



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

April 24, 2023

5:30 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Rick Nagy, prior to the meeting at rick.nagy@myhpsd.org.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

SPECIAL ORDER OF BUSINESS

- A. Student Recognition
- B. DECA
- C. Junior High Representatives
- D. Washington Trip
- E. High School Presentation
- F. Youth Assistance Presentation

PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.

CONSENT AGENDA (Action Items)

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.

A. Approval of Minutes

- 1) Board Meetings

2) Committee Meetings	12
B. <u>Monthly Financial Reports</u>	<u>17</u>
C. <u>Personnel Recommendations</u>	<u>45</u>
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NEW BUSINESS	
A. Jardon Extended School Year (Action Item)	53
B. Webster Creative Curriculum (Action Item)	55
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SUPERINTENDENT REPORT	
A. Community School Update	
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E. Professional Development	
F. High School Cell Phone	344
REQUESTS FOR FUTURE AGENDA ITEMS	
CALENDAR DATES	
PUBLIC COMMENT	
<i>During this portion of public comment, each statement made by a participant shall be limited to one (1) minute and participants must identify themselves by name and address.</i>	
BOARD MEMBER AND ADMINISTRATION COMMENTS	
ADJOURNMENT	

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
REGULAR MEETING
MARCH 20, 2023 5:30PM

CALL TO ORDER

I will now call the regular meeting of the Hazel Park Board of Education to order on this, March 20, 2023 is called to order at 5:30 pm.

ROLL CALL

Members Present: Baldwin, Fortress, Hinton, Laframboise, Nagy, Rattee, Rice

Members Absent:

Others Present: Kruppe, Zirnig, Dulmage, Pleiness, Postell, Wilkins

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Baldwin, supported by Rice, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

SPECIAL ORDER OF BUSINESS

A. Advantage Representatives

Sicily Williams shared the events happening at Advantage with information on their sports teams and they just began their third trimester. and the creative ways Mr. Smith and his team use to bring his kids together.

B. Boys & Girls Bowling Team

The Board of Education presented the Bowling Team with Certificates of Achievement for an amazing season!

C. Girls Basketball Team

The Board of Education presented the Girls Basketball Team with Certificates of Achievement for an outstanding season!

D. High School Representatives

Sarah Griffiths & Jenna Durbrow updated the Board of Education on the events happening at the high school. The main focus for them as seniors is all the great events coming up very soon! Also shared highlights of what is happening with the other grade levels.

~~*E. Junior High Representatives*~~

F. Hoover Presentation

Mrs. Dimas and her team of students shared their amazing work in the new curriculum. Students read pages from books they created and Mrs. Dimas talked about the process and how our new reading curriculum is really making an impact on our students!

PUBLIC COMMENT

Beverly Blair
HP Teacher

Spoke about her pleasure in her job and her disappointment in the position being eliminated.

Matthew Dudley
22685 Maple Ct.
Hazel Park, MI 48030

Wants to see attendance on the agenda. Again, thanked the Board for the graduation information that was sent after he requested it. Glad to see discipline on the agenda.

Susan Hemple
1203 E Hayes
Hazel Park, MI 48030

Concerns for a Saturday Graduation due to sports conflict. Would like the Board to move it to Thursday or Friday.

Ellen Lipton
State Board of Education

On behalf of Promise Zone and State Board of Education. Very excited to see Haze Park moving towards the direction of community schools. Believes Hazel Park is perfect for this program. Thank you to the board members for their work.

CONSENT AGENDA (ACTION ITEM)

Moved by Rice, supported by Rattee, that the Board of Education approve the consent agenda as written.
Discussion

Roll Call Vote (if needed)

Yeas: Rice, Rattee, Baldwin, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

NEW BUSINESS

A. 2023-2024 Staffing (Action Item)

Moved by Rice, supported by Baldwin, that the Board of Education approve the 2023-2024 Staffing, as written.
Discussion

Roll Call Vote (if needed)

Yeas: Rice, Baldwin, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

B. Administrative Contracts (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve the Administrative Contracts, as written.
Discussion

Roll Call Vote (if needed)

Yeas Rice, Rattee, Baldwin, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

C. Food Service Contract (Action Item)

Moved by Rice, supported by Rattee, that the Board of Education approve to extend the Food Service Contract, as written.

Discussion

Roll Call Vote (if needed)

Yeas Rice, Rattee, Baldwin, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

D. Support Staff Professional of the Year (Informational Item)

E. Budget Amendment (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the Budget Amendment, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

F. Spring Coaches (Informational Item)

G. Sensory Room (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the Sensory Room, not to exceed \$50,000, as written.

Discussion

Roll Call Vote

Yeas: Baldwin, Rice, Rattee, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

H. Extended School Year (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the Extended School Year, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

I. 2023-2024 ARC Materials (Action Items)

Moved by Baldwin, supported by Rice, that the Board of Education approve the 2023-2024 ARC Materials, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy
Nays:
Abstain: Fortress, Hinton, Laframboise

Motion carried.

J. HPEA LOA Agreement (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the HPEA Letters of Agreement, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

K. High School Change from Dean to Assistant Principals (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the High School change from Dean to Assistant Principal, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

L. Community Schools Director (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the Community Schools Director, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

M. Sinking Fund 3 Year Plan (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the Sinking Fund 3 Year Plan, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

N. Student Discipline (Action Item)

Moved by Baldwin, supported by Rice, that the Board of Education approve the expulsion of two students, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion carried.

SUPERINTENDENT REPORT

A. Superintendent Evaluation Check In

B. School Safety Report

C. Enrollment

D. Fundraisers

CLOSED SESSION

A. Motion to recess into closed session (c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing and (h) attorney-client privilege to consider material exempt from discussion or disclosure by state or federal statute; which is exempt from disclosure pursuant to Section 8(c)(h) of the Open Meeting Act.

Moved by Baldwin, supported by Rice, that the Board of Education approve the closed session, as written.

Discussion

Yeas Baldwin, Rice, Rattee, Nagy

Nays:

Abstain: Fortress, Hinton, Laframboise

Motion failed.

PUBLIC COMMENT

Susan Hemple

1203 E Hayes

Hazel Park, MI 48030

Had two students lined up to talk about graduation but they are unable to attend.

BOARD MEMBER AND ADMINISTRATION COMMENTS

Debbie Laframboise, Board Trustee

Requested to have a three minute public comment at the end of the meeting due to the time change. Great job to Hoover on their presentation, great to see the curriculum at work!

Monica Rattee, Board Treasurer

Yes, great job Mrs. Dimas and Hoover students! Mr Smith is also doing a great job over at Advantage, I love what he does with the kids. I had a chance to read at Webb, it was great! Madison wasn't able to come tonight but I know the junior high students are looking forward to their first Glow Dance. I'm excited to share that Promise Zone raised \$100,000. Congrats to all of us who helped raise it. Congratulations to the support staff, and all staff because I'm sure there were many more who deserved it. Everyone does a great job!

Beverly Hinton, Board Trustee

Youth Assistance program has an event on April 20th, applications are on the Youth Assistance webpage. It's for kids who volunteer, not because they need hours or time for a project. They are volunteering just because they want to help. Dr Kruppe has agreed to let us have the 70 year celebration here next month. This is a big deal, 70 years is a long time for an organization! Great job to Nick Conn, our Tuba player! Morgan Lee, congrats to her also she did a beautiful ceramic vase that was recognized in a competition with 1300 other pieces. Tom Oestrike is doing a great job with our athletics department.

Melissa Baldwin, Board Vice President

Yes, congrats to the sports teams and the support staff! Thank you to the coaches and the parents for bringing the kids here tonight!

Dawn Rice, Board Secretary

Thank you to everyone on staff for all your hard work.

Heidi Fortress, Board Trustee

Tom Oestrike and I have a running joke that he wasn't my first choice but I'm glad to say I was wrong. He's doing a great job and bringing our sports back! I want to give a shout out to Ms. O'Kane at Webster, what an amazing event! She had dinner and a movie and the kids really enjoyed it, there were a ton of parents there. I love to see the parents involved. Thank you Amy for the link to everything. Congrats to the Promise Zone, it was a great event. You have a lot to be proud of. I'm looking forward to the conference in a couple weeks.

Rick Nagy, Board President

Thank you Monica and the Promise Zone, it was fabulous! Congratulations to athletes. Good job to Hoover on the presentation. I also had a great time reading to the Advantage and Webb students. I had to follow suit with the kids and eat the Green Eggs and Ham. That was different. Thank you to our staff for a great job.

ADJOURNMENT 7:19 pm



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
WORKSHOP MEETING

CALL TO ORDER

I will now call the workshop meeting of the Hazel Park Board of Education to order on this, March 27, 2023 is called to order at 5:00 pm.

ROLL CALL

Members Present: Fortress, Hinton, Laframboise, Nagy, Rattee, Rice

Members Absent: Baldwin

Others Present: Kruppe, Zirnis

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Laframboise, supported by Rice, that the Board of Education approve the agenda as written.
Discussion

All in favor, say yes: Laframboise, Rice, Fortress, Hinton, Rattee, Nagy
Those opposed, say no: None
Motion carried.

PUBLIC COMMENT - none

NEW BUSINESS

A. NSBA Conference

BOARD MEMBER AND ADMINISTRATION COMMENTS

ADJOURNMENT 6:03 pm



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
Workshop Meeting
April 10, 2023 5:00 PM

CALL TO ORDER

I will now call the workshop meeting of the Hazel Park Board of Education to order on this, April 10, 2023 is called to order at 5:00 pm.

ROLL CALL

Members Present: Hinton, Laframboise, Nagy, Rattee

Members Absent: Baldwin, Fortress, Rice

Others Present: Kruppe

PUBLIC COMMENT - None

NEW BUSINESS

- A. Superintendent Evaluation Tool*

BOARD MEMBER AND ADMINISTRATION COMMENTS

ADJOURNMENT 6:26 pm



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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Personnel Committee
April 17, 2023
2:00 PM**

Board Members Present: Melissa Baldwin, Rick Nagy
Board Members Absent: Dawn Rice
Administrators Present: Dr. Amy Kruppe, Superintendent
Kristy Cales, Director of Human Resources
Audience: none

Meeting Start Time: **2:00 pm**

Staffing

Kristy Cales shared the 2023-24 staffing recommendations for non-certified staff and the High School which contain an overall increase in the number of staff. The committee suggested moving this item forward to the board.

In-house Legal Counsel

Discussion of having counsel at the table. The committee suggested moving this item forward to the board.

Negotiations

Potential parameters were discussed for negotiations.

Substitute Pay

Kristy Cales submitted recommendations for the 2023-2024 substitute pay. This will be forwarded to the board for approval.

Public Comment

None

Meeting End Time: **3:00 pm**

Minutes submitted by Jamie Buczko, Administrative Assistant





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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Policy Committee
April 17, 2023
3:00 PM**

Board Members Present: Beverly Hinton, Melissa Baldwin
Board Members Absent: Dawn Rice
Administrators Present: Dr. Amy Kruppe, Superintendent
Kristy Cales, Director of Human Resources
Others Present: none

Meeting Start Time: **3:00pm**

Agenda

- A. po9150 School Visitors**
- B. po8805 New Flags and Displays**
- C. po744.03 Small Unmanned Aircraft Systems**
- D. po6700 Fair Labor Standards Act (FLSA)**
- E. po7455 Accounting Systems for Fixed Assets**
- F. po8500 Food Services**
- G. po6325 Procurement - Federal Grants/Funds**
- H. po6114 Cost Principles - Spending Federal Funds**
- I. po6110 Grant Funds**
- J. po5511 Dress and Grooming**
- K. po5342 Do Not Resuscitate Orders (DNR) for Minor Students**
- L. po5335 Care of Students with Chronic Health Conditions**
- M. po5331 Students with Food Allergies or Dietary Needs**
- N. po5330.01 Epinephrine Auto-injectors**
- O. po9700.01 Advertising and Commercial Activities**
- P. po9160 Tobacco - Public Attendance at School Events**
- Q. po8400 School Safety Information**
- R. po8315 Technology - Information Management**
- S. po8305 Technology - New Information Sheet**
- T. po8300 Technology - New Continuity of Organization**
- U. po7540.04 Technology - Staff Technology Acceptable Use and Safety**
- V. po7540.03 Technology - Student Technology Acceptable Use and Safety**
- W. po7540.02 Technology - Web Accessibility, Content, Apps and Services**
- X. po7434 Tobacco - Use of Tobacco on School Premises**
- Y. po5512 Use of Tobacco by Students**



- Z. po4215 Tobacco - Use of Tobacco by Support Staff**
- AA. po3215 Tobacco - Use of Tobacco by Professional Staff**
- BB. po2623 Student Assessment**
- CC. po1615 Use of Tobacco by Administrators**
- DD. po3216 Staff Dress and Grooming**
- EE. po2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities**
- FF. po1616 Staff Dress and Grooming**
- GG. po0144.1 Compensation**
- HH. po5136 Personal Communication Devices**
- II. po5610 - Emergency Removal, Suspension, and Expulsion of Students**
New policies and previously reviewed policies were discussed.

Meeting End Time: **4:00pm**

Minutes submitted by Jamie Buczko, Administrative Assistant



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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Finance Committee
April 17, 2023
4:00 PM**

Board Members Present: Monica Rattee, Debbie LaFromboise
Board Members Absent: Heidi Fortress
Administrators Present: Dr. Amy Kruppe, Superintendent
Jason Zirnis, Assistant Superintendent of Business and Operations

Meeting start time - **4:00 pm**

Public Comment: None

- 1) **L-4029**
The committee reviewed the L-4029 and will move forward to the board.
- 2) **Oakland Schools Budget Approval**
The committee reviewed the Oakland School Budget Mr. Zirnis attended the Oakland Schools Business Officials Meeting where the budget was presented by Mrs. Saunders. Mr. Zirnis recommended approval of the Oakland schools budget and will move to the full Board.
- 3) **Creative Curriculum**
The committee reviewed the materials for Webster and will move forward to the board.
- 4) **In-house Legal Counsel**
Discussion regarding having counsel at the table and will move forward to the board.
- 5) **Check Register**
Questions were reviewed and answered.

Meeting end time - **4:30 pm**

Minutes submitted by Jamie Buczko, Administrative Assistant





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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Buildings & Grounds Committee
April 17, 2023
5:00 PM**

Board Members Present: Bev Hinton, Rick Nagy
Absent: Heidi Fortress
Administrators Present: Dr. Amy Kruppe, Superintendent
Jason Zirnis, Assistant Superintendent of Business and Operations
Audience: none

Meeting start time - 5:05 pm
Public Comment: None

A. High School Lighting

The Lighting Replacement Project is nearing completion. The project is eligible for DTE incentives. New lighting will allow for longer safety measures (90 minutes) during a power outage, Replacement was due to faulty fixtures that needed immediate attention due to their age. The committee suggested moving this item forward to the board.

B. Dr Postell Air Conditioning

File room converted to Dr Postell's office has no cooling unit. The committee suggested moving this item forward to the board.

C. Bus Purchase

Oldest bus in need of major repairs. New purchase suggested for lease turn in. The committee suggested moving this item forward to the board.

D. Webb Concrete Work

Due to high traffic of school buses, the back lot of Webb needs repair, it was also noted that 4 storm drains in the main Webb parking lot needed replacing and an ADA Ramp for Jardon to the courtyard was identified as projects for the summer. The committee suggested moving this item forward to the board.

E. Museum Contract

Renewal for the current lease. The committee suggested moving this item forward to the board.

F. In-house Legal Counsel

Discussion of having counsel at the table. The committee suggested moving this item forward to the board.

Meeting end time - **6:00 pm**
Minutes submitted by Jamie Buczko, Administrative Assistant





Ford Administration
Jason Zirniss, Assistant Superintendent of Business and Operations
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TO: The School District of the City of Hazel Park
Board of Education

FROM: Jason Zirniss
Assistant Superintendent, Business & Operations

RE: Treasurer's Report March-23

DATE: April 20, 2023

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,514,957.67	
	<i>Total - General Fund</i>	<u>\$ 1,514,957.67</u>	
CENTER PROGRAM (22)		13,944.77	
COMMUNITY SERVICE (23)		130.06	
FOOD SERVICE FUND (25)		265,073.72	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		411,905.32	
	<i>Total - Special Revenue Funds</i>	<u>\$ 691,053.87</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		34,931.63	
	<i>Total - Other Funds</i>	<u>\$ 34,931.63</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 2,240,943.17</u></u>	\$ 2,240,943.17
ACH DEBITS			4,579,343.62
PAYROLL			1,459,318.72
OUTGOING WIRE TRANSFERS			2,864,234.64
P-CARD PURCHASES			79,588.69
			<u>8,982,485.67</u>
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 11,223,428.84</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Jason Zirniss
Assistant Superintendent, Business & Operations

Hazel Park Schools
Budget to Actual by St Revenue and St Function
 As of 3/31/2023

St Revenue/Function	Description	Working Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue						
St Revenue: 100	Revenue from Local Sources	Total: 13,117,411.13	0.00	12,143,585.12	973,826.01	92.57%
St Revenue: 300	Rev from State Sources	Total: 35,932,561.22	0.00	22,686,550.52	13,246,010.70	63.13%
St Revenue: 400	Rev from Federal Sources	Total: 6,733,828.72	0.00	2,348,693.25	4,385,135.47	34.87%
St Revenue: 500	Incoming Transfer/Oth Transact	Total: 8,552,496.99	0.00	6,324,330.00	2,228,166.99	73.94%
St Revenue: 600	Fund Modifications	Total: 2,331,885.00	0.00	21,543.75	2,310,341.25	0.92%
Type: 4	RevenueTotal:	66,668,183.06	0.00	43,524,702.64	23,143,480.42	65.28%
Type: 5 Expense						
St. Function:000	Not Applicable	0.00	0.00	300.00	-300.00	0.00%
St. Function:110	Basic Programs	19,932,709.52	128,791.65	13,054,100.41	6,749,817.46	66.13%
St. Function:120	Added Needs	13,703,595.47	30,916.75	9,487,030.95	4,185,647.77	69.45%
St. Function:210	Support Services-Pupil	5,909,678.05	38,193.10	4,207,737.25	1,663,747.70	71.84%
St. Function:220	Support Services-Instr Staff	3,779,614.42	110,677.68	3,100,163.33	568,773.41	84.95%
St. Function:230	Support Services-General Admin	1,061,541.70	14,200.00	676,777.11	370,564.59	65.09%
St. Function:240	Support Services-School Admin	2,024,900.81	1,728.10	1,421,735.19	601,437.52	70.29%
St. Function:250	Support Services-Business	869,183.73	0.00	692,265.61	176,918.12	79.64%
St. Function:260	Operations and Maintenance	4,819,482.40	99,558.98	3,739,489.34	980,434.08	79.65%
St. Function:270	Pupil Transportation Services	640,526.81	0.00	556,248.58	84,278.23	86.84%
St. Function:280	Support Services-Central	1,859,288.04	225,842.60	1,177,680.18	455,765.26	75.48%
St. Function:290	Support Services-Other	3,395,898.35	37,848.26	1,829,424.31	1,528,625.78	54.98%
St. Function:330	Community Activities	47,664.00	0.00	53,579.65	-5,915.65	112.41%
St. Function:350	Custody and Care of Children	318,388.02	13.79	252,412.94	65,961.29	79.28%
St. Function:390	Other Community Services	286,341.53	537.04	144,678.57	141,125.92	50.71%
St. Function:440	Pymts to Other Govmnt	342,062.00	0.00	342,062.00	0.00	100.00%
St. Function:450	Facilities Acquisition	1,602,640.00	355,028.90	2,105,447.97	-857,836.87	153.52%
St. Function:510	Debt Services - Long Term Only	5,737,385.67	0.00	1,923,853.46	3,813,532.21	33.53%
St. Function:600	Transfers Out	2,007,726.00	0.00	21,543.75	1,986,182.25	1.07%
Type: 5	ExpenseTotal:	68,338,626.52	1,043,336.85	44,786,530.60	22,508,759.07	67.06%
Grand Total:		-1,670,443.46		-1,261,827.96		
End of Report						

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-190-0230-55110000	EH 00000594	03/01/2023	1C7YC3VQ4MNCREDIT MEMO			
100292	INVEST CENTERS LLC	110-125-0000-3060-560-3060-53110000	EH 00000595	03/01/2023	21623	31A AT RISK		129.00
100292	INVEST CENTERS LLC	110-125-0000-3060-560-3060-53110000	EH 00000595	03/01/2023	21623A	ESSER II & III		129.00
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000596	03/01/2023	2526	BLACK BAGS		31,664.35
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000596	03/01/2023	2527	LAUNDRY DETERGENT, BAGS, TP		4,471.57
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000596	03/01/2023	2534	MOP HEADS		36,135.92
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000596	03/01/2023	2536	SOAP AND CANLINERS		199.75
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EH 00000597	03/01/2023	3530138560	StarTech 100 Pack 4" Cable Tie		348.60
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	1T6G91MP4FH	TECH SUPPLIES		313.93
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	197MP3DK4QF	TECH SUPPLIES		294.00
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	1KNRMJYJ67Q	TECH SUPPLIES		1,156.28
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	1CWJYR3N3PJ	TECH SUPPLIES		10.99
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	13KQ4G6RDV6	TECH SUPPLIES		10.99
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	14FCNTXHCJV	HIGH SCHOOL US HISTORY		145.81
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000598	03/03/2023	19GYQQLF63R	TECH SUPPLIES		1,349.70
100550	AMAZON CAPITAL SERVICES	0-293-0000-0000-300-0450-55990000	EH 00000598	03/03/2023	1CXMF7L716V	TECH SUPPLIES		900.00
100550	AMAZON CAPITAL SERVICES	0-261-0000-0000-000-0065-55990000	EH 00000598	03/03/2023	1V93QTH73NH	BATTERIES		249.99
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0312-55110000	EH 00000598	03/03/2023	16KYQKVQW6C	CURRICULUM SUPPLIES		43.10
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-53150000	EH 00000598	03/03/2023	1WTXG4PIFL	NEW TEACHER ACADEMY		433.75
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55910000	EH 00000598	03/03/2023	1H9XTMRPFD	CURRICULUM SUPPLIES		2,814.36
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0171-55110000	EH 00000598	03/03/2023	16KYQKVQW6C	CURRICULUM SUPPLIES		491.67
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-9016-55110000	EH 00000598	03/03/2023	11GLTJ4WHK	VNATIONAL GEOGRAPHIC Real Bug	2300227	21.97
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-9016-55110000	EH 00000598	03/03/2023	11GLTJ4WHK	VNATIONAL GEOGRAPHIC Glowing	2300227	28.48
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-9016-55110000	EH 00000598	03/03/2023	11GLTJ4WHK	V Learning Resources Bug Finder	P2300227	275.69
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-9016-55110000	EH 00000598	03/03/2023	11GLTJ4WHK	V Creative Kids Miracle GRO My F	P2300227	970.44
100550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00000598	03/03/2023	1G7FKMFPMP	PRE SCHOOL SUPPLIES		34.77
								235.51
								74.27
								55.12
								118.76
								86.70
								109.50
								119.96
								28.20
								8,587.75

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Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100445	ROCKET ENTERPRISE INC	110-261-0000-0000-200-0065-54910000	EH 00000599	03/03/2023	175962	SERVICE FOR FLAGS, ROPE, CLIPS		477.50
100087	TMP ARCHITECTURE INC	420-452-0000-9930-300-0000-53190000	EH 00000600	03/03/2023	54738	HPHS CAF. FIRE DOORS	Vendor Total:	477.50
100087	TMP ARCHITECTURE INC	420-452-0000-9930-300-0000-53190000	EH 00000600	03/03/2023	54739	HS CAFETERIA UPGRADES		1,277.98
100600	A C BUILDERS HARDWARE	110-261-0000-0000-000-0065-55990000	EH 00000601	03/13/2023	701781	WEBSTER SUPPLIES	Vendor Total:	4,886.85
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00000602	03/13/2023	9995150547	MONTHLY INVOICE	Vendor Total:	6,164.83
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0650-55910000	EH 00000603	03/13/2023	IHKXKWKIFHIGH SCHOOL US HISTORY		Vendor Total:	464.79
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-190-0230-55110000	EH 00000603	03/13/2023	IC7YC3VQ4MNCREDIT MEMO		Vendor Total:	189.65
100550	AMAZON CAPITAL SERVICES	0-221-0000-7530-000-7530-53220000	EH 00000603	03/13/2023	14YKJT6MG3QNURSES SUPPLIES		Vendor Total:	59.99
100550	AMAZON CAPITAL SERVICES	0-232-0000-0000-000-0060-55910000	EH 00000603	03/13/2023	14M11MFJRMBOOKS FOR ADMIN		Vendor Total:	-129.00
100550	AMAZON CAPITAL SERVICES	0-232-0000-0000-000-0060-55990000	EH 00000603	03/13/2023	19W41LYG7DQCOMMUNITY ENGAGEMENT		Vendor Total:	104.29
100550	AMAZON CAPITAL SERVICES	0-232-0000-0000-000-0060-55990000	EH 00000603	03/13/2023	IT73L4P7RQHICET TREE LIGHTING		Vendor Total:	269.50
100550	AMAZON CAPITAL SERVICES	0-125-0000-3070-560-3070-55110000	EH 00000603	03/13/2023	1KC9V6VVML3NSECTION 41		Vendor Total:	62.97
100550	AMAZON CAPITAL SERVICES	0-125-0000-3070-560-3070-55110000	EH 00000603	03/13/2023	113XCXFXC7WSECTION 41		Vendor Total:	274.46
100550	AMAZON CAPITAL SERVICES	0-122-0140-0000-650-0650-55110000	EH 00000603	03/13/2023	INTL97GFYLP TEACHING MATERIALS		Vendor Total:	473.60
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM Swingline Stapler, 747 Iconic		Vendor Total:	173.93
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM Post-it Notes, 15x2 in, 24 Pad		Vendor Total:	23.88
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM Oxford Spiral Notebook 6 Pack,		Vendor Total:	15.39
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM Post-it Super Sticky Notes, 3x		Vendor Total:	25.98
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM Amazon Basics 3 Hole Punch,		Vendor Total:	114.50
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	IMTRWV4HM IRIS USA Craft Plastic Organiz		Vendor Total:	24.98
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	1YCP9G6RTPNScotchBlue Original Multi-Surf		Vendor Total:	38.64
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	1YCP9G6RTPNBIC Round Stic Xtra Life Blue		Vendor Total:	222.90
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000603	03/13/2023	1YCP9G6RTPNBIC Round Stic Xtra Life Ballp		Vendor Total:	15.99
100495	C G NEWSPAPERS	110-231-0000-0000-000-0060-53510000	EH 00000604	03/13/2023	0007443	Advertisement	Vendor Total:	2,117.00
100084	FIRE EXTINGUISHER SALES	110-261-0000-0000-000-0065-55990000	EH 00000605	03/13/2023	I10125	INSPECTION & TAGGING &	Vendor Total:	2,117.00
100574	INSTITUTE FOR EXCELLENCE	0-232-0000-0000-000-0060-53150000	EH 00000606	03/13/2023	2023856	MONTHLY SERVICE FOR	Vendor Total:	194.90

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100745	KSS ENTERPRISES	110-261-0000-0000-0000-0065-55990000	EH 00000607	03/13/2023	1460082	ARSENAL SUPPLIES		1,500.00
100745	KSS ENTERPRISES	110-261-0000-0000-0000-0065-55990000	EH 00000607	03/13/2023	1461417	SUPPLIES		574.07
100444	LIGHTING SUPPLY COMPANY	M0-261-0000-0000-0000-0065-55990000	EH 00000608	03/13/2023	V0626524	Miscellaneous Supplies & Matl		1,561.95
100444	LIGHTING SUPPLY COMPANY	M0-261-0000-0000-0000-0065-55990000	EH 00000608	03/13/2023	V0626525	Miscellaneous Supplies & Matl		2,136.02
100428	ROYAL ROOFING	110-261-0000-0000-0000-0065-54910000	EH 00000609	03/13/2023	S119753	ROOFING AT WEBB		260.00
100428	ROYAL ROOFING	110-261-0000-0000-0000-0065-54910000	EH 00000609	03/13/2023	S119754	ROOFING AT HPJH		75.80
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00000610	03/13/2023	3531184414	Staples Clasp & Moistenable Gl		335.80
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00000610	03/13/2023	3531184414	IRIS Stack & Pull 54 Qt Latch		589.00
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EH 00000610	03/13/2023	3531184413	Post-it Pop-up Notes, 3" x 3",		560.00
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EH 00000610	03/13/2023	3531184413	GBC CombBind Plastic 12" Bind		1,149.00
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EH 00000610	03/13/2023	3531184413	Staples Medium Weight Sheet Pr		41.07
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EH 00000610	03/13/2023	3531184413	Staples Medium Weight Sheet Pr		160.86
100600	A C BUILDERS HARDWARE	110-261-0000-0000-0000-0065-55990000	EH 00000611	03/17/2023	701791	6 WALL STOP		17.96
100600	A C BUILDERS HARDWARE	110-261-0000-0000-0000-0065-55990000	EH 00000611	03/17/2023	701792	2 ALUM LOUVERS		29.61
100550	AMAZON CAPITAL SERVICES	0-125-0000-3070-560-3070-55110000	EH 00000612	03/17/2023	16LRM399FIY SECTION 41 GRANT			7.22
100550	AMAZON CAPITAL SERVICES	0-125-0000-3070-560-3070-55110000	EH 00000612	03/17/2023	1G7RWR17HYI SECTION 41 GRANT			8.97
100550	AMAZON CAPITAL SERVICES	0-221-0000-7530-000-7530-53220000	EH 00000612	03/17/2023	1WJVCPPDDK NURSE SUPPLIES			265.69
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EH 00000613	03/17/2023	2123	FEB 23 - NET PRODUCT COST		284.16
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EH 00000613	03/17/2023	2123	FEB 23 TOTAL OTHER COSTS		1,079.00
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EH 00000613	03/17/2023	2123	FEB 23 DIRECT LABOR		1,363.16
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EH 00000613	03/17/2023	2123	FEB 23 ADMIN & EXPENSES		58.00
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EH 00000613	03/17/2023	2123	FEB 23 SUPERVISORY & CLERICAL		653.17
100431	CLARK HILL PLC	110-231-0000-0000-000-0060-53170000	EH 00000614	03/17/2023	1294986	LEGAL SERVICES THROUGH		50.12
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000615	03/17/2023	2542	MAGIC ERASER		761.29
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000615	03/17/2023	2544	BLEACH		60,102.88

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User: ZRNIJ - Jason Zimis
 Report: OSAP5001B - OSAP5001B: Detailed Check Register w F
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 Page 3
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Hazel Park Schools

Detailed Check Register w FQA

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00000616	03/17/2023	14600821	CLEANING SUPPLIES		359.45
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00000616	03/17/2023	1463637	CLEANING SUPPLIES AND FILTER		689.48
							Vendor Total:	405.90
100520	PEDIATRIC HEALTH	110-213-0013-0000-150-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022 -PT S Newitt		1,095.38
100520	PEDIATRIC HEALTH	110-213-0013-0000-170-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022 -PT S Newitt		1,503.75
100520	PEDIATRIC HEALTH	110-213-0013-0000-190-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022 -PT S Newitt		1,503.75
100520	PEDIATRIC HEALTH	110-213-0011-0000-200-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022-OTA L Jedwab		1,503.75
100520	PEDIATRIC HEALTH	110-213-0011-0000-200-0660-53130000	EH 00000617	03/17/2023	3623	FEB 2023-PT S Hermiz		928.00
100520	PEDIATRIC HEALTH	110-213-0011-0000-200-0660-53130000	EH 00000617	03/17/2023	3623	Physical Therapist Mileage		930.00
100520	PEDIATRIC HEALTH	110-213-0011-0000-300-0660-53130000	EH 00000617	03/17/2023	3623	FEB 2023-PT S Hermiz		13.13
100520	PEDIATRIC HEALTH	110-213-0011-0000-300-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022-OTA L Jedwab		930.00
100520	PEDIATRIC HEALTH	110-213-0013-0000-130-0660-53130000	EH 00000617	03/17/2023	3623	OCT 2022 -PT S Newitt		928.00
							Vendor Total:	1,503.75
100428	ROYAL ROOFING	110-261-0000-0000-000-0065-54910000	EH 00000618	03/17/2023	S119842	ROOFING AT WEBSTER		9,744.13
100428	ROYAL ROOFING	110-261-0000-0000-000-0065-54910000	EH 00000618	03/17/2023	S119870	ROOFING AT UNITED OAKS		560.00
100428	ROYAL ROOFING	110-261-0000-0000-000-0065-54910000	EH 00000618	03/17/2023	S119921	ROOFING AT HIGH SCHOOL		469.00
							Vendor Total:	580.00
100797	SCHOOL OUTFITTERS LLC	110-122-0140-0000-130-0660-55110000	EH 00000619	03/17/2023	13945014	shape series vinyl soft seatin		1,609.00
100797	SCHOOL OUTFITTERS LLC	110-122-0140-0000-130-0660-55110000	EH 00000619	03/17/2023	13945014	Bowtie soft Vinyl seating - SA	P2300248	1,091.52
100797	SCHOOL OUTFITTERS LLC	110-122-0140-0000-130-0660-55110000	EH 00000619	03/17/2023	13945014	Vinyl soft bowtie seating- BLU	P2300248	545.76
100797	SCHOOL OUTFITTERS LLC	110-122-0140-0000-130-0660-55110000	EH 00000619	03/17/2023	13945014	Shape series vinyl soft seatin	P2300248	545.76
100797	SCHOOL OUTFITTERS LLC	110-122-0140-0000-130-0660-55110000	EH 00000619	03/17/2023	13945014	Shape series vinyl seating - O	P2300248	871.76
							Vendor Total:	961.76
101096	BERNCO INC	420-456-0000-9932-300-0000-56220000	EH 00000620	03/17/2023	2730	LOCKER ROOM REMODEL		4,016.56
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EH 00000621	03/24/2023	32023	MCV MARCH 2023 PAYMENT		58,210.22
100600	A C BUILDERS HARDWARE	110-261-0000-0000-000-0065-55990000	EH 00000622	03/24/2023	401833	HINGE		58,210.22
							Vendor Total:	225,938.64
100550	AMAZON CAPITAL SERVICES	0-113-0000-0000-300-0300-55910000	EH 00000623	03/24/2023	1DT96MKLVHammermill Colored Paper, 24 l			230.06
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	IRIKWLNPCNTS\$harpie Permanent Markers, Fin			25.58
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	IRIKWLNPCNTS\$ax Watercolor Beginner Paper,			9.98
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	IRIKWLNPCNTSTELIN Large Binder Clips 16l			99.98
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Hazel Park Schools

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Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	IRJKWLNPC	Tempera Paint Sticks, 32 Color	P2300274	55.98
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	IRJKWLNPC	The Pencil Grip Kwik Stix Soli	P2300274	20.63
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-190-0230-55110000	EH 00000623	03/24/2023	IVMP7LRV	FQ7LATCHKEY		130.06
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	11LLVPVJ	3697 Avery Plastic 8-Tab Two-Tone B	P2300262	20.32
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	11LLVPVJ	3697 Shipping Charge	P2300262	5.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000623	03/24/2023	13XW4X9M	41Qpacon Junior Composition Book,	P2300254	115.24
100550	AMAZON CAPITAL SERVICES	0-214-0021-0000-650-0650-55110000	EH 00000623	03/24/2023	IHHGG7NT	1FVTEACHING MATERIALS		155.73
100550	AMAZON CAPITAL SERVICES	0-214-0021-0000-650-0650-55110000	EH 00000623	03/24/2023	IMGDX94Q	7H TEACHING MATERIALS		16.98
100550	AMAZON CAPITAL SERVICES	0-214-0021-0000-650-0650-55110000	EH 00000623	03/24/2023	IWYWRVTI	KITEACHING MATERIALS		137.78
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-53610000	EH 00000623	03/24/2023	ICJVQMVJ	XTEACHING MATERIALS		64.44
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-53610000	EH 00000623	03/24/2023	I67GFI6F	KM TONER FOR WEBSTER		813.14
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	176YXVRC	47XTECH SUPPLIES		486.72
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Crayola Oil Pastels, School Su	P2300272	7.51
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 SHARPIE Permanent Markers, Chi	P2300272	16.27
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Hammermill Printer Paper, Fore	P2300272	29.99
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 BIC Write-Out Brand EZ Correct	P2300272	8.92
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Crayola Broad Line Markers, Cl	P2300272	4.79
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Pentel Super Hi-Polymer Leads,	P2300272	4.22
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Avery 2" Economy View 3 Ring B	P2300272	8.70
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 BIC Xtra-Smooth Mechanical Pen	P2300272	2.66
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Patco 5560CLR436 5560 Removabl	P2300272	40.45
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Colorations Marker Caddy & Sta	P2300272	28.36
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Scotch Thermal Laminating Pouc	P2300272	45.17
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Play-Doh Modeling Compound 24-	P2300272	21.01
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 New Star Foodservice 28010 6-P	P2300272	68.99
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Avery Durable View 3 Ring Bind	P2300272	29.89
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Curad Assorted Bandages Variet	P2300272	13.00
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Elmer's Liquid School Glue, Wa	P2300272	11.89
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Command Large Utility Hooks, D	P2300272	21.04
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Fotosnow Adhesive Hooks Heavy	P2300272	16.00
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 IRIS USA 53 Qt Plastic Storage	P2300272	98.05
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 10Pcs Paint Brushes for Kids,	P2300272	13.80
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 Pizza Cutter Wheel - Premium K	P2300272	11.95
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 1000 Pack Plain 7 x 6 x 1" Gla	P2300272	39.59
100550	AMAZON CAPITAL SERVICES	0-296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJ	J11 MoloTAR 8 Colors Rainbow Washa	P2300272	19.99

User: ZIRNISI - Jason Zirnis

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ek_dt] <= '03/31/2023' AND OH_DTL.[oh_ek_dt] >= '03/01/2023'

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Current Date: 04/14/2023

Current Time: 15:56:12

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	NIUBEE 6Pack 85x11 Acrylic Sig	P2300272	26.61
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	YOHOOLYO Kids Easel Wooden Chp	P2300272	56.05
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Small Clear Trash Bags FORID 2	P2300272	17.01
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Power Gear Plastic Outlet Cove	P2300272	8.00
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Shuttle Art 16 Colors Watercol	P2300272	28.01
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Sharpie Permanent Markers, Fin	P2300272	18.91
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Label KINGDOM Compatible Label	P2300272	17.56
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Amazon Basics Slider Gallon Fo	P2300272	12.94
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Zip Ties 500 pcs 4 inch Cable	P2300272	6.00
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	260 Sets - 2 oz Jello Shot Cu	P2300272	15.90
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Clipboard with Storage Blue, C	P2300272	38.03
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Vicenpal 100 Pack Blank Parkin	P2300272	32.02
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	12 Pack LCD Writing Tablets 85	P2300272	40.03
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Yumbaot Upgraded 60 Minute Vi	P2300272	14.01
100550	AMAZON CAPITAL SERVICES	296-9029-0000-000-0190-55990000	EH 00000623	03/24/2023	IHH9Y4FJJJ11	Shipping Charge	P2300272	18.95
Vendor Total:								3,077.81
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EH 00000624	03/24/2023	123122	DEC22 SUPERVISORY & CLERICAL		7,102.12
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EH 00000624	03/24/2023	123122	DEC22 DIRECT LABOR		50,796.79
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EH 00000624	03/24/2023	123122	DEC22 ADMIN & FEE EXPENSE		8,535.05
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EH 00000624	03/24/2023	123122	DEC22 NET PRODUCT COST		66,615.55
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EH 00000624	03/24/2023	123122	DEC22 TOTAL OTHER COSTS		3,892.22
Vendor Total:								136,941.73
100292	INVEST CENTERS LLC	110-125-0000-3060-560-3060-53110000	EH 00000625	03/24/2023	31623B	31A AT RISK		31,383.09
100292	INVEST CENTERS LLC	110-125-0000-3070-560-3070-53110000	EH 00000625	03/24/2023	31623A	SECTION 41		76,104.95
100292	INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EH 00000625	03/24/2023	32023	INVEST MARCH PAYMENT		180,878.70
100292	INVEST CENTERS LLC	110-125-0000-3060-560-3060-53110000	EH 00000625	03/24/2023	31623	ESSER II & III		86,914.92
Vendor Total:								375,281.66
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EH 00000626	03/24/2023	2547	RAGS & GARBAGE BAGS		311.59
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00000627	03/24/2023	1462166	CLEANING PRODUCTS		311.59
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00000627	03/24/2023	14636371	ARSENALL SCRUB		3,685.95
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00000627	03/24/2023	1463787	FUEL SURCHARGE		997.85
Vendor Total:								9.95
100428	ROYAL ROOFING	110-261-0000-0000-560-0065-54910000	EH 00000628	03/24/2023	S120035	ROOFING AT INVEST		4,693.75
Vendor Total:								651.00

User: ZIRNISI - Jason Zimis

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH_DTL.[oh_ck_dt] <= '03/31/2023' AND OH_DTL.[oh_ck_dt] >= '03/01/2023'

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EH 00000629	03/24/2023	208132021942	School Smart Alkaline Batterie	P2300268	651.00
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	Paper Mate Profile Pen Refills	P2300265	52.54
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Glue Stick, 028 O	P2300265	3.86
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	EXPO Whiteboard Cleaner, 8 Oun	P2300265	6.28
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Dry Erase Tank St	P2300265	68.64
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Low Odor Non-Toxi	P2300265	48.68
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Low Odor Non-Toxi	P2300265	47.79
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Low Odor Non-Toxi	P2300265	31.86
100397	SCHOOL SPECIALTY	110-241-0000-0000-200-0200-55910000	EH 00000629	03/24/2023	208131989409	School Smart Low Odor Non-Toxi	P2300265	47.79
100397	SCHOOL SPECIALTY	220-122-0140-0000-650-0650-55110000	EH 00000629	03/24/2023	308104245525	BIC Round Stic Ballpoint Pen,	P2300265	20.32
100397	SCHOOL SPECIALTY	220-122-0140-0000-650-0650-55110000	EH 00000629	03/24/2023	308104245525	Classroom Select Double Pedest	P2300255	794.60
100397	SCHOOL SPECIALTY	220-122-0140-0000-650-0650-55110000	EH 00000629	03/24/2023	308104245525	EXPO Low Odor Dry Erase Marker	P2300255	105.10
100397	SCHOOL SPECIALTY	220-122-0140-0000-650-0650-55110000	EH 00000629	03/24/2023	308104245525	Bankers Box 8-Compartment Lite	P2300255	33.65
Vendor Total:								1,261.11
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00000630	03/24/2023	3532688854	Staples Clasp & Moistenable Gl	P2300266	68.45
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00000630	03/24/2023	3532688854	Staples Clasp & Gummed Catalog	P2300266	79.30
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00000630	03/24/2023	3532688854	Staples Gummed #10 Business En	P2300266	24.46
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00000630	03/24/2023	3532688854	Post-it Arrow Flags, 47" Wide,	P2300266	4.70
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EH 00000630	03/24/2023	3532688854	Staples Sticky Notes, 3" x 3"	P2300266	17.98
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00000630	03/24/2023	3532485801	IRIS Stack & Pull 54 Qt Latch	P2300261	107.24
100087	TMP ARCHITECTURE INC	420-452-0000-9930-300-0000-53190000	EH 00000631	03/24/2023	54760	HIGH SCHOOL FIRE DOORS	Vendor Total:	302.13
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00000632	03/31/2023	9135758450	SUPPLIES	Vendor Total:	1,262.25
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000633	03/31/2023	INH46NKD3PXTECH	SUPPLIES	Vendor Total:	137.80
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00000633	03/31/2023	IFGNMDJP34P	TECH SUPPLIES	Vendor Total:	137.80
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000633	03/31/2023	11LLVPVJ3697	Avery Plastic 8-Tab Two-Tone B	Vendor Total:	128.74
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00000633	03/31/2023	11LLVPVJ3697	Shipping Charge	Vendor Total:	128.74
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55910000	EH 00000633	03/31/2023	IKV6G44Q9QNCURRICULUM	SUPPLIES	Vendor Total:	20.32
100550	AMAZON CAPITAL SERVICES	0-112-0000-7530-200-7530-55110000	EH 00000633	03/31/2023	ILQMYFT94PRCURRICULUM	SUPPLIES	Vendor Total:	5.99
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EH 00000634	03/31/2023	03595391N	PAINT SUPPLIES	Vendor Total:	246.95
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EH 00000634	03/31/2023	03597511N	PAINT SUPPLIES	Vendor Total:	434.49
Vendor Total:								965.23

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100319	G N E PAINT & SUPPLY	110-261-0000-0000-0065-55990000	EH 00000634	03/31/2023	0361655IN	PAINT SUPPLIES		134.70
100319	G N E PAINT & SUPPLY	110-261-0000-0000-0065-55990000	EH 00000634	03/31/2023	0361683IN	PAINT SUPPLIES		52.87
100745	KSS ENTERPRISES	110-261-0000-0000-0065-55990000	EH 00000635	03/31/2023	1465193	CLEANING PRODUCTS	Vendor Total:	208.09
100397	SCHOOL SPECIALTY	110-111-0000-0000-130-0130-55110000	EH 00000636	03/31/2023	208132018044	Hammond & Stephens Test Record	P2300245	370.63
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EH 00000637	03/31/2023	3533189572	Staples Brights Multipurpose P	Vendor Total:	7.91
101096	BERNCO INC	420-456-0000-9933-300-0000-56220000	EH 00000638	03/31/2023	2737	PAYMENT APPLICATION	Vendor Total:	61.39
100544	ASCENSION MICHIGAN	110-283-0000-0000-000-0060-53190000	HP 00501877	03/01/2023	497649	PHYSICAL EXAM & TB TEST	Vendor Total:	15,487.77
101169	ASSET ACCEPTANCE LLC	110-000-0000-0000-000-0000-24516000	HP 00501878	03/01/2023	2840/2301040	PAYROLL	Vendor Total:	128.00
100512	CHAPT 13 TRUSTEE-TAMMYI	10-000-0000-0000-000-0000-24516000	HP 00501879	03/01/2023	2850/2301040	PAYROLL	Vendor Total:	205.83
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL	Vendor Total:	420.00
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		134.86
100322	CITY HAZEL PARK WATER	110-261-0000-0000-066-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		108.38
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		42.18
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		267.26
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		187.82
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		187.82
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		346.70
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		42.18
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		280.50
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		254.02
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		41.18
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		1,247.02
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		280.50
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		42.18
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		42.18
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		81.90
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		42.18

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		214.30
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00501880	03/01/2023	1032023	CITY OF HP WATER BILL		148.10
							Vendor Total:	3,991.26
100117	COHNS COMMERCIAL FLOOR0-261-0000-0000-000-0065-54110000		HP 00501881	03/01/2023	344566	CLASSROOM AT 1620 E ELZA		4,495.00
100459	CONVERGENT TECH	110-284-0000-0000-000-0284-54910000	HP 00501882	03/01/2023	17181	EMAILS ABOUT 470		4,495.00
101206	COX, JODY	290-296-9469-0000-000-0450-57920000	HP 00501883	03/01/2023	3423	DANCE JUDGE		142.50
							Vendor Total:	142.50
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	HP 00501884	03/01/2023	2850/2301040	PAYROLL		595.00
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	HP 00501884	03/01/2023	2850/2301040	PAYROLL		595.00
							Vendor Total:	415.38
100031	DEAF COMMUNITY	110-226-0082-0000-000-0660-53130000	HP 00501885	03/01/2023	119492	TRANSLATING		141.20
							Vendor Total:	556.58
100307	DILTZ, KAYLA	290-296-9469-0000-000-0450-57920000	HP 00501886	03/01/2023	3423	DANCE JUDGE		343.75
							Vendor Total:	343.75
101132	ENTECH MEDICALL	110-213-0011-0000-150-0660-53130000	HP 00501887	03/01/2023	4033572	NURSE AID		216.25
							Vendor Total:	216.25
100640	FIBER LINK INC	110-284-0000-0000-000-0284-53190000	HP 00501888	03/01/2023	18884	MISS DIG		2,438.18
100217	GIANT PLUMBING &	110-261-0000-0000-000-0065-55990000	HP 00501889	03/01/2023	382325	TOOL SET		2,438.18
							Vendor Total:	2,438.18
101204	GOLEN, ISABELLA MARIE	290-296-9469-0000-000-0450-57920000	HP 00501890	03/01/2023	3423	DANCE JUDGE		58.50
							Vendor Total:	58.50
101203	GRABOWSKI, AMANDA	290-296-9472-0000-000-0450-57920000	HP 00501891	03/01/2023	101	DANCE COSTUMES		81.99
							Vendor Total:	81.99
101208	JUNE, ALICIA	290-296-9469-0000-000-0450-57920000	HP 00501892	03/01/2023	3423	DANCE JUDGE		422.50
							Vendor Total:	422.50
101207	MIKKELSON, ALISHA	290-296-9469-0000-000-0450-57920000	HP 00501893	03/01/2023	3423	DANCE JUDGE		360.00
							Vendor Total:	360.00
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	HP 00501894	03/01/2023	33452158	INVEST INVOICE		272.50
							Vendor Total:	272.50
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		282.50
							Vendor Total:	282.50
							Vendor Total:	191.83
							Vendor Total:	191.83
							Vendor Total:	134.02

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		277.47
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2802/2301040	PAYROLL		444.92
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		105.06
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		144.60
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2800/2301040	PAYROLL		128.76
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501895	03/01/2023	2804/2301040	PAYROLL		122.87
	Vendor Total:							1,445.75
100452	NORTHWEST POOLS INC	110-261-0000-0000-0000-0065-55990000	HP 00501896	03/01/2023	1178924	HYDROCHLORIC ACID		216.20
	Vendor Total:							216.20
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0060-55990000	HP 00501897	03/01/2023	2553100	PLUMBING SUPPLIES		1,015.65
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0060-55990000	HP 00501897	03/01/2023	2554355	PLUMBING SUPPLIES		74.12
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0060-55990000	HP 00501897	03/01/2023	2555602	PLUMBING SUPPLIES		867.82
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0060-55990000	HP 00501897	03/01/2023	2561443	PLUMBING SUPPLIES		326.88
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0060-55990000	HP 00501897	03/01/2023	2567155	PLUMBING SUPPLIES		313.61
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-0000-0065-55990000	HP 00501897	03/01/2023	2567282	PLUMBING SUPPLIES		500.23
	Vendor Total:							3,098.31
100338	QUICK MADE SIGNS &	290-296-9469-0000-0000-0450-57920000	HP 00501898	03/01/2023	22723	DANCE TROPHIES		2,820.00
	Vendor Total:							2,820.00
100426	SEG WORKERS	110-000-0000-0000-0000-0000-24516500	HP 00501899	03/01/2023	4123	FOURTH QUARTER INVOICE		33,345.00
	Vendor Total:							33,345.00
101205	SEUBERT, JORDAN	290-296-9469-0000-0000-0450-57920000	HP 00501900	03/01/2023	3423	DANCE JUDGE		300.00
	Vendor Total:							300.00
101210	SEUBERT, KARIE	290-296-9469-0000-0000-0450-57920000	HP 00501901	03/01/2023	3423	DANCE JUDGE		542.19
101210	SEUBERT, KARIE	290-296-9469-0000-0000-0450-57920000	HP 00501901	03/01/2023	3423	REIMBURSEMENT FOR HOTELS		351.20
	Vendor Total:							893.39
100749	SONITROL GREAT LAKES	110-266-0000-0000-650-0066-53190000	HP 00501902	03/01/2023	524180	MONTHLY SERVICE FEE		296.64
	Vendor Total:							296.64
100701	UCP SEGUIN INFINITEC OF	110-113-0000-0000-300-0300-54910000	HP 00501904	03/01/2023	55328	FY23 MEMBERSHIP		2,048.90
	Vendor Total:							2,048.90
101123	VALUE CARPET N MORE	110-000-0000-0000-0000-11920000	HP 00501905	03/01/2023	2316	TILE		9,550.00
101123	VALUE CARPET N MORE	110-261-0000-0000-0000-0065-56420000	HP 00501905	03/01/2023	2316	CARPET		5,250.00
	Vendor Total:							14,800.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022080	MV		1,575.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022974	MV		1,350.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022975	MV		1,296.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022976	MV		1,800.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022977	MV		1,587.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022978	MV		132.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022979	TECH SUPPLIES		432.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022980	MV		2,436.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022981	MV		90.00
100458	ACE TRANSPORTATION	110-331-0000-6010-000-6010-55990000	HP 00501906	03/03/2023	2022982	MV		1,092.00
							Vendor Total:	11,790.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Exemplar Pack: Bugs in Their E	P2300251	50.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 2 -	P2300251	100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 2 Gr	P2300251	225.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 2 Gr	P2300251	100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 2 -	P2300251	225.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 2 Kd	P2300251	150.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 3 Gr	P2300251	100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 3 Gr	P2300251	75.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student Consumable - Unit 3 Gr	P2300251	225.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Student consumable - Unite 3 G	P2300251	100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Thematic Text Sets - Genre Stu	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Genre Studies Family Stories 1	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	GENRE STUDIES FAMILY STORIES	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	GENRE STUDIES FAMILIES	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	GENRE STUDIES FAMILIES	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS 1B	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS IR	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS 2B	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS 2G	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS 2R	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS PLANTS Y-1G	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	SS WILD AND ENDANGERED	P2300251	200.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 15 COPIES ANIMAL STORIES	P2300251	50.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 2 GRADE 1 WILD AND	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 2 GRADE 2 BUGS IN THEIR	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 2 KDG ZOOLOGY	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 GRADE 1 FAMILY STORIES	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 GRADE 2 ANIMAL STORIES	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 GRADE 3 TRADITIONAL	P2300251	300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 GRADE 3 ECOLOGY	P2300251	450.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 2 GRADE 3 RESEARCH LAB	P2300251	1,500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	UNIT 3 GRADE 3 GENRE LAB	P2300251	1,500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501907	03/03/2023	0000194557	Thematic Text Sets - Genre Stu	P2300251	200.00
						Vendor Total:		10,650.00
100278	ATHLETICO LTD	110-293-0000-0000-300-0350-53191000	HP 00501908	03/03/2023	823723	WINTER PAYMENT 2 OF 3 22-23Y		10,633.33
						Vendor Total:		10,633.33
101056	MACOMB SIGNS LLC	110-293-0000-0000-300-0350-55990000	HP 00501909	03/03/2023	7477	BANNERS		70.00
						Vendor Total:		70.00
101009	NICHOLL, KENNETH J	110-293-0000-0000-300-0350-55990000	HP 00501910	03/03/2023	101697	SKINFOLD ASSESSMENT 22/23		65.00
						Vendor Total:		65.00
100496	RUNYAN POTTERY SUPPLY	110-113-0000-0000-300-0302-55110000	HP 00501912	03/03/2023	86018	Blanket PO for art supplies	P2300246	1,183.34
						Vendor Total:		1,183.34
101214	SPENCER OIL COMPANY	110-261-0000-0000-000-0065-55990000	HP 00501913	03/03/2023	9057	DIESEL FOR GENERATOR 80.6		414.26
						Vendor Total:		414.26
101159	STACY HAMMONDS	110-293-0000-0000-300-0350-55990000	HP 00501914	03/03/2023	3223	REIMBURSEMENT FOR ROOD		204.04
						Vendor Total:		204.04
101211	THE GAZEBO BANQUET	290-296-9323-0000-000-0300-57920000	HP 00501915	03/06/2023	0302023	DINNER BUF. & POP 85 PPL TAXEX		2,301.89
						Vendor Total:		2,301.89
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000190364	Unit one Grade 1 ARC Core Lite	P2300176	2,100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000190364	Unit 1 Grade 2 ARC Core Literac	P2300176	2,400.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000190364	Unit 1 Grade 3 ARC Core Litera	P2300176	3,250.00

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101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900364	Core text ABC	P2300176	100.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900788	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900788	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900788	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900789	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900789	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	00001900789	ARC Core Digital Support: Unit	P2300251	500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000192211	REF PO2300251	P2300251	1,500.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000193535	REF PO2300176		50.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000194559	REF PO2300251		7,785.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	0000196228	PROFESSIONAL DEVELOPMENT		2,300.00
101104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00501916	03/13/2023	229373A	Ref: PO2300174		3,000.00
101169	ASSET ACCEPTANCE LLC	110-000-0000-0000-000-0000-24516000	HP 00501917	03/13/2023	2840/2301050	PAYROLL		25,485.00
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-54120000	HP 00501918	03/13/2023	7238	KEYS		205.83
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-54120000	HP 00501918	03/13/2023	7253	KEYS		205.83
100512	CHAPT 13 TRUSTEE-TAMMY	110-000-0000-0000-000-0000-24516000	HP 00501919	03/13/2023	2850/2301050	PAYROLL		136.00
100443	CTS COMPANIES	110-284-0000-0000-000-0284-53190000	HP 00501920	03/13/2023	CW88933	PHONES - ACTIVATE JACKS		80.80
100443	CTS COMPANIES	110-284-0000-0000-000-0284-53190000	HP 00501920	03/13/2023	CW88942	PHONES - GYM PHONE		216.80
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	HP 00501921	03/13/2023	2850/2301050	PAYROLL		420.00
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	HP 00501921	03/13/2023	2850/2301050	PAYROLL		420.00
100038	DELTA NETWORK SERVICES	110-456-0000-9934-000-0000-56220000	HP 00501922	03/13/2023	6938	Facility Maintenance C.O.		415.50
101153	DIXON, BRADY	110-293-0000-0000-300-0350-53197000	HP 00501923	03/13/2023	3723	VAR. BOYS AND GIRLS		207.00
101132	ENTECH MEDICALL	110-213-0011-0000-150-0660-53130000	HP 00501924	03/13/2023	4033781	NURSE AID		622.50
100446	FAR THERAPEUTIC &	220-219-0072-0000-150-0603-53130000	HP 00501925	03/13/2023	33948	WEBB SXI		141.20
100446	FAR THERAPEUTIC &	220-219-0073-0000-150-0603-53130000	HP 00501925	03/13/2023	34060	WEBB SXI		415.38
								556.58
								319,102.75
								319,102.75
								80.00
								80.00
								2,562.16
								2,562.16
								-87.50
								720.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100446	FAR THERAPEUTIC &	220-219-0073-0000-150-0603-53130000	HP 00501925	03/13/2023	34062	SXI		262.50
100446	FAR THERAPEUTIC &	220-219-0073-0000-150-0603-53130000	HP 00501925	03/13/2023	34064	WEBB SXI		435.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0600-53130000	HP 00501925	03/13/2023	34063	CAP		175.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0600-53130000	HP 00501925	03/13/2023	33944	JARDON CAP		-87.50
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0601-53130000	HP 00501925	03/13/2023	34062	ASD		131.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34063	SXI		146.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34065	ASD		304.50
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34065	SXI		346.50
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34065	MOCI		174.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34063	ASD		185.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	33944	JARDON ASD		-92.50
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	33949	JARDON ASD		-43.75
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	33949	JARDON SXI		-43.75
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34061	SXI		370.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34061	ASD		175.00
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	HP 00501925	03/13/2023	34061	MOCI		175.00
							Vendor Total:	3,245.00
100498	FERRELLGAS	110-261-0000-0000-081-0065-55510000	HP 00501926	03/13/2023	RNT9727596	YEARLY RENTAL		49.00
100498	FERRELLGAS	110-261-0000-0000-081-0065-55990000	HP 00501926	03/13/2023	1122122182	PROPANE AT HAZELWOOD		890.35
							Vendor Total:	939.35
100681	GREYSTONE GARDENS INC	290-296-9610-0000-000-0600-57920000	HP 00501927	03/13/2023	21323	GREYSTONE GARD. - JARDON		1,945.63
							Vendor Total:	1,945.63
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-54130000	HP 00501928	03/13/2023	771893	TOW STRAP		30.95
							Vendor Total:	30.95
101170	IMPRESSIVE TILE	110-261-0000-0000-000-0065-55990000	HP 00501929	03/13/2023	2023090374	Miscellaneous Supplies & Matl		764.54
							Vendor Total:	764.54
101014	JEREMIC CONSTRUCTION	110-261-0000-0000-000-0060-54110000	HP 00501930	03/13/2023	00000008	MASONRY CONSTRUCTION AT		3,700.00
							Vendor Total:	3,700.00
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00501931	03/13/2023	2319715400	SUPPLIES		605.64
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00501931	03/13/2023	2325996300	MALE/FEMALE DISC.		8.08
							Vendor Total:	613.72
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		105.06
100387	MISDU	110-000-0000-0000-000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		144.60

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 3/1/2023 TO 3/31/2023

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		127.60
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		134.02
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501932	03/13/2023	2800/2301050	PAYROLL		277.47
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501932	03/13/2023	2802/2301050	PAYROLL		440.93
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00501932	03/13/2023	2804/2301050	PAYROLL		121.77
	Vendor Total:							1,439.50
101052	NORTHSTAR MAT SERVICE	110-261-0000-0000-0000-0665-54910000	HP 00501933	03/13/2023	0608048	MONTHLY INVOICE		841.00
	Vendor Total:							841.00
100202	ORKIN LLC	110-261-0000-0000-081-0065-54915000	HP 00501934	03/13/2023	236870430	MONTHLY INVOICE		148.99
	Vendor Total:							148.99
101194	PATHE WAYE	110-271-0000-6010-000-6010-53310000	HP 00501935	03/13/2023	3223	TRANSPORTATION		1,800.00
	Vendor Total:							1,800.00
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00501936	03/13/2023	2123	Teaching/Testing Supplies		88.21
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00501936	03/13/2023	3123	Teaching/Testing Supplies		95.63
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00501936	03/13/2023	3123	Teaching/Testing Supplies		51.40
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00501936	03/13/2023	2123	Teaching/Testing Supplies		168.76
	Vendor Total:							404.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0601-53130000	HP 00501937	03/13/2023	26027	NURSE - JARDON		960.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0601-53130000	HP 00501937	03/13/2023	26028	NURSE WEBB		1,584.00
	Vendor Total:							2,544.00
100341	SULLIVANS FLEET SERV INC	110-261-0000-0000-0000-0065-54130000	HP 00501938	03/13/2023	22487	STARTER		430.70
	Vendor Total:							430.70
100556	UNIVERSITY TRANSLATORS	110-226-0082-0000-0000-0660-53130000	HP 00501939	03/13/2023	36231	TRANSLATING ON 1/26/2023		198.00
	Vendor Total:							198.00
101124	ALNET	290-296-9060-0000-0000-0400-57920000	HP 00501940	03/17/2023	030123	SPORTS FEES		75.00
	Vendor Total:							75.00
100735	BURKES SPORT HAVEN	110-293-0000-0000-300-0350-55990000	HP 00501941	03/17/2023	0227HPWRESHUNER ARMOR MAROON POLO			271.87
	Vendor Total:							271.87
100080	CITY OF FERNDAL- WATER	110-261-0000-0000-0000-0065-53830000	HP 00501942	03/17/2023	4623	CITY OF FERN WATER BILL NOV-		152.37
100080	CITY OF FERNDAL- WATER	110-261-0000-0000-0000-0065-53830000	HP 00501942	03/17/2023	4623	CITY OF FERN WATER BILL NOV-		4,284.76
100080	CITY OF FERNDAL- WATER	110-261-0000-0000-0000-0065-53830000	HP 00501942	03/17/2023	4623	CITY OF FERN WATER BILL NOV-		140.69
100080	CITY OF FERNDAL- WATER	110-261-0000-0000-0000-0065-53830000	HP 00501942	03/17/2023	4623	CITY OF FERN WATER BILL NOV-		449.70
	Vendor Total:							5,027.52



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CORPORATE ACCOUNT SUMMARY

Previous balance	\$100,847.34	Statement date	02/28/23
Payments	100,847.34	Number of days in billing cycle	28
Credits	5,044.69	Credit limit	500,000.00
Purchases and other debits	84,658.38	Available credit	413,264.00
Cash advances	0.00	Cash limit	0.00
Fees charged	0.00	Available cash	0.00
FINANCE CHARGES	0.00		
New balance	\$79,613.69	Payment due date	03/20/23
		Amount due	\$79,613.69

Call Us:
 Continental US: 866-643-4203
 Report Lost or Stolen Cards: 866-643-4203

Write Us:
 CUSTOMER SERVICE
 PO BOX 1558, COLUMBUS, OH 43272

Online Access:
 www.huntington.com

Congratulations! You have earned \$398 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business. Your next authorized automatic payment of \$79,613.69 will be debited from your account on the payment due date listed on page one of this statement. If you have any questions regarding your account, please call us at 1-866-643-4203.

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount	TOTAL ACTIVITY
HAZEL PARK SCHOOLS XXXX XXXX XXXX 5846					\$100,847.34 CR
02/21	02/21	F1286001L00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$100,847.34 CR	

5548 YNH 001 7 31 230228 0
 Please tear payment coupon at perforation

PAGE 1 of 11 10 1286 1000 T007 01AK5548

15810556329300451584607961369079613691



Corporate Account Number: XXXX XXXX XXXX 5846

HUNTINGTON NATIONAL BANK
 PO BOX 2360
 OMAHA NE 68103-2360

Payment Due Date	Total Amount Due
03/20/23	\$79,613.69

Pay to: HUNTINGTON NATIONAL BANK
 PO BOX 182387
 COLUMBUS OH 43218-2387

You are set up with Automatic Payment in the amount of \$79,613.69



Amount Enclosed

\$									
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ATTN: MATTHEW MILLER
 HAZEL PARK SCHOOLS
 1620 EAST ELZA AVE
 HAZEL PARK SCHOOLS
 HAZEL PARK MI 48030



⑆598990208⑆ 5563293004515846⑈

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY

JAMIE BUCZKO

XXXX XXXX XXXX 8074	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$15,000.00	\$8,369.83	\$0.00	\$0.00	\$3,040.90 CR	\$5,328.93

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/30	02712260Z01QT54RH	AMERICAN ASSOC OF SCHO ALEXANDRIA CREDIT	50.00 CR
02/01	01/31	05345880Z8PLT6JLN	A 1 FINGERPRINT OAK PARK MI	70.00
02/02	02/01	853694310B5B5E36L	WINDERMERE HOTEL MACKINAC ISLA MI CHECK IN:01/31/2023 NUMBER OF NIGHTS:0000 CHECK OUT:02/01/2023 DAILY RATE: 0.00	1,111.80
02/02	02/01	853694310B5B5E36W	WINDERMERE HOTEL MACKINAC ISLA MI CHECK IN:01/31/2023 NUMBER OF NIGHTS:0000 CHECK OUT:02/01/2023 DAILY RATE: 0.00	1,111.80
02/02	02/01	527048711MSFRJR5P	MISSION POINT RESORT 9068473312 MI CHECK IN:01/31/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	421.31
02/02	02/01	527048711MSFRJR5Z	MISSION POINT RESORT 9068473312 MI CHECK IN:01/31/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	421.31
02/02	02/01	527048711MSFRJT0J	MISSION POINT RESORT 90684733 CREDIT CHECK IN:02/01/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	396.31 CR
02/02	02/01	527048711MSFRJT1A	MISSION POINT RESORT 90684733 CREDIT CHECK IN:02/01/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	396.31 CR
02/02	02/01	02712261100J2SG52	AMERICAN ASSOC OF SCHO 703-875-0700 VA	1,890.00
02/02	02/02	052270211EHVSNQPF	THE ISLAND HOUSE MACKINAC ISLA MI CHECK IN:02/02/2023 NUMBER OF NIGHTS:0000 CHECK OUT:02/02/2023 DAILY RATE: 0.00	628.88
02/03	02/02	052270211EJDS28B9	THE ISLAND HOUSE MACKINAC ISLA MI CREDIT CHECK IN:02/02/2023 NUMBER OF NIGHTS:0000 CHECK OUT:02/02/2023 DAILY RATE: 0.00	628.88 CR
02/05	02/03	554295012RTT17N0Y	MASB 51732759 CREDIT	297.00 CR
02/07	02/06	0534588158PLYN1TF	A 1 FINGERPRINT 248-385-1344 MI	70.00
02/08	02/07	554295016RTXPYP5	MASB 5173275900 MI	198.00
02/08	02/07	554295016RTXT4LJN	MASB 5173275900 MI	99.00
02/09	02/08	0543684178PKZJPPB	KROGER #447 HAZEL PARK MI	19.99
02/10	02/09	5543286182XGTQ3B9	AMERICAN RED CROSS 800-733-2767 DC	40.00
02/12	02/10	0534588198PMYR7RF	A 1 FINGERPRINT 248-385-1344 MI	70.00
02/14	02/13	05345881Q8PMLHHVT	A 1 FINGERPRINT 248-385-1344 MI	70.00
02/17	02/15	55432861F5X0EXMTP	AC HOTEL RIVERWALK SAN ANTONIO TX CHECK IN:02/15/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/15/2023 DAILY RATE: 0.00	936.22

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

JAMIE BUCZKO					
XXXX XXXX XXXX 8074					
CREDIT LIMIT \$15,000.00					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02/21	02/20	05345881K8PN6JEGS	A 1 FINGERPRINT OAK PARK MI	70.00	
02/21	02/20	05345881K8PN6JEKE	A 1 FINGERPRINT OAK PARK MI	70.00	
02/22	02/20	55432861L5Y9KJSAL	AC HOTEL RIVERWALK SAN ANTONIO T CREDIT CHECK IN:02/19/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/20/2023 DAILY RATE: 0.00	283.70 CR	
02/22	02/20	55432861L5Y9KJSB6	AC HOTEL RIVERWALK SAN ANTONIO T CREDIT CHECK IN:02/19/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/20/2023 DAILY RATE: 0.00	283.70 CR	
02/22	02/21	55429501LRTJ8VY3A	MASB 5173275900 MI	99.00	
02/24	02/23	05345881N8PLPT0LF	A 1 FINGERPRINT OAK PARK MI	70.00	
02/26	02/24	55432861P5Z4PZHTQ	IN *STUDENT ACHIEVEMEN 248-5145101 MI	250.00	
02/26	02/24	55432861R5ZB7ET21	AC HOTEL RIVERWALK SAN ANTONIO TX CHECK IN:02/23/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/24/2023 DAILY RATE: 0.00	652.52	
02/26	02/24	02712261R01JKHNKK	AMERICAN ASSOC OF SCHO ALEXANDRIA CREDIT	705.00 CR	

DEBRA DIMAS								
XXXX XXXX XXXX 8828								
CREDIT LIMIT \$5,000.00								
Post Date	Tran Date	Reference Number	Transaction Description	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
				\$761.12	\$0.00	\$0.00	\$0.00	\$761.12
02/03	02/02	5543286125VLQFE69	TST* NEW YORK BAGEL - FERNDALE MI					129.70
02/05	02/03	02305371300JQAHN7	CVS/PHARMACY #08103 HAZEL PARK MI					2.85
02/09	02/08	05436841800ADQQFT	DOLLAR TREE WARREN MI					150.00
02/10	02/09	5543286192XLBG6GG	TST* NEW YORK BAGEL - FERNDALE MI					129.70
02/16	02/15	55483821F2LR28187	SAMSClub #6659 MADISON HEIGH MI					34.12
02/17	02/16	55432861G5X5RSZ2D	TST* NEW YORK BAGEL - FERNDALE MI					136.00
02/26	02/24	55417341P7VZ0WNDG	TREETOP PUBLISHING INC 414-8561413 WI					178.75

STEPHANIE DULMAGE								
XXXX XXXX XXXX 5092								
CREDIT LIMIT \$5,000.00								
Post Date	Tran Date	Reference Number	Transaction Description	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
				\$388.74	\$0.00	\$0.00	\$0.00	\$388.74
02/17	02/16	55500361GBMDP2KTQ	LYFT *RIDE THU 8AM 855-865-9553 CA					11.10
02/17	02/16	55436871G4MERJEJA	CANOPY BY HILTON SAN A SAN ANTONIO TX					38.48
02/17	02/16	05314611GEHVD57BA	THE RK CULINARY GROUP SAN ANTONIO TX					19.50
02/19	02/15	85358481GLQ0G4EZ2	IRON CACTUS MEXICAN GR SAN ANTONIO TX					27.82
02/19	02/16	55432861G5X8RV7QJ	AC HOTEL RIVERWALK F&B SAN ANTONIO TX CHECK IN:02/16/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/16/2023 DAILY RATE: 0.00					23.49
02/19	02/17	55432861H5XH93KY9	AC HOTEL RIVERWALK F&B SAN ANTONIO TX CHECK IN:02/17/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/17/2023 DAILY RATE: 0.00					22.49

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

STEPHANIE DULMAGE
 XXXX XXXX XXXX 5092
 CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/19	02/17	55500361HBMDP6WPY	LYFT *RIDE FRI 7AM 855-865-9553 CA	10.06
02/19	02/17	05314611HEHXAB1DL	THE RK CULINARY GROUP SAN ANTONIO TX	20.00
02/19	02/18	55436871J4Q5D90W8	CANOPY BY HILTON SAN A SAN ANTONIO TX	26.57
02/20	02/17	85358481JLQ0G4Q5N	IRON CACTUS MEXICAN GR SAN ANTONIO TX	30.98
02/20	02/19	55432861K5XZEHEM5	SAT MERIT COFFEE SAN ANTONIO TX	7.57
02/20	02/19	55432861K5XZ94NLR	METRO AIRPORT PARKING DETROIT MI	140.00
02/20	02/19	55500361KBMS008F	LYFT *1 RIDE 02-18 855-865-9553 CA	10.68

KARLA GRAESSLEY
 XXXX XXXX XXXX 2857
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$655.31	\$0.00	\$0.00	\$0.00	\$655.31

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	05436840Z8PKYEQWZ	KROGER #447 HAZEL PARK MI	97.48
02/12	02/10	0543684198PLZ902L	KROGER #707 YPSILANTI MI	61.32
02/12	02/12	55310201B2DZXP60Y	AMZN MKTP US*HE71M95E0 AMZN.COM/BILL WA	22.28
02/19	02/18	05123481JHESA4E7J	SCHOLASTIC, INC. 800-724-6527 MO	474.23

TECHNOLOGY HP
 XXXX XXXX XXXX 8518
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$895.70	\$0.00	\$0.00	\$0.00	\$895.70

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	55432860Z5SZWQJP8	IN *BERESFORD COMPANY 248-3502900 MI	570.00
02/17	02/15	05436841F2X799KRX	MICRO CENTER #055-RETA MADISON HEIGH MI	259.98
02/21	02/20	55432861K5Y3F8Z0B	IN *BERESFORD COMPANY 248-3502900 MI	65.72

MICHELLE KRAUSE
 XXXX XXXX XXXX 7323
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$463.43	\$0.00	\$0.00	\$0.00	\$463.43

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	02305371400EYJLTR	BJS.COM #5490 800-257-2582 MA	63.44
02/17	02/16	82305091F000A9NVE	EVERYDAYSPEECHSLP WEST ROXBURY MA	399.99

AMY KRUPPE
 XXXX XXXX XXXX 5012
 CREDIT LIMIT \$25,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$378.00	\$0.00	\$0.00	\$0.00	\$378.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/06	02/05	554295014RTVG4PRA	MASB 5173275900 MI	198.00
02/12	02/11	55436871BJLEBS4RH	MDE EDUCATOR LICENSE 517-3733310 MI	135.00
02/17	02/16	55436871GJLFV2JRT	MDE EDUCATOR LICENSE 517-3733310 MI	45.00

CORRI NASTASI
 XXXX XXXX XXXX 1214
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$2,462.31	\$0.00	\$0.00	\$453.24 CR	\$2,009.07

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	5543286105V37F17Q	TST* NEW YORK BAGEL - FERNDALE MI	129.70
02/01	01/31	054368410EHTBZ3F6	LITTLE CAESARS #174 FERNDALE MI	29.94
02/01	02/01	5543286105V11K1RL	AMAZON.COM*SN9H02R13 AMZN.COM/BILL WA	7.48

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CORRI NASTASI
 XXXX XXXX XXXX 1214
 CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/06	02/06	55432861535WGDVGH	AMZN MKTP US*NA5WL5893 AMZN.COM/BILL WA	18.74
02/07	02/06	5531020152DZMWHMV	AMZN MKTP US*XS3BE59D3 AMZN.COM/BILL WA	56.97
02/08	02/07	5543286163697B2QG	AMZN MKTP US*H18BZ1YV2 AMZN.COM/BILL WA	59.97
02/08	02/07	5543286172X4FQJ8	TST* NEW YORK BAGEL - FERNDALE MI	129.70
02/10	02/09	5531020182DJLNKHL	AMAZON.COM*HE32D0ZT0 A AMZN.COM/BILL WA	26.77
02/12	02/10	55432861A2XYTJW5Y	MEIJER # 237 WARREN MI	13.96
02/12	02/10	5543286192XNT222D	AMZN MKTP US*CC6NP7FZ3 AMZN.COM/BILL WA	61.33
02/12	02/10	5531020192DYL4J5Y	AMZN MKTP US*YE4EA8MK3 AMZN.COM/BILL WA	445.00
02/12	02/11	05436841BBLL27M0X	WM SUPERCENTER #3487 SHELBY TOWNSH MI	13.70
02/15	02/14	55432861E5WWM6AA3P	TST* NEW YORK BAGEL - FERNDALE MI	129.70
02/16	02/15	05436841E8PL2L96H	KROGER #759 WHITE LAKE MI	90.33
02/16	02/15	55310201E2DL4E3BW	AMZN MKTP US*HP9AQ4400 AMZN.COM/BILL WA	8.24
02/16	02/15	55310201E2E03BDW5	AMZN MKTP US*HE7CC5X01 AMZN.COM/BILL WA	8.99
02/16	02/16	55432861F5WVVBHY4M	AMZN MKTP US*HE80L7VV1 AMZN.COM/BILL WA	58.97
02/16	02/16	55432861F5WVBNNG	AMAZON.COM*HP5GL8LB0 AMZN.COM/BILL WA	83.92
02/16	02/16	55432861F5WVQ846P	AMAZON.COM*HE25B7PQ2 AMZN.COM/BILL WA	50.43
02/17	02/16	55432861F5WZDDMTF	AMZN MKTP US*HE4Q77XG2 AMZN.COM/BILL WA	445.00
02/19	02/17	82711161G000Q46LP	WCC SOUTH SALEM NY	25.00
02/21	02/20	05123481LHES76XSH	SCHOLASTIC, INC. 800-724-6527 MO	154.01
02/22	02/21	05436841MBLKBTYFE	SAMS CLUB #6664 UTICA MI	96.84
02/22	02/21	55483821M2LR2YDLY	SAMSClub #6664 UTICA MI	147.70
02/22	02/21	55310201L2D9TEYLX	AMZN MKTP US AMZN.COM/ AMZN.COM/B CREDIT	8.24 CR
02/22	02/22	55432861M5YDL5DN2	AMZN MKTP US*HP4962WN0 AMZN.COM/BILL WA	11.02
02/23	02/21	05436841M5SA1QAHA	GFS STORE #0960 UTICA MI	57.60
02/23	02/21	05436841M5SA1QAKX	GFS STORE #0960 UTICA MI	14.97
02/23	02/22	55310201N2D9MKFGZ	AMZN MKTP US AMZN.COM/ AMZN.COM/B CREDIT	445.00 CR
02/26	02/24	55432861P5Z3J2XFY	AMZN MKTP US*HP2GP3DT2 AMZN.COM/BILL WA	6.39
02/26	02/25	55432861R5Z6SAD1R	AMZN MKTP US*HP4KE2222 AMZN.COM/BILL WA	69.95
02/28	02/28	55432861V600XGYSN	AMZN MKTP US*HD6Q49J81 AMZN.COM/BILL WA	9.99

SHEILA OKANE
 XXXX XXXX XXXX 1086
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$1,711.37	\$0.00	\$0.00	\$0.00	\$1,711.37

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	55432860Z5V0MDW56	AMZN MKTP US*5Z0GK7993 AMZN.COM/BILL WA	29.00
02/01	01/31	55432860Z5V0PB8EP	AMZN MKTP US*CG7PR7R63 AMZN.COM/BILL WA	8.47
02/02	02/02	5543286115V9XWP3G	AMZN MKTP US*VB3B56KB3 AMZN.COM/BILL WA	63.56
02/03	02/02	5543286115VHZRLZP	DISCOUNTSCH 8006272829 800-482-5846 CA	1,599.34
02/15	02/14	82711161D000BDRZD	LIBIB.COM COVINA CA	11.00

MEGAN PAPASIAN-BROADWELL
 XXXX XXXX XXXX 5823
 CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$26.97	\$0.00	\$0.00	\$0.00	\$26.97

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/10	02/09	5531020182DM3MGG8	AMZN MKTP US*CL1708BJ3 AMZN.COM/BILL WA	26.97

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CARLA POSTELL						
XXXX XXXX XXXX 1828		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$223.64	\$0.00	\$0.00	\$0.00	\$223.64
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/17	02/16	55436871G4MERJE0A	CANOPY BY HILTON SAN A SAN ANTONIO TX			27.82
02/17	02/16	52704871FP5W0BEZ1	SALTGRASS RIVERWALK SAN ANTONIO TX			35.20
02/19	02/15	85358481GLQ0G4EZA	IRON CACTUS MEXICAN GR SAN ANTONIO TX			15.45
02/19	02/16	55432861G5X8RV7QA	AC HOTEL RIVERWALK F&B SAN ANTONIO TX CHECK IN:02/16/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/16/2023 DAILY RATE: 0.00			23.39
02/19	02/17	55432861H5XH93KYT	AC HOTEL RIVERWALK F&B SAN ANTONIO TX CHECK IN:02/17/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/17/2023 DAILY RATE: 0.00			24.49
02/19	02/18	55436871J4Q5D90WG	CANOPY BY HILTON SAN A SAN ANTONIO TX			20.32
02/19	02/18	52704871HBLZB9RAB	CHEESECAKE SAN ANTONIO SAN ANTONIO TX			18.10
02/20	02/17	85358481JLQ0G4Q5Y	IRON CACTUS MEXICAN GR SAN ANTONIO TX			29.90
02/21	02/20	55500361LBMDS80PE	LYFT *1 RIDE 02-19 855-865-9553 CA			28.97

GREG RICHARDSON						
XXXX XXXX XXXX 2959		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00		\$2,170.51	\$0.00	\$0.00	\$0.00	\$2,170.51
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/01	01/31	553102010BM45TKVA	TONYS ACE HDWE	2485418790 MI		52.75
02/03	02/02	553102012BM402GF6	TONYS ACE HDWE	2485418790 MI		13.28
02/03	02/02	553102012BM402G0P	TONYS ACE HDWE	2485418790 MI		58.87
02/03	02/02	553102012BM402G5X	TONYS ACE HDWE	2485418790 MI		116.36
02/05	02/03	553102013BM41ZH5E	TONYS ACE HDWE	2485418790 MI		142.48
02/08	02/07	553102017BM402GAM	TONYS ACE HDWE	2485418790 MI		59.34
02/08	02/07	553102017BM402G5R	TONYS ACE HDWE	2485418790 MI		62.83
02/09	02/08	553102018BM41ZHJY	TONYS ACE HDWE	2485418790 MI		33.21
02/10	02/09	553102019BM43WJKG	TONYS ACE HDWE	2485418790 MI		8.16
02/10	02/09	553102019BM43WJNB	TONYS ACE HDWE	2485418790 MI		14.24
02/12	02/11	55310201BBM47NLJ1	TONYS ACE HDWE	2485418790 MI		26.01
02/14	02/13	55310201DBM41ZH54	TONYS ACE HDWE	2485418790 MI		322.82
02/15	02/14	55310201EBM43WJR8	TONYS ACE HDWE	2485418790 MI		37.19
02/15	02/14	55310201EBM43WJ8H	TONYS ACE HDWE	2485418790 MI		3.08
02/17	02/16	55310201GBM47NLHD	TONYS ACE HDWE	2485418790 MI		8.16
02/17	02/16	55310201GBM47NM0Q	TONYS ACE HDWE	2485418790 MI		38.14
02/19	02/17	55310201HBM402G7G	TONYS ACE HDWE	2485418790 MI		98.58
02/21	02/20	55310201LBM45TKQG	TONYS ACE HDWE	2485418790 MI		19.92
02/21	02/20	55310201LBM45TKVZ	TONYS ACE HDWE	2485418790 MI		56.94
02/22	02/21	55310201MBM47NLHN	TONYS ACE HDWE	2485418790 MI		19.52
02/22	02/21	55310201MBM47NLMK	TONYS ACE HDWE	2485418790 MI		8.72
02/22	02/21	55310201MBM47NLM1	TONYS ACE HDWE	2485418790 MI		9.49
02/22	02/21	55310201MBM47NLXK	TONYS ACE HDWE	2485418790 MI		12.34
02/22	02/21	55310201MBM47NLZQ	TONYS ACE HDWE	2485418790 MI		4.74
02/23	02/22	55310201NBM402GBN	TONYS ACE HDWE	2485418790 MI		9.49
02/23	02/22	55310201NBM402GLP	TONYS ACE HDWE	2485418790 MI		81.25
02/23	02/22	55310201NBM402G93	TONYS ACE HDWE	2485418790 MI		33.22

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

GREG RICHARDSON

XXXX XXXX XXXX 2959
CREDIT LIMIT \$10,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/24	02/23	55310201PBM41ZHT6	TONYS ACE HDWE 2485418790 MI	236.49
02/24	02/23	55310201PBM41ZH4T	TONYS ACE HDWE 2485418790 MI	42.74
02/24	02/23	55310201PBM41ZH6A	TONYS ACE HDWE 2485418790 MI	167.99
02/26	02/24	55310201RBM43WJR7	TONYS ACE HDWE 2485418790 MI	105.42
02/28	02/27	55310201VBM402G7P	TONYS ACE HDWE 2485418790 MI	16.99
02/28	02/27	75418231S4WMM7LLR	ALRO STEEL CORP JACKSON MI	121.50
02/28	02/27	75418231S4WMM9MHF	ALRO STEEL CORP JACKSON MI	128.25

TAMMY SCHOLZ

XXXX XXXX XXXX 9812
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$827.57	\$0.00	\$0.00	\$144.95 CR	\$682.62

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/05	02/04	55432861335GD3R2D	AMZN MKTP US*8Q5QA4XN3 AMZN.COM/BILL WA	99.96
02/06	02/05	55432861435RWEEQJ	AMZN MKTP US*I05KV5X93 AMZN.COM/BILL WA	7.95
02/08	02/07	823050916000GRQQL	CANVA* I03689-31584916 CAMDEN DE	64.00
02/09	02/08	054368418BLKA8XFY	SAMS CLUB #6659 MADISON HEIGH MI	80.74
02/12	02/11	55432861A2XVRKGXZ	AMZN MKTP US*FZ24Y5U13 AMZN.COM/BILL WA	26.86
02/12	02/11	55432861A2XYH8S7P	AMAZON.COM*HE4569XJ0 AMZN.COM/BILL WA	28.30
02/14	02/13	55436871DM8991Z9H	TROPICAL SMOOTHIE CAFE 248-2634303 MI	32.86
02/15	02/14	55432861D5WFM0SFE	AMZN MKTP US AMZN.COM/BILL WA CREDIT	144.95 CR
02/16	02/15	55432861E5WRMGZAM	AMZN MKTP US*HP0KY6FQ0 AMZN.COM/BILL WA	77.37
02/16	02/15	55432861E5WTF9EN	SQ *PARTY PROS DETROIT GOSQ.COM MI	300.00
02/19	02/17	82305091G000FGE42	E4 DIGITAL MARKETING FERNDAL MI	100.00
02/19	02/18	55432861H5XK6747G	AMZN MKTP US*HP5MP75U0 AMZN.COM/BILL WA	9.53

ACCOUNTS PAYABLE

XXXX XXXX XXXX 0249
CREDIT LIMIT \$200,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$37,470.57	\$0.00	\$0.00	\$0.00	\$37,470.57

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	02/01	7541823104SYPGHER	DTE ENERGY 800-4774747 MI	1,453.21
02/02	02/01	7541823104SY3L8F3	DTE ENERGY 800-4774747 MI	137.62
02/03	02/02	554368711852RP7T3	A AND G CENTRAL MUSIC 248-6299272 MI	75.80
02/05	02/04	05410191432766QGXX	STAPLES DIRECT 800-3333330 MA	31.25
02/06	02/05	05410191432766QGXX	STAPLES DIRECT 800-3333330 MA	9.85
02/12	02/10	5543687198551S8PY	A AND G CENTRAL MUSIC 248-6299272 MI	277.00
02/12	02/10	5543687198551S8R6	A AND G CENTRAL MUSIC 248-6299272 MI	91.15
02/12	02/11	55432861A2XY2GAQV	TMOBILE*AUTO PAY 800-937-8997 WA	2,000.00
02/15	02/14	52708241D2DZB4MPZ	REPUBLIC SERVICES TRAS 8665765548 AZ	368.59
02/15	02/14	52708241D2DZZMQNG	REPUBLIC SERVICES TRAS 8665765548 AZ	3,423.04
02/16	02/15	55432861E5WNV59M9	TMOBILE*AUTO PAY 800-937-8997 WA	510.12
02/16	02/15	05436841E8PL2L6VF	CORRIGAN MOVING SYSTEM 248-471-4000 MI	286.00
02/17	02/16	75418231F4VYH65EA	DTE ENERGY 800-4774747 MI	27,127.16
02/22	02/21	55506291LM4DSALQ2	ECOLAB INC SAINT PAUL MN	120.00
02/22	02/21	55506291LM4E9JXB3	ECOLAB INC SAINT PAUL MN	235.00
02/22	02/21	55506291LM4LHVKKD	ECOLAB INC SAINT PAUL MN	98.00
02/22	02/21	55506291LM4QALRBZ	ECOLAB INC SAINT PAUL MN	85.00
02/22	02/21	55506291LM4QM4EDG	ECOLAB INC SAINT PAUL MN	145.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

ACCOUNTS PAYABLE

XXXX XXXX XXXX 0249
CREDIT LIMIT \$200,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/22	02/21	55506291LM4RJKFF7	ECOLAB INC SAINT PAUL MN	75.00
02/22	02/21	55506291LM4W9S5RM	ECOLAB INC SAINT PAUL MN	150.00
02/22	02/21	55506291LM44KLNL8	ECOLAB INC SAINT PAUL MN	85.00
02/22	02/21	55506291LM46V5GTR	ECOLAB INC SAINT PAUL MN	85.00
02/22	02/21	55506291LM5002BJR	ECOLAB INC SAINT PAUL MN	85.00
02/23	02/22	55432861M5YL9MJN7	PB LEASING 844-256-6444 CT	516.78

BRADLEY WILKINS

XXXX XXXX XXXX 6920
CREDIT LIMIT \$100,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$3,354.02	\$0.00	\$0.00	\$360.40 CR	\$2,993.62

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/02	01/31	0543684102X7GERXR	MICRO CENTER #055-RETA MADISON HEIGH MI	999.99
02/09	02/08	152702117012TMRX2	EBAY O*24-09691-30746 SAN JOSE CA	139.95
02/09	02/08	152702117013BTYP5	EBAY O*10-09682-48273 SAN JOSE CA	94.29
02/15	02/14	82711161D0008SZNF	CFLOW BLISS PLAN MIAMI FL	1,920.00
02/16	02/15	55432861E5WPSF923	EPSON *STORE 800-873- CREDIT	180.20 CR
02/23	02/22	55432861M5YJQZ1AH	EPSON *STORE 800-873- CREDIT	180.20 CR
02/26	02/25	85383901R00064DJW	ALOHI * FAXPLUS PLAN-LES-OUAT DU	199.79

JASON ZIRNIS

XXXX XXXX XXXX 4388
CREDIT LIMIT \$100,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$5,758.01	\$0.00	\$0.00	\$131.10 CR	\$5,626.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	054368410009WA6M0	DETROIT REGIONAL CHAMB 313-964-4000 MI	2,750.00
02/01	01/31	054368410009WA6SN	DETROIT REGIONAL CHAMB 313-964-4000 MI	2,750.00
02/01	01/31	85369430ZB0T7RPHZ	NIGHTLOCK 855-6444856 MI	126.91
02/03	02/01	5543286115VEZ53DG	AMWAY GRAND PLAZA HOTE GRAND RAPIDS MI CHECK IN:01/31/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	131.10
02/03	02/01	5543286115VEZ53H2	AMWAY GRAND PLAZA HOTE GRAND RAPI CREDIT CHECK IN:01/31/2023 NUMBER OF NIGHTS:0001 CHECK OUT:02/01/2023 DAILY RATE: 0.00	131.10 CR

CHARLES PLEINESS

XXXX XXXX XXXX 4166
CREDIT LIMIT \$5,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$250.00	\$0.00	\$0.00	\$0.00	\$250.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/03	02/02	554295011RTPBJTE6	MI ASSOC SCH ADM 5173275910 MI	250.00

GINA BREW

XXXX XXXX XXXX 8853
CREDIT LIMIT \$20,000.00

PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
\$5,159.23	\$0.00	\$0.00	\$0.00	\$5,159.23

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/07	02/07	554328616363PK2JJ	UNITY SCHOOL BUS PARTS 800-937-3906 MI	244.48
02/23	02/20	85326811MS66GREXB	GREEN LANTERN PIZZA 248-5415439 MI	147.84

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

GINA BREW				
XXXX XXXX XXXX 8853				
CREDIT LIMIT \$20,000.00				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/26	02/24	75454911PS66MMG9E	SULLIVANS FLEET SERVIC HAZEL PARK MI	4,044.86
02/27	02/26	75454911TS66MVKKJ	SULLIVANS FLEET SERVIC HAZEL PARK MI	722.05

THOMAS OESTRIKE						
XXXX XXXX XXXX 2511						
CREDIT LIMIT \$10,000.00						
		PURCHASES	CASH ADV	FEEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$4,353.06	\$0.00	\$0.00	\$110.44 CR	\$4,242.62

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/01	01/31	55432860Z5SZDHA8N	AMZN MKTP US*106W94GP3 AMZN.COM/BILL WA	49.99
02/01	01/31	55310200Z2DZB21DE	AMZN MKTP US*SB5PQ71X3 AMZN.COM/BILL WA	344.85
02/01	01/31	05314611000AKH731	JIMMY JOHNS - 2213 HAZEL PARK MI	15.28
02/02	02/02	5531020112DK9Z8VY	AMZN MKTP US*DC0NP1MM3 AMZN.COM/BILL WA	68.97
02/03	02/02	0543684118PKYWE9T	KROGER #743 ROYAL OAK MI	39.96
02/07	02/06	5531020152DLLN31B	AMZN MKTP US*P882M45Q3 AMZN.COM/BILL WA	25.19
02/08	02/07	5531020162DZ4W8RY	AMZN MKTP US*FE71B3EX3 AMZN.COM/BILL WA	17.97
02/09	02/08	5543286172X6YLM4W	AMZN MKTP US*H99JF0U30 AMZN.COM/BILL WA	48.84
02/09	02/08	5554650182M5058TD	EDDIES PIZZA WARREN MI	45.00
02/10	02/09	15270211801QL9VM0	CROCS INC 8663063179 CO	1,251.18
02/12	02/10	5543286192XPN9XGJ	AMZN MKTP US*HE6T98ZF0 AMZN.COM/BILL WA	35.98
02/12	02/10	05436841AEHV40AZF	PY *UNCLE LYLE'S TAVER DUNDEE MI	26.73
02/12	02/10	152702119022T0NA9	CROCS INC 86630631 CREDIT	110.44 CR
02/12	02/10	72700691AS66EH1JL	SOCIAL HOUSE 103 DUNDEE MI	96.85
02/12	02/10	72700691AS66FJFBE	SOCIAL HOUSE 103 DUNDEE MI	86.41
02/12	02/10	72700691AS66KFHA4	SOCIAL HOUSE 103 DUNDEE MI	108.73
02/12	02/10	72700691AS66QKV0B	SOCIAL HOUSE 103 DUNDEE MI	109.33
02/13	02/11	52704871B11GWVL5S	HAMPTON INN & SUITES 2484984700 MI	750.60
			CHECK IN:02/11/2023 NUMBER OF NIGHTS:0001	
			CHECK OUT:02/11/2023	
			DAILY RATE: 750.60	
02/19	02/17	55429501GRSASBSRH	PAYPAL *TENFOURTEEN 4029357733 CA	540.00
02/21	02/20	55432861L5Y7JF5WP	DOUBLE TREE BY HILTON LAWRENCEBURG IN	577.20
			CHECK IN:02/19/2023 NUMBER OF NIGHTS:0001	
			CHECK OUT:02/20/2023	
			DAILY RATE: 0.00	
02/22	02/21	05436841L8PLD5PRD	KROGER #743 ROYAL OAK MI	49.00
02/28	02/27	55506291SN6JVA97S	J.W. PEPPER 8003456296 PA	65.00

LINDA YATES						
XXXX XXXX XXXX 6209						
CREDIT LIMIT \$10,000.00						
		PURCHASES	CASH ADV	FEEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$288.80	\$0.00	\$0.00	\$778.00 CR	\$489.20 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02/23	02/22	55480771MLQSNY18M	LAKESHORE LEARNING MAT 31053786 CREDIT	778.00 CR
02/28	02/27	55432861S5ZWRVQV0	SQ *KURT'S KUSTOM PROM FERNDAL MI	288.80

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KIMBERLY HART						
XXXX XXXX XXXX 7865						
CREDIT LIMIT \$5,000.00		PURCHASES \$10.00	CASH ADV \$0.00	FEES CHARGED \$0.00	CREDITS \$0.00	TOTAL ACTIVITY \$10.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
02/14	02/13	05436841D00QHMZYE	DOLLAR TREE DEARBORN MI	3.75		
02/14	02/13	05436841D00QHN011	DOLLARTREE WARREN MI	6.25		

CARLA BEACH						
XXXX XXXX XXXX 1145						
CREDIT LIMIT \$5,000.00		PURCHASES \$1,008.70	CASH ADV \$0.00	FEES CHARGED \$0.00	CREDITS \$25.66 CR	TOTAL ACTIVITY \$983.04
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
02/02	02/01	5543286105V4E76LE	AMZN MKTP US*GK16T08I3 AMZN.COM/BILL WA	14.98		
02/02	02/01	5543286105V76FRG1	AMZN MKTP US*EM65C20E3 AMZN.COM/BILL WA	164.20		
02/09	02/08	5543286172X6YTGAA	AMZN MKTP US AMZN.COM/BILL WA CREDIT	25.66 CR		
02/10	02/10	5543286192XJ7Z80D	AMZN MKTP US*QM7DP5GP3 AMZN.COM/BILL WA	206.84		
02/10	02/10	5543286192XJ9GW67	AMZN MKTP US*HE3Z78L10 AMZN.COM/BILL WA	18.32		
02/14	02/13	55432861Q5W8JAVKE	AMZN MKTP US*HE80G92G0 AMZN.COM/BILL WA	103.52		
02/15	02/14	55432861D5WHM1VKL	AMZN MKTP US*HE81A83O2 AMZN.COM/BILL WA	23.20		
02/17	02/16	02305371G00GY58RQ	BJS WHOLESALE #383 MADISON HEIGH MI	153.89		
02/17	02/16	82711161F000EQASS	YOUTHPLAYS LOS ANGELES CA	323.75		

JOAN RYBINSKI						
XXXX XXXX XXXX 4803						
CREDIT LIMIT \$5,000.00		PURCHASES \$488.77	CASH ADV \$0.00	FEES CHARGED \$0.00	CREDITS \$0.00	TOTAL ACTIVITY \$488.77
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
02/03	02/02	05436841200AQSDBO	DOLLAR TREE HAZEL PARK MI	60.00		
02/05	02/03	05436841300AX4PS3	DOLLAR TREE WARREN MI	81.25		
02/19	02/17	05436841HEHV15ZEN	LITTLE CAESARS #174 FERNDALE MI	74.87		
02/21	02/20	05436841K8PM9J2WT	KROGER #447 HAZEL PARK MI	55.45		
02/21	02/20	02305371L00HPLJB8	BJS WHOLESALE #383 MADISON HEIGH MI	183.45		
02/22	02/21	05436841M00AMRTMY	DOLLAR TREE WARREN MI	33.75		

HEIDI KUNZ						
XXXX XXXX XXXX 7221						
CREDIT LIMIT \$5,000.00		PURCHASES \$1,638.34	CASH ADV \$0.00	FEES CHARGED \$0.00	CREDITS \$0.00	TOTAL ACTIVITY \$1,638.34
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
02/03	02/02	054368412BLK6JN3Q	SAMS CLUB #6659 MADISON HEIGH MI	111.66		
02/03	02/02	054368412BLK6JN60	SAMS CLUB #6659 MADISON HEIGH MI	99.98		
02/03	02/02	5548382122LR8N3BD	SAMSCLUB #6659 MADISON HEIGH MI	24.82		
02/05	02/05	55432861435LKEBFE	AMZN MKTP US*C11DS4A13 AMZN.COM/BILL WA	383.97		
02/06	02/04	0230537148PNGWX3Y	MENARDS WARREN MI WARREN MI	10.58		
02/08	02/06	554328616367FXN6Z	MEIJER # 222 MADISON HEIGH MI	4.19		
02/10	02/09	054368419BLKBRR9G	SAMS CLUB #6659 MADISON HEIGH MI	173.94		
02/10	02/09	555475018619G7YYZ	MFASCO HEALTH & SAFETY 8002219222 MI	615.87		
02/14	02/14	55432861D5WAWBP8S	AMZN MKTP US*HE2OE37R0 AMZN.COM/BILL WA	69.35		
02/17	02/16	05436841GBLK5RND E	SAMS CLUB #6659 MADISON HEIGH MI	143.98		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KRISTY SCHLAK						
XXXX XXXX XXXX 1852		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00		\$690.00	\$0.00	\$0.00	\$0.00	\$690.00
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/15	02/14	55429501DRS7A26BX	MSBO	5173272584	MI	180.00
02/15	02/14	55429501DRS7B4F3N	MSBO	5173272584	MI	150.00
02/15	02/14	55429501DRS79RBHE	MSBO	5173272584	MI	180.00
02/19	02/17	55429501GRSASP151	MSBO	5173272584	MI	180.00

KRISTINA HERRON						
XXXX XXXX XXXX 2144		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00		\$2,505.58	\$0.00	\$0.00	\$0.00	\$2,505.58
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/05	02/04	053146114EHWAQJJB	JIMMY JOHNS - 2619 - E SAINT CLAIR S MI			188.91
02/08	02/07	25247801600EV92WY	EMU WEB PURCHASE	7344871047	MI	298.70
02/08	02/07	02305371700HKV7BV	BARNES&NOBLE PAPERSOUR 800-843-2665 NY			561.48
02/08	02/07	827111616000Q1ZDZ	MABE MI LANSING MI			750.00
02/12	02/12	55429501BMMVV9SQN	EZCATERSUBWAY	8004881803	MA	291.76
02/15	02/14	25247801D00W4RE00	EMU WEB PURCHASE	7344871047	MI	299.73
02/15	02/15	12302021E004VK3WE	MICHIGAN ASSOCIATION O AUSTIN TX			115.00

HAILEY GRAHAM						
XXXX XXXX XXXX 1960		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$50,000.00		\$1,395.15	\$0.00	\$0.00	\$0.00	\$1,395.15
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/10	02/09	554295018LSFTBHL3	VISTAPRINT	8662074955	MA	53.99
02/10	02/09	5543286182XGJ31WF	SUPPLYHOUSE.COM	888-757-4774	NY	1,341.16

CORRIE CHANSLER						
XXXX XXXX XXXX 4881		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$953.65	\$0.00	\$0.00	\$0.00	\$953.65
Post Date	Tran Date	Reference Number	Transaction Description			Amount
02/09	02/08	5270487170D17T6KK	LRP PUBLICATIONS PALM BEACH GA FL			270.00
02/17	02/16	82711161G0004K2Z4	RIVERSIDE INSIGHTS ITASCA IL			683.65



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Human Resources
Subject: Personnel Recommendations Report
Date: April 24, 2023

Please see the personnel actions as indicated on the Hazel Park Board of Education Personnel Recommendations report for the April 24, 2023 Board of Education regular meeting. The packet also includes supporting documentation.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



NAME	EVENT	DATES OF EVENT	LOCATION	ESTIMATED COST
				(Includes Sub)
Melissa McDonald	Evaluation Of District Language	04/21/23	Oakland Schools	\$0.00
Leah Grasl	Evaluation Of District Language	4/21/23	Oakland Schools	\$0.00
Wendy Muzzareli	Michigan Council of teachers and Match Association	07/19/23	Detroit	\$249.00
Stephanie Dulmage	Evaluation Of District Language	04/21/23	Oakland Schools	\$0.00
Stephanie Dulmage	K-12 Alliance	05/12/23	Detroit	\$100.00



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www.hazelparkschools.org

To: Hazel Park Board of Education

From: Dr. Amy Kruppe, Superintendent

Subject: National Superintendent Roundtable Membership

Date: April 24, 2023

The National Superintendents Roundtable (NSR), a non-profit 501(c)(3) organization, has a membership of approximately 100 school superintendents from 30 states. For the last several years Dr. Kruppe has been invited to join. This year she is requesting membership to continue to grow the district. Here are some of the benefits of membership:

- Membership in a supportive community that provides a “safe harbor” to discuss common concerns.
- Free registration at webinars and a national meeting in November where superintendents learn from and interact with national and international leaders, such as Diane Ravitch (Reign of Error), Pasi Sahlberg (Finnish Lessons), Peter Senge (The Fifth Discipline), and Sir Kenneth Robinson on a one-to-one basis.
- The satisfaction of contributing to an emerging superintendents’ voice on vital national issues.
- Publication of *How High the Bar?* (January 2018), which analyzes the validity of benchmarks associated with NAEP/Common Core assessments.
- Publication of *School Performance in Context* (January 2015), which argues for taking social, economic, and cultural differences into account in international comparisons.
- Participation in a three-month long Education Week Blog (2014), which let superintendents discuss assessment on an equal footing with testing experts.
- A free copy of *The Superintendent’s Fieldbook* (2nd edition, 2013) written by four Roundtable founders. Hailed by AASA as “more than just a good read...an invaluable resource ...that can guide a superintendent in everything from speaking before a Chamber of Commerce to explaining test data to the public.”
- Written briefings on topics such as school finance, the Common Core, and issues of childhood poverty.
- Two semi-annual written newsletters, Roundtable News, along with 10 monthly online newsletters capturing the latest events and news around schools.



- Intensive educational study missions to schools in other nations (previously Finland, France, and England) at greatly reduced rates. In May 2019, the Roundtable visited Germany and the Czech Republic to explore career and technical education in Europe. Unfortunately, a planned 2020 trip to Australia was canceled due to the coronavirus pandemic.
- Membership dues are \$2500.00.

Recommendation

That the Board of Education approve the membership for Dr. Kruppe at a cost of \$2500.00 to the National Superintendents Roundtable (NSR).

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



2023 CALENDAR

January 18 virtual speaker series featuring John Tanner

February 17 Possible NSR Reception at The DoSeum

February 18 NSR Breakfast at AASA featuring John Tanner

March 15 virtual speaker series featuring Gladys Cruz

April 12 member check-in on Zoom

May 17 virtual speaker series featuring Michael Lubelfeld

June 7 member check-in on Zoom

July 28 National Symposium Opens at 4 p.m./Dinner Reception

July 29 Ronald Reagan Presidential Library

July 30 National Symposium Closes by Noon

August 16 member check-in on Zoom

September 13 virtual speaker series featuring Michael Hynes

October 11 member check-in on Zoom

November 8 virtual speaker series

December 6 member check-in on Zoom

Questions? Contact Steve McCammon,
Executive Director,
at 502.895.1942 or
steve@superintendentsforum.org.



PROGRAMMING OPPORTUNITIES FOR MEMBERS IN 2023

Here's what you can expect this year:

- Two in-person symposiums, the first at AASA in San Antonio, Texas, and the second in Simi Valley, California at the Ronald Reagan Presidential Library
- A virtual speaker series and virtual check-ins for members
- Newsletters and summaries of speakers



John Tanner, bravEd

Roundtable Breakfast at AASA National Conference on Education, San Antonio, Texas (February 18)

We are pleased to offer our members an exclusive opportunity to meet John Tanner, founder of bravEd. We will have a presentation on his Benefits-Based Accountability Framework along with the chance to interact with him over breakfast on February 18.

In-Person Symposium at the Ronald Reagan Presidential Library, Simi Valley, California (July 28–30)

The theme for this year will be: *Forty Years Since A Nation at Risk: What Have We Learned?*

Virtual Speaker Series: January, March, May, September, and November

Meet virtually with national thought leaders to explore dynamic school issues such as funding, reform struggles, battling disinformation, and perceptions of public schools. Speakers who may present in 2023 include John Tanner, for a sneak peak at his February talk, Gladys Cruz, president of AASA, Michael Lubelfeld, superintendent and author of *The Unfinished Leader: A School Leadership Framework for Growth & Development*, and Michael Hynes, author of *Staying Grounded: 12 Principles For Transforming School Leader Effectiveness*. Last year our members enjoyed hearing from James Johnson, David Autor, Peter Smagorinsky, Henry Pettiegrew, and Ben Houlteberg.

Virtual Member Check-In: April, June, August, October, and December

NSR colleagues share both the triumphs and the challenges of school leadership.

« SCAN THE QR CODE TO RESERVE YOUR 2023 MEMBERSHIP OR USE THIS
DIRECT LINK: <https://l.ead.me/2023nsr>



2022 MEMBERS



You don't get the chance in other professional organizations to rub shoulders closely and directly with the experts and leaders we meet in the Roundtable.

—Michael Hynes, Superintendent, Port Washington UFSD, New York

Thomas Ahart
Des Moines Public Schools, IA

Kevin Alfano
Fife School District, WA

Angela Allen
Prospect Hill Academy, MA

Anna Alvarado
Freeport School District 145, IL

Anthony Azar
Dighton-Rehoboth Regional School District,
MA

Joseph Baeta
Norton Public Schools, MA

Houston Barber
Fayette County Public Schools, KY

Gary Bates
Fort Sam Houston ISD, TX

Melissa Bavaro-Grande
East Granby Public Schools, CT

Morcease Beasley
Clayton County Public Schools, GA

Helio Brasil
Keyes Union School District, CA

Melvin Brown
Montgomery Public Schools, AL

Eric Byrne
Rye City School District, NY

Rebecca Coffman
Zionsville Community Schools, IN

Jonathan Cooper
Mason City Schools, OH

Gudiel Crosthwaite
Lynwood Unified School District, CA

Gladys Cruz
Questar III BOCES, NY

Mike Curry
Decatur Public Schools #61, IL

Monique Darrisaw-Akil
Uniondale School District, NY

Joseph Davis
Ferguson-Florissant School District, MO

Matt Degner
Iowa City Community School District, IA

Laurie Dent
Sumner-Bonney Lake School District, WA

Mary Ann Dewan
Santa Clara Office of Education, CA

Peter Dillon
Berkshire Hills RSD, MA

Robert Dillon
Nassau BOCES, NY

Talisa Dixon
Columbus City Schools, OH

Tahira DuPree Chase
Westbury Union Free School District, NY

Linda Dwight
Harvard Public School District, MA

Vivian Ekchian
Glendale Unified School District, CA

Christian Elkington
RSU 9 - Mt. Blue Regional School District, ME

Susan Enfield
Washoe County School District, NV

Dan Erickson
Bowie USD, AZ

Marc Feuerbach
Cartersville City Schools, GA

Jim Flynn
Kentucky Association of School
Superintendents, KY

Erica Forti
East Haven Public Schools, CT

Richard Fry
New Story Schools & River Rock Academy, PA

Zandra Jo Galván
Greenfield Union School District, CA

Joshua Garcia
Tacoma Public Schools, WA

Jennifer Garrison
Vandalia CUSD 203, IL

Brian Gatens
Emerson Public Schools, NJ

Susan Givens
Newmarket School District, NH

David Glasner
Shaker Heights City School District, OH

Jody Goeler
Hamden Public Schools, CT

Lori González
Lamont Elementary School District, CA

LaRuth Gray
New York University Metro, NY

Tina Halliman
SPEED SEJA District 802, IL

Lisa Harrod
Manteno CUSD No. 5, IL

James Harvey
National Superintendents Roundtable, WA

Paul Haughey
Spencer-East Brookfield Regional School District, MA

Magda Hernandez
Irving Independent School District, TX

Joseph Hochreiter
Hendrick Hudson Central School District, NY

Devon Horton
Evanston/Skokie School District 65, IL

Paul Hungerford
Gratiot-Isabella RESD, MI

Gregory Hutchings
Alexandria City Public Schools, VA

Michael Hynes
Port Washington UFSD, NY



The minute I get the dates for the meetings, I add them to my calendar.

—Theresa Rouse, Superintendent, Joliet Public Schools 86, Illinois



2022 MEMBERS



The briefing papers and research reports are first rate.
—Susan Enfield, Superintendent, Washoe Public Schools, Nevada

Rebecca Jenkins
Libertyville School District 70, IL

Laura Kagy
Seneca East Local School District, OH

Bruce Karam
Utica City School District, NY

Martinrex Kedziora
Moreno Valley Unified School District, CA

Elizabeth Keenan
Special School District of St. Louis County,
MO

Andrew Kelly
Radically Transforming Lives, WA

Kirk Koennecke
Indian Hill Exempted Village School District,
OH

Gerald Kohn
Retired, FL

Matt Krise
National Superintendents Roundtable, OH

Amy Kruppe
Hazel Park Schools, MI

Lisa Leali
Lake Bluff Elementary School District 65, IL

Joshua Lightle
Eastside Union School District, CA

Jim Lloyd
Olmsted Falls City Schools, OH

Michael Lubelfeld
North Shore School District 112, IL

David Lussier
Wellesley Public Schools, MA

Joan Mast
Scotch Plains-Fanwood Public Schools, NJ

Nelda McCabe
Retired, AL

William McCoy
Invo Healthcare, CA

Tracy McSparren
Bellflower Unified School District, CA

Daniel Moirao
Retired, CA

Matthew Montgomery
Lake Forest Schools, IL

Scott Morrison
Tri-Town School Union, MA

Lenell Navarre
Bloom Township District 206, IL

Bill O'Brien
Mona Shores Public Schools, MI

Paul O'Malley
Butler School District 53, IL

Yyi Osunde
Stratford Public Schools, CT

Henry Pettiegrew
East Cleveland City School District, OH

Randy Poe
Northern KY Education Council, KY

Andre Ponder
Mineral County School District, NV

Michelle Reid
Fairfax County Public Schools, VA

Glenn Robbins
Brigantine Schools, NJ

Kevin Roberts
Big Spring School District, PA

Scott Robison
Zionsville Community Schools, IN

Dana Rosenbach
North Mason School District, WA

Theresa Rouse
Joliet Public Schools District 86, IL

Kevin Russell
Downers Grove Grade School District 58, IL

Melissa Sadorf
Stanfield Elementary School District 24, AZ

Thomas Scarice
Westport Public Schools, CT

Anthony Scarsella
Palos School District 118, IL

Noel Schmidt
Rock Ridge Public Schools, MN

Brian Schmitt
Genesee Valley Central School District, NY

Paul Schrik
Troy Community Consolidated 30-C, IL

Steven Stone
Dracut Public Schools, MA

Jeanice Swift
Ann Arbor Public Schools, MI

Jeff Talbert
Canton City Schools, OH

Ronnie Tarchichi
Pennsauken Public Schools, NJ

Robert Tremblay
Framingham Public Schools, MA

David Vroonland
Mesquite ISD, TX

Tony Watlington
The School District of Philadelphia, PA

Calvin Watts
Gwinnett County School District, GA

Douglas Wheeler
College Community School District, IA

Clayton Wilcox
Compass USA, NC

Klint Willert
Brookings School District 05-1, SD

Kelly Withers
Rowan-Salisbury Schools, NC

Louis Wool
Harrison Central School District, NY

Alena Zachery-Ross
Ypsilanti Community Schools, MI

Mike Zalar
Ursuline College, OH

Paul Zinni
King Philip Regional School District, MA

Schlechty Center
PO Box 6929
Louisville, KY 40206
502.445.3377
srucker@schlechtycenter.org



INVOICE 1523

DATE 12/07/2022

DUE DATE 01/06/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	P NSR	Annual Membership - National Superintendents Roundtable - 2023 renewal	1	2,500.00	2,500.00

TOTAL DUE

\$2,500.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Megan Papasian-Broadwell, Executive Director of Student Services
Subject: Jardon School: Extended School Year Services 2023
Date: 4/12/2023

Funding Source: Tuition-based Funding
Estimated Employee Salary + Fringe Benefits: \$45,000
Student Tuition: \$3,500

Extended school year services for special education students will provide research-based curriculum to ensure students maintain skill levels throughout the duration of summer vacation. The academic impact of extended school year (ESY) services is a significant factor in the success of students with special needs and must be considered for every student with a disability at each Individualized Education Program (IEP) Team meeting. The need for ESY must be determined individually and may not be provided or denied based upon category of disability or program assignment. A student may be determined to need ESY services due to:

- 1) A serious potential for regression of skills beyond a reasonable period of recoupment;
- 2) The nature or severity of the disability; or
- 3) Critical stages or areas of learning.

Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community. In delivering Extended School Year services to students in Hazel Park Schools, special education personnel adhere to the programs and services indicated on the students' Individualized Education Plans and implement district approved curriculum in reading, writing and mathematics.





Ford Administration
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www.hazelparkschools.org

Assignment	Program	Hours x Days
Teacher	Jardon ESY	3.75 x 24
Teacher	Jardon ESY	3.75 x 24
Teacher	Jardon ESY	3.75 x 24
Teacher	Jardon ESY	3.75 x 24
Speech/Language	Jardon ESY	3.5 x 7
Occupational Therapy	Jardon ESY	3.5 x 3
Social Worker	Jardon ESY	3.5 x 7
Secretary	Jardon ESY	1.5 x 7
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Paraprofessional	Jardon ESY	3.5 x 24
Administrator	Jardon ESY	3 x 12

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Stephanie Dulmage, Executive Director of Teaching, Learning, and Assessment
Subject: Webster Early Childhood - Creative Curriculum Purchase
Date: 4/17/23

Purpose

Building strong literacy and math skills starts with a good foundation in preschool. This requires access to a high quality curriculum, aligned to best practices, that is implemented by a highly trained staff. In order to address this need, we are requesting a transition to Creative Curriculum in our GSRP classrooms. The Preschool Academy teachers are already using Creative Curriculum. A consistent curriculum in all of our preschool classes will provide a common set of data to monitor progress and inform instructional decisions, allow us to optimize instructional coaching and training supports, and increase alignment to the Essential Literacy and Math practices, and current research that supports the benefits of explicit, intentional teaching in the areas of literacy and math. Our goal is to have a systemic EC-8 literacy and math instructional approach that is aligned and reflective of best practice. Research indicates that Creative Curriculum is a high quality early childhood resource that shows good alignment with the district instructional framework and early childhood quality indicators.

The proposal includes curriculum for 7 classrooms, essential teaching tools, and access to the Creative Curriculum Cloud, a digital tool for lesson planning, recording and access student data, and collaborating with other teachers. In addition to a high quality resource, a successful implementation depends on ongoing, professional learning and coaching. Built into this proposal is a two year plan to provide staff training that includes 7 professional learning sessions and training for the building principal to coach and monitor the implementation of Creative Curriculum. Teachers also have access to the PD Teacher Membership. This provides access to 24/7 courses, live webinars, collaboration with fellow educators, and courses that will prepare them to complete their Certificate of Child Development (CDA).

To maximize costs, multi-year subscriptions to the Creative Curriculum Cloud and the PD Teacher Membership were negotiated which resulted in a significant reduction in costs when compared with yearly renewals. All shipping fees were removed as a courtesy to Hazel Park School District for the comprehensive purchase of creative curriculum and a two-year professional learning contract.

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.
- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.





Funding Source:

- General Fund
- GSRP Grant

The transition to Creative Curriculum required approval from the ISD. The Early Childhood department is in full support and have offered to write us into an MDE grant that would pay for a portion of the costs to outfit the GSRP classrooms. Additionally, costs related to the Gold Assessment licenses will most likely be reimbursed by the ISD.

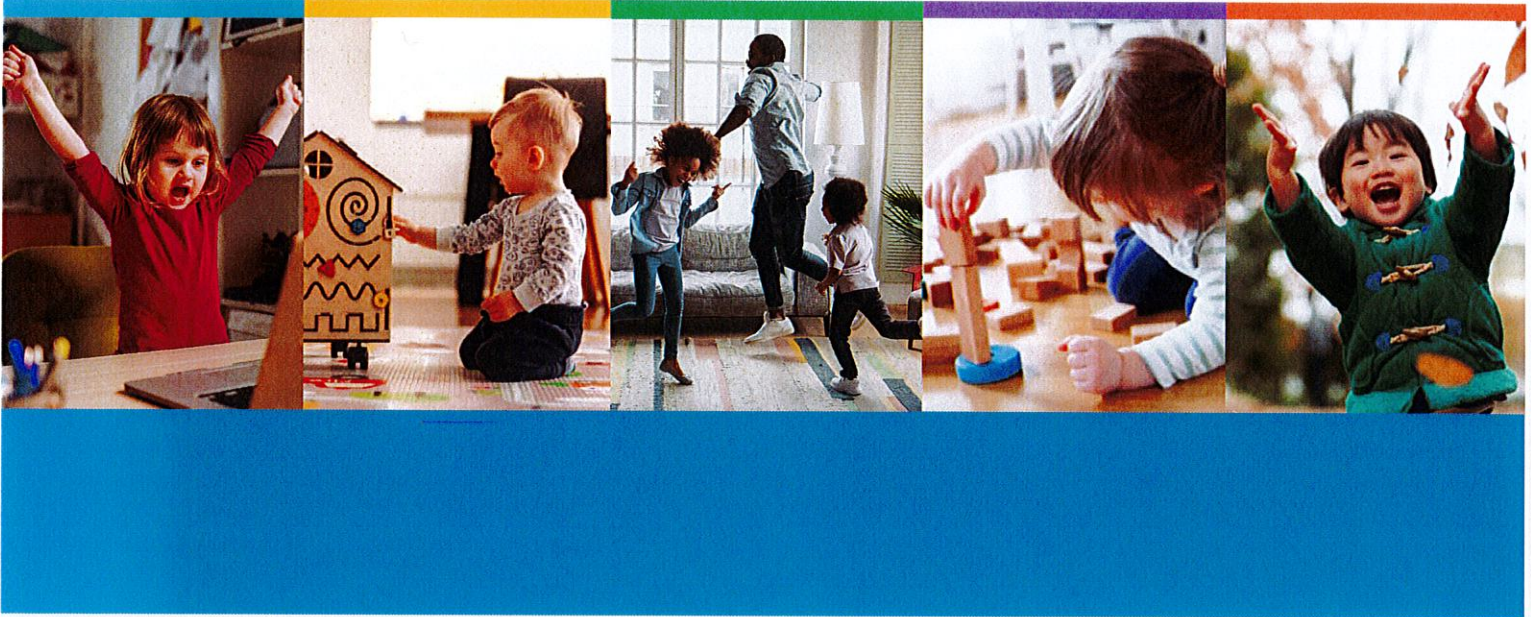
Budget Item	Quantity	Total Cost
New Classroom Bundle: <ul style="list-style-type: none"> • Creative Curriculum for Preschool • Essentials Kit • Gold Assessment Licenses- 1 Year • PD Teacher Membership - 5 years • Creative Curriculum Cloud - 5 Years 	7 10 120	\$57,845
Current Classroom: <ul style="list-style-type: none"> • Creative Curriculum Cloud - 5 Years 	3	\$12,075
PD Teacher Membership - 3 year	15	\$12,825
Professional Learning - 2 Year Plan	7 Sessions & Coaching Support	\$22,865
	Total Cost	\$105,610

Recommendation

That the Board of Education approve the purchase of the comprehensive Creative Curriculum package, including professional development in an amount not to exceed \$105,610.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Proposal for

Stephanie Dulmage

Hazel Park Schools

Friday, March 31, 2023

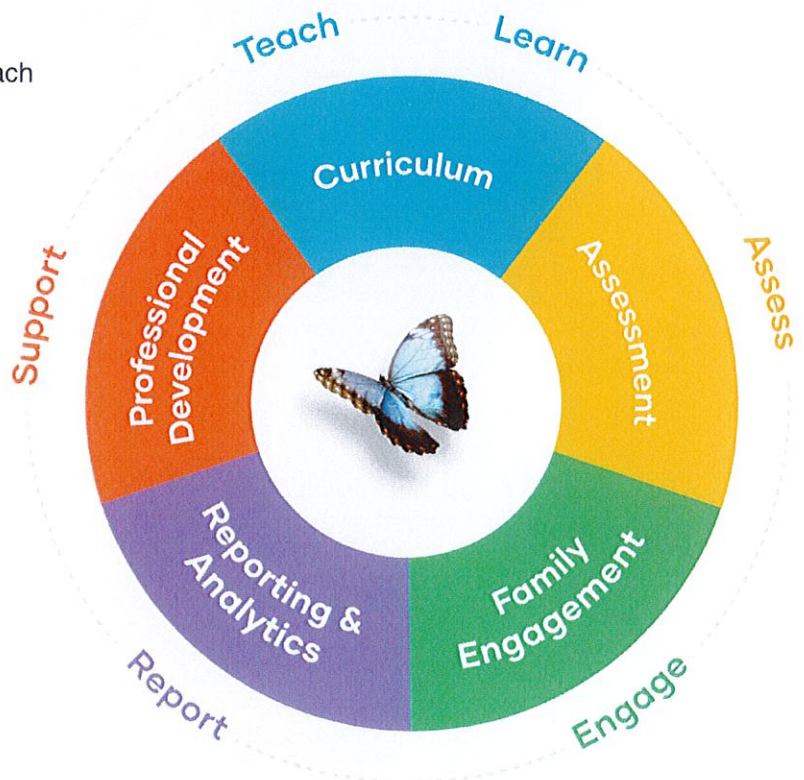
About Us

For over 40 years, Teaching Strategies has provided early childhood educators with innovative, research-based, effective resources to help build a strong foundation for our youngest learners. With ground-breaking solutions and a strong belief that a child’s first 8 years are critical for school success, we are an advocate for the early childhood education community. Teaching Strategies provides the most innovative and effective curriculum, assessment, professional development, and family engagement resources to programs serving children from birth through third grade.

We consistently expand our offerings to keep pace with the evolving needs of early childhood educators. These offerings include award-winning products like *The Creative Curriculum*®, the widely adopted assessment solution *GOLD*®, and innovative family engagement and program management solutions like ReadyRosie® and Tadpoles®. In fact, every year millions of children are educated and cared for by early learning professionals who use the Teaching Strategies approach. Tens of thousands of early childhood educators benefit from our targeted professional development solutions, which provide options to suit the needs of every educator in every kind of program. Support for involving families is built directly into our resources to help educators build that essential bridge between school and home.

Our comprehensive, research-based approach was created by early childhood experts. It supports every teacher and facilitates individualized learning for every child.

Teaching Strategies provides the only connected ecosystem in early childhood education, integrating all the essential elements of a high-quality early childhood education—curriculum, assessment, professional development, and family partnerships. Through the leading early learning platform, our ecosystem brings together essential content, tools, data, and support aligned to research-based objectives, empowering teachers to easily identify and respond to each child’s needs.





Benefits of Partnering with Teaching Strategies

Teaching Strategies is a trusted partner in creating and implementing a high-quality early childhood education program.

We have served the early childhood education community exclusively and have extensive experience collaborating with policy makers, administrators, and educators. Our partnerships range from state departments of education and all branches of the United States military childcare system to individual public school programs, private programs, Head Start and Early Head Start programs, and childcare organizations. When you partner with Teaching Strategies, you connect to our vast network and benefit from our decades of experience.

Each partnership is developed on the basis of a shared vision and is uniquely tailored to meet the program's needs.

We draw on our experience with large-scale implementation to ensure success for every new partner. After all, a contract is only the beginning of a long-term relationship, and our extensive menu of turnkey and customized support options reflects our commitment to designing implementation strategies that are exactly right for your teachers and your program.

Our resources are built on research.

Knowledge of child development theory and a careful consideration of the latest research from the field lie at the heart of our solutions. These solutions were developed by former early childhood educators who know what teachers need every day in the classroom and what administrators and coaches like you need to support the teachers in their programs.

With Teaching Strategies, teachers have comprehensive resources, dedicated support, and an experienced partner in building a strong foundation for children's success.

Proposed Solution for Hazel Park Schools

Your best partner in early childhood education is one who is as committed as you are to supporting all aspects of your teachers' critical work and promoting positive outcomes for all children. That's where we come in. We're committed to helping Hazel Park Schools provide a high-quality program that prepares children for success, both in school and in life.

Your proposed solution is comprised of the following components:

Curriculum

- *The Creative Curriculum® for Infants, Toddlers, and Twos*
- *The Creative Curriculum® Expanded Daily Resources for Twos*
- *The Creative Curriculum® for Preschool, Guided Edition*
- *The Creative Curriculum® for Preschool, Sixth Edition*
- *The Creative Curriculum® for Kindergarten*
- *The First Six Weeks: Building Your Classroom Community*
- *The Creative Curriculum® for Family Child Care*
- Al's Pals™
- MarcoPolo for Educators™

Assessment

- GOLD®

Family Engagement

- ReadyRosie®
- Family Learning Pack
- Teaching Strategies Family

Professional Development

- Teacher Membership
- Coach Membership
- Instructor-Led Professional Development
- Noni

Classroom Materials

- The Essentials Kit
- The Kodo Kit
- The Nonfiction Book Collection
- The Children's Book Collection for *The Creative Curriculum®*
- The Barefoot Books Collection

Center Management

- Tadpoles®

The Creative Curriculum® for Preschool, Guided Edition is a research-based, comprehensive curriculum for preschool. Comprised of *The Foundation*, seven research-based volumes that provide the knowledge base of the curriculum, and the *Daily Resources*, which offer step-by-step guidance in the form of *Teaching Guides* and additional daily teaching tools, *The Creative Curriculum® for Preschool* is fully aligned with the Head Start Early Learning Outcomes Framework and the early learning standards for each state.

[Take a look inside](#)
[The Creative Curriculum® for Preschool](#)
[Guided Edition](#) →

*Available in English, Spanish, or Bilingual Curriculum Kits



Featuring exploration and discovery as a way of learning, *The Creative Curriculum® for Preschool* enables children to develop confidence, creativity, and lifelong critical thinking skills.

The curriculum

- is based on 38 objectives for development and learning, including research-based progressions that show widely held expectations of learning and development for children at specific ages or classes/grades;
- features the study approach, a method of integrating content learning into children's in-depth, project-based investigations of a meaningful topic that is relevant to their lives;
- presents knowledge-building volumes and daily practice resources in tandem;
- offers daily opportunities to individualize instruction, helping teachers meet the needs of every type of learner;
- addresses all the important areas of development and learning, from social-emotional development and math learning to technology and the arts, and incorporates them throughout every part of every day;
- offers daily, built-in opportunities for observation, helping teachers make the most of the strong relationship between curriculum and assessment;
- offers complete support for working with English- and dual-language learners, including detailed guidance that builds teachers' knowledge about best practices; and
- contains guidance for working with all learners, including advanced learners and children with disabilities

The Creative Curriculum® for Preschool, Guided Edition includes the following:

The Foundation

Seven foundation volumes provide the latest theory and research for teaching young children, helping teachers develop a thorough understanding of best classroom practices. The volumes contain everything teachers need to know to build and implement a high-quality preschool program.

Volume 1: *The Foundation* presents all the information needed to get started and effectively set up a high-quality program. It summarizes the theories and most up-to-date research about how children develop and learn, the learning environment, what children learn, caring and teaching, and partnering with families.

Volume 2: *Interest Areas* provides strategies and best practices for creating high-quality interest areas in classrooms. With guidance for the initial classroom set-up and materials to enhance children's learning, strategies for extending development and learning in the interest areas, and Letters to Families that introduce each interest area, this volume helps transform the learning environment and how teachers interact with children.

Volume 3: *Social–Emotional, Physical & Cognitive* explains research and strategies for supporting the development of these three essential areas. This information helps teachers plan for opportunities to nurture growth in these developmental areas and ensures support for the development of the whole child.

Volume 4: *Language & Literacy* prepares teachers with knowledge, tools, and research to inspire children to read, write, and develop a love of literature. It includes practical strategies for intentionally teaching language and literacy skills and tips for integrating rich and enjoyable literacy and language experiences throughout the classroom and the entire day.

Volume 5: *Mathematics* helps teachers fully understand the development of mathematical concepts and skills and how to purposely integrate them throughout the day and in each interest area. It offers guidance for effectively scaffolding children's mathematics learning and development.

Volume 6: *Science and Technology, Social Studies & the Arts* shares strategies for embedding these essential content areas into the context of children's everyday play and discovery. It also provides a closer, in-depth look at studies and how to fully engage children in project-based investigations.

Volume 7: Objectives for Development & Learning describes in detail the 38 research-based objectives which are aligned to state early learning guidelines and the Head Start Early Learning Outcomes Framework. It presents the research behind each objective, the progressions of development and learning, and strategies to promote development and learning.

Daily Resources

Daily Resources help teachers plan and manage every moment as they immerse children in dynamic and engaging learning experiences throughout the school day. These resources offer a wealth of ideas and detailed plans for filling every day with meaningful and engaging experiences for all children.

Teaching Guides provide daily support for the entire school year, offering comprehensive, detailed plans that span several weeks and guide teachers, moment-by-moment, through each day. Nine total Teaching Guides provide daily support for the entire school year. The First Six Weeks Teaching Guide gives guidance for beginning the school year and focuses on creating a positive classroom community. Eight Teaching Guides feature studies to engage children in hands-on investigations of familiar, meaningful, and interesting topics, including balls; buildings; clothes; exercise; reducing, reusing, and recycling; trees; water; and wheels.

Intentional Teaching Experiences provide playful and engaging learning experiences to support developing language, literacy, mathematics, social–emotional, and physical skills with directions to help teachers individualize each experience to meet the unique needs of every learner. In the print curriculum, there are 251 bilingual (English and Spanish) experiences.

Mighty Minutes® help teachers turn transitions and other “in-between” times into meaningful opportunities to intentionally promote language, literacy, math, science, social studies, and physical skills. You’ll find 100 Mighty Minutes® in the print curriculum.

Mighty Minutes® Posters bring favorite Mighty Minutes® to life with a large, dry-erase format. The print curriculum includes 20 bilingual posters that help encourage developing literacy, writing, and language skills.

The **Teaching Strategies Children’s Book Collection** features beloved classic tales and contemporary works by award-winning authors and illustrators to support high-quality read-alouds. The collection includes original nonfiction books, which complement each of the study topics. There are 73 children’s books in the print collection.

Book Discussion Cards™ explain how to read and talk about selected books in the Children's Book Collection. They feature probing questions to help teachers nurture the critical thinking skills that are essential for success in kindergarten and beyond. With the cards, teachers can engage children in rich, analytical book discussions during repeated, interactive read-alouds and explore language, literacy, and social-emotional concepts. The print curriculum includes 20 Book Discussion Cards™.

A digital **Photo Library** is provided to give teachers easy access to photos that support the investigations, concepts, and *The Creative Curriculum* vocabulary in the included Teaching Guides.

The **Resource Organizer** is a specially designed binder in which resources for the day can be assembled, keeping them close at hand.

The **Getting Started guide** provides thorough support for setting up the classroom and beginning to use the curriculum. It presents an overview of all included resources and offers practical advice, embedded coaching, and a comprehensive checklist to help teachers navigate a new, exciting curriculum.

Classroom and family resources are available to download online with the purchase of *The Creative Curriculum® for Preschool*. The resources offer built-in opportunities for involving families through *Letters to Families*, *Weekly Planning Forms*, a "Scope and Sequence" document, and *LearningGames®* in both English and Spanish.

The Creative Curriculum® Cloud includes a full library of resources from ® for teachers and families. More than a digital curriculum, *The Creative Curriculum® Cloud* takes our leading early childhood curriculum resources online to support educators as they bring a content-rich, developmentally appropriate curriculum to life. In addition to digital access to curriculum, it provides dynamic planning tools that help individualize instruction, facilitates communication between teachers and families, streamlines weekly planning processes, and offers access to new family-facing resources to build consistency in learning experiences. *The Creative Curriculum® Cloud* is a digital aid for teachers, facilitating everyday engagement and communication and streamlining administrative tasks so that teachers can have more meaningful interactions with every child.

The Creative Curriculum® Cloud for Preschool

Teacher Resources

- Foundation volumes (13)
- *Getting Started* guide
- *Teaching Guides* (20+)
- *Intentional Teaching Experiences* (251)
- *Mighty Minutes*® (300)
- Book Discussion Cards™
- Select books from our *Children's Book Collection*
- Photo Library
- Access to a Digital Children's Library with over 200 titles in English and Spanish in an interactive, child-friendly e-reader format for teachers and families

Family-Facing Resources

- *At-Home Guided Learning Plans*
- *Guided Learning Experiences* (251)
- *Family Mighty Minutes*® (300)
- *LearningGames*® (100)
- *Recipe Cards* (16)
- Access to a Digital Children's Library with over 200 titles in English and Spanish in an interactive, child-friendly e-reader format for teachers and families

*Access to curriculum resources is determined by class type.

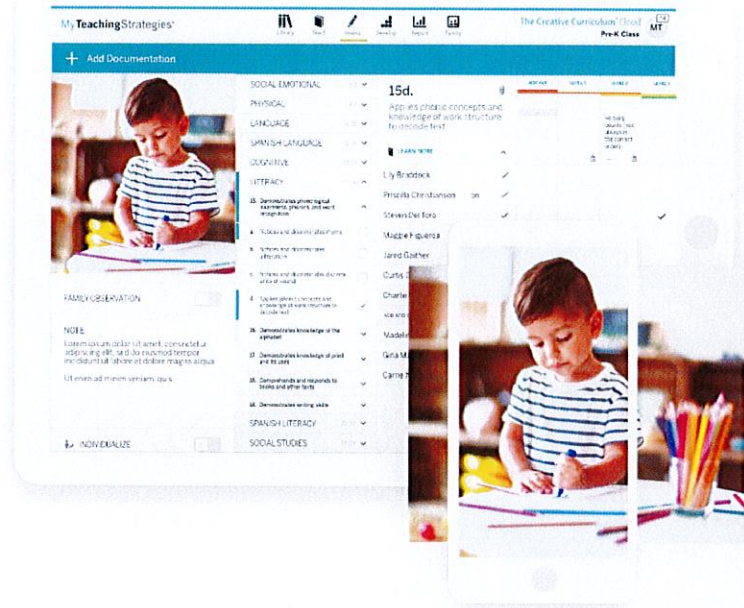
[Watch *The Creative Curriculum*® Cloud in Action](#) →

“*The Creative Curriculum*® is a rigorous framework of study that is developmentally appropriate while still meeting the needs of individual learners. The team of experts at Teaching Strategies have supported our district in ways that exceed expectations.”

Carrie Pearson, Ed.D., Director, Early Learning Program,
Keller Independent School District | Keller, Texas

GOLD® is a robust, full-featured online assessment system that makes it easy to conduct authentic, ongoing assessment for children from birth through third grade. Proven valid and reliable through extensive field testing, **GOLD®** is based on 38 objectives for development and learning that help teachers evaluate children’s progress toward mastering the knowledge, skills, and abilities that matter most for school success.

Teachers using **GOLD®** benefit from access to a subset of digital *Daily Resources* from *The Creative Curriculum® Cloud* (including *Intentional Teaching Experiences*, *Mighty Minutes®*, family *Guided Learning Experiences*, family *Mighty Minutes®*, and development and learning activities), powerful planning capabilities, and enhanced two-way communication.



Assessment for Any Setting

GOLD® offers a streamlined, simplified way to conduct authentic, ongoing assessment, supporting teachers in the critical task of planning developmentally appropriate learning experiences that challenge children to the edge of their abilities regardless of the setting—whether in-classroom or remote learning. With robust family documentation support, formative assessment can continue to fuel instruction in a distance learning setting. With **GOLD®** in the classroom, assessment is an authentic part of instruction, not a disruption. By using time-saving features such as a mobile app and easy-to-use planning resources, assessment becomes an organic part of teachers’ day-to-day interactions with children.

Aligned to Early Learning Guidelines

The 38 research-proven objectives for development and learning that provide the foundation for **GOLD®** include predictors of school success and are based on school readiness standards. The objectives are aligned with the *Head Start Early Learning Outcomes Framework* and the early learning standards for each state. These objectives are at the heart of the system; teachers will use them to focus their observations as they gather information to make classroom decisions.

Inform Individualized Instruction

Without knowing and understanding each child's strengths and needs and what progress they're likely to make next in each area of development and learning, teachers cannot provide the kind of support that is needed to ensure that each child can be successful. *GOLD*® doesn't just offer detailed guidance and support for teachers—it uses the most recent assessment information to provide teachers with what they need to effectively and easily individualize learning to ensure each child progresses. *GOLD*® supports teachers through every step of the ongoing assessment cycle, helping them understand what to focus on, why it is important, how to gather and interpret assessment information, and how to use that information to plan meaningful learning experiences to drive improved learning outcomes for each child.

Be accountable and drive large-scale, programmatic decision-making with data.

Hosted on a secure web platform, *GOLD*® utilizes technical, administrative, and physical procedures to ensure data is protected from unauthorized access, disclosure, or alteration. With Interrater Reliability Certification for teachers, administrators can ensure a valid and reliable assessment process at scale. Administrators can easily manage and maintain users, classes, and child records and generate outcomes reports to demonstrate growth in learning outcomes across the school year. With alignment to the Teaching Strategies® objectives of development and learning, teachers can be certain they are meeting all state and program requirements while ensuring they address each child's unique needs. *GOLD*® makes it easy to track progress at the individual child, classroom, program, district, and even state levels.

“*GOLD*® for ACADIA is a great tool that we love! It makes assessment so easy to do and to reference for progress. *GOLD*® helps us to also look at each child as a whole, not just academics. We've also been able to use our pre-k data to see if there are common trends for where children are low or high...making our teaching much more intentional. We also really like the reports...there are really parent-friendly ones that make it easy to show where their child is and where we want to see them by the end of year. It's very easy to use and when used correctly, doesn't take a ton of time.”

Heather McGraw, PreK Teacher, Acadia Academy, Lewiston, Maine

Teaching Strategies Family

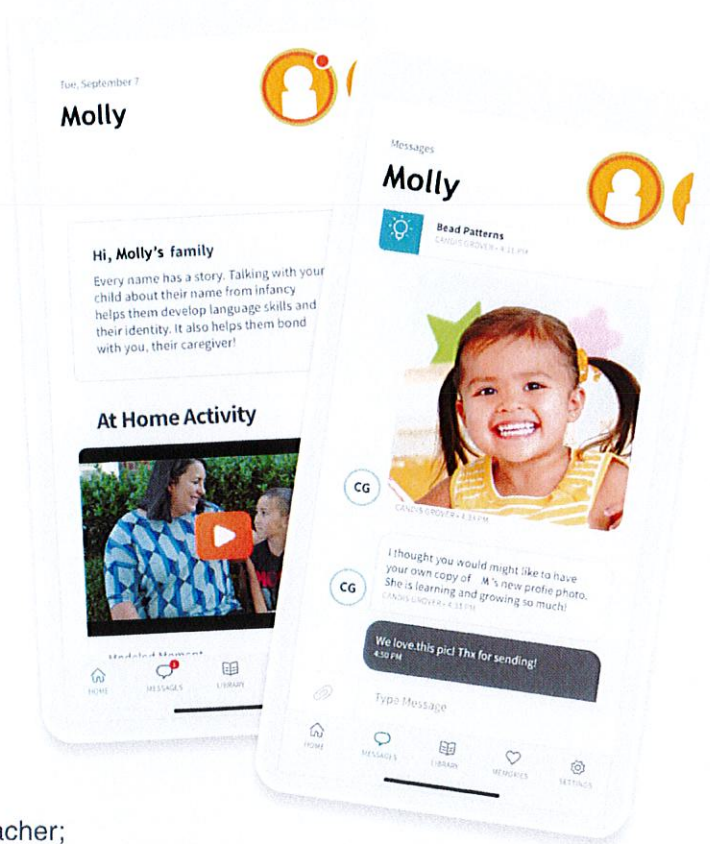
Teaching Strategies Family helps family members build connections with their child's teachers and caregivers through clear and meaningful two-way communication streams. The family app helps family members stay connected to the learning that is taking place in their child's classroom with multimedia playlists, engaging activities, and two-way messaging with the teacher.

When a teacher shares a new resource, family members are notified, automatically by their preferred method of communication—email, push notification, or both.

Teaching Strategies Family allows family members to:

- seamlessly communicate with their child's teacher;
- receive updates, videos, photos, and resources from their child's teacher that connect to classroom experiences;
- get automatic notifications about new posts by their preferred notification method;
- easily toggle between multiple children;
- access all previous updates that were shared;
- explore our Digital Children's Library, with over 200 titles in English and Spanish available through an interactive e-reader, in *The Creative Curriculum*® Cloud classrooms for preschool and kindergarten only; and
- be assured that all content is private and secure.

Additionally, the app facilitates family observations for inclusion in the assessment process, whether in-class or as part of remote learning. The app provides a seamless experience for families and is available for free on Android and iOS.



Professional Development Teacher Membership



Quorum Learning Management System interface showing various educational resources and a video player titled "Basics of Inclusion".

Research shows that children who are able to regulate, or manage, their emotions and behaviors do better in school.

I agree! That's why I'm dedicating time every day for social-emotional learning. 😊

Professional Development Teacher Membership

Ongoing professional development is an essential aspect of ensuring teachers' high-quality, developmentally appropriate practice in your program year-round. To cater to the unique needs and demands of adult learners, the teacher membership combines the power of a professional learning community with the flexibility of anywhere, anytime learning in a variety of formats, with a focus on real classroom application. Multiple learning formats—from asynchronous to synchronous, from microlearning to multi-day options—with the power of a professional learning community make professional development accessible to educators throughout the year, whenever learning fits best.

- Drive continuous improvement and boost program quality with personalized learning journeys and flexible, modular courses.
- Mitigate teacher turnover and burnout with high-quality training and intentional support.
- Satisfy all training requirements of the Child Development Associate (CDA) credential.
- Complete all annual federal health and safety training requirements under Child Care and Development Fund (CCDF).

What's Included

- **Quorum Platform:** Discover a comprehensive professional development system with personalized learning journeys and real-time progress tracking with a professional development dashboard to manage certificates and badges.
- **Professional Learning Community:** Engage, connect, and share experiences with other early childhood educators through moderated discussion forums, exclusive community groups, and the open sharing of ideas.
- **On-Demand eLearning Courses:** Receive unlimited, 24/7 access to a large catalog of flexible, modular, asynchronous courses in English and Spanish with over 400 hours of research-based content and the ability to earn continuing education units (CEUs) and state training hours.
- **Exclusive Access to Experts:** “Ask an Expert” offers a 24-hour response time and exclusive access to weekly, interactive, live sessions hosted by experts and organized by popular topics and best practices in early childhood education.
- **Live Classes:** Members have unlimited access to register for scheduled, live, and virtual professional development sessions on a variety of topics.
- **Teacher Acceleration Program:** Rapidly onboard teachers and support effective implementation The Creative Curriculum®, an 8-week personalized coaching and training program.

Online Professional Development Courses Included in Teacher Membership

Teaching Strategies Courses

- [Celebrating Best Practices for Supporting Dual-Language Learners](#)
- [Simple, Joyful, Effective: Practical Strategies for Supporting Dual-Language Learners](#)
- [Transforming Family Engagement](#)
- [Using Positive Guidance for an Inclusive, Collaborative Classroom](#)
- [The Creative Curriculum® for Infants, Toddlers & Twos: Foundation](#)
- [The Creative Curriculum® for Infants, Toddlers & Twos: Daily Resources](#)
- [The Creative Curriculum® for Infants, Toddlers & Twos: Experiences](#)
- [The Creative Curriculum® for Infants, Toddlers & Twos: Routines](#)
- [Getting Started with Studies for Twos](#)
- [The Creative Curriculum® for Preschool: Foundation](#)
- [The Creative Curriculum® for Preschool: Daily Resources](#)
- [The First Six Weeks of Preschool](#)
- [Getting Started with Studies \(Preschool & Kindergarten\)](#)
- [The Creative Curriculum® for Kindergarten: Foundation](#)
- [The Creative Curriculum® for Kindergarten: Daily Resources](#)
- [The First Six Weeks of Kindergarten](#)
- [The Creative Curriculum® for Family Child Care](#)
- [Implementing GOLD® in MyTeachingStrategies®: Infants, Toddlers & Twos](#)
- [Implementing GOLD® in MyTeachingStrategies®: Preschool](#)
- [Implementing GOLD® in MyTeachingStrategies®: Kindergarten](#)
- [GOLD® for Administrators: Infants, Toddlers & Twos and Preschool](#)
- [GOLD® for Administrators: Preschool Through Third Grade](#)

Quorum Courses

- All Are Welcome
- [Amazing Development Infants](#)
- [Amazing Development Toddlers](#)
- [Autism 101](#) | [Autismo 101](#)
- [Basics of Inclusion](#) | [Fundamentos de la inclusión](#)
- [Building Positive Relationships](#) | [Desarrollo de relaciones positivas](#)
- [Building Strong Relationships with Families](#) | [Desarrollo de relaciones sólidas con las familias](#)
- [CDA Planner](#) | [Planificador del CDA](#)
- [Challenging Behavior](#) | [Comportamiento desafiante](#)
- [Child Assessment](#) | [Evaluación del niño](#)
- [Child Language Development and Signs of Delay](#) | [El desarrollo lingüístico infantil e indicios de retraso](#)
- [Creating Positive Connections](#)
- [Curriculum Unpacked](#) | [Bases del plan de estudios](#)
- [Cut the Cooties! Communicable Disease Prevention in Child Care](#) | [Combatir los gérmenes: prevención de enfermedades contagiosas](#)
- [Developmental Milestones](#) | [Indicadores del Desarrollo](#)
- [Dual Language Learners](#) | [Estudiantes de dos idiomas](#)
- [Engaging Families with Social Media](#) | [Compromiso familiar y las redes sociales](#)
- [Enriching Indoor Environments](#)
- [Enriching Play](#)
- [Exploring the Piramide Approach](#)
- [Family Child Care Indoor Environment](#)
- [Family Engagement](#) | [Compromiso familiar](#)
- [From Food to Physical Activity](#) | [De la alimentación a la actividad física](#)
- [Honoring All Families](#) | [Honrar a todas las familias](#)
- [Inspiring Creativity](#) | [Inspirando creatividad](#)
- [Interactive Storytelling](#)
- [Keeping Our Children Safe](#) | [Proteger a nuestros niños: anticipar y prepararse](#)
- [Learning Environment](#) | [Ambiente de aprendizaje](#)
- Nourishing Healthy Eaters in ECE
- Nourishing Preschoolers
- [Outdoor Learning Environment](#)
- [Phonological Awareness](#)
- [Program and Classroom Assessment](#) | [Evaluación del programa y el salón de clases](#)
- [Responsive Caregiving](#) | [Cuidado sensible](#)
- Responsive Feeding

- [Safe Sleep and Sweet Dreams](#) | [Sueños dulces y seguros para bebés](#)
- [Safe Spaces and Places To Grow and Learn](#) | [Espacios y Lugares Seguros para Crecer y Aprender](#)
- [School-Age Care](#) | [Cuidados en Edad Escolar: Aprender por Diseño](#)
- [Self-Care for Educators](#) | [Autocuidado para educadores](#)
- [STEM in the Preschool Classroom](#) | [STEM en el Salón de Clases de Preescolar](#)
- [Teaching with Intention](#) | [Enseñanza con intención](#)
- [The Developing Infant and Toddler](#) | [El Bebé y el Niño Pequeño en Desarrollo](#)
- [The Juggling Act: Schedules, Routines, and Transitions](#) | [El acto de malabarismo: Horarios, rutinas y transiciones](#)
- [The Nuts and Bolts of Developmental Screening](#)
- [The Power of Play](#)
- [The Reflective Teacher](#) | [La maestra reflexiva](#)
- [To Expel or Not to Expel](#)
- [Transportation Training for Georgia](#) | [Entrenamiento sobre transporte para el estado de Georgia](#)
- [Trauma Informed Practices](#) | [Prácticas informadas sobre el trauma](#)
- [Traveling with Precious Cargo](#) | [Viajando con una carga valiosa](#)
- [Understanding Child Abuse and Prevention](#) | [Comprensión y prevención del abuso infantil](#)

Leadership

- [Administrative Leadership](#) | [Liderazgo administrativo](#)
- [Essentials of Leadership in Early Childhood Education](#) | [Fundamentos del Liderazgo en la Educación de la Infancia Temprana](#)
- [Implementing Quality Teams](#) | [Implementación de equipos de calidad](#)
- [Principles of Quality Teams](#) | [Bases de los equipos de calidad](#)
- [Teacher Leadership](#) | [Liderazgo de Maestra](#)
- [Your Path to Teacher Leadership](#)

New Courses Coming Soon

- Amazing Development Preschool

Live, Instructor-Led Professional Development Sessions

Live, instructor-led professional development sessions focus on the topics that matter most to your program's implementation and provide teachers with the support they need to get started with ease and build best practices with Teaching Strategies solutions.

Our wide range of live, instructor-led sessions offers great options for programs looking to provide professional development in an in-person or virtual setting. These sessions allow teachers to

- learn together, share their own knowledge and experiences, and build their professional network;
- kick-start their initial implementation and build best practices; and
- develop strategies for supporting children with disabilities and children learning two languages and teaching social-emotional learning, STEAM, language, literacy, and more.



Hazel Park Schools proposal includes our comprehensive professional development solution. Jumpstart your implementation with a curated collection of 5 of our most impactful full-day professional development sessions, each tailored to meet your unique needs. The Comprehensive Series is a perfect option for programs looking for support as they begin to implement The Creative Curriculum® for Preschool, GOLD®, and The Creative Curriculum Cloud®.

Session 1: Getting Started with Teaching Strategies for Preschool, (1 day) May 4, 2023

Description: All of the components of your Teaching Strategies solution work together to help teachers support children and families seamlessly. In this 6-hour introductory session, teachers will learn about the components of their Teaching Strategies solution and how to begin implementation. Time will be spent examining The Creative Curriculum® for Preschool and how Teaching Strategies solutions aid teachers in carrying out best practices in the classroom and beyond. Participants will discuss how the components of their Teaching Strategies solution come together to support teachers, children, and families throughout the day.

Session 2: Focus on Assessment, August 28, 2023 (1 day)

Description: Assessment is a vital piece of an effective teaching practice. In this 6-hour session, teachers will examine the importance of assessment and reflect on their current teaching and assessment processes.

Participants will discuss strategies to seamlessly scaffold instruction based on how children respond or demonstrating what they know and can do.

Educators will practice using the tools in their Teaching Strategies solution to practice gathering information about children's skills and knowledge through videos of classroom interactions and from information provided by families to further use the data to inform planning and continue to support children's development and learning both in school and at home.

Session 3: Intro to the Cloud (1/2 day) August 29, 2023

Description: The Creative Curriculum® Cloud couples our leading early childhood curriculum with powerful digital planning tools. During this 3-hour session (intended for preschool, prekindergarten, and transitional kindergarten teachers), participants will explore the dynamic teaching resources available in the Creative Curriculum® Cloud Digital Content Library. Participants will discover the MyTeachingStrategies® Family app and investigate impactful family engagement strategies. Additionally, participants will learn how to use The Creative Curriculum® Cloud to streamline their planning and individualize learning experiences for children.

Session 4: Responsive Planning: Meeting the Needs of Children and Families (1-Day) Sept. 25, 2023

Description: Teachers responsively plan for the children and families they support, but with many competing priorities, it can be challenging to do efficiently and effectively. During this 1-day session, participants will be introduced to powerful technology that can enhance and streamline the development of responsive, dynamic, and developmentally appropriate learning experiences. Participants will discover the impact of family engagement strategies and refine family communication plans, leveraging a collection of digital resources.

Note: This session is part of the Comprehensive Series and cannot be purchased separately.

"Teaching Strategies has made planning and implementing instruction in my classroom a breeze. It's great to have a starting point and have so many different options to work with children and examples to help progress their learning."

Virtual User Conference Participant

Session 5: Meaningful Experiences: Using In-Depth Investigations to Support Development and Learning (1 day) Nov. 7, 2023

Description: During this exciting 1-day session, participants will define and identify the characteristics of developmentally appropriate and culturally responsive teaching practices. Participants will explore the attributes of the 11 Creative Curriculum® interest areas and identify strategies to strengthen their learning environments. Additionally, participants will be introduced to strategies for displaying and caring for children's work. Finally, participants will learn how to develop a meaningful and engaging study for children. Note: This session is part of the Comprehensive Series and cannot be purchased separately.

Session 6: Language and Literacy in The Creative Curriculum for Preschool (1-day) Aug. 29, 2024

Description: This 1-day session offers an opportunity to explore The Creative Curriculum® for Preschool resources that support your language and literacy program. Through interactive large- and small-group experiences and individual reflection, participants will learn how the wealth of materials included in The Creative Curriculum® for Preschool help teachers engage children in meaningful language and literacy experiences. You will learn how research relates to The Creative Curriculum® for Preschool approach and how to use the resources effectively. By the end of this session, participants will be able to articulate how their programs will implement The Creative Curriculum® for Preschool to help children build a strong foundation for life-long language and literacy learning.

Session 7: Fidelity: Using Data to Inform Self-Reflection and Guide Professional Growth (1 day) Nov. 15, 2024

Description: Early childhood programs demonstrating strong fidelity (i.e., curriculum and assessment resources are being implemented as the developers intended) have a positive impact on child outcomes. Designed for teachers, this 1-day session introduces participants to The Fidelity Tool Teacher Checklist and the characteristics of fidelity of implementation of The Creative Curriculum® for Preschool. Using The Fidelity Tool Teacher Checklist, participants will create Individualized Professional Development Plans that support the continued development of dynamic classrooms and positive relationships with children, families, and colleagues. Note: This session is part of the Comprehensive Series and cannot be purchased separately. A digital copy of The Fidelity Tool Teacher Checklist is provided to participants for this training.

Our team will work with yours to craft a plan based on the goals and needs of your implementation. Additional session options can be found [here](#).

*Teaching Strategies live instructor-led sessions carry participants limits and those limits vary by session.

“Teaching Strategies has made planning and implementing instruction in my classroom a breeze. It's great to have a starting point and have so many different options to work with children and examples to help progress their learning.”

Virtual User Conference Participant

Included in the Comprehensive Professional Development Package is the following ongoing support:

Ongoing: Coaching Teachers to Fidelity of Implementation				
Delivery	Suggested Timing	Audience	Resources	Description
Virtual or Onsite Training 6- or 12-hours Each day of virtual training may be divided into (2) 3-hour sessions or (3) 2-hour sessions	Prior to first <i>Side by Side Coaching</i>	Administrators and/or coaches <i>Maximum of 15 individuals per training</i>	<i>The Fidelity Tool for Administrators</i> (one per participant) <i>Coaching to Fidelity</i> (one per participant)	Designed for individuals who provide direct classroom support for teachers, this session introduces <i>Coaching to Fidelity</i> and <i>The Fidelity Tool for Administrators</i> , tools that enable programs to measure teachers' fidelity of implementation and then use that information to help teachers at all levels improve their practice. Participants will explore the tools themselves along with approaches to observing teachers and building relationships, tips for using the fidelity resources effectively, and strategies for supporting teachers in their implementation of <i>The Creative Curriculum® for Preschool</i> .
Ongoing: Side-by-Side Coaching				
Delivery	Suggested Timing	Audience	Resources	Description
Side by Side Virtual or Onsite Coaching	3 times within one school year	Administrators and/or coaches <i>Maximum of 3 adults per classroom observation</i>	Set of <i>Coaching to Fidelity</i> resources	Receive targeted and customized support by one of our subject matter experts in the form of implementation assistance. Site visits will be conducted to provide direct support to teachers and administrators and/or coaches with a focus on fidelity of <i>The Creative Curriculum® for Preschool</i> . On site classroom observations of the same classrooms will take place 3 times per year in order to support growth. Each observational day will be limited to 3 classroom visits within the same geographic location or 6 classrooms within the same program. Observations will be conducted with both administrator and/or coach and Teaching Strategies subject matter expert. Limit to 3 adults per classroom observation.

“Teaching Strategies has made planning and implementing instruction in my classroom a breeze. It's great to have a starting point and have so many different options to work with children and examples to help progress their learning.”

Virtual User Conference Participant



Effectively implement *The Creative Curriculum® for Preschool* with the foundational classroom materials teachers need to facilitate instruction and which children will use to engage in learning experiences every day—all in one kit.

Support teachers using *The Creative Curriculum® for Preschool* with the materials they need to facilitate classroom instruction and the materials children use during their learning experiences. The teaching materials are bilingual to ensure you have the support you need for dual-language learners.

The Essentials Kit for preschool provides instructional materials for teachers and developmentally appropriate materials children will engage with every day in your preschool classroom.

The Essentials Kit includes the following resources.

For the Classroom

Question of the Day Poster

Post this dry-erase, laminated poster with space to write the question of the day and for children to document their answers near the classroom entry or large-group area.

Venn Diagram Dry-Erase Poster

Document children's investigative comparisons on this dry-erase Venn diagram poster.

Grid-Lined Laminated Poster

Use this laminated, dry-erase grid poster indoors and outdoors for graphing and comparing. The large grid accommodates children's writing, sticky notes, or study-related objects or collectibles!

Investigation Poster

Invite families to participate in their child's investigative learning by displaying photos, work samples, and study documentation with this reusable investigation poster.

What Do We Know? Poster

Post this dry-erase, laminated poster in the large-group area to capture and celebrate children's prior learning about your study topic.

What Do We Want to Know? Poster

Document and continue to add on to children's questions about the study topic with this dry-erase, laminated poster. Refer to what they know as you learn more about the topic!

Interest Area Labels (1 set of 10)

Colorful signs posted near each interest area help define the learning environment for children as they explore and play.

Block Labels (49 shapes)

These block labels define where each type of wooden block "lives" in the Block area. Having a designated spot for each block helps children maintain the materials independently!

Extend Learning Prompts (1 set of 15)

Intended to offer adults ideas for extending learning through engaging discussions, a few of these 15 open-ended conversation starters placed around the classroom will create a language-rich learning environment.

Positive Message Strips (1 set of 6)

What message does the learning environment communicate? Use these Positive Message strips as helpful reminders to reflect on the power of interactions and the messages the learning environment conveys.

SEL AI's Pal™ Crossover Posters (2)

Attractive and engaging posters featuring AI's Pals™ offers social-emotional learning opportunities to encourage discussions about feelings and building a classroom community.

Everyday Materials for Children

For Investigation

- Clipboards (20)
- Magnifying Glasses (10)
- Tabletop Tripod Magnifier (1)
- Expandable Sorting Hoops (3)
- Measuring Tape (10)
- Balance Scale (1)
- Tweezers (10)
- Eyedroppers (10)
- Stopwatch (1)
- Flashlights (4)

For Play

- Shatterproof Mirrors (4)
- Magnetic Letters (wood) (1 set)
- Measuring Cups (1)
- Unifix Cubes (1 set of 100)
- Tangrams (4)
- Geoboard (wood) (4)
- Expression/Emotion Cards (1 set)
- Plastic Cones (6)
- Texture Paint Rollers (4)
- Artist Paint Pallet (4)
- Microphone (1)
- Book Easels (4)
- Expandable Balls (2)

Pricing



QUOTE Q-243361

5 Year Curriculum Package

Customer/Subscriber Name: Hazel Park Schools
Customer/Subscriber Number: 02A35937
Contact Name: Stephanie Dulmage
Contact Email: stephanie.dulmage@hazelparkschools.org
Contact Title: Executive Director of Teaching, Learning, and Assessment

TEACHING STRATEGIES, LLC ("TS")
 4500 EAST-WEST HIGHWAY, SUITE 300
 BETHESDA, MARYLAND 20814
 301-634-0818

Prepared by: Nate Schleicher
 nate.schleicher@teachingstrategies.com

Expiration Date: 03-23-2023

Subscription Term: 08/11/2023 - 08/10/2028

SUMMARY

PRODUCT	SALES PRICE	QTY	TOTAL PRICE
CCPGE-PrintDig-1 The Creative Curriculum® for Preschool, Guided Edition with The Essentials Kit English	\$6,905.00	7	\$48,335.00
10GOLDPORT GOLD™ Online Assessment	\$4.75	120	\$6,570.00
38165 The Essentials Kit	\$0.00	3	\$2,940.00
Subtotal:			\$57,845.00
Shipping:			\$0.00
Tax:			\$0.00
Total:			\$57,845.00

Teachers
6 New GSRP
1 New PA

Net 60 Payment Terms - F

Thank you for your con
 Schools.

Stephanie Dulmage, Hazel Park



Pricing



QUOTE Q-226309

5 year quote

TEACHING STRATEGIES, LLC ("TS")
4500 EAST-WEST HIGHWAY, SUITE 300
BETHESDA, MARYLAND 20814
301-634-0818

5 Year Curriculum Renewal

Subscriber Name: Hazel Park Schools
Subscriber Number: 02A35937
Contact Name: Stephanie Dulmage
Contact Email: stephanie.dulmage@hazelparkschools.org
Contact Title: Executive Director of Teaching, Learning,
and Assessment

Prepared by: Maria Campbell
maria.campbell@teachingstrategies.com
5308
Expiration Date: 03-10-2023
Subscription Term: 08/11/2023 - 08/10/2028

SUMMARY

PRODUCT	SALES PRICE	QTY	TOTAL PRICE
40ccdigital Creative Curriculum® Cloud	\$4,025.00	3	\$12,075.00

Subtotal:	\$12,075.00
Shipping:	\$0.00
Tax:	\$0.00
Total:	\$12,075.00

*5 years
Curriculum,
lesson planning,
data analysis
portal
3 current
teachers*

Thank you for your consideration
Hazel Park Schools.

Stephanie Dulmage, Hazel Park Schools

Pricing



QUOTE Q-248323

TEACHING STRATEGIES, LLC ("TS")
 4500 EAST-WEST HIGHWAY, SUITE 300
 BETHESDA, MARYLAND 20814
 301-634-0818

Professional Development Membership – 3 years

Subscriber Name: Hazel Park Schools
Subscriber Number: 02A35937
Contact Name: Stephanie Dulmage
Contact Email: stephanie.dulmage@hazelparkschools.org
Contact Title: Executive Director of Teaching, Learning,
 and Assessment

Prepared by: Nate Schleicher
 nate.schleicher@teachingstrategies.com
Expiration Date: 04-30-2023
Subscription Term: 08/11/2023 - 08/10/2026

SUMMARY

PRODUCT	SALES PRICE	QTY	TOTAL PRICE
PDOnlineSub PD Teacher Membership	\$855.00	15	\$12,825.00

Subtotal: \$12,825.00
 Shipping: \$0.00
 Tax: \$0.00
 Total: \$12,825.00

Net 60 Payment Terms

Thank you for your consideration
 Schools.

*Training &
 Associates - 10
 3 current - 3
 Teachers
 ECSE Teacher - 2
 & para*

Stephanie Dulmage, Hazel Park

Pricing



QUOTE Q-243491

TEACHING STRATEGIES, LLC ("TS")
 4500 EAST-WEST HIGHWAY, SUITE 300
 BETHESDA, MARYLAND 20814
 301-634-0818

Comprehensive Live Professional Development

Customer Name: Hazel Park Schools
Customer Number: 02A35937
Contact Name: Stephanie Dulmage
Contact Email: stephanie.dulmage@hazelparkschools.org
Contact Title: Executive Director of Teaching, Learning, and Assessment

Prepared by: Nate Schleicher
 nate.schleicher@teachingstrategies.com
Expiration Date: 03-23-2023
Subscription Term: -

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
PDB0006564 Comprehensive Solution - Professional Development (5 Days)			\$0.00
PD0006559 Getting Started with Teaching Strategies (1-Day)			\$3,495.00
PD0006560 Focus on Assessment (1-Day)			\$3,495.00
PD0006561 Responsive Planning: Meeting the Needs of All Families (1-Day)			\$3,495.00
PD0006562 Meaningful Experiences: Using In-Depth Support Development and Learning (1-Day)			\$3,495.00
PD0006563 Fidelity: Using Data to Inform Self-Reflection and Professional Growth (1-Day)			\$3,495.00
PD0007260 Introduction to The Creative Curriculum for Preschool (3-Hours)			\$1,895.00
PD0001542 Language and Literacy in The Creative Curriculum for Preschool (1-Day)			\$3,495.00
	Subtotal:		\$22,865.00
	Shipping:		\$0.00
	Tax:		\$0.00
	Total:		\$22,865.00

*2-year
Ph - In person*

Thank you for your consideration of the proposed solution for Dr. Stephanie Dulmage, Hazel Park Schools.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Human Resources
Subject: 23/24 School Year High School Staff
Date: 4/12/23

Please find below the projected uncertified staffing for the 2023-2024 school year. There may be additional requests as we learn more about students or potential reductions based upon student enrollment. We additionally, as in the past, will not hire if we do not have the students. It is our intention to get staffing placements out by May 15, 2023. This would include their pay and their projected position.

- **MTSS: +1**
- **Special Ed: +1.6**
- **Other Elective: +0.1**
- **Phys Ed: +0.1**
- **World Language: -0.1**
- **Soc Studies: +1.6**
- **Science: +1**
- **Math: -0.1**
- **English: +0.2**

Net change: +5.4

Funding Source: Special Education positions funded from center fund, general education positions funded from General Fund.

Recommendation

That the Board of Education approve the uncertified staff for the 23/24 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Human Resources
Subject: Substitute Pay Rates
Date: 4-14-23

Administration is providing the following informational items with regards to substitute pay rates for positions across the District.

Substitute Category	Pay Rate
Custodian	\$14.68
Office Para	\$13.38
Bus Driver	\$17.50
Daily Sub Teacher	\$145/day
Retired Sub Teacher	\$150/day
Long Term Sub	\$232.60/day
Secretary	\$16.28

Funding Sources:

Funding source is predicated to the assignment of the position

Strategic Plan: Goal Statement - Curriculum & Instruction

Goal Statement: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Strategic Plan: Goal Statement - Resources

Goal Statement: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

Strategic Plan: Goal Statement - Climate and Culture

Goal Statement: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the pay rates for the substitute positions.





**HAZEL PARK
SCHOOLS**

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Book Policy Manual
Section Ready for Production 37-1 Fall 2022
Title Vol. 37, No. 1 - September 2022 Revised FAIR LABOR STANDARDS ACT (FLSA)
Code po6700
Status
Adopted May 15, 2017

REVISED POLICY - VOL. 37, NO. 1

6700 - FAIR LABOR STANDARDS ACT (FLSA)

It is the Board of Education's policy to comply with the provisions of the Fair Labor Standards Act (FLSA) and its implementing regulations. The Board will pay at least the minimum wage required by the FLSA to all covered, non-exempt employees. Non-exempt employees are hourly employees, or salaried employees who do not qualify for a professional, administrative, computer, or executive exemption under the FLSA. Teachers are generally exempt, even if they are paid on an hourly basis.

Non-exempt employees who work more than forty (40) hours in a given work week will receive overtime pay in accordance with the FLSA for all hours worked in excess of forty (40).

Non-exempt employees who work overtime without prior approval from the Superintendent or a supervisor may be subject to disciplinary action, up to and including termination.

The work week is established as Sunday (Day/time) to midnight Saturday (Day/time).

To the extent that an employee's individual contract or collective bargaining agreement provides for greater benefits than mandated by the FLSA, the contract or bargaining agreement will be honored.

Notwithstanding the fact that exempt school employees continue to meet the salary basis requirements and are not disqualified from exemption even if the employee's pay is reduced or the employee is placed on a leave without pay for absences for personal reasons or because of illness or injury of less than one (1) workday because accrued leave is not used for specific reasons, the Board reserves the right to make deductions from the pay of otherwise exempt employees under the following circumstances:

- A. the employee is absent from work for one (1) or more full days for personal reasons other than sickness or disability
- B. the employee is absent from work for one (1) or more full days due to sickness or disability if the deduction is made in accordance with a bona fide plan, policy, or practice of providing compensation for salary lost due to illness
- C. to offset amounts employees receive as jury or witness fees, or for military pay
- D. for unpaid disciplinary suspensions of one (1) or more full days imposed in good faith for workplace conduct rule infractions
- E. for penalties imposed in good faith for infractions of safety rules of major significance

The Board shall also not be required to pay the full salary in the initial or terminal week of employment, or for weeks in which an exempt employee takes unpaid leave under the Family & Medical Leave Act.

The Board recognizes that with limited legally permissible exceptions, no deductions should be taken from the salaries of exempt employees. If an exempt employee believes that an improper deduction has been made to their/his/her salary, the employee should immediately report this information to the () Superintendent, () Business Manager, () _____, [END OF OPTIONS] or their/his/her immediate supervisor. Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, the employee will be promptly reimbursed for any improper deduction made, and the Board will make a good faith commitment to avoid any recurrence of the error.

Reasonable Break Time for Nursing Mothers

As required by Federal law, the District shall take steps necessary to support staff members who decide to breastfeed their infants by providing additional unpaid reasonable break time, as necessary, for a qualified employee to express breast milk for their nursing child, for one (1) year after the child's birth, on District premises.

Prior to returning to work from maternity leave, it shall be the employee's responsibility to notify their supervisor of their intent to continue breastfeeding their infant(s), and of their need to express milk during work hours. Further, it shall be the responsibility of the employee to keep their supervisor informed of their needs in this regard throughout the period of lactation.

The building administrator shall designate a private area, other than a restroom, where an employee can express breast milk. The designated area shall be a space where intrusion from coworkers, students, and the public shall be prevented, and one where an employee who is using this area can be shielded from view.

An employee shall be enabled to express milk during regularly scheduled break periods. The Principal or employee's supervisor shall make an accommodation if the time of regular breaks needs to be adjusted or if additional and/or longer breaks are needed. In the event that more breaks are needed or the break(s) need to be longer than legally required, the additional time required shall be unpaid, and the employee's work schedule or work day shall, therefore, be modified accordingly. The Principal or the employee's supervisor shall work with the employee to make these necessary modifications.

[DRAFTING NOTE: An employer that employs less than fifty (50) employees shall not be subject to the requirements of this subsection, if such requirements would impose an undue hardship by causing the employer significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer's business.]

Notice

Information regarding the Fair Labor Standards Act may be found on the U.S. Department of Labor's website.

This policy is intended to comply with and explain the employees' rights under the Fair Labor Standards Act. To the extent there is any conflict, or the policy exceeds the statutory requirements, the statute and its implementing regulations prevail.

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Legal 29 C.F.R. Part 541
 29 U.S.C. 201 et seq.

Last Modified by Phil Mikulski on October 11, 2022



Book Policy Manual
Section Needs Reviewed by the Board
Title Copy of ACCOUNTING SYSTEM FOR FIXED ASSETS
Code po7455
Status Draft
Adopted May 15, 2017

7455 - ACCOUNTING SYSTEM FOR ~~CAPITAL FIXED~~ ASSETS

The Board of Education shall maintain a ~~capital fixed~~-asset accounting system. The ~~capital fixed~~-asset system shall maintain sufficient information to permit the preparation of year-end financial statements in accordance with generally-accepted, accounting principles

The Assistant Superintendent for Business shall be responsible for the development and maintenance of the ~~capital fixed~~-asset accounting system. The Assistant Superintendent for Business shall develop procedures to ensure compliance with all ~~capital fixed~~-asset policies.

~~Capital Fixed~~ assets are defined as those tangible assets of the District system with a useful life in excess of five (5) years and an initial cost equal to or exceeding \$5,000. Some items may be identified as "controlled" assets that, although they do not meet all fixed-asset criteria, are to be recorded on the fixed-asset system to maintain control.

~~Capital-Fixed~~ assets shall be classified as follows:

- A. ~~land and, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, exchange, or through a lease accounted for as financed purchase under Government Accounting Standards Board (GASB) standards or a finance lease under Financial Accounting Standards Board (FASB) standards, and~~
- B. ~~building additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital-assets that materially increase their value or useful life (not ordinary repairs and maintenance).~~
- C. ~~improvements other than building~~
- D. ~~Machinery and equipment~~
- E. ~~furniture and fixtures~~
- F. ~~vehicles~~
- G. ~~plant (acerator)~~
- H. ~~underground lines~~
- I. ~~construction in progress~~

J. ~~computers shall be identified as "controlled" and shall be monitored in the fixed-asset management system~~

Leased ~~capital-fixed~~ assets and assets which are jointly-owned shall be identified and recorded on the ~~capital-fixed~~ asset system.

~~Capital-Fixed~~ assets shall be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost. The method(s) to be used to estimate historical cost shall be established by _____.

An asset to be disposed of by sale which has a current value in excess of \$5,000 shall be sold at auction.

Depreciation shall be recorded for fund fixed assets using the method(s) agreed upon by the Superintendent, and Assistant Superintendent for Business.

Accumulated depreciation shall be calculated on a straight line basis and be recorded for general ~~capital-fixed~~ assets.

The following information shall be maintained for all ~~capital-fixed~~ assets:

- A. description
- B. asset classification (land, building, equipment, etc.)
- C. location
- D. purchase price
- E. vendor
- F. date purchased
- G. voucher number
- H. estimated useful life
- I. estimated salvage value
- J. replacement cost
- K. accumulated depreciation
- L. method of acquisition (purchase, trade-in, lease, donated, etc.)
- M. appropriation
- N. manner of asset disposal

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Last Modified by Chris England on January 6, 2022



Book Policy Manual
Section 8000 Operations
Title Copy of FOOD SERVICES
Code po8500
Status
Adopted May 15, 2017
Last Revised November 16, 2020
Prior Revised NO CHANGES - we already have items included
Dates

8500 - FOOD SERVICES

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students.

The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.

Substitutions

If determined appropriate by a student's Section 504 team, substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a healthcare provider who has prescriptive authority in the State of Michigan has provided medical certification that the student has a disability which restricts his/her diet, in accordance with the criteria set forth in 7 CFR 15(b). To qualify for such substitutions the medical certification must identify:

- A. the student's disability and the major life activity affected by the disability;
- B. an explanation of why the disability affects the students diet; and

- C. the food(s) to be omitted from the student's diet, and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

If determined appropriate by a team of qualified individuals including, but not limited to, the Principal, parent, Director of Food Services and LEA Representative, substitutions to the standard meal requirements may be made, at no additional charge, for a student who is not a "disabled person" but has a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

- A. the medical or dietary need that restricts the student's diet; and
- B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

For non-disabled students who need a nutritional equivalent milk substitute, only a signed request by a parent or guardian is required.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the administrative guidelines established by the Superintendent.

In the District, all students District-side have ability to receive breakfast and lunch at no cost. A la carte items and second entrée meals sold in the District must be purchased with cash or by using money that has been added to a student's account. Therefore, charging to student accounts in any of the schools within the District is not allowed.

There is no charging to student accounts in the District at any of the grade levels. A student's account balance at the end of the school year should not show a negative balance. Students receive breakfast and lunch at no cost and are not allowed to charge anything to their accounts. They must have adequate funds on their account or pay cash for any a la carte items or second entrées.

The operation and supervision of the food-service program shall be the responsibility of the Superintendent. Food services shall be operated on a self-supporting basis with revenue from students, staff, Federal reimbursement, and surplus food. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the food-service accounts shall be made by the Superintendent. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods purchased using funds from the nonprofit food service account must accrue to the nonprofit food service account.

Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.

Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable by the end of the school year in which the debt was incurred. If the uncollectable/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSFA for the total amount of the bad debt. The funds may come from the district general fund, State or local funding, school or community organizations such as the PTA, or any other non-federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 CFR 210.9(b) (17) and 7 CFR 210.15(b).

The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;
- B. the preparation of food that complies with Federal food safety regulations;
- C. the planning and execution of menus in compliance with USDA requirements;
- D. the purchase of foods and supplies in accordance with State and Federal law, USDA regulations, and Board policy (See Policy 1130, Policy 3110, and Policy 4110);
- E. complying with food holds and recalls in accordance with USDA regulations;
- F. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;
- G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;
- H. the regular maintenance and replacement of equipment;
- I. all District employees whose salaries are paid for with USDA funds or non-federal funds used to meet a match or cost share requirement must comply with the District's time and effort record-keeping policy (See Policy 6116).

The District shall serve only nutritious food as determined by the Food Service Department in compliance with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages unassociated with the food-service program must comply with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines, and may be vended in accordance with Board Policy 8540.

The Superintendent will require that the food service program serve foods in District schools that are wholesome and nutritious and reinforce the concepts taught in the classroom.

Revised 1/8/18

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Legal Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.
 Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.
 M.C.L. 380.1272, 1272a, 1272d et seq.
 7 C.F.R. Parts 15b, 127, 210, 215, 220, 225, 226, 240, 245, 3015
 42 U.S.C. 1758, 1760
 OMB Circular No. A-87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)
 SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs



Book Policy Manual
Section 6000 Finances
Title PROCUREMENT – FEDERAL GRANTS/FUNDS
Code po6325
Status Approved, ready for Neola
Adopted May 15, 2017
Last Revised May 17, 2021

6325 - PROCUREMENT – FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small and minority businesses and women's business enterprises, for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

All Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless 1) an applicable Federal statute expressly mandates or encourages a geographic preference; or 2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list yearly [insert frequency. see Drafting Note].

[Drafting Note: The District shall allow vendors not on the pre-qualified list to apply for placement on the list periodically. The District may determine how frequently the pre-qualified list becomes open for new vendors or whether it is open continuously.]

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material and/or product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-Purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed ~~\$6000~~ **[not to exceed \$10,000]**. To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

[X-] Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District shall be authorized or not prohibited under State, local, or tribal laws or regulations. A District which is qualified as a low-risk auditee for the most recent audit (C.F.R. 200.520) may increase the micro-purchase threshold up to ~~\$25,288~~ **\$10,000**. An eligible District may self-certify the micro-purchase threshold on an annual basis (~~not to exceed \$25,288~~) after completing the annual internal institutional risk assessment to identify, mitigate, and manage financial risks. The self-certification, in accordance with C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of the qualifications listed above. **[DRAFTING NOTE: The Federal regulation allows for a \$50,000 threshold, however, the Revised School Code provides for a lower amount (\$26,046 for the 2021-22 year, \$25,288 for the 2020-21 year). While this authority is allowed for an entity qualified as a low-risk auditee, Neola does not suggest its use due to the complexity and subjectivity of the mechanism.]**

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of ~~\$6000~~. Small purchase procedures require that price or rate quotations shall be obtained from **(3)** ~~three~~ **()** ~~an adequate number of~~ **[END OF OPTION]** qualified sources. **[Drafting Note: 1. The competitive threshold for the 2020-21/2021-22 year is \$26,046, effective October 7, 2021. 25,288, effective October 8, 2020. 2. Unless the pass-through entity or State law defines the number of quotes required, the District may define in policy how many quotations are adequate. The number must be greater than one (1).]**

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to more than the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute. **[DRAFTING NOTE: The fiscal year ~~2021-22~~2020-21 base pertaining to construction, renovation, repair, or remodeling and the base pertaining to procurement of supplies, materials, and equipment is \$26,046, effective October 7, 2021~~25,288, effective October 8, 2020.~~]**

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from ~~(3-) three~~ () an adequate number of **[END OF OPTION]** qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm, fixed-price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- e. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. **[Drafting Note: Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$250,000. The State/District may set a lower threshold for sealed bids and competitive proposals. Michigan law stipulates a threshold for which sealed bids are required. The competitive threshold for the ~~2021-22~~2020-21 year is \$26,046, effective October 7, 2021~~25,288, effective October 8, 2020.~~ (See Policy 6320.)]**

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from ~~(3-) three~~ () an adequate number of [END OF OPTION] sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to purchase other types of services, though A/E that firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one (1) source and may be used only when one (1) or more of the following circumstances apply:

- a. micro-purchases
- b. the item is available only from a single source
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
- e. after solicitation of a number of sources, competition is determined to be inadequate

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis are dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable, and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) compliance with public policy; 3) record of past performance; and 4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package for resolution. Bid protests shall be filed, in writing, with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

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Legal 2 C.F.R. 200.317-.326; Appendix II to Part 200
 2 C.F.R. 200.520

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6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State, and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A.** Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal, and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities; and
5. whether the cost represents any significant deviation from the established practices or Board of Education policy which may unjustifiably increase the expense.

While Federal regulations do not provide specific descriptions of what satisfies the "necessary" element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. the cost is identified in the approved budget or application;
3. there is an educational benefit associated with the cost;
4. the cost aligns with identified needs based on results and findings from a needs assessment;
5. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This standard is met if the cost: is incurred specifically for the Federal award; benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and is necessary to the overall operation of the District and is assignable to the Federal award in accordance with cost principles mentioned here.

- B. Conform to any limitations or exclusions set forth in the cost principles in Part 200 or in the terms and conditions of the Federal award, including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be accorded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles.
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relating to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant-funded programs to assure that only permissible personnel expenses are allocated;
 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.
- I. Be incurred during the approved budget period.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any

funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or State pass-through entity may be required to carry forward unobligated balances to subsequent budget periods unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District, and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

- A. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the Federal awarding agency or pass-through entity.
- B. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.
- C. Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the Federal awarding agency or pass-through entity.
- D. All Federally-funded contracts in excess of \$2,000 related to construction, alterations, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.
- E. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 C.F.R. 200.436 and 2 C.F.R. 200.465.
- F. When approved as a direct cost by the Federal awarding agency or pass-through entity under Sections A-C, capital expenditures will be charged in the period in which the expenditure is incurred or as otherwise determined appropriate and negotiated with the Federal awarding agency.
- G. If the District is instructed by the Federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charged as both.

Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional

service operations; and infrastructure costs directly attributable to the program (such as long-distance telephone calls specific to the program, etc.). Direct costs may also include capital expenditures if approved by the Federal awarding agency or pass-through entity, as well as capital expenditures for special purpose equipment with a unit cost of less than \$5,000.

- B.** Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one (1) cost objective and not readily assignable to the cost objectives specifically benefitted without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement, not supplant, provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one (1) component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Michigan Department of Education (MDE) or the pass-through entity (Federal funds subject to 2 C.F.R. Part 200 pertaining to determining indirect cost allocation).

Equipment and other capital expenditures are unallowable as indirect costs.

Timely Obligation of Funds

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions that require payment. This term is used when referencing a recipient's or subrecipient's use of funds under a Federal award.

The following list illustrates when funds are determined to be obligated under the U.S. Department of Education ("USDOE") regulations:

If the obligation is for:

- A.** Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.
- B.** Personal services by an employee of the District - when the services are performed.
- C.** Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.

- D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.
- E. Public utility services - when the District receives the services.
- F. Travel - when the travel is taken.
- G. Rental of property - when the District uses the property.
- H. A pre-agreement cost that was properly approved by the Secretary (USDOE) under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

Period of Performance

All financial obligations must occur during the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one (1) or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form, whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period unless an agreement exists with the awarding agency or the pass-through entity (e.g., MDE) to reimburse for pre-approval expenses.

If a Federal awarding agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

2 C.F.R. 200.216

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Legal 2 C.F.R. 200.216, 200.344(b), 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a),
 200.439(b)(2), 200.458
 2 C.F.R. 200.474(b)
 34 C.F.R. 76.707-.708(a), 75.703



Book	Policy Manual
Section	6000 Finances
Title	GRANT FUNDS
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6110 - GRANT FUNDS

It is the objective of the Board of Education to provide equal educational opportunities for all students within the District. Government agencies, as well as foundations, businesses, and individuals, periodically offer both human and material resources to the District that would benefit students and the educational program. Therefore, it is the intent of the Board to consider grant proposals and applications for their potential to enhance educational opportunities, the educational environment, and the physical and mental growth for each student.

The Superintendent shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The Superintendent shall approve each such proposal prior to its submission, and the Board shall approve all grants resulting from such proposals.

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accordance with Federal regulations and guidelines.

No Federal funds received by the District shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in schools.

Grant Proposal Development

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

Grant Proposal Internal Review

- A. Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source.
- B. ~~(X-)~~ The Superintendent shall present the following proposals to the Board for approval:

- 1. ~~(X-)~~ Government-funded proposals, regardless of the amount;

2. (X-) Proposals with budgets exceeding \$1000.00; or

3. (X-) Multi-school or District-wide proposals.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, local, and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies and administrative guidelines.
- B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The Superintendent is responsible for administering grant funds in a manner consistent with underlying agreements, applicable statutes, regulations, and objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ internal controls, including the organizational and management strategies necessary to assure proper and efficient administration of grant awards.
- E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent shall require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance, or a combination). If funds are permitted to be drawn in advance, all draws will be as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) requirements of the Federal program will be met in accordance with the requirements of the specific funded program. The District shall maintain appropriate documentation and records to substantiate compliance or to justify allowable exceptions, exemptions, or waivers.

- F. (X-) The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.
- G. (X-) Written amendments requiring the Superintendent's signature shall be presented to the Board for approval.
- H. (X-) Employee positions established through the use of grant funding shall terminate if and when the related grant funding ceases.
- I. (X-) Program reports including but not limited to audit, site visits, and final reports shall be submitted to the Superintendent for review and distribution to the Board and other appropriate parties.

Financial Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, local, and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The District shall provide for the following:

- A. Identification, in District accounts, of all grant awards received and expended and the programs under which they were received. For Federal programs and awards, identification shall include the Catalog of Federal Domestic Assistance (CFDA) title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, as applicable.

- B. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements of the grant.
- C. Records that adequately identify the source and application of funds provided for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest and be supported by source documentation.
- D. Effective control over, and accountability for, all funds, property, and other assets. The District must adequately safeguard all assets and assure that they are used solely for authorized purposes.

Further, the District must:

- 1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award;
- 2. comply with Federal statutes, regulations, and the terms and conditions of the Federal award;
- 3. evaluate and monitor the District's compliance with statutes, regulations, and the terms and conditions of the Federal award;
- 4. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings;
- 5. take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.

E. Comparison of expenditures with budget amounts for each Federal award.

F. Recordkeeping and written procedures to the extent required by Federal, State, local, and grantor rules and regulations pertaining to the grant award and accountability including, but not limited to, the following areas:

- 1. cash management
- 2. allowability
- 3. conflict of interest
- 4. procurement
- 5. equipment management
- 6. conducting technical evaluations of proposals and selecting recipients
- 7. compensation and fringe benefits
- 8. travel

G. Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy.

H. Insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District.

Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations, or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts, and interest earned on any of them. Additionally, taxes, special assessments, levies, fines, and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the Federal award or Federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment, or supplies are not program income.

Unless it has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal awarding agency or pass-through entity.

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Legal 2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.302, 200.307
 2 C.F.R. 200.309, 200.310, 200.313, 200.318-.320, 200.343(b)&(e)
 34 C.F.R. 75.707, 76.563, 76.565, 76.707
 20 U.S.C. 7906
 Compliance Supplement for Single Audits of State and Local Governments

Last Modified by Jamie Buczko on August 1, 2022



Book Policy Manual
Section 5000 Students
Title DRESS AND GROOMING
Code po5511
Status Approved, ready for Neola
Adopted May 15, 2017

5511 - DRESS AND GROOMING

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools. (X-) Students have the right to dress in accordance with their gender identity, within the constraints of the dress code promulgated by the school.

Accordingly, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:

- A. (X-) present a hazard to the health or safety of the student ~~himself/herself~~ or to others in the school;
- B. (X-) interfere with school work, create disorder, or disrupt the educational program;
- C. (X-) cause excessive wear or damage to school property;
- D. (X-) prevent the student from achieving ~~his/her own~~ educational objectives because of blocked vision or restricted movement.

Such guidelines shall establish the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event.

The Superintendent shall develop administrative guidelines to implement this policy which:

- A. (X-) designate the principal as the arbiter of student dress and grooming at the building level ~~in his/her building~~;
- B. (X-) invite the participation of
 - (X-) staff
 - (X-) parents
 - (X-) students

in the preparation of a dress code which may specify prescribed dress and grooming practices, but may not amplify the

rationale for prohibition established by Board policy;

- C. **(X-)** instruct staff members to demonstrate, by example and precept, personal neatness, cleanliness, propriety, modesty, and good sense in attire and appearance;
- D. **(X-)** ensure that all administrative guidelines impose only minimum and necessary restrictions on the exercise of the student's taste and individuality;
- E. **(X-)** direct staff to enforce the school's dress code in a nondiscriminatory and uniform manner, including without regard to whether a student is transgender or gender nonconforming.

Students who violate the foregoing rules will not be admitted to class and may be suspended from school.

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Book Policy Manual
Section 5000 Students
Title DO NOT RESUSCITATE ORDERS (DNR) FOR MINOR STUDENTS
Code po5342
Status Approved, ready for Neola
Adopted May 17, 2021

5342 - **DO NOT RESUSCITATE ORDERS (DNR) FOR MINOR STUDENTS**

If a person interested in the welfare of the declarant (an individual who has executed a do-not-resuscitate order on his or her own behalf or on whose behalf a do-not-resuscitate order has been executed) has reason to believe that an order has been executed contrary to the wishes of the declarant or, if the declarant is a ward including a ward who is a minor child, contrary to the wishes or best interests of the ward, the person may petition the probate court to have the order and the conditions of its execution reviewed.

A declarant may revoke an order executed by himself or herself or executed on his or her behalf at any time in any manner by which he or she is able to communicate his or her intent to revoke the order. If the declarant's revocation is not in writing, an individual who observes the declarant's revocation of the order shall describe the circumstance of the revocation in writing, sign the writing, and deliver the writing to the declarant's attending physician or his or her delegatee and, if the declarant is a patient or resident of a facility or a pupil of a school, to the administrator of the facility or school or the administrator's designee.

After April 4, 2021, if a parent or legal guardian who is legally authorized to execute a "Do Not Resuscitate" order ("DNR Order") for a student provides school administration with a copy of a duly executed DNR Order compliant with the law and in substantially the same form as dictated by statute, District administration shall proceed as follows.

If the administrator who receives a copy of a DNR Order from a parent or legal guardian of a student is not the Superintendent, the administrator shall immediately provide the Superintendent with the DNR Order.

The Superintendent shall ensure that all of the following conditions are met:

- A. The copy of the DNR Order must be placed in a file created specifically for a copy of a DNR Order or the revocation of a DNR Order in a manner and location to be determined by the Superintendent, regardless of whether the order pertains to a student with an individualized education program.
- B. If the District received a copy of a DNR Order for a student during the immediately preceding school year, the Superintendent, or his/her designee, must inquire of the student's parent or legal guardian at the beginning of each school year subsequent to which the DNR Order was in effect to determine if the order is still in effect.
- C. The Superintendent, or his/her designee, must provide actual notice of the DNR Order to each teacher or other school employee who provides instructional or noninstructional services directly to the student.

If an administrator received actual notice of a revocation of a DNR Order, s/he shall immediately provide the revocation to the Superintendent and the Superintendent, or his/her designee shall immediately place the revocation in the file created per the instruction and provide actual notice of the revocation to each teacher or other school employee who provides instructional or noninstructional service directly to the student.

The Board shall ensure that timely and appropriate training regarding compliance with the DNR Order is provided to each teacher or other school employee who provides services to a student with a DNR Order, according to his/her level of responsibility.

An individual who determines that a minor student, while located at school, is wearing a do-not-resuscitate identification bracelet or an individual who has actual notice of valid DNR Order related to the minor student shall not attempt to resuscitate the minor student before an appropriate health professional arrives to assist.

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Legal M.C.L. 333.1051, et. seq.
M.C.L. 380.1180

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Book Policy Manual
Section 5000 Students
Title CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS
Code po5335
Status Approved, ready for Neola
Adopted March 15, 2021

5335 - CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS

Students with chronic health conditions will be provided with a free appropriate public education. If their impairment does not require specially designed instruction for them to benefit educationally, they will be eligible for accommodations/modifications/interventions of the regular classroom, curriculum, or activity (in the school setting) so that they have the same access to an education as students without disabilities. Such accommodations/modifications/interventions will be provided pursuant to a Section 504 Plan (Form 2260.01 F13).

Chronic health conditions, for the purposes of this policy, shall include:

- A. "peanut" and other food allergies;
- B. allergies;
- C. asthma; ~~and~~
- D. diabetes; and
- E. seizures.

All information regarding student identification, health care management, and emergency care shall be safeguarded as personally identifiable information in accordance with Policy 8330 and Policy 8350.

The District will coordinate school health practices for management of a chronic health condition and shall provide for:

- A. identification of individuals with chronic health conditions;
- B. development of individual health care action plans;
- C. coordination of health care management activities by school staff;
- D. communication among school staff who interact with children with chronic health conditions;
- E. development of protocols to prevent exposure/episodic reactions;
- F. awareness and training of school staff regarding Board policy on acute and routine management of chronic health conditions, information on signs and treatment of chronic health conditions, medication and administration, and emergency protocols for

dealing with reactions in "unusual" situations such as field trips.

School health practices shall provide students with chronic health conditions the opportunity for:

- A. full participation in physical activities when students are well;
- B. modified activities as indicated by the student's health care action plan, 504 plan, or Individualized Education Plan (IEP);
- C. access to preventative medications before activity (as prescribed by their medical providers) and immediate access to emergency medications during activity;
- D. communication regarding student health status between parents, physicians, teachers (particularly physical education teachers), and coaches.

Healthcare management activities shall include:

- A. procedures to obtain, maintain, and utilize written health care action plans, signed by the child's parents and physician, for each student with a chronic health condition;
- B. a standard emergency protocol in place for students experiencing a distress reaction if they do not have a written health care action plan on site;
- C. established communication strategies for students to use to tell an adult they may be having a health-related problem;
- D. procedures for students to have immediate access to medications in accordance with Policy 5330 and AG 5330 that allow students to self-care and self-administer medications, inhalers, and Epi-pens, as prescribed by a medical professional and approved by parents/guardians;
- E. case management for students with frequent school absences, school health office visits, emergency department visits, or hospitalizations due to chronic health conditions;
- F. management and care of the student's chronic health condition in the classroom, in any area of the school or school grounds, or at any school-related activity or event.

Staff will be trained about chronic health conditions and their control at least annually in each school in which there is a student with a chronic health condition.

Designated staff who have responsibility for specialized services such as giving inhaler treatments or injections, or conducting glucose and/or ketone tests shall be provided training specific to the procedures, at least annually, by a licensed health professional.

The school nurse shall maintain a copy of the training program and the records of training completed by school employees.

Administrative guidelines shall provide guidance for the implementation of this policy.

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Book	Policy Manual
Section	5000 Students
Title	STUDENTS WITH FOOD ALLERGIES OR DIETARY NEEDS
Code	po5331
Status	Approved, ready for Neola
Adopted	May 15, 2017

5331 - STUDENTS WITH SPECIAL HEALTH CARE NEEDS

Accommodating Students with Special Dietary Needs

The Board of Education believes all students, through necessary accommodations where required, shall have the opportunity to participate fully in all school programs and activities.

In some cases, a student's disability may prevent him/her from eating meals prepared for the general school population.

Substitutions to the regular meal will be made for students who are unable to eat school meals because of their disabilities, when that need is certified in writing by a licensed health care provider~~physician~~. Meal service shall be provided in the most integrated setting appropriate to the needs of the student with this disability.

The licensed health care provider~~physician's~~ statement shall specifically describe:

- A. the nature of the student's disability;
- B. the reason the disability prevents the student from eating the regular school meals;
- C. foods to be omitted from the student's diet;
- D. the specific diet prescription along with the substitution(s) needed.

The District, in compliance with USDA Child Nutrition Division guidelines, will provide substitute meals to food-allergic students based upon the physician's signed statement.

The Board recognizes that students with documented life-threatening food allergies are considered disabled and are covered by The Disabilities Act and Public Law 93-112 and Section 504 of The Rehabilitation Act of 1973. A clearly-defined "504 Accommodation Plan" shall be developed and implemented for all such identified students in which necessary accommodations are made to ensure full participation of identified student in student activities. Such plan shall be signed by the appropriate staff, the parent/guardian of the student and the student's physician.

The Superintendent shall prepare administrative guidelines for the care of food-allergic students. Such guidelines shall include, but not be limited to, staff development, strategies for identifying students at risk for life-threatening allergic reactions, means to manage the student's allergy including avoidance measures, designation of typical symptoms and dosing instructions for medications.

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Book	Policy Manual
Section	5000 Students
Title	EPINEPHRINE AUTO-INJECTORS
Code	po5330.01
Status	Approved, ready for Neola
Adopted	May 15, 2017

5330.01 - EPINEPHRINE AUTO-INJECTORS

Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and self-administer the medication if they meet the conditions as stated in Policy 5330.

Commencing with the ~~2022 - 2023~~~~2014 - 15~~ school year, each school in the District shall have at least two (2) epinephrine auto-injectors (Epi-Pens) available at the school site. It shall be the responsibility of ~~school nurse~~~~building principal~~ to be sure that the supply of Epi-Pens is maintained at the appropriate level and they have not expired. The ~~school nurse~~~~Superintendent/designee~~ shall also be responsible for coordinating the training of District employees to administer Epi-Pen injections and to maintain the list of employees authorized to administer such injections.

Individuals Qualified to Administer

Only ~~a licensed, registered professional nurse employed or contracted by the District or~~ a school employee who has successfully passed the required training shall be allowed to possess and administer Epi-Pen injections to students. The persons authorized to use the District maintained Epi-Pens will be maintained in each school by the ~~school nurse~~~~Principal~~, and shall be available on an ~~electronically accessible site for employees' reference.~~

Each school shall have at least one person trained in the appropriate use and administration of an Epi-Pen injection. In each school with ten (10) or more combined instructional and administrative staff, at least two (2) employees at that site shall be appropriately trained in the use of an Epi-Pen.

Training of employees on the appropriate use and administration of an Epi-Pen injection shall be done in accordance with any guidelines provided by the Michigan Department of Education, and shall be conducted under the supervision of a licensed registered professional nurse. The training shall include an evaluation by the nurse of the employees' understanding of the protocols for administering an Epi-Pen injection.

Students to Whom Injections May Be Administered

A licensed, registered, professional nurse or trained and authorized employees under this policy may administer Epi-Pen injections to 1) any student who has a prescription on file with the District, in accordance with the directives in such prescription, and 2) any individual on school grounds who is believed to be having an anaphylactic reaction.

Reporting of Injections

Any person who administers an Epi-Pen injection to a student shall promptly notify

A. the student's parent/guardian

A. the student's parent/guardian.

B. Superintendent/designee, who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.

All Epi-Pen injections by District employees to students shall be reported in writing to Superintendent/designee. The report shall include whether the school's or student's Epi-Pen was used, and whether the student was previously known to be subject to severe allergic reaction (anaphylaxis).

The ~~school nurse~~ Superintendent shall at least annually report to the Department of Education, in the form and manner determined by the Department, information on the number of injections provided to students, the number of injections with District Epi-Pens and the number of incidents where students were not known to be subject to severe allergic reactions.

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Legal M.C.L. 380.1178, 380.1179, 380.1179A
Michigan Department of Education, Model Policy and Guidelines for Administering Medications
to Pupils at School

Last Modified by Jamie Buczko on August 1, 2022



Book Policy Manual
Section 37-2 Ready for Production
Title Vol. 37, No. 2 - Technology - February 2023 Revised ADVERTISING AND COMMERCIAL ACTIVITIES
Code po9700.01
Status
Adopted May 15, 2017

Revised Policy - Vol. 37, No. 2

9700.01 - ADVERTISING AND COMMERCIAL ACTIVITIES

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written, or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use, or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos, or tags for product or service identification purposes are not considered advertising.

~~[] Option #1~~

~~[] It is the policy of the Board of Education that advertising shall not be permitted in School District school district facilities or on School District property and that the District's name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit, or other non-school agency or organization, public or private.~~

~~[END OF OPTION # 1]~~

~~[SELECTION OF THE FIRST OPTION PRECLUDES SELECTION OF THE SECOND OPTION]~~

[x] Option #2

~~[]~~The Board of Education may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. (x) Product Sales:

1. (x) product sales benefiting a district, school, or student activity (e.g., the sale of beverages or food within schools);
2. (x) exclusive agreements between the District and businesses that provide the businesses with the exclusive right to sell or promote their products or services in the schools (e.g. pouring rights contracts with soda companies);

3. fundraising activities (e.g., short-term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club, or activity where the school receives a share of the profits.

B. Direct Advertising/Appropriation of Space:

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards, or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers, ~~and~~ yearbooks, and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. Indirect Advertising:

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants, or gifts;
2. the Board approves the use of instructional materials developed by commercial organizations, such as films and videos, only if the education value of the materials outweighs their commercial nature.

The films or materials ~~material~~ shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

D. Market Research:

1. surveys or polls related to commercial activities;
2. internet surveys or polls asking for information related to commercial activities;
3. ~~_____ [other]~~

[END OF OPTION # 2]

It is further the policy of the Board that its name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit, or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines set forth below.

General Advertising Guidelines

The following guidelines shall be followed with respect to any form of advertising on school grounds or school property , including the District's website **[END OF OPTION]:**

- A. ~~When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.~~

- B. (x) Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.
- C. (x) The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.
- D. (→) ~~No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic, or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.~~
- E. (→) ~~No advertisement shall promote any specific religion or religious, ethnic, or racial group, political candidate, or ballot issue, and shall be non-proselytizing.~~
- F. (→) ~~No advertisement may contain libelous material.~~
- G. (→) ~~No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.~~
- H. (→) ~~No advertisement shall be false, misleading, or deceptive.~~
- I. (→) ~~To the extent feasible, eachEach advertisement must be reviewed in advance for age appropriateness.~~
- J. (→) ~~Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.~~
- K. (→) ~~All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age appropriate.~~
- L. (→) ~~Students shall not be required to advertise a product, service, company, or industry.~~
- M. (→) ~~Advertising will not be permitted on the outside or the inside of school buses.~~
- N. (→) ~~The Superintendent or designee is responsible for screening all advertising (→) unless it is not feasible to do so, and the advertising is linked to a contract approved by the Board that expressly requires the vendor who is selecting and running the advertisement(s) to comply with these General Advertising Guidelines [END OF OPTION].~~
- O. (→) ~~The Superintendent or designee may require that samples of advertising be made available for inspection.~~
- F. (→) ~~The inclusion of advertisements in School District publications, in School District facilities, or on School Districtschool district property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.~~
- Q. (→) ~~Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.~~

Accounting

Advertising revenues must be properly reported and accounted for.

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Last Modified by Phil Mikulski on March 27, 2023



Book Policy Manual
Section 37-2 Ready for Production
Title Vol. 37, No. 2 - Tobacco - February 2023 Revised PUBLIC ATTENDANCE AT SCHOOL EVENTS
Code po9160
Status
Adopted May 15, 2017

Revised Policy - Vol. 37, No. 2

9160 - PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools in the District, but the Board also acknowledges its duty to maintain order and preserve the facilities of the District during the conduct of such events. The Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested. In accordance with Board Policy 7440 and AG 7440B, administrators may use metal detectors and other devices to protect the safety and well-being of participants and visitors.

[x] The Board directs that no alcoholic beverage or other controlled substance be possessed, consumed, or distributed **(x)**, nor any betting occur, **[END OF OPTION] (x)** at any function sponsored by the District **(x)** at any function occurring on District premises **[END OF OPTIONS]**.

[x] Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

Individuals with disabilities shall have an equal opportunity to purchase tickets for events that have been sanctioned or approved by the Board in accordance with the provisions of the Americans with Disabilities Act, as amended.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs, or activities, or as invitees, are allowed to go. (See also, Policy 8390)

~~F~~ Smoking and/or the use of tobacco products and/or tobacco substitute products is prohibited at any time within any enclosed facility owned, ~~or~~ leased, or contracted for by the Board, and in areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, or tobacco substitutes, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco or nicotine (including synthetic nicotine) in addition to papers used to roll cigarettes, and/or smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes, and any other smoking devices for burning tobacco or any other substances (see Policy 7434).

Such prohibition also applies to:

- A. (x) school grounds;
- B. (x) any school-related event;
- C. ~~() except at designated times () and in designated areas as defined in statute and by Michigan's Smoke-Free Workplace Program.~~ **[END OF OPTIONS]**

The Board is aware of the increasing desire of many parents and other members of an audience to make audio and/or video recordings of school events.

Such recordings can be made by parents or other members of the audience without restriction if the performance is not of copyrighted material. However, if the performance is of copyrighted material, a recording can be made if the appropriate license authorizing such recordings has been secured in advance by the District. If the performance is of copyrighted material and the necessary license has not been secured in advance by the District, the audience shall be advised before the performance begins that audio and/or video recordings that will be re-broadcast or distributed in any way, such as posting on the internet, are prohibited.

The Board authorizes the Superintendent to establish rules and procedures governing the use of nondistrict audio/visual recording equipment at any District-sponsored event or activity. Such rules are to be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to an activity.

Any person or organization seeking to film students or a school activity which is not a public event shall obtain prior permission from the Superintendent.

The Superintendent shall ensure that all notices, signs, schedules, and other communications about school events contain the following statement:

"Upon request to the ___ Superintendent _____, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

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Legal 28 C.F.R. Part 35

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Book Policy Manual
Section 37-2 Ready for Production
Title Vol. 37, No. 2 - February 2023 Revised SCHOOL SAFETY INFORMATION
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Revised Policy - Vol. 37, No. 2

8400 - SCHOOL SAFETY INFORMATION

The Board of Education is committed to maintaining a safe school environment. The Board believes that school crime and violence are multifaceted problems which need to be addressed in a manner that utilizes the best resources and coordinated efforts of School District personnel, law enforcement agencies, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-sponsored activity or while enroute to or from school, or a school-sponsored activity. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.

[NOTE: Include this paragraph if adopting optional revisions of Policy 7217 only.]

In furtherance of its commitment to a safe school environment, the Board has prohibited weapons on school property and at school-sponsored events, except in very limited circumstances. See Board Policy 3217, Policy 4217, and Policy 5772. This prohibition is reasonably related to legitimate educational concerns, including the ability to provide a safe and secure learning and social environment for its students and controlling and minimizing disruptions to the educational process. The presence of dangerous weapons on school property or at school-sponsored events, except under very controlled circumstances, creates a potentially dangerous situation for students, staff and visitors, and may trigger precautionary safety responses which disrupt the educational process and learning environment for students.

[NOTE: END OF OPTION]

Federal law establishes a "Student Safety Zone" that extends 1,000 feet from the boundary of any school property in relation to weapons and drugs. Individuals are prohibited from possessing or using weapons or drugs at any time on District property, within the Student Safety Zone, or at any District-related event.

The District will work with local officials in arranging signage defining the 1,000 foot boundary.

The ___Superintendent_____ shall ensure continued implementation and compliance with the District's obligations under the Statewide School Safety Information Policy and related law. The ___Superintendent_____ may convene meetings to make modifications as deemed necessary and proper to address issues that are unique to the District; discuss additional training that might be needed; and discussThe _____ shall convene a meeting for the purpose of conferring regarding the *School Safety Information Policy Agreement*, and making modifications as deemed necessary and proper, discussing additional training that might

~~be needed, and, discussing~~ any other such related matters as may be deemed to be necessary by the participants. Participants in this meeting shall include the Superintendent, members of the Board, the County Prosecutor or their ~~his/her~~ designee, and representatives from the local law enforcement agency ~~() agencies [END OF OPTION]~~. The following may also be invited to participate in the meeting:

- A. Chief Judge of Circuit and/or District Courts or their ~~his/her~~ designee, including a representative of the family division;
- B. representative from the Intermediate School District (ISD);
- C. representative(s) from the local child protection agency;
- D. building administrators;
- E. teachers;
- F. parents;
- G. students in grades 9 through 12;
- H. Fire Marshal or ~~his/her~~ designee;
- I. representative(s) from emergency medical services;
- J. ~~() representative(s) from county emergency management service agency;~~
- K. School Resource Officer;
- L. ~~() representatives from other school districts within _____ [county/ISD];~~
- M. ~~() _____ [other].~~

The Superintendent shall make a report to the Board about all such reviews and recommend the approval and adoption of any proposed revisions or additions to local policy. The Board encourages regular meetings, preferably annually, among the above-listed constituents to review the effectiveness and to review the procedures developed within local policy. **[DRAFTING NOTE: THE STATEWIDE POLICY "ENCOURAGES" ANNUAL MEETINGS.]**

District Contact Person/Liaison

Furthermore, in accordance with State law, the Board hereby designates the _____ School Resource Office _____ as the District contact person who shall receive information from law enforcement officials, prosecutors, and the court officials, including receipt of information provided from the Michigan State Police relating to the student safety act hotline ("OK2Say"). The current contact information for _____ School Resource Officer _____ shall be provided to the Michigan State Police in the manner and frequency required by law. **[DRAFTING NOTE: THIS INFORMATION MUST BE PROVIDED TWICE A YEAR. IF A DISTRICT DESIGNATES MORE THAN ONE PERSON AS CONTACT FOR THE MSP, IT MUST SPECIFY WHEN EACH PERSON IS AVAILABLE BY DAY AND TIME WHEN IT REPORTS TO THE MSP.]**

The District contact person shall notify the principal of the school of attendance of a student about whom information is received from law enforcement officials, prosecutors, or court officials within twenty-four (24) hours of the receipt of that information. The principal shall, in turn, notify the building staff members, who the principals ~~she~~ determines have a need to know the information that has been received, within twenty-four (24) hours of receipt of that information.

The District contact person shall notify the appropriate law enforcement officials when an adult or a student commits any offense listed as a reportable incident in the *School Safety Information Policy* and related law ~~Agreement~~ and shall report all information that is required to be reported to State or local law enforcement agencies and prosecutors. Reporting such information is subject to 20 U.S.C. 1232g, commonly referred to as the Family Educational Rights and Privacy Act of 1974.

If a student is involved in an incident that is reported to law enforcement officials pursuant to the District's local school safety information policy ~~School Safety Information Policy Agreement~~, then, upon request by school officials, the student's parent or legal guardian shall execute any waivers or consents necessary to allow school officials access to school, court, or other pertinent records of the student concerning the incident and action taken as a result of the incident.

The District designates the Superintendent as a liaison to work with the school safety commission created under the comprehensive school safety and the office of school safety, including work on identifying model practices for determining school safety issues.

Required Reporting

The Superintendent shall submit a report at least annually to the Superintendent of Public Instruction, in the form prescribed by the Superintendent of Public Instruction, stating the number of students expelled from the District during the preceding school year and the reason for the expulsion.

The Superintendent shall post a report on the District website at least annually, in the form prescribed by the Superintendent of Public Instruction, stating the incidents of crime occurring at school. At least annually, a copy of the most recent report of incidents of crime, disaggregated by school building, shall be made available to the parent or legal guardian of each student enrolled in the District. This report will include at least crimes involving:

- A. physical violence;
- B. gang-related ~~related~~ acts;
- C. illegal possession of a controlled substance, controlled substance analogue, or other intoxicant;
- D. trespassing;
- E. property crimes, including, but not limited to, theft and vandalism, including an estimate of the cost to the District resulting from the property crime.

Each school building shall collect and keep current on a weekly basis the information required from the report of incidents of crime, and must provide that information, within seven (7) days, upon request.

Additionally, the District shall report all incidents of and attempted commissions of the crimes listed above to the Michigan State Police, in the form and manner prescribed by the Michigan State Police, within twenty-four (24) hours after the incident occurs.

Law Enforcement Information Network (LEIN)

The Board authorizes the Superintendent principal assistant principal(s) **[END OF OPTIONS]** to request vehicle registration information for suspicious vehicles within 1,000 feet of school property through the Law Enforcement Information Network (LEIN).

Threat Assessment [DRAFTING NOTE: BEST PRACTICES DICTATE ADOPTING AND IMPLEMENTING THIS OPTION IN CONJUNCTION WITH AG 8400A]

The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. This policy is designed to be consistent with the process for identifying, assessing, and managing students who may pose a threat as set forth in the joint U.S. Secret Service and Department of Homeland Security publication, *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.

The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Board authorizes the Superintendent to create building-level, trained threat assessment teams. Each Team shall be headed by the Principal and include a school counselor, school psychologist, instructional personnel, and, where appropriate, the School Resource Officer. At the discretion of the Superintendent, a threat assessment team may serve more than one (1) school when logistics and staff assignments make it feasible.

The Team will meet x() on a regular basis and () ~~_____ [insert level of frequency] and [END OF OPTIONS]~~ when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.

The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of violence to a target. If an inquiry indicates that there is a risk of violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat posed by the student in that situation.

The Board authorizes the Superintendent to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment;
- D. defining what ~~that~~ types of information that may be gathered during the assessment;
- E. stating when and how parents/guardians of the student making the threat shall be notified and involved;
- F. designating the individuals (by position) who would be responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the Superintendent or Principal any expression of intent to harm another person or other statements or behaviors that suggest a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.

Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 – Student Records, and State and Federal law.

[END OF THREAT ASSESSMENT OPTION]

Persistently Dangerous Schools

The Board recognizes that State and Federal law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the State Department of Education will then use this data to determine whether or not a school is considered "persistently dangerous" as defined by State policy.

Pursuant to the Board's stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceed the threshold number established in State policy, the Superintendent shall **[CHOOSE ONE (1) OF THE FOLLOWING OPTIONS]**

discuss this at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.

~~convene a meeting of the building administrator, representative(s) of the local law enforcement agency agencies **[END OF OPTION]**, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.~~

[END OF OPTIONS]

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 and AG 5113.02.

In addition, the Superintendent shall **[CHOOSE ONE (1) OF THE FOLLOWING OPTIONS]**

discuss the school's designation as a persistently dangerous school at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.

~~convene a meeting of the building administrator, representative(s) of the local law enforcement agency agencies **[END OF OPTION]**, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.~~

[END OF OPTIONS]

~~If a school in a neighboring district is identified as persistently dangerous and there is not another school in that district, the District will admit students from that school in accordance with Board Policy 5113.02. **[END OF OPTION]**~~

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law, ~~law~~ the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

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Legal Title IX, Section 9532 of the Elementary and Secondary Education Act, as amended
M.C.L. 380.1241, 380.1308, 380.1308a, 380.1310a, 752.913, 771.2a

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Revised Policy - Vol. 37, No. 2

8315 - INFORMATION MANAGEMENT

The Board of Education recognizes its responsibility, in certain circumstances, to maintain information created, maintained, or otherwise stored by the District outside the "Records Retention Schedule". In such situations, a "Litigation Hold" procedure will be utilized to identify and preserve information relevant to a specific matter. "Information" includes both paper documents and electronically stored information ("ESI"). When implementing the "Litigation Hold," the District will identify individuals in possession or custody of paper documents, ESI, and electronic media containing ESI, and inform them of their obligation to preserve the documents and ESI outside the "Records Retention Schedule". The District will also identify third parties with custody or control over paper documents, ESI, or electronic media storing ESI, and request them to preserve that information. All information falling within a "Litigation Hold," which is under the control of the District, must be preserved in a readily accessible form and cannot be disposed of under the "Records Retention and Disposal" requirements. Failure to comply with a Litigation Hold notice (x) may ~~() shall~~ **[END OF OPTION]** result in disciplined disciplinary action, up to and including possible termination.

Instances where the Board must maintain information outside the "Records Retention Schedule" include:

- A. when the Board has specific information and/or written notice from a parent/guardian, student, or another person representing the parent/guardian or student ~~an individual, parent or student~~ of an intent to file an appeal of student discipline to State court;
- B. when the Board has specific information and/or written notice that litigation is imminent even though the litigation has not yet been filed in Federal or State court;
- C. when the Board is served with litigation, including, but not limited to, notice of a lawsuit in Federal or State court, or notice of a student disciplinary appeal to State court;
- D. when the Board receives specific information and/or written notification from an employee, labor union, or other person of an intent to file a claim against the Board, its members, employees, or agents at an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim against the Board, its members, employees or agents;
- E. when the Board receives specific information and/or written notification from an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim filed against the Board, its members, employees or agents;

F. when the Board receives written notification from a third party requesting that the Board maintain information that could be at issue in litigation or potential litigation involving ~~against~~ that third party;

G. when the Superintendent recommends the termination of an employee to the Board pursuant to a labor contract;

H. when the Board explores, contemplates or initiates litigation.

Definitions

"Documents" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any medium from which information can be obtained or translated if necessary.

"ESI" means any type of information that is created, used, and stored in digital form and accessible by digital means. It includes all data, digital documents or files, or other information contained on any media type (e.g., tape, hard disk drive, cloud storage, or some yet-to-be-created storage technology). Specifically, it includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. Examples include: e-mails and their attachments, text and instant messages, communications conducted in ephemeral messaging applications or in workplace collaboration tools, word processing documents, spreadsheets, digital photographs/pictures, videos, application programs and data files, data/information stored in databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, digital scans (including TIFF files), PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voicemails, phone/call logs, faxes, internet/browser histories, caches, cookies, or logs of activity on computer systems (whether internal to the District or external) that may have been used to process or store electronic data. ESI also includes data/information from cloud applications (e.g., educational or operational services/apps), electronic records of online activity (e.g., social media postings), and data generated or stored by devices connected to the Internet of Things (IoT) ~~"ESI" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound recordings, images and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. It includes, but is not limited to, e-mails, e-mail attachments, instant messages, word processing files, spreadsheets, pictures, application program and data files, databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, TIFF files, PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voice mails, phone logs, faxes, internet histories, caches, cookies or logs of activity on computer systems that may have been used to process or store electronic data.~~

"Electronic media" includes, but is not limited to, computer hard drives (including portable hard disk drives "HDD's"), floppy drives, disaster recovery media, and storage media (including DVD's, CD's, floppy discs, Zip discs/drives, Jazz discs/drives, USB memory drives, jump disc/drives, flash discs/drives, keychain discs/drives, thumb discs/drives, smart cards, microfilm ~~micro-film~~, backup tapes, cassette tapes, cartridges, etc.), accessed, used, and/or stored on/in/through the following locations: networks and servers, whether internal or external (including the cloud); laptop and desktop work computers; home and personal computers; other computer systems; databases; backup computers or servers, whether internal or external (including cloud storage); archives; mobile devices (e.g., mobile/cellular phones and tablet computers, personal digital assistants ("PDAs" - including Palm, Blackberry), etc.); pagers; firewalls; audit trails and logs, printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media also includes social media websites (e.g., Facebook, Twitter, LinkedIn) and any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy was first adopted into the future; ~~laptop and desktop work computers; home and personal computers; other computer systems; backup computers or servers; archives; personal digital assistants ("PDAs" - including Palm, Blackberry, cellular phone, tablet PC, etc.); pagers; firewalls; audit trails and logs; printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media shall also include any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy is adopted into the future.~~

Initiation and Removal of a "Litigation Hold"

The Board or the Superintendent may initiate a "Litigation Hold" under this policy. If the Superintendent initiates a "Litigation Hold," the Superintendents/~~he or she~~ or the Board's legal counsel will notify the Board of the reason the Litigation Hold was instituted and its scope. When implementing a Litigation Hold, the Board or Superintendent (x) may (~~) will [END OF OPTION]~~ utilize an Electronically Stored Information Team ("ESI Team"). The Board's legal counsel shall be involved in the implementation of the "Litigation Hold Procedure" outlined in AG 8315.

A "Litigation Hold" shall remain in place until removed/withdrawn by the Board. A "Litigation Hold" may be removed when the litigation or administrative agency matter has been resolved or can no longer be initiated. Any information maintained under this policy shall fall back under the "Records Retention Schedule" once the "Litigation Hold" is removed/withdrawn.

The Superintendent shall develop administrative guidelines outlining the procedures to be followed by Board members and employees when initiating and implementing a "Litigation Hold." This policy and its related administrative guidelines shall be posted and distributed in the manner described in AG 8315.

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Legal Federal Rules of Civil Procedure 34, 37(f)

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8305 - INFORMATION SECURITY ~~NEW POLICY FOR DISTRICT, REVISED~~

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format, and may be stored in the District or offsite with a third party provider.

Data/information collected by the District shall be classified as Confidential, Controlled, or Published. Data/information will be considered Controlled until identified otherwise.

Protecting District Information & Technology Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100) ~~and Information Resources.~~

Individuals who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members (x), as well as contractors, vendors, and their employees, **[END OF OPTION]** granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all individuals granted access to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. Completing the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Information & Technology Resources on which it is stored.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them, ~~him/her~~ or how they apply to them, ~~him/her~~, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is charged with developing procedures that ~~can authorized to develop procedures that would~~ be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally-identifiable ~~personally-identifiable~~ information occurs.

The Superintendent shall require staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are the participation of staff members in appropriate training related to the internal controls pertaining to the data/information that they collect, to which they have access, and for which they would be responsible for the security protocols.

Third Party ~~Third party~~ contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of District Information & Technology Resources, including the duty to safeguard the confidentiality of such data/information.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained ~~retain~~ by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined ~~the administrative guidelines promulgated consistent with this policy may have disciplinary consequences imposed~~, up to and including termination of employment, and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined ~~AGs will be subject to disciplinary action~~, up to and including expulsion, and/or referral to law enforcement. (x) Contractors/vendors who violate this Policy and/or its related administrative guidelines ~~AGs~~ may face termination of their business relationships with and/or legal action by the District. **[END OF OPTION]** Parents and visitors who violate this Policy and/or its related administrative guidelines ~~AGs~~ may be denied access to the District's Information & Technology Resources.

The Superintendent shall conduct ~~() an annual~~ (x) a periodic **[END OF OPTION]** assessment of risk related to the access to and security of the data/information collected and retained by the District.

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8300 - CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN—NEW TO THE DISTRICT (Revised Policy)

The Continuity of Organizational Operations Plan (COOP) provides the District with the capability of conducting its essential operations under all threats and conditions with or without warning. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to recovery of operations and minimizing ~~can minimize~~ the impact on the District's teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources.

Scope of the Continuity Plan

The primary objective of the COOP is to restore the District's critical operational functions and the learning environment as quickly as possible after a crisis or threat event occurs ~~has occurred~~. A COOP contains critical and sensitive information that is confidential and exempt from public disclosure.

Planning for the continuity of operations of a school system in the aftermath of a disaster is a complex task. The current ~~changing~~ threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, cyberattacks, and terrorist attacks and threats, have increased the need for viable continuity capabilities and plans that enable the District to resume and continue the essential functions in an all-hazards environment across a full spectrum of emergencies. Such conditions have increased the importance of having continuity plans in place that provide stability of essential functions across the various levels of public government and private enterprises.

The planning and development of continuity of an organizational operations plan, as well as the ongoing review, testing, and revision of such a plan, is important for the overall District (x) and also for each school (x) and department in the District **[END OF OPTIONS]**.

The District-wide plan describes how the District will respond as a total organization to a given emergency and describes the centralized resources and how they will be organized to implement command and control necessary to function during the life cycle of the event. Individual school and departmental plans contain the details related to the continuity plan for those specific sites and functional areas to prepare for an event, communicate throughout the duration of an event, assess the impact of an event on essential functions in the unit, respond to the event, and detail what will be done to recover from the event.

Preparation for, response to, and recovery from a disaster affecting administrative, educational, and support functions of the District's operations requires the cooperative efforts of external organizations, in partnership with the functional areas supporting the business of the District. This includes local government agencies, law enforcement, emergency management, medical services, and vendors necessary to District operations. The COOP outlines and coordinates all efforts by the District in cooperation with other local and State agencies and businesses to restore the essential functions of the District ~~to the larger local community~~ post-disaster.

The Superintendent shall develop and recommend the COOP for Board of Education review and approval; however, the COOP shall be considered a confidential document not subject to release under State public records laws, and accordingly, no copies shall be provided for public review during the adoption process.

The Superintendent shall conduct ~~() an annual~~ () a periodic **[END OF OPTION]** review of the COOP.

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7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology directly affects ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction and the way they approach student learning to incorporate the latest technologies. The Board of Education provides District Information & Technology Resources (as defined by Bylaw 0100) (collectively, "District Information & Technology Resources") ~~As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet.~~ The Board of Education provides Technology and Information Resources (as defined by ~~Bylaw 0100~~) to support the educational and professional needs of its staff and students. The Board provides staff with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated ~~limited~~ educational purpose.

The Board regulates the use of District Information & Technology ~~and Information Resources~~ by principles consistent with applicable local, State, and Federal laws, and the District's educational mission. This policy and its related administrative guidelines (x), Policy 7544 and AG 7544 **[END OF OPTION]** and any applicable employment contracts and collective bargaining agreements govern the staff's ~~staffs'~~ use of the District's Information & Technology ~~and Information Resources~~ and staff's personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property ~~the District's computer network, Internet connection and/or online educational services/apps, or when used while the staff member is on Board owned property or at a Board sponsored activity~~ (see Policy 7530.02).

[DRAFTING NOTE: Choose the option in the preceding paragraph if above if the Superintendent recommends and the Board adopts Policy 7544.]

Staff members are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines (e.g., making personal attacks and injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on a staff member's First Amendment rights. Because District Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers. ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment,~~

~~theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.~~

~~Staff members~~Users have no right or expectation to privacy when using District Information & Technology ~~and Information~~ Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity ~~when using the District's computer network and/or Internet connection~~).

Staff are expected to ~~use~~utilize District Information & Technology ~~and Information~~ Resources to promote educational excellence in our schools by providing students with the opportunity to develop the resource-sharing~~resource sharing~~, innovation, and communication skills and tools that are essential to both life and work. The Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources in enriching educational activities. The instructional use of the Internet and online educational services/apps will be guided by Board Policy 2521 - Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that brings incredible education and information resources to our students. ~~The Internet connects computers and users in the District with computers and users worldwide.~~ Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District Information & Technology Resources provide students and staff with the opportunity to communicate with ~~other people from~~ throughout the world. Access to such an incredible quantity and diversity of information and resources brings with it, however, certain unique challenges and responsibilities.

While the Board uses various technologies to limit the use of District Information & Technology Resources to only use/access online services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent users from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members~~The Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps,~~ access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or Superintendent, the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under CIP~~the Children's Internet Protection Act~~. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be disciplined~~subject to disciplinary action~~, up to and including termination.

The Superintendent or ____Technology Director_____ may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. **(x)** The Superintendent or ____Technology Director_____ may also disable the technology protection measures to enable access for bona fide research or other lawful purposes. **[END OF OPTION]**

Principals are responsible for providing training so that staff under their supervision are knowledgeable about this policy and its accompanying guidelines.

Staff members will participate in professional development programs in accordance with the provisions of law and this policy. Training shall include:

- A. the safety and security of students while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the inherent danger of students disclosing personally identifiable information online;
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students or staff online; and
- D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Further, staff members shall monitor students' online activities while the students are at school. ~~Furthermore, staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above, and staff members will monitor students' online activities while at school.~~

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. **[END OF OPTION]**

The disclosure of personally identifiable information about students online is prohibited.

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media including in chat rooms, and cyberbullying awareness and response. All users of District Technology~~ All staff members who use District Information & Technology Resources are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (See Form 7540.04 F1)

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, staff members are required to comply with all District-established cybersecurity procedures ~~()~~ including, but not limited to, the use of multi-factored authentication (MFA), **[END OF OPTION]** for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Staff will be assigned a District-provided school e-mail address that they are required to use ~~utilize~~ for all school-related electronic communications, including those to students, parents and other constituents, fellow staff members, and vendors or individuals seeking to do business with the District. **[END OF OPTION]**

With prior approval from the Superintendent or _____, staff may direct students who have been issued school assigned e-mail accounts to use those accounts when signing up/registering for access to various online educational services/apps that the student will use, including mobile applications/apps that will be utilized by the students for educational purposes under the teacher's supervision. **[END OF OPTION]**

Staff members are responsible for good behavior when using District Information & Technology ~~and Information Resources~~ - i.e., behavior comparable to that expected when they are in physical ~~classrooms, school buildings, and at school-sponsored events.~~ classrooms, school hallways, and other school premises and school sponsored events. Communications on

the Internet are often public in nature, general rules for professional behavior and communication apply. The Board does not approve any use of District Information & Technology ~~and Information Resources~~ that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines (x) and Policy 7544 and its accompanying procedure **[END OF OPTION]**.

[DRAFTING NOTE: Choose the preceding option if ~~option above if the Superintendent recommends and the Board adopts Policy 7544.~~]

[NOTE: If the use of social media is authorized by Policy 7540 and Policy 7544, choose the appropriate following option to match that language]

Staff members may only use District Information & Technology Resources to access or use social media if it is done for educational or business-related purposes. **[END OF OPTION]**

Staff membermembers' use of District Information & Technology Resources~~technology resources~~ to access or use social media is to be consistent with Policy 7544 and its accompanying procedure. **[END OF OPTION]**

[DRAFTING NOTE: Choose the following option to provide further direction to staff regarding the appropriate versus inappropriate use of social media.]

An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property, including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities. **[END OF OPTION]**

[AI/NLP TOOLS OPTIONAL LANGUAGE]

Use of Artificial Intelligence/Natural Language Processing Tools

Staff are permitted to use Artificial Intelligence and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") to accomplish their job responsibilities so long as the use is ethical, responsible, and does not violate any provisions of this policy (e.g., it does not infringe on students' or staff members' privacy rights, violate their duty to maintain confidentiality related to personally identifiable information, etc.).~~General school rules for behavior and communication apply.~~

With respect to students, it is the Board's policy that they are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using AI/NLP tools to complete school work. The use of AI/NLP tools without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success and that the staff is tasked to develop in each student. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

- B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
- E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

[END OF OPTIONAL LANGUAGE]

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology ~~and Information-Resources~~ that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and _____Technology Director_____ as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff member~~members'~~ use of District Information & Technology ~~and Information-Resources~~.

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality ~~and/or laws or~~ privacy laws related to the disclosure of student or employee personally identifiable~~confidential-employee~~ information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities.

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- Legal
- P.L. 106-554, Children's Internet Protection Act of 2000
 - P.L. 110-385, Title II, Protecting Children in the 21st Century Act
 - 18 U.S.C. 1460
 - 18 U.S.C. 2246
 - 18 U.S.C. 2256
 - 20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)
 - 47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)
 - 47 C.F.R. 54.500 – 54.523



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Section 37-2 Ready for Production
Title Vol. 37, No. 2 - Technology - February 2023 Revised STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
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Revised Policy - Vol. 37, No. 2

7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology directly affects ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt ~~As a result, educators are continually adapting~~ their means and methods of instruction, and the way they approach student learning, to incorporate the latest technologies. The Board of Education provides Information & Technology Resources (as defined in Bylaw 0100) (collectively, "District Information & Technology Resources") ~~vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology Resources (as defined in Bylaw 0100)~~ to support the educational and professional needs of its students and staff. With respect to students, District Information & Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated ~~limited~~ educational purpose.

The Board regulates the use of District Information & Technology Resources in a manner ~~by principles~~ consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Information & Technology Resources and students' personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property ~~the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board owned property or at a Board sponsored activity (see Policy 5136).~~

Students are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines and the Student Code of Conduct (e.g., making personal attacks or injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on students' First Amendment rights ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like).~~ Because its Information & Technology Resources are not unlimited, the Board may institute ~~has also instituted~~ restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Students ~~Users~~ have no right or expectation to privacy when using District Information & Technology Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity) ~~when using the District's computer network and/or Internet connection).~~

While the Board uses various technologies to limit students using its Information & Technology Resources to only use/access online educational services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent students from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity~~ to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps, ~~access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.~~

Pursuant to Federal law, the Board implements ~~has implemented~~ technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under CIPA ~~the Children's Internet Protection Act~~. Any student who attempts to disable the technology protection measures will be disciplined ~~subject to discipline~~.

The Superintendent or Technology Director _____ may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been mistakenly, improperly, or inadvertently ~~inappropriately~~ blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to online content and/or services/apps ~~and/or resources on the Internet~~ that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to content ~~information and communications~~ that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Principals are responsible for providing training so that students under their supervision are knowledgeable about this policy and its accompanying guidelines.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the dangers inherent with the online disclosure of personally identifiable information;
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;; and
- D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified ^{above}. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and

cyberbullying awareness and response instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while they are at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. **[END OF OPTION]**

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All students who use users of District Information & Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (See Form 7540.03 F1)~~

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, students are required to comply with all District-established cybersecurity procedures ~~()~~ including, but not limited to, the use of multi-factor authentication for which they have been trained **[END OF OPTION]**. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Students will be assigned a District-provided school e-mail account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals, and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned e-mail account when signing-up/registering for access to various online educational services/apps, including mobile applications/apps that will be utilized by the student for educational purposes. **[END OF OPTION]**

Students are responsible for good behavior when using District Information & Technology Resources – i.e., behavior comparable to that expected of students when they are in physical classrooms and school buildings and at school-sponsored events. Because communications classrooms, school hallways, and other school premises and school-sponsored events. Communications on the Internet are often public in nature, general. General school rules for behavior and communication apply. The Board does not approve any use of its Information & Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

[NOTE: If language about social media is added to Policy 7540, it is recommended that the following optional this language be added to this policy.]

~~Students may only use District Information & Technology Resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use. **[END OF OPTION]**~~

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and _____ as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.

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Legal P.L. 106-554, Children's Internet Protection Act of 2000
P.L. 110-385, Title II, Protecting Children in the 21st Century Act
18 U.S.C. 1460
18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6777, 9134 (2003)

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

47 C.F.R. 54.500 – 54.523

Last Modified by Phil Mikulski on March 28, 2023



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Revised Policy - Vol. 37, No. 2

7540.02 - WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES

A. Creation of Content for Web Pages/Sites, Apps, and Services

The Board of Education authorizes staff members () and students [**END OF OPTION**] to create content, apps and services (see Bylaw 0100 Definitions) that are hosted by the Board on its servers or District-affiliated servers (i.e., servers the Board pays to use or otherwise sanctions the use of) and/or published on the Internet.

The content, apps, and services must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)) and reflect the professional image/brand of the District, its employees, and students. Content, apps, and services must be consistent with the Board's Mission Statement and staff-created web content, services, and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or used with students.

[NOTE: CHOOSE ONE (1), BOTH, OR NONE OF THE FOLLOWING OPTIONS.]

Student-created content, apps, and services are subject to Policy 5722 - School-Sponsored ~~Student~~ Publications and Productions.

The creation of content, apps, and services by students must be done under the supervision of a professional staff member.

[END OF OPTIONS]

B. Purpose of Content of District Web Pages/Sites, Apps, and Services

The purpose of content, apps, and services covered by this policy ~~hosted by the Board on its servers or District-affiliated servers~~ is to educate, inform, and communicate. The following criteria shall be used to guide the development of such content, apps, and services:

1. Educate

Content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. Communicate

Content may communicate information about the plans, policies, and operations of the District to members of the public and other persons who may be interested in and/or affected by District matters.

The information contained on the Board's website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances are District-created content, apps, and services, to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's website may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution, or recall of a public official, or passage of a tax levy or bond issue;
2. link to a website of another organization if the other website includes such a message; or
3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

[x] Under no circumstances is staff member-created content, apps, and services, including personal web pages/websites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the Board-specified website, app, or service (e.g., _____ **[Progressbook/PowerSchool/Infinite Campus]**) for the purpose of conveying information to students and/or parents.

[x] Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites (including, but not limited to, their Facebook, Instagram, Pinterest pages, YouTube Channel(s), or TikTok sites) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

[x] If a staff member creates content, apps, and services, related to their his/her class, it must be hosted on the Board's server or a District-affiliated server.

[x] Unless the content, apps, and services contains student personally-identifiable information, Board websites, apps, and web services that are created by students and/or staff members that are posted on the Internet should not be password-protected password-protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), apps, and web services.

Web content, apps and web services should reflect an understanding that both internal and external audiences will be viewing the information.

The District's website(s) and web pages, apps, and services must be hosted on Board-owned or District-affiliated servers. ~~School web pages/sites, apps and web services must be located on Board-owned or District-affiliated servers.~~

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, apps, and web services by staff (x) and students **[END OF OPTION]**.

The Board retains all proprietary rights related to the design of and content for its website(s) ~~web content~~, apps, and web services ~~that are hosted on Board-owned or District-affiliated servers~~, absent written agreement to the contrary.

In order for a student's school work (i.e., work that is created in a class, at school, or as part of a school-sponsored extracurricular activity) to be displayed on the Board's website, the student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) must provide written permission and expressly license its display without cost to the Board. ~~Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.~~

Likewise, prior written permission from a student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) is necessary for a student to be identified by name on the Board's website. ~~Prior written parent permission is necessary for a student to be identified by name on the Board's website.~~

C. Website Accessibility

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered online.

This policy reflects the Board's commitment and ~~The District adopts this policy to fulfill this commitment and affirm its~~ intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, ~~and~~ Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131, and 28 C.F.R. Part 35 in all respects.

1. Technical Standards

The District will adhere to the technical standards of compliance identified at www.hazelparkschools.org **[insert link to District website]**. The District measures the accessibility of online content and functionality according to the World Wide Web Consortium's (W3C's) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA, and the Web Accessibility Initiative - Accessible Rich Internet Applications Suite (WAI-ARIA 1.1) for web content. ~~() insert another acceptable standard selected by the District - e.g., the Section 508 Information and Communication Technology Accessibility Standards published by the U.S. Access Board, which serves as the standards the Federal government uses for its own websites.~~

[DRAFTING NOTE: While OCR currently (as of December 2022) recommends WCAG 2.0 Level AA, WCAG 2.1 is gradually becoming the standard courts cite as the ADA accessibility standard that public entities should use for websites, mobile applications, and digital content compliance. Further, W3C published a working draft of WCAG 2.2 in August 2020 and a Candidate Recommendation draft of WCAG 2.2 in September 2022; a final version of WCAG 2.2 is expected to be released in early 2023. The W3C states that WCAG 2.0 and 2.1 remain its recommendation, but version 2.2 should be used to maximize future

applicability of accessibility efforts. The W3C also encourages the use of the most current version of WCAG when developing or updating Web accessibility policies~~OCR recommends WCAG 2.0 Level AA.~~

2. Web Accessibility Coordinator

The Board designates its Section 504/ADA Compliance Coordinator(s) Technology Director and Communications Director _____ ~~[END OF OPTIONS]~~ as the District's Web Accessibility Coordinator(s). That individual(s) is/are is responsible for coordinating and implementing this policy.

[SELECT OPTION #1 OR #2]

[OPTION #1]

~~See Board Policy 2260.01 for the Section 504/ADA Compliance Coordinator(s)' contact information.~~

[OPTION #2]

The District's Web Accessibility Coordinator(s) can be reached at:

[INSERT NAME or TITLE, ADDRESS, E-MAIL, PHONE]

_____ Mr. Brad Wilkins
Director of Technology
1620 E Elza
Hazel Park MI 48030
248-658-5231
brad.wilkins@hazelparkschools.org _____

[END OF OPTIONS]

3. Third Party Content

Links included on the Board's website(s) or web services and apps that pertain to its programs, benefits, and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA, and COPPA). While the District strives to provide access through its website to online content provided or developed by third parties (including vendors, video-sharing websites, and other sources of online/digital content) that is in an accessible format, that is not always feasible. The District's administrators and staff, however, are aware of this requirement with respect to the selection of online content provided to students. The District's Web Accessibility Coordinator(s) or designee ~~Coordinator or his/her designees~~ will vet online content available on its website(s), apps, and services that are ~~that is~~ related to the District's programs, benefits, and/or services for compliance with this criteria for all new content published on the District's website(s), apps, and services after adoption of this policy ~~placed on the District's website after adoption of this policy.~~

apps, and services to:

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites); or
- b. websites, services, and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites may contain advertisements that are not age-appropriate ~~or not contain age-appropriate advertisements that are~~ consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

4. Regular Audits

The District, under the direction of the Web Accessibility Coordinator(s) or ~~his/her/their~~ designees, will, at regular intervals, audit the District's online content and measure this content against the technical standards adopted above.

[OPTION]

This audit will occur no less than once every two (2) years.

[END OF OPTION]

If problems are identified through the audit, such problems will be documented, evaluated, and, if necessary, remediated within a reasonable period of time.

5. Reporting Concerns or Possible Violations

If a person accessing the District's website(s), apps, or services (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that the District has violated the technical standards identified above in its online content, the user may contact a/the Web Accessibility Coordinator with any accessibility concerns. The user may also file a formal complaint utilizing the procedures set out in Board Policy 2260.01 relating to Section 504 and Title II ~~if any student, prospective student, employee, guest, or visitor believes that the District has violated the technical standards in its online content, s/he may contact the Web Accessibility Coordinator with any accessibility concerns. S/he may also file a formal complaint utilizing the procedures set out in Board Policy 2260 and Policy 2260.01 relating to Section 504 and Title II.~~

D. Instructional Use of Apps and Web Services

The Board authorizes the use of apps and web services to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

[SELECT OPTION #1 or #2]

[OPTION #1]

The Board requires the () Superintendent (~~-x~~) _____ or his/her designee _____ pre-approve each app and/or web service that a teacher intends to use to supplement and enhance student learning. To be approved, the app and/or web service must have a FERPA-compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA), and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #1]

~~[] [OPTION #2]~~

~~A teacher who elects to supplement and enhance student learning through the use of apps and/or web services is responsible for verifying/certifying to the () Superintendent () _____ that the app and/or web service has a FERPA compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA), and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.~~

[END OF OPTION #2]

The Board further requires (x) the use of a Board-issued e-mail address in the login process (x) prior written parental permission for a student seventeen (17) years of age or younger to use ~~the~~ ~~to use~~ a student's personal e-mail address in the login process.

E. Training

The District will provide ~~() annual~~ (x) periodic training for its employees who are responsible for creating web content or distributing information online ~~or distributing information with online content~~ so that these employees are aware of this policy and understand their roles and responsibilities with respect to web design and creation and/or uploading of ~~design~~ documents and multimedia content.

F. One-Way Communication Using District Website(s), ~~Content,~~ Apps, and Services

The Board approves the use of its website(s)/web pages ~~The District is authorized to use web pages/sites,~~ apps, and services to promote school activities and inform stakeholders and the general public about District news and operations.

Such communications constitute public records that will be archived.

When the Board or Superintendent designates communications distributed via District web pages/websites, apps, and web services to be one-way communication, public comments are not solicited or desired, ~~and the website(s), apps, or services are~~ ~~website, app or web service is~~ to be considered a nonpublic forum.

If the District uses an app and/or ~~web~~ service that does not allow the District to block or deactivate public comments ~~(e.g., Facebook, which does not allow comments to be turned off, or Twitter, which does not permit users to disable private messages or mentions/replies),~~ the District's use of that app and/or service ~~apps and web service~~ will be subject to Policy 7544 - Use of Social Media unless the District is able to automatically withhold all public comments.

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A - Public Records, and AG 8310E - Record Retention and Disposal), but it will not review or consider those comments.

[DRAFTING NOTE: Districts are advised to adopt a new category of records that covers such "hidden public comments" on social media. Unless dictated by State law, retention periods established by the district for such unsolicited communications should be limited.]



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Title Vol. 37, No. 2 - Tobacco - February 2023 Revised USE OF TOBACCO ON SCHOOL PREMISES
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Revised Policy - Vol. 37, No. 2

7434 - USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education believes that the right of persons to use tobacco products must be balanced against the right of those who do not use tobacco products to breathe air untainted by tobacco products, including secondhand smoke and vapor/aerosol exposure.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises (owned or leased), in District vehicles, at all school-sponsored ~~school-sponsored~~ events, and in all school buildings owned and/or operated by the District.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah ~~"tobacco product" means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the

substance contains nicotine; 3) or any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes (Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.);

E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device) ~~the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;~~
2. the ~~inhaling or~~ chewing of a tobacco product;
3. the placing of a tobacco product within a person's mouth.†
4. ~~(-) the use or smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to "JUUL's"), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

In order to protect students and staff who choose not to use tobacco products from an environment noxious to them, and because the Board does not condone smoking and/or the use of tobacco and tobacco products, the Board prohibits the use (x), consumption, display, activation, promotion, or sale (x), or possession, [END OF OPTIONS] of tobacco products or tobacco substitute products at all times (x) (twenty-four hours a day, seven days a week) [END OF OPTION] within any enclosed facility owned, ~~or~~ leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. (x) school grounds,
- B. (x) athletic facilities,
- C. (x) any school-related event,
- D. (x) on or off Board premises,
- E. ~~(-) except at designated times (-), and in designated areas as defined in statute. ****currently selected WE NEED TO DISCUSS~~

~~[] It is allowable for possession or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product and is being marketed and sold solely for such an approved purpose.~~

~~[] Tobacco products may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~

~~[] Tobacco products may be used at nondistrict special events held during nonschool hours with no students present and with the permission of the Superintendent. The special eventspecial events supervisor shall submit a written request and justification to permit smoking at the event. The Superintendent may deny permission.~~

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school or District-owned vehicles, or at school or District-sponsored events. ~~Tobacco may not be advertised or promoted on school property or at school controlled events. Therefore, signs, clothing, bags, accessories, and other items promoting tobacco or containing tobacco branding are prohibited on school property and at school controlled events.~~

No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Tobacco companies/products may not sponsor any school activity or project.

Enforcement

Violations of this policy may result in removal from school property or from the school activity in accordance with Policy 9150 – School Visitors.

The Superintendent shall designate the individuals and the methods to monitor compliance with this policy.

~~[-] Exceptions~~

~~It shall not be considered a violation of this policy:~~

- ~~A. for any person to possess or provide to any other person (but not inhale or ingest) Traditional tobacco products (excluding electronic smoking devices) as part of an Indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~
- ~~B. for Traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to Indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~
- ~~C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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Legal M.C.L. 333.12601 et seq.
 M.C.L. 380.1170
 M.C.L. 750.473
 20 U.S.C. 6081 et seq.
 MDE Board Policy on 24/7 Tobacco-Free Schools
 U.S.D.O.E. Memorandum, 1995

Last Modified by Phil Mikulski on March 28, 2023



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5512 - USE OF TOBACCO BY STUDENTS

The Board of Education recognizes that the use of tobacco products presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use, consumption, display, activation, promotion, sale, or possession of tobacco products by students in District buildings, on District property (owned or leased), in District vehicles on District buses, and at any District-related event.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; "tobacco product" means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth.†
5. ~~() the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to "JUUL's"), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

In order to protect students and staff who choose not to use tobacco products from an environment noxious to them, the Board prohibits the possession, consumption, purchase or attempt to purchase, and/or use of tobacco or tobacco substitute products by students at all times **(x)** (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** on Board premises, in Board-owned vehicles, within any indoor facility owned or leased or contracted for by the Board, and/or used to provide education or library services to children, and at all Board-sponsored events.

[x] This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. **(x)** school grounds,
- B. **(x)** athletic facilities,
- C. **(x)** any school-related event, and
- D. **()** on or off Board premises.

~~[] It is allowable for a student to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product and is being marketed and sold solely for such an approved purpose, assuming such possession or usage is accompanied by medical authorization and adheres to all District medication protocols.~~

~~[] It is allowable to possess or provide to another person (but not inhale or ingest) a tobacco product (excluding electronic smoking devices) for an Indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony, or practice.~~

[x] Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.

[x] The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school vehicles, or at school or District-sponsored events. ~~Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters, and other personal articles are not permitted on school grounds, in school vehicles, or at school sponsored events.~~

[x] No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

[x] Notification

Signage ~~"No Tobacco" signs~~ will be posted throughout the District. Students will be provided notice of this policy through student handbooks.

[x] District vehicles will display the international "No Smoking" insignia.

[x] Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate.

[x] School programs will include a written reminder of the tobacco-free policy.

[x] Educational Programming

Tobacco-use prevention education shall be coordinated with the other components of the school health program (x) and shall be evidence-based, age-appropriate, and culturally responsive. [END OF OPTION]-

[x] The curriculum for this education program shall not be paid for or developed by the tobacco industry. **[END OF OPTION]**

Staff responsible for teaching tobacco-use prevention education shall have adequate pre-service training and participate in ongoing professional development activities to effectively deliver education programming. Preparation and professional development activities shall provide basic knowledge about the effects of tobacco use and the effects of peer pressure on tobacco use combined with effective instructional techniques and strategies and program-specific activities.

[x] Education will include instruction on the harmful effects of and legal restrictions against tobacco, including electronic smoking devices as part of the health education curriculum.

Enforcement

Students who violate this policy shall be subject to disciplinary action in accordance with the Student Code of Conduct/Student Discipline Code and in accordance with policies of the Board. **[x]** Students subject to such action may also be referred for smoking cessation treatment, support, and a graduated set of evidence-based, supportive disciplinary practices that promote recovery and reduction of tobacco product addiction and dependence, including information about My Life My Quit, the State of Michigan's teen quit program ~~education services~~.

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4215 - USE OF TOBACCO BY SUPPORT STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use **(x)** consumption, display, activation, promotion, sale, or possession **[END OF OPTION]** of a tobacco product by employees ~~support staff members~~ in District buildings, on District property (owned or leased), in District vehicles ~~on District buses~~, and at any District-related event at all times **(x)** (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or~~ leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to **(x)** school grounds, **(x)** athletic facilities, **(x)** any school-related event, **(x)** on or off Board premises ~~() with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~ **[END OF OPTIONS]**

~~[] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device

does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by __Hazel Park Schools_____ [district/school name] as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by Hazel Park Schools _____ [district/school name], or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for _Hazel Park Schools_____ [district/school name].

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;
5. ~~(-) the use or smoking of electronic, vapor, or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to JUUL's), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

[x] Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

~~[x] Tobacco promotional items that promote the use~~ The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia ~~and other personal articles~~ are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

[x] No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

~~[] Education and Training~~

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. [x] Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. **[END OF OPTION]**

~~[] Exceptions~~

~~It shall not be considered a violation of this policy:~~

- ~~A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~
- ~~B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~
- ~~C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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3215 - USE OF TOBACCO BY PROFESSIONAL STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use **(x)** consumption, display, activation, promotion, sale, or possession **[END OF OPTION]** of a tobacco product by employees ~~professional staff members~~ in District buildings, on District property (owned or leased), in District vehicles ~~on District buses~~, and at any District-related event at all times **(x)** (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or~~ leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to **(x)** school grounds, **(x)** athletic facilities, **(x)** any school-related event, **(x)** on or off Board premises ~~() with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~ **[END OF OPTIONS]**

~~[] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY", "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device

does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by __Hazel Park Schools_____ **[district/school name]** as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by __Hazel Park Schools_____ **[district/school name]**, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for __Hazel Park Schools_____ **[district/school name]**.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;
5. ~~(-) the use or smoking of electronic, vapor, or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to JUUL's), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

[x] Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

~~[x] Tobacco promotional items that promote the use~~ The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia ~~and other personal articles~~ are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

~~**Education and Training**~~

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. **[END OF OPTION]**

~~**Exceptions**~~

~~It shall not be considered a violation of this policy:~~

- ~~A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~
- ~~B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~
- ~~C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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Legal M.C.L. 333.12601 et seq.
M.C.L. 750.473

Last Modified by Phil Mikulski on March 28, 2023

Book Policy Manual
 Section 37-2 Ready for Production
 Title Vol. 37, No. 2 - February 2023 Revised STUDENT ASSESSMENT
 Code po2623
 Status
 Adopted May 15, 2017

Revised Policy - Vol. 37, No. 2

2623 - **STUDENT ASSESSMENT**

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon the student's ~~his/her~~ entrance into the District and annually or more frequently, as required by law, thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs and/or diagnostic reading assessment systems, student portfolios, and physical examinations.

The Superintendent shall develop (x) and present to the Board annually () and the Board shall approve ~~[END OF OPTION]~~ a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP), the Michigan Merit Examination ("MME") (or other readiness assessment program approved by the State Superintendent), (x) the PSAT, **[END OF OPTION]** and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades three (3) through eight (8)~~3-8~~, science in grades four (4)~~4~~ and seven (7)~~7~~, and social studies in grades five (5)~~5~~ and eight (8)~~8~~. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science~~7~~ and social studies.

- B. a valid and reliable screening, formative, and diagnostic third grade reading assessment system from the assessment systems approved by the Michigan Department of Education;
- C. criteria-based written and oral examinations which include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;
- D. selection of assessment instrument, data, and other District criteria that will be used to assess educational achievement of each student in grades one (1) through five (5)~~1-5~~;

~~[] Third grade students who do not meet the District's and State's established assessment criteria may be offered the opportunity to attend summer school.~~

- E. (x) assessment tests;
- F. () aptitude tests;
- G. (x) achievement tests;
- H. (←) ~~vocational inventories;~~
- I. (←) ~~test of mental ability.~~

The Superintendent is responsible for the District's assessment and testing program and shall implement the program in accordance with the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE). The Superintendent will appoint an individual to act as each assessment's District Assessment Coordinator. All staff members who participate in a state assessment must be fully trained in proper test administration procedures pertaining to their role in the assessment.

The Superintendent shall require that all appropriate staff have knowledge of the prescribed standards of ethical assessment practice and shall monitor the assessment practices for compliance with these standards. These duties shall include:

- A. communicating standards of ethical assessment practice;
- B. communicating security procedures for assessment;
- C. establishing procedures for reviewing assessment materials and procedures and assessment preparation materials and procedures;
- D. establishing channels of communication that allow teachers, other educators, students, parents, and other members of the community to voice concerns about assessment practices;
- E. establishing written procedures for investigating complaints, allegations, and/or concerns about assessment practices, protecting the rights of an individual, the integrity of an assessment, and the results of an assessment.

The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:
 1. political affiliations;
 2. mental and psychological problems potentially embarrassing to the student or the student's ~~his/her~~ family;
 3. sexual behavior and attitude;
 4. illegal, anti-social, self-incriminating, and demeaning behavior;
 5. critical appraisals of other individuals with whom respondents have close family relationships;
 6. legally recognized, privileged, and analogous relationships, such as those of lawyers, physicians, and ministers;
 7. income without the prior consent of the adult student or without the prior written consent of the parent;
- B. any personality testing complies with Department of Education guidelines.

The Board also requires that:

- A. (x) tests be administered by persons who are qualified under State law and regulation;
- B. (x) parents be informed of the testing program of the schools and of the special tests that are to be administered to their children;
- C. (→) ~~students who have not attained satisfactory scores on the fourth grade or seventh grade test should be provided special assistance that will enable them to bring reading skills up to grade level within a twelve (12) month period;~~
- D. (→) ~~data regarding individual test scores be entered on the student's cumulative record, where it will be subject to the policy of this Board regarding student records;~~
- E. (x) the results of each school-wide, program-wide, and District-wide test be made part of the public record.

All eleventh grade students shall participate in the Michigan Merit Examination unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State-approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade eleven (11)~~±1~~, the District shall administer the complete Michigan Merit Examination to the student in grade twelve (12)~~±2~~. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination;
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination;
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk;
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied;
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider.

~~[] In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.~~

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Legal A.C. Rule 340.1101 et seq.
 M.C.L. 380.1278a, 380.1279, 380.1279g, 390.1451 et seq., 380.1280b, 380.1280f

Update

Book Policy Manual
Section 37-2 Ready for Production
Title Vol. 37, No. 2 - Tobacco - February 2023 Revised USE OF TOBACCO BY ADMINISTRATORS
Code po1615
Status
Adopted December 14, 2020

Revised Policy - Vol. 37, No. 2**1615 - USE OF TOBACCO BY ADMINISTRATORS**

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use (**x**) consumption, display, activation, promotion, sale, or possession **[END OF OPTION]** of a tobacco product by employees ~~administrators~~ in District buildings, on District property (owned or leased), in District vehicles ~~on District buses~~, and at any District-related event at all times (**x**) (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or~~ leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to (**x**) school grounds, (**x**) athletic facilities, (**x**) any school-related event, (**x**) on or off Board premises ~~(-) with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~ **[END OF OPTIONS]**

~~**[-] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.**~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~"tobacco product" means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by Hazel Park Schools **[district/school name]** as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by Hazel Park Schools **[district/school name]**, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for Hazel Park Schools **[district/school name]**.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;
5. ~~(-) the use or smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~**[]** The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including, but not limited to, "JUUL's"), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

[x] Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

~~Tobacco promotional items that promote the use~~The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia~~and other personal articles~~ are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

~~Education and Training~~

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

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Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. **[END OF OPTION]**

~~Exceptions~~

~~It shall not be considered a violation of this policy:~~

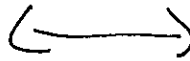
- ~~A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~
- ~~B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~
- ~~C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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Legal M.C.L. 333.12601 et seq.
M.C.L. 750.473

Last Modified by Phil Mikulski on March 28, 2023

Book Policy Manual
Section 3000 Professional Staff
Title STAFF DRESS AND GROOMING
Code po3216
Status Approved, ready for Neola
Adopted May 15, 2017



Same as earlier

3216 - STAFF DRESS AND GROOMING

The Board of Education believes that professional staff members set an example in dress and grooming for their students to follow. A professional staff member who understands this precept and adheres to it enlarges the importance of his/her task, presents an image of dignity, and encourages respect for authority. These factors act in a positive manner toward the maintenance of discipline.

The Board retains the authority to specify the following dress and grooming guidelines for staff that will prevent such matters from having an adverse impact on the educational process. When assigned to District duty, all professional staff members shall:

- A. be physically clean, neat, and well-groomed;
- B. dress in a manner consistent with their professional responsibilities;
- C. dress in a manner that communicates to students a pride in personal appearance;
- D. dress in a manner that does not cause damage to District property;
- E. be groomed in such a way that their hair style or dress does not disrupt the educational process nor cause a health or safety hazard.

~~[X] The Board recognizes employees' right to dress in accordance with their gender identity, within the constraints of the preceding dress and grooming guidelines.~~

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Last Modified by Jamie Buczko on August 1, 2022

Book Policy Manual
Section 0000 Bylaws
Title Copy of COMPENSATION
Code po0144.1
Status draft
Adopted May 15, 2017
Last Revised January 24, 2022

*Would you like any
Changes?*

0144.1 - COMPENSATION

Board members shall receive not more than \$40 per month as compensation for their services. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.

The following guidelines have been established by the Board of Education to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board
- B. Reimbursement for mileage will not exceed the current rate established by the Internal Revenue Service
- C. Attendance at Board-approved conferences should be at the location closest to the District.
- D. When attending a Board-approved conference, all fees, parking, mileage, meals, and housing will be reimbursed. The maximum reimbursable expenses are as follows:
 - Housing - at a reasonable rate and approved by the Board
 - Meals
 - Breakfast - \$15.00
 - Lunch - \$15.00
 - Dinner - \$20.00
- E. Purchase of any printed or other materials relating to Boardmanship will be reimbursed if prepurchase approval is given by the Board. If such approval is not possible or feasible, a voucher must be submitted to the Board for approval. No postpurchase voucher will be approved if it exceeds \$50.00.
- F. When the Board attends a community or school-related event as a Board function, or a Board member attends as the designated representative of the Board, any incurred expenses, including mileage, will be reimbursed by the Board. If a

Board member attends such events as a private citizen, any incurred expenses are to be paid by the Board member.

G. No entertainment expenses or purchases of alcoholic beverages are reimbursable.

A voucher detailing the amount and nature of each expense must be submitted to the Board for approval at a Board meeting after the expenses have been incurred and prior to reimbursement.

Board members may use District credit or debit cards only in accordance with Board Policy 6423 and the accompanying administrative guidelines.

Revised 6/15/20

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Legal M.C.L. 380.11a, 380.1254

Last Modified by Carolyn Fillman on August 4, 2022



Book	Policy Manual
Section	5000 Students
Title	PERSONAL COMMUNICATION DEVICES
Code	po5136
Status	Active
Adopted	May 15, 2017

5136 - PERSONAL COMMUNICATION DEVICES

Students may use personal communication devices (PCDs) before and after school, during their lunch break, during after school activities (e.g., extra-curricular activities), or at school-related functions. Use of PCDs, except those approved by a teacher or administrator, at any other time is prohibited and they must be powered completely off (i.e., not just placed into vibrate or silent mode) and stored out of sight.

For purposes of this policy, "personal communication device" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g., Kindles and similar devices), cell phones (e.g., mobile/cellular telephones, smartphones (e.g., BlackBerry, iPhone, Android devices, Windows Mobile devices, etc.)), and/or other web-enabled devices of any type. Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school. Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles or on a school bus or Board-provided vehicle during school-sponsored activities, at the discretion of the bus driver, classroom teacher, or sponsor/advisor/coach. Distracting behavior that creates an unsafe environment will not be tolerated.

Also, during after school activities, PCDs shall be powered completely off (not just placed into vibrate or silent mode) and stored out of sight when directed by the administrator or sponsor.

Under certain circumstances, a student may keep his/her PCD "On" with prior approval from the building principal.

Except as authorized by a teacher, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person shall have their PCD confiscated and held until the end of the school day a parent/guardian picks it up, and may be directed to delete the audio and/or picture/video file while the parent/guardian is present. If the violation involves potentially illegal activity, the confiscated-PCD may be turned-over to law enforcement.

PCDs, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent/guardian after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned-over to law enforcement. A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's central office until it is retrieved by the parent/guardian or turned-over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 – Search and Seizure. If multiple offenses occur, a student may lose his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis.

A person who discovers a student using a PCD in violation of this policy is required to report the violation to the building principal.

Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.

Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office.

Students may use school phones to contact parents/guardians during the school day.

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Last Modified by Brenna Sparger on February 25, 2019



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirmis, Assist. Superintendent of Business and Operations
Subject: Erickson Building
Date: April 12, 2023

The Erickson Building lease is nearing its lease renewal point of June 12, 2024. Upon execution of the lease it was recommended that it be brought back to the Board for review on a yearly basis. The lease has an automatic renewal unless the Board wishes to exercise a 30 day termination clause. In discussion with the City there is no intent on their part to exercise the termination clause and would like to continue on with the current lease of \$1 per month plus utilities and other direct expenses. We are currently billing the City quarterly for the services and have had no issues to date with the agreement. We are recommending that we continue on with the lease with the City. The Board has the option to take formal action to approve the lease or do nothing which would trigger the automatic renewal for the following year.

Funding Sources: General Fund Impact: Reimbursement of the cost to operate the building

Supporting Research: There is no supporting research for this lease renewal.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation : I respectfully request the approval of the renewal of the Erickson Building lease, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





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To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: 2023-2024 School Year Calendars
Date: April 24, 2023

We are requesting approval for the 2023/24 school year calendar per the HPEA contract. Once approved, this calendar will be placed on our website, distributed at enrollment nights and sent to our families.

Funding Source (s):

- N/A

Strategic Goal Alignment:

- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.
- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively and positively influence the local and global community.
- Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.
- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the calendars for the 2023/24 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





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August calendar grid

September calendar grid

October calendar grid

November calendar grid

December calendar grid

January calendar grid

February calendar grid

March calendar grid

April calendar grid

May calendar grid

June calendar grid

July calendar grid

2023-2024 Advantage Alternative School Calendar table with dates and events

No School PD Half Day





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August						
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2023 - 2024 Edison School Calendar

7:40 a.m. - 3:10 p.m.
Half Days: 7:40 a.m. - 11:10 a.m.

- 08/28/2023 Monday Institute Day
- 08/29/2023 Tuesday Institute Day
- 08/30/2023 Wednesday Half Day PM
- 09/01 - 09/04/2023 No School Labor Day Break
- 09/25/2023 Monday No School - Professional Development
- 09/28/2023 Thursday Half Day AM District wide - Records PM
- 10/31/2023 Tuesday Half Day AM District wide - Records PM
- 11/07/2023 Tuesday No School - Professional Development
- 11/16/2023 Thursday Half Day - Conferences PM
- 11/22/2023 Wednesday No School - Professional Development
- 11/23 - 11/24/2023 No School - Thanksgiving Break
- 12/22/2023 Friday Half Day - Holiday Break begins PM
- 01/08/2024 Monday Classes Resume
- 01/15/2024 Monday No School - Professional Development
- 01/19/2024 Friday End of 1st Semester/2nd Marking period
- 01/19/2024 Friday Half Day AM District wide - Records PM
- 01/22/2024 Monday Half Day AM District wide - Records PM
- 02/16/2024 Friday Half Day - Winter Break begins PM
- 02/26/2024 Monday Classes Resume
- 03/08/2024 Friday Half Day AM District wide - Records PM
- 03/22/2024 Friday Half Day AM - Spring Break begins PM
- 04/01/2024 Monday Classes Resume
- 04/09/2024 Tuesday Half Day AM - Records PM
- 04/25/2024 Thursday Half Day AM - Conferences PM
- 05/16/2024 Thursday No School - Professional Development
- 05/24/2024 Friday Half Day - Holiday Break begins PM
- 05/28/2024 Tuesday Classes Resume
- 06/06/2024 Thursday Half Day AM - Records PM
- 06/07/2024 Friday Half Day AM - Records PM
- 06/07/2024 Last Day of School - End of 2nd Semester

No School PD Half Day





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2023-2024 Elementary School Calendar	
8:10 a.m. - 3:10 p.m.	
Half Days: 8:10 a.m. - 11:20 a.m.	
08/28/2023 Monday Institute Day	
08/29/2023 Tuesday Institute Day	
08/30/2023 Wednesday Half Day PM	
09/01 - 09/04/2023 No School Labor Day Break	
09/25/2023 Monday No School - Professional Development	
09/28/2023 Thursday Half Day AM District wide - Records PM	
10/31/2023 Tuesday Half Day AM District wide - Records PM	
11/03/2023 End of 1st Marking period 10 weeks	
11/07/2023 Tuesday No School - Professional Development	
11/16/2023 Thursday Half Day - Conferences PM	
11/22/2023 Wednesday No School - Professional Development	
11/23 - 11/24/2023 No School - Thanksgiving Break	
12/22/2023 Friday Half Day - Holiday Break begins PM	
01/08/2024 Monday Classes Resume	
01/15/2024 Monday No School - Professional Development	
01/19/2024 Friday End of 1st Semester/2nd Marking period	
01/19/2024 Friday Half Day AM District wide - Records PM	
01/22/2024 Monday Half Day AM District wide - Records PM	
02/16/2024 Friday Half Day - Winter Break begins PM	
02/26/2024 Monday Classes Resume	
03/08/2024 Friday Half Day AM District wide - Records PM	
03/22/2024 Friday Half Day AM - Spring Break begins PM	
04/01/2024 Monday Classes Resume	
04/05/2023 End of 3rd Marking Period	
04/09/2024 Tuesday Half Day AM - Records PM	
04/25/2024 Thursday Half Day AM - Conferences PM	
05/16/2024 Thursday No School - Professional Development	
05/24/2024 Friday Half Day - Holiday Break begins PM	
05/28/2024 Tuesday Classes Resume	
06/06/2024 Thursday Half Day AM - Records PM	
06/07/2024 Friday Half Day AM - Records PM	
06/07/2024 Last Day of School - End of 2nd Semester	

 No School
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2023 - 2024 High School School Calendar	
7:40 a.m. - 2:40 p.m.	
Half Days: 7:40 a.m. - 10:50 a.m.	
08/28/2023	Monday Institute Day
08/29/2023	Tuesday Institute Day
08/30/2023	Wednesday Half Day PM
09/01 - 09/04/2023	No School Labor Day Break
09/25/2023	Monday No School - Professional Development
09/28/2023	Thursday Half Day AM District wide - Records PM
10/12/2023	Thursday Half Day AM - Conferences PM
10/31/2023	Tuesday Half Day AM District wide - Records PM
11/07/2023	Tuesday No School - Professional Development
11/22/2023	Wednesday No School - Professional Development
11/23 - 11/24/2023	No School - Thanksgiving Break
12/22/2023	Friday Half Day - Holiday Break begins PM
01/08/2024	Monday Classes Resume
01/15/2024	Monday No School - Professional Development
01/19/2024	Friday End of 1st Semester/2nd Marking period
01/19/2024	Friday Half Day AM District wide - Records PM
01/22/2024	Monday Half Day AM District wide - Records PM
02/16/2024	Friday Half Day - Winter Break begins PM
02/26/2024	Monday Classes Resume
03/08/2024	Friday Half Day AM District wide - Records PM
03/14/2024	Thursday Full Day - Conferences PM
03/22/2024	Friday Half Day AM - Spring Break begins PM
04/01/2024	Monday Classes Resume
04/09/2024	Tuesday Half Day AM - Records PM
05/16/2024	Thursday No School - Professional Development
05/24/2024	Friday Half Day - Holiday Break begins PM
05/28/2024	Tuesday Classes Resume
06/06/2024	Thursday Half Day AM - Records PM
06/07/2024	Friday Half Day AM - Records PM
06/07/2024	Last Day of School - End of 2nd Semester

 No School
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2023 - 2024 Jardon School Calendar	
7:40 a.m. - 3:10 p.m.	
Half Days: 7:40 a.m. - 11:10 a.m.	
08/28/2023 Monday Institute Day	
08/29/2023 Tuesday Institute Day	
08/30/2023 Wednesday Half Day PM	
09/01 - 09/04/2023 No School Labor Day Break	
09/25/2023 Monday No School - Professional Development	
09/28/2023 Thursday Half Day AM District wide - Records PM	
10/31/2023 Tuesday Half Day AM District wide - Records PM	
11/07/2023 Tuesday No School - Professional Development	
11/16/2023 Thursday Half Day - Conferences PM	
11/22/2023 Wednesday No School - Professional Development	
11/23 - 11/24/2023 No School - Thanksgiving Break	
12/22/2023 Friday Half Day - Holiday Break begins PM	
01/08/2024 Monday Classes Resume	
01/15/2024 Monday No School - Professional Development	
01/19/2024 Friday End of 1st Semester/2nd Marking period	
01/19/2024 Friday Half Day AM District wide - Records PM	
01/22/2024 Monday Half Day AM District wide - Records PM	
02/16/2024 Friday Half Day - Winter Break begins PM	
02/26/2024 Monday Classes Resume	
03/08/2024 Friday Half Day AM District wide - Records PM	
03/22/2024 Friday Half Day AM - Spring Break begins PM	
04/01/2024 Monday Classes Resume	
04/09/2024 Tuesday Half Day AM - Records PM	
04/25/2024 Thursday Half Day AM - Conferences PM	
05/16/2024 Thursday No School - Professional Development	
05/24/2024 Friday Half Day - Holiday Break begins PM	
05/28/2024 Tuesday Classes Resume	
06/06/2024 Thursday Half Day AM - Records PM	
06/07/2024 Friday Half Day AM - Records PM	
06/07/2024 Last Day of School - End of 2nd Semester	

 No School
  PD
  Half Day





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August						
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18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2023 - 2024 Junior High School Calendar	
7:55 a.m. - 2:55 p.m.	
Half Days: 7:55 a.m. - 11:05 a.m.	
08/28/2023 Monday Institute Day	
08/29/2023 Tuesday Institute Day	
08/30/2023 Wednesday Half Day PM	
09/01 - 09/04/2023 No School Labor Day Break	
09/25/2023 Monday No School - Professional Development	
09/28/2023 Thursday Half Day AM District wide - Records PM	
10/31/2023 Tuesday Half Day AM District wide - Records PM	
11/07/2023 Tuesday No School - Professional Development	
11/09/2023 Thursday Half Day - Conferences PM	
11/22/2023 Wednesday No School - Professional Development	
11/23 - 11/24/2023 No School - Thanksgiving Break	
12/22/2023 Friday Half Day - Holiday Break begins PM	
01/08/2024 Monday Classes Resume	
01/15/2024 Monday No School - Professional Development	
01/19/2024 Friday End of 1st Semester/2nd Marking period	
01/19/2024 Friday Half Day AM District wide - Records PM	
01/22/2024 Monday Half Day AM District wide - Records PM	
02/16/2024 Friday Half Day - Winter Break begins PM	
02/26/2024 Monday Classes Resume	
03/08/2024 Friday Half Day AM District wide - Records PM	
03/22/2024 Friday Half Day AM - Spring Break begins PM	
04/01/2024 Monday Classes Resume	
04/09/2024 Tuesday Half Day AM - Records PM	
04/18/2024 Thursday Full Day Conference PM only	
05/16/2024 Thursday No School - Professional Development	
05/24/2024 Friday Half Day - Holiday Break begins PM	
05/28/2024 Tuesday Classes Resume	
06/06/2024 Thursday Half Day AM - Records PM	
06/07/2024 Friday Half Day AM - Records PM	
06/07/2024 Last Day of School - End of 2nd Semester	

No School (Grey) Half Day (Purple) Holiday (Green)





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
S	M	T	W	T	F	S

2023-2024 Webster Calendar	
Office Hours: 7:30am-4:00pm	
Class Times:	
7:45-2:45 - half days end at 10:55 or 8:15-3:15 - half days end at 11:25	
08/28/2023 Monday Institute Day	
08/28/2023 Monday Institute Day	
08/30/2023 Home Visits	
08/31/2023 Home Visits	
09/01/2023-09/04/2023 - Labor Day Weekend - NO SCHOOL	
09/05/2023 First Day of School	
09/25/2023 Monday No School Professional Development	
09/28/2023 Thursday Half Day AM - District-Wide Records Day	
10/31/2023 Half Day for Students - AM Only	
11/07/2023 Tuesday No School Professional Development	
11/16/2023 Thursday Half Day - Students in AM - CONFERENCES in PM	
11/17/2023 Friday No School - CONFERENCES	
11/22/2023 Wednesday No School Professional Development	
11/23/2023-11/24/2023. Thanksgiving Break	
12/22/2023 Half Day - Students in AM - Holiday Break Begins PM	
12/25/2023 - 01/07/2024 Holiday Break	
01/08/2024 Monday Classes Resumes	
01/15/2024 Monday - No School Professional Development	
01/19/2024 Friday Half Day AM - District Wide Records Day PM	
01/22/2024 Friday Half Day AM- District Wide Records Day PM	
02/16/2024 Friday Half Day AM - Winter Break Begins PM	
02/19/2024 - 02/23/24 Winter Recess	
02/26/2024 Monday Classes Resumes	
03/08/2024 Friday Half Day AM - District Wide Records Day PM	
03/22/2024 Half Day - Students in AM - Spring Break Begins in PM	
03/25/2024-03/29/2024 Spring Break No School (3-29-24 is Good Friday)	
04/01/2024 Monday School Resumes	
04/09/2024 Half Day - Students in AM - Records PM	
04/25/2024 Half Day for Students - conferences in PM	
04/26/2024 No Students - Conferences all day	
05/16/2024 Thursday No School - Professional Development	
05/24/2024 Half Day - Students in AM - Holiday Recess Begins in PM	
05/27/2024 No School - Memorial day	
05/28/2024 School Resumes	
06/04/2024 Half Day AM - Records in PM	
06/05/2024 Last Day Half Day AM - Records in PM	
06/06/2024 No Students - Home Visits	
06/07/2024 No Student - Home Visits	

Color Chart
Home Visits
Half Day for Students
Professional Development
No School

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
COUNTY OF OAKLAND
STATE OF MICHIGAN
RESOLUTION IN SUPPORT OF TEACHER APPRECIATION**

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the School District of the City of Hazel Park proclaims May 8 - 12, 2023 to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the School District of the City of Hazel Park strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

AYES: Members:

NAYS: Members:

Adopted this 24th day of April, 2023.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Jason Zirnis, Asst Superintendent of Business Operations
Date: April 24, 2023
Subject: Recommendation for Approval of 2023 Tax Rate Request

Each year the Board of Education must approve the property tax millage to be levied on the community. We are recommending the following millage rates for the 2023 tax year, which will provide revenue for the 2023/2024 fiscal year:

- 18.0000 mills for General Fund operations
- 13.0000 mills for retirement of principal and interest in the Qualified Debt Service Fund
- 2.0000 mills for retirement of principal and interest in the Unqualified Debt Service Fund
- 2.6911 mills for Capital Projects Sinking Fund

The General Fund levy of 18.000 mills is part of the State Aid funding formula and will be levied on all non-primary residency property and 6.0000 mills on commercial personal property. This operating millage was approved by voters on August 7, 2018 to be levied through the 2037/2038 year. This millage provides the local portion of state aid equivalent to \$4.679 million in property taxes for 2023/2024 General Fund operations.

The Qualified Debt Service tax rate of 13.0 mills will be levied on all classes of property for the purpose of retiring the principal and interest obligations on the 2011, 2012, 2019, and 2020 refunding bonds. The millage in this fund is statutorily required by the Michigan Department of Treasury each year, as the School District participates in the School Loan Revolving Fund for qualified debt. This millage will generate \$6,358 million of property tax revenue for retirement of qualified debt in the 2023/2024 fiscal year.

The Unqualified Debt Service tax rate of 2.0 mills will be levied on all classes of property for retiring the principal and interest obligations on the 2022 refunding bonds. This millage will generate \$978,000 of property tax revenue for retirement of unqualified debt in the 2023/2024 fiscal year.





The Capital Projects Sinking Fund tax rate of 2.6911 mills will be levied on all classes of property for major facility repairs or improvements. The 2023 tax year is the third year of the ten (10) year Sinking Fund millage approved by voters in August 2018 to be levied through the 2028/2029 year. This millage will generate \$1.316 million for the Sinking Fund in 2023/2024 fiscal year.

We are recommending that 100% of the taxes be levied during the summer 2023 tax collection period in order to provide cash flows relief for General Fund operations, needed revenue for the Debt Service Funds to make timely debt payments, and needed revenue for facility improvements.

The millage rates will be a subject of the June 2022 Truth in Taxation and Budget Hearing, and will appear in the appropriation resolution to be adopted by the Board of Education for the 2023/2024 fiscal year. The attached Form L-4029, Tax Rate Request details the number of mills to be collected for the 2023 tax year.

Based on this information, we recommend that the Board of Education approves the 2023 Tax Rate Request, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized

Prepared by	Telephone Number	Title of Preparer	Date
-------------	------------------	-------------------	------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Instructions For Completing Form 614 (L-4029) 2023 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2023 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2022 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2022** permanently reduced rate can be found in column 7 of the **2022** Form L-4029. For operating millage approved by the voters after April 30, 2022, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2023 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2023 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2023. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2023 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2023 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2023. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2023 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2023. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.



March 21, 2023

Dear Board of Education Designate:

The Oakland Schools Board of Education and I invite you to review the enclosed proposed Oakland Schools budget for FY 2023-24. Per the Michigan School Code, Section 380.624(2), the proposed FY 2023-24 **General Fund budget** is to be submitted to its constituent district Board of Education for review. For transparency purposes, Oakland Schools has included the budgets for all of our funds in the enclosed document; however, it is only the General Fund budget upon which constituent districts vote. More details regarding timing of the Designates meeting and your board resolution appear near the end of this transmittal letter.

As you know, Oakland Schools is primarily funded by property tax dollars, and we are projecting a growth factor in Oakland Schools' property tax revenues of 5.0%. Tax revenue projections are conservative compared to Oakland County taxable value increase projections as actual taxable value figures are not available during the preparation of this budget. For the first time in eight years, a Headlee rollback is not being budgeted. A Headlee rollback occurs when the annual growth on existing property is greater than the rate of inflation as measured by the Consumer Price Index. Additional information will be received by June 1 regarding taxable values and the millage reduction factor.

Some of the major features of this new budget being proposed are:

Social-Emotional Wellbeing and Mental Health Support

Oakland Schools has always provided resources in the areas of social-emotional wellbeing and mental health support. The pandemic has increased the need for these services substantially. To meet these needs we shifted resources toward mental health support by adding two mental health consultants in 2022-23. We continue that work in 2023-24, broadening the support of mental health workers in schools under 31n of the Revised School Aid Act. Our mental health team is responsible for the oversight and provision of intensive mental health and complex behavior support, school-wide school safety and crisis preparedness/response initiatives (PREPaRE, Behavioral Threat Assessment and Management (BTAM), Suicide Assessment, Life Space Crisis Intervention, Non-Violent Crisis Intervention). Professional Learning events focused on engaging stakeholders in ensuring supports that address the wellbeing needs of the whole-child are scheduled throughout the 2023-24 year beginning with a county-wide summit the first week in August.

School Safety

We are dedicated to school safety and security and strive to ensure that all students and staff have a safe place in which to learn and teach. The 2023-24 budget contains funding for four school resource officers (SRO's) to be provided by the Oakland County Sheriff's Department. Funding for 50% of one SRO is provided through a grant by the Michigan State Police, while the remaining are funded through the Career and Technical Education millage.

Additionally, the District is planning safety and security updates at the four technical campuses, with approximately \$8 million provided in the 2023-24 ¹⁹⁰ budget for these projects.

Focus on Cybersecurity

To maintain the safety, security and integrity of applications and data managed by Oakland Schools, significant investments are being made in cybersecurity. Activities include but are not limited to increasing the use of multi-factor authentication, implementing an endpoint detection and response platform for local districts to detect and thwart security threats and conducting cybersecurity awareness and phishing simulation exercises. Significant supports are available to constituent districts to assist with cybersecurity awareness and evaluation.

Shared Services

Oakland Schools provides various services to Oakland County districts that go above and beyond our normal service model. These services include technology, business office, instruction, and truancy services provided on a cost-recovery basis. Technology services are currently being provided to sixteen constituent districts and business office services are currently being provided on a limited basis to five districts through an intergovernmental agreement (IGA) with Oakland Schools.

MiPEER Consortium

In FY 2012-13, Oakland Schools and 22 Oakland County school districts formed the Michigan Partnership for Essential Education Resources (MIPEER) to select a countywide Enterprise Resource Planning system for human resource and financial applications. Since then, the Consortium has engaged in standardizing the Chart of Accounts for the selected solution, BusinessPLUS and created many best practice business processes for each function (finance, human resources, budgeting, procurement). In 2023-24, the Consortium members will be able to participate in a new Time and Attendance solution that will integrate with the existing BusinessPLUS product.

Literacy Essentials Oakland (LEO) 2.0

The Literacy Essentials Oakland (LEO) project, which was initially kicked off in 2019-20, has been reimagined and relaunched as LEO 2.0. This \$5 million research-based literacy initiative is tailored to meet the needs of local districts, builds capacity and is focused on job-embedded professional learning. During 2023-24, the LEO 2.0 team will continue working with our countywide coaching network and district Literacy Leadership Teams on building capacity for early literacy success.

Subsidies

Oakland Schools provides over \$1.3 million in subsidies for software and other instructional tools in the areas of Career and Technical Education and curriculum and assessment. The subsidies provided in the 2023-24 budget are detailed within this document and are exclusive of pass-through grant funds, other district allocations and the cost of dedicated staff who support student and finance/HR software and applications.

Countywide Communications Channel

The 2023-24 General Education Fund budget includes costs for a countywide communications channel in the amount of \$700,000. This project is intended to connect constituent districts to first responders via an emergency radio channel.

Personnel Costs

Step increases for those employees who are eligible are included in the 2023-24 budget along with a 2.5% and 1% salary increase for nonunion staff and union staff, respectively. All union salary changes including step adjustments are subject to collective bargaining and the aforementioned increase is in accordance with the current bargaining agreement.

Regarding the State-mandated retirement rate, there are 8 rates in effect, depending on the hire date of employees and their choices for eventual retirement benefits. The most common employee

choice is that for Basic/MIP with Health Care Premium Subsidy, and that rate is projected to increase to 31.34% beginning October 1, 2023. Oakland Schools analyzed its own employee choices and has projected an overall blended retirement rate of 30.2% for 2023-24.

The “Hard Cap” for employee health care costs remains in effect for all labor groups. The hard cap dollar limits that employers may pay are subject to annual adjustment based on the medical price index, over which the school district has no jurisdiction. Oakland Schools has projected growth in the medical price index of **3.7%**. If this projection proves to be accurate, the dollar limits that will be in effect will grow to:

	Plan year beginning after 1/1/23	Plan year beginning after 1/1/24*
Family	\$ 20,180.43	\$ 20,927.11
Individual plus one	\$ 15,474.60	\$ 16,047.16
Single	\$ 7,399.47	\$ 7,673.25

**projected, assuming growth in the Medical CPI of 3.7%*

PA-18 Special Education Funding

Oakland Schools receives property tax revenue for support of Special Education programs. The base distribution of PA-18 funding to local school districts is budgeted to increase approximately \$11.0 million or 7.4%. Additionally, \$2.5 million is budgeted for other LEA distributions for group home expenditures, reimbursements to districts for educating incarcerated youth, special education program startup and extraordinary expenditures and capital. In FY 2022-23, Oakland Schools distributed additional PA-18 funds totaling \$3.7 million above the base distribution.

Planning for the Future

Oakland Schools is dedicated to sound financial planning and preparing for the economic uncertainties in the future. In that regard, we utilize a five-year forecast that is updated with each budget amendment and incorporates projections from Oakland County Equalization for taxable values. We also maintain a five-year capital plan that is updated annually to prepare for necessary improvements and upgrades to facilities and equipment. The organization pre-funds at least three years and up to five years of the capital plan requirements.

Please be assured that we will continue to work hard to ensure that the budget reflects our continued commitment to increasing student achievement, using economies of scale to decrease operating costs for local districts, customizing and regionalizing programs and services to meet the diverse needs of our constituent school districts, and assisting schools and districts in meeting state and federal mandates.

Per the Michigan School Code, Section 380.624(2), the proposed FY 2023-24 **General Fund budget** is to be submitted to its constituent districts’ Boards of Education for review by May 1. Not later than June 1, the board of each constituent district shall adopt a resolution of support or non-support of the **General Fund budget**. A presentation of the budget to our 28 local school district business managers is scheduled to occur at their meeting of the Oakland County School Business Officials on April 14, 2023. The Oakland Schools Board of Education will then hold a Designates Meeting on April 20 at 6:00 PM, providing local board designates and district administration an opportunity to review the General Fund budget prior to submitting their board’s resolution to Oakland Schools on or before June 1, 2023. Please note that while Oakland Schools provides all of our fund budgets to our constituent districts for review, LEA Designates are only voting on the General Fund budget.

The Oakland Schools Board of Education will hold a Truth in Budgeting hearing on June 6, and will consider the FY 2023-24 proposed budget documents for approval during its regular meeting that night. Should you have any questions regarding the budget, please contact my office at 248.209.2424. All questions will receive prompt replies.

Sincerely,

A handwritten signature in black ink that reads "Wanda Cook-Robinson". The signature is written in a cursive, flowing style.

Dr. Wanda Cook-Robinson
Superintendent of Oakland Schools

cc: District Superintendent
District Business Manager



Enterprise-Wide Executive Summary & Budget Assumptions Original Budget

March 2023
Fiscal Year 2023-24

Oakland Schools Enterprise-Wide Overview

Oakland Schools is one of 56 Intermediate Schools Districts (ISDs) established in Michigan in 1962. ISDs are regional service agencies that provide support services to constituent district school personnel that are best delivered regionally, as measured by cost, size and quality advantages. Oakland Schools is an autonomous, tax-supported public school district governed by Michigan General School Law.

Our mission

Oakland Schools: Learning today. Transforming tomorrow.

Our beliefs

We believe:

- It's about service.
- Students form the lens through which our best educational decisions are made.
- All students can and will learn.
- Collaboration builds understanding.
- Education is a shared responsibility.
- Our success depends upon our employees.
- Change is opportunity.
- Lifelong learning is a key to lifelong success.
- Effective relationships are powerful.
- Differences expand our thinking.
- Visionary leadership creates a dynamic environment.
- We must develop leaders for tomorrow.
- Ethical behavior is everyone's responsibility.

Our Direction

Service, expertise, and excellence form the foundation of Oakland Schools. We prepare students to be meaningful contributors in a diverse society. Continuous learning drives our efforts to support local districts and the community while fostering a global perspective. Organizational strength and effectiveness come from inclusion, advocacy, innovation, and leadership. We share responsibility for leading the Oakland County educational community.

We believe our first responsibility is to the educators of Oakland County, their students and families. We believe that all students can learn, and will, given the right resources and time. Our services, products, tools, and knowledge are focused to support high levels of student achievement, maximize resources and meet compliance obligations. Through visionary leadership and inclusive relationships, we develop regional capacity for the continuous improvement of student learning.

We believe every employee can be highly productive. We support ongoing learning by providing necessary tools and resources. We hold one another to a high standard of professionalism, respect, integrity, and fairness. Together, we embrace a culture that promotes ideas and innovation as it encourages creativity and fun. We deliver high quality service as we advocate for every child.

We collaborate with the Oakland County community and develop strong partnerships with all levels of government, business, social agencies, and education to enhance the quality of life in this region. These collaborations strengthen teaching and learning and increase opportunities for Oakland County students as they graduate to a global economy. For all those with whom we work and whom we serve, we pledge to partner in practices that honor collaboration, responsible stewardship of public resources, transparent business practices and ethical behavior.

What we do

Oakland Schools provides regional services to school personnel that contribute to:

- Increasing student achievement
- Serving the diverse needs of schools
- Decreasing costs and increasing efficiencies.

How we are funded

Our proposed total funding for fiscal year 2023-24 is \$440.7 million:

- Property taxes - \$230.2 million
- Other local revenue and investment revenue - \$38.3 million
- State source revenue - \$21.6 million
- Other financing sources & indirect revenue - \$11.7 million
- Estimated grant award funding - \$138.9 million

Note: Funding as presented is net of eligible inter-company eliminated Risk Related Activity Fund revenues.

How we use our resources

Our proposed total expenditures for fiscal year 2023-24 are \$455.8 million:

- Salary, wage, and benefits - \$81.5 million
- Purchased services, Supplies, Dues/Fees - \$21.7 million
- Electric & natural gas utilities - \$1.0 million
- Capital outlay - \$20.8 million
- Transfers to LEAs and other funds - \$188.5 million
- Grant related expenditures - \$138.9 million
- Payment on existing debt - \$3.4 million

Note: Expenditures as presented are net of eligible inter-company eliminated Risk Related Activity Fund expenses.

What's New or of Special Significance in the 2023-24 Oakland Schools Budget?

Revenues

Property tax revenue is budgeted to increase by 5.0%, or \$11.0 million. After fifteen years, tax revenues have increased to levels comparable to pre-recession levels in 2008. While taxable values in Oakland County are expected to increase more than 6.0%, the District is using a conservative estimate in the 2023-24 budget until actual taxable values are made available. Tax abatements have leveled off significantly after peaking in fiscal years 2012 and 2013, however the full economic impact of the COVID-19 pandemic has yet to be determined and the environment is ripe for an increase in tax tribunal challenges. The District holds reserves for anticipated losses due to these abatements.

Social-Emotional Wellbeing and Mental Health Support

Oakland Schools has always provided resources in the areas of social-emotional wellbeing and mental health support. The pandemic has increased the need for these services substantially. To meet these needs we have shifted resources toward mental health support by adding two mental health consultants. We will use these positions to broaden the support of mental health workers in schools under 31n of the Revised School Aid Act. In addition, we will deepen our support for professional learning in programs such as Youth Mental Health First Aid and Trauma-Informed Instruction.

In the wake of the Oxford School District crisis, significant supports have been provided to Oxford including the support of our mental health consultants, psychologists and social workers, among countless others. Legislative support and crisis communications assistance has also been provided along with

curriculum and instruction support. In addition to Oxford, our mental health team has offered and provided many of the same supports to other districts that have experienced a traumatic event over the course of the 2022-23 school year. These districts include but are not limited to: Ferndale, Oak Park, Huron Valley, Pontiac, and Royal Oak. Resources are included in our annual budgets to provide supports as they arise.

Oakland Schools has partnered with the National Association of School Psychologists to provide PREPaRE (Prevent Reaffirm Evaluate Provide and Respond Examine) training to our constituent districts. In addition, five of our staff members are now certified PREPaRE trainers. The team of PREPaRE trainers review and improve comprehensive school safety planning with our districts and prepare staff for the skills of intervention and recovery. All individuals who received PREPaRE training gained a better understanding of the organization and function of a comprehensive safety and crisis team (Workshop 1) and/or the knowledge and skills necessary to meet the mental health needs of students and staff in the aftermath of a crisis (Workshop 2). Professional learning and support continue to be offered to districts on a regular basis. Our mental health team is responsible for the oversight and provision of intensive mental health and complex behavior support, school-wide school safety and crisis preparedness/response initiatives (PREPaRE, BTAM, Suicide Assessment, Life Space Crisis Intervention, and Non-Violent Crisis Intervention).

Special Collaborative Projects

Literacy Essentials Oakland (LEO 2.0)

The Literacy Essentials Oakland (LEO 2.0) Project is centered on ensuring early literacy success for children in Oakland County. This five-year project was launched during the 2019-20 school year, and was developed with the following criteria in mind:

- Deeply rooted in research
- Builds capacity in districts
- Tailored to needs of districts
- Focus on job-embedded professional learning

During the 2023-24 school year, the Oakland Schools LEO 2.0 Team will continue working with our county-wide coaching network and district Literacy Leadership Teams as we build capacity for early literacy success. Oakland Schools is providing up to \$5 million for Literacy Essentials Oakland.

HR/Finance Consortium

The HR/Finance Consortium Fund was established in FY 2012-13 as a result of a collaborative effort between twenty-two (22) Oakland County school districts to select a countywide Enterprise Resource Planning system for HR and financial applications. The 22 school districts formed a consortium called the Michigan Partnership for Essential Education Resources (MiPEER) and selected SunGard Public Sector as the software vendor, which was purchased by PowerSchool in 2017. The consortium members have converted to the PowerSchool BusinessPlus software in phases between 2015-16 and 2021-22 and Oakland Schools MiPEER and Technology Services staff continue to support the collaborative on an ongoing basis. In 2021-22, one additional district joined the collaborative and began implementation activities in 2022-23 to be completed in 2023-24.

Michigan Collaboration Hub (MI-CH, previously TRIG)

MI-CH is a statewide initiative lead by ISDs. The focus of the work is to prepare K-12 instructional practices, teachers, and students for digital learning and online assessments. The activities include: classroom and administrative professional development; whole school 1:1 initiative; Erate based bandwidth and network infrastructure upgrades; statewide educational network build; regional data hubs for compliance reporting; and statewide procurement of devices and common back office software. The

MICIP school improvement application is a relatively new collaboration co-developed with the Michigan Department of Education (MDE). Several Technology Services staff are on the various advisory committees helping the state achieve these very worthy goals toward technology readiness.

Mobile STEM Classroom (STEMi)

Oakland Schools Administration and Student Services have deployed a mobile Science, Technology, Engineering & Math (STEM) classroom called “the STEMi.” The STEMi is a leased vehicle which was fully equipped and operational in the spring of 2021. FY 2023-24 Capital Projects Fund budgets include estimated costs for capital needs and the Career Focused Education Fund budget includes estimated costs of operating the STEMi. The mobile classroom is utilized by Oakland Schools’ constituent districts to supplement and extend their existing career readiness curriculum, instruction and assessments. The STEMi is fully-booked at all 28 school districts and public school academies for the 2022-23 school year. The Board of Education will continue to receive quarterly Access and Impact updates from Student Services.

Focus on Cybersecurity

Oakland Schools has made substantial investments in cybersecurity including but not limited to the following:

- Identifying security weaknesses and strengthening security posture across all applications and devices supported and provided by Oakland Schools;
- Increasing the use of multi-factor authentication to ensure application security;
- Implementing an automated security event system to detect and thwart security threats and expanding the service to include local districts also known as an EDR (*endpoint detection and response platform*);
- Continuing to stop DDOS attacks;
- Conducting cybersecurity awareness and phishing simulation exercises
- Partnering with local districts and our field service district partners
 - Encouraging local districts to take advantage of the internal and external penetration testing
 - Encouraging local districts to take advantage of the SIEM solution offered by Oakland Schools
 - Supporting our field service districts through the implementation of a phishing simulation and cybersecurity awareness training platform.

Financial Subsidies for Cooperative Services

Oakland Schools provides financial subsidies to support several cooperative agreements with constituent districts. The following financial subsidies are incorporated in the FY 2023-24 budget:

Department	Description	Budgeted Subsidy Amount
Students Services (Career Readiness)	Career cruising software (Xello)	\$ 342,000
Students Services (Career & Technical Education)	CDX Automotive software	\$ 15,000
Students Services (Career Readiness)	Industry connections platform (Nepris)	\$ 230,000
District & School Services	Illuminate DnA student assessment & data analysis tool	\$ 392,500
District & School Services	Discovery Education Streaming - digital video on demand and online teaching	\$ 170,000
District & School Services	Atlas Rubicon curriculum management system	\$ 144,400
District & School Services	STAMP (STAndards-based MEasurement of Proficiency) assessments	\$ 14,900
	TOTAL SUBSIDIES	\$ 1,308,800

Note: This reporting is required by Board Policy 3230. Subsidies do not include the cost of staff FTE providing direct district support.

In addition to the above financial subsidies, the District provides dedicated staff to support the MiStar student application and the PowerSchool application for the MiPEER consortium. Distributions are also made directly to districts for PA-18 special education funding, Career and Technical Education (CTE) transportation reimbursement and CTE regional programming funding. Details of those distributions can be found in those funds' specific budget sections of this document.

Employee Positions

- There are no new positions contained in the 2023-24 budget.
- There is a 4.0 FTE reduction in the budget for Technology Field Services positions that are being eliminated due to changes in intergovernmental agreements.

Personnel Costs

- Step increases for those employees who are eligible have been built into the 2023-24 budget; additionally, an across-the-board pay increase of 2.5% has been included in the proposed budget for non-union staff. In accordance with the union collective bargaining agreement, a 1.0% increase has been budgeted for union staff.
- Regarding the State-mandated retirement rate, there are 8 rates in effect, depending on the hire date of employees and their choices for eventual retirement benefits. The most common employee choice is for the Basic/MIP plan with Health Care Premium Subsidy. That rate is 28.23% through September 30, 2023 and is projected to be 31.34% beginning October 1, 2023. Oakland Schools analyzed its own employee retirement elections and has projected an overall blended retirement rate of 30.2% for 2023-24, which includes employer contributions to Defined Contribution plans and the Personal Healthcare Fund.
- The "Hard Cap" for employee health care costs remains in effect for all labor groups. The hard cap dollar limits that employers may pay are subject to annual adjustment based on the medical consumer price index, over which the school district has no jurisdiction. Oakland Schools has projected growth in the medical consumer price index of 3.7%. If this projection proves to be accurate, the dollar limits that will be in effect will grow to:

	Plan year beginning after 1/1/23	Plan year beginning after 1/1/24*
Family	\$ 20,180.43	\$ 20,927.11
Individual plus one	\$ 15,474.60	\$ 16,047.16
Single	\$ 7,399.47	\$ 7,673.25

**projected, assuming growth in the Medical CPI of 3.7%*

Michigan Tax Tribunal Expense

Michigan Tax Tribunal (MTT) judgments regarding property tax assessments have leveled off in the last few years. Over the past eleven years, the District has paid back \$12.9 million in property taxes due to MTT judgments, the majority occurring over a four-year period. The MTT reserve percentage for FY 2023-24 is budgeted at .25% of tax revenues, which equates to approximately \$575,500 in expense. The District continues to evaluate MTT reserves as indications are MTT cases are likely to rise in the coming years.

PA-18 Special Education Funding

Oakland Schools receives property tax revenue for support of Special Education programs. This funding severely eroded from 2009-2014 due to declining property values but has been rebounding since. In FY 2023-24 there is growth projected in tax revenues of 5.0%. The base distribution of PA-18 funding to local school districts is budgeted to increase approximately \$11.0 million or 7.4% to \$159,316,800. Additional distributions may be made to local districts based on 2022-23 final audited financial results.

Collaborative Program & Service Initiatives

Oakland Schools continues to invest in current programming and new initiatives that support collaborative programs and services for our constituent districts. Cited below are several examples of current collaborative programs and projects that are coordinated by the ISD.

District and School Services

The District and School Services (DSS) Department is committed to serving all learners in Oakland County through a variety of means, including but not limited to: providing professional learning for educators, facilitating networking groups for educators, consulting with educational leaders, developing resources, advocating for Oakland County students at the state level, and establishing consortium pricing and other cost savings for tools that districts need to support student learning. DSS is also focused on several large projects, such as the support of districts with Comprehensive Support and Improvement (CSI) Schools, and responding to wellness needs by providing guidance, technical assistance, resources, and tools.

- Professional learning for educators - The DSS team develops and facilitates regional professional learning and customizes professional learning for individual districts.
- Networking groups for educators - District and School Services supports groups of educators in networking with peers across the county through regularly scheduled facilitated meetings. Networking groups have been designed to meet the needs of central office leaders, principals, district assessment leaders, district English Learner leaders, new teachers, and content area specialists (mathematics, literacy, social studies, science, fine arts, world language) to name a few.
- Consultation - The District and School Services consultant team works closely with educational leaders across the county as they plan appropriate supports for their district or school.

- Resource development - The District and School Services team is committed to developing resources that support student learning across the state. Some of these resources include contributions to the development of the MAISA GELN Early Mathematics Essential Instructional Practices: Pre-kindergarten through Grade 3 and support of miPLACE, a virtual learning community containing extensive on-demand professional learning courses and collaborative groups.
- Consortium pricing and other cost savings - The District and School Services team collect perspectives from school stakeholders and leaders to determine needs, as well as seek input on resources, tools, and providers that districts recommend. Our staff of experts then assembles product information across the marketplace, and, when feasible, vets solutions for quality. We then negotiate with providers to seek discounted consortium pricing, saving districts thousands of dollars in product pricing and implementation support. Current examples of educator tools the team has procured on behalf of constituent districts include the Atlas Curriculum Mapping System, Illuminate DnA, Discovery Streaming and STAMP proficiency assessment for world language test-out. The products are all offered either at a full or partial subsidy to districts.
- Supporting districts with schools identified through the State Accountability System - Districts with Comprehensive Support and Improvement (CSI) Schools receive support services from the MDE through District and School Services to build capacity in order to increase student achievement and/or graduation rates. Through the Title I Regional Assistance Grant CSI districts are supported with services such as summer camps, classroom libraries and pop-up literacy programs.
- The Early Childhood unit works with schools, families and other agencies to support the school success of children from birth to kindergarten years of age by providing for the development, evaluation and modification of programs in early childhood centers and providing direct assistance to support young learners and their parents with a variety of activities and resources. Early Childhood have saved local districts thousands of dollars by early identification of children with learning or behavioral challenges.

Student Services

The Student Services Department provides direct instructional programs for K-12 students and consulting services for local districts throughout Oakland County.

- Student Services provides consultation, professional development and employer-based experiences for the core content areas as well as CTE programming.
- Student Services is working collaboratively with our 28 local districts to roll-out a K-12 Career Readiness system in Oakland County. This system is guiding students, parents and educators to help students make informed career preparation decisions, developing the skills and knowledge needed to be successful in their chosen career and preparing them for post-secondary education or direct employment.
- Professional development and technical assistance (via a gradual release professional learning model) is provided to educators, parents and community members throughout Oakland County and beyond.
- Student Services provides leadership and support for a variety of student programs. This includes the ACE Program and the VLAC K-12 programs. In addition, Student Services operates the four technical campuses serving approximately 2,700 students from all 28 constituent districts.

Special Populations

The Department of Special Populations is dedicated to providing quality services and support intended to strengthen the capacity of Oakland County public school districts. In partnership with local districts and community agencies, the department strives to improve the educational achievement and well-being of all students with disabilities

- The Oakland Schools Special Populations Department provides services to the districts and Public School Academies of Oakland County on behalf of the approximately 23,116 students with an Individualized Education Program (IEP) as well as students requiring community support programs.
- Coordinated ISD services for districts include the provision of teacher consultants for students with low incidence disabilities. Associated supplemental and related support through specialized assistive equipment and services are also available. The Materials Center coordinates the procurement and/or preparation of this equipment and alternate text materials for those with IEPs. Loaner hearing aids for babies/toddlers are available to ensure timely, necessary access to the language environment. In addition, audiological services are available for assistance in the evaluation process for eligibility purposes and personal amplification devices.
- Professional learning opportunities are available year round. Experiences are designed to meet the identified needs of the county by use of achievement data, compliance indicators, district input and educational initiatives. It is the focus of these opportunities to support the instruction of those students with disabilities with an IEP and work toward improving student achievement.
- Technical assistance to meet mandatory compliance regulations occurs in many forms. The ISD has staff available by phone and email to assist parents and districts in creating a positive supportive learning environment that meets the needs of students with IEPs.
- Oakland Schools Homeless Student Education Services helps ensure all homeless students are identified, enrolled, and provided with supportive services to facilitate consistent attendance and achievement.

Technology, Business and Other Operational Areas of Oakland Schools

- Administrative Services provides coaching for newly placed superintendents, governance training for superintendent/board teams, and leadership training for administrative teams.
- Auxiliary Services, Maintenance and Facilities Operations works with local districts in the county to share information and help improve facility management effectiveness. Collaboration among local districts allows for shared knowledge, networking and operational efficiencies.
- Facility Operations is committed to providing a safe, clean and healthy environment within our buildings and on our campus grounds. Team members strive to provide services in an efficient and cost-effective manner.
- The district continues to promote its Green Schools initiatives. The Michigan Green Schools Program encourages public and private schools to participate in environmentally friendly and energy saving activities. There are 91 schools in the County that are participating.
- Communication Services works closely with communications professionals in the local districts, offering practical support and providing opportunities for skill enhancement via professional development programs. Communications staff publish an annual District Service Report and ensure relevant educational topics are communicated via social media outlets. Staff also assists local school districts with various communications and marketing needs.
- Government and Community Services provides assistance to our constituent public school districts ensuring accountability of all student populations with pupil accounting audits, truancy, residency, schools of choice, MEIS liaison, home schooling, legal services, and legislative services.
- Financial Services provides direct and indirect operational support and best practice-based training to all of our constituent districts upon request and continues to provide direct services to constituent local districts each year. Financial Services provides fiduciary oversight of the financial resources of Oakland Schools.
- The Medicaid Billing Services program provides billing services to all school districts and is expected to generate approximately \$11.7 million of revenue for LEAs in FY 2023-24.

- The Human Resources department administers the Oakland Human Resources Consortium (OHRC) providing recruitment and job posting services.
- Child Nutrition provides consulting services for all federal child nutrition programs operated in Oakland County including school lunch, breakfast, after-school snack/supper programs, Summer Food Service and special grant programs. Services provided to districts include USDA food purchasing cooperative, professional standards training, technical assistance and operations consulting services. Child Nutrition staff have been instrumental in obtaining numerous grants which allow more students in Oakland County to receive free or significantly-reduced breakfast and lunch.
- Event Management organizes, hosts and services professional learning opportunities. The Oakland Schools conference center provides meeting, conference and training space for educational, community and special events.
- The Office of Procurement & Contracting coordinates the procurement process and provides links for our constituent districts to county, state, and national purchasing programs and cooperative purchasing opportunities.
- Pupil Transportation provides MDE school bus safety education training; efficiency reviews; implementation, training and support for transportation-related applications; consultation for MDE required reports; training and support for transportation staff and committees and cooperative purchasing support for transportation needs.
- Technology Services is an established provider of high quality systems, solutions and support to public and nonpublic schools providing online applications for student information management, human resource management, financial systems management, academic systems support, technology planning, network and telecommunication services, technical support for the ONE fiber network, internet service provider, AV support, and technology service assistance. The use of these applications is growing among our local districts as high quality, low cost solutions. We provide full service support of local districts' technology needs upon request on a cost recovery basis.
- The Technology Services Student Applications team supports all local 28 districts on MISTAR-Q. This student information system is integrated with Canvas, Schoology, and Google Classroom to support teacher instruction and mark reporting. Continuing innovations are made to MISTAR-Q based upon customer needs. Examples include implementing paperless online enrollment, food service point-of-sale (POS) for distribution of meals during the pandemic, and other tools and services designed to facilitate remote learning and student support. Oakland Schools has a continuing partnership with Wayne RESA to facilitate a user group, an advisory committee and steering committee to improve networking, to garner client feedback on support and training, and to create strategic direction for MISTAR-Q.
- Oakland Schools runs a full-service production, printing and graphics (PP&G) operation. PP&G serves the administration and staff of Oakland Schools, LEAs, private schools and other governmental and nonprofit entities. PP&G offers a wide variety of products and services at fees that are significantly lower than those charged in the commercial marketplace.

Shared and Cost Recovery Services

Oakland Schools provides various services to constituent districts that go above and beyond our normal service delivery model, and these additional services are provided on a cost recovery basis. In FY 2022-23 and 2023-24, the following services have been or are being provided on a cost recovery basis:

- Business Office assistance on a limited scope to five constituent districts
- Technology services to sixteen constituent districts
- Early Childhood Specialists (ECSs) support the Great Start Readiness Preschool teaching teams and site administrators at 28 LEAs, 4 PSAs, and 13 community-based organizations to provide high-quality preschool with fidelity. Oakland Schools recruits, trains, supervises, and coaches the

ECSs, assigning them to service individual programs across the country. The saves districts approximately 40% of the staffing costs since they do not need to employ direct hires, as well as the administrative costs of recruiting, retaining and supervising staff.

- Oakland Schools Early Childhood unit orchestrated a coordinated purchase of the online *COR Advantage* child assessment tool, so it is more affordable for the programs in Oakland County, resulting in a savings of 53% for each child license or a countywide savings of over \$69,520 for the 2022-2023 program year.
- Oakland Schools provides early childhood educators with professional learning on the preferred GSRP curriculum, through an agreement with HighScope. GSRP teachers and administrators can enroll in all mandated training sessions through the ISD at substantially reduced registration fees and without traveling out of county, reducing professional learning costs by up to 70%.
- GSRP sites can purchase program support services, which provide technical assistance with meeting GSRP grant requirements, GSRP Implementation Manual Guidance, program licensing guidance and referrals. This service saves sub-recipients over 36% of the cost.

Collaborative Program Development Initiative

The Collaborative Program Development Initiative (CPDI) is a program designed to provide “seed funding” for new and innovative initiatives, programs and ideas among our constituent local districts. CPDI funds have been used to support start-up of the Virtual Learning Academy Consortium, the Oakland Accelerated College Experience and also partially subsidized the expense of moving toward a countywide HR/Finance software system that will help reduce costs to our partnering local school districts for the first five years that each of them implements the new system. Most recently, CPDI funds have been used for the startup and implementation costs of a new applicant tracking system for the Oakland Human Resources Consortium, the Better with Breakfast countywide program and for Literacy Essentials Oakland (LEO).

Notable Fee-Based Programs

Virtual Learning Academy Consortium (VLAC) K-8

- The District’s online educational program for K – 8th grade students is projecting an enrollment of 500 FTE. Tuition is projected at \$6,450 per pupil for Oakland County residents and \$6,650 for non-resident pupils, which represents no increase from 2022-23 rates.

Virtual Learning Academy Consortium (VLAC) 9-12

- In the VLAC 9-12 program, students previously participating in the K-8 program can continue their virtual educational program through high school. Enrollment is projected at 100 FTE and tuition is \$6,700 per pupil for Oakland County residents and \$6,900 for non-resident pupils, which represents no increase from 2022-23 rates.

Oakland Accelerated College Experience (ACE)

- In this program, students from Oakland Schools’ constituent districts have the opportunity to attend their district’s high school as well as Oakland Community College. This opportunity allows students to earn up to 60 transferrable college credits, an associate’s degree or a certificate of completion while extending high school through year 13. The preliminary enrollment is estimated at 160 students; tuition is \$4,900 per pupil, which represents no increase from 2022-23 rates.

Secondary Online Programs

- The District, in partnership with Graduation Alliance, offers a specialized educational program and support services to provide students who have dropped out of school with an opportunity to complete their coursework and graduate from high school. It also services students who have been expelled or placed on long-term suspension. This program is being offered to Oakland County students on a cost-recovery basis.

Foreign Exchange Programs

- This is a high school study abroad program in which students from other countries can spend a year in several Oakland County high schools. The District is partnering with KCK, Inc. to provide this experience and is budgeting for approximately 50 students to participate in FY 2023-24.

Oakland Schools Economic Environment & Forward Planning

Oakland County (the “County”) remains a strong local economy, with positive prospects for economic growth and development. The County's knowledge-based economic activity is among the most concentrated in the country and the percentage of the population holding an associate's degree or better well exceeds the national average, which are two indicators for future economic prosperity.

The County is especially noteworthy for its share of residents employed in professional and managerial occupations, which bodes well for future growth opportunities in higher paid activities. Oakland County’s assets provide opportunities to continue diversifying its economy into areas with longer-term growth potential. Employment declined in Oakland County due to the COVID-19 pandemic but has made a strong rebound. As of December 2022, the County’s unemployment rate stood at 2.5%, down dramatically from the level of 19.7% it reached in the second quarter of 2020 when the County lost almost 150,000 jobs. Employment is expected to surpass pre-pandemic levels by the third quarter of 2023. By the end of 2024, job growth is expected to be highest in blue-collar industries, followed by higher-educational attainment services industries. Oakland County’s affluent, well-educated community has been, and will continue to be, its own best resource for maintaining a thriving economy.

The County's emerging sectors have demonstrated strong growth and development. The County's Emerging Growth & Innovation Unit brings together industry leaders to learn about what market trends technological advancements and what industry participants need. The vast majority of the jobs in Oakland County are in the private sector (94%) while only 6% are government jobs. The top five employment sectors per recently published data are:

- Professional and business services
- Trade, transportation and utilities
- Private education and health services
- Manufacturing
- Financial activities

Oakland County takes education very seriously. The County’s education initiative, Oakland80, sets a goal of 80% of county adults with a post-secondary degree or credential by 2030. In order to achieve this goal, the County is focused on ensuring high school students obtain the financial assistance available to them, students who start college finish with a degree, and industry-recognized credentials are widely available.

Our Board of Education and Administration consider many factors when setting the District’s 2023-24 fiscal year budget. One of the most important factors affecting the budget is the economic condition of the state of Michigan. The fiscal year 2023-24 budgets will be adopted effective July 1, 2023 and are based on estimated property tax revenues, state aid, and grant funding. State law requires the District to amend the budget if actual District resources are not sufficient to fund original appropriations. The District amends its budgets at regular intervals during the year and also maintains a five-year forecast. This robust frequent analysis ensures the financial stability of the organization and that resources are available to fulfill the mission of Oakland Schools.

We continue to focus resources in a manner that directly benefits our districts and students. Listed below are just a few tangible examples (not an exhaustive list) that demonstrate this practice:

- Providing \$5 million for the Literacy Essential Oakland program aimed at significantly improving 3rd grade reading proficiency
- Investing in countywide fiber infrastructure upgrades
- Providing significant subsidies for student data analysis tools and other software solutions for local districts
- Providing significant resources for pandemic response
- Investing in significant safety and security updates at our technical campuses
- Collaborating with Oakland County on a countywide communication channel
- Funding for a mobile STEM classroom (STEMi) to be utilized by constituent districts
- Providing a substantial subsidy to the HR/Finance Consortium to reduce the costs of implementing a common ERP solution.

Oakland Schools’ District Budget Policy, Development Process, Management & Internal Control

Oakland Schools’ budgetary policies (3050, 3100, 3150, and 3170) direct, authorize and hold responsible the Superintendent for the planning, preparation, and execution of the District’s annual operating budgets. The Board of Education authorizes and funds the operating budgets according to approved district policy, procedures and laws of the State of Michigan. The Board of Education conducts budget hearings and a budget adoption process in accordance with state law. Changes to the original annual operating budgets shall be documented to maintain accurate working budgets and shall be presented through the budget amendment process at least three (3) times each fiscal year for Board of Education review and approval.

Significant Budget Policy:

The district’s significant budget policies and the complete policy citations are presented below:

Policy 3050 - Budget preparation:

The Superintendent shall be responsible for planning the District’s budget. The budget shall be the numerical representations of the Board’s and District’s programs and operational priorities. The Superintendent shall keep the Board informed during the planning process and secure input from the Board through discussion or workshops. The Board may approve a special committee to work with the Superintendent in determining the budget priorities.

Policy 3100 - Annual operating budget and amendments:

The District’s budget shall be prepared by the Superintendent and shall reflect the program and operational priorities of the District. The Superintendent shall follow the adopted budget. The Board shall fund the operating budget according to approved fiscal and budgetary procedures adhered to and required by the State of Michigan. The Board, working with administration, shall establish priorities for the District. The budget shall contain a contingency appropriation within the General Education, Special Education, and the Vocational Education funds, to be used and transferred at the discretion of the Superintendent, for the express purpose of addressing unforeseen existing program and operational costs. The Board shall be notified of the use of such funds within the budget amendment process. In order for the District’s budget preparation to proceed in an orderly fashion, the Superintendent shall establish deadlines and time schedules. The Board shall conduct hearings and budget approval in accordance with state law. Changes to the original operating annual budget shall be documented to maintain accurate working budgets. Changes shall be prepared through budget amendments at least three (3) times each fiscal year for

Board review and approval. The Superintendent shall develop administrative rules to implement this policy.

Policy 3150 – Fund balance:

The Board realizes its responsibility under law to maintain a balanced, non-deficit, financial condition for the District. A fund balance provides flexibility in dealing with unanticipated budget emergencies such as mid-year reductions in state funding. In addition, a fund balance will help to avoid cash flow borrowing. To this end, the board will strive to maintain an appropriated and budgeted fund balance in each fund which appropriately considers known actual or estimated liabilities of each fund and the risk in the operating and state and local economic environment. The administration shall, in developing each year’s budget, endeavor to maintain minimum ending fund balances as set forth below:

1. The General Education Fund ending unassigned fund balance target range (“unassigned target range”) shall be equal to 7.5% to 12.5% of operating expenditures.
2. The Career Focused Education Fund ending restricted fund balance target range (“restricted target range”) shall be equal to 7.5% to 12.5% of operating expenditures.
3. The Special Education Fund ending restricted fund balance target range shall be equal to 5% to 10% of expected operating expenditures of the fund less payments (also referred to as transfers) to local school districts.
4. All other District ending fund balances shall be determined by the Superintendent who shall consider the financial environment and the associated risks to include actual or estimated liabilities.

The Board delegates to the Superintendent the authority to create assigned fund balances and to allocate amounts to such balances to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund. The Superintendent is directed to bring only those budget recommendations to the Board that comply with all laws and the intent of the policy.

Policy 3170 – Budget transfer authority:

The Superintendent is authorized to approve adjustments and/or transfers between line items within a fund of the Board adopted operating budget. Such adjustments and/or transfers shall be reported to the Board through the amendment process. Authorization for such adjustments and/or transfers shall be included in the general appropriations act amendments. Inter-fund transfers shall not be made without prior Board of Education approval.

Budget Development Process

The Oakland Schools’ budget development process operates on a continuous improvement basis. In order for the District’s budget preparation to proceed in an orderly fashion, the Superintendent annually establishes a budget development calendar. Budget documents, as released each year, will include presentation changes and improvements. Accordingly, the proposed budget documents reflect all changes made to our general ledger reporting structure done to maintain compliance with the Michigan Public Schools Accounting Manual (Bulletin 1022). Included in our budget document are all governmental fund types, proprietary fund types, and a summary of our grant and state funded projects. The District has fiduciary type funds which are used to account for assets held by the school district in a trustee capacity or as an agent. These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds are not presented in this document as the district is not required to formally adopt a budget for these funds; however, information on the Fiduciary funds can be found in the District’s most recent Comprehensive Annual Financial Report.

District Cost Allocation Methodologies

During the normal course of conducting our business, Oakland Schools incurs costs that require a logical methodology to allocate between our three major operating funds: the General Education Fund (GEF), the Special Education Fund (SEF) and the Career Focused Education Fund (CFEF). The Michigan Department of Education's (MDE) "Accounting and Fiscal Reporting Requirements for Intermediate School District Use of Special Education Funds" rules identify allocation-eligible function-based costs as defined by the Michigan Department of Education's Bulletin 1022 Accounting Manual.

For the Special Education Fund, the primary controlling parameter is a 25% maximum allocation cap on each eligible function-based cost pool. The CFEF has no such limiting set of rules to date but we treat the allocation of costs to the CFEF in the same manner as the SEF with respect to the application of our general allocation methodology process. The following function-based cost pools, as defined in the Michigan Department of Education's bulletin 1022 Accounting Manual, are eligible to be allocated:

- Truancy/Absenteeism Services – (211)
- Improvement of Instruction – (221)
- Board of Education – (231)
- Executive Administration – (232)
- Fiscal Services – (252)
- Internal Services – (257)
- Operating Building Services – (261)
- Building Security Services – (266)
- Student Transportation Services – (271)
- Planning, Research, Development and Evaluation Services – (281)
- Communication Services – (282)
- Human Resources Services – (283)
- Technology Support Services – (284)
- Pupil Accounting – (285)
- Other Central Services – (289)
- Other Support Services – (299)

Oakland Schools uses two basic cost allocation methodologies, the general allocation method and the activity based cost method. The application of the two allocation methodologies is limited to the allocation eligible function based cost pools as identified in the Special Education Fund rules referenced above and revised to reflect the most current issuance of the MDE Bulletin 1022 Accounting Manual definitions. The methodology used most by the District is the general allocation. The following is a synopsis of the general allocation methodology.

All qualifying function-based gross budget cost pools not allocated using an activity based cost methodology are allocated 50% to the General Education Fund, 25% to the Special Education Fund and 25% to the Career Focused Education Fund with the exception of those departments that generate revenues. For function based gross budget cost pools with departments that generate revenue (predominately Technology Services), the gross cost pool is decreased by the amount of related revenue to create a "net" budget cost pool. The remaining net budget cost pool is then subject to the general allocation methodology (GEF 50% - SEF 25% - CFEF 25%). We reconcile budget to actual expenditures throughout the year and at year-end to ensure the costs allocated align to the appropriate percentages.

The activity based cost allocation – space utilization methodology is used for allocating capital, maintenance and operating costs associated with our facilities. The space utilization allocation methodology is predicated on square footage occupied or utilized by the District's departments and programs. The activity based cost allocation – FTE based methodology is applied to the Financial

Services, Human Resources, Office of Procurement & Contracting and the Enterprise Technical Services departments. The primary activity based cost driver of each department is the number of employees in the organization they serve therefore the allocation percentages are based on the full time equivalent employees of each fund. The activity based cost allocation – transportation miles is used for Pupil Transportation and is based on the cost of student miles transported for all constituent districts of the ISD.

The following schedules provide the fund level and departmental level allocation percentage utilized in the proposed budget.

Fiscal Year 2024 Budget – Allocation Schedule

Allocation Name			Fund 100	Fund 200	Fund 600
General Allocation			50%	25%	25%
Activity Based Cost Allocation - FTE based			24%	24%	52%
Activity Based Cost Allocation - Space Utilization			50%	24%	26%
Activity Based Cost Allocation - Transportation Miles			73%	25%	2%
	Dept	Unit	Fund 100	Fund 200	Fund 600
Office of the Superintendent	001	0231/0232	50%	25%	25%
Asst Supt - Educational Services	002	0232	50%	25%	25%
Asst Supt - Finance & Operations	003	0232	50%	25%	25%
Cabinet Administrative Services	006	0232	50%	25%	25%
Grant & Community Programming	007	0289	50%	25%	25%
Financial Services	011	0252	24%	24%	52%
Financial Services - Property Taxes	011	0259	6%	75.5%	18.5%
Event Management Operations	013	0299	50%	25%	25%
Government & Community Services	014	0232	50%	25%	25%
Tech Services - Licensing	028	0284	70%	15%	15%
Tech Services Administration	029	0284	50%	25%	25%
Technical Support Services	030	0284	50%	25%	25%
Application Services	032	0284	50%	25%	25%
Enterprise Tech Services	033	0284	24%	24%	52%
Legal Affairs	038	0232	50%	25%	25%
Records Management	039	0289	50%	25%	25%
Auxiliary Services Administration	040	0257/0289	50%	25%	25%
Facilities Management	041	0261/0266	50%	24%	26%
Office of Procurement & Contracting	042	0252	24%	24%	52%
Corporate & District Services	044	0211/0285	50%	25%	25%
Pupil Transportation	045	0271	73%	25%	2%
Shipping and Receiving	047	0257	50%	25%	25%
Communications Services	049	0282	50%	25%	25%
Human Resources	083	0283	24%	24%	52%
Plant & Fixed Charges - OS Main Campus	091	0261	50%	24%	26%

Based on the above allocations, the following schedule provides the fund level and departmental level budgetary information utilized in the proposed budget.

Oakland Schools Allocated Departments Consolidated Fiscal Year 2024 Budget	Dept	Fund 100	Fund 200	Fund 600	Total	% of GEF, SEF, CFEF Funds
General Allocation		50%	25%	25%	100%	%
Office of the Superintendent	001	397,900	199,400	198,800	796,100	0.31%
Asst Supt - Educational Services	002	304,200	152,600	151,600	608,400	0.24%
Deputy Supt - Finance & Operations	003	183,800	91,400	91,500	366,700	0.14%
Cabinet Initiatives	006	86,000	43,000	43,000	172,000	0.07%
Grant & Community Programming	007	237,900	117,400	117,100	472,400	0.18%
Event Management Operations	013	458,900	184,100	184,100	827,100	0.32%
Government & Community Services	014	355,800	178,200	177,800	711,800	0.28%
Technology Services Administration	029	190,800	94,900	97,900	383,600	0.15%
TS - Technical Support Services	030	700,100	350,300	349,700	1,400,100	0.54%
TS - Application Services	032	2,201,500	1,105,200	1,102,200	4,408,900	1.71%
Legal Affairs	038	436,700	241,200	383,200	1,061,100	0.41%
Records Management	039	26,300	13,300	13,300	52,900	0.02%
Auxiliary Services Administration	040	192,600	97,600	97,800	388,000	0.15%
Corporate & District Services	044	644,700	326,100	321,000	1,291,800	0.50%
Shipping and Receiving	047	158,400	79,600	79,600	317,600	0.12%
Communications Services	049	524,400	263,400	264,500	1,052,300	0.41%
		7,100,000	3,537,700	3,673,100	14,310,800	5.57%
General Allocation net of revenue		70%	15%	15%	100%	
Tech Services - Licensing	028	1,949,400	417,700	417,700	2,784,800	1.08%
Activity Based Cost Allocation - FTE based		24%	24%	52%	100%	
Financial Services 0252	011	379,200	385,100	824,600	1,588,900	0.62%
TS - Enterprise Tech Services	033	696,500	696,200	1,501,200	2,893,900	1.13%
Office of Procurement & Contracting	042	190,800	191,800	412,800	795,400	0.31%
Human Resources	083	426,900	416,100	1,011,200	1,854,200	0.72%
		1,693,400	1,689,200	3,749,800	7,132,400	2.77%
Property Tax Allocation - millage		6%	75.5%	18.5%	100%	
Financial Services - Property Taxes 0259	011	45,900	582,300	142,500	770,700	0.30%
Activity Based Cost - Space Usage		50%	24%	26%	100%	
Facilities Management	041	293,000	140,700	156,200	589,900	0.23%
Plant & Fixed Charges - OS Main Campus	091	351,700	183,200	296,700	831,600	0.32%
Cost Based Allocation		73%	25%	2%	100%	
Pupil Transportation	045	297,300	97,800	8,900	404,000	0.16%
Grand Total		11,730,700	6,648,600	8,444,900	26,824,200	10.43%

Significant Legal Requirements

The State of Michigan requires Intermediate School Districts to comply with the following Public Acts and Michigan Compiled Laws:

1. The General Property Tax Act - Public Act 206 of 1893 (MCL 211.24e)
2. Uniform Budgeting and Accounting Act – Public Act 2 of 1968
3. The Revised School Code - Public Act 451 of 1976 (MCL 380.624)
4. The Revised School Code - Public Act 451 of 1976 (MCL 380.684)

These acts require all school districts to prepare budgets for their funds, which account for the day-to-day operations of the school district; however, fiduciary funds are not required to be budgeted. The budgets are prepared in accordance with generally accepted accounting principles and a specific uniform chart of accounts established by the State of Michigan. The Michigan School Accounting Manual (Bulletin 1022) serves as a mandatory guide to the uniform classification and recording of accounting transactions for Michigan public school districts. The ISD Board, not later than May 1st, must submit its proposed budget (the general fund is required but we provide budgets for all funds) for the next school fiscal year to the board of each constituent district for review and comment.

Budgets must be approved and adopted no later than June 30 for the fiscal year beginning July 1, and ending June 30 of the subsequent year. Prior to adoption, the Board must conduct a public hearing and make the budget available for review as well as provide notice of the hearing in accordance with law. Formal adoption of the budget is accomplished through a general appropriations resolution approved by the Board which sets forth the amounts to defray the expenditures and meet the liabilities of the school district as well as a statement of estimated revenues and a statement of estimated expenditures, by function in each fund. Once approved expenditures cannot exceed the budget by function during the fiscal year without Board approval of amendments.

District Budget Management and Internal Controls:

The district maintains a system of budgetary and internal controls designed to assist management in meeting its responsibility for reporting reliable information. The system is designed to provide reasonable assurance that assets are safeguarded and transactions are recorded correctly and executed with management’s authorization. The financial software system will not allow funds to be encumbered or processed for payment that exceed the total of the budgetary control account. During the fiscal year, a monthly financial reporting package is provided to the Board of Education. Included in the monthly financial reporting package are “budget to actual” revenue and expenditure reports for all budgeted funds, cash and investment position information, monthly check register reports by fund, procurement card activity report and biweekly employee expense reimbursement reports.

BUDGET DEVELOPMENT ASSUMPTIONS

Revenue Assumptions & Proposed Budgets

Property Tax Revenues

Property tax revenues drive the revenue budgets of Oakland Schools’ General Education, Special Education and Career Focused Education Funds.

Oakland Schools’ tax base is comprised of 70% principle residence and 30% non-principle residence taxable value classification property. Property taxes have been budgeted to increase by 5.0% over the prior year which is a conservative estimate based on current Oakland County Equalization projections.

The District has experienced a Headlee rollback for the last eight years but is not expecting a rollback for FY 2023-24. Below are the property tax revenue expectations by fund for the proposed budget:

Property Taxes	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 13,026,600	\$ 13,677,900	\$ 651,300	5.00%
Special Education Fund	165,688,800	173,973,200	8,284,400	5.00%
Career Focused Education Fund	40,527,100	42,553,500	2,026,400	5.00%
Total Property Tax Revenue	\$ 219,242,500	\$ 230,204,600	\$ 10,962,100	5.00%

Investment Revenues

Oakland Schools’ investment strategy is driven by its investment policy and is supplemented with the professional skills of an investment advisory firm. We expect the individual funds’ total actual investment revenue to reflect the available cash flow resources for investment and the length of the investment. Investment revenue since 2019-20 had been severely impacted by the pandemic but started to improve in 2022-23. Below are the projected investment revenues by fund for fiscal year 2023-24 which are generally budgeted at a 40% reduction due to future economic uncertainties:

Investment Revenue	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 775,000	\$ 465,000	\$ (310,000)	-40.0%
Special Education Fund	2,340,000	1,404,000	(936,000)	-40.0%
Career Focused Education Fund	580,000	348,000	(232,000)	-40.0%
Shared Services & Tuition Programs Fund 270	47,000	28,200	(18,800)	-40.0%
ONE Fund 271	290,000	174,000	(116,000)	-40.0%
Medicaid Fund 273	169,000	101,400	(67,600)	-40.0%
HR/Finance Consortium 277	16,000	9,600	(6,400)	-40.0%
Debt Service Funds	188,500	54,800	(133,700)	-70.9%
Capital Project Funds	498,300	297,000	(201,300)	-40.4%
Production Print Enterprise Fund	8,000	4,800	(3,200)	-40.0%
Total Investment Revenue	\$ 4,911,800	\$ 2,886,800	\$ (2,025,000)	-41.2%

Other Local Revenue

District wide, Other Local Revenue is projected to decrease by 2.7% in 2023-24. Significant changes include:

- increase in quarterly payments related to the Community Telecommunications Network, coupled with a decrease in one-time CTN distributions to the ONE Fund which occurred in 2022-23
- increase in revenue for cooperative purchasing programs based on anticipated projects occurring in 2023-24
- decrease in revenues due to the sale of the Career Connections facility
- decrease in the Oakland County Meal Reimbursement program as this was one-time revenue in 2022-23
- VLAC tuition revenue year to year will be somewhat consistent; however net revenue is budgeted to decrease due to refunds being issued to sending districts in FY 2022-23.

The schedules below depict the changes by fund.

GEF local revenue	2022-23	2023-24	\$ change	% change
Auxiliary Services-Rebates	\$ 40,000	\$ 40,000	\$ -	0.0%
Central Applicant Tracking	233,500	133,500	(100,000)	-42.8%
Community Television Network (CTN)	467,200	600,000	132,800	28.4%
Conference Center - Catering Revenue	25,000	25,000	-	0.0%
Cooperative Programs	80,000	155,000	75,000	93.8%
District & School Services - Discovery/Learn 360	130,500	130,500	-	0.0%
District & School Services - Rubicon West	109,800	109,800	-	0.0%
Illuminate	540,000	540,000	-	0.0%
Miscellaneous and Other	46,200	48,400	2,200	4.8%
MOOR Coop Fees	70,600	70,600	-	0.0%
OC Meal Reimbursement	100,000	-	(100,000)	-100.0%
Rental - Career Connections	120,000	-	(120,000)	-100.0%
Rental - Virtual Learning Academy	20,000	20,000	-	0.0%
SCECH fees	30,000	30,000	-	0.0%
Technology Services - Software	138,300	111,400	(26,900)	-19.5%
Technology Services - Student Application	584,700	591,700	7,000	1.2%
Transportation (Polyplot)	54,600	54,600	-	0.0%
Workshop fees	260,000	260,000	-	0.0%
Total GEF Other Local Revenue	\$ 3,050,400	\$ 2,920,500	\$ (129,900)	-4.3%

SEF Local Revenue	2022-23	2023-24	\$ change	% change
Professional development workshop fees	\$ 50,000	\$ 50,000	\$ -	0.0%
Miscellaneous & other	50,000	50,000	-	0.0%
Total SEF Other Local Revenue	\$ 100,000	\$ 100,000	\$ -	0.0%

CFEF Local Revenue	2022-23	2023-24	\$ change	% change
Early college tuition	\$ 300,000	\$ 300,000	\$ -	0.0%
Miscellaneous revenue	21,000	21,000	-	0.0%
Oakland County Competitive Robotics Assoc.	20,000	20,000	-	0.0%
Workshop fees	10,000	10,000	-	0.0%
Total CFEF Other Local Revenue	\$ 351,000	\$ 351,000	\$ -	0.0%

Special Revenue Funds	2022-23	2023-24	\$ change	% change
Shared Services	\$ 11,854,700	\$ 11,169,800	\$ (684,900)	-5.8%
VLAC K-8 Program - Tuition	(962,500)	1,637,500	2,600,000	-270.1%
VLAC 9-12 Program - Tuition	670,000	670,000	-	0.0%
ACE Tuition	764,400	764,400	-	0.0%
Graduation Alliance	1,523,500	1,523,500	-	0.0%
Foreign Exchange Program	321,000	321,000	-	0.0%
Miscellaneous Revenue	5,000	5,000	-	0.0%
ONE Fund - capital outlay fees	534,800	534,800	-	0.0%
ONE Fund - Erate discount revenue	66,600	66,600	-	0.0%
ONE Fund - CTN Revenue	2,820,700	-	(2,820,700)	-100.0%
Medicaid Fund	12,199,700	12,301,600	101,900	0.8%
HR/Finance Consortium Fees	1,115,000	1,115,000	-	0.0%
School Activities Fund	180,000	180,000	-	0.0%
Total Special Revenue Fund Local Revenue	\$ 31,092,900	\$ 30,289,200	\$ (803,700)	-2.6%

PPEF Local Revenue	2022-23	2023-24	\$ change	% change
Production printing - external services	\$ 1,248,000	\$ 1,272,000	\$ 24,000	1.9%
Production printing - internal services	392,000	300,700	(91,300)	-23.3%
Fingerprinting & miscellaneous revenue	145,400	153,300	7,900	5.4%
Total PPEF Other Local Revenue	\$ 1,785,400	\$ 1,726,000	\$ (59,400)	-3.3%

	2022-23	2023-24	\$ change	% change
Grand Total - other local revenue	\$ 36,379,700	\$ 35,386,700	\$ (993,000)	-2.7%

State Source Revenue

The majority of State Revenue is projected to stay flat across all funds for 2023-24, with some exceptions:

- Sec 81 ISD Operations revenue is budgeted to increase by 2.5%
- Sec 147c MPSERS UAAL Rate Stabilization revenue is budgeted to increase but has a corresponding expenditure increase as these funds are passed through to the Office of Retirement Services
- Section 51a Special Education funding is budgeted to increase 8% which represents half the increase contained in the Governor’s proposed budget
- Sec 61a.1 revenue in the Career Focused Education Fund is budgeted to decrease by 28%. Section 61a.1 revenue is based on a formula heavily weighted toward completers of CTE programs and the ranking of CTE programs by demand. Uncertainties surrounding the calculation make revenue predictions difficult and thus budget adjustments will be made after adoption reflecting final state budget figures via the amendment process.

The chart below identifies in dollars, by fund, the expectations contained in this budget document:

State Source Revenue	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 6,452,200	\$ 6,589,600	\$ 137,400	2.1%
Special Education Fund	7,068,000	7,494,700	426,700	6.0%
Career Focused Education Fund	6,361,000	5,853,400	(507,600)	-8.0%
Shared Services - MPSERS Section 147	1,455,000	1,474,500	19,500	1.3%
Medicaid - MPSERS MPSERS Section 147	61,300	62,100	800	1.3%
HR/FIN - MPSERS MPSERS Section 147	85,100	97,300	12,200	14.3%
PPEF - MPSERS MPSERS Section 147	76,500	77,500	1,000	1.3%
Total State Source Revenue	\$ 21,559,100	\$ 21,649,100	\$ 90,000	0.4%

Other Financing Sources - Indirect Revenue

Oakland Schools’ other financing sources - indirect revenue for the proposed fiscal year budget is associated with our grant management program and shared services engagements and are identified by fund below. Revenue budgets are based on current estimates of grant funding and intergovernmental agreements and are adjusted via the budget amendment process throughout the year as grant funds are expended.

Indirect Revenue	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 409,000	\$ 322,000	\$ (87,000)	-21.3%
Special Education Fund	298,000	250,000	(48,000)	-16.1%
Career Focused Education Fund	102,300	103,100	800	0.8%
Shared Services & Tuition Programs	567,400	484,400	(83,000)	-14.6%
Total Other Financing Sources Revenue	\$ 1,376,700	\$ 1,159,500	\$ (134,200)	-9.7%

Other Financing Sources

Oakland Schools’ other financing source revenues are presented in the table below. Most revenue lines in this category are for interfund operating transfers. Operating transfers are made based on the availability of funds in any given year and current and anticipated needs of the district. Also included in Debt Service Funds is the interest subsidy received from the federal government for the Qualified School Construction Bond. Operating transfers are showing a significant decrease in 2023-24 as additional funds were available in 2022-23 to transfer for future capital projects. Additionally, in 2022-23, General Education Fund other financing source revenues contain the impact of the sale of the Career Connections facility.

Other Financing Sources Net of Indirect Revenue	2022-23	2023-24	\$ change	% change
General Education Fund Operating Transfers In	\$ 2,959,200	\$ 369,200	\$ (2,590,000)	-87.5%
Career Focused Education Fund - Adult Education Revenue	25,000	25,000	-	0.0%
ONE Fund Operating Transfers In	726,600	476,600	(250,000)	-34.4%
HR/Finance Consortium Operating Transfers In	50,000	50,000	-	0.0%
Debt Service Funds	3,324,700	4,824,700	1,500,000	45.1%
Capital Project Funds	12,100,000	4,800,000	(7,300,000)	-60.3%
Total Other Financing Sources Revenue	\$ 19,185,500	\$ 10,545,500	\$ (8,640,000)	-45.0%

Grant Award Funding

Oakland Schools grant award funding includes formally awarded federal, state, and local grants plus Michigan Department of Education state aid funded projects. The “Other Financing Sources - Indirect Revenue” generated from the management of our grant program is assigned to the General Education, Special Education, and Career Focused Education Funds. The following schedule presents year-to-year new grant award and carryover award funding expectations and comparisons. Funding amounts as presented for fiscal year 2023-24 are estimates at the time of the writing of this document, therefore the actual award amounts will vary. Oakland Schools budgets grant revenue and expenditures based on the entire award; actual expenditures and reimbursements may be lower than awarded amounts.

Grant Revenue	2022-23	2023-24	\$ change	% change
Local Source Revenue	\$ 1,735,700	\$ 455,800	\$ (1,279,900)	-73.7%
State Source Revenue	67,047,500	68,573,600	1,526,100	2.3%
Federal Source Revenue	73,993,600	69,860,100	(4,133,500)	-5.6%
Total Grant Revenue	\$ 142,776,800	\$ 138,889,500	\$ (3,887,300)	-2.7%
Grant Expenditures and Other				
Instruction	\$ 761,300	\$ 246,500	\$ (514,800)	-67.6%
Support Services:				
Pupil	11,787,500	12,964,400	1,176,900	10.0%
Instructional Staff	12,378,400	10,024,000	(2,354,400)	-19.0%
General Administration	20,700	10,000	(10,700)	-51.7%
Business Services	65,500	66,300	800	1.2%
Operations & Maintenance	43,000	5,500	(37,500)	-87.2%
Pupil Transportation Services	1,433,200	1,240,600	(192,600)	-13.4%
Central Services	2,242,400	1,256,400	(986,000)	-44.0%
Other Services	3,000	25,000	22,000	733.3%
Community Services	4,525,500	3,246,500	(1,279,000)	-28.3%
Interdistrict Transfers and Other	109,516,300	109,804,300	288,000	0.3%
Total expenditures and other	\$ 142,776,800	\$ 138,889,500	\$ (3,887,300)	-2.7%

Expenditure Assumptions & Proposed Budgets

Staffing Changes

The schedule represented below provides a snapshot of staffing as of March 2023 and changes incorporated into our fiscal year 2023-24 budgets. The resulting staff adjustments, if any, are intended to better meet our service priorities and manage our operating costs.

Summary Staffing Report (as of 3/2/23)				
	FTE	FTE	FTE	
Business & Operations Departments	2021-22	2022-23	2023-24	Change
Administration	6.83	6.50	6.50	0.00
Auxiliary Services	7.13	7.13	7.13	0.00
Communication Services	6.00	6.00	6.00	0.00
Event Management	6.00	6.00	6.00	0.00
Financial Services	15.33	17.33	17.33	0.00
Human Resources	9.33	10.00	10.00	0.00
Legal Affairs	4.00	4.20	4.20	0.00
Medicaid	4.00	4.00	4.00	0.00
Purchasing	6.00	6.00	6.00	0.00
Shipping/Receiving	2.20	2.00	2.00	0.00
Transportation	3.00	2.00	2.00	0.00
Sub total:	69.82	71.16	71.16	0.00
Programs & Services Departments	FTE	FTE	FTE	Change
	2021-22	2022-23	2023-24	
Student Services (Technical Campuses)	177.84	177.45	177.45	0.00
Child Nutrition	1.33	1.33	1.33	0.00
District & School Services & Pupil Services	72.35	84.00	84.00	0.00
Gov't Relations	12.20	2.67	2.67	0.00
Special Populations	81.74	83.00	83.00	0.00
Student Services	17.83	19.33	19.33	0.00
Technology Services	58.00	59.75	59.75	0.00
Sub total:	421.29	427.53	427.53	0.00
Other Programs & Services	FTE	FTE	FTE	Change
	2021-22	2022-23	2023-24	
Accelerated Early College (ACE)	2.50	2.35	2.35	0.00
Shared & Field Services / MiPEER	130.67	121.00	117.00	-4.00
Community Programs (partially grant funded)	10.00	4.00	4.00	0.00
Virtual Learning Academy Consortium (VLAC)	18.37	14.36	14.36	0.00
Production Print & Graphics	7.66	6.60	6.60	0.00
Sub total:	169.20	148.31	144.31	-4.00
Total Across All Departments:	660.31	647.00	643.00	-4.00

Salaries, Wages and Mandatory Benefits

Salaries, wages and mandatory benefits comprise the second largest expenditure category for Oakland Schools behind transfers to local districts (Other Financing Uses). Mandatory benefits are defined as employer FICA and employer Michigan Public School Employee Retirement System funding.

There is an across-the-board salary increase in the 2023-24 budget of 2.5% for Oakland Schools nonunion staff. Union salaries are subject to collective bargaining and therefore are budgeted to increase 1% in accordance with the current bargaining agreement. The growth rate assumption applied to the existing non-union salary/wage base for step increases in the three major funds for fiscal year 2023-24 is 1.63%. The union wage base will experience step increases resulting in a wage base cost growth rate estimated at 1.0%. As a cost efficiency measure, and to continue to provide certain services, the district utilizes part time employees and contractors as a result of post-retirement legislation when possible.

The schedule below illustrates the salary and wage plus FICA (social security plus Medicare) changes by fund. All FY 2023-24 positions are assumed to be filled and fully funded for the entire year, whereas the FY 2022-23 budget takes current vacancies into consideration at the time of the 2nd budget amendment. All budget figures listed below are presented net of grant funded expenditures:

Salaries & Wages w/FICA	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 9,572,100	\$ 10,708,400	\$ 1,136,300	11.9%
Special Education Fund	10,342,100	11,488,600	1,146,500	11.1%
Career Focused Education Fund	17,556,800	18,421,500	864,700	4.9%
Shared Services & Tuition Programs	8,520,900	9,484,700	963,800	11.3%
ONE Fund	8,200	8,200	-	0.0%
Medicaid Fund	350,100	363,200	13,100	3.7%
HR/Finance Consortium	490,100	548,800	58,700	12.0%
Production Print Enterprise Fund	447,800	464,000	16,200	3.6%
Total Salary & Wages w/FICA	\$ 47,288,100	\$ 51,487,400	\$ 4,199,300	8.9%

MPERS Retirement Costs

The district will pay, for most employees, an additional \$30.20 in retirement costs for every \$100 of wages it pays to our employees in fiscal year 2023-24. Since employees may participate in one of eight different plans, the District calculates a blended retirement rate based on plan participation. The blended retirement rate expectation for fiscal year 2023-24 is 30.2%. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures:

MPERS Retirement Costs	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 4,008,600	\$ 4,403,100	\$ 394,500	9.8%
Special Education Fund	4,337,100	4,891,800	554,700	12.8%
Career Focused Education Fund	7,454,300	7,686,600	232,300	3.1%
Shared Services & Tuition Programs	3,442,400	3,950,300	507,900	14.8%
ONE Fund	3,500	3,500	-	0.0%
Medicaid Fund	149,400	168,600	19,200	12.9%
HR/Finance Consortium	207,700	230,800	23,100	11.1%
Production Print Enterprise Fund	184,200	195,600	11,400	6.2%
Total MPERS Retirement Costs	\$ 19,787,200	\$ 21,530,300	\$ 1,743,100	8.8%

Healthcare Insurance

The “hard cap” on the dollar limits the district may pay due to legislative mandates and district implementation choice are adjusted annually on January 1. Collective bargaining may impact the current plans and the cost sharing arrangement that is projected in the proposed budget.

Employees are required to pay any and all costs of their individual plan choice that exceed these limits. According to the medical plans currently in place, it is expected that employees will contribute approximately 13% on average toward the cost of their health insurance, under the hard cap scenario. Future increases to the employer hard cap limits are subject to the medical consumer price index, over which the district has no jurisdiction.

Healthcare Insurance	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 1,146,500	\$ 1,239,800	\$ 93,300	8.1%
Special Education Fund	1,307,600	1,430,600	123,000	9.4%
Career Focused Education Fund	2,426,800	2,452,400	25,600	1.1%
Shared Services & Tuition Programs	1,053,100	1,177,500	124,400	11.8%
Medicaid Fund	39,600	41,100	1,500	3.8%
HR/Finance Consortium	33,200	34,600	1,400	4.2%
Production Print Enterprise Fund	70,500	69,500	(1,000)	-1.4%
Total Healthcare Insurance Costs	\$ 6,077,300	\$ 6,445,500	\$ 368,200	6.1%

Other Insurance Costs

Other insurance costs include the following benefits, both self-insured and premium-based insured programs:

- We provide a premium-based program with respect to our dental, vision, life, short- and long-term disability insurance benefit programs
- We are a member of the SET-SEG Self-Insurers Workers’ Compensation Fund pool with respect to our workers compensation insurance benefit program
- We provide a cash in lieu benefit to those opting out of the employer-provided health insurance.

The budgeted premiums as presented do include annual reserve adjustment charges and do not include any one-time charges. The district is expecting nominal changes to other insurance budgets in 2023-24. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures:

Other Insurances	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 386,900	\$ 393,700	\$ 6,800	1.8%
Special Education Fund	376,200	390,400	14,200	3.8%
Career Focused Education Fund	718,900	792,700	73,800	10.3%
Shared Services & Tuition Programs	348,900	357,000	8,100	2.3%
Medicaid Fund	13,400	12,500	(900)	-6.7%
HR/Finance Consortium	22,900	22,500	(400)	-1.7%
Production Print Enterprise Fund	23,200	22,900	(300)	-1.3%
Total Other Insurances	\$ 1,890,400	\$ 1,991,700	\$ 101,300	5.4%

Utility Costs

The district continuously seeks to implement energy efficiency strategies to ensure cost containment. Newly installed or updated energy management systems, the energy efficiencies associated with campus renovations and energy reducing building modifications assist with these measures. In addition to the above, the district continues to monitor electrical and natural gas consumption and expects to reduce

overall consumption by continuing to increase employee awareness on energy conservation and by regulating its use through the continued implementation of the Board of Education approved energy policy. Ongoing cost-saving measures continue to include our practice of purchasing electricity and natural gas on the open market from Constellation Energy Services. Continued utilization of these cost containment measures are reflected in the proposed budget.

Utility costs	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 133,500	\$ 133,300	\$ (200)	-0.1%
Special Education Fund	112,700	115,600	2,900	2.6%
Career Focused Education Fund	612,800	721,900	109,100	17.8%
Production Print Enterprise Fund	47,800	47,800	-	0.0%
Total Utilities Budget	\$ 906,800	\$ 1,018,600	\$ 111,800	12.3%

Purchased Services/Supplies/Materials/Dues & Fees

Oakland Schools’ goal is to manage the purchased services, supplies, materials and dues & fees budgets relative to the prior year through improved material and cost management practices and cooperative purchasing programs. Included in the proposed budgets for the General Education Fund, Special Education Fund and Career Focused Education Fund in the dues & fees line items are the property tax abatement expenditure budgets. The schedule below highlights fund comparative purchased services, materials and dues & fees budgets excluding utilities. Expenditure budgets in the General Education Fund contain provisions for countywide wellbeing initiatives, causing those budgets to increase by almost 23%. Expenditures in the ONE Fund are projected to increase based on the timing of activities within the LEO collaborative project. We will carefully monitor budgets and adjust them as necessary through the amendment process.

PS/Supplies/Materials/Dues & Fees less Utilities	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 5,031,400	\$ 6,181,700	\$ 1,150,300	22.9%
Special Education Fund	3,372,000	3,414,200	42,200	1.3%
Career Focused Education Fund	5,818,200	6,302,500	484,300	8.3%
Shared Services & Tuition Programs	3,518,500	3,391,000	(127,500)	-3.6%
ONE Fund	677,800	797,200	119,400	17.6%
Medicaid Fund	119,000	123,600	4,600	3.9%
HR/Finance Consortium	230,000	229,300	(700)	-0.3%
School Activities Fund	180,000	180,000	-	0.0%
Debt Service Funds	6,500	6,500	-	0.0%
Capital Projects Funds	19,700	10,000	(9,700)	-49.2%
Production Print Enterprise Fund	1,214,700	1,086,500	(128,200)	-10.6%
Total Combined Budgets	\$ 20,187,800	\$ 21,722,500	\$ 1,534,700	7.6%

Capital Expenditures

The chart below depicts the planned capital outlay expenditures for all funds including the Capital Project Funds for the new fiscal year. Capital projects can vary significantly from year to year based on a needs assessment and the timing of furniture and equipment replacement. Amounts budgeted agree to the Board-approved 5-Year Capital Outlay Plan. Increased capital budgets in the General Education Fund in 2023-24 related to the countywide communication channel project which has been delayed. Increases in ONE Fund capital budgets are for a countywide fiber infrastructure project that will begin near the end of 2022-23, but will be mostly completed in 2023-24. Finally, capital projects funds are showing a significant increase in capital expenditure budgets for 2023-24 due to safety and security projects to be completed at the four technical campuses.

Capital Expenditures	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 598,400	\$ 812,700	\$ 214,300	35.8%
Special Education Fund	472,800	372,100	(100,700)	-21.3%
Career Focused Education Fund	139,500	97,000	(42,500)	-30.5%
Shared Services & Tuition Programs	252,000	262,000	10,000	4.0%
ONE Fund	10,000	1,010,000	1,000,000	10000.0%
Medicaid Fund	2,500	500	(2,000)	-80.0%
HR/Finance Consortium	5,000	-	(5,000)	-100.0%
Capital Projects Funds	3,840,700	18,214,500	14,373,800	374.2%
Production Print Enterprise Fund	44,700	51,400	6,700	15.0%
Total Capital Outlay Budgets	\$ 5,365,600	\$ 20,820,200	\$ 15,454,600	288.0%

Other Financing Uses

The chart below depicts outgoing transfers and other transactions not classified elsewhere. The General Education Fund other financing uses consist of substitute reimbursements to districts, funding for collaborative projects such as Literacy Essentials Oakland (LEO), along with operating transfers to fund capital projects and Oakland Schools' fees to the ONE Fund. In 2022-23, the General Education Fund budget contains a \$5.2 million transfer to capital projects for the aforementioned safety and security updates. Special Education Fund costs in this category consist primarily of the PA-18 base distribution, group home, extraordinary, startup and Section 24 (adjudicated youth) budgets, along with an operating transfer to fund capital projects. Career Focused Education Fund expenditure budgets are primarily to districts for transportation reimbursement and to reimburse districts for staffing and other costs of operating a Career and Technical Education program (regional allocation), along with debt service and capital projects related to the four technical campuses and administration building. In 2022-23, other financing uses in the Capital Projects Funds consisted of a transfer from the Career Connections Capital Projects Fund to the General Education Fund upon the sale of that facility. All funding for that facility was originally provided by the General Education Fund, therefore the remaining funds were returned to that fund. All budget figures listed below are presented net of grant funded expenditures:

Other Financing Uses	2022-23	2023-24	\$ change	% change
General Education Fund	\$ 6,367,600	\$ 667,600	\$ (5,700,000)	-89.5%
Special Education Fund	158,851,000	161,034,200	2,183,200	1.4%
Career Focused Education Fund	13,239,600	12,906,600	(333,000)	-2.5%
Shared Services & Tuition Programs	586,500	545,000	(41,500)	-7.1%
ONE Fund	525,000	525,000	-	0.0%
Medicaid Fund	11,756,000	11,755,600	(400)	0.0%
HR/Finance Consortium	241,800	227,000	(14,800)	-6.1%
Debt Service Funds	770,000	770,000	-	0.0%
Capital Projects Funds	521,500	-	(521,500)	-100.0%
Production Print Enterprise Fund	53,000	53,000	-	0.0%
Total Other Financing Uses	\$ 192,912,000	\$ 188,484,000	\$ (4,428,000)	-2.3%

Debt Service Expenditures

Included in this budget document are the individual budgets for all three of our Debt Service funds. Total principal and interest requirements remain rather consistent between FY 2022-23 and FY 2023-24. For additional debt service details, please reference the specific fund budget documents. Below is the combined debt service budgeted expenditures:

Debt Service expenditures	2022-23	2023-24	\$ change	% change
Debt Service - Principal redemption	\$ 1,395,000	\$ 1,460,000	\$ 65,000	4.7%
Debt Service - Interest	1,996,700	1,926,900	(69,800)	-3.5%
Total Debt Service Expenditures	\$ 3,391,700	\$ 3,386,900	\$ (4,800)	-0.1%

Fund Equity Assumptions

The fund equity schedules below highlight our budgeted ending fund equity assumptions by major fund and reserve designation.

GEF Fund Balance Information	2022-23	2023-24	\$ change
Non-spendable - prepaids	\$ 30,800	\$ 30,800	\$ -
Assigned	1,400,000	2,200,000	800,000
Unassigned	5,323,100	4,327,000	(996,100)
Total Budgeted Ending Fund Balance	\$ 6,753,900	\$ 6,557,800	\$ (196,100)
Unassigned Fund Balance as % of Budgeted Expenditures	20%	18%	

SEF Fund Balance Information	2022-23	2023-24	\$ change
Non-spendable - prepaids	\$ 36,500	\$ 36,500	\$ -
Restricted - Special Education Fund	984,200	1,068,600	84,400
Restricted for future center facility renovations	10,419,600	10,419,600	-
Total Budgeted Ending Fund Balance	\$ 11,440,300	\$ 11,524,700	\$ 84,400
Restricted Fund Balance as % of Budgeted Expenditures	5%	5%	

CFEF Fund Balance Information	2022-23	2023-24	\$ change
Non-spendable - Prepaids, Inventory, etc.	\$ 40,000	\$ 40,000	\$ -
Restricted - Career Focused Education	7,059,600	6,912,400	(147,200)
Total Budgeted Ending Fund Balance	\$ 7,099,600	\$ 6,952,400	\$ (147,200)
Restricted Fund Balance as % of Budgeted Expenditures	15%	14%	

Oakland Schools does not discriminate on the basis of sex, race, color, national origin, religion, height, weight, marital status, sexual orientation (subject to the limits of applicable law), age, genetic information, or disability in its programs, services, activities or employment opportunities. Inquiries related to employment discrimination should be directed to the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at 248.209.2429. Title IX complaints should be directed to the Title IX Coordinator at 248.209.2590. For all other inquiries related to discrimination, contact the Executive Director of Legal Affairs at 248.209.2062. All complaints may be addressed to 2111 Pontiac Lake Road, Waterford, MI 48328-2736.



General Education Fund Original Budget and Five-Year Forecast

March 2023
Fiscal Year 2023-24

GENERAL EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools General Education Fund is projected to end FY 2023-24 with an unassigned year-end fund balance (at the time of this printing) of \$4,327,000. In 2022-23 and 2023-24, the Superintendent, in accordance with the District’s fund balance policy, assigned a portion of fund balance for certain planned projects to be completed in the subsequent fiscal year. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedules below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable - Prepays	\$ 30,800	\$ 30,800
Assigned	1,400,000	2,200,000
Unassigned	5,323,100	4,327,000
Total Budgeted Ending Fund Balance	\$ 6,753,900	\$ 6,557,800

FY 2023-24 revenues are projected to be \$24.3 million:

- Property taxes - \$13.7 million (56% of total revenue)
- Other local revenues - \$3.3 million
- State Source revenues - \$6.6 million
- Other Financing Source revenues - \$.7 million

FY 2023-24 expenditures are projected to be \$24.5 million:

- General Administration - \$2.0 million
- Finance and Operations - \$9.4 million
- Instructional Services - \$11.1 million
- Plant and Fixed charges - \$2.0 million

The proposed FY 2023-24 General Education Fund budget contains a planned operating deficit of \$(196,100). This represents an intentional spend-down of fund balance to fund collaborative programs and planned capital projects.

Revenue

- Property taxes have been budgeted to increase by 5.0% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- Certain revenue budgets are reduced in 2023-24 compared to 2022-23 due to the sale of the Career Connections facility. This includes rent revenue and other financing source revenue.
- Oakland Schools continues to offer a subsidy for a student assessment and data analysis system, called Illuminate DnA. In 2021-22 the Oakland Schools Board of Education approved a 100% subsidy of Illuminate DnA base costs to help alleviate financial burdens during the pandemic. In 2022-23 and 2023-24, the subsidy of the base Illuminate product was returned to 50%. Add-ons above the base product requested by districts are at the districts’ cost. Other instructional tools such as Atlas-Rubicon and Learn360 continue to be provided to LEA’s at a fraction of their cost. The revenue for these products represents the LEA portion of the cost of those tools.

- State source revenue is held flat for FY 2023-24 pending a new state aid budget, with the exception of Section 147c MPERS UAAL Rate Stabilization revenue which is expected to increase and Section 81 ISD Operations revenue which is budgeted to increase 2.5%.

Expenditures

- Salary and benefit budgets were forecasted in fiscal year 2023-24 to reflect a 2.5% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2023-24 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2022-23 budgets have been adjusted for unfilled positions and vacancies through February 2023.
- Child Nutrition expenditure budgets are decreasing due to a one-time distribution from Oakland County in 2022-23 to help reimburse local districts for breakfast and lunch costs and/or help with student meal debt. There is also a corresponding decrease in revenue related to this program.
- Property tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Following the General Education Fund (GEF) budget, is the GEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

Revenue

1. Property tax revenues drive the revenue budget. Oakland Schools’ property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:

• 2024-25	3.7%
• 2025-26	3.0%
• 2026-27 through 2028-29	2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year’s revenues plus 50% of the opening fund balance multiplied by the given fiscal year’s expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district’s overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district’s investment policy and state law. The current state of economic affairs as of March 2023 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.

3. Fee-based service revenues are budgeted at 1.4 million for 2024-25 and are expected to remain stable through the duration of the forecast.
4. Technology application fees are budgeted at \$.7 million for 2024-25 and are expected to remain flat through 2029.
5. State source revenues of \$6.4 million in 2024-25 for the General Education Fund are comprised primarily of Section 81 funds and Section 147 MPSERS revenue. Section 81 funds are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
6. Other Financing Sources consists of the indirect revenues associated with our grant management responsibilities and charges to the Medicaid and the Print Production Enterprise Fund. This line item may fluctuate based on anticipated grant awards.

Expenditures

1. Oakland Schools’ non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.63%, which would be indicative of step movement from year to year. The forecast includes a 1% increase beginning 2024-25 and every year of the forecast thereafter.
2. The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$160,200 for calendar year 2023) to produce the FICA costs for the year.
3. There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2022 through September 30, 2023 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	28.23%	25.31%	24.45%	20.96%	21.82%	20.96%	27.37%	27.16%
MPSERS UAAL Stabilization Rate	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%
Subtotal	44.88%	41.96%	41.10%	37.61%	38.47%	37.61%	44.02%	43.81%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	44.88%	42.96%	44.10%	46.61%	45.47%	46.61%	46.02%	46.81%

The forecasted rates for October 1, 2023 through September 30, 2024 contained in the Governor’s proposed FY24 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

In order to project a budgeted rate overall for Oakland Schools for 2023-24, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2023-24 has been established at 30.2%. The blended rate exclusive of UAAL has been projected for the duration of the five year forecast at a 1.0% rate of increase annually.

4. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 3.7% in the medical CPI for all five years of the forecast.
5. Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation.
6. Supply and material budgets as well as dues and fees are projected to grow by 1.0% for the duration of the forecast.
7. Capital outlay costs are forecasts as follows:

2024-25	\$ 1,238,000
2025-26	\$ 1,238,000
2026-27	\$ 1,238,000
2027-28	\$ 238,000
2028-29	\$ 238,000

These budgets will only fund a portion of capital outlay needs. There are additional funds available in the Capital Project Funds to purchase capital outlay items. The Capital Outlay budget agrees to the 5-Year Capital Outlay Plan that is being presented to the School Board for first reading on March 21, 2023.

8. The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.

Fund Balance

The Unassigned Fund Balance forecast shows an estimated fund balance of the following levels:

2024-25	\$5.2 million	19.9%
2025-26	\$5.1 million	19.9%
2026-27	\$4.6 million	17.7%
2027-28	\$4.9 million	19.0%
2028-29	\$4.9 million	18.5%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY Percentage Change
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable Prepaids, Inventory & Deposits	14,296	30,800	30,800		0.00%
Assigned	1,700,000	2,000,000	1,400,000		-30.00%
Unassigned	5,249,992	5,295,700	5,323,100		0.52%
TOTAL FUND EQUITY, BEGINNING OF YEAR	6,964,288	7,326,500	6,753,900		-7.82%
REVENUE					
LOCAL SOURCES					
Property Taxes	12,368,924	13,026,600	13,677,900	A	5.00%
Interest on Investments	21,916	775,000	465,000	B	-40.00%
Miscellaneous and Other	40,635	25,000	25,000		0.00%
Community Telecommunications Network (CTN)	409,567	467,200	600,000	C	28.42%
SCECH Credits	22,440	30,000	30,000		0.00%
Workshop fees	181,419	260,000	260,000		0.00%
Conference Center - Catering Revenue	209	25,000	25,000		0.00%
Catering Service Fees	-	-	2,500	D	100.00%
AV & Video Rental Fees (assoc w/conf center)	-	-	1,000	D	100.00%
District & School Srvs - Rubicon West	100,850	109,800	109,800		0.00%
Illuminate	167,842	540,000	540,000		0.00%
Technology Services - Virtual (Cloud) Server Area Storage	154,678	138,300	111,400		-19.45%
Technology Services - Student Application	603,959	584,700	591,700		1.20%
Beverage Consortium	941	2,400	2,400		0.00%
Facility Rental Fees	-	11,000	11,000		0.00%
Rental - Career Connections	302,162	120,000	-	E	-100.00%
Rental - Virtual Learning Academy	24,800	20,000	20,000		0.00%
Sustainability Committee	525	1,500	1,500		0.00%
Auxiliary Services-Purchasing Card Rebate	40,882	40,000	40,000		0.00%
Cooperative Programs (AEPA)	158,081	75,000	150,000	F	100.00%
Cooperative Programs (Education & Institutional Coop)	5,854	5,000	5,000		0.00%
Transportation (Polyplot)	68,035	54,600	54,600		0.00%
Child Nutrition - National President	-	6,300	5,000		-20.63%
MOR COOP Fees	52,057	70,600	70,600		0.00%
Child Nutrition - OC Meal Reimbursement Plan	-	100,000	-	G	-100.00%
Central Applicant Tracking	60,934	233,500	133,500	H	-42.83%
District & School Srvs - Discovery/Learn 360	91,524	130,500	130,500		0.00%
TOTAL LOCAL SOURCES	14,878,234	16,852,000	17,063,400		1.25%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY Percentage Change
STATE SOURCES					
Section 81 - ISD Operations	4,058,369	4,269,400	4,376,100	I	2.50%
Section 147a MPSERS Normal Cost Offset	233,800	110,900	110,900		0.00%
Section 147c MPSERS UAAL Rate Stabilization	1,818,489	1,900,300	1,931,000		1.62%
Section 147e MPSERS Employer DC Match	38,344	24,500	24,500		0.00%
Sec ORS DC Credit	18,112	5,100	5,100		0.00%
Section 152a Headlee Obligation for Data Collections	150	200	200		0.00%
Section 26.a Renaissance Zone	1,840	1,900	1,900		0.00%
State Payment in Lieu of Taxes	152,121	139,900	139,900		0.00%
TOTAL STATE SOURCES	6,321,225	6,452,200	6,589,600		2.13%
OTHER FINANCING SOURCES					
Sale of Career Connections Bldg	-	2,050,000	-	E	100.00%
Transfer from Fund 409 CP Career Connections	-	521,500	-	E	100.00%
Transfer from Fund 270 - Indirect	256,171	283,700	242,200		-14.63%
Transfer from HR/FIN Consortium Fund 277	103,400	104,000	127,000		22.12%
Indirect Revenue	340,583	409,000	322,000		-21.27%
TOTAL OTHER FINANCING SOURCES	700,154	3,368,200	691,200		-79.48%
TOTAL REVENUE	21,899,613	26,672,400	24,344,200		-8.73%
TOTAL REVENUE AND BEG BALANCE	28,863,901	33,998,900	31,098,100		-8.53%
EXPENDITURES					
General Administration	1,583,767	2,063,000	2,051,700		-0.55%
Finance and Operations	7,895,601	8,796,800	9,420,800		7.09%
Instructional Services	8,792,095	8,762,300	11,110,000		26.79%
Plant & Fixed Charges	3,265,907	7,622,900	1,957,800		-74.32%
TOTAL EXPENDITURES	21,537,370	27,245,000	24,540,300		-9.93%
Operating Surplus/(Deficit)	362,243	(572,600)	(196,100)		-65.75%
FUND EQUITY, END OF YEAR					
Non-Spendable Prepays, Inventory & Deposits	30,835	30,800	30,800		0.00%
Assigned	2,000,000	1,400,000	2,200,000	J	57.14%
Unassigned	5,295,696	5,323,100	4,327,000		-18.71%
TOTAL FUND EQUITY, END OF YEAR	7,326,531	6,753,900	6,557,800		-2.90%
TOTAL EXPEND AND ENDING BALANCE	28,863,901	33,998,900	31,098,100		-8.53%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION

General Administration

FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY % Change		
001	Office of the Superintendent	356,268	382,800	395,400		3.29%
002	Deputy Superintendent - Educational Services	221,925	304,100	303,700		-0.13%
003	Assist Superintendent - Finance & Operations	230,279	194,000	182,200		-6.08%
006	Cabinet Initiatives	65,527	68,600	85,200		24.20%
049	Communications Services	355,051	466,900	519,400		11.24%
083	Human Resources	291,501	401,100	425,800		6.16%
084	Human Resources - Central Applicant Tracking System	63,216	245,500	140,000	H	-42.97%
GROUP TOTAL		1,583,767	2,063,000	2,051,700		-0.55%

011	Financial Services	385,149	369,000	393,800		6.72%
013	Event Management	315,559	439,200	458,000		4.28%
014	Government & Community Services-Legislative Services	293,962	333,400	354,800		6.42%
028	Technology Services - Technology Licensing	1,898,926	1,903,500	1,949,400		2.41%
029	Technology Services - Administration	220,354	237,100	188,300		-20.58%
030	Technology Services - Technical Support Services	401,450	598,100	700,100	K	17.05%
032	Technology Services - Application Services	1,764,805	1,960,800	2,201,500	K	12.28%
033	Technology Services - Enterprise Technical Services	604,574	616,500	696,500		12.98%
038	Legal Affairs	297,452	345,000	435,700	K	26.29%
039	Records Management	3,106	26,300	26,300		0.00%
040	Auxiliary Services, Maintenance & Facilities Operations	166,485	184,200	191,800		4.13%
041	Maintenance & Facilities Operations	254,823	274,800	292,600		6.48%
042	Office of Procurement & Contracting	155,440	165,300	190,600		15.31%
044	Gov't & Community Services - Corp & District Services	536,024	571,700	643,100	K	12.49%
045	Auxiliary Services- Pupil Transportation	168,479	284,600	294,700		3.55%
046	Technology Services - Audio/Visual Support Services	92,768	-	-		0.00%
047	Auxiliary Services - Shipping and Receiving	117,837	150,700	158,400		5.11%
048	Child Nutrition	218,408	336,600	245,200	G	-27.15%
GROUP TOTAL		7,895,601	8,796,800	9,420,800		7.09%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION

Instructional Programs and Services

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY % Change
007 Specialized Student Support	211,012	231,700	237,200		2.37%
018 Workshops	346,153	628,000	617,000		-1.75%
022 Communications - Video Production	105,240	-	-		0.00%
081 District & School Services - School Culture and Climate	646,980	952,200	2,681,800	K	181.64%
082 District & School Services - Early Childhood	720,502	868,000	848,400		-2.26%
085 District & School Services - Instruction & Pedagogy	3,078,500	2,421,200	2,632,000	K	8.71%
086 District & School Services - Research, Eval. Assessment	485,626	471,300	543,200		15.26%
087 District & School Services - Curriculum & Assessment	1,538,197	1,531,600	1,641,000	K	7.14%
089 District & School Services - Leadership & School Improv.	1,659,885	1,658,300	1,909,400	K	15.14%
GROUP TOTAL	8,792,095	8,762,300	11,110,000		26.79%

Plant & Fixed Charges

011 TXG-Property Tax Adjustments and Fees	11,031	43,600	45,900		5.28%
091 PFG-Plant & Fixed Charges - Facility Operations	839,765	348,400	351,700		0.95%
092 PHG-Plant & Fixed Charges - Telephone	68,856	61,200	71,800		17.32%
093 Facility Operations - Summit Place North	51,829	95,700	50,000	L	-47.75%
094 Plant & Fixed Charges - Capital Outlay	188,976	698,300	800,000	L	14.56%
095 LEAs Transfers and Other Fund Transfers	2,038,400	6,238,400	638,400	M	-89.77%
096 Career Connections Facility Operations	67,050	137,300	-	E	-100.00%
GROUP TOTAL	3,265,907	7,622,900	1,957,800		-74.32%
GENERAL FUND TOTAL	21,537,370	27,245,000	24,540,300		-9.93%

OAKLAND SCHOOLS GENERAL EDUCATION FUND

FOOTNOTES

FISCAL YEAR 2023-2024

FOOTNOTES: Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The 5% increase in Property Tax revenue reflects the tax base growth and its impact on the district's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C The increase in revenue reflects an increase in quarterly payments for the CTN announced in 2023.
- D Reinstatement of revenue post-pandemic.
- E Changes are due to sale of the Career Connections facility in FY23.
- F Increase to Cooperative Programs is based on the FY24 planned capital projects.
- G The decrease in Child Nutrition revenue and expense is a result of a one time meal reimbursement initiative with Oakland County in FY23.
- H The decrease in Central Applicant Tracking revenue and expense is based on the FY23 transition to a new provider resulting in additional fees and revenue.
- I The Governor's Budget includes a 5% increase to Section 81; a 2.5% increase is budgeted pending a final school aid budget.
- J The increase in the Assigned Fund Balance is a result of planned countywide multi-year projects.
- K Changes are the result of position vacancies in FY23 which are fully funded in FY24.
- L Changes reflect fluctuations in capital projects from FY23 to FY24.
- M The decrease reflects the reduction of planned transfers to other funds in FY24.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

	Function	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue				
	Fund: 100	General Education Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	
	Fund: 100	General Education Fund	Total:	
	Type: 4	Revenue	Total:	
			26,672,400.00	24,344,200.00
			26,672,400.00	24,344,200.00
			26,672,400.00	24,344,200.00
Type: 5 Expense				
	Fund: 100	General Education Fund		
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	
			194,100.00	210,000.00
	Function: 213	Health Services		
	Function: 213	Health Services	Total:	
			0.00	0.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	
			6,646,400.00	8,750,500.00
	Function: 222	Ed Media Services		
	Function: 222	Ed Media Services	Total:	
			0.00	0.00
	Function: 225	Technology Assisted Instructn		
	Function: 225	Technology Assisted Instructn	Total:	
			580,500.00	651,500.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	
			206,800.00	313,000.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	
			134,300.00	140,200.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	
			1,510,100.00	1,633,300.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	
			517,800.00	567,900.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	
			332,900.00	347,200.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	
			43,600.00	56,500.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	
			761,100.00	651,500.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	
			29,000.00	28,300.00
	Function: 271	Pupil Transportation Services		
	Function: 271	Pupil Transportation Services	Total:	
			284,600.00	294,700.00
	Function: 281	Plan, Research, Dev and Eval		
	Function: 281	Plan, Research, Dev and Eval	Total:	
			468,900.00	540,800.00
	Function: 282	Communication Services		
	Function: 282	Communication Services	Total:	
			466,900.00	519,400.00
	Function: 283	Staff/Personnel Svcs		
	Function: 283	Staff/Personnel Svcs	Total:	
			401,100.00	425,800.00
	Function: 284	Support Svcs Tech		
	Function: 284	Support Svcs Tech	Total:	
			5,434,400.00	5,835,800.00
	Function: 285	Pupil Accounting		
	Function: 285	Pupil Accounting	Total:	
			377,600.00	433,100.00
	Function: 289	Other Central Services		
			233	

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Function		Location Description		FY2023 Amendment	FY2024 Depart Req
Function: 289	Other Central Services		Total:	883,200.00	691,800.00
Function: 299	Other Support Services				
Function: 299	Other Support Services		Total:	1,067,200.00	1,075,000.00
Function: 456	Building Improv Svcs				
Function: 456	Building Improv Svcs		Total:	630,500.00	700,000.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal		Total:	35,600.00	35,600.00
Function: 626	Fund Mod-Vocational Ed Fund				
Function: 626	Fund Mod-Vocational Ed Fund		Total:	0.00	0.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity		Total:	638,400.00	438,400.00
Function: 645	Fund Mod-CP CFE Reno				
Function: 645	Fund Mod-CP CFE Reno		Total:	5,200,000.00	0.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno		Total:	400,000.00	200,000.00
Fund: 100	General Education Fund		Total:	27,245,000.00	24,540,300.00
Type: 5	Expense		Total:	27,245,000.00	24,540,300.00

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

Location	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue			
Fund: 100	General Education Fund		
Location: 000	None	Total: 21,597,000.00	21,448,700.00
Location: 006	Cabinet Admin Services	Total: 467,200.00	600,000.00
Location: 013	Event Management Operations	Total: 315,000.00	317,500.00
Location: 026	Virtual Learning 9-12	Total: 0.00	1,000.00
Location: 028	Tech Services-Licensing	Total: 788,100.00	761,200.00
Location: 032	Application Services	Total: 584,700.00	591,700.00
Location: 040	Auxiliary Services Admin	Total: 2,400.00	2,400.00
Location: 041	Facilities Management	Total: 32,500.00	32,500.00
Location: 042	Ofc of Procurement & Contracts	Total: 120,000.00	195,000.00
Location: 045	Pupil Transportation	Total: 54,600.00	54,600.00
Location: 048	Child Nutrition	Total: 176,900.00	75,600.00
Location: 084	Central Applicant Tracking	Total: 233,500.00	133,500.00
Location: 085	Instruction & Pedagogy	Total: 130,500.00	130,500.00
Location: 086	Research/Evaluation & Assess	Total: 0.00	0.00
Location: 096	Career Connections	Total: 2,170,000.00	0.00
Fund: 100	General Education Fund	Total: 26,672,400.00	24,344,200.00
Type: 4	Revenue	Total: 26,672,400.00	24,344,200.00

Type: 5 Expense

Fund: 100	General Education Fund		
Location: 001	Office Of The Superintendent	Total: 382,800.00	395,400.00
Location: 002	Deputy Supt-Education Services	Total: 304,100.00	303,700.00
Location: 003	Asst Supt-Finance & Operations	Total: 194,000.00	182,200.00
Location: 006	Cabinet Admin Services	Total: 68,600.00	85,200.00
Location: 007	Specialized Student Support	Total: 231,700.00	237,200.00
Location: 011	Financial Services	Total: 412,600.00	439,700.00
Location: 013	Event Management Operations	Total: 439,200.00	458,000.00
Location: 014	Government & Community Svcs	Total: 333,400.00	354,800.00
Location: 018	Event Management-Workshops	Total: 628,000.00	617,000.00
Location: 022	Communications-Video Prod	Total: 0.00	0.00
Location: 028	Tech Services-Licensing	Total: 1,903,500.00	1,949,400.00
Location: 029	Tech Services Administration	Total: 237,100.00	188,300.00
Location: 030	Technical Support Services	Total: 598,100.00	700,100.00
Location: 032	Application Services	Total: 1,960,800.00	2,201,500.00
Location: 033	Enterprise Tech Services	Total: 616,500.00	696,500.00
Location: 038	Legal Affairs	Total: 345,000.00	435,700.00
Location: 039	Records Management	Total: 26,300.00	26,300.00
Location: 040	Auxiliary Services Admin	Total: 184,200.00	191,800.00
Location: 041	Facilities Management	Total: 274,800.00	292,600.00
Location: 042	Ofc of Procurement & Contracts	Total: 165,300.00	190,600.00
Location: 044	Corporate & District Services	Total: 571,700.00	643,100.00
Location: 045	Pupil Transportation	Total: 284,600.00	294,700.00
Location: 046	AV Support Services	Total: 0.00	0.00
Location: 047	Shipping & Receiving	Total: 150,700.00	158,400.00
Location: 048	Child Nutrition	Total: 336,600.00	245,200.00
Location: 049	Communications Services	Total: 466,900.00	519,400.00
Location: 081	School Culture and Climate	Total: 952,200.00	2,681,800.00
Location: 082	Early Childhood	Total: 868,000.00	848,400.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Location		Location Description	FY2023 Amendment	FY2024 Depart Req
Location: 083		Human Resources	Total: 401,100.00	425,800.00
Location: 084		Central Applicant Tracking	Total: 245,500.00	140,000.00
Location: 085		Instruction & Pedagogy	Total: 2,421,200.00	2,632,000.00
Location: 086		Research/Evaluation & Assess	Total: 471,300.00	543,200.00
Location: 087		Curriculum & Assessment	Total: 1,531,600.00	1,641,000.00
Location: 089		Leadership & School Improvemnt	Total: 1,658,300.00	1,909,400.00
Location: 091		Plant & Fixed-Plant Operations	Total: 348,400.00	351,700.00
Location: 092		Plant & Fixed-Telephone	Total: 61,200.00	71,800.00
Location: 093		Plant & Fixed-Plant Ops Summit	Total: 95,700.00	50,000.00
Location: 094		Plant & Fixed-Capital Outlay	Total: 698,300.00	800,000.00
Location: 095		Transfers Out	Total: 6,238,400.00	638,400.00
Location: 096		Career Connections	Total: 137,300.00	0.00
Fund: 100		General Education Fund	Total: 27,245,000.00	24,540,300.00
Type: 5		Expense	Total: 27,245,000.00	24,540,300.00

**OAKLAND SCHOOLS GENERAL EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-24**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	% CHANGE
FUND 105				
FUND EQUITY, BEGINNING OF YEAR				
Non-Spendable prepaids, inventory; and deposits	2,200	63,900	63,900	0.00%
Unassigned	(393,235)	(419,400)	(419,400)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(391,035)	(355,500)	(355,500)	0.00%
OPERATING REVENUE				
Non-Educational Enity	740,420	1,346,500	176,800	-86.87%
State Sources	29,786,854	64,340,300	62,848,400	-2.32%
Federal Sources	2,082,218	10,871,900	4,628,900	-57.42%
TOTAL REVENUE	32,609,492	76,558,700	67,654,100	-11.63%
TOTAL REVENUE AND BEG BALANCE	32,218,457	76,203,200	67,298,600	-11.69%
EXPENDITURES				
Basic Program - 110	40,233	228,400	-	-100.00%
Added Needs - 120	5,461	158,800	71,000	-55.29%
Support Services Pupil - 210	1,338,189	5,528,100	3,262,000	-40.99%
Support Services Instructional Staff - 220	5,871,768	11,362,000	9,083,100	-20.06%
Support Services General Administration - 230	102,369	20,700	10,000	-51.69%
Support Services School Administration - 240	6,727	-	-	0.00%
Support Services Business - 250	48,833	65,500	66,300	1.22%
Operations & Maintenance - 260	-	4,000	500	-87.50%
Pupil Transportation Services - 270	1,127,600	1,279,700	1,208,100	-5.60%
Support Services Central - 280	297,113	1,162,000	233,800	-79.88%
Support Services Other - 290	11,403	3,000	25,000	733.33%
Community Services Direction - 310	409,111	463,000	318,800	-31.14%
Community Activities - 330	358,427	449,000	359,700	-19.89%
Custody and Care of Children - 350	-	3,000	2,000	-33.33%
Welfare Activites - 360	-	23,000	5,900	-74.35%
Other Community Services - 390	522,886	970,000	22,100	-97.72%
Payments to Other Public Schools - 410	18,237,692	25,654,400	25,434,400	-0.86%
Payments to Not for Profit Entities - 440	4,029,264	28,766,900	27,333,300	-4.98%
Fund Modification (Other Operating Transfers Out) - 610	166,858	417,200	218,100	-47.72%
TOTAL EXPENDITURES	32,573,934	76,558,700	67,654,100	-11.63%
FUND EQUITY, END OF YEAR				
Non-Spendable prepaids, inventory; and deposits	63,876	63,900	63,900	0.00%
Unassigned	(419,353)	(419,400)	(419,400)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(355,477)	(355,500)	(355,500)	0.00%
TOTAL EXPEND AND ENDING BALANCE	32,218,457	76,203,200	67,298,600	-11.69%

**OAKLAND SCHOOLS
GENERAL EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
REVENUES:							
Local Revenues:							
Property taxes	13,026,600	13,677,900	14,184,000	14,609,500	14,974,700	15,349,100	15,732,800
Investment revenue	775,000	465,000	207,300	219,200	220,500	219,100	224,900
Fee based services & misc. revenue	1,376,400	1,386,400	1,386,400	1,386,400	1,386,400	1,386,400	1,386,400
Technology fees - Applications	723,000	703,100	703,100	703,100	703,100	703,100	703,100
Technology fees - Illuminate	540,000	540,000	540,000	540,000	540,000	540,000	540,000
Workshop fees	260,000	260,000	260,000	260,000	260,000	260,000	260,000
Rental revenue	151,000	31,000	31,000	31,000	31,000	31,000	31,000
State Revenues	6,312,300	6,449,700	6,617,400	6,662,900	6,709,700	6,757,700	6,807,000
State Payment in Lieu of Taxes	139,900	139,900	139,900	139,900	139,900	139,900	139,900
Other Sources - Transfer In from CPDI & SRF	104,000	127,000	127,000	127,000	127,000	127,000	127,000
Other Sources - Transfer In from Fund 270 (indirect)	283,700	242,200	242,200	242,200	242,200	242,200	242,200
Other Sources - Transfer In from CPF 409	521,500	-	-	-	-	-	-
Other Financing Sources	409,000	322,000	375,000	375,000	375,000	375,000	375,000
Other Financing Sources (proceeds from bldg sale)	2,050,000	-	-	-	-	-	-
TOTAL REVENUES	26,672,400	24,344,200	24,813,300	25,296,200	25,709,500	26,130,500	26,569,300
EXPENDITURES:							
Salaries/wages	8,929,200	9,995,100	10,258,000	10,527,800	10,804,700	11,088,900	11,380,500
Employee Benefits:							
FICA insurance	642,900	713,300	784,700	805,400	826,600	848,300	870,600
MPERS retirement program costs	2,460,700	2,838,200	3,190,000	3,306,700	3,427,600	3,552,900	3,682,800
MPERS Sec 147c	1,547,900	1,564,900	1,732,600	1,778,100	1,824,900	1,872,900	1,922,200
Healthcare insurance	1,146,500	1,239,800	1,285,700	1,333,300	1,382,600	1,433,800	1,486,900
Other employee insurances & benefits	386,900	393,700	405,500	417,700	430,200	443,100	456,400
Purchased Services - Contractors (3110-99)	1,398,900	2,617,600	2,670,000	2,893,400	2,421,300	2,449,700	2,478,700
Purchased Services	2,903,400	2,845,300	2,838,200	2,895,000	3,016,900	3,141,200	3,268,000
Supplies and Materials	506,500	520,100	525,300	530,600	535,900	541,300	546,700
Utilities	133,500	133,300	138,600	144,100	149,900	155,900	162,100
Capital Outlay (I.T. Refresh & other)	598,400	812,700	1,238,000	1,238,000	1,238,000	238,000	238,000
Dues/Fees/Leases	190,700	164,500	166,100	167,800	169,500	171,200	172,900
Property tax abatement & delinquency WO	31,900	34,200	35,500	36,500	37,400	38,400	39,300
Operating Transfers Out - SRF	638,400	438,400	638,400	638,400	638,400	638,400	638,400
Operating Transfers Out - CP Fund:	5,600,000	200,000	200,000	200,000	200,000	200,000	200,000
Operating Transfers Out - Other LEAs	129,200	29,200	29,200	29,200	29,200	29,200	29,200
TOTAL EXPENDITURES	27,245,000	24,540,300	26,135,800	25,442,000	26,133,100	25,843,200	26,572,700
OPERATING EXCESS (DEFICIT)	(572,600)	(196,100)	(1,322,500)	(145,800)	(423,600)	287,300	(3,400)

**OAKLAND SCHOOLS
GENERAL EDUCATION FUND
5-YEAR FORECAST**

Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
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FUND BALANCES:

Beginning of Year - unassigned	5,295,700	4,327,000	5,204,500	5,058,700	4,635,100	4,922,400
Beginning of Year - assigned	2,000,000	2,200,000	-	-	-	-
Beginning of Year - unspendable	30,800	30,800	30,800	30,800	30,800	30,800
End of Year - unassigned	5,323,100	5,204,500	5,058,700	4,635,100	4,922,400	4,919,000
End of Year - assigned	1,400,000	-	-	-	-	-
End of Year - unspendable	30,800	30,800	30,800	30,800	30,800	30,800
End of Year Unassigned FB as % of Exp.	19.5%	19.9%	19.9%	17.7%	19.0%	18.5%



Special Education Fund Original Budget and Five-Year Forecast

March 2023
Fiscal Year 2023-24

SPECIAL EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools Special Education Fund is projected to have a FY 2023-24 year-end restricted fund balance (at the time of this printing) of \$1,068,600. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable Prepays	\$ 36,500	\$ 36,500
Restricted	984,200	1,068,600
Restricted for Center Facility Renovations	10,419,600	10,419,600
Total Budgeted Ending Fund Balance	\$ 11,440,300	\$ 11,524,700

Included in the above fund balance summary, is an estimated \$10,419,600 to be restricted for future special education center facility renovations. This restricted fund balance component is available for center program operators to request funding for renovations.

FY 2023-24 revenue is projected to be \$183.2 million:

- Property taxes - \$174.0 million (95% of total revenue)
- Other local revenues - \$1.5 million
- State Source revenues - \$7.5 million
- Other Financing Sources - \$0.2 million

FY 2023-24 expenditures are projected to be \$183.1 million:

- Special Education - Program Supervision and Direction - \$2.5 million
- Special Education - Program Operations – \$11.0 million
- Special Education - Plant and Fixed charges – \$7.8 million
- Special Education – PA-18 Distribution – \$159.3 million
- Special Education - LEA Transfers and Program Subsidies – \$2.5 million

The PA-18 distribution base funding for fiscal year 2023-24 has been budgeted at \$159,316,800. An additional \$2,450,000 is budgeted for group home and medical student support issues, incarcerated youth, startup assistance, extraordinary contingency, assistive technology equipment and Section 24 payments provided to the local districts that operate educational programs in juvenile detention facilities. The District’s Special Education Fund restricted fund balance is regulated by our fund balance target protocol. The protocol directs goal levels for the restricted fund balance of 5%-10% of Oakland Schools operations. The Oakland Schools Board of Education has determined for the past several years that the District would budget for a 5% restricted fund balance. Our FY 2023-24 budget documents are developed, authorized and issued with fund balance expectations imbedded prior to the end of the current fiscal year using the current fiscal year revenue and expenditure budgets as a basis. Additional PA-18 funds may be released if the 2022-23 audited fund balance results are higher than the 5% target. The FY 2022 audited fund balance exceeded our current 5% target, and as such a supplemental PA-18 Distribution of \$3.7 million was distributed to the LEAs in FY 2023.

PROGRAM AND PERSONNEL

The Special Populations Department within the Special Education Fund is organized into five service delivery areas that interface through the Special Populations Administration. The five service delivery areas are:

- Compliance Support
- Special Populations Capacity Building
- Student Services for Low Incidence
- Materials Center, Braille & Large Print Library
- Specialized Student Support (formerly Community Programs)

In FY 2023-24 staffing is projected to remain stable. Other minor staffing changes are detailed in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

Revenue

- Property taxes have been budgeted to increase by 5.0% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State source revenue is held flat for FY 2023-24 pending a new state aid budget, with the exception of Section 147c MPERS UAAL Rate Stabilization revenue which is expected to increase and Section 51a which is budgeted to increase by 8%.
- Other Financing Source revenues, which consist of indirect revenue on grants, are projected to decrease by 16% year-to-year. Indirect revenue is directly correlated to direct grant spending and fluctuates annually based on the timing of expenditures.

Expenditures

- The Special Education PA-18 base distribution (department 078) shows an increase of \$11.0 million or 7.4% from the FY 2022-23 Amendment 2 budget. The FY 2022-23 budget contains a supplemental distribution budget of \$8.7 million not budgeted in FY 2023-24, of which \$3.7 million was distributed to constituent districts in December 2022 and the remaining may be distributed pending finalization of the year end audit.
- Salary and benefit budgets were forecasted in fiscal year 2023-24 to reflect a 2.5% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2023-24 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2022-23 budgets have been adjusted for unfilled positions and vacancies through February 2023.
- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Attached is the Special Education Fund (SEF) five-year operating forecast model. Significant assumptions utilized in the model are identified below:

REVENUE

1. Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:
 - a. 2024-25 3.7%
 - b. 2025-26 3.0%
 - c. 2026-27 through 2028-29 2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year's revenues plus 50% of the opening fund balance multiplied by the given fiscal year's expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district's overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district's investment policy and state law. The current state of economic affairs as of March 2023 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
3. Fee-based service revenues are budgeted at \$100,000 million for 2023-24 and are expected to remain stable through the duration of the forecast.
4. State source revenues for the Special Education Fund, primarily Section 51, are projected to remain flat for the duration of the five-year forecast model. MPERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
5. Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities. This line item may fluctuate based on anticipated grant awards, but is forecasted to remain flat.

EXPENDITURES

1. Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.68%, which would be indicative of step movement from year to year. The forecast includes a 1% increase beginning 2024-25 and every year of the forecast thereafter.

2. The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$160,200 for calendar year 2023) to produce the FICA costs for the year.
3. There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2022 through September 30, 2023 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	28.23%	25.31%	24.45%	20.96%	21.82%	20.96%	27.37%	27.16%
MPSERS UAAL Stabilization Rate	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%
Subtotal	44.88%	41.96%	41.10%	37.61%	38.47%	37.61%	44.02%	43.81%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	44.88%	42.96%	44.10%	46.61%	45.47%	46.61%	46.02%	46.81%

The forecasted rates for October 1, 2023 through September 30, 2024 contained in the Governor’s proposed FY24 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

In order to project a budgeted rate overall for Oakland Schools for 2023-24, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2023-24 has been established at 30.2%. The blended rate exclusive of UAAL has been projected for the duration of the five year forecast at a 1.0% rate of increase annually.

4. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 3.7% in the medical CPI for all five years of the forecast.
5. Purchased Services are held flat for the duration of the forecast with minor year-to-year fluctuations for specific projects.
6. Supply and material budgets are projected to grow by 1.0% for the duration of the forecast.

7. Capital outlay costs are budgeted to stay flat at \$113,400 annually for the entire forecast.

The Capital Outlay budget agrees to the 5-Year Capital Outlay Plan that is being presented to the School Board for first reading on March 21, 2023.

8. The SEF distributes Public Act-18 funds to local districts to support new program start-up costs, extraordinary cost reimbursement and distributions calculated through the PA-18 funding distribution model (“LEA base distribution”). The largest component of funds distributed is the LEA base distribution. The start-up and extraordinary cost budgets, along with other budgets for assistive technology capital to be made available to the districts, is included in LEA support in the forecasts.

The LEA base distribution amounts projected are as follows:

2024-25	\$164,915,600
2025-26	\$169,844,300
2026-27	\$173,960,800
2027-28	\$178,178,100
2028-29	\$182,495,700

9. The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.

FUND BALANCE

The Fund Balance Target protocol per Oakland Schools Board policy is 5%-10% of expenditures. The Oakland Schools Board of Education has determined that during these past several years of economic difficulties for our constituent districts, we would budget for a 5% restricted fund balance. The forecast shows an estimated Restricted – Special Education fund balance of the following levels:

2024-25	\$1.1 million	5.0%
2025-26	\$1.1 million	5.0%
2026-27	\$1.2 million	5.0%
2027-28	\$1.2 million	5.0%
2028-29	\$1.2 million	5.0%

The PA 18 distribution to local districts is adjusted to ensure that the fund only retains a fund balance of approximately 5% and therefore maximizes the amounts available to be distributed to the LEA’s.

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY Percentage Change
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	27,029	36,500	36,500		0.00%
Restricted - Special Education	6,290,824	4,660,900	984,200		-78.88%
Restricted for Future Center Facility Renovations	10,419,600	10,419,600	10,419,600		0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	16,737,453	15,117,000	11,440,300		-24.32%
REVENUE:					
LOCAL SOURCES					
Property tax revenues	157,322,734	165,688,800	173,973,200	A	5.00%
Interest on investments	78,287	2,340,000	1,404,000	B	-40.00%
Workshop fees	19,300	50,000	50,000		0.00%
NCI Training Materials	30,750	30,000	30,000		0.00%
Miscellaneous and other	27,994	20,000	20,000		0.00%
TOTAL LOCAL SOURCES	157,479,065	168,128,800	175,477,200		4.37%
STATE SOURCES					
ISD Membership Sec 51a.2	48,720	62,200	62,200		0.00%
Special Ed Sec 51a	3,498,569	3,458,700	3,735,400	C	8.00%
MSB/D deduct (net) 51a.1	(146,246)	(321,200)	(321,200)		0.00%
Special Ed Sec 51f SE Cost Reimbursement	395,113	-	-		0.00%
State Payment in Lieu of Taxes	1,934,359	1,779,600	1,779,600		0.00%
Section 147a MPSERS Normal Cost Offset	217,720	104,900	104,900		0.00%
Section 147c MPSERS UAAL Rate Stabilization	1,767,593	1,798,300	1,948,300	D	8.34%
Section 147e MPSERS Employer DC Match	35,707	23,200	23,200		0.00%
MPSERS DC Credit	5,150	5,200	5,200		0.00%
Section 26.a Renaissance Zone	23,399	23,600	23,600		0.00%
School for Deaf/Blind 54	110,772	133,500	133,500		0.00%
TOTAL STATE SOURCES	7,890,856	7,068,000	7,494,700		6.04%
OTHER FINANCING SOURCES					
Indirect Revenue	272,817	298,000	250,000		-16.11%
TOTAL OTHER FINANCING SOURCES	272,817	298,000	250,000		-16.11%
TOTAL REVENUE	165,642,738	175,494,800	183,221,900		4.40%
TOTAL REVENUE AND BEGINNING FUND BALANCE	182,380,191	190,611,800	194,662,200		2.12%
EXPENDITURE SUMMARY:					
Oakland Schools - Program Supervision and Direction	1,958,700	2,159,900	2,528,800		17.08%
Oakland Schools - Program Operations	9,787,347	10,121,900	11,017,200		8.85%
Oakland Schools - Plant & Fixed Charges	6,699,073	7,402,100	7,824,700		5.71%
PA-18 Distribution	140,386,808	148,300,000	159,316,800		7.43%
PA-18 Additional Distribution	5,400,000	8,737,600	-		-100.00%
Center Program Facility Renovations	-	-	-		0.00%
LEA Transfers and Program Subsidies	3,031,288	2,450,000	2,450,000		0.00%
TOTAL EXPENDITURES	167,263,216	179,171,500	183,137,500		2.21%
Operating Surplus/(Deficit)	(1,620,478)	(3,676,700)	84,400		102.30%
FUND EQUITY, END OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	36,510	36,500	36,500		0.00%
Restricted - Special Education	4,660,865	984,200	1,068,600		8.58%
Restricted for Future Center Facility Renovations	10,419,600	10,419,600	10,419,600		0.00%
TOTAL FUND EQUITY, END OF YEAR	15,116,975	11,440,300	11,524,700		0.74%
TOTAL EXPEND AND ENDING BALANCE:	182,380,191	190,611,800	194,662,200		2.12%

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION		FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY Percentage Change
018	Special Education Workshops	55,747	173,500	158,800		-8.47%
073	Regional Student Support-Psychological Services - 214	599,620	653,200	716,100		9.63%
073	Regional Student Support-Speech and Audiology - 215	337,923	353,700	371,600		5.06%
073	Regional Student Support-Social Work - 216	238,208	268,300	403,000	E	50.20%
073	Regional Student Support-Teacher Consultant - 218	1,148,405	1,132,700	1,280,700	E	13.07%
073	Regional Student Support-Pupil Support - 219	1,203,554	1,137,500	1,211,800		6.53%
073	Regional Student Support-Super. and Direction - 226	520,155	568,700	607,300		6.79%
074	Student Services-Speech and Audiology - 215	749,951	789,700	826,100		4.61%
074	Student Services-Orient Mobility - 217	544,996	587,900	614,400		4.51%
074	Student Services-Teacher Consultant - 218	3,465,334	3,442,200	3,742,600	E	8.73%
074	Student Services-Supervision and Direction - 226	546,683	454,200	552,700	E	21.69%
075	Compliance Support-Supervision and Direction - 226	661,082	945,500	1,107,100	E	17.09%
075	Compliance Support - 0281	603,982	644,900	668,400		3.64%
076	Assistive Materials Center - 0219	839,627	938,300	1,023,700	E	9.10%
076	Assistive Materials Center-Super. and Direction - 226	230,780	191,500	261,700	E	36.66%
078	PA-18 Base Distribution	140,386,808	148,300,000	159,316,800	F	7.43%
078	PA-18 Additional Distribution	5,400,000	8,737,600	-	G	-100.00%
078	LEA Transfers and Program Subsidies	3,031,288	2,450,000	2,450,000		0.00%
091	Plant & Fixed Charges - Facility Operations	174,570	181,600	183,200		0.88%
092	Plant & Fixed Charges - Telephone	52,005	52,400	61,000		16.41%
093	Facility Operations - Summit Place North	297,723	283,300	281,200		-0.74%
094	Plant & Fixed Charges - Capital Outlay	110,775	147,200	50,000	J	-66.03%
011	Property Tax Adjustments and Fees	139,840	552,700	582,300		5.36%
095	Operating Transfers Out	499,100	211,100	115,100	H	-45.48%
096	Corporate Allocation	5,425,060	5,973,800	6,551,900	I	9.68%
SPECIAL EDUCATION TOTAL		167,263,216	179,171,500	183,137,500		2.21%

OAKLAND SCHOOLS SPECIAL EDUCATION FUND BUDGET

FOOTNOTES

FISCAL YEAR 2023-2024

FOOTNOTES - Highlighting line items that are +/-25% and/or +/--\$100K from last year

- A The 5% increase in Property Tax revenue reflects the tax base growth and its impact on the district's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C The Governor's Budget includes a 16% increase to Section 51a; an 8% increase is budgeted pending a final school aid budget.
- D The FY24 increase reflects the proposed UAAL rate increase from 16.65% to 16.89% plus the impact of vacancies budgeted in FY24.
- E Changes are the result of position vacancies in FY23 which are fully funded in FY24.
- F The PA-18 base distribution increase is a result of the property tax revenue growth, offset by changes in the OS operational accounts contained in this budget.
- G The decrease in the PA-18 Additional Distribution reflects the one time additional distribution in FY 2023 to align with the Special Education fund balance protocol which distributes additional funds in excess of a 5% fund balance to the LEAs upon completion of the annual audit. Any additional distribution available for FY24 will be determined upon completion of the FY23 audit.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

	Function	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue				
	Fund: 200	Special Education Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	
			175,494,800.00	183,221,900.00
	Fund: 200	Special Education Fund	Total:	
			175,494,800.00	183,221,900.00
	Type: 4	Revenue	Total:	
			175,494,800.00	183,221,900.00
Type: 5 Expense				
	Fund: 200	Special Education Fund		
	Function: 122	Special Education		
	Function: 122	Special Education	Total:	
			1,500,000.00	1,500,000.00
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	
			97,700.00	109,500.00
	Function: 213	Health Services		
	Function: 213	Health Services	Total:	
			100,000.00	100,000.00
	Function: 214	Psychological Services		
	Function: 214	Psychological Services	Total:	
			1,003,200.00	1,066,100.00
	Function: 215	Speech Path & Audiology		
	Function: 215	Speech Path & Audiology	Total:	
			1,143,400.00	1,197,700.00
	Function: 216	Social Work Services		
	Function: 216	Social Work Services	Total:	
			268,300.00	403,000.00
	Function: 217	Visual Aid Services		
	Function: 217	Visual Aid Services	Total:	
			707,900.00	734,400.00
	Function: 218	Teacher Consultant		
	Function: 218	Teacher Consultant	Total:	
			4,574,900.00	5,023,300.00
	Function: 219	Othr Pupil Support Svc		
	Function: 219	Othr Pupil Support Svc	Total:	
			2,255,800.00	2,415,500.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	
			573,000.00	636,100.00
	Function: 222	Ed Media Services		
	Function: 222	Ed Media Services	Total:	
			0.00	0.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	
			2,180,100.00	2,559,100.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	
			100,400.00	103,400.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	
			756,600.00	815,300.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	
			525,100.00	574,800.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	
			165,800.00	175,300.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	
			552,700.00	590,900.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	
			399,000.00	408,600.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	
			13,000.00	13,000.00
	Function: 271	Pupil Transportation Services		
			249	

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Function		Location Description		FY2023 Amendment	FY2024 Depart Req
Function: 271	Pupil Transportation Services	Total:		93,300.00	96,900.00
Function: 281	Plan, Research, Dev and Eval				
Function: 281	Plan, Research, Dev and Eval	Total:		807,600.00	867,700.00
Function: 282	Communication Services				
Function: 282	Communication Services	Total:		240,400.00	260,900.00
Function: 283	Staff/Personnel Svcs				
Function: 283	Staff/Personnel Svcs	Total:		389,300.00	415,000.00
Function: 284	Support Svcs Tech				
Function: 284	Support Svcs Tech	Total:		2,589,100.00	2,730,200.00
Function: 285	Pupil Accounting				
Function: 285	Pupil Accounting	Total:		188,900.00	215,900.00
Function: 289	Other Central Services				
Function: 289	Other Central Services	Total:		171,100.00	173,400.00
Function: 299	Other Support Services				
Function: 299	Other Support Services	Total:		349,100.00	342,500.00
Function: 411	Pymt to K12 Public W/In St				
Function: 411	Pymt to K12 Public W/In St	Total:		157,037,600.00	159,316,800.00
Function: 456	Building Improv Svcs				
Function: 456	Building Improv Svcs	Total:		0.00	0.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal	Total:		177,100.00	177,100.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity	Total:		19,100.00	19,100.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno	Total:		192,000.00	96,000.00
Fund: 200	Special Education Fund	Total:		179,171,500.00	183,137,500.00
Type: 5	Expense	Total:		179,171,500.00	183,137,500.00

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

	Location	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue				
Fund: 200	Special Education Fund			
	Location: 000	None	Total: 175,444,800.00	183,171,900.00
	Location: 013	Event Management Operations	Total: 50,000.00	50,000.00
	Fund: 200	Special Education Fund	Total: 175,494,800.00	183,221,900.00
	Type: 4	Revenue	Total: 175,494,800.00	183,221,900.00

Type: 5 Expense

Fund: 200	Special Education Fund			
	Location: 001	Office Of The Superintendent	Total: 191,700.00	198,200.00
	Location: 002	Deputy Supt-Education Services	Total: 153,400.00	152,400.00
	Location: 003	Asst Supt-Finance & Operations	Total: 97,900.00	90,600.00
	Location: 006	Cabinet Admin Services	Total: 34,300.00	42,600.00
	Location: 007	Specialized Student Support	Total: 114,800.00	117,100.00
	Location: 011	Financial Services	Total: 927,900.00	982,000.00
	Location: 013	Event Management Operations	Total: 175,600.00	183,700.00
	Location: 014	Government & Community Svcs	Total: 167,200.00	177,700.00
	Location: 018	Event Management-Workshops	Total: 173,500.00	158,800.00
	Location: 022	Communications-Video Prod	Total: 0.00	0.00
	Location: 028	Tech Services-Licensing	Total: 407,700.00	417,700.00
	Location: 029	Tech Services Administration	Total: 118,200.00	93,700.00
	Location: 030	Technical Support Services	Total: 300,100.00	350,300.00
	Location: 032	Application Services	Total: 986,000.00	1,105,200.00
	Location: 033	Enterprise Tech Services	Total: 612,800.00	696,200.00
	Location: 038	Legal Affairs	Total: 196,000.00	240,700.00
	Location: 039	Records Management	Total: 13,300.00	13,300.00
	Location: 040	Auxiliary Services Admin	Total: 93,800.00	97,200.00
	Location: 041	Facilities Management	Total: 130,900.00	140,500.00
	Location: 042	Ofc of Procurement & Contracts	Total: 166,400.00	191,600.00
	Location: 044	Corporate & District Services	Total: 286,600.00	325,400.00
	Location: 045	Pupil Transportation	Total: 93,300.00	96,900.00
	Location: 046	AV Support Services	Total: 0.00	0.00
	Location: 047	Shipping & Receiving	Total: 73,000.00	79,600.00
	Location: 049	Communications Services	Total: 240,400.00	260,900.00
	Location: 072	Material Center	Total: 0.00	0.00
	Location: 073	Special Pops Capacity Building	Total: 4,114,100.00	4,590,500.00
	Location: 074	Student Svcs for Low Incidence	Total: 5,274,000.00	5,735,800.00
	Location: 075	Compliance Supervision/Support	Total: 1,590,400.00	1,775,500.00
	Location: 076	Materials Center	Total: 1,129,800.00	1,285,400.00
	Location: 078	Program Subsidies-Special Ed	Total: 159,487,600.00	161,766,800.00
	Location: 079	SE Center Facility Renovations	Total: 0.00	0.00
	Location: 081	School Culture and Climate	Total: 243,400.00	272,600.00
	Location: 083	Human Resources	Total: 389,300.00	415,000.00
	Location: 085	Instruction & Pedagogy	Total: 20,200.00	30,300.00
	Location: 086	Research/Evaluation & Assess	Total: 163,500.00	199,300.00
	Location: 087	Curriculum & Assessment	Total: 106,600.00	118,600.00
	Location: 089	Leadership & School Improvemnt	Total: 22,200.00	44,900.00
	Location: 091	Plant & Fixed-Plant Operations	Total: 181,600.00	183,200.00
	Location: 092	Plant & Fixed-Telephone	Total: 52,400.00	61,000.00
	Location: 093	Plant & Fixed-Plant Ops Summit	Total: 283,300.00	281,200.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Location	Location Description		FY2023 Amendment	FY2024 Depart Req
Location: 094	Plant & Fixed-Capital Outlay	Total:	147,200.00	50,000.00
Location: 095	Transfers Out	Total:	211,100.00	115,100.00
Fund: 200	Special Education Fund	Total:	179,171,500.00	183,137,500.00
Type: 5	Expense	Total:	179,171,500.00	183,137,500.00

**OAKLAND SCHOOLS SPECIAL EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-24**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	% CHANGE
FUND 205				
FUND EQUITY, BEGINNING OF YEAR				
Non-Spendable prepaids, inventory; and deposits	-	3,300	3,300	0.00%
Unassigned	(36,795)	(172,900)	(172,900)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(36,795)	(169,600)	(169,600)	0.00%
OPERATING REVENUE				
State Sources	1,008,259	2,604,100	5,678,200	118.05%
Federal Sources	53,471,576	61,362,700	63,523,700	3.52%
TOTAL REVENUE	54,479,835	63,966,800	69,201,900	8.18%
TOTAL REVENUE AND BEG BALANCE	54,443,040	63,797,200	69,032,300	8.21%
EXPENDITURES				
Support Services Pupil - 210	2,476,397	4,880,500	8,385,400	71.81%
Support Services Instructional Staff - 220	488,855	704,600	578,900	-17.84%
Operation an Manintenance - 260	3,515	6,000	5,000	-16.67%
Support Services Central - 280	816,425	1,080,400	876,100	-18.91%
Non-Public School Pupils - 370	30,560	2,617,500	2,538,000	-3.04%
Payments to Other Public Schools - 410	50,543,133	54,314,100	56,433,100	3.90%
Fund Modificaations (Other Operating Transfers Out) - 610	253,724	363,700	385,400	5.97%
TOTAL EXPENDITURES	54,612,609	63,966,800	69,201,900	8.18%
FUND EQUITY, END OF YEAR				
Non-Spendable prepaids, inventory; and deposits	3,300	3,300	3,300	0.00%
Unassigned	(172,869)	(172,900)	(172,900)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(169,569)	(339,200)	(169,600)	-50.00%
TOTAL EXPEND AND ENDING BALANCE	54,443,040	63,627,600	69,032,300	8.49%

**OAKLAND SCHOOLS
SPECIAL EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
REVENUES:							
Local Revenues:							
Property tax revenue	165,688,800	173,973,200	180,410,200	185,822,500	190,468,100	195,229,800	200,110,500
Investment revenue	2,340,000	1,404,000	1,225,800	1,261,900	1,293,000	1,324,800	1,357,400
Fee based service revenues	100,000	100,000	100,000	100,000	100,000	100,000	100,000
State Revenues	5,288,400	5,715,100	5,847,800	5,897,500	5,948,500	6,000,900	6,054,700
State Pmt in Lieu of Taxes	1,779,600	1,779,600	1,779,600	1,779,600	1,779,600	1,779,600	1,779,600
Other Financing Sources	298,000	250,000	250,000	250,000	250,000	250,000	250,000
TOTAL REVENUES	175,494,800	183,221,900	189,613,400	195,111,500	199,839,200	204,685,100	209,652,200
EXPENDITURES:							
Salaries/wages	9,635,200	10,691,600	10,978,100	11,272,300	11,574,400	11,884,600	12,203,100
Employee Benefits:							
FICA insurance	706,900	797,000	839,800	862,300	885,400	909,200	933,500
MPERS retirement program costs	2,636,500	3,170,300	3,414,000	3,540,500	3,671,700	3,807,800	3,949,000
MPERS Sec 147c	1,700,600	1,721,500	1,854,200	1,903,900	1,954,900	2,007,300	2,061,100
Healthcare insurance	1,307,600	1,430,600	1,483,500	1,538,400	1,595,300	1,654,300	1,715,500
Other employee insurances	376,200	390,400	402,100	414,200	426,600	439,400	452,600
Purchase Services	1,684,900	1,697,800	1,697,800	1,697,800	1,711,800	1,725,800	1,739,800
Supplies and Materials	307,200	310,800	313,900	317,000	320,200	323,400	326,600
Utilities	112,700	115,600	120,200	125,000	130,000	135,200	140,600
Capital Outlay	25,600	22,100	65,000	65,000	65,000	65,000	65,000
Capital Outlay: I. T. Refresh	147,200	50,000	48,400	48,400	48,400	48,400	48,400
Dues/Fees/Leases	426,900	423,000	423,000	423,000	423,000	423,000	423,000
Property tax abatement & delinquency WO	405,300	434,900	451,000	464,600	476,200	488,100	500,300
Operating Transfers - LEA base distribution	148,300,000	159,316,800	164,915,600	169,844,300	173,960,800	178,178,100	182,495,700
Operating Transfers - LEA add'l distribution	8,737,600	-	-	-	-	-	-
Operating Transfers - LEA support	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000
Operating Transfer Out - SRF	19,100	19,100	19,100	19,100	19,100	19,100	19,100
Operating Transfer Out - CP FUND 406:	192,000	96,000	96,000	96,000	96,000	96,000	96,000
TOTAL EXPENDITURES	179,171,500	183,137,500	189,571,700	195,081,800	199,808,800	204,654,700	209,619,300
OPERATING EXCESS (DEFICIT):	(3,676,700)	84,400	41,700	29,700	30,400	30,400	32,900

**OAKLAND SCHOOLS
SPECIAL EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
FUND BALANCES:							
Beginning of Year:	15,117,000	11,440,300	11,524,700	11,566,400	11,596,100	11,626,500	11,656,900
Restricted-SE Ctr Renovation	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600
Nonspendable	36,500	36,500	36,500	36,500	36,500	36,500	36,500
Restricted-Special Education	4,660,865	984,200	1,068,600	1,110,300	1,140,000	1,170,400	1,200,800
End of Year:	11,440,300	11,524,700	11,566,400	11,596,100	11,626,500	11,656,900	11,689,800
Restricted-SE Ctr Renovation	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600	10,419,600
Nonspendable	36,500	36,500	36,500	36,500	36,500	36,500	36,500
Restricted-Special Education	984,200	1,068,600	1,110,300	1,140,000	1,170,400	1,200,800	1,233,700
End of Year Restricted FB as % of Exp net of LEA Transfers	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%



Career Focused Education Fund Original Budget and Five-Year Forecast

March 2023
Fiscal Year 2023-24

CAREER FOCUSED EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools Career Focused Education Fund is projected to have a FY 2023-24 year-end restricted fund balance (at the time of this printing) of \$6,912,400. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable - Prepaids	\$ 40,000	\$ 40,000
Restricted	7,059,600	6,912,400
Total Budgeted Ending Fund Balance	\$ 7,099,600	\$ 6,952,400

The FY 2023-24 revenue is projected to be \$49.2 million:

- Property taxes - \$42.6 million (86% of total revenue)
- Other local revenues - \$.7 million
- State Source revenues - \$5.8 million
- Other Financing Source revenues - \$ 0.1 million

The FY 2023-24 expenditures are projected to be \$49.4 million:

- CFE – Campus & Other Program Operations - \$26.8 million
- LEA – Transfers & Direct Program Subsidies - \$5.4 million
- CFE – Plant & Fixed Charges - \$17.1 million

In compliance with Public Act 451 of 1976, MCL section 380.684, as amended by Public Act 45 of 2007, the following career and technical education programs are operated by the ISD and submitted for review in the Career Focused Education Fund Budget:

<u>State Program Code</u>	<u>State Program Name</u>
501	Agriculture, Agricultural Operations and Related Sciences
510	Marketing Sales and Services
523	Culinary Services
524	Educational General
531	Cosmetology
538	Public Safety/Protective Services
540	Construction Trades
541	Building Maintenance/Line Worker
548	Cyber Security
549	Collision Repair Technician (NATEF Certified)
550	Automobile Technician (NATEF Certified)
551	Medium & Heavy Truck Technician (NATEF Certified)
562	Graphics and Printing Technology and Communications
564	Machine Tool Technology
566	Welding, Brazing & Soldering
575	Mechatronics
580	Health Sciences, Therapeutic Services
595	Computer Programming/Programmer
597	Computer Systems Networking & Telecommunications

PROGRAM AND PERSONNEL

The Career Focused Education (CFE) Fund budget provides leadership and support for a countywide K-12 Career Readiness System that guides students in making informed decisions about their career. The purpose of this funding is as follows:

- The CFE fund is directly responsible for operating four Oakland Schools Technical Campuses; promoting continuous improvement through quality initiatives; aligning instruction and curriculum with the Career Pathways and coordinating career development initiatives across Oakland County's 28 public school districts.
- K-12 Career Readiness Unit leads and coordinates career awareness, exploration, and preparation initiatives via direct services and indirect services to the 28 local districts. They oversee state and federal funding in Oakland County for career and technical education in local districts and OSTC campuses. They provide Education Development Plan (EDP) support and other career readiness resources as well. They create and support regional and local career readiness activities, events, and professional learning for students, parents, and educators.
- The CFE fund develops and coordinates models of teaching and learning for Career Technical Education (CTE), and oversees curriculum development, district coordination and accountability, online and electronic learning resources, Career Readiness summer offerings, integration of emerging technologies into career, post-secondary credit opportunities, business and community partnerships, support career and technical student organization competitions (CTSO), work-based learning opportunities, regional advisory committees, staff development, instruction and assessment.

In FY 2023-24 CTE staffing will remain stable. Details of changes can be seen in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

Revenue

- Property taxes have been budgeted to increase by 5.0% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State Revenue is projected to stay flat for 2023-24, with the exception of Sec 147c MPSERS UAAL Rate Stabilization revenue and Sec 61a.1 revenue. Section 61a.1 revenue is based on a formula heavily weighted toward completers of CTE programs and the ranking of CTE programs by demand. Revenue can fluctuate significantly year to year so a conservative estimate has been used for the 2023-24 adopted budget. Section 147c revenue is projected to increase due to the increase in the UAAL rate for 2023-24.

Expenditures

- Campus program operations and their budgets have been aligned to meet the enrollment needs and maximize program offerings.
- Salary and benefit budgets were forecasted in fiscal year 2023-24 to reflect a 2.5% across-the-board salary increase for nonunion staff, plus step increases for staff not on the top step of their respective salary schedule. All salary changes for union staff are subject to collective bargaining and contain a 1% increase. Budgets for 2023-24 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2022-23 budgets have been adjusted for unfilled positions and vacancies through February 2023.
- The 2023-24 budget contains the addition of four School Resource Officers (SRO's) to be provided by the Oakland County Sheriff's Department at the District's expense. One of the

SRO's will be funded through a grant provided by the Michigan State Police, whereas the other three will be funded through local revenues.

- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Following the Career-Focused Education Fund (CFEF) budget, is the CFEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

REVENUE

1. Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:

a. 2024-25	3.7%
b. 2025-26	3.0%
c. 2026-27 through 2028-29	2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year's revenues plus 50% of the opening fund balance multiplied by the given fiscal year's expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district's overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district's investment policy and state law. The current state of economic affairs as of March 2023 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
3. Miscellaneous and other revenues are projected to remain flat through the balance of the forecast.
4. State source revenues of \$5.9 million in 2023-24 for the Career Focused Education Fund are comprised primarily of Section 61 and MPERS Sec 147 funds. Section 61 funds are projected to remain flat for the duration of the five-year forecast model. MPERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.

- Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities and revenue received from Wayne RESA for Section 107 Adult Education monitoring responsibilities. This line item remains flat for the duration of the forecast.

EXPENDITURES

- This fund’s forecast utilizes two salary/wage growth rate assumptions. The first rate is representative of the funds non-union personnel. Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases, when applicable. The forecast includes a salary/growth rate of 1.63%, which would be indicative of step movement from year to year.

The union wage assumption rate is also fiscal year based. The rate is comprised of an average of 1.0% for step increases as based on the current union contract.

The forecast includes a 1% increase for every year of the forecast.

- The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$160,200 for calendar year 2023) to produce the FICA costs for the year.
- There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.
- The rates that are effective from October 1, 2022 through September 30, 2023 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	28.23%	25.31%	24.45%	20.96%	21.82%	20.96%	27.37%	27.16%
MPSERS UAAL Stabilization Rate	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%	16.65%
Subtotal	44.88%	41.96%	41.10%	37.61%	38.47%	37.61%	44.02%	43.81%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	44.88%	42.96%	44.10%	46.61%	45.47%	46.61%	46.02%	46.81%

The forecasted rates for October 1, 2023 through September 30, 2024 contained in the Governor’s proposed FY24 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

In order to project a budgeted rate overall for Oakland Schools for 2023-24, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2023-24 has been established at 30.2%. The blended rate exclusive of UAAL has been projected for the duration of the five year forecast at a 1.0% rate of increase annually.

5. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 3.7% in the medical CPI for all five years of the forecast.
6. Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation and contain other year-to-year adjustments as necessary. In 2024-25, one SRO initially funded through a MSP grant will only be partially funded by that grant and the balance will be funded through local revenues. Beginning in 2025-26, all SRO’s will be 100% funded through local revenues.
7. Supply and material budgets as well as dues and fees are projected to grow by 1.0% for the duration of the forecast.
8. Ongoing utility annual cost increases at 4% are reflected in the assumption schedule.
9. The Capital Outlay budget agrees to the Oakland Schools 5-year Capital Outlay Plan that is being presented to the School Board for first reading on March 21, 2023. Oakland Schools has forecasted \$55,000, \$75,000 and \$20,000 to be expended for instructional capital, I.T. refresh capital and facilities non-instructional capital, respectively for all years of the forecast.

In addition, there are funds budgeted in the Campus Capital Projects Fund 404 for additional capital outlay needs.

10. The Campus Renovations Debt Service obligations are mainly funded by the related Debt Service Fund 311. To the extent possible, some transfers out from the CFEF fund into debt service are established in the forecast. The forecast contains transfers out to debt service of \$3.3 - \$3.8 million annually.

The annual debt service payments are \$2.5 million through 2036.

11. Dues, Fees and Miscellaneous expenditures budgets are held flat for the duration of the forecast.
12. The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.
13. Regional Programs consists of resource allocations designed to meet countywide regional plan priorities. Budgets also include early college/dual enrollment for students attending the Oakland Schools Technical Campuses and costs for students to obtain regional certifications or attend CTE competitions. Total funding for these programs is \$3.6 million annually throughout the entire forecast.

- 14. All years of the forecast include \$543,700 for operating costs for the STEM mobile classroom.
- 15. The Transportation Reimbursement Transfer to LEAs is set at \$1.8 million annually throughout the forecast.

FUND BALANCE

The forecast shows an estimated restricted fund balance of the following levels:

2024-25	\$5.6 million	10.7%
2025-26	\$6.5 million	12.6%
2026-27	\$7.5 million	14.2%
2027-28	\$8.4 million	15.6%
2028-29	\$9.2 million	16.5%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET		FY to FY PERCENTAGE CHANGE
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	10,615	40,000	40,000		0.00%
Restricted - Career Focused Education	8,143,630	7,080,100	7,059,600		-0.29%
TOTAL FUND EQUITY, BEGINNING OF YEAR	8,154,245	7,120,100	7,099,600		-0.29%
REVENUE					
LOCAL SOURCES					
Property Taxes	38,485,399	40,527,100	42,553,500	A	5.00%
Interest on Investments	27,374	580,000	348,000	B	-40.00%
Program Revenue	54,743	10,000	10,000		0.00%
Program Tuition	-	1,000	1,000		0.00%
Workshop Revenue	3,755	10,000	10,000		0.00%
Oakland County Competitive Robotics Assoc.	12,245	20,000	20,000		0.00%
Early College Tuition-District	339,050	300,000	300,000		0.00%
Middle School Summer Camp	3,475	-	-		0.00%
Miscellaneous Revenue	11,341	10,000	10,000		0.00%
TOTAL LOCAL SOURCES	38,937,382	41,458,100	43,252,500		4.33%
STATE SOURCES					
Voc Ed Sec 61a.1	2,111,893	2,438,300	1,750,000	C	-28.23%
Voc Ed Administration Sec 61a.2	13,775	14,100	14,100		0.00%
CTE Early/Middle College Programs 61b	244,605	215,700	215,700		0.00%
CTE Per Pupil Incentive Sec 61d	(17)	60,900	60,900		0.00%
Section 147a MPSERS Normal Cost Offset	373,331	173,300	173,300		0.00%
Section 147c MPSERS UAAL Rate Stabilization	2,884,914	2,969,300	3,150,000	D	6.09%
Section 147e MPSERS Employer DC Match	61,227	38,300	38,300		0.00%
MPSERS DC Credit	12,721	10,100	10,100		0.00%
Section 26.a Renaissance Zone	5,724	5,700	5,700		0.00%
State Payment in Lieu of Taxes	473,292	435,300	435,300		0.00%
TOTAL STATE SOURCES	6,181,465	6,361,000	5,853,400		-7.98%
OTHER FINANCING SOURCES					
Sec 107 Adult Ed - Wayne RESA	23,011	25,000	25,000		0.00%
Indirect Revenue	119,118	102,300	103,100		0.78%
TOTAL OTHER FINANCING SOURCES	142,129	127,300	128,100		0.63%
TOTAL REVENUE	45,260,976	47,946,400	49,234,000		2.69%
TOTAL REVENUE AND BEG BALANCE	53,415,221	55,066,500	56,333,600		2.30%
EXPENDITURE SUMMARY:					
CFE - Campus & Other Program Operations	24,774,486	25,808,000	26,828,500		3.95%
LEA - Transfers & Program Subsidies	5,824,874	5,482,900	5,439,500		-0.79%
CFE - Plant & Fixed Charges	15,695,802	16,676,000	17,113,200		2.62%
TOTAL EXPENDITURES	46,295,162	47,966,900	49,381,200		2.95%
Operating Surplus/(Deficit)	(1,034,186)	(20,500)	(147,200)		618.05%
FUND EQUITY, END OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	39,974	40,000	40,000		0.00%
Restricted - Career Focused Education	7,080,085	7,059,600	6,912,400		-2.09%
TOTAL FUND EQUITY, END OF YEAR	7,120,059	7,099,600	6,952,400		-2.07%
TOTAL EXPEND AND ENDING BALANCE	53,415,221	55,066,500	56,333,600		2.30%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS				
018 Workshop Budget	-	10,000	9,800	0.00%
051 CFE- Early College	448,401	456,200	456,200	0.00%
055 CFE - District & Campus Support-Improvement of Instr. 221	1,900,160	2,031,500	2,202,400	E 8.41%
055 CFE - Campus Transportation 271	-	7,000	7,000	0.00%
055 CFE - Personnel Services 283	15,956	40,000	40,000	0.00%
055 CFE - District & Campus Support-Supv & Dir 226	275,335	280,900	280,700	-0.07%
055 CFE.- Counseling 212	3,233	6,000	6,000	0.00%
055 CFE - District & Campus Support - Tech Support 284	221,081	246,500	246,500	0.00%
055 CFE - District & Campus Support - Academic 227	78,002	65,000	65,000	0.00%
055 CFE - District & Campus Support-Instructional Services 127	412,903	82,200	87,200	6.08%
061 LEA - Transportation Support	1,674,408	1,800,000	1,800,000	0.00%
062 STEMi Operational Budget	448,561	541,000	541,000	0.00%
063 LEA - Career Readiness	4,126,378	3,588,100	3,555,500	-0.91%
063 OCCRA - 0574	24,088	94,800	84,000	-11.39%
091 PFV-Plant & Fixed Charges - Facility Operations	271,895	295,000	296,700	0.58%
092 PHV-Plant & Fixed Charges - Telephone	52,019	52,500	57,100	8.76%
094 CAV-Plant & Fixed Charges - Capital Outlay	87,154	108,500	50,000	K -53.92%
General Allocation	7,511,416	7,957,700	8,743,800	F 9.88%
095 TOV-Plant & Fixed Charges - Operating Transfers Out	7,739,100	8,127,100	7,823,100	G -3.74%
011 TXV-Property Tax Adjustments and Fees	34,218	135,200	142,500	5.40%
	25,324,308	25,925,200	26,494,500	2.20%
NW CAMPUS OPERATIONS				
056 NORTHWEST CAMPUS - Office Of The Principal 0241	526,550	648,400	662,400	2.16%
NORTHWEST CAMPUS - Academic Support 0524	283,856	300,300	307,800	2.50%
NORTHWEST CAMPUS - Extended Day Instruction 0127	127,812	168,000	151,100	-10.06%
NORTHWEST CAMPUS - Summer School	4,077	25,000	14,500	-42.00%
NORTHWEST CAMPUS - Counseling 0212	224,414	249,600	244,500	-2.04%
NORTHWEST CAMPUS - Social Work 0216	153,232	163,200	155,300	-4.84%
NORTHWEST CAMPUS - Custodial 0261	403,271	418,600	468,700	E 11.97%
NORTHWEST CAMPUS - Transportation 0271	21,939	21,000	26,800	27.62%
NORTHWEST CAMPUS - Security 0266	45,077	50,000	205,400	I 310.80%
NORTHWEST CAMPUS - Technical Support 0284	92,942	98,700	119,700	21.28%
Agricultural Operations 0501	329,211	391,500	404,800	3.40%
Marketing, Sales & Services 0510	82,849	95,700	99,300	3.76%
Culinary Services 0523	334,845	380,200	393,400	3.47%
Construction Trades 0540	279,312	182,600	184,800	1.20%
Energy & Electric 0541	168,547	168,100	177,600	5.65%
Collision Repair 0549	197,154	209,000	216,800	3.73%
Automobile Technician 0550	236,737	243,500	249,200	2.34%
Graphics Communications 0562	74,265	187,800	149,800	-20.23%
Machine Tool Operation 0564	5,432	-	-	0.00%
Mechatronics 0575	158,356	186,400	190,000	1.93%
Health Sciences 0580	328,395	355,500	363,800	2.33%
Computer Programming/Programmer 0595	238,199	250,900	257,000	2.43%
COVID-Related Expenses 0911	63,728	50,800	-	J -100.00%
	4,380,200	4,844,800	5,042,700	4.08%
F56 NORTHWEST CAMPUS - Facilities	333,298	282,500	353,200	H 25.03%
056 NW CAMPUS TOTAL	4,713,498	5,127,300	5,395,900	5.24%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION		FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS					
SE CAMPUS OPERATIONS					
057	SOUTHEAST CAMPUS - Office Of Principal 0241	565,508	657,100	635,100	-3.35%
	SOUTHEAST CAMPUS - Academic Support 0524	192,332	280,800	283,100	0.82%
	SOUTHEAST CAMPUS - Extended Day Instruction 0127	153,210	173,100	144,600	-16.46%
	SOUTHEAST CAMPUS - Summer School	6,633	24,500	16,500	-32.65%
	SOUTHEAST CAMPUS - Counseling 0212	212,477	227,600	218,100	-4.17%
	SOUTHWEST CAMPUS - Social Work 0216	163,096	168,000	159,600	-5.00%
	SOUTHEAST CAMPUS - Custodial 0261	621,219	671,800	714,100	E 6.30%
	SOUTHEAST CAMPUS - Transportation 0271	7,885	18,000	18,000	0.00%
	SOUTHEAST CAMPUS - Security 0266	67,725	65,800	233,400	I 254.71%
	SOUTHEAST CAMPUS - Technical Support 0284	91,794	103,700	118,500	14.27%
	Marketing, Sales & Services 0510	125,918	126,800	131,100	3.39%
	Culinary Services 0523	389,708	401,900	364,000	-9.43%
	Public Safety 0538	144,652	150,400	148,200	-1.46%
	Construction Trades 0540	234,708	233,300	238,900	2.40%
	Energy & Electric 0541	106,021	119,200	120,100	0.76%
	Cyber Security 0548	122,933	154,200	125,100	-18.87%
	Collision Repair 0549	146,733	121,600	115,100	-5.35%
	Automobile Technician 0550	226,303	210,400	231,500	10.03%
	Graphics Communications 0562	201,925	212,300	215,100	1.32%
	Machine Tool Operation 0564	11,782	-	-	0.00%
	Welding, Brazing, & Soldering 0566	104,856	128,300	125,000	-2.57%
	Mechatronics 0575	218,262	237,900	245,800	3.32%
	Health Sciences 0580	438,361	484,500	480,200	-0.89%
	Computer Programming/Programmer 0595	159,903	169,800	170,600	0.47%
	COVID-Related Expenses 0911	7,347	50,900	-	J -100.00%
		4,721,291	5,191,900	5,251,700	1.15%
F57	SOUTHEAST CAMPUS - Facilities	307,185	313,000	357,000	H 14.06%
057	SE CAMPUS TOTAL	5,028,476	5,504,900	5,608,700	1.89%
NE CAMPUS OPERATIONS					
058	NORTHEAST CAMPUS - Office Of The Principal 0241	631,256	667,800	719,900	7.80%
	NORTHEAST CAMPUS - Academic Support 0524	235,078	266,000	275,100	3.42%
	NORTHEAST CAMPUS - Extended Day Instruction 0127	253,571	216,400	150,200	L -30.59%
	NORTHEAST CAMPUS - Summer School	66,113	45,000	46,500	3.33%
	NORTHEAST CAMPUS - Counseling 0212	226,125	248,700	247,700	-0.40%
	NORTHEAST CAMPUS - Social Work 0216	233,079	187,500	183,500	-2.13%
	NORTHEAST CAMPUS - Custodial 0261	503,758	522,900	571,800	E 9.35%
	NORTHEAST CAMPUS - Transportation 0271	21,077	39,500	30,000	-24.05%
	NORTHEAST CAMPUS - Security 0266	100,513	101,100	257,300	I 154.50%
	NORTHEAST CAMPUS - Technical Support 0284	107,678	100,200	117,000	16.77%
	Marketing, Sales & Services 0510	143,090	146,900	149,900	2.04%
	Culinary Services 0523	403,644	358,000	429,800	E 20.06%
	Cosmetology 0531	660,213	712,400	724,400	1.68%
	Construction Trades 0540	421,677	347,100	347,900	0.23%
	Collision Repair 0549	210,638	227,400	232,900	2.42%
	Automobile Technician 0550	199,945	180,600	205,800	13.95%
	Machine Tool Operation 0564	133,104	140,100	140,900	0.57%
	Welding, Brazing, & Soldering 0566	176,388	183,500	188,800	2.89%
	Mechatronics 0575	188,126	184,300	186,000	0.92%
	Health Sciences 0580	330,582	354,000	360,400	1.81%
	Computer Programming/Programmer 0595	200,130	200,400	207,700	3.64%
	Computer Systems Networking & Telecommunications 0597	21,370	-	-	0.00%
	Covid Related Expenses 0911	33,296	51,000	-	J -100.00%
		5,500,451	5,480,800	5,773,500	5.34%
F58	NORTHEAST CAMPUS - Facilities	275,673	284,300	328,100	H 15.41%
058	NE CAMPUS TOTAL	5,776,124	5,765,100	6,101,600	5.84%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION		FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS					
SW CAMPUS OPERATIONS					
059	SOUTHWEST CAMPUS - Office Of The Principal 0241	540,114	663,500	651,900	-1.75%
	SOUTHWEST CAMPUS - Academic Support 0524	264,774	347,700	354,200	1.87%
	SOUTHWEST CAMPUS - Extended Day Instruction 0127	154,972	161,100	141,300	-12.29%
	SOUTHWEST CAMPUS - Summer School	5,592	20,000	16,500	-17.50%
	SOUTHWEST CAMPUS - Counseling 0212	238,974	243,900	241,800	-0.86%
	SOUTHWEST CAMPUS - Social Work 0216	148,572	155,200	149,100	-3.93%
	SOUTHWEST CAMPUS - Custodial 0261	516,816	525,600	588,500	E 11.97%
	SOUTHWEST CAMPUS - Transportation 0271	2,124	10,500	10,500	0.00%
	SOUTHWEST CAMPUS - Security 0266	59,850	62,500	64,900	I 3.84%
	SOUTHWEST CAMPUS - Technical Support 0284	93,063	112,600	124,000	10.12%
	Agricultural Operations 0501	304,928	331,000	339,800	2.66%
	Marketing, Sales & Services 0510	160,105	163,900	166,300	1.46%
	Culinary Services 0523	397,001	407,400	416,000	2.11%
	Collision Repair 0549	236,335	243,800	242,200	-0.66%
	Automobile Technician 0550	232,293	235,700	246,100	4.41%
	Medium & Heavy Truck Technology 0551	178,351	157,100	160,100	1.91%
	Graphics Communications 0562	210,968	217,300	220,600	1.52%
	Machine Tool Operation 0564	154,262	-	-	0.00%
	Welding, Brazing, & Soldering 0566	182,732	187,000	190,100	1.66%
	Mechatronics 0575	257,706	256,100	259,500	1.33%
	Health Sciences 0580	503,262	482,100	526,200	E 9.15%
	Computer Programming/Programmer 0595	146,056	148,800	153,500	3.16%
	Computer Systems Networking & Telecommunications 0597	159,959	165,300	173,700	5.08%
	Covid Related Expenses 0911	5,087	50,800	-	J -100.00%
		5,153,896	5,348,900	5,436,800	1.64%
F59	SOUTHWEST CAMPUS - Facilities	298,860	295,500	343,700	H 16.31%
059	SW CAMPUS TOTAL	5,452,756	5,644,400	5,780,500	2.41%
	TOTAL CAMPUS OPERATIONS	20,970,854	22,041,700	22,886,700	3.83%
	CAREER FOCUSED EDUCATION TOTAL	46,295,162	47,966,900	49,381,200	2.95%

OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND BUDGET

FISCAL YEAR 2023-2024

FOOTNOTES - Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The 5% increase in Property Tax revenue reflects the tax base growth and its impact on the district's property tax revenues as forecasted by the Oakland County Equalization Department.

- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C The FY24 decrease in Sec. 61a.1 funding is a conservative estimate pending final state aid allocations.
- D The FY24 increase reflects the proposed UAAL rate increase from 16.65% to 16.89%.
- E Changes are the result of position vacancies in FY23 which are fully funded in FY24.
- F Changes are the result of position vacancies in FY23 which are fully funded in FY24 in departments which are partially allocated to this fund.

- G The decrease reflects the reduction of planned operating transfers to other funds in FY24.
- H The increase is due to an anticipated 20% rise in natural gas costs for half of the fiscal year.

- I The increase in security reflects a new School Resource Officers (SRO) at each campus in FY24; the SRO at the SW Campus is grant funded.

- J The separate tracking of COVID expenditures is discontinued in FY24.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

	Function	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue				
	Fund: 600	Vocational Ed Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	
	Fund: 600	Vocational Ed Fund	47,946,400.00	49,234,000.00
	Type: 4	Revenue	Total:	
			47,946,400.00	49,234,000.00
Type: 5 Expense				
	Fund: 600	Vocational Ed Fund		
	Function: 127	Career & Technical		
	Function: 127	Career & Technical	Total:	
			16,423,200.00	16,317,600.00
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	
			96,200.00	105,000.00
	Function: 212	Guidance Services		
	Function: 212	Guidance Services	Total:	
			1,350,800.00	1,333,100.00
	Function: 216	Social Work Services		
	Function: 216	Social Work Services	Total:	
			673,900.00	647,500.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	
			2,387,900.00	2,614,600.00
	Function: 222	Ed Media Services		
	Function: 222	Ed Media Services	Total:	
			0.00	0.00
	Function: 225	Technology Assisted Instructn		
	Function: 225	Technology Assisted Instructn	Total:	
			98,400.00	103,700.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	
			298,900.00	307,800.00
	Function: 227	Academic Student Assessment		
	Function: 227	Academic Student Assessment	Total:	
			65,000.00	65,000.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	
			259,500.00	262,600.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	
			759,100.00	815,400.00
	Function: 241	Principal Office		
	Function: 241	Principal Office	Total:	
			2,636,800.00	2,669,300.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	
			1,126,200.00	1,232,700.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	
			165,900.00	175,500.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	
			150,200.00	162,100.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	
			3,731,100.00	4,153,300.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	
			298,000.00	779,200.00
	Function: 271	Pupil Transportation Services		
	Function: 271	Pupil Transportation Services	Total:	
			124,600.00	121,100.00
	Function: 281	Plan, Research, Dev and Eval		
	Function: 281	Plan, Research, Dev and Eval	Total:	
			209,300.00	249,400.00
	Function: 282	Communication Services	268	

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Function		Location Description		FY2023 Amendment	FY2024 Depart Req
Function: 282	Communication Services	Total:		239,100.00	262,000.00
Function: 283	Staff/Personnel Svcs				
Function: 283	Staff/Personnel Svcs	Total:		989,300.00	1,048,900.00
Function: 284	Support Svcs Tech				
Function: 284	Support Svcs Tech	Total:		3,901,900.00	4,243,200.00
Function: 285	Pupil Accounting				
Function: 285	Pupil Accounting	Total:		188,400.00	215,200.00
Function: 289	Other Central Services				
Function: 289	Other Central Services	Total:		171,500.00	173,800.00
Function: 299	Other Support Services				
Function: 299	Other Support Services	Total:		188,000.00	193,500.00
Function: 411	Pymt to K12 Public W/In St				
Function: 411	Pymt to K12 Public W/In St	Total:		3,088,000.00	3,088,000.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal	Total:		218,600.00	218,600.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity	Total:		19,100.00	19,100.00
Function: 632	Fund Mod-2016 Debt				
Function: 632	Fund Mod-2016 Debt	Total:		1,800,000.00	3,300,000.00
Function: 645	Fund Mod-CP CFE Reno				
Function: 645	Fund Mod-CP CFE Reno	Total:		6,100,000.00	4,400,000.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno	Total:		208,000.00	104,000.00
Fund: 600	Vocational Ed Fund	Total:		47,966,900.00	49,381,200.00
Type: 5	Expense	Total:		47,966,900.00	49,381,200.00

Oakland Schools

Annual Budgeting Amendment Report

As of 3/14/2023

	Location	Location Description	FY2023 Amendment	FY2024 Depart Req
Type: 4 Revenue				
Fund: 600	Vocational Ed Fund			
	Location: 000	None	Total: 47,605,400.00	48,893,000.00
	Location: 013	Event Management Operations	Total: 10,000.00	10,000.00
	Location: 050	Career Focused Educ Admin	Total: 20,000.00	20,000.00
	Location: 051	OTC Early College	Total: 300,000.00	300,000.00
	Location: 055	District & Campus Support	Total: 0.00	0.00
	Location: 056	OSTC-NW	Total: 1,700.00	1,700.00
	Location: 057	OSTC-SE	Total: 3,000.00	3,000.00
	Location: 058	OSTC-NE	Total: 4,000.00	4,000.00
	Location: 059	OSTC-SW	Total: 2,300.00	2,300.00
	Fund: 600	Vocational Ed Fund	Total: 47,946,400.00	49,234,000.00
	Type: 4	Revenue	Total: 47,946,400.00	49,234,000.00

Type: 5 Expense

Fund: 600	Vocational Ed Fund			
	Location: 001	Office Of The Superintendent	Total: 191,100.00	197,600.00
	Location: 002	Deputy Supt-Education Services	Total: 151,900.00	151,400.00
	Location: 003	Asst Supt-Finance & Operations	Total: 97,600.00	90,700.00
	Location: 006	Cabinet Admin Services	Total: 34,300.00	42,600.00
	Location: 007	Specialized Student Support	Total: 114,500.00	116,800.00
	Location: 011	Financial Services	Total: 938,000.00	998,600.00
	Location: 013	Event Management Operations	Total: 178,000.00	183,700.00
	Location: 014	Government & Community Svcs	Total: 170,100.00	177,300.00
	Location: 018	Event Management-Workshops	Total: 10,000.00	9,800.00
	Location: 021	Oakland Opportunity Academy	Total: 0.00	0.00
	Location: 022	Communications-Video Prod	Total: 0.00	0.00
	Location: 028	Tech Services-Licensing	Total: 407,700.00	417,700.00
	Location: 029	Tech Services Administration	Total: 122,900.00	96,700.00
	Location: 030	Technical Support Services	Total: 299,300.00	349,700.00
	Location: 032	Application Services	Total: 983,100.00	1,102,200.00
	Location: 033	Enterprise Tech Services	Total: 1,318,700.00	1,501,200.00
	Location: 038	Legal Affairs	Total: 338,000.00	382,700.00
	Location: 039	Records Management	Total: 13,300.00	13,300.00
	Location: 040	Auxiliary Services Admin	Total: 94,000.00	97,400.00
	Location: 041	Facilities Management	Total: 147,300.00	156,000.00
	Location: 042	Ofc of Procurement & Contracts	Total: 359,000.00	412,300.00
	Location: 044	Corporate & District Services	Total: 284,600.00	320,200.00
	Location: 045	Pupil Transportation	Total: 8,600.00	8,800.00
	Location: 046	AV Support Services	Total: 0.00	0.00
	Location: 047	Shipping & Receiving	Total: 72,900.00	79,600.00
	Location: 049	Communications Services	Total: 239,100.00	262,000.00
	Location: 051	OTC Early College	Total: 456,200.00	456,200.00
	Location: 055	District & Campus Support	Total: 2,759,100.00	2,934,800.00
	Location: 056	OSTC-NW	Total: 5,127,300.00	5,395,900.00
	Location: 057	OSTC-SE	Total: 5,504,900.00	5,608,700.00
	Location: 058	OSTC-NE	Total: 5,765,100.00	6,101,600.00
	Location: 059	OSTC-SW	Total: 5,644,400.00	5,780,500.00
	Location: 061	LEA Transportation Support	Total: 1,800,000.00	1,800,000.00
	Location: 062	STEMi	Total: 541,000.00	541,000.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/14/2023

Location		Location Description		FY2023 Amendment	FY2024 Depart Req
Location:	063	Career Readiness	Total:	3,682,900.00	3,639,500.00
Location:	081	School Culture and Climate	Total:	178,300.00	202,000.00
Location:	083	Human Resources	Total:	949,300.00	1,008,900.00
Location:	085	Instruction & Pedagogy	Total:	116,400.00	130,800.00
Location:	086	Research/Evaluation & Assess	Total:	209,800.00	247,400.00
Location:	087	Curriculum & Assessment	Total:	52,800.00	93,600.00
Location:	089	Leadership & School Improvemnt	Total:	22,300.00	45,100.00
Location:	091	Plant & Fixed-Plant Operations	Total:	295,000.00	296,700.00
Location:	092	Plant & Fixed-Telephone	Total:	52,500.00	57,100.00
Location:	094	Plant & Fixed-Capital Outlay	Total:	108,500.00	50,000.00
Location:	095	Transfers Out	Total:	8,127,100.00	7,823,100.00
Fund:	600	Vocational Ed Fund	Total:	47,966,900.00	49,381,200.00
Type:	5	Expense	Total:	47,966,900.00	49,381,200.00

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2023-24**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET	% CHANGE
FUND 605				
FUND EQUITY, BEGINNING OF YEAR				
Unassigned	(582)	(22,600)	(22,600)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(582)	(22,600)	(22,600)	0.00%
OPERATING REVENUE				
Non-Educational Entity	65,323	389,200	279,000	-28.31%
State Sources	16,445	103,100	47,000	-54.41%
Federal Sources	2,079,470	1,759,000	1,707,500	-2.93%
TOTAL REVENUE	2,161,238	2,251,300	2,033,500	-9.67%
TOTAL REVENUE AND BEG BALANCE	2,160,656	2,228,700	2,010,900	-9.77%
EXPENDITURES				
Added Needs - 120	212,609	374,100	175,500	-53.09%
Support Services Pupil - 210	1,479,225	1,378,900	1,317,000	-4.49%
Support Services Instructional Staff - 220	364,343	311,800	362,000	16.10%
Operation an Manintenance - 260	-	33,000	-	-100.00%
Pupil Transportation Services -270	15,124	153,500	32,500	-78.83%
Support Services Central - 280	111,990	-	146,500	100.00%
TOTAL EXPENDITURES	2,183,291	2,251,300	2,033,500	-9.67%
FUND EQUITY, END OF YEAR				
Unassigned	(22,635)	(22,600)	(22,600)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(22,635)	(22,600)	(22,600)	0.00%
TOTAL EXPEND AND ENDING BALANCE	2,160,656	2,228,700	2,010,900	-9.77%

**OAKLAND SCHOOLS
CAREER FOCUSED EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
REVENUES:							
Local Revenues:							
Property tax revenues	40,527,100	42,553,500	44,128,000	45,451,800	46,588,100	47,752,800	48,946,600
Investment revenue	580,000	348,000	410,800	411,000	431,400	452,800	474,300
Miscellaneous and other revenues	351,000	351,000	351,000	351,000	351,000	351,000	351,000
State Revenues	5,925,700	5,418,100	5,540,100	5,607,500	5,676,500	5,747,000	5,819,200
State payment in lieu of taxes	435,300	435,300	473,300	473,300	473,300	473,300	473,300
Other Financing Sources	127,300	128,100	128,100	128,100	128,100	128,100	128,100
TOTAL REVENUES:	47,946,400	49,234,000	51,031,300	52,422,700	53,648,400	54,905,000	56,192,500

EXPENDITURES:

Oakland Schools - Direct Programing:

Salaries/wages - Non union	6,838,500	7,574,200	7,923,400	8,131,800	8,345,700	8,565,200	8,790,500
Salaries/wages - Union	9,509,800	9,623,600	9,816,100	10,012,400	10,212,600	10,416,900	10,625,200
Total Salaries/wages	16,348,300	17,197,800	17,739,500	18,144,200	18,558,300	18,982,100	19,415,700
Employee Benefits:							
FICA insurance	1,208,500	1,223,700	1,357,100	1,388,000	1,419,700	1,452,100	1,485,300
MPERS retirement program costs	4,637,600	4,855,000	5,516,600	5,698,900	5,887,200	6,081,900	6,283,000
MPERS Sec 147c	2,816,700	2,831,600	2,953,600	3,021,000	3,090,000	3,160,500	3,232,700
Healthcare insurance	2,426,800	2,452,400	2,543,100	2,637,200	2,734,800	2,836,000	2,940,900
Other employee insurances	718,900	792,700	816,500	841,000	866,200	892,200	919,000
Purchased Services	3,278,700	3,654,800	3,845,700	3,982,300	4,061,900	4,143,100	4,226,000
Supplies and Materials	1,293,200	1,398,300	1,412,300	1,426,400	1,440,700	1,455,100	1,469,700
Utilities Costs	612,800	721,900	750,800	780,800	812,000	844,500	878,300
Capital Outlay-instructional equipment	9,000	-	55,000	55,000	55,000	55,000	55,000
Capital Outlay-IT Refresh	108,500	50,000	75,000	75,000	75,000	75,000	75,000
Capital Outlay-facility, non-instruct capital	2,000	2,000	20,000	20,000	20,000	20,000	20,000
Dues/Fees/Leases	140,700	136,500	136,500	136,500	136,500	136,500	136,500
Property tax abatement & delinquency WO	99,100	106,400	110,300	113,600	116,500	119,400	122,400
Operating Transfers Out - CPF 404	6,100,000	4,400,000	5,500,000	3,700,000	3,900,000	4,200,000	4,200,000
Operating Transfers Out - CPF 406	208,000	104,000	104,000	104,000	104,000	104,000	104,000
Operating Transfers Out - Debt Service*	1,800,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	3,800,000
Operating Transfers Out - SRF	19,100	19,100	19,100	19,100	19,100	19,100	19,100
Operating Transfers Out - LEAs	199,500	195,500	134,000	134,000	134,000	134,000	134,000
Targeted Efficiencies							
Total Expenditure - Direct Programing	42,027,400	43,441,700	46,389,100	45,577,000	46,730,900	48,010,500	49,516,600

**OAKLAND SCHOOLS
CAREER FOCUSED EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2022-23	Proposed 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29
Oakland Schools - Regional Programs:							
Tuition - Early College/Dual Enrollment	392,000	392,000	392,000	392,000	392,000	392,000	392,000
Regional certifications/competitions	118,500	118,500	118,500	118,500	118,500	118,500	118,500
K-12 Career Readiness - LEA support	3,088,000	3,088,000	3,088,000	3,088,000	3,088,000	3,088,000	3,088,000
PS - STEM mobile classroom	541,000	541,000	543,700	543,700	543,700	543,700	543,700
Regional Programs - LEA support	4,139,500	4,139,500	4,142,200	4,142,200	4,142,200	4,142,200	4,142,200
Transportation Reimbursement - LEA support	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Total Expenditures - Regional Programs	5,939,500	5,939,500	5,942,200	5,942,200	5,942,200	5,942,200	5,942,200
GRAND TOTAL EXPENDITURES	47,966,900	49,381,200	52,331,300	51,519,200	52,673,100	53,952,700	55,458,800
GRAND TOTAL EXCESS/(DEFICIT)	(20,500)	(147,200)	(1,300,000)	903,500	975,300	952,300	733,700
FUND BALANCES:							
Beginning of Year - Non-spendable	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Beginning of Year - Restricted	7,080,100	7,059,600	6,912,400	5,612,400	6,515,900	7,491,200	8,443,500
Beginning of Year - Total	7,120,100	7,099,600	6,952,400	5,652,400	6,555,900	7,531,200	8,483,500
End of Year - Non-spendable	40,000	40,000	40,000	40,000	40,000	40,000	40,000
End of Year - Restricted	7,059,600	6,912,400	5,612,400	6,515,900	7,491,200	8,443,500	9,177,200
End of Year - Total	7,099,600	6,952,400	5,652,400	6,555,900	7,531,200	8,483,500	9,217,200
End of Year Restricted FB as % of Exp.	14.7%	14.0%	10.7%	12.6%	14.2%	15.6%	16.5%



**Special Revenue, Debt Service, Capital
Projects, Enterprise and Internal
Service Funds
Original Budget**

March 2023
Fiscal Year 2023-24

**SPECIAL REVENUE FUNDS
FUND SPECIFIC ANALYSIS**

Shared Services & Tuition Programs Fund 270

The Shared Services & Tuition Programs Fund is a cost-recovery fund that accounts for all tuition programs of the District as well as shared services engagements and other special programs. The following operations are accounted for in this fund:

- Virtual Learning Academy Consortium (VLAC) K-8
- Virtual Learning Academy Consortium (VLAC) 9-12
- Accelerated College Experience
- Graduation Alliance
- Shared Services
- Foreign Exchange Program

This fund is projected to have a FY 2023-24 year-end committed fund balance of \$3,183,600. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable - Prepaids	\$ 81,600	\$ 81,600
Committed fund balance	4,272,800	3,183,600
Total Budgeted Ending Fund Balance	\$ 4,354,400	\$ 3,265,200

FY 2023-24 revenue is projected to be \$18.1 million:

- Tuition revenue - \$3.1 million
- Graduation Alliance - \$1.5 million
- Foreign Exchange - \$.3 million
- Shared Services - \$11.2 million
- State Aid Revenue (Sec 147) - \$1.5 million
- Indirect and other revenue - \$.5 million

FY 2023-24 operational expenses are projected to be \$19.2 million:

- Tuition program expenditures - \$3.2 million
- Graduation Alliance - \$1.5 million
- Foreign Exchange - \$.3 million
- Shared Services, including administration - \$14.2 million

Staffing levels in this fund are currently budgeted at a 4.0 decrease due to changes in technology intergovernmental agreements. Staffing is completely dependent on existing intergovernmental agreements for shared services and based on enrollment in tuition programs. It will be reevaluated as necessary throughout 2023-24.

Oakland Network for Education Fund 271

The Oakland Network for Education (ONE) is a fiber-based data network connecting twenty-nine consortium members in Oakland County. Also contained in this fund is funding for certain

countywide collaborative programs. This fund is projected to have a FY 2023-24 year-end committed fund balance of \$12,062,600. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable - Prepays	\$ 129,200	\$ 129,200
Committed fund balance	13,154,500	12,062,600
Total Budgeted Ending Fund Balance	\$ 13,283,700	\$ 12,191,800

FY 2023-24 revenue is projected to be \$1.3 million:

- Operating Transfer In, including Oakland Schools Fees - \$.5 million
- ONE Fees - \$.5 million
- E-Rate Revenue & Interest - \$.3 million

FY 2023-24 expenditures are projected to be \$2.3 million:

- Literacy Essentials Oakland - \$.9 million
- Capital Outlay - \$1.0 million
- Professional Services, Maintenance & Other - \$.4 million

Medicaid Fund 273

The Medicaid Fund contains the transactions of the Medicaid School Services Program, which is a fee-based program. All Medicaid revenues less operational expenses of the program are distributed to participating constituent districts and as such the fund is expected to have no committed fund balance at year end.

FY 2023-24 revenue is projected to be \$12.5 million:

- Medicaid Fees (State and Federal) – \$12.3 million
- State Revenue (MPERS Sec 147) & Other - \$.2 million

FY 2023-24 expenditures are projected to be \$12.5 million:

- Wages & Benefits - \$.6 million
- Facility & Program Operations - \$.2 million
- Transfers to LEAs - \$11.7 million

HR/Finance Consortium Fund 277

The HR/Finance Consortium is a result of a collaborative effort between twenty-two (22) Oakland County school districts to select a county-wide Enterprise Resource Planning system for HR and financial applications. The 22 school districts have or are undergoing conversion to the new application in phases. In FY 2012-13 through FY 2015-16 Oakland Schools transferred a net \$4,875,000 from the Collaborative Program Development Initiative (CPDI) Fund, which is a component of the ONE Fund 271, to subsidize the per student cost for all participating districts. In addition, The ONE Fund granted \$.7 million to the Consortium for startup costs, which is being repaid in installments beginning in 2019-20 and will be fully repaid in 2023-24. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Committed fund balance	\$ 387,200	\$ 366,100

FY 2023-24 revenue is projected to be \$1.3 million:

- District Consortium Fees - \$1.1 million
- State Revenue (MPSERS Sec 147) & Other - \$.2 million

FY 2023-24 operational expenses are projected to be \$1.3 million:

- Salaries and benefits - \$.8 million
- Purchased services, supplies and capital outlay - \$.5 million

All districts in the consortium should complete conversion activities by the end of 2022-23.

School Activities Fund 290

Due to the issuance of Governmental Accounting Standards Board (GASB) 84, Fiduciary Activities, Oakland Schools created a School Activities Fund in 2019-20 to report activities previously considered fiduciary activities, but no longer meeting that definition per GASB 84. Projected revenues and expenditures both total \$180,000. This fund has a projected ending fund balance of \$263,000 in both FY 2022-23 and 2023-24.

DEBT SERVICE FUNDS – FUND SPECIFIC ANALYSIS

Oakland Schools maintains three debt service funds as follows:

The Debt Service Fund 311 – 2016 Refunding Bonds accounts for the partial refunding of the 2007 CFE Campus Renovation Bonds. The remainder of the unrefunded bonds were paid off in May 2017. The bonds have a debt payment schedule through 2036.

The Debt Service Fund 313 – Qualified School Construction Bond (QSCB) accounts for the 2010 bond which was used to fund Oakland Schools’ renovations of the Administration Building and Career Focused Education Campuses. The debt payment schedule runs through 2027.

The Debt Service Fund 314 – Qualified School Construction Bond Construction Reserve Fund accounts for the required annual set-aside payments for the QSCB Bond. Upon the bonds’ maturity in 2027, the assets set aside and invested will pay the bond principal.

Anticipated ending fund balances for FY 2022-23 and 2023-24 for the three debt service funds are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
DSF 311 - 2016 Refunding Bonds Restricted Fund Balance	\$ 6,427,200	\$ 7,310,800
DSF 313 - QSCB Restricted Fund Balance	\$ 1,231,300	\$ 464,400
DSF 314 - QSCB Construction Reserve Fund Restricted Fund Balance	\$ 10,741,800	\$ 11,341,200

FY 2023-24 revenue consists primarily of operating transfers to fund debt service, interest earnings and a Federal interest subsidy in the QSCB Construction Reserve Fund.

FY 2023-24 expenditures consist of principal and interest payments, along with minor investment advisory service fees.

CAPITAL PROJECT FUNDS – FUND SPECIFIC ANALYSIS

CFE Technical Campus Renovations Phase II Project – Fund 404

Oakland Schools Career Focused Education Technical Campus Renovations continue based on need at each of the four technical campuses. Anticipated ending fund balances for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Non-Spendable - Prepaids	\$ 79,700	\$ 79,700
Committed fund balance	19,976,400	7,582,500
Total Budgeted Ending Fund Balance	\$ 20,056,100	\$ 7,662,200

FY 2023-24 revenue is projected to be \$4.5 million which consists of interest earned and an operating transfer in from the Career Focused Education Fund of \$4.4 million.

FY 2023-24 expenditures are projected to be \$16.9 million, consisting of various facility renovations detailed in the 5-year capital plan of the organization. Two significant projects expected to be either completed or mostly completed in 2023-24 are building safety and security updates and parking lot repaving.

Administration Building Renovation & Maintenance – Fund 406

The Administration Building Renovation & Maintenance Capital Projects Fund 406 contains funding for various capital projects as necessary at the Administration Building & Conference Center in the following categories: information technology updates, maintenance, energy updates, accessibility upgrades, audio/visual upgrades, furniture and equipment and security upgrades. FY 2022-23 and 2023-24 fund balances are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Committed fund balance	\$ 139,500	\$ 139,500
Non-Spendable Prepaids & Inventory	11,179,000	10,445,400
Total Budgeted Ending Fund Balance	\$ 11,318,500	\$ 10,584,900

FY 2023-24 revenue is projected to be \$.6 million and consists of interest earned and operating transfers from the GEF, SEF and CFEF.

FY 2023-24 expenditures are projected to be \$1.3 million consisting of various facility renovations detailed in the 5-year capital plan of the organization.

ENTERPRISE FUND – FUND SPECIFIC ANALYSIS

Production Print Enterprise Fund – FUND 710

The Production Print Enterprise Fund accounts for all operations of the District’s full-service print shop operations. In FY 2020-21, the district retroactively applied GASB 68, *Accounting and Financial Reporting for Pensions* and GASB 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions* to the Print Production Enterprise Fund. The application of these standards resulted in a negative fund balance due to the recording of the fund’s share of statewide pension and OPEB liabilities. Anticipated ending net assets for this fund for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Net investment in capital assets	\$ 82,500	\$ 82,500
Unrestricted net position	(1,015,600)	(1,198,000)
Total net position	\$ (933,100)	\$ (1,115,500)

FY 2023-24 revenue is projected to be \$1.8 million:

- Operating Revenue - \$1.7 million
- State Revenue (MPERS Sec 147) & other - \$.1 million

FY 2023-24 expenditures are projected to be \$2.0 million:

- Wages & Benefits - \$.7 million
- Purchased Services - \$.6 million
- Depreciation - \$.1 million
- Supplies & Materials - \$.5 million
- Facility Operations - \$.1 million

INTERNAL SERVICE FUNDS – FUND SPECIFIC ANALYSIS

Risk Related Activity Fund (RRAF) – FUND 810

The RRAF is an internal service fund in which all insurances of the district are reported. This fund is projected to have FY 2023-24 year-end total net assets of \$2.6 million. Anticipated net assets for FY 2022-23 and 2023-24 are detailed in the schedule below:

	FY 2022-23 Amend 2 Budget	FY 2023-24 Budget
Claim Fluctuation Reserve - Health Care Insurance	\$ 100,000	\$ 100,000
Claim Fluctuation Reserve - Dental Insurance	276,800	276,800
Claim Fluctuation Reserve - Vision Insurance	31,000	31,000
Claim Fluctuation Reserve - Life Insurance	1,700	1,700
Claim Fluctuation Reserve - Short/Long Term Disability Ins	11,400	11,400
Claim Fluctuation Reserve - Workers Compensation Insura	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	300	300
Claim Fluctuation Reserve - Professional Liability	680,000	720,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insu	6,100	6,100
Claim Fluctuation Reserve - Cyber Liability	1,000,000	1,000,000
Contingency Reserve - W/C Settlements	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900
Contingency Reserve - Wellbeing	15,000	-
Retained Earnings	138,800	173,100
Total Net Position	\$ 2,499,900	\$ 2,559,200

Note: The district has fully funded (100%) its compensated absence liabilities through June 30, 2022 and will continue to fund the liabilities annually. The accruals reflected on the fund's balance sheet for compensated absences total \$3.4 million.

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 SHARED SERVICES & TUITION PROGRAMS FUND 270
 FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable for prepaids and deposits	239	81,600	81,600
Committed	4,605,407	5,749,600	4,272,800
TOTAL FUND EQUITY, BEGINNING OF YEAR	4,605,646	5,831,200	4,354,400
REVENUE			
LOCAL SOURCES			
Interest Earned	1,027	47,000	28,200
Virtual Learning Academy K-8 Tuition	4,602,270	1,637,500	1,637,500
Virtual Learning Academy 9-12 Tuition	986,042	670,000	670,000
Virtual Learning Academy K-8 Tuition Refund	(1,596,387)	(2,600,000)	-
Accelerated College Experience Tuition	882,000	764,400	764,400
Accelerated College Experience Tuition Refund	(589,500)	-	-
Graduation Alliance	1,359,625	1,523,500	1,523,500
Foreign Exchange Program	-	321,000	321,000
Shared Services	10,246,854	11,854,700	11,169,800
Misc Revenue	90,244	5,000	5,000
TOTAL LOCAL SOURCES	15,982,175	14,223,100	16,119,400
STATE SOURCES			
Section 147a MPSERS Normal Cost Offset	143,069	79,200	79,200
Section 147c MPSERS UAAL Rate Stabilization	1,238,835	1,358,200	1,377,700
Section 147e MPSERS Employer DC Match	23,464	17,600	17,600
TOTAL STATE SOURCES	1,405,368	1,455,000	1,474,500
OTHER FINANCING SOURCES			
Indirect Revenue	512,343	567,400	484,400
TOTAL OTHER FINANCING SOURCES	512,343	567,400	484,400
TOTAL REVENUE	17,899,886	16,245,500	18,078,300
TOTAL REVENUE AND BEG BALANCE	22,505,532	22,076,700	22,432,700
EXPENDITURES			
Virtual Learning Academy K-8	2,539,069	1,789,100	1,907,800
Virtual Learning Academy 9-12	586,077	372,000	374,100
Oakland Accelerated College Experience	855,687	880,500	911,500
Graduation Alliance	1,253,283	1,493,800	1,497,000
Foreign Exchange Program	1,250	256,800	259,400
Shared Services	10,841,090	12,250,500	13,428,200
Cost Recovery & Tuition Program Administration	597,878	679,600	789,500
TOTAL EXPENDITURES	16,674,334	17,722,300	19,167,500
FUND EQUITY, END OF YEAR			
Non-spendable for prepaids and deposits	81,641	81,600	81,600
Committed	5,749,557	4,272,800	3,183,600
TOTAL FUND EQUITY, END OF YEAR	5,831,198	4,354,400	3,265,200
TOTAL EXPEND AND ENDING BALANCE	22,505,532	22,076,700	22,432,700

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
OAKLAND NETWORK FOR EDUCATION FUND 271
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable for prepaids and deposits	249,307	129,200	129,200
Committed	8,502,103	9,940,300	13,154,500
FUND EQUITY, BEGINNING OF YEAR	8,751,410	10,069,500	13,283,700
REVENUE			
Operating Transfer In - GEF	1,013,400	613,400	413,400
Operating Transfer In - SEF	6,600	6,600	6,600
Operating Transfer In - CFEF	6,600	6,600	6,600
Operating Transfer In - HR/Finance Consortium	250,000	100,000	50,000
CTN Revenue	-	2,820,700	-
ONE capital outlay fees	534,785	534,800	534,800
Erate Discount	66,557	66,600	66,600
Interest Earned	11,669	290,000	174,000
TOTAL REVENUE	1,889,611	4,438,700	1,252,000
TOTAL REVENUE AND BEG BALANCE	10,641,021	14,508,200	14,535,700
EXPENDITURES			
Expenditures	571,484	1,224,500	2,343,900
TOTAL EXPENDITURES	571,484	1,224,500	2,343,900
FUND EQUITY, END OF YEAR			
Non-spendable for prepaids and deposits	129,268	129,200	129,200
Committed	9,940,269	13,154,500	12,062,600
TOTAL FUND EQUITY, END OF YEAR	10,069,537	13,283,700	12,191,800
TOTAL EXPEND AND ENDING BALANCE	10,641,021	14,508,200	14,535,700

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
OAKLAND NETWORK FOR EDUCATION FUND 271
FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION			FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
221	XXXX	Literacy Essentials Oakland - CPDI	142,003	804,700	904,100
231	3170	Legal Fees	-	5,000	5,000
284	3190	Other Professional & Tech Services	294,805	194,800	194,800
284	4120	Equipment Repair & Maintenance	134,676	200,000	220,000
284	5990	Misc Supplies & Materials	-	10,000	10,000
456	6220	ONE Infrastructure	-	-	1,000,000
284	6410	New Equip/Furniture-Depreciable	-	10,000	10,000
OAKLAND NETWORK FOR EDUCATION FUND			571,484	1,224,500	2,343,900

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 MEDICAID FUND 273
 FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable - prepaids & deposits	3,127	3,400	3,400
Committed	-	(3,400)	(3,400)
TOTAL FUND EQUITY, BEGINNING OF YEAR	3,127	-	-
REVENUE			
LOCAL SOURCES			
Medicaid Cost Recovery Fees	11,042,887	463,500	565,400
Medicaid Service Fees	600,670	10,725,100	10,725,100
Medicaid Service Fees - Caring 4 Students	542,806	469,600	469,600
Interest Earned	5,265	169,000	101,400
TOTAL LOCAL SOURCES	12,191,628	11,827,200	11,861,500
STATE SOURCES			
MPERS 147a Normal Cost Offset	6,518	3,300	3,300
MPERS 147c UAAL Rate Stabilization	52,907	57,300	58,100
MPERS 147e Employer DC Match	1,069	700	700
TOTAL STATE SOURCES	60,494	61,300	62,100
FEDERAL SOURCES			
Medicaid Outreach Fees	738,035	541,500	541,500
TOTAL REVENUE	12,990,157	12,430,000	12,465,100
TOTAL REVENUE AND BEG BALANCE	12,993,284	12,430,000	12,465,100
EXPENDITURES			
Expenditures	12,993,284	12,430,000	12,465,100
TOTAL EXPENDITURES	12,993,284	12,430,000	12,465,100
FUND EQUITY, END OF YEAR			
Non-Spendable for Prepaids, Inventory & Deposits	3,363	3,400	3,400
Committed	(3,363)	(3,400)	(3,400)
TOTAL FUND EQUITY, END OF YEAR	-	-	-
TOTAL EXPENDITURES AND ENDING BALANCE	12,993,284	12,430,000	12,465,100

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 MEDICAID FUND 273
 FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION		FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
S09	SALARIES			
1390	Other Prof Business Salary	258,623	273,100	282,000
1620	Secretarial/Clerical/Bookkeepr	47,520	49,900	52,400
1760	Compensated Absences	(6,435)	3,000	3,000
	Salary Total:	299,708	326,000	337,400
B09	EMPLOYEE BENEFITS			
2110	Group Life Insurance	242	200	300
2121	Long Term Disability	636	600	700
2122	Short Term Disability	1,005	1,000	1,100
2137	Group Health	38,457	39,600	41,100
2142	Dental Health Care	5,037	4,600	3,300
2152	Vision Care	539	300	400
2490	Other Prof Srvs for Employees	1,600	1,200	1,200
2820	Contr To Retirement Funds	81,597	85,900	103,000
2821	Defined Contribution Employer Match	5,459	4,800	5,800
2822	Personal Healthcare Funds	1,560	1,400	1,700
2823	Contr To Retirement Funds - UAAL	52,907	57,300	58,100
2830	Employer Social Security	22,748	24,100	25,800
2840	Workers Compensation	200	200	200
2920	Cash in Lieu of Benefits	5,521	5,300	5,300
	Benefits Total:	217,508	226,500	248,000
F09	FACILITY OPERATIONS			
3410	Telephone	244	300	300
3910	Property & General Liability Insurance	800	400	400
4110	Land/Bldg Repair & Maintenance	5,716	5,900	5,900
7150	Lease Payment Principal	25,345	24,000	24,000
7250	Lease Payment Interest	1,324	400	400
5990	Misc Supplies & Materials	50	200	200
6410	New Equip/Furniture	-	2,000	-
	Facility Operations Total:	33,479	33,200	31,200
P09	OPERATIONS			
3170	Legal Services	1,853	-	
3190	Other Professional & Tech Serv	83,253	82,300	85,000
3210	Mileage Reimbursement	-	300	300
3220	Employee Reimburse (Conference)	2,044	3,000	3,600
3490	Other Misc Communications	960	1,000	1,000
4120	Equipment Repair & Maintenance	-	500	500
4121	Equipment Repair & Maintenance - printing	-	-	800
5910	Office Supplies	-	500	500
5994	Misc Supplies & Materials - printing	-	-	500
6410	Capital outlay	9,604	500	500
7410	Dues & Fees	150	200	200
8910	Transfers to LEAs - Mediciad Fees	11,046,016	10,725,100	10,725,100
8913	Transfers to LEAs - Outreach Fees	738,035	541,500	541,500
8914	Transfers to LEAs - Caring 4 Students	542,805	469,600	469,600
9990	Indirect	17,869	19,800	19,400
	Operations Total:	12,442,589	11,844,300	11,848,500
MEDICAID FUND TOTAL		12,993,284	12,430,000	12,465,100

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 HR/FINANCE CONSORTIUM FUND 277
 FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	518,116	351,800	387,200
TOTAL FUND EQUITY, BEGINNING OF YEAR	518,116	351,800	387,200
REVENUE			
LOCAL SOURCES			
District Consortium Fees	1,076,639	1,115,000	1,115,000
Interest Earned	633	16,000	9,600
TOTAL LOCAL SOURCES	1,077,272	1,131,000	1,124,600
STATE SOURCES			
MPSERS 147a Normal Cost Offset	10,253	4,600	4,600
MPSERS 147c UAAL Rate Stabilization	81,258	79,500	91,700
MPSERS 147e Employer DC Match	1,682	1,000	1,000
TOTAL STATE SOURCES	93,193	85,100	97,300
OTHER FINANCING SOURCES			
Transfer from GEF - OS Fees	25,000	25,000	25,000
Transfer from SEF - OS Fees	12,500	12,500	12,500
Transfer from CFEF - OS Fees	12,500	12,500	12,500
TOTAL OTHER FINANCING SOURCES	50,000	50,000	50,000
TOTAL REVENUE	1,220,465	1,266,100	1,271,900
TOTAL REVENUE AND BEG BALANCE	1,738,581	1,617,900	1,659,100
EXPENDITURES			
Expenditures	1,386,825	1,230,700	1,293,000
TOTAL EXPENDITURES	1,386,825	1,230,700	1,293,000
FUND EQUITY, END OF YEAR			
Committed	351,756	387,200	366,100
TOTAL FUND EQUITY, END OF YEAR	351,756	387,200	366,100
TOTAL EXPEND AND ENDING BALANCE	1,738,581	1,617,900	1,659,100

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 HR/FINANCE CONSORTIUM FUND 277
 FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
SALARIES			
1510 Information Management	466,538	450,000	504,200
1760 Compensated Absences	(16,722)	6,000	6,000
Salary Total	449,816	456,000	510,200
EMPLOYEE BENEFITS			
2110 Life Insurance	347	300	500
2121 Long Term Disability	912	900	900
2122 Short Term Disability	1,485	1,500	1,500
2137 Group Health	46,639	33,200	34,600
2142 Dental Health Care	6,479	5,300	5,500
2152 Vision Care	822	600	700
2490 Prof Srvs For Employees	1,600	1,200	1,200
2820 Contribution To Retirement	113,945	110,100	130,500
2821 Defined Contribution Emplr Match	13,093	13,900	15,800
2822 Personal Healthcare Fund	3,554	4,200	3,900
2823 Contr To Retirement Funds- UAAL	81,258	79,500	80,600
2830 Social Security	33,437	34,100	38,600
2840 Workers Compensation	200	300	300
2920 Cash In Lieu Of Benefits	4,333	6,200	5,300
2930 Cellular Phone	65	400	400
2950 Vacation Sale	6,436	6,200	6,200
Benefit Total	314,605	297,900	326,500
PURCHASE SERVICES			
3170 Legal Fees	9,057	-	-
3190 Other Prof & Tech Services	15,100	41,000	25,000
3191 Other Prof & Tech Services (PowerSchool)	19,300	20,000	20,000
3210 Mileage Reimbursement	186	1,500	1,500
3220 Conference Travel	8,903	6,500	7,800
3410 Telephone	742	-	-
3450 Copyright Fees/Software	42,657	13,000	13,000
3610 Printing	-	500	300
3910 Property & General Liability Insurance	1,000	800	1,000
4140 Software & Maintenance Agreements	137,088	141,600	155,000
Purchase Service Total	234,033	224,900	223,600
SUPPLIES & MATERIALS			
5990 Misc Supplies/Materials	3,501	4,000	4,500
6421 Computers	-	5,000	-
7410 Dues & Fees	725	1,100	1,200
8110 Operating Transfer - ONE Fund	250,000	100,000	50,000
8110 Operating Transfer - GEF Hosting Fee	103,400	104,000	127,000
8290 Payments to Districts	-	-	2,500
8915 Contingency	-	10,800	11,400
9990 Indirect	30,745	27,000	36,100
Supplies & Materials Total	388,371	251,900	232,700
HR/FINANCE CONSORTIUM TOTAL	1,386,825	1,230,700	1,293,000

**OAKLAND SCHOOLS SCHOOL ACTIVITIES FUND BUDGET
SCHOOL ACTIVITIES FUND 290
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	303,432	263,000	263,000
REVENUE			
Local Source Revenue - Other School Activity Income	71,548	180,000	180,000
TOTAL REVENUE	71,548	180,000	180,000
TOTAL REVENUE AND BEG BALANCE	374,980	443,000	443,000
EXPENDITURES			
Expenditures - Other Support Services	111,961	180,000	180,000
TOTAL EXPENDITURES	111,961	180,000	180,000
FUND EQUITY, END OF YEAR			
Committed	263,019	263,000	263,000
TOTAL EXPENDITURES AND ENDING BALANCE	374,980	443,000	443,000

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2016 REFUNDING BONDS DEBT SERVICE FUND 311
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Restricted	5,770,700	6,926,100	6,427,200
REVENUE			
Interest Earned	(98,721)	169,300	47,000
Operating Transfer In - CFE	3,350,000	1,800,000	3,300,000
TOTAL REVENUE	3,251,279	1,969,300	3,347,000
TOTAL REVENUE AND BEG BALANCE	9,021,979	8,895,400	9,774,200
EXPENDITURES			
Principal - Serial Bonds	975,000	1,395,000	1,460,000
Interest On Serial Bonds	1,120,400	1,071,700	1,001,900
Bank Fees	500	500	500
Investment Fees	-	1,000	1,000
TOTAL EXPENDITURES	2,095,900	2,468,200	2,463,400
FUND EQUITY, END OF YEAR			
Restricted	6,926,079	6,427,200	7,310,800
TOTAL EXPEND AND ENDING BALANCE	9,021,979	8,895,400	9,774,200

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2010 QSCB DEFEASEMENT FUND 313
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	2,843,640	1,989,900	1,231,300
REVENUE			
Interest Earned / Gain (Loss) on Investments	(43,217)	13,900	5,600
TOTAL REVENUE	(43,217)	13,900	5,600
TOTAL REVENUE AND BEG BALANCE	2,800,423	2,003,800	1,236,900
EXPENDITURES			
Investment Fees	-	2,000	2,000
Banking Fees	500	500	500
Transfer to DSF 314	810,000	770,000	770,000
TOTAL EXPENDITURES	810,500	772,500	772,500
FUND EQUITY, END OF YEAR			
Committed	1,989,923	1,231,300	464,400
TOTAL EXPEND AND ENDING BALANCE	2,800,423	2,003,800	1,236,900

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2010 QSCB CONSTRUCTION RESERVE FUND 314
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Restricted	10,335,559	10,139,300	10,741,800
REVENUE			
Interest Earned / Unrealized Gain (Loss) on Investments	(832,429)	5,300	2,200
Federal Interest Subsidy	753,679	754,700	754,700
Operating Transfer In - Fund 313 QSCB	810,000	770,000	770,000
TOTAL REVENUE	731,250	1,530,000	1,526,900
TOTAL REVENUE AND BEG BALANCE	11,066,809	11,669,300	12,268,700
EXPENDITURES			
Interest on Term Bond	925,000	925,000	925,000
Investment Fees	2,500	2,500	2,500
TOTAL EXPENDITURES	927,500	927,500	927,500
FUND EQUITY, END OF YEAR			
Restricted	10,139,309	10,741,800	11,341,200
TOTAL EXPEND AND ENDING BALANCE	11,066,809	11,669,300	12,268,700

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-Spendable prepaids, inventory; and deposits	100,064	79,700	79,700
Committed	8,629,062	11,066,500	19,976,400
TOTAL FUND EQUITY, BEGINNING OF YEAR	8,729,126	11,146,200	20,056,100
Interest Earned - Non Bond Proceeds			
	9,568	225,000	135,000
Operating Transfer In - GEF			
	-	5,200,000	-
Operating Transfer In - CFEF			
	3,850,000	6,100,000	4,400,000
TOTAL REVENUE	3,859,568	11,525,000	4,535,000
TOTAL REVENUE AND BEG BALANCE	12,588,694	22,671,200	24,591,100
EXPENDITURES			
Expenditures	1,442,495	2,615,100	16,928,900
TOTAL EXPENDITURES	1,442,495	2,615,100	16,928,900
FUND EQUITY, END OF YEAR			
Non-Spendable prepaids, inventory; and deposits	79,712	79,700	79,700
Committed	11,066,487	19,976,400	7,582,500
TOTAL FUND EQUITY, END OF YEAR	11,146,199	20,056,100	7,662,200
TOTAL EXPEND AND ENDING BALANCE	12,588,694	22,671,200	24,591,100

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
 CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404
 FISCAL YEAR 2023-2024**

PROGRAM DESCRIPTION					FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
0452	0000	0000	6310	Improvements other than Bldg	31,435	60,700	6,478,100
0455	0000	0000	6220	Bldg Alterations	2,700	-	-
0456	0000	xxxx	3190	Other Prof & Tech Svcs	14,631	10,000	10,000
0456	0000	xxxx	6220	Bldg Alterations	148,863	446,800	8,938,400
0456	0000	xxxx	6242	A/E Consulting Fees	29,500	328,800	100,000
0456	0000	xxxx	6410	Facilities FF&E	789,211	776,800	548,000
0456	0000	0000	6411	Technology FF&E	273,977	677,000	654,400
0261	0000	0000	6510	Vehicles	4,999	115,000	-
0459	0000	0000	XXXX	STEMi Mobile Classroom	147,179	200,000	200,000
CAPITAL PROJECTS FUND TOTAL					1,442,495	2,615,100	16,928,900

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
ADMINISTRATION BUILDING RENOVATIONS - FUND 406
FISCAL YEAR 2023-2024**

*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-Spendable prepaids, inventory; and deposits	175,111	139,500	139,500
Committed	9,874,303	11,344,600	11,179,000
TOTAL FUND EQUITY, BEGINNING OF YEAR	10,049,414	11,484,100	11,318,500
REVENUE			
Interest Earned	12,168	270,000	162,000
Operating Transfer - GEF	1,000,000	400,000	200,000
Operating Transfer - SEF	480,000	192,000	96,000
Operating Transfer - CFEF	520,000	208,000	104,000
TOTAL REVENUE	2,012,168	1,070,000	562,000
TOTAL REVENUE AND BEG BALANCE	12,061,582	12,554,100	11,880,500
EXPENDITURES			
Expenditures	577,528	1,235,600	1,295,600
TOTAL EXPENDITURES	577,528	1,235,600	1,295,600
FUND EQUITY, END OF YEAR			
Non-Spendable prepaids, inventory; and deposits	139,495	139,500	139,500
Committed	11,344,559	11,179,000	10,445,400
TOTAL FUND EQUITY, END OF YEAR	11,484,054	11,318,500	10,584,900
TOTAL EXPEND AND ENDING BALANCE	12,061,582	12,554,100	11,880,500

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
ADMINISTRATION BUILDING RENOVATIONS - FUND 406
FISCAL YEAR 2023-2024**

*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF

PROGRAM DESCRIPTION				FY 2022	FY 2023	FY 2024
				ACTUAL	AMENDMENT 2 BUDGET	PROPOSED BUDGET
0284	4100	6410	New Equip-Depreciable	220,481	344,800	135,300
0284	4200	6410	New Equip-Depreciable	108,258	165,600	65,000
0284	4600	6410	New Equip-Depreciable	112,222	179,200	70,300
0452	4100	6310	Improvements other than bldg	-	10,000	352,500
0452	4200	6310	Improvements other than bldg	-	4,800	169,200
0452	4600	6310	Improvements other than bldg	-	5,200	183,300
0456	4100	6220	Building Improvements	2,750	-	-
0456	4200	6220	Building Improvements	1,320	-	-
0456	4600	6220	Building Improvements	1,430	-	-
0456	4100	6242	A/E Consulting Fees	11,022	20,000	10,000
0456	4200	6242	A/E Consulting Fees	5,291	9,600	4,800
0456	4600	6242	A/E Consulting Fees	5,731	10,400	5,200
0456	4100	6410	New Equip-Depreciable	54,511	209,000	110,000
0456	4200	6410	New Equip-Depreciable	26,166	100,300	52,800
0456	4600	6410	New Equip-Depreciable	28,346	108,700	57,200
0456	4100	6510	New Vehicles - Depreciable	-	34,000	40,000
0456	4200	6510	New Vehicles - Depreciable	-	17,000	19,200
0456	4600	6510	New Vehicles - Depreciable	-	17,000	20,800
CAPITAL PROJECTS FUND TOTAL				577,528	1,235,600	1,295,600

**OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
REVENUE AND EXPENSE BUDGET
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
NET POSITION BEGINNING OF YEAR			
Net investment in capital assets	157,270	82,500	82,500
Unrestricted net position	(542,919)	(799,600)	(1,015,600)
TOTAL NET POSITION, BEGINNING OF YEAR	(385,649)	(717,100)	(933,100)
OPERATING REVENUE			
Production Printing - external services	1,121,688	1,248,000	1,272,000
Production Printing - internal services	393,564	392,000	300,700
Fingerprinting Revenue	119,395	140,000	153,300
MPSERS 147a Normal Cost Offset	8,353	4,200	4,200
MPSERS 147c UAAL Rate Stabilization	68,438	71,400	72,400
MPSERS 147e Employer DC Match	1,370	900	900
Interest on investments	674	8,000	4,800
Miscellaneous & other	5,404	5,400	-
TOTAL OPERATING REVENUE	1,718,886	1,869,900	1,808,300
TOTAL OPERATING REVENUE AND BEG BALANCE	1,333,237	1,152,800	875,200
OPERATING EXPENSES	2,050,375	2,085,900	1,990,700
TOTAL OPERATING EXPENSES	2,050,375	2,085,900	1,990,700
NET POSITION, END OF YEAR			
Net investment in capital assets	82,509	82,500	82,500
Unrestricted net position	(799,647)	(1,015,600)	(1,198,000)
TOTAL NET POSITION, END OF YEAR	(717,138)	(933,100)	(1,115,500)

OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
EXPENSE BUDGET SUMMARY
FISCAL YEAR 2023-2024

OPERATING EXPENSES		Actual	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
		ADOPTED			
S43	SALARIES				
	1170	Department Director	109,680	111,900	114,700
	1620	Secretary/Clerical	272,091	282,700	295,300
	1760	Compensated Absences	(37)	6,000	6,000
	1841	Temporary Retirees	10,374	13,000	13,000
	1990	Overtime Salaries	1,233	3,000	2,000
		Salaries Total	393,341	416,600	431,000
B43	EMPLOYEE BENEFITS				
	2110	Life Insurance	299	300	200
	2121	Long Term Disability	775	700	700
	2122	Short Term Disability	1,223	1,200	1,300
	2137	Group Health	66,155	70,500	69,500
	2142	Dental Health Care	7,593	6,000	7,600
	2152	Vision Care	834	900	1,000
	2490	Other Prof Svcs For Employees	1,600	7,800	7,800
	2820	Contr To Retirement Funds	22,758	107,300	118,000
	2821	Defined Contribution Emplr Match	4,312	4,400	4,200
	2822	Personal Healthcare Fund	1,097	1,100	1,000
	2823	Contr To Retirement Funds-UAAL	68,438	71,400	72,400
	2830	Social Security	28,254	31,200	33,000
	2840	Workers Compensation	200	300	300
	2920	Cash In Lieu of Benefits	6,250	6,000	4,000
		Employee Benefits Total	209,788	309,100	321,000
P43	PURCHASED SERVICES				
	3140	Staff Services	74,968	100,000	100,000
	3210	Mileage Reimbursement	66	300	100
	3220	Conference Reimbursement	-	1,500	-
	3430	Postage	451,493	340,000	340,000
	3450	Copyright Fees/Software	9,977	12,000	10,000
	3490	Other Misc Communication	430	500	200
	4120	Equipment Repair/Maintenance	89,885	128,000	100,000
		Purchased Services Total	626,819	582,300	550,300
		SUPPLIES & MATERIALS			
	5690	Other Resale	444,803	339,600	286,000
	5990	Misc Supplies/Materials	5,835	8,000	7,500
0284	6410	Tech Service Equip - Depreciable	-	19,000	31,400
	6421	New Equip/Furn - Non-Depreciable	-	20,700	15,000
	7410	Dues And Fees	9,288	12,000	11,000
	7910	Miscellaneous Expenditures	720	-	-
	9990	Indirect	58,502	53,000	53,000
0511	7250	Lease Payment Interest	50,858	48,000	48,000
0711	7710	Amortization and Depreciation	40,493	70,000	30,500
0711	7720	Amortization - Right to Use Property	113,866	113,900	114,000
		Supplies & Materials Total	724,365	684,200	596,400
		FACILITIES			
0261	3190	Other Professional & Tech Svcs	1,907	13,900	13,900
	3410	Telephone	3,236	3,200	3,200
	3830	Water & Sewage	577	3,100	3,100
	3840	Waste & Trash Disposal	960	800	800
	3910	Property & Liability	3,300	3,700	3,700
	4110	Land/Bldg Repair & Maintenance	17,566	16,200	14,500
	4111	Land/Bldg Repair & Maintenance	4,347	2,500	2,500
	4216	Building Rent	299	-	-

**OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
EXPENSE BUDGET SUMMARY
FISCAL YEAR 2023-2024**

OPERATING EXPENSES		Actual	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
5510	Natural Gas		4,697	7,600	7,600
5520	Electricity		33,512	37,100	37,100
5990	Misc Supplies/Materials		207	600	600
6410	New Equip/Furniture		25,753	5,000	5,000
Facilities Total			96,062	93,700	92,000
TOTAL OPERATING EXPENSES			2,050,375	2,085,900	1,990,700

**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET
RISK RELATED ACTIVITY FUND - FUND 810
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
Net Position, Beginning of Year			
Claim Fluctuation Reserve - Health Care Insurance	100,000	100,000	100,000
Claim Fluctuation Reserve - Dental Insurance	276,800	276,800	276,800
Claim Fluctuation Reserve - Vision Insurance	31,000	31,000	31,000
Claim Fluctuation Reserve - Life Insurance	1,500	1,700	1,700
Claim Fluctuation Reserve - Short/Long Term Disability Insurance	11,000	11,400	11,400
Claim Fluctuation Reserve - Workers Compensation Insurance	24,500	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	700	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	300	300	300
Claim Fluctuation Reserve - Professional Liability	600,000	640,000	680,000
Claim Fluctuation Reserve - Cyber Liability	500,000	1,000,000	1,000,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insurance	4,900	6,100	6,100
Contingency Reserve - W/C Settlements	100,000	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900	72,900
Contingency Reserve - Wellbeing	49,987	40,000	15,000
Unrestricted Net Position	105,302	107,600	138,800
Total Net Position, Beginning of Year	1,928,889	2,453,700	2,499,900
Operating Revenues			
Compensated Absences	(112,036)	600,000	600,000
Healthcare contribution	6,432,543	6,557,700	6,853,300
Health ins. opt out	385,358	320,000	349,200
Health ins. non-cap/other	134,770	180,100	201,000
Dental contribution	899,176	615,500	653,900
Vision contribution	100,088	63,600	65,500
Life Ins. contribution	34,374	34,900	38,000
STD Ins. contribution	136,895	142,600	144,000
LTD Ins. contribution	90,850	93,600	93,700
Worker Compensation contribution	20,500	33,000	34,000
Unemployment contribution	-	23,000	23,000
General Liability contribution	19,200	20,900	18,500
Errors & Omissions Liability contribution	5,300	6,000	6,000
Professional Liability contribution	40,000	40,000	40,000
Building, Vehicle & Other Insurance contribution	124,100	135,300	150,000
Cyber Liability contribution	569,500	80,000	150,000
Wellbeing Program	53,880	33,400	43,400
Safety Program	10,300	-	-
Investment Income	3,680	84,700	50,800
TOTAL REVENUE	8,948,478	9,064,300	9,514,300
Operating Expenses			
Compensated Absences	(114,317)	600,000	600,000
Health Insurance	6,432,557	6,557,700	6,853,300
Health Ins. opt out	385,357	320,000	349,200
Benefits Specialist Wages	57,283	75,500	79,100
Benefits Specialist Retirement	23,080	35,000	37,500
Benefits Specialist FICA	4,131	5,700	5,900
Wellbeing program	63,880	58,400	58,400
Benefits administration	50,277	67,200	80,000
Dental Insurance	899,174	615,500	653,900
Vision Insurance	100,089	63,600	65,500
Life Insurance	34,165	34,900	38,000
STD Insurance	136,528	142,600	144,000
LTD Insurance	90,846	93,600	93,700
Worker Compensation Insurance	30,016	33,000	34,000
Unemployment	-	23,000	23,000
General Liability Insurance	18,965	16,800	18,500
Errors & Omissions Liability Insurance	5,296	4,900	6,000
Building, Vehicle & Other Insurance	122,894	133,000	150,000
Cyber Insurance	69,506	112,700	150,000
Safety Program	3,718	15,000	15,000

**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET
RISK RELATED ACTIVITY FUND - FUND 810
FISCAL YEAR 2023-2024**

	FY 2022 ACTUAL	FY 2023 AMENDMENT 2 BUDGET	FY 2024 PROPOSED BUDGET
Safety Program - COVID related	10,185	10,000	-
Total Operating Expenses	8,423,630	9,018,100	9,455,000
Net Operating Profit (Loss)	524,848	46,200	59,300
Net Position, End of Year			
Claim Fluctuation Reserve - Health Care Insurance	100,000	100,000	100,000
Claim Fluctuation Reserve - Dental Insurance	276,800	276,800	276,800
Claim Fluctuation Reserve - Vision Insurance	31,000	31,000	31,000
Claim Fluctuation Reserve - Life Insurance	1,700	1,700	1,700
Claim Fluctuation Reserve - Short/Long Term Disability Insurance	11,400	11,400	11,400
Claim Fluctuation Reserve - Workers Compensation Insurance	15,000	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	900	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	300	300	300
Claim Fluctuation Reserve - Professional Liability	640,000	680,000	720,000
Claim Fluctuation Reserve - Cyber Liability	1,000,000	1,000,000	1,000,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insurance	6,100	6,100	6,100
Contingency Reserve - W/C Settlements	100,000	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900	72,900
Contingency Reserve - Wellbeing	40,000	15,000	-
Unrestricted Net Position	107,637	138,800	173,100
Total Net Position, End of Year	2,453,737	2,499,900	2,559,200
RRAF Informational Notes - End of Year Balance Sheet Accruals:			
Provision for Compensated Absences - GEF	855,296	855,300	855,300
Provision for Compensated Absences - SEF	670,163	670,200	670,200
Provision for Compensated Absences - CFEF	1,024,489	1,024,500	1,024,500
Provision for Compensated Absences - PPEF	34,435	34,400	34,400
Provision for Compensated Absences - Medicaid	23,171	23,200	23,200
Provision for Compensated Absences - HR/FIN Consortium	36,192	36,200	36,200
Provision for Compensated Absences - Shared Services/Tuition Prog.	539,777	539,800	539,800
Provision for Compensated Absences - FICA	243,539	243,500	243,500
Total Provision for Compensated Absences	3,427,062	3,427,100	3,427,100

Oakland Schools 5 Year Capital Plan

Oakland Schools Capital Outlay Needs 5-year plan by Funding Source	Fund Number	Ending Fund Balance 6/30/2022	Projected Needs 2022-23	Projected Needs 2023-24	Projected Needs 2024-25	Projected Needs 2025-26	Projected Needs 2026-27	Projected Needs 2027-28	Total Projected Needs FY23-FY28	Net Transfers In/Out FY23-FY28	Estimated Fund Balance Surplus (Deficit) 6/30/2028
I.T. Refresh/Capital Projects GEF (A)	100	N/A	\$ 728,000	\$ 797,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 1,915,500	\$ -	N/A
I.T. Refresh/Capital Projects SEF (A)	200	N/A	\$ 48,800	\$ 48,800	\$ 48,800	\$ 48,800	\$ 48,800	\$ 48,800	\$ 292,800	\$ -	N/A
I.T. Refresh/Capital Projects CFEF (A)	600	N/A	\$ 48,700	\$ 48,700	\$ 48,700	\$ 48,700	\$ 48,700	\$ 48,700	\$ 292,200	\$ -	N/A
Special Ed Assistive Tech + other capital needs	200	N/A	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,800,000	\$ -	N/A
Summit	200/710	N/A	\$ 101,300	\$ 70,900	\$ 3,000	\$ 146,000	\$ 41,000	\$ 78,800	\$ 441,000	\$ -	N/A
White Oaks	100/273	N/A	\$ 9,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,300	\$ -	N/A
O.N.E. (B)	271	N/A	\$ -	\$ 1,000,000	\$ 4,000,000	\$ -	\$ 2,000,000	\$ -	\$ 7,000,000	\$ -	N/A
Medicaid	273	N/A	\$ 3,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ -	N/A
VLACK-8	270	N/A	\$ 200,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 600,000	\$ -	N/A
ACE	270	N/A	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000	\$ -	N/A
Capital Projects CFEF	404	\$ 11,066,500	\$ 2,615,100	\$ 14,073,200	\$ 10,739,700	\$ 4,726,300	\$ 7,242,800	\$ 10,810,900	\$ 50,208,000	\$ 33,000,000	\$ (6,141,500)
Capital Projects Admin Bldg	406	\$ 11,344,600	\$ 1,235,600	\$ 1,295,500	\$ 751,000	\$ 1,311,000	\$ 436,000	\$ 862,300	\$ 5,891,400	\$ 3,600,000	\$ 9,053,200
PP&G	710	\$ 532,700	\$ 188,900	\$ 194,300	\$ 210,000	\$ 198,000	\$ 150,000	\$ 179,100	\$ 1,120,300	\$ -	\$ (587,600)
Totals			\$ 5,499,500	\$ 17,928,900	\$ 16,298,700	\$ 6,976,300	\$ 10,464,800	\$ 12,526,100	\$ 69,694,300	\$ 36,600,000	\$ 2,324,100

FOOTNOTES

(A) IT refresh:

*I.T. Refresh across 3 funds:	2023 \$ 825,500
	2024 \$ 895,000
	2025 \$ 195,000
	2026 \$ 195,000
	2027 \$ 195,000
	2028 \$ 195,000
5-year total	\$ 2,500,500

Oakland Schools 5 Year Capital Plan

	2023						2023					
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Medicaid	Summit	White Oaks	Instr/Curr Programs	TOTAL	
I.T.	57%	8.0%	8.0%	8.5%	8.0%	3%	1%				94%	
I.T. Staff Allocations %	\$ 195,000					\$ 900					\$ 195,900	
OS desktops/laptops/labs/mobile devices	\$ 630,500										\$ 630,500	
GEF/SEF/CFEF Capital Projects		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000						\$ 400,000	
CFEF desktops/laptops/labs		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000						\$ 100,000	
CFEF mobile devices		\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 2,800	\$ 1,000	\$ 6,600	\$ 1,000		\$ 94,000	
OS Servers including virtual/OS Voice upgrade											\$ -	
OS Security (firewalls/filtering)											\$ -	
OS SAN											\$ -	
OS Backup											\$ -	
OS Network Electronics	\$ 460,000							\$ 35,000	\$ 5,000		\$ 500,000	
CFEF Network Electronics											\$ -	
OS Telecomm/Enterprise Software Licensing											\$ -	
AV	\$ 154,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 8,200	\$ 2,800	\$ 19,200	\$ 2,800		\$ 275,000	
Cabling Services	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500			\$ 500	\$ 500		\$ 4,000	
ONE Network electronics											\$ -	
	\$ 1,493,100	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 11,900	\$ 3,800	\$ 61,300	\$ 9,300	\$ -	\$ 2,199,400	
Curriculum / Instruction												
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000						\$ 60,000	
CFE Instructional Capital (Program Refresh)		\$ 87,500	\$ 87,500	\$ 87,500	\$ 87,500						\$ 350,000	
CFE STEMI					\$ 200,000					\$ 300,000	\$ 300,000	
Special Ed Assistive Technology + other Capital needs										\$ 200,000	\$ 200,000	
VLAC K-8										\$ 20,000	\$ 20,000	
ACE										\$ 520,000	\$ 1,130,000	
	\$ -	\$ 102,500	\$ 102,500	\$ 102,500	\$ 302,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,130,000	
Facilities												
Asphalt Repairs		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000						\$ 60,000	
Parking lot Repaving											\$ -	
Building Updates		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000						\$ 80,000	
Concrete Repairs/Replacement/Leveling	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000			\$ 30,000			\$ 70,000	
Program Redesign		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000						\$ 300,000	
Electrical Updates	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000						\$ 50,000	
Flooring Updates	\$ 85,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000						\$ 125,000	
HVAC	\$ 80,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000						\$ 180,000	
Lighting & Energy Efficiency Upgrades	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000						\$ 50,000	
Maintenance Equipment		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000						\$ 40,000	
Painting/updates	\$ 200,000										\$ 200,000	
Plumbing	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000						\$ 40,000	
Roof Repair/Replace	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000						\$ 25,000	
Security/card access/fire improvements	\$ 50,000	\$ 130,000	\$ 10,000	\$ 215,100	\$ 10,000						\$ 415,100	
Snow Removal Equipment		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000						\$ 8,000	
Move related costs											\$ -	
Furniture	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000			\$ 10,000	\$ -		\$ 160,000	
Exterior - Brick Tuck-pointing											\$ 25,000	
Vehicles-Van Replacements/STEM Truck	\$ 50,000				\$ 115,000						\$ 165,000	
ADA Compliant Equipment											\$ -	
	\$ 568,000	\$ 350,000	\$ 240,000	\$ 450,100	\$ 345,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 1,993,100	
Sub-total Facilities												
PP&G												
Production Print & Graphics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,000	\$ -	\$ -	\$ -	\$ -	\$ 177,000	
Sub-total PP&G												
GRAND TOTAL	\$ 2,061,100	\$ 607,500	\$ 497,500	\$ 707,600	\$ 802,500	\$ 188,900	\$ 3,800	\$ 101,300	\$ 9,300	\$ 520,000	\$ 5,499,500	

Oakland Schools 5 Year Capital Plan

	2024						2024					
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Summit	Instr/Curr Programs	Visions	TOTAL		
I.T.												
I.T. Staff Allocations %	\$ 195,000					3%				\$ 195,000		
OS desktops/laptops/labs/mobile devices	\$ 700,000					8.0%				\$ 700,000		
GEF/SEF/CFEF Capital Projects										\$ 400,000		
CFEF desktops/laptops/labs	\$ 163,600	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 8,600	\$ 100,000		
CFEF mobile devices	\$ 52,700	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 2,800	\$ 287,100		
OS Servers including virtual/OS Voice upgrade										\$ 94,000		
OS Security (firewalls/filtering)										\$ -		
OS SAN										\$ -		
OS Backup	\$ 26,300	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 1,400	\$ 47,000		
OS Network Electronics										\$ -		
CFEF Network Electronics	\$ 26,900	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 1,500	\$ 48,000		
OS Telecomm/Enterprise Software Licensing	\$ -									\$ -		
AV	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 4,000		
Cabling Services	\$ 1,000,000									\$ 1,000,000		
ONE Network electronics	\$ 2,165,500	\$ 163,600	\$ 163,600	\$ 163,600	\$ 163,600	\$ 163,600	\$ 163,600	\$ 163,600	\$ 14,300	\$ 2,875,100		
Sub-total I.T.												
Curriculum / Instruction												
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000		\$ 60,000		
CFE Instructional Capital (Program Refresh)		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000		\$ 140,000		
CFE STEMI								\$ 300,000		\$ 200,000		
Special Ed Assistive Technology + other Capital needs								\$ 80,000		\$ 300,000		
VLAC K-8								\$ 20,000		\$ 80,000		
ACE								\$ 400,000		\$ 20,000		
Sub-total Curriculum/Instruction										\$ 800,000		
Facilities												
Asphalt Repairs	\$ 700,000	\$ 1,412,700	\$ 1,412,700	\$ 1,412,700	\$ 1,540,000					\$ 6,478,100		
Parking lot Repaving	\$ 5,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000			\$ 5,000		\$ 90,000		
Building Updates	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 35,000		
Concrete Repairs/Replacement/Leveling		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 400,000		
Program Redesign	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 50,000		
Electrical Updates	\$ 65,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000			\$ 10,000		\$ 115,000		
Flooring Updates	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 102,600			\$ 10,000		\$ 212,600		
HVAC	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000			\$ 10,000		\$ 45,000		
Lighting & Energy Efficiency Upgrades		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 40,000		
Maintenance Equipment										\$ -		
Painting/updates	\$ 5,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000			\$ 5,000		\$ 42,000		
Plumbing	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 25,000		
Roof Repair/Replace	\$ 100,000	\$ 5,880,000	\$ 105,000	\$ 105,000	\$ 105,000					\$ 6,295,000		
Security/card access/fire improvements		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000					\$ 8,000		
Snow Removal Equipment										\$ -		
Move related costs										\$ -		
Furniture	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000					\$ 110,000		
Exterior - Brick Tuck-pointing	\$ 80,000	\$ 600	\$ 5,900	\$ 41,600						\$ 48,100		
Vehicles-Van Replacements/STEM Truck										\$ 80,000		
ADA Compliant Equipment										\$ -		
Sub-total Facilities	\$ 1,025,000	\$ 7,523,300	\$ 1,753,600	\$ 1,789,300	\$ 1,952,600			\$ 30,000		\$ 14,073,800		
PP&G												
Production Print & Graphics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000				\$ 180,000		
Sub-total PP&G						\$ 180,000				\$ 180,000		
GRAND TOTAL	\$ 3,190,500	\$ 7,736,900	\$ 1,967,200	\$ 2,002,900	\$ 2,366,200	\$ 194,300	\$ 70,900	\$ 400,000	\$ -	\$ 17,928,900		

Oakland Schools 5 Year Capital Plan

	2026							Instri/Curr Programs	Summit	PP&G	NE Campus	NW Campus	SE Campus	SW Campus	Main Campus	TOTAL
	57%	8.0%	8.0%	8.5%	8.0%	3%	8.0%									
Oakland Schools Capital Outlay Needs 5-year Plan School Fiscal Years 2022-27																
I.T.																
I.T. Staff Allocations %	\$ 195,000															\$ 195,000
OS desktops/laptops/labs/mobile devices		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000									\$ 400,000
GEF/SEF/CFEF Capital Projects		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000									\$ 100,000
CFEF desktops/laptops/labs		\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000		\$ 6,000							\$ 200,000
CFEF mobile devices		\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000									\$ 200,000
OS Servers including virtual/OS Voice upgrade		\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000									\$ 600,000
OS Security (firewalls/filtering)		\$ 342,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000									\$ 600,000
OS SAN		\$ 115,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000									\$ 200,000
OS Backup		\$ 115,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000									\$ 200,000
OS Network Electronics																
CFEF Network Electronics																
OS Telecomm/Enterprise Software Licensing																
AV																
Cabling Services	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 1,000						\$ 4,000	
ONE Network electronics																
	\$ 881,000	\$ 221,500	\$ 221,500	\$ 221,500	\$ 221,500	\$ 221,500	\$ 221,500	\$ 36,000	\$ 96,000						\$ 1,899,000	
Sub-total I.T.																
Curriculum / Instruction																
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000									\$ 60,000
CFE Instructional Capital (Program Refresh)		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000									\$ 200,000
CFE STEMi																\$ 200,000
Special Ed Assistive Technology + other Capital needs																\$ 300,000
VLAC K-8																\$ 80,000
ACE																\$ 20,000
	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ -	\$ -						\$ 860,000	
Sub-total Curriculum/Instruction																
Facilities																
Asphalt Repairs		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000									\$ 20,000
Parking lot Repaving																
Building Updates	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000									\$ 90,000
Concrete Repairs/Replacement/Leveling	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000									\$ 30,000
Program Redesign		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000									\$ 400,000
Electrical Updates	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000									\$ 45,000
Flooring Updates	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 50,000							\$ 140,000
HVAC	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000									\$ 1,700,000
Lighting & Energy Efficiency Upgrades	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000									\$ 45,000
Maintenance Equipment		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000									\$ 40,000
Painting/updates																
Plumbing		\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000									\$ 32,000
Roof Repair/Replace	\$ 500,000	\$ 5,000	\$ 584,300	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000									\$ 1,099,300
Security/card access/fire improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000									\$ 50,000
Snow Removal Equipment		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000									\$ 8,000
Move related costs																
Furniture	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000									\$ 110,000
Exterior - Brick Tuck-pointing																
Vehicles-Van Replacements/STEM Truck		\$ 82,000	\$ 82,000	\$ 82,000	\$ 82,000	\$ 82,000	\$ 82,000									\$ 246,000
ADA Compliant Equipment																
	\$ 625,000	\$ 327,000	\$ 2,481,300	\$ 327,000	\$ 327,000	\$ 327,000	\$ 327,000	\$ -	\$ 50,000						\$ 4,055,300	
Sub-total Facilities																
Production Print & Graphics								\$ 162,000							\$ 162,000	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,000	\$ -					\$ -	\$ 162,000	
Sub-total PP&G																
	\$ 1,506,000	\$ 613,500	\$ 2,767,800	\$ 613,500	\$ 613,500	\$ 613,500	\$ 613,500	\$ 198,000	\$ 146,000	\$ 400,000	\$ 731,500	\$ 146,000	\$ 146,000	\$ 400,000	\$ 6,976,300	
GRAND TOTAL																

Oakland Schools 5 Year Capital Plan

	2027					2027				
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Summit	Instr/Curr Programs	TOTAL	
I.T.	57%	8.0%	8.0%	8.5%	8.0%	3%			93%	
I.T. Staff Allocations %	\$ 195,000								\$ 195,000	
OS desktops/laptops/labs/mobile devices	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ -	
GEF/SEF/CFEF Capital Projects		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				\$ 400,000	
CFEF desktops/laptops/labs									\$ 100,000	
CFEF mobile devices										
OS Servers including virtual/OS Voice upgrade										
OS Security (firewalls/filtering)										
OS SAN										
OS Backup										
OS Network Electronics	\$ 335,000						\$ 40,000		\$ 375,000	
CFEF Network Electronics		\$ 118,800	\$ 118,700	\$ 118,700	\$ 118,800				\$ 475,000	
OS Telecomm/Enterprise Software Licensing										
AV										
Cabling Services	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500		\$ 1,000		\$ 4,000	
ONE Network electronics	\$ 2,000,000								\$ 2,000,000	
	\$ 2,531,000	\$ 244,300	\$ 244,200	\$ 244,200	\$ 244,300	\$ -	\$ 41,000	\$ -	\$ 3,549,000	
Sub-total I.T.										
Curriculum / Instruction										
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000				\$ 60,000	
CFE Instructional Capital (Program Refresh)		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				\$ 200,000	
CFE STEM								\$ 300,000	\$ 200,000	
Special Ed Assistive Technology + other Capital needs								\$ 80,000	\$ 300,000	
VLACK-8								\$ 20,000	\$ 80,000	
ACE								\$ 400,000	\$ 20,000	
Sub-total Curriculum/Instruction	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 265,000	\$ -	\$ -	\$ -	\$ 860,000	
Facilities										
Asphalt Repairs		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 20,000	
Parking lot Repaving										
Building Updates	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000				\$ 90,000	
Concrete Repairs/Replacement/Leveling	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 30,000	
Program Redesign		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ 400,000	
Electrical Updates	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 45,000	
Flooring Updates	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 65,000	
HVAC	\$ 30,000	\$ 124,700	\$ 2,350,000	\$ 265,400	\$ 1,087,600				\$ 3,857,700	
Lighting & Energy Efficiency Upgrades		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 40,000	
Maintenance Equipment		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 40,000	
Painting/updates										
Plumbing		\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000				\$ 32,000	
Roof Repair/Replace		\$ 5,000	\$ 1,103,100	\$ 5,000	\$ 5,000				\$ 1,118,100	
Security/card access/fire improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 50,000	
Snow Removal Equipment		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000				\$ 8,000	
Move related costs									\$ 10,000	
Furniture	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				\$ 100,000	
Exterior - Brick Tuck-pointing										
Vehicles-Van Replacements/STEM Truck										
ADA Compliant Equipment										
Sub-total Facilities	\$ 100,000	\$ 344,700	\$ 3,668,100	\$ 485,400	\$ 1,307,600	\$ -	\$ -	\$ -	\$ 5,905,800	
Production Print & Graphics									\$ 150,000	
Sub-total PP&G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	
GRAND TOTAL	\$ 2,631,000	\$ 654,000	\$ 3,977,300	\$ 794,600	\$ 1,816,900	\$ 150,000	\$ 41,000	\$ 400,000	\$ 10,464,800	

Oakland Schools 5 Year Capital Plan

	2028						2028				GRAND TOTALS MEMO ONLY
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Summit	Instr/Curr Programs	TOTAL		
Oakland Schools Capital Outlay Needs 5-year Plan School Fiscal Years 2022-27											
I.T. Staff Allocations %	\$ 195,000	8.0%	8.0%	8.5%	8.0%	3%			92%	\$ 1,170,900	
OS desktops/laptops/labs/mobile devices	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ -	\$ 1,330,500	
GEF/SEF/CFEF Capital Projects	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				\$ -	\$ 2,400,000	
CFEF desktops/laptops/labs	\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 6,000	\$ 16,000		\$ 100,000	\$ 600,000	
CFEF mobile devices	\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 6,000	\$ 16,000		\$ 200,000	\$ 781,100	
OS Servers including virtual/OS Voice upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 494,000	
OS Security (firewalls/filtering)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 600,000	
OS SAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 247,000	
OS Backup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 875,000	
OS Network Electronics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 475,000	
CFEF Network Electronics	\$ 166,500	\$ 23,300	\$ 23,300	\$ 23,300	\$ 23,300	\$ 8,800	\$ 23,500		\$ 292,000	\$ 340,000	
OS Telecomm/Enterprise Software Licensing	\$ 156,800	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 8,300	\$ 22,300		\$ 275,400	\$ 550,400	
AV	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	\$ 1,000		\$ 4,000	\$ 24,000	
Cabling Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,000,000	
ONE Network electronics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 16,887,900	
Sub-total I.T.	\$ 747,300	\$ 202,800	\$ 202,800	\$ 202,800	\$ 202,800	\$ 29,100	\$ 78,800	\$ -	\$ 1,666,400		
Curriculum / Instruction											
CFE Repair/Replacement	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000				\$ 60,000	\$ 360,000	
CFE Instructional Capital (Program Refresh)	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				\$ 200,000	\$ 1,290,000	
CFE STEMI	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 300,000	\$ 200,000	\$ 1,200,000	
Special Ed Assistive Technology + other Capital needs	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 80,000	\$ 300,000	\$ 1,800,000	
VLAC K-8	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 20,000	\$ 80,000	\$ 600,000	
ACE	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 20,000	\$ 20,000	\$ 120,000	
Sub-total Curriculum/Instruction	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ 400,000	\$ 860,000	\$ 5,370,000	
Facilities											
Asphalt Repairs	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 45,000	\$ 145,000	
Parking lot Repaving	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000				\$ 80,000	\$ 6,558,100	
Building Updates	\$ 50,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 70,000	\$ 540,000	
Concrete Repairs/Replacement/Leveling	\$ 20,000	\$ -	\$ -	\$ -	\$ -				\$ 20,000	\$ 205,000	
Program Redesign	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ 400,000	\$ 2,300,000	
Electrical Updates	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 50,000	\$ 320,000	
Flooring Updates	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 90,000	\$ 625,000	
HVAC	\$ 50,000	\$ 2,300,100	\$ 903,700	\$ 976,300	\$ 1,087,800				\$ 5,317,900	\$ 13,676,200	
Lighting & Energy Efficiency Upgrades	\$ 10,000	\$ 832,700	\$ 1,049,400	\$ 831,100	\$ 718,600				\$ 3,441,800	\$ 5,444,900	
Maintenance Equipment	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 40,000	\$ 240,000	
Painting/updates	\$ 50,000	\$ -	\$ -	\$ -	\$ -				\$ 50,000	\$ 251,800	
Plumbing	\$ 10,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000				\$ 42,000	\$ 220,000	
Roof Repair/Replace	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 20,000	\$ 5,250,500	
Security/card access/fire improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 50,000	\$ 9,011,400	
Snow Removal Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000				\$ 8,000	\$ 48,000	
Move related costs	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 10,000	
Furniture	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				\$ 125,000	\$ 727,000	
Exterior - Brick Tuck-pointing	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 168,500	
Vehicles-Van Replacements/STEM Truck	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 666,000	
ADA Compliant Equipment	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	
Sub-total Facilities	\$ 310,000	\$ 3,342,800	\$ 2,163,100	\$ 2,017,400	\$ 2,016,400	\$ -	\$ -	\$ -	\$ 9,849,700	\$ 46,407,400	
PP&G											
Production Print & Graphics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ 1,029,000	
Sub-total PP&G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ 1,029,000	
GRAND TOTAL	\$ 1,057,300	\$ 3,610,600	\$ 2,430,900	\$ 2,285,200	\$ 2,484,200	\$ 179,100	\$ 78,800	\$ 400,000	\$ 12,526,100	\$ 69,694,300	



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnig, Assist. Superintendent of Business and Operations
Subject: HVAC Installation
Date: April 20, 2023

As part of the Ford Central Office Renovation, one of the previous storage rooms converted to an office requires air conditioning. The low quote for the work is \$16,580 for equipment and installation. This is a split unit that is comparable to the other offices within the building

Funding Source: General Fund

Recommendation

That the Board of Education approve the Ford Office Air Conditioning equipment and installation to not exceed \$16,580.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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To: Amy Kruppe, Superintendent
From: Jason Zirnis, Assistant Superintendent of Business and Operations
Subject: Bus Replacement
Date: April 20, 2023

As part of the assessment of the bus fleet, it was identified the oldest bus needs some additional work. We initially slated that bus for replacement to be next year but as opposed to spending funding on a dilapidated bus we would rather put it towards a new used bus.

We have been in contact with Holland Bus Company and they currently have a select number of lease turn ins. These buses are similar to the buses that we purchased from Ferndale 4 years ago.

The price for the bus we have identified as a good fit for our fleet is 69,000.

We are recommending moving forward with pulling the 23/24 planned expense up a year to save money in repairing a bus that is not going to be in the fleet after the summer.

Funding Source: General Fund

Recommendation

That the Board of Education approve the purchase of a new used bus for 69,000 plus any title or fees.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirniss, Assistant Superintendent of Business and Operations
Subject: Concrete Work at Webb
Date: April 20, 2023

As an unforeseen consequence of bringing back our Transportation Department there has been a significant amount of wear and tear on the concrete in the maintenance lot that needs to be addressed (total costs \$17,000). In review of the facilities with SA Concrete representatives it was noted that the storm drains in the Webb parking lot needed to be addressed (\$12,000).

Due to SA Concretes services within the City the work will be done throughout the summer when they have availability due to the relatively small size of the projects.

It was also noted that there is currently no ADA ramp to the Jardon courtyard for students in wheelchairs to access the space during the school year. SA Concrete provided a quote for that project as well. Totalling \$5,000.



Storm Drain Replacement

Parking Lot Repair

ADA Ramp to Courtyard



Funding Source: Sinking Fund

Recommendation

That the Board of Education approve the three summer concrete projects for Parking Lot Repair, \$17,000, Storm Drain Replacement \$12,000 and ADA Ramp \$5,000.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent

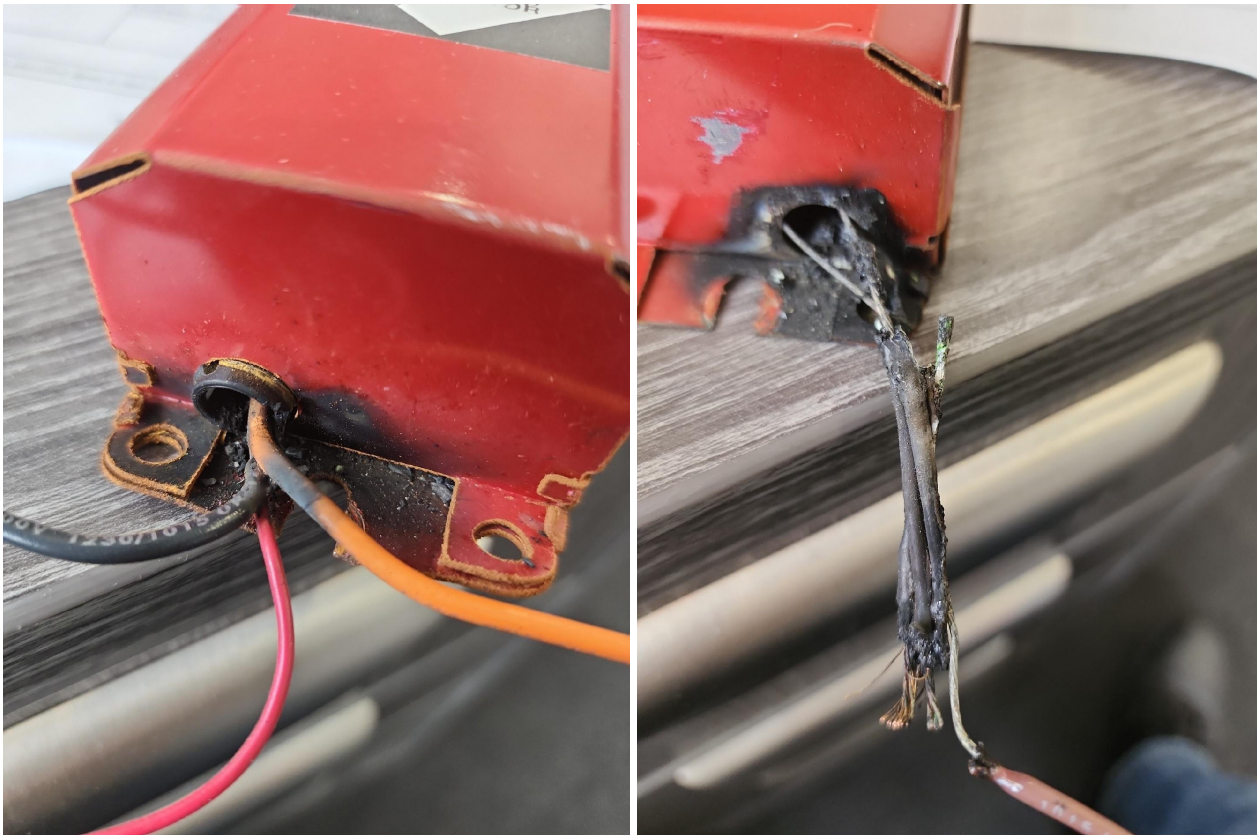


Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnig, Asst Superintendent of Business and Operations
Subject: High School Lighting Project
Date: April 20, 2023

It was identified when reviewing lighting solutions for the High School that a number of the emergency lighting fixtures had defects (noted in the picture below) that caused shorts and some obvious issues. In light of the safety concerns we, on an emergency basis, replaced the lights throughout the halls. In doing so we upgraded the lighting to LED, 2x2 and 2x4 fixtures throughout. Additional work was required to adjust the ceiling grid to receive the new larger fixtures which was part of the total cost.

The total cost of the repairs is \$83,216 which includes 678 hours of labor to date (remaining labor to complete the ceiling tile replacement and several additional fixtures is included in the price). New regular fixtures and emergency lighting fixtures as well as grid replacement and. Direct DTE rebates were included on the fixtures.





**HAZEL PARK
SCHOOLS**

Funding Source: General Fund

Recommendation

That the Board of Education approve the emergency repairs to the HS lighting for \$83,216.50.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

General Counsel

The purpose of this position is to render professional legal advice to the School District; to serve as an effective advocate in administrative court proceedings; and to keep the Superintendent and administration informed of changes in laws, legislation, and their impact on the School District. The General Counsel facilitates the acquisition of real property; ensures that all contracts are legally sufficient and enforceable, and coordinates and provides oversight on litigation with a goal of ensuring compliance in claims against the District. The General Counsel also provides support on student and staff matters, as needed. The General Counsel supports policy development and implementation. The General Counsel shall remain current in Michigan laws and regulations and facilitate training to School Board representatives, and district administrators and employees, as appropriate. The General Counsel is expected to be a positive team member while providing sound legal advice on all legal matters. The General Counsel attends and provides legal advice during all School Board meetings and serves as Parliamentarian.

Essential functions:

- Provides legal opinions, legal interpretations, and recommendations to the Superintendent and District Administration for the purpose of ensuring the district maintains compliance with local, state, and federal regulations.
- Performs investigations and research in the completion of assigned tasks relating to public school affairs.
- Acts as attorney in real estate transactions as directed by the superintendent of schools.
- Oversees compliance of state and federal requirements, such as I-9 employment eligibility verification, Title IX requirements, Office of Civil Rights and Equal Employment Opportunity.
- Supports the Board and the Superintendent at board meetings with questions and procedural processes.
- Reviews, edits, and creates district documents for the purpose of conveying information to both internal and external entities in a legally compliant manner.
- Maintains and catalogs legal documents and contracts for the purpose of ensuring accurate reference materials.
- Represents the Community of Hazel Park Schools in legal matters for the purpose of accurately reflecting the legal desires of the District.
- Advises district staff concerning legal matters for the purpose of maintaining district compliance with local, state, and federal regulations.
- Provides staff development for the purpose of educating others on their legal responsibilities. Attends various meetings at district, regional, and state level for the purpose of conveying and/or gathering information required to perform job functions.
- Assists in the interpretation of rules and policies of the District to staff, students and the community.



- Supports and participates in the District Safety committee.
- Serves on District, state or community councils or committees as assigned or appropriate.
- Prepares a wide variety of written materials for the purpose of documenting activities, providing written references, conveying information, and/or supporting presentations concerning policy and procedure changes.
- Ability to organize work, set priorities and meet deadlines. Ability to establish effective working relationships at all levels of the organization.
- Prepares research and legal advice and requested by the Superintendent.
- Other duties as assigned, including support of the students as requested by the Superintendent.

Requirements:

Skills/Knowledge

- Licensed to practice law in Michigan
- Interprets local, state and federal laws, policies and procedures
- Organize information and material into manageable form
- Apply data collected to resolve problems
- Formulate recommendations, proposals and counter proposals
- Preparing and presenting effective written and verbal reports, recommendations, district policies and procedures
- Works collaboratively across a complex organization and numerous stakeholders
- Legal principles and practices, including civil, criminal, constitutional, contract, employment, administrative and business law and procedures
- Methods, procedures and practices used in the conduct of civil litigation
- School law and state statutes pertaining to schools
- Regulatory powers, limitations, authorities and responsibilities of the board, administration and staff
- Pertinent federal, state and local laws, regulations and court decisions relating to education
- Methods of legal research

Reports To: Superintendent

Physical and Environmental Requirement of the Position:

- The physical emotions and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to sit, lift, carry, move about, hear and speak.
- The employee must occasionally lift 25 to 50 pounds.
- The employee may sit or stand for longer than two hours at a time and may lift objects repeatedly and may undertake repeated motions.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5443
www.hazelparkschools.org

April 18, 2023

Detroit Disposal & Recycling, LLC.
1745 E Milwaukee St
Detroit MI 48211

Dear Karl Krieger,

This written notice is a response to your April 13, 2023 email requesting records under the Freedom of Information Act. In response to your request for records under the Freedom of Information Act, your request is granted as follows:

- Complete copy of the current **waste removal and recycling agreement** between the school district and the current hauler.
- A complete copy of the past 3 months invoices from the current waste removal contractor and the school district.

The records for the above requests are included with the letter.

Please contact me at amy.kruppe@hazelparkschools.org or (248) 658-5220 if you would like to discuss the FOIA request further.

Respectfully,

Amy Y. Kruppe, ED.D.
Superintendent
FOIA Coordinator

Cc: File
Attachments
By: Email

6/21/2019




ADDENDUM

Location	Address	City	Size	Number of Cans	Times a week	Monthly Price
Ford	1620 East Elza Ave	Hazel Park	8 yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Hoover	23720 Hoover Ave	Hazel Park	8 yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Hazel Park HS	23400 Hughes Ave	Hazel Park	8 yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Hazel Park JH	22770 Highland Ave	Hazel Park	8 yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Webb	2100 Woodward Heights	Ferndale	6yd	1	Monday Mornings and Thursday Afternoons	\$122.10
Edison Max	570 East Mapledale Ave	Hazel Park	8 yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Longfellow	24131 South Chrysler Drive	Hazel Park	8yd	1	Monday Mornings and Thursday Afternoons	\$164.50
United Oaks	1001 East Harry Ave	Hazel Park	8yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Webster	431 West Jarvis Ave	Hazel Park	8yd	1	Monday Mornings and Thursday Afternoons	\$164.50
Total Monthly Cost						\$1,438.10
Maintenance Garage	2100 Woodward Heights	Ferndale	30 yd	1	As needed	\$300
						Including 4 tons
						\$35 per ton over 4

*Delivery - \$25 per container

*7% increase per year after first year

X  Date: 7-1-19

Matthew Miller
Director of Business

INVOICE TO

CUSTOMER NAME: Hazel Park Schools
 ATTN: Matt Miller
 ADDRESS: 1620 E ELZA AVE
 CITY: HAZEL PARK, MI
 STATE: 48030
 ZIP CODE: 48030
 TEL. NO.: (248) 658-5213 FAX NO.:

SITE LOCATION

SITE NAME: Hazel Park Schools
 ADDRESS: 1620 E ELZA AVE
 CITY: HAZEL PARK, MI
 STATE: 48030
 ZIP CODE: 48030
 TEL. NO.: (248) 658-5213 FAX NO.:
 AUTHORIZED BY: Matt Miller
 CONTRACT: Matt Miller

Customer Service Agreement



AGREEMENT NUMBER: A194438286
 ACCOUNT NUMBER: 241 -
 EMAIL: mathew.miller@hazelparkschools.org

NO	CONT. GRP	TYPE	SIZE	C	QTY	ACCT. TYPE	C/O	SERV. FREQUENCY	EST. LIFTS	P.O. REQ.	RECF. REQ.	LF CODE	OPEN/ CLOSE DATE	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISP RATE	ADDITIONAL CHARGES	ONE TIME CHARGES	TC/RC CMP
N		FL	8,00Yd(6)	N	1	P	N	2/1W			N	xxxx	8/1/2019	\$164.50	\$135.52			Container Refrshn \$9.00	Delivery \$155.97 Exchange \$200.00 Extra Yds \$30.00 Relocate \$157.30 Removal \$204.49	

Alford Waste Systems, Inc. - DCA Alford Waste Services of Detroit, West Republic Services of Southfield Michigan, Stryker Environmental
 HEREINAFTER REFERRED TO AS THE "COMPANY"

The undersigned individual signing this Agreement on behalf of the Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer.

BY: _____ TITLE: _____
 (AUTHORIZED SIGNATURE)

BY: *Joan Spina*
 (AUTHORIZED SIGNATURE)
 CUSTOMER NAME (PLEASE PRINT): *Hazel Park Schools*

TITLE: *Assistant Superintendent of Business and Operations*
 DATE OF AGREEMENT: *6/27/19*

TERMS AND CONDITIONS

COMMENTS
 Container Refresh Promotional Period: 6 months free.
 Valued Customer Discount - Delivery for 1 container FL 8,00 yard - \$130.87
 Excludes: Schools
 Safety: School
 Service Notes:
 WASTE CONTAINERS 8 CU YD - Customer may cancel service with 30 day notice to Company; in writing, if service failure occurs and is not corrected within 10 business days.
 Fuel Recovery Fee - No, Environmental Recovery Fee - No, Administrative Fee - No
 Example Form: Fuel Recovery Fee, Environmental Recovery Fee, Administrative Fee
 Rate from Unit 08/2020
 Increase 7% 08/2020
 Increase 7% 08/2021

TERM: THE INITIAL TERM OF THIS AGREEMENT SHALL START ON THE DATE ON WHICH SERVICE UNDER THIS AGREEMENT COMMENCES AND SHALL CONTINUE FOR 36 MONTHS. THEREAFTER, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE 36 MONTH TERMS UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION TO THE OTHER AT LEAST 60 DAYS BEFORE THE END OF THE THEN CURRENT TERM. ANY NOTICE OF TERMINATION UNDER THIS AGREEMENT BY CUSTOMER SHALL BE VOID UNLESS SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED, AND ACTUALLY RECEIVED BY COMPANY.

WASTE MATERIALS: The Waste Materials shall not contain any hazardous materials, wastes or substances, toxic substances, wastes or pollutants; contaminants; infectious wastes; medical wastes; or radioactive wastes (collectively, "Excluded Waste"), each as defined by applicable federal, state or local laws or regulations (collectively, "Applicable Laws"). CUSTOMER SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS COMPANY FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, SUITS, PENALTIES, FINES, REMEDIATION COSTS, AND LIABILITIES (INCLUDING COURT COSTS AND REASONABLE ATTORNEYS' FEES) (COLLECTIVELY, "LOSSES") RESULTING FROM THE INCLUSION OF EXCLUDED WASTE IN THE WASTE MATERIALS.

TITLE: Company shall acquire title to Waste Materials when they are loaded into Company's truck. Title to and liability for any Excluded Waste shall remain with Customer and shall at no time pass to Company.

CONTINUED ON NEXT PAGE

TERMS AND CONDITIONS (Continued from previous page)

PAYMENT. Customer shall pay Company for the services and equipment furnished by Company at the rates provided in this Agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real property taxes). Customer shall pay such fees as the Company may impose from time to time by notice to Customer (including, by way of example only, late payment fees, administrative fees and environmental fees), with Company to determine the amounts of such fees in its discretion up to the maximum amount allowed by Applicable Law. Without limiting the foregoing, Customer shall pay Company: (a) a fee of \$50 (which Company may increase from time to time by notice to Customer) for each check submitted by Customer that is an insufficient funds check or is returned or dishonored; and (b) fuel/environmental recovery fees in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Customer shall pay Company within 20 days after the date of Company's invoice. At any time after Company becomes concerned about Customer's creditworthiness or after Customer has made any late payment, Company may request, and if requested Customer shall pay, a deposit in an amount equal to one month's charges under this Agreement.

RATE ADJUSTMENTS. Company may, from time to time by notice to Customer, increase the rates provided in this Agreement to adjust for any increase in: (a) disposal costs; (b) transportation costs due to a change in location of Customer or the disposal or recycling facility used by Company; (c) the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services), U.S. City Average; (d) the average weight per cubic yard of Customer's Waste Materials above the number of pounds per cubic yard upon which the rates provided in this Agreement are based as indicated on the cover page of this Agreement; (e) recycling sorting, processing and related costs; (f) costs related to Customer's failure to separate Recyclable Materials from other Waste Materials, the contamination of the Recyclable Materials, or other decreases in the value of the Recyclable Materials; or (g) Company's costs due to changes in Applicable Laws. Company may increase rates for reasons other than those set forth above with Customer's consent, which may be evidenced verbally, in writing or by the parties' actions and practices.

SERVICE CHANGES. The parties may change the type, size or amount of equipment, the type or frequency of service, and correspondingly the rates by agreement of the parties, which may be evidenced verbally, in writing or by the parties' actions and practices. This Agreement shall apply to any change of location of Customer within the area in which Company provides collection and disposal services.

RECYCLABLE MATERIALS. This section applies in the event Company has expressly agreed to remove and transport Recyclable Materials (material that Company determines can be recycled typically including, without limitation, aluminum cans (UBC - Used Beverage Containers), cardboard (free of wax), ferrous metal cans, mixed office paper, newspaper and plastics containers) to a material recovery facility, recycling center or similar facility. Customer agrees that Company in its sole discretion may determine any single load is contaminated and may refuse to collect it or may charge Customer for any additional costs, including (but not limited to) sorting, processing, transportation and disposal costs. Customer shall comply with all Applicable Laws regarding the separation of solid waste from Recyclable Materials and use of its best efforts to not place items in the container that may result in the decrease in the value of Recyclable Materials or make the Recyclable Materials unsuitable for recycling.

RESPONSIBILITY FOR EQUIPMENT; ACCESS. Any equipment Company furnishes shall remain Company's property. Customer shall be liable for all loss or damage to such equipment (except for normal wear and tear and for loss or damage resulting from Company's handling of the equipment). Customer shall use the equipment only for its proper and intended purpose and shall not overload (by weight or volume), move or alter the equipment. **CUSTOMER SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS COMPANY FROM AND AGAINST ALL LOSSES ARISING FROM ANY INJURY OR DEATH TO PERSONS OR LOSS OR DAMAGE TO PROPERTY (INCLUDING THE EQUIPMENT) ARISING OUT OF CUSTOMER'S USE, OPERATION OR POSSESSION OF THE EQUIPMENT.** Customer shall provide safe, unobstructed access to the equipment on the scheduled collection day. Company may charge an additional fee for any additional collection service required by Customer's failure to provide access.

DAMAGE TO PAVEMENT. Company shall not be responsible for any damages to Customer's pavement, curbing or other driving surfaces resulting from Company providing service at Customer's location.

SUSPENSION. If any amount due from Customer is not paid within 60 days after the date of Company's invoice, Company may, without notice and without terminating this Agreement, suspend collecting and disposing of Waste Materials until Customer has paid such amount to Company. If Company suspends service, Customer shall pay Company a service interruption fee in an amount determined by Company in its discretion up to the maximum amount allowed by Applicable Law.

TERMINATION. In addition to its above suspension rights, Company may terminate this Agreement immediately by written notice to Customer if (a) any of the information contained in any credit application submitted to Company in connection with this Agreement is untrue or (b) Customer breaches this Agreement and fails to cure such breach within 10 days after Company gives Customer written notice of the breach. Company's failure to suspend service or terminate this Agreement when Customer fails to timely pay or otherwise breaches this Agreement shall not constitute a waiver of Company's right to suspend service or terminate this Agreement for any future failure to pay or other breach.

PAYMENT UPON TERMINATION. If Customer terminates this Agreement before its expiration other than as a result of a breach by Company, or if Company terminates this Agreement as a result of a breach by Customer (including nonpayment), Customer shall pay Company an amount equal to the most recent month's monthly charges multiplied by the lesser of (a) six months or (b) the number of months remaining in the term. Customer acknowledges that in the event of such a termination, actual damages to Company would be uncertain and difficult to ascertain, such amount is the best, reasonable and objective estimate of the actual damages to Company, such amount does not constitute a penalty, and such amount is reasonable under the circumstances. Any amount payable under this paragraph shall be in addition to amounts already owing under this Agreement.


ASSIGNMENT. Customer shall not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent.

EXCUSED PERFORMANCE. Except for Customer's obligation to pay amounts due to Company, any failure or delay in performance due to contingencies beyond a party's reasonable control, including strikes, riots, terrorist acts, compliance with Applicable Laws or governmental orders, fires and acts of God, shall not constitute a breach of this Agreement.

ATTORNEYS' FEES. If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation related expenses, and court or other costs incurred in such litigation or proceeding.

MISCELLANEOUS. If service to Customer includes Container Refresh, Customer is limited to requesting one exchange of each participating container every twelve months of paid enrollment; any additional exchange is subject to Company's standard container exchange fee. Customer agrees that during any enrollment year in which Customer receives an exchange under the program, any service change request by Customer to cancel Container Refresh will not be effective until Customer completes payment for twelve (12) consecutive months of enrollment in the program. Company reserves the right, in its sole discretion, to suspend or cancel the Container Refresh program. This Agreement sets forth the entire agreement of the parties and supersedes all prior agreements, whether written or oral, that exist between the parties regarding the subject matter of this Agreement. Company shall have no confidentiality obligation with respect to any Waste Materials. This Agreement shall be binding upon and inure solely to the benefit of the parties and their permitted assigns. If any provision of this Agreement shall be invalid, illegal or unenforceable, it shall be modified so as to be valid, legal and enforceable but so as most nearly to retain the intent of the parties. If such modification is not possible, such provision shall be severed from this Agreement. In either case, the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected thereby. Customer and Company agree that electronic signatures are valid and effective, and that an electronically stored copy of this Agreement constitutes proof of the signature and contents of this Agreement, as though it were an original.

CUSTOMER'S INITIAL:



DATE:

2/22/19



5400 Cogswell Road
Wayne MI 48184-150505

Customer Service (734) 729-8200
RepublicServices.com/Support

Important Information

Generally, you'll have a shorter wait time if you call after Wednesday. With My Republic Services, you can easily pay your bill, schedule a pickup and more. Sign up today at RepublicServices.com/MyAccount

Account Number 3-0241-0059904
Invoice Number 0241-003912678
Invoice Date February 25, 2023
Previous Balance \$3,423.04
Payments/Adjustments -\$3,423.04
Current Invoice Charges \$3,097.18

Autopayment \$3,097.18	Payment Due Date March 17, 2023
-----------------------------------------	--------------------------------------------------

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 02/14	1	-\$3,423.04

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Hazel Park Schools 1620 E Elza Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
Hoover 23720 Hoover Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
Hazel Park Hs 23400 Hughes Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Waste/Recycling Overage 02/15 Pickup Service 03/01-03/31		1.0000	\$30.00 \$281.98	\$30.00 \$281.98
Hazel Park Jh 22770 Highland Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
Webb 2100 Woodward Hts CSA A228767921 Ferndale, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$298.98	\$298.98

8



5400 Cogswell Road
Wayne MI 48184-150505

Do not Pay

* Thank You For Your Automatic Payment *

Autopayment	\$3,097.18
Payment Due Date	March 17, 2023
Account Number	3-0241-0059904
Invoice Number	0241-003912678

Return Service Requested



HAZEL PARK SCHOOLS
1620 E. ELZA AVE
HAZEL PARK MI 48030-2358

00056489
0302

323

Do Billing Address Changes
Check Box #6 on the Rate Card

Make Checks Payable To:



REPUBLIC SERVICES #241
FOR ALLIED WASTE SYSTEMS, INC
PO BOX 9001099
LOUISVILLE KY 40290-1099

30241005990400000039126780003097180003097186



5400 Cogswell Road
Wayne MI 48184-150505

Account Number
Invoice Number
Invoice Date

3-0241-0059904
0241-003912678
February 25, 2023

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Edison Max 570 E Mapledale Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
United Oaks 1001 E Harry Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
Webster 431 W Jarvis Ave CSA A228767921 Hazel Park, MI 1 Waste Container 6 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$209.70	\$209.70
Maintenance Garage 2100 Woodward Hts CSA A228767921 Ferndale, MI 1 Waste Container 30 Cu Yd, On Call Service Extra Tonnage 02/16 Receipt Number 94026 Pickup Service 02/16 Receipt Number 94026	861308	1.2000Tons	\$37.45	\$44.94
		1.0000	\$321.00	\$321.00
Edison 1700 Shevlin St CSA A228767921 Ferndale, MI 1 Waste Container 6 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31 Container Refresh 03/01-03/31		1.0000	\$209.70 \$9.00	\$209.70 \$9.00
Roosevelt 24131 S Chrysler Dr CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 03/01-03/31			\$281.98	\$281.98
CURRENT INVOICE CHARGES, AutoPayment due on March 17, 2023				\$3,097.18



4101 Holiday Dr.
 Flint MI 48507-351212
Customer Service (800) 438-0966
Customer Service (810) 341-9750
 RepublicServices.com/Support

Account Number 3-0237-0014168
Invoice Number 0237-002000778
Invoice Date February 25, 2023
Previous Balance \$368.59
Payments/Adjustments -\$368.59
Current Invoice Charges \$371.13

Important Information

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

Total Amount Due \$371.13	Payment Due Date March 17, 2023
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PAYMENTS/ADJUSTMENTS

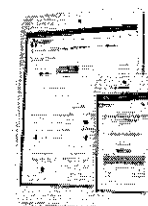
Description	Reference	Amount
Payment- Thank You 02/14	1	-\$368.59

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Hazel Park Schools 6379 Holdridge Rd CSA A194329235 Holly, MI				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 03/01-03/31			\$247.00	\$247.00
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$118.18
CURRENT INVOICE CHARGES				\$371.13

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 Flint MI 48507-351212

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Total Enclosed

Return Service Requested

HAZEL PARK SCHOOLS
 1620 E ELZA AVE
 HAZEL PARK MI 48030-2358

Total Amount Due \$371.13
Payment Due Date March 17, 2023
Account Number 3-0237-0014168
Invoice Number 0237-002000778

For Billing Address Changes, Check Box and Complete Reverse.

Make Checks Payable To:

REPUBLIC SERVICES #237
 PO BOX 9001099
 LOUISVILLE KY 40290-1099



5400 Cogswell Road
Wayne MI 48184-150505

Customer Service (734) 729-8200
RepublicServices.com/Support

Important Information

Generally, you'll have a shorter wait time if you call after Wednesday. With My Republic Services, you can easily pay your bill, schedule a pickup and more. Sign up today at RepublicServices.com/MyAccount

Account Number 3-0241-0059904
Invoice Number 0241-003902952
Invoice Date January 25, 2023
Previous Balance \$5,191.14
Payments/Adjustments -\$5,191.14
Current Invoice Charges \$3,423.04

Autopayment \$3,423.04	Payment Due Date February 14, 2023
-----------------------------------------	-----------------------------------------------------

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 01/03	1	-\$5,191.14

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Hazel Park Schools 1620 E Elza Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Hoover 23720 Hoover Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Hazel Park Hs 23400 Hughes Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Hazel Park Jh 22770 Highland Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Webb 2100 Woodward Hts CSA A228767921 Ferndale, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$298.98	\$298.98
Edison Max 570 E Mapledale Ave CSA A228767921 Hazel Park, MI				

OP
1/21/2023



5400 Cogswell Road
Wayne MI 48184-150505

Do not Pay
* Thank You For Your Automatic Payment *

Autopayment \$3,423.04
Payment Due Date February 14, 2023
Account Number 3-0241-0059904
Invoice Number 0241-003902952

Return Service Requested

For Billing Address Changes,
Check Box and Complete Reverse.

Make Checks Payable To:



HAZEL PARK SCHOOLS
1620 E ELZA AVE
HAZEL PARK MI 48030-2358

00059904
0311



REPUBLIC SERVICES #241
FOR ALLIED WASTE SYSTEMS, INC
PO BOX 9001099
LOUISVILLE KY 40290-1099



5400 Cogswell Road
Wayne MI 48184-150505

Account Number
Invoice Number
Invoice Date

3-0241-0059904
0241-003902952
January 25, 2023

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
United Oaks 1001 E Harry Ave CSA A228767921 Hazel Park, MI				
1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Webster 431 W Jarvis Ave CSA A228767921 Hazel Park, MI				
1 Waste Container 6 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$209.70	\$209.70
Maintenance Garage 2100 Woodward Hts CSA A228767921 Ferndale, MI				
1 Waste Container 30 Cu Yd, On Call Service Pickup Service 01/10 Receipt Number 83256		1.0000	\$321.00	\$321.00
Edison 1700 Shevlin St CSA A228767921 Ferndale, MI				
1 Waste Container 6 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28 Container Refresh 02/01-02/28		1.0000	\$209.70 \$9.00	\$209.70 \$9.00
Roosevelt 24131 S Chrysler Dr CSA A228767921 Hazel Park, MI				
1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 02/01-02/28			\$281.98	\$281.98
Maintenance Garage Temp 2100 Woodward Hts CSA A229126932 Ferndale, MI				
1 Waste Container 30 Cu Yd, On Call Service Extra Tonnage 01/10 Pickup Service 01/10	979742	2.1000Tons 1.0000	\$38.00 \$321.00	\$79.80 \$321.00
CURRENT INVOICE CHARGES, AutoPayment due on February 14, 2023				\$3,423.04





4101 Holiday Dr.
 Flint MI 48507-351212
Customer Service (800) 438-0966
Customer Service (810) 341-9750
 RepublicServices.com/Support

Account Number 3-0237-0014168
Invoice Number 0237-001994943
Invoice Date January 25, 2023
Previous Balance \$2.15CR
Payments/Adjustments \$0.00
Current Invoice Charges \$370.74

Important Information

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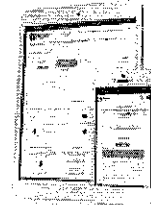
Total Amount Due \$368.59	Payment Due Date February 14, 2023
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CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Hazel Park Schools	6379 Holdridge Rd CSA A194329235			
Holly, MI				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 02/01-02/28			\$247.00	\$247.00
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$117.79
CURRENT INVOICE CHARGES				\$370.74

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4101 Holiday Dr.
 Flint MI 48507-351212

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Total Enclosed

Return Service Requested

HAZEL PARK SCHOOLS
 1620 E ELZA AVE
 HAZEL PARK MI 48030-2358

Total Amount Due \$368.59
Payment Due Date February 14, 2023
Account Number 3-0237-0014168
Invoice Number 0237-001994943

For Billing Address Changes,
 Check Box and Complete Reverse.

Make Checks Payable To:

REPUBLIC SERVICES #237
 PO BOX 9001099
 LOUISVILLE KY 40290-1099



5400 Cogswell Road
Wayne MI 48184-150505
Customer Service (734) 729-8200
RepublicServices.com/Support

Account Number 3-0241-0059904
Invoice Number 0241-003893542
Invoice Date December 25, 2022
Previous Balance \$5,853.48
Payments/Adjustments -\$5,853.48
Current Invoice Charges \$5,191.14

Important Information

Generally, you'll have a shorter wait time if you call after Wednesday . With My Republic Services, you can easily pay your bill, schedule a pickup and more. Sign up today at RepublicServices.com/MyAccount

Autopayment \$5,191.14	Payment Due Date January 14, 2023
----------------------------------	---------------------------------------------

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment- Thank You 12/07	1	-\$5,853.48

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Hazel Park Schools 1620 E Elza Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 01/01-01/31				
			\$281.98	\$281.98
Hoover 23720 Hoover Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 01/01-01/31				
			\$281.98	\$281.98
Hazel Park Hs 23400 Hughes Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 01/01-01/31				
			\$281.98	\$281.98
Hazel Park Jh 22770 Highland Ave CSA A228767921 Hazel Park, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 01/01-01/31				
			\$281.98	\$281.98
Webb 2100 Woodward Hts CSA A228767921 Ferndale, MI 1 Waste Container 8 Cu Yd, 3 Lifts Per Week Pickup Service 01/01-01/31				
			\$298.98	\$298.98
Edison Max 570 E Mapledale Ave CSA A228767921 Hazel Park, MI				



5400 Cogswell Road
Wayne MI 48184-150505

Do not Pay
* Thank You For Your Automatic Payment *

Autopayment	\$5,191.14
Payment Due Date	January 14, 2023
Account Number	3-0241-0059904
Invoice Number	0241-003893542

Return Service Requested

For Billing Address Changes,
Check Box and Complete Reverse.

Make Checks Payable To:

HAZEL PARK SCHOOLS
1620 E ELZA AVE
HAZEL PARK MI 48030-2358

REPUBLIC SERVICES #241
FOR ALLIED WASTE SYSTEMS, INC
PO BOX 9001099
LOUISVILLE KY 40290-1099



5400 Cogswell Road
Wayne MI 48184-150505

Account Number
Invoice Number
Invoice Date

3-0241-0059904
0241-003893542
December 25, 2022

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
1 Waste Container 8 Cu Yd, 3 Lifts Per Week				
Pickup Service 01/01-01/31			\$281.98	\$281.98
United Oaks 1001 E Harry Ave CSA A228767921				
Hazel Park, MI				
1 Waste Container 8 Cu Yd, 3 Lifts Per Week				
Pickup Service 01/01-01/31			\$281.98	\$281.98
Webster 431 W Jarvis Ave CSA A228767921				
Hazel Park, MI				
1 Waste Container 6 Cu Yd, 3 Lifts Per Week				
Pickup Service 01/01-01/31			\$209.70	\$209.70
Maintenance Garage 2100 Woodward Hts CSA A228767921				
Ferndale, MI				
1 Waste Container 30 Cu Yd, On Call Service				
Extra Tonnage 11/28	989089	5.8000Tons	\$37.45	\$217.21
Receipt Number 68856				
Pickup Service 11/28		1.0000	\$321.00	\$321.00
Receipt Number 68856				
Extra Tonnage 12/08	863028	3.2200Tons	\$37.45	\$120.59
Receipt Number 74330				
Pickup Service 12/08		1.0000	\$321.00	\$321.00
Receipt Number 74330				
Pickup Service 12/16		1.0000	\$321.00	\$321.00
Receipt Number 77760				
Edison 1700 Shevlin St CSA A228767921				
Ferndale, MI				
1 Waste Container 6 Cu Yd, 3 Lifts Per Week				
Pickup Service 01/01-01/31			\$209.70	\$209.70
Container Refresh 01/01-01/31		1.0000	\$9.00	\$9.00
Roosevelt 24131 S Chrysler Dr CSA A228767921				
Hazel Park, MI				
1 Waste Container 8 Cu Yd, 3 Lifts Per Week				
Pickup Service 01/01-01/31			\$281.98	\$281.98
Maintenance Garage Temp 2100 Woodward Hts CSA A229126932				
Ferndale, MI				
1 Waste Container 30 Cu Yd, On Call Service				
Extra Tonnage 11/28	989090	5.0700Tons	\$38.00	\$192.66
Receipt Number 68857				
Pickup Service 11/28		1.0000	\$321.00	\$321.00
Receipt Number 68857				
Pickup Service 12/08		1.0000	\$321.00	\$321.00
Receipt Number 74332				
Extra Tonnage 12/16	863063	.8800Ton	\$38.00	\$33.44
Receipt Number 77761				
Pickup Service 12/16		1.0000	\$321.00	\$321.00
Receipt Number 77761				
CURRENT INVOICE CHARGES, AutoPayment due on January 14, 2023				\$5,191.14



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Student Discipline
Date: April 24, 2023

We are presenting this information as part of the expulsion process in accordance with the policy 5610:
The Superintendent will exercise discretion over whether or not to suspend or expel a student for persistent disobedience or gross misconduct. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Superintendent can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Superintendent will still consider these factors in making the determination.

Students are afforded due process per policy 5610:
The Board recognizes exclusion from the educational programs of the District, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and is one that cannot be imposed without appropriate due process, since exclusion deprives a child of the right to an education. The Board also recognizes that it may be necessary for a teacher to remove a student from class for conduct disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided the removal is for a period of less than twenty-four (24) hours.

Per the policy Student #2023-003 has been recommended for expulsion and as outlined in the letters have been provided with further required documentation to petition for reinstatement back into the school on August 1, 2023.

Funding Source: Not Applicable

Strategic Goal Alignment:

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Principal/Athletic Director Approved	Superintendent Approved	Board Shared	Amount Raised
2023 Senior Parent Group	2023 Senior Parent Group	Little Caesar's Pizza Kits	Senior All Night Party, Food, Venue, Gifts, Games	4/7/23		Yes	4/24/23	
Athletic Boosters	Drama Club	Consession @ Spring Play	Raise funds for Drama Club	4/20/23	Yes	Yes	4/14/23	
Athletic Boosters	Drama Club	Consessions	Selling water at commencement	6/3/23	Yes	Yes	4/14/23	

Completed Fundraisers

High School	Girls Softball	Donation based - emails	Equipment wants to help our program reach our full potential	3/20/23	Yes	Yes	3/20/2023	\$3,220.00
HP Booster	Band Boosters	Bowling Night	Raise funds for new drum major stands and equipment	1/27/23	Yes	Yes	2/27/23	\$1,848
HP booster	Band	Catalogue cookie dough	Raise funds for end of year party for all band members	11/16/22		Yes	12/12/22	\$331
HP booster	Band	Coffee and Popcorn	Raise funds for general account	09/12/2022	Yes	9/28/2022	9/19/22	\$622
HP Booster	Band Boosters	Bowling Night	Raise funds for new drum major stands and equipment	1/27/23	Yes	Yes	2/27/23	\$1,848.00
HP booster	Band	Catalogue cookie dough	Raise funds for end of year party for all band members	11/16/22		Yes	12/12/22	\$331.00
HP booster	Band	Coffee and Popcorn	Raise funds for general account	09/12/2022	Yes	9/28/2022	9/19/22	\$622.00
HP booster	Dance Team	Balloon and Flower Table at Home Comp	Raise individual dancer funds, Raise funds to support Dance Team	December	Yes		9/19/22	\$1,037.00
HP booster	Dance Team	Mom Prom/	Raise individual dancer funds, Raise funds to support Dance Team	February	Yes		9/19/22	\$628.00
HP boosters	Dance Team	Garden Fresh Salsa	Raise individual dancer funds, Raise funds to support Dance Team	July	Yes		9/19/22	\$1,520.75
HP booters	Dance Team	Balloon and Flow	Raise individual dancer funds, Raise funds to support Dance Team	March	Yes		9/19/22	\$908.65
HP booster	Dance Team	Golf Outing	Raise funds to help cover competition and costume fees	10/15/2022	Yes	9/28/2022	10/17/22	\$1,627.00
HP booters	Dance Team	Car Wash	Raise individual dancer funds, Raise funds to support Dance Team	July	Yes		10/17/22	\$818.30
HP booters	Dance Team	Car Wash	Raise individual dancer funds, Raise funds to support Dance Team	June	Yes		10/17/22	\$215.91
HP boosters	Dance Team	Sheets	Raise individual dancer funds, Raise funds to support Dance Team	October	Yes		10/17/22	\$229.00
HP boosters	Dance Team	Cookie dough	Raise individual dancer funds, Raise funds to support Dance Team	September	Yes		10/17/22	\$891.50

Hazel Park City School District
 Enrollment Analysis
 Effective Date: 04/20/2023
 Printed: 4/20/2023 5:06 PM

School	(All)
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Count of Student		Grade																		Grand Total		
School Code	Track	-3	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	14	EA	PH	Grand Total	
01611	22/23 INVEST														68	65	51	74			258	
01611 Total															68	65	51	74			258	
01616	22/23 HIGH SCHOOL														149	131	138	110			528	
01616 Total															149	131	138	110			528	
01753	22/23 HOOVER				42	52	49	45	45	42											275	
01753 Total					42	52	49	45	45	42											275	
02176	22/23 MICH CYBER ACD														87	82	87	65			321	
02176 Total															87	82	87	65			321	
02399	22/23 ALL YR JARDON			1	1		2				1	1	2	1		1		2		6	18	
	22/23 JARDON																			51	51	
02399 Total				1	1		2				1	1	2	1		1		2		57	69	
02954	22/23 VIKING VIRTUAL														15	27	67	90			199	
02954 Total															15	27	67	90			199	
04159	22/23 EDISON ELEM						2		2	2	6										12	
	22/23 EDISON HS														9	10	5	4			28	
	22/23 EDISON JHS											6	10	3							19	
	22/23 EDISON PH																			3	3	
04159 Total							2		2	2	6	6	10	3	9	10	5	4		3	62	
04259	22/23 UNITED OAKS				63	65	55	60	43	57											343	
04259 Total					63	65	55	60	43	57											343	
04422	22/23 WEBSTER CHILDHD					38	74														112	
	22/23 WEBSTER ECSE/EA		1		6	6								1			1	2	26		43	
04422 Total			1		44	80								1			1	2	26		155	
07829	22/23 ADVANTAGE											2	7	9	9	18	22	42			109	
	22/23 ADVANTAGE ELEM				3	2		1	1	3											10	
	22/23 ADVANTAGE VIRTUAL													1	8	14	26	96			145	
07829 Total					3	2		1	1	3	2	7	10	17	32	48	138				264	
09372	22/23 JUNIOR HIGH											142	137	142							421	
09372 Total												142	137	142							421	
09429	22/23 WEBB				60	54	60	60	41	52											327	
09429 Total					60	54	60	60	41	52											327	
Grand Total			1	44	81	169	175	166	168	132	161	151	156	157	345	348	396	484	2	26	60	3222



COURSE OFFERINGS INSIDE

REGISTER BY MAY 19, 2023 FOR EARLY CHILDHOOD & ELEMENTARY
REGISTER BY JUNE 23, 2023 FOR HIGH SCHOOL AND JUNIOR HIGH

334

VISIT THE HAZEL PARK SCHOOLS' WEBSITE FOR FORMS. CLICK ENROLLMENT AND THEN SUMMER SCHOOL.



JUNE 26 - AUGUST 3, 2023

HIGH SCHOOL

MONDAY THROUGH THURSDAY - 8-11 AM & 12-3 PM

MATH BOOT CAMP



Designed to prepare students for the math course they will be taking during the 2023-2024 school year. We offer a camp for students needing and/or wanting to build their Algebra 1, Geometry, Algebra 2, and Pre-Calculus math skills. The sessions will be spent reviewing prerequisite knowledge and introducing new concepts that will be taught during the upcoming school year. Class sizes are small (around 10 students), so students receive lots of individual attention and continuous feedback. Students that successfully complete this course will receive a .5 elective credit.

ELECTIVE COURSES

The Elective Course Offerings will consist of one face-to-face elective course offering during the eight-week summer programming. We are aiming at offering an Art elective to allow students to explore an art elective such as jewelry or pottery. Students that successfully complete this course will earn a .5 elective credit for Visual, Performing, or Applied Art (VPAA) Credit.



HPHS CREDIT RECOVERY

The HPHS Credit Recovery Summer School Program will consist of offering Credit Recovery courses via our Edgenuity Platform. This program will allow students to earn credit in high school courses for the purpose of remediation or acceleration. Every Wednesday, the teachers for Credit Recovery will make themselves available in the Media Center from 8am - 3pm to offer a drop-in option for students that want in-person help with their Credit Recovery courses.





JUNE 26 - AUGUST 3, 2023 **HIGH SCHOOL**

MONDAY THROUGH THURSDAY - 8-11 AM & 12-3 PM



The HPHS Bridge Summer School Program will consist of a summer school program for incoming 9th-grade students that need additional assistance with their Math and/or English skills. The Bridge Summer School Program will be held the same six weeks as all of the High School Summer School programming. Students that successfully complete this course will receive a .5 elective credit.

THE BRIDGE SUMMER SCHOOL PROGRAM WILL...

- Refresh Math and English Language Arts skills learned during 8th grade
- Prepare your student with skills needed to be successful in Algebra & 9th grade English
- Strengthen your student's problem-solving, reading comprehension, and critical thinking skills
- Enrich your student's interest and boost their confidence in Math and English

HIGH SCHOOL SUMMER CLASS REGISTRATION INFORMATION

TUITION: No Cost for the 2023 Summer School Programs

REGISTER in person at Hazel Park High School: March 28 – June 23, 2023; Monday thru Friday 7 am to 3 pm
Contact Mrs. Lazar (stephanie.lazar@myhpsd.org) with any questions before June 16, 2023

**FREE
BREAKFAST
& LUNCH**



**ALL
PROGRAMS
FREE**

JUNE 26 - AUGUST 3, 2023

JUNIOR HIGH SCHOOL



**MONDAY THROUGH
THURSDAY
8:15 TO 11:15 AM**



**SCAN
THE QR
CODE TO
REGISTER**

Students in sixth through eighth grades will participate in learning experiences focused on reading and math. They will also get to take part in some hands-on activities that may include sports, fine arts, and STEM.

The specifics of the hands-on activities will be announced at later date.



WELCOME TO 6TH GRADE BOOTCAMP

AUG. 24, 2023 - 8:30 AM TO 2:30 PM

This one-day experience, which takes place the day after Patriot Day, will welcome incoming sixth graders to the Junior High School. This will help acclimate your student to a Junior High schedule and the learning environment. They will also participate in team-building activities throughout the day.

**SCAN
THE QR
CODE TO
REGISTER**



**FREE
BREAKFAST
& LUNCH**

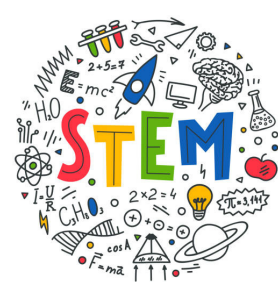


**ALL
PROGRAMS
FREE**

JUNE 26 - AUGUST 3, 2023

KINDERGARTEN - GRADE 5

(BASED OFF OF GRADES FROM 2022-23 SCHOOL YEAR)

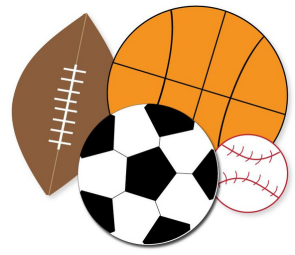


**MONDAY THROUGH THURSDAY
6 WEEKS / 3 HOURS A DAY
8:30 TO 11:30 AM**



AT UNITED OAKS ELEMENTARY

Students will participate in learning experiences focused on reading and math, along with theme-based, interactive activities.



Students will have the opportunity to sign up for afternoon FEE-BASED YMCA sessions to be held at United Oaks Elementary.

Experiences will focus on STEM, Fine Arts, and Sports. Class size is limited. In order to attend these sessions payment must be received upon signing up and your student is accepted through the YMCA.



**SCAN
THE QR
CODE TO
REGISTER**

Math
Reading



**YMCA
REGISTRATION
INFORMATION
COMING SOON**

**FREE
BREAKFAST
& LUNCH**



**ALL
PROGRAMS
FREE**

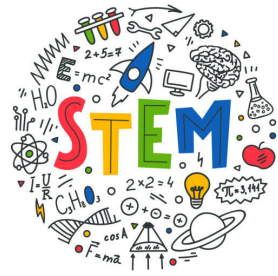
JULY 10 - AUGUST 3, 2023

EARLY CHILDHOOD

MONDAY THROUGH THURSDAY

4 WEEKS / 3-HOUR MORNING SESSIONS

8:30 TO 11:30 AM



A four-week summer experience will be offered to students who attended Webster Early Childhood Center during the 2022-2023 school year and will be entering Kindergarten in the Fall of 2023.

The Webster summer experience is designed to build strong literacy and numeracy skills while engaging in immersive STEM and play-based learning. A focus on Kindergarten readiness skills will be a key component of the Early Childhood Summer Program.



**SCAN
THE QR
CODE TO
REGISTER**



JUNE 19 - AUGUST 3, 2023

**SPECIAL EDUCATION:
EXTENDED YEAR SERVICES 2023**

NO SCHOOL: JULY 3, 2023 - JULY 6, 2023

DAYS/WEEK: MONDAY - THURSDAY

TIME: 8 TO 11 AM

For Hazel Park Students attending: Webb Elementary, United Oaks Elementary, Hoover Elementary, Hazel Park Junior High School, and/or Hazel Park High School
Location: TBD

*Parents/Legal Guardians will be notified by the school if their student qualifies for these services

**SPECIAL EDUCATION:
EXTENDED YEAR SERVICES 2023**

NO SCHOOL: JULY 3, 2023 - JULY 6, 2023

DAYS/WEEK: MONDAY - THURSDAY

TIME: 8 TO 11 AM

For Hazel Park Students attending: Webb Elementary, United Oaks Elementary, Hoover Elementary, Hazel Park Junior High School and/or Hazel Park High School
Location: Jardon School

*Parents/Legal Guardians will be notified by the school if their student qualifies for these services



YOUTH FOOTBALL CAMP

3rd - 6th Grades - June 12-13, 2023 - 10 am to Noon

7th - 8th Grades - June 14-15, 2023 - 10 am to Noon

Please bring cleats to wear if possible.

YOUTH TENNIS CAMP



Boys & Girls

6th - 8th Graders - May 10-11, 2023 - 3 to 4:30 pm

Learn drills from HS Coach Kelly and our players.



VOLLEYBALL YOUTH CAMP

3rd - 6th Grades - June 12-14, 2023 - 10 am to Noon

7th - 8th Grades - June 12-14, 2023 - Noon to 2 pm

YOUTH BASKETBALL CAMP

Boys & Girls

3rd - 8th Grades - June 15-16, 2023 - Noon to 2 pm





YOUTH SOCCER CAMP

Boys & Girls

3rd - 8th Grades - June 20-21, 2023 - 8:30 to 10:30 am



YOUTH WRESTLING CAMP

Boys & Girls

3rd - 6th Grades - June 22-23, 2023 - 5 to 8 pm
High School Wrestling Room

YOUTH SOFTBALL CAMP

3rd - 6th Grades - June 20-21, 2023 - 10 am to Noon
7th - 8th Grades - June 20-21, 2023 - Noon to 2 pm



YOUTH BASEBALL CAMP

3rd - 6th Grades - July 25-26, 2023 - 10 am to Noon
7th - 8th Grades - June 25-26, 2023 - Noon to 2 pm



YOUTH BOWLING CAMP



For All Ages

Drop-in session is \$10 and includes 2 games, hot dog and pop
Check the bowling website for full details -- hpbowling.weebly.com

YOUTH SWIM CAMP



Boys & Girls

June 12, 14, 15, 19, 21, 22

3rd - 5th Grades - 3 to 4 pm

6th - 8th Grades - 4 to 5 pm



YOUTH CHEER CAMP

Kindergarten - 8th Grades - June 20-22, 2023 - 5:30 to 7:30 pm
High School Football Field and Auxilliary Gym if inclement weather



YOUTH DANCE CAMP

Kindergarten - 3rd Grades - Aug. 10, 2023 - Noon to 2 pm

4th - 8th Grades - Aug. 11, 2023 - Noon to 2 pm

***SCAN THE QR CODE FOR THE MOST
UPDATED SUMMER CAMP INFORMATION***





Hazel Park High School
Tammy Scholz, Principal • George Dimas, Assistant Principal
Thomas Oestrike, Athletic Director
23400 Hughes, Hazel Park, MI 48030 | 248-658-5100 | F: 248-544-5389
www.hazelparkschools.org

Dear parents and guardians of HPHS students,

To counteract social media concerns, preserve our school's focus on teaching and learning, and ensure a safe and orderly atmosphere for all, the following policy regarding Personal Technology Devices (PTDs) will be enforced at Hazel Park High School beginning at the start of the 2023–24 school year.

Board of Education Policy on Personal Technology Devices (PTDs) not issued by District

- Non-school PTDs include but are not limited to: cell phones/smartphones, earbuds/headphones, computers/laptops, tablets/e-readers, and/or any other internet- or bluetooth-enabled devices.
 - **During instructional time:** Students will not be permitted to have PTDs visible, on, or in use. Devices must be powered off completely or silenced without vibration, and must be stored out of sight.
 - **During non-instructional time:** Students may use PTDs only in GREEN ZONES (i.e., cafeteria, hallways, and or the Commons) during non-instructional time (i.e., before school, during hall passing, during assigned lunch, or after school). Earbuds/headphones must not be used while walking in the hallways.
 - Any student caught using PTDs in RED ZONES (i.e., classrooms, restrooms, and locker rooms) will have their PTD confiscated by school personnel and face appropriate disciplinary action. The only time earbuds/headphones may be used in a RED ZONE is when directed by a teacher for educational purposes with a school-issued device.

Disciplinary Procedure:

If a PTD makes any sound (e.g., ringing, vibrating) or is visible—whether being used or not—in any RED ZONE or anywhere during instructional time, the student will be asked by school personnel to relinquish the PTD, then:

If the student complies:

1. The PTD will be collected, the staff member will complete the HPHS discipline-referral form, and the device will be placed in the office-provided envelope to be held in the main office. Office personnel will notify the student's parent/guardian about the incident and the resulting disciplinary action. (Please see "Progressive Discipline" below for device-retrieval times.)
2. Each student will be given one opportunity to retrieve the PTD at the end of the school day. Subsequent failures to adhere to this Board policy will result in only the parent or legal guardian listed in MiStar being allowed to retrieve the PTD.

If the student does not comply:

1. The student will be escorted to the office to speak with their designated counselor or building administrator, and another request to relinquish the PTD will be made.
 - If the PTD is relinquished without further delay, the student will receive disciplinary action such as a lunch detention or after-school detention. (Please see "Progressive Discipline" below.)
 - If the student still does not comply, the student is considered insubordinate and will receive disciplinary consequences, including suspension.

2. Multiple violations will result in the student relinquishing their PTD to office personnel daily upon arrival.

Progressive Discipline for Refusal to Surrender a PTD to School Personnel:

1. **First offense:** Lunch detentions and/or possible after-school detention.
2. **Second offense:** One-day out-of-school suspension. A parent-administrator meeting will be required before re-entry to school is permitted.
3. **Third offense:** Multiple after-school detentions and/or multi-day suspension from school AND the student must turn PTD into the office each day.

PTDs taken for violating this Board policy will NOT be given back to the student except for the first offense and only if the student relinquishes the device without incident. Photo identification must be provided as verification when picking up the device. The Hazel Park School District is not responsible for lost, stolen, or damaged PTDs brought to school, which includes devices confiscated for failure to adhere to the PTD policy. Students who bring PTDs onto school grounds are instructed to keep all devices securely in their lockers and are advised never to share their locker information with anyone.

Should communication be needed between a parent/guardian and a student, please call our main office at (248) 658-5100. Students who need to contact a parent/guardian will be required to use the main office phone. The office staff has been instructed not to call classrooms to deliver non-emergency messages, as this is a disruption to the learning environment but will email the student. Students are expected to check their emails regularly using the school-issued device.

The District's one-to-one technology offering meets our students' needs for learning in an accessible and digitally-enhanced modern world. Any other use of PTDs is a privilege and not a right.

If you would like more information about the positive effects of removing PTDs from learning environments, please watch this video [NAME & LINK] from *60 Minutes*.

We appreciate your understanding of this policy and support in ensuring your student abides by it.

With students in mind,

Tammy Scholz, Principal

George Dimas, Assistant Principal

XX, Assistant Principal