



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Agenda**

**Special Board of Education Meeting**

Ford Administration Building  
1620 E Elza Avenue  
Hazel Park, MI 48030  
November 4, 2024  
5:00 PM

**LOCATION AND FORMAT:** The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person.

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF THE AGENDA**

**SPECIAL ORDER OF BUSINESS**

- A. Student of the Month
- B. New Staff Introductions
- C. Junior High Representative
- D. High School Representative
- E. Advantage Representative
- F. Promise Zone Presentation

**PUBLIC COMMENT**

**CONSENT AGENDA (Action Items)**

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**NEW BUSINESS**

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<b>CALENDAR DATES</b>	
A. November 11, 2024	Committee of the Whole 3:00pm
B. November 18, 2024	Board of Education Regular Meeting 5:30pm
C. November 19, 2024	Portrait of a Learner 5:00pm
<b>PUBLIC COMMENT</b>	
<b>BOARD MEMBERS AND ADMINISTRATION COMMENTS</b>	
<b>ADJOURNMENT</b>	

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MICHIGAN  
REGULAR MEETING  
September 16, 2024 8:00 AM

**CALL TO ORDER**

The Regular Meeting of the Hazel Park Board of Education was held at the Ford Administration on September 16, 2024 and was called to order by President Nagy at 2:00 PM.

**ROLL CALL**

Members Present: Baldwin, Beaton, Fortress, Hinton, Laframboise, Rattee, Nagy  
Members Absent:  
Others Present: Kruppe, Zirnis, Dulmage

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA (Action Item)**

Moved by Fortress, supported by Rattee, that the Board of Education approve the Agenda, as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton,, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

**PUBLIC COMMENT**

None

**CONSENT AGENDA (Action Items)**

A. Approval of Minutes

1) Board Meetings

- a. April 16, 2024 - Special Workshop Meeting
- b. June 24, 2024 - Workshop Meeting
- c. August 19, 2024 Regular Meeting

2) Committee Meetings

- a. September 9, 2024 - Committee of the Whole
- b. \*September 9, 2024 Closed Session

B. Monthly Financial Reports

C. Personnel Recommendations

D. Conference Requests (under \$500)

Moved by Rattee, supported by Fortress, that the Board of Education approve the consent agenda, as written.

Discussion

Roll Call Vote

Yeas: Rattee, Fortress, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried..**

**CLOSED SESSION**

A. Motion to recess into closed session (c) for strategy and negotiation session connected with the negotiation of a collective bargaining agreement pursuant to Section 8(c) of the Open Meetings Act.

Moved by Rattee, supported by Fortress, that the Board of Education recess into closed session (c) for strategy and negotiation of a collective bargaining agreement pursuant to Section 8(c) of the Open Meetings Act.

Discussion

Roll Call Vote

Yeas: Rattee, Fortress, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

Meeting recessed into closed session 2:04 pm

Meeting resumed to open session 2:25 pm

Moved by Laframboise, supported by Fortress, that the Board of Education return to open session.

Roll Call Vote

Yeas: Laframboise, Fortress, Baldwin, Beaton, Hinton, Rattee, Nagy

Nays:

**Motion carried.**

**UNFINISHED BUSINESS**

A. 2024-2025 Strategic Plan (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the 2024-2025 Strategic Plan, as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

B. OCSA Alumni Pathways (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education OCSA Alumni Pathways, as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

C. Allocation of Concession Dollars (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the allocation of funds to the programs.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

D. SET SEG Deductible (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve changing the deductible from \$5,000 to \$25,000, as presented.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

E. FASTBridge SAEBRS Renewal (Action Item)

Moved by Baldwin, supported by Rattee, that the Board of Education approve the SAEBRS renewal fee in the amount of \$8,408.25 for the 2024-2025 school year.

Discussion

Roll Call Vote

Yeas: Baldwin, Rattee, Beaton, Fortress, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

**NEW BUSINESS**

A. 2024-2025 Teacher Tenure (Informational Item)

B. Article I Bylaws (Second Reading) (Action Item)

Moved by Rattee, supported by Baldwin, that the Board of Education approve the second reading of the bylaws, as presented.

Discussion

Roll Call Vote

Yeas: Rattee, Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

C. Article VI Finance (Second Reading) (Action Item)

Moved by Rattee, supported by Laframboise, that the Board of Education accept the second reading of Finance, as written.

Discussion

Roll Call Vote

Yeas: Rattee, Laframboise, Baldwin, Beaton, Fortress, Hinton, Nagy

Nays:

**Motion carried**

D. Summer School Update (Informational Item)

E. Cognia Increase (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the increased fee for Cognia, as presented.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

F. Supplementary Digital Math Tool (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of a supplementary digital math tool in an amount not to exceed \$55,000.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

G. Substitute Pay Rates (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the pay rates for the substitute positions.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

H. Additional Staffing (Action Item)

Moved by Fortress, supported by Baldwin, that the Board of Education approve additional staff members for United Oaks if student counts exceed 30 kids per class.

Discussion

Roll Call Vote

Yeas: Fortress, Baldwin, Beaton, Hinton, Laframboise, Rattee, Nagy

Nays:

**Motion carried.**

I. Additional Paraprofessional - Webb Elementary School (Level IV Resource) (Action Item)

Moved by Fortress, supported by Beaton, that the Board of Education approve the hiring of an Additional Paraprofessional - Webb Elementary School (Level IV Resource).

Discussion

Roll Call Vote

Yeas: Fortress, Beaton, Baldwin, Hinton, Laframboise, Rattee, Nagy

Nays:

**Motion carried.**

J. HPPA LOA - RBT & Virtual Classroom Para (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approves the LOA with the HPPA as presented.

Discussion

Roll Call Vote

Yeas: Rattee, Fortress, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

K. PowerSchool Special Programs Digital Signature (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of PowerSchool Special Programs Digital Signature software.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

L. District Radios (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the purchase of additional handheld radios for the schools.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

M. MVCA Lease Contract (Action Item)

Moved by Fortress, supported by Rattee, that the Board of Education approve the five (5) year lease extension for Michigan Virtual Charter Academy.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

N. Door Numbers (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approve the purchase of room number plaques for the remaining buildings at a cost not to exceed \$25,000.

Discussion

Roll Call Vote

Yeas: Rattee, Fortress, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

O. Winter Athletic Order (Action Item)

Moved by Rattee, supported by Baldwin, that the Board of Education approve the purchase of the winter sports equipment and uniforms, as presented.

Discussion

Roll Call Vote

Yeas: Rattee, Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

P. Board Member Training (Action Item)

Moved by Rattee, supported by Fortress, that the Board of Education approve the Board Member Training, as presented.

**Amended Motion:** Moved by Rattee, supported by Fortress, that the Board of Education approve the Board Member Training for all Board Members who want to attend.

Discussion

Roll Call Vote

Yeas: Rattee, Fortress, Baldwin, Beaton, Hinton, Laframboise, Nagy

Nays:

**Motion carried.**

## **SUPERINTENDENT REPORT**

### A. ADK Grant Winners

- August 1. Jennifer Suder (Hoover)  
2. Erica Breshgold. (UO)

- September. 1. Susan Culver (Hoover)  
2. Katherine Fox. (Webb)

- October. 1. Lauren Kroneck. (Webb)  
2. Kaitlyn Buback. (HPJHS)

### B. Fundraisers

### C. Enrollment

## **REQUESTS FOR FUTURE AGENDA ITEMS**

### **CALENDAR DATES**

- A. *Monday, October 7, 2024 - Board of Education Workshop - 5:00pm*  
B. *Monday, October 14, 2024 - Board of Education Committee of the Whole - 3:00pm*  
C. *Monday, October 21, 2024 - Board of Education Regular Meeting - 5:30pm*

**PUBLIC COMMENT** Chris Johnson Asked questions about MVCA.  
23781 Crossley Ave  
Hazel Park MI 48030

## **BOARD MEMBER AND ADMINISTRATION COMMENTS**

Deborah Laframboise, Trustee

Thank you for coming!

Heidi Fortress, Trustee

Great kickoff to the new school year! Congrats to the Vikings on another win! I got a chance to listen to the Junior Vikings and it was a great game. I hope everyone has a great year!

Beverly Hinton, Trustee

Welcome back everyone. There are lots of great things happening. The Hometown Huddle was another fabulous event. I hope everyone has a great evening.

Monica Rattee, Treasurer

I just wanted to start by saying October 2nd is Count Day! There is a High School Volleyball tomorrow at 4:30 and Junior High sports begin this week. I want to thank everyone who came out to the Junior Viking Golf Outing, it was a great success! Also, October 4th is the Homecoming Football game and October 5th is the Homecoming dance.

April Beaton, Trustee

The Junior Vikings play at the Big House on October 6th. I'm really excited to start off this school year. Back to school nights and open houses had really great turnouts. It's great to see this and really cool.

Melissa Baldwin, Vice President

I only have one left in school but I wanted to say that the administration did a great job making a smooth transition into this school year. Thank you Administration! I hope everyone has a great year!

Amy Kruppe, Superintendent

HPEA and the Board of Education have reached a tentative agreement and the teachers will review and sign the contract this weekend. We will have a short meeting next week to vote on the contract.

Rick Nagy, President

Welcome back everyone! Working together was great and negotiations were a lot of fun.

### **Adjournment**

Moved and supported that the meeting be adjourned at 3:16pm.

Unanimous Approval.



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
SPECIAL BOARD OF EDUCATION WORKSHOP  
September 24, 2024 8:00 AM

**CALL TO ORDER**

The Special Meeting of the Hazel Park Board of Education was held on September 24, 2024 and was called to order by President Nagy at 8:00 a.m.

**ROLL CALL**

Members Present: Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy  
Members Absent: Rattee  
Others Present: Kruppe, Zirnig, Cales, Dulmage

**PUBLIC COMMENT - None**

**APPROVAL OF THE AGENDA (ACTION ITEM)**

Moved by Fortress, supported by Baldwin, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Fortress, Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy  
Nays:

Motion carried.

**NEW BUSINESS**

A. HPEA Contract (Action Item)

Moved by Fortress, supported by Baldwin, that the Board of Education approve the HPEA contract for 2024/2025 and 2025/2026 contingent upon Union approval, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy  
Nays:

Motion carried.

B. Business Office Assistance (Action Item)

Moved by Baldwin, supported by Fortress, that the Board of Education approve the offer for assistance during the transition of the Assistant Superintendent of Business & Operations, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Fortress, Beaton, Hinton, Laframboise, Nagy

Nays:

Motion carried.

C. Junior Viking Transportation (Action Item)

Moved by Baldwin, supported by Beaton, that the Board of Education approve the transportation for the Junior Viking Cheer team, as written.

Discussion

Roll Call Vote

Yeas: Baldwin, Beaton, Fortress, Hinton, Laframboise, Nagy

Nays:

Motion carried.

**PUBLIC COMMENT** - None

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

April Beaton, Trustee	(No comments to share)
Melissa Baldwin, Secretary	(No comments to share)
Beverly Hinton, Trustee	(No comments to share)
Heidi Fortress, Trustee	(No comments to share)
Deborah Laframboise, Trustee	Have a great day everyone!
Dr. Kruppe, Superintendent	(No comments to share)
Rick Nagy, President	(No comments to share)

Moved and supported that the meeting be adjourned by 8:14 am.

Unanimous approval.



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
COMMITTEE OF THE WHOLE MEETING  
October 14, 2024 5:30 PM

**CALL TO ORDER**

The Committee of the Whole Meeting of the Hazel Park Board of Education was held on October 14, 2024 and was called to order by Treasurer Rattee at 3:00 p.m.

**ROLL CALL**

Members Present: Beaton, Fortress, Hinton, Laframboise, Rattee  
Members Absent: Baldwin, Nagy  
Others Present: Kruppe, Zimis, Dulmage, Cales

**APPROVAL OF THE AGENDA (ACTION ITEM)**

Moved by Fortress, supported by Laframboise, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Fortress, Laframboise, Beaton, Hinton, Rattee  
Nays:

Motion carried.

**PUBLIC COMMENT - None**

**NEW BUSINESS**

**A. PERSONNEL**

**1) 1.0 FTE Speech/Language Pathologist**

Discussion: Ms. Cales provided valuable insight into this matter, emphasizing that our current roster of nine (9) Speech/Language Pathologists is insufficient to adequately meet the needs of our student population. The allocation of these professionals across our buildings has been based on student needs, ensuring equitable access to essential speech and language services. This item will move forward to the regular meeting for a vote.

**2) Webster Additional Paraprofessionals**

Discussion: Ms. Cales shared that Webster Early Childhood Center is in immediate need of two 1:1 paraprofessionals to support two students as required by their Individualized Education Plans (IEPs). These paraprofessionals are critical to fulfilling the specific accommodations and supports outlined in the students' IEPs and ensuring compliance with their special education needs. This item will move forward to the regular meeting for a vote.

### 3) Additional Part-Time Evening Security Personnel

Discussion: Ms. Cales requested the need for two part-time staff members (approximately 4-8 PM) to assist during evening events. Dr. Kruppe shared this was a concern that came up during the recent Safety Committee meeting, This request aligns with our safety policies, ensuring that the building remains secure, just as it is during school hours when the doors remain locked. It is our goal to maintain these same safety standards during evening events. This item will move forward to the regular meeting for a vote.

## B. POLICY

### 1) Financial Oversight

Discussion: The Board has expressed the desire to approve any institution for which we serve as a financial flow-through entity. Moving forward, the Board will also require quarterly reports that provide detailed information on the nature of support or sponsorship provided to these institutions. This item will move forward to the regular meeting for a vote.

## C. BUILDINGS & GROUNDS

### 1) Community Center Floor Plan

Discussion: Mr. Zirnig provided an update on the layout and plans for Longfellow as it transitions into our new Community Center. As part of the transformation, the front office will be located on Battelle Ave, rather than its previous location on E. Mapledale. The back classrooms are currently being closed off due to the lack of supervision in that area. However, these spaces have the potential to be opened and utilized in the future if needed, depending on program expansions or community demand. This item will move forward to the regular meeting for a vote.

### 2) Transportation Garage Gate

Discussion: Mr. Zirnig shared that the Transportation Garage gate is broken and is no longer a viable option, having become a significant safety and security concern. The current gate has deteriorated to the point that repairs are no longer effective. It is important to note that funding for this replacement should come from the Sinking Fund and not the General Fund, as previously mentioned in earlier communications. Additionally, the new gate will feature a mobile app that allows staff to open and close the gate remotely, enhancing both security and convenience. This item will move forward to the regular meeting for a vote.

### 3) Edison Compressor Replacement

Discussion: The compressor for the rooftop freezer at Edison has continued to break down despite repeated repairs. This unit was originally designed for indoor use and has proven inadequate for rooftop conditions. We have consulted with several experts to determine the best course of action moving forward, and it has been recommended that the unit be replaced with one designed for outdoor use. The replacement will be funded through Food Service Funds, not the General Fund as previously stated. This will ensure that the freezer operates efficiently and meets the safety requirements for food storage. This item will move forward to the regular meeting for a vote.

## **D. FINANCE**

### **1) Audit Update**

Discussion: Dr Kruppe shared that it has come to her attention that the district audit has been delayed five times. The auditors are now scheduled to be onsite next week. However, it is important to note that state aid will be held back until the audit is completed. To mitigate any potential financial strain, we have the option of acquiring a loan or a State Aid Note to cover our expenses until the audit is finalized and state aid is reinstated. She also proposed that the Board consider calling a special meeting on November 4, 2024, to review the findings of the audit and take any necessary actions based on the auditors' recommendations, if the audit has been completed.

### **2) Special Education Testing Materials**

Discussion: Dr. Dulmage shared the need for the Q-interactive digital assessment system, a platform designed to administer and score tests that are traditionally given by an examiner in one-on-one settings. Currently, our district utilizes paper and pencil assessment kits, which are employed by various psychologists throughout the district. However, as we seek to assess students for special education eligibility, it has become increasingly evident that these traditional methods are not meeting our needs effectively. This item will move forward to the regular meeting for a vote.

### **3) Quaver Music**

Discussion: Dr. Dulmage has requested Quaver Music, an online interactive curriculum designed specifically for music education. This innovative program will provide our music classes with a comprehensive curriculum that we have not had in the past. This is designed for the teachers, the students will not be using the online platform. This item will move forward to the regular meeting for a vote.

### **4) Thespian Festival**

Discussion: On behalf of Mrs. McHenry, Principal of Hazel Park High School, Dr. Dulmage shared information for Hazel Park High School students to attend the 2024 Michigan Thespian Festival in Lansing, Michigan. The trip will involve 12-14 students and two chaperones from December 12-15, 2024. The festival offers students the opportunity to engage with over 1,600 theatre scholars, participate in workshops led by industry professionals, compete for college scholarships, and showcase their talents. This trip aims to enhance students' theatre skills and recognize the growing drama program at Hazel Park Schools. This item will move forward to the regular meeting for a vote.

### **5) Business Manager Salary**

Discussion: Dr. Kruppe shared the timeline for our Business Manager as it was presented to her from Mr. Zirniss. The beginning salary of 87,000 as well as incremental raises beginning last June. No increases have been implemented to date but Dr. Kruppe brought it to the Board for discussion. In alignment with the other district raises, the Board suggested a 5% increase to be brought to the regular meeting. This item will move forward to the regular meeting for a vote.

**6) Grants**

a) Michigan Art Access

Discussion: Dr. Kruppe shared that we have been awarded a \$12,000 grant from Michigan Arts and Culture Council (MACC).

**7) Credit Card Statement and Check Register**

Discussion: Questions asked and answered by Mr. Zirniss.

**E. OTHER**

**1) Oakland County School Boards Association (OCSBA) - Association Bylaws**

Discussion: The OCSBA has requested a language change to the bylaws regarding the membership of the Board of Directors. This change states that if a Member of the Board of Directors is elected or appointed to another Member School District Board of Education that is already represented on the Board of Directors, that Director may complete their current term on the Board of Directors. This amendment will clarify the status of Board members who may take on additional roles in other school districts that overlap with their current position, ensuring continuity and stability within the Board. This item will move forward to the regular meeting for a vote.

**2) MVCA Contract Amendment for Adjustment of Grade/Band Cap**

Discussion: The MVCA Board is requesting an amendment to the Grade/Band Cap for the 2024-2025 school year. The proposal aims to allow for the enrollment of 80 additional students in grades K-2 while decreasing enrollment in grades 3-5 and 9-12. The total enrollment cap of 3,460 students will remain unchanged. This item will move forward to the regular meeting for a vote.

**3) Transportation - Bus Routes**

Discussion: In an effort to accommodate students who are not currently on the planned bus route for Webb, we would like to extend this opportunity. Parents will be able to either walk their children to existing stops or be given the option to drop their child at a planned stop for transportation to Webb. Implementing this adjustment will provide greater flexibility for families while ensuring that students have reliable transportation to Webb. Communications are underway to move this to United Oaks if this plan continues to be very successful. This item will move forward to the regular meeting for a vote.

**PUBLIC COMMENT - None**

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

Deborah Laframboise, Trustee

Thank you for the explanations.

Heidi Fortress, Trustee

Thank you everyone.

Beverly Hinton, Trustee

(No comments to share)

April Beaton, Trustee

(No comments to share)

Dr. Kruppe

Thank you for the conversations, they have been very helpful.

Monica Rattee, Treasurer

The Junior Vikings finished last week. Varsity will be this week, it turned out to be a good season. The banquet will be in November. The Varsity team made the playoffs. Flag got a touchdown at U of M and then another one, it was cute!

Moved and supported that the meeting be adjourned by 5:03 pm.

Unanimous approval.



Ford Administration  
Jason Zirnig, Assistant Superintendent of Business and Operations  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443  
www.hazelparkschools.org

TO: The School District of the City of Hazel Park  
Board of Education

FROM: Jason Zirnig  
Assistant Superintendent, Business & Operations

RE: Treasurer's Report September 2024

DATE: October 17, 2024

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		637,511.04	
	<i>Total - General Fund</i>	<u>\$ 637,511.04</u>	
CENTER PROGRAM (22)		11,281.26	
COMMUNITY SERVICE (23)		373.53	
FOOD SERVICE FUND (25)		156,631.63	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		67,595.32	
	<i>Total - Special Revenue Funds</i>	<u>\$ 235,881.74</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		4,760.00	
	<i>Total - Other Funds</i>	<u>\$ 4,760.00</u>	
<b>TOTAL CHECK DISBURSEMENTS</b>		<u><u>\$ 878,152.78</u></u>	\$ 878,152.78
ACH DEBITS			1,911,417.23
PAYROLL			1,391,417.41
P-CARD PURCHASES			<u>116,929.03</u>
<b>TOTAL DISBURSEMENTS IN PERIOD</b>			<u><u>\$ 4,297,916.45</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

\_\_\_\_\_  
Jason Zirnig  
Assistant Superintendent, Business & Operations



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Personnel Recommendations Report  
Date: October 21, 2024

Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the October 21, 2024 Board of Education regular meeting. The packet also includes supporting documentation.

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



Attendee	EVENT	DATES OF EVENT	Location	ESTIMATED COST	Notes
Brodsky, Ronda	SHAPE Michigan 2024 Conference	11/7/24-11/8/24	Lansing, MI	\$390.00	
Casalou, Jocelyn	Career Development Practitioner Meeting	9/18/24	Pontiac, MI	\$0.00	
Geldhof, Samantha	2024 Michigan Conference on Introductory History Courses	9/20/24-9/21/24	Oakland University	\$0.00	
Geldhof, Samantha	Empowering Civics Educators: Navigating the Challenges of Teaching Civics	9/26/24	Oakland County, MI	\$30.00	
Kaminski, Julie	Instructional Leaders Network Conference	9/20/24, 10/18/24, 11/15/24, 1/17/25, 2/28/25, 3/21/25, 4/25/25, 5/16/25	Oakland Schools	\$160.00	
Marx, Leah	Pathways to Trauma Conference	11/12/24 - 11/13/24	Oakland Schools	\$0.00	
Shansky, Ellen	Pathways to Trauma Conference	11/12/24- 11/13/24	Oakland Schools	\$0.00	
Swanson, Deanna	Pathways to Trauma Conference	11/12/24 - 11/13/24	Oakland Schools	\$0.00	
Williams, Nancy	Social Work 101 Conference	9/19/24, 10/10/24, 12/5/24, 1/16/25, 2/6/25, 3/6/25, 4/3/25, 5/1/25	Oakland Schools	\$0.00	
Ryan, Karen	EPLI Leadership Training	11/13/24, 11/14/24, 12/3/24, 3/18/25, 3/19/25, 4/15/25	Lansing/GrandRapids	\$0.00	
Guljun, Armen	Macomb ISD Region IV at Consortium Conference 4 Tech Together	11/4/24-11/5/24	Macomb ISD	\$0.00	scholarship awarded through Oakland Schools
Kondek, Deborah	Math Leadership Team Conference	10/2/24, 10/8/24, 10/17/24, 11/14/24, 12/4/24, 4/15/24, 10/22/24, 10/24/24, 11/6/24, 1/17/25, 1/24/25, 1/30/25, 3/13/25, 4/2/25	Virtual/Oakland Schools	\$0.00	
Forster, Kim	Oakland Schools Arts Advisor Council Conference	10/9/24, 12/10/24, 2/13/25, 4/15/25	Oakland Schools	\$0.00	
Agueros, Heather	Oakland Schools 5th Annual Early Childhood Special Ed Conference	11/15/24	Oakland Schools	\$20.00	
Berry, Amy	PLAY Project	11/8/24, 11/22/24	Virtual	\$0.00	
Berry, Amy	Augmentive and Alternative Communication	10/22/24	Oakland Schools	\$0.00	
Berry, Amy	Early On Updates	9/13/24	Oakland Schools	\$0.00	
Berry, Amy	Having Difficult Discussions	1/30/25	Oakland Schools	\$0.00	
Bruss, Mackenzie	Writing; Organization & Structures	11/7/24	Virtual	\$0.00	
Burr, Megan	3P Leadership Kick Off	10/24/24	Cranbrook Science Museum	\$0.00	
Graessley, Karla	Community School Site Visit for United Way Grant	10/4/24	Kentwood, MI	\$260.00	
McQueary, Susan	D-SLN and M-SLN	9/26/24, 10/17/24, 1/16/25, 2/13/25, 5/15/25	Oakland Schools	\$50.00	
Crawford, Nykia	Creating a Trauma Sensitive Classroom A & B	10/4/24, 10/9/24	Oakland Schools	\$0.00	
Fooco, Stacy	MASP 2024 Fall Conference	10/28/24- 10/29/24	Novi, MI	\$225.00	
Buczko, Jamie	2024 Fall Leader Assistant Workshop	10/10/24	Virtual	\$198.00	
Voss, Ryann	2024 Fall Leader Assistant Workshop	10/10/24	Virtual	\$198.00	19
Barnett, Brooke	Community Schools Workshop	10/4/24	Kentwood, MI	\$0.00	
Brossard, Lee	Comprehensive Orton-Gillingham Plus	12/9/24 - 12/13/24	Virtual	\$0.00	
Byerly, Katherine	Community of Practice - Election Day	11/5/24	Walsh College, Troy, MI	\$0.00	
Decatur, Amy	Oakland Schools Layered Literacy Lab	10/9/24, 1/16/25, 5/15/25	Oakland Schools	\$0.00	
Denham, LaRhonda	Oakland Schools 5th Annual Early Childhood Special Ed Conference	11/15/24	Oakland Schools	\$0.00	
Elia, Carly	Michigan Association of School Psychologist Annual Conference	10/28/24 - 10/29/24	Novi, MI	\$225.00	
Gill, Kelly	Mathematics Leadership Team	10/15/24, 1/7/25, 2/26/25, 4/16/25, 6/17/25	Oakland Schools	\$0.00	
Hazen, Lori	Supporting Autistic Students in the General Education Classroom	1/29/25	Oakland Schools	\$25.00	
Hicks, John	AP Art and Design Workshop	10/16/24, 10/18/24, 10/22/24, 10/3/24	Virtual	\$175.00	
Lutzka, Melissa	PLTW Showcase	10/22/24	Ann Arbor, MI	\$0.00	
Page, Hope	Comprehensive Emergent Literacy for All	10/17/24	Virtual	\$0.00	
Resh, Erika	Layered Literacy Labs	10/9/24, 1/1/25, 5/15/25	Oakland Schools	\$0.00	
Shafkalis, Eleni	Comprehensive Emergent Literacy for All	10/17/24	Virtual	\$0.00	
Tompkins, Susan	Comprehensive Orton-Gillingham Plus	12/2/24 - 12/6/24	Virtual	\$0.00	
Vanas, Monica	IEP Essentials: A Three Day Event	10/8/24, 11/19/24, 2/4/25	Oakland Schools	\$60.00	
Westbury, Lauri	Math Recovery AVMR2 Spring Session	3/5/25, 3/18/25, 4/23/25, 5/13/25	Oakland Schools	\$0.00	
Williams, Nancy	Mandated Reporting	10/10/24	Oakland Schools	\$0.00	
Wood, Jessica	Oakland Schools 5th Annual Early Childhood Special Ed Conference	11/15/24	Oakland Schools	\$20.00	
Wood, Jessica	Collaborative Transitions in Early Childhood Special Education	1/13/25	Oakland Schools	\$20.00	



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**RESOLUTION TO CELEBRATE OUR BUILDING LEADERS**  
**National Principals Month: October, 2024**

A meeting of the Board of Education of the City of Hazel Park Schools was held at 1620 E Elza Ave, Hazel Park, MI for the Board of Education located in Hazel Park, MI 48030, on the 4th day of November, 2024 at 5:00 p.m.

The meeting was called to order by Rick Nagy, President.

The following Resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS**, National Principals Month is a month-long event that occurs each October, where school leaders are in the spotlight for their endless commitment to being principals. National Principals Month devotes the month of October to thank principals for all they do; and

We celebrate these heroes of education and honor our school principals for their significant impact on the success and well-being of our students; and

Principals are visionaries who lead us in providing the best possible education to future generations, and we thank these school leaders for all they do; and

An important part of ensuring that the students of Hazel Park Schools can fulfill the potential of a bright future is providing students with a rigorous and well-rounded education; and

Principals set the academic tone for their schools, and it is their vision, dedication, and determination that provide the mobilizing force for student achievement success. The effort of our school leaders is tireless in the pursuit of excellence in education; and

Principals are a vital part of our students' education as they set the academic tone for their schools by working collaboratively with teachers and staff to build high academic standards, set performance goals, and utilize best practices for achieving those goals; and,



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A secret to student success is a well-run school, and the key to that is a great principal. From leadership to teacher evaluation to student discipline and more, school leaders have an important role; and,

Principals are leaders who work tirelessly to ensure the success and well-being of each student in our learning community; and,

Great schools have great school leaders.

**BE IT RESOLVED** that the Board of Education of Hazel Park Schools encourages parents, guardians, and our community to learn more about the contributions of our school principals and the roles they play in ensuring every child has access to high-quality education in a safe, supportive environment and let them know how appreciated they are.

AYE:

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NAY:

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Resolution Declared: Adopted (Yes / No)

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Rick Nagy, Board President  
Board of Education  
Hazel Park Schools

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Dr. Amy Kruppe  
Superintendent  
Hazel Park Schools



PowerSchool Group LLC  
 150 Parkshore Dr. Folsom, CA 95630  
 Quote #: Q-1061103 - 1  
 Quote Expiration Date: 22-NOV-2024

Sales Quote - This Is Not An Invoice

Prepared By:	Randell Bosse	Customer Contact:	Amy Kruppe
Customer Name:	Hazel Park Public School District	Title:	Superintendent
Enrollment:	3,226	Address:	1620 E. Elza
Contract Term:	12 Months	City:	Hazel Park
Start Date:	23-OCT-2024	State/Province:	Michigan
End Date:	22-OCT-2025	Zip Code:	48030
		Country:	United States
		Phone #:	2486585200

Product Description	Quantity	Unit	Extended Price
Initial Term 23-OCT-2024 - 22-OCT-2025			
Professional Services and Setup Fees			

PowerSchool Student Keys to Ownership	30.00	Hours	USD 7,200.00
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Professional Services and Setup **USD 7,200.00**  
 Fee Totals:

Subscription Period Total	
Subscription Period	23-OCT-2024 - 22-OCT-2025
Amount To Be Invoiced	USD 7,200.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Notwithstanding anything to the contrary in the Main Services Agreement, if Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used by Customer toward professional services rendered within such twelve (12) month period will be forfeited. Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: [https://www.powerschool.com/MSA\\_Mar2024/](https://www.powerschool.com/MSA_Mar2024/)

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC  
Signature:

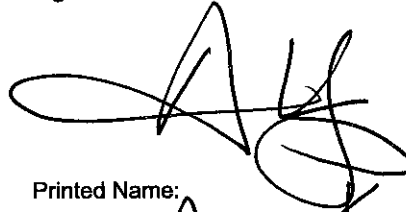


Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 23-OCT-2024

Hazel Park Public School District  
Signature:



Printed Name:

Title:

Date:

Amy Lynn  
Spennick

\*\*\*Sales Quote - This Is Not an Invoice\*\*\*



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To: Amy Kruppe, Superintendent  
From: Stephanie Dulmage, Assistant Superintendent of Teaching & Learning  
Subject: Supplementary Curricular Resource K-8 Music  
Date: October 21, 2024

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## Introduction

As part of our ongoing efforts to enhance the quality of education across all subjects, I would like to recommend the purchase of **Quaver Music**, a comprehensive, standards-aligned K-8 music curriculum that provides both teachers and students with high-quality instructional resources. This memo outlines the rationale for this investment, emphasizing the importance of access to high-quality curriculum resources and the benefits Quaver Music offers in fostering student engagement, teacher efficacy, and alignment with state and national standards. This presents an opportunity to ensure that our music education program receives the support it needs.

## High-Quality Curriculum Resources Matter

Research consistently shows that access to high-quality instructional materials has a significant impact on student learning outcomes. A comprehensive curriculum provides structured learning experiences that guide both novice and experienced teachers in delivering content aligned with state standards. Quaver Music offers a robust digital platform, complete with interactive lessons, assessments, and teacher support tools that promote student engagement and the development of robust, differentiated learning experiences.

## Standards Alignment

A key advantage of Quaver Music is its rigorous alignment with **state-specific standards** and the **National Core Arts Standards** (NCAS), ensuring that students acquire the knowledge and skills required for success in the arts. This alignment ensures that the program supports proficiency in areas such as music theory, performance, and cultural understanding, which are critical components of a well-rounded education.

## Key Points:

- **K-8 Scope and Sequence:** The curriculum offers a structured learning progression from kindergarten through 8th grade, meeting benchmarks in music literacy, performance, and critical thinking.
- **Integrated Assessments:** The platform includes built-in formative and summative assessments aligned to standards, providing valuable data for monitoring student progress and guiding instruction.

## Supporting Research:



- A report from the [National Association for Music Education](#) highlights that students involved in music education score higher in both verbal and math assessments compared to peers who do not participate in music programs.
- Research from [The Arts Education Partnership](#) (AEP) emphasizes the positive correlation between music education and student achievement, noting improved literacy and critical thinking skills.

Per Building License Fees

Schools	Grades	Per Building Cost	Total
Hoover, United Oaks, and Webb	K-5	\$1800.00	\$5400.00
Hazel Park Junior High	6-8	\$900.00	\$900.00
		<b>Grand Total</b>	<b>\$6300.00</b>

**Total Financial Impact:** \$6,300.00

**Strategic Goal Alignment**

**Resources:** The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Curriculum and Instruction:** Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

**Funding Source:** General Fund

**Recommendation**

That the Board of Education approve the purchase of a Quaver Music in an amount not to exceed \$6,300.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



Ford Administration  
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent  
From: Stephanie Dulmage, Assistant Superintendent of Teaching & Learning  
Subject: ELLevation Multilingual Program Management and Training Platform  
Date: October 21, 2024

**Introduction**

I am writing to recommend the purchase of ELLevation, a comprehensive multilingual program management tool designed to support the growing needs of our English Language Learners (ELLs). This platform will allow us to better manage student data, track progress, and provide targeted instruction while ensuring compliance with federal and state mandates.

**Rationale for Purchase**

As our district continues to serve an increasingly diverse student population, it is imperative that we have a system in place to meet the unique needs of our ELL students. Research strongly supports the use of data management systems to improve student outcomes, especially in diverse populations. A comprehensive review from the Institute of Education Sciences (IES) found that schools implementing data management systems were more effective in identifying gaps in achievement and allocating resources toward targeted interventions.

Additionally, data systems are essential for monitoring the progress of ELL students and ensuring timely interventions. A study published in the *Journal of Educational Data Mining* revealed that schools using such systems saw a 20% increase in the accuracy of interventions for students at risk of academic underperformance. These tools allow educators to shift from reactive to proactive strategies, ensuring ELL students receive the tailored instruction they need.

**Federal Requirements for EL Students**

The federal government mandates several requirements for supporting ELL students, primarily through the *Every Student Succeeds Act (ESSA)* and Title III funding regulations. Under ESSA, schools are required to:

1. **Identify and Serve ELL Students**  
Schools must identify students who qualify as English learners and provide them with appropriate language instruction programs. ELLevation helps ensure that students are properly identified and that their progress is tracked effectively.
2. **Monitor Progress and Ensure Academic Success**  
Schools must monitor EL students' progress in both English proficiency and academic achievement. ELLevation allows educators to document and report on student progress, ensuring compliance with both state and federal mandates.
3. **Parent and Family Communication**  
Under ESSA, districts must ensure meaningful communication with the parents of ELL students in a language





they can understand. ELLevation facilitates this by providing tools that assist in creating accessible communication and documentation in multiple languages.

### **Program Features and Benefits**

The ELLevation platform offers a comprehensive range of tools that will improve our ability to serve ELL students effectively and ensure compliance with federal requirements. Key benefits include:

1. Streamlined Data Management  
ELLevation consolidates ELL student data into a single platform, making it easier for educators to access critical information, such as language proficiency levels, academic performance, and accommodations.
2. Compliance and Reporting  
ELLevation supports compliance with ESSA and Title III by providing built-in reporting tools that streamline the documentation of progress, interventions, and outcomes, reducing the administrative burden on staff.
3. Instructional Support  
ELLevation includes resources and strategies tailored to the needs of ELL students, helping teachers provide differentiated instruction that aligns with each student's language development and academic progress.
4. Progress Monitoring and Reporting  
The platform offers powerful tracking and reporting features that allow educators to monitor English language acquisition and academic progress, making it easier to provide timely interventions and comply with federal and state requirements.
5. Student Plans  
Create tailored Multilingual Student Plans with scores, services, interventions, PLDs, and instructional strategies.
6. Targeted Professional Development
7. Provide EL Professional Development Modules for EL teachers and paraprofessionals, along with other general and special education staff.

Given the increasing number of ELL students, it is critical that we equip our staff with the right tools to support these learners. ELLevation provides a comprehensive solution that aligns with our district's goals of data-driven instruction, equitable access to education, and compliance with federal mandates. I respectfully request the Board's approval for the purchase of ELLevation to enhance our multilingual program management.

### **Total Financial Impact**

The total cost for implementing ELLevation for the 2024-2025 school year is \$23,000, which includes licensing, training, and ongoing support. This investment will enhance our ability to manage ELL programs efficiently, reduce compliance risks, and ensure that our EL students receive the instruction and support they need to succeed. Following the year 1 implementation, we may enter into a multi-year contract, which would reduce the yearly renewal fee.

### **Strategic Goal Alignment**

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.



**Funding Source:** Section 41 Grant

Recommendation

That the Board of Education approve the purchase of the ELLevation in an amount not to exceed \$23,000.

APPROVED AND RECOMMENDED FOR  
BOARD ACTION

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Amy Y. Kruppe, Ed.D.  
Superintendent



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To: Amy Kruppe, Superintendent  
From: Tammy McHenry, Principal HPHS  
Subject: Thespian Festival  
Date: September 23, 2024

In an effort to prepare students for success beyond graduation and offer rewarding opportunities during the day and beyond, the HPHS administration recommends approval for Thespian Troupe 4443 (HPS's Drama honor society) to stay overnight in Lansing for the 2024 Michigan Thespian Festival, sponsored by the Michigan Educational Theatre Association. The Hazel Park delegation will arrive Thursday, December 12 and will return Sunday, December 15 (three-night stay). They will be accompanied by the Drama Coach (Mark Fairbrother) and one additional chaperone. Participating students will enjoy bonding activities with 1600+ other young theatre scholars from across the state, learn in workshops led by industry professionals, compete in college scholarship auditions and competitions in theatre arts & tech, see live shows, and more. The purpose of the trip is to facilitate the development of theater skills as well as earn recognition for Hazel Park Schools' growing program and talented students.

The Drama team requests approval to stay overnight at the Hyatt House Lansing in five (5) rooms at approximately \$150 per room:

Hyatt House Lansing  
3150 E. Michigan Ave.  
Lansing, MI 48912  
(517) 337-2626  
-breakfast provided  
-local shuttle service provided  
\$150.00/night (approx)





**proposed budget**  
**Michigan Thespian Festival 2024**  
 sponsor: Hazel Park Drama  
*estimated students: 12–14*  
*estimated chaperones: 2*

category	item	per unit cost	quantity needed	total cost	details
lodging	Thursday night hotel room	150	5	750	1 boys room 2 girls rooms 2 adult rooms
lodging	Friday night hotel room	150	5	750	1 boys room 2 girls rooms 2 adult rooms
lodging	Saturday night hotel room	150	5	750	1 boys room 2 girls rooms 2 adult rooms
meal	Thursday dinner	–	12	–	provided by Chartwells at school
meal	Friday breakfast	–	12	–	provided by hotel
meal	Friday lunch	–	12	–	provided by Chartwells
meal	Friday dinner	25	14	350	eaten out
meal	Saturday breakfast	–	14	–	provided by hotel
meal	Saturday lunch	15	14	210	eaten out
meal	Saturday dinner	25	14	350	eaten out
meal	Sunday breakfast	–	14	–	provided by hotel
registration	registration	150	12	1800	Thespian cost: \$140 non-Thespian cost: \$165
<b>TOTAL</b>				<b>\$4,860</b>	

NOTE: Some costs are estimates.

**funding sources**

As a new theatre troupe in 2023–2024, we were fortunately able to earn a grant that covered half the cost of last year’s Festival, which was a formative experience for attendees. Being ineligible for the same grant this year, we are seeking the School Board’s approval of full funding from the District for this experience.



**Funding Source:** General Fund

**Strategic Goal Alignment:**

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Recommendation**

That the Board of Education approve funding for the Hazel Park delegation to attend the Thespian Festival for the 2024-2025 school year. .

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



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To: Dr. Amy Kruppe, Superintendent  
From: Tammy McHenry, Principal Hazel Park High School  
Subject: NYC Trip  
Date: October 21, 2024

To prepare students for success beyond graduation and offer rewarding opportunities during the school year and beyond, the HPHS administration recommends approval for Thespian Troupe 4443 (HPS's Drama Honor Society) to stay overnight in a hotel in the greater New York City area for an educational and cultural exploration of Broadway, sponsored by the Michigan Educational Theatre Association. The Hazel Park delegation would arrive Tuesday, June 24, and would return Saturday, June 28, 2025 (four-night stay). They will be accompanied by the Drama Coach (Mark Fairbrother) and likely one additional chaperone. Participating students will enjoy bonding activities with young theatre scholars from across the state, learn in workshops led by industry professionals, see live Broadway shows, visit cultural sites, and more.

The District would provide bussing to and from the airport. The purpose of the trip is to facilitate the development of theater skills and ensure Hazel Park students can compete at a global scale.

**Funding Source:** General Fund & Michigan Educational Theatre Association

**Strategic Goal Alignment -**

**Climate and Culture:** The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Curriculum & Instruction:** Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation :** That the Board of Education approve the trip to NYC for the High School Drama Honor Society, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed.D.  
Superintendent





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To: Amy Kruppe, Superintendent  
From: Megan Papasian-Broadwell, Executive Director of Student Services  
Subject: 1.0 FTE Speech/Language Pathologist  
Date: 10/9/2024

We are requesting the hiring of a Speech and Language Pathologist at a 1.0 FTE. Michigan School Districts must provide Speech and Language Services for students who qualify as a student with a Speech and Language Impairment under the following rule:

**MARSE R 340.1710 “Speech and language impairment” determination. Rule 10.**

- (1) A “speech and language impairment” means a communication disorder that adversely affects educational performance, such as a language impairment, articulation impairment, fluency impairment, or voice impairment.
- (2) A communication disorder shall be determined through the manifestation of 1 or more of the following speech and language impairments that adversely affects educational performance:
  - (a) A language impairment which interferes with the student’s ability to understand and use language effectively and which includes 1 or more of the following:
    - (i) Phonology. (ii) Morphology. (iii) Syntax. (iv) Semantics. (v) Pragmatics.
  - (b) Articulation impairment, including omissions, substitutions, or distortions of sound, persisting beyond the age at which maturation alone might be expected to correct the deviation.
  - (c) Fluency impairment, including an abnormal rate of speaking, speech interruptions, and repetition of sounds, words, phrases, or sentences, that interferes with effective communication.
  - (d) Voice impairment, including inappropriate pitch, loudness, or voice quality.
- (3) Any impairment under subrule (2)(a) of this rule shall be evidenced by both of the following:
  - (a) A spontaneous language sample demonstrating inadequate language functioning.
  - (b) Test results on not less than 2 standardized assessment instruments or 2 subtests designed to determine language functioning which indicate inappropriate language functioning for the student’s age.
- (4) A student who has a communication disorder, but whose primary disability is other than speech and language may be eligible for speech and language services under R 340.1745(a).
- (5) A determination of impairment shall be based upon a full and individual evaluation by a multidisciplinary evaluation team, which shall include a teacher of students with speech and language impairment under R 340

**Special Education Requirement**

In delivering services to students in Hazel Park Schools, special education personnel adhere to the programs and services indicated on the students’ Individualized Education Plans and implement district approved curriculum in reading, writing and mathematics.

**Funding Source: Strategic Goal Alignment:**

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





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- Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:**

- Center Programs Funding
- Estimated Employee Salary + Fringe Benefits: HPEA Salary Schedule

**Recommendation**

That the Board of Education approve the hiring of a 1.0 FTE Speech and Language Pathologist.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





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To: Dr. Amy Kruppe, Superintendent  
From: Dr. Megan Papasian-Broadwell, Executive Director of Student Services  
Subject: Additional Paraprofessional - Webb Elementary School (Level IV Resource)  
Date: 10/7/2024

We are requesting the hiring of two 1:1 paraprofessionals for Webster Early Childhood Center. Michigan School Districts must provide appropriate support for students who qualify as a student with special needs.

MARSE R 340.1754 Early childhood special education programs; 2 years 6 months through 5 years of age. Rule 54.

- (1) Early childhood special education programs for students with disabilities may be provided to students with disabilities who are 2 years 6 months through 5 years of age.
- (2) Early childhood special education programs for students with disabilities shall do all of the following:

(b) Be based upon the student's individual needs as determined through an age appropriate developmental assessment and specified in an individualized education program.

**Strategic Goal Alignment:**

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.
- Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:**

- General Fund
- Estimated Employee Salary + Fringe Benefits: HPPA Salary Schedule

**Recommendation**

That the Board of Education approve the hiring of two 1:1 Paraprofessionals - Webster Early Childhood Center - Braided PreSchool

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.,  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Kristy Cales, Human Resource Director  
Subject: Additional Part Time Security Guards  
Date: October 8, 2024

We are seeking approval to add two additional part time security guards at Hazel Park High School and Hazel Park Junior High School. These employees will work up to 20 hours per week at a rate of \$15.90/hour. They will be utilized as needed for evening events and practices at both buildings. Tentative hours worked are 4pm - 8pm Monday through Friday.

**Funding Sources:** General Fund

**Strategic Goal Alignment:**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

**Recommendation**

That the Board of Education approves the hiring of two additional part time security guards for HPHS & HPJH, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Dr. Megan Papsian-Broadwell, Executive Director of Student Services  
Subject: Q-Interactive: Web Based Evaluation System  
Date: 10-9-2024

**Purpose:**

To provide Hazel Park School Psychologists with a comprehensive, up-to-date digital system to evaluate students.

**Supporting Data:**

Q-interactive is a comprehensive digital system that can be used to administer and score tests that are traditionally given by an examiner in one-on-one settings (e.g., WISC-V, WAIS-IV, CELF-5, etc.). Testing takes place on two iPads in an app called Assess. You use the first iPad to access the test administration instructions, score and record responses, and control visual stimuli. The examinee uses the other iPad to view and respond to stimuli. Q-interactive also includes a website called Central, which is used to set up clients, generate reports for Assessments administered on the iPads, and store data long term. iPads must have at least 16BG of storage and house iPadOS 15 or greater.

An annual license for Q-Interactive includes a variety of assessment measures decreasing the need for paper-pencil kits that are shared amongst stakeholders. The most recent version of the assessments are populated in the Q-Interactive, negating the need to purchase new paper/pencil protocols when revisions are made to assessments.

Licensing can be paid through a monthly pay-as-you-go basis or pre-pay for usage based on anticipated use. Each school psychologist in the district would be required to hold their own license.

Our current district practice is assessment kits are paper and pencil and utilized throughout the district by a variety of psychologists. Over the last several years, new updated versions of these cognitive and achievement assessments have been updated, thus leaving the current versions out of date and unusable.

We are currently in need of several assessments to assess students for special education eligibility. Listed below are the cost comparisons between the Q-Interactive system (new) compared to the continuation of paper/pencil protocols to meet our district needs.





**Funding Source:**

General Fund, cost will be eligible for Special Education reimbursement funding through State Aid formula calculation.

**Strategic Goal Alignment:**

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Recommendation :** The Board of Education approve the purchase of materials and training to implement Q-Interactive Web Based Evaluation Tools at a cost not to exceed \$14,000.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent

ProformaInvoicePrintReport.pdf

Q-Interactive Cost Analysis



Pearson

**QUOTE / PROFORMA**

**Customer Bill-to:**

HAZEL PARK PUBLIC SCHOOLS  
1620 E. ELZA DR  
HAZEL PARK MI, 48030-2358

**Attention:**

**Customer Ship-to:**

HAZEL PARK PUBLIC SCHOOLS  
1620 E ELZA  
HAZEL PARK MI, 48030-2358

**Attention:**

**NCS Pearson, Inc.**

P.O Box 599700,  
San Antonio, TX 78259

**Tel:** 800-627-7271

**Tax ID No:**

41-0850527

**Quote/Proforma Number :** 288538

**Date :** 06-SEP-2024

**Customer Account# :** 3834286

**Sales Order Number :** 288538

**Customer PO# :**

**Currency :** USD

**Shipment Terms :** Paid

**Customer Tax Number :**

**Number of Pages :** Page 1 of 2

Prices will be honored for 60 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

<b>Total Ordered Quantity (No. Of Items) :</b> 3207	<b>REMITTANCE INFORMATION</b>
<b>Other Charges :</b> USD \$0.00	<b>Make Checks Payable to:</b>
<b>Net Amount :</b> USD \$6,975.00	13036 COLLECTION CENTER DRIVE
<b>Tax Total :</b> USD \$0.00	CHICAGO
<b>Quote/Proforma Total :</b> USD \$6,975.00	60693
<b>Amount Due :</b> USD \$6,975.00	NCS Pearson, Inc.
	<b>Bank Wire to:</b>
	Bank of America N A
	071000039
	<b>A/C No:</b> 8188105388
	SWIFT : 071000039
	39

Quote/Proforma Number: 288538						Page 2 of 2
Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
QNTRSITELIC	Q-INTERACTIVE SITE LICENSE	3200	1.60	NET	0.00	\$5,120.00
A103000260031	Q-INTERACTIVE STANDARD LICENSE (DIGITAL)	7	265.00	NET	0.00	\$1,855.00

\*\*\* IMPORTANT CUSTOMER MESSAGES \*\*\*

QUOTE/PROFORMA TOTALS	Subtotal	Total Other Charges	Total Tax	Total Due
	USD	USD	USD	USD
	\$6,975.00	\$0.00	\$0.00	\$6,975.00

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:

<https://www.pearsonassessments.com/footer/terms-of-sale---use.html>

For questions, please visit our support site at

<https://www.pearsonassessments.com/contact-us.html>

## **Cost Analysis of Academic and Cognitive Achievement Testing:**

Q-interactive is a comprehensive digital system that can be used to administer and score tests that are traditionally given by an examiner in one-on-one settings (e.g., WISC-V, WAIS-IV, CELF-5, etc.). Testing takes place on two iPads in an app called Assess. You use the first iPad to access the test administration instructions, score and record responses, and control visual stimuli. The examinee uses the other iPad to view and respond to stimuli. Q-interactive also includes a website called Central, which is used to set up clients, generate reports for Assessments administered on the iPads, and store data long term. iPads must have at least 16GB of storage and run iPadOS 15 or greater.

An annual license for Q-Interactive includes a variety of assessment measures decreasing the need for paper-pencil kits that are shared amongst stakeholders. The most recent version of the assessments are populated in the Q-Interactive, negating the need to purchase new paper/pencil protocols when revisions are made to assessments.

Licensing can be paid through a monthly pay-as-you-go basis or pre-pay for usage based on anticipated use. Each school psychologist in district would be required to hold their own license, as outlined in the cost analysis below.

41

Our current district practice is assessment kits are paper and pencil and utilized throughout the district by a variety of psychologists. Over the last several years, new updated versions of these cognitive and achievement assessments have been updated, thus leaving the current versions out of date and unusable.

We are currently in need of several assessments to assess students for special education eligibility. Listed below are the cost comparisons between the Q-Interactive system (new) compared to the continuation of paper/pencil protocols to meet our district needs.

*\*Average based on historical data*



	TYPE of Assessments Needed/Provided:	Assessment Costs	Q-Global Subscription (Annual)	iPads - must have iPadOS 15 and at least 16 GB of storage	Protocols	Total
Q-Interactive	<p>All Pearson assessments that have been normed digitally are available through the purchase of this product.</p> <p><b>Cognitive Assessments:</b></p> <ul style="list-style-type: none"> <li>● <b>WISC-V</b> (Wechsler Intelligence Scale for Children - Fifth Edition)</li> <li>● <b>WPPSI-IV</b> (Wechsler Preschool and Primary Scale of Intelligence - Fourth Edition)</li> <li>● <b>WAIS-IV</b> (Wechsler Adult Intelligence Scale - Fourth Edition)</li> <li>● <b>WMS-IV</b> (Wechsler Memory Scale - Fourth Edition)</li> </ul> <p><b>Achievement Assessments:</b></p> <ul style="list-style-type: none"> <li>● <b>WIAT-III</b> (Wechsler Individual Achievement Test - Third Edition)</li> <li>● <b>KTEA-3</b> (Kaufman Test of Educational Achievement - Third Edition)</li> <li>● <b>PPVT-5</b> (Peabody Picture Vocabulary Test - Fifth Edition)</li> <li>● <b>CELF-5</b> (Clinical Evaluation of</li> </ul>	<p>Q- Interactive Site License (3,200 licenses) <i>Each assessment is a license</i></p> <p>\$5,150</p> <p>Q-Glob</p>	<p>\$265/license (x 7) = \$1,855.00</p>	<p>9th Generation iPad required</p> <p><i>Price subject to change based on educational/District discounts (Price retrieved based on Amazon pricing)</i></p> <p>\$199.00 x 14 = \$2,800</p>		<p>Pearson Products: \$6,975.00</p> <p>Apple iPad: \$6,286</p> <p><b>= \$13,261</b></p> <p style="text-align: right;">43</p>

\*Average based on historical data

	<p>Language Fundamentals - Fifth Edition)</p> <p><b>Behavioral and Social-Emotional Assessments:</b></p> <ul style="list-style-type: none"> <li>● <b>BASC-3</b> (Behavior Assessment System for Children - Third Edition)</li> <li>● <b>Conners 3</b> (Conners 3rd Edition)</li> <li>● <b>VINELAND-3</b> (Vineland Adaptive Behavior Scales - Third Edition)</li> </ul>					
Paper/Pencil Protocols	<p>WIAT - 4 (2) - \$2,140</p> <p>WISC - V (2) - \$3,402</p> <p>KABC - 2 (1) - \$1162.40</p>	<p>WIAT - 4 (2) - \$2,140</p> <p>WISC - V (2) - \$3,402</p> <p>KABC - 2 (1) - \$1162.40</p>	<p>\$265/license (x 7) = \$1,855.00</p>		<p>Average* of 50 protocols on a quarterly basis</p> <p>\$430 x 4 = \$1,720</p>	<p><b>\$10,279.40</b></p> <p>44</p>

\*Average based on historical data

Pearson Quote - September 2024



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Kruppe, Superintendent  
Subject: Transportation Garage Gate  
Date: October 8, 2024

We are seeking approval for the replacement of the existing gate at the transportation garage. The transportation garage houses all of our vehicles and equipment, making it a critical asset for our district. The current gate is broken and no longer meets the security and operational efficiency standards required to safeguard our assets. This upgrade will not only protect our valuable assets but also streamline daily operations.

The transportation garage serves as the primary storage location for all of our vehicles and equipment. The existing gate has been in place for a number of years and has significant wear and tear, leading to frequent malfunctions and delays in accessing the facility. Additionally, the security features of the current gate are no longer adequate to meet our needs, posing a potential risk to the safety and security of our assets.

We propose to replace the existing gate with a more modern, secure, and reliable system. The new gate would feature:

- Enhanced Security: Heavy Duty Industrial Slide Gate with Built-In Battery Back-Up
- Improved Durability
- Operational Efficiency: An automated opening and closing system to reduce manual effort and minimize downtime during entry and exit.
- Durability: Built with materials that ensure long-term use and resistance to weathering and daily wear.
- Safety Features: Equipped with sensors to prevent accidents and ensure the safe movement of personnel and vehicles.

**Funding Source:** Sinking Fund

**Strategic Goal Alignment:**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the replacement of the existing gate not to exceed \$7,520.00

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Jason Zirmis, Assistant Superintendent of Business & Operations  
Subject: Board Memo - Freezer Compressor Replacement at Edison  
Date: October 9, 2024

We are seeking the Board's approval for the replacement of the compressor for the freezer located at Edison. The compressor has recently malfunctioned, posing significant safety and operational concerns that need immediate attention.

The freezer at Edison is essential for the proper storage of food supplies. Due to the malfunctioning compressor, the freezer is no longer operating at the required temperatures, potentially compromising food safety. This presents an urgent risk as prolonged exposure to improper temperatures could lead to spoilage and unsafe food conditions.

Additionally, the malfunctioning compressor poses safety concerns related to potential mechanical failures or hazards due to overheating, which could impact both staff and building safety.

We propose an immediate replacement of the faulty compressor. This will ensure the freezer resumes safe operating temperatures, preventing food spoilage and avoiding further mechanical or safety risks.

The estimated cost for the compressor replacement is \$8,847. The work is expected to be completed as soon as parts can be obtained and work scheduled (end of November), with minimal disruption to operations at Edison.

**Funding Source:** Food Service Funds

**Strategic Goal Alignment -**

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation :** That the Board of Education approve the compressor replacement for the freezer to ensure continued safe operation at Edison at a cost not to exceed \$9000.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Kristy Cales, Human Resource Director  
Subject: Increase in Director of Business Pay  
Date: October 21, 2024

We are seeking approval to increase the pay of our Director of Business. She has not received any increases yet as she continues to grow and learn the business office practices. We are asking for a 5% increase in her pay. Her new pay would be \$91350/yr. She has become proficient in several of the business office standards of practice (payroll, AP, Bank reconciliation, ect.) and continues to train in other areas of the business office. The average salary for a Director of Business in the Metropolitan Detroit Area in a district our size according to the 2024 salary study by MSBO is \$127,500.

**Funding Sources:** General Fund

**Strategic Goal Alignment:**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

**Recommendation**

That the Board of Education approves the in salary for Crystal Mubarak, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed.D.  
Superintendent



**CHARTER CONTRACT AMENDMENT**

to the July 1, 2024 Contract to Charter  
A School of Excellence that is a Cyber School

Issued To

**MICHIGAN VIRTUAL CHARTER ACADEMY**  
(A School of Excellence That Is A Cyber School)

By

**THE BOARD OF EDUCATION FOR THE CITY OF HAZEL  
PARK SCHOOL DISTRICT**  
(AUTHORIZING BODY)

CONTRACT AMENDMENT

MICHIGAN VIRTUAL CHARTER ACADEMY

In accordance with the Terms and Conditions of the Contract (the "Contract"), dated July 1, 2024, issued by the Board of Education for The City of Hazel Park School District (the "District Board") to Michigan Virtual Charter Academy (the "Academy") the Contract is amended as follows:

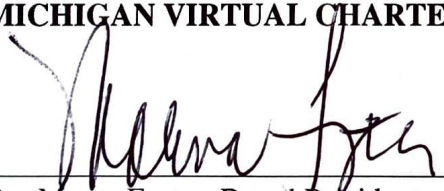
1. Amend Schedule 13: Age and Grade Range of Pupils for the 2024-2025 school year by replacing the current Schedule 13 with the amended Schedule 13 to adjust the enrollment grade band caps as identified in Tab 1. Total student enrollment will remain at 3,460 students.
2. The Superintendent of the District Board has been apprised of this proposed Contract Amendment. The Academy Board hereby approves this Contract Amendment for the 2024-2025 school year.
3. This contract amendment supersedes and replaces any prior contract amendment(s).

**THE BOARD OF EDUCATION FOR THE SCHOOL DISTRICT  
OF THE CITY OF HAZEL PARK**

\_\_\_\_\_  
By: Dr. Amy Kruppe, Superintendent

Dated: \_\_\_\_\_

**MICHIGAN VIRTUAL CHARTER ACADEMY**

  
\_\_\_\_\_  
By: Marva Foster, Board President

Dated: 9/23/24

**The School District of The City of Hazel Park and Michigan Virtual Charter Academy**

**Contract Amendment-Schedule 13**

**TAB 1**

**Schedule 13: Age and Grade Range of Pupils**

MVCA currently serves approximately 3,200 students in kindergarten through twelfth grade, with an enrollment cap of 3,460 students. The MVCA Board reviews performance and marketing data each year to determine enrollment goals. When circumstances have warranted, the Academy Board has increased or decreased the enrollment cap. The Academy Board intends to continue this practice moving forward. The Academy Board will consider enrollment increases as part of our longevity and sustainability plan to ensure MVCA can continue to sustain the services and programs developed during COVID. This is one (1) phase of a three (3) phase plan to ensure the Educational Program maintains a quality program.

MVCA's enrollment cap for the 2024 - 2025 school year is 3,460 students. The following approved table shows the breakdown of the current cap by grade level and grade band:

Proposed MVCA Enrollment Cap Adjustment 2024 - 2025			
Grade/Bands	CAP 2024-2025	Adjusted CAP 2024-2025	Increase
<b>K-2</b>	<b>400</b>	<b>480</b>	<b>80</b>
K	125	125	0
1	135	175	40
2	140	180	40
<b>3rd-5th</b>	<b>550</b>	<b>520</b>	<b>-30</b>
3	150	150	0
4	170	170	0
5	230	200	-30
<b>6th-8th</b>	<b>960</b>	<b>960</b>	<b>0</b>
6	320	320	0
7	320	320	0
8	320	320	0
<b>9th-12th</b>	<b>1550</b>	<b>1500</b>	<b>-50</b>
9	420	420	0
10	430	405	-25
11	365	340	-25
12	335	335	0
<b>Total</b>	<b>3460</b>	<b>3460</b>	<b>0</b>

Per Academy Board policy, when the lottery deadline passes in any enrollment cycle and no individual grade levels in a grade band require a lottery, the grade bands will be utilized to manage enrollment limits during the year.

The Academy Board will adjust its enrollment cap annually or more frequently as needed depending on demand and implementation of new programs.

Attendee	EVENT	DATES OF EVENT	Location	ESTIMATED COST	Notes
Major, Evan	MASSW Annual Conference	11/20/24 - 11/22/24	Traverse City, MI	\$778.00	
Shurter, Joshua	Midwest PowerSchool Conference	10/7/24 - 10/9/24	Michigan City, IN	\$942.44	
Smith, Danielle	Midwest PowerSchool Conference	10/7/24 - 10/9/24	Michigan City, IN	\$942.44	
Wilkins, Bradley	Midwest PowerSchool Conference	10/9/24 - 10/9/24	Michigan City, IN	\$1,283.86	
Parmalee, Sarah	AVMR 2 (Math Recovery)	3/5/24, 3/18/24, 4/23/24, 5/13/24	Oakland Schools	\$520.00	

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK  
OAKLAND COUNTY, MICHIGAN**

At a special meeting of the Board of Education of the School District of the City of Hazel Park, County of Oakland, State of Michigan (the "School District"), held in the School District on November 4, 2024, at 5:00 p.m., local time.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

**RESOLUTION AUTHORIZING ISSUANCE OF A NOTE  
IN ANTICIPATION OF STATE SCHOOL AID**

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), the School District is authorized to borrow money for school operations and issue its note therefore, pledging for the payment thereon monies to be received by it pursuant to the State School Aid Act of 1979, as amended (the "State Aid Act"), which note shall be a full faith and credit obligation of the School District; and

WHEREAS, the School District must either be qualified or obtain prior approval for the issuance of the note from the Department of Treasury of the State of Michigan (the "Treasury"); and

WHEREAS, the School District has determined it is in its best interest to borrow an amount not to exceed \$12,000,000 to pay operating expenses, and to issue a general obligation note of the School District therefor (the "Note"); and

WHEREAS, the School District also deems it advisable to authorize an Authorized Officer (as defined below) to accept an offer to purchase the Note from an underwriter or bank, negotiate, approve and execute a note purchase agreement or term sheet with the underwriter or bank and to approve various other terms and documents in connection with the sale and delivery of the Note to the underwriter or bank.

THEREFORE, IT IS RESOLVED BY THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK, OAKLAND COUNTY, MICHIGAN THAT:

1. Designation of Authorized Officer. The Superintendent is authorized and directed to take certain actions on behalf of the School District as described below (the "Authorized Officer").

2. Borrowing Authorized. Pursuant to Section 1225 of the Act, the School District shall borrow an amount not to exceed \$12,000,000 for school operating purposes. The final amount of the borrowing shall be determined by the Authorized Officer prior to the sale in an amount not-to-exceed the lesser of \$12,000,000 or 70% of the School District's 2024/25 State School Aid (the "2024/25 State Aid"). The School District shall issue a general obligation note for this purpose in anticipation of the 2024/25 State Aid (the "Note").

3. Terms and Conditions. The Note shall bear interest at the rate or rates determined by an Authorized Officer. The rate or rates shall not exceed the maximum rate permitted by law at the time of sale. The Note shall be dated and shall be due and payable on the date designated by an Authorized Officer. The Note shall not be outstanding for a period exceeding 372 days. The Note shall be payable in lawful money of the United States of America. The Note may or may not be subject to optional redemption prior to maturity.

4. Pledge of State Aid. The School District irrevocably pledges its 2024/25 State Aid equal to the outstanding balance of the Note including accrued interest thereon as security for repayment of the Note (the "Pledged State Aid"). The School District shall appropriate a sufficient amount of the Pledged State Aid to repay the principal of and interest on the Note. In addition, the School District irrevocably pledges its full faith and credit for payment of principal of and interest on the Note. In case of the insufficiency of the Pledged State Aid, the School District shall pay the Note as a first budget obligation from any funds legally available for such purposes.

5. Negotiated Sale, Approval of Sale and Execution of Note. The Note shall be sold pursuant to a negotiated sale. The Authorized Officer is authorized to accept an offer to purchase the Note from an underwriter or bank to be selected by the Authorized Officer and is further authorized to negotiate, approve and execute a note purchase agreement or term sheet with the underwriter or bank and to approve various other terms and documents in connection with the sale and delivery of the Note to the underwriter or bank. The Authorized Officer shall execute the Note on behalf of the School District. A negotiated sale was chosen by the School District instead of a competitive sale because it allows flexibility in timing the sale and structure of the Note in response to changing market conditions.

6. Department of Treasury. An Authorized Officer is hereby authorized and directed to make application to Treasury for and on behalf of the School District for qualified status or for an order approving the issuance of the Note, if applicable, and to pay any applicable fee, including filing for an exemption from the rating requirement, and to further do all things necessary on behalf of the School District to obtain such Qualified Status or Order approving the issuance of the Note.

7. Retention of Note Counsel. The law firm of Miller, Canfield, Paddock and Stone, P.L.C. is hereby appointed as note counsel for the School District with reference to the issuance of the Note authorized by this Resolution ("Note Counsel"). The representation of the School District by Miller, Canfield, Paddock and Stone, P.L.C. as note counsel is hereby approved notwithstanding Miller Canfield's representation in unrelated matters of The Huntington National Bank, a potential purchaser of the State Aid Note.

8. Tax Matters. The School District covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the “Code”), that must be satisfied subsequent to the issuance of the Note in order that the interest on the Note be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and money deemed to be Note proceeds. If applicable, the Authorized Officer is authorized to designate the Note as “qualified tax exempt obligations” for purposes of the deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Code.

9. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Nays: \_\_\_\_\_  
\_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Ricky Nagy  
President, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Education of School District of the City of Hazel Park, County of Oakland, State of Michigan, at a special meeting held on November 4, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Ricky Nagy  
President, Board of Education

**REQUIRED DISCLOSURE IN NOTICE OF  
BOARD OF EDUCATION MEETING**

The Revised Municipal Finance Act requires that the following statement be included in the notice of the Board of Education meeting at which the Resolution Authorizing Issuance of a Note in Anticipation of State School Aid will be acted on by the Board of Education:

**NOTICE OF INTENDED BORROWING**

At the special meeting of the Board of Education of the School District of the City of Hazel Park, County of Oakland, State of Michigan (the “School District”) on November 4, 2024, at 5:00 p.m. local time, the Board of Education will consider the issuance by the School District of its 2024 State Aid Note in the aggregate principal amount of not-to-exceed \$12,000,000, which Note will be secured by a limited tax full faith and credit pledge of the School District.

This notice is given pursuant to the requirements of Section 308 of the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended.

42822429.1/039346.00021



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Student Discipline  
Date: November 4, 2024

We are presenting this information as part of the expulsion process:

*The Superintendent will exercise discretion over whether or not to suspend or expel a student for persistent disobedience or gross misconduct. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Superintendent can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Superintendent will still consider these factors in making the determination.*

Students are afforded due process:

*The Board recognizes exclusion from the educational programs of the District, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and is one that cannot be imposed without appropriate due process, since exclusion deprives a child of the right to an education. The Board also recognizes that it may be necessary for a teacher to remove a student from class for conduct disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided the removal is for a period of less than twenty-four (24) hours.*

Per the policy Student 20240001 has been recommended for expulsion and as outlined in the letters have been provided with further required documentation to petition for reinstatement back into the school.

**Funding Source:** Not Applicable

**Strategic Goal Alignment:**

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Principal/ Athletic Director Approved	Superintende nt Approved	Board Shared	Notes
United Oaks	Student Council	Chip Sale	To raise money to support various causes in our community and school.	October 8, 2024	Yes	Yes	10/21/24	
United Oaks	Student Council	School Store	To raise money to support various causes in our community and school.	October 8, 2024	Yes	Yes	10/21/24	
Rachel Zivojnovity	Hazel Park Dance Team Bc	Show Shirt/Sponsors	Build relationships with local businesses, while giving all dancers, coaches the same shirt with local business names that sponsors them to wear to competitions, year round.	ASAP	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Movie Night	event, raise funds for other school and community events and staff support	October 11, 2024	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Santa Shop	giving gifts, teaching students financial responsibility, its their favorite event of the year!	December 12, 2024	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Fall Catalogue Fundraiser	gift ideas, raise funds for school & community events.	October 2, 2024	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Trunk or Treat	not raising funds but accepting candy donations	October 29, 2024	Yes	Yes	10/21/24	60
United Oaks PTA	United Oaks PTA	Penny Wars	raise funds for school and community events; fun competition	November 1, 2024	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Vendors Market	awareness to local businesses - proceeds go to carnival and other school events	March during pare	Yes	Yes	10/21/24	
United Oaks PTA	United Oaks PTA	Eagle Grams	a way to involve parents & guardians with their students; involve student council in decision making/assembling	Oct, Dec, Feb, Ap	Yes	Yes	10/21/24	



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**ADK Grant Winner - October**

August Winners - Erica Breshgold (United Oaks Elementary)  
Jennifer Suder (Hoover Elementary)

September Winners - Susan Culver (Hoover Elementary)  
Kathrine Fox (Webb Elementary)

October Winners - Lauren Kroneck (Webb Elementary)  
Kaitlyn Buback (Hazel Park Junior High)

Congratulations to these teachers on receiving the monthly grant award for the 2024-25 school year from the Hazel Park Chapter for ADK-Mu. These teachers will receive \$50 to put towards their classrooms.



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October 24, 2024

Whittie Law Center  
Attn: Dennis Whittie  
1500 N Stephenson Hwy Ste. 239  
Royal Oak, MI 48067

Subject: Thank You for Your Generous Paper Donation

Dear Mr. Whittie,

On behalf of the Hazel Park Schools and the Board of Education, I would like to express our heartfelt thanks for your generous donation of paper to our district. Your support is greatly appreciated and will go a long way in helping our students and teachers.

Your contribution truly makes a difference, and we are grateful for your partnership in supporting education in our community. Thank you once again for your kindness and generosity.

Sincerely,

Dr. Amy Kruppe, Superintendent  
Hazel Park Schools

Ricky Nagy, President  
Hazel Park School Board



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October 25, 2024

Class of 1984

[Redacted]  
[Redacted]  
[Redacted]

Subject: Thank You for Your Generous Athletic Donation

Dear Class of 1984,

On behalf of the Hazel Park Schools and the Board of Education, I would like to express our heartfelt thanks for your generous donation to our Athletic Department. Your support is greatly appreciated and will go a long way in helping our students.

Your contribution truly makes a difference, and we are grateful for your partnership in supporting education in our community. Thank you once again for your kindness and generosity.

Sincerely,

Dr. Amy Kruppe, Superintendent  
Hazel Park Schools

Ricky Nagy, President  
Hazel Park School Board

