



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | T: 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

July 28, 2025

6:00 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Ave. Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Beverly Hinton, prior to the meeting at boardmembers@hazelparkschools.org

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

SPECIAL ORDER OF BUSINESS

- A. Thrun Law Policy Presentation 4
- B. Attendance Presentation - Second Semester 35

PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to five (5) minutes and participants must identify themselves by name and address.

CONSENT AGENDA (Action Item)

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.

- A. Approval of Minutes
 - 1) Board Meetings 50
 - 2) Committee Meetings 64
 - a. *Closed Session Minutes 07.21.2025
- B. Monthly Financial Reports 70

C. <u>Personnel Recommendations</u>	<u>103</u>
D. <u>Conference Requests</u>	<u>104</u>
NEW BUSINESS	
A. 2025 PSUG Fall Conference (Action Item)	105
B. 2025-2026 School Aid Budget Delays Resolution (Action Item)	107
C. MASA Conference (Action Item)	111
D. AASA Focus Group (Action Item)	112
E. Oakland Livingston Human Services Agency (OLHSA) 25/26 Agreement Renewal (Action Item)	113
F. Michigan Cyber Academy (MCA) Contract Extension (Action Item)	126
G. Great Start Readiness Program (GSRP) Contract Renewal (Action Item)	133
H. 2025/26 MVCA Enrollment Cap Increase (Action Item)	158
I. Hazel Park Junior High - 8th Grade Washington DC Trip (Action Item)	163
J. 2025/26 Athletic Trainer (Action Item)	165
K. Athletic Department Revenue (Action Item)	177
L. Contract for Financial Advisory Services (Action Item)	179
M. Webb Building (Action Item)	185
N. Edison, Webb & Webster - Concrete Work (Action Item)	190
O. Longfellow Concrete & Gutters (Action Item)	194
P. Jardon Air Condition (Action Item)	197
Q. FMX Renewal (Action Item)	199
R. ECRA Group Incorporated Renewal (Action Item)	216
S. SET SEG (Action Item)	222
T. Frontline Renewal (Action Item)	226
U. Financial Reductions (Action Item)	228
V. Substitute Pay (Action Item)	230
W. Non-Union Pay Increase (Action Item)	231
X. Central Office Admin Increase (Action Item)	233
Y. Director of Business & Operations Increase (Action Item)	235
Z. Non-Union Unaffiliated Salary & Benefit Summary - Security Guards (Action Item)	236
AA. Vendor Schools Non-Union Unaffiliated Salary & Benefit Summary (Action Item)	244
BB. Chartwell's Revenue (Action Item)	252
CC. Billboard Advertising (Action Item)	255
DD. Cell Phone Ban (Action Item)	257
EE. Latchkey, 2-year-old & Preschool Academy Fees (Action Item)	259
FF. Board Training (Action Item)	261
GG. Freedom of Information Act (FOIA) (Informational Item)	262
HH. Junior Viking Facility Usage	331

SUPERINTENDENT REPORT

A. Enrollment

B. Fundraisers

332

REQUESTS FOR FUTURE AGENDA ITEMS

CALENDAR DATES

PUBLIC COMMENT

During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.

BOARD MEMBER AND ADMINISTRATION COMMENTS

ADJOURNMENT

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



THRUN

LAW FIRM, P.C

POLICY SERVICE

4

Jennifer Starlin, Attorney

Lucas Savoie, Board Policy Administrator

Hazel Park Schools

July 28, 2025

Benefits of Thrun Policy Service

- Over 75 years representing Michigan public schools
- Michigan policies written by Michigan attorneys for Michigan schools, now endorsed by MASB
- Customizable policies
- User-friendly service
- Free Policy Implementation Meetings with attorneys
- Easy annual updates
- Flexibility in online platform choice
- Cost-effective
- Retainer client discount
- Title IX Awareness Training Video included
- Administrative Guidelines and Forms
- Student and Employee Handbooks

**“What does it take
to switch to
Thrun Policy Service?”**

6

The Simple Steps to Switch to Thrun Policy Service



**Download Policy Service Materials from
ThrunLaw.com**



Use the provided checklist to personalize policies



Attend a virtual Policy Implementation Meeting



Finalize policies for presentation to the Board



Use our sample resolution to adopt the policies

Policy Personalization

Policy Manual Organization

- **1000s:** Policy Overview, Mission Statement, and Definitions
- **2000s:** Bylaws
- **3000s:** Operations, Finance, and Property
- **4000s:** District Employment
- **5000s:** Students, Curriculum, and Academic Matters



Policy Checklist

Thrun Policy Service Checklist for Policy Manual Completion

Instructions:

This Checklist is intended to assist school officials with implementing the Thrun Law Firm Policy Manual. The policies identified below contain language or sections that have been highlighted in blue, indicating that action is required to complete the policy. Finalizing the policies may include the following: 1) inserting required information specific to the District; 2) selecting optional inserts; or 3) selecting or deleting an entire optional policy.

The last section of this Checklist addresses the process for adopting the Policy Manual.

Please note, this Checklist is not intended to be a comprehensive list of legal requirements related to the Policy Manual. Further, this Checklist is not intended to provide a detailed analysis of options within a policy or serve as a substitute for legal advice. However, failure to complete a policy as indicated herein could result in unintended negative consequences, including non-compliance with state or federal law or inconsistencies with other policies within the Policy Manual. In addition, if policy language is changed or deleted, beyond the provisions identified below, those modifications may have an adverse impact.

For additional information related to options and finalizing the Policy Manual beyond the scope of this Checklist, please contact a Thrun Law Firm attorney. Thrun attorneys will also be available at regional implementation meetings to explain optional policies and language and to assist school officials with selecting options.

Series 1000: Policy Overview, Mission Statement, and Definitions

Policy Number	Section	Information to be Completed
<input type="checkbox"/> 1201		Insert District's mission statement.
<input type="checkbox"/> 1401	A.2	Insert District's legal name. Important: Please contact Thrun Law Firm to verify that the District's legal name to be inserted into this policy is consistent with the legal name as found in Thrun's records, in order to avoid inadvertently changing the District's legal name.

Series 2000: Bylaws

Policy Number	Section	Information to be Completed
<input type="checkbox"/> 2101	A.4	Select or identify from the optional language the position titles of the individual(s) authorized to sign employment contracts on the Board's behalf.
<input type="checkbox"/>	A.7	The Board may require that the District maintain a minimum fund balance by adopting Policy 3202. If the option sectional A.5 in Policy 3202 is adopted, it is recommended that the optional language in section A.7 be included.
<input type="checkbox"/> 2102		Insert District's legal name. Important: Please contact Thrun Law Firm to verify that the District's legal name to be inserted into this policy is consistent with the legal name as found in Thrun's records, in order to avoid inadvertently changing the District's legal name.
<input type="checkbox"/> 2103		Insert the following: 1) legal name of the intermediate school district of which the District is a constituent; 2) physical address of the Board; and 3) mailing address of the Board.

Policy Personalization

1. Insert district-specific information
2. Select from optional inserts
3. Approve/delete optional policies



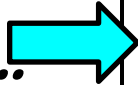
Optional Policies

Approve, or mark as "Intentionally Left Blank"

Policy 2104 Student Representative on the Board

2104 *Student Representative on the Board* [Optional] [Note: If the Board elects not to adopt this Policy, delete the body of the policy and replace the title with "Intentionally Left Blank" after the policy number *and* in the Table of Contents to ensure accurate numbering of subsequent policies in the Policy Manual.]

*If you do not
adopt
this policy...*



2104 *Intentionally Left Blank*

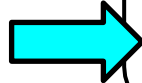
Optional Provisions

Approve, or mark as “Reserved”

Policy 2305: Board Member Reimbursement and Travel Expenses

4. Lodging

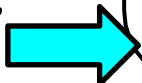
- a. The Board may reimburse a Board member for Expenses actually and necessarily incurred for the Board member’s lodging in the discharge of official duties or in the performance of functions authorized by the Board, if approved by a majority vote of the Board.
- b. [Optional: The Board will reimburse a Board member only for the Board member’s portion of a double-occupancy (or larger) room.]



Optional language

4. Lodging

- a. The Board may reimburse a Board member for Expenses actually and necessarily incurred for the Board member’s lodging in the discharge of official duties or in the performance of functions authorized by the Board, if approved by a majority vote of the Board.
- b. Reserved



If you do not adopt this language...

Optional Inserts

Choose Option 1 or Option 2

Policy 3201: Accounting

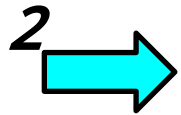
B. Authorized Purchases

[Choose Option 1 or 2:]

[Option 1: An authorized user may use a credit card to charge expenses in connection with official District business.]

[Option 2: An authorized user may use a credit card to charge actual, necessary, and reasonable travel expenses in connection with official District business. Otherwise, the credit card may only be used to purchase goods and services approved by the Board or the Superintendent or designee.]

Select 1 or



Notes & Recommendations

Note from attorneys

5207: Anti-Bullying Policy

F. Responsible School Official

The [Superintendent] is the “Responsible School Official” for this Policy and is responsible for ensuring that this Policy is properly implemented. This appointment does not reduce or eliminate the duties and responsibilities of the building principal or designee as described in this Policy.

[Note: Because the Superintendent has absolute immunity from tort liability when acting within the scope of his or her authority, we recommend naming the Superintendent as the “Responsible School Official.” Boards, however, may select another individual to be the “Responsible School Official.”]

Policy Implementation

16

Policy Implementation Meetings



Free virtual meetings offered quarterly



Thrun attorneys explain options in policy manual



Ask policy-related questions

Adopting the Policies

- Not required to schedule a meeting with Thrun or send back the completed policies
- Use sample resolution to repeal & replace all policies
- Once adopted, upload to the online platform of your choice
- No resolution needed to update policies going forward

Example 3-Month Timeline

Month 1

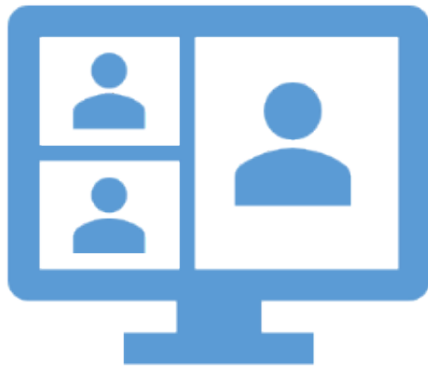


- Review Policy Implementation Checklist
- Complete the easy tasks
- Create a list of questions for our attorneys
- Start thinking about which online platform you'll use

19

Example 3-Month Timeline

Month 2



- Attend a free Policy Implementation Meeting via Zoom, or watch the recorded video
- Start tackling the more detailed Checklist items
- Send any policy questions to Policy@ThrunLaw.com

20

Example 3-Month Timeline

Month 3



- Finalize policies for presentation to the Board
- Use sample resolution to adopt the manual
- Upload to online platform of your choice

21

Policy Updates

22

Policy Update Review Video

*Virtual, recorded meeting
with Thrun attorneys*



THRUN
LAW FIRM, P.C.
POLICY SERVICE

June 18, 2025




Annual Policy Update Review Meeting

23



POLICY UPDATES

June 11, 2025 Annual Update

- >  [Thrun Policy Update Guide - June 11, 2025](#)
- >  [June 11, 2025 - Policy Updates in Word](#)
- >  [June 11, 2025 - Marked Changes](#)



Policy Update Guide

Thrun Policy Update Guide

*Guide for Adopting the
Annual Thrun Policy Update
June 11, 2025*



Policy Update Summary

A list of all revisions

Policy Update Summary
Annual Thrun Policy Update – June 2025

Board Policy Manual	
Policy / Form	Revision(s)
2000 Series	
2504 Public Participation at Board Meetings	Clarified that First Amendment rights inure to individuals.
3000 Series	
3110 Data Breach Response	<ul style="list-style-type: none"> • Added reference to instances in which the District is notified from a third-party who maintains a database that a data breach occurred as in MCL 445.72(2). • Included language from subsection (8), which requires notice to each consumer reporting agency of the breach. This is only required if 1,000 residents or more are affected, and if the person/agency is not subject to 15 USC 6801 to 6809 (e.g., financial institutions).
3115 Non-Discrimination, Anti-Harassment, and Non-Retaliation	Updated the language stating “sex (including pregnancy, gender identity, or sexual orientation)” to “sex, sexual orientation, gender identity or expression, pregnancy” to reflect changes to Title IX regulations and ensure consistency with state law.
3115A Definitions for 3115 Series	
3115-F-1 Discrimination, Harassment, and Retaliation Complaint Form	Updated address for the Office for Civil Rights.
3118 Title IX Sexual Harassment	<ul style="list-style-type: none"> • Added language to clarify that allegations alleging both Title IX sexual harassment and other forms of Unlawful Discrimination and Unlawful Harassment (e.g., race, age, disability) that cannot be reasonably separated into distinct complaints should be investigated under this Policy. • Updated address for the Office for Civil Rights.
3118-F-1 Title IX Sexual Harassment Formal Complaint Form	Updated address for the Office for Civil Rights.
3121 Public School Academy Authorization	New optional policy addressing the authorization of public school academies. This policy should only be adopted if your District currently authorizes a public school academy or intends to authorize a public school academy within this academic year.
3201 Accounting	Updated legal citation.
3201A Financial Management for Federal Awards	Added sections to this optional policy to address capital asset accounting and the disposal of federally funded equipment.

Instructions for Implementation

A step-by-step guide

Instructions for Implementation

Thrun Policy Update – June 11, 2025

1) Accessing the Policy Updates

All Policy Update materials will be available for download through your account on ThrunLaw.com (see links below). We can allow up to two users per District to have access to download the policies through our website. Please contact Policy@ThrunLaw.com if you are unable to access these materials or if your points of contact should be updated.

Website Links:

- **Board Policy Manual:**
 - ThrunLaw.com/sd-policies
- **Administrative Guidelines and Forms:**
 - ThrunLaw.com/admin-guidelines-and-forms
- **Student and Employee Handbooks:**
 - ThrunLaw.com/handbooks

Through the links above, scroll to the “June 11, 2025 Policy Update”, which contains:

- **Updated Documents:** Available to download as Word Docs with the changes already applied, as well as an updated Table of Contents.
- **Marked Changes:** Shows which edits were made to the policies in tracked changes, provided as a single PDF containing all changes, as well as individual Word Docs. In the PDF, use the Bookmarks tab to quickly jump between the different policies.
- **Policy Update Guide:** Contains a cover letter from Thrun attorneys, the Policy Update Summary, and these instructions for implementation.

2) Customizing the Documents

16 policies affected by this update do not contain any fields of customization, and can therefore replace the previous version of that policy with no editing required other than updating the “Date Revised” at the bottom of each policy (Policies 3110, 3115, 3115A, 3201, 3211, 3301A, 3402, 4101, 4103, 4407, 5202, 5406, 5411, 5603, 5701, and 5712).

However, 20 of the updated policies contain customizable fields and cannot be adopted without first editing these fields as needed (see full list below).

Note: if a customizable field was unaffected by the update to that policy, you may simply re-select the option that was previously selected for that field, or select something new.

- **2504 Public Participation at Board Meetings**
 - **B.2:** Insert time limit for public comment. Our attorneys recommend between 3 and 5 minutes for the public comment time limit.
- **3118 Title IX Sexual Harassment**
 - **F.6.d:** The District may choose to include additional appeal grounds, but our attorneys recommend that you consult with legal counsel before doing so. If

Marked PDF

To see what changed

2501A-F-3 Electronic Board Meeting Notice

~~All Board members will be physically absent due to military duty, ADA accommodation, or other reason permitted by Michigan law.~~

Members of the public may contact any Board member in advance of the meeting to provide input or ask questions about business that will come before the Board by [insert individual Board member contact information (e.g. email addresses)].

[OPTIONAL]: The following Board members will be participating remotely: [insert names]. Information is included above on how to contact these board members in advance of the meeting to provide input or ask questions about any business coming before the Board.

Any person with a disability requiring special accommodations to participate in this meeting should contact the Superintendent's office at [insert contact information] in advance of the meeting.

Option B – Hybrid Meeting

The [District Name] Board of Education will hold a [regular/rescheduled regular/special] Board meeting on [Day of the Week], [Month] [Calendar Day], [Year].

The meeting will be held both electronically and in person. One or more Board members will be participating in the Board meeting remotely due to because of (select all that apply):

- Military duty.
- Reasonable accommodation under the ADA.
- Other reason permitted by Michigan law.

~~A statewide state of emergency or disaster is declared pursuant to law, charter, or local ordinance and the Board member's in-person attendance at a physical meeting would risk the personal health or safety of the Board members or the public and the meeting will be held on or before December 31, 2021.~~

~~A local state of emergency or disaster is declared pursuant to law, charter, or local ordinance that affects an area in which the Board member resides and the Board member's in-person attendance at a physical meeting would risk the personal health or safety of the Board members or the public and the meeting will be held on or before December 31, 2021.~~



Updated Word Docs

Ready for your review


01-Update Summary-SD.docx	Microsoft Word Document	29 KB	No
02-Board Policy-Table of Conte...	Microsoft Word Document	48 KB	No
03-Policy Checklist-SD.docx	Microsoft Word Document	103 KB	No
2401 Board Member Elections-S...	Microsoft Word Document	38 KB	No
2405 Board Officers-SD.docx	Microsoft Word Document	40 KB	No
2406 Board Officers Duties-SD...	Microsoft Word Document	40 KB	No
2501 Meetings-SD.docx	Microsoft Word Document	43 KB	No
2501A Electronic Board of Educ...	Microsoft Word Document	48 KB	No
2501A-F-1 Electronic Board Me...	Microsoft Word Document	44 KB	No
2501A-F-2 Advance Notice of R...	Microsoft Word Document	38 KB	No
2501A-F-3 Electronic Board Me...	Microsoft Word Document	51 KB	No
3105 Visitors and Volunteers.docx	Microsoft Word Document	64 KB	No
3106-F Booster Clubs, PTOs, an...	Microsoft Word Document	55 KB	No
3109 Curricular Animals.docx	Microsoft Word Document	43 KB	No
3118 Title IX Sexual Harassment...	Microsoft Word Document	54 KB	No
3301 Purchasing and Procurem...	Microsoft Word Document	41 KB	No
3301A Purchasing and Procure...	Microsoft Word Document	40 KB	No
3302 Acquisition of Real Propert...	Microsoft Word Document	38 KB	No
3303 Gifts and Donations.docx	Microsoft Word Document	45 KB	No
3303-F Gifts and Donations For...	Microsoft Word Document	55 KB	No
3304 Use of District Property.do...	Microsoft Word Document	48 KB	No
3305 Sale or Lease of District Pr...	Microsoft Word Document	39 KB	No
3306 Construction Bidding.docx	Microsoft Word Document	40 KB	No
3307 Construction Administrati...	Microsoft Word Document	40 KB	No
3308 Distribution of Printed Ma...	Microsoft Word Document	41 KB	No
3409 Intentionally Left Blank.do...	Microsoft Word Document	38 KB	No
4101 Non-Discrimination.docx	Microsoft Word Document	43 KB	No
4102 Anti-Harassment, Includin...	Microsoft Word Document	42 KB	No
4103 Whistleblowers Protection...	Microsoft Word Document	39 KB	No

Administrative Guidelines & Forms

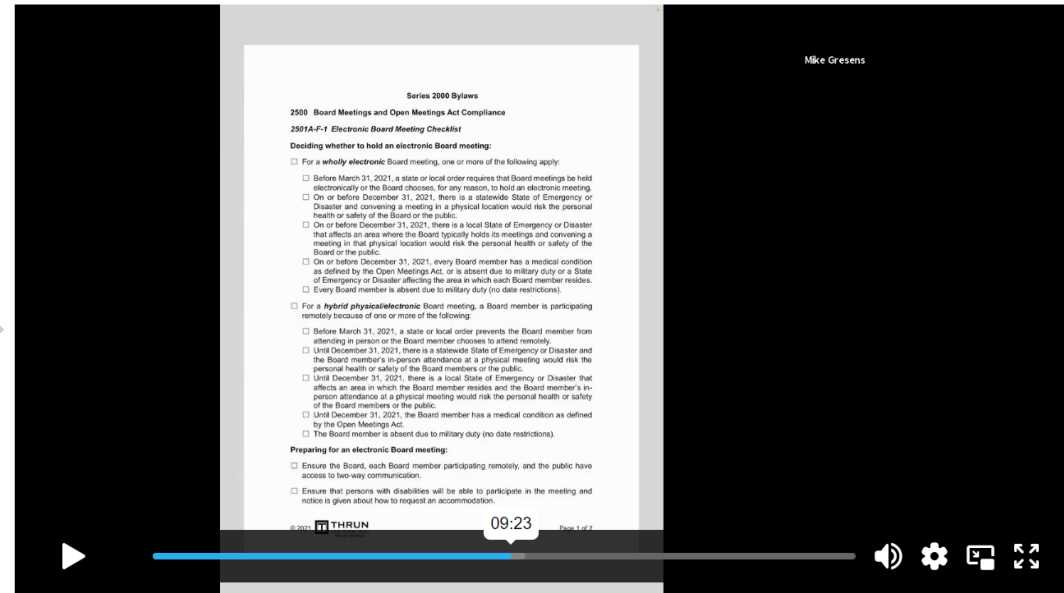
29

ADMIN GUIDELINES AND FORMS

ADMINISTRATIVE GUIDELINES AND FORMS

 [Click here to download the Thrun Law Firm Administrative Guidelines and Forms](#)

IMPLEMENTATION VIDEOS



30

AGs & Forms

A video for each series

2000 Series - Bylaws



Thrun Model Student & Employee Handbooks

31

Student and Employee Handbooks



Handbooks
sold together



Designed for
Thrun Policy
Subscribers



Annual policy
updates apply

Policy Service Pricing

Includes your discount as a Thrun retainer client

Policy Manual: \$8,000

AGs & Forms: \$4,500

Handbooks: \$1,500 total

Annual Updates: ***up to*** \$2,750*

One-time
fees

Recurring cost
(July)

**Cost of updates is determined annually.*

Maximum possible cost of \$2,750/year to update all materials.



THRUN

LAW FIRM, P.C.

POLICY SERVICE

Clear,
Consistent,
& Customizable

Hazel Park Schools

Attendance 2024-2025



Improving Student Attendance: Hazel Park & Oakland County Efforts

**Karla Graessley
Director of Community Schools**

Truancy Vs. Chronic Absence

TRUANCY

- Counts only unexcused absences
- Emphasizes compliance with school rules
- Relies on legal & administrative solutions

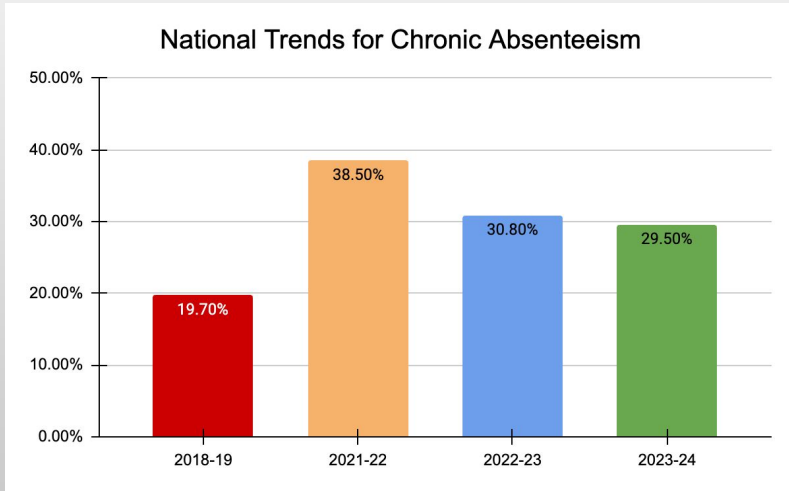
VS.

CHRONIC ABSENCE

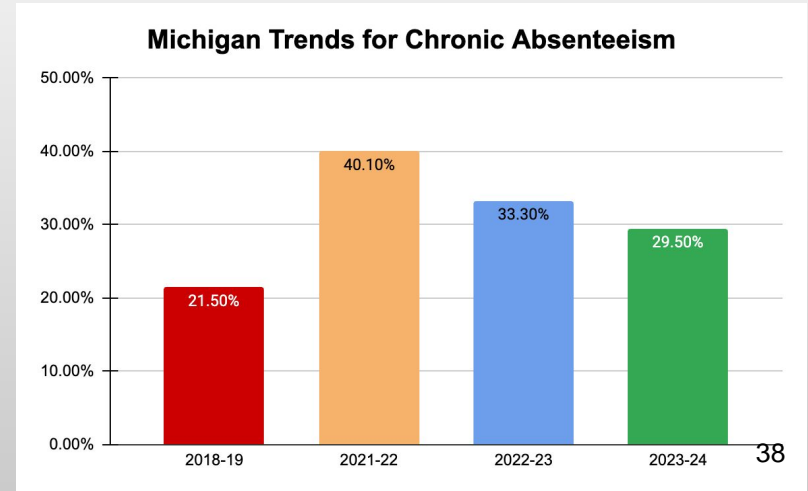
- Counts all absences: excused, unexcused & suspensions
- Emphasizes academic impact of missed days
- Uses community-based, positive strategies

37

National & Statewide Attendance Trends

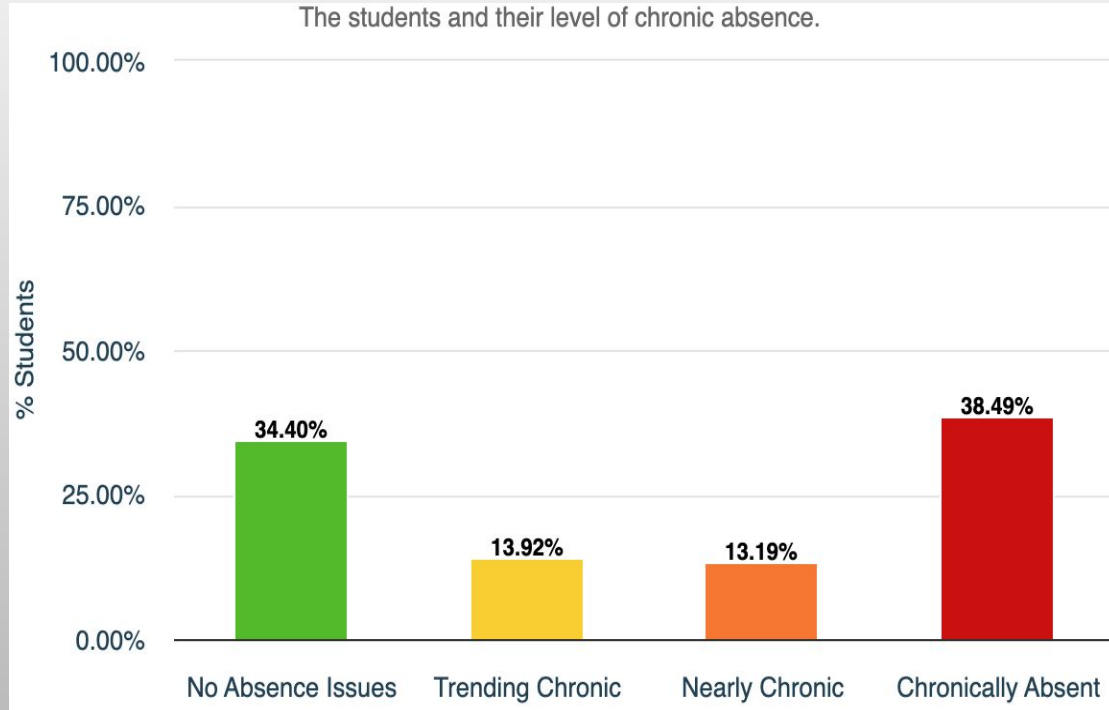


Nationally, the chronic absenteeism rate reached approximately 31% in the 2021–22 school year, then declined to 28% in 2022–23, increased to 29.50%



In 2018–19, 21.5% of Michigan K–12 students were chronically absent. This rose to 40.1% in 2021–22 after the pandemic, then decreased to 33.3% in 2022–23.

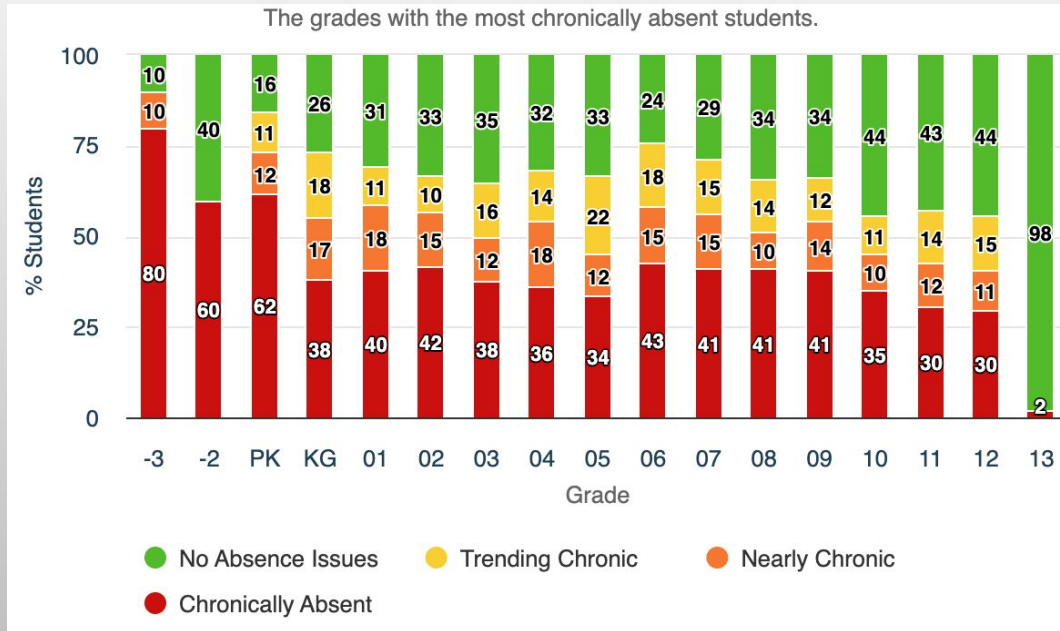
2024-2025 District Attendance Data Snapshot



Hazel Park has followed the trajectory of both national and Michigan chronic absenteeism trends.

In the 2024–25 school year, Hazel Park’s chronic absenteeism rate was 9%³⁹ higher than both the state and national averages.

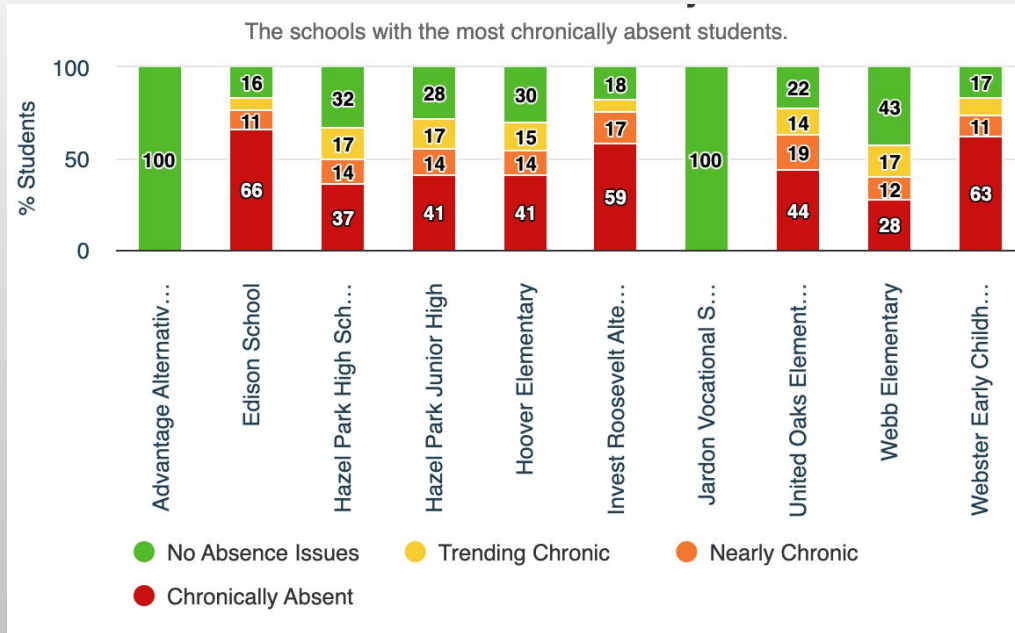
2024-2025 District Attendance Data Snapshot



Preschool students had the highest rates of chronic absenteeism in the district. Chronic absenteeism in Kindergarten through 2nd grade and 6th through 8th grade remained high, each hovering around 40%.

Absences for children younger than six are **not covered by truancy regulations**, since they're not legally required to attend school.

2024-2025 District Attendance Data Snapshot

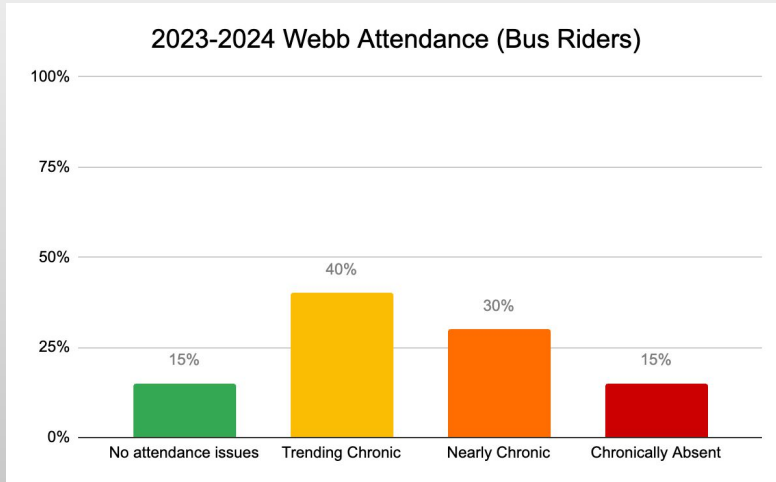


Highlights

- **Edison, Webster, and Invest** schools are hovering around **60% chronic absenteeism**—well above the district average.
- **Hazel Park High School** is performing **better than the district average**, with a lower rate of absenteeism.
- **Webb Elementary** has the **lowest rate** in the district at **28%** and the **highest rate** for 1st student attending school at **43%**.

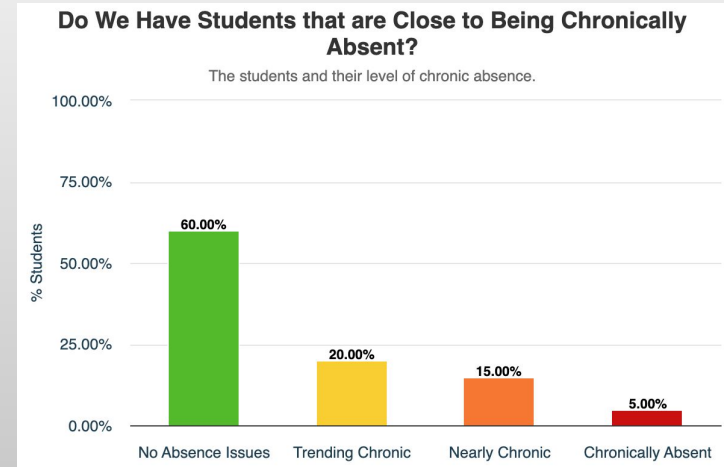
Effects of Bussing at Webb

23-24 Webb Bus Riders



This chart represents the attendance for the 21 students who attended Webb in 2023-2024 school year and rode the bus in the 2024-2025 school year.

24-25 Webb Bus Riders



This chart represents the attendance for the 21 students who rode the bus during the 2024-2025 school year. Also noted in comparing this data, tardies for these students improved as well as they attended our half days with the exception of March 21.

Attendance Goal – 3-Year Reduction Plan

Goal: Reduce chronic absenteeism by **25% over 3 years**

Baseline (2024): 38.5%

Target (2027): 28.88%

Year	Target Rate	% Decrease from Baseline
2024–25	35.3%	8.3%
2025–26	31.9%	17.1%
2026–27	28.88%	25.0%

Approach:

- Year 1: Foundation building – systems, early intervention, community awareness
- Year 2: Scaling successful practices, more intensive outreach
- Year 3: Deepening supports, sustaining gains, targeting remaining gaps

Oakland County Truancy Task Force

Positive Attendance Intervention Tiers

After Implementing Tiers 1 – 3, Formal Truancy Referral & possible court involvement

Tier 3: For students who require intensive support due to chronic absenteeism despite intervention and community referral
Choose up to 3, preferably from different columns

DATA ANALYSIS & MONITORING <ul style="list-style-type: none"> Attendance team meetings to examine data and individualize intensive support for students Multidisciplinary attendance team that meets regularly to review attendance data, analyze trends, barriers, and identify at-risk students; organize attendance strategy, and ensure students at risk for chronic absenteeism are connected with needed support 	POLICIES, PRACTICES, AND ACTIONS <ul style="list-style-type: none"> Functional Behavioral Assessment & Behavior Intervention Plan developed Develop alternatives to suspension and explore Credit Recovery Program Develop attendance contracts Explore alternative education placements for students with unique circumstances 	COMMUNICATION / ENGAGEMENT <ul style="list-style-type: none"> Home visits to re-establish communication and understand barriers to attending school Parent meeting to co-develop attendance plan and review attendance data Student meeting to create a support plan 	REFERRAL <ul style="list-style-type: none"> Community Mental Health referral and collaboration
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Tier 2: Provide additional support for at-risk students and designed to remove barriers, increase engagement, and link to targeted resources
Choose up to 3, preferably from different columns

DATA ANALYSIS & MONITORING <ul style="list-style-type: none"> Survey stakeholders to gather input and identify barriers Multidisciplinary attendance team that meets regularly to review attendance data, analyze trends, barriers, and identify at-risk students; organize attendance strategy, and ensure students at risk for chronic absenteeism are connected with needed support 	POLICIES, PRACTICES, AND ACTIONS <ul style="list-style-type: none"> Develop alternatives to suspension Utilize Restorative Practices Check in/Check out (CICO) Mentorship (peer/peer + student/staff) Small group interventions (anxiety, school avoidance, social skills, grief) Attendance strategies added to IEP 	COMMUNICATION / ENGAGEMENT <ul style="list-style-type: none"> Home visits to re-establish communication Parent meeting to co-develop attendance plan and review data Student meeting to create a support plan Review care/graduation plans with student Review ISD Truancy Protocol/action plan 10% chronic absenteeism letter sent home 	REFERRAL <ul style="list-style-type: none"> Provide community resources to family Mental health/academic professionals in building Youth Assistance School Nurse Community Mental Health Community-based partnership programs Child Protective Services PASS (middle schools)
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Tier 1: Universal Supports (Prevent absenteeism through proactive strategies)
Choose up to 3, preferably from different columns

DATA ANALYSIS & MONITORING <ul style="list-style-type: none"> Examine/analyze attendance data to identify trends, patterns, and specific groups of students at risk for high levels of absenteeism Early warning systems Staff consistency with recording absences Multidisciplinary attendance team that meets regularly to review attendance data, analyze trends, barriers, and identify at-risk students; organize attendance strategy, and ensure students at risk for chronic absenteeism are connected with needed support 	SCHOOL-WIDE POSITIVE BEHAVIOR INTERVENTION AND SUPPORT <ul style="list-style-type: none"> Promote and celebrate inclusivity and diversity Focus on building meaningful staff/student relationships where students feel heard and safe to express themselves Facilitate peer relationships through collaboration, team-building activities, and mentoring Establish clear expectations for attendance and participation within the school community Positive attendance messaging and reinforcement by staff + District or school-wide slogans/campaigns School-wide incentives (rewards for students (and families), bulletin boards, posters) Promote student engagement by encouraging students to share any challenges related to attendance (barriers) 	POLICIES, PRACTICES, AND ACTIONS <ul style="list-style-type: none"> Implement policies that ensure inclusivity and address discrimination or bias Review grading policy; it should not allow for students to fail classes for lack of attendance Review discipline policy; (don't keep suspended students out beyond suspension, do not suspend for lack of attendance) 	COMMUNICATION / ENGAGEMENT <ul style="list-style-type: none"> Outreach system in place to facilitate communication between schools, parents, and students (teacher, secretary, robocalls, texts) Utilize technology for automated attendance notifications, personalized alerts for parents, easy access to attendance records to keep families informed Ongoing newsletter and social media awareness for attendance policy, expectations, and data sharing Provide personalized early outreach to understand needs/barriers and early identification (before school starts/beginning of year) Communicate the benefits of parental monitoring and supporting attendance 	ATTENDANCE AWARENESS CAMPAIGNS / STRATEGIES <ul style="list-style-type: none"> Ongoing efforts to increase awareness for all stakeholders of attendance-related laws, policies, and consequences Awareness/promote the importance of regular attendance (correlations) Health and wellness awareness (connection between physical and mental health, seeking medical assistance, etc.) Involve community organizations, local businesses, etc., to help raise attendance awareness and to support attendance initiatives (scholarships, incentives, mentoring) All school staff/stakeholders are aware of and promote a tiered approach to supporting absenteeism
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The Oakland County Truancy Task Force is composed of members from the court, the Prosecutor's Office, Child Protective Services, School Districts, and community groups to promote the three As - Attendance, Attachment and Achievement.

Meetings occur once a month at Oakland School in Pontiac

- Celebrate attendance successes
- Multi Tiered System for Attendance -
- Launched the “In Class is Where it’s At” Campaign - Tri County effort to help students get and stay in school (Wayne, Oakland and Macomb)
- Share amongst districts for what is working and what is not
- Speakers - Prosecutor office, Truancy Officers,

Hazel Park Truancy Task Force

The Hazel Park Truancy Task Force was established to provide a **proactive, school-based response to chronic absenteeism** through consistent collaboration and direct student support.

Meeting weekly, the task force brings together **Pathway2Potential workers, secretaries, principals, the Community School Coordinator, Promise Navigators and the McKinney-Vento Liaison** to review attendance data, address barriers, and develop personalized interventions for students at risk—particularly those identified as **Tier 3**.

The purpose of the team is to ensure that **every student is seen, supported, and given a pathway back to regular attendance**. From sending initial absence letters to conducting home visits and creating attendance contracts with families, the task force emphasizes **early intervention, relationship-building, and accountability**.

Each team member also commits to connecting with students regularly through **check-in/check-out routines**, helping build meaningful relationships and reinforce the message that **every day in school matters**. The goal is not only to improve attendance but to foster **stronger connections between students, families, and schools**—laying the foundation for long-term academic and personal success.

What's Next? **Continuing & Scaling Our Efforts**

Building on the progress of the Hazel Park Truancy Task Force, our next steps focus on:

- Deepening our impact
- Expanding our reach
- Ensuring long-term sustainability

Continuing and Scaling Our Efforts

- Weekly task force meetings will continue
- Focus on early intervention and data-driven decisions
- Refine and expand Tiered Attendance Protocols
- Scale up practices like check-in/check-out and home visits
- Ensure all students with attendance concerns receive timely support

Engaging the Community & Supporting Staff

Community Engagement Plans

- Share messages through newsletters, social media, and school updates
- Partner with local organizations to reduce barriers (housing, transportation, health)
- Promote the “In Class is Where It’s At” campaign to build a shared culture of attendance

Training and Supports for Staff

- Provide training for:
 - Secretaries on tracking and response
 - Principals on Tiered Attendance Systems
 - Support staff on outreach and trauma-informed practices
- Develop user-friendly guides and tools to support consistent attendance interventions

Tracking Progress with Meaningful Metrics

Metrics for Monitoring Impact

- Chronic absenteeism rates by school and subgroup
- Number of Tier 2 and Tier 3 students supported
- Number of family meetings and attendance contracts completed
- Intervention outcomes (e.g., % of students with improved attendance)
- Engagement data from check-ins, home visits, and events

48

Purpose:

By aligning our efforts with clear, measurable data, we can better assess what's working, identify areas for improvement, and ensure every student is supported on their path to success.

Question & Answers

Thank You!



**SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN**

Budget Hearing
June 16, 2025 at 5:00 PM

CALL TO ORDER

The Budget Hearing of the Hazel Park Board of Education was held at the Ford School Administration Office on June 16, 2025 and was called to order by President Hinton at 5:03 pm.

ROLL CALL

Members Present: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton
Members Absent:
Others Present: Kruppe, Dulmage, Cales, Paterson, Papasian-Broadwell, Papasian, Mubarak

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Agenda, as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

PUBLIC COMMENT - None

NEW BUSINESS

A. Truth in Taxation (Informational Item)

Truth in Taxation ensures the public is notified and given a chance to comment when a district plans to collect more in property tax revenue than the previous year, even if the rate doesn't increase.

A.1) Public Comment - None

B. Budget

The 2024–25 budget projects a \$333,293 deficit, primarily due to reductions in special education and GSRP funding, with a more conservative outlook based on known costs and no reliance on uncertain revenue. To manage this, the district implemented cost-saving measures such as eliminating interim positions, reducing professional development, and delaying hires pending enrollment. A zero-based budgeting approach is being adopted to improve accuracy, and the team has applied for \$500K in Treasury reimbursement funds to help offset the deficit. While FY26 shows a projected \$2 million shortfall, updated enrollment, final audits, and future state aid figures may improve the outlook; continued updates will be provided through the fall.

PUBLIC COMMENT - None

BOARD MEMBER AND ADMINISTRATION COMMENTS

ADJOURNMENT

Moved and supported that the meeting be adjourned at 5:46pm.

Unanimous Approval.



**SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING**

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford Administration on June 16, 2025 and was called to order by President Hinton at 6:01 PM.

ROLL CALL

Members Present: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton
Members Absent:
Others Present: Kruppe, Dulmage, Cales

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

Moved by Fortress , supported by Rattee, that the Board of Education approve the Agenda, as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

SPECIAL ORDER OF BUSINESS

A. HPCC Presentation

Shana Williams presented Hazel Park Community Coalition's (HPCC) mission to prevent youth substance misuse through data-driven, community-based efforts. Established in 2016, HPCC uses the Strategic Prevention Framework to guide tailored programs, education, and engagement. Highlights from 2024–25 include distributing drug lock bags, Narcan training for seniors, and youth workshops. Upcoming initiatives focus on youth enrichment, parent engagement, and deeper board involvement with local data and services.

PUBLIC COMMENT None

CONSENT AGENDA (Action Items)

A. Approval of Minutes

1) Board Meetings

- a. Board of Education Special Meeting 05.15.2025 - Unofficial Minutes
 - a1. *Board of Education Special Meeting 5.15.2025 Closed Session Minutes
- b. Board of Education Regular Meeting 05.19.2025 - Unofficial Minutes
 - b1. *05.19.2025 Board of Education Special Meeting Closed Session Minutes
- c. Board of Education Special Meeting 05.27.2025 - Unofficial Minutes
 - c1. *Board of Education Special Meeting 5.27.2025 Closed Session Minutes

2) Committee Meetings

- a. Board of Education Committee of the Whole 06.09.2025 - Unofficial Minutes

B. Monthly Financial Reports

C. Personnel Recommendations

D. Conference Requests (under \$500)

Moved by Fortress, supported by Laframboise, that the Board of Education approve the consent agenda, as written.

Discussion

Yeas: Fortress, Laframboise, Beaton, Becker, Fox, Rattee, Hinton

Nays:

Motion carried.

NEW BUSINESS

A. 2024-25 Final Budget (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approves the 2024-25 Budget, as presented.

Discussion The Board of Education approved the 2024–25 and 2025–26 budgets as presented. Additionally, administrative transitions for 2025–26 were approved, resulting in over \$106,000 in savings by reassigning leadership roles and eliminating one central office position.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

B. 2025-2026 Budget Approval (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approves the 2025-26 Budget, as presented.

Discussion The Board approved the rollover budget for 2025-26.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

C. Administrative Moves (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approves the administrative transitions for the 2025-26 school year, as presented with a savings of at least \$106,747.53.

Discussion The Board approved the administrative transitions for the 2025-26 school year.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

D. Athletic ~~Director~~ Department (Action Item)

Moved by Fortress, supported by Beaton, that the Board of Education approves the athletic department transitions for the 2025-26 school year, as presented with a savings of at least \$94,165 as presented.

Discussion The Board did not approve the athletic department transitions for the 2025-26 school year.

Yeas: Beaton, Becker, Fox, Hinton

Nays: Fortress, Laframboise

Abstain: Rattee (Familial Conflict)

Motion failed.

E. Athletic Department (Action Item)

Moved by Fortress, supported by Fox, that the Board of Education approves the athletic department transitions for the 2025-26 school year, as presented with a savings of at least \$94,165 as presented.

Discussion President Hinton asked to rescind her vote with the understanding it would be revisited in February 2026. The Board approved the Athletic Department transitions.

Yeas: Beaton, Becker, Fox, Laframboise, Hinton

Nays: Fortress

Abstain: Rattee (Familial Conflict)

52

Motion carried.

F. Superintendent Contract Reimbursement (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the one third payment per year to the superintendent for accrued vacation hours and the \$3000 for Merit/Performance Based Pay, not to exceed \$10,000.

Discussion The Board approved the Superintendent Contract Reimbursement and the Merit/Performance Based Pay.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Abstain:

Motion carried.

G. Attorney Reimbursement (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Administrative Legal Representation reimbursement, not to exceed \$5000, as presented.

Discussion The Board did not approve the Administrative Legal Representation reimbursement.

Yeas: Rattee, Beaton, Becker

Nays: Fortress, Laframboise, Hinton

Abstain: Fox (Conflict - not enough knowledge)

Motion failed.

H. Transportation Director (Action Item)

Moved by Beaton, supported by Rattee, that the Board of Education approve a one-year salary increase for the Supervisor Director of Transportation, not to exceed \$82,745.

Discussion The Board approved a one-year salary increase for the Director of Transportation.

Yeas: Beaton, Rattee, Becker, Fortress, Fox

Nays: Laframboise, Hinton

Motion carried.

I. Transportation - Summer Help (Action Item)

Moved by Rattee, supported by Becker, that the Board of Education approve the hours for bus maintenance, repair and cleaning, not to exceed \$18,345, as presented.

Discussion The Board approved the hours for bus maintenance, repair and cleaning.

Yeas: Rattee, Becker, Beaton, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

J. Gym Floor Maintenance (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approve the refinishing of the Gym Floors and to add the painted lines for Volleyball and Basketball, not to exceed \$13552.44, as presented.

Discussion The Board approved the routine refinishing of the gym floors and painting of lines for Basketball and Volleyball allowing more students to utilize the facilities.

Yeas: Rattee, Fortress, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

K. Roosevelt Roof Repair (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the roof repair to be completed before the winter at Invest Roosevelt, at a cost not to exceed \$8,950, as presented.

Discussion The Board approved the roof repair to be completed before winter, recognizing that delaying the work could lead to further deterioration and increased damage.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

L. HVAC Filters (Action Item)

Moved by Fortress, supported by Fox, that the Board of Education approve the HVAC Filter Replacement at a cost not to exceed \$11,040.15, as presented.

Discussion The Board approved the HVAC Filter Replacement, replacement was taking place three times a year during COVID and has moved to twice a year.

Yeas: Fortress, Fox, Beaton, Becker, Laframboise, Rattee Hinton

Nays:

Motion carried.

M. Playground Mulch (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the installation of playground mulch at Webb, Webster, Hoover, United Oaks, and Ford Administration at a cost not to exceed \$20,805.00, as presented.

Discussion The Board approved the installation of playground mulch.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

N. Bus Purchase (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of a new used bus for \$73,497 plus any title or fees.

Discussion The Board approved the purchase of a used bus to replace the oldest bus in the current fleet of nine.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

O. Annual Bleacher Inspections (Action Item)

Moved by Rattee, supported by Beaton, that the Board of Education approve the Annual Bleacher Inspection for the 2025-26 school year, not to exceed \$1000, as presented.

Discussion The Board of Education approved the Annual Bleacher Inspection for the 2025-26 school year this is for the Junior High and the High School, the inside and outside bleachers.

Yeas: Rattee, Beaton, Becker, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

P. Delta Network Solution Block Hours (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of additional block hours to address technology concerns as we continue to improve upon the technology at all our schools in the district, at a cost not to exceed \$7,800.00.

Discussion The Board approved the purchase of additional block hours to support ongoing technology improvements across all district schools.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Rattee Hinton

Nays:

Motion carried.

Q. Teaching & Learning Summer Project & Professional Learning (Action Item)

Moved by Rattee, supported by Fox, that the Board of Education approve the Summer 2025 professional learning and project proposals in the amount of \$34,702.50.

Discussion The Board approved the Summer 2025 professional learning and project proposals to support staff development and district initiatives.

Yeas: Rattee, Fox, Beaton, Becker, Fortress, Laframboise, Hinton

Nays:

Motion carried.

R. 2025-26 Curriculum Purchases (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the instructional materials for the 2025-2026 school year for \$425,861.08, with the ability to make adjustments for changes in enrollment or contract negotiations.

Amended motion: Moved by Fortress, supported by Rattee, that the Board of Education approve the Summer 2025 professional learning and project proposals in the amount of \$473,111.08.

Discussion The Board of Education approved the instructional materials for the 2025-2026 school year

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

S. Ukeru (Action Item)

Moved by Beaton, supported by Rattee, that the Board of Education approve Ukeru Train the Trainer recertification in an amount not to exceed \$1,250.00

Discussion The Board of Education approved Ukeru Train the Trainer recertification.

Yeas: Beaton, Rattee, Becker, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

T. Athletic Equipment & Uniforms for Fall 2025 (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Fall Sports Purchases not to exceed \$17,293.90 as presented.

Discussion The Board approved the Fall Sports Purchases.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

U. Millenium Business Solution - Copier Renewal (Action Item)

Moved by Rattee, supported by Fox, that the Board of Education approve the 63 month copier lease from Millenium Business Systems to address technology concerns as we continue to improve upon the technology at all our schools in the district, at a cost not to exceed \$2,741.66.

Discussion The Board approved a 63-month copier lease with Millennium Business Systems to support ongoing technology improvements across all district schools.

Yeas: Rattee, Fox, Beaton, Becker, Fortress, Laframboise, Hinton

Nays:

Motion carried.

V. Touchpoint Kiosk Service & Support (Action Item)

Moved by Rattee, supported by Becker, that the Board of Education approve the purchase renewal of service and support for our Touchpoint Kiosks to address technology concerns as we continue to improve upon the technology at all our schools in the district, at a cost not to exceed \$5,824.00.

Discussion The Board approved the purchase renewal of service and support for our Touchpoint Kiosks to address technology concerns as we continue to improve upon the technology at all our schools in the district.

Yeas: Rattee, Becker, Beaton, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

W. CTE Purchase (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approve the one-time purchase of this CNC machine/supplies for the Hazel Park High School woodworking classroom in an amount not to exceed \$6033.00.

Discussion The Board approved the one-time purchase of this CNC machine/supplies for the Hazel Park High School woodworking classroom

Yeas: Rattee, Fortress, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

X. State Aid Note (Action Item)

Moved by Rattee, supported by Beaton, that the Board of Education approve the Resolution Authorizing Issuance of a Note in Anticipation of State School Aid, as presented.

Discussion In anticipation

Yeas: Rattee, Beaton, Becker, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

Y. Auditor Engagement FY2025 - UHY (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approve the engagement of UHY LLP to perform the FY2025 external audit as presented.

Discussion The Board of Education approved the engagement of UHY LLP to perform the external audit.

Yeas: Rattee, Fortress, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

Z. Student Accident Insurance (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Comprehensive Student Athlete Insurance Coverage from Student Accident Insurance Incorporated for a general fund cost of \$12,650 for the 2025/26 school year.

Discussion The Board of Education approved the Comprehensive Student Athlete Insurance Coverage from Student Accident Insurance Incorporated.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

AA. 2025-26 MHSAA Renewal (Action Item)

Moved by Rattee, supported by Laframboise, that the Board of Education approve the 2025-26 Michigan High School Athletic Association Resolution, as presented.

Discussion The Board approved the 2025-26 Michigan High School Athletic Association Resolution.

Yeas: Rattee, Laframboise, Beaton, Becker, Fortress, Fox, Hinton

Nays:

Motion carried.

AB. 2025-26 Superintendent Memberships (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Superintendent Memberships for the 25-26 school year at a cost of \$3,000.68, as presented.

Discussion

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

AC. MASB Membership Renewal (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the renewal of the School District's membership in MASB at a cost of \$6,401.40, as presented.

Discussion The Board approved the renewal of the District membership for Michigan Association of School Boards.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried

AD. 2025-26 MSBO Membership Renewals (Action Items)

Moved by Fortress, supported by Rattee, that the Board of Education approve the MSBO membership renewals for the listed employees at a cost of \$1050.00, as presented.

Discussion The Board approved the MSBO membership renewals.

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried

AE. 2025 MASA Fall Conference (Action Item)

Moved by Rattee, supported by Beaton, that the Board of Education approve the conference request for the MASA Fall Conference not to exceed \$1,520.00, as presented.

Discussion The Board approved the conference request for the MASA Fall Conference

Yeas: Rattee, Beaton, Becker, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

AF. Conference 2025 MAASE Summer Institute 2025

Moved by Beaton, supported by Rattee, that the Board of Education approve the MAASE Summer Institute 2025 attendance for district special education administrator not to exceed the amount of \$2,250.

Discussion The Board of Education approved the MAASE Summer Institute 2025 attendance for district special education administrator.

Yeas: Beaton, Rattee, Becker, Fortress, Laframboise, Fox, Hinton

Nays:

Motion carried.

AG. Board Training (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the Board training, as presented.

Amended Motion: Moved by Fortress, supported by Rattee, that the Board of Education approve the Board training with the addition of Heidi Fortress and Monica Rattee.

Discussion The Board approved the Board training with the addition of Heidi Fortress and Monica Rattee for the 2025 Summer Institute

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Fox, Hinton

Nays:

Motion carried.

AH. Conference Requests (Over \$500)

Moved by Rattee, supported by Laframboise, that the Board of Education approve the conference requests over \$500, as presented.

Discussion The Board approved the conference requests over \$500. Two of the conferences are grant funded and the other is required for the AP teacher.

Yeas: Rattee, Laframboise, Beaton, Becker, Fortress, Fox, Hinton

Nays:

Motion carried.

AI. Student Discipline (Action Item)

Moved by Rattee, supported by Laframboise, that the Board of Education approve the Student Discipline, as presented.

Discussion

Yeas: Rattee, Laframboise, Beaton, Becker, Fortress, Fox, Hinton

Nays:

Motion carried.

AJ. Freedom of Information Act (FOIA) (Informational Item)

AK. Junior Viking Continuation (Action Item)

Moved by Fortress, supported by Laframboise, the Hazel Park School District allow Junior Viking program to use distinct facilities to enable Junior Viking program to continue in operation. This includes but not limited to a secure and safe place to store equipment for a period of no less than five years with Junior Vikings insuring their equipment for damage or theft, no fees for facility rentals or custodial fees for a period of no less than five years and the first opportunity to use the facilities as long as no other Hazel Park School event is happening.

Amended motion: Moved by Fortress, supported by Laframboise, to table the Junior Viking discussion until July.

Discussion The Board deliberated on the issue and decided to table until July when proper information could be brought to the board regarding facility usage, number of Hazel Park students participating, custodial hours, and other important information to aid in the decision making process. This will be tabled with no fees to be charged until it is brought back before the board.

Yeas: Fortress, Laframboise, Beaton, Becker, Fox, Rattee, Hinton

Nays:

Motion carried.

SUPERINTENDENT REPORT

- A. Enrollment
- B. Fundraisers

REQUESTS FOR FUTURE AGENDA ITEMS

PUBLIC COMMENT None

CALENDAR DATES

BOE Committee of Whole & Budget Meeting #1	July 21, 2025
BOE Budget Meeting #2	July 22, 2025
BOE Regular Meeting	July 28, 2025

BOARD MEMBER AND ADMINISTRATION COMMENTS

Deborah Laframboise, Vice President

Monica Rattee, Trustee

I just want to thank Monica and Crystal for their hard work. I know that the earlier meeting ended quickly as everyone was eager to eat, but I appreciate your efforts.

April Beaton, Trustee

I'd like to take a moment outside of the formal meeting to note that we've spent a great deal of time today discussing budgets. As of now, the Michigan Legislature has still not approved a state budget. While there is hope that they will meet their own deadline of June 30th, that currently does not look promising. It's also important to clarify that while the Legislature is proposing what they're calling "per-pupil increases," many of these adjustments involve complicated funding shifts that could severely impact school operations—particularly in the areas of student mental health, facilities, and behavioral support. If you feel strongly about the future of school funding, I encourage you to contact your local representatives and share your thoughts. Urge them to support a school budget that truly benefits students and supports the systems that serve them every day. And with that—happy summer, everyone!

Nathan Becker, Trustee

None

Heidi Fortress, Treasurer	I'd like to piggyback on that, thank you girls very much and I also want to make another motion.
Darrin Fox, Secretary	I would like to take a moment to thank the technology department for their hard work in managing the videotaping, recording, and audio, they go above and beyond, often working long hours. I appreciate the team's dedication and efforts tonight.
Amy Kruppe, Superintendent	None
Beverly Hinton, President	I just want to say that I really appreciate everyone sitting up here tonight. This is the team that does the hard work behind the scenes, and it's only fitting that you're all recognized in this way. In light of the investigation's results, the Board agreed and communicated to the community that we would implement measures to further support Dr. Kruppe's team. One of those steps includes engaging with a financial advisory services company to assist with the development of a financial assistance plan. Tomorrow, there will be a Zoom meeting with the advisory firm, and both Monica and Heidi have volunteered to participate in that conversation. This effort aligns with the plan that the Board previously approved and is part of our ongoing work to strengthen the finance department. Mr. Miller is expected to wrap up his role shortly as part of that transition. That's all I have for now. Wishing everyone a great summer and congratulations on all the recent graduations and student successes!

Adjournment

Moved and supported that the meeting be adjourned at 8:20pm.
Unanimous Approval.



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
BOARD OF EDUCATION WORKSHOP
July 22, 2025 5:30 PM

CALL TO ORDER

The Special Meeting of the Hazel Park Board of Education was held on July 22, 2025 and was called to order by President Hinton at 5:30 p.m.

ROLL CALL

Members Present: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton
Members Absent:
Others Present: Dr Wilcox

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Fortress, supported by Rattee, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

PUBLIC COMMENT - None

NEW BUSINESS

A. Miller Johnson Policy Presentation

Discussion: Kevin Sutton, from a Miller Johnson Law firm, outlined their streamlined approach to school district policy development, aiming to replace outdated, complex manuals with clear, concise, and district-specific policies that separate foundational board policies from detailed administrative regulations. Their collaborative process with district committees typically spans about five months, involving structured reviews to ensure accessibility and relevance. They offer a flat fee model \$17,500 plus annual updates \$4,000, providing ongoing support and online hosting with easy-to-update policies linked directly to current laws, accompanied by clear, concise updated memos.

B. Budget Discussion

Discussion: The board discussed budget updates, including the GSRP budget, which will be shared soon as it's still being finalized. Staff identified several services to explore for bidding later this school year, such as garbage mat service, audit, insurance (excluding health), energy, shredding, custodial supplies, gas, and salt. Updates included plans to shift most substitutes to EDUStaff, excluding those in the Grow Your Own program. Additional information is forthcoming on the 2- and 3-year-old program costs, including offsetting DHS revenue. The board also discussed evaluating alternatives to HopSkipDrive for McKinney-Vento transportation.

C. Portrait of a Learner / Strategic Plan

Discussion: The superintendent outlined four district goals—climate and culture, resources, community relations, and curriculum—and asked the board for input on strategies. Final plans will be shared for approval in August. The board reviewed simplified updates to the Portrait of a Learner competencies, focusing on clarity and reducing repetition. Feedback was positive, with minor suggestions noted. The document will go to admin teams and the original committee for final input.

D. Jardon Swing

Moved by Fortress, supported by Rattee, that the Board of Education approve the installation of the swing at Jardon.

Discussion The swing needs to be approved as soon as possible to get the work done before school begins.

Roll Call Vote Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Yeas:

Nays:

Motion carried.

E. iPad Purchase

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of the iPads, at a cost not to exceed 64,800.00, as presented.

Discussion: The board approved purchasing iPads for the Summery Discover program students.

Roll Call Vote Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Yeas:

Nays:

Motion carried.

PUBLIC COMMENT

BOARD MEMBER AND ADMINISTRATION COMMENTS

Darrin Fox, Secretary - Ditto!

April Beaton, Trustee - None

- Heidi Fortress, Treasurer - There was a motion related to the Junior Vikings that was tabled and hasn't been resolved yet. Could it be discussed at the upcoming Monday board meeting, though the agenda is already long. I would like to get this on agenda for Monday. I appreciate the hard work of everyone involved, I know these meetings are long.
- Monica Rattee, Trustee - I'm not comfortable with the idea of spending tens of thousands on consultants like Don Sovey, especially when similar services are available at no cost through Oakland Schools. It's contradictory to worry about minimal district contributions to grant-funded salaries—supporting staff already working in schools—while considering paying \$20,000 or more for outside help with a questionable track record. So many concerns from other districts, I urge the board to prioritize students over politics and consider the free option first. She also questioned spending \$175,000 on policy work already done for free, while we deny raises to staff.
- Nathan Becker, Trustee - Thanks everybody, for all the hard work you guys are doing. I know that a lot of long hours, a lot of hard work's going on. So, I appreciate that.
- Deborah Laframboise, Vice President - None
- Beverly Hinton, President - Please add to the agenda for Junior Vikings for Monday. The hope is that Monday's meeting will go faster, and just a reminder about a Superintendent Training on August 4th.
- Moved and supported that the meeting be adjourned 6:50pm.
Unanimous approval.



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
COMMITTEE OF THE WHOLE MEETING
July 21, 2025 5:30 PM

CALL TO ORDER

The Committee of the Whole Meeting of the Hazel Park Board of Education was held on July 21, 2025 and was called to order by President Hinton at 5:30 p.m.

ROLL CALL

Members Present: Beaton, Becker, Fox, Laframboise, Rattee, Hinton
Members Absent: Fortress (arrived at 5:34pm)
Others Present: Dr. Wilcox, Ms Cales, Ms Papiasian, Dr Dulmage

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Beaton, supported by Laframboise,, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Beaton, Laframboise, Becker, Fortress, Fox, Rattee, Hinton

Nays:

Motion carried.

PUBLIC COMMENT - None

UNFINISHED BUSINESS

A. POLICY

1) Clark Hill Policy Presentation

Clark Hill presented an overview of their board policy approach to Hazel Park Schools, emphasizing that policies should be legally compliant, concise, and focused on major governance issues. They distinguish between "big P" board policies that guide key decisions and "small p" policies best handled through administrative guidelines. Their model keeps costs low, avoids unnecessary complexity, and provides flexibility while ensuring legal accuracy. They recommended the district continue using their minimalist, practical policy structure to support efficient and legally sound decision-making.

CLOSED SESSION

A. Motion to recess into closed session 8(h) to consider material exempt from discussion or disclosure by state or federal statute.

Moved by Laframboise, supported by Fortress, that the Board of Education recess into closed 8(h) to consider material exempt from discussion or disclosure by state or federal statute.

Discussion

Roll Call Vote

Yeas: Laframboise, Fortress, Beaton, Becker, Fox, Rattee, Hinton

Nays:

Motion carried.

Moved to closed session 6:02pm.

Returned to open session 6:17pm.

Motion made by Laframboise, supported by Rattee, that the Board of Education return to open session.

Discussion

Roll Call Vote

Yeas: Laframboise, Rattee, Beaton, Becker, Fortress, Fox, Hinton

Nays:

Motion carried.

Motion made by Laframboise, supported by Fortress, that the Board of Education support the letter provided from Jimmy Paterson.

Discussion

Roll Call Vote

Yeas: Laframboise, Rattee, Beaton, Becker, Fortress, Fox, Hinton

Nays:

Motion carried.

B. District Attorney Letter

Motion made by Fox, supported by Rattee, that the Board of Education support our attorney, Jimmy Patterson with his letter that he provided to us.

Discussion

Roll Call Vote

Yeas: Fox, Rattee, Laframboise, Becker, Hinton

Nays: Beaton, Fortress

Motion carried.

NEW BUSINESS

A. PERSONNEL

1) Athletic Coaches

Discussion: The board reviewed the list of athletic coaches, their experience, and pay scales, which are based on sport-specific coaching experience per the teacher contract. Football coaches are typically paid more and have more assistants due to the sport's complexity and safety needs. The administration is considering clearer criteria for approving assistant coaches in other sports.

2) Organizational Chart

Discussion: The board reviewed the informational item, Organizational Chart for this district, discussing potential for adding other staff under administrators for better transparency.

3) Non-Union Pay Increase

Discussion: A 3% non-union raise was proposed but debated due to budget concerns. The vote may be delayed until after the audit. The board suggested moving forward for a vote.

4) Central Office Admin Increases

Discussion: Central Office staff are also proposed for 3% raises. The Community School Director's raise is fully covered by a community schools grant. The Business Office Director is proposed for a raise above 3% to \$92,000 to align her salary closer to regional averages for K-12 business managers. She has completed significant training and certification. It was suggested to consider separating The Business Office Director's raise for a separate vote due to her qualifications and delayed raise last year. These two items will be moved forward for a vote.

5) Non-Union Unaffiliated Salary & Benefit Summary

Discussion: The proposed non-union pay increase motion should exclude security guards, as their raises are addressed in a separate upcoming motion. Webster's principal/supervisor position is classified and paid as an administrator but is not included with school administrators since the role was reclassified and remains non-union. Vendor staff (MCA and Invest) raises are part of the non-union contract but are funded through their own budgets; discussions are ongoing about possibly separating this for clarity. Security guard pay now includes an additional step to assist with recruitment efforts. GSRP staff are in the process of forming a union and will be negotiated separately. These items will be addressed accordingly and moved forward for a vote.

B. BUILDINGS & GROUNDS

1) Webb Building

Discussion: The board reviewed and discussed the information for the plumbing repair needed at Webb Elementary. The board suggested moving it forward for a vote.

2) Summer Work Update

Discussion: Summer work is 50-70% complete across school buildings, with key updates including gym floor refinishing, ceiling tile replacement, HVAC and boiler repairs, and mulch installation. Larger projects like swing sets, greenhouse setup, and concrete repairs are pending. The district is planning future HVAC and structural upgrades through sinking funds or a 2027 bond. A formal energy bond proposal from Trane is still pending.

3) Jardon Air Conditioning

Discussion: A quote of \$185,000 is included for installing air conditioning in one room to support students with special needs. The special education center fund carries a required 9% fund balance to cover maintenance and upgrades, which reduces the amount that can transfer to the district's general fund. While Oakland County sets aside some funds for renovations, small projects like this AC installation must come from the center fund. Requests for additional funding have been made but are unlikely, as county funds typically support new program development rather than maintenance.

C. FINANCE

1) ECRA Group Incorporated

Discussion: ECRA provides a three-year school improvement plan and data analytics system for \$22,000 annually, plus \$5,000 for a strategic dashboard on the district website. The contract was approved last year, and the renewal maintains access to in-depth student and teacher growth data across the district.

2) Summer School Extended Day Activities

Discussion: The board reviewed these informational grant items as presented for the different summer school programs.

3) Great Start Readiness Program Contract (GSRP)

Discussion: The board reviewed the contract for GSRP. This item will be moved forward for a vote at the regular meeting.

4) FMX

Discussion: The board discussed and reviewed the information for FMX. This program is used for facility usage, work order and inventory. The board suggested moving it forward for a vote.

5) SET SEG

Discussion: The SET SEG invoice was reviewed and discussed. The board suggested moving this item forward to a vote.

6) MVCA Enrollment Cap

Discussion: The board reviewed the MVCA letter regarding increasing the MVCA Cap and has suggested moving this item forward for a vote.

7) Financial Reductions

Discussion: The board reviewed and discussed the information shared by Administration regarding reductions that would save money for the district as we move forward. The board suggested moving this forward to a vote.

8) Sinking Fund

Discussion: Information regarding the sinking fund was shared with the board.

9) Michigan Cyber Academy (MCA) Contract Extension

Discussion: The board reviewed the MCA Contract extension and suggested moving it forward to a vote.

10) Frontline

Discussion: Frontline information was reviewed by the board, this program is used for many business office and HR daily operations, as well as evaluations. The board suggested moving this forward to a vote.

11) ISD Update Visit

Discussion: Dr Wilcox shared this informational item, the letter of recommendation from Terry Les that was provided to the district at no cost regarding the financial advisory from Oakland Schools.

12) Coalition Report

Discussion: Dr Wilcox shared this informational report on the Coalition with the board.

13) Request for Line Item Budget

Discussion: This informational item was presented to the board. They discussed the line item budget and how it will be presented during a budget amendment.

14) Request for Quarterly Reports

Discussion: This informational item was presented to the board. They discussed the quarterly reports that would be presented to the board and thoughts for moving forward.

15) Chartwells Revenue

Discussion: The board received the memo from last year on how the funds were divided between athletic sports and what the profits were for this year. This item will be moved forward for a vote.

16) Oakland Livingston Human Services Agency 25/26 Agreement

Discussion: The board reviewed the contract for OLHSA for the 25/26 school year. This item will be moved forward for a vote at the regular meeting.

17) Monthly Financial Report

Discussion: The board reviewed the financial reports and all questions were emailed ahead of time and answered.

D. OTHER

1) Grants

a) United Way

Discussion: The board received the information on the United Way grant that was recently awarded to the district.

2) Hazel Park Junior High - 8th Grade Washington DC Trip

Discussion: The board reviewed the information provided regarding the Junior High 8th grade trip. This item will be moved forward to the next meeting for a vote.

3) After-School Tutoring

Discussion: The district is proposing a scaled-back after-school tutoring program, eliminating detention and reducing days to cut costs. Most of the \$219,240 will be covered by grant funding, minimizing the impact on the general fund.

4) Student of the Month

Discussion: The board discussed how Student of the Month awards are presented, focusing on concerns about board unity and public perception. A suggestion was made to clarify roles and ensure joint recognition by both the board and the Promise Zone. The goal remains to celebrate students while presenting a unified message.

5) Hazelwood Caretaker

Discussion: The district plans to resume the Hazel Wood caretaker process, with interviews this fall and a spring/summer move-in after needed repairs. The caretaker would live rent-free under contract, with responsibilities defined and IRS guidelines followed.

6) Request for Student Art

Discussion: A request was made to remove a student-created mural honoring a former staff member. The board agreed the artwork should remain, as it was gifted to the school. A committee will be formed to create a formal process for handling future memorial or tribute requests.

7) Therapy Dog Handbook

Discussion: The therapy dog handbook was updated to reflect procedures rather than policy, clarifying insurance, vaccination, and behavior requirements. It guides therapy dog use in schools and does not require a formal board policy.

8) Cell Phone Ban

Discussion: Administration is hoping to pilot a cell phone ban due to ongoing disruptions and requests from staff. While a general policy exists, the proposal would enforce a complete ban, possibly starting with the pilot at Advantage or Junior High. The board expressed support, and administration will draft a formal recommendation for the August meeting.

PUBLIC COMMENT - None

ADJOURNMENT

Moved and supported that the meeting be adjourned by 9:33 pm.

Unanimous approval.



Hazel Park School District

ALL IN ALL THE TIME

Amy Kruppe, Ed.D.

Superintendent

Ford Administration

1620 E. Elza, Hazel Park, MI 48030 • Phone 248-658-5200 | Fax 248-544-5443

TO: The School District of the City of Hazel Park
Board of Education

FROM: Crystal Mubarak
Director of Business

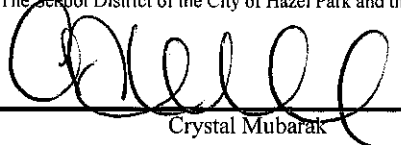
RE: Treasurer's Report June 2025

DATE: July 17, 2025

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		924,624.96	
	<i>Total - General Fund</i>	<u>\$ 924,624.96</u>	
CENTER PROGRAM (22)		10,864.62	
COMMUNITY SERVICE (23)		471.01	
FOOD SERVICE FUND (25)		219,393.32	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		0.00	
	<i>Total - Special Revenue Funds</i>	<u>\$ 230,728.95</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		18,511.88	
	<i>Total - Other Funds</i>	<u>\$ 18,511.88</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 1,173,865.79</u></u>	\$ 1,173,865.79
ACH DEBITS			1,860,495.89
PAYROLL			1,621,462.97
OUTGOING WIRE TRANSFERS			3,089,258.10
P-CARD PURCHASES			<u>53,945.67</u>
			6,625,162.63
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 7,799,028.42</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.



Crystal Mubarak
Director of Business

Hazel Park Schools
Budget to Actual by St Revenue and St Function
As of 5/31/25

St Revenue/Function	Description		Original Budget	1st Amended Budget	2nd Amended Budget	Final Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue										
St Revenue: 100	Revenue from Local Sources	Total:	6,310,500.00	8,645,668.00	8,367,141.00	8,188,887.00	0.00	7,109,706.52	1,079,180.48	84.97%
St Revenue: 300	Rev from State Sources	Total:	43,062,068.00	39,731,857.00	43,621,995.00	41,390,783.00	0.00	32,421,207.34	8,969,575.66	74.32%
St Revenue: 400	Rev from Federal Sources	Total:	1,862,829.00	4,540,445.00	5,390,689.00	5,426,192.00	0.00	4,081,247.65	1,344,944.35	75.71%
St Revenue: 500	Incoming Transfer/Oth Transact	Total:	2,940,000.00	3,583,456.00	3,583,456.00	3,365,761.00	0.00	2,723,274.11	642,486.89	76.00%
St Revenue: 600	Fund Modifications	Total:	1,687,000.00	2,166,021.00	1,966,021.00	1,966,021.00	0.00	0.00	1,966,021.00	0.00%
Type: 4	RevenueTotal		55,862,397.00	58,667,447.00	62,929,302.00	60,337,644.00	0.00	46,335,435.62	14,002,208.38	73.63%
Type: 5 Expense										
St. Function:110	Basic Programs	Total:	21,884,914.00	22,395,123.00	22,403,839.00	21,811,877.00	156,977.71	19,631,321.41	2,180,555.59	87.62%
St. Function:120	Added Needs	Total:	11,112,868.00	10,550,697.00	11,720,863.00	11,786,688.00	6,059.79	10,663,622.14	1,123,065.86	90.98%
St. Function:210	Support Services-Pupil	Total:	4,178,712.00	3,872,146.00	4,550,951.00	4,676,140.00	6,033.00	4,244,679.91	431,460.09	93.27%
St. Function:220	Support Services-Instr Staff	Total:	3,741,471.00	3,750,803.00	3,726,910.00	3,567,546.00	48,188.10	3,153,744.12	413,801.88	84.62%
St. Function:230	Support Services-General Admin	Total:	793,531.00	819,193.00	1,164,419.00	1,145,668.00	1,881.00	1,037,839.04	107,828.96	89.13%
St. Function:240	Support Services-School Admin	Total:	2,584,742.00	2,574,941.00	2,644,161.00	2,640,161.00	3,685.52	2,441,758.85	198,402.15	92.35%
St. Function:250	Support Services-Business	Total:	810,588.00	1,208,587.00	1,246,366.00	1,205,811.00	-	1,135,056.37	70,754.63	91.07%
St. Function:260	Operations and Maintenance	Total:	5,965,755.00	5,924,393.00	5,952,292.00	5,719,943.00	8,225.00	5,291,856.52	428,086.48	88.90%
St. Function:270	Pupil Transportation Services	Total:	978,544.00	2,253,235.00	2,680,019.00	2,701,499.00	-	1,182,338.28	1,519,160.72	44.12%
St. Function:280	Support Services-Central	Total:	2,185,108.00	2,302,946.00	2,298,218.00	2,241,607.00	-	2,131,290.97	110,316.03	92.74%
St. Function:290	Support Services-Other	Total:	813,672.00	1,143,551.00	643,551.00	659,327.00	54,286.60	626,200.00	33,127.00	97.30%
St. Function:330	Community Activities	Total:	330,297.00	258,895.00	255,081.00	247,902.25	-	79,367.56	168,534.69	31.11%
St. Function:390	Other Community Services	Total:	393,000.00	316,428.00	765,247.00	743,706.75	0.00	493,111.89	250,594.86	64.44%
St. Function:440	Pymts to Other Govmnt	Total:	293,000.00	594,750.00	594,750.00	594,750.00	0.00	594,750.00	-	100.00%
St. Function:510	Debt Services - Long Term Only	Total:	33,000.00	0.00	0.00	0.00	0.00	-	-	0.00%
St. Function:600	Transfers Out	Total:	293,000.00	295,688.00	295,688.00	295,688.00	0.00	292,687.50	3,000.50	98.99%
Type: 5	ExpenseTotal:		56,392,202.00	58,261,376.00	60,942,355.00	60,038,314.00	285,336.72	52,999,624.56	7,038,689.44	86.97%
Grand Total:			-529,806.00	406,071.00	1,986,947.00	299,330.00		-6,664,188.94	6,963,518.94	

71

Monthly Summary of EFT's from HP Bank Accounts

Jun-25

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
6/2/2025	\$70.00	Food Service	Square Monthly Membership
6/2/2025	\$474.12	Gen Funds	Latchkey Fees
6/25/2025	\$3,360.19	Gen Funds	Consumers Energy
6/12/2025	\$61,164.21	Gen Funds	EduStaff Payment June 12th
6/16/2025	\$6,665.64	Gen Funds	Health Equity Payment June 13th Payroll
6/27/2025	\$9,339.33	Gen Funds	Health Equity Payment June 26th Payroll
6/3/2025	\$25,883.71	Gen Funds	Penserv Payment May 31st Payroll
6/17/2025	\$26,635.72	Gen Funds	Penserv Payment June 13th Payroll
6/12/2025	\$465,119.74	Ret W/H	Payroll Retirement Withholding June 13th
6/26/2025	\$524,301.44	Ret W/H	Payroll Retirement Withholding June 27th
6/13/2025	\$321,695.32	Tax W/H	Payroll Federal Tax Withholding June 13th
6/2/2025	\$42,754.19	Tax W/H	Payroll State Tax Withholding May 30th
6/13/2025	\$45,756.71	Tax W/H	Payroll State Tax Withholding June 13th
6/25/2025	\$327,275.57	UAAL	Payroll UAAL Payment June

\$1,860,495.89	Total ACH Debits
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<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
6/13/2025	\$882,577.62	General Payroll on June 13th
6/27/2025	\$738,885.35	General Payroll on June 26th

\$1,621,462.97	Total Payroll
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<u>Date</u>	<u>Amount</u>	<u>Wires</u>
6/30/2025	\$3,089,258.10	MVCA Wire State Aid

\$3,089,258.10	Total Wires
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<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
6/23/2025	\$53,945.67	General P-Card charges Huntington Bank

\$53,945.67	Total P-Card Purchases
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Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001560	06/03/2025	9161378508	AIRGAS HAZMAT		165.16
Vendor Total:								165.16
100550	AMAZON CAPITAL SERVICES	110-212-0000-9450-200-9450-55110000	EH 00001561	06/03/2025	1HQ1RTGKL6QA	Antrader 10Pcs 608 Steel Ball	P2500375	63.10
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-54120000	EH 00001561	06/03/2025	1LD4NC94K4R4	TECH SUPPLIES		75.76
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001561	06/03/2025	1MRP4R3K71X	Sheet Protectors, PANDRI 500 P	P2500370	26.95
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001561	06/03/2025	1MRP4R3K71X	SUIN 12" 3 Ring-Binders - 05	P2500370	139.80
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001561	06/03/2025	1MRP4R3K71X	1200 Pack Sheet Protectors 85	P2500370	39.59
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55110000	EH 00001561	06/03/2025	1N764FRKNHVP	Prang (Formerly SunWorks) Cons	P2500310	10.17
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-150-0284-53610000	EH 00001561	06/03/2025	1QH4HMVTTXT	TONER @ WEBB		904.90
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-000-0065-55990000	EH 00001561	06/03/2025	1QHP3NM9YCJ	ANT TRAPS		95.70
100550	AMAZON CAPITAL SERVICES	110-111-0000-0000-170-0170-55110000	EH 00001561	06/03/2025	1QNJTQWCLR	Business Source Premium Invisi	P2500374	11.99
100550	AMAZON CAPITAL SERVICES	110-111-0000-0000-170-0170-55110000	EH 00001561	06/03/2025	1QNJTQWCLR	Tork Advanced Facial Tissue Wh	P2500374	36.98
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-55990000	EH 00001561	06/03/2025	1RCHQ43NJLQ	TECH SUPPLIES		160.09
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	Dynarex 1340 Disposable UnderP	P2500372	7316.67
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	Dynarex Disposable Underpads,	P2500372	199.95
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	TIDI 981002 Everyday Exam Tabl	P2500372	144.20
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	Sani Professional P13472 Sani-	P2500372	228.99
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	6 Gallons) - Liquid Chlorine	P2500372	43.70
100550	AMAZON CAPITAL SERVICES	110-122-0190-0000-600-0602-55110000	EH 00001561	06/03/2025	1RD913TK4V63	Jointown Basic Medical Clear V	P2500372	325.30
100550	AMAZON CAPITAL SERVICES	110-293-0000-0000-300-0350-55990000	EH 00001561	06/03/2025	1VTC9HXP3J73	Rawlings FRANCHISE 20 PLAYERS	P2500329	708.26
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	L Swingline Commercial Stapler,	P2500369	41.68
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	IAmazon Basics 9" x 12" Clasp K	P2500369	15.99
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	ITwo Pocket Folder, HERKKA 100	P2500369	34.19
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	IAOZITA 120 Sets - 20 oz Clear	P2500369	19.99
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	IHERKKA Extra Capacity Hanging	P2500369	37.04
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	IPet & Garden Safeguard - 157IN	P2500369	21.99
100550	AMAZON CAPITAL SERVICES	110-122-0140-0000-650-0650-55110000	EH 00001561	06/03/2025	1X39D9XJ3KR	IInsect Lore Funtastic 4 Cups o	P2500369	40.00
Vendor Total:								3,542.98
100137	BISON PLUMBING INC	110-261-0000-0000-130-0065-53190000	EH 00001562	06/03/2025	619790	SERVICE		163.00
100137	BISON PLUMBING INC	110-261-0000-0000-000-0065-53190000	EH 00001562	06/03/2025	619896	MAINT. SERVICE		675.00
Vendor Total:								838.00
100503	HEMPLE, CHARLES	110-293-0000-0000-300-0350-53197000	EH 00001563	06/03/2025	051625	CLOCK OPERATOR		40.00
Vendor Total:								40.00
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001564	06/03/2025	16611972	MAINT. SUPPLIES		6.32

User: MUBARAKC - Crystal Mubarak

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Page

1

Current Date: 07/17/2025

Current Time: 17:34:05

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001564	06/03/2025	1666743	MAINT./CUSTODIAN SUPPLIES		241.95
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001564	06/03/2025	1671980	MAINT. SUPPLIES		257.25
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001564	06/03/2025	1672754	MAINT. SUPPLIES		468.05
Vendor Total:								973.57
100380	OAKLAND SCHOOLS	290-296-9340-0000-000-0300-57920000	EH 00001565	06/03/2025	89345	HONORS NIGHT PROGRAM		1,025.00
100380	OAKLAND SCHOOLS	110-000-0000-3400-000-3400-43170100	EH 00001565	06/03/2025	A0003316	OVERPAY GSRP FY25 SLOT FUND		26,282.00
Vendor Total:								27,307.00
100959	PROCARE THERAPY	110-214-0021-0000-000-0660-53150000	EH 00001566	06/03/2025	21169147	THERAPY - SERVICE		4,025.00
100959	PROCARE THERAPY	110-214-0021-0000-000-0660-53150000	EH 00001566	06/03/2025	21209138	THERAPY - SERVICE		4,025.00
100959	PROCARE THERAPY	110-214-0021-0000-000-0660-53150000	EH 00001566	06/03/2025	21215050	THERAPY - SERVICE		4,025.00
Vendor Total:								12,075.00
100445	ROCKET ENTERPRISE INC	110-261-0000-0000-060-0065-55990000	EH 00001567	06/03/2025	193000	NYLON FLAG		63.00
100445	ROCKET ENTERPRISE INC	110-261-0000-0000-200-0065-55990000	EH 00001567	06/03/2025	7532	3X5 USA FLAG		63.00
Vendor Total:								74126.00
100428	ROYAL ROOFING	110-261-0000-0000-300-0065-54910000	EH 00001568	06/03/2025	S128775	ROOFING @ HPHS		981.00
100428	ROYAL ROOFING	110-261-0000-0000-150-0065-54910000	EH 00001568	06/03/2025	S128776	ROOFING REPAIR		5,400.00
Vendor Total:								6,381.00
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001569	06/03/2025	2467	SCHOOL NURSE		4,080.00
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001569	06/03/2025	2468	CNA		9,361.57
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001569	06/03/2025	2484	RN		1,920.00
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001569	06/03/2025	2485	CNA/LPN/RN		5,447.07
Vendor Total:								20,808.64
100357	STAPLES BUSINESS	110-112-0000-0000-200-0200-55910000	EH 00001570	06/03/2025	6032083068	HP 305A Yellow Standard Yield	P2500376	156.99
100357	STAPLES BUSINESS	110-241-0000-0000-200-0200-55910000	EH 00001570	06/03/2025	6032083068	HP 305A Magenta Standard Yield	P2500376	155.09
100357	STAPLES BUSINESS	110-241-0000-0000-200-0200-55910000	EH 00001570	06/03/2025	6032083068	HP 305X Black High Yield Toner	P2500376	134.99
100357	STAPLES BUSINESS	110-241-0000-0000-200-0200-55910000	EH 00001570	06/03/2025	6032083068	HP 305A Cyan Standard Yield To	P2500376	156.99
100357	STAPLES BUSINESS	110-112-0000-0000-200-0200-55910000	EH 00001570	06/03/2025	6032461972	Sharpie Permanent Markers, Fin	P2500379	33.92
Vendor Total:								637.98
101494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001571	06/03/2025	304207	PHONE CONVERSATION		167.50
Vendor Total:								167.50
100351	AIRGAS GREAT LAKES	110-261-0000-0000-000-0065-55990000	EH 00001572	06/16/2025	5515941550	RENTAL		292.80
100351	AIRGAS GREAT LAKES	110-113-0000-0000-300-0300-55110000	EH 00001572	06/16/2025	5516678150	RENTAL		299.56
Vendor Total:								592.36
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56410000	EH 00001573	06/16/2025	1JK1KXT7RQL	TONER		873.90

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

2

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	10-261-0000-0000-000-0065-55990000	EH 00001573	06/16/2025	1JK1KXT7RQL	TONER		1,079.15
100550	AMAZON CAPITAL SERVICES	10-261-0000-0000-000-0065-55990000	EH 00001573	06/16/2025	1L7X7RGW46L	MAINT. SUPPLIES		234.93
100550	AMAZON CAPITAL SERVICES	10-212-0000-9450-200-9450-55110000	EH 00001573	06/16/2025	1LQ3QCFQ6HF	DEWALT Random Orbit Sander, Va	P2500382	75.93
100550	AMAZON CAPITAL SERVICES	10-212-0000-9450-200-9450-55110000	EH 00001573	06/16/2025	1LQ3QCFQ6HF	Purisystems Air Filtration Sys	P2500382	324.00
100550	AMAZON CAPITAL SERVICES	10-261-0000-0000-000-0065-55990000	EH 00001573	06/16/2025	1VQLCRYQ47	MAINT. SUPPLIES		10.07
100550	AMAZON CAPITAL SERVICES	10-261-0000-0000-000-0065-55990000	EH 00001573	06/16/2025	1X3TTTTLFHTD	Oatey 33403 4-in End of Pipe G	P2500380	194.20
100550	AMAZON CAPITAL SERVICES	10-261-0000-0000-000-0065-55990000	EH 00001573	06/16/2025	1Y1NN6KF4193	MAINT. SUPPLIES		599.99
Vendor Total:								3,392.17
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EH 00001574	06/16/2025	X400080825	NET PRODUCT COST		99,805.88
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EH 00001574	06/16/2025	X400080825	DIRECT LABOR		76,382.15
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EH 00001574	06/16/2025	X400080825	SUPERVISORY & CLERICAL		13,562.62
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EH 00001574	06/16/2025	X400080825	TOTAL OTHER COSTS		14,938.38
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EH 00001574	06/16/2025	X400080825	ADMIN & FEE EXPENSE		10,362.06
Vendor Total:								215,051.09
100604	CORRIGAN RECORD	110-261-0000-0000-000-0065-54910000	EH 00001575	06/16/2025	1247758	SHREDDING		321.03
Vendor Total:								321.03
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-300-0065-54910000	EH 00001576	06/16/2025	8147224	PEST CONTROL - HS		274.01
Vendor Total:								274.01
101224	HOPSKIPDRIVE INC	110-271-0000-6010-000-6010-53310000	EH 00001577	06/16/2025	30098	TRANSPORATION		60,656.32
101224	HOPSKIPDRIVE INC	110-271-0099-0000-000-0660-53310000	EH 00001577	06/16/2025	30098	TRANSPORATION		6,334.25
Vendor Total:								66,990.57
100574	INSTITUTE FOR EXCELLENCE	10-232-0000-0000-000-0060-53150000	EH 00001578	06/16/2025	2025803	CONSULTING SERVICES		1,500.00
100574	INSTITUTE FOR EXCELLENCE	10-232-0000-0000-000-0060-53150000	EH 00001578	06/16/2025	2025805	CONSULTING SERVICES		1,500.00
Vendor Total:								3,000.00
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	1675399	MAINT./CUSTODIAN SUPPLIES		881.50
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	1678232	MAINT./CUSTODIAN SUPPLIES		8,571.51
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	1678237	SUPPLIES		164.61
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	1678590	MAINT./CUSTODIAN SUPPLIES		540.80
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	16785901	MAINT./CUSTODIAN SUPPLIES		101.92
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	1678596	MAINT./CUSTODIAN SUPPLIES		10,815.95
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001579	06/16/2025	16785961	MAINT./CUSTODIAN SUPPLIES		6,909.70
Vendor Total:								27,985.99
1099C	MILLER, MATTHEW	110-252-0000-0000-000-0060-53150000	EH 00001580	06/16/2025	107	ASSISTANCE WITH FINANCES		5,000.00
Vendor Total:								5,000.00

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

3

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100380	OAKLAND SCHOOLS	110-231-0000-0000-000-0060-53610000	EH 00001581	06/16/2025	89338	LAMINATED GAME BOARDS		1,154.69
100380	OAKLAND SCHOOLS	110-231-0000-0000-000-0060-53221000	EH 00001581	06/16/2025	A0003339	TRAINING		500.00
100380	OAKLAND SCHOOLS	110-231-0000-0000-000-0060-53221000	EH 00001581	06/16/2025	EM001080	WORKSHOP		1,500.00
Vendor Total:								3,154.69
100959	PROCARE THERAPY	110-214-0021-0000-000-0660-53150000	EH 00001582	06/16/2025	21225946	THERAPY - SERVICE		3,220.00
Vendor Total:								3,220.00
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00001583	06/16/2025	308104701315	SUPPLIES		756.28
Vendor Total:								756.28
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001584	06/16/2025	2503	SCHOOL NURSE		1,935.00
100515	STAFF CONNECTIONS LLC	110-213-0015-0000-000-0660-53130000	EH 00001584	06/16/2025	2504	SCHOOL NURSE		4,352.57
100515	STAFF CONNECTIONS LLC	110-261-0000-0000-150-0065-55990000	EH 00001584	06/16/2025	INV27625	MAINT. SUPPLIES		1,386.90
Vendor Total:								7,674.47
100357	STAPLES BUSINESS	110-241-0000-0000-130-0130-55910000	EH 00001585	06/16/2025	6033141746	Elmer's School Washable Glue S	P2500381	9.99
Vendor Total:								76 9.99
101494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001586	06/16/2025	304916	LEGAL SERVICES THROUGH		6,558.17
Vendor Total:								6,558.17
100292	INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EH 00001587	06/25/2025	053125	MAY 2025 PAYMENT		87,454.19
Vendor Total:								87,454.19
100550	AMAZON CAPITAL SERVICES	110-221-0000-0000-000-0221-55910000	EH 00001588	06/26/2025	1F7VWRJ11KHIRIS USA 72 Qt Stackable Plast		P2500384	64.99
100550	AMAZON CAPITAL SERVICES	110-118-0000-3400-190-3400-55990000	EH 00001588	06/26/2025	1GGYY1TQL47CREDIT MEMO			-18.08
100550	AMAZON CAPITAL SERVICES	110-261-0000-0000-000-0065-55990000	EH 00001588	06/26/2025	1NV4VTRPKD MAINT. SUPPLIES			79.47
Vendor Total:								126.38
100137	BISON PLUMBING INC	110-261-0000-0000-000-0065-53190000	EH 00001589	06/26/2025	620339	BACKUP IN TUNNEL		523.00
Vendor Total:								523.00
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EH 00001590	06/26/2025	0409354IN	MAINT. SUPPLIES		28.50
Vendor Total:								28.50
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001591	06/26/2025	16785902	MAINT. SUPPLIES		201.19
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001591	06/26/2025	1682294	MAINT./CUSTODIAN SUPPLIES		2,191.20
Vendor Total:								2,392.39
101543	LAW OFFICES OF DENNIS	110-231-0000-0000-000-0060-53170000	EH 00001592	06/26/2025	332216154	ATTY FEES		188.83
Vendor Total:								188.83
100520	PEDIATRIC HEALTH	110-213-0013-0000-150-0660-53130000	EH 00001593	06/26/2025	06162025	PHYSICAL THERAPIST		450.70
Vendor Total:								450.70

User: MUBARAKC - Crystal Mubarak

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Page

4

Current Date: 07/17/2025

Current Time: 17:34:05

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100959	PROCARE THERAPY	110-214-0021-0000-000-0660-53150000	EH 00001594	06/26/2025	21231091	THERAPY - SERVICE		3,220.00
							Vendor Total:	3,220.00
100428	ROYAL ROOFING	110-261-0000-0000-130-0065-55990000	EH 00001595	06/26/2025	S129229	SEALANT INSTALLED		175.50
							Vendor Total:	175.50
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EH 00001596	06/27/2025	053125	MAY 2025 PAYMENT		181,900.33
							Vendor Total:	181,900.33
100090	A G CENTRAL MUSIC	110-112-0000-0000-200-0200-55110000	HP 00504973	06/03/2025	163165	MUSIC REEDS-JH		88.05
							Vendor Total:	88.05
101540	AMAZING AMUSEMENTS	290-296-9312-0000-000-0300-57920000	HP 00504974	06/03/2025	44932055	EQUIPMENT RENTAL - HIGH		1,672.28
							Vendor Total:	1,672.28
100700	ANDREW ROSENBERGER	110-113-0000-0000-300-0301-55110000	HP 00504975	06/03/2025	1002A	HS BAND TEACHING/TESTING		100.00
							Vendor Total:	100.00
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00504976	06/03/2025	569236	TESTING		28.00
							Vendor Total:	28.00
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00504977	06/03/2025	7831	KEYS		97.75
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00504977	06/03/2025	7870	MAINT. SUPPLIES		1,200.00
							Vendor Total:	1,297.75
101422	BIGTEAMS LLC	110-293-0000-0000-300-0350-53190000	HP 00504978	06/03/2025	11219	ANNUAL FEE		1,250.00
							Vendor Total:	1,250.00
100403	BSN SPORTS	110-293-0000-0000-300-0350-55990000	HP 00504979	06/03/2025	929844961	SOFTBALL PANTS		217.70
							Vendor Total:	217.70
100735	BURKES SPORT HAVEN	110-293-0000-0000-300-0350-55990000	HP 00504980	06/03/2025	129390	ATHLETICS SUPPLIES		80.70
100735	BURKES SPORT HAVEN	290-296-9460-0000-000-0450-57920000	HP 00504980	06/03/2025	6102	SOFTBALL		930.50
100735	BURKES SPORT HAVEN	110-293-0000-0000-300-0450-55990000	HP 00504980	06/03/2025	6102	SOCKS		75.00
							Vendor Total:	1,086.20
101249	CALLAHAN, JOHN	290-296-9451-0000-000-0450-57920000	HP 00504981	06/03/2025	51825	REIMBURSMENT		69.94
							Vendor Total:	69.94
100512	CHAPTER 13 TRUSTEE - T.	110-000-0000-0000-000-0000-24516000	HP 00504982	06/03/2025	2850/2501110	PAYROLL		695.00
							Vendor Total:	695.00
100517	CLAWSON PUBLIC SCHOOLS	110-293-0000-0000-300-0350-57410000	HP 00504983	06/03/2025	3474425	TRACK DIVISION MEET		125.00
							Vendor Total:	125.00
100308	COCHRANE SUPPLY	110-261-0000-0000-150-0065-55990000	HP 00504984	06/03/2025	1424703	MAINT. SUPPLIES		177.82
							Vendor Total:	177.82

User: MUBARAKC - Crystal Mubarak

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Page

5

Current Date: 07/17/2025

Current Time: 17:34:05

Hazel Park Schools
Detailed Check Register w FQA
 Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00504985	06/03/2025	276952725	ACT#100011932769		106.01
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00504985	06/03/2025	284352725	ACT#100011932843		26.05
Vendor Total:								132.06
101403	CUMULUS MEDIA NEW	110-231-0000-0000-000-0060-53150000	HP 00504986	06/03/2025	HPS2025	DIGITAL CAMPAIGN		4,400.00
Vendor Total:								4,400.00
100185	DETROIT NATIVE SUN	110-231-0000-0000-000-0060-53510000	HP 00504987	06/03/2025	0525HP	ADVERTISING		1,000.00
Vendor Total:								1,000.00
100533	DRAMATIC GRAPHICS	290-296-9460-0000-000-0450-57920000	HP 00504988	06/03/2025	2829	SOFTBALL SPIRIT WEAR		765.00
Vendor Total:								765.00
101470	DULONG, CANDICE	290-296-9990-0000-000-0000-57920000	HP 00504989	06/03/2025	110824	WRESTLING REFUNDS		100.00
Vendor Total:								100.00
101474	ELLIS, REBECCA	110-293-0000-0000-300-0350-53197000	HP 00504990	06/03/2025	13125C	JV B BASKETBALL BOOKS		80.00
Vendor Total:								80.00
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00504991	06/03/2025	11628	WEBSTER RT		1,750.00
101132	ENTECH MEDICALL	220-213-0015-0000-600-0601-53130000	HP 00504991	06/03/2025	11629	UO - NURSE		840.28
101132	ENTECH MEDICALL	220-213-0015-0000-600-0601-53130000	HP 00504991	06/03/2025	11722	NURSE		895.38
101132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00504991	06/03/2025	11723	NURSE		1,750.00
Vendor Total:								5,235.66
100217	GIANT PLUMBING &	110-261-0000-0000-000-0065-55990000	HP 00504992	06/03/2025	404191	REPAIR COUPLING		59.92
100217	GIANT PLUMBING &	110-261-0000-0000-000-0065-55990000	HP 00504992	06/03/2025	404231	MAINT. SUPPLIES		511.96
Vendor Total:								571.88
101482	GRAFTON SCHOOL	110-122-0191-0000-190-1660-55110000	HP 00504993	06/03/2025	GIHNINV00631	WEBSTER BRAIDED PRESCHOOL		332.36
Vendor Total:								332.36
100681	GREYSTONE GARDENS INC	290-296-9610-0000-000-0600-57920000	HP 00504994	06/03/2025	25	GREENHOUSE SUPPLIES		6,750.12
Vendor Total:								6,750.12
101351	GROVES ATHLETICS	110-293-0000-0000-300-0350-57410000	HP 00504995	06/03/2025	11725A	LADY WRESTLERS TOURNAMENT		200.00
Vendor Total:								200.00
101536	H&P TECHNOLOGIES INC	110-261-0000-0000-000-0065-53190000	HP 00504996	06/03/2025	8463786	MAINT. SERVICE/REPAIR		375.00
101536	H&P TECHNOLOGIES INC	110-261-0000-0000-000-0065-55990000	HP 00504996	06/03/2025	8463867	MAINT. SUPPLIES		52.50
Vendor Total:								427.50
101541	HEARTS OF THE WORLD	110-000-0000-0000-000-0000-41910000	HP 00504997	06/03/2025	060325	REFUND DEP - EVENT CANCELED		275.00
Vendor Total:								275.00
101533	HILL, SHAWNTYE	290-296-9312-0000-000-0300-57920000	HP 00504998	06/03/2025	INV0218	TACO BAR - HS		1,594.39

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

6

Current Time: 17:34:05

Selection:
 OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	1,594.39
101138	HODGSON , JASON	110-293-0000-0000-300-0350-53197000	HP 00504999	06/03/2025	083123	ANNOUNCER		40.00
101138	HODGSON , JASON	110-293-0000-0000-300-0350-53197000	HP 00504999	06/03/2025	91523B	ANNOUNCER		40.00
							Vendor Total:	80.00
101215	HOLLAND BUS COMPANY	110-271-0000-0000-000-0061-54120000	HP 00505000	06/03/2025	213372	ELECTRICAL SYSTEM ISSUES		384.80
							Vendor Total:	384.80
101425	IDA PUBLIC SCHOOLS	110-293-0000-0000-300-0350-53190000	HP 00505001	06/03/2025	2025007A	VARSITY FOOTBALL SCRIMMAGE		100.00
							Vendor Total:	100.00
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	HP 00505002	06/03/2025	367548247	FANFARE &PRO RECESS EPRINT-		91.00
							Vendor Total:	91.00
101177	JORDANO GRAPHICS &	110-241-0000-0000-300-0300-55910000	HP 00505003	06/03/2025	27722	SIGNS		44.00
							Vendor Total:	44.00
100323	JOSTENS INC	110-113-0000-0000-400-0400-55990000	HP 00505004	06/03/2025	37159174	GRADUATION SUPPLIES		7972.75
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505004	06/03/2025	37209528	DIPLOMA HPHS		17.85
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505004	06/03/2025	37209529	DIPLOMA HPHS		699.15
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505004	06/03/2025	37216235	DIPLOMA HPHS		35.70
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505004	06/03/2025	37216595	GRADUATION SUPPLIES		110.45
							Vendor Total:	1,035.90
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505005	06/03/2025	2840/2501110	PAYROLL		227.59
							Vendor Total:	227.59
101529	LOZENICH, ROBERT M	110-293-0000-0000-300-0350-53197000	HP 00505006	06/03/2025	051325	CLOCK OPERATOR		40.00
101529	LOZENICH, ROBERT M	110-293-0000-0000-300-0350-53197000	HP 00505006	06/03/2025	051325A	CLOCK OPERATOR		40.00
101529	LOZENICH, ROBERT M	110-293-0000-0000-300-0350-53197000	HP 00505006	06/03/2025	051925	CLOCK OPERATOR		40.00
101529	LOZENICH, ROBERT M	110-293-0000-0000-300-0350-53197000	HP 00505006	06/03/2025	051925A	CLOCK OPERATOR		40.00
							Vendor Total:	160.00
101350	LUCAS, ALLISON	110-216-0041-0000-300-0660-53210000	HP 00505007	06/03/2025	050925	REIMBURSMENT		120.00
							Vendor Total:	120.00
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-300-0065-55990000	HP 00505008	06/03/2025	2571094000	MAINT. SUPPLIES		270.56
							Vendor Total:	270.56
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505009	06/03/2025	2825/2501110	PAYROLL		17.69
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505009	06/03/2025	2825/2501110	PAYROLL		29.46
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505009	06/03/2025	2825/2501110	PAYROLL		20.91
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505009	06/03/2025	2825/2501110	PAYROLL		28.93

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

7

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

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100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505009	06/03/2025	2825/2501110	PAYROLL		29.25
							Vendor Total:	126.24
100043	MECHANICAL SYSTEMS	110-261-0000-0000-000-0065-53190000	HP 00505010	06/03/2025	250484	LABOR AND MATERIAL		7,480.00
							Vendor Total:	7,480.00
100136	MICHIGAN ARTS ACCESS	110-111-0000-9100-170-9100-53110000	HP 00505011	06/03/2025	AIRHZP20251	AIR PROGRAM		12,000.00
							Vendor Total:	12,000.00
101412	MICHIGAN ATHLETIC	110-293-0000-0000-300-0350-53190000	HP 00505012	06/03/2025	5925	TRAINER		1,200.00
							Vendor Total:	1,200.00
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	HP 00505013	06/03/2025	39237353	COPIER		463.55
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.80
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		68.76
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		176.94
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		162.41

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

8

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		175.07
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		94.08
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		46.18
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		13.52
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		211.18
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		132.63
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		51.07
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		305.12
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		1.58
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		265.44
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	HP 00505013	06/03/2025	39237352	MILLENNIUM INVOICE		78.83
Vendor Total:								4,520.12
101383	MILNER-YOUNG , DEVON	290-296-9213-0000-000-0200-57920000	HP 00505014	06/03/2025	52024A	IN STUDIO DANCE TRAINING		150.00
Vendor Total:								8150.00
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505015	06/03/2025	2800/2501110	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505015	06/03/2025	2800/2501110	PAYROLL		105.06
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505015	06/03/2025	2800/2501110	PAYROLL		144.60
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505015	06/03/2025	2800/2501110	PAYROLL		52.64
Vendor Total:								390.35
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505016	06/03/2025	17	GRAD SCHOOL APPLICATION		45.00
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505016	06/03/2025	21	GRAD SCHOOL APPLICATION		45.00
Vendor Total:								90.00
101410	PERKINS, FELICIA	290-296-9990-0000-000-0000-57920000	HP 00505017	06/03/2025	72924B	JR VIKING REFUND		50.00
Vendor Total:								50.00
101187	PLAQUES AND SUCH	110-293-0000-0000-300-0350-55990000	HP 00505018	06/03/2025	Q155440	Chenille/embroidered patch	P2500347	402.40
101187	PLAQUES AND SUCH	110-293-0000-0000-300-0350-55990000	HP 00505018	06/03/2025	Q155440	Chenille/Embroidered patch	P2500347	402.41
101187	PLAQUES AND SUCH	110-293-0000-0000-300-0350-55990000	HP 00505018	06/03/2025	Q155440	Style CH-51 Chenille Numerals	P2500347	425.19
Vendor Total:								1,230.00
100690	RIDDELL ALL AMERICAN	110-293-0000-0000-300-0350-55915000	HP 00505019	06/03/2025	952292801	RECONDITIONING-HELMETS		6,884.50
Vendor Total:								6,884.50
101154	ROOSEN VARCHETTI &	110-000-0000-0000-000-0000-24516000	HP 00505020	06/03/2025	2842/2501110	PAYROLL		269.40
Vendor Total:								269.40
100440	SCHOLASTIC BOOK FAIRS	290-296-9100-0000-000-0130-57920000	HP 00505021	06/03/2025	W5746258BF	BOOK FAIR SALES - HOOVER		2,027.29
Vendor Total:								2,027.29

User: MUBARAKC - Crystal Mubarak

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Page

9

Current Date: 07/17/2025

Current Time: 17:34:05

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101521	SHAGENA, DANIEL	290-296-9461-0000-000-0450-57920000	HP 00505022	06/03/2025	379	REIMBURSMENT		63.92
							Vendor Total:	63.92
100749	SONITROL GREAT LAKES	110-266-0000-0000-000-0066-53190000	HP 00505023	06/03/2025	577453	SERVICE AT LONGFELLOW		280.00
100749	SONITROL GREAT LAKES	110-266-0000-0000-150-0066-53190000	HP 00505023	06/03/2025	577456	INCIDENT AT WEBB		280.00
100749	SONITROL GREAT LAKES	110-266-0000-0000-650-0066-53190000	HP 00505023	06/03/2025	577459	REPLACE AND TESTED		378.00
							Vendor Total:	938.00
101366	SPARTAN CONSTRUTION	110-456-0000-4470-000-4470-56220000	HP 00505024	06/03/2025	APP1	LONGFELLOW COM CENTER		213,120.00
							Vendor Total:	213,120.00
101535	STATE DISBURSEMENT UNIT	10-000-0000-0000-000-0000-24516000	HP 00505025	06/03/2025	2800/2501110	PAYROLL		281.15
							Vendor Total:	281.15
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-000-0000-24517000	HP 00505026	06/03/2025	2825/2501110	PAYROLL		200.00
							Vendor Total:	200.00
101520	THE ALLEN LAW GROUP PC	110-231-0000-0000-000-0060-53170000	HP 00505027	06/03/2025	6755	HP SCHOOLS INVESTIGATION#2		1,519.00
101520	THE ALLEN LAW GROUP PC	110-231-0000-0000-000-0060-53170000	HP 00505027	06/03/2025	6796	HP SCHOOLS INVESTIGATION		21,925.00
							Vendor Total:	23,444.00
100046	THE DAVEY TREE EXPERT	110-261-0000-0000-000-0065-54910000	HP 00505028	06/03/2025	919476063	SPRING IRRIGATION START UP		495.00
							Vendor Total:	495.00
100563	THE LITTLE CREATURES	290-296-9131-0000-000-0150-57920000	HP 00505029	06/03/2025	52125	5TH GRADE CAMP		350.00
							Vendor Total:	350.00
101475	THE ZEKELMAN HOLOCAUS	290-296-9060-0000-000-0400-57920000	HP 00505030	06/03/2025	111124	FIELD TRIP - HP ADVANTAGE		60.00
							Vendor Total:	60.00
100068	TURF TENDERS	110-261-0000-0000-000-0065-53190000	HP 00505031	06/03/2025	1475730	LAWN SERVICE		549.50
							Vendor Total:	549.50
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41434	TRANSLATOR SERVICE		358.00
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41436	TRANSLATOR SERVICE		358.00
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41456	TRANSLATOR SERVICE		300.20
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41525	TRANSLATOR SERVICE		275.25
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41539	TRANSLATOR SERVICE		275.25
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41540	TRANSLATOR SERVICE		220.00
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505032	06/03/2025	41541	TRANSLATOR SERVICE		275.25
							Vendor Total:	2,061.95
100032	VERIZON WIRELESS	110-261-0000-0000-000-0060-53410000	HP 00505033	06/03/2025	6113537555	AK & BW CELL PHONES		102.46
100032	VERIZON WIRELESS	110-261-0000-0000-000-0065-53410000	HP 00505033	06/03/2025	6113537555	GR CELL PHONE		51.23

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

10

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	153.69
101416	VESCO OIL CORPORATION	110-271-0000-0000-000-0061-54130000	HP 00505034	06/03/2025	575456100	FUEL SURCHARGE		779.10
							Vendor Total:	779.10
100364	VIGILANTE SECURITY INC	110-261-0000-0000-083-0065-53155000	HP 00505035	06/03/2025	762612	LIBRARY/MUSEUM		30.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505035	06/03/2025	762612	FORD		128.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	HP 00505035	06/03/2025	762612	JARDON		63.25
100364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	HP 00505035	06/03/2025	762612	WEBB		63.25
100364	VIGILANTE SECURITY INC	110-261-0000-0000-300-0065-53155000	HP 00505035	06/03/2025	762612	HIGH SCHOOL		145.50
100364	VIGILANTE SECURITY INC	250-297-0000-0000-000-0000-53190000	HP 00505035	06/03/2025	762612	CHARTWELLS		17.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505035	06/03/2025	762612	MAINTENANCE GARAGE		43.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	HP 00505035	06/03/2025	762612	JR HIGH		111.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-000-0065-53155000	HP 00505035	06/03/2025	762612	TRANSPORTATION		43.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-130-0065-53155000	HP 00505035	06/03/2025	762612	HOOVER		111.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-550-0065-53155000	HP 00505035	06/03/2025	762612	LONGFELLOW		83118.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-560-0065-53155000	HP 00505035	06/03/2025	762612	ROOSEVELT		35.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-170-0065-53155000	HP 00505035	06/03/2025	762612	UNITED OAKS		69.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-190-0065-53155000	HP 00505035	06/03/2025	762612	WEBSTER		103.50
							Vendor Total:	1,081.50
101200	VS ATHLETICS	110-293-0000-0000-300-0350-55990000	HP 00505036	06/03/2025	P2982514A	Miscellaneous Supplies & Matl		3,888.00
							Vendor Total:	3,888.00
101350	LUCAS, ALLISON	110-271-0099-0000-000-0660-53210000	HP 00505037	06/03/2025	051625	TRANS REIMBURSMNT		40.00
101350	LUCAS, ALLISON	110-271-0099-0000-000-0660-53210000	HP 00505037	06/03/2025	053025	TRANS REIMBURSMNT		180.00
							Vendor Total:	220.00
100065	CITY OF FERNDALE	110-261-0000-0000-000-0060-56510000	HP 00505038	06/05/2025	060525	PURCHASE VAN FOR MAINT DEPT		500.00
							Vendor Total:	500.00
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505039	06/11/2025	061025A	LARA PRINTS		65.50
							Vendor Total:	65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505040	06/11/2025	061025B	LARA PRINTS		65.50
							Vendor Total:	65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505041	06/11/2025	061025C	LARA PRINTS		65.50
							Vendor Total:	65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505042	06/11/2025	061025D	LARA PRINTS		65.50
							Vendor Total:	65.50

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505043	06/11/2025	061025E	LARA PRINTS		65.50
Vendor Total:								65.50
101078	HAZEL PARK ANIMAL	290-296-9161-0000-000-0170-57920000	HP 00505044	06/13/2025	060625	DONATION - UNITED OAKS		300.00
Vendor Total:								300.00
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505045	06/13/2025	060925	PETTY CASH - JARDON		35.27
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505045	06/13/2025	060925	PETTY CASH - JARDON		254.46
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505045	06/13/2025	060925A	PETTY CASH - JARDON		36.28
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505045	06/13/2025	060925A	PETTY CASH - JARDON		165.89
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505045	06/13/2025	060925B	PETTY CASH - JARDON		30.35
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505045	06/13/2025	060925B	PETTY CASH - JARDON		143.95
Vendor Total:								666.20
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505046	06/13/2025	061025F	FINGERPRINTING		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505047	06/13/2025	061025G	FINGERPRINTING		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505048	06/13/2025	061025H	FINGERPRINTING		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505049	06/13/2025	061025I	FINGERPRINTING		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505050	06/13/2025	061025J	LARA PRINTS		65.50
Vendor Total:								65.50
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505051	06/16/2025	569952	PHYSICAL EXAM		50.00
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505051	06/16/2025	570971	PHYSICAL EXAMS		50.00
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505051	06/16/2025	571035	PHYSICAL EXAMS		50.00
Vendor Total:								150.00
100893	BeastNOW LLC	110-293-0000-0000-300-0350-55990000	HP 00505052	06/16/2025	060225	Compression tops	P2500333	1,413.00
100893	BeastNOW LLC	110-293-0000-0000-300-0350-55990000	HP 00505052	06/16/2025	060225	compressions Shorts	P2500333	1,413.00
Vendor Total:								2,826.00
100266	BIANCHI PHOTO & BANNER	290-296-9465-0000-000-0450-57920000	HP 00505053	06/16/2025	JB0502202501	BANNERS-BOYS		495.00
Vendor Total:								495.00
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00505054	06/16/2025	7880	KEYS/CORES		1,254.00
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00505054	06/16/2025	7887	KEYS/CORES		321.95
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00505054	06/16/2025	7894	KEYS		172.50

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

12

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
 Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	1,748.45
100347	BILLINGS LAWN EQUIPMENT	110-261-0000-0000-000-0065-55990000	HP 00505055	06/16/2025	484615	CARBURETOR		276.70
							Vendor Total:	276.70
100512	CHAPTER 13 TRUSTEE - T.	110-000-0000-0000-000-0000-24516000	HP 00505056	06/16/2025	2850/2501120	PAYROLL		695.00
							Vendor Total:	695.00
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		202.24
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		183.89
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		445.10
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		261.54
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		48.33
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		165.54
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		48.33
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		289.78
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		85,734.57
100322	CITY HAZEL PARK WATER	110-261-0000-0000-066-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		62.45
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		48.33
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		48.33
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		63.86
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		289.78
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		272.84
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		48.33
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		467.70
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		519.95
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505057	06/16/2025	61825	CITY OF HP WATER BILL APRIL		49.74
							Vendor Total:	4,250.63
100080	CITY OF FERNDALE-WATER	110-261-0000-0000-650-0065-53830000	HP 00505058	06/16/2025	193570525	ACCT#2091935-001 2/3-5/1/25		141.08
100080	CITY OF FERNDALE-WATER	110-261-0000-0000-650-0065-53830000	HP 00505058	06/16/2025	194070525	ACCT#2091940-001 2/3-5/1/25		704.34
100080	CITY OF FERNDALE-WATER	110-261-0000-0000-600-0065-53830000	HP 00505058	06/16/2025	200070525	ACCT#2092000-001 2/3-5/1/25		4,041.39
100080	CITY OF FERNDALE-WATER	110-261-0000-0000-600-0065-53830000	HP 00505058	06/16/2025	200170525	ACCT#2092001-001 2/3-5/1/25		155.16
							Vendor Total:	5,041.97
100888	CONSTELLATION	110-261-0000-0000-083-0065-55520000	HP 00505059	06/16/2025	4303270	45 E PEARL		95.70
100888	CONSTELLATION	110-261-0000-0000-060-0065-55520000	HP 00505059	06/16/2025	4303270	1620 E ELZA		1,048.56
100888	CONSTELLATION	110-261-0000-0000-600-0065-55520000	HP 00505059	06/16/2025	4303270	2100 WDWRD HTS - JARDON		215.32
100888	CONSTELLATION	110-261-0000-0000-150-0065-55520000	HP 00505059	06/16/2025	4303270	2100 WDWRD HTS - WEBB		1,681.91

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

13

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
 Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100888	CONSTELLATION	110-261-0000-0000-300-0065-55520000	HP 00505059	06/16/2025	4303270	23400 HUGHES		3,615.74
100888	CONSTELLATION	110-261-0000-0000-060-0065-55520000	HP 00505059	06/16/2025	4303270	MAINT GARAGE		301.86
100888	CONSTELLATION	110-261-0000-0000-200-0065-55520000	HP 00505059	06/16/2025	4303270	22770 HIGHLAND		2,437.35
100888	CONSTELLATION	110-261-0000-0000-130-0065-55520000	HP 00505059	06/16/2025	4303270	23720 HOOVER		797.31
100888	CONSTELLATION	110-261-0000-0000-550-0065-55520000	HP 00505059	06/16/2025	4303270	570 E MAPLEDALE		756.52
100888	CONSTELLATION	110-261-0000-0000-560-0065-55520000	HP 00505059	06/16/2025	4303270	24131 STEPHENSON		1,075.20
100888	CONSTELLATION	110-261-0000-0000-170-0065-55520000	HP 00505059	06/16/2025	4303270	1001 E. HARRY		984.11
100888	CONSTELLATION	110-261-0000-0000-190-0065-55520000	HP 00505059	06/16/2025	4303270	431 W JARVIS		1,334.79
100888	CONSTELLATION	110-261-0000-0000-650-0065-55520000	HP 00505059	06/16/2025	4303270	1650 MAPLEDALE (1700 SHEVLIN)		852.69
100888	CONSTELLATION	110-261-0000-0000-083-0065-55520000	HP 00505059	06/16/2025	4326369	45 E PEARL		60.47
100888	CONSTELLATION	110-261-0000-0000-060-0065-55520000	HP 00505059	06/16/2025	4326369	1620 E ELZA (ADVANTAGE)		381.49
100888	CONSTELLATION	110-261-0000-0000-060-0065-55520000	HP 00505059	06/16/2025	4326369	1620 E ELZA		25.07
100888	CONSTELLATION	110-261-0000-0000-600-0065-55520000	HP 00505059	06/16/2025	4326369	2100 WDWRD HTS - JARDON		61.35
100888	CONSTELLATION	110-261-0000-0000-150-0065-55520000	HP 00505059	06/16/2025	4326369	2100 WDWRD HTS - WEBB		8610.99
100888	CONSTELLATION	110-261-0000-0000-300-0065-55520000	HP 00505059	06/16/2025	4326369	23400 HUGHES		1,671.87
100888	CONSTELLATION	110-261-0000-0000-600-0065-55520000	HP 00505059	06/16/2025	4326369	MAINT GARAGE		131.78
100888	CONSTELLATION	110-261-0000-0000-200-0065-55520000	HP 00505059	06/16/2025	4326369	22770 HIGHLAND		1,000.07
100888	CONSTELLATION	110-261-0000-0000-130-0065-55520000	HP 00505059	06/16/2025	4326369	23720 HOOVER		399.70
100888	CONSTELLATION	110-261-0000-0000-550-0065-55520000	HP 00505059	06/16/2025	4326369	570 E MAPLEDALE		25.65
100888	CONSTELLATION	110-261-0000-0000-560-0065-55520000	HP 00505059	06/16/2025	4326369	24131 STEPHENSON		591.18
100888	CONSTELLATION	110-261-0000-0000-170-0065-55520000	HP 00505059	06/16/2025	4326369	1001 E. HARRY		406.09
100888	CONSTELLATION	110-261-0000-0000-190-0065-55520000	HP 00505059	06/16/2025	4326369	431 W JARVIS		782.55
100888	CONSTELLATION	110-261-0000-0000-650-0065-55520000	HP 00505059	06/16/2025	4326369	1650 MAPLEDALE (1700 SHEVLIN)		524.77
100888	CONSTELLATION	110-261-0000-0000-060-0065-55520000	HP 00505059	06/16/2025	4326369	Electricity		0.00
							Vendor Total:	21,770.09
100889	DIVINE CHILD HIGH SCHOOL	110-293-0000-0000-300-0350-57410000	HP 00505060	06/16/2025	060225	TRACK MEET 9TH-10TH GRADERS		150.00
							Vendor Total:	150.00
100313	DTE ENERGY	110-261-0000-0000-560-0065-55520000	HP 00505061	06/16/2025	09787125	ACT#910013450978		1,953.76
100313	DTE ENERGY	110-261-0000-0000-083-0065-55520000	HP 00505061	06/16/2025	1691070125	ACT#910039981691		44.05
100313	DTE ENERGY	110-261-0000-0000-150-0065-55520000	HP 00505061	06/16/2025	21127125	ACT#920050742112		9,419.73
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505061	06/16/2025	320771025	ACCT#910040563207		1,228.03
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505061	06/16/2025	32077125	ACT#910040563207		1,228.03
100313	DTE ENERGY	110-261-0000-0000-550-0065-55520000	HP 00505061	06/16/2025	396457125	ACT#920006433964		1,084.40
100313	DTE ENERGY	110-261-0000-0000-170-0065-55520000	HP 00505061	06/16/2025	4974070125	ACT#910005744974		5,416.13

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

14

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505061	06/16/2025	50887125	ACT#910005745088		2,081.56
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505061	06/16/2025	5351070125	ACT#910005745351		17.65
100313	DTE ENERGY	110-261-0000-0000-130-0065-55520000	HP 00505061	06/16/2025	546870125	ACT#910005745468		4,055.49
100313	DTE ENERGY	110-261-0000-0000-190-0065-55520000	HP 00505061	06/16/2025	56097125	ACT#910005745609		2,905.83
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505061	06/16/2025	64427125	ACT#910039996442		3,145.11
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505061	06/16/2025	66637125	ACT#910031816663		130.54
Vendor Total:								32,710.31
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0601-53130000	HP 00505062	06/16/2025	38873	CREDIT MEMO		-225.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0601-53130000	HP 00505062	06/16/2025	38881	ASD		225.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00505062	06/16/2025	38881	SXI		225.00
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505062	06/16/2025	38883	MOCI		281.25
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505062	06/16/2025	38883	ASD		281.25
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505062	06/16/2025	38883	SXI		281.25
Vendor Total:								87068.75
100640	FIBER LINK INC	110-284-0000-0000-000-0284-53190000	HP 00505063	06/16/2025	20373	MISS DIG		9.75
Vendor Total:								9.75
101508	GBRAND LLC	290-296-9460-0000-000-0450-57920000	HP 00505064	06/16/2025	381370	Gamechanger Visor with bill ti	P2500315	440.00
Vendor Total:								440.00
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505065	06/16/2025	919475Q	MAINT. SUPPLIES		17.96
Vendor Total:								17.96
100569	INTEGRITY BUSINESS	110-112-0000-0000-200-0000-55990000	HP 00505066	06/16/2025	26587360	COPY PAPER - JR. HIGH		1,439.60
Vendor Total:								1,439.60
100323	JOSTENS INC	290-296-9300-0000-000-0300-57920000	HP 00505067	06/16/2025	1421736	YEARBOOK		416.79
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37240253	DIPLOMA HPHS		216.67
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37245010	DIPLOMA HPHS		50.21
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37247312	DIPLOMA HPHS		17.85
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37255383	DIPLOMA HPHS		288.05
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37259409	DIPLOMA HPHS		17.85
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505067	06/16/2025	37265473	DIPLOMA HPHS		37.85
Vendor Total:								1,045.27
100868	KS VENTURES INC	110-261-0000-0000-000-0065-54120000	HP 00505068	06/16/2025	35409	Equipment Repair/Maintenance		197.50
100868	KS VENTURES INC	110-261-0000-0000-150-0065-54120000	HP 00505068	06/16/2025	35483	MAINTENANCE		340.00
Vendor Total:								537.50
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505069	06/16/2025	2840/2501120	PAYROLL		227.59

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

15

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	227.59
100575	MACOMB AREA CONFERNCE	E10-293-0000-0000-300-0350-57410000	HP 00505070	06/16/2025	052925	SCHOOL IMP. SOLUTION 2025/26		1,000.00
							Vendor Total:	1,000.00
101315	MACOMB SALES & SERVICE	E250-297-0000-0000-000-0000-55610000	HP 00505071	06/16/2025	62826	ICE MACHINE MAINT		1,557.50
101315	MACOMB SALES & SERVICE	E250-297-0000-0000-000-0000-55610000	HP 00505071	06/16/2025	62857	REPAIRS		471.00
101315	MACOMB SALES & SERVICE	E250-297-0000-0000-000-0000-55990000	HP 00505071	06/16/2025	62912	COOLER REPAIR		561.24
							Vendor Total:	2,589.74
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505072	06/16/2025	25468062600	MAINT. SUPPLIES		24.34
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505072	06/16/2025	2548062601	MAINT. SUPPLIES		24.62
							Vendor Total:	48.96
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505073	06/16/2025	2825/2501120	PAYROLL		17.69
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505073	06/16/2025	2825/2501120	PAYROLL		29.46
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505073	06/16/2025	2825/2501120	PAYROLL		20.91
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505073	06/16/2025	2825/2501120	PAYROLL	88	28.93
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505073	06/16/2025	2825/2501120	PAYROLL		29.25
							Vendor Total:	126.24
100043	MECHANICAL SYSTEMS	110-261-0000-0000-000-0065-54120000	HP 00505074	06/16/2025	250836	MAINTENANCE		582.63
							Vendor Total:	582.63
101412	MICHIGAN ATHLETIC	110-293-0000-0000-300-0350-53191000	HP 00505075	06/16/2025	053025	ATHLETIC TRAINER		1,750.00
							Vendor Total:	1,750.00
100589	MILLENNIUM BUSINESS	110-261-0000-0000-000-0060-54120000	HP 00505076	06/16/2025	INV266341	CONTRACT BASE 4/9/25-4/8/26		503.12
							Vendor Total:	503.12
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505077	06/16/2025	2800/2501120	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505077	06/16/2025	2800/2501120	PAYROLL		105.06
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505077	06/16/2025	2800/2501120	PAYROLL		144.60
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00505077	06/16/2025	2800/2501120	PAYROLL		52.64
							Vendor Total:	390.35
101052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505078	06/16/2025	0705538	ADMIN		62.84
101052	NORTHSTAR MAT SERVICE	220-122-0120-0000-600-0600-54910000	HP 00505078	06/16/2025	0705538	JARDON		123.15
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-150-0150-54910000	HP 00505078	06/16/2025	0705538	WEBB		54.06
101052	NORTHSTAR MAT SERVICE	110-113-0000-0000-300-0300-54910000	HP 00505078	06/16/2025	0705538	HPHS		230.63
101052	NORTHSTAR MAT SERVICE	110-112-0000-0000-200-0200-54910000	HP 00505078	06/16/2025	0705538	HPJH		135.22
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-130-0130-54910000	HP 00505078	06/16/2025	0705538	HOOVER		70.51
101052	NORTHSTAR MAT SERVICE	110-111-0000-0000-170-0170-54910000	HP 00505078	06/16/2025	0705538	UO		84.77

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

16

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101052	NORTHSTAR MAT SERVICE	230-351-0000-0000-190-0230-54910000	HP 00505078	06/16/2025	0705538	WEBSTER		104.51
101052	NORTHSTAR MAT SERVICE	110-113-0000-0000-400-0400-54910000	HP 00505078	06/16/2025	0705538	ADVANTAGE		58.45
							Vendor Total:	924.14
100461	NOVA ENVIRONMENTAL INC	10-456-0000-4470-000-4470-56220000	HP 00505079	06/16/2025	17557	INSPECTION		243.00
							Vendor Total:	243.00
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505080	06/16/2025	99792530	LOTT BRYON		9,150.00
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505080	06/16/2025	99792530	RIVERS, KEISHA		3,660.00
100001	OAKLAND UNIVERSITY	110-221-0000-2480-000-2480-53190000	HP 00505080	06/16/2025	99792530	THEISEN, MATTHEW		5,490.00
							Vendor Total:	18,300.00
100202	ORKIN LLC	110-261-0000-0000-081-0065-54915000	HP 00505081	06/16/2025	274940571	MAY 2025 PEST CONTROL		174.00
							Vendor Total:	174.00
100337	PETERSON GLASS CO	110-261-0000-0000-600-0065-54120000	HP 00505082	06/16/2025	25327	REPAIRS		713.00
100337	PETERSON GLASS CO	110-261-0000-0000-000-0065-54110000	HP 00505082	06/16/2025	25333	REPAIRS		296.85
							Vendor Total:	1,009.85
101187	PLAQUES AND SUCH	290-296-9460-0000-000-0450-57920000	HP 00505083	06/16/2025	Q156285	PATCHES		567.65
							Vendor Total:	567.65
101298	POLAR PARADICE INC	250-297-0000-0000-000-0000-55990000	HP 00505084	06/16/2025	728	SUPPLIES		1,575.00
							Vendor Total:	1,575.00
100675	PROCARE SOFTWARE LLC	230-351-0000-0000-190-0230-57410000	HP 00505085	06/16/2025	INV1006565	SOFTWARE		366.50
							Vendor Total:	366.50
100338	QUICK MADE SIGNS &	290-296-9200-0000-000-0200-57920000	HP 00505086	06/16/2025	052424	2023/2024 YEAR END PLAQUES		495.00
100338	QUICK MADE SIGNS &	290-296-9450-0000-000-0450-57920000	HP 00505086	06/16/2025	3182	TROPHIES		189.00
							Vendor Total:	684.00
100064	REPUBLIC SERVICES INC	110-261-0000-0000-081-0065-53840000	HP 00505087	06/16/2025	0237002160898	Waste & Trash Disposal		275.32
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	HP 00505087	06/16/2025	0241004168899	1620 E ELZA		322.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-130-0065-53840000	HP 00505087	06/16/2025	0241004168899	23720 HOOVER		322.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-300-0065-53840000	HP 00505087	06/16/2025	0241004168899	23400 HUGHES		352.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-200-0065-53840000	HP 00505087	06/16/2025	0241004168899	22770 HIGHLAND		322.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-150-0065-53840000	HP 00505087	06/16/2025	0241004168899	2100 WDWRD HTS - WEBB		245.87
100064	REPUBLIC SERVICES INC	110-261-0000-0000-150-0065-53840000	HP 00505087	06/16/2025	0241004168899	2100 WDWRD HTS - WEBB		631.07
100064	REPUBLIC SERVICES INC	110-261-0000-0000-550-0065-53840000	HP 00505087	06/16/2025	0241004168899	570 E MAPLEDALE		173.03
100064	REPUBLIC SERVICES INC	110-261-0000-0000-170-0065-53840000	HP 00505087	06/16/2025	0241004168899	1001 E. HARRY		322.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-190-0065-53840000	HP 00505087	06/16/2025	0241004168899	431 W JARVIS		240.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-600-0065-53840000	HP 00505087	06/16/2025	0241004168899	MAINT GARAGE		472.64

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

17

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100064	REPUBLIC SERVICES INC	110-261-0000-0000-650-0065-53840000	HP 00505087	06/16/2025	0241004168899	1700 SHEVLIN		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-560-0065-53840000	HP 00505087	06/16/2025	0241004168899	24131 STEPHENSON		322.84
Vendor Total:								4,254.15
101154	ROOSEN VARCHETTI &	110-000-0000-0000-000-0000-24516000	HP 00505088	06/16/2025	2842/2501120	PAYROLL		261.23
Vendor Total:								261.23
100740	SPECTRUM WIRELESS USA	110-284-0000-0000-000-0284-53410000	HP 00505089	06/16/2025	0000007096	MONTHLY RADIO RENTAL		302.50
Vendor Total:								302.50
101535	STATE DISBURSEMENT UNIT	10-000-0000-0000-000-0000-24516000	HP 00505090	06/16/2025	2800/2501120	PAYROLL		281.15
Vendor Total:								281.15
100341	SULLIVANS FLEET SERV INC	10-271-0000-0000-000-0061-54130000	HP 00505091	06/16/2025	25542	TRANSPORTATION - FUEL		731.74
100341	SULLIVANS FLEET SERV INC	10-271-0000-0000-000-0061-54130000	HP 00505091	06/16/2025	25556	TRANSPORTATION - FUEL		753.51
Vendor Total:								1,485.25
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-000-0000-24517000	HP 00505092	06/16/2025	2825/2501120	PAYROLL		200.00
Vendor Total:								200.00
100046	THE DAVEY TREE EXPERT	110-261-0000-0000-000-0065-54910000	HP 00505093	06/16/2025	919556484	PERF-IRRIGATION		970.00
Vendor Total:								970.00
101284	THE FRIENDSHIP CIRCLE	110-113-0000-9034-300-9034-55990000	HP 00505094	06/16/2025	010825	THERAPY - SERVICE		171.00
Vendor Total:								171.00
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505095	06/16/2025	40980	TRANSLATOR SERVICE		553.20
100556	UNIVERSITY TRANSLATORS	220-219-0076-0000-600-0600-53110000	HP 00505095	06/16/2025	41556	TRANSLATOR SERVICE		413.00
Vendor Total:								966.20
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505096	06/17/2025	61025	LARA PRINTS		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505097	06/17/2025	61025K	LARA PRINTS		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505098	06/17/2025	61025L	LARA PRINTS		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505099	06/17/2025	61025M	LARA PRINTS		65.50
Vendor Total:								65.50
101268	IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505100	06/17/2025	61025N	LARA PRINTS		65.50
Vendor Total:								65.50
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	163336	BAND SUPPLIES		94.50
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	164475	BAND SUPPLIES		8.50

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

18

Current Time: 17:34:05

Selection:
OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	164591	BAND SUPPLIES		33.80
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	164727	BAND SUPPLIES		45.00
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	164734	BAND SUPPLIES		36.35
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505101	06/26/2025	164841	BAND SUPPLIES		61.35
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-54910000	HP 00505101	06/26/2025	79177	INSTRUMENT REPAIR		8.00
							Vendor Total:	287.50
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505102	06/26/2025	566430	TB TEST & PHYSICAL EXAM		156.00
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505102	06/26/2025	566525	PHYSICAL EXAM		50.00
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00505102	06/26/2025	571065	TB TEST		28.00
							Vendor Total:	234.00
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505103	06/26/2025	02577725	ACT#100068070257		135.81
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505103	06/26/2025	276971125	ACT#100011932769		197.54
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505103	06/26/2025	284371125	ACT#100011932843		26.01
100309	CONSUMERS ENERGY	110-261-0000-0000-650-0065-55510000	HP 00505103	06/26/2025	46697725	ACT#103035624669		91324.98
100309	CONSUMERS ENERGY	110-261-0000-0000-190-0065-55510000	HP 00505103	06/26/2025	87957725	ACT#100000008795		172.73
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505103	06/26/2025	88117725	ACT#100000008811		24.04
100309	CONSUMERS ENERGY	110-261-0000-0000-200-0065-55510000	HP 00505103	06/26/2025	88377725	ACT#100000008837		240.35
100309	CONSUMERS ENERGY	110-261-0000-0000-170-0065-55510000	HP 00505103	06/26/2025	88457725	ACT#100000008845		195.96
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505103	06/26/2025	88607725	ACT#100000008860		43.81
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505103	06/26/2025	88787725	ACT#100000008878		136.22
100309	CONSUMERS ENERGY	110-261-0000-0000-083-0065-55510000	HP 00505103	06/26/2025	88867725	ACT#100000008886		66.33
100309	CONSUMERS ENERGY	110-261-0000-0000-560-0065-55510000	HP 00505103	06/26/2025	89697725	ACT#100000008969		774.66
							Vendor Total:	2,338.44
100313	DTE ENERGY	110-261-0000-0000-200-0065-55520000	HP 00505104	06/26/2025	69807925	ACT#910040946980		13,163.23
							Vendor Total:	13,163.23
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0601-53130000	HP 00505105	06/26/2025	38955	ASD ART THERAPY		56.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00505105	06/26/2025	38955	SXI ART THERAPY		56.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-150-0603-53130000	HP 00505105	06/26/2025	38956	SXI ART THERAPY		112.50
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505105	06/26/2025	38957	MOCI - GROUP MOVEMENT		56.25
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505105	06/26/2025	38957	ASD GROUP MOVEMENT		56.25
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505105	06/26/2025	38957	SXI GROUP MOVEMENT		56.25
100446	FAR THERAPEUTIC &	220-219-0075-0000-150-0603-53130000	HP 00505105	06/26/2025	38958	SXI GROUP MOVEMENT		56.25
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0601-53130000	HP 00505105	06/26/2025	38959	ASD RECREATIONAL THERAPY		56.25
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0602-53130000	HP 00505105	06/26/2025	38959	SXI RECREATIONAL THERAPY		56.25

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

19

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
 Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100446	FAR THERAPEUTIC &	220-219-0073-0000-150-0603-53130000	HP 00505105	06/26/2025	38960	SXI RECREATIONAL THERAPY		112.50
100446	FAR THERAPEUTIC &	220-219-0072-0000-150-0603-53130000	HP 00505105	06/26/2025	38961	ART SUPPLY		321.82
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00505105	06/26/2025	38962	ART SUPPLY		321.82
Vendor Total:								1,318.64
100455	GRAINGER	110-261-0000-0000-000-0065-55990000	HP 00505106	06/26/2025	9547150384	MAINT. SUPPLIES		37.54
Vendor Total:								37.54
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505107	06/26/2025	916581Q	MAINT. SUPPLIES		22.45
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505107	06/26/2025	920070Q	MAINT. SUPPLIES		17.52
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505107	06/26/2025	920644Q	MAINT. SUPPLIES		22.98
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505107	06/26/2025	920726Q	MAINT. SUPPLIES		4.99
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505107	06/26/2025	9250468Q	MAINT. SUPPLIES		230.94
Vendor Total:								298.88
101170	IMPRESSIVE TILE	110-261-0000-0000-000-0065-55990000	HP 00505108	06/26/2025	2305314211A	DOUBLE PAYMENT		-764.54
101170	IMPRESSIVE TILE	110-261-0000-0000-000-0065-55990000	HP 00505108	06/26/2025	2401092343	MAINT. SUPPLIES		92,132.04
Vendor Total:								1,367.50
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505109	06/26/2025	INV20215862	LIGHTS		444.14
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-51990000	HP 00505109	06/26/2025	INV20215873	LIGHTS		479.70
Vendor Total:								923.84
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505110	06/26/2025	1064172414	GRADUATION SUPPLIES		324.95
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505110	06/26/2025	37289082	DIPLOMA HPHS		42.46
Vendor Total:								367.41
101350	LUCAS, ALLISON	110-271-0099-0000-000-0660-53210000	HP 00505111	06/26/2025	061625	TRANS REIMBURSEMENT		100.00
Vendor Total:								100.00
101527	MCNICKLE, COLLEEN	110-113-0000-0000-300-0300-55110000	HP 00505112	06/26/2025	00002	MUSIC FOR CHOIR		40.00
Vendor Total:								40.00
100276	MICHIGAN SPORTS	110-293-0000-0000-300-0350-57410000	HP 00505113	06/26/2025	1060	ASSINER FOR		948.00
Vendor Total:								948.00
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	HP 00505114	06/26/2025	39461565	TONER		457.35
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

20

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
 Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.80
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		93108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		72.48
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		178.92
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		145.57
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		138.93
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		75.51
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		33.10
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		5.19
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		184.59
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		106.07
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		63.30
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		203.68
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		0.72
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		243.18
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	HP 00505114	06/26/2025	39461564	MILLENNIUM INVOICE		78.86
							Vendor Total:	4,261.21
100337	PETERSON GLASS CO	110-261-0000-0000-150-0065-55990000	HP 00505115	06/26/2025	25320	INSTALL		1,095.89
							Vendor Total:	1,095.89
100257	QUALIFIED ABATEMENT	110-456-0000-4470-000-4470-56220000	HP 00505116	06/26/2025	25060001	ASBESTOS SERVICES		2,400.00

User: MUBARAKC - Crystal Mubarak

Page

Current Date: 07/17/2025

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

21

Current Time: 17:34:05

Selection:

OH_DTL.[oh_ck_dt] <= '06/30/2025' AND OH_DTL.[oh_ck_dt] >= '06/01/2025'

Hazel Park Schools
Detailed Check Register w FQA
Check Date From 6/1/2025 TO 6/30/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
Vendor Total:								2,400.00
101542	RULING OUR EXPERIENCES	110-112-0000-0000-200-0000-53110000	HP 00505117	06/26/2025	21733	VIOLIDA BARNETT CERT		1,600.00
101542	RULING OUR EXPERIENCES	110-113-0000-0000-400-0000-53110000	HP 00505117	06/26/2025	21823	TAYLOR BRYANT012925		100.00
101542	RULING OUR EXPERIENCES	110-112-0000-0000-200-0000-53110000	HP 00505117	06/26/2025	21921	VIOLIDA BARNETT021025		100.00
Vendor Total:								1,800.00
101372	SCHOOLCRAFT COLLEGE	110-221-0000-2480-000-2480-53190000	HP 00505118	06/26/2025	0000004951	KONDEK, PAIGE		1,957.00
Vendor Total:								1,957.00
100740	SPECTRUM WIRELESS USA	110-284-0000-0000-000-0284-56420000	HP 00505119	06/26/2025	0000007109	MONTHLY RENTAL		8,225.00
Vendor Total:								8,225.00
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	bouncey bands for elementary c	P2500378	350.88
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	lang O learn 13 box set	P2500378	849.95
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	letter formation sand tray	P2500378	124.95
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	language builder stringing bea	P2500378	999.95
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	language builder 3D-2D vehicle	P2500378	949.95
101391	STAGES PUBLISHING	110-122-0193-0000-150-0660-55110000	HP 00505120	06/26/2025	940952	language builder 3D-2D matchin	P2500378	1,874.95
Vendor Total:								4,700.63
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41595	TRANSLATOR SERVICE		404.20
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41713	TRANSLATOR SERVICE		220.00
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41714	TRANSLATOR SERVICE		275.25
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41717	TRANSLATOR SERVICE		275.25
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41718	TRANSLATOR SERVICE		275.25
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505121	06/26/2025	41719	TRANSLATOR SERVICE		275.25
Vendor Total:								1,725.20
101544	WESTWOOD COMMUNITY	110-271-0000-6010-000-6010-53310000	HP 00505122	06/26/2025	2425061	TRANSPORATION		407.21
Vendor Total:								407.21

Total # of Checks: 187
End of Report

Grand Total: 1,173,865.79



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CORPORATE ACCOUNT SUMMARY

Previous balance	\$53,945.67	Statement date	06/30/25
Payments	53,945.67	Number of days in billing cycle	30
Credits	2,037.96	Credit limit	500,000.00
Purchases and other debits	38,211.07	Available credit	463,126.00
Cash advances	0.00	Cash limit	0.00
Fees charged	0.00	Available cash	0.00
FINANCE CHARGES	0.00		
New balance	\$36,173.11	Payment due date	07/21/25
		Amount due	\$36,173.11

Call Us:
 Continental US: 866-643-4203
 Report Lost or Stolen Cards: 866-643-4203

Write Us:
 CUSTOMER SERVICE
 PO BOX 1558, COLUMBUS, OH 43272

Online Access:
 www.huntington.com

Congratulations! You have earned \$181 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business.
 Your next authorized automatic payment of \$36,173.11 will be debited from your account on the payment due date listed on page one of this statement.
 If you have any questions regarding your account, please call us at 1-866-643-4203.

CORPORATE ACCOUNT ACTIVITY

HAZEL PARK SCHOOLS				TOTAL ACTIVITY
XXXX XXXX XXXX 5846				\$53,945.67 CR
Post	Tran	Reference Number	Transaction Description	Amount
Date	Date			
06/20	06/20	F1286005B00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$53,945.67 CR

5548 YNH 001 7 31 250630 0 PAGE 1 of 8 1 0 1286 1000 T007 01AK5548

Please detach bottom portion and submit with payment using enclosed envelope

Account Number XXXX XXXX XXXX 5846
Payment Due Date July 21, 2025
Total Amount Due \$36,173.11
 You are set up with Automatic Payment in the amount of \$36,173.11



HUNTINGTON NATIONAL BANK
 PO BOX 2360
 OMAHA NE 68103-2360

ATTN: MATTHEW MILLER
 HAZEL PARK SCHOOLS
 1620 EAST ELZA AVE
 HAZEL PARK SCHOOLS
 HAZEL PARK MI 48030



Make Check Payable to:

Amount Enclosed

\$

HUNTINGTON NATIONAL BANK
 PO BOX 182387
 COLUMBUS OH 43218-2387



95 5810556329000043307303617311036173110

598990208 5563293004515846

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY

JAMIE BUCZKO						
XXXX XXXX XXXX 8074		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$3,896.19	\$0.00	\$0.00	\$0.00	\$3,896.19
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
06/03	06/02	82711164SEHM5M92Y	BOUNCINGALLAROUND MADISON HEIGH MI	100.00		
06/04	06/02	55421354SVAKESGH8	MICHIGAN ASSOCIATION O LANSING MI	550.00		
06/08	06/06	05436844YHEVKQBS0	GFS ECOMM #1907 800-9684164 MI	55.86		
06/08	06/06	82711164YEHM6N46W	BOUNCINGALLAROUND MADISON HEIGH MI	310.00		
06/10	06/09	5543286505WLQM5LW	AMERICAN RED CROSS 800-733-2767 DC	45.00		
06/12	06/11	5543286525X8J34RV	AMERICAN RED CROSS 800-733-2767 DC	45.00		
06/17	06/16	5548382580A61W10G	SAMSClub #6659 MADISON HEIGH MI	62.28		
06/22	06/20	55421355QVAKRWL1N	MICHIGAN ASSOCIATION O LANSING MI	1,481.68		
06/22	06/20	12302025B010ZH388	WP*NASS.US RENO NV	300.00		
06/22	06/20	82305095QEHMPS14M	FC* OFFICIALS NETWORK OAKLAND CA	37.37		
06/22	06/20	82711165QEHMADWES	MASSP & MASC/MAHS LANSING MI	450.00		
06/22	06/21	55310205Q6P32243D	ASCD ISTE ARLINGTON VA	119.00		
06/22	06/21	05227025QEHYZ2BVZ	MEMSPA MASON MI	340.00		

DEBRA DIMAS						
XXXX XXXX XXXX 8828		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$1,650.16	\$0.00	\$0.00	\$48.98 CR	\$1,601.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
06/03	06/02	82305094TEHNF0D98	AMAZON RETA* N664R6712 SEATTLE WA	48.98		
06/04	06/03	05436844S8PL70TB9	KROGER FUEL #9447 HAZEL PARK MI	33.54		
06/04	06/03	55483824V09RJ6F1Q	SAMSClub #6659 MADISON HEIGH MI	59.94		
06/05	06/04	55432864W5V5W39S6	TST*NEW YORK BAGEL - F FERNDAL MI	129.70		
06/08	06/05	82305094XEHNHZYW2	AMAZON RETA* N664R6712 SEATTLE W CREDIT	48.98 CR		
06/10	06/09	5543286505WL2DXPS	SQ *BOUNCE-N-SLIDE PAR TROY MI	1,378.00		

KARLA GRAESSLEY						
XXXX XXXX XXXX 2857		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$243.12	\$0.00	\$0.00	\$70.00 CR	\$173.12
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
06/02	05/31	05314614REHYE4G9Z	JIMMY JOHNS - 3010 - E FLINT MI	169.58		
06/02	05/31	82305094PEHNQABDD	LYFT *RIDE FRI 9AM SAN FRANCISCO CA	30.99		
06/02	05/31	02305374P2X96Y1GS	TST* CHIK-FIL-A - MINN SAINT PAUL MN	42.55		
06/18	06/17	554173459TBSFAQHA	DELTA 0064241604263 ATLANTA G CREDIT NAME:BARNETT,BROOKE TICKET#:0064241604263	35.00 CR		
06/18	06/17	554173459TBSFAQHJ	DELTA 0064241719828 ATLANTA G CREDIT NAME:BARNETT,BROOKE TICKET#:0064241719828	35.00 CR		

MICHELLE KRAUSE						
XXXX XXXX XXXX 7323		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$59.99	\$0.00	\$0.00	\$0.00	\$59.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
06/23	06/22	82305095EEHMS3A3	EVERYDAYSPEECHSLP WEST ROXBURY MA	59.99		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CORRI NASTASI					
XXXX XXXX XXXX 6896	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00	\$599.69	\$0.00	\$0.00	\$0.00	\$599.69

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/02	05/31	05436844RBLKEMK7F	WM SUPERCENTER #5844 LIVONIA MI	226.00
06/02	06/01	55432864T63DYL0QV	MEIJER # 231 SOUTHFIELD MI	48.31
06/04	06/03	55432864S5SLD5RH6	MEIJER # 222 MADISON HGTS MI	28.75
06/04	06/03	55432864V5SRV7ZSG	MEIJER # 227 WHITE LAKE MI	49.03
06/06	06/05	05436844W8PL5B77F	KROGER #447 HAZEL PARK MI	34.58
06/06	06/05	85369434WRGBLVN24	EDDIES PIZZA WARREN MI	64.00
06/11	06/10	55483825209ZXL3ME	WAL-MART #3487 SHELBY TOWNSH MI	6.94
06/15	06/13	05314615500E4YTWW	JIMMY JOHNS - 2519 - M FERNDALE MI	53.75
06/20	06/19	55432865A5ZRS7BVJ	AMAZON MKTPL*NO2LF23S1 AMZN.COM/BILL WA	78.02
06/30	06/29	55432865L630T74KB	AMAZON MKTPL*N33NI91N2 AMZN.COM/BILL WA	10.31

SHEILA OKANE					
XXXX XXXX XXXX 1086	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00	\$11.00	\$0.00	\$0.00	\$0.00	\$11.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/15	06/14	823050956EHME4MNN	LIBIB.COM COVINA CA	11.00

MEGAN PAPASIAN-BROADWELL					
XXXX XXXX XXXX 5029	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/19	06/18	5543286595ZFQJ6P4	IN *ASSOCIATION OF ADM 517-6189593 MI	300.00

GREG RICHARDSON					
XXXX XXXX XXXX 2959	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00	\$1,184.36	\$0.00	\$0.00	\$0.00	\$1,184.36

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/03	06/02	55310204S6BRKQGV	TONYS ACE HDWE HAZEL PARK MI	47.49
06/03	06/02	55310204S6BRKQGW1	TONYS ACE HDWE HAZEL PARK MI	12.34
06/03	06/02	55310204S6BRKQHGP	TONYS ACE HDWE HAZEL PARK MI	17.04
06/04	06/03	55310204V6QQ3BAN3	TONYS ACE HDWE HAZEL PARK MI	26.59
06/05	06/04	55310204W6D062DYZ	TONYS ACE HDWE HAZEL PARK MI	6.26
06/08	06/06	05436844X8PLPYSZD	KROGER #447 HAZEL PARK MI	39.98
06/08	06/06	05436844X8PLPYV1T	KROGER #447 HAZEL PARK MI	80.73
06/08	06/06	55310204Y6E894PYW	TONYS ACE HDWE HAZEL PARK MI	12.34
06/08	06/06	55310204Y6E894RD9	TONYS ACE HDWE HAZEL PARK MI	97.89
06/08	06/06	55310204Y6E894REK	TONYS ACE HDWE HAZEL PARK MI	58.67
06/10	06/09	023053751EHZ9EB44	U-HAUL S OAKLAND MADISON HEIGH MI RENTER'S NAME:JASON RONALDANDERSON RENTAL AGREEMENT:77861767 RENT DATE:06/09/2025 # OF DAYS: DAY RATE : 0.00 RETURN DATE:06/10/2025 RETURN TO:MADISON HEIGHTS MI PHONE: 8007893638	180.20
06/10	06/09	023053751EHZ9EB6P	U-HAUL S OAKLAND MADISON HEIGH MI RENTER'S NAME:JASON RONALDANDERSON	66.95

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

GREG RICHARDSON
 XXXX XXXX XXXX 2959
CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
RENTAL AGREEMENT:77861767 RENT DATE:06/09/2025 # OF DAYS: DAY RATE : 0.00 RETURN DATE:06/09/2025 RETURN TO:MADISON HEIGHTS MI PHONE: 8007893638				
06/11	06/10	5531020526GM1B34A	TONYS ACE HDWE HAZEL PARK MI	21.84
06/11	06/10	5531020526GM1B396	TONYS ACE HDWE HAZEL PARK MI	68.53
06/11	06/10	5531020526GM1B40Q	TONYS ACE HDWE HAZEL PARK MI	32.29
06/12	06/11	5531020536H82RT6V	TONYS ACE HDWE HAZEL PARK MI	18.59
06/17	06/16	5531020586L9H25J9	TONYS ACE HDWE HAZEL PARK MI	231.46
06/17	06/16	5531020586L9H25K1	TONYS ACE HDWE HAZEL PARK MI	4.49
06/19	06/18	55310205A6MHSR91X	TONYS ACE HDWE HAZEL PARK MI	25.99
06/22	06/20	55310205Q6NS89LGR	TONYS ACE HDWE HAZEL PARK MI	26.18
06/22	06/20	55310205Q6NS89L92	TONYS ACE HDWE HAZEL PARK MI	42.72
06/25	06/24	55310205G6T7A2EN2	TONYS ACE HDWE HAZEL PARK MI	6.93
06/26	06/25	55310205H6TSG7M0E	TONYS ACE HDWE HAZEL PARK MI	53.18
06/26	06/25	55310205H6TSG7M3V	TONYS ACE HDWE HAZEL PARK MI	5.68

TAMMY MCHENRY					
XXXX XXXX XXXX 9812	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00	\$767.67	\$0.00	\$0.00	\$0.00	\$767.67

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/05	06/04	87021304VEHMKTSMX	NOVI APSI* NOVI APSI 2 BIRMINGHAM MI	750.00
06/18	06/17	5531020596LXAL3RL	TONYS ACE HDWE HAZEL PARK MI	17.67

ROCHELLE TASSIE					
XXXX XXXX XXXX 9695	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00	\$534.26	\$0.00	\$0.00	\$0.00	\$534.26

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/02	06/01	82305094TEHML3DRJ	AMAZON MARK* N675K1NR1 SEATTLE WA	77.78
06/02	06/01	82305094TEHML366H	AMAZON MARK* N68FJ52Q2 SEATTLE WA	26.88
06/05	06/05	82305094WEHMP0GKJ	AMAZON RETA* N65SK4HL0 SEATTLE WA	49.76
06/29	06/27	82305095JEHNWYTKQ	AMAZON RETA* NQ84V9GA0 SEATTLE WA	163.96
06/30	06/29	82305095MEHM7M95E	AMAZON MARK* NQ5OZ2KO0 SEATTLE WA	215.88

BRADLEY WILKINS					
XXXX XXXX XXXX 6906	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$100,000.00	\$12,801.65	\$0.00	\$0.00	\$44.98 CR	\$12,756.67

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/02	06/01	02682634TSFGBHK67	GOOGLE* CLOUD PVTPHP G.CO/HELPPAY# CA	3.65
06/03	06/02	55480774T37RM9ETK	VOXTELESYS LLC WAHOO NE	1,564.45
06/05	06/04	55432864V5V0VAGXY	AMAZON MKTPL*N60QM5VM0 AMZN.COM/BILL WA	380.49
06/05	06/04	55432864V5V25W0F8	TMOBILE*POSTPAID TEL 800-937-8997 WA	1,889.79
06/05	06/04	75418234V6NZJ0QQ6	B&H PHOTO 800-606-696 NEW YORK NY	1,427.06
06/05	06/04	15270214V00314QSW	MSFT* E0400W9ETV MSBILL.INFO WA	50.40
06/05	06/04	02703404V2RENJYHN	3CX USA CORP TAMPA FL	2,750.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

BRADLEY WILKINS
 XXXX XXXX XXXX 6906
CREDIT LIMIT \$100,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/05	06/04	87021304VEHMGD2XV	TELESTREAM LLC NEVADA CITY CA	845.88
06/05	06/04	87021304VEHMJ86QZ	CLIPTO INC SAN FRANCISCO CA	103.93
06/10	06/09	5541734507KLEB166	PRECISION ROLLER PHOENIX AZ	259.90
06/11	06/10	853839051EHN3YD5W	WHOLSALEKEYS.COM LONDON LN	16.00
06/12	06/11	823050953EHMGVEX8	AMAZON MARK* NA3VD6V52 SEATTLE WA	63.98
06/20	06/18	05436845A2X6DBEYR	MICRO CENTER #055-RETA MADISON HEIGH MI	849.83
06/20	06/18	52707155A09FT28EW	THE HOME DEPOT #2731 MADISON HEIG CREDIT	44.98 CR
06/25	06/24	82305095GEHMR7R70	WWW.SPLASHTOP.COM CUPERTINO CA	1,798.00
06/26	06/25	89101785GEHPV6MB3	ALOHI * FAXPLUS PLAN-LES-OUAT DU	199.79
06/30	06/29	57540245LMLXALZ85	COURSRA*21LHXS15G1QL8K 6509639884 CA	598.50

CHARLES PLEINESS
 XXXX XXXX XXXX 4166
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$288.56	\$0.00	\$0.00	\$0.00	\$288.56

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/11	06/11	15270215200LVLF4Q	FACEBK *VWZUSQCLA2 MENLO PARK CA	125.00
06/24	06/23	15270215E013S2867	FACEBK *FYWHNRCLA2 MENLO PARK CA	125.00
06/29	06/27	15270215J010SG4VN	FACEBK *L3D4BRGLA2 MENLO PARK CA	10.75
06/29	06/27	15270215J016T5YLM	FACEBK *6NGDJSLLA2 MENLO PARK CA	27.81

LINDA YATES
 XXXX XXXX XXXX 0268
CREDIT LIMIT \$10,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$8,830.27	\$0.00	\$0.00	\$0.00	\$8,830.27

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/04	06/03	12302024S02A4K62R	ACMETOOLS.COM GRAND FORKS ND	20.26
06/06	06/05	87021304WEHML87HT	MILLER TRAINING APPLETON WI	350.00
06/08	06/06	55417344YTBP60VRT	DELTA 00623372475913 DELTA.COM CA NAME:SHIRLEY,ADAM TICKET#:00623372475913 LEG 1: ITINERARY#:2985 DATE:07/21/2025 DEPARTURE TIME:14:47 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:DTW DESTINATION:PHL LEG 2: ITINERARY#:2985 DATE:07/23/2025 DEPARTURE TIME:17:12 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:PHL DESTINATION:DTW	646.96
06/08	06/06	55500364XAK16MAM5	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA	1,269.90
06/08	06/06	12302024X02A6Q888	ACMETOOLS.COM GRAND FORKS ND	278.78
06/08	06/06	82305094YEHMLWDVK	SP WOODCRAFT SUPPLY PARKERSBURG DE	533.80
06/08	06/06	52707154Y09FM8HJF	HOMEDEPOT.COM 800-430-3376 GA	614.68
06/08	06/06	57540244XLXBVD985	BKG*HOTEL AT BOOKING.C 8888503958 NY	264.61
06/10	06/09	555003650AN5ZZY1B	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA	1,299.00
06/10	06/09	5525956513H8EZ1G6	BEAR WOODS SUPPLY LANGLEY BC	165.00
06/10	06/09	870213050EHMHLGYF	CYBERBIZ* OSKOOL CERRITOS CA	242.99

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

LINDA YATES

XXXX XXXX XXXX 0268
CREDIT LIMIT \$10,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/11	06/10	5554750514LGFKV1P	VEEERSUPPLIES.COM FOREST HILL MD	770.71
06/15	06/13	7541823546PJRDGX9	COLLEGEBOARD*PRODUCTS NEW YORK NY	1,620.00
06/18	06/17	5543286585Z6B9Q4X	NYTIMES DISC* 800-698-4637 NY	4.00
06/20	06/19	55446415A2NAGVMRA	CARSON DELLOSA EDUCATI GREENSBORO NC	635.58
06/27	06/26	55432865H620S9R6B	IN *RULING OUR EXPERIE 614-4888080 OH	100.00
06/29	06/27	55480775J3FSXTTQP	OAKLAND PRESS PONTIAC MI	14.00

JOAN RYBINSKI

XXXX XXXX XXXX 4803
CREDIT LIMIT \$5,000.00

PURCHASES \$1,600.39 **CASH ADV** \$0.00 **FEES CHARGED** \$0.00 **CREDITS** \$0.00 **TOTAL ACTIVITY** \$1,600.39

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/05	06/04	05436844V8PL1SKSM	KROGER #743 ROYAL OAK MI	198.22
06/08	06/06	05436844YEHVWV7WT6	LITTLE CAESARS #174 FERNDALE MI	71.88
06/10	06/09	123020250008R208G	MI SCIENCE CENTER DETROIT MI	100.00
06/12	06/11	555062953ARSFG8H4	GET & GO FERNDALE MI	58.29
06/17	06/16	0543684578PL0QWAD	KROGER #447 HAZEL PARK MI	94.94
06/17	06/16	02305375800KE2EY4	BJS WHOLESALE #383 MADISON HEIGH MI	568.16
06/25	06/24	55432865F61BXWDNG	MEIJER # 268 DETROIT MI	109.90
06/26	06/25	12302025G017KK6H8	MI SCIENCE CENTER DETROIT MI	399.00

KRISTY CALES

XXXX XXXX XXXX 1852
CREDIT LIMIT \$5,000.00

PURCHASES \$1,679.13 **CASH ADV** \$0.00 **FEES CHARGED** \$0.00 **CREDITS** \$1,874.00 CR **TOTAL ACTIVITY** \$194.87 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/05	06/04	05345884WHEVDTDA2	A 1 FINGERPRINT OAK PARK MI	75.00
06/08	06/06	51043234X1Z29HS0D	PAYPAL *SUCCESSORIES, 40293577 CREDIT	1,874.00 CR
06/11	06/10	053458852EHWPVPR1	A 1 FINGERPRINT OAK PARK MI	75.00
06/11	06/10	053458852EHWPVPSM	A 1 FINGERPRINT OAK PARK MI	75.00
06/11	06/10	053458852EHWPVPX8	A 1 FINGERPRINT OAK PARK MI	75.00
06/12	06/11	053458853EHX1X7PZ	A 1 FINGERPRINT OAK PARK MI	75.00
06/12	06/11	02305375300KMAQ5D	USPS PO 2542600030 HAZEL PARK MI	38.63
06/12	06/11	5174295532ATJH67K	IDENTOGO - MI FINGERPR 877-512-6962 MA	65.50
06/13	06/12	053458854EHXA6NXF	A 1 FINGERPRINT OAK PARK MI	75.00
06/13	06/12	053458854EHXA6NZR	A 1 FINGERPRINT OAK PARK MI	75.00
06/15	06/13	053458855EHZ2RWT8	A 1 FINGERPRINT OAK PARK MI	75.00
06/20	06/18	05345885BEHXXDK0Q	A 1 FINGERPRINT OAK PARK MI	75.00
06/20	06/18	05345885BEHXXDK2Z	A 1 FINGERPRINT OAK PARK MI	75.00
06/20	06/18	05345885BEHXXDK5G	A 1 FINGERPRINT OAK PARK MI	75.00
06/20	06/19	05345885BEHXXDKAW	A 1 FINGERPRINT OAK PARK MI	75.00
06/22	06/20	05345885QEHZ17FE2	A 1 FINGERPRINT OAK PARK MI	75.00
06/24	06/23	05345885FEHWKPLS9	A 1 FINGERPRINT OAK PARK MI	75.00
06/24	06/23	05345885FEHWKPLWW	A 1 FINGERPRINT OAK PARK MI	75.00
06/24	06/23	05345885FEHWKPLZ6	A 1 FINGERPRINT OAK PARK MI	75.00
06/24	06/23	05345885FEHWKPM1T	A 1 FINGERPRINT OAK PARK MI	75.00
06/27	06/24	05345885H2X6FKD71	A 1 FINGERPRINT OAK PARK MI	75.00
06/27	06/25	05345885H2X6FKDQ5	A 1 FINGERPRINT OAK PARK MI	75.00
06/27	06/25	05345885H2X6FKD9J	A 1 FINGERPRINT OAK PARK MI	75.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KRISTY CALES
 XXXX XXXX XXXX 1852
CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/27	06/26	05345885H8PLGMW2F	A 1 FINGERPRINT OAK PARK MI	75.00

JAMES PATERSON
 XXXX XXXX XXXX 7817
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$598.26	\$0.00	\$0.00	\$0.00	\$598.26

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/02	05/31	55432864R639EN THX	SPRINGHILL SUITES GRANDVILLE MI CHECK IN:05/30/2025 NUMBER OF NIGHTS:0001 CHECK OUT:05/31/2025 DAILY RATE: 169.00	398.84
06/02	05/31	55432864R639ENTJF	SPRINGHILL SUITES GRANDVILLE MI CHECK IN:05/30/2025 NUMBER OF NIGHTS:0001 CHECK OUT:05/31/2025 DAILY RATE: 169.00	199.42

SHANA E WILLIAMS
 XXXX XXXX XXXX 8194
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$378.51	\$0.00	\$0.00	\$0.00	\$378.51

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/17	06/16	5543286575YRRR8ALN	TIM HORTONS #911247 HAZEL PARK MI	17.69
06/19	06/18	55463155A1TQXW605	SIGNS-N-DESIGNS INC ROYAL OAK MI	113.30
06/20	06/19	05436845A8PLS1R42	KROGER #447 HAZEL PARK MI	3.99
06/20	06/19	05314615BEHXM2JBH	JIMMY JOHNS - 2213 - E HAZEL PARK MI	122.68
06/24	06/23	05436845E8PKY7H6P	KROGER #447 HAZEL PARK MI	56.95
06/25	06/24	05436845F8PKYJ9KM	KROGER #447 HAZEL PARK MI	63.90

HEATHER L AGUEROS
 XXXX XXXX XXXX 8621
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$21.18	\$0.00	\$0.00	\$0.00	\$21.18

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/02	05/31	02305374R00JJ8WDN	BJS WHOLESALE #383 MADISON HEIGH MI	21.18

JULIE KAMINSKI
 XXXX XXXX XXXX 0778
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$1,738.00	\$0.00	\$0.00	\$0.00	\$1,738.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/27	06/26	55500365HB81V2GH3	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA	1,078.00
06/27	06/26	55259565H8FPMPN5A	MYWOODCUTTERS COM SOOKE BC	660.00

LISA BERNYS
 XXXX XXXX XXXX 3002
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$878.68	\$0.00	\$0.00	\$0.00	\$878.68

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/05	06/04	55432864V5V1A7V2Z	MEIJER # 222 MADISON HGTS MI	15.85
06/05	06/04	05436844WBLK4QZ22	SAMS CLUB #6659 MADISON HEIGH MI	410.30
06/05	06/04	82117554VEHMK2KYH	JETS PIZZA MI 005 WARREN MI	119.71
06/08	06/05	55483824X09V6897E	SAMSClub.COM 888-746-7726 AR	63.60

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

LISA BERNYS					
XXXX XXXX XXXX 3002					
CREDIT LIMIT \$5,000.00					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06/12	06/11	023053753EHZEQK1S	OFFICEMAX/DEPOT 6026 MADISON HEIGH MI	74.18	
06/25	06/24	55432865F61QFHY0Z	AMAZON MKTPL*NQ1FK6FO1 AMZN.COM/BILL WA	136.76	
06/27	06/26	55432865H62074H0R	AMAZON.COM*NQ2DM2TG0 AMZN.COM/BILL WA	58.28	

MONICA PAPASIAN						
XXXX XXXX XXXX 3813						
CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
06/25	06/23	55421355FVAM3PG9R	MICHIGAN SCHOOL BUSINE LANSING MI	150.00		



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: Personnel Recommendations Report
Date: July 28, 2025

Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the July 28, 2025 Board of Education regular meeting. The packet also includes supporting documentation.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: 2025 PSUG Fall Conference
Date: 7/21/2025

To seek Board approval for two staff members to attend the 2025 PSUG (PowerSchool User Group) Fall Conference, scheduled for October 12–14, 2025, on Mackinac Island, Michigan.

The PSUG Fall Conference is a premier event offering in-depth training on PowerSchool functionality, state reporting, data compliance, and best practices for managing student information systems. It is widely recognized across Michigan for its hands-on sessions and timely updates related to state-mandated reporting and system management.

Attendance at this conference is especially important this year as it will provide targeted professional development for our new Student Information Services Secretary, helping her gain foundational knowledge and confidence in PowerSchool operations. It will also support our PowerSchool lead, who serves as the district's primary resource for all student data and reporting needs, in staying current with system updates and ensuring compliance.

Conference Dates: October 12–14, 2025

Location: Mackinac Island, Michigan

Participants: Samantha Rhoades & Joshua Shurter

Conference Fee: \$599 per person × 2 = \$1,198

Hotel Cost: \$210.40 per night × 3 nights × 2 rooms = \$1,262.40

Meals (Dinner only): \$35 per day × 3 days × 2 people = \$210

Total Estimated Cost:

Registration - \$1,198

Lodging - \$1,262.40

Meals - \$210

Total cost for trip = \$2,670.40

Total cost per person = \$1335.20

This investment will ensure effective onboarding and training for our new SIS Secretary while keeping our PowerSchool lead equipped with the latest tools and updates to support district-wide data integrity and reporting.





Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board approve the total cost not to exceed \$2,670.40 for two staff members to attend the 2025 PSUG Fall Conference, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



School District of the City of Hazel Park
Board of Education
Oakland County, Michigan
July 28, 2025

**SCHOOL BOARD RESOLUTION ON FISCAL YEAR
2025-2026 SCHOOL AID BUDGET DELAYS**

At a regular meeting of the Board of Education of the School District of the City of Hazel Park, County of Oakland, State of Michigan (the “School District”), held in the School District on July 28, 2025, at 6:00 p.m., local time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, Michigan’s constitution requires the Michigan legislature and Governor to pass an annual School Aid Budget for the exclusive purpose of funding public education; and

WHEREAS, Governor Gretchen Whitmer signed Public Act 160 into law in 2019 which states that the legislature must pass and present general appropriation bills for the upcoming fiscal year to the governor on or before July 1; and

WHEREAS, local school districts in Michigan are required by law to pass their own budgets for the upcoming school year by July 1; and

WHEREAS, the Michigan legislature has failed to meet their July 1 legal deadline to pass a School Aid Budget appropriation bill or make any meaningful progress toward doing so; and

WHEREAS, the Hazel Park School Board was forced to adopt a budget for the 2025-2026 school year without key funding information due to the ongoing lack of a state budget; and

WHEREAS, the Fiscal Year 2025-2026 School Aid Budget continues to be delayed by political battles that are unrelated to school funding or the needs of our students; and

WHEREAS, the ongoing delay in funding certainty has already impacted our ability to best plan for the support our students need and deserve in the upcoming school year; and

WHEREAS, every day the budget continues to be delayed by lawmakers will only worsen the negative impacts on our schools, staff and students this Fall and beyond; and

WHEREAS, comments by lawmakers that suggest the School Aid Budget can, or should, wait for other budget agreements to fall into place ignore the critical needs of our students.

THEREFORE BE IT RESOLVED, the Hazel Park School Board is urging state lawmakers to immediately pass a spending bill that fully allocates the entirety of funding meant for our schools in a manner that supports the needs of each and every student in Michigan.

BE IT RESOLVED FURTHER, the Hazel Park School Board is affirming that School Aid Funding should not be tied to any other budget deals, including ongoing talks about road funding.

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Darrin Fox
Secretary, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Education of School District of the City of Hazel Park, County of Oakland, State of Michigan, at a regular meeting held on July 28, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Darrin Fox
Secretary, Board of Education



School District of the City of Hazel Park
Board of Education
Oakland County, Michigan
July 28, 2025

**SCHOOL BOARD RESOLUTION ON FISCAL YEAR
2025-2026 SCHOOL AID BUDGET DELAYS**

At a regular meeting of the Board of Education of the School District of the City of Hazel Park, County of Oakland, State of Michigan (the "School District"), held in the School District on July 28, 2025, at 6:00 p.m., local time.

PRESENT: Members: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton

ABSENT: Members: None

The following preamble and resolution were offered by Trustee Rattee and supported by Trustee Beaton.

WHEREAS, Michigan's constitution requires the Michigan legislature and Governor to pass an annual School Aid Budget for the exclusive purpose of funding public education; and

WHEREAS, Governor Gretchen Whitmer signed Public Act 160 into law in 2019 which states that the legislature must pass and present general appropriation bills for the upcoming fiscal year to the governor on or before July 1; and

WHEREAS, local school districts in Michigan are required by law to pass their own budgets for the upcoming school year by July 1; and

WHEREAS, the Michigan legislature has failed to meet their July 1 legal deadline to pass a School Aid Budget appropriation bill or make any meaningful progress toward doing so; and

WHEREAS, the Hazel Park School Board was forced to adopt a budget for the 2025-2026 school year without key funding information due to the ongoing lack of a state budget; and

WHEREAS, the Fiscal Year 2025-2026 School Aid Budget continues to be delayed by political battles that are unrelated to school funding or the needs of our students; and

WHEREAS, the ongoing delay in funding certainty has already impacted our ability to best plan for the support our students need and deserve in the upcoming school year; and

WHEREAS, every day the budget continues to be delayed by lawmakers will only worsen the negative impacts on our schools, staff and students this Fall and beyond; and

WHEREAS, comments by lawmakers that suggest the School Aid Budget can, or should, wait for other budget agreements to fall into place ignore the critical needs of our students.

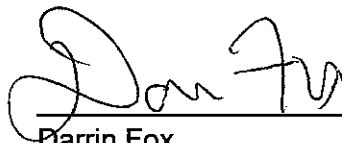
THEREFORE BE IT RESOLVED, the Hazel Park School Board is urging state lawmakers to immediately pass a spending bill that fully allocates the entirety of funding meant for our schools in a manner that supports the needs of each and every student in Michigan.

BE IT RESOLVED FURTHER, the Hazel Park School Board is affirming that School Aid Funding should not be tied to any other budget deals, including ongoing talks about road funding.

Ayes: Beaton, Rattee, Becker, Fortress, Fox, Laframboise, Hinton

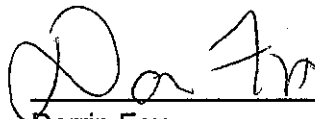
Nays: None

RESOLUTION DECLARED ADOPTED.



Darrin Fox
Secretary, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Education of School District of the City of Hazel Park, County of Oakland, State of Michigan, at a regular meeting held on July 28, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Darrin Fox
Secretary, Board of Education



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: MASA Fall Conference
Date: 7/28/25

I am requesting to attend the Michigan Association of Superintendents and Administrators Fall Conference from September 17 through September 19, 2025, in Acme, Michigan. Attending MASA's Fall Conference is an invaluable opportunity for strategic professional development and district-wide advancement. This three-day event provides opportunities to explore innovative approaches, directly aligning with our shared goals of enhancing educational outcomes and fostering an impactful learning environment within our district.

Attending MASA's Fall Conference with Dr. Wilcox is an invaluable opportunity for our district. The conference's emphasis on "breaking through conventional boundaries" directly aligns with our commitment to educational innovation. Our joint attendance ensures that Dr. Wilcox and I are both informed by the latest trends and unified in our vision for implementing these advancements. This experience will allow us to collaboratively strategize how best to bring these insights back to our schools, ensuring a cohesive and impactful approach to improving teaching and learning.

The cost of the conference is \$550.00 per person. The room cost for 3 days is \$478, and the meals allowance will be \$135.00. Additionally, mileage for the trip will be \$357.00 (round trip). The total cost for the three-day conference is: \$1,520.00.

Funding Source: General Fund

Strategic Goal Statement:

- **Curriculum & Instruction:** Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- **Resources -** The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the cost of the MASA Fall Conference in the amount of \$1,520.00.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





To: Hazel Park Board of Education
From: Dr. Amy Wilcox
Subject: Participation in AASA Focus Group: Planning for the Future
Date: July 28, 2025

I will be participating in the AASA Focus Group titled Planning for the Future scheduled for September 24–26, 2025, in Boston, Massachusetts. This focus group is hosted by the American Association of School Administrators (AASA) and is designed to engage superintendents and educational leaders in collaborative planning and strategic discussions focused on the future of public education.

The event will begin at 1:00 p.m. ET on Tuesday, September 24, and conclude by noon on Thursday, September 26. AASA will cover the cost of lodging and will reimburse travel expenses including economy airfare (up to \$650), one checked bag each way, mileage to and from the home airport, travel-related meals, and transportation to and from the event hotel. Reimbursements will require submission of receipts and completion of a JotForm provided at the conclusion of the event.

Hotel accommodations will be provided at the Hyatt Regency Boston Harbor. Travel arrangements have been coordinated based on registration details, and confirmation numbers will be provided by AASA by September 16. A final agenda will also be shared at that time. This is a valuable opportunity to connect with fellow superintendents, share best practices, and contribute to national-level discussions on public education planning and policy

Flight: \$366.97 (will be reimbursed by AASA)

Lodging: \$0.00 (being covered by AASA)

Total Up Front Cost: \$366.97

Strategic Goal Alignment - The request for allocating the dollars focuses on the following

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Funding Source: General Fund

Recommendation

That the Board of Education approve the superintendent's participation in AASA Focus Group, Planning for the Future, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Wilcox, Superintendent
Subject: OHLSA Leasa
Date: 7/28/2025

The purpose of this memo is to seek Board approval for the renewal of the contract with the Oakland Livingston Human Service Agency (OLHSA) for the 2025–2026 school year.

OLHSA provides vital early childhood services in collaboration with Hazel Park Schools, supporting school readiness and family engagement for our youngest learners. The partnership has been successful in delivering high-quality Head Start programming and supportive services aligned with our district's mission and goals.

Administration recommends that the Board of Education approve the renewal of the OLHSA contract for the 2025–2026 school year. The continued partnership will ensure consistent access to comprehensive early childhood education services for eligible Hazel Park families.

Funding Source: N/A

Strategic Goal Alignment

- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

We are asking the Board to approve the OHLSA contract for the 2025-2026 school year, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



LEASE AGREEMENT

THIS LEASE is made and entered as of the 1st day of August 2025 and between **Hazel Park Schools**, a Michigan municipal corporation, whose address is **1620 E. Elza Ave., Hazel Park, MI 48030** (hereinafter referred to as "Landlord"), and **THE OAKLAND LIVINGSTON HUMAN SERVICE AGENCY**, a Michigan non-profit corporation, whose address is **196 Cesar E. Chavez, Pontiac, Michigan 48343-0598** (hereinafter referred to as "Tenant").

RECITALS

- A. The Oakland Livingston Human Service Agency provides services in Oakland and Livingston Counties including the administration and operation of a program commonly known as the "Head Start Program" The purpose of said Program is to provide early childhood education with a goal of increasing the preparedness of children to enter school.

- B. The Oakland Livingston Human Service Agency desires to lease from the Landlord **five (5) classrooms and one (1) office within Webster Early Childhood Center, measured at approximately 5,116 square feet** (the "Leased Premises") for its Head Start Program. Hazel Park School District desires to lease the Leased Premises to the Oakland Livingston Human Service Agency for such purpose, and acknowledges that it will derive a benefit from the Oakland Livingston Human Service Agency's occupation of the Leased Premises.

- C. The parties acknowledge that the Head Start Program may require an "in kind contribution by the Landlord in order to qualify for the Federal Grant. Notwithstanding the above, the value of this Lease Agreement to the Tenant qualifies for such "in kind contribution."

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS SET FORTH HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Leased Premises: Landlord hereby leases to Tenant and Tenant hires from Landlord the Leased Premises consisting of **five (5) classrooms and one (1) office within Webster Early Childhood Center** or other similar square footage, which classrooms shall be designated by Landlord.

2. Term: The term of this Lease shall be for a period of one (1) year, with up to two (2) one-year renewals, as mutually agreed upon between Landlord and Tenant, **commencing on August 1, 2025 and ending on July 30, 2026**, unless extended or terminated earlier in accordance with Paragraph 29 hereof (the "Lease Term"). During the Lease Term, Landlord and Tenant agree to Tenant's

use of the Leased Premises, Monday through Friday, between the hours of 7:00 a.m. and 5:00 p.m.

3. Rent: In consideration of the foregoing and the mutual covenants contained herein) **Tenant shall pay Landlord \$25,000.00 as annual rent for the leased premises for the annual period of August 1, 2025 through July 31, 2026. Payments shall be made in four quarterly payments of \$6,250.00 on or before September 30, December 31, March 31 and June 30 of each lease year.** If this Lease is extended pursuant to Paragraph 29 hereof, the parties shall mutually agree upon the Rental amount for the Leased Premises for any subsequent years of the Lease Term. Rent will be paid to the order of Landlord, in advance, without any setoffs or deductions, at Landlord's address set forth in the preface of this Lease Agreement, or at such other place as Landlord may designate in writing. Designated classrooms and related square footage are as follows:

Room 1 – 756 Square Feet

Room 3 – 810 Square Feet

Room 4 – 810 Square Feet

Room 5 – 810 Square Feet

Room 7 – 810 Square Feet

Room 9 – 1,120 Square Feet (provided as in-kind by Landlord)

4. Use of Premises: Tenant shall use and occupy the Leased Premises for its Head Start Program and for no other purpose(s) without the prior written consent of Landlord. Tenant shall not do or permit to be done any act of thing upon the Leased Premises that will increase the cost of casualty and liability insurance above the insurance costs normally associated with Tenant's principal activities as herein described. Tenant shall not use the Leased Premises or permit the Leased Premises to be used for the doing of any act or thing that constitutes a violation of any valid law, order or regulation of any governmental authority. Tenant shall not perform any acts or carry on any practices which may injure the building or be a nuisance and shall keep the Leased Premises under its control clean and free from rubbish and dirt at all times) and it is further agreed that in the event the Tenant shall not comply with these provisions and Landlord has given Tenant ten (10) days' prior notification of such situation, Landlord may enter upon the Leased Premises and have any said rubbish and dirt removed, in which event Tenant agrees to pay all reasonable charges that Landlord shall pay for hauling rubbish and dirt. Said charges shall be paid to Landlord by Tenant as soon as a bill is presented to Tenant and Landlord shall have the same remedy as is provided in this Lease in the event of Tenant's failure to pay.

5. Acceptance of the Leased Premises: Tenant acknowledges that it has examined the Leased Premises prior to the making of this Lease and knows the conditions thereof. Tenant further acknowledges that no representation as to the condition or state of repairs thereof has been made by Landlord or its agents which are not herein expressed. Tenant hereby accepts the Leased Premises in its present "AS IS" condition at the date of execution of this Lease.
6. Alterations and Improvements: Tenant shall not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent.
7. Maintenance and Repairs: Landlord, after receiving written notice from the Tenant and having reasonable opportunity thereafter to obtain the necessary workmen therefore, agrees to keep the Leased Premises in good order and repair. Notwithstanding the above, Tenant shall be responsible for all damage to the Leased Premises caused by the negligence or willful acts of the Tenant and the Tenant's agents, representatives, employees, invitees and licensees.
8. Utilities: Landlord shall pay for the cost of all reasonable utilities supplied to the Leased Premises during the Lease Term; however, the Tenant may, at its option, arrange for its own telephone service and will assume any and all expenses for such service. Landlord shall not be responsible for any loss or interruption of utility services and Landlord hereby reserves the right, in its sole discretion, to bill the Tenant for the cost of any utilities supplied to the Leased Premises which exceed the building's current utility consumption.
9. Janitorial Services: Landlord shall furnish all reasonable janitorial services for the operation of the Leased Premises and **tenant shall pay Landlord \$9,047.23 for custodial fees per year. The annual rate is based upon an hourly rate of \$27.50 per hour at 1.84 hours per day, for 197 days.** Janitorial Services shall include all labor, materials, and supplies needed to provide a thorough cleaning of the classrooms under lease each day of cleaning. However, in the event the Tenant's use of the Leased Premises shall render the Leased Premises with excessive dirt and rubbish, as determined in the discretion of Landlord, the Tenant hereby agrees to reimburse Landlord for the direct additional expense that Landlord incurs in providing janitorial services to remediate such condition, including salary and/or hourly wage of its employees as well as any overtime expenses incurred and the cost of janitorial supplies.
10. Building Insurance: Landlord shall cause the building and improvements to be insured against loss or damage under a policy or policies of fire and extended coverage insurance, including "additional perils".

11. Tenant's Personal Property Insurance: Any personal property kept on the Leased Premises by Tenant shall be insured at Tenant's sole risk, and Tenant shall acquire such policy or policies of insurance thereon as Tenant in its best judgment shall determine.
12. Insurance: Tenant, at its sole cost and expense during the Lease Term, shall maintain and keep in effect commercial general liability insurance in an amount not less than One Million and 00/100 (\$1,000,000.00) Dollars for injury to or death of one person and not less than Two Million and 00/100 (\$2,000,000.00) Dollars for injury to or death of more than one person, in any one accident or occurrence. The policy or policies of such insurance shall name Landlord as an additional insured. Tenant shall deliver to Landlord a certificate of all policies procured by Tenant in compliance with its obligations hereunder, together with evidence of payment thereof, and including an endorsement which states that such insurance may not be cancelled except upon ten (10) days written notice to Landlord. Tenant may, at its option, bring its obligation to insure under this paragraph within the coverage of any so-called blanket policy or policies of insurance which it may now or hereafter carry: by appropriate amendment rider, endorsement or otherwise; provided, however that the interest of Landlord shall thereby be as fully protected as they would otherwise if this option to Tenant to use blanket policies were not permitted.
13. Indemnification: Tenant shall defend, indemnify and hold Landlord harmless from and against any and all claims, counter-claim, suits, debts, demands, actions, judgments, liens, liabilities, costs, expenses, including actual attorneys' fees and actual expert witness fees, arising out of or in connection with Tenant's use and occupancy of the Leased Premises, from the negligence of Tenant, its employees, contractors, licensees, invitees and/or from Tenant's violation of any of the terms of this Lease.
14. Insurance – Waiver of Subrogation: Landlord and Tenant hereby waive and release any right of subrogation which with of them might have against the opposite party for any loss or damage sustained to their respective property interest to the interest that such loss or damage is covered by an applicable insurance policy or policies. Such policy or policies shall contain appropriate clauses or endorsements under the terms of which the insurer waives all right of subrogation against the Landlord or the Tenant as the case may be.
15. Damage or Destruction – Fire or Other Cause: In the event of a partial destruction of the Leased Premises, the Landlord shall, as promptly as possible, unless Landlord shall elect not to rebuild, repair the same, provided such repairs can reasonably be made within ninety (90) days (or within such other period as

Landlord and Tenant may agree upon) from said destruction or damage under normal working conditions, and pursuant to applicable law, ordinances and regulations. In such case, this Lease shall not be terminated, but the rent shall be abated proportionately for such portion of said Leased Premises as are not reasonably usable during the period while repairs are being made. In the event that such repairs cannot reasonably be made within ninety (90) days' time (or such other period as Landlord and Tenant may agree upon), or in the event Landlord shall elect not to rebuild, repair the same, either party hereto at its option may terminate this Lease upon written notice to the other. In any event, the destruction of substantially all of the Leased Premises shall terminate, without the requirement of notice.

16. Environmental Warranty: Tenant represents, warrants and covenants to Landlord the following:

- A. Tenant's use of the Premises and its activities thereon shall comply with all federal, state and local laws, regulations, statutes and ordinances relative to the protection of public health, natural resources and the environment, including, but not limited to, the Hazardous Materials Transportation Act, 47 USC § 1801, *et seq.*, the Clean Water Act, 22 USC § 1317, the Resource Conservation and Recovery Act, 42 USC § 6901 *et seq.*, the Comprehensive Environmental Response Compensation and Liability Act, 42 USC § 9601, *et seq.*; and Parts 201 and 213 of the Natural Resources and Environmental Protection Act, including any amendments, and any and all regulations, rules and publications promulgated pursuant thereto (collectively referred to as "Environmental Laws").
- B. Tenant shall not generate, manufacture, refine, use, treat, store, handle, transport, remove, dispose, transfer, produce or process Hazardous Substances on the Premises. For purposes of this Lease, "Hazardous Substances" mean any hazardous, toxic or regulated substance, material or waste, including, but not limited to those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR 172, 101) or by the Environmental Protection Agency as hazardous substances (40 CFR Part 302) and amendments thereto, or such substances, materials and wastes which are or become regulated under any applicable local, state or federal law including, without limitation, any material, waste or substance which is: (i) a flammable explosive; (ii) radioactive material; (iii) petroleum; (iv) asbestos; (v) polychlorinated biphenyls; (vi) designated as a "hazardous substance" pursuant to Section 311 of the Clean Water Act, 33 USC § 1251, *et seq.* (33 USC § 1321) or listed pursuant to Section 307 of the Clean Water Act (33 USC § 1317); (vii) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery

Act, 42 USC § 901 *et seq.* (42 USC § 6903); (viii) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC § 9601, *et seq.* (42 USC § 9601) and Part 201 and Part 213 of the Natural Resources and Environmental Protection Act; (ix) defined as a "regulated substance" under Subtitle I of the Resource Conservation and Recovery Act; and (x) designated by any federal, state or local governmental authority as hazardous or toxic, which such governmental authorities regulate, or otherwise control for the protection of health, safety or the environment.

- C. Tenant shall immediately and promptly notify Landlord of any federal, state, local or administrative investigation or inspection of the Premises relative to any Environmental Laws or Hazardous Substances.

17. Environmental Indemnification

- A. Tenant hereby agrees to indemnify, defend and hold harmless Landlord its successors, assigns officers and members of its Board of Education and employees, from and against any and all fines, charges, penalties, losses, costs, damages, liabilities, cleanup or response activity costs and/or expenses (including reasonable attorneys fees and actual consultants fees) incurred by Landlord as a result of any claims, demands, actions, causes of action, suits, proceedings, investigations, assessments and audits, whether of law or in equity (collectively "Claims") attributable to (i) any third party claim or demand in connection with any Hazardous Substances generated, stored, leaked, spilled, discharged, emitted, or otherwise disbursed, in, on, under, above or about the Premises by the Tenant, or violation of any Environmental Laws, from and after the date of this Lease by the Tenant; (ii) injuries sustained or other tort actions brought for Claims arising out of or related to any Hazardous Substances generated by the Tenant; (iii) the presence, disposal (including off-site disposal), escape, leakage, discharge, emission, release or threatened release of any Hazardous Substances in, on, under, above, from or about the Premises caused by the Tenant; and (iv) compliance with any administrative notice, order, request or demand relative to any Hazardous Substances on the Premises or violation of any Environmental Laws by the Tenant.
- B. Tenant's indemnification described above specifically includes, but is not limited to, the direct obligation of the Tenant to promptly perform any remedial or other activities required or ordered by any administrative agency or government official, or are otherwise necessary to avoid injury

or liability to any person or property, to prevent the spread of any pollution and/or contamination, or to permit the continued safe use of the Premises.

18. Assignment and Subletting: Tenant shall not assign, or in any manner encumber this Lease, nor any part, right, or interest thereof, nor shall Tenant let or sublet or permit any part of the Leased Premises to be used or occupied by others for any reason whatsoever, without Landlord's advance written consent, which consent is discretionary in Landlord solely. Any assignment, transfer, hypothecation, mortgage, or sub-letting without the prior written consent of Landlord shall give Landlord the right to terminate this Lease and re-enter and repossess the Leased Premises.
19. Default and Termination: If Tenant shall default in the performance of any covenant of this Lease and shall not cure such default within fifteen (15) days after written notice from Landlord specifying the default complained of (or, if such other default is of a nature that it cannot be cured within a fifteen (15) day period, and thereafter proceed diligently with the cure thereof) then in any such event Landlord may terminate this Lease at any time thereafter (before such default shall be cured) by giving written notice of the termination.

Upon termination of this Lease, Landlord may without further notice re-enter the Leased Premises and dispossess Tenant or any other occupant of the Leased Premises and remove its effects and hold the Leased Premises as if this Lease had not been made, saving and reserving to Landlord any other remedies which Landlord may have for the recovery of rent or damages due or to become due by virtue of this Lease or the breach thereof by Tenant. Should Landlord at any time permit payments of rent to be made after the time it is due, as stipulated herein, such delays shall not be construed as any waiver by Landlord of its right to have the rent for said Premises paid monthly in advance. Any failure at any time by either of the parties hereto to enforce any of the provisions of this Lease shall not be construed as a waiver of such provisions nor of such party's right to enforce the same upon any subsequent occasion or default.

20. Bankruptcy: If Tenant shall file a petition in voluntary bankruptcy or be voluntarily or involuntarily adjudicated bankrupt or insolvent, or shall make an offer of composition to its creditors, or shall make an assignment for the benefit of creditors, or shall file a petition or answer seeking reorganization or readjustment under the federal bankruptcy laws or any other law or statute of the United States or any state thereof, or if a receiver or trustee shall be appointed for Tenant or for all or a substantial part of the property of Tenant and Tenant is not released from such receiver or trustee within thirty (30) days after appointment, or if an order shall be entered approving the reorganization of Tenant or the readjustment of Tenant's debts or obligations under the federal bankruptcy laws or any other law

or statute of the United States or any state thereof, then any of such events shall be deemed to be a breach, default and anticipatory breach of this Lease. In any of such events and whenever and as often as any such failure, default, breach or anticipatory breach shall occur, the term hereof, at the option of Landlord shall cease and determine and from thenceforth it shall be lawful for Landlord to reenter into and repossess the Leased Premises situated thereon and Tenant and each and every occupant to remove and put out and to relet said Leased Premises for his own benefit; but reserving to Landlord all such rights as he may have for damages or otherwise because of said default, breach or anticipatory breach of Tenant.

21. Damages: In the event of the termination of this Lease under Paragraph 19 or any provisions of law by reason of Tenant's default hereunder, Tenant shall pay Landlord as damages sums equal to the rent which would have been payable by Tenant had this Lease not so terminated payable on the days specified in Paragraph 3, until the expiration of the full term hereby granted; provided, that Landlord shall have the duty to mitigate such damages by reletting all or any part of the Leased Premises during said period, and Landlord shall credit Tenant with the excess of the rents received from such reletting over the expenses of the termination of the Lease and of the reletting, excluding any redecoration costs.
22. Surrender of Leased Premises: Upon the expiration of the Lease Term, Tenant shall quit and surrender the Leased Premises to Landlord in good order and condition, ordinary wear and damage excepted; and subject to Paragraph 6 hereof Tenant shall remove all of its property and shall repair any damage to the building caused by such removal.
23. Mechanics' Liens: Tenant shall pay all costs for construction done by it or caused to be done by it on the Leased Premises as permitted by this Lease. Tenant shall keep the building, or improvements, and the land of which the Premises are a part) free and clear of all mechanics' liens resulting from construction done by or for Tenant.
24. Access to Leased Premises: Landlord shall have the right to enter upon the Leased Premises at all reasonable hours for the purpose of inspecting the Leased Premises, preventing waste, loss, or destruction, removing obstructions, making such repairs or obligations as are necessary to protect the Leased Premises, performing any of its duties and obligations under the terms and conditions of this Lease or to enforce any of Landlord's rights or powers under this Lease. During such entry by Landlord, the Tenant may require that its representative be present, unless such entry is necessitated by the existence of an emergency situation requiring prompt attention by Landlord: or unless Tenant shall refuse such access after reasonable notice. Except in the case of an emergency) Landlord shall give Tenant twenty-four (24) hours advance notice as

to the date and time of any proposed inspections, and Tenant shall be entitled to have an officer, director, or other employee of Tenant accompany Landlord during any such inspection. The Landlord may show the Leased Premises to prospective Tenants at any time during the last six (6) months of the Lease Term and during any period of default and/or extension of the Lease Term.

25. Compliance: Tenant shall, at its own expense, under penalty of forfeiture and damages, promptly comply with all laws, orders, regulation or ordinances of all Municipal, County, State, and Federal authorities affecting use of the Leased Premises with respect to the cleanliness, safety, occupation, and use of same.
26. Challenge: Landlord, although presently unaware of any such non-compliance, does not covenant that the Leased Premises are in compliance with applicable Municipal, County, State, and Federal laws, including, but not limited to, fire, safety, handicap, barrier free, zoning and use ordinances or laws and other governmental regulations relating to the use of the facility for the purpose intended through this Lease. Notwithstanding same, Landlord will cooperate with Tenant in sustaining its right to use the Leased Premises pursuant to this Lease in the event of an attempt by any governmental agency to prevent such use.
27. Holding Over: Any holding over by the Tenant after the expiration or termination of this Lease, without the consent of Landlord, shall be construed to be a tenancy from month to month and the rent to be paid by Tenant shall be at an amount equal to the rental required to be paid by Tenant under Paragraph 3 hereof. Acceptance by Landlord of such payments after such expiration or termination shall not constitute a renewal of this Lease. This provision shall not operate as a waiver of Landlord's right to re-entry or any other right of Landlord, and Tenant shall be a Tenant at sufferance only during the period of any such holding over without the consent of Landlord.
28. Taxes and Special Assessments: If the Leased Premises are placed on the tax assessment rolls based upon Tenant's usage, then any real estate taxes, personal property taxes and/or special assessments assessed or levied against the Leased Premises during the Lease Term shall be borne by Tenant as additional Rent.
29. Extension/Termination: Provided Tenant is not in default hereunder, this Lease may be extended by Tenant for up to two (2) one-year terms upon sixty (60) days advance written notice to Landlord of Tenant's intention to extend. Notwithstanding anything herein to the contrary, this Lease may be terminated by either party at any time and for any reason upon ninety (90) days advance written notice to the other party of such termination. Anything to the contrary notwithstanding, if at any time, Tenant fails to secure program funding, for its

Head Start Program for the Leased Premises, Tenant, at its option, may terminate this Lease upon thirty (30) days written notice to Landlord.

30. No Waiver: The failure of either party to enforce any covenant or condition of this Lease shall not be deemed a waiver thereof or of the right of either party to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless such waiver be in writing.
31. Notices: All notices regarding this Lease are to be in writing and delivered, or mailed by first class mail postage paid, or by email, by one party to the other party at the party's respective address set forth in the preface of this Agreement. Notices which are mailed shall be deemed to have been given as of the second business day following the date of mailing.
32. Heirs and Assigns: The covenants, conditions and agreements contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective successors and assigns, subject to the limitation on assignment as herein contained.
33. Quiet Enjoyment: Landlord covenants and agrees with Tenant that upon Tenant paying the rent and observing and performing all the terms, covenants and conditions of Tenant's part to be performed and observed, Tenant may peaceably and quietly enjoy the Leased Premises for the full term hereof.
34. Vacation or Abandonment: In the event Tenant shall abandon or vacate the Leased Premises before the end of the term, Landlord shall have the right and duty to relet the Leased Premises for such rent and upon such terms as Landlord is able to obtain. In the event a sufficient sum is not realized by such reletting, to pay to Landlord the equivalent of the rents reserved, and other benefits due to Landlord from Tenant under the provisions of this Lease, Tenant promises and agrees to pay to Landlord the amount of such deficiency each month during the balance of such term.
35. Condemnation: If any part of the Leased Premises is taken for any public or quasi-public purpose pursuant to any power of eminent domain, or by private sale in lieu of eminent domain, either the Landlord or the Tenant may terminate this Lease, effective the date the public authority takes possession. All damages for the condemnation of the Leased Premises, or damages awarded because of the taking, shall be payable to the sole property of the Landlord.
36. Miscellaneous Provisions: The following miscellaneous provisions form a part of this Lease:

- A. Time is of the essence of each provision of this Lease.
- B. Rent and all other sums payable under this Lease must be paid in lawful money of the United States of America.
- C. The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, illegal, or invalid.
- D. This Lease shall be construed and interpreted in accordance with the laws of the State of Michigan.
- E. This Lease contains all of the agreements of the parties and cannot be amended or modified except by a written agreement.
- F. The captions of this Lease shall have no effect on its interpretation.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed as of the day and year first above written.

WITNESSES:

LANDLORD:

Hazel Park School District

By: *A. Wilcox, Ed.D.*

Its: *S. Spruendel*

WITNESSES:

DocuSigned by:
Janice Smith
 EB0CD241C6E6450...

TENANT:

OAKLAND LIVINGSTON
 HUMAN SERVICE AGENCY

By: *Susan Harding*
 F215CEC0674E407...

Chief Executive Officer

Its: _____



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: MCA Contract Extension
Date: 7/21/2025

We are recommending the extension of Hazel Park Schools' contract with Michigan Cyber Academy through the 2029–2030 school year to ensure the continued availability of high-quality online learning options for students.

Michigan Cyber Academy provides a comprehensive virtual learning platform that supports students who benefit from an alternative, flexible educational environment. The program has enabled Hazel Park Schools to serve a broader range of learners while maintaining accountability, academic rigor, and alignment with state standards.

The current contract is due to expire, and the proposed extension will allow us to maintain continuity of services, support virtual learning growth, and provide families with more educational choices. This long-term extension will support sustained program development and continued access to high-quality virtual instruction for our students.

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board approve the extension of the Michigan Cyber Academy contract through the 2029–2030 school year, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



School District of the City of Hazel Park

AND

A&I Enterprises, LLC

Services Agreement

Second Amendment

Agreement by and between THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK (hereinafter referred to as the "School District" or "District), whose principal office is at 1620 E Elza, Hazel Park Michigan 48030 and A & I ENTERPRISES, LLC dba Michigan Cyber Academy (hereinafter referred to as the "Contractor") whose principal office is at 1182 E. 9 Mile Rd, Hazel Park Michigan 48030.

The circumstances surrounding this addendum are as follows. On April 30, 2018, the parties executed a Services Agreement, the provisions of the agreement through the 2022-2023 school year. The parties executed a First Amendment further extending the Agreement through the 2025-2026 school year. The parties are desirous of extending the current agreement through the 2029-2030 school year.

Accordingly, the parties agree as follows;

I. STATEMENT OF PURPOSE

The purpose of this agreement is to allow the School District to contract with the Contractor in order to offer programs to the certain pupils and participants of the School District enrolled through the District. These pupils and Participants shall be enrolled by the School District with the assistance and input of the Contractor as the School District deems appropriate.

II. TERMS OF AGREEMENT

1. Effective Date and Term of Treatment

The Second Addendum Agreement shall become effective for the period of five years from July 1, 2025 through June 30, 2030, provided it has been duly approved and executed by the School District by its Board of Education and by the Contractor. The term of this Agreement may be extended by mutual consent of the School District and the School and the Contractor.

2. Termination Agreement

The school district shall maintain the ability to terminate upon 30 days written notice.

III. SERVICES TO BE PROVIDED

1. By approval and execution of this Agreement, the contractor agrees to provide to the School District the services described herein;
 - a. (1) Services for the promotion and recruitment of pupils and participants in the Contractors programs;
 - (2) Services for enrollment of applicants, if required and once applicants are successfully enrolled apply appropriate strategies and incentives for the maintenance of a 75 percent daily attendance rate;
 - (3) Instructional materials appropriate to each program;
 - (4) Comprehensive general liability insurance;
 - (5) Property insurance reasonably adequate to protect Contractor's classroom Equipment and materials from loss;
 - (6) Assistance in recruiting of instructors;
 - (7) Assistance in instructor(s) responsible for the delivery of instruction within the classroom;

- (8) Vocational counseling and job placement assistance provided to all pupil participants in the Contractor's Programs;
 - (9) All classroom supplies, textbooks, consumables and other related teaching materials will always be available and accessible. It is expressly understood that this does not refer to teacher supplies and materials;
 - (10) Facility (or facilities) that meets all required zoning and enforcement codes;
- b. The minimum supporting documentation for the services provided herein shall include:
- (1) a copy of the contractor's program curriculum;
 - (2) a copy of the proposed student policies (if they should differ from the student policies currently in existence of the students of the Hazel Park Adult/Alternative Education program); and
 - (3) a copy of the supplies and equipment list for the Contractors Programs,
2. By approval and execution of this agreement, the School District agrees to provide the following services to Contractor:

Provide School District control over programs, including approval of the curriculum(s), administrative staff, instructional staff, Instructional materials and program schedule as specified in item 3. In addition, the School District shall provide other management services including, but not limited to enrollment of the pupils into the Contractors programs, reporting students to the MDE & SRSD for the purpose of receiving state aid in connection with the operation of the contractor's programs; and fiscal management over the state aid funds received for the program, to be paid in part to the Contractor pursuant to the provisions of section V, of the Agreement.

IV. LEGAL REQUIREMENTS

The Contractor makes the following representations and warranties regarding the legal requirements relating to its programs and any persons seeking employment in the vocations covered by the programs.

1. The Contractor programs will provide pupils with all the prerequisites and training necessary for such participants to meet the legal requirements set forth for programs offered.
2. The contractor programs comply with the legal requirements set forth by the state of Michigan for the instructional programs providing instruction to persons seeking to work in the vocations covered by the Contractors programs.

V. CONSIDERATION

In consideration for the services described in Item 3, the School District shall pay to the Contractor a fee as described below consisting of the District's Foundation Grant or Foundation Grant received, for each year of this Agreement of: (i) the state aid reported to and received from the State of Michigan for pupils in the program's covered by the Agreement; and(ii) the tuition actually received for the students participating in the programs during each school year for the term of this agreement.

Payment from the School District to the Contractor of the consideration described above shall be distributed as follows;

- a. The Contractor shall be paid a blended amount equal to 78% of the fee described above based on the current year and the Winter Count of the previous year. The total fee will be divided into twelve payments on the 23rd of October, minus teacher cost, applicable student information system, finance/personnel/payroll systems and any additional cost incurred by the District.
- b. At the end of the 2029/2030 school year there will be no payment for the winter count from 2030.
- c. The August and September payments will be held until the completion of the audit of the Contractor's student memberships by Oakland Schools.
- d. If the School District is not satisfied that the contractor is in substantial compliance with the terms of this contract relating to the provisions of services described in Item III above, for the purpose of reporting and receiving state aid for instruction to the pupils in the programs, the School District has the right to withhold the payments as prescribed above until the Contractor is able to

demonstrate substantial compliance with the Agreement terms to the School District, the Schools District's attorney's, and if necessary, to Oakland Schools and Michigan Department of Education.

e. If the School District pays funds to the Contractor pursuant to the terms of this contract which are later disallowed by the Michigan Department of Education and required to be paid back to the State of Michigan, the Contractor shall be required to pay the School District a full refund for the fees paid to the Contractor which were later disallowed. The School District reserves the right to offset amounts the Contractor is required to repay against any amounts due to the Contractor from the School District.

VI. INDEMNITY

The contractor will save, indemnify, defend and hold harmless the School District, and its employees and agents, from any and all liability that the School District may incur as a result of the negligence of the Contractor, its agents, or employees, in the performance of this Agreement. Contractor agrees to pay the School District for any damages, cost or expenses (including reasonable attorney fees) resulting from such actions or Claims, Contractor shall require its entire professional staff to obtain professional and personal liability insurance policies in amounts acceptable to the School District and to provide certificates evidencing such insurance upon the request of the School District.

VII. NONDISCRIMINATION

Contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, term, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight or material status.

VIII. MISCELLANEOUS

1. GOVERNING LAW

This Agreement shall be construed, performed and enforced in accordance with, and governed by, the applicable laws of the State of Michigan.

2. **SEVERABILITY**

In the event that any part of this agreement is declared by any court, or any other judicial or administrative body to be null, void or unenforceable, such invalidity shall not affect any other provision of this Agreement that can be given effect without the invalid provision, and, to this end, the provisions hereof are severable.

3. **FURTHER MATTERS**

The parties hereto agree to perform such additional acts and execute such additional documents as are reasonably necessary to carry out the terms of this agreement.

4. **PARAGRAPH HEADINGS**

The paragraph headings in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this agreement.

5. **AUTHORIZATION**

This agreement has been duly authorized, executed and delivered by the parties hereto and constitutes a legal, valid and binding obligation of such parties, enforceable in accordance with its terms. Each individual's signature hereto represents and warrants that the signatory is duly authorized to execute this agreement on behalf of the signatory's Board of Education/Executive officer.

6. **COUNTERPARTS**

This agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed the Agreement as of the date(s) set forth below;

For the School District:

For the Contractor

Date _____

Date _____



Ford Administration
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www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Great Start Readiness Program Contract (GSRP)
Date: 7/21/2025

We are recommending the renewal of Hazel Park Schools' participation in the Great Start Readiness Program (GSRP) for the 2025–2026 school year. This renewal ensures that Hazel Park Schools can continue offering preschool programming that prepares students for kindergarten and beyond.

GSRP is Michigan's state-funded preschool program for four-year-old children who may be at risk of educational failure. Hazel Park Schools has successfully implemented this program to provide high-quality early childhood education that supports school readiness and long-term academic achievement.

The program follows state guidelines and is monitored for quality and effectiveness. Continued participation allows us to provide critical early learning opportunities to eligible children in our community.

The program is funded through the Michigan Department of Education's GSRP grant.

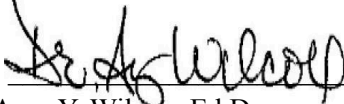
Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board approve the renewal of the Great Start Readiness Program for the 2025–2026 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Wilcox, Ed.D.
Superintendent



CONTRACT FOR GREAT START READINESS PROGRAM FUNDS

This CONTRACT FOR GREAT START READINESS PROGRAM FUNDS (the “Contract”) is entered into by and between **OAKLAND SCHOOLS**, a Michigan intermediate school district, whose address is 2111 Pontiac Lake Road, Waterford, Michigan 48328 (“Oakland Schools”) and those public school districts, public school academies, community-based organizations or other educational entities who are eligible and elect to participate in the Program in accordance with Section II of this Contract (hereinafter referred to individually as a “Sub-Recipient” and collectively as the “Sub-Recipients”). Oakland Schools and each Sub-Recipient may also be referred to herein as a “Party” and collectively Oakland Schools and the Sub-Recipients may be referred to herein as the “Parties.”

RECITALS

1. Oakland Schools administers a Great Start Readiness Program (the “Program”) in accordance with applicable laws.
2. The Sub-Recipients may apply to participate in the Program.
3. Oakland Schools is the grantee of Program funds under Sections 32d and 39 of the State School Aid Act, MCL 388.1632d and 388.1639 (the “Funds”), to act as the fiduciary to allocate the Funds to the Sub-Recipients for their respective Great Start Readiness Program (a “Sub-Recipient Program”).
4. Oakland Schools is required to allocate the Funds to the Sub-Recipients in accordance with the applicable funding formulas, application processes and other Program criteria as established by applicable law and the Michigan Lifelong Education, Advancement and Potential (“MiLEAP”).
5. The purpose of this Contract is to set forth the terms and conditions under which Oakland Schools will administer the Program and to also set for the terms and conditions under which the Sub-Recipients may participate in the Program and receive an allocation of Funds to meet the need for Great Start Readiness Program (“GSRP”) services.

NOW THEREFORE, the Parties agree as follows:

I. DESIGNATION OF FIDUCIARY

The Parties acknowledge that Oakland Schools is the fiduciary of the Funds allocated to it under the State School Aid Act as part of administering the Program. Oakland Schools will allocate the Funds in accordance with the funding formulas, application processes and other Program criteria as established by the MiLEAP and pursuant to the terms and conditions of this Contract. Oakland Schools will monitor each Sub-Recipient’s use of the allocated Funds to ensure compliance with this Contract, applicable laws and requirements of the MiLEAP.

II. APPLICATION AND FUNDING PROCESS

Each Sub-Recipient agrees it must apply for Program funding with Oakland Schools in accordance with Oakland Schools' Program application process and other Program criteria established by the MiLEAP, as well as execute the Participant Election Form attached hereto and incorporated herein by reference as **Attachment A**. Oakland Schools will allocate the available Funds in accordance with applicable laws. Oakland Schools agrees to annually provide all necessary application forms and criteria to the Sub-Recipients. It is understood by each Sub-Recipient that "community need for" and "quality of" the Program to be provided by the Sub-Recipient are key criteria in allocation of Funds. Oakland Schools will annually send each Sub-Recipient via electronic mail (or other written communication) indicating: 1) the number of slots the Sub-Recipients has been allocated; 2) the plan for using the slots; 3) the total funding allocated based upon the total number of slots allocated to the Sub-Recipient; 4) the amount to be retained by Oakland Schools which will not exceed the statutorily allowed amount; and 5) the total amount that the Sub-Recipient will receive if they certify full enrollment on the Early Childhood MSDS submission.

III. RESPONSIBILITIES OF OAKLAND SCHOOLS

Oakland Schools shall administer those duties as expressly authorized or required by this Contract and may carry out duties that are implied or incidental to those express duties under this Contract. Except as otherwise provided for herein, Oakland Schools shall have no authority to contract for or bind the Sub-Recipients. Furthermore, Oakland Schools agrees to perform the following duties (collectively the "Services"):

- A. Oakland Schools will annually, or at other intervals required by the MiLEAP, complete the Community Needs Assessment Application ("CNAA") with the MiLEAP, or otherwise apply for the Funds in accordance with Sections 32d and 39 of the State School Aid Act.
- B. Subject to the terms and conditions of this Contract and applicable federal, state and local laws, rules regulations and ordinances, Oakland Schools will distribute the Funds to each respective Sub-Recipient in accordance with their respective funding allocation under applicable funding formulas, application processes and other Program criteria as established by Sections 32d and 39 of the State School Aid Act, and any other applicable laws and the MiLEAP.
- C. Subject to Section III.B. above:
 - 1. Oakland Schools will distribute the full allocation of Funds to each respective LEA/PSA Sub-Recipient each year. The Funds will be distributed to each Sub-Recipient electronically or by check in eleven (11) equal payments during the last week of each month in which State School Aid funds are distributed by the State of Michigan/MiLEAP. Detailed information regarding the amount of Funds included in each distribution will be delivered to each Sub-Recipient the same week as each distribution. Oakland Schools reserves the right to withhold or delay distribution of Funds. If the Sub-

Recipient is determined to be out of compliance with financial reporting or program quality requirements and if upon subsequent review Oakland Schools determines in its sole discretion, the Sub-Recipient has resolved all areas of non-compliance and establishes a time period, Oakland Schools will distribute the Funds consistent with this Contract.

2. Oakland Schools will distribute the full allocation of Funds to each respective Community-Based Organization (“CBO”) Sub-Recipient each year, except as provided in Paragraph III. C.1. in the following manner:
 - a. Twenty percent (20%) of the CBO Sub-Recipient’s total estimated annual grant allocation approved by MiLEAP, hereafter referred to as “Grant Up Front Funds,” will be distributed to the CBO Sub-Recipient within thirty (30) days of the date this Contract is fully executed by both Parties and the CBO Sub-Recipient submits an invoice request for Grant Up Front Funds according to Oakland Schools requirements as set forth in the GSRP Agency Expenditure Report form. Thereafter the CBO Sub-Recipient shall submit accurate documentation as required by Oakland Schools to itemize actual expenditures incurred equal to the Grant Up Front Funds. Oakland Schools shall distribute to the CBO Sub-Recipient the amount set forth in said invoice within thirty (30) days of Oakland Schools Financial Services Department receipt thereof, provided however, Oakland Schools reserves the right to delay the distribution of expenditures or Funds for invoicing inaccuracies or deny the distribution of expenditures or Funds of any impermissible expenditures or Funds if the Sub-Recipient is out of compliance with financial reporting or the program quality requirements, if current enrollment will not result in enough final funding to cover the expense. Grant Startup Funds must be tracked in the GSRP Agency Expenditure Report and shall be expended by April 30 annually.
 - b. New classrooms awarded funding from MiLEAP in addition to slot and transportation funding, hereafter referred to a “New Classroom Startup Funds”, will be distributed to the CBO Sub-Recipient within 30 days of the date this Contract is fully executed by both Parties and the CBO Sub-Recipient submits an invoice according to Oakland Schools requirements as set forth in the GSRP Agency Expenditure Report form. Thereafter the CBO Sub-Recipient shall submit documentation as required by Oakland Schools to itemize actual expenditures incurred equal to the New Classroom Startup Funds. Oakland Schools shall distribute to the CBO Sub-Recipient the amount set forth in said invoice within thirty (30) days of Oakland Schools receipt thereof, provided however, Oakland Schools reserves the right to delay distribution of any impermissible expenditures or Funds if the Sub-Recipient is out of compliance with financial reporting or the program quality requirements or if current

enrollment will not result in enough final funding to cover the expense. New Classroom Startup Funds must be tracked and reported in a separate budget and shall be expended by March 31 annually.

- c. Thereafter, the CBO Sub-Recipient shall submit a monthly invoice. Each invoice shall be accompanied by supporting documentation as required by Oakland Schools to itemize actual expenditures incurred. Oakland Schools shall distribute to the CBO Sub-Recipient the amount set forth in said invoice within thirty (30) days of Oakland Schools receipt thereof, provided however, Oakland Schools reserves the right to delay distribution of any impermissible expenditures or Funds if the Sub-Recipient is out of compliance with financial reporting or program quality requirements, or if current enrollment will not result in enough final funding to cover the expense.
 - d. A CBO Sub-Recipient may make a one-time request for an additional allocation of Funds ("Additional Funds") conditioned upon all of the following: (i) the state of Michigan fails to adopt the state budget amending the School Aid Act for up-coming Fiscal Year by October 1; (ii) the CBO Sub-Recipient has expended all of its Carry-over Funds, and (iii) the CBO Sub-Recipient is able to demonstrate its inability to maintain continuity of services without the Additional Funds. The one-time request shall only include: (i) expenditures incurred during the period of July 1 - September 30 of the current Program fiscal year; and (ii) for which invoices are submitted and received by Oakland Schools during September of the current Program fiscal year. Oakland Schools, subject to the approval of the Assistant Superintendent of Educational Services, will distribute the Additional Funds to the CBO Sub-Recipients from any GSRP carryover funds held by Oakland Schools. The total amount of Additional Funds distributed to CBO Sub-Recipients shall not exceed the total amount available in the GSRP carryover account. The CBO Sub-Recipient shall reimburse Oakland Schools the Additional Funds distributed through a deduction from the CBO's current year grant allocation. Oakland Schools may deny a request for Additional Funds for the reasons set forth in **Attachment A**, Paragraph 3 or as otherwise provided in this Contract.
3. In the event that a Sub-Recipient elects to discontinue participation in the Program or is closing or closes, Oakland Schools will suspend further Funding and require that the Sub-Recipient first submit a final expenditure report with supporting documentation. Oakland Schools will follow Generally Accepted Accounting Principles to determine the depreciated value of furniture and equipment the Sub-Recipient purchased with GSRP Program Funds, Grant Up From Funds and Transportation Funds, and deduct

this amount from any remaining available Funds, collect the dollar amount from the Sub-Recipient owed to Oakland Schools if there are no remaining Funds, and/or collect the furniture or equipment. Any further payments to the Sub-Recipient will be on a reimbursement basis for expenditures incurred before closure. To request reimbursement, the Sub-Recipient shall submit an invoice with a completed GSRP Agency Expenditure report supported by a general ledger detail report generated from an accounting system that meets general accounting standards.

- D.** Oakland Schools shall maintain records of any duties or obligations performed, and any Funds received or disbursed, under this Contract. Such records shall be kept in accordance with Generally Accepted Accounting Principles and shall be made available to the Sub-Recipients during normal business hours, upon reasonable notice.
- E.** Oakland Schools shall have an annual independent audit completed for all Funds of the Sub-Recipients. Notwithstanding the foregoing, if Oakland Schools, in its sole discretion, determines that the activities of a Sub-Recipient require a review of Sub-Recipient's use of the Funds, the Sub-Recipient shall be responsible for all costs and expenses associated therewith.
- F.** Sub-Recipient shall operate its Program utilizing an "Early Childhood Specialist" (an "ECS").
1. Oakland Schools will provide an ECS to all Sub-Recipients consistent with the qualifications set forth in Attachment B and the functions the ECS shall perform as set forth in Attachment B. These qualification and functions are included as regulations in the Michigan Department of Education Great Start Readiness Program Implementation Manual which can be found at https://www.michigan.gov/MiLEAP/0,4615,7-140-63533_50451-217313--,00.html. Oakland Schools must approve all ECSs per MiLEAP and Oakland Schools requirements for ECSs. ECS services are included as part of the Fee.
 2. Sub-Recipients may be authorized to provide ECS services for its Program subject to Oakland Schools' approval and the ECS compliance with the qualifications set forth in Attachment B and the ECS effectively performs the functions also set forth in Attachment B. The Sub-Recipient will provide this individual with the time and support necessary to comprehensively provide the functions included in this Contract. These qualification and functions are included as regulations in the Michigan Department of Education Great Start Readiness Program Implementation Manual, which can be found at https://www.michigan.gov/MiLEAP/0,4615,7-140-63533_50451-217313--,00.html. Once the ECS has completed their service, Oakland Schools shall provide an ECS to the Sub-Recipient.

- G. Oakland Schools shall render the Services with the same degree of care normally exercised by public school districts under similar circumstances.
- H. Oakland Schools shall oversee the School Readiness Advisory Committee of the Great Start Collaborative – Oakland meetings.
- I. Oakland Schools shall provide notification of, and assistance with, preparation of Program reports required to be prepared by the Sub-Recipient.
- J. Oakland Schools shall provide assistance with questions of child eligibility, Program requirements, central enrollment, care coordination, etc.
- K. Oakland Schools shall provide leadership in the development of County-wide guidance relating to the Program.
- L. Oakland Schools shall support meetings for the Early Childhood Specialists.
- M. Oakland Schools agrees to make available various professional development offerings related to High Scope, as well as other topics relevant to the Program.
- N. Oakland Schools agrees to develop and maintain a County-wide classroom quality assessment system for the Sub-Recipient, included as part of the Fee.
- O. Oakland Schools agrees to develop and maintain a County-wide Online child assessment system for the Sub-Recipient, included as part of the Fee.
- P. Oakland Schools shall provide updates on pertinent topics and Program changes.
- Q. Oakland Schools shall develop a plan for how Oakland Schools and all Sub-Recipients of Funds under the Program will partner to ensure the high-quality implementation of the Program.
- R. Oakland Schools shall develop a plan for annual Program evaluation.
- S. Oakland Schools shall monitor Sub-Recipient Program compliance on an on-going basis.
- T. Oakland School shall determine slot allocations for Sub-Recipients in accordance with the MiLEAP and Sections 32d, and 39 of the State School Aid Act.

IV. DUTIES AND RESPONSIBILITIES OF EACH SUB-RECIPIENT

Each participating Sub-Recipient acknowledges that Oakland Schools will need the active support of the Sub-Recipient’s officers and members to provide the Services under this Contract, and each Sub-Recipient agrees to use its best efforts to cooperate with Oakland Schools in this regard. Furthermore, each Sub-Recipient agrees to:

- A.** Complete the appropriate applications, Participant Election Form, reports and other documents with Oakland Schools and/or the MiLEAP as required by Sections 32d and/or 39 of the State School Aid Act or the MiLEAP on or before such times or deadlines required by the MiLEAP and/or Oakland Schools.
- B.** Complete all necessary documents in MIECC and MiRegistry relative to the Sub-Recipient's program, including, but not limited to, the Early Childhood Specialist, site description page(s), classroom page(s) and budget on or before such times or deadlines required by the MiLEAP and/or Oakland Schools.
- C.** Maintain a complete Program budget as required by Section 32d of the State School Aid Act.
- D.** Maintain complete and accurate records and reports for all aspects of the Sub-Recipient's Program and submit the same to Oakland Schools and/or the MiLEAP upon request or as otherwise required by law.
- E.** Maintain an annual expenditure report for the Program showing how the Sub-Recipient applied its respective Funds and submit the same to Oakland Schools on or before the last business day in July of each year in a manner and using such forms as may be provided by Oakland Schools.
- F.** Not use or expend any of the Funds in a manner that would be in violation of any federal or state law, rule, regulation, ordinance or Program requirements that is applicable to the Sub-Recipient or Oakland Schools.
- G.** Be solely responsible for all services required for the ownership and operation of a Sub-Recipient Program beyond the scope of the Services to be provided by Oakland Schools in accordance with this Contract. Each Sub-Recipient shall be responsible for compliance with all applicable federal, state, and local laws and regulations with respect to operation of the Sub-Recipient and compliance with applicable laws governing the Sub-Recipient Program and use of Funds. The Sub-Recipient expressly acknowledges and agrees that: (i) any costs or expenses that may be incurred by the Sub-Recipient Program that are in excess of the amount of Funds allocated to the Sub-Recipient under this Contract are the sole responsibility of Sub-Recipient; and (ii) if Sub-Recipient expends any Funds, or seeks reimbursement for expenses, which are deemed to be ineligible expenses under the Program, the Sub-Recipient shall be responsible for all such expenditures and/or shall reimburse Oakland Schools for such ineligible expenses which may have been reimbursed or included on any expenditure report.
- H.** Retain any Funds not spent on approved programs during the current fiscal year ("Carry-over Funds") and file all reports detailing the use of such Carry-over Funds as required by the MiLEAP on or before such times or deadlines required by the MiLEAP and/or Oakland Schools. Such Carry-over Funds shall be used in the subsequent fiscal year on approved programs as permitted by law and/or the MiLEAP. Such Carry-over Funds shall be expended by October 31 annually.

Funds unspent will be retained by or returned to Oakland Schools. The Sub-Recipient acknowledges that any expenditures not utilizing Carry-over Funds, thus dependent on subsequent annual allocation under the Program, are at risk of not being reimbursed by Oakland Schools if a subsequent GSRP appropriation is reduced or the Sub-Recipient's allocation in a subsequent year is reduced or the Sub-Recipient stops participation in the Program or this Contract is not renewed or terminated.

- I. Each Sub-Recipient acknowledges and agrees that each Sub-Recipient will only receive Funds for the number of children actually noted in the ISD enrollment system and served and certified on the Early Childhood MSDS submission and file all reports detailing the use of such Funds as required by the MiLEAP or Oakland Schools on or before such times or deadlines required by the MiLEAP and/or Oakland Schools.
- J. Sub-Recipient must demonstrate to Oakland Schools and the MiLEAP that the Sub-Recipient operates its Program utilizing the "Early Childhood Specialist" ("ECS") approved by Oakland Schools. Oakland Schools will provide an ECS to the Sub-Recipient included in the Fee. Oakland Schools will notify the Sub-Recipient annually of such fee, and payment obligations for the same.
- K. Sub-Recipients shall correct all non-compliance issues identified by Oakland Schools within the agreed upon time periods.
- L. **Child Find Responsibilities under IDEA**

Child Find is a requirement of the **Individuals with Disabilities Education Act (IDEA), 34 CFR § 300.111**, which mandates the identification, location, and evaluation of all children with disabilities from birth through age 21, including those enrolled in preschool programs. Each GSRP Sub-Recipient must ensure that children enrolled in GSRP who may be eligible for special education services are identified and referred for appropriate support.

The responsibility for Child Find and the provision of a Free Appropriate Public Education (FAPE) varies based on the entity type of the GSRP Sub-Recipient:

1. **GSRP Sub-Recipient is a Local Educational Agency (LEA):**
 - a. If the child is a **resident** of the LEA operating the GSRP program, that **LEA is responsible** for Child Find and FAPE.
 - b. If the child is a **non-resident**, the **operating LEA must coordinate** with the child's **resident LEA** to ensure Child Find and FAPE responsibilities are met.
2. **GSRP Sub-Recipient is a Public School Academy (PSA):**
 - a. The **PSA is responsible** for Child Find and the provision of FAPE for children enrolled in its GSRP program.
3. **GSRP Sub-Recipient is a Community-Based Organization (CBO):**
 - a. The **CBO is obligated to refer** any child suspected of having a

disability to the child's **resident LEA** for Child Find and FAPE.

b. If the child is found eligible, and the CBO is located within the **boundaries of the resident LEA**, the LEA must consider implementing the child's **Individualized Education Program (IEP)** in the regular preschool program at the CBO.

c. The **CBO must collaborate** with the resident LEA to ensure that the child receives necessary evaluations and services in a timely and appropriate manner.

M. Licensing Requirements

All sub-recipients must comply with all state licensing regulations that govern childcare. All must maintain a license in good standing and all regular child use areas must be approved for use. In addition:

- The program must notify Oakland Schools within 24 hours of an incident being reported to licensing or of a special investigation being initiated, regardless if the event involved a GSRP student.
- The program must notify Oakland Schools within 24 hours when there is a change from regular to provisional license or a continued provisional license.

N. Child Assessment Data

All subrecipients are required to utilize an approved child assessment platform (i.e. Kaymbu, TS Gold) under the Oakland Schools Intermediate School District (ISD) account. If a subrecipient does not operate within the Oakland Schools account, they must either: (1) provide Oakland Schools with full access to their independent assessment account or (2) submit complete child-level datasets in a format approved by Oakland Schools. Subrecipient must ensure that child assessment data is accessible to Oakland Schools or submitted directly at three designated points during the program year. Subrecipients must ensure that Early Childhood Specialists (ECSs) have timely access to this data for monitoring completion and quality, supporting instructional planning, and facilitating data-driven program quality improvement decision-making. Oakland Schools aggregates and analyzes child assessment data to inform county-wide strategic planning and program evaluation. All enrolled GSRP children must be represented in the data submissions to meet state reporting requirements.

V. TERM AND TERMINATION

- A. **Term.** This Contract will be in effect for each respective Sub-Recipient commencing as of the beginning of the Program fiscal year under the Participant Election Form and will continue for successive periods of one (1) Program fiscal year (each a "Term"), until terminated in the manner described below. Provided a Sub-Recipient is not terminated from, or does not elect to terminate, its

participation in the Program and otherwise continues uninterrupted participation in the Program, a Participant Election Form does not need to be executed each Program fiscal year. However, if a Sub-Recipient's participation in the Program ends or is terminated for any reason, such Sub-Recipient will be required to execute a new Participant Election Form upon acceptance back into the Program.

- B. Termination.** An individual Sub-Recipient's participation in Program may be reduced or terminated by Oakland Schools if the Sub-Recipient elects to discontinue its participation in the Program, does not apply for, or is not allocated Funds for a subsequent fiscal year, or there is a decrease in the "community need for" or "quality of" the Program provided by the Sub-Recipient, provided however, such termination shall be effective at the end of a fiscal year and does not excuse the Sub-Recipient from the performance of its obligations under this Contract or applicable law for prior fiscal years. Oakland Schools may immediately terminate a Sub-Recipient's participation in the Program if the Sub-Recipient fails to comply with the terms and conditions of this Contract, misuses any Funds, commits fraud or otherwise fails to comply with all applicable laws, rules and regulations, reporting requirements or MiLEAP requirements, provided that such termination does not excuse the Sub-Recipient from the performance of its obligations under this Contract or applicable law for prior fiscal years. If the Sub-Recipient engages in conduct that violates Michigan criminal law, the matter will be referred to the appropriate law enforcement agency for handling. If Oakland Schools terminates a Sub-Recipient's participation in the Program, Oakland Schools will notify the MiLEAP and the Sub-Recipient will be added to a debarment list precluding participation in the Program in the future. Oakland Schools may terminate its participation under this Contract upon sixty (60) days prior written notice to all Sub-Recipients who participate under this Contract, provided however, Oakland Schools may only terminate its participation in this Contract for documented economic reasons and such termination shall only occur at the end of a fiscal year. If Oakland Schools desires to terminate its participation for the upcoming fiscal year, Oakland Schools shall notify each Sub-Recipient within 30 days after notification from MiLEAP to Oakland Schools of the allocation of Funds for the upcoming fiscal year. Upon termination, the Parties agree to account for all remaining Funds as required by law and/or the MiLEAP.

VI. FEE FOR SERVICES

In consideration for the Services provided by Oakland Schools under this Contract, Oakland Schools will retain from each Sub-Recipient nine percent (9%) of the total amount of Funds allocated to the respective Sub-Recipient for administrative services by Oakland Schools under this Contract, provided that Oakland Schools shall retain at a minimum of \$8,300 per classroom unless otherwise prohibited by law (the "Fee"). Oakland Schools will withhold this Fee from the payments distributed to each monthly distribution to the Sub-Recipient. The Fee covers various costs including but not limited to those related to ECS services, county-wide child and staff recruitment, processing child applications to determine eligibility and program referrals, program assessment tools, and COR licenses. Oakland Schools reserves the right to adjust the Fee

in subsequent fiscal years and Oakland Schools will notify each Sub-Recipient in writing of such adjustment prior to the beginning of the subsequent fiscal year.

VII. RELIANCE ON ORGANIZATION INFORMATION

The Services that Oakland Schools has agreed to provide under this were developed based on operational and financial information provided by each Sub-Recipient. Each Sub-Recipient represents and warrants that such information is current, complete, and accurate, and acknowledges that Oakland Schools has reasonably relied on it. Each Sub-Recipient shall continue to provide similar information to Oakland Schools from time to time, which will also be current, complete, and accurate, so that Oakland Schools may reasonably rely on it in providing the Services contemplated hereunder. If such operational and/or financial information of the Sub-Recipient changes or is inaccurate, then the duties, terms and obligations of Oakland Schools shall be renegotiated and restated to correct such change or inaccuracy on mutually agreeable terms and Oakland Schools shall not be liable for any Services performed in reliance upon such inaccurate information. Furthermore, the Services shall not constitute an audit of any of each Sub-Recipient's internal controls, programs or operations.

VIII. WARRANTIES AND LIABILITY

Except as otherwise set forth in this Contract, the Sub-Recipients and Oakland Schools also agree that Oakland Schools has not provided any warranty, express or implied, concerning the performance of the Services and Oakland Schools SHALL NOT BE LIABLE FOR ANY DIRECT OR INDIRECT, SPECIAL, GENERAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER ARISING FROM THIS AGREEMENT OR THE SERVICES.

IX. CONFIDENTIAL INFORMATION

- A. Except as required to perform the Services or as required by law, Oakland Schools agrees that it will never, during the Term of this Contract or at any time subsequent to termination of this Contract, directly or indirectly use or disclose any confidential information of a Sub-Recipient without the written consent of the Sub-Recipient.
- B. All records, forms and supplies or any reproduced copies provided and furnished by the Sub-Recipient to Oakland Schools and/or any consultant or independent contractor secured by Oakland Schools or obtained by Oakland Schools during the course of rendering the Services to the Organization shall always remain the property of the Organization and shall be returned to the Organization on demand, or upon termination of this Contract.

X. REPORTING

Attached hereto, and incorporated herein by reference, as **Attachment C** is the timeline for the documents and reports that are required to be prepared under the Program and the Party who is responsible for preparing said documentation and/or report. This attachment may be updated by Oakland Schools on an annual basis, or as otherwise required by the MiLEAP or applicable law.

XI. TOOLS FOR CURRICULUM AND ASSESSMENT

Attached hereto, and incorporated herein by reference, as **Attachment D** is the list of tools for curriculum, assessment and other professional development for Sub-Recipient staff relative to the Program. This attachment may be updated by Oakland Schools on an annual basis, or as otherwise required by the MiLEAP or applicable law.

XII. MEETINGS

Attached hereto, and incorporated herein by reference, as **Attachment E** are the required GSRP Partner meetings for the current fiscal year. This attachment may be updated by Oakland Schools on an annual basis, or as otherwise required by the MiLEAP or applicable law.

XIII. NOTICES

Any notice under this Contract must be in writing, and will be effective when delivered personally, delivered by a national overnight delivery service, or three (3) business days after being deposited in the United States mail (postage prepaid, registered or certified). In the case of a notice from a Sub-Recipient to Oakland Schools, notice must be provided to Oakland Schools' Director of Early Childhood at the address listed above. In the case of a notice from Oakland Schools to a Sub-Recipient, notice must be provided to the respective Sub-Recipient's representative set forth on the Participant Election Form.

XIV. GOVERNING LAW

This Contract shall be governed by the laws of the State of Michigan, with venue being Oakland County, Michigan.

XV. SEVERABILITY

If a court of competent jurisdiction holds any Section, subsection or provision of this Contract is not enforceable, the remaining Sections, subsections and provisions will remain in full force and effect.

XVI. ENTIRE AGREEMENT

The Parties agree this document is the entire agreement concerning the subject matter. Accordingly, this Contract supersedes any and all other understandings or agreement, verbal or written, and may not be modified except by another written agreement executed by a legally authorized representative of each Sub-Recipient and Oakland Schools.

XVII. COMPLIANCE WITH LAWS

Oakland Schools and each Sub-Recipient shall abide by and adhere to all applicable federal, state and local laws, rules, regulations and ordinances pertaining to the performance of any of their respective obligations under this Contract. Additionally, each Party to this Contract

will conduct their obligations in accordance with their respective policies, procedures, rules and regulations.

XVIII. INVALIDITY OF PROVISION

The invalidity of any article, section, subsection, clause or provision of this Contract shall not affect the validity of the remaining sections, subsections, clauses or provisions hereof which remain valid and be enforced to the fullest extent permitted by law.

XIX. CAPTIONS

The captions in this Contract are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of this Contract nor in any way shall affect this Contract or the construction of any provision hereof.

XX. WAIVER

A Party may not waive any default, condition, promise, obligation or requirement applicable to the other Party hereunder, unless such waiver is in writing signed by an authorized representative of such Party and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation or requirement in any past or future instance. No failure by a Party to insist upon strict performance of any covenant, agreement, term, or condition of this Contract, or to the exercise any right or remedy in the event of default, shall constitute a waiver of any such default of such covenant, agreement, term or condition.

XXI. SUCCESSORS AND ASSIGNS

The covenants, conditions and agreements in this Contract shall be binding upon and inure to the benefit of each Party, their respective legal representatives, successors and assigns.

XXII. COUNTERPARTS

This Contract may be executed in any number of counterparts, each of which shall be an original, but all such counterparts shall together constitute one and the same instrument.

XXIII. AUTHORIZED SIGNATORY

Each Party represents that the individual executing this Contract is duly authorized by and has the authority to execute this Contract and bind, the respective Party.

XXIV. DISPUTE RESOLUTION

Except for the pursuit of injunctive relief or as otherwise required by law, any claim, dispute, difference or disagreement (a "Dispute") arising under or relating to this Contract shall be settled in accordance with the following:

- A. Any Dispute must be initiated by a Party through a written notice, describing the Dispute in detail, to the other Party within a reasonable time after the occurrence of events giving rise to the Dispute or within a reasonable time after the claimant first recognizes the condition(s) giving rise to the Dispute, whichever is later, and a Dispute does not arise until such written notice is given;
- B. After the aforementioned notice has been properly given and received by the Parties, the Parties shall meet in attempt to amicably resolve the Dispute in good faith within thirty (30) calendar days;
- C. If the parties are unable to amicably resolve the dispute, the Parties shall refer the dispute to the Great Start Readiness Program Advisory Board (the "Advisory Board"). The Advisory Board shall consist of one member from Oakland Schools, one member from five (5) school districts participating in the Program and receiving Funds, and one (1) agency participating in the Program and receiving Funds. The Advisory Board shall review the dispute and provide for its disposition of the dispute within forty-five (45) days of being referred the Dispute, unless otherwise agreed to by the Parties in writing.

WHEREAS, this Contract for Great Start Readiness Program Funds is effective as of the beginning of the Program fiscal year set forth in the Participant Election Form.

ATTACHMENT A

PARTICIPANT ELECTION FORM FOR GREAT START READINESS PROGRAM

This **PARTICIPANT ELECTION FORM FOR GREAT START READINESS PROGRAM** (the "Form") is entered into as of _____, 202__ (the "Effective Date"), by and between **OAKLAND SCHOOLS**, a Michigan intermediate school district, whose address is 2111 Pontiac Lake Road, Waterford, Michigan 48328 ("Oakland Schools") and _____, a _____, whose address is _____, (the "Participant").

- A. The Participant has applied for and is eligible to receive Great Start Readiness Program Funds through Oakland Schools in accordance with Sections 32d and 39 of the State School Aid Act, MCL 388.1632d and 388.1939 (the "Funds").
- B. The Participant is required to affirmatively elect to participate in the Great Start Readiness Program (the "Program") through execution of this Form.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other valuable consideration, the receipt thereof is hereby acknowledged, the parties agree as follows:

- 1. The Participant elects to participate in the Program and Oakland Schools and the Participant agree to participate in the Program in accordance with, and subject to, the terms and conditions of Oakland Schools' Contract for Great Start Readiness Program Funds (the "Contract"). The Participant is referred to as a "Sub-Recipient" under the Contract.
- 2. The Participant acknowledges and agrees that multiple entities will participate in the Program and the number of participants will vary from year to year. The Participant acknowledges and agrees that it may elect to discontinue or terminate its participation in the Program in accordance with the Contract. Upon the discontinuance or termination of its participation in the Program, the Participant agrees it is responsible to return any Funds (as defined in the Contract) and/or furniture, materials, and equipment to Oakland Schools in accordance with the Contract.
- 3. The Participant acknowledges and agrees that Oakland Schools administers the Program as a fiduciary for the benefit of a significant number of eligible entities and accordingly, the Participant's funding may vary from year to year, may be reduced or possibly eliminated, and Oakland Schools neither guarantees the level nor consistency of the funding the Participant may receive under the Program, as these are subject to allocations provided under Michigan law. The Participant further acknowledges that any expenditures not utilizing Carry-over Funds (as defined in the Contract), thus dependent on subsequent annual allocation under the Program, are at risk of not being reimbursed by Oakland Schools if a subsequent GSRP appropriation is reduced or the Participant's allocation in a subsequent year is reduced or the Participant stops participation in the Program or the Contract is not renewed or terminated.
- 4. Program Fiscal Year which participation commences: _____

WHEREAS, the Participant and Oakland Schools execute this Form as of the Effective Date.

OAKLAND SCHOOLS

PARTICIPANT

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

ATTACHMENT B

EARLY CHILDHOOD SPECIALIST AGREEMENT

The School is required to operate its Great Start Readiness Program (the "Program") utilizing an Early Childhood Specialist (and "ECS"). The qualifications and the functions of the ECS are included as regulations in the *Michigan Department of Education Great Start Readiness Program Implementation Manual* which can be found at: https://www.michigan.gov/documents/MiLEAP/ECS_Imp_Manual_sectionADA_535136_7.pdf

1. The Sub-Recipient agrees that the ECS shall meet or exceed the following mandated qualifications and as more fully described in the *Michigan Department of Education Great Start Readiness Program Implementation Manual* which can be found at: https://www.michigan.gov/documents/MiLEAP/ECS_Imp_Manual_sectionADA_535136_7.pdf.

- a. The ECS has a graduate degree in early childhood or child development (attach copy of transcript or diploma).
- b. The ECS has five (5) or more years of relevant job experience with preschool age children
- c. The ECS has formal professional learning/development in the curriculum and child assessment tool used in the Program.
- d. The ECS is a certified administrator of the Oakland Schools and MiLEAP approve classroom quality assessment tool.
- e. The ECS may not be a teacher in the Program.

2. The Sub-Recipient agrees that the functions of the ECS are set forth in the *Michigan Department of Education Great Start Readiness Program Implementation Manual* which can be found at: https://www.michigan.gov/documents/MiLEAP/ECS_Imp_Manual_sectionADA_535136_7.pdf and includes but are not limited to the following:

- a. The ECS shall complete the approved classroom quality assessment tool three times per year (fall, winter and spring) and other related reports as assigned by Oakland Schools.
- b. The ECS shall score the approved assessment tool and enter data, including evidence for scores.
- c. The ECS shall provide relevant and timely feedback related to Oakland Schools' timelines on the approved assessment tool results to the teaching teams and administrator and offer support for improvement.

- d. The ECS shall offer teaching staff resources and coaching related to the classroom and Program goals.
- e. The ECS shall analyze Program data, including approved assessment tool and child assessment data, with the teaching team, administrator, and family members to develop and monitor Program goals that will lead to Program improvement.
- f. The ECS shall partner with each teaching team member annually to review past professional learning/development participation and develop individual professional learning/development plans.
- g. The ECS shall attend Oakland Schools' monthly meetings and professional learning/development offered for those in this position.
- h. The ECS shall implement the Oakland Schools Scope of Work for this position.

The ECS function and the overall system of ECS support will be evaluated annually by Oakland Schools with Program input to identify areas for further growth and development within a continuous improvement cycle.

ATTACHMENT C

DOCUMENTS AND REPORTS TIMELINE

Documents and Reports Timeline

Report	Due Date	Completed by
Allocation Acceptance	Late Summer	Sub-Recipients
Early Childhood Collections (report program and child or pupil accounting data)	1. Fall + Winter (finalizes funding) 2. Summer (exit)	Sub-Recipients and ISD
Program Implementation Plan (site description, budgets, etc.)	Fall	Sub-Recipients and ISD
MiRegistry	Ongoing	Sub-Recipients and ISD
Funding Application for Coming School Year (Need and Capacity)	Winter/Spring	Sub-Recipients and ISD
Desired Allocation for Coming School Year	Spring	Sub-Recipients
End of School Year Final Expenditure (FER) Reports	Summer	Sub-Recipients and ISD
Carryover Budget (COB) Reports	Summer	Sub-Recipients and ISD
Expenditure Reports from Financial System as of June 30	Summer	Sub-Recipients

* While Attachment C lists required reports and documents, it is not inclusive of all required documents and reports.

ATTACHMENT D

TOOLS FOR CURRICULUM AND ASSESSMENT

Tools for Curriculum and Assessment

Program Area	Tools
Curriculum	<p>Any research-based comprehensive curriculum on the MiLEAP approved list may be used by Programs with prior written notice to Oakland Schools on or before March 31st for the upcoming fiscal year.</p> <p>The use of a supplemental curriculum is expressly prohibited without prior written approval from Oakland Schools.</p>
Screening	<p>Ages and Stages Developmental Questionnaire is the required Oakland Schools developmental screening tool.</p>
Assessment	<p>Child Observation Record (COR) is the preferred Oakland Schools comprehensive child assessment. Programs using a comprehensive curriculum other than HighScope may submit a request in writing to use another MiLEAP approved child assessment to Oakland Schools on or before March 31st for the upcoming fiscal year.</p> <p>CLASS is the preferred Oakland Schools classroom quality assessment tool. Subrecipient that are currently approved to use Classroom Coach may maintain the use of this tool by providing a written request to Oakland Schools on or before March 31 of the upcoming fiscal year. If no preference is indicated, CLASS will be provided. All new programs will receive CLASS.</p>

Professional Learning/Development

Comprehensive professional learning/development related to Key Elements of Quality, Child Assessment, Child Assessment, Ages and Stages Developmental Questionnaire, and Mi Early Childhood Connect (MIECC) will be provided by Oakland Schools.

A comprehensive learning plan related to the selected curriculum and assessment will be created and implemented with the guidance of OS. Additional professional learning that is required includes, but is not limited to:

- Nonviolent Crisis Intervention (NCI)
- Annual GSRP Enrollment
- ASQ Training
- Family Engagement
- Conflict Resolution
- Building Connections

ATTACHMENT E

REQUIRED SUB-RECIPIENT GSRP PARTNERS MEETINGS

- These are **required** meetings for Sub-Recipients of GSRP Funds for fidelity and quality of GSRP implementation.
 - Each Sub-Recipient must have at least one representative (the Program Administrator or appropriate designee) at each meeting. Attendance is monitored.
 - Meetings occur every other month, starting in September and ending in May.
 - Meetings are scheduled for up to 2 hours and hosted by Oakland Schools.
- Alternative meeting dates/times or additional meetings may be scheduled as necessary.

ATTACHMENT A

PARTICIPANT ELECTION FORM FOR GREAT START READINESS PROGRAM

This **PARTICIPANT ELECTION FORM FOR GREAT START READINESS PROGRAM** (the "Form") is entered into as of July 1, 2025 (the "Effective Date"), by and between **OAKLAND SCHOOLS**, a Michigan intermediate school district, whose address is 2111 Pontiac Lake Road, Waterford, Michigan 48328 ("Oakland Schools") and Hazel Park Schools, a Choose One LEA, whose address is 1620 E. Elze Drive, (the "Participant").
Hazel Park, MI 48030

- A. The Participant has applied for and is eligible to receive Great Start Readiness Program Funds through Oakland Schools in accordance with Sections 32d and 39 of the State School Aid Act, MCL 388.1632d and 388.1939 (the "Funds").
- B. The Participant is required to affirmatively elect to participate in the Great Start Readiness Program (the "Program") through execution of this Form.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other valuable consideration, the receipt thereof is hereby acknowledged, the parties agree as follows:

- 1. The Participant elects to participate in the Program and Oakland Schools and the Participant agree to participate in the Program in accordance with, and subject to, the terms and conditions of Oakland Schools' Contract for Great Start Readiness Program Funds (the "Contract"). The Participant is referred to as a "Sub-Recipient" under the Contract.
- 2. The Participant acknowledges and agrees that multiple entities will participate in the Program and the number of participants will vary from year to year. The Participant acknowledges and agrees that it may elect to discontinue or terminate its participation in the Program in accordance with the Contract. Upon the discontinuance or termination of its participation in the Program, the Participant agrees it is responsible to return any Funds (as defined in the Contract) and/or furniture, materials, and equipment to Oakland Schools in accordance with the Contract.
- 3. The Participant acknowledges and agrees that Oakland Schools administers the Program as a fiduciary for the benefit of a significant number of eligible entities and accordingly, the Participant's funding may vary from year to year, may be reduced or possibly eliminated, and Oakland Schools neither guarantees the level nor consistency of the funding the Participant may receive under the Program, as these are subject to allocations provided under Michigan law. The Participant further acknowledges that any expenditures not utilizing Carry-over Funds (as defined in the Contract), thus dependent on subsequent annual allocation under the Program, are at risk of not being reimbursed by Oakland Schools if a subsequent GSRP appropriation is reduced or the Participant's allocation in a subsequent year is reduced or the Participant stops participation in the Program or the Contract is not renewed or terminated.
- 4. Program Fiscal Year which participation commences: FY26

WHEREAS, the Participant and Oakland Schools execute this Form as of the Effective Date.

OAKLAND SCHOOLS
By: _____
Its: Superintendent
Date: _____

PARTICIPANT
By: Angela Wilson, Ed.D.
Its: Superintendent
Date: 7/17/2025



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: MVCA Grade/Bands Cap Adjustment Request for 2025-2026 School Year
Date: July 21, 2025

The Michigan Virtual Charter Academy (MVCA) has requested that the grade/bands cap be adjusted for the 2025-2026 school year. Specifically, MVCA seeks to allow the enrollment of 90 additional students in grade bands K-2 and in grade bands 3-5, increasing 6-8 to allow an increase of 120 additional students and 9-12 an increase of 240 additional students. This adjustment is based on increased demand for enrollment in K-12.

Importantly, the current enrollment cap of 3,460 students will change to a total enrollment cap of 4,000 students.

Funding Source:

N/A

Strategic Goal Alignment:

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation : The Board of Education approve the requested Charter Contract Amendment, increasing the overall enrollment cap to 4,000 students.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



**THE CITY OF HAZEL PARK PUBLIC SCHOOLS BOARD
RESOLUTION TO AMEND THE CHARTER CONTRACT
MICHIGAN VIRTUAL CHARTER ACADEMY**

WHEREAS, The City of Hazel Park Public Schools Board (“Authorizer”) is the authorizing body for Michigan Virtual Charter Academy (“Academy”), a public-school academy organized as a nonprofit public school pursuant to the Michigan Revised School Code; and

WHEREAS, the Authorizer and the Academy are parties to a Charter Contract dated April 23, 2024; and

WHEREAS, the Academy has requested, and the Authorizer supports, an amendment to the Charter Contract to increase the enrollment cap (see attachment A) found in Schedule 13 (Age and Grade Range) conditional upon the Academy working cooperatively with the Authorizer to update the educational goals language found in Schedule 7; and

WHEREAS, the Authorizer has reviewed the proposed amendment and determined that the amendment is in the best interest of the Academy and consistent with applicable law and the policies of the Authorizer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City of Hazel Park Public Schools Board hereby delegates the District Superintendent to negotiate and execute a amendment to Schedule 13 (Age and Grade Range) of the Charter Contract on behalf of the Authorizer.
2. This amendment will also include a revision to Schedule 7, such that the current Educational Goals will be replaced by a Performance Framework to measure school performance.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Adopted this ___ day of _____, 20.

CITY OF HAZEL PARK PUBLIC SCHOOLS
BOARD OF EDUCATION

BOARD OF DIRECTORS

By: President

Date: _____

Attachment A

**Amendment No. 1 to the Contract Issued April 23, 2024 (“Charter Contract”)
By the City of Hazel Park Public Schools Board of Education (“HPPS Board”) Confirming
the Status of Michigan Virtual Charter Academy’s (“MVCA” or the “Academy”)
increased enrollment cap and revised educational goals language**

Pursuant to Revised School Code Section 553(5) and the Terms and Conditions, the Parties agree to amend the Charter Contract **effective _____, 2025** as follows:

1. Amend Schedule 13 (Age and Grade Range) by increasing the enrollment cap from 3460 to 4000. This amendment will be contingent upon the Academy collaboratively developing a performance framework to replace the educational goals in Schedule 7 to measure school performance.

Proposed MVCA Enrollment Cap 2025 - 2026			
Grade/Bands	CAP 2024-2025	Proposed CAP 2025-2026	Increase
K-2	400	530	90
K	125	155	30
1	135	165	30
2	140	210	30
3rd-5th	550	640	90
3	150	180	30
4	170	200	30
5	230	260	30
6th-8th	960	1080	120
6	320	360	40
7	320	360	40
8	320	360	40
9th-12th	1550	1750	240
9	420	480	60
10	430	470	60
11	365	405	60
12	335	395	60
Total	3460	4000	540

**THE CITY OF HAZEL PARK PUBLIC SCHOOLS BOARD
RESOLUTION TO AMEND THE CHARTER CONTRACT
MICHIGAN VIRTUAL CHARTER ACADEMY**

WHEREAS, The City of Hazel Park Public Schools Board (“Authorizer”) is the authorizing body for Michigan Virtual Charter Academy (“Academy”), a public-school academy organized as a nonprofit public school pursuant to the Michigan Revised School Code; and

WHEREAS, the Authorizer and the Academy are parties to a Charter Contract dated April 23, 2024; and

WHEREAS, the Academy has requested, and the Authorizer supports, an amendment to the Charter Contract to increase the enrollment cap (see attachment A) found in Schedule 13 (Age and Grade Range) conditional upon the Academy working cooperatively with the Authorizer to update the educational goals language found in Schedule 7; and

WHEREAS, the Authorizer has reviewed the proposed amendment and determined that the amendment is in the best interest of the Academy and consistent with applicable law and the policies of the Authorizer.

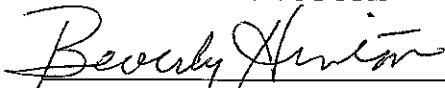
NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City of Hazel Park Public Schools Board hereby delegates the District Superintendent to negotiate and execute a amendment to Schedule 13 (Age and Grade Range) of the Charter Contract on behalf of the Authorizer.
2. This amendment will also include a revision to Schedule 7, such that the current Educational Goals will be replaced by a Performance Framework to measure school performance.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Adopted this 28 day of July, **2025**.

CITY OF HAZEL PARK PUBLIC SCHOOLS
BOARD OF EDUCATION

BOARD OF DIRECTORS


By: President

Date: 8-7-2025

Attachment A

Amendment No. 1 to the Contract Issued April 23, 2024 (“Charter Contract”) By the City of Hazel Park Public Schools Board of Education (“HPPS Board”) Confirming the Status of Michigan Virtual Charter Academy’s (“MVCA” or the “Academy”) increased enrollment cap and revised educational goals language

Pursuant to Revised School Code Section 553(5) and the Terms and Conditions, the Parties agree to amend the Charter Contract effective July 28, 2025 as follows:

1. Amend Schedule 13 (Age and Grade Range) by increasing the enrollment cap from 3460 to 4000. This amendment will be contingent upon the Academy collaboratively developing a performance framework to replace the educational goals in Schedule 7 to measure school performance.

Proposed MVCA Enrollment Cap 2025 - 2026			
Grade/Bands	Proposed CAP		Increase
	CAP 2024-2025	2025-2026	
K-2	400	530	90
K	125	155	30
1	135	165	30
2	140	210	30
3rd-5th	550	640	90
3	150	180	30
4	170	200	30
5	230	260	30
6th-8th	960	1080	120
6	320	360	40
7	320	360	40
8	320	360	40
9th-12th	1550	1750	240
9	420	480	60
10	430	470	60
11	365	405	60
12	335	395	60
Total	3460	4000	540



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Julie Kaminski, Principal, Hazel Park Junior High School
Subject: 8th Grade Washington DC Trip, 2026
Date: 7/21/25

I am seeking support for and approval of the annual 8th Grade trip to Washington D.C. This educational trip experience includes tours and experiences at key historical sites including but not limited to Pentagon Memorial, Ford's Theatre, National Archives Museum, Lincoln, Vietnam, and Korean Veterans Memorial, Arlington National Cemetery, and the Smithsonian and Holocaust Museums. Please see the attached trip itinerary for additional details.

This trip is open to all 8th grade students attending the Hazel Park Junior High School and will take place in May of 2026 if approved, with specific dates to be determined. The cost per student is \$1255 and will include bus transportation, lodging, admission to all attractions/experiences, 3 breakfasts, 3 lunches, and 3 dinners.

This learning experience has proven to be a success in previous years. We are hopeful to continue this tradition and allow more students to be immersed in the Washington D.C. area, learning about key events in history.

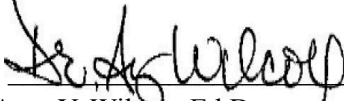
Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the annual trip to Washington D.C. for 8th graders

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Wilcox, Ed.D.
Superintendent



DEPART DATE: XX/XX/XXXX

RETURN DATE: XX/XX/XXXX

TRIP PRICE: \$ X,XXX

[additional customized text to go here if necessary. Pricing based on; special incentives; etc.]

Washington, D.C. History in 4 days

YOUR DAY-BY-DAY ADVENTURE

DAY 1

Arrive **Washington, D.C**

Dinner

9/11 Pentagon Memorial Experience this elegant and peaceful, open-air memorial with reflecting pools, trees, and illuminated benches that pay tribute to the 184 victims of the 9/11 Pentagon attack.

DAY 2

Breakfast

Capitol Hill Grounds tour Explore the exterior grounds of Capitol Hill, including scenic gardens and walking past the Supreme Court building, Library of Congress, and other historic landmarks.

Ford's Theatre visit Explore this landmark theater to see the box where President Lincoln was assassinated in 1865 and learn about poignant insights on his legacy as one of our most celebrated presidents.

National Archives Museum visit At the home of the original U.S. Constitution, Bill of Rights, and Declaration of Independence, immerse yourself in interactive exhibits with original, historic documents.

Lunch

White House - picture stop Home of the U.S. president.

Washington Monument - picture stop Turn your gaze up at world's tallest stone monument, which honors our nation's first president.

World War II Memorial Reflect on the sacrifices made by the over 400,000 American service members who died

during World War II as well as those who supported the war effort from home.

Dinner

Lincoln, Vietnam and Korean Veterans Memorials

DAY 3

Breakfast

Mount Vernon Education Center and Grounds tour Immerse yourself in George Washington's landmark estate, with interactive exhibits about his life and presidency, and picturesque grounds with gardens and historic buildings.

Holocaust Memorial Museum visit

Experience a chronological narrative of the Holocaust, from the rise of the Nazi party to the victory of Allied forces, including personal objects and eyewitness testimonies of individual survivors.

Lunch

Smithsonian Museum of American History visit Walk through centuries of American history on display, including artifacts like President Lincoln's top hat and the infamous Greensboro lunch counter.

Smithsonian Museum of Natural History visit Explore one of the world's largest collections of artifacts and exhibits about human cultures, the natural world, and the universe, including the insectarium and a 94-foot-long blue whale.

Dinner

Jefferson, FDR and MLK Memorials

DAY 4

Breakfast and hotel check out

Arlington National Cemetery visit Pay respects in America's most famous military cemetery, seeing the Changing of the Guard, Tomb of the Unknown Soldier, Kennedy Gravesites, and Space Shuttle Challenger Memorial.

US Marine Corps Memorial - picture stop

Pay tribute to our past and present U.S. Marines while learning about this striking bronze statue, which is based on a famous WWII photo by Joe Rosenthal.

Lunch

Depart for home

WorldStrides
all-inclusive
experience



Round trip transportation



Three meals a day
(Unless otherwise stated)



24 hour emergency support



Admission & fees for scheduled activities



Hotel accommodations



Transportation to/from activities



Expertly trained course leaders



Academic credit



Learning through Exploration & Active Participation



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Charles Pleiness, Athletic Director
Subject: Athletic Trainer Contract for Fall 2025
Date: July 28, 2025

We are seeking approval for the renewal of the Hazel Park High School athletic training contract with Michigan Athletic Trainers for the Fall 2025 athletic season.

To ensure the health and safety of our student-athletes during competitive events, the District partners with certified athletic trainers to provide on-site injury prevention, assessment, and emergency response services. Michigan Athletic Trainers has consistently provided professional, licensed support that aligns with our district's expectations and standards.

Contract Summary:

The proposed contract outlines coverage for all scheduled home varsity football and volleyball games for Fall 2025.

- Football Coverage (5 games): \$450/game — Total: \$2,250
- Volleyball Coverage (5 games): \$250/game — Total: \$1,250
- **Fall Total: \$3,500**

Additional games may be added and billed accordingly. The contract includes professional liability insurance coverage naming the District as an insured entity, and all trainers will be licensed in the State of Michigan and certified by National Athletic Trainers Association - Board of Certification (NATA-BOC).

Funding Sources: General Fund

Strategic Goal Alignment:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board approve the athletic training services contract with Michigan Athletic Trainers for Fall 2025 at a total cost not to exceed \$3,500, with any additional services billed as scheduled and agreed upon.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





2025 Hazel Park High School Athletic Training Fall Contract/Estimate

Please note this Contract/Estimate is valid for 10 days. Terms and conditions may change if the document is not received prior to 6/27/2025 at 5 P.M.

This Athletic Training Competitive Event Contract (“Agreement”) is made as of 6/13/2025 (“Effective Date”) by **Hazel Park High School**, of 23400 Hughes Ave., MI 48030 (“Facility”) and **Michigan Athletic Trainers**, of 20059 Pollyanna Drive, Livonia, MI 48152 (“Agency”). The purpose of this Agreement is to set forth the terms and conditions that govern the provision of staffing services between Facility and Agency.

Now, therefore, in consideration of the mutual covenants contained in this Agreement, Facility and Agency agree as follows:

1. Definitions

“Principal Contact” means the Agency point of contact with whom the Facility communicates regarding this Agreement, as may be changed by Agency upon notice to Facility.

“Confirmation” means the written communication sent by the Agency to Facility to confirm the position to be placed, the location at which the services will be rendered, the type of facility where the services will be rendered, the time period for the placement, the services to be rendered and the principal contact for Agency.

“Contractor” means the individual that performs the services pursuant to the Confirmation and the rate schedule set forth in this Agreement. Contractor will be licensed in the State of Michigan and, if required due to the nature of the services to be rendered, will be certified through the National Athletic Trainers’ Board of Certification (NATABOC).

“Position” means the position identified in the Confirmation, such as Certified Athletic Trainer.

“Competitive Event Day” refers to the actual day and time for the scheduled sporting or competitive event.

“Rate” means the applicable hourly rate for each Contractor as set forth in the Rate Schedule attached to this Agreement.

“Services” are those services to be performed by the Contractor based on the type of Position and as set forth in the Confirmation or as modified by written agreement by Facility and Agency.

“Service Facility” is the type of facility at which Services are to be performed, as identified in the Confirmation.

“Emergency Medical Procedures” refers to the steps of action needed during an emergency.

“Service Location” is the physical location at which Contractor is to provide Services, as set forth in the applicable Confirmation.

“Rate Schedule” is the attachment to this Agreement which is incorporated by reference herein and made a part hereof, executed by the Facility and the Agency, which sets forth the rates to be paid by the Facility to Agency for Services rendered pursuant to this Agreement.

2. Provision of Contractor. In response to a request for staff by Facility, Agency will submit one or more names of prospective Contractors along with their qualifications for the Position.

3. Provision of Services. All Services shall be performed by Contractor in accordance with the Confirmation agreed upon in writing by Facility and Agency. The Contractor shall perform the Services at the Service Location, provided, however, Agency may be asked by Facility, with reasonable notice to the Contractor, to occasionally provide Services at an alternate location.

4. Payment Terms

4.1 Payment Terms

Facility shall pay Agency monthly for services being provided within 15 days of the scheduled Invoice. An additional ten (10) percent of the total contract will be administered to the final bill if payment isn't received after thirty (30) days.

4.2 Cancellation Fees. Written communication of cancellation of Competitive Event Day Services by Facility must be received by Agency at least 24 hours before the scheduled event. If a timely written communication of cancellation is not received by the Agency from the Facility, the Facility shall pay to Agency a eighty dollar (\$80.00) late fee.

4.3 General. Facility shall pay one half the season fees owed to Agency in U.S. dollars via mail to Agency prior to the first scheduled event. Final payment for services rendered will be invoiced after the last scheduled event. Facility will have ten (10) business days to issue final payments. Overdue payments (10 days past due) owed to Agency shall bear interest at the rate of ten percent (10%) per month or the maximum rate allowed under applicable law, whichever is greater. Facility shall indemnify Agency for all costs, including expenses and attorney's fees, incurred by Agency in the collection of overdue payments.

5. Agency Duties and Responsibilities. Agency shall:

- a.** Require that each Contractor abide by Facility procedures and policies of which Facility has informed Contractor.
- b.** Require that each Contractor maintain at least One Million Dollars (\$1,000,000.00) per medical incident and Three Million Dollars (\$3,000,000.00) aggregate occurrence based professional liability insurance. The City of Hazel Park School District (District) shall be a named insured in any Liability Insurance policy or rider obtained by either Michigan Athletic Trainers and any Contractor provided by Michigan Athletic Trainers. The District shall remain a named insured on any policy during the term of this agreement.
- c.** Supply all necessary Contractor credentialing documentation to the Facility. Agency will provide state license and proof of liability insurance when requested for each contractor that will provide services for event coverage.
- d.** Have the right to replace a Contractor with another qualified person upon reasonable notice to Facility.

- e. Provide athletic training coverage for all home competitive events for specified events listed in the Schedule of Events.
- f. Provide all Services for the Position, which Services incorporate the National Athletic Trainers' Board of Certification Standards of Professional Practice and include emergency and medical referrals when necessary.
- g. Provide basic first aid supplies, including tape. (Agency is **NOT** responsible for providing Automated External Defibrillator (AED), vacuum splints, or durable medical supplies including crutches, immobilizers, wheelchairs, cervical collars, or spine boards or other similar devices).
- h. Inform the coaches, parents and athletes of injury assessments, risks of injuries, procedures, and course of action following an injury. Emergency Medical Procedures will be administered by the Contractor if the athlete is unable to move of his/her own free will or the Contractor determines that Emergency Medical Services (EMS) is required. When EMS personnel arrive, Contractor will inform EMS of injury and condition of athlete. It is the responsibility of the Facility, by its contact person at the event, to call and request EMS services. Facility and its Contractors **are not** responsible for and shall not be held liable for injuries or damages sustained by an athlete who re-enters an athletic event following an injury addressed by the Contractor.

6. Facility Duties and Responsibilities. Facility shall:

- a. Schedule the hours to be worked by the Contractor and supervise the Contractor on the Competitive Event Day(s). (Agency **shall not** control, direct, or assume any responsibility for Contractor's activities and **is not** responsible for Contractor's tax withholding, FICA, SUTA, FUTA, worker's compensation, benefits or any other kind of withholding required by law). Facility shall not entrust Contractor with cash, keys, credit cards, or any other valuables. Facility must provide the Service Facility and access to the Service Facility for each competitive event.
- b. Not, acting alone or in conjunction with others, including but not limited to its employees, agents or representatives, directly or indirectly, solicit or offer employment to or hire or contract with any Contractor during the term of this Agreement and/or for a period of one (1) year after the last day of Services provided by such Contractor pursuant to this Agreement. Notwithstanding the above, Facility may solicit, offer employment to, hire or contract with any Contractor, provided (i) prior to soliciting, offering employment to, hiring or contracting with any such Contractor, Facility notifies Agency in writing of its desire to solicit, offer employment to, hire or contract with such Contractor, such notice to be given no less than fourteen (14) days prior to any such contact with Contractor, and (ii) prior to the hire or contract date for such Contractor, Facility: (a) executes an amendment with Agency pursuant to which the applicable Rate Schedule is terminated and Facility agrees to pay Agency a placement fee of twenty percent (20%) of the gross annual compensation accepted by the Contractor ("Permanent Placement Fee"); and (b) Agency receives payment from Facility of the Permanent Placement Fee for the Contractor.
- c. Call and request EMS when necessary.
- d. Contact parents/guardians regarding all injuries to an athlete.
- e. Determine, with the input of a licensed physician, the athlete's return to competition.
- f. Contact the Agency's Principal Contact with any questions or concerns.

g. For purposes of this Section, "Restrictive Period" shall mean a period of commencing from the date of execution of this Agreement and ending upon the expiration of two (2) years from the date of termination of this Agreement for any reason whatsoever. Agency covenants, warrants and agrees, for the benefit of the Facility, and their respective successors and assigns, that neither:

(1) For the Restrictive Period, Agency shall not directly or indirectly divert, or by aid to others, do anything which would tend to divert, any business from the Facility.

(2) For the Restrictive Period, Agency shall not, directly or indirectly employ or solicit for employment, or advise or recommend to any other school, business, firm, partnership, individual, or corporation that it employs or solicits for employment any other employee of the Facility who was employed by the Facility during any of the time of Agency's contract with the Facility.

7. Term, Termination and Renewal. The term of this Agreement commences on the Effective Date and continues for a period of one (1) year with automatic consecutive one (1) year renewals, unless earlier terminated by one of the parties, with or without cause, upon thirty (30) days prior written notice.

8. Scheduled Events. Facility will provide Agency with a Schedule of Events that reflect the Competitive Event Days. The Schedule of Events operates as an addendum to this Agreement. Agency agrees to provide Contractor(s) for the Competitive Event Days set forth in the Schedule.

9. Relationship of Facility and Agency. In the performance of the Services to be rendered pursuant to this Agreement, it is mutually understood and agreed that Agency and its employees, agents and Contractors shall be, and at all times are, acting and performing as independent contractors as to Facility. As such, Agency and its employees, agents and Contractors shall not be deemed an agent, joint venturer, partner, employee or servant of Facility.

10. Confidentiality. Facility acknowledges and agrees that the terms of this Agreement, the Rates, the Rate Schedule and the practices of Agency are confidential and proprietary and Facility shall not divulge any information relating to these matters to any person or entity except (i) to those Facility employees that have a need to know and (ii) to the extent required by applicable law or court order, provided Facility notifies Agency in writing of the demand for disclosure so that Agency can respond prior to the date and time of the requested disclosure.

(1) Except as otherwise provided in this Agreement, or as the Facility may otherwise consent to in writing, Agency shall keep confidential and not disclose, or make any use of, except for the Facility's benefit, at any time, either during or subsequent to the termination of this Agreement, any trade secrets, formulae, methods, techniques, computations, knowledge, data or other information of the Facility relating to products, processes, know-how, marketing, teaching, selling ideas, selling concepts, equipping processes, customer lists, student names or addresses, student parents' names and addresses, forecasts, marketing plans, strategies, pricing strategies, computer programs and copyrightable or patentable materials, or other

confidential information or subject matter pertaining to the Facility's business, or any of its clients, customers, students, student parents, Agencies, which an Agency may produce, use, view, or otherwise acquire during while engaged pursuant to this Agreement ("Proprietary Information")

(2) Agency acknowledges and agrees that Proprietary Information has been or may or will be given to Agency in confidence, solely to permit such Agency to fulfill its/his/her obligations to the Facility under this Agreement, and that such information derives actual or potential economic value by virtue of its confidentiality and nondisclosure to the public or other persons who could obtain economic value from their disclosure or use. The Agency also consents to and agrees that all previously completed work with the Agency shall not, under any circumstance, deliver, reproduce or allow any Proprietary Information, or any documentation relating thereto, to be delivered to, or used by, any person or entity whatsoever without specific written consent of a duly authorized representative of the Facility. Agency will not reveal the names of the Facility's personnel to any competitor, or representative of a competitor.

11. Limitation of Liability. The liability, if any, of Agency and its employees, agents and Contractors with regard to this Agreement for any claims, costs, damages, losses and expenses for which they are or may be legally liable, whether arising in negligence or other tort, contract, or otherwise, shall not exceed in the aggregate the amount due Agency from Facility under this Agreement. In no event shall Agency, its employees, agents and Contractors be liable for indirect, special or consequential damages.

12. Indemnification. Facility agrees to indemnify, hold harmless and defend Agency, its employees, agents and Contractors from and against any and all claims, suits, damages, fines, penalties, liabilities, and expense (including attorney's fees and costs) arising from (i) any breach of this Agreement and/or (ii) any act or omission by Facility, its employees and agents relating to an injury to an athlete who obtained Services under this Agreement. However this indemnification does not include the rights given to the Agency in section 4.3. Facility and Agency agree to indemnify and hold harmless the other party. The Agency and Facility shall each be responsible for their own claims, suits, damages, fines, penalties, liabilities, and expenses (including attorney's fees and costs) arising from negligence or other tort, contract or otherwise.

13. General.

13.1 This Agreement is made in and shall be governed by and controlled by the laws of the state of Michigan as to interpretation, enforcement, validity, construction, and effect and in all other respects.

13.2 Facility may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Agency, and any prohibited assignment shall be null and void.

13.3 If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

13.4 The failure by a party to exercise any right hereunder shall not operate as a waiver of such party's right to exercise such right or any other right in the future.

- 13.5** Neither party shall discriminate based on religion, race, creed, national origin, age, sex, or handicap.
- 13.6** All notices required or permitted under this Agreement shall be in writing and sent to the addresses reflected above.
- 13.7** This Agreement, the Confirmation, the Rate Schedule and the Schedule of Events constitute the entire agreement between the parties concerning the subject matter herein. This Agreement replaces and supersedes any prior verbal or written understandings, communications, and representations between the parties. This Agreement may be amended only by a written document executed by a duly authorized representative of each of the parties.
- 13.8** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all counterparts, when taken together, will constitute one same Agreement. The parties agree that signatures on this Agreement may be delivered by facsimile or electronically in lieu of an original signature and agree to treat facsimile or electronic signatures as original signatures that bind them to this Agreement.
- 13.9** The parties (i) irrevocably submit to the jurisdiction of any Michigan or federal court sitting in Detroit, Michigan, in any action arising out of this Agreement, (ii) agree that all claims in any action may be decided in either court, and (iii) waive, to the fullest extent that they may effectively do so, the defense of an inconvenient forum.
- 13.10** The parties, after consulting or having had the opportunity to consult with counsel, knowingly, voluntarily and intentionally waive any right either of them may have to a trial by jury in any litigation based upon or arising out of this Agreement or any of the transactions contemplated by this Agreement. Neither party will seek to consolidate, by counterclaim nor otherwise, any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.
- 13.11** The terms of this Agreement shall survive termination of this Agreement.
- 13.12 For Municipalities and School Districts Only** – Facility covenants and warrants that (i) it has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the payments to Agency scheduled to come due and to meet its other obligations under this Agreement; and (ii) that there is no action, suit, proceeding or investigation pending, or threatened in any court or other tribunal or competent jurisdiction, state or federal or before any public board or body, which in any way would restrain or enjoin the delivery of this Agreement or affect the authority for the execution or delivery of, or the validity of the Agreement. The signor for the Facility warrants that he/she has the full power and authorization to bind the Facility. Signor for Facility further warrants that its governing body has taken the necessary steps under any applicable law to approve this Agreement.
- 13.13** The parties do not intend to confer any benefits on any person, firm or corporation other than Facility or Agency.

The Parties have executed this Agreement on the Effective Date.

FACILITY

Hazel Park High School

AGENCY

Michigan Athletic Trainers



By:

By: Ray Maleyko MA, ATC

Its:

Its: Owner

Fall Rate Schedule for 2025 Hazel Park High School

Competitive Home Event	Event Year	Competitive Event Rate
Home Football Game	2025	\$450/game
Home Volleyball Game	2025	\$250/game

The Parties have executed this Agreement on the Effective Date.

FACILITY
Hazel Park High School

AGENCY
Michigan Athletic Trainers



By:

By: Ray Maleyko MA, ATC

Its:

Its: Owner

Addendum

Schedule of Events

2025 Hazel Park High School

Date	Location	Schedule Event	Competitive Event Rate	
Football				
8/28/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Football vs Loyola @ 7 P.M.	\$450/game	
9/12/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Football vs New Haven @ 7 P.M.	\$450/game	
9/26/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Football vs Clintondale @ 7 P.M.	\$450/game	
10/10/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Football vs Lincoln High School @ 7 P.M.	\$450/game	
10/24/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Football vs East English Village Prep @ 7 P.M.	\$450/game	
		Subtotal	\$2250	
		Total	\$2250	
Volleyball				
9/4/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Volleyball TBD	\$250/game	

9/18/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Volleyball TBD	\$250/game	
10/7/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Volleyball TBD	\$250/game	
10/14/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Volleyball TBD	\$250/game	
10/23/2025	Hazel Park High School 23400 Hughes Ave. Hazel Park, MI 48303	Varsity Volleyball TBD	\$250/game	
		Subtotal	\$1250	
		Total	\$1250	
***Additional games will be billed accordingly				
		Fall Total	\$3500.00	

All payments will be issued to **Michigan Athletic Trainers** and provided after services have been rendered.

Michigan Athletic Trainers
 20059 Pollyanna Drive
 Livonia, MI 48152

The Parties have executed this Agreement on the Effective Date.

FACILITY
 Hazel Park High School

AGENCY
 Michigan Athletic Trainers



By:

By: Ray Maleyko MA, ATC

Its:

Its: Owner



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Charles Pleiness, Director of Communications & Athletics
Subject: Athletic Department revenue
Date: July 22, 2025

After attending the recent 7-on-7 football competition at Royal Oak High School, one of the most noticeable features of their athletic facilities was the presence of vibrant business banners displayed throughout their stadium. Upon following up with their Athletic Department and Booster Club, I learned that these banners are part of a successful fundraising initiative. In light of this, we would like to seek your support and approval for the Hazel Park Athletic Department to begin similar initiatives for the 2025–26 school year.

Banners would be prominently displayed in our football stadium, and proceeds would help offset additional expenses incurred by our teams and the athletic department. Our goals would be to sell these at \$1,500 each for the school year. We will additionally look at the possibility of other sports such as baseball and softball.

In addition to stadium banners, we are also proposing the following fundraising opportunities:

Family and Student Athletic Passes

We are requesting to begin selling year-long passes for Hazel Park athletic events:

- **Family Pass:** \$100 (admits entire family for the 2025-26 school year to all home non-tournament athletic events)
- **Senior Citizen Viking Pass:** Free

This will encourage community attendance and support for our student-athletes.

Athletic Program Sponsorship Ads

We will offer local businesses the opportunity to purchase advertisements in printed materials distributed at a minimum for football games and other sporting events as appropriate throughout the year. These ads directly offset the cost of printing while promoting local partnerships.

- **1/4-Page Ad:** \$125 per year
- **Half-Page Ad:** \$250 per year
- **Full-Page Ad:** \$500 per year



All of these efforts aim to not only raise funds but also to build community pride, increase engagement, and ensure continued support for our scholar-athletes.

We appreciate your consideration and look forward to your support in enhancing our athletic programming for the benefit of all students.

Strategic Goal Alignment

Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.

Funding Source: N/A

Recommendation

That the Board of Education approve the selling of banners for the Athletic Department to be hung in the Football Stadium.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Letter of Engagement for

Financial Advisory Services

Hazel Park Schools Board of Education

1620 E. Elza Avenue

Hazel Park, MI 48030-2358

District Code: 63130

Telephone: (248) 658-5200

June 17, 2025

This proposal shall remain valid until July 28, 2025.

School and Municipal Advisory Services, PC

Donald Sovey, CPA, CFO 106 Kensington Court

Charlotte, MI 48813

(517) 231-0563

donsovey@gmail.com

Letter of Engagement for **Financial Advisory Services**

June 17, 2025

Board President Beverly Hinton

Hazel Park Schools Board of Education

1620 E. Elza Avenue

Hazel Park, MI 48030-2358

This letter is to confirm our understanding of the services we are to provide related to **Financial Advisory Services** for Hazel Park Community Schools (Client).

We currently expect to apply the **agreed-upon procedures** listed below. However, the engagement will not commence until Client agrees that the procedures are sufficient for their purposes.

The sufficiency of the procedures is solely the responsibility of the Client. Consequently, we make no representation regarding the sufficiency of the procedures described in this letter. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in a report to district leadership.

Because the agreed-upon procedures listed below do not constitute an examination, we will not express an opinion on the agreed procedures or deliverables. In addition, we have no obligation to perform any procedures beyond those listed below.

We will perform the following agreed-upon procedures and provide related deliverables for the district relating to **Financial Advisory Services** to the extent possible depending on the availability of the related records.

Service A - Business Services Site Assessment

Purpose: The purpose of the business services site assessment is to provide an aid in the decision-making process for the district. The assessment is not an evaluation but will produce written observations for consideration to be viewed as alternatives to effectively deploy scarce human and financial resources for effectiveness and efficiency. Any points made are intended to increase business systems efficiency, increase the reliability and standing of business and human resource functions through improved customer service, and reduce office stress. The definition of business services for purposes of this report is primarily focused on finance and human resource functions, but other central office functions will be included in conversations as a part of the information gathering process.

Procedures and Scope:

- Assess business and human resource task distribution including a review of current job descriptions, credentials, experience, and interviews of business services employees, Superintendent, and other district leadership
- Prepare a digital **Recommended Overview of Business and Human Resource Responsibilities** for review
- Prepare written summary of Points for Consideration in a **Business Services Site Assessment Report** including:
 - ✓ Potential business and human resource office restructuring considerations for effectiveness and efficiency including but not limited to an in-house / contracted mix of service delivery
 - ✓ Possible reassignment of specific duties
 - ✓ Updated job descriptions and credential requirements for the top two business services professionals
 - ✓ Recommendation for critical position backup and cross-training strategies to reduce potential business system failure
 - ✓ Balancing assignments to allow for checks and balances to best represent district interests including selective internal control considerations brought to our attention by the client
 - ✓ Abandonment of unjustified services
 - ✓ Recommended business services reporting structure and organization chart
 - ✓ Government Finance Officers Association financial management best practices
- Consultation with the Superintendent or designee for the duration of this engagement

As part of this engagement, the Client will:

1. Designate a management-level individual to be responsible and accountable for overseeing the proposed services. Unless indicated otherwise in this agreement, the individual shall be the Board Treasurer Heidi Fortress with the assistance of Board Trustee Monica Rattee.
2. Establish and monitor the performance of the proposed services to ensure that it meets management's objectives including attendance by Superintendent in budget development meetings.
3. Make any decisions that involve management functions related to the proposed services and accept full responsibility for such decisions.
4. Evaluate the adequacy of the proposed services performed and any findings that result.
5. Respond to telephone, text, or email inquiries within 24 hours of receipt.
6. Cooperate with all service aspects of this engagement in communications with employees, district contractors, and board of education including serving as an advocate for such services.

It is agreed the engagement fee for these services shall be based on an hourly rate. Services will be based on actual time spent, including travel. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your engagement. Our invoices for these fees will be rendered as work progresses and are payable no later than 10 days following receipt of invoice. We reserve the right to withhold services if this timeframe of payment is not honored.

Our fees to perform these services will be billed at the following rates:

<u>Team Member Level</u>	<u>Hourly Rate</u>
Principal – Financial Advisory Services	\$ 245
Accountant (if required)	\$ 125
Administrative Assistant (if required)	\$ 35

In addition to the above, reimbursable costs such as mileage or transportation costs, report reproduction, typing, postage, and lodging shall be billed based on actual cost. Invoicing will be based upon actual engaged time plus reimbursable costs cited here.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Concerning standards, laws, and regulations, it is understood that the financial advisory services provided by us will, collectively, be considered informal views or advice rendered on a good-faith basis and should not be considered an absolute guarantee as to the Client's compliance with generally accepted accounting principles, federal or state laws, contracts, or as to matters that may be accepted or found by a court of law. Accordingly, our advice, recommendations, and decisions will represent our professional, unbiased views based on the data we are able to obtain within a reasonable timeframe, using our best efforts.

The financial consulting services to be rendered by us cannot be relied on to detect errors, fraud, or illegal acts that may exist. However, we will inform you of any material errors and of any evidence or information that comes to our attention that fraud may have occurred.

The purpose of this engagement is not to perform an audit in any form or capacity, as such, we have no responsibility to express an opinion, or any other form of assurance on any aspects of the Client's activities, including financial statements, internal controls, or compliance. We will not audit any financial statements, forecasts, financial data, nor independently verify or express an opinion or any form of assurance on the financial data of the Client and thus, our work product will be subject to the validity and completeness of the underlying data available of the Client. We have no responsibility to identify and communicate significant deficiencies or material weaknesses in internal controls as a part of our services.

In connection with this engagement, we may communicate with you or others via e-mail transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that e-mails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of e-mail transmissions, or for the unauthorized use or failed delivery of e-mails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of e-mail transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information. Notwithstanding the foregoing, we will notify you of any intercepted or unintentionally disclosed e-mail transmissions of which we have knowledge, and any disclosures that are attributable to our negligence and result in damages or losses will be our responsibility and not that of the school district.

Our liability to you for any claim arising out of the services covered by this agreement, including but not limited to claims, for negligence, negligent misrepresentation, or breach of contract, shall be limited to the fee you have paid us for this engagement.

School and Municipal Advisory Services, PC, will not be making any management decisions on behalf of the Client during this engagement. Client will be responsible for providing all information, when permissible by law, related to the various records maintained related to this engagement. For any financial or operational projections made as a part of this engagement, Client understands that projections will be based upon assumptions which are subject to change over time. Changes in assumptions could result in material alterations to any projections originally presented. Client should use caution in making generalizations concerning any projections made at a given point in time. The further the projections go out in time, the greater the probability of variance from actual. Any projections made will require constant revision by the Client as new facts become relevant including, but not limited to, enrollment, retirement contribution rates, facility and equipment needs, staffing changes and related costs, and federal, state, and local funding levels. It is agreed by both parties that any projections made under this agreement are not intended to be used with third parties directly or indirectly for the purpose of securing capital through debt, equity, credit, or other means.

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules. If the parties are unable to resolve the dispute through mediation within 60 days from the date notice is first given from one party to the other as to the existence of a dispute and the demand to mediate, then they may proceed to resolve the matter by arbitration if this agreement provides that the particular dispute is subject to arbitration, or by whatever other lawful means are available to them if this agreement does not provide for arbitration of the particular dispute. Costs of any mediation proceeding shall be shared equally by all parties.

Client and School and Municipal Advisory Services, PC, both agree that any dispute over fees charged by School and Municipal Advisory Services, PC, to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration shall be binding and final. The arbitration shall take place in Michigan in the Wayne area. Any hearing shall be before one arbitrator in accordance with Rule 17 of the Commercial Arbitration Rules of the American Arbitration Association (the Rules). Any award rendered by the Arbitrator pursuant to this Agreement may be filed and entered and shall be enforceable in the appropriate court of Wayne County in which arbitration proceeds. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

School and Municipal Advisory Services, PC, reserves the right to withdraw from this engagement in the event of illness or incapacity of the principal, discovery of issues relating to conflict of interest, management ethics or integrity, noncommunication by management, absence of client cooperation, or other matters of a material nature that in the sole opinion of School and Municipal Advisory Services, PC, prohibit the completion of this engagement. In the event of withdrawal from the engagement, CPA shall return all client files, retain CPA work papers, and deliver final bill within one week of termination.

This engagement will begin on August 4, 2025, and shall conclude on January 31, 2027, unless mutually agreed to extend by both parties in writing. This term is contingent upon the Client and School and Municipal Advisory Services, PC, reaching agreement on **Service A - Business Services Site Assessment** and any additional Agreed-Upon Services to be articulated through a formal addendum to this Engagement Letter. Other future Agreed-Upon Services could include services such as Zero-Based Budget Training, and Long-Range Financial Projection Training leading to a full Strategic Financial Plan.

Any follow-up services beyond those described in the preceding paragraph that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to your district and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described above, please return an executed copy.



A handwritten signature in black ink, appearing to read "Donald Sovey, CPA". The signature is written in a cursive style and is contained within a thin black rectangular border.

Donald Sovey, CPA

CLIENT RESPONSE:

This letter correctly sets forth the understanding of Hazel Park Schools Board of Education.

By: _____

Title: _____

Date: _____



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: Plumbing Repair Webb Elementary
Date: 7/21/2025

The District has urgent plumbing repairs at Webb Elementary. The scope of work includes removal of a 4" running trap from the system, hydrojetting to clear line obstructions, and installation of a new cleanout assembly in place of the previous trap. The total cost of the work is \$6,408.00.

The work requires crawl space access and was necessary to address ongoing drainage issues in the building. These repairs are part of our continued efforts to maintain safe and functional facilities for students and staff.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approve the plumbing repairs at Webb Elementary, at a cost not to exceed \$6,408, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



25780 Ryan Rd
Warren MI 48091
(586) 754-4281,
Bisonplumbing@gmail.com

Estimate

ESTIMATE #	1069126573
DATE	
PO #	

CUSTOMER
Hazel Park Schools Hazel Park Schools 1620 E Elza Ave Hazel Park, MI, 48030 (248) 658-5216 (248) 867-0394 elizabeth.allen@myhpsd.org

SERVICE LOCATION
Hazel Park Schools Webb Jardon 2100 Woodward Heights Ferndale, MI, 48220 (248) 658-5216 (248) 867-0394 elizabeth.allen@myhpsd.org

DESCRIPTION	Remove 4" running trap from system Hydrojet line
--------------------	---

Estimate

Description	Qty	Rate	Total
Service fee Service Charge	1.00	\$58.00	\$58.00
Crawl space access Cost for work performed in crawl space	1.00	\$150.00	\$150.00
Strom Trap Replacement Hand dig and expose cast iron running trap assembly near 6" sanitary riser Cut out and remove the running trap from the area Attempt to cable and hydro jet the discharge of trap as far as possible in the attempt to clear obstruction and restore flow ***Advise the customer of our success*** Install new cleanout assembly in place of the running trap assembly	1.00	\$6,200.00	\$6,200.00
Warranty Warranty pending on results and overall success of repair	1.00	\$0.00	\$0.00
Disclaimer Bison will perform all the work described in a professional manner. If we find that there is additional work needed to adapt to the existing plumbing or any unforeseen circumstance arise there maybe additional cost not accounted for within this job description. We will present the extra work needed and the associated cost to the customer for approval and proceed accordingly.	1.00	\$0.00	\$0.00
Disclaimer Customer agrees by contracting Bison Plumbing to clear, clean	186	1.00	\$0.00

or inspect waste or storm systems that Bison holds NO responsibility to the existing condition of the system before, during or after the process of maintaining or inspecting line and the customer fully agrees if Bison's equipment is lodged, broken or un-retrievable within system cost to access and repair system is sole responsibility of customer and customer assumes full responsibility to have equipment returned to Bison in a timely manner if someone other than Bison accesses system for repairs and retrieves Bison Plumbing Property

Disclaimer reference

Please refer to all disclaimer attached to your invoice or estimate

1.00

\$0.00

\$0.00

CUSTOMER MESSAGE

Thank you for choosing Bison Plumbing. We look forward to working with you..

**Estimate
Total:**

\$6,408.00

ACCEPTED ONLINE

Payments: All work is COD, all payments are due upon completion, unless there is prior authorization. Service techs do not carry cash. No discounts, coupons, or negotiation of price will be permissible once contract has been agreed upon or work has begun. Discounts are only applied to labor. Discounts are only applicable to owner occupied homes. Rentals, businesses, schools, or commercial properties are not included. Discounts do not need to be reflected on proposal to have been applied. Verbal discounts are not valid. All coupons or discounts must be presented prior to the proposal being accepted. Bison Plumbing shall have the right to stop work if any payment is not made when due. Overdue payments will bear interest at the maximum rate legal by law. Bison Plumbing may keep the job idle until all payments due are received. Failure to make payment within five (5) days of the due date is a breach of this Contract and shall entitle Bison Plumbing to cease any further work. **At Will:** Bison Plumbing may terminate this agreement with or without cause for any reason at any time upon written or verbal notice. Bison Plumbing has the right to refuse or stop work at any time due to unsafe or unforeseen conditions. Bison Plumbing will submit proposal to attempt and to rectify the problem. If no agreement has been reached, the Bison Plumbing will collect for the portions of work already performed at regular rates, the customer agrees to hold harmless from all actions, claims, demands, and/or penalties. Bison Plumbing may terminate this agreement immediately in the event that a petition is filed by the customer in the United States Bankruptcy Court, or the customer becomes insolvent or is unable to pay Bison Plumbing fee as it becomes due. **Discovery:** It is the Customers responsibility to remove or protect any personal property. Bison Plumbing is not responsible for any repair or replacement including but not limited to; walls, framing, drywall, paint, plaster, wallcovering, floors, floor covering, sub floors, carpentry, cabinetry, ceiling, ceiling covering; or any structure repair or replacement, including but not limited to; brick, vinyl, stone, or wood, trees, landscaping, grass, driveways, out buildings, garages or sidewalks needed to be removed or damage to perform work or changes in work. Bison Plumbing will not be held responsible for damages or loss during replacements or repairs. **Limited Warranty:** All work done in accordance with state and local codes. Bison Plumbing agrees to furnish all materials, unless otherwise stated, and complete work in a professional manner. All material furnished shall be construction grade and meet industry standards. Where brand names have been specified, Bison Plumbing may select substitutes when required due to unavailability or other circumstances beyond Bison Plumbing's control. All substitutions shall be consistent in quality and character to the selections previously specified. The liability of Bison Plumbing for defective materials and/or installation are hereby limited to the replacement or correction of said defective material and/or installation, and no other claims, or demands shall be made against the Bison Plumbing. Customer accepts responsibility and liability for properties fixtures, drains, and piping included but not limited to the entire plumbing and drainage system of property that are prone to leaks or breaks during normal repair. Fixtures are limited to warranties expressed by manufacturers. There are no other warranties expressed or implied. Note: Equipment, assemblies, or units purchased by Bison Plumbing, included in this contract are sold and installed subject to the manufacturers or processor's guarantee or warranties, and not Bison Plumbing. This limited warranty extends only to the present owner at time of original service date and may not be transferable. **Change in work:** Should the customer, owner, lender, any public body or inspector directly or indirectly add, modify or change the work covered by this contract, the contract price shall be adjusted accordingly. Bison Plumbing shall promptly notify the Customer of (a) latent physical conditions at the site differing materially from those indicated in the contract, or (b) unknown physical conditions differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this contract. If Customer has added work, customer shall pay for any expenses incurred due to such conditions. If contractor finds that there is additional unforeseen work needed, there may be additional costs. Bison Plumbing will submit an additional proposal for approval and proceed when approved. Any deviations delaying the timely completion of the job may incur additional fee. Failure to have written authorization shall not be deemed fatal to the collection of the payment for additional work. Pictures may be used to determine the changes in the work which would require additional fees owing to either party. Text messages, e-mails and pictures may be used to show notification to the customer of the latent physical conditions and unknown physical conditions differing materially from those ordinarily encountered as set forth in subparagraph a-b of this paragraph. Bison Plumbing will not reimburse any fees for imperfect work if another company has corrected the defect without giving Bison Plumbing an opportunity first to correct it. If said defect was not Bison Plumbings fault customer shall pay for said repairs. **Exterior/Excavaton:** There may be substantial dismantling of including but not limited to; landscaping, lawn, driveway, brick pavers, concrete, patio-steps, fencing, sprinkler systems, pool systems, underground low-voltage lighting, un-marked electrical or tree removal or underground gas, water, electrical, fiber-optics, or sprinkler lines. Bison Plumbing holds NO responsibility to repair, replace or restore said items due to accessing work area or completing repair. Any excavating outside of normal conditions will be charged accordingly. **Pipe Bursting:** Bison Plumbing is not responsible for underground service lines including but not limited to; gas, water, electrical, fiber-optics, or sprinkler lines that are compromised during the process of pipe bursting due to the possible proximity of these utilities and the sewer line. In the unlikely event a problem arises as described we will notify the utilities involved. Any additional repair or replacement will be at customers' expense. **Permit:** Permit costs will be added to invoices and /or proposal as needed. **Sewer or Drain clearing, cleaning, hydro-jetting, milling, video and inspection:** The drain clearing, cleaning, jetting, and milling process is an attempt to clear an obstruction that is unknown to us at the time of arrival. Bison Plumbings fee is for an attempt to clear the line, not a guarantee. In the event we cannot clear the line, Bison Plumbing will provide a proposal and waive the service charge. Customer assumes all responsibility for damage caused to plumbing system by sewer or drain equipment caused by pre-existing defects in the system. Camera inspection is an attempt to view the plumbing system, Bison Plumbing cannot guarantee the line to be viewable due to pre-existing defects. Bison Plumbing holds no responsibility to the existing condition of system before, during or after the process of maintaining or inspecting line. Customer fully agrees if Bison Plumbing equipment is lodged, broken or un-retrievable within system, the cost to access and repair system is sole responsibility of customer. Customer assumes full responsibility to have equipment returned to Bison Plumbing in a timely manner if someone other than Bison Plumbing accesses system for repairs and retrieves Bison Plumbing property. **Liners.** Liners are installed with 25-year manufacturer warranty, however if a liner is to fail in process of installation or within warranty period, conventional excavation may be required to repair at which point, cost of excavation, and any restoration to residential or city property will be sole responsibility of customer. Bison Plumbing is not responsible for repair or replacement of, included but not limited to, any structures, out buildings, garages, landscaping, lawns, grass, shrubs, trees, tree removal, driveway, brick pavers, concrete, decks, porches, patios, patio-steps, fencing, sprinkler systems, pool systems, underground low-voltage lighting, electrical, un-marked utilities, or underground gas, water, fiber-optics, roads, or sidewalks. **Liner Cleaning and maintenance:** Sewer liners can no longer be cleaned or maintained with any mechanical devices, such as drum style drain cleaners, eel machines or any aggressive cutting devices that may scar or damage liner. Any blockages within the liner system must be cleared with hydro jetting, camera or push rod style drain clearing device. If it has been determined by our technician that the liner has been damaged due to abuse, improper drain clearing methods or chemical usage to clear a blockage, all or part of the warranty offered for liner may be void. **Backflow testing:** Condition of existing backflow assembly or device is unknown prior to certification. Bison Plumbing is not liable for condition of device before, during or after inspection, repair or replacement. Due to failed assembly or device; any additional testing, repairs, rebuilds, replacements and recertification will be at additional cost. **Fire Suppression:** Bison Plumbing holds no responsibility for any pressure fluctuation, pressure loss, debris, obstructions or any other unforeseen issues existent or non-existent prior to disrupting the fire suppression system. Any additional issue will be diagnosed, estimated and only addressed with the approval of the customer and have no bearing on the current work performed. Customer is responsible for condition of system before, during and after inspections, repairs or replacements. **Customer Supplied items:** Bison Plumbing is not responsible for customer supplied items. The finish and final look of all fixtures and faucets is the sole responsibility of the customer. Bison Plumbing holds no responsibility including but not limited to, scratches, dents, blemishes, defects. If after the unit is installed and we find the unit is defective either cosmetically or mechanically there will be additional costs to customer, including but not limited to the removal, re-installation or repairs to product for any reason. Bison Plumbing under no circumstances will be liable for any customer supplied products. **Water distribution:** Bison Plumbing holds no responsibility for any pressure fluctuation or pressure loss, any debris or obstructions within the water distribution system, due to inspections, repairs, installations or replacement. Any additional issues that may arise will be diagnosed and assessed with the approval of the customer and have no bearing on the current work being performed. **Frozen pipe:** we will attempt to thaw the frozen pipes in property. Bison Plumbing will not be held liable for any breaks, separations or splits to the hot and/or cold-water distribution system. If breaches are discovered within the system as the system is thawing, we will identify the leaks and provide a written estimate. Whether the customer contracts Bison Plumbing to perform the repairs has no bearing on the service of thawing attempt and all fees due for the thawing service will be due immediately upon completion. No warranty offered to frozen pipes once thawed, it is up to the customer to provide adequate heat and insulation to prevent re-freezing.

Michigan construction lien Act. The contractor has a right to a construction lien on the interest of the owner, co-owner, co-lessee and/or lessee in the residential structure: **That a residential builder or a residential maintenance and Alteration contract is required to be licensed under article 24 of the occupational code, 1980 PA 299, MCL 339.2401 to 339.2412. That an electrician is required to be licensed Under the electrical administrative act, 1956 PA 217, MCL 338.881 to 338.892. That a plumbing contractor is required To be licensed under the state plumbing act, 2002 PA 733, MCL 338.3511 to 338.3569. That a mechanical contractor is required to be licensed under the Forbes mechanical contractors act, 1984 PA 192, MCL 338.971 to 338.988.**

The contractor shall provide the homeowner with a notice of Furnishing within twenty (20) days of supply and labor materials if requested. Additionally, the Contractor shall provide a Sworn Statement at the time payment is requested, and/or lien waiver if requested.

By signing this agreement, the Customer acknowledges and agrees that they have full and sole authority to hire Bison Plumbing, and that they are responsible for all payments due.



To: Hazel Park Board of Education
From: Dr. Amy Wilcox
Subject: Concrete Repairs - Webster, Webb & Edison
Date: July 28, 2025

In an effort to maintain safe, accessible, and functional facilities for students, staff, and visitors. We are requesting approval for necessary concrete repair work at Webster, Webb, and Edison. These repairs are essential to prevent potential safety hazards and reduce liability risks.

The scope of the work includes the removal of old concrete, surface preparation, concrete repair and replacement, followed by curing and finishing. It is recommended that these repairs be completed prior to the start of the upcoming school year to ensure a safe environment.

The estimated costs for the repairs are as follows:

Webster: \$11,800
Webb: \$5,850
Edison: \$16,980

The total cost for the project is **\$34,630.00**.

This work is required to ensure compliance with safety and accessibility standards.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: Sinking Fund

Recommendation

That the Board of Education approve the concrete work at a cost not to exceed \$34,630.00, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





PROPOSAL

S&A Concrete Construction Inc.

Licensed and Bonded

14617 10 Mile Road, Warren MI 48089

No. 2431

O: 586.772.1600

F: 586.359.2438

saconcrete77@hotmail.com

www.saconcrete.com

PROPOSAL SUBMITTED TO Edison	ADDRESS
PHONE (246) 867-0394	DATE 5/9/25/ HAZEL PARK

Driveway	Curing Compound	Tuck Point Brick
Garage Floor	Saw-Cut	Replace Brick/Block
Service Walk	Down Spout Pop-Up Drain	Steps 3'-4'-5'
Apron	Concrete Leveling	Risers
Patio	Caulk Joints	Deck Removal
City Sidewalk	Grind & Lock Joints	Top Soil/Seed
Footings	Brick Paver Leveling	Sod
Concrete Removal	Retaining Walls	Backyard Drainage Sys.
Porch Cap	Wire-Mesh	Tree/Shrub Removal
Shed Pad/Flooring	Fiber-Mesh	Diamond-Clear Sealer
Washed Aggregate	Grading 4"-6"	Six Bag Mix (4000 psi)
Stamped Concrete	Compacted 21aa Stone	Curbs
Rubber Expansion Jts.	Haul Away Dirt/Sod	Catch Basin Build/Repair
Paving-Fabric	Vapor Barrier	
Broom/Trowel Finish	Permits	

SKETCH NOTES	
1) Remove & Replace Section of apron	2200 ⁰⁰
2) Remove & Replace complete apron	31800 ⁰⁰
3) place 6" concrete back section of parking lot with curb	9780 ⁰⁰
4) install 4x6' Ramp	1200 ⁰⁰

1. Keep concrete wet for seven days after pouring. *Bens cell 810-343-0045*
 2. Do not drive on concrete for seven days after pouring.
 3. Do not throw salt or fertilizer on concrete.

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of _____ dollars (\$ _____)

Payment to be made as follows:

Deposit of \$ _____ required upon acceptance of proposal.
 Balance of \$ _____ require upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance, Guaranteed up to the 1st of the calendar year (January 1st). Cannot guarantee from popping, spalling, cracking.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

Note: This proposal maybe withdrawn by us if not accepted within 30days.

Signature



PROPOSAL

S&A Concrete Construction Inc.

Licensed and Bonded

14617 10 Mile Road, Warren MI 48089

No. 2430

O: 586.772.1600

F: 586.359.2438

saconcrete77@hotmail.com

www.saconcrete.com

PROPOSAL SUBMITTED TO <u>Webb</u>	ADDRESS
PHONE <u>(248) 867-0394</u>	DATE <u>5/9/25 Hazel Park</u>

Driveway	Curing Compound	Tuck Point Brick
Garage Floor	Saw-Cut	Replace Brick/Block
Service Walk	Down Spout Pop-Up Drain	Steps 3'-4'-5'
Apron	Concrete Levelling	Risers
Patio	Caulk Joints	Deck Removal
City Sidewalk	Grind & Lock Joints	Top Soil/Seed
Footings	Brick Paver Levelling	Sod
Concrete Removal	Retaining Walls	Backyard Drainage Sys.
Porch Cap	Wire-Mesh	Tree/Shrub Removal
Shed Pad/Flooring	Fiber-Mesh	Diamond-Clear Sealer
Washed Aggregate	Grading 4"-6"	6x Bag Mix (4000 psi)
Stamped Concrete	Compacted 21aa Stone	Curbs
Rubber Expansion Jts.	Haul Away Dirt/Sod	Catch Basin Build/Repair
Paving-Fabric	Vapor Barrier	
Broom/Trowel Finish	Permits	

SKETCH NOTES

1) 18' x 20' - 6' x 9' 5,850.00

1. Keep concrete wet for seven days after pouring.
2. Do not drive on concrete for seven days after pouring.
3. Do not throw salt or fertilizer on concrete.

Den's cell 810-347-0045

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

Payment to be made as follows:

Deposit of \$ _____ required upon acceptance of proposal. _____

Balance of \$ _____ require upon completion of work. _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance, Guaranteed up to the 1st of the calendar year (January 1st). Cannot guarantee from popping, shoring, cracking,

Authorized Signature [Signature]

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal maybe withdrawn by us if not accepted within 30 days.

Signature [Signature]



PROPOSAL

S&A Concrete Construction Inc.

Licensed and Bonded

14617 10 Mile Road, Warren MI 48089

No. 2476
 O: 586.772.1600
 F: 586.359.2438
 saconcrete77@hotmail.com
 www.saconcrete.com

PROPOSAL SUBMITTED TO <i>Hazel Park Schools Greg</i>	ADDRESS <i>Webster School</i>
PHONE <i>(248) 867-0394</i>	DATE <i>8-1-25 Hazel Park</i>

Driveway		Curing Compound		Tuck Point Brick	
Garage Floor		Saw-Cut		Replace Brick/Block	
Service Walk		Down Spout Pop-Up Drain		Steps 3'-4'-5'	
Apron	✓	Concrete Leveling		Risers	
Patio		Caulk Joints		Deck Removal	
City Sidewalk		Grind & Lock Joints		Top Soil/Seed	
Footings		Brick Paver Leveling		Sod	
Concrete Removal	✓	Retaining Walls		Backyard Drainage Sys.	
Porch Cap		Wire-Mesh		Tree/Shrub Removal	
Shed Pad/Flooring		Fiber-Mesh	✓	Diamond-Clear Sealer	
Washed Aggregate		Grading 4"-6"	✓	Six Bag Mix (4000 psi)	✓
Stamped Concrete		Compacted 21aa Stone	✓	Curbs	
Rubber Expansion Jts.		Haul Away Dirt/Sod	✓	Catch Basin Build/Repair	
Paving-Fabric		Vapor Barrier			
Broom/Trowel Finish	✓	Permits			

SKETCH NOTES

1) Remove & Replace approach back side of Webster School
 2) concrete to be 6" thick - 21AA stone base
 3) new curbing included in quote

1. Keep concrete wet for seven days after pouring.
2. Do not drive on concrete for seven days after pouring.
3. Do not throw salt or fertilizer on concrete.

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of: _____ dollars (\$ 11,800)

Payment to be made as follows:
 Deposit of \$ 0 required upon acceptance of proposal.
 Balance of \$ 11,800 require upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance, Guaranteed up to the 1st of the calendar year (January 1st). Cannot guarantee from popping, sharing, cracking.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

Note: This proposal maybe withdrawn by us if not accepted within 30days.

Signature

Date of Acceptance: _____

Signature _____



To: Hazel Park Board of Education
From: Dr. Amy Wilcox
Subject: Longfellow Concrete & Gutter Repair
Date: July 28, 2025

In an effort to maintain and improve the safety, accessibility, and structural integrity of our district facilities, we are requesting approval for the following projects at Longfellow.

To enhance pedestrian access, address drainage concerns, and remove deteriorated surfaces, the following work is proposed:

1. Sidewalk Installation

- Remove existing grass, dirt, and debris
- Install a **170 ft x 6 ft** concrete sidewalk
- **Cost:** \$16,000.00

2. Asphalt Court Removal

- Remove deteriorated **50 ft x 80 ft** asphalt court
- **Cost:** \$20,000.00

3. Concrete Pad and Drain Installation

- Install **6 ft x 6 ft** concrete pad in front of entry door
- Install **4-inch drain** to redirect runoff to grass area
- **Cost:** \$2,500.00

Total Cost for concrete: \$38,500.00

Gutter Replacement (East Side of Building)

To address drainage issues and prevent water damage to the building's foundation and roof system, we propose the replacement of the existing gutter and downspout system along the east elevation.

Scope of Work Includes:

- Mobilize site with proper safety measures, equipment, and materials
- Remove roofing at edge as needed to access and remove the existing gutter
- Remove existing gutter and downspouts
- Install **shop-fabricated 6-inch flange gutters**, 24-gauge dark bronze metal, with flashing onto low-slope roof using fiberglass mesh and roof cement
- Install **three (3) 4¼" x 3¼" 24-gauge downspouts** with elbows to divert water away





- from the building
- Proper off-site disposal of all removed materials and debris
- All work to be completed per **SMACNA standards**

Total Cost for gutter repair: \$11,880.00

Total Combined Cost: \$50,380.00

These projects are critical to improving site safety, functionality, and long-term building preservation.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: Infrastructure Grant

Recommendation

That the Board of Education approve the concrete and gutter repair at Longfellow, at a cost not to exceed \$50,380.00, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





PROPOSAL

S&A Concrete Construction Inc.

Licensed and Bonded

14617 10 Mile Road, Warren MI 48089

No. 2442
 O: 586.772.1600
 F: 586.359.2438
 saconcrete77@hotmail.com
 www.saconcrete.com

PROPOSAL SUBMITTED TO <i>Long fellow</i>	ADDRESS
PHONE <i>(248) 867-0394</i>	DATE <i>5/9/25 Hazel Park</i>

Driveway	Curing Compound	Tuck Point Brick
Garage Floor	Saw-Cut	Replace Brick/Block
Service Walk	Down Spout Pop-Up Drain	Steps 3'-4'-5'
Apron	Concrete Leveling	Risers
Patio	Caulk Joints	Deck Removal
City Sidewalk	Grind & Lock Joints	Top Soil/Seed
Footings	Brick Paver Leveling	Sod
Concrete Removal	Retaining Walls	Backyard Drainage Sys.
Porch Cap	Wire-Mesh	Tree/Shrub Removal
Shed Pad/Flooring	Fiber-Mesh	Diamond-Clear Sealer
Washed Aggregate	Grading 4"-6"	Six Bag Mix (4000 psi)
Stamped Concrete	Compacted 21aa Stone	Curbs
Rubber Expansion Jts.	Haul Away Dirt/Sod	Catch Basin Build/Repair
Paving-Fabric	Vapor Barrier	
Broom/Trowel Finish	Permits	

SKETCH NOTES

1) Remove grass - dirt - etc. install 170 Lft x 6' wide side walk 16,000⁰⁰

2) Remove old asphalt court 50' x 80' 20,000

3) install 6' x 6' pad in front of door also install 4" drain out to grass area 2500⁰⁰

1. Keep concrete wet for seven days after pouring. *Bens cell 810-343-0045*

2. Do not drive on concrete for seven days after pouring.

3. Do not throw salt or fertilizer on concrete.

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

Payment to be made as follows:

Deposit of \$ _____ required upon acceptance of proposal. _____

Balance of \$ _____ require upon completion of work. _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance, Guaranteed up to the 1st of the calendar year (January 1st). Cannot guarantee from popping, spalling, cracking

Authorized Signature *[Signature]*

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal maybe withdrawn by us if not accepted within 30days.

Signature *[Signature]*



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: Jardon Air Conditioning
Date: 7/21/2025

We are requesting Board approval to proceed with air conditioning work at Jardon. The system is in need of replacement to maintain a safe and comfortable learning environment for students and staff.

A quote for the necessary work has been obtained, with the total estimated cost coming in at approximately \$18,500. This project is essential to ensure climate control is consistent and reliable throughout the building, especially during periods of high heat.

This expenditure will be covered under the general fund. We can consider using sinking fund once we review the balance sheet.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund/ sinking fund.

Recommendation

That the Board of Education approve the air conditioning repairs at Jardon, at a cost not to exceed \$18,500, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Mechanical System Services

1731 East Eleven Mile Road | Madison Heights, Michigan 48071
 2482916793 | msservicesoffice@gmail.com

RECIPIENT:

Hazel Park Schools

1620 E. Elza
 Hazel Park, MI 48030

SERVICE ADDRESS:

2100 Woodward Heights
 Webb Elementary School
 Ferndale, Michigan 48220

Quote #241184	
Sent on	07/21/2025
Total	\$18,500.00

Product/Service	Description	Qty.
Installation of New Rooftop Unit at Webb-Jardon	- Removal of existing rooftop unit - Installation of new Bryant Combination Heat/Cool rooftop unit, complete with connection to existing electrical supply and new curb adapter	1

Total **\$18,500.00**

Hey there! Just wanted to touch base on a few things regarding the quote we provided:

1. Anything not mentioned in the quote will be considered extra and not included in the price.
2. If we come across any defective parts that need additional repairs beyond what we've discussed, we'll get the green light from you or your representative before moving forward. Any extra work will be billed based on time and materials.
3. Our pricing is based on regular working hours from Monday to Friday, excluding weekends and holidays.
4. The quote covers labor, rigging, safety gear, and insurance.
5. Upon acceptance of the quote, customer accepts complete responsibility of ensuring Full payment to MSS upon completion of the work.
6. If payment is late MSS will be charging a monthly 5% late payment fee along with any processing fees that are incurred to collect overdue payments
7. Quote is good for 5 days only due to tariffs and price increases.

What's not included in the quote and may incur additional costs are:

- Overtime charges for work outside regular hours, weekends, or holidays.
- Michigan state Taxes and any extra cost for permit and inspections.
- Delays caused by missing parts provided by others.
- Asbestos testing, removal, or abatement.
- Integration of Building Management Systems.
- Temporary heating or cooling solutions.
- Painting or architectural fixes.
- Street blocking permits for lifting of equipment and costing is not included if applicable to the project
- Handling code violations not in the initial scope.
- Performance or payment bonds
- 3% fee will be added for all payments over \$550.00 when using a credit card.

Signature: _____ **Date:** _____



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: FMX Renewal
Date: 7/21/2025

We are requesting Board of Education approval to move forward with the FMX software contract for facilities and maintenance management. This platform supports work order processing, asset tracking, preventative maintenance scheduling, and overall operational efficiency across the district.

The contract cost is not to exceed \$10,227.09 for the upcoming term. Funding for this agreement will be allocated from the existing technology and operations budget.

We believe FMX continues to be a valuable tool for streamlining building operations and enhancing accountability within our facilities management process.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approve the renewal of FMX, at a cost not to exceed \$10,227.09, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Invoice #40245

2526 BY

110-284-0-0-0-0284-53450000

From

Invoice Summary

CW

FMX
Facilities Management Express, LLC
800 Yard Street, Suite 115
Columbus, OH 43212
(844) 664-4400
billing@gofmx.com

Invoice Number 40245
Date 07/01/2025
Terms Net 30
Due Date 07/31/2025
Amount Due (USD) \$ 10,227.09

Bill To

Hazel Park School District
1620 E Elza Ave
Hazel Park, Michigan 48030
United States
accountspayable@myhpsd.org

Item / Description

Amount

FMX Subscription Fee	3,150.00
FMX Software Sales Software License (07/01/2025 to 06/30/2026) Includes Asset & Equipment Tracking, SSO, Unlimited Users and Lifelong Customer Support	
Feature	1,050.00
Preventive Maintenance for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	1,050.00
Maintenance Request for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	787.50
Reservation Finder for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	787.50
Invoicing for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	787.50
Inventory for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	1,245.29
Schedule Request for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	319.30
Satisfaction Surveys for the FMX Software (07/01/2025 to 06/30/2026)	
Feature	1,050.00
Technology Request for the FMX Software (07/01/2025 to 06/30/2026)	

200

Amount Due (USD) \$ 10,227.09

Payment via ACH or through Stripe (links below) is preferred.

By Wire Transfer or ACH:

- Huntington National Bank
- International Services EA2E85
- 7 Easton Oval, Columbus, OH 43219
- Routing & Transit: 044000024
- Account No: 01893040205
- For the Credit of: Facilities Management Express, LLC.
- SWIFT ID: HUNTUS33 (for International transfers)
- Remittance Advice: billing@gofmx.com

Checks can be mailed to the following address:

- Facilities Management Express, LLC
- L-4410
- Columbus, OH 43260

[FMX Terms of Use](#)



www.gofmx.com
 1 (844) 664-4400
 800 Yard St., Suite 115
 Columbus, OH 43212

Subscription Summary

Contact Information

Name: Jason Zirnis
 Email: jason.zirnis@hazelparkschools.org
 Account: Hazel Park School District
 Phone: 8104342081
 Address: 1620 E Elza Ave, Hazel Park, Michigan,
 United States, 48030

Sales Order Information

Expiration Date: Feb 7, 2024
 Prepared By (Name): Collin Tovell
 Prepared By (Email): collin.tovell@gofmx.com
 Contract Start Date: Feb 7, 2024
 Contract End Date: Jun 30, 2024

Payment Terms:

Item Name	Feature Name	Line Item Notes	Net Price
Feature	Reservation Finder		\$750.00
Feature	Invoicing		\$750.00
Feature	Satisfaction Surveys	For Technology and Maintenance Requests	\$304.10
Feature	Preventive Maintenance		\$1,000.00
Feature	Schedule Request		\$1,185.99
Feature	Inventory		\$750.00
Feature	Technology Request		\$1,000.00
Feature	Maintenance Request		\$1,000.00
FMX Implementation & Training Fee	Implementation & Training Fee	One-time Fee	\$4,870.05
FMX One Time Subscription Incentive	FMX One Time Subscription Incentive	Waiving prorated subscription fees from start date to 6/30/2024	(\$3,896.04)
FMX Proration	FMX Proration	Prorated from 2/6/2024-6/30/2024. Will be adjusted accordingly based on start date	(\$5,844.05)
FMX Subscription Fee	FMX Subscription Fee	Includes Asset & Equipment Tracking, SSO, Unlimited Users and Lifelong Customer Support	\$3,000.00
Total Net Price			\$4,870.05



Software as a Service Agreement

This Software as a Service Agreement (the "Agreement"), effective as of Signature Date (the "Effective Date"), is by and between Facilities Management Express, LLC ("FMX") and the customer listed on the applicable Subscription Summary ("Customer"). FMX and Customer may be referred to herein collectively as the "Parties" or each individually as a "Party."

WHEREAS, FMX provides access to its software-as-a-service offerings to its customers, as described in the applicable Subscription Summary, attached hereto;

WHEREAS, Customer desires to access the software-as-a-service offerings, and FMX desires to provide Customer access to such offerings, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions. The definitions identified above are hereby incorporated by reference.

"Aggregated Statistics" means data and information related to Customer's use of the Services that is used by FMX in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.

"Authorized Users" means Customer's employees, consultants, contractors, and agents (a) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement; and (b) for whom access to the Services has been purchased hereunder, as set forth in the Subscription Summary.

"Confidential Information" has the meaning set forth in Section 5.

"Customer Data" means information, data, and other content, in any form or medium, that is collected, downloaded, or otherwise received, directly or indirectly, from Customer or an Authorized User by or through the Services. For the avoidance of doubt, Customer Data does not include Aggregated Statistics or any other information reflecting the access or use of the Services by or on behalf of Customer or any Authorized User.

"Customer IP" means Customer's trademarks, service marks, trade names, logos, symbols, or brand names.

"Customer Systems" means the Customer's information technology infrastructure, including computers, software, hardware, databases, electronic systems (including database management systems), and networks.

"Digital Notice" means any notices, demands, or other communications required or desired to be given hereunder by any Party may be delivered by electronic mail or other digital means.

"Documentation" means any manuals, instructions, or other documents or materials that the FMX provides or makes available to Customer in any form or medium and which describe the functionality, components, features, or requirements of the Services, including any aspect of the installation, configuration, integration, operation, use, support, or maintenance thereof.

"Fees" has the meaning set forth in Section 4(a).

"Feedback" has the meaning set forth in Section 6(c).

"Force Majeure Event" has the meaning set forth in 14(d).

"FMX IP" means the Services, Documentation, and any and all other information, data, documents, materials, works, and other content, devices, methods, processes, hardware, software, and other technologies and inventions, including any deliverables, technical or functional descriptions, requirements, plans, or reports, that are provided or used by FMX in connection with the Services or otherwise comprise or relate to the Services. For the avoidance of doubt, FMX IP includes Aggregated Statistics and any information, data, or other content derived from FMX's monitoring of Customer's access to or use of the Services, but do not include Customer Data.

"Renewal Term" has the meaning set forth in Section 13(b).

"Services" means the software-as-a-service solutions described in the Subscription Summary.

"Service Suspension" has the meaning set forth in Section 3(f).

"Subscription Summary" means the Subscription Summary entered into by the Parties and attached to this Agreement.

"Term" has the meaning set forth in Section 13(a).

"Third Party Claims" means any losses, damages, liabilities, costs (including attorneys' fees) resulting from any third-party claim, suit, action, or proceeding.

"Third-Party Services" means software, services or other material offered by a third-party.

2. Provision of Access.

(a) Access to Services. Subject to and conditioned on Customer's payment of Fees and compliance with all other terms and conditions of this Agreement, FMX hereby grants Customer a non-exclusive, non-transferable right to access and use the Services listed on the Subscription Summary, as attached hereto, during the Term,

solely for use by Customer and its Authorized Users (if any), in accordance with the terms and conditions herein. Such use is limited to Customer's internal use.

(b) Subscription Summary. The specific Services to be provided, the initial Service term(s), and the Fees for such Services shall be identified on the Subscription Summary, as may be amended by the parties from time to time, in writing. If applicable to the Services offered under the Subscription Summary, the Subscription Summary shall further identify the quantity of Authorized Users purchased by the Customer to access the Services.

(c) Documentation License. Subject to the terms and conditions contained in this Agreement, FMX hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable license to use the Documentation during the Term solely for Customer's internal business purposes in connection with its use of the Services.

(d) Changes. FMX may, via Digital Notice, keep Customer informed of Service updates, scheduled maintenance, new versions of the Services offered hereunder, and other developments which may affect Customer's use of the Services. FMX reserves the right, in its sole discretion, to make any changes to the Services and Documentation that it deems necessary or useful to (among other things): (a) maintain or enhance: (i) the quality or delivery of FMX's services to its customers; (ii) the competitive strength of or market for FMX's services; or (iii) the Services' cost efficiency or performance; or (b) to comply with applicable law. All updates shall remain the sole property of FMX and be subject to this Agreement in all respects.

(e) Third-Party Services. FMX may from time to time make Third-Party Services available to Customer. For purposes of this Agreement, such Third-Party Services are subject to their own terms and conditions. Customer acknowledges that FMX makes no representations or warranties with respect to or regarding such Third-Party Services, including but not limited to the quality, availability, interoperability, or functionality of any third-party platforms or APIs. All use of Third-Party Services is subject to compliance with terms and conditions of use required by such third-parties and is at Customer's sole risk.

3. Use of Services.

(a) Control.

(i) Customer acknowledges and agrees that it is solely responsible for the operation, supervision, management and control of the Customer's and Authorized Users' (if any) use of the Services, including but not limited to maintaining the confidentiality and security of its login credentials, providing training for its personnel, instituting appropriate security procedures applicable to its Authorized Users' access and use of the Services, and implementing reasonable procedures to examine and verify all output before use.

(ii) Customer has and will retain sole control over the operation, maintenance, and management of, and all access to and use of the Customer Systems, whether operated directly by Customer or through the use of third-party services. Customer shall, at its sole expense, provide, configure and be responsible for the proper functioning of Internet connectivity at levels recommended by FMX, hardware, systems software, and other applications software, during the Term, for proper functioning of the Services.

(iii) Customer is responsible and liable for all uses of the Services and Documentation resulting from access provided by or through Customer's account, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement.

(b) Authorized Users.

(i) FMX will review Customer's compliance with the Authorized User allocation identified on the Subscription Summary on a regular basis if any Authorized User is provided access to the Services. Upon notification from FMX, Customer will have thirty (30) days to bring Customer's account back into compliance with the Authorized User quantity from the Subscription Summary. FMX will exercise reasonable efforts to work with the Customer to reduce Customer's Authorized Users by identifying users that are inactive or improperly classified so that it achieves compliance. In the event that the Customer is unable to achieve compliance, the Customer agrees to pay for excess usage in accordance with the Section 4 below.

(ii) If any Authorized User is provided access to the Services, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users, if any, aware of this Agreement's provisions as applicable to such Authorized User's use of the Services and shall cause Authorized Users to comply with such provisions.

(c) Use Restrictions. Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right, right of privacy, or other right of any person, or that violates any applicable law.

(d) Cooperation. Customer shall at all times during the Term (as defined herein), provide all cooperation and assistance as FMX may reasonably request to enable FMX to exercise its rights and perform its obligations under and in connection with this Agreement.

(e) Support. FMX will provide normal phone and email support on business days Monday through Friday 8:00 AM to 6:00 PM Eastern Time.

(f) Suspension. Notwithstanding anything to the contrary in this Agreement, FMX may temporarily suspend Customer's and any Authorized User's (if any) access to any portion or all of the Services if: (i) FMX reasonably determines that (A) there is a threat or attack on any of the FMX IP; (B) Customer's or any Authorized User's use of the Services disrupts or poses a security risk to the FMX IP or to any other customer or vendor of FMX; (C) Customer, or any Authorized User, is using the Services for fraudulent or illegal activities; (D) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; or (E) FMX's provision of the Services to Customer or any Authorized User is prohibited by applicable law; (ii) any vendor of FMX has suspended or terminated FMX's access to or use of any Third-Party Services or products required to enable Customer to access the Services; or (iii) in accordance with Section 4(b) (any such suspension described in subclause (i), (ii), or (iii), a "Service Suspension"). FMX shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer. FMX shall use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. FMX will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

(g) Aggregated Statistics. Notwithstanding anything to the contrary in this Agreement, FMX may monitor Customer's use of the Services and collect and compile data and information related to such use in an aggregate and anonymized manner. As between FMX and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by FMX. Customer acknowledges that FMX may compile Aggregated Statistics based on Customer Data (as defined herein) input into the Services. Customer agrees that FMX may use Aggregated Statistics to the fullest extent and in the manner permitted under applicable law.

(h) Reservation of Rights. FMX reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the FMX IP.

4. Fees and Payment.

(a) Fees. Customer agrees to pay FMX the fees for Services as listed in the Subscription Summary ("Fees"). In the event that either a Service is added to or removed from the Services provided to Customer by mutual agreement of the Parties, or, if applicable, the Parties agree to increase or decrease the number of Authorized Users, the Subscription Summary shall be modified by FMX to reflect the then-current Fees. In the event the Subscription Summary is modified, the applicable Fees for the then current invoice period shall be calculated by FMX in accordance with its then current practices.

(b) Payment Terms. Unless otherwise specified in the Subscription Summary, FMX will invoice Customer periodically. The Customer will pay any undisputed invoice within thirty (30) days of the applicable invoice date, unless otherwise stated in the Subscription Summary. If Customer has a good faith dispute as to any amounts invoiced, Customer shall promptly notify FMX of the grounds for such dispute, pay the undisputed portion of such invoice when due, and engage with FMX in good faith efforts to resolve such dispute promptly. Customer will pay FMX simple interest on all overdue payments at a rate of 10% per year, or the maximum rate allowable by law, if lesser. If any amount is past due, FMX may, without notice, immediately suspend Customer's access to any or all Services until such amounts are paid in full. Customer shall be responsible for all expenses incurred by FMX in the collection of any unpaid invoice, including attorney's fees and costs.

(c) Fees Exclusive of Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on FMX's income.

5. Confidential Information. From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media, and whether or not marked, designated, or otherwise identified as "confidential" (collectively, "Confidential Information"). In the case of FMX, the term "Confidential information" includes the Services and the FMX IP. Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain except as a result of a Party's violation of this Agreement; (b) known to the receiving Party on a non-confidential basis at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; (d) Aggregated Statistics; or (e) independently developed by the receiving Party without reference to the other Party's Confidential Information. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. The receiving Party shall be liable for any unauthorized use or disclosure of the disclosing Party's Confidential Information by any of such receiving Party's employees or agents in the same manner as if such use or disclosure was made by the receiving Party itself. Further, the receiving Party shall not use the disclosing Party's

Confidential Information for any purpose except in performance of the receiving Party's duties or the exercise of the disclosing Party's rights under this Agreement. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order, at the request and expense of the other Party; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire two (2) years from the date of termination of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

6. Intellectual Property Ownership; Feedback.

(a) FMX IP. Customer acknowledges that, as between Customer and FMX, FMX owns all right, title, and interest, including all intellectual property rights, in and to the FMX IP included within the Services and/or provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, FMX IP includes Aggregated Statistics and any information, data, or other content derived from FMX's monitoring of Customer's access to or use of the Services, but does not include Customer Data, and, with respect to Third-Party Services, the applicable third-party owns all right, title, and interest, including all intellectual property rights, in and to the Third-Party Services. No ownership rights in the FMX IP are transferred to Customer. Customer acknowledges and agrees that Customer neither has nor at any time shall attempt to claim, any interest in or to any of the FMX IP or the use thereof other than any limited rights of access and use as expressly granted in this Agreement.

(b) Customer Data. FMX acknowledges that, as between FMX and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Services, other than the Aggregated Statistics. Customer hereby grants to FMX a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for FMX to provide the Services to Customer, and a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Customer Data incorporated within the Aggregated Statistics.

(c) Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to FMX by mail, email, telephone, orally or otherwise, suggesting or recommending changes to the Services or the FMX IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("Feedback"), FMX is free to use such Feedback without any obligation to Customer or any other person, irrespective of any other obligation or limitation between the Parties governing such Feedback. Customer hereby assigns to FMX on Customer's behalf, and on behalf of its employees, contractors and/or agents, all right, title, and interest in, and FMX is free to use and fully exploit, without any attribution or compensation to any party, any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, for any purpose whatsoever, although FMX is not required to use any Feedback.

7. Data Security.

(a) FMX Obligations. FMX shall not use, disclose or access Customer Data except as authorized by Customer, required to provide and support the Services or to comply with law or as permitted by this Agreement, the Documentation or the Subscription Summary. FMX shall implement commercially reasonable controls and procedures to limit access or use by its employees and contractors to Customer Data except as permitted by the preceding sentence. FMX, however, makes no representations or warranties with regard to Customer or any third party's compliance with standards or use of other data security controls.

(b) Customer Obligations. Customer represents that Customer has all required rights and permissions to transmit the data through the Services and that Customer's collection, use, processing and disclosure of the Customer Data complies with all applicable laws and governmental and industry regulations. FMX does not review data stored or transmitted through the Services, and FMX shall not be responsible for the legality of any such data or transmissions. Customer agrees to safeguard all usernames and passwords associated with the Services and acknowledges Customer shall be liable for any actions conducted using Customer's username, whether or not authorized by Customer.

8. Representations and Warranties; Acknowledgment.

(a) By Customer. Customer represents and warrants that (a) all Customer Data and other materials and data provided by Customer do not, and will not, infringe any United States patent, copyright, trademark, service mark or other intellectual property right of any third party in the United States; (b) Customer is now in compliance with and during the Term of the Agreement shall continue to remain in compliance with all applicable U.S. and foreign laws and regulations including but not limited to (i) the International Emergency Economic Powers Act (50 U.S.C. § 1701) and all other laws administered by United States Office of Foreign Assets Control or any other governmental authority imposing economic sanctions and trade embargoes, (ii) U.S. export control laws, including the Export Administration Regulations promulgated under the Export Administration Act of 1979 and the International Traffic in Arms Regulations administered by the U.S. Department of State, and (iii) the

Foreign Corrupt Practices Act of 1977, as amended; and (c) each of the Authorized Users shall agree to be bound by and comply with this Agreement.

(b) Customer Acknowledgment. Customer acknowledges that the proper functioning and availability of the Services is dependent on interface and data exchange with various Customer and third-party platforms and APIs. In the event that changes, or updates are made to such Customer or third-party platforms or APIs, changes or updates may be required to FMX's infrastructure or codebase in order to maintain the functionality of the Services. FMX reserves the right to charge additional fees or increase the Fees to be payable by Customer in order to accommodate such changes or updates.

9. Limited Warranty; Warranty Disclaimer. FMX will make commercially reasonable efforts to make the Services available in a professional manner substantially consistent with the level of care, skill, practice and judgment exercised by other professionals in developing and providing Services of a similar nature under similar circumstances. EXCEPT FOR THE LIMITED WARRANTY PROVIDED HEREIN, THE SERVICES AND THE FMX IP ARE PROVIDED "AS IS" AND "WHERE IS" AND WITH ALL FAULTS, AND FMX HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. FMX SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. FMX MAKES NO WARRANTY OF ANY KIND THAT THE FMX IP, OR ANY SERVICES OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE. IN THE EVENT OF ANY INTERRUPTION NOT PERMITTED BY THIS AGREEMENT, FMX'S SOLE OBLIGATION SHALL BE TO RESTORE ACCESS AS SOON AS REASONABLY POSSIBLE. CUSTOMER ACKNOWLEDGES AND AGREES THAT CUSTOMER HAS NOT ENTERED INTO THE AGREEMENT ON THE BASIS OF ANY REPRESENTATIONS OR PROMISES NOT EXPRESSLY CONTAINED HEREIN.

10. Customer Indemnification. Customer shall indemnify, hold harmless, and, at FMX's option, defend FMX from and against any Third-Party Claim that (a) the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property rights, privacy rights or other rights, and (b) any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Services in a manner not authorized by this Agreement; (iii) use of the Services in combination with data, software, hardware, equipment, or technology not provided by FMX or authorized by FMX in writing; or (iv) modifications to the Services not made by FMX; provided that Customer may not settle any Third-Party Claim against FMX unless FMX consents in writing to such settlement, and further provided that FMX will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

11. FMX Indemnification. FMX shall indemnify, defend, and hold harmless Customer from and against any and all Third-Party Claims that the Services, or any use of the

Services in accordance with this Agreement, infringes or misappropriates such third party's intellectual property rights, provided that Customer promptly notifies FMX in writing of such Third-Party Claim, cooperates with FMX, and allows FMX sole authority to control the defense and settlement of such Third-Party Claim. If a Third Party-Claim is made or appears possible, Customer agrees to permit FMX, at FMX's sole discretion, to (a) modify or replace the Services, or component or part thereof, to make it non-infringing, or (b) obtain the right for Customer to continue use. If FMX determines that neither alternative is reasonably available, either Party may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to the other. This Section will not apply to the extent that the alleged infringement arises from: (a) use of the Services in combination with data, software, hardware, equipment, or technology not provided by FMX; (b) modifications to the Services not made by FMX; or (c) Customer Data.

12. Limitations of Liability. NOTWITHSTANDING ANY DAMAGES THAT CUSTOMER MIGHT INCUR FOR ANY REASON WHATSOEVER, IN NO EVENT WILL FMX BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT OR OTHERWISE UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER FMX WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL FMX'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE LESSER OF THE ACTUAL, DIRECT DAMAGES INCURRED OR THE AMOUNT ACTUALLY PAID OR PAYABLE BY CUSTOMER UNDER THIS AGREEMENT DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE INITIAL CLAIM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE FEES REFLECT THE ALLOCATION OF RISK SET FORTH IN THIS PARAGRAPH AND THAT FMX WOULD NOT ENTER INTO THIS AGREEMENT WITHOUT THE LIMITATIONS OF LIABILITY SET FORTH HEREIN.

13. Term and Termination.

(a) Term. The term ("Term") of this Agreement shall commence on the Effective Date and shall continue thereafter until the termination or expiration, as applicable, of the term for each Service listed on the Subscription Summary, as may be amended from time to time by the parties, in writing.

(b) Renewal. Following the initial Term, the Term of this Agreement shall continue for a subsequent period of time that is equal to the duration of the initial Term (each such period, a "Renewal Term") unless either Party elects to terminate this Agreement by giving written notice to the other Party of the election to terminate at least thirty (30) days prior to the expiration of the then-current initial Term or Renewal

Term. After the initial Term, FMX may, at least thirty (30) days prior to the expiration of the then-current initial Term or Renewal Term, provide written notice to Customer adjusting the Fees and other costs, fees or prices for such Services.

(c) Termination. In addition to any other express termination right set forth in this Agreement:

(i) FMX may terminate this Agreement, effective on written notice to Customer, if Customer: (A) fails to pay any amount when due hereunder, and such failure continues more than five (5) days after FMX's delivery of written notice thereof; or (B) breaches any of its obligations under Section 3(c) or Section 8;

(ii) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (A) is incapable of cure; or (B) being capable of cure, remains uncured ten (10) days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(iii) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (A) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (B) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (C) makes or seeks to make a general assignment for the benefit of its creditors; or (D) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

(d) Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the Services and, without limiting Customer's obligations under Section 7, Customer shall delete, destroy, or return all copies of FMX's Confidential Information and certify in writing to FMX that the FMX Confidential Information has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

(e) Survival. This Section 13(e) and Sections 4, 5, 6, 8, 9, 10, 11, 13(d) and 14 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

14. Miscellaneous.

(a) Publicity. FMX may issue or release announcements, statements, or other publicity or marketing materials relating to this Agreement, or otherwise use the Customer IP, in each case, without the prior written consent of the Customer, but

solely on or in connection with the promotion, advertising, and resale of FMX's services. FMX shall reasonably comply with any policies provided to FMX by Customer related to Customer IP, which may be amended from time to time in Customer's sole discretion.

(b) Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, any state mandated contract, rule, or regulation; (ii) second, this Agreement; (iii) third, the Subscription Summary applicable to this Agreement; and (iv) fourth, any other documents incorporated herein by reference.

(c) Notices. Except as otherwise set forth in this Agreement, any and all Digital Notices shall be effective when provided. Notices to Customer shall be sent via Digital Notice to the e-mail address specified in the Subscription Summary, or such other address as Customer may hereafter deliver to FMX by Digital Notice. If Customer is providing Digital Notice to terminate this Agreement as permitted herein, such written notice shall be sent via e-mail to billing@gofmx.com.

(d) Force Majeure. All other terms of this Agreement notwithstanding, FMX shall not be liable for failure to perform any obligation under this Agreement or the failure of Services if such failure is caused by the occurrence of any contingency beyond the reasonable control of FMX (a "Force Majeure Event"), including but not limited to, fire, flood, strike, power outage, Internet outage, industrial disturbance, disruption, termination, or availability or reduction of services or products provided by third parties, denial of service attack, unavailability of the Internet, war, riot, insurrection, acts of God, epidemics, pandemics, acts of civil or military authority, or changes in third party platforms or APIs with which the Services interface or otherwise operate. In the event of such a Force Majeure Event, time for delivery or other performance under this Agreement shall be as soon as practicable following such Force Majeure Event.

(e) Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof, and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

(f) Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not

affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

(g) Governing Law; Submission to Jurisdiction. This Agreement shall be construed and interpreted in accordance with and shall be governed by the laws of the State of Ohio, without regard to principles of conflict of law and irrespective of the fact that one or more Parties hereto is now or may hereafter be a resident of a different state, jurisdiction or country. The state and federal courts situated in Franklin County, Ohio shall have exclusive jurisdiction for resolving any dispute arising under or relating to this Agreement. The Parties agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply. The parties further expressly exclude the application of the Uniform Computer Information Transactions Act.

(h) Assignment. Neither Party to this Agreement may assign or otherwise transfer any of its rights or obligations under this Agreement without the prior written consent of the other Party, which shall not be unreasonably withheld. Notwithstanding the foregoing, FMX may assign or otherwise transfer any or all of its rights or obligations under this Agreement in the case of a sale or other transfer of all or substantially all of its assets or equity (whether by sale of assets or stock or by merger or other reorganization), without the prior consent of or notice to Customer.

(i) Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Sections 5, 8 or, in the case of Customer, Section 3(c), would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance, and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity, or otherwise.

(j) Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, electronic signature or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: ECRA School Improvement and Data Analysis Tool
Date: 7/21/2025

Purpose:

To support ongoing data-informed decision-making and continuous improvement efforts, we recommend renewing our partnership with ECRA Group for the 2025–2026 school year. ECRA provides critical tools and services that support our district’s strategic planning, progress monitoring, and school improvement initiatives.

Background:

ECRA’s Strategic Dashboard is an integral part of our district’s ability to track key performance indicators, visualize student outcome trends, and communicate progress with stakeholders. Additionally, ECRA’s School Improvement Solution offers in-depth data analysis to help schools develop, implement, and evaluate improvement strategies aligned with district goals.

Recommendation:

We recommend approval to renew the following ECRA services for the 2025–2026 school year:

- **Strategic Dashboard Services** – \$5,150.00
- **School Improvement Solution** – \$22,491.00

These tools are essential to maintaining transparency, evaluating performance, and advancing student achievement across the district.

Funding Source: General Fund

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the purchase of the ECRA School Improvement solution in the amount of \$24,641.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





ECRA GROUP INCORPORATED
 909 W. Euclid Ave, #635
 Arlington Heights, IL 60006
 +18473180072
 betsyg@ecragroup.com
 www.ecragroup.com

Invoice 11512

BILL TO Attn Accounts Payable Hazel Park Schools 1620 E Elza Hazel Park, MI 48030	SHIP TO Attn Accounts Payable Hazel Park Schools 1620 E Elza Hazel Park, MI 48030	DATE 07/01/2025	PLEASE PAY \$5,150.00	DUE DATE 07/31/2025
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DESCRIPTION	AMOUNT
Strategic Dashboard Services for the 2025-2026 School Year (Includes 3% increase per Contract)	5,150.00

ECRA accepts paper checks, but prefers ACH Deposit.
 Banking information as follows:
 ECRA GROUP INCORPORATED
 Routing Number: 071000013
 Account Number: 307990579
 Please make all checks payable to ECRA Group.

TOTAL DUE	\$5,150.00
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THANK YOU.



ECRA GROUP INCORPORATED
 909 W. Euclid Ave, #635
 Arlington Heights, IL 60006
 +18473180072
 betsyg@ecragroup.com
 www.ecragroup.com

Invoice 11511

BILL TO Attn Accounts Payable Hazel Park Schools 1620 E Elza Hazel Park, MI 48030	SHIP TO Attn Accounts Payable Hazel Park Schools 1620 E Elza Hazel Park, MI 48030	DATE 07/01/2025	PLEASE PAY \$22,491.00	DUE DATE 07/31/2025
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DESCRIPTION	AMOUNT
School Improvement Solution for the 2025-2026 School Year	22,491.00

ECRA accepts paper checks, but prefers ACH Deposit.
 Banking information as follows:
 ECRA GROUP INCORPORATED
 Routing Number: 071000013
 Account Number: 307990579
 Please make all checks payable to ECRA Group.

TOTAL DUE	\$22,491.00
------------------	--------------------

THANK YOU.



LETTER OF AGREEMENT

This Agreement (the “Agreement”) is entered into between ECRA Group, Inc. (“ECRA”), headquartered in Illinois, and Hazel Park Schools (the “District”), located in Michigan (each a “Party” and collectively, the “Parties”).

1. **ECRA Responsibilities**

ECRA shall provide all technology, software, materials and staff needed as part of this Agreement.

2. **District Responsibilities**

The District shall furnish to ECRA in a prompt manner all such data, documents, information, materials, decisions, or approvals of the District as ECRA shall reasonably request to deliver services covered under this Agreement. The District is responsible for confirming the accuracy of the data provided to ECRA.

3. **Software Licensing**

a. ECRA will provide to the District a secure online school intelligence platform containing the following application:

- **School Improvement (Pricing: \$7,497 prorated for the remainder of the 2023-2024 school year; Pricing for the 2024-2025, 2025-2026, and 2026-2027 school years: \$22,491 per year)**
The School Improvement app will provide administrators and school improvement teams access to student academic growth and assessment data, tools to evaluate the impact and academic return on investment of programs, Multi-Tiered Systems of Supports (MTSS), RTI interventions, as well as individual student monitoring. ECRA and the District will partner for one (1) webinar or conference per school year.

4. **Support, Consulting, and Professional Development**

a. **Dedicated Support (included)**

District administrators will be provided a single point of contact for on-boarding, consulting, and planning of professional development. District administrators shall be provided a dedicated number/email address for support. District administrators shall have unlimited access to ECRA client webinars. District administrators shall have unlimited access to ECRA user group sessions.

b. **Optional Professional Development**

The District may request through their point of contact customized professional development sessions beyond the scope of this proposal. Virtual professional development will be billed at \$2,500 per session per consultant; on-site professional development will be invoiced at \$4,000 per session per consultant.

c. Additional services beyond the Scope of this Agreement will be billed at \$350 per hour.

5. Reimbursable Expenses

Reasonable ECRA out-of-pocket expenses including, but not limited to printing, postage, travel, and lodging will be paid by the District.

6. Invoicing

- a. ECRA will invoice the prorated annual Licensing fee of \$7,497 in full upon signing for the remainder of the 2023-2024 school year. On July 1, 2024, July 1, 2025, and July 1, 2026, ECRA will invoice the annual Licensing fee of \$22,491.
- b. Optional consulting/professional development, or any additional Services beyond the scope of this Agreement, will be invoiced at the time they are incurred.
- c. ECRA out-of-pocket expenses including, but not limited to printing, postage, travel, and lodging will be invoiced to the District for reimbursement at the time they are incurred.

7. Business Relationship

- a. The District and ECRA agree that ECRA does not have the status of employee, shall not be entitled to any employee fringe benefits, and shall function as an independent contractor.
- b. The District agrees that any and all intellectual property and technology designed, made, or conceived by ECRA (solely or jointly with others) arising from ECRA's work for the District, is the sole property of ECRA, without royalty or other consideration to the District and shall survive this Agreement.
- c. The District understands that it is unlawful for it to either disclose to any person outside of the District's employment or make any unauthorized use of ECRA trade secrets or confidential information unless it can be shown that such information has become public knowledge through no act of the District.

8. Term and Termination

This Agreement is effective upon signing by the District. The term of this Agreement is for three (3) school years, beginning July 1, 2024, and ending June 30, 2027.

9. Use and Receipt of Student Data

ECRA will abide by all student data privacy and security regulations including the Family Educational Rights and Privacy Act (FERPA).

- a. With respect to any data that could be considered "education records" as defined under the Family Educational Rights and Privacy Act (FERPA), ECRA acknowledges that for the purpose of this Agreement it will be designated as a "school official" with "legitimate educational interests" in the education records, as those terms have been defined under FERPA and its implementing regulations and ECRA agrees to abide by the FERPA limitations and requirements imposed on school officials.
- b. ECRA and the District recognize that in the course of working together, ECRA will be provided personally identifiable student data (covered information). The covered information provided to ECRA includes, but is not limited to, enrollments, demographics, grades, attendance, assessments, activities, and other data related to student engagement and student performance.
- c. ECRA will not disclose covered information to any third party unless permitted by law, court order, or the District.

- d. ECRA will not utilize covered information for any commercial purpose beyond the Scope of Services being provided, and specifically not for the purpose of advertising or marketing to students and their parents.
- e. In the event a breach of covered information exists, ECRA and the District will investigate the breach, at their own expense, within their respective organizations, and work together in good faith to determine the cause of the breach. Should it be determined the breach was a result of District employee error, compromised District systems, or other causes unrelated to ECRA's obligations under this Agreement, all costs and/or appropriate remedies are the responsibility of the District. Should it be determined the breach was a result of ECRA employee error, compromised ECRA systems, or other causes unrelated to the District, all costs and/or appropriate remedies are the responsibility of ECRA.
- f. ECRA will delete or de-identify all covered information provided to ECRA by the District within 180 days when it is no longer needed to fulfill the obligations under this Agreement.
- g. ECRA acknowledges that the District may be required to provide a redacted version of this Agreement to the public. The District will consult with ECRA to redact portions of this Agreement that could expose ECRA trade secrets or confidential information that would result in irreparable harm to ECRA's business.
- h. ECRA shall implement security procedures and practices that meet or exceed industry standards, including but not limited to, encryption of covered information, enforcement of strong passwords for user accounts, training of ECRA employees, and limiting access by ECRA employees to covered information to employees that have a legitimate educational interest in order to fulfill obligations of this Agreement.


10. Applicable Law

This Agreement will be governed by and construed in accordance with the laws of the State of Illinois. Any judicial proceeding brought by or against either party with respect to this Agreement must be brought in a state or federal court of competent jurisdiction located within the State of Illinois.

11. Entire Agreement

This Agreement sets forth the entire Agreement between the Parties. No alteration, amendment, change, addition, deletion or modification to this Agreement will be binding upon the Parties unless reduced to writing and duly authorized and signed by each of them.

ECRA Group, Inc.:



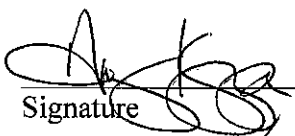
 Signature
 John L. Gatta

 Printed Name
 CEO

 Title
 4/2/2024

 Date

Hazel Park Schools:



 Signature
 Amy Kruppe

 Printed Name
 Superintendent

 Title
 4/2/2024

 Date



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Wilcox, Superintendent
From: Monica Papasian, Assistant Superintendent of Business and Operations
Subject: SET/SEG Insurance Renewal
Date: July 21, 2025

This memo is to confirm the renewal of our insurance coverage with SET SEG for the 2025/26 school year. The renewal includes the following policies:

- **Property and Casualty Insurance**
- **General and Educators Liability Insurance**
- **Automobile Insurance**

The total premium for the 2025/26 policy year has increased by \$29,056, roughly 8.46%, bringing the total cost to \$372,614. This increase reflects adjustments in risk exposure as shown on the attached report provided by SET SEG. The report highlights the technological, legislative, economic, environmental, and social risk trends. The largest of those trends that is driving increased premiums are increased litigation, reinsurance rates on casualty where we saw a 15% increase with this renewal, and extended statute of limitations for student sexual abuse.

Strategic Goal Alignment:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approve the SET SEG 25/26 school year insurance renewal, at a cost not to exceed \$372,614.00, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





MEMBER PROGRAM REVIEW

RISK CONTROL

EMERGENCY CONTACT
(800) 292-5421, Press #1
setseg.org

RISK TRENDS

520+ MEMBERS

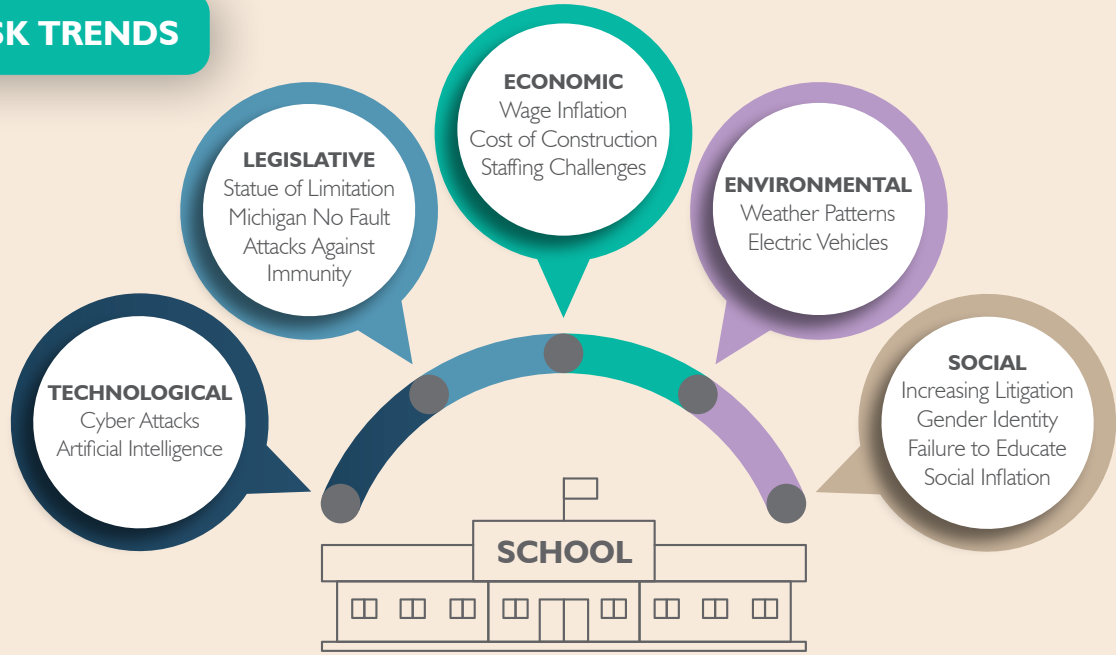
SEG SELF-INSURER WORKERS' COMPENSATION FUND
ESTABLISHED 1977
\$315+ MILLION IN CONTRIBUTION REDUCTIONS SHARED WITH MEMBERS

PAYROLL COVERED:
\$6.4 BILLION
STAFF COVERED:
120,000

530+ MEMBERS

MASB-SEG PROPERTY/CASUALTY POOL
ESTABLISHED 1986
\$170+ MILLION IN NET ASSETS SHARED WITH MEMBERS

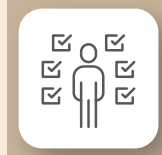
PROPERTY COVERED:
\$69 BILLION
STUDENTS COVERED:
871,000



- Student/Parent Behavior
- Retiring Leaders
- Board of Education Turnover
- State Budget
- Staff Behavior (SAM)

GOVERNMENTAL IMMUNITY
Consistently challenged, but still very strong in Michigan.
Exceptions to Immunity:

- Automobile Accident
- Building Defect
- Gross Negligence
- Proprietary Function



Hazard Inspections



Vector Solution²³ Online Training



HAAG Roof Inspections



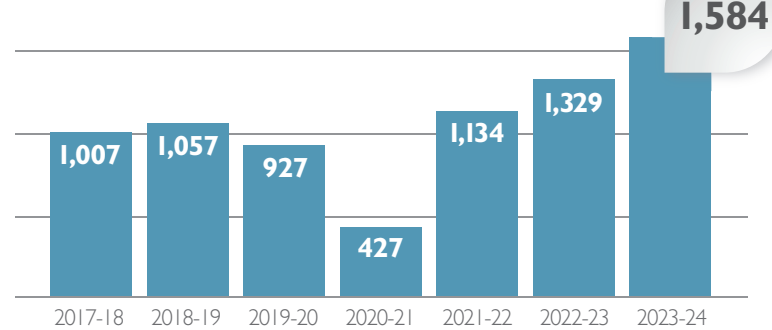
CPSI Certified Playground Inspections



Arctic Wolf Cyber Vulnerability Scans

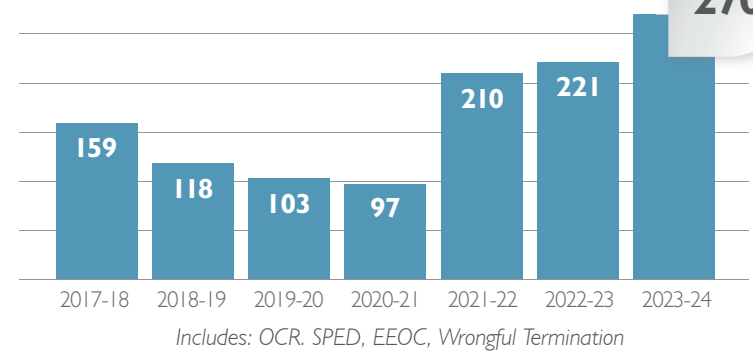
WORKERS' COMPENSATION FUND

CLAIM TRENDS COMBATIVE STUDENT CLAIM COUNT



PROPERTY/CASUALTY POOL

CLAIM TRENDS EDUCATORS' LEGAL LIABILITY CLAIM COUNT



2025 COVERAGE CHANGES



PROPERTY

Therapy Dogs –
Accidental Death

Debris Removal Limit

Builders Risk – 35%
discount for removing
Waiver of Subrogation

224



LIABILITY

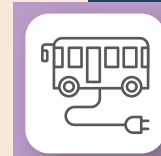
Exclusion for
Toxic Torts
(lead, silica)



CYBER

Incident Response
Firm – requirement
for Arctic Wolf

Vulnerability Scan
requirement



AUTOMOBILE

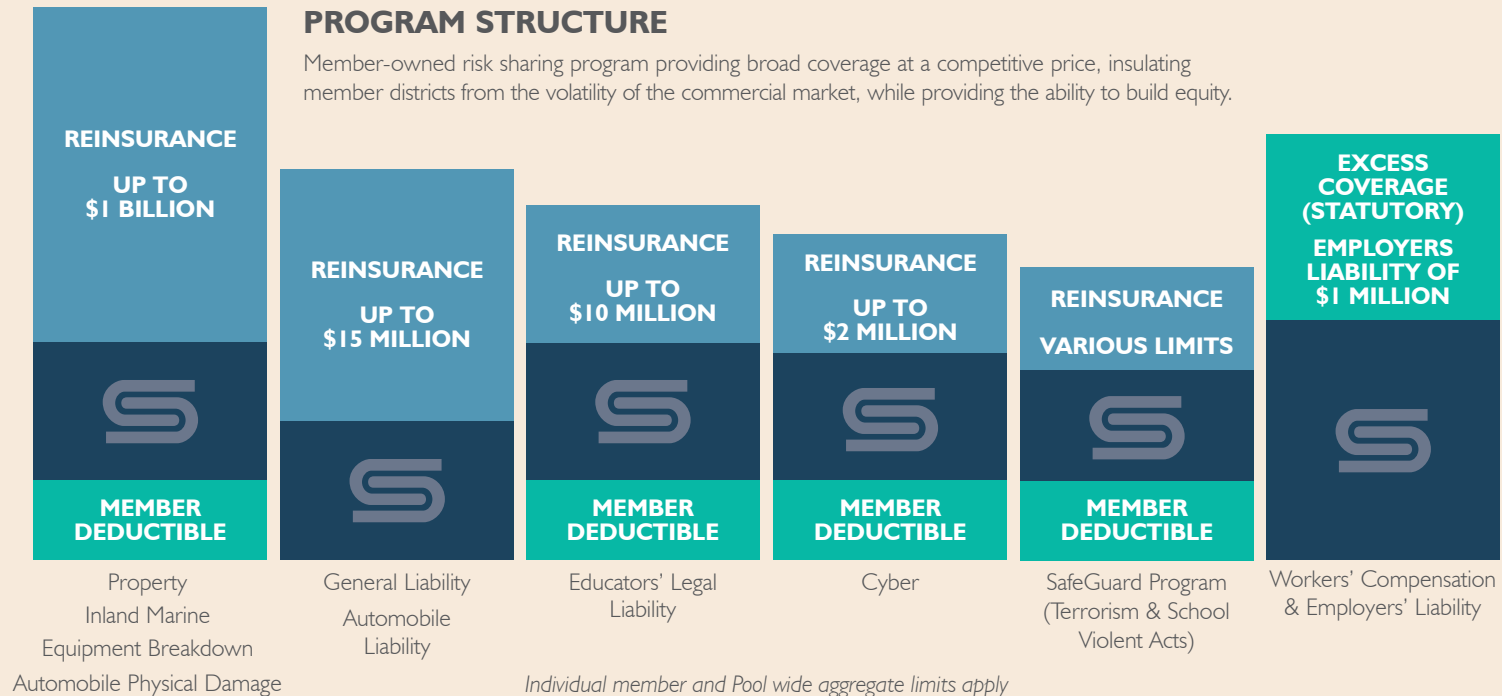
Electric Vehicles –
deductibles and
cost increases

CHECK LIST

- Limit Review
- Builders Risk Coverage
- Program Offerings
- Vacant Buildings
- Fuel Tanks

PROGRAM STRUCTURE

Member-owned risk sharing program providing broad coverage at a competitive price, insulating member districts from the volatility of the commercial market, while providing the ability to build equity.





MASB-SEG PROPERTY/CASUALTY POOL

INVOICE

Coverage Reference #: PC-63130-2026-1
 Coverage Period: 7/1/2025 – 7/1/2026

Invoice Date: 6/12/2025
 Effective Date: 7/1/2025

Coverage	Gross Contribution Before Discount	Pool Membership Discount (5.00%)	Amount
Property	\$235,016	\$11,751	\$223,265
Builders Risk	\$1,095	\$55	\$1,040
Crime	Included	Included	Included
Inland Marine	\$9,145	\$457	\$8,688
Equipment Breakdown	\$15,713	\$786	\$14,927
Automobile	\$16,878	\$844	\$16,034
General Liability	\$39,054	\$1,953	\$37,101
Excess Liability	\$15,008	\$750	\$14,258
Educators Legal Liability	\$51,404	\$2,570	\$48,834
Cyber	\$9,474	\$474	\$9,000
SafeGuard	\$534	\$27	\$507
Total	\$393,320	\$19,666	\$373,654

Projected Member Net Asset Return <i>(Members in good standing will receive a check for the actual amount 30 days after the invoice is paid)</i>	\$12,585
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Hazel Park Schools
 ATTN: BUSINESS OFFICE
 1620 E. Elza Ave.
 Hazel Park, MI 48030

MASB-SEG Property/Casualty Pool
 1520 Earl Avenue
 East Lansing, MI 48823

Account:	63130
Amount Due:	\$373,654
Due Date:	7/11/2025

For EFT/wire payment information, please contact finance@setseg.org or (800) 292-5421 ext. 677



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: Frontline
Date: 7/21/2025

In an effort to continue supporting effective and consistent staff evaluation practices across the district, we recommend renewing our subscription to the Frontline Employee Evaluation Management System for the 2025–2026 school year. This system includes the use of the Danielson 2022 rubric.

Frontline's Employee Evaluation Management platform provides a centralized, user-friendly system for conducting evaluations aligned with state and district expectations. The inclusion of the Danielson 2022 framework ensures evaluations are grounded in research-based best practices and supports instructional improvement through clear, actionable feedback.

This investment ensures we maintain compliance, transparency, and continuous improvement in our evaluation processes for instructional and non-instructional staff.

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education renew Frontline's Employee Evaluation Management System for the 2025–2026 school year at a total cost not to exceed \$10,050.75, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





INVOICE

Acct #: 11686
#INVUS229569

Board packet

Accounts Payable
Hazel Park Schools
1620 E. Elza Avenue
Hazel Park MI 48030-2350

Start Date: 9/2/2025
Due Date: 10/2/2025



102 - #10 - 117 - 266 - F1 P271

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Employee Evaluation Management with Danielson 2022 Rubric	9/2/2025	9/1/2026	11686 Hazel Park Schools	\$10,050.75	\$10,050.75

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL \$10,050.75





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: 2025-2026 Financial Reductions Planning
Date: 7/28/2025

We wanted to provide an outline of the initial steps and considerations for financial reductions across the district in response to current and projected budget constraints.

The Hazel Park School District is currently facing significant financial uncertainty due to the delay in both state and national education budgets. Compounding this is a shortfall in our own revenue projections, driven by a combination of increased costs, and reduced funding allocations. While we remain committed to delivering quality education and essential student services, it is necessary to evaluate and implement reductions to maintain fiscal responsibility and avoid deeper financial distress.

Guiding Principles for Reductions:

- Preserve direct services to students as much as possible
- Prioritize equity across all schools and departments
- Focus on sustainability over temporary fixes
- Maintain legal and contractual obligations

Areas of Consideration:

- Staffing reductions (through attrition, vacancy holds & adjustments)
- Non-essential travel and professional development
- Contracted services and vendor agreements
- Utility and operations savings
- Extracurricular and athletic program adjustments
- Departmental and building-level discretionary spending

Specific approvals we are asking from the Board of Education are as follows:

- The elimination of long term substitutes unless it is in conjunction with a grow your own program. Substitutes would be given notice that they would need to enroll through edustaff moving forward.

Estimated \$ 263,000

- The reduction of COGNIA \$ 11,299
- The reduction of a Social Students teacher at HS \$ 114,451
- The reduction of a Science Teacher at HS \$ 86,632
- The reduction of an Office Para at Webster \$ 32,534
- The reduction of an Office Para at HPJH \$ 32,534
- **Total Savings :** **\$ 540,450**





It is anticipated that we will continue to bring cost savings to the board as we continue to work through the budget.

Goal Statement-Resources:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board approve the 2025-2026 Financial Reduction Plan providing an estimated savings of \$540,450, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Human Resources
Subject: Substitute Pay Rates
Date: July 28, 2025

Administration is providing the following informational items with regards to substitute pay rates for positions across the District.

Category	Pay Rate
Custodian	\$18.57/hour
Office Para	\$15.00/hour
Bus Driver	\$24.93/hour
Secretary	\$18.18/hour
Daily Sub Teacher	\$145.00/day
Long Term Sub Teacher (10 days)	\$232.60/day
Retired Hazel Park Teacher	\$220.00/day
Retired Teacher	\$195.00/day

Funding Sources: Funding source is predicated to the assignment of the position

Strategic Plan: Goal Statement

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the pay rates for the substitute positions.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Ford Administration
Kristy Cales, Director of Human Resources
1620 E. Elza Ave., Hazel Park, MI 48030 | 248-658-5241 | F: 248-544-5222
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: NonUnion Central Office and Tech Employees Unaffiliated Increase
Date: July 21, 2025

We are requesting approval for a 3% salary increase for the following Non-Union Central Office Support and Tech employees for the 2025–2026 school year, effective July 1, 2025.

The total cost of the proposed increases is **\$15,931.11**. The increase for the HPCC Director (\$2,250.00) is grant funded, **net amount requiring district funding for the remaining listed Non-Union Employees is \$13,681.11.**

Name	Position	2024/2025 Pay	Increase	2025/2026 Pay
Nancy Anderson	HR Specialist	60,000.00	1,800.00	61800.00
Brooke Barnett	Community Schools Coordinator	63,000.00	1,890.00	64890.00
Jamie Buczko	Admin. Asst. to the Superintendent	68,610.36	2,058.31	70668.67
Julie Drew	Payroll Specialist	67,232.26	2,016.97	69249.22
Matthew Drew	Technology Support	46,222.22	1,386.67	47608.88
Samantha Richardson	Technology Support	46,222.22	1,386.67	47608.88
Joshua Shurter	Technology Support	52,249.60	1,567.49	53817.08
Shana Williams	HPCC Director	75,000.00	2,250.00	77250.00*
Linda Yates	Admin. Asst. to the Asst. Superintendent of Teaching and Learning	52,500.00	1,575.00	54075.00

***Grant Funded**

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





Funding Source: General Fund and HPCC Grant.

Recommendation

That the Board of Education approve pay increases for the Non-Union Unaffiliated Central Office Support and Tech employees for the 2025-2026 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Central Office Administration Pay Increase
Date: July 28, 2025

We are requesting approval for a 3% salary increase for the following Central Office Administration staff members for the 2025–2026 school year, effective July 1, 2025.

The total cost of the proposed increases is **\$29,961.28**.

Of that amount, the **Community Schools Director's salary is fully grant funded**, accounting for **\$3,776.81** of the increase. Therefore, the **net amount requiring district funding for the remaining Central Office staff is \$26,184.47**.

Name	Position	2024/2025 Pay	Increase	2025/2026 Pay
Dr. Stephanie Dulmage	Assistant Superintendent of Teaching and Learning	147,420.00	4700.60	151,842.60
Dr. Megan Papasian-Broadwell	Executive Director of Student Services	141,960.00	4258.80	146,218.80
Kristy Cales	Director of Human Resources	131,040.00	3931.20	134,971.20
Bradley Wilkins	Director of Technology	107,235.49	3217.06	110,452.55
Karla Graessley	Community Schools Director	125,897.10	3776.81	129,673.91*
Gregory Richardson	Supervisor of Maintenance and Custodial	84,000.00	2520.00	86,520.00
Heather Agueros	Webster Principal	125,897.10	3776.81	129,673.91
James Paterson	District Counsel	126,000.00	3780.00	129,780.00
	Total Increase		\$29,961.28	

*Grant Funded

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





Funding Source: General Fund and Community Schools Grant.

Recommendation

That the Board of Education approve pay increases for the Central Office Administration for the 2025-2026 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Business Director Pay Increase
Date: July 28, 2025

We are seeking approval to increase the pay of our Director of Business. She has not received any increases yet as she continues to grow and learn the business office practices. We are asking for a \$5000 increase in her pay. Her new pay would be \$92,000/yr. She has become proficient in several of the business office standards of practice (payroll, AP, Bank reconciliation, ect.) and continues to train in other areas of the business office. The average salary for a Director of Business in the Metropolitan Detroit Area in a district our size according to the 2024 salary study by MSBO is \$127,500.

Name	Position	2024/2025 Pay	Increase	2025/2026 Pay
Crystal Mubarak	Director of Business	87,000.00	5,000.00	92,000.00

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation
That the Board of Education approve pay increases for the Business Director for the 2025-2026 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Changes to NonUnion Contract (Security Guards)
Date: July 28, 2025

We are seeking the approval for the following changes to the NonUnion Unaffiliated contract:

Adding a step 4 and increasing the amounts for step 2 and step 1. This is on page 6 of the contract:

	25/26 rates	24/25 rates
1st year	\$16.48/hour	\$15.90/hour
2nd year	\$16.99/hour	\$16.69/hour
3rd Year	\$17.52/hour	\$17.52/hour
4th Year	\$18.04/hour	Added 25/26

We are optimistic that increasing the rate of pay for the 1st year security guards will help us to hire the position. We have only 2 of 7 positions filled at the High School at the moment.

If approved, security guards would receive an increase of one step on this salary schedule for the 25/26 school year.

The cost for the increase for the current security guards is \$3916.80.

Strategic Goal Alignment - Below are the 4 statements for your reference. Please choose

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation

That the Board of Education approves the changes to the Security Guards section of the NonUnion Unaffiliated contract and an increase for 25/26.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Non-Union Employee Salary & Benefit Summary

2025-2026 School Year

Central Office Staff (Non-Administration)

Vacation Days. Central Office Staff will be provided with paid vacation time according to the following schedule below:

- Vacation requests must be approved in advance by the employee's immediate supervisor.
- Vacation time is expected to be used by June 30 of each year.
- Central Office Staff may carry over unused vacation days to August 31, upon written approval from the Superintendent.
- The Superintendent may waive this maximum vacation carryover for extenuating circumstances on a case by case basis.

Years of Service	# of Days
0 to 4 Years	10 Days
5 to 9 Years	15 Days
10 or More Years	20 Days

Sick Time. Unused sick time for Central Office Staff shall not accumulate above 50 days.

Upon retirement or death, Central Office Staff shall be paid one-half of their unused cumulative sick days up to a maximum of 50 full days of pay (up to 100 unused sick days). The total payment shall not exceed \$5,000.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2025-2026 school year and have used their allocated sick leave will have their days prorated as appropriate.

Central Office sick leave shall be allocated as follows:

- Employees will be allowed 12 days per year without loss of salary.
- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's note stating that the employee is fit for duty.

Insurance. Non-union Central Office Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.

Longevity. Central Office Staff will be paid longevity according to the following schedule those receiving longevity before 2017-2018 shall remain on the previous hourly rate of \$1.75 and below is for those after 2018:

Years of Service	Hourly Rate	Annual Hours (2080)
Prior to 2017-18 20 or more years	\$1.75	\$3,640.00
2017-18 and Onward 20 or more years	\$1.50	\$3,120.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Christmas Eve	Good Friday
Labor Day	Christmas Day	First Day of Spring Break
Wednesday before Thanksgiving*	New Years Eve	Memorial Day
Thanksgiving Day	New Years Day	Juneteenth
Friday after Thanksgiving	MLK Day*	July 4th

**If school is not in session.*

In the event that one of the above holidays falls on a Saturday or Sunday, an alternate holiday will be awarded, not to be in conflict with the school calendar.

When July 4th falls on Tuesday, Monday July 3rd shall be an additional paid holiday.
When July 4th falls on Thursday, Friday, July 5th shall be an additional paid holiday.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Vendor Alternative Education Staff

Salary/Rate. The hourly pay rate for employees working at vendor alternative education programs is **\$21.13** per hour.

Sick Time. Vendor Alternative Education Teachers shall be considered as 10-month employees and authorized 10 days each year without loss of salary.

- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's note stating that the employee is fit for duty.
- Unused sick leave time shall accumulate in an employee's sick leave bank up to a maximum of 50 days. Upon retirement an employee shall receive a payment equivalent to \$20 per day for up to 50 days, with a maximum payment of \$1,000.
- Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2024-2025 school year and have used their allocated sick leave will have their days prorated as appropriate.

Insurance: Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Friday after Thanksgiving	MLK Day*
Labor Day	Christmas Eve	Good Friday
Wednesday before Thanksgiving*	Christmas Day	First Day of Spring Break
Thanksgiving Day	New Years Eve	Memorial Day
	New Years Day	Juneteenth**

**If school is not in session*

***if school is in session*



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Security Staff

Salary. Security personnel are employed on an hourly basis as follows:

1st year	\$16.48/hour
2nd year	\$16.99/hour
3rd Year	\$17.52/hour
4th Year	\$18.04/hour

Sick Time. Security personnel shall be considered as 10-month employees and authorized 10 days each year without loss of salary.

- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's Note that they are fit for duty.
- Unused sick leave time shall accumulate in an employee's sick leave bank up to a maximum of 50 days. Upon retirement or death an employee shall receive a payment equivalent to \$20 per day for up to 50 days, with a maximum payment of \$1,000.
- Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2024-2025 school year and have used their allocated sick leave will have their days prorated as appropriate.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Insurance: Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.

Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Friday after Thanksgiving	MLK Day*
Labor Day	Christmas Day	Good Friday
Wednesday before Thanksgiving*	New Years Eve	First Day of Spring Break
Thanksgiving Day	New Years Day	Memorial Day
Juneteenth**		

**If school is not in session*

***if school is in session*

In the event that one of the above holidays falls on a Saturday or Sunday, an alternate holiday will be awarded, not to be in conflict with the school calendar.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Changes to NonUnion Contract
Date: July 28, 2025

We are seeking the approval for the following change to the NonUnion Unaffiliated contract:

Increase the rate for Vendor Alternative staff to \$21.76 from \$21.13. This is a 3% increase.

Total increase for this group is \$1,814.40.

Strategic Goal Alignment - Below are the 4 statements for your reference. Please choose

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation

That the Board of Education approves the changes to the NonUnion Unaffiliated contract and an increase for 25/26.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Non-Union Employee Salary & Benefit Summary

2025-2026 School Year

Central Office Staff (Non-Administration)

Vacation Days. Central Office Staff will be provided with paid vacation time according to the following schedule below:

- Vacation requests must be approved in advance by the employee's immediate supervisor.
- Vacation time is expected to be used by June 30 of each year.
- Central Office Staff may carry over unused vacation days to August 31, upon written approval from the Superintendent.
- The Superintendent may waive this maximum vacation carryover for extenuating circumstances on a case by case basis.

Years of Service	# of Days
0 to 4 Years	10 Days
5 to 9 Years	15 Days
10 or More Years	20 Days

Sick Time. Unused sick time for Central Office Staff shall not accumulate above 50 days.

Upon retirement or death, Central Office Staff shall be paid one-half of their unused cumulative sick days up to a maximum of 50 full days of pay (up to 100 unused sick days). The total payment shall not exceed \$5,000.



Ford Administration
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Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2025-2026 school year and have used their allocated sick leave will have their days prorated as appropriate.

Central Office sick leave shall be allocated as follows:

- Employees will be allowed 12 days per year without loss of salary.
- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's note stating that the employee is fit for duty.

Insurance. Non-union Central Office Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.

Longevity. Central Office Staff will be paid longevity according to the following schedule those receiving longevity before 2017-2018 shall remain on the previous hourly rate of \$1.75 and below is for those after 2018:

Years of Service	Hourly Rate	Annual Hours (2080)
Prior to 2017-18 20 or more years	\$1.75	\$3,640.00
2017-18 and Onward 20 or more years	\$1.50	\$3,120.00



Ford Administration
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www.hazelparkschools.org

Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Christmas Eve	Good Friday
Labor Day	Christmas Day	First Day of Spring Break
Wednesday before Thanksgiving*	New Years Eve	Memorial Day
Thanksgiving Day	New Years Day	Juneteenth
Friday after Thanksgiving	MLK Day*	July 4th

**If school is not in session.*

In the event that one of the above holidays falls on a Saturday or Sunday, an alternate holiday will be awarded, not to be in conflict with the school calendar.

When July 4th falls on Tuesday, Monday July 3rd shall be an additional paid holiday.
When July 4th falls on Thursday, Friday, July 5th shall be an additional paid holiday.



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Vendor Alternative Education Staff

Salary/Rate. The hourly pay rate for employees working at vendor alternative education programs is **\$21.13** per hour.

Sick Time. Vendor Alternative Education Teachers shall be considered as 10-month employees and authorized 10 days each year without loss of salary.

- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's note stating that the employee is fit for duty.
- Unused sick leave time shall accumulate in an employee's sick leave bank up to a maximum of 50 days. Upon retirement an employee shall receive a payment equivalent to \$20 per day for up to 50 days, with a maximum payment of \$1,000.
- Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2024-2025 school year and have used their allocated sick leave will have their days prorated as appropriate.

Insurance: Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.



Ford Administration
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Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Friday after Thanksgiving	MLK Day*
Labor Day	Christmas Eve	Good Friday
Wednesday before Thanksgiving*	Christmas Day	First Day of Spring Break
Thanksgiving Day	New Years Eve	Memorial Day
	New Years Day	Juneteenth**

**If school is not in session*

***if school is in session*



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Security Staff

Salary. Security personnel are employed on an hourly basis as follows:

1st year	\$16.48/hour
2nd year	\$16.99/hour
3rd Year	\$17.52/hour
4th Year	\$18.04/hour

Sick Time. Security personnel shall be considered as 10-month employees and authorized 10 days each year without loss of salary.

- Not more than two (2) sick leave days may be used for personal business; such leave shall be granted upon written request from the employee to his/her supervisor, in advance if possible.
- In the event of an emergency, personal business leave may be approved after the absence of the employee.
- If you are out for three or more days, the employee must return with a Doctor's Note that they are fit for duty.
- Unused sick leave time shall accumulate in an employee's sick leave bank up to a maximum of 50 days. Upon retirement or death an employee shall receive a payment equivalent to \$20 per day for up to 50 days, with a maximum payment of \$1,000.
- Employees shall be allocated sick leave days at the beginning of the contract year for the purposes of personal illness or injury, or illness in the immediate family (interpreted as spouse, son or daughter, parents, or other dependents). Employees who terminate before the end of the 2024-2025 school year and have used their allocated sick leave will have their days prorated as appropriate.



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Insurance: Staff working 30 hours or more per week are eligible for single subscriber, 2-Person, or Full Family Medical, Dental, Vision and ancillary insurance coverage, subject to annual hard cap limits. Medical and ancillary benefit insurance plan carriers and benefit levels may be changed at the discretion of the Board of Education.

Paid Holidays. Employees shall receive the following paid holidays:

Friday before Labor Day	Friday after Thanksgiving	MLK Day*
Labor Day	Christmas Day	Good Friday
Wednesday before Thanksgiving*	New Years Eve	First Day of Spring Break
Thanksgiving Day	New Years Day	Memorial Day
Juneteenth**		

**If school is not in session*

***if school is in session*

In the event that one of the above holidays falls on a Saturday or Sunday, an alternate holiday will be awarded, not to be in conflict with the school calendar.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox
Subject: Food Concession Profit
Date: July 21, 2025

Hazel Park food service Chartwells began supporting concessions for our district during the 2024-2025 school year. This included an update of the athletic field concession stand, the purchase of a hotdog cart for baseball, softball and more. Chartwells also provides ServSafe and have certified individual working and serving food which is a requirement for food service production and sales. We also are able to provide more dollars to our teams than in the past.

The change in this provided an increase in concessions available to our families at events and significantly increased revenue.

The Board of Education has requested that they set the allocation of the revenue received from this which is located in the food service fund.

Chartwells expenses and revenues were as follows:

Revenue: \$58,658.61
Expenses: \$31,482.08
Profit: \$9,533.08

The previous year had \$8800 being earned.

This is an increase from the last school year. My suggestion is that we split this similar to last year with \$150 to the teams without food service. We would then split the rest evenly with using one junior viking team as wrestling did not have any tournaments.

\$750 allocations for those without food service: \$ 150 allocation

Band, Cross Country, Bowling, Tennis and Cheerleading

\$8783.08 allocations divided evenly between the sports supported: \$675 allocation per team

Swimming, Football, Soccer (two teams), Track and Field, Junior Vikings (one teams), Baseball, Softball
Basketball (two teams), Dance, Wrestling and Volleyball





Strategic Goal Alignment - The request for allocating the dollars focuses on the following

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Funding Source: The funds are coming from the food service fund.

Recommendation

That the Board of Education approve the allocation of funds to the programs listed above.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent

Concessions July 2024- June 2025

Revenue:

Net Sales: \$ 58,146.00

Expenses:

Food/ Beverage: \$ 15,658.61
Paper/ Chemical: \$ 1,472.00
TOTAL PRODUCT COST: \$ 17,130.61

Direct Labor: \$ 30,468.57
Credit Processing Fees: \$ 1,013.74
TOTAL OTHER EXPENSE: \$ 31,482.31

NET PROFIT/(LOSS). \$ 9,533.08



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent
From: Charles Pleiness, Communications Director
Subject: Approval for Digital Billboard Advertising – 2025-2026 School Year
Date: July 28, 2025

To seek Board approval for digital billboard advertising services provided by 5 Star Outdoor, L.L.C., supporting district-wide outreach and communication efforts.

Hazel Park Schools continues to utilize community-based digital advertising to promote key district events, enrollment periods, and important announcements. Digital billboards offer broad visibility and targeted exposure across multiple locations in Southeast Michigan.

The invoice from 5 Star Outdoor, L.L.C. covers two separate advertising terms:

- Term 1: August 1, 2025 – September 30, 2025
- Term 2: December 1, 2025 – January 31, 2026

These advertisements will support our strategic communications and enrollment initiatives during critical back-to-school and winter registration windows.

Total Cost: \$14,000.00

Funding Sources: General Fund

Strategic Goal Alignment:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board approve the digital billboard advertising for two terms, at a cost not to exceed \$14,000, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent





5 Star Outdoor, L.L.C.
P.O. Box 252755
West Bloomfield, MI 48325-2755

(248) 747-7777
Fax: (248) 972- 5939
www.5staroutdoor.com

Hazel Park Schools
1620 E. Elza
Hazel Park, MI 48030

INV. 2025-8.9

Date: July 23, 2025

Digital Billboard Advertising- Multiple locations

Advertising Term 1: August 1, 2025-September 30, 2025
Advertising Term 2: December 1, 2025-January 31, 2026

Total Payment Due:

=====
\$14,000.00

PLEASE RETAIN TOP PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PART

PLEASE MAKE ALL CHECKS, DRAFTS
OR MONEY ORDERS PAYABLE TO: 5 STAR
OUTDOOR, L.L.C.

Inv. 2025-8.9

PAYOR'S NAME AND ADDRESS

REMIT DATE: Upon receipt of this invoice

Hazel Park Schools
1620 E. Elza
Hazel Park, MI 48030

AMOUNT DUE: \$14,000.00

Mail this coupon with your remittance to:

5 STAR OUTDOOR, L.L.C.
P.O. BOX 252755
WEST BLOOMFIELD, MI 48325-2755



To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: 2025–2026 Advantage Cell Phone Ban
Date: July 28, 2025

We are requesting to have Advantage implement a pilot cell phone ban during the school day beginning in the 2025–2026 school year.

Over the past year, staff and administration at all of the buildings have observed a continued rise in disruptions, disengagement, and disciplinary concerns related to student cell phone usage during the school day. Despite previous efforts to manage cell phone use through classroom expectations and structured guidelines, challenges have persisted, negatively impacting student learning and school culture.

Beginning Fall 2025, Advantage will enforce a building-wide ban on cell phone use during the school day. Key details include:

- Students will be required to power off and store cell phones in secured locations (e.g., school-provided storage pouches) upon entering the building.
- Cell phones will not be permitted during any part of the instructional day, including transitions and lunch periods. Students found in violation of the policy will be subject to progressive disciplinary measures, including parent contact, confiscation, and/or suspension.
- Emergency communication from families will continue to be routed through the main office to ensure student safety and accessibility.

This decision reflects our commitment to creating an environment that prioritizes academic focus, student well-being, and school safety. By removing the distraction of personal devices, we aim to foster stronger engagement, better peer relationships, and improved academic outcomes.



Strategic Goal Alignment

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: N/A

Recommendation

That the Board of Education approve the cell phone ban for Advantage for the 2025-26 school year, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Wilcox, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: 2025 - 2026 Latchkey, 2-Year-Old, and Preschool Academy Fees
Date: 7/28/25

2025-2026 Latchkey and Preschool Academy Fees

As a district, we're continuously seeking ways to support our staff. A key initiative is offering free before-and-after-school latchkey, 2-Year-Old Toddler, and Preschool Academy programs. This past year, many staff members at Webster and our elementary buildings benefited greatly from these valuable opportunities. We are seeking approval to provide these free services during the 2025-2026 school year to staff members who enroll their children in our district at Webster, United Oaks, Hoover, or Webb.

Based on a review of the expenditures and revenue, it has been determined that the fee structure for the school-age and preschool latchkey programs should remain the same for the 2025-2026 school year. We have been fortunate enough to take advantage of the funding from the Child Care Stabilization grants. This grant funding has allowed us to keep the fees low and provide a financially stable program.

Elementary Aged Children Registration: 40.00 Bi-Yearly Activities Fee: 50.00	Webster Latchkey Registration: 40.00 Bi-Yearly Activities Fee: 40.00	Webster 2-Year-Old and Preschool Academy
Morning & Afternoon Sessions: <ul style="list-style-type: none"> \$55/week each child paid weekly Morning Sessions Only: <ul style="list-style-type: none"> \$25/week each child paid weekly Afternoon Sessions Only: <ul style="list-style-type: none"> \$40/week each child paid weekly 	Morning & Afternoon Session <ul style="list-style-type: none"> \$70.00 per week/per child Morning Session Only: <ul style="list-style-type: none"> \$30.00 per week/per child Afternoon Session Only: <ul style="list-style-type: none"> \$45.00 per week/per child 	625.00/Month

Funding Source (s):

- Child Care Fund

Strategic Goal Alignment

Resources: The Hazel Park School District will maximize its resources to ensure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District, through strong community relations and collaboration





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with all stakeholders, will develop high-achieving students.

Recommendation

That the Board of Education approve the Latchkey, 2-Year Old, and Preschool Academy fee structure for the 2025-2026 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Wilcox', written over a horizontal line.

Amy Y. Wilcox, Ed.D.
Superintendent

Attendee/Title	Event	Dates of Event	Location	Cost	Mileage	Notes	Registered
Heidi Fortress	2025 Back to School Legal Workshop	8/7/2025	Virtual	\$125	No		
Heidi Fortress	Annual Leadership Conference	10/23 - 10/26/2025	Traverse City, MI	\$440	No		
Deborah Laframboise	Annual Leadership Conference	10/23 - 10/26/2025	Traverse City, MI	\$440	No	Delegate Assembly, CBA 315, CBA 252, CBA 308, CBA 303, CBA 258	
Heidi Fortress	OCSBA Meetings	October 15, 2025	Oakland Schools	\$45	No		
Heidi Fortress	OCSBA Meetings	December 17, 2025	Oakland Schools	\$45	No		
Heidi Fortress	OCSBA Meetings	January 21, 2026	Oakland Schools	\$45	No		
Heidi Fortress	OCSBA Meetings	March 18, 2026	Oakland Schools	\$45	No		
Heidi Fortress	OCSBA Meetings	April 15, 2026	Oakland Schools	\$45	No		
Heidi Fortress	OCSBA Meetings	June 17, 2026	Oakland Schools	\$45	No		
Beverly Hinton	OCSBA Meetings	October 15, 2025	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	October 15, 2025	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	December 17, 2025	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	January 21, 2026	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	March 18, 2026	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	April 15, 2026	Oakland Schools	\$45	No		
Deborah Laframboise	OCSBA Meetings	June 17, 2026	Oakland Schools	\$45	No		

Subject: FOIA Request for Full Report of Completed School Board Investigation



Dawn Mitchell <dawnsdolphins3296@yahoo.com>

Tue, Jun 10, 6:13 PM (8 days ago)

to boardmembers@hazelparkschools.org, Jamie.Buczko@myhpsd.org, Amy.kruppe@myhpsd.org, James.paterson@myhpsd.org

Dear FOIA Coordinator,

Pursuant to the Michigan Freedom of Information Act (Public Act 442 of 1976, MCL 15.231 et seq.), I am requesting a complete and unredacted copy of the final report and findings of the investigation into the Hazel Park School Board and/or any board members that was commissioned or initiated by the district.

As this investigation has been completed and, to my knowledge, is not part of any pending litigation, the public has a legal right to access the results. As outlined in *MCL 15.243(1)(b)(i)*, exemptions related to investigations only apply while an investigation is active or if disclosure would interfere with law enforcement proceedings. If the investigation is concluded and no enforcement action is pending, these exemptions do not apply.

Please include:

- * The full written report and/or executive summary
- * Any exhibits, supporting documentation, or attachments included with the report
- * Dates of completion and submission
- * Names and affiliations of the investigating individuals or firms

I request this information be provided in digital format, if possible, and sent via email to dawnsdolphins3296@yahoo.com.

If this request is denied in whole or in part, please provide a written explanation for the denial, including the specific exemption(s) relied upon, as required by MCL 15.235(5)(a). I also request that any reasonably segregable portion of the record be provided after redaction of any exempt material.

Please contact me with any questions regarding this request or if any fees will be required to fulfill it. I am requesting a fee waiver as this information is in the public interest and will contribute significantly to public understanding of the operations or activities of the government.

Thank you for your attention to this matter.

Sincerely,

Dawn Mitchell
1216 E. Harry Hazel Park, MI 48030
(248) 930-3310
dawnsdolphins3296@yahoo.com



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

June 17, 2025

Attn: Dawn Mitchell
1216 E Harry
(248) 930-3310
dawnsdolphins3296@yahoo.com

Re: FOIA Request on June 10, 2025

Dear Ms.Mitchell,

This written notice is a response to your June 10, 2025 email requesting records under the Freedom of Information Act, as follows:

“Pursuant to the Michigan Freedom of Information Act (Public Act 442 of 1976, MCL 15.231 et seq.), I am requesting a complete and unredacted copy of the final report and findings of the investigation into the Hazel Park School Board and/or any board members that was commissioned or initiated by the district.”

“As this investigation has been completed and, to my knowledge, is not part of any pending litigation, the public has a legal right to access the results. As outlined in “MCL 15.243(1)(b)(i)*, exemptions related to investigations only apply while an investigation is active or if disclosure would interfere with law enforcement proceedings. If the investigation is concluded and no enforcement action is pending, these exemptions do not apply.”

“Please include:

- The full written report and/or executive summary
- Any exhibits, supporting documentation, or attachments included with the report
- Dates of completion and submission
- Names and affiliations of the investigating individuals or firms.”

This request for the final report into the board policy violations by Superintendent Amy Kruppe is exempt from disclosure for a number of reasons which include, but are not limited to the following:

- 1) records or information specifically described and exempted from disclosure by statute, such as attorney-client privilege (MCL 15.243(1)(d) and (g));





- 2) information of a personal nature the release of which would constitute a clearly unwarranted invasion of privacy (MCL 15.243(1)(a));
- 3) communications and notes of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a final determination of policy or action, unless the public interest in encouraging frank communication between officials and employees of the district clearly outweighs the public interest in disclosure (MCL 15.243(1)(m)).

The name of the investigating firm is the Allen Law Group.

Since the FOIA request is partially denied, I am informing you of the right to appeal this partial denial decision.

INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/> on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by a commencing a civil action in circuit court.



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The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

Subject: FOIA Request for Full Report of Completed School Board Investigation



David Morabito <davidchagrin@gmail.com>

Tue, Jun 10, 6:21 PM (8 days ago)

to boardmembers, Amy Kruppe, Jamie Buczko, James.paterson 

Dear FOIA Coordinator,

Pursuant to the Michigan Freedom of Information Act (Public Act 442 of 1976, MCL 15.231 et seq.), I am requesting a complete and unredacted copy of the final report and findings of the investigation into the Hazel Park School Board and/or any board members that was commissioned or initiated by the district.

As this investigation has been completed and, to my knowledge, is not part of any pending litigation, the public has a legal right to access the results. As outlined in MCL 15.243(1)(b)(i), exemptions related to investigations only apply while an investigation is active or if disclosure would interfere with law enforcement proceedings. If the investigation is concluded and no enforcement action is pending, these exemptions do not apply.

Please include:

- The full written report
- Any exhibits, supporting documentation, or attachments included with the report
- Dates of completion and submission
- Names and affiliations of the investigating individuals or firms

I request this information be provided in digital format, if possible, and sent via email to davidchagrin@gmail.com.

If this request is denied in whole or in part, please provide a written explanation for the denial, including the specific exemption(s) relied upon, as required by MCL 15.235(5)(a). I also request that any reasonably segregable portion of a record be provided after redaction of any exempt material.

Please contact me with any questions regarding this request or if any fees will be required to fulfill it. I am requesting a fee waiver, as this information is in the public interest and will contribute significantly to public understanding of the operations or activities of the government.

Thank you for your attention to this matter.

Sincerely,

David Morabito
328 E Harry Ave
Hazel Park, MI 48030
586-322-5433
davidchagrin@gmail.com



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

June 17, 2025

Attn: David Morabito
328 E Harry
Hazel Park MI 48030
(586) 322-5433
davidchagrin@gmail.com

Re: FOIA Request on June 10, 2025

Dear Mr. Morabito,

This written notice is a response to your June 10, 2025 email requesting records under the Freedom of Information Act, as follows:

Pursuant to the Michigan Freedom of Information Act (Public Act 442 of 1976, MCL 15.231 et seq.), I am requesting a complete and unredacted copy of the final report and findings of the investigation into the Hazel Park School Board and/or any board members that was commissioned or initiated by the district. As this investigation has been completed and, to my knowledge, is not part of any pending litigation, the public has a legal right to access the results. As outlined in MCL 15.243(1)(b)(i), exemptions related to investigations only apply while an investigation is active or if disclosure would interfere with law enforcement proceedings. If the investigation is concluded and no enforcement action is pending, these exemptions do not apply.

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If this request is denied in whole or in part, please provide a written explanation for the denial, including the specific exemption(s) relied upon, as required by MCL 15.235(5)(a). I also request that any reasonably segregable portion of a record be provided after redaction of any exempt material.



This request for the final report into the Hazel Park School Board and/or any board members that was commissioned or initiated by the district is exempt from disclosure for the following reasons:

- 1) records or information specifically described and exempted from disclosure by statute, such as attorney-client privilege (MCL 15.243(1)(d) and (g));
- 2) information of a personal nature the release of which would constitute a clearly unwarranted invasion of privacy (MCL 15.243(1)(a));
- 3) communications and notes of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a final determination of policy or action, unless the public interest in encouraging frank communication between officials and employees of the district clearly outweighs the public interest in disclosure (MCL 15.243(1)(m)).

The name of the investigating firm is the Allen Law Group.

Since the FOIA request is partially denied, I am informing you of the right to appeal this partial denial decision.

INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/> on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.



HAZEL PARK
SCHOOLS

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by a commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

Fwd: Foia

Charles Pleiness <charles.pleiness@myhpsd.org>

Tue, Jun 10, 2025 at 9:15 AM

To: James Paterson <james.paterson@myhpsd.org>, Amy Kruppe <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

----- Forwarded message -----

From: **Crystal A. Proxmire** <crystalallison@gmail.com>

Date: Wed, May 28, 2025 at 10:43AM

Subject: Foia

To: Charles Pleiness <charles.pleiness@myhpsd.org>

I am writing to request copies of the reports from the investigation into Dr Kruppe and the investigation into the actions of board members.

Since there is no longer pending litigation, these reports no longer fall under privilege and must be released upon request.

Thank you.

Cp



Crystal A. Proxmire

Editor and Publisher, Oakland County Times

PO Box 115 ~ Keego Harbor ~ MI ~ 48320

248~259~8961 (email preferred)

www.oaklandcountytimes.com

Support local journalism with a pledge on [Patreon](#)



District Communication's Protocol:

RR = Response Required Within One Working Business Day

NRN = No Reply Necessary

CC or BCC: No Reply Necessary

Electronic Privacy Notice. This e-mail and any attachment contain information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.

BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not forward it to any other individual or copy a reply to other board members.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

June 19, 2025

Attn: Crystal Proxmire
Oakland County Times
PO Box 115
(248) 259-8961
crystalallison@gmail.com
Re: Request on May 28, 2025

Dear Ms. Proxmire,

This written notice is a response to your May 28, 2025 email requesting as follows:

“I am writing to request copies of the reports from the investigation into Dr Kruppe and the investigation into the actions of board members.

Since there is no longer pending litigation, these reports no longer fall under privilege and must be released upon request.”

This request for the final reports into the board policy violations by Superintendent Amy Kruppe and the investigation into the action of board members are exempt from disclosure for a number of reasons which include, but are not limited to the following:

- 1) records or information specifically described and exempted from disclosure by statute, such as attorney-client privilege (MCL §15.243(1)(d) and (g));
- 2) information of a personal nature the release of which would constitute a clearly unwarranted invasion of privacy (MCL §15.243(1)(a));
- 3) communications and notes of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a final determination of policy or action, unless the public interest in encouraging frank communication between officials and employees of the district clearly outweighs the public interest in disclosure (MCL §15.243(1)(m)).



- 4) The pendency of litigation or lack thereof is not dispositive on a determination regarding the nature of a public records request made pursuant to MCL §15.231 et.seq, and exempted from disclosure due to attorney-client privilege (MCL §15.243(1)(d) and (g));

Since the request is denied, I am informing you of the right to appeal this denial decision.

INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/> on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL §15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by a commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.



**HAZEL PARK
SCHOOLS**

If you have any further questions or concerns, please do not hesitate to contact me at your earliest convenient time.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA REQUEST

1 message

'Kayln McGinnis' via BOARD MEMBERS <Boardmembers@hazelparkschools.org> Fri, Jun 20, 2025 at 2:21 PM
Reply-To: Kayln McGinnis <kaylnmcginnis@yahoo.com>
To: Amy Kruppe <amy.kruppe@myhpsd.org>, "Jimmy P (D.A) Patterson" <james.paterson@myhpsd.org>
Cc: boardmembers@hazelparkschools.org

I would like to request a copy of the investigation that was done involving Mr. Patrick Wright and Mrs. Alyssa McGinnis.

Kayln McGinnis



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Kayln McGinnis
kaylnmcginnis@yahoo.com

Re: FOIA Response

Dear Ms. McGinnis,

This written notice is a response to your June 20, 2025 email requesting disclosure of records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain any and all information that would be responsive to your request and any responsive information obtained will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

Date: 7/5/2025

To: Ms. Kayln McGinnis
kaylnmcginnis@yahoo.com

RE: FOIA Request Email sent June 20, 2025

Dear Ms. McGinnis,

Your FOIA request sent via email states in pertinent part as follows:

“I would like to request a copy of the investigation that was done involving Mr. Patrick Wright and Mrs. Alyssa McGinnis.”

FOIA specifically relates to public documents as defined at MCL 15.232(i) which states in pertinent part:

- (i) "Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.

Your request is denied to the extent that the District certifies that it does not have in its possession any such records requested for they do not exist to the best knowledge of the District under the name given by the requester or by another name reasonably known to the District.

Since the FOIA request is denied, I am informing you of the right to appeal this denial decision.

INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/> on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.



In addition, the requestor may appeal the decision by submitting the appeal to the District’s Board of Education. The written appeal shall state the word “appeal” and detail the reason(s) for requesting reversal of the denial.

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- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys’ fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA request 1

1 message

'Ian Lloyd' via BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:26 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Cc: Ian Lloyd <illoyd71@gmail.com>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2024-2025

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

This written notice is a response to your June 20, 2025 email requesting records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain the reports and they will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2024-2025

The information sought can be found on the Hazel Park School District transparency website. Pursuant to FOIA MCL 15.234(5), Hazel Park Schools is notifying you that the majority of the information sought is available on our public website at <https://secure.munetrix.com/n/Michigan/Schools/GDR/Oakland-Schools/District/Hazel-Park-School-District?banner=headingMultiYear> under the accounts payable check register heading.

The information sought is therefore considered granted as it is located on the Hazel Park School District website transparency page as stated above or otherwise provided as attachments to this email.

INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/>

on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.





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In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

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If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA request 1

Ian Lloyd <illoyd71@gmail.com>

Sat, Jul 5, 2025 at 9:38 PM

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request
[Quoted text hidden]

FOIA Request 2

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:03 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to state out loud the decision to deny a citizen a FOIA. Please this citizen is appealing the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

This written notice is a response to your June 20, 2025 email requesting records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain the reports and they will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2024-2023

The information sought can be found on the Hazel Park School District transparency website. Pursuant to FOIA MCL 15.234(5), Hazel Park Schools is notifying you that the majority of the information sought is available on our public website at <https://secure.munetrix.com/n/Michigan/Schools/GDR/Oakland-Schools/District/Hazel-Park-School-District?banner=headingMultiYear> under the accounts payable check register heading.

The information sought is therefore considered granted as it is located on the Hazel Park School District website transparency page as stated above or otherwise provided as attachments to this email.

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on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.





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If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA Request 2

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:03 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to state out loud the decision to deny a citizen a FOIA. Please this citizen is appealing the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA request 3

1 message

'Ian Lloyd' via BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:34 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2023-2022

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

This written notice is a response to your June 20, 2025 email requesting records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain the reports and they will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2023-2022

The information sought can be found on the Hazel Park School District transparency website. Pursuant to FOIA MCL 15.234(5), Hazel Park Schools is notifying you that the majority of the information sought is available on our public website at <https://secure.munetrix.com/n/Michigan/Schools/GDR/Oakland-Schools/District/Hazel-Park-School-District?banner=headingMultiYear> under the accounts payable check register heading.

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on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.



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If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA Request 3

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:05 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA request 4

1 message

'Ian Lloyd' via BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:36 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, MEMBERS BOARD <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2022-2021

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

This written notice is a response to your June 20, 2025 email requesting records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain the reports and they will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2022-2021

The information sought can be found on the Hazel Park School District transparency website. Pursuant to FOIA MCL 15.234(5), Hazel Park Schools is notifying you that the majority of the information sought is available on our public website at <https://secure.munetrix.com/n/Michigan/Schools/GDR/Oakland-Schools/District/Hazel-Park-School-District?banner=headingMultiYear> under the accounts payable check register heading.

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For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/>

on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.



In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA request 4

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:06 PM

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA request 5

2 messages

'Ian Lloyd' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org> Fri, Jun 20, 2025 at 1:38 PM
Reply-To: Ian Lloyd <illoyd71@icloud.com>
To: James Paterson <james.paterson@myhpsd.org>, **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2022-2021

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone

'Ian Lloyd' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org> Fri, Jun 20, 2025 at 1:39 PM
Reply-To: Ian Lloyd <illoyd71@icloud.com>
To: James Paterson <james.paterson@myhpsd.org>, **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2021-2020

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

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Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2022-2021

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on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.





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In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

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- Reverse the disclosure denial in part and issue a written notice to the requestor.
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The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA request 5

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:06 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA request 6

1 message

'Ian Lloyd' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:41 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2020-2019

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

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Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2020-2019

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The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA request 6

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:07 PM

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA 7

1 message

'Ian Lloyd' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:43 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2019-2018

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

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Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
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www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2019-2018

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on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.





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If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

Foia request 7

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:08 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

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Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA request 8

1 message

'Ian Lloyd' via BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:47 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2018-2017

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

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James Paterson,
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July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

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2018-2017

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The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email



Jamie Buczko <jamie.buczko@myhpsd.org>

FOIA request 8

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:08 PM

To: James Paterson <james.paterson@myhpsd.org>, Ian Lloyd <illoyd71@icloud.com>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

I am appealing and re-requesting the district to disaggregate the cumulative payments to the Clark Hill for accuracy & intelligibly purposes.

Sincerely
Ian Lloyd
992 East Mahan
Hazel Park
48030

Dear Bev Hinton School Brd President On the 7/21/25 meeting this citizen is requesting the district to will state out loud the decision to deny a citizen a FOIA has appealed the FOIA request by Ian Lloyd denied by the district.

CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA request 9

1 message

'Ian Lloyd' via BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:49 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

6/20/2025

Dear Hazel Park School District FOIA officer:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2017-2016

Sincerely,

illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

Ian Lloyd
992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

Dear Mr Lloyd,

This written notice is a response to your June 20, 2025 email requesting records under the Freedom of Information Act "FOIA". Pursuant to FOIA MCL §15.235(d), Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request. We are working to obtain the reports and they will be available on or before July 10, 2025.

Please contact me at james.paterson@myhpsd.org or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson,
FOIA Coordinator

Cc: Dr, Amy Kruppe
Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

Pursuant to the Michigan Freedom of Information Act (FOIA), you have requested the following records and information:

I am requesting by the FOI act to receive a copy of the cumulative dollar amount paid to the Clark Hill Law firm for the legal fees paid out during the school year(s):

2017-2016

The information sought can be found on the Hazel Park School District transparency website. Pursuant to FOIA MCL 15.234(5), Hazel Park Schools is notifying you that the majority of the information sought is available on our public website at <https://secure.munetrix.com/n/Michigan/Schools/GDR/Oakland-Schools/District/Hazel-Park-School-District?banner=headingMultiYear> under the accounts payable check register heading.

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In accordance with MCL 15.241 and the District’s procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District’s disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District’s Board of Education. The written appeal shall state the word “appeal” and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
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If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA request 9

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:09 PM

To: James Paterson <james.paterson@myhpsd.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>, Ian Lloyd <illoyd71@icloud.com>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>

Cc: Amy Wilcox <amy.kruppe@myhpsd.org>, Jamie Buczko <jamie.buczko@myhpsd.org>

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Hazel Park
48030

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CC: Place on agenda for upcoming school board meeting agenda to be discussed by Board the denial of the Request

[Quoted text hidden]

FOIA request 10

1 message

'Ian Lloyd' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

Fri, Jun 20, 2025 at 1:51 PM

Reply-To: Ian Lloyd <illoyd71@icloud.com>

To: James Paterson <james.paterson@myhpsd.org>, **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

6/20/2025

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illoyd71@icloud.com

Ian Lloyd
992 East Mahan
Hazel Park, Mi
48030

Sent from my iPhone



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

June 25, 2025

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992 E. Mahan
Hazel Park MI, 48030

Re: FOIA Response

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Jamie Buczko

By: Email



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

July 5, 2025

Attn: Ian Lloyd
illoyd71@icloud.com
992 East Mahan
Hazel Park, Mi
48030

Re: FOIA Request on June 20, 2025

Dear Mr. Lloyd,

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FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email



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July 5, 2025

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illoyd71@icloud.com
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Hazel Park, Mi
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James Paterson.
FOIA Coordinator
248-658-5225

Cc:
Dr. Amy Kruppe, Superintendent
Jamie Buczko, Executive Assistant

By: Email

FOIA request 10

Ian Lloyd <illoyd71@gmail.com>

Sun, Jul 6, 2025 at 12:10 PM

To: James Paterson <james.paterson@myhpsd.org>, Ian Lloyd <illoyd71@icloud.com>, BOARD MEMBERS <Boardmembers@hazelparkschools.org>, BEVERLY HINTON <Beverly.Hinton@hazelparkschools.org>

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[Quoted text hidden]



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr Amy Wilcox, Superintendent
Subject: Junior Viking Facility Usage
Date: 7/28/2025

This memo outlines a request submitted by a member of the Board of Education for the continued partnership between the Hazel Park School District and the Junior Viking athletic program, specifically regarding long-term facility usage and support.

The Junior Viking program serves as a feeder and community-based youth athletic program that helps support student development and engagement prior to entering secondary athletics. In order to sustain its operations and continue providing services to Hazel Park youth, the program requires access to secure, cost-effective facility accommodations.

The following items are being proposed for consideration:

Facility Access and Usage:

Hazel Park Schools would allow the Junior Viking program to use district-owned facilities for practices, games, and related programming, contingent upon availability and as long as no Hazel Park School-sponsored events are scheduled. This also requires the district to be responsible for staff overtime in a time when we face uncertainty with our financial struggles.

Storage:

The district is being asked to provide a secure and safe location to store Junior Viking equipment for a period of no less than three (3) years. The Junior Viking organization will be responsible for insuring all stored equipment against damage or theft.

Fee Waivers:

For a period of three (3) years, the district would waive all facility rental and custodial fees associated with Junior Viking use.

Scheduling Priority:

The Junior Viking program would be given first opportunity to reserve facilities following school-sponsored activities, ensuring continued access to space for their programming.

This request is presented to the Board for discussion and direction. If approved, a formal agreement or memorandum of understanding (MOU) would be drafted to outline the terms, responsibilities, and expectations of both parties.

Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Time	Location	Principal/Athletic Director Approved	Superintendent Approved	Board Shared	Notes
Rebecca Ellis	2026 Parent Group	Conference Incentives - Goodies for kids that do well.	Class of 2026	March 19, 2026			Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	City Wide Vendor/Rummage Sale	Class of 2026	February 7, 2026			Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Photo's	Class of 2026			HPJH	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	TShirts	Class of 2026	August 28, 2025		HPHS - Hometown Huddle	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Senior Signs	Class of 2026	August 25, 2025		HPHS - Hometown Huddle	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	50/50 Raffles - Home Football Games	Class of 2026	8/28/25, 9/12/25, 9/26/25, 10/10/25, 10/24/25		HPHS	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Dunk Tank	Class of 2026	August 28, 2025		HPHS - Hometown Huddle	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Cornhole Tournament	Class of 2026	September 20, 2025			Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Spaghetti Dinner	Class of 2026	October 18, 2025			Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Kids Craft Night	Class of 2026	December 13, 2025		Youth For Christ	Yes	Yes	July	
Rebecca Ellis	2026 Parent Group	Community Donation	Class of 2026	August 25, 2025		9 Mile & John R	Yes	Yes	July	