HAZEL PARK SCHOOLS
Today's Learners, Tomorrow's Leaders
Amy Wilcox, Ed.D.
Superintendent

Ford Administration
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Agenda
Special Board of Education Workshop
Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
March 23, 2026
4:00 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person.

CALL TO ORDER
ROLL CALL
APPROVAL OF THE AGENDA
SPECIAL ORDER OF BUSINESS
A. Don Sovey Presentation
PUBLIC COMMENT
The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to five (5) minutes and participants must identify themselves by name and address.
CONSENT AGENDA (Action Items)
The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.
A. Approval of Minutes
1) Board Meetings
a. 02.23.2026 Board of Education Regular Meeting — Unofficial Minutes 3
1. *02.23.2026 Board of Education Closed Session Minutes
2) Committee Meetings
a. 03.09.2026 Board of Education Committee of the Whole Meeting — Unofficial Minutes 11
1. *03.09.2026 Board of Education Closed Session Minutes

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J. Elementary ELA Curriculum Work Group (Action Item) 119
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M. Employment of a Security Guard (Action Item) 125
N. United Oaks Carpet Replacement Bid (Action Item) 127
O. Food Service Request for Bid (Action Item) 129
PUBLIC COMMENT
SUPERINTENDENT REPORT
BOARD MEMBERS AND ADMINISTRATION COMMENTS
ADJOURNMENT

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER
The Regular Meeting of the Hazel Park Board of Education was held at the Ford Administration on February 23, 2026 and was called to order by Vice President Laframboise at 6:00 PM.

ROLL CALL

Members Present:	Beaton, Becker, Fortress, Fox, Laframboise, Rattee
Members Absent:	Hinton
Others Present:	Cales, Dulmage, Wilcox, Paterson, Papasian-Broadwell

PLEDGE OF ALLEGIANCE
APPROVAL OF THE AGENDA (Action Item)
Moved by Fortress, supported by Beaton, that the Board of Education approve the Agenda, as written.
Amended motion: Moved by Fortress, supported by Beaton, that the Board of Education approve the Agenda with the removal of 8(h) closed session.
Discussion
Roll Call Vote
Yeas: Fortress, Beaton, Becker, Fox, Rattee, Laframboise
Nays:
Motion carried.

SPECIAL ORDER OF BUSINESS

A. Student of the Month

The Board of Education recognized students across the district who received Student of the Month.

~~B. Junior High Representative~~
~~C. High School Representative~~
~~D. Advantage Representative~~

E. Webb Presentation

Chloe Herron, Promise Navigator at Webb Elementary, provided an update on the school's Community Schools initiatives. She reported that there are currently eight active clubs with four additional clubs beginning soon, serving a total of 175 students. Recent events included a successful Science Night featuring 14 interactive stations facilitated by Cranbrook and attended by approximately 90 students and 45 families, during which student projects were showcased and dinner was provided. Club offerings include Running Club, Girls Running Club, Third Grade Running Club, Play Labs in partnership with Michigan Stage, Recorder Club, Life Clubs for grades K–5, Reading Club, Talent Show, Culinary Club in partnership with Chartwells, Zoo Club in collaboration with the Detroit Zoo, small-group tutoring sessions, and YMCA Sports through Y on the Fly Metro Detroit. Ms. Herron also outlined ongoing efforts to reduce barriers for families, including maintaining a care closet with clothing and hygiene items, delivering food to families experiencing food insecurity, assisting with transportation and bus enrollment, and coordinating opportunities such as Shop with a Hero. Attendance remains a primary focus, with a team approach to developing tiered support strategies and providing incentives such as certificates, ribbons, and a donut breakfast to recognize strong attendance. Overall, the Community Schools initiative continues to provide academic enrichment, family support, and opportunities designed to help all students thrive.

PUBLIC COMMENT None

CONSENT AGENDA (Action Items)

A. Approval of Minutes
  1) Board Meetings
    a. 02.02.2026 Board of Education Regular Meeting - Unofficial Minutes
      i. *02.02.2026 Board of Education Closed Session Minutes
  2) Committee Meetings
    a. 02.09.2026 Board of Education - Committee of the Whole Meeting
      i. *02.09.2026 Board of Education Closed Session Minutes
B. Monthly Financial Reports
C. Personnel Recommendations
D. Conference Requests (under $500)

Moved by Beaton, supported by Rattee, that the Board of Education approve the consent agenda, as presented.
Discussion
Yeas: Beaton, Rattee, Becker, Fortress, Fox, Laframboise
Nays:
Motion carried.

NEW BUSINESS

A. Teacher and Two Paraprofessionals - Webster Early Childhood Center (Action Item)

Moved by Fox, supported by Beaton, that the Board approve the hiring of a teacher and two paraprofessionals at Webster Early Childhood Center.
Discussion
Yeas: Fox, Beaton, Becker, Fortress, Rattee, Laframboise
Nays:
Motion carried.

B. Policies - Second Reading (Action Item)

Moved by Beaton, supported by Rattee, that the Board approve the second reading of the policies provided by Miller Johnson, as presented.
Discussion Trustee Fortress stated that while she would be voting in favor of the item to move it forward, she believes additional work is needed on the fund balance policy. She noted that after reviewing fund balance policies from other districts prepared by Miller Johnson, she found them to be more detailed and expressed a desire to revisit the policy in the future. Trustee Laframboise agreed that further refinement may be necessary but commented that board policies are ongoing, evolving documents that should continue to be reviewed and updated as needed.
Yeas: Beaton, Rattee, Becker, Fortress, Fox, Laframboise
Nays:
Motion carried.

C. Salt Purchase (Action Item)

Moved by Fox, supported by Rattee, that the Board approves the purchase of 50 tons of salt, at a cost not to exceed $17,050, as presented.
Discussion
Yeas: Fox, Rattee, Beaton, Becker, Fortress, Laframboise
Nays:
Motion carried.

D. Enhancement Millage Resolution (Action Item)

Moved by Beaton, supported by Becker, that the Board approve the Enhancement Millage resolution, as presented.

Discussion Trustee Beaton read the resolution for the Enhancement Millage clarifying that the action being taken is only to place the issue on the ballot. The resolution does not approve it outright—it simply allows voters to decide on it.

Yeas: Beaton, Becker, Fortress, Fox, Rattee, Laframboise
Nays:

Motion carried.

E. Secondary Grading and Report Card Task Force (Action Item)

Moved by Rattee, supported by Fortress, that the Board approve the $19,440 for staff compensation to support the work of the Secondary Grading and Report Card Task Force.

Discussion A board member expressed confusion about why counseling staff, administrators, and curriculum instructors were listed for additional pay, questioning whether this work should be part of their regular duties. It was clarified that administrators would not receive the additional compensation. The extra pay applies to teachers and counselors covered under the HPEA contract, who must be compensated for work performed outside the school day. The work is scheduled outside regular hours and in the summer due to substitute teacher shortages and the priority of keeping qualified staff in classrooms during the school day.

Yeas: Rattee, Fortress, Beaton, Becker, Fox
Nays: Laframboise

Motion carried.

F. Audit Services (Action Item)

Moved by Rattee, supported by Fox, that the Board approve the payment of the UHY audit fees in an amount not to exceed $124,537.50 for the 24-25 audit, as presented.

Discussion A large audit bill was recently received because prior accounting items were not completed in a timely manner, requiring significant rework and additional hours. Although the firm wrote off $30,000, the total cost is still more than double prior years, raising board concern—especially since members had previously been advised costs would not increase significantly. It was explained that the approved audit contract allowed for additional charges if extra hours were required. Delays in reconciliation and preparation—along with the need for additional staffing—led to the increased costs. The administration acknowledged the situation was unfortunate but emphasized that audit preparation must begin well before June and requires proper staffing. A new bookkeeper has since been hired and has been on the job for several weeks, which should help prevent similar issues moving forward. Concerns were also raised about delays in processing older invoices, which were only recently submitted for payment.

Yeas: Rattee, Fox, Beaton, Becker, Fortress, Laframboise
Nays:

Motion carried.

G. Softball Overnight (Action Item)

Moved by Beaton, supported by Fox, that the Board approve the overnight Softball trip, at a cost not to exceed $5,022.00, as presented.

Discussion During discussion, a board member proposed requiring the team to fundraise $100 per student (about $2,000 total) to match what was required of the drama club. Board members debated whether to set a mandatory fundraising amount. Some supported equity with drama and promoting accountability, while others opposed setting a hard requirement, noting the relatively modest cost compared to other district expenditures and expressing support for encouraging—but not mandating—fundraising. The original motion was not amended, and the board proceeded to vote on the proposal as presented.

Yeas: Beaton, Fox, Becker, Rattee, Laframboise
Nays: Fortress

Motion carried.

H. 2026 National Dance Competition (Action Item)

Moved by Beaton, supported by Fox, that the Board approve the Dance Team Overnight and travel to the National Competition in Cincinnati, Ohio, as presented.

Discussion A board member clarified for the record that the request being discussed involved no district cost and was simply for permission. Another member questioned why the district was not financially supporting the dancers, noting that families already pay program costs and suggesting the district should contribute, similar to other activities. It was explained that participation costs are built into the program structure. The discussion was then redirected back to the motion on the table.

Yeas: Beaton, Fox, Becker, Fortress, Laframboise, Rattee
Nays:
Motion carried.

I. Football Helmet Purchase (Action Item)

Moved by Fortress, supported by Rattee, that the Board approve the football helmets, not to exceed $10,691.00, as presented.

Discussion Administration explained that the item was brought forward quickly to take advantage of a discount on helmets before the month ends. It was noted that there may also be a potential refund, meaning the purchase could ultimately cost the district nothing, pending verification of paperwork. Board members clarified that the request is for replacing existing helmets.

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise
Nays:
Motion carried.

J. 2026 MSPRA Annual Conference (Action Item)

Moved by Fortess, supported by Fox, that the Board approve the attendance at the 2026 MSPRA Annual Conference, March 4-6, 2026, at DoubleTree by Hilton, Bay City - Riverfront, not to exceed $795.00.

Discussion

Yeas: Fortress, Fox, Beaton, Becker, Rattee, Laframboise
Nays:
Motion carried.

K. CTE Training - Overnight (Action Item)

Moved by Fortress, supported by Fox, that the Board approve the estimated budget of $2,555 for one staff member to attend the 2026 ITW Welding Instructors Conference.

Discussion This item relates to required annual training for CTE instructors to maintain their certification, as stated in the memo. The training is funded through CTE grants and is a compliance requirement for staff.

Yeas: Fortress, Fox, Beaton, Becker, Rattee, Laframboise
Nays:
Motion carried.

L. MSBO Conference (Action Item)

Moved by Fox, supported by Rattee, that the Board approve the attendance of the conference for Bradley Wilkins, Monica Papasian, Crystal Mubarak and Kristy Cales, at a cost not to exceed $4,880.00.

Discussion The discussion focused on staff attending a certification conference funded through professional development efforts, including a scholarship for one attendee. Board members supported continued professional growth and noted the low or covered costs. Clarification was sought regarding whether adding an additional attendee would increase costs or require changes to the motion. Administration confirmed the cost would not increase, as two participants would be sharing a hotel room and the staff member received a scholarship to attend the conference.

Yeas: Fox, Rattee, Beaton, Becker, Fortress, Laframboise

Nays:
Motion carried.

CLOSED SESSION

A. Motion to recess into closed session 8(c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing ~~and 8(h) to consider material except from discussion or disclosure by state or federal statute~~.

Moved by Becker, supported by Fox, that the Board recess into closed session 8(c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
Discussion
Yeas: Becker, Fox, Beaton, Fortress, Laframboise, Rattee
Nays:
Motion carried.

Moved to closed session 6:49pm.

Moved by Fox, supported by Fortress, that the Board return to open session.
Discussion
Yeas: Fox, Fortress, Becker, Beaton, Rattee, Laframboise
Nays:
Motion carried.

Return to open session 7:12pm.

SUPERINTENDENT REPORT

A. Enrollment

Administration shared updated enrollment data visuals to provide insight into district operations and trends. Board members were encouraged to reach out with questions or schedule one-on-one meetings to discuss enrollment, contracts, or other district matters. One board member has already scheduled a meeting to follow up.

B. Fundraisers

The administration shared the updated fundraiser list for the month of February with the Board.

C. ADK Grant Winner

The January ADK grant award, which provides a $50 monthly award to support innovative classroom projects, was presented to Sue Watts at Webb Elementary. She was recognized and congratulated for her efforts in creating engaging and supportive learning environments.

Also, Board members were recognized for receiving 2025 MASB individual awards for their professional development and leadership. Awards included Master Diamond and Master Board Member distinctions, as well as Data Skills Specialty awards. Congratulations were extended to the recipients for their continued growth and commitment to learning.

REQUESTS FOR FUTURE AGENDA ITEMS
CALENDAR DATES

Administration provided an update on multiple community school initiatives and upcoming events. Key highlights included payment processing updates, implementation of Yondr Pouches at the junior high and high school with a parent meeting scheduled, and anticipated adjustments as the rollout begins.

Additional updates covered the arrival of the STEM semi-truck experience, community school events at Longfellow, the Promise Zone dinner, and the sold-out school musical (Beetlejuice) with limited tickets remaining. The strategic planning survey was encouraged, noting low participation so far, along with upcoming planning sessions.

Other activities included senior fundraising events, ongoing community programming such as walking hours, card games, and open space for community use at Longfellow. Future recommendations will include facility rentals and potential leasing space for a nonprofit medical clinic. Overall, many active initiatives are underway to support students and community engagement.

Tomorrow, Tuesday, February 24, 2026	Yondr Pouch Parent/Guardian Info Meeting @ HPJH
Thursday, February 26, 2026	African American Read In @ Longfellow
Thursday, February 26, 2026	Hoover Family Game Night @ Hoover
February 28 – March 1, 2026	Vendor/Rummage Sale Spons. by 2026 Parent Group @ Webb

M. UHY & Don Sovey Payment (Action Item)

Moved by Fox, supported by Rattee, that the Board approve to expedite payment to UHY and school municipal advisory services to have them paid by the end of this week.

Discussion The discussion addressed two contracts that are over 60 days old, with a request to expedite them. Concerns were raised about the impact of delayed processing and special requests on staff workload. Administration clarified that the requested information had recently been received, that monthly reporting is occurring as directed, and that the items are progressing through the normal process and expected to be completed soon.

Yeas: Fortress, Laframboise
Nays: Beaton, Becker, Fox, Rattee,

Motion failed.

N. Workshop Cancellation (Action Item)

Moved by Fox, supported by Beaton, that the Board approve to cancel the workshop for March 2, 2026.

Discussion

Yeas: Fox, Beaton, Becker, Fortress, Rattee, Laframboise
Nays:

Motion carried.

PUBLIC COMMENT None

BOARD MEMBER AND ADMINISTRATION COMMENTS

Monica Rattee, Trustee	Dr. Wilcox covered many of the upcoming Promise Zone updates, but a reminder was given that the Promise Zone dinner is next Tuesday at 5:30 p.m. at the gazebo, with tickets still available. Some drama students will serve as emcees despite preparing for their own play, and they've been meeting to prepare with staff — an effort that is exciting to see. It was also noted that a beautiful service was held today for a principal's husband, and thoughts and prayers were extended to her and her family.

	Concerns were expressed regarding the 8(h) closed session that was added to the agenda then removed, without prior communication. Frustration was shared about not receiving a response to an email seeking clarification for the grounds of addition. The speaker emphasized the importance of transparency and open communication among board members. Additionally, a reminder was given about the dance competition on March 7, which is their final home competition and runs all day. Attendance was encouraged. Can I add one more quick thing? I'm sorry. He mentioned the strategic plan — and about a week or week and a half ago, Nate and I were the only ones who showed up for the community session. We truly want to hear from our community. Whether you're able to attend in person or not, please complete the survey. We can't be the only voices represented — we want and need to hear from you. We want to hear everything, and your input matters.
Nathan Becker, Trustee	As always, I love seeing the Students of the Month here — they're great. You can tell some are more comfortable than others, but it's wonderful to see them recognized. We're proud of them. I'll also echo the reminder about the strategic plan survey — please complete it. Staff, community members, students — everyone should participate. Please be honest. This is important work as we continue to move forward. The Webb presentation was excellent. It's great to see all the activities and extracurricular opportunities being provided to our students.
Heidi Fortress, Treasurer	I wasn't able to attend the last meeting, so I'd like to thank the staff for the board appreciation gifts. They were very thoughtful and completely unexpected — I truly appreciate it. Thank you all, and I'll see everyone in a couple of weeks.
Darrin Fox, Secretary	I would just like to thank the Promise Zone, the school board, Dr. Wilcox, and Monica for organizing the Student of the Month program. It's truly well deserved for our students. It always takes me back to the old Hazel Hero days when we used to do something similar in the studio — it's great to see that tradition continuing. Thank you as well to everyone for participating tonight. I know most of you are joining from home, but we appreciate your engagement, and for those who are here in person — thank you.
April Beaton, Trustee	Since we won't be back together until the 9th, I just want to remind everyone that although it's still February, we're heading into March — and March is Reading Month. Please check with your school and local library. There are many great presentations, opportunities for free books, read-alouds, and other activities planned. I'm sure these events will be highlighted in newsletters as well. Literacy and comprehension is foundational — we are nothing without them. Take advantage of these opportunities and try to read at least 30 minutes every day.
Deborah Laframboise, Vice President	A couple of weeks ago, I attended a trip to Washington, D.C., and learned a great deal about several potential policy changes and funding discussions that may be coming forward. One key topic was IDEA funding — a 50-year-old law that is currently funded at a much lower percentage than intended, and advocacy continues around increasing that support. We also discussed proposed changes related to school nutrition, including requirements around providing home-cooked meals and allowing whole milk. However, the calorie limits create challenges, and many schools lack the kitchen infrastructure needed to implement

these changes by the proposed timeline. Additional funding — such as an extra dollar per meal and extended implementation time — was requested to support districts in meeting these requirements.
There were several other topics discussed with our representatives and senators, and overall it was a very educational experience. I would gladly participate again next year. I also appreciate staff support in helping share information, as I don't always remember every detail on my own.

Adjournment

Moved and supported that the meeting be adjourned at 7:31pm.

Unanimous Approval.

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
COMMITTEE OF THE WHOLE MEETING
March 9, 2026 5:30 PM

CALL TO ORDER

The Committee of the Whole Meeting of the Hazel Park Board of Education was held on March 9, 2026 and was called to order by President Hinton at 5:30 p.m.

ROLL CALL

Members Present:	Beaton, Becker, Fox, Laframboise, Rattee, Hinton
Members Absent:	Fortress
Others Present:	Wilcox, Dulmage, Cales

APPROVAL OF THE AGENDA (ACTION)

Moved by Becker, supported by Beaton, that the Board of Education approve the agenda, as written.

Discussion

Roll Call Vote

Yeas:	Becker, Beaton, Fox, Laframboise, Rattee, Hinton
Nays:	

Motion carried.

PUBLIC COMMENT

Sue Hemple
Hazel Park MI 48030

A high school security staff member asked the board to allow a new security hire to begin working before the next board meeting due to staffing shortages. They also requested a stipend or pay increase for themselves and a coworker who consistently manage the metal detectors and related duties at the high school entrance. They noted that security staff are currently non-union.

Jennifer Hall
1510 E Pearl Ave
Hazel Park MI 48030

A district substitute and parent of four students spoke in support of the superintendent, noting that she puts students first and supports staff. They expressed concern about rumors going around and attacks on the superintendent again, calling them redundant and unnecessary. The speaker stated that such actions harm the district's reputation and make them question keeping their children in the district.

NEW BUSINESS

A. PERSONNEL

1) 2026-27 Certified Staffing

Discussion: The board reviewed a memo outlining certified staffing changes by building, noting a net district-wide increase of six positions, primarily due to rising special education needs. Some positions are contingent on grant funding, while others are under consideration for elimination. Staffing decisions are based on current projected enrollment, with adjustments possible after March building presentations. The discussion also addressed potential budget impacts: some positions could save over $200,000, while grant-funded roles depend on final budget approvals and may affect placement and seniority.

2) Athletic Trainer

Discussion: The board discussed reinstating a full-time athletic trainer position, which has been vacant since the previous contract ended. The position would be funded through 31A, focusing on student safety and nursing services. A direct hire would allow coverage for practices and more events, rather than only varsity games. Board members noted the benefits of building relationships between students and a consistent trainer. There is a national shortage of athletic trainers, but the district expects qualified applicants and plans to hire the best candidate. Approval is being requested to post the position; no deadline has been set yet.

3) Jardon Extended School Year 2026

Discussion: Dr. Megan Papazian Broadwell presented on the Jordan Extended Year Services, a tuition-based summer program for both Hazel Park students and those from other districts. This program runs from late June to mid-August, staffed by four teachers and twelve paraprofessionals. Students engage in work- and community-based instruction, including visits to the nature center, zoo, and local water park. The program is provided annually and is required for students with IEPs as a special education mandate.

4) Special Education Extended School Year 2026

Discussion: The board reviewed the district's Extended School Year (ESY) special education program for K–12 students, primarily serving elementary students during critical learning periods. This year, four classrooms are planned for autistic students and one for cognitively impaired students. The program aligns with summer school schedules, offering half-day instruction focused on IEP goals in math, reading, and writing, while still allowing social interaction and playground time. Students attend four days a week, with the Fourth of July week off. The program is held at United Oaks and is state-mandated to prevent summer learning loss.

B. **BUILDINGS & GROUNDS**

1) Longfellow Rental Spaces

Discussion: The board was updated on discussions with Ferncare to use Longfellow rental spaces to provide free community services, including prescription pickup, mammograms, and dental care. The pharmacy would be non-narcotic and operate with security measures in place, while other services like mammogram trucks would visit periodically. Ferncare would pay a monthly fee, generating revenue for the district. Staff and participants would enter through the front door, and custodial coverage is already provided. Additional operational details will be finalized during negotiations, and information will be posted on the district's website.

2) Longfellow Grounds Improvement Project

Discussion: The board was updated on the Longfellow Grounds Improvement Project, developed through a grant proposal to Amazon and drawn for free by King Scott's facility team. The plan outlines long-term upgrades, including pickleball courts, picnic areas, a low-cost water feature, walking paths, and other community facilities. The proposal will also be submitted to additional organizations for potential phased funding. The goal is to enhance the park for community use.

3) 2026 Facility Rental Guidelines/Costs

Discussion: The board reviewed updates to the facility rental guidelines for 2026, including adding Longfellow due to high community interest. The guidelines allow rejection of applications for reasons like property damage or permit violations. Rental fees are set nominally for the community—$25–$50/hour for gyms, $15–$30/hour for party rooms, and $10–$20/hour for Longfellow classrooms. Local park districts can use facilities for free, and additional areas may be made available upon request. No questions were raised.

4) Webb/Admin Bathroom Finishes

Discussion: The board was updated on bathroom renovations at Webb and Advantage. This is an informational update, not for approval. The selected bid does not include full-height tile, though a preferred option with tile up to the ceiling would be easier to clean and reduce odors. The bathrooms at both Webb and Advantage will use the same color scheme, and bids are still pending. The goal is to improve the facilities, particularly in areas that are currently in poor condition.

5) High School Window Panel Removal

Discussion: The board was updated on the high school window panel removal. Panels have become dangerously loose, with incidents of pieces falling near students. Instead of sealing the openings (estimated at $20,000), the plan is to remove the panels ($2,900) and eventually replace them with glass to restore the original look. Quotes for the glass are still pending. This update was informational, with safety being the immediate priority.

C. **FINANCE**

1) Treasury Report

Discussion: The board reviewed the monthly Treasury report from Finance. A copy had been provided in advance, and no questions were raised. One member noted the report is lengthy but appears official.

2) Budget Amendment

Discussion: The board reviewed the second budget amendment. Key updates include a revenue increase of $2.4 million, driven by higher-than-expected state aid, an additional $700,000 in the 31A grant (partly offsetting general fund expenses), and grant funding for SROs. Expenses increased slightly by $131,000, mainly for legal costs. The amended budget totals $60 million in revenue and $58.9 million in expenses, resulting in a fund balance of 8.7%. The board was reminded that monitoring for additional grants and budget adjustments will continue.

3) Financial Updates - ISD & Don Sovey

Discussion: The board received updates on ongoing financial work for next year's budget. Progress includes moving vendors to ACH payments for efficiency and better cash tracking. The new accounting/bookkeeper position has quickly made an impact, helping with bank reconciliations, journal entries, and daily processing, easing workload on existing staff. This support also allows staff more time to focus on grants and other critical tasks. Overall, the updates reflect steady progress in financial operations.

4) Audit Bid Update

Discussion: The board was informed that three audit bids were received. Interviews with the firms will take place this week, after which a recommendation will be made to the board. It is uncertain whether the recommendation will be ready for the upcoming Monday meeting. No questions were raised.

5) Flow Through Reports

Discussion: The board noted that certain information, such as HPCC details, was not yet uploaded. It will be included in the weekly update. This was an informational update, and no further discussion occurred.

6) Food Service Request for Bid

Discussion: The board was updated on the food service RFP process. Approximately 50% of the proposal has been approved by the state, with full approval expected by May. The plan is to implement the contract starting July 1. The presenter noted it was a complex learning experience but anticipates the contract will cover five years. Board members acknowledged the effort and hard work involved.

7) Check Register & CC Statement

Discussion: The board discussed the check registry and credit card statements. Some questions were raised that were not yet compiled, and it was agreed that these would be sent to staff for detailed answers and shared with the full board. Board members also requested an update on TR bills, and staff confirmed all bills will be provided in the next few days. Appreciation was expressed for staff, particularly Sarah, for their thorough and organized work.

D. OTHER

1) Grants

a) Section 22l(1) - School Transportation Fund Grant Award

b) Electric Buses - Bus Grant Update

Discussion: The board discussed the check registry and credit card statements. Some questions were raised that were not yet compiled, and it was agreed that these would be sent to staff for detailed answers and shared with the full board. Board members also requested an update on TR bills, and staff confirmed all bills will be provided in the next few days. Appreciation was expressed for staff, particularly Sarah, for their thorough and organized work.

2) Math Implementation Work Group

Discussion: Dr. Dulmage presented a K–12 math group project to refine the newly implemented math curriculum. The work focuses on updating curriculum materials, rebuilding midterm and final exams, and incorporating teacher feedback to improve rigor. The project, scheduled for June, aims to launch updated resources in August/September and is funded for $5,940 through the general fund and 31A at-risk funding. This is distinct from last month's report card and grading work and builds on the foundational curriculum work completed during the previous year.

3) Superintendent Goals

Discussion: The superintendent provided an update on her goals, highlighting progress in strategic planning, cybersecurity, policy and handbook alignment, financial strategies, and enrollment communication. Surveys and assessments are underway, audits are complete, negotiations have started, and materials are being prepared for fall implementation. The board expressed appreciation for her efforts.

4) Elementary ELA Curriculum Work Group

Discussion: A summer ELA curriculum work group for K–2 teachers is proposed to support implementation of the 35M literacy grant and align new resources with existing curriculum. The work group, scheduled for June or August, would cost $7,695 from the general fund. The grant itself does not allow funding for this work group.

5) Secondary ELA Curriculum Work Group

Discussion: A secondary ELA work group is proposed to help integrate Park Core resources, streamline assessments, and develop stronger midyear and semester exams. The group will be led by curriculum coordinators and instructional coaches, centering teacher input. The proposed cost is $7,086.

6) MACUL Conference

Discussion: Three staff members—two teachers and one administrator—are proposed to attend the MACUL conference in Grand Rapids to participate in the AI Collective initiative. The ISD covers lodging and registration; the district cost of $1,350 is for mileage and meals. The conference is considered important for staying current with AI in education and supporting teacher professional growth.

Moved by Beaton, supported by Rattee, that the Board of Education approve the estimated budget of $1,035 for three staff members to attend the MACUL conference as part of the countywide AI collective.

Roll Call Vote

Yeas: Beaton, Rattee, Becker, Fox, Laframboise, Hinton
Nays:

Motion carried.

CLOSED SESSION

A. Motion to recess into closed session 8(f) to review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act.

Discussion:

Moved by Beaton, supported by Rattee, that the Board of Education recess into closed session 8(f) to review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act, as presented.

Discussion

Roll Call Vote

Yeas: Beaton, Rattee,Becker, Fox, Laframboise, Hinton
Nays:

Motion carried.

Moved to closed session 6:26 pm.

Moved by Beaton, supported by Rattee, that the Board of Education return to open session.

Discussion

Roll Call Vote

Yeas: Beaton, Rattee, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

Returned to open session 6:35pm.

B. High School Security Guard

Moved by Beaton, supported by Rattee, that the Board of Education approve the hire of Joseph Sawyers for the position of security guard at Hazel Park High School.

Discussion: A discussion occurred regarding whether an additional item should be included in the minutes. Dr Wilcox suggested it was necessary, while another indicated it was not required. It was concluded that district council had stated it was not necessary because the board considered the entirety of the situation, and the recommendation of the council was acknowledged.

PUBLIC COMMENT

Joan Rybinski West George	The speaker stated they had heard rumors that the district was considering pursuing action similar to a previous matter involving Dr. Wilcox and expressed frustration about the possibility. The speaker questioned how the district would fund a potential contract buyout given the district's low fund balance and ongoing discussions about limited financial resources. They raised concerns that such an action could come at the expense of staff, referencing prior comments about limiting employee raises. The speaker stated that significant funds had previously been spent without results and asked the board to clarify where the funding for any potential action would come from and what the cost to the district would be. Speaking as a district employee and union president, they emphasized that several unions are currently in negotiations and asked the board to consider the impact on staff. The speaker also expressed strong support for Dr. Wilcox and urged the board not to pursue the matter further.

ADJOURNMENT

Moved and supported that the meeting be adjourned by 6:46pm.

Unanimous approval.

Hazel Park School District

ALL IN ALL THE TIME

Amy Kruppe, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 • Phone 248-658-5200 | Fax 248-544-5443

TO: The School District of the City of Hazel Park
Board of Education

FROM: Crystal Mubarak
Director of Business

RE: Treasurer's Report February, 2026

DATE: March 5, 2026

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,046,763.05		
	Total - General Fund	**$ 1,046,763.05**		
CENTER PROGRAM (22)		22,544.64		
COMMUNITY SERVICE (23)		465.01		
FOOD SERVICE FUND (25)		10,534.08		
COMMON DEBT (31-39)		0.00		
CAPITAL PROJECTS (41-49)		64,824.12		
	Total - Special Revenue Funds	**$ 98,367.85**		
TRUST FUNDS (51)		0.00		
INTERNAL ACCOUNT FUNDS (29)		6,855.61		
	Total - Other Funds	**$ 6,855.61**		
TOTAL CHECK DISBURSEMENTS		**$ 1,151,986.51**	$	1,151,986.51
ACH DEBITS				1,927,965.03
PAYROLL				1,536,204.91
OUTGOING WIRE TRANSFERS				3,248,706.10
P-CARD PURCHASES				53,084.67
				6,765,960.71
TOTAL DISBURSEMENTS IN PERIOD			$	7,917,947.22

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Crystal Mubarak
Director of Business

Monthly Summary of EFT's from HP Bank Accounts

Feb-26

Date	Amount	Bank Acct Taken From	Reason
2/2/2026	$70.00	Food Service	Square Monthly Membership
2/2/2026	$474.83	Gen Funds	Latchkey Fees
2/18/2026	$10,000.00	Gen Funds	Arbiter Pay
2/5/2026	$21,136.84	Gen Funds	EduStaff Payment Feb 5th
2/19/2026	$34,262.86	Gen Funds	EduStaff Payment Feb 19th
2/6/2026	$11,082.97	Gen Funds	Health Equity Payment Feb 6th Payroll
2/23/2026	$8,797.97	Gen Funds	Health Equity Payment Feb 20h Payroll
2/6/2026	$26,437.85	Gen Funds	Penserv Payment Feb 6th Payroll
2/24/2026	$25,372.66	Gen Funds	Penserv Payment Feb 20h Payroll
2/5/2026	$388,401.05	Ret W/H	Payroll Retirement Withholding Jan 23rd
2/20/2026	$395,106.37	Ret W/H	Payroll Retirement Withholding Feb 6th
2/6/2026	$270,384.53	Tax W/H	Payroll Federal Tax Withholding Feb 6th
2/20/2026	$266,727.34	Tax W/H	Payroll Federal Tax Withholding Feb 20h
2/9/2026	$39,464.19	Tax W/H	Payroll State Tax Withholding Feb 6th
2/23/2026	$39,907.90	Tax W/H	Payroll State Tax Withholding Feb 20h
2/26/2026	$389,213.69	UAAL	Payroll UAAL Payment March
2/18/2026	$1,123.98	Gen Funds	Service Fees
	$1,927,965.03	**Total ACH Debits**	

Date	Amount	Payroll
2/6/2026	$762,787.82	General Payroll on October 3rd
2/20/2026	$773,417.09	General Payroll on October 17th
	$1,536,204.91	**Total Payroll**

Date	Amount	Wires
2/23/2026	$3,248,706.10	MVCA Wire State Aid
	$3,248,706.10	**Total Wires**

Date	Amount	P-Card Purchases	
2/23/2026	$53,084.67	General	P-Card charges Huntington Bank
	$53,084.67	**Total P-Card Purchases**	

Hazel Park Schools
Budget to Actual by St Revenue and St Function
As of 2/28/2026

St Revenue/Function	Description		Original Budget	1st Amended Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue								
St Revenue: 100	Revenue from Local Sources	Total:	8,188,887.00	9,410,239.00	-	6,911,159.33	2,499,079.67	84.40%
St Revenue: 300	Rev from State Sources	Total:	42,340,022.00	40,386,574.00	-	23,948,219.25	16,438,354.75	56.56%
St Revenue: 400	Rev from Federal Sources	Total:	3,719,065.00	3,524,348.00	-	1,312,661.69	2,211,686.31	35.30%
St Revenue: 500	Incoming Transfer/Oth Transact	Total:	3,365,761.00	3,683,610.00	-	1,412,475.00	2,271,135.00	41.97%
St Revenue: 600	Fund Modifications	Total:	1,966,021.00	3,107,090.00	-	-	3,107,090.00	0.00%
Type: 4	RevenueTotal:		59,579,756.00	60,111,861.00	-	33,584,515.27	26,527,345.73	56.37%
Type: 5 Expense								
St. Function:110	Basic Programs	Total:	22,077,940.00	20,415,117.00	333,246.20	13,201,466.12	7,213,650.88	59.79%
St. Function:120	Added Needs	Total:	11,923,793.00	11,705,377.00	10,379.04	6,441,349.68	5,264,027.32	54.02%
St. Function:210	Support Services-Pupil	Total:	4,751,947.00	6,135,490.00	971.31	2,537,575.27	3,597,914.73	53.40%
St. Function:220	Support Services-Instr Staff	Total:	3,328,671.00	3,202,114.00	326,932.44	1,877,748.75	1,324,365.25	56.41%
St. Function:230	Support Services-General Admin	Total:	954,141.00	822,175.00	2,601.00	628,201.17	193,973.83	65.84%
St. Function:240	Support Services-School Admin	Total:	2,714,191.00	2,385,807.00	10,127.68	1,451,426.84	934,380.16	53.48%
St. Function:250	Support Services-Business	Total:	900,983.00	1,057,041.00	916.40	839,355.39	217,685.61	93.16%
St. Function:260	Operations and Maintenance	Total:	5,754,169.00	5,298,750.00	60,411.00	3,390,266.14	1,908,483.86	58.92%
St. Function:270	Pupil Transportation Services	Total:	2,714,841.00	2,997,813.00	-	683,664.17	2,314,148.83	25.18%
St. Function:280	Support Services-Central	Total:	2,132,910.00	2,203,028.00	39,388.95	1,442,765.28	760,262.72	67.64%
St. Function:290	Support Services-Other	Total:	2,149,338.00	1,289,483.00	56,041.31	277,464.56	1,012,018.44	12.91%
St. Function:330	Community Activities	Total:	18,923.00	18,923.00	3,471.60	(46,566.23)	65,489.23	-246.08%
St. Function:390	Other Community Services	Total:	976,180.00	738,911.00	-	474,299.43	264,611.57	48.59%
St. Function:440	Pymts to Other Govnmt	Total:	594,750.00	811,591.00	-	811,591.00	-	136.46%
St. Function:510	Debt Services - Long Term Only	Total:	-	-	-	-	-	0.00%
St. Function:600	Transfers Out	Total:	295,688.00	-	-	5,775.00	(5,775.00)	1.95%
Type: 5	ExpenseTotal:		61,288,465.00	59,081,620.00	844,486.93	34,016,382.57	25,065,237.43	55.50%
		Grand Total:	(1,708,710.00)	1,030,241.00		(431,867.30)	1,462,108.30	

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 2/1/2026 TO 2/28/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100600	A C BUILDERS HARDWARE	110-261-0000-0000-000-0065-55990000	EH 00001886	02/06/2026	705944	REINFORCE PIVOT		70.20
							Vendor Total:	**70.20**
100439	AERO FILTER INC	110-261-0000-0000-300-0065-55990000	EH 00001887	02/06/2026	1242491	FILTERS HS		494.42
							Vendor Total:	**494.42**
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-000-0065-55990000	EH 00001888	02/06/2026	1MJJDVQD1PR30	RBD KTS DIAPH WTR CLOSET		829.20
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001888	02/06/2026	1F34TV4J7TJG	Invacare Reliant Divided Leg S	P2600184	109.88
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	INNER-ACTIVE Slant Board for W	P2600185	59.90
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	FindTape Hook Side Self Adhesi	P2600185	37.60
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	LMC Products Rainbow Flip Sequ	P2600185	26.72
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	Command Poster Strips, Damage	P2600185	47.04
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1QL69YYQFDV	Tarklanda Kids Alarm Clock, Mo	P2600177	66.43
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1TLQXD34P9Y	Eye Mask Sleep Masks Pack of 3	P2600177	9.99
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1TLQXD34P9Y	Powermax 100-Count Triple AAA	P2600177	19.99
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1TLQXD34P9Y	Tarklanda Kids Alarm Clock, Mo	P2600177	218.27
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1TLQXD34P9Y	TICONN 200 Pairs Ear Plugs, 3	P2600177	15.79
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1TLQXD34P9Y	80 Pcs Anxiety Sensory Sticker	P2600177	19.98
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	Hompie 400pcs (200 Pair Sets)	P2600185	19.18
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	Pencil Dispenser Holder Green	P2600185	24.99
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	HERKKA 600 Pack Laminating She	P2600185	37.99
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	MOVELYST 60-Pairs(120 Strips)	P2600185	24.24
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	EH 00001888	02/06/2026	1G1QXKNQR4	CAREGY Thermal Laminating Pouc	P2600185	71.90
100550	AMAZON CAPITAL SERVICES	110-111-0000-9012-130-9012-55110000	EH 00001888	02/06/2026	1QL69YYQFDV	Special SG Glory Fleece Blanke	P2600177	105.42
							Vendor Total:	**1,744.51**
100604	CORRIGAN RECORD	110-261-0000-0000-600-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 JARD		137.18
100604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 FORD		52.79
100604	CORRIGAN RECORD	110-261-0000-0000-150-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-650-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 EDIS		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-130-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-200-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 JH		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-400-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 ADV		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-170-0065-54910000	EH 00001889	02/06/2026	1259609	SHREDDING SERV 12/02/2025 UO		30.28
							Vendor Total:	**371.65**
100316	ECOLAB PEST ELIMINATION	110-261-0000-0000-060-0065-54915000	EH 00001890	02/06/2026	3061920	FORD0122-0001-01 FORD		99.11
100316	ECOLAB PEST ELIMINATION	110-261-0000-0000-170-0065-54915000	EH 00001890	02/06/2026	3061921	FORD0122-0002-01 UO		114.27

Hazel Park Schools
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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-130-0065-54915000	EH 00001890	02/06/2026	3061922	FORD0122-0003-01 HOOVER		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-560-0065-54915000	EH 00001890	02/06/2026	3061923	FORD0122-0004-01		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-550-0065-54915000	EH 00001890	02/06/2026	3061924	FORD0122-0005-01 LONGFELLOW		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-650-0065-54915000	EH 00001890	02/06/2026	3061925	FORD0122-0006-01 EDISON		87.45
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-600-0065-54915000	EH 00001890	02/06/2026	3061926	FORD0122-0007-01 JARDON WEBB		174.90
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-190-0065-54915000	EH 00001890	02/06/2026	3061927	FORD0122-0008-01 WEBSTER		139.92
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-200-0065-54915000	EH 00001890	02/06/2026	3061928	FORD0122-0009-01 JH		169.07
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-300-0065-54915000	EH 00001890	02/06/2026	3061929	FORD0122-0010-01 HS		274.01
							Vendor Total:	**1,356.06**
101224	HOPSKIPDRIVE INC	110-271-0000-6010-000-6010-53310000	EH 00001891	02/06/2026	543101251231	FULL COST RIDESH 12/1-12-19/26		26,637.16
101224	HOPSKIPDRIVE INC	110-271-0099-0000-000-0660-53310000	EH 00001891	02/06/2026	543101251231	IEP TRANS 12/1-12/19/26		7,648.59
							Vendor Total:	**34,285.75**
100574	INSTITUTE FOR EXCELLENCE	10-232-0000-0000-000-0060-53150000	EH 00001892	02/06/2026	2026523	MVA SUPPORT JAN-FEB 2026		3,000.00
							Vendor Total:	**3,000.00**
100451	J W PEPPER & SONS	110-241-0000-0000-200-0200-55910000	EH 00001893	02/06/2026	368177997	2025/26 Blanket Purchase Order	P2600096	339.48
							Vendor Total:	**339.48**
101579	MICHIGAN VIRTUAL	110-232-0000-0000-000-0060-57410000	EH 00001894	02/06/2026	001135	SPEAKER		650.00
							Vendor Total:	**650.00**
100380	OAKLAND SCHOOLS	110-252-0000-0000-000-0060-58220000	EH 00001895	02/06/2026	A0004010	MISTAR LITE 01-03/31/26 CO		2,277.75
							Vendor Total:	**2,277.75**
100489	PEARSON EDUCATION	220-122-0140-0000-650-0650-55110000	EH 00001896	02/06/2026	30428416	Q-I SITE LIC OVERAGE 25-26		1,187.55
							Vendor Total:	**1,187.55**
100428	ROYAL ROOFING	110-261-0000-0000-560-0065-55990000	EH 00001897	02/06/2026	S131339	ROOF REPAIR IR		720.00
100428	ROYAL ROOFING	110-261-0000-0000-560-0065-55990000	EH 00001897	02/06/2026	S131340	ROOF REPAIR IR		705.00
							Vendor Total:	**1,425.00**
100241	SPINA ELECTRIC	110-261-0000-0000-000-0065-55990000	EH 00001898	02/06/2026	SI1009773588	SHAFT STUDS		480.00
							Vendor Total:	**480.00**
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001899	02/06/2026	2775	R.C. RN JARDON		450.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001899	02/06/2026	2780	SCHOOL RN JARDON		1,440.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001899	02/06/2026	2781	SCHOOL LPN 1/20-1/29/26		1,620.00
							Vendor Total:	**3,510.00**
100357	STAPLES BUSINESS	220-122-0193-0000-600-0601-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES JARDON		254.23
100357	STAPLES BUSINESS	220-122-0140-0000-650-0650-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES EDISON		603.15

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 2/1/2026 TO 2/28/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100357	STAPLES BUSINESS	110-112-0000-0000-200-0200-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES JH		1,023.38
100357	STAPLES BUSINESS	110-113-0000-0000-400-0400-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES ADV		1,023.38
100357	STAPLES BUSINESS	220-122-0140-0000-650-0650-55110000	EH 00001900	02/06/2026	6052465808	SCHOOL SUPPLIES EDISON		420.34
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55110000	EH 00001900	02/06/2026	6052836462	SCHOOL SUPPLIES HOOVER		547.25
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00001900	02/06/2026	6052836462	SCHOOL SUPPLIES WEBB		547.25
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00001900	02/06/2026	6052836462	SCHOOL SUPPLIES UO		547.25
100357	STAPLES BUSINESS	110-118-0000-0000-190-0190-55110000	EH 00001900	02/06/2026	6052836462	SCHOOL SUPPLIES WEBSTER		547.28
100357	STAPLES BUSINESS	110-118-0000-0000-190-0190-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES WEBSTER		476.10
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES UO		476.13
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES WEBB		476.13
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES HOOVER		476.13
100357	STAPLES BUSINESS	110-113-0000-0000-300-0300-55110000	EH 00001900	02/06/2026	6052384456	SCHOOL SUPPLIES		1,023.38
100357	STAPLES BUSINESS	220-122-0193-0000-600-0601-55110000	EH 00001900	02/06/2026	6052384457	SCHOOL SUPPLIES JARDON		769.05
							Vendor Total:	**9,210.43**
100342	TONYS HARDWARE	110-261-0000-0000-000-0065-55990000	EH 00001901	02/06/2026	013126	MAINTENANCE SUPPLIES		823.81
							Vendor Total:	**823.81**
100897	TRANSPORTANT INC	110-271-0000-0000-000-0061-57410000	EH 00001902	02/06/2026	2239	LICENSE FEE 1/1-12/31/26 9 BUS		5,856.00
							Vendor Total:	**5,856.00**
100364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	EH 00001903	02/06/2026	2260B	BALANCE INV #2260		41.01
							Vendor Total:	**41.01**
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001904	02/12/2026	9168751142	WELDING CLASS		144.98
							Vendor Total:	**144.98**
100550	AMAZON CAPITAL SERVICES	10-212-0000-9450-200-9450-55110000	EH 00001905	02/12/2026	13C4GLGL36N	Tormek T-8 Original - Water Co	P2600189	1,034.55
							Vendor Total:	**1,034.55**
100495	C&G NEWSPAPERS	110-231-0000-0000-000-0060-53510000	EH 00001906	02/12/2026	0042588	1/2 PAGE 4 PAPERS		2,184.00
							Vendor Total:	**2,184.00**
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001907	02/12/2026	1739574	ICE MELT 50# 98		1,267.29
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001907	02/12/2026	1739575	ICE MELT 50# 98		1,257.34
							Vendor Total:	**2,524.63**
100413	MCGRAW HILL BOOK CO	110-112-0000-0000-200-0200-55110000	EH 00001908	02/12/2026	139893599001	MATH CORRECTIVE TEACH		609.09
							Vendor Total:	**609.09**
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	EH 00001909	02/12/2026	41051234	TOSHIBA IR JAN 26		378.05
							Vendor Total:	**378.05**

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100380	OAKLAND SCHOOLS	110-252-0000-0000-000-0060-57410000	EH 00001910	02/12/2026	A0004031	FY26 OHRC/FRONLINE		6,140.07
							Vendor Total:	**6,140.07**
100357	STAPLES BUSINESS	110-112-0000-0000-200-0200-55990000	EH 00001911	02/12/2026	6053108351	15 PASTEL PAPER JH		94.20
							Vendor Total:	**94.20**
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001912	02/13/2026	64324	WALK IN FREEZER WEBB		365.00
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001912	02/13/2026	64393	TABLE TOP COOLER JH		235.00
							Vendor Total:	**600.00**
100241	SPINA ELECTRIC	110-261-0000-0000-000-0065-55990000	EH 00001913	02/13/2026	SI1009773487	DAVE		280.00
100241	SPINA ELECTRIC	110-261-0000-0000-000-0065-55990000	EH 00001913	02/13/2026	SI1009773488	RAY		300.00
							Vendor Total:	**580.00**
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001914	02/13/2026	2761	SCHOOL RN 1/5/26 1/12/26 JAR		390.00
							Vendor Total:	**390.00**
101494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001915	02/13/2026	311081	PRO SERVICES 12/1-1/22/26		1,395.50
							Vendor Total:	**1,395.50**
100439	AERO FILTER INC	110-261-0000-0000-300-0065-55990000	EH 00001916	02/18/2026	1243903	FILTERS HS		25.76
							Vendor Total:	**25.76**
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001917	02/18/2026	9168898205	WELDING CLASS		1,071.65
							Vendor Total:	**1,071.65**
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001918	02/18/2026	1LCG9VGRC9	Super Sani-Cloth Germicidal Di	P2600205	308.97
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001918	02/18/2026	1LCG9VGRC9	(6 Gallons) - Liquid Chlorine	P2600205	29.80
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001918	02/18/2026	1LCG9VGRC9	Shipping Charge	P2600205	12.99
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001918	02/18/2026	1R7VW3KYGW	Dynarex Disposable Underpads,	P2600205	102.50
100550	AMAZON CAPITAL SERVICES	220-122-0190-0000-600-0602-55110000	EH 00001918	02/18/2026	1R7VW3KYGW	Amazon Basics Facial Tissue,	P2600205	26.88
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001918	02/18/2026	1WTVJMTJLTJ	Discovery Kids Neon Glow Drawi	P2600209	112.75
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001918	02/18/2026	1WTVJMTJLTJ	YR Dual Sided Neon Pens For Li	P2600209	27.98
							Vendor Total:	**621.87**
100534	BATTERY CENTERS OF	110-261-0000-0000-000-0065-55990000	EH 00001919	02/18/2026	6NA5V586EMZ	BATTERY YB1290		69.90
100534	BATTERY CENTERS OF	110-261-0000-0000-060-0065-55990000	EH 00001919	02/18/2026	J6M6HVHH4R2	BATTERY 2 YB12100		89.90
100534	BATTERY CENTERS OF	110-261-0000-0000-000-0065-55990000	EH 00001919	02/18/2026	KFV4ZZMPVW	BATTERY YB1290		69.90
100534	BATTERY CENTERS OF	110-261-0000-0000-000-0065-55990000	EH 00001919	02/18/2026	V7MPD7HC6B	BATTERY YB12150		54.95
							Vendor Total:	**284.65**
100604	CORRIGAN RECORD	110-261-0000-0000-200-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 JH		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-650-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 EDISON		30.28

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100604	CORRIGAN RECORD	110-261-0000-0000-170-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 UO		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-150-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 WEB		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-400-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 ADV		30.28
100604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26 FORD		52.82
100604	CORRIGAN RECORD	110-261-0000-0000-600-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26		86.53
100604	CORRIGAN RECORD	110-261-0000-0000-130-0065-54910000	EH 00001920	02/18/2026	1261307	SHREDDING SERV 01/26/26		30.28
							Vendor Total:	**321.03**
100503	HEMPLE, CHARLES	110-293-0000-0000-300-0350-53197000	EH 00001921	02/18/2026	021226	CLK FEB 04,06,12,13JV AND 13V		200.00
							Vendor Total:	**200.00**
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001922	02/18/2026	1731643	CUST LAUNDRY SOAP LINERS		846.56
							Vendor Total:	**846.56**
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001923	02/18/2026	64474	MILK COOLER JH		235.00
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001923	02/18/2026	64476	VULCAN STEAMER WEBB		235.00
							Vendor Total:	**470.00**
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001924	02/18/2026	41147413	12/26/25-01/25/26		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.00
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.98

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100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		210.97
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		32.47
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		633.53
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.00
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		227.18
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.03
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.00
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.00
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		174.62
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		386.52
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		0.00
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	EH 00001924	02/18/2026	41147413	11/26/25-12/25/25		221.09
							Vendor Total:	**6,316.89**
100064	REPUBLIC SERVICES INC	110-261-0000-0000-081-0065-53840000	EH 00001925	02/18/2026	0237002208727	PICK UP CAMP HAZELWOOD FEB		350.78
100064	REPUBLIC SERVICES INC	110-261-0000-0000-300-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 HS		363.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 MAINT GAR		1,045.94
100064	REPUBLIC SERVICES INC	110-261-0000-0000-200-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 JH		393.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-550-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 LF		99.01
100064	REPUBLIC SERVICES INC	110-261-0000-0000-560-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 IR		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 FORD		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-190-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 WEBSTER		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-650-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 EDISON		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-130-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 HOOVER		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-150-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 WEBB		663.68
100064	REPUBLIC SERVICES INC	110-261-0000-0000-170-0065-53840000	EH 00001925	02/18/2026	0241004242273	SERV 02/01-02/28/26 UO		395.84
							Vendor Total:	**4,806.63**
100357	STAPLES BUSINESS	220-122-0140-0000-650-0650-55110000	EH 00001926	02/18/2026	6055024186	FILE FOLDERS EDISON		36.30
							Vendor Total:	**36.30**
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EH 00001927	02/20/2026	MCAJAN26	MCA JAN26 PAYMENT #5		199,454.05
							Vendor Total:	**199,454.05**
100292	INVEST CENTERS LLC	110-113-0000-6013-560-6013-53110000	EH 00001928	02/20/2026	014	INSTR JAN-FEB26 IR		8,157.50
100292	INVEST CENTERS LLC	110-125-0000-6010-560-6010-53110000	EH 00001928	02/20/2026	021826	TITLE I FY 2026 IR		8,425.77

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100292	INVEST CENTERS LLC	110-125-0000-6840-560-6840-53110000	EH 00001928	02/20/2026	021826A	TITLE III ELA FY 2026 IR		2,481.62
100292	INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EH 00001928	02/20/2026	IRJAN26	INVEST JAN26 PYMT #5		198,909.31
100292	INVEST CENTERS LLC	110-271-0000-6013-560-6013-53190000	EH 00001928	02/20/2026	013	TRNS JAN-FEB26 IR		3,477.00
							Vendor Total:	**221,451.20**
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001929	02/25/2026	5522178959	CYL RENTAL		360.44
							Vendor Total:	**360.44**
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Alka-Seltzer Heartburn Pain Ef	P2600200	30.36
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Elmer's Disappearing Purple Sc	P2600200	38.18
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Amazon Basics All Purpose Wash	P2600200	42.24
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Amazon Grocery, Vegetable Oil	P2600200	83.84
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	OLFA 18mm Heavy-Duty Ultra-Sha	P2600190	27.39
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	Makita SP6000J1 6-12" Plunge C	P2600190	660.00
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	DEWALT Random Orbit Sander, V	P2600190	563.34
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	Kreg Tool KPHJ720PRO Pocket-Ho	P2600190	149.00
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	Supmedic Medical Nitrile Exam	P2600190	8.68
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	Automatic Vacuum Switch, Orti	P2600190	35.14
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Kaderron 40pcs 12oz Plastic Ju	P2600200	139.92
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Luonix Borax, 1 Gallon Bucket	P2600200	20.99
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	Darice 500 Pcs Popsicle Sticks	P2600200	16.99
100550	AMAZON CAPITAL SERVICES	110-118-0000-0000-190-0190-55110000	EH 00001930	02/25/2026	13FKJMLPMHJ	10 oz Paper Bowls Disposable,	P2600200	35.59
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	FastCap PSSR-16 16 Foot Pro Ca	P2600190	103.80
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001930	02/25/2026	1NJXXKGXDL	RAZOR Saw 180 Plastic Extra bl	P2600190	67.96
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-550-0065-55990000	EH 00001930	02/25/2026	1M3M4CDRRX	MAINTENANCE SUPPLIES		116.27
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-550-0065-55990000	EH 00001930	02/25/2026	1VFDJH1X4NH	MAINTENANCE SUPPLIES		99.30
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-060-0065-55990000	EH 00001930	02/25/2026	141MLY793F	63CARPET EDGE		41.98
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001930	02/25/2026	14W1HC6NG9	6Excellerations Educational Mul	P2600195	120.56
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001930	02/25/2026	14W1HC6NG9	6700 Pieces 1 Inch Assorted Pom	P2600195	39.87
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001930	02/25/2026	14GHGJGPHF	Chand2mind Blue Plastic Base Te	P2600187	242.82
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001930	02/25/2026	14GHGJGPHF	CRerdeim 60 Pieces Standard Dic	P2600187	47.88
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001930	02/25/2026	14W1HC6NG9	6aotipol Building Blocks for Ki	P2600195	25.99
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001930	02/25/2026	14W1HC6NG9	6Anbalulu Magnetic Tiles 100PCS	P2600195	28.15
100550	AMAZON CAPITAL SERVICES	110-232-0000-0000-000-0060-55990000	EH 00001930	02/25/2026	17NDGTMQTY	SSK 1TB USB DRIVE-CRYSTAL		115.94
100550	AMAZON CAPITAL SERVICES	220-122-0193-0000-600-0601-55990000	EH 00001930	02/25/2026	1D3YMV9CGH	Amazon Basics AAA Alkaline	P2600196	11.23
100550	AMAZON CAPITAL SERVICES	220-122-0193-0000-600-0601-55990000	EH 00001930	02/25/2026	1D3YMV9CGH	Amazon Basics 48-Pack AA Alkal	P2600196	14.97

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100550	AMAZON CAPITAL SERVICES	220-122-0193-0000-600-0601-55990000	EH 00001930	02/25/2026	1D3YMV9CGH	Amazon Basics 12-Pack 9V Alkal	P2600196	14.97
100550	AMAZON CAPITAL SERVICES	290-296-9610-0000-000-0600-57920000	EH 00001930	02/25/2026	14W1HC6NJL9	Moretoes 72pcs Kraft Paper Res	P2600198	13.99
100550	AMAZON CAPITAL SERVICES	290-296-9610-0000-000-0600-57920000	EH 00001930	02/25/2026	14W1HC6NJL9	Apple Barrel Art Lessons Paint	P2600198	26.10
100550	AMAZON CAPITAL SERVICES	290-296-9610-0000-000-0600-57920000	EH 00001930	02/25/2026	14W1HC6NJL9	GoodCook Everday Nonstick Carb	P2600198	29.99
100550	AMAZON CAPITAL SERVICES	290-296-9610-0000-000-0600-57920000	EH 00001930	02/25/2026	14W1HC6NJL9	Anwyll Heart Stickers - 500Pcs	P2600198	4.99
100550	AMAZON CAPITAL SERVICES	290-296-9610-0000-000-0600-57920000	EH 00001930	02/25/2026	14W1HC6NJL9	Anwyll Paw Stickers - Paw Prin	P2600198	5.98
							Vendor Total:	**3,024.40**
100137	BISON PLUMBING INC	110-261-0000-0000-200-0065-55990000	EH 00001931	02/25/2026	623879	REBUILD BACK FLOW JH		1,623.00
							Vendor Total:	**1,623.00**
100495	C&G NEWSPAPERS	290-296-9998-0000-000-0000-57920000	EH 00001932	02/25/2026	0042913	PARNT ACCNT HS ADV YARD		1,179.00
100495	C&G NEWSPAPERS	110-231-0000-0000-000-0060-53510000	EH 00001932	02/25/2026	0042587	STICKERS WT MPN PAPERS		2,275.65
							Vendor Total:	**3,454.65**
100888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		888.14
100888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		740.45
100888	CONSTELLATION	110-261-0000-0000-300-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		9,608.32
100888	CONSTELLATION	110-261-0000-0000-150-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		6,050.43
100888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		5.35
100888	CONSTELLATION	110-261-0000-0000-200-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		3,949.26
100888	CONSTELLATION	110-261-0000-0000-400-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,613.14
100888	CONSTELLATION	110-261-0000-0000-170-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,539.29
100888	CONSTELLATION	110-261-0000-0000-060-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		18.80
100888	CONSTELLATION	110-261-0000-0000-130-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		2,378.42
100888	CONSTELLATION	110-261-0000-0000-560-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,858.16
100888	CONSTELLATION	110-261-0000-0000-190-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,945.43
100888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,240.54
100888	CONSTELLATION	110-261-0000-0000-650-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		1,680.27
100888	CONSTELLATION	110-261-0000-0000-083-0065-55510000	EH 00001933	02/25/2026	4511684	CONSTELLATION JAN26		49.00
							Vendor Total:	**33,565.00**
100319	G N E PAINT & SUPPLY	110-261-0000-0000-200-0065-55990000	EH 00001934	02/25/2026	0422508	PAINT TAPE TRAY JASON		119.64
100319	G N E PAINT & SUPPLY	110-261-0000-0000-200-0065-55990000	EH 00001934	02/25/2026	0422593	WOOSTER SILVERTIP JASON		7.10
							Vendor Total:	**126.74**
101224	HOPSKIPDRIVE INC	110-271-0000-6010-000-6010-53310000	EH 00001935	02/25/2026	543101251031	ARIDESHARE 10/2025		1,168.62
101224	HOPSKIPDRIVE INC	110-271-0000-6010-000-6010-53310000	EH 00001935	02/25/2026	543101260131	RIDESHARE 1/5-1/30/26		29,426.10
101224	HOPSKIPDRIVE INC	110-271-0099-0000-000-0660-53310000	EH 00001935	02/25/2026	543101260131	IEP TRANS + HP SHARED COST		8,475.17

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							Vendor Total:	**39,069.89**
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001936	02/25/2026	1742180	ICE MELT 50# 98		1,257.34
							Vendor Total:	**1,257.34**
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001937	02/25/2026	64445	DELFIELD GLASS DOOR REPAIR JH		481.16
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001937	02/25/2026	64469	WALK IN WEBB		658.82
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-53190000	EH 00001937	02/25/2026	64495	WALK IN FREEZER WEBB		5,831.60
							Vendor Total:	**6,971.58**
100520	PEDIATRIC HEALTH	220-213-0013-0000-150-0603-53130000	EH 00001938	02/25/2026	020526	M.M. PHY THERAPIST 1/2-1/28/26		1,294.40
							Vendor Total:	**1,294.40**
100675	PROCARE SOFTWARE LLC	230-351-0000-0000-190-0230-57410000	EH 00001939	02/25/2026	INV1146201	SCW/DEC+CONNECT		360.50
							Vendor Total:	**360.50**
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001940	02/25/2026	308104840526	Prang Semi-Moist Washable Wate	P2600191	356.28
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001940	02/25/2026	308104840526	Pentel Arts Oil Pastels, Asso	P2600191	281.00
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001940	02/25/2026	308104840526	Pacon Super Heavyweight Tagboa	P2600191	140.12
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001940	02/25/2026	308104840526	Jack Richeson Watercolor Paper	P2600191	97.05
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001940	02/25/2026	308104840526	Command Wire Hooks and Adhesiv	P2600191	26.13
							Vendor Total:	**900.58**
101600	SPEMCO	110-261-0000-0000-000-0065-55990000	EH 00001941	02/25/2026	20213923	TAB TERM W/SEAL DAVE		20.00
							Vendor Total:	**20.00**
100241	SPINA ELECTRIC	110-261-0000-0000-000-0065-55990000	EH 00001942	02/25/2026	SI1009773694	INVERTER PULLEY BASE DAVE		1,290.00
							Vendor Total:	**1,290.00**
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001943	02/25/2026	2799	S.F. RN 2/2-2/12/26 JARDON		2,205.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-150-0660-53130000	EH 00001943	02/25/2026	2800	T.G. LPN 2/2-2/13/2026 WEBB		3,084.00
							Vendor Total:	**5,289.00**
100357	STAPLES BUSINESS	110-241-0000-0000-130-0130-55910000	EH 00001944	02/25/2026	6055775701	Post-it Super Sticky Wall Ease	P2600214	37.56
100357	STAPLES BUSINESS	110-221-0000-0000-000-0221-55910000	EH 00001944	02/25/2026	6055207665	Rubbermaid Extra Deep Plastic	P2600204	16.44
100357	STAPLES BUSINESS	110-221-0000-0000-000-0221-55910000	EH 00001944	02/25/2026	6055207665	2026 Staples 2175" x 17" Month	P2600204	5.99
100357	STAPLES BUSINESS	110-221-0000-0000-000-0221-55910000	EH 00001944	02/25/2026	6055207665	Staples TECH Anti-Slip Faux Le	P2600204	24.99
100357	STAPLES BUSINESS	110-221-0000-0000-000-0221-55910000	EH 00001944	02/25/2026	6055207665	Mind Reader Metal Pen Holder,	P2600204	9.99
100357	STAPLES BUSINESS	110-221-0000-0000-000-0221-55910000	EH 00001944	02/25/2026	6055207665	Safco Onyx Triple Letter Tray,	P2600204	33.37
							Vendor Total:	**128.34**
100364	VIGILANTE SECURITY INC	110-261-0000-0000-083-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		30.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-130-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		111.50

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100364	VIGILANTE SECURITY INC	110-261-0000-0000-300-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		145.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-550-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		118.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		43.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		63.25
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		128.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		111.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		63.25
100364	VIGILANTE SECURITY INC	250-297-0000-0000-000-0000-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		17.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-190-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		103.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-170-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		69.00
100364	VIGILANTE SECURITY INC	110-271-0000-0000-000-0061-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		43.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-560-0065-53155000	EH 00001945	02/25/2026	778542	MONTHLY MONITORING - MAR		35.00
							Vendor Total:	**1,081.50**
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	168140	BAND REPAIRS HS		11.55
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	168158	BAND REPAIRS HS		46.20
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	168289	BAND REPAIRS HS		76.65
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	81906	BAND REPAIRS HS		75.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	81907	BAND REPAIRS HS		68.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	82524	BAND REPAIRS HS		53.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	82525	BAND REPAIRS HS		108.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	82527	BAND REPAIRS HS		60.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	82530	BAND REPAIRS HS		58.50
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-53190000	HP 00505854	02/06/2026	82531	BAND REPAIRS HS		35.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55110000	HP 00505854	02/06/2026	168231	BANDSUPPLIES HS		14.38
							Vendor Total:	**606.28**
101292	AMERICAN RED CROSS	110-283-0000-0000-000-0060-53190000	HP 00505855	02/06/2026	23074624	ADULT AND PED FIRST TRAIN S.J.		35.00
							Vendor Total:	**35.00**
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505856	02/06/2026	585045	PHYSICAL EXAMS B.B ,S.C		128.00
							Vendor Total:	**128.00**
100354	AUTO ZONE	110-261-0000-0000-000-0065-55990000	HP 00505857	02/06/2026	02254945583	2019 FORD 350 OIL CHANGE		78.26
100354	AUTO ZONE	110-261-0000-0000-000-0065-55990000	HP 00505857	02/06/2026	02254953682	2007 CHEV 2011 FORD E 150 OIL		186.51
							Vendor Total:	**264.77**
100346	BIG D LOCK & KEY	110-261-0000-0000-600-0065-55990000	HP 00505858	02/06/2026	8046	Y-11 COPY JARDON		2.00
100346	BIG D LOCK & KEY	110-261-0000-0000-300-0065-55990000	HP 00505858	02/06/2026	8046	6 BEST A COPIES HS E3		34.50

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100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00505858	02/06/2026	8046	BEST A COPIES IT40 REPL D.B.		28.75
							Vendor Total:	**65.25**
101547	BUTLER ROWSE-OBERLE	110-000-0000-0000-000-0000-24516000	HP 00505859	02/06/2026	2840/2601030	PAYROLL		350.00
							Vendor Total:	**350.00**
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505860	02/06/2026	6349DEC25	ACCT# 1000 1193 2769		44.07
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505860	02/06/2026	6379DEC25	ACCT# 1000 1193 2843		27.53
							Vendor Total:	**71.60**
100865	DO APPAREL	110-293-0000-0000-300-0450-55990000	HP 00505861	02/06/2026	HSBOWLING12FD			713.00
							Vendor Total:	**713.00**
101575	ELITE SPORTSWEAR LP	290-296-9469-0000-000-0450-57920000	HP 00505862	02/06/2026	2025020256378	Crystal Holographic 5 Inch Pom	P2600116	275.39
101575	ELITE SPORTSWEAR LP	290-296-9469-0000-000-0450-57920000	HP 00505862	02/06/2026	2025020281757	Crystal Holographic 5 Inch Pom	P2600116	413.08
							Vendor Total:	**688.47**
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505863	02/06/2026	14135	D.L. 01/18/2026 UO		1,050.00
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505863	02/06/2026	14134	S.K. CNA 1/18/26 WEBB		537.23
101132	ENTECH MEDICALL	110-213-0015-0000-170-0660-53130000	HP 00505863	02/06/2026	14133	T.A. AIDE 01/18/2026 WEBSTER		537.23
							Vendor Total:	**2,124.46**
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0600-53130000	HP 00505864	02/06/2026	40096	MUSIC JARDON MOCI JAN26		327.24
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0601-53130000	HP 00505864	02/06/2026	40096	MUSIC JARDON ASD JANUARY26		545.46
100446	FAR THERAPEUTIC &	220-219-0071-0000-150-0603-53130000	HP 00505864	02/06/2026	40095	GRP MSIC THRPY-WEB-ROESCH		163.65
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0602-53130000	HP 00505864	02/06/2026	40096	MUSIC JARDON SXI JAN26		163.65
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505864	02/06/2026	40097	GROUP MOVEMENT JARDON		220.00
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505864	02/06/2026	40097	GROUP MOVEMENT JARDON ASD		440.00
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505864	02/06/2026	40097	GROUP MOVEMENT JARDON SXI		660.00
							Vendor Total:	**2,520.00**
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-54130000	HP 00505865	02/06/2026	951249Q	BATTERY		124.99
							Vendor Total:	**124.99**
100949	INSTITUTE FOR MULTI	110-221-0000-2940-170-2940-53120000	HP 00505866	02/06/2026	240547	Coaching OG + OR Morphology Vi	P2600193	16,000.00
							Vendor Total:	**16,000.00**
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505867	02/06/2026	20218185	MAINTENANCE SUPPLIES		346.80
							Vendor Total:	**346.80**
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505868	02/06/2026	2840/2601030	PAYROLL		227.59
							Vendor Total:	**227.59**
101273	MADISON HEIGHTS PLBG &	110-261-0000-0000-000-0065-55990000	HP 00505869	02/06/2026	238383	WALL MOUNT HAND SINK		95.99

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							Vendor Total:	**95.99**
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		23.69
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		23.77
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		19.94
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		54.88
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		27.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		62.75
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		54.16
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		23.12
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.93
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		22.05
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		27.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		28.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.90
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.98
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		26.29
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		27.65
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		25.57
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		24.23
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		23.31
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45

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100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		25.70
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		28.99
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		9.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		26.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505870	02/06/2026	2825/2601030	PAYROLL		50.20
							Vendor Total:	**1,802.95**
100159	MICHIGAN ASSOC OF	110-231-0000-0000-000-0060-57410000	HP 00505871	02/06/2026	135055	M.R. 01/15/26		125.00
100159	MICHIGAN ASSOC OF	110-231-0000-0000-000-0060-57410000	HP 00505871	02/06/2026	135058	WORSHOP 1/10/2026		920.38
							Vendor Total:	**1,045.38**
101589	MIKAELA ROSEN	290-296-9650-0000-000-0650-57920000	HP 00505872	02/06/2026	112525	PBIS REWARDS		34.12
101589	MIKAELA ROSEN	220-122-0140-0000-650-0650-53110000	HP 00505872	02/06/2026	112525	STUDENT SUPERVISOR		76.80
							Vendor Total:	**110.92**
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505873	02/06/2026	2800/2601030	PAYROLL		52.64
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505873	02/06/2026	2800/2601030	PAYROLL		144.60
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505873	02/06/2026	2800/2601030	PAYROLL		88.25
							Vendor Total:	**285.49**
101009	NICHOLL, KENNETH J	110-293-0000-0000-300-0350-57410000	HP 00505874	02/06/2026	020626	SKINFOLD ASSES WRESTLING HS		150.00
							Vendor Total:	**150.00**
100337	PETERSON GLASS CO	110-261-0000-0000-650-0065-55990000	HP 00505875	02/06/2026	25438	INSTALL CLEAR TEMP EDISON		353.92
							Vendor Total:	**353.92**
100652	SCHOLASTIC INC	110-119-0000-9019-170-9019-55110000	HP 00505876	02/06/2026	13451585	Diary of a Wimpy Kid Partypooe	P2600093	199.80
							Vendor Total:	**199.80**
101535	STATE DISBURSEMENT UNIT	10-000-0000-0000-000-0000-24516000	HP 00505877	02/06/2026	2800/2601030	PAYROLL		281.15
							Vendor Total:	**281.15**
100399	STATE OF MICHIGAN - LARA	10-261-0000-0000-300-0065-57410000	HP 00505878	02/06/2026	BLR512279	BOILER INSP HS		75.00
100399	STATE OF MICHIGAN - LARA	10-261-0000-0000-170-0065-57410000	HP 00505878	02/06/2026	BLR512279	BOILER INSP UO		75.00

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							Vendor Total:	**150.00**
100580	STENGER & STENGER	110-000-0000-0000-000-0000-24516000	HP 00505879	02/06/2026	2840/2601030	PAYROLL		164.52
							Vendor Total:	**164.52**
100341	SULLIVANS FLEET SERV INC	110-261-0000-0000-000-0065-54130000	HP 00505880	02/06/2026	26443	UNIT #1202 MOUNT PLOW		904.88
100341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505880	02/06/2026	26454	UNIT #55 SE		104.40
							Vendor Total:	**1,009.28**
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-000-0000-24517000	HP 00505881	02/06/2026	2825/2601030	PAYROLL		200.00
							Vendor Total:	**200.00**
101596	THE SHERWIN-WILLIAMS CO	110-261-0000-0000-550-0065-55990000	HP 00505882	02/06/2026	2515612639012	PAINT SUPPLIES LONGFELLOW		267.22
							Vendor Total:	**267.22**
100032	VERIZON WIRELESS	110-261-0000-0000-000-0060-53415000	HP 00505883	02/06/2026	6133554730	A.W. & B.W. CELL 12/15-1/14/26		76.24
100032	VERIZON WIRELESS	110-261-0000-0000-000-0065-53415000	HP 00505883	02/06/2026	6133554730	SERVICE DEC 15-JAN 14/26		38.12
							Vendor Total:	**114.36**
101507	BRANDON BURTON	290-296-9469-0000-000-0450-57920000	HP 00505884	02/12/2026	346943	COMPETITION SKILSET		1,213.00
							Vendor Total:	**1,213.00**
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505885	02/12/2026	000023164	ARC Core Digital Support - Uni	P2600011	500.00
							Vendor Total:	**3,000.00**
100354	AUTO ZONE	110-261-0000-0000-000-0065-54130000	HP 00505886	02/12/2026	02254659532	DURALAST RELAY SOCKET		31.89
							Vendor Total:	**31.89**
100347	BILLINGS LAWN EQUIPMENT	110-261-0000-0000-000-0065-55990000	HP 00505887	02/12/2026	498259	MAINTENANCE SUPPLIES		349.60
							Vendor Total:	**349.60**
101252	CEIA USA LTD	110-113-0000-2490-300-2490-55990000	HP 00505888	02/12/2026	98253	METAL DETECTOR HS		23,725.00
							Vendor Total:	**23,725.00**
101496	CITY CONTRACTING	420-456-0000-0000-000-0000-56220000	HP 00505889	02/12/2026	021226APP5	APP5-DOORS ASSESSMENT		27,872.07
							Vendor Total:	**27,872.07**
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		180.81
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		120.77
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		315.90

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100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		195.82
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		90.75
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		195.82
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		135.78
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		210.83
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		315.90
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		195.82
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		450.99
100322	CITY HAZEL PARK WATER	110-261-0000-0000-066-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505890	02/12/2026	20526	CITY OF HP WATER BILL JAN		45.72
							Vendor Total:	**2,774.95**
101501	CROSWELL-LEXINGTON	110-293-0000-0000-300-0350-57410000	HP 00505891	02/12/2026	2112026	REG FEE POWER LIFTING MEET		280.00
							Vendor Total:	**280.00**
101132	ENTECH MEDICALL	110-213-0015-0000-170-0660-53130000	HP 00505892	02/12/2026	14205	T.A. AIDE 01/25/2026 UO		537.23
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	14206	S.K. CNA 01/25/2026 WEBB		537.23
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505892	02/12/2026	14207	D.L. 01/25/2026 WEBSTER		1,050.00
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	13278	S.K. CNA 10/26/25 WEBB		805.84
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	13409	S.K. CNA 11/09/25 WEBB		674.98
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	13535	S.K. CNA 11/23/25 WEBB		895.38
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	13625	S.K. CNA 11/30/25 WEBB		358.15
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505892	02/12/2026	13687	S.K. CNA 12/27/25 WEBB		895.38
							Vendor Total:	**5,754.19**
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0601-53130000	HP 00505893	02/12/2026	40098	REC THERAPY JARDON ASD JAN		440.00
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0602-53130000	HP 00505893	02/12/2026	40098	REC THERAPY JARDON SXI JAN		660.00
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0600-53130000	HP 00505893	02/12/2026	40098	REC THERAPY JAR MOCI JAN		220.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00505893	02/12/2026	40099	GROUP ART THEREAPY SXI JAN		206.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0601-53130000	HP 00505893	02/12/2026	40099	GRP ART THERAPY JARDON ASD		106.25
							Vendor Total:	**1,632.50**

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100830	INTERACTIVE LIGHTING	110-261-0000-0000-300-0065-55990000	HP 00505894	02/12/2026	INV20218251	FLATMAX PANEL BRIAN		308.22
100830	INTERACTIVE LIGHTING	110-261-0000-0000-300-0065-55990000	HP 00505894	02/12/2026	INV20218272	ELECTRIC SUPPLIES BRIAN		382.15
							Vendor Total:	**690.37**
100521	INTERNATIONAL PLUMBING	110-261-0000-0000-081-0065-55990000	HP 00505895	02/12/2026	257044	WINTERIZED HAZEL WOOD		380.00
							Vendor Total:	**380.00**
100043	MECHANICAL SYSTEMS	420-452-0000-0000-150-0150-53190000	HP 00505896	02/12/2026	250638	CAFE UNIT LEAKING WEBB		1,292.97
100043	MECHANICAL SYSTEMS	420-452-0000-0000-300-0300-53190000	HP 00505896	02/12/2026	260277	BOILER REPAIRS HS		10,174.00
100043	MECHANICAL SYSTEMS	420-452-0000-0000-650-0650-53190000	HP 00505896	02/12/2026	260278	GREENHOUSE UNIT EDISON		788.83
							Vendor Total:	**12,255.80**
100159	MICHIGAN ASSOC OF	110-232-0000-0000-000-0060-53221000	HP 00505897	02/12/2026	INV135225	D.L. MI WELCOME EVENT 2/1/2026		65.00
							Vendor Total:	**65.00**
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-060-0065-55990000	HP 00505898	02/12/2026	13317	3 WET FLOOR SIGNS FORD		53.97
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-000-0065-55990000	HP 00505898	02/12/2026	13317	3 WET FLOOR SIGNS STOCK		53.97
							Vendor Total:	**107.94**
100335	OAKLAND COUNTY	110-259-0000-0000-000-0060-57610000	HP 00505899	02/12/2026	021226	TAX ABATEMENT 21-24		274.01
							Vendor Total:	**274.01**
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505900	02/12/2026	99792610	SEMESTER 202610		45,672.00
							Vendor Total:	**45,672.00**
101259	POWERSCHOOL GROUP LLC	110-284-0000-0000-000-0284-53450000	HP 00505901	02/12/2026	INV477890	CERT 12/17/25-12/16/26		1,865.75
							Vendor Total:	**1,865.75**
100408	SEXTON ENTERPRIZE INC	110-261-0000-0000-000-0065-54120000	HP 00505902	02/12/2026	158945	MOUNT FLAT BED FORD F150		650.00
							Vendor Total:	**650.00**
100749	SONITROL GREAT LAKES	110-266-0000-0000-150-0066-53190000	HP 00505903	02/12/2026	591902	POWER CYCLED STATIONS		280.00
							Vendor Total:	**280.00**
101366	SPARTAN CONSTRUTION	110-456-0000-4470-000-4470-56220000	HP 00505904	02/12/2026	021226APP3	LONGFELLOW COM CENTER APP3		28,986.20
							Vendor Total:	**28,986.20**
100740	SPECTRUM WIRELESS USA	110-284-0000-0000-000-0284-53190000	HP 00505905	02/12/2026	0000007567	FEB 2026 MONTHLY		302.50
							Vendor Total:	**302.50**
101450	UHY CERTIFIED PUBLIC	110-231-0000-0000-000-0060-53180000	HP 00505906	02/12/2026	011226STMNT	55018521 AUDIT OF FINANCIAL		124,537.50
							Vendor Total:	**124,537.50**
100090	A G CENTRAL MUSIC	110-241-0000-0000-200-0200-55910000	HP 00505907	02/13/2026	166301	BALTER CYMBAL MALLETS	P2600086	46.00
100090	A G CENTRAL MUSIC	110-241-0000-0000-200-0200-55910000	HP 00505907	02/13/2026	167951	2025/26 Blanket Purchase Order	P2600086	34.30
							Vendor Total:	**80.30**

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100354	AUTO ZONE	110-261-0000-0000-000-0065-54130000	HP 00505908	02/13/2026	02254001846	2005 FORD FUEL CAP		12.99
							Vendor Total:	**12.99**
101504	B'S BOWLING CENTER	110-293-0000-0000-300-0350-57410000	HP 00505909	02/13/2026	02132026	BOWLING TEAM ST TOURN 26		378.00
							Vendor Total:	**378.00**
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505910	02/13/2026	13022	MAINTENANCE FUEL		2,615.13
100321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505910	02/13/2026	13022	TRANS FUEL		3,652.71
							Vendor Total:	**6,267.84**
101132	ENTECH MEDICALL	110-213-0015-0000-170-0660-53130000	HP 00505911	02/13/2026	14272	T.A. AIDE 02/01/2026		716.30
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505911	02/13/2026	14273	S.K. CNA 02/01/2026		358.15
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505911	02/13/2026	14274	D.L. 02/01/26 WEBSTER		1,400.00
							Vendor Total:	**2,474.45**
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-54130000	HP 00505912	02/13/2026	924768Q	PREMIX		21.98
							Vendor Total:	**21.98**
100447	MERIDIAN WINDS	110-241-0000-0000-200-0200-55910000	HP 00505913	02/13/2026	16619	SET OF CONGAS JH	P2600085	339.80
							Vendor Total:	**339.80**
101052	NORTHSTAR MAT SERVICE	230-351-0000-0000-190-0230-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE WEBSTER		104.51
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-170-0170-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE UO		84.77
101052	NORTHSTAR MAT SERVICE	110-113-0000-0000-400-0400-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE ADV		58.45
101052	NORTHSTAR MAT SERVICE	220-122-0120-0000-600-0600-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE JARDON		123.15
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-150-0150-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE WEBB		54.06
101052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE ADMIN		62.84
101052	NORTHSTAR MAT SERVICE	110-112-0000-0000-200-0200-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE JH		135.22
101052	NORTHSTAR MAT SERVICE	110-113-0000-0000-300-0300-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE HS		84.77
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-130-0130-54910000	HP 00505914	02/13/2026	101052	MAT SERVICE HOOVER		70.51
							Vendor Total:	**778.28**
100652	SCHOLASTIC INC	220-122-0140-0000-650-0650-55110000	HP 00505915	02/13/2026	80666136	MAGAZINES FOR STUDENTS		173.96
							Vendor Total:	**173.96**
101104	AMERICAN READING	110-113-0000-0000-300-0311-55110000	HP 00505916	02/18/2026	232397	ARC Core Unit 4 Grade 10 - The	P2600039	4,200.00
							Vendor Total:	**4,200.00**
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-000-0065-55990000	HP 00505917	02/18/2026	4RMSVNJ9KH7	BATTERY PS-12120-12		60.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-000-0065-55990000	HP 00505917	02/18/2026	8S08ZWHF456Z	BATTERY YB12160		70.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-550-0065-55990000	HP 00505917	02/18/2026	9K522BAVHKZ	BATTERY YB1270 YB1245		35.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-000-0065-55990000	HP 00505917	02/18/2026	AO49EJCKF5Y	BATTERY SCP12220		50.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-550-0065-55990000	HP 00505917	02/18/2026	DRT6JQKQGK	BATTERY 31DCM-7OO		360.00

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100317	BATTERY WAREHOUSE CO	110-261-0000-0000-000-0065-55990000	HP 00505917	02/18/2026	EJA11AAJ02M	BATTERY YB1256 YB1275		45.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-060-0065-55990000	HP 00505917	02/18/2026	MAYWOEKZT	BATTERY YB1270		40.00
100317	BATTERY WAREHOUSE CO	110-261-0000-0000-190-0065-55990000	HP 00505917	02/18/2026	ZSN7Y7Q0GXF	BATTERY YB12150 YB1270		140.00
							Vendor Total:	**800.00**
101487	BRENNER, MARCIA	110-284-0000-0000-000-0284-53450000	HP 00505918	02/18/2026	253749	PS PLUG INS SUB 2026		4,800.00
							Vendor Total:	**4,800.00**
100309	CONSUMERS ENERGY	110-261-0000-0000-150-0065-55510000	HP 00505919	02/18/2026	2200FEB26	ACCT# 1000 0000 8951 WEBB		4,413.27
100309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505919	02/18/2026	2200MGFEB26	ACCT# 1000 0000 8944 MAINT GAR		632.43
100309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505919	02/18/2026	2200U2FEB26	ACCT# 1000 0000 8936 JARDON		497.15
100309	CONSUMERS ENERGY	110-261-0000-0000-200-0065-55510000	HP 00505919	02/18/2026	22770FEB26	ACCT# 1000 0000 8837 JH		4,846.33
100309	CONSUMERS ENERGY	110-261-0000-0000-300-0065-55510000	HP 00505919	02/18/2026	23400FEB26	ACCT# 1000 0000 8902 HS		6,095.46
100309	CONSUMERS ENERGY	110-261-0000-0000-130-0065-55510000	HP 00505919	02/18/2026	23720FEB26	ACCT# 1000 0000 8910 HOOVER		1,346.22
100309	CONSUMERS ENERGY	110-261-0000-0000-170-0065-55510000	HP 00505919	02/18/2026	1001FEB26	ACCT# 1000 0000 8845 UO		1,973.07
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505919	02/18/2026	1620116FEB26	ACCT# 1000 0000 8860 FORD		47.12
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505919	02/18/2026	1620117FEB26	ACCT# 1000 0000 8878 FORD		2,475.83
100309	CONSUMERS ENERGY	110-261-0000-0000-650-0065-55510000	HP 00505919	02/18/2026	1650FEB26	ACCT# 1030 3562 4669 EDISON		2,299.06
100309	CONSUMERS ENERGY	110-261-0000-0000-560-0065-55510000	HP 00505919	02/18/2026	24131FEB26	ACCT# 1000 0000 8969 IR		2,908.23
100309	CONSUMERS ENERGY	110-261-0000-0000-190-0065-55510000	HP 00505919	02/18/2026	431FEB26	ACCT# 1000 0000 8795 WEBSTER		2,545.36
100309	CONSUMERS ENERGY	110-261-0000-0000-083-0065-55510000	HP 00505919	02/18/2026	45FEB26	ACCT# 1000 0000 8886 MUSEUM		244.91
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505919	02/18/2026	570NFEB26	ACCT# 1000 0000 8811 LF		27.11
							Vendor Total:	**30,351.55**
100313	DTE ENERGY	110-261-0000-0000-170-0065-55520000	HP 00505920	02/18/2026	1001FEB26	ACCT# 910005744974 UO		5,217.48
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505920	02/18/2026	1585TRLRFEB2	ACCT# 910005745351 EDISON		17.41
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505920	02/18/2026	1620116FEB26	ACCT# 910040563207 FORD		1,310.53
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505920	02/18/2026	1620117FEB26	ACCT# 910005745088 FORD		3,362.67
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505920	02/18/2026	1650FEB26	ACCT# 910039996442 EDISON		3,687.77
100313	DTE ENERGY	110-261-0000-0000-150-0065-55520000	HP 00505920	02/18/2026	2200FEB26	ACCT# 920050742112 WEBB		11,770.88
100313	DTE ENERGY	110-261-0000-0000-083-0065-55520000	HP 00505920	02/18/2026	45FEB26	ACCT# 910039981691 MUSEUM		61.77
100313	DTE ENERGY	110-261-0000-0000-550-0065-55520000	HP 00505920	02/18/2026	570FEB26	ACCT# 920006433964 LF		2,149.85
100313	DTE ENERGY	110-261-0000-0000-200-0065-55520000	HP 00505920	02/18/2026	22770FEB26	ACCT# 910040946980 JH		14,368.33
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505920	02/18/2026	23400FEB26	ACCT# 920050742120 HS		15,193.43
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505920	02/18/2026	23400RFEB26	ACCT# 910031816663 HS		120.29
100313	DTE ENERGY	110-261-0000-0000-130-0065-55520000	HP 00505920	02/18/2026	23720FEB26	ACCT# 910005745468 HOOVER		4,197.65
100313	DTE ENERGY	110-261-0000-0000-560-0065-55520000	HP 00505920	02/18/2026	24131FEB26	ACCT# 910013450978 IR		1,902.39

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100313	DTE ENERGY	110-261-0000-0000-190-0065-55520000	HP 00505920	02/18/2026	431FEB26	ACCT# 910005745609 WEBSTER		2,619.40
							Vendor Total:	**65,979.85**
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505921	02/18/2026	90427111	POLE RENTAL		290.82
							Vendor Total:	**290.82**
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505922	02/18/2026	14343	D.L. WEBSTER 2/8/26		1,750.00
101132	ENTECH MEDICALL	110-213-0015-0000-150-0660-53130000	HP 00505922	02/18/2026	14342	S.K. CNA WEBB 2/8/26		895.38
101132	ENTECH MEDICALL	110-213-0015-0000-170-0660-53130000	HP 00505922	02/18/2026	14341	T.A. AIDE UO 2/8/26		854.05
							Vendor Total:	**3,499.43**
100455	GRAINGER	110-261-0000-0000-000-0065-55990000	HP 00505923	02/18/2026	9793117772	COLD WEATHER KIT		188.26
							Vendor Total:	**188.26**
100681	GREYSTONE GARDENS INC	290-296-9610-0000-000-0600-57920000	HP 00505924	02/18/2026	33J	GREENHOUSE SUPPLIES		218.48
100681	GREYSTONE GARDENS INC	290-296-9610-0000-000-0600-57920000	HP 00505924	02/18/2026	35	GREENHOUSE SUPPLIES		50.00
100681	GREYSTONE GARDENS INC	290-296-9610-0000-000-0600-57920000	HP 00505924	02/18/2026	36	GREENHOUSE SUPPLIES		1,293.13
							Vendor Total:	**1,561.61**
101599	HURON CLINTON	220-122-0140-0000-650-0650-55110000	HP 00505925	02/18/2026	10496229	FARM EXP COMM BASED PROG		45.00
							Vendor Total:	**45.00**
100949	INSTITUTE FOR MULTI	110-221-0000-2940-130-2940-53120000	HP 00505926	02/18/2026	240693	OG Plus 30-hour training Lift	P2600194	5,600.00
100949	INSTITUTE FOR MULTI	110-221-0000-2940-130-2940-53120000	HP 00505926	02/18/2026	240693	OG Plus 30-hour training Grade	P2600194	8,400.00
							Vendor Total:	**14,000.00**
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505927	02/18/2026	20218494	PANEL LIGHT BRIAN		399.50
							Vendor Total:	**399.50**
101273	MADISON HEIGHTS PLBG &	110-261-0000-0000-200-0065-55990000	HP 00505928	02/18/2026	238936	SEAL GASKET BOWL FLUSH JH		206.34
101273	MADISON HEIGHTS PLBG &	110-261-0000-0000-200-0065-55990000	HP 00505928	02/18/2026	239527	FIN CARRIER TRIM KIT JH		47.75
							Vendor Total:	**254.09**
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505929	02/18/2026	26513558	2 ELECTRICAL TESTER FLAT		352.32
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505929	02/18/2026	2651791100	SNAP CON 3/8 SDLE BRIAN		227.63
							Vendor Total:	**579.95**
100585	PITNEY BOWES	110-252-0000-0000-000-0060-54220000	HP 00505930	02/18/2026	3322049245	LEASE DEC28/25-MAR27/26		664.80
							Vendor Total:	**664.80**
101598	PLANTED DETROIT	220-122-0140-0000-650-0650-55110000	HP 00505931	02/18/2026	0048	FARM TOUR COMM BASED PROG		160.00
							Vendor Total:	**160.00**
101547	BUTLER ROWSE-OBERLE	110-000-0000-0000-000-0000-24516000	HP 00505932	02/20/2026	2840/2601040	PAYROLL		350.00
							Vendor Total:	**350.00**

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100949	INSTITUTE FOR MULTI	110-221-0000-2940-150-2940-53120000	HP 00505933	02/20/2026	240545	LAB subscription - one (1) yea	P2600192	600.00
							Vendor Total:	**600.00**
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505934	02/20/2026	2840/2601040	PAYROLL		227.59
							Vendor Total:	**227.59**
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		62.75
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		27.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		54.16
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		23.12
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		22.05
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		27.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		23.69
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		28.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		24.90
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		24.98
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		26.29
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		27.65
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		25.57
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		24.23
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		23.31
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		28.19

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100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		25.70
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		28.99
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		9.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		26.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		54.88
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		19.94
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505935	02/20/2026	2825/2601040	PAYROLL		23.77
							Vendor Total:	**1,778.02**
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505936	02/20/2026	2800/2601040	PAYROLL		52.64
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505936	02/20/2026	2800/2601040	PAYROLL		144.60
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505936	02/20/2026	2800/2601040	PAYROLL		88.25
							Vendor Total:	**285.49**
101535	STATE DISBURSEMENT UNIT	10-000-0000-0000-000-0000-24516000	HP 00505937	02/20/2026	2800/2601040	PAYROLL		281.15
							Vendor Total:	**281.15**
100580	STENGER & STENGER	110-000-0000-0000-000-0000-24516000	HP 00505938	02/20/2026	2840/2601040	PAYROLL		164.52
							Vendor Total:	**164.52**
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-000-0000-24517000	HP 00505939	02/20/2026	2825/2601040	PAYROLL		200.00
							Vendor Total:	**200.00**
100347	BILLINGS LAWN EQUIPMENT	10-261-0000-0000-000-0065-55990000	HP 00505940	02/25/2026	498537	ROTOR BELT OIL LONNIE		407.24
							Vendor Total:	**407.24**
100065	CITY OF FERNDALE	110-261-0000-0000-000-0065-55990000	HP 00505941	02/25/2026	260008186	SALT TONNAGE FERNDALE		298.90
							Vendor Total:	**298.90**
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505942	02/25/2026	570SFEB26	ACCT# 1000 6807 0257 LF		1,100.63
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505942	02/25/2026	6349JAN26	ACCT# 1000 1193 2769 HW		44.67
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505942	02/25/2026	6379JAN26	ACCT# 1000 1193 2843 HW		27.37

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 2/1/2026 TO 2/28/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	**1,172.67**
101603	DETROIT PUBLIC SCHOOL	110-231-0000-0000-000-0060-53150000	HP 00505943	02/25/2026	26103	MCV TRANS R.S.		2,737.28
							Vendor Total:	**2,737.28**
101528	ENGLISH, ALISON	290-296-9309-0000-000-0300-57920000	HP 00505944	02/25/2026	6110	A.E. DRAMA REIMBURSEMENT		432.50
							Vendor Total:	**432.50**
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13626	D.L. 11/30/2025 WEBSTER		700.00
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13536	D.L. 11/23/2025 WEBSTER		1,750.00
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13474	D.L. 11/16/2025 WEBSTER		1,750.00
101132	ENTECH MEDICALL	110-213-0015-0000-130-0660-53130000	HP 00505945	02/25/2026	13471	K.B. AIDE 11/16/25 HOOVER		764.51
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13410	D.L. 11/09/2025 WEBSTER		1,400.00
101132	ENTECH MEDICALL	110-213-0015-0000-130-0660-53130000	HP 00505945	02/25/2026	13407	K.B. AIDE 11/09/25 HOOVER		771.40
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13688	D.L. 12/07/2025 WEBSTER		1,750.00
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505945	02/25/2026	13375	D.L. WEBSTER 11/02/25		1,575.00
101132	ENTECH MEDICALL	110-213-0015-0000-130-0660-53130000	HP 00505945	02/25/2026	13372	K.B. AIDE 11/02/25 HOOVER		578.55
101132	ENTECH MEDICALL	110-213-0015-0000-130-0660-53130000	HP 00505945	02/25/2026	13276	K.B. AIDE 10/26/25 HOOVER		192.85
							Vendor Total:	**11,232.31**
100640	FIBER LINK INC	110-284-0000-0000-000-0284-53190000	HP 00505946	02/25/2026	20810	CLEAR 5 TICKETS		294.75
							Vendor Total:	**294.75**
100455	GRAINGER	110-261-0000-0000-000-0065-55990000	HP 00505947	02/25/2026	9792140346	MAINTENANCE SUPPLIES JASON		54.26
							Vendor Total:	**54.26**
100488	HOME DEPOT CREDIT	110-261-0000-0000-000-0065-55990000	HP 00505948	02/25/2026	020526ST	6035 3225 0137 9410		242.67
							Vendor Total:	**242.67**
100569	INTEGRITY BUSINESS	110-111-0000-0000-150-0150-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER ALL BUILDINGS		660.00
100569	INTEGRITY BUSINESS	110-118-0000-0000-190-0190-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	110-112-0000-0000-200-0200-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	110-111-0000-0000-130-0130-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	220-122-0140-0000-650-0650-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	220-122-0120-0000-600-0600-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	110-113-0000-0000-300-0300-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	110-113-0000-0000-400-0400-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	110-111-0000-0000-170-0170-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
100569	INTEGRITY BUSINESS	220-122-0190-0000-150-0660-55110000	HP 00505949	02/25/2026	27304010	COPY PAPER		660.00
							Vendor Total:	**6,600.00**
100079	INTEGRITY TESTING &	110-271-0000-0000-000-0061-57410000	HP 00505950	02/25/2026	51019	T.B. DRUG TEST & SCREEN		77.00

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 2/1/2026 TO 2/28/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	**77.00**
101023	LANGUAGE LINE SERVICES	110-226-0082-0000-000-0660-53150000	HP 00505951	02/25/2026	11837007	PHONE/VIDEO INSIGHT JAN25		628.62
							Vendor Total:	**628.62**
100043	MECHANICAL SYSTEMS	420-456-0000-0000-130-0000-56220000	HP 00505952	02/25/2026	252257	VALVE LEAK RETURN LH BOILER		4,250.15
100043	MECHANICAL SYSTEMS	420-456-0000-0000-150-0000-56220000	HP 00505952	02/25/2026	260330	ZONE BASE PUMP SEIZED WEBB		13,796.10
							Vendor Total:	**18,046.25**
100159	MICHIGAN ASSOC OF	110-231-0000-0000-000-0060-57410000	HP 00505953	02/25/2026	INV135329	N.B. CBA LIVE 2/6-2/7/2026		625.00
							Vendor Total:	**625.00**
101565	MILLER JOHNSON	110-231-0000-0000-000-0060-53170000	HP 00505954	02/25/2026	2049682	SCHOOL LAW		38.50
							Vendor Total:	**38.50**
100337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505955	02/25/2026	25454	VISION KIT EDISON		597.50
							Vendor Total:	**597.50**
101298	POLAR PARADICE INC	250-297-0000-0000-000-0000-55990000	HP 00505956	02/25/2026	812	22 CASES SLUSH CHARTWELLS		2,475.00
							Vendor Total:	**2,475.00**
101455	RPM	110-261-0000-0000-300-0065-55990000	HP 00505957	02/25/2026	81001733	BX112 COG BELT DAVE		249.01
							Vendor Total:	**249.01**
100440	SCHOLASTIC BOOK FAIRS	290-000-9100-0000-000-0130-41790000	HP 00505958	02/25/2026	W6054112BF	BOOK FAIR		1,665.86
							Vendor Total:	**1,665.86**
101562	SCHOOL AND MUNICIPAL	110-252-0000-0000-000-0060-53150000	HP 00505959	02/25/2026	021526	FIN ADV SERV 11/3/25-02/12/26		23,040.00
							Vendor Total:	**23,040.00**
100341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0660-54130000	HP 00505960	02/25/2026	26501	UNIT 55 SE MIRROR BRACKET		111.86
							Vendor Total:	**111.86**
101123	VALUE CARPET N MORE	420-456-0000-9900-000-0000-56220000	HP 00505961	02/25/2026	373	LVT PLANKS HS		6,650.00
							Vendor Total:	**6,650.00**
		Total # of Checks:	**168**				**Grand Total:**	**1,151,986.51**

End of Report

Huntington

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CORPORATE ACCOUNT SUMMARY

Previous balance	$53,084.67	Statement date	02/28/26
Payments	53,084.67	Number of days in billing cycle	28
Credits	385.00	Credit limit	500,000.00
Purchases and other debits	41,063.43	Available credit	458,611.00
Cash advances	0.00	Cash limit	0.00
Fees charged	25.00	Available cash	0.00
FINANCE CHARGES	0.00		
New balance	$40,703.43	Payment due date	03/20/26
		Amount due	$40,703.43

Call Us:
Continental US: 866-643-4203
Report Lost or Stolen Cards: 866-643-4203

Write Us:
CUSTOMER SERVICE
PO BOX 1558, COLUMBUS, OH 43272

Online Access:
www.huntington.com

Congratulations! You have earned $203 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business.
Your next authorized automatic payment of $40,703.43 will be debited from your account on the payment due date listed on page one of this statement.
If you have any questions regarding your account, please call us at 1-866-643-4203.

CORPORATE ACCOUNT ACTIVITY

HAZEL PARK SCHOOLS
XXXX XXXX XXXX 5846

TOTAL ACTIVITY
$53,084.67 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/20	02/20	F128600E300CHGDDA	AUTOMATIC PAYMENT - THANK YOU	$53,084.67 CR

5548 YNH 001 7 31 260228 0 PAGE 1 of 7 1 0 1286 1000 T007 O1AK5548

Please detach bottom portion and submit with payment using enclosed envelope

Huntington

HUNTINGTON NATIONAL BANK
PO BOX 2360
OMAHA NE 68103-2360

Account Number XXXX XXXX XXXX 5846
Payment Due Date March 20, 2026
Total Amount Due $40,703.43
You are set up with Automatic Payment in the amount of $40,703.43

Amount Enclosed
$

Make Check Payable to:

ATTN: BUSINESS OFFICE
HAZEL PARK SCHOOLS
1620 EAST ELZA AVE
HAZEL PARK SCHOOLS
HAZEL PARK MI 48030

HUNTINGTON NATIONAL BANK
PO BOX 182387
COLUMBUS OH 43218-2387

15810556329000043307304070343040703432

:598990208: 5563293004515846#

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY

JAMIE BUCZKO

XXXX XXXX XXXX 8074	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$1,507.45	$0.00	$0.00	$0.00	$1,507.45

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/08	02/06	8545667DMS66E00KM	USA CLEAN BY JON-DON DECATUR IL	35.78
02/18	02/17	8702130E0EHP33T8V	OAKLAND SC* OAKLAND SC WATERFORD MI	135.00
02/20	02/19	0541019E2326QXZVY	STAPLS7675210915000001 NOVI MI	744.30
02/22	02/20	0541019E3326QXX72	STAPLS7675210915000004 NOVI MI	22.75
02/22	02/21	0541019E5326QSJX7	STAPLS7675210915000002 NOVI MI	392.30
02/27	02/27	5543286EA62094FGJ	PANERA BREAD #600694 O TROY MI	177.32

DEBRA DIMAS

XXXX XXXX XXXX 8508	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$2,327.11	$0.00	$0.00	$29.00 CR	$2,298.11

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/06	02/05	8545491DLS66EZLQX	SHIPMENTPROTECT.COM OJ LOS ANGELE CREDIT	29.00 CR
02/10	02/09	5543286DR5WGQAKF7	AMAZON MKTPL*OR58P0BQ3 SEATTLE WA	54.15
02/12	02/11	5543286DV5XBTBWEF	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
02/12	02/11	0543684DVBLKA60Q2	SAMS CLUB #6659 MADISON HEIGH MI	110.45
02/15	02/12	7270069DWS66LEGM8	GRINDERZEE HAZEL PARK MI	26.49
02/19	02/18	8230509E2EHMDRJ1N	AMAZON RETA* GK0H751R3 SEATTLE WA	6.45
02/19	02/19	8230509E2EHMYHTHF	AMAZON RETA* HI3799443 SEATTLE WA	6.45
02/19	02/19	8230509E2EHN21SXD	AMAZON RETA* B91X87AX2 SEATTLE WA	6.45
02/20	02/19	8230509E3EHMGHPVF	AMAZON RETA* FC7TT6S63 SEATTLE WA	64.50
02/22	02/20	0543684E35SARRN0V	SAMS CLUB.COM BENTONVILLE AR	1,504.06
02/26	02/25	5543286E961PZ6WLY	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
02/27	02/26	8230509EAEHMGA0BH	AMAZON MARK* B95SC2HE1 SEATTLE WA	151.12
02/27	02/27	8230509EAEHN4RXY0	AMAZON MARK* B94VN7881 SEATTLE WA	133.99

KARLA GRAESSLEY

XXXX XXXX XXXX 2857	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$1,805.69	$0.00	$0.00	$0.00	$1,805.69

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/03	02/02	0230537DH8PLXGR17	WWW.CVS.COM WOONSOCKET RI	13.35
02/08	02/08	5543286DP5W1YZZE2	PANERA BREAD #600694 O TROY MI	1,596.83
02/10	02/09	5543286DR5WKLG432	MICHAELS.COM IRVING TX	79.65
02/28	02/26	0543684EA5SAZ4Y68	GFS STORE #0178 WARREN MI	41.12
02/28	02/26	0230537EA2X7QD0A7	MENARDS WARREN MI WARREN MI	74.74

MICHELLE KRAUSE

XXXX XXXX XXXX 7323	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$674.49	$0.00	$0.00	$0.00	$674.49

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	02/01	5543286DG634D0P90	AWL*PEARSON EDUCATION UPPER SADDLE NJ	61.00
02/06	02/05	5104323DL1Z6G1N03	PAYPAL *CHAMPIONSHI 2483731700 MI	80.00
02/10	02/09	5550629DRJP1L58Y8	STUDENTREASURES PUBLIS TOPEKA KS	269.50
02/13	02/12	0543684DV8PKT2ETL	PY *EMAGINE THEATRES ROYAL OAK MI	84.00
02/23	02/22	1230202E5003A7FDL	EVERYDAY SPEECH, LLC BOSTON MA	59.99
02/27	02/26	5542135E9J8271H61	OE TOURS DETROIT MI	120.00

Corporate Account Name: HAZEL PARK SCHOOLS Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CORRI NASTASI

XXXX XXXX XXXX 6896	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$1,342.47	$0.00	$0.00	$0.00	$1,342.47

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/03	02/02	5550629DHJFZNM1Z8	LAMINATOR.COM LAKE FOREST IL	203.04
02/04	02/03	5543286DK5STPHLHB	TST*NEW YORK BAGEL - F FERNDALE MI	97.75
02/04	02/03	0543684DKEHSV5VBK	LITTLE CAESARS #174 FERNDALE MI	77.88
02/04	02/03	0543684DKEHSV5V90	LITTLE CAESARS #174 FERNDALE MI	194.70
02/05	02/04	5548382DL0JLGSSTX	SAMSCLUB #6664 UTICA MI	25.68
02/05	02/04	8230509DLEHMD73A2	AMAZON MARK* V88UO8753 SEATTLE WA	5.99
02/08	02/07	0543684DPBLKL4LFB	SAMS CLUB #6664 UTICA MI	12.84
02/11	02/10	5543286DS5X1GNW99	TST*NEW YORK BAGEL - F FERNDALE MI	97.75
02/20	02/19	0512348E3HEV1GA20	SCHOLASTIC, INC. JEFFERSONCITY MO	287.10
02/20	02/19	8230509E3EHM9SWFX	AMAZON MARK* V71EP7W53 SEATTLE WA	55.92
02/22	02/20	5548382E40K715Z2Z	SAMSCLUB #6664 UTICA MI	65.68
02/22	02/20	5548382E40K715Z37	SAMSCLUB #6664 UTICA MI	22.98
02/25	02/24	5543286E861DX9PP1	TST*NEW YORK BAGEL - F FERNDALE MI	97.75
02/25	02/25	8230509E8EHMZ8TWM	AMAZON MARK* YP24B42L3 SEATTLE WA	13.98
02/26	02/25	0543684E88PKV6KNT	KROGER #759 WHITE LAKE MI	62.71
02/26	02/25	8230509E9EHMDAPGQ	AMAZON RETA* B93Q68PS1 SEATTLE WA	20.72

GREG RICHARDSON

XXXX XXXX XXXX 2959	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$2,357.91	$0.00	$0.00	$0.00	$2,357.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/04	02/03	5269215DJJGVXG7DX	HYDRONIC SUPPLY & ENGI FERNDALE MI	2,177.00
02/19	02/17	5270715E109G49297	THE HOME DEPOT #2731 MADISON HEIGH MI	180.91

ROCHELLE TASSIE

XXXX XXXX XXXX 9695	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $5,000.00	$1,004.43	$0.00	$0.00	$0.00	$1,004.43

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/06	02/05	5265384DLLWPQVBWN	WALL DECOR PLUS MORE 6054913323 SD	324.86
02/09	02/08	5543286DP5W9DPP3F	AMAZON MKTPL*MU3PO8Z63 SEATTLE WA	84.20
02/15	02/13	5543286DW5XRWNDQG	AMAZON.COM*JY01756R3 SEATTLE WA	30.13
02/19	02/19	5543286E25ZK13YQS	AWL*PEARSON EDUCATION UPPER SADDLE NJ	256.94
02/26	02/26	5543286E961PBTJAL	AMAZON MKTPL*BE7V30042 SEATTLE WA	83.33
02/26	02/26	5543286E961PKVQL4	AMAZON MKTPL*B97RD3XS1 SEATTLE WA	224.97

BRADLEY WILKINS

XXXX XXXX XXXX 6906	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT $100,000.00	$10,364.67	$0.00	$0.00	$0.00	$10,364.67

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	02/01	0268263DHSFG8QSFA	GOOGLE*CLOUD DXHGD9 MOUNTAIN VIEW CA	3.67
02/03	02/02	5548077DH5GVYZPMX	VOXTELESYS LLC WAHOO NE	1,573.24
02/06	02/05	5512503DLJK447T4B	RF *VIGILANTE SECURI TROY MI	953.89
02/06	02/05	5269215DLJK3QQALH	CHROMEBOOKPARTS.COM SAINT PAUL MN	1.65
02/10	02/09	5512503DRJP4ZXZDV	RF *VIGILANTE SECURI TROY MI	1,795.67
02/10	02/10	1527021DT008Y5K1L	EBAY O*12-14214-40609 SAN JOSE CA	149.50
02/12	02/11	5269215DSJT4PS855	CHROMEBOOKPARTS.COM SAINT PAUL MN	1,945.55
02/13	02/12	7541823DV79431LPZ	DNH*GODADDY#4015821479 TEMPE AZ	115.95

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

BRADLEY WILKINS
XXXX XXXX XXXX 6906
CREDIT LIMIT $100,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/15	02/13	0543684DX2X6RZ9AA	MICRO CENTER #055-RETA MADISON HEIGH MI	219.97
02/15	02/14	8230509DXEHNGK02Z	CFLOW BLISS PLAN SAN DIEGO CA	1,920.00
02/16	02/15	5543286DY5YF8FR9W	TMOBILE*AUTO PAY BELLEVUE WA	630.01
02/18	02/17	5512503E0JZAANHDX	RF *VIGILANTE SECURI TROY MI	593.05
02/20	02/19	5543286E25ZN8XPL7	APPLE.COM/BILL CUPERTINO CA	14.99
02/20	02/20	8230509E3EHMYMK86	AMAZON MARK* KV3TX7UC3 SEATTLE WA	186.75
02/24	02/23	1527021E6011HFZPF	EBAY O*15-14268-39069 SAN JOSE CA	60.99
02/26	02/25	8910178E8EHVF1L9F	ALOHI * FAXPLUS PLAN-LES-OUAT DU	199.79

CHARLES PLEINESS
XXXX XXXX XXXX 4166
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$2,743.36	$0.00	$0.00	$321.00 CR	$2,422.36

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/04	02/03	5543286DJ5SL0FG8Z	AMAZON MKTPL*D89RU2HO3 SEATTLE WA	67.95
02/04	02/03	0534588DJ8PL664LQ	EDDIES PIZZA WARREN MI	170.84
02/05	02/05	1230202DL0061J53K	FACEBK *H5ZTTAZLA2 WILMINGTON DE	199.00
02/08	02/06	5543286DM5VLTYQLT	SQ *ASTRO LANES CAFE MADISON HEIGH MI	33.00
02/08	02/06	2526508DN07H2YWA0	ASTRO LANES MADISON HTS MI	135.00
02/08	02/06	2526508DN07H2Z5ZW	ASTRO LANES MADISON HTS MI	52.00
02/12	02/10	5542135DSVAKJG7A2	MICHIGAN ASSOCIATION O LANSING MI	300.00
02/12	02/10	8536943DS742S5NHN	GRAND TRAVERSE RESORT ACME MI CREDIT	96.00 CR
			CHECK IN:02/10/2026 NUMBER OF NIGHTS:0000	
			CHECK OUT:02/10/2026	
			DAILY RATE: 0.00	
02/12	02/10	8271116DSEHN8QJ1R	MIAAA MEMBERSHIP BOULDER CO CREDIT	225.00 CR
02/18	02/17	5543286E05Z4WRWWX	JOSTENS INC. OWATONNA MN	175.23
02/18	02/17	8230509E1EHME9758	SP FLIGHTSCOPE GOLF ORLANDO FL	238.50
02/18	02/17	8271116E1EHMAVDDN	SP HIT A DOUBLE BOCA RATON FL	378.17
02/18	02/18	5543286E15Z8NWG5L	AMAZON MKTPL*D22HU98A3 SEATTLE WA	95.36
02/18	02/18	1230202E100H7120J	SLICE*EDDIESPIZZA WARREN MI	42.19
02/19	02/18	0541019E1ELEK7GEP	BESTBUYMKT807147461373 RICHFIELD MN	142.94
02/19	02/18	5543286E15ZDW74L1	AMAZON MKTPL*6Q5GL68B3 SEATTLE WA	337.91
02/19	02/18	8230509E2EHM8Y090	SP STRENGTH SHOP USA RICHMOND IN	351.00
02/27	02/27	1230202EA00J23DH8	FACEBK *929AJDDLA2 WILMINGTON DE	24.27

LINDA YATES
XXXX XXXX XXXX 0268
CREDIT LIMIT $40,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$8,073.40	$0.00	$0.00	$35.00 CR	$8,038.40

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/04	02/03	8702130DJEHN85E5Q	OAKLAND SC* OAKLAND SC WATERFORD MI	25.00
02/05	02/04	0543684DK8PKD6XKR	KROGER #447 HAZEL PARK MI	225.00
02/05	02/04	5548077DK5HA67X90	LAKESHORE LEARNING MAT CARSON CA	4,639.90
02/08	02/06	5548077DN5J12AGAN	OAKLAND PRESS PONTIAC MI	14.00
02/10	02/09	5543286DR5WL4X5A5	NYTIMES DISC* NEW YORK NY	8.00
02/13	02/12	2524780DV024DTRPG	EMU WEB PURCHASE YPSILANTI MI	566.50
02/18	02/17	8702130E0EHPGM4LT	OAKLAND SC* OAKLAND SC WATERFORD MI	50.00
02/18	02/17	8702130E0EHPH0518	OAKLAND SC* OAKLAND SC WATERFORD MI	20.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

LINDA YATES
XXXX XXXX XXXX 0268
CREDIT LIMIT $40,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/19	02/17	8702130E1EHP98ABA	OAKLAND SC* OAKLAND SC WATERFORD CREDIT	35.00 CR
02/19	02/18	8702130E1EHP3G9M3	OAKLAND SC* OAKLAND SC WATERFORD MI	35.00
02/19	02/18	8702130E1EHP65E8X	OAKLAND SC* OAKLAND SC WATERFORD MI	50.00
02/20	02/19	8702130E2EHPEXKBF	OAKLAND SC* OAKLAND SC WATERFORD MI	20.00
02/20	02/20	6512700E30000MBMQ	IMSE HUNTINGTON WO MI	1,350.00
02/25	02/24	8702130E7EHPDJW6K	OAKLAND SC* OAKLAND SC WATERFORD MI	20.00
02/25	02/24	8702130E7EHPEBA0R	OAKLAND SC* OAKLAND SC WATERFORD MI	35.00
02/25	02/24	8702130E7EHPQ07M0	OAKLAND SC* OAKLAND SC WATERFORD MI	20.00
02/25	02/24	8702130E8EHM6V6E4	MILLER TRAINING APPLETON WI	995.00

JOAN RYBINSKI
XXXX XXXX XXXX 4803
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$676.84	$0.00	$0.00	$0.00	$676.84

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	0543684DK8PKD6JFX	KROGER #447 HAZEL PARK MI	138.37
02/15	02/13	0230537DX00T2HEF4	BJS WHOLESALE #383 MADISON HEIGH MI	380.25
02/17	02/16	0543684DZ8PL7J8S8	KROGER #447 HAZEL PARK MI	68.84
02/18	02/17	0543684E08PKJXB5E	KROGER #447 HAZEL PARK MI	15.46
02/20	02/19	0230537E300KBLPQE	BJS WHOLESALE #383 MADISON HEIGH MI	73.92

HEIDI KUNZ
XXXX XXXX XXXX 7221
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$282.60	$0.00	$0.00	$0.00	$282.60

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/08	02/07	0230537DP00LX7VEX	BJS WHOLESALE #383 MADISON HEIGH MI	86.94
02/11	02/10	0543684DSBLK95NQG	SAMS CLUB #6659 MADISON HEIGH MI	195.66

KRISTY CALES
XXXX XXXX XXXX 1852
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$1,400.00	$0.00	$0.00	$0.00	$1,400.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/06	02/05	5543687DL7JFJE7YK	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/06	02/05	5543687DL7JFJE7YQ	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/06	02/05	5543687DL7JFJE805	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/17	02/16	5543687DZ4YRDQAJ5	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/18	02/17	5543687E07JK0T5EJ	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/20	02/19	5543687E27JKM82H0	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/25	02/24	5543687E77JM1NBB6	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/25	02/24	5543687E77JM1NBDT	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/25	02/24	5543687E77JM1NBQR	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
02/26	02/24	5542135E8VAL7F830	MICHIGAN SCHOOL BUSINE LANSING MI	620.00
02/28	02/27	5543687EA7W03DLWM	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CRYSTAL R MUBARAK
XXXX XXXX XXXX 6052
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$1,311.39	$0.00	$0.00	$0.00	$1,311.39

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	5543286DL5V4JDY0N	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
02/19	02/18	2524780E1033RWZHY	ELKAY SALES INC DOWNERS GROVE IL	1,179.89

SHANA E WILLIAMS
XXXX XXXX XXXX 8194
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$1,301.66	$0.00	$0.00	$0.00	$1,301.66

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	01/31	5543286DF63014SE5	AMAZON MKTPL*5L3D27S43 SEATTLE WA	168.50
02/03	02/02	5543286DH5SA83WHZ	AMAZON MKTPL*GN5QA1RG3 SEATTLE WA	241.29
02/03	02/02	8702130DHEHN9BS8J	WWW.HAZELPARK.ORG HAZEL PARK MI	249.00
02/04	02/03	0541601DJ43A8W4WM	WAL-MART #2873 TROY MI	85.27
02/04	02/03	5543286DJ5SGRA230	AMAZON MKTPL*6K7F50V03 SEATTLE WA	7.41
02/04	02/03	5543286DJ5SJKGHPT	AMAZON MKTPL*5Q7RT3PC3 SEATTLE WA	99.80
02/04	02/03	5543286DJ5SKWZ9G1	AMAZON MKTPL*8R4LA45S3 SEATTLE WA	346.49
02/27	02/26	0543684E98PKP4413	KROGER #447 HAZEL PARK MI	103.90

HEATHER L AGUEROS
XXXX XXXX XXXX 8621
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$79.97	$0.00	$0.00	$0.00	$79.97

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/10	02/09	0543684DT00Q5A6PP	DOLLAR TREE WARREN MI	32.86
02/11	02/10	5526352DTJR5S4W6A	MEIJER STORE #222 MADISON HEIGH MI	29.13
02/11	02/10	0230537DS00L3KGKM	BJS WHOLESALE #383 MADISON HEIGH MI	17.98

JULIE KAMINSKI
XXXX XXXX XXXX 0778
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$431.13	$0.00	$0.00	$0.00	$431.13

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	0512348DLHEV4ZG72	SCHOLASTIC EDUCATION JEFFERSONCITY MO	247.50
02/05	02/05	5543286DL5V2VPL3T	AMAZON MKTPL*LD5R80CQ3 SEATTLE WA	37.44
02/15	02/13	8230509DWEHP0D4VL	AMAZON MARK* 6F5PV9LQ3 SEATTLE WA	33.91
02/26	02/25	8230509E8EHNKGHLR	AMAZON MARK* TN5VC8YD3 SEATTLE WA	76.27
02/26	02/25	8230509E8EHNRESY9	AMAZON RETA* B90ED7081 SEATTLE WA	28.60
02/26	02/25	8230509E9EHM83WRK	AMAZON MARK* BE8R27AE2 SEATTLE WA	7.41

LISA BERNYS
XXXX XXXX XXXX 3002
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$544.96	$0.00	$0.00	$0.00	$544.96

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/08	02/06	0543684DN2X6MB6D7	SAMS CLUB.COM BENTONVILLE AR	27.86
02/13	02/12	5543286DV5XGGL4BA	AMAZON MKTPL*BW6D84F73 SEATTLE WA	28.44
02/13	02/12	5543286DV5XGN6LDD	AMAZON MKTPL*HR6H33HD3 SEATTLE WA	31.54
02/13	02/13	5543286DW5XK4VA2A	AMAZON MKTPL*GJ1CR9IV3 SEATTLE WA	141.73
02/13	02/13	5543286DW5XLYTN0J	AMAZON MKTPL*OY1RB01V3 SEATTLE WA	80.75
02/13	02/13	5543286DW5XM2LN7G	AMAZON.COM*672SA1MN3 SEATTLE WA	13.96
02/13	02/13	5543286DW5XM20H3F	AMAZON.COM*7M8D175E3 SEATTLE WA	116.15
02/17	02/17	5543286E05YYPJERN	AMAZON.COM*3D33T53O3 SEATTLE WA	65.71

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

LISA BERNYS
XXXX XXXX XXXX 3002
CREDIT LIMIT $5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/17	02/17	5543286E05YYQTES0	AMAZON MKTPL*B14D04WC2 SEATTLE WA	32.57
02/19	02/18	0543684E200Q26V3X	DOLLAR TREE WARREN MI	6.25

MONICA PAPASIAN
XXXX XXXX XXXX 3813
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$552.11	$0.00	$25.00	$0.00	$577.11

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/13	02/13	F128600DW000AFDF+	ANNUAL PROGRAM FEE	25.00
02/18	02/16	5542135E0VAKFHJ7W	MICHIGAN SCHOOL BUSINE LANSING MI	115.00
02/23	02/22	5543286E560LTFQNG	AMAZON MKTPL*B935Y47R2 SEATTLE WA	17.11
02/26	02/24	5542135E8VAL7F8QH	MICHIGAN SCHOOL BUSINE LANSING MI	420.00

GEORGE W DIMAS
XXXX XXXX XXXX 8851
CREDIT LIMIT $5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$1,134.29	$0.00	$0.00	$0.00	$1,134.29

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	01/31	8230509DFEHN92WFD	AMAZON MARK* QN2Y09653 SEATTLE WA	9.99
02/02	02/01	8230509DGEHMTHGFW	AMAZON MARK* MW84849J3 SEATTLE WA	625.78
02/02	02/01	8230509DGEHMTV32F	AMAZON MARK* 3I75W6KH3 SEATTLE WA	8.99
02/02	02/01	8230509DHEHMBQ7HP	AMAZON MARK* 5V77A5933 SEATTLE WA	208.54
02/03	02/03	5543286DJ5SFDRAFA	AMAZON MKTPL*A802Q2DJ3 SEATTLE WA	28.99
02/11	02/10	8271116DSEHM9NWJD	MASSP & MASC/MAHS LANSING MI	208.00
02/13	02/12	0534588DV5SAXL0S4	EDDIES PIZZA WARREN MI	44.00

CHRISTOPHER BENEDETTO
XXXX XXXX XXXX 3458
CREDIT LIMIT $2,500.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
$1,147.50	$0.00	$0.00	$0.00	$1,147.50

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	5543286DK5SXPKB7R	AMAZON MKTPL*FT9J12XK3 SEATTLE WA	301.98
02/05	02/04	5543286DK5SXXX6KD	AMAZON MKTPL*4G0T79D53 SEATTLE WA	603.96
02/05	02/04	5543286DK5SY9DE23	AMAZON MKTPL*4O55Y6UQ3 SEATTLE WA	241.56

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: Personnel Recommendations Report
Date: March 23, 2026

Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the March 23, 2026 Board of Education regular meeting. The packet also includes supporting documentation.

Goal Statement - Resources
The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation
That the Board of Education approve the Personnel Recommendations as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

Attendee	EVENT	DATES OF EVENT	Location	ESTIMATED COST	Notes
Barnett, Brooke	Women of Influence Summit	3/13/26	Ford Field	$0.00	
Battice, Sarah	AAC Collaboration with Oakland Schools	5/8/26	Oakland Schools	$0.00	
Beach, Carla	MACUL Conference 2026	3/18/26-3/20/26	Grand Rapids, MI	$264.00	
Berry, Amy	Child Outcome Birth to Five	3/3/26	Virtual	$0.00	
Bodrie, Jalen	Binson's Education Day 2026	5/8/26	Sheraton, Novi, MI	$0.00	
Borkowski, Alyssa	More Than One Story	3/11/26	Oakland Schools	$50.00	
Breshgold, Erica	Josten's Advisor Workday	3/12/26	Clarkston, MI	$0.00	
Buczko, Jamie	Spring Leader Assistant Workshop	4/23/26	Virtual	$249.00	
Cales, Kristy	Payroll and Related Personnel Issues	3/20/26	Virtual	$0.00	
Cales, Kristy	MSBO Conference	4/21/26 - 4/23/26	Grand Rapids, MI	$0.00	self pay
Darawi, Jennifer	Early On Conference 2026 Growing Stronger Together	4/10/26	Oakland Schools	$0.00	
Darawi, Jennifer	Community of Practice 2026	5/20/26	Oakland Schools	$0.00	
Dobo, Sarah	AAC Palooza	2/27/26	Oakland Schools	$20.00	
Dressler, Amy	Transforming Minds: Create Compose and Communicate	2/26/26	Oakland Schools	$0.00	
Gregory, Sarah	AAC Palooza	2/27/26	Oakland Schools	$20.00	
Hall-Pavlak, Mary	Math is Figureoutable	5/26/26	Oakland Schools	$0.00	
Jankowski, Jamie	Oakland Schools EL Network Meeting	5/19/26	Oakland Schools	$25.00	
Jia, Kim	Oakland Schools EL Network Meeting	3/26/26	Oakland Schools	$25.00	
Litrich, Tricia	Comprehensive Emergent Literacy for All	3/4/26	Oakland Schools	$20.00	
Litrich, Tricia	SDI Math for Emergent Learners	3/10/26	Oakland Schools	$20.00	
Mahoney, Heather	School Social Work Foundations of Practice	3/4/26	Oakland Schools	$0.00	
McClenahan, Courtney	Transforming Minds 2026	2/26/26	Oakland Schools	$35.00	
McQueary, Susan	Math is Figure-Out-Able	5/26/26	Oakland Schools	$0.00	
Mingle-Lovitt, Katherine	Michigan Education Association - Representative Assembly	4/17/26 - 4/18/26	Lansing, MI	$0.00	
Pleiness, Charles	Michigan School Public Relations Association Annual Meeting	3/4/26 - 3/6/26	Bay City, MI		
Popkin, Nicole	Math is Figure-Out-Able	5/2/26	Oakland Schools	$0.00	
Resh, Erika	MACUL				
Ryan, Karen	25th Annual START Conference	5/4/26 - 5/5/26	Lansing, MI	$0.00	
Shirley, Adam	2026 Apprenticeship Roadshow	2/27/26	Oakland Schools	$0.00	
Wilkins, Brad	MSBO Conference	4/20/26 - 4/22/26	Grand Rapids, MI		
Williams, Nancy	More Than One Story	3/11/26	Oakland Schools	$50.00	

HAZEL PARK SCHOOLS

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Amy Wilcox, Ed.D.
Superintendent

Ford Administration
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www.hazelparkschools.org

To: Amy Wilcox, Superintendent
From: Monica Papasian, Assistant Superintendent of Business
Subject: Audit RFP Selection
Date: 3/23/2026

In response to our audit RFP we received bids from three auditing firms, Clark Schaefer Hackett, Maner Costerisan, and Yeo & Yeo. All three bids were thoroughly reviewed and each firm was interviewed.
Not by process of elimination or default, but through careful consideration we selected Maner Costerisan to recommend to the board for selection. The interview process revealed that Clark Schaefer Hackett did not service any school districts in Michigan. As we were not comfortable being their first Michigan school district to audit we passed on CSH. Yeo & Yeo is very present in Michigan schools but not to the extent we could justify their costs being nearly $50,000 higher over the 5-year engagement period.
While Maner Costerisan was the lowest bid, ultimately, we liked their client relationship philosophy where they do not want to be just a vendor that comes out for the audit. They want to have a relationship and interaction with the district throughout the year to ensure a successful audit. Maner provides trainings, consultation, and assistance answering questions throughout the year at no additional charge.
Please refer to the attachment for an analysis of the pricing as submitted by each firm. Maner Costerisan was the lowest bid, followed by Clark Schaefer Hackett, with Yeo & Yeo being the highest year over year.

Strategic Goal Alignment:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation
That the Board of Education approve Maner Costerisan as the district auditing firm for the next 5 years, as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

_____

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK SCHOOLS

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Amy Wilcox, Ed.D.
Superintendent

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Fical Year	Clark Schaefer Hackett	Maner Costerisan	Yeo & Yeo
2025-2026	53,000	48,900	63,500
2026-2027	54,855	51,300	61,000
2027-2028	56,775	53,900	63,500
2028-2029	58,762	59,400	66,250
2029-2030	60,819	62,400	67,500
Total	284,211	275,900	321,750

Yeo & Yeo > MC	*45,850*
Yeo & Yeo > CSH	*37,539*

HAZEL PARK SCHOOLS

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Superintendent

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Audit Services Proposal Comparison

Hazel Park School District

Category	Clark Schaefer Hackett	Maner Costerisan	Yeo & Yeo
Firm Background	Regional accounting firm with 85+ years of experience serving governmental and nonprofit organizations.	Michigan-based CPA firm headquartered in Lansing with extensive experience in public sector and school district auditing.	Michigan accounting firm headquartered in Saginaw with a long history of government and school district audit services.
Staff Size	550+ professionals, including 194 audit staff and 88 CPAs.	Large regional firm with multiple Michigan offices and dedicated governmental audit professionals.	Established firm with multiple Michigan offices and professionals specializing in public sector audits.
Government Audit Team	Dedicated **Government Services Group (30+ professionals)** focused on governmental entities and school districts.	Dedicated **government and education audit practice** with experience in Michigan school finance and compliance.	Specialized **governmental services division** serving municipalities, counties, and school districts.

Experience with School Districts	Audits for large districts including **Toledo City Schools, Dayton City Schools, and Sylvania City Schools** along with other government entities.	Extensive experience auditing **Michigan K-12 school districts and public entities**.	Extensive experience auditing **Michigan school districts and governmental units**.
Audit Approach	Risk-based audit including internal control testing, compliance testing, and technology tools such as **Circit and IDEA**.	Risk-based audit focused on **internal control review, financial statement accuracy, and federal program compliance**.	Risk-based audit with emphasis on **government accounting standards and compliance with state and federal requirements**.
Timeline	Interim work in **July**, fieldwork in **September**, final report **before the November 1 state deadline**.	Audit schedule designed to meet **Michigan Department of Education deadlines**.	Audit schedule aligned with **state reporting deadlines and district operations**.
Peer Review	**Highest rating with no findings** on most recent peer review.	Successfully completed peer reviews demonstrating **compliance with professional standards**.	Successfully completed peer reviews confirming **quality control and compliance standards**.

HAZEL PARK SCHOOLS

Proposed Audit Fees

Fiscal Year	Clark Schaefer Hackett	Maner Costerisan	Yeo & Yeo*
2025–2026	$53,000	$48,900	$63,500
2026–2027	$54,855	$51,300	$61,000
2027–2028	$56,775	$53,900	$63,500
2028–2029	$58,762	$59,400	$66,250
2029–2030	$60,819	$62,400	$67,500

* Single Audit includes one major program; additional major programs will be $5,500 per program.

Key Strengths

Clark Schaefer Hackett

- Large regional firm with extensive **government audit resources**
- Dedicated **government services team**
- Advanced **audit technology and analytics**
- Experience with large governmental entities

Maner

- **Michigan-based firm** with deep knowledge of **Michigan school finance**
- Strong reputation working with **Michigan K-12 districts**
- Familiar with **state reporting and compliance requirements**

Yeo & Yeo

- Longstanding **Michigan public sector accounting firm**
- Significant experience with **municipalities and school districts**
- Strong expertise in **governmental accounting and compliance**

Attendee	Event	DATES OF EVENT	LOCATION	ESTIMATED COST	Notes
Mubarak, Crystal	MSBO Annual Conference 2026	4/21/26 - 4/23/26	Grand Rapids	$1,276.00	
Shirley, Adam	2026 ITW Welding Instructors Conference	7/14/26 - 7/16/26	Appleton, WI	$975.00	paid out of Career Readiness Grant funds

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Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: K-12 Math Work Group
Date: March 23, 2026

Overview: K-12 Math Work Group

The purpose of this proposal is to support continuous improvement in mathematics teaching and learning through coordinated curriculum development, assessment alignment, and targeted professional learning. This initiative will strengthen instructional K-12 coherence while ensuring alignment with district priorities, state standards, and evidence-based instructional practices.

The work of the Math Work Group will include collaboration with secondary math teachers to design common final exams, conduct a systematic review and revision of K-12 mathematics curriculum materials to strengthen clarity and coherence, and provide professional learning focused on evidence-based math instructional practices that promote student understanding, engagement, and problem-solving skills. The work will be led by Debbie Kondek, teaching and learning coordinator, to prepare for implementation during the 2026–2027 school year. The Assistant Superintendent of Teaching and Learning will provide oversight to ensure alignment with the department expectations, the strategic plan, and the district Improvement plan.

Goal

The primary goal of this project is to strengthen teacher capacity and build coherent K-12 mathematics instructional systems. The Math Work Group will develop common final assessments and semester exams in grades 6-12, review and revise curriculum materials for clarity and alignment, and provide professional learning in evidence-based practices to enhance instruction, student understanding, and engagement.

Objectives

To achieve this goal, the project will:

- Edit curriculum documents for clarity, accessibility, and standards alignment.
- Collaborate with secondary math teachers to design common final exams.
- Deepen teachers' understanding of grade-level mathematics standards and learning progressions to ensure coherent instruction across grades.
- Strengthen teachers' ability to utilize explicit, direct instruction, including clear learning targets, modeling, guided practice, and checks for understanding.
- Engage teachers in collaborative planning to design lessons and instructional supports that meet the needs of all learners.
- Increase teacher confidence and readiness to begin the school year with aligned, high-quality mathematics instruction.

Funding Source:

- General Fund and 31a - $5,940

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation

That the Board of Education approve $5,940 for staff compensation to support the work of the K-12 Math Work Group.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Dr. Amy Wilcox, Superintendent

Project Title: Year 2 Math Implementation Projects and Professional Learning

Project Status: Proposal/Action Plan Completed
Board of Education Approval Required: Yes
Approved/Recommended by Assistant Superintendent
Approved By: Superintendent
Approved By: Not Yet Discussed
Decision Date:
Department:

Part I

Project Need (Include Data Source, Strategic Plan Alignment, and Proposed Impact)

Project Overview and Details

Introduction and Overview
The purpose of this proposal is to support continuous improvement in mathematics teaching and learning through coordinated curriculum development, assessment alignment, and targeted professional learning. This work will strengthen instructional coherence across secondary grade levels while ensuring alignment with district priorities, standards, and effective instructional practices.

We will collaborate with secondary math teachers to design common final exams, conduct a systematic review and revision of secondary math curriculum materials to strengthen coherence and usability for teachers, and provide professional learning focused on evidence-based math instructional practices that promote student understanding and engagement.

Alignment to the Strategic Plan Goals:

This work supports district strategic priorities by:

- Strengthening implementation of the mathematics curriculum.
- Utilizing explicit, direct instruction in foundational math skills.
- Promoting mathematical reasoning and problem-solving.
- Building coherent instructional systems across secondary grades.
- Supporting educator capacity through sustained professional learning

Description (Include evidence of impact/supporting research)

Goal:
To strengthen teacher capacity to implement the mathematics curriculum and to build coherent instructional systems K-12. We will develop and refine common final assessments for secondary mathematics courses to ensure consistency, rigor, and standards alignment, conduct a systematic review and revision of the K-12 math curriculum materials to strengthen coherence and usability for teachers,

and provide ongoing professional learning focused on evidence-based math instructional practices that promote student understanding and engagement.

Objectives:

- Edit curriculum documents for clarity, accessibility, and alignment.
- Collaborate with secondary math teachers to design common final exams.
- Deepen teachers' understanding of grade-level mathematics standards and learning progressions to ensure coherent instruction across grades.
- Strengthen teachers' ability to utilize explicit, direct instruction, including clear learning targets, modeling, guided practice, and checks for understanding.
- Engage teachers in collaborative planning to design lessons and instructional supports that meet the needs of all learners.
- Increase teacher confidence and readiness to begin the school year with aligned, high-quality mathematics instruction.

Student Population:
K-12 students

Staff Involvement:

- JH Finals- 3 teachers for 3-4 hours each
- HS finals- 3-4 teachers for 8-10 hours each
- Curriculum Edits- 6-12 teachers for 2-3 hours each
- K-8 teachers can attend the institute for their teacher choice hours - Two 5-day sessions per grade band: K-2, 3-5, and 6-8

General Timeline:

- JH Finals- April, May
- HS Finals- April, May, June
- Curriculum Edits- April, May
- August- 2 days for K-2, 3-5, and 6-8

Implementation Fit (Completed Collaboratively by Selected Reviewers)

Implementation Category	**1** **No or None**	**2** **Minimal**	**3** **Some**	**4** **Good**	**5** **Strong**
Fit (Does the program or practice fit with all of the current priorities/goals?)	☐	☐	☐	☐	☑
Usability (ease of implementation and usability by stakeholders)	☐	☐	☐	☑	☐

Capacity (Do we have the resources and capacity to Implement)	☐	☐	☐	☐	☑
Supports (Do we have the necessary supports in place?	☐	☐	☐	☐	☑

Budget Details

- 6-12 teachers can choose to use this time for their teacher choice hours instead of monetary compensation, which will reduce the overall impact on the budget.

Staff Compensation (If applicable)

Budget Item	**Number of Staff Members**	**Hours/Staff Member**	**Total Hours**	**Total Expenses**
Elementary Staff Salary	12	3	36	$1,620
Elementary Staff Benefits	12	3	36	$810
HPJH Staff Salary	3	4	12	$540
HPJH Staff Benefits	3	4	12	$270
HPHS Staff Salary	4	10	40	$1,800
HPHS Staff Benefits	4	10	40	$900
			Grand Total	**$5,940**

Resource/Materials Costs

Budget Item	**Cost/Unit**	**# of Licenses**	**Total Cost**	**Total Expenses**
			Grand Total	**$0.00**

Training Fees

Budget Item	**Number of Staff Members**	**Training Fees**	**Total Cost**	**Total Expenses**
			Grand Total	**$0.00**

Financial Impact: $5,940

Funding Source: General Fund

Goal Statement/Strategic Plan Alignment

Recommendation

Part II (complete following approval)

Plan of Action and Program Evaluation (Insert Action Plan Spreadsheet)

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: 26/27 School Year Certified Staff
Date: March 23, 2026

Please see the changes below for certified staffing for the district. Overall Change is +0.6
Changes reflected are driven by student needs in student services (special ed classrooms and other ancillary services)

Elementary Changes:

Hoover +0.7

- -0.3 Music
- +1.0 Special Ed

United Oaks -0.5

- +0.5 Social Worker
- -1.0 Special Ed
- -1.0 4th Grade
- +1.0 5th Grade

Webb -1.1

- -1.0 Special Ed
- -0.1 Music

First grade at Webb - we could move that FTE if classes remain small to only have 1 section of First Grade.

HPJH: +2.9

- +0.5 Social Worker
- +0.4 Speech
- +2.0 Special Ed

HPHS: -0.9

- -0.2 World Language
- -1.0 Special Ed
- +0.3 Speech

Advantage: -0.5

- -0.5 Social Worker

Webster: No changes

Center Program Changes:

Jardon

- No Change

Edison

- No Change

District Changes: 0.0

- +1.0 Spec Ed Supervisor
- -1.0 Teacher Consultant

Grant Funded Positions for Consideration

The following positions may be eliminated dependent on the receipt of Grant Funds..

- 1.0 Literacy Coach
- 1.0 MTSS at Junior High School
- 1.0 Gen Ed Social Worker
- 1.0 Board Certified Behavior Analyst
- 1.0 HPCC Director
- 0.5 HPCC Project Coordinator

Positions for Elimination:

- -1.0 District Counsel
- -0.4 Administrator at Advantage

We are evaluating all programs at this time and will provide further updates as enrollment numbers are solidified.

Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.
Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.
Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation: The Board of Education to approve the certified staffing changes for the 26/27 school year, as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK SCHOOLS

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Amy Wilcox, Ed.D.
Superintendent

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To: Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Athletic Trainer Position
Date: March 23, 2026

We are seeking Board approval for the position of Athletic Trainer as a direct hire for Hazel Park Schools.

The Athletic Trainer position plays an important role in supporting the health and safety of our student-athletes by providing injury prevention, evaluation, treatment, and rehabilitation services during practices and competitions. Having a dedicated athletic trainer available ensures timely medical support for students participating in athletics and aligns with best practices for student safety in school athletic programs.

There is a shortage of training and we have been unable to find a trainer for the last several years. We are thrilled to know we had a trainer that is interested in applying.

Due to the specialized qualifications required for this role and the importance of maintaining consistent coverage for athletic events and practices, administration is recommending that the position be filled as a direct hire by the district rather than through a contracted service. This approach allows the district to ensure continuity of care for student-athletes, build stronger relationships between the trainer, coaches, and students, and maintain consistent expectations aligned with district policies and procedures.

The position would be posted in the range of $55K - $60K, this is consistent with what neighboring districts are paying for a direct hire trainer.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.
Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.
Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund ($93,000 = $60K + Fringe)

Recommendation
That the Board of Education approve the position of Athletic Trainer as a direct hire position for the district.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK PROMISE

JOB DESCRIPTION FOR ATHLETIC TRAINER HAZEL PARK SCHOOLS

REPORTS TO: Athletic Director

PRIMARY FUNCTION:
Provide athletic trainer coverage for high school and middle school athletic programs and other youth programs and activities as directed by Athletic Director

REQUIREMENTS:

- Degree in athletic training and a valid state license or certification.
- Proven education or experience may be desired.
- Strong understanding of the challenges athletes face, proper nutrition, sports injuries, and treatment options.
- Understanding of first-aid treatments, massage, and physical therapy techniques and equipment.
- Detail-oriented, analytical, and attentive.
- Maintain current CPR and AED certifications.
- Excellent interpersonal, problem solving, decision making, and communication skills.

MAJOR DUTIES AND RESPONSIBILITIES:

These duties are based on the needs of the school and its athletic programs. The athletic trainer's duties, enumerated in this document, should not be considered all inclusive. The Athletic Director, as necessary, shall modify duties. The athletic trainer will be present at home athletic contests, away contests as needed and practices and shall attend other post-season and home-hosted contests as directed by the Athletic Director.

- Establish an effective athletic training program for high school and middle school athletics.
- Provide First-aid and injury assessment/treatment/rehabilitation/reconditioning for Hazel Park student-athletes and youth program athletes.
- The athletic trainer will also be responsible for making appropriate physician referral.
- Provide coverage at home events and practices from the beginning of the fall sport season to the conclusion of the summer sports camp programming.
- Maintain a line of communication with parent/guardians and coaches regarding athletic health care and recommended treatment/rehabilitation for all athletic injuries and tracking the return to participation permissions in accordance with MHSAA guidelines.
- Assist coaching staff in evaluating and implementing sport specific conditioning programs and methods.
- Maintain an effective and efficient athletic training room.
- Maintain communication with parents on the care & treatment of their student-athlete.
- File all necessary reports associated with athletic injuries and/or incidents.
- Maintain a daily treatment log.
- Assist the Athletic department in the ordering of supplies and equipment pertaining to the athletic training room and maintain an up to date inventory.

- Create a safe playing environment by monitoring and controlling environmental risks
- Share professional literature relative to athletic training with the school's coaching staff.

Twelve month position, the athletic trainer will work in accordance with a weekly schedule to be determined by the Athletic Director. Weekly schedules will vary according to the athletic season.

EVALUATION: Will be evaluated annually by the Athletic Director.

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Kruppe, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Megan Papasian-Broadwell, Executive Director of Student Services
Subject: Special Education: Jardon Extended School Year Services 2026
Date: March 23, 2026

Extended school year services for special education students will provide a research-based curriculum to ensure students maintain skill levels throughout summer vacation. The academic impact of extended school year (ESY) services is a significant factor in the success of students with special needs and must be considered for every student with a disability at each Individualized Education Program (IEP) Team meeting. The need for ESY must be determined individually and may not be provided or denied based upon category of disability or program assignment. A student may be determined to need ESY services due to:

1) A serious potential for regression of skills beyond a reasonable period of recoupment;
2) The nature or severity of the disability; or
3) Critical stages or areas of learning.

Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community. In delivering Extended School Year services to students in Hazel Park Schools, special education personnel adhere to the programs and services indicated on the students' Individualized Education Plans and implement district-approved curriculum in reading, writing and mathematics.

- **Funding Source:** Tuition
- Estimated Salary Schedule: Hourly Employment at Hourly Salary per HPEA, HPASA, Teamsters 214, and HPPA Salary Schedules

Recommendation That the Board of Education approve the hiring of: *4 Teachers of Students with Autism Spectrum Disorder *12 Paraprofessionals - Special Education Support	*1 School Social Worker *1 Speech/Language Pathologist *1 Occupational Therapist *1 Physical Therapist *1 Administrator *1 Secretary

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Kruppe, Ed.D.
Superintendent

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To: Dr. Amy Wilcox, Superintendent
From: Dr. Megan Papasian-Broadwell, Executive Director of Student Services
Subject: Special Education: Extended School Year Services 2026
Date: March 23, 2026

Extended school year services for special education students will provide a research-based curriculum to ensure students maintain skill levels throughout summer vacation. The academic impact of extended school year (ESY) services is a significant factor in the success of students with special needs and must be considered for every student with a disability at each Individualized Education Program (IEP) Team meeting. The need for ESY must be determined individually and may not be provided or denied based upon category of disability or program assignment. A student may be determined to need ESY services due to:

1) A serious potential for regression of skills beyond a reasonable period of recoupment;
2) The nature or severity of the disability; or
3) Critical stages or areas of learning.

Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community. In delivering Extended School Year services to students in Hazel Park Schools, special education personnel adhere to the programs and services indicated on the students' Individualized Education Plans and implement district-approved curriculum in reading, writing and mathematics.

- **Funding Source:**Special Education
- Estimated Salary Schedule: Hourly Employment at Hourly Salary per HPEA and HPPA Salary Schedules

Recommendation	
That the Board of Education approve the hiring of: *4 Teachers of Students with Autism Spectrum Disorder *1 Teachers of Students with Cognitive Impairments *10 Paraprofessionals - Special Education Support	*1 School Social Worker *1 Speech/Language Pathologist *1 Occupational Therapist *1 Physical Therapist

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK PROMISE

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Wilcox, Superintendent
Subject: EV Buses
Date: March 23, 2026

During the 2023/2024 school year the district was awarded funding through the Section 74(b) Clean Bus Energy Grant Program administered by the Michigan Department of Education. The purpose of this program is to assist school districts in transitioning transportation fleets to low- or zero-emission vehicles. We must purchase these buses by October 2026 or lose the funding.

Clean Bus Grant

Through this grant, the district will replace three (3) existing diesel buses with three (3) electric school buses and associated charging infrastructure. The estimated cost per electric bus is $400,000. The total grant award is $1,620,000 This project will modernize part of the district's transportation fleet while supporting environmental sustainability and improving long-term operational efficiency. The remaining grant funds will be used toward charging stations and the infrastructure.

We are currently working with DTE to get a grant for the charger and infrastructure.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation
That the Board of Education approve the associated purchase of three (3) electric buses not to exceed the total grant of $1,620,000.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

Cover Page

Michigan Office of Health and Safety
P.O. Box 30008
Lansing, MI 48909

AUTHORITY: Section 74(b) of the School Aid Act of 2024

Direct questions regarding this form to Troy Hansbarger at MDE-CleanBusEnergy@michigan.gov.

Voluntary: Consideration For funding will not be possible if form is not filed.

2024 Section 74(b) Clean Bus Energy Grant

Entity

Entity information below is maintained in the Education Entity Master (EEM). If corrections are needed please update EEM.

Entity Name

Hazel Park, School District of the City of - 63130

Agreement Number

63130

Entity Address

1620 E ELZA AVE

City	Zip Code	Entity County
HAZEL PARK	*480302358*	*Oakland County*

Main Contact Person

Contact Name

Jason Zimis

Contact information listed below is maintained in MILogin. If corrections are needed please have user update their MILogin profile.

Telephone

248-586-5217

Email Address

jason.zimis@myhpsd.org

Secondary Contact Person

Contact Name

Amy kruppe
Contact information listed below is maintained in MILogin. If corrections are needed please have user update their MILogin profile.
Telephone Number

224-629-6435
Email Address

amy.kruppe@myhpsd.org

Assurances and Certifications

Save the Page to Proceed

Assurances and Certifications

ASSURANCE REGARDING SANCTIONS AGAINST IRAN-LINKED BUSINESSES

The applicant assures that, for any request for proposals or contract renewal for work performed under this grant, it will collect a certification from each bidder that the bidder is not an Iran-Linked Business. An Iran-linked business is not eligible to submit a bid on a request for proposal with a public entity. Recipients must comply with all conditions under P.A. 517 of 2012, "Iran Economic Sanction Act," April 1, 2013.

ASSURANCE CONCERNING MATERIALS DEVELOPED WITH FUNDS AWARDED UNDER THIS GRANT

The grantee assures that the following statement will be included on any publication or project materials developed with funds awarded under this program, including reports, films, brochures, and flyers: "These materials were developed under a grant awarded by the Michigan Department of Education."

CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS

The grantee hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.

CERTIFICATION REGARDING TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, STATE AND LOCAL GOVERNMENT SERVICES

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title II of the ADA covers programs, activities, and services of public entities. Title II requires that, "No qualified individual with a disability shall, by reason of such disability be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by such entity." In accordance with Title II ADA provisions, the applicant has conducted a review of its employment and program/service delivery processes and has developed solutions to correcting barriers identified in the review.

CERTIFICATION REGARDING TITLE III OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, PUBLIC ACCOMMODATIONS AND COMMERCIAL FACILITIES

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title III of the ADA covers public accommodations (private entities that affect commerce, such as museums, libraries, private schools and day care centers) and only addresses existing facilities and readily achievable barrier removal. In accordance with Title III provisions, the applicant has taken the necessary action to ensure that individuals with a disability are provided full and equal access to the goods, services, facilities, privileges, advantages, or accommodations offered by the applicant. In addition, a Title III entity, upon receiving a grant from the Michigan Department of Education, is required to

meet the higher standards (i.e., program accessibility standards) as set forth in Title III of the ADA for the program or service for which they receive a grant.

ASSURANCE REGARDING COMPLIANCE WITH GRANT PROGRAM REQUIREMENTS

Grantee agrees to comply with all applicable requirements of all state statutes, federal laws, executive orders, regulations, policies, and award conditions governing this program. Grantee understands and agrees that if it materially fails to comply with the terms and conditions of the grant award, the Michigan Department of Education may withhold funds otherwise due to the grantee from this grant program, any other federal grant programs or the State School Aid Act of 1979 as amended, until the grantee comes into compliance, or the matter has been adjudicated and the amount disallowed has been recaptured (forfeited). The Department may withhold up to 100 percent of any payment based on a monitoring finding, audit finding or pending final report.

Important Information

Save the Page to Proceed

Important Information

**From the state school aid fund money appropriated in section 11, there is allocated for 2023-2024 only an amount not to exceed $125,000,000.00 for grants under the clean school bus grant program. Funds under this section must be administered through the department, to be distributed to districts and intermediate districts using guidelines from the department of environment, Great Lakes, and energy's clean fleet initiative that supports the conversion of vehicular fleets to low- or no- greenhouse gas emissions operations as determined by the department of environment, Great Lakes, and energy. Alternative fuel vehicles, including, but not limited to, vehicles that operate using electricity, propane, and natural gas, are eligible expenses under this section.*

**For questions regarding 74b allocations and/or the application process, please contact the 74b Team at MDE-CleanBusEnergy@michigan.gov.*

**Please reference the Clean Bus Energy Grant Program Guide for complete details.*

**Documents required for application submission, as well as important information and FAQ's can be found on the MAPT website, soon on the MDE website.*

**Weekly office hours will be held via Zoom by MDE/EGLE and MAPT on Fridays from 9:30-10:30 am ET to assist applicants with their questions.*

**A webinar is scheduled for June 12 from 9:00-10:00 am ET. See MAPT website for further details.*

Review Grant Selections

Section 74(b) Clean Bus Energy Grant

Do Not Apply	Apply Now
	[X]

Electric Bus Prioritization Designation

Electric Bus Prioritization Designation

Are you applying for an electric school bus?
*[X]*Yes No
Please enter your cost of the electric school bus with a charging station:

$450,000.00
Is your district a priority district?
*[X]*Yes No
Please select which priorities your district qualifies for. For priority status, please refer to application guide. Check any and all that apply or check Non-Prioritized:
*[X]*70% of district students qualify for free/reduced lunch for 2022-2023 school year
15% of district students live in poverty according to SAIPE data for 2022 school year
District is purchasing a wheelchair accessible school bus with funds
An Indian tribe, tribal organization, or tribally controlled school
District is considered rural (43: rural remote or 42: rural distant by the national center for education statistics, NCES)

*[X]*District has MI EJSCREEN scores of 75th percentile or higher
*[X]*School district resides in maintenance or nonattainment status for any of the NAAQS
Non-Prioritized
Based on your selections, you qualify for *90*% funding per each electric bus with a charging station purchased.

Propane Bus Prioritization Designation

Propane Bus Prioritization Designation

Are you applying for a propane school bus?
Yes [X] No
Please enter your cost of the propane school bus:

$
Is your district a priority district?
Yes No
Please select which priorities your district qualifies for. For priority status, please refer to application guide. Check any and all that apply or check Non-Prioritized:
70% of district students qualify for free/reduced lunch for 2022-2023 school year
15% of district students live in poverty according to SAIPE data for 2022 school year
District is purchasing a wheelchair accessible school bus with funds
An Indian tribe, tribal organization, or tribally controlled school
District is considered rural (43: rural remote or 42: rural distant by the national center for education statistics, NCES)

District has MI EJSCREEN scores of 75th percentile or higher
School district resides in maintenance or nonattainment status for any of the NAAQS
Non-Prioritized
Based on your selections, you qualify for *25*% funding per each propane bus purchased.

CNG Bus Prioritization Designation

CNG Bus Prioritization Designation

Are you applying for a CNG school bus?
Yes [X] No
Please enter your cost of the CNG school bus:

$
Is your district a priority district?
Yes No
Please select which priorities your district qualifies for. For priority status, please refer to application guide. Check any and all that apply or check Non-Prioritized:
70% of district students qualify for free/reduced lunch for 2022-2023 school year
15% of district students live in poverty according to SAIPE data for 2022 school year
District is purchasing a wheelchair accessible school bus with funds
An Indian tribe, tribal organization, or tribally controlled school
District is considered rural (43: rural remote or 42: rural distant by the national center for education statistics, NCES)

District has MI EJSCREEN scores of 75th percentile or higher
School district resides in maintenance or nonattainment status for any of the NAAQS
Non-Prioritized
Based on your selections, you qualify for *25*% funding per each electric bus with a charging station purchased.

Transportation Department Contact Information

Transportation Department Contact Information

First Name	Last Name	Email	Phone Number
Gina	*Brew*	*gina.brew@myhpsd.org*	*(248) 260-0886*

Current Number of Buses

Current Number of Buses

Who are the buses owned by?
*[X]*School District
Privately Owned School Bus Company
Please answer the following questions with numeric responses:
Current Number of school buses in the fleet:

8
Number of CNG:

0
Number of Diesel:

8
Number of Electric:

0
Number of Gas:

0
Number of Propane:

0

Replacement Bus(es) Information

Replacement Bus(es) Information

How many school buses are you applying for?	*4*
Number of Electric:	*4*
Number of Propane:	*0*
Number of CNG:	*0*
Number of school buses to be replaced:	*4*
Number of Diesel:	*4*
Number of Gas:	*0*

Do the bus(es) to be replaced meet the following criteria?

1. The bus has been owned and operated by the entity for at least 24 months immediately prior to the date of application.	*[X]*Yes	No
2. The bus has traveled at least 5,000 miles in the transportation of students 12 months immediately prior to the date of application in the geographic area described in this application.	*[X]*Yes	No
3. The bus has used at least 600 gallons of fuel over the 12 months immediately prior to the date of application.	*[X]*Yes	No

Additional Bus Information

Additional Bus Information

Please enter the following information for the buses being replaced:

Year	Make	Model	VIN Number
2013	*International*	*CE200*	*4DRBUSKN5DB296558*
2016	*International*	*CE200*	*4DRBUC8P8GB709009*
2016	*International*	*CE200*	*4DRBUC8P6GB709011*
2014	*Thomas*	*CE200*	*4UZABRDU8ECFH0702*

Has the district been awarded a grant or rebate award from the EPA or other funding source (state or federal) for these buses?

Yes *[X]*No

If Yes, what was the award amount? *$*

If Yes, these buses are eligible for the program, but the funding shall not exceed 100% of the total cost of the bus and charging infrastructure. By clicking “Yes we agree that this information is accurate.

Summary

Save the Page to Proceed

Summary

Electric Buses with Charging Stations	
Number of electric buses with charging stations you are applying for:	*4*
Cost of each electric school bus with a charging station:	*$450,000*
% of funding you qualify for:	*90%*
Total funding you qualify for electric buses with charging stations:	*$1,620,000*
Propane Buses	
Number of propane buses you are applying for:	*0*
Cost of each propane school bus:	*$0*
% of funding you qualify for:	*25%*
Total funding you qualify for propane buses:	*$0*
CNG Buses	
Number of CNG buses you are applying for:	*0*
Cost of each CNG school bus:	*$0*
% of funding you qualify for:	*25%*
Total funding you qualify for CNG buses:	*$0*
Total funding for all buses:	*$1,620,000*

School Board Acknowledgment Form

Instructions:
1.Type a descriptive title for the document that will be uploaded.
2.Click the **Select** button and search for the document.
3.Once selected, the path to the file will appear in the Document Source field.
4.Click the **Save** button.
5.To upload another document, click the **Add** button.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. The maximum file upload size is 15MB per files uploaded on each page. The descriptive title entered does not have to be the same as the file name, and it can include spaces.

School Board Acknowledgment Form

Please upload your School Board Acknowledgement Form.
***Title**

School Board Awareness Form
***Document Source**

Board Awareness Form.pdf

Utilities Acknowledgment Form

Instructions:
1.Type a descriptive title for the document that will be uploaded.
2.Click the **Select** button and search for the document.
3.Once selected, the path to the file will appear in the Document Source field.
4.Click the **Save** button.
5.To upload another document, click the **Add** button.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. The maximum file upload size is 15MB per files uploaded on each page. The descriptive title entered does not have to be the same as the file name, and it can include spaces.

Utilities Acknowledgment Form

Please upload your School Board Acknowledgement Form.
***Title**

Utility
***Document Source**

IMG_0007.jpg

Competitive Bids

Instructions:
1.Type a descriptive title for the document that will be uploaded.
2.Click the **Select** button and search for the document.
3.Once selected, the path to the file will appear in the Document Source field.
4.Click the **Save** button.
5.To upload another document, click the **Add** button.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. The maximum file upload size is 15MB per files uploaded on each page. The descriptive title entered does not have to be the same as the file name, and it can include spaces.

Competitive Bids

Please upload your three bids to meet the competitive bid procurement for buses and charging infrastructure per MCL 380.623a, 380.1267, and 380.1274. form.
***Title**

Bus Competitive Bids
***Document Source**

PriceComparisonReport - 2024-07-12T120720.177 spec 22707.pdf

Service Agreement

Instructions:
1.Type a descriptive title for the document that will be uploaded.
2.Click the **Select** button and search for the document.
3.Once selected, the path to the file will appear in the Document Source field.
4.Click the **Save** button.
5.To upload another document, click the **Add** button.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. The maximum file upload size is 15MB per files uploaded on each page. The descriptive title entered does not have to be the same as the file name, and it can include spaces.

Service Agreement

Please upload your Service Agreement Form.
***Title**

Service
***Document Source**

IMG_0007.jpg

Budget Summary

Instructions:

- Budget Summary provides a compile of the budget items
- As appropriate, an individual program Budget Summary may display the following line(s): Allocations, Administrative Costs, Carryover, Indirect Costs
- If Indirect Costs are allowable, enter the amount in the textbox provided on this page
- Contact Information section: list individuals responsible for completing the budget section
- Completion of the Budget Summary is required for submission
- To add budget items, select the Budget Items page link in the side navigation menu
- The Budget Detail link provides a complete list of all individual budget items
- Some Program Offices may use the Flag Budget Item functionality to communicate allowability on specific budget items.
    - If Flag Budget Items are utilized, those pages are located in the budget section of the side navigation menu

Funding Source

Section 74(b) Clean Bus Energy Grant						
Agreement Number	**Program Number**	**Project Number**	**CFDA Number**	**Starting Date**	**Ending Date**	**Fiscal Year**
63130	*24S074*	*23-24*		*10/01/2023*	*09/30/2025*	*2024*

Function Codes	**Salaries 1000**	**Benefits 2000**	**Purchased Services 3000, 4000**	**Supplies & Materials 5000**	**Capital Outlay 6000**	**Other Expenses 7000, 8000**	**Total**
270 - Pupil Transportation Services	*$0*	*$0*	*$0*	*$1,520,000*	*$0*	*$0*	***$1,520,000***
SUBTOTAL	*$0*	*$0*	*$0*	*$1,520,000*	*$0*	*$0*	***$1,520,000***
450 - Facilities Acquisition	*$0*	*$0*	*$0*	*$100,000*	*$0*	*$0*	***$100,000***
TOTAL	***$0***	***$0***	***$0***	***$1,620,000***	***$0***	***$0***	***$1,620,000***

Contact Information

***Business Office Representative**	***Phone**	***Email**
Jason Zimis	*(810) 434-2081*	*jason.zimis@myhpsd.org*
***Project Contact Person**	***Phone**	***Email**
Jason Zimis	*(810) 434-2081*	*jason.zimis@myhpsd.org*

Budget Items

Instructions:

- To add a Budget Item complete all fields on the page (fields will vary based on Program requirements)
- Once all budget item fields have been completed, click **Save**
  - If errors exist, an error message will be displayed
- To add another Budget Item, click **Add** in the upper right-hand corner of the Budget Item screen
  - Repeat this process until all budget items are added
- To update an existing Budget Item, navigate to the budget item through the Budget Items pop-out menu (on the side navigation menu), select Budget Item, update as appropriate, and click **Save**
- To delete a Budget Item, navigate to the appropriate budget item and click **Delete** in the upper right-hand corner of the Budget Item screen

Funding Source

Section 74(b) Clean Bus Energy Grant					
Program Number	**Project Number**	**CFDA Number**	**Starting Date**	**Ending Date**	**Fiscal Year**
24S074	*23-24*		*10/01/2023*	*09/30/2025*	*2024*

Select the type of bus:

Electric with Charging Station
Select the appropriate Function Code for this budget item:

271: Pupil Transportation Services
Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

Bus Puchase (4)
Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	**Benefits**	**Purchased Services**	**Supplies & Materials**	**Other Expenses**	**Total**
(1000)	**(2000)**	**(3000,4000)**	**(5000)**	**(7000,8000)**	
$	*$*	*$*	*$1,520,000*	*$*	*$1,520,000*

FTE **Hours**

Budget Items

Instructions:

- To add a Budget Item complete all fields on the page (fields will vary based on Program requirements)
- Once all budget item fields have been completed, click **Save**
  - If errors exist, an error message will be displayed
- To add another Budget Item, click **Add** in the upper right-hand corner of the Budget Item screen
  - Repeat this process until all budget items are added
- To update an existing Budget Item, navigate to the budget item through the Budget Items pop-out menu (on the side navigation menu), select Budget Item, update as appropriate, and click **Save**
- To delete a Budget Item, navigate to the appropriate budget item and click **Delete** in the upper right-hand corner of the Budget Item screen

Funding Source

Section 74(b) Clean Bus Energy Grant					
Program Number	**Project Number**	**CFDA Number**	**Starting Date**	**Ending Date**	**Fiscal Year**
24S074	*23-24*		*10/01/2023*	*09/30/2025*	*2024*

Select the type of bus:

Electric with Charging Station
Select the appropriate Function Code for this budget item:

456: Building Improvements Services
Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

Charging Station purchase and Instllation (4)
Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	**Benefits**	**Purchased Services**	**Supplies & Materials**	**Other Expenses**	**Total**
(1000)	**(2000)**	**(3000,4000)**	**(5000)**	**(7000,8000)**	
$	*$*	*$*	*$100,000*	*$*	*$100,000*

FTE **Hours**

History

Grant Number	Project Number	Funding Source	Action	Start Date	End Date	Amount	User	Date/Time
24S074	*23-24*	*Section 74(b) Clean Bus Energy Grant*	*Approval*	*07/23/2024*	*09/30/2025*	*$1,620,000*	*Troy Hansbarger*	*7/22/2024 5:03:55 PM*

Michigan Bus Purchasing

Price Comparison Report - Spec #25646

Mar 05, 2026 2:30 PM
Buying Organization: Hazel Park Schools
3741 Roger B Chaffee SE
Grand Rapids MI 49548-3435
Notes: Hazel Park 77 pass. EV
Product Category: EV Conventional (2025-26 Phase 2)
Product: 77 Passenger
Quantity: 1

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit	RIDE Mobility LLC
Product Base Price			**$388,829.00**	**$400,848.00**	**$412,492.00**	**$377,525.00**
Chassis Options						
Axle, Rear: minimum load						
23,000 lbs.	C153		S/E	S/E	S/E	S/E
Battery, EV Battery System						
246 KWH	C168		S/E	N/A	N/A	$35,000.00
Brake Dust Shield						
Brake dust shield on all wheels	C170		S/E	S/E	S/E	N/A
Brakes, ESC						
Electronic Stability Control for Air Brakes	C172		S/E	S/E	S/E	S/E
Brakes, Air Disc						
Air disc brakes	C178		$1,352.00	$1,730.00	S/E	S/E
Brakes, Parking						
Bendix Itellipark Electronic (air only)	C179		S/E	N/A	S/E	N/A
Brakes, Traction Control						
For air brakes	C184		S/E	S/E	S/E	S/E
Charging Port						
EV Front charging port w/door	C267		S/E	$1,875.00	S/E	N/C
Engine Hood						
Soft Close Hood Support	C230		S/E	N/A	S/E	S/E
Headlights						
LED Headlamps	C266		S/E	S/E	S/E	S/E
Pedals, Adjustable						
Adjustable brake and accelerator pedals	C310		$917.00	$937.00	$634.00	N/A
Steering						
Telescoping steering wheel	C320		S/E	N/C	S/E	S/E
Warranty, Battery						
Standard High Voltage Battery warranty, 8 yrs/175k miles, limited	C440		S/E	N/A	N/A	S/E
Warranty, Extended						
5 year/100,000 miles	C452		$2,625.00	S/E	N/A	N/A
Warranty, Towing						
5 years/100,000 miles	C470		S/E	S/E	N/A	N/A
Body Options						
Air Conditioning, In Dash						
For driver only	B110		S/E	N/A	S/E	N/A
Aisle Strips						
Plastic	B150		S/E	N/A	$101.00	S/E
All Light Monitor System						
Add all light monitor system	B160		S/E	S/E	S/E	N/A
Antenna						

Flexible rubber radio antenna	B170	S/E	S/E	N/A	N/A
Battery Cut Off Switch					
Add battery cut off switch	B190	S/E	S/E	S/E	S/E
Bus Lock Up System					
All doors	B222	$116.00	$259.00	$77.00	S/E
Door, Entrance					
Electric, double out, split type	B260	S/E	$325.00	($246.00)	S/E
Exit, Emergency Window					
Increase from 2 to 4	B290	S/E	$25.00	S/E	S/E
Heater, Mid-body Rear					
80,000 BTU	B431	$372.00	N/A	$332.00	N/A
Light Visor					
Overhead flasher light visor	B455	S/E	S/E	S/E	S/E
Light, Exterior					
Light check system	B460	S/E	S/E	S/E	N/A
Lights, Interior					
LED Interior Dome Lights	B465	S/E	$441.00	S/E	S/E
Mirror System					
Lever-lock adjustable 6" x 30"	B521	S/E	$64.00	$86.00	N/A
Mirror, Timer					
Timer for heated mirror	B525	S/E	S/E	S/E	N/A
Mirrors, Crossview					
Rosco Hawk Eye, heated	B543	S/E	$30.00	S/E	N/A
Mirrors, Crossview, Arms					
Stainless steel arms	B555	S/E	$38.00	$50.00	S/E
Mirrors, Rearview					
Rosco Open View ES, heated	B573	S/E	S/E	N/A	N/A
Mirrors, Rearview, Arms					
Stainless steel arms	B590	S/E	$38.00	$50.00	S/E
Noise Reduction System					
Perforated ceiling, full bus	B595	S/E	$641.00	S/E	N/A
Radio & Public Address System					
AM/FM radio, PA system inside	B622	$511.00	$478.00	$256.00	N/A
Sashes, Side					
Painted flat black	B650	N/C	$145.00	$276.00	S/E
Seat, Driver's					
National, air ride w/1 arm rest	B664	$137.00	$225.00	$66.00	N/A
Seats, Fire Block					
Delete fire block	B703	($551.00)	($350.00)	($874.00)	N/A
Seats, Passenger: Color					
Gray	B713	S/E	S/E	S/E	N/A
Step Tread					
Pebble tread w/metal backing	B750	S/E	N/A	N/A	S/E
Stop Arm Signals					
Transpec 7000, electric LED lights, front & rear	B764	S/E	$274.00	N/A	N/A
Storage Compartment Driver's Area					
Over drivers sash window	B781	S/E	$125.00	$159.00	N/A
Configured Price		**$394,308.00**	**$408,148.00**	**$413,459.00**	**$412,525.00**
Unit Price		**$394,308.00**	**$408,148.00**	**$413,459.00**	**$412,525.00**
Total Price		**$394,308.00**	**$408,148.00**	**$413,459.00**	**$412,525.00**
Grand Total		**$394,308.00**	**$408,148.00**	**$413,459.00**	**$412,525.00**

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Wilcox, Superintendent
Subject: Facility Guidelines/Cost
Date: March 23, 2026

The updated guidelines incorporate the addition of Longfellow spaces into the facility usage framework and include an updated fee schedule reflecting these spaces. The document also includes language clarifications to improve readability and consistency throughout the guidelines.

These clarifications do not alter the intent of the existing policy but provide clearer guidance regarding facility use, reservations, and user responsibilities.

Funding Source: N/A
Strategic Goal Alignment

- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation
We are asking the Board to approve the 2026 Facility Usage Guidelines and Fee Schedule, as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Wilcox, Ed.D.
Superintendent

2026
Hazel Park Schools
Building Rental Guidelines/Costs

Draft

Hazel Park Administration Offices
1620 E Elza Ave
Hazel Park MI 48030
Main line: (248) 658-5200
Superintendent Dr. Amy Wilcox

The Board of Education recognizes the importance of community engagement and permits the reasonable use of its buildings and grounds by responsible community groups. This section outlines the classifications of users, the application process, regulations, fees, and other important details related to the use of District facilities.

The use of District facilities is classified into four categories:

- Class I – School Groups: Groups affiliated with the District's educational mission.
- Class II – Youth Groups: Non-District youth-oriented groups.
- Class III – Other Non-Profit Community Groups: Community-based, non-profit organizations.
- Class IV – Other Groups: Includes profit-making organizations and other groups approved by the Superintendent.

To utilize District facilities, groups must adhere to a straightforward process. Initially, they submit an application for facility use ~~to~~ on the school district website. Following approval, the application advances for final approval to the district. Upon successful review, approved applications result in the issuance of a permit, granting permission for the requested facility use. This systematic approach ensures transparency, accountability, and the efficient allocation of District resources for community engagement.

Fees are determined by the Superintendent and may vary based on the classification of the user group.

Waivers may be eligible for fee waivers or reduced charges at the discretion of the Superintendent.

Permit holders shoulder several critical responsibilities when using District facilities. They must supervise activities diligently to ensure the safety of participants and prevent any potential injuries or damages. Additionally, holders are required to indemnify the District against any liabilities or costs that may arise during the use of the facilities. Obtaining liability insurance coverage as mandated by the District is also a crucial requirement to mitigate risks effectively. Depending on the nature of the event, additional security measures may be necessary, and the associated costs are borne by

Draft

the user. Furthermore, understanding the cancellation terms and conditions, including advance notice requirements and specific circumstances, is essential for permit holders. Moreover, any decorations used must receive prior approval and must comply with legal standards to maintain the integrity of District property.

Certain additional guidelines must be strictly adhered to when using District facilities. Food must be ordered through the school's food service contracted provider unless otherwise approved. Proper licensing is mandatory for any food service activities, and the public sale of materials is strictly prohibited on school premises. Furthermore, alcohol consumption, vaping and smoking are strictly forbidden to uphold a safe and healthy environment for all. The use of District equipment and supplies is limited and must be approved in advance to ensure responsible utilization. Lastly, facility usage hours are determined based on the school schedule and specific usage hours to align with the District's operational needs and priorities. These guidelines collectively contribute to the safe, organized, and efficient utilization of District facilities.

The costs for renting various District facilities depend on factors such as the classification of the user group and the specific space needed. For detailed information on hourly rates, please refer to the attached rental space chart. This chart provides a comprehensive breakdown of the costs associated with renting different types of facilities within the District, helping users make informed decisions regarding their budget and space requirements.

In addition to facility rental fees, custodial services ~~are available~~ will be utilized at an extra cost per hour per person. The cost and need of custodial services vary based on the classification of the user group. These services ensure that the facilities are maintained in a clean and orderly manner before, during, and after use, contributing to a positive experience for all users.

For requests involving areas not listed in the rental space chart or specific services not mentioned, individuals or groups are encouraged to reach out to the appropriate District representative. These requests will be carefully considered and evaluated for feasibility and approval. Direct communication with District representatives allows for tailored solutions and ensures that all user needs are addressed effectively and efficiently.

The guidelines outlined here govern the use of District facilities, ensuring responsible and productive community engagement. This includes permitting the reasonable use of buildings and grounds by responsible community groups, with the condition that such use does not disrupt daily school activities or jeopardize the condition of District facilities. Approval for rental or use of District facilities must be obtained in advance from

the Superintendent or designated authority. Additionally, the Superintendent issues administrative guidelines that further regulate the use and rental processes for District facilities, prioritizing the District's educational mission and the well-being of its students and staff.

The Board of Education upholds a policy that allows for the reasonable utilization of its buildings and grounds, referred to as "facilities," by well-organized and responsible community groups. While these facilities are primarily intended for educational purposes and are funded by taxpayers for such use, they may also serve the broader community for activities that enhance educational, recreational, cultural, and civic endeavors for children and the community at large. The allocation of facility usage prioritizes the school program as the first priority, with other uses categorized into four classes. Within each class, facilities are made accessible on a non-discriminatory basis, ensuring fair and equitable access for all user groups.

A. Class I — School Groups

This classification includes groups whose membership and sponsor are members of the student body, District staff, community education, parent groups sponsored by the school, and/or recognized bargaining units representing District employees, or which have been approved by the Superintendent as supporting the educational needs of or promoting readiness for students potentially entering the District.

B. Class II — Youth Groups

This classification includes groups not affiliated with or sponsored by the District, but which are youth-oriented and whose membership thus largely consists of District students or youth who reside in the District. Examples include the Boy Scouts and Girl Scouts, the Little League or other youth athletic organizations.

C. Class III — Other Non-Profit Community Groups

This classification includes not-for-profit groups whose membership largely consists of members of the community who are not students of the District or who reside in the District. Examples include civic organizations, local government agencies, and other recreational activities.

D. Class IV - Other Groups

Other groups, including profit-making organizations, will be permitted to use District facilities when the anticipated use is not harmful to the public image of the District, as determined by the Superintendent or designee in his or her discretion, and will not result in misuse, overuse, or abuse of school property.

General Regulations
To maintain a smooth school day and activities, District facilities are open to Classes II, III, and IV groups at least fifteen (15) minutes after school ends or on non-school days like weekends. However, government units can use facilities during school hours for Federal, State, or local elections.

Using District facilities incurs fees set by the Superintendent. Class I or II groups may receive fee waivers or reductions as decided by the Superintendent or designee.

Before conducting any activities in District facilities, groups must submit an application for approval by District representatives. Applications follow a District-provided form which can be accessed on the website facility availability confirmation. You can submit a facility usage request using our scheduling platform FMX found both on our website and here: https://myhpsd.gofmx.com/scheduling/requests/new Upon availability approval, they proceed to the district for final clearance. The District retains the right to reject applications from any group for the following reason, including but not limited to a history of property damage, violation of usage permits, regulations or laws. An approved application serves as a permit. However, permit holders can't deviate from permit terms unless:

1. Unforeseen circumstances require the school to use a permitted facility or maintenance work is needed to continue normal school operations. In such cases, the District may cancel the permit and return fees to the permit holder.

2. An organization with a permit can cancel its use by notifying the District in writing at least ten (10) calendar days before the scheduled time. Fees are refunded if cancellation occurs more than ten (10) days before the scheduled use; otherwise, the permit holder is responsible for the full fees.

The following terms and conditions are incorporated into each application and permit:

1. The permit holder is responsible for supervising the activities of persons using the facility for which it has obtained a permit and shall take reasonable steps to prevent injuries or damage to persons and property.
2. The District shall be fully released from and indemnified against any and all liability and costs whatsoever to persons or property for injuries or damages resulting from the use of the facilities described in the permit or any other use to which the permit holder puts the facility.
3. The permit holder will reimburse the District for the full cost of repairing any damage, over and above ordinary wear, to the facility during the permit holder's use of the facility, including damage caused by any member of the public.
4. **Liability insurance coverage, shall be obtained at the user's cost and be in the amount of $2 million dollars**. Such insurance shall be in a form acceptable to District administrators, and a certificate of insurance coverage

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shall be furnished to the District before use of the facilities. The user shall provide a reasonable security deposit and/or security measures (including, without limitation, security personnel) as directed, at the user's cost.

5. The District shall be fully indemnified and released from any claim asserted by a municipality for reimbursement of additional expense for fire and/or police protection resulting from the use of a facility by an organization or individual.
6. No permit holder shall assign or sublease its permit.
7. Permit holders shall not use a District facility as their mailing address.
8. The permit holder shall indicate in all literature and other promotional materials in connection with the event to which the permit applies that the permit holder is not affiliated with the District and shall not use an image or the name of the District or facility in materials promoting the event to which the permit applies.

Permits granting use of a facility expire with the close of the school year on June 30. Annual, seasonal, and extended time use applications should be submitted at least two (2) months before the proposed starting date of the use. The District reserves the right to use, for any purpose, any portion of a facility not specifically reserved by the permit at the same time the permit is in effect.

A permit holder shall not serve food during an event unless proper licensing has been secured from the Oakland County Department of Health and approved by the district. The public sale of materials, except as incidental to the program for which a permit has been issued, is prohibited on District premises. The District reserves the right to utilize its in house provider for food services

The District representative must approve any decorations erected in connection with a permitted use. Any such decorations must also satisfy any legal requirements of the State of Michigan and local municipalities. Approved decorations must be erected so as not to damage or destroy District property. Decorations shall be removed from the facility by the permit holder before 8:00 a.m. on the day after the use.

With respect to fire prevention and safety, smoking on school property is prohibited. The use of open flames at a District facility, except as part of the school curriculum, is prohibited. Exits and corridors must be kept free of obstructions to ingress and egress.

The possession or use of alcoholic beverages on school property is prohibited.

Permit holders shall not use District supplies or materials. Permit holders' supplies and materials may be stored in a District building only with the permission of the building administrator.

Permit holders may use District equipment only if and to the extent stated in the permit.

Appropriate shoes must be worn by participants using gymnasium floors.

NO animals (unless approved by the administration) shall be allowed on the school ground or in the facilities included by not limited to the athletic stadiums.

No bikes, scooters, skateboards or strollers are allowed on the track or football field.

A use permit is subject to immediate cancellation if these regulations or any other requirements imposed by the District are not followed or if there is a violation of the law while District facilities are being used. Violations of the procedures may lead to an organization forfeiting the ability to rent or use the facilities with the school district in the future.

I agree to the terms and conditions set above.

_____ _____

[Individual Representing] **Date**
[Name of Outside Group]

Those wishing to use Camp Hazelwood should contact amy.wilcox@myhpsd.org. Discounts for daily or weekly usage may be available.

Draft

Rental Space	Class I: School Groups	Class II: Youth Groups	Class III: Other Non-Profit Groups (Per hour costs)	Class IV: Other Groups (Per hour costs)	Deposit due one week after permit approval
Classroom	$0	$0	$10	$20	$100
Media Center	$0	$0	$15	$30	$100
Cafeteria	$0	$0	$15	$30	$100
Large Gym (HS)	$0	$0	$40	$80	$200
Aux. Gym HS	$0	$0	$30	$60	$200
MS Gym	$0	$0	$30	$60	$200
Elementary Gym	$0	$0	$25	$50	$200
HS pools w/o lifeguards	$0	$0	$40	$80	$200
HS pool with lifeguards	$0	$35 per lifeguard	$75 with one lifeguard +$35 for each after	$110 with one lifeguard +$35 for each after	$200
Football field	$0	$0	$175 an hour	$250 an hour	$500

Draft

Turf practice field	$0	$0	$125 an hour	$200 an hour	$500
Other fields	$0	$0	$75 a game	$125 a game	$200
Board room	$0	$0	$50 an hour	$75 an hour	$100
Camp Hazelwood	$0	$0	$75 an hour	$100 an hour	$250
Auditorium High School	$0	$0	$80 an hour	$100 an hour	$200
Auditorium Junior High	$0	$0	$60 an hour	$80 an hour	$160
Custodial per person	$0	$0	$50 an hour	$75 an hour	
Longfellow Gym	$0	$0	$25	$50	$100
Longfellow Party Room	$0	$0	$15	$30	$100
Longfellow Classroom	$0	$0	$10	$20	$100
Other areas upon request					

Draft

The School District of the City of Hazel Park

Of Oakland County

Amendment #3

APPROPRIATION ACT
July 1, 2025-June 30, 2026

For

Public Hearing

For

Board of Education Adoption

March 9, 2026

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GENERAL FUND REVENUE
BUDGET
July 1, 2025-June 30, 2026

	2023-2024 Actual	2024-2025 Actual	2025-2026 Proposed Budget 6/16/2025	2025-2026 Amend 1 Budget 10/30/2025	2025-2026 Amend 2 Budget 12/8/2025	2025-2026 Amend 3 Budget 3/9/2026
Local	$6,341,953 [1]	$8,227,868 [2]	$8,188,887 [3]	$9,410,239	$9,106,845	$8,926,415
State	37,115,217	40,160,152	42,340,022	40,386,574	42,583,581	44,843,391
Federal	1,994,318	4,255,808	3,719,065	3,524,348	2,959,993	3,081,995
Other Transactions	4,302,134	3,597,767	3,365,761	3,683,610	3,365,761	3,600,032
	$49,753,622	**$56,241,595**	**$57,613,735**	**$57,004,771**	**$58,016,180**	**$60,451,833**

[1] Included in local revenue is $3,837,533 resulting from a levy of 18.0000 mills on non-homestead property approved in 2023. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

[2] Included in local revenue is $4,736,899 resulting from a levy of 18.0000 mills on non-homestead property approved in 2024. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

[3] Included in local revenue is $4,747,157.93 resulting from a levy of 18.0000 mills on non-homestead property approved in 2025. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

GENERAL FUND EXPENDITURES
BUDGET
July 1, 2025-June 30, 2026

	2023-2024 Actual	2024-2025 Actual	2025-2026 Proposed Budget 6/16/2025	2025-2026 Amend 1 Budget 10/30/2025	2025-2026 Amend 2 Budget 12/8/2025	2025-2026 Amend 3 Budget 3/9/2026
INSTRUCTION						
Basic Programs	$21,379,370	$21,765,743	$22,077,940	$20,415,117	$20,251,782	$20,104,389
Added Needs	11,475,898	11,019,326	11,923,793	11,705,377	11,734,039	11,181,979
TOTAL INSTRUCTION	**$32,855,268**	**$32,785,069**	**$34,001,733**	**$32,120,494**	**$31,985,821**	**$31,286,369**
SUPPORT SERVICES						
Pupil	$4,001,330	$4,730,099	$4,751,947	$6,135,490	$6,135,489	$5,876,345
Instructional Staff	3,933,194	3,211,743	3,328,671	3,202,114	3,178,458	3,771,055
General Administration	870,417	1,067,611	954,141	822,175	822,175	863,221
School Administration	2,455,975	2,569,258	2,714,191	2,385,807	2,385,807	2,365,086
Business	747,801	1,136,116	900,983	1,057,041	1,147,543	982,272
Operation & Maintenance	6,843,136	5,360,208	5,754,169	5,298,750	5,298,747	5,843,832
Transportation	1,123,780	1,206,880	2,714,841	2,997,813	2,998,813	2,834,210
Central	2,207,674	2,150,893	2,132,911	2,203,028	2,203,028	2,370,234
Other	796,321	1,889,113	2,149,338	1,289,483	1,247,118	867,901
TOTAL SUPPORT SERVICES	**$22,979,628**	**$23,321,921**	**$25,401,192**	**$25,391,701**	**$25,417,179**	**$25,774,158**
Community Services	$226,275	$571,290	$995,103	$757,834	$643,173	$1,117,437
Debt Service	38,190	0	0	0	0	0
Payments to Subgrantee	464,723	594,900	594,750	811,591	811,591	811,591
TOTAL OTHER	**$729,188**	**$1,166,190**	**$1,589,853**	**$1,569,425**	**$1,454,764**	**$1,929,028**
GRAND TOTAL	**$56,564,084**	**$57,273,180**	**$60,992,778**	**$59,081,621**	**$58,857,764**	**$58,989,555**
OTHER FIN. SOURCES (USES)						
Transfers In	**$2,121,044**	**$1,571,647**	**$1,966,021**	**$3,107,090**	**$2,484,231**	**$2,388,003**
Transfers Out	**(295,393)**	**(292,688)**	**(295,688)**	**0**	**(294,550)**	**(292,750)**
TOTAL OTHER FIN. SOURCES	**$1,825,651**	**$1,278,959**	**$1,670,333**	**$3,107,090**	**$2,189,681**	**$2,095,253**
Excess (Deficit)	($4,984,808)	$247,374	($1,708,710)	$1,030,240	$1,348,097	$3,557,531
Beginning Fund Balance	5,977,685	992,877	(333,293)	1,240,251	1,573,544	1,573,544
Ending Fund Balance	**$992,877**	**$1,240,251**	**($2,042,003)**	**$2,270,491**	**$2,921,641**	**$5,131,075**
As % of Total Expenses	1.76%	2.17%	-3.35%	3.84%	4.96%	8.70%

RESOLUTION FOR ADOPTION BY
THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2025-2026 BUDGET

RESOLVED, that this resolution shall be the **GENERAL FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations: and to provide for the disposition of all income received by The School District of the City of Hazel Park.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of The School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE

Local	8,926,415	
State	44,843,391	
Federal	3,081,995	
Other Transaction/Incoming Transfers	3,600,032	
Total Revenue		**$60,451,833**
Beginning Fund Balance (Deficit)	1,573,544	
Estimated Fund Balance Available to Appropriate		**1,573,544**
TOTAL APPROPRIATED FOR GENERAL FUND		**$62,025,377**

BE IT FURTHER RESOLVED, that **$59,282,305** in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

EXPENDITURES

Instruction:		
Basic Programs	20,104,389	
Added Needs	11,181,979	
Support Services:		
Pupil	5,876,345	
Instructional Staff	3,771,055	
General Administration	863,221	
School Administration	2,365,086	
Business	982,272	
Operation & Maintenance	5,843,832	
Transportation	2,834,210	
Central	2,370,234	
Other	867,901	
Community Services	1,117,437	
Outgoing Transfers & Other Transactions	292,750	
Debt Service and Subgrantee Payments	811,591	
TOTAL APPROPRIATED - GENERAL FUND		**$ 59,282,305**
Estimated Fund Balance June 30, 2026		**$ 5,131,075**

FURTHER BE IT RESOLVED, that the revenue from the levy of 18 mills on non-homestead property (with Commercial Personal Property being exempted from 12 of these 18 mills) be used to pay wages, fringe benefits, purchased services, supplies and materials, capital outlay, and for transfers to other funds or governmental entities (O.C.I.S.D.).

RESOLVED, that this resolution shall be the **FOOD SERVICE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **FOOD SERVICE FUND** of the School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE		
Charges	$213,184	
State Aid	118,526	
Federal Aid	2,288,757	
Total Revenue		**$2,620,467**
Fund Balance June 30, 2025	234,676.00	
Estimated Fund Balance Available to Appropriate		**234,676.00**
TOTAL AVAILABLE TO APPROPRIATE		**$2,855,143**

BE IT FURTHER RESOLVED, that **$2,674,639** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Food Service	$2,663,389
Capital	11,250
TOTAL APPROPRIATED - FOOD SERVICE FUND	**$2,674,639**
Estimated Fund Balance June 30, 2026	**$180,504**

RESOLVED, that this resolution shall be the **CHILD CARE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CHILD CARE FUND** of the School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE		
Charges	$210,449	
Total Revenue		**$210,449**
Fund Balance June 30, 2025	$270,290	
Estimated Fund Balance Available to Appropriate		**270,290**
TOTAL AVAILABLE TO APPROPRIATE		**$480,739**

BE IT FURTHER RESOLVED, that **$344,777** of the total available to appropriate in the **CHILD CARE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Child Care	$344,777
Capital Outlay	-
TOTAL APPROPRIATED - CHILD CARE	**$344,777**
Estimated Fund Balance June 30, 2026	**$135,962**

RESOLVED, that this resolution shall be the **ACTIVTY FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **ACTIVITY FUND** of the School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE		
Charges	$331,489	
Total Revenue		**$331,489**
Fund Balance June 30, 2025	$134,139	
Estimated Fund Balance Available to Appropriate		**134,139**
TOTAL AVAILABLE TO APPROPRIATE		**$465,628**

BE IT FURTHER RESOLVED, that **$331,489** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Other	$331,489
Capital Outlay	-
TOTAL APPROPRIATED - ACTIVITY FUND	**$331,489**
Estimated Fund Balance June 30, 2026	**$134,139**

RESOLVED, that this resolution shall be the **CENTER PROGRAM FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CENTER PROGRAM FUND** of the School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE		
State Aid	$4,732,425	
Intergovernmental	$9,074,575	
Total Revenue		**$13,807,000**
Fund Balance June 30, 2025	$722,859	
Estimated Fund Balance Available to Appropriate		**722,859**
TOTAL AVAILABLE TO APPROPRIATE		**$14,529,859**

BE IT FURTHER RESOLVED, that **$13,387,173** of the total available to appropriate in the **CENTE PROGRAM FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES		
Instruction:		
Added Needs	3,092,866	
Support Services:		
Pupil	3,911,559	
Instructional Staff	1,683,943	
Transportation	1,114,523	
Central	544,629	
Other	694,056	
Transfer Out	2,345,597	
TOTAL APPROPRIATED - CENTER PROGRAM FUND		**$13,387,173**
Estimated Fund Balance June 30, 2026		**$1,142,685**

RESOLVED, that this resolution shall be the **SINKING FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2025-2026. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **SINKING FUND** of the School District of the City of Hazel Park for fiscal year 2025-2026, be adopted as follows:

REVENUE

Local Property Taxes	$1,425,577	
Interest Income and Other Revenue	$8,525	
Total Revenue		**$1,434,102**
Fund Balance June 30, 2025	$220,534	
Estimated Fund Balance Available to Appropriate		**220,534**
TOTAL AVAILABLE TO APPROPRIATE		**$1,654,636**

BE IT FURTHER RESOLVED, that **$296,271** of the total available to appropriate in the **CENTE PROGRAM FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Professional Services	143,076
Capital Outlay	152,795
Mis. Expenses	400
TOTAL APPROPRIATED - CENTER PROGRAM FUND	**$296,271**
Estimated Fund Balance June 30, 2026	**$1,358,365**

FURTHER RESOLVED that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

BE IT FURTHER RESOLVED, that the Superintendent and his/her designee are hereby charged with the responsibility of preparing and presenting proposed budgets and executing the budgets adopted by the Board.

FURTHER RESOLVED, that for purposes of meeting emergency needs of the district in the event that an appropriation is insufficient and there is no regular scheduled board meeting prior to the date the expenditure exceeding the appropriation would normally occur, transfers of appropriation not to exceed $100,000 may be made upon written authorization of the Superintendent or his/her designee. When a transfer, as permitted by this resolution, is made, said transfer shall be presented to the Board of Education at the next regular scheduled Board of Education meeting as an amendment to the Appropriation.

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders
Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Elementary ELA Workgroup
Date: March 23, 2026

Overview

Hazel Park Schools continues to prioritize strong early literacy instruction to ensure all students develop the foundational skills necessary for long-term academic success. Through the district's implementation of ARC Core and a growing emphasis on Science of Reading–aligned practices, early literacy outcomes in grades K–2 have shown measurable improvement, with district assessment data such as i-Ready diagnostics and ARC/IRLA reading levels indicating positive student growth. To build on these positive trends and sustain student growth, Hazel Park Schools will continue to strengthen instruction in foundational literacy skills, particularly in phonological awareness, phonics, and early decoding.

To support this work, Hazel Park Schools utilized funding from the Michigan 35m Literacy Grant to provide Orton-Gillingham Foundational Skills training for K–2 teachers. The approach will complement the district's existing ARC Core curriculum by providing structured instructional routines that enhance foundational skills instruction in both whole-class and small-group settings. **An Elementary ELA Work Group, led by the instructional coach, will develop an implementation framework and prepare teachers for a Fall 2026 launch. The Assistant Superintendent of Teaching and Learning will provide oversight to ensure alignment with the department expectations, the strategic plan, and the district Improvement plan.**

Research Supporting the Task Force

The Orton-Gillingham approach is a structured, explicit, and multisensory instructional method designed to strengthen foundational literacy skills, including phonological awareness, phonics, spelling, and decoding. A foundational piece of literacy research, the National Reading Panel's *Report of the National Reading Panel: Teaching Children to Read* provides extensive evidence that systematic, explicit phonics and phonemic awareness instruction enhances children's decoding and word-reading skills and improves early reading outcomes. This report has shaped decades of research-based practice in literacy instruction.

In addition to foundational skills, research highlights the importance of a comprehensive literacy approach that integrates knowledge-building and writing instruction. Programs like ARC Core ensure students develop vocabulary, background knowledge, comprehension strategies, and writing skills alongside decoding and phonics. Combining these elements supports deeper reading comprehension, stronger analytical thinking, and long-term academic success, particularly for students at risk of reading difficulties.

By aligning Orton-Gillingham foundational skills instruction with ARC Core's knowledge- and writing-focused curriculum, Hazel Park Schools is leveraging a research-supported model for systematic, coherent, and comprehensive literacy development, ensuring all students are positioned for success in early literacy and beyond.

HAZEL PARK SCHOOLS

Goals

The primary goal of this project is to strengthen literacy instruction across Hazel Park Schools by ensuring a coherent, comprehensive approach that integrates foundational skills, knowledge-building, and writing instruction. By deepening teacher capacity, aligning curriculum, and providing research-based professional learning, the district aims to improve student outcomes in reading and writing from early grades through secondary ELA.

Overarching Objectives

To achieve this goal, the project will:

- Collaborate with the instructional coach to organize instructional routines from Orton-Gillingham.
- Integrate Orton-Gillingham materials into existing ARC Core instruction.
- Align foundational skills instruction with knowledge-building and writing components in ARC Core.
- Develop classroom strategies for consistent implementation of Orton-Gillingham routines within ARC Core lessons.

Funding Source:

- General Fund: $7,695

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation
That the Board of Education approve $7,695 for staff compensation to support the work of the Elementary ELA Work Group.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Dr. Amy Wilcox, Superintendent

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Secondary ELA Workgroup
Date: March 23, 2026

Overview

The Secondary ELA Summer Workgroup is a districtwide curriculum and assessment initiative designed to strengthen coherence and consistency across secondary English Language Arts instruction. Building on the district's use of ARC ELA resources, this project engages secondary ELA teachers and instructional leadership in collaborative work to refine standards alignment, develop common unit assessments and semester exams, and strengthen shared instructional practices. **The work will be led by Tina Saferian, the secondary instructional coach, to prepare for implementation during the 2026–2027 school year. The Assistant Superintendent of Teaching and Learning will provide oversight to ensure alignment with the department expectations, the strategic plan, and the district Improvement plan.**

Research Supporting the Task Force

Research from high-performing schools and districts consistently demonstrates that strong student outcomes are supported by coherent instructional systems that intentionally align standards, curriculum, instruction, and assessment. Studies on instructional coherence emphasize that when teachers use shared unit assessments, common rubrics, and clearly articulated learning progressions, schools reduce variability in instructional rigor and improve consistency in student expectations across classrooms and grade levels (Council of the Great City Schools; Student Achievement Partners).

Research on effective literacy instruction further highlights the importance of explicit, direct instruction in comprehension, vocabulary, and writing, particularly at the secondary level where text complexity and academic language demands increase (What Works Clearinghouse). Aligned assessments play a critical role in this work by providing educators with reliable information about student learning and enabling targeted instructional adjustments.

District-level studies and national reviews also indicate that collaborative assessment development strengthens teacher understanding of grade-level standards and improves the quality and use of assessment data (Learning Policy Institute). When teachers engage in shared assessment and curriculum work, schools are better positioned to promote equitable outcomes by ensuring that all students have access to consistent, standards-aligned instruction regardless of classroom or building.

This research base supports the district's focus on aligning ARC ELA units, standards, and assessments across grades 6–12 and underscores the importance of this project in advancing instructional coherence, effective grading practices, and continuous improvement.

Goals

The primary goal of this project is to strengthen teacher capacity and instructional coherence in secondary ELA by developing aligned assessment systems and deepening understanding of grade-level standards. Through collaborative curriculum and assessment development, the district will build consistent, standards-aligned ELA assessment practices across grades 6–12.

Overarching Objectives

To achieve this goal, the project will:

- Develop and refine common, standards-aligned unit assessments and semester exams for grades 6–12
- Review and revise ELA standards alignment within ARC units to improve clarity, coherence, and usability
- Establish common rubrics and identify core academic vocabulary across grade levels
- Strengthen instructional practices through professional learning focused on explicit, direct instruction in reading and writing
- Build shared understanding of grade-level rigor and learning progressions across secondary ELA teachers
- Support consistent implementation of the Secondary Grading Practices Committee's recommendations

Funding Source:

- General Fund: $7,086

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation

That the Board of Education approve $7,086 for staff compensation to support the work of the Secondary ELA Work Group.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Dr. Amy Wilcox, Superintendent

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
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www.hazelparkschools.org

To: Amy Wilcox, Superintendent
From: Bradley Wilkins, Director of Technology
Subject: Fiber Link, Inc Maintenance Survey
Date: March 23. 2026

The last time we had a Fiber maintenance survey on our lines was 3 years ago. Fiber Link, Inc. will go out and survey all our fiber lines that are on the poles throughout the district. They will then send back a detailed report/spreadsheet of where we need repairs on our fiber lines. The Fiber lines are what provides the internet throughout our district.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: Sinking Fund in the amount of $5,500.00 this is eRate eligible

Recommendation
That the Board of Education approves Fiber Link to perform a maintenance survey and provide us with a report of needed repairs.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK PROMISE

HAZEL PARK SCHOOLS

Fiber Link, Inc.

Copper, Fiber, Coax, Design, Construction, Splicing

March 6, 2026

Hazel Park Schools – Fiber WAN Maintenance Ride Out Survey

Cost = $5,500.00

After the ride out has been completed a spreadsheet documenting the issues with cost to repair will be provided to the school district.

Thank you,
Tina M. Snoblen
President

HAZEL PARK SCHOOL
DISTRICT OAKLAND COUNTY, MICHIGAN

RESOLUTION REGARDING EMPLOYMENT OF SECURITY GUARD

A regular meeting of the Board of Education of the School District was held in the School District, on the 23rd day of March, 2026, at 4:00 p.m. The meeting was called to order at 4:00 p.m. by Beverly Hinton, President.

Present: Member Beaton, Becker, Fortress, Fox, Laframoboise, Rattee, Hinton
Absent: Member

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, Section 1230 of the Revised School Code requires that both School District superintendents and boards to specifically approve the employment of District employees who have been convicted at any time in the past of any felony that is not a listed offense under the Sex Offenders Registration Act (SORA);

WHEREAS, the information received by the Administration indicates that Joseph Sawyers, an applicant for the position of security guard, was convicted of a felony (Controlled Substance, Less than 25 Grams) which is not a listed offense under SORA almost 10 years ago; and

WHEREAS, the Administration has done employment reference checks of Mr. Sawyers and has received positive feedback; has determined that such past offense has not adversely affected the employee's employment with other employers to date; does not believe that such offense will adversely affect the employee's employment with the District in the future; and as Mr. Sawyers's employment as a security guard is recommended by the Superintendent;

BE IT RESOLVED, that the Board hereby approves the employment of Joseph Sawyers as an employee of the District to begin work as a security guard.

Ayes: Members
Nays: Members

Resolution declared adopted.

_____
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of Hazel Park, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on March 23, 2026, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

_____

Secretary, Board of Education

HAZEL PARK SCHOOLS

Today's Learners, Tomorrow's Leaders

Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Wilcox, Superintendent
Subject: United Oaks Carpet Replacement Bid
Date: March 23, 2026

As part of the District's three-year facility improvement plan previously presented to the Hazel Park Board of Education, carpet replacement at United Oaks Elementary School was identified as a needed facility improvement. The project was estimated at $100,000 within that plan.

Administration requested bids for the replacement of carpeting in the identified areas. A bid was received from Cohn Flooring Company in the amount of $92,777, which is below the projected estimate in the facility plan.

Replacing the existing carpet will address areas that have experienced significant wear and deterioration while helping maintain a clean, safe, and welcoming environment for students and staff.

Work is anticipated to take place during summer 2026 to minimize disruption to instruction at United Oaks Elementary School. The project will include the removal of existing carpeting and the installation of new commercial-grade carpet in the previously identified areas.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation
That the Board of Education approve moving forward with the carpet replacement project at United Oaks Elementary School with Cohn Flooring Company in the amount of $92,777.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Amy Y. Wilcox, Ed.D.
Superintendent

HAZEL PARK PROMISE

United Oaks Carpet Bids
March 2026

Bidder Information	Address	Phone	Email	Unit Price for Flooring	Removal / Install	Total not to exceed	Bid bond
EMUGlobal Services IIC	420 Boyd St Pontiac mi	248-891-4579	emuglobalservciesIIC@gmail.com	$97,000.00	$50,978.00	$147,978.04	No
Independent Flooring Acquisition	3842 Pine Grove Ave Fort Gratiot, Mi	8109844196	andrew@independentfloor.com	$5.32	$34,007.53	$111,012.90	No
Trist Creek Flooring INc	7584 Trophy Court Grass Lake	5179458501	justin.tristfloors@gmail.com	$56,900.00	$42,350.00	$99,250.00	Yes
Cohns Commerical Floors	47641 Avante Dr. Wixom	2483749702	lb51779@yahoo.com	$62,479.00	$29,395.00	$92,777.00	Yes
YTI Office Express	1280 E. Big Beaver, Troy	8669968952	devind@ytillc	$66,196.81	$55,891.00	$129,413.08	No
Solar Contract Carpet	12227 Beech daly road, Redford	248-352-4400	tood.acchoine@solarcarpet.com			$96,258.00	No
Value Carpt n More	3825 Fort St. Lincoln Park mi	313477-0900	sales@valuecarpetnmore.com	$57,256.00	$37,310.00	$94,566.00	No

HAZEL PARK SCHOOLS

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Amy Wilcox, Ed.D.
Superintendent

Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Wilcox, Superintendent
Subject: Authorization to Issue RFB – Food Service Management
Date: 3/23/2026

Administration is requesting authorization to issue a Request for Bid (RFB) for food service services for Hazel Park Schools. Issuing this bid will allow the district to solicit competitive proposals from qualified vendors to support the district's school nutrition programs.

The bid will be released on April 14th pending final approval of MDE.

The selected vendor will be responsible for assisting with meal preparation, service, and compliance with federal and state nutrition program requirements.

We are asking for the ability to make necessary changes required by the MDE to get this process completed and ready for July 1.

Funding Source: N/A

Strategic Goal Alignment

- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board authorize the issuance of a Request for Bid for food service services and the ability to make necessary changes required by the MDE, as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Dr. Amy Wilcox

Amy Wilcox, Ed.D.
Superintendent

HAZEL PARK PROMISE

Legal Notice

Attention: Food Service Management Companies

Hazel Park Schools is requesting proposals for the management of the school food service operation. The Food Service Management Company will provide management services according to United States Department of Agriculture regulations and guidelines, as well as State of Michigan Department of Education policies and guidelines.

The Request for Proposal and supporting documents will be available by April 14th, 2026. The **mandatory** pre-bid meeting is scheduled for 1:00 on April 16th,2026 at Ford Administrative Center 1620 East Elza, Hazel Park. All proposals must be submitted **electronically** to amy.wilcox@myhpsd.org no later than 12:00 p.m. on May 4th, 2026.

Email amy.wilcox@myhpsd.org to request the bid documents and confirm your attendance at the mandatory pre-bid meeting.

The Hazel Park School Districts Board of Education reserves the right to accept or reject any and/or all proposals or to accept the proposal that it finds, in its sole discretion, to be in the best interest of the school district.

Invitation to Bid Letter to FSMCs

April 1,2026

Dear Company Representative:

Hazel Park Schools will be accepting bids for the management of the school food service operation for the forthcoming year.

- The Request for Proposal and supporting documents will be available by April 14th, 2026.
- The **mandatory** pre-bid meeting will be held at 1:00 on April 16h, 2026, at 1620 East Elza, Hazel Park , 48030.
- All proposals must be May 4th, 2026 no later than 12:00 p.m.
- A public bid opening will be held at 12:15 on May 4th2026 at 1620 East Elza.
-
- There is a 5% bonding requirement.

Email amy.wilcox@myhpsd.org to request the bid documents and confirm your attendance at the mandatory pre-bid meeting.

The contracting process is strictly controlled by United States Department of Agriculture procurement regulations. Substantive contact or communication with any sponsor personnel, vendors, contractors, or board members, other than the sponsor's designated representative, is not permitted. Any attempt to unduly influence sponsor staff, administration, vendors, contractors, or board members will automatically disqualify your company as a bidder.

For additional information, please contact Dr. Amy Wilcox, the sponsor's designated representative, at 224-629-6435or amy.wilcox@myhpsd.org.
Sincerely,

Dr. Amy Wilcox
Superintendent
Hazel Park Schools

cc: Tammy Saul, Michigan Department of Education

FOOD SERVICE MANAGEMENT COMPANY
FIXED PRICE CONTRACT PROTOTYPE
SCHOOL YEAR 2026-2027

REQUEST FOR PROPOSAL

Invitation to Submit a Proposal for a Food Service Management Company Contract

RFP Issued By:

Hazel Park School
1620 East Elza
Hazel Park, Mi. 48030

Name of Sponsor's Contact Person
Dr. Amy Wilcox
Contact Person's Title
Superintendent
Contact Person's Phone Number
2486585220
Contact Person's Email Address
Amy.wilcox@myhpsd.org

FSMC Fixed Price RFP
School Year 2026-2027

Attestation Sheet

By submission of this bid, the Food Service Management Company (FSMC) acknowledges that it has carefully examined all terms and conditions set forth in the FSMC Cost Reimbursable Request for Proposal/Contract Solicitation issued by the **Hazel Park Schools** (School Food Authority) on **April 14th, 2026**. The FSMC acknowledges that it has examined, verified, and fully understands all conditions under which services are to be performed for the School Food Authority. No claims for additional compensation will be considered, and no contractual amendments will be made due to the successful bidder's failure to be informed.

The FSMC acknowledges that the School Food Authority reserves the right to reject any bid(s) when it is in the recipient's interest to do so. The contract shall be awarded to the bidder whose bid or offer is responsive to the solicitation and is most advantageous to the recipient.

Negligence in the preparation or presentation of any bid, in addition to any errors or omissions, shall not relieve the FSMC from fulfillment of the obligations and requirements of the proposed contract. Once a contract is signed and executed, the FSMC shall not claim any modification thereof resulting from any representation or promise made at any time by an officer, agent, or employee of the School Food Authority, or any other person.

By submitting a bid, the FSMC agrees to execute a contract with the School Food Authority and to perform services in accordance with the finalized contract documents.

Name of FSMC
Signature of FSMC Representative
Printed Name of Representative, Title
Date

GENERAL PROCEDURAL TERMS AND CONDITIONS

A. INTENT

This solicitation is for the purpose of entering into a contract for the operation of a food service program for **Hazel Park Schools** herein after referred to as the SFA. The bidder or Food Service Management Company will be referred to as the FSMC, and the contract will be between the FSMC and the SFA.

B. PROCUREMENT METHOD

The contract awarded will be a fixed price contract.

The bid must be submitted in two parts: a fixed bid price per meal/meal equivalent and a written and/or oral presentation. The fixed bid price per meal/meal equivalent may be weighted more than 50% of the evaluation criteria while the presentation must be weighted less than 50%. This breakdown will be identified on the Bid Point Calculator and Evaluation Criteria Matrix. The bid price per meal/meal equivalent must be submitted as if no USDA Foods would be available. Bidders are required to provide a breakdown of the bid price per meal and meal equivalent, management fee per meal and meal equivalent, bid price per snack served, and bid price per one-half pint of milk served, as shown on the Bid Sheet. Bids that do not provide this information will be deemed non-responsive and rejected.

The bidder with the maximum number of points will be awarded the fixed price contract. This award may be made to other than the bidder with the lowest total fixed price bid.

C. BID PACKET RELEASE AND PRE-BID MEETING INFORMATION

1. A copy of the RFP will be available via email at **amy.wilcox@myhpd.org** by **April 14th, 2026**.
2. The **mandatory** pre-bid meeting will be held at **1:00** on **APRIL 16TH**, at **FORD ADMINISTRATIVE CENTER 1620 East Elza, Hazel Park** .
3. **Final questions** from bidders shall be submitted to the SFA at **amy.wilcox@myhsd.org** by and will be addressed by the SFA by **April 29th, 2026**.

A. BID SUBMISSION AND AWARD

1. Bid proposals must be submitted **electronically via email** to **amy.wilcox@myhpsd.org** by **12:00 p.m.** on **May 4th, 2026**.

   Any electronic bid received after the exact time specified for receipt will not be considered or opened publicly.

   The SFA is required to submit an electronic version of the full proposal from its selected bidder to MDE during the contract approval process. Electronic proposals

2. Submission of a hard copy and/or USB flash drive of the bid proposal is **not** required.
3. There will not be a public bid opening.
4. The SFA reserves the right to exercise its discretion to reject any or all bids.
5. To be considered, each bidder must submit a complete response to this solicitation using the forms provided. If accepted, this RFP will become the contract, and one copy of the contract will be forwarded to the successful bidder with the award notice. No changes in the specifications or general conditions will be allowed, except through an official addendum approved by the SFA and MDE.
6. Awards, if any, shall be made to a qualified and responsible bidder whose bid is responsive to this solicitation. A responsible bidder is one whose financial, technical,

and other resources indicate an ability to perform the services required by this solicitation.

7. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids; failure to do so will be at the bidder's own risk and he/she cannot secure relief on the plea of error.

D. INCURRED COSTS

The SFA is not liable for any cost incurred by the bidder prior to the signing of a contract by all parties.

E. BONDING REQUIREMENT

In accordance with USDA FNS policy memo SP 35-2016, bonding requirements under 2 CFR 200.326 do not apply to the procurement of meal services in the National School Lunch Program (NSLP) or the Child and Adult Care Food Program (CACFP). While not required for NSLP or CACFP, bonding requirements may still be implemented and are considered a measure of protection for the Sponsor due to the scope of services provided under the contract. Bonding requirements may continue to be established to ensure the federal interest of the program is protected and so long as it does not create a barrier to free and open competition.

There is a bonding requirement for this procurement. With its bid, the bidder shall submit a bid guarantee in the amount of five percent (5%) of the total bid price, which shall be in the form of a firm commitment such as a bid bond, postal money order, certified check, cashier's check or irrevocable letter of credit. Bid guarantees other than bid bonds will be returned (a) to unsuccessful bidders as soon as practicable after the opening of the bids, and (b) to the successful bidder upon execution of such further contractual documents (i.e., insurance coverage) and bonds as may be required by the bid. [2 CFR 200.326]

F. CONTRACT TERMS

1. This contract shall be for an initial term of one year effective on July 1, **2026,** or upon written approval of the contract by MDE, whichever occurs last, and ending June 30, **2027**, with up to four (4) one-year renewals, with mutual agreement between the SFA and the FSMC. [7 CFR 210.16 (d)]

   In no event shall the contract be effective without prior approval of MDE. Per 7 CFR 250.53 (a)(12), contract extensions or renewals are contingent upon the fulfillment of all contract provisions relating to USDA Foods.

2. The only rates and fees that may be adjusted in subsequent years of this contract are the fixed price per meal/meal equivalent, and/or fixed management fee per meal/meal equivalent, and/or fixed per unit rate for each snack, and/or fixed per unit rate for one-half pint of milk contained within this contract. Before any fixed rate or fee increases can be implemented as part of a contract renewal agreement, the FSMC shall document to the SFA, through a written financial analysis, the need for such increases. Renegotiation of all fixed rates and fees in subsequent years of the contract must not exceed the *Consumer Price Index for Urban Consumers – Food Away from Home for the Midwest Region* annualized rate for December of the current school year, or a flat percentage rate of 2-4% based upon performance whichever is less.

3. This solicitation/contract, the RFP proposal of the successful bidder, attachments, and mutually negotiated and MDE-approved amendments, modifications, and addenda constitute the entire agreement between the SFA and FSMC. Aside from the adjustments and amendments referenced in Section G (2), supra, additional documents and/or agreements, including non-negotiated provisions developed by the

contractor, cannot become part of the executed contract. Any additional documents resulting in a substantial change to the contract awarded by the SFA will not be executed by the SFA without prior MDE approval. No other food service management contracts will be signed by the SFA.

4. All state agency-mandated changes to the terms of this contract or any amendment will be incorporated therein before the SFA executes any agreement between it and the FSMC.

G. GIFTS FROM FSMC

The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or potential contractors. To the extent permissible under state or federal law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards. [2 CFR 200.318 (c)(1)]

H. FOOD SERVICE MANAGEMENT EMPLOYEES

The SFA requests bids be submitted on the following managerial/salaried employee option(s):

A full-time food service director (not to be shared with another district)

The SFA reserves the right to interview and approve the on-site food service director. The FSMC will provide a Certified Food Manager per regulations established by the Michigan Department of Agriculture (MDA) effective June 30, 2009.

I. FOOD SERVICE HOURLY EMPLOYEES

The current food service hourly employees will:

Remain employees of the FSMC

J. PROFESSIONAL STANDARDS

The final rule, "Professional Standards for State and Local School Nutrition Programs Personnel as required by the Healthy, Hunger-Free Kids Act of 2010," became effective July 1, 2015. Professional Standards resources can be located on the USDA website at USDA, School Meals, and Professional Standards.

The SFA and FSMC must adhere to the hiring, training, and oversight standards set forth in the final rule, as well as any subsequent USDA or MDE guidance, policies, or procedures in relation to the final rule. (See USDA memo SP 05-2020: Questions & Answers Regarding Professional Standards for State and Local School Nutrition Program Personnel | USDA-FNS)

The SFA may delegate to the FSMC the responsibility to coordinate, provide, and conduct training in accordance with the final rule. Training responsibility will be identified on the *Responsibility Details* tab of the *Information Section*. The FSMC must annually provide documentation to the SFA showing compliance with the required training hours and topics completed by food service personnel.

The SFA shall maintain oversight and responsibility for planning, administering, implementing, monitoring, and evaluating the school meal programs. In addition, the contract overseer must meet the same professional standards requirements, including hiring and annual training requirements, as the FSMC food service director. Go to this link for further information: Food Service Management Company (FSMC) Contract Overseer Professional Standards Requirements.

K. MEAL AND MEAL EQUIVALENTS

For making the meal count computation, the number of lunches, breakfasts, suppers and snacks served to children shall be based on a projection of the number of meals and

snacks to be served. The FSMC and SFA shall determine a la carte meal equivalents by dividing a projected net a la carte and catering revenue by the sum of the federal free lunch reimbursement plus the value of USDA Foods. This equivalent factor will be adjusted annually by taking the sum of the federal free lunch reimbursement plus the value of USDA Foods. The revenue shall include catering sales, adult meals, and a la carte sales to students and adults **less sales tax**. If applicable, revenue from vending machine sales will be included as part of the a la carte revenue.

L. CAPTIONS

Captions in all sections of this document are provided only as a convenience and shall not affect the interpretation of this instrument, its attachments, and addenda.

M. GUARANTEED RETURN

The SFA requests a guaranteed return of no less than $**150,000** for the school food service.

Note: No bidder shall propose a guaranteed return that is greater than the amount requested by the SFA. Proposals with a guaranteed return greater than this stated amount will be rendered non-responsive and will not be considered for award.

Any guaranteed return promised by the FSMC must remain in the SFA's Non-profit Food Service Account. The FSMC agrees to bear responsibility for failure to meet this goal. Returns cannot be contingent upon multi-year duration.

The parties agree that the guaranteed return amount is contingent upon the continuation of similar existing conditions as outlined in the *Information Section*, including, but not limited to, enrollment, serving days, program participation, type(s) of meal service, sites, and wage/fringe costs. If existing conditions are not met during the school year, the parties agree to renegotiate, within reason, the guaranteed return amount. Both parties understand that renegotiated terms may be determined to be a material change; thus, any amendments must be submitted to MDE for review and approval prior to execution.

N. FRESH FRUIT AND VEGETABLE PROGRAM (FFVP)

The Sponsor anticipates applying for the FFVP for School Year 2026-2027 and, if granted the award, the Sponsor requests the FSMC be responsible for the following:

- Purchase of fruits and vegetables, including the cost of pre-cut produce
- Purchase of non-food items, supplies, and equipment that are used in serving and cleaning of the fruits and vegetables
- Salaries and fringe benefits for employees engaged in preparing and distributing fresh fruits and vegetables and maintaining a sanitary environment
- The Sponsor shall provide assurance that the FSMC is completely apprised of all FFVP policies and regulations to guarantee the program is operated in compliance with FNS standards. The Sponsor shall regularly monitor FSMC operations to ensure compliance with relevant FFVP requirements and provisions of the contract.

If the Sponsor is awarded the FFVP grant, the program shall begin during the month of October, or as agreed upon by both parties. FFVP snacks shall be served **3** days per week (minimum of two) for a total of **60** days per year. Costs must be clearly identified on the *Bid Sheet* as a fixed cost per unit. **Flat rate fees per day are not allowed**. Costs shall be reported by the Sponsor as food costs and must be supported with invoices. Administrative costs (equipment and administrative labor) and operating labor are optional for the Sponsor to claim. If claimed by the Sponsor, administrative costs

cannot exceed 10% of the total grant, and operating labor cannot exceed 35% of the operating costs (total costs minus the administrative costs). Equipment purchased with FFVP funds requires MDE approval prior to purchase. All FFVP expenditures claimed must be accurate, allowable, verifiable, and fully documented.

The Sponsor and FSMC will work together to develop a serving schedule. Produce must be provided separately from the lunch or breakfast meal services and in one or more areas of the school during the official school day. The FSMC shall establish a minimum of a two-week FFVP cycle menu, which indicates the planned snack along with the portion size. The minimum portion size for a food item shall be 1/4 cup, but portions may exceed 1/4 cup. For hand food items, such as mandarin oranges, the minimum portion size may be one each. Special requests or changes to the FFVP menu made by the Sponsor shall occur with sufficient notice as agreed upon by both parties.

The FFVP must provide any records to support units purchased and served at the Sponsor's FFVP-participating school(s) (i.e., invoices, production records, and Buy American Justification forms for non-domestic purchases).

The Sponsor shall be responsible for submitting applications, claims, and other reporting requirements to MDE as requested. All FFVP expenditures claimed must be accurate, allowable, verifiable, and fully documented. The Sponsor reserves the right to collect any and all additional documentation from the FSMC to support reporting and other grant requirements.

The Sponsor and FSMC must complete the *FFVP Agreement* in this contract and with subsequent renewals. Additionally, the FSMC is required to submit with its bid proposal an FFVP cycle menu based on FNS guidance.

STANDARD TERMS AND CONDITIONS

I. SCOPE AND PURPOSE

A. The FSMC, as an independent contractor, shall have the exclusive right to operate the Child Nutrition Programs in which the SFA participates. Child Nutrition Programs include the National School Lunch Program (NSLP), School Breakfast Program (SBP), Afterschool Snack Program, Special Milk Program (SMP), Summer Food Service Program (SFSP), Seamless Summer Option (SSO), Child and Adult Care Food Program (CACFP), and Fresh Fruit and Vegetable Program (FFVP).

B. The FSMC shall operate in conformance with the SFA’s Permanent Agreement with MDE (and attachments) for the NSLP, USDA Foods Distribution, SBP, Afterschool Snack Program, SMP, SFSP, SSO, CACFP, and FFVP.

C. The FSMC shall be an independent contractor and, except as otherwise expressly stated herein, not an SFA agent or representative. The employees of the FSMC are not employees of the SFA. All FSMC employees shall remain directly accountable to the FSMC for the duration of this contract. Except as otherwise expressly stated in this agreement, the FSMC has the sole responsibility and authority to hire, assign, supervise, evaluate, and discipline any personnel assigned by it in the performance of this contract.

D. The food service provided shall be operated and maintained as a benefit to the SFA’s students, faculty, and staff.

E. All income accrued because of payments by children and adults, federal reimbursements, state aid (i.e., 31d, 31f, 31a At-Risk), and all other income from sources such as donations, special functions, grants, loans, etc., shall be deposited in the SFA’s Non-profit Food Service Account. Any profit or guaranteed return shall remain in the SFA’s Non-profit Food Service Account. The SFA and the FSMC agree

that this contract is neither a "cost-plus-a-percentage-of-income" nor a "cost-plus-a-percentage-of-cost" contract, as required under 7 CFR 210.16 (c).

F. The SFA shall be legally responsible for the conduct of the food service program and shall supervise the food service operations in such a manner as will ensure compliance with the rules and regulations of the USDA and MDE regarding each of the Child Nutrition Programs covered by this contract. [7 CFR 210.16 (a)(2)]

G. The SFA shall retain all control of the Non-profit Food Service Account and overall financial responsibility for the Child Nutrition Programs.

H. The SFA shall establish all selling prices for reimbursable and non-reimbursable meals, milk, and a la carte prices. [7 CFR 210.16 (a)(4)]

I. The FSMC shall provide additional food services, such as banquets, parties, refreshments for meetings, etc., as requested by the SFA. The SFA will be billed for the actual cost of food, supplies, and labor, plus a mutually agreed upon **mark up** (**as documented on the *Bid Sheet***) and the FSMC's overhead and administrative expenses, if applicable, for providing such service. If FSMC overhead and administrative expenses apply, the FSMC must provide the SFA with a detailed breakdown of the charges. USDA Foods shall not be used for these special functions.

J. The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction in accordance with the school district's wellness policy.

K. The FSMC shall conduct program operations in accordance with 7 CFR 210, 215, 220, 225, 226, 235, and 245; 2 CFR 200 Appendix II, 2 CFR 400, 416, 417, and 418; and FNS instructions, final rules and policies, as applicable.

L. The FSMC shall make substitutions in the food components of the meal pattern for the students with disabilities when their disability restricts their diet, and those non-disabled students who are unable to consume regular lunch because of medical or other special dietary needs. Substitutions shall be made on a case-by-case basis when supported by a statement of need that includes recommended alternative foods, unless otherwise exempted by FNS. Such statement shall be signed by a State licensed healthcare professional or registered dietitian. There will be no additional charge to the student for such substitutions. [7CFR 210.10 (m)]

M. The FSMC shall invoice the SFA monthly. Payment shall be due within thirty (30) days of the monthly invoice. A late charge per month **as the parties shall agree in writing** will be added to all unpaid balances more than thirty (30) days. Finance charges cannot be paid from the SFA's Non-profit Food Service Account.

II. SIGNATURE AUTHORITY

A. The SFA shall retain signature authority for the application/agreement to participate in the NSLP, and/or SBP, and/or Afterschool Snack Program, and/or SFSP, and/or SSO, and/or SMP, and/or CACFP, and/or FFVP, including, but not limited to, the Application Renewal, the Verification of Application Form, and letters to MDE to amend the application. [7 CFR 210.16 (a)(5)]

B. The SFA shall retain signature authority for the free and reduced-price policy statement and monthly claim for reimbursement. [7 CFR 210.16 (a)(5)]

C. The SFA shall not delegate signature authority to the FSMC in any of the areas identified in paragraphs A and B above.

III. FREE AND REDUCED-PRICE MEALS POLICY

A. The SFA shall be responsible for or may delegate to the FSMC the establishment and maintenance of the free and reduced-price meals eligibility roster.

B. The FSMC shall implement an accurate point of service meal/milk count using the meal counting system submitted by the SFA in its application to participate in the Child Nutrition Programs and approved by MDE, as required under 7 CFR 210.8. Such meal/milk counting system must eliminate the potential for the overt identification of free and reduced-price eligible students under 7 CFR 245.8. The SFA shall evaluate the monthly meal claim information submitted by the FSMC and verify that the information is accurate before submitting a claim for reimbursement.

C. The SFA shall be responsible for or may delegate to the FSMC the development, distribution, and collection of letters to parents and applications for free and reduced-price meals and/or free milk.

D. The SFA shall be responsible for or may delegate to the FSMC the responsibility for accessing the direct certification report available from the Center for Educational Performance and Information (CEPI) after each refresh. Students in this report will not require an application from the parent/guardian.

E. The SFA shall be responsible for or may delegate to the FSMC the responsibility for the determination of eligibility for free and reduced-price meals and free milk. Neither the SFA nor the FSMC will disclose confidential information that is not needed for meal counts from free and reduced-price meal applications and/or the direct certification list. The SFA will provide the FSMC with a list of children and their category of eligibility. This list must be updated when changes occur in a student's eligibility status.

F. The SFA shall be responsible for conducting any hearings related to determinations regarding eligibility for free and reduced-price meals and free milk.

G. The SFA shall be responsible for or may delegate to the FSMC the responsibility for verifying applications for free and reduced-price meals, as required by federal regulations.

H. The SFA shall be responsible for performing the annual on-site review.

I. The SFA shall retain responsibility for completing the tasks described in paragraphs B, F, and H and may delegate those tasks in paragraphs A, C, D, F, and G to the FSMC to complete on its behalf.

IV. USDA FOODS

A. Any USDA Foods received by the SFA and made available to the FSMC or received by the FSMC on behalf of the SFA must accrue solely to the benefit of the SFA's non-profit school food service program and shall be fully utilized therein. The FSMC must credit the SFA for the value of all USDA Foods received for use in the SFA's food service program, including the value of USDA Foods contained in processed end-products or commercially purchased foods that are used in place of USDA Foods. [7 CFR 250.51 (d)]

B. The SFA shall retain title to all USDA Foods. [7 CFR 250.14 (c)]

C. The FSMC must meet the requirements for safe storage and control of USDA Foods. [7 CFR 250.14 (a)]

D. The FSMC may purchase processed foods from existing procurements completed by the USDA Foods consortium; however, the FSMC is prohibited from entering any processing contracts utilizing USDA Foods on behalf of the SFA. [7 CFR 250.50 (d)]

E. The FSMC shall collaborate with the SFA to select, accept, and use the USDA Foods in as large quantities as may be efficiently utilized in the SFA's non-profit food service program monthly to ensure excess inventory will not be accumulated, subject to approval of the SFA.

The FSMC must utilize no less than 95% of the SFA's overall entitlement. If less than 95% is spent, the FSMC must submit justification of the underutilization of this federal program to the SFA as part of their mandatory annual reconciliation of USDA Foods.

Furthermore, the FSMC will use all USDA Foods in the SFA's food service, and all other USDA Foods or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods, in the SFA's non-profit food service program. [7 CFR 250.51 (d)]

If the current selection of USDA Foods cannot be utilized in the food service program, either the SFA or FSMC must work directly with the SFA's chosen consortium to trade or obtain a different selection of food items prior to delivery to the FSMC or SFA. USDA Foods entitlement can be spent on value-added (brown box), processed USDA Foods, or Department of Defense (DoD) fresh produce.

F. The FSMC may store and inventory USDA Foods together with foods it has purchased commercially for the SFA's use (unless specifically prohibited in the contract). It may store and inventory such foods together with other commercially purchased foods only to the extent that such a system ensures compliance with the requirements for the use of USDA Foods in 7 CFR 250.51.

G. The FSMC shall maintain records to substantiate that the full value of all USDA Foods is used solely for the benefit of the SFA. The FSMC must provide all documents as necessary for the independent auditor, MDE reviewers, or USDA agents who may perform onsite reviews of the FSMC's food service operation to ensure compliance with the requirements for the management and use of USDA Foods.

H. As a **fixed price contract**, the SFA must determine the existence of the proper pass-through value of USDA Foods (e.g., credits or reductions on the invoice in the month the USDA Foods were received for use).

I. The SFA must provide the FSMC with a copy of the quarterly Recipient Entitlement Balance Report from the consortia.

J. The values of all USDA Foods are to be based on the values at the time the SFA receives the USDA Foods from the distributing agency and are to be based on the USDA Foods Value Listing pertinent to the time period. This listing is available at: MDE - USDA Foods Available/Average Price Files.

K. A year-end reconciliation shall be conducted by the SFA to ensure and verify correct and proper credit has been received for the full value of all USDA Foods received for use by the FSMC during the school year.

The SFA reserves the right to conduct USDA Foods credit audits throughout the year to ensure compliance with federal regulations. The total amount of USDA Foods credits should match the total entitlement spent on the SFA's final Planned Assistance Level (PAL) report.

L. **Credit issued by the FSMC to the SFA for USDA Foods received shall be recorded on each monthly invoice as a separate line item and shall be clearly identified and labeled.**

M. The FSMC shall be liable for any negligence on its part that results in any loss of, improper use of, or damage to USDA Foods and shall credit the SFA either monthly or through a year-end reconciliation.

N. The SFA and FSMC shall consult and agree on end products to be produced from USDA Foods during the time of this agreement. If an agreement cannot be reached, the FSMC shall utilize the USDA Foods in the form furnished by the USDA.

O. Upon termination of the contract, the FSMC shall return all unused USDA Foods. The SFA must ensure that the FSMC has credited it for the value of all USDA Foods received for use in the SFA's meal service in a school year. [7 CFR 250.52 (c)]

V. HEALTH CERTIFICATIONS

A. The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all state and local regulations are met by the FSMC preparing or serving meals at any SFA facility. [7 CFR 210.16 (a)(7)]

B. The FSMC shall maintain, for the duration of the contract, state and/or local health certifications for any facility outside the SFA in which it proposes to prepare meals and shall maintain this health certification for the duration of the contract. [7 CFR 210.16 (c)(2)]

VI. MEALS

A. The FSMC shall serve meals on such days and at such times as requested by the SFA.

B. The SFA shall retain control of the quality, extent, and general nature of the food service. [7 CFR 210.16 (a)(4)]

C. The FSMC shall offer free, reduced-price, and paid reimbursable meals to all eligible children participating in the SBP, and/or NSLP, and/or SFSP, and/or CACFP.

D. To offer a la carte food service, the FSMC must offer free, reduced-price, and paid reimbursable meals to all eligible children. [7 CFR 210.16 (a)]

E. The FSMC shall serve reimbursable breakfasts, lunches, snacks, and suppers, pursuant to the NSLP, and/or SBP, and/or SFSP, and/or CACFP, where indicated in the attached *Information Section.*

F. The SFA does not currently participate in the following child nutrition programs but **may do so in the future**:

1. Child and Adult Care Food Program (CACFP)

G. The FSMC shall promote maximum participation in the Child Nutrition Programs.

H. The FSMC shall provide the specified types of service in the schools/sites listed in the attached *Information Section*, which is hereby in all respects made a part of this contract.

I. The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.

J. No payment will be made to the FSMC for meals that are spoiled or unwholesome at the time of delivery, do not meet detailed specifications as developed by the SFA for each food component in the meal pattern in accordance with 7 CFR 210.10 or that do not otherwise meet the requirements of the contract. [7 CFR 210.16 (c)(3)]

VII. BOOKS AND RECORDS

A. The FSMC shall maintain such records (supported by invoices, receipts, or other evidence) as the SFA will need to meet monthly reporting responsibilities and shall submit monthly invoices in a format approved by the SFA no later than **10** calendar days of the succeeding month in which services were rendered. Participation records shall be submitted in a timely manner to facilitate claims submission no later than the tenth (10^{th}) day of the succeeding month in which services were rendered. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission of the claim of reimbursement.

B. The SFA and the FSMC shall provide all documents as necessary for the independent auditor, MDE reviewers, or USDA agents to conduct the SFA's single audit. (7 CFR 210.22)

C. Books and records of the FSMC pertaining to the Child Nutrition Program operations shall be made available upon demand in an easily accessible manner for a period of three (3) years from the end of the contract term (including renewals) to which they pertain for audit, examination, excerpts, and transcriptions by the SFA and/or any state or federal representatives and auditors, or longer should any audit for that time still be open. [7 CFR 210.23 (c) and 250.16 (b)]

D. If audit findings regarding the FSMC's records have not been resolved within the three (3) year period, the records must be retained beyond the three (3) year period, for as long as required for the resolution of the issues raised by the audit. [7 CFR 210.23 (c)]

E. The FSMC shall not remove state or federal required records from SFA premises upon contract termination.

F. The SFA shall conduct a quarterly internal review of all records and documentation associated with the procurement of food and non-food items to ensure that the FSMC is complying with all applicable competitive procurement procedures according to 2 CFR 200.

G. Upon termination of the contract, the FSMC shall surrender to the SFA all records pertaining to the operation of the food service, including all food and non-food inventory records, menus, production records, claim documentation, financial reports, and procurement documentation. The records shall be in appropriate order and complete to the extent necessary to reconstruct individual costs of prior FSMC billings.

H. The FSMC shall purchase all food and other supplies required under this contract on the SFA's behalf. Title thereto shall always remain with the SFA. Such food and supplies shall be kept separate and apart from other SFA property unless the SFA has chosen not to maintain a separate inventory. The FSMC and SFA shall jointly inventory all purchased food and supplies at both the beginning and the end of this contract's term. The SFA shall have access to the records of the food and supplies purchased to review and audit as it deems necessary.

I. FSMC shall purchase all food and supplies for the SFA at the lowest prices possible consistent with maintenance of quality standards prescribed by the SFA, including taking advantage of all local trade discounts. All such transactions shall meet USDA procurement standards.

VIII. EMPLOYEES

A. The SFA shall have final approval authority regarding the FSMC's hiring of a site manager.

B. The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC shall be responsible for supervising and training personnel, including SFA employed staff. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff. The FSMC shall also be responsible for the hiring and termination of non-management staff who are employees of the FSMC. The FSMC shall maintain its own personnel and fringe benefits policies for its employees. All such policies shall be subject to the SFA review upon demand.

C. The FSMC shall provide Workers' Compensation coverage for its employees.

D. The FSMC shall instruct its employees to abide by the policies, rules, and regulations with respect to use of the SFA's premises as established by the SFA and which are furnished in writing to the FSMC.

E. The FSMC shall maintain its own personnel and fringe benefits policies for its employees, subject to review by the SFA.

F. Staffing patterns shall be mutually agreed upon by the SFA and the FSMC.

G. The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.

H. The FSMC shall not hire more than the number of employees required for efficient operation.

I. The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and hours to be worked two (2) full calendar weeks prior to the commencement of operation.

J. The SFA shall provide sanitary hand washing and toilet facilities for the employees of the FSMC.

K. Pursuant to the requirements of Section 1230 and 1230a of the Michigan Revised School Code, the SFA shall request a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, about all persons assigned by FSMC to regularly and continuously work in any of the SFA's facilities. FSMC agrees that it shall not assign any of its employees, agents, or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in the SFA's facilities if such person has been convicted of any of the following offenses:

   1. Any "listed offense" as defined under Section 2 of the Michigan Sex Offenders Registration Act, MCL 28.722.
   2. Any offense enumerated in Sections MCL 380.1535a or 380.1539b or the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval).
   3. Any offense of a substantially similar enactment of the United States or another State.
   4. Any felony, provided that with prior written approval of the SFA's Superintendent and its Board of Education an individual regularly and continuously providing services under this Agreement at the SFA may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of the SFA, such individual's presence will not pose a danger to the safety or security of the SFA students or employees.
   5. Any offense that would, in the judgment of the SFA, create a potential risk to the safety and security of the students served by the SFA or employees of the SFA.

   The SFA reserves the right to refuse the FSMC's assignment of any individual, agent, or employee of the FSMC to render services under this Agreement where the criminal record history of the individual (including any pending criminal charges) indicate, in the SFA's judgment, unfitness to perform services under this Agreement.

   The FSMC agrees that it shall pay the costs associated with criminal history and criminal record checks required under this contract and which are accomplished to comply with Section 1230 and 1230a of the Revised School Code with respect to the FSMC's employees and agents.

L. Notwithstanding the provisions of Section VIII and its subparts, the SFA may request in writing the removal of any employee of the FSMC who violates health

requirements or conducts himself/herself in a manner that is detrimental to the physical, mental or moral well-being of students.

M. In the event of the removal or suspension of any such employee, the FSMC shall immediately restructure the food service staff without disruption of service.

N. All SFA and/or FSMC personnel assigned to each school shall be instructed in the use of all emergency valves, switches, fire, and safety devices in the kitchen and cafeteria areas.

O. **Non-compete terms and conditions related to employment are <u>not</u> allowed and must <u>not</u> be added to the awarded contract. Further, the SFA reserves the right to hire, without penalty, fees, or other obligation, any employee paid directly with funds from the School Non-profit Food Service Account, including, but not limited to, the food service director, in the event the awarded contract is terminated or not renewed.**

IX. DESIGNATION OF PROGRAM EXPENSE

A. The FSMC guarantees to the SFA that the bid price per meal and meal equivalent shall include the expenses as designated under the FSMC column of the *Responsibility Details* tab of the *Information Section*. The FSMC shall be responsible for negotiating/paying all employees' fringe benefits, employee expenses, and accrued vacation and sick pay for staff on their payroll.

B. The SFA shall pay those expenses as designated under the SFA column on the *Responsibility Details* tab of the *Information Section*.

X. PAYMENT AND FEES

A. All bids shall be calculated based on the information provided by the SFA in the *Information Section* of this solicitation. All bids shall be submitted using the *Bid Sheet*.

B. The FSMC shall receive a fixed price per meal for breakfast, lunch, and/or supper, and fixed price per meal equivalent (a la carte).

C. The FSMC shall receive a fixed management fee per meal (breakfast and lunch) and per meal equivalent (a la carte). The bid price(s) must be calculated net of applicable discounts, rebates, and credits received by the FSMC and must not include the use of USDA Foods or any alternate pricing structure.

D. The FSMC shall receive a fixed per unit rate for each reimbursable snack served in the NSLP, and/or CACFP, and/or SFSP.

E. The FSMC shall receive a fixed per unit rate for each reimbursable snack served in the FFVP.

F. The FSMC and SFA shall determine a la carte meal equivalents by dividing the net a la carte and catering revenue by the sum of the federal free lunch reimbursement plus the value of USDA Foods. This equivalent factor will be adjusted annually by taking the sum of the federal free lunch reimbursement plus the value of USDA Foods. The revenue shall include catering sales, adult meals, and a la carte sales to students and adults **less sales tax**. If applicable, revenue from vending machine sales will be included as part of the a la carte revenue.

G. The FSMC must credit the SFA monthly for the value of all USDA Foods received for use in the school year (including both entitlement and bonus foods), including the value of USDA Foods contained in processed end products. Credit issued by the FSMC to the SFA for USDA Foods received shall be recorded on the monthly invoice as a separate line item and shall be clearly identified and labeled. [7 CFR 250.51]

H. The FSMC shall submit separate billing for special functions.

XI. MONITORING

A. The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with all USDA program regulations.

B. The records necessary for the SFA to complete the required monitoring activities must be maintained by the FSMC under this contract and must be made available to the Auditor General, USDA, MDE, and the SFA upon request for the purpose of auditing, examination, and review.

C. On a monthly and at least quarterly basis, the SFA shall conduct an internal reconciliation of invoices and supporting documentation to verify per meal charges, management fees, and USDA Food usage credits.

XII. USE OF ADVISORY GROUP/MENUS

A. The SFA must establish an advisory board composed of parents, teachers, and students to assist in menu planning.

B. The FSMC shall participate in the formation, establishment, and periodic meetings of the SFA advisory board composed of parents, teachers, and students to assist in menu planning.

C. The FSMC must comply with the twenty-one (21) day menu developed by the SFA for NSLP, and/or SBP, and/or SFSP, and/or CACFP included in the RFP. Any changes made by the FSMC after the first twenty-one (21) day menu(s) must have SFA approval. The SFA will approve the menus no later than two (2) weeks prior to service.

XIII. USE OF FACILITIES, INVENTORY, EQUIPMENT, AND STORAGE

A. Without any cost or charge, the SFA will make available areas of the premises agreeable to both parties in which the FSMC will render its services.

B. The SFA may request the FSMC provide additional food service programs. If the addition is a Child Nutrition Program not identified in the original RFP, the SFA must notify MDE prior to implementation to discuss whether the addition constitutes a material change to the contract.

This does **not** include the expansion of food service operations outside the confines of the school/school district, such as expansion to non-affiliated charter schools, non-public, or neighboring public schools, which were not part of the original bid (see *Information Section* of the original bid packet). The SFA shall refer these entities to MDE for proper procurement procedures.

C. Per 7 CFR 210.11, competitive food refers to all food and beverages sold to students on the school campus during the school day other than reimbursable meals under the Child Nutrition Programs.

The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages provided such use does not interfere with the operation of the Child Nutrition Programs.

The FSMC and SFA shall adhere to USDA requirements of final rules relating to competitive foods, including the Smart Snacks rule that became effective July 1, 2014.

D. The FSMC and SFA shall inventory the equipment and USDA Foods owned by the SFA, including, but not limited to, small wares (i.e., silverware, chinaware, kitchen utensils, etc.), trays, and glassware. This will be performed at the beginning of the contract and at the beginning of each successive school year if the renewal option is utilized.

E. The FSMC shall maintain the inventory of small wares and other operating items necessary for the food service operation and at the inventory level as specified by the SFA.

F. The SFA will replace expendable equipment and replace, repair, and maintain non-expendable equipment, except when damages result from the use of less than reasonable care by the employees of the FSMC, unless otherwise identified on the *Responsibility Details* tab of the *Information Section*.

G. The SFA will have final prior approval authority for the purchase of all equipment to be used in the storage, preparation, and delivery of school meals. Title to the property must be vested with the SFA when the equipment is placed in service by the FSMC. Upon written agreement of the parties, the purchase amount shall be amortized on a straight-line depreciation basis beginning on the date upon which the equipment is placed in service, for a length of time upon which the parties shall mutually agree. If the agreement is terminated or not renewed for any reason prior to full amortization, the SFA may: 1) retain the property and continue to make payments in accordance with the amortization schedule, or 2) return the property to the FSMC in full release of the unpaid balance.

H. Equipment purchases must be submitted to MDE's Fiscal and Administrative Services Team for review and approval in accordance with the stipulations set forth in MDE Food Service Administrative Memo No. 5 (Michigan Department of Education Memo #5).

I. The FSMC shall maintain adequate storage practices, inventory, and control of USDA Foods in conformance with the SFA's agreement with MDE.

J. The SFA shall provide the FSMC with local telephone service.

K. The SFA shall furnish and install any equipment and/or make any structural changes needed to comply with federal, state, or local laws, ordinances, rules, and regulations.

L. The SFA shall be responsible for any losses, including USDA Foods, which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.

M. All food preparation and serving equipment owned by the SFA shall remain on the premises of the SFA.

N. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.

O. The FSMC shall notify the SFA of any equipment belonging to the FSMC on SFA premises within ten (10) days of its placement on SFA premises.

P. The SFA shall have access, with or without notice, to all SFA facilities used by the FSMC for purposes of inspection and audit.

Q. The FSMC shall not use SFA facilities to produce food, meals, or services for other organizations without the approval of the SFA. If such usage is mutually agreeable, there shall be a signed agreement, which stipulates the fees to be paid by the FSMC to the SFA for such facility usage.

R. Upon termination or expiration of the contract, the SFA shall conduct a physical inventory of all equipment and USDA Foods owned by the SFA.

S. The FSMC, upon termination or expiration of the contract, shall surrender all SFA equipment and furnishings to the SFA in good repair and condition.

XIV. PURCHASES

A. The FSMC shall purchase all food and supplies at the lowest price possible consistent with maintaining quality standards and in full compliance with 7 CFR 210, 215, 220, 225, 226, 245, and 250, and 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. This contract shall not prevent the SFA from participating in food consortia. If the SFA does purchasing, the FSMC may not limit SFA selection of vendors to only FSMC-approved vendors.

XV. SANITATION

A. The FSMC shall place garbage and trash in containers in designated areas as specified by the SFA.

B. The SFA shall remove all garbage and trash from the designated areas.

C. The SFA and/or FSMC shall clean the kitchen and dining room areas as indicated on the *Responsibility Details* tab in the *Information Section*.

D. The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with the standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities, including laws related to recycling.

E. The SFA and/or FSMC shall clean ducts and hoods above the filter line as indicated on the *Responsibility Details* tab in the *Information Section*.

F. The SFA and/or FSMC shall provide extermination services as needed as indicated on the *Responsibility Details* tab in the *Information Section*.

G. The SFA and/or FSMC shall comply with all local and state sanitation requirements in the preparation of food.

XVI. LICENSES, FEES, AND TAXES

A. The FSMC shall be responsible for paying all applicable taxes and fees, including, but not limited to, excise tax, state and local income tax, and payroll and withholding taxes for FSMC employees. The FSMC shall hold the SFA harmless for all claims arising from payment of such taxes and fees. The extent of responsibility is designated on the *Responsibility Details* tab of the *Information Section*.

B. The FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.

C. The FSMC shall comply with all SFA building rules and regulations.

XVII. INSURANCE AND INDEMNIFICATION

A. The FSMC shall obtain and keep in force during the term of this Agreement, for the protection of the FSMC, and including the SFA as an additional insured, Commercial General Liability insurance to include, but not limited to, Personal Injury Liability, Bodily Injury Liability, Property Damage Liability, Contractual Liability, and Products Liability covering the operations and activities of the FSMC under this Agreement. Minimum coverage shall be $1,000,000 per occurrence and $10,000,000 general aggregate.

B. A Certificate of Insurance of the FSMC's insurance coverage indicating the specified amounts must be submitted to the SFA at the time of award. The FSMC shall direct its' insurance company to provide for notice to the SFA of cancellation of insurance policies thirty (30) days before such cancellation occurs.

C. The SFA shall keep its buildings, including the premises and all property contained therein, insured against loss or damage by fire, explosion, and similar casualties.

D. The FSMC shall provide worker's compensation and unemployment insurance for its employees as specified in the *Responsibility Details* tab of the *Information Section*.

E. The FSMC shall indemnify and hold harmless the SFA, or any employee, director, or agent of the SFA from and against all claims, damages, losses, and expenses (including attorney's fees and court costs incurred to defend litigation), decrees or judgments whatsoever arising from any and all injuries, including death or damages to or destruction of property, resulting from the FSMC's acts, or omissions, willful misconduct, or breach of the FSMC's obligations under the Agreement by the FSMC and its agents, servants, or employees, or other persons under its supervision or direction.

F. The FSMC shall not be required to indemnify or hold harmless the SFA from any liability or damages arising from the SFA's sole acts or omissions.

XVIII. PROPRIETARY INFORMATION

A. During the term of the contract, the FSMC may grant to the SFA a non-exclusive right to access certain proprietary materials of the FSMC, including, but not limited to, signage, operating or other manuals, recipes, menus and meal plans, and computer programs relative to or utilized in the FSMC's business or the business of any affiliate of the FSMC.

B. To the extent permitted by law, the SFA shall not disclose any of the FSMC's proprietary information or other confidential information, directly or indirectly, during or after the term of the Agreement. The SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of the FSMC. All trade secrets and other confidential information shall remain the exclusive property of the FSMC and shall be returned to the FSMC immediately upon termination of the agreement.

C. The SFA agrees that all proprietary computer software programs, marketing, and promotional literature and materials used by the FSMC and the SFA's premises in connection with the food services provided by the FSMC under this Agreement shall remain the property of the FSMC.

D. Upon termination of the contract, all use of trademarks, service marks, and logos owned by the FSMC or licensed to the FSMC by third parties shall be discontinued by the SFA, and the SFA shall immediately return to the FSMC all proprietary materials.

E. The FSMC acknowledges that, during this contract, the FSMC shall have access to business systems, techniques, and methods of operation developed at great expense by the SFA. The FSMC recognizes these to be unique assets of the SFA's business. The FSMC agrees to keep such information confidential and shall not disclose such information directly or indirectly during or after the term of this contract.

XIX. NON-DISCRIMINATION

The parties to this contract agree not to discriminate against any employee, applicant for employment, student, or other recipient of services under this contract due to race, color, religion, sex, national origin, age, height, weight, disability, marital status or veteran status, or other legally protected classification. Breach of this section shall be regarded as material breach of this contract.

XX. EMERGENCY CLOSING

A. The SFA shall notify the FSMC of any interruption in utility service of which it has knowledge.

B. The SFA shall notify the FSMC of any delays or closings due to unanticipated school closures, such as due to weather, emergencies, or other situations, as soon as possible after the determination is made.

XXI. TERM AND TERMINATION

A. This contract shall become effective on July 1, **2026,** or upon written acceptance of the contract by MDE, whichever occurs last, and terminate on June 30, **2027,** with up to four (4) one-year renewals with mutual agreement between the SFA and the FSMC. [7 CFR 210.16 (d)]

   Per 7 CFR 250.53 (a)(12), contract extensions or renewals are contingent upon the fulfillment of all contract provisions relating to USDA Foods.

B. The SFA or the FSMC may terminate the contract with or without cause by giving sixty (60) days' written notice.

C. Neither the FSMC nor the SFA shall be responsible for any losses resulting if the fulfillment of the terms of the contract are delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of the FSMC or the SFA, respectively, and which by the exercise of due diligence they were unable to prevent.

XXII. NON-PERFORMANCE BY FSMC

A. In the event of the FSMC's non-performance under this contract and/or the violation or breach of the contract terms, the SFA shall have the right to pursue all administrative, contractual, and legal remedies against the FSMC and shall have the right to seek all sanctions and penalties as may be appropriate.

B. The FSMC shall pay the SFA the full amount of any meal overclaims and fees associated with those overclaims that are attributable to the FSMC's negligence, including those overclaims and associated fees based on review or audit findings that occurred during the effective dates of the original and renewal years of the contract.

XXIII. CERTIFICATIONS

A. Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

B. The FSMC shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy efficiency conservation plan issued in compliance with the Energy Policy and Conversation Act (Pub. L. 94-163).

C. The FSMC shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulation 41 CFR 60.

D. The FSMC shall comply with all applicable civil rights laws, as amended, which include, but are not limited to:

   1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq)
   2. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.)
   3. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794)
   4. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.)
   5. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189)
   6. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000)
   7. All provisions required by the implementing regulations of the USDA (7 CFR Part 15 et seq.)
   8. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42, and 50.3).

9. FNS directives and guidelines to the effect that no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this contract.

   The USDA non-discrimination statement that in accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

   This assurance is given in consideration of and for the purpose of obtaining any and all federal financial assistance, grants, and loans of federal funds, reimbursable expenditures, grant, or donation of federal property and interest in property, the detail of federal personnel, the sale and lease of, and the permission to use federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with federal financial assistance extended to the Program applicant by USDA. This includes any federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

   By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below on the Agreement Page as representatives of the SFA and FSMC are authorized to sign this assurance on behalf of each organization.

E. The FSMC shall also comply with all applicable Michigan civil rights laws, as amended, which include, but are not limited to: Civil Rights Compliance and Enforcement – Nutrition Programs and Activities, the Michigan Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.

F. The FSMC shall comply with the Buy American provision for contracts that involve the purchase of food products with federal funds. [7 CFR 210.21 (d)]

   1. The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S.

2. The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.

3. The SFA reserves the right to review purchase records to ensure compliance with the Buy American provision.

G. Where applicable, the SFA or FSMC shall take affirmative steps to ensure small, women-owned, and minority businesses are solicited whenever they are potential sources and to use the services and assistance of the Small Business Administration and Minority Business Enterprise of the Department of Commerce as required [7 CFR 200.321, 225.17, 226.22].

H. Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Hours worked more than the standard work week is permissible provided that the worker is compensated at a rate of not less than one and one-half times the basic pay rate for all hours worked more than the standard work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

I. The FSMC **has signed** the following certifications attached to this contract:

1. Certificate of Independent Price Determination
2. Suspension and Debarment Certification
3. Clean Air and Water Certificate
4. Disclosure of Lobbying Activities
5. Certificate of Compliance with Public Act 517 (Iran Economic Sanctions Act)

XXIV. USDA NON-DISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at: USDA Discrimination Complaint Form, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the Complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by one of the following ways:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax: (833) 256-1665 or (202) 690-7442

Email: program.intake@usda.gov

This institution is an equal opportunity provider.

XXV. MISCELLANEOUS

A. Except as otherwise expressly stated, this contract shall be construed under the laws of the State of Michigan. Any action or proceeding arising out of this contract shall be heard in the appropriate courts within the State of Michigan.

B. The FSMC shall comply with the provisions of the bid specifications, which are hereby **in all respects made a part of this contract**.

C. No provision of this contract shall be assigned or subcontracted without prior written consent of the SFA and notification to MDE prior to implementation.

D. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.

E. Any silence, absence, or omission from the contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.

F. Payments on any claim shall not preclude the SFA from making a claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.

G. The SFA shall be responsible for ensuring the resolution of program review and audit findings.

H. This contract is subject to review and approval by the Michigan Department of Education.

School Year 2026-2027
FFVP AGREEMENT

Submission of this form is **required** for any School Food Authority (Sponsor) that **anticipates applying** for the Fresh Fruit and Vegetable Program (FFVP) grant for the upcoming school year.

Name of Sponsor	Name of Company/Vendor

This is an agreement between the Company/Vendor and Sponsor and will become effective only if the Sponsor is awarded the FFVP grant. This Agreement will expire on **June 30, 2027**, with no automatic renewals. With each subsequent contract renewal, the Sponsor and Company/Vendor must complete a new FFVP Agreement.

Program Description: The FFVP provides children with fresh fruits and vegetables to expand and increase the variety and number of fruits and vegetables children experience and consume. Combined with nutrition education and a reinforcement of healthful eating habits, the program emphases the long-term goals of positively influencing children's life-long eating habits and combating childhood obesity.

The FFVP is supported by a grant from the USDA which Sponsors apply for each school year. Funding is dependent upon the Sponsor's application submission, MDE approval, and the availability of funding. This Agreement is contingent on grant funding.

A complete description of the FFVP regulations, guidelines, and memorandums, including SP 33-2012 USDA Memo: Fresh Fruit and Vegetable Program Fees is on the MDE FFVP website at this link: Fresh Fruit and Vegetable Program.

Serving Schedule: The Sponsor and Company/Vendor will work together to develop a FFVP serving schedule. Produce must be provided separately from the lunch or breakfast meal services and in one or more areas of the school during the official school day. FFVP must be served at least twice per week, and the program shall begin during the month of October.

Costs: For fixed price contracts, FFVP snacks must be priced as a fixed per unit cost. This shall be reported by the Sponsor as food costs and must be supported with invoices. Administrative costs (equipment and administrative labor) and operating labor are optional for the Sponsor to claim. If claimed by the Sponsor, administrative costs cannot exceed 10% of the total grant, and operating labor cannot exceed 35% of the operating costs (total costs minus the administrative costs). Equipment purchased with FFVP funds requires MDE approval prior to purchase. All FFVP expenditures claimed must be accurate, allowable, verifiable, and fully documented. Invoices will be paid based on original contract terms and conditions.

With each subsequent contract renewal, if the Sponsor anticipates applying for the FFVP grant for the following school year, the Sponsor and Company/Vendor must complete a new FFVP Agreement form to ensure all terms are current. Renegotiation of the fixed per unit rate for each FFVP snack served in subsequent years of the contract must not exceed the Consumer Price Index for Urban Consumers - Food Away from Home for the Midwest Region annualized rate for December of the current year, or a flat percentage rate as indicated in the original contract.

Cycle Menu and Minimum Portion Size: The Company/Vendor shall establish a minimum of a two-week FFVP cycle menu, which indicates the planned snack along with the portion size. The minimum portion size for a food item shall be 1/4 cup, but portions may exceed 1/4 cup. For hand food items, such as mandarin oranges, minimum portion size may be one each.

Audits and Administrative Review: The Company/Vendor must provide any records to support units purchased and served at the Sponsor's FFVP-participating school(s) (i.e., invoices, production records, and Buy American Justification forms for non-domestic purchases).

FFVP Grant Responsibilities: The Sponsor is responsible for submitting applications, claims, and other reporting requirements to MDE as requested. All FFVP expenditures claimed must be accurate, allowable, verifiable, and fully documented. The Sponsor reserves the right to collect any and all additional documentation from the Company/Vendor to support reporting and other grant requirements.

Execution of Agreement: All other contract terms and conditions shall remain in full force. By signing below, both parties have agreed to the terms of this Agreement.

Vendor must sign upon bid submission to Sponsor.
Sponsor must sign upon bid acceptance prior to submission to MDE for review/approval.

Signature of Sponsor Representative	**Signature of Company/Vendor Representative**
Printed Name of Representative, Title	**Printed Name of Representative, Title**
Date	**Date**

CERTIFICATE OF INDEPENDENT PRICE DETERMINATION

Both the Sponsor and Food Service Management Company/Vendor (offeror) shall execute this Certificate of Independent Price Determination.

Name of Sponsor	Name of Company/Vendor

A. By submission of this offer, the offeror certifies that in connection with this procurement:

1. The prices in this offer have been reached independently, without consultation, communication, or agreement, to restrict completion, as to any matter relating to such prices with any other offeror or with any competitor.
2. Unless otherwise required by law, the prices that have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror before bidding opening in the case of an advertised procurement or before award in the case of a negotiated procurement, directly or indirectly to any other offeror or any competitor.
3. No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit an offer to restrict competition.

B. Each person signing this offer on behalf of the offeror certifies that:

1. He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A1 through A3 above; or
2. He or she is not the person in other offeror's organization responsible within the organization for the decision as to the prices being offered herein, but he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to A1 through A3 above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to A1 through A3 above.

To the best of my knowledge, this offeror, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion concerning bidding on any public contract.

In accepting this offer, the Sponsor certifies that no representative of the Sponsor has taken any action which may have jeopardized the independence of the offer referred to above.

Company/Vendor must sign upon bid submission to Sponsor.
Sponsor must sign upon bid acceptance <u>prior</u> to submission to MDE for review/approval.

Signature of Sponsor Representative	Signature of Company/Vendor Representative
Printed Name of Representative, Title	**Printed Name of Representative, Title**
Date	**Date**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS

INSTRUCTIONS:

1. By signing and submitting this form, the prospective lower tier participant provides the certification per these instructions.

2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous because of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," ''person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check for Excluded Parties on the System for Award Management at https://www.sam.gov/portal/public/SAM/.

8. Nothing contained in the foregoing shall be construed to require establishing a system of records to render the certification required by this clause in good faith. The knowledge and information of a participant are not required to exceed that normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS

Name of Sponsor	Name of Company/Vendor

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 180.

The prospective primary participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective primary participant is unable to certify any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Company/Vendor must sign upon bid submission to Sponsor.

Signature of Company/Vendor Representative
Printed Name of Representative, Title
Date

CLEAN AIR AND WATER CERTIFICATE

Applicable if the contract exceeds $150,000 or the Contracting Officer has determined that the orders under an indefinite-quantity contract in any one year will exceed $150,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 7401–7671q) or the Federal Water Pollution Control Act as amended 33 U.S.C. 1251–1387 and is listed by Environmental Protection Agency (EPA) or the contract is not otherwise exempt. The Sponsor and Food Service Management Company/Vendor (offeror) shall execute this Certificate.

Name of Sponsor	Name of Company/Vendor

THE OFFEROR AGREES AS FOLLOWS:

To comply with all the applicable standards, orders or regulation issued pursuant to the Clean Air Act, as amended , 42 U.S.C 7401-7671q and the Federal Water Pollution Control Act, as amended, 33 U.S.C.1251- 1387 respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract. That no portion of the work required by this prime contract will be performed in a facility listed on the EPA List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing. To use his/her best efforts to comply with Clean Air and Clean Water standards at the facilities in which the contract is being performed. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

The term "Air Act" means the Clean Air Act, as amended (42 U.S.C 7401-7671q, as amended by Public Law 91-604). The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387, as amended by Public Law 92-500). The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Clean Air Act or Executive Order 11738, an applicable implementation plan as described in section 42 U.S.C.7410(d) of the Clean Air Act (42 U.S.C. 7410), an approved implementation procedure or plan under Section 42 U.S.C 7405-7411, or approved implementation procedure under (42 U.S.C. 7412). The term "Clean Water Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Federal Water Pollution Control Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by the Water Act (33 U.S.C. 1317). The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with schedules, plans, and orders approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Clean Air Act or Federal Water Pollution Control Act and regulations issued pursuant thereto. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, sponsored, or supervised by the Food Service Management Company/Vendor.

Company/Vendor must sign upon bid submission to Sponsor.

Signature of Company/Vendor Representative
Printed Name of Representative, Title
Date

NOTICE TO APPLICANTS - CERTIFICATION/DISCLOSURE REQUIREMENTS RELATED TO LOBBYING

Name of Sponsor	Name of Company/Vendor

Section 319 of Public Law 101-121 (31 U.S.C.), signed into law on October 23, 1989, and the Byrd Anti-Lobbying Amendment common rule of 2003 imposes new prohibitions and requirements for disclosure and certification related to lobbying on recipients of federal contracts, grants, cooperative agreements, and loans. Certain provisions of the law also apply to federal commitments for loan guarantees and insurance; however, it provides exemptions for Indian tribes and tribal organizations.

Effective December 23, 1989, current and prospective recipients (and their sub-tier contractors and/or subgrantees) will be prohibited from using federal funds, other than profits from a federal contract, for lobbying Congress and any federal agency in connection with the award of a particular contract, grant, cooperative agreement, or loan. In addition, for each award action over $100,000 (or $150,000 for loans) on or after December 23, 1989, the law requires recipients and their sub-tier contractors and/or subgrantees to (1) certify that they have neither used nor will use any appropriated funds for payment to lobbyists; (2) disclose the name, address, payment details, and purpose of any agreements with lobbyists whom recipients or their sub-tier contractors or subgrantees will pay with profits or non-appropriated funds on or after December 23, 1989; and (3) file quarterly updates about the use of lobbyists if material changes occur in their use. The law establishes civil penalties for noncompliance.

If you are a current recipient of funding or have an application, proposal, or bid pending as of December 23, 1989, the law will have the following immediate consequences for you:

- You are prohibited from using appropriated funds (other than profits from federal contracts) on or after December 23, 1989, for lobbying Congress and any federal agency in connection with a particular contract, grant, cooperative agreement, or loan.
- You are required to execute the attached certification at the time of submission of an application or before any action over $100,000 is awarded.
- You will be required to complete the lobbying disclosure form if the disclosure requirements apply to you.

Regulations implementing Section 319 of Public Law 101-121 have been published as an Interim Final Rule by the Office of Management and Budget as Part III of February 26, 1990, Federal Register (pages 6736-6746).

The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," per its instructions. The undersigned shall require that the language of this certification is included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Company/Vendor must sign upon bid submission to Sponsor.

Signature of Company/Vendor Representative
Printed Name of Representative, Title
Date

CERTIFICATE OF COMPLIANCE
MICHIGAN PUBLIC ACT NO. 517 OF 2012
IRAN ECONOMIC SANCTIONS ACT

Name of Sponsor	Name of Company/Vendor

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), under the compliance certification requirement provided in the Sponsor's Request for Proposal (RFP) or Request for Bid Quotes (RFQ), hereby certifies, represents, and warrants that the Company (which includes its officers, directors, and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by the Sponsor as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time while performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Sponsor's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

Company/Vendor must sign upon bid submission to Sponsor.

Signature of Company/Vendor Representative
Printed Name of Representative, Title
Date

FSMC Fixed Price RFP
School Year 2026-2027

NEW CONTRACT AGREEMENT SIGNATURE PAGE

The bidder has certified that he/she shall operate in accordance with all applicable state and federal laws and regulations.

This solicitation/contract, attachments, and the proposal of the successful bidder, with addenda, if any, constitute the entire agreement between the School Food Authority (Sponsor) and Food Service Management Company (FSMC). The parties shall not execute any additional contractual documents pertaining to this contract, except as permitted by applicable law.

This Agreement shall be in effect for one year and may be renewed by mutual agreement for up to four (4) additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

FSMC must sign upon bid submission to the Sponsor.

Name of FSMC	**Date**
Signature of FSMC Representative	**Signature of Witness for FSMC**
Printed Name of Representative, Title	**Printed Name of Witness, Title**

****

This section below will be completed and signed AFTER MDE's final review/approval, followed by the Sponsor's board approval. Upon board approval and contract execution, the Sponsor must send this signed page to MDE for the record.

Bid Sheet Selected for Award: With **or** Without Advance Payment **(choose one)**

Plan Type (if applicable) Selected for Award: ____ (insert Plan A, B, 1, 2, etc.)

Name of Sponsor	**Date**
Signature of Sponsor Representative	**Signature of Witness for Sponsor**
Printed Name of Representative, Title	**Printed Name of Witness, Title**

INFORMATION SECTION
for the **FSMC Fixed Price RFP**

Hazel Park School Ditrict

Name of Sponsor

Directions:

The Sponsor representative will fill out each tab of the Information Section as applicable and include it in the contract bid packet. This will represent all information about cost, equipment, income, and service needs.

The Bid Point Calculator and Evaluation Criteria Matrix is used to advise potential bidders of the value placed on non-price criteria items, which are used during the evaluation process. **Non-price criteria items must be completed prior to submission to MDE for review.**

After bids are submitted by companies, the Bid Point Calculator and Evaluation Criteria Matrix is used to calculate which bidder will be awarded the contract. The bidder with the maximum number of points, not necessarily the lowest price, will be awarded the contract upon MDE review and approval.

Tabs in light teal must be completed by the sponsor.
Tabs in purple must be completed by the bidder.

REQUIRED ATTACHMENTS

Sponsor must attach the following policies and procedures to this bid packet in PDF format:

1. Procurement/Purchasing Policies **AND** Procedures
2. Written Code of Conduct/Conflict of Interest Policy (related to food service procurement/contract awards; may be part of the Procurement/Purchasing policies)
3. Small Purchase Thresholds (may be part of the Procurement/Purchasing policies and/or procedures)
4. Bid Protest Policy or Procedure (may be part of the Procurement/Purchasing policies and/or procedures)
5. Meal Charge Policy (required even if all meals are free to students)
6. Bad Debt Policy (required even if all meals are free to students)

Sponsor must attach a sample 21-day cycle menu for each meal (breakfast, lunch, snack, supper) served.

1. Include applicable menus for **each site** and **grade level** for:
    a. SNP breakfast, lunch and snack
    b. CACFP breakfast, lunch, snack, and supper
    c. Vended meals provided to other sites, such as Headstart
2. Menus must meet food specifications and meal patterns.
3. Menus must specify **AT LEAST TWO milk choices (for SNP)** and indicate all juice served is 100% vegetable/fruit juice.
4. Menus must show **21 or more days** of meals being served to students.
5. **Remove all food service logos and names of staff/directors.**
6. These menus MUST be used for the first 21-day cycle of the new school year.

Sponsor must attach A la Carte information (if applicable).

Attach a separate PDF of the a la carte items/pricing sheet for each site where a la carte is available.

Note: If the school sponsor is or will be a participant of the Fresh Fruit and Vegetable Program (FFVP), the bidder must submit a FFVP cycle menu based on FNS guidance as a part of its proposal.

FOOD SPECIFICATIONS FOR CHILD NUTRITION PROGRAMS

Specific food requirements (such as peanut-free, Halal, Kosher, etc.) (sponsor completes):
Specific food quality requirements (such as lean meat, fresh vs. canned fruit, type of buns, protein restrictions, etc.) (sponsor completes):

1. The USDA may update program requirements at any time.

2. The Company is responsible to adhere to the most current USDA guidance at the time of bid submission and must continuously ensure meals are in compliance with USDA requirements for the duration of the contract.

3. Sponsor must monitor the Company's compliance with these requirements in accordance with the terms set forth in the contract.

4. Each meal must include the appropriate serving of each required food component and must be consistent with the targeted dietary specifications for sodium, calories, saturated and trans fat.

5. Additional information about School Meals, Meal Pattern Requirements, Nutrition Standards, Regulations, Policy Memos, and Guidance Materials can be found at the following links:

a. MDE-School Nutrition Programs-National School Lunch Program

b. Nutrition Standards for School Meals | Food and Nutrition Service

c. Certification of Compliance | Food and Nutrition Service

d. NSLP Guidance and Resources | Food and Nutrition Service

e. USDA Foods Available List for SY 2026-2027

6. While not inclusive, here are a few key USDA Policy memos that may be helpful:

a. Updates to the School Nutrition Standards | Food and Nutrition Service

b. USDA Memo SP 41-2015, July 21, 2015 - Updated OVS Guidance (SY 2015-16)

7. Additional Child Nutrition Program information links:

a. MDE-Food and Nutrition Programs-Summer Food Service Program

b. USDA SFSP Nutrition Guide

c. MDE-Food and Nutrition Programs-Child and Adult Care Food Program

d. USDA Nutrition Standards for CACFP

e. USDA - Serving School Meals to Preschoolers

f. MDE-Food and Nutrition Programs-School Nutrition Programs-Fresh Fruit and Vegetable Program

SAMPLE NON-PRICE CRITERIA AND SUB-CRITERIA
(for Bid Point Calculator)

Budget Forecasting and Costs
- Financial reports for revenue and costs (monthly, quarterly, etc.)
- Methods used to monitor food and non-food costs
- Methods used to monitor labor costs
- Plan for monitoring costs, financial reporting, and forecasting
- Recommendations made to adjust forecast

District-Specific Requirements
- Experience in kitchen/food service layout and design (renovation or new construction)
- Experience providing catering services outside the school district (Head Start, Meals on Wheels, adult daycare, community centers, child daycare, etc.)
- Experience working with Farm to School programming, including Farm to School grants, education, and local purchasing
- Experience working with Point of Service (POS) systems (technological support/back-up)
- Experience working with various types of food preparation and delivery systems (Quick Chill, satelliting, unitized meals, etc.)

Employee Training and Development
- Examples of training materials used for foodservice employees
- Food safety and sanitation training/Hazard Analysis and Critical Control Points (HACCP)
- Portion control and quantity food production
- Professional development provided for on-site manager
- Training program for foodservice employees
- Work safety (lifting, bending, cutting, slicing, etc.)

Food Service Manager/Director Candidate
- Experience conducting procurement
- Experience staffing K-12 food service programs
- Experience with menu development and special events
- Experience working collaboratively with various school personnel (i.e., wellness programs)
- Experience working in school foodservice (i.e., five years or more)
- Experience working with USDA Foods
- Knowledge and ability to work with union employees and collective bargaining agreements
- Professional development provided to food service manager/director candidate (workshops, continuing education, etc.)

Nutrition Education
- Ability to incorporate district's wellness plan in menu choices offered
- Alternate menu choices/offerings (i.e., low fat, low sodium)
- Collaborative nutrition education/wellness program efforts done with other school districts
- Promotional materials (posters, menus, flyers, etc.)
- Samples/examples of materials used to promote healthy messages/making healthy choices

Past Performance
- Results of Administrative Review (AR)
- Results of local health and safety inspection report

Plan to Increase Participation
- Alternate menu choices/offerings
- Description of methods to obtain and plans to use student/staff/parent feedback/preferences
- Innovative ways of promoting breakfast and lunch programs
- Innovative ways of providing quick and efficient service

Plan for Marketing and Merchandising
- Recognition of holidays and special events
- Target audience(s) to be served (students, staff, parents, parent/community organizations)
- Use of promotions/promotional events (posters, theme days, branding, student taste testing)
- Use of varied serving styles (serving lines, express lines, self-service, etc.)
- Ways to enhance kitchen/cafeteria atmosphere

Plan of Operation and Recommendations
- Emergency Readiness Plan
- Equipment recommendations and provisions (new equipment, use of current equipment, etc.)
- Facility layout and design recommendations in relation to proposed menu and population being served
- Implementation of Hazard Analysis and Critical Control Points (HACCP) Plan
- Staffing recommendations and provisions (such as a chef, assistant director, administrative assistant, etc.)

Presentation/Interview Evaluation
- Demonstrated awareness and familiarity with local community and school demographics
- Demonstrated awareness and knowledge of innovation in School Nutrition facilities
- Demonstrated knowledge of Child Nutrition Program meal patterns
- Demonstrated knowledge of Child Nutrition Program regulations
- Presentation of proposed operation and marketing plans, and recommendations for the district's food service programs

Proposal Size
- FSMC's bid proposal is _____ pages or less

Reference Checks
- Awareness and timely compliance with government regulations/requirements
- Maintenance of kitchen and food serving areas/equipment
- Projected operating budgets/forecasts meet established goals/timelines
- Relationship/communication with the school district
- Student/staff/parent satisfaction with quality, appearance, and taste of food served

Support by FSMC Area Manager
- Ability to provide support in emergencies or to ensure smooth operation
- Ease and ability to travel to district upon request (i.e., lives within 50 miles of the district)
- Experience managing K-12 school districts
- Experience staffing K-12 food service programs
- Frequency of area manager presence at the district
- Knowledge and ability to work with union employees and collective bargaining agreements
- Level of support and guidance provided to area manager from FSMC upper level management
- Level of support and guidance provided to on-site food service manager/director by FSMC area manager

Taste Test Scoring and Overall Cumulative Rating *
- Look
- Taste
- Temperature
- Texture
- Overall Acceptability

***While rare and not recommended, blind taste tests are allowed during the bid process. Prior discussion with and approval by MDE is required. Ask analyst for further information, guidelines, and required forms.**

This sample demonstrates how the sponsor should format the non-price criteria on the bid point calculator. The sponsor should not use the exact non-price criteria listed here, but should use specific factors it will use to make its decision for award.

BID POINT CALCULATOR AND EVALUATION CRITERIA MATRIX

(to be completed by School Sponsor)

NAME OF SCHOOL SPONSOR								
			Company Name					
Total Maximum Points is 100. Highest number of points wins the award.								
Bid Calculation and Evaluation Criteria			Enter Bid Price lowest to highest					
		Enter Bid Price from lowest to highest >>>>>>>>>>>>						
		Subtract lowest bid from bid above	0.00	0.00	0.00	0.00	0.00	0.00
		Divide answer from above by lowest bid	0.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		Subtract answer above from 1	1.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
51		Multiply answer above by 51 or more	51.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Points Assigned		**List Non-Price Criteria and Sub-criteria Below (points will total 100 when added to Bid Price Points)**	Enter Evaluation Points					
4		**Proposal Size**						
	4	FSMC's bid proposal is 200 pages or less						
6		**Reference Checks**						
	3	Relationship/communication with the school district						
	3	Student/staff/parent satisfaction with quality, appearance, and taste of food served						
8		**District-Specific Requirements**						
	3	Experience providing catering/vended meal services outside the district						
	3	Experience in kitchen/food service layout and design for new construction projects						
	2	Experience working with Farm to School programming, including Farm to School grants, education, and local purchasing						
6		**Plan to Increase Participation**						
	2	Description of methods to obtain and plans to use student/staff/parent feedback/preferences						
	2	Innovative ways of providing quick and efficient service						
	2	Innovative ways of promoting breakfast and lunch programs						
4		**Plan for Marketing and Merchandising**						
	2	Recognition of holidays and special events						
	2	Use of promotions/promotional events (posters, theme days, student taste testing)						
7		**Operation Recommendations**						
	3	Equipment recommendations and provisions (new equipment, use of current equipment, etc.)						
	4	Facility layout/design recommendations in relation to proposed menu and population being served						
4		**Nutrition Education**						
	2	Samples/examples of materials used to promote healthy messages/making healthy choices						
	2	Alternate menu choices/offerings (i.e., low fat, low sodium)						
4		**Employee Training and Development**						
	2	Food safety and sanitation training						
	2	Work safety (lifting, bending, cutting, slicing, etc.)						
6		**Support by FSMC Area Manager**						
	2	Frequency of area manager presence at the district (at least once per week)						
	2	Ease and ability to travel to district upon request (lives within 50 miles of district)						
	2	Knowledge and ability to work with union employees						
100		**TOTAL**	**51.00**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**

SAMPLE

SAMPLE

BID POINT CALCULATOR AND EVALUATION CRITERIA MATRIX

(to be completed by School Sponsor)

NAME OF SCHOOL SPONSOR							
		Company Name					
NON-PRICE CRITERIA ITEMS MUST BE COMPLETED BY SPONSOR BEFORE SUBMISSION TO MDE							
Total Maximum Points is 100. **Highest number of points wins the award.**							
Bid Calculation and Evaluation Criteria		Enter Bid Price lowest to highest					
Enter Bid Price from lowest to highest >>>>>>>>>>>							
Subtract lowest bid from bid above		0.00	0.00	0.00	0.00	0.00	0.00
Divide answer from above by lowest bid		0.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Subtract answer above from 1		1.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Multiply answer above by 51 or more	51	51.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Points Assigned		**List Non-Price Criteria and Sub-criteria Below (points will total 100 when added to Bid Price Points)**	Enter Evaluation Points				

EQUIPMENT INVENTORY LIST
(to be completed by School Sponsor)

List all food service equipment used in food service and identify if it belongs to the sponsor or if it is an FSMC-provided item.

Mark an "X" in the appropriate columns for each item.

Equipment List by Site	Expendable (one time use)	Non-Expendable (reusable)	Sponsor Owns	FSMC Provides
Hazel Park High School				
1. Stove		x	x	
3. double stack ovens		x	x	
2: Steamers		x	x	
2. Serving line team tables		x	x	
1- Baja flat steamer top		x	x	
3- large hot box warmers		x	x	
4- table top warmer slides		x	x	
2- milk Coolers		x	x	
1- air stream cooler		x	x	
3- serving line cold bars		x	x	
1- deli cooler		x	x	
2- double glass door coolers		x		x
2- tripple door reach in freezers		x	x	
1- ice machine		x	x	
1- double glass door reach in cooler		x	x	
School Store/ inside concessions				
1- table top glass door warmer		x	x	
1- ice cream cooler		x		x
2-single glass door coolers		x		x
Outdoor Concession Stand				
1- combi oven		x	x	
1- small hotbox warmer		x	x	
1- single door reach in cooler		x	x	
1- single door reach in freezer		x	x	
1- single glass door cooler		x		x
1- table top glass door warmer		x	x	
1- hot dog cart		x	x	
Hazel Park Junior High				
1- stove		x	x	
1- six door pizza oven		x	x	
2-steamers		x	x	
2- double ovens		x	x	
3- large hot box warmers		x	x	
2- serving line steam tables		x	x	
2- table top warmer slides		x	x	
1- tilt skillet		x	x	
2- milk coolers		x	x	
2- table top glass door cooler		x	x	
2- serving line cold bars		x	x	
1- table top glass door warmer		x	x	
1- ice cream cooler		x		x
1- double glass door cooler		x		x
Hoover Elementary School				
1- steam table		x		
1- large hot box warmer		x		
1- double stack over		x		
1- milk cooler		x		
1- double doors reach in cooler		x		
1- double door reach in freezer		x		
1- single door reach reach in freezer		x		
1- portable cold bar		x		x
1- double glass door cooler		x	x	
Webb Elementary/ Jardon Vacational Center				
1- stove		x	x	
1- steamer		x	x	
2- large hot box warmers		x	x	
2- serving line stema tables		x	x	
2- serving line old bars		x	x	
1- milk coolers		x	x	
1-double door reach in cooler		x	x	
1- sigle glass door cooler		x		x
1- ice machine		x	x	

VENDED CONTRACTS/AGREEMENTS
(to be completed by School Sponsor)

CATERING SERVICE CONTRACTS/AGREEMENTS: List sites/entities that receive catered/vended meals via a catering service contract or agreement (such as a head start or great start readiness program, child or adult daycare center, juvenile detention center, Meals on Wheels, church group, etc.).

Name of Site/Entity	Site/Entity Street Address City, Zip Code	Approximate Number of Meals Provided DAILY				Anticipated Yearly Dollar ($) Value of Contract
		Breakfast	Lunch	Snack	Supper	
					TOTAL*	$ -

*The total dollar value will transfer to the Projected Revenue tab under Local Revenue/Catering Service Contracts/Agreements.

ALTERNATE AGREEMENTS: List sites that receive vended meals via an alternate agreement. Include program meal details on Sites and Programs tab 7.
NOTE: An alternate agreement is where one school district becomes a site under another district. The receiving district is considered the local education authority (LEA), and they get their meals delivered by the other district, who is the sponsor. The sponsor manages the LEA's food program and includes the LEA as a site in their own coordinated application. The sponsor claims the meals and receives the reimbursements.

Name of LEA	Name of Site(s)	Site Street Address City, Zip Code

VENDED MEALS CONTRACT: List sites that receive vended meals via a vended meals contract. Include program meal details on Sites and Programs tab 7.
NOTE: With a vended meals contract, one sponsor is awarded a contract from another sponsor that went through the contract bid process to procure vended meals. The contract will indicate a price per meal fee paid to the vending sponsor by the receiving sponsor. The receiving sponsor manages and oversees its own food service program, does its own coordinated application, claims its own meals and receives the reimbursements. Per contract terms, the vending sponsor provides meals and supplies to the receiving sponsor. The contract may or may not include meal delivery and/or servers.

Name of Receiving Sponsor	Name of Site(s)	Site Street Address City, Zip Code

SITE DEMOGRAPHICS AND PROGRAM PARTICIPATION
(to be completed by School Sponsor)

List ALL sites that serve meals. Enter beginning and ending service times and X as appropriate. *Indicate either Full Serve OR Offer vs. Serve, NOT both. For grades 9-12, lunch must be Offer vs. Serve. If a site includes some grades that do Full Serve and some grades that do Offer vs. Serve, list those grades on separate lines and label accordingly.

Site Name List all sites that serve meals, including those sites indicated on Tab 6 for Vended Contracts/Agreements.	Indicate Site's Claiming Status (X as appropriate)				Site Street Address City, Zip Code	Grade Levels	Total Enrollment Number	Self-Prep OR Receives Satellite/Vended Meals (list site that prepares meals)	SNP Breakfast					SNP Lunch					SNP After School Snack (X)	FFVP (X)	CACFP				SFSP				Special Milk Program (X)
	Own Site - this sponsor claims	Catering Service Contract/Agrmt - other sponsor may or may not claim	Alternate Agreement - this sponsor claims	Vended Meals Contract - other sponsor claims					Full Serve* (X)	Offer vs Serve* (X)	BREAKFAST Beginning and Ending Service Times	A la Carte (X)	Adult Meals (X)	Full Serve* (X)	Offer vs Serve* (X)	LUNCH Beginning and Ending Service Times	A la Carte (X)	Adult Meals (X)			BREAKFAST Beginning and Ending Service Times	LUNCH Beginning and Ending Service Times	SNACK Beginning and Ending Service Times	SUPPER Beginning and Ending Service Times	BREAKFAST (X)	LUNCH (X)	SNACK (X)	SUPPER (X)	
Hazel Park High School					23400 Hughes, Hazel Park , MI 48030	9-12	528	Self Prep		x	7:10-8:30				x	10:30-11:00, 11:05-11:40,			x				2:40-3:00	2:40-3:15					
Hazel Park Junior High School					22770 Highland , Hazel Park, Mi. 48030	6-8	440	Self Prep		x	7:25-8:00, 7:55-8:45				x	11:00-11:35, 11:48-12:23, 12:25-1:00			x				3:00-3:30						
Webb Elementary School					2100 Woodward Heights Ferndale, Mi. 48220	K-5	274	Self Prep		x	7:40-8, 8:20-8:40				x	11:45-12:20, 12:40-1:05			x										
Edison					1650 Mapledale Ferndale, Mi. 48220	K-12	57	Self Prep		X	7:45-8:15				x	11:15-11:30. 12:00			x										
United Oaks Elementary					1011 e. Harry Hazel Park, Mi. 48030	K-5	349	Self Prep		x	7:40-8:10, 8:10:9:15				x	11:10-11:25, 11:55-12:25			x				3:00-6:00						
Jardon Vocational					2200 Woodward Height, Ferndale mil. 48220	19-26 Yesr olds	67	Self Prep		x	8:00-8:15				x	10:45-11,11:15-11:30			x										
Webster Elementary School					431 West Jarvis, Hael Park 48030	Pre K	157	Self Prep		x	7:45-9:30				x	10:50-11:25, 11:30-11:55, 12:00-12:25			x				3:15-3:45						
Hoover Elementary					23720 Hoover, Hazel Park 48030	K-5	282	Self Prep		x	7:30-8:05				x	10:55-11:00, 11:15-11:45, 11:55-12:25			x				3:15-3:45						
Advantage / Ford					1620 East Elza, Hazel Park 48030	6-12	179	Self Prep		x	7:30-8:30				x	11:25-11:50			x										
Invest/ Roosevelt					24131 S. Chrysler Dr. Hazel Park , Mi. 48030	9-12	315	Self Prep		x	7:10-8:30				x	11:05-11:40			x										

USDA FOODS INFORMATION
(to be completed by School Sponsor)

School Sponsor will include the most recent Year-End PAL Report in bid packet.

Next School Year's Consortia Election:	
Last School Year's Total Delivery Fee Amount:	$1,662.00
Describe any major changes that took place in the district in the last two years that might have impacted USDA Food Entitlement Usage. For example, did the district's special dietary needs change or enrollment increase/decrease significantly?	

RESPONSIBILITY DETAILS

(to be completed by School Sponsor)

RESPONSIBILITY	SPONSOR (X)	FSMC (X)	N/A (X)
Cleaning			
Preparation/Serving Areas		x	
Kitchen Floors	x		
Kitchen Restrooms	x		
Hoods, Duct Work	x		
Grease Traps	x		
Light Fixtures	x		
Routine Cleaning of Cafeteria Tables and Chairs	x		
Cafeteria Floors	x		
Cafeteria Walls	x		
Windows			
Food			
Food Purchases		x	
USDA Foods/Commodity Delivery and Processing Charges		x	
Labor/Benefits - Processing and Payment of Payroll			
Managers and/or Supervisors (salaried)		x	
Full and Part-time Workers (hourly)		x	
Monitors (employed or contracted)		x	
Other Expenses			
Accounting			
Bank Charges	x		
Data Processing	x		
Recordkeeping		x	
Processing and Payment of Invoices		x	
Cleaning/Janitorial Supplies	x		
Equipment - Major			
Original Purchase	x		
Routine Maintenance	x		
Major Repairs	x		
Replacement	x		
Equipment - Expendable (i.e., trays, tableware, utensils, etc.)			
Original Purchase		x	
Routine Maintenance			x
Major Repairs			x
Replacement		x	
Insurance			
Liability Insurance		x	
Insurance on Supplies/Inventory	x		
Laundry and Linen			x
Office Materials		x	
Paper/Disposable Supplies		x	
Pest Control	x		
Postage		x	
Printing		x	
Promotional Materials		x	
Taxes and Licenses		x	
Telephone/Internet	x		
Training		x	
Transportation of Meals			x
Travel		x	
Utilities	x		
Vehicles			
Fuel	x		
Maintenance and Repairs	x		
Trash Removal			
From Kitchen	x		
From Dining Area	x		
From Premises	x		

CURRENT OPERATIONS - LABOR AND FRINGE BENEFITS WORKSHEET
School Year 2025-2026 (Current)
(to be completed by School Sponsor)

*Include staffing for ALL programs (CACFP, SFSP, SNP). **Include paid time off (PTO), holiday pay, and sick pay.

Enter labor and fringe benefit costs for all Sponsor-Employed Hourly/Salaried Staff in this section. Insert additional rows as needed.

Site or School Building	Job Title*	Hourly Rate ($)	Daily Hours	Number of Days Paid	Total Annual Wage ($)	Medical	Dental	Vision	Longevity or Annuity	Life	Retirement	FICA	Other**	Total Fringe
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
District-wide		Sponsor's Total Annual Substitute Pay			$ -									
		TOTAL - Sponsor's Hourly/Salaried Staff Labor and Fringe Benefit Costs			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Enter labor and fringe benefit costs for all FSMC-Employed Hourly Staff in this section. Insert additional rows as needed.

Site or School Building	Job Title*	Hourly Rate ($)	Daily Hours	Number of Days Paid	Total Annual Wage ($)	Medical	Dental	Vision	Longevity or Annuity	Life	Retirement	FICA	Other**	Total Fringe
Hazel Park High School	Kitchen Lead 1	$ 18.00	8	182	$ 26,208.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Kitchen Lead 2	$ 18.00	8	182	$ 26,208.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Food Service Worker 1	$ 15.45	8	182	$ 22,495.20	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Food Service Worker 2	$ 15.45	7	182	$ 19,683.30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Food Service Worker 3	$ 15.34	8	114	$ 13,990.08	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Food Service Worker 4	$ 15.00	6	172	$ 15,480.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park High School	Catering/ Consessions Lead	$ 23.00	8	182	$ 33,488.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park Junior High	Kitchen Lead 1	$ 18.54	6	182	$ 20,245.68	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park Junior High	Food Service Worker 1	$ 15.45	7.5	182	$ 21,089.25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park Junior High	Food Service Worker 2	$ 15.45	6.5	182	$ 18,277.35	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park Junior High	Food Service Worker 3	$ 15.00	7	172	$ 18,060.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hazel Park Junior High	Food Service Worker 4	$ 15.00	5.5	172	$ 14,190.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Edison	Kitchen Lead	$ 18.54	7.5	171	$ 23,777.55	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advantage/ Ford	Kitchen Lead	$ 18.00	7	182	$ 22,932.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
United Oaks Elementary	Kitchen Lead	$ 17.25	8	182	$ 25,116.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
United Oaks Elementary	Food Service Worker 1	$ 15.45	8	182	$ 22,495.20	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
United Oaks Elementary	Food Service Worker 2	$ 15.00	6	172	$ 15,480.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Webb Elementary/ Jardon Vocational	Kitchen Lead	$ 18.00	7.5	182	$ 24,570.00									
Webb Elementary/ Jardon Vocational	Sxi Lead	$ 17.25	7.5	182	$ 23,546.25									
Webb Elementary/ Jardon Vocational	Food Service Worker1	$ 16.13	7	182	$ 20,549.62									
Webb Elementary/ Jardon Vocational	Food Service Worker 2	$ 15.45	2.5	172	$ 6,643.50									
Hoover Elementary	Kitchen Lead	$ 17.25	7	182	$ 21,976.50									
Hoover Elementary	Food Service Worker 1	$ 15.45	6	182	$ 16,871.40									
Hoover Elementary	Food Service Worker 2	$ 15.45	5	172	$ 13,287.00									
Invest/Roosevelt	Kitchen Lead	$ 18.00	7.5	182	$ 24,570.00									
Invest/Roosevelt	Food Service Worker1	$ 15.00	5.5	182	$ 15,015.00									
Webster Early Childhood Center	Kitchen Lead	$ 17.25	8.5	182	$ 26,685.75									
Webster Early Childhood Center	Food Service Worker 1	$ 16.75	6.5	182	$ 19,815.25									
Webster Early Childhood Center	Food Service Worker 2	$ 15.45	7	172	$ 18,601.80									
Concessions	4 workers	$ 80.00	4.75	160	$ 60,800.00									
		$ -			$ -	$ 118,360.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 118,360.00
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
District-wide		FSMC's Total Annual Substitute Pay			$ -									
		TOTAL - FSMC's Hourly Staff Labor and Fringe Benefit Costs			$ 652,147.68	$ 118,360.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 118,360.00

Enter the TOTAL labor and fringe benefit cost for all FSMC-Employed Salaried Management Staff in this section (i.e., director, assistant director, chef, administrative assistant, etc.). Insert additional rows as needed.

Site or School Building	Job Title*	Enter TOTAL below for annual wages and fringe benefit costs for all salaried management employees combined. Do not enter costs separately for each management employee.	
		Total Annual Wage ($)	Total Fringe
Food Servcie Office	Food Service Director		
Food Servcie Office	Food Service Hourly Supervisor		
Food Servcie Office	Production Supervisor		
Food Servcie Office	Admin. Asst/.		
	TOTAL - FSMC's Management Staff Labor and Fringe Benefit Costs	$ 220,500.00	$ 5,285.00

PROJECTED COSTS FOR SY 2026-2027
(to be completed by School Sponsor)

Projected costs are based on ____ days of service in SY 2025-2026.

FOOD SERVICE ACCOUNT EXPENSES	TOTAL PROJECTED ANNUAL COST (for SY 26-27)	Not a Bid Item (X)
	Cells will auto-fill	
SFA Employees Labor Cost	$0.00	X
SFA Employees Fringe Benefit Cost	$0.00	X
FSMC Hourly Employees Labor Cost	$652,147.68	
FSMC Hourly Employees Fringe Benefit Cost	$118,360.00	
FSMC On-Site Management Employees Labor Cost	$220,500.00	
FSMC On-Site Management Employees Fringe Benefit Cost	$5,285.00	
Food Cost for SNP, CACFP, and SFSP Meals (including commodities delivery charge)	$1,201,088.00	
Non-Food Cost for SNP, CACFP, and SFSP (supplies and other materials)	$102,644.00	
Food Cost for FFVP	$49,000.00	
Non-Food Cost for FFVP (supplies and other materials)	$0.00	
Contracted Services (**not** including FSMC administrative and management fees) (insert detail, such as pest control, lunchroom monitors, equipment repairs and maintenance, etc.)	$170,040.00	
Transportation/Vehicle Costs (fuel, maintenance, repairs)	$0.00	
Utilities (assigned to Food Service Fund)	$600.00	
Indirect Costs (assigned to Food Service Fund)	$83,904.00	
Other Expenses uniforms, recruiting , insurance, computer, expenses, kitchen supplies, travel/ lodging. Postage, printing	$603,000.00	
Total Projected Expenses for SY 2026-2027	**$3,206,568.68**	

PROJECTED REVENUE FOR SY 2026-2027

(to be completed by School Sponsor and MDE)

MDE will enter the yearly projections for the number sold amounts, which are based on claims for the month(s) of October 2025 for SNP/CACFP and June/July/August 2025 for SFSP.

Projected total number of days for the 2026-2027 school year	Breakfast Days	Lunch Days	Snack Days	Supper Days
School Nutrition Programs (SNP)	174	174	174	n/a
Child and Adult Care Food Program (CACFP)	174	169	174	161
Summer Food Service Program (SFSP)	38	36	38	

LOCAL REVENUE	Projected Number Sold		Student/Adult Meal Rate		Total		
Breakfast - SNP							
Elementary Paid		x	$0.00	=	$0.00	All student meals are free.	
Secondary Paid		x	$0.00	=	$0.00		
Reduced		x	0.30	=	$0.00		
					Subtotal Paid Breakfast		**$0.00**
Lunch - SNP							
Elementary Paid		x	-	=	$0.00	All student meals are free.	
Secondary Paid		x	-	=	$0.00		
Reduced		x	0.40	=	$0.00		
					Subtotal Paid Lunch		**$0.00**
Special Milk Program							
Elementary Paid		x		=	$0.00		
Secondary Paid		x		=	$0.00		
					Subtotal Paid Special Milk		**$0.00**
Other Local Revenue - Sponsor enter the projections for the 26-27 school year							
Adult Breakfast Meals	100	x	350.00	=	$35,000.00	THESE ARE PROJECTIONS FOR THE YEAR	
Adult Lunch Meals	240	x	1,344.00	=	$322,560.00		
A la Carte Sales - **Elementary**					$3,500.00		
A la Carte Sales - **Secondary**					$75,000.00		
Concessions					$0.00		
Vending Machines					$0.00		
Catering Services for District Meetings/Events					$0.00		
Catering Service Contracts/Agreements (see Tab 6)					$0.00		
Summer Programs (not SFSP)					$0.00		
Other (describe)					$0.00		
					Subtotal Other Local Revenue		**$436,060.00**
						Total Local Revenue	**$436,060.00**

REIMBURSEMENTS	Projected Number Sold		Federal Rates for SY 25-26		Total		
School Nutrition Programs (SNP)							
Breakfast							
Free		x	2.46	=	$0.00		
Free, severe need		x	2.94	=	$0.00		
Reduced		x	2.16	=	$0.00		
Reduced, severe need		x	2.64	=	$0.00		
Paid		x	0.40	=	$0.00		
Total Sold	-				**Subtotal SNP Breakfast**		**$0.00**
Lunch							
Free		x	4.69	=	$0.00		
Free, severe need		x	4.71	=	$0.00		
Reduced		x	4.29	=	$0.00		
Reduced, severe need		x	4.31	=	$0.00		
Paid		x	0.53	=	$0.00		
Paid, severe need		x	0.55	=	$0.00		
Total Sold	-				**Subtotal SNP Lunch**		**$0.00**
Snack							
Free		x	1.26	=	$0.00		
Reduced		x	0.63	=	$0.00		
Paid		x	0.11	=	$0.00		
Total Sold	-				**Subtotal SNP Snack**		**$0.00**
Child and Adult Care Food Program (CACFP)							
Breakfast							
Free, At-Risk		x	2.46	=	$0.00		
Reduced		x	2.16	=	$0.00		
Paid		x	0.40	=	$0.00		
Total Sold	-				**Subtotal CACFP Breakfast**		**$0.00**
Lunch							
Free, At-Risk		x	4.60	=	$0.00		
Reduced		x	4.20	=	$0.00		
Paid		x	0.44	=	$0.00		
Total Sold	-				**Subtotal CACFP Lunch**		**$0.00**
Snack							
Free, At-Risk		x	1.26	=	$0.00		
Reduced		x	0.63	=	$0.00		
Paid		x	0.11	=	$0.00		
Total Sold	-				**Subtotal CACFP Snack**		**$0.00**
Supper							
Free, At-Risk		x	4.60	=	$0.00		
Reduced		x	4.20	=	$0.00		
Paid		x	0.44	=	$0.00		
Total Sold	-				**Subtotal CACFP Supper**		**$0.00**
Summer Food Service Program (SFSP)							
Breakfast							
Urban or Vended sites		x	3.0300	=	$0.00		
Rural or Self-prep sites		x	3.0875	=	$0.00		
Total Sold	-				**Subtotal SFSP Breakfast**		**$0.00**
Lunch							
Urban or Vended sites		x	5.3150	=	$0.00		
Rural or Self-prep sites		x	5.4025	=	$0.00		
Total Sold	-				**Subtotal SFSP Lunch**		**$0.00**
Snack							
Urban or Vended sites		x	1.2500	=	$0.00		
Rural or Self-prep sites		x	1.2800	=	$0.00		
Total Sold	-				**Subtotal SFSP Snack**		**$0.00**
Supper							
Urban or Vended sites		x	5.3150	=	$0.00		
Rural or Self-prep sites		x	5.4025	=	$0.00		
Total Sold	-				**Subtotal SFSP Supper**		**$0.00**
Special Milk Program							
Paid		x	0.2675	=	$0.00		
Free (enter average cost each)		x	$ -	=	$0.00		
Total Sold	-				**Subtotal Special Milk**		**$0.00**
Other Reimbursements							
30d Michigan School Meals Breakfast and Lunch					$526,136.00		
31A Payment **(enter amount assigned to Food Service only)**					$2,192.00		
31d Payment (School Lunch)					$90,313.00		
31f Payment (School Breakfast)					$0.00		
Fresh Fruit and Vegetable Program (FFVP) Grant					$49,000.00		
					Subtotal Other Reimbursements		**$667,641.00**
						Total Reimbursements	**$667,641.00**
						TOTAL REVENUE	**##########**

PROPOSED OPERATIONS - LABOR AND FRINGE BENEFITS
School Year 2026-2027
(to be completed by Bidder)

NOTE: To be competitively fair and equal, please note that bidders are NOT allowed to be over-responsive in any proposed management staffing structure. For example, if the sponsor does not ask for an assistant food service director in the RFP, then the FSMC must not propose one. Bidders may submit staffing questions to the sponsor by the Q&A deadline so responses can be distributed fairly among all potential bidders to ensure a competitively fair and equal bidding opportunity (i.e., whether a sponsor would like bids to include an assistant director).

*Include staffing for ALL programs (CACFP, SFSP, SNP). **Include paid time off (PTO), holiday pay and sick pay.

Enter labor and fringe benefit costs for all FSMC-Employed Hourly Staff in this section. Insert additional rows as needed.

Site or School Building	Job Title*	Hourly Rate ($)	Daily Hours	Number of Days Paid	Total Annual Wage ($)	Medical	Dental	Vision	Longevity or Annuity	Life	Retirement	FICA	Other**	Total
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
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		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
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		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
District-wide	FSMC's Total Annual Substitute Pay				$ -									
	TOTAL - FSMC's Hourly Staff Labor and Fringe Benefit Costs				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Enter labor and fringe benefit costs for all FSMC-Employed Salaried Management Staff in this section (i.e., director, assistant director, chef, administrative assistant, etc.) Insert additional rows as needed.

Site or School Building	Job Title*	Hourly Rate ($)	Daily Hours	Number of Days Paid	Total Annual Wage ($)	Medical	Dental	Vision	Longevity or Annuity	Life	Retirement	FICA	Other**	Total
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	TOTAL - FSMC's Management Staff Labor and Fringe Benefit Costs				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

BID SHEET
FSMC Fixed Price Contract
(to be completed by Bidder)

This bid is being offered by: _____

Name of Food Service Management Company

This bid is being offered to: _____

Name of School Sponsor

Note:
Price per Meal and Meal Equivalents must be quoted as if no USDA Foods will be received.
All totals must be carried out to the second decimal place and must not be rounded.
No additional fees, costs, or expenses may be charged to the sponsor above the fixed price cost.
Meals/units are based on claims for October 2025 for SNP/CACFP and June/July/August 2025 for SFSP.
*FFVP meals/units are based on the estimated total number of servings per year (_____ servings per day x _____ days for the year).

	Meals/Units (cells will auto-fill)		Proposed Meal/Unit Rate (Bidder completes)			
1. School Nutrition Programs (SNP)						
Reimbursable Breakfasts	0	x		=	$0.00	
Reimbursable Lunches	0	x		=	$0.00	
Reimbursable Snacks	0	x		=	$0.00	
Non-Program Meal Equivalents	84,837	x		=	$0.00	
					TOTAL SNP	**$0.00**
2. Fresh Fruit and Vegetable Program (FFVP) - if applicable						
Reimbursable FFVP Snacks*		x		=	$0.00	
					TOTAL FFVP	**$0.00**
3. Child and Adult Care Food Program (CACFP) - if applicable						
Reimbursable Breakfasts	0	x		=	$0.00	
Reimbursable Lunches	0	x		=	$0.00	
Reimbursable Snacks	0	x		=	$0.00	
Reimbursable Suppers	0	x		=	$0.00	
					TOTAL CACFP	**$0.00**
4. Summer Food Service Program (SFSP) - if applicable						
Reimbursable Breakfasts	0	x		=	$0.00	
Reimbursable Lunches	0	x		=	$0.00	
Reimbursable Snacks	0	x		=	$0.00	
Reimbursable Suppers	0	x		=	$0.00	
					TOTAL SFSP	**$0.00**
5. Special Milk Program (SMP) - if applicable						
Special Milk	0	x		=	$0.00	
					TOTAL SMP	**$0.00**
6. Additional Food Service Markup - if applicable						
Additional Markup (as defined in RFP)					$0.00	
					TOTAL MARKUP	**$0.00**
					TOTAL ESTIMATED COST	**$0.00**

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable program laws and regulations. This contract shall be in effect for one year and may be renewed by mutual agreement for four additional one-year periods.

_____ _____

FSMC Representative Signature **Date**

NOTE: The bidder must use this bid sheet when submitting its bid.