

Regular Meeting
Tuesday, September 12, 2023 6:00 PM

MS/HS Library
109 Charles W St
Petersburg, AK 99833

Agenda

1. **CALL TO ORDER**
2. **DETERMINE QUORUM**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **STUDENT REPRESENTATIVE REPORT**
6. **CORRESPONDENCE**
7. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
8. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
9. **COMMENTS FROM BOARD MEMBERS**
10. **CONSENT AGENDA**
 - 10.1. AUGUST, 15, 2023, regular board meeting minutes
 - 10.2. PERSONNEL ACTION REPORT
11. **ADMINISTRATIVE REPORTS**
 - 11.1. Superintendent's report
Presenter: Superintendent Kludt-Painter
 - 11.2. Elementary Principal's Report
Presenter: Principal Heather Conn
 - 11.3. MS/HS Principal's Report
Presenter: Principal Brad King
 - 11.4. Director of Activities Report
Presenter: AD Jaime Cabral
12. **SCHOOL BOARD COMMITTEE REPORTS**
13. **OLD BUSINESS**
14. **NEW BUSINESS**
 - 14.1. Action: Calendar Change
 - 14.2. Action: Policy AR 6141 Curriculum Development and Evaluation
 - 14.3. Discussion: Strategic Plan
15. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**
16. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**
17. **FUTURE AGENDA ITEMS**
18. **OTHER NEW BUSINESS**
19. **ADJOURNMENT**

Regular Meeting
Tuesday, August 15, 2023 6:00 PM Alaskan

MS/HS Library
109 Charles W St
Petersburg, AK 99833

Carey Case: Present
Sarah Holmgrain: Present
Katie Holmlund: Present
Jay Lister: Present
Niccole Olsen: Present

Present: 5.

All members present; a quorum was present to do business

1. CALL TO ORDER

President Holmgrain called the meeting to order at 6:03 pm

2. DETERMINE QUORUM

All members present; a quorum was present to do business

3. PLEDGE OF ALLEGIANCE

President Holmgrain led the group in the Pledge of Allegiance

4. APPROVAL OF AGENDA

Approve agenda as written. This motion, made by Sarah Holmgrain and seconded by Niccole Olsen, Passed.

Carey Case: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Niccole Olsen: Yea

Yea: 5, Nay: 0

A consent agenda is a practice by which regular and non-controversial board action items are organized apart from the rest of the agenda and approved as a group. This includes all of the business items that require formal board approval and yet because they are not controversial, there is no need for board discussion before taking a vote. Items may be on the consent agenda only if all board members agree. Any board member, for any reason, may remove a consent agenda item and place it on the regular agenda for the board meeting.

5. CORRESPONDENCE

None

6. COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS

No one present to make comments

7. COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS

No one present to make comments

8. COMMENTS FROM BOARD MEMBERS

none

9. CONSENT AGENDA

Approve Consent Agenda. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Carey Case: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Niccole Olsen: Yea

Yea: 5, Nay: 0

9.1. JUNE 2023, Monthly accounting report, bills, payroll, and electronic fund transfers, ASB trial balance and P-Card statements in the amount of \$1,229,011.28

JULY 2023, Monthly accounting report, bills, payroll, and electronic fund transfers, ASB trial balance and P-Card statements in the amount of \$400,250.37

9.2. JUNE. 20, 2023, regular board meeting minutes

9.3. PERSONNEL ACTION REPORT

10. ADMINISTRATIVE REPORTS

10.1. Superintendent's report

The Superintendent presented about her summer meetings, commented on the delay in MAP AKStar reports, which will be delayed till November. She recognized the maintenance staff for their work over the summer, commented that Bev Siercks will be a temp hire for HS math while the district still recruits, Congratulated Carlee McIntosh, Food Service Director on her hard work to secure a 2 year food service grant that helps cover the cost of the nurse as well as other expenses. We received a travel grant for 6 members to attend the Safety Summit hosted by DEED. Commented on AVTEC reaching out about offering a small outboard engines course.

10.2. Elementary Principal's Report

Principal Conn commented on the School Improvement work moving forward, the desire to have a district communication plan, and the Comprehensive Literacy grant which among many other expenses will cover the cost to bring the Amplify literacy curriculum to Petersburg.

10.3. MS/HS Principal's Report

Principal King noted that he has been working on Handbook modification which are presented at this meeting, that he has been meeting with Jaime regarding activities. The administrative Assistants are set to return to the schools next week.

10.4. Director of Activities Report

Cross Country and Swim have begun and MS cross-country will begin soon. Students and Parents should work on their PlanetHS paperwork and getting sports physicals. Congratulated Rik Cumps on his State title for Track and Field after school was out of session.

11. SCHOOL BOARD COMMITTEE REPORTS

12. SPECIAL RECOGNITION

Each year Alaska Children's Trust recognizes individuals that have demonstrated dedication and commitment in working toward preventing child abuse and neglect by ensuring that children are living in safe, supportive, and nurturing communities. Get to know our Champions for Kidson the attached website to see who we've celebrated for their contributions to Alaska's children, youth, and families!

The Champion for Kids Award recognizes Alaskans for their contributions to Alaska's children, whether through their professional employment, volunteer work, community activities, or active work with children.

This year our very own Jaime Cabral will be honored with this award, more information can be found at <https://www.alaskachildrenstrust.org/champions-for-kids>

13. OLD BUSINESS

14. NEW BUSINESS

14.1. Action: Food Service Price Increase

Continue to cover the cost of Universal Breakfast for all students and increase the price of student lunch from \$3.50 to \$3.75, adult breakfast from \$3.00 to \$4.00, and adult lunch from \$5.00 to \$6.50. This motion, made by Sarah Holmgrain and seconded by Jay Lister, Passed.

Carey Case: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Niccole Olsen: Yea

Yea: 5, Nay: 0

14.2. Action: Six-Year (CIP) Capital Improvement Plan

Approve the Capital Improvement Project 6-Year plan. This motion, made by Sarah Holmgrain and seconded by Carey Case, Passed.

Carey Case: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Niccole Olsen: Yea

Yea: 5, Nay: 0

14.3. Informational: 23-24 School and Activity Handbooks

Changes to the handbook are highlighted. Items to be deleted are noted with strikethrough.

14.4. Informational: New registration procedures

With the finalization of the former High School office becoming the Main Office for the Middle/High School, procedures for registration will change. The middle and high school will register students in grades 6th -12th at the same time, by last name rather than grade level, from the hours of 10 am to 2 pm. August 21st will be "New to District" students in grades 6-12, Tuesday, August 22nd will be last names A-G; Wednesday, August 23rd will be last names H-O; Thursday, August 24th will be last names P-Z. Friday, August 25th will be open for anyone who was not able to register on their assigned day.

MacBooks/Backpacks for 10th-12th graders will be provided on their registration day. New-to-District and Freshmen will pick up their MacBooks/Backpacks at Laptop Rollout night, Thursday, August 24th at 6 pm in Wright Auditorium.

14.5. Informational: High school email passwords reset

All High School email passwords have been reset. Students will have their new password given to them when they pick up their laptop. If a student needs email access prior to the first day of school, they can reach out to the Technology Director Jon Painter at jpainter@pcsd.us to receive that information.

14.6. Discussion: Strategic Planning Session, November 1, 2023

The School District has hired AASB to help review the District's Strategic Plan. In 2017, a planning group consisting of community members and district representatives established a mission statement and a vision for the district. In November 2022, the board voted to keep the Vision and Mission in place. A committee of school members and community members will help craft goals to achieve the vision and mission. The new date for this committee planning time will be November 1st and Timi Tullis from AASB will facilitate that committee meeting. She is also available for Board training if the Board members have time. This item is to discuss what training, if any, the board would like to do.

14.7. Discussion: Welcome Back Staff Luncheon

The board traditionally hosts a welcome back staff luncheon during inservice. The date for this districtwide luncheon is Friday, August 25th if Board members are available prior to noon.

15. ADDITIONAL COMMENTS FROM BOARD MEMBERS

16. UPCOMING DATES AND MEETING ANNOUNCEMENTS

17. FUTURE AGENDA ITEMS

Strategic Plan, Grants, policy

18. OTHER NEW BUSINESS

19. ADJOURNMENT

adjourn. This motion, made by Sarah Holmgrain and seconded by Niccole Olsen, Passed.

Carey Case: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Niccole Olsen:

Yea

Yea: 5, Nay: 0

Adjourned at 6:47 pm

Personnel Action Report for 2023-2024

9-12-2023

EMPLOYMENT OF CERTIFIED PERSONNEL

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

EMPLOYMENT OF CLASSIFIED PERSONNEL

Connor Skeek
Paraprofessional

Bill DeWitt
Paraprofessional

Rebecca Thynes
Paraprofessional

RESIGNATION/RETIREMENT CLASSIFIED PERSONNEL

EXTRA DUTY CONTRACTS

Kerri Curtiss
HS Volleyball Asst Coach

Alice Cumps
Glacier Survey

Eva Lenhard
HS Cross Country Asst

Carissa Cotta
HS Yearbook

Carlee McIntosh
4th period Food Lifestyles

Tim Shumway
HS Student Gov't

Vanessa Miller
Elem Student Council

Megan Smith
MS/HS NHS

Cena Worhatch
Elem Yearbook

James Valentine
HS wrestling head

Bridey Short
MS Student Council & Yearbook

Matt Pawuk
MS Girls/Boys Basketball

2023-2024 School Year

Teachers	42.00
Classified	41.00
Principals	2.00
District Administration/Exempt (Superintendent, Finance, Maintenance, Food Service, Board Admin, Special education, tech , athletics)	8.00

Total Employees 93.00

School Board Report
Erica Kludt-Painter, Superintendent
Sept. 12, 2023

The school year is off to a great start, and the overall energy in the district is positive! August inservice training was productive, focusing on the new English Language Arts program (CKLA) in the elementary school, and interventions, supports, and procedures in the Middle/High School.

Our student enrollment has increased this year to approximately 465 students, allowing us to provide additional support staff and services for our students, as well as addressing multiple maintenance projects around the district.

Grant updates for the upcoming 23-24 school year:

- *ELA (English Language Arts) grant is in the second and final year supporting implementation of the new CKLA curriculum

- *RTI/MTSS Refresh grant is in the second and final year supporting the expansion of interventions in the middle school

- *Pre-Elementary grant is a new one-year grant which will support funding for our Preschool teacher

- *Comprehensive Supplementary Literacy Development Grant is a new one-year grant which will support extensive professional development for our staff focused on the science of reading and literacy

- *Safety Summit grant is a one-year grant which will support travel for a district team to attend the Safety Summit in Anchorage this week to focus on emergency preparedness and mental health supports

- *School Improvement grant for Stedman Elementary is in its second year of implementation

Two CIP applications have been submitted to DEED for legislative consideration this year, including the MS/HS Roof replacement and the Parks and Rec sewer project.

Emergency Drill update:

- *Completed the first required monthly fire drill in September

- *Registered for the Great Alaska Shakeout drill at 10:19 am on 10/19

- *ALICE staff refresher training will take place in early October and lessons K-12 will be presented

Statewide AK Star summative assessment data from spring 2023 will be delayed due to a cut score review, and results will be mailed to parents as soon as they are available. District MAP testing is already underway this fall.

I attended the SERRC (Southeast Regional Resource Center) board meeting in Juneau last week. This is the agency that provides a number of services to our school district, including TechOps, special ed. Specialists, grant support, etc.

Elementary Report

Tuesday, September 12th @6:00pm

1. Shout Outs!
 - Parent Night - Successful!
2. What has happened?
 - Parent Night on August 31st (144 parents)
3. Schedule
 - K-5 8:00-2:45 M-TH
 - K-3 8:00-1:15 F
 - 4-5 8:00-1:45 F
 - Note: There will be adjusted schedules in the 1st couple weeks of school.
 - i. Week of Sept. 11th
 1. School Hours: Kinders Only 8:00-1:15
4. Project 23-24 Enrollment
 - Pre-K=12, K =39, 1=38, 2=28, 3=41, 4=36, 5=31 Total=225
5. Focus
 - AK Reads Act (RTI model)
 - Ak Reads Act Leadership Course for Certification
 - ELA Curriculum Grant
 - MTSS/RTI Refresh Grant
 - Pre-Elementary Grant
 - CLSD Grant
 - BP1100 Communication with Public
 - i. Communication with public plan for each school?
6. What is to come?
 - Looking at a Title I / Migrant Math Night in October

Principal's School Board Report
Mitkof Middle School/Petersburg High School
9/8/23

We have had an excellent start to the school year in both schools.

Opening in-service days allowed me to become more familiar with the faculty in the schools and to discuss issues that we felt might need addressing.

Handbooks were reviewed and some minor adjustments were made to allow us to operate efficiently between the two schools. There are still occasional issues and wordings that create some confusion and loopholes in policy that we will continue to address.

In the middle school, we have adopted a more focused RTI program to assist students needing extra help. We are utilizing a short 20-minute window of time to have directed interventions that pinpoint areas of need and also do not impact students regular class schedules. We will update you on effectiveness after we are able to evaluate the pilot of this idea.

We have established a Friday Meeting/PLC/Professional Development calendar to allow teachers to collaborate as much as possible across grade levels and disciplines. We are hoping to grant the teachers a chance to do as much individual professional development during these available times.

I am planning to begin our curriculum revision work as soon as possible so that we can finish in a timely manner. The State Department of Education and Early Development has informed me that Social Studies standards will not be completed and adopted until spring. As a result, we may be looking at Fine Arts and CTE as our area of revision this year.

I would like to complement our student support specialist and office staff for navigating a new and different scheduling and registering procedure with poise and professionalism.

I would also like to complement the instructional faculty and staff for the excellent work during this start up. I appreciate the open discussion and input that makes it possible for me to acclimatized to this position and to, hopefully, make the best, informed decisions.

Student Counts: MMS = 123
PHS = 136

Activities/Athletics Report for School Board

September 2023

PHS XC

Season Underway! Thank you for all those supporting our Community Run on August 26, 2023.

PHS SWIM

2023 Petersburg Swim Invitational October 13-14, 2023. Will be looking for volunteers for this event. More information to come!

PHS VOLLEYBALL

Underway.

MMS XC

Home meet change as well as our trip to Wrangell. Home meet planned for September 16 at 12:00pmish.

MMS ROBOTICS

Underway!

PHS Wrestling begins September 27, 2023 @ 4:00PM

MMS Basketball & Cheer begin October 2, 2023

REMINDERS

SPORTS PHYSICALS - GET THEM DONE!

PLANETHS - COMPLETE YOUR FORMS NOW!

Keep an eye out on the Petersburg School District Facebook Page for announcements of activities and athletics coming up!

PHS GEAR

Get Viking Gear at the Viking Store online. Link can be found on any of the PHS Activities & Athletics webpages.

Petersburg School District | 2023-2024 CALENDAR (9.8.23)

4 Independence Day

JULY '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

01-03 Break / In-service (no school)
29 In-service (no school)

22 Teacher work day
23-25 In-service
28 Teacher Work day
29 First Day of School

AUGUST '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 Presidents' Day/ In-service (no school)

04 Labor Day (no school)
29 In-service (no school)

SEPTEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8-15 Spring Break (no school)

31 Halloween

OCTOBER '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

18 Early Release
19 & 22 In-service (no school)

01 In-service (no school)
11 Veterans Day
22-24 Thanksgiving Break (no school)

NOVEMBER '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

27 Memorial Day (no school)
30 Last Day of School
31 Teacher work day

21-29 Winter Break (no school)

DECEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

■ = Teacher In service or workday
■ = Vacation Day
■ = Holiday
■ = First Day/ Last Day

AR 6141 CURRICULUM DEVELOPMENT AND EVALUATION

The curriculum review cycle for the review and evaluation of the curriculum is as follows:

2021-2022	Science
2022-2023	Physical Education/Health/Foreign Language
2023-2024	Social Studies Fine Arts /Career & Technical Education
2024-2025	Fine Arts/Career & Technical Education Social Studies
2025-2026	Mathematics
2026-2027	Language Arts

The cycle will continue with Science again in 2027-2028. Resources will be identified and purchased the year following completion of the subject area curriculum.

Date: August 12, 2015

Date: October 12, 2021

Date: Sept 12, 2023

Petersburg City School District