursing, name calling)
Bullying (unkind acts or threats of aggression)
Lying, Cheating, or Theft (repeated after 1st time))
Property Misuse or Theft (petty theft ONLY once in a classroom)
Weapons/Dangerous Items (knives, bullets, lighters, etc.)
Vandalism or Throwing of Personal/School Property
ADMIN/Office Managed
Major Step #1 Or Minor Step #4
Contact Parents
Develop ROCC Contract
Follow Flow Chart for discipline
Admin/Office Documents
Major Step #2
Contact Parents
Revise/Review ROCC Contract
Follow Flow Chart for discipline
Admin/Office Documents
Please Note: Steps start over at the beginning of each Trimester.
The severity of a consequence may increase or decrease depending upon aggravating and/or mitigating circumstances.

Appendix C

STEDMAN ELEMENTARY DISCIPLINE GRID

When a student has progressed in the classroom behavior management plan to the "ADMIN/Office Management" phase, the Counselor and Principal will use the following framework as a guideline to navigating unwanted behavior. The severity of a consequence may increase or decrease depending upon aggravating and/or mitigating circumstances.

Bus incidents will be dealt with differently, see Stedman Discipline Grid.

Problem Behavior	1st Offense	2nd Offense	3rd Offense
Disrespect	Time out and written reflection in office	Half day in office. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Class Disruption	Time out and written reflection in office	Half day in office. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Defiance/Refusals	Time out and written reflection in office	Half day ISS. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Inappropriate Language Toward Staff/Students	Time out and written reflection in office	Half day in ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Physical Aggression Toward Staff/Students	Warning and written reflection OR other action at Counselor/Principal discretion.	OSS Time to be determined by Principal	OSS Time to be determined by Principal
Bullying	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Lying, Cheating, Theft	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Weapons, Dangerous items, Vandalism, Property Damage	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	OSS Time to be determined by Principal

ISS = In School Suspension. OSS = Out of School Suspension.
After 2 offenses managed via an ADMIN/Office Referal, admin and teacher will discuss and implement an Individualized Behavior Plan for Student. Also, at this time for the remainder of the current trimester, the student, will not have an opportunity to attend any Extended Learning Opportunities.
We want everyone to have fun and stay safe during extended learning opportunties, both inside and outside our building.
Extended Learning opportunities may include:
Guest Speakers, Substitutes, Pumpkin Patch, Caroling, Movies, Beachwalks, Muskeg Walks, Picnics, Town Walks, Petersburg Creek, Stikine River, etc.

Appendix D

Stedman Elementary School

Home of the Stedman Eagles

Dear Families,

We are looking forward to a great year, with students in classes and ready to learn every day.

We have learned that students who miss even a few days of school each month are at far greater risk of academic failure and dropout than students who attend regularly. We have set a goal that every student in our school attends regularly (has nine or fewer absences in a year).

Because attendance is so important, please send your child to school every day unless he or she has a contagious illness or is running a fever.

We have included a chart with this letter that will help you keep track of your student's absences. If your child is at risk of missing too much school, please feel free to contact me. We will also monitor each student's attendance across the year so we can work with families when the number of absences puts a student at risk.

We will be happy to work with you to help your student(s) attend regularly and have greater opportunities for success.

Sincerely,

Heather Conn, Principal

Date	Date	Date	Date	Date	Date	Date	Date	Date	Absences 10+
Absence 1 Reason	Absence 2 Reason	Absence 3 Reason	Absence 4 Reason	Absence 5 Reason	Absence 6 Reason	Absence 7 Reason	Absence 8 Reason	Absence 9 Reason	Note: Your child is at an increased risk for academic difficulties and school failure with each absence beyond this point

Appendix E



Parents of Incoming Kindergarteners,

I am so excited to be on this journey with you! Kindergarten is such a wonderful experience and sometimes the 1st experience that children have in our school system. It is our goal to make this the BEST YEAR EVER for the kids and for parents!

Kindergarten will start on Wednesday, September 3rd, 2025. The hours for kindergarten are still being discussed as an administration at this time. The bus is an option in kindergarten, but we will need very clear communication between teachers, the office, and the bus drivers to make this happen.

Next school year will be approaching rapidly and we need your help in making this transition as smooth as possible. Our kindergarten teachers will be focusing on routine, consistency, and independence this upcoming year. We need your help!

What can I do to support them at school and at home to help themselves?

Support them in being independent with:

- Carrying their own belongings
- Serving themselves at breakfast or lunch
- Zipping and unzipping their coats and pants
- Buttoning and unbuttoning their coats and pants
- Taking outside gear on and off

- Taking their shoes on and off
- Tying, Velcroing, or Slipping on their own shoes
- Getting dressed and undressed in everything they wear

While at school we would like to have you encourage these skills and allow kindergartners the space to put all their gear away on their own in their cubbies. This will allow them to transition independently into their classrooms. This doesn't mean you can't be present, just allow them the space to do this without help.

These types of life skills are skills we will work on every day in kindergarten. These are skills that help our kindergarteners to become independent and grow. We need your help in helping them become independent by allowing them the time and space to do it on their own. This may at times require much patience.

We look forward to partnering with you on this journey from kindergarten to adulthood.

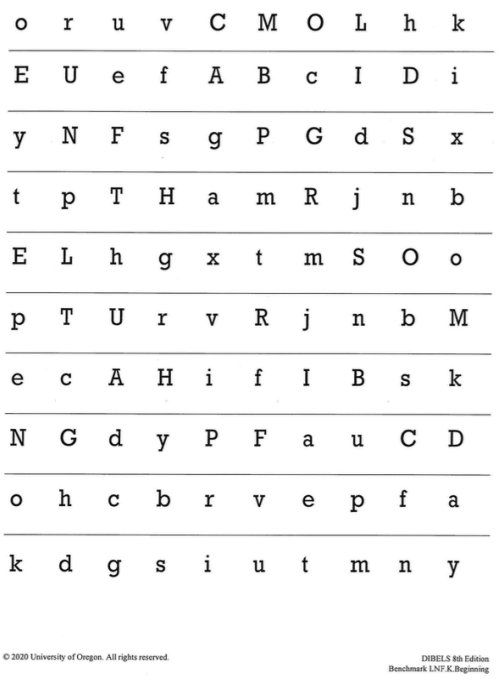
Academics is also another piece that is introduced in kindergarten. Building the foundational skills for reading, writing, and math is a very important part of kindergarten. There are a few laws and requirements in regards to how we proceed in academics. I have included a screener they are required to take, information about the screener, as well as an article about our reading curriculum. We use a sounds first approach, which means kindergarten students are introduced to a symbol and taught that a sound goes with that symbol. Children do not need to know letter names in order to read, so the idea is to teach them the sounds then letters at a later point. Please read the attached article for more information.

This is a BIG year and we look forward to walking beside you!

Sincerely,

Heather Conn

Here are the DIBELS assessments that will be done at the beginning of the school year for kindergarten. All three of these assessments will be completed in ONE MINUTE.



o	r	u	v	C	M	O	L	h	k
E	U	e	f	A	B	c	I	D	i
y	N	F	s	g	P	G	d	S	x
t	p	T	H	a	m	R	j	n	b
E	L	h	g	x	t	m	S	O	o
p	T	U	r	v	R	j	n	b	M
e	c	A	H	i	f	I	B	s	k
N	G	d	y	P	F	a	u	C	D
o	h	c	b	r	v	e	p	f	a
k	d	g	s	i	u	t	m	n	y

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark LNF.K.Beginning

Above Picture: This is what is called the LETTER NAME FLUENCY (LNF). At the beginning of the kindergarten year it is said to be able to identify 25 + letters in ONE MINUTE to be proficient.

my /m/ /I/	year /y/ /ear/	the /TH/ /u/
new /n/ /oo/	an /a/ /n/	at /a/ /t/
mine /m/ /I/ /n/	wait /w/ /A/ /t/	made /m/ /A/ /d/
then /TH/ /e/ /n/	both /b/ /O/ /th/	chain /ch/ /A/ /n/
man /m/ /a/ /n/	store /s/ /t/ /or/	blue /b/ /l/ /oo/
ride /r/ /I/ /d/	board /b/ /or/ /d/	hill /h/ /i/ /l/
piece /p/ /E/ /s/	south /s/ /ow/ /th/	rich /r/ /i/ /ch/
safe /s/ /A/ /f/	good /g/ /uu/ /d/	half /h/ /a/ /f/
wrote /r/ /O/ /t/	week /w/ /E/ /k/	few /f/ /y/ /oo/
stay /s/ /t/ /A/	hole /h/ /O/ /l/	other /u/ /TH/ /er/

AbovePicture: This is what is called the PHONEMIC SEGMENTATION FLUENCY (PSF). At the beginning of the kindergarten year it is said to be able to identify 5 sounds in ONE MINUTE to be proficient.



sep	rop	lan	tup	nen
het	dem	som	tig	nup
tum	nep	nop	lun	hon
lut	nem	san	dut	nin
dit	sem	rin	nam	fon
reg	yan	yed	tud	dib
fet	yit	fem	rud	seg
pom	pim	mem	dap	nud
teb	hib	sud	pid	gim
gid	seb	vad	mig	yom
wap	yad	lem	yun	reb
vom	wod	fub	mip	wum
yod	vut	wid	wem	kun
kom	pag	wim	dob	bim
vid	vun	yab	pob	vot

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark NWF K Beginning

Above Picture: This is what is called the NONSENSE WORD FLUENCY (NWF). At the beginning of the kindergarten year it is said to be able to identify 9 sounds and blend three of them together in ONE MINUTE to be proficient.

.



by	and	but	has	are
a	in	of	there	have
it	no	more	we	is
help	hold	bring	two	top
put	late	face	front	young
light	left	white	got	speak
need	far	game	point	see
small	out	voice	street	big
free	like	line	sound	play
come	job	same	down	short
needs	some	once	man	did
turn	does	known	find	high
lot	my	four	both	field
who	call	few	start	cut
place	home	end	friend	book
done	get	soon	part	less
years	feel	most	life	much

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark WRF K Beginning

Above Picture: This is what is called the WORD READING FLUENCY (WRF). At the beginning of the kindergarten year it is said to be able to identify 1 word in ONE MINUTE to be proficient.

What is DIBELS? What does it mean to be proficient?

DIBELS Tips for Families

Why DIBELS?

DIBELS stands for Dynamic Indicators of Basic Early Literacy Skills. DIBELS is a series of short, quick assessments that some schools use to determine if students may be struggling with reading and need additional help. Teachers use DIBELS to inform their reading instruction. In other words, DIBELS tells teachers if students are at risk in reading and the type of help they may need.

What are Risk Categories?

Results of DIBELS subtests are categorized according to the risk, or likelihood, that students will meet end-of-year grade-level goals in reading. The categories were determined based on research in which DIBELS and end-of-year reading tests were administered to many students across the country.

Blue - Negligible risk: Students with negligible risk are on track for reading success and should continue to receive the instruction they are getting – sometimes called “Core Support.” We might call these students "Above Benchmark."

Green - Minimal risk: Students with minimal risk are on track for reading success and should continue receiving the instruction that they are getting – sometimes called “Core Support.” We might call these students "At Benchmark."

Yellow - Some risk: Students with some risk may be struggling with one or more components of reading. They need additional instruction, usually in a small group setting. Their progress should be monitored in the area in which they are struggling. In other words, these students need "Strategic Support."

Red - At risk: Students at risk are struggling with reading, either scoring well below the benchmark or struggling with more than one component of reading. They need extra instruction in a small group or one-on-one setting. Their progress should be monitored in the areas in which they are struggling. In other words, these students need "Intensive Support."

What About Percentiles?

First, percentiles are not like grades. If your child's score is at the 40th percentile, that's not the same as getting 40% on an assignment at school. If your child's score is at the 40th percentile on DIBELS that means they scored as well as or better than 40% of students in the same grade at the same time of year. Scoring 40% on an assignment means your child got 40% of the points possible on that assignment. Most students who fall in the 40th percentile or above on DIBELS are in the minimal or negligible risk categories. That means with regular instruction in reading, they are likely to be a successful reader.

Sometimes percentiles can be confusing if your child is a very good reader – say in the 90th percentile for Oral Reading Fluency Words Correct – but has a much lower percentile in Accuracy – say the 43rd percentile. Many students have excellent accuracy (99-100%) so even if your child has very good accuracy, their percentile could look lower than you expect because most students are also very accurate. Rest assured, in second grade and beyond, if your student's accuracy is high – say above 96% – the percentile on accuracy is not cause for concern.

Should I Be Worried if My Student is at Risk?

The best answer we can provide is maybe. If your child is at risk or at some risk based on their DIBELS scores, there is reason to be watchful. We recommend talking with your child's teacher.

Here are some things to ask about:

- The instruction your child is receiving.
- The intervention provided for students who struggle with reading.
- How they monitor students' progress in reading.
- How you can support your student's progress.

Partnering with the school is one of the best ways to ensure your student's success in reading.

My Student Failed DIBELS! What Should I Do?

Don't panic! DIBELS is an indicator of risk, but it's not a test with a grade. Put another way, students cannot "fail" DIBELS. DIBELS gives teachers information, so they know how to proceed with instruction. It can be thought of as one indicator of reading health, just like taking your student's temperature is an indicator of their physical health. If your student is "at risk" or "at some risk" that tells you and the teacher that your student needs additional or more explicit reading instruction.

Please read the article below in order to understand what our philosophy is and what we are recommending to parents of kindergarten students.

mCLASS DIBELS Letter Naming Fluency (LNF) and CKLA Kindergarten Instruction

Many students enter Kindergarten already knowing some letter names. Letter names are widely taught in homes and preschools, on educational television, and by educational toys and games. Knowing the letter names, however, is no guarantee that students have phonemic awareness (knowing the sounds the letters represent) that leads to accurate phoneme-to-grapheme mapping, a critical component of early reading instruction.

Letter Naming Fluency (LNF) is a standardized, individually administered test within mCLASS with DIBELS 8th edition used as an indicator of risk for reading difficulty rather than an instructional target. The ability to recognize and name letters in preschool and at the beginning of kindergarten is a strong predictor of later reading achievement (e.g., Badian, 1995; Walsh, Price, & Gillingham, 1988). Prior to formal education, some students have the benefit of being exposed to words, stories, and books. In those cases, caretakers often teach the alphabet and letter names, particularly those

associated with the child's name. Students who do not demonstrate this ability may be at risk for later reading difficulties; thus, performance on LNF is included within the DIBELS Composite Score in kindergarten and first grade.

However, studies have failed to show that teaching letter names to students enhances their reading ability (e.g., Ehri, 1983) and, in fact, have demonstrated that successful learning of letter-sound correspondences that lead to reading acquisition can occur without the knowledge of letter names (Bruck, Genesee, & Caravolas, 1997; Mann & Wimmer, 2002).

The LNF measure at the beginning of the year does not assume students have had previous letter-naming instruction, whether in Amplify Core Knowledge Language Arts (CKLA) or any other program. If students' DIBELS LNF and Composite Scores indicate that they are at-risk for reading difficulty, teachers should use data on the priority skills assessed by DIBELS to plan instruction for students, and should not plan to emphasize letter naming for the purpose of raising LNF scores. This prioritization of skills is in direct alignment with CKLA, which, particularly in kindergarten, focuses on the use of letter sounds over letter names. The DIBELS 8th Edition Composite Score takes into account performance on each measure and places a substantial weighting on the Nonsense Fluency score.

If students respond to the activities in Kindergarten CKLA units by calling the letters by names, instead of sounds, please gently redirect them; for example say, "That's the letter name. Can you tell me the sound we have been practicing?"

Note that while letter names are not utilized in the initial units of Kindergarten CKLA

instruction, they are introduced in Unit 6. By that unit, students have learned many letter sounds, and since letter names are no longer likely to interfere with decoding, letter names are introduced.

Please note that this is not to say that teachers should discourage parents from instructing their children at home. But in the classroom, LNF does not yield a high return on investment when providing targeted remediation for students that are already at risk.

RAE. C. Stedman

TITLE I SCHOOLWIDE PLAN

As authorized under ESEA, as amended by ESSA, December 2015

2026-2027

Updated June ???, 2026


ALASKA DEPARTMENT OF
EDUCATION
& EARLY DEVELOPMENT

Contents

Contact Information	2
Schoolwide Enactment Information	2
Assurance Agreement for Schoolwide Plan	2
Title I Schoolwide Program Overview	3
Plan Development and Consultation	5
Comprehensive Needs Assessment	7
Schoolwide Plan Strategies	10
Annual Evaluation & Review Process	11
Financial Requirements	12

Contact Information

School Information

Name of School: Stedman Elementary **Name of Principal:** Heather Conn

Address (Street, City, State, Zip)**:** 303 Dolphin Street, Petersburg, AK 99833

Phone: 1-877-526-7656 **Fax:** 1-877-526-7656 **Email:** hconn@pcsd.us

District Information

Name of District: Petersburg School District **Name of Superintendent:** Robyn Taylor

Address (Street, City, State, Zip)**:** 201 Charles W. Street, Petersburg, Alaska 99833

Phone: 1-877-526-7656 ext.106 **Fax:** 1-877-536-7656 **Email:** supt@pcsd.us55

Schoolwide Enactment Information

Schoolwide Eligibility Information (for a new schoolwide plan)

What is the school's current poverty rate?	Is the school's poverty rate above 40%?	If poverty rate is below 40%, does the school have an approved waiver on file with DEED?
50.41%	☒ Yes ☐ No	☐ Yes ☐ No N/A

Schoolwide Plan Information

New Plan?	Initial Effective Date	Revision Date
☒ Yes ☐ No	08/25/2026	Spring 2027

Assurance Agreement for Schoolwide Plan

Upon implementation of the schoolwide plan, the Title I school served a student population in which at least 40% of the students are from low-income families, or the school received a waiver from the Alaska Department of Education & Early Development to operate a schoolwide program without meeting the 40% poverty threshold. The school has completed the schoolwide planning process and has met the requirements of the Title I legislation relating to schoolwide planning, implementation, and evaluation criteria as outlined in section 1114 of the ESEA. The district has worked in consultation with the school as the school developed the schoolwide plan and will continue to assist the school in implementing, evaluating, and revising the plan annually.

Name of Superintendent: Robyn Taylor **Name of Principal:** Heather Conn

Signature: _____ **Signature:** _____

Date: 06/??/2026 **Date:** 06/??/2026

Title I Schoolwide Program Overview

A Title I schoolwide program is a comprehensive reform strategy designed to upgrade the entire education program in a Title I school in order to improve the achievement of the lowest achieving students (ESEA section 1114(a)(1)). Under ESEA, a school may initially operate a schoolwide program if it meets any of the following conditions:

- A Title I school with 40% or more of its students living in poverty, regardless of the grades it serves.
- A Title I school that receives a waiver from the Alaska Department of Education & Early Development to operate a schoolwide program without meeting the 40% poverty threshold.

Benefits from Operating a Schoolwide Program

A school that operates a schoolwide program is able to take advantage of numerous benefits, including:

- **Serving all students**. A school operating a schoolwide program does not need to identify particular students as eligible to participate, or individual services as supplementary. (ESEA section 1114(a)(2)(A)).
- **Consolidating Federal, State, and local funds**. A school operating a schoolwide program may consolidate Federal, State, and local education funds to better address the needs of students in the school. (ESEA section 1114(a)(1), (3)).

Consultation and Coordination

- The plan must be developed with the involvement of parents and other members of the community to be served and individuals who will carry out such plan, including teachers, principals, other school leaders, paraprofessionals present in the school, administrators (including administrators of programs described in other parts of this title), the local educational agency, to the extent feasible, tribes and tribal organizations present in the community, and, if appropriate, specialized instructional support personnel, technical assistance providers, school staff, if the plan relates to a secondary school, students, and other individuals determined by the school. (ESEA section 1114(b)(2))
- If appropriate and applicable, the plan must be developed in coordination and integration with other Federal, State, and local services, resources, and programs, such as programs supported under this Act, violence prevention programs, nutrition programs, housing programs, Head Start programs, adult education programs, career and technical education programs, and schools implementing comprehensive support and improvement activities or targeted support and improvement activities. (ESEA section 1114(b)(5))
- The plan must be available to the local educational agency, parents, and the public, and the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand. (ESEA section 1114(b)(4))

Implementing a Schoolwide Program

There are three required components of a schoolwide program that are essential to effective implementation: conducting a comprehensive needs assessment, preparing a comprehensive schoolwide plan, and annually reviewing and revising, as necessary, the schoolwide plan.

- **Conducting a comprehensive needs assessment**. To ensure that a school's comprehensive plan best serves the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards, the school must conduct a comprehensive needs assessment. (ESEA section 1114(b)(6)). Through the needs assessment, a school must examine relevant academic achievement data and other data to understand students' most pressing needs and their root causes. The needs assessment should include consultation with a broad range of stakeholders (described above). Where necessary, a school should attempt to engage in interviews, focus groups, or surveys, as well as review data on students, educators, and schools to gain a better understanding of the root causes of the identified needs.

- Preparing a **comprehensive schoolwide plan** that describes how the school will improve academic achievement throughout the school, but particularly for the lowest-achieving students, by addressing the needs identified in the comprehensive needs assessment. (ESEA section 1114(b)(7)).
    - The schoolwide plan must include a description of how the strategies the school will be implementing will provide opportunities and address the learning needs of all students in the school, particularly the needs of the lowest-achieving students. (ESEA section 1114(b)(7)(A)(i), (iii)). The schoolwide plan may include one or more of these activities:
        - counseling, school-based mental health programs, specialized instructional support services, mentoring services, and other strategies to improve students' skills outside the academic subject areas;
        - preparation for and awareness of opportunities for postsecondary education and the workforce, which may include career and technical education programs and broadening secondary school students' access to coursework to earn postsecondary credit while still in high school (such as Advanced Placement, International Baccalaureate, dual or concurrent enrollment, or early college high schools);
        - implementation of a schoolwide tiered model to prevent and address problem behavior, and early intervening services, coordinated with similar activities and services carried out under the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.);
        - professional development and other activities for teachers, paraprofessionals, and other school personnel to improve instruction and use of data from academic assessments, and to recruit and retain effective teachers, particularly in high need subjects; and
        - strategies for assisting preschool children in the transition from early childhood education programs to local elementary school programs;
    - The plan must also contain descriptions of how the methods and instructional strategies that the school intends to use will strengthen the academic program in the school, increase the amount and quality of learning time, and help provide an enriched and accelerated curriculum, including programs and activities necessary to provide a well-rounded education. (ESEA section 1114(b)(7)(A)(ii)).
    - To ensure that the plan results in progress toward addressing the needs of the school, the plan should include benchmarks for the evaluation of program results. This plan may be integrated into an existing improvement plan.
- **Annually evaluating the schoolwide plan**, using data from the State's assessments, other student performance data, and perception data to determine if the schoolwide program has been effective in addressing the major problem areas and, in turn, increasing student achievement, particularly for the lowest-achieving students. Schools must annually revise the plan, as necessary, based on student needs and the results of the evaluation to ensure continuous improvement. (ESEA section 1114(b)(3)).

Plan Development and Consultation

A. **Describe the composition of the planning team. Provide a list of team members, who they represent, and their roles and/or responsibilities. (Each group should have at least one participant.)**

Schoolwide Program Planning Team

Representation	Name of Team Member	Roles/Responsibilities
Principal: *(required)*	☐ Heather Conn	Administration and oversight of schoolwide program
Teachers: *(required)*	☐ Kerri Curtiss ☐ Mary Midkiff	Title I teacher input and MTSS/RTI planning team
Paraprofessionals: *(required)*	☐ Marketa Ith	MTSS/RTI planning team with Title I input.
Parents & Community: *(required)*	☐ Leann Johnston ☐ Cassandra Grant	Parents providing input, guidance, and feedback
School Staff *(required)*	☐ Kerri Curtiss ☐ Mary Midkiff	Title I reading support and input
Technical Assistance Providers: *(as appropriate)*	☐ N/A	N/A
Administrators: *(as appropriate)*	☐ Shannon Baird	Director of Finance
***Title Programs**:	☐ Kerri Curtiss ☐ Mary Midkiff	Title I Teacher & Coordinator of K-5 Programming
***CTE:**	☐ Dave Owens	High School Vocational Education Teacher and Parent
***Head Start:**	☐ Brandi Heppe	Parent, Head Start Lead Teacher, Tribal Member
Specialized Instructional Support: *(as appropriate)*	☐ Rosal Concepcion ☐ Heidi Cabral ☐ Seth Johnson	Special Education teachers and MTSS/RTI planning team.
Tribes & Tribal Organizations: *(as applicable)*	☐ Jeanette Ness	ICWA/638 Program Director: Johnson O'Malley Representative

Representation	Name of Team Member	Roles/Responsibilities
	Carol Martinez	Petersburg Indian Association Council Member, Tribal Member
Students: *(if plan relates to secondary school)*	N/A	N/A
Other: *(as needed)*	N/A	N/A

*Administrators of programs that are to be consolidated in the schoolwide plan.

B. Describe the process used to develop the schoolwide plan.

Describe the process used to develop the schoolwide plan:

Stedman Elementary's schoolwide plan was developed using the previous year's data from AK Star, MAP Growth, and DIBELS test scores, as well as benchmark information, behavior needs, and attendance records. Monthly meetings were planned for the next school year. Our meetings have focused on establishing the plan, defining goals and conceptualizing actions and activities. We included celebrations of our progress and re-evaluated our goals. Information from the Perceptions of Stedman survey utilized to stay abreast of needs, and smaller, specific surveys and questionnaires were sent to families and staff.

C. Use the following table to summarize the steps and activities of the planning process. Provide information about meeting dates and agenda items/topics as well as future meeting dates.

Meeting Dates	Agenda Topics/Planning Steps	Participants at Meetings (check all that apply)
10/3/25	Recruitment During Scheduled Conferences Annual Meeting Agenda Email Communication Sign-in Sheet Pictures Meeting Notes	☒ Planning Team ☒ All Staff ☒ Parents/Community
11/11/25	Veterans Day Breakfast Flyer Email #1 Pictures	☒ Planning Team ☒ All Staff ☒ Parents/Community
11/13/25	Fall For Reading Literacy Event Flyer Email #1 Pictures Sign-In Sheets for Dinner Sign-In Sheets for Event	☒ Planning Team ☒ All Staff ☒ Parents/Community
1/22/26	Stream Night Flyer Pictures Sign-In Sheets	☒ Planning Team ☒ All Staff ☒ Parents/Community
2/16/26 and 2/17/26	Book Fair Migrant Gift Certificates (Elementary School Students ONLY) Purchases	☒ Planning Team ☒ All Staff ☒ Parents/Community
3/1/26 - 3/31/26	Sing Lee Alley Bookstore Gift Certificate (Middle and High School Students ONLY) Purchases	☒ Planning Team ☒ All Staff ☒ Parents/Community
4/16/26	Math Night Flyers Sign-in Sheets Pictures	☒ Planning Team ☒ All Staff ☒ Parents/Community
6/3/26	Consolidation Vote Meeting	☒ Planning Team ☐ All Staff ☒ Parents/Community

Meeting Dates	Agenda Topics/Planning Steps	Participants at Meetings (check all that apply)
	Agenda Sign-in Vote Picture	

D. **Describe the process for communicating with all members of the school and community who were not part of the planning team about the planning process, data collection, plan development, and plan approval. Include specific information describing how parents were notified of the schoolwide planning process and involved in the plan development.**

Describe the process used to communicate with all members of the school & community who were not part of the planning team.

In April 2026, we reviewed the proposal for Schoolwide Title I service with teachers. Parents were included in the review and planning process during winter conferences and our consolidation meeting on June 2rd, 2026. Both of these opportunities were well advertised in our School App, bulletins, and social media. Invitations were extended to families to be on the planning committee, and to share ideas of how to best serve our students. Ideas that were submitted for next year: Similar literacy activities, science or math night, stream night, smoother transition planning from elementary to middle school, parent involvement in Partners in Education (P.I.E.) committee, family fun night (games and activities) bring your parent to PE day, family orientation, family/child centered events, and basic map/chart to families for reading skills.

Data collection was accomplished through use of AK Star test scores, MAP scores (Measures of Academic Progress), and DIBELS for the 2025-2026 school year. For the 2026-2027 school year data collection will be accomplished through the use of AK STAR, MAP (Measure of Academic Progress), and DIBELS.

Comprehensive Needs Assessment

A. Provide a brief description of the school, attendance area, and community.

Provide a brief description of the school, attendance area, and community.

There are approximately 217 students attending Stedman Elementary preschool through 5th grade. The culture of Petersburg centers around fishing with a harbor that is home port to approximately 600 commercial vessels. Petersburg has about 3,000 inhabitants. There is a strong Forest Service population and many of our families are employed by support services, including the hospital.

B. Describe how the comprehensive needs assessment was conducted in an inclusive manner so it reaches all members of the school community (including regular education, special education, talented and gifted, migrant, English Learners, homeless, foster care, etc. as well as low-achieving students), paying particular attention to the needs of educationally disadvantaged children.

Describe how the comprehensive needs assessment was conducted in an inclusive manner so it reaches all members of the school community.

Documented meetings were held in September and December for regular education teachers, special education teachers, migrant education specialist and the ELL specialist. Cyndy Fry was contacted as the special education director and district test coordinator. Our parent liaison and migrant coordinator also sent out a google survey in the fall to gather the specific needs of students through families.

C. Summarize the areas the school's current educational program that need improvement as identified in the comprehensive needs assessment. Identify priority of focus areas for achieving the outcomes of the proposed schoolwide program as being High, Medium, or Low.

Type of Data Analyzed	Area of Need	Priority	Describe needs determined from data in each area, as applicable (do not include solutions here)
State Summative Assessment and other district assessment data	Reading/language arts instruction for all students	High	AK Star Testing data shows that 57% of 3rd graders are below in 2025 spring scores. MAP data shows the 41% of our 3rd graders scored below 50% percentile in proficiency in reading in the spring of 2025. DIBELS data shows the 18% of our 3rd graders scored below proficient in reading in the spring of 2025.
	Mathematics instruction for all students	High	AK Star Testing data shows that 46% of 3rd graders are below proficient in 2025 spring scores. MAP data shows the 28.5% of our 3rd graders scored below 50% percentile in proficiency in math in the spring of 2025.

Type of Data Analyzed	Area of Need	Priority	Describe needs determined from data in each area, as applicable (do not include solutions here)
	Science instruction for all students	Medium	Ak Star Testing data shows that 43% of our 5th graders scored below proficient in science in the spring of 2025.
	Other content area instruction for all students	Low	No specific data.
	Support for students with disabilities	High	Students with disabilities proficient or above on the 2024-2025 AK Star ELA based on grade: 3rd-5th 40% or fewer Students with disabilities proficient or above on the 2024-2025 AK Star Math based on grade: 3rd -5th 40% or fewer In the 2024-2025 school year there were 20% or fewer of students who are enrolled at Stedman Elementary who qualify as having a disability.
	Support for migrant students	High	Migrant students scored proficient or above on the 2024-2025 AK Star ELA based on grade. 3rd - 40 or fewer %, 4th - 20 or fewer %, 5th - 42.86% Migrant students scored proficient or above on the 2024-2025 AK Star Math based on grade. 3rd - 60% or more %, 4th - 62.5%, 5th - 57.14% For the 2024-2025 school year there were students identified under migrant status who were enrolled a total of 106 district wide out of 475 or 22% of students .
	Economically disadvantaged or low achieving students	High	Economically Disadvantaged students scored proficient or above on the 2024-2025 AK Star ELA based on grade. 3rd - 30%, 4th - 20 or fewer %, 5th - 38.46% Economically Disadvantaged students scored proficient or above on the 2023-2024 AK Star Math based on grade. 3rd - 60%, 4th - 50%, 5th - 46.15 % For the 2024-2025 school year there were 33 out of 98 of 3rd-5th grade students or 34% of students who were identified as economically disadvantaged assessed in Stedman Elementary .

Type of Data Analyzed	Area of Need	Priority	Describe needs determined from data in each area, as applicable (do not include solutions here)
ELP Assessment (Access 2.0)	Support for EL students to attain proficiency in English	Medium	For the 2024-2025 school year at Stedman Elementary, the total number of EL students taking the AK Star was 1. The student scored in the AK STAR ELA assessment as "Needs Support". The student scored in the AK STAR Math assessment as "Needs Support". Total students considered EL within Stedman Elementary was 1 for the 2024-2025 school year.
Graduation & dropout rate	Ensure students will graduate from high school	N/A	N/A
Attendance & Chronic absenteeism rates	Ensure that students attend school and reduce chronic absenteeism	Medium	Our attendance rate for the 2024-2025 school year according to the Department of Education and Early Development at Stedman Elementary was at a rate of 91.3%. For ALL of K-12 our attendance rate was 92.15%.
Demographic data	Support for other populations such as subgroups, homeless, foster care, or neglected & delinquent students	Medium	Power School demographic reports.
Curriculum	Core curriculum aligned vertically and with state standards	High	We have completed year three of our reading curriculum implementation and will be starting year four in the fall of 2026. We have completed year one of our math curriculum implementation and will be starting year two in the fall of 2026.
Instruction	Effective instructional strategies and tiered interventions	High	We are in year three of working with Corwin Learning: Visible Learning (John Hattie) and the National Institute of Excellence Teachers (NIET) to establish effective instructional strategies for all tiers. This was a federal grant that the Alaska Council of School Administrators (ACSA) had applied for and received, but will end September 30th, 2026. We have received and implemented the Comprehensive Literacy State Development Grant (CLSD) and they will be moving the district in a similar direction in regard to NIET and Visible Learning.
Assessment	Use of formative and progress monitoring	High	Currently, we have the MAP assessment districtwide and the DIBELS State Literacy Screener for grades K-5 that we use for assessments.

Type of Data Analyzed	Area of Need	Priority	Describe needs determined from data in each area, as applicable (do not include solutions here)
	assessments to improve instruction		We will be using the curriculum assessments this upcoming school year to drive instruction.
Supportive Learning Environment	Safe, orderly learning environment	High	Review of PBIS/MTSS/ROCC/RTI process
Family Engagement	Family & community engagement	Medium	Review of Title I and Migrant events as well as reviewing the Visiting/Volunteer/Tutoring log.
Professional Development (PD) needs assessment	PD to support curriculum, instruction & assessment	High	Teacher Evaluation tool – Frontline "My Learning Plan". The National Institute for Excellence Teaching (NIET) is also reviewing our performance plan for all certified staff within the Petersburg School District.
Professional Development (PD) needs assessment	PD to support individual teacher skills	High	We are in year three of working with Corwin Learning: Visible Learning (John Hattie) and the National Institute of Excellence Teachers (NIET) to establish effective instructional strategies for all tiers. This was a federal grant that the Alaska Council of School Administrators (ACSA) had applied for and received, but will end September 30th, 2026. We have received and implemented the Comprehensive Literacy State Development Grant (CLSD) and they will be moving the district in a similar direction in regard to NIET and Visible Learning.
Professional Development (PD) needs assessment	PD or strategies for hiring qualified teachers	Medium	
Leadership	Recruiting, training & retaining qualified principals	Medium	
Other:			
Other:			
Other:			

D. **As a result of the comprehensive needs assessment and/or annual review and evaluation of the schoolwide plan, identify three or four goals to be addressed within the comprehensive schoolwide plan during the year for the high priority areas of need identified. Indicate the specific area of need (content, subgroups, etc.). Include current baseline data and a measurable goal/target for the year. In the Evaluation Measure column, indicate what data source will be used to determine whether the target has been met and/or the evaluation tools to be used.**

Area of Need	Baseline Data	Measurable Goal/Target	Evaluation of Measure
Foundational reading skills proficiency at 3rd Grade.	DIBELS overall composite score proficiency level.	Targeted students meet DIBELS projected growth.	3rd grade students meet projected growth in the Spring of 2027 on DIBELS measure.
Foundational reading skills proficiency at 2nd Grade.	DIBELS overall composite score proficiency level.	Targeted students meet DIBELS projected growth.	2nd grade students meet projected growth in the Spring of 2027 on DIBELS measure.
Foundational reading skills proficiency at 1st Grade.	DIBELS overall composite score proficiency level.	Targeted students meet DIBELS projected growth.	1st grade students meet projected growth in the Spring of 2027 on DIBELS measure.
Foundational reading skills proficiency at kindergarten.	DIBELS overall composite score proficiency level.	Targeted students meet DIBELS projected growth.	Kindergarten students meet projected growth in the Spring of 2027 on DIBELS measure.

Schoolwide Plan Strategies

A. Describe the strategies that the school will be implementing to address the identified school needs.

Describe the strategies that the school will be implementing to address the identified school needs.

Continued training with the MAP tool through webinars, online training, and district trained staff.

Scheduling interventions in the school day for all tier levels into the schedule outside the academic blocks.

Increased focus for 3rd grade reading in order to improve readiness for AK STAR and ensure reading level is improving and moving towards proficiency.

Professional development for re-implementation of programs not being used, but voted on by the Petersburg School District Board.

Analyze and make a plan for improved attendance schoolwide.

Parental contact with those defined as chronic absenteeism.

B. Describe the strategies that the school will use to provide opportunities for all children, including each of the subgroups of students, to meet the challenging State academic standards.

Describe the strategies that the school will use to provide opportunities for all children to meet the challenging State academic standards.

AK STAR, MAP, and DIBELS data reviewed to identify subgroups that are struggling.

Fall and Winter academic family events will enhance student learning, and provide enrichments as we take the opportunity to provide information to families to extend learning at home.

Fall = Literacy Educational Opportunity for Parents and Night for Families

Fall = Math/Science Night

Winter = STREAM Night

Winter = Book Fair and Book Gift Certificates (Local Bookstore)

C. Describe how the school will use methods and instructional strategies that strengthen the academic program in the school, increase the amount and quality of learning time, and help provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education.

Describe how the school will strengthen the academic program, increase learning time, and provide a well-rounded education.

Family involvement enhances learning and creates a well-rounded child.

Focus on events that will provide enrichment in various areas: science, math, and reading.

Professional development for increasing students reading abilities.

Increased accessibility to reading specialists.

D. Describe how the school will address the needs of those at risk of not meeting the challenging State academic standards.

Describe how the school will address the needs of those at risk of not meeting the challenging State academic standards.

Stedman Elementary will identify students who are struggling academically and provide increased reading instruction in smaller intervention groups.

Utilize MAP screening tool to target areas of weakness for at-risk students.

Use curricula that are scientifically proven to improve reading and math, such as: UFLI, SPIRE, SRA Math, and Cloud 9 math.

Professional development for increasing students reading and math instruction.

Annual Evaluation & Review Process

A. **Describe how the school will evaluate whether the elements of the schoolwide plan have been implemented as planned.**

Describe how the school will evaluate whether the elements of the schoolwide plan have been implemented as planned.

Teachers and administrators will analyze AK STAR, MAP, and DIBELS data in order to compare student scores with their previous year's scores, and also compare grade level scores of previous year's students.

An end of the year meeting is scheduled to review and reflect on the accomplishments throughout the year and make necessary revisions to the plan.

Principal and staff will review Power School data for students who have had chronic absences.

B. **Describe how the school will measure and report student progress on the State's annual assessments and other indicators of student achievement at the end of the school year, for all students and for subgroups of students.**

Describe how the school will measure & report student process on the State's annual assessments & other indicators of student achievement.

Students will be measured both on a comparison of their previous score and against nationwide scores.

Subgroups can be isolated on AK STAR and MAP tests, and comparison made. Results are made public and sent out to all parents via email yearly.

C. **Describe how the school will evaluate the results of the schoolwide plan in increasing student achievement in meeting the State's academic standards, particularly for those students who have been further from achieving standards, and meeting the goals and objectives in the plan.**

Describe how the school will evaluate the results of the schoolwide plan in increasing student achievement in meeting the State's academic standards.

AK STAR, MAP, and DIBELS scores will be compared with previous years, and we hope to see an increase in scores overall, as well as significant growth for at-risk students.

D. **Describe how the school will use the results of the annual evaluation of the effectiveness of the schoolwide plan to make revisions to the plan to ensure continuous improvement of the students in the schoolwide program.**

Describe how the school will use the results of the annual evaluation of the effectiveness of the schoolwide plan to make revisions to the plan.

After the fall, winter, and spring testing, we will meet as a staff and review scores. Teachers will evaluate the extent of interventions and evaluate strategies. Adjustments will be planned for the next year.

By reviewing data from Power School, we will evaluate whether the strategies have improved attendance.

Financial Requirements

A. **Indicate which, if any, of the state, local or federal program resources are used to support the schoolwide plan. (Include only funds that are used to implement components of the schoolwide plan in the school. See 34 CFR, Section 220.29 for regulations relating to consolidation of funds from federal programs.)**

Check if used	Dollar Amount	Program funds used to implement components of the schoolwide plan (check all that apply)
☐		Title I, Part A: Improving Basic Programs Operated by Local Education Agencies
☒	$50,126.12	Title I, Part C: Education of Migratory Children**
☒	$36,506.00	Title II, Part A: Preparing, Training and Recruiting High Quality Teachers and School Leaders
☐		Title III, Part A: English Language Acquisition, Enhancement, & Academic Achievement
☒	$14,501.00	Title IV, Part A: Student Support and Academic Enrichment Grants
☐		Title VI, Part A: Indian, Native Hawaiian, and Alaska Native Education**
☐		IDEA Part B**
☐		Carl Perkins
☐		State Funds
☐		Local Funds
☐		Other:
☐		Other:
☐		Other:
☐		Other:

**The use of Migrant Education, Indian Education, and IDEA funds have additional restrictions.

Commented [1]: @business@pcsd.us

We will need new numbers placed here once we have state allocations.
Assigned to business@pcsd.us

Commented [2R1]: I already updated these

Commented [3R1]: I will just need the Title I C actual number for FY27 before moving forward with submitting this. That was what my statement meant. Does this make sense? THe other two numbers are FY 27 numbers correct?

Commented [4R1]: I edited(suggested edit) this amount to an estimated $50,126.12 for FY27, which you accepted on the 14th. What we list here is the portion of the Migrant Grant that is used school wide. That is a moving target as well do budget revisions and what not.
I don't think we'll be able to even have first draft of FY27 ESEA budget until late May. Are you wanting to to wait until then, so can you submit this estimate considering it's a constantly moving target.
Sorry if I'm missing something, I'm providing the same level of information that I did last year.

Commented [5R1]: Yes, so for that miscommunication. I do intend to wait. These documents will be uploaded into the GMS system when the time is right to submit this grant.

PETERSBURG
SCHOOL DISTRICT

RAE C. Stedman Elementary SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY

As authorized under ESEA, as amended

2026-2027

June ?, 2026

Contents

Overview 2

Required Parent and Family Engagement Policy Components 3

Joint Development 3

Annual Title I, Part A Meeting 3

Communications 3

School-Parent Compact 4

Reservation of Funds 4

Coordination 4

Building Capacity of Parents and Family Members 5

Building Capacity of School Staff 5

Building Capacity for Engagement – Optional 6

Adoption 6

Overview

In support of strengthening student academic achievement, **Petersburg Borough School District** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. The policy establishes the district's expectations and objectives for meaningful parent and family involvement and describes how the district will implement a number of specific parent and family engagement activities.

The **Petersburg Borough School District** agrees to implement the following requirements as outlined in Section 1116 of the ESEA, as amended:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. [§1116(c)(3)]
- Update the school parent and family member policy periodically to meet the changing needs of parents and the school, distribute it to the parents and family members of participating children, and make the parental involvement policy available to the local community. [§1116(b)(1)]
- In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended, in a format and, to the extent practicable, in a language such parents understand. [§1116(e)(4)]
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA, as amended, is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district. [§1116(c)(5)]
- The school district will be governed by the following definition of parental involvement and expects that its Title I, Part A schools will carry out programs, activities, and procedures in accordance with this definition:
    - Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
        - that parents play an integral role in assisting their child's learning;
        - that parents are encouraged to be actively involved in their child's education at school;
        - that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
        - the carrying out of other activities, such as those described in section 1116. [§8101(39)]

Required Parent and Family Engagement Policy Components

Joint Development

Stedman Elementary will take the following actions to involve parents and family members in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I, Part A programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

(Describe/List how parents and family members will be involved in the development of the school parent and family engagement policy and how parents will be involved in the planning, review, and improvement of parental involvement programs.

Review of Spring 2026 parental suggestions from the Peceptions of Stedman Survey

Introduction to My Child and Reads Act Conferences (September 2026): Make suggestions for adjustment 2026-2027 family engagement plan

Spring Conferences (February 2027): Make suggestions for 2027-2028 family engagement plan

Parent feedback and suggestions at Title 1/Migrant hosted events in 2027-2028

Principal's Weekly Bulletin and Social Media

Annual Title I, Part A Meeting

Stedman Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I, Part A program, the nature of the Title I, Part A program, the parents' requirements, the school parent and family policy, the schoolwide plan, and the school-parent compact.

(Describe/List when the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved.

An annual Title 1 meeting will be held in the Fall 2026 and the Spring 2027.

Communications

Stedman Elementary will take the following actions to provide parents of participating children the following:

- Timely information about Title I, Part A programs.
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- Information related to the school and parent and family member programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

(Describe/List how the parent and family engagement policy will be distributed to parents and family members and how the school is going to communicate with parents and family members including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)
Principal's Weekly Bulletin and Social Media
School website updates
Student/Parent Handbook
Information bulletin board with current postings at the front entrance of school

School-Parent Compact

Stedman Elementary will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

(Describe/List the process the school will follow to jointly develop with parents a school-parent compact.) During the 2026-2027 school year, Stedman Elementary will implement the revised School-Parent-Student compact using the following timeline to compete review activities:

Provide principal/school team input into the district developed compact by November 1st, 2026

Present the revised compact to parents & obtain their feedback during Parent/Teacher Conferences February 2027

Submit the finalized content for Stedman's school-specific compact, jointly developed with parents, to the District by March 31st, 2027.

The District will publish Stedman's compact during the Spring Semester 2027

Stedman will distribute the revised compact to parents at Parent/Teacher conferences in February 2027 at which time additional feedback will be gathered for considerations for the 2026-2027 School-Parent-Student Compact.

Reservation of Funds

The **Petersburg Borough School District** will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental and family engagement is spent. *(Only applicable to districts with an allocation of $500,000 or more.)*

- Funds reserved under this section by the district agency shall be used to carry out activities and strategies consistent with the district's parent and family engagement policy, including not less than 1 of the following:
  - (i) Supporting schools and nonprofit organizations in providing professional development for local educational agency and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
  - (ii) Supporting programs that reach parents and family members at home, in the community, and at school.
  - (iii) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
  - (iv) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
  - (v) Engaging in any other activities and strategies that the local educational agency determines are appropriate and consistent with such agency's parent and family engagement policy.

(Describe/List how the school will involve parents in the decision making about how the 1% reservation of Title I, Part A funds is spent.

Parent Representation at Title 1 Meetings 2026-2027

Parent Representation at Title 1 team meetings

Parent input survey/feedback opportunities

Coordination

Stedman Elementary will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

(Describe/List how the school will coordinate and integrate parent and family engagement strategies with other relevant programs, organizations, businesses, and community partners to provide additional supports and resources to families.)

MOU: Office of children services, Tlingit and Haida Head Start, Petersburg Children's Center, Monster's Daycare Center, Kinderskog After School Care, Petersburg Medical Center, Johnson O'Malley Program, Petersburg Indian Association, United State Forest Service Agency, Salvation Army Food Bank, and Junior Achievement.

Building Capacity of Parents and Family Members

Stedman Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following:

- Providing parents and family members with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Providing parents and family members materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding such topics as the following:
    - The challenging State academic standards.
    - The State and local academic assessments.
    - The requirements of Title I, Part A.
    - How to monitor a child's progress.
    - How work with educators to improve the achievement of their children.

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents and family member in helping their student's academic success.)

Explanation what it means to be a Title I School

All family nights have an academic focus that provide families strategies and resources to assist their student with academics

Ongoing information is provided for grade level learning targets, volunteer opportunities in the school, assessment schedules, and preparations to help students perform their best

Information regarding the benefits of attendance

Building Capacity of School Staff

Stedman Elementary will, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, other school leaders, and other staff on how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools.

(Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners.)

Teachers will receive support from the Title I funded reading specialist and the Stedman Elementary Principal for instructional practices, communication with families, and the incorporation of parent/family volunteers in the educational setting

Professional learning opportunities to reinforce and share programs used in the school such as WayFinder, 123 Magic, Whole Brain Teaching, and Zones of Regulation, etc.

Stedman Elementary will provide other reasonable support for parental involvement activities under Section 1116 as parents may request.

(Describe/List actions the school will take to provide other reasonable support for parental involvement activities.)

Scheduling considerations that promote attendance at family events

Provision of resources parents might find useful for engaging in the academic and social emotional learning of their children

Transportation as needed

Building Capacity for Engagement – Optional

NOTE TO THE SCHOOL: The school parent and family engagement policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA, as amended:

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each Title I, Part A school–

- ☐ may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- ☐ may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- ☐ may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- ☐ may train parents to enhance the involvement of other parents;
- ☐ may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- ☐ may adopt and implement model approaches to improving parental involvement;
- ☐ may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section; and
- ☐ may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

(Describe how each discretionary items checked above will be implemented.)

Adoption

This school parent and family member engagement policy has been developed jointly and agreed on with parents of children participating in Title I, Part A programs, as evidenced by parental representation in the Title I team.

Families Present for Adoption:

This policy was adopted by the **Petersburg Community** on **June ?, 2026** and will be in effect for the period of **2026-2027**. The school district will distribute this policy to all parents of participating Title I, Part A children on or before **11/1/2026**.

Printed Name of Principal: Heather Conn

Signature of Principal: _____ *Date:* June ?, 2026

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget
Signature Page

FY27 Budget - 1st Draft

School District Name: PETERSBURG SCHOOL DISTRICT

Proj. Brick & Mortar ADM: 446.75

Proj. Correspondence AD: 0

Proj. Intensive SPED Cou: 20

Proj. Total SPED Count (includes Intensive Count): 72

Prepared by: _____ _____
Signature/Title Date

Phone Number: _____

Approved by: _____ _____
Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

_____ _____
Official Signature/Title Date

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Beginning Fund Balance: July 1, 2026 (Subject to 10% Limit per AS 14.17.505(a))*			$1,184,529
(Excluded from the 10% Limit)			$480,000
Total Beginning Fund Balance			$1,664,529
Revenue			
010 City/Borough Appropriations	(1)	$3,450,000	
030 Earnings on Investments	(2)	70,050	
040 Other Local Revenues	(3)	133,350	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	76,780	
050 State Sources	(7)	7,612,406	
100 Federal Sources - Direct	(8)	0	
150 Federal Sources - Through the State	(9)	0	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$11,342,587
Expenditures			
100 Instruction	(12)	$5,005,417	
200 Special Education Instruction	(13)	1,686,833	
220 Special Education Support Services	(14)	0	
300 Support Services - Students	(15)	365,883	
350 Support Services - Instruction	(16)	915,617	
400 School Administration	(17)	469,519	
450 School Administration Support Services	(18)	367,806	
510 District Administration	(19)	416,696	
550 District Administration Support Services	(20)	446,834	
600 Operations and Maintenance of Plant	(21)	1,435,306	
700 Student Activities	(22)	576,091	
780 Community Services	(23)	0	
900 Other Financing Uses	(24)	0	
Total Expenditures			$11,686,002
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*			$841,114
(Excluded from the 10% Limit)			$480,000
Total Ending Fund Balance			$1,321,114

** Must be greater tha

***Note regarding Fund Balance -- 10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

		Amount	
010 City/Borough Appropriations			
011	City/Borough Direct Appropriation	3,450,000	
012	City/Borough "In-Kind"		
	(detail descriptions & dollar amts required for in-kind or budget will be returned)		
	Total City/Borough Appropriations		$3,450,000
			Transferred to (1) on page
030 Earnings on Investments			
030	Earnings on Investments	70,050	
	Total Earnings on Investments		$70,050
			Transferred to (2) on page
040 Other Local Revenues			
040	Other Local Revenues - Identify:		
	(provide detail descriptions & dollar amts for local revenues)		
040	LOCAL REVENUES	55,000	
043	STUDENT ACTIVITY FEES	46,000	
043	ACTIVITY GATE RECEIPTS	5,500	
044	STUDENT CLASS FEES	10,000	
045	STUDENT TECH FEES	12,850	
046	LOCAL RENTAL REVENUE	4,000	
	Total Other Local Revenues		$133,350
			Transferred to (3) on page
041 Tuition from Students			
041	Tuition from Students	0	
	Total Tuition from Students		$0
			Transferred to (4) on page
042 Tuition - Other Districts			
042	Tuition	0	
	Total Tuition - Other Districts		$0
			Transferred to (5) on page
047 E-Rate Program			
047	E-Rate Program Revenue	76,780	

Total E-Rate Program	$76,780

Transferred to (6) on page

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

050 State Sources	(051 includes quality schools grants)		
051	Foundation Program	6,505,726	
051	QUALITY SCHOOLS	19,756	
055	Supplemental Aid	0	
056	TRS On-Behalf Payments	955,503	
057	PERS On-Behalf Payments	129,422	
059	Tuition	0	
090	Other State Revenues - **Identify**		
	AK PFD Education Raffle	2,000	
	Total State Sources		$7,612,406
			Transferred to (7) on page
100 Federal Sources - Direct			
110	Impact Aid (Public Law 874 (100%))		
140	Other Federal Revenue - **Identify**		
	Total Federal Sources - Direct		$0
			Transferred to (8) on page
150 Federal Sources - Through the State of Alaska - Identify:			
	Total Federal Sources - Through the State		$0
			Transferred to (9) on page
190 Federal Sources - Other Agencies - Identify:			
	Total Federal Sources - Other Agencies		$0
			Transferred to (10) on pag
250 Transfers From Other Funds - Identify:			
	Total Transfers From Other Funds		$0
			Transferred to (11) on pag

Total Projected Revenues	$11,342,587

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 100 Instruction	Amount	
Salaries		
310 Certificated Salaries	2,686,088	
320 Non-Certificated Salaries	206,731	
Total Salaries		$2,892,819
Employee Benefits		
360 Employee Benefits	1,916,873	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$1,916,873
Total Salaries & Employee Benefits		$4,809,692
Non-Personnel		
410 Professional and Technical Services	9,050	
419 Chief Administrator Contract Services	0	
420 Staff Travel	0	
425 Student Travel	3,450	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	177,225	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
VHS AND OTHER FEES	6,000	
510 Equipment	0	
Total Non-Personnel		$195,725
Total Salaries, Benefits, Non-Personnel		$5,005,417

Transferred to (12) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 200 Special Education Instruction	Amount	
Salaries		
310 Certificated Salaries	410,661	
320 Non-Certificated Salaries	523,256	
Total Salaries		$933,917
Employee Benefits		
360 Employee Benefits	653,856	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$653,856
Total Salaries & Employee Benefits		$1,587,773
Non-Personnel		
410 Professional and Technical Services	86,000	
420 Staff Travel	4,500	
425 Student Travel	1,200	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	360	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	6,750	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	250	
510 Equipment		
Total Non-Personnel		$99,060
Total Salaries, Benefits, Non-Personnel		$1,686,833

Transferred to (13) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 220 Special Education Support Services - Students	Amount	
Salaries		
310 Certificated Salaries	0	
320 Non-Certificated Salaries	0	
Total Salaries		$0
Employee Benefits		
360 Employee Benefits	0	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$0
Total Salaries & Employee Benefits		$0
Non-Personnel		
410 Professional and Technical Services	0	
419 Chief Administrator Contract Services	0	
420 Staff Travel	0	
425 Student Travel	0	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	0	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
_____	0	
_____	0	
_____	0	
510 Equipment	0	
Total Non-Personnel		$0
Total Salaries, Benefits, Non-Personnel		$0

Transferred to (14) on pa

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 300 Support Services - Students	Amount	
Salaries		
310 Certificated Salaries	182,838	
320 Non-Certificated Salaries	5,545	
Total Salaries		$188,383
Employee Benefits		
360 Employee Benefits	99,700	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$99,700
Total Salaries & Employee Benefits		$288,083
Non-Personnel		
410 Professional and Technical Services	70,000	
420 Staff Travel	0	
425 Student Travel	0	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	4,300	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	3,500	
510 Equipment		
Total Non-Personnel		$77,800
Total Salaries, Benefits, Non-Personnel		$365,883

Transferred to (15) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 350 Support Services - Instruction	Amount	
Salaries		
310 Certificated Salaries	308,945	
320 Non-Certificated Salaries	64,110	
Total Salaries		$373,055
Employee Benefits		
360 Employee Benefits	212,355	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$212,355
Total Salaries & Employee Benefits		$585,411
Non-Personnel		
410 Professional and Technical Services	51,956	
420 Staff Travel	2,500	
425 Student Travel	0	
430 Utility Services	108,600	
435 Energy	0	
440 Other Purchased Services	68,250	
445 Insurance and Bond Premiums	3,000	
450 Supplies, Materials and Media	95,900	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
_____		
_____		
_____		
510 Equipment		
Total Non-Personnel		$330,206
Total Salaries, Benefits, Non-Personnel		$915,617

Transferred to (16) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 400 School Administration	Amount	
Salaries		
310 Certificated Salaries	266,430	
Total Salaries		$266,430
Employee Benefits		
360 Employee Benefits	189,674	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$189,674
Total Salaries & Employee Benefits		$456,104
Non-Personnel		
410 Professional and Technical Services	1,665	
419 Chief Administrator Contract Services	0	
420 Staff Travel	4,800	
425 Student Travel	0	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	5,000	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	1,950	
510 Equipment		
Total Non-Personnel		$13,415
Total Salaries, Benefits, Non-Personnel		$469,519

Transferred to (17) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 450 School Administration Support Services	Amount	
Salaries		
320 Non-Certificated Salaries	179,892	
Total Salaries		$179,892
Employee Benefits		
360 Employee Benefits	176,155	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$176,155
Total Salaries & Employee Benefits		$356,046
Non-Personnel		
410 Professional and Technical Services	1,200	
420 Staff Travel	2,400	
425 Student Travel	0	
430 Utility Services	6,860	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	1,300	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
_____		
_____		
_____		
510 Equipment		
Total Non-Personnel		$11,760
Total Salaries, Benefits, Non-Personnel		$367,806

Transferred to (18) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 510 District Administration	Amount	
Salaries		
310 Certificated Salaries	161,620	
320 Non-Certificated Salaries	45,700	
Total Salaries		$207,320
Employee Benefits		
360 Employee Benefits	122,532	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$122,532
Total Salaries & Employee Benefits		$329,852
Non-Personnel		
410 Professional and Technical Services	34,665	
419 Chief Administrator Contract Services	0	
420 Staff Travel	13,000	
425 Student Travel	0	
430 Utility Services	1,549	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	12,250	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	25,380	
510 Equipment		
Total Non-Personnel		$86,844
Total Salaries, Benefits, Non-Personnel		$416,696

Transferred to (19) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 550 District Administration Support Services	Amount	
Salaries		
310 Certificated Salaries	0	
320 Non-Certificated Salaries	181,909	
Total Salaries		$181,909
Employee Benefits		
360 Employee Benefits	93,725	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$93,725
Total Salaries & Employee Benefits		$275,634
Non-Personnel		
410 Professional and Technical Services	110,450	
420 Staff Travel	5,200	
425 Student Travel	0	
430 Utility Services	0	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	89,100	
450 Supplies, Materials and Media	950	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	7,500	
495 Indirect Costs	(42,000)	
510 Equipment	0	
Total Non-Personnel		$171,200
Total Salaries, Benefits, Non-Personnel		$446,834

Transferred to (20) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 600 Operations and Maintenance of Plant	Amount	
Salaries		
310 Certificated Salaries	0	
320 Non-Certificated Salaries	314,922	
Total Salaries		$314,922
Employee Benefits		
360 Employee Benefits	199,954	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$199,954
Total Salaries & Employee Benefits		$514,877
Non-Personnel		
410 Professional and Technical Services	14,838	
420 Staff Travel	4,000	
425 Student Travel	0	
430 Utility Services	79,761	
435 Energy	540,000	
440 Other Purchased Services	48,200	
445 Insurance and Bond Premiums	137,330	
450 Supplies, Materials and Media	94,800	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	1,500	
510 Equipment	0	
Total Non-Personnel		$920,429
Total Salaries, Benefits, Non-Personnel		$1,435,306

Transferred to (21) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 700 Student Activities	Amount	
Salaries		
310 Certificated Salaries	119,012	
320 Non-Certificated Salaries	72,980	
Total Salaries		$191,992
Employee Benefits		
360 Employee Benefits	75,197	
380 Housing Allowance/Subsidy	0	
390 Transportation Allowance	0	
Total Employee Benefits		$75,197
Total Salaries & Employee Benefits		$267,189
Non-Personnel		
410 Professional and Technical Services	0	
420 Staff Travel	7,900	
425 Student Travel	274,800	
430 Utility Services	1,592	
435 Energy	0	
440 Other Purchased Services	0	
445 Insurance and Bond Premiums	0	
450 Supplies, Materials and Media	20,810	
480 Tuition and Stipends	0	
490 Other Expenses - Identify:		
DUES & FEES	3,800	
510 Equipment	0	
Total Non-Personnel		$308,902
Total Salaries, Benefits, Non-Personnel		$576,091

Transferred to (22) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 780 Community Services	Amount	
Salaries		
310 Certificated Salaries		
320 Non-Certificated Salaries		
Total Salaries		$0
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits		$0
Total Salaries & Employee Benefits		$0
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media		
480 Tuition and Stipends		
490 Other Expenses - Identify:		
_____		
_____		
_____		
510 Equipment		
Total Non-Personnel		$0
Total Salaries, Benefits, Non-Personnel		$0

Transferred to (23) on pag

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Other Financing Uses

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 900 Other Financing Uses Amount

Transfers To:

550 Transfer to Other Funds

Total Other Financing Uses $0

Transferred to (24) on pag

Alaska Department of Education and Early Development - School Finance
FY2027 School Operating Fund Budget TRS/PERS Functional Breakdown

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the op fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.

1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effec and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar a of the TRS on-behalf for all funds.
2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all f to derive a percentage of total district wide TRS payroll by function.
3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf alloc are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-b employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

Note: TRS on-behalf rate for FY2027 is 21.46% and PERS on-behalf rate for FY2027 is 7.84

	TRS
Total On-Behalf Revenue from page 4	955,503
Function 100 On-Behalf Expenditures	620,242
Function 200 On-Behalf Expenditures	108,971
Function 220 On-Behalf Expenditures	0
Function 300 On-Behalf Expenditures	44,207
Function 350 On-Behalf Expenditures	66,319
Function 400 On-Behalf Expenditures	56,918
Function 450 On-Behalf Expenditures	0
Function 510 On-Behalf Expenditures	34,336
Function 550 On-Behalf Expenditures	0
Function 600 On-Behalf Expenditures	0
Function 700 On-Behalf Expenditures	24,509
Function 780 On-Behalf Expenditures	0
Total On-Behalf Employee Benefits by Function	955,503

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TI PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.

ın or equal to zero

e 2

e 2

e 2

e 2

e 2

e 2

e 2

e 2

e 2

e 2

ge 2

ge 2

Personnel FTE

33.21
4.25

Personnel FTE

5.10
16.07

Personnel FTE
0.00
0.00

Personnel FTE
2.00
0.05

Personnel FTE
3.00
1.00

Personnel FTE
2.20

Personnel FTE
3.88

Personnel FTE

1.00
0.50

Personnel FTE
0.00
2.16

Personnel FTE
0.00
5.90

Personnel FTE

0.55
0.00

Personnel FTE

ge 2

perating

ctive Rate
amount

funds)

the total

cations
behalf

%

PERS
129,422
11,127
38,546
0
19,298
4,180
0
13,853
3,489
14,215
23,655
1,059
0
129,422

RS and

DEED internal calcs

Percent of ending fund balance Subject to 10% Limit	7.20%
Total ending fund balance calculates to:	$1,321,114

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*				$1,184,529
(Excluded from the 10% Limit)				$480,000
Total Beginning Fund Balance				$1,664,529
Revenue				
010	City/Borough Appropriations	(1)	$3,450,000	
030	Earnings on Investments	(2)	70,050	
040	Other Local Revenues	(3)	133,350	
041	Tuition from Students	(4)	0	
042	Tuition - Other Districts	(5)	0	
047	E-Rate Program	(6)	76,780	
050	State Sources	(7)	7,612,406	
100	Federal Sources - Direct	(8)	0	
150	Federal Sources - Through the State	(9)	0	
190	Federal Sources - Other Agencies	(10)	0	
250	Transfers From Other Funds	(11)	0	
	Total Revenue			$11,342,587
Expenditures				
100	Instruction	(12)	$5,005,417	
200	Special Education Instruction	(13)	1,686,833	
220	Special Education Support Services	(14)	0	
300	Support Services - Students	(15)	365,883	
350	Support Services - Instruction	(16)	915,617	
400	School Administration	(17)	469,519	
450	School Administration Support Services	(18)	367,806	
510	District Administration	(19)	416,696	
550	District Administration Support Services	(20)	446,834	
600	Operations and Maintenance of Plant	(21)	1,435,306	
700	Student Activities	(22)	576,091	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	0	
	Total Expenditures			$11,686,002
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*				$841,114
(Excluded from the 10% Limit)				$480,000
Total Ending Fund Balance				$1,321,114

** Must be greater than or equal to zero

***Note regarding Fund Balance -- 10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

DEED internal calcs

Percent of ending fund balance Subject to 10% Limit	7.20%
Total ending fund balance calculates to:	$1,321,114

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

		Amount	
010 City/Borough Appropriations			
011	City/Borough Direct Appropriation	3,450,000	
012	City/Borough "In-Kind"		
	(detail descriptions & dollar amts required for in-kind or budget will be returned)		
	Total City/Borough Appropriations		$3,450,000
			Transferred to (1) on page 2
030 Earnings on Investments			
030	Earnings on Investments	70,050	
	Total Earnings on Investments		$70,050
			Transferred to (2) on page 2
040 Other Local Revenues			
040	Other Local Revenues - Identify:		
	(provide detail descriptions & dollar amts for local revenues)		
040	LOCAL REVENUES	55,000	
043	STUDENT ACTIVITY FEES	46,000	
043	ACTIVITY GATE RECEIPTS	5,500	
044	STUDENT CLASS FEES	10,000	
045	STUDENT TECH FEES	12,850	
046	LOCAL RENTAL REVENUE	4,000	
	Total Other Local Revenues		$133,350
			Transferred to (3) on page 2
041 Tuition from Students			
041	Tuition from Students	0	
	Total Tuition from Students		$0
			Transferred to (4) on page 2
042 Tuition - Other Districts			
042	Tuition	0	
	Total Tuition - Other Districts		$0
			Transferred to (5) on page 2
047 E-Rate Program			
047	E-Rate Program Revenue	76,780	
	Total E-Rate Program		$76,780
			Transferred to (6) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

050 State Sources (051 includes quality schools grants)

051	Foundation Program	6,505,726	
051	QUALITY SCHOOLS	19,756	
055	Supplemental Aid	0	
056	TRS On-Behalf Payments	955,503	
057	PERS On-Behalf Payments	129,422	
059	Tuition	0	
090	Other State Revenues - **Identify**		
	AK PFD Education Raffle	2,000	
	Total State Sources		$7,612,406

Transferred to (7) on page 2

100 Federal Sources - Direct

110	Impact Aid (Public Law 874 (100%))		
140	Other Federal Revenue - **Identify**		
	Total Federal Sources - Direct		$0

Transferred to (8) on page 2

150 Federal Sources - Through the State of Alaska - Identify:

	Total Federal Sources - Through the State		$0

Transferred to (9) on page 2

190 Federal Sources - Other Agencies - Identify:

	Total Federal Sources - Other Agencies		$0

Transferred to (10) on page 2

250 Transfers From Other Funds - Identify:

	Total Transfers From Other Funds		$0

Transferred to (11) on page 2

	Total Projected Revenues	$11,342,587

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 100 Instruction		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	2,686,088		33.21
320	Non-Certificated Salaries	206,731		4.25
	Total Salaries		$2,892,819	
Employee Benefits				
360	Employee Benefits	1,916,873		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$1,916,873	
	Total Salaries & Employee Benefits		$4,809,692	
Non-Personnel				
410	Professional and Technical Services	9,050		
419	Chief Administrator Contract Services	0		
420	Staff Travel	0		
425	Student Travel	3,450		
430	Utility Services	0		
435	Energy	0		
440	Other Purchased Services	0		
445	Insurance and Bond Premiums	0		
450	Supplies, Materials and Media	177,225		
480	Tuition and Stipends	0		
490	Other Expenses - Identify:			
	VHS AND OTHER FEES	6,000		
510	Equipment	0		
	Total Non-Personnel		$195,725	
	Total Salaries, Benefits, Non-Personnel		$5,005,417	

Transferred to (12) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 200 Special Education Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	410,661		5.10
320 Non-Certificated Salaries	523,256		16.07
Total Salaries		$933,917	
Employee Benefits			
360 Employee Benefits	653,856		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$653,856	
Total Salaries & Employee Benefits		$1,587,773	
Non-Personnel			
410 Professional and Technical Services	86,000		
420 Staff Travel	4,500		
425 Student Travel	1,200		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	360		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	6,750		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	250		
510 Equipment			
Total Non-Personnel		$99,060	
Total Salaries, Benefits, Non-Personnel		$1,686,833	

Transferred to (13) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 220 Special Education Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	0		0.00
320 Non-Certificated Salaries	0		0.00
Total Salaries		$0	
Employee Benefits			
360 Employee Benefits	0		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$0	
Total Salaries & Employee Benefits		$0	
Non-Personnel			
410 Professional and Technical Services	0		
419 Chief Administrator Contract Services	0		
420 Staff Travel	0		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	0		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
_____	0		
_____	0		
_____	0		
510 Equipment	0		
Total Non-Personnel		$0	
Total Salaries, Benefits, Non-Personnel		$0	

Transferred to (14) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 300 Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	182,838		2.00
320 Non-Certificated Salaries	5,545		0.05
Total Salaries		$188,383	
Employee Benefits			
360 Employee Benefits	99,700		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$99,700	
Total Salaries & Employee Benefits		$288,083	
Non-Personnel			
410 Professional and Technical Services	70,000		
420 Staff Travel	0		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	4,300		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	3,500		
510 Equipment			
Total Non-Personnel		$77,800	
Total Salaries, Benefits, Non-Personnel		$365,883	

Transferred to (15) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 350 Support Services - Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	308,945		3.00
320 Non-Certificated Salaries	64,110		1.00
Total Salaries		$373,055	
Employee Benefits			
360 Employee Benefits	212,355		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$212,355	
Total Salaries & Employee Benefits		$585,411	
Non-Personnel			
410 Professional and Technical Services	51,956		
420 Staff Travel	2,500		
425 Student Travel	0		
430 Utility Services	108,600		
435 Energy	0		
440 Other Purchased Services	68,250		
445 Insurance and Bond Premiums	3,000		
450 Supplies, Materials and Media	95,900		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$330,206	
Total Salaries, Benefits, Non-Personnel		$915,617	

Transferred to (16) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 400 School Administration	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	266,430		2.20
Total Salaries		$266,430	
Employee Benefits			
360 Employee Benefits	189,674		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$189,674	
Total Salaries & Employee Benefits		$456,104	
Non-Personnel			
410 Professional and Technical Services	1,665		
419 Chief Administrator Contract Services	0		
420 Staff Travel	4,800		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	5,000		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	1,950		
510 Equipment			
Total Non-Personnel		$13,415	
Total Salaries, Benefits, Non-Personnel		$469,519	

Transferred to (17) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 450 School Administration Support Services	Amount		Personnel FTE
Salaries			
320 Non-Certificated Salaries	179,892		3.88
Total Salaries		$179,892	
Employee Benefits			
360 Employee Benefits	176,155		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$176,155	
Total Salaries & Employee Benefits		$356,046	
Non-Personnel			
410 Professional and Technical Services	1,200		
420 Staff Travel	2,400		
425 Student Travel	0		
430 Utility Services	6,860		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	1,300		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
_____			
_____			
_____			
510 Equipment			
Total Non-Personnel		$11,760	
Total Salaries, Benefits, Non-Personnel		$367,806	

Transferred to (18) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 510 District Administration	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	161,620		1.00
320 Non-Certificated Salaries	45,700		0.50
Total Salaries		$207,320	
Employee Benefits			
360 Employee Benefits	122,532		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$122,532	
Total Salaries & Employee Benefits		$329,852	
Non-Personnel			
410 Professional and Technical Services	34,665		
419 Chief Administrator Contract Services	0		
420 Staff Travel	13,000		
425 Student Travel	0		
430 Utility Services	1,549		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	12,250		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	25,380		
510 Equipment			
Total Non-Personnel		$86,844	
Total Salaries, Benefits, Non-Personnel		$416,696	

Transferred to (19) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 550 District Administration Support Services	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	0		0.00
320 Non-Certificated Salaries	181,909		2.16
Total Salaries		$181,909	
Employee Benefits			
360 Employee Benefits	93,725		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$93,725	
Total Salaries & Employee Benefits		$275,634	
Non-Personnel			
410 Professional and Technical Services	110,450		
420 Staff Travel	5,200		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	89,100		
450 Supplies, Materials and Media	950		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	7,500		
495 Indirect Costs	(42,000)		
510 Equipment	0		
Total Non-Personnel		$171,200	
Total Salaries, Benefits, Non-Personnel		$446,834	

Transferred to (20) on page 2

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 600 Operations and Maintenance of Plant	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	0		0.00
320 Non-Certificated Salaries	314,922		5.90
Total Salaries		$314,922	
Employee Benefits			
360 Employee Benefits	199,954		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$199,954	
Total Salaries & Employee Benefits		$514,877	
Non-Personnel			
410 Professional and Technical Services	14,838		
420 Staff Travel	4,000		
425 Student Travel	0		
430 Utility Services	79,761		
435 Energy	540,000		
440 Other Purchased Services	48,200		
445 Insurance and Bond Premiums	137,330		
450 Supplies, Materials and Media	94,800		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	1,500		
510 Equipment	0		
Total Non-Personnel		$920,429	
Total Salaries, Benefits, Non-Personnel		$1,435,306	

Transferred to (21) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 700 Student Activities	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	119,012		0.55
320 Non-Certificated Salaries	72,980		0.00
Total Salaries		$191,992	
Employee Benefits			
360 Employee Benefits	75,197		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$75,197	
Total Salaries & Employee Benefits		$267,189	
Non-Personnel			
410 Professional and Technical Services	0		
420 Staff Travel	7,900		
425 Student Travel	274,800		
430 Utility Services	1,592		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	20,810		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	3,800		
510 Equipment	0		
Total Non-Personnel		$308,902	
Total Salaries, Benefits, Non-Personnel		$576,091	

Transferred to (22) on page 2

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 780 Community Services	Amount	Personnel FTE
Salaries		
310 Certificated Salaries		
320 Non-Certificated Salaries		
Total Salaries	$0	
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits	$0	
Total Salaries & Employee Benefits	$0	
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media		
480 Tuition and Stipends		
490 Other Expenses - Identify:		
510 Equipment		
Total Non-Personnel	$0	
Total Salaries, Benefits, Non-Personnel	$0	

Transferred to (23) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Other Financing Uses

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Function 900 Other Financing Uses Amount

Transfers To:

550 Transfer to Other Funds

Total Other Financing Uses $0

Transferred to (24) on page 2

Alaska Department of Education and Early Development - School Finance
FY2027 School Operating Fund Budget TRS/PERS Functional Breakdown

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.
1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effective Rate and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar amount of the TRS on-behalf for all funds.
2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all funds) to derive a percentage of total district wide TRS payroll by function.
3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with the total TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf allocations are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-behalf employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

Note: TRS on-behalf rate for FY2027 is 21.46% and PERS on-behalf rate for FY2027 is 7.84%

	TRS	PERS
Total On-Behalf Revenue from page 4	955,503	129,422
Function 100 On-Behalf Expenditures	620,242	11,127
Function 200 On-Behalf Expenditures	108,971	38,546
Function 220 On-Behalf Expenditures	0	0
Function 300 On-Behalf Expenditures	44,207	19,298
Function 350 On-Behalf Expenditures	66,319	4,180
Function 400 On-Behalf Expenditures	56,918	0
Function 450 On-Behalf Expenditures	0	13,853
Function 510 On-Behalf Expenditures	34,336	3,489
Function 550 On-Behalf Expenditures	0	14,215
Function 600 On-Behalf Expenditures	0	23,655
Function 700 On-Behalf Expenditures	24,509	1,059
Function 780 On-Behalf Expenditures	0	0
Total On-Behalf Employee Benefits by Function	955,503	129,422

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TRS and PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget
Signature Page

FY27 Budget - 1st Draft

School District Name: PETERSBURG SCHOOL DISTRICT

Proj. Brick & Mortar ADM: 446.75

Proj. Correspondence ADM 0

Proj. Intensive SPED Count 20

Proj. Total SPED Count
(includes Intensive Count): 72

Prepared by: _____ _____
Signature/Title Date

Phone Number: _____

Approved by: _____ _____
Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

_____ _____
Official Signature/Title Date

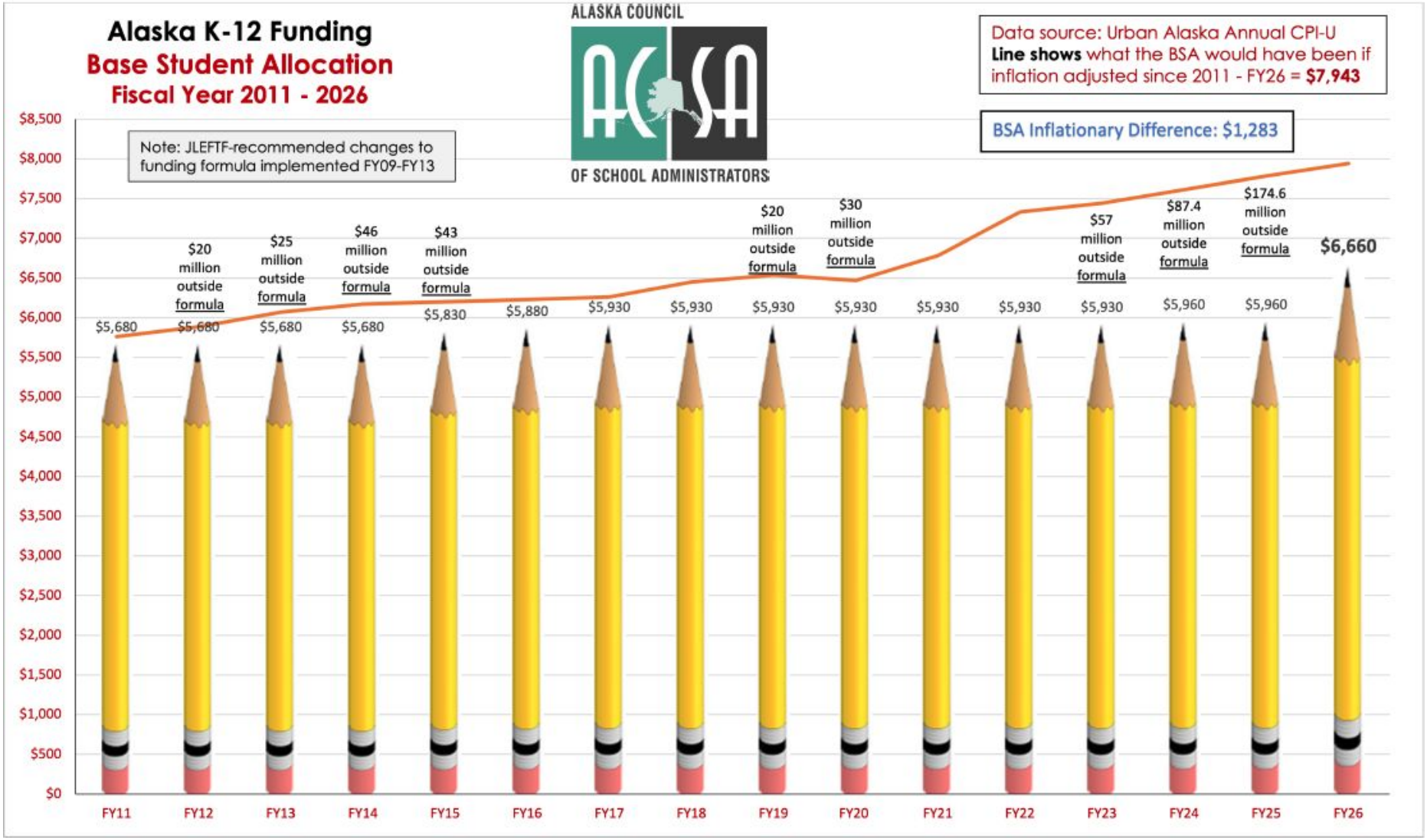
FY27 School Operating Budget - Draft
Petersburg School District



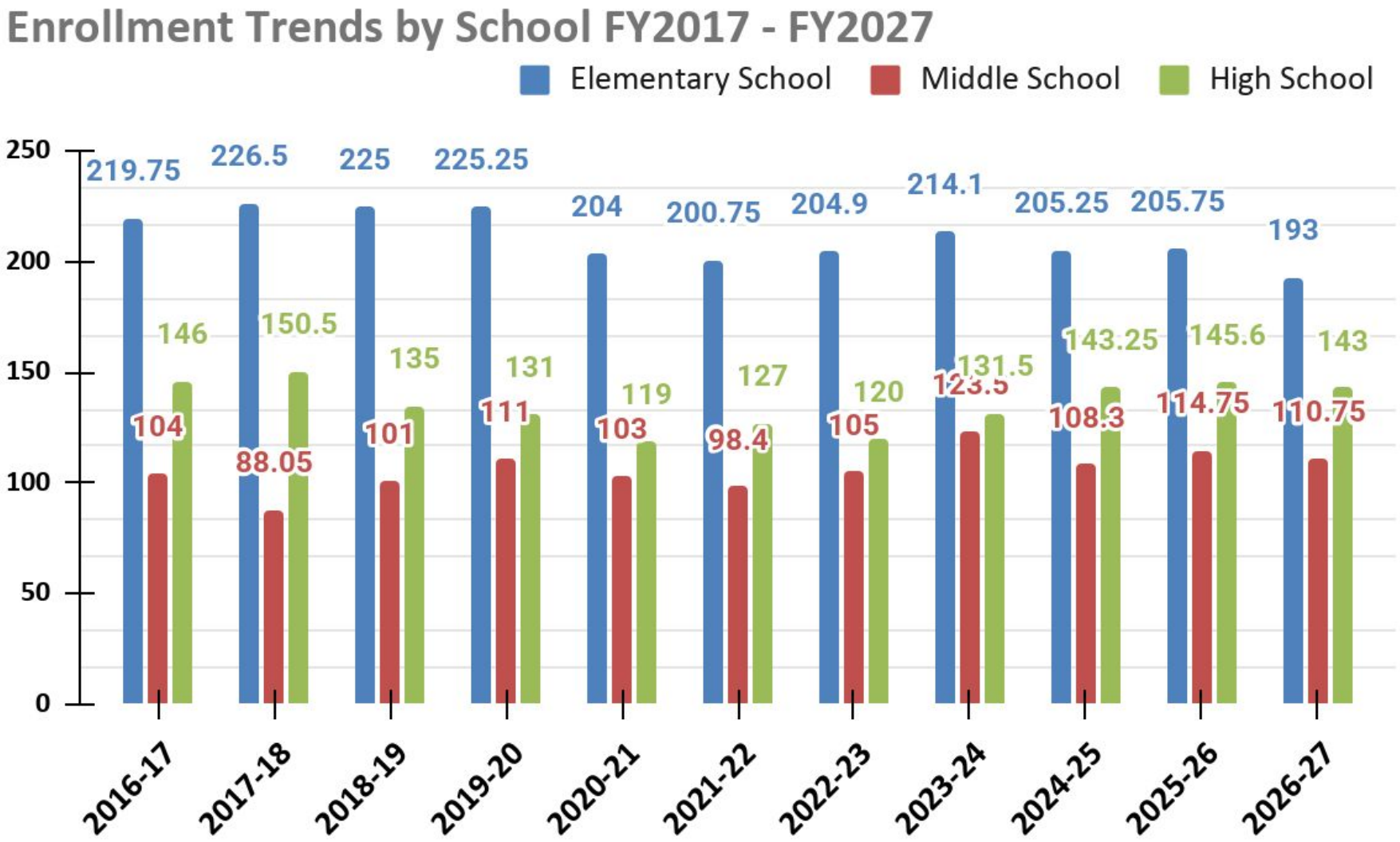
Robyn Taylor, Superintendent

Shannon Baird, Director of Finance

April 23, 2026


Alaska K-12 Funding
Base Student Allocation
Fiscal Year 2011 - 2026
ALASKA COUNCIL
OF SCHOOL ADMINISTRATORS
Data source: Urban Alaska Annual CPI-U
Line shows what the BSA would have been if inflation adjusted since 2011 - FY26 = $7,943
BSA Inflationary Difference: $1,283
Note: JLEFTF-recommended changes to funding formula implemented FY09-FY13
$8,500
$8,000
$7,500
$7,000
$6,500
$6,000
$5,500
$5,000
$4,500
$4,000
$3,500
$3,000
$2,500
$2,000
$1,500
$1,000
$500
$0
$20 million outside formula
$25 million outside formula
$46 million outside formula
$43 million outside formula
$20 million outside formula
$30 million outside formula
$57 million outside formula
$87.4 million outside formula
$174.6 million outside formula
$5,680
$5,680
$5,680
$5,680
$5,830
$5,880
$5,930
$5,930
$5,930
$5,930
$5,930
$5,930
$5,930
$5,960
$5,960
$6,660
FY11
FY12
FY13
FY14
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22
FY23
FY24
FY25
FY26

10 Year Enrollment Trends



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit-per AS 14.17.505(a))*				$1,184,529
(Excluded from the 10% Limit)				$480,000
Total Beginning Fund Balance				$1,664,529
Revenue				
010	City/Borough Appropriations	(1)	$3,450,000	
030	Earnings on Investments	(2)	70,050	
040	Other Local Revenues	(3)	133,350	
041	Tuition from Students	(4)	0	
042	Tuition - Other Districts	(5)	0	
047	E-Rate Program	(6)	76,780	
050	State Sources	(7)	7,612,406	
100	Federal Sources - Direct	(8)	0	
150	Federal Sources - Through the State	(9)	0	
190	Federal Sources - Other Agencies	(10)	0	
250	Transfers From Other Funds	(11)	0	
	Total Revenue			$11,342,587
Expenditures				
100	Instruction	(12)	$5,005,417	
200	Special Education Instruction	(13)	1,686,833	
220	Special Education Support Services	(14)	0	
300	Support Services - Students	(15)	365,883	
350	Support Services - Instruction	(16)	915,617	
400	School Administration	(17)	469,519	
450	School Administration Support Services	(18)	367,806	
510	District Administration	(19)	416,696	
550	District Administration Support Services	(20)	446,834	
600	Operations and Maintenance of Plant	(21)	1,435,306	
700	Student Activities	(22)	576,091	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	0	
	Total Expenditures			$11,686,002
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*				$841,114
(Excluded from the 10% Limit)				$480,000
Total Ending Fund Balance				$1,321,114

** Must be greater than or equal to zero

FY27 Revenue Overview

Revenue: Overall $11,342,587

State Funding

- We are projecting 446.75 students, with 20 intensives
- The current BSA in statute is $6,660, which is $700 higher than in FY25

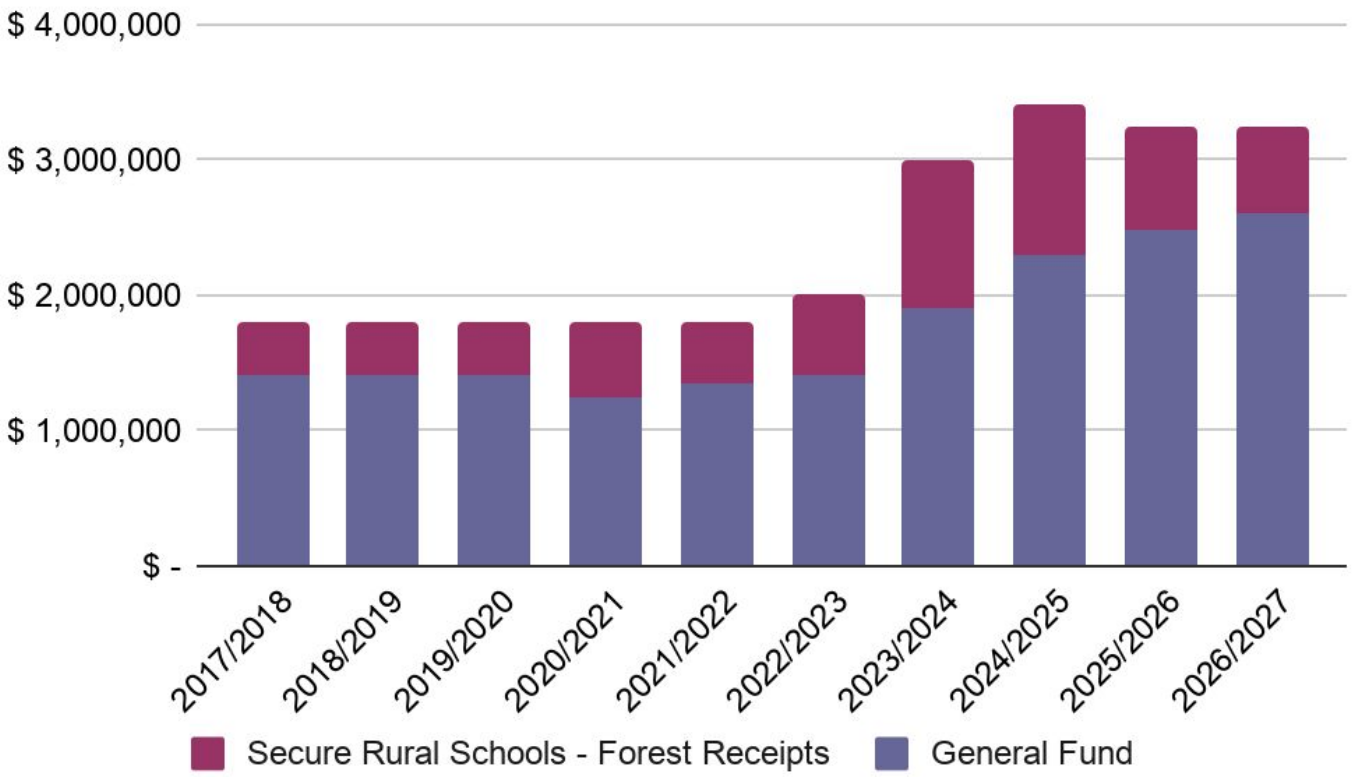
FY27 State Foundation Funding		
BSA	**State Foundation Funding**	**Change in BSA**
$6,660	$6,525,482	$0 increase to BSA
$6,960	$6,895,913	$300 increase to BSA
$7,057	$7,015,686	$397 one-time
$7,290	$7,303,387	$630 increase to BSA
$7,943	$8,109,692	$1,283 increase to BSA
Student Count of 446.75, with an intensive count of 20		
FY26 State Funding $7,021,201 for Reference		

FY27 Revenue Overview

Revenue: Overall $11,342,587

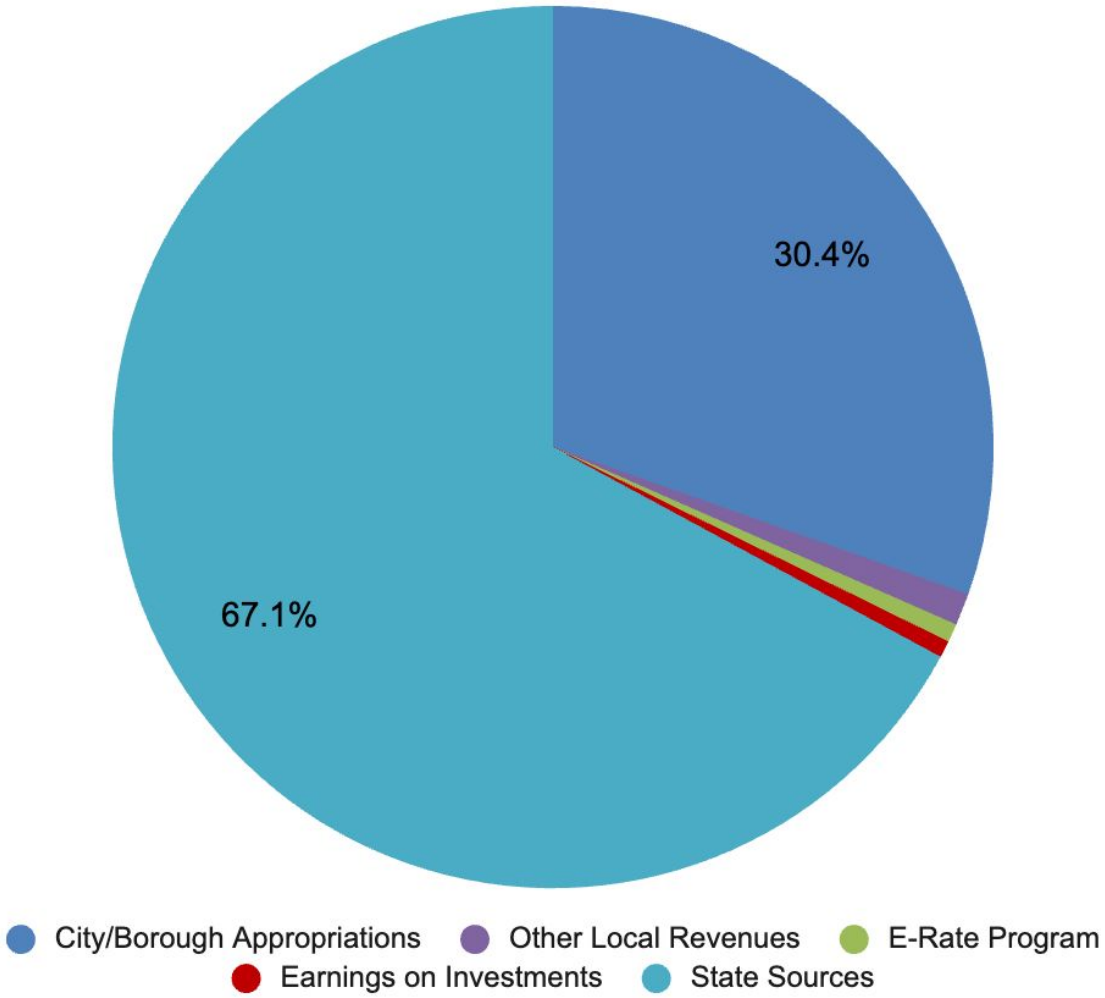
Borough Funding

- In FY27 the max allowable local contribution will likely be between $3.6 and $3.7 Million
- $3.45 is built into PSD's 1st Draft vs. $3.25 is built into the Borough's 1st Draft Budget



FY27 Revenue Overview

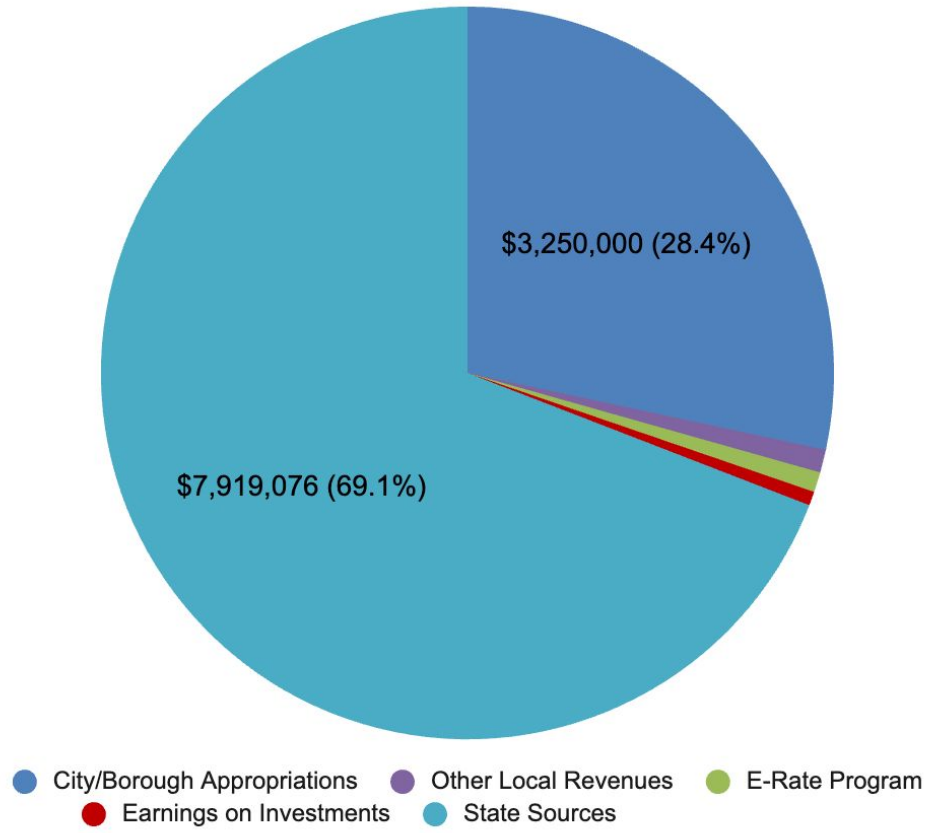
Revenue by Source



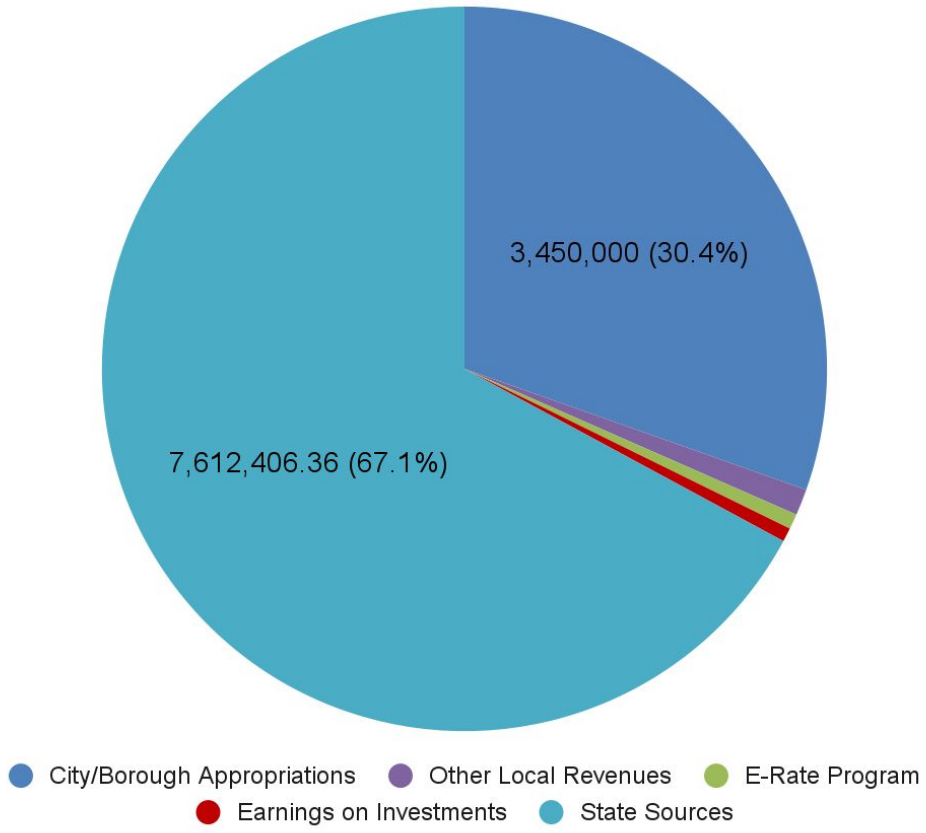
City/Borough Appropriations	$3,450,000	30.42%
Other Local Revenues	$133,350	1.18%
E-Rate Program	$76,780	0.68%
Earnings on Investments	$70,050	0.62%
State Sources	$7,612,406	67.11%
TOTAL	$11,342,587	

FY27 Revenue Overview

FY26 by Source



FY27 by Source



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit-per AS 14.17.505(a))*				$1,184,529
(Excluded from the 10% Limit)				$480,000
Total Beginning Fund Balance				$1,664,529
Revenue				
010	City/Borough Appropriations	(1)	$3,450,000	
030	Earnings on Investments	(2)	70,050	
040	Other Local Revenues	(3)	133,350	
041	Tuition from Students	(4)	0	
042	Tuition - Other Districts	(5)	0	
047	E-Rate Program	(6)	76,780	
050	State Sources	(7)	7,612,406	
100	Federal Sources - Direct	(8)	0	
150	Federal Sources - Through the State	(9)	0	
190	Federal Sources - Other Agencies	(10)	0	
250	Transfers From Other Funds	(11)	0	
	Total Revenue			$11,342,587
Expenditures				
100	Instruction	(12)	$5,005,417	
200	Special Education Instruction	(13)	1,686,833	
220	Special Education Support Services	(14)	0	
300	Support Services - Students	(15)	365,883	
350	Support Services - Instruction	(16)	915,617	
400	School Administration	(17)	469,519	
450	School Administration Support Services	(18)	367,806	
510	District Administration	(19)	416,696	
550	District Administration Support Services	(20)	446,834	
600	Operations and Maintenance of Plant	(21)	1,435,306	
700	Student Activities	(22)	576,091	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	0	
	Total Expenditures			$11,686,002
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*				$841,114
(Excluded from the 10% Limit)				$480,000
Total Ending Fund Balance				$1,321,114

** Must be greater than or equal to zero

FY27 Expense Overview

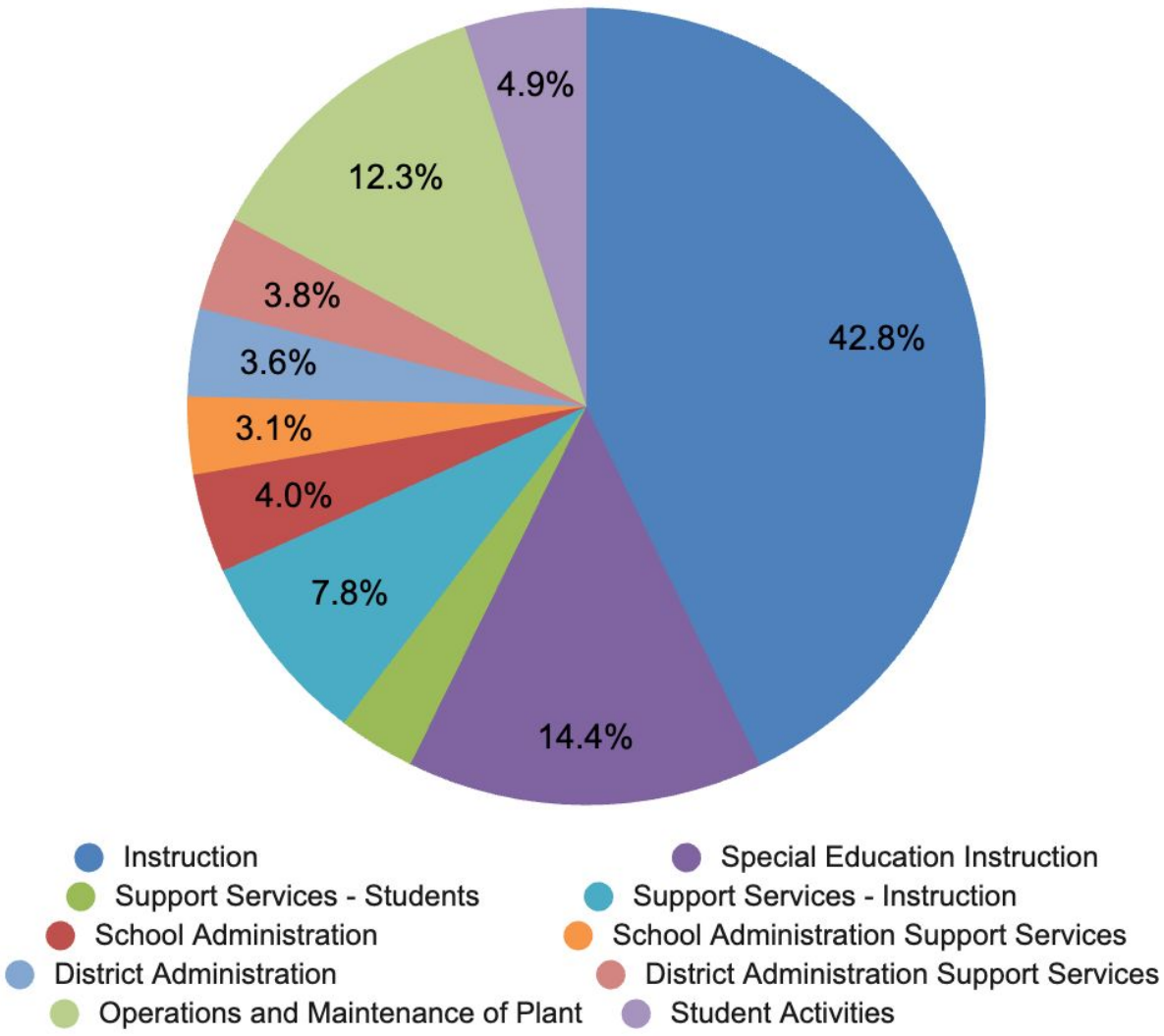
Expenditure: Overall $11,686,002

- Health insurance premiums rates increasing by approximately 2.5%
- Property, Liability and Workers Comp insurance - budgeting 10% increase
- Heating Fuel Budgeted $310,000 (FY23-25 three year average $330,439)
- Curriculum Budgeted at $5,000 for samples
- Budgeting $70,000 for Nurse and Mental Health Services
    - FY27 AMHT Grant supporting $95,500 towards program
- Classified salaries are increasing 1.5% plus their step increases
- Certified salaries are increasing 3% plus any eligible step increases
- Average of 4.58% Salary Increase for Exempt Staff *No salary schedule steps*
- PERS/TRS On-Behalf rates increased to 7.84% and 21.46% respectively

FY27 Budgeted Staff

- 44.21 FTE Certified Teachers - Includes Regular Instruction, Special Education, Librarians, Counselors, Preschool
  - 41.11 FTE General Fund
  - 2.0 FTE Special Revenue - ESEA Title I-A & CLSD
- 36.0 FTE Classified Staff- Includes Classroom Aides, Technology Assistant, Secretaries, Food Service, Maintenance/Custodial, and Finance Technician
  - 30.8 FTE General Fund
  - 5.2 FTE Special Revenue - Food Service & CLSD
- 10 FTE Exempts - Includes Superintendent, 2 Principals, SPED Director, Activities Director, Technology Director, Finance Director, District Admin Assistant, Maintenance Director and Food Service Director
  - 7.9 FTE General Fund
  - 2.1 FTE Special Revenue (Food Service, Indian Ed, Title VI-B and Title I-C)

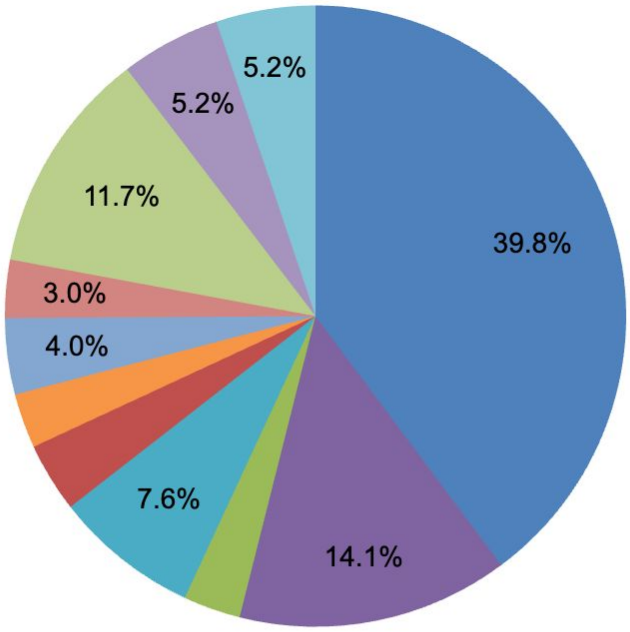
Expenditures by Function Code



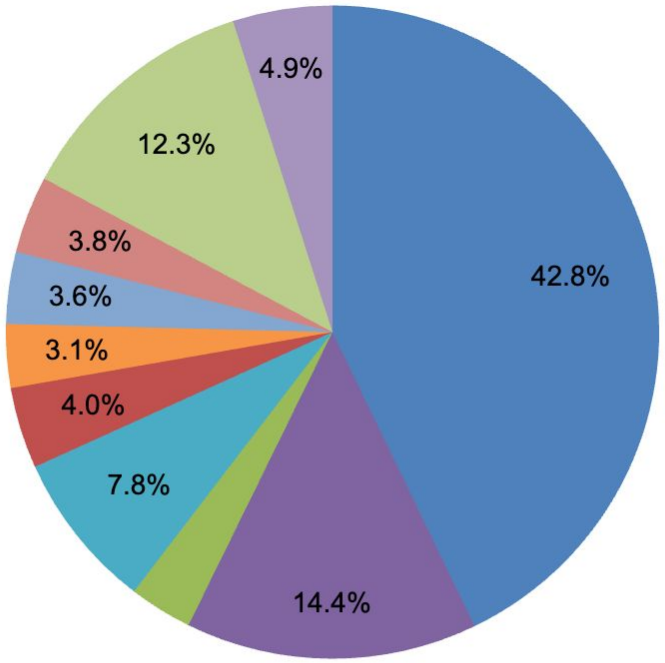
Instruction	**$ 5,005,417**	**42.83%**
Special Education Instruction	**$ 1,686,833**	**14.43%**
Support Services - Students	**$ 365,883**	**3.13%**
Support Services - Instruction	**$ 915,617**	**7.84%**
School Administration	**$ 469,519**	**4.02%**
School Administration Support Services	**$ 367,806**	**3.15%**
District Administration	**$ 416,696**	**3.57%**
District Administration Support Services	**$ 446,834**	**3.82%**
Operations and Maintenance of Plant	**$ 1,435,306**	**12.28%**
Student Activities	**$ 576,091**	**4.93%**
Other Financing Uses	**$ -**	**0.00%**

Expenditures by Function Code – Comparison

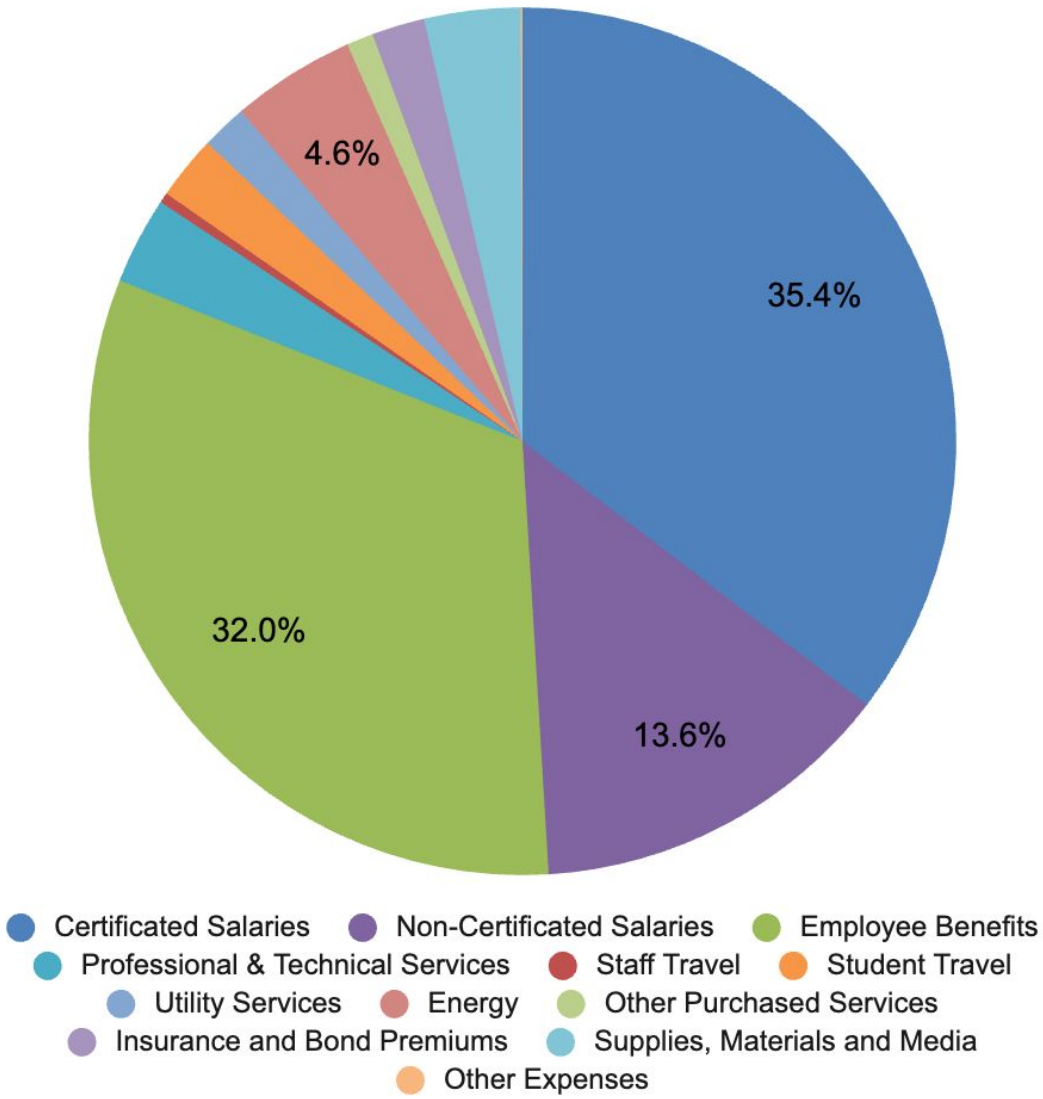
FY26 by Function



FY27 by Function



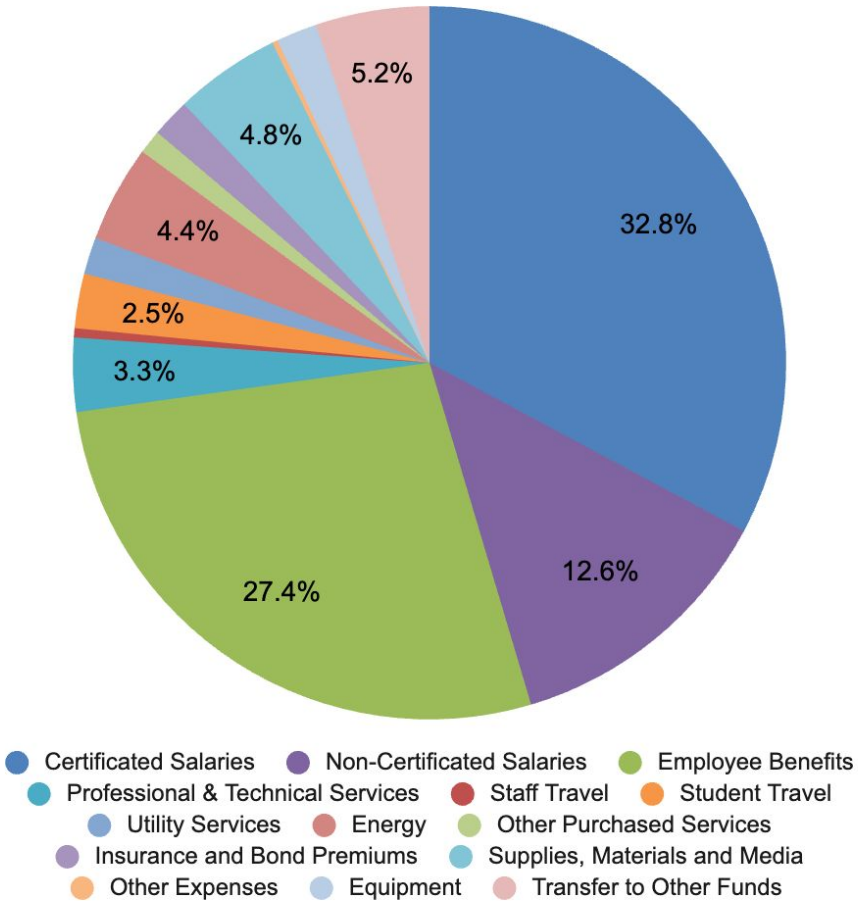
Expenditures by Object Code



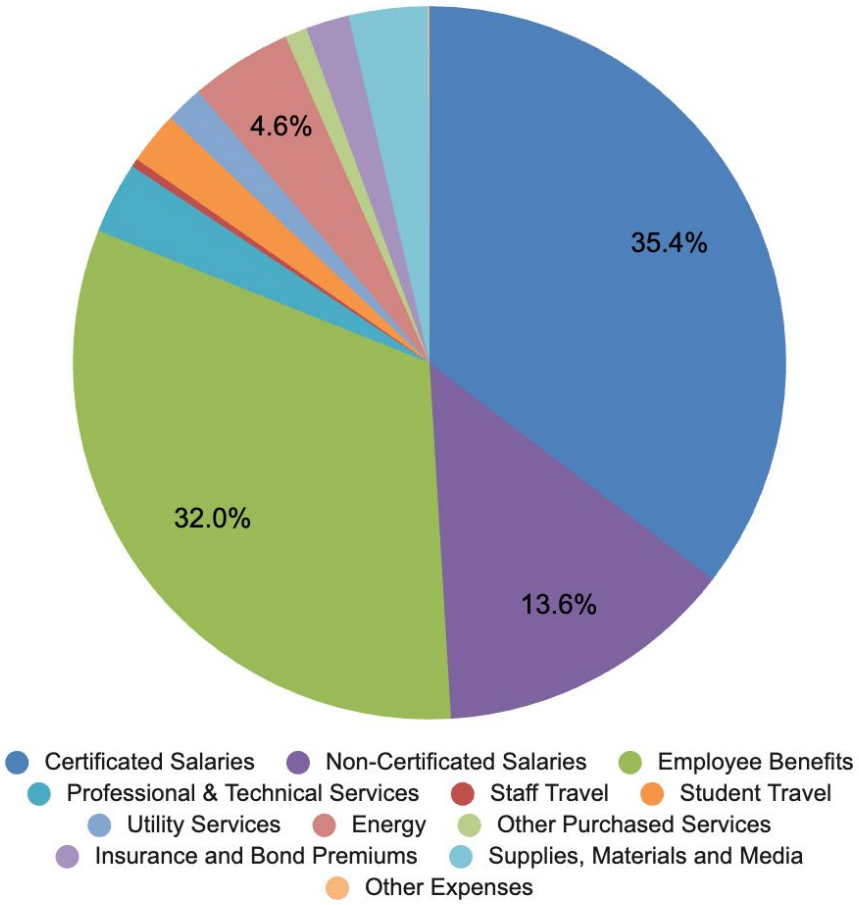
Certificated Salaries	**$ 4,135,594**	**35.39%**
Non-Certificated Salaries	**$ 1,595,045**	**13.65%**
Employee Benefits	**$ 3,740,022**	**32.00%**
Professional & Technical Services	**$ 379,824**	**3.25%**
Staff Travel	**$ 44,300**	**0.38%**
Student Travel	**$ 279,450**	**2.39%**
Utility Services	**$ 198,362**	**1.70%**
Energy	**$ 540,000**	**4.62%**
Other Purchased Services	**$ 116,810**	**1.00%**
Insurance and Bond Premiums	**$ 229,430**	**1.96%**
Supplies, Materials and Media	**$ 419,285**	**3.59%**
Other Expenses	**$ 7,880**	**0.07%**
Equipment	**$ -**	**0.00%**

Expenditures by Object Code – Comparison

FY26 by Object



FY27 by Object



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - 1st Draft

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit-per AS 14.17.505(a))*				$1,184,529
(Excluded from the 10% Limit)				$480,000
Total Beginning Fund Balance				$1,664,529
Revenue				
010	City/Borough Appropriations	(1)	$3,450,000	
030	Earnings on Investments	(2)	70,050	
040	Other Local Revenues	(3)	133,350	
041	Tuition from Students	(4)	0	
042	Tuition - Other Districts	(5)	0	
047	E-Rate Program	(6)	76,780	
050	State Sources	(7)	7,612,406	
100	Federal Sources - Direct	(8)	0	
150	Federal Sources - Through the State	(9)	0	
190	Federal Sources - Other Agencies	(10)	0	
250	Transfers From Other Funds	(11)	0	
	Total Revenue			$11,342,587
Expenditures				
100	Instruction	(12)	$5,005,417	
200	Special Education Instruction	(13)	1,686,833	
220	Special Education Support Services	(14)	0	
300	Support Services - Students	(15)	365,883	
350	Support Services - Instruction	(16)	915,617	
400	School Administration	(17)	469,519	
450	School Administration Support Services	(18)	367,806	
510	District Administration	(19)	416,696	
550	District Administration Support Services	(20)	446,834	
600	Operations and Maintenance of Plant	(21)	1,435,306	
700	Student Activities	(22)	576,091	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	0	
	Total Expenditures			$11,686,002
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*				$841,114
(Excluded from the 10% Limit)				$480,000
Total Ending Fund Balance				$1,321,114

** Must be greater than or equal to zero

FY27 Budget Deficit

1st Draft Working Budget

Total Revenue	$11,342,587
Total Expense	-$11,686,002
Deficit	-$343,415

- Possible $200,000 less in Borough Funding
- Possible $490,204 more in State Funding *one-time funding in House Budget*
- Unknown Expense Variables still outstanding

DEED internal calcs

Percent of ending fund balance Subject to 10% Limit	7.20%
Total ending fund balance calculates to:	$1,321,114

Balancing Act - FY27 Budget Simulation

Interaction

- 346 Pageviews (60 returns)
- Approx. 6 minutes - average time on site
- ***12 Submissions***

Trends and Feedback

- Top Expense Decreases - School Admin, District Admin, Student Activities and Instruction *in rank order by % reduction*
- Top Revenue Increases - Fund Balance and Borough *in rank order by % reduction*
- 3 submissions only adjusted the revenue, 3 only adjusted expenditures, and 6 adjusted both



Any Questions?

Reach out to Shannon Baird, business@pcsd.us

A fiscally responsible budget that supports board goals.

PETERSBURG
SCHOOL DISTRICT

Personnel Action Report for 2025-26

May 19th, 2026

EMPLOYMENT OF CERTIFIED PERSONNEL

Eric Wolford
Middle School ELA

Shalie Dahl Moore
MS/HS PE and Health
(January 2027)

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

Amanda McAvoy
MS English Teacher

EMPLOYMENT OF CLASSIFIED PERSONNEL

Ryan Nelson
Daytime Custodian

Keith Anderson
Maintenance Tech

RESIGNATION/RETIREMENT CLASSIFIED PERSONNEL

Extra Duty Contracts

2025-2026 School Year

Teachers	41.00
Classified	31.00
Principals	2.00
District Administration/Exempt (Superintendant, Finance, Maintenance, Food Service, Board Admin, Special education, tech , athletics)	8.00
Total Employees	**82**

Superintendent Report
May 2026

Hiring Updates

We have officially completed certificated staff hiring for the 2026–2027 school year.

We have hired Shalie Dahl-Moore to serve as our secondary PE and Health teacher. Due to unforeseen circumstances, Shalie will not be able to begin until January 2027. In the meantime, Mr. King has been coordinating with several retired teachers who have graciously agreed to support our PE and Health program during the first semester until Shalie is able to transition into the role.

I would like to extend a sincere thank you to Ginger Evans, Dino Brock, and Rick Brock for their willingness to coordinate with Shalie and help ensure that students continue to receive a strong PE and Health program throughout this transition period.

We have also hired Eric Wolford to fill our secondary English Language Arts position. The applicant we had previously offered the contract to later informed us that she would no longer be able to accept the position. As a result, we reopened the position, conducted additional interviews, and successfully filled the vacancy.

We do anticipate a number of classified positions opening later this summer, and we intend to post those openings in late June or early July.

In facilities and maintenance, Aaron Buller has completed the hiring process for the custodial and maintenance vacancies resulting from Carla and Juan's departures. We have hired Ryan Nelson to serve as our custodian and Keith Anderson to serve as our maintenance technician. Both individuals will overlap with Carla and Juan for several weeks to help support a smooth transition.

Capital Improvement Projects

We have officially closed out the roof project. CBC returned to complete all remaining punch list items, and the roof warranty inspector conducted the final inspection. I'm pleased to report that the roof passed with flying colors.

This week, we completed the closeout documentation process, and Shannon is now working with the State on final payments.

The campus security upgrades project also continues to move forward. We anticipate contractors beginning mobilization and setup at the school district within the next few weeks as the project gets underway.

At the end of April, I attended a two-day Capital Improvement Project planning workshop hosted by the Alaska Department of Education and Early Development in Anchorage. The workshop focused on the six-year CIP planning and submission process. I was fortunate to spend much of the workshop seated next to David Landis from SERRC, who works extensively with districts on grant writing and CIP applications. I left with a significantly stronger understanding of the process, how projects are scored, and steps we can take to improve the competitiveness of our future applications.

Professional Development and Grant Work

The Raising the Bar for Alaska Schools (RTBAK) grant, which has supported our professional

development work over the past three years, will officially conclude at the end of the federal fiscal year on September 30.

These grant funds have played a substantial role in supporting professional learning opportunities across the district, and I'm pleased to share that Petersburg has been invited to continue participating as the Alaska Council of School Administrators prepares the next iteration of the grant, which will be known as the Alaska Teacher Workforce Advancement Initiative (ATWAI).

Petersburg, Kodiak, and Kuspuk will serve as returning partner districts and will work alongside six additional districts that will be participating in the grant for the first time. The work will continue to focus heavily on professional development, human capital management (a practical way of describing how we build leadership capacity with the resources we have), and performance-based compensation, all of which align closely with the systems and practices we have already established.

As we continue these instructional shifts and transitions, Jamie Cabral will be working closely alongside me to help lead the broader vision of our Visible Learning professional development efforts across both the elementary and secondary levels. This will also support the work connected to our CLSD (Comprehensive Literacy Statewide Development) grant and leadership teams, helping ensure that our literacy work continues to integrate seamlessly into the common instructional language and Visible Learning framework we have already established.

Closing

As the school year wraps up, I want to once again congratulate our graduating seniors on a successful year and wish all of our students, staff, and families the very best as we head into summer break.

Elementary Report
Tuesday, May 20th

1. Shout Outs!
    a. Chelsea
    b.
2. What has happened?
    a. Title Grants Wrap-up
    b. CLSD Grant Wrap-up
    c. Literacy Grant Report
    d. Literacy Grant Application for FY27
    e. ADM for Preschool = Complete 25/26 CQI Plan
3. 25-26 Enrollment
    a. PreK = 9 , K = 29, 1 = 21, 2 = 45, 3 = 42, 4 = 31, 5 = 41
    b. Total = 218
4. 26-27 Projected PreK-5 Enrollment
    a. Projected PreK = 15
    b. Projected Kinders = 22
    c. Projected PreK-5 Enrollment = 206
5. Focus
    a. Preschool Program Implementation
        i. Thank you for offering Feedback, Comments, and Concerns to our EEP Funding Goal: Screening and Assessment
    b. School Improvement Data Collection
    c. Balancing Budget
    d. PLC's (Planning and Facilitating)
6. What is to come?
    a. Consolidation Meeting, June 3rd @1130am
    b. School Improvement Meeting
    c. School Goals (Data, VL, and PLC)
    d. Class Picnics
    e. Beachwalks
    f. Field Day
    g. Last Day of School out @1230pm
    h. Preschool Enrollment Cont.

Principal's School Board Report
Mitkof Middle School/Petersburg High School
5/15/26

- We are in the home stretch for the year. Many events and activities are in the planning stages as graduation looms. The calendar is full.
- I am meeting with students to discuss any academic concerns related to meeting graduation requirements.
- Summer school rosters are being finalized and letters to parents will be going out in the next week.
- The finalized schedule for student registration for next year has been completed and we will be working with students next week to get their individual class schedules organized.
- The following new classes are being added and course descriptions are available for this board meeting.
    - Business Math and Personal Finance (Math)
    - Practical Math (Math)
    - Understanding AI (Elective)
    - Speech and Debate (Elective) (Already on approved list)
    - Makerspace Engineering and Design (approved in April)
- The secondary schools will be meeting to calendar all assemblies and events for the 26-27 school year. We are attempting to control the ;level of academic disruptions by tightly structuring our unified calendar of in-school events.
- The PE/Health Position has been filled by Shalie Dahl-Moore. She is unavailable to begin the school year but will be on board, full-time in January. We have organized a long-term solution to the first part of the year by working with Ginger Evens, Dino Brock, and Rick Brock. Shalie Dahl-Moore will be here for a segment of first semester as well.

Student Counts: MMS = 119
PHS = 139

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Mathematics Course

Course Title: **Practical Math**
Instructor: Rebecca Shatwell
Course Category: Mathematics
Grade Level: 11-12

Course Description: This course is built for the student who sees their future in a hands on business operation. We reclaim "basic" math—fractions, ratios, and proportions—and transform them into the essential tools required to run an operation or manage a firm.
Students will progress from scaling blueprints and mixing fuel to using mathematics for optimizing processing lines and calculating total escapement.

36-Week Syllabus

Quarter 1: The Logistics of the Operations (Weeks 1–9)

- Weeks 1–3: Fractional Foundations. Mastery of complex ratios.
- Weeks 4–6: Unit Rates & Market Ratios. * Application: Calculating price-per-pound vs. price-per-ton and currency conversion for international markets.
  Weeks 7–9: Scaling & Blueprints. Using geometric ratios.

Quarter 2: The Algebra of Machinery (Weeks 10–18)
Algebraic Concept Application

- Weeks 10–12 Direct & Inverse Variation
- Weeks 13–15 Rational Functions Economics
- Weeks 16–18 Systems of Equations
    - Management: Break-even analysis

Quarter 3: Probability & Risk (Weeks 19-27)

- Weeks 19–21: Relative Frequency.
- Weeks 22–24: Conditional Probability (Bayes' Theorem).
- Weeks 25–27: Expected Value & Insurance.

Quarter 4: The Mathematics of the Factory (Weeks 28–36)

- Weeks 28–30: Instantaneous Rates of Change. (Intro to Derivatives).
- Weeks 31–33: Optimization Limits.
- Weeks 34–36: Total Accumulation (The Integral).

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Mathematics Course

Course Title: **Business Math and Personal Finance**
Instructor: Rebecca Shatwell
Course Category: Mathematics
Grade Level: 11-12

Course Description:
In this 30-module course, students will explore all aspects of financial knowledge to understand their relationship with money, build habits and plans for their own financial success, as well as explore the mathematics behind major topics such as profit and loss, compiling business data, interpreting graphs, and applying math concepts to key areas of personal finance and business. There are three sections to the 30-module course:

Section I: **Personal Finance - 12 weeks**

- Financial Literacy Intro
- Income & Employment
- Savings & Banking
- Debt & Student Loans
- Credit, Credit Scores & Credit Cards
- Accounting & Budgeting
- Income Taxes
- Home Ownership
- Investing

Section II: **Starting and Scaling a Successful Business- 12 weeks**

- Creating a viable business plan
- Expenses vs. Revenue
- Advertising
- Profit vs. Reinvesting
- Accounting
- Payroll Taxes, Workman's Compensation, and Benefits
- Point of Diminishing Returns

Section III: **Wealth Building- 12 weeks**

- Wealth & Portfolio Building
- Bonds
- Stocks & Stock Market
- Business Ownership
- Real Estate Investing

- Insurance & Consumer Protection
- Retirement
- Life Planning

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Elective Course

Course Title: Understanding AI: Its History and Evolution, Ethical Considerations, and the Future of Work
Instructor: Rebecca Shatwell
Course Category: Elective
Duration: Two 18-week semesters
Grade Level: 9-12

Course Description: This non-technical course invites students to explore the transformative world of Artificial Intelligence through a sociological and ethical lens. Rather than focusing on coding, we delve into the "why" and "should" of technology. Students will trace the historical evolution of machine learning, analyze the mathematical logic behind neural networks in plain English, and debate the profound ethical implications of AI in modern society. From algorithmic bias and digital privacy to the future of the workforce and human creativity, this course equips students with the critical thinking skills necessary to lead in an AI-driven world.

Course Syllabus: Semester 1

Quarter 1: Foundations & History (Weeks 1-9)

- Weeks 1-2: Introduction to AI: Definitions, Myths, and "The Turing Test."
- Weeks 3-5: A Brief History: From early logic machines to the "AI Winters."
- Weeks 6-7: How Machines "Learn": A conceptual guide to Supervised and Unsupervised learning.
- Weeks 8-9: The Big Data Era: Where data comes from and who owns it.

Quarter 2: The Mechanics of Intelligence (Weeks 10-18)

- Weeks 10-12: Natural Language: How Large Language Models (LLMs) talk back.
- Weeks 13-15: Machine Vision: From facial recognition to autonomous vehicles.
- Weeks 16-17: Generative AI: The rise of synthetic media (images, music, and
- deepfakes).
- Week 18: Mid-term Project: The Evolution of an Algorithm (A case study on a specific
- AI application).

Course Syllabus: Semester 2

Quarter 3: Ethics, Integrity, and Society (Weeks 19-27)

- Weeks 19-21: Algorithmic Bias: How AI can inherit and amplify prejudices and preconceptions.
- Weeks 22-23: Privacy and Surveillance: Life in the age of constant data collection.
- Weeks 24-25: The Future of Work: Automation, Income, and new
- careers.
- Weeks 26-27: AI and Art: Copyright, creativity, and the definition of an "author."

Quarter 4: AI in Action & Capstone (Weeks 28-36)

- Weeks 28-29: AI for Social Good: Addressing environmental and medical mysteries.
- Weeks 30-31: Law and Policy: Understanding global AI regulations (i.e. EU AI Act).
- Weeks 32-35: Capstone Project: Designing an AI solution for a community problem.
- Week 36: Final Presentations and Future Reflections.

PETERSBURG School District

Department of Activities & Athletics
PO Box 289 Petersburg, AK 99833
877.526.7656

PHS & MMS Activities & Athletics – Board Report - May – 2026

PHS Track & Field Underway
Heading to the Regional Championships this week.

PHS Baseball
Will find out about state qualification this weekend after final conference games.

MS Track & Field
Just completed our home event.

Spring 2027
ASAA State Board of Directors hosted by Petersburg High School!

Golden Ticket
Moving to a Golden Ticket system prior to every activity beginning in order to make sure each participant has their forms complete. It is working well so far to ensure that we have all proper forms completed prior to students participation in an activity.

BigTeams – Arbiter Activities & Athletics Eligibility
BigTeams will be moving to Arbiter next school year for student activity forms and eligibility.

We will be notifying all families about the new system and how to get signed up for activities. This will be for both Middle School and High School Activities and Athletics!

Fall Activities start dates
PHS Cross Country will begin July 27th
PHS Swim & Dive will begin August 5th
MMS Cross Country will begin August 26th

Percentage of Students Participating in one (1) or more activities this school year:

MMS: 90.7% (108 of 119)
PHS: 87.4% (125 of 143)

Finance Director Report

May 2026 Regular School Board Meeting

Shannon Baird

There is a lot of moving educational funding legislation that may or may not make it across the finish line as they wrap up the 34th legislature and finalize the State FY27 Budgets. The District FY27 final proposed budget is also still being developed, and will be brought before the board on June 8th. The District is building its budget on the statutory $6,660 BSA as well as the current funding formula.

FY27 Borough Funding

The Borough has built into their Budget $3.25 Million for School Operating. Assuming a likely increase in State funding, this amount should be sufficient for the District in FY27.

FY27 State Foundation Funding

Taking the Borough funding into consideration and adding seven more students to our projected enrollment, below are the projected ending fund balances of a few State funding possibilities.

FY27 State Foundation Funding				
BSA	**State Foundation Funding**	**Budget Surplus / (Deficit)**	**Ending Fund Balance**	**Equivalent Change in BSA**
$6,660	$ 6,594,245	$ (474,652)	$ 709,877	$0 increase to BSA
$6,960	$ 6,967,766	$ (101,131)	$ 1,083,398	$300 increase to BSA
$7,057	$ 7,088,538	$ 19,641	$ 1,204,170	$397 one-time
$7,118	$ 7,164,487	$ 95,590	$ 1,280,119	$458 one-time
Student Count of 453.75, with an intensive count of 20				
FY26 State Funding $7,021,201 for Reference				

HB 261, would alter the K-12 Public Education Funding Formula. It seems unlikely it'll make it across the finish line, but parts or all of it could be added to HB 28, an "Omnibus" Education Bill, that may have a greater chance of making it through, providing additional funds. There are other bills that would amend different factors within the funding formula as well, and time will tell if those become law and what the effective dates are.

Finance Director Report

May 2026 Regular School Board Meeting

Shannon Baird

FY27 State Energy Relief Funding

- What is built into the State Operating Budget is 29.1 Million in School Energy Relief. Prorated out by FY25 actual energy expenses, Petersburg would receive $177,202. HB 263
- Under HB 28 the State would reimburse districts annually for a three year average of energy costs, taking the first three years of the prior four years to average. If under funded during budget appropriations, the funding would be prorated. For example, in FY27 that would be an average of FY23-FY25, which comes to $570,533. If HB 28 passes, this would take effect for FY28.

April 2026- Food Service Board Report - Director Johnson McIntosh

Food Service:

- Teen Health Fair May 8th! Huge Success! Thank you to all Volunteers and Rachel Etcher!
- Summer Food Dates - June 15 to August 14

- Local Procurement
  - SY24 1.4% of food purchased was considered local
  - SY25 11.58% of food purchased was considered local

- Grants:
  - Local Foods for Schools- Beef from Delta Meats- 90/10
  - Culinary Arts Grant- collaboration between Culinary classes and food service- Culinary arts classes will get $3,500 to spend on supplies and goods to create recipes that can be utilized in the food service program
  - Farm to School Grant- For the teen Health fair we will have a station that will highlight Alaska Grown items for students to try. There will be the potential for take home recipe kits as well.
  - Inoseal Equipment Grant- We were awarded a grant for a piece of equipment that will help package things such as veggies for after school as well as healthier items for the vending machine!

Wellness Team:

- Teen Health Fair May 8th 2026- Huge day!

Migrant Education

- Final reports due June 15 and June 30th
- 92 enrolled migrant students
- Vonda is offering Tutoring

Meeting Date:			***Members Present:***
Policies to be reviewed. A review does not indicate that changes are necessary			
Policy Number	***Administrative Regulation***	***Administration Notation***	***Committee Suggested Changes***
BP 4122 - CERTIFICATED PERSONNEL - STUDENT TEACHERS		Adds language regarding Superintendent establishing criteria	
	AR 6141- Curriculum Development and Evaluation	As we are bringing PreSchool through the conditional approval process with the State DEED we need to add PreSchool Curriculum review into our cycle.	Model Policies, recommended
BP 4131/4231/4313 Certificated Staff Development		Deleted "Certificated" to reflect ALL staff, Titling Update to include 4231 and 4313	
BP 4132/4232/4332 All Personnel- Publication or Creation of Materials		Titling update to inclue 4232 and 4332	
BP4133/4233/4333 All Personnel- Travel Expenses		Updated wording provides clearer guidelines on employee use of travel expenses.	Does need board approval
BP 4135/4235/4335 Soliciting and Selling (All Personnel)		No change	
BP 4136/4236/4336 NonSchool Employment (All Personnel)		No change	
BP 4141/4241 Certificated and Classified Personnel- Negotiated Agreement		No change	
BP 4143/4243 Negotiations/Consultation (Certificated/Classified Personnel)		Updates language for the School Board holding executive sessions to review it's position and consult with representatives regarding negotiations.	
BP 4144/4244/4344 Complaints (All Personnel)	AR 4144/4244/4344 Complaints (Certificated/Classified Personnel)	Updates language to include that the complaint process applies to misapplication of policies, regulations, or rules of the district.	
BP 4151 Salary Guides Exempt Employees		Minor wording updates	
BP 4154/4254/4354 All Personnel- Health and welfare Benefits	AR 4154/4254/4354	*This is not a policy we currently have- Language indicates the district shall provide benefits for employees*	Do Not Adopt
BP 4156.2/4256.2/4356.2 All Personnel- Awards and Recognition		*This is not a policy we currently have- Language indicates the district may issue service pins, certificates, plaques or other mementos.*	Do Not Adopt
BP 4156.3/4256.3/4356.3 All Personnel- Reimbursement, Uniforms and Allowances		This is not a policy we currently have and is optional. If adopted, recommend option 1	Do Not Adopt
BP 4157/4257/4357 All Personnel- Employee Safety		Minor wording updates	
BP 4158/4255/4358 All Personnel- Employee Security		Update requires that the superintendent or designee is made aware of all police reports made by personnel in the course of their duties.	
BP 4159/4259/4359 All Personnel- Employee Assistance Programs		Updated language. Changing the word, "problems" to "issues" and add that the School Board recognizes the benefits of and supports a healthy workforce.	
BP 4161/4261/4361 All Personnel- Leaves of Absence		Suggested language from AASB that defines justifiable reasons for absence.	
AR 4161/4261/4361 All Personnel - Emergency Covid 19 Sick and Family Leave		*Remove*	
BP 4161.1 Certificated Personnel- Sick Leave		*This is not a policy we currently have- recommend adoption with the sick leave bank optional wording.*	Recommend adoption as this aligns with state law.
BP 4161.2/4261.2/4361.2 All Personnel- Personal Leaves		This is an optional policy we do not have. It spells out what personal leave could be used for. Policy committee should discuss.	
BP 4161.3 Certificated Personnel - Sabbatical		This is not a policy we currently have. ATP Negotiated Agreement 14.12 addresses leave. ATP language provide leave at 5 years, AS 14.20.280 policy states 7 years.	Do not Adopt

APRIL WORK

BP 4122 - CERTIFICATED PERSONNEL - STUDENT TEACHERS

Note: Effective August 1, 2015, a student teacher must be under the general supervision of a teacher who holds a valid teaching certificate, has at least one year of teaching experience in the district where the student teacher is serving, has at least three years total teaching experience, and meets or exceeds professional content and performance standards described in 4 AAC 04.200. Additional requirements for student teachers are stated in 4 AAC 30.020.

The School Board is legitimately interested in the quality of teacher training programs and encourages the use of student teachers in the district. Such use shall support the instructional needs of the district and may enable future teachers to fulfill state requirements, learn how to teach, and receive valuable feedback which can enhance their competence.

The Superintendent or designee may enter into agreements with accredited colleges and universities to allow student teachers to have supervised teaching experiences and/or observations within the district. The Superintendent or designee may collaborate with the program administrators of teacher preparation institutions to jointly develop, supervise and evaluate practical programs which provide training, support and evaluation for the student teacher.

The Superintendent or designee shall establish the criteria for host teacher participation in a teacher training program, such as including a minimum number of years of teaching experience and positive evaluations.

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 30.020 Student teachers

4 AAC 04.200 Professional Content and Performance Standards

Revised ~~3/2016~~12/2025

9/92

AASB Policy Reference Manual

BP 4131/4231/4313 – ALL PERSONNEL - ~~CERTIFICATED~~ STAFF DEVELOPMENT

Note: Under state law, staff training is mandated in evaluative techniques, child abuse recognition and reporting, the needs of students with alcohol or drug abuse disabilities, sexual abuse and sexual assault awareness, dating violence and abuse, crisis response, crisis intervention and suicide awareness and prevention. School Districts must ensure that no less than 50 percent of the total certificated staff employed by the district receives all of the training not less than every two years and that all of the certificated staff employed by the district receives all of the training not less than every four years. AS 14.08.111(12); AS 14.14.090(11); AS 14.16.020(9). A school district shall provide suicide awareness and prevention training to each teacher, administrator, counselor and specialist who is employed by the school district to provide services to students. AS 14.30.362. Effective June 30, 2017, a school district shall establish a training program for employees relating to sexual abuse and sexual assault awareness and prevention and dating violence and abuse awareness and prevention. AS 14.30.355; AS 14.30.356. Additionally, effective June 30, 2017, a person is not eligible for a teacher certificate unless he or she has completed required training set forth in AS 14.20.020. AS 14.33.127 and 4 AAC 06.177 require that the School Board ensure that a sufficient number of school employees receive periodic training in an approved crisis intervention training program, to meet the needs of the student population. Crisis intervention programs must meet all legal requirements. The Department of Education and Early Development will maintain a list of approved crisis intervention training programs.

Under federal law, the Every Student Succeeds Act defines professional development to include sustained (not stand-alone, 1-day, or short-term workshops), intensive, collaborative, job-embedded, data-driven, and classroom focused activities that are available to all school staff, including paraprofessionals. Professional development activities should be developed with educator input and regularly evaluated. Professional development activities must be evidence-based, if reasonably available. 20 U.S.C. §§ 6601-6614.

The School Board recognizes that a competent well-trained staff is essential to carrying out its goals. Staff development is a necessary, collaborative, continuous and systematic effort to improve district educational programs by involving all employees in activities that improve their skills and broaden their perceptions. Professional development provided to teachers, principals, and other instructional leaders should focus on improving teaching and student learning and achievement.

Professional development shall be developed with educator input and regularly evaluated. If reasonably available, staff development activities shall be evidence-based. Staff should receive training on professional boundaries in accordance with BP/AR 5141.42, *Professional Boundaries for staff and students*.

In order to respond directly to the needs of all our students, staff development activities may address such issues as teacher and staff qualifications, content areas, integrating technology into instruction, using data to improve student achievement, methodology, student privacy, parent, family, and community engagement, interpersonal relations between students and faculty, student learning, growth, development, student welfare and safety, assessments and accommodations, student identification and referral, and staff communication, problem solving and decision making. The Superintendent is responsible for ensuring that all training required by law is provided in a timely fashion to appropriate staff.

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.41 – Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)
(cf. 5141.42 - Professional Boundaries ~~for~~ of staff ~~and~~ with students)
(cf. 5141.52 – Suicide Prevention)
(cf. 5142.3 – Restraint and Seclusion)

The Superintendent or designee should provide staff with professional development that may include opportunities such as the following:

1. Release time and leaves of absence for travel and study.
2. Visits to other classrooms and other schools.
3. Conferences involving outside personnel from the district, county, state, region or nation.
4. Membership in committees drawing personnel from various sources.
5. Training classes and workshops offered by the district.
6. Further training in institutions of higher learning, including credit courses conducted in or near the district instead of on the college campus, whenever possible.
7. Access to professional literature on education issues.
8. Induction and mentoring programs.

(cf. 4116 - Nontenured/Tenured Status)

Legal Reference:

UNITED STATES CODE

The Elementary and Secondary Education Act, 20 U.S.C. §§ 6601-6614, as amended by the Every Student Succeeds Act (P.L. 114-95)

ALASKA STATUTES

14.08.111 Duties (Regional School Boards)
14.14.090 Duties of school boards
14.16.020 Operation of state boarding schools
14.18.060 Discrimination in textbooks and instructional materials prohibited
14.20.020 Requirements for issuance of certificate; fingerprints
14.20.680 Required alcohol and drug related disabilities training
14.30.355 Sexual abuse and sexual assault awareness and prevention
14.30.356 Dating violence and abuse policy, training, awareness, prevention, and notices
14.30.362 Suicide awareness and prevention training
47.17.022 Training (child protection)

ALASKA ADMINISTRATIVE CODE

4 AAC 06.530 Guidance and counseling services
4 AAC 06.550 Review of instructional materials
4 AAC 12.397 Mandatory training requirements
4 AAC 19.060 Evaluation Training
4 AAC 52.260 Personnel Development

Revised ~~4/2022~~12/2025

AASB POLICY REFERENCE MANUAL
9/92

BP 4132/4232/4332 - ALL PERSONNEL - PUBLICATION OR CREATION OF MATERIALS

The School Board recognizes the importance of creating a work environment that encourages employee innovation in creating and developing high-quality materials to improve student achievement and the efficiency of district operations.
(cf. 4119.21/4219.21/4319.21 – Codes of Ethics)
(cf. 6162.6 - Use of Copyrighted Materials)
The Superintendent or designee shall oversee the development of instructional materials, computer programs, and other copyrightable materials by employees, independent contractors, and consultants. An employee, independent contractor, or consultant shall notify the Superintendent or designee of his/her intent to publish or register a work developed in whole or in part within the scope of his/her employment.
Instructional materials, computer programs, and other copyrightable materials developed by an employee within the scope of his/her employment shall be the property of the district.
(cf. 3523 – E-mail)
(cf. ~~4040 - Employee Use of District Information Technology~~ 4170/4210/4370 District Issued Portable Technology)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 – Library/Media Centers)
If an employee has developed copyrightable material during both work and non-working hours, and the work was within the scope of his/her employment, the Superintendent or designee shall negotiate a contract with the employee to protect the district's right as to the ownership or partial ownership of the copyright.
(cf. 3312 - Contracts)
The Superintendent or designee shall ensure that any contract with an independent contractor or consultant contains a provision specifying the district's right to ownership of the copyright of any work produced by the contractor or consultant for the district.
The Superintendent or designee may secure copyrights in the name of the district for all copyrightable works developed by the district. All royalties or revenues from these copyrights shall be used for the benefit of the district.
Legal Reference:
UNITED STATES CODE
17 U.S.C. 101-122 Subject matter and scope of copyright
17 U.S.C. 201 Copyright ownership and transfer
~~*Adoption Date: 3/19*~~*Revised 12/2025*
9/92

AASB Policy Reference Manual

BP 4133/4233/4333 – ALL PERSONNEL - TRAVEL EXPENSES

Note: The following optional policy delegates duties related to employee travel and reimbursement to the Superintendent or designee and may be revised to reflect district practice.

The School Board shall pay for ~~actual and necessary~~approved expenses, including travel, incurred by any employee performing authorized services for the district. ~~Expenses~~ Approved expenses shall be reimbursed ~~within limits established by the School Board~~according to district procedures.

The Superintendent or designee may approve employee requests to attend meetings in accordance with the ~~adopted~~ district budget.

~~The Superintendent or designee may authorize an advance of funds to cover necessary expenses.~~

The Superintendent or designee shall establish procedures for the submission and verification of expense claims.

~~The School Board may establish an allowance on either a mileage or monthly basis to reimburse designated employees for the use of their own vehicles in the performance of assigned duties.~~

Note: The following optional paragraph is offered for Boards that wish to closely monitor district expenses in this area.

All out-of-state travel must have Superintendent ~~School Board~~ approval. ~~Travel expenses not previously budgeted also must be approved on an individual basis by the School Board.~~

(cf. 3300 - Expenditures/Expending Authority)

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4135/4235/4335 – ALL PERSONNEL - SOLICITING AND SELLING

Note: The following optional policy may be revised or deleted.

Employees shall not solicit district students or their families with the intent to sell general merchandise, books, equipment or services. Any classroom activity requiring students to bring money to school for any purpose must have the principal's approval.

(cf. 1321 - Solicitation of Funds from and by Students)

Staff shall not distribute promotional, political, controversial or other noninstructional materials unless approved by the Superintendent or designee.

(cf. 1325 - Advertising and Promotion)

Staff members shall not use their status as district employees to secure information such as names, addresses and telephone numbers for use in profit-making ventures.

Educational tours may be promoted on school premises only if they are sponsored by the district. Employees engaged in planning, organizing or leading tours as a private business shall make it clear that they do not represent the school or district. All activities related to such tours must be carried on outside of school hours and off school premises.

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4136/4236/4336 – ALL PERSONNEL - NONSCHOOL EMPLOYMENT

The School Board recognizes that district employees may receive compensation for outside activities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district. Outside paid activities are incompatible with district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies.

(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 4119.21/4219.21/4319.21 - Codes of Ethics)
(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 4135 - Soliciting and Selling)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4141/4241– CERTIFICATED AND CLASSIFIED PERSONNEL - NEGOTIATED AGREEMENT

Each agreement entered into by the School Board with a duly recognized employee organization shall constitute a commitment by the School Board to the provisions of the agreement for its duration.

The provisions of the employee agreement shall be binding on the School Board and on all employees covered by the agreement. Policies or regulations of the School Board which conflict with provisions of the negotiated employee agreement shall not be binding on those employees who are covered by the terms of such agreement.

(cf. 4143/4243 - Negotiations/Consultation)

Legal Reference:

ALASKA STATUTES

23.40.070 - 23.40.260 - Public Employment Relations Act

Revised ~~9/97~~12/2025

9/92

AASB Policy Reference Manual

BP 4143/4243 – CERTIFICATED AND CLASSIFIED PERSONNEL -- NEGOTIATIONS/CONSULTATION

The School Board will strictly construe the scope of negotiations as provided by law and also meet and negotiate on such topics as are included within the scope of negotiations by the Labor Relations Board.

The School Board may hold executive sessions with its designated representative(s) prior to and/or during ~~consultations with representatives of employee organizations~~the collective bargaining process. The purpose of these executive sessions shall be to review the School Board's position and instruct and consult with its representative(s).

(cf. 9321 - Executive Sessions)

Legal Reference:

ALASKA STATUTES

23.40.070 - 23.40.260 Public Employment Relations Act

23.40.070 Declaration of Policy

23.40.235 Public involvement in school district negotiations

44.62.310 Agency meetings public

Kenai Peninsula Borough School District v. Kenai Peninsula Education Assn., 572 P. 2d 416 (Alaska 1977)

Revised ~~9/97~~12/2025

9/92

AASB Policy Reference Manual

BP 4144/4244/4344 – ALL PERSONNEL - COMPLAINTS

Note: This optional policy and regulation may be used in connection with employee complaints alleging the misapplication of policies, regulations, rules and procedures which fall outside the scope of negotiated employee contract grievance procedures.

The School Board recognizes the need for providing employees with a process for addressing concerns regarding issues which are not subject to formal grievance procedures. This complaint process applies to misapplication of policies, regulations or rules of the district.

The Superintendent or designee shall establish complaint procedures which encourage the prompt submission of complaints and resolution of conflicts.

The School Board expects that employees and supervisors will make every effort to resolve employee complaints and disagreements informally before resorting to formal complaint procedures.

(cf. 1312.3 - Complaints Concerning Discrimination)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4141/4241 - Negotiated Agreement)
Legal Reference:
ALASKA STATUTES
23.40.270 Declaration of policy (PERA)
Revised ~~9/97~~12/2025
9/92

AASB Policy Reference Manual

AR 4144/4244/4344 – ALL PERSONNEL - COMPLAINTS

Note: The following sample regulation may be revised or deleted.

The following guidelines shall prescribe the manner in which complaints are handled:

1. A "complaint" shall be defined as an alleged misapplication of the district's policies, regulations, rules or procedures. Procedures for the resolution of employee complaints provide a route of appeal through administrative channels and to the School Board, if necessary. If the complaint is related to discrimination or harassment, the district's procedure for complaints concerning discrimination should be used.

(cf. 1312.3 - Complaints Concerning Discrimination)

2. So as not to interfere with school schedules, meetings related to a complaint shall be held before or after the complainant's regular working hours.
3. All matters related to a complaint shall be kept confidential. Only those individuals directly involved in resolving the complaint shall be informed of the complaint.
4. All documents, communications and records dealing with the complaint shall be placed in a district complaint file. No such material shall be placed in an employee's personnel file.
5. No reprisals shall be taken against any participant in a complaint procedure by reason of such participation.
6. Time limits specified in these procedures may be reduced or extended in any specific instance by written mutual agreement of the parties involved. If specified or adjusted time limits expire, the complaint may proceed to the next step.
7. Any complaint not taken to the next step within prescribed time limits shall be considered settled on the basis of the answer given at the preceding step.

Informal Complaints

Employees are encouraged to resolve complaints informally. Formal complaint procedures shall not be initiated unless informal efforts to resolve the complaint have been exhausted and the complainant has provided a written description of such efforts.

Formal Complaint Procedure - Step 1

If a complaint has not been satisfactorily resolved by informal procedures, the complainant may file a written complaint with the immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint.

Within five working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The immediate supervisor or principal shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

Formal Complaint Procedure - Step 2

If a complaint has not been satisfactorily resolved at Step 1, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the answer at Step 1. All information presented at Step 1 shall be included with the complaint, and the immediate supervisor or principal shall submit to the Superintendent or designee a report describing attempts to resolve the complaint at Step 1.

Within five working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The Superintendent or designee shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file a written appeal to the School Board within five working days of receiving the answer at Step 2. All information presented at Steps 1 and 2 shall be included with the appeal, and the Superintendent or designee shall submit to the School Board a report describing attempts to resolve the complaint at Step 2.

An appeal hearing shall be held at the next regularly scheduled School Board meeting which falls at least 12 days after the appeal is filed. This hearing shall be held in executive session if the complaint relates to matters properly addressed in executive session.

(cf. 9321 - Executive Sessions)

The School Board shall make its decision within 30 days of the hearing and shall mail its decision to all concerned parties. The School Board's decision shall be final.

Revised 12/2025

9/92

AASB Policy Reference Manual

BP 4151/4251/4351 – ALL PERSONNEL - SALARY GUIDES - EXEMPT EMPLOYEES

Note: The Fair Labor Standards Act (FLSA) is a federal law that requires most employees in the United States to be paid at least the federal minimum wage for all hours worked, and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek. However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, or professional employees. Sections 13(a)(1) and 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than $~~455~~ 684 per week. These salary requirements do not apply to teachers. Exempt computer employees may be paid at least $~~455~~ 684 on a salary basis or on an hourly basis at a rate not less than $27.63 an hour. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department of Labor's regulations.

The School Board is committed to compliance with the salary basis requirements of the Fair Labor Standards Act. Improper deductions from the salaries of exempt employees are prohibited.
(cf. ~~BP~~ 4253 Overtime Pay/Compensatory Time Off)

Salary Basis Requirement

An exempt employee must meet certain tests regarding their job duties and be paid on a salary basis. Being paid on a "salary basis" means an employee regularly receives a predetermined amount of compensation each ~~pay period on a weekly, or less frequent, basis~~day. The predetermined amount cannot be reduced because of variations in the quality or quantity of the employee's work. Subject to exceptions listed below, an exempt employee must receive the full salary for any workweek in which the employee performs any work, regardless of the number of days or hours worked. Exempt employees do not need to be paid for any workweek in which they perform no work.

Permissible Deductions

Note: Under 2004 amendments to the federal regulations, employers can dock pay of exempt employees, without losing their exempt status, for disciplinary suspensions for one or more full days if employees break workplace conduct rules. To be able to take advantage of this provision, employers *must* adopt a written policy applicable to all employees that states that violating workplace conduct rules may result in a suspension.

Deductions from pay are permissible when an exempt employee: is absent from work for one or more full days for personal reasons other than sickness or disability; for absences of one or more full days due to sickness or disability if the deduction is made in accordance with a bona fide plan, policy or practice of providing compensation for salary lost due to illness; to offset amounts employees receive as jury or witness fees, or for military pay; or for unpaid disciplinary suspensions of one or more full days imposed in good faith for violations of district policies or procedures.

The district is not required to pay the full salary in the initial or terminal week of employment; for penalties imposed in good faith for infractions of safety rules of major significance, or for weeks in which an exempt employee takes unpaid leave under the Family and Medical Leave Act. In these circumstances, either partial day or full day deductions may be made.

Complaint Procedure for Improper Deductions

Note: Under the 2004 safe harbor provision, employers will not lose exempt status for employees as a result of improper deductions, so long as several steps are taken. First, your district must have a clearly communicated policy prohibiting improper pay deductions. Second, the policy must contain a complaint procedure. Third, if an employer makes an improper deduction, it must reimburse employees for the improper deduction and make a good faith commitment to comply in the future. Finally, if the employer "willfully" violates the policy by continuing to make improper deductions after a complaint, it will lose exempt status for all employees in the same job classification working for the same managers responsible for the improper deductions for the time period in which the improper deductions were made.

~~If you believe that~~Employees who believe an improper deduction has been made to ~~your~~ their salary ~~, you~~ should immediately report this information to ~~your~~ their direct supervisor, or to ~~[insert alternative complaint mechanism(s)]~~the human resources department.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, you will be promptly reimbursed for any improper deduction made.

Legal Reference:

Fair Labor Standards Act, 29 U.S.C. § 201, et seq.

~~*Added*~~ *Revised* ~~*12/04*~~*12/2025*

9/92

AASB Policy Reference Manual

BP 4157/4257/4357 – ALL PERSONNEL - EMPLOYEE SAFETY

The School Board believes that safety is every employee's responsibility. The School Board expects all employees to use safe work practices and to report and correct any unsafe conditions which may occur. Supervisors shall constantly promote safety and correct any unsafe work practice through education, training and enforcement.

No employees shall be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety, or well-being. Working conditions and equipment shall be maintained in compliance with standards prescribed by federal, state, and local laws and regulations.

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances and Pesticides)
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
(cf. 4158/4258/4358 - Employee Security)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4158/4258/4358 – ALL PERSONNEL - EMPLOYEE SECURITY

Note: Alaska school districts are required to adopt standards relating to when a teacher, teacher's assistant, or other person responsible for students is authorized to use reasonable and appropriate force to maintain classroom safety and discipline. Effective October 2014, the use of restraint and seclusion of students is strictly limited and in some situations prohibited by law. AS 14.33.125. Any use of restraint or seclusion by a district employee of a student must comply with all legal requirements. A teacher, teacher's assistant, principal, or another person responsible for students may not be terminated or otherwise subjected to formal disciplinary action for lawful enforcement of a school disciplinary and safety program, including behavior standards. AS 14.33.130. This group is protected from civil liability for acts or omissions arising out of enforcement of the disciplinary and safety program while in the course of employment, unless the act constitutes gross negligence or reckless or intentional misconduct. AS 14.33.140, and the Every Student Succeeds Act.

An employee may use approved methods of physical restraint if a student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

(cf. 5144 - Discipline)
(cf. 5142.3 – Restraint and Seclusion)

Note: A teacher, teacher's assistant, administrator, or other employee responsible for students who, during the course of employment, observes a student committing a crime must report the crime to local law enforcement. AS 14.33.130. The obligation to report to law enforcement resides with the staff member observing the crime. "Crime" means an offense for which a sentence of imprisonment is authorized; a crime is either a felony or a misdemeanor. AS 11.81.900.

Employees shall promptly report any ~~student attack,~~ assault or threat against them to the Superintendent or designee. The employee and the principal or other immediate supervisor ~~both~~ shall promptly report such instances to the appropriate local law enforcement agency, as appropriate. The Superintendent or designee shall be made aware of all police reports made by district personnel.

(cf. 1410 – Interagency Cooperation for Student and Staff Safety)
Legal Reference:

ALASKA STATUTES
11.81.430 Justification, use of force, special relationships
11.81.900 Definitions
14.33.120-.140 School disciplinary and safety program
ALASKA ADMINISTRATIVE CODE
4 AAC 07.010-4 AAC 07.900 Student rights and responsibilities
UNITED STATES CODE
Every Student Succeeds Act, P.L. 114-95

Revised ~~4/2022~~12/2025
AASB POLICY REFERENCE MANUAL
9/92

AASB Policy Reference Manual

BP 4159/4259/4359 – ALL PERSONNEL - EMPLOYEE ASSISTANCE PROGRAMS

Note: The following **optional** policy may be revised or deleted as desired to reflect district philosophy, needs and resources.

The School Board supports the well-being of all employees and recognizes the benefit to the school system and students of a healthy workforce. The Board also recognizes that school district employees may have personal ~~problems~~ issues which can have detrimental effects upon job performance and student safety. Many personal ~~problems~~ issues are easier to resolve when they are addressed early, before they reach disabling proportions. The School Board encourages employees to seek help when such ~~problems~~ issues exist and to take advantage of the resources that are available to assist them.

Employees shall have confidential access to information about community resources that address personal problems. This information shall be available, on a voluntary basis, to all employees, spouses and dependents.

(cf. 4020 - Drug and Alcohol-Free Workplace)

Management and supervisory staff shall be knowledgeable about the district's employee assistance program. When there are indications of declining performance, attendance problems, or on-the-job behavioral problems, supervisors shall consult with the Superintendent or designee to explore the resolution of such problems.

Note: The federal Americans with Disabilities Act, Section 104 states that an employee who uses drugs or who is an alcoholic may be held to the same job performance standards as held for other employees, even if any unsatisfactory performance is related to the drug use or alcoholism. Section 104 also states that an employer cannot discriminate against an individual who has successfully completed a supervised drug rehabilitation program or an employee who is currently participating in a supervised rehabilitation program and no longer engaging in drug use. The following optional paragraph clarifies that although participation in the assistance program is risk-free, the district reserves the right to discipline in accordance with its existing policies and procedures.

Participation in the assistance program will not jeopardize the employee's employment or career advancement, nor will it protect the employee from disciplinary action for substandard job performance.

(cf. 4115~~/4215/4315~~ - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision
(cf. 4118~~/4218~~ - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Revised 12/2025
9/92

AASB Policy Reference Manual

BP 4161/4261/4361 – ALL PERSONNEL - LEAVES

Note: This policy and our other sample leave policies are offered as models for districts. Districts should take into careful account their past practices and collective bargaining agreements when providing for leave privileges.

The School Board shall authorize employee absences as provided by law and School Board policy. The School Board recognizes the following justifiable reasons for absence:

1. Personal sickness or injury, pregnancy, jury duty, military service or emergencies beyond the employee's control.
2. Family illness, bereavement, religious observances and other personal reasons.
3. Situations stemming from occupational status such as attendance at meetings, conventions, inservice courses, seminars, etc.
4. Other situations for which leave is provided by law.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Note: The Alaska Family Leave Act became law September 16, 1992, and applies to employers that have employed 21 or more employees for each working day during any period of 20 consecutive workweeks in the preceding two calendar years. Family leave includes, at a minimum, "unpaid leave' for "serious" health conditions for a total of 18 weeks during any 12 month period, and unpaid leave for pregnancy and childbirth or adoption for a total of 18 work weeks within a 12 month period. Employees are entitled to apply accrued paid leave toward the unpaid leave time. Employers must allow employees to continue their existing health insurance coverage at the same level the employee had before going on leave. However, the employee may be required to pay the premium cost for the continuation of the insurance coverage. The Commissioner of Education may approve a labor contract that does not meet the family leave requirements if the district can show a lack of qualified, available substitutes to replace a teacher on leave or a lack of available housing for replacement teachers who do not live in the community.

Legal Reference:

ALASKA STATUTES

14.14.107 Sick leave and sick leave transfer
14.20.147 Transfer or absorption of attendance area or federal agency school
23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 09.020 Teachers entitled to pay

FAMILY AND MEDICAL LEAVE ACT, 29 U.S.C. 2601 et. seq.; 29 CFR Part 825, amend. 2008

NATIONAL DEFENSE AUTHORIZATION ACT for fiscal year 2008, Public Law 110-181, § 585(a)

Revised ~~3/2012~~12/2025

9/92

AR 4161/4261/4361 ALL PERSONNEL - EMERGENCY COVID-19 SICK AND FAMILY LEAVE

Note: The following AR implements the federal Families First Coronavirus Response Act, which is in effect from April 1, 202

As a result of the 2020 COVID-19 pandemic, employees may have additional rights to sick leave and family leave under the provisions below.¶

I. Sick Leave for COVID-19 Qualifying Reasons¶

Employees are entitled to additional paid sick leave if the employee is unable to work (or unable to telework) due to a need for leave because the employee:¶

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;¶
2. has been advised by a health care provider to self-quarantine related to COVID-19;¶
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;¶
4. is caring for an individual subject to an order described in (1) above, or self-quarantine as described in (2) above;¶
5. is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19; or¶
6. is experiencing any other substantially-similar condition as specified by the United States Department of Health and Human Services.¶

Duration of COVID-19 Sick Leave¶

A full-time employee is eligible for up to 80 hours of COVID-19 sick leave. A part-time employee is eligible for the number of hours of leave that the employee works on average over a two-week period.¶

Calculation of Sick Leave Rate of Pay¶

For leave reasons (1), (2), or (3), above: employees taking leave shall be paid at their regular rate of pay, up to $511 per day and $5,110 in the aggregate (over a 2-week period).¶

For leave reasons (4), (5), or (6), above: employees taking leave shall be paid at 2/3 their regular rate, up to $200 per day and $2,000 in the aggregate (over a 2-week period).¶

Procedure for Requesting Leave¶

Employees must notify their supervisor of the need and specific reason for leave under this policy. Employees should make the request for leave as soon as practically possible. Verbal notice will otherwise be accepted until written notice can be provided.¶

Employees are required to provide documentation to confirm the type of COVID-19 leave for which they are eligible.¶

Interaction with Other Paid Leave¶

The employee may use COVID-19 paid sick leave under this policy before using any other accrued sick leave, family leave, annual leave, or donated leave. COVID-19 sick leave does not carry over to 2021. COVID-19 sick leave cannot be cashed out.¶

All other policies and procedures for use of sick leave remain applicable, except as specifically modified by this AR and the federal Families First Coronavirus Response Act.¶

(cf. 4161.1 – Sick Leave)¶

(cf. 4161.2 - Personal Leaves)¶

II. Family and Medical Leave Act Expansion to Care for Children due to COVID-19 ¶

The qualifying reasons for taking family and medical leave ("FMLA Leave") have been expanded to provide leave for employees unable to work because they must care for a child whose school or place of childcare is closed (or child care provider is unavailable) for reasons related to COVID-19. This is a new qualifying reason for taking leave under

the Family and Medical Leave Act. It is not an expansion of the total amount of leave availability under FMLA. Employees must have been employed for at least 30 days to be eligible for expanded FMLA leave.¶

(cf. 4161.4/4261.1/4361.4 – Family and Medical Leave))¶

Duration of Expanded Childcare FMLA Leave¶

Full-time employees are eligible for up to 12 weeks of leave at 40 hours a week, assuming the employees have FMLA Leave available. Part-time employees are eligible for leave for the number of hours they are normally scheduled to work over that period, again assuming leave is available. Employees are only entitled to 12 weeks of annual FMLA leave, regardless of the reason.¶

Rate of Pay for Expanded Childcare FMLA Leave¶

The first ten days of expanded childcare FMLA leave is unpaid. However, employees may take the COVID-19 paid sick leave during this time or substitute any accrued paid leave. Alternatively, the District may require that COVID-19 paid sick leave be used during the first 10 days of normally unpaid FMLA leave.¶

After the first ten days of expanded childcare FMLA leave, employees taking leave shall be paid at 2/3 their regular rate, up to $200 per day and $12,000 in the aggregate (over a 12-week period—two weeks of paid sick leave followed by up to 10 weeks of paid expanded family and medical leave under the Family and Medical Leave Act).

Note: The above provisions for paid leave under FMLA are only applicable when leave is taken because the employee must care for a child whose school or place of care is closed due to COVID-19 related reasons. FMLA has not been expanded to provide for paid leave for other qualifying reasons, such as personal illness of the employee or family member. ¶

Procedure for Requesting Leave¶

Employees must follow the existing procedures for taking and requesting family and medical leave. Employees are required to provide documentation to confirm eligibility for expanded childcare FMLA leave.¶

(cf. 0400 - Personnel)¶

Legal Reference:¶

Public Law No: 116-127 (03/18/2020)¶

Added 4/2020¶

9/92 ¶

AASB Policy Reference Manual

BP 4161.1 – CERTIFICATED PERSONNEL - SICK LEAVE

Every certificated employee ~~working five school days each week~~who works the majority of a contractual month is entitled to one and one-third days of sick leave for that ~~a~~ month. ~~Such leave for employees working less than five days per week shall be proportionately less.~~ Unused days of sick leave shall be accumulated from year to year without limitation.

The Superintendent or designee shall establish procedures for reporting and verifying such absences.

Teachers are subject to disciplinary action, up to and including termination, for misusing sick leave, including providing false information regarding the use of, or need for, sick leave.

Certificated employees may transfer accumulated sick leave between districts and the Department of Education and Early Development. Employees are responsible for initiating a transfer of sick leave credits within 90 days of commencing employment at the district.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Sick Leave Bank

Note: AS 14.14.105 provides that the School Board may establish a sick leave bank independently or jointly with ~~teachers~~certificated employees. The following optional language may be revised or deleted as appropriate.

The School Board authorizes the establishment of a sick leave bank to provide ~~teachers~~ certificated employees sick leave benefits in unusual circumstances. ~~Teachers~~ Certificated employees may draw not more than twice the number of days of sick leave the teacher has accumulated before the first day of school in any school year, or 24 days, whichever is greater~~draw up to twice the number of days leave he/she has accumulated before the first day of school up to a maximum of 24 days~~. The School Board may grant additional leave in cases of severe illness or external hardship.

Legal Reference:

ALASKA STATUTES

14.14.105 Sick leave bank
14.14.107 Sick leave and sick leave transfer
14.20.147 Transfer or absorption of attendance area or federal agency school
23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 15.040 Sick leave
4 AAC 15.900 Definitions

FAMILY AND MEDICAL LEAVE ACT, 29 U.S.C. 2601 et. seq.; 29 CFR Part 825, amend. 2008

Revised ~~3/2012~~12/2025

9/92

AASB Policy Reference Manual

BP 4161.2/4261.2/4361.2 – ALL PERSONNEL - PERSONAL LEAVES

Personal Necessity

Note: 4 AAC 15.040 authorizes the School Board to limit the use of sick leave because of death, illness or welfare of a person in the teacher's immediate family. The following sample policy may be revised or deleted as appropriate.

~~Certificated employees may use no more than seven days of their accrued sick leave during each contract year for reasons of personal necessity.¶~~

Personal leave is generally subject to collective bargaining. In the absence of collectively bargained personal leave, the Superintendent may authorize for following reasons:~~Acceptable reasons for the use of personal necessity leave include:~~

1. Death of a member of the immediate family.
2. An accident involving the employee's property or the person or property of a member of the immediate family.
3. An illness of a member of the employee's immediate family.
4. Fire, flood, or other immediate danger to the home of the employee.
5. Required court appearance other than those court appearances for which the employee is obligated to be absent from duty and compensation is required by law.
6. Personal business of a serious nature which the employee cannot disregard.

Leave for personal necessity may be allowed for other reasons at the discretion of the Superintendent or designee. However, no such leave shall be granted for purposes of personal convenience, for the extension of a holiday or vacation period, or for matters which can be taken care of outside of working hours.

(cf. 4161.4/4261.4/4361.4 - Family and Medical Leave)

Note: Pursuant to 4 AAC 15.040, "immediate family" includes at least husband and wife, father and son or daughter, mother and son or daughter, and brother and sister.

Legal Reference:

ALASKA STATUTES

23.10.500 - 23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 09.020 Teachers entitled to pay

4 AAC 15.040 Sick leave

Revised ~~3/2012~~12/2025

9/92

AASB Policy Reference Manual

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Mathematics Course

Course Title: **Business Math and Personal Finance**
Instructor: Rebecca Shatwell
Course Category: Mathematics
Grade Level: 11-12

Course Description:
In this 30-module course, students will explore all aspects of financial knowledge to understand their relationship with money, build habits and plans for their own financial success, as well as explore the mathematics behind major topics such as profit and loss, compiling business data, interpreting graphs, and applying math concepts to key areas of personal finance and business. There are three sections to the 30-module course:

Section I: **Personal Finance - 12 weeks**

- Financial Literacy Intro
- Income & Employment
- Savings & Banking
- Debt & Student Loans
- Credit, Credit Scores & Credit Cards
- Accounting & Budgeting
- Income Taxes
- Home Ownership
- Investing

Section II: **Starting and Scaling a Successful Business- 12 weeks**

- Creating a viable business plan
- Expenses vs. Revenue
- Advertising
- Profit vs. Reinvesting
- Accounting
- Payroll Taxes, Workman's Compensation, and Benefits
- Point of Diminishing Returns

Section III: **Wealth Building- 12 weeks**

- Wealth & Portfolio Building
- Bonds
- Stocks & Stock Market
- Business Ownership
- Real Estate Investing

- Insurance & Consumer Protection
- Retirement
- Life Planning

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Mathematics Course

Course Title: **Practical Math**
Instructor: Rebecca Shatwell
Course Category: Mathematics
Grade Level: 11-12

Course Description: This course is built for the student who sees their future in a hands on business operation. We reclaim "basic" math—fractions, ratios, and proportions—and transform them into the essential tools required to run an operation or manage a firm.
Students will progress from scaling blueprints and mixing fuel to using mathematics for optimizing processing lines and calculating total escapement.

36-Week Syllabus

Quarter 1: The Logistics of the Operations (Weeks 1–9)

- Weeks 1–3: Fractional Foundations. Mastery of complex ratios.
- Weeks 4–6: Unit Rates & Market Ratios. * Application: Calculating price-per-pound vs. price-per-ton and currency conversion for international markets.
  Weeks 7–9: Scaling & Blueprints. Using geometric ratios.

Quarter 2: The Algebra of Machinery (Weeks 10–18)
Algebraic Concept Application

- Weeks 10–12 Direct & Inverse Variation
- Weeks 13–15 Rational Functions Economics
- Weeks 16–18 Systems of Equations
    - Management: Break-even analysis

Quarter 3: Probability & Risk (Weeks 19-27)

- Weeks 19–21: Relative Frequency.
- Weeks 22–24: Conditional Probability (Bayes' Theorem).
- Weeks 25–27: Expected Value & Insurance.

Quarter 4: The Mathematics of the Factory (Weeks 28–36)

- Weeks 28–30: Instantaneous Rates of Change. (Intro to Derivatives).
- Weeks 31–33: Optimization Limits.
- Weeks 34–36: Total Accumulation (The Integral).

Petersburg High School

109 Charles W. St.
P. O. Box 289
Petersburg, Alaska 99833-0289

Brad King
Principal
877-526-7656

Proposed Elective Course

Course Title: Understanding AI: Its History and Evolution, Ethical Considerations, and the Future of Work
Instructor: Rebecca Shatwell
Course Category: Elective
Duration: Two 18-week semesters
Grade Level: 9-12

Course Description: This non-technical course invites students to explore the transformative world of Artificial Intelligence through a sociological and ethical lens. Rather than focusing on coding, we delve into the "why" and "should" of technology. Students will trace the historical evolution of machine learning, analyze the mathematical logic behind neural networks in plain English, and debate the profound ethical implications of AI in modern society. From algorithmic bias and digital privacy to the future of the workforce and human creativity, this course equips students with the critical thinking skills necessary to lead in an AI-driven world.

Course Syllabus: Semester 1

Quarter 1: Foundations & History (Weeks 1-9)

- Weeks 1-2: Introduction to AI: Definitions, Myths, and "The Turing Test."
- Weeks 3-5: A Brief History: From early logic machines to the "AI Winters."
- Weeks 6-7: How Machines "Learn": A conceptual guide to Supervised and Unsupervised learning.
- Weeks 8-9: The Big Data Era: Where data comes from and who owns it.

Quarter 2: The Mechanics of Intelligence (Weeks 10-18)

- Weeks 10-12: Natural Language: How Large Language Models (LLMs) talk back.
- Weeks 13-15: Machine Vision: From facial recognition to autonomous vehicles.
- Weeks 16-17: Generative AI: The rise of synthetic media (images, music, and
- deepfakes).
- Week 18: Mid-term Project: The Evolution of an Algorithm (A case study on a specific
- AI application).

Course Syllabus: Semester 2

Quarter 3: Ethics, Integrity, and Society (Weeks 19-27)

- Weeks 19-21: Algorithmic Bias: How AI can inherit and amplify prejudices and preconceptions.
- Weeks 22-23: Privacy and Surveillance: Life in the age of constant data collection.
- Weeks 24-25: The Future of Work: Automation, Income, and new
- careers.
- Weeks 26-27: AI and Art: Copyright, creativity, and the definition of an "author."

Quarter 4: AI in Action & Capstone (Weeks 28-36)

- Weeks 28-29: AI for Social Good: Addressing environmental and medical mysteries.
- Weeks 30-31: Law and Policy: Understanding global AI regulations (i.e. EU AI Act).
- Weeks 32-35: Capstone Project: Designing an AI solution for a community problem.
- Week 36: Final Presentations and Future Reflections.

Personnel Action Report for 2025-26

June 30th, 2026

EMPLOYMENT OF CERTIFIED PERSONNEL

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

EMPLOYMENT OF CLASSIFIED PERSONNEL

RESIGNATION/RETIREMENT CLASSIFIED PERSONNEL

Extra Duty Contracts

Andy Carlisle
Head Varsity Swim Coach

Kayla Wright
Asst Swim Coach

Joe Vichneicki
Middle School X-CC

2025-2026 School Year

Teachers	41.00
Classified	31.00
Principals	2.00
District Administration/Exempt (Superintendant, Finance, Maintenance, Food Service, Board Admin, Special education, tech , athletics)	8.00
Total Employees	**82**

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Tel: 907-278-8878
Fax: 907-278-5779
www.bdo.com

BDO
3601 C. Street – Suite 600
Anchorage, AK 99503
USA

June 24, 2026

Ms. Shannon Baird, Director of Finance
Petersburg School District
201 Charles W Street
Petersburg, Ak 99833

Dear Ms. Shannon Baird:

We are pleased to continue as independent auditors for Petersburg School District. We look forward to continuing to provide you with the high-quality services you expect from your professional service providers.

Our commitment to delivering superior service means that we strive to demonstrate initiative, anticipate problems, propose solutions, and communicate effectively with you and other members of management throughout the year. In addition, during our audit we will be alert for opportunities to bring insightful and constructive suggestions for improving management information, operating and accounting procedures, and controls.

Attached to this letter is an agreement describing our services. If you have questions about any of the matters discussed in that agreement, please give us a call. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing this letter via the DocuSign link that we provide. Alternatively, if you are receiving hard copies of this engagement letter and DocuSign will not be used, please sign and return to us one of the two enclosed copies. The other copy is for your files.

Again, it is a pleasure for us to continue to serve you. We look forward to many more years of pleasant association with you and Petersburg School District.

Very truly yours,

BDO USA

6/25/2026

BDO USA refers to BDO USA, P.C., a Virginia professional corporation, also doing business in certain jurisdictions with an alternative identifying abbreviation, such as Corp. or P.S.C.

BDO USA, P.C. is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Tel: 907-278-8878
Fax: 907-278-5779
www.bdo.com

BDO
3601 C. Street – Suite 600
Anchorage, AK 99503
USA

June 24, 2026

Ms. Shannon Baird, Director of Finance
Petersburg School District
201 Charles W Street
Petersburg, Ak 99833

Dear Ms. Shannon Baird

Agreement to Provide Services

This agreement to provide services (the "Agreement") is intended to describe the nature and scope of our services.

Objective and Scope of the Audit

As agreed, BDO USA ("BDO" or "we") will audit the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Petersburg School District (the "School District" or "you") as of and for the year ending June 30, 2026. The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, to issue an auditor's report that includes our opinions, and to report on the fairness of the supplementary information referred to below when considered in relation to the basic financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our audit also include reporting on the School District's:

- Internal control related to the financial statements and compliance with provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control related to major programs and issuance of an opinion on whether the School District complied with federal and state statutes, regulations, and the terms and conditions of the federal and state awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance and State Audit Guide.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A),

BDO USA refers to BDO USA, P.C., a Virginia professional corporation, also doing business in certain jurisdictions with an alternative identifying abbreviation, such as Corp. or P.S.C.

BDO USA, P.C. is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the School District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required and will be subjected to certain limited procedures, but will not be audited:

1. Budgetary Comparison Schedules
   a. General Fund
   b. Each Major Special Revenue Fund
2. Public Employees' Retirement System:
   a. Schedule of the School District's Proportionate Share of Net Pension Liability
   b. Schedule of the School District's Contributions
3. Public Employees' Retirement System:
   a. Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefit Liability (Asset) – ARHCT, RMP and ODD Plans
   b. Schedule of the School District's Contributions – ARHCT, RMP, and ODD Plans
4. Teachers Retirement System:
   a. Schedule of the School District's Proportionate Share of Net Pension Liability
   b. Schedule of the School District's Contributions
5. Teachers Retirement System:
   a. Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefit Liability (Asset) – ARHCT, RMP and ODD Plans
   b. Schedule of the School District's Contributions – ARHCT, RMP, and ODD Plans

We understand that it is the School District's intent to not prepare or present the required Management's Discussion and Analysis. The omission will not affect our audit opinion.

Also, the supplementary information other than RSI accompanying the basic financial statements, as listed below, will be subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS, and our auditor's report will provide an opinion on it in relation to the basic financial statements as a whole.

1. Individual and combing funds statements and schedules
2. Schedule of Expenditures of Federal Awards
3. Schedule of State Financial Assistance
4. Schedule of Compliance – AS 14.117.505

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Responsibilities of BDO

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Note that BDO may utilize entities owned in whole or in part by BDO (each, an "Affiliate") to assist in the audit or perform internal and/or administrative support ancillary to the services, but BDO will remain responsible for and supervise all such services. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a reasonable basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we will express no such opinion. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses in internal control. However, we will communicate to you and those charged with governance in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during our audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

Our audit will also be conducted in accordance with the provisions of the *Government Auditing Standards*, issued by Comptroller General of the United States and *Title 2 U.S. Code of Federal and State Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal and State Awards* (Uniform Guidance or UG), *and State of Alaska Audit Guide and Compliance Supplement for State Single Audits* (State Audit Guide) and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

opinions and to render the required. Our procedures will consist of the applicable procedures described in the Office of Management and Budget's (OMB) Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the School District's major programs. As required by the Uniform Guidance and State Audit Guide, our audit will include tests of transactions related to major federal and state award programs for compliance with applicable federal statutes, regulations, and the terms and conditions of federal and state awards. The purpose of these procedures will be to express an opinion on the School District's compliance with requirements applicable to major programs in our report on compliance issued pursuant to the Uniform Guidance and State Audit Guide.

Our work will be based primarily upon selected tests of evidence supporting the amounts and disclosures in the financial statements and, therefore, will not include a detailed check of all of the School District's transactions for the period. Also, an audit is not designed to detect errors or fraud or violations of federal and state statutes and regulations that are immaterial to the financial statements or major programs. However, we will inform you of any material errors or fraud that come to our attention. We will also inform you of possible illegal acts that come to our attention unless they are clearly inconsequential. We will also include such matters in the reports required for an audit performed under the Uniform Guidance and State Audit Guide. In addition, during the course of our audit, financial statement misstatements relating to accounts or disclosures may be identified, either through our audit procedures or through communication by your employees to us, and we will bring these misstatements to your attention as proposed adjustments. At the conclusion of our audit we will communicate to those charged with governance (as defined below) all uncorrected misstatements, as well as all corrected misstatements arising from our audit and the implications that such corrected misstatements might have on the School District's financial reporting process. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste and abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

The term "those charged with governance" is defined as the person(s) with responsibility for overseeing the strategic direction of the School District and obligations related to the accountability of the School District, including overseeing the financial reporting process. For the School District, we agree that the School Board meets that definition.

It would perform test of controls, as required by the Uniform Guidance and State Audit Guide, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with each direct and material compliance requirement applicable to each of the School District. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and State Audit Guide.

We are also responsible for communicating with those charged with governance what our responsibilities are under GAAS, an overview of the planned scope and timing of the audit, and significant findings from the audit.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that you and those charged with governance acknowledge and understand that you and those charged with governance have responsibility (1) for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; (2) for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements and relevant to federal and state award programs that are free from material misstatement, whether due to error or fraud; (3) for identifying and ensuring that the School District complies with the laws and regulations applicable to its activities; and (4) to provide us with access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, additional information we may request for the purpose of the audit, and unrestricted access to persons within the School District from whom the auditor determines it is necessary to obtain audit evidence.

Management is also responsible for preparation of the schedule of federal expenditures of federal awards, and schedule of state financial assistance including the notes, noncash assistance received and other required information, in accordance with the requirements of the Uniform Guidance and State Audit Guide. You acknowledge and understand your responsibility for the preparation of all supplementary information, including the schedule of expenditures of federal awards and schedule of state financial assistance, in accordance with the applicable criteria. Management is responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements, in accordance with the Uniform Guidance and State Audit Guide. Management is also responsible for (1) establishing and maintaining effective internal control, including internal control over compliance and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met, (2) compliance with federal and state statutes, regulations, and the terms and conditions of federal and state awards, (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements, and (4) ensuring that management and financial information is reliable and properly reported. You also agree to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. You also agree to present the supplementary information with the audited financial statements, or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and our report thereon.

Management's responsibilities also include identifying and informing us of significant contractor relationships in which the contractor is responsible for program compliance and for the accuracy and completeness of that information.

Management is responsible for adjusting the financial statements to correct material misstatements relating to accounts or disclosures, after evaluating their propriety based on a review of both the applicable authoritative literature and the underlying supporting evidence from the School District's files; or otherwise concluding and confirming in a representation letter (as further described below) provided to us at the conclusion of our audit that the effects of any

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

uncorrected misstatements are, both individually and in the aggregate, immaterial to the financial statements taken as a whole. Additionally, as required by the Uniform Guidance and State Audit Guide, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

As required by GAAS, we will request certain written representations from management at the close of our audit to confirm oral representations given to us and to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Because of the importance of management's representations to an effective audit, the School District agrees, subject to prevailing laws and regulations, to release and indemnify BDO and its shareholders, principals, employees, Affiliates, contractors, agents, and Permitted Assignees (as defined herein under "Assignment") (collectively, the "BDO Group") from and against all claims, losses, liabilities, judgments, damages, costs, and expenses (including attorneys' fees) of any kind relating to the services or this Agreement, whether arising in contract, statute, tort (including, without limitation, negligence), or otherwise (collectively, the "Claims") attributable to any knowing misrepresentations by management.

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the School District involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a direct and material effect on the financial statements and/or schedule of expenditures of federal awards. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the School District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the School District complies with applicable federal and state statutes, regulations, and the terms and conditions of the federal and state awards. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of federal and state statutes, regulations and the terms and conditions of the federal and state awards, or waste and abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying to us, previous financial audit attestation engagements, performance audits, or other studies related to our audit objectives. This responsibility includes communicating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

At the conclusion of the engagement, we will complete the appropriate sections of and electronically certify the Data Collection Form that summarizes our audit findings. We will provide a final copy of our reports in a PDF file to the School District; however, it is management's responsibility to upload the PDF version of the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) and complete the appropriate sections of the Data Collection

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Form. If management requests BDO to upload the pdf version of the reporting package it is management's responsibility to review the pdf BDO uploads to the Federal Audit Clearinghouse (FAC) for accuracy and accept responsibility for this document. Management is responsible for electronically certifying the Data Collection Form and electronically submitting the completed Data Collection Form to the FAC. Management accepts responsibility for and will review all information, whether prepared by the School District or BDO, in the Data Collection Form that will be submitted to the FAC. The financial reporting package must be text searchable, unencrypted, and unlocked to be accepted by the FAC. The Data Collection Form and the reporting package must be submitted electronically within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless an extension has been obtained in writing from the appropriate Federal agency. Both BDO and management are responsible for ensuring that in their respective parts of the reporting package there is no protected personally identifiable information. Management understands that the School District must make copies of the Data Collection Form and reporting package available for public inspection.

Expected Form and Content of the Auditor's Report

At the conclusion of our audit, we will submit to you a report containing our opinion as to whether the financial statements, taken as a whole, are fairly presented based on accounting principles generally accepted in the United States of America. If, during the course of our work, it appears for any reason that we will not be in a position to render an unmodified opinion on the financial statements or the Uniform Guidance and State Audit Guide compliance, or that our report will require an Emphasis of Matter or Other Matter paragraph, we will discuss this with you. It is possible that, because of unexpected circumstances, we may determine that we cannot render a report or otherwise complete the engagement. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as a result of the engagement. If, in our professional judgment, the circumstances require, we may resign from the engagement prior to completion.

The reports on internal control and compliance will each include a statement that the purpose of these reports is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of *Government Auditing Standards* (GAS) and the Uniform Guidance and State Audit Guide and are not suitable for any other purpose.

Termination

Upon notice to the School District, BDO may terminate this Agreement if BDO reasonably determines that it is unable to perform the services described in this Agreement in accordance with applicable professional standards, laws, or regulations. If we elect to terminate our services for any reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. If the Agreement is terminated, the School District agrees to compensate BDO for the services performed and expenses incurred through the effective date of termination. Those provisions in this Agreement that, by their very nature, are intended to survive termination shall survive after the termination of the Agreement, including, but not limited to, the parties' obligations related to any of the following provisions: indemnification, limitations on liability, confidentiality, dispute resolution, payment and reimbursement obligations, and limitations on use or reliance.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Client Continuance Matters

BDO is retaining the School District as a client in reliance on information obtained during the course of our client continuance procedures. Bikky Shrestha, a BDO assurance principal, has been assigned the primary responsibility for the engagement and for issuing the appropriate report on the School District's financial statements on behalf of BDO. If such assignment changes during the course of our engagement, we will notify management and those charged with governance.

Email Communication

BDO disclaims and waives, and you release the BDO Group from, all liability for the interception or unintentional disclosure of email transmissions or for the unauthorized use or failed delivery of emails transmitted or received by BDO in connection with the services we are being engaged to perform under this Agreement.

External Computing Options

If, at the School District's request, any member of the BDO Group agrees to use certain external services, including but not limited to services for cloud storage, remote control, and/or file sharing options (collectively "External Computing Options"), that are outside of BDO's standard security protocol, the School District acknowledges that such External Computing Options may be associated with heightened security and privacy risks. Accordingly, the BDO Group disclaims and the School District agrees to release the BDO Group from, and indemnify the BDO Group for, all liability arising out of or related to the use of such External Computing Options.

Use of BDO Advantage Extraction Scripts or Services

With your approval, BDO may use BDO Advantage Extraction Scripts or Services to extract certain general ledger and subledger information from your financial accounting system to facilitate performance of our services. The BDO Advantage Extraction Scripts or Services and all information, content, materials, products (including software), and other services included in or otherwise made available to you through the BDO Advantage Extraction Scripts or Services are provided by BDO on an "as is" and "as available" basis, unless otherwise specified in writing. BDO makes no representations or warranties of any kind, expressed or implied, as to the operation of the BDO Advantage Extraction Scripts or Services, or the information, content, materials, products (including software), or other services included in or otherwise made available to you through the BDO Advantage Extraction Scripts or Services, unless otherwise specified in writing. You expressly agree that your use of the BDO Advantage Extraction Scripts or Services is at your sole risk, and you release the BDO Group from any liability connected therewith. BDO shall not share or sell any of the extracted information to third parties, and BDO shall use such information solely to facilitate performance of the services described in this Agreement.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Ownership of Working Papers

In connection with the performance of our services, we will prepare documents that support our work and include items such as work programs and analyses that do not constitute part of the School District's records ("Working Papers"). The Working Papers prepared pursuant to this Agreement are the property of BDO. The Working Papers constitute confidential, proprietary, and trade secret information, and will be retained by BDO in accordance with our policies and procedures and all applicable laws.

However, pursuant to authority given by law or regulation, we may be requested to make certain Working Papers available to the School District's oversight agency, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such Working Papers will be provided under the supervision of BDO personnel and at a location designated by BDO. Furthermore, upon request, we may provide photocopies of selected Working Papers to the aforementioned parties. These parties may intend or decide to distribute the photocopies of information contained therein to others, including other governmental agencies. If a Working Paper access request is received from a regulator, we will ask you and the regulator, and any designees, including third party accounting firms, to acknowledge, in writing, the conditions under which we will provide such access; and you agree to provide such written acknowledgment.

Reproduction of Auditor's Report

If the School District plans any reproduction or publication of a document that includes our report, or any portion of it, and that is assembled differently from any paper or electronic version that we have previously reviewed and approved for the School District (e.g., by the addition of financial statements and/or accompanying information that you have produced), a copy of the entire document in its final form should be submitted to us in sufficient time for our review and written approval before printing. You also agree to provide us with a copy of the final reproduced material for our written approval before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our written approval.

Posting of Auditor's Report and Financial Statements on Your Website

You agree that, if you plan to post an electronic version of the financial statements and auditor's report on your website, you will ensure that there are no differences in content between the electronic version of the financial statements and auditor's report on your website and the signed version of the financial statements and auditor's report provided to management by BDO. You also agree to indemnify the BDO Group for all claims that may arise from any differences between the electronic and signed versions.

Review of Documents in Connection with Offering of Sale of Debt

The audited financial statements and our report thereon should not be provided or otherwise made available to lenders, other financial institutions or sources of financing, or others (including advisors to such parties) in connection with any document to be used in the process of obtaining capital, including, without limitation, by means of the sale of securities (including securities offerings on the Internet) without first submitting copies of the document to us in sufficient time

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

for our review and written approval. If, in our professional judgment, the circumstances require, we may withhold or condition our written approval.

Availability of Records and Personnel

You agree that all records, documentation, and information we request in connection with our audit will be made available to us (including those pertaining to related parties), that all material information will be disclosed to us, and that we will have the full cooperation of, and unrestricted access to, your personnel during the course of the engagement.

You also agree to ensure that any third-party valuation reports that you provide to us to support amounts or disclosures in the financial statements (a) indicate the purpose for which they were intended, which is consistent with your actual use of such reports; and (b) do not contain any restrictive language that would preclude us from using such reports as audit evidence.

Assistance by Your Personnel and Internet Access

We also ask that your personnel prepare various schedules and analyses for our staff. However, except as otherwise noted by us, no personal information other than names related to Government employees and/or customers should be provided to us. In addition, we ask that you provide high-speed Internet access to our engagement team, if practicable, while working on the School District's premises. This assistance will serve to facilitate the progress of our work and minimize costs to you.

Peer Review Reports

Government Auditing Standards requires that we provide you with a copy of our most recent quality control review report. Our latest peer review report accompanies this letter.

Other Services

We are always available to meet with you and other executives at various times throughout the year to discuss current business, operational, accounting, and auditing matters affecting the School District. Whenever you feel such meetings are desirable, please let us know. We are also prepared to provide services to assist you in any of these areas. We will also be pleased, at your request, to attend governing board meetings.

In addition to the audit services described above, you have requested that we provide the following non-attest services:

We will assist the School District in preparing the financial statements and related footnote disclosures for the year ended June 30, 2026, based on the School District's accounting records and other information that comes to our attention during the course of our engagement. We will also assist the School District in preparing and submitting the required Form SF-SAC Data Collection Form and the GASB 68 & 75 entries and related footnote disclosures.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Independence

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to the School District in the performance of our services. Any discussions that you have with personnel of BDO regarding employment could pose a threat to our independence. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence. In addition, because BDO incurs great expense in hiring and training its personnel, if you hire one of our personnel, who provided services to the School District in the immediately preceding 12 months you agree to pay us a fee of 20% of that individual's annualized base compensation at BDO 90 days from the first day of employment of such individual at the School District.

The independence rules of the American Institute of Certified Public Accountants ("AICPA") require that we maintain independence with respect to the School District and all School District's subsidiaries or other affiliates (the "School Affiliates"). In order to meet these requirements, the School District agrees to inform us of all corporate transactions (e.g., mergers, acquisitions) that result in a new School Affiliate in advance of the transaction so that we may (i) identify any prohibited relationships with the new School Affiliate prior to the effective date of the transaction and address them promptly, and (ii) add the new School Affiliate to the School District's "corporate tree" in our independence database so that we maintain independence of the School District Affiliate going forward.

In order for us to remain independent, professional standards require us to maintain certain respective roles and relationships with you with respect to the non-attest services described above. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

We will not perform management functions or make management decisions on behalf of the School District. However, we will provide advice and recommendations to assist management of the School District in performing its functions and fulfilling its responsibilities.

The School District agrees to perform the following functions in connection with our performance of the non-attest services:

a. Make all management decisions and perform all management functions with respect to the preparation of the financial statements, data collection form, and GASB 68 & 75 provided by us.

b. Assign Shannon Baird, Director of Finance, to oversee the preparation of the financial statements, data collection form, and GASB 68 & 75 entries and evaluate the adequacy and results of the services.

c. Accept responsibility for the results of the preparation of the financial statements, data collection form, and GASB 68 & 75 entries.

The services are limited to those outlined above. We, in our professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as making management decisions or performing management functions. The School District must make all

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

decisions with regard to our recommendations. By signing this Agreement, you acknowledge your acceptance of these responsibilities.

Limitation of Liability

Except to the extent finally determined to have resulted from the fraud or intentional misconduct of any member of the BDO Group, the BDO Group's aggregate liability to the School District for all direct or third party Claims shall not exceed the aggregate amount of fees paid by the School District to BDO during the 12 months preceding the date of the Claim for the services giving rise to the Claim. In no event shall the BDO Group be liable for consequential, special, indirect, incidental, punitive, or exemplary losses or damages relating to this Agreement.

Dispute Resolution Procedure

Any dispute or claim between you and BDO arising out of or relating to the Agreement or the services or fees of BDO, including, without limitation, claims for breach of contract, professional negligence, breach of fiduciary duty, misrepresentation, fraud, or claims based in whole or in part on any other common-law, statutory, regulatory, legal, or equitable theory, and disputes regarding all fees, including attorneys' fees of any type, and/or costs charged under this Agreement ("Arbitration Claims") (except to the extent provided below) shall be submitted to binding arbitration administered by the American Arbitration Association ("AAA"), in accordance with its Commercial Arbitration Rules, as amended by this paragraph. Arbitration Claims shall be brought in a party's individual capacity, and not as a plaintiff or class member in any purported class or representative proceeding. Arbitration Claims shall be heard by a panel of three (3) arbitrators, to be chosen as follows: within thirty (30) days after the commencement of arbitration, each party shall select one person to act as arbitrator; thereafter, the two individually selected arbitrators shall select a third arbitrator who shall have at least twenty (20) years of experience as a practicing lawyer or judge and who shall serve as Chair of the arbitration panel within thirty (30) days of their appointment, or any extension of that time agreed to by the individually selected arbitrators. If an arbitrator is unable to serve or continue to serve as an arbitrator, a replacement arbitrator shall be selected by the party that appointed that arbitrator; if the Chair is unable to serve or continue to serve, the remaining arbitrators shall select a replacement. The arbitration panel shall have the power to rule upon its own jurisdiction and authority, including any objection to the initial or continuing existence, validity, effectiveness, or scope of this arbitration agreement. The arbitration panel may not consolidate more than one person's claims and may not otherwise preside over any form of a representative or class proceeding. The parties may take depositions, in number and duration, consistent with the Federal Rules of Civil Procedure, without satisfying the requirements of the Rule L-3(f). The parties may serve, and the arbitrators shall rule on, objections to discovery requests consistent with practice under the Federal Rules of Civil Procedure. The arbitration panel shall have no authority to award non-monetary or equitable relief, but nothing herein shall be construed as a prohibition against a party from pursuing non-monetary or equitable relief in a federal or state court. The arbitrators shall be empowered to hear dispositive motions, including without limitation motions to dismiss and for summary judgment. The place of arbitration shall be the city in which the BDO office providing the majority of the services involved under this Agreement is located, unless the parties agree in writing to a different location. Regardless of where the arbitration proceeding actually takes place, all aspects of the arbitration and the Agreement shall be governed by the provisions of the laws of the State

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

of New York (except if there is no applicable state law providing for such arbitration, then the Federal Arbitration Act shall apply) and the procedural and substantive law of such state shall be applied without reference to conflicts of law rules. The parties shall bear their own legal fees and costs for all Arbitration Claims. The award of the arbitrators shall be accompanied by a reasoned opinion, and judgment on the award rendered by the arbitration panel may be entered in any court having jurisdiction thereof. The arbitrators shall not have authority to grant an award that is not supported by substantial evidence or that is based on an error of law, and such absence of substantial evidence or such error of law may be reviewed on appeal on a motion to modify or to vacate an award, with legal conclusions reviewed de novo and factual findings reviewed for clear error, and without otherwise affording deference to the arbitrator's conclusions and findings. Except as may be required by law or to enforce an award, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of the parties to the Agreement. The parties to the Agreement acknowledge that by agreeing to this arbitration provision, they are giving up the right to litigate claims against each other, and important rights that would be available in litigation, including the right to trial by judge or jury, to extensive discovery and to appeal an adverse decision. The parties acknowledge that they have read and understand this arbitration provision, and that they voluntarily agree to binding arbitration.

The School District shall bring no Arbitration Claim more than one (1) year following the completion of the services provided under this Agreement to which the Arbitration Claim relates. This paragraph will shorten, but in no event extend, any otherwise legally applicable period of limitations on such Arbitration Claims.

Fees

Our charges to the School District for the services described above for the year ending June 30, 2026, will be $68,500 plus engagement-related out-of-pocket expenses, travel expenses, and other related costs and expenses incurred to deliver the services described above, including communication, data and technology, printing, and other direct engagement costs. The following is an agreed-upon schedule of payments:

Milestone	Approximate Dates	Amount	
Prior to commencement of engagement	07/06/2026	$20,000	
At start of planning	08/17/2026	$20,000	Plus incurred expenses
At start of final fieldwork	09/07/2026	$20,000	Plus incurred expenses
Upon completion of final fieldwork	Balance and any out of scope plus incurred expenses		

This fee (range) is based on the following assumptions:

- Your personnel will prepare certain schedules and analyses for us and make available to us documents for our examination as and when requested and will utilize our BDO portal to provide us such documents.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

- Our planned audit timing as agreed upon with you does not change and the client-prepared information and documents are available at the beginning of our fieldwork date(s).
- There will be no significant changes in the internal controls, key personnel, or structure of the organization.
- There will be no significant changes in critical systems affecting key financial statement accounts (e.g., significant upgrade, systems integration, and/or systems implementation).
- There will be no significant acquisitions or disposals of businesses.
- The number of audit adjustments identified will be minimal.
- There will not be significant amendments to the School District's debt or financing arrangements requiring significant accounting analysis and/or "debt compliance letters."
- There will not be any unanticipated increases in current operations requiring significant additional audit time.

Should we encounter any unforeseen problems that will warrant additional time or expense, we will notify you of the situation and provide an estimate of our additional fees.

This fee structure does not take into consideration effects that any future standards promulgated by the Governmental Accounting Standards Board and/or other professional bodies will have on our audit procedures. As we become aware of additional audit procedures resulting from these circumstances, we will notify you of the circumstances requiring additional procedures and the resulting additional fee estimates.

Invoices are payable upon receipt. If we do not receive any written notice of dispute within 10 days of your receipt of the invoice, we will conclude that you have seen the invoice and find it acceptable. Invoices that are unpaid 30 days past the invoice date are deemed delinquent and we reserve the right to charge interest on the past due amount at the lesser of (a) 1.0% per month or (b) the maximum amount permissible by applicable law. Interest shall accrue from the date the invoice is delinquent. We reserve the right to suspend our services, withhold any deliverables, or withdraw from this engagement entirely if any of our invoices are delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for all our costs of collection, including without limitation, attorneys' fees.

This engagement includes only those services specifically described in this Agreement; any additional services not specified herein will be agreed to in a separate letter. If BDO or its current or former personnel are requested to, or the School District requests BDO to, object to or respond to, or BDO receives and responds to, a validly issued third party subpoena, court order, government regulatory inquiry or investigation, or other similar request for, or legal process for, the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements with the School District, you agree to compensate us for all time BDO expends in connection with such response, at our standard

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

rates, and to reimburse BDO for all related out-of-pocket costs and expenses (including outside attorneys' fees) that we incur.

Assignment

BDO shall have the right to assign its rights to perform a portion of the services described above to any of its independent BDO Alliance USA members, member firms of the international BDO network, or unaffiliated third-party contractors (a "Permitted Assignee"). If such assignment is made, BDO will remain primarily responsible for the services described above, unless we and the School District agree otherwise in writing, and we ensure that the work of the Permitted Assignee or Affiliate is performed in accordance with this Agreement. From time to time, and depending on the circumstances, personnel from an Affiliate or Permitted Assignees located in other countries may participate in the services we provide to personnel from a BDO subsidiary or the School District. In some cases, we may transfer information to or from the United States or another country. Although applicable privacy laws may vary depending on the jurisdiction, and may provide less or different protection than those of the School District's home country, we require that all such Affiliates and Permitted Assignees agree to maintain the confidentiality of the School District's information and observe our policies concerning any confidential client information that we provide to them.

The School District may not assign this Agreement, or any rights, obligations, Claims, or proceeds from Claims to another party without our prior written consent.

Third-Party Use

All services hereunder shall be solely for the School District's use and benefit pursuant to our client relationship. This Agreement does not create privity between BDO and any person or party other than the School District, and is not intended for the express or implied benefit of any third party. BDO shall not have any contractual or other responsibility, liability, or duty of care to third parties and third parties do not acquire any rights in or remedies in connection with this Agreement, the services, or deliverables. No third party is entitled to rely, in any manner or for any purpose, on the services of BDO hereunder.

Confidentiality

Each of the parties hereto shall treat and keep all of the "Confidential Information" (defined below) as confidential, with at least the same degree of care as it accords to its own confidential information, but in no event less than a reasonable degree of care. Each party shall disclose the Confidential Information only to its employees, principals, contractors, consultants, agents, or its legal or other advisors, provided that they have: (A) each been informed of the confidential, proprietary, and secret nature of the Confidential Information, or are subject to a binding, preexisting obligation of confidentiality no less stringent than the requirements of this Agreement, and (B) a demonstrable need to review such Confidential Information. "Confidential Information" means all non-public information that is marked as "confidential" or "proprietary" or has commercial value in the party's business and is obtained by one party (the "Receiving Party") from the other party (the "Disclosing Party"). All terms of this Agreement are considered Confidential Information. Notwithstanding the foregoing, Confidential Information shall not include any information that was or is: (a) known to the Receiving Party prior to disclosure by the Disclosing Party; (b) as of the time of its disclosure, or thereafter becomes, part of the public

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

domain through a source other than the Receiving Party; (c) made known to the Receiving Party by a third person who is not subject to any confidentiality obligation known to Receiving Party and such third party does not impose any confidentiality obligation on the Receiving Party with respect to such information; (d) required to be disclosed pursuant to governmental authority, professional obligation, law, decree regulation, subpoena, or court order; or (e) independently developed by the Receiving Party. If BDO is providing tax services for the School District, in no case shall the tax treatment or the tax structure of any transaction be treated as confidential as provided in Treas. Reg. sec. 1.6011-4(b)(3). If disclosure is required pursuant to subsection (d) above, the Receiving Party shall (other than in connection with routine supervisory examinations by regulatory authorities with jurisdiction and without breaching any legal or regulatory requirement), to the extent legally permissible, provide prior written notice thereof to allow the Disclosing Party to seek a protective order or other appropriate relief. Upon the written request of the Disclosing Party, the Receiving Party shall return or destroy all of the Confidential Information except for (i) copies retained in working paper files retained to comply with a party's professional or legal obligations and (ii) such Confidential Information retained in accordance with the Receiving Party's normal data back-up procedures. Notwithstanding the foregoing, the BDO Group shall have the right to use the Confidential Information, including tax return information, in connection with performing BDO's obligations hereunder, and also to develop, enhance, modify and improve technologies, tools, methodologies, services and offerings, and/or for development or performance of data analysis, benchmarking and analytics, or other insight generation. Information developed in connection with these purposes may be used or disclosed to provide services or offerings to the School District or current/prospective clients. Except as otherwise permitted in the Agreement or agreed by the parties, BDO will not use or disclose Confidential Information to third parties in a way that would permit the School District to be identified by third parties without the School District's consent. With respect to tax return information, the foregoing consent is valid until further notice by the School District, and the School District may request in writing a more limited use and disclosure.

Subject to applicable professional standards, our engagement by the School District will in no way preclude us from being engaged by any other party in the future. Notwithstanding anything contained in confidentiality provisions set forth herein, BDO shall be permitted to disclose that it is engaged to provide the services to the School District under this Agreement if BDO in its reasonable professional judgment determines that such disclosure is required in connection with BDO's provision of services on behalf of other clients of BDO, including, without limitation, professional services engagements under which BDO personnel act as professionals in legal proceedings that require disclosures, as arbitrators in post-acquisition disputes, or as expert witnesses.

Restricted Federal Data

The parties agree that the services are not intended to involve the processing, storage, disclosure, or transmissions of Restricted Federal Data, defined as data or information subject to laws, regulations, or government-wide policies that require safeguarding or dissemination controls, including but not limited to the Federal Acquisition Regulations ("FAR"), the Defense Federal Acquisition Regulation Supplement ("DFARS"), the International Traffic in Arms Regulation ("ITAR"), the Export Administration Regulations ("EAR"), and the Arms Export Control Act ("AECA") , and any other data or information that is restricted for dissemination or disclosure to foreign nationals. For clarity, and without limiting the foregoing, controlled unclassified information ("CUI") shall be included in the definition of Restricted Federal Data. Because BDO

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

relies on this information in order to fulfill its own compliance obligations, the School District shall not provide or otherwise make available Restricted Federal Data to BDO or its employees unless expressly agreed to in advance in writing by BDO. If the School District becomes aware that any known or suspected Restricted Federal Data will be or has been disclosed to BDO by the School District or otherwise in connection with the Services, the School District will (a) immediately notify BDO in writing to regulatedgovtdata@bdo.com and will cease any further transfer of such data unless and until BDO expressly agrees in writing, (b) identify which documents at which pages contain such information, (c) identify which export control regulations apply where applicable, and (d) identify the relevant export control classifications that apply to the information in question. The School District will fully cooperate with BDO in the investigation of and response to any known or suspected Restricted Federal Data that the School District has disclosed to BDO notwithstanding the foregoing. The School District further agrees that it will be responsible for all fees, costs, and expenses associated with processing, storage, disclosure, or transmissions of such Restricted Federal Data, including without limitation additional fees, costs, and expenses related to compliance with obligations with respect to such Restricted Federal Data.

Licensing Representation

To the extent necessary for BDO to perform its obligations described herein, the School District represents and warrants that it will obtain, maintain, and comply with all of the licenses, consents, permits, approvals, and authorizations that are necessary to allow BDO and its employees, contractors, and subcontractors to access and use the services or software provided for the benefit of the School District under the School District's third-party services contracts, licenses, or other contracts granting the School District the right to access, use, or receive services or software (each a "Licensing Representation"). Upon BDO's request, the School District will provide BDO any references available evidencing the Licensing Representation (e.g., order number, customer support identifier). Tools subject to this Licensing Representation are hereby deemed External Computing Options (as defined in this Agreement). The School District hereby releases the BDO Group from, and indemnifies the BDO Group for, all claims and liabilities resulting from: (i) BDO's reliance on a Licensing Representation; and (ii) the functionality of any third-party software or services used or accessed by BDO.

Intellectual Property

As between BDO and the School District, the School District is the exclusive owner of all rights in and to all documents, real and tangible property, intellectual property, representations, assumptions, information and data supplied by or on behalf of the School District, its personnel, representatives, advisors, and agents. As between BDO and the School District, BDO owns its pre-existing materials (including software) and any works of authorship, intellectual property, materials, information, general skills, best practices, general knowledge, know-how, processes, methodologies, tools, techniques, or other intellectual property that BDO may have created or discovered prior to, independently of, or as a result of the services (collectively, "BDO Intellectual Property"). For clarity, BDO shall retain the right to reuse the ideas, concepts, know-how, and techniques derived from the rendering of the services under this Agreement so long as it does not require the use or disclosure of any of the School District's Confidential Information. Unless otherwise specifically stated in this Agreement, the reproduction, distribution, or transfer, by any means or methods, whether direct or indirect, of any of BDO's Intellectual Property or proprietary information by the School District is strictly prohibited.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Miscellaneous

This Agreement sets forth the entire agreement between the parties with respect to the matters herein, superseding all prior agreements, negotiations, or understandings, whether oral or written, with respect to the matters herein. The School District's purchase order or other pre-printed, click through, or other terms, attachments, or exhibits are for the School District's administrative purposes only and will not add, modify, amend, or have any effect on the terms of this Agreement, and the terms of this Agreement shall supersede any such additional terms. This Agreement may not be changed, modified, or waived in whole or part except by an instrument in writing signed by both parties. This Agreement is intended to cover only the services specified herein, although we look forward to many more years of pleasant association with the School District. This engagement is a separate and discrete event and any future services will be covered by a separate agreement to provide services.

Many banks have engaged a third party to electronically process cash or debt audit confirmation requests, and certain of those banks have mandated the use of this service. Further, such third party confirmation processors also provide for the electronic (and manual) processing of other confirmation types (e.g., investments, legal, accounts receivable, accounts payable, and other audit confirmations, etc.). To the extent applicable, the School District hereby authorizes BDO to participate in such confirmation processes, including through the third party's website (e.g., by entering the School District's bank account information to initiate the process in order to access the bank's confirmation response), and agrees that the BDO Group shall have no liability in connection therewith.

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, professional standards, or related published interpretations (including, without limitation, the independence rules of the AICPA, Securities and Exchange Commission, Public Company Accounting Oversight Board, and Government Auditing Standards), but if any provision of this Agreement shall be deemed void, prohibited, invalid, or otherwise unenforceable in whole or in part for any reason under such applicable laws, regulations, professional standards, published interpretations, or any reason whatsoever, such provisions or portion(s) thereof shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and shall be amended to the minimum extent required to make the provision enforceable, and such revised provision shall be made a part of this Agreement as if it was specifically set forth herein. Furthermore, the provisions of the foregoing sentence shall not invalidate the remainder of such provision or the other provisions of this Agreement, which shall remain in full force and effect.

The School District's signature below represents and warrants that it has the full power and authority to enter into this Agreement on behalf of the School District. The School District represents and warrants that this Agreement constitutes the legal, valid, and binding obligation of the School District. The School District agrees to release, indemnify, and hold harmless BDO Group against any Claim to the extent arising out of its breach of any representation or warranty contained in this paragraph.

This Agreement may be transmitted in electronic format and shall not be denied legal effect solely because it was formed or transmitted, in whole or in part, by electronic record; however, this Agreement must then remain capable of being retained and accurately reproduced, from time to time, by electronic record by the parties to this Agreement and all other persons or

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

entities required by law. An electronically transmitted signature to this Agreement will be deemed an acceptable original for purposes of consummating this Agreement and binding the party providing such electronic signature.

* * * * *

We believe the foregoing correctly sets forth our understanding; however, if you have any questions, please let us know. If you find the foregoing arrangements acceptable, please acknowledge this by signing this letter via the DocuSign link that we provide. Alternatively, if you are receiving hard copies of this engagement letter and DocuSign will not be used, please return to us a copy of this Agreement and retain a copy for your files.

Very truly yours,

BDO USA

6/25/2026

Acknowledged:

PETERSBERG SCHOOL DISTRICT

Signed by:
By: Shannon Baird
C67382A787F34EA...
Shannon Baird, Director of Finance

Date: 6/25/2026

The BDO USA Client Data Privacy Policy is located at https://www.bdo.com/legal-privacy/client-data-privacy-policy. If you have questions about this Privacy Policy, please contact us at privacy@bdo.com.

Docusign Envelope ID: 4127215C-400C-8B6E-82E9-7705DED7D0C1

Report on the Firm's System of Quality Control

November 22, 2024

To the Principals of BDO USA, P.C. and the National Peer Review Committee:

We have reviewed the system of quality control for the accounting and auditing practice of BDO USA, P.C. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations (SOC 1® and SOC 2® engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BDO USA, P.C. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BDO USA, P.C. has received a peer review rating of *pass*.

Baker Tilly US, LLP

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

Superintendent Report
June 2026

Budget

The State of Alaska's FY27 budget has been signed by the Governor. Finance Director Shannon Baird is continuing to work through the updated numbers to determine where the district will ultimately land. At this time, we are optimistic that the district will be fiscally stable for SY27 and have begun reviewing the administrative team's priority list for items that may be added back into the budget. Additional budget information will be reflected in Mrs. Baird's report.

The State budget also includes appropriations for two of our Capital Improvement Projects: the Petersburg Aquatic Center Sewer Line Repair and the Petersburg High/Middle School Security Access Renovation.

Capital Improvement Projects

Campus Security Upgrades

Contractors have been busy running wiring to create electronic entry access at identified priority doors, as well as replacing doors that were included in the project scope. At this time, the project remains on track to be completed before the start of the new school year.

6-Year CIP

With the Aquatic Center Sewer Line Repair and the Petersburg High/Middle School Security Access Renovation projects receiving appropriations, Aaron and I will now be placing greater emphasis on preparing the narrative and supporting documentation for the district's next 6-Year CIP submission to the State.

After attending the CIP training in Anchorage this spring, I learned that the State places significant value on hearing directly from districts about their facility needs. They also want to see strong supporting documentation, including photos, work orders, and other evidence that demonstrates the need for each project. David Landis, with the Southeast Regional Resource Center (SERRC), will continue assisting the district with the major components of the submission process. However, Aaron and I will be taking a more active role in developing the narrative and gathering the supporting documentation for this next round.

AASA Governing Board

I was recently notified that I have been selected as one of two Alaska superintendents to serve on the School Superintendents Association, AASA, Governing Board. This role will allow me to stay current on both national and state educational issues, better understand how decisions made at those levels may impact our local system, and advocate for and represent the educational needs of Alaska.

New Year Preparations and Other Items

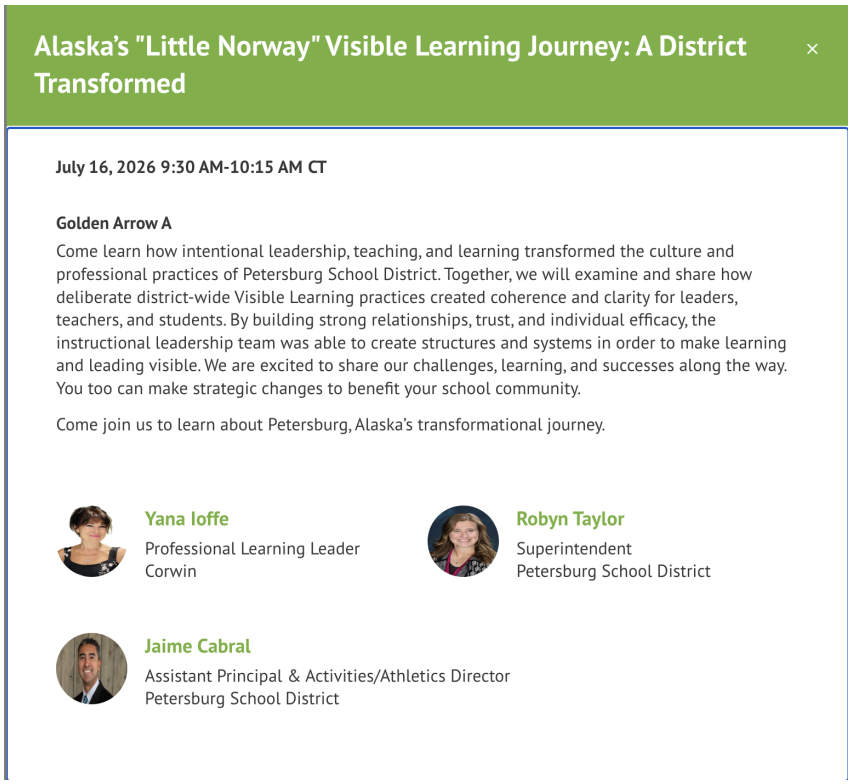
Year-end grant and state reporting is being finalized, and preparations for the new school year are underway across the district.

Each of the schools updated their handbooks prior to leaving for the summer, and those handbooks are included in this month's agenda.

Special Education Director Cyndy Fry met with each of the principals before their summer departure to determine, at a minimum, the level of support staff needed in each building. This planning helps ensure adequate staffing to support students with disabilities, as well as general student support needs such as recess, lunch, crosswalk duty, and behavioral support.

A team of nine staff members will be attending the Annual Visible Learning Conference in Nashville in July through Raising the Bar for Alaska Schools, RTBAK, grant funds. Our team submitted a proposal, which was accepted, to share our district's professional development story at the conference.

I would like to recognize and thank Jaime Cabral, Cyndy Fry, Heidi Cabral, Alice Cumps, Alice Williams, LeeAnn Jenkins, and Kerri Curtiss for their willingness to be vulnerable and share their perspectives on our journey, including both the highs and the lows. Also joining our team in Nashville will be two of our new teachers, Rebecca Shatwell and Eric Wolford.



Elementary Report
Monday, June 8th

1. Shout Outs!
    a.
2. What has happened?
    a. Consolidation Meeting, June 3rd @1130am
    b. School Improvement Meeting
    c. School Goals (Data, VL, and PLC)
    d. Class Picnics
    e. Beachwalks
    f. Field Day
    g. Last Day of School out @1230pm
    h. Preschool Enrollment Cont.
    i. Title Grants Wrap-up
    j. CLSD Grant Wrap-up
    k. Literacy Grant Report
    l. Literacy Grant Application for FY27
    m. ADM for Preschool = Complete 25/26 CQI Plan
3. Focus
    a. Preschool Program Implementation
    b. School Improvement Data Collection
    c. Balancing Budget
    d. PLC's (Planning and Facilitating)
4. What is to come?
    a. Wrap-ups
    b. Summer Break
    c. Interviews

Principal's School Board Report
Mitkof Middle School/Petersburg High School
6/15/2026

- We have finalized the schedule and resolves as many conflicts as is humanly possible. Of Course, we will be looking at schedules again in August as students adjust their schedules.
- We are unifying most of the assembly schedules to avoid coverage problems when the MS or HS has an assembly and the other does not. The shared teacher situation makes these coverage anomalies difficult to handle so we will be scheduling assemblies on the same days to avoid this situation.
- The deadline for commencement inclusion has been included in the handbook again this year as we want to establish this completion criteria.
- We are revising and consolidating the handbooks. The handbooks are available for comment with the June board report. All changes are highlighted in yellow with strikethroughs showing removed items. The format still needs work and will be addressed before the August board meeting. Formatting changes will not change the wording of the document.
- We would like to welcome the following additions to our teaching staff
    - Rebecca Shatwell – Mathematics, Credit Recovery, and Electives
    - Eric Wolford – English and Electives
    - Shalie Dahl-Moore – Physical Education and Health
- We are also offering a new class for EMT/ETT certification which is being taught by the Petersburg Fire Department.
- Due to the PE/Health position being filled with Shalie Dahl-Moore, it will necessary to begin the year with a combination of veteran retired teachers to fill this position. Dino Brock, Rick Brock, and Ginger Evens will fill this position until Shalie is able to be here full time.
- The school staff for the 2026-27 school year has shaped up nicely. I believe in my people to do an excellent job in the coming year and am honored to work with them.

Projected Student Counts: MMS = 113
PHS = 148

PETERSBURG School District

Department of Activities & Athletics
PO Box 289 Petersburg, AK 99833
877.526.7656

PHS & MMS Activities & Athletics – Board Report - June – 2026

PHS Track & Field
17 State Qualifiers for the 2026 Season! Congratulations to PHS Track & Field.

PHS Baseball
Finished 2nd place at the ASAA State Championships. Won the Sportsmanship Award at the ASAA State Championships. Congratulations to PHS Baseball.

Golden Ticket
Moving to a Golden Ticket system prior to every activity beginning in order to make sure each participant has their forms complete. It is working well so far to ensure that we have all proper forms completed prior to students participation in an activity.

Arbiter & Activities & Athletics Eligibility
Beginning with the 2026–27 school year, the Alaska School Activities Association (ASAA) will transition to a new School Activities Reporting System (SARS) platform powered by Arbiter Registration. We are excited about the improvements and long-term support Arbiter Registration will provide to schools, students, and families. However, there will be one important change during this transition:

Parents and students will need to create a new Arbiter Registration account, as existing BigTeams account information cannot be transferred. Families should create one shared Family account rather than separate accounts for each user. Parents and students may begin creating their new Arbiter Registration Family accounts starting July 6, 2026.

MMS New Eligibility Requirements for Homeschool/Alternative Education Participation
For students enrolled in an accredited Homeschool/Alternative Education program intending to participate in any Mitkof Middle School Activity or Athletic Program, all prospective participants must meet the following in order to be eligible:

1) Enroll in a minimum of 2 courses at Mitkof Middle School with the following requirements:
    a. One (1) course must be a core course of English, Math, Science, or Social Studies in their respective grade.
    b. One (1) course may be an elective course if space allows within that elective.
    c. Must complete the course in good academic standing of a minimum of a C- at the end of the enrolled quarter of that activity to continue participation in other activities.
2) Must meet all eligibility requirements in regards to Arbiter forms and fees to be able to receive a golden ticket for practice eligibility.
3) Must complete the Homeschool/Alternative Education form.

Fall Activities start dates
PHS Cross Country will begin July 27th (5:15pm @ Covered Area)
PHS Swim & Dive will begin August 5th (5:15pm @ Petersburg Aquatic Center)
MMS Cross Country will begin August 26th (5:15pm @ Covered Area)

June 2026- Food Service Board Report - Director Johnson McIntosh

Food Service:

- Adult meal prices need to be raised to $8.00. This was in part due to findings of under-charge with the SY26 Administrative review.
- Teen Health Fair May 8th! Huge Success! Thank you to all Volunteers and Rachel Etcher!
- Summer Food Dates - June 15 to August 14

- Local Procurement
    - SY24 1.4% of food purchased was considered local
    - SY25 11.58% of food purchased was considered local
    - SY26 *12.20%* of food purchased was considered local

- Grants:
    - Project scales is coming to an end. We will have 1 year additional LunchAssist support, this was the technical assistant group tied to the project.
    - Hydroponic grant will end August 31

Wellness Team:

- New schedule next year. 2 days at Elm and 2 days at HS

Migrant Education

- Final reports due June 15 and June 30th

Petersburg School District

Employee Handbook

www.pcsd.us

2026-2027

Petersburg School District's Vision:
Inspiring our students to become responsible and healthy citizens, positively contributing to our global community.

TABLE OF CONTENTS

PREFACE

BOARD GOALS

- Board Members

PETERSBURG SCHOOL DISTRICT ORGANIZATION

GENERAL INFORMATION

- Associations (Employee)
- Association (Employee) Liaison Meetings
- Board Meetings
- District Office Hours
- Program Contacts

DISTRICT OPERATIONS

- Absences – Students
  - BP 5121 Grades/Evaluation of Student Achievement
  - BP 6145 Extracurricular and Co Curricular Activities
- Accident/Incident Reports
- Animals in the Classroom
- Cash in District Buildings
- Certificate Requirements
- Child Abuse Reporting
  - BP 5141: Child Abuse and Neglect
- Classroom Security
- Communicable Disease/Bloodborne Pathogens/Infection Control Procedures
  - HIV/Bloodborne Pathogens Training and Immunization
- Complaints
  - BP 1312.1 Public Complaints Concerning School Personnel
  - AR 1312.1 Public Complaints Concerning School Personnel
  - Staff Complaints
- Computer Use
- Conferences (Parent/Teacher)
- Confidentiality
  - BP 4119.23 Unauthorized Release of Confidential Information
- Contracts and Compensation
- Copyright
  - BP 6162.6 Use of Copyrighted Materials
  - AR 6162.6 Use of Copyrighted Material
- Corporal Punishment
- Crisis Response Team
- Curriculum
  - Curriculum Adoption Cycle AR 6141
- Drug Free Workplace
  - BP 4020 Notice to employees
- Emergency Closures
- Employee Assistance Program
- Evaluation of Staff

Facility Care and Use - Staff

- Candles and Other Flame Related Issues
- Coffee makers, individual water heaters
- Summer Access
- Use of District Property - Staff
- Use of nails, screws, etc. on walls

Facility Use - Community

- BP 1330: Use of School Facilities
- AR 1330: Use of School Facilities

Field Trips and Special Events

- BP 6153: School Sponsored Trips
- BP 3541.1: School Related Trips
- BP 3541.1: Transportation by Private Automobile

Field Trip Authorization

Fundraising

- BP 1321: Solicitation of Funds From and By Students
- Fundraising – Administrative Rule (AR 1321)
- Instructional Safeguards
- Student Safety
- BP 4135: Soliciting and Selling

Funds – Student Activity

- BP 3452: Student Activity Funds

Gifts

- BP 3290: Gifts, Grants and Bequests to the District
- BP 4138: Gifts to School Personnel

Guest Speakers/Controversial Speakers

- Board Policy 6144 – Controversial Issues

Harassment

- BP 4119.2: Harassment
- BP 5131.43: Harassment, Intimidation and Bullying
- Harassment, Intimidation and Bullying Defined
- Cyberbullying
- Reporting
- Response

Health Examinations

- BP 4112: Health Examinations

Health Insurance Portability, Privacy and Accountability (HIPPA)

Instructional Resources

Jury Duty

Keys

Mail and Delivery Services

Maintenance/Repair Work Orders

Materials Distribution

Media Relations

Nondiscrimination in employment

- BP 4030: Nondiscrimination Notice
- Grievance Procedures – ADA of 1990: Title IX, Section 504 and Title II

Organization Chart

BP 2110: Organization Chart/Lines of Responsibility

Payroll

Political Activities

BP 4119.25

Personnel Records

Purchase of Materials and Supplies

Release of General Staff Information

Retirement

Safety

BP 3515 School Safety and Security

Special Education/Individualized Education Program

BP 6159: Individualized Education Program

Staff

Absences
Cell Phone Use
Conduct and Responsibility
Dress and Grooming
Ethics
Health and Safety
Community Activities - Involvement
Decision Making - Involvement
Meetings
Parent Relations
Protection
Resignation

Substitute Sign-In

Suicide Awareness and Prevention

Supervision of Students

Surveys - Student

BP 5145.15: Student and Family Privacy Rights
BP 6162.8: Research

Training (Required)

Tobacco-Free Environment

BP 3513.3: Tobacco Free Schools/Smoking

Vacancies/Transfers

Videos and Films

BP 6161.11: Supplementary Instructional Materials

Visitors

BP 1260: Visits to the Schools

Vocational Education

BP: 6178: Vocational Education

Volunteers

BP 1250: Volunteer Assistance

Whistleblower Protection Clause

Work Hours

Classified Staff
Certificated Staff

APPENDIX A: ORGANIZATION CHART

APPENDIX B: ACKNOWLEDGEMENT RECEIPT - HANDBOOK

PREFACE

This handbook is intended as a method of communicating general district information, rules and regulations. It is not intended to either enlarge or diminish any Board policy, administrative regulation, or negotiated agreement.

The following person has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX and other civil rights or discrimination issues, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act (HIPAA) and Section 504 of the Rehabilitation Act of 1973, and may be contacted at the district office for additional information and/or compliance issues:

Robyn Taylor, Superintendent.

BOARD GOALS

2023-2028 Strategic Plan:

Vision: Inspiring all to become responsible and healthy citizens, positively contributing to our global community.

Mission Statement: Petersburg Schools will advocate for continuous growth, promote a healthy environment and provide diverse educational opportunities, where all students achieve.

FOCUS AREAS:

Well being of staff and students

Student, Family, and Community Engagement

Internal and External Communications

Pathways and diverse learning opportunities for students

Updated November 2023

Board Members

2026-2027

Sarah Holmgrain, President	sholmgrain@pcsd.us
Carey Case	ccase@pcsd.us
Katie Holmlund	kholmlund@pcsd.us
Kari Petersen	kpetersen@pcsd.us
Marc Taylor	mtaylor@pcsd.us

PETERSBURG SCHOOL DISTRICT ORGANIZATION

District Office

Robyn Taylor, Superintendent (supt@pcsd.us)
P. O. Box 289
201 Charles W Street
Petersburg, AK 99833
Telephone/FAX: 1-877-526-7656
Cell Phone: 907-209-3680

Mara Lutomski, Superintendent/Board Administrative Assistant
Brad King, Grade 6 – 12 Principal
Heather Conn, Grade K – 5 Principal
Jaime Cabral, Grade 6-12 Assistant Principal/Activities Director
Aaron Buller, Director of Maintenance/Custodial Services
Shannon Baird, Director of Finance
Stephanie Owens, Accounts Payable
Cyndy Fry, Special Education/Assessment Director
Carlee Johnson-McIntosh, Director of Child Nutrition
Jon Kludt-Painter, Instructional Technology Director

Petersburg High School

Brad King, Principal (bking@pcsd.us)
Jaime Cabral, Assistant Principal/Activities Director (jcabral@pcsd.us)
P. O. Box 289
109 Charles W Street
Petersburg, AK 99833
Telephone/FAX: 1-877-526-7656

Mitkof Middle School

Brad King, Principal (bking@pcsd.us)
Jaime Cabral, Dean of Student Development/Activities Director (jcabral@pcsd.us)
P. O. Box 289
500 North 1st Street
Petersburg, AK 99833
Telephone/FAX: 1-877-526-7656

Rae C. Stedman Elementary School

Heather Conn, Principal (hconn@pcsd.us)
P. O. Box 289
303 Dolphin Street
Petersburg, AK 99833
Telephone/FAX: 1-877-526-7656

GENERAL INFORMATION

Associations (Employee)

Associated Teachers of Petersburg (ATP) is the bargaining unit for certificated staff.

2026-2027 President: Alice Cumps (Petersburg High School): acumps@pcsd.us

A copy of the current ATP/PSD negotiated agreement may be found on the Staff Resources page of the district website.

Petersburg District Support Personnel (PDSP) is the bargaining unit for all classified staff.

2026-2027 President: Nancy Curtiss (Petersburg High School): ncurtiss@pcsd.us

A copy of the current PDSP/PSD negotiated agreement may be found on the Staff Resources page of the district website.

Association (Employee) Liaison Meetings

Once per month representatives of the ATP (Associated Teachers of Petersburg) and the PDSP (Petersburg District Support Personnel) meet informally with the Superintendent. The purpose of these meetings is to discuss issues of current importance to the respective associations and/or the district.

Board Meetings

Regular Board meetings are held once a month on the third Tuesday of the month (except in July). Meetings begin at 6:00 pm. All regular and special meetings of the Board are open to the public unless as otherwise provided by law. Board minutes may be found on the district website at www.pcsd.us.

District Office Hours

The district office, located at 201 Charles W. Street, Petersburg, AK 99833 is open on weekdays between the hours of 8:00 am and 4:00 pm.

Telephone: 1-877-526-7656

E-mail communications may be sent to Mara Lutomski: exec@pcsd.us

Program Contacts

A variety of special programs are available for our students. For information contact the following individuals:

Athletics and Activities	Jaime Cabral
Counseling	HS/MS Rachel Etcher
	ES David Fonken
Curriculum	Brad King
Emergency Response Team	Robyn Taylor
English Language Development	Cyndy Fry
Federal Programs	Robyn Taylor

Library/Media	Carissa Cotta
	Jill Lenhard
Migrant Education	Carlee Johnson-McIntosh
	Heather Conn
Physical Education	Tyler Thain/Shalie Dahl-Moore
Special Education	Cyndy Fry
Title I Reading	Heather Conn
Music/Performing Arts	Chelsea Corrao

DISTRICT OPERATIONS

Absences – Students

BP 5121 Grades/Evaluation of Student Achievement

The School Board believes that students and parents/guardians have the right to receive course grades that represent an accurate evaluation of the student's achievement. Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student's behavior and effort may be reported in separate evaluations, not in his/her academic grade.

In order to promote self-esteem and experiences of success, students in kindergarten through third grade shall receive narrative performance or skill-based evaluations rather than letter grades.

Students in kindergarten through fifth grade shall receive narrative performance or skill-based evaluations rather than letter grades.

The Superintendent or designee shall establish and regularly evaluate a uniform grading system. Principals shall ensure that student grades conform to this system.

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance. Teachers shall inform students about the class grading system at the beginning of the semester.

Accident/Incident Reports

Accidents or incidents involving staff or students occurring on district property or during the course of school-sponsored activities, including field trips and other away events, **must** be reported to the building principal immediately and then sent to the district office for record keeping. Accident report forms are available at the District Office and at each School Office.

Animals in the Classroom

Due to health and allergy concerns, the building administrator is required to approve any animal brought into the buildings while students are present.

Cash in District Buildings

Money collected by staff as a result of fundraisers or other school related purposes is to be deposited in the school office whenever the sum accumulated in any one day by a class, staff member or others exceeds $50. For security reasons, at no time are amounts in excess of $50 of money to be kept overnight or held during holidays or for long periods of time in classrooms. Money is to be counted before being deposited to verify that deposit actually agrees with the amount received.

Certificate Requirements

Certificated staff is required to submit copies of all certificates and endorsements to the District Office. It is the responsibility of each certificated staff member to keep his/her license and all endorsements current. Certificated staff is cautioned that failure to maintain licensure and endorsements may invalidate their contract with the district. AS 14.20.010 requires certificated staff to possess a valid teacher certificate and that in no case may employment without a certificate last longer than three months.

Child Abuse Reporting

BP 5141.4: Child Abuse and Neglect

***Note**: AS 14.08.111 and AS 14.14.090 require districts to provide mandated reporters training for the recognition and reporting of child abuse. Pursuant to AS 47.17.020 teachers and school administrators are mandated to report child abuse.*

All employees, coaches and volunteers who work with children at school more than 4 hours a week who have reasonable cause to suspect child abuse or neglect have a legal duty to report to the nearest office of the Department of Health and Social Service immediately. The reporting duties are individual and can not be delegated to someone else.

District employees shall cooperate with the child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse.

***Note**: Pursuant to AS 14.17.068, failing or refusing to report child abuse mandated by law is a misdemeanor if the person knew or should have known that circumstances gave rise to the need for a report.*

AR 5141.4 Child Abuse and Neglect Duty to Report

All employees, coaches and volunteers who work with children at school more than 4 hours a week who have reasonable cause to suspect child abuse or neglect have a legal duty to report to the nearest office of the Department of Health and Social Services immediately. The reporting duties are individual and cannot be delegated to someone else.

Reporting Procedures

1. Any employee or volunteer may report known or suspected child abuse or neglect, by telephone to the nearest office of the Department of Health and Social Services. This phoned report must be followed by a faxed or electronically submitted written report of harm.

2. If contact cannot reasonably be made with child protective services and immediate action is needed to protect the child, the employee or volunteer shall make the report to a peace officer.

3. In addition to reporting to child protective services, employees or volunteers may report harm from known or suspected child abuse or neglect to local law enforcement if the harm is believed to have been caused by a person not responsible for the child's welfare or if the employee or volunteer is unable to determine who caused the harm or whether the person believed to have caused the harm has responsibility for the child's welfare.

4. School employees and volunteers are required to cooperate and collaborate with child welfare agencies and law enforcement to provide the pertinent information needed to protect the health and safety of children.

5. School district employees and volunteers should not contact suspects, nor should the victim be interviewed beyond the initial information disclosed.

Legal Responsibility and Liability

1. Mandatory reporters are not civilly or criminally liable for filing in good faith, a required or authorized report of known or suspected child abuse or neglect, or for participating in related investigative or judicial proceedings.

2. A mandatory reporter who fails or refuses to report an instance of child abuse or neglect and knew or should have known that the circumstances gave rise to the need for a report, is guilty of a misdemeanor.

3. When two or more mandatory reporters have reasonable cause to suspect child abuse or neglect, and when there is agreement among them, the report may be made by any one of them who is selected by mutual agreement, and a single report may be made and signed by the person selected. However, if any person who knows or should know that the person designated to report failed to do so, that person then has a duty to make the report.

4. The duty to report child abuse and neglect is an individual duty and no supervisor or administrator may impede or inhibit such reporting duties. Furthermore, no person making a good faith report shall be subject to any sanction.

(cf. 5145.11 - Questioning and Apprehension)

Confidentiality

All school district employees are required to protect students' rights to privacy and confidentiality. As such, all information and reports regarding child abuse or neglect shall be treated as confidential and shall be maintained in a safe place. No employee shall make available, or allow access to the written information to other students, staff or members of the public, except as required by school rule, Board Policy or law.

The principal/site administrator shall maintain the confidentiality of all reports of child abuse and neglect received, other than making the reports available to the appropriate agencies to which the reports were initially made. The principal/site administrator shall make provisions to protect and to maintain as confidential, the identity of the employee, employees or volunteers making the report.

Office of Children's Services at 800-478-4444 or ReportChildAbuse@alaska.gov

The Petersburg Police Department **may** also need to be contacted 772-3838. If a child is in imminent danger 911 should be called immediately.. The building principal shall also be immediately informed of the report.

Written documentation of this report must be completed and submitted to the building principal who will inform the district office. Forms are available in the office or at dfcs.alaska.gov/ocs/Documents/OCS-Report-Form.pdf

Alaska law recognizes these types of abuse:

1. Physical
2. Neglect
3. Mental injury
4. Threat of harm
5. Sexual abuse and sexual exploitation

Classroom Security

When leaving the classroom, locker room or other work area at the end of the day, staff assigned to that work area are responsible to turn out the lights, close and lock all windows, and secure all doors. Rooms shall ***not*** be left unsecured for custodial cleaning.

For security reasons, the district requests that all staff refrain from keeping personal items of value in or about their desks. Students should be instructed to leave valuables at home. The district will not be responsible for the loss of or damage to personal property due to such causes as fire, theft, accident or vandalism.

Communicable Disease/Bloodborne Pathogens/Infection Control Procedures

Infection control procedures, including provisions for handling and disposing of contaminated fluids have been established through Board policy and administrative regulations for staff and student protection.

All staff shall comply with measures adopted by the district and with all rules set by the Alaska State Health Division.

Complaints

BP 1312.1 Public Complaints Concerning School Personnel

The School Board places trust in its employees and desires to support their actions in such a manner that employees are free from unwarranted, spiteful or negative criticism and complaints. The Superintendent or designee shall follow procedures which will permit the public to lodge criticism against staff members, assure full consideration, and protect the rights of the staff members and the district. Verbal complaints against an employee initially made to a Board member or at a Board meeting will be referred to the Superintendent or designee for appropriate consideration and action.

The District will respond to complaints concerning school personnel, investigate as appropriate, and take action as may be necessary or advisable to resolve the concern. Complaints should follow the complaint filing and resolution process set forth in administrative regulation.

The process for complaints concerning school personnel, will be administered in a fair and nondiscriminatory manner on behalf of both the complainant and the personnel involved.

AR 1312.1 Public Complaints Concerning School Personnel

The School Board seeks to ensure that complaints by the public are addressed equitably, regardless of ethnicity, race, disability, gender identity, sexual orientation, religious or cultural preferences, familial status, or socioeconomic background, of the complainant or the personnel at issue. In order to promote fair and constructive communication, the following procedures shall govern the resolution of complaints. Every effort should be made to resolve a complaint at the earliest possible stage. Individuals are encouraged to attempt to verbally resolve concerns with the staff member directly.

In order to ensure fair and equitable access to the complaint process, the district may assist a complainant in the complaint process and resolution efforts. Assistance can include, but is not limited to, cultural support, age appropriate support, and disability accommodation that will assist complainants with oral and written communications related to the complaint and resolution processes.

All written complaints regarding district personnel, other than administrators, shall be initially filed with the principal or immediate supervisor. If the complaint regards a principal or central office administrator, the written complaint shall be initially filed with the Superintendent or designee. If the written complaint concerns the Superintendent or designee, it shall be initially filed with the School Board President. If the complaint is also against the district, the principal or designee shall provide a copy of the complaint to the district compliance officer so that appropriate procedures may be followed.

If the complaint cannot be resolved informally by the persons involved, the complainant may submit the complaint in writing to the appropriate individual as identified in the paragraph immediately above. When necessary, the district shall assist in the preparation of the written complaint so as to meet the requirements of this regulation. The administrative staff shall inform the complainant that such assistance is available if he/she is unable to prepare the written complaint without assistance. A written complaint must include the name of each employee involved and a brief but specific summary of the complaint and the facts surrounding it. It must also include a specific description of any prior attempts to discuss the complaint with the employee involved and the failure to resolve the matter.

The principal or immediate supervisor shall investigate and attempt to resolve the complaint to the satisfaction of the person(s) involved. If the complaint is resolved, the principal will so advise all concerned parties, including the Superintendent or designee.

If the complaint remains unresolved after review by the principal or the immediate supervisor, the principal shall refer the written complaint, together with a report and analysis of the situation, to the Superintendent or designee. Complainants should consider and accept the Superintendent or designee's decision as final.

Except when a complaint is directed against the Superintendent or designee, no party to a complaint may address the School Board. School Board members shall make every effort to not prejudice themselves by listening to or discussing the matter of the complaint with any other School Board members, staff, students or public prior to receiving the Superintendent’s report and formally meeting as a Board on the issue.

All parties to a complaint, including the school administration, may be asked by the School Board to attend a School Board meeting, or part of such meeting, for the purpose of presenting all available evidence and allowing every opportunity for explaining and clarifying the issue. The decision of the School Board following the hearing shall be

final. Complaints before the School Board concerning an employee that may tend to be prejudicial to the employee's reputation or character shall be addressed in executive session of the School Board.

***NOTE**: This policy shall not apply when a public complaint involves accusations of child abuse. If a school employee is accused of child abuse, it shall be investigated by proper authorities in accordance with child abuse laws.*

Staff Complaints

Staff member complaints contending a violation, misinterpretation or inappropriate application of district personnel policies and/or administrative regulations should be directed to the building principal or immediate supervisor for informal discussion and resolution. If the complaint is not resolved informally, staff, in accordance with Board policy and administrative regulations, may initiate formal complaint procedures.

COMPUTER USE

Staff shall use the district's network and Internet access system for activities related to the management or instructional needs of the district or to conduct research related to education consistent with the district's mission and goals. Personal use must be limited and consistent with the general use guidelines as noted in District Policy. E-mail and Internet use can, and will, be monitored to assure appropriate use.

Staff violating computer or network system policies and guidelines shall be subject to discipline up to and including termination of employment. Violations of law will be reported to law enforcement authorities and violations of applicable Alaska Professional Teaching Practices Commissions will be reported to Alaska PTPC.

CONFERENCES (PARENT/TEACHER)

Conferences between teachers and parents are essential to the district's efforts to further understanding and close cooperation between the home and school. Conferences are an opportunity for constructive, mutual exchange of information and ideas for the welfare and continued academic growth of the student.

Occasionally, teachers or parents may arrange for conferences outside regularly scheduled conference dates, to meet more immediate communication needs. Teachers should be prepared to provide after-school or preschool time to meet with students and/or parents as necessary.

CONFIDENTIALITY

BP 4119.23 Unauthorized Release of Confidential Information

District employees shall maintain the confidentiality of all confidential records until such time as laws, state regulations and/or bylaws of this district permit disclosure. Information and records pertaining to executive sessions, negotiations and student records, including individual test results, are not subject to public disclosure.

Any employee who releases confidential district information without appropriate authorization shall be subject to disciplinary action up to and including dismissal from district service.

The Superintendent or designee may deny the employee further access to any privileged information and shall take any steps necessary to prevent any further unauthorized release of such information.

CONTRACTS AND COMPENSATION

Contracts will be issued and compensation for all certificated employees will be determined in accordance with the negotiated agreement. Digital copies of the ATP and the PDSP contracts may be found on the Staff Resources Page of the district website.

COPYRIGHT

BP 6162.6 Use of Copyrighted Materials

All district staff shall adhere to the provisions of the federal copyright law and maintain the highest ethical standards in using copyrighted materials. The district shall provide no legal support to any employee who violates the copyright law. Willful infringement of this law by students or staff may result in disciplinary action.

The School Board recognizes that computer software piracy contributes to higher costs and decreases commercial incentives for the development of quality educational computer software. In circumstances where the interpretation of the copyright law is ambiguous, the district shall determine appropriate use of computer software by referring to the license agreement and/or policy statements contained in the software packages used in the district. Computer-related instruction for students and staff shall address the ethical and practical problems caused by software piracy.

The Superintendent or designee shall maintain procedures to discourage violation of all copyright laws and prevent illegal copying activities.

AR 6162.6 Use of Copyrighted Material

Each employee making a reproduction shall first determine whether the copying is permitted by law based on the guidelines below. If the copying is not permitted according to these guidelines, the principal/designee may request permission to reproduce the material from its copyright holders.

Requests for permission to use copyrighted materials shall include the following information:

1. Title, author(s), editor(s) or publisher, producer(s) or distributor.
2. Edition, copyright and/or production year.
3. Exact amount of material to be used (i.e., lines, pages, running time, etc.).
4. Nature of the use (i.e., how many times, when and with whom the material will be used).
5. Number of copies to be made.
6. How the material will be reproduced.
7. If an initial contact was made by phone, the request shall also include the name of the initial contact person.

The following guidelines differentiate between permitted and prohibited uses of printed material. Staff should consult with the principal/designee regarding appropriate use of sheet and recorded music, videotapes, films, filmstrips or slide programs, off-air taping (radio or television), and computer software.

Printed Materials

Permitted Use:

1. Single copies at the request of an individual teacher:
    a. A chapter of a book.
    b. An article from a magazine or newspaper.
    c. A short story, short essay or short poem, whether or not from a collective work.
    d. A chart, graph, diagram, drawing, cartoon or a picture from a book, magazine or newspaper.
2. Multiple copies at the request of an individual teacher for classroom use, not to exceed one copy per student in a course:
    a. A complete poem if less than 250 words and if printed on not more than two pages.
    b. An excerpt from a longer poem, not to exceed 250 words.
    c. A complete article, story or essay of less than 2,500 words.
    d. An excerpt from a larger prose work not to exceed ten percent of the whole or 1,000 words, whichever is less, but in any event a minimum of 500 words.
    e. One chart, graph, diagram, cartoon or picture per book or magazine issue.

All preceding copies must bear the copyright notice. They may be made only at the discretion of the individual teacher on occasions when a delay to request permission would preclude their most effective instructional use.

Prohibited Uses:

1. Copying more than one work or two excerpts from a single author during one class term.
2. Copying more than three works from a collective work or periodical volume during one class term.
3. Copying materials for more than one course in the school where the copies are made.
4. More than nine sets of multiple copies for distribution to students in one class term.
5. Copying used to create, replace or substitute for anthologies or collective works.
6. Copying of "consumable" works such as workbooks, standardized tests, answer sheets, etc.
7. Copying that substitutes for the purchase of books, publishers' reprints or periodicals.
8. Repeated copying of the same item by the same teacher from term to term.

The above prohibitions do not apply to current news magazines and newspapers.

CORPORAL PUNISHMENT

The district strictly prohibits the use of corporal punishment in any form. Corporal punishment is defined as the willful infliction of, or willfully causing the infliction of physical pain.

A staff member is authorized to employ physical force (restraint) when, in his/her professional judgment, the physical force is necessary to prevent a student from harming himself/herself, others or doing harm to district property.

Corporal punishment does not include physical pain or discomfort resulting from or caused by:

- Training for or participation in athletic competition voluntarily engaged in by the student;
- Recreational activity voluntarily engaged in by the student;
- Physical exertion shared by all students in a teacher- directed class activity, which may include, but is not limited to, physical education exercises, field trips, or vocational education projects;

- Physical restraint or the use of aversive techniques as a part of a behavior management program in a student's individualized education program that has been signed by the parents and is carried out according to district procedures.

Crisis Response Team

The District and each school shall have a crisis response team in order to respond quickly and responsibly to emergencies, disasters or other crisis. The Superintendent or designee shall develop and maintain a crisis response plan utilizing the Incident Command System (ICS) for handling all foreseeable emergencies and disasters. All employees shall receive instruction regarding these plans. Employees shall be trained annually in emergency procedures and crisis response, including evacuation and lockdown drills.

Curriculum

Petersburg School District maintains a regular cycle of curriculum alignment for all content areas K-12. Using the Alaska State Standards, collaborative grade level and content level teams develop frameworks to guide instruction planning and instruction delivery. Curriculum guides reflect a consistent and coherent structure for the education of district students. Curriculum guides may be found on the district website.

The curriculum established for the courses and grade levels of the district provides the flexibility necessary to meet the individual needs of students and their divergent learning rates and styles. Deviations from established curriculum, textbooks and instructional materials are not permitted without building principal approval. Teachers with questions should contact the building principal.

Though teaching methodology may vary, classroom instruction is expected to reflect best practices consistent with research on effective instruction.

Curriculum Adoption Cycle AR 6141

2026-2027 Language Arts
2027-2028 Science
2028-2029 Physical Education/Health/Foreign Language
2029-2030 Fine Arts/Career & Technical Education
2030-2031 Mathematics
2031-2032 Social Studies

Resources will be identified and purchased the year following completion of the subject area curriculum.

Drug Free Workplace

BP (E) 4020 Notice to employees

STAFF IS HEREBY NOTIFIED that it is a violation of Board policy for any employee at a school district workplace to unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance as defined in the Controlled Substances Act and Code of Federal Regulations.

"School district workplace" is defined as any place where school district work is performed, including a school building or other school premises; any school-owned or school-approved vehicle used to transport students or employees to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function, such as a field trip or athletic event, where students are under district

jurisdiction; or during any period of time when an employee is supervising students on behalf of the district or otherwise engaged in district business.

As a condition of your continued employment with the district, you will comply with the district's policy on Drug and Alcohol-Free Workplace and will, any time you are convicted of any criminal drug or alcohol statute violation occurring in the workplace, notify your supervisor of this conviction no later than five days after such conviction.

Emergency Closures

In the event of hazardous or emergency conditions all district schools or selected schools or grade levels may be closed or schedules altered to provide delayed openings of school and/or early dismissal of students as appropriate.

If a delayed start is announced, school will begin at 10:00 a.m., indicating a 2-hour delay. Breakfast will not be served. Staff should not report to work until 9:30 a.m. to allow district, borough and state employees adequate time and space to work through the reason for the delayed start..

A phone tree will be distributed to all staff for use in the event of delayed openings or school closures. Additionally, school closure information is announced through the school district's messaging system, posted on the District Web Page. (www.pcsd.us), and on the local radio.

Employee Assistance Program

Please refer to the current health insurance benefit summary for information on any existing employee assistance program. The district covers the cost of health insurance for July and August with the good faith understanding that the employee will return to work at the beginning of the next school year. **In the event that an employee does not return to work, he/she will be obligated to pay the full premium for health insurance; premium costs change in July.**

Evaluation of Staff

The purpose of the district's evaluation program is to aid in continued professional growth and to determine performance responsibilities. The district's program also provides for the assessment of classified employees and current performance of their job assignments.

The district's program is designed to provide an opportunity for staff to set goals and objectives and receive administrator responses to them; to have peer assistance to aid teachers to better meet the needs of students as appropriate; to have formal and informal observations to assess the performance of duties and job responsibilities.

Facility Care and Use - Staff

Candles and Other Flame Related Issues

For safety reasons, use of candles for effect or scent is not permitted in any school building, classroom, or office. Use of candles and other fire related (propane torches, Bunsen burners, etc.) is permitted only for specific learning tasks and under proper adult supervision.

Coffee makers, individual water heaters

For fire prevention purposes the use of personal coffee makers, water heaters, heated teapots, etc. in individual classrooms is not permitted.

Summer Access

Summer access to buildings must be “approved” by the Director of Maintenance or the Superintendent in order to ensure proper accomplishment of summer maintenance and custodial tasks.

Use of District Property - Staff

Staff may check out certain items of district equipment. District equipment shall not be used for personal financial gain. An equipment use request must be submitted through the district’s facilities reservation system at https://psd-facilities.rentmycampus.com/and approved by the building principal or appropriate designee.

Use of nails, screws, etc. on walls

Do not drill holes in walls or use nails, screws, or other fasteners without prior approval from the Maintenance Department.

Staples should only be used on bulletin boards, cork boards, or the fabric-covered walls in the elementary school.

When attaching items to walls, use approved products such as 3M Command™ Strips or painter's tape. If you have questions about appropriate materials or methods, please contact the Maintenance Department before installation.

Facility Use - Community

BP 1330: Use of School Facilities

The School believes that the schools belong to the citizens of the community and that community use of the school facilities fosters understanding and support for school programs. The School Board shall make school facilities and grounds available to citizens and community groups for lawful gatherings and assemblies to the extent that such use serves the interests of the citizens and does not conflict with school or district purposes. The Superintendent or designee shall establish administrative regulations governing the reasonable and impartial use of school facilities and grounds by community members or groups.

AR 1330: Use of School Facilities

Requests to use school facilities shall be electronically submitted at psd-facilities.rentmycampus.com and approved prior to use. All users are expected to abide by the restrictions set forth in AR 1330: Use of School Facilities

1. Facility users must comply with all applicable state and federal laws, City and Borough ordinances, school district policies and rules, and rental agreement conditions.
2. Use or possession of alcoholic beverages and/or drugs is prohibited (AS 04.16.80)
3. Facility use which represents a safety or security risk to the district is prohibited.
4. No partisan, sectarian or denominational doctrine may be advocated in school facilities during the hours the school is in session.

5. After use of partisan or religious activities, each group or individual shall police the use area to ensure that partisan or religious information, literature, papers, or documents of any kind are removed from the facility use area.
6. Facility users are not to operate any school equipment or use facility areas other than that stipulated in the facilities use request.

The district reserves the right to reassign the requested space or any facility use for reasons of building security, maintenance requirements, fuel economics, and appropriateness of the activity for the area requested. School district approval to use school facilities will be given impartially to individuals and groups by the respective building principal. Groups or persons using school facilities under the provisions of this policy shall be liable for any property damage caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of school facilities.

Note: Whenever a teacher's classroom may be used for a school or community event every effort will be made to notify the teacher so expensive equipment and other valuable items may be removed or securely stored.

Field Trips and Special Events

BP 6153: School Sponsored Trips

All trips involving out-of-state travel shall require the prior approval of the Board, by at least their April meeting for travel the following school year. Other trips may be approved by the Superintendent or designee.

Principals shall ensure that teachers develop plans which provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

In advance of a study trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans which provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

BP 3541.1: School Related Trips

Besides taking students to and from school, the Board may approve transportation for field trips and school-sponsored activities. The Superintendent or designee shall regulate the use of district transportation for approved school-related activities. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip. To the extent that funding has been approved by the Board, such costs may be charged to the district.

Transportation by Private Automobile

The Superintendent or designee may authorize the transportation of students by private automobile for approved field trips and activities when the vehicle is driven by an adult registered with the district for such purposes. Drivers shall be issued safety instructions and emergency information. All student passengers shall provide permission slips signed by their parents/guardians.

Students are NOT permitted to transport other students in personal vehicles or school district vehicles for any school-related trip or event.

Drivers shall be required to possess a valid driver's license and liability insurance of at least $300,000 per occurrence, but recommended up to $1,000,000 per occurrence.

Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur. District personnel who frequently transport students in their private vehicles are urged to carry liability insurance of $300,000 or more per occurrence.

A seat belt must be provided for each passenger. Trucks and pickups may not transport more persons than can safely sit in the passenger compartment.

Owners furnishing private vehicles shall not accept reimbursement from passengers in excess of the cost of operating the vehicle. Reimbursement for the use of private transportation may be made from district funds.

Transportation by other private means (boat, ATV, off-road vehicles, snow machines)

The Superintendent or designee may authorize the transportation of students by other private means for approved field trips and activities when an adult registered with the district for such purposes operates the vehicle. Operators shall be issued safety instructions and emergency information.

Operators must abide by the specific vehicle safety ratings such as passenger capacity, maximum speed and required safety equipment (helmets, life jackets, etc.)

FIELD TRIP AUTHORIZATION

The building principal may authorize field trips and other student activities involving travel when such trips or activities contribute to the achievement of desirable educational goals.

Requests must be submitted to the building principal well in advance of the proposed activity. All requests will be considered based on such factors as, availability of funds, the educational value derived, the safety and welfare of the students involved, impact on the regular school program and availability of appropriate supervision, either from within school staff or from volunteers.

Staff members must contact the school office for appropriate substitute and travel arrangements and related field trip procedures and forms.

The Board must approve out-of-state travel.

FUNDRAISING

BP 1321: Solicitation of Funds From and By Students

The School Board recognizes that participation in fundraising for worthwhile purposes can help students develop a sense of social responsibility and promote a sense of belonging.

When approved in advance by the Board, funds may be solicited or materials distributed for those nonprofit, nonpartisan charitable organizations that are properly chartered or licensed by state or federal law.

With the approval of the Superintendent or designee, school-related organizations may organize fundraising events involving students. The Superintendent or designee shall inform parents/guardians of the purpose of fundraisers sponsored by schools or school groups.

Whether solicitations are made on behalf of the school or on behalf of a charitable organization, the Board particularly desires that no person be made to feel uncomfortable or pressured to provide funds. Staff is expected to emphasize the fact that donations are always voluntary.

The Superintendent or designee may limit fund-raising activities in order to prevent interference with the instructional program or to protect students from dangerous or unsafe situations. No students shall be barred from an activity because they did not participate in fundraising activities.

Fundraising – Administrative Rule (AR 1321)

All selling or soliciting activities must be approved before the activity. All fund-raising activities must be concluded within the time agreed upon with the Superintendent or designee. If the event involves a contract with a commercial vendor, the contract shall be approved by the Superintendent or designee. The sponsor of fund-raisers involving students shall be identified in all solicitations.

Instructional Safeguards

The principal or designee shall limit fund-raising activities to appropriate time periods. The principal or designee shall ensure that parents/guardians are informed about school fund-raising activities. Individual awards or other incentives which identify donors/participants shall not be used. No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

Students making solicitations on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses, whatever the outcome of the solicitation may be.

Student Safety

Students shall comply with all school safety rules. Students in grades K-6 shall not be involved in any door-to-door sales or solicitations.

Fundraising request forms are available in the school office.

All funds raised must be receipted and deposited to the school office.

BP 4135: Soliciting and Selling

Employees shall not solicit district students or their families with the intent to sell for personal gain, general merchandise, books, equipment or services. Any classroom activity requiring students to bring money to school for any purpose must have the principal's approval.

Staff shall not distribute promotional, political, controversial or other non-instructional materials unless approved by the Superintendent or designee.

Staff members shall not use their status as district employees to secure information such as names, addresses and telephone numbers for use in profit-making ventures.

Educational tours may be promoted on school premises only if they are sponsored by the district. Employees engaged in planning, organizing or leading tours as a private business shall make it clear that they do not represent the school or district. All activities related to such tours must be done outside of school hours and off school premises.

FUNDS – STUDENT ACTIVITY

BP 3452: Student Activity Funds

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of students. Student funds shall finance worthwhile activities which go beyond those provided by the district.

Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine.

The Superintendent or designee shall be responsible for the proper conduct of all student organization financial activities and shall periodically review the organization's general financial structures and account procedures.

GIFTS

BP 3290: Gifts, Grants and Bequests to the District

The School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. All donations greater than $5,000 shall be brought before the Board. The Superintendent or designee may apply for special revenue grants.

To be acceptable, a gift must satisfy the following criteria:

1. Not begin a program which the Board would be unwilling to continue when the donated funds are exhausted.
2. Not entail undesirable or hidden costs, such as additional staff workload.
3. Place no restrictions on the school program.
4. Not be inappropriate or harmful to the best education of students.
5. Not imply endorsement of any business or product.
6.. Not conflict with any provision of the Board policy or public law.
7.. Have a purpose consistent with those of the district.

The School Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students. Use of a gift shall not be impaired by restrictions or conditions imposed by the donor. The School Board will try to follow the donor's wishes insofar as they do not conflict with district philosophy or operations.

Upon acceptance by the School Board, all gifts, grants, and bequests shall become school district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

BP 4138: Gifts to School Personnel

The School Board believes that feelings of appreciation can be expressed in many ways. The Board discourages students and parents/guardians from giving gifts to staff members, and instead encourages them to write personal notes of appreciation. District staff accepting gifts from students or parents/guardians should be sensitive to the feelings of other students and use discretion if gifts are opened in front of others.

GUEST SPEAKERS/CONTROVERSIAL SPEAKERS

Teachers may use guest speakers from time to time, when such use is consistent with educational goals and with a demonstrable relation to the curricular or co-curricular activity in which the participating students are involved. Teachers are to inform the building principal of the date, time and nature of the presentation whenever such use is planned.

Guest speakers should represent various approaches or points of view on a given topic in order to afford students a more comprehensive understanding of the issue.

Prior to his/her participation, guest speakers are to be informed of the following regulations:

- Profanity, vulgarity and lewd comments are prohibited;
- Smoking is not permitted while speaking to or consulting with students;
- Sexist, racist remarks or derogation of any group or individual is prohibited.

Teachers responsible for inviting a particular guest speaker have the right and obligation to interrupt or suspend the presentation if the conduct or content being presented is judged to be in poor taste or endangers the health and safety of students or staff.

Board Policy 6144 – Controversial Issues

The School Board believes that students should have opportunities to discuss controversial issues which have political, social or economic significance and which the students are mature enough to investigate and address. The study of a controversial issue should help students learn how to gather and organize pertinent facts, discriminate between fact and fiction, draw intelligent conclusions, and respect the opinions of others.

The Board expects teachers to exercise caution and discretion when deciding whether or not a particular issue is suitable for study or discussion in any particular class. Instruction that involves controversial issues must be within the district content standards and curriculum. The overriding educational purpose of teaching about controversial issues must be student achievement in the academic subjects and students' civic development, rather than reaching conclusions as to the correctness of any particular point of view. The instruction must reflect due consideration of the maturity of the students, the values of the community, sound professional judgment, and coordination with the administration.

The Board also expects teachers to ensure that all sides of a controversial issue are impartially presented, with adequate and appropriate factual information. Without promoting any partisan point of view, the teacher should help students separate fact from opinion and warn them against drawing conclusions from insufficient data. The teacher shall not suppress any student's view on the issue as long as its expression is not malicious or abusive toward others.

Teachers sponsoring guest speakers shall either ask them not to use their position or influence on students to forward their own religious, political, economic or social views or shall take active steps to neutralize whatever bias has been presented.

In matters related to controversial issues and learning materials, the Superintendent and Board have final authority in deciding whether discussion of a controversial issue follows established professional ethics, content standards, and curriculum, and is appropriate for students.

HARASSMENT

BP 4119.12/4219.12/4319.12: Harassment

The School Board is dedicated to providing a safe environment. Harassment disrupts a student's ability to learn and a school's ability to educate. Personnel are expected to demonstrate positive character traits and values. Conduct and speech must be civil and respectful.

Personnel are prohibited from engaging in any form of harassment in any school-related setting, including but not limited to: school property, during school hours, on school buses, at bus stops, and at school-sponsored activities, events, or functions.

Harassment means and includes, but is not limited to, intimidation by threats of or physical violence; the creation of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such a manner as to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

To promote an environment free of harassment, the principal or designee shall take appropriate actions such as removing vulgar or offending graffiti, establishing site rules, and providing staff inservice or student instruction and counseling. Principals shall discuss this policy with their employees and shall assure them that they need not endure any form of harassment.

The School Board encourages students or staff to immediately report incidences of harassment to the principal or designee. The Superintendent or designee shall promptly investigate each complaint of harassment in a way that ensures the privacy of all parties concerned. In no case shall the student or staff member be required to resolve the complaint directly with the offending person.

Notice of this policy will be circulated to all district schools and departments and incorporated in teacher and student handbooks.

BP 5131.43: Harassment, Intimidation and Bullying

The board is dedicated to providing a safe and civil learning environment. Harassment, intimidation and bullying disrupt a student's ability to learn and a school's ability to educate. Students and staff are expected to demonstrate positive character traits and values. Conduct and speech must be civil and respectful in order to promote harmonious and courteous relations in the school environment.

Students, staff and volunteers are prohibited from engaging in any form of harassment, intimidation, or bullying while on school property, on school buses, at the bus stop, or at school-sponsored activities or functions. Students who engage in such acts are subject to appropriate disciplinary action, up to and including suspension or expulsion. Staff who engage in acts of harassment, intimidation or bullying are also subject to appropriate disciplinary action up to and including suspension and termination. Volunteers who engage in such acts will be denied the opportunity to volunteer in the future.

To promote an environment free of harassment, intimidation, or bullying, the principal or designee shall take appropriate actions such as removing vulgar or offending graffiti, establishing site rules, and providing staff in-service or student instruction and counseling. Teachers shall discuss this policy with their students in age-appropriate ways and assure students that they need not endure any form of harassment, intimidation, or bullying

Harassment, Intimidation and Bullying Defined

Harassment, intimidation, or bullying means an intentional written, oral, electronic, or physical act, when the act is undertaken with the intent of threatening, intimidating, harassing, or frightening the student, and

1. Physically harms the student or damages the student's property;
2. Has the effect of substantially interfering with the student's education;
3. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
4. Has the effect of substantially disrupting the orderly operation of the school.

Cyberbullying

All forms of harassment, intimidation or bullying via electronic means, commonly referred to as cyberbullying, are prohibited. Cyberbullying also includes, but is not limited to, other misuses of technology to threaten, harass, intimidate, or bully, including sending or posting inappropriate email messages, instant messages, text messages, digital pictures or images, or website postings, including blogs. An individual who redistributes a cyberbullying communication can be found in violation of this policy, even if the individual did not author or create the original communication or image.

The district's computer network, including access to the Internet via that network, whether accessed on campus or off campus, during or after school hours, may not be used for the purpose of harassment, intimidation, or bullying. Users are responsible for the appropriateness of the material they transmit over the system.

In situations in which the cyberbullying originated from a private (non-school) computer or other electronic device, but is brought to the attention of school officials, disciplinary measures may be imposed when the communication:

1. Is of a criminal nature, including but not limited to, threats of violence or harm against staff members, students, or their property;
2. Suggests or advocates physical harm to staff members or students;
3. Causes a student or staff member to experience a substantially detrimental effect on his or her physical or mental health;
4. Causes a student or staff member to experience substantial interference with academic or work performance, or with his or her ability to participate in or benefit from district services or activities;
5. Threatens vandalism to school property; or
6. Creates a significant disruption to the school’s educational mission, purpose, or objectives.

Disciplinary action may include, but is not limited to, the loss of computer privileges, detention, suspension, or expulsion for those committing acts of cyberbullying. In addition, when any kind of threat is communicated or when a hate crime is committed, this shall be reported to local law enforcement.

Students and staff who believe they have been the victims of cyberbullying, as described in this policy, should not erase the offending material from the system. A copy of the material should be printed and a report made under this policy.

Reporting

Note: A school employee, student or volunteer who makes a good faith report of harassment, intimidation, or bullying is entitled to statutory immunity from suit. The immunity extends to causes of action for damages arising from a failure to remedy the reported incident or for making the report.

Students or staff members who have witnessed or have reliable information that a student has been subjected to harassment, intimidation or bullying should report the incident immediately to the principal or his/her designee, who shall promptly initiate an investigation. The investigation shall include an assessment of what actions should be taken, as appropriate, to protect the student who has been found to be the victim of harassment, intimidation or bullying. Such actions may include the provision of support services necessary to permit the student to feel safe and secure in attending school. The Superintendent/Chief School Administrator shall develop procedures to implement this policy.

Response

In determining the appropriate response to students who commit one or more acts of harassment, intimidation or bullying, the following factors should be considered:

1. The development and maturity levels of the parties involved;
2. The level of harm;
3. The surrounding circumstances;
4. Past incidences or past continuing patterns of behavior;
5. The relationships between the parties involved;
6. The level of disruption in or interference with the orderly operation of the school.

This policy should not be interpreted to prohibit a reasoned and civil exchange of opinions or debate that is protected by law and Board policy.

HEALTH EXAMINATIONS

BP 4112.4/4212.4/4312.4: Health Examinations

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees, or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position, or as a condition of employment.

PSD requires all regularly employed personnel to undergo a health examination upon initial employment, at the employee's cost.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY (HIPPA)

The district will safeguard the protected health information of employees from use or disclosure that may violate standards and implementation specifications to the extent required by law.

"Protected health information" means individually identifiable health information that is (1) transmitted by electronic media; (2) maintained in electronic media; (3) transmitted or maintained in any other form or medium.

The electronic exchange of financial and administrative transactions related to an individual's protected health information shall meet the requirements of HIPAA, including national standards for transactions designed to ensure the security of health information created or received by the district.

Individuals with questions about how medical information may be used and disclosed and how to get access to this information, or with complaints about district compliance with HIPAA, should contact the Superintendent.

INSTRUCTIONAL RESOURCES

The Petersburg School Board is responsible for the approval of instructional materials. The Board delegates to the district professional personnel the authority for the selecting of instructional and library materials. Final decisions on purchases rest with the Superintendent or designee, subject to official adoption by the Board in the case of basic instructional materials. A quality educational program will meet requirements set forth in State statutes and will be designed using an outcome-based approach.

Students completing Petersburg School District's instructional program will:

- Be self-directed learners
- Demonstrate positive self-esteem and physical wellbeing
- Demonstrate critical and creative thinking skills
- Respond as informed ethical citizens to environmental, cultural, global and political issues
- Demonstrate literacy in communication, mathematics, technology, humanities and the arts

Instructional materials used in implementing the curriculum may include, but not be limited to: textbooks, anthologies, computer software, videotapes, audiotapes, periodic publications, online courses and packaged courses or units.

Instructional material will be classified into two groups: core and supplementary. Core instructional materials are defined as those adopted for district-wide use as a means of implementing an adopted curriculum. Supplementary instructional materials are materials used as secondary sources for implementing an adopted curriculum. They may be selected to enrich or extend the curriculum and include materials available in the instructional media centers.

JURY DUTY

Staff will receive full pay during periods when actually participating in jury selection, trial, or jury deliberations. Pay received for jury duty shall be turned over to the District. A substitute, if necessary, is paid by the District.

FOB'S AND KEYS

FOB's and Keys are issued to staff by the maintenance department or school designee. In order to protect property and to ensure the building is adequately secured when no authorized personnel are present, all staff is expected to follow key accountability procedures:

- All staff shall complete a key issue agreement prior to being issued a building/room access key(s).
- The duplication of keys is prohibited.
- Keys are not to be left unattended and shall be kept "on person" at all times. Avoid leaving keys on desks, tables, in mailboxes, unattended coat pockets, etc.
- Keys shall not be "loaned". **Staff must not provide keys to students** to "run errands", "unlock/lock" doors, etc. Keys may be checked out to non-staff at building administrator's discretion.

Lost or stolen keys must be reported to the building principal within 24 hours of discovery of the loss or theft so that measures may be taken to protect district property. Three days may be allowed for the finding or recovery of keys before any charges are assessed; depending on the security risk posed by the lost key as evaluated by District administration.

Upon completion of a lost or stolen key report form and submission of assessed fees, replacement keys will be issued.

Staff may retain assigned keys during the summer. (Note "summer access" under Facility Use above).

Mail and Delivery Services

The interschool mail service is established for school-related purposes. It provides a central mailing service to expedite the distribution of materials and professional communications among schools and staff.

Recognized collective bargaining units may use the service in accordance with the terms of their negotiated agreements and Board policy on the use of school facilities.

Maintenance/Repair Work Orders

Requests for maintenance and repair work are submitted online.

To create your account use your Google PCSD login, Login to Operations Hero

If you are unable to log in, please contact Aaron Buller at facility@pcsd.us.

Materials Distribution

Requests of staff by individuals or groups to distribute pamphlets, booklets, flyers, brochures and other similar materials to students for classroom use or to take home are to be referred to the building principal. The principal will review the materials and proposed method of distribution and the superintendent and a decision made based on the educational concerns and interests of the district.

Media representatives are required to report to the building principal for prior approval before accessing students involved in the instructional programs and activities not attended by the general public.

Information obtained by media representatives directly from students does not require parental approval prior to publication by the media. Parents who do not want their student interviewed or photographed by the media may direct their student accordingly.

Staff may release student information to the media only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information. Staff must check with the building principal or secretary before releasing student information to make sure the student's parents have not requested such information to be withheld.

Media Relations

The Superintendent or designee shall coordinate the release of information concerning the district and the actions of the Board. The principal or designee of each school shall provide the media with information relating to his/her school, including information about student awards, school accomplishments and events of special interest.

During crisis situations, all media inquiries shall be routed to the Superintendent or designee, who shall prepare and update an official statement responding to the particular situation as events unfold.

The district shall not release information that is private or confidential as identified by law and Board policy or administrative regulation.

NONDISCRIMINATION IN EMPLOYMENT

BP 4030: Nondiscrimination Notice

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, veteran status, or good faith reporting to the board on a matter of public concern.

Equal opportunity shall be provided to all employees and applicants in every aspect of personnel policy and practice. The district shall not discriminate against persons with physical or mental disabilities who, with or without reasonable accommodation, can perform the essential functions of the job in question.

Grievance Procedures – ADA of 1990: Title IX, Section 504 and Title II

The Petersburg School District recognizes that in accordance with Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, a procedure is required whereby parents, employees and students can be assured of a prompt and fair disposition of their grievances.

These complaint procedures will be placed on the bulletin boards of the schools, in student handbooks, which will be distributed to students and parents, and staff handbooks.

A grievance as defined herein is a written complaint, registered by identifiable individuals, involving an alleged violation of the Federal laws or regulations governing Title IX, Section 504, and Title II by the local educational agency.

The right to file a complaint shall be afforded to any parent, employee, and/or student, and the general public and shall begin with a written statement by said parent, employee, and/or student alleging a violation of the Federal law or include, as a minimum, the following information.

a. the name and address of the party or parties alleging the violation, and

b. a description of the alleged violation of the Federal law or regulation by the local educational agency.

Persons who desire to register complaints relative to Title IX of the Educational Amendments of 1972 should direct these complaints or other inquiries to the Title IX Coordinator at:

Petersburg School District
Superintendent's Office
P.O. Box 289
Petersburg, Alaska 99833
Tel: 1-877-526-7656
Email: exec@pcsd.us

Persons who register complaints relative to Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act of 1990 should direct these inquiries to the Section 504 Coordinator of the ADA Coordinator at:

Petersburg School District
Superintendent's Office
P.O. Box 289
Petersburg, Alaska 99833
Tel: 1-877-526-7656
Email: exec@pcsd.us

Upon receipt of a complaint, the Petersburg School District shall adhere to the following procedures:

1. The principal shall investigate the alleged violation in a prompt and thorough manner from the date it is received and shall render a written resolution of the complaint.
2. The principal shall provide an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question the parties involved.
3. Upon receipt of the principal's resolution to the complaint, the party alleging the violation has the right to appeal this decision to the Superintendent within thirty (30) days. The superintendent will render a final decision within thirty (30) days from the date the appeal is received.

ORGANIZATION CHART

BP 2110: Organization Chart/Lines of Responsibility

The Superintendent or designee shall maintain a current district organization chart, approved by the Board, which identifies lines of primary responsibility and the relationships between district positions.

See Appendix B.

PAYROLL

Payroll is the last business day of the month. Teachers and Paraprofessionals that do not work all twelve months receive their June paycheck mid-June instead of at the end of the month.

Hourly employees are responsible for signing in and out at the electronic time clock kiosks located at each building. Both the employee and supervisor must verify their electronic time card and let their supervisor know immediately if there is an error with an entry. All overtime must be approved by an employee's direct supervisor PRIOR to overtime occurring. Copies of an employee's timesheet will be on file in the district office.

Direct Deposit is available for staff convenience; contact the Business Office for the enrollment procedure.

Political Activities

BP 4119.25

The School Board believes that district employees have an obligation to prevent the improper use of school time, materials or facilities for political campaign purposes. The Superintendent or designee shall regulate political activities on school property. All employees are prohibited from engaging in any activity in the presence of students during performance of the employee's duties, where the activity is designed or intended to promote, further, or assert a position on any voting issue, board issue, or collective bargaining issue.

The Board respects the right of school employees to engage in political activities on their own time. When engaging in political activities, employees shall make it clear that they are acting as individuals and not as representatives of the district.

Violations of this policy may result in disciplinary action.

Personnel Records

An official personnel file is established for each person employed by the district. A staff member's personnel file may contain such information as applications for employment, references, and records relative to compensation, payroll deductions, evaluations, complaints and written disciplinary actions.

All records containing medical condition information such as workers' compensation reports and release/permission to return to work forms will be kept confidential, in a separate file from personnel records.

Release of personnel records to parties other than those authorized to inspect them will be only upon receipt of a court order or legitimate required governmental audit purposes.

Purchase of Materials and Supplies

The District incurs no financial obligation unless an expenditure has been authorized in the budget, through a valid purchase order or as may otherwise be permitted by Board action and/or Board policy.

No purchase including purchases from student body funds will be authorized or reimbursed unless covered by an ***approved*** **purchase order** ***prior to the purchase***. Forms are available in each school office and the district office.

As a government agency, a school district must maintain very specific processes and controls regarding purchases of equipment, materials, and supplies. In accordance with state law, a certified accounting firm audits the District's expenditures and purchases annually.

NOTE: Purchases that do not follow established internal control (***per audit and government accounting requirements***) requisition procedures ***cannot*** be reimbursed.

Steps involved in making a purchase:

1. Prepare an electronic **REQUISITION FORM** (request to purchase) for proposed purchase by signing in to your individual user account in School ERP Pro (or work with a secretary or administrator to assist you.)
    a. Use a vendor from the list of **approved** vendors, available in School ERP Pro. Check with the business office for approved vendors, or to get a new vendor approved. Use of approved vendors has provided significant savings in the price of items and shipping charges. Please check with the Business Office for procedural information or to check vendors.

b. A **REQUISITION** is required for ***all*** purchases, including local vendors. If a purchase is made at a local store without following the requisition approval process the district cannot reimburse the purchaser for the purchase.
c. ALWAYS ensure that "shipping" charges are correctly calculated for delivery to Alaska.
d. Assign the account code and check fund availability
e. If using an approved online vendor upload and attach a copy of the saved "cart" to the requisition form.
NOTE: If items in the "cart" are changed after approval of the requisition, the total expenditure cannot exceed the originally approved amount. If changes are made, send a copy of the new "cart" to the business office.

2. Principal reviews the requisition form, checks fund availability, if approved, processes the requisition and submits to the Business Office.
3. Business Manager verifies account code and fund availability.
4. Requisition submitted to Superintendent for approval. (**PURCHASE ORDER** [authorization to purchase] cannot be prepared before Superintendent signature). (This is an "internal control" audit function).
5. A **PURCHASE ORDER** (authorization to purchase) is now created.
6. Unless otherwise indicated the Business Office will not order the approved purchase. The Business Office will finalize purchases for submitted online carts through Amazon, Staples, or other approved e-procurement sites. (I.e., If the originator is using a district approved [**not personal**] online account, the saved "cart" in the district approved [**not personal**] online vendor account may now be processed using the assigned purchase order number).
7. **ARRIVAL** of purchased items. All packing slips or invoices are to be sent to the Business Office with the signature of the person verifying ordered items were received and indicating "**Approved for Payment**" **the day the item is received**. Back order items will be processed when they arrive. Send the packing slip or invoice for the portion of the order that was received.

Release of General Staff Information

A staff member's address, date of birth, social security number and personal phone number contained in personnel records maintained by the district is exempt from public disclosure. Such information will be released by the district only upon written permission of the staff member, unless otherwise exempted by law.

The district may disclose information about a former employee's job performance to a prospective employer under the following conditions:

- Disclosure of information is upon the request of the prospective employer; or
- Disclosure of information is upon the request of the former staff member;
- The information is related to job performance;
- The disclosure is presumed to be in good faith.

The district will not disclose information that is knowingly false, deliberately misleading, rendered with malicious purpose or is in violation of the staff member's civil rights.

Retirement

To assist the district in its planning efforts, staff members considering retirement are encouraged to notify the district as early as possible, preferably at the beginning of the school year in which the retirement will take place.

SAFETY

BP 3515 School Safety and Security

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent and staff shall expeditiously and strictly enforce district policies and regulations as well as state and local laws related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

SPECIAL EDUCATION/INDIVIDUALIZED EDUCATION PROGRAM

BP 6159: Individualized Education Program

Students with disabilities shall be placed in the least restrictive environment which meets their needs. The Board provides a full range of educational alternatives to facilitate this placement so that these students may interact with students without disabilities in an understanding, cooperative and mutually respectful environment. Students shall be placed outside of the regular classroom only when the student's specific needs cannot be met in that setting.

Upon the identification of a student with disabilities and a determination of student eligibility, the Superintendent or designee shall appoint an individualized education program (IEP) team. The team shall consider the student's needs, determine the content of his/her IEP, make placement decisions, and determine whether alternative assessments and curricular offerings are necessary and appropriate. Students and parents/guardians shall have the right to participate in the development of the IEP in accordance with law.

STAFF

Absences

Absences are reported and requests for leave are requested and processed through the online **Absence** Program (Frontline). Access to the program may be found on the **front** page of the PSD website (www.pcsd.us). Individual login information is available from the Finance Director at the District Office.

In the event of an immediate need or emergency absence please contact the school Administrative Assistant or Principal at home. Each school building provides Administrative Assistant and Principal home contact information.

NOTE: It is ***NOT*** necessary to submit an absence request through Frontline for principal approved "in district" field trips where the teacher or assistant will be with the class.

All staff should have a basic substitute plan on file with the front office. Teachers should provide a copy of emergency lesson plans to the front office to always have on file. For all known absences, teachers will provide the Administrative Assistant and Principal with a copy of the substitute lesson plan.

Cell Phone Use

Cell phone use should be restricted to educational purposes during the employee's work time. Minor but frequent distractions such as texting, posting, and interacting on social media sites are disruptive to a safe and productive classroom environment, and constitute unprofessional behavior. Keep in mind that it is not appropriate for teachers/staff to use their personal smartphones to record children in the classroom. There are confidentiality issues related to pictures, video clips, and emails on personal devices. Employee use of personal devices should be limited to breaks or time outside the contracted work day.

Conduct and Responsibility

The manner in which Petersburg School District employees conduct themselves in person and online has an impact on students, parents, and other employees and on the community in general. It is expected that all staff will demonstrate a high degree of responsibility and conduct themselves in a professional manner at all times.

All employees are expected to:

1. Use time during working hours and during time on authorized leave for the intended purposes.
2. Maintain appropriate relationships with students and not use such relationships for any private advantage.
3. Distinguish between personal views and those of the District to avoid any possible misrepresentation of the District.
4. Influence colleagues through productive and professional relationships.
5. Represent work- related qualifications in a true and accurate manner.
6. Perform work in accordance with the employee's current job description, performance goals, and directive from the supervisor.
7. Perform all duties and responsibilities with reasonable care and at a level that is generally recognized in the profession as adequate and efficient under similar circumstances.
8. Perform at a level that justifies continued employment, renewal of contract, or election to contract status.
9. Perform all duties (regarding student and staff performance information) in a manner that exhibits strict confidentiality.
10. Discuss student and staff confidential information only in a private professional setting.

All staff are expected to conduct themselves in a manner that conforms to applicable job descriptions, Board policy and administrative regulations.

Additionally, all certificated staff are expected to adhere to the Standards for Competent and Ethical Performance of Alaska Educators (**20 AAC 10.020. CODE OF ETHICS AND TEACHING STANDARDS)**

Dress and Grooming

Staff are expected to be neat, clean and to wear appropriate dress for work that is in good taste and suitable for the job at hand.

Teaching, as a profession, demands setting a good example for students in every possible way. As adults and professionals, teachers are to be guided in their grooming habits by what is most generally acceptable in the local business and professional environment.

Ethics

Staff members are prohibited from engaging in, or having a financial interest in, any activity that raises a reasonable question of conflict of interest with their duties and responsibilities as employees of the district.

This means that:

- Staff members shall not solicit for financial remuneration from students, parents or other staff;
- Any device, publication or any other item developed during the staff member's paid time shall be district property;

- Staff shall not further personal gain through the use of confidential information gained in the course of or by reason of their position or activities in any way.

Staff is prohibited from performing any duties related to an outside job during their regular working hours or during the additional time needed to fulfill the position's responsibilities. District facilities, equipment or materials may not be used in performing outside work.

Health and Safety

In order to assure the safety of staff and students, information and/or training as necessary is provided by the maintenance department (MSDS – Material Safety Data Sheets) to assist all staff to recognize and to respond appropriately to the presence of hazardous materials in the workplace, including proper handling, labeling, storage and disposal of such materials.

Community Activities - Involvement

The district encourages all staff to participate in community activities that have the improvement of the general welfare of the community, state and nation as their objectives.

Decision Making - Involvement

Staff is encouraged to participate in the decision-making process whenever practicable. Contact the building principal for additional information regarding possible building and district level committee opportunities that may be available.

Meetings

Staff meetings are scheduled for the purpose of organization and communication of business that typically cannot be handled through staff bulletins, electronic communication, departmental or committee structure.

Staff is expected to attend planned certificated or classified staff meetings unless prior arrangements have been made with the building principal. Professional conduct indicates that staff members are to schedule their time accordingly to not conflict with these meetings.

Parent Relations

The district encourages parents to be involved in their student's school experience. Teachers are advised that unless otherwise ordered by the courts, an order of sole custody on the part of one parent does not deprive the other parent of certain rights. It is the responsibility of the parent with sole custody to provide to the district any court order that curtails the rights of the non-custodial parent.

A non-custodial parent may receive and inspect the school records pertaining to their student and consult with teachers concerning their student's welfare and education.

Non-custodial parents will not be granted visitation or telephone access to their student during the school day. Students may not be released to the non-custodial parent without the written permission of the parent having sole custody.

In the case of joint custody, it is the responsibility of the parents to provide the district, in writing any special requests or clarifications in areas concerning the student and the district's relationship and responsibilities. Such information will be maintained on file in the office and provided to staff as appropriate.

Staff members with questions regarding custodial and/or non-custodial parent rights with respect to particular students should contact the building principal.

Protection

BP 4158/4258/4358 Employee Security (All Personnel)

An employee may use approved methods of physical restraint if a student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

Employees shall promptly report any student attack, assault or threat against them to the Superintendent or designee. The Principal or Incident Commander shall promptly report such instances to the appropriate local law enforcement agency.

Resignation

Per Board Policy 4217.2, the Superintendent or designee is authorized to accept the written resignation of any employee on behalf of the School Board, and the resignation shall become effective immediately upon acceptance by the Superintendent or designee. A resignation presented to and accepted by the Superintendent or designee may not be withdrawn by the employee.

A certificated staff member should provide notice as early as possible to the district when the staff member knows he or she does not plan to return for the following school year. Refer to the ATP negotiated agreement for more guidelines.

A classified employee is expected to give ample notice of intention to resign, normally no less than two weeks notice should be given. **If notice is given over the summer months the employee is responsible for repaying the district for any health or life insurance coverage costs.**

Substitute Sign-In

Substitutes are required to sign in with Frontline at the office of the school they are working each day. The purpose of the sign-in is to ensure proper documentation of work for payroll purposes.

Suicide Awareness and Prevention

Petersburg School District recognizes that suicide and other self-destructive behaviors vary in intensity from minor to life threatening. Therefore, staff members shall be made aware of their responsibilities in the event of a potential or imminent suicide incident. Petersburg School District encourages staff members who receive or discover information about a potential suicide to always be taken seriously. The district realizes responses will vary depending on the intensity of the behavior.

Three steps are vital in a suicide prevention program:

- Ensuring the short-term physical safety of the student;
- Communicating with appropriate school personnel, parent(s) and local support personnel and establishing an interim plan of action; and
- Referring to appropriate professionals or agencies and implementing a long-term plan of action.

If you have QUESTIONS OR CONCERNS, immediately talk to your principal or school counselor.

SUPERVISION OF STUDENTS

All staff are responsible for the supervision of all students while in school or engaged in school-sponsored activities.

All teachers are encouraged to be at the classroom door, prepared to greet students, prior to the arrival of students for classes.

Under no circumstances are classrooms or other areas where students are under the supervision of assigned staff to be left unattended while students are present. Teachers who may need to temporarily leave the classroom or their assigned duties in an emergency situation while students are present are expected to contact the office to arrange for temporary coverage.

During school hours, or while engaged in school-sponsored activities, students may be released only into the custody of parents or other persons as authorized in writing by their parent(s).

SURVEYS - STUDENT

BP 5145.15: Student and Family Privacy Rights

The Board believes that personal information gathered from a student may be helpful or necessary to facilitate school safety, student welfare, or the continued success of academic programs. However, these goals must be balanced with the rights to privacy of students and their families. The following procedures shall be followed so that parents may make informed choices regarding the disclosure or collection of personal information from their student.

Note: Both state and federal law require prior written parental consent before certain surveys may be administered to students. The following policy sets forth the notice and consent provisions required by law and identifies when parental consent and notice are required. Additionally, state law provides that **no student may be required to participate in a questionnaire or survey if the student objects to participation.**

The Board recognizes that student surveys administered in the public schools may be beneficial for the purposes of study, the improvement of education, for class assignment, and to assist in providing guidance or counseling services to students and their families. In administering surveys or questionnaires to the District's students, the District shall comply with state and federal laws concerning parental notice and consent. **Surveys that inquire into personal or private family affairs of a student, which are not a matter of public record or subject to public observation, will *not* be administered to students without prior parental consent.** In addition, no student may be required to participate in a federal survey, analysis, or evaluation as part of any program administered by the U.S. Department of Education, without prior written parent permission, if that survey inquires into the following areas:

1. Political affiliations or beliefs of the student or student's parents;
2. Mental or psychological problems potentially embarrassing to the student or the student's family;
3. Sex behavior and attitudes;
4. Illegal, antisocial, self-incriminating and demeaning behavior;

5. Critical appraisals of other individuals with whom students have close family relationships;
6. Legally recognized privileges or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations or beliefs of the student or the student's parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

Annual Consent: The District may seek written parent/guardian permission, on an annual basis, for the administration of anonymous student surveys. Consent to anonymous surveys obtained annually will be valid until the beginning of the subsequent school year, or until written notice of withdrawal of consent is provided to the school principal. Parents or guardians shall receive at least two weeks notice prior to the administration of an anonymous questionnaire or survey.

Consent for Surveys that are Not Anonymous: Prior to the administration of a survey that is not anonymous and which inquires into personal or private family affairs not a matter of public record or public observation, the District shall obtain written permission from the parent/guardian at least two weeks prior to the survey.

Notice Requirements: At least two weeks prior to the administration of a questionnaire or survey, whether anonymous or not, that requires parental consent as identified above, the school shall provide each student's parent or legal guardian with written notice explaining:

1. How and where the parent may preview the survey;
2. How the survey will be administered;
3. How the survey results will be used;
4. Who will have access to the questionnaire or survey; and
5. For those surveys which are not anonymous, explain that written parental consent is required before participation in the particular survey, and include a permission form to be returned by the parents, with instructions that the form must be returned at least two weeks before the survey.

BP 6162.8: Research

The Superintendent or designee may authorize requests to conduct educational research or student surveys if the request proposal:

- Shows potential for improving instructional programs and strategies.
- Addresses a relevant educational problem.
- Avoids duplication of existing data or literature.
- Is designed so as to minimize interruptions and demands upon the time of students and staff.

The Superintendent or designee shall not permit the administration of any questionnaires or surveys regarding a student's private family affairs without first obtaining written parental permission.

All instructional materials, including teacher's manuals, films, tapes, or other supplementary materials which will be used in connection with any survey, analysis, or evaluation of any applicable program shall be available for inspection by parents/guardians.

Training (Required)

Please visit: http://www.eed.state.ak.us/mandatedtraining for information about state mandated trainings.

Summary of State Mandated Trainings:

Training	Time Requirement
Drug & Alcohol Related Disabilities	Offered every 2 years, no less than 4 years
Domestic Violence and Sexual Assault	Offered every 2 years, no less than 4 years
Crisis Intervention/Mandt	Ongoing as required by District
Mandated Reporting of Child Abuse & Neglect	Within first 6 months of employment; then at least once every 5 years
Gender and Race Equity	Offered every two years, no less than 4 years
Suicide Awareness & Prevention	Offered every 2 years, no less than 4 years
Menu of Courses (Aides)	Ongoing as required by District
**Minimum 6 hours before or concurrent with providing direct or related services	
Precautions Against Bloodborne Pathogens	Annually
Crisis Response Planning	Annually
Employee Evaluation	Annually
Professional Boundaries (district requirement)	Annually

Tobacco-Free Environment

BP 3513.3: Tobacco Free Schools/Smoking/Vapes

In accordance with law and to promote the health and safety of all students and staff, the School Board prohibits smoking or the use of tobacco products, including vapes, anywhere and anytime on district property and in district vehicles, including athletic events and meetings where students are present, either in or out of town.

Vacancies/Transfers

Each association (ATP and PDSP) will be sent copies of vacancy notices when school is not in session. The President of each association will also receive an email informing him/her of the vacancy.

Announced vacancies for certificated and classified positions are also posted on the District Web Page. The superintendent may authorize voluntary and involuntary transfer of staff members or designee based on district personnel needs and in accordance with district procedures and negotiated agreements.Videos and Films

BP 6161.11: Supplementary Instructional Materials

Teachers may use supplementary materials that are relevant to curriculum objectives and appropriate for students' ages and abilities. By using such materials, teachers can introduce content and instructional strategies that enrich the curriculum, enhance learning, help students make critical judgments, and stimulate their intellectual growth.

When selecting supplementary materials for classroom use, teachers should carefully review them and provide appropriate introductory and follow-up activities. Supplementary materials should not supplant the use of basic texts or teaching activities. Films must be used within legal copyright limits.

Instructors may select and use films in the classroom with limits. Films will be thoroughly reviewed by the instructor **before** being used in the classroom.

The Board recognizes that commercially produced and rated films may have legitimate educational value, yet certain precautions should be exercised to ensure that their use is consistent with the district's educational standards. Permission from parents will be obtained on any potentially controversial films.

Students can be excused from these presentations if requested by parent/guardian or self, in which case an alternative educational activity will be made available.

VISITORS

BP 1260: Visits to the Schools

The School Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program. The Superintendent or designee shall invite parents/guardians and the community to open house activities, volunteer roles, and other special events. Announcements of these events shall have wide dissemination in the community.

Visitors are encouraged to demonstrate the highest standard of conduct and courtesy to help create positive learning environments and to comply with all policies within the school.

The Superintendent or designee shall establish procedures to facilitate visits during regular school days and register all visitors at the school office when entering school buildings.

The Board recognizes the staff time and commitment required by school visits and encourages the staff to develop practices to support community participation and to accommodate as many requests for visits as possible. To ensure minimum interruption of the instructional program, visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

VOCATIONAL EDUCATION

BP: 6178: Vocational Education

The Superintendent shall appoint a vocational education advisory committee as required by law to assist the district plan and evaluate vocational education programs. The committee shall include teachers and students representing each program area and employers and employees of the region served by the programs.

VOLUNTEERS

BP 1250: Volunteer Assistance

The School Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.

The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers.

All persons who wish to volunteer service with or around students must undergo a background check. Volunteers who do not have a background check on file must be in direct visual supervision of an authorized staff member.

Like all employees and students, volunteers shall act in accordance with district policies and regulations.

Whistleblower Protections

BP 4030 E: Employee Notice Protection For Whistleblowers (All Personnel)

Any employee of the school district may in good faith report to a public official or a public body or testify before a public body about a matter of public concern. A matter of public concern means a violation of federal, state, or local law (including school board policy), a danger to public health or safety, gross mismanagement (including a substantial waste of funds or clear abuse of authority) or matter under investigation by the municipal ombudsman. A report may not disclose any information which is legally required to be kept confidential. An employee initiating a report must first submit the report to the employee's immediate supervisor unless the employee reasonably believes: it would be futile to report to the supervisor, an emergency exists, or that reprisals or discrimination would result. Employee protections and obligations regarding reports on matters of public concern are fully stated in Alaska Statute 39.90.100-150 .

Work Hours

Classified Staff

Per FLSA (Fair Labor Standards Act), regular working hours, consistent with the number of hours approved to work, for all classified staff will be set by the building principal and approved by the Superintendent. The district appreciates dedicated and committed classified staff; however, classified employees are not to work before, beyond or outside their established working hours (overtime) without prior authorization from the building principal or special education director. The building principal or special education director will obtain Superintendent approval prior to authorizing overtime or extended work time. Submitted timesheets will accurately reflect time worked.

Failure to comply may result in disciplinary action in accordance with applicable provisions of Board policy, administrative regulations and negotiated agreements.

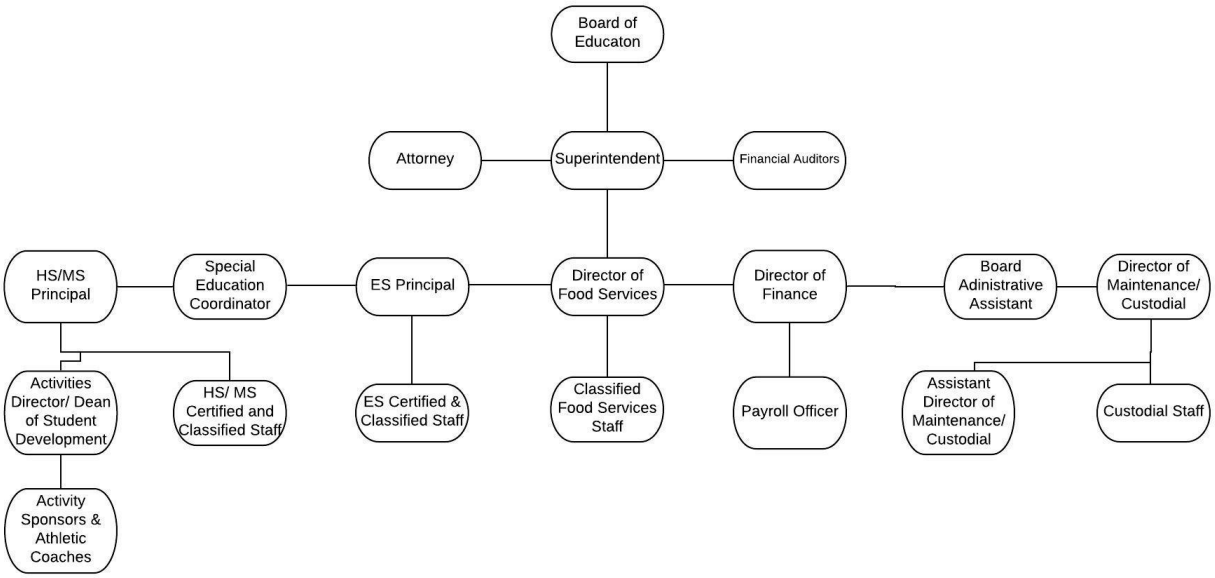
Certificated Staff

Excerpted from ATP Contract: The length of the workday shall be a minimum of 7.5 hours, these hours to be determined on a building basis. During the regularly scheduled lunchtime, teachers will be allowed a minimum thirty-minute lunch period free of student supervision, as provided by law.

Appendix A:
Organizational Chart

Petersburg School District
Organization Chart

Per Board Policy 2110



APPENDIX B: ACKNOWLEDGEMENT RECEIPT - HANDBOOK

ACKNOWLEDGEMENT OF KNOWLEDGE AND UNDERSTANDING OF THE

2026-2027 HANDBOOK

FOR

PSD EMPLOYEES

Employee Name_____

School_____

I have received information about how to access the Petersburg School District Handbook for Employees on the District website (www.pcsd.us) under the heading “Staff Resources”. I understand there are statute required notifications in the handbook and confirm I have thoroughly read the handbook and understand its contents and agree to abide by the rules, policies, and procedures set forth in the handbook.

I understand that the District reserves the right to modify and update the contents of this handbook. I also understand that this handbook in no way implies or guarantees a contract of employment.

Signed_____

Date_____

(Please return this signed and dated Acknowledgment of Receipt to the District Office)

Acknowledge receipt electronically by access this link: Handbook Acknowledgement

Petersburg High School

Home of the Vikings

P. O. Box 289
109 Charles W. Street
Petersburg, Alaska 99833
Telephone and Fax: 877-526-7656

Principal
Brad King

Nancy Curtis, Administrative Assistant/ASB
Tausha Sperl, Administrative Assistant/Attendance/Registrar
Lori Marsh, Administrative Assistant/Activities/Facilities
Office Hours: 7:00 AM - 4:15 PM

Faculty

Ioana Ward	Lisa Adams*	Chelsea Corrao*
Carissa Cotta*	Megan Smith	Jon Kludt-Painter
Ashley Lohr*	Jim Engell	Dustin Crump*
Beau Ward*	Shalie Dahl-Moore*	Alice Cumps
Elsa Wintersteen*	Trinity Edwards*	Tim Shumway
Dave Owens*	Jocelynn Parker*	Rebecca Shatwell*
Ruby Brock*	Jill Lenhard*	Eric Wolford*

email addresses for all faculty and staff are as follows: firstinitiallastname@pcsd.us
example: jpainter@pcsd.us
*denotes staff member teaches in multiple buildings

Administration
Jaime Cabral, Assistant Principal/Activities Director
Rachel Etcher, School Counselor
Robyn Taylor, Superintendent

TABLE OF CONTENTS

PHILOSOPHY 4
MISSION STATEMENT 4
BOARD OF EDUCATION 4
ADMINISTRATION 4
ADVANCED PLACEMENT CLASSES (A.P.)
ARTIFICIAL INTELLIGENCE (AI) TOOLS 4
ALCOHOL, ILLEGAL DRUGS AND TOBACCO (PCSD BP 5131.6) 4
ATTENDANCE 5
BULLYING 6
CAREER AND TECHNICAL EDUCATION (CTE) 7
COLLEGE COURSES FOR HIGH SCHOOL CREDIT 8
COMPUTER USE, INTERNET RULES, AND WEB PAGE DEVELOPMENT 8
CREDIT BY EXAMINATION (Course Challenge) 8
DANCES 9
DANGEROUS ITEMS 9
DISCIPLINE 9
DRESS AND GROOMING 10
DUE PROCESS 10
ELECTRONICS--PERSONAL 11
EVALUATION OF STUDENT ACHIEVEMENT 11
EXTRA-CURRICULAR ACTIVITY PARTICIPATION 11
~~Housing with a Host Family 14~~
~~Group housing in a school, church, community facility, etc. 15~~
~~Housing in a hotel or related facility 15~~
~~Rule Infraction Consequences (Student) 15~~
~~Travel "Rules of the Road" (Students) 16~~

~~**TOBACCO, ALCOHOL, DRUGS (T.A.D.) – Extracurricular (PCSD BP 5131.6) 17**~~
~~Determination of Violations~~ 17
FEES and Textbooks 18
FIRE DRILLS 19
GRADUATION REQUIREMENTS 19
GUIDANCE PROGRAM 20
GUN FREE SCHOOLS 20
HALLWAY BEHAVIOR 20
HARASSMENT 21
HELP FROM TEACHERS 21
HONOR ROLL 21
IMMUNIZATIONS and HEALTH SCREENINGS 21
LATE/MISSING WORK 21
LENGTH OF SCHOOL DAY 21
LIBRARY 22
LOCKERS 22
MOTOR VEHICLES 22
NATIONAL HONOR SOCIETY 22
NONDISCRIMINATION POLICY 22
PART-TIME ENROLLMENT 23

PASS/FAIL CLASSES 23
PBIS 23
PHYSICAL EDUCATION AND ATHLETICS HEALTH RESTRICTION 23
POST HIGH SCHOOL EDUCATION 24
POWERSCHOOL 24
PROGRESS REPORTS IMPROVEMENT NOTICES 24
REPORT CARDS AND GRADING SYSTEM 25
RE-TAKING A CLASS 25
SAFE SCHOOLS AND CRISIS RESPONSE 26
SCHEDULING OF CLASSES 27
SCHOOL CALENDAR 27
SEARCH AND SEIZURE 27
SENIOR WORK COMPLETION DEADLINE 28
SEXUAL HARASSMENT 28
STUDENT COUNCIL 28
STUDENT INFORMATION RELEASE 28
STUDENTS' RIGHTS, RESPONSIBILITIES and GRIEVANCE PROCEDURES 29
VISITORS 31
WITHDRAWAL FROM SCHOOL 31
GLOSSARY 32
PETERSBURG DISCIPLINE GRID 34
DISCIPLINE CHART -- EXTRACURRICULAR PARTICIPATION 37
SCHOOL GROUNDS MAP AND SCHOOL ZONE 38

WELCOME TO
PETERSBURG HIGH SCHOOL

This is your student handbook. It is intended to be used to acquaint you with your school, its operation, government, opportunities, and your responsibilities as a student citizen. Knowledge and an understanding of this handbook will ensure that you have an enjoyable and productive year.

PHILOSOPHY

Petersburg High School (PHS) fosters the development of wise decision-makers who can communicate clearly, think creatively, develop positive values, and attain personal goals. The school provides opportunities to learn skills and attitudes and increase aesthetic awareness. Through instruction and the activity program, the school teaches an appreciation of the citizenship responsibilities of American democracy. Petersburg High School assists students to develop the self esteem, knowledge, and discipline necessary to choose and prepare for a career and recognize learning as a life-long process.

MISSION STATEMENT

In a safe and orderly environment, Petersburg High School provides an education which enables students to develop their intellectual, social, physical and aesthetic lives.

BOARD OF EDUCATION

The Petersburg School Board is elected by the people of the Borough of Petersburg. The board is directed by the State of Alaska to establish policies consistent with Alaska law which determines what is taught and to whom. The Petersburg School Board consists of five members elected for a term of three years. The board holds public meetings on the third Tuesday of each month. The Board's Policy Manual presents the school's operating structures and philosophy in much more detail and is available online at www.pcsd.us or at the district office, 201 Charles W. Street.

ADMINISTRATION

Superintendent of schools. The Superintendent is charged with the responsibility of administering the educational program within the framework of the Petersburg School Board's policies.

High school principal. The high school principal is responsible for the high school buildings and the program of studies carried on therein.

ADVANCED PLACEMENT CLASSES (A.P.)

AP admissions criteria: Students who wish to enroll in Advanced Placement classes must go through an application procedure. The AP teacher will distribute the application materials in the spring for the next school year's class. The class size is limited to a maximum of 25. Exceptions to this limit require teacher approval in writing.

Applicants for AP English will be asked to submit writing for scoring, and those students receiving the highest scores will be considered for the class. The applications will have a due date, and submissions received after that date may not be considered. Once students have been admitted their junior year, they are not required to re-apply for admission in their senior years. Students who take an AP course do so with the understanding that they are expected to take the AP test in May.

For purposes of GPA, Advanced Placement (AP) courses will be calculated on a 5.0 scale if students complete the course in good standing (70% of higher) and take the AP exam associated with the course.

Artificial Intelligence (AI) Tools- UPDATED 4.30.26

Our Approach

Petersburg School District believes that how we engage with new technology matters as much as whether we use it. Artificial intelligence tools are increasingly present in education, the workplace, and everyday life, and we recognize both the opportunity and the responsibility they carry. Rather than prescribe specific platforms (which change rapidly), we ground our approach in lasting principles: that **learning comes first**, that **humans**

remain responsible for their work regardless of tools used, that **privacy must be protected**, and that **transparency builds trust**. The guidance below reflects those principles in practice.

Overview

Artificial intelligence (AI) tools (including, but not limited to, AI writing assistants, image generators, chatbots, and other AI-powered applications) are increasingly prevalent in academic and professional settings. Mitkof Middle School and Petersburg High School recognize both the potential and the challenges these tools present. This section establishes interim expectations for student use of AI tools in academic work while the Petersburg School District develops comprehensive board-level policy.

General Expectation: Teacher-Directed Use

The use of AI tools for any school assignment is permitted only when specifically authorized by the classroom teacher for that specific assignment. Unless a teacher clearly communicates that the use of AI is allowed for a given task, students are expected to complete all work independently, using their own knowledge, effort, and skill.

Students should understand the following:

- AI use is **not permitted by default** on any assignment.
- If a teacher authorizes the use of AI, they will specify which tools may be used and how.
- When in doubt, students must ask their teacher before using any AI tool for schoolwork.

Unauthorized AI Use and Academic Honesty

Submitting work generated or substantially assisted by AI without teacher authorization violates the school's expectations for academic honesty, including cheating and plagiarism. This includes, but is not limited to:

- Using AI tools to write, rewrite, or complete assignments without permission.
- Using AI to generate answers to questions, solve problems, or produce content that is then submitted as the student's own work.
- Using AI to paraphrase or summarize source material in a way that misrepresents the student's own comprehension or effort.
- Using AI to complete any portion of a test, quiz, or assessment.

Unauthorized AI use will be treated as cheating or plagiarism and is subject to the same disciplinary consequences outlined in this handbook. See Cheating/Copying and Plagiarism in the Petersburg Discipline Grid.

ALCOHOL, ILLEGAL DRUGS AND TOBACCO (PCSD BP 5131.6)

The use, possession, sale, purchase, or transfer (any transaction) of products containing tobacco, alcoholic beverages and drugs are prohibited in all school buildings, on school grounds, and at all school activities, including parties, dances, athletic events, and school-sponsored trips of any kind. The school district unequivocally supports drug-free schools and disciplinary measures to assure that the schools stay drug free.

~~See Tobacco, Alcohol, Drugs under Extracurricular Activities for violation consequences~~.

ATTENDANCE

It's very difficult to learn when you're not in class. Students who have been absent are responsible for making up missed work without disrupting the flow of classroom activities. *Alaska Statute 14.30.010. (When Attendance Compulsory)* Tardiness and poor attendance affect children socially and academically. Students may feel awkward walking in late to a class, and other children will notice when a peer is absent in class to help with a project or collaborate in learning, for example. If a student's tardiness or attendance becomes disruptive to their education, a meeting will be scheduled to make a plan so that attendance will not continue to negatively impact your child's education.

Absences due to vacations are discouraged. We hope you can make your vacation plans during any of the regular school vacation times.

ABSENCES

Being absent from a class for more than 10 minutes may be considered as an absence. There are three types of absence: excused, unexcused, and absent. Valid reasons for an excused absence (E) are listed below. Unexcused absences (U) are those for which there is not a legal, excusable reason for the absence. Absent (A) reflects a parent removing a student from school without meeting the criteria for an excused absence.

HOME NOTIFICATION

Attendance records are kept each period. Every effort is made to notify parents by phone when a student is absent and the school does not have prior notification. Parents are notified by letter when the student is in danger of failing due to absences.

TARDIES

Tardiness is disruptive to the classroom environment and infringes on others' learning rights. Students are expected to be at their assigned learning stations on time. A "tardy" means the student was less than ten (10) minutes late for class. Students arriving to class more than 10 minutes late will be assigned an aggravated tardy which will have more discipline associated and may result in loss of credit on class assignments. After three (3) tardies per quarter per class student, parent, and teacher will receive notification that each additional tardy for that class, students will be assigned 30 minutes of detention with the teacher. Habitual tardiness will result in additional consequences.

LEGAL REASONS FOR AN EXCUSED ABSENCE (BP 5113)

1. Sickness, flu/communicable diseases, or other medical diagnoses. Students with ongoing and/or major illness and who are under the verified care of a doctor may be granted extra days for absence. Home study may be provided for extended medical leave.
2. School-sponsored activities; e.g., local and regional athletic events, AASG, etc.
3. Death in the immediate family, parents, grandparents, or siblings.
4. Students participating in Viking Swim Club or other sanctioned club sports. Absences must be prearranged with the proper forms through the attendance office.
5. Family trips or employment (such as commercial fishing) -- special arrangements must be made with the principal.

ABSENCES REPORTING

A note or a phone call by parent/guardian explaining daily absences is needed. Please call 877-526-7656 ext .200 or text (907) 290-8735, or you may call outside office hours and leave a message **within the same day of absence.**

1. All absences are documented daily by staff and verified by the parent through a phone call or note. If we have not been notified by the time attendance is recorded in the office, we will call to verify the absence. This procedure ensures student safety.

If a student is absent for 5 consecutive days due to medical/illness, after communicating with school officials, we may request a doctor's note to excuse the absence. A "Release from School" form may be requested from the Petersburg Medical Clinic by a patient or patient representative at no charge.

Please consult Petersburg Medical Center (or attending medical facility) and your insurance provider to predetermine medical costs. Petersburg School District is not responsible for medical charges associated with your child.

2. If a student is going to be out of school for family trips or other personal reasons, a "Parent Request for Student Absence" needs to be filed in the office before leaving (with the exception of family emergencies.) Class work will be done according to the arrangements made ahead of time with individual teachers. Students need to take this form to their teachers a minimum of **three school days** prior to their absence. In order to receive credit for work missed, the student must have a signed "Parent Request for Student Absence" and complete assigned work on time.This applies to extended absence under 20 consecutive school attendance days. Students who are absent 20+ consecutive school days will be unenrolled from classes and will need to seek comparative coursework through an accredited Homeschool program. ~~This may include options available in Petersburg High School independent study programs.~~
3. Step 1: After five (5) cumulative days of absences per semester in the HS, a letter will be sent home describing the attendance concern along with a copy of the Alaska State Compulsory Attendance Law.
4. Step 2: After ten (10) absences per semester in the HS, a second letter will be sent home describing the attendance concern along with a copy of the Alaska State Compulsory Attendance Law.
5. Step 3: Students who have absences beyond 12 days per semester in the HS, parents will be notified by the school office to make an appointment with the principal and school counselor to assess any concerns, including medical that may be keeping the child from attending school on a regular basis so other supports or concerns can be addressed. This includes a doctor's verification and or other professional evaluations.

MAKEUP WORK

Students are responsible for any missed work when they are absent. In the event the student is absent for illness, the student needs to confer with the teacher, either via email or on the first day returning to school, to create a plan for learning and to get the assignments missed. For pre-arranged absences i.e. Family trip, activity trip, etc., make up work is due either upon the return to school or via electronic turn in methods, unless previously arranged with the teacher. For missing and late work, a "0" will be placed in the grade book for those assignments (see-Late/Missing Work Policy). Unexcused absences may result in reduced or no credit for assignments that were assigned or due on the date of the student unexcused absence(s). Teachers will ensure that students will have access to the information to allow the opportunity for learning to continue.
If you feel there are extenuating circumstances, a parent/guardian has the option of the appeal procedure, starting with the teacher.

CHECKING OUT

Parents are advised to call the school on the morning of a student's absence, if possible. Please call the main office by 8:15am at 877-526-7656 x200, or you may call outside office hours and leave a message. Notification will enable the teacher to plan makeup work, to know approximately how long the student will be absent, and to arrange to send assignments home.
Students who leave school grounds for any reason (excluding open-campus lunch), including students leaving on a school-sponsored trip, are to check out through the office. Returning students must check in to the office before re-entering class. Failure to check out through the office will result in disciplinary action.

OUT OF SCHOOL SUSPENSION Daily work is to be handed in the day OSS students return to school or via electronic means, unless prior arrangements have been made with the teacher(s). All of their assignments are posted on the teacher's web site. Work not handed in on time turns into a "0".

BULLYING

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated. (Source: *stopbullying.gov*)

A form of repeated aggression and occurs when a person(s) with a perceived power imbalance willfully subjects another person (victim) to an intentional, unwanted, and hurtful verbal and/or physical action(s) which result(s) in the victim feeling oppressed (stress, injury, intimidation, discomfort) at any school site or school-sponsored activity or event. Bullying may also occur as various forms of hazing, including initiation rites perpetrated against a new student or a new member of a team. Students who engage in such conduct shall be subject to a range of punishment to include parent conference, verbal or written reprimand, in-school or out-of- school suspension, and/or placement in an alternative learning environment.

Students are prohibited from engaging in any form of harassment, intimidation, or bullying while on school property, on school buses, at the bus stop, or at school-sponsored activities or functions. Students or staff members who have witnessed or have reliable information that a student has been subjected to harassment, intimidation or bullying should report the incident immediately to school staff members, who shall promptly initiate an investigation. Allegations of bullying shall be promptly investigated, giving due regard to the need for confidentiality and the safety of the victim and/or any individual(s) who report an incident(s) of bullying to a teacher, counselor, or principal. An individual has the legal right to report an incident(s) of bullying without fear of reprisal or retaliation at any time.

Reporting Harassment: Students or staff members who have witnessed or have reliable information that a student has been subjected to harassment, intimidation or bullying should report the incident immediately to the principal or his/her designee, who shall promptly initiate an investigation. The STOP It reporting system is a confidential option for reporting. The STOP It app is available for cell phones and a link to the system is available on the school websites. The investigation shall include an assessment of what actions should be taken, as appropriate, to protect the student who has been found to be the victim of harassment, intimidation or bullying. Such actions may include the provision of support services necessary to permit the student to feel safe and secure in attending school. BP 5131.43(c)

False Reporting Harassment: Students and staff who knowingly or willfully make a false report of harassment, intimidation or bullying, or provide false information in connection with an investigation, will be subject to disciplinary action up to and including suspension/expulsion for students.

Retaliation Prohibited: Retaliation or reprisal against any person who reports an incident of harassment, intimidation

or bullying, or cooperates in an investigation, is strictly prohibited. Any such retaliation or reprisals will result in disciplinary procedures, which may include suspension or expulsion of offending students. *All information regarding Reporting of Harassment to Retaliation Prohibited referenced in AR 5131.43(b)*

Cyberbullying/Harassment via Technology: The district's computer network, including access to the Internet via that network, whether accessed on campus or off campus, during or after school hours, may not be used for the purpose of harassment, intimidation, or bullying. Users are responsible for the appropriateness of the material they transmit over the system. All forms of harassment, intimidation or bullying over the network, commonly referred to as cyberbullying, are prohibited. Cyberbullying also includes, but is not limited to, other misuses of technology to harass, intimidate, or bully, including sending or posting inappropriate email messages, instant messages, text messages, digital pictures or images, or Web site postings, including blogs.
Students and staff who believe they have been the victims of such misuses of technology, as described in this policy, should not erase the offending material from the system. A copy of the material should be printed and a report made under this policy. In situations in which the cyberbullying originated from a non-school computer, but is brought to the attention of school officials, disciplinary measures may be imposed provided the cyberbullying and/or Internet threats: 1. Contain threats of violence against staff members or students; 2. Threaten vandalism to school property; 3. Suggest or advocate physical harm to staff members or students; or 4. Create a significant disruption to the school's educational mission, purpose and objectives.

Disciplinary action may include, but is not limited to, the loss of computer privileges, detention, suspension, or expulsion for those committing acts of cyberbullying. In addition, when any kind of threat is communicated or when a hate crime is committed, this shall be reported to local law officials. BP 5131.43(b)

CAREER AND TECHNICAL EDUCATION (CTE)

Petersburg High School currently offers several Career and Technical Education courses to prepare students for the workplace with career-ready skills and training. They include: Metals, Advanced Metals, Marine Fabrication, Woods, Advanced Woods, Construction, Culinary, Advanced Culinary, Aquaculture, Advanced Aquaculture and CNA (certified nursing assistant).

Non-Discrimination Policy

Petersburg School District does not discriminate on the basis of race, religion, color, national origin, sex or gender, disability, or age in providing educational services, activities, and programs, including vocational and career technology education programs. Petersburg School District complies with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Title II of the Americans with Disabilities Act of 1990 ("ADA"), as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and any other legally-protected classification or status protected by applicable law. Any questions or concerns about Petersburg School District's compliance with these federal programs should be brought to the attention of the following persons designated as being responsible for coordinating compliance with these requirements:

For more information regarding accommodations, civil rights or grievance procedures, contact: Superintendent Taylor at (877) 526-7656, Petersburg School District, 201 Charles W. St., PO Box 289, Petersburg, Alaska, 99833.

Petersburg School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

COLLEGE COURSES/OUTSIDE COURSES FOR HIGH SCHOOL CREDIT

Students wishing to take courses outside those offered by Petersburg High School for high school credit must have prior administrative approval. The student must submit an *Application to Request Outside Course for High School Credit* and submit the course syllabus to the counselor and principal.

- The course may have an on the job training component, but it cannot be the main part of the course.
- The course must be completed in the school year in which the student began taking the course. Summer courses must be completed before the first day of the school year.
- Outside courses may not be taken for course retakes to improve GPA and do not replace previously earned grades in other courses.
- The course must be 100-level or above and considered by the college to be a General Education Requirement (GER). College remediation and orientation courses may be accepted for elective credit only.
- College courses for high school credit must be a minimum of 3 semester college credits or with administration approval. Amount of credit to be determined on an individual basis by administration.

- Any requests submitted after the completion of the semester will NOT be accepted.
- Outside courses may NOT be taken to replace a course currently taught by PHS staff, unless a bona fide conflict exists. Conflicts must be approved by both the high school counselor and principal.
- After completion of the course, the student must submit the final transcript to the counseling office.
- This does not include CTE dual enrollment courses.
- Cost/fees charged by the university are the family's responsibility.

COMPUTER USE, INTERNET RULES, AND WEB PAGE DEVELOPMENT

Prior to having access to the technology infrastructure of Petersburg High School, students must understand and have on file a signed statement agreeing to comply with district policy related to the acceptable use of technology. Specifically, the Parent/Student Computer Use Contract, Internet Use Agreement, and the Laptop Check out Form must all be signed and submitted to the office prior to access being granted.

Petersburg High School fully expects all members of the school community will use the computer systems in a responsible, appropriate, and legal manner. Use the following regulations as a guide when working within our computer system:

1. The school's Internet connection must be used only for research or information gathering that is directly related to academic assignments or extracurricular projects supervised by the school and faculty.
2. During school hours, game playing on computers is not allowed unless the game is directly related to a school assignment or activity. For example chess would be appropriate if related to the activities of a Chess Club.
3. Students are required to bring their notebook computers to school each day with the battery fully charged. Computers should be plugged in each night to assure a full charge the following day.
4. E-mail (or any other computer communication) must be used only for legitimate and responsible communication between students, faculty, and the outside world. Rude, abusive, threatening, or otherwise inappropriate language is not permitted.
5. Students may access only those files that belong to them or which they are certain they have permission to use.
6. Files stored within the school computer systems should be limited to those relating to formal school courses and activities. Games, commercial software, or graphic files that are not for a school project or formal activity should not be stored on the school computer systems.
7. Laptops, wireless cards, and backpacks belong to and are distributed by the school.
8. Laptop computers may be collected at Christmas break and will be at the end of the school year for maintenance and reimaging.
9. Laptop computers will be available for faculty inspection at any time.

Access to the Petersburg School District computer systems is a privilege, not a right. Violating the letter or spirit of the above regulations may be cause to deny a student access to Petersburg School District computer systems, loss of computer privileges, including the privilege to take their laptop off school grounds, and/or may result in more serious disciplinary action.

CREDIT BY EXAMINATION (Course Challenge)

Credit by Examination is an opportunity for students in grades 9-12 to receive credit through a testing process. Students who have completed 8th grade and those entering grades 9-12, who are currently enrolled in PSD, may challenge courses for high school credit. This option is designed to provide students the opportunity to demonstrate mastery through exam. It is not a process for credit recovery or course retakes. Assessments determined by the content area teachers will be used in most instances to challenge courses in mathematics, language arts, science, social studies, and world languages by demonstrating mastery of course material. The *Course Challenge Request* form, along with a $25 fee, must be submitted to the PHS office before the course begins for the student. Upon receipt of an approved application for Credit by Examination (Course Challenge), the Principal (or designee) will consult with the content area teachers to determine the appropriate evaluative process. This examination may include an assessment of the student's knowledge and comprehension of the subject through a curriculum-based exam, evaluation of the student's higher-level cognitive skills and comprehension of the concepts through a written essay, and/or evaluation of the student's lab or performance knowledge and techniques by setting up, explaining, performing, and/or demonstrating activities required in a class typical of the one challenged. An eighty-percent (80%) score or higher is required to receive credit, and any score less than 80% will not receive a credit. A student cannot be granted Credit by Examination for a course in which he or she has previously earned credit nor may he or she earn credit for a prerequisite course if they are presently enrolled in or have previously earned credit in an advanced course. If credit is denied, a student may not reapply for a Course Challenge for the same course. Only approved PSD courses can be challenged. Credit awarded for successfully challenging a course will appear on the student's transcript with the grade of "Pass", but no points will accrue to the grade point average. The word "Challenged" will follow the course title. (BP 6155)

DANCES

Dances must be scheduled 1 week prior (minimum), and approved by the advisor, activity director, and principal. Complete and turn in the Activity Request form to the office. Dances will end before midnight unless authorized by the principal and permission to extend curfew is authorized by the Petersburg Police Department. All school dances will be supervised by four chaperones (minimum), including administration, certified staff, and parents, if possible. **Students will not be allowed to leave and return while dances are in progress** and outside containers are not allowed. All dances are restricted to Petersburg High School students unless special permission has been requested and granted by the principal.

Attendance at a PHS dance is a privilege, not a right. By voluntarily entering a dance, students are granting implied consent for staff to perform safety checks, which may include being lightly searched by a same-gender chaperone. In addition, the use of a Passive Alcohol Sensor (Alcohol Light) or Breathalizer will be used to prevent students under the influence of alcohol from entering the dance, ensuring student safety and deterring illegal conduct.

Parents/students will be notified in the school bulletin prior to the dance of these safeguards, and signage will be posted when student searches and the PAS/Alcohol Light are going to be utilized. Specific details regarding student expectations and dance rules are available in the office. Compliance with these rules is required.

Alcoholic beverages, tobacco, and/or drugs are not permitted at dance functions by students, guests of students, or chaperones. Students are not permitted to have consumed alcohol or drugs or be under the influence of alcohol or drugs immediately prior to attending a dance function. The Alcohol Light (PAS) or Breathalizer will be used to check all students entering PHS dance functions. The Petersburg Police Department will be called, parents will be notified and School Board Policy will be enforced when students are found violating this policy. BP 5131.6, BP 5030, BP 5144, BP 5145.12

DANGEROUS ITEMS

To further ensure student safety, dangerous items such as knives, explosive materials, etc. are prohibited in all school buildings, on school grounds, and at all school activities, including parties, dances, athletic events and school-sponsored trips of any kind. By law, students caught possessing a firearm must be expelled for no less than one calendar year. Students caught possessing a deadly weapon must be suspended for a minimum of 30 calendar days.

Knives/blades are coded under two different categories, one for blades 2 1/2 inches and longer (code 7) and one for knives/blades less than 2 1/2 inches (code 27). Any knife/blade coded as a 7 is considered a deadly weapon and must result in a mandatory 30-day suspension.

DISCIPLINE

The school is responsible for students' safety and welfare in school and during school-sponsored functions; therefore, students are subject to school discipline during these times. It is expected that high school students will conduct themselves as responsible citizens and make an effort to achieve excellence in their studies.

Students may be disciplined for behavior, prohibited by student discipline rules, that occurs off campus if the behavior is either related to school or school activities or is likely to affect safety or welfare or disrupt the orderly educational process in the District.

IN-SCHOOL SUSPENSION (ISS)/DETENTION

In-school suspension or detention may be assigned by the principal or designee. Students must be making adequate progress on any detention time, as determined by the principal or his designee, before attending any school function, including practice for activities. Students receiving a disciplinary write-up will receive a minimum half-hour detention.

DRESS AND GROOMING

In accordance with the implementation of the District's goals and strategies, the dress code for all students shall meet school board requirements (BP 5132) and create an environment that contributes to the learning needs of students.

The dress and grooming of students shall contribute to the health and safety of the individual, promote a positive educational environment and good school spirit, and be non-disruptive of the educational activities and processes of the school.

1. Shoes shall be worn.

2. Clothing that exposes the entire shoulder, tube tops, spaghetti straps, or similar type clothing, may be worn only with a blouse or shirt.Clothing exposing the torso or the midriff, either front, back or sides, shall not be worn. Underwear/Undergarments shall not be visible.
3. Leggings and yoga pants, when worn, cannot allow more of the wearer's body to be seen than when wearing jean-like material, must be completely opaque, and of a material substantially thicker than tights.
4. Head coverings shall not be worn in the auditorium and/or assemblies, and may be worn at staff discretion in classrooms - Head coverings worn for religious reasons are allowed. Hoodies are not to be worn covering the head inside the school buildings.
5. Skirts, dresses, and shorts shall be no shorter than the individual's mid-thigh. Destruction jeans shall not reveal skin above the individual's mid-thigh.
6. Garments and/or jewelry which display or suggest sexual, vulgar, drug, gang, or alcohol-related wording or graphics, or which provoke or may tend to provoke violence or disruption in the school, shall not be worn.

In the event of a dress code infraction, clothing will be offered in order for the student to return to class. If the offered clothing is refused, the parent/guardian will be contacted to bring alternative clothing that meets the dress code.

(updated 5/2024)

DUE PROCESS

Students and their parents have the opportunity to request a conference and/or hearing if they are dissatisfied with the imposition of a disciplinary action. Definition of the various disciplinary actions, and the authority and grounds for imposing discipline are specified in school board policy.

For the sanctions of ISS and/detention the student will have the opportunity to explain his/her conduct to the principal. A conference/hearing with the principal should occur as soon after the incident as possible. There is no appeal beyond the principal for ISS or detention.

For the sanctions of suspension from extra-curricular activities and/or short-term school suspension (less than 10 days), the student will normally have the opportunity to explain his/her conduct to the principal prior to imposition of the sanction. An informal hearing will be held within 24 hours, if possible.

An extra-curricular suspension shall not be postponed while awaiting an appeal hearing. Under certain circumstances, the principal may order a short-term suspension to begin before an appeal hearing. The appeal hearing will be held as soon as practical after short-term suspension begins.

The only avenue of appeal for short-term suspensions of 10 (ten) days or less is to the building principal. (AR 5144.1)

All procedures in the school board policy are the minimum standards for imposing discipline. More formal procedures may be invoked under special circumstances.

ELECTRONICS--PERSONAL (Cell Phones, Airpods, Headphones, Ear Buds, Smart Watches, etc.)

Students may not use personal laptops, ebooks, pads or any mobile device that sends or receives a signal without prior approval from the technology director and administration.
Student cell phone and other personal device use is not a right. The following points outline the policy and enforcement.

1. Cell phones are **NOT** to be on the student's person during school. This means cell phones **MUST** be placed in the cell phone classroom hotel, not in a pocket, in hand, or out in the classroom.
2. Cell phones and other devices **MUST** be placed in the cell hotel of the first period class or the office cell phone hotel if the student does not have a first period. Students may retrieve these during lunch. They **MUST** do this immediately following the bell release for lunch.
3. Upon return from lunch, students who retrieved their devices **MUST** place them in the cell hotel in the class that follows lunch. They may retrieve them at the end of the school day. They **MUST** do this immediately following the bell release from the last class.
4. Device notifications/ringers are to be silenced.
5. At no time may students create a hot spot or tether devices; the school network must be used at all times in accordance with the Children's Internet Protection Act.
6. Students **MUST** surrender personal electronic devices, including cell phones, to a PSD staff member when requested as they are a disruption to the learning environment.
7. If a device is confiscated, the return of personal devices **WILL REQUIRE A PARENT/GUARDIAN** to pick up the device at the school office. This policy includes the use of personal electronic devices of any kind.

8. Exceptions to the head phone usage will only be made for medical necessities and **MUST** be documented with the office and special education department.
9. Any devices that takes pictures **SHALL** not be used in sensitive areas such as locker rooms, bathrooms, etc. Additionally, photographing or capturing videos of other students and/or staff without their prior approval is prohibited and may earn disciplinary actions.
10. Students leaving on school sponsored or other trips during the school day shall leave their cell phones in the office so as to avoid disrupting classes to retrieve the phone prior to departure.

It is highly recommended that students do not bring cell phones or other electronic devices to school. The school will not be liable for lost or damaged devices.

EVALUATION OF STUDENT ACHIEVEMENT

A complete record of grades earned, activities, conduct, test results, and attendance is maintained in the high school office. Each student has a transcript and a cumulative folder. The transcript contains the courses taken, grades, number of credits earned, and awards earned. The cumulative personal folder contains test results, biographical data, medical records, citizenship information, and pertinent documents relating to your education.

Your school record is invaluable to you and is used for recommendations to future employers and for college, vocational, and technical school entrance. All information in these files is confidential and will be disclosed only to qualified persons, including the student, parents, and teachers.

EXTRACURRICULAR ACTIVITY PARTICIPATION ***(See PHS Activities Policy Handbook for more information).***

Extra-curricular activities are very important to student growth. Student participation is a privilege, not a right. There are special school rules for participation in extracurricular activities, and students must meet all of these expectations in order to participate. These rules apply to students who participate in extracurricular activities and are not limited to the time or season of the extra-curricular activity only. The extra-curricular activities covered by the rules include, but are not limited to, all athletic units; Washington, D.C. Close-up; debate; the music program; pep band; and ASSG. Students are expected to meet the financial obligations of travel not covered by the school district. **A student who becomes nineteen (19) years of age, on or before August 1, shall be ineligible for interscholastic competition**. A student becomes ineligible for interscholastic competition, regardless of age or grades, at the beginning of his/her ninth semester in high school. Participation in Washington, D.C. Close-up is limited to one (1) year. Enrollment in band, jazz band or chorus/choir is required for travel to Music Festival & be eligible for SE Honors Music. Enrollment in a minimum of one (1) Art course is required to be eligible for the Region 5 Art Festival and All-State Art. **NOTE: No participant may participate in the first competition or event until all fees and forms are submitted and has completed all necessary eligibility requirements.**

GRADE REQUIREMENTS

Any student participating in an interscholastic activity for which grade or credit requirements are established by the ASAA shall meet those requirements. ASAA requires that a student must maintain at least an overall 2.0 GPA during the current semester to remain eligible. Students who do not maintain an overall 2.0 GPA may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system. Students must be in regular attendance at school classes in which they are enrolled or for which credit is granted (or be enrolled in a district or member school correspondence program).

Petersburg School District additionally requires that students participating in an interscholastic athletic, extracurricular, or co-curricular activity must maintain grades of "C" or better in all courses as reported on the most recent athletic director grade check, mid-quarter or end of quarter grade report to be eligible for competition and/or travel.

The athletic director or administration will perform activity eligibility grade checks on a regular basis, approximately every week utilizing current quarter grades, including mid-quarter and quarter grade reports. A student is deemed ineligible on their most recent and current quarter grade check if they possess a grade letter of an F, D, or I. The student is ineligible for all travel and/or competition until the student successfully passes the next grade check. Grade checks will take place every Tuesday throughout the school calendar year unless otherwise noted.

A student who receives an "I" (Incomplete) shall remain ineligible for competition and/or travel until the "I" is replaced by a passing grade ("C", "B", "A"). Converting an "I" (Incomplete) to a grade of "D" does not

automatically qualify the student for competition and/or travel.

For all freshmen, sophomores, and junior, as well as seniors who are not on track to graduate, must be enrolled in a minimum of courses needed to receive 2.5 units of semester credit or equivalent at School of Eligibility or supervised by the School of Eligibility or its school district, that lead to granting credit toward graduation from the school district or School of Eligibility.

Seniors who are on track to graduate must be enrolled in a minimum of courses needed to receive 2.0 units of semester credit or the equivalent at the School of Eligibility or supervised by the School of Eligibility or its school district that led to granting of credit toward graduation from the school district or the School of Eligibility. Full time seniors who are on track to graduate, must be enrolled in a minimum of two (2) semester units of credit, or equivalent, at School of Eligibility.

Students must maintain at least an overall 2.0 GPA during the current semester to remain eligible. Students who do not maintain an overall 2.0 GPA may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system.

AR 6145 Extracurricular and Co-Curricular Activities - Petersburg High School

Students participating in any high school-sponsored activity must have no "F's" and/or no "D's" and/or no "I's" in any enrolled course on the most recent grade check in order to be eligible for competition and travel. A student who is deemed ineligible on their most recent grade check is ineligible for all travel, in-person competition, and any other interscholastic event for that grade check period.

Students receiving an incomplete will remain ineligible until it is replaced by a letter grade. Eligibility will be determined at the next scheduled grade check.

PETERSBURG HIGH SCHOOL ACADEMIC ELIGIBILITY CHECK POLICY

1. All students traveling as part of the PSD activities program must be grade eligible the Wednesday of the week prior to departure.

   - Activities Director or Designee will pull grades on Tuesday morning.
   - Students who do not meet the grade requirements will get a grade check sheet from the Activities Director or Designee.
   - Students must return the grade check sheet signed by the teacher no later than Wednesday at 3:45pm for eligibility. This includes home events.

2. If there are extenuating circumstances, the Principal may extend the deadline. The principal will document all incidences of extenuating circumstances. Under no circumstances shall an administrator, coach, or parent pressure a teacher to extend deadlines or certify eligibility for an ineligible player. A teacher may request that an administrator extend the deadline if that teacher is in the process of working with a student on their eligibility and feels that circumstances would warrant an extension.

3. The Superintendent or designee may revoke a student's eligibility for participation in extra/co-curricular activities when a student's poor citizenship is serious enough to warrant loss of this privilege.

4. The Activities Director will inform the coaches Wednesday evening if a player is ineligible for the next week's event.

5. Ineligible players may practice if approved by the head coach and administration.

The academic eligibility policy for middle school students (grades 6th-8th) shall reflect similar standards that are applied to high school students (grades 9th-12th). In order to participate in activities in the next quarter of school, students in the middle school grades will need to meet a minimum of passing grades in all core areas (Social Studies, Science, English/Language Arts, and Mathematics) and have a current grade point average of 2.0.

Students completing 8th grade and transitioning to high school will need to meet the above criteria in the final quarter of their 8th grade year in order to establish eligibility as an incoming 9th grade student.

ATTENDANCE REQUIREMENTS

Students must attend all classes on the day of travel or activity, up to departure time for the event. If students leave on a weekend or holiday, students must attend all classes on the last school day before departure. The principal, coach and athletic director may approve special circumstances requiring alternative student travel arrangements. Students must return to school within 1 hour of returning to Petersburg OR as determined by the coach/sponsor and/or athletic director, when returning to Petersburg from school-sponsored travel. Any absence following travel must be excused by the athletic director or principal. Failure to return by stated time will result in an unexcused absence and the student may be ineligible for the next school-sponsored activity.

BEHAVIORAL EXPECTATIONS

Students representing PHS are expected to behave in a mature manner, dress appropriately, and conduct themselves with grace and politeness. Our students have a fine reputation, and we are very proud of it. Participation in activities is a privilege, not a right. A coach or an administrator has the right to deny a student's participation. Students must be making adequate progress on any outstanding detention time, as determined by the principal or his designee, to be eligible to practice or compete.

Petersburg Schools maintains a zero tolerance for students using tobacco, illegal drugs, weapons, and alcoholic beverages. Students are expected to disassociate themselves from situations where alcohol and controlled substances are being illegally used.

If a student is not under school supervision and is issued either a citation, the police have made a report to the school the student and/or parent choose to self-report, or the school otherwise becomes aware of a possible violation, then the school shall investigate the matter and the student will be subject to discipline under these extra-curricular activities rules.

Students representing PHS are expected to obey all school rules and city, state and federal laws. Petersburg School District maintains high expectations of students involved in extracurricular activities, and has taken a firm position that those students should not be using alcohol, tobacco, or illegal substances. Because of the tremendous responsibilities inherent in student activities, it is expected that students will abstain from use and that both students and their parents will honor this rule. Infractions that occur while the student is under school jurisdiction or control may result in more serious discipline.

Traveling students are not allowed to ride in automobiles except those driven by housing parents or school-authorized staff. Students must wear seat belts at all times. Students are not allowed to drive a car in another town while traveling for the school district.

Traveling students who violate laws or school rules may be sent home by the first available transportation, at the students' own expense.

Students may, at the reasonable discretion of the Superintendent, be disciplined for behavior prohibited by student discipline rules as mandated by ASAA, that occurs on or off campus any time of the year if the behavior is either related to school or school activities or is likely to affect student safety or welfare or disrupt the orderly educational process in the District. To the extent appropriate, the Superintendent shall follow the Discipline Chart for Extra-Curricular.

~~*ELIGIBILITY FOR TRAVEL/PARTICIPATION IN SCHOOL ACTIVITIES*~~

~~As a member of the Alaska School Activities Association, Petersburg High School upholds its by-laws.~~

~~In order for a student to be eligible to travel and/or participate in extracurricular activities, he/she must meet the following conditions:~~

- ~~✔ Have a current physical examination, student consent form and current signed High School Activities agreement on file in the office. All school fees must be paid before traveling.~~
- ~~✔ Be enrolled in at least 2.5 semester credits for 9-11 grade students and 2.0 semester credits for 12th grade students. All students must be on track to graduate according to total credits earned for their given grade level.~~
- ~~✔ Have received no D's or F's on the most recent midterm or quarter grade report.~~
- ~~✔ Be in compliance with absence limits.~~
- ~~✔ Be present in class for the entire school day on the day of an activity or school sponsored trip. Any exceptions to this, such as a doctor's appointment that cannot be scheduled at another time, must have prior approval of the principal. A student violating this rule will be ineligible to practice,~~

participate or travel on the day of the violation. Check out times will be established for each trip. Failure to check out through the office will result in disciplinary action. Only participating students will be housed.

- ✔ Students should bring sufficient funds for their own expenses. $60 per day for food is recommended, plus additional money for personal spending costs. An individual sleeping bag, plus towel, uniform, and warm clothes should be brought.
- ✔ State travel is the responsibility of the student. Payment for state travel will be scheduled with the office.
- ✔ All school fees must be paid prior to the first scheduled event, whether the student travels or not.
- ✔ Student and parent/guardian must sign ASAA's Student and Parent/Guardian Acknowledgement Form.

TRAVEL RULES

While traveling to or engaged in an out of district school sponsored activity, students are expected to follow all rules described herein, as well as those that are a part of the Activities Agreement and any that might be established by the advisor, coach or chaperone.

Housing with a Host Family

1. Students must abide by all rules established by the host family.
2. Students must abide by all curfews established by the coach or sponsor if earlier than item "3" below or in addition to "3" below.
3. Generally, students must be in the house one hour after the event. In special cases, such as an extended school dance, students are permitted to stay out until 1:00 AM
4. **Coach/Sponsor is to contact host parents to provide contact information and any special rules students are expected to follow**.
5. Host parents are to contact the Coach/Sponsor, Activity Director, or Principal should issues or problems arise.
6. No student is allowed to partake of alcoholic beverages, drugs or tobacco. If a student violates this rule, please notify the coach immediately. The housed student is expected to remove himself/herself from any situation where alcoholic beverages or drugs are being used by contacting his/her coach and/or host family.
7. Host parents are expected to provide one or more meals per day for the students.
8. Housing changes are not generally made. If necessary, any housing changes by students must be approved by the coach, advisor and host high school housing coordinator. The host parent will be notified about any changes.
9. **No housed student may drive any vehicle while being housed with a host family**.
10. Host parents will have working smoke alarms installed in their homes.
11. Host parents are encouraged not to leave students unattended at their home. If the host parent is working during the day, the student can be dropped off with the coach/chaperone.
12. (PCSD Rule) **No student is to be housed alone with a host parent**.
13. (PCSD Rule) **Only students of the same gender may be housed in the same host residence**.

Group housing in a school, church, community facility, etc.

1. **(PCSD Rule)** Coach/Sponsor/Chaperone is to "house" with the team or group when group housing is provided.
2. **(PCSD Rule)** Coaches and Sponsors may release students ***only*** to their parents on district sponsored activity travel.
3. ASAA regulations and PCSD policy prohibit coaches or chaperones from drinking alcohol on school trips.
4. **(PCSD Rule)** Students must be assigned a sleeping area, and an adult (coach/sponsor/chaperone) must be present in the area at all times.
5. When notifying the host school of your intention to group house, state the number of participants, male and female, and the number of chaperones that will be coming.
6. Honor the host schools request regarding when the student needs to vacate the facility.
7. No students are to be in any part of the host facility without a chaperone.
8. No use of any home phone without chaperone permission.
9. Please keep your area clean and policed daily.
10. Please clean the assigned area prior to departure. Leave the facility the same way you found it.
11. Host school will supply phone number contacts in case of problems or emergencies at the school.
12. Mixed groups will be kept in separate rooms, if possible.
13. Students should not leave the housing area without coaches/advisors permission and always with a buddy.
14. If the host school requires you to be group housed, the host school will provide one meal a day.

15. Adhere to host schools rules at all times.
16. Do not prop doors open to the school, the host school will provide keys to school.

Housing in a hotel or related facility

1. **Coach/Sponsor shall establish curfew hours while traveling. The curfew time is not negotiable.**
2. Only students assigned to a room may be in that room after curfew.
3. Students are not allowed in rooms occupied by persons not affiliated with the team or the school they represent.
4. Students are not allowed in rooms assigned to persons of the opposite sex.
5. People not associated with the team or the school shall not be allowed in team rooms.
6. Students on trips may not leave the team unless accompanied by a parent or guardian, the coach or sponsor has given explicit agreement and a written request by the parent/guardian is provided to the coach/sponsor.
7. Students are expected to adhere to all school and team rules and attend all activity/team functions.
8. When in public on road trips, students shall be in groups of three (3) or more.
9. When in a hotel and outside their assigned room, students shall be in groups of two (2) or more.

Rule Infraction Consequences (Student)

In the event a PCSD student should fail to abide by established rules, one or more of the following consequences may apply:

1. The student may be withdrawn from the competition
2. The student may be sent home immediately at his/her parent's expense
3. The student may be suspended from the program for a length of time to be determined by the coach and/or the administration depending on the severity of the infraction
4. The student may be dismissed from the program
5. The student may be subject to further consequences to be determined by the school administration or the Superintendent

Travel "Rules of the Road" (Students)

Petersburg School District students are expected to conduct themselves with honor and integrity at all times while traveling within or outside of the school district. Students should consider themselves ambassadors for their families, school, and community. Travel rules are established for the benefit of participating students, coaches, and chaperones.

1. All school and school district policies are in effect for the duration of the trip as covered in the High School Student Activities Handbook.
2. Students cannot travel if they are not making adequate progress on unserved detention time.
3. Detention unserved at the end of one school year carries over to the beginning of the next school year.
4. Students must participate in at least one meet to be allowed to go to Regionals.
5. Students are expected to follow all directions given by coaches, sponsors, and chaperones.
6. Disrespectful, destructive, or any behavior considered being detrimental to the program or which brings disfavor upon the school or the school district shall not be tolerated. This behavior shall include but is not be limited to:
    a) Alcohol or drug use
    b) Public displays of affection or sexual contact of any kind
    c) Vandalism or trashing of rooms or other property
    c) Shoplifting or other illegal actions
7. **Coaches shall establish curfew hours while traveling for the benefit of the team. The curfew time is not negotiable.**
8. Students on trips may not leave the team unless accompanied by a parent or guardian, or host family, and written permission has been given to, and the coach or sponsor has given explicit agreement.
9. Students are expected to attend all team/group functions.
10. While on school sponsored trips, students are expected to dress appropriately and to follow the school dress code.
11. Coaches will address the code of conduct to be followed on buses or public transportation.
12. Teams will clean up their areas prior to leaving any competition site.
13. Students shall demonstrate good sportsmanship at all times.
14. Additional rules may apply and shall be covered by the coach or sponsor prior to departure or before certain

activities.

TOBACCO, ALCOHOL, DRUGS (T.A.D.) – Extracurricular (PCSD BP 5131.6)

An extracurricular student who receives an alcohol or drug citation shall promptly notify the activity director or principal. Any extracurricular student who fails to do so may forfeit their reduction option or be subject to further disciplinary action once the school learns of the offense. All student(s) and parent(s)/guardian(s) are required to attend the ASAA TAD Introduction Session once (1) per calendar year in order to participate in any practice for any activity.

Determination of Violations

A student is determined to have violated the T.A.D. policy if they use, possess, sell or furnish tobacco, alcohol and/or illegal substances, receive a citation from a law enforcement officer for alcohol or illegal drug violations, or is observed by a Petersburg School District staff member using, possessing or selling tobacco, alcohol and/or illegal substances. Observation by a staff member via the internet, video, picture or other media will be considered. This policy is in effect during the current Alaska Schools Activities Association (ASAA) Calendar year that begins with the first day of Cross Country and the last calendar day of Baseball for that current year. For example, the enforcement period for the 2025-2026 calendar year begins July 30th, 2025 and will end June 6th, 2026.

A member school's determination that a violation has occurred and its imposition of penalty may not be appealed to ASAA. If a member school or member school district reverses a determination of violation, it shall promptly notify ASAA of such reversal. Violations and penalties are to be based upon noncompliance with the policy by the student participant, by the student's parents/legal guardians, or both, provided however, that where a violation is based solely upon action or inaction of the parent or legal guardian and not of the student participant, under circumstances completely beyond the control of the student and where it would be manifestly unfair to disqualify the student on this ground, the member school may, at its discretion, withhold imposition of a penalty against the student.

First Offense

The student will be suspended from interscholastic competition for 30 calendar days (as defined in the discipline chart). The student and parent/guardian must complete ASAA's T.A.D. First Offense educational component before the student may return to practice. The suspension may be reduced to 15 days if the student additionally completes 15 hours of community service.

First Offense – student self-report

If the student self reports a personal violation of the tobacco, alcohol or drug policy before the district otherwise learns of the student's actions, and the student did not receive disciplinary action from school officials or law enforcement officers, the district may reduce the first offense suspension to a minimum of 10 calendar days. To regain eligibility, the student must complete all requirements of a first offense violation as stated above and in the chart.

First Offense violation during travel on school-sponsored trip

The student will be suspended from interscholastic competition for 90 calendar days (as defined in the discipline chart). The student and parent/guardian must complete ASAA's T.A.D. First Offense educational component before the student may return to practice. The suspension will be reduced to 45 days if the student additionally completes 15 hours of community service.

Second Offense violation during travel on school-sponsored trip

The student will be suspended from interscholastic competition for 180 calendar days (as defined in discipline chart). The student and parent/guardian must complete ASAA's T.A.D. Second Offense educational components before the student may return to practice. To regain eligibility, the student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense and write an essay on what they learned about the experience. The suspension will be reduced to 90 days if the student additionally completes 20 hours of community service.

Third Offense

The student will be suspended from interscholastic activities and practice for one (1) school year. Both the student and parent/guardian must complete the Third Offense educational component prior to the student's return to competition. While under the period of suspension, the student **may** return to practice after completion of the Third Offense educational

component. The student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense. A student may need additional days of practice before returning to competition (See Article 7, Section 7 of the ASAA Policy Manual). A student's suspension may be reduced to 180 calendar days by completing 30 hours of community service as well as meeting the following criteria only on a 3rd Offense: a) seek assessment and counseling/treatment from a local health care professional, b) successfully complete the recommendations of the care provider and submit a letter from the agency, c) demonstrate a commitment to remain substance free, d) make a presentation to the District School Board requesting reinstatement of interscholastic eligibility, e) notify ASAA through the school administration that all conditions have been successfully completed, and f) and request reinstatement from ASAA. *There is no reduction for 4th and further offenses.

Fourth Offense

The student's privilege to participate in interscholastic activities and practice is revoked for one (1) year. Both the student and parent/guardian must complete the 4th Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension.

In such case, penalties shall be imposed on the first calendar day following a determination on appeal that a violation has occurred. A student shall be considered ineligible during each calendar day in which a penalty is imposed.

TOBACCO VIOLATION CONSEQUENCES

All violations of only the tobacco policy by an extracurricular student will be subject to the ASAA T.A.D. policy minimum suspensions.

First Offense

The student will be suspended from interscholastic activities and practice for 10 (ten) calendar days (as defined in Section). Fifty (50) percent of the suspension will be forgiven if the student completes 15 hours of community service. The student may return to practice when the student and parent/guardian complete the First Offense educational component.

For tobacco use, if a student under the First Offense Penalty violates the Tobacco Rule within the 10 (ten) calendar day period of suspension, the student's period of suspension will start over again; the First Offense educational component will become mandatory, and no forgiveness will be granted. This process will continue until the student has demonstrated 10 (ten) calendar days without a subsequent tobacco violation.

A student who has not completed a suspension or re-suspension under the first Offense Penalty for violation of the Tobacco Rule does not become subject to imposition of penalties under a Second, Third or Fourth Offense for violation of the Tobacco Rule, until the student has completed all suspensions and re-suspensions under the First Offense Penalty for tobacco use. A student serving a First Offense Penalty under the Tobacco Rule is, however, subject to immediate imposition of a Second Offense Penalty to the extent this is based upon violation of the non-tobacco prohibitions under this Policy.

Second Offense

The student will be suspended from interscholastic activities and practice for forty-five (45) calendar days. Both the student and parent/guardian must complete the Second Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension. While under the period of suspension, the student may return to practice after completion of the Second Offense educational component. A student may need additional days of practice before returning to competition (See Article 7, Section 7).

Third Offense

The student will be suspended from interscholastic activities and practice for one (1) school year. Both the student and parent/guardian must complete the Third Offense educational component prior to the student's return to competition. While under the period of suspension, the student **may** return to practice after completion of the Third Offense educational component. The student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense. A student may need additional days of practice before returning to competition (See Article 7, Section 7 of the ASAA Policy Manual). A student's suspension may be reduced to 180 calendar days by completing 30 hours of community service as well as meeting the following criteria only on a 3rd Offense: a) seek assessment and counseling/treatment from a local health care professional, b) successfully complete the recommendations of the care provider and submit a letter from the agency, c) demonstrate a commitment to remain substance free, d) make a presentation to the District School Board requesting reinstatement of interscholastic eligibility, e) notify ASAA through the school administration that all conditions have been successfully completed, and f) and request

reinstatement from ASAA.

Fourth Offense

The student's privilege to participate in interscholastic activities and practice is revoked for one (1) calendar year. Both the student and parent/guardian must complete the 4th Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension.

These are minimum penalties which may be increased by the member school or member school district, based upon (1) the nature of the violation, (2) the extent to which it occurs on school property or during school activities, and (3) the extent to which it arises in the context of the student's participation in interscholastic activities.

Penalties shall be imposed beginning on the first calendar day following a determination that a violation has occurred. An extra-curricular suspension shall not be postponed while awaiting an appeal hearing except to the extent a school's appeals policy permits a student to continue to participate pending final determination of any appeal filed by the student under such policy. In such a case, penalties shall be imposed on the first calendar day following a determination on appeal that a violation has occurred. A student shall be considered ineligible during each calendar day in which a penalty is imposed.

PHYSICAL EXAMINATIONS

Students must have a physical exam on file before participation in any athletic activity. Students who participate in extracurricular activities are required to have some type of health insurance. Forms are available at the office for purchasing student accident insurance.

NOTE: No participant may participate in the first competition or event until all fees and forms are submitted and has attended the ASAA TAD INFORMATIONAL SESSIONS.

FEES AND TEXTBOOKS

Student fees are collected each year. The basic fee includes a yearbook and admission to all the regular home sports events. Certain subjects within the curriculum also have a required student fee. These fees are collected at the school office.

Students are issued textbooks and all books are identified by the book number and the student's name. It is the responsibility of the student to return the book in good condition with allowance made for general book wear and depreciation. The student is responsible for paying established fees for book damage or loss. Grade cards and/or transcripts will not be released until all fines or fees are paid.

Students are issued laptop computers for their use 24/7 and will be required to pay the insurance fee annually. Students are expected to treat the laptop computers as if they were their own. Gross negligence on the part of students for damage to the laptop computers will result in additional fees. See the technology use policy.

A complete schedule of student fees can be found in the school office or be accessed on the school district website.

FIRE DRILLS

Required fire drills are held monthly during the school year.

SIGNAL: A continual sounding of the fire alarm is the signal to exit immediately
PROCEDURE: Upon hearing the alarm, rise and leave the room briskly and in an orderly way. Form a line and file outside the building according to the instructions of the teacher. When outside, be alert to further instructions so that fire lanes may be kept clear. Return to class at a signal from the principal or teachers.

GRADUATION REQUIREMENTS

The following program meets the requirements for graduation at PHS. Students are required to complete a minimum of eight semesters (or the equivalent) of high school work as well as the following:

English	4 credits	(1 credit each year for 4 years)
Science	*3 credits	(1 credit each year of 9th & 10th Biology and Intro to Chemistry recommended; with one additional science elective)

Math	3 credits	(in grades 9, 10 and 11 recommended)
Social Studies	3 credits	(1 credit each for US History and World History, ½ credit for Alaska History and ½ credit for American Government.)
P.E.	1 credit	(½ credit allowed for participation in district-funded extracurricular sport or approved dance program, Viking Swim club or other school-approved activity program beginning in grade 10. Participation in two such activities will be required to earn ½ credit)**
Health	½ credit	
Electives	9.5 credits	
TOTAL CREDITS	24	

~~*Note: the graduation requirement for 3 science credits will begin with the Class of 2027, all prior graduating classes will be grandfathered into the 2 science credit requirement.~~

**To be approved, the dance program must meet the following criteria:

established program for three (3) years
taught by a qualified and recognized instructor
holds a public performance
willing to participate in granting credit option and to follow school requirements for participation
willing to document minimum of 75 hours of physical activity

The Superintendent may recommend to the Board that the eight-semester attendance requirement be waived in the case of students who have completed all requirements for graduation. Early graduation requires approval of the School Board on an individual basis. The student requesting early graduation must have an education plan filed with the Board.

For existing high school students, the selection of Valedictorian, Salutatorian, and Historian will be determined at the end of the 2nd semester of the graduating class's senior year. The student with the highest GPA, carried out to the ten thousandths decimal place, will be selected as Valedictorian and the student with the next highest GPA will be selected as the Salutatorian, and the student with the next highest GPA will be selected as the Historian. If there is a tie in GPA, more than one Valedictorian, Salutatorian or Historian will be selected. The selection for Valedictorian, Salutatorian, and Historian will be determined based on a weighted grade point scale. (AR 5127)

Students graduating with certain levels of GPA will receive a designation on their transcript and diploma. They will be awarded an honors cord to wear at graduation. Categories will be as follows: Summa Cum Laude : 4.0+ GPA, Magna Cum Laude: 3.85-3.99 GPA, Cum Laude: 3.7-3.84 GPA. This will be calculated using the weighted GPA. Students need to complete a minimum of 26 credits to be awarded in an Honors Category..

Students need 24 credits to graduate. Students will not be allowed to participate in the graduation ceremony unless they have successfully completed all requirements. Students graduating from a non-district sponsored homeschool program are not eligible to participate in the graduation ceremony. In order to participate in the graduation ceremony, a student must be enrolled as a student in Petersburg School District. (BP 5127)

Study Hall classes do not receive credit. Resource classes are on a Pass/Fail grading scale.

Recognizing that the graduation ceremony is a school-sponsored, community celebration, student attire must comply with current district policies. This includes language and images on the graduation hat, gown and visible clothes worn underneath the gown must be in compliance with school policies. Violations will result in district staff requiring removal of the hat/gown prior to the graduation ceremony and replacing it with non-decorated attire.

All transfer of credits to Petersburg High School must come from a school accredited by AdvancED, the only body to be recognized by the State Department of Education and Early Development (DEED). Credits from alternative educational programs must fit the adopted statutory definition, in AS 14.30.365 (c) (1), of "alternative education program" as a public secondary school that provides a nontraditional education program, including the Alaska Military Youth Academy; a public

vocational, remedial or theme-based program; a home school program that is accredited, as defined in this section; a charter school authorized under AS 14.030.250-14.03.290; a statewide correspondence school that enrolls students that reside outside of the district in which the student resides and provides less than 3 hours a week of scheduled face-to-face student interactions in the same location with a teacher who is certified under AS 14.20.020

GUIDANCE PROGRAM

A counselor is available to assist all students with personal and school problems and to assist them with educational and vocational planning. However, he/she will not choose a program for you. The final choice must rest with the parent and student. Some examples of how the counselor can help you are as follows: class scheduling, job exploration, post-secondary training selection, information on financial aid, planning for careers and life work, and personal social issues.

PHS classes are designed for classroom participation, not individual study. The superintendent or designee may allow home study programs based on PHS classes, if warranted.

Students may elect any course, for which they are otherwise qualified, without regard to race, color, creed, sex or handicap. Questions regarding discrimination should be referred to the Title IX and section 504 coordinator/Director of SPED Services.

GUN FREE SCHOOLS

By state law, any student who is determined to have brought a gun or other firearm to a school in the district shall be expelled from the district for a period of not less than one year. The Board may, on its own initiative or on the recommendation of the Superintendent, modify the expulsion requirement on a case-by-case basis. The term "firearm" means a firearm as defined in Section 921 of Title 18 of the United States Code and includes bombs and other incendiary devices. The term also includes parts from which a firearm may be assembled.

HALLWAY BEHAVIOR

Students are to be in the classroom or library when school is in session unless they have permission from the teacher. Those who receive such permission for a good reason are expected to be quiet while in the halls. The school is not an appropriate place to show intimate affection.

HARASSMENT

All students and staff have a right to a safe educational environment. Sexual harassment interferes with this right and will not be tolerated. Sexual harassment is specifically prohibited by state and federal law. Harassment includes unwanted sexual comments and behaviors, as well as racially or religiously oriented remarks and other behaviors that prevent a student from being comfortable in their school environment. Harassment may be directed toward persons of the same or opposite sex. Concerns about harassment should be brought to the attention of a teacher, counselor or principal so that appropriate action can be taken.

HELP FROM TEACHERS

Teachers will be glad to assist students who are having difficulty with their courses; however, it is the student's responsibility to ask for help and obtain make-up assignments. Teachers are available before and after school and by appointment. One may ask for additional help or tutoring from our special services teacher.

HONOR ROLL

An honor roll will be calculated at the close of each semester. A student must have an average of 3.4 or higher to be eligible. High honor roll is considered 3.7 and above and certificates will be issued for this achievement. Students must be enrolled in a minimum of six classes at PHS to be eligible for honor roll. A "D" in any class disqualifies a student for honor roll.

IMMUNIZATIONS and HEALTH SCREENINGS

State law requires that students complete their immunization program before being allowed to attend school.

All students may be screened for health statistics (such as height and weight) every school year, performed by a certified nurse, typically the school nurse, if applicable. All results are confidential and are only reported by student number to the state. Parents or students who wish to not have health screenings done at the school must notify the office staff.

LATE/MISSING WORK

Timely completion and submission of school work are essential components of the educational process and help to prepare students for future academic and professional success. This policy applies uniformly to all students and classes.

Assignment Deadlines: Each teacher will establish specific deadlines for assignments. This will be stated when the assignment is given.
Late Submissions: Assignments submitted after the established deadline will be considered late/missing.
Gradebook Entry: A grade of "zero" (0) will be entered into the PowerSchool gradebook for all late/missing work. This reflects the student's current grade without the late/missing work.
Late Work Penalties: Assignments submitted up to 5 school days late will receive a maximum of 80% of the total possible points. Assignments submitted between 6 and 20 school days late will receive a maximum of 50% of the possible points.Assignments submitted more than 20 school days late will not receive credit.
Gradebook Indicators: Late or missing work will be clearly flagged in the PowerSchool gradebook to inform students and parents.
Academic Quarter Deadline: The end of the academic quarter is a hard deadline for all quarter work unless an appeal has been granted for extenuating circumstances by administration as outlined below.
Appeals Process: Exceptions for unusual circumstances must be appealed to the administration in writing by the student and/or teacher. A decision on the appeal will be provided by administration to the teacher and student within one calendar week of the appeal submission. During the appeal process no additional penalties will be applied to the work.

LENGTH OF SCHOOL DAY

Classes at Petersburg High School begin at 8:00 A.M. Monday through Friday and conclude at 3:00 P.M. Monday through Thursday. Students will be released at 1:30 P.M. on Friday.

LIBRARY

Our library supports the curriculum of the middle school and the high school. It is part of the Alaska Library Network and is connected electronically to the Petersburg Public Library. A common library card serves both facilities. The library houses a collection of books, periodicals, non-print media and audio-visual equipment.

The librarian maintains a study atmosphere in the library and all students are encouraged to use the library any time during the school day. There are no fines. Library check-out privileges may be suspended until overdue books are returned. Students are responsible for material they check out and must pay replacement costs of lost or damaged materials.

LOCKERS

Every student is issued a locker and combination on the first day of school. Personal valuables can be checked into the office to be kept secure. The high school accepts no responsibility for theft from lockers.

Your lockers are not your property. They may be inspected periodically.

MOTOR VEHICLES

Angled parking on Charles W. Street is reserved for school employees.
Students are not allowed to park in visitor parking in front of the school during the school day.
All drivers must take great care when parking and driving near the school.
Weapons, including guns, are not allowed in parked vehicles.
Remember that very small children are walking in the area and they are especially difficult to see;
please, drive slowly and cautiously.

Student-operated vehicles may not be used to travel to and from off-campus class activities without signed parent permission on file in the principal's office. Cases of speeding or reckless driving and improper parking will be reported to the police department. When a student parks his/her vehicle, it should be locked. The school assumes no

responsibility for vehicles or their contents. Moving violations in the school zone have the consequence of double the fines and points. Illegally parked vehicles may have a district parking boot placed on the vehicle's wheel. Students will receive one warning, then the fine to remove the district parking boot is $85.00, to be paid at the district office.

NATIONAL HONOR SOCIETY

Seniors and juniors with a 3.6 grade point average are eligible for selection. Selection is also based upon leadership, service, and character. Members must maintain the high standards which warranted their election or they will be dropped from the society. National Honor Society members are expected to take challenging math, science, and English classes each year. (website: www.nhs.us)

NONDISCRIMINATION POLICY

Petersburg School District does not discriminate on the basis of age, gender, race, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability or any other unlawful consideration. in providing educational services, activities, and programs, including vocational and career technology education programs. Petersburg School District complies with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Title II of the Americans with Disabilities Act of 1990 ("ADA"), as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and any other legally-protected classification or status protected by applicable law. Any questions or concerns about Petersburg School District's compliance with these federal programs should be brought to the attention of the following persons designated as being responsible for coordinating compliance with these requirements:

For more information regarding accommodations, civil rights or grievance procedures, contact: Superintendent Taylor at (877) 526-7656, Petersburg School District, 201 Charles W. St., PO Box 289, Petersburg, Alaska, 99833.

For more information regarding Title IX regulations or to file a grievance contact. Mara Lutomski, Title IX coordinator at 877-526-7656 x100 Petersburg School District, 201 Charles W. St. PO Box 289, Petersburg, Alaska, 99833.

Petersburg School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

PART-TIME ENROLLMENT

Students who are enrolled in another school as their primary school may also enroll at Petersburg High School, if space is available in the desired classes. Part-time students will enroll after all full time students have registered. Continued enrollment in classes by part-time students will be predicated on academic performance and attendance. Failure to attend regularly and meet minimum academic requirements may result in students losing the opportunity to occupy seats in classes.

Students at PHS may register for dual enrollment with other accredited schools with the principal/counselor approval. Correspondence classes should be scheduled outside the regular school day. Student requests for correspondence study during the school day at Petersburg High School will be considered only if the student is a junior or senior, and has the principal's permission. Exceptions may be made with administrative approval. Distance delivery instruction as a way to expand and enrich PHS existing curriculum and/or to provide opportunities to make up credits needed for graduation, require principal/counselor approval. Students enrolled in distance delivery classes need to pay close attention to timelines and due dates in order to complete courses in a timely manner; a semester class must be completed within a semester.

Part-time students will need to request to attend school day activities outside of their scheduled enrollments. Additional criteria may apply to participate in these events.

Senior students on track for graduation may request to be released from a period of the scheduled day. A plan with parent/guardian approval will need to be approved by the principal. The maximum number of released periods is three.

PASS/FAIL CLASSES

There are PHS classes that are offered as Pass/Fail meaning the recorded grade will be a P for Pass or an F for Fail. These courses may receive credit but are not calculated into the Grade Point Average.

Study Hall is a non-credit earning class.
AP Study Release is a non-credit earning class.
Resource is a credit based study hall class. Students with IEP can earn up to .5 credit per class for a maximum of 2 classes per semester depending on needs and prior discussion. Students on a 504 plan can earn up to .5 per semester. This is a Pass/Fail grade contingent upon time use during classes.
Students enrolling in Elementary Tutor will need to complete an application and return to the counselor prior to the start of the semester. A student's first year of Elementary Tutor is a credit-earning class with a Pass/Fail grade contingent on completion of assignments. In order to participate in successive years, students will need to enroll in and complete the Educator's Rising course, or other Child Development course. The student would then receive a letter grade and .5 credit credit for the additional course and a Pass/Fail grade and .5 credit per semester for the Elementary Tutor course.
Students enrolled as a Teacher's Aide may receive .25 credit per semester with a Pass/Fail grade.
Students interested in Business Co-op will need to complete an application with their employer and parent/guardian and return it to the principal and counselor prior to the start of the semester. Students may be enrolled in no more than 2 periods per semester in this credit earning course.

PBIS

PBIS (Positive Behavior Interventions and Supports) is a school-wide, proactive approach, which emphasizes the instruction of social skills, data-based decision making, and the prevention of problematic behavior. While fostering positive behaviors and interactions, PBIS also improves academic performance.
The most important part of PBIS is teaching expected behaviors. This is accomplished by utilizing a school-wide matrix of behaviors, which encompasses the three main expectations of Petersburg School District -- Be Safe, Be Respectful, and Be Responsible.

PHYSICAL EDUCATION AND ATHLETICS HEALTH RESTRICTION

A student who has been removed from participation in physical education class, an athletic practice or game for serious physical injury or medical condition by a supervising adult (i.e. coach, parent, athletic director, etc.) may not return to play until the student has been evaluated, diagnosed and cleared for participation by a licensed practitioner, which may be:

1) A health care provider licensed in Alaska, or exempt from licensure under Alaska law (*AS 08.64.370(1), (2), or (4)*,

OR

2) a person acting at the direction and under the supervision of a physician licensed in Alaska, or exempt from licensure.

If your child has a diagnosis that may restrict or limit his/her activities in physical education, then your child's doctor must fill out a Release From School form and have it submitted to the school office at the beginning of the school year or prior to the beginning of the next school day. The doctor must specify the amount of time this form is valid. Note that a student who is unable to participate in physical education is not able to participate in interscholastic sports and may be excluded from certain field trips.

The following health conditions may require a completed Release From School form:

- Asthma
- Heart Conditions, including murmurs
- Orthopedic problems
- Cerebral Palsy
- Seizure Disorder
- History of head injury, dizziness and/or fainting
- Any other disease/illness that may restrict physical activity.

During the school year, your son/daughter may sustain an illness or injury that will require your child to be excluded or restricted from participating in physical education and interscholastic activities. All notes from a medical professional or parent must be brought to the school office for your child to be excused from gym. Petersburg School District limits parent excuses to 3 days for each quarter in the MS and 3 days per semester in the HS. Students requiring more than the above exclusion/restriction must bring in a doctor's note to be excused (see above). Additional excused days of physical education may be required to be made up with the PE teacher.

Parents who are a licensed practitioner cannot excuse their own child, as legal documentation must come from a third party medical professional.

POST HIGH SCHOOL EDUCATION

Information about colleges, technical and vocational schools is available in the school counselor's office. Together with your parents and the school counselor, you should begin planning for your future. For those who plan to continue their studies after high school graduation, there are a number of scholarships and student loans available to help you financially. These financial aids are announced in the early spring, and it is the student's responsibility to apply for this assistance. Parents and students should begin this process at least during the student's junior year in high school.

POWERSCHOOL

Petersburg High School can provide parents and students access to current grades and attendance through the Internet. The following website will allow you access to your information: http://pcsd.powerschool.com/public/home.html
For security purposes, parents and students are assigned unique usernames and passwords for each individual student at PHS. To receive your ID and password, contact the high school office.

PROGRESS REPORTS IMPROVEMENT NOTICES

A progress report is sent home every mid-quarter (four to five weeks) to the parents of those students whose work is failing or near failing. The purpose of this notice is to notify the student and parent that the course work is below par and that additional work will be necessary on the part of the student in order to prevent failing. Limited tutorial help is also available to students. All students involved in extracurricular activities will have their grades checked regularly by the coaching staff, in addition to every mid-quarter as well. Student's grades and course progress may be checked anytime via Powerschool student information system at www.pcsd.powerschool.com

Improved work notices may also be sent to the parent of students whose work has improved. Through this notice a teacher can express his/her congratulations and encouragement to the student in hopes that the student will continue in this manner.

REPORT CARDS AND GRADING SYSTEM

Report cards are issued every nine weeks. These cards should be shared and discussed with your parents. It is not necessary to return these cards to the school because you will receive a new card at the end of each nine-week period. Our grading system is as follows:

	Standard 4.0 Scale	
A	(93-100%)	4.0 grade points
A-	(90-92%)	3.7
B+	(87-89%)	3.4
B	(83-86%)	3.0
B-	(80-82%)	2.7
C+	(77-79%)	2.4
C	(73-76%)	2.0
C-	(70-72%)	1.7
D+	(67-69%)	1.4
D	(63-66%)	1.0
D-	(60-62%)	0.7
F	Failing	0
I	Incomplete	0
NG	No Grade	0
M	Insufficient data/credit by another institution	
P	Passing (with Credit)	0
WP	Withdraw/Pass (no credit)	0
WF	Withdraw/Fail (no credit)	0

	Advanced Placement 5.0 Scale	
A	Outstanding Achievement	5.0 grade points
A-		4.7
B+		4.4
B	Above Avg. Achievement	4.0
B-		3.7
C+		3.4
C	Average Achievement	3.0
C-		2.7

Grade Point Averages (GPA) will be calculated using a 4.0 scale. For purposes of GPA, Advanced Placement (AP) courses will be calculated on a 5.0 scale if students complete the course in good standing (70% of higher) and take the

AP exam associated with the course. GPA will include plus and minus grading on a student's transcript. Student transcripts include both a weighted and unweighted GPA.

A student may take one elective course on a pass/fail basis each semester (does not include courses required for graduation, such as American Government, English I, etc.) The pass/fail grade will not be used in the computation of your grade point average. Such an election must be made and the teacher and the counselor notified within the first two weeks of the course. An Incomplete grade must be made up within two weeks. If not made up within two weeks after the end of the term, an incomplete will be assigned the grade that indicates the student's earned progress during that term. Classes taken for credit recovery can only receive a maximum grade of Pass or Fail.

RE-TAKING A CLASS

Secondary Credit Recovery Programs

Credit recovery for secondary students is essential to fulfill graduation requirements due to non-passing scores and meeting prerequisites for moving into more advanced classes. The following multi-option program identifies the acceptable options for students to progress successfully in their educational journey through credit recovery and retaking courses. Students wishing to retake a course must fill out a *Course Retake Form* with administration.

Option One: Class Repetition

Students may repeat a complete course to raise an existing grade.

This requires:

- Adding the course to their regular class schedule
- Completing all course work as designed by the course instructor
- Receiving a higher grade than previously attained

Using this option, students will receive credit and GPA adjustments according to the performance achieved in the second attempt. For example, the student scores a "C" letter grade in the second attempt at the course. This would replace the existing "F" on their transcript and would add the corresponding grade points into their cumulative GPA. Students do not need to fail a class to choose to retake the class for a higher grade.

This option is available only once.

Option Two: Pass/Fail

Students who earn a 50%-59%in a class are eligible for a Credit Recovery course through PSD's Buzz Course online system.

This requires the student to:

- meet with the credit recovery instructor.
- attend class in the Credit Recovery Classroom or other designated location, as determined by administration.

Students who complete the Credit Recovery course that they failed will receive a "Pass" grade on their transcripts. The Pass, or P, grade on the transcript would grant credit towards graduation or advancement but would not add points to the GPA. The previous class would remain on the transcript as an "F" and would impact GPA. The first attempt using this option for a course will be at the school's expense. Any additional attempts will be at the student's expense. Students have the duration of the semester or up to 18 weeks to complete the course with passing scores of 60 percent or higher to receive the credit.

Using this option will result in students receiving credit according to the performance achieved in the second attempt. There would be no effect on GPA or GPA related eligibility.

Option Three: Approved Correspondence Courses (including PHS Independent Study)

Students complete an entire replacement course from a district approved correspondence program.

This requires:

- Purchasing the course using personal funds
- Completing the course within a predetermined time frame.
- Completing all course work as designed by the vendor
- Receiving a higher grade than previously attained

As a result of using this option, students will receive credit and GPA adjustments according to the performance achieved in the second attempt. For example, the student scores a “C” letter grade in the second attempt at the course. This would replace the existing “F” on their transcript and would add the corresponding grade points into their cumulative GPA. However, in cases of a tie in class ranking, the student who retook a class will receive the lower ranking.

It should also be noted that students are given credit and a grade each time they take repeatable classes (i.e., band, physical education, chorus, etc).

SAFE SCHOOLS AND CRISIS RESPONSE

Students need to feel safe within their school. The District has a crisis response plan. Procedures are in place for a response to threats of attack, shooting in the school and hostage situations as well as other dangerous situations, including a death. The response team consists of staff, parents, students, police, clergy, and social service professionals.

Students who are aware of plans that would endanger any member of the school community or school property should contact the principal or Superintendent immediately to let them know about the situation. A student should never hesitate to contact school officials or Crime Stoppers (772-7463) with knowledge concerning threats towards another student, staff member or the school buildings. What one student may believe to be an insignificant threat could, in actuality, be the only information known to prevent a tragedy. Students sharing information with school officials can know that their efforts will be respected and valued even if the threat proves to be uneventful.

EMERGENCY PROCEDURES and Emergency Commands:
A.L.I.C.E. is a school safety program created in the year 2000 to offer additional options to students and staff in dealing with an armed intruder situation. Two of the individuals who founded and developed the program are long-term law enforcement professionals. A 30-year educational professional is a member of the team and works to ensure that A.L.I.C.E. teaching/training materials are age-appropriate, psychologically sound, and address the issues of individuals with special needs.

A.L.I.C.E. is an acronym that stands for:
ALERT: Get the word out that a threat exists.
LOCKDOWN: Secure a place to stay as much as possible as a starting point to buy time.
INFORM: Give constant, real-time information throughout the building using all available technology.
COUNTER: This is a last resort. Individuals are unable to escape. Countering may be as simple as creating a distraction to allow opportunities to escape.
EVACUATE: The goal is to move students out of the danger zone. It’s important to be prepared to escape.

Traditionally, schools have used a procedure known as “lockdown” which essentially means locking the school building and classrooms and having students and teachers take shelter in their classroom. We believe that offering additional age-appropriate options will allow our students and teachers to be better prepared if a crisis situation occurs. Providing a constant flow of information to everyone in the building can allow opportunities to safely evacuate the building. An important goal of the A.L.I.C.E. program is to evacuate as many people as possible to a safe place.

SIGNAL: A repeating two-toned sounding of the alarm is the signal for students to quickly enter the nearest classroom.
PROCEDURE: Once within the classroom, students should follow the teacher’s directions for lock down procedures

SCHEDULING OF CLASSES

All students must enroll in seven (7) classes each semester of the school year, unless approved by the principal.

Withdrawing from a Class: A student who drops a course during the first two weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first two weeks of the semester shall receive a WF grade on his/her permanent record, unless otherwise decided by the principal or designee because of

extenuating circumstances. Students wishing to withdraw from a class need to complete a *Course Withdrawal Form* with administration.

Teacher's Aide Credit: Most classes earn one credit for a year's work. A Teacher aide earns ½ credit for a full year's time, and can only be taken twice during a student's school career, unless approved by the principal. Only Juniors and Seniors are eligible to request a teacher aide position with approval by school administration. Students who desire to be a teacher aide must have C's or better in all classes on their last semester grades.

SCHOOL CALENDAR

All approved student activities must be placed on the school calendar in the office a minimum of two weeks in advance of the scheduled date. Activity Request forms are available in the office. Forms must be completed and signed by an advisor and the principal and returned to the office two weeks prior to the event.

SEARCH AND SEIZURE

BP 5145.12
All lockers and other containers provided to students by the District are owned, supervised and controlled by the District. Lockers and other District-provided containers are subject to search by the Superintendent, or designee, who may authorize a District employee to search them at any time. Authorization to search is specified in school board policy. No decorations allowed on the outside or inside of the locker unless approved by the office.

Any District administrator may conduct searches when there are reasonable grounds or suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. The use of drug-detection dogs and metal detectors, or similar detection devices, may be used upon express authorization of the Board/Superintendent.

The Superintendent or designee may request a drug test from a student, if they have reasonable cause to suspect that the student is under the influence of alcohol or a controlled substance not prescribed as required by law. A student's failure to comply upon request pursuant to this policy will be used as evidence against the student in a disciplinary proceeding and will subject the student to other sanctions by board policies and school rules.

Items discovered in the course of a search that are illegal or violate school or district rules shall be seized. If the seized item is not illegal to possess, but is prohibited on school grounds, the item may be returned to the student's parent(s) or guardian at the end of the school day. If the item is illegal to possess, the Superintendent or designee may direct that the item be surrendered to police.

A reasonable attempt will be made to notify the student's parent(s) or guardian before a search has taken place, if practical. If prior notification is not practical, a reasonable attempt will be made to notify the student's parent(s) or guardian after a search has taken place. The notification shall include the reason for the search and the nature of any contraband discovered.

SENIOR WORK COMPLETION DEADLINE

Graduating seniors/students for the class of 2026 must complete and submit all course work to fulfill graduation requirements by May 19th, 2027 by 4:00 PM. This allows teachers to complete grading and for all aspects of graduation ceremonies to be finalized.

SEXUAL HARASSMENT

The Board shall not tolerate the sexual harassment of any student by any other student or any district employee. Any student or employee who is found guilty of sexual harassment shall be subject to disciplinary action.

Students or staff should immediately report incidences of sexual harassment to the principal or designee. The Superintendent or designee shall promptly investigate each complaint of sexual harassment in a way that ensures the privacy of all parties concerned. In no case shall the student be required to resolve the complaint directly with the offending person. BP 5145.7(a). Sexual Harassment complaints shall be reported to the Title IX Coordinator Mara Lutomski at titleix@pcsd.us

STUDENT COUNCIL

The student council is a learning opportunity for PHS students to develop and promote commitments to citizenship, scholarship, leadership, human relations and cultural values. The student council teaches and provides the means through representative government to develop decision-making skills. Classes report their activities and concerns through their elected representative to the council. Council activities and decisions are in turn reported back to classes, organizations and faculty. Decisions and requests of the student council are communicated to the administration, faculty, and school board through the student council school board representative.
The student council is made up of elected Associated Student Body Officers (president, vice president, secretary, treasurer, sergeant-of-arms (ASB Executive Board), city council representative, school board representative, curriculum steering committee representative, library board representative, parks and rec representative, public safety representative), the president and class representative for each class. Student council meetings are scheduled monthly or more regularly.

An agenda will be prepared by the president prior to meetings and Robert's Rules of Order are followed during meetings.

STUDENT INFORMATION RELEASE

Permission to Publish Opt-Out Policy: Middle School/High School

Petersburg High School follows an opt-out policy. Student work, photographs, video images, and/or recorded statements may be posted on District websites, social media pages, and other electronic media to highlight student achievements or showcase educational experiences.

Please complete the online opt-out form if you prefer to opt your student out. This will exclude your child and their work from being posted on the District's website (PCSD.US), Facebook, Instagram, and Twitter. Please note that only first names will be used in posts.

The opt-out form is available at the website address- https://www.pcsd.us/page/optout or scan the following QR Code with your smart device-

Release of Information to military recruiters

The federal Elementary and Secondary Education Act requires all local education agencies to provide to military recruiters, upon their request, the name, address and telephone number (including unlisted number) of secondary school students. Although military recruiters focus their efforts on high school juniors and seniors, the law allows for the gathering of this information from the broad category of "secondary" students, defined as students in grades 7 through 12. If any secondary student or the parent/guardian of a secondary student does not want the District to provide the requested information to military recruiters, the secondary student or the parent/guardian must "opt out" of providing such information by submitting a signed, written request to this effect.

Institutions of Higher Learning information release

The Every Student Succeeds Act of 2015 (ESSA) requires all local education agencies to provide to institutions of higher education, upon their request, the name, address, and telephone number of secondary school students. Although post-secondary institutions/ schools focus their efforts on high school juniors and seniors, the law allows for the gathering of this information from secondary students. If any eligible student (18 years of age) or the parent/guardian of a secondary student does not want the District to provide the requested information to institutions of higher education, the secondary

student or the parent/guardian must "opt out" of providing such information by submitting a signed, written request to this effect.

STUDENTS' RIGHTS, RESPONSIBILITIES and GRIEVANCE PROCEDURES

PHS students have the right to learn in school without interruption. Any school attempting to serve the needs of hundreds of individuals must, in order to protect the rights of all, establish guidelines so that all will know how to pattern their behavior. Many rules are unnecessary if members of the organization keep in mind their purpose for being here and are considerate toward the rights of others. Honesty, fairness, ambition and understanding are character traits that we should continually work to develop.

Students are guaranteed the right to appropriately express themselves, conduct meetings and carry out actions in accordance with the democratic process, and through the student council organization which has been established for the purpose of learning and practicing this process.

Care and respect for the physical condition of the buildings and grounds are the responsibility of us all.

School rules have been made to protect every student's right to learn. If a student breaks a school rule, it means they are interfering with the right of others to learn. Remember that a lot of thought has gone into making school rules. They have not been made to upset students or to make adults happy. They are there for student protection!

All school rules are related to law that guarantees a free, public school education to all people ages seven through sixteen. No one can take that right away from students without a good reason. Such "good reasons" are related to behavior. If students behave in a way that endangers other people, their right to a free education can be taken away. Also, if students interfere with the education of others, their rights can be taken away.

Principals, teachers and staff have the responsibility to keep the school safe and secure. Students have the responsibility to always behave in a safe and secure manner. When student behavior is not responsible, consequences result.

If there are any questions relating to student rights, contact the principal. Petersburg Schools are committed to providing an effective means for parents and the community to voice concerns and complaints. In general, the complaint should be received and addressed at the level closest to which the complaint originated. For example, if it involves a teacher, first talk to that individual. If you are still concerned, talk with the principal. Then if you are still concerned, make an appointment to talk with the Superintendent.

A grievance as defined herein is a written complaint, registered by identifiable individuals, involving an alleged violation of the Federal laws or regulations governing Title IX, Section 504, and Title II by the local educational agency. A grievance is a formal complaint regarding specific decisions made by school personnel. A grievance may be submitted in specific circumstances such as when a student or parent believes that board policy or law has been misapplied, misinterpreted, or violated. Any claims of discrimination on the basis of race, color, national origin, sex, pregnancy, religion, age, or disability also may be submitted as a grievance.

The Petersburg School District recognizes that in accordance with Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, a procedure is required whereby parents, employees and students can be assured of a prompt and fair disposition of their grievances.

A grievance must be filed as soon as possible but no longer than 30 days after disclosure or discovery of the facts giving rise to the grievance. A student who has a grievance must provide the following information in writing to the principal:

- The name of the school district employee or other individual whose decision or action is at issue;
- The specific decision(s) or actions at issue;
- Any board policy or law that the parent or student believes has been misapplied, misinterpreted, or violated; and
- The specific resolution desired

The right to file a complaint shall be afforded to any parent, employee, and/or student, and the general public and shall begin with a written statement by said parent, employee, and/or student alleging a violation of the Federal law or include, as a minimum, the following information:

a. the name and address of the party or parties alleging the violation, and
b. a description of the alleged violation of the Federal law or regulation by the local educational agency.

Persons who desire to register complaints relative to Title IX of the Educational Amendments of 1972 should direct these complaints or other inquiries to the Title IX Coordinator at:
Petersburg School District
Title IX Coordinator
P.O. Box 289
Petersburg, Alaska 99833
Tel: (877)-526-7656 x100
Email: titleix@pcsd.us

Persons who register complaints relative to Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act of 1990 should direct these inquiries to the Section 504 Coordinator of the ADA Coordinator at:
Petersburg School District
Superintendent's Office
P.O. Box 289
Petersburg, Alaska 99833
Tel: 877-526-7656 X100
Email: exec@pcsd.us

Upon receipt of a complaint the, Petersburg School District shall adhere to the following procedures:
1. The principal shall investigate, except in situations related to Title IX incidents, the alleged violation and shall render a written resolution of the complaint in a prompt and thorough manner. Title IX incidents will be investigated by the Title IX investigator.
2. The principal shall provide an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question the parties involved.
3. Upon receipt of the principal's resolution to the complaint, the party alleging the violation has the right to appeal this decision to the Superintendent within thirty (30) days. The superintendent will render a final decision within thirty (30) days from the date the appeal is received.

VISITORS

Adult visitors are always welcome to the high school if they are parents, guardians or are assisting a staff member.Visitors to the school must check into the office and get a visitor pass. They must have the principal's and teacher's permission before attending class.

WITHDRAWAL FROM SCHOOL

A student wishing to withdraw from PHS must inform the principal and circulate a withdrawal form, signed by the parent/guardian, to each teacher for signatures from whom the student is currently taking a course. The teacher will verify that books have been turned in and indicate the grade earned at the time of withdrawal. The librarian must also initial the withdrawal form to indicate that all books have been turned in to the library. All fines must be paid prior to withdrawal. Before a student withdraws, an exit interview with the school counselor and principal must be completed.

Transcripts will not be sent to other schools until the student has met all obligations to PHS. Students who plan to transfer to another school should notify the office so transcripts can be sent without delay.

GLOSSARY

Aggressive behavior: physical behaviors directed toward another person including, but not limited to, kicking, hitting, biting, shoving, tripping or slapping.

Assault, physical: to intentionally, knowingly and recklessly cause or act in an attempt to cause physical injury to another, assault includes, but is not limited to, aggressive behavior.

Assault, verbal: to place another person in fear of imminent physical injury by words and/or conduct.

Bullying: a form of aggression and occurs when a person(s) who perceives a power imbalance, willfully subjects another person (victim), whoever he or she may be, to an intentional, unwanted and unprovoked hurtful verbal and/or physical action(s) which result(s) in the victim feeling oppressed (stress, injury, discomfort) at any school site or school-sponsored activity or event. Bullying may also occur as various forms of hazing, including initiation rites perpetrated against a new student or a new member of a team. The behavior is repeated.

Cheating: submitting someone else's work as your own or providing your work to another, giving another student answers on an exam, and providing answers electronically. Using any resources not from your own brain, which includes any screen shot of tests; any other tab open/swiping screens; using vocab hover tool; leaving test open for other students to study from for retake.

Detention: assignment to a designated area before, during or after school.

Drug: an illicit substance.

Drug/Alcohol Free School Zone: Federal and State statutes provide for penalties for the distribution of drugs within 500 feet of a school, the "Drug Free School Zone", subject to the following conditions:

Does not require knowledge of the proximity of a school.
Does not require evidence that children are currently or likely to congregate
Does not require proof that the sale of drugs had a detrimental effect on children

Drug paraphernalia: includes, but is not limited to, any item or device used to conceal, process, prepare, inject, ingest, inhale or otherwise introduce a substance into the human body.

Expulsion: removal of a student from the physical and academic school premises, including school activities, for at least the remainder of the current semester but not to exceed one (1) year.

Fighting: mutual use of physical force by two or more students.

Firearm: includes any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive. Firearms also include any type of weapon by whatever name which will or may be readily converted to expel a projectile by the action of an explosive or other propellant and which has any barrel or bore of more than one-half inch in diameter; or as defined in section 921 of Title 18, United States Code.

Harass: to persistently act in a manner (verbal or physical) which serves to distress, annoy or torment another person or to act in such an extreme manner in a single incident to severely distress, annoy or torment another.

Hazing: initiation rites perpetrated against a new student, new member, or lower classmen.

In-school suspension: removal of a student from the classroom and school activities by an administrator or designee and assignment to a designated room or area within the school building. Lunch may be eaten in the ISS room or a lunch time other than the regular time may be assigned. The student in ISS is counted present on the attendance roles. The work collected may be turned in for credit.

Plagiarism: plagiarism is using someone's words that are not your own, such as the words of peers or copying from resources online or in other formats.

Pornography: material that depicts erotic behavior and is intended to cause sexual excitement. Pornographic material may be protected expression unless it is determined to be obscene. Child pornography is illegal under state and federal laws prohibiting the depiction of minors in sexual acts.

Reasonable: using or showing reason or sound judgment, sensible.

Restitution: reimbursement for actual loss or damage by court order or by the Superintendent's office. (At the discretion of the principal or his/her designee, restitution may be accompanied by community work service.)

Sexual harassment: any unwelcome sexual advance, request for sexual favors, sexual statement or physical contact, including sexist remarks or behavior, which results in a tense and/or unproductive learning or work environment. Conduct of an unwelcome sexual nature which (a) is indicated to be term or condition of an individual's academic or employment experience, (b) is used as a basis for academic or employment decisions, (c) interferes with an individual's academic or employment performance, or (d) created an intimidating, hostile or offensive academic or employment environment is included in this definition. "Sexual harassment" is defined in more detail in the District's administrative regulations dealing with sexual harassment.

Suspension: temporary removal of a student from the school building and property and/or from participating in school activities.

Trespass: unauthorized presence on school property.

Truancy: willful and unjustified failure to attend school by one who is required to attend; skipping. This includes leaving the building without prior approval and/or checking out through the office.

Weapon: any item (ex: gun, knife, club, etc.) used to injure, defeat, or destroy; or as defined in Board Policy Administrative Regulation 5131.7 (Weapons and dangerous instruments).

PETERSBURG DISCIPLINE GRID

(This chart has been prepared to provide assistance; it should not be interpreted as absolute)

Our philosophy is to involve parents as much as possible in student discipline. Parents will be notified when infractions are either recurring and/or serious. Discipline measures will be cumulative. Prior behavioral misconduct will affect subsequent disciplinary measures.

OFFENSE	OCCUR	CONSEQUENCE
ALCOHOL Using, possessing, taking action to possess, selling, distributing, or being under the influence of alcohol (or substances promoted as alcohol). *1, *Additional consequences apply for students enrolled in activities.	First Second Third	Parent notification, police notification, 3-5 days suspension, Prime for Life (12 week) Reduction, or similar counseling Parent notification, police notification, 5-7 days suspension, counseling Parent notification, police notification, 10 days suspension, Expulsion hearing
AUTOMOBILE MISUSE Not following rules and regulations concerning vehicles on school premises.	First Second Third	Parent contact, student conference, possible detention, possible police notification Parent conference, police notification, detention, possible ISS, loss of driving privileges Student contract with principal, parent and police
***BUS MISCONDUCT** Not following the posted instructions governing riding school buses.	First Second	Parent contact, detention, some loss of bus privileges Parent conference, possible ISS/OSS, progressive loss of bus privileges
USE OR POSSESSION OF DRUGS Using, possessing, taking action to possess, selling, distributing, or being under the influence of drugs or other intoxicants (or substances promoted as dangerous drugs). Possessing any drug paraphernalia. *1 *Additional consequences apply for students enrolled in activities.	First Second Third	Parent & Police notification, 3-5 days OSS, Prime for Life counseling Parent & Police notification, 5-7 days OSS, additional counseling Parent & Police notification, 10 days OSS, expulsion hearing
***DEFIANCE OF AUTHORITY/Disrespect/Insubordination** Refusal to follow the reasonable requests of District personnel.	First Second Third	Parent conference, apology, detention, possible suspension Parent conference, student contract, possible suspension Parent conference, Progressive suspensions (ISS/OSS), repeated may = possible expulsion
***DISORDERLY OR DISRUPTIVE CONDUCT** Language or behavior that disrupts and/or interferes with the educational environment or process. Includes sustained loud talk, horseplay	First Second Third	Parent contact, apology, detention, possible suspension Parent conference, possible suspension Parent conference, Progressive suspensions (ISS/OSS), repeated may = possible expulsion
***DISRUPTIVE APPEARANCE / STUDENT DRESS** Dress or grooming that interferes with the learning process or school climate, is unclean, or threatens the health/safety of the student or others. (Clothing, jewelry, or working/graphics on clothing that is sexually suggestive, drug related, vulgar, that depicts violence, insulting, gang membership related, or ridicules a particular person or group.)	First Second Third	Teacher directed, change in dress Office referral, parent contact, change in student dress Principal referral
SKIPPING CLASS Student leaves or misses class without permission	First Second	Detention, parent notification Parent contact, possible suspension
FIGHTING A hostile physical encounter between two or more individuals.	First Second Third	Parent and police notification, 1-3 day suspension Parent conference, police notification, 3-5 days OSS, community service, recom. Counseling Parent conference, police notification, 5+ days OSS, Expulsion hearing
FIRE SETTING / ATTEMPTED FIRE SETTING / FIRE PLAY Using fire to destroy or attempt to destroy property.	First	Parent and police notification, suspension, possible Expulsion hearing
FORGERY/THEFT	First	Parent and police notification (discretion),detention or possible suspension, restitution

Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without that person's permission	Second Third	Parent and police notification, restitution, suspension, possible Expulsion hearing Parent and police notification, suspension, Expulsion hearing
LEWD CONDUCT / PROFANITY Indecent exposure and/or the use of obscenity, profanity (oral, written, or gestured). Includes possession, selling and distribution of lewd materials.	First Second	0-5 days OSS 5-10 days OSS, Continued violation may result in expulsion
HARASSMENT/BULLYING Student delivers disrespectful messages* (verbal, written or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. This includes harassment via electronic means. **disrespectful messages include negative comments based on race, religion, gender, age* and/or origin; sustained or intense verbal attacks based on ethnic origin, disabilities or personal matters.	First Second Third	Parent conference, detention, possible suspension (ISS) Parent/principal conference, suspension (OSS) Possible 3-5 day OSS, recommendation for expulsion hearing
INAPPROPRIATE LOCATION/OUT OF BOUNDS AREA Student is in an area that is out of school boundaries	First Second	Detention, parent notification Parent/principal conference, detention, student contract, possible ISS
CHEATING/COPYING/INAPPROPRIATE AI USAGE Submitting someone else's work as your own or providing your work to another	First Second	Zero on assignment, parent notification, possible detention Zero on assignment(s), parent conference, detention/ISS, possible reflective assignment
LYING	First	Test: zero on exam, no retake option, 2x detention, parent meeting with admin and teacher, next activity suspension within 30 days
PLAGIARISM Using someone else's words and/or ideas	First Second	Plagiarism: Zero on assignment/exam, no retake option, 2x detention, parent meeting w/admin and teacher, next activity suspension within 30 days
GANG AFFILIATION DISPLAY Organization composed of students that has an element of purpose which is concealed from the public and shared only confidentially among members. Participation in gang-related activities at school or school functions (possession or display of gang-related clothing, symbols, or paraphernalia, distribution of gang literature or materials, display of gang-related posters or graffiti, signs, or signals, harassment or intimidation of others or recruitment for gang membership).	First Second	Parent conference, detention, student contract Parent/Principal conference, suspension (OSS), contract dependent
PHYSICAL AGGRESSION/ASSAULT Student engages in actions involving serious physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.).	First Second Third	Parent conference, police notification, 3-5 day OSS Parent conference, police notification, 5-10 day OSS 10 days OSS, expulsion hearing
TARDINESS Arriving late to school and/or class. Aggravated Tardy > 10 min late to a class	First Repeat	Office referral, detention, parent notification Excessive tardies will result in a parent/principal discipline plan Aggravated tardy=45 min detention w/ teacher of the affected class
TECHNOLOGY MISUSE Failure to comply with the District's "Electronic Use Agreement."	First	Refer to PCSD Technology Plan for Discipline Procedures

USE OR POSSESSION OF TOBACCO Using, possessing, and/or distributing of tobacco in any form.	First Repeat	Parent and police notification (discretionary), detention, possible ISS, addiction counseling Parent and police notification, detention, progressive suspensions, contract, further addiction counseling
TRESPASSING Being present in unauthorized places or refusing to leave when asked to do so by District personnel.	First Second	Admin OSS
UNEXCUSED ABSENCE/TRUANCY Any absence that has not been excused by parent or legal guardian and/or appropriate school official.	First Second	Parent notification, detention Parent notification, detention, repeated = truancy notification, possible police, ISS/OSS
PROPERTY DAMAGE/VANDALISM Intentionally damaging, defacing, (including tagging/graffiti), or destroying public or private property.	First Second Third	Parent and police notification (discretionary), restitution, detention, possible ISS Parent and police notification, restitution, OSS, possible expulsion Parent and police notification, restitution, OSS, expulsion hearing
WEAPONS: EXPLOSIVE DEVICES Using, possessing, or selling an explosive device or material.	First	Parent notification, police notification, 30 days suspension, Expulsion hearing
WEAPONS: FIREARMS OR KNIVES Using, possessing, or selling a firearm (any weapon, including a starter gun, that will or is designed to or readily be converted to expel a projectile by the action of an explosive. Or using, threatening to use, possessing, or selling knives of any form/length	First	Parent and Police notification, 30 days OSS plus Expulsion hearing
USE/POSSESSION OF COMBUSTIBLES WITH INTENT TO HARM Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage with intent to harm (matches, lighters, firecrackers, gasoline, lighter fluid)	First	Confiscation, parent & police notification, possible suspension, possible expulsion hearing

* = "occurrence" resets every year

*1 = If a student is suspected of drug or alcohol use, the administration has the right to test and the student is required to submit to the testing. If the student refuses, he/she will be given the same discipline action as if guilty.

~~DISCIPLINE CHART -- EXTRACURRICULAR PARTICIPATION~~

~~This chart has been prepared to provide assistance; it should not be interpreted as absolute.~~

	~~next activity suspension (minimum)~~	~~suspension~~	~~suspension~~	~~1 year for each additional offense~~
~~A. Skipping class (missing whole class or leaving class w/o permission)~~	~~X~~			
~~B. Disrespectful & inappropriate behavior (including swearing)~~	~~X~~			
~~C. Harassment/bullying~~	~~X~~	~~X(*)~~	~~X(**)~~	
~~D. Sexual harassment~~	~~X~~	~~X (*)~~	~~X(**)~~	
~~E. Cheating~~	~~X~~			
~~F. Stealing~~		~~X(*)~~	~~X(**)~~	~~X~~
~~G. Vandalism~~	~~X~~	~~X(*)~~		
~~H. Fighting~~	~~X~~	~~X(*)~~		
~~I. Use, sale, purchase, possession of smoking tobacco~~	~~see Extracurricular Activities above (pgs. 11-13)~~			
~~J. Use, sale, purchase, possession of smokeless tobacco~~	~~see Extracurricular Activities above (pgs. 11-13)~~			
~~K. Use and/or possession of inhalants, alcohol or illegal drugs including controlled substance transactions while not under school jurisdiction or control~~	~~see Extracurricular Activities above (pgs. 11-13)~~			
~~L. Use, sale, purchase, possession of inhalants, alcohol or illegal drugs, including controlled substance transactions while on school property, school trips, or otherwise under school jurisdiction or control~~	~~see Extracurricular Activities above (pgs. 11-13)~~			
~~M. Verbal, physical assault, or bullying other students~~		~~X~~	~~X~~	~~X~~
~~N. Verbal, physical assault, or bullying school personnel~~		~~X~~	~~X~~	~~X~~
~~O. Possession or use of weapons, other than firearms~~				~~X~~
~~P. Possession or use of firearms, including explosives~~				~~X~~
~~Q. Trespassing~~	~~X~~	~~X(*)~~		
~~R. Inappropriate use of school equipment.~~	~~X~~	~~X(*)~~		
~~S. Tattoos or body piercing on school sponsored trip.~~		~~X(*)~~		

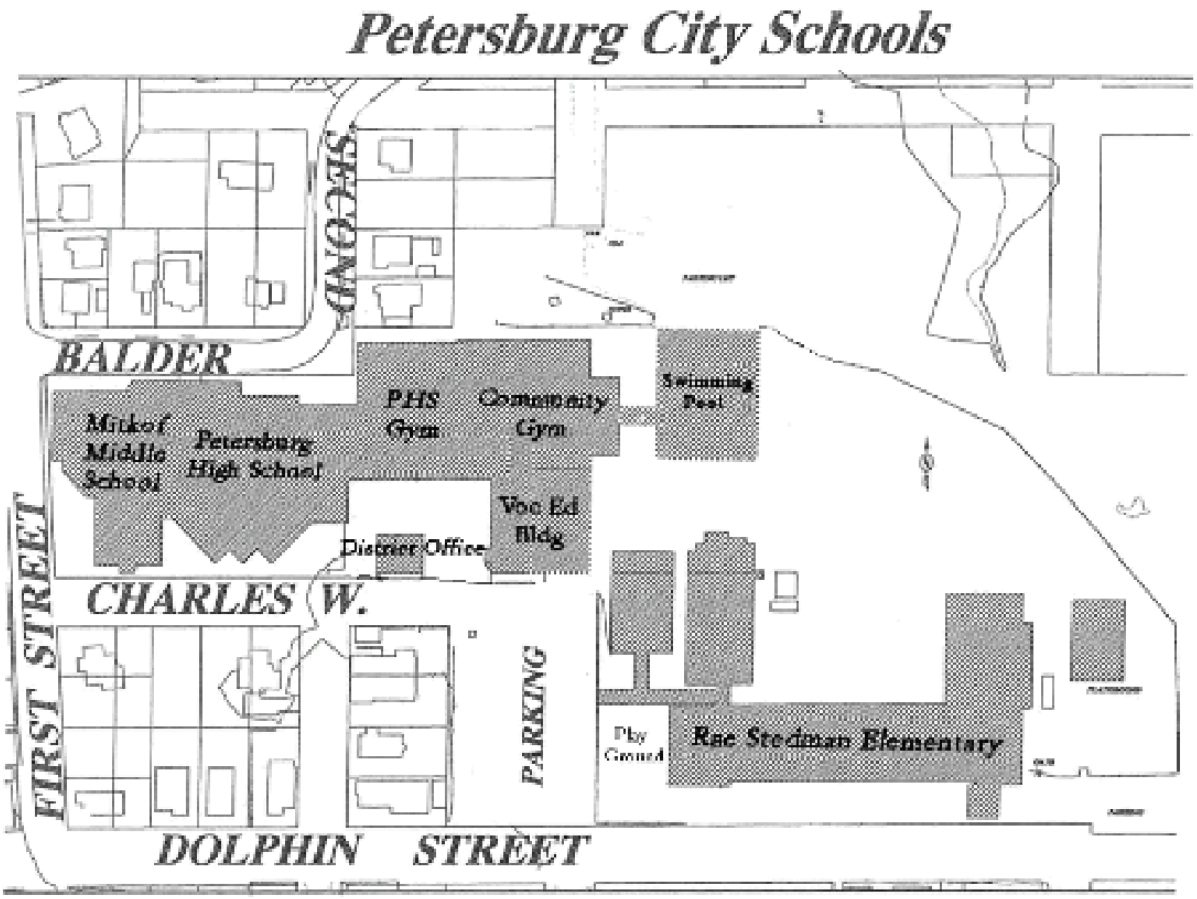
~~Key:~~

~~A. A student classified as skipping a class is someone who attended classes previous to or after an unaccountable absence. An unaccountable absence is where the student is marked absent from a class, but has not notified the office that he/she is checking out of school, or is missing from class for more than 15 minutes.~~

~~* Fifty percent (50%) of the suspension will be forgiven if the student completes fifteen (15) hours of community service. The student will be allowed to practice during his/her suspension.~~

~~** Thirty percent (30%) of the suspension will be forgiven if the student completes twenty (20) hours of community service. The student will be allowed to practice during his/her suspension~~.

SCHOOL GROUNDS MAP AND SCHOOL ZONE





SOARING INTO A NEW SCHOOL YEAR!

RAE C. STEDMAN ELEMENTARY STUDENT HANDBOOK 2026-2027

Phone Number: 1(877)526-7656
Fax: 1(877)526-7656
Principal: Heather Conn
Email: hconn@pcsd.us

TABLE OF CONTENTS:

Table of Contents	1
Welcome Letter	2
Staff List	3
Academic Information & Permanent Records	4
Admissions	4
Assessments/Screeners	4
Attendance/Tardies/Absence/Travel Policy	5
Cell Phone/Personal Device Usage	5
Change of Address or Phone	5
Communication with Office/Teachers/Principal	5
Dispositions	6
Positive Behavior Support	6
Discipline, ROCC, and “Eagle Pride”	6
Bus Transportation/Rules	6
Dismissal	7
Dress and Grooming	7
Educator Qualifications	7
Emergency Drills	8
FERPA (Family Educational Rights & Privacy Act)	8
Health Services	8
Homework Policy	8
Labels and Locks	9
Library	9
Lunch/Breakfast Program	9
Family Engagement	10
Report Cards-& PowerSchool	11
SOCIAL MEDIA Opt-Out Policy:	11
Snack/Celebration Guidelines and Gifts	11
Support Programs	12
Physical Education (Gym and Swim)	13
Technology	13
Textbooks and Supplies	13
Transferring to a New School	13
Appendix A-Learning Dispositions = ROCC	14
Appendix B-Behavioral Flow Chart	15
Appendix C-Discipline Grid	16
Appendix D-Attendance Letter	17
Appendix E-Kindergarten Registration Letter	18-19
Appendix F-Kindergarten Beginning of Year Assessments	20-21
Appendix G-DIBELS Tips for Families	22-23
Appendix H-Kindergarten Instruction	24-26

OUR MISSION:

Petersburg Schools will advocate for continuous growth, promote a healthy environment, and provide diverse educational opportunities where all students achieve.

A message from the principal…

Welcome to Stedman Elementary School! We're excited to begin another year of learning and growing together. It's a privilege to welcome your children into a community built on connection, curiosity, and care.

At Stedman, relationships are the foundation of learning. When students feel known, valued, and supported, they build confidence and resilience. Guided by Visible Learning and the research of John Hattie, our teachers focus on making learning clear and meaningful, helping students understand what they are learning, why it matters, and how to know they are successful. Together, we strive to create a learning environment that truly makes an impact.

Our R.O.C.C. framework captures who we are as learners and as a community:

- Resilient (Haa Latseen): Persevere and keep trying.
- Open-minded (Haa Latseen): Stay curious, wonder, and ask questions.
- Confident (Haa Latseen): Take charge of learning and believe in yourself.
- Connected (Haa Shuká): Share ideas, listen, and learn together.

These values align beautifully with the core cultural teachings of the Tlingit, Haida, and Tsimshian peoples:
Haa Aaní: Protecting and honoring our land
Haa Latseení: Strength of body, mind, and spirit
Haa Shuká: Our ancestors and future generations
Wooch Yáx: Social and spiritual balance

By reading this handbook, you're already showing your commitment to your child's success. Research shows that when families and schools partner together, students thrive.

When we R.O.C.C., we balance (Wooch Yax) life and learning, honoring our connections to one another and to this place we call home. I look forward to working alongside you this year as we help our students grow strong in both heart and mind.

Heather Conn

Principal, Stedman Elementary School

2026-2027 STEDMAN STAFF

Kindergarten: Erin Willis	**Special Education Preschool Services**
Kindergarten: Kacey Hammer	Rosal Concepcion
1st Grade: Hillary Mullen	**Special Education Services**
First Grade: Jolie Norman	Seth Johnson
Second Grade: Noelle Bell	**Special Education Services**
Second Grade: Rose Villazor	Heidi Cabral
Third Grade: Diane Rodriguez	**Gym/Swim:** Tyler Thain
Third Grade: Becky Martin	**Swim Instructional Aide:** Blaine Volk and Danya Davis
Fourth Grade: Alice Williams	**Music:** Chelsea Corrao
Fourth Grade: Trevor Wilson	**Paraprofessionals:**
Fifth Grade: Sharon Paulson	Christy Ware
Fifth Grade: Vanessa Miller	Rocky Peeler
School Nurse:	Marketa Ith
Librarian/Media Specialist: Jill Lenhard	Tanya Thynes
Title 1 Interventionists: Kerri Curtiss and Mary Midkiff	Julie Sheldon
Literacy Coach: Lee Ann Jenkins	Audra Netro
Migrant: Heather Conn and Carlee McIntosh	Kylie Mattingly
Counselor: David Fonken	Ruth Litsheim
Administrative Assistant: Cena Worhatch	MacKenzie Larson
CLSD Administrative Assistant:	NIna McCay

ACADEMIC INFORMATION & PERMANENT RECORDS:

An active record of student progress is kept at school. These records are available for parents to review and are not shared with others unless a release is signed by the parent.

School records contain:

- Personal data: names of parents or legal guardians, date of birth, immunization records, birth certificate, home address and phone number.
- Previous grades and/or copies of report cards.
- Student's yearly attendance records.

ADMISSIONS:

Kindergarten students must be five years of age by September 1. There is a registration period for kindergarten students every spring. Families are welcome to come in and register before school officially begins in the fall. Further information about the registration process may be obtained by calling the elementary school office between August 11th, 2026 and June 4th, 2027. Hours of operation are 7:30-4:00, Monday - Friday.

To be eligible for the first grade, a student must be six years of age by September 1.

New students who are entering our school for the first time need to be enrolled by their parents or guardians, who will sign a confidential record release form and other specific permission forms (i.e. field trips, etc.). A copy of the student's BIRTH CERTIFICATE and IMMUNIZATION RECORDS will be needed as certain immunizations are required by Alaska State Law before a student may attend school. Parents are encouraged to enroll their children in school as soon as they arrive in Petersburg. Please call the school office if you have any questions.

SCREENINGS:

At Stedman Elementary, we use screening tools to better understand each student's development and academic progress. Screeners help us identify strengths, provide early support when needed, and ensure every student is set up for success. For more information please visit this link.

Disclaimer: *Screening information will not be used for providing rewards or sanctions to individual children or to exclude children from enrollment or participation in program.*

ASSESSMENT:

At Stedman Elementary, assessments help teachers understand student learning and growth. Teachers use a variety of classroom, growth, and state assessments to guide instruction and support each student's needs. These tools help ensure students are learning important skills and making progress at every grade level. For more information please visit this link.

Disclaimer: *Assessment information will not be used for providing rewards or sanctions to individual children or to exclude children from enrollment or participation in program.*

ATTENDANCE AND ABSENCE REPORTING PROCEDURES:

Regular and consistent attendance is necessary for a student's success in school. Makeup work does not replace the instruction and classroom activities that are essential to keeping up with the rest of the class. Remember to report your child's leave to the office, you can call in or use the Student Absence Form . If your child is leaving on a scheduled trip please use the Stedman Trip Slip.

Please see the attached attendance letter in Appendix D of the student handbook.

For more information about attendance and Alaska Law please visit this link.

Cell Phone/Personal Device Usage:

Cell phones and apple watches need to stay at home. They are not to be used for any reason throughout the school day. Please call the office to get messages to your children. We ask that all parents and visitors observe the same standard in order to minimize disruptions in the hallway and in classrooms. Cell phones and apple watches will be taken from students and held in the office for parent pick-up if this standard is not followed. Staff cell phone use is to be restricted for school use only, such as group communication texts, school email, and apps that require cell phone technology.

CHANGE OF ADDRESS OR PHONE:

In order to maintain accurate records, it is important to inform the school of any changes in telephone or post office box numbers. In case of an emergency, the school needs current phone numbers where family members can be reached during school hours.

COMMUNICATION:

Family members play a major role in helping us efficiently manage the day to day activities at school. We want our school to be a safe and productive environment for learning. We ask that parents and/or guardians observe the following considerations:

- Stedman Elementary has two communication plans that we follow. You can find both at https://www.pcsd.us/page/stedman-elementary-school there is a Communication Protocol and Communication Plan located towards the bottom of the page.
- The School App by Apptegy is a secure messaging tool that lets families and school staff communicate directly, share updates, and ask questions in real time. It helps everyone stay informed and connected. Be ready to install this app and start to communicate with our staff!
- All visitors must check into the school office before going to their child's classroom for safety reasons.
- Call ahead or message via the School app to make an appointment with your child's teacher. Each teacher has a daily plan of instruction and activities. Unexpected visitors require the teacher to shift attention from the students, instructional time is lost, and the children become distracted.
- Call ahead to make an appointment to talk with the principal. If you call ahead or message via the School app, she will be more than happy to schedule a time to meet with you.
- It is our goal to minimize disruption to the school and classroom routine as little as possible while maintaining the flow of communication between home and school.
- As partners in your child's education we appreciate it when you submit absence forms or call the front office and turn in, permission slips in on time.

STUDENT DISPOSITIONS:

At Stedman, learning dispositions are a core part of who we are. Our staff, students, and community work together to uphold a shared vision of what it means to be a learner. Our motto, ROCC, stands for Resilient, Open-Minded, Confident, and Connected. When learners embody all four qualities, they find balance, both in life and in learning.

Please see the attached dispositions in Appendix A of the student handbook.

POSITIVE BEHAVIORAL SUPPORT:

Throughout the year, our Eaglets and Eagles are taught specific expectations from a school-wide Positive Behavior Intervention Support System (PBIS). These lessons include our Tlingit Values and Learning Dispositions. Staff members model and role-play in order to teach and reinforce expected behaviors. Students are recognized for making respectful, responsible, and safe choices that reflect the ROCC dispositions.

DISCIPLINE/ROCC/Eagle Pride:

Disciplinary actions are used to help students learn from mistakes and make better choices. Parent conferences may be required for additional support. Discipline procedures are attached and aligned with Alaska State Law as well as School Board Policy and Administrative Regulations. Continued unsafe, disrespectful, or irresponsible choices may result in loss of privileges. Tier 1 universal positive behavior supports are implemented in all classrooms in alignment with our Stedman Elementary Intervention and Support Strategies.

Please see the attached behavioral flow chart, discipline grid, in Appendix B and C of the student handbook.

BUS TRANSPORTATION/RULES:

The bus drivers have the responsibility for the safety and conduct of all students riding the bus to and from school. Students are expected to obey the driver at ALL times. If students do not heed warnings from the bus driver, they may receive a bus misconduct citation.

First Citation:

- Conference with student and driver.
- Parents contacted.

Second Citation:

- Conference with student and driver.
- Parents contacted.
- Student may be denied bus privileges for 2-5 days.

Third Citation:

- Conference with student, driver, and parents.
- Student may be denied bus privileges for the remainder of the school year.

DISMISSAL:

PreK students will be dismissed at 1:00pm Monday - Thursday and No School on Friday's. Parents MUST stay with preschool students upon the bell ringing so they can drop them off inside the classroom.
K-5 students will be dismissed at 3:00 pm Monday - Thursday and 1:30 pm on Fridays.
Students should not arrive at school before 7:50 am unless they go directly to the cafeteria for breakfast. Students are not to remain at school after 3:00pm, unless in an after school club, as there is no supervision available

DRESS AND GROOMING:

The dress code for all students shall meet school board requirements. The dress and grooming of students shall contribute to the health and safety of the individual, promote a positive educational environment and good school spirit, and is non-disruptive of the educational activities and processes of the school.

- Shoes or boots shall be worn. Heely wheel shoes are not allowed in the building or outside at our recess and clubs for safety reasons.
- Inside shoes must be worn while inside the school. This helps protect our carpets.
- Clothing that exposes the entire shoulder, strapless tops, spaghetti straps, or similar type clothing, may be worn only with a blouse or shirt. We have the two to three finger rule for tank tops, we don't want to see undergarments. All genders need to be treated equally.
- Clothing exposing the torso or the midriff, either front, back, or sides, shall not be worn. Underwear shall not be visible.
- Headwear can be worn in the main areas of the building. Each teacher has discretion in their classrooms. Sweatshirt hoods are to be removed at all times in the building which includes each classroom.
- Mini skirts, mini dresses, and short shorts are to be worn only with leggings or tights.
- Garments and/or jewelry which display or suggest sexual, vulgar, drug, gang, or alcohol-related wording or graphics, or which provoke or may tend to provoke violence or disruption in the school, shall not be worn.
- We ask that students dress for being out in the rain, snow, or sun.

Educator Qualification:

In compliance with federal requirements, parents may request information on the professional qualifications of their child's teachers to include whether the teacher

- has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived: and
- is teaching in the field of discipline of the certification of the teachers.

All of our current teachers have meet these requirements. Additionally, any paraprofessional serving as a reading instructor has passed the State paraprofessional qualifying exam or is taking the necessary classes and is trained in all our reading programs.

EMERGENCY DRILLS:

Periodic emergency drills are required by law and are an important safety precaution. We practice these drills and take the possibility of a fire, need for evacuation, or need for lock-down or lock-out at school very seriously. Students are taught the run, hide, or fight concepts for safety. The children quickly learn that everyone must look to the trusted adult in the room for instructions during emergency situations.

EMERGENCY PROCEDURES and Emergency Commands:

A.L.I.C.E. is a school safety program created in the year 2000 to offer additional options to students and staff in dealing with an armed intruder situation.

A.L.I.C.E. is an acronym that stands for:

ALERT: Get the word out that a threat exists.

LOCKDOWN: Secure a place to stay as much as possible as a starting point to buy time.

INFORM: Give constant, real-time information throughout the building using all available technology.

COUNTER: This is a last resort. Individuals are unable to escape. Countering may be as simple as creating a distraction to allow opportunities to escape.

EVACUATE: The goal is to move students out of the danger zone. It's important to be prepared to escape.

An important goal of the A.L.I.C.E. program is to evacuate as many people as possible to a safe place.

FERPA NOTIFICATION FOR ELEMENTARY AND SECONDARY INSTITUTIONS (60 Fed. Reg. 59291, 59297)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records.

For more information about FERPA Notification please visit this link.

HEALTH SERVICES & INFORMATION

Remember to report your child's absence to the office, you can call in or use the Student Absence Form . If your child is leaving on a scheduled medical trip please use the Stedman Trip Slip.

For more information about our health services please visit this link

HOMEWORK POLICY:

The Stedman staff believes that the practicing of skills is an important part of the educational process. Therefore, skill practice will be assigned during the school year inside the school day. If families would like to establish a routine at home for nightly reading or math here is our recommendation:

Grades K-3: Recommended 20 minutes of reading a night

Grades 4-5: Recommended 30 minutes of reading a night with 20 minutes of math practice

The purpose of school work at this age is to cement new skills. The purpose of homework at this age is to practice skills already mastered and practice bringing things back and forth between home and school.

We have specifically asked that no teacher provide homework to any student.

NOTE: Here is a great article on homework to consider as a parent:

https://www.edutopia.org/article/whats-right-amount-homework/

LABELS AND LOCKS:

It is not unusual for elementary students to have problems managing their personal belongings. To avoid lost lunch bags, swimsuits, hats, boots, coats, etc., we suggest labeling. If parents/guardians put the child's name and phone number on all items that could be misplaced at school they can be easily identified and returned to the owner.

There is a bike rack for students who ride their bikes to school. To be sure that the bike is safe, parents/guardians are encouraged to invest in a good lock that is large enough to lock the bike to the rack. It is also recommended that students wear bike helmets.

LIBRARY:

The Rae C. Stedman library provides an ever-expanding resource center containing a healthy collection of books and other media tools, which support the curriculum. There are also a variety of fiction and non-fiction books designed to meet the needs of emerging and developing readers.

During library time, students in kindergarten, 1st, and 2nd grade will be able to check in and out books. Students in 3rd, 4th, and 5th grade will be learning research skills, online catalog, locating books using the Dewey Decimal system, internet navigation skills and safety, and book care. They also learn a variety of information literacy skills. The librarian and teachers coordinate as much as possible to link library lessons in all grades with grade level curriculum.

Book Checkout looks like:

All grade levels will start with one book for checkout.

They may increase as individual students settle into the routine of returning books

Kindergarten: 3 books (Starts with 1 and increases when they get the idea of returning.)
1st: 3 books (Starts with 1 and increases when they get the idea of returning.)
2nd: 3 books (Starts with 2 and increases when they get the idea of returning.)
3rd: 4 books (Starts with 3 and increases when they get the idea of returning.)
4th: 4 books and **5th:** 5 books

LUNCH/BREAKFAST PROGRAM:

All lunch is served and eaten in the Stedman Cafe. Menus are published in the weekly bulletin and sent out via the School App. All menus *exceed* state and federal nutritional guidelines. Free and reduced meal forms are available at the school office and on the school district website. BREAKFAST & LUNCH prices are FREE for ALL students. Keep filling them out, so we can continue to qualify for FREE Breakfast & Lunch.

Breakfast is being served in the cafeteria starting at 7:50 to 8:10 for ALL Grades.

Recess/Lunch Schedule M-F

Kindergarten	1045-1105	Recess	1105-1125	Lunch
1st Grade	1130-1150	Recess	1110-1130	Lunch
2nd (Villazor) / 3rd (Rodriguez) Grade	1155-1215	Recess	1135-1155	Lunch
2nd (Bell) / 3rd (Martin) Grade	1220-1240	Recess	1200-1220	Lunch
4th (Wilson) / 5th (Miller) Grade	1245-105	Recess	1225-1245	Lunch
4th (Williams) / 5th (Paulson) Grade	110-130	Recess	1250-110	Lunch

*Parents are welcome to have lunch with their child, please email ahead of time: foodservice@pcsd.us

FAMILY ENGAGEMENT:

There are many opportunities that Stedman Elementary can use your help with. We encourage parents to volunteer time to help both inside and outside the school building. We appreciate the support you give whether it is in the classroom during the regular school day, after school hours, or helping with special projects on the weekends. Please inquire at the Office in regard to:

- Volunteering in the Classroom

  Reach out to your child's teacher using the Petersburg School messaging system.
- Volunteering in the Building

  Reach out to the principal using the Petersburg School Messaging System or visit the Office to learn more about how you can help in our school.
- Preschool Family Visits

  All preschool families will be offered to partake in a family visit prior their 1st day.
- PreK-5 Family Conferences

  All preschool through 5th grade families will be invited to 2 annual conferences which include September and February. If needed, conferences can be arranged at other times during the year. Message your child's teacher, via messenger on the School App. to set up an additional conference or to request a progress report. If an interpreter is needed please reach out to the front office at Stedman Elementary.
- Schoolwide Title 1/Migrant Education Evenings (adult family members must accompany students)

  There will be 6 annual events to look forward to:

September	Annual Event
October	Math Night
November	Literacy Night
January	STEAM Night
February	Book Fair
May	Consolidation

- Partners in Education (P.I.E.)

  We do have an active parent/teacher organization called "Partners in Education" (PIE) if you are interested in joining. Our Stedman Parents have the opportunity to engage in our Schools events and activities. P.I.E will be meeting the 1st Tuesday of every month @4:00pm in the Stedman Library.
- Perceptions of Stedman Survey

  Annually in February Stedman Elementary seeks input through the Perceptions of Stedman Survey. This survey is 1 of many opportunities for families to share their input with our staff. It is recommended for families to take time to fill this survey out in order to help provide guidance and opportunities for growth within the walls of Stedman Elementary.

REPORT CARDS, PARENT CONFERENCES, and POWERSCHOOL:

Report cards are given to families at the end of each trimester. Scheduled conferences are held at the end of September, then the end of the second trimesters. If needed, conferences can be arranged at other times during the year. Message your child's teacher, via messenger on the School App to set up an additional conference or to request a progress report. Parents and students can also access current grades and attendance through the internet. The following PowerSchool website will allow you access to your information: **pcsd.powerschool.com/public**. For security purposes, parents are assigned unique usernames and passwords for each individual student at Rae C. Stedman Elementary. To receive your ID and password, please contact the elementary office.

SOCIAL MEDIA Opt-Out Policy:

Rae C Stedman Elementary School follows an opt-out policy. Student work, photographs, video images, and/or recorded statements may be posted on District websites, social media pages, and other electronic media to highlight student achievements or showcase educational experiences.
Please complete the online opt-out form if you prefer to opt your student out. This will exclude your child and their work from being posted on the District's website (PCSD.US), Facebook, Instagram, and Twitter. Please note that only first names will be used in posts.

The opt-out form is available at the website address- https://www.pcsd.us/page/optout or scan the following QR Code with your phone-

SNACK/CELEBRATION GUIDELINES and Gifts:

The FFVP program will be served around 10:00 am Monday through Thursday. This will NOT fill up your child, as the purpose of this program is to introduce students to fresh fruit and vegetables. If your child needs more of a snack please have students bring in their own. Parents are asked not to bring in birthday treats on individual student birthdays, as there will be a monthly celebration in each classroom (focusing on healthy food choices and activities, in accordance with district Wellness Policy). Student birthdays will be recognized during morning announcements, as well as receiving a special certificate and gift from the principal (summer birthdays will be recognized during the school year). Gifts brought to the school for students will be kept at the office and students may pick them up after school to avoid disruption in the school day.

SUPPORT PROGRAMS:

Our school offers a variety of support programs to provide the most appropriate learning opportunities for all of our students. Students are identified for programs through careful evaluations administered by qualified personnel. Teams of parents, teachers, students, and appropriate professionals meet to determine which of the following programs might be prescribed to meet the particular needs of students:

- **Hearing and Speech:** Our speech therapist screens all kindergarten for speech articulation every fall. We provide hearing screenings throughout the year as specialists are available.
- **Special Education Program:** Students who qualify for special education services have academic, physical, and/or emotional needs that require specialized learning programs. The special education staff works closely with parents and classroom teachers to identify, test, and develop programs for these students. Our district also contracts speech, occupational and physical therapy for students who require these services. No student who satisfies the definition of disability in 29 U.S.C. 705(9)(b) of the Rehabilitation Act will be excluded from the program on-the-basis of disability.
- **Title I and Migrant Education:** The Title I and Migrant Education programs have been consolidated. This helps provide instructional aides in our classrooms and support early literacy programs for all students.
- **Dual Language Program:** This program provides services in the regular classroom to students who qualify as Dual Language Learners. A survey is conducted in our enrollment packet and can be available upon request.
  Please see our Districts Dual Language Survey.
- **Counseling Services:** Mr. F., David Fonken is an instrumental part of our Stedman Team. All counseling services are determined on a needs basis.
- **Eagle Soar:** We are fortunate to have a full-time counselor, Mr. F, to teach from the Wayfinder Curriculum. Wayfinder focuses on helping young people build resilience, gain a sense of purpose, and understand their emotions in order to navigate life's challenges. This will be a weekly 15-20 minute lesson for All grades.
- **Sources of Strength:** The Petersburg School District and Petersburg Medical Center have partnered to bring the Sources of Strength program to local schools, promoting wellness, resilience, and strong connections. This collaboration supports students and families by encouraging healthy relationships, open conversations about mental health, and access to trusted resources, creating a supportive network for success both in and out of school.
- **After School Math Support:** Our paraprofessionals are trained in math interventions. This is for students who qualify as Tier 2 or 3 support for services. Please reach out to the office for additional information.

PHYSICAL EDUCATION:

All students will spend August through December in the community swim pool as part of their physical education program. From January to the end of school all physical education will take place in the gym. The Physical Education program both in the gym and pool helps develop fundamental skills, water safety, physical fitness, game play, and sportsmanship.

Clothing needs for each student**:**

- Swimming suit and towel for swimming class.
- Inside shoes that will remain in the classroom throughout the year. (Outside shoes are removed when children enter their classroom).
- Indoor gym shoes for P.E. class (lace-up or Velcro; no slip-ons). These shoes can be the same ones used for "inside shoes" in the classroom.

Swim Locker Rooms:

Students are being held to a high standard for locker room usage and this includes keeping it clear of urine in order to keep the doors open. Here is our policy for this problem.

1st Citation: Whole class Group Conversation

2nd Citation: The gender group who has this issue will be pulled from swim for one day.

3rd Citation: The gender group who sat out will have a bathroom break halfway through their swim class for four days.

TECHNOLOGY:

Stedman Elementary is networked with the district office, the middle school, and the high school. Each classroom has supervised internet access, with either laptop computers or ipads. Students are taught basic computer skills, word processing skills, internet navigation skills, as well as online safety. Students have the opportunity to explore specific age-appropriate software programs and apps.

TEXTBOOKS AND SUPPLIES:

All classroom textbooks and materials, and library materials are loaned to students free of charge. However, students are responsible for lost or damaged books and materials, and will be expected to pay for them. Students are urged to take good care of their books. Many of the consumable supplies are furnished by the school, but the students will be required to bring some personal supplies. The classroom teacher will indicate what personal materials will be necessary.

TRANSFERRING TO A NEW SCHOOL:

When a family is planning to move, we ask that parents or guardians notify the child's teacher and the principal as far in advance as possible so we can make the transfer to another school as smooth as possible. Library books and textbooks must be returned and outstanding meal balances paid before leaving so that school records can be forwarded.

Appendix A

PETERSBURG
School District

Stedman Elementary Learners R.O.C.C

Resilient

I persevere.
I find ways to do my best.
I try again if something doesn't go right.



Open-minded

I am curious.
I wonder.
I ask questions.



Confident

I am in charge of what I learn and do.
I try new things, even if they feel a little scary.
I can do things by myself.



Connected

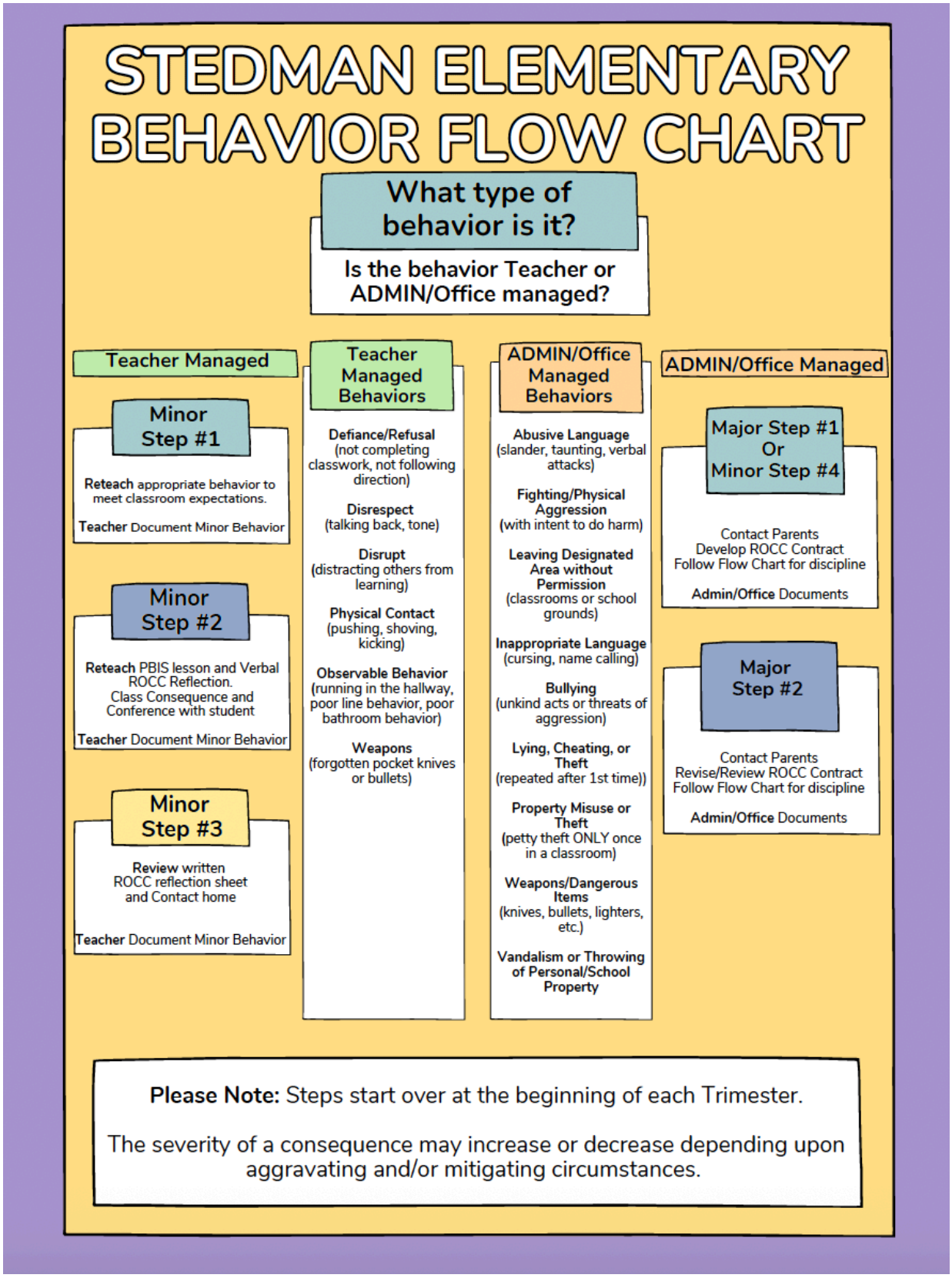
I share my thoughts.
I listen to others.
I learn with others.



When we ROCC,
we balance life and learning.



Appendix B


STEDMAN ELEMENTARY BEHAVIOR FLOW CHART
What type of behavior is it?
Is the behavior Teacher or ADMIN/Office managed?
Teacher Managed
Minor Step #1
Reteach appropriate behavior to meet classroom expectations.
Teacher Document Minor Behavior
Minor Step #2
Reteach PBIS lesson and Verbal ROCC Reflection.
Class Consequence and Conference with student
Teacher Document Minor Behavior
Minor Step #3
Review written ROCC reflection sheet and Contact home
Teacher Document Minor Behavior
Teacher Managed Behaviors
Defiance/Refusal (not completing classwork, not following direction)
Disrespect (talking back, tone)
Disrupt (distracting others from learning)
Physical Contact (pushing, shoving, kicking)
Observable Behavior (running in the hallway, poor line behavior, poor bathroom behavior)
Weapons (forgotten pocket knives or bullets)
ADMIN/Office Managed Behaviors
Abusive Language (slander, taunting, verbal attacks)
Fighting/Physical Aggression (with intent to do harm)
Leaving Designated Area without Permission (classrooms or school grounds)
Inappropriate Language (cursing, name calling)
Bullying (unkind acts or threats of aggression)
Lying, Cheating, or Theft (repeated after 1st time))
Property Misuse or Theft (petty theft ONLY once in a classroom)
Weapons/Dangerous Items (knives, bullets, lighters, etc.)
Vandalism or Throwing of Personal/School Property
ADMIN/Office Managed
Major Step #1 Or Minor Step #4
Contact Parents
Develop ROCC Contract
Follow Flow Chart for discipline
Admin/Office Documents
Major Step #2
Contact Parents
Revise/Review ROCC Contract
Follow Flow Chart for discipline
Admin/Office Documents
Please Note: Steps start over at the beginning of each Trimester.
The severity of a consequence may increase or decrease depending upon aggravating and/or mitigating circumstances.

Appendix C

STEDMAN ELEMENTARY DISCIPLINE GRID

When a student has progressed in the classroom behavior management plan to the "ADMIN/Office Management" phase, the Counselor and Principal will use the following framework as a guideline to navigating unwanted behavior. The severity of a consequence may increase or decrease depending upon aggravating and/or mitigating circumstances.

Bus incidents will be dealt with differently, see Stedman Discipline Grid.

Problem Behavior	1st Offense	2nd Offense	3rd Offense
Disrespect	Time out and written reflection in office	Half day in office. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Class Disruption	Time out and written reflection in office	Half day in office. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Defiance/Refusals	Time out and written reflection in office	Half day ISS. Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Inappropriate Language Toward Staff/Students	Time out and written reflection in office	Half day in ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Physical Aggression Toward Staff/Students	Warning and written reflection OR other action at Counselor/Principal discretion.	OSS Time to be determined by Principal	OSS Time to be determined by Principal
Bullying	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Lying, Cheating, Theft	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	Full day ISS or OSS Individualize Behavior Plan
Weapons, Dangerous items, Vandalism, Property Damage	Time out and written reflection in office	Half day ISS Work completed before returning. Lunch/Recess swap.	OSS Time to be determined by Principal

ISS = In School Suspension. OSS = Out of School Suspension.
After 2 offenses managed via an ADMIN/Office Referal, admin and teacher will discuss and implement an Individualized Behavior Plan for Student. Also, at this time for the remainder of the current trimester, the student, will not have an opportunity to attend any Extended Learning Opportunities.
We want everyone to have fun and stay safe during extended learning opportunties, both inside and outside our building.
Extended Learning opportunities may include:
Guest Speakers, Substitutes, Pumpkin Patch, Caroling, Movies, Beachwalks, Muskeg Walks, Picnics, Town Walks, Petersburg Creek, Stikine River, etc.

Appendix D

Stedman Elementary School

Home of the Stedman Eagles

Dear Families,

We are looking forward to a great year, with students in classes and ready to learn every day.

We have learned that students who miss even a few days of school each month are at far greater risk of academic failure and dropout than students who attend regularly. We have set a goal that every student in our school attends regularly (has nine or fewer absences in a year).

Because attendance is so important, please send your child to school every day unless he or she has a contagious illness or is running a fever.

We have included a chart with this letter that will help you keep track of your student's absences. If your child is at risk of missing too much school, please feel free to contact me. We will also monitor each student's attendance across the year so we can work with families when the number of absences puts a student at risk.

We will be happy to work with you to help your student(s) attend regularly and have greater opportunities for success.

Sincerely,

Heather Conn, Principal

Date	Date	Date	Date	Date	Date	Date	Date	Date	Absences 10+
Absence 1 Reason	Absence 2 Reason	Absence 3 Reason	Absence 4 Reason	Absence 5 Reason	Absence 6 Reason	Absence 7 Reason	Absence 8 Reason	Absence 9 Reason	Note: Your child is at an increased risk for academic difficulties and school failure with each absence beyond this point

Appendix E



Parents of Incoming Kindergarteners,

I am so excited to be on this journey with you! Kindergarten is such a wonderful experience and sometimes the 1st experience that children have in our school system. It is our goal to make this the BEST YEAR EVER for the kids and for parents!

Kindergarten will start on Wednesday, August 26th, 2026. The hours for kindergarten are still being discussed as an administration at this time. The bus is an option in kindergarten, but we will need very clear communication between teachers, the office, and the bus drivers to make this happen.

Next school year will be approaching rapidly and we need your help in making this transition as smooth as possible. Our kindergarten teachers will be focusing on routine, consistency, and independence this upcoming year. We need your help!

What can I do to support them at school and at home to help themselves?

Support them in being independent with:

- Carrying their own belongings
- Serving themselves at breakfast or lunch
- Zipping and unzipping their coats and pants
- Buttoning and unbuttoning their coats and pants
- Taking outside gear on and off
- Taking their shoes on and off

- Tying, Velcroing, or Slipping on their own shoes
- Getting dressed and undressed in everything they wear

While at school we would like to have you encourage these skills and allow kindergartners the space to put all their gear away on their own in their cubbies. This will allow them to transition independently into their classrooms. This doesn't mean you can't be present, just allow them the space to do this without help.

These types of life skills are skills we will work on every day in kindergarten. These are skills that help our kindergarteners to become independent and grow. We need your help in helping them become independent by allowing them the time and space to do it on their own. This may at times require much patience.

We look forward to partnering with you on this journey from kindergarten to adulthood.

Academics is also another piece that is introduced in kindergarten. Building the foundational skills for reading, writing, and math is a very important part of kindergarten. There are a few laws and requirements in regards to how we proceed in academics. I have included a screener they are required to take, information about the screener, as well as an article about our reading curriculum. We use a sounds first approach, which means kindergarten students are introduced to a symbol and taught that a sound goes with that symbol. Children do not need to know letter names in order to read, so the idea is to teach them the sounds then letters at a later point. Please read the attached article for more information.

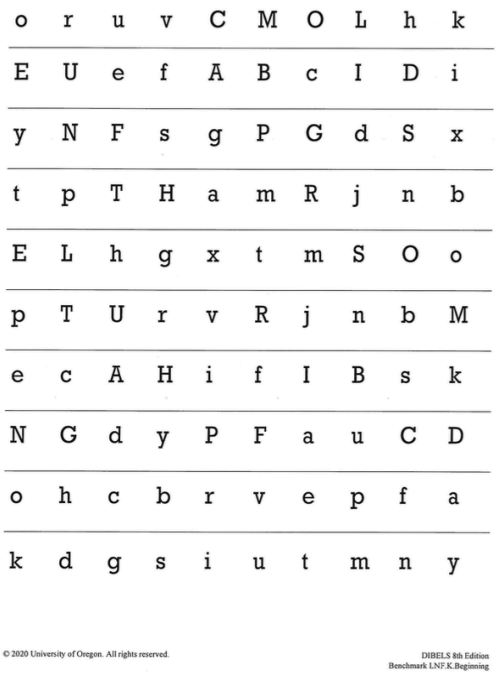
This is a BIG year and we look forward to walking beside you!

Sincerely,

Heather Conn

Appendix F

Here are the DIBELS assessments that will be done at the beginning of the school year for kindergarten. All three of these assessments will be completed in ONE MINUTE.



o	r	u	v	C	M	O	L	h	k
E	U	e	f	A	B	c	I	D	i
y	N	F	s	g	P	G	d	S	x
t	p	T	H	a	m	R	j	n	b
E	L	h	g	x	t	m	S	O	o
p	T	U	r	v	R	j	n	b	M
e	c	A	H	i	f	I	B	s	k
N	G	d	y	P	F	a	u	C	D
o	h	c	b	r	v	e	p	f	a
k	d	g	s	i	u	t	m	n	y

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark LNF.K.Beginning

Above Picture: This is what is called the LETTER NAME FLUENCY (LNF). At the beginning of the kindergarten year it is said to be able to identify 25 + letters in ONE MINUTE to be proficient.

my /m/ /I/	year /y/ /ear/	the /TH/ /u/
new /n/ /oo/	an /a/ /n/	at /a/ /t/
mine /m/ /I/ /n/	wait /w/ /A/ /t/	made /m/ /A/ /d/
then /TH/ /e/ /n/	both /b/ /O/ /th/	chain /ch/ /A/ /n/
man /m/ /a/ /n/	store /s/ /t/ /or/	blue /b/ /l/ /oo/
ride /r/ /I/ /d/	board /b/ /or/ /d/	hill /h/ /i/ /l/
piece /p/ /E/ /s/	south /s/ /ow/ /th/	rich /r/ /i/ /ch/
safe /s/ /A/ /f/	good /g/ /uu/ /d/	half /h/ /a/ /f/
wrote /r/ /O/ /t/	week /w/ /E/ /k/	few /f/ /y/ /oo/
stay /s/ /t/ /A/	hole /h/ /O/ /l/	other /u/ /TH/ /er/

AbovePicture: This is what is called the PHONEMIC SEGMENTATION FLUENCY (PSF). At the beginning of the kindergarten year it is said to be able to identify 5 sounds in ONE MINUTE to be proficient.

sep	rop	lan	tup	nen
het	dem	som	tig	nup
tum	nep	nop	lun	hon
lut	nem	san	dut	nin
dit	sem	rin	nam	fon
reg	yan	yed	tud	dib
fet	yit	fem	rud	seg
pom	pim	mem	dap	nud
teb	hib	sud	pid	gim
gid	seb	vad	mig	yom
wap	yad	lem	yun	reb
vom	wod	fub	mip	wum
yod	vut	wid	wem	kun
kom	pag	wim	dob	bim
vid	vun	yab	pob	vot

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark NWF K Beginning

Above Picture: This is what is called the NONSENSE WORD FLUENCY (NWF). At the beginning of the kindergarten year it is said to be able to identify 9 sounds and blend three of them together in ONE MINUTE to be proficient.

.

by	and	but	has	are
a	in	of	there	have
it	no	more	we	is
help	hold	bring	two	top
put	late	face	front	young
light	left	white	got	speak
need	far	game	point	see
small	out	voice	street	big
free	like	line	sound	play
come	job	same	down	short
needs	some	once	man	did
turn	does	known	find	high
lot	my	four	both	field
who	call	few	start	cut
place	home	end	friend	book
done	get	soon	part	less
years	feel	most	life	much

© 2020 University of Oregon. All rights reserved.

DIBELS 8th Edition
Benchmark WRF K Beginning

Above Picture: This is what is called the WORD READING FLUENCY (WRF). At the beginning of the kindergarten year it is said to be able to identify 1 word in ONE MINUTE to be proficient.

Appendix G

What is DIBELS? What does it mean to be proficient?

DIBELS Tips for Families

Why DIBELS?

DIBELS stands for Dynamic Indicators of Basic Early Literacy Skills. DIBELS is a series of short, quick assessments that some schools use to determine if students may be struggling with reading and need additional help. Teachers use DIBELS to inform their reading instruction. In other words, DIBELS tells teachers if students are at risk in reading and the type of help they may need.

What are Risk Categories?

Results of DIBELS subtests are categorized according to the risk, or likelihood, that students will meet end-of-year grade-level goals in reading. The categories were determined based on research in which DIBELS and end-of-year reading tests were administered to many students across the country.

Blue - Negligible risk: Students with negligible risk are on track for reading success and should continue to receive the instruction they are getting – sometimes called “Core Support.” We might call these students "Above Benchmark."

Green - Minimal risk: Students with minimal risk are on track for reading success and should continue receiving the instruction that they are getting – sometimes called “Core Support.” We might call these students "At Benchmark."

Yellow - Some risk: Students with some risk may be struggling with one or more components of reading. They need additional instruction, usually in a small group setting. Their progress should be monitored in the area in which they are struggling. In other words, these students need "Strategic Support."

Red - At risk: Students at risk are struggling with reading, either scoring well below the benchmark or struggling with more than one component of reading. They need extra instruction in a small group or one-on-one setting. Their progress should be monitored in the areas in which they are struggling. In other words, these students need "Intensive Support."

What About Percentiles?

First, percentiles are not like grades. If your child's score is at the 40th percentile, that's not the same as getting 40% on an assignment at school. If your child's score is at the 40th percentile on DIBELS that means they scored as well as or better than 40% of students in the same grade at the same time of year. Scoring 40% on an assignment means your child got 40% of the points possible on that assignment. Most students who fall in the 40th percentile or above on DIBELS are in the minimal or negligible risk categories. That means with regular instruction in reading, they are likely to be a successful reader.

Sometimes percentiles can be confusing if your child is a very good reader – say in the 90th percentile for Oral Reading Fluency Words Correct – but has a much lower percentile in Accuracy – say the 43rd percentile. Many students have excellent accuracy (99-100%) so even if your child has very good accuracy, their percentile could look lower than you expect because most students are also very accurate. Rest assured, in second grade and beyond, if your student's accuracy is high – say above 96% – the percentile on accuracy is not cause for concern.

Should I Be Worried if My Student is at Risk?

The best answer we can provide is maybe. If your child is at risk or at some risk based on their DIBELS scores, there is reason to be watchful. We recommend talking with your child's teacher.

Here are some things to ask about:

- The instruction your child is receiving.
- The intervention provided for students who struggle with reading.
- How they monitor students' progress in reading.
- How you can support your student's progress.

Partnering with the school is one of the best ways to ensure your student's success in reading.

My Student Failed DIBELS! What Should I Do?

Don't panic! DIBELS is an indicator of risk, but it's not a test with a grade. Put another way, students cannot "fail" DIBELS. DIBELS gives teachers information, so they know how to proceed with instruction. It can be thought of as one indicator of reading health, just like taking your student's temperature is an indicator of their physical health. If your student is "at risk" or "at some risk" that tells you and the teacher that your student needs additional or more explicit reading instruction.

Please read the article below in order to understand what our philosophy is and what we are recommending to parents of kindergarten students.

Appendix H

mCLASS DIBELS Letter Naming Fluency (LNF) and CKLA Kindergarten Instruction

Many students enter Kindergarten already knowing some letter names. Letter names are widely taught in homes and preschools, on educational television, and by educational toys and games. Knowing the letter names, however, is no guarantee that students have phonemic awareness (knowing the sounds the letters represent) that leads to accurate phoneme-to-grapheme mapping, a critical component of early reading instruction.

Letter Naming Fluency (LNF) is a standardized, individually administered test within mCLASS with DIBELS 8th edition used as an indicator of risk for reading difficulty rather than an instructional target. The ability to recognize and name letters in preschool and at the beginning of kindergarten is a strong predictor of later reading achievement (e.g., Badian, 1995; Walsh, Price, & Gillingham, 1988). Prior to formal education, some students have the benefit of being exposed to words, stories, and books. In those cases, caretakers often teach the alphabet and letter names, particularly those associated with the child's name. Students who do not demonstrate this ability may be at risk for later reading difficulties; thus, performance on LNF is included within the DIBELS Composite Score in kindergarten and first grade.

However, studies have failed to show that teaching letter names to students enhances their reading ability (e.g., Ehri, 1983) and, in fact, have demonstrated that successful

learning of letter-sound correspondences that lead to reading acquisition can occur without the knowledge of letter names (Bruck, Genesee, & Caravolas, 1997; Mann & Wimmer, 2002).

The LNF measure at the beginning of the year does not assume students have had previous letter-naming instruction, whether in Amplify Core Knowledge Language Arts (CKLA) or any other program. If students' DIBELS LNF and Composite Scores indicate that they are at-risk for reading difficulty, teachers should use data on the priority skills assessed by DIBELS to plan instruction for students, and should not plan to emphasize letter naming for the purpose of raising LNF scores. This prioritization of skills is in direct alignment with CKLA, which, particularly in kindergarten, focuses on the use of letter sounds over letter names. The DIBELS 8th Edition Composite Score takes into account performance on each measure and places a substantial weighting on the Nonsense Fluency score.

If students respond to the activities in Kindergarten CKLA units by calling the letters by names, instead of sounds, please gently redirect them; for example say, “That’s the letter name. Can you tell me the sound we have been practicing?”

Note that while letter names are not utilized in the initial units of Kindergarten CKLA instruction, they are introduced in Unit 6. By that unit, students have learned many letter sounds, and since letter names are no longer likely to interfere with decoding, letter names are introduced.

Please note that this is not to say that teachers should discourage parents from instructing their children at home. But in the classroom, LNF does not yield a high return

on investment when providing targeted remediation for students that are already at risk.

Petersburg High School
&
Mitkof Middle School

Activities & Athletics Program
Coach and Sponsor Handbook

2026-2027

Mr. Brad King, Principal
Mr. Jaime Cabral, Assistant Principal / Activities & Athletics Director

DRAFT

Table of Contents

ACTIVITY PROGRAM PHILOSOPHY 4
ACADEMIC/ELIGIBILITY REQUIREMENTS 4
Eligibility Requirements 6
ALCOHOL AND OTHER DRUGS POLICY (PSD BP 5131.6) 9
Instruction 9
Intervention 9
Recovering Student Support 10
Enforcement/Discipline 10
Performance Enhancing Drugs as Stated in BP 5131.63 10
Determination of Violations 11
First Offense 11
First Offense – student self-report 11
First Offense violation during travel on school-sponsored trip 12
Second Offense 12
Third Offense 12
Fourth Offense 12
TOBACCO VIOLATION CONSEQUENCES 12
First Offense 12
Second Offense 13
Third Offense 13
Fourth Offense 13
ALCOHOL AND DRUG OFFENSE SUMMARY CHART 14
ATHLETIC TEAM SELECTION 15
ATTENDANCE REQUIREMENTS 15
AWARDS 16
COMMUNICATION FROM COACHES OR SPONSORS TO PARENTS 16
DECISIONS MADE BY COACHES 16
DRUG AND ALCOHOL-FREE WORKPLACE 16
DUTIES OF COACHES and SPONSORS 16
EJECTION of COACH or PLAYER 18
Player Ejection 18
Coach Ejection 18
Eligibility Reporting 18
EQUIPMENT AND UNIFORMS 19
EXPECTATIONS OF COACHES 19
FUNDRAISING 20

DRAFT

PSD AR 1321 Solicitation of funds from and by students 20
INSURANCE 21
MEDIA RELATIONS 21
NOTICE OF NONDISCRIMINATION 21
NUMBER OF EVENTS FOR HIGH SCHOOL ATHLETIC SCHEDULES 22
Permission Statement 22
Medical Consent Statement 22
Rule Awareness Acknowledgement 22
Risk Awareness 22
PHYSICAL EXAMINATIONS 23
PURCHASE of EQUIPMENT, MATERIALS and SUPPLIES PROCESS 23
SCHOOL SPONSORED TRIPS 23
Number of team members traveling 24
Housing and Accommodations 25
Group housing in a school, church, recreation facility, etc 25
Housing in a hotel or related facility 25
Rule Infraction Consequences (Student) 25
Travel “Rules of the Road” (Students) 26
Chaperones 26
SELECTION OF COACHES/SPONSORS 27
Emergency Interim Appointment for Extra-Duty Coaching Positions 28
SPORTSMANSHIP CREED 28
SOCIAL MEDIA BEST PRACTICES 28
TRANSPORTATION 29
Trips by School Vehicles 29
Transportation by Private Automobile 29
Travel by Boat or Van 29
TRAVEL, HOUSING and PER DIEM REQUISITION PROCESS 30
APPENDIX I: COACH/SPONSOR ACKNOWLEDGEMENT 31
APPENDIX II: LETTERING & PIN AWARDS 32
APPENDIX III: ALTERNATIVE EDUCATION PROGRAM & HOME SCHOOL STUDENTS ELIGIBILITY 33
APPENDIX IV: DISTRICT SPONSORED TRAVEL 35
APPENDIX V: FUNDRAISING GUIDELINES 39
APPENDIX VI: EXTRACURRICULAR PARTICIPATION DISCIPLINE CHART 43

DRAFT

ACTIVITY PROGRAM PHILOSOPHY

The activities/athletics program contributes to the district's educational objectives and a student-centered program at Petersburg High School and Mitkof Middle School. The activities program must be properly organized and efficiently implemented. When programs are well organized and efficient, the contribution to the personal needs of the students is enhanced.

Winning is a major objective in athletics as it is in society, and teams or performers should always strive to win within the framework and spirit of the rules of the game and the principles of good sportsmanship. Although winning in sports is a major objective and a tremendous motivating force at the time, it is not considered to be the goal of activity & athletic participation.

More important than winning is the growth that takes place in the participant. Participation in activities and athletics contributes to becoming a well-rounded citizen with a desire to achieve excellence, to live a more healthful and purposeful life, to respect the dignity of others, possess a willingness to make a personal sacrifice for the benefit of the team, and to live by a higher code of conduct.

ACTIVITY/ATHLETIC PROGRAM STATEMENT

The Petersburg School District Activities/Athletics Department inspires champions today and prepares leaders for tomorrow by providing an excellent environment that allows student-athletes to achieve their highest academic, activity/athletic and personal aspirations.

Interscholastic athletic competition should demonstrate high standards of ethics, sportsmanship, and promote the development of good character and important life skills. The highest potential for this demonstration is achieved when participants are committed to pursuing victory with honor.

DRAFT

ACADEMIC/ELIGIBILITY REQUIREMENTS

BP 6145 Extracurricular and Co-Curricular Activities

The School Board recognizes that extracurricular and co-curricular activities enrich the educational and social development and experiences of students and shall annually adopt a plan for student participation in extra/co-curricular activities which does not compromise the integrity and purpose of the educational program.

Eligibility Requirements for Petersburg High School Students

In order to participate in extra/co-curricular activities, students in grades 9 through 12 must demonstrate satisfactory educational progress in meeting the requirements for graduation.

The Superintendent or designee may exempt from eligibility requirements extra/co-curricular activities or programs, which are offered primarily for the student's academic or educational achievement.

AR 6145 Extracurricular and Co-Curricular Activities - Petersburg High School

Students participating in any high school-sponsored activity must have no "F's" and/or no "D's" and/or no "I's" in any enrolled course on the most recent grade check in order to be eligible for competition and travel. A student who is deemed ineligible on their most recent grade check is ineligible for all travel, in-person competition, and any other interscholastic event for that grade check period.

Students receiving an incomplete will remain ineligible until it is replaced by a letter grade. Eligibility will be determined at the next scheduled grade check.

PETERSBURG HIGH SCHOOL ACADEMIC ELIGIBILITY CHECK POLICY

1. All students traveling as part of the PSD activities program must be grade eligible the Wednesday of the week prior to departure.

    - Activities Director or Designee will pull grades on Tuesday morning.

- Students who do not meet the grade requirements will get a grade check sheet from the Activities Director or Designee.
- Students must return the grade check sheet signed by the teacher no later than Wednesday at 3:45pm for eligibility. This includes home events.

2. If there are extenuating circumstances, the Principal may extend the deadline. The principal will document all incidences of extenuating circumstances. Under no circumstances shall an administrator, coach, or parent pressure a teacher to extend deadlines or certify eligibility for an ineligible player. A teacher may request that an administrator extend the deadline if that teacher is in the process of working with a student on their eligibility and feels that circumstances would warrant an extension.

3. The Superintendent or designee may revoke a student's eligibility for participation in extra/co-curricular activities when a student's poor citizenship is serious enough to warrant loss of this privilege.

4. The Activities Director will inform the coaches Wednesday evening if a player is ineligible for the next week's event.

5. Ineligible players may practice if approved by the head coach and administration.

Academic Eligibility Requirements for Mitkof Middle School Students

Middle School Athletic/Activity Eligibility grade checks will be performed weekly throughout the school year. Grade checks may be moved by the Superintendent or Designee in order to meet travel dates and competition dates.

Students that have earned any D's and/or F's and/or I's in any enrolled course during that grade check will be deemed ineligible to participate in any school-sponsored extracurricular and/or athletic events for the event in which the grade check is for. Students may re-gain eligible status by passing the next grade check that is scheduled. Students earning an I (incomplete) will remain ineligible until the incomplete is replaced with an A, B or C grade and/or products are completed.

MITKOF MIDDLE SCHOOL ACADEMIC ELIGIBILITY CHECK POLICY

1. All students traveling as part of the PSD activities program must be grade eligible the Wednesday of the week to departure.

    - Activities Director or Designee will pull grades on Tuesday morning.
    - Students who do not meet the grade requirements will get a grade check sheet from the Activities Director.
    - Students must return the grade check sheet signed by the teacher no later than Wednesday at 3:45pm for eligibility. This includes home events.

2. If there are extenuating circumstances, the Principal may extend the deadline. The principal will document all incidences of extenuating circumstances. Under no circumstances shall an administrator, coach, or parent pressure a teacher to extend deadlines or certify eligibility for an ineligible player. A teacher may request that an administrator extend the deadline if that teacher is in the process of working with a student on their eligibility and feels that circumstances would warrant an extension.

3. The Superintendent or designee may revoke a student's eligibility for participation in extra/co-curricular activities when a student's poor citizenship is serious enough to warrant loss of this privilege.

4. The Activities Director will inform the coaches Wednesday evening if a player is ineligible for the week's event.

5. Ineligible players may practice if approved by the head coach and administration. MMS students that have been on the grade check for two (2) consecutive weeks will be deemed ineligible for practice until all grades are passing and are placed on a probationary status for the remainder of the activity season. Students that are on a probationary status will be ineligible to practice and participate in any interscholastic competition until the next scheduled grade check and regain practice eligibility by meeting academic minimums.

DRAFT

Eligibility Requirements

PSD AR 6145.2 Interscholastic Competition
Alaska School Activities Association (ASAA) Eligibility Requirements

In order to participate in ASAA activities at Petersburg High School, a student must:

1. Be properly registered in a 9-12 or 10-12 high school program or any combination thereof, in the member school where the student will participate or where authorized by a member district, be enrolled in the member district's non-member school or program (including district correspondence), when such district is paying the student surcharge for that student or, in the case of students attending alternative education programs, be registered with their School of Eligibility, as described below.

2. Students enrolled in an alternative education program as defined in Article 1, Section 8 herein, are eligible to participate in the interscholastic activities of only one-member school per year, except as provided under the Transfer/Residency Rule (Article 12, Section 9). That school shall be considered the School of Eligibility.

    a. The School of Eligibility shall be the public school (1) that, based on the residence of the parent or legal guardian, the student would be eligible to attend were the student not enrolled in an alternative education program; or (2) at which the student requests to participate, if (A) the student shows good cause, as determined by the governing body of the Public School the student would be eligible to attend were the student not enrolled in an alternative education program and (B) the governing body of the school in which the student seeks to participate in interscholastic activities approves; or The School of Eligibility may be a private or religious school that the student would be eligible to attend were the student not enrolled in an alternative education program; and at which the student requests to participate; and if the administrator of the school approves.

    b. The School of Eligibility must ensure that the alternative education program student meets all eligibility requirements before being permitted to participate. Alternative education program students who request to participate in the interscholastic activity program of a member public school or district, or a private or religious school, must be properly registered for participation in interscholastic activities with the member school district or School of Eligibility. Schools (districts) may require that alternative education program students who request to participate in interscholastic activities at one of its member schools' pre-registers either prior to the beginning of the school year, prior to the beginning of a sport or activity season which begins before school starts, or upon moving into the district's boundary.

3. Not be a graduated senior, with the exception that the eligibility of a senior graduating near the end of a regular school year, shall extend through the conclusion of any current school athletic season in which he or she is participating.

4. For all freshmen, sophomores, and junior, as well as seniors who are not on track to graduate, must be enrolled in a minimum of courses needed to receive 2.5 units of semester credit or equivalent at School of Eligibility or supervised by the School of Eligibility or its school district, that lead to granting credit toward graduation from the school district or School of Eligibility.

5. Seniors who are on track to graduate must be enrolled in a minimum of courses needed to receive 2.0 units of semester credit or the equivalent at the School of Eligibility or supervised by the School of Eligibility or its school district that led to granting of credit toward graduation from the school district or the School of Eligibility. Full time seniors who are on track to graduate, must be enrolled in a minimum of two (2) semester units of credit, or equivalent, at School of Eligibility.

6. Must maintain at least an overall 2.0 GPA during the current semester to remain eligible. Students who do not maintain an overall 2.0 GPA may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system.

7. Must be in regular attendance at school classes in which enrolled or for which credit is granted (Or be enrolled in a district or member school correspondence program).

DRAFT

8. The requirements for Special Education students participating in Unified Sports, as "Athletes", will be determined by the student' IEP team.

9. Meet district eligibility requirements, if any.

Semester credit rules apply to each semester, following the first semester of the ninth grade. A grade of incomplete is considered as not passing until the incomplete is changed on the official school records. Academic deficiencies may be made up through successful completion of correspondence courses or summer school. Correspondence study students must meet the same time frame as regular students.

AGE RULE

A student who becomes nineteen (19) years of age, on or before August 1, shall be ineligible for interscholastic competition.

Eligibility Requirements for Enrolled & Alternative Education Program High School Students

Alternative Schools of Member Districts

1. A student attending a non-member charter school, alternative school or program (including district correspondence) during the first semester of ninth grade; and a student transferring from out-of- district who attends a non-member charter school, alternative school or program (including district correspondence) after the first semester of the ninth grade, must designate a member school within the district as the School of Eligibility.

2. The School of Eligibility of a student, other than a first semester freshman, who transfers to a non- member charter school, alternative school or program (including district correspondence), from another school within that district, will be the member school from which the student transferred.

3. A student attending a non-member charter school, alternative school or program (including district correspondence) whom wishes to change his/her School of Eligibility will be ineligible for Varsity, State Qualifying and State Championship interscholastic competition at the new School of Eligibility for one calendar year, from the start of the next semester at the new school of eligibility based on the date of receipt by ASAA of the Application for Changing School of Eligibility form. At schools with no sub-varsity teams, the student could ask for a waiver to participate on the varsity team during the regular season, but would not be able to participate at either conference or state tournaments.

C. Alternative Education Programs:

1. A student in grades 9-12 in an "alternative education program" as defined in Article 1, Section 8, is eligible to participate in interscholastic activities at a member public, private or religious school, as follows:

2. Students enrolled in an alternative education program, may participate in interscholastic activities when such participation is sanctioned or supported by this Association; is conducted outside of the regular school curriculum; and does not involve participation in student government at a school. Such students need not be enrolled in the member public, private or religious school in which they participate in interscholastic activity, except that

    a. in order to participate in the All-State Music and Solo and Ensemble Music Festivals, such students must be enrolled in a corresponding music class at their School of Eligibility, at which they may be selected for participation through a competitive audition process, and

    b. in order to participate in All-State Art or in the World Language Declamation Festival, such students must be enrolled in a corresponding class at their School of Eligibility.

ASAA may waive the requirement for students enrolled in alternative education programs or in the event that the individual school of eligibility does not offer Music, Art or World Language classes.

3. Nothing in these bylaws precludes a school or school district from imposing additional eligibility rules upon alternative education program students that are reasonable, prudent and not in conflict with these bylaws or AS 14.30.365.

4. Nothing in these Bylaws or in Association policies prohibits a member school or district from adopting a "fair share" policy as to the equitable charging of fees to alternative education program students who participate in the member school's or district's interscholastic activities.

D. For transfer purposes, a student establishes their “school of eligibility” by participating* in an interscholastic competition. *

Participating is further defined as: Having met the minimum eligibility requirements to participate in competition and at least one of the following:

1. Being entered in a score/record book
2. Recording an official time or score for the participant in an interscholastic competition
3. Dressing in uniform during an interscholastic competition

Note: Once established a student is not required to change their “school of eligibility” unless they wish to do so.

Additional Information on Student Eligibility (ASAA Policy):

A student is eligible to participate in the interscholastic activities of only one member school per year, except as provided under the Transfer/Residency Rule (Section 9). That school shall be considered the School of Eligibility. To establish their initial ASAA “school of eligibility”, a student:

1. Enrolled in enough courses to meet the current semester requirements at a member school, may only establish their “school of eligibility” at that school.

2. Who is simultaneously enrolled (in enough courses to meet the current semester requirements) at more than one member school and who wishes to be eligible to participate in the interscholastic activities, must designate one of the members schools in which they are enrolled as the School of Eligibility.

3. Who is simultaneously enrolled at one or more member schools (but not enrolled in enough courses to meet the current semester requirements at either member school), who wishes to be eligible to participate in the interscholastic activities of one of the member schools, must designate one of these member schools as the School of Eligibility.

4. Who is simultaneously enrolled at one or more member schools (but not enrolled in enough courses to meet the current semester requirements at either member school) and an alternative education program, who wishes to be eligible to participate in the interscholastic activities of one of the member schools, must designate one of these member schools as the School of Eligibility.

5. Or be enrolled in an alternative education program.

The School of Eligibility must ensure that the student meets all eligibility requirements before being permitted to participate.

A. To be eligible during a school semester for participation in interscholastic activities, a student must meet the following criteria:

1. Be properly registered in a 9-12 or 10-12 high school program or any combination thereof, at a member school where the student will participate or where authorized by a member district, be enrolled in the member district's non-member school or program (including district correspondence), when such district is paying the student surcharge for that student or, in the case of students attending alternative education programs, be registered with their School of Eligibility.

ACKNOWLEDGEMENT FORM for COACH or SPONSOR
By signing the Acknowledgement Form at the end of this handbook (Appendix I), the coach or sponsor acknowledges receiving, reading, and abiding by the guidelines, regulations, and policies found in the Activities Handbook for Coaches and Sponsors.

ALCOHOL AND OTHER DRUGS POLICY (PSD BP 5131.6)
Because the use of alcohol and other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the School Board intends to keep district schools free of alcohol and other drugs. Alcohol, like any other controlled substance, is illegal for use by minors.

The Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and other drugs. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline.

The Superintendent or designee shall clearly communicate to students, staff and parents/ guardians all Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and other drug abuse.

Interagency Cooperation for Student & Staff Safety
To obtain the widest possible input and support for district policies and programs, the Board shall appoint a district wide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse. The committee should make its recommendations based on input from students, parents, teachers, school administrators, and community members. The Board also encourages the use of site-level advisory groups in this area.

DRAFT

Instruction
The district shall provide preventative instruction that helps students avoid the use of alcohol or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or other drugs. Instruction shall be designed to answer students' questions related to alcohol and other drugs. The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and other drugs.

The curriculum will be comprehensive and sequential in nature and suited to meet the needs of students at their respective grade levels. All instruction and related materials shall stress the concept of "no unlawful use" of alcohol or other drugs and shall not include the concept of "responsible use" when such use is illegal. The Board encourages staff to display attitudes that make them positive role models for students with regard to alcohol and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

The Board recognizes that children exposed to alcohol or other drugs prior to birth may have disabilities requiring special attention and modifications in the regular education program. The Superintendent or designee shall provide appropriate staff training in the needs of such students as required by law.

Intervention
The Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The Board supports intervention programs that include the involvement of students, parents/guardians and community agencies/organizations.

The Board finds it essential that school personnel be trained to identify symptoms that may indicate use of alcohol and other drugs. The Superintendent or designee shall identify responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use.

Students and parents/guardians shall be informed about the signs of alcohol and other drug use and about appropriate agencies offering counseling.

Recovering Student Support
The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding re-involvement with alcohol and other drugs. The Board shall provide ongoing school activities that enhance recovery.

Enforcement/Discipline
The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and other drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

School authorities may search students and school properties for the possession of alcohol and other drugs as long as such searches are conducted in accordance with law.

Performance Enhancing Drugs as Stated in BP 5131.63
The School Board recognizes that the use of performance enhancing drugs presents a serious health hazard to students. Performance enhancing drugs include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability, excluding dietary and nutritional supplements such as vitamins, minerals, and proteins which can be lawfully purchased over-the-counter. The Superintendent or designee shall make every effort to ensure that students do not begin or continue the use of anabolic steroids or other performance enhancing drugs.

Participation in athletics and other extra-curricular activities is a privilege. Participants have a responsibility to themselves, their fellow students, their parents and their school to set positive examples of conduct, competition, sportsmanship, and training. Performance enhancing drugs are incompatible with this image and pose a health and safety risk to users and others.

Students possessing, using, distributing, or selling anabolic steroids or other performance enhancing drugs will be removed from the extra-curricular activity for the remainder of the season/year and may be banned from future participation as determined appropriate by the Superintendent/Chief School Administrator or designee. Students who participate in athletics and other extra-curricular activities will be notified of this policy and will be informed of the dangers of performance enhancing drugs.

DRAFT

ALCOHOL, DRUGS, TOBACCO VIOLATION CONSEQUENCES
An extracurricular student who receives an alcohol or drug citation shall promptly notify the activity director or principal. Any extracurricular student who fails to do so may forfeit their reduction option or be subject to further disciplinary action once the school learns of the offense.

Prohibited Conduct: The possession, distribution or use of any tobacco products, including "E" or electronic cigarettes, alcohol and controlled substances (as defined in number 11 of this policy in the ASAA Handbook) by a student-athlete or activity participant, whether it occurs on or off school property, is prohibited and shall result in the penalties set forth herein.

Time Period During Which Policy Applies: The policy in this section applies to any student who is participating or has participated in interscholastic activities starting from the student's first participation in interscholastic activities, at any ASAA member school, and continuing until the student graduates from high school. This policy applies during "calendar days" as defined in this section. The policy first went into effect on July 28, 2008.

Annual Requirements: The Pre-Participation Orientation is required of each student participant and parent/guardian annually, at the beginning of the student's first season of the school year, before the student is eligible to participate. This session is a short informative presentation designed to encourage students to maintain a chemical-free lifestyle, and to ensure

that students and parents/guardians understand the policy and the consequences for violation. Upon completion of the Orientation, the student and parent/guardian must sign the Student/Parent/Legal Guardian TAD Acknowledgement Form for the student to gain eligibility. Schools will affirm that this has happened by marking the designated field on the School Activities Reporting System (SARS). In the event a student and parent do not view the Pre- Participation Orientation and/or sign the Student/Parent/Legal Guardian TAD Acknowledgement Form, the student is still subject to the policy.

Student and Parent/Guardian Acknowledgement: ASAA will provide access to the Student/Parent/ Legal Guardian TAD video and acknowledgement form to member schools and districts. The orientation video will explain the policies of this section and penalties for violations. Students and the student's parent or legal guardian, are required to view the orientation video annually, prior to signing the acknowledgement form. The form must be signed by the student and the student's parent or legal guardian, and requires that the student and parent or legal guardian acknowledge that they have read and understand the terms of the policy, including the potential penalties for violations, and that it requires the school to report such violations to ASAA. The form will require that the student and parent or legal guardian agree to be bound by these terms. A copy of the signed form must be returned to the school before the student is permitted to participate. Member schools shall keep a copy of the signed forms on file.

Educational Component: The educational component is a critical part of the policy and is comprised of **multiple** parts; Pre-Participation Orientation, First Offense, Second Offense, and Subsequent Offenses. ASAA will provide the first three parts of this component to member schools.

Cumulative and Progressive Penalties: Violations of this policy will be cumulative and progressive, as described in the following paragraph, throughout a student's high school years. If a student transfers from one ASAA member school to another ASAA member school, the student's cumulative violations will accompany such transfer and shall be the basis for any additional penalties should further violations occur.

Determination of Violations
A student is determined to have violated the T.A.D. policy if they use, possess, sell or furnish alcohol and/or illegal substances, receive a citation from a law enforcement officer for alcohol or illegal drug violations, or is observed by a Petersburg School District staff member using, possessing or selling alcohol and/or illegal substances. Observation by a staff member via the Internet, video, picture or other media will be considered. This policy is in effect during the current Alaska Schools Activities Association (ASAA) Calendar year that begins with the first day of Cross Country and the last calendar day of Baseball for that current year. For example, the enforcement period for the 2026-2027 calendar year begins July 27th, 2026 and will end June 6th, 2027.

DRAFT

A member school's determination that a violation has occurred and its imposition of penalty may not be appealed to ASAA. If a member school or member school district reverses a determination of violation, it shall promptly notify ASAA of such reversal. Violations and penalties are to be based upon noncompliance with the policy by the student participant, by the student's parents/legal guardians, or both, provided however, that where a violation is based solely upon action or inaction of the parent or legal guardian and not of the student participant, under circumstances completely beyond the control of the student and where it would be manifestly unfair to disqualify the student on this ground, the member school may, at its discretion, withhold imposition of a penalty against the student.

First Offense
The student will be suspended from interscholastic competition for 30 calendar days (as defined in the discipline chart). The student and parent/guardian must complete ASAA's T.A.D. First Offense educational component before the student may return to practice. The suspension may be reduced to 15 days if the student additionally completes 15 hours of community service.

First Offense – student self-report
If the student self-reports a personal violation of the tobacco, alcohol or drug policy before the district otherwise learns of the student's actions, and the student did not receive disciplinary action from school officials or law enforcement officers, the district may reduce the first offense suspension to a minimum of 10 calendar days. To regain eligibility, the student must complete all requirements of a first offense violation as stated above and in the chart.

First Offense violation during travel on school-sponsored trip
The student will be suspended from interscholastic competition for 90 calendar days (as defined in the discipline chart). The student and parent/guardian must complete ASAA's T.A.D. First Offense educational component before the student may return to practice. The suspension will be reduced to 45 days if the student additionally completes 15 hours of community service.

Second Offense
The student will be suspended from interscholastic competition for 90 calendar days (as defined in section discipline chart). The student and parent/guardian must complete ASAA's T.A.D. Second Offense educational components before the student may return to practice. To regain eligibility, the student must enroll, actively participate and follow through with treatment recommendations in Substance Abuse Counseling and Assessment through a certified provider at the student's expense and write an essay on what they learned about the experience. The suspension will be reduced to 60 days if the student additionally completes 20 hours of community service.

Second Offense violation during travel on school-sponsored trip
The student will be suspended from interscholastic competition for 180 calendar days (as defined in discipline chart). The student and parent/guardian must complete ASAA's T.A.D. Second Offense educational components before the student may return to practice. To regain eligibility, the student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense and write an essay on what they learned about the experience. The suspension will be reduced to 90 days if the student additionally completes 20 hours of community service.

Third Offense
The student will be suspended from interscholastic activities and practice for one (1) school year. Both the student and parent/guardian must complete the Third Offense educational component prior to the student's return to competition. While under the period of suspension, the student **may** return to practice after completion of the Third Offense educational component. The student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense. A student may need additional days of practice before returning to competition (See Article 7, Section 7 of the ASAA Policy Manual). A student regains eligibility by completing the following criteria including the calendar days of suspension: a) seek assessment and counseling/treatment from a local health care professional, b) successfully complete the recommendations of the care provider and submit a letter from the agency, c) demonstrate a commitment to remain substance free, d) make a presentation to the District School Board requesting reinstatement of interscholastic eligibility, e) notify ASAA through the school administration that all conditions have been successfully completed. A student's suspension may be reduced to 180 calendar days by completing 30 hours of community service.

Fourth Offense
The student's privilege to participate in interscholastic activities and practice is revoked for one (1) year. Both the student and parent/guardian must complete the 4th Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension. In addition, the student must complete the following in order to regain eligibility: a) seek assessment and counseling/treatment from a local health care professional, b) successfully complete the recommendations of the care provider and submit a letter from the agency, c) demonstrate a commitment to remain substance free, d) make a presentation to the District School Board requesting reinstatement of interscholastic eligibility, e) notify ASAA through the school administration that all conditions have been successfully completed, and f) and request reinstatement from ASAA.

In such case, penalties shall be imposed on the first calendar day following a determination on appeal that a violation has occurred. A student shall be considered ineligible during each calendar day in which a penalty is imposed.

TOBACCO VIOLATION CONSEQUENCES
All violations of only the tobacco policy by an extracurricular student will be subject to the ASAA T.A.D. policy minimum suspensions.

First Offense
The student will be suspended from interscholastic activities and practice for 10 (ten) calendar days (as defined in Section). Fifty (50) percent of the suspension will be forgiven if the student completes 15 hours of community service. The student may return to practice when the student and parent/guardian complete the First Offense educational component.

DRAFT

For tobacco use, if a student under the First Offense Penalty violates the Tobacco Rule within the 10 (ten) calendar day period of suspension, the student's period of suspension will start over again; the First Offense educational component will become mandatory, and no forgiveness will be granted. This process will continue until the student has demonstrated 10 (ten) calendar days without a subsequent tobacco violation.

A student who has not completed a suspension or re-suspension under the first Offense Penalty for violation of the Tobacco Rule does not become subject to imposition of penalties under a Second, Third or Fourth Offense for violation of the Tobacco Rule, until the student has completed all suspensions and re-suspensions under the First Offense Penalty for tobacco use. A student serving a First Offense Penalty under the Tobacco Rule is, however, subject to immediate imposition of a Second Offense Penalty to the extent this is based upon violation of the non-tobacco prohibitions under this Policy.

Second Offense
The student will be suspended from interscholastic activities and practice for forty-five (45) calendar days. Both the student and parent/guardian must complete the Second Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension. While under the period of suspension, the student may return to practice after completion of the Second Offense educational component. A student may need additional days of practice before returning to competition (See Article 7, Section 7 of the ASAA Policy Manual).

Third Offense
The student will be suspended from interscholastic activities and practice for one (1) school year. Both the student and parent/guardian must complete the Third Offense educational component prior to the student's return to competition. While under the period of suspension, the student **may** return to practice after completion of the Third Offense educational component. The student must enroll and actively participate in Risk Reduction Counseling Assessment program through a certified provider at the student's expense. A student may need additional days of practice before returning to competition (See Article 7, Section 7 of the ASAA Policy Manual). A student's suspension may be reduced to 180 calendar days by completing 30 hours of community service as well as meeting the following criteria only on a 3rd Offense: a) seek assessment and counseling/treatment from a local health care professional, b) successfully complete the recommendations of the care provider and submit a letter from the agency, c) demonstrate a commitment to remain substance free, d) make a presentation to the District School Board requesting reinstatement of interscholastic eligibility, e) notify ASAA through the school administration that all conditions have been successfully completed, and f) and request reinstatement from ASAA.

Fourth Offense
The student's privilege to participate in interscholastic activities and practice is revoked for one (1) year. Both the student and parent/guardian must complete the 4th Offense educational component prior to the student's return to competition and there will be no forgiveness of calendar days of suspension.

Penalties shall be imposed beginning on the first calendar day following a determination that a violation has occurred, except to the extent a school's appeals policy permits a student to continue to participate pending final determination of any appeal filed by the student under such policy. In such case, penalties shall be imposed on the first calendar day following a determination on appeal that a violation has occurred. A student shall be considered ineligible during each calendar day in which a penalty is imposed

DRAFT

ALCOHOL AND DRUG OFFENSE SUMMARY CHART

	Suspension Period and Terms of Reinstatement	Reduction of Suspension Requirements	*Self-Reporting Reduction	Violation During School Sponsored Travel	Reduction of Suspension Requirements During School Sponsored Travel
1st Offense	30 Calendar Day Suspension. TAD First Offense Educational Component before resuming practice	15 Calendar Day Suspension with 15 Hours of Community Service. TAD First Offense Educational Component before resuming practice	10 Calendar Day Suspension. 15 Hours of Community Service. Complete the TAD First Offense Educational Component.	90 Calendar Day Suspension. TAD First Offense Educational Component.	45 Calendar Day Suspension with 15 Hours of Community Service. TAD First Offense Educational Component.
2nd Offense	90 Calendar Day Suspension. TAD Second Offense Educational Component Risk Reduction Counseling Assessment.	60 Calendar Day Suspension with 20 Hours of Community Service. TAD Second Offense Educational Component Risk Reduction Counseling Assessment.	**NO REDUCTION OF SELF REPORTING ON 2ND OFFENSE**	180 Calendar Day Suspension. Risk Reduction Counseling Assessment TAD Second Offense Education Component	90 Calendar Day Suspension with 20 Hours of Community Service. Risk Reduction Counseling Assessment TAD Second Offense Education Component
3rd Offense	1 Calendar Year *Additional ASAA Requirements before reinstatement.	180 Calendar Day Suspension with 30 Hours of Community Service *Additional ASAA Requirements before reinstatement.	NONE	1 Calendar Year *Additional ASAA Requirements before reinstatement.	NONE
4th Offense	1 Calendar Year *Additional ASAA Requirements before reinstatement.	NONE	NONE	1 Calendar Year *Additional ASAA Requirements before reinstatement.	NONE

DRAFT

Self-Reporting - If the student self-reports a personal violation of the alcohol or drug policy before the district otherwise learns of the student's actions, ***and*** the student did not receive disciplinary action from school officials or law enforcement officers, the district may reduce the first offense suspension to 10 days. To regain eligibility, the student must complete all requirements listed above for a first offense violation.

Definitions: As used in this section above for Alcohol, Tobacco, and Drugs Violations:

Electronic "E" Cigarettes – any electronic oral device, such as one composed of a heating element, battery, and/or electronic circuit, which provides a vapor of nicotine or any other substance, and the use or inhalation of which simulates smoking. The term shall include any such device whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, or under any other product name or descriptor.

Calendar Days – Each day, including weekends and holidays, during the member school's school year. Additionally, if a student participates in any interscholastic activity, including practice, outside of the school year, then the entire period of such participation, including intervening weekends and holidays, counts as calendar days for such student.

Controlled Substance – Any substance appearing on the list of Controlled Substances identified by the federal Office of the Drug Enforcement Administration or as set forth in 21 U.S.C. Section 812, unless the student's usage of such substance is consistent with a physician's prescription for the student's usage. The DEA list of Controlled Substances appears on its internet website at https://www.deadiversion.usdoj.gov/schedules/orangebook/c_cs_alpha.pdf. ASAA will endeavor to provide member schools with an updated List of Controlled Substances; however, for purposes of ASAA's policy, the current list maintained by the DEA is controlling. In addition, any substance listed as illegal or restricted by Alaska statute or regulation, or classified as a "designer drug" by the federal Office of the Drug Enforcement Administration or by Alaska statute or regulation, shall be considered a controlled substance for the purposes of this policy.

Suspension – As defined in Article 5, Section 1 A6 of ASAA bylaws.

DRAFT

ATHLETIC TEAM SELECTION

The Petersburg School District allows for a cut policy in all high school and middle school sports. Criteria for selecting a team are determined by the coach of each sport. This criterion is issued each season, in writing if requested, for each student trying out for a team.

ATTENDANCE REQUIREMENTS

PHS & MMS students must attend all classes on the day of travel or activity, up to the departure time for an event. If students leave or participate on a weekend or holiday, students must attend all classes on the last school day before departure or competition. Students should return to school within approximately one hour after their return to Petersburg. Dates and times for departure and return will be determined by the principal and/or the Activities Director. If a student is unclear, they must ask the coach/advisor before leaving the terminal. Those who do not return within the time frame or do not report to school following the travel may become ineligible for participation in the next traveling event. The loss of travel privileges will be for the same activity, however, if it happens at the last activity of the season, it will apply to the very next activity in which the student may participate.

Students that receive an unexcused absence in any class throughout the day or that leave school during the school day that are not deemed excusable absences (i.e., doctor appointments, scheduled dental appointments, see also PHS & MMS School handbook) will not be allowed to practice for their activity on that school day. Please plan appointments accordingly to avoid conflicts with the attendance requirements. Schedules and dates of competition and travel are posted and planned well in advance.

Mitkof Middle School students that do not participate in PE class and/or are unexcused and/or not in attendance for that school calendar day are not allowed to participate during that same calendar day for an activity. In the event that this scenario happens on a travel day, the student may be deemed ineligible to travel for that event. MMS & PHS Students that have disciplinary detentions must complete a minimum of one (1) detention prior to attending practice. MMS Students that earn a major disciplinary infraction may be removed from travel or participation in any academic or athletic related competition.

Practice – As defined by ASAA and Article 7 Section 7.A of ASAA Bylaws. A practice is defined as a regularly scheduled team physical activity designed for the preparation of athletes for the sports season and conducted under the supervision of a certified school coach during the season established by the Board of Directors. In order to qualify as a practice, the student must participate in at least one hour of physical activity. Students are required to attend a minimum of 10 practices per

activity in order to be eligible for any travel/competition. For overlapping activities that require a minimum practice quantity, the number required to be eligible for the next activity is 5 practices.

AWARDS
Criteria for the earning of student recognition, awards, letters and certificates will be determined jointly by the sponsor and school administration and will be made known to the student before the activity begins. (See Duties of Coaches and Sponsors Below and Appendix II).

STATE CHAMPIONSHIP RECOGNITION
In PHS activities & athletics, earning a state championship or individual state champion is a special accomplishment. In the event that a team/individual of Petersburg High School earns an Alaska School Activities Association (ASAA) recognized state team championship and/or an individual state championship, the following may occur to celebrate the victory with our school and community:

- An assembly may be scheduled within a reasonable time with the assistance of the coaching staff, administration, and activities director following the completion of the state tournament/competition.
- At the conclusion of the assembly and/or school day, school administration may arrange a noise parade with the Petersburg Fire Department, pending their cooperation and availability. The parade will begin at PHS and continue on a route established by the Petersburg Fire Department and Petersburg School District administration.
- A noise parade can only be arranged at the discretion of the Petersburg School District administration and for approved high school sanctioned events only.

COMMUNICATION FROM COACHES OR SPONSORS TO PARENTS
1. Philosophy of the coach/sponsor
2. Expectations the coach/sponsor has for their son/daughter
3. Location and times of all activities, practices and contests
4. Team/activity requirements
5. Participant's code of conduct and consequences for not following those guidelines
6. Procedures to follow should your son/daughter become injured during participation

DRAFT

DECISIONS MADE BY COACHES
1. Team selection
2. Playing time
3. Team strategy
4. Play calling
5. Matters concerning other students/athletes

DRUG AND ALCOHOL-FREE WORKPLACE
PSD Board Policy 4020
No employee shall unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance before, during or after school hours at school or in any other district workplace or at any district-sponsored activity.

DUTIES OF COACHES and SPONSORS
1. Select and coach team members; ensure participant's general health and welfare as pertains to conditioning programs, physical examinations, obtaining parental permission, caring for injuries, and verifying player eligibility. ASAA and Petersburg School District eligibility rules are to be strictly adhered to by all coaches.
2. Ensure prior to the first practice that each participating team member has paid district athletic participation fee(s), has a current physical, completed all required ASAA and district forms (ASAA TAD [Tobacco, Alcohol, Drugs]

Policy, parent contact forms, emergency medical information, etc.). A complete list of required forms is included in the Student Activities Participation Handbook. **NOTE: A golden ticket pass must be presented to the coaching staff prior to a student attending their first practice.**

3. Ensure that all participants and assistants know the rules and regulations of the sport/activity.
4. Abide by the rules and expectations found in the **School Sponsored Trips** section of this handbook. Also See Region V Forms at website https://asaaregion5.org/.
5. Students participating in school-sponsored activity trips are expected to engage in a minimum 1.5-hour study session whenever time permits. Coaches and advisors will make every effort to conduct a study session each day.
6. Prepare criteria required for determination of Varsity, Junior Varsity and associated awards (letters, pins, certificates, etc.). Student athletes will be informed about the criteria at the team's season organizational meeting.
7. Pursuant to Petersburg School District Board Policy 5131.6, PSD BP 5131.6 ALCOHOL AND OTHER DRUGS, coaches and sponsors will provide recurring instruction and direction, which helps students avoid the use of alcohol or other drugs.
8. Supervision of the assistant coach(es) of the sport or activity, and coordination of the schedules, practice sessions, facilities, and equipment to ensure program operational efficiency.
9. Responsible for issuing, cleaning, repairing, collecting, and keeping accurate inventory of all equipment pertaining to the sport or activity. **A current equipment inventory is to be presented to the Activities Director within two weeks following the end of the sport or activity season.**
10. Responsible for the behavior of team members at all school functions and public appearances, and competitions. Team discipline shall be within the guidelines of the PSD Student Rights and Responsibilities Handbook and School Board policy.
11. Ensure all sport or activity members know and understand the current appropriate PSD Student Activities Handbook. The coach or sponsor must require written acknowledgment of receipt and understanding of the Student Activities Handbook by students who wish to participate.
12. Submit team rosters to the Activities Coordinator on the first day of practice and update team rosters as needed for travel and participation eligibility.
13. Responsible for maintaining and submitting an accurate roll book that includes date of entry, dates of practice, and gender for all participating students.
14. Ensure that each athlete has a current physical on file and has paid student activity participation fees by receiving a golden ticket from the office.
15. Travel with the team when transportation is provided. All supervisory duties shall be for the full 24 hours of each day while traveling.
16. Assure that either the coach, an assistant coach or other approved adult chaperone is present at all practice sessions.
17. Responsible for clearing and securing locker rooms and practice areas at the conclusion of practice.
18. Responsible for efficient, orderly and effective equipment storage and general organization/appearance of locker rooms and other team or group areas.
19. **Practices/Meetings on Sunday or legal school holidays are strongly discouraged. Sunday matches/games are not permitted unless a waiver has been approved by host and visiting team school administration and ASAA.**
20. Maintain up to date copy of the Parent's or Guardian's Activity Consent & Emergency Medical Form. This form will be available to the coach at all times during practice or competition.
21. All injuries that occur during practice or competition that require attention by the instructor or nurse or other health care professional must be promptly reported to the Activity Director. Injuries must be reported on the District Accident Form that shall be submitted as soon as possible after the injury.
22. Responsible for notifying the Activity Director and parent of a player who is dropped from the team and providing the reasons for dismissal.
23. Assure when hosting an event that:
    a. Participating schools are sent the needed information in a timely manner.
    b. Teams arriving are met and assisted as needed.
    c. Appropriate arrangements have been made for equipment storage, housing, food, dressing, showers, etc. for visiting teams.
    d. Ensure that First aid equipment is available, including ice bags and other consumable supplies.
    ~~e. Assist in the housing of students if requested to be "housed out" by visiting school(s).~~
24. Provide recommendations to the Activities Director for participant awards in accordance with PSD policies and procedures.
25. Submit a budget for new/replacement equipment, supplies, and materials to the Activities Director within two weeks following the end of the sport season. All purchases of athletic equipment and/or supplies must be routed through the Activities Director.

DRAFT

26. Responsible for completing the Lost Equipment at the end of the sport season and for contacting parents regarding return of or payment for lost or damaged equipment or uniforms.
27. Attend meetings as scheduled by the Activities Director.
28. Recommend actions for improving the administration of the sport or activity to the Activities Director.
29. Have updated all of the following Qualification of Coaches forms as required by the Alaska Schools Activities Association and on file with the Activities Office. (Article 10 Section 1 of ASAA Bylaws). The qualifications are as follows:
    a. Fundamentals of Coaching and Alaska Component.
    b. First Aid, Health, and Safety component (current).
    c. Concussions in Sports (current and updated on the same cycle as First Aid).
    d. Sudden Cardiac Arrest (current and updated on the same cycle as First Aid).
    e. Protecting Students from Abuse (current and updated on the same cycle as First Aid)

EJECTION of COACH or PLAYER

A sportsman is one who engages in sports in a fair and generous fashion. Unsportsmanlike conduct is conduct that is prejudicial to the fair and generous acceptance of the rules of the activity, the officials, the opponents, and the policies of the schools and the coach. Actions that bring discredit upon the school, the activity, the officials, the rules or the opponents may be considered unsportsmanlike.

Any student or coach who is ejected from a contest will not be eligible to participate in the next contest. Additional penalties may be imposed by the school district.

Alaska School Activities Association (ASAA) rules will be followed concerning ejection of a player or coach from a contest. (Excerpts from ASAA Bylaws Article 6, section 5)

Player Ejection

1. Player must refrain from participation in any scheduled contest in the same activity (game suspension) until the completion of the next regularly scheduled contest at the same level. (i.e., JV, Varsity) This means that a varsity player may not participate in a JV game while waiting for the next varsity game in which he/she is suspended. Schools may not schedule additional contests to circumvent this provision.

2. Player may not sit on the bench and if possible, must be seated with a school representative in the bleachers and not be dressed down.

Coach Ejection

1. Coach must refrain from coaching in any scheduled contest in the same activity (game suspension) until completion of the next regularly scheduled contest at the same level. Schools may not schedule additional contests to circumvent this provision. Implementation of this penalty will be delayed for a coach who is traveling with his/her team when the game ejection occurs, and who has no assistant coach or other authorized individual available at the site of the contest to supervise the team during the period of suspension. In such case, the ejected coach must serve the suspension during the next regularly scheduled contest after returning to the home community.

2. Coach may not be physically at the site of the next contest, nor may he/she have any contact, direct or indirect, with their teams during the contest while suspended.

Eligibility Reporting

1. The Superintendent or designee shall submit eligibility lists for all sports on the first calendar days of each respective season through the online eligibility system provided by ASAA. NO additions or deletions will be made after the 14th day of the season. All activity fees and required forms must be submitted to the activities department prior to the student being eligible to practice.

2. Activities that require eligibility lists to be filed for insurance purposes with the ASAA office are:

All-State Art
AASG
All-State Music & Choir
Hockey (Not offered in PSD)
Nordic Skiing (Not offered in PSD)
Rifle (Not offered in PSD)

DRAFT

Baseball
Basketball
Cheerleading
Cross Country Running
Dance(Club)/DDF/**Theater**
E-Sports
Flag Football (Not offered in PSD)
Football (Not offered in PSD)
Gymnastics (Not offered in PSD)
Native Youth Olympics
Soccer (Not offered in PSD)
Softball (Club)
Solo Ensemble
Swimming & Diving
Tennis (Not offered in PSD)
Track & Field
Volleyball
World Language (Not offered in PSD)
Wrestling

EQUIPMENT AND UNIFORMS

Students are responsible for returning all equipment and/or uniforms issued to them or they shall pay for replacement. If equipment is neither returned, replaced, nor paid for, the letter award shall not be given and no further equipment shall be issued.

Petersburg Schools will provide a varsity set of uniforms/equipment for one activity each year, with all activities receiving uniforms/equipment in a five-year cycle. The chart below shows the rotation:

****NOTE: Teams must stay within the allotted budget. Any overage is the responsibility of the individual program.**

Athletic Activity	Allotment	Year
Baseball	Maximum Allotment of $2,500.00	2026-27
Swim	Maximum Allotment of $1,000	2026-27
Volleyball	Maximum Allotment of $1,100	2026-27
Track and Field	Maximum Allotment of $1,100	2027-28
Wrestling	Maximum Allotment of $1,100	
Men's Basketball	Maximum Allotment of $2,500.00 (2 sets)	2028-29
Cross Country	Maximum Allotment of $1,100.00	
Women's Basketball	Maximum Allotment of $2,500.00 (2 sets)	2029-30
Cheer Squad	Maximum Allotment of $2,250.00	2029-30

DRAFT

EXPECTATIONS OF COACHES

1. Safety is the top priority.
2. Submit accurate travel, housing, and participation rosters in a timely manner.
3. Demonstrate good sportsmanship at all times. The coach is the leader.
4. Have and show respect for your opponent; treat them as guests.
5. Accept the official's decision. Good sportsmanship implies the willingness to accept and abide by the decisions of the officials. Public protests can only lead to similar behavior by the players and spectators.
6. Set a good example for others to follow.
7. Never speak profanity, as it is not an acceptable part of the game for coaches or players.
8. Maintain self-control at all times.
9. Teach the values of honest effort in conforming to the spirit as well as the letter of the rules.
10. Provide opportunities for social interaction among coaches and players of both teams before and after the contest.

ASAA COACHES CODE OF ETHICS:
The function of a coach is to educate students through participation in interscholastic competition. Educational Based Activity Programs should be designed to enhance academic achievement and should never interfere with opportunities for academic success. Each student should be treated with the utmost respect and his or her welfare should be considered at all times.

In Educational Based Activities the coach shall;
- be aware that he/she has a tremendous influence on the education of the student and, shall never place the value of winning above the value of instilling the highest ideals of character.
- uphold the honor and dignity of the profession. In all personal contact with students, officials, administrators, ASAA, the media and the public the coach shall strive to set an example of the highest ethical and moral conduct.
- promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.

When considering the welfare of their students the coach shall;
- take an active role in the prevention of drug, alcohol and tobacco abuse.
- avoid the use of alcohol and tobacco products when in contact with players.
- be aware of concussion management and return to play protocol.
- develop and practice an Emergency Action Plan with their team.
- work to keep programs free of hazing.

In Promoting Sportsmanship, the coach shall;
- master the contest rules and shall teach them to his/her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.
- exert his/her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, sponsors, booster clubs, and administrators.
- respect and support contest officials. The coach shall not indulge in conduct which would incite players or spectators against officials. Public criticism of officials or players is unethical.
- meet with opponents, shake hands, and exchange cordial greetings to set the proper tone for an event.

DRAFT

FUNDRAISING
ALL fundraising activities must be approved by the building Principal and Activities Director **PRIOR** to implementation and must be in conformity with School Board policy and Alaska statute.

Funds or items received when solicited by staff or students without prior approval will be returned to the donor. All fundraising events

PSD AR 1321 Solicitation of funds from and by students
All selling or soliciting activities must be approved before the activity. All fund-raising activities must be concluded within the time agreed upon with the Superintendent or designee.

If the event involves a contract with a commercial vendor, the Superintendent or designee shall approve the contract. The sponsor of fund-raisers involving students shall be identified in all solicitations.

Instructional Safeguards
The principal or designee shall limit fund -raising activities to appropriate time periods.

The principal or designee shall ensure that parents/guardians are informed about school fund–raising activities.

Fundraising must be in the method of providing a service or raffle or prize in return for funds. Soliciting for donations without providing a service will be strictly forbidden.

Individual awards or other incentives which identify donors/participants shall not be used.

No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

Students making solicitations on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses, whatever the outcome of the solicitation may be.

All funds raised need to be recorded and a copy on file with the principal and/or the activities director.

To keep the school environment focused and professional, student organizations are welcome to place fundraising flyers and sign-up sheets in the staff rooms. Coaches/Advisors should remind students to refrain from approaching staff members directly for sales, allowing teachers and staff to support these initiatives at their own discretion.

SEE APPENDIX FOR MORE DESCRIPTION INFO.

GUIDELINES FOR COACHES and SPONSORS (ASAA)
All athletic coaches or activity sponsors, signing an extra duty contract affirm that they are familiar with and commit to follow the rules and guidelines established by the Alaska School Activities Association (ASAA).

A copy of the ASAA handbook may be found at the ASAA website: http://asaa.org/asaa/handbook-forms/

INSURANCE
Students of Petersburg School District are covered by district provided student accident insurance during the hours and days when school is in session and while attending or participating in school supervised and sponsored activities on or off school campus.

Notification of Injury claim forms are available at the district office. Notification of Injury claim forms must be submitted within 90 days of the injury. A copy of the completed district Accident Report form must be attached to the claim form. The coach, sponsor, or school supervisor must complete part 1 of the Notification of Injury claim form.

Claim forms must be filed within 90 days of the first medical treatment. There is a deductible. The policy provides coverage for scheduled fees and includes "usual and customary" restrictions. The policy covers treatment for up to one year from the date of injury.

This is accident only insurance. It does not cover conditions, which are not the direct and independent result of a specific accident (i.e., stress fracture would not be covered).

Athletes are responsible for reporting injuries to coaches/sponsors. Coaches are responsible for providing claim forms to injured athletes. Parents/guardians are responsibility for mailing the claim form to the insurance company.

DRAFT

MEDIA RELATIONS
Maintaining a positive public image is the responsibility of all coaches and student athletes of the PSD. Providing the press with positive accounts of athletic events is an important role of participants and others involved in activities. What a coach or player says—in the heat of the competition—or what he/she is quoted as saying— can have lasting repercussions. Ensure your statements reflect well on your team and your school. Always model good sportsmanship; find something positive to say. Remember, these are student athletes, not professional athletes.

NOTICE OF NONDISCRIMINATION
The Petersburg School District does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, marital status, pregnancy, sexual orientation or veteran status.

The Petersburg School District does not discriminate on the basis of sex in violation of Title IX of the Education Amendments of 1972 in the educational programs or activities that it operates.

The Petersburg School District does not discriminate on the basis of disability in violation of Section 504 of the Rehabilitation Act of 1973. This includes admission or access to, or treatment or employment in its programs, services, and activities.

Individuals requiring further information should contact the designated compliance director:

Mrs. Robyn Taylor, Superintendent
Telephone 877-526-7656

NUMBER OF EVENTS FOR HIGH SCHOOL ATHLETIC SCHEDULES

(Excerpt from ASAA Bylaws)
Maximum Number of Games Prior to Qualification for State Tournaments

Baseball	22 games
Basketball—Boys and Girls	22 games
Cross-Country Running	no limit
Softball	22 games
Swimming	no limit
Track/Field	no limit
Volleyball	22 matches
Wrestling	24 weigh-ins *

*Excludes Regional and State Tournaments.
*Note that Endowment games are permitted for specific activities up to a maximum of 2 per activity/sport gender. This must be approved prior to playing an endowment game and form must be submitted to ASAA.

PARENT/STUDENT PERMISSION, CONSENT STATEMENTS

It is the responsibility of each coach or sponsor to obtain the signed permission form from the Activities Office for each student participant. The form contains the following information:

Permission Statement

I hereby give permission for the above-named student to engage in ASAA or Petersburg School District approved interscholastic activities as a representative of his/her school. I also give my consent for this student to accompany the team or group as a member on its out-of-town trips. I understand that the local Board of Education through the Petersburg School District carries insurance for accidental injuries sustained in intramural or interscholastic sports events.

Medical Consent Statement

I hereby give my consent, in the event of injury or illness, for emergency medical treatment, hospitalization, or other medical treatment as may be necessary for the welfare of the above-named student, by a physician, qualified nurse, certified athletic trainer, and/or hospital during all periods of time in which the student is away from his/her legal residence as a member of an interscholastic activity team or group. Further, I hereby waive, on behalf of the above-named student, and myself any liability of the School District, its agents, or employees arising out of such medical treatment.

Rule Awareness Acknowledgement

I have read and understand the rules, regulations, policies, and responsibilities as stated in the district's appropriate Student Activities Handbook and the penalties for violation of them. I understand and accept these rules, regulations, policies, and accompanying penalties as conditions for participation.

Risk Awareness

I understand and acknowledge that organized secondary athletics involve the potential for injury and/or a concussion, which is inherent in all sports. I acknowledge that even with the best coaching, use of the most advanced protective equipment, and strict observance of rules, injuries are still a possibility. On rare occasions, these injuries can be so severe as to result in total disability, paralysis, or even death.

Emergency Medical and Consent Information (Form located in Arbiter Eligibility System)

PERFORMANCE REVIEW of COACH or SPONSOR

Every head coach or lead sponsor who has a contract for an ASAA sanctioned activity and/or contract for any PSD contracted activity will receive a performance review each year. The performance review is completed by the principal or designee and filed in the principal's office. In addition, participants', parents', and/or community members' input will be accepted if provided.

DRAFT

All head coaches or lead sponsors of ASAA sanctioned activities must meet with the principal or designee at the conclusion of their season to review their performance and conduct an appraisal of assistant coaches.

PHYSICAL EXAMINATIONS

ASAA Article 11

A student-athlete may not be permitted to participate in a practice session or to represent his or her school in any athletic event (including rifle and cheerleading) until there is on file, with the superintendent or principal, a statement, signed by a practicing physician, advanced nurse practitioner, physician's assistant, or a military medical examiner, and the student's parents or legal guardians, certifying that he or she has submitted to a history and physical examination within the prior 18 months. The statement must certify that, in the opinion of the examiner, the student is physically fit to participate in strenuous physical activities.

PURCHASE of EQUIPMENT, MATERIALS and SUPPLIES PROCESS

As a government agency, a school district must maintain very specific processes and controls regarding purchases of equipment, materials, and supplies. In accordance with state law, a certified accounting firm audits the district's expenditures and purchases annually.

NOTE: Purchases that do not follow established internal controls requisition procedures cannot be reimbursed.

Steps involved in making a purchase:

1. Discuss with the Activities & Athletics Director what is planned to be purchased.
    - Check with the Activities & Athletics Director and/or Activities Clerk for approved vendors.
    - A **REQUISITION** is required for ***all*** purchases. If a purchase is made at a local store without following the requisition approval process the district cannot reimburse for the purchase.
    - Be certain that "shipping" charges are correctly calculated for delivery to Alaska.
    - If using an online vendor attach a copy of the saved "cart" to the requisition form. **NOTE: If items in the "cart" are changed after approval of the requisition the total expenditure cannot exceed the originally approved amount. If changes are made, send a copy of the new "cart" to the Activities Clerk.**
    - SIGN the requisition for purchase as the **ORIGINATOR**.
2. Submit the completed, signed requisition form to the Activities Director or designee.
3. Activities Director or designee reviews the requisition, approves or denies purchases, and forwards the requisition to the principal.
4. Principal reviews the requisition, assigns the account code, checks fund availability, processes the requisition and submits to the Business Office.
5. Business Manager verifies account code and fund availability.
6. Requisition submitted to Superintendent for approval.
7. A **PURCHASE ORDER** (approval to purchase) is now created. A copy of the purchase order is sent to the Athletic Director or Designee.
8. Unless otherwise indicated the Business Office will order the approved purchase. (If the originator is using an online account, then the originator now is able to process the order on line).
9. **ARRIVAL** of purchased items. All packing slips or invoices to be sent to the Business Office with the signature of the person verifying ordered items were received and indicating "Approved for Payment" **the day the item is received**. Back-order items will be process when they arrive. Send the packing slip or invoice for the portion of the order that was received.

SCHOOL SPONSORED TRIPS

PSD Board Policy 6153

All trips involving out-of-state travel shall require the prior approval of the Board. The Superintendent or designee may approve other trips. Principals shall ensure that teachers develop plans that provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

DRAFT

In advance of a study trip, teachers shall determine educational objectives that relate directly to the curriculum. Principals shall ensure that teachers develop plans that provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

Each Activity has a fee that must be paid prior to participation in any in season practice. Please see fee scale available at the Middle School or High School office. Activity Fees are non-refundable after two (2) weeks from the start of the season. All Fees must be paid for prior to the first day of competition and/or first traveling trip.

Middle School Travel

MMS Athletics are allowed one (1) district sponsored travel. The following outlines upcoming travel trips and tournaments for the 2026-2027 calendar year.

Cross Country – @ Wrangell or Ketchikan

Basketball - @ POW (Stikine Tournament) OR Wrangell due to POW Availability

Cheer - @ POW (Stikine Tournament) OR Wrangell due to POW Availability

Wrestling - @ Wrangell (HOST Stikine Tournament)

Volleyball - @ Wrangell (Stikine Tournament)

Track & Field – Home Event

Robotics - @ Juneau

Native Youth Olympics – @ Juneau

All participants who have met practice requirements, eligibility requirements, academic eligibility requirements, and demonstrate positive citizenship and sportsmanship are able to participate in travel.

*Note for 2026-2027 that home events and travel to away trips are NOT guaranteed. Competitive seasons will occur and travel to away trips are based on location, fund availability, team size, transportation availability, host team accommodation availability, and other unforeseen situations. The Activities & Athletics department will in good faith attempt to provide the best seasons possible for all MS teams for possible competition away from Petersburg as well as hosting events.

DRAFT

District Sponsored Travel
See Appendix IV.

Number of team members traveling
Maximum PHS Activity & Athletic travel numbers unless modified by the Principal, Superintendent, or Activities Director:

It may not be possible for every team member to travel to every contest due to funding limitations and the following numbers may be adjusted.

ACTIVITY	# TRAVELERS (including 2 coaches)
Basketball	16
Cheerleading	14
Cross Country	16*
Debate	12*
Swimming	16*
Track	24 (see note below) *
Volleyball	16
Wrestling	18*
Baseball	17

Track Note: 24 travelers for a minimum of 2 track meets. Due to the inability of PHS to host a track meet, the goal is for each student to participate in at least one-track meet.

*Represents combined from both boys' and girls' teams.

*Any additional travel number of participants must be paid by the fundraised account.
*Per team schedule will be in Appendix IV.

State Travel

Qualifying and Participating in a state event is a well-earned experience and a great chance for students to participate at the highest level of competition within the State of Alaska for interscholastic activities. The following information is in regards to state expenses.

Students are responsible for the following expenses in regards to state travel if they plan to attend:

- All costs associated with the trip which may include airfare, ground transportation, lodging expenses, and food expenses.
- Each group that attends may utilize their fundraising funds to offset costs for all participating and eligible students.
- Only eligible, properly enrolled students of Petersburg High School may attend and be part of the team at any ASAA Sanctioned Event.

Housing and Accommodations

Group housing in a school, church, recreation facility, etc.

*In the event of a team/group that has chosen to group house or has been instructed to group house by host school, all students that are traveling on the certified roster must group house together. Students are not to plan to pre-arrange away from the group. Pre-arranged housing MAY be made with an immediate family member, but student(s) must have prior approval from the Principal and Activities Director. All efforts will be made to group house together.

1. **(PSD Rule)** Coach/Sponsor/Chaperone is to "house" with the team or group when group housing is provided.
2. **(PSD Rule)** Coaches and Sponsors may release students ***only*** to their parents on district sponsored activity travel.
3. ASAA regulations and PSD policy prohibit coaches or chaperones from drinking alcohol on school trips.
4. **(PSD Rule)** Students must be assigned a sleeping area, and an adult (coach/sponsor/chaperone) must be present in the area at all times.
5. When notifying the host school of your intention to group house, state the number of participants, male and female, and the number of chaperones that will be coming.
6. Honor the host schools request regarding when the needs to vacate the facility.
7. No students are to be in any part of the host facility without a chaperone.
8. No use of any school building phones without chaperone supervision.
9. Please keep your area clean and policed daily.
10. Please clean the assigned area prior to departure. Leave the facility the same way you found it.
11. Host school will supply phone number contacts in case of problems or emergencies at the school.
12. Mixed groups will be kept in separate rooms, if possible.
13. Students should not leave the housing area without coaches/advisor's permission and always with a buddy.
14. If the host school requires you to be group housed, the host school will provide one meal a day.
15. Adhere to host school's rules at all times.
16. Do not prop doors open to the school, host school will provide keys to school.

Housing in a hotel or related facility

1. **Coach/Sponsor shall establish curfew hours while traveling. The curfew time is not negotiable.**
2. Only students assigned to a room may be in that room after curfew.
3. Students are not allowed in rooms occupied by persons not affiliated with the team or the school they represent.
4. Students are not allowed in rooms assigned to persons of the opposite sex.
5. People not associated with the team or the school shall not be allowed in team rooms.
6. Students on trips may not leave the team unless accompanied by a parent or guardian, the coach or sponsor has given explicit agreement and a written request by the parent/guardian is provided to the coach/sponsor.
7. Students are expected to adhere to all school and team rules and attend all activity/team functions.
8. When in public on trips, students shall be in groups of three (3) or more.
9. When in a hotel and outside their assigned room, students shall be in groups of two (2) or more.

Rule Infraction Consequences (Student)

In the event a PSD student should fail to abide by established rules, one or more of the following consequences may apply:

1. The student may be withdrawn from the competition
2. The student may be sent home immediately at his/her parent's expense

DRAFT

3. The student may be suspended from the program for a length of time to be determined by the coach and/or the administration depending on the severity of the infraction
4. The student may be dismissed from the program
5. The student may be subject to further consequences to be determined by the school administration or the Superintendent

Travel "Rules of the Road" (Students)

Petersburg School District students are expected to conduct themselves with honor and integrity at all times while traveling within or outside of the school district. Students should consider themselves ambassadors for their families, school, and community. Travel rules are established for the benefit of participating students, coaches, and chaperones.

1. All school and school district policies are in effect for the duration of the trip as covered in the High School Student Activities Handbook.
2. Students cannot travel if they have unserved detention(s).
3. Detention unserved at the end of one school year carries over to the beginning of the next school year.
4. Students must participate in at least one meet to be allowed to go to Regional Championship Competition.
5. Students are expected to follow all directions given by coaches, sponsors, and chaperones.
6. Disrespectful, destructive, or any behavior considered being detrimental to the program or which brings disfavor upon the school or the school district shall not be tolerated. This behavior shall include but is not be limited to:
    a) Alcohol or drug use
    b) Public displays of affection or sexual contact of any kind
    c) Vandalism or trashing of rooms or other property
    d) Shoplifting or other illegal actions
7. **Coaches shall establish curfew hours while traveling for the benefit of the team. The curfew time is not negotiable.**
8. Students on trips may not leave the team unless accompanied by a parent or guardian and written permission has been given to, and the coach or sponsor has given explicit agreement.
9. Students are expected to attend all team/group functions.
10. While on school-sponsored trips, students are expected to dress appropriately and to follow the school dress code.
11. Coaches will address the code of conduct to be followed on public or private transportation of any kind.
12. Teams will clean up their areas prior to leaving any competition site.
13. Students shall demonstrate good sportsmanship at all times.
14. Additional rules may apply and shall be covered by the coach or sponsor prior to departure or before certain activities.
15. Students are not permitted to attend non-school district sponsored events while participating on a school-sponsored trip and representing Petersburg School District without prior approval of Superintendent or designee.
16. Students while on trips may take a taxi, Uber, Lyft, or bus service if ***approved by chaperone*** prior to using said service and traveling with 1 or more additional students.

DRAFT

Chaperones

Both an administrator and the coach/sponsor will determine/approve all chaperones.

One chaperone will be provided for every (12) students when traveling in the state of Alaska. All PHS & MMS activities will have a same gender coach/chaperone/advisor when possible. Teams with a coach of the opposite gender may have a coach/chaperone of the opposite gender when available. If at any point a group is unable to obtain a chaperone from a specific gender when both genders are traveling, or the coach is of an opposite gender arrangement to "team up" with other school chaperones may be made.

Funds permitting, PHS & MMS events that travel to Wrangell events may involve the entire team. Team managers are authorized to travel only to the "Regional's" competition, "State" competition, and Wrangell when funds permit.

As funding permits, the district will pay chaperone's transportation, lodging and per diem to regional events. **Note**: Lodging will not be paid if the team "group houses". Chaperones will not be receiving lodging aboard the Alaska Marine Highway Vessels during a school-sponsored event. Middle School Activities will "group house" only.

1. As funding permits, the district will pay chaperones travel and lodging to state events. The district does not pay student travel, lodging, or other expenses on State Events. The district will cover the student-athletics state participation fees.
2. The primary function of a chaperone, in traveling with a team, is to monitor the Petersburg students. Chaperones should attend all activities, assist in contacting housing parents and telephone curfew checks.

3. Chaperones traveling with small children will not be approved.
4. ASAA regulations and PSD policy prohibit coaches or chaperones from drinking alcohol on school trips.
5. A coach, chaperone, or responsible adult must be present for all team physicals.
6. The principal must approve all volunteers.
7. Students participating in school-sponsored activity trips are expected to engage in a minimum 1.5 hour study session whenever time permits. Coaches and advisors will make every effort to conduct a study session each day.
8. Ensure students pick up after themselves on the ferry
9. Ensure students wear seat belts whenever they are transported.
10. Contact housing parents to introduce yourself and inform them of how you may be reached.
11. Keep the housing list with you in order to reach students; this is especially crucial when a student is late checking in for departure.

SELECTION OF COACHES/SPONSORS

Coaching and Sponsor positions are contracted by the Petersburg School District (PSD) on a one-year basis. Each assignment(s) will be assessed and reviewed annually by the athletic director and/or designee. Coaches/Sponsors that complete a successful year, as determined by the athletic director or designee, may be renewed for the following season. When vacancies occur, the selection of coaches/sponsors will be determined following the procedures below:

1. PSD will post via email and the school district website, and may post by other venues, a list of all extra-duty contract vacancies simultaneously internally and externally.

2. Once the closing date has passed, a Hiring Committee appointed by the Principal and/or Activities Director will review the list of candidates and choose the most qualified person for the job. The Administrator will make the final decision and submit a recommendation to the Superintendent based on information from the Hiring Committee.

3. In assessing the qualification of coach/sponsor applicants, PSD shall give preference to in-district applicants as long as their qualifications are relatively equal. Building-specific candidates will be given preference for openings. (eg, MS teacher for MS basketball will have preference.)

4. If the District determines that an in-district applicant should not be selected because an outside applicant possesses substantially greater skills and qualifications, the unsuccessful in-district applicants may request a meeting for explanation within one (1) week of the decision.

5. An effort will be made to include the head coach or lead sponsor in the selection process of assistant coaches. It must be recognized that this is not always possible, depending on a variety of factors.

6. All “volunteer” coaches must be approved by the Petersburg School District Administration and must meet the same requirements as other coaches, which may include ASAA required classes/courses (e.g. Concussion Certification, Sudden Cardiac Arrest, First-Aid, Health, & Safety for Coaches, and Fundamentals of Coaching), fingerprint background check, application on file, reference checks, etc.

7. Assessment and review after each season will be completed by the administration using the assessment/evaluation tool.

8. Coaches and Sponsors who complete a season in good standing and earn a positive assessment will be offered the opportunity to sign a Letter of Intent to coach the following season by the administration. Extra-Duty Contracts with a signed Letter of Intent must be verified a minimum of two months before the first day of practice for each respective season.

9. Known extra-duty coaching/advisor vacancies for the school year will be posted no later than June 1, for a minimum of five (5) work days. The vacancy may arise due to added positions, resignations, terminations, or the principal's decision not to renew a contract. Should a vacancy occur during a school year, the position may be filled by the building principal on an interim basis and then posted as a vacancy for the upcoming school year.

DRAFT

Emergency Interim Appointment for Extra-Duty Coaching Positions

The Administration recognizes that maintaining the continuity and safety of athletic and extracurricular programs is vital for students. This policy establishes the authority of the school administration to expedite the filling of an extra-duty coaching position when a vacancy occurs after a sports season has already commenced or is about to begin within 15 days or less.

In the event that a coaching vacancy occurs after the official start date of a sports season or within 15 days of the season start date - due to resignation, termination, medical leave, or any other unforeseen separation of service, the Superintendent or their designee (Building Principal or Athletic Director) retains the absolute discretion to bypass standard posting and interviewing timelines.

The Administration may directly assign the extra-duty contract to any qualified internal or external candidate who, in the judgment of the administration, is best suited to fulfill the immediate needs of the program and ensure student safety.

Interim Status and Contract Duration

- Any contract issued under these emergency circumstances shall be explicitly designated as an Interim Appointment.
- The interim contract shall automatically expire at the official conclusion of the current sport's season (including any post-season or tournament play), or at the end of the current school year, whichever comes first.
- Placement in an interim status does not confer any right to automatic renewal, tenure, or continued employment in that extra-duty position for subsequent years.

Reopening of the Position At the conclusion of the season, the interim status will conclude, and the position shall be considered vacant. The District will formally reopen and post the coaching position for the following school year in accordance with standard district hiring policies and collective bargaining agreements. The individual who held the interim position is eligible to apply for the permanent role through the standard competitive hiring process.

SPORTSMANSHIP CREED
All contests are played under the authority of the Alaska School Activities Association (ASAA).

ASAA rules provide for fair play and good sportsmanship among athletes and coaches. Since booing and jeering do not support anyone, we hope you will be positive in supporting your favorite team. As athletes, we ask that spectators promote the ideals of good sportsmanship by applauding fair play and showing respect for all participants and officials.

DRAFT

SOCIAL MEDIA BEST PRACTICES

1. If any coach seeks to use electronic or social media sites as an educational tool or in relation to extracurricular activities or programs of the school district, the coach must seek and obtain the permission of his/her supervisor prior to setting up the site.
2. If a coach wishes to use Facebook or other similar social media sites to communicate meetings, activities, games, responsibilities, announcements, etc., for a school-based club or an official sports team, the coach must also comply with the following rules:
    a. The coach must set up the team as a group list which will be “closed and moderated”;
    b. Members will NOT be established as “friends”, but as members of the group list. NEVER add a student to your personal page;
    c. Anyone who has access to the communications conveyed through the site may only gain access by the permission of the coach. Persons desiring to access the page may join only after the coach invites them and allows them to join;
    d. Parents shall be permitted to access any site that their child has been invited to join;

e. Access to the site may only be permitted for educational purposes related to the club, activity, organization or team;

f. The coach responsible for the site will monitor it regularly;

g. The coach's supervisor shall be permitted access to any site established by the employee for a school-related purpose; and,

h. Coaches are required to maintain appropriate professional boundaries in the establishment and maintenance of all such district-sponsored social media activity.

3. Coaches are required to use appropriately respectful speech in their social media posts on district-sponsored sites and to refrain from harassing, defamatory, abusive, discriminatory, threatening or other inappropriate communications.

4. Coaches are required to comply with all school policies and procedures and all applicable laws with respect to the use of computer equipment, networks, or devices when accessing district-sponsored social media sites.
5. The school will reserve the right to monitor all employee use of district computers and other electronic devices, including employee blogging and social networking activity. An employee should have no expectation of personal privacy in any communication or post made through social media while using district computers, cellular telephones or other data devices.

6. All posts on district-sponsored social media must comply with the school policies concerning confidentiality, including the confidentiality of student information. If any coach is unsure about the confidential nature of information the coach is considering posting, the coach shall consult with his/her supervisor prior to making the post.

7. A coach may not link a district-sponsored social media site or webpage to any personal social media sites or sites not sponsored by the school district.

8. A coach may not use district-sponsored social media communications for private financial gain, political, commercial, advertisement, and proselytizing or solicitation purpose.

9. A coach may not use direct-sponsored social media communications in a manner that misrepresents personal views as those of the school district, or in a manner that could be construed as such.

DRAFT

TRANSPORTATION
PSD BP 3541.1 School Related Trips

Trips by School Vehicles
Besides taking students to and from school, the Board may approve transportation for field trips and school-sponsored activities. The Superintendent or designee shall regulate the use of the district transportation for approved school-related activities. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip.

Transportation by Private Automobile
Private automobiles may be used to transport students on any school-related trips if approved by the Superintendent. Drivers shall be required to possess a valid driver's license and liability insurance of at least $100,000 per occurrence as required by the State of Alaska Law. Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents that may occur.

District personnel who frequently transport students in their private vehicles are urged to carry liability insurance of $300,000 or more per occurrence. A seat belt must be provided for each passenger. Trucks and pickups may not transport more persons than can safely sit in the passenger compartment. Owners furnishing private vehicles shall not accept reimbursement from passengers in excess of the cost of operating the vehicle.

Travel by Boat or Van
PSD AR 3541.1
All travel by students whether traveling for activities or for curriculum activities, should be either by Alaska Airlines and its partners or by the Alaska Marine Highway System ferries or Inter-Island ferries. If short field trips or activity travel warrants the use of a smaller boat, the following criteria needs to be met before travel can take place:

- Along with the captain of the boat, the school district administration and coaches can make the decision to cancel the trip;
- Maximum weather conditions - no more than three (3) foot seas and winds of no more than 15 miles per hour;
- Cancellation of trip if temperature goes below 20 degrees:
- Temperature, tide change, and wind velocity will be taken into consideration;
- The captain will be at least 21 years and have experience transporting passengers and preferably be USCG approved;
- The captain will give a safety briefing before the trip starts - demonstration of putting on life vests.

For road travel on field trips and activities, the following criteria needs to be met before traveling:

- With groups of students of 15 or more, a certificated bus will be required for transporting students
- With groups of less than 14, an 11-passenger van may be used to transport students or 14 passenger and 1 driver bus may be used

If possible, a certificated bus driver will be hired to transport students.

Students will not be allowed to use their own vehicles for transporting other students on a school sponsored activity, however, parents may transport small groups of students if approved by the principal and or designee.

TRAVEL, HOUSING and PER DIEM REQUISITION PROCESS

Rosters for travel and per diem are to be submitted to the Business Office 7 (seven) calendar days prior to the actual date of departure.

Meal per diem rates is (established FY24):

Breakfast	$12.00
Lunch	$18.00
Dinner	$30.00

Names of students or adults can be REMOVED from the submitted roster for Alaska Marine Highway reservations and Jet Boat Reservations. Names cannot be added after submission to the Activities Office (penalties from the ferry and air carrier apply) for Alaska Airlines Reservations due to restrictions. Example: If a student becomes ill and cannot travel, the team travels with one less person. Another person cannot be substituted unless the change is made three (3) calendar days before departure. AMHS & Alaska Airlines charges for name changes under the 2-day window.

Changes can be made to hotels when on the road or before departure ***only*** after receiving approval from the Activities Director, Principal, or Superintendent.

The coach may submit a hotel preference; however, this does not guarantee placement at the requested facility. When checking out of a hotel, coaches must obtain a receipt, sign the receipt and submit it to the Business Office.

DRAFT

APPENDIX I: COACH/SPONSOR ACKNOWLEDGEMENT

By signing this form, I acknowledge:

1. I have received the Petersburg School District's 2023-2024 Student Activities Handbook for Coaches and Sponsors. Additional copies are available on the district website.

2. I understand it is my responsibility to read the district handbook *and* the ASAA handbook and follow the stated philosophy, all guidelines, rules, regulations, and policies found in both documents.

3. I understand that there will be a review of my performance at the end of the season.

4. I understand that any health/medical information I learn about student-athletes is to be considered private and confidential.

5. I understand that I will provide a copy of the following:
    a. Alaska State Coaching Certification (NFHS)/Principles of Coaching
    b. Current First Aid Card
    c. Concussion Training Certification
    d. Sudden Cardiac Arrest Certification
    e. Protecting Students from Abuse

Coach/Sponsor Name (Printed) _____

Coach/Sponsor Signature _____

Date _____

DRAFT

APPENDIX II: LETTERING & PIN AWARDS

At the completion of a sport/activity season students are awarded pins and in some cases a letter for their participation in an activity. Below are the requirements used for these awards. Some coaches and sponsors may have alternate as well as additional criterion in order for awards to be earned.

Letter "P" - For completion of 1st Varsity Activity. Student must complete the entire season in full.

Bar – A single bar is given for each year of completion of an activity. A short single bar is awarded for a Junior Varsity completion of a season. A long single bar is awarded for a Varsity completion of season.

Activity Pin – Given once during career at the completion of a student-athletes specific activity/athletic season. (i.e., Volleyball player completes season and will receive a volleyball pin).

Blue/Gold Star – All-Conference Honors

Gold Star – All State Honors

All-Academic (Lamp) – Given to seniors who have earned All-Academic honors at Region V Events.

Good Sport (Handshake) – Given to students who have earned the Region V Good Sport Award at Region V Events.

MGR. – Manager pin given to students who have completed a full season as a manger for a specific team. Given once.

CAPTAIN – Given to a student who has completed a full season and earned the honor of captain given by the Coach/Designee of the activity.

DRAFT

APPENDIX III: ALTERNATIVE EDUCATION PROGRAM & HOME SCHOOL STUDENTS ELIGIBILITY

A. To be eligible during a school semester for participation in interscholastic activities, a student must meet the following criteria:

It is important to fully understand the definitions of alternative education program and accredited under the statute so that there is no confusion.

Alternative Education Program: The Association adopts the statutory definition, in AS 14.30.365 (c)(1), of "alternative education program" as a public secondary school that provides a nontraditional education program, including the Alaska Military Youth Academy; a public vocational, remedial or theme-based program; a home school program that is accredited, as defined In this section, a charter school authorized under AS 14.03.250-14.03.290; and a statewide correspondence school that enrolls students that reside outside of the district in which the student resides and provides less than 3 hours a week of scheduled face-to-face student interactions in the same location with a teacher who is certified under AS 14.20.020.

Accredited: For purposes of determining whether a home school program is "accredited" such as to qualify as an alternative education program herein, the State Department of Education and Early Development (DEED) has identified Cognia as the sole recognized body to accredit home school programs that have standards similar to Alaska's standards; the Association shall regard as "accredited" those home school programs that have been accredited by Cognia.

School of Eligibility: shall be the public school that, (1) based on the residence of the parent or legal guardian, the student would be eligible to attend were the student not enrolled in an alternative education program; or (2) at which the student requests to participate, if (A) the student shows good cause, as determined by the governing body of the Public School the student would be eligible to attend were the student not enrolled in an alternative education program and (B) the governing body of the school in which the student seeks to participate in interscholastic activities approves. Or, a religious or other private school regulated under this chapter that, (1) the student would be eligible to attend were the student not enrolled in an alternative education program; and (2) at which the student requests to participate, if the administrator of the school approves.

Alternative education program students must meet all ASAA and member school district eligibility requirements with the exception of regular attendance at the "school of eligibility." Schools which permit ineligible students to participate will be subject to penalty under ASAA Bylaws.

Students must physically reside within the attendance area of the school, or if not, have received approval of the school's governing body to establish the school as the "school of eligibility."

Students must be enrolled in grades 9-12 in an "alternative education program" as defined in AS 14.30.365.

Students must be enrolled in at least the minimum number of classes according to ASAA and school district enrollment requirements.

Students must meet or exceed ASAA's Semester Credit Rule for the immediately preceding semester, including the GPA requirement.

Students must not have transferred directly from a member school to start the school year (transfers may require a calendar year period of ineligibility for varsity level competition).
Students must not have been enrolled in high school for more than eight consecutive semesters since first enrolling in ninth grade; and students may not compete in a specific high school sport or activity for more than 4 seasons.

DRAFT

Students will not turn 19 years of age on or before August 1.

In accordance with ASAA Bylaws, students must be amateurs in each sport and activity in which they want to participate.

Students must not have been recruited by a person who coaches at the "school of eligibility" or by another school representative.

In accordance with ASAA Bylaws, students must have submitted to a sport's physical exam within the prior eighteen months and agree to provide a copy to the school.

Students are aware of and agree to comply with ASAA's "Play for Keeps" tobacco, alcohol and drug (TAD) education program.

Students are aware of and agree to comply with ASAA's or the school district's Concussion Awareness/Education/Management Program.

Students are aware of the risk of Sudden Cardiac Arrest.

It is recommended that the administrator explain to students that the statute does not guarantee that they will be chosen by coaches to fill spots on competitive teams.

ASAA Checklist for Alternative Education Students shall be on file with the Petersburg School District's Activities Office.

MMS Homeschool/Alternative Education Participation Requirements:

For students enrolled in an accredited Homeschool/Alternative Education program intending to participate in any Mitkof Middle School Activity or Athletic Program, all prospective participants must meet the following in order to be eligible:

1) Enroll in a minimum of 2 courses at Mitkof Middle School with the following requirements:

   a. One (1) course must be a core course of English, Math, Science, or Social Studies in their respective grade.
   b. One (1) course may be an elective course if space allows within that elective.
   c. Must complete the course in good academic standing of a minimum of a C- at the end of the enrolled quarter of that activity to continue participation in other activities.

2) Must meet all eligibility requirements in regards to Arbiter forms and fees to be able to receive a golden ticket for practice eligibility.

3) Must complete the Homeschool/Alternative Education form.

APPENDIX IV: DISTRICT SPONSORED TRAVEL
Below are the planned school sponsored travel trips for each activity for the 2026-2027 School Year

ACTIVITY	GENERAL BUDGET
HS - Cross Country	August 22 @ Sitka (14 Participants and 2 Coaches) September 5 @ Klawock (2 Boats MAX to Klawock) September 11 @ Ketchikan (14 Participants & 2 Coaches if Fly-Ferry – All eligible members and 2 Coaches if Ferry-Ferry) September 26 @ Region 5 Championships (14 Participants and 2 Coaches) *State Travel is the responsibility of the individual traveling. *Student Activity Fee=Y ($205.00). *Home Event is September 19-20, 2025*
HS - Swim & Dive	September 18-19 @ Juneau-Douglas (14 Participants and 2 Coaches) October 2-3 @ Ketchikan (14 Participants and 2 Coaches) October 16-17 @ Sitka (14 Participants and 2 Coaches) September 26 @ Region 5 Championships (14 Participants and 2 Coaches) *State Travel is the responsibility of the individual traveling. *Student Activity Fee=Y ($215.00) **Home Event is October 6-7, 2026*
HS - Volleyball	*State Travel is the responsibility of the individual traveling. *Student Activity Fee=Y ($205.00)

DRAFT

HS - Wrestling	October 16-17 @ POW (16 + 2 Coaches) October 23-24 @ Juneau (16 + 2 Coaches) November 6-7 @ Ketchikan (16 + 2 Coaches) December 11-12 @ Wrangell Region 5 Championships (16 + 2 Coaches) *State Travel expenditures are the responsibility of the individual traveling. *Student Activity Fee=Y ($195.00)
HS – Girls Basketball	January 15-16 @ Haines (14 + 2 Coaches) January 20-23 @ Metlakatla (14 + 2 Coaches) February 5-6 @ Wrangell (All eligible players + 2 Coaches) February 12-13 @ Craig (14 + 2 Coaches) March 3 - 6, 2026 (12 + 2 Coaches) *Any other trip and or number of participants added are to be paid for by the fundraising account of the team. *Student Activity Fee=Y ($265.00)
HS – Boys Basketball	December 18-19 @ Craig (14 + 2 Coaches) January 15-16 @ Haines (14 + 2 Coaches) January 20-23 @ Metlakatla (14 + 2 Coaches) February 5-6 @ Wrangell (All eligible players + 2 Coaches) March 3 - 6, 2026 (12 + 2 Coaches) *Any other trip and or number of participants added are to be paid for by the fundraising account of the team. *Student Activity Fee=Y ($265.00)

DRAFT

HS - Cheerleading	February 5-6 @ Wrangell (All eligible players + 2 Coaches) March 3 - 6, 2026 (12 + 2 Coaches) *Any other trip and or number of participants added are to be paid for by the fundraising account of the team. *Student Activity Fee=Y ($205.00)
HS - Baseball	TBD *Student Activity Fee=Y ($205.00)
HS – Track & Field	TBD *Any other trip and or number of participants added are to be paid for by the fundraising account of the team. *Student Activity Fee=Y ($205.00)
HS - Softball	Club Activity – All funds are covered by the program and outlined in MOA.
HS – Dance	Club Activity – All funds are covered by the program and outlined in MOA.
MUSIC	SE Honors Music: - Male & female chaperone travel=Y - Per diems=Y, Sub=Y, Lodging=Y - Student Activity Fee=Y ($100.00 during travel & $50.00 during hosting) Student Lodging=N Pep Band: - Male & female chaperone travel=Y - Per Diem=Y, Sub=Y, Lodging=N - Student Activity Fee=N, Student Covers all travel costs & participation fees Music Fest: - Male & female chaperone travel=Y - Per Diem=Y, Sub=Y, Lodging=Y - Student Activity Fee=N, Student Covers all travel costs & participation fees All State Honor Music & Band: - Male & female chaperone travel=Y - Per Diem=N, Sub=Y, Lodging=Y

DRAFT

	- Student Activity Fee=N, Student Covers all travel costs & participation fees Out-of-State Travel: - All cost associated with out-of-state is covered by student and ASB. - District does not cover any out-of-state chaperone travel.
ART	Region V Art Fest: - Male & female chaperone travel =Y - Per Diem=Y, Sub=Y, Lodging=Y - Student Activity Fee=N, Student Covers travel costs & participation fees
NOSB	Tsunami Bowl (National Ocean Science Bowl) *Within Budget - Male & female chaperone travel =Y - Per Diem=Y, Sub=Y, Lodging=Y - Student Activity Fee=Y ($175.00) *General covers all cost of up to 1 (one) team travel cost which is a total of 6 students.

MITKOF MIDDLE SCHOOL

ACTIVITY	**GENERAL BUDGET**
MMS Activities	*Priority will be given to the Stikine Tournament for travel if possible. Alternate event will be determined based upon location and date of event. Final determination will be done by Principal and/or designee. *MMS Season will be established by a set start date and end date. *MMS Activities Fees are $50.00 per activity/NYO's is $50.00 per participant. *MMS Activities are limited to 1 (one) travel trip per season per year. If the activity is part of the Stikine Conference, that activity will travel to the Stikine Tournament unless other arrangements have been approved by Principal and/or Designee. Travel may be limited to ferry and/or Charter boat only. Any other travel route must be approved by the Superintendent and/or designee.

DRAFT

APPENDIX V: FUNDRAISING GUIDELINES

****All fundraising for school sponsored activities must be used for school sponsored activities; no individual activities, camps and/or events****

Concession Fundraising

All fundraising events require that:

- All students involved have equal opportunity to participate
- At least 1 district employee is designated as a responsible adult sponsor
    - District employee will check out a cash box if needed.
        - Returned with at completed cash count form.
- Fundraising request filled out and approved by Activities Director.
- Sponsors will earn 1 share for every hour of time invested in preparation/planning of event. Max of 4 shares can be earned for preparation/planning.
- All money earned will be applied to the event. If students go over their amount needed, additional funds will be distributed to other participants based on need and determined by Administration.
- If a student has decided to not participate in event, they can determine who their shares are donated to and/or they can allow admin distribute funds based on need.
- Funds cannot be saved for future events and/or activities. Excess funds raised will not to be distributed in cash to students and/or families. These must be redistributed within the respective event to honor those who supported the event and student.

Recommendations for Concession Fundraising are:

- Students will sign up for assignments based on approx. 2-hour long time slots
    - Recommended for standard concessions: 2 students 1 adult
- All students will earn a "share" for participation in the following
    - 1.5-2 hours of work time (set-up, serving and cleaning)
    - Parents can earn "share" for their student for 1.5-2 hours of work time
    - Shares for items donated (baked goods, groceries, etc.)
- All profits are divided equally based on number of shares earned
- Shares are divided at the end of all concession fundraising for the event. This provides the best opportunity for equity of participation and earning.
- Shares are divided after expenses are taken out (net fundraised amount)
- Shares are tracked on a spreadsheet and tracked by the district sponsor

****All fundraising for school sponsored activities must be used for school sponsored activities; no individual activities, camps and/or events****

SEAWEED

All fundraising events require the following:

- All students involved have equal opportunity to participate
- At least 1 district employee as a responsible adult sponsor
    - District employee will check out a cash box if needed.
        - Returned with at completed cash count form.
- Fundraising request filled out and approved by Activity Director.
- Sponsors will earn 1 share for every hour of time invested in preparation/planning of event. Max of 4 shares can be earned for planning.
- All money earned will be applied to the event. If students go over their amount needed, additional funds will be distributed to other participants based on need and determined by Admin.
- If a student has decided to not participate in event, they can determine who their shares are donated to and/or they can let admin distribute funds based on need.

DRAFT

- Funds cannot be saved for future events and/or activities. Excess funds raised will not to be distributed in cash to students and/or families. These must be redistributed within the respective event to honor those who supported the event and student.

All students are encouraged to participate. If students are unable to attend because they are traveling for another activity on the day of collection, family members can fill in and earn shares for them.

- Students earn 1 share for helping to collect the seaweed
- Students earn 1 share for having a vehicle and delivering
- Students can earn an additional "share(s)" for having other family members helping to collect seaweed, 1 "share" per working family member, up to 3 additional family members.
- Tracking is done on a spreadsheet. Students are responsible for signing up with activity sponsor(s) to let him/her know that they are planning to participate.
- The student also informs the sponsor(s) if they have a vehicle available to transport seaweed and how many family members will be there to help.
- On the day of collection, students are responsible for checking in with the sponsor to let him/her know that they are there, as well as how many family members are there to help. This ensures that shares are distributed evenly.
- Failure to check in and verify with sponsor(s) may result in lack of shares. This is the student's responsibility.

****All fundraising for school sponsored activities must be used for school sponsored activities; no individual activities, camps and/or events****

RAFFLE TICKETS

All fundraising events require the following:

- All students involved have opportunity to participate
- At least 1 district employee as a responsible adult sponsor
  - District employee will check out a cash box if needed.
    - Returned with at completed cash count form.
- Fundraising request filled out and approved by Activities Director.
- Sponsors will earn 1 share for every hour of time invested in preparation/planning of event. Max of 4 shares can be earned for planning.
- All money earned will be applied to the event. If students go over their amount needed, additional funds will be distributed to other participants based on need and determined by Admin.
- If a student has decided to not participate in event, they can determine who their shares are donated to and/or they can let admin distribute funds based on need.
- Funds cannot be saved for future events and/or activities. Excess funds raised will not to be distributed in cash to students and/or families. These must be redistributed within the respective event to honor those who supported the event and student.

Raffle Recommended Guidelines

- All money goes into the gaming account. (**required**)
- There are 200 tickets available to be sold.
- Tickets are divided into books of 5.
- **Each student has the opportunity to sell at least one book of tickets. Students will sign the spreadsheet/document indicating that they have received the tickets.**
- Once a student has sold their entire book of tickets, they must turn in the ticket stubs and money before receiving another book of tickets.
- No student may have more than one book of tickets at a time.
- Students/Families are financially responsible for tickets signed out.
- Money is distributed to students based upon the total money brought in minus the money out, tax required for gaming permit, and number of tickets sold. (net proceeds)
- Activity district sponsor with other sponsor(s) are responsible for tracking tickets in and out, collecting money for tickets turned in, as well as filling out deposit slips. Information is tracked on a spreadsheet.
  - Example -

DRAFT

        - 200 x $100.00 = $20,000
        - Monday-Thursday = $300.00 (1 $100.00 winner and 1 $200.00 winner)
        - Friday = $900.00 (1 $100.00 winner, 1 $200.00 winner, and 1 $300.00 winner)
    - This year totals
        - There were 3 Fridays X $900.00 = $2,700.00
        - There were 9 weekdays X $300.00 = $2,700.00
        - $2,700.00 + $2,700.00 = $5,400.00
        - $20,000.00 - $5,400.00 = $14,600
        - $14,600.00 X .01 (raffle tax to be paid to the state) = $146.00
    - $14,600.00 - $146.00 = $14,454.00
    - $14,454.00 divided by 200 = $72.27
        $72.27 goes into each student account for each ticket sold
        If a student sells 5 - $72.27 x 5 = $361.35 goes into their account.

****All fundraising for school sponsored activities must be used for school sponsored activities; no individual activities, camps and/or events****

COMMUNITY EVENTS

All fundraising events require the following:

- All students involved have opportunity to participate
- At least 1 district employee as a responsible adult sponsor
    - District employee will check out a cash box if needed.
        - Returned with at completed cash count form.
- Fundraising request filled out and approved by Activities Director.
- Sponsors will earn 1 share for every hour of time invested in preparation/planning of event. Max of 4 shares can be earned for planning.
- All money earned will be applied to the event. If students go over their amount needed, additional funds will be distributed to other participants based on need and determined by Admin.
- If a student has decided to not participate in event, they can determine who their shares are donated to and/or they can let admin distribute funds based on need.
- Funds cannot be saved for future events and/or activities. Excess funds raised will not to be distributed in cash to students and/or families. These must be redistributed within the respective event to honor those who supported the event and student.

DRAFT

Community Events include any performance and/or activity specifically designed to raise funds i.e., Jazz Concert.

- Students will sign up for time slots based on approx. 2-hour long slots
    - Requirements are based on identified need
    - Students are required to check in with event sponsor(s) to verify participation.
- All students will earn a "share" for participation in the following
    - 1.5-2 hours of work time (set-up, serving and cleaning)
    - Parents can earn "share" for their student for 1.5-2 hours of work time
    - Shares for items donated (baked goods, etc.)
- Students performing at the event will receive 2 "shares" per hour of performance
    - Up to a max of 4 "shares"
- All profits are divided equally based on number of shares earned
- Shares are divided after costs are taken out
- Shares are tracked on a spreadsheet and tracked by the district sponsor

If tickets are sold by students prior to event as means of earning "shares"

- Students will have the opportunity to sell tickets until the Monday before the performance/activity
- Tickets will be distributed equally to students participating
- Students/Families are financially responsible for tickets
- Unsold tickets will be returned on Monday before the performance/activity
- If sponsor(s) determine to open up ticket sales to community at local store, this will happen after students have the opportunity to sell first and available the week of the performance/activity starting on Tuesday.

- Students will earn 1 “share” for every ticket sold to the event.

****All fundraising for school sponsored activities must be used for school sponsored activities; no individual activities, camps and/or events****

OTHER EVENTS AND FUNDRAISING

It is recognized there are long standing fundraising events who have their procedures for earning distribution. i.e., 50/50 raffles, Chicken Dinner, Shrimp Dinner, Luau, etc. These are guidelines and recommendations for school-based fundraising activities in order to create equal opportunity and equity in earnings for all student.

DRAFT

APPENDIX VI: EXTRACURRICULAR PARTICIPATION DISCIPLINE CHART

DISCIPLINE CHART -- EXTRACURRICULAR PARTICIPATION

Students involved in extracurricular activities may be subject to additional discipline during the school day in the event the student violates any of the following items. This chart has been prepared to provide assistance; it should not be interpreted as absolute.

	next activity suspension (minimum)	suspension	suspension	1 year for each additional offense
A. Skipping class (missing whole class or leaving class w/o permission)	X			
B. Disrespectful & inappropriate behavior (including swearing)	X			
C. Harassment/bullying	X	X(*)	X(**)	
D. Sexual harassment	X	X (*)	X(**)	
E. Cheating	X			
F. Stealing		X(*)	X(**)	X
G. Vandalism	X	X(*)		
H. Fighting	X	X(*)		
I. Use, sale, purchase, possession of smoking tobacco	See TAD Information			
J. Use, sale, purchase, possession of smokeless tobacco	See TAD Information			
K. Use and/or possession of inhalants, alcohol or illegal drugs including controlled substance transactions while not under school jurisdiction or control	See TAD Information			
L. Use, sale, purchase, possession of inhalants, alcohol or illegal drugs, including controlled substance transactions while on school property, school trips, or otherwise under school jurisdiction or control	See TAD Information			
M. Verbal, physical assault, or bullying other students		X	X	X
N. Verbal, physical assault, or bullying school personnel		X	X	X
O. Possession or use of weapons, other than firearms				X
P. Possession or use of firearms, including explosives				X
Q. Trespassing	X	X(*)		
R. Inappropriate use of school equipment.	X	X(*)		
S. Tattoos or body piercing on school sponsored trip.		X(*)		

DRAFT

Key:

A. A student classified as skipping a class is someone who attended classes previous to or after an unaccountable absence. An unaccountable absence is where the student is marked absent from a class, but has not notified the office that he/she is checking out of school, or is missing from class for more than 15 minutes.

* Fifty percent (50%) of the suspension will be forgiven if the student completes fifteen (15) hours of community service. The student will be allowed to practice during his/her suspension.

** Thirty percent (30%) of the suspension will be forgiven if the student completes twenty (20) hours of community service. The student will be allowed to practice during his/her suspension.

DRAFT

PHS/MMS Handbook Highlights

Page 15 – MMS PE Participation

Mitkof Middle School students that do not participate in PE class and/or are unexcused and/or not in attendance for that school calendar day are not allowed to participate during that same calendar day for an activity. In the event that this scenario happens on a travel day, the student may be deemed ineligible to travel for that event.

Rationale:
This update was due to a high number of students not participating in class on the day of a competition and/or travel for an athletic event.

Page 16-17 – Golden Ticket

1. Ensure prior to the first practice that each participating team member has paid district athletic participation fee(s), has a current physical, completed all required ASAA and district forms (ASAA TAD [Tobacco, Alcohol, Drugs] Policy, parent contact forms, emergency medical information, etc.). A complete list of required forms is included in the Student Activities Participation Handbook. **NOTE: A golden ticket pass must be presented to the coaching staff prior to a student attending their first practice.**

Rationale:
To make sure all fees are collected prior to participating. Collection of the fees are needing to be done adequately due to outstanding payments.

Page 19 – Added Dance and Softball

Activities offered was added as Dance and Softball as club activities. These activities must have signed off MOA's prior to beginning any team function.

Page 21 – Media Relations Emphasis

Maintaining a positive public image is the responsibility of all coaches and student athletes of the PSD. Providing the press with positive accounts of athletic events is an important role of participants and others involved in activities. What a coach or player says—in the heat of the competition—or what he/she is quoted as saying— can have lasting repercussions. Ensure your statements reflect well on your team and your school. Always model good sportsmanship; find something positive to say. Remember, these are student athletes, not professional athletes.

Rationale: Emphasis with the local media.

Page 24 – MMS Travel

MMS Athletics are allowed one (1) district sponsored travel. The following outlines upcoming travel trips and tournaments for the 2026-2027 calendar year.

Cross Country – @ Wrangell or Ketchikan
Basketball - @ POW (Stikine Tournament) OR Wrangell due to POW Availability
Cheer - @ POW (Stikine Tournament) OR Wrangell due to POW Availability
Wrestling - @ Wrangell (HOST Stikine Tournament)
Volleyball - @ Wrangell (Stikine Tournament)
Track & Field – Home Event
Robotics - @ Juneau
Native Youth Olympics – @ Juneau

All participants who have met practice requirements, eligibility requirements, academic eligibility requirements, and demonstrate positive citizenship and sportsmanship are able to participate in travel.

*Note for 2026-2027 that home events and travel to away trips are NOT guaranteed. Competitive seasons will occur and travel to away trips are based on location, fund availability, team size, transportation availability, host team accommodation availability, and other unforeseen situations. The Activities & Athletics department will in good faith attempt to provide the best seasons possible for all MS teams for possible competition away from Petersburg as well as hosting events.

Rationale: Clearer verbiage of the MMS activities competition season with planned out seasons. Last paragraph is placed in the event that a MS Stikine Tournament or other tournament is cancelled due to host school's inability to make an event take place.

Page 27-28 – Selection of Coaches/Activity Sponsors

Coaching and Sponsor positions are contracted by the Petersburg School District (PSD) on a one-year basis. Each assignment(s) will be assessed and reviewed annually by the athletic director and/or designee. Coaches/Sponsors that complete a successful year, as determined by the athletic director or designee, may be renewed for the following season. When vacancies occur, the selection of coaches/sponsors will be determined following the procedures below:

1. PSD will post via email and the school district website, and may post by other venues, a list of all extra-duty contract vacancies simultaneously internally and externally.

2. Once the closing date has passed, a Hiring Committee appointed by the Principal and/or Activities Director will review the list of candidates and choose the most qualified person for the job. The Administrator will make the final decision and submit a recommendation to the Superintendent based on information from the Hiring Committee.

3. In assessing the qualification of coach/sponsor applicants, PSD shall give preference to in-district applicants as long as their qualifications are relatively equal. Building-specific candidates will be given preference for openings. (eg, MS teacher for MS basketball will have preference.)

4. If the District determines that an in-district applicant should not be selected because an outside applicant possesses substantially greater skills and qualifications, the unsuccessful in-district applicants may request a meeting for explanation within one (1) week of the decision.

5. An effort will be made to include the head coach or lead sponsor in the selection process of assistant coaches. It must be recognized that this is not always possible, depending on a variety of factors.

6. All "volunteer" coaches must be approved by the Petersburg School District Administration and must meet the same requirements as other coaches, which may include ASAA required classes/courses (e.g. Concussion Certification, Sudden Cardiac Arrest, First-Aid, Health, & Safety for Coaches, and Fundamentals of Coaching), fingerprint background check, application on file, reference checks, etc.

7. Assessment and review after each season will be completed by the administration using the assessment/evaluation tool.

8. Coaches and Sponsors who complete a season in good standing and earn a positive assessment will be offered the opportunity to sign a Letter of Intent to coach the following season by the administration. Extra-Duty Contracts with a signed Letter of Intent must be verified a minimum of two months before the first day of practice for each respective season.

9. Known extra-duty coaching/advisor vacancies for the school year will be posted no later than June 1, for a minimum of five (5) work days. The vacancy may arise due to added positions, resignations, terminations, or the principal's decision not to renew a contract. Should a vacancy occur during a school year, the position may be filled by the building principal on an interim basis and then posted as a vacancy for the upcoming school year.

Emergency Interim Appointment for Extra-Duty Coaching Positions

The Administration recognizes that maintaining the continuity and safety of athletic and extracurricular programs is vital for students. This policy establishes the authority of the school administration to expedite the filling of an extra-duty coaching position when a vacancy occurs after a sports season has already commenced or is about to begin within 15 days or less.

In the event that a coaching vacancy occurs after the official start date of a sports season or within 15 days of the season start date - due to resignation, termination, medical leave, or any other unforeseen separation of service, the Superintendent or their designee (Building Principal or Athletic Director) retains the absolute discretion to bypass standard posting and interviewing timelines.

The Administration may directly assign the extra-duty contract to any qualified internal or external candidate who, in the judgment of the administration, is best suited to fulfill the immediate needs of the program and ensure student safety.

Interim Status and Contract Duration

- Any contract issued under these emergency circumstances shall be explicitly designated as an Interim Appointment.
- The interim contract shall automatically expire at the official conclusion of the current sport's season (including any post-season or tournament play), or at the end of the current school year, whichever comes first.
- Placement in an interim status does not confer any right to automatic renewal, tenure, or continued employment in that extra-duty position for subsequent years.

Reopening of the Position At the conclusion of the season, the interim status will conclude, and the position shall be considered vacant. The District will formally reopen and post the coaching position for

the following school year in accordance with standard district hiring policies and collective bargaining agreements. The individual who held the interim position is eligible to apply for the permanent role through the standard competitive hiring process.

Rationale: Clearly defined selection process that was not placed in a space prior. Also, Interim appointment status for mid-season or prior to season changes for coach/activity sponsors for a clear detailed process in the event that these scenarios take place.

Page 30 – Name Changes & Substitutes for Alaska Airlines/Alaska Marine Highway

- Another person cannot be substituted unless the change is made three (3) calendar days before departure.

Rationale: Better planning and notification for students, families, and teachers. Previous days were set at 2 calendar days.

Page 34 – MMS Homeschool/Alternative Education Participation Enrollment Requirement

MMS Homeschool/Alternative Education Participation Requirements:

For students enrolled in an accredited Homeschool/Alternative Education program intending to participate in any Mitkof Middle School Activity or Athletic Program, all prospective participants must meet the following in order to be eligible:

1) Enroll in a minimum of 2 courses at Mitkof Middle School with the following requirements:

   a. One (1) course must be a core course of English, Math, Science, or Social Studies in their respective grade.
   b. One (1) course may be an elective course if space allows within that elective.
   c. Must complete the course in good academic standing of a minimum of a C- at the end of the enrolled quarter of that activity to continue participation in other activities.

2) Must meet all eligibility requirements in regards to Arbiter forms and fees to be able to receive a golden ticket for practice eligibility.

3) Must complete the Homeschool/Alternative Education form.

Rationale: Previous requirement was enrollment into one (1) course. Challenges that occurred with the previous requirement were students attending the one course during a season and then no attendance once the season was complete. This change will offer academic accountability as similar with fully enrolled students. Having students take a core class at the school gives the administration a direct, objective way to monitor academic eligibility.

With the limitation to electives, some of the electives offered have space limitations and priority will be given to full-time enrolled students. This protects full-time MMS students by ensuring they get priority for popular elective classes, while still offering opportunities to alternative education students when available.

This change also offers the ability for students to build relationships with teammates, classmates, teachers, and administrators during the school day. If behavioral or safety issues arise during an extracurricular activity, school officials already have an established relationship with the student.

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

					FY26 Spring Adopted Budget	FY26 Final Proposed Changes	FY26 Final Proposed Budget	
Beginning Fund Balance: July 1, 2025 - (Subject to 10% Limit per AS 14.17.505(a))*				$1,587,762	$ 2,071,829	$ -	$ 2,071,829	
(Excluded from the 10% Limit)				$435,000	$ 470,891	$ -	$ 470,891	
Total Beginning Fund Balance				$2,022,762	$ 2,542,720	$ -	$ 2,542,720	
Revenue								
010	City/Borough Appropriations	(1)	$3,250,000		$ 3,250,000	$ -	$ 3,250,000	
030	Earnings on Investments	(2)	43,950		$ 70,050	$ -	$ 70,050	
040	Other Local Revenues	(3)	116,350		$ 116,350	$ -	$ 116,350	
041	Tuition from Students	(4)	0		$ -	$ -	$ -	
042	Tuition - Other Districts	(5)	0		$ -	$ -	$ -	
047	E-Rate Program	(6)	87,160		$ 101,450	$ -	$ 101,450	
050	State Sources	(7)	7,027,261		$ 7,919,076	$ (23,930)	$ 7,895,146	
100	Federal Sources - Direct	(8)	0		$ -	$ -	$ -	
150	Federal Sources - Through the State	(9)	0		$ -	$ -	$ -	
190	Federal Sources - Other Agencies	(10)	0		$ -	$ -	$ -	
250	Transfers From Other Funds	(11)	0		$ -	$ -	$ -	
	Total Revenue			**$10,524,721**	**$ 11,456,925**	**$ (23,930)**	**$ 11,432,995**	
Expenditures								
100	Instruction	(12)	$4,695,570		$ 4,971,278	$ (26,600)	$ 4,944,678	
200	Special Education Instruction	(13)	1,686,245		$ 1,764,912	$ 10,000	$ 1,774,912	
220	Special Education Support Services	(14)	0			$ -		
300	Support Services - Students	(15)	338,040		$ 372,817	$ 19,956	$ 392,773	
350	Support Services - Instruction	(16)	908,899		$ 943,437	$ (1,000)	$ 942,437	
400	School Administration	(17)	443,650		$ 452,233	$ -	$ 452,233	
450	School Administration Support Services	(18)	342,438		$ 354,826	$ 800	$ 355,626	
510	District Administration	(19)	468,193		$ 495,741	$ (67,864)	$ 427,877	
550	District Administration Support Services	(20)	380,425		$ 377,380	$ 59,017	$ 436,397	
600	Operations and Maintenance of Plant	(21)	1,409,600		$ 1,461,401	$ 49,250	$ 1,510,651	
700	Student Activities	(22)	531,495		$ 651,265	$ -	$ 651,265	
780	Community Services	(23)	0		$ -	$ -	$ -	
900	Other Financing Uses	(24)	0		$ 645,000	$ -	$ 645,000	
	Total Expenditures			**$11,204,553**	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	$ 11,888,851
Ending Fund Balance: June 30, 2026 (Subject to 10% Limit per AS 14.17.505(a))*				$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%
(Excluded from the 10% Limit)				$435,000	$ 480,000	$ -	$ 480,000	
Total Ending Fund Balance				$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864	

** Must be greater than or equal to zero

***Note regarding Fund Balance --** **10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

Petersburg School District
FY26 *Final Revision*



Robyn Taylor, Superintendent

Shannon Baird, Director of Finance

June 30, 2026

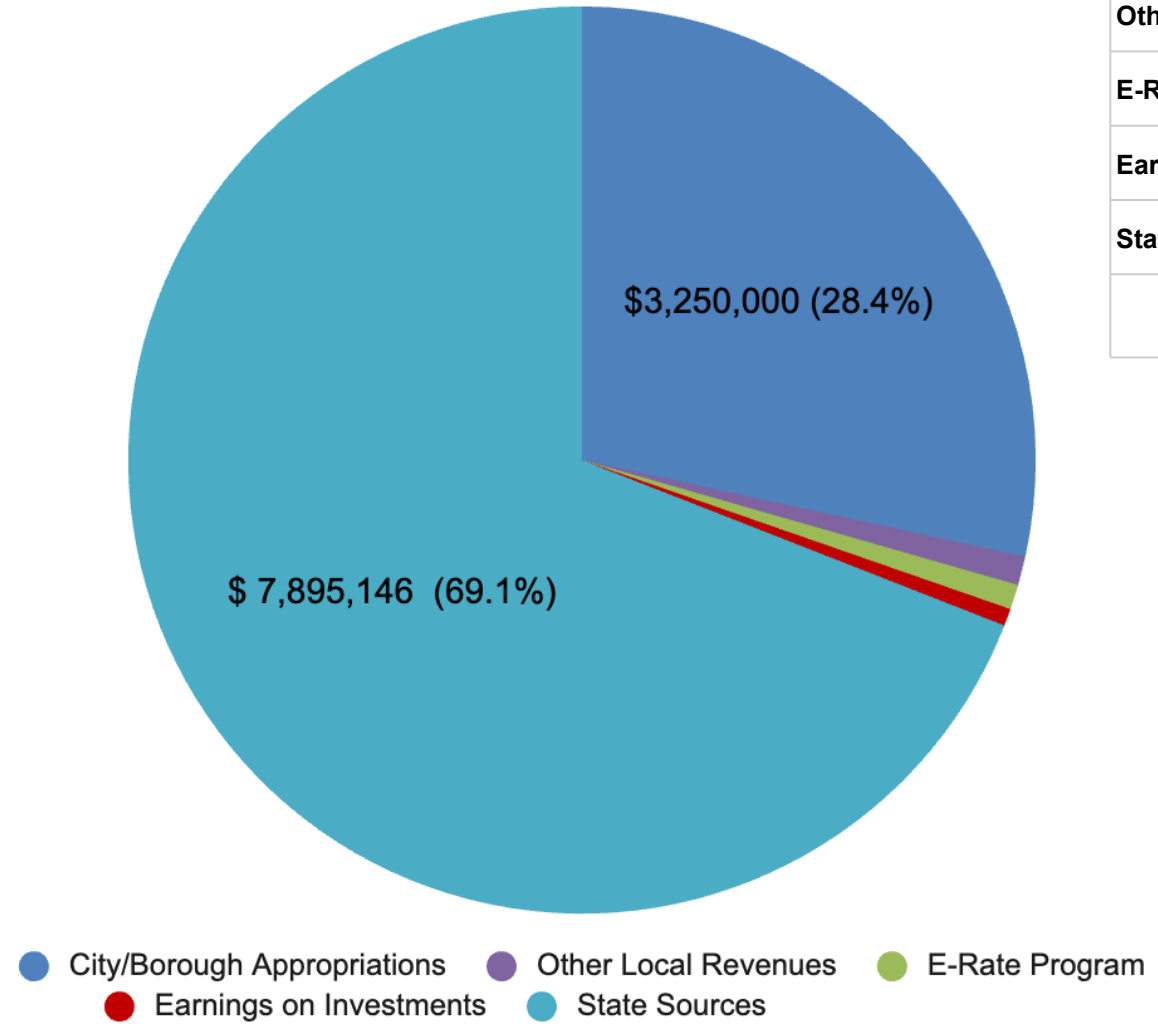
PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

				FY26 Spring Adopted Budget	FY26 Final Proposed Changes	FY26 Final Proposed Budget	
Beginning Fund Balance: July 1, 2025 - (Subject to 10% Limit per AS 14.17.505(a))*			$1,587,762	$ 2,071,829	$ -	$ 2,071,829	
(Excluded from the 10% Limit)			$435,000	$ 470,891	$ -	$ 470,891	
Total Beginning Fund Balance			$2,022,762	$ 2,542,720	$ -	$ 2,542,720	
Revenue							
010 City/Borough Appropriations	(1)	$3,250,000		$ 3,250,000	$ -	$ 3,250,000	
030 Earnings on Investments	(2)	43,950		$ 70,050	$ -	$ 70,050	
040 Other Local Revenues	(3)	116,350		$ 116,350	$ -	$ 116,350	
041 Tuition from Students	(4)	0		$ -	$ -	$ -	
042 Tuition - Other Districts	(5)	0		$ -	$ -	$ -	
047 E-Rate Program	(6)	87,160		$ 101,450	$ -	$ 101,450	
050 State Sources	(7)	7,027,261		$ 7,919,076	$ (23,930)	$ 7,895,146	
100 Federal Sources - Direct	(8)	0		$ -	$ -	$ -	
150 Federal Sources - Through the State	(9)	0		$ -	$ -	$ -	
190 Federal Sources - Other Agencies	(10)	0		$ -	$ -	$ -	
250 Transfers From Other Funds	(11)	0		$ -	$ -	$ -	
Total Revenue			**$10,524,721**	**$ 11,456,925**	**$ (23,930)**	**$ 11,432,995**	
Expenditures							
100 Instruction	(12)	$4,695,570		$ 4,971,278	$ (26,600)	$ 4,944,678	
200 Special Education Instruction	(13)	1,686,245		$ 1,764,912	$ 10,000	$ 1,774,912	
220 Special Education Support Services	(14)	0			$ -		
300 Support Services - Students	(15)	338,040		$ 372,817	$ 19,956	$ 392,773	
350 Support Services - Instruction	(16)	908,899		$ 943,437	$ (1,000)	$ 942,437	
400 School Administration	(17)	443,650		$ 452,233	$ -	$ 452,233	
450 School Administration Support Services	(18)	342,438		$ 354,826	$ 800	$ 355,626	
510 District Administration	(19)	468,193		$ 495,741	$ (67,864)	$ 427,877	
550 District Administration Support Services	(20)	380,425		$ 377,380	$ 59,017	$ 436,397	
600 Operations and Maintenance of Plant	(21)	1,409,600		$ 1,461,401	$ 49,250	$ 1,510,651	
700 Student Activities	(22)	531,495		$ 651,265	$ -	$ 651,265	
780 Community Services	(23)	0		$ -	$ -	$ -	
900 Other Financing Uses	(24)	0		$ 645,000	$ -	$ 645,000	
Total Expenditures			**$11,204,553**	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	$ 11,888,851
Ending Fund Balance: June 30, 2026 (Subject to 10% Limit per AS 14.17.505(a))*			$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%
(Excluded from the 10% Limit)			$435,000	$ 480,000	$ -	$ 480,000	
Total Ending Fund Balance			$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864	

Final Budget Revision – Revenue

Revenue by Source



City/Borough Appropriations	$3,250,000	28.43%
Other Local Revenues	$116,350	1.02%
E-Rate Program	$101,450	0.89%
Earnings on Investments	$70,050	0.61%
State Sources	$ 7,895,146	69.06%
TOTAL	$11,432,995	

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

				FY26 Spring Adopted Budget	FY26 Final Proposed Changes	FY26 Final Proposed Budget	
Beginning Fund Balance: July 1, 2025 - (Subject to 10% Limit per AS 14.17.505(a))*			$1,587,762	$ 2,071,829	$ -	$ 2,071,829	
(Excluded from the 10% Limit)			$435,000	$ 470,891	$ -	$ 470,891	
Total Beginning Fund Balance			$2,022,762	$ 2,542,720	$ -	$ 2,542,720	
Revenue							
010 City/Borough Appropriations	(1)	$3,250,000		$ 3,250,000	$ -	$ 3,250,000	
030 Earnings on Investments	(2)	43,950		$ 70,050	$ -	$ 70,050	
040 Other Local Revenues	(3)	116,350		$ 116,350	$ -	$ 116,350	
041 Tuition from Students	(4)	0		$ -	$ -	$ -	
042 Tuition - Other Districts	(5)	0		$ -	$ -	$ -	
047 E-Rate Program	(6)	87,160		$ 101,450	$ -	$ 101,450	
050 State Sources	(7)	7,027,261		$ 7,919,076	$ (23,930)	$ 7,895,146	
100 Federal Sources - Direct	(8)	0		$ -	$ -	$ -	
150 Federal Sources - Through the State	(9)	0		$ -	$ -	$ -	
190 Federal Sources - Other Agencies	(10)	0		$ -	$ -	$ -	
250 Transfers From Other Funds	(11)	0		$ -	$ -	$ -	
Total Revenue			**$10,524,721**	**$ 11,456,925**	**$ (23,930)**	**$ 11,432,995**	
Expenditures							
100 Instruction	(12)	$4,695,570		$ 4,971,278	$ (26,600)	$ 4,944,678	
200 Special Education Instruction	(13)	1,686,245		$ 1,764,912	$ 10,000	$ 1,774,912	
220 Special Education Support Services	(14)	0			$ -		
300 Support Services - Students	(15)	338,040		$ 372,817	$ 19,956	$ 392,773	
350 Support Services - Instruction	(16)	908,899		$ 943,437	$ (1,000)	$ 942,437	
400 School Administration	(17)	443,650		$ 452,233	$ -	$ 452,233	
450 School Administration Support Services	(18)	342,438		$ 354,826	$ 800	$ 355,626	
510 District Administration	(19)	468,193		$ 495,741	$ (67,864)	$ 427,877	
550 District Administration Support Services	(20)	380,425		$ 377,380	$ 59,017	$ 436,397	
600 Operations and Maintenance of Plant	(21)	1,409,600		$ 1,461,401	$ 49,250	$ 1,510,651	
700 Student Activities	(22)	531,495		$ 651,265	$ -	$ 651,265	
780 Community Services	(23)	0		$ -	$ -	$ -	
900 Other Financing Uses	(24)	0		$ 645,000	$ -	$ 645,000	
Total Expenditures			**$11,204,553**	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	$ 11,888,851
Ending Fund Balance: June 30, 2026 (Subject to 10% Limit per AS 14.17.505(a))*			$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%
(Excluded from the 10% Limit)			$435,000	$ 480,000	$ -	$ 480,000	
Total Ending Fund Balance			$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864	

Final Budget Revision – Expenditures

Expenditures: Overall Increase by $43,559 to $12,533,851

Staff Movement

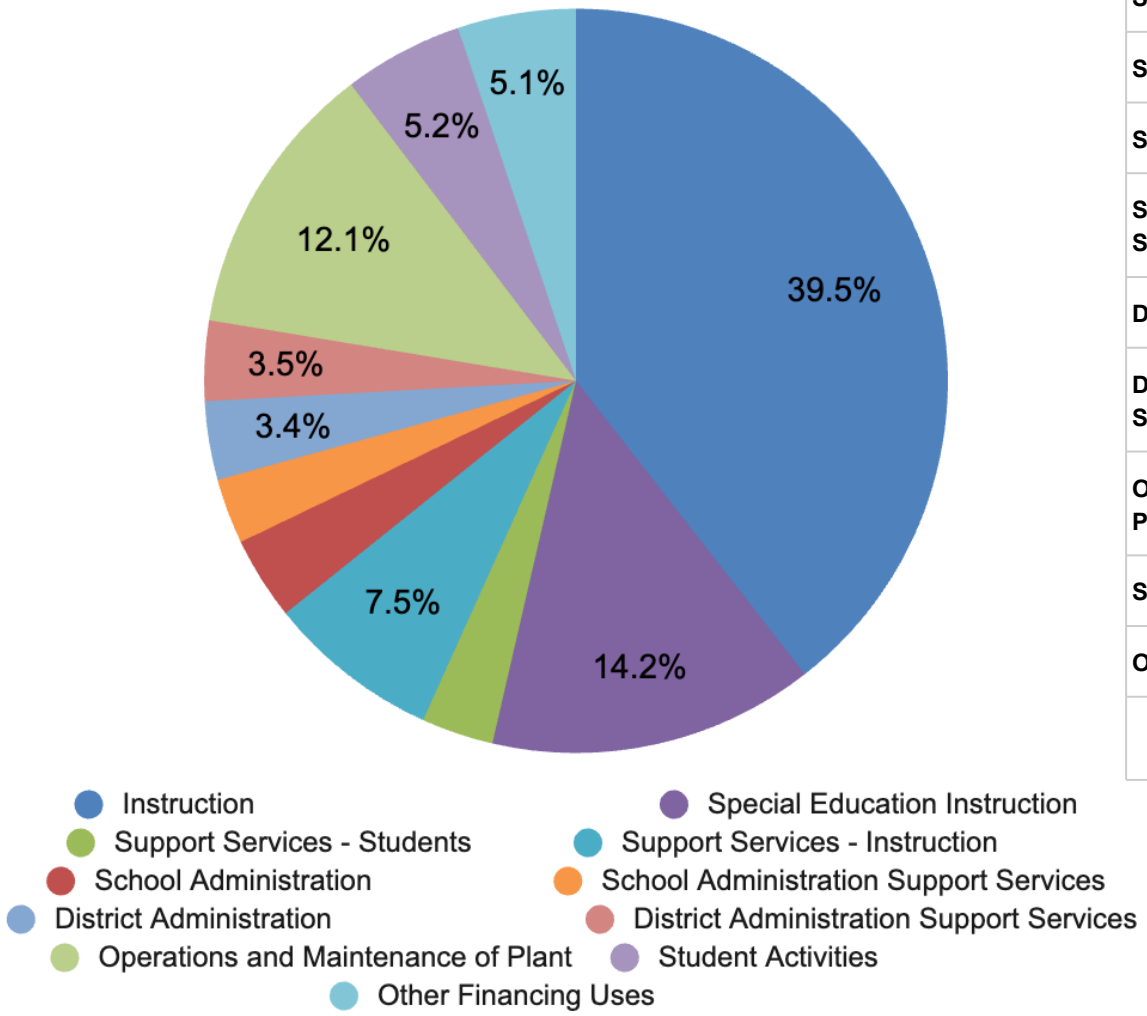
- Decreased certified staff, unfilled positions
- Increased classified staff and substitute budgets to meet the needs of unfilled certified staff positions
- Split a position between District Admin (DA), and DA Support to match actual effort

Other Notable Changes

- Increased Maintenance staff and utilities costs
- Reduced Curriculum
- Increased Equipment to cover large shipping costs

Final Budget Revision – Expenditures

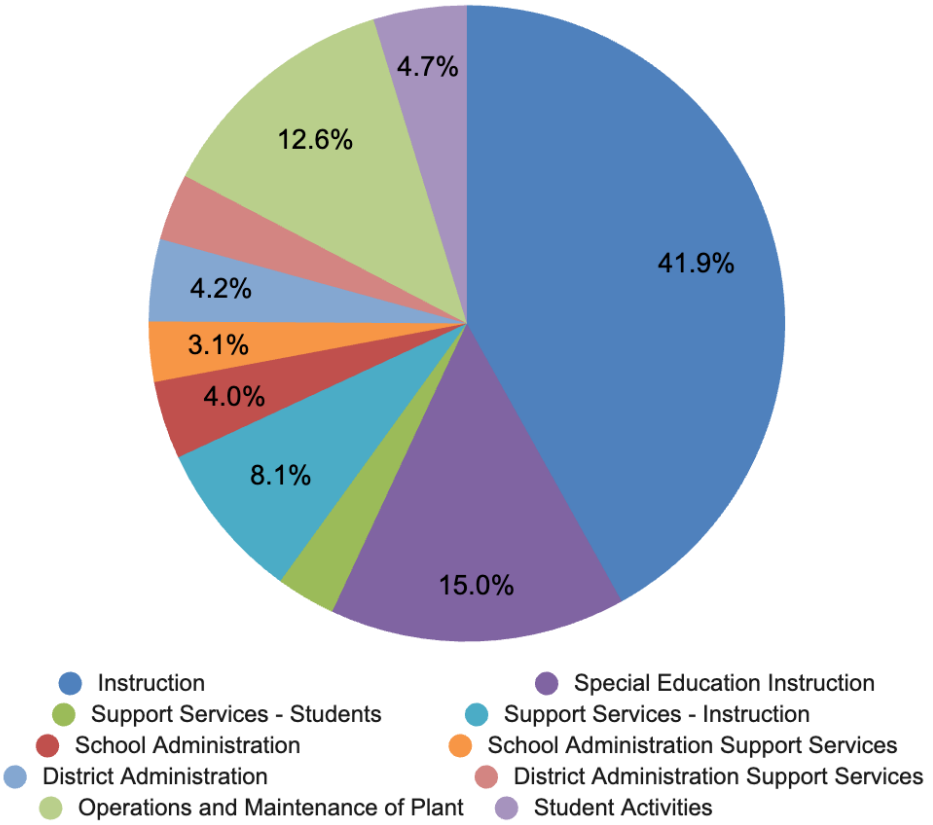
Expenditures by Function Code



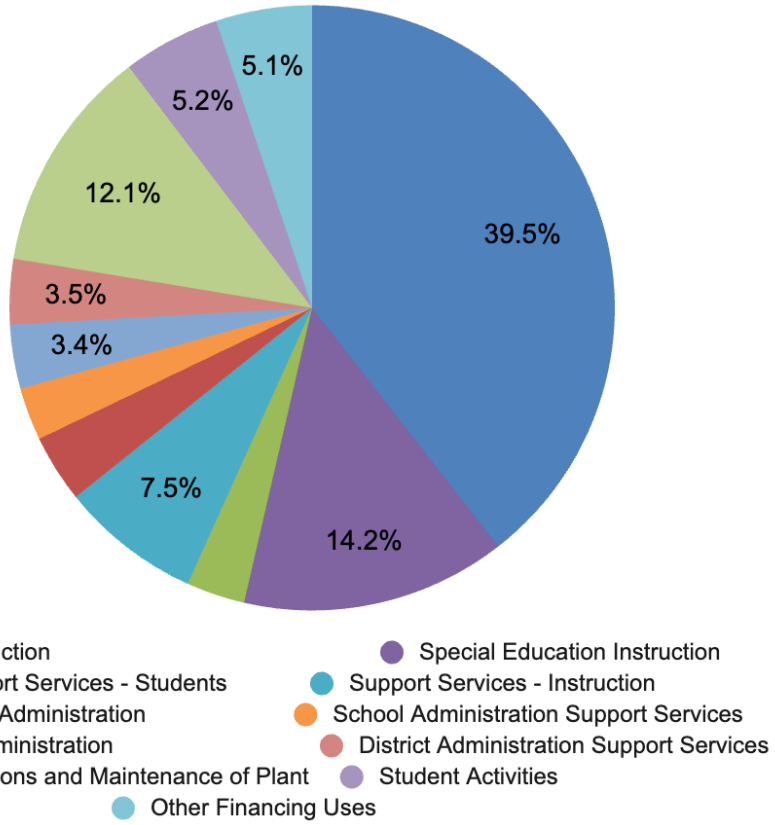
Instruction	**$ 4,944,678**	**39.45%**
Special Education Instruction	**$ 1,774,912**	**14.16%**
Support Services - Students	**$ 392,773**	**3.13%**
Support Services - Instruction	**$ 942,437**	**7.52%**
School Administration	**$ 452,233**	**3.61%**
School Administration Support Services	**$ 355,626**	**2.84%**
District Administration	**$ 427,877**	**3.41%**
District Administration Support Services	**$ 436,397**	**3.48%**
Operations and Maintenance of Plant	**$ 1,510,651**	**12.05%**
Student Activities	**$ 651,265**	**5.20%**
Other Financing Uses	**$ 645,000**	**5.15%**
TOTAL	**$ 12,533,851**	

Expenditures by Function Code – Comparison

FY26 Original

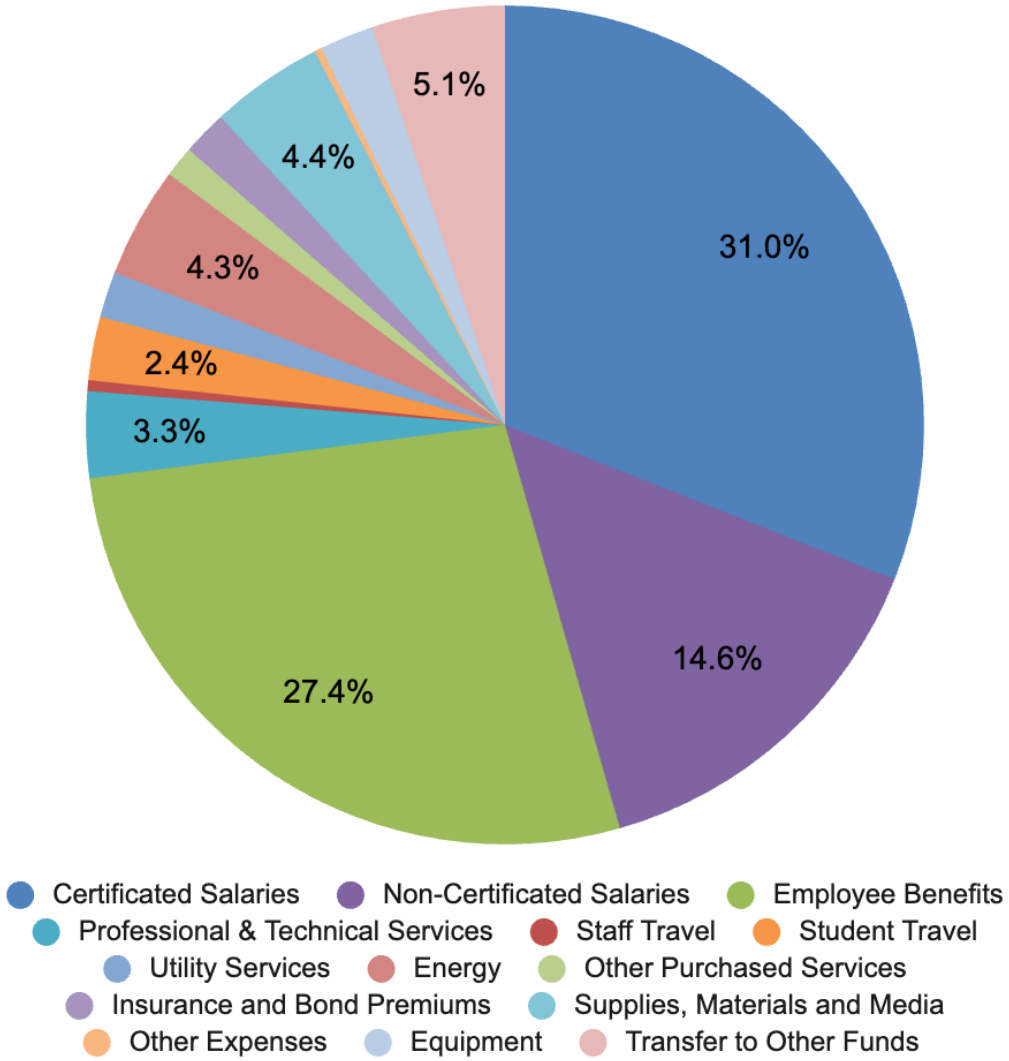


FY26 Final



Final Budget Revision – Expenditures

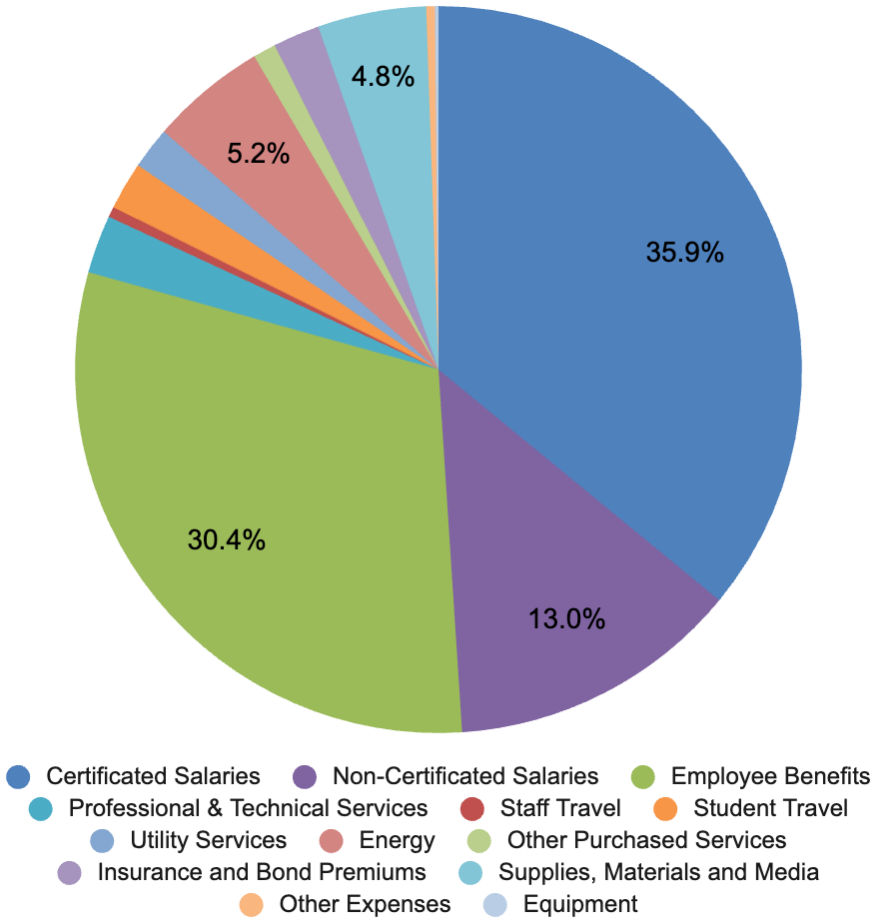
Expenditures by Object Code



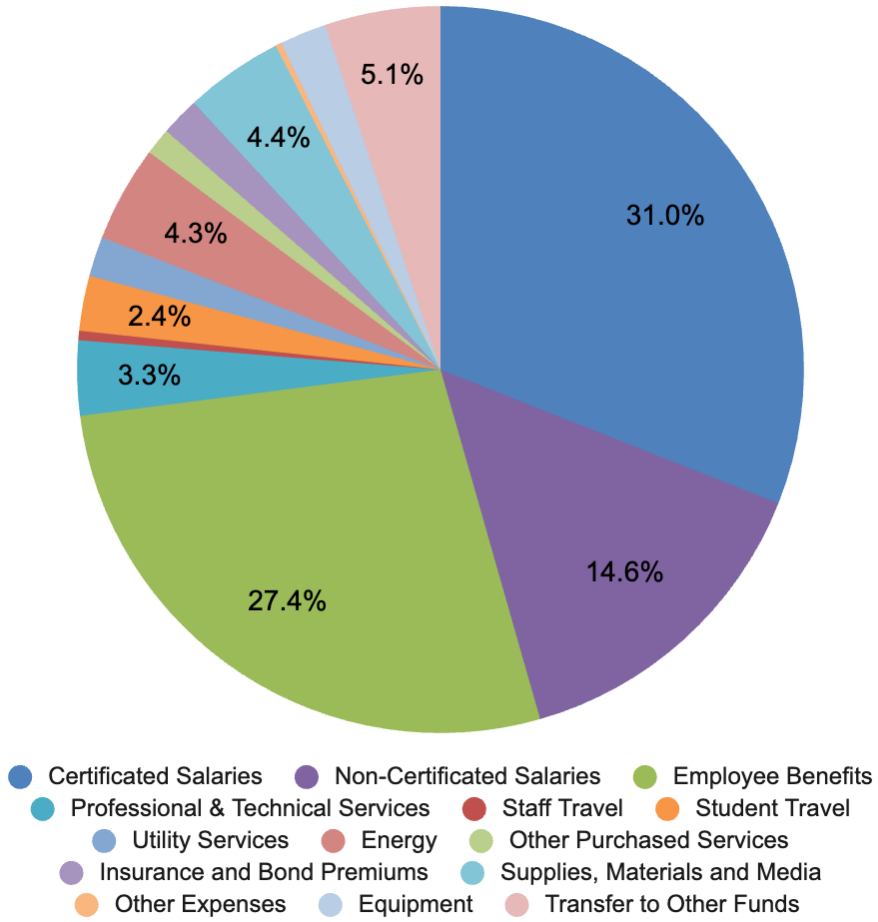
Certificated Salaries	$ 3,885,382	31.00%
Non-Certificated Salaries	$ 1,827,098	14.58%
Employee Benefits	$ 3,432,445	27.39%
Professional & Technical Services	$ 416,932	3.33%
Staff Travel	$ 52,400	0.42%
Student Travel	$ 306,788	2.45%
Utility Services	$ 221,640	1.77%
Energy	$ 536,269	4.28%
Other Purchased Services	$ 149,703	1.19%
Insurance and Bond Premiums	$ 216,688	1.73%
Supplies, Materials and Media	$ 548,998	4.38%
Other Expenses	$ 33,989	0.27%
Equipment	$ 260,520	2.08%
Transfer to Other Funds	$ 645,000	5.15%
TOTAL	$ 12,533,851	

Expenditures by Object Code – Comparison

FY26 Original



FY26 Final



PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

				FY26 Spring Adopted Budget	FY26 Final Proposed Changes	FY26 Final Proposed Budget	
Beginning Fund Balance: July 1, 2025 - (Subject to 10% Limit per AS 14.17.505(a))*			$1,587,762	$ 2,071,829	$ -	$ 2,071,829	
(Excluded from the 10% Limit)			$435,000	$ 470,891	$ -	$ 470,891	
Total Beginning Fund Balance			$2,022,762	$ 2,542,720	$ -	$ 2,542,720	
Revenue							
010 City/Borough Appropriations	(1)	$3,250,000		$ 3,250,000	$ -	$ 3,250,000	
030 Earnings on Investments	(2)	43,950		$ 70,050	$ -	$ 70,050	
040 Other Local Revenues	(3)	116,350		$ 116,350	$ -	$ 116,350	
041 Tuition from Students	(4)	0		$ -	$ -	$ -	
042 Tuition - Other Districts	(5)	0		$ -	$ -	$ -	
047 E-Rate Program	(6)	87,160		$ 101,450	$ -	$ 101,450	
050 State Sources	(7)	7,027,261		$ 7,919,076	$ (23,930)	$ 7,895,146	
100 Federal Sources - Direct	(8)	0		$ -	$ -	$ -	
150 Federal Sources - Through the State	(9)	0		$ -	$ -	$ -	
190 Federal Sources - Other Agencies	(10)	0		$ -	$ -	$ -	
250 Transfers From Other Funds	(11)	0		$ -	$ -	$ -	
Total Revenue			**$10,524,721**	**$ 11,456,925**	**$ (23,930)**	**$ 11,432,995**	
Expenditures							
100 Instruction	(12)	$4,695,570		$ 4,971,278	$ (26,600)	$ 4,944,678	
200 Special Education Instruction	(13)	1,686,245		$ 1,764,912	$ 10,000	$ 1,774,912	
220 Special Education Support Services	(14)	0			$ -		
300 Support Services - Students	(15)	338,040		$ 372,817	$ 19,956	$ 392,773	
350 Support Services - Instruction	(16)	908,899		$ 943,437	$ (1,000)	$ 942,437	
400 School Administration	(17)	443,650		$ 452,233	$ -	$ 452,233	
450 School Administration Support Services	(18)	342,438		$ 354,826	$ 800	$ 355,626	
510 District Administration	(19)	468,193		$ 495,741	$ (67,864)	$ 427,877	
550 District Administration Support Services	(20)	380,425		$ 377,380	$ 59,017	$ 436,397	
600 Operations and Maintenance of Plant	(21)	1,409,600		$ 1,461,401	$ 49,250	$ 1,510,651	
700 Student Activities	(22)	531,495		$ 651,265	$ -	$ 651,265	
780 Community Services	(23)	0		$ -	$ -	$ -	
900 Other Financing Uses	(24)	0		$ 645,000	$ -	$ 645,000	
Total Expenditures			**$11,204,553**	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	$ 11,888,851
Ending Fund Balance: June 30, 2026 (Subject to 10% Limit per AS 14.17.505(a))*			$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%
(Excluded from the 10% Limit)			$435,000	$ 480,000	$ -	$ 480,000	
Total Ending Fund Balance			$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864	

Allowable Ending Fund Balance

AS 14.17.505(a)**- Fund Balance in school operating fund is limited to 10% of expenditures - June 30, 2026**

$11,204,553	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	$ 11,888,851	
$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%	
$435,000	$ 480,000	$ -	$ 480,000		
$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864		



Any Questions?

Reach out to Shannon Baird, business@pcsd.us

or Robyn Taylor, supt@pcsd.us

PETERSBURG
SCHOOL DISTRICT

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget
Signature Page

FY26 Budget - Final Revision

School District Name: PETERSBURG SCHOOL DISTRICT

Proj. Brick & Mortar ADM: 466.1

Proj. Correspondence AD: 0

Proj. Intensive SPED Cou: 22

Proj. Total SPED Count (includes Intensive Count): 74

Prepared by: _____ _____
Signature/Title Date

Phone Number: _____

Approved by: _____ _____
Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

_____ _____

Official Signature/Title Date

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

				FY26 Spring Adopted Budget	FY26 Final Proposed Changes	FY26 Final Proposed Budget	
Beginning Fund Balance: July 1, 2025 - (Subject to 10% Limit - per AS 14.17.505(a))*			$1,587,762	$ 2,071,829	$ -	$ 2,071,829	
(Excluded from the 10% Limit)			$435,000	$ 470,891	$ -	$ 470,891	
Total Beginning Fund Balance			$2,022,762	$ 2,542,720	$ -	$ 2,542,720	
Revenue							
010	City/Borough Appropriations	(1) $3,250,000		$ 3,250,000	$ -	$ 3,250,000	
030	Earnings on Investments	(2) 43,950		$ 70,050	$ -	$ 70,050	
040	Other Local Revenues	(3) 116,350		$ 116,350	$ -	$ 116,350	
041	Tuition from Students	(4) 0		$ -	$ -	$ -	
042	Tuition - Other Districts	(5) 0		$ -	$ -	$ -	
047	E-Rate Program	(6) 87,160		$ 101,450	$ -	$ 101,450	
050	State Sources	(7) 7,027,261		$ 7,919,076	$ (23,930)	$ 7,895,146	
100	Federal Sources - Direct	(8) 0		$ -	$ -	$ -	
150	Federal Sources - Through the State	(9) 0		$ -	$ -	$ -	
190	Federal Sources - Other Agencies	(10) 0		$ -	$ -	$ -	
250	Transfers From Other Funds	(11) 0		$ -	$ -	$ -	
Total Revenue			**$10,524,721**	**$ 11,456,925**	**$ (23,930)**	**$ 11,432,995**	
Expenditures							
100	Instruction	(12) $4,695,570		$ 4,971,278	$ (26,600)	$ 4,944,678	
200	Special Education Instruction	(13) 1,686,245		$ 1,764,912	$ 10,000	$ 1,774,912	
220	Special Education Support Services	(14) 0			$ -	$ -	
300	Support Services - Students	(15) 338,040		$ 372,817	$ 19,956	$ 392,773	
350	Support Services - Instruction	(16) 908,899		$ 943,437	$ (1,000)	$ 942,437	
400	School Administration	(17) 443,650		$ 452,233	$ -	$ 452,233	
450	School Administration Support Services	(18) 342,438		$ 354,826	$ 800	$ 355,626	
510	District Administration	(19) 468,193		$ 495,741	$ (67,864)	$ 427,877	
550	District Administration Support Services	(20) 380,425		$ 377,380	$ 59,017	$ 436,397	
600	Operations and Maintenance of Plant	(21) 1,409,600		$ 1,461,401	$ 49,250	$ 1,510,651	
700	Student Activities	(22) 531,495		$ 651,265	$ -	$ 651,265	
780	Community Services	(23) 0		$ -	$ -	$ -	
900	Other Financing Uses	(24) 0		$ 645,000	$ -	$ 645,000	
Total Expenditures			**$11,204,553**	**$ 11,218,843**	**$ 43,559**	**$ 12,533,851**	#########
Ending Fund Balance: June 30, 2026 (Subject to 10% Limit per AS 14.17.505(a))*			$907,930	$ 1,029,353	$ (67,489)	$ 961,864	8.09%
(Excluded from the 10% Limit)			$435,000	$ 480,000	$ -	$ 480,000	
Total Ending Fund Balance			$1,342,930	$ 1,509,353	$ (67,489)	$ 1,441,864	

DEED internal calcs

Percent of ending fund balance Subject to 10% Limit 8.09%

** Must be greater than or equal to zero

Total ending fund balance calculates to: $1,441,864

***Note regarding Fund Balance -- 10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT

District Name

FY26 Budget - Final Revision

		Amount		FY26 Previously Adopted Changes	FY26 Spring Proposed Changes	FY26 Spring Proposed Budget
010 City/Borough Appropriations						
011	City/Borough Direct Appropriation	3,250,000		$ -	$ -	$ 3,250,000
012	City/Borough "In-Kind"					
	(detail descriptions & dollar amts required for in-kind or budget will be returned)					
	Total City/Borough Appropriations		$3,250,000	**$ -**	**$ -**	**$ 3,250,000**
			Transferred to (1) on page 2			
030 Earnings on Investments						
030	Earnings on Investments	43,950		$ 26,100	$ -	$ 70,050
	Total Earnings on Investments		$43,950	**$ 26,100**	**$ -**	**$ 70,050**
			Transferred to (2) on page 2			
040 Other Local Revenues						
040	Other Local Revenues - Identify:					
	(provide detail descriptions & dollar amts for local revenues)					
040	LOCAL REVENUES	40,000		$ -	$ -	$ 40,000
043	STUDENT ACTIVITY FEES	44,000		$ -	$ -	$ 44,000
043	ACTIVITY GATE RECEIPTS	7,000		$ -	$ -	$ 7,000
044	STUDENT CLASS FEES	10,000		$ -	$ -	$ 10,000
045	STUDENT TECH FEES	12,850		$ -	$ -	$ 12,850
046	LOCAL RENTAL REVENUE	2,500		$ -	$ -	$ 2,500
	Total Other Local Revenues		$116,350	**$ -**	**$ -**	**$ 116,350**
			Transferred to (3) on page 2			
041 Tuition from Students						
041	Tuition from Students	0				

Total Tuition from Students		$0		$ -	$ -	$ -
		Transferred to (4) on page 2				
042 Tuition - Other Districts						
042 Tuition	0					
Total Tuition - Other Districts		$0		$ -	$ -	$ -
		Transferred to (5) on page 2				
047 E-Rate Program						
047 E-Rate Program Revenue	87,160			$ 14,290	$ -	$ 101,450
Total E-Rate Program		$87,160		**$ 14,290**	**$ -**	**$ 101,450**
		Transferred to (6) on page 2				

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

050 State Sources (051 includes quality schools grants)						
051 Foundation Program	6,128,763			$ 890,301	$ (23,935)	$ 6,995,129
051 QUALITY SCHOOLS	19,158			$ 1,514	$ 5	$ 20,677
055 Supplemental Aid	0			$ -	$ -	$ -
056 TRS On-Behalf Payments	784,120			$ -	$ -	$ 784,120
057 PERS On-Behalf Payments	93,220			$ -	$ -	$ 93,220
059 Tuition	0			$ -	$ -	$ -
090 Other State Revenues - **Identify**						
AK PFD Education Raffle	2,000			$ -	$ -	$ 2,000
				$ -	$ -	$ -
Total State Sources		$7,027,261		**$ 891,815**	**$ (23,930)**	**$ 7,895,146**
		Transferred to (7) on page 2				
100 Federal Sources - Direct						
110 Impact Aid (Public Law 874 (100%))						
140 Other Federal Revenue - **Identify**						
Total Federal Sources - Direct		$0		$ -	$ -	$ -
		Transferred to (8) on page 2				
150 Federal Sources - Through the State of Alaska - Identify:						
Total Federal Sources - Through the State		$0		$ -	$ -	$ -
		Transferred to (9) on page 2				

190 Federal Sources - Other Agencies - Identify:

Total Federal Sources - Other Agencies		$0		$ -	$ -	$ -
		Transferred to (10) on page 2				

250 Transfers From Other Funds - Identify:

Total Transfers From Other Funds		$0		$ -	$ -	$ -
		Transferred to (11) on page 2				

Total Projected Revenues	$10,524,721		**$932,205**	**($23,930)**	**$11,432,996**

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 100 Instruction	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	2,522,085		33.11	$ 77,186	$ (140,000)	$ 2,459,271
320 Non-Certificated Salaries	160,924		2.59	$ 19,555	$ 140,000	$ 320,479
Total Salaries		$2,683,009				
Employee Benefits						
360 Employee Benefits	1,721,780			$ 16,382	$ -	$ 1,738,162
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$1,721,780				
Total Salaries & Employee Benefits		$4,404,789		$ 113,123	$ (0)	$ 4,517,912
Non-Personnel						
410 Professional and Technical Services	800			$ 3,600	$ -	$ 4,400
419 Chief Administrator Contract Services	0			$ -	$ -	$ -
420 Staff Travel	0			$ -	$ -	$ -

425	Student Travel	3,300			$ 3,000	$ 300	$ 6,600	
430	Utility Services	0			$ -	$ -	$ -	
435	Energy	0			$ -	$ -	$ -	
440	Other Purchased Services	0			$ -	$ -	$ -	
445	Insurance and Bond Premiums	0			$ -	$ -	$ -	
450	Supplies, Materials and Media	276,681			$ 43,940	$ (50,300)	$ 270,321	
480	Tuition and Stipends	0			$ -	$ -	$ -	
490	Other Expenses - Identify:				$ -	$ -	$ -	
	VHS AND OTHER FEES	10,000			$ -	$ -	$ 10,000	
					$ -	$ -	$ -	
					$ -	$ -	$ -	
510	Equipment	0			$ 112,045	$ 23,400	$ 135,445	
	Total Non-Personnel		$290,781		$ 162,585	$ (26,600)	$ 426,766	
	Total Salaries, Benefits, Non-Personnel		$4,695,570		**$275,708**	**($26,600)**	**$4,944,678**	

Transferred to (12) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 200 Special Education Instruction		Amount		Personnel FTE			
Salaries							
310	Certificated Salaries	504,451		6.50	$ (28,497)	$ (75,000)	$ 400,954
320	Non-Certificated Salaries	483,866		14.91	$ 41,500	$ 75,000	$ 600,366
	Total Salaries		$988,317		$ -		
Employee Benefits					$ -		
360	Employee Benefits	677,028			$ (12,835)	$ -	$ 664,192
380	Housing Allowance/Subsidy	0					
390	Transportation Allowance	0					
	Total Employee Benefits		$677,028				
	Total Salaries & Employee Benefits		$1,665,345		$ 168	$ -	$ 1,665,512
Non-Personnel							
410	Professional and Technical Services	5,000			$ 78,500	$ 10,000	$ 93,500

420	Staff Travel	4,500			$ -	$ -	$	4,500
425	Student Travel	1,200			$ -	$ -	$	1,200
430	Utility Services	0			$ -	$ -	$	-
435	Energy	0			$ -	$ -	$	-
440	Other Purchased Services	4,200			$ -	$ -	$	4,200
445	Insurance and Bond Premiums	0			$ -	$ -	$	-
450	Supplies, Materials and Media	5,750			$ -	$ -	$	5,750
480	Tuition and Stipends	0			$ -	$ -	$	-
490	Other Expenses - Identify:				$ -	$ -	$	-
	DUES & FEES	250			$ -	$ -	$	250
					$ -	$ -	$	-
					$ -	$ -	$	-
510	Equipment				$ -	$ -	$	-
	Total Non-Personnel		$20,900		$ 78,500	$ 10,000	$	109,400
	Total Salaries, Benefits, Non-Personnel		$1,686,245		**$78,668**	**$10,000**	**$**	**1,774,912**

Transferred to (13) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 220 Special Education Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	0		0.00
320 Non-Certificated Salaries	0		0.00
Total Salaries		$0	
Employee Benefits			
360 Employee Benefits	0		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$0	
Total Salaries & Employee Benefits		$0	
Non-Personnel			
410 Professional and Technical Services	0		
419 Chief Administrator Contract Services	0		

420	Staff Travel	0						
425	Student Travel	0						
430	Utility Services	0						
435	Energy	0						
440	Other Purchased Services	0						
445	Insurance and Bond Premiums	0						
450	Supplies, Materials and Media	0						
480	Tuition and Stipends	0						
490	Other Expenses - Identify:							
		0						
		0						
		0						
510	Equipment	0						
	Total Non-Personnel		$0					
	Total Salaries, Benefits, Non-Personnel		$0					

Transferred to (14) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 300 Support Services - Students	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	170,253		2.00	$ 6,054	$ -	$ 176,308
320 Non-Certificated Salaries	1,400		0.00	$ -	$ 16,500	$ 17,900
Total Salaries		$171,653				
Employee Benefits						
360 Employee Benefits	79,287			$ 722	$ 4,256	$ 84,265
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$79,287				
Total Salaries & Employee Benefits		$250,940		$ 6,777	$ 20,756	$ 278,473
Non-Personnel						
410 Professional and Technical Services	78,000			$ 25,000	$ -	$ 103,000

420	Staff Travel	0			$ -	$ -	$ -
425	Student Travel	0			$ -	$ -	$ -
430	Utility Services	0			$ -	$ -	$ -
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	0			$ -	$ -	$ -
445	Insurance and Bond Premiums	0			$ -	$ -	$ -
450	Supplies, Materials and Media	9,100			$ (1,000)	$ (800)	$ 7,300
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
	DUES & FEES	0			$ 4,000	$ -	$ 4,000
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment				$ -	$ -	$ -
	Total Non-Personnel		$87,100		$ 28,000	$ (800)	$ 114,300
	Total Salaries, Benefits, Non-Personnel		$338,040		**$34,777**	**$19,956**	**$392,773**

Transferred to (15) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 350 Support Services - Instruction	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	290,918		3.00	$ 7,500	$ -	$ 298,418
320 Non-Certificated Salaries	62,779		1.00	$ 2,500	$ -	$ 65,279
Total Salaries		$353,697		$ -		
Employee Benefits				$ -		
360 Employee Benefits	191,645			$ 1,681	$ -	$ 193,326
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$191,645				
Total Salaries & Employee Benefits		$545,342		$ 11,681	$ -	$ 557,023
Non-Personnel						
410 Professional and Technical Services	46,992			$ 4,800	$ -	$ 51,792
420 Staff Travel	2,500			$ -	$ -	$ 2,500

425	Student Travel	0			$ -	$ -	$ -
430	Utility Services	123,600			$ -	$ -	$ 123,600
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	69,615			$ 16,718	$ -	$ 86,333
445	Insurance and Bond Premiums	9,000			$ (4,300)	$ -	$ 4,700
450	Supplies, Materials and Media	111,850			$ 5,640	$ (1,000)	$ 116,490
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment				$ -	$ -	$ -
	Total Non-Personnel		$363,557		$ 22,858	$ (1,000)	$ 385,415
	Total Salaries, Benefits, Non-Personnel		$908,899		**$34,539**	**($1,000)**	**$942,437**

Transferred to (16) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 400 School Administration		Amount		Personnel FTE			
Salaries							
310	Certificated Salaries	258,108		2.20	$ 7,500	$ -	$ 265,608
	Total Salaries		$258,108		$ -		
Employee Benefits					$ -		
360	Employee Benefits	173,792			$ 1,083	$ -	$ 174,875
380	Housing Allowance/Subsidy	0					
390	Transportation Allowance	0					
	Total Employee Benefits		$173,792				
	Total Salaries & Employee Benefits		$431,900		$ 8,583	$ -	$ 440,483
Non-Personnel							
410	Professional and Technical Services	0			$ -	$ -	$ -
419	Chief Administrator Contract Services	0			$ -	$ -	$ -
420	Staff Travel	4,800			$ -	$ -	$ 4,800

425	Student Travel	0			$ -	$ -	$ -
430	Utility Services	0			$ -	$ -	$ -
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	0			$ -	$ -	$ -
445	Insurance and Bond Premiums	0			$ -	$ -	$ -
450	Supplies, Materials and Media	5,000			$ -	$ -	$ 5,000
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
	DUES & FEES	1,950			$ -	$ -	$ 1,950
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment				$ -	$ -	$ -
	Total Non-Personnel		$11,750		$ -	$ -	$ 11,750
	Total Salaries, Benefits, Non-Personnel		$443,650		**$8,583**	**$0**	**$452,233**

Transferred to (17) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 450 School Administration Support Services		Amount		Personnel FTE			
Salaries							
320	Non-Certificated Salaries	171,829		3.81	$ 10,000	$ -	$ 181,829
	Total Salaries		$171,829				
Employee Benefits							
360	Employee Benefits	157,832			$ 2,389	$ -	$ 160,220
380	Housing Allowance/Subsidy	0					
390	Transportation Allowance	0					
	Total Employee Benefits		$157,832				
	Total Salaries & Employee Benefits		$329,661		$ 12,389	$ -	$ 342,049
Non-Personnel							
410	Professional and Technical Services	2,400			$ -	$ 800	$ 3,200
420	Staff Travel	2,400			$ -	$ -	$ 2,400
425	Student Travel	0			$ -	$ -	$ -

430	Utility Services	6,577			$ 100	$ -	$ 6,677
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	0			$ -	$ -	$ -
445	Insurance and Bond Premiums	0			$ -	$ -	$ -
450	Supplies, Materials and Media	1,400			$ (100)	$ -	$ 1,300
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment				$ -	$ -	$ -
	Total Non-Personnel		$12,777		$ -	$ 800	$ 13,577
	Total Salaries, Benefits, Non-Personnel		$342,438		**$12,389**	**$800**	**$355,626**

Transferred to (18) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 510 District Administration	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	156,620		1.00	$ 2,500	$ 10,000	$ 169,120
320 Non-Certificated Salaries	85,600		0.50	$ 19,000	$ (59,000)	$ 45,600
Total Salaries		$242,220		$ -		
Employee Benefits				$ -		
360 Employee Benefits	127,278			$ 5,214	$ (18,864)	$ 113,628
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$127,278				
Total Salaries & Employee Benefits		$369,498		$ 26,714	$ (67,864)	$ 328,348
Non-Personnel						
410 Professional and Technical Services	26,090			$ -	$ -	$ 26,090
419 Chief Administrator Contract Services	0			$ -	$ -	$ -
420 Staff Travel	17,500			$ -	$ -	$ 17,500
425 Student Travel	0			$ -	$ -	$ -

430	Utility Services	1,525			$ -	$ -	$ 1,525
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	0			$ -	$ -	$ -
445	Insurance and Bond Premiums	0			$ -	$ -	$ -
450	Supplies, Materials and Media	13,199			$ 834	$ 0	$ 14,034
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
	DUES & FEES	40,380			$ -	$ -	$ 40,380
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment				$ -	$ -	$ -
	Total Non-Personnel		$98,694		$ 834	$ 0	$ 99,529
	Total Salaries, Benefits, Non-Personnel		$468,193		**$27,548**	**($67,864)**	**$427,877**

Transferred to (19) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 550 District Administration Support Services	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	0		0.00	$ -	$ -	$ -
320 Non-Certificated Salaries	125,298		2.09	$ 4,000	$ 44,500	$ 173,798
Total Salaries		$125,298				
Employee Benefits						
360 Employee Benefits	67,207			$ 955	$ 16,517	$ 84,679
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$67,207				
Total Salaries & Employee Benefits		$192,504		$ 4,955	$ 61,017	$ 258,477
Non-Personnel						
410 Professional and Technical Services	112,950			$ 4,000	$ (2,000)	$ 114,950
420 Staff Travel	7,500			$ -	$ -	$ 7,500
425 Student Travel	0			$ -	$ -	$ -

430	Utility Services	0			$ -	$ -	$ -
435	Energy	0			$ -	$ -	$ -
440	Other Purchased Services	0			$ -	$ -	$ -
445	Insurance and Bond Premiums	86,050			$ -	$ -	$ 86,050
450	Supplies, Materials and Media	950			$ -	$ -	$ 950
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
	DUES & FEES	10,000			$ -	$ -	$ 10,000
					$ -	$ -	$ -
					$ -	$ -	$ -
495	Indirect Costs	(29,530)			$ (12,000)	$ -	$ (41,530)
510	Equipment	0			$ -	$ -	$ -
	Total Non-Personnel		$187,920		$ (8,000)	$ (2,000)	$ 177,920
	Total Salaries, Benefits, Non-Personnel		$380,425		**($3,045)**	**$59,017**	**$436,397**

Transferred to (20) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 600 Operations and Maintenance of Plant	Amount		Personnel FTE			
Salaries						
310 Certificated Salaries	0		0.00	$ -	$ -	$ -
320 Non-Certificated Salaries	300,916		5.94	$ 15,500	$ 30,000	$ 346,416
Total Salaries		$300,916				
Employee Benefits						
360 Employee Benefits	133,342			$ 3,998	$ 10,000	$ 147,340
380 Housing Allowance/Subsidy	0					
390 Transportation Allowance	0					
Total Employee Benefits		$133,342				
Total Salaries & Employee Benefits		$434,259		$ 19,498	$ 40,000	$ 493,756
Non-Personnel						
410 Professional and Technical Services	18,000			$ 12,000	$ (10,000)	$ 20,000
420 Staff Travel	4,000			$ -	$ -	$ 4,000

425	Student Travel	0			$ -	$ -	$ -
430	Utility Services	75,293			$ -	$ 13,000	$ 88,293
435	Energy	579,600			$ (30,331)	$ (13,000)	$ 536,269
440	Other Purchased Services	40,000			$ 5,170	$ 14,000	$ 59,170
445	Insurance and Bond Premiums	137,938			$ (12,000)	$ (0)	$ 125,938
450	Supplies, Materials and Media	100,510			$ 3,640	$ -	$ 104,150
480	Tuition and Stipends	0			$ -	$ -	$ -
490	Other Expenses - Identify:				$ -	$ -	$ -
	DUES & FEES	2,000			$ -	$ -	$ 2,000
					$ -	$ -	$ -
					$ -	$ -	$ -
510	Equipment	18,000			$ 53,825	$ 5,250	$ 77,075
	Total Non-Personnel		$975,341		$ 32,304	$ 9,250	$ 1,016,895
	Total Salaries, Benefits, Non-Personnel		$1,409,600		**$51,802**	**$49,250**	**$1,510,651**

Transferred to (21) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 700 Student Activities		Amount		Personnel FTE			
Salaries							
310	Certificated Salaries	124,918		0.55	$ -	$ (9,215)	$ 115,703
320	Non-Certificated Salaries	66,216		0.00	$ -	$ 9,215	$ 75,431
	Total Salaries		$191,134				
Employee Benefits							
360	Employee Benefits	71,756			$ -	$ -	$ 71,756
380	Housing Allowance/Subsidy	0					
390	Transportation Allowance	0					
	Total Employee Benefits		$71,756				
	Total Salaries & Employee Benefits		$262,890		$ -	$ -	$ 262,890
Non-Personnel							
410	Professional and Technical Services	0			$ -	$ -	$ -
420	Staff Travel	9,200			$ -	$ -	$ 9,200

425	Student Travel	233,700		$ 67,400	$ (2,112)	$ 298,988
430	Utility Services	1,545		$ -	$ -	$ 1,545
435	Energy	0		$ -	$ -	$ -
440	Other Purchased Services	0		$ -	$ -	$ -
445	Insurance and Bond Premiums	0		$ -	$ -	$ -
450	Supplies, Materials and Media	20,360		$ 4,370	$ (1,027)	$ 23,703
480	Tuition and Stipends	0		$ -	$ -	$ -
490	Other Expenses - Identify:			$ -	$ -	$ -
	DUES & FEES	3,800		$ -	$ 3,139	$ 6,939
				$ -	$ -	$ -
				$ -	$ -	$ -
510	Equipment	0		$ 48,000	$ -	$ 48,000
	Total Non-Personnel		$268,605	$ 119,770	$ (0)	$ 388,375
	Total Salaries, Benefits, Non-Personnel		$531,495	**$119,770**	**($0)**	**$651,265**

Transferred to (22) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 780 Community Services	Amount	Personnel FTE
Salaries		
310 Certificated Salaries		
320 Non-Certificated Salaries		
Total Salaries	$0	
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits	$0	
Total Salaries & Employee Benefits	$0	
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		

425	Student Travel					
430	Utility Services					
435	Energy					
440	Other Purchased Services					
445	Insurance and Bond Premiums					
450	Supplies, Materials and Media					
480	Tuition and Stipends					
490	Other Expenses - Identify:					
510	Equipment					
	Total Non-Personnel		$0			
	Total Salaries, Benefits, Non-Personnel		$0			

Transferred to (23) on page 2

Alaska Department of Education & Early Development - School Finance
FY2026 School Operating Fund Budget Other Financing Uses

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

Function 900 Other Financing Uses	Amount				
Transfers To:					
550 Transfer to Other Funds					
TRANSFER TO CARPET RPL FUND 504		$ 15,000	$ -	$ 15,000	
TRANSFER TO VEHICLE RPL FUND 505		$ 30,000	$ -	$ 30,000	
TRANSFER TO CTE EQUIPMENT PRL FUND 512		$ 30,000	$ -	$ 30,000	
TRANSFER TO CAPITAL FUND 500		$ 570,000	$ -	$ 570,000	
		$ -	$ -	$ -	
Total Other Financing Uses	$0	**$ 645,000**	**$ -**	**$ 645,000**	

Transferred to (24) on page 2

Alaska Department of Education and Early Development - School Finance
FY2026 School Operating Fund Budget TRS/PERS Functional Breakdown

PETERSBURG SCHOOL DISTRICT
District Name

FY26 Budget - Final Revision

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.

1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effective Rate and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar amount of the TRS on-behalf for all funds.
2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all funds) to derive a percentage of total district wide TRS payroll by function.

3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with the total TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf allocations are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-behalf employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

Note: TRS on-behalf rate for FY2026 is 18.77% and PERS on-behalf rate for FY2026 is 6.33%

	TRS	PERS
Total On-Behalf Revenue from page 4	784,120	93,220
Function 100 On-Behalf Expenditures	491,805	5,417
Function 200 On-Behalf Expenditures	104,319	29,394
Function 220 On-Behalf Expenditures	0	0
Function 300 On-Behalf Expenditures	35,993	11,888
Function 350 On-Behalf Expenditures	54,138	3,290
Function 400 On-Behalf Expenditures	47,856	0
Function 450 On-Behalf Expenditures	0	10,798
Function 510 On-Behalf Expenditures	29,094	5,381
Function 550 On-Behalf Expenditures	0	7,893
Function 600 On-Behalf Expenditures	0	18,212
Function 700 On-Behalf Expenditures	20,916	945
Function 780 On-Behalf Expenditures	0	0
Total On-Behalf Employee Benefits by Function	784,120	93,220

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TRS and PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.

Already built into FY26 Budget during the March Revision.

Function 900 Other Financing Uses

Transfers To:

550 Transfer to Other Funds

TRANSFER TO CARPET RPL FUND 504	15,000	
TRANSFER TO VEHICLE RPL FUND 505	30,000	
TRANSFER TO CTE EQUIPMENT PRL FUND 512	30,000	
TRANSFER TO CAPITAL FUND 500	570,000	
Total Other Financing Uses		$645,000

Requested for Board Approval

At fiscal year closeout any additional fund balance over the AS 14.17.505(a) 10% limit is also approved for transfer to Fund 500

Alaska Department of Education & Early Development - School Finance
FY2027 District Operating Fund Budget
Instructions

- ☐ **Completing the workbook** - In order to use the spreadsheet capabilities, save this internet version to your computer and open the saved document through your Excel program. This spreadsheet automatically calculates totals after each activity, then automatically fills the operating fund budget summary on page 2. Many cells are protected against input because they have formulas. Use the Tab key to navigate through the document to complete the budget.

- ☐ **Uniform Chart of Accounts** - Please code according to the required codes AND DESCRIPTIONS in the State of Alaska Uniform Chart of Accounts 2018 Edition so your budget will not have to be returned to you. The Chart of Accounts is on our website at:
https://education.alaska.gov/publications/chart_of_accounts.pdf
Effective 7/1/2018.

- ☐ **Do NOT include cents** when entering balances. **Please enter whole numbers.**

- ☐ **Include personnel full-time equivalents (FTE's)** for each salary listed in the expenditure functions.

- ☐ **Fund balances** - please manually enter the beginning and ending unreserved and reserved fund balances.

- ☐ **Leave blank** any required fund, function, or object code that is not applicable to your district.

- ☐ **ADM** - The district ADM for FY2026, upon which the budget is based, may or may not be the same as submitted for the initial projections. Please breakout the projected ADM as brick & mortar and then correspondence.

- ☐ **TRS/PERS On-behalf** - The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund using object revenue codes 056 and 057. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditures.

- ☐ **Proofread and check for accuracy** the final workbook before submitting to the department.

Questions? Please contact:
School Finance
Linda Hall, Audit & Review Analyst
(907) 465-2748 or linda.hall2@alaska.gov

Note -- 10 percent limit on the ureserved operating fund balance per AS 14.17.505(a) is reimstated as of FY2026 financials

THIS REPORT IS DUE JULY 15TH
OF THE FISCAL YEAR FOR WHICH IT APPLIES
PER REGULATION 4 AAC 09.110.

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget
Signature Page

FY27 Budget - Proposed

School District Name: PETERSBURG SCHOOL DISTRICT

Proj. Brick & Mortar ADM: 453.75

Proj. Correspondence AD: 0

Proj. Intensive SPED Cou: 23

Proj. Total SPED Count (includes Intensive Count): 72

Prepared by: _____ _____
Signature/Title Date

Phone Number: _____

Approved by: _____ _____

Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

Official Signature/Title Date

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*			$901,864
(Excluded from the 10% Limit)			$540,000
Total Beginning Fund Balance			$1,441,864
Revenue			
010	City/Borough Appropriations	(1) $3,250,000	
030	Earnings on Investments	(2) 70,050	
040	Other Local Revenues	(3) 133,350	
041	Tuition from Students	(4) 0	
042	Tuition - Other Districts	(5) 0	
047	E-Rate Program	(6) 76,780	
050	State Sources	(7) 8,721,995	
100	Federal Sources - Direct	(8) 0	
150	Federal Sources - Through the State	(9) 0	
190	Federal Sources - Other Agencies	(10) 0	
250	Transfers From Other Funds	(11) 0	
	Total Revenue		$12,252,176
Expenditures			
100	Instruction	(12) $5,287,961	
200	Special Education Instruction	(13) 1,869,198	
220	Special Education Support Services	(14) 0	
300	Support Services - Students	(15) 367,485	
350	Support Services - Instruction	(16) 914,581	
400	School Administration	(17) 469,602	

450	School Administration Support Services	(18)	394,850	
510	District Administration	(19)	433,212	
550	District Administration Support Services	(20)	484,919	
600	Operations and Maintenance of Plant	(21)	1,498,225	
700	Student Activities	(22)	596,096	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	0	
	Total Expenditures			$12,316,130

DEED internal calcs

Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*	$837,910	
(Excluded from the 10% Limit)	$540,000	Percent of ending fund balance Subject to 10% Limit 6.80%
Total Ending Fund Balance	$1,377,910	

** Must be greater than or equal to zero

Total ending fund balance calculates to: $1,377,910

***Note regarding Fund Balance -- 10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

010 City/Borough Appropriations		Amount	
011	City/Borough Direct Appropriation	3,250,000	
012	City/Borough "In-Kind"		
	(detail descriptions & dollar amts required for in-kind or budget will be returned)		
	Total City/Borough Appropriations		$3,250,000

Transferred to (1) on page 2

030 Earnings on Investments			
030	Earnings on Investments	70,050	
	Total Earnings on Investments		$70,050

Transferred to (2) on page 2

040 Other Local Revenues			
040	Other Local Revenues - Identify:		

(provide detail descriptions & dollar amts for local revenues)

040	LOCAL REVENUES	55,000	
043	STUDENT ACTIVITY FEES	46,000	
043	ACTIVITY GATE RECEIPTS	5,500	
044	STUDENT CLASS FEES	10,000	
045	STUDENT TECH FEES	12,850	
046	LOCAL RENTAL REVENUE	4,000	
	Total Other Local Revenues		$133,350

Transferred to (3) on page 2

041 Tuition from Students

041	Tuition from Students	0	
	Total Tuition from Students		$0

Transferred to (4) on page 2

042 Tuition - Other Districts

042	Tuition	0	
	Total Tuition - Other Districts		$0

Transferred to (5) on page 2

047 E-Rate Program

047	E-Rate Program Revenue	76,780	
	Total E-Rate Program		$76,780

Transferred to (6) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Revenues

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

050 State Sources (051 includes quality schools grants)

051	Foundation Program	7,422,168
051	QUALITY SCHOOLS	20,545
055	Supplemental Aid	0
056	TRS On-Behalf Payments	948,375
057	PERS On-Behalf Payments	151,705
059	Tuition	0
090	Other State Revenues - **Identify**	
	AK PFD Education Raffle	2,000
	ONE-TIME Energy Relief	177,202

Total State Sources		$8,721,995
		Transferred to (7) on page 2

100 Federal Sources - Direct

110 Impact Aid (Public Law 874 (100%))		
140 Other Federal Revenue - **Identify**		
Total Federal Sources - Direct		$0
		Transferred to (8) on page 2

150 Federal Sources - Through the State of Alaska - Identify:

Total Federal Sources - Through the State		$0
		Transferred to (9) on page 2

190 Federal Sources - Other Agencies - Identify:

Total Federal Sources - Other Agencies		$0
		Transferred to (10) on page 2

250 Transfers From Other Funds - Identify:

Total Transfers From Other Funds		$0
		Transferred to (11) on page 2

Total Projected Revenues	$12,252,176

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 100 Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	2,654,790		33.11
320 Non-Certificated Salaries	371,411		8.63
Total Salaries		$3,026,200	
Employee Benefits			
360 Employee Benefits	2,036,211		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$2,036,211	
Total Salaries & Employee Benefits		$5,062,411	
Non-Personnel			
410 Professional and Technical Services	8,750		
419 Chief Administrator Contract Services	0		
420 Staff Travel	0		
425 Student Travel	7,450		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	203,350		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
VHS AND OTHER FEES	6,000		
510 Equipment	0		
Total Non-Personnel		$225,550	
Total Salaries, Benefits, Non-Personnel		$5,287,961	

Transferred to (12) on page 2

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 200 Special Education Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	429,178		5.20
320 Non-Certificated Salaries	614,873		18.79
Total Salaries		$1,044,051	
Employee Benefits			
360 Employee Benefits	726,088		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$726,088	
Total Salaries & Employee Benefits		$1,770,138	
Non-Personnel			
410 Professional and Technical Services	86,000		
420 Staff Travel	4,500		
425 Student Travel	1,200		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	360		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	6,750		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	250		
510 Equipment			
Total Non-Personnel		$99,060	
Total Salaries, Benefits, Non-Personnel		$1,869,198	

Transferred to (13) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 220 Special Education Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	0		0.00
320 Non-Certificated Salaries	0		0.00
Total Salaries		$0	
Employee Benefits			
360 Employee Benefits	0		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$0	
Total Salaries & Employee Benefits		$0	
Non-Personnel			
410 Professional and Technical Services	0		
419 Chief Administrator Contract Services	0		
420 Staff Travel	0		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	0		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
_____	0		
_____	0		
_____	0		
510 Equipment	0		
Total Non-Personnel		$0	
Total Salaries, Benefits, Non-Personnel		$0	

Transferred to (14) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 300 Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	182,838		2.00
320 Non-Certificated Salaries	5,545		0.05
Total Salaries		$188,383	
Employee Benefits			
360 Employee Benefits	101,301		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$101,301	
Total Salaries & Employee Benefits		$289,685	
Non-Personnel			
410 Professional and Technical Services	70,000		
420 Staff Travel	0		
425 Student Travel	0		
430 Utility Services	0		
435 Energy	0		
440 Other Purchased Services	0		
445 Insurance and Bond Premiums	0		
450 Supplies, Materials and Media	4,300		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
DUES & FEES	3,500		
510 Equipment			
Total Non-Personnel		$77,800	

Total Salaries, Benefits, Non-Personnel	$367,485

Transferred to (15) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 350 Support Services - Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	308,945		3.00
320 Non-Certificated Salaries	64,110		1.00
Total Salaries		$373,055	
Employee Benefits			
360 Employee Benefits	211,320		
380 Housing Allowance/Subsidy	0		
390 Transportation Allowance	0		
Total Employee Benefits		$211,320	
Total Salaries & Employee Benefits		$584,375	
Non-Personnel			
410 Professional and Technical Services	51,956		
420 Staff Travel	2,500		
425 Student Travel	0		
430 Utility Services	108,600		
435 Energy	0		
440 Other Purchased Services	68,250		
445 Insurance and Bond Premiums	3,000		
450 Supplies, Materials and Media	95,900		
480 Tuition and Stipends	0		
490 Other Expenses - Identify:			
_____			
_____			
_____			
510 Equipment			

Total Non-Personnel		$330,206
Total Salaries, Benefits, Non-Personnel		$914,581

Transferred to (16) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 400 School Administration		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	266,430		2.20
	Total Salaries		$266,430	
Employee Benefits				
360	Employee Benefits	189,757		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$189,757	
	Total Salaries & Employee Benefits		$456,187	
Non-Personnel				
410	Professional and Technical Services	1,665		
419	Chief Administrator Contract Services	0		
420	Staff Travel	4,800		
425	Student Travel	0		
430	Utility Services	0		
435	Energy	0		
440	Other Purchased Services	0		
445	Insurance and Bond Premiums	0		
450	Supplies, Materials and Media	5,000		
480	Tuition and Stipends	0		
490	Other Expenses - Identify:			
	DUES & FEES	1,950		

510	Equipment		
	Total Non-Personnel		$13,415
	Total Salaries, Benefits, Non-Personnel		$469,602

Transferred to (17) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 450 School Administration Support Services		Amount		Personnel FTE
Salaries				
320	Non-Certificated Salaries	196,003		4.28
	Total Salaries		$196,003	
Employee Benefits				
360	Employee Benefits	187,087		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$187,087	
	Total Salaries & Employee Benefits		$383,090	
Non-Personnel				
410	Professional and Technical Services	1,200		
420	Staff Travel	2,400		
425	Student Travel	0		
430	Utility Services	6,860		
435	Energy	0		
440	Other Purchased Services	0		
445	Insurance and Bond Premiums	0		
450	Supplies, Materials and Media	1,300		
480	Tuition and Stipends	0		
490	Other Expenses - Identify:			

510	Equipment		
	Total Non-Personnel		$11,760
	Total Salaries, Benefits, Non-Personnel		$394,850

Transferred to (18) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 510 District Administration		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	171,620		1.00
320	Non-Certificated Salaries	45,700		0.50
	Total Salaries		$217,320	
Employee Benefits				
360	Employee Benefits	122,788		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$122,788	
	Total Salaries & Employee Benefits		$340,108	
Non-Personnel				
410	Professional and Technical Services	39,750		
419	Chief Administrator Contract Services	0		
420	Staff Travel	13,000		
425	Student Travel	0		
430	Utility Services	1,549		
435	Energy	0		
440	Other Purchased Services	0		
445	Insurance and Bond Premiums	0		
450	Supplies, Materials and Media	13,125		

480	Tuition and Stipends	0	
490	Other Expenses - Identify:		
	DUES & FEES	25,680	
510	Equipment		
	Total Non-Personnel		$93,104

Total Salaries, Benefits, Non-Personnel		$433,212

Transferred to (19) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 550 District Administration Support Services		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	0		0.00
320	Non-Certificated Salaries	213,989		2.66
	Total Salaries		$213,989	
Employee Benefits				
360	Employee Benefits	102,775		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$102,775	
	Total Salaries & Employee Benefits		$316,764	
Non-Personnel				
410	Professional and Technical Services	110,450		
420	Staff Travel	5,200		
425	Student Travel	0		
430	Utility Services	0		
435	Energy	0		
440	Other Purchased Services	0		

445	Insurance and Bond Premiums	86,054	
450	Supplies, Materials and Media	950	
480	Tuition and Stipends	0	
490	Other Expenses - Identify:		
	DUES & FEES	7,500	
495	Indirect Costs	(42,000)	
510	Equipment	0	
	Total Non-Personnel		$168,154

Total Salaries, Benefits, Non-Personnel	$484,919

Transferred to (20) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 600 Operations and Maintenance of Plant		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	0		0.00
320	Non-Certificated Salaries	349,227		5.90
	Total Salaries		$349,227	
Employee Benefits				
360	Employee Benefits	197,403		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$197,403	
	Total Salaries & Employee Benefits		$546,630	
Non-Personnel				
410	Professional and Technical Services	14,967		
420	Staff Travel	4,000		
425	Student Travel	0		

430	Utility Services	79,761	
435	Energy	570,000	
440	Other Purchased Services	48,200	
445	Insurance and Bond Premiums	138,368	
450	Supplies, Materials and Media	94,800	
480	Tuition and Stipends	0	
490	Other Expenses - Identify:		
	DUES & FEES	1,500	
510	Equipment	0	
	Total Non-Personnel		$951,596

Total Salaries, Benefits, Non-Personnel		$1,498,225
		Transferred to (21) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 700 Student Activities		Amount		Personnel FTE
Salaries				
310	Certificated Salaries	110,226		0.55
320	Non-Certificated Salaries	73,564		0.00
	Total Salaries		$183,790	
Employee Benefits				
360	Employee Benefits	71,504		
380	Housing Allowance/Subsidy	0		
390	Transportation Allowance	0		
	Total Employee Benefits		$71,504	
	Total Salaries & Employee Benefits		$255,294	
Non-Personnel				
410	Professional and Technical Services	0		

420	Staff Travel	7,900	
425	Student Travel	306,700	
430	Utility Services	1,592	
435	Energy	0	
440	Other Purchased Services	0	
445	Insurance and Bond Premiums	0	
450	Supplies, Materials and Media	20,810	
480	Tuition and Stipends	0	
490	Other Expenses - Identify:		
	DUES & FEES	3,800	
510	Equipment	0	
	Total Non-Personnel		$340,802

Total Salaries, Benefits, Non-Personnel		$596,096

Transferred to (22) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Expenditures

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 780 Community Services		Amount	Personnel FTE
Salaries			
310	Certificated Salaries		
320	Non-Certificated Salaries		
	Total Salaries	$0	
Employee Benefits			
360	Employee Benefits		
380	Housing Allowance/Subsidy		
390	Transportation Allowance		
	Total Employee Benefits	$0	
	Total Salaries & Employee Benefits	$0	

Non-Personnel

410	Professional and Technical Services		
420	Staff Travel		
425	Student Travel		
430	Utility Services		
435	Energy		
440	Other Purchased Services		
445	Insurance and Bond Premiums		
450	Supplies, Materials and Media		
480	Tuition and Stipends		
490	Other Expenses - Identify:		
510	Equipment		
	Total Non-Personnel		$0

Total Salaries, Benefits, Non-Personnel $0

Transferred to (23) on page 2

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Other Financing Uses

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Function 900 Other Financing Uses		Amount
Transfers To:		
550	Transfer to Other Funds	
	Total Other Financing Uses	$0

Transferred to (24) on page 2

Alaska Department of Education and Early Development - School Finance
FY2027 School Operating Fund Budget TRS/PERS Functional Breakdown

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and

PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.

1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effective Rate and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar amount of the TRS on-behalf for all funds.
2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all funds) to derive a percentage of total district wide TRS payroll by function.
3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with the total TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf allocations are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-behalf employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

Note: TRS on-behalf rate for FY2027 is 21.46% and PERS on-behalf rate for FY2027 is 7.84%

	TRS	PERS
Total On-Behalf Revenue from page 4	948,375	151,705
Function 100 On-Behalf Expenditures	613,526	20,390
Function 200 On-Behalf Expenditures	110,552	46,121
Function 220 On-Behalf Expenditures	0	0
Function 300 On-Behalf Expenditures	45,234	19,298
Function 350 On-Behalf Expenditures	65,614	4,180
Function 400 On-Behalf Expenditures	56,918	0
Function 450 On-Behalf Expenditures	0	15,116
Function 510 On-Behalf Expenditures	34,336	3,489
Function 550 On-Behalf Expenditures	0	16,416
Function 600 On-Behalf Expenditures	0	25,404
Function 700 On-Behalf Expenditures	22,196	1,292
Function 780 On-Behalf Expenditures	0	0
Total On-Behalf Employee Benefits by Function	948,375	151,705

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TRS and PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.

Alaska Department of Education & Early Development - School Finance
FY2027 School Operating Fund Budget Summary

PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*			$901,864
(Excluded from the 10% Limit)			$540,000
Total Beginning Fund Balance			$1,441,864
Revenue			
010 City/Borough Appropriations	(1)	$3,250,000	
030 Earnings on Investments	(2)	70,050	
040 Other Local Revenues	(3)	133,350	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	76,780	
050 State Sources	(7)	8,721,995	
100 Federal Sources - Direct	(8)	0	
150 Federal Sources - Through the State	(9)	0	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$12,252,176
Expenditures			
100 Instruction	(12)	$5,287,961	
200 Special Education Instruction	(13)	1,869,198	
220 Special Education Support Services	(14)	0	
300 Support Services - Students	(15)	367,485	
350 Support Services - Instruction	(16)	914,581	
400 School Administration	(17)	469,602	
450 School Administration Support Services	(18)	394,850	
510 District Administration	(19)	433,212	
550 District Administration Support Services	(20)	484,919	
600 Operations and Maintenance of Plant	(21)	1,498,225	
700 Student Activities	(22)	596,096	
780 Community Services	(23)	0	
900 Other Financing Uses	(24)	0	
Total Expenditures			$12,316,130
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))*			$837,910
(Excluded from the 10% Limit)			$540,000
Total Ending Fund Balance			$1,377,910

** Must be greater than or equal to zero

***Note regarding Fund Balance --** **10% Limit per AS 14.17.505(a) is reinstated as of FY2026 financials**

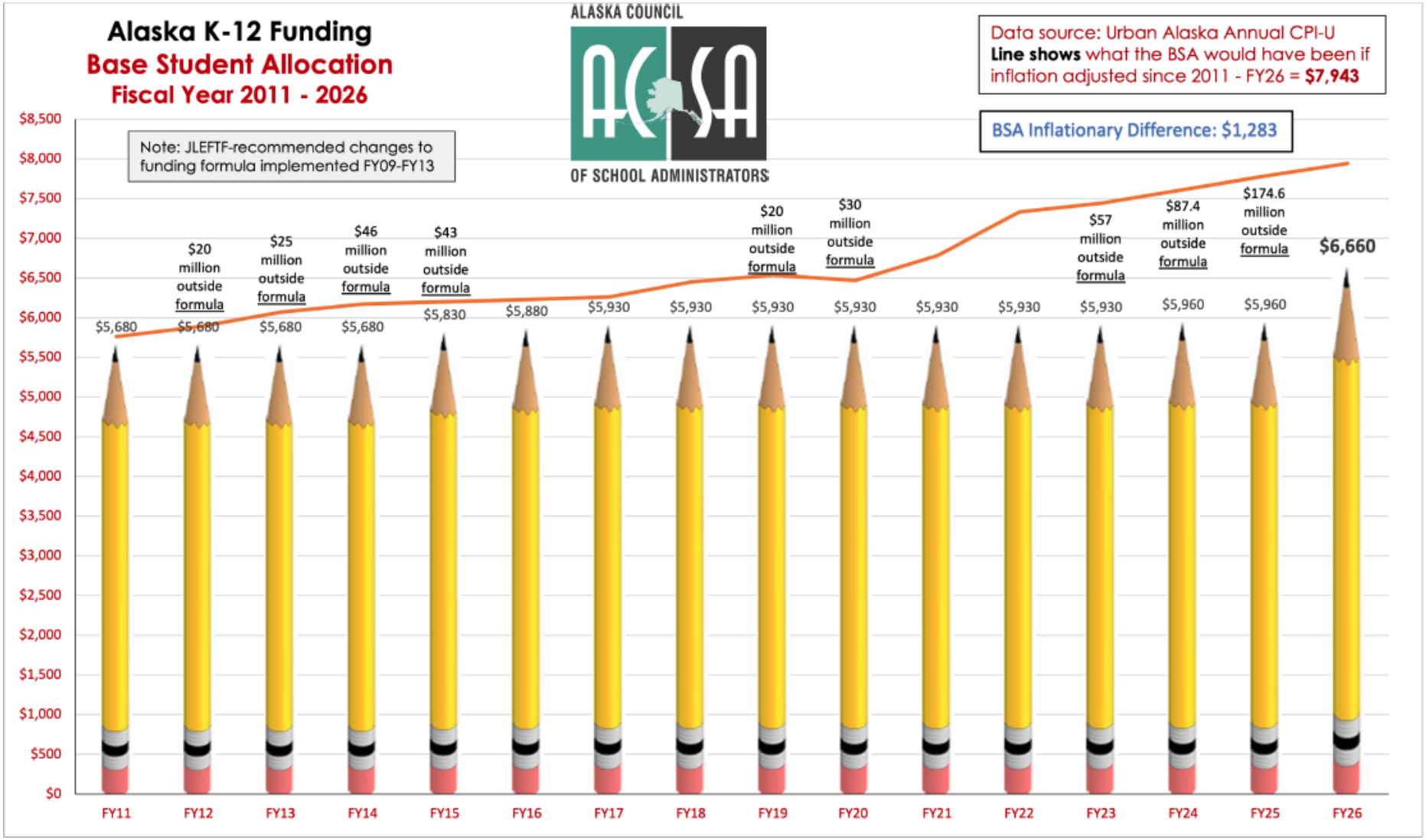
FY27 School Operating Budget - Proposed
Petersburg School District



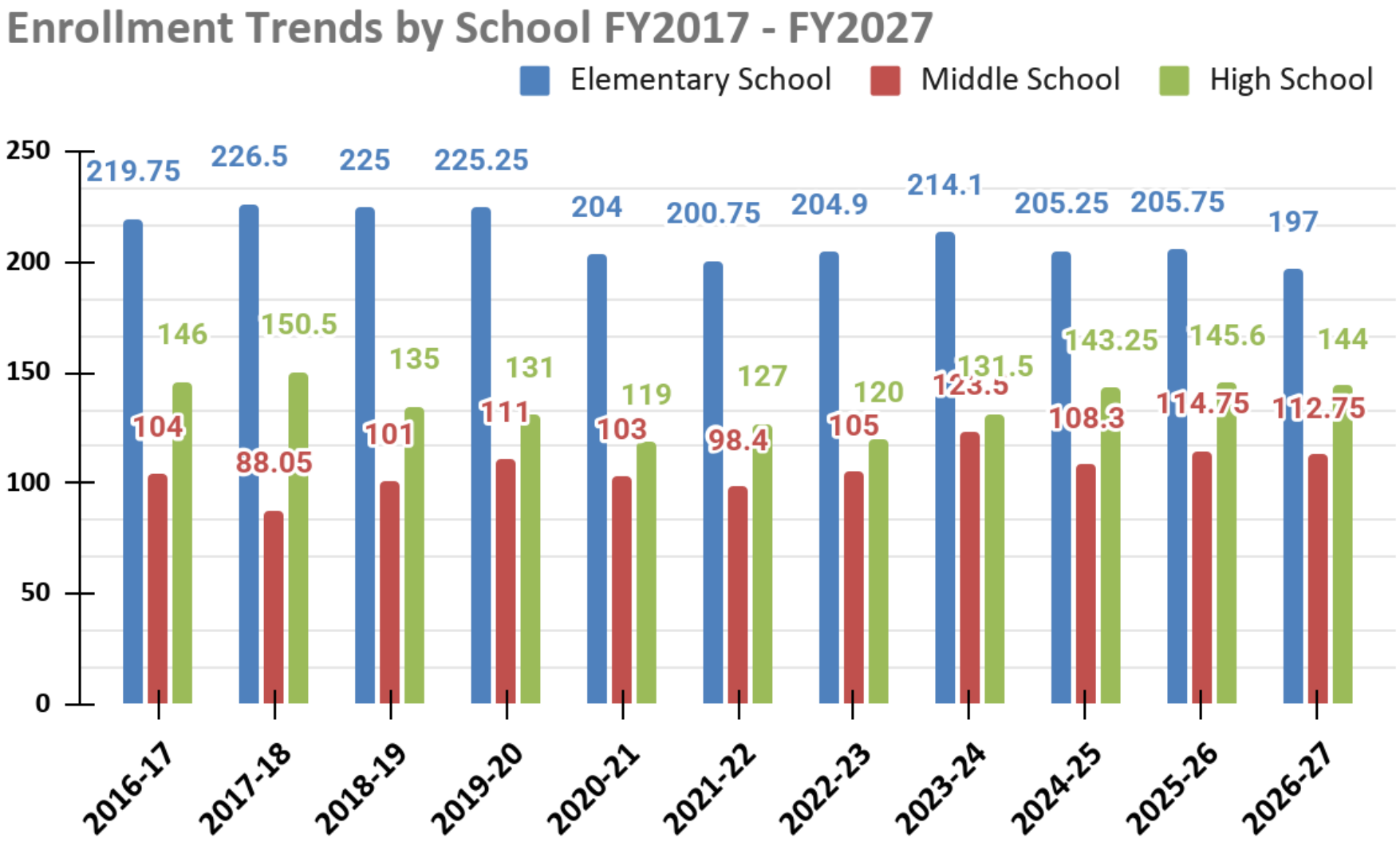
Robyn Taylor, Superintendent

Shannon Baird, Director of Finance

June 30, 2026


Alaska K-12 Funding
Base Student Allocation
Fiscal Year 2011 - 2026
ALASKA COUNCIL OF SCHOOL ADMINISTRATORS
Data source: Urban Alaska Annual CPI-U
Line shows what the BSA would have been if inflation adjusted since 2011 - FY26 = $7,943
BSA Inflationary Difference: $1,283
Note: JLEFTF-recommended changes to funding formula implemented FY09-FY13
$8,500
$8,000
$7,500
$7,000
$6,500
$6,000
$5,500
$5,000
$4,500
$4,000
$3,500
$3,000
$2,500
$2,000
$1,500
$1,000
$500
$0
$5,680
$20 million outside formula
$5,680
$25 million outside formula
$5,680
$46 million outside formula
$5,680
$43 million outside formula
$5,830
$5,880
$5,930
$5,930
$20 million outside formula
$5,930
$30 million outside formula
$5,930
$5,930
$5,930
$57 million outside formula
$5,930
$87.4 million outside formula
$5,960
$174.6 million outside formula
$5,960
$6,660
FY11
FY12
FY13
FY14
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22
FY23
FY24
FY25
FY26

10 Year Enrollment Trends



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*			$901,864
(Excluded from the 10% Limit)			$540,000
Total Beginning Fund Balance			$1,441,864
Revenue			
010 City/Borough Appropriations	(1)	$3,250,000	
030 Earnings on Investments	(2)	70,050	
040 Other Local Revenues	(3)	133,350	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	76,780	
050 State Sources	(7)	8,721,995	
100 Federal Sources - Direct	(8)	0	
150 Federal Sources - Through the State	(9)	0	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$12,252,176
Expenditures			
100 Instruction	(12)	$5,287,961	
200 Special Education Instruction	(13)	1,869,198	
220 Special Education Support Services	(14)	0	
300 Support Services - Students	(15)	367,485	
350 Support Services - Instruction	(16)	914,581	
400 School Administration	(17)	469,602	
450 School Administration Support Services	(18)	394,850	
510 District Administration	(19)	433,212	
550 District Administration Support Services	(20)	484,919	
600 Operations and Maintenance of Plant	(21)	1,498,225	
700 Student Activities	(22)	596,096	
780 Community Services	(23)	0	
900 Other Financing Uses	(24)	0	
Total Expenditures			$12,316,130
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))'			$837,910
(Excluded from the 10% Limit)			$540,000
Total Ending Fund Balance			$1,377,910

** Must be greater than or equal to zero

FY27 Revenue Overview

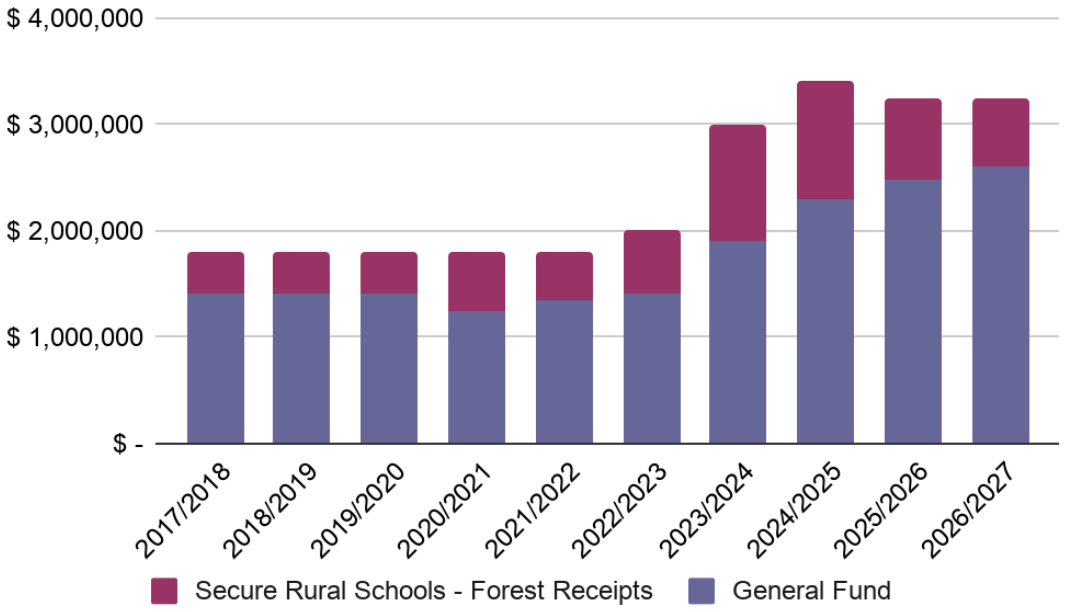
Revenue: Overall $12,252,176

State Funding

- We are projecting 453.75 students, with 23 intensives
- The current BSA in statute is $6,660; additional $458 one-time funding
- $177,202 one-time Energy Relief funding

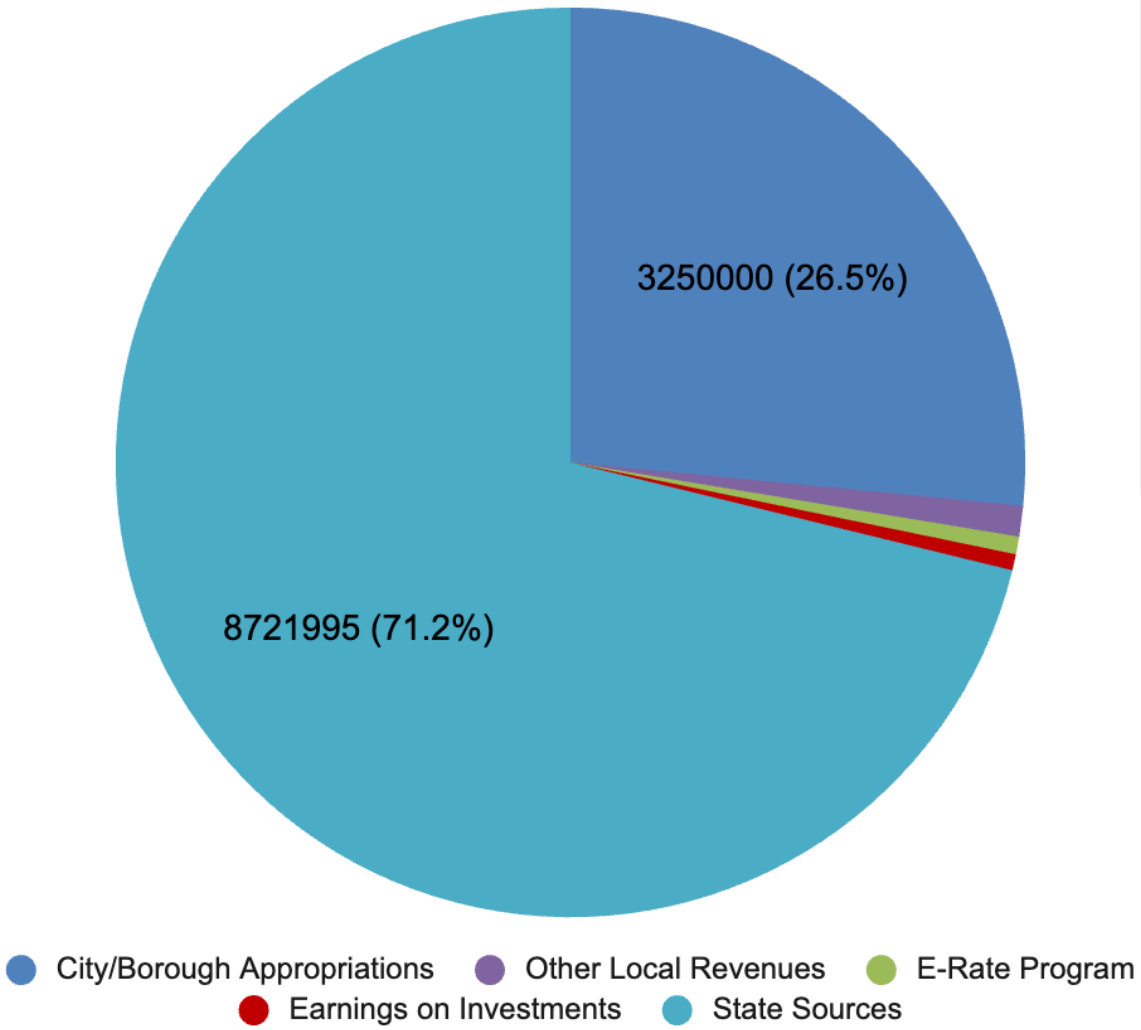
Borough Funding

- In FY27 the max allowable local contribution is over $3.7 Million
- $3.25 is consistent with FY26



FY27 Revenue Overview

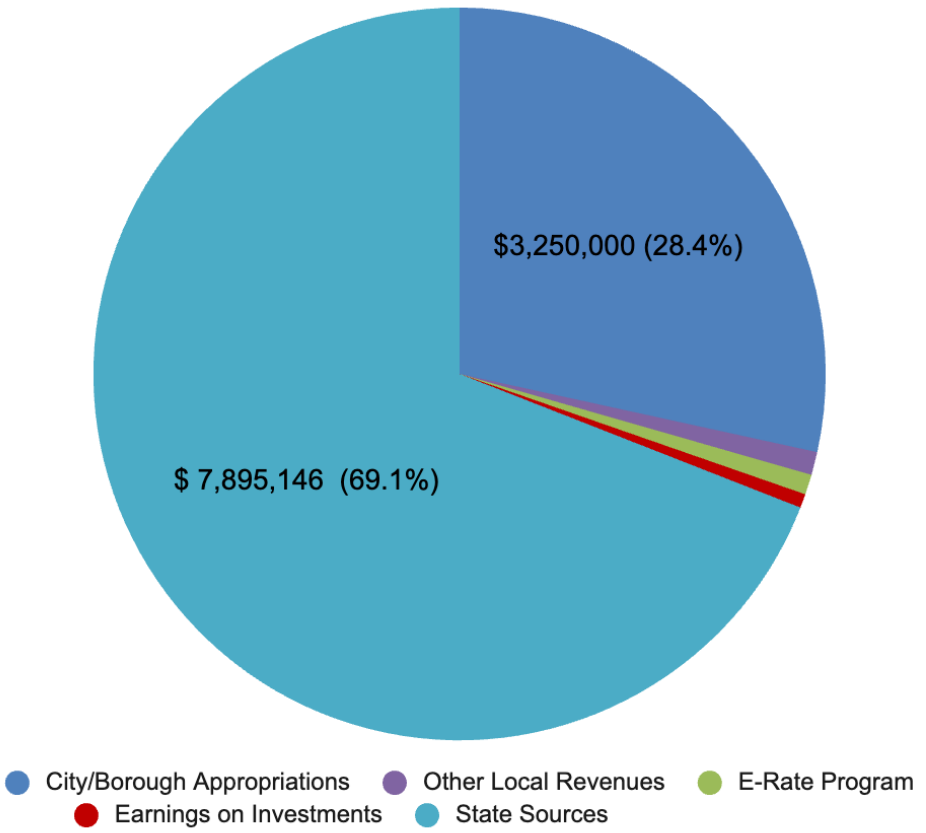
Revenue by Source



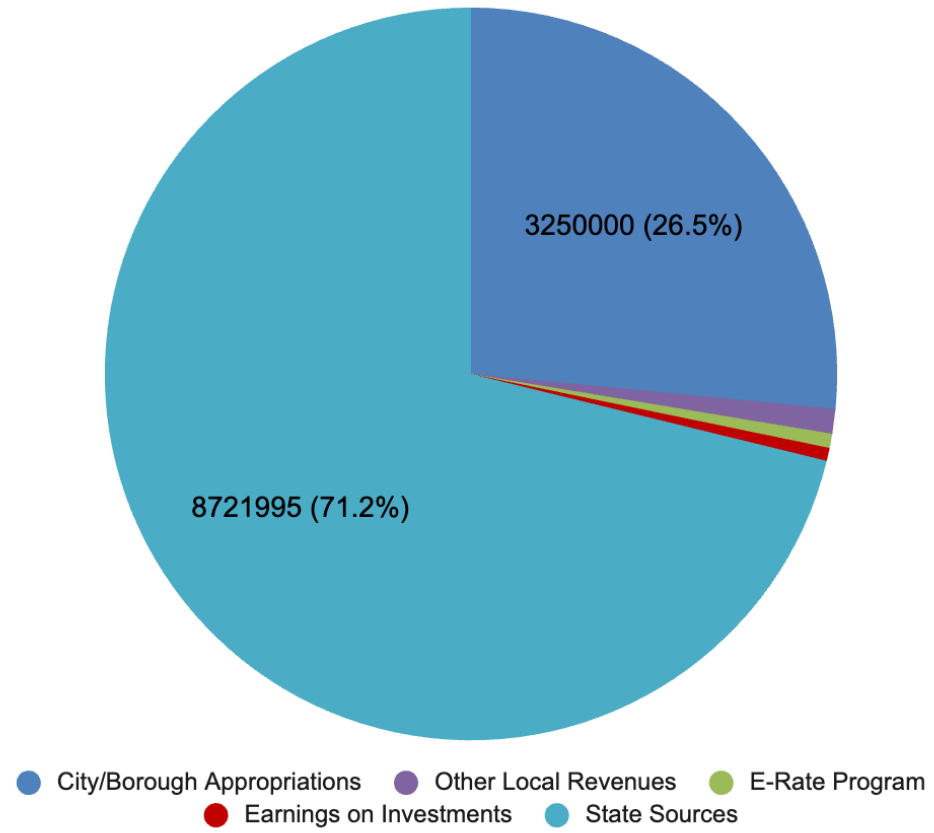
City/Borough Appropriations	$ 3,250,000	26.53%
Other Local Revenues	$ 133,350	1.09%
E-Rate Program	$ 76,780	0.63%
Earnings on Investments	$ 70,050	0.57%
State Sources	$ 8,721,995	71.19%
TOTAL	$ 12,252,175	

FY27 Revenue Overview

FY26 by Source



FY27 by Source



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*			$901,864
(Excluded from the 10% Limit)			$540,000
Total Beginning Fund Balance			$1,441,864
Revenue			
010 City/Borough Appropriations	(1)	$3,250,000	
030 Earnings on Investments	(2)	70,050	
040 Other Local Revenues	(3)	133,350	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	76,780	
050 State Sources	(7)	8,721,995	
100 Federal Sources - Direct	(8)	0	
150 Federal Sources - Through the State	(9)	0	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$12,252,176
Expenditures			
100 Instruction	(12)	$5,287,961	
200 Special Education Instruction	(13)	1,869,198	
220 Special Education Support Services	(14)	0	
300 Support Services - Students	(15)	367,485	
350 Support Services - Instruction	(16)	914,581	
400 School Administration	(17)	469,602	
450 School Administration Support Services	(18)	394,850	
510 District Administration	(19)	433,212	
550 District Administration Support Services	(20)	484,919	
600 Operations and Maintenance of Plant	(21)	1,498,225	
700 Student Activities	(22)	596,096	
780 Community Services	(23)	0	
900 Other Financing Uses	(24)	0	
Total Expenditures			$12,316,130
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))'			$837,910
(Excluded from the 10% Limit)			$540,000
Total Ending Fund Balance			$1,377,910

** Must be greater than or equal to zero

FY27 Expense Overview

Expenditure: Overall $12,316,130

- Health insurance premiums rates increasing by approximately 2.5%
- Property, Liability and Workers Comp insurance - increase 5.9%: due to rate, value, and payroll increase
- Heating Fuel Budgeted $320,000 (FY23-25 three year average $330,439)
- Curriculum Budgeted at $25,000 for samples and one year extensions
- Budgeting $70,000 for Nurse and Mental Health Services
    - FY27 AMHT Grant supporting $95,500 towards program
- Classified salaries are increasing 1.5% plus their step increases
- Certified salaries are increasing 3% plus any eligible step increases
- Average of 4.58% Salary Increase for Exempt Staff *No salary schedule steps*
- PERS/TRS On-Behalf rates increased to 7.84% and 21.46% respectively

FY27 Expense Overview

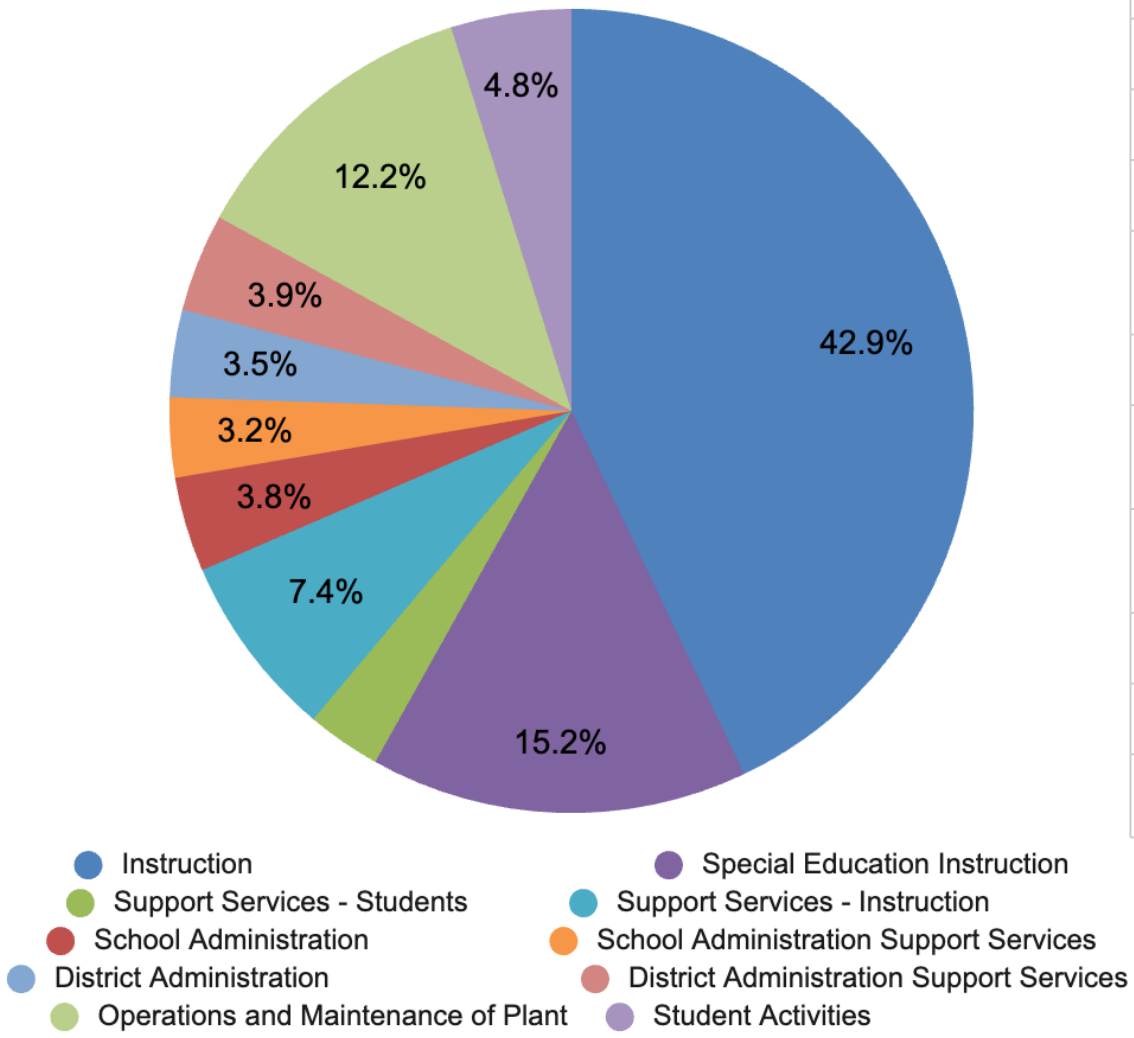
Expenditure: Overall $12,316,130

PRIORITY	DEPT	DESCRIPTION	Estimated Cost
0	ES	CLSD Admin Assistant, split 40% GF, 60% CLSD	$ 66,872.58
0	DW	Additional Curriculum, one year ELA extension	$ 20,000.00
1	SPED	1 Special Education Paraprofessional	$ 50,493.42
2	MS/HS	1 General Education Paraprofessional	$ 50,493.42
3	ES	1 General Education Paraprofessional	$ 50,493.42
4	DW	Increase copier contract for B&W and Color	$ 7,000.00
5	ES	1 General Education Paraprofessional	$ 50,493.42
6	FIN	Finance Technician 0.5 FTE	$ 34,796.01
7	ES	Child Development - Paid Student Co-Op	$ 25,688.69
8	MS/HS	1 FTE Teacher Credit Recovery and RTI	$ 104,797.08
9	ACT	Increase Student Travel	$ 30,722.00
10	ES	1 General Education Paraprofessional	$ 50,493.42
11	MS/HS	1 General Education Paraprofessional	$ 50,493.42
12	MX	INCREASED Substitute budget for Custodial and Maintenance	$ 12,000.00
13	ES	1 General Education Paraprofessional	$ 50,493.42
14	ES	1 General Education Paraprofessional	$ 50,493.42
15	ES	1 General Education Paraprofessional	$ 50,493.42
		TOTAL	**$ 756,317.14**

FY27 Budgeted Staff

- 44.11 FTE Certified Teachers - Includes Regular Instruction, Special Education, Librarians, Counselors, Preschool
  - 42.11 FTE General Fund
  - 2.0 FTE Special Revenue - ESEA Title I-A & CLSD
- 43.60 FTE Classified Staff- Includes Classroom Aides, Technology Assistant, Secretaries, Food Service, Maintenance/Custodial, and Finance Technician
  - 38.75 FTE General Fund
  - 4.85 FTE Special Revenue - Food Service & CLSD
- 10 FTE Exempts - Includes Superintendent, 2 Principals, SPED Director, Activities Director, Technology Director, Finance Director, District Admin Assistant, Maintenance Director and Food Service Director
  - 8.0 FTE General Fund
  - 2.0 FTE Special Revenue (Food Service, Indian Ed, Title VI-B and Title I-C)

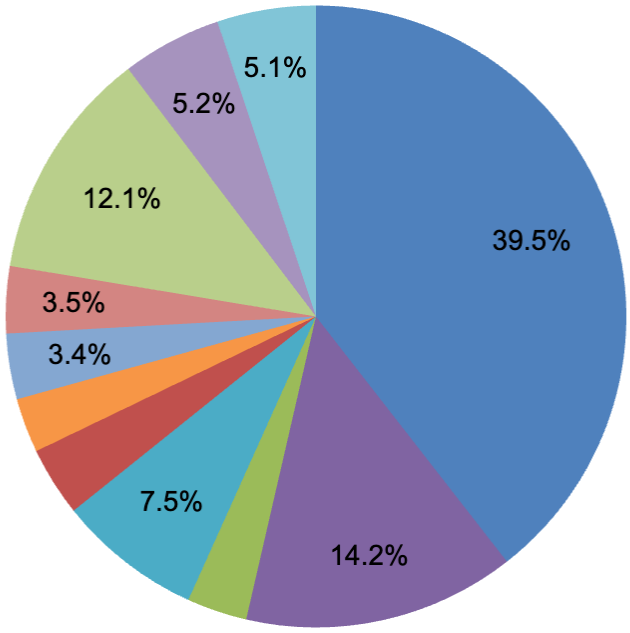
Expenditures by Function Code



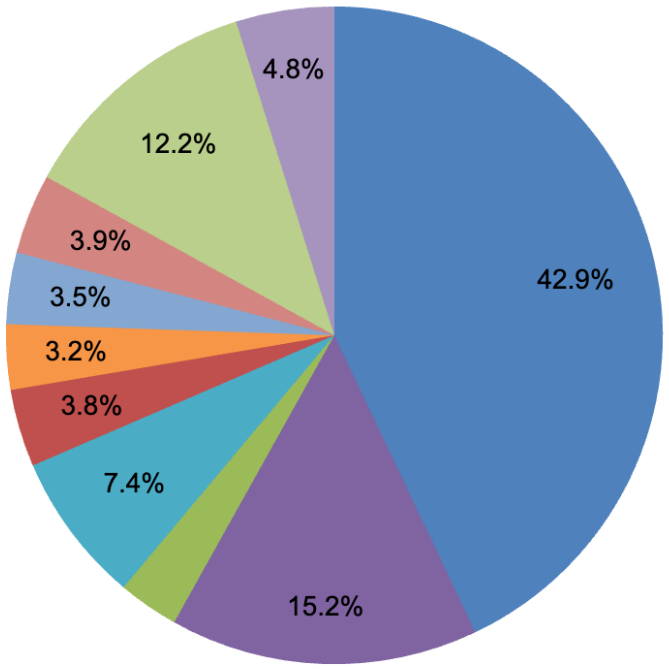
Instruction	**$ 5,287,961**	**42.94%**
Special Education Instruction	**$ 1,869,198**	**15.18%**
Support Services - Students	**$ 367,485**	**2.98%**
Support Services - Instruction	**$ 914,581**	**7.43%**
School Administration	**$ 469,602**	**3.81%**
School Administration Support Services	**$ 394,850**	**3.21%**
District Administration	**$ 433,212**	**3.52%**
District Administration Support Services	**$ 484,919**	**3.94%**
Operations and Maintenance of Plant	**$ 1,498,225**	**12.16%**
Student Activities	**$ 596,096**	**4.84%**
Other Financing Uses	**$ -**	**0.00%**
TOTAL	**$ 12,316,130**	

Expenditures by Function Code – Comparison

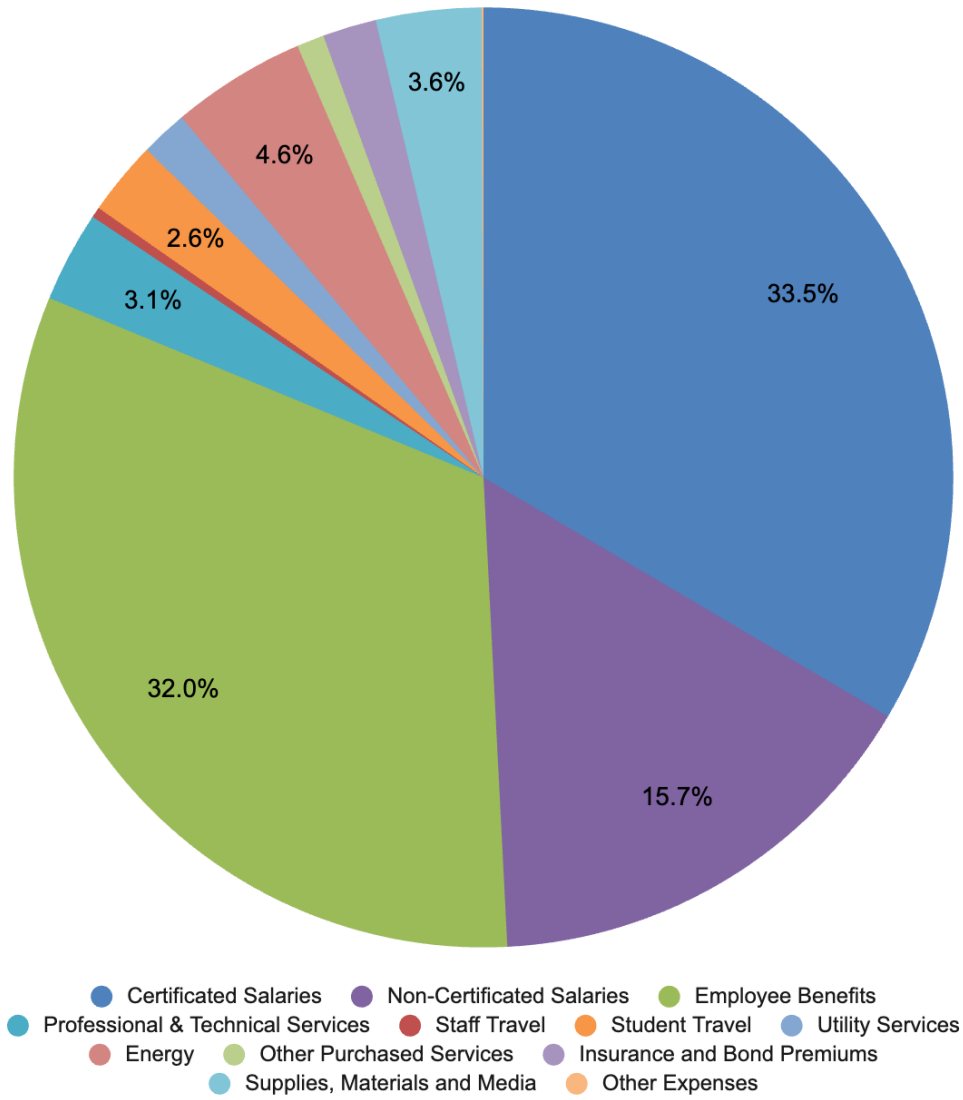
FY26 by Function



FY27 by Function



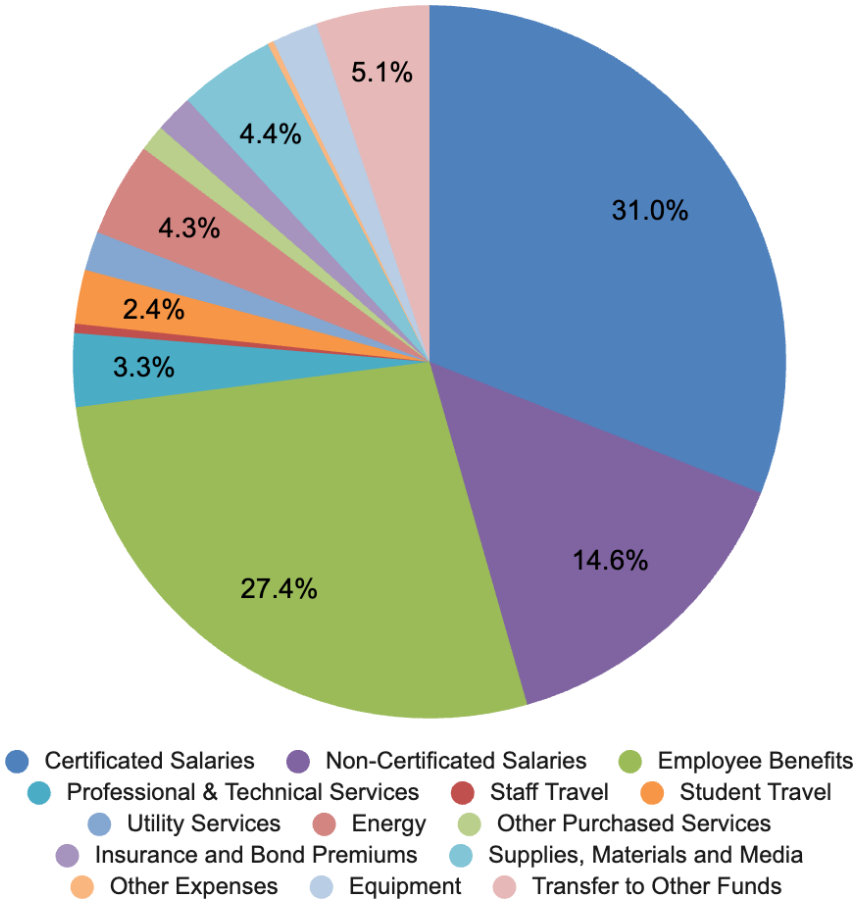
Expenditures by Object Code



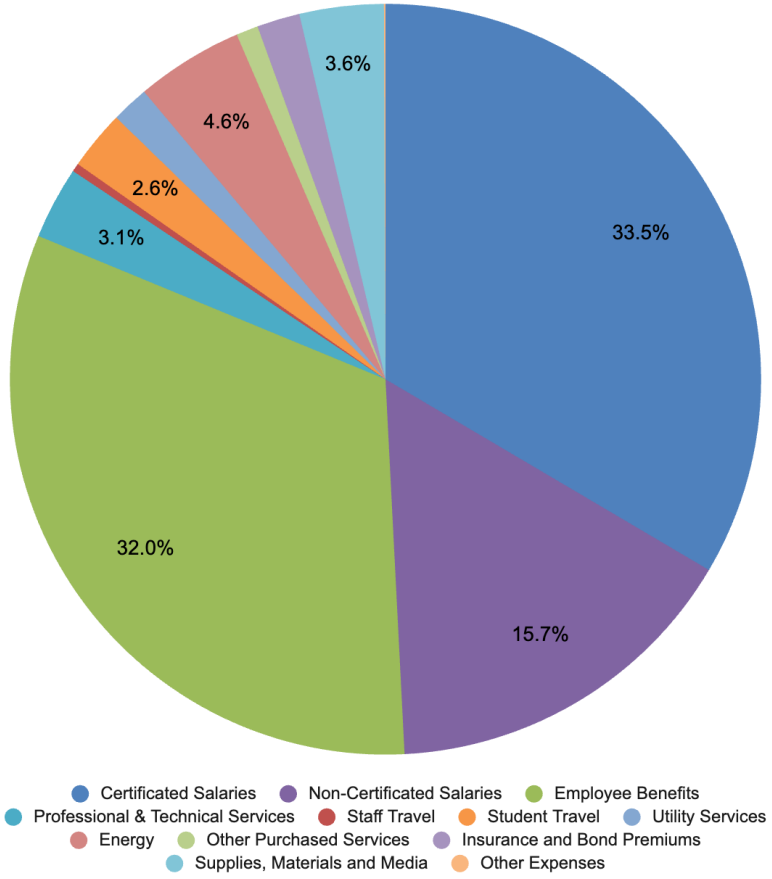
Certificated Salaries	**$ 4,124,027**	**33.48%**
Non-Certificated Salaries	**$ 1,934,421**	**15.71%**
Employee Benefits	**$ 3,946,234**	**32.04%**
Professional & Technical Services	**$ 384,738**	**3.12%**
Staff Travel	**$ 44,300**	**0.36%**
Student Travel	**$ 315,350**	**2.56%**
Utility Services	**$ 198,362**	**1.61%**
Energy	**$ 570,000**	**4.63%**
Other Purchased Services	**$ 116,810**	**0.95%**
Insurance and Bond Premiums	**$ 227,422**	**1.85%**
Supplies, Materials and Media	**$ 446,285**	**3.62%**
Other Expenses	**$ 8,180**	**0.07%**
Equipment	**$ -**	**0.00%**
TOTAL	**$ 12,316,130**	

Expenditures by Object Code – Comparison

FY26 by Object



FY27 by Object



PETERSBURG SCHOOL DISTRICT
District Name

FY27 Budget - Proposed

Beginning Fund Balance: July 1, 2026 - (Subject to 10% Limit per AS 14.17.505(a))*			$901,864
(Excluded from the 10% Limit)			$540,000
Total Beginning Fund Balance			$1,441,864
Revenue			
010 City/Borough Appropriations	(1)	$3,250,000	
030 Earnings on Investments	(2)	70,050	
040 Other Local Revenues	(3)	133,350	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	76,780	
050 State Sources	(7)	8,721,995	
100 Federal Sources - Direct	(8)	0	
150 Federal Sources - Through the State	(9)	0	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$12,252,176
Expenditures			
100 Instruction	(12)	$5,287,961	
200 Special Education Instruction	(13)	1,869,198	
220 Special Education Support Services	(14)	0	
300 Support Services - Students	(15)	367,485	
350 Support Services - Instruction	(16)	914,581	
400 School Administration	(17)	469,602	
450 School Administration Support Services	(18)	394,850	
510 District Administration	(19)	433,212	
550 District Administration Support Services	(20)	484,919	
600 Operations and Maintenance of Plant	(21)	1,498,225	
700 Student Activities	(22)	596,096	
780 Community Services	(23)	0	
900 Other Financing Uses	(24)	0	
Total Expenditures			$12,316,130
Ending Fund Balance: June 30, 2027 (Subject to 10% Limit per AS 14.17.505(a))'			$837,910
(Excluded from the 10% Limit)			$540,000
Total Ending Fund Balance			$1,377,910

** Must be greater than or equal to zero

Petersburg School District Fund Balance History

Fiscal Year	Fund Balances	% of Expenditures
2018	$783,261	9.47%
2019	$780,396	9.01%
2020	$1,173,731	13.77%
2021	$1,311,894	15.61%
2022	$1,156,125	13.69%
2023	$831,169	9.23%
2024	$1,534,411	16.63%
2025	$2,071,829	20.65%
Budgeted 2026	**$961,864**	**8.09%**

The percentage of expenditures is calculated by dividing the ending fund balance (excluding prepaid expenses) by total expenditures (excluding other financing uses, such as transfers to other funds).

FY27 Budget Deficit

Proposed Budget

Total Revenue	$12,252,176
Total Expense	-$12,316,130
Deficit	-$63,945

- The District will come into the year with a 10% unreserved fund balance, not 8.09%
- The District will likely have some unspent fund in FY27 (budget to actual variance)

DEED internal calcs

Percent of ending fund balance Subject to 10% Limit	6.80%
Total ending fund balance calculates to:	$1,377,910

Strategic Plan

Focus Areas:

Well being of staff and students



Student, Family, and Community Engagement



Internal and External Communications



Pathways and diverse learning opportunities for students

Any Questions?

Reach out to Shannon Baird, business@pcsd.us

A fiscally responsible budget that supports board goals.

PETERSBURG
SCHOOL DISTRICT

Quarter	Timeframe	Event	Revenue	Expenses	Remaining GO Bond Funds
FY25 Q4	Spring 2025	**Full Bond Amount Issued**	$ 3,557,799	$ -	$ 3,557,799
FY25 Q4	Spring 2025	**Borough Bond Expenses**	$ -	$ (59,592)	$ 3,498,208
FY26 Q1	Summer/Fall 2025	**Security - Entry & Office Remodel** *(Construction, Designs, Management, Admin Overhead, etc)*	$ -	$ (1,338,242)	$ 2,159,965
FY26 Q1	Summer/Fall 2025	**MS/HS Roof Remodel/Replace** *(Construction, Designs, Management, Admin Overhead, etc)*	$ -	$ (2,875,754)	$ (715,789)
FY26 Q2	Calendar Year 2025	**Borough Bond Investment Revenue**	$ 53,648	$ -	$ (662,141)
FY26 Q2	Summer/Fall 2025	**State 65% Reimbursement - MS/HS Roof**	$ 1,869,240		$ 1,207,099
FY27 Q1	Summer 2026	**Psg Campus Security Upgrades** *(with % for Designs, Management, Admin Overhead and Contingency)*	$ -	$ (1,512,396)	$ (305,297)
FY27 Q2	Summer/Fall 2026	**State 65% Reimbursement - Entry/Office**	$ 869,858		$ 564,560

Capital Funding Update

Reach out to Shannon Baird, business@pcsd.us

A fiscally responsible budget that supports board goals.

PETERSBURG
SCHOOL DISTRICT