



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

November 20, 2023

5:30 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Rick Nagy, prior to the meeting at rick.nagy@myhpsd.org.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

SPECIAL ORDER OF BUSINESS

- A. New Staff Introductions for Secondary
- B. Junior High Representatives
- C. High School Representatives
- D. Advantage Representative
- E. Girls Volleyball Team & AVCA Best and Brightest Awards
- F. Jardon Presentation

PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.

CONSENT AGENDA (Action Items)

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.

- A. Approval of Minutes

1) Board Meetings	4
2) Committee Meetings	11
B. <u>Monthly Financial Reports</u>	<u>14</u>
C. <u>Personnel Recommendations</u>	<u>31</u>
D. <u>Conference Requests</u>	<u>32</u>
E. 2024 Mackinac Policy Conference	34
UNFINISHED BUSINESS	
A. Board Policies Section 1 & Section 2 - 2nd Reading (Action Item)	35
NEW BUSINESS	
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B. Bond Presentation (Informational Item)	60
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D. Sensory Swing (Action Item)	92
E. Webster Bus Paraprofessional (Action Item)	94
F. LOA Advantage Sick Time (Action Item)	96
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J. 23/24 Youth Assistance Sponsorship (Action Item)	103
K. Freedom Of Information Act (FOIA) (Informational Item)	
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SUPERINTENDENT REPORT	
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B. LEO Update	108
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D. 2023-24 ADK-Mu Classroom Grant	110
REQUESTS FOR FUTURE AGENDA ITEMS	
CALENDAR DATES	
A. Monday, December 4, 2023 - Board of Education Workshop	
B. Monday, December 11, 2023 - Committee Meetings	
C. Monday, December 18, 2023 - Regular Board of Education Meeting	
PUBLIC COMMENT	
<i>During this portion of public comment, each statement made by a participant shall be limited to one (1) minute and participants must identify themselves by name and address.</i>	
BOARD MEMBER AND ADMINISTRATION COMMENTS	
ADJOURNMENT	

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
Agenda
Regular Meeting
October 23, 2023 5:30 PM

CALL TO ORDER

The regular meeting of the Hazel Park Board of Education was called to order on October 23, 2023 at 5:30 pm.

ROLL CALL

Members Present: Baldwin, Fortress, Hinton, Laframboise, Rattee, Rice

Members Absent: Nagy

Others Present: Kruppe, Zirnis, Dulmage

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Fortress, supported by Laframboise, that the Board of Education approve the agenda as written.

Discussion

Roll Call

Yays: Fortress, Laframboise, Baldwin, Rice, Hinton, Rattee

Nays:

Motion carried.

SPECIAL ORDER OF BUSINESS

- A. Knights of Columbus*
- B. AP Students*
- C. New Staff Elementary*
- D. Junior High Representatives*
- E. High School Representatives*
- F. Advantage Representative*
- G. United Oaks Presentation*

PUBLIC COMMENT - None

CONSENT AGENDA (Action Items)

- ~~*A. Approval of Minutes*~~
 - ~~*1. Board Meetings*~~
 - ~~*2. Committee Meetings*~~
- ~~*B. Monthly Financial Reports*~~
- ~~*C. Personnel Recommendations*~~
- ~~*D. Conference Requests*~~
- ~~*E. Business Office Director*~~

- ~~F. Board Member Training~~
- ~~G. AMLE Conference~~

NEW BUSINESS

A. Approval of Minutes

1. *Board Meetings*
2. *Committee Meetings*

Moved by Fortress, supported by Laframboise, that the Board of Education approve the minutes, as presented.

Amended motion: Moved by Fortress, supported by Laframboise, that the Board of Education approve the minutes, with the adjustment to the Finance minutes to reflect Ms. Rattee leaving the meeting early.

Discussion

Roll Call

Yays: Fortress, Laframboise, Baldwin, Hinton, Rattee

Nays: Rice

Motion carried.

B. Monthly Financial Reports

Moved by Laframboise, supported by Hinton, that the Board of Education approve the Monthly Financial Reports, as presented.

Discussion

Roll Call

Yays: Laframboise, Hinton, Rice, Rattee, Baldwin

Nays: Fortress

Motion carried.

C. Personnel Recommendations

Moved by Laframboise, supported by Hinton, that the Board of Education approve the Personnel recommendations, as presented.

Discussion

Roll Call

Yays: Laframboise, Hinton, Fortress, Rattee, Baldwin

Nays:

Abstain: Rice

Motion carried.

D. Conference Requests

Moved by Laframboise, supported by Hinton, that the Board of Education approve the Conference Requests, as presented.

Discussion

Roll Call

Yays: Laframboise, Hinton, Fortress, Rattee, Baldwin

Nays:

Motion carried.

E. Board Member Training

Moved by Fortress, supported by Hinton, that the Board of Education approve the Board Member Training, as presented.

Discussion

Roll Call

Yays: Fortress, Hinton, Rice, Laframboise, Rattee, Baldwin

Nays:
Motion carried.

F. AMLE Conference

Moved by Fortress, supported by Hinton, that the Board of Education approve the AMLE Conference, as presented.
Discussion

Amended motion: Moved by Fortress, supported by Hinton, that the Board of Education approve the AMLE Conference with the adjustment to each attendee having their own room, as presented.

Roll Call

Yays: Fortress, Hinton, Rice, Laframboise, Rattee, Baldwin

Nays:

Motion carried.

G. Business Office Director (Informational Item)

H. National Principals Month (Action Item)

Moved by Fortress, supported by Hinton, that the Board of Education approve the resolution in recognition of National Principals Month.

I. Overnight Field Trip (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the overnight trip for the Drama Club to the Thespian Festival in Lansing, Michigan.

Amended motion: Moved by Rice, supported by Rattee, that the Board of Education approve the overnight trip for the Drama Club to the Thespian Festival in Lansing, Michigan, not to exceed \$4500.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Laframboise, Baldwin

Nays: Hinton

Motion carried.

J. Cognia Reinstatement Costs (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the Cognia reinstatement cost, as presented.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

K. Two-year old Classroom Furniture (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the purchase of additional furniture, flexible seating, and equipment/materials in an amount not to exceed \$25,000.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

L. Speech/Language Pathologist (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the hiring of a 0.5 FTE Speech and Language Pathologist.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

M. Athletic Secretary (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the change for the position of Athletic Secretary from 11-month to 12-month, as presented.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

N. Board Policies - Section 1 & Section 2: 1st Reading (Informational Item)

O. High School Cafeteria Improvements & Staff Bathroom (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the not to exceed cafeteria project in the amount of \$1,919,400.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

P. Bond Consulting Services (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the contract services through Banach, Banach and Cassidy Inc.

Discussion

Roll Call

Yays: Rice, Rattee, Hinton, Laframboise, Baldwin

Nays: Fortress

Motion carried.

Q. Media Center Furniture (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the Media Center Furniture for \$26,000.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

R. Webb/Jardon Separation Doors (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the Webb/Jardon Separation Doors not to exceed \$26,000.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

S. Webster Cafeteria Tables (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the Webster Age Appropriate Cafeteria tables not to exceed \$25,000.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

T. Maintenance Equipment Purchase (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the maintenance equipment not to exceed \$24,000.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

U. Student Discipline (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the student discipline, as presented.

Discussion

Roll Call

Yays: Rice, Rattee, Fortress, Hinton, Laframboise, Baldwin

Nays:

Motion carried.

SUPERINTENDENT REPORT

A. Superintendent Evaluation Check In

B. Enrollment

C. Fundraisers

D. Strategic Plan Update

E. 2023-24 ADK-Mu Classroom Grant

CALENDAR DATES

1. *October 30, 2023 - Audit Presentation*
2. *November 6th - Board Workshop*
3. *November 13th - Committee Meetings*
4. *November 20th - Board of Education Regular Meeting*

PUBLIC COMMENT - None

BOARD MEMBER AND ADMINISTRATION COMMENTS

Heidi Fortress, Board Trustee

Bev and I attended the OCSBA Dinner at Avondale and they had bags that lock for students to put their phones in, I know some concerts have these as well. They unlocked at the end of the day. They also had this brochure of their Strategic 5-Year Plan, which I thought was great. They also have Emergency Bags of food at their Admin Office setting out for people in need. They had covid tests there too so you could just take them if you needed them. Happy Halloween and stay safe everyone!

Beverly Hinton, Board Trustee

Yes, the OCSBA Dinner was great. Some of the presentations I have attended recently were also good. They sent all the presentations and there was talk of money so we wouldn't have to do these bonds in the future. They talked about protocols, having trust and the keys to success. It was all great information and how to address parent concerns. I would like to thank the principals for their hard work and always putting their best effort forward with our kids. I'd also like to give a shout out to the Athletic teams, the Marching Band, and Cheer teams. There are so many great things happening, and the Drama team too! Hazel Park really shines! Happy Halloween everyone and I hope you all have a good night!

Dawn Rice, Board Secretary

At our September meeting, a gentleman came to speak. It was derogatory and I would be remiss if I did not defend you. The hard work and dedication that all of our staff put into the kids each and every day. You are here everyday for every challenge with our kids and I appreciate you for it. Thank you for everything.

Monica Rattee, Board Treasurer

I have notes from the Junior High kids who weren't able to attend tonight. They are super excited to be able to wear costumes on Halloween so thank you to Mr. Barnett for allowing that. Guidelines for costumes will be in place. Shout out to Tqm for bringing pizza over to the potential football

players and making those connections. The kids really enjoyed it! I also have to commend Janice Howard, she puts her heart and soul into everything she does. We had a Cheer Off last weekend and she was there until midnight and then her and I were back at 5:30 the next morning. She worked so hard for our kids. Junior High Girls Basketball has two games left. And just a reminder about Webb's Trunk or Treat happening this week. Thank you to the Knights of Columbus for always doing great things for our district. The Board visits with Rick and Amy have been wonderful so thank you for taking the time for that. Thank you!

Debbie Laframboise, Board Trustee

I'm really excited to see Clue! I hope the kids have lots of fun on their field trip. December 2nd is the Dance Competition, good luck to the dancers! I had some out of town company and I had "The Pulse" book on my table they were looking through and were so impressed! Kudos to Chuck on that and the district. Thank you and have a good night everyone.

Dr. Amy Kruppe, Superintendent

Thank you for a good meeting.

Melissa Baldwin, Board Vice President

There was a safety meeting and while it had low attendance there was a lot of great information shared. It's personal for me because I have kids in the district and it's comforting to know that my kids are safe. I would like to thank the staff and security team for keeping our kids safe and forming these great relationships with our students so they also feel safe at school. Please remember all the Trunk or Treats, they're always a great time and thank you everyone for a great meeting!

*Moved and supported that the meeting be adjourned at 7:43 PM
Unanimous Approval.*



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www.hazelparkschools.org

**The School District of the City of Hazel Park Schools
Board Committee Meeting
Personnel Committee
November 14, 2023
2:00 PM**

Board Members Present: Melissa Baldwin, Dawn Rice, Rick Nagy
Administrators Present: Dr. Amy Kruppe, Superintendent
Kristy Cales, Director of Human Resources

Meeting Start Time: **2:00 pm**

Agenda

A. LOA Psychologist & Social Workers

Ms. Cales shared information regarding completed Letter of Agreement for the Psychologist, Social Workers and Counselors Additional Pay. The committee suggested moving forward to the Board.

B. LOA correction of sick time at Advantage

Ms. Cales shared information regarding completed Letter of Agreement for the correction of sick time at Advantage. The committee suggested moving forward to the Board.

D. LOA on MERC

Ms. Cales shared information regarding completed Letter of Agreement for MERC. The committee suggested moving forward to the Board.

E. Hazelwood Caretaker

The committee discussed bringing a caretaker back to Camp Hazelwood.

F. Paraprofessional Benefits

Ms. Cales shared information regarding the Paraprofessional benefits.

G. Secretary Union Update

Ms. Cales provided an update regarding the Secretary Union.

Meeting End Time: **2:36 pm**

Minutes submitted by Jamie Buczko, Administrative Assistant





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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Policy Committee
November 13, 2023
3:00 PM**

Board Members Present: Monica Rattee, Melissa Baldwin, Dawn Rice
Board Members Absent: none
Administrators Present: Dr. Amy Kruppe, Superintendent
James Paterson, District Counsel
Kristy Cales, Director of Human Resources

Meeting Start Time: **3:02pm**

Agenda

A. Board Policies - Section 1 & Section 2

Mr. Paterson reviewed some suggested updates to the committee for Section 1 and Section 2. The committee suggested moving the changes forward to the board.

B. Board Policies - Section 3

The committee was given Section 3 to review.

The committee reviewed the notes provided by Trustee Hinton regarding Governing through Policy and the sections from Robert's Rules for Dummies. All committee members appreciated the reminder of the importance of policy and are hopeful the board will support the decisions of the entire board moving forward.

Meeting End Time: **3:55pm**

Minutes submitted by Jamie Buczko, Administrative Assistant





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www.hazelparkschools.org

Agenda

Finance Committee

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

November 14, 2023

4:00 PM

A meeting of the Hazel Park Board of Education Finance Committee will be held at the Ford Administration Office 1620 E Elza Avenue, Hazel Park, Michigan at the Date and Time Listed Above

Board Members:	Monica Rattee, Dawn Rice
Absent:	Debbie Laframboise
Administrators:	Dr. Amy Kruppe, Superintendent Jason Zirnig, Assistant Superintendent of Business & Operations

Meeting Start – 4:07 pm

Public Comment – None

Agenda Items

- A. Audit Presentation - Plante Moran presented the audit
- B. Check Register & CC Statement – Reviewed reports

Meeting Close 4:41 pm

Minutes submitted by Ryann Voss, Administrative Assistant to the Assistant Superintendent of Business and Operations

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This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



Ford Administration
Matthew Miller, Business Office Manager
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5213 | F: 248-544-5443
www.hazelparkschools.org

TO: The School District of the City of Hazel Park
Board of Education

FROM: Jason Zirniss
Assistant Superintendent, Business & Operations

RE: Treasurer's Report October, 2023

DATE: November 6, 2023

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,704,146.89	
	<i>Total - General Fund</i>	<u>\$ 1,704,146.89</u>	
CENTER PROGRAM (22)		6,668.89	
COMMUNITY SERVICE (23)		1,226.04	
FOOD SERVICE FUND (25)		203,362.22	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		0.00	
	<i>Total - Special Revenue Funds</i>	<u>\$ 211,257.15</u>	
INTERNAL ACCOUNT FUNDS (29)		4,292.82	
	<i>Total - Other Funds</i>	<u>\$ 4,292.82</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 1,919,696.86</u></u>	\$ 1,919,696.86
ACH DEBITS			1,599,466.61
PAYROLL			1,664,672.47
OUTGOING WIRE TRANSFERS			2,732,541.41
P-CARD PURCHASES			169,535.48
			<u>6,166,215.97</u>
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 8,085,912.83</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Jason Zirniss
Assistant Superintendent, Business & Operations

Monthly Summary of EFT's from HP Bank Accounts

Oct-23

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
10/2/2023	\$242.56	Gen Funds	Latchkey Fees
10/11/2023	\$5,500.98	Gen Funds	Health Equity Payment October 6th Payroll
10/23/2023	\$12,075.98	Gen Funds	Health Equity Payment October 20th Payroll
10/5/2023	\$6,658.56	Gen Funds	EduStaff Payment
10/19/2023	\$15,015.46	Gen Funds	EduStaff Payment
10/12/2023	\$23,775.44	Gen Funds	Penserv Payment October 6th Payroll
10/24/2023	\$24,702.21	Gen Funds	Penserv Payment October 20th Payroll
10/11/2023	\$37,927.33	Tax W/H	Payroll State Tax Withholding October 6th
10/25/2023	\$48,256.59	Tax W/H	Payroll State Tax Withholding October 20th
10/10/2023	\$252,182.73	Tax W/H	Payroll Federal Tax Withholding October 6th
10/24/2023	\$328,870.14	Tax W/H	Payroll Federal Tax Withholding October 20th
10/5/2023	\$405,570.87	Ret W/H	Payroll Retirement Withholding September 22nd
10/20/2023	\$434,905.89	Ret W/H	Payroll Retirement Withholding October 6th
10/26/2023	\$3,781.87	UIA	Unemployment Payment

\$1,599,466.61	Total ACH Debits
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<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
10/6/2023	\$742,864.76	General Payroll on October 6th
10/20/2023	\$921,807.71	General Payroll on October 20th

\$1,664,672.47	Total Payroll
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<u>Date</u>	<u>Amount</u>	<u>Wires</u>
10/26/2023	\$2,732,541.41	MVCA Wire State Aid

\$2,732,541.41	Total Wires
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<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
10/23/2023	\$169,535.48	General P-Card charges Huntington Bank

\$169,535.48	Total P-Card Purchases
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Hazel Park Schools
Budget to Actual by St Revenue and St Function
As of 10/31/2023

St Revenue/Function	Description		Original Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue							
St Revenue: 100	Revenue from Local Sources	Total:	6,587,455.00	0.00	3,994,233.56	2,593,221.44	60.63%
St Revenue: 300	Rev from State Sources	Total:	37,250,524.00	0.00	9,039,233.38	28,211,290.62	24.27%
St Revenue: 400	Rev from Federal Sources	Total:	1,733,196.00	0.00	3,326,898.53	(1,593,702.53)	191.95%
St Revenue: 500	Incoming Transfer/Oth Transact	Total:	3,174,222.00	0.00	696,484.08	2,477,737.92	21.94%
St Revenue: 600	Fund Modifications	Total:	1,892,000.00	0.00	0.00	1,892,000.00	0.00%
Type: 4	RevenueTotal:		50,637,397.00	0.00	17,056,849.55	33,580,547.45	33.68%
Type: 5 Expense							
St. Function:110	Basic Programs	Total:	21,289,851.00	101,671.58	5,126,181.81	16,163,669.19	24.08%
St. Function:120	Added Needs	Total:	10,564,620.00	7,527.00	2,515,299.16	8,049,320.84	23.81%
St. Function:210	Support Services-Pupil	Total:	3,690,596.00	1,480.00	969,112.50	2,721,483.50	26.26%
St. Function:220	Support Services-Instr Staff	Total:	3,197,359.00	152,508.44	1,045,486.54	2,151,872.46	32.70%
St. Function:230	Support Services-General Admin	Total:	806,288.00	265.00	219,062.92	587,225.08	27.17%
St. Function:240	Support Services-School Admin	Total:	2,137,172.00	2,352.24	582,869.53	1,554,302.47	27.27%
St. Function:250	Support Services-Business	Total:	811,895.00	7,916.00	253,297.67	558,597.33	31.20%
St. Function:260	Operations and Maintenance	Total:	5,600,153.00	32,747.10	2,515,013.53	3,085,139.47	44.91%
St. Function:270	Pupil Transportation Services	Total:	543,393.00	1,920.00	163,735.77	379,657.23	30.13%
St. Function:280	Support Services-Central	Total:	1,871,550.00	22,061.29	625,977.24	1,245,572.76	33.45%
St. Function:290	Support Services-Other	Total:	642,792.00	5,805.30	146,296.52	496,495.48	22.76%
St. Function:330	Community Activities	Total:	63,000.00	0.00	11,957.01	51,042.99	18.98%
St. Function:390	Other Community Services	Total:	171,706.00	537.04	60,076.97	111,629.03	34.99%
St. Function:440	Pymts to Other Govnmt	Total:	343,000.00	0.00	0.00	343,000.00	0.00%
St. Function:510	Debt Services - Long Term Only	Total:	33,000.00	0.00	33,000.00	0.00	100.00%
St. Function:600	Transfers Out	Total:	294,000.00	0.00	0.00	294,000.00	0.00%
Type: 5	ExpenseTotal:		52,060,375.00	336,790.99	14,267,367.17	37,793,007.83	27.41%
Grand Total:			-1,422,978.00		2,789,482.38	-4,212,460.38	

Hazel Park Schools
Check Register by Fund
Check Date From 10/1/2023 TO 10/31/2023

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 110					
10/06/2023	EH 00000849	100550	AMAZON CAPITAL SERVICES INC	P2400097	5,427.96
10/06/2023	EH 00000850	100431	CLARK HILL PLC		1,867.00
10/06/2023	EH 00000851	100319	G N E PAINT & SUPPLY		357.83
10/06/2023	EH 00000852	100503	HEMPLE, CHARLES		40.00
10/06/2023	EH 00000853	100430	JG POLY SALES		146.75
10/06/2023	EH 00000854	100745	KSS ENTERPRISES		7,990.57
10/06/2023	EH 00000855	100959	PROCARE THERAPY		12,476.00
10/06/2023	EH 00000856	100538	PROJECT LEAD THE WAY INC		62.75
10/06/2023	EH 00000857	100445	ROCKET ENTERPRISE INC		1,977.50
10/06/2023	EH 00000858	100428	ROYAL ROOFING		469.00
10/06/2023	EH 00000859	100397	SCHOOL SPECIALTY	P2400104	819.08
10/06/2023	EH 00000860	100950	SIR SPEEDY		6,138.63
10/06/2023	HP 00502679	100458	ACE TRANSPORTATION		2,544.00
10/06/2023	HP 00502680	101162	ALRO STEEL CORPORATION		260.28
10/06/2023	HP 00502681	101169	ASSET ACCEPTANCE LLC		196.87
10/06/2023	HP 00502682	100354	AUTO ZONE		60.57
10/06/2023	HP 00502683	100346	BIG D LOCK & KEY		219.25
10/06/2023	HP 00502684	100523	BLICK ART MATERIALS		38.54
10/06/2023	HP 00502685	100526	CAROLINA BIOLOGICAL SUPPLY CO	P2400028	137.18
10/06/2023	HP 00502687	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
10/06/2023	HP 00502688	100322	CITY HAZEL PARK WATER		4,148.50
10/06/2023	HP 00502689	100479	CRISIS PREVENTION INSTITUTE		200.00
10/06/2023	HP 00502690	100609	DAVID RUSKIN		141.20
10/06/2023	HP 00502692	100361	DOWNRIVER REFRIGERATION SUPPLY		89.61
10/06/2023	HP 00502693	100533	DRAMATIC GRAPHICS		445.00
10/06/2023	HP 00502694	100623	EIDEX LLC		6,586.00
10/06/2023	HP 00502695	101132	ENTECH MEDICALL STAFFING		4,580.21
10/06/2023	HP 00502696	101294	FACILISERV INC		450.00
10/06/2023	HP 00502697	100446	FAR THERAPEUTIC & PERFORMING ARTS		1,848.92
10/06/2023	HP 00502698	101150	FEDEX FREIGHT		82.00

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Check Date	Check#	PE ID	Vendor Name	PO#	Amount
10/06/2023	HP 00502699	101300	GENOT PICOR		175.00
10/06/2023	HP 00502700	101138	HODGSON , JASON		40.00
10/06/2023	HP 00502701	100023	HOUGHTON MIFFLIN HARCOURT	P2400094	2,160.00
10/06/2023	HP 00502702	101125	JOE ABDOIAN		40.00
10/06/2023	HP 00502704	100868	KS VENTURES INC		3,275.00
10/06/2023	HP 00502705	100575	MACOMB AREA CONFERNCE		345.00
10/06/2023	HP 00502706	101273	MADISON HEIGHTS PLBG & HTG SUPPLY INC		21,405.00
10/06/2023	HP 00502707	100413	MCGRAW HILL BOOK CO	P2400058	965.47
10/06/2023	HP 00502708	100089	MCNAUGHTON-MCKAY ELECTRIC COMP		1,824.72
10/06/2023	HP 00502709	100043	MECHANICAL SYSTEMS SERVICES		7,724.15
10/06/2023	HP 00502710	100387	MISDU		1,441.62
10/06/2023	HP 00502711	101052	NORTHSTAR MAT SERVICE		841.00
10/06/2023	HP 00502712	100380	OAKLAND SCHOOLS		200.00
10/06/2023	HP 00502713	100202	ORKIN LLC		297.98
10/06/2023	HP 00502716	101297	ROBERT M. WEISS		317.53
10/06/2023	HP 00502717	100796	SAVVAS LEARNING COMPANY LLC	P2400090	2,844.72
10/06/2023	HP 00502718	100515	STAFF CONNECTIONS LLC		4,832.00
10/06/2023	HP 00502719	101296	SZUBA & ASSOCIATES PLLC.		543.64
10/06/2023	HP 00502720	100016	TCI		13,917.00
10/06/2023	HP 00502721	100829	TEACHING STRATEGIES LLC		3,495.00
10/06/2023	HP 00502722	100235	TOP NOTCH PRINTING LLC		490.00
10/06/2023	HP 00502723	100068	TURF TENDERS LANDSCAPING & FERALIZER		477.00
10/06/2023	HP 00502724	100522	WWWILLIAMS		316.35
10/06/2023	HP 00502725	100522	WWWILLIAMS		450.60
10/12/2023	EH 00000861	100351	AIRGAS GREAT LAKES		244.65
10/12/2023	EH 00000862	100550	AMAZON CAPITAL SERVICES INC	P2400123	1,163.33
10/12/2023	EH 00000863	100503	HEMPLE, CHARLES		40.00
10/12/2023	EH 00000864	100745	KSS ENTERPRISES		1,015.93
10/12/2023	EH 00000865	100520	PEDIATRIC HEALTH CONSULTANTS INC		5,294.50
10/12/2023	EH 00000866	100959	PROCARE THERAPY		5,438.00
10/12/2023	EH 00000867	100397	SCHOOL SPECIALTY	P2400087	6,329.27

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Check Date	Check#	PE ID	Vendor Name	PO#	Amount
10/12/2023	EH 0000868	100357	STAPLES BUSINESS ADVANTGE	P2400101	174.28
10/12/2023	HP 00502727	101287	34ED LLC		191,475.00
10/12/2023	HP 00502728	100412	AVENTRIC TECHNOLOGIES		131.00
10/12/2023	HP 00502729	100523	BLICK ART MATERIALS		115.53
10/12/2023	HP 00502730	100309	CONSUMERS ENERGY		2,264.14
10/12/2023	HP 00502732	100310	DAVIDS GOLD MEDAL SPORTS		2,475.00
10/12/2023	HP 00502733	100313	DTE ENERGY		8,213.70
10/12/2023	HP 00502734	101132	ENTECH MEDICALL STAFFING		1,859.63
10/12/2023	HP 00502735	100640	FIBER LINK INC		162.00
10/12/2023	HP 00502736	101138	HODGSON , JASON		40.00
10/12/2023	HP 00502737	100069	HUDL		900.00
10/12/2023	HP 00502738	100079	INTEGRITY TESTING & SAFETY ADM		62.00
10/12/2023	HP 00502740	101065	LK DESIGNS		1,370.00
10/12/2023	HP 00502741	100413	MCGRAW HILL BOOK CO	P2400089	3,887.47
10/12/2023	HP 00502742	100089	MCNAUGHTON-MCKAY ELECTRIC COMP		340.34
10/12/2023	HP 00502743	100043	MECHANICAL SYSTEMS SERVICES		31,878.16
10/12/2023	HP 00502744	101295	MOTOR CITY GRIZZLIES BASKETBALL CLUB		250.00
10/12/2023	HP 00502745	101130	NAVIGATE 360 LLC		9,715.00
10/12/2023	HP 00502746	100380	OAKLAND SCHOOLS		32,574.03
10/12/2023	HP 00502748	101305	PEPSI BEVERAGE COMPANY		1,575.30
10/12/2023	HP 00502749	100337	PETERSON GLASS CO		690.86
10/12/2023	HP 00502750	100585	PITNEY BOWES		5,208.56
10/12/2023	HP 00502751	100468	PROGRESSIVE PLUMBING SUPPLY		133.01
10/12/2023	HP 00502752	100796	SAVVAS LEARNING COMPANY LLC	P2400090	140.40
10/12/2023	HP 00502753	100749	SONITROL GREAT LAKES		296.64
10/12/2023	HP 00502754	101099	T-SHIRT PRINTING PLUS INC		907.75
10/20/2023	EH 0000869	100600	A C BUILDERS HARDWARE INC		4,250.00
10/20/2023	EH 0000870	100550	AMAZON CAPITAL SERVICES INC	P2400152	2,797.04
10/20/2023	EH 0000872	100431	CLARK HILL PLC		2,057.00
10/20/2023	EH 0000873	100316	ECOLAB PEST ELIMINATION		44.81
10/20/2023	EH 0000874	100292	INVEST CENTERS LLC		70,686.57

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10/20/2023	EH 0000875	100430	JG POLY SALES		932.60
10/20/2023	EH 0000876	100393	KILBURNS EQUIPMENT RENTALINC		23.99
10/20/2023	EH 0000877	100745	KSS ENTERPRISES		3,877.15
10/20/2023	EH 0000878	101197	POWERVAC SERVICEPRO		1,136.00
10/20/2023	EH 0000879	100538	PROJECT LEAD THE WAY INC	P2400091	2,482.00
10/20/2023	EH 0000880	100397	SCHOOL SPECIALTY	P2400098	2,016.22
10/20/2023	EH 0000881	100515	STAFF CONNECTIONS LLC		5,750.00
10/20/2023	EH 0000882	100357	STAPLES BUSINESS ADVANTGE	P2400126	138.27
10/20/2023	EH 0000883	100045	A & I ENTERPRISES		217,067.91
10/20/2023	EH 0000884	100292	INVEST CENTERS LLC		199,039.72
10/20/2023	HP 00502755	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		656.00
10/20/2023	HP 00502756	101169	ASSET ACCEPTANCE LLC		196.87
10/20/2023	HP 00502757	100067	BRIGHTLY SOFTWARE INC		7,902.04
10/20/2023	HP 00502758	100378	BUCKLES & BUCKLES		241.57
10/20/2023	HP 00502759	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
10/20/2023	HP 00502760	100117	COHNS COMMERCIAL FLOOR COVERING INC		1,325.00
10/20/2023	HP 00502761	100438	CONTRACTORS CLOTHING COMPANY		649.97
10/20/2023	HP 00502762	100609	DAVID RUSKIN		556.58
10/20/2023	HP 00502763	100313	DTE ENERGY		15,227.32
10/20/2023	HP 00502764	101132	ENTECH MEDICALL STAFFING		2,713.68
10/20/2023	HP 00502765	100455	GRAINGER		44.07
10/20/2023	HP 00502766	100488	HOME DEPOT CREDIT SERVICES		1,813.61
10/20/2023	HP 00502767	100079	INTEGRITY TESTING & SAFETY ADM		62.00
10/20/2023	HP 00502768	100979	Jigsaw Learning LLC		3,380.00
10/20/2023	HP 00502769	100203	KENS TREE SERVICE LLC		6,700.00
10/20/2023	HP 00502770	101190	KIMBERLY FENCE & SUPPLY		2,627.44
10/20/2023	HP 00502771	100413	MCGRAW HILL BOOK CO	P2400117	8,890.80
10/20/2023	HP 00502772	100089	MCNAUGHTON-MCKAY ELECTRIC COMP		873.49
10/20/2023	HP 00502773	100589	MILLENNIUM BUSINESS SYSTEMS		3,590.93
10/20/2023	HP 00502774	100387	MISDU		1,496.55
10/20/2023	HP 00502775	100675	PROCARE SOFTWARE		6,600.00

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10/20/2023	HP 00502777	101297	ROBERT M. WEISS		317.53
10/20/2023	HP 00502778	101240	SCOTTYS POTTIES		1,350.00
10/20/2023	HP 00502779	100740	SPECTRUM WIRELESS USA INC		1,435.00
10/20/2023	HP 00502781	101062	STANBURY UNIFORMS LLC		25.00
10/20/2023	HP 00502782	101296	SZUBA & ASSOCIATES PLLC.		543.64
10/20/2023	HP 00502783	101283	THE GUY HOME IMPROVEMENT LLC		6,732.00
10/20/2023	HP 00502784	101264	ULLIANCE INC		3,441.48
10/20/2023	HP 00502785	100032	VERIZON WIRELESS		277.90
10/20/2023	HP 00502786	100364	VIGILANTE SECURITY INC		1,047.00
10/27/2023	EH 00000885	100550	AMAZON CAPITAL SERVICES INC	P2400150	5,259.94
10/27/2023	EH 00000886	100319	G N E PAINT & SUPPLY		238.87
10/27/2023	EH 00000887	100430	JG POLY SALES		448.80
10/27/2023	EH 00000888	100745	KSS ENTERPRISES		902.00
10/27/2023	EH 00000889	100959	PROCARE THERAPY		8,663.00
10/27/2023	EH 00000890	100397	SCHOOL SPECIALTY	P2400133	1,372.21
10/27/2023	EH 00000891	100357	STAPLES BUSINESS ADVANTGE	P2400135	84.75
10/27/2023	HP 00502787	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		150.00
10/27/2023	HP 00502788	101281	BARKING DOG INTERPRETIVE DESIGN INC		5,380.68
10/27/2023	HP 00502789	100346	BIG D LOCK & KEY		126.50
10/27/2023	HP 00502791	101269	DEES SPORT SHOP INC		1,566.50
10/27/2023	HP 00502792	100361	DOWNRIVER REFRIGERATION SUPPLY		511.14
10/27/2023	HP 00502793	100313	DTE ENERGY		29,858.54
10/27/2023	HP 00502794	101132	ENTECH MEDICALL STAFFING		2,782.55
10/27/2023	HP 00502795	100404	HASTINGS AUTO PARTS		80.96
10/27/2023	HP 00502797	100203	KENS TREE SERVICE LLC		4,850.00
10/27/2023	HP 00502798	100868	KS VENTURES INC		37,620.00
10/27/2023	HP 00502799	100433	LAKESHORE LEARNING MATERIALS	P2400139	2,998.00
10/27/2023	HP 00502800	100327	MICHIGAN EDUCATION SPECIAL		516,083.85
10/27/2023	HP 00502801	100589	MILLENNIUM BUSINESS SYSTEMS		495.59
10/27/2023	HP 00502802	100380	OAKLAND SCHOOLS		300.00
10/27/2023	HP 00502803	100497	OTIS ELEVATOR		2,932.65

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10/27/2023	HP 00502804	100468	PROGRESSIVE PLUMBING SUPPLY		383.31
10/27/2023	HP 00502805	101288	STEVE WEISE MUSIC INC	P2400136	3,549.00
10/27/2023	HP 00502806	101310	THRIVING MINDS BEHAVIORAL HEALTH		600.00
10/27/2023	HP 00502808	100032	VERIZON WIRELESS		102.36
10/27/2023	HP 00502809	100395	WEINGARTZ SUPPLY COMPANY		126.98
10/30/2023	EH 00000892	101311	AMY KRUPPE		22,000.00
10/31/2023	HP 00502810	100462	CENGAGE LEARNING	P2400017	16,236.50
				Fund 110 Total:	1,704,146.89
Fund: 220					
10/06/2023	EH 00000849	100550	AMAZON CAPITAL SERVICES INC		748.80
10/06/2023	HP 00502697	100446	FAR THERAPEUTIC & PERFORMING ARTS		2,501.48
10/06/2023	HP 00502718	100515	STAFF CONNECTIONS LLC		1,008.00
10/12/2023	EH 00000862	100550	AMAZON CAPITAL SERVICES INC	P2400128	354.80
10/12/2023	HP 00502731	100479	CRISIS PREVENTION INSTITUTE		57.50
10/12/2023	HP 00502747	101196	ONE CUSTOM CITY		772.00
10/20/2023	EH 00000870	100550	AMAZON CAPITAL SERVICES INC	P2400128	19.33
10/20/2023	HP 00502773	100589	MILLENNIUM BUSINESS SYSTEMS		689.10
10/27/2023	EH 00000885	100550	AMAZON CAPITAL SERVICES INC	P2400145	26.21
10/27/2023	HP 00502802	100380	OAKLAND SCHOOLS		200.00
10/27/2023	HP 00502807	100003	UNIVERSITY OF OREGON		291.67
				Fund 220 Total:	6,668.89
Fund: 230					
10/12/2023	EH 00000862	100550	AMAZON CAPITAL SERVICES INC	P2400127	466.77
10/20/2023	EH 00000870	100550	AMAZON CAPITAL SERVICES INC	P2400146	759.27
				Fund 230 Total:	1,226.04
Fund: 250					
10/06/2023	HP 00502714	101298	POLAR PARADICE INC		1,575.00
10/06/2023	HP 00502715	100954	RITEWAY SERVICE INC		2,330.69
10/20/2023	EH 00000871	100118	CHARTWELLS DINING SERVICES		198,596.27
10/20/2023	HP 00502773	100589	MILLENNIUM BUSINESS SYSTEMS		80.77
10/20/2023	HP 00502776	100954	RITEWAY SERVICE INC		779.49
				Fund 250 Total:	203,362.22

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Fund: 290					
10/06/2023	HP 00502691	101155	DOWNRIVER GYMNASTICS		500.00
10/06/2023	HP 00502703	100483	KAISER STUDIO		350.00
10/12/2023	HP 00502739	101304	JANICE HOWARD		139.82
10/12/2023	HP 00502740	101065	LK DESIGNS		1,560.00
10/20/2023	HP 00502780	101159	STACY HAMMONDS		368.63
10/27/2023	HP 00502790	101307	BIRDY BOUTIQUE LLC DBA FUNDRAISER		1,250.00
10/27/2023	HP 00502796	100323	JOSTENS INC		124.37
				Fund 290 Total:	4,292.82
				Grand Total:	1,919,696.86

End of Report

Huntington Bank
Commercial Card Summary (P-Card)
For Month Ending - October 2023

<u>Date of Trans</u>	<u>Card Holder</u>	<u>Vendor</u>	<u>Amount</u>
10/31/2023	JASON ZIRNIS	AMZN MKTP US*8Q75U78U3	1,625.99
10/31/2023	GREG RICHARDSON	TONYS ACE HDWE	38.90
10/31/2023	GREG RICHARDSON	KROGER FUEL #9447	71.51
10/31/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/31/2023	THOMAS OESTRIKE	JIMMY JOHNS - 2213	84.79
10/31/2023	ACCOUNTS PAYABLE	A AND G CENTRAL MUSIC	81.65
10/31/2023	THOMAS OESTRIKE	KROGER #447	53.74
10/31/2023	ACCOUNTS PAYABLE	A AND G CENTRAL MUSIC	110.05
10/31/2023	GREG RICHARDSON	KROGER FUEL #9447	80.24
10/31/2023	GINA BREW	POMPS TIRE 221	665.49
10/31/2023	TAMMY MCHENRY	THE HOME DEPOT #2731	235.34
10/31/2023	HEIDI KUNZ	THE HOME DEPOT #2731	12.48
10/31/2023	HEIDI KUNZ	HOBBY-LOBBY #963	(4.99)
10/30/2023	CARLA BEACH	BJS WHOLESALE #0385	132.91
10/30/2023	CARLA BEACH	MEIJER # 243	80.96
10/30/2023	HEIDI KUNZ	HOBBY-LOBBY #963	48.67
10/30/2023	KRISTINA HERRON	RAFFLESFORLESS.COM	41.00
10/29/2023	ACCOUNTS PAYABLE	TEE HIVE LLC	5,050.00
10/29/2023	ACCOUNTS PAYABLE	CLEAR RATE COMMUNICATI	1,604.98
10/29/2023	ROCHELLE TASSIE	AMZN MKTP US*145CJ4VD3	36.98
10/29/2023	KRISTY CALES	MDE EDUCATOR LICENSE	90.00
10/29/2023	KRISTY CALES	MDE EDUCATOR LICENSE	135.00
10/29/2023	HEIDI KUNZ	AMZN MKTP US*ACOIO6MW3	40.74
10/29/2023	TAMMY MCHENRY	ELLIOTT SAW WORKS INC	396.00
10/29/2023	JASON ZIRNIS	SQ *SQUARE HARDWARE	316.94
10/29/2023	BRADLEY WILKINS	CDW GOVT #ZR00413927	5,000.00
10/29/2023	MICHELLE KRAUSE	PAYPAL *DETROITCURL	64.00
10/29/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/29/2023	KARLA GRAESSLEY	DOLLAR CASTLE 20	17.11
10/29/2023	KRISTY CALES	MDE EDUCATOR LICENSE	50.00
10/29/2023	ACCOUNTS PAYABLE	SUPPLYHOUSE.COM	624.87
10/29/2023	GREG RICHARDSON	TONYS ACE HDWE	18.76
10/29/2023	KRISTY CALES	MDE EDUCATOR LICENSE	90.00
10/29/2023	KARLA GRAESSLEY	SQ *VALUE WORLD INC.	23.53
10/29/2023	GREG RICHARDSON	TONYS ACE HDWE	26.47
10/29/2023	ACCOUNTS PAYABLE	SUPPLYHOUSE.COM	511.98
10/29/2023	KARLA GRAESSLEY	THE SALVATION ARMY 102	45.48
10/29/2023	HEIDI KUNZ	HOBBY-LOBBY #963	25.44
10/29/2023	THOMAS OESTRIKE	CLASSIC CONEY GRILL	35.27
10/29/2023	LINDA YATES	SHAPE MICHIGAN	190.00
10/27/2023	SHEILA OKANE	AMZN MKTP US*CB7TY37M3	10.17
10/27/2023	JAMIE BUCZKO	OAKLAND SCHOOLS	90.00
10/27/2023	STEPHANIE DULMAGE	OAKLAND SCHOOLS	20.00
10/27/2023	HEIDI KUNZ	SAMS CLUB #6659	128.54
10/27/2023	KRISTINA HERRON	WEISSMAN'S THEATRICAL	1,108.90
10/27/2023	ACCOUNTS PAYABLE	REPUBLIC SERVICES TRAS	459.70
10/27/2023	DEBRA DIMAS	TST* NEW YORK BAGEL -	113.95
10/27/2023	ROCHELLE TASSIE	SP BAMBINISTA	36.00
10/27/2023	STEPHANIE DULMAGE	OAKLAND SCHOOLS	20.00
10/27/2023	MICHELLE KRAUSE	SP THETHINKINGSHOP	60.00
10/27/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/27/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/27/2023	CORRI NASTASI	SAMSCLUB #6659	24.98
10/27/2023	JAMIE BUCZKO	MASB	99.00
10/27/2023	KRISTINA HERRON	ELITE SPORTSWEAR	370.22

10/27/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/27/2023	RAMONA SOULEYRETTE	TONYS ACE HDWE	5.88
10/27/2023	RYANN VOSS	THE GUY OUTDOOR SERVIC	785.76
10/27/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/26/2023	CARLA BEACH	AMAZON.COM*BL4V27SM3	400.85
10/26/2023	CARLA BEACH	AMAZON.COM*4S13N5AO3	138.05
10/26/2023	DEBRA DIMAS	SAMSLUB #6659	135.92
10/26/2023	HEIDI KUNZ	SCHOLASTIC, INC.	98.84
10/26/2023	MEGAN PAPASIAN-BROADWELL	TONYS ACE HDWE	24.20
10/26/2023	TAMMY MCHENRY	AMZN MKTP US*C831L38Z3	404.27
10/26/2023	GREG RICHARDSON	TONYS ACE HDWE	51.27
10/26/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/26/2023	ACCOUNTS PAYABLE	COGNIA	9,600.00
10/26/2023	KRISTINA HERRON	EDDIES PIZZA	110.00
10/26/2023	BRADLEY WILKINS	SWANK MOTION PICTURES	3,577.00
10/26/2023	TECHNOLOGY HP	ALOHI * FAXPLUS	199.79
10/26/2023	ACCOUNTS PAYABLE	TREETOP PRODUCTS LLC	1,533.23
10/26/2023	CORRI NASTASI	KROGER #759	139.96
10/26/2023	LINDA YATES	RESIDENCE INN	1,185.90
10/26/2023	TAMMY MCHENRY	HOMEDEPOT.COM	18.30
10/26/2023	STEPHANIE DULMAGE	ASSOC FOR MIDDLE LEVEL	1,299.98
10/26/2023	LINDA YATES	RESIDENCE INN	1,185.90
10/25/2023	KARLA GRAESSLEY	AMAZON.COM*HB8Z49R43	20.66
10/25/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	129.70
10/25/2023	LINDA YATES	AMERICAN AIRLINES	297.81
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	LINDA YATES	AMERICAN AIRLINES	297.81
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	JAMIE BUCZKO	REFUND	75.00
10/25/2023	KRISTINA HERRON	HCM*DO APPAREL	103.00
10/25/2023	LINDA YATES	AMERICAN AIRLINES	48.32
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	LINDA YATES	AMERICAN AIRLINES	48.32
10/25/2023	RYANN VOSS	THE GUY OUTDOOR SERVIC	1,849.86
10/25/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/25/2023	JASON ZIRNIS	MICRO CENTER #055-RETA	1,395.88
10/24/2023	GREG RICHARDSON	TONYS ACE HDWE	1.80
10/24/2023	GREG RICHARDSON	TONYS ACE HDWE	4.74
10/24/2023	TAMMY MCHENRY	AMZN MKTP US*X819O3R43	188.11
10/24/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/24/2023	TAMMY MCHENRY	AMZN MKTP US*E70NP2653	41.90
10/24/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/24/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/23/2023	HEIDI KUNZ	AMZN MKTP US*073QQ52O3	15.38
10/23/2023	RICK NAGY		25.00
10/23/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/23/2023	TECHNOLOGY HP	APPLE.COM/US	99.00
10/23/2023	TAMMY MCHENRY	PAYPAL *DIGITALARTS	125.00
10/22/2023	KARLA GRAESSLEY	AMZN MKTP US*TD4GR1OL1	89.55
10/22/2023	GREG RICHARDSON	TONYS ACE HDWE	44.24
10/22/2023	DANIEL WROBBEL	SAMSLUB #6659	200.80
10/22/2023	GREG RICHARDSON	TONYS ACE HDWE	54.85
10/22/2023	KRISTINA HERRON	DOLLAR TREE	86.28
10/22/2023	GREG RICHARDSON	TONYS ACE HDWE	72.17
10/22/2023	KRISTY CALES	MMS.COM	119.99
10/22/2023	RYANN VOSS	SP SOCCER COMMAND	2,519.99
10/22/2023	GREG RICHARDSON	TONYS ACE HDWE	1.79
10/22/2023	GREG RICHARDSON	TONYS ACE HDWE	30.86
10/22/2023	ACCOUNTS PAYABLE	RIDDELL ALL AMERICAN	11,137.77

10/22/2023	LINDA YATES	SCHOOL NURSE SUPPLY IN	38.92
10/22/2023	TAMMY MCHENRY	AMZN MKTP US*TP0HV9UE1	49.99
10/20/2023	GREG RICHARDSON	TONYS ACE HDWE	7.21
10/20/2023	JAMIE BUCZKO	THE ATS STORE LLC RP	107.42
10/20/2023	GREG RICHARDSON	TONYS ACE HDWE	75.92
10/20/2023	GREG RICHARDSON	NO USAGE SERVICE CHARGE	51.09
10/20/2023	ACCOUNTS PAYABLE	NO USAGE SERVICE CHARGE	2,318.38
10/20/2023	DEBRA DIMAS	IMSE	24.95
10/20/2023	GINA BREW	SULLIVANS FLEET SERVIC	3,255.91
10/20/2023	MICHELLE KRAUSE	SQ *ARMADA GLASS COMPA	150.00
10/20/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/20/2023	DEBRA DIMAS	TST* NEW YORK BAGEL -	113.95
10/20/2023	HEIDI KUNZ	AMZN MKTP US*D28NF2933	179.98
10/20/2023	HEIDI KUNZ	SAMSClub #6659	18.98
10/20/2023	HEIDI KUNZ	AMZN MKTP US*TP7LH5D81	196.95
10/20/2023	HEIDI KUNZ	SAMSClub #6659	204.35
10/20/2023	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*TP4FF5SL1	73.09
10/20/2023	HEIDI KUNZ	AMZN MKTP US*TP1LB9DM1	94.20
10/20/2023	CORRI NASTASI	LEARNING GIZMO S INC	173.60
10/20/2023	THOMAS OESTRIKE	THE TEE HIVE	1,496.00
10/20/2023	KRISTINA HERRON	TLF*THRIFTY FLORIST	42.29
10/20/2023	CORRI NASTASI	LEARNING GIZMO S INC	108.00
10/20/2023	KRISTINA HERRON	TLF*THRIFTY FLORIST	88.96
10/20/2023	HEIDI KUNZ	HOBBY-LOBBY #645	69.78
10/19/2023	LINDA YATES	FLINN SCIENTIFIC INC	83.95
10/19/2023	KARLA GRAESSLEY	AMZN MKTP US*5Y4HJ5QZ3	50.96
10/19/2023	DEBRA DIMAS	IMSE	54.95
10/19/2023	GREG RICHARDSON	TONYS ACE HDWE	5.56
10/19/2023	KARLA GRAESSLEY	AMAZON.COM*0I5087W53	31.08
10/19/2023	KRISTINA HERRON	SQ *ALLSTAR CREATIONZ	11.25
10/19/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/19/2023	GREG RICHARDSON	TONYS ACE HDWE	13.08
10/19/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/19/2023	THOMAS OESTRIKE	MEMBERSHIPWRESTLING	83.56
10/19/2023	JAMIE BUCZKO	AMERICAN RED CROSS	60.00
10/19/2023	BRADLEY WILKINS	SQ *LION TECHNOLOGIES	923.45
10/19/2023	RYANN VOSS	N AMERICA RESCUE PRODU	2,715.00
10/19/2023	KRISTINA HERRON	SQ *ALLSTAR CREATIONZ	42.00
10/19/2023	KRISTINA HERRON	SQ *ALLSTAR CREATIONZ	138.75
10/19/2023	GREG RICHARDSON	TONYS ACE HDWE	41.24
10/19/2023	GREG RICHARDSON	TONYS ACE HDWE	23.91
10/19/2023	KIMBERLY HART	OTC BRANDS INC	43.10
10/18/2023	RYANN VOSS	TST* NOTHING BUNDT CAK	71.56
10/18/2023	GREG RICHARDSON	TONYS ACE HDWE	15.18
10/18/2023	LINDA YATES	MSU PAYMENTS	75.00
10/18/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/18/2023	HEIDI KUNZ	HELPKIDZLEARN	180.00
10/18/2023	RYANN VOSS	DUNKIN	65.00
10/18/2023	THOMAS OESTRIKE	EDDIES PIZZA	95.50
10/18/2023	KIMBERLY HART	HUNGRY HOWIES 575	58.38
10/18/2023	CORRI NASTASI	AMZN MKTP US*TP34X97G2	7.90
10/18/2023	CORRI NASTASI	KROGER GIFT CARDS CS	1,170.00
10/18/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	129.70
10/17/2023	CORRI NASTASI	AMAZON.COM*TP9LN6RQ0	19.98
10/17/2023	THOMAS OESTRIKE	PAYPAL *TENFOURTEEN	110.00
10/17/2023	TAMMY MCHENRY	AMZN MKTP US*TP66E7R00	32.98
10/17/2023	JAMIE BUCZKO	A 1 FINGERPRINT	0.75
10/17/2023	TAMMY MCHENRY	AMZN MKTP US*TP3VE6WY0	274.82
10/17/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/17/2023	HEIDI KUNZ	AMZN MKTP US*TP99I9R70	30.10
10/17/2023	LINDA YATES	AMERICANRDG	440.00

10/17/2023	GREG RICHARDSON	TONYS ACE HDWE	57.77
10/17/2023	KARLA GRAESSLEY	AAA SSP FL0994	141.50
10/16/2023	TAMMY MCHENRY	AMZN MKTP US*TP20952L0	74.97
10/16/2023	ACCOUNTS PAYABLE	CORRIGAN MOVING SYSTEM	348.80
10/16/2023	ACCOUNTS PAYABLE	TMOBILE*AUTO PAY	510.03
10/16/2023	ACCOUNTS PAYABLE	REPUBLIC SERVICES TRAS	457.49
10/16/2023	CORRI NASTASI	SAMS CLUB #6664	81.73
10/15/2023	TAMMY MCHENRY	AMAZON.COM*TP8ZT0OX1	191.97
10/15/2023	RAMONA SOULEYRETTE	AWL*PEARSON EDUCATION	113.00
10/15/2023	RAMONA SOULEYRETTE	AWL*PEARSON EDUCATION	212.00
10/15/2023	TAMMY MCHENRY	AMAZON.COM*TP7YJ9500	25.79
10/15/2023	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*TP37340R2	199.79
10/15/2023	SHEILA OKANE	AMZN MKTP US*TE37Y8R01	99.62
10/15/2023	SHEILA OKANE	LIBIB.COM	11.00
10/15/2023	TAMMY MCHENRY	AMZN MKTP US*TP85L1TX2	100.00
10/15/2023	TAMMY MCHENRY	AMZN MKTP US*TP9OI9010	21.30
10/15/2023	BRADLEY WILKINS	APPLE.COM/BILL	105.99
10/15/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/15/2023	BRADLEY WILKINS	APPLE.COM/BILL	599.96
10/15/2023	LINDA YATES	WILLIAM H SADLIER	1,737.29
10/15/2023	GREG RICHARDSON	TONYS ACE HDWE	121.18
10/15/2023	MICHELLE KRAUSE	STONY CREEK METROPARK	7.00
10/15/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	258.50
10/15/2023	THOMAS OESTRIKE	DOLLAR TREE	18.50
10/15/2023	THOMAS OESTRIKE	EDDIES PIZZA	54.00
10/15/2023	KRISTINA HERRON	TLF*THRIFTY FLORIST	75.20
10/15/2023	JAMIE BUCZKO	NASN	154.00
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	93.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	159.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	93.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	93.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	93.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	93.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	107.80
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	82.50
10/15/2023	ACCOUNTS PAYABLE	ECOLAB INC	132.00
10/15/2023	KRISTINA HERRON	SQ *ALLSTAR CREATIONZ	114.75
10/15/2023	ACCOUNTS PAYABLE	A AND G CENTRAL MUSIC	142.75
10/15/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/15/2023	TAMMY MCHENRY	THE HOME DEPOT #2731	147.12
10/15/2023	HEIDI KUNZ	SAMS CLUB #6659	(14.22)
10/15/2023	TAMMY MCHENRY	HOMEDEPOT.COM	33.92
10/15/2023	DEBRA DIMAS	TST* NEW YORK BAGEL -	126.55
10/13/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/13/2023	TAMMY MCHENRY	AQUA GROUP LLC	2,699.92
10/13/2023	JOHN BARNETT	SQ *DRAMATIC GRAPHICS	848.00
10/13/2023	RYANN VOSS	DECKER EQUIP SCHOOL FI	52.15
10/13/2023	JULIA KENNEDY	U OREGON ONLINE PAYMNT	49.99
10/13/2023	KARLA GRAESSLEY	MAPOFMONTH* #51790	70.00
10/13/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/13/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/13/2023	THOMAS OESTRIKE	JIMMY JOHNS - 2213	254.37
10/13/2023	KRISTY CALES	MSBO	210.00
10/13/2023	KENDAL SMITH	KROGER #447	173.49
10/13/2023	GREG RICHARDSON	TONYS ACE HDWE	110.18
10/13/2023	HEIDI KUNZ	SAMSCLUB #6659	174.36
10/13/2023	RYANN VOSS	DAVID KUTCHEY FAMILY M	90.00
10/13/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/13/2023	RYANN VOSS	DECKER EQUIP SCHOOL FI	50.70
10/13/2023	THOMAS OESTRIKE	AMERICAN VOLLEYBALL CO	90.00
10/13/2023	TAMMY MCHENRY	THE HOME DEPOT #2731	1,110.00

10/12/2023	SHEILA OKANE	AMZN MKTP US*TE6EV8M81	124.79
10/12/2023	RAMONA SOULEYRETTE	AWL*PEARSON EDUCATION	430.85
10/12/2023	LINDA YATES	ESL LIBRARY	188.00
10/12/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/12/2023	GREG RICHARDSON	TONYS ACE HDWE	8.16
10/12/2023	ACCOUNTS PAYABLE	TMOBILE*AUTO PAY	2,000.00
10/12/2023	RAMONA SOULEYRETTE	EVERYDAYSPEECHSLP	599.99
10/12/2023	GREG RICHARDSON	TONYS ACE HDWE	50.30
10/12/2023	SHEILA OKANE	AMAZON.COM*TE8AV9R12	103.81
10/12/2023	KRISTINA HERRON	KROGER #447	100.00
10/12/2023	THOMAS OESTRIKE	AMZN MKTP US*TE0L31PH1	541.06
10/12/2023	DEBRA DIMAS	SAMSClub #6659	48.74
10/12/2023	GREG RICHARDSON	TONYS ACE HDWE	28.48
10/12/2023	KRISTINA HERRON	PAYPAL *REBECCA6235	300.00
10/11/2023	SHEILA OKANE	AMZN MKTP US*TE4968EK1	241.56
10/11/2023	KIMBERLY HART	AMAZON.COM*TE5R58192	10.58
10/11/2023	RAMONA SOULEYRETTE	AWL*PEARSON EDUCATION	901.32
10/11/2023	RYANN VOSS	ATS ACOUSTICS	3,621.30
10/11/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/11/2023	THOMAS OESTRIKE	HUDL	900.00
10/11/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	129.70
10/11/2023	ACCOUNTS PAYABLE	ECOLAB INC	165.00
10/11/2023	THOMAS OESTRIKE	SQ *ALLSTAR CREATIONZ	371.25
10/11/2023	ACCOUNTS PAYABLE	PB LEASING	516.78
10/11/2023	KRISTINA HERRON	EXTENDED STAY	250.00
10/11/2023	KRISTINA HERRON	OAKLAND SCHOOLS	(45.00)
10/11/2023	BRADLEY WILKINS	IN *TOUCHPOINT INDUSTR	5,969.02
10/11/2023	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*TE4LD67G2	10.99
10/11/2023	GREG RICHARDSON	TONYS ACE HDWE	13.29
10/11/2023	GREG RICHARDSON	TONYS ACE HDWE	103.33
10/11/2023	HEIDI KUNZ	AMAZON.COM*TE3862L21	57.00
10/11/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	GREG RICHARDSON	TONYS ACE HDWE	37.73
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	GREG RICHARDSON	TONYS ACE HDWE	15.18
10/10/2023	GREG RICHARDSON	CHET S RENT ALL - WARR	(78.11)
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	HEIDI KUNZ	AMZN MKTP US*TE2WU7CO1	56.09
10/10/2023	GREG RICHARDSON	TONYS ACE HDWE	57.86
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	MEGAN PAPASIAN-BROADWELL	ADOBE INC.	105.99
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	JAMIE BUCZKO	A 1 FINGERPRINT	75.00
10/10/2023	RYANN VOSS	IN *TAYLOR BROTHERS DO	979.14
10/09/2023	CORRI NASTASI	AMZN MKTP US*TE6RM0M90	94.49
10/09/2023	TAMMY MCHENRY	AMAZON.COM*T92AL49K1	86.80
10/09/2023	CORRI NASTASI	AMAZON.COM*T93LO5U31	9.99
10/09/2023	CORRI NASTASI	AMZN MKTP US*TE4V40BR2	64.96
10/08/2023	HEIDI KUNZ	AMZN MKTP US*T92FJ2K41	178.48
10/08/2023	BRADLEY WILKINS	APPLE.COM/US	1,950.00
10/08/2023	BRADLEY WILKINS	APPLE.COM/US	1,450.00
10/08/2023	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*T94DO9KJ1	473.22
10/08/2023	SHEILA OKANE	AMZN MKTP US*TE9UM55J2	105.96
10/08/2023	CORRI NASTASI	AMZN MKTP US	(27.99)
10/08/2023	HEIDI KUNZ	AMZN MKTP US	(86.32)
10/08/2023	HEIDI KUNZ	AMZN MKTP US	(96.35)
10/08/2023	HEIDI KUNZ	AMZN MKTP US	(205.80)
10/08/2023	CORRI NASTASI	AMZN MKTP US*TE5VK0GX2	32.99
10/08/2023	CORRI NASTASI	SAMS CLUB #6664	127.34

10/08/2023	RAMONA SOULEYRETTE	IMSE	291.50
10/08/2023	TAMMY MCHENRY	AMZN MKTP US*T97AL1HM1	54.39
10/08/2023	JAMIE BUCZKO	MASSP & MASC/MAHS	796.00
10/08/2023	ACCOUNTS PAYABLE	A AND G CENTRAL MUSIC	160.12
10/08/2023	GREG RICHARDSON	TONYS ACE HDWE	26.57
10/08/2023	JAMIE BUCZKO	MARRIOTT	259.90
10/08/2023	JAMIE BUCZKO	MARRIOTT	259.90
10/08/2023	ACCOUNTS PAYABLE	A AND G CENTRAL MUSIC	224.20
10/08/2023	KEVIN KNOBLOCK	OAKLAND SCHOOLS	40.00
10/08/2023	KEVIN KNOBLOCK	OAKLAND SCHOOLS	60.00
10/08/2023	KRISTINA HERRON	OAKLAND SCHOOLS	20.00
10/08/2023	CORRI NASTASI	CVS/PHARMACY #08180	22.26
10/08/2023	TAMMY MCHENRY	SAMSClub.COM	529.36
10/06/2023	KARLA GRAESSLEY	AMZN MKTP US*T929J1MW1	25.39
10/06/2023	KARLA GRAESSLEY	AMZN MKTP US*T919L1MV1	61.11
10/06/2023	KARLA GRAESSLEY	AMZN MKTP US*TE94X4CU0	33.89
10/06/2023	GREG RICHARDSON	TONYS ACE HDWE	18.78
10/06/2023	THOMAS OESTRIKE	JIMMY JOHNS - 2213	259.97
10/06/2023	TAMMY MCHENRY	AMZN MKTP US*TE3F47CL0	31.99
10/06/2023	GREG RICHARDSON	TONYS ACE HDWE	17.09
10/06/2023	KRISTINA HERRON	EXTENDED STAY	573.73
10/06/2023	BRADLEY WILKINS	SOUNDTRAP	349.00
10/06/2023	GREG RICHARDSON	TONYS ACE HDWE	111.62
10/06/2023	DEBRA DIMAS	TST* NEW YORK BAGEL -	113.95
10/06/2023	GREG RICHARDSON	TONYS ACE HDWE	55.05
10/06/2023	GREG RICHARDSON	TONYS ACE HDWE	57.47
10/06/2023	CORRI NASTASI	LITTLE CAESARS #174	299.50
10/06/2023	SHEILA OKANE	CHRISTINES CUISINE	77.83
10/05/2023	ACCOUNTS PAYABLE	NATIONAL ACADEMY FOUND	12,000.00
10/05/2023	THOMAS OESTRIKE	AMAZON.COM*TE8VW0N12	36.00
10/05/2023	TAMMY MCHENRY	AMZN MKTP US*T93AP5UB0	87.96
10/05/2023	HEIDI KUNZ	AMZN MKTP US*TE3AI8332	239.98
10/05/2023	KRISTY CALES	MDE EDUCATOR LICENSE	45.00
10/05/2023	GREG RICHARDSON	TONYS ACE HDWE	7.59
10/05/2023	ROCHELLE TASSIE	UW PCR	204.96
10/05/2023	THOMAS OESTRIKE	PEPSIBEVERAGECO	769.54
10/05/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	(12.60)
10/05/2023	GREG RICHARDSON	TONYS ACE HDWE	19.24
10/05/2023	KRISTINA HERRON	OAKLAND SCHOOLS	15.00
10/05/2023	CORRI NASTASI	WALGREENS #5291	94.68
10/05/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	(12.60)
10/05/2023	GREG RICHARDSON	TONYS ACE HDWE	103.35
10/05/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	(12.60)
10/05/2023	GREG RICHARDSON	TONYS ACE HDWE	7.59
10/04/2023	RAMONA SOULEYRETTE	AWL*PEARSON EDUCATION	385.84
10/04/2023	CORRI NASTASI	AMZN MKTP US*T94FK6SA0	46.24
10/04/2023	CORRI NASTASI	TST* NEW YORK BAGEL -	129.70
10/04/2023	HEIDI KUNZ	PRINTSONTHECHEAP	282.49
10/04/2023	LINDA YATES	ESL LIBRARY	188.00
10/04/2023	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*T98JQ4FA1	67.98
10/04/2023	GREG RICHARDSON	TONYS ACE HDWE	21.84
10/04/2023	MEGAN PAPASIAN-BROADWELL	LIVEPLAYGO.COM	2.00
10/04/2023	GREG RICHARDSON	TONYS ACE HDWE	18.98
10/04/2023	ROCHELLE TASSIE	SUPER DUPER PUBLICATIO	27.90
10/04/2023	ROCHELLE TASSIE	THE HANEN CENTRE	175.00
10/04/2023	DEBRA DIMAS	CVS/PHARMACY #08103	5.88
10/03/2023	CORRI NASTASI	AMZN MKTP US*T98GY4CV1	27.99
10/03/2023	DEBRA DIMAS	AMAZON.COM*T91V91RV2	46.35
10/03/2023	AMY KRUPPE	PRIME VIDEO *T92DZ7OV1	24.99
10/03/2023	DANIEL WROBBEL	THE WEBSTAIRANT STORE	797.83
10/03/2023	LINDA YATES	PROJECT LEAD THE WAY,	1,200.00

10/03/2023	GREG RICHARDSON	TONYS ACE HDWE	42.91
10/03/2023	LINDA YATES	PROJECT LEAD THE WAY,	62.75
10/03/2023	BRADLEY WILKINS	VOXTELESYS LLC	1,747.38
10/03/2023	HEIDI KUNZ	SAMSClub #6659	41.96
10/03/2023	HEIDI KUNZ	SAMSClub #6659	78.96
10/03/2023	GREG RICHARDSON	CHET S RENT ALL - WARR	700.00
10/03/2023	KRISTY CALES	MDE EDUCATOR LICENSE	45.00
10/03/2023	SHEILA OKANE	KROGER #447	76.28
10/03/2023	RYANN VOSS	BJ'S WHOLESALE #383	187.66
10/03/2023	GREG RICHARDSON	TONYS ACE HDWE	12.21
10/03/2023	KRISTY CALES	MDE EDUCATOR LICENSE	45.00
10/03/2023	CORRI NASTASI	AMZN MKTP US*T966P4XA0	54.32
10/03/2023	LINDA YATES	PBC BOOK CLUB GURU	1,613.00
10/03/2023	BRADLEY WILKINS	SEESAW FOR SCHOOLS	2,371.88
10/03/2023	DEBRA DIMAS	AMZN MKTP US*T905M2XA0	102.84
10/03/2023	HEIDI KUNZ	GFS STORE #1907	59.55
10/02/2023	CORRI NASTASI	AMZN MKTP US*T97EY9KQ2	231.92
10/02/2023	HEIDI KUNZ	DOLLAR TREE	37.50
10/02/2023	TAMMY MCHENRY	AMZN MKTP US*T99FQ8KZ2	122.45
10/02/2023	DEBRA DIMAS	AMAZON.COM*T940K42Q2	28.80
10/02/2023	HEIDI KUNZ	SAMSClub #6659	10.98
10/02/2023	HEIDI KUNZ	SAMSClub #6659	25.96
10/02/2023	HEIDI KUNZ	SAMSClub #6659	167.02
10/02/2023	BRADLEY WILKINS	GOOGLE *CLOUD 29KHGX	19.95
10/02/2023	CORRI NASTASI	SAMS CLUB #6664	200.16
10/02/2023	JAMIE BUCZKO	SMORE.COM	178.99
10/02/2023	KARLA GRAESSLEY	AMZN MKTP US*T940D1B52	224.68

145,880.97



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Personnel Recommendations Report
Date: November 20, 2023

Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the November 20, 2023 Board of Education regular meeting. The packet also includes supporting documentation.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



NAME	EVENT	DATES OF EVENT	LOCATION	ESTIMATED COST
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	11/14/23	Virtual	\$0.00
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	12/5/23	Virtual	\$0.00
Erica Breshgold	SDI Math for Emergent Leaders	12/7/23	Oakland Schools	\$0.00
Grace Natzke	SDI Math for Emergent Leaders	12/7/2023	Virtual	\$0.00
Erica Breshgold	Visual and Organizational Supports for ASD	1/24/2024	Oakland Schools	\$0.00
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	01/30/24	Virtual	\$0.00
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	02/13/24	Virtual	\$0.00
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	03/05/24	Virtual	\$0.00
Erica Breshgold	Essential Classroom Supports for ASD and other Complex Needs Series	04/09/24	Virtual	\$0.00
Jasmine Stepp	MDMMS Fall Immunization Conference	11/09/23	Novi	\$75.00
Jesica Wood	Oakland Schools ECSE Conference	10/27/23	Oakland Schools	\$15.00

NAME	EVENT	DATES OF EVENT	Location	ESTIMATED COST
Jillian Clark	Early On Conference	3/8/24	Oakland Schools	\$0.00
Lori Bulils	Lawrence Technology Conference	11/1/23	Lawrence Technology	\$0.00
Grace Natzke	Read to Pia Conference	1/16/24, 2/13/24, 3/12/24	Virtual	\$0.00
Sherry Rietz	Oakland Schools Choir PD Conference	11/7/2023	Oakland Schools	\$0.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Kruppe, Superintendent
Subject: Mackinac Policy Conference 2024
Date: November 20, 2023

I have been invited by the city to attend the Mackinac Policy Conference 2024 on Mackinac Island. This conference is attended by government officials, superintendents and other citizens to discuss policy and strategy in Michigan. I would be gone Tuesday, May 28 to Friday, May 31, 2024.

The Mackinac Policy Conference – the Detroit Regional Chamber’s annual statewide event – convenes Michigan’s most influential audience to engage in collaborative dialogue on the state’s economic future. Since 1981, the Conference has provided a unique-in-the-nation experience for Michigan’s top business, government, civic, philanthropic, and entrepreneurial leaders. As Michigan’s premier policy event, the Conference attracts more than 1,500 attendees annually to discuss key issues facing the state. The Conference concludes with an actionable To-Do List that transforms dialogue into positive outcomes to create a more business-friendly climate in Michigan.

The approximate total cost for my attendance for the three day conference is: **\$ 4,450.**

Cost Breakdown:


- Registration: \$2,950
- Transportation: \$360
- Room: \$975
- Meal Allowance (includes 3 meals per day): \$165

Funding Source: General Fund Dollars

Goal Statement-Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation
That the Board of Education approve for the conference request to attend the Mackinac Policy Conference at a cost of \$4,450, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent



**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
MODEL BOARD OF EDUCATION
BYLAWS AND POLICIES**

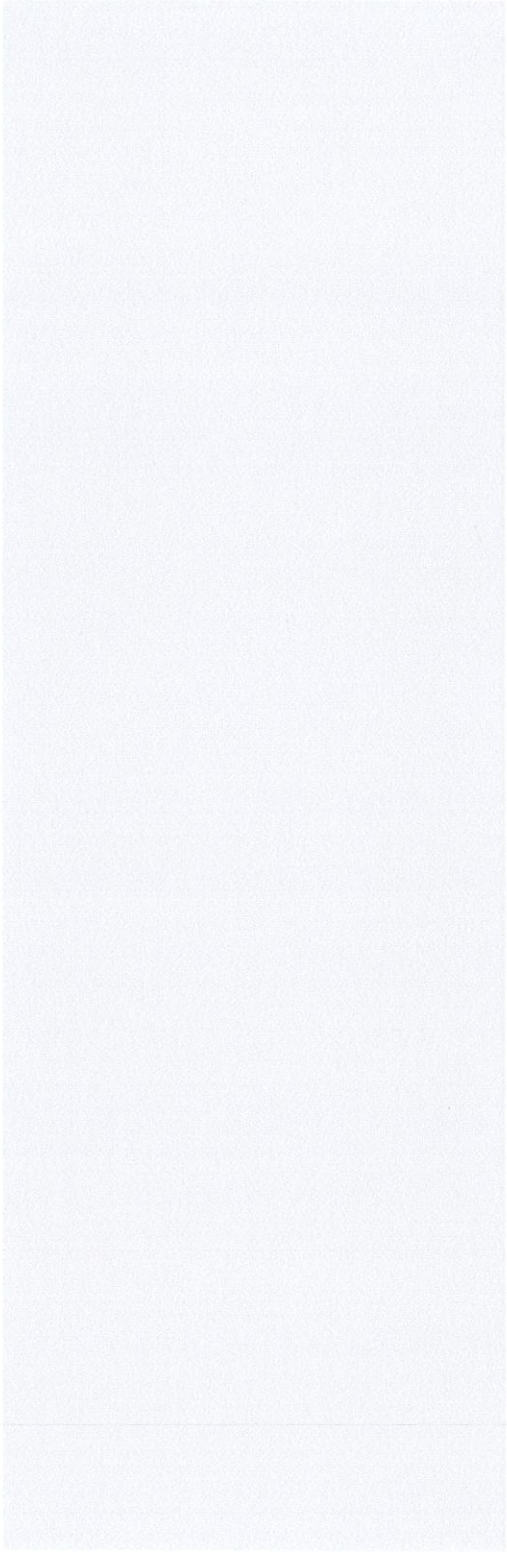


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ARTICLE I. BYLAWS

A. GENERAL.

Section 1. Name and Legal Status.

The legal name of the school district is SCHOOL DISTRICT OF THE CITY OF HAZEL PARK (“the District”). The District is a Michigan general powers school district as provided in the Michigan Revised School Code (“RSC”), MCL §380.1, *et seq.*

Section 2. Authority.

The District is governed by the Board of Education (“the Board”). The Board shall have all powers and authority granted to districts by the RSC, state law generally, and, where applicable, federal law.

Section 3. Bylaws.

These bylaws set forth the internal rules which govern the operations and business of the Board. To the extent these bylaws may be inconsistent with applicable federal and state law, the applicable federal or state law shall govern.

Section 4. Board Policies.

In addition to these bylaws, the Board shall adopt policies to govern the administration of the District.

Section 5. Amendment of Bylaws or Policies.

The Board may amend these bylaws or the policies of the Board by a majority vote. Any such amendment shall take effect on the date specified by the Board, but not sooner than the next regular meeting of the Board.

Section 6. Suspension of Bylaws or Policies.

Bylaws or policies may be suspended during a Board meeting by a two-thirds vote of the Board members present at such meeting. Unless amended by the Board, the suspended bylaw or policy shall resume full force and effect upon the adjournment of the Board meeting at which the suspension occurs.

Section 7. Superintendent.

The Board shall at all times employ a Superintendent in conformity with the RSC. The Superintendent shall enforce Board policies, as well as applicable state and federal law, within the District. The Superintendent shall, as necessary, adopt administrative guidelines for the implementation of Board policies. Administrative guidelines do not require formal approval by

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the Board, but shall be provided to the Board at the time or before they become effective. In cases in which the Board has not adopted policies, the Superintendent may act, and shall thereafter notify the Board of such action. References in these bylaws and the Board policies to “the Superintendent” shall also mean the Superintendent’s designee except if action solely by the Superintendent is expressly required.

B. ORGANIZATION OF THE BOARD.

Section 1. Composition of the Board.

The Board is composed of seven members, elected or appointed as provided by the RSC and Michigan law. Board members shall be elected on a staggered basis on the November general election date in even-numbered years.

Section 2. Term of Office.

Board members are elected for four-year terms. Terms of elected Board members shall commence on January 1 of the year following their election.

Section 3. Board Vacancies.

If a Board position becomes vacant, the Board shall appoint a qualified person to fill the position within 30 days after the vacancy occurs. The appointee shall hold office until the next regular school election. Board positions may become vacant for any of the reasons provided by Michigan law. Resignations of Board members are effective without acceptance or approval by the Board.

Section 4. Acceptance and Oath of Office.

Elected, re-elected or appointed Board members shall file an acceptance of office and affidavit of eligibility as required by state law, and, before taking office, shall take the oath of office required by Article XI, Section 1 of the Michigan Constitution of 1963.

Section 5. Board Officers.

Members of the Board shall elect by majority vote a President, Vice-President, Secretary and Treasurer at the Board’s annual organizational meeting. Officers shall hold office for one year, or until their successors are elected and take office. Officers are eligible for re-election to their offices.

Section 6. Vacancies in Board Offices.

A Board office shall become vacant if the holder of the office ceases to be a Board member, resigns from the Board office, or is removed from the Board office by a majority vote of the Board. A vacancy in a Board office shall be filled by a majority vote of the Board.

Section 7. Compensation and Reimbursement.

Board members shall receive compensation of ~~\$40~~, per Board meeting.

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Board members shall be reimbursed for actual and necessary expenses incurred in the discharge of their official duties. However, Board members shall not be reimbursed for costs incurred as a result of attending local Board meetings, this specifically excludes any mileage reimbursement for meetings that occur within the geographic boundaries of the District. Board members will not be reimbursed for entertainment expenses, or for the purchase of alcoholic beverages. The Board will ordinarily not approve expenditures of District funds for members to attend meetings outside Michigan, and any such attendance must first be approved in advance by the Board. The Board may establish policies for the reimbursement of expenses of Board members.

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Section 8. Committees.

The Board may create standing or *ad hoc* committees to gather information for and make recommendations to the Board. The President shall appoint the members of committees. No committee may consist of more than three Board members. Board member attendance at each committee meeting shall be limited to only the members that have been appointed to the specific committee.

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C. FUNCTIONING OF THE BOARD.

Section 1. Duties of Board Officers.

A. President.

The Board President shall preside at all meetings of the Board, and shall conduct meetings in the manner prescribed by these bylaws and state law. The President is the official spokesperson for the Board. The President, in cooperation with the Superintendent, shall prepare agendas for Board meetings. In the absence of the Secretary at a meeting of the Board, the President shall appoint an Acting Secretary, who shall sign the minutes of that meeting. The President shall perform such other duties as authorized by the Board, or as otherwise required by law and appropriate to the office. The President may consult with the Superintendent and/or legal counsel prior to bringing an issue before the Board.

B. Vice-President.

The Vice-President shall preside at Board meetings when the President is not in attendance, and shall have the duties and responsibilities of the President in the absence of the President. The Vice-President shall perform such other duties as authorized by the Board.

C. Secretary.

The Secretary, or District staff designee, shall take and keep the minutes of meetings of the Board in conformity with the Open Meetings Act and other state law, and shall perform all other duties as may be authorized by the Board.

D. Treasurer.

The Treasurer, working with the Superintendent or other District staff designated by the Superintendent, shall perform such duties as may be authorized by the Board or state law.

Section 2. Duties and Role of Individual Board Members.

The Board acts as a whole, and only at properly convened and noticed Board meetings. Individual Board members do not possess the powers that reside in the Board, and may not act or purport to act for the Board unless the Board has specifically delegated the authority of an individual member to act. Individual members of the Board may not speak for the Board. A Board member who speaks to or otherwise communicates with the media, the public or other officials on District matters shall make clear to the audience that the Board member is expressing only that Board member's views, and that those views do not necessarily reflect the views of the Board as a whole or any other Board member.

A. An individual Board member's right to receive District records is the same and no greater than any citizen of the State under the Freedom of Information Act, MCL 15.231 et.seq.:

B. Individual Board members seeking records beyond that provided by the Administration to all Board members in the ordinary course of business may appropriately be referred by the Administration to the District's website or Michigan Department of Education's website where the records or information sought are maintained;

C. If an individual Board member makes a request for records that the Superintendent believes is problematic as being beyond the right of what an individual Board member may receive absent direction from the Board itself, would require an expenditure of time and effort that would be difficult given the other challenges facing the Administration at the time the request is made, or other reason, then the Superintendent shall contact the Board President for guidance. The Board President shall decide how to handle the individual Board member request, which may be denial of all or part of the request, delaying the Administration's response to the request in light of other pressing business facing the Administration, or directing the Administration to comply with such request;

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Section 3. Confidentiality.

Board members will on occasion receive information that is not available to the general public, including information about students or employees, information subject to the attorney-client or another privilege, and information disseminated during a closed session of the Board. An individual Board member shall not disclose or share confidential information without the authorization of the Board or as may be required by law.

Section 4. Board Ethics.

The Board by majority vote shall prescribe a Code of Ethics applicable to the conduct of individual Board members, and each Board member shall be asked to acknowledge and sign the Code of Ethics at the commencement of his or her term.

Section 5. Conflict of Interest.

Board members shall perform their official duties in a manner free from conflict of interest, and shall refrain from actions that create the appearance of a conflict of interest prohibited by law. Board members shall familiarize themselves with and at all times comply with the requirements and prohibitions of state law relative to conflicts of interest.

Deleted: The Board by policy may prohibit the hiring by the District of immediate family or other relatives of Board members during their terms on the Board.

Section 6. Indemnification.

The District shall indemnify the Board and individual Board members to the fullest extent permitted by law. The District will purchase and maintain in effect insurance policies for the indemnification and defense of the Board and individual Board members.

Section 7. Professional and Consulting Services.

The Board shall employ an independent auditor to examine the books and records of the District, to render an opinion on the financial statements of the District prepared at the close of the fiscal year, and to perform such other services as may be requested by the Board. The Board may appoint qualified individuals or firms to provide legal, architectural, insurance and other professional services for the District, and may appoint other consultants as it deems appropriate.

Section 8. Discipline of Board Members.

By majority vote, the Board may censure a Board member for violating these bylaws, the policies of the Board, or state or federal law, or otherwise acting in a manner inconsistent with the duties and responsibilities of a Board member. By majority vote, the Board may petition the Governor to remove a Board member from office in accordance with MCL §380.1107.

D. MEETINGS OF THE BOARD.

Section 1. Organizational Meeting.

The Board shall conduct an organizational meeting annually during the month of January. During the annual organizational meeting, the Board shall elect its officers for the coming year, shall establish a schedule of regular Board meetings for the coming year, and may conduct any other business it elects to address.

Section 2. Regular Meetings.

Regular meetings of the Board shall be held in accordance with the schedule established by the Board at its organizational meeting. The schedule of regular meetings may be amended by the Board.

Section 3. Special Meetings.

Special meetings of the Board may be called by the President, or by any two members of the Board, upon not less than 24 hours' notice to each Board member. Notice to Board members of a special meeting may be provided by personally delivering a notice to the Board member, by delivering the notice to the Board member's household and leaving it with a responsible member of the household, or by sending the notice to the Board member on his or her District-provided email account.

Section 4. Emergency Meetings.

In the event of a severe and imminent threat to the health, safety or welfare of the District, its students or employees, the Board President may call an emergency meeting, and the Board may meet and take action without complying with public notice requirements, provided that two-thirds of the members of the Board determine that delay would detrimentally affect the ability of the Board to respond to the threat. Actual notice to all Board members of an emergency meeting shall be attempted, but is not required.

Section 5. Meetings Open to the Public.

All meetings of the Board in which a quorum is present for the purpose of deliberating toward or rendering a decision on public policy shall be open to the public.

Section 6. Open Meetings Act.

Meetings of the Board are subject to and shall comply with applicable provisions of Michigan's Open Meetings Act ("OMA"), MCL §15.261, *et seq.* Depending upon its function, a Board committee may be a public body whose meetings are subject to the OMA.

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Section 7. Public Notice of Meetings.

Public notice of Board organizational, regular and special meetings shall be given as provided in the OMA,

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Section 8. Closed Sessions of the Board.

In accordance with the Open Meetings Act, the Board may meet in closed session for the following purposes upon the affirmative vote, on a roll call vote, of a majority of the Board members voting:

1. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a Board member, employee, staff member or individual agent of the District, if such person requests a closed hearing.
2. To consider the dismissal, suspension, or disciplining of a student, if the student or the student's parent or guardian requests a closed hearing.
3. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, if either negotiating party requests a closed session.

In accordance with the Open Meeting Act, the Board may meet in closed session for the following purposes upon the affirmative vote, on a roll call vote, of not less than two-thirds of the members of the Board then elected or appointed and serving (*i.e.*, not less than five members of the Board if all seven Board positions are then filled):

1. To consider the purchase or lease of real property, up to the time an option to purchase or lease that property has been obtained.
2. To consult with its attorney(s) regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigation or settlement position of the Board.
3. To consider the specific contents of an application for employment or appointment if the candidate requests that the application remain confidential. Interviews of candidates must take place in open session.
4. To consider material exempt from disclosure or discussion by state or federal statute (including, without limitation, written opinions of legal counsel).
5. To consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

Section 9. Minutes of Meetings.

A. Open Meetings: Minutes of open meetings of the Board shall be kept, made available and approved as provided by OMA. Minutes shall, at a minimum, include the date, time and place of the meeting; Board members present and absent; decisions made by the Board; roll call votes; a record of other votes; the purpose(s) of a closed session; and corrections to the minutes of a previous meeting.

B. Closed Sessions: A separate set of minutes of a closed session shall be maintained. Closed session minutes shall be provided to Board members confidentially, shall be retained by the Secretary or the Superintendent, and may be destroyed one year and one day after their approval of the Board.

C. Committee Meetings: Minutes of meetings of committees whose function renders them subject to OMA shall be kept, made available and approved in the same manner as for open meetings of the Board.

Section 10. Meeting Procedures.

A. Location. All meetings of the Board or Board Committees shall be held in District facilities.

B. Agenda. The President, in consultation with the Superintendent, shall prepare and publish a written agenda prior to each regular meeting and each special meeting unless otherwise directed by the Board. Individual Board members may include items on the agenda upon the concurrence of the President. The Board shall adopt or amend the agenda at the start of the meeting.

C. Quorum. A majority of the serving members of the Board shall constitute a quorum. A meeting of the Board may not be called to order in the absence of a quorum.

D. Remote Participation.

(1) If a member of the Board is required to miss one or more meetings due to military duty, the Board shall make arrangements, if feasible, to allow such member to participate by conference telephone connection or other electronic voice communication that allows persons participating in the meeting to communicate with each other and persons attending the meeting to hear the comments, including the votes, of the member attending remotely. The notice of a Board meeting at which a member will be participating remotely due to military duty shall include notice of such member's remote participation, and shall provide information about how to contact that member sufficiently in advance of a meeting to provide input on any business that may come before the Board.

(2) Pursuant to state law, between March 31, 2021 and December 31, 2021, a Board member may participate remotely in a Board meeting under the procedures identified in the paragraph above in the following additional instances:

Deleted: 0

- a. When the Board member is unable to attend the meeting due to a medical condition, including any illness, disease, disability or other health-related condition; or
 - b. When the member is unable to attend the meeting, or the Board is unable to meet in public, due to a statewide or local state of emergency or disaster called by the governor or a local official, governing body, or chief administrative officer, that would risk the health or safety of members of the public or Board if the member were to attend or the Board were to meet in person.
- (3) After December 31, 2021, and absent a change in state law, remote Board meetings shall not be permitted, and remote participation will be permitted only for the reason identified in subsection (1).

E. Procedure for Board Action. The Board shall take action by way of motions duly offered and approved. No motion shall be acted upon until it has been supported by a second member of the Board.

F. Voting. The vote on motions shall be “yes” or “no,” and will be taken by voice vote or, if required by law or requested by a Board member, by roll call vote. Unless otherwise required by law or these bylaws, the affirmative vote of a majority of the serving Board members is required to exercise the Board’s authority. Following the vote, the President shall announce that the motion either passed or failed, and, if not a unanimous vote, shall announce the number voting “yes” and the number voting “no.” No Board member shall abstain from a vote of the Board absent an identified conflict of interest.

G. Public Attendance at Board Meetings. Any member of the public may attend an open Board meeting. A person shall not be excluded from an open meeting except for a breach of the peace committed at the meeting. Closed sessions of the Board may be attended by members of the Board and any necessary resource persons, such as administrators or legal counsel, designated by the Board. Members of the public may not attend closed sessions unless specifically authorized by the Board.

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H. Public Participation at Open Board Meetings. Members of the public may address the Board at open meetings, subject to guidelines to be published by the Board.

I. Rules of Order. To the extent not addressed by these bylaws or the Board’s policies, issues of procedure shall be governed by the current edition of *Robert’s Rules of Order*. The President, or Vice-President in the absence of the President, shall decide all procedural issues, but may be overruled by majority vote of the Board.

ARTICLE II. ADMINISTRATION

Section 1. The Superintendent.

The Board will at all times employ a Superintendent of Schools, in accordance with state law. The employment shall be evidenced by a written contract, with a term of not more than five years.

The Superintendent is the Chief Executive Officer of the District and the primary advisor to the Board.

The Superintendent shall identify such subordinate administrative positions, such as Assistant or Deputy Superintendent(s) and Director(s), Principals and Assistant Principals, as necessary to administer the District, and shall recommend to the Board the establishment of such positions and candidates to fill such positions.

Section 2. Duties of the Superintendent.

The Superintendent is responsible to carry out the policies of the District as expressed in Board Policies. The Superintendent shall develop and implement Administrative Guidelines to give operational effect to Board Policies. Administrative Guidelines are to be consistent with the Board's Policies.

In a situation in which action must be taken to maintain the orderly operation of the schools, and no Board Policy governs the situation, the Superintendent is authorized to take appropriate action. The Superintendent shall thereafter report the situation and the action taken to the Board, and shall advise the Board whether a formal policy should be adopted.

References to the "Superintendent" in these policies or the Board's bylaws shall be understood to include the Superintendent's designee, unless the policies or their context clearly indicate otherwise.

The Board shall annually review and evaluate the Superintendent's performance and success in meeting the goals established by the Board ~~or as otherwise set forth in state law.~~

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Section 3. Non-renewal or Termination of the Superintendent.

If the services of the Superintendent are found to be unsatisfactory to the Board, the Superintendent shall be so notified by the Board President and given a reasonable amount of time to provide satisfactory services. If the Superintendent's services continue to be unsatisfactory, the Superintendent should be notified that his or her contract will be non-renewed, in accordance with applicable law (currently ninety (90) days before the expiration of the contract). The contract of the Superintendent may be terminated during its term in accordance with the provisions of the contract and Michigan law.

Section 4. Incapacity of the Superintendent.

If the Superintendent becomes incapacitated to the extent that he or she is unable to perform the duties of the office, the Board shall appoint an Acting Superintendent, who will serve until the Superintendent's incapacity is removed or until the expiration of the Superintendent's contract, whichever first occurs. The Superintendent may voluntarily indicate that he or she has become incapacitated. Alternatively, the Board may determine the Superintendent to be incapacitated upon the certification of a physician chosen and compensated by the Board, and may compel the Superintendent to undergo an examination by the physician so chosen. Pending or upon a finding that the Superintendent is incapacitated, the Board may employ an interim superintendent. Upon request to the Board, the incapacitated Superintendent may resume his or her duties, unless the request is denied by the Board. The Board may require the Superintendent to demonstrate to its satisfaction that he or she is able to resume the duties of Superintendent.

Section 5. Evaluation of Administrators and Teachers.

The Superintendent shall create evaluation protocols for all administrators and teachers that comply with state law, and shall ensure that evaluations are carried out in the manner prescribed by state law.

Deleted: and shall

Section 6. Non-renewal or Termination of Other District Administrators.

State law prescribes the manner in which the contracts of administrators below the level of Superintendent may be non-renewed. The Superintendent shall advise the Board of the advisability of non-renewing a District administrator, and shall work with the Board to ensure that any such non-renewal takes place in a timely manner and consistent with state law.

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Section 7. Councils, Cabinets and Committees.

The Superintendent is authorized to establish and appoint the members of permanent or temporary councils, cabinets or committees deemed necessary or advisable for the proper administration of Board policies and the conduct of District business.

ARTICLE III. CURRICULUM AND INSTRUCTION

Section 1. Curriculum.

The Superintendent is responsible for the development, implementation and ongoing evaluation of the District's curriculum. The curriculum shall:

- A) be consistent with the District's mission and any Board Policies establishing guiding principles with respect to student learning and achievement;
- B) meet or exceed all requirements of the State of Michigan;



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnig, Assistant Superintendent of Business and Operations
Subject: Audit Presentation
Date: 11/16/2023

We have completed our annual fiscal audit required by the State of Michigan. The audit completed by Plante & Moran PLLC, offers an unmodified or clean opinion. In auditor terms, the financial statements for the year ended June 30, 2023 are presented fairly, in all material effects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information in accordance with generally accepted accounting principles.

The Audit Report is clean with no material weaknesses or management comments. There was a single Significant Deficiency related to the timely completion of the annual close of the financial records. Due to the lack of a Director of Finance there were a number of accounts/grants that required reclassifications after fieldwork began. This deficiency has been rectified by the subsequent hiring of a Finance Director.

The general fund had a surplus of \$109,06 and the ending fund balance is \$5,868,613 which represents 11.3% of current expenses. The final budget had a proposed surplus of \$416,468.

Funding Source: N/A

Strategic Goal Alignment

- **Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Goal Statement

Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve Pre-Bond Services provided by Kingscott Associates, in the amount of \$20,000, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





plante moran | Audit. Tax. Consulting.
Wealth Management.

School District of the City of Hazel Park

Presentation of the Audit Results
For the Year Ended June 30, 2023



Summary of Audit Results

June 30, 2023

- **Basic financial statements:**

- Unmodified opinion issued
- Significant deficiency in internal controls

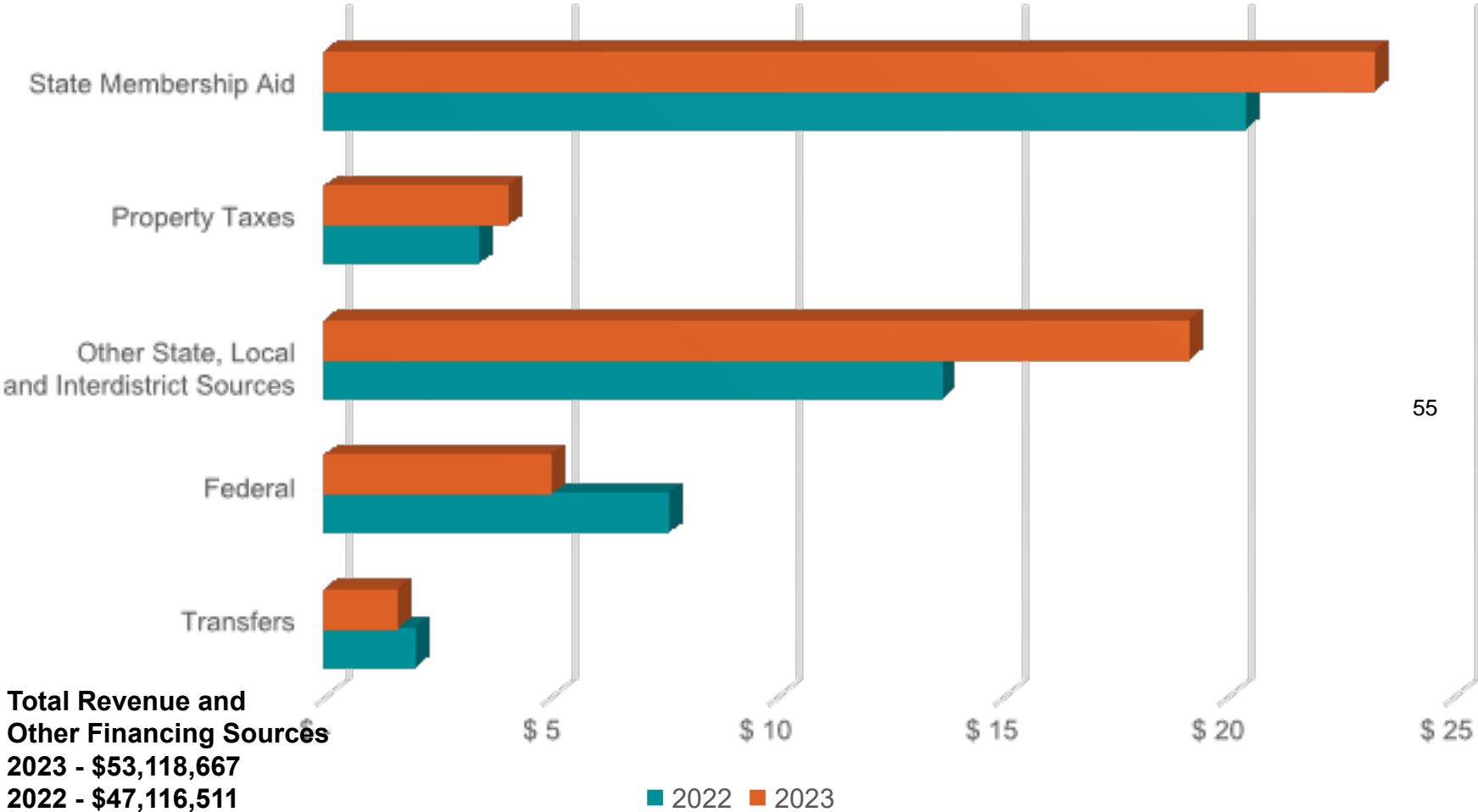
- **Single audit:**

- Unmodified opinion issued
- Major programs tested: Child Nutrition Cluster (CNC) and Education Stabilization Fund (ESSER)
- No findings noted on compliance

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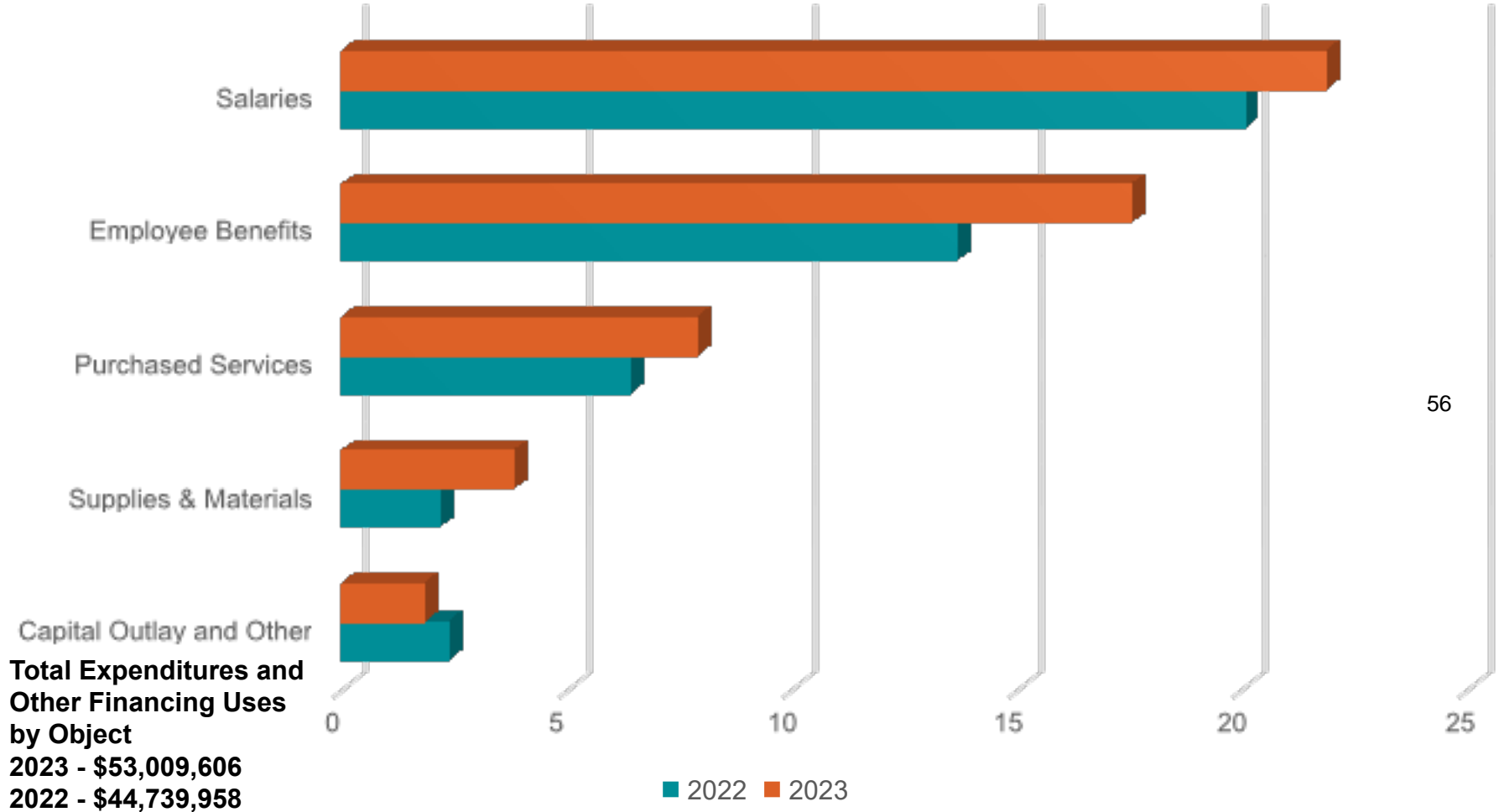


General Fund Revenue and Other Financing Sources Year Ended June 30, 2023 and 2022





General Fund Expenditures and Other Financing Uses by Object Year Ended June 30, 2023 and 2022



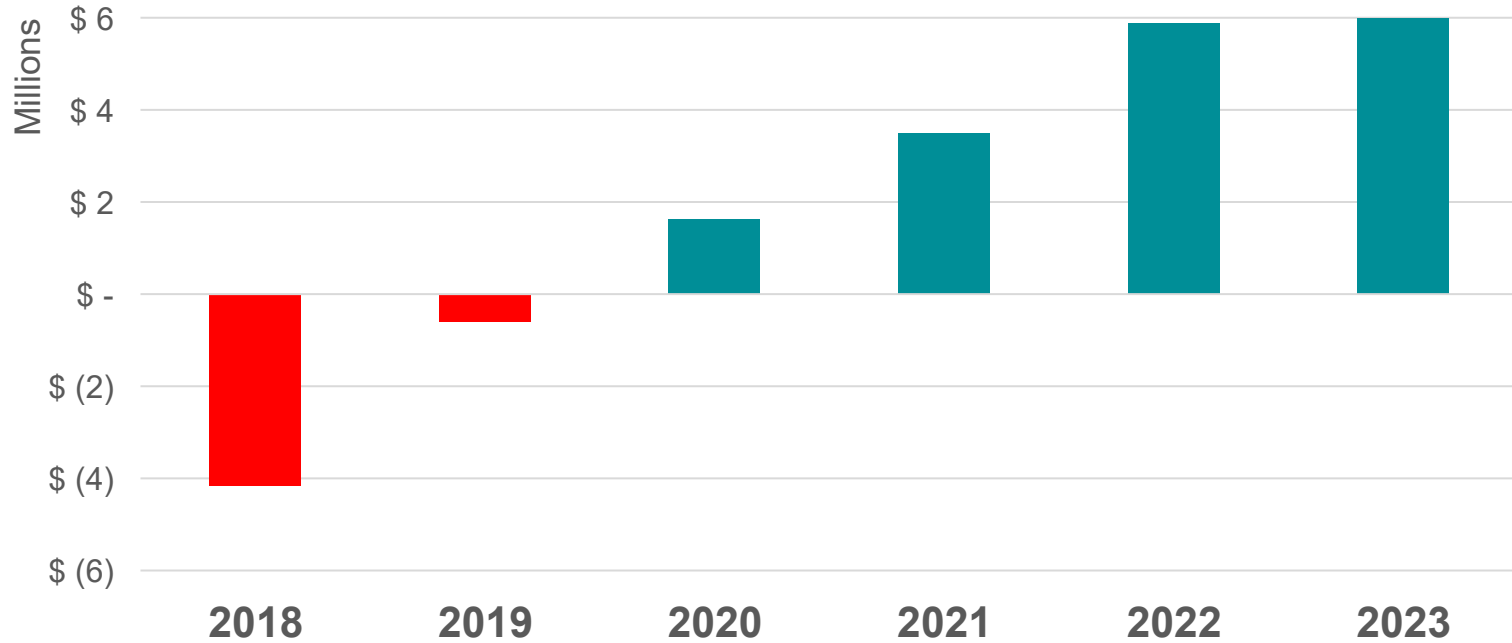


General Fund – Budget and Actual Year Ended June 30, 2023

	Final Budget	Actual	Favorable (Unfavorable) Variance	Budget Variance %
Revenue and other sources	\$ 52,659,298	\$ 53,118,667	\$ 459,369	0.87%
Expenditures and other financing uses	\$ 52,242,830	\$ 53,009,606	\$ (766,776)	-1.47%
Excess of revenue and other financing sources over expenditures and other financing uses	\$ 416,468	\$ 109,061	\$ (307,407)	57
Fund balance July 1, 2022	5,868,613	\$ 5,868,613	\$ -	
Fund balance June 30, 2023	\$ 6,285,081	\$ 5,977,674	\$ (307,407)	



General Fund – Fund Balance Trend Years Ending June 30



58

Fund Balance as a % of Expenditures					
- %	- %	5 %	9%	13%	11%



Thank you.

Lisa Vargo
Partner
(248) 375-7462

Thomas Marchese
Principal
(248) 375-7442

**Hazel Park Schools Board
Workshop :
Bond Discussion/ Thoughts**



General Bond Discussion

Discuss the Why

Review Mills discussion

Review potential and recommended path .

Discuss Board input and questions.

Hazel Park High School

Bond

- HVAC upgrades
- HS Auditorium renovation
- HS Media Center conversion to Main Office (secured)
- Window replacement
- Roof replacement
- New furniture
- New marquis and signs
- Turf, track, bleachers, press box scoreboards replacement
- Welding shop renovations
- Public address and clock replacement
- Door and lock replacement
- Generator

Optional Items

- Field house
- Replace lighting
- Replace flooring

Jr. High

Bond

- New Furniture
- New marquis and signs
- Door and lock replacement
- Public address and clock replacement
- Secured Entrance

Optional Items

- Replace lighting
- Replace flooring
-

Webb Elementary

Bond

- HVAC upgrades
- Window replacement
- Roof replacement
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement
- Courtyards
-

Optional Items

- Replace lighting
- Replace flooring
- Playground replacement
- Webb pool renovation into multipurpose room
- Renovate welding shop and maintenance areas

United Oaks Elementary

Bond

- Roof replacement
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement
- Secured Entrance

Optional Items

- Replace lighting
- Replace flooring
- Playground replacement

Hoover Elementary

Bond

- Renovate into Early Childhood Center
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement
- Courtyard improvement
-

Optional Items

- Playground replacement

Webster Early Childhood Center

Bond

- Build new elementary (behind existing building)
- Remove Webster and replace with parking and playgrounds
-

Optional Items

-

Jardon - Center Program

Bond

- HVAC upgrades
- Window replacement
- Roof replacement
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement

Optional Items

- Replace lighting
- Replace flooring
-

Ford Admin / Alternative School

Bond

- Add HVAC system
- Window replacement
- Roof replacement
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement

Ford Admin

- Consolidate offices and reduce excess office space
- Create secured entry
- Renovate bathrooms
- Replace lighting, flooring and windows

Ford Admin / Alternative School

Bond

Alternative School

- Relocate office to front of building
- Create secured entry
- Renovate bathrooms
- Addition of gym and conversion of existing gym to cafeteria
- Renovate existing office into STEM lab
- Renovate classrooms
- Replace lighting, flooring and windows

Roosevelt Alt School

Bond

- HVAC installation
- Window replacement
- Roof replacement
- New furniture
- New marquis and signs
- Public address and clock replacement
- Door and lock replacement
- Boiler Replacement
- Secured

Optional Items

- Replace lighting
- Replace flooring

Existing Sinking Fund Projects 2024

1. Cafeteria Upgrades - High School
2. Staff Bathroom Upgrades - High School
3. Bleacher Replacement - High School

Future Plans if Bond Proposal Passes

1. Technology Updates - District Wide
2. Flooring (not included in bond)
3. LED Lighting (not included in bond)

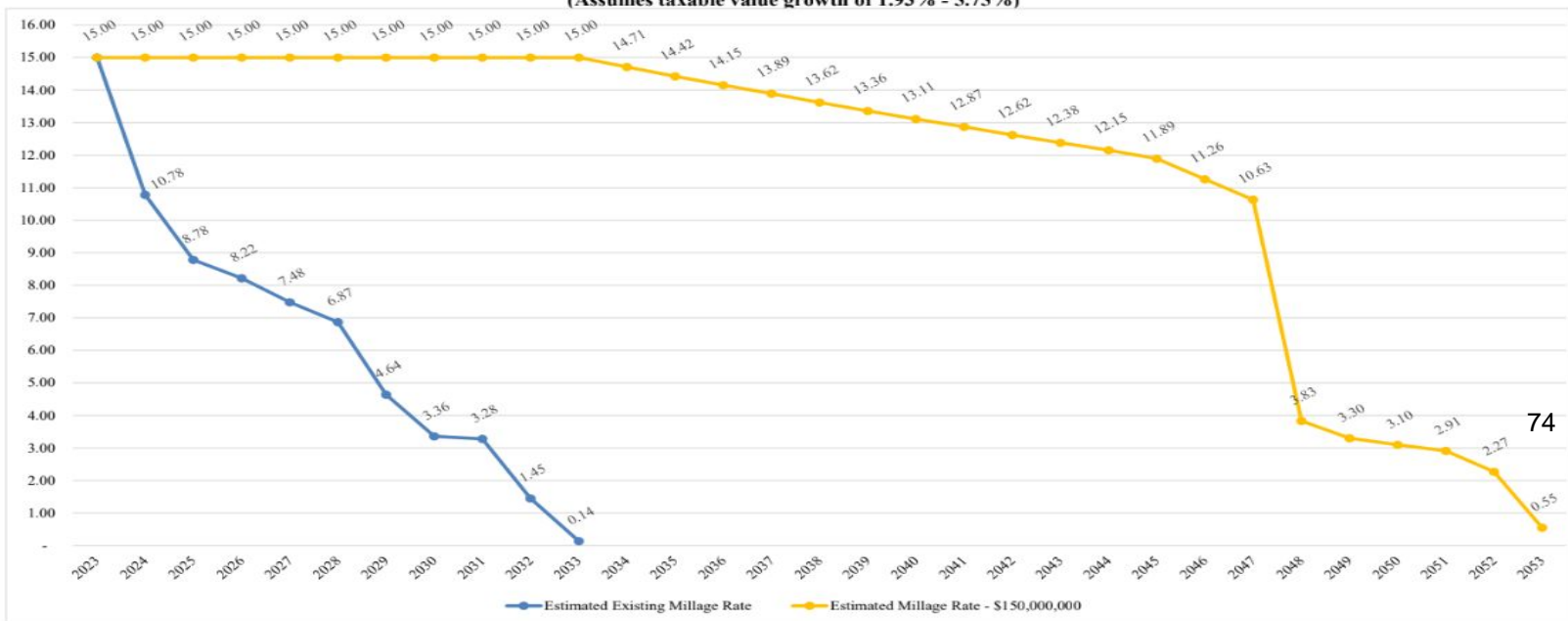
**Hazel Park Schools Board
November Meeting
Bond Highlights**



General Bond Discussion

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK OAKLAND COUNTY, STATE OF MICHIGAN

COMPARISON OF ESTIMATED DEBT SERVICE MILLAGE RATES - CHART FORMAT
(Assumes taxable value growth of 1.93% - 5.75%)



Hazel Park High School

Series 1 Project Summer 2024-2025

HS Auditorium renovation
HS Media Center conversion to
Main Office (secured)
New marquis and signs
Welding shop renovations
Public address and clock
replacement
Door and lock replacement
Generator
New Flooring and Furniture

Series 2 Projected Summer 2026-2028

Athletic Facilities

Series 3 Projected Summer 2028-2030

HVAC upgrades
Window replacement Roof
replacement

Field House (if savings presented) ⁷⁵

Jr. High

Bond Series One: Projected Summer 2024-2025

- New marquis and signs**
- Door and lock replacement**
- Public address and clock replacement**
- Secured Entrance and doors**

Bond Series Three : Projected Summer 2028-2030

- New Furniture**
- Roof replacement**

Webb Elementary

-

Series 1 Project Summer 2024-205

**New marquis and signs
Public address and clock
replacement
Door and lock replacement
Courtyards
Playground replacement
Courtyard classroom**

Series 3 Project Summer 2028-2030

**HVAC upgrades
New furniture
Window replacement
Roof replacement**

Optional Items (if savings realized)

**Webb pool renovation into
multipurpose room Renovate
welding shop and maintenance
areas**

United Oaks Elementary

Series 1 Project Summer 2024-2025

**New marquis and signs
Public address and clock replacement
Door and lock replacement
Secured Entrance
Furniture and flooring
Playground replacement**

Series 2 Project Summer 2026-2028

Roof replacement

Hoover Elementary

Bond Series 1: Projected Summer 2024-2025

New marquis and signs

Public address and clock replacement

Door and lock replacement

Courtyard classroom

Playground repair

Bond Series 2 Projected Summer 2026-2028

Playground replacement for EC

Renovate into Early Childhood Center

New furniture

Webster Early Childhood Center

Series 2 Project Summer 2026-208

Build new elementary (behind existing building)

Remove Webster and replace with parking and playgrounds

Jardon - Center Program

Series 1 Project Summer 2024-205

- New marquis and signs**
- Public address and clock replacement**
- Door and lock replacement**
- Courtyard classroom**
- New furniture**

Series 2 Project Summer 2025-206

- HVAC upgrades**
- Window replacement**

Series 3 Project Summer 2026-2028

- Roof replacement**

Ford Admin / Alternative School

Series 1 Project Summer 2024-2025

**New marquis and signs
Public address and clock
replacement
Door and lock replacement**

Series 2 Project Summer 2025-2028

**HVAC system
Window replacement
Roof replacement**

Series 3 Project Summer 2028-2030

**Consolidate offices and reduce
excess office space
Create secured entry
Renovate bathrooms
Replace lighting and flooring
New furniture**

Ford Admin / Alternative School

Alternative School

Series 3 Project Summer 2028-2030

Relocate office to front of building

Create secured entry

Renovate bathrooms

Addition of gym and conversion of existing gym to cafeteria

Renovate existing office into STEM lab

Renovate classrooms

Replace lighting, flooring and windows

Roosevelt Alt School

Series 1 Project Summer 2024-2025

- New marquis and signs**
- Public address and clock replacement**
- Door and lock replacement**
- Boiler Replacement**
- Secured Entrance**
- New furniture**

Series 2 Project Summer 2028-2030

- HVAC installation**
- Window replacement**
- Roof replacement**

Camp Hazelwood

Series 1 Project Summer 2024-2025

Bathroom Renovation
Refresh interiors
Nature Areas and Dock

Series 2 Project Summer 2028-2030

HVAC installation
Window replacement
Roof replacement

Existing Sinking Fund Projects 2024-

1. Cafeteria Upgrades - High School
2. Staff Bathroom Upgrades - High School
3. Bleacher Replacement - High School

Future Plans if Bond Proposal Passes

1. Technology Updates - District Wide
2. Flooring (not included in bond)

Energy Conservation Bond (financed through energy savings) or Rebate programs through Consumers, DTE and Federal Grants

1. LED Lighting
2. Boilers
3. HVAC Alternatives (chillers and solar)

November 14, 2023

Dr. Amy Kruppe, Ed.D., Superintendent
Hazel Park Schools
1620 East Elza Ave.
Hazel Park, Mi 48030



Re: Hazel Park Schools
Construction Management Services Proposal - May 2024 Bond

Dear Dr., Kruppe,

Clark Construction Company is pleased to provide our proposal for Construction Management Services for the Districts planned May 2024 Bond Referendum.

Clark Construction Company will work in concert with Kingscott Associates on the development of the Bond Application. Our Team will provide budgeting for the scope of work to be included in the Bond Application. We will take part in meetings associated with the development of the Bond Program.

Our proposed cost for services is \$5,000. We will forgo payment of this cost until the Bond referendum is successfully passed by the community. Payment of this pre-bond services cost will be waived entirely upon issuance of a Contract to Clark Construction for Bond Program Construction Management Services for the following successful passing of the Bond.

For bond program preconstruction and construction phase services, much of our Construction Management fee is made up of direct staffing cost. We will work with Hazel Park Schools and Kingscott to develop the best schedule for the district to minimize our staffing costs, maximizing the funds to be committed for the direct benefit of students. Construction Management fees for the bond program preconstruction and construction phases will be finalized after the bond program schedule is developed. We anticipate our fee including staffing and profit to be within the range of 6.5% to 9%.

Hazel Park Schools will be provided with dedicated full-time staff on site during the construction phase. Adequate Construction Management staffing is critical to ensuring the projects remain within budget, are performed safely, with the highest of quality workmanship and are completed as scheduled. Serving as Agent for Hazel Park Schools, Clark Construction Company will consider ourselves in service to the district to manage the process and Trade Contractors to provide exceptional project outcomes. Our dedicated team are stewards of your money, our team works to save every dollar possible on every project to ensure the students, staff and community get every enhancement possible.

We would consider it an honor to serve Hazel Park Schools on this exciting bond program. Please contact me with any questions.

This proposal letter will serve as our letter of intent to secure the services of Clark Construction Company to complete all the projects included in the bond scope.

Please sign and return one (1) copy of this letter for our records.

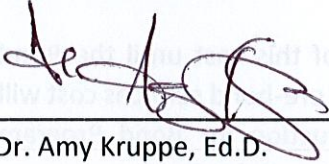
Sincerely,

CLARK CONSTRUCTION COMPANY

Becky Timberlake
Digitally signed by Becky Timberlake
DN: C=US,
E=timberlake@clarkoc.com,
O=Clark Construction Company,
OU=Clark Construction Company,
CN=Becky Timberlake
Date: 2023.11.14 12:35:10-05'00'

Becky Timberlake
Senior Project Manager – Market Leader

Hazel Park Schools



Dr. Amy Kruppe, Ed.D.
Superintendent

October 27, 2023

Ms. Amy Kruppe, Ed.D
Superintendent
Hazel Park Schools
1620 E. Elza
Hazel Park, MI 48030

RE: Proposal for Services provided by the Kingscott Team

Dear Dr. Kruppe,

We first want to thank you for taking the time to meet with us to discuss and learn more about the school district's consideration of pursuing a May 2024 bond for much needed facility improvements. The feedback received from you and your Finance Director, Mr. Jason Zirnis, provided us with very good insight regarding the needs of your facilities.

The **Kingscott Team** has over 90 years of experience partnering together with school districts in Michigan like **Hazel Park Schools** in planning, developing and executing capital improvement bond programs for facility improvements.

The **Kingscott team** is proposing to provide **Hazel Park Schools** with the following pre-bond services required to develop and pass a "0 Mill" net Increase Bond Program (or a potential decrease in the millage) targeted for a May 2024 election. Our pre-bond services are summarized as follows:

- Assist in leading a Community Engagement process to inform, consider, evaluate and ultimately prioritize critical facility needs.
- Assist in the planning and execution of a Bond Campaign focused on providing the visuals required to communicate the bond scope and assist in the overall message of the bond program.
- Lead the preparation and development of the Application for Preliminary Qualification of Bonds (Bond Application) required for Treasury.

The **Kingscott Team** has determined the level of investment that will be needed for our team to provide the services above for the pre-bond effort. As we discussed in our meeting, the **Kingscott Team** is proposing to "risk" with **Hazel Park Schools** the pre-bond service fees provided below until the successful passage of a capital bond. We will withhold invoicing for pre-bond fees until the bond passes. If the bond does not pass, our fees will become due and owing at that time. If the bond passes, these fees will be worked into the bond proposal budgets and payment will be requested after the successful election.

- **Kingscott Associates** ⁽¹⁾ Pre-Bond Services Fee = \$20,000

Hazel Park High School graduate John Davids, AIA LEED AP BD&C NCARB will lead the pre-bond and design effort for Kingscott. John is keenly aware of the culture of the Hazel Park Schools community and has helped the district on multiple projects over the past few years. Brendon Pollard, AIA is our Bond Application specialist and will lead the effort of putting together the Pre-Q Application.



If the district desires assistance in the Bond Campaign, Kingscott will complete that effort on an hourly rate basis. Attached you will find an hourly rate chart, as a contribution to the effort Kingscott will bill the hours at 65% of the rates listed.

As it relates to the bond program, the fees for the **Kingscott Team** will be developed as the bond program is developed. Our fees are dependent on the scope of the improvements, how the improvements can be packaged in order to maximize the amount of work that can be done within the construction timelines. The **Kingscott Team** will work very closely with **Hazel Park Schools** balancing the impact of construction, to the delivery of education within the academic school year. For the bond program size **Hazel Park Schools** is considering, our fees will be within the ranges below for the bond program.

- **Kingscott Associates** Bond Program A/E Fees = 6.5% - 8.85%

A key component to all successful bond programs is the emphasis that the **Kingscott Team** places on our trusted, mutual commitment to *Actively* listening and engaging with your community, staff and students. Our priority is to realize the district's vision and goals to improve your facilities and elevate your educational environments.

This proposal letter will serve as our letter of intent to secure the services of Kingscott to complete all of the projects included in the bond scope. Please sign one (1) copy and return it for our records.

Thank you for your consideration, we look forward to hearing back from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'JOHN'.

John Davids, AIA, NCARB, LEED AP BD&C, REFP
Kingscott Associates Inc

Amy Kruppe, Ed. D

A large, stylized handwritten signature in black ink, appearing to read 'AMY KRUPPE'.

Superintendent
Hazel Park Schools



Per your request, we provide the following hourly rates for inclusion in the contract:

Director/Executive	\$ 265.00
Department Manager	\$ 215.00
Senior Project Manager	\$ 210.00
Project Manager	\$ 185.00
Architect 1	\$ 100.00
Architect 2	\$ 125.00
Architect 3	\$ 160.00
Architect 4	\$ 190.00
Engineer 1	\$ 105.00
Engineer 2	\$ 130.00
Engineer 3	\$ 175.00
Engineer 4	\$ 190.00
CAD Tech	\$ 85.00
Designer Tech 1	\$ 95.00
Designer Tech 2	\$ 120.00
Designer Tech 3	\$ 150.00
Technical Specialist	\$ 215.00
Construction Administrator	\$ 125.00
Clerical/Administrative	\$ 80.00

When utilized, hours will be billed at rates current for each individual firm but will not exceed the rates listed above. The rates listed above are valid through December 31, 2023.

KALAMAZOO

259 E. Michigan Ave
Suite 308
Kalamazoo, MI 49007
T: 269.381.4880
TF: 800.632.7815
F: 269.381.9110

GRAND RAPIDS

801 W Broadway NW
Suite 306
Grand Rapids, MI 49504
T: 616.214.8966 91

CHELSEA

300 N. Main
Suite 304
Chelsea, MI 48118
T: 734.475.6142
F: 734.475.6158

ROYAL OAK

818 W. Eleven Mile Rd
Royal Oak, MI 48067
T: 800.632.7815



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnis, Assistant Superintendent of Business and Operations
Subject: Purchase of Sensory Swing - Jardon Vocational
Date: 11/16/2023

We respectfully request your approval for the purchase of a sensory swing for Jardon Vocational School. The cost of this essential equipment will not exceed \$15,000.00.

The addition of a sensory swing to our facilities will greatly enhance the learning environment for our students, particularly those who benefit from sensory integration therapy. This swing is not just a piece of equipment, but a crucial tool that can help our students improve their sensory processing and motor skills, leading to better focus and engagement in the classroom.

We believe that this investment will have a significant positive impact on our students' educational experience and overall well-being. Therefore, we kindly ask for your approval of this purchase.

Goal Statement – Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: Center Fund

Recommendation

That the Board of Education approve purchase of a Sensory Swing for Jardon Vocational, not to exceed \$15,000, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Metals  
Cobalt Charatuese

Plastics 
Blue

Actual colors may vary. We work hard to ensure our renderings are as life like as possible.

Jardon Vocational
Ferndale, MI
R0061_45239465833





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Additional Bus Para
Date: November 20, 2023

We are seeking approval to add an additional Bus Para for Early Childhood Bus Routes. We have transitioned 2 additional children into the Preschool Academy and will require additional support for the bus route.

This is a Class III part time (15 hour/wk) position.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation

That the Board of Education approve the addition of a Bus Paraprofessional for Webster, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.





**HAZEL PARK
SCHOOLS**

Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Letter of Agreement - LOA Advantage Sick Time
Date: November 20, 2023

We are presenting the Board of Education with the Letter of Agreement for Advantage Sick Time between the district and the HPEA for your approval. Please review the attached documents.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the LOA for Advantage Sick Time, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Letter of Agreement
Hazel Park Schools and
Hazel Park Education Association
Sick Time Audit Correction
October 13, 2023

Agreement between the Hazel Park Schools (hereafter "District") and the Hazel Park Education Association (hereafter "Association").

The District agreed through an accretion of Advantage Alternative Academy (AAA) to rollover the number of earned sick time hours for each employee as they were brought into the HPEA. That letter of agreement and incorporation of the collective bargaining agreement was completed in June 2023. In the most recent audit of sick time hours, the District discovered that three (3) of these employees had been incorrectly provided an additional unearned 80 hours of sick time.

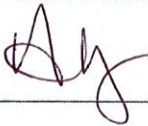
The parties agree to resolve and correct the error by deducting the unearned 80 hours of sick time from each of the following employees' sick banks. It is the intent of the parties to correctly rollover the existing leave hours earned and entitled to each member upon the end of the 2022-2023 academic school year.

The impacted employees are as follows:

<u>Bargaining Unit Member</u>	<u>Initial Allocation</u>	<u>Corrected Allocation</u>
David Higginbotham	149 hours	69 hours
Stephanie Kaza	168 hours	88 hours
Rodney Reynolds	184.5 hours	104.5 hours

This is a non-precedent setting agreement and shall only address the issues included herein.

For the District:



 Date 11/7/23

For the Association:



 Date 10/30/23



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Letter of Agreement - Psychologists, Social Workers & Counselors Additional Pay
Date: November 20, 2023

We are presenting the Board of Education with the Letter of Agreement for Psychologists, Social Workers & Counselors Additional Pay between the district and the HPEA for your approval. Please review the attached documents.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the LOA for Psychologists, Social Workers & Counselors Additional Pay, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Letter of Agreement
Hazel Park Schools and Hazel Park Education Association
Psychologist, Social Worker and Counselors Additional Pay

Agreement between the Hazel Park Schools (hereafter "District") and the Hazel Park Education Association (hereafter "Association").

The Circumstances leading to this agreement are as follows. The HPEA filed grievance 2021/2022/07 in March of 2022 regarding the District offering incentives to certain ancillary staff, including psychologists the opportunity to work a sixth-period in lieu of prep/planning time and be paid accordingly, an additional .16 of base salary. The District utilized the following language in the CBA, which is in dispute:

Article 9.C.3 The administration may request that a junior high or high school teacher accept an additional class on their planning time. If the teacher accepts, teachers will be paid the prorated equivalent of an additional class period.

On January 14, 2023 the parties entered into a Letter of Agreement resolving Grievance 2021/2022/07 as it pertained to the 2022-2023 school year.

On September 5, 2023 the parties reached an agreement to enter into a Letter of Agreement resolving Grievance 2021/2022/07 as it pertains to the 2023-2024 school year.


The parties disagree as to whether Article 9.C.3 of the parties collective bargaining agreement applies to ancillary staff. Rather than litigate this issue, the parties agree to resolve the dispute as follows.

The parties agree:

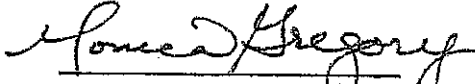
1. For the 2023-24 school years Psychologists, Counselors, and Social Workers shall be offered the opportunity to work during their prep/planning period, and be paid up to eighty-five (85) hours annually at the bargaining unit members daily hourly rate to be turned in on District timesheets. It is understood that these hours are documented for giving-up his/her prep/planning time, and the bargaining unit member working may need to work after school hours to complete the needed work.
2. It is further agreed that additional days after the end of the school year may be required for these ancillary staff members to complete the needed work. Should additional days be required, upon mutual consent of administration and the ancillary staff member, the ancillary staff member may work up to ten (10) additional days at their daily rate to complete the needed work. This will be recorded on the District timesheet.
3. The Union hereby agrees to hold the Grievance in abeyance until such time that the terms of the conditions set forth in this agreement are met. At that time, the Association agrees to withdraw the above referenced grievance with prejudice.

4. The parties understand and agree that this constitutes the entire agreement between them pertaining to the subject matter addressed herein, and that this does not affect any other language in the collective bargaining agreement. The parties' execution of this Agreement shall not be construed as an admission of liability, or an admission of the propriety/correctness of either party's respective position, on the part of any party. This agreement shall expire June 30, 2024.

For the District:


Amy Kruppe (Oct 10, 2023 13:10 EDT) **Oct 10, 2023**
Date

For the Association:


Monica Gregory Date

Attendee/Title	Event	Dates of Event	Location	Cost	Mileage	Notes
Deborah Laframboise	OCSBA Meeting	Wed. 12/6/23	TBA	\$45.00	No	email
Beverly Hinton	OCSBA Meeting	Wed. 12/6/23	TBA	\$45.00	No	email
Heidi Fortress	OCSBA Meeting	Wed. 12/6/23	TBA	\$45.00	No	email



Ford Administration
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To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: NSBA 2024 Annual Conference & Exposition
Date: November 20, 2023

Board Trustee Deborah Laframboise has requested to attend the NSBA 2024 Annual Conference & Exposition taking place from Saturday, April 6 to Monday, April 8, 2024 at the New Orleans Ernest N. Morial Convention Center in New Orleans, Louisiana. Thousands of school board members, superintendents, and education leaders will network and engage in extensive professional development opportunities, including a new focus area dedicated to family engagement at the NSBA 2024 Annual Conference & Exposition. By prioritizing family engagement, school board members can make informed decisions that better reflect the needs and perspectives of their diverse student body, ultimately enhancing the overall quality of education in their district and creating a sense of community, trust, and collaboration, ensuring that families are active stakeholders in their children's education.


Advanced Early Bird: December 8, 2023 - \$650	\$ 650
Early Bird: January 12, 2024 - \$750	
Standard (Regular): April 4, 2024 - \$850	
Delta Airlines flight from Detroit to New Orleans (Round Trip)	\$ 613
Departing on Friday, April 5, 2024 through Monday, April 8, 2024	
Free Shuttle to hotel from airport	
Hampton Inn Convention Center (0.05 miles from Convention Center) - \$245/night x3	\$ 735
Meals (\$50/day x3)	<u>\$ 150</u>
Approximate Total Cost:	\$2,148

Funding Source: General Fund

Goal Statement-Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation
That the Board of Education approve the conference request for the Board Members to attend the NASB 2024 Annual Conference, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Youth Assistance Support
Date: November 20, 2023

Each year we are requested to support a \$1,500 donation supporting the Hazel Park Youth Assistance Program. As you are aware Youth Assistance has supported Hazel Park students in the past with camp and other activities that they would not be able to afford otherwise. They additionally have supported celebrating our students' success in the community with their yearly award banquet.

Funding Source: General Fund

Strategic Goal Alignment:

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the request of \$1,500 for Youth Assistance.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





HAZEL PARK YOUTH ASSISTANCE

431 W. Jarvis
Hazel Park, MI 48030
(248) 582-9125

INVOICE


Hazel Park Schools
1620 E. Elza
Hazel Park, MI 48030

November 1, 2023

**Annual Sponsorship of Hazel Park Youth Assistance
for 2023 - 2024**

TOTAL AMOUNT

\$1,500


Andy LeCureaux
Chairperson


Sharon Barton,
Treasurer

()



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Student Discipline
Date: November 20, 2023

We are presenting this information as part of the expulsion process in accordance with the policy 5610:
The Superintendent will exercise discretion over whether or not to suspend or expel a student for persistent disobedience or gross misconduct. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Superintendent can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Superintendent will still consider these factors in making the determination.

Students are afforded due process per policy 5610:
The Board recognizes exclusion from the educational programs of the District, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and is one that cannot be imposed without appropriate due process, since exclusion deprives a child of the right to an education. The Board also recognizes that it may be necessary for a teacher to remove a student from class for conduct disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided the removal is for a period of less than twenty-four (24) hours.

Per the policy Student 2023006, 2023007, Student 2023008, Student 2023009 and Student 2023010 have been recommended for expulsion and as outlined in the letters have been provided with further required documentation to petition for reinstatement back into the school.

Funding Source: Not Applicable

Strategic Goal Alignment:

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Hazel Park City School District
 Enrollment Analysis
 Effective Date: 11/20/2023
 Printed: 11/20/2023 3:25 PM

School	(All)
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Count of Student		Grade																	Grand Total		
School Code	Track	-3	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	EA		PH	
01611	23/24 INVEST													92	79	78	72				321
01611 Total														92	79	78	72				321
01616	23/24 HIGH SCHOOL													153	136	126	132				547
01616 Total														153	136	126	132				547
01753	23/24 HOOVER					34	45	51	41	42	42										255
01753 Total						34	45	51	41	42	42										255
02176	23/24 MICH CYBER ACD													72	87	105	61				325
02176 Total														72	87	105	61				325
02399	23/24 ALL YR JARDON					1		1			2		1	2	1		1	1		9	19
	23/24 JARDON																		52		52
02399 Total						1		1			2		1	2	1		1	1		61	71
02954	23/24 VIKING VIRTUAL														2	8	13	31			54
02954 Total															2	8	13	31			54
04159	23/24 EDISON ELEM							3	2	1	2	3									11
	23/24 EDISON HS														7	5	12	4			28
	23/24 EDISON JHS												8	8	13						29
	23/24 EDISON PH																		5		5
04159 Total								3	2	1	2	3	8	8	13	7	5	12	4	5	73
04259	23/24 UNITED OAKS					57	54	69	54	61	44										339
04259 Total						57	54	69	54	61	44										339
04422	23/24 WEBSTER EARLY CHILDHOOD	15		37	100	1															153
	23/24 WEBSTER ECSE/EA	1		7	2										1				24		35
04422 Total		16		44	102	1									1				24		188
07829	23/24 ADVANTAGE												4	4	7	18	24	34	26		117
	23/24 ADVANTAGE ELEM					1	1	1	1	2											6
	23/24 ADVANTAGE VIRTUAL														3	7	9	68			87
07829 Total						1	1	1	1	2			4	4	7	21	31	43	94		210
09372	23/24 JUNIOR HIGH												146	148	140						434
09372 Total													146	148	140						434
09429	23/24 WEBB					66	47	59	59	59	39										329
09429 Total						66	47	59	59	59	39										329
Grand Total		16	44	103	159	151	182	156	168	128	159	162	161	348	347	378	394	24	66		3146

Hazel Park City School District
 Enrollment Analysis
 Effective Date: 11/21/2022
 Printed: 11/20/2023 3:27 PM

School	(All)
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Count of Student		Grade																	Grand Total		
School Code	Track	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	14	EA		PH	
01611	22/23 INVEST												72	75	69	100					316
01611 Total													72	75	69	100					316
01616	22/23 HIGH SCHOOL												156	141	153	125					575
01616 Total													156	141	153	125					575
01753	22/23 HOOVER			40	46	48	45	44	43												266
01753 Total				40	46	48	45	44	43												266
02176	22/23 MICH CYBER ACD												101	95	96	65					357
02176 Total													101	95	96	65					357
02399	22/23 ALL YR JARDON			1	1		2	1	1	1	2		1	1		2			6		19
	22/23 JARDON																		48		48
02399 Total				1	1		2	1	1	1	2		1	1		2			54		67
02954	22/23 VIKING VIRTUAL												6	7	11	33					57
02954 Total													6	7	11	33					57
04159	22/23 EDISON ELEM				2		1	2	6												11
	22/23 EDISON HS												10	9	5	4					28
	22/23 EDISON JHS									3	8	3									14
	22/23 EDISON PH																		5		5
04159 Total					2		1	2	6	3	8	3	10	9	5	4			5		58
04259	22/23 UNITED OAKS			65	68	55	61	43	60												352
04259 Total				65	68	55	61	43	60												352
04422	22/23 WEBSTER CHILDHD	27	73																		100
	22/23 WEBSTER ECSE/EA	5	7							1	1		1	1	1	27					44
04422 Total		32	80							1	1		1	1	1	27					144
07829	22/23 ADVANTAGE									1	3	6	10	13	22	36					91
	22/23 ADVANTAGE ELEM			1	2		1	1	2												7
	22/23 ADVANTAGE VIRTUAL														8	52					60
07829 Total				1	2		1	1	2	1	3	6	10	13	30	88					158
09372	22/23 JUNIOR HIGH									147	140	149									436
09372 Total										147	140	149									436
09429	22/23 WEBB			61	52	61	60	40	52												326
09429 Total				61	52	61	60	40	52												326
Grand Total		32	81	168	170	164	170	131	164	153	153	159	356	342	364	418	1	27	59		3112



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: LEO 2.0 Quarterly Update
Date: November 20, 2023

Oakland Schools will support the improvement of teaching & learning in literacy and math through Project Literacy Essentials Oakland (LEO) during the 2023-2024 school year. In this project, Section 35a(4) funding is used to reimburse Hazel Park up to \$112,500 for a 1.0 FTE Early Literacy Coach. Hazel Park also has a dedicated team of Oakland Schools consultants who work with our coaches and administrators to facilitate professional learning, provide consultation, and create guidance resources

This partnership provides ongoing training and coaching for the LEO and state-funded instructional coaches, and the full Literacy Leadership Team (LLT). The LLT also participates in Cultivating Lasting Capacity, a data-driven professional learning series designed for district Literacy Leadership Teams. The information below provides a summary of the Cultivating Leadership Capacity series. Future reports will outline the specific actions taken and the student and teacher outcomes.

Cultivating Leadership Capacity 2023-2024

The cultivating leadership capacity (CLC) series required the Literacy Leadership Team (LLT) to analyze the current status and take action on the three essential conditions for change: systems, leadership, and coaching. These conditions are the foundation for impacting staff capacity and student outcomes. This year, districts were allowed to expand their team and focus on both literacy and math. Throughout the year, the Literacy Leadership Team will

- participate in county-level CLC meetings and professional learning
- collect and analyze data on the essential conditions
- developed a targeted plan for student growth that includes
 - Targeted reading and math goals, actions, and outcomes
 - refinement of the district's coaching system and coaching practices

Funding Source: Not Applicable

Strategic Goal Alignment:

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.



2023-24 Fundraisers

Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Principal/Athletic Director Approved	Superintendent Approved	Board Shared	Notes
Kim Foster	United Oaks Maker Club	Raise funds for the Hazel Park Animal S	Extension of items from fundraiser last spring to sell remaining items during conferences to raise money for the shelter for the holidays.	11/16/2023	Yes	Yes	11/20/2023	



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www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: ADK Mu November
Date: November 20, 2023

ADK Mu has selected another grant winner for November! Courtney McClenahan, Webb Elementary, will be purchasing art supplies specifically for her special needs students.

Also, ADK Book Club with a Purpose group makes monthly donations to worthy causes that coincide with the theme of our book. This month, they are awarded a grant to ADK Sister, Genette Farnsworth-Dunn, HPJH, to purchase lab materials for her students to study forensic science.