



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Agenda**

**Regular Meeting**

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

June 21, 2021

6:30 PM

Public Act 254 of 2020 provides that, commencing on April 1, 2021, public bodies may only meet remotely under specific circumstances (i.e. military duty, a medical condition or a statewide or local state of emergency or state of disaster). On March 26, 2021, the City of Hazel Park declared a continuing local state of emergency in the City of Hazel Park due to the Coronavirus (COVID-19) pandemic, allowing Board Members to participate in meetings electronically.

**LOCATION AND FORMAT:** The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will also be live-streamed on YouTube and available through Zoom video conferencing. Presenters will be in-person. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person, use Zoom "chat" during the Public Comment portions of the meeting or by emailing Board President, Laura Adkins, prior to the meeting at [laura.adkins@hazelparkschools.org](mailto:laura.adkins@hazelparkschools.org). To join the meeting via Zoom, please use the following link: <https://hazelparkschools.zoom.us/j/85798564621>. Meeting ID: 857 9856 4621

**INSTRUCTIONS FOR IN-PERSON MEETING ATTENDEES:** Anyone attending the meeting in-person will be required to wear face covering and maintain 6' physical distance. Additional seating will be available in the gymnasium to accommodate any overflow.

The 2021-2022 Truth in Taxation and Budget Presentation will occur during the meeting.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA (Action Item)**

**PUBLIC COMMENT**

*The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters.*

*During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.*

**SPECIAL ORDER OF BUSINESS**

A. Truth In Taxation and Budget Presentation 5

**CONSENT AGENDA (Action Items)** 21

*The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.*

A. Meeting Minutes

1) Board Meetings 22

May 17, 2021 - Regular Board Meeting	
June 7, 2021 - Special Board Meeting	
2) Committee Meetings	35
June 14, 2021 - Finance Committee	
- Buildings & Grounds Committee	
- Personnel Committee	
B. <u>Monthly Financial Reports</u>	40
C. <u>Personnel Recommendations</u>	
D. <u>Conference Requests</u>	49
E. <u>Annual Dues/Memberships</u>	51
F. <u>Notes of Appreciation</u>	63
<b>UNFINISHED BUSINESS</b>	
A. <u>Curriculum Handbook (Action Item)</u>	64
B. <u>Hazel Park Extended COVID-19 Preparedness and Response Plan Review (Action Item)</u>	77
<b>NEW BUSINESS</b>	
A. <u>Adoption of 2020/2021 General Fund and Special Revenue Funds <b>Final</b> Budgets - 3rd Amendment (Action Item)</u>	93
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D. <u>Honoring HP Contributors Committee Recommendation (Action Item)</u>	128
E. <u>INVEST Roosevelt Contract Extension (Action Item)</u>	130
F. <u>Michigan Virtual Charter Academy (MVCA) Contract Amendment (Action Item)</u>	134
G. <u>Ser Metro-Detroit Services Contract (Action Item)</u>	144
H. <u>Network Sensors Purchase (Action Item)</u>	148
I. <u>Cybersecurity Training Program (Action Item)</u>	149
J. <u>Active Directory Software Purchase (Action Item)</u>	150
K. <u>SeeSaw Contract Approval (Action Item)</u>	151
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N. <u>Purchase of Double Stacked Steamer for High School (Action Item)</u>	155
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Q. <u>Approval of Purchases from 5-Year Maintenance Plan (Action Item)</u>	273
R. <u>Jardon Improvements (Action Item)</u>	290
S. <u>Paraprofessional for ASD Classroom (Action Item)</u>	351
T. <u>Request for Contract Agency for Extended School Year Services (Action</u>	352

Item)	
U. <u>Summer Intern Compensation</u> (Action Item)	353
V. <u>AFSCME Tentative Agreement</u> (Action Item)	354
W. <u>Hazel Park Paraprofessional Association (HPPA) Tentative Agreement</u> (Action Item)	358
X. <u>International Union of Operating Engineers (IUOE) Tentative Agreement</u> (Action Item)	363
Y. <u>Hazel Park High School Co-Principal Position</u> (Discussion/Action)	367
Z. <u>Administrators and Non-Union Employee Salaries</u> (Action Item)	369
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BB. <u>Supervisor of Alternative Programs</u> (Action Item)	385
CC. <u>12 Month Secretary Positions at High School/Ford</u> (Action Item)	388
DD. <u>Transportation Dispatcher / Driver</u> (Action Item)	390
EE. <u>Superintendent Evaluation</u> (Action Item)	394
FF. <u>Superintendent Contract Addendum</u> (Action Item)	395

### **SUPERINTENDENT REPORT**

A. <u>Career Readiness Update</u> (Informational Item)	397
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C. <u>Extended COVID-19 Learning Plan Goal Reporting</u> (Informational Item)	402
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E. <u>ESSER Funds</u> (Informational Item)	
F. <u>Camp Hazelwoods Update</u> (Informational Item)	
G. <u>MiPublic School Initiative</u> (Informational Item)	425
H. <u>Chromebook Purchase Update</u> (Informational Item)	
I. <u>Transportation Update</u> (Informational Item)	
J. <u>Attendance Update</u> (Informational Item)	441
K. <u>Enrollment Update</u> (Informational Item)	448
Registration Nights from 5pm-8pm June 24, July 15, August 5 and August 19	

### **REQUESTS FOR FUTURE AGENDA ITEMS**

#### **CALENDAR DATES**

July 12	Finance Committee	5:00PM
	Buildings & Grounds	6:00PM
July 26	Regular Board Meeting	6:30PM
Aug. 02	Special Board Meeting	6:30PM
Aug. 04.	Special Board Meeting	6:30PM

### **PUBLIC COMMENT**

*During this portion of public comment, each statement made by a participant shall be*

*limited to one (1) minute and participants must identify themselves by name and address.*

**CLOSED SESSION**

Motion to adjourn to closed session for the purpose of strategy and negotiations pursuant to section 8(c) of the Open Meetings Act.

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

**ADJOURNMENT**

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976

# **Hazel Park Schools Truth in Taxation Public Hearing**

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**June 21, 2021  
6:30 p.m.**

# Hazel Park Schools

## Truth in Taxation Public Hearing

### General Fund

- 18 mills on non-homestead properties
  - Revenue is used to pay wages and associated fringe expenses
  - Purchased Services, supplies and capital expenses
  - Total estimated local revenue \$3,795,000

### Debt Funds

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- 15 mills combined on all properties
  - Revenue is used debt service on outstanding bonds
  - Total estimated local revenue \$5,758,000

### Sinking Fund

- 2.7944 mills (2.8741 mills py) combine on all properties
  - Revenue is used for capital improvements, safety, security and technology as approved by the Board
  - Total estimated local revenue \$1,073,000

# Hazel Park Schools Public Comment

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# **Hazel Park Schools Final Budget 2020/21**

**June 21, 2021**

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# Hazel Park Schools 2020/21 Final Budget

	<b>2019/20 Actual</b>	<b>2020/21 2nd Amend</b>	<b>2020/21 Final Budget</b>
<b>Revenues</b>	\$ 35,778,607	\$ 40,691,140	\$ 41,132,089

- Includes all Local, State and Federal allocations
- Significant increases in revenues over prior year are attributable to Cares<sup>9</sup> and ESSER Funding from all sources.
- Increase in revenue over 2nd Amendment was the release of 43% of the Districts ESSER II allocation.
- There is movement at the State level to allocate the remaining ESSERS II and ESSERS III funding

# Hazel Park Schools 2020/2021 Final Budget

## Revenue Review

- Grants have been reconciled to final allocations
- Other known grants and and miscellaneous revenue have been recorded and reviewed for accuracy in reporting
- Adjustments have been made for interfund activity based on the estimated year-end budgets <sup>10</sup>

# Hazel Park Schools 2020/21 Final Budget

	2019/20 Actual	2020/21 2nd Amend	2020/21 Final Budget
<b>Expenses</b>	\$ 35,030,720	\$ 40,317,161	\$ 40,510,268

- All salary and fringes due to the timing of the budget amendment were able to be accrued in full which eliminated estimated costs at year end. Due to Covid-19 there was realized savings from unfilled positions and lower overtime.<sup>11</sup>
- Obvious increases noted as compared to 2019/20, the most significant on which was Covid-19 expenses. Viking Virtual Costs, PPE, technology and capital improvements were the largest categories making up the difference between the two years.
- Projected costs increased over Amendment #2 due to lagging invoices related to the HVAC inspections, repairs and filter purchases.

# Hazel Park Schools 2020/21 Final Budget

	<b>2019/20 Actual</b>	<b>2020/21 2nd Amend</b>	<b>2020/21 Final Budget</b>
<b>Revenues</b>	\$ 35,778,607	\$ 40,961,140	\$ 41,132,089
<b>Expenses</b>	( 35,030,720)	(40,317,161)	(40,510,268)
<b>Transfers</b>	<u>1,473,927</u>	<u>1,278,327</u>	<u>1,315,542</u>
<b>Surplus</b>	2,221,814	1,652,306	1,937,363
<b>Fund Balance - Beg</b>	\$( <u>606,375</u> )	<u>1,615,439</u>	<u>1,615,439</u>
<b>Fund Balance - End</b>	<u>\$ 1,615,439</u>	<u>\$ 3,267,745</u>	<u>\$ 3,552,802</u>

# **Hazel Park Schools Original Budget 2021/22**

**June 21, 2021**

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# Hazel Park Schools 2021/22 Original Budget

	2019/20 Actual	2010/21 Final Est.	2021/22 Original Est.
<b>Revenues</b>	\$ 35,778,607	\$ 41,132,089	\$ 40,709,570

- The current budget includes projected spending of ESSER II and ESSER III funding.
- Since there is no State Budget adopted as of this evening, the District<sup>14</sup> has included the figures proposed in the Governor's Proposed Budget
- **Significant Changes**
  - MSP revenue decrease
  - Budgeted grant revenue slightly higher than py due to anticipated allocation increases
  - Additional local revenues lost during Covid-19
  - Medicaid increases
- **NO Student Loss budgeted at this time** (anticipating stabilization)

# Hazel Park Schools 2021/22 Original Budget

	<b>2019/20 Actual</b>	<b>2010/21 Final Est.</b>	<b>2021/22 Original Est.</b>
<b>Expenses</b>	\$ 35,030,720	\$ 40,510,268	\$ 41,837,319

- Budgeted for all approved positions
- Negotiated salary increases to all groups included
- Retirement savings
- increases for healthcare hardcap as well as retirement cost increases
- We see a significant decrease in operational costs due to the reduction in PPE, capital improvements and other Covid-19 related costs.

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# Hazel Park Schools 2021/22 Original Budget

	<b>2019/20 Actual</b>	<b>2020/21 Final Budget</b>	<b>2021/22 Original Budget</b>
<b>Revenues</b>	\$ 35,778,607	\$ 41,132,089	\$ 40,709,570
<b>Expenses</b>	( 35,030,720)	(40,510,268)	(41,837,319)
<b>Transfers</b>	<u>1,473,927</u>	<u>1,315,542</u>	<u>1,276,952</u>
<b>Surplus</b>	2,221,814	1,937,363	149,203
<b>Fund Balance - Beg</b>	\$( <u>606,375</u> )	<u>1,615,439</u>	<u>3,552,802</u>
<b>Fund Balance - End</b>	<u>\$ 1,615,439</u>	<u>\$ 3,552,802</u>	<u>\$ 3,702,006</u>

# General Fund Balance Trend



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# General Fund Revenue & Expenditures



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# Enrollment Trend



# Hazel Park Schools 2020/21 Original Budget

## Final Thoughts

- Wait to see what the State impact is going to be in relation to the School Aid Fund
- Waiting on Final approval for the allocation of ESSERs II and III
- Impact of Covid-19 on education in 2020/21, what does education look like and what are the incremental costs if any
- Impact of Covid-19 on student count and actions taken by the State<sup>20</sup> if any to mitigate loss of students incurred by almost all Districts.

Lots to consider, as information is confirmed, changes to the budget will be undertaken to closely monitor the upcoming years financial outlook.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe,  
Superintendent  
Subject: Consent Agenda Items  
Date: June 16, 2021

Hazel Park Board of Education uses a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.


**CONSENT AGENDA ITEMS**

- A. Approval of Minutes
  - 1. Regular Meeting - May 17, 2021
  - 2. Special Meeting - June 7, 2021
  - 3. Finance Committee Meeting - June 14, 2021
  - 4. Buildings & Grounds Committee - June 14, 2021
  - 5. Personnel Committee - June 14, 2021
- B. Monthly Financial Reports
- C. Personnel Recommendations
- D. Conference Requests
- E. Annual Dues/Memberships
  - 1. 2021-22 MASB Membership Renewal
  - 2. MASA School District Membership
  - 3. 2021-22 MSBO Dues Renewal
  - 4. Council for Exceptional Children Membership Renewal
  - 5. MEMSPA Membership Renewal
  - 6. ASCD Membership Renewal
- F. Notes of Appreciation
  - 1. Garlic Foundation/Jack Aronson - Read 180 Literacy Grant

**Recommendation:**

That the Hazel Park Board of Education approve the consent agenda as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MICHIGAN  
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on May 17, 2021 and was called to order by President Adkins at 7:00p.m.

ROLL CALL

Board President Laura Adkins, Secretary Beverly Hinton, Trustees Kristy Schlak and Melissa Baldwin were present in person. Board Vice President, Rachel Noth attended virtually from Hazel Park Oakland County, Michigan. Board Treasurer Heidi Fortress attended virtually from Hazel Park Oakland County, Michigan and Board Trustee Dawn Rice attended virtually from Hazel Park, Oakland County, Michigan.

Others Present: Dr. Amy Kruppe, Jason Zirnis, Tamaran Dillard, Dr. Stephanie Dulmage, Matt Miller, Nick Nugent, Chuck Pleiness, Dr. Carla Postell and Brad Wilkins

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

Moved by Ms Schlak, supported by Mrs. Hinton, that the Board of Education approve the agenda as written.

Discussion - None

Roll Call Vote

Yeas: Schlak, Hinton, Noth, Fortress, Baldwin, Rice, Adkins

Nays: None

PUBLIC COMMENT

The Board of Education received comments from Sue Hemple, 1203 E Hayes, Hazel Park Michigan and Ben Cronk, 1406 E Meyers, Hazel Park Michigan.

SPECIAL ORDER OF BUSINESS

A. Knights of Columbus Donation Presentation

A donation of \$2,225.85 was made to Jardon from the Father Dolan Chapter of the Knights of Columbus. Jardon principal, Megan Papanian-Broadwell, accepted the donation.

B. Years of Service Recognition

Dr. Kruppe read the names of the staff receiving pins for 5, 10, 15, 20, 25, 30, 35 & 40 years. The pins will be sent to employees' respective schools.

C. 2020-2021 Retirees

The 2020-21 retirees are **Anthony Cicchelli, Julie Barone, Carlotta Gharra, Scott Guthrie, Mike Leo, Dennis May, Tom Ochab and Lisa Schizler**. Each one will receive a gift on behalf of the Administration and Board of Education. The gifts will be sent to the school for those not in attendance at the meeting.

CONSENT AGENDA (Action Items)

- A. Approval of Meeting Minutes
- B. Monthly Financial Reports
- C. Personnel Recommendations
- D. Conference Requests
- E. FOIA Requests
- F. Resolutions/Recognitions
- G. Notes of Appreciation

Moved by Ms Schlak, supported by Mrs. Baldwin, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins  
Nays: None

UNFINISHED BUSINESS

A. Board of Education Policy Revisions and Updates~2nd Reading (Action Item)

Motion made by Mrs. Baldwin, supported by Mrs. Hinton, to approve the second reading of the Board of Education policy updates and revisions, as presented.

Roll Call Vote:

Yeas: Baldwin, Hinton, Noth, Fortress, Rice, Schlak, Adkins  
Nays: None

B. Hazel Park Extended COVID-19 Preparedness and Response Plan Review (Action Item)

Motion made by Ms Schlak, supported by Mrs. Baldwin, that the Board of Education reaffirm the Extended COVID-19 Preparedness and Response Plan, as presented.

Roll Call Vote

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins  
Nays: None

NEW BUSINESS

A. Technology Handbook Updates (Action Item)

Motion made by Mrs. Noth, supported by Mrs. Baldwin, that the Board of Education approve the 2021-2022 Technology Handbook, as presented.

Roll Call Vote:

Yeas: Noth, Baldwin, Hinton, Fortress, Rice, Schlak, Adkins

Nays: None

B. Student Handbook (Action Item)

Motion made by Mrs. Baldwin, supported by Ms Schlak, that the Board of Education approve the 2021-2022 Student Handbook, as presented.

Roll Call Vote

Yeas: Baldwin, Schlak, Noth, Hinton, Fortress, Rice, Adkins

Nays: None

C. Employee Handbook (Action Item)

Motion made by Ms Schlak, supported by Mrs. Baldwin, that the Board of Education approve the Employee Handbook, as presented.

Roll Call Vote:

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins

Nays: None

D. EL Handbook (Action Item)

Motion made by Ms Schlak, supported by Mrs. Noth, that the Board of Education approve the 2021-2022 EL Handbook, as presented.

Roll Call Vote

Yeas: Schlak, Noth, Hinton, Fortress, Baldwin, Rice, Adkins

Nays: None

E. Summer Professional Growth (Action Item)

Motion made by Ms Schlak, supported by Mrs Baldwin, that the Board of Education approve the plan for Summer Professional Growth, as presented.

Roll Call Vote

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins

Nays: None

F. 4th & 5th Grade Word Study and Vocabulary Kits (Action Item)

Motion made by Mrs. Baldwin, supported by Ms Schlak, that the Board of Education approve the Administration's recommendation to purchase the Fountas and Pinnell Word Study kit, as presented

Roll Call Vote

Yeas: Baldwin, Schlak, Noth, Hinton, Fortress, Rice, Adkins

Nays: None

G. K-5 ASD Classroom for 2021-22 (Action Item)

Motion made by Ms Schlak, supported by Mrs. Hinton, that the Board of Education approve the request for a K-5 ASD Classroom, as presented

Roll Call Vote:

Yeas: Schlak, Hinton, Noth, Fortress, Baldwin, Rice, Adkins  
Nays: None

H. Hazel Park Association of School Administrators (HPASA) Tentative Agreement (Action Item)

Motion made by Ms Schlak, supported by Mrs. Noth, that the Board of Education approve the contract for the Hazel Park Association of School Administrators, as presented.

Roll Call Vote:

Yeas: Schlak, Noth, Hinton, Fortress, Baldwin, Rice, Adkins  
Nays: None

I. Non-Union Salary & Benefit Summary (Action Item)

Motion made by Ms Schlak, supported by Mrs. Noth, that the Board of Education approve the Non-Union Salary and Benefit Summary, as presented.

Roll Call Vote:

Yeas: Schlak, Noth, Hinton, Fortress, Baldwin, Rice, Adkins  
Nays: None

J. Resolution for the Approval or Disapproval of the 2021-22 Oakland Schools Budget (Action Items)

Motion made by Mrs. Baldwin, supported by Ms Schlak, that the Board of Education accept the Resolution approving the 2021-2022 Oakland Schools Budget.

Roll Call Vote:

Yeas: Baldwin, Schlak, Noth, Hinton, Fortress, Rice, Adkins  
Nays: None

K. Sweet Services LLC Services Agreement Extension (Action Item)

Motion made by Mrs. Noth, supported by Ms Schlak, that the Board of Education approve the extension to the services agreement with Sweet Services, LLC.

Roll Call Vote:

Yeas: Noth, Schlak, Hinton, Fortress, Baldwin, Rice, Adkins  
Nays: None

L. Ericson Library Lease Extension (Action Item)

Motion made by Mrs. Baldwin, supported by Mrs. Noth, that the Board of Education approve the extension of the Ericson Library lease with the City of Hazel Park, as presented.

Roll Call Vote:

Yeas: Baldwin, Noth, Hinton, Fortress, Rice, Schlak, Adkins  
Nays: None

M. Transportation Services (Action Item)

Motion made by Mrs. Noth, supported by Mrs. Baldwin, that the Board of Education accept the Administration recommendation to restore the Transportation Department to the school district.

Roll Call Vote

Yeas: Noth, Baldwin, Hinton, Fortress, Rice, Schlak, Adkins  
Nays: None

N. Long-term Maintenance Plan (Action Item)

Motion made by Ms Schlak, supported by Mrs. Noth, that the Board of Education approve the long-term maintenance plan, as presented.

Roll Call Vote

Yeas: Schlak, Noth, Hinton, Fortress, Baldwin, Rice, Adkins  
Nays: None

O. Long-term Food Service Equipment Plan (Action Item)

Motion made by Ms Schlak, supported by Mrs. Rice, that the Board of Education approve the long-term food service equipment plan, as presented.

Roll Call Vote

Yeas: Schlak, Rice, Noth, Hinton, Fortress, Baldwin, Adkins  
Nays: None

**SUPERINTENDENT UPDATE**

1. Enrollment Update (Informational Item)
2. Attendance Update (Informational Item)

Superintendent Dr. Amy Kruppe updated the enrollment and attendance. Those reports may be found in the board packet on the district website. Many end of year events are beginning to happen. High School graduation is June 5 at 5:00pm at Hazel Park High School, the high school car parade is on May 26 at 9:00AM. Webster Early Childhood is also having a car parade this year. That will be on May 20 at 5:30PM. Jardon prom is May 20 at 6PM. DEI parent/community meeting will be May 20 at 6:30 via Zoom and there will be a vaccination clinic at the high school on Saturday May 22 from 10am-6pm. This will be open to any one 12 years and older wishing to get the COVID-19 Vaccination.

Also, the teacher for the welding program has been hired and the UAW-Chrysler School to Work program will be coming back to Hazel Park in the fall. There will be openings for 20 students. Any current sophomores who may be interested should reach out to their principal.

**REQUESTS FOR FUTURE AGENDA ITEMS**

- An update on the Firefighter Academy and Camp Hazelwood
- Any possibility of not having meetings in July
- Career Readiness Update
- Updates to the transportation changes as they become available

**CALENDAR DATES**

June 7, 2021 - Special Board Meeting

26  
6:30PM

June 14, 2021 - Finance Committee 5:00PM  
                  Buildings & Grounds Committee 6:00PM  
June 16, 2021 - OCSBA Dinner Meeting/Banquet 6:00PM  
June 21, 2021 - Regular Board Meeting/Budget Hearing 6:30PM

**PUBLIC COMMENT**

Hazel Park Council Member Alissa Sullivan thanked the Board for renewing the Ericson lease with the City.

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

All Board Members thanked the Knights of Columbus for their generous donation and continued support to Jardon and congratulated the retirees and recipients of years of service pins.

Beverly Hinton, Secretary	Thank you to everyone for coming out. We accomplish a lot at these meetings. The photo road rally was a lot of fun and will be doing it again in the fall.
Melissa Baldwin, Trustee	Looking forward to the car parade. Agreed the road rally was fun.
Dawn Rice, Trustee	Glad transportation is back in Hazel Park
Laura Adkins, President	Mentioned the thank you letter to ADK members for their continued support and the resolution for Mental Health Awareness Month.

**ADJOURNMENT**

Moved and supported that the meeting be adjourned at 8:40p.m.  
Unanimous Approval.

Respectfully Submitted,

Beverly Hinton, Secretary  
Hazel Park Board of Education

MAY 17, 2021  
REGULAR BOARD OF EDUCATION MEETING

- April 2021 Treasurer's Report
- Mental Health Awareness Month Resolution
- Resolution Approving the 2021-2022 Oakland Schools Budget



Ford Administration  
Matthew Miller, Business Office Manager  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5213 | F: 248-544-5443  
www.hazelparkschools.org

TO: The School District of the City of Hazel Park  
Board of Education

FROM: Jason Zirnis  
Assistant Superintendent, Business & Operations

RE: Treasurer's Report April, 2021

DATE: May 11, 2021

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,010,650.93	
	<i>Total - General Fund</i>	<u>\$ 1,010,650.93</u>	
CENTER PROGRAM (22)		14,781.75	
COMMUNITY SERVICE (23)		0.00	
FOOD SERVICE FUND (25)		120,378.47	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		1,953.50	
	<i>Total - Special Revenue Funds</i>	<u>\$ 137,113.72</u>	
INTERNAL ACCOUNT FUNDS (29)		8,833.24	
	<i>Total - Other Funds</i>	<u>\$ 8,833.24</u>	
<b>TOTAL CHECK DISBURSEMENTS</b>		<u><u>\$ 1,156,597.89</u></u>	\$ 1,156,597.89
ACH DEBITS			1,383,311.40
PAYROLL			1,086,886.30
OUTGOING WIRE TRANSFERS			2,469,876.23
P-CARD PURCHASES			<u>65,272.19</u>
			5,005,346.12
<b>TOTAL DISBURSEMENTS IN PERIOD</b>			<u><u>\$ 6,161,944.01</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Jason Zirnis  
Assistant Superintendent, Business & Operations

## **Mental Health Awareness Month – May 2021**

- WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and
- WHEREAS, the COVID-19 pandemic has been a reminder of the importance of integrating mental health into preparedness and response plans for public health emergencies; and
- WHEREAS, younger adults, racial/ethnic minorities, essential workers, and adult caregivers reported having disproportionately worse mental health outcomes, increased substance use, and elevated suicidal ideation associated with COVID-19; and
- WHEREAS, one in six U.S. children aged 2–8 years (17.4%) had a diagnosed mental, behavioral, or developmental disorder; and
- WHEREAS, May 6, 2021 is designated the National Children’s Mental Health Awareness Day and May 2 through May 8, 2021 is designated as Children’s Mental Health Awareness Week ; and
- WHEREAS, Oakland Community Health Network is committed to being a Zero Suicide organization and cultivate a network of providers who are engaged in the Zero Suicide philosophy; and
- WHEREAS, mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and
- WHEREAS, mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and
- WHEREAS, the Oakland Community Health Network (OCHN), and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that, Oakland Community Health Network, hereby recognizes May 2021 as Mental Health Awareness Month. OCHN calls upon our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.



ISD BUDGET RESOLUTION

School District of the City of Hazel Park, Michigan (the "District")

A regular meeting of the Board of Education of the District was held in the Ford Administration Building in the District, on the 17th day of May, 2021 at 7 o'clock in the evening (pm).

The meeting was called to order by Laura Adkins, President

Members Present: Adkins, Noth, Fortress, Hinton, Baldwin, Rice, Schlak

Members Absent: None

The following preamble and resolution were offered by Member Melissa Baldwin and supported by Member Kristy Schlak.

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed Intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the Board of Education or her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Baldwin, Schlak, Noth, Hinton, Fortress, Rice, Adkins

Nays: None

Resolution declared adoption:

  
Secretary, Hazel Park Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of Hazel Park, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 17, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

  
Secretary, Hazel Park Board of Education



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
SPECIAL MEETING

June 7, 2021  
6:30PM

CALL TO ORDER

Pursuant to Public Act 254 of 2020 and the Local State of Emergency due to the COVID-19 Health Crisis, the Special Meeting of the Hazel Park Board of Education was held virtually via video conference on June 7, 2021 and was called to order by President Adkins at 6:32PM.

ROLL CALL

Members Present In Person: Adkins, Hinton, Fortress, Baldwin, Rice, Schlak  
Board Vice President, Rachel Noth attended virtually from Hazel Park (Oakland County) Michigan.  
Members Absent: None  
Others Present: Kruppe

Approval of the Agenda (Action Item)

Moved by Ms Schlak, supported by Mrs. Baldwin, that the Agenda be approved as written.

Discussion - None

Roll Call Vote:

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins  
Nays: None

**Motion Carried**

PUBLIC COMMENT - None

CLOSED SESSION

Motion made by Ms Schlak, supported by Mrs. Baldwin to adjourn to closed session for Superintendent Evaluation pursuant to Section 8(a) of the Open Meetings Act.

Roll Call Vote:

Yeas: Schlak, Baldwin, Noth, Hinton, Fortress, Rice, Adkins  
Nays: None

**Motion carried**

Adjourned to the closed session at 6:35PM. Returned to Open Session at 8:45PM.

Board Trustee, Kristy Schlak left at the end of the Closed Session and did not participate in the Open Session.

NEW BUSINESS - None

PUBLIC COMMENT - None

BOARD MEMBERS AND ADMINISTRATION COMMENTS

Board President, Laura Adkins asked the Board Members if they were interested in attending the OCSBA Dinner Banquet on Wednesday, June 16, 2021. Debbie will register those who are interested.

The July 27, 2021 Special Board of Education meeting to discuss the Board Self-Assessment will be moved to August 2 at 6:30PM. This will allow board members who will not be in town in July to attend. Additional dates will be sent out for another Special Board Meeting in August to establish Board Goals. Board Treasurer, Heidi Fortress, asked that it be early in August as it is difficult to attend additional meetings once the back to school/college routine begins.

Melissa Baldwin, Trustee                      It has been a privilege to be part of the graduation events. Enjoyed the evaluation Process

Rachel Noth, Vice President                      Great feedback tonight. She will be attending the remaining 2021 Board remotely due to medical reasons and the COVID-19 pandemic. She and Steven are expecting their first child!

Dawn Rice, Trustee                                  Thanks for all the great graduations. Able to give my granddaughter her diploma.

Beverly Hinton, Secretary                      So happy for Rachel - Congratulations!

Heidi Fortress, Treasurer                      Congratulations to the 2021 graduates. Picnic was a blast and a huge success. Thanks to everyone who helped with it.

Dr. Amy Kruppe, Superintendent                      Thank you Heidi for your help in all the graduation events and prom. They were wonderful. INVEST graduation is Thursday at the high school football field. Finishing up and completing the school year.

Laura Adkins, President                      Thank you for the graduation events. It's so nice to be back to some normalcy and having the graduates and their families.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 9:05PM.  
Unanimous Approval.

Respectfully Submitted

Beverly Hinton, Secretary  
Hazel Park Board of Education



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Finance Committee Meeting**

**June 14, 2021**

**5:00PM**

**Ford Administration Building**

Board Members Present: Laura Adkins, Heidi Fortress, Beverly Hinton

Board Members Absent: None

Administrators Present: Dr. Amy Kruppe, Jason Zirnis, Matthew Miller, Brad Wilkins

Meeting start time - 5:02 pm

- A. Band Instrument Procurement - Our band class has been reducing year over year. There are 17 students signed up for the 6th grade band class. Mr. Ross has requested that \$10k be set aside to procure new instruments so that students can learn. The District would encourage students to take music and sometimes the cost of an instrument may be a hindering factor. The students may or may not be able to take the instruments home. Mr. Ross has contacted the music store and anticipates the \$10k would be sufficient.
- B. MiPublic School Initiative - A PR initiative through the 28 schools in Oakland Schools. It is \$0.25 per student so it would cost about \$750 for Hazel Park Schools. This is a push to advertise on radio, television and other forms of media.
- C. Proposed Budget - The proposed budget is based on the governor's budget with an increase of \$1.3m for stabilization and \$421k for foundation increase. There is a slight decrease in Federal funding but that was anticipated based on known factors. The District is anticipating an increase of \$149,203 to fund the balance. This slight increase and the final figure from the previous year may place the District close to the 10% goal of the board.
- D. Final Budget - The final budget for the general fund is estimated to be under budget by \$1.9m. Realistically there are other savings and costs that will come forth and the District is estimating \$2.2m under budget. There are some unknowns at this time but overall everything should be finalized.
- E. Projection Discussion - The three year projection is showing that the District may have some financial issues in the coming years. It is difficult to estimate the 2021-2022 budget, but projection is just a projection or guide to determine what is realistically forecastable.





- F. Auto Shop Closing - The lawyers indicated that the District will close on the property before the end of the month. The financing will be completed and the funds will be wired by month end.
- G. HPEA Salary Schedule Presentation - The District presented a comparison of salary schedules from around the area. Local districts were consolidated against our District and graphs were used to display the information. The current HPEA personnel were also represented within the presentation.
- H. Intern Compensation - \$13.84 was the cost of COVID cleaners and some of the summer interns are making \$10.00. The District is asking that the starting position be \$12 or something slightly higher. The board understands that competition is tough.
- I. Cyber Security Costs - \$9,720 over three years to have cyber security. Phishing simulation and training would help combat anything out there that could put the District at risk..
- J. Network Sensors - 10 sensors for \$10k for the year. This is eligible for E-Rate this year but maybe next year and will assist in problems that occur within the District. These sensors are within the technology plan.
- K. Active Directory - The active directory helps with phishing and passwords. The District needs to encrypt items and passwords so that the District is not attacked. The cost of this is \$6k and included in the projected budget of \$27k per year
- L. SeeSaw - 3 year deal is \$9,487.50. This program helps students and teachers become interactive.
- M. Check Register Review

Meeting end time - 6:02

Minutes submitted by Matt Miller



Ford Administration  
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www.hazelparkschools.org

**The School District of the City of Hazel Park Schools  
Personnel Committee  
June 14, 2021  
7:00PM  
Ford Administration Building**

Board Members Present: Rachel Noth virtually Hazel Park (Oakland County) Michigan  
Heidi Fortress (alternate), Kristy Schlak

Board Members Absent: Dawn Rice

Administrators Present: Dr. Amy Kruppe, Nick Nugent, Jason Zirniss, Matt Miller

Meeting start time - 7pm

Public Comment - None

- A. High School Administration**-----Discussed Co-principal option for Hazel Park High School--Moved to the June Board meeting for consideration
- B. Supervisor of Alternative Programs**-----Discussed a supervisor for alternative programs--Moved to June Board meeting for consideration
- C. Negotiations**---Discussed supposal from the HPEA and the District's supposal
- D. Administrators and Non-Union Employee Salaries**--Discussed District Salaries with non affiliated employees for the 202-221 school year
- E. Receptionist and Transportation Dispatcher**---Discussed the new position of a receptionist and dispatcher position. Committee was unsure if this job placement should be in the IUOE or AFSCME Union. Committee asked to retool the Job Description and bring it back to the personnel committee.

Meeting end time - 8:30 pm

Minutes submitted by Nick Nugent, Director of Human Resources





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Buildings & Grounds Committee Meeting**

**June 14, 2021**

**6:00PM**

Board Members Present: Kristy Schlak, Heidi Fortress, Melissa Baldwin

Board Members Absent: None

Administrators Present: Dr. Amy Kruppe, Jason Zirnis and Matt Miller

**Meeting start time - 6:07**

Public Comment: None

**Double Stacked Steamer at High School**

Food Service is going to purchase a new double stacked steamer to replace aging equipment at the High School.

**Maintenance 5-Year Plan Purchases**

Discussed the purchase of three floor machines, a new truck, trailer and small equipment items per the 5 year equipment replacement plan. The truck is through the State Bid and based on current manufacturing issues will not be delivered for 6-8 months. The costs are significantly reduced and we will have to make due for the time being. All other items are readily available and will be purchased in July.

**Transportation Update**

We are slowly transitioning the transportation operations into the old office at Webb. We have offered the Supervisor position to Gina Brew. New radios and cameras have been ordered for the fleet and we are in need of a spare bus. I have contacted the MISD and they are selling a number of buses from their fleet and the standing offer before they go to auction is \$5,550. We are able to inspect the buses and choose the one we want before they go to auction.

**Pool Update**





We have three companies providing quotes for the removal of the Renosys product. The current bid is \$21,296.64. We are recommending to the Board for approval a not to exceed amount of \$21,296.64 for the removal pending the other quotes.

### **Facility Plan Revisit**

We discussed meeting on Monday to review the Facility plan and summarize the projects that we are prioritizing for the Sinking Fund.

### **Camp Hazelwoods Update**

Windows and door quotes were rebid due to the impacts Covid-19 has had on the construction trades. The low bid for the project was \$21,982. We are planning on reviewing the bathroom fixtures next week as some are leaking and may need replacement instead of repair. We are also planning to make some minor improvements in the kitchen and to the grounds on a day this summer when our staff can undertake the work with the potential help from the community.

### **Roof Thermal Scan Proposals**

We received three quotes from companies providing thermal scans of the roof. We are recommending the work be completed by Garland for a price of \$12,500.

### **HVAC Replacement Plan**

Information was not provided by K&S at the time of the meeting and this item was removed.

### **Jardon Improvements**

After walking through the building several times with contractors, architects and estimators we have an estimated cost for numerous projects to retrofit the building. The total cost to be submitted to Oakland Schools is 8.4 million.

**Meeting end time - 7:00**

Minutes submitted by Jason Zirnis, Assistant Superintendent of Business and Operations



Ford Administration  
Matthew Miller, Business Office Manager  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5213 | F: 248-544-5443  
www.hazelparkschools.org

TO: The School District of the City of Hazel Park  
Board of Education

FROM: Jason Zirniss  
Assistant Superintendent, Business & Operations

RE: Treasurer's Report May, 2021

DATE: June 14, 2021

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		918,634.43	
	<i>Total - General Fund</i>	<u>\$ 918,634.43</u>	
CENTER PROGRAM (22)		13,077.54	
COMMUNITY SERVICE (23)		0.00	
FOOD SERVICE FUND (25)		80,457.88	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		27,362.80	
	<i>Total - Special Revenue Funds</i>	<u>\$ 120,898.22</u>	
INTERNAL ACCOUNT FUNDS (29)		6,782.42	
	<i>Total - Other Funds</i>	<u>\$ 6,782.42</u>	
<b>TOTAL CHECK DISBURSEMENTS</b>		<u><u>\$ 1,046,315.07</u></u>	\$ 1,046,315.07
ACH DEBITS			1,375,375.64
PAYROLL			1,137,578.36
OUTGOING WIRE TRANSFERS			2,414,040.26
P-CARD PURCHASES			<u>51,987.89</u>
			4,978,982.15
<b>TOTAL DISBURSEMENTS IN PERIOD</b>			<u><u>\$ 6,025,297.22</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

\_\_\_\_\_  
Jason Zirniss  
Assistant Superintendent, Business & Operations

**Monthly Summary of EFT's from HP Bank Accounts**

**May 2021**

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
5/3/2021	\$25.79	Gen Funds	Latchkey Fees
5/20/2021	\$10,000.00	Gen Funds	Arbiterpay for Refs
5/12/2021	\$285.65	Gen Funds	AFLAC Payment May 7th Payroll
5/25/2021	\$285.65	Gen Funds	AFLAC Payment May 21st Payroll
5/7/2021	\$3,564.25	Gen Funds	Health Equity Payment May 7th Payroll
5/21/2021	\$3,943.66	Gen Funds	Health Equity Payment May 21st Payroll
5/6/2021	\$4,114.80	Gen Funds	EduStaff Payment
5/20/2021	\$4,248.00	Gen Funds	EduStaff Payment
5/10/2021	\$22,303.54	Gen Funds	Penserv Payment May 7th Payroll
5/25/2021	\$22,294.42	Gen Funds	Penserv Payment May 21st Payroll
5/10/2021	\$29,023.28	Tax W/H	Payroll State Tax Withholding May 7th
5/21/2021	\$27,760.64	Tax W/H	Payroll State Tax Withholding May 21st
5/10/2021	\$191,302.32	Tax W/H	Payroll Federal Tax Withholding May 7th
5/21/2021	\$182,087.59	Tax W/H	Payroll Federal Tax Withholding May 21st
5/5/2021	\$300,335.61	Ret W/H	Payroll Retirement Withholding April 23rd
5/19/2021	\$321,804.05	Ret W/H	Payroll Retirement Withholding May 7th
5/27/2021	\$251,996.39	UAAL	Payroll UAAL Payment May
<hr/>			
	<b>\$1,375,375.64</b>	<b>Total ACH Debits</b>	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
5/7/2021	\$579,831.73	General Payroll on May 7th
5/21/2021	\$557,746.63	General Payroll on May 21st
<hr/>		
	<b>\$1,137,578.36</b>	<b>Total Payroll</b>

<u>Date</u>	<u>Amount</u>	<u>Wires</u>
5/24/2021	\$2,414,040.26	MVCA Wire State Aid May
<hr/>		
	<b>\$2,414,040.26</b>	<b>Total Wires</b>

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
5/21/2021	\$49,698.39	General P-Card charges Huntington Bank
5/5/2021	\$2,289.50	General P-Card charges Harris Bank
<hr/>		
	<b>\$51,987.89</b>	<b>Total P-Card Purchases</b>

**Hazel Park Schools**  
**Check Register by Fund**  
Check Date From 5/1/2021 TO 5/31/2021

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
<b>Fund: 110</b>					
05/06/2021	EH 00000015	100431	CLARK HILL PLLC		8,365.50
05/06/2021	EH 00000016	100402	GEMINI FORMS & SYSTEMS INC		295.80
05/06/2021	EH 00000017	100056	HINTON, BEVERLY	P2100083	25.00
05/06/2021	EH 00000018	100044	HP PROMISE ZONE	P2100084	25.00
05/06/2021	EH 00000019	100292	INVEST CENTERS LLC		28,895.83
05/06/2021	EH 00000020	100430	JG POLY SALES	P2100023	253.48
05/06/2021	EH 00000021	100745	KSS ENTERPRISES		4,255.70
05/06/2021	EH 00000022	100520	PEDIATRIC HEALTH CONSULTANTS INC		6,649.00
05/06/2021	EH 00000023	100125	SCHLAK, KRISTY	P2100086	25.00
05/06/2021	EH 00000024	100397	SCHOOL SPECIALTY	P2100095	46.40
05/06/2021	EH 00000025	100504	SET INC.		44,783.93
05/06/2021	EH 00000026	100357	STAPLES BUSINESS ADVANTGE	P2100346	600.83
05/06/2021	HP 00500084	100090	A G CENTRAL MUSIC	P2100241	172.90
05/06/2021	HP 00500085	100458	ACE TRANSPORTATION		1,491.00
05/06/2021	HP 00500086	100895	Advanced Medical Personnel Services LLC	P2100339	320.00
05/06/2021	HP 00500087	100929	ALLSTAR SERVICES OF MI LLC		40.00
05/06/2021	HP 00500088	100550	AMAZON CAPITAL SERVICES INC	P2100364	2,049.55
05/06/2021	HP 00500089	100347	BILLINGS LAWN EQUIPMENT	P2100021	361.32
05/06/2021	HP 00500090	100931	BRAD FAIRCHILD		250.00
05/06/2021	HP 00500091	100322	CITY HAZEL PARK WATER		2,694.84
05/06/2021	HP 00500092	100888	CONSTELLATION		16,473.20
05/06/2021	HP 00500093	100852	DANNY KUSKOWSKI		85.00
05/06/2021	HP 00500094	100523	DICK BLICK	P2100275	2,314.84
05/06/2021	HP 00500095	100376	DTE ENERGY		290.82
05/06/2021	HP 00500096	100008	HAZEL PARK YOUTH ASSISTANCE		1,500.00
05/06/2021	HP 00500097	100008	HAZEL PARK YOUTH ASSISTANCE	P2100229	25.00
05/06/2021	HP 00500098	100839	K 12 MANAGEMENT DBA FuelEd	P2100271	2,855.00
05/06/2021	HP 00500099	100575	MACOMB AREA CONFERNCE		1,365.00
05/06/2021	HP 00500100	100043	MECHANICAL SYSTEMS SERVICES	P2100037	70,324.00
05/06/2021	HP 00500101	100860	MELISSA BALDWIN	P2100232	25.00

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User: MILLERM - Matthew Miller  
Report: OSAP5009 - OSAP5009: Check Register by Fund  
Selection:  
OH\_DTL.[oh\_ck\_dt] <= '05/31/2021' AND OH\_DTL.[oh\_ck\_dt] >= '05/01/2021'

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Current Date: 06/14/2021  
Current Time: 18:25:33

**Hazel Park Schools**  
**Check Register by Fund**  
**Check Date From 5/1/2021 TO 5/31/2021**

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
05/06/2021	HP 00500102	100327	MICHIGAN EDUCATION SPECIAL		351,578.99
05/06/2021	HP 00500103	100589	MILLENNIUM BUSINESS SYSTEMS		378.00
05/06/2021	HP 00500104	100869	PAUL H BROOKES PUBLISHING	P2100268	333.35
05/06/2021	HP 00500105	100060	PLANTE MORAN PLLC		9,600.00
05/06/2021	HP 00500108	100208	WORTHINGTON II, JOHN		170.00
05/24/2021	EH 00000028	100045	A & I ENTERPRISES		144,358.08
05/24/2021	EH 00000029	100427	A SWEET SERVICES LLC		15,646.70
05/24/2021	EH 00000031	100431	CLARK HILL PLLC		615.00
05/24/2021	EH 00000032	100319	G N E PAINT & SUPPLY		55.10
05/24/2021	EH 00000033	100574	INSTITUTE FOR EXCELLENCE IN ED	P2100062	1,500.00
05/24/2021	EH 00000034	100292	INVEST CENTERS LLC		164,143.28
05/24/2021	EH 00000035	100430	JG POLY SALES	P2100023	299.25
05/24/2021	EH 00000036	100745	KSS ENTERPRISES		308.35
05/24/2021	EH 00000037	100357	STAPLES BUSINESS ADVANTGE	P2100362	76.14
05/24/2021	HP 00500109	100090	A G CENTRAL MUSIC	P2100110	400.00
05/24/2021	HP 00500110	100616	ALGONAC HIGH SCHOOL		80.00
05/24/2021	HP 00500111	100550	AMAZON CAPITAL SERVICES INC	P2100351	1,249.29
05/24/2021	HP 00500112	100350	ASCENSION MICHIGAN AT WORK		105.00
05/24/2021	HP 00500113	100893	BeastNOW LLC	P2100337	1,920.00
05/24/2021	HP 00500114	100931	BRAD FAIRCHILD		500.00
05/24/2021	HP 00500115	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		840.00
05/24/2021	HP 00500116	100011	CHAPTER 13 TRUSTEE		216.00
05/24/2021	HP 00500117	100321	CITY OF HAZEL PARK		6,034.88
05/24/2021	HP 00500118	100308	COCHRANE SUPPLY		102.00
05/24/2021	HP 00500119	100309	CONSUMERS ENERGY		4,661.38
05/24/2021	HP 00500120	100459	CONVERGENT TECH PARTNERS		783.75
05/24/2021	HP 00500121	100443	CTS COMPANIES		197.00
05/24/2021	HP 00500122	100609	DAVID RUSKIN		2,255.16
05/24/2021	HP 00500123	100446	FAR THERAPEUTIC & PERFORMING ARTS	P2100267	159.40
05/24/2021	HP 00500125	100576	LEARNING WITHOUT TEARS	P2100279	985.05
05/24/2021	HP 00500126	100411	LOWES COMPANIES	P2100048	156.69

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**User:** MILLERM - Matthew Miller  
**Report:** OSAP5009 - OSAP5009: Check Register by Fund  
**Selection:**

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**Current Date:** 06/14/2021  
**Current Time:** 18:25:33

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**Hazel Park Schools**  
**Check Register by Fund**  
Check Date From 5/1/2021 TO 5/31/2021

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
05/24/2021	HP 00500127	100089	MCNAUGHTON-MCKAY ELECTRIC COMP	P2100047	49.71
05/24/2021	HP 00500130	100932	MIGUEL HENDERSON		100.00
05/24/2021	HP 00500131	100387	MISDU		1,494.26
05/24/2021	HP 00500132	100497	OTIS ELEVATOR		6,782.41
05/24/2021	HP 00500135	100871	SUSAN L WINTERS		425.11
05/24/2021	HP 00500136	100573	T T COMPUTERS COMMUNICATION INC		1,322.87
05/24/2021	HP 00500138	100613	WARREN FITZGERALD HIGH SCHOOL		600.00
05/24/2021	HP 00500139	100613	WARREN FITZGERALD HIGH SCHOOL		300.00
05/24/2021	HP 00500140	100463	WINDSTREAM		993.29
				<b>Fund 110 Total:</b>	<b>918,634.43</b>
<b>Fund: 220</b>					
05/06/2021	EH 00000022	100520	PEDIATRIC HEALTH CONSULTANTS INC		8.40
05/06/2021	EH 00000024	100397	SCHOOL SPECIALTY	P2100342	245.98
05/06/2021	HP 00500086	100895	Advanced Medical Personnel Services LLC	P2100339	320.00
05/06/2021	HP 00500088	100550	AMAZON CAPITAL SERVICES INC		936.81
05/06/2021	HP 00500106	100652	SCHOLASTIC INC		93.39
05/06/2021	HP 00500107	100515	STAFF CONNECTIONS LLC		4,616.00
05/24/2021	HP 00500123	100446	FAR THERAPEUTIC & PERFORMING ARTS	P2100267	2,139.20
05/24/2021	HP 00500133	100543	PETTY CASH		174.76
05/24/2021	HP 00500134	100515	STAFF CONNECTIONS LLC		4,543.00
				<b>Fund 220 Total:</b>	<b>13,077.54</b>
<b>Fund: 250</b>					
05/24/2021	EH 00000030	100118	CHARTWELLS DINING SERVICES		80,457.88
				<b>Fund 250 Total:</b>	<b>80,457.88</b>
<b>Fund: 290</b>					
05/24/2021	HP 00500124	100707	JEFFREY HARRIS		1,500.00
05/24/2021	HP 00500128	100933	MELISSA SCHWARTZ		282.42
05/24/2021	HP 00500129	100029	MICHIGAN STATE UNIVERSITY		5,000.00
				<b>Fund 290 Total:</b>	<b>6,782.42</b>
<b>Fund: 420</b>					
05/06/2021	EH 00000027	100087	TMP ARCHITECTURE INC		1,562.80
05/24/2021	HP 00500137	100896	TOUCHPOINT INDUSTRIES LLC	P2100350	25,800.00

44

User: MILLERM - Matthew Miller

Page

Current Date: 06/14/2021

Report: OSAP5009 - OSAP5009: Check Register by Fund

3

Current Time: 18:25:33

Selection:

OH\_DTL.[oh\_ck\_dt] <= '05/31/2021' AND OH\_DTL.[oh\_ck\_dt] >= '05/01/2021'

**Hazel Park Schools**  
**Check Register by Fund**  
Check Date From 5/1/2021 TO 5/31/2021

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
				<b>Fund 420 Total:</b>	<b>27,362.80</b>
				<b>Grand Total:</b>	<b>1,046,315.07</b>

End of Report

**Huntington Bank**  
**Commercial Card Summary (P-Card)**  
**For Month Ending - May 2021**

<u>Date of Trans</u>	<u>Card Holder</u>	<u>Vendor</u>	<u>Amount</u>
05/31/2021	JASON ZIRNIS	BEST BUY 00004028	1,087.94
05/31/2021	TAMEKA SINGLETON	NASSP PRODUCT & SERVIC	385.00
05/30/2021	CHRISTINE LUPTAK	PITNEY BOWES PI	72.67
05/30/2021	GREG RICHARDSON	TONYS ACE HDWE	3.79
05/30/2021	JAMIE BUCZKO	BJS WHOLESALE CLUB	115.07
05/30/2021	TAMEKA SINGLETON	C & G PUBLISHING	129.50
05/30/2021	TAMEKA SINGLETON	CLEAR RATE COMMUNICATI	1,898.92
05/30/2021	DEBRA DIMAS	KROGER #447	21.54
05/30/2021	CHRISTINE LUPTAK	VIGILANTE SECURITY INC	1,124.00
05/28/2021	MEGAN PAPASIAN-BROADWELL	ADOBE PRODUCTS	9.99
05/28/2021	DEBRA DIMAS	CVS/PHARMACY #08103	8.19
05/28/2021	DEBRA SCOTT	WWW.DANIELSONGROUP.ORG	225.00
05/28/2021	DEBRA SCOTT	HGSE PROG IN PROF ED O	2,000.00
05/28/2021	KENNETH MILCH	MEIJER # 260	25.00
05/27/2021	BRADLEY WILKINS	APPLE.COM/US	418.70
05/27/2021	BRADLEY WILKINS	APPLE.COM/US	100.70
05/27/2021	BRADLEY WILKINS	APPLE.COM/US	100.70
05/27/2021	MEGAN PAPASIAN-BROADWELL	SHUTTERFLY, INC.	191.10
05/27/2021	BRADLEY WILKINS	SQ *LION TECHNOLOGIES	455.00
05/27/2021	GREG RICHARDSON	TONYS ACE HDWE	14.98
05/27/2021	DEBRA DIMAS	ALLSTAR SERVICES OF MI	340.00
05/27/2021	CHRISTINE LUPTAK	CONTRACTORS NAT LAD/CO	143.55
05/27/2021	CHRISTINE LUPTAK	SCHOOL NURSE SUPPLY IN	1,274.45
05/27/2021	CHRISTINE LUPTAK	PAYPAL *BISONPLUMBI	1,235.00
05/26/2021	MICHELLE KRAUSE	SUBWAY CARD	10.00
05/26/2021	DAVID MUYLAERT	TLF*BLUMZ BY JR DESIGN	57.24
05/26/2021	DAVID MUYLAERT	PLAQUES & SUCH LLC	1,112.00
05/26/2021	TAMMY SCHOLZ	4IMPRINT	570.00
05/26/2021	CORRI NASTASI	AMZN MKTP US*2R2CK2TR2	29.95
05/26/2021	DEBRA DIMAS	AMZN MKTP US*2R28Y9150	31.98
05/26/2021	DEBRA DIMAS	SAMS CLUB #6659	89.82
05/26/2021	JAMIE BUCZKO	SHELL OIL 12665218009	50.00
05/25/2021	MICHELLE KRAUSE	CLKBANK*COM_3W3IFXGH	23.95
05/25/2021	CORRI NASTASI	AMZN MKTP US*2R6PB90Q0	79.98
05/25/2021	DAVID MUYLAERT	SPEEDY TECH	252.35
05/25/2021	TAMMY SCHOLZ	ALLSTAR SERVICES OF MI	484.00
05/25/2021	MICHELLE KRAUSE	SCHOLASTIC, INC.	14.31
05/25/2021	GREG RICHARDSON	TONYS ACE HDWE	99.72
05/25/2021	GREG RICHARDSON	TONYS ACE HDWE	37.02
05/25/2021	CORRI NASTASI	JIFFYSHIRTS.COM US L.P	81.53
05/25/2021	DEBRA DIMAS	AMZN MKTP US*2R96L4EQ0	158.97
05/24/2021	CORRI NASTASI	AMAZON.COM*2R7424LE2	5.97
05/23/2021	GREG RICHARDSON	TONYS ACE HDWE	36.08
05/23/2021	JAMIE BUCZKO	CAROLINA BIOLOGIC SUPP	40.95
05/23/2021	DEBRA DIMAS	CAPTAIN KOOL	100.00
05/23/2021	ROCHELLE TASSIE	AMAZON.COM*2R9PY4OF2	41.89
05/23/2021	DEBRA DIMAS	OTC BRANDS INC	39.96
05/23/2021	DEBRA DIMAS	OTC BRANDS INC	121.92
05/21/2021	CHRISTINE LUPTAK	AIRGAS USA, LLC	115.53
05/21/2021	GREG RICHARDSON	TONYS ACE HDWE	6.42
05/21/2021	GREG RICHARDSON	TONYS ACE HDWE	5.69
05/21/2021	JAMIE BUCZKO	CVS/PHARMACY #08103	20.00
05/21/2021	JAMIE BUCZKO	SQ *MICHIGAN BUSINESS	35.00
05/21/2021	JAMIE BUCZKO	SP * SHOP DECA	55.32
05/21/2021	DEBRA SCOTT	THE ATS STORE LLC RP	14.04

05/21/2021	MEGAN PAPASIAN-BROADWELL	AT HOME STORE 169	329.94
05/21/2021	MEGAN PAPASIAN-BROADWELL	MIKE'S FRUIT AND FLOWE	47.65
05/21/2021	JASON ZIRNIS	THE HOME DEPOT #2733	15.96
05/21/2021	JASON ZIRNIS	THE HOME DEPOT #2733	207.48
05/20/2021	TAMMY SCHOLZ	AMZN MKTP US*2R2BJ3OP0	30.97
05/20/2021	MEGAN PAPASIAN-BROADWELL	MICHIGAN REGISTRY: THE	5.00
05/20/2021	KENDAL SMITH	FAT*QUICK MADE TROPHY	30.00
05/20/2021	BRADLEY WILKINS	AMZN MKTP US*2R7M110F1	35.22
05/20/2021	BRADLEY WILKINS	SQ *IGEEK MADISON HEIG	1,254.00
05/20/2021	GREG RICHARDSON	TONYS ACE HDWE	(1.90)
05/20/2021	GREG RICHARDSON	TONYS ACE HDWE	11.00
05/20/2021	GREG RICHARDSON	TONYS ACE HDWE	9.20
05/20/2021	GREG RICHARDSON	TONYS ACE HDWE	3.76
05/20/2021	SHEILA OKANE	COMMITTEE FOR CHILDREN	982.00
05/20/2021	CHRISTINE LUPTAK	AUTOZONE #2254	249.96
05/20/2021	CHRISTINE LUPTAK	RGP*TURF TENDERS	350.00
05/20/2021	CHRISTINE LUPTAK	DOWNRIVER REFRIGERATIO	421.08
05/20/2021	KENNETH MILCH	MCDONALD'S F13640	10.00
05/19/2021	TAMEKA SINGLETON	TMOBILE*AUTO PAY	2,000.00
05/19/2021	ROCHELLE TASSIE	AMAZON.COM*2L7E389H2	3.19
05/19/2021	KENNETH MILCH	TIM HORTONS- 888229378	30.00
05/19/2021	JAMIE BUCZKO	CVS/PHARMACY #08103	120.00
05/19/2021	JAMIE BUCZKO	CVS/PHARMACY #08103	120.00
05/19/2021	CHRISTINE LUPTAK	ORKIN LLC 002	123.00
05/18/2021	TAMMY SCHOLZ	AMZN MKTP US*2R7NV9N91	24.10
05/18/2021	GREG RICHARDSON	TONYS ACE HDWE	6.26
05/18/2021	GREG RICHARDSON	TONYS ACE HDWE	32.28
05/18/2021	GREG RICHARDSON	TONYS ACE HDWE	64.15
05/18/2021	SHEILA OKANE	AMZN MKTP US*2R3BC3NK1	31.98
05/18/2021	ROCHELLE TASSIE	PAYPAL *ZODIACENTER	187.50
05/17/2021	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*2L4KT48D2	264.59
05/17/2021	SHEILA OKANE	AMAZON.COM*2L39E5662 A	19.98
05/17/2021	TAMEKA SINGLETON	REPUBLIC SERVICES TRAS	216.71
05/17/2021	TAMEKA SINGLETON	CORRIGAN MOVING SYSTEM	46.80
05/17/2021	CHRISTINE LUPTAK	REPUBLIC SERVICES TRAS	2,590.20
05/17/2021	JAMIE BUCZKO	GFS STORE #1907	35.97
05/17/2021	JAMIE BUCZKO	GFS STORE #1907	35.97
05/17/2021	JAMIE BUCZKO	GFS STORE #1907	35.98
05/16/2021	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*2L1W71SP0	55.92
05/16/2021	BRADLEY WILKINS	APPLE.COM/US	316.94
05/16/2021	KENNETH MILCH	NATL ART EDU ASSOC	283.53
05/16/2021	TAMEKA SINGLETON	TMOBILE*AUTO PAY	353.60
05/16/2021	GREG RICHARDSON	TONYS ACE HDWE	136.09
05/16/2021	SHEILA OKANE	LIBIB.COM	11.00
05/16/2021	ROCHELLE TASSIE	AMZN MKTP US*2R6QE5CR1	136.17
05/16/2021	ROCHELLE TASSIE	AMZN MKTP US*2L6SQ36U0	14.99
05/16/2021	TAMMY SCHOLZ	GFS STORE #0960	59.80
05/16/2021	TAMEKA SINGLETON	C & G PUBLISHING, INC.	5,728.50
05/14/2021	TAMMY SCHOLZ	SAMSCLUB #6664	80.84
05/14/2021	GREG RICHARDSON	TONYS ACE HDWE	5.69
05/14/2021	GREG RICHARDSON	TONYS ACE HDWE	8.72
05/14/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	81.34
05/14/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	134.36
05/14/2021	TAMEKA SINGLETON	OVERDRIVE DIST	25.98
05/14/2021	ROCHELLE TASSIE	OTC BRANDS INC	52.77
05/13/2021	CORRI NASTASI	AMAZON.COM*2L6KS4PW2	24.58
05/13/2021	CHRISTINE LUPTAK	AIRGAS USA, LLC	150.67
05/13/2021	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*2L35D2HB0	189.00
05/13/2021	GREG RICHARDSON	TONYS ACE HDWE	25.98
05/13/2021	GREG RICHARDSON	TONYS ACE HDWE	4.36
05/13/2021	CORRI NASTASI	SAMS CLUB #6664	75.86

05/13/2021	CORRI NASTASI	BIG LOTS STORES - #041	80.00
05/12/2021	TAMMY SCHOLZ	EDWEEK DIGITAL OPED	40.00
05/12/2021	GREG RICHARDSON	PHOENIX STONE COMPANY	1,660.00
05/12/2021	GREG RICHARDSON	TONYS ACE HDWE	12.99
05/12/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	455.77
05/12/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	79.51
05/12/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	176.29
05/12/2021	KARLA GRAESSLEY	JONES SCHOOL SUPPLY CO	147.00
05/11/2021	MEGAN PAPASIAN-BROADWELL	LOWES #00907*	74.15
05/11/2021	KENNETH MILCH	PARTY CITY 4110	25.00
05/11/2021	KENNETH MILCH	JOANN STORES #690	30.71
05/11/2021	GREG RICHARDSON	TONYS ACE HDWE	13.08
05/10/2021	TAMEKA SINGLETON	C & G PUBLISHING, INC.	10,605.45
05/09/2021	GREG RICHARDSON	TONYS ACE HDWE	19.92
05/09/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	961.02
05/09/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	2,757.67
05/07/2021	CORRI NASTASI	JIMMY JOHNS - 2519 - M	165.35
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	768.66
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	948.04
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	13.68
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	19.09
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	1,455.50
05/07/2021	TAMEKA SINGLETON	CONSUMERS ENERGY CO	530.75
05/07/2021	CHRISTINE LUPTAK	SWISCO, INC	48.49
05/07/2021	CHRISTINE LUPTAK	PAYPAL *BISONPLUMBI	195.00
05/06/2021	TAMMY SCHOLZ	EDUCATION WEEK	35.00
05/06/2021	MEGAN PAPASIAN-BROADWELL	ZAZZLE INC	55.53
05/06/2021	JAMIE BUCZKO	CAROLINA BIOLOGIC SUPP	81.90
05/06/2021	CORRI NASTASI	SAMSClub #6664	44.24
05/05/2021	TAMMY SCHOLZ	PERSONALIZATION MALL	152.79
05/05/2021	MEGAN PAPASIAN-BROADWELL	ALLSTAR SERVICES OF MI	1,550.00
05/05/2021	GREG RICHARDSON	TONYS ACE HDWE	25.89
05/05/2021	GREG RICHARDSON	TONYS ACE HDWE	10.05
05/04/2021	MEGAN PAPASIAN-BROADWELL	OFFICEMAX/DEPOT 6026	39.98
05/04/2021	JAMIE BUCZKO	SSI*SCHOOL SPECIALTY	1,875.00
05/04/2021	CORRI NASTASI	AMZ*AMAZON.COM	(84.37)
05/04/2021	TAMEKA SINGLETON	RICOH USA, INC	59.85
05/04/2021	TAMEKA SINGLETON	IN *PLAY 1ST MOBILE GA	484.00
05/04/2021	TAMEKA SINGLETON	OVERDRIVE DIST	8,640.00
05/04/2021	SHEILA OKANE	AMZN MKTP US*2L8PN8J71	10.99
05/03/2021	MEGAN PAPASIAN-BROADWELL	LOWES #00907*	31.78
05/03/2021	SHEILA OKANE	AMZN MKTP US*JC3V32Q23	10.99
05/02/2021	MEGAN PAPASIAN-BROADWELL	AMAZON.COM*BV3JN3CK3 A	28.78
05/02/2021	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*WX9812KQ3	26.91
05/02/2021	MEGAN PAPASIAN-BROADWELL	AMZN MKTP US*I87A99U73	26.96
05/02/2021	MEGAN PAPASIAN-BROADWELL	DEALERS DISCOUNT CRAFT	26.02
05/02/2021	GREG RICHARDSON	PHOENIX STONE COMPANY	1,689.00
05/02/2021	CORRI NASTASI	AMZN MKTP US*C32AI35T3	8.99
05/02/2021	CHRISTINE LUPTAK	VIGILANTE SECURITY INC	1,124.00

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**70,376.45**

NAME	EVENT	DATES OF EVENT	LOCATION	ESTIMATED COST
IN STATE				(Includes Sub)
Amy Kruppe	Making Caring Common: Justice, Care & Equity Leadershp Institute	June 8 - July 22, 2021 (5 sessions)	Virtual	\$500.00
Carla Postell	Making Caring Common: Justice, Care & Equity Leadershp Institute	June 8 - July 22, 2021 (5 sessions)	Virtual	\$500.00
Latoya Hall-King	Making Caring Common: Justice, Care & Equity Leadershp Institute	June 8 - July 22, 2021 (5 sessions)	Virtual	\$500.00
Kendal Smith	Making Caring Common: Justice, Care & Equity Leadershp Institute	June 8 - July 22, 2021 (5 sessions)	Virtual	\$500.00
Stephanie Dulmage	Superintendent's Academy	Sept 30, Oct 1, Oct 28, Oct 29, Nov 18, Nov 19, Dec 16 and Dec 17, 2021	Legacy Auditorium/Genesee ISD	\$1942.00 **All Costs to be paid by Dr. Dulmage**
Nick Nugent	Certified HR Specialist for K-12 Administrators	Fridays, 9/17 - 11/19/21	Virtual	\$2,795.00
Sandra Boykins	Certified HR Specialist for K-12 Administrators	Fridays, 9/17 - 11/19/21	Virtual	\$2,795.00
Amy Kruppe, Carla Postell, Stephanie Dulmage	AASA Cohort for SEL Conference	July 20-21, 2021 and throughout the 2021-2022 School Year	Virtual Conferences/Workshops/School Tours	\$6,000.00



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: AASA Cohort for SEL Conference Request  
Date: June 16, 2021

I am requesting the attendance of myself, Dr. Postell and Dr. Dulmage at the virtual AASA Cohort for SEL. Social and emotional learning is happening in every classroom and on every playground in every school district, no matter what the leaders in those districts are doing, or not doing. This is because, according to a commonly held definition, SEL is "the process of learning to integrate thinking, feeling and behaving in order to become aware of the self and of others, make responsible decisions and manage behaviors." Hazel Park Schools has just received a grant from the State of Michigan that Dr. Kruppe, Dr. Krause and Mrs. Dillard will be implementing it with the state around SEL. This ability to work with districts around the country and in the state will give Hazel Park a more universal vision moving forward in our curriculum modification and in our schools. The cost to attend is \$6000 for the year which includes attendance at two national conferences for three people, and virtual visits to school districts, as well as coaching and tool kits for implementing.

**Funding Source:**

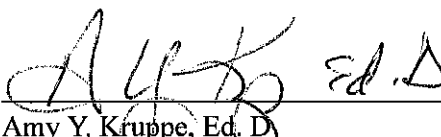
**Goal Statement - Curriculum and Instruction**

The Hazel Park School District will develop innovative independent and persistent learners who think critically, communicate effectively, and positively influence the community and ultimately the world.

**Recommendation**

That the Board of Education approve the request for attendance at the AASA SEL virtual conference for Dr. Kruppe, Dr. Dulmage and Dr. Postell, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed. D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Renewal of MASB Membership  
Date: June 15, 2021

Membership in Michigan Association of School Boards includes access to cost savings such as: SET SEG, Lobbying, Member Assistance Fund, providing assistance by reducing fees to attend training and services. Last year our participation in the SET-SEG insurance pools resulted in returns of \$50,208.97 to our district.


The cost of Membership is \$5,804, which remains the same as last year.

This falls under the Goal Statement-Resources: Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the renewal of the School District's membership in MASB at a cost of \$5804.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





1001 Centennial Way Suite 400  
Lansing, Michigan 48917-8249

# INVOICE

**MASB**  
MICHIGAN ASSOCIATION  
OF SCHOOL BOARDS

517.327.5900  
Fed.ID # 38-1323441

## 2021-2022 MEMBERSHIP RENEWAL NOTICE

Amy Kruppe  
Hazel Park Schools  
1620 E Elza Ave  
Hazel Park, MI 48030-2358

District Number: 63130  
Date: 5/5/21

The Michigan Association of School Boards appreciates the membership of your school district for the fiscal year 2021-2022 which begins July 1.

<b>YOUR MDE AUDITED FALL PUPIL COUNT:</b>	<b>2939</b>
<b>MASB SCHOOL DISTRICT 2021-2022 MEMBERSHIP:</b>	<b>\$5,566</b>
<b>LEGAL TRUST FUND ANNUAL RENEWAL CONTRIBUTION:</b>	<b>\$238</b>
<b>DUES RENEWAL SUBTOTAL:</b>	<b>\$5,804</b>

**Dues Plus Choices \***

Video: QTY: \_\_\_\_\_ x Price: \_\_\_\_\_ = \_\_\_\_\_

Add Dues Renewal Subtotal to Dues Plus Choices for **Grand Total Payable to MASB: \$**

*\*See enclosure for details on this special offer for board development.*

**DIRECT FINANCIAL BENEFITS OF MEMBERSHIP:**

One of the many benefits of membership with MASB is the ability for our members to participate in the SET-SEG insurance pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation premium reductions and property casualty net asset returns.

**Last year your participation resulted in returns of \$50,208.97 to your district.**

Please forward payment and copy of this invoice no later than **June 30, 2021** to:  
MASB, 1001 Centennial Way, Suite 400, Lansing, MI 48917-8249 Questions? Call 517-327-5900

# ANNUAL REPORT **2019-2020**

## MEMBER PARTICIPATION



**567** Attendees

**174** In-District Workshops

**15** Strategic Plans

**165** Superintendent Evaluation Trainings

## BOARD MEMBER CERTIFICATION (CBA) CLASSES

**130** CBA Classes Offered

**426** Hours of Class Time

**2,291** Individual Registrations

## LEGAL SERVICES AND LABOR RELATIONS

**250** Emails Responded to Monthly

**300** Phone Calls Answered Monthly

**13** Legal Seminars Offered

District Info From

**606**

Locals and ISDs in Erin

**168**

Districts Using Erin

**12** School Districts Assisted With Labor Relations

**\$12,500**

Total Legal Trust Fund Grants Authorized

## SUPERINTENDENT SEARCH AND AREA REPRESENTATIVES

**17**

Superintendent Searches Conducted

**152** Districts Visited by Area Representatives

**39%** Of Visits Resulted in a Follow-Up Request

# COMMUNICATIONS, PR & MARKETING

**224,971**  
**PAGEVIEWS**

## TOP WEB PAGES

- Home Page
- Annual Leadership Conference
- Calendar
- Your Local School Board
- MASB Staff

**25** Issues

**DASHBOARD**  
NEWSLETTER

**12** Episodes

**STORYBOARD**  
NEWSCAST

**3** Issues

**LEADERBOARD**  
MAGAZINE

**25** Episodes

**MI SOUNDBOARD**  
PODCAST



**4,060**  
Twitter Followers



**2,439**  
Facebook Followers



**187**  
Instagram Followers



**209**  
YouTube Subscribers

## GOVERNMENT RELATIONS

**71** NSBA Advocacy  
Institute Attendees

**72** Behind the Scenes at the  
Capitol (Sept. 2019) Attendees

## AFFILIATE PROGRAMS AND SERVICES

### DATA REPRESENTED IN NUMBER OF DISTRICTS

Michigan Liquid Asset Fund

**402**

Michigan School Purchasing Card

\$611,000 rebate

**198**

MASB/SET SEG Property Casualty Pool

\$5 million in returns to members

**526**

MASB/SET SEG Workers' Compensation Pool

\$11 million in returns to members

**520**

BoardBook

54

**143**

## ISSUES WE ADVOCATED ON

- Federal Funding for COVID Relief
- Certainty for Districts During the Pandemic
- Michigan Math Curriculum Changes
- School Aid Budget and Related Issues

**61** Calls-to-Action  
and Updates

**31** Legislative Update Meetings  
Around the State



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: MASA 2021-2022 Membership Renewal  
Date: June 16, 2021

The Michigan Association of School Administrators (MASA) is the leading association for school superintendents. This organization provides leadership in directing and guiding the superintendent in staff development, decision making, legislation and information. Membership is provided through the Superintendent's contract. The cost of membership for 2021-2022 is \$1466.68, which includes membership to MASA and AASA which is the national superintendent association.

Membership in this organization is supported through the district mission statement as this organization allows the superintendent to bring to the district information and strategies of curriculum and instruction, work with all stakeholders and overall work of the superintendent.

**Mission Statement**

The Hazel Park School District in collaboration with all stakeholders prepares and supports students for the future through all innovation and technology.

**Recommendation**

That the Board of Education approve the 2021-2022 MASA membership at a cost of \$1466.68.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





**Michigan Association of Superintendents & Administrators**

1001 Centennial Way, Suite 300  
Lansing, MI 48917  
(517) 327-5910  
fax (517) 327-0779

**Dues Invoice**

Date Billed: 5/18/2021

Amy Kruppe  
Hazel Park Schools  
1620 E. Elza  
Hazel Park, MI 48030

2021 - 2022 Membership Renewal	\$996.68
AASA Dues	\$470.00
Total	\$1,466.68

**Annual Membership Runs**  
7/1/2021 - 6/30/2022

2020 - 2021 Member benefits expire  
August 15, 2021

Sign in and renew your membership online at  
<https://masaonline.gomasa.org>  
Sign in. Click your name. Click the District Name. Click  
"Renew Now"

**Superintendent Update/Corrections**

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 School District \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_  
 PIC \_\_\_\_\_  
 Cell Phone \_\_\_\_\_

I am new to the superintendent role

**Executive Assistant Contact**

Name \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

**Superintendent Information**

ID Number: 13471  
Amy Kruppe  
Hazel Park Schools  
1620 E. Elza  
Hazel Park, MI 48030

**2021 - 2022 Membership Renewal** \$1,466.68

- I do not want AASA Membership  
Subtract \$470.00 from total (subtract \$235 for districts with less than 350)
- MSPRA Membership (Optional)** +\$125.00  
(Michigan School Public Relations Association)
- Executive Assistant Membership (Optional)** +\$100.00

Total \_\_\_\_\_

Please make remittance and payment to:

Check  MasterCard  VISA  AmEx

MASA  
1001 Centennial Way, Suite 300  
Lansing, MI 48917-8249

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ SIC \_\_\_\_\_

Signature \_\_\_\_\_

Name as Printed on Card \_\_\_\_\_



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Renewal of MSBO Annual Dues  
Date: June 15, 2021

Membership in Michigan School Business Officials (MSBO) allows staff members to keep up to date on issues pertaining to business, human resources, technology and other important areas through the annual MSBO conference, as well as other workshops and conferences throughout the year. MSBO also represents its members on a wide variety of oversight and advisory committees (MDE, MISEC, CEPI, MPSERS, MILAF+, Education Alliance, 1022 Committee and others)


At this time, I am requesting the approval of the MSBO annual dues for Business Office (4) and Human Resources personnel (2), as well as for Brad Wilkins and myself. The total cost for the MSBO annual dues are \$1200 (150.00 each x 8).

This falls under the Goal Statement-Resources: Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the renewal of MSBO dues at a total cost of \$1,200.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Council for Exceptional Children Membership Renewal  
Date: June 15, 2021

The Council for Exceptional Children (CEC) is an organization dedicated to improving the success of children and youth with disabilities and/or gifts and talents. CEC advocates for appropriate government policies, sets professional standards, provides professional development and helps to obtain conditions and resources necessary for effective professional practice. It is known as the source for information, resources, and professional development for special educators.


The Superintendent's membership of \$390 covers membership, as well as sub-memberships in the categories of MI-Michigan Council for Exceptional Children, CEC Pioneers Division, Council for Children with Behavioral Disorders, Council of Administrators of Special Education, Division for Learning Disabilities and Teacher Education Division.

**Goal Statement-Resources:** Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the renewal of the CEC Membership for 2021-2022 at the cost of \$390.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Tamaran Dillard, Director of Student Support Services  
Subject: Council for Exceptional Children Membership Renewal  
Date: June 11th, 2021

At this time, I am seeking approval from the Board of Education to renew my professional membership subscription for the Council for Exceptional Children, an organization that is dedicated to advancing the success of children with exceptionalities. This mission is accomplished through advocacy, standards, and professional development.

Over the course of the previous year and a half, I have enjoyed being a member of this professional organization for numerous reasons. It has provided me with a network of colleagues in special education across our country; has provided numerous professional learning platforms; and has been a platform to share questions and/or concerns in the area of special education as we navigate through uncharted territory with COVID19, and moving forward.

The renewal cost for the basic CEC membership is \$65.00 for one calendar year, beginning June 1, 2021; expiring May 31, 2022.

I respectfully request that the Board of Education approves the renewal of my professional membership for the Council for Exceptional Children.

**Goal Statement:** Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the renewal of the 2021-2022 CEC Membership for the Director Student Support Services at the cost of \$65.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





CEC PO Box 79026 Baltimore, MD 21279-0026  
 (P) 703.620.3660 | (Toll Free) 800.232.7735 | (F) 703.264.9494  
 exceptionschildren.org

May 26, 2021

Amy Y. Kruppe  
 Hazel Park Schools

Subscription INVOICE	
Expiration Date:	06/30/2022
Member Number:	130526
Member Type:	Premier
State/Provincial Unit:	MI
Source Code:	PHONE

Membership	Amount
Premier Membership	202.00
MI-Michigan Council for Exceptional Children	8.00
CEC Pioneers Division	20.00
Council for Children with Behavioral Disorders	35.00
Council of Administrators of Special Education	60.00
Division for Learning Disabilities	25.00
Teacher Education Division	40.00
<b>Total:</b>	<b>390.00</b>

PAYMENT INFORMATION			
Check # (payable to CEC)		PO # (Submit with this form)	
Credit Card	VISA <input type="checkbox"/>	MasterCard <input type="checkbox"/>	Discover <input type="checkbox"/> American Express <input type="checkbox"/>
Credit Card Number			
Expiration Date		Security Code	
Card Holder's Name			
Billing Address			
Card Holder's Signature			

## ASCD INVOICE

Invoice Number :  
 Invoice Date :  
 PO Number :  
 Terms : Net 30 days

**REMIT TO: ASCD**  
**PO Box 826887, Philadelphia, PA 19182-6887**

Bill To: 000000416235  
 Hazel Park SD  
 1620 E Elza Ave,  
 Hazel Park, MI 48030-2358

Ship To: 000002253514  
 Dr Amy Kruppe  
 Superintendent  
 Hazel Park Schools  
 1620 E Elza  
 Hazel Park, MI 48030

Product	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
ASCD/PREM-ASCD - Premium Membership 01-Oct-2021 to 30-Sep-2022 - Dr Amy Kruppe (000002253514)	1	239.00	0.00	0.00	0.00	239.00

Shipping:	0.00
Tax:	0.00
<hr/>	
Order Total :	239.00
Paid or already charged to CC:	0.00

\*\*Credit cards are charged only after shipping.\*\*

**Payments for Meetings, Conference registrations and other related charges are due 30 days from the date of the invoice. CRA #132260555**

**Please add 11% if paying in Canadian funds.**

000000416235  
 Hazel Park SD  
 1620 E Elza Ave,  
 Hazel Park, MI 48030-2358

Invoice Number :  
 Invoice Date :  
 PO Number :

(HTTPS://MEMSPA.ORG)  
G)

# Membership Invoice

## Invoice #2021-86 on May 26, 2021

**Account:** Hazel Park Schools (amy.kruppe@hazelparkschools.org)

**Membership Level:** MEMSPA Only Professional

**Status:** Pending

**Membership pending.** We are still waiting for payment of this invoice.

Thank you for your membership renewal!

Checks can be mailed to the MEMSPA offices at:

P.O. Box 280, Mason, MI 48854

Questions? Email Taryn Hurley at [taryn@memspa.org](mailto:taryn@memspa.org) (<mailto:taryn@memspa.org>).

---

### Billing Address

Hazel Park Schools 1620 E Elza Avenue Hazel Park MI 48030 US (248) 658-5220

### Payment Method

Check

### Total Billed

Total \$320.00

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[View Your Membership Account](https://memspa.org/membership-account/) → (<https://memspa.org/membership-account/>) ← [View All Invoices](https://memspa.org/membership-account/membership-invoice/) (<https://memspa.org/membership-account/membership-invoice/>)



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
[www.hazelparkschools.org](http://www.hazelparkschools.org)

June 7, 2021

Mr. Jack Aronson  
c/o Carol Jackson  
1947 Central  
Ferndale MI 48220

Dear Mr. Aronson,

On behalf of the Hazel Park School District and the Hazel Park Board of Education, please accept this letter as an acknowledgement and thank you for your continuous support of the Hazel Park High School Read 180 Literacy Program. The grant will allow us to continue this program in the 2021-2022 school year and will help us cover the Literacy Specialist & Paraprofessional Salary and Benefits costs. Your ongoing contribution to Literacy will benefit the community for years to come.

With Students in Mind,

Amy Kruppe, Ed. D  
Superintendent

Laura Adkins, President  
Board of Education



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Stephanie Dulmage, Director of 21st Century Learning  
Dr. Carla Postell, Director of Curriculum, Integration, and Instruction  
Subject: Curriculum Handbook: Writing, Revision, and Renewal  
Date: June 12, 2021

**Curriculum Handbook Summary:**

In addition to the 3 year curriculum plan, we have developed a handbook to guide our work. This document outlines the overarching principles, processes and procedures that drive the development and revision of Hazel Park School District's curriculum, assessment, and instruction. The K-12 curriculum handbook also includes the resource and materials renewal and adoption process. All work related to curriculum, instruction, and assessment is guided by the district's core beliefs, educational equity, and the importance of continuous growth and improvement.

**Funding Source:** NA

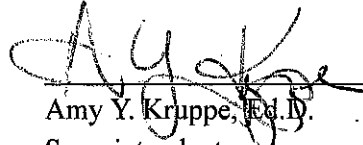
**Goal Statements:**

- **Curriculum and Instruction:** The Hazel Park School District will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- **Climate and Culture:** The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Recommendation**

That the Board of Education approves the Hazel Park School District Curriculum Handbook to formalize the curriculum writing, revision, and adoption process.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
Amy Y. Kruppe, Ed.D.  
Superintendent





**Hazel Park Schools**

**K - 12**

**Curriculum Handbook**

**Writing, Renewal, and Adoption**

***TODAY'S LEARNERS, TOMORROW'S LEADERS***

## **Table of Content (Hyperlinked)**

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## **Introduction**

We believe all students have the ability to learn, and it is our responsibility to ensure that all students learn in an environment driven by equity, membership in the community, and opportunities to participate in meaningful learning experiences designed to inspire, empower, and engage. The Hazel Park School District is committed to the following beliefs which should be fully supported by the curriculum, instructions, and meaningful assessment practices.

- The school district supports the social, emotional, physical, and academic needs of each child in a caring, healthy, and safe environment.
- All students have the ability to learn.
- A culture that celebrates diversity promotes equity.
- Student achievement and social emotional learning are at the core of every decision.
- Students are successful when staff, families and community are engaged and support learning.
- Research based curriculum, aligned with state standards is the foundation for high quality instruction.
- Student driven learning environments foster self-efficacy and individual ownership of learning.
- Student success is fostered and supported through multiple pathways toward graduation

We accomplish this by developing learning environments that offer a comprehensive educational experience that addresses both the academic and non-academic needs of our students. integrated curriculum, instruction, and assessment that provides system-wide support to schools, families, and the community. This requires the development of high quality, ambitious curriculum in both core and non-core content areas.

The K-12 Curriculum Revision, Renewal, and Adoption process is guided by the district's core beliefs, educational equity, and the importance of continuous growth and improvement. It is intended to provide a framework for guiding planned educational change to assist the district in fulfilling its mission. The document outlines the overarching principles along with a systemic and systematic process for addressing all aspects of curriculum, instruction, and assessment

## **Vision, Mission, and Strategic Plan Goals**

### Hazel park School District Vision

Inspire and empower all learners

### Hazel Park School District Mission Statement

The Hazel Park School District in collaboration with all stakeholders prepares and supports students for the future.

## **2020-2021 Strategic Plan Goals**

### Goal Statement - School Climate and Culture

The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

### Goal Statement - Curriculum & Instruction

The Hazel Park School District will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

### Goal Statement - Community Relations

The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

### Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

## K-12 Curriculum Development and Revision

Curriculum development and design is driven by the Hazel Park School is based upon best practice in implementation science. According to the Active Implementation Hub, “Implementation Drivers are key components of capacity and infrastructure that influence a program’s success. They are the core components needed to initiate and support classroom, building, and district level change.” Generally speaking, implementation drivers fall into three categories: organization, competency, and leadership. Hazel Park School District approaches decisions-making, resource allocation, and support through the lens of systems thinking. Organization and leadership drivers are at the core of this work, including communication and the use of data to inform, guide, and make decisions.

To fully embrace the vision, mission, and beliefs, the curriculum development and revision process is driven by a number of important competency drivers. These include designing for equity, diversity, and inclusion, written curriculum focused on transfer of learning and understanding using the UbD framework, ongoing professional learning and instructional coaching, progress monitoring and checks for fidelity of implementation.

### Competency Drivers

#### Designing for Equity, Diversity, and Inclusion:

The Assessing Bias in Standards & Curricular Materials Tool enables users to determine the extent to which developed standards and curricular materials reflect educational equity (Fraser, 1998; GLEC, 2011). The tool is built using culturally responsive standards to help one review content standards and materials and resources used in the class.

The Assessing Bias in Standards & Curriculum Materials tool is broken into two parts: Standards and Curriculum. Each category is broken into specific domains. All curriculum, instruction, and assessment will be analyzed against these domains: [Assessing Bias in Standards and Curricular Materials](#).

- Standards Domain
  - I. Build Consciousness
  - II. Reflect Students’ Cultural Repertoires and View Them As Worthy of Sustaining
  - III. Stimulates Social Improvement
- Curricular Materials Domains
  - I. Invisibility
  - II. Stereotyping

- III. Imbalance and Selectivity
- IV. Historical Whitewashing
- V. Fragmentation and Isolation
- VI. Linguistic BiasVII. Cosmetic Bias

### Understanding by Design Curriculum Development Framework

Understanding by Design (UbD) is a framework for improving student achievement. Emphasizing the teacher's critical role as a designer of student learning, UbD works within the standards-driven curriculum to help teachers clarify learning goals, devise revealing assessments of student understanding, and craft effective and engaging learning activities. The UbD framework is based on seven key tenets (McTighe and Wiggins, 2013):

1. Learning is enhanced when teachers think purposefully about curricular planning. The UbD framework helps this process without offering a rigid process or prescriptive recipe.
2. The UbD framework helps focus curriculum and teaching on the development and deepening of student understanding and transfer of learning (i.e., the ability to effectively use content knowledge and skill).
3. Understanding is revealed when students autonomously make sense of and transfer their learning through authentic performance. Six facets of understanding—the capacity to explain, interpret, apply, shift perspective, empathize, and self-assess—can serve as indicators of understanding.
4. Effective curriculum is planned backward from long-term, desired results through a three-stage design process (Desired Results, Evidence, and Learning Plan). This process helps avoid the common problems of treating the textbook as the curriculum rather than a resource, and activity-oriented teaching in which no clear priorities and purposes are apparent.
5. Teachers are coaches of understanding, not mere purveyors of content knowledge, skill, or activity. They focus on ensuring that learning happens, not just teaching (and assuming that what was taught was learned); they always aim and check for successful meaning making and transfer by the learner.
6. Regularly reviewing units and curriculum against design standards enhances curricular quality and effectiveness, and provides engaging and professional discussions.
7. The UbD framework reflects a continual improvement approach to student achievement and teacher craft. The results of our designs—student performance—inform needed adjustments in curriculum as well as instruction so that student learning is maximized. The

Understanding by Design framework is guided by the confluence of evidence from two streams—theoretical research in cognitive psychology, and results of student achievement studies.

### Alignment with Core Beliefs

The curriculum writing, renewal, and adoption process is driven by the Hazel Park School District core beliefs. These beliefs are the lens through which all curriculum, instruction, and assessment work is filtered and acted upon.

- The school district supports the social, emotional, physical, and academic needs of each child in a caring, healthy, and safe environment.
- All students have the ability to learn.
- A culture that celebrates diversity promotes equity.
- Student achievement and social emotional learning are at the core of every decision.
- Students are successful when staff, families and community are engaged and support learning.
- Research based curriculum, aligned with state standards is the foundation for high quality instruction.
- Student driven learning environments foster self-efficacy and individual ownership of learning.
- Student success is fostered and supported through multiple pathways toward graduation.

### Hazel Park School District Instructional Frameworks

- The implementation of the Hazel Park written curriculum is guided by K-12 instructional frameworks. These frameworks represent research-based, best practices, providing guidance for the non-negotiable components of reading and writing instruction, an overview of each component, and the expected teacher and students actions.
- [K-5 Reading Instructional Framework](#)
- [K-5 Writing Instructional Framework](#)
- [Hazel Park Instructional Framework and Essential Literacy Practices - Alignment Document](#)
- [6-8 ELA Instructional Framework](#)
- [9-12 ELA Instructional Framework](#)
- [6-12 Writing Instructional Framework](#)

### Sustained Professional Learning and Coaching

Professional learning produces changes in educator practice and student learning when it sustains implementation support over time. To accomplish this goal, professional learning will be built into the resource adoption process and the roll-out of new curriculum or yearly revisions. The

curriculum writing, revision, and adoption process includes opportunities for formal and informal professional learning and job-embedded coaching.

## **Curriculum Monitoring and Revision Process**

### K – 12 Curriculum Writing Team

The curriculum writing team is selected through an interview process conducted by the Curriculum and Instruction Department. Members of the Curriculum Writing Team will receive a yearly stipend for work completed between 9/1 and 8/31 of each year. Acceptance of this position includes regular meetings throughout the school year, ongoing curriculum revisions, and work during the summer months.

The Curriculum Writing Team (CWT) will work collaboratively to write and revise curriculum using the Understanding by Design (UbD) framework. Curriculum review and revisions focus on the following principles:

- Collection of ongoing feedback from teachers, building administrators, and other instructional staff
- Curriculum revisions (minor edits) may occur throughout the school year and during the comprehensive year-end review
- Determination of what students should know and be able to do as a result of their education will be a collective, rather than an individual decision.
- Development and revision of a written curriculum that helps teachers, students, and parents clarify the specific knowledge, skills, and understanding that students should be able to transfer as a result of their schooling.
- Standards-based curriculum and identification of essential standards will reduce content and enable all parties to focus on essential and significant learning, understanding, and transfer.
- Designing and defining common evaluative criteria and assessments that will enable an individual teacher, a teaching team, the school, and students to monitor achievement and growth.
- Designing authentic and varied assessments, aligned to the essential standards.
- Curriculum and assessment development follows the continuous improvement process.

## **Renewal and Adoption Process - Resources and Programs**

Hazel Park School District uses a 5 phase cycle to renew and adopt resources, materials and programs that support the effective implementation of the K-12 curriculum and Hazel Park School District instructional frameworks. The phased approach is driven by the collection and analysis of multiple sources of information including achievement, process, perception, and demographic data. These data sources, along with a careful review of relevant research, will drive the analysis and

selection of aligned resources and programs. The renewal and adoption process values and includes stakeholder voice and systemic and systematic decisions.

Resource & Program Purchasing Adoption Cycle	July	August	September	October	November	December	January	February	March	April	May	June
Phase 1 Needs Assessment & Exploration			Needs Assessment & Goal Setting					Research and Explore Available Resources				
Phase 2 Pilot & Purchase			Resource/Program Pilot					Program Evaluation Request for Board Approval, Purchasing, & Curriculum Alignment				
Phase 3 Installation			Professional Development, Initial Roll-Out and Y1 Implementation									
Phase 4 Curriculum Revisions & Y2 Implementation			Curriculum Revision, Y2 Implementation & Professional Development									
Phase 5 Evaluation			Professional Learning & Coaching, Data Analysis, Program Impact									
*The stated timeframe for each phase is a general benchmark. It is understood that there may be some variation in the timing of each phase.												

**\*Yearly Renewal and Adoption Process Details**

**Phase 1 - Needs Assessment & Exploration**

**Guiding Questions**

1. What data sources will be collected and analyzed to complete a comprehensive needs assessment?
2. Based on the analysis of the data, what are the specific needs for a new resource, material, or program?
3. What criteria or measures will be used to evaluate the resource, material, or program?
4. What sources will be used to determine if a resource, material, or program is research-based?
5. What are the associated costs, training, and other supports needed for effective implementation of the pilot?
6. How will the pilot team be selected?

**Phase 1 Action Steps**

1. Collection of Multiple Sources of Data
2. Data Inquiry and Analysis
3. Development of needs and resources, material, or program criteria
  - a. Exploration of Research and Evidence-Based Resources and Programs
4. Selection of Pilot Materials and Pilot Planning

## Phase 2 - Pilot and Purchase

### Guiding Questions:

1. When will the pilot start?
2. What is the financial impact of the recommended methods, materials, and professional development?
3. What professional development will be needed to support effective implementation?

### Phase 2 Action Steps

1. Develop Pilot Implementation Plan
  - a. Pilot Team Training
  - b. Review, Analysis, and Selection
2. Develop Proposed Adoption Budget
3. Board of Education Recommendation

## Phase 3 - Installation

### Guiding Questions

1. What is the roll-out and initial implementation timeline?
2. What actions need to be taken to organize and execute the roll-out and initial implementation?
3. How will I leverage district systems and stakeholder voice?
4. How will the pilot team members support the installation and year 1 implementation?
5. What is the plan for initial and ongoing professional development and instructional coaching?
6. What is the plan and what data will be collected for year 1 program monitoring ?

### Phase 3 Action Steps

1. Develop Roll-Out Plan
2. Professional Development
3. Other Implementation Needs
4. Program Monitoring, Feedback, Data Collection, and Analysis

## Phase 4 - Curriculum Revision & Implementation Y1

### Guiding Questions:

1. Is the curriculum obtaining the desired results?
2. Are there questions or concerns about the curriculum and materials?
3. What are the ongoing staff development needs?

4. How will we monitor and collect stakeholder feedback regarding impact and curriculum revisions?

#### Phase 4 Action Steps

1. Curriculum Revisions
2. Professional Development
3. Program Monitoring, Feedback, and Data Collection and Analysis

#### Phase 5 - Evaluation

##### Guiding Questions:

1. What sources of data will be collected and analyzed?
2. How effective are the instructional resources, materials or program?
3. What is the impact on student growth and achievement?

#### Phase 5 Action Steps

1. Professional Learning & Coaching
2. Analysis of Program Impact

## References

- Coomer, N., Skelton, S. Kyser, T. Thorius, K., Warren, C. "Assessing Bias in Standards and Curricular Materials." Great Lakes Equity Center. February, 2017. Retrieved on May 23, 2021
- Mctighe, J. and Grant, W. "Understanding by Design Framework."ASCD. March, 2012. Retrieved on May 5, 2021.



**Hazel Park Schools**  
**Extended COVID-19 Learning Plan**  
*as described in Public Act 149, Section 98a*

[September 3, 2020 Clarifications](#)

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020, and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020, for approval. ISDs and PSAs will transmit the approved plan to the superintendent of public instruction and the state treasurer.

## **Hazel Park Schools District Extended COVID-19 Learning Plan**

Address of School District/PSA: 1620 East Elza , Hazel Park

District/PSA Code Number: 63130

District/PSA Website Address: [www.hazelparkschools.org](http://www.hazelparkschools.org)

District/PSA Contact and Title: Dr. Amy Kruppe, Superintendent

District/PSA Contact Email Address: [amy.kruppe@hazelparkschools.org](mailto:amy.kruppe@hazelparkschools.org)

Name of Intermediate School District/PSA: Oakland Schools

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

## Assurances

1. Hazel Park Schools will make Oakland Schools their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. Hazel Park Schools will create and make available on its transparency reporting link located on the Hazel Park Schools' website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan no later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals Hazel Park Schools expected would be achieved by the end of the school year.
3. Benchmark Assessments: Hazel Park Schools will
  - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
  - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the 2020-2021 school year.
4. If delivering pupil instruction virtually, Hazel Park Schools will
  - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
  - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as Hazel Park Schools had planned for that exposure to occur for in-person instruction.
5. Hazel Park Schools, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that is based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the Hazel Park School Board's discretion. Key metrics that the Hazel Park Schools will consider shall include at least all of the following:
  - COVID-19 Cases or Positive COVID-19 tests
  - Hospitalizations due to COVID-19
  - Number of deaths resulting from COVID-19 over a 14-day period
  - COVID-19 cases for each day for each 1 million individuals
  - The percentage of positive COVID-19 tests over a 4-week period
  - Health capacity strength
  - Testing, tracing, and containment infrastructure with regard to COVID-19

6. If the Hazel Park School District determines that it is safe to provide in-person instruction to pupils, Hazel Park Schools will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the Hazel Park Schools.
7. The Hazel Park Schools assures that
  - instruction will be delivered as described in this plan and re-confirmed by the Hazel Park School Board,
  - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
  - Hazel Park Schools will reconfirm how instruction will be delivered during the 2020-2021 school year thirty days after the approval of the plan, and every 30 days thereafter at a meeting of the Board, and
  - public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. Hazel Park Schools will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.
9. Hazel Park Schools will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

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Hazel Park Superintendent or President of the Board of Education/Directors

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Date

# Learning Plan Narrative

## Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting Hazel Park Schools in a number of ways: we are experiencing a traumatic event for our students and our staff, many students may have significant gaps in their learning due to loss of educational access, and equity issues are more pronounced.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our Hazel Park Schools community. Because of the wide range of experiences, including the number of students who did not attend during the remote learning portion of the 2019-20 school year, we anticipate that students will come to school in the fall of 2020 with a wider loss of learning and larger than normal competencies as it relates to learning. We expect an increase in the number of students who will be behind and need opportunities to catch up. These students will benefit from intervention and reteaching. Teachers will need opportunities to collaborate, reteach and provide a flexible curriculum as they examine student work and determine what comes next in the learning for each student.

Since Hazel Park Schools is starting the school year in a remote learning environment, we will need to ensure that there are structures in place to address student engagement, equity, and achievement for all. This plan will focus on teaching and learning with an emphasis on equity for all learners and the well-being of students and staff.

Hazel Park moved to a remote setting from November - January. During this time students learned from home due to the increased numbers of COVID and lack of ability to secure substitutes due to increased numbers of staff out.

As of January 8th, the Governor requested a return to school for school districts. As our school districts have been approved by the health department to open, given the plans that are put into place, our recommendation is to begin opening the schools as of Feb. 1st in order to support our students learning face to face. Hazel Park Students for social emotional and academic purposes need to return to face to face instruction.

The student return to school schedule is listed below:

### **February 1, 2021**

Webster: EC Programs (No school Fridays)

Hazel Park Junior High: 6th grade (Asynchronous Wednesday)

Elementary Schools: K-2 (Asynchronous Wednesday)

Edison School: K-5 (Asynchronous Wednesday)

Jardon: (Asynchronous Friday)

SXI Center Program: K-8 (Asynchronous Wednesday)

Advantage: 3rd-8th grade (Asynchronous Wednesday)  
English Language Learners/High School Special Education Pods (As approved)

**February 8, 2021**

Webster: EC Programs (No school Fridays)  
Hazel Park Junior High: 6th-8th grade (Asynchronous Wednesday)  
Elementary Schools: K-5 (Asynchronous Wednesday)  
Edison School: K-8 (Asynchronous Wednesday)  
Jardon: (Asynchronous Friday)  
SXI Center Program: K-26 (Asynchronous Wednesday)  
Advantage: 3rd-8th grade (Asynchronous Wednesday)  
English Language Learners/High School Special Education Pods (As approved)

**February 15, 2021**

Midwinter break

**February 22, 2021**

Webster: EC Programs (No school Fridays)  
Hazel Park Junior High: 6th-8th grade (Asynchronous Wednesday)  
Elementary Schools: K-5 (Asynchronous Wednesday)  
Edison School: K-PostHigh (Asynchronous Wednesday)  
Jardon (Asynchronous Friday)  
SXI Center Program: K-26 (Asynchronous Wednesday)  
Advantage: 3rd-12th grade (Asynchronous Wednesday)  
English Language Learners/ High School Special Education Pods (As approved)

**March 1, 2021**

Webster: EC Programs (No school Fridays)  
Hazel Park Junior High: 6th-8th grade (Asynchronous Wednesday)  
Elementary Schools: K-5 (Asynchronous Wednesday)  
Edison School: K-PostHigh (Asynchronous Wednesday)  
Jardon (Asynchronous Friday)  
SXI Center Program: K-26 (Asynchronous Wednesday)  
Advantage: 3rd-12th grade (Asynchronous Wednesday)  
English Language Learners/ High School Special Education Pods (As approved)  
Hazel Park High School: 9th-12th Grade (Asynchronous TBD)

April/ May 2021

There is not any recommended change, at this time, to the return to school program.

**June 2021**

**At this time there are not any changes for summer school unless the state makes changes to the current orders.**



## Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that was administered to pupils in previous years.

### Quality Evidence-Based Assessment Practices

The Hazel Park School District believes that benchmark assessment evidence can be one measure used to monitor and evaluate patterns and trends in school/district academic performance and to identify and support effective instructional programs. We believe, if used appropriately, it can provide guidance for standardizing or adjusting curriculum and instruction across grade levels, schools, and districts.

However, we will not use benchmark assessment data to make high-stakes instructional decisions about individual student learning. Rather, Hazel Park Schools will continue the use (and professional learning around the use of) the formative assessment process, as embedded in the Hazel Park Schools curriculum, as a powerful practice embedded in the teaching and learning process to continuously observe where our students are in order to modify instruction. Our most powerful tool is our teachers and their day to day instruction and adjustment of their classrooms instruction that gives us the most information on their students' learning.

Hazel Park Schools believes the use of the formative assessment process, which is supported by an extensive body of research, provides in-time data for both our teachers and students to accelerate their learning and progress and gives us a more complete picture of what our students know and are able to do.



## **Educational Goals**

The I-Ready assessments in reading and mathematics will be administered to all students twice: once in the first nine weeks of the school year, and again prior to the last day of school. I-Ready growth monitoring or Formative assessments will provide information to inform our progress toward our goals over the course of the year. Progress reports will be available on our website in February and June.

As a means of continuous improvement in teaching & learning, all teachers will receive professional development in, and commit to the use of, the growth monitoring and formative assessment process.

Additionally, we will continue to engage stakeholders in the district's balanced assessment system, including publicly sharing aggregate and student subgroup performance reports on I-Ready results.

**Goal 1** - All students (K-8) will improve performance in Reading/ELA from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Reading/ELA academic standards.
- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

**Goal 2** - All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Math academic standards.
- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

## Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Note: The Hazel Park School District full instructional plan can be found in the [Hazel Park Ready to Learn Website](#).

### Mode of Instruction

#### **August:**

In phase 4 of the Michigan Safe Start Plan, Hazel Park Schools began the school year with remote learning as indicated in Phase 1-3 of the Michigan Safe Start Plan. Students who are K-5 will be beginning with remote instruction. There will be consideration of returning for Early 5/ K-1 and 2nd grade and Jardon on October 5, 2020. Additionally Edison will return on October 5th on MWF. On October 19th, 2020, there will be consideration of 3rd, 4th and 5th grade starting and the remaining of Edison. This consideration will be based upon the agreement that the district will continue to review HVAC for concerns and resolve concerns found by pursuing mitigating factors in rooms as found in the reports. The current system shows 10% air being pushed from outside as shown by the building and grounds department. The HVAC will be continuously assessed throughout the year per maintenance guidelines and updates will be brought to the board. The HPEA and the Administration will meet on October 19th to review the current phase of the state to discuss the 6-12 students return to school. The Board of Education will provide guidance and support as when an agreement to return could be decided for the Alternatives Schools or the GSRP programs based upon safety precautions and protocols. In Phase 4, pods of students may come to school for support in learning or for special education evaluations or services. Hazel Park Schools will use the Oakland Health Department for guidance on when to close, go remote and open based upon possible spikes in Oakland, Macomb and Wayne County.

UPDATED November : Given the high counts in Oakland County and in the State of Michigan as of November 11, 2020, Hazel Park Schools returned to remote learning for the entire district. Pod learning will not return until the county returns to a level C. Additionally the Board of Education has tentatively approved a date of Jan. 19, 2021 for the Junior High, Early Childhood and Elementary to return to in person instruction, providing that the numbers return levels that are safe for students instruction as agreed upon at a Board of Education meeting. The high school is still scheduled to return at the semester break on February 2, again providing that the numbers are safe for the students and the staff to return as agreed upon by the Board of Education .

UPDATED January/ Feb. :

Phase 4 and Levels will no longer be considered through the state. Hazel Park schools have been given clearance to return from the Health Department reviewing the local numbers. This return will be a rolling weekly return by grades as indicated in the [attached memo](#).

#### **August -:**

Hazel Park Schools will increase our synchronous learning experiences during Phase 1, 2 and 3 **and 4 (when students are remote)** by continuing to offer students access to standard aligned curriculum and high quality learning materials. These materials will be offered in both digital access and paper format as our Spring 2020 experience revealed that not all parents want their student to access remote online learning even though the district provided iPads and Chromebooks to students. New students who do not have access to electronic devices in their home will be given devices for use in their home. Parents will be supported with directions on how to access low-cost internet services. If low-cost internet can

not be accessed then the district will support the families in finding other options for internet services. Students will not be penalized for inability to fully participate provided families stay engaged with school personnel in developing personalized and realistic education plans for their child. Hazel Park Schools will do everything we can to meet student/family needs and encourage full participation.

For students who do not have internet access or whose parents choose not to have them participate in online learning, teachers and other support staff will make weekly contact and have two-way communication. This may be done through the use of technology (i.e. virtual meeting, email, Remind) or through weekly phone calls. For students with technology access, teachers will provide instruction on a daily basis through an instructional platform (i.e. Google Classroom, SeeSaw, Zoom), with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will provide instructional packets that focus on essential content, building relationships, and maintaining connections. We will encourage relationships between students through technology (i.e., virtual meeting, email, by phone or Remind.)

Students in K-2 will utilize iPads and participate in teaching and learning experience through the Seesaw platform. Students in grades 3-12 will utilize Chromebooks and participate in teaching and learning experience through the Google Classroom platform. Synchronous instruction will be provided through Zoom class meetings.

Hazel Park Schools also offers a 100% K-12 virtual learning option which is available to any student who wants to learn remotely. This program is supported by Hazel Park Schools' teachers with computer-supported instruction and online course content. This virtual learning opportunity will remain in place regardless of the phase in which our region and state are operating. Students who attend virtual schools may change back to brick and mortar school at grading periods after meeting with central office administration. Changes back to the classroom or virtual programming can only happen once.

For students with technology access, teachers will monitor student access and assignment completion on a regular basis within the instructional platform (Seesaw, Google Classroom, Zoom). Teachers will provide feedback to students on assignments through the instructional platform as they are completed. Teachers will differentiate instruction within the platform to meet each student's needs. For students without technology access, instructional packets will be collected each week. Teachers will review the instructional packet and provide feedback to the student during their weekly communication (phone call, virtual meeting, or email). Feedback from the teacher will include differentiated work as needed, along with examples to support student learning.

The plan will be communicated through our School Messenger communication platform, according to the preferences our parents/guardians have chosen in that system. Parents will receive an email with the plan attached, and/or a voice message and/or text message directing them to our district website where they can access the plan. The plan will be posted in a prominent location on our district website, and a link will also be posted on our district social media pages.

Students will take iReady assessment **remotely** in order for the school to assess current level of functioning for K-8 students. The instructional curriculum has formative assessments that can be conducted virtually to assess the ongoing process before the spring I-Ready is given. Final results will be shared to measure progress for the 2020-2021 school year.

Special Education students will have their IEPs, IFSPs and the 504 plans reviewed to assess for any needs and/or accommodations due to regression or loss of services in the 2019-2020 school year. Reflection on their needs for the current year if we are in Phase 1-3, or **Phase 4 ( remote as agreed upon)** will take place. Service providers will deliver services through an online platform as appropriate with support of paraprofessionals as appropriate through IEP or 504 plans.

If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement and completion of assignments. They will also keep a log of communication with students and families. If a student does not have access to technology, teachers will keep track of which students are completing the weekly instructional packets. They will also need to keep a log of all communication with students and families. Inconsistent completion and/or communication with a parent or student will be raised to the principal or counselor level to develop a plan to connect with the student and family. Additional support agencies may be utilized to make these connections (P2P, Clinic, Youth Assistance, DHHS, ISD supports etc.)

The district will survey all parents to determine current mental health needs and provide an online form for parents/students to request support. Based on the survey results or form requests, Social Workers, School Psychologists (social workers, school psychologists, P2P, ISD supports) will reach out to individual students and families to determine what they may need. The support services will help connect the family to outside agencies, if needed, to help meet their needs. Teachers will monitor and assess the needs of students and families through their daily or weekly communications. If a need is identified, the teacher will elevate that need to the principal or support services to make the necessary follow-up. Teachers and other key staff will identify any additional students or families in need and convey pertinent information each week to their building principal.

Please refer to [Continuity of Learning and COVID-19 Response Plan](#). This is a work in progress that Hazel Park Schools will continually update as the district works together to create the highest quality standards possible for each individual student's needs.

NOTE: This District Plan was developed in conjunction with Oakland County Health Department safety protocols, CDC guidelines, recommendations from the Oakland County Return to School Taskforce, Governor Gretchen Whitmer's Return to School Advisory Council and the COVID-19 Task Force on Education. The critical science surrounding the COVID-19 pandemic continues to provide new information daily and requires fluidity throughout the development process. The District Plan presented to you today is based on current scientific data. If additional information or safety protocols become available prior to the start of school, this District Plan will be modified accordingly.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Note: The Hazel Park School Districts full instructional plan can be found in the [Hazel Park Return to school website](#).

### **Curriculum and Instruction: Academic Standards**

The Hazel Park School District curriculum for core academic areas is aligned to state standards and housed in the Hazel Park Curriculum Drive. As teachers navigate the wider than usual range of competencies expected this fall, they can use these [Curriculum, Instruction, and Assessment Toolkits](#) to provide guidance to help them design new (or best utilize existing) pre-assessments to plan for differentiation of content, use results from pre-assessments to inform instruction and prioritize K-12 instructional standards for the 2020-2021 School Year. The CIA Toolkits in

conjunction with district developed K-12 ELA & Math guidance documents created as a Priority Standards document identifying the critical standards needed for grades K-12 in ELA & Math. This document will guide teachers to implement instructional approaches to meet the range of student needs as they return to school in the fall, identify assessment ideas that allow students to demonstrate understanding in a variety of ways, assess and provide instruction in the content areas in face-to-face, virtual, and blended classroom environments, and incorporate well-being and SEL/trauma-informed practices into instruction.

As our elective teachers work to engage students remotely, they will use [Best Practices for Remote Learning](#):

- Remember Maslow
- Nurture a positive home climate for learning and parental involvement
- Establish and maintain remote classroom norms and learning routines
- Implement culturally responsive teaching practices
- Encourage student collaboration and discourse
- Create opportunities for and attend carefully to feedback
- Engage students in meaningful learning opportunities

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

### **Assessment and Grading**

Hazel Park Schools bases its assessment system on the Michigan Standards. We regularly assess students at the district and classroom level to determine if they are making progress toward meeting those standards. We place a heavy emphasis on formative and interim assessments. This is critical in the instructional process so that students receive timely feedback that helps them know what they need to do to improve. It also gives the teacher important information to know how to adjust the teaching and learning process to meet each student's needs.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned and are part of our district grading process. For example, our teachers deliver summative assessments at the end of each unit of study in our curriculum. These assessments are based on a coherent set of standards in the subject area that focus on a related group of skills and disciplinary knowledge.

We make available to our 6-12 grade parents and legal guardians a web-based system that allows them to see their children's grades at any time. Our teachers keep up-to-date information on student grades in this system. We also send progress reports to our parents and guardians during each marking period. This is in addition to the expectation we have for all teachers that they keep parents and guardians abreast of any concerns regarding a student's grade through emails and phone calls. Finally, we send out to parents report cards at the end of each marking period.

### **Equitable Access**

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

### **Technology**

Hazel Park Schools ensures all students will be provided equitable access to technology and the internet as described in our Continuity of Learning Plan that was previously submitted to the state. The Hazel Park School District system for maintaining student access to technology devices and the internet is described in the Continuity of Learning Plan, and again on our [Hazel Park Return to School Website](#).

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

### **Students with identified special needs**

When school starts, students' IEPs, IFSPs, and 504 plans will be reviewed in coordination with general and special education teachers and/or providers to address any data-driven accommodations and/or services that are needed due to known changes in students' needs.

For students from birth to five, those with identified special needs, and those attending CTE programming, intervention and support services will be integrated into the student's program immediately upon the start of school.

The district has established structures for general and special education teachers and/or providers to collaborate and communicate regarding student performance and student needs on IEP goals and objectives with special consideration regarding assistive technology and accessibility. Resources to consider: Alt+Shift consultation or web resources at - <https://www.altshift.education/resources/remote-learning-resources>

The district ensures a continuation of services for students receiving speech and language, occupational therapy, physical therapy, or social work services within their IFSP or IEP. The district also ensures a method for the continuation of evaluation for students suspected of having a disability as well as those requiring re-evaluation. Please review our special services page on our [return to school website for more comprehensive information](#).

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

- 2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment, and Advanced Placement as applicable within the District/PSA.

Hazel Park Schools full instructional plan addresses ways all learners are supported and can be found in the [MI Safe Schools Roadmap--Sample District Preparedness Plan](#).

CTE, Early-Middle College, Dual Enrollment, and Advanced Placement, are available options to remote and virtual students when applicable. Students that have elected to take these courses and/or enroll in these programs will have the courses and/or programs added to their daily course schedule to the best of our scheduling ability,

Early Childhood enrollment will continue to be made available to families based on financial need.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Jason Zirnís, Assistant Superintendent of Business and Operations  
Subject: Budget Approval  
Date: June 16, 2021

We are proposing the following Final Budget for 2020/21 and Original Budget for 21/22 for Approval.

	Final 2020/21	Original 2021/22
Revenues	\$ 42,738,344	\$ 42,278,610
Expenses	40,800,981	42,129,407
Surplus	1,937,363	149,203
Opening Fund Balance	1,615,439	3,552,802
Closing Fund Balance	\$ 3,552,802	\$ 3,702,006

The Original Budget is based on the initial Governors Funding proposal. At this time there has been some movement on the award of the non-discretionary ESSERS II and III but final budget projections have not been finalized. Staffing has been budgeted at the enrollment numbers, there is some question as to the number of students returning from Viking Virtual K-12. As we progress through the summer the numbers should start to present a more reasonable picture of the actual fall enrollment figures.

**Recommendation**

That the Board of Education approve the Final Budgets for fiscal year 2020/21 and the Original Budgets for fiscal year 2021/22

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed.D.

93 Superintendent

The School District of the City of  
Hazel Park  
Of Oakland County

Amended Budget  
APPROPRIATION ACT  
July 1, 2020-June 21, 2021

**For  
Public Hearing  
For  
Board of Education Adoption**

**June 21, 2021**

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**GENERAL FUND REVENUE  
BUDGET  
July 1, 2020-June 21, 2021  
with prior year actuals**

	<b>2018-2019 Actual</b>	<b>2019-2020 Actual</b>	<b>2020-2021 Adopted Budget 6/29/2020</b>	<b>2020-2021 Amend 1 Budget 1/11/2021</b>	<b>2020-2021 Amend 2 Budget 4/19/2021</b>	<b>2020-2021 Final Budget 6/21/2021</b>
Local	\$3,916,566 <sup>1</sup>	\$4,982,510 <sup>2</sup>	\$4,886,878	\$5,120,465	\$5,136,464	\$5,247,812 <sup>3</sup>
State	27,772,605	26,950,370	25,483,725	27,195,725	27,596,687	27,944,288
Federal	2,214,203	2,182,951	2,164,491	4,318,180	5,494,372	5,494,372
Other Transactions	<u>1,598,483</u>	<u>1,662,776</u>	<u>1,601,601</u>	<u>2,463,617</u>	<u>2,463,617</u>	<u>2,445,617</u>
	<b><u>\$35,501,857</u></b>	<b><u>\$35,778,607</u></b>	<b><u>\$34,136,695</u></b>	<b><u>\$39,097,987</u></b>	<b><u>\$40,691,140</u></b>	<b><u>\$41,132,089</u></b>

1 Included in local revenue is \$2,951,125 resulting from a levy of 18.0000 mills on non-homestead property in 2018. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

2 Included in local revenue is \$3,237,000 resulting from a levy of 18.0000 mills on non-homestead property in 2019. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

3 Included in local revenue is \$3,356,158 resulting from a levy of 18.0000 mills on non-homestead property in 2020. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

**GENERAL FUND EXPENDITURES  
BUDGET**

July 1, 2020-June 21, 2021  
with prior year actuals

	2018-2019 <u>Actual</u>	2019-2020 <u>Actual</u>	2020-2021 Adopted Budget <u>6/29/2020</u>	2020-2021 Amend 1 Budget <u>1/11/2021</u>	2020-2021 Amend 2 Budget <u>4/19/2021</u>	2020-2021 Final Budget <u>6/21/2021</u>
<b>INSTRUCTION</b>						
Basic Programs	\$14,861,723	\$15,772,992	\$15,175,041	\$17,132,103	\$17,665,338	\$17,484,412
Added Needs	6,171,240	6,601,987	7,164,699	7,102,176	7,367,493	7,415,276
Adult/Continuing Education	11,589	0	0	0	0	-
<b>TOTAL INSTRUCTION</b>	<b>\$21,044,552</b>	<b>\$22,374,979</b>	<b>\$22,339,740</b>	<b>\$24,234,280</b>	<b>\$25,032,831</b>	<b>\$24,899,688</b>
<b>SUPPORT SERVICES</b>						
Pupil	\$2,174,800	\$1,999,506	\$2,095,705	\$2,068,958	\$2,289,964	\$2,275,935
Instructional Staff	1,079,667	1,346,369	1,594,696	1,568,426	1,615,000	1,588,000
General Administration	618,894	626,185	633,512	555,959	619,000	638,301
School Administration	1,719,483	1,613,117	1,638,599	1,870,779	1,835,230	1,899,959
Business	1,156,102	811,939	745,370	721,581	715,426	805,491
Operation & Maintenance	3,247,205	3,944,244	3,771,928	5,047,824	5,840,229	6,106,818
Transportation	462,415	415,165	459,794	383,966	351,312	376,643
Central	930,573	1,115,170	1,084,065	1,105,346	1,303,676	1,172,501
Other	482,470	509,034	520,661	332,920	368,399	419,000
<b>TOTAL SUPPORT SERVICES</b>	<b>\$11,871,609</b>	<b>\$12,380,729</b>	<b>\$12,544,330</b>	<b>\$13,655,759</b>	<b>\$14,938,236</b>	<b>\$15,282,648</b>
Community Services	\$98,067	\$101,941	\$121,417	\$97,679	\$111,453	\$93,291
Debt Service	33,000	33,000	33,000	33,000	33,000	33,000
Payments to Subgrantee	94,600	140,071	140,071	201,641	201,641	201,641
<b>TOTAL OTHER</b>	<b>\$225,667</b>	<b>\$275,012</b>	<b>\$294,488</b>	<b>\$332,320</b>	<b>\$346,094</b>	<b>\$327,932</b>
<b>GRAND TOTAL</b>	<b><u>\$33,141,828</u></b>	<b><u>\$35,030,720</u></b>	<b><u>\$35,178,558</u></b>	<b><u>\$38,222,359</u></b>	<b><u>\$40,317,161</u></b>	<b><u>\$40,510,268</u></b>
<b>OTHER FIN. SOURCES (USES)</b>						
Transfers In	\$1,585,058	\$1,548,365	\$1,569,040	\$1,569,040	\$1,569,040	\$1,606,255
Transfers Out	(402,498)	(74,438)	(290,713)	(290,713)	(290,713)	(290,713)
<b>TOTAL OTHER FIN. SOURCES (USES)</b>	<b>\$1,182,560</b>	<b>\$1,473,927</b>	<b>\$1,278,327</b>	<b>\$1,278,327</b>	<b>\$1,278,327</b>	<b>\$1,315,542</b>
<b>Excess</b>	\$3,542,589	\$2,221,814	\$236,464	\$2,153,955	\$1,652,306	\$1,937,363
Beginning Fund Balance (Deficit)	(4,148,964)	(606,375)	1,615,439	1,615,439	1,615,439	1,615,439
<b>Ending Fund Balance (Deficit)</b>	<b>(\$606,375)</b>	<b>\$1,615,439</b>	<b>\$1,851,903</b>	<b>\$3,769,394</b>	<b>\$3,267,745</b>	<b>\$3,552,802</b>
As % of Total Expenses	-1.83%	4.61%	5.26%	9.86%	8.11%	8.77%

**RESOLUTION FOR ADOPTION BY  
THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK  
2020-2021 BUDGET**

**RESOLVED**, that this resolution shall be the **GENERAL FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations: and to provide for the disposition of all income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of The School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

**REVENUE**

Local	5,247,812	
State	27,944,288	
Federal	5,494,372	
Other Transaction	<u>2,445,617</u>	
<b>Total Revenue</b>		<b>\$41,132,089</b>
Beginning Fund Balance (Deficit)	1,615,439	
<b>Estimated Fund Balance Available to appropriate</b>		<b><u>1,615,439</u></b>
<b>TOTAL APPROPRIATED FOR GENERAL FUND</b>		<b><u>\$42,747,528</u></b>

**BE IT FURTHER RESOLVED**, that **\$39,194,726** in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below

**FURTHER RESOLVED**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

**EXPENDITURES**

Instruction:

Basic Programs	17,484,412
Added Needs	7,415,276
Adult/Continuing Education	0

Support Services:

Pupil	2,275,935
Instructional Staff	1,588,000
General Administration	638,301
School Administration	1,899,959
Business	805,491
Operation & Maintenance	6,106,818
Transportation	376,643
Central	1,172,501
Other	419,000

Community Services 93,291

Outgoing Transfers & Other Transactions (1,315,542)

Debt Service and Subgrantee Payments 234,641

**TOTAL APPROPRIATED - GENERAL FUND** \$ 39,194,726

**ESTIMATED EDNING FUND BALANCE** \$ 3,552,802

**FURTHER BE IT RESOLVED**, that the revenue from the levy of 18 mills on non-homestead property (with Commercial Personal Property being exempted from 12 of these 18 mills) be used to pay wages, fringe benefits, purchased services, supplies and materials, capital outlay, and for transfers to other funds or governmental entities (O.C.I.S.D.).

**SCHOOL SERVICE FUND**  
**Food Service Budget**  
**July 1, 2020-June 21, 2021**

	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Actual</u>	<u>2019-2020</u> <u>Actual</u>	<u>2019-2020</u> <u>Adopted</u> <u>Budget</u> <u>6/29/2020</u>	<u>2020-2021</u> <u>Final</u> <u>Budget</u> <u>6/21/2021</u>
<b>REVENUE</b>					
Charges	\$60,961	\$58,537	\$38,109	\$67,400	\$1,924
State Aid	94,362	57,172	46,033	55,000	39,287
Federal Aid	<u>1,557,268</u>	<u>1,666,149</u>	<u>1,426,952</u>	<u>1,700,000</u>	<u>1,052,366</u>
Total Revenue	<b>\$1,712,591</b>	<b>\$1,781,858</b>	<b>\$1,511,094</b>	<b>\$1,822,400</b>	<b>\$1,093,577</b>
<b>EXPENDITURES</b>					
Food Service	\$1,430,572	\$1,511,764	\$1,314,121	\$1,485,182	\$1,053,298
Capitol Outlay	<u>81,977</u>	<u>113,475</u>	<u>150,503</u>	<u>250,000</u>	<u>65,318</u>
Total Expenditures	<b><u>\$1,512,549</u></b>	<b><u>\$1,625,239</u></b>	<b><u>\$1,464,624</u></b>	<b><u>\$1,735,182</u></b>	<b><u>\$1,118,616</u></b>
Excess (Deficit)	200,042	156,619	46,470	87,218	(25,039)
Beginning Fund Balance	0	200,042	356,661	403,131	403,131
Ending Fund Balance	<b>\$200,042</b>	<b>\$356,661</b>	<b>\$403,131</b>	<b>\$490,349</b>	<b>\$378,092</b>
As % of Total Expenditures	13.23%	21.95%	27.52%	28.26%	33.80%

**RESOLVED**, that this resolution shall be the **FOOD SERVICE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **FOOD SERVICE FUND** of the School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

**REVENUE**

Charges	\$1,924	
State Aid	39,287	
Federal Aid	1,052,366	
<b>Total Revenue</b>		<b>\$1,093,577</b>
Estimated Fund Balance June 30, 2021	\$378,092	
<b>Estimated Fund Balance Available to Appropriate</b>		<b><u>378,092</u></b>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$1,471,669</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$1,118,616** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Food Service	\$1,053,298	
Capital		<u>65,318</u>
<b>TOTAL APPROPRIATED - FOOD SERVICE FUND</b>		<b><u><u>\$1,118,616</u></u></b>

**RESOLVED**, that this resolution shall be the **CHILD CARE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CHILD CARE FUND** of the School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

**REVENUE**

Charges	\$71,150	
<b>Total Revenue</b>		<b>\$71,150</b>
Estimated Fund Balance June 30, 2021	\$15,206	
<b>Estimated Fund Balance Available to Appropriate</b>		<u>15,206</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u>\$86,356</u></u>

**BE IT FURTHER RESOLVED**, that **\$83,886** of the total available to appropriate in the **CHILD CARE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Child Care		\$83,886
Capital Outlay		<u>0</u>
<b>TOTAL APPROPRIATED - CHILD CARE</b>		<u><u>\$83,886</u></u>

**RESOLVED**, that this resolution shall be the **ACTIVITY FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **ACTIVITY FUND** of the School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

**REVENUE**

Charges	\$67,000	
<b>Total Revenue</b>		<b>\$67,000</b>
Estimated Fund Balance June 30, 2021	\$299,614	
<b>Estimated Fund Balance Available to Appropriate</b>		<b><u>299,614</u></b>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$366,614</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$65,000** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Other	\$65,000	
Capital Outlay		<u>-</u>
<b>TOTAL APPROPRIATED - ACTIVITY FUND</b>		<b><u><u>\$65,000</u></u></b>

**RESOLVED**, that this resolution shall be the **CENTER PROGRAM FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CENTER PROGRAM FUND** of the School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

**REVENUE**

State Aid	\$3,152,950	
Intergovernmental	\$5,475,512	
<b>Total Revenue</b>		<b>\$8,628,462</b>
Estimated Fund Balance June 30, 2021	\$450,398	
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$9,078,860</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$8,859,723** of the total available to appropriate in the **CENTE PROGRAM FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Instruction:

Added Needs	3,878,897
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Support Services:

Pupil	2,309,036
Instructional Staff	400,061
Transportation	549,637
Other	127,484
Transfer Out	1,594,608

<b>TOTAL APPROPRIATED - CENTER PROGRAM FUND</b>		<b><u><u>\$8,859,723</u></u></b>
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**FURTHER RESOLVED** that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

**BE IT FURTHER RESOLVED**, that the Superintendent and his/her designee are hereby charged with the responsibility of preparing and presenting proposed budgets and executing the budgets adopted by the Board.

**FURTHER RESOLVED**, that for purposes of meeting emergency needs of the district in the event that an appropriation is insufficient and there is no regular scheduled board meeting prior to the date the expenditure exceeding the appropriation would normally occur, transfers of appropriation not to exceed \$100,000 may be made upon written authorization of the Superintendent or his/her designee. When a transfer, as permitted by this resolution, is made, said transfer shall be presented to the Board of Education at the next regular scheduled Board of Education meeting as an amendment to the Appropriation.

The School District of the City of  
Hazel Park  
Of Oakland County

Proposed Budget  
APPROPRIATION ACT  
July 1, 2021-June 30, 2022

**For  
Public Hearing  
For  
Board of Education Adoption**

**June 21, 2021**

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## NOTICE OF PUBLIC HEARING

As provided by Act 43, 1963 (2nd Ex. Sess.) Paragraphs 141.412 and 141.413 and in conformity with the Uniform Budget Act (P.A. 621 of 1978) and other Acts, a Public Hearing will be held on Monday, June 21, 2021, relative to the 2021-2022 budget for The School District of the City of Hazel Park of Oakland County.

**The property tax millage rate proposed to be levied to support the proposed budgets will be a subject of this hearing.**

The Hearing will be conducted prior to the Board of Education Meeting on June 21, 2021. The Hearing will begin at 6:30 p.m.

Copies of the proposed budget will be available for public inspection after 9:00 a.m., Monday, June 14 2021, at the Ford Administration Building, 1620 East Elza, Hazel Park, Michigan, 48030, between the hours of 9:00 a.m. and 3:00 p.m.

Bev Hinton, Secretary  
The School District of the City of  
Hazel Park Board of Education

**GENERAL FUND REVENUE  
BUDGET  
July 1, 2021-June 30, 2022**

	<b>2019-2020 Actual</b>	<b>2020-2021 Adopted Budget 6/29/2020</b>	<b>2020-2021 Amend 1 Budget 1/11/2021</b>	<b>2020-2021 Amend 2 Budget 4/19/2021</b>	<b>2020-2021 Proposed Final Amendment 6/21/2021</b>	<b>2021-2022 Proposed Budget 6/21/2021</b>
Local	\$4,982,510 <sup>1</sup>	\$4,886,878	\$5,120,465	\$5,136,464	\$5,247,812 <sup>2</sup>	\$5,565,278 <sup>3</sup>
State	26,950,370	25,483,725	27,195,725	27,596,687	27,944,288	27,440,953
Federal	2,182,951	2,164,491	4,318,180	5,494,372	5,494,372	5,323,130
Other Transactions	<u>1,662,776</u>	<u>1,601,601</u>	<u>2,463,617</u>	<u>2,463,617</u>	<u>2,445,617</u>	<u>2,380,209</u>
	<b><u>\$35,778,607</u></b>	<b><u>\$34,136,695</u></b>	<b><u>\$39,097,987</u></b>	<b><u>\$40,691,140</u></b>	<b><u>\$41,132,089</u></b>	<b><u>\$40,709,570</u></b>

<sup>1</sup> Included in local revenue is \$3,237,000 resulting from a levy of 18.0000 mills on non-homestead property approved in 2019. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

<sup>2</sup> Included in local revenue is \$3,356,158 resulting from a levy of 18.0000 mills on non-homestead property approved in 2020. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

<sup>3</sup> Included in local revenue is \$3,795,278 resulting from a levy of 18.0000 mills on non-homestead property approved in 2021. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

**GENERAL FUND EXPENDITURES  
BUDGET**

July 1, 2021-June 30, 2022

	<b>2019-2020 Actual</b>	<b>2020-2021 Adopted Budget 6/29/2020</b>	<b>2020-2021 Amend 1 Budget 1/11/2021</b>	<b>2020-2021 Amend 2 Budget 4/19/2021</b>	<b>2020-2021 Proposed Final Amendment 6/21/2021</b>	<b>2021-2022 Proposed Budget 6/21/2021</b>
<b>INSTRUCTION</b>						
Basic Programs	\$15,772,992	\$15,175,041	\$17,132,103	\$17,665,338	\$17,484,412	\$19,059,580
Added Needs	6,601,987	7,164,699	7,102,176	7,367,493	7,415,276	8,221,581
Adult/Continuing Education	0	0	0	0	-	-
<b>TOTAL INSTRUCTION</b>	<b>\$22,374,979</b>	<b>\$22,339,740</b>	<b>\$24,234,280</b>	<b>\$25,032,831</b>	<b>\$24,899,688</b>	<b>\$27,281,161</b>
<b>SUPPORT SERVICES</b>						
Pupil	\$1,999,506	\$2,095,705	\$2,068,958	\$2,289,964	\$2,275,935	\$2,449,653
Instructional Staff	1,346,369	1,594,696	1,568,426	1,615,000	1,588,000	1,610,429
General Administration	626,185	633,512	555,959	619,000	638,301	646,989
School Administration	1,613,117	1,638,599	1,870,779	1,835,230	1,899,959	2,081,370
Business	811,939	745,370	721,581	715,426	805,491	757,166
Operation & Maintenance	3,944,244	3,771,928	5,047,824	5,840,229	6,106,818	4,471,426
Transportation	415,165	459,794	383,966	351,312	376,643	317,126
Central	1,115,170	1,084,065	1,105,346	1,303,676	1,172,501	1,325,197
Other	509,034	520,661	332,920	368,399	419,000	580,337
<b>TOTAL SUPPORT SERVICES</b>	<b>\$12,380,729</b>	<b>\$12,544,330</b>	<b>\$13,655,759</b>	<b>\$14,938,236</b>	<b>\$15,282,648</b>	<b>\$14,239,693</b>
Community Services	\$101,941	\$121,417	\$97,679	\$111,453	\$93,291	\$73,758
Debt Service	33,000	33,000	33,000	33,000	33,000	33,000
Payments to Subgrantee	140,071	140,071	201,641	201,641	201,641	209,707
<b>TOTAL OTHER</b>	<b>\$275,012</b>	<b>\$294,488</b>	<b>\$332,320</b>	<b>\$346,094</b>	<b>\$327,932</b>	<b>\$316,465</b>
<b>GRAND TOTAL</b>	<b>\$35,030,720</b>	<b>\$35,178,558</b>	<b>\$38,222,359</b>	<b>\$40,317,161</b>	<b>\$40,510,268</b>	<b>\$41,837,319</b>
<b>OTHER FIN. SOURCES (USES)</b>						
Transfers In	\$1,548,365	\$1,569,040	\$1,569,040	\$1,569,040	\$1,606,255	\$1,569,040
Transfers Out	(74,438)	(290,713)	(290,713)	(290,713)	(290,713)	(292,088)
<b>TOTAL OTHER FIN. SOURCES (USES)</b>	<b>\$1,473,927</b>	<b>\$1,278,327</b>	<b>\$1,278,327</b>	<b>\$1,278,327</b>	<b>\$1,315,542</b>	<b>\$1,276,952</b>
<b>Excess (Deficit)</b>	<b>\$2,221,814</b>	<b>\$236,464</b>	<b>\$2,153,955</b>	<b>\$1,652,306</b>	<b>\$1,937,363</b>	<b>\$149,203</b>
Beginning Fund Balance	(606,375)	1,615,439	1,615,439	1,615,439	1,615,439	3,552,802
<b>Ending Fund Balance</b>	<b>\$1,615,439</b>	<b>\$1,851,903</b>	<b>\$3,769,394</b>	<b>\$3,267,745</b>	<b>\$3,552,802</b>	<b>\$3,702,006</b>
As % of Total Expenses	4.61%	5.26%	9.86%	8.11%	8.77%	8.85%

**RESOLUTION FOR ADOPTION BY  
THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK  
2021-2022 BUDGET**

**RESOLVED**, that this resolution shall be the **GENERAL FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations: and to provide for the disposition of all income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of The School District of the City of Hazel Park for fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Local	5,565,278	
State	27,440,953	
Federal	5,323,130	
Other Transaction	<u>2,380,209</u>	
<b>Total Revenue</b>		<b>\$40,709,570</b>
Estimated Fund Balance June 30, 2021	3,552,802	
<b>Estimated Fund Balance Available to Appropriate</b>		<b><u>3,552,802</u></b>
<b>TOTAL APPROPRIATED FOR GENERAL FUND</b>		<b><u>\$44,262,372</u></b>

**BE IT FURTHER RESOLVED**, that **\$40,560,367** in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below

**FURTHER RESOLVED**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

**EXPENDITURES**

Instruction:

Basic Programs	19,059,580
Added Needs	8,221,581
Adult/Continuing Education	-

Support Services:

Pupil	2,449,653
Instructional Staff	1,610,429
General Administration	646,989
School Administration	2,081,370
Business	757,166
Operation & Maintenance	4,471,426
Transportation	317,126
Central	1,325,197
Other	580,337

Community Services 73,758

Outgoing Transfers & Other Transactions (1,276,952)

Debt Service and Subgrantee Payments 242,707

**TOTAL APPROPRIATED - GENERAL FUND** \$ 40,560,367

**Estimated Fund Balance June 30, 2021** \$ 3,702,006

**FURTHER BE IT RESOLVED**, that the revenue from the levy of 18 mills on non-homestead property (with Commercial Personal Property being exempted from 12 of these 18 mills) be used to pay wages, fringe benefits, purchased services, supplies and materials, capital outlay, and for transfers to other funds or governmental entities (O.C.I.S.D.).

**SCHOOL SERVICE FUND**  
**Food Service Budget**  
**July 1, 2021-June 30, 2022**

	<b>2017-2018 <u>Actual</u></b>	<b>2018-2019 <u>Actual</u></b>	<b>2019-2020 <u>Actual</u></b>	<b>2020-2021 Adopted Budget <u>6/29/2020</u></b>	<b>2020-2021 Proposed Final Budget <u>6/21/2021</u></b>	<b>2021-2022 Proposed Budget <u>6/21/2021</u></b>
<b>REVENUE</b>						
Charges	\$60,961	\$58,537	\$38,109	\$67,400	\$1,924	\$67,950
State Aid	94,362	57,172	46,033	55,000	39,287	52,487
Federal Aid	<u>1,557,268</u>	<u>1,666,149</u>	<u>1,426,952</u>	<u>1,700,000</u>	<u>1,052,366</u>	<u>1,879,705</u>
Total Revenue	<b>\$1,712,591</b>	<b>\$1,781,858</b>	<b>\$1,511,094</b>	<b>\$1,822,400</b>	<b>\$1,093,577</b>	<b>\$2,000,142</b>
<b>EXPENDITURES</b>						
Food Service	\$1,430,572	\$1,511,764	\$1,314,121	\$1,485,182	\$1,053,298	\$1,441,108
Capitol Outlay	<u>81,977</u>	<u>113,475</u>	<u>150,503</u>	<u>250,000</u>	<u>65,318</u>	<u>664,067</u>
Total Expenditures	<b><u>\$1,512,549</u></b>	<b><u>\$1,625,239</u></b>	<b><u>\$1,464,624</u></b>	<b><u>\$1,735,182</u></b>	<b><u>\$1,118,616</u></b>	<b><u>\$2,105,175</u></b>
Excess (Deficit)	200,042	156,619	46,470	87,218	(25,039)	(105,033)
Beginning Fund Balance	0	200,042	356,661	403,131	403,131	378,092
Ending Fund Balance	<b>\$200,042</b>	<b>\$356,661</b>	<b>\$403,131</b>	<b>\$490,349</b>	<b>\$378,092</b>	<b>\$273,059</b>
As % of Total Expenditures	13.23%	21.95%	27.52%	28.26%	33.80%	12.97%

**RESOLVED**, that this resolution shall be the **FOOD SERVICE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **FOOD SERVICE FUND** of the School District of the City of Hazel Park for fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Charges	\$67,950	
State Aid	52,487	
Federal Aid	1,879,705	
<b>Total Revenue</b>		<b>\$2,000,142</b>
Estimated Fund Balance June 30, 2021	\$378,092	
<b>Estimated Fund Balance Available to Appropriate</b>		<b><u>378,092</u></b>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$2,378,234</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$2,105,175** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Food Service	\$1,441,108	
Capital		<u>664,067</u>
<b>TOTAL APPROPRIATED - FOOD SERVICE FUND</b>		<b><u><u>\$2,105,175</u></u></b>

**RESOLVED**, that this resolution shall be the **CHILD CARE FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CHILD CARE FUND** of the School District of the City of Hazel Park for fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Charges	\$150,000	
<b>Total Revenue</b>		<b>\$150,000</b>
Estimated Fund Balance June 30, 2021	\$15,206	
<b>Estimated Fund Balance Available to Appropriate</b>		<u>15,206</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u>\$165,206</u></u>

**BE IT FURTHER RESOLVED**, that **\$135,575** of the total available to appropriate in the **CHILD CARE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Child Care		\$135,575
Capital Outlay		<u>-</u>
<b>TOTAL APPROPRIATED - CHILD CARE</b>		<u><u>\$135,575</u></u>

**RESOLVED**, that this resolution shall be the **ACTIVITY FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **ACTIVITY FUND** of the School District of the City of Hazel Park for fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Charges	\$301,597	
<b>Total Revenue</b>		<b>\$301,597</b>
Estimated Fund Balance June 30, 2021	\$299,614	
<b>Estimated Fund Balance Available to Appropriate</b>		<u><b>299,614</b></u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u><b>\$601,211</b></u></u>

**BE IT FURTHER RESOLVED**, that **\$354,528** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Other	\$354,528	
Capital Outlay		<u>-</u>
<b>TOTAL APPROPRIATED - ACTIVITY FUND</b>		<u><u><b>\$354,528</b></u></u>

**RESOLVED**, that this resolution shall be the **CENTER PROGRAM FUND** Appropriation Act of the School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the School District of the City of Hazel Park. Line item adjustments may be made within the total amount appropriated.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **CENTER PROGRAM FUND** of the School District of the City of Hazel Park for fiscal year 2021-2022, be adopted as follows:

**REVENUE**

State Aid	\$3,165,798	
Intergovernmental	\$6,051,217	
<b>Total Revenue</b>		<b>\$9,217,015</b>
Estimated Fund Balance June 30, 2021	\$506,467	
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$9,723,482</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$9,217,015** of the total available to appropriate in the **CENTE PROGRAM FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Instruction:

Added Needs	4,304,808
-------------	-----------

Support Services:

Pupil	2,400,555
Instructional Staff	473,536
Transportation	252,000
Other	155,547
Transfer Out	1,630,569

<b>TOTAL APPROPRIATED - CENTER PROGRAM FUND</b>		<b><u><u>\$9,217,015</u></u></b>
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**RESOLVED**, that this resolution shall be the **2010 BONDS GENERAL FUND DEBT OBLIGATION RETIRMENT FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **2010 ENERGY BONDS GENERAL FUND DEBT OBLIGATION RETIREMENT FUND** income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **2010 BONDS GENERAL FUND DEBT OBLIGATION RETIREMENT FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Interest Income and Other Revenue	<u>\$292,088</u>	
<b>Total Revenue</b>		<b>\$292,088</b>
Estimated Fund Balance June 30, 2021	\$ -	
<b>Fund Balance Available to Appropriate</b>		<u>-</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u>\$292,088</u></u>

**BE IT FURTHER RESOLVED**, that **\$292,088** of the total available to appropriate in the **2010 BONDS GENERAL FUND DEBT OBLIGATION RETIREMENT FUND** is hereby appropriated in the amounts and for purpose set forth below:

**EXPENDITURES**

Principal Payments - 2010 Bonds	\$240,000
Interest Payments - 2010 Bonds	<u>\$52,088</u>
<b>TOTAL APPROPRIATED</b>	
<b>2010 BONDS GENERAL FUND DEBT OBLIGATION RETIREMENT FUND</b>	<u><u>\$292,088</u></u>

RESOLVED, that this resolution shall be the **2020 (2011) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIRMENT FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **2020 (2011) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **2020 (2011) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Local Property Taxes	\$1,779,682	
Interest Income and Other Revenue	<u>2,000</u>	
<b>Total Revenue</b>		<b>\$1,781,682</b>
Estimated Fund Balance June 30, 2021	\$903,875	
<b>Fund Balance Available to Appropriate</b>		<u><b>903,875</b></u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u><b>\$2,685,557</b></u></u>

**BE IT FURTHER RESOLVED**, that **\$1,610,684** of the total available to appropriate in the **2020 (2011) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** is hereby appropriated in the amounts and for purpose set forth below:

**EXPENDITURES**

Principal Payments - 2020 School Building & Site Bonds	\$880,000
Interest Payments - 2020 School Building & Site Bonds	729,124
Additional Principal Payments	-
Misc. Expenses	<u>1,560</u>
<b>TOTAL APPROPRIATED</b>	
<b>2020 (2011) REFUNDING LIMITED TAX SCHOOL DON LOAN RETIREMENT FUND</b>	<u><u><b>\$1,610,684</b></u></u>

**RESOLVED**, that this resolution shall be the **2020 (2012) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIRMENT FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **2020 (2012) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **2020 (2012) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Local Property Taxes	\$1,780,215	
Interest Income and Other Revenue	-	
	<u>                    </u>	
<b>Total Revenue</b>		<b>\$1,780,215</b>
Estimated Fund Balance June 30, 2021	\$ -	
<b>Fund Balance Available to Appropriate</b>		<u>                    </u> -
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u>                    </u></u> <b>\$1,780,215</b>

**BE IT FURTHER RESOLVED**, that **\$1,780,215** of the total available to appropriate in the **2020 (2012) REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** is hereby appropriated in the amounts and for purpose set forth below:

**EXPENDITURES**

Principal Payments - 2020 School Building & Site Bonds	\$ 1,410,000
Interest Payments - 2020 School Building & Site Bonds	<u>          370,215</u>
<b>TOTAL APPROPRIATED</b>	<u><u>          \$1,780,215</u></u>
<b>2020 (2012) REFUNDING LIMITED TAX SCHOOL DON LOAN RETIREMENT FUND</b>	

**RESOLVED**, that this resolution shall be the **2012 LIMITED TAX SCHOOL BUILDING & SITE BONDS DEBT RETIREMENT FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **2012 LIMITED TAX SCHOOL BUILDING & SITE BONDS DEBT RETIREMENT FUND** income received by The School District of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **2012 LIMITED TAX SCHOOL BUILDING & SITE BONDS DEBT RETIREMENT FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Local Property Taxes	\$767,971	
Interest Income and Other Revenue	500	
	<u>500</u>	
<b>Total Revenue</b>		<b>\$768,471</b>
Estimated Fund Balance June 30, 2021	\$502,541	
<b>Fund Balance Available to Appropriate</b>		<b><u>502,541</u></b>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$1,271,012</u></u></b>

**BE IT FURTHER RESOLVED**, that **\$589,482** of the total available to appropriate in the **2012 LIMITED TAX SCHOOL BUILDING & SITE BONDS DEBT RETIREMENT FUND** is hereby appropriated in the amounts and for purpose set forth below:

**EXPENDITURES**

Principal Payments - 2012 School Building & Site Bonds	\$395,000
Interest Payments - 2012 School Building & Site Bonds	194,482
Additional Principal Payments	-
Other Expenses	-
	<u>-</u>
<b>TOTAL APPROPRIATED</b>	
<b>2012 SCHOOL BUILDING &amp; SITE BONDS DEBT RETIREMENT FUND</b>	<b><u><u>\$589,482</u></u></b>

RESOLVED, that this resolution shall be the **2019 REFUNDING LIMITED TAX SCHOOL SCHOOL BOND LOAN RETIRMENT FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **2019 REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **2019 REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, be adopted as follows:

**REVENUE**

Local Property Taxes	\$1,431,917
Interest Income and Other Revenue	<u>-</u>
<b>Total Revenue</b>	<b>\$1,431,917</b>
Estimated Fund Balance June 30, 2021	\$ -
<b>Fund Balance Available to Appropriate</b>	<u>-</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>	<u><b>\$1,431,917</b></u>

**BE IT FURTHER RESOLVED**, that **\$1,431,917** of the total available to appropriate in the **2019 REFUNDING LIMITED TAX SCHOOL BOND LOAN RETIREMENT FUND** is hereby appropriated in the amounts and for purpose set forth below:

**EXPENDITURES**

Principal Payments - 2019 School Building & Site Bonds	\$935,000
Interest Payments - 2019 School Building & Site Bonds	496,917
Additional Principal Payments	-
Misc. Expenses	<u>-</u>
<b>TOTAL APPROPRIATED</b>	<u><b>\$1,431,917</b></u>
<b>2019 REFUNDING LIMITED TAX SCHOOL DON LOAN RETIREMENT FUND</b>	<u><b>\$1,431,917</b></u>

**RESOLVED**, that this resolution shall be the **SINKING FUND** Appropriation Act of The School the School District of the City of Hazel Park for the fiscal year 2021-2022. A resolution to make appropriations; and to provide the expenditures of the appropriations; and to provide for the disposition of **SINKING FUND** income received by The School District of the City of Hazel Park.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated balance estimated to be available for appropriations in the **SINKING FUND** of The School District of the City of Hazel Park for the fiscal year 2021-2022, June 21, 2021, be adopted as follows:

**REVENUE**

Local Property Taxes	\$1,073,010	
Interest Income and Other Revenue	<u>7,000</u>	
<b>Total Revenue</b>		<b>\$1,080,010</b>
Estimated Fund Balance June 30, 2021	\$995,926	
<b>Estimated Fund Balance Available to Appropriate</b>		<u><b>995,926</b></u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u><b>\$2,075,936</b></u></u>

**BE IT FURTHER RESOLVED**, that **\$1,541,000** of the total available to appropriate in the **SINKING FUND** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Professional Services	\$40,000
Capital Outlay	1,500,000
Misc. Expenses	<u>1,000</u>
<b>TOTAL APPROPRIATED SINKING FUND</b>	<u><u><b>\$1,541,000</b></u></u>

**FURTHER RESOLVED** that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

**BE IT FURTHER RESOLVED**, that the Superintendent and his/her designee are hereby charged with the responsibility of preparing and presenting proposed budgets and executing the budgets adopted by the Board.

**FURTHER RESOLVED**, that for purposes of meeting emergency needs of the district in the event that an appropriation is insufficient and there is no regular scheduled board meeting prior to the date the expenditure exceeding the appropriation would normally occur, transfers of appropriation not to exceed \$100,000 may be made upon written authorization of the Superintendent or his/her designee. When a transfer, as permitted by this resolution, is made, said transfer shall be presented to the Board of Education at the next regular scheduled Board of Education meeting as an amendment to the Appropriation.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe,  
Superintendent  
Subject: 2021-2022 MHSAA Resolution  
Date: June 16, 2021

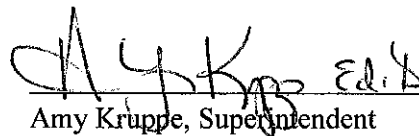
Please find the Michigan High School Athletic Association Resolution for August 1, 2021 - July 31, 2022 school year herein referred to as MHSAA. This resolution must be approved each year in order for our athletic programs to participate and be covered in the state programs which include the \$1,000,000 insurance plan and concussion care gap insurance. Schools that wish to host or participate in meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. To obtain membership, it is necessary to adopt the resolution for its junior high/middle and senior high schools.

This is supported through our strategic plan under our belief statement: The school district supports the social, emotional, physical and academic needs of each child.

**Recommendation:**

Hazel Park Board of Education approve the 2021-22 Michigan High School Athletic Association Resolution

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
Amy Kruppe, Superintendent



The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2021 — through July 31, 2022

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2021-22 must be listed on the back of this form)*

Hazel Park Schools City/Township of Hazel Park

County of Oakland, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2021 and shall remain effective until July 31, 2022, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Hazel Park School(s), on the 21 day of June, 2021,  
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Hazel Park Schools

(Governing Body Name)

1620 E. Elva

(Address)

Hazel Park 48090

(City & Zip Code)

BEVERLY • HINTON @ HAZELPARKSCHOOLS.ORG

(Contact E-mail)

Board Secretary Signature  
or Designee

Check if Designee

# Schools Which Are To Be MHSAA Members During 2021-22

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Hazel Park High School
2. Viking Virtual Academy
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

## Name the Member Junior High /Middle School(s)

*(member 6th, 7th and 8th-grade buildings)*

List separately from HS even if all grades are housed in the same building.

1. Hazel Park Jr. High  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8  
 Provide anticipated 2021-22 7th and 8th-grade enrollment 185  
 Provide anticipated 2021-22 6th-grade enrollment 100
  1.  **Yes** or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_
  
2. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2021-22 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2021-22 6th-grade enrollment \_\_\_\_\_
  1. **Yes** or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_
  
3. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2021-22 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2021-22 6th-grade enrollment \_\_\_\_\_
  1. **Yes** or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Commemoration and Naming of School Facilities  
Date: June 16, 2021

Early this year the Board supported a superintendent committee to review and suggest a process for commemoration and naming school facilities. The committee met several times to discuss and look at other school districts policies and procedures. There were very few who had a document process on naming areas of the district after former community members or staff. We have attached a form that we are asking your approval to review. Additionally, we are asking wording to be considered adding to Policy and Administrative procedure: 7250 Commemoration and Naming of school.

We are requesting that on the policy that the information added that individuals who wish to request an item to be named after an area of the school district shall follow the administrative procedures of 7250.

AG 7250 will have to be added and add the following procedures:

When an individual has a request to the Board of Education to name an area of the district after a person or family member, the Board should forward this to the Superintendent HP Contributor Committee. The individual should submit the initial request on the Commemoration and Naming of School Facilities form located on the district website. The HP contributor Committee will review the request based upon the nominator contribution to the City of Hazel Park or Ferndale or the Hazel Park Schools. The proposal will be forwarded to the Board of Education for final approval. This final approval will contain whether or not the requestor will pay for any cost for the dedicator.

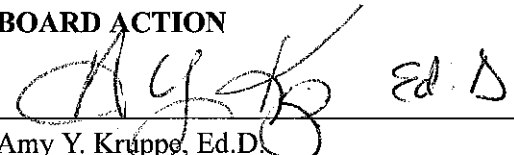
**Goal Statement -**

The Hazel Park School District through strong community relations and collaboration with all stakeholder will develop high-achieving students.

**Recommendation**

That the Board of Education approve the commemoration and naming school facilities process.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



# COMMEMORATION AND NAMING OF SCHOOL FACILITIES

## Process for nomination

A family member or community member may nominate a person to the HP Contributor Committee. The HP Contributor Committee will review the nomination to determine if the proposed nominee should be forwarded to the Board of Education for consideration. If a family or community member recommends a person to be commemorated and a cost is associated the estimated cost should be included on the application. The determination of who covers this cost will be at the discretion of the board.

Date \_\_\_\_\_ Name of HP Contributor \_\_\_\_\_

Nominator \_\_\_\_\_

**Reasons for Nomination** - *(Example What did the person do, improve, change in Hazel Park Schools, years of service, committees, please be specific).*

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**What is the area that you are suggesting that the HP Contributor is named after**

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**Is there a significance to the area that they are being suggested that they are being names after?** *(Please be specific).*

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**The specific name or nomenclature?** *(Example - Grba Field, Boughton Track Complex, Bob Welch Baseball Field, Steve Fraser Gym)*

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**What is the estimated cost associated with the dedication and identifying the area to be named or renamed?**

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Committee Approval \_\_\_\_\_

Board Approval \_\_\_\_\_

Date \_\_\_\_\_

**Please attach any supporting documentation**



Ford Administration

Jason Zirnis, Assistant Superintendent of Business and Operations  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Jason Zirnis, Assistant Superintendent of Business and Operations  
Date: June 16, 2021  
Re: INVEST Contract Addendum

INVEST currently leases the Roosevelt School from the district to house the educational programs under contract. We are recommending the approval of amendments to the Educational Services Agreement with INVEST as attached.

INVEST has offered two alternative programs in partnership with Hazel Park Schools over the past several years, which has resulted in significant positive net revenue to the School District over the years. During the 2020/21 school year, the School District is projected to receive net revenue of \$470,000 through the Educational Service Agreement.

The INVEST Roosevelt program offers educational services to approximately 275 high school students in an alternative education setting at the Roosevelt School.

Below are a few of the major contract terms for the INVEST Roosevelt Educational Services Agreement and related Roosevelt School Lease agreement:

- Three year extension of the Third Addendum agreement for the period of July 1, 2023 through June 30, 2026, with corresponding lease agreement term for the Roosevelt Building.
- INVEST shall be provided with a service fee equal to an 80% flat rate of the state foundation allowance provided to Hazel Park Schools.
- School District shall provide meal services through the food service program, as operated under the National School Lunch Program.
- INVEST shall provide their own custodial services at their cost for both day and evening custodial services.
- School District shall continue to provide general repairs and maintenance to the building structure and fixtures at no cost. Such services include mowing and snow removal of school site and grounds, and repairs/maintenance of heating/cooling, electrical, and plumbing systems. INVEST shall reimburse the School District for costs of parts, as previously agreed in the Lease Agreement.
- INVEST shall continue to pay for utility services.

**Funding Sources:**

General Fund Impact: Estimated annual funding of \$470,000





**HAZEL PARK  
SCHOOLS**

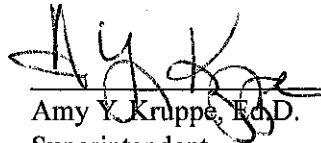
**Strategic Plan: Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**RECOMMENDATION**

That the Board of Education approve the Three (3) year Contract Extension with INVEST, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD APPROVAL**



---

Amy Y. Kruppe, Ed.D.  
Superintendent

**HAZEL PARK SCHOOL DISTRICT**

**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH INVEST CENTERS**

A regular meeting of the Board of Education of the School District was held in the School District on the 21<sup>st</sup> day of June, 2021, at 6:30 p.m.

The meeting was called to order at 6:30 p.m. by \_\_\_\_\_, President.

Present: Members \_\_\_\_\_  
\_\_\_\_\_

Absent: Members \_\_\_\_\_  
\_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the District has an existing agreement with INVEST Centers, LLC, to operate an alternative school program for students, which agreement is scheduled to expire June 30, 2023;

WHEREAS, both parties to such agreement are interested in extending the existing an agreement an additional three years to June 30, 2026;

**NOW THEREFORE BE IT RESOLVED:**

1. That the Superintendent is hereby authorized to enter into an agreement on behalf of the District extending the District’s existing agreement with INVEST Centers, LLC, to a new expiration date of June 30, 2026, provided that the District’s legal counsel reviews and approves such extension agreement.

Ayes: Members \_\_\_\_\_  
\_\_\_\_\_

Nays: Members \_\_\_\_\_  
\_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of Hazel Park, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a special meeting held on June 21, 2021, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

---

Secretary, Board of Education



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: MVCA Contract Amendment  
Date: June 16, 2021

As authorizer of MVCA when amendments are completed we must approve them. Cyber schools were overrun with students last year across the county as parents decided that cyber schools were the way for students to learn. MVCA has found that this support is continuing as almost 30% of their enrollment is already signed up. This is larger than usual. They are requesting an increase of 250 students for the 2021-2022 school year.

I have been attending the meetings this year. They have been sharing information regarding their educational growth, programs and services and support programs. I will continue to make sure that our authorization agreements are followed and students have opportunities to progress.

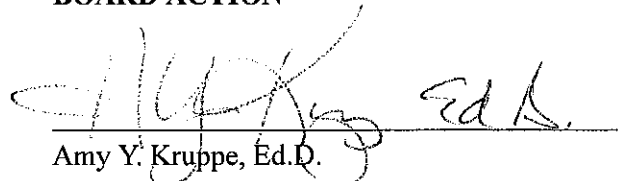
**Goal Statement -**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities and integrating state of the art technology.

**Recommendation**

That the Board of Education approved the increase of the enrollment on the MVCA contract amendment...

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



**HAZEL PARK SCHOOL DISTRICT**

**RESOLUTION AUTHORIZING CHANGES IN PUPIL-ENROLLMENT MAXIMUMS AT  
MICHIGAN VIRTUAL CHARTER ACADEMY (MVCA)**

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A regular meeting of the Board of Education of the School District was held in the School District, on the 21<sup>st</sup> day of June, 2021, at 6:30 p.m.

The meeting was called to order at 6:30 p.m. by \_\_\_\_\_, President.

Present:       Members       \_\_\_\_\_

\_\_\_\_\_

Absent:       Members       \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the Hazel Park School District is the authorizer of the Michigan Virtual Charter Academy (MVCA), a School of Excellence that is a cyber school;

**WHEREAS**, the charter contract between the District and MVCA permits the Board of Directors of MVCA to adjust the maximum pupil enrollment in MVCA annually or as otherwise needed to best service the students it serves;

**WHEREAS**, the Academy Board has determined that given the COVID-19 pandemic the need for virtual/on-line education for students continues to increase;

**WHEREAS**, the Academy Board has approved a board resolution increasing student enrollment from 3,200 students for the 2020-2021 school year to 3,460 students for the 2021-2022 school year in accordance with the Grade/Band Cap Table as reflected in **Exhibit A** attached.

**WHEREAS**, the Academy Board has approved a Board resolution to amend the Charter Contract to reflect the increased enrollment cap and the new Grade/Band Cap Table as reflected in **Exhibit A** attached.

**WHEREAS**, the District desires to similarly approve an amendment to the Charter Contract to reflect the increased enrollment cap and the new Grade/Band Cap Table as reflected in **Exhibit A** attached;

**NOW, THEREFORE BE IT RESOLVED:**

1. The Charter Contract between the Academy and the District shall be amended to increase the student enrollment for the 2021-2022 school year from 3,200 students to 3,460 students, with the corresponding enrollment increases reflected in the new Grade/Band Cap Table, **Exhibit A** attached.
2. The other provisions of the Charter Contract shall remain the same.
3. The Superintendent or her designee are hereby authorized to take whatever action is necessary to effectuate this change.

Yes: Members \_\_\_\_\_  
\_\_\_\_\_

Nays: Members \_\_\_\_\_  
\_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of Hazel Park, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a special meeting held on June 21, 2021, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**EXHIBIT A**

**The School District of The City of Hazel Park and Michigan Virtual Charter Academy**

**Contract Amendment-Schedule 13**

**Schedule 13-Age and Grade Range of Pupils**

The MVCA Board reviews performance and marketing data each year to determine enrollment goals.

When circumstances have warranted, the Academy Board has increased or decreased the enrollment cap. The Academy Board intends to continue this practice based on enrollment demand.

MVCA’s enrollment cap for the 2021-2022 school year is 3,460 students. The following table shows the breakdown of the current cap by grade level and grade band:

Proposed MVCA Enrollment Cap 2021 - 2022			
Grade/Bands	CAP 2020-2021	CAP 2021 - 2022	Increase
<b>K-2</b>	<b>400</b>	<b>400</b>	<b>0</b>
<b>K</b>	<b>125</b>	<b>125</b>	<b>0</b>
<b>1</b>	<b>135</b>	<b>135</b>	<b>0</b>
<b>2</b>	<b>140</b>	<b>140</b>	<b>0</b>
<b>3rd-5th</b>	<b>550</b>	<b>550</b>	<b>0</b>
<b>3</b>	<b>150</b>	<b>150</b>	<b>0</b>
<b>4</b>	<b>170</b>	<b>170</b>	<b>0</b>
<b>5</b>	<b>230</b>	<b>230</b>	<b>0</b>
<b>6th-8th</b>	<b>750</b>	<b>950</b>	<b>210</b>
<b>6</b>	<b>230</b>	<b>320</b>	<b>90</b>
<b>7</b>	<b>250</b>	<b>320</b>	<b>70</b>
<b>8</b>	<b>270</b>	<b>320</b>	<b>50</b>
<b>9th-12th</b>	<b>1500</b>	<b>1550</b>	<b>50</b>
<b>9</b>	<b>370</b>	<b>420</b>	<b>50</b>
<b>10</b>	<b>430</b>	<b>430</b>	<b>0</b>
<b>11</b>	<b>365</b>	<b>365</b>	<b>0</b>
<b>12</b>	<b>335</b>	<b>335</b>	<b>0</b>
<b>Total</b>	<b>3200</b>	<b>3460</b>	<b>260</b>

Per Academy Board policy, when the lottery deadline passes in any enrollment cycle and no individual grade levels in a grade band require a lottery, the grade bands will be utilized to manage enrollment limits during the year.

The Academy Board will adjust its enrollment cap annually or more frequently as needed depending on demand and implementation of new programs.

**CHARTER CONTRACT AMENDMENT**

to the July 1, 2019 Contract to Charter  
A School of Excellence that is a Cyber School

Issued To

**MICHIGAN VIRTUAL CHARTER ACADEMY  
(A School of Excellence That Is A Cyber School)**

By

**THE BOARD OF EDUCATION FOR THE SCHOOL DISTRICT  
OF THE CITY OF HAZEL PARK  
(AUTHORIZING BODY)**

CONTRACT AMENDMENT

MICHIGAN VIRTUAL CHARTER ACADEMY

In accordance with the Terms and Conditions of the Contract (the “Contract”), dated July 1, 2019, issued by the Board of Education For The School District Of The City Of Hazel Park (the “District Board”) to Michigan Virtual Charter Academy (the “Academy”) the Contract is amended as follows:

1. Amend Schedule 13: Age and Grade Range of Pupils by replacing the current Schedule 13 with the amended Schedule 13 by increasing the enrollment cap for the 2020-2021 school year from 3,200 students to 3,460 students and adjusting the Grade/Bands Cap Table to reflect 3,460 students as identified in Tab 1 and the May 24, 2021 District Board and Academy board resolutions.
2. This contract amendment has been approved by the District Board and the Academy Board through their respective board resolutions and the authorized designee’s signatures below and shall have the effective date of May 25, 2021.
3. This contract amendment supersedes and replaces any prior contract amendment(s).

**THE BOARD OF EDUCATION FOR THE SCHOOL DISTRICT  
OF THE CITY OF HAZEL PARK**

\_\_\_\_\_  
By: Dr. Amy Kruppe, Superintendent

Dated: \_\_\_\_\_

**MICHIGAN VIRTUAL CHARTER ACADEMY**

\_\_\_\_\_  
By: Marva Foster, Board President

Dated: \_\_\_\_\_

**The School District of The City of Hazel Park and Michigan Virtual Charter Academy**

**Contract Amendment-Schedule 13**

**TAB 1**

**Schedule 13-Age and Grade Range of Pupils**

The MVCA Board reviews performance and marketing data each year to determine enrollment goals.

When circumstances have warranted, the Academy Board has increased or decreased the enrollment cap. The Academy Board intends to continue this practice based on enrollment demand.

MVCA’s enrollment cap for the 2021-2022 school year is 3,460 students. The following table shows the breakdown of the current cap by grade level and grade band:

Proposed MVCA Enrollment Cap 2021 - 2022			
Grade/Bands	CAP 2020-2021	CAP 2021 - 2022	Increase
<b>K-2</b>	<b>400</b>	<b>400</b>	<b>0</b>
<b>K</b>	<b>125</b>	<b>125</b>	<b>0</b>
<b>1</b>	<b>135</b>	<b>135</b>	<b>0</b>
<b>2</b>	<b>140</b>	<b>140</b>	<b>0</b>
<b>3rd-5th</b>	<b>550</b>	<b>550</b>	<b>0</b>
<b>3</b>	<b>150</b>	<b>150</b>	<b>0</b>
<b>4</b>	<b>170</b>	<b>170</b>	<b>0</b>
<b>5</b>	<b>230</b>	<b>230</b>	<b>0</b>
<b>6th-8th</b>	<b>750</b>	<b>950</b>	<b>210</b>
<b>6</b>	<b>230</b>	<b>320</b>	<b>90</b>
<b>7</b>	<b>250</b>	<b>320</b>	<b>70</b>
<b>8</b>	<b>270</b>	<b>320</b>	<b>50</b>
<b>9th-12th</b>	<b>1500</b>	<b>1550</b>	<b>50</b>
<b>9</b>	<b>370</b>	<b>420</b>	<b>50</b>
<b>10</b>	<b>430</b>	<b>430</b>	<b>0</b>
<b>11</b>	<b>365</b>	<b>365</b>	<b>0</b>
<b>12</b>	<b>335</b>	<b>335</b>	<b>0</b>
<b>Total</b>	<b>3200</b>	<b>3460</b>	<b>260</b>

Per Academy Board policy, when the lottery deadline passes in any enrollment cycle and no individual grade levels in a grade band require a lottery, the grade bands will be utilized to manage enrollment limits during the year.

The Academy Board will adjust its enrollment cap annually or more frequently as needed depending on demand and implementation of new programs.



Ford Administration

Jason Zirnis, Assistant Superintendent of Business and Operations  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Jason Zirnis, Assistant Superintendent of Business and Operations  
Re: Ser Metro-Detroit Contract  
Date: June 16, 2021

Ser Metro has approached the School District to resume their relationship held up until 2018. The organization services 16-22 year old students with a rigorous education program where all students expected to graduate in the current year accomplished that goal.

The School District's legal counsel at Clark Hill will prepare a resolution to enter into a contact with Ser Metro. The contract will contain the following provisions:

- Three year contract for July 1, 2021 through June 30, 2024.
- Base fee/vendor share of foundation allowance of 80% of enrollment blending formula in accordance with the State School Aid Act.
- Continuation of the terms of the original agreement from 2018.

The Superintendent has a very positive relationship with the SER Metro-Detroit team, and it is mutually beneficial to renew this vendor relationship as they have continued to grow their enrollment and services to students. The previous agreement was generating just under \$100,000 a year at the previous enrollment amounts.

Please let me know if you have any questions or concerns.

**Funding Sources:** General Fund Impact: Estimated additional revenue of \$250,000 to the general fund based on the estimated enrollment for 2021/22.

**Strategic Plan: Goal Statement - Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.


**RECOMMENDATION**

That the Board of Education approves a three year contract with SER Metro-Detroit Jobs for Progress, Inc. through the 2023-24 school year, and authorize the Superintendent to finalize the agreement terms and conditions with legal counsel, and execute the final agreement, as presented.



**HAZEL PARK  
SCHOOLS**

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**



---

Amy Y. Kruppe, Ed.D.  
Superintendent

**HAZEL PARK SCHOOL DISTRICT**

**RESOLUTION AUTHORIZING CONTRACT WITH SER METRO**

A regular meeting of the Board of Education of the School District was held in the School District on the 21<sup>st</sup> day of June, 2021, at 6:30 p.m.

The meeting was called to order at 6:30 p.m. by \_\_\_\_\_, President.

Present: Members \_\_\_\_\_

\_\_\_\_\_

Absent: Members \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, SER Metro-Detroit, Jobs for Progress, Inc., (hereafter “SER Metro”) is a non-profit organization located in Detroit that provides programs which include literacy and education, job readiness and vocational skills training, and extensive youth programming and education, which includes an alternative high school for students ages 16 to 19, which SER Metro currently operates with a cooperative agreement with Ecorse Public School;

**WHEREAS**, SER Metro has indicated an interest in providing its alternative high school, along with related programming, through a cooperative agreement with the Hazel Park Schools beginning with the 2021-22 school year;

**WHEREAS**, the District previously had a cooperative agreement with SER Metro to provide essentially the same education programming during the school years 2014 through 2018, which, although relatively small, serving over the years approximately 50 to 100 students per year, was successful, and also provided the District with net additional funding after expenses in excess of \$100,000 per year;

**WHEREAS**, the Administration is recommending that the District renew its previous cooperative agreement with the SER Metro, provided that in the case of students attending the SER Metro alternative school who are not residents of the Hazel Park Schools, that the appropriate consents for such programming are obtained from such students’ resident school districts to permit state aid funding for such programming, along any other applicable requirements for the same;

**NOW THEREFORE BE IT RESOLVED:**

1. That the Superintendent is hereby authorized to enter into an agreement on behalf of the District with SER Metro to operate an alternative high school in compliance with applicable law, not to exceed a period of three years, provided:
  - 1) that for students attending such school who are not residents of the Hazel Park Schools, that the appropriate consents for such programming are obtained from such students' resident school districts to permit state aid funding for such programming, along any other applicable requirements for the same, and
  - 2) that the District's legal counsel reviews and approves such agreement to ensure such state aid funding requirements are in place and that the agreement is otherwise in compliance with applicable law.

Ayes: Members \_\_\_\_\_

Nays: Members \_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of Hazel Park, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a special meeting held on June 21, 2021, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Bradley Wilkins, Director of Technology  
Subject: Wyebot - Network Sensors  
Date: 6/16/2021

We are looking for the Board to approve the purchase of 10 Wyebot network sensors. Wyebot is a company that proactively analyzes WiFi networks, identifying and solving problems before they cause damaging downtime. We are asking for 10 for this school year as it has passed the open window for eRate. These are eRate eligible and should the board approve we can purchase these next year via eRate funding and only pay for 15% of the cost.

Cost: \$10,100 for a year commitment to be paid out of the sinking fund.

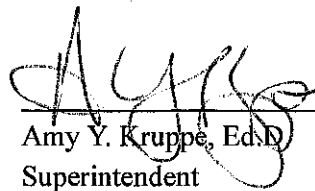
**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology. Develop a comprehensive implementation plan for infrastructure including facilities, technology, safety, Objectives: and security.

**Recommendation**

That the Board of Education approves the purchase of 10 Wyebot network sensors for the 2021/2022 school year.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Bradley Wilkins, Director of Technology  
Subject: Wizer Boost - CyberSecurity  
Date: 6/16/2021

We are looking for the Board to approve the purchase of Wizer Boost. Wizer is a company that provides a Security Awareness Program that has training videos, as well as a Phishing Simulator. For our Cybersecurity insurance through Set Seg we are required to have a training program in place by 2022. With the increase in ransomware attacks on school districts, we are hoping that this will provide an awareness to staff on what to look out for and not become a victim not only at the school level but also in their home life.

Cost: \$9,720 for a 3 year commitment to be paid out of the sinking fund. We will be billed annually in the amount of \$3,240.

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology. Develop a comprehensive implementation plan for infrastructure including facilities, technology, safety, Objectives: and security.

**Recommendation**

That the Board of Education approves the purchase of Wizer Boost (Security Awareness Program) for a 3 year commitment.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Bradley Wilkins, Director of Technology  
Subject: JumpCloud - Active Directory  
Date: 6/16/2021

We are looking for the Board to approve the purchase of JumpCloud software. JumpCloud is a company that provides a Cloud Active Directory. For the last year, staff who had a district issued MacBook logged in with the same username and password, which is not very secure at all. This will provide a level of security for our devices.

Cost: \$6,000 for a year commitment to be paid out of the sinking fund.

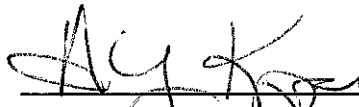
**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology. Develop a comprehensive implementation plan for infrastructure including facilities, technology, safety, Objectives: and security.

**Recommendation**

That the Board of Education approves the purchase of JumpCloud software for the 2021/2022 school year.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Stephanie Dulmage, Director of 21st Century Learning  
Subject: SeeSaw Contract  
Date: June 17, 2021

**Summary of Request:** As a district we are always looking for ways to enhance and extend learning experiences through the use of interactive technology applications. SeeSaw is a digital platform where teachers can create learning tasks and assignments for students. The assignments can incorporate videos, photos, text, images, files, or drawings. In addition, teachers can also use Seesaw to create a class blog, communicate with students and families, create and curate activities from a robust and ever-growing library, and assess student work via digital portfolios. The SeeSaw application was used extensively during the 2020-21 school year in remote and in-person learning settings. Both teachers and building administrators have provided feedback that this is a valuable tool to enhance learning and engage students.

**Recommendation:**

Based on the strength of the tool and positive feedback, we are requesting that the Board of Education approve a 1 year contract for the 2021-2021 school year for grades K-2 for a total cost of \$3,162.50.

Number of Licenses	Per Student Cost (1 Year)	Total Costs
575	5.50	\$3,162.50

**Funding Source:** General Fund

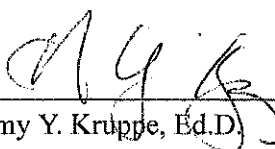
**Goal Statement/Strategic Plan Alignment**

- **Curriculum and Instruction:** The Hazel Park School District will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

**Recommendation:**

That the Board of Education approve a 1-year contract for the 2021-2022 school year for grades K-2 for a total cost of \$3162.50.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Stephanie Dulmage, Director of 21st Century Learning  
Subject: Viking Virtual - K12 Online Course Content Provider  
Date: June 21, 2021

**Summary of Request:**

Hazel Park School District has elected to continue its partnership with K12 to provide the online course content for K-8 students in Viking Virtual Academy. Our Viking Virtual teaching staff will be working with the K12 training team to learn about updates to the K12 platform and deepen their knowledge about how to adjust and align course activities to the Hazel Park standards and curriculum expectations. While we can't alter the core of the online content, teachers can make adjustments to the lessons and activities displayed, upload additional resources or activities, and change the pacing of units or lessons.

In grades K-5 the online course content requires a mix of both online and offline learning experiences, activities, and assignments. In addition to the online content, students in grades K-5 will receive workbooks and materials for hands-on learning. Students in grades 6-8 will complete most of their learning and assignments online with some offline learning experiences that are supported by digital materials. In order to demonstrate fiscal responsibility, we are presenting two options for the per student fees. A final decision will be made based on the enrollment numbers in July, 2021.

**Option 1: Course Content and Materials Fees Based on Monthly enrollment numbers (Less Than 200 Students)**

Grade	Course Content	Required Materials	Total Cost/Course	Total/Student
Early 5s (Math or ELA)	165.00	223.00	388.00	776.00 (plus fee for other remaining courses at the amount listed below)
K-5	54.00	100.00	154.00	924.00/year
6-8	*154.00		154.00	924.00/year

**Option 2: Course Content and Materials Fees Based on Upfront Purchase of a Minimum of 200 Licenses**

- 5% discount if the district purchases a minimum of 200 licenses - saving of 46.20/student

Grade	Course Content	Required Materials	Total Cost/Course	Total/Student
Early 5s (Math or ELA)	156.75	223.00	379.75	759.50 (plus fee for other remaining courses at the amount listed below)
K-5	46.30	100.00	146.30	877.80/year
6-8	*154.00		154.00	877.80/year





**HAZEL PARK  
SCHOOLS**

\*Digital materials are included with the course content. An optional hard copy version of the digital materials is an additional 100.00/course.

**Professional Development Costs**

Ongoing Professional Development Costs: Not to exceed \$4,000

**Funding Source:** General Fund

**Goal Statement:** Curriculum and Instruction Goal: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

**Recommendation**

That the Board of Education approve the purchase of the K12 course content and materials, available for all core classes (ELA, Math, Science, and Social Studies) and elective courses (art, music, physical education) for the 2021-22 school year.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | T: 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Purchase of Band Instruments  
Date: June 16, 2021

We are respectfully requesting an allocation of \$10,000 to purchase instruments to enhance and encourage students at the 6th grade to take band and continue after 6th grade. The plan would be that Mr. Ross would work with students to determine which instrument would fit the student interest and initial skill. This class would be meant to expose the students to music and band in the hopes that they will want to stay in the 7th and 8th grade and other and in future band experiences. It will only be a semester. This will address an equity issue so all students will be able to afford band. We would determine at the end of the semester or year how we move forward with the instruments. One idea is to move these to the elementary in the future years.

We know that sports and fine arts are the centerpiece of schools. We hope that this initiative will support the band moving forward in the upper grades.

**Goal Statement - Curriculum and Instruction**

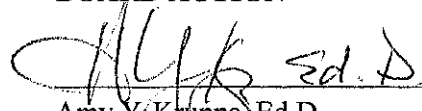
The Hazel Park School District will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the community and ultimately the world.

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**  
That the Board of Education approve the purchase of band instruments at a cost not to exceed \$10,000, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Matt Miller, Director of Business  
Subject: High School Steamer  
Date: June 10, 2021

The High School currently uses a kettle from 1977 which needs replacement due to inefficiencies when warming. The steamer helps heat up product and retains that warmth without over cooking or drying out the product. The kettle uses water that would have to be filled and wastes that water once completed. It takes gallons of water to fill and heat. The steamer also uses water but less water when steaming. The double steamer will be much more efficient and effective. Procuring the oven will assist in providing quality breakfast and lunch and snack foods to the High School students. This kettle was on the replacement plan previously presented.

The District is requesting to procure the oven from Stafford-Smith for \$17,111.00. While not the lowest cost, TriMark Foodcraft has failed to provide an estimate on installation and failed to return phone calls and emails. Poor customer service would not be in the best interest of the District. The District solicited three quotes which are listed below:

Company	Cost
Stafford-Smith	\$17,111.00
Johnson-Lancaster and Associates	\$19,713.78
TriMark Foodcraft	\$14,001.62

The funding source would be the food service fund. The current balance is \$403,130.32

There is minimal impact as the food service fund budgets for new equipment on a yearly basis. The current budget for equipment has a remaining balance of \$204,682.23.

**Goal Statement - Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving quality facilities, and integrating state-of-the-art technology.





**Recommendation**

That the Board of Education approve the purchase of a convection steamer from Stafford-Smith for Hazel Park High School, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

---

Amy Y. Kruppe, Ed.D.  
Superintendent



**Project:**  
Hazel Park HS Steamer

**From:**  
Stafford Smith, Inc.  
Matthew Bigelow  
25311 Dequindre Road  
Madison Heights, MI 48071  
248-798-9114 (Contact)

Job Reference Number: 39514

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION STEAMER, GAS</b> Vulcan Model No. C24GA6 Convection Steamer, Gas, 2 compartments on 24" cabinet base, (6) 12" x 20" x 2-1/2" deep total pan capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60 minute timer, buzzer for each compartment, & constant steam feature, split water line, stainless steel interior, exterior, frame & flanged feet, 125,000 BTU, CSA Flame, CSA Star, UL EPH Classified	\$14,888.00	\$14,888.00
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	120v/60/1-ph with ground, 300w, 2.0 amps, cord & plug, standard		
	1 ea	SMF620 SYSTEM SCALEBLOCKER™ Water Treatment, field installed by others at job site	\$893.00	\$893.00
	1 ea	2nd year limited water related parts only & labor warranty, standard		
			<b>ITEM TOTAL:</b>	<b>\$15,781.00</b>
1.1	1 ea	Hobart Model No. INSTALL Installation to include removal of existing oven and kettle; receiving, delivery, set-in-place and final utility connections for double gas steamer.	\$1,330.00	\$1,330.00
			<b>ITEM TOTAL:</b>	<b>\$1,330.00</b>

Item	Qty	Description	Sell	Sell Total
2	1 ea	<b>CONVECTION STEAMER, COUNTERTOP</b> Vulcan Model No. C24EA3 PLUS Convection Steamer, countertop, electric, 1 compartment, 24" wide, (3) 12" x 20" x 2-1/2" pans capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60-minute timer, buzzer & constant steam feature, cook/ready lights & power switch, split water lines, stainless steel interior & exterior, leveling feet, UL EPH Classified, cULus	\$5,308.00	\$5,308.00
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	208v/50/60/3-ph, 27.0 amps, 8.5kW, standard		
	1 ea	SMF600 SYSTEM SCALEBLOCKER™ Water Treatment, field installed by others at jobsite	\$750.00	\$750.00
	1 ea	2nd year limited water related parts only & labor warranty, standard		
	1 ea	STAND-28YSGL Stand, 24" wide x 28" high, includes (1) set of pan slides, for counter top steamers	\$1,427.00	\$1,427.00
			<b>ITEM TOTAL:</b>	<b>\$7,485.00</b>
3	1 ea	<b>STEAMER, CONVECTION, GAS, BOILERLESS GENERATOR, FLOOR MODEL</b> Groen Model No. (2)SSB-5GF SmartSteam100™ Convection Steamer, gas, double-stacked, boilerless generator, (5) 12 x 20 x 2-1/2" pans capacity per compartment, electronic controls, field reversible doors with hands free latch, stainless steel interior & exterior, open leg stand bullet feet, (1) 2- 1/2" drain connection per cavity, (2) 3/4" water connections per cavity, (1) 1/2" gas connection per cavity, 58,000 BTU each, CSA Star, NSF, Made in USA	\$17,825.00	<Alternate>
	1 ea	(1) year parts & labor, (5) year cavity warranty, standard		<Alternate>
	1 ea	(K-12 School purchases only) Two year parts and labor warranty		<Alternate>
	1 ea	Natural gas		<Alternate>
	1 ea	(2) 120v/60/1-ph, (2) 15.0 amps (direct)		<Alternate>
	1 ea	ELEV0-2000 For elevation between 0 and 2000 (When order is placed, all equipment with elevation specified will be assigned a different Part# by the factory)		<Alternate>
	2 ea	175995 QT11+CR Water Treatment System, reduces chloramines, scale, chlorine & sediment (Note: one system required per cavity)	\$380.00	<Alternate>
	1 ea	144475 Single Water Connection	\$112.00	<Alternate>
	1 ea	Door hinged on left, std.		<Alternate>
			<b>ITEM TOTAL: &lt;Alternate&gt;</b>	<b>\$18,697.00</b>
4	1 kt	<b>BLUE HOSE GAS CONNECTOR KIT</b> Dormont Manufacturing Model No. 1675KITS48 Packed 1 kt Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) Swivel MAX®, (1) full port valve, (1) elbow, (1) Snap'N Go, coiled restraining cable with hardware, 167,000 BTU/hr minimum flow capacity, limited lifetime warranty	\$204.00	\$204.00
			<b>ITEM TOTAL:</b>	<b>\$204.00</b>
			Subtotal	\$24,800.00
			Total	\$24,800.00

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Initial: \_\_\_\_\_

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid.

Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 1/2% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within thirty (30) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

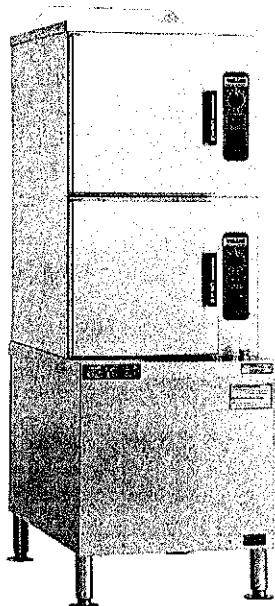
I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$24,800.00

## S T E A M

**VULCAN****C24GA SERIES  
GAS CONVECTION STEAMER  
ON CABINET BASE**

Model C24GA10



ANSI/NSF Standard #4

**SPECIFICATIONS**

Two compartment gas convection steamer on cabinet base. Stainless steel exterior. Two stainless steel cooking compartments with coved interior corners. Steam delivered from the 125,000 BTU/hr. high output stainless steel steam generator with staged water fill. Separate 60 minute timer and power switch with constant steam feature for each compartment. Heavy duty doors and door latch mechanisms. Stainless steel water resistant enclosed cabinet base. 6" adjustable stainless steel legs with flanged feet. 3/4" rear gas connection and gas pressure regulator. Requires 120/60/1 power supply, 2.0 amps maximum draw, with 6 foot power cord and 3 prong plug. Split water line connection. Treated and untreated water connections. 1 1/2" NPT drain connection.

**Exterior Dimensions:**

6 pan: 24"w x 35.5"d x 59"h on 6" legs.

10 pan: 24"w x 35.5"d x 72"h on 6" legs.

CSA design certified. Certified to NSF Standard #4.

**SPECIFY TYPE OF GAS WHEN ORDERING.**

- C24GA6 6 pan capacity
- C24GA10 10 pan capacity

**STANDARD FEATURES**

- Stainless steel exterior.
- Two stainless steel cooking compartments with coved interior corners.
- 125,000 BTU/hr. stainless steel steam generator with staged water fill.
- Separate 60 minute timer with constant steam feature for each compartment and illuminated power switch for each compartment.
- Heavy duty doors and door latch mechanisms.
- Ready/Cook indicators.
- Stainless steel water resistant enclosed cabinet base.
- 6" adjustable stainless steel legs with flanged feet.
- 3/4" rear gas connection and gas pressure regulator.
- Elevation from sea level to 8,999 feet standard.
- Requires 120/60/1 power supply, 2.0 amps maximum draw.
- Split water line connection. Treated and untreated water connections. 1 1/2" NPT drain connection.
- One year limited parts and labor warranty.

**OPTIONS**

- PowerSteam™ includes Superheated Steam System. 235°F cooking temperatures.
- Second year extended limited parts and labor warranty contract.
- Steamer Security Package, includes controls protected by lockable cover, perforated flue cover, security fasteners & tack-welds.

**ACCESSORIES (Packaged & Sold Separately)**

- Stainless steel pan cover. Qty. \_\_\_\_\_.
- Removable sliding shelf. Qty. \_\_\_\_\_.
- Water treatment system.

**VULCAN**

a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote &amp; Order Fax: 1-800-444-0602

STEAM



**C24GA SERIES  
GAS CONVECTION STEAMER  
ON CABINET BASE**

**SERVICE CONNECTIONS:**

- ⚡ Unless otherwise specified, Field Wire Electrical Connection to be 120/60/1 with grounding wire. Maximum amps 2.0.
- 💧 **DRAIN:** Condenser box, compartment and generator, 1½" NPT. (Provide an open air gap type drain within 12" of condenser box and for best results at a distance so steam vapors will not enter the steamer from underneath the control area. Do not connect solidly to any drain connection.)
- 💧 **GAS CONNECTION:** ¾" NPT. O.D. supply line required.
- 💧 **GENERATOR WATER SUPPLY:** ¾" Hose Bib fitting at 20-60 PSI (138-414 kPa) treated water.
- 💧 **CONDENSING WATER SUPPLY:** ¾" Hose Bib fitting at 20-60 PSI (138-414 kPa) untreated water.

**WATER QUALITY STATEMENT:**

The fact that a water supply is potable is no guarantee that it is suitable for steam generation. Your water supply must be within these general guidelines:

<b>SUPPLY PRESSURE</b>	20 - 60 psig
<b>HARDNESS*</b>	less than 3 grains
<b>SILICA</b>	less than 13 ppm
<b>TOTAL CHLORIDE</b>	less than 4.0 ppm
<b>pH RANGE</b>	7-8
<b>UN-DISSOLVED SOLIDS</b>	less than 5 microns
* 17.1 ppm = 1 grain of hardness	

Other factors affecting steam generation are iron content, amount of chloridation and dissolved gases. Water supplies vary from state to state and from locations within a state. Therefore it is necessary that the local water treatment specialist be consulted before the installation of any steam generating equipment

COMPARTMENT PAN CAPACITY				
MODEL	1"	2½"	4"	6"
C24GA6	6	3	2	1
C24GA10	10	5	3	2

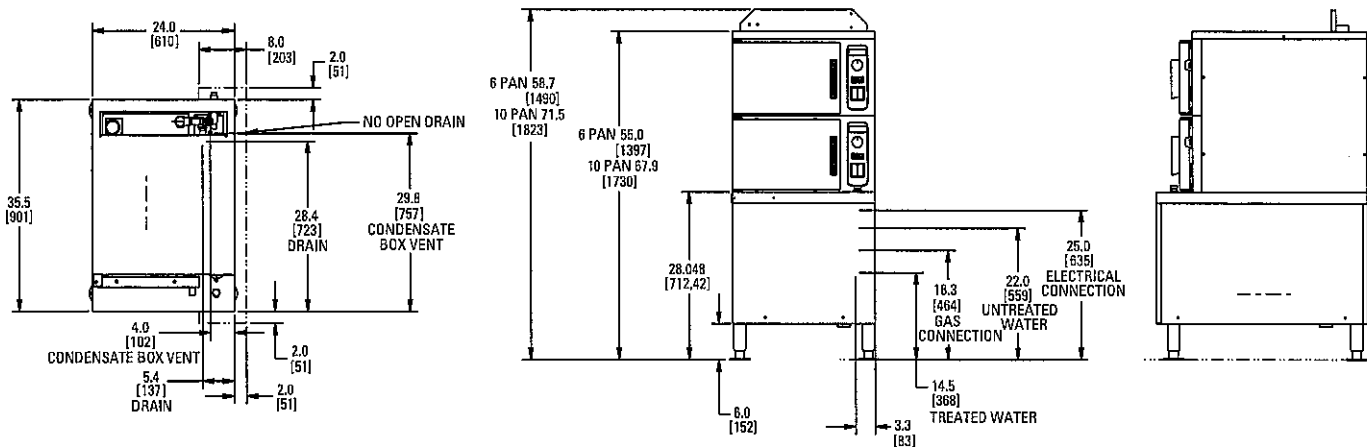
**IMPORTANT:**

1. A combination valve with pressure regulator is provided with this unit. Supply gas pressure should be a minimum: Natural gas 5" - 10.5" W.C., propane gas 11" - 13" W.C.
2. Gas line connecting to unit must be ¾" or larger. If flexible connectors are used, the inside diameter must be at least the same as the ¾" iron pipe.
3. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by writing to the National Fire Protection Association, Batterymarch Park, Quincy, MA 02289. When writing, refer to NFPA No. 96.
4. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Copies may be obtained from the American Gas Association, 1515 Wilson Blvd., Arlington, VA 22209.
5. Clearance:
 

	Combustible	Non-Combustible
Rear	6"	0"
Left Side	0"	0"
Right Side	0"	0"

**NOTE:**

- Dimensions which locate the above connections have a tolerance of + or - 3" (+ or - 75mm). Normal dimensions are in inches. Dimensions in ( ) are in millimeters.
- Installation of backflow preventer's, vacuum breakers and other specific code requirements is the responsibility of the owner and installer. It is the responsibility of the owner and installer to comply with local codes.
- Do not use plastic drains.
- Do not connect this unit to a ground-fault circuit-interrupter (GFCI) 125-volt, single-phase, 15- and 20-ampere receptacle. Electronic burner ignition systems are prone to nuisance tripping and possible ignition failure.
- This appliance is manufactured for commercial installation only and is not intended for home use.

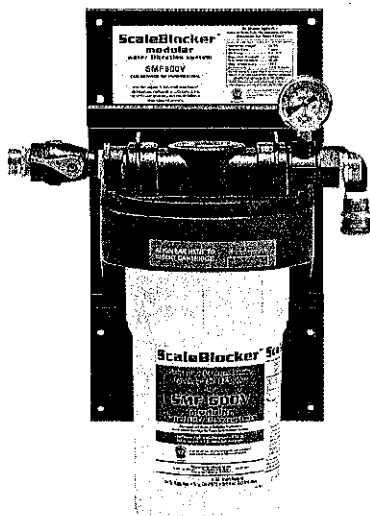


a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

NOTE: In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.

## S T E A M

**VULCAN****SCALEBLOCKER™  
WATER FILTER SYSTEM****Model SMF600**

System tested and certified by NSF International



- ANS/NSF Standard 53—Health Claims
- Cysts Reduction: Cryptosporidium, Giardia, Entamoeba
- Turbidity Reduction
- ANS/NSF Standard 42—Aesthetic Claims
- Chlorine Reduction, Class I
- Taste and Odor Reduction

- SMF600** Water Filter System  
 **SMF620** Water Filter System

**STANDARD FEATURES**

- Single cartridge design
- ¼ turn cartridge quick disconnect and connect for easy changes, no wrench required
- Category 3 recyclable cartridge
- Nano crystal scale reduction reduces the need for deliming
- Hollow carbon for chlorine/chloramines removal
- Modular mounting bracket and head assembly
- Quick connect inlet and outlet assemblies for reversing flow or adding optional pre-filter.
- Shut off valve and pressure gauge standard
- Connections are ¾-inch NPTF with ¾-inch Male GHT adaptors installed (male garden hose thread)
- Filtered water test valve
- Unfiltered water connection for cold water condensate with cap if not used
- Free filter maintenance reminders when system is registered with Vulcan
- Treats water up to 300 PPM (17.5 grains), hardness
- Removes up to 4 PPM chlorine/chloramines

**ACCESSORIES** (Packaged & Sold Separately)

- Preventive maintenance kit  
 Stainless steel flex water connection hose 72", ½" Female GHT, (garden hose thread), each end.

**SPECIFICATIONS**

Water filter system, Vulcan Model No. SMF\_\_\_\_\_. Single quick connect cartridge design. Patented technology reduces lime scale, chlorine, and chloramines without chemicals or additives. Reduces the need of frequent deliming. Modular mounting bracket and head assembly with ¼ turn quick connect cartridge. Shutoff valve and connection for treated water for generator and untreated for cold water condensate. Filter water test port with shut off valve. Incoming water parameters are 40-125 PSI, 45-100°F, PH 6-9, alkalinity 80-100 PPM, chlorine/chloramines 0-4 PPM, chlorides 0-30 PPM, hardness 0-300 PPM (0 to 17.5 grains). Water connections are ¾" NPTM with ¾" Male GHT.

**Exterior Dimensions:****SMF600:** 15½"w x 9½"d x 18½"h**SMF620:** 15½"w x 9½"d x 29½"h

NSF tested and certified.  
 Not to exceed 120°F.

**VULCAN**

a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

**STEAM**



**SCALEBLOCKER™  
WATER FILTER SYSTEM**

**NOTES:**

1. Dimensions which locate the below connections have a tolerance of + or - 3" (+ or - 77mm).

**SMF600**

Service Flow	0-2 GPM
Service Life	7,500 Gal
Inlet / Outlet	3/4" NPTF inlet and 3/4" Male GHT (3/4" NPTF adapter) outlet
Inlet Min / Max Pressure	40-125 PSIG
Min / Max Temperature	45-100F (7-37C)
Weight, Operating	21 Lbs. (9.5 kg)

**SMF620**

Service Flow	0-4 GPM
Service Life	12,000 Gal
Inlet / Outlet	3/4" NPTF inlet and 3/4" Male GHT (3/4" NPTF adapter) outlet
Inlet Min / Max Pressure	40-125 PSIG
Min / Max Temperature	45-100F (7-37C)
Weight, Operating	32 Lbs. (15.5 kg)

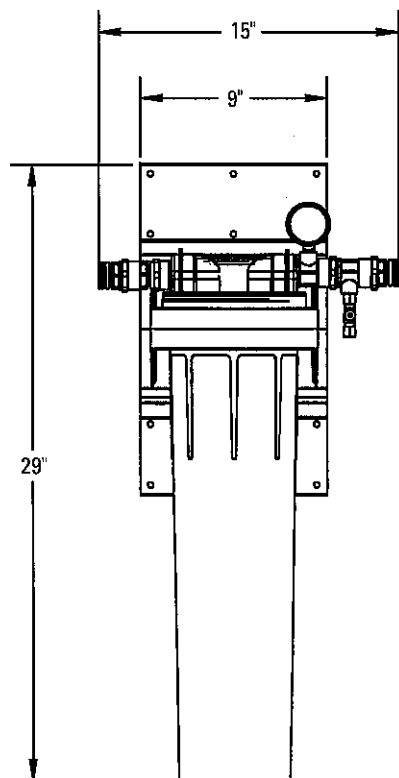
2. Installation of backflow preventers, vacuum breakers, other code requirements and local code compliance is the responsibility of the owner and installer.

3. Filter clearance needed for access:  
Front 13"  
Bottom 4"

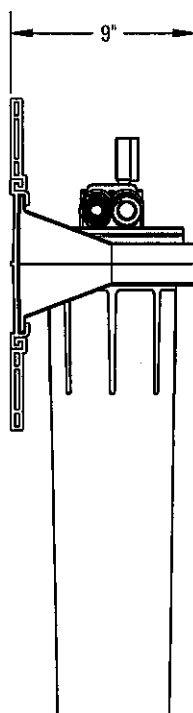
4. This appliance is manufactured for commercial installation only and not intended for home use.

**WATER QUALITY STATEMENT:**

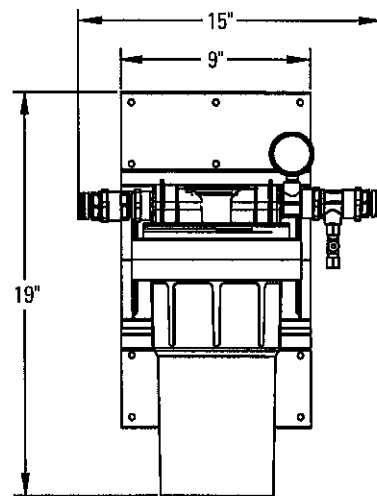
Water from ScaleBlocker™ System should only be connected to the boiler / generator feed and not the condenser connection of the steamer. Systems are not to be used where water is microbiologically unsafe or with water of unknown quality without adequate disinfections before and after use. Connecting to a municipal water supply complies with this requirement.



SMF620-SYSTEM



TYPICAL SIDE VIEW



SMF600-SYSTEM

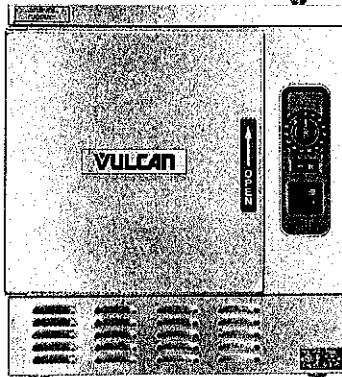


a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

NOTE: In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.

## S T E A M

**VULCAN****C24EA PLUS SERIES  
ELECTRIC COUNTER CONVECTION STEAMER**

C24EA5 Shown



ANSI/NSF Standard #4

**SPECIFICATIONS**

Single compartment electric convection steamer. Professional Controls with 60-minute timer, buzzer and constant steam feature, cook/ready lights and power switch. High output stainless steel generator with SmartDrain and Powerflush along with 2-speed staged water fill for superior heat-up and steam quality. Stainless steel exterior and cooking compartment with coved interior corners. Heavy duty door and door latch mechanism with door gasket guard. Shipped for 208/60-50/3 electrical service. Can be field converted to 208/60-50/1, 240/60-50/3 and 240/60-50/1. Split water line connection. 1½" NPT drain connection.

**Exterior Dimensions:**

3 pan: 24"w x 33"d x 19½"h.

5 pan: 24"w x 33"d x 26"h.

UL Listed. Classified by UL to NSF Standard #4.

- C24EA3 3 Pan Capacity
- C24EA5 5 Pan Capacity

**STANDARD FEATURES**

- High output stainless steel steam generator.
- Shipped for 208/60-50/3 electrical service. Can be field converted to 208/60-50/1 and 240/60-50/3 and 240/60-50/1.
- Smart Drain System (timed drain) with PowerFlush.
- Professional controls with 60-minute timer, buzzer and constant steam feature, cook/ready lights and power switch.
- Illuminated power switch with cook and ready lights.
- Cord strain relief.
- Stainless steel exterior and cooking compartment with coved interior corners.
- Heavy duty door and door latch mechanisms with gasket guard.
- Split water line connection. 1½" NPT drain connection.
- One year limited parts and labor warranty.

**OPTIONS**

- SonicSafe™ Ultrasonic Scale Prevention for automatic protection against mineral buildup, includes second year extended limited parts and labor warranty.
- Second year extended limited parts and labor warranty contract.

**ACCESSORIES (Packaged & Sold Separately)**

- CB15K Carbon Block filtration (for water treatment *with* SonicSafe™ Ultrasonic Scale Prevention).
- SMF600 ScaleBlocker® water treatment system, includes second year warranty (for water treatment *without* SonicSafe™ Ultrasonic Scale Prevention).
- Steamer Security Package, includes controls protected by lockable cover, perforated flue cover, security fasteners & tack-welds.
- 4" adjustable counter legs.
- Open leg 24"w stand with shelf and 1 set of adjustable pan slides.
  - 28"h
  - 34"h
  - 6" locking casters
- Stacking kit for two units with hardware, counter mount or on 15" and 28" stands.
 

**Note:** Only a single 3 or 5 pan steamer or two 3 pan steamers can be stacked on a 28"h stand. Single 3 or 5 pan steamers only on a 34"h stand. Any combination of two steamers can be stacked on a 15" stand.

  - 15" open leg stand
  - 6" locking casters
  - Single point electrical connection kit for stacked units, 3-phase only.
- Pull-out 12" x 20" sliding rack (cooking compartment). Qty. \_\_\_\_.
- Cord and plug set, 208-240v/1ph (rated to 45 amps) 72": ANGLED PLUG HBL9462C NEMA 14-60 (CORDPLG-3PAN1P).
- Cord and plug set, 208-240v/3ph (rated to 40 amps) 72": ANGLED PLUG HBL8462C NEMA 15-60 (CORDPLG-3PAN3P).
- Cord and plug set, 208-240v/3ph (rated to 55 amps) 72": ANGLED PLUG HBL8462C NEMA 15-60 (CORDPLG-5PAN3P).
- Cord and plug set, 480v/3ph (rated to 30 amps) 72": STRAIGHT PLUG HBL2731 NEMA L16-30 (CORDPLG-5PAN480).
- Flex stainless steel water connection 72" ¾" female NSHT on both ends, 2 required and 3 with filter system. Qty. \_\_\_\_.

**VULCAN**

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STEAM



**C24EA PLUS SERIES**  
**ELECTRIC COUNTER CONVECTION STEAMER**

**SERVICE CONNECTIONS:**

- ELECTRICAL CONNECTIONS:** Field Wire Electrical Connection 1 1/4" (32 mm) K.O. service entrance.
- DRAIN:** 1 1/2" IPS piped to open drain. No solid connections. 60" length before open air gap opening and not more than two bends or elbows. **Note:** Stacked units must have independent drains, do not connect together.
- GENERATOR WATER SUPPLY:** 3/4" (19 mm) male NSHT to generator, flow rate 4 gpm @ minimum 20 to maximum 60 psi. (138-414 kPa) treated water.
- CONDENSING WATER SUPPLY:** 3/4" (19 mm) male NSHT to condenser, flow rate 4 gpm @ minimum 20 to maximum 60 psi. (138-414 kPa) untreated water.

**WATER QUALITY STATEMENT:**

The fact that a water supply is potable is no guarantee that it is suitable for steam generation. Your water supply must be within these general guidelines:

<b>SUPPLY PRESSURE</b>	20 - 60 psig
<b>HARDNESS*</b>	less than 3 grains
<b>SILICA</b>	less than 13 ppm
<b>TOTAL CHLORINE</b>	less than 0.1 ppm
<b>pH RANGE</b>	7-8
<b>UN-DISSOLVED SOLIDS</b>	less than 5 microns

\* 17.1 ppm = 1 grain of hardness

Other factors affecting steam generation are iron content, amount of chloridation and dissolved gases. Water supplies vary from state to state and from locations within a state. Therefore it is necessary that the local water treatment specialist be consulted before the installation of any steam generating equipment.

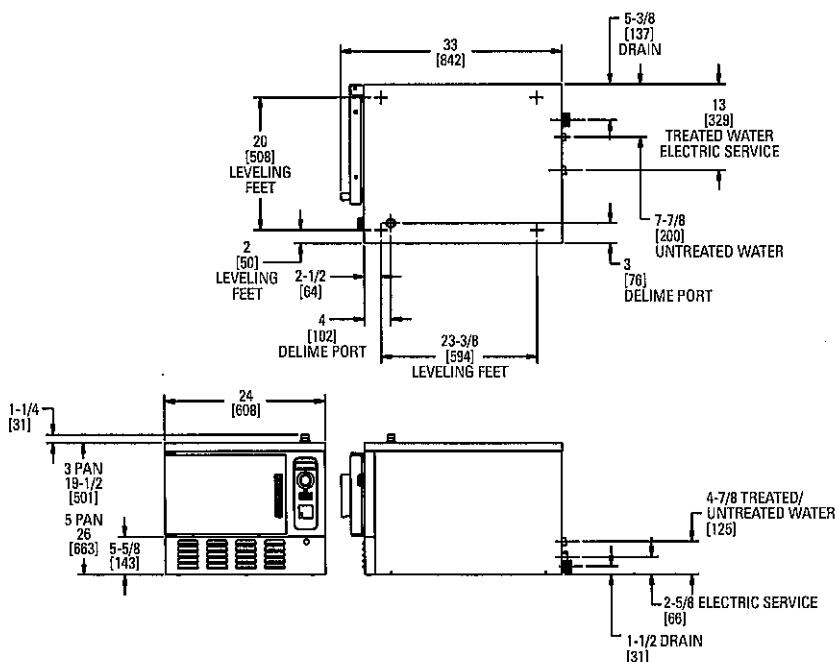
**NOTE:**

- Dimensions which locate the above connections have a tolerance of + or -3" (+ or -75 mm).
- Installation of backflow preventers, vacuum breakers and other specific code requirements is the responsibility of the owner and installer. It is the responsibility of the owner and installer to comply with local codes.
- Do not use plastic drains.
- This appliance is manufactured for commercial installation only and is not intended for home use.

PAN CAPACITY				
MODEL	1"	2 1/2"	4"	6"
C24EA3	6	3	2	1
C24EA5	10	5	3	2

MODEL	PH	208V		240V	
		KW	AMP	KW	AMP
C24EA3	1	8.5	41	8.5	36
	3	8.5	27	8.5	21
C24EA5	1	15	72	15	63
	3	15	48	15	36

**NOTE:** 208 volt, 3 phase is an unbalance load, and amp listed is the max on any leg. Refer to the I/O manual for further details.



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P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 **165** Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

**NOTE:** In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.



## SMARTSTEAM100 BOILERLESS STEAMER MODEL (2)SSB-5GF

Steamer shall be a Groen Model (2)SSB-5GF double stacked SmartSteam100™ stainless steel boilerless convection steamer. Each steamer shall have a self-contained atmospheric 58,000 BTU/hr gas steam generating reservoir.

PROJECT NAME:

LOCATION:

ITEM NO:

QTY:

MODEL NO:

AIA NO:

SIS NO:

**CONSTRUCTION:** Steamer shall be constructed of s/s with non-vented removable side panels for access to the mechanical housing while impeding water migration due to cleaning. Door shall be field reversible and equipped with hands free door latch and a one piece easily removable gasket. Interior shall be equipped with two s/s pan slide racks and a steam reservoir cover all of which are easily removable for cleaning. Each steamer door is accompanied with a condensate tray positioned below each cavity opening.

**FINISH:** Cabinet exterior shall be a uniform #3 finish with the interior being of high polished finish to aid in cleanability.

**CERTIFICATIONS / LISTINGS:** Steamer shall be CSA certified and NSF listed.

**CONTROLS:** Steamer shall have electronic controls provided with continuous and timed steaming modes. The steamer will have an audible alarm when completion of timed steaming is met and will automatically switch to its standby mode for energy savings. Controls are provided with a self-diagnostic feature and visual code display for ease of trouble shooting.

**PERFORMANCE FEATURES:** The steamer cavities interior shall have a powerful convection fan to insure even energy transfer throughout the entire cavity eliminating temperature variations and ensuring uniform cooking. A steam lid over the water reservoir will minimize energy loss and provide fast recovery when adding and removing food product. A hidden magnetic door switch will turn off convection fan and reservoir generator when the door is opened. Each steam generating reservoir is to be powered by a 58,000 BTU infrared burner assembly providing an approximant 212°F cavity temperature atmospherically. Initial start up to ready is typically 15 minutes or less with operational recovery from ready to steam at typically (1) minute. The water reservoir will auto fill and auto drain when required with the water level maintained by a float system.

### PAN CAPACITY:

Pan Size	Per Cavity	Total
12 x 20 x 2 1/2"	5	10
12 x 20 x 4"	3	6
12 x 20 x 6"	2	4

**INSTALLATION:** Each steamer shall require natural or propane (specify) gas service via a 1/2 NPT gas supply line or approved equivalent. Each cavity shall have (2) 3/4" NH cold water supply line connections and a single 2-1/2" free venting drain connection. Each steamer shall require 115 Volt, single-phase electrical service.

### WATER SUPPLY REQUIREMENTS:

Steamer must be connected to an on-site water supply. Water supply at 30 - 60 PSIG with flow at .75 - 1.5 GPM per cavity.

**ORIGIN OF MANUFACTURE:** Designed and manufactured in the United States.

10-Pan Boilerless Convection Steamer (5 pans per cavity), double-stacked, stand-mounted, stainless steel, self-contained, gas heated. (Model (2)SSB-5GF shown)



### OPTIONS/ACCESSORIES:

- Correctional Package
- Field Drain Tempering Kit
- 1/2" Gas Quick Disconnect
- Heat Shield
- Caster Kit
- SmartSteam Water Treatment Kit
- SmartSteam Water Treatment Replacement Cartridge
- High Altitude Kit (above 2000', specify)
- Single water connection

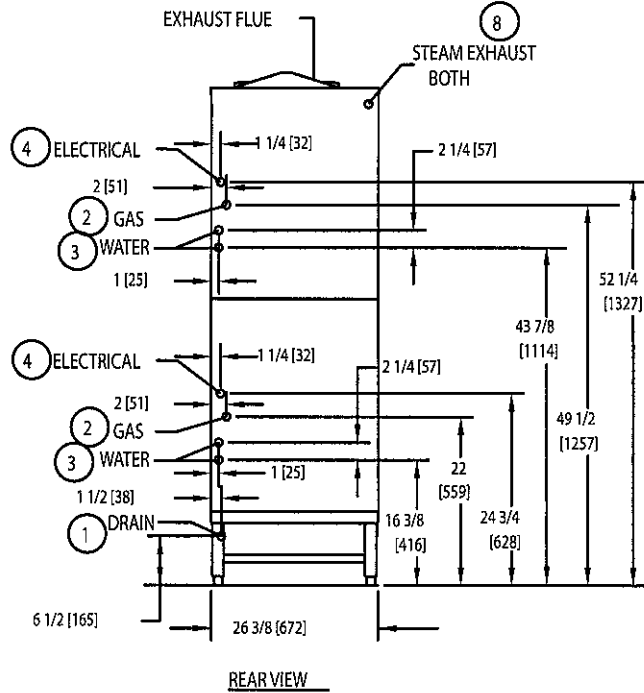
**SmartSteam100**  
**144871 RevK**  
Revised 03/17



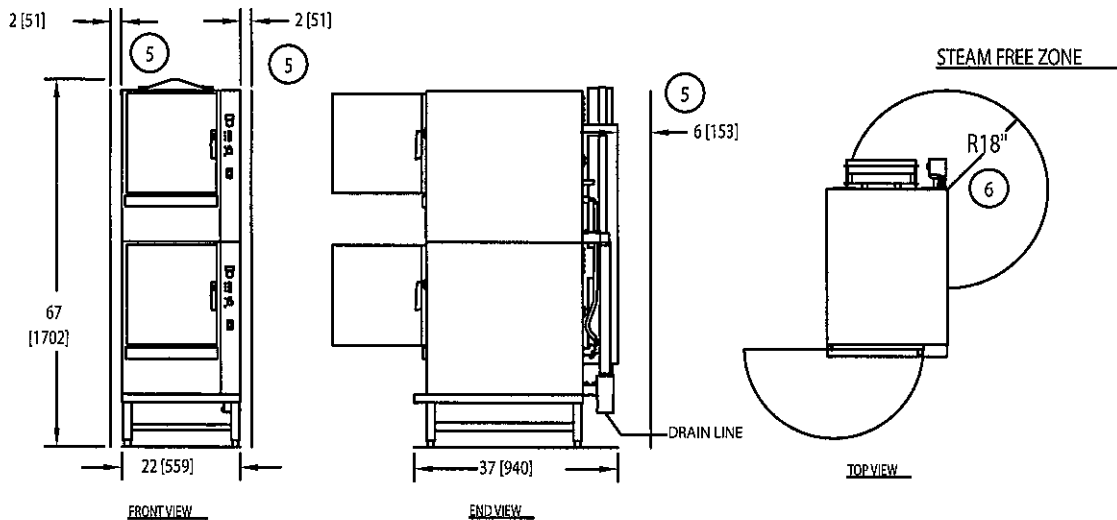
SERVICE CONNECTIONS AND NOTES:

P/N 145244 REV K

- ① DRAIN CONNECTIONS: 2" [51] TUBE FREE VENTING  
DO NOT CONNECT DIRECTLY TO DRAIN. ALLOW 2" AIR GAP
- ② GAS CONNECTION: 1/2" NPT ONE EACH  
GAS LINE MUST DELIVER 62,000 BTU'S MINIMUM.
- ③ WATER SUPPLY: (2) EACH 3/4" MALE HOSE CONNECTION  
30-60 PSIG WITH FLOW RATE OF 1.5 GPM.  
ONE EACH MAIN & CONDESATE. PRESSURE REGULATOR  
REQUIRED FOR WATER PRESSURE OVER 60 PSI.
- ④ ELECTRICAL CONNECTION: 120VAC, 60Hz, 15AMP  
CONDUIT SIZE: (2)-13/16" HOLES (HARDWIRE CONNECTION)
- ⑤ CLEARANCES:  
SIDE = 2" [51]  
REAR = 6" [152]
- ⑥ STEAM FREE ZONE: STEAMERS FLOOR DRAIN NOT TO BE  
LOCATED WITHIN ZONE. ALTERNATE EQUIPMENT THAT DRAIN  
CAUSING STEAM NOT TO BE DRAINED IN STEAM FREE ZONE.
- ⑦ DO NOT INSTALL STEAMER OVER STEAM VENTING DRAINS.
- ⑧ STEAM EXHAUST BOTH



EACH COMPARTMENT	NATURAL GAS	PROPANE GAS
RECOMMENDED INCOMING GAS FEED RATE	5" WC (1.2 KPa) MIN.	12" WC (3 KPa) MIN.
	14" WC (3.5 KPa) MIN.	14" WC (3.5 KPa) MIN.
GAS OPERATING PRESSURE	4.3" WC	10.5" WC
MAX. INPUT BTU/HR	58,000	58,000

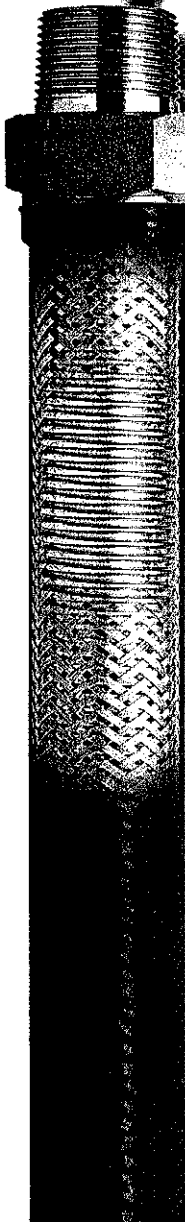


# Dormont

## Foodservice Moveable Equipment Installation Products

The Dormont Blue Hose™ is the heart of the Safety System, specifically engineered for castor-mounted commercial cooking equipment. The Blue Hose includes an antimicrobial protective PVC coating, and our Stress Guard® technology that makes the hose easier to install and dramatically reduces stress on the hose ends.

The fuel gas codes require the use of an ANSI Z21.69/CSA 6.16 moveable gas connector with all appliances that may or may not utilize casters and, under normal use, are moved on a regular basis for service, positioning or area cleanliness.

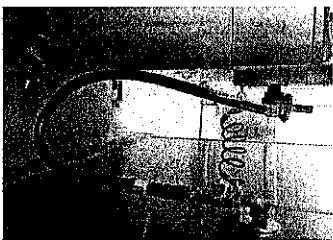


Rotation technology reduces stress on both ends of the hose

**Stainless Steel Construction**  
Heavy-duty, flexible, corrugated 304 stainless steel tubing

**Stainless Steel Braid**  
Tight-weave braid prevents corrugations from stretching as equipment is moved

**Antimicrobial PVC Coating**  
Inhibits growth of bacteria, mold and mildew on the gas connector



A Waters Water Technologies Company USA: 6015 Enterprise Drive, Export, PA 15692 • 1-800-DORMONT • Dormont.com

5-81704115-Export.indd 1

The Dormont Safety System™ is the first and only complete gas equipment connection system specifically engineered for the commercial kitchen. It is a complete system of connection products designed with the safety of your kitchen, the food you serve, your employees, and your business in mind.

The Safety System includes the famous Dormont Blue Hose and our exclusive safety-based fittings - the SnapFast quick-disconnect, the Safety Quik quick-disconnect valve, and the Swivel MAX. Safe, unique, and affordable, the Dormont Safety System provides peace of mind for the gas connections in your commercial kitchen.



**Safety Quik**

- Prevents user from turning on gas while appliance is disconnected
- Thermal shut-off when internal temperature exceeds 350°F (177°C)



- One-handed, quick-disconnect fitting
- Thermal shut-off when internal temperature exceeds 350°F (177°C)



- Reduces stress on connector
- Increases kitchen aisle space by allowing connector to be positioned closer to the wall



**Restraining Cable**







- Prevents transmission of strain to connector
- Provided 1" shorter than the gas connector



- Ensures cooking equipment is always positioned in design-specified location
- Fast installation with choice of adhesive foam tape or thumbscrews



# Dormont® Moveable Commercial Equipment Kits

KIT SOLUTIONS	50 = 1/2" ID 75 = 3/4" ID 100 = 1" ID 125 = 1-1/4" ID	BTU/hr Minimum Flow Capacity*						
	PART NUMBER		THE BLUE HOSE™	SnapFast® QUICK-DISCONNECT	Swivel MAX® 1st SWIVEL	Swivel MAX® 2nd SWIVEL	Safety Quik® VALVE	RESTRAINING CABLE
<b>Standard Kit (KIT)¹</b> The Dormont Blue Hose™ SnapFast Quick-Disconnect Restraining Cable	1650KIT36	77K	✓	✓				✓
	1650KIT48	68K	✓	✓				✓
	1650KIT60	60K	✓	✓				✓
	1675KIT36	218K	✓	✓				✓
	1675KIT48	180K	✓	✓				✓
	1675KIT60	158K	✓	✓				✓
	16100KIT36	379K	✓	✓				✓
	16100KIT48	334K	✓	✓				✓
<b>Single Swivel MAX Kit (KITS)²</b> The Dormont Blue Hose™ SnapFast Quick-Disconnect One Swivel MAX Swivel Restraining Cable	1650KITS36	72K	✓	✓	✓			✓
	1650KITS48	63K	✓	✓	✓			✓
	1650KITS60	56K	✓	✓	✓			✓
	1675KITS36	203K	✓	✓	✓			✓
	1675KITS48	167K	✓	✓	✓			✓
	1675KITS60	147K	✓	✓	✓			✓
	16100KITS36	353K	✓	✓	✓			✓
	16100KITS48	310K	✓	✓	✓			✓
<b>Double Swivel MAX Kit (KIT2S)³</b> The Dormont Blue Hose™ SnapFast Quick-Disconnect Two Swivel MAX Swivels Restraining Cable	1650KIT2S36	69K	✓	✓	✓	✓		✓
	1650KIT2S48	60K	✓	✓	✓	✓		✓
	1650KIT2S60	54K	✓	✓	✓	✓		✓
	1675KIT2S36	193K	✓	✓	✓	✓		✓
	1675KIT2S48	160K	✓	✓	✓	✓		✓
	1675KIT2S60	140K	✓	✓	✓	✓		✓
	16100KIT2S36	336K	✓	✓	✓	✓		✓
	16100KIT2S48	295K	✓	✓	✓	✓		✓
<b>Safety Quik Kit (KITCF)⁴</b> The Dormont Blue Hose™ Safety Quik Quick-Disconnect Restraining Cable	1650KITCF36	77K	✓				✓	✓
	1650KITCF48	68K	✓				✓	✓
	1650KITCF60	60K	✓				✓	✓
	1675KITCF36	218K	✓				✓	✓
	1675KITCF48	180K	✓				✓	✓
	1675KITCF60	158K	✓				✓	✓
	16100KITCF36	379K	✓				✓	✓
	16100KITCF48	334K	✓				✓	✓
<b>Safety Quik Single Swivel MAX Kit (KITCFS)⁵</b>	1650KITCFS36	72K	✓		✓		✓	✓
	1650KITCFS48	63K	✓		✓		✓	✓
	1650KITCFS60	56K	✓		✓		✓	✓
	1675KITCFS36	203K	✓		✓		✓	✓
	1675KITCFS48	161K	✓		✓		✓	✓
	1675KITCFS60	147K	✓		✓		✓	✓
	16100KITCFS36	353K	✓		✓		✓	✓
	16100KITCFS48	310K	✓		✓		✓	✓
16100KITCFS60	274K	✓		✓		✓	✓	

¹ Includes Full Port Gas Valve and (2) 90° Street Elbows  
² Includes Full Port Gas Valve and (1) 90° Street Elbow  
³ Includes Full Port Gas Valve  
⁴ Includes (2) 90° Street Elbows  
⁵ Includes (1) 90° Street Elbow

☐ Indicates most commonly stocked item

\*BTU/hr Minimum Flow Capacity (0.64 Sp.Gr., 1000 BTU/IN³ Natural Gas at 0.5" wc pressure drop)  
ADDITIONAL CONFIGURATIONS ARE AVAILABLE IN OUR CATALOG.



Add PS to the end of any part number to include the Safety-Set® wheel placement system



We guarantee our commercial gas connectors for the life of the original appliance to which it is connected.



# JOHNSON-LANCASTER AND ASSOCIATES, INC.

# Quote



04/28/2021

**To:**  
 Foodbuy LLC  
 Debra Cupp  
 2400 Yorkmont Rd.  
 Charlotte, NC 28217  
 7043284374

**Project:**  
 Hazel Park Schools  
 1620 E. Elza Avenue  
 Hazel Park, MI 48030

**From:**  
 Johnson-Lancaster and Associates,  
 Inc.  
 Terri Huber  
 10010 Junction Drive  
 Suite 113-S  
 Annapolis Junction, MD 20701  
 (240) 345-0905 1002 (Contact)

Compass Vendor # 0000971282

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION STEAMER, GAS</b>  Vulcan Model No. C24GA10 Convection Steamer, Gas, 2 compartments on 24" cabinet base, (10)12" x 20" x 2-1/2" deep total pan capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60 minute timer, buzzer for each compartment, & constant steam feature, split water line, stainless steel interior, exterior, frame & flanged feet, electric ignition, 125,000 BTU, CSA Flame, CSA Star, UL EPH Classified	\$16,408.79	\$16,408.79
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	120v/60/1-ph with ground, 300w, 2.0 amps, cord & plug, standard		
	1 ea	SMF620 SYSTEM SCALEBLOCKER™ Water Treatment, field installed by others at job site	\$946.50	\$946.50
	1 ea	2nd year limited water related parts only & labor warranty, standard		
	2 ea	HOSEWTR 3/4BBV Flex stainless steel water hose 72", 3/4" female NSHT (2 per unit required for gas & electric, 3 with filter system, 1 per unit for direct steam)	\$137.90	\$275.80
			<b>ITEM TOTAL:</b>	<b>\$17,631.09</b>
1	1 ea	<b>CONVECTION STEAMER, GAS</b>  Groen Model No. HY-6G HyperSteam™ Convection Steamer, gas, (2) compartments with twin generators, 22" cabinet base, (3) 12" x 20" x 2-1/2" deep pans per compartment, stainless steel construction, dual water connection, door, bullet feet, 45,000 BTU per cavity, CSA Star, NSF, Made in USA	\$15,959.30	<Alternate>
	1 ea	(1) year parts & labor, (5) year cavity warranty, standard		<Alternate>
	1 ea	Natural gas		<Alternate>
	1 ea	115v/60/1-ph, 15.0 amps (direct)		<Alternate>
	1 ea	ELEVO-2000 For elevation between 0 and 2000 (When order is placed, all equipment with elevation specified will be assigned a different Part# by the factory)		<Alternate>
	1 ea	153119 PureSteam™ Water Treatment System, removes scale, chlorine	\$783.11	<Alternate>

Item	Qty	Description	Sell	Sell Total
		& sediment, (for autofill units only) (Note: One system required per cavity)		
	1 ea	Door hinged on left, std.		<Alternate>
			<b>ITEM TOTAL: &lt;Alternate&gt;</b>	<b>\$16,742.41</b>

1.1	1 kt	<b>GAS CONNECTOR HOSE KIT / ASSEMBLY</b> T&S Brass Model No. HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48"L, stainless steel braid with extruded coating, (1) quick disconnect, (2) SwiveLink swivels, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5'	\$216.93	\$216.93
			<b>ITEM TOTAL:</b>	<b>\$216.93</b>



JL	1 ea	<b>PRODUCT DELAYS / PRICE INCREASES</b> JOHNSON-LANCASTER Model No. NOTICE PLEASE NOTE THAT THE INDUSTRY IS EXPERIENCING MANUFACTURING DELAYS DUE TO URETHANE SHORTAGES AS WELL AS DELAYS IN PARTS FROM OVERSEAS. WE ARE SEEING LEAD TIMES AS MUCH AS 18 WEEKS.  PRICES ARE VALID FOR 45 DAYS AS WE ARE SEEING SIGNIFICANT PRICE INCREASES EVERY MONTH. IN ORDER TO HOLD THE PRICES, WE WILL NEED THE CONTRACT WITHIN 45 DAYS AND SUBMITTALS BACK WITHIN 30 DAYS FROM SUBMITTALS IN ORDER TO ORDER THE EQUIPMENT TO HOLD PRICES.		
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Merchandise	\$17,848.02
Freight	\$749.89
Tax 6%	\$1,115.87
<b>Total</b>	<b>\$19,713.78</b>

Prices Good Until: 05/28/2021

## SALES TERMS AND CONDITIONS

Johnson-Lancaster and Associates, Inc., 13031 US Highway 19 N, Clearwater, Florida 33764 ("Seller"), and Buyer agree to the terms and conditions for the Sales Agreement listed below and acknowledge that All quotations, terms and financial arrangements are subject to credit approval by Seller:

- 1. ITEMS PURCHASED.** Seller agrees to sell, and Buyer agrees to buy equipment in accordance with these Terms and Conditions.
- 2. PURCHASE PRICE.** The purchase price for the item(s) is clearly listed on Seller's quote and/or sales offer. The prices referenced herein are based upon the prices of materials as of the date of this said Proposal/Contract will be valid for thirty (30) days from this date regardless of any fluctuation in the cost of material included herein. In the event that this Proposal/Contract is executed after the thirty (30) day grace period, Seller shall be entitled to an adjustment of the contract price reflecting any documented material price increase, or, at the sole discretion of Seller this Proposal/Contract, and any contract based upon this quote, shall be rescinded.

3. **LICENSES/PERMITS.** This Proposal/Contract does not include any special licenses, permits or fees that may be required. Buyer is responsible for obtaining any and all approvals and permits from the Health Department, Building Department, Fire Marshall, etc. All equipment is supplied with standard components and is ready for the plumbing and electrical connections by other contractors.
4. **PAYMENT OF TAXES.** Buyer agrees to pay all applicable taxes of every description, federal, state, county and municipal, that arise as a result of this sale, excluding income taxes.
5. **PAYMENT.** Buyer agrees to pay Seller as pursuant to the Seller's quote, sales offer and/or contract with Buyer. If the Seller's quote or other relevant documents do not contain payment terms, Buyer will pay Seller the full amount plus all applicable taxes and freight within thirty (30) days of invoice. The Net 30 Default Terms are only applicable if the Seller's sales offer and/or contract with Buyer does not contain payment terms. Buyer expressly agrees that the payment terms offered by Seller will be sole and exclusive payment terms for any transaction with Seller. Payment is to be made out to "Johnson-Lancaster and Associates, Inc."

**If Buyer pays via a credit card, Seller may impose up to a five percent (5%) convenience processing charge on the transaction, unless the Seller's quote, sales offer and/or contract with Buyer provides otherwise.**

6. **PLACE OF PAYMENT:** All payments due under this Agreement shall be sent or made to Seller at 13031 US Highway 19 N, Clearwater, FL 33764, or at such other place as the Seller may designate in writing.
7. **WARRANTIES.** The Equipment is sold "AS IS." Buyer acknowledges that the Buyer will be given a reasonable opportunity to inspect the equipment upon delivery. **NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES RELATING TO MERCHANTABILITY FITNESS FOR INTENDED USE OR PURPOSE, AND NO REPRESENTATIONS, PROMISE OR STATEMENTS HAVE BEEN MADE OR OFFERED BY SELLER OTHER THAN ANY EXPRESS WRITTEN WARRANTY CONTAINED IN SELLER'S QUOTE, SALES OFFER OR CONTRACT WITH BUYER.**
8. **DELIVERY.** Delivery is FOB Origin, unless otherwise provide in Seller's quote, sales offer or contract with Buyer. Seller will arrange payment for shipping with the carrier. Charges will be prepaid and added to invoice. Buyer accepts responsibility for filing any and all claims with carriers for loss, damage, and delay. Risk of loss is upon Buyer once Seller delivers the Equipment to the carrier. Delivery will be during normal business hours - Monday through Friday from 8 AM to 5 PM by non-union personnel to first floor sites with reasonable access. Delivery and Set Up Estimated Cost are based on the Proposal package quoted and are subject to review and change. All changes will required a signed Change Order Document by both parties. If the job site is not ready at the time of initial scheduled delivery, re-delivery and/or storage charges will apply. Certain fabricated items may not be placed in production until the site is ready for field measurements. Delivery times are estimates only and Seller shall not be liable for delays. Additional trips that are either required or requested would be billed in addition to the delivery and set up charges. Loss or damage should be noted on the freight bill and/or receipt. Buyer must notify and register concealed damage with the

Initial: \_\_\_\_\_

carrier within five (5) business days of receipt of shipment. Buyer must file all freight claims immediately and must confirm the claim to the carrier by a written or electronic communication. Seller is not responsible for Buyer's failure to file a timely claim with a carrier and Buyer waives any claims against Seller related to Buyer's failure to file a timely and proper freight claim. Seller shall not be responsible for damages or delays resulting from Acts of God, and from other actions, both governmental and otherwise, including but not limited to war, riot, seizure, and embargo.

9. **SECURITY INTEREST.** Buyer hereby grants to Seller a security interest pursuant to the applicable Florida Statutes, including the U.C.C. as adopted in Florida, in the above described property to secure Buyer's obligation to pay as set forth above. Buyer also agrees that the security interest will cover all accessions (goods that become affixed to or installed in the property) and also to the proceeds (whatever received upon sale, exchange or collection) of the property. Nothing herein shall be construed to mean that Seller consents to any sale or transfer of the collateral. Seller and Buyer agree that a carbon, photographic, or other reproduction of this security agreement is sufficient as a financing statement for filing and for perfection purposes, and further agree that Seller may record any other form of financing statement that may be acceptable to or required by the recording agency or authority. Buyer hereby appoints Seller as Buyer's agent and grants Seller limited Power of Attorney for the purpose of executing any document necessary to perfect the security interest granted in this Proposal/Contract.
10. **USE AND TRANSFER OF ITEMS.** Until Buyer has paid the Seller the full Purchase Price amount, the Buyer agrees: (a) to keep all items purchased from Seller at a specific location as identified on the Seller's quote, sales offer or contract with Buyer. Any change in location must be conveyed in writing, and, with Seller's agreement, to the Seller immediately; (b) to keep all items purchased from Seller free from all liens, taxes, transfer of ownership or interest, and other such encumbrances.
11. **LIMITATION OF LIABILITY.** In all circumstances Seller's maximum liability is limited to the purchase price of the products sold. Seller shall not, under any circumstances, be liable upon a claim or action in contract, tort, indemnity or contribution, or other claims relating to the products it sells which exceeds this liability limit. In no event shall Seller be liable for indirect, incidental or consequential damages or physical injury in connection with the use of products offered by Seller, including but not limited to loss of profit, opportunity or any cost or expense of providing substitute equipment or service during periods of non-use. Seller shall not be liable for third party claims for damages against the Buyer, or for malfunction, personal injury, delays, interruption of service, loss of business, loss or damage to exemplary damages, whether or not Seller is apprised of the possibility of such claims for damages.
12. **RETURNS.** Buyer is solely responsible for shipping any returned product to Seller. Buyer agrees to use only reputable carriers capable of providing proof of delivery. Buyer agrees to bear all shipping charges and all risk of loss for the return product during shipment. Buyer agrees that all returned products will be 100% complete, in re-saleable original condition, free from any defect, and will include the original packaging material, manuals, blank warranty cards, and other accessories provided by the manufacturer. If any component of the returned product is missing, Seller's Return Procedure will be materially breached and Seller will reject the entire return or may choose to impose additional charges against the Buyer for replacement of any missing

component or to correct any defect or damage. Seller will not refund to Buyer the original shipping charges and cannot accept collect or postage-due returns shipments. There will be a 25% restocking fee charged on a non-defective returns. Custom fabricated items may not be returned.

13. **DEFAULT.** The occurrence of any of the following shall constitute a material default under this Contract: (a) The failure to make a required payment when payment is due; (b) The insolvency or bankruptcy of either party; (c) The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency; and (d) Buyer's failure to comply with any part of these Terms and Conditions.
14. **REMEDIES ON DEFAULT.** In the event that Seller shall bring any action, proceeding, or suit to enforce any of its rights under this Agreement and shall be entitled to recover interest at the statutory rate, all expenses and collection costs of any nature whatsoever, including, but not limited to, attorneys' fees, prior to and through trial and appeal as part of its damages. **BUYER EXPRESSLY, KNOWINGLY AND INTENTIONALLY WAIVES ITS RIGHT TO A JURY TRIAL FOR ANY REASON WHATSOEVER RELATED TO ANY AND ALL LITIGATION REGARDING TO THIS AGREEMENT AND THE EQUIPMENT SOLD TO BUYER.**
15. **FORCE MAJEURE.** If performance of an agreement between the parties or any obligation under an agreement between the parties is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.
16. **CONFIDENTIALITY.** Both parties acknowledge that during the course of this Contract, each may obtain confidential information regarding the other party's business. Both parties agree to treat all such information and these Terms and Conditions as confidential and to take all reasonable precautions against disclosure of such information to unauthorized third parties during and after the term of this Contract. Upon request by an owner, all documents relating to the confidential information will be returned to such owner.
17. **ASSIGNMENT.** Neither party may assign or transfer the Seller's quote, sales offer, contract, etc. without prior written consent of the other party, which consent shall not be unreasonably withheld.
18. **ENTIRE CONTRACT.** The applicable Seller's quote, sales offer or contract and these Terms and Conditions represent the entire agreement of the parties regarding the

subject matter of each individual transaction, and there are no other promises or conditions in any other agreement whether oral or written.

- 19. **MODIFICATION.** The applicable Seller’s quote, sales offer or contract may only be modified or amended if the modification is made in writing and signed by both parties. Seller reserves the right to modify, amend or revise these Terms and Conditions as is necessary in the ordinary course of business without prior notice to Buyer.
- 20. **SEVERABILITY.** If any provision of the applicable Seller’s quote, sales offer or contract and/or these Terms and Conditions shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the applicable Seller’s quote, sales offer or contract and/or these Terms and Conditions is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
- 21. **WAIVER OF CONTRACTUAL RIGHT.** The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.
- 22. **APPLICABLE LAW.** This Contract shall be governed exclusively by the laws of the State of Florida, without regard to any choice of law principles.
- 23. **VENUE.** BUYER EXPRESSLY AGREES THAT ANY AND ALL DISPUTES RELATING IN ANY WAY TO THIS AGREEMENT OR THE EQUIPMENT SOLD TO BUYER BY SELLER SHALL BE SOLELY AND EXCLUSIVELY RESOLVED BY A COURT OF COMPETENT JURISDICTION IN PINELLAS COUNTY, FLORIDA. BUYER KNOWINGLY AND EXPRESSLY WAIVES ANY CLAIMS THAT THE SELECTED JURISDICTION IS INCONVENIENT.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$19,713.78



Foodservice Design, Equipment and Supplies.

Quote

04/29/2021


**Project:**

Foodbuy Hazel Park Schools 40008-  
steamer  
Attn: Barbara Hensley  
1620 E. Elza Avenue  
Hazel Park, MI 48030

**From:**

Strategic Equipment, LLC  
Judah Malin  
2601 Hope Church Road  
Suite 200  
Winston-Salem, NC 27103-  
(469)240-7200  
(336)768-7520 (Contact)  
Url: www.trimarkusa.com  
judah.malin@trimarkusa.com

Job Reference Number: 5647

Item	Qty	Description	Sell	Sell Total
1	1 ea	 <b>CONVECTION STEAMER, GAS</b> Southbend Model No. GCX-2S Convection Steamer, gas, (2) compartment, (3) 12" x 20" pan capacity per compartment, 24" cabinet base, electronic ignition, automatic blowdown, 60 minute timer per compartment, removable pan supports & drain trough, CSD-1 code package, includes water filter system, split water line, automatic water level control, pressure gauge, water gauge glass, operating pressure control, safety high-limit pressure control, safety relief valve & cathodic protector, 304 stainless steel exterior, 6" legs, adjustable flanged feet, 200,000 BTU, NSF, CSA Flame, CSA Star 1 ea NOTE: Failure or malfunction of this appliance due to poor water quality is not covered under warranty. Contact Crown for water quality solutions 1 ea Domestic Shipping, inside of North America 1 ea Standard (2) year limited parts & labor warranty 1 ea Natural Gas 1 ea 120v/60/1-ph, standard 1 ea 200,000 BTU, standard	\$12,543.32	\$12,543.32
			<b>ITEM TOTAL:</b>	<b>\$12,543.32</b>
2	1 ea	<b>CONVECTION STEAMER, GAS</b> Southbend Model No. GCX-10S Convection Steamer, gas, (2) compartment, (5) 12" x 20" pan capacity per compartment, 24" cabinet base, electronic ignition, automatic blowdown, 60 minute timer per compartment, removable pan supports & drain trough, CSD-1 code package, includes water filter system, split water line, automatic water level control, pressure gauge, water gauge glass, operating pressure control, safety high-limit pressure control, safety relief valve & cathodic protector, 304 stainless steel exterior, 6" legs, adjustable flanged feet, 200,000 BTU, NSF, CSA	\$13,623.89	<Alternate>

Item	Qty	Description	Sell	Sell Total
		Flame, CSA Star		
1 ea		NOTE: Failure or malfunction of this appliance due to poor water quality is not covered under warranty. Contact Crown for water quality solutions		<Alternate>
1 ea		Domestic Shipping, inside of North America		<Alternate>
1 ea		Standard (2) year limited parts & labor warranty		<Alternate>
1 ea		Natural Gas		<Alternate>
1 ea		120v/60/1-ph, standard		<Alternate>
1 ea		200,000 BTU, standard		<Alternate>
<b>ITEM TOTAL: &lt;Alternate&gt;</b>				<b>\$13,623.89</b>
3	1 ea	<b>LIFT GATE</b> Custom Model No. LIFT GATE included in freight price		
3	1 ea	<b>REMOVAL</b> Custom Model No. REMOVAL Removal and disposal of existing steamer that has been disconnected by others Not to include any delivery services for new equipment Work to be performed during normal business hours M-F 8am-5pm	\$595.00	\$595.00
<b>ITEM TOTAL:</b>				<b>\$595.00</b>
			Merchandise	\$13,138.32
			Freight	\$75.00
			Tax 6%	\$788.30
			<b>Total</b>	<b>\$14,001.62</b>

Terms & Conditions:

\*\*\*RETURNS\*\*\*

It is the responsibility of the recipient to inspect all goods before accepting a delivery. (Note: signing the packing paperwork/bill of lading is accepting responsibility for the shipment). If there are damages of any kind with the shipment, please report damage by documenting the packing paperwork/bill of lading immediately and notify Foodbuy SES Compliance. The delivered goods were counted and checked before shipping to avoid any errors. If you sign for damages or shortages without documentation, you do so at your own risk.

Returns will be accepted only up to the 30th day from receipt. All returns require pre-approval and authorization from your Supply America representative. Once approval for your return is issued,

you may return the goods with the appropriate paperwork for credit. All returned items must be new and unused and in the original packaging, with protective materials in place.

TriMark Foodcraft does not accept returns for the following items:

- \*Items from orders older than 30 days.
- \*Hazardous items or flammable liquids.
- \*Custom merchandise or Logo merchandise.
- \*Items that have been used.
- \*Any item not returned in the condition it was received.
- \*Any item not in the original manufacturer's packaging.

Please Note: Returns are subject to restocking fees. In cases where TriMark Foodcraft is at fault or an item is defective, fees will be waived, and TriMark Foodcraft will do everything we can to

resolve all issues to our customer's satisfaction. 177

\* This quote is good for 30 days.

- \* Unless specifically stated in the quote, tax, freight & installation are NOT included in the quote.
- \* Inside delivery and lift gate truck quotes available upon request.
- \* To avoid any broken carton charges please order by case pack.
- \*\*\* Compass Order Policy \*\*\*
- \* \$50.00 minimum order.
- \* Orders over \$375.00 will ship prepaid from our warehouse.
- \* Freight will be charged on special order items and equipment.
- \* Safety items have no minimum, and freight will be added to each order.
- \* Equipment purchases with any individual piece of equipment over \$750.00 require a Compass Purchase Order.
- \* Smallwares for New Openings require a Compass Purchase Order.

\*\*QUOTE VALID FOR 30 DAYS

This Quote shall be subject to TriMark's Terms of Sale <http://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf>, which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599, [www.tdlr.texas.gov](http://www.tdlr.texas.gov)  
AUSTIN: TACLB52729R / BEAUMONT: TACLA35912C / DALLAS: TALCB16860C  
HOUSTON: TACLB27580R

I understand, agree to and accept the above terms and conditions.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Project Grand Total: \$14,001.62



Ford Administration  
Jason Zirnis, Assistant Superintendent of Business and Operations  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443  
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent  
From: Jason Zirnis, Assistant Superintendent of Business and Operations  
Subject: Thermal Roof Scans  
Date: June 16, 2021

The District in conjunction with the facility assessment recognized the need to perform a more in depth assessment of the roof systems applied throughout the District. A large portion of the roof systems are under warranty which start expiring over the next several years. The purpose of the thermal scans is to identify areas of concern so we can plan to make the necessary repairs before they become larger issues.

The following three organizations were contacted;

Garland (Tru Vektor)	\$12,500
Weatherproofing Technologies Inc	\$14,967
Dura-last	\$10,000

Based on the deliverables provided by the companies we are recommending Garland (Tru Vektor). The pricing for Garland was not the lowest bid but the sample report provided of another District where the scanning was undertaken appears to provide a lot more analysis that can be used for reference in the future.

**Funding Sources:**

General Fund Impact: Estimated annual funding of \$12,500

**Strategic Plan: Goal Statement - Resources**

Goal Statement: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Recommendation**

That the Board of Education accept the Administration's recommendation and approve Garland's bid of \$12,500 for the District's Thermal Roof Scans.





**HAZEL PARK  
SCHOOLS**

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe'.

Amy Y. Kruppe, Ed.D.  
Superintendent

## Duro-Last Roofing has completed a Thermal Roof Scan



### Blazer Pkwy

**Report requested by:**  
**Kurt Timmons**  
**Technique Roofing**

**Report prepared by:**  
**Sam Tilmon**  
**sUAS Pilot FAA Part 107 Certified**  
**Level I Thermographer**

Date of Inspection	June 4, 2019
Time of Inspection	8:58 pm
Ambient Temperature	74°F
Humidity	51%
Wind	11 mph
Project Number	D-0061
Building Address:	Blazer Parkway Dublin, OH 43017 40°05'23.9"N, 83°07'30.5"W
Existing Roof:	Single-ply
Roof Area:	Entire Building
Roof Condition:	
Visual Defects Observed:	No major visual defect noticed.

## Contents

1. Building Information .....	2
2. Reference Guide .....	4
3. Building 1 .....	5-18
4. Building 2 .....	19-23
5. Building 3 .....	24-31
6. Photo Legend .....	32-34

## Reference Guide

Buildings will be referenced throughout the report as Building 1, Building 2 and Building 3 as indicated on the picture below.



525 Morley Drive, ~~185~~ Saginaw, MI 48601

Phone: 800-248-0280 • Fax: 800-432-9331 • [www.duro-last.com](http://www.duro-last.com)

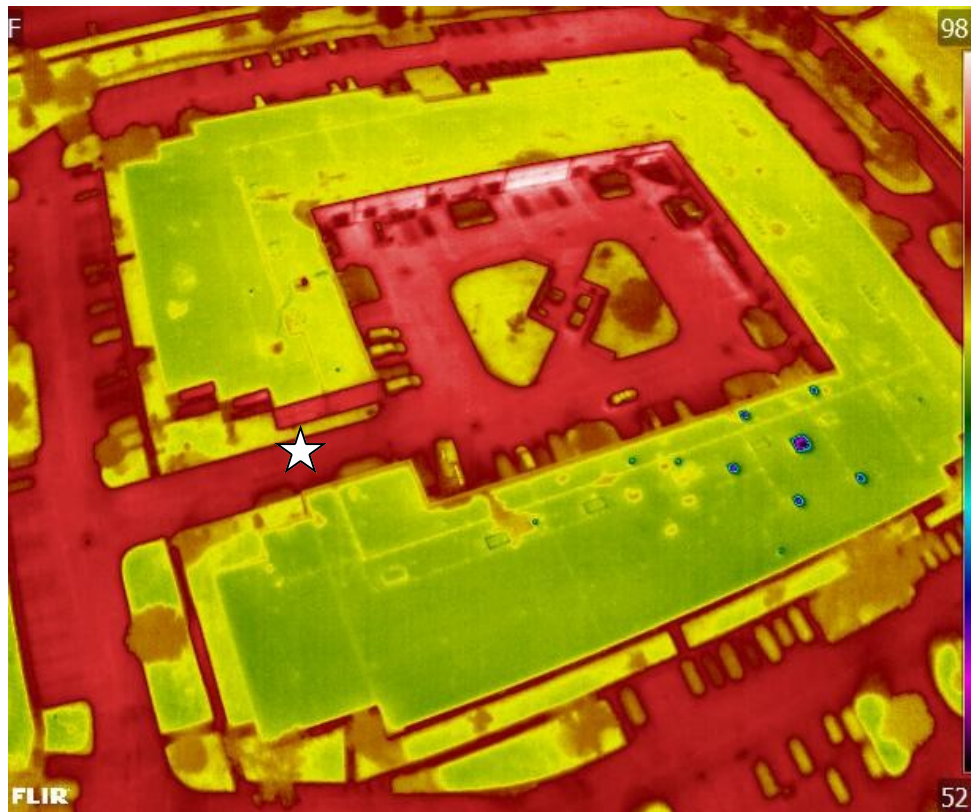
Other Locations: Grants Pass, OR • Jackson, MS • Sigourney, IA • Carrollton, TX • Ludlow, MA

Overview of Building 1  
looking south.



P-1

Overview of Building 1 look-  
ing east at the building.



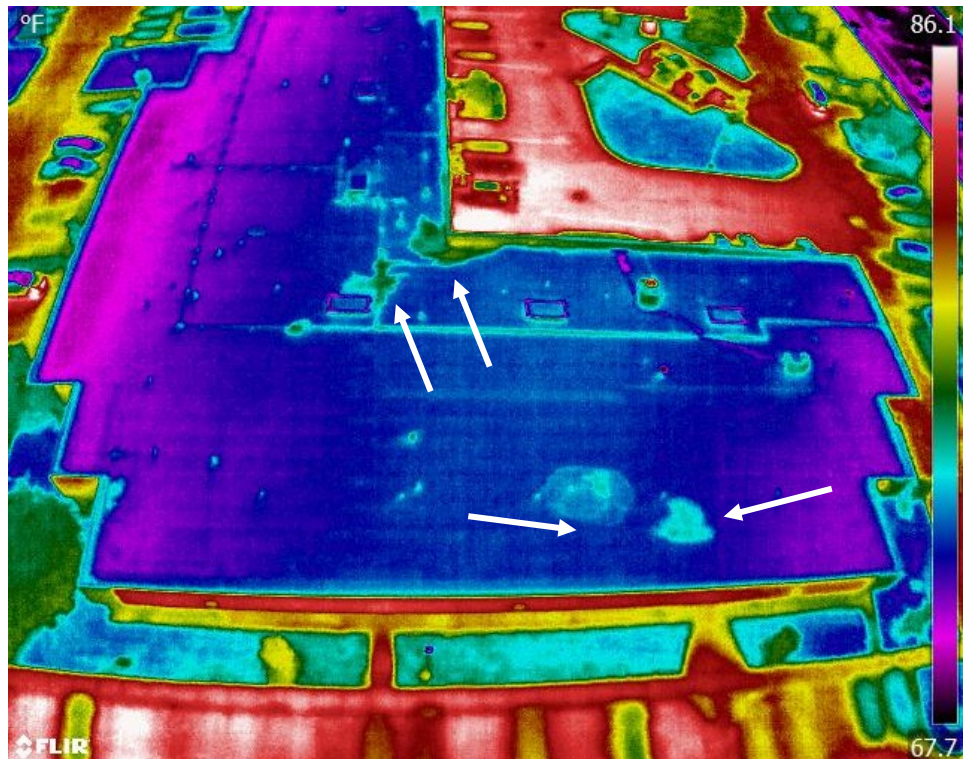
P-2

Looking south at the northeast section of Building 1.



P-3

Looking south at the northeast section of Building 1. Several areas of concern noted in this section, identified by white arrows. Further investigation should be done. The next two pages will take a closer look at the areas of concern.



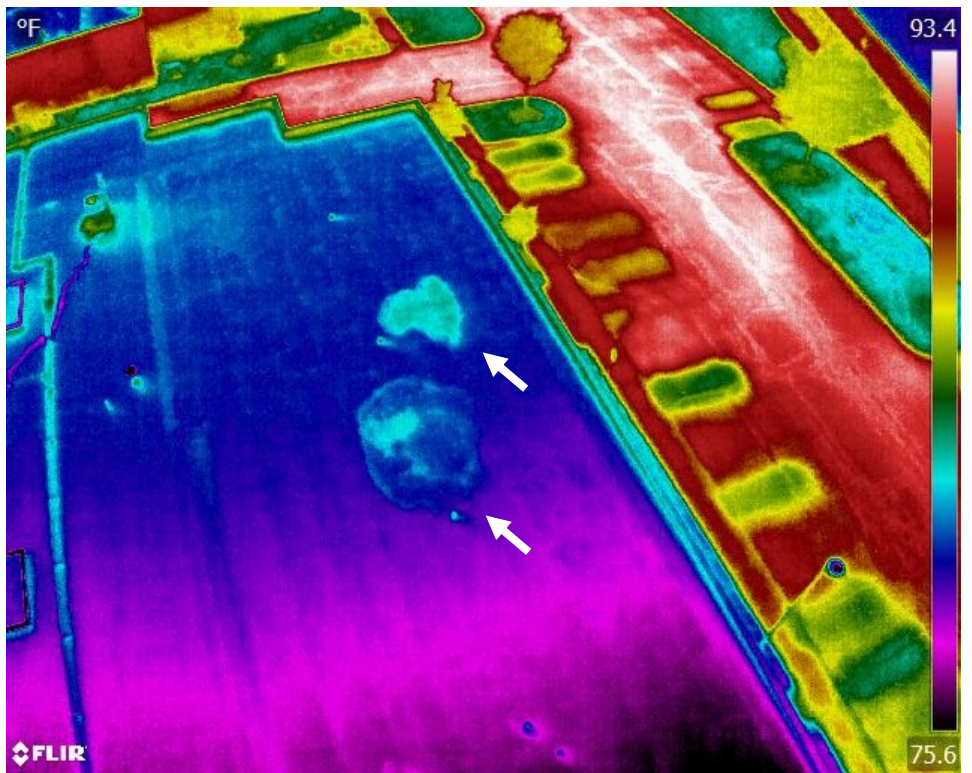
P-4

Looking south at the northeast section of Building 1. Red circle identifies the area of concern being discussed in the picture below



P-5

Looking west at the northeast section of the building. This thermal image takes a closer look at two of the areas of concern noted on page 6. White arrows identifies the concern points in this image. Further investigation should be done in this area.



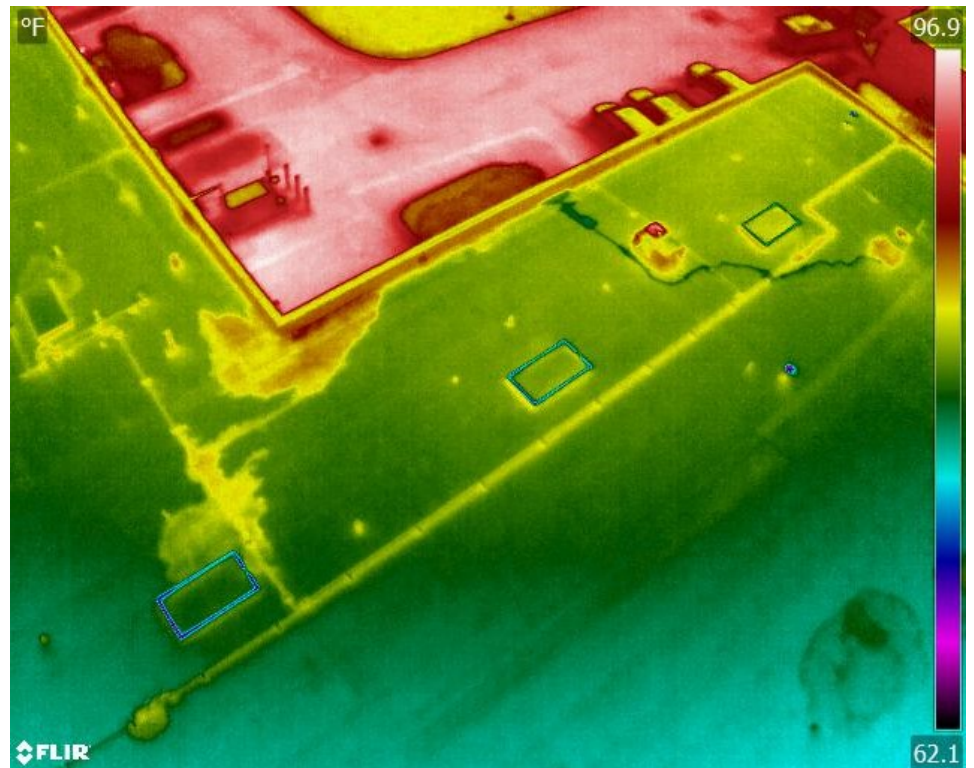
P-6

Looking south at the northeast section of Building 1. Red circle identifies the area of concern being discussed in the picture below



P-7

Looking southwest at the northeast section of the building. This image takes a closer look at two of the concerns noted on page 6. White arrows identify the two areas of concern. Further investigation should be done.



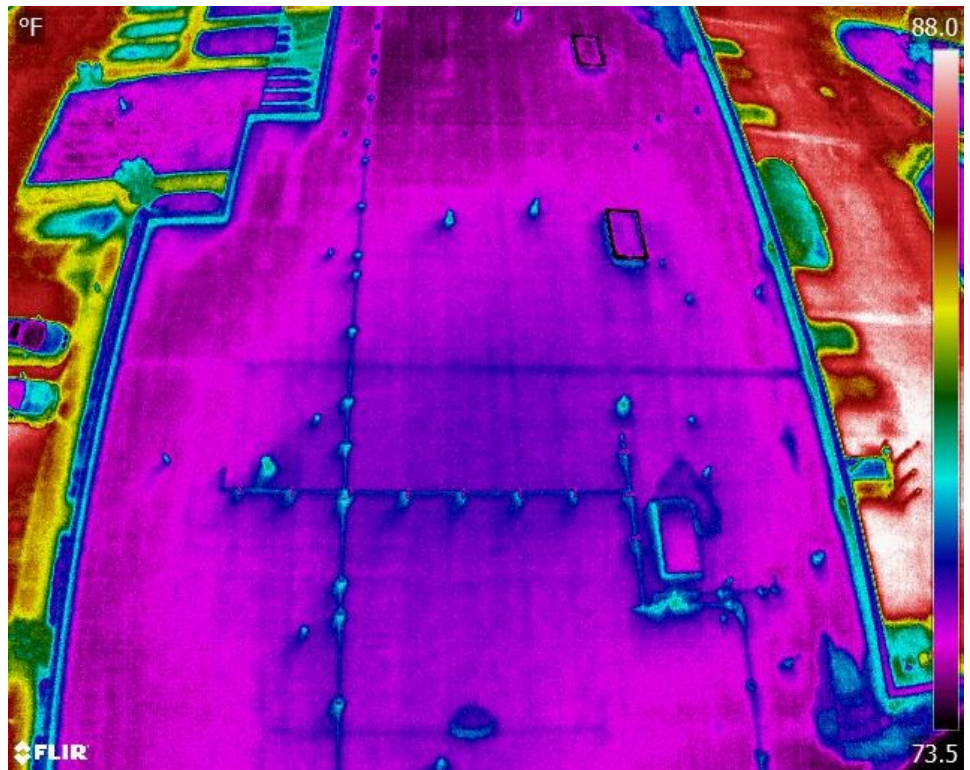
P-8

Looking south at the east section of the building.



P-9

Looking south at the northern half of the east section of the building. No new anomalies found in this section. In the bottom right corner of the picture the area of concern noted on the previous pages can be seen.



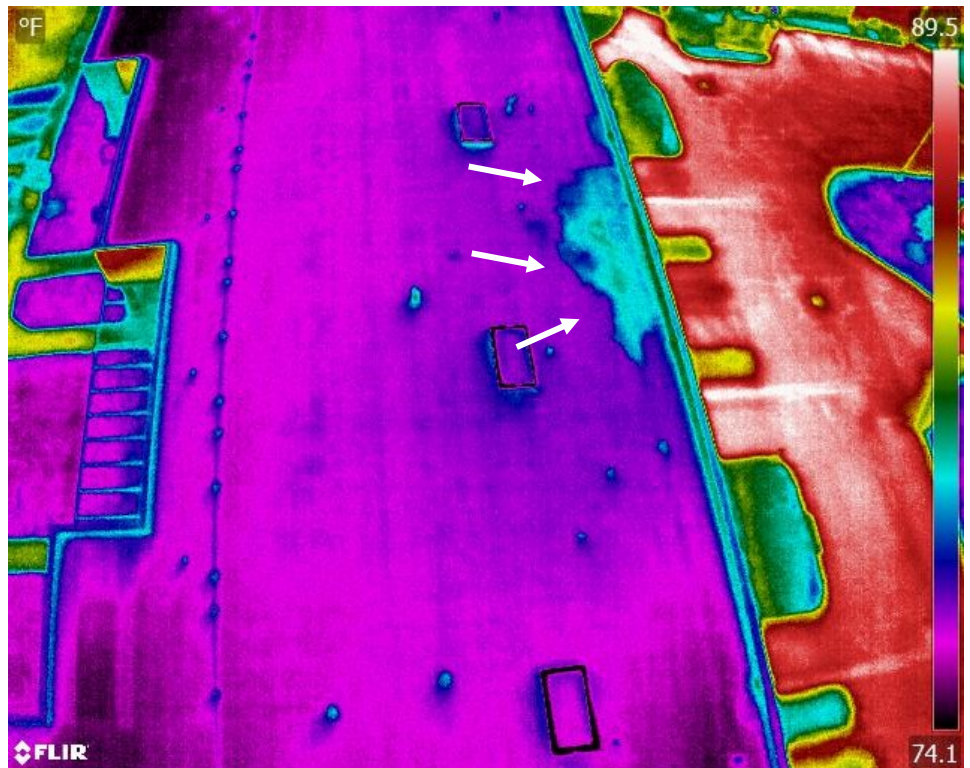
P-10

Looking south at the east section of Building 1.



P-11

Looking south at the middle of the east section of Building 1. An area of concern, identified by white arrows, noted on the western perimeter of the building. Further investigation recommended.



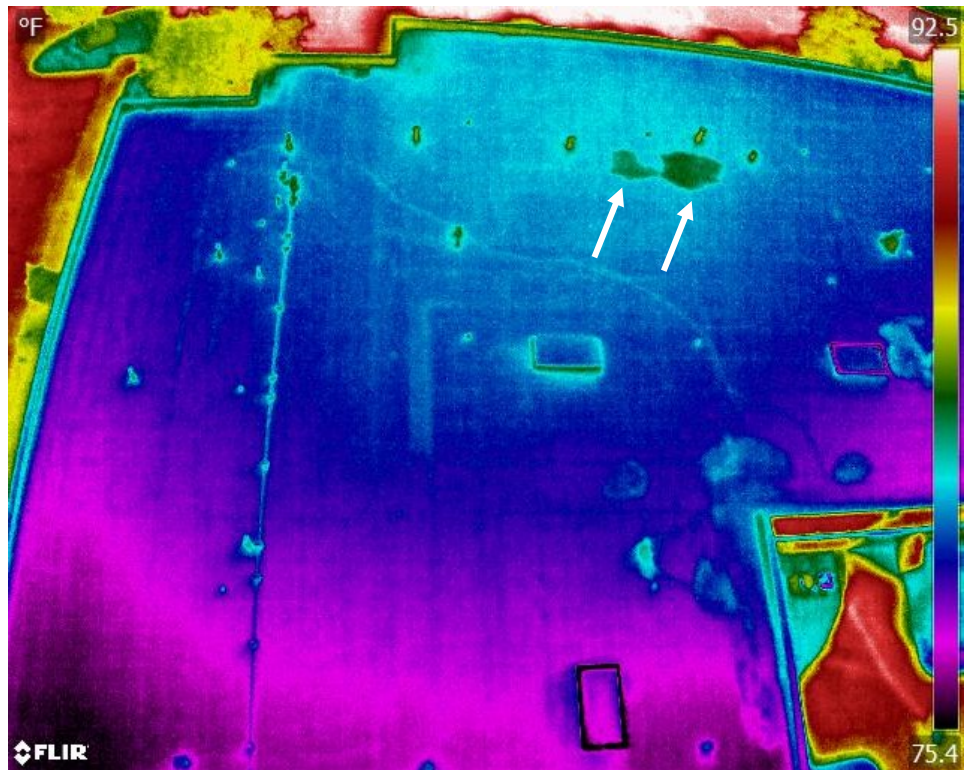
P-12

Looking south at the southeast corner of Building 1. Red circle indicate area of concern noted in the thermal image below.



P-13

Looking south at the southeast corner of building 1. White arrow indicates area of concern. Further investigation recommended. Some color variation may be noticed at the inside corner of the building. The discoloration noticed may be due to dirt on the roof, further investigation should be done.



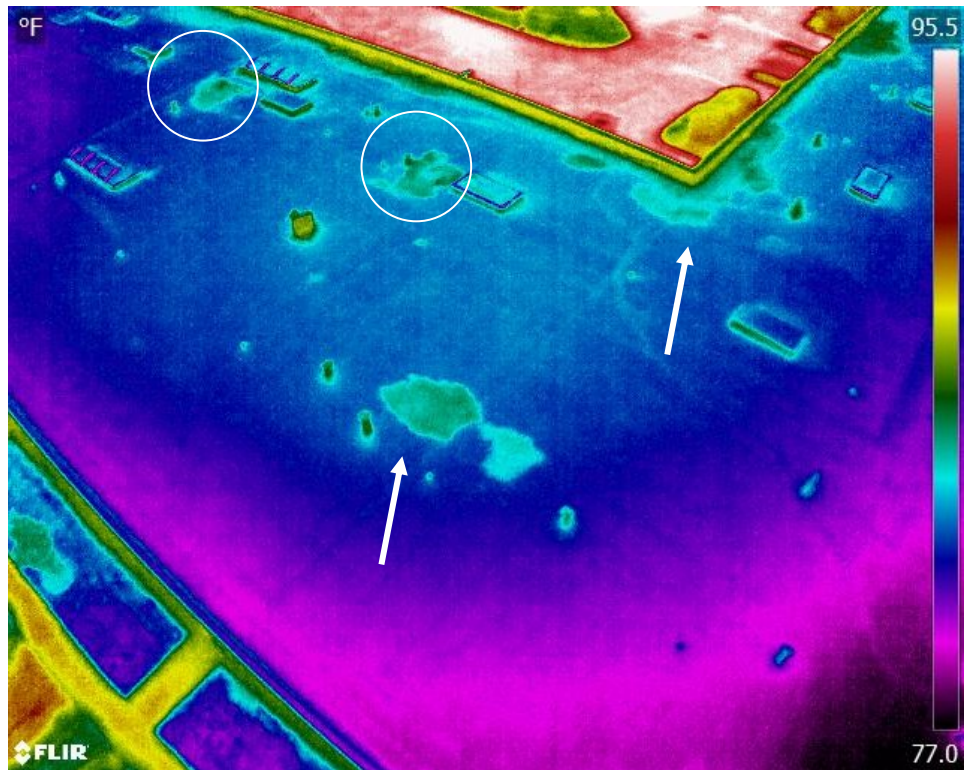
P-14

Looking west at the west portion of the west section of the building.



P-15

Looking north west at the south east corner of Building 1. White arrows indicate the areas of concern noted on page 11, white circles identify two areas of concern not previously discussed. The following two pages will take a closer look at the two new areas of concern.



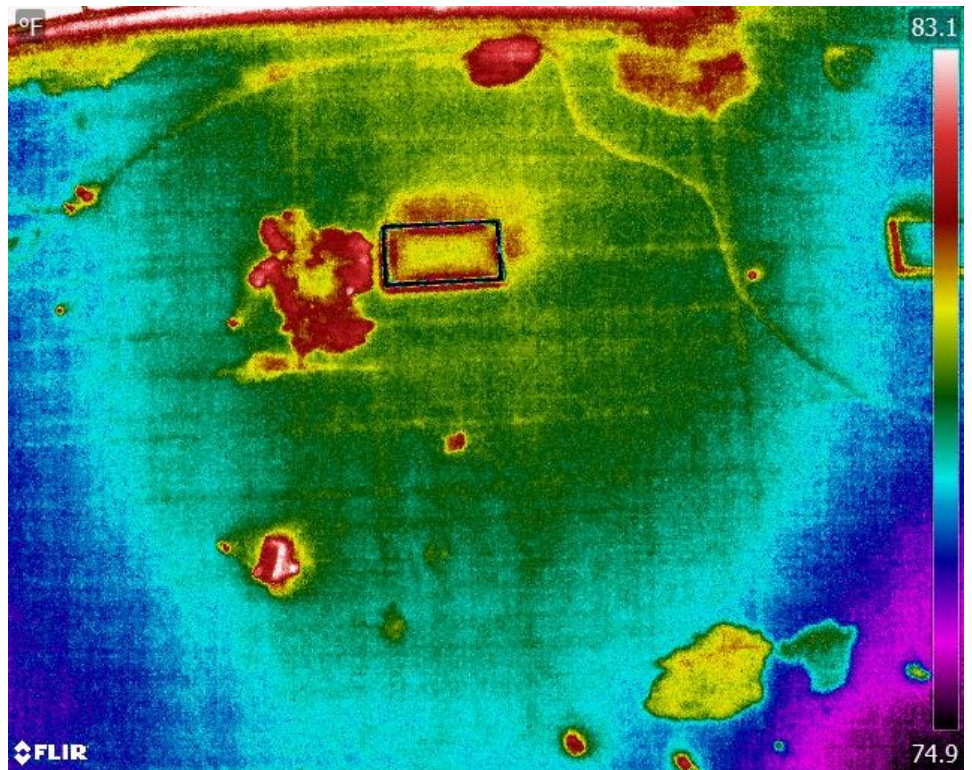
P-16

Looking west at the south section of Building 1. Red circle indicates area of concern to be reviewed in the thermal image below.



P-17

Looking north in the southeast corner of the building. Anomalies present in the top of the picture and anomalies present in the bottom right corner are the areas of concern first noted on page 11. The red section in the middle of the picture is the area noted in the picture above and first noted on page 12. Further investigation recommended.



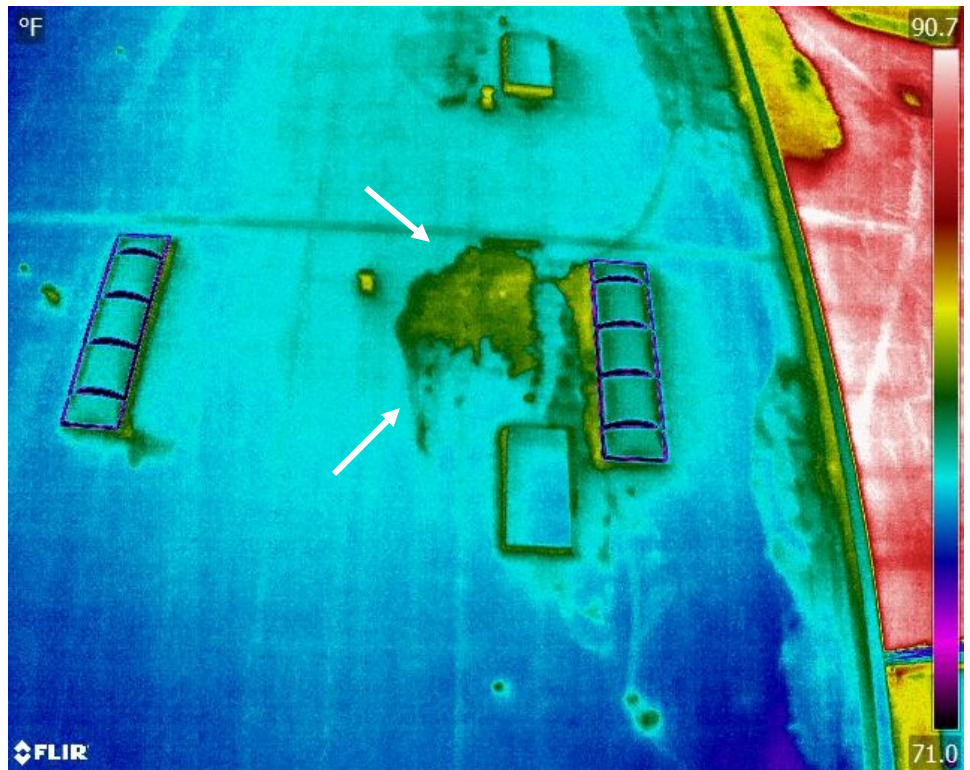
P-18

Looking west at the south section of Building 1. Red circle indicates area of concern to be reviewed in the picture.



P-19

Looking west at the south section of Building 1. White arrows point to the area of concern. This area of concern was first noted on page 12. Further investigation recommended.



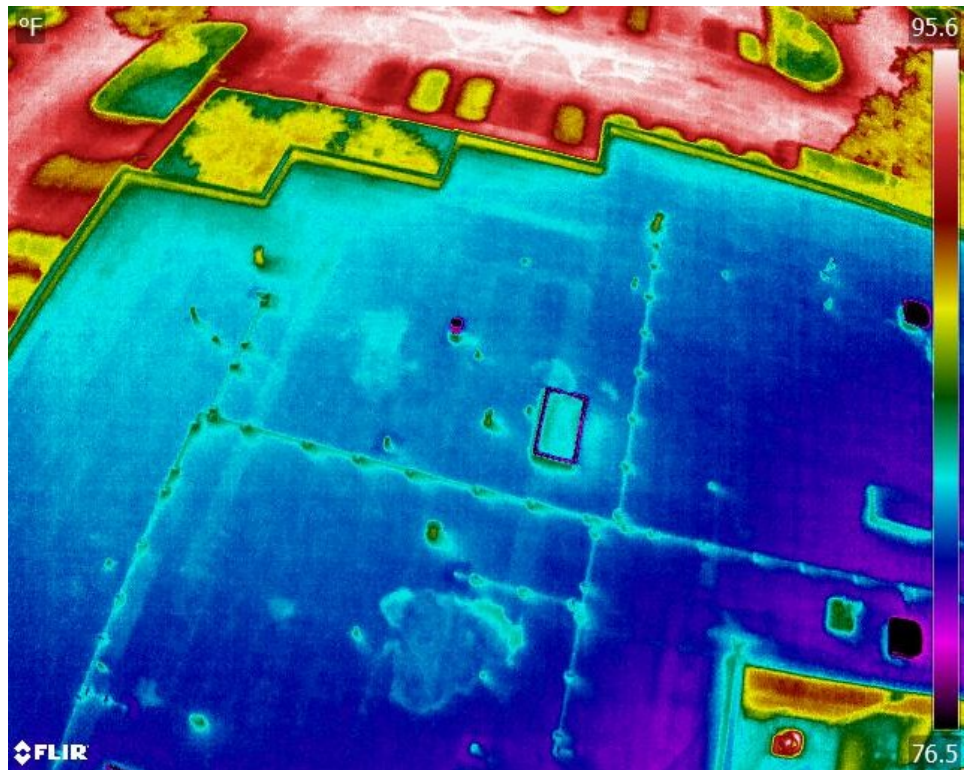
P-20

Looking west at the south-west corner of Building 1.



P-21

Looking west at the south-west corner of Building 1. No anomalies found in this area.



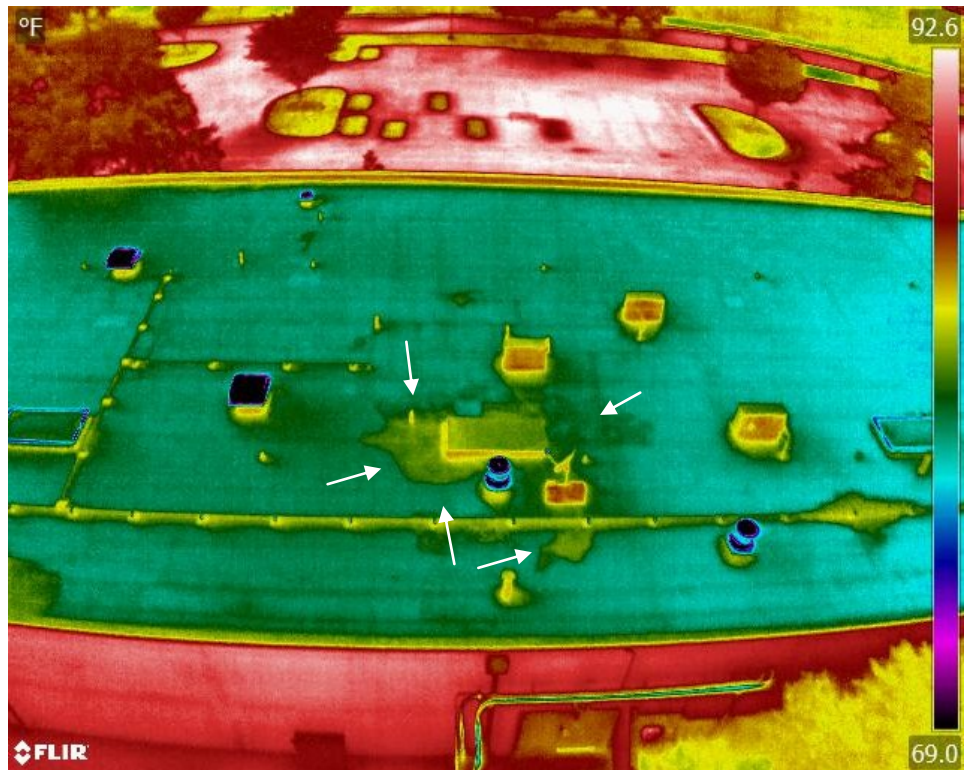
P-22

Looking north at the west section of Building 1. Red circle indicates area of concern to be reviewed on the thermal image below.



P-23

Looking west at the west section of Building 1. Area of concern noted around the skylight. Further investigation recommended in this area.



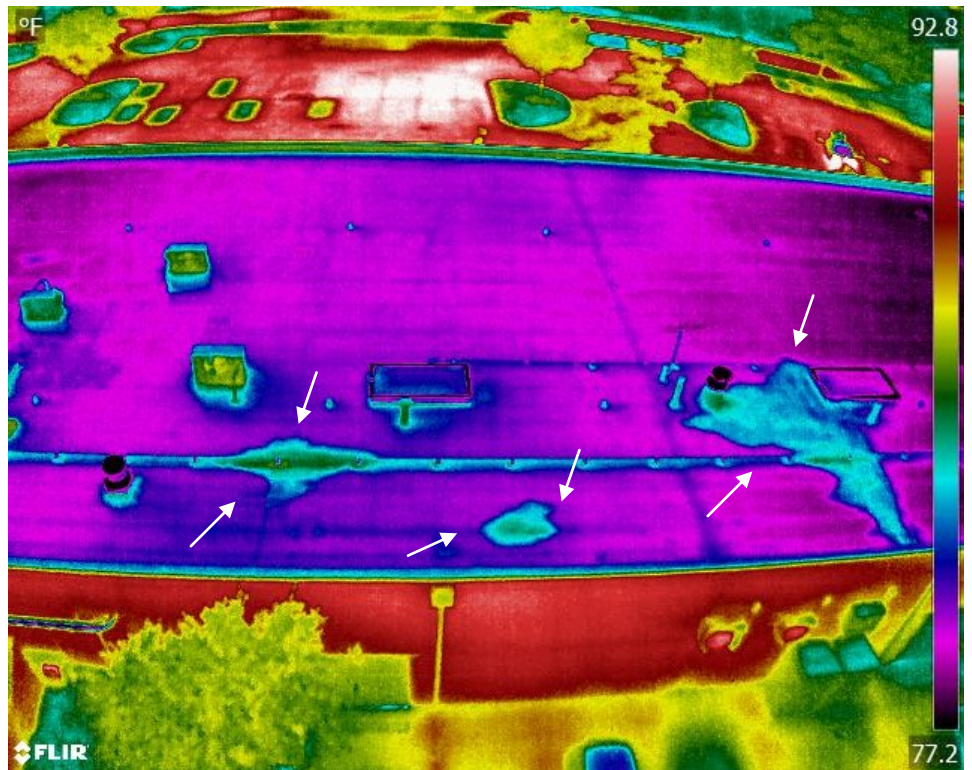
P-24

Looking west at the west portion of the west section of the building.



P-25

Looking west at the west section of Building 1. Several areas of concern in this section identified by white arrows. Further investigation recommended in these areas.



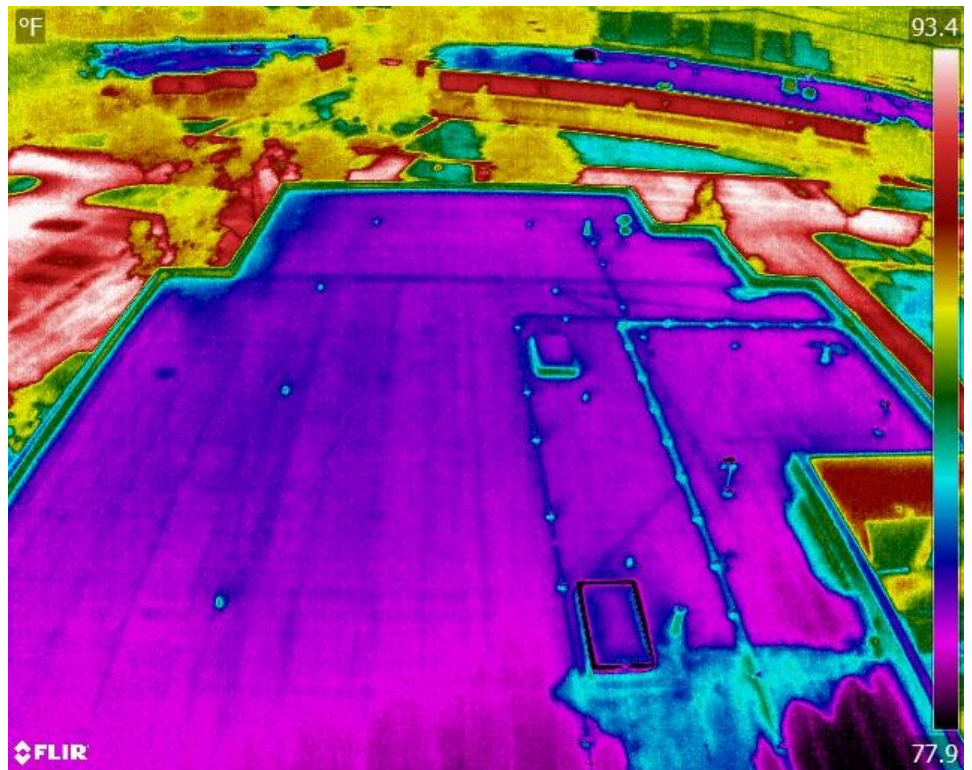
P-26

Looking north at the northwest corner of Building 1.



P-27

Looking north at the northwest corner of the building. The anomaly seen in the bottom right corner of the building is the anomaly discussed on page 17. no new anomalies found in this section.



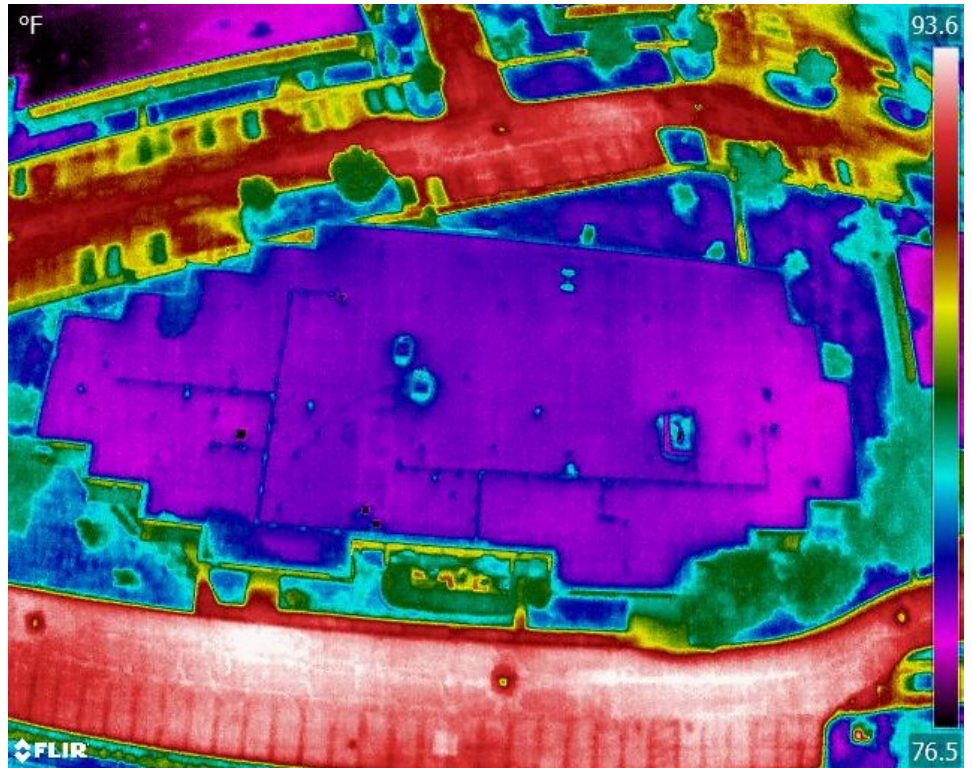
P-28

Overview of Building 2  
looking south.



P-29

Overview thermal of Building 2.



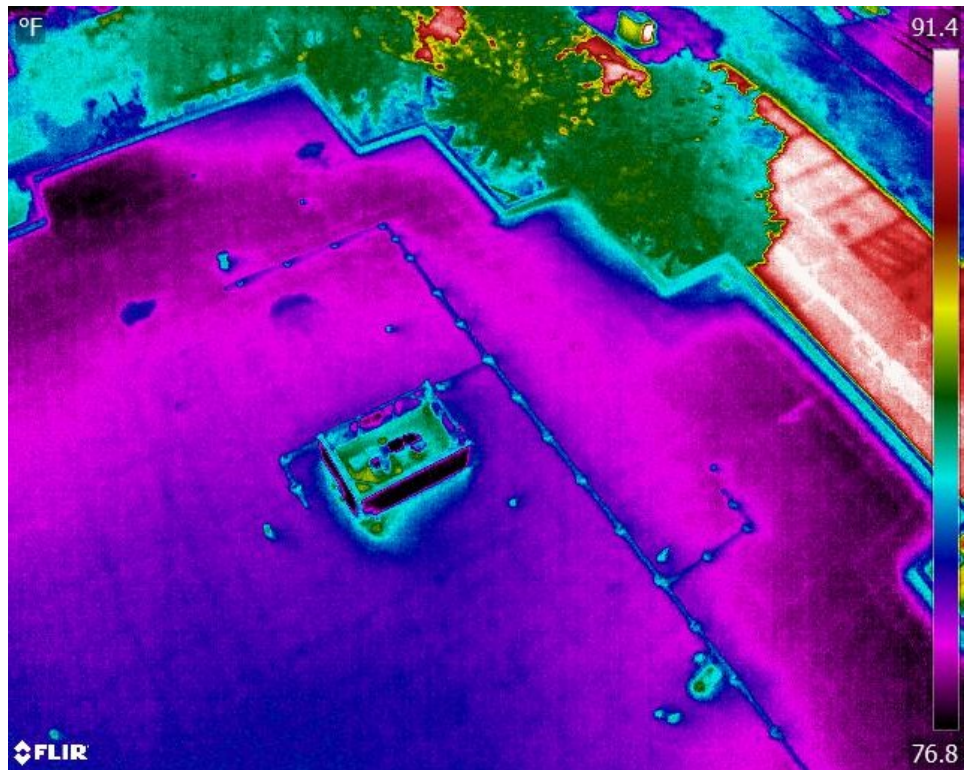
P-30

Looking west at the north-west portion of Building 2.



P-31

Looking west at the north-west portion of Building 2. No anomalies found in this section.



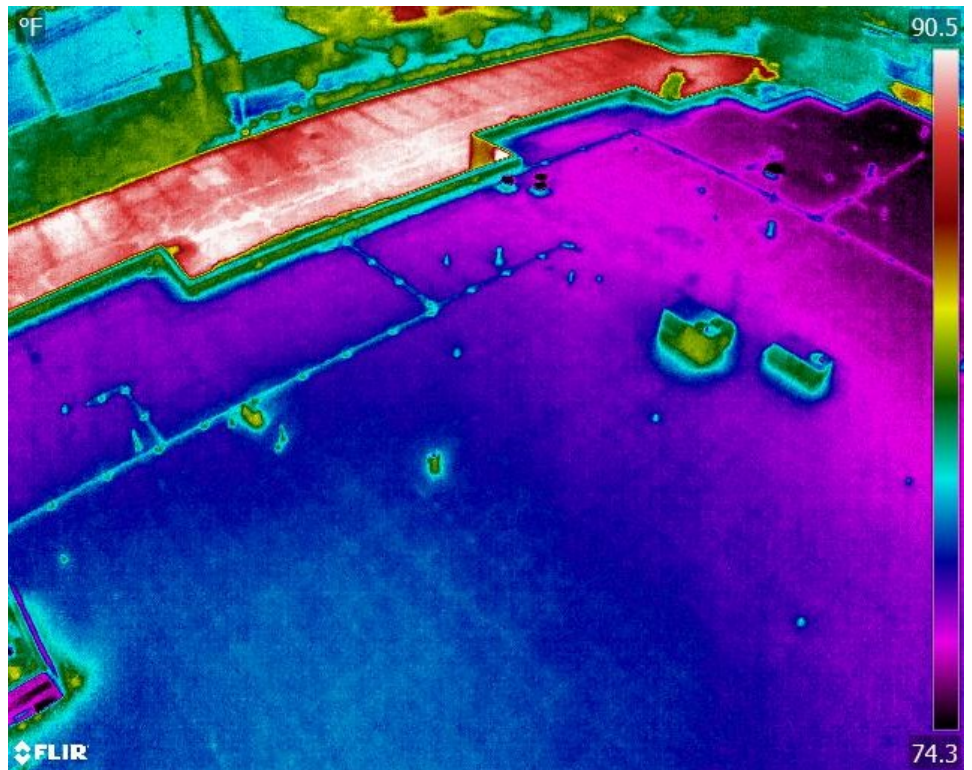
P-32

Looking north at the north portion of Building 2.



P-33

Looking north at the north portion of Building 2. no anomalies found in this section.



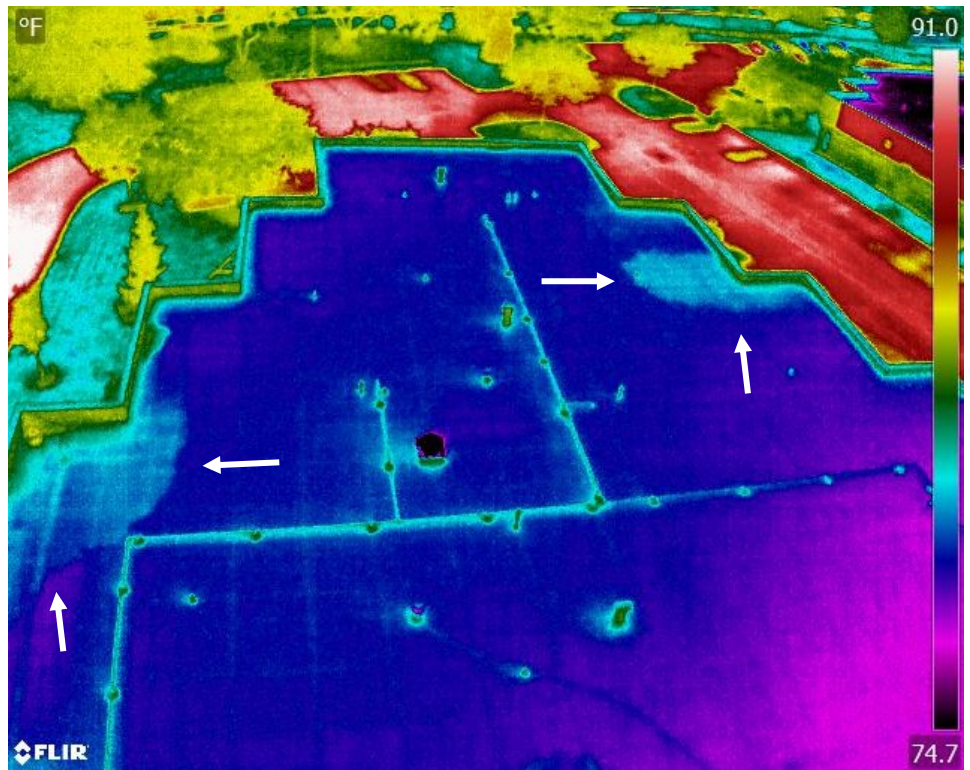
P-34

Looking west at the west portion of the west section of the building. Red circles identified areas of concern to be reviewed in the thermal image below.



P-35

Looking at the east portion of Building 2. Two areas of concern found in this section, identified by white arrows. Further investigation recommended.



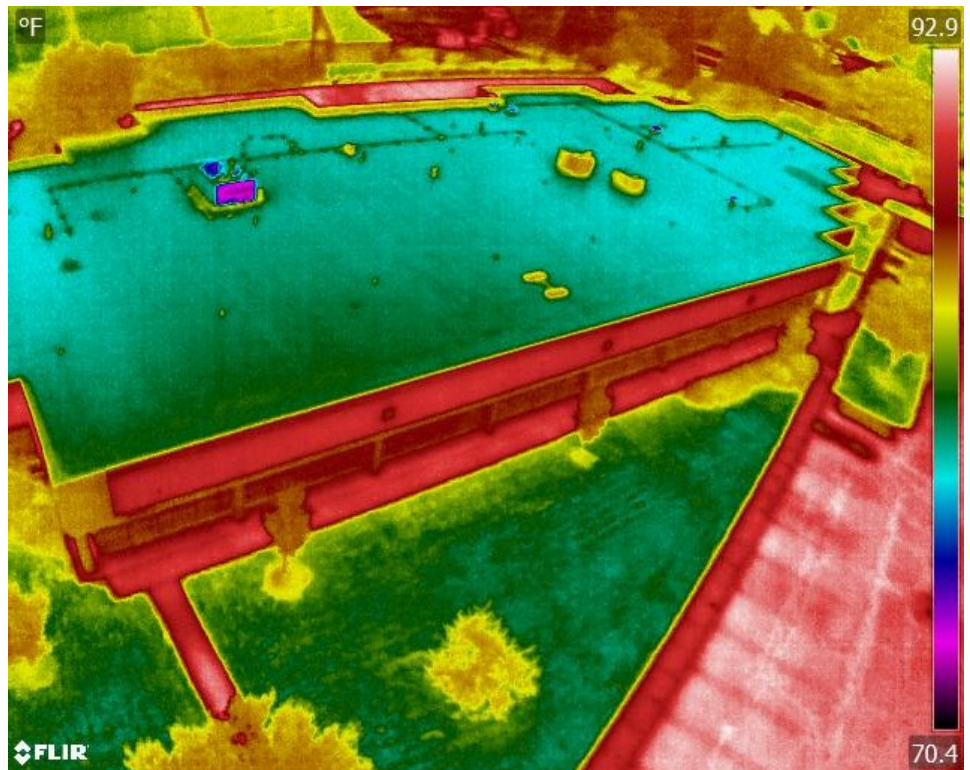
P-36

Looking southwest at the south portion of Building 2.



P-37

Looking northeast at the south side of Building 2. No anomalies found in this section.



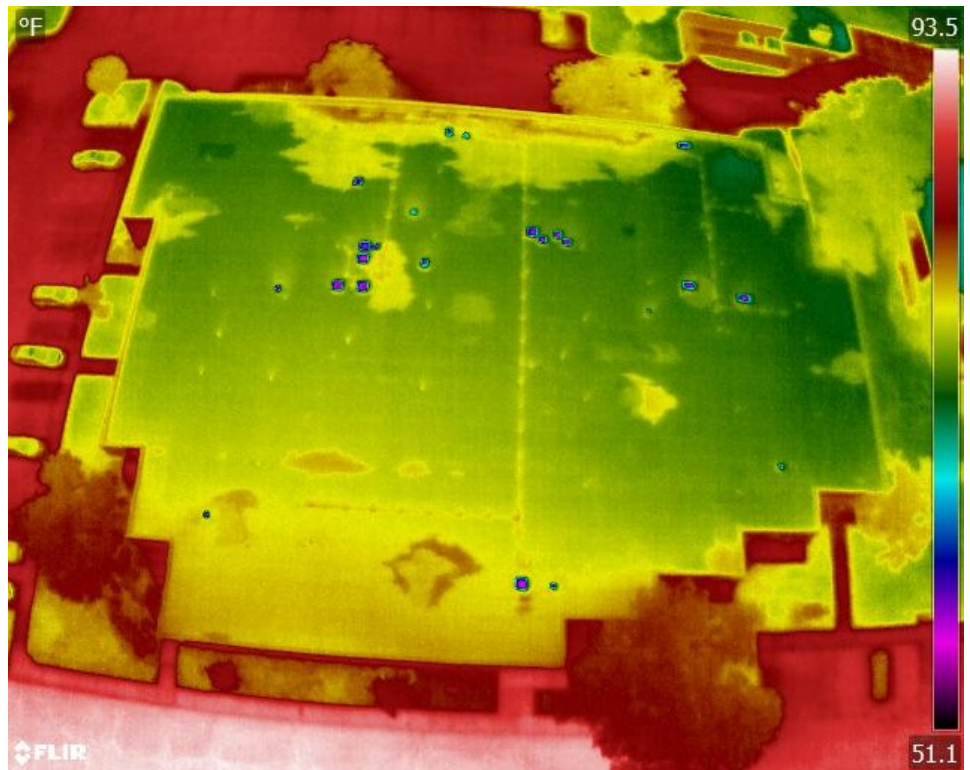
P-38

Overview looking north at Building 3.



P-39

Overview looking north at Building 3. Several areas of concern can be noticed in this thermal image. The areas of concern will be looked at closer in the subsequent pages.



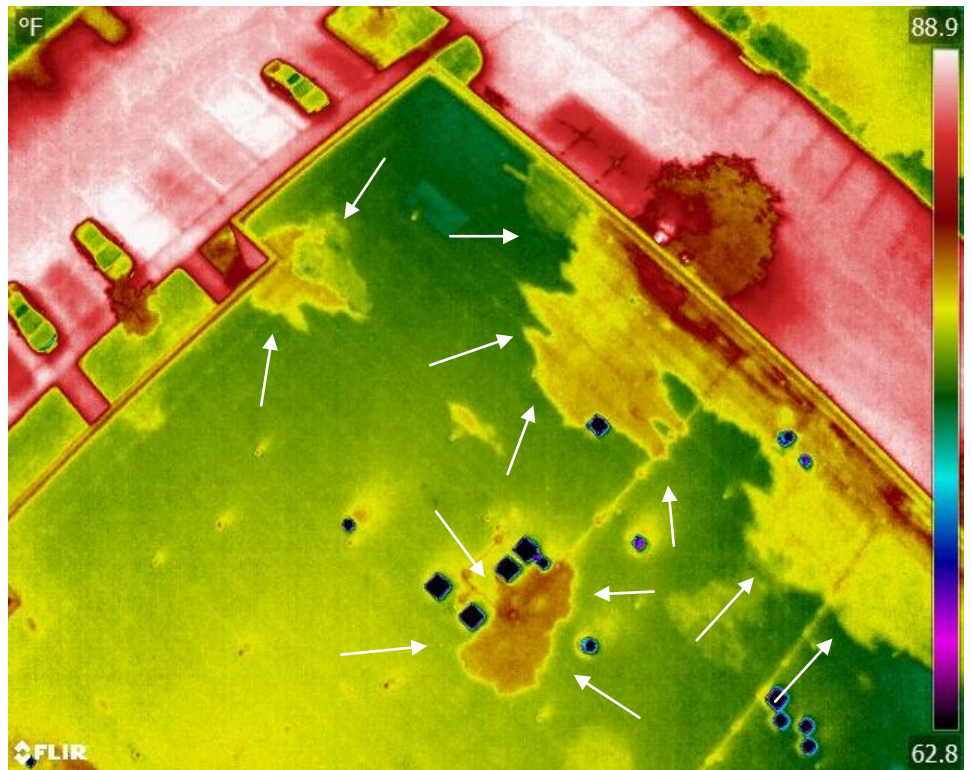
P-40

Looking northwest at the northwest corner of Building 3.



P-41

Looking northwest at the northwest corner of Building 3. Several areas of concern in this area, white arrows identify the areas of concern. Further investigation recommended.



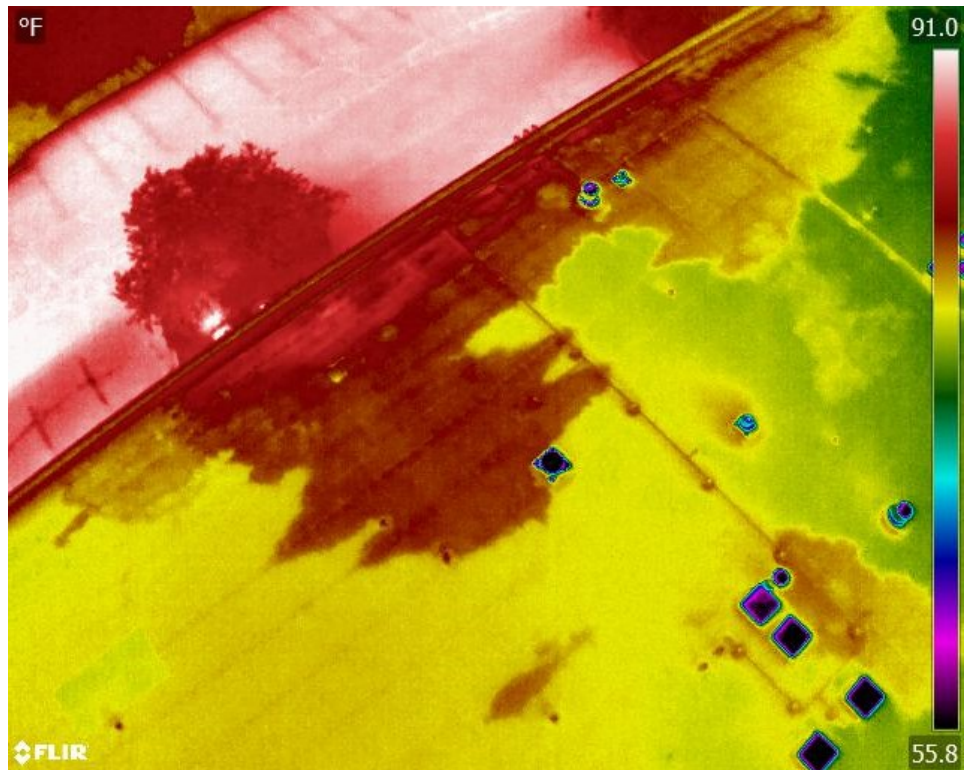
P-42

Looking north at the north side of Building 3.



P-43

Looking north at the north side of building 3. The north perimeter of the build is an area of concern. Further investigation should be done in this area.



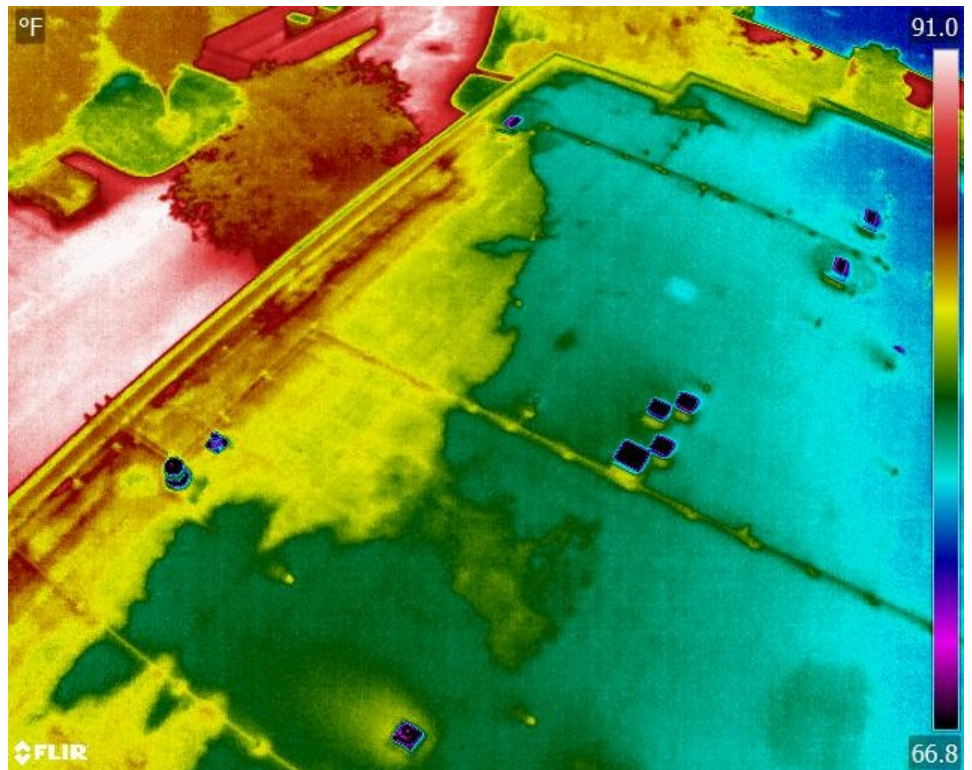
P-44

Looking northeast at the northeast corner of Building 3.



P-45

Looking northeast at the northeast corner of Building 3. The northern perimeter is an area of concern on Building 3.



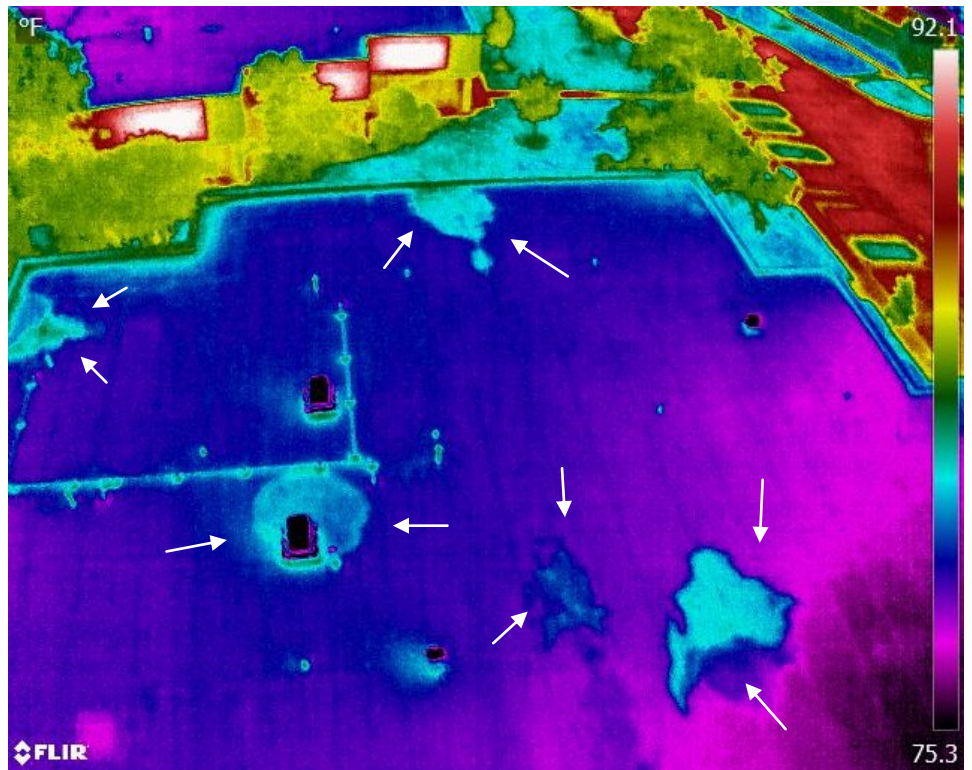
P-46

Looking northeast at the east side of Building 3. Red circles indicate the areas of concern shown in the thermal image below.



P-47

Looking east at the east side of Building 3. Multiple areas of concern in this section. White arrows identify the area of concern. Further investigation recommended in this area.



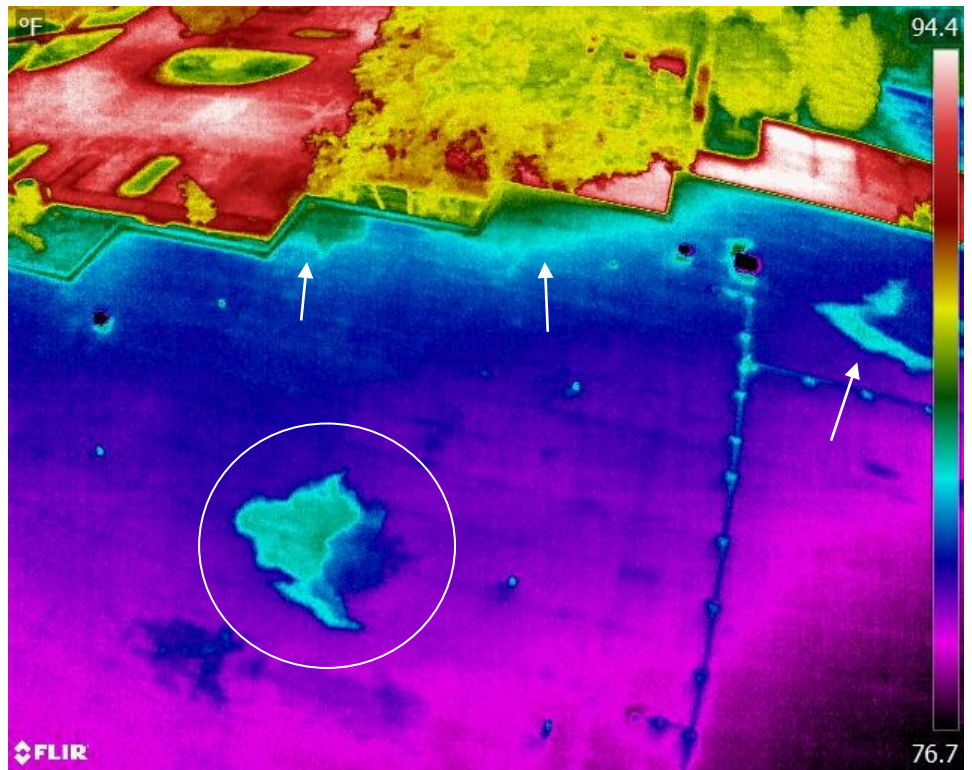
P-48

Looking east at the south-east corner of Building 3.



P-49

Looking southeast at the southeast corner of Building 3. White circle identifies area of concern originally noted on page 28. White arrows point to additional areas of concern not yet mentioned. Further investigation recommended in these areas.



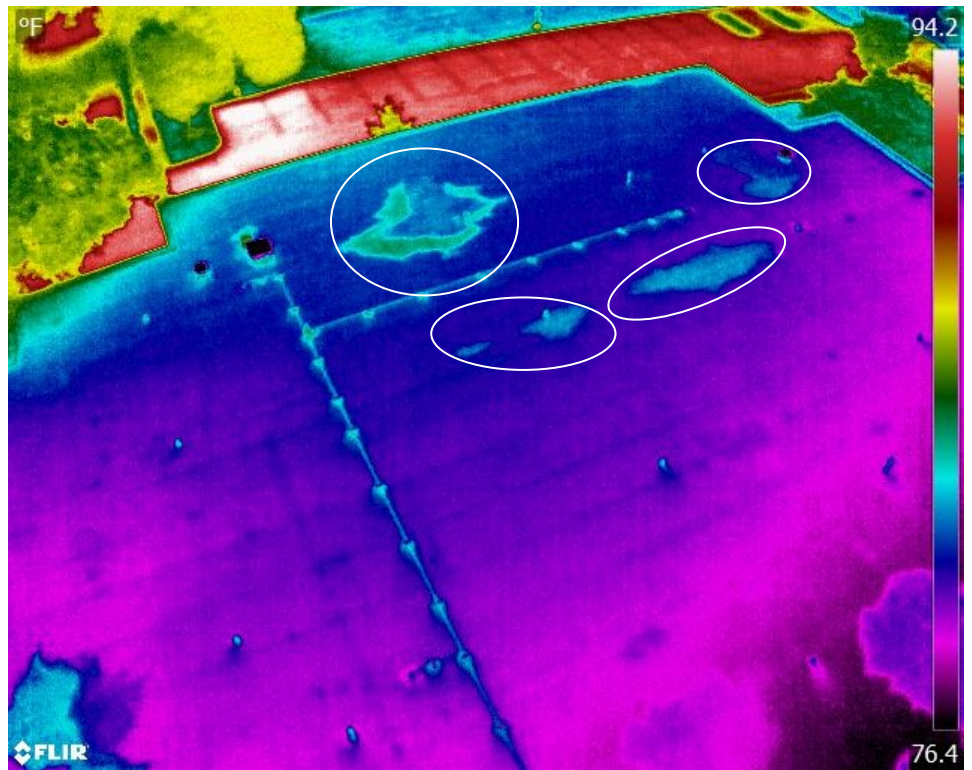
P-50

Looking south at the south side of Building 3. Red circles indicate the areas of concern shown in the image below.



P-51

Looking south at the south side of Building 3. Several area of concern in this area. White circles identify the areas of concern.



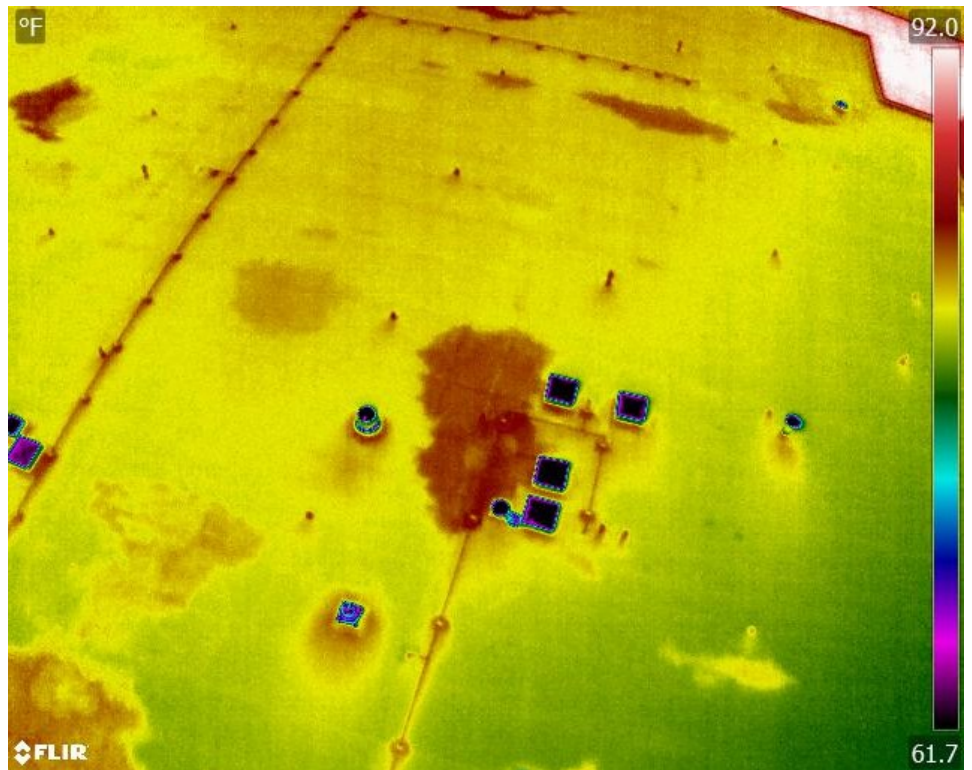
P-52

Looking north at the middle of Building 3.



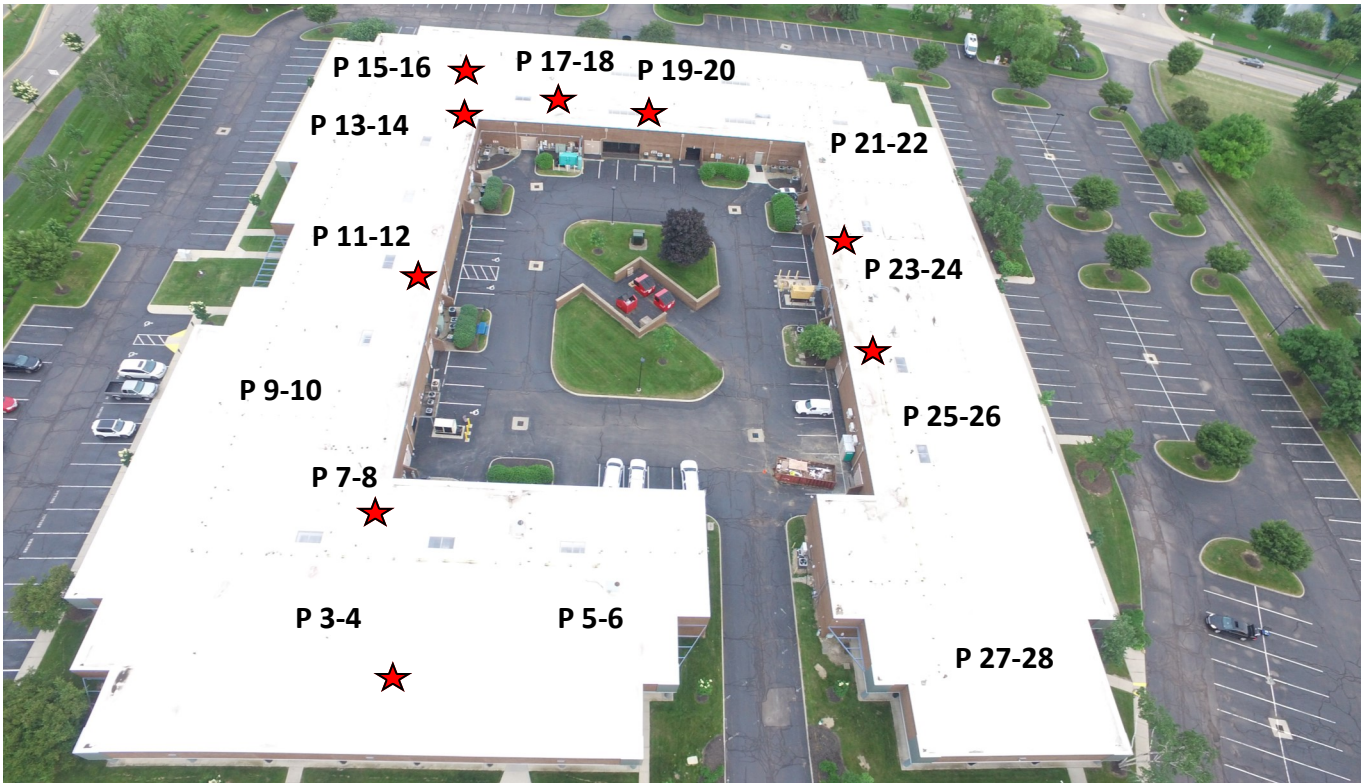
P-53

Looking south at the middle of Building 3. Area of concern east of the HVAC unit, red area. Several of the areas of concern noted in previous pages can also be noticed in the thermal as well. Further investigation is recommended in these areas of concern.



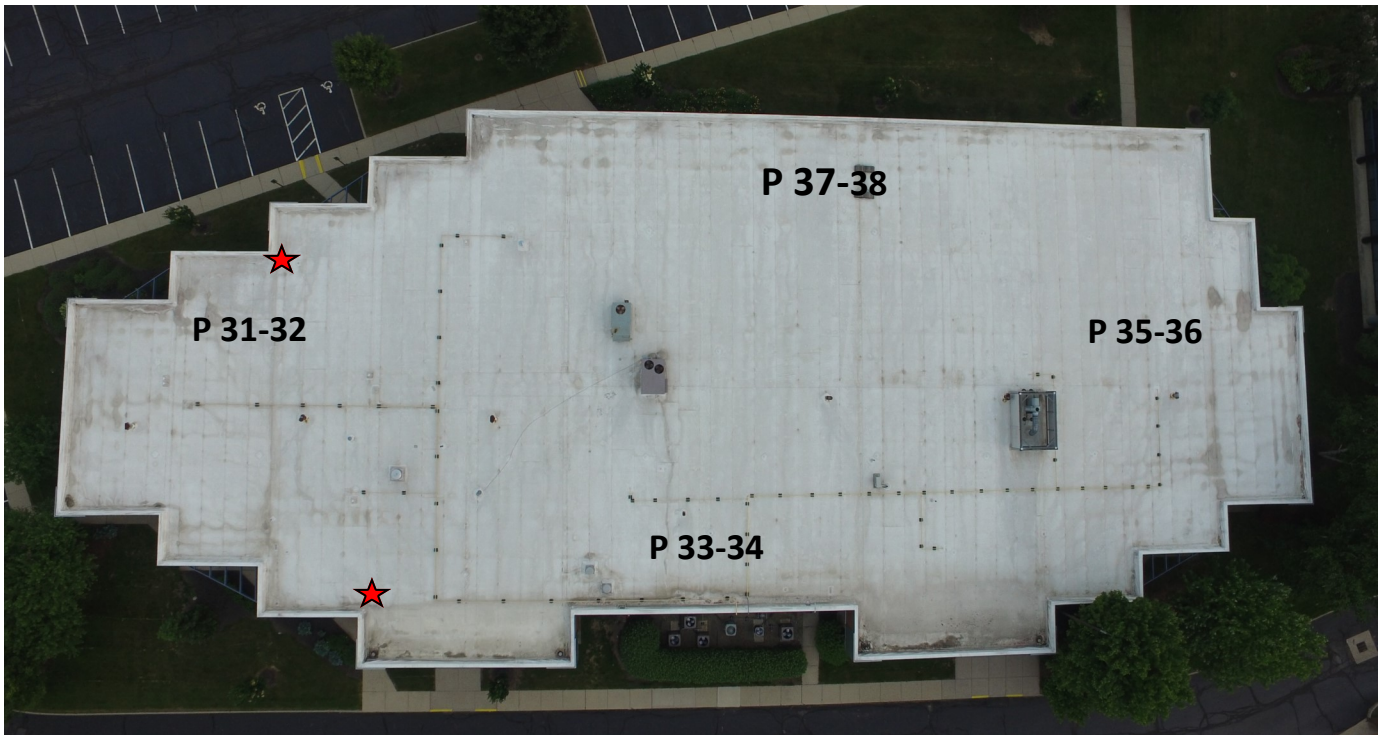
P-54

## Photo Legend—Building 1



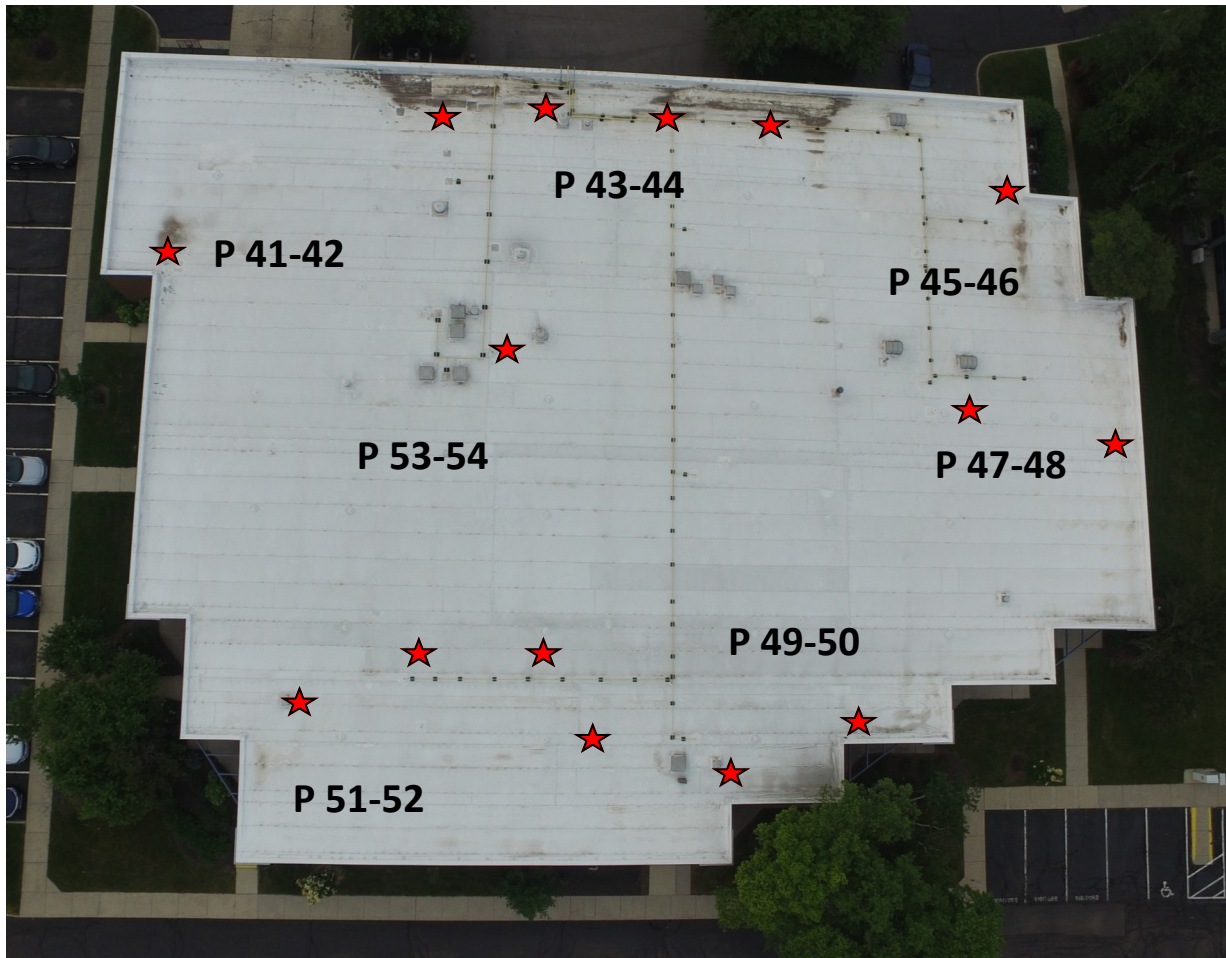
\* Red star indicates area of concern noted in the report.

## Photo Legend—Building 2



\* Red star indicates area of concern noted in the report.

## Photo Legend Building 3



\* Red star indicates area of concern noted in the report.

# COMSTOCK PUBLIC SCHOOL ROOFING SYSTEM TYPE

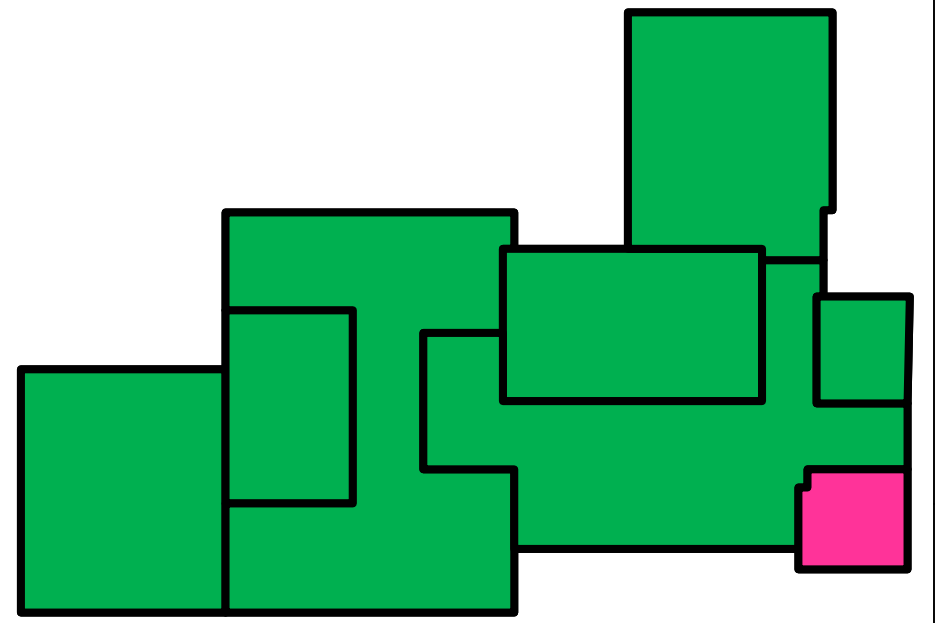
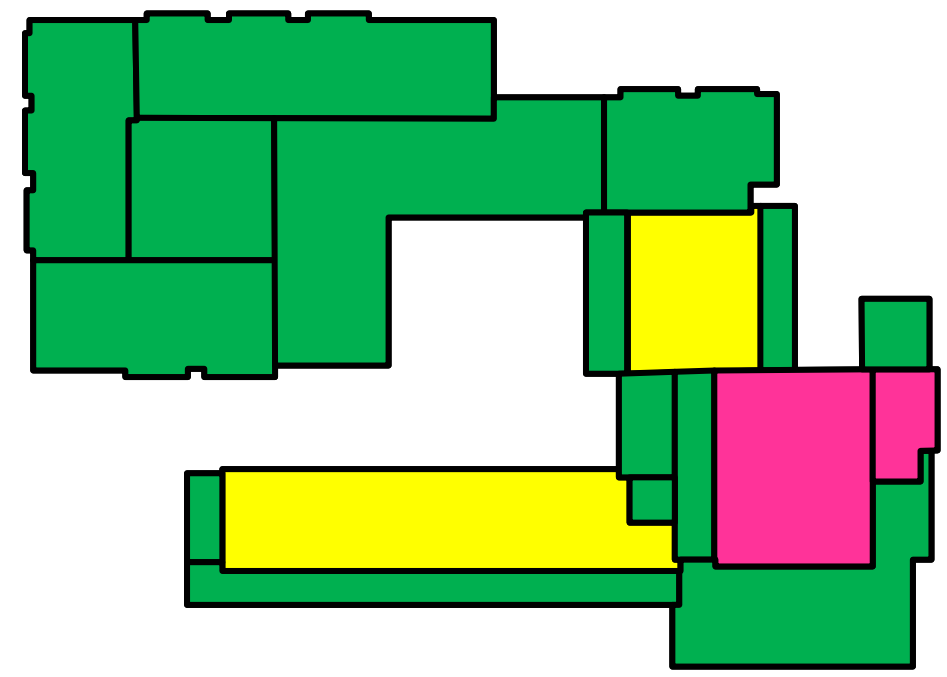
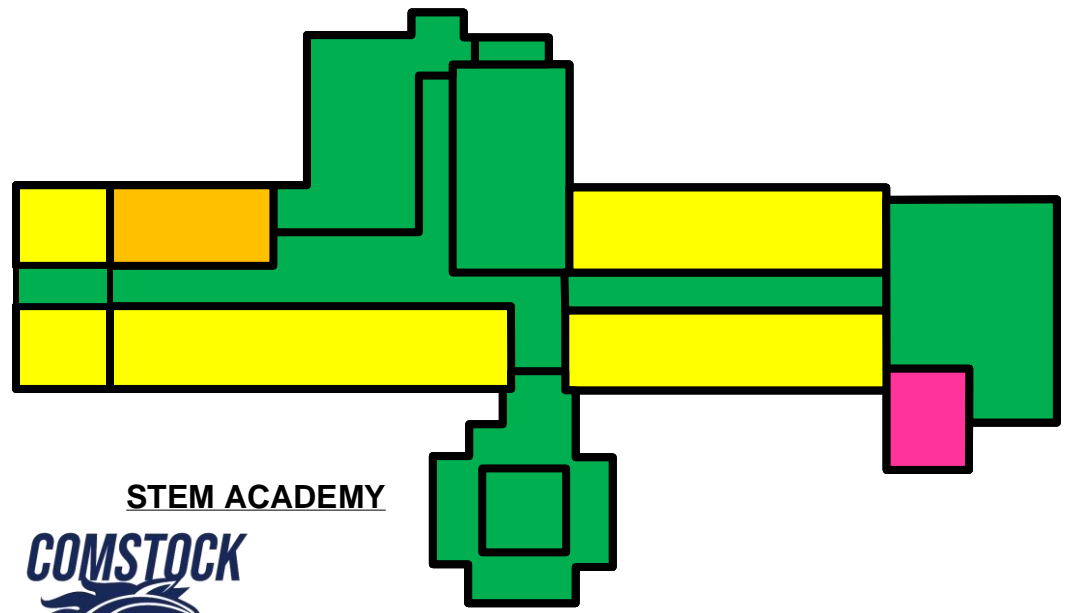
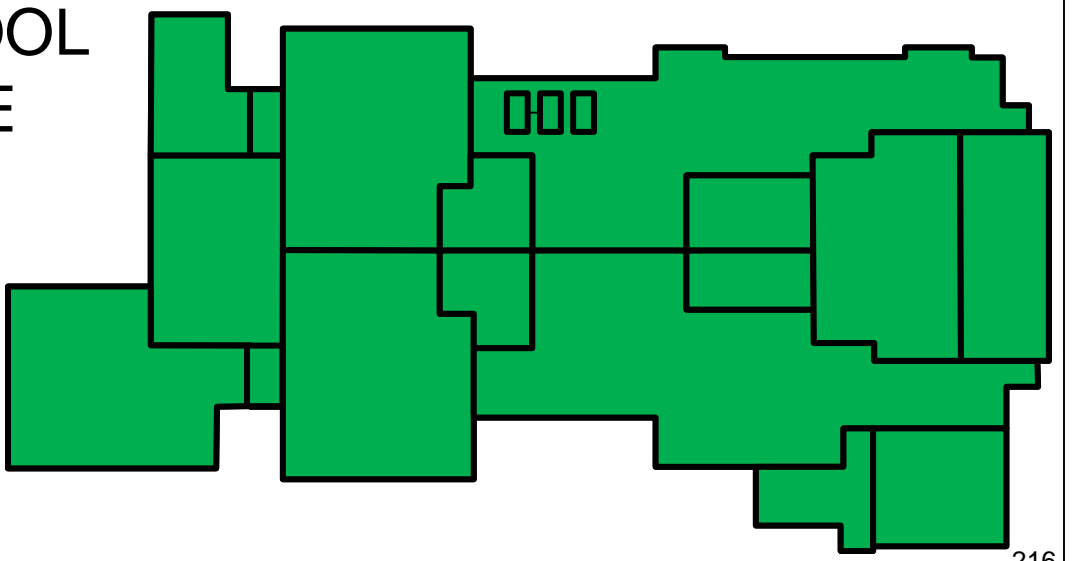
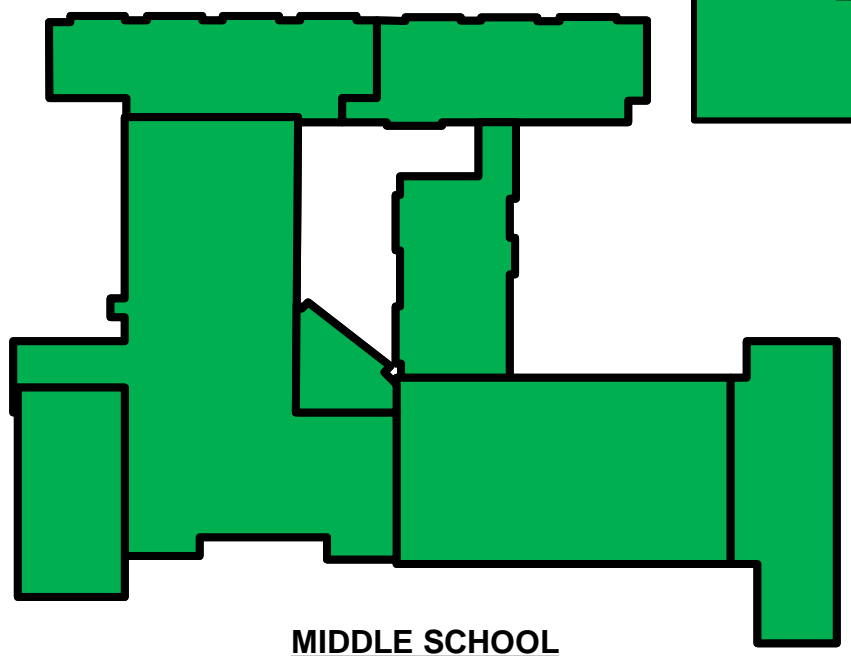
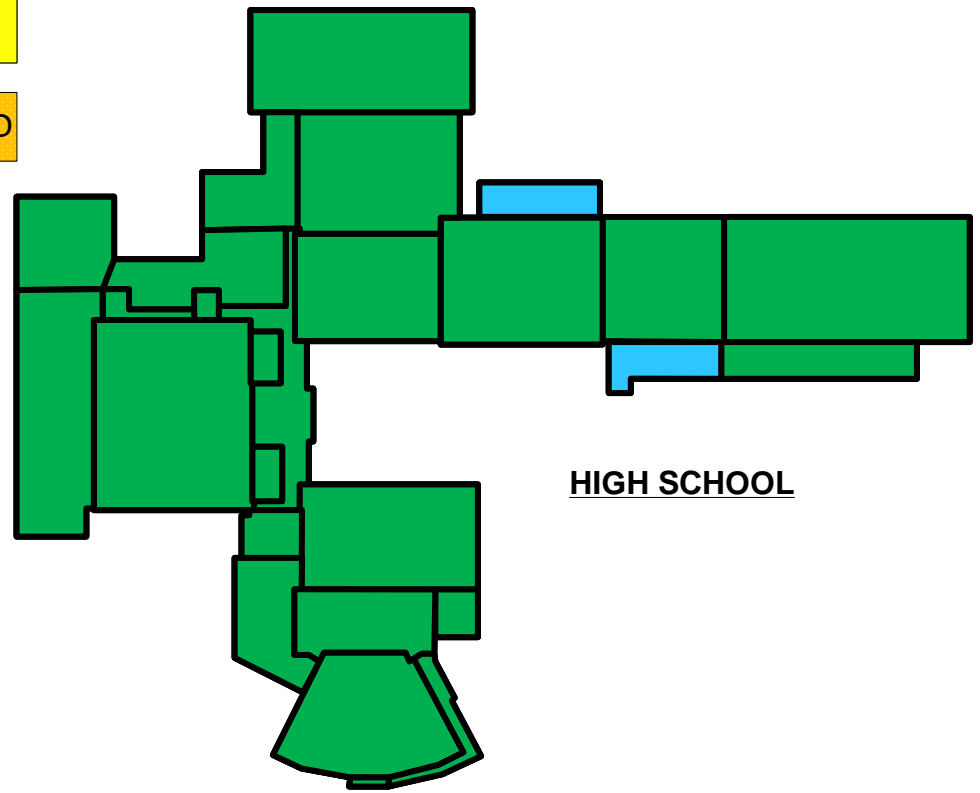
EPDM

MOD BIT F&G

MIN MOD BIT

MIN MOD BIT  
W/ F&G

FLUID APPLIED

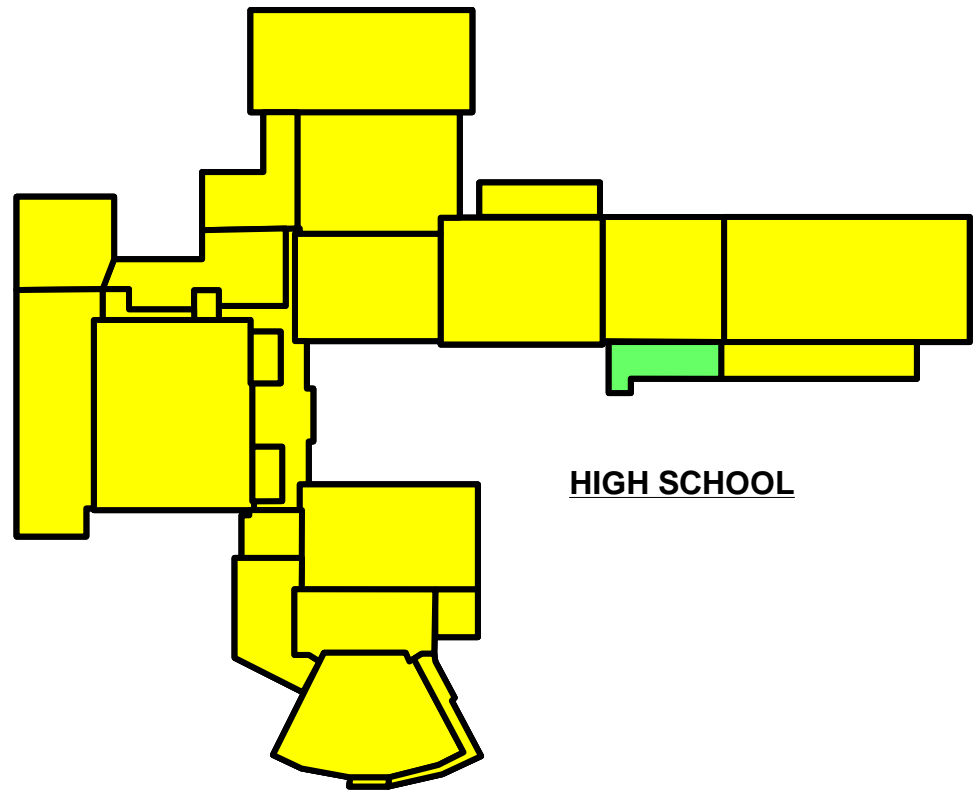


COMPASS ADMINISTRATION

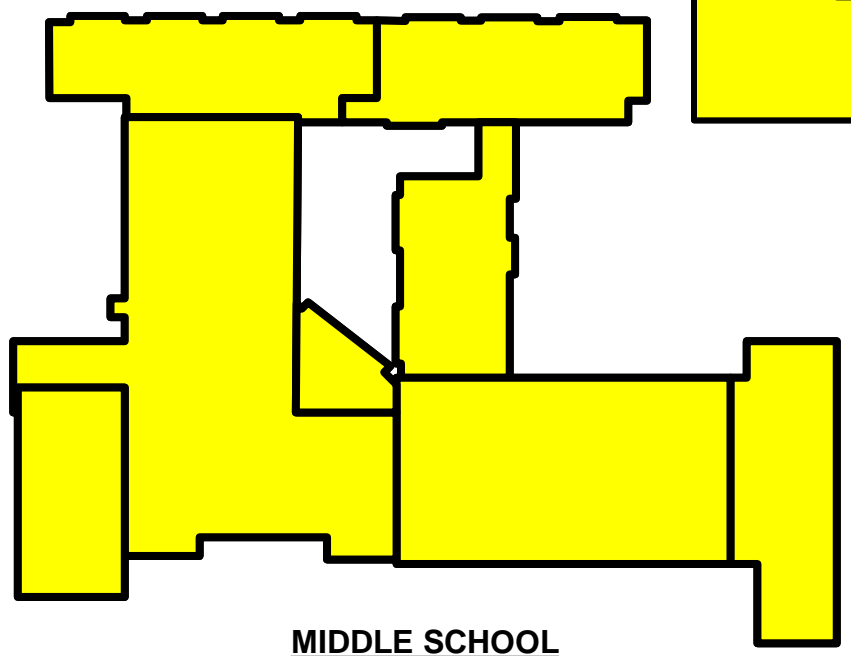
EARLY LEARNING ACADEMY

# COMSTOCK PUBLIC SCHOOL ROOF PRIORITY LIST

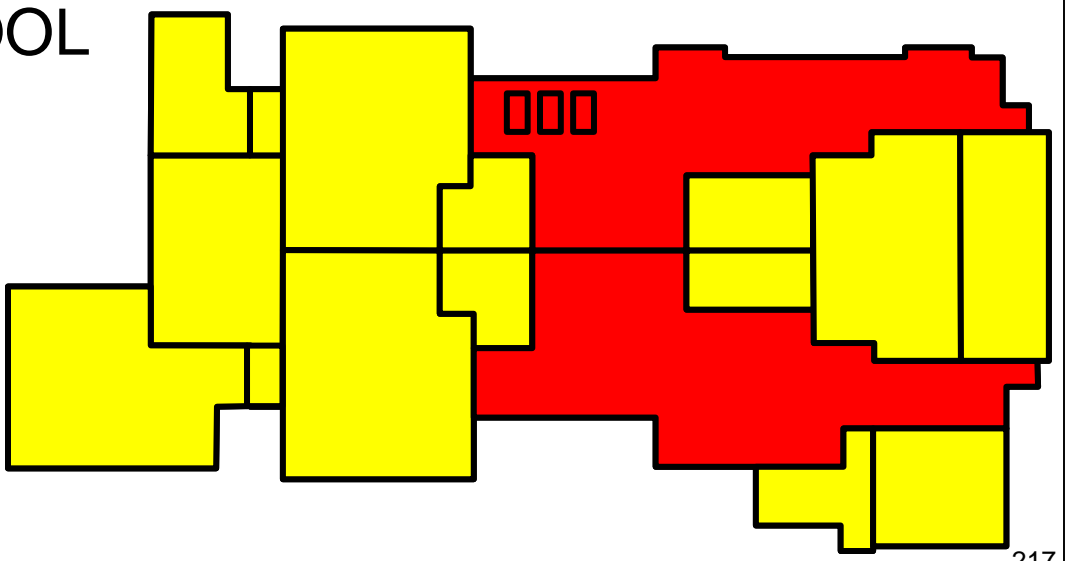
- Priority 1  
1-3 Years
- Priority 2  
3-6 Years
- Priority 3  
7 Years +



HIGH SCHOOL

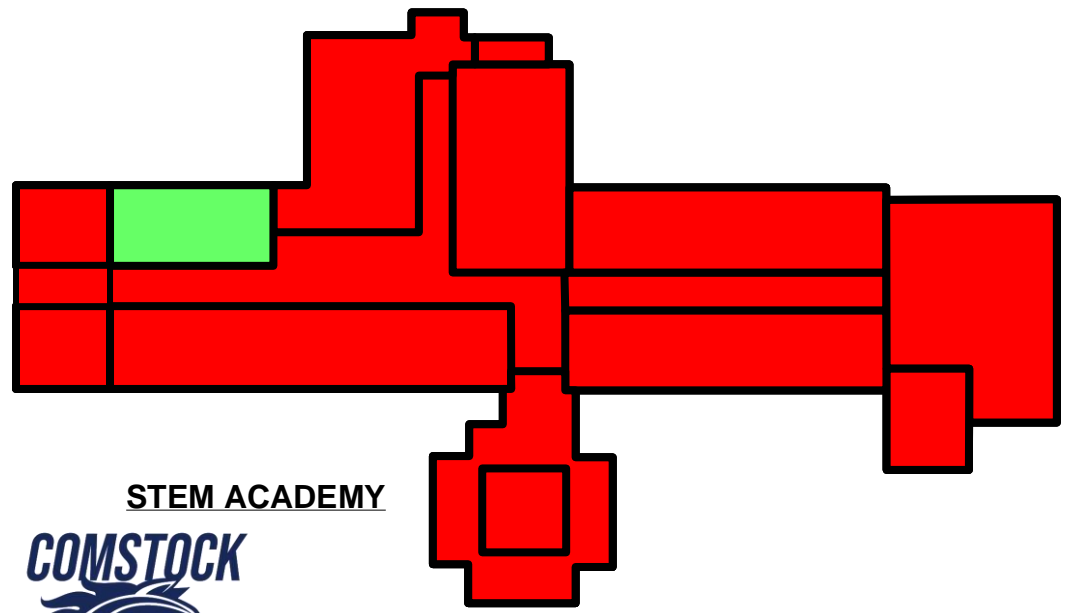


MIDDLE SCHOOL

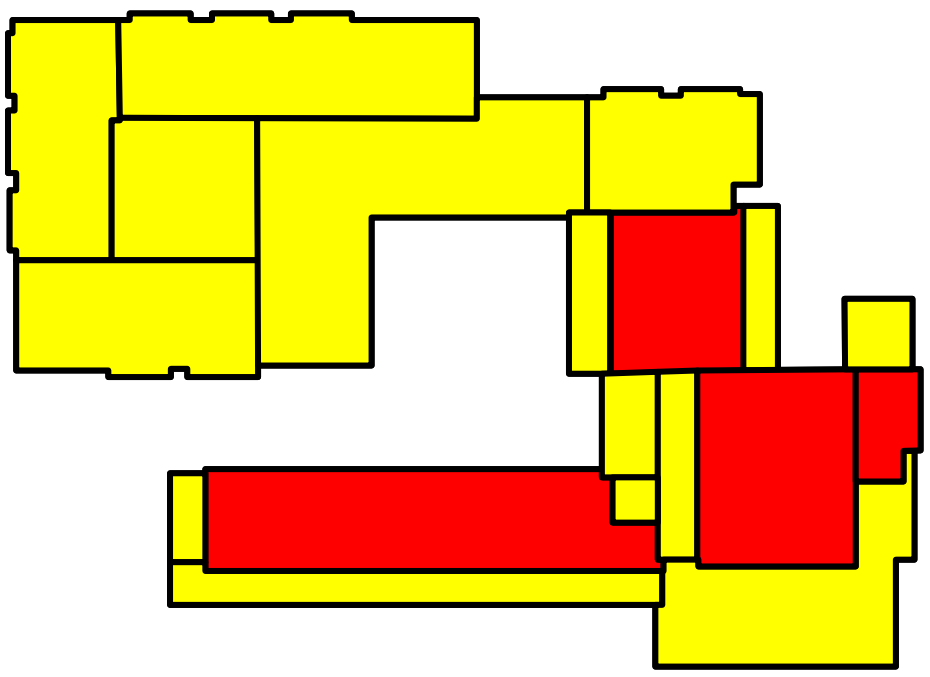


ELEMENTARY SCHOOL

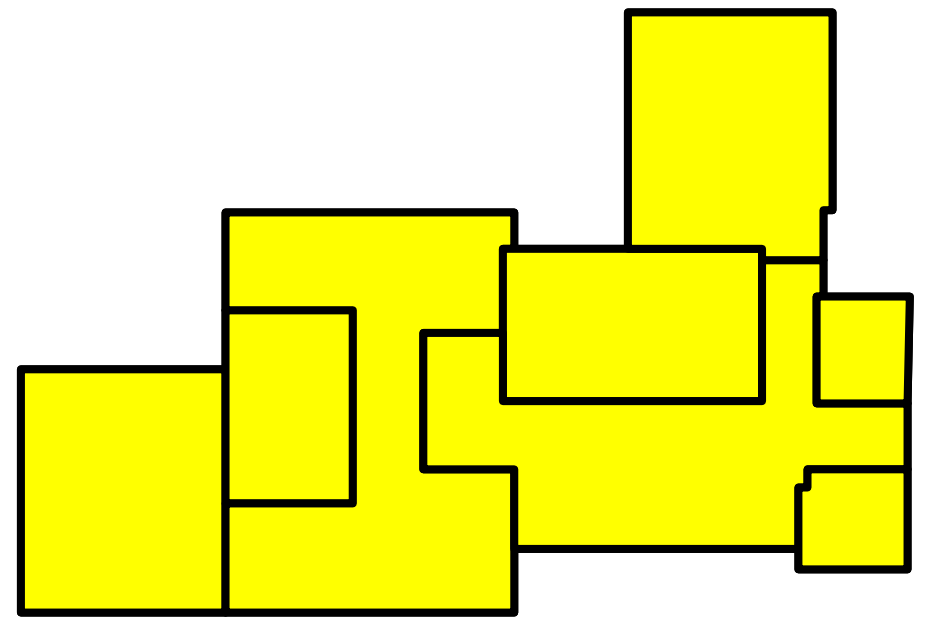
217



STEM ACADEMY



COMPASS ADMINISTRATION

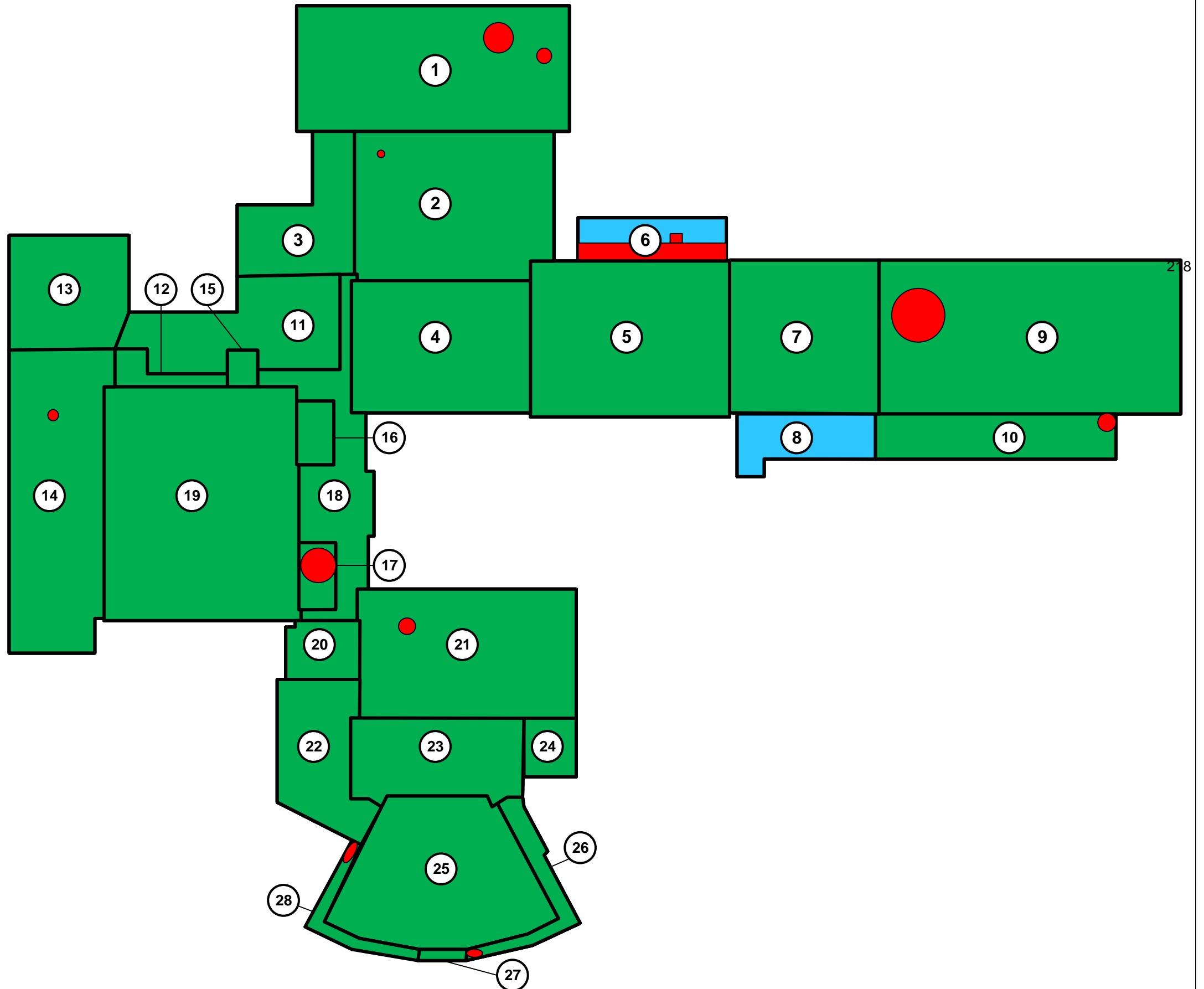


EARLY LEARNING ACADEMY





# HIGH SCHOOL



- EPDM
- MOD BIT F&G
- MIN MOD BIT
- MIN MOD BIT W/ F&G
- FLUID APPLIED





# MIDDLE SCHOOL

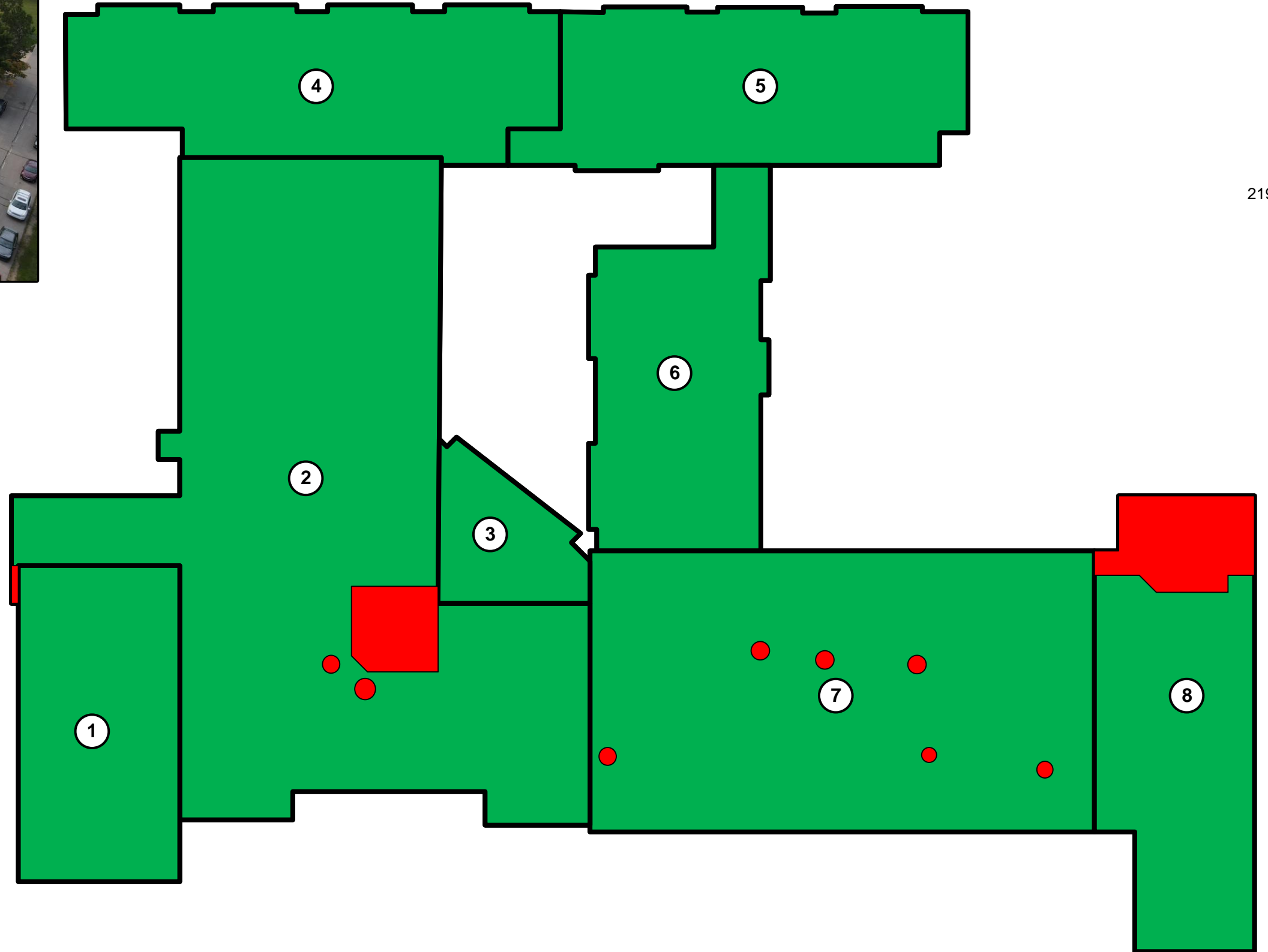
EPDM

MOD BIT F&G

MIN MOD BIT

MIN MOD BIT  
W/ F&G

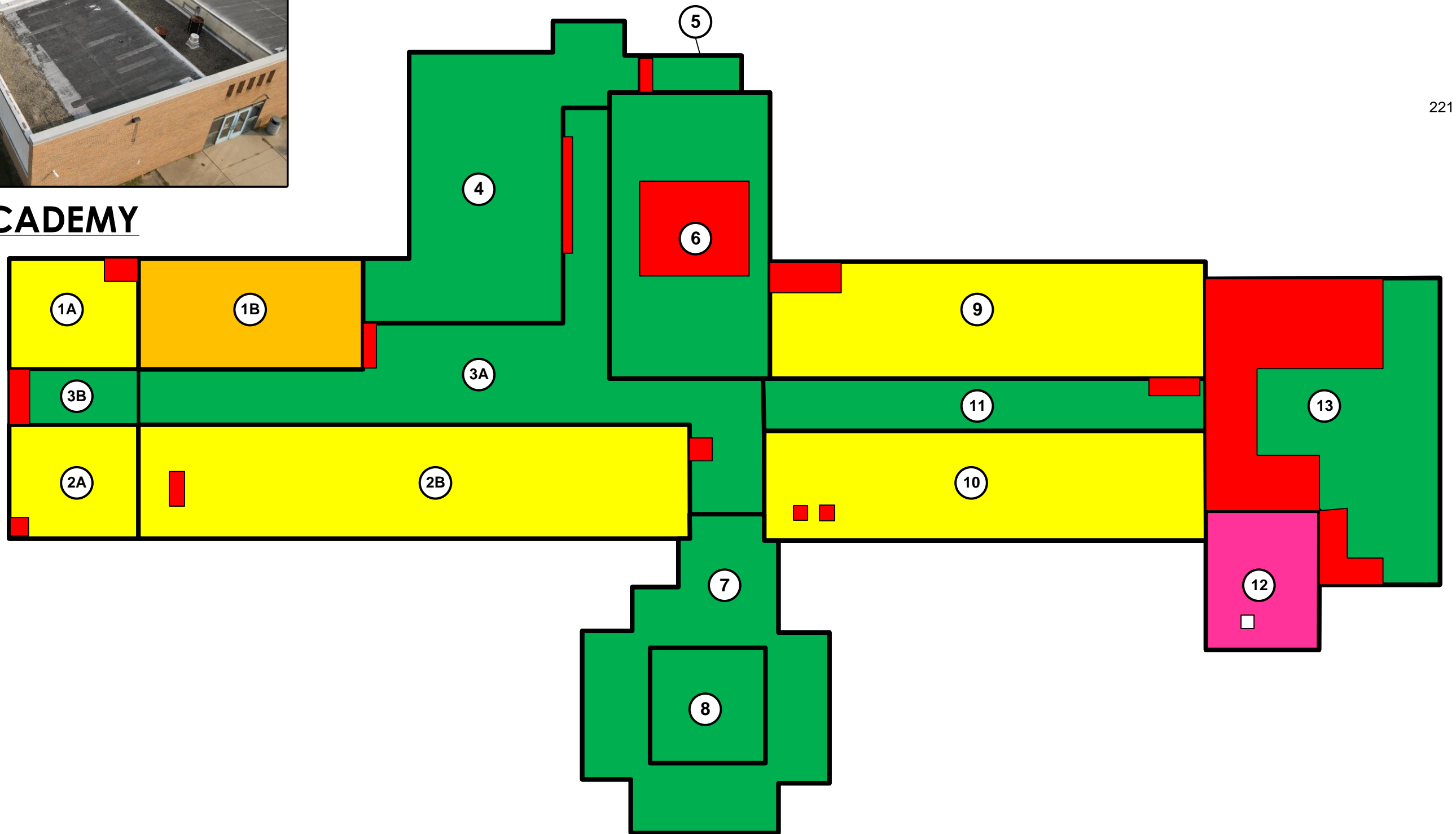
FLUID APPLIED







# STEM ACADEMY



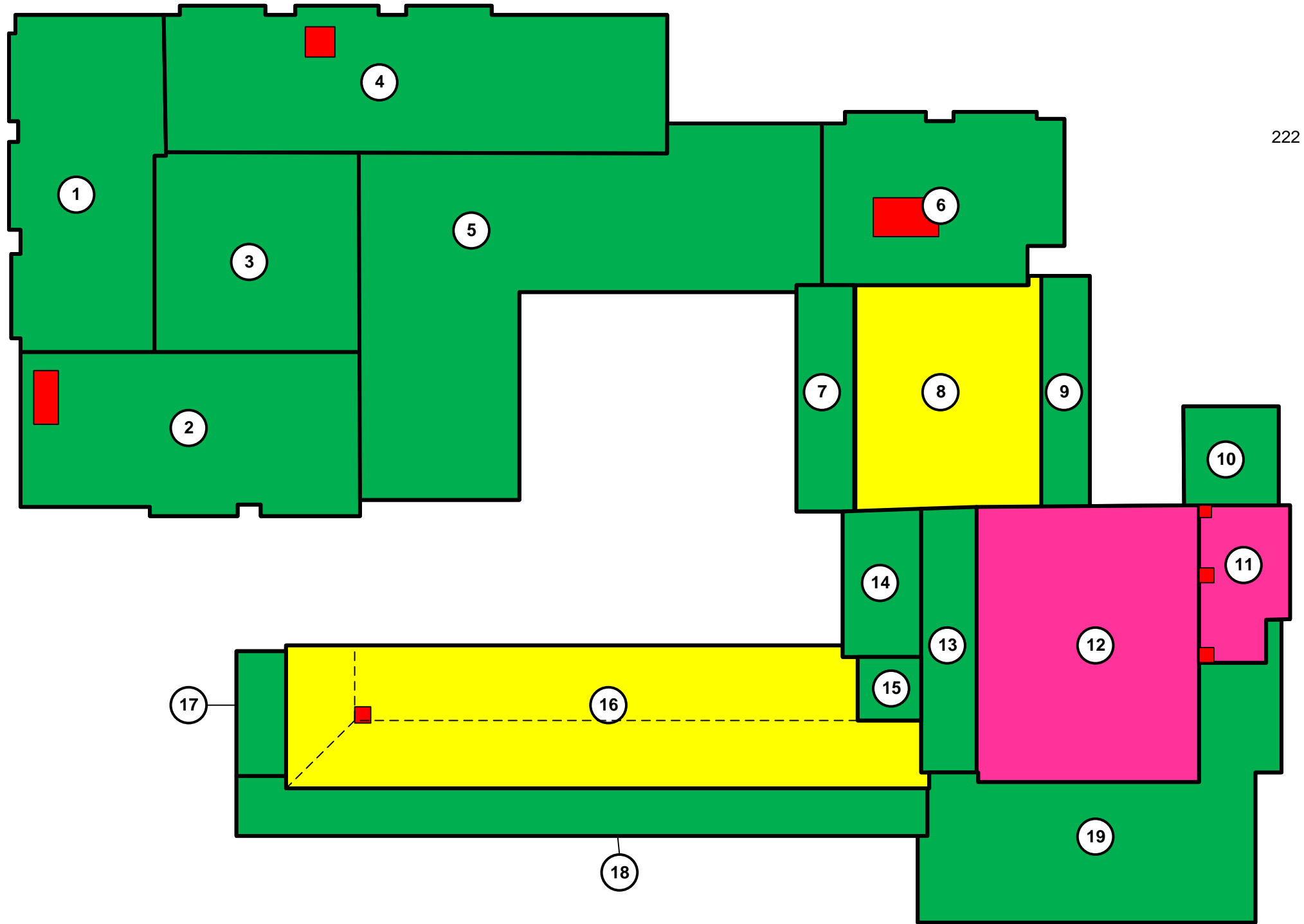
- EPDM
- MOD BIT F&G
- MIN MOD BIT
- MIN MOD BIT W/ F&G
- FLUID APPLIED





# COMPASS ADMINISTRATION

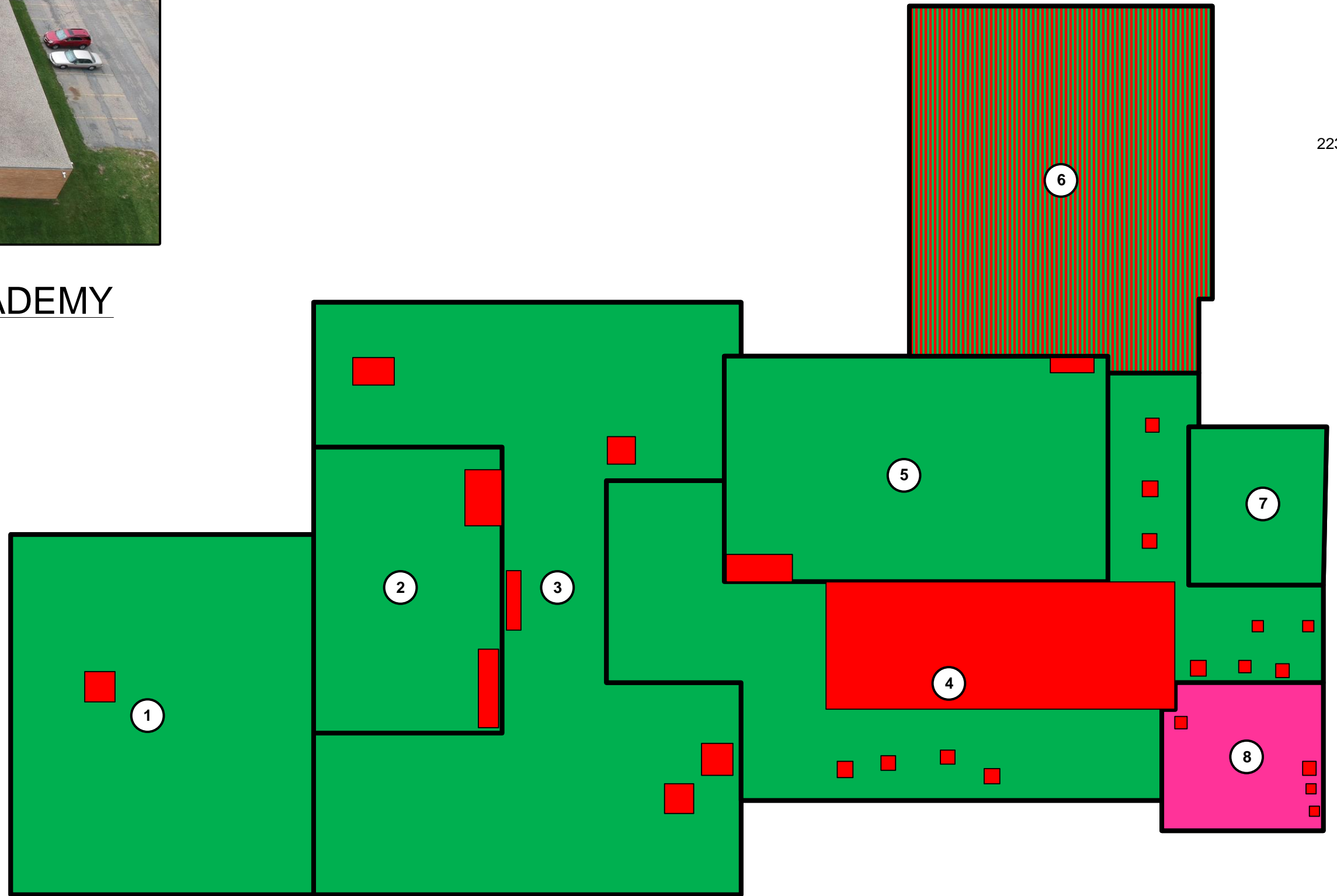
- EPDM
- MOD BIT F&G
- MIN MOD BIT
- MIN MOD BIT W/ F&G
- FLUID APPLIED





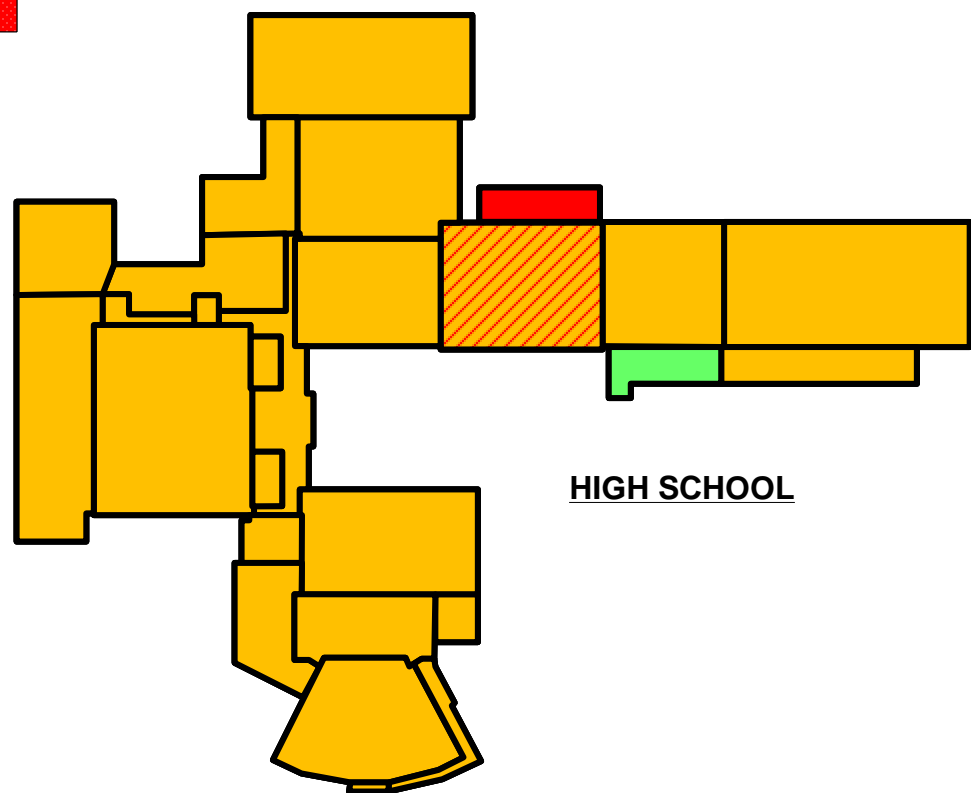
# EARLY LEARNING ACADEMY

- EPDM
- MOD BIT F&G
- MIN MOD BIT
- MIN MOD BIT W/ F&G
- FLUID APPLIED

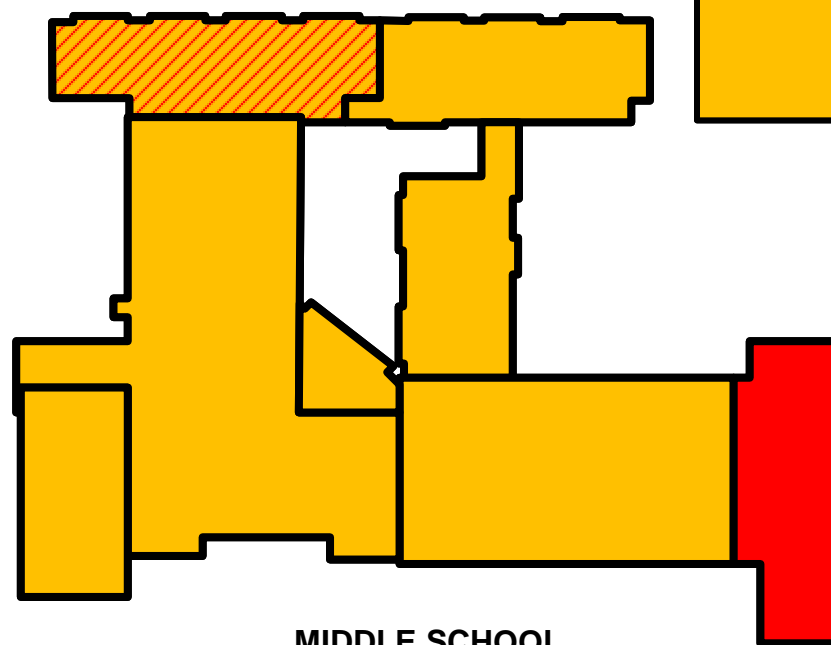


# COMSTOCK PUBLIC SCHOOL ROOFING SOLUTIONS

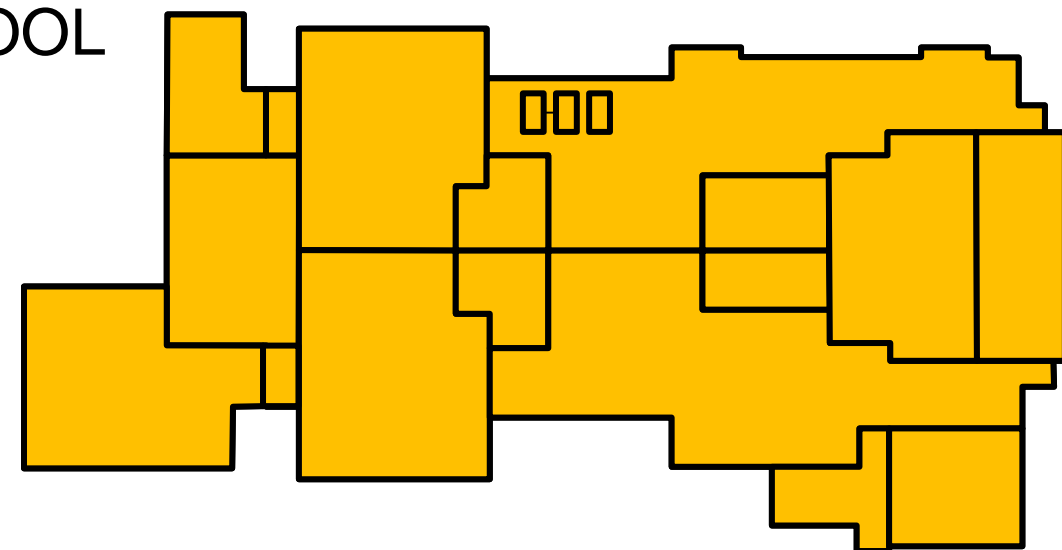
- NOTHING
- RESTORE
- RETROFIT
- REPLACE



HIGH SCHOOL

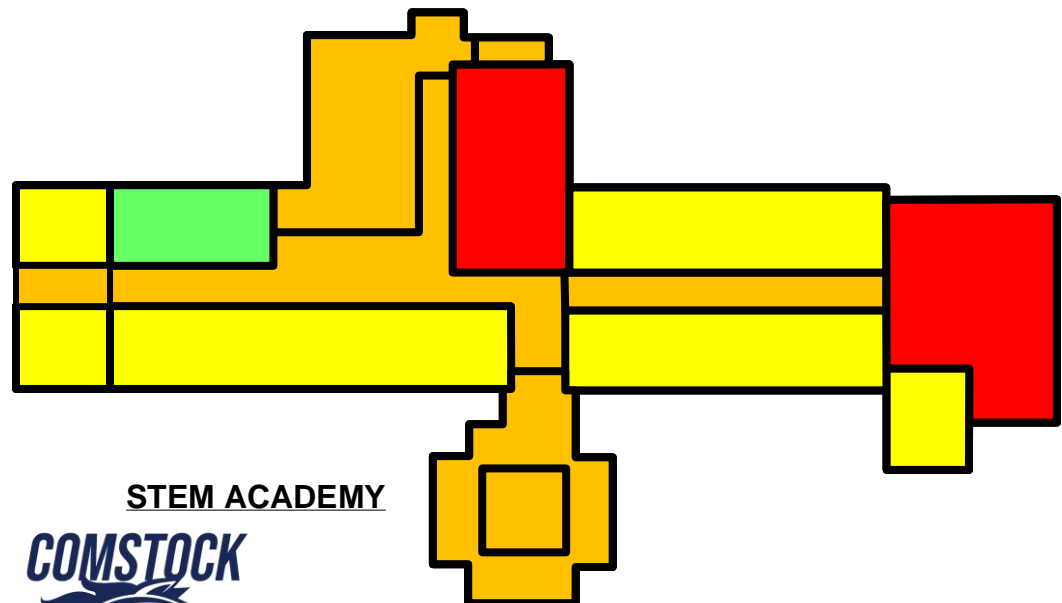


MIDDLE SCHOOL

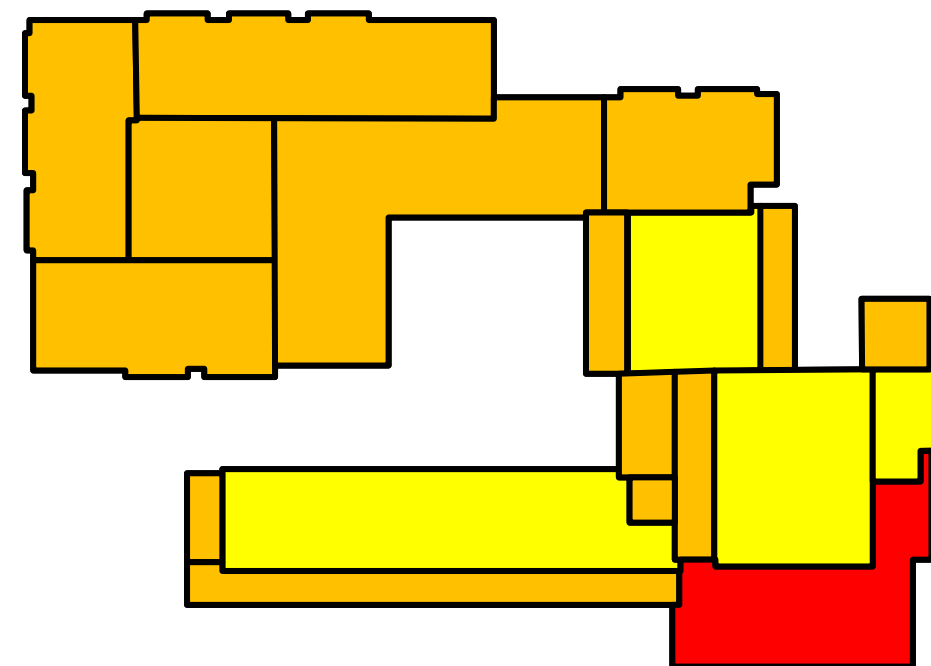


ELEMENTARY SCHOOL

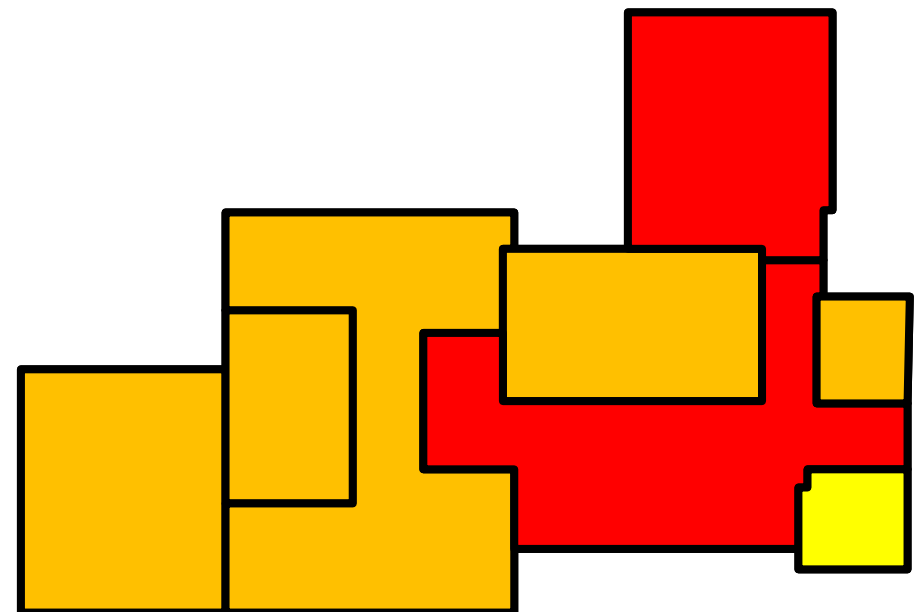
224



STEM ACADEMY



COMPASS ADMINISTRATION



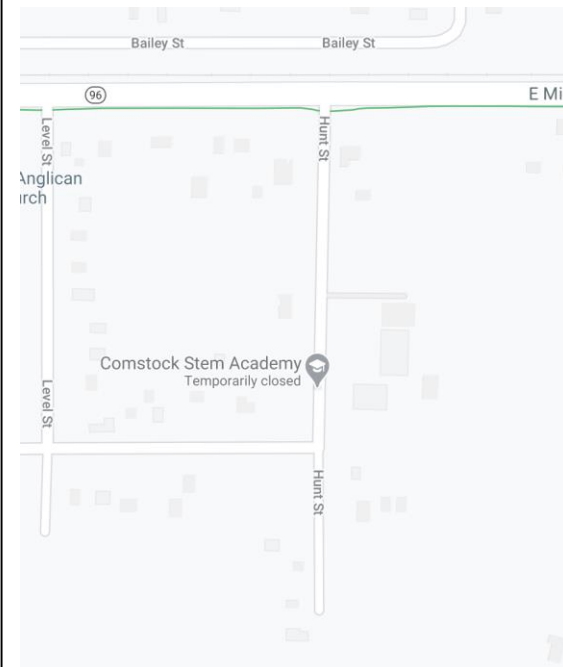
EARLY LEARNING ACADEMY



**WORK THAT WAS PERFORMED**

- VISUAL ASSESSMENT
- THERMAL IMAGING SCAN
- PRIORITY SUMMARY
- BUDGET PLANNING

**LOCATION MAP**



**COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY**  
175 HUNT ST.  
KALAMAZOO, MI 49048



**INSPECTION  
REPORT**



**NOTES**

1. STORE AND HANDLE ROOFING SHEETS IN A DRY, WELL-VENTILATED, WEATHER-TITE PLACE. STORE ROLLS OF FELT AND OTHER SHEET MATERIALS ON RAISED SURFACE. STAND ALL ROLL MATERIALS ON END. COVER ROLL GOODS WITH A CANVAS TARPULIN OR OTHER BREATHABLE MATERIAL (NOT POLYETHYLENE).
2. DO NOT LEAVE UNUSED MATERIALS ON THE ROOF WHEN ROOFING WORK IS NOT IN PROGRESS UNLESS PROTECTED FROM WEATHER AND OTHER MOISTURE SOURCES.
3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO SECURE ALL MATERIAL AND EQUIPMENT ON THE JOB SITE. IF ANY MATERIAL OR EQUIPMENT IS STORED ON THE ROOF, THE CONTRACTOR MUST MAKE SURE THAT THE INTEGRITY OF THE DECK IS NOT COMPROMISED AT ANY TIME.
4. DO NOT APPLY ROOFING INSULATION OR MEMBRANE TO DAMP DECK SURFACE.
5. FULLY COMPLETE ALL MODIFIED BITUMINOUS MEMBRANE ROOFING FIELD ASSEMBLY WORK EACH DAY. PHASED CONSTRUCTION WILL NOT BE ACCEPTED.

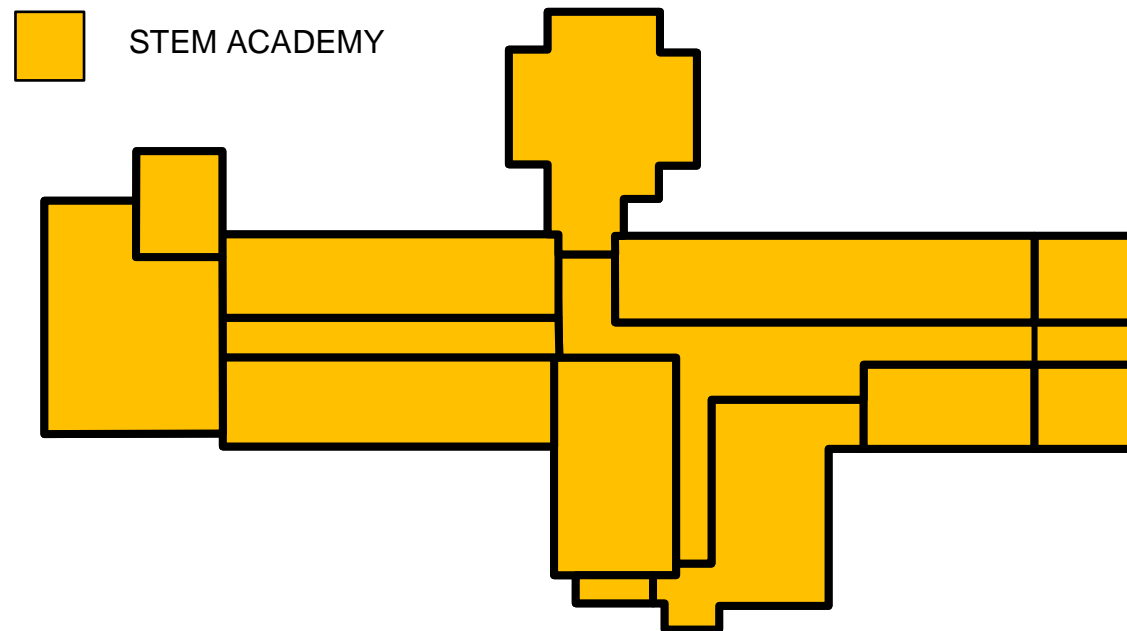
CUSTOMER NOTE:

1. ALL OF GARLAND'S SHOP FABRICATED MATERIAL WILL BE MANUFACTURED TO THE DIMENSIONS SHOWN, UNLESS OTHERWISE NOTED.
2. IT IS ESSENTIAL THAT ANY NECESSARY CHANGES, NOTATIONS OR REQUESTED INFORMATION BE CLEARLY NOTED ON THE SHOP DRAWINGS.
3. NO MATERIAL WILL BE CONSIDERED RELEASED FOR FABRICATION UNTIL ALL PERTINENT INFORMATION (i.e. COLOR, DIMENSIONS, MATERIAL CONFIGURATION) HAS BEEN RECEIVED.

**BUILDING OVERVIEW**



**SITE MAP**



**DRAWING INDEX**

- A1 – COVER PAGE
- A2 – ROOF PLAN
- T1 – THERMAL SCAN RESULTS
- D1 – DRONE OVERVIEWS
- C1-C16 – CONDITIONS
- R1 – ROOF SUMMARY
- P1 – PRIORITY SUMMARY
- S1 – SOLUTIONS
- B1 – BUDGETS

**COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048**

SHEET TITLE:

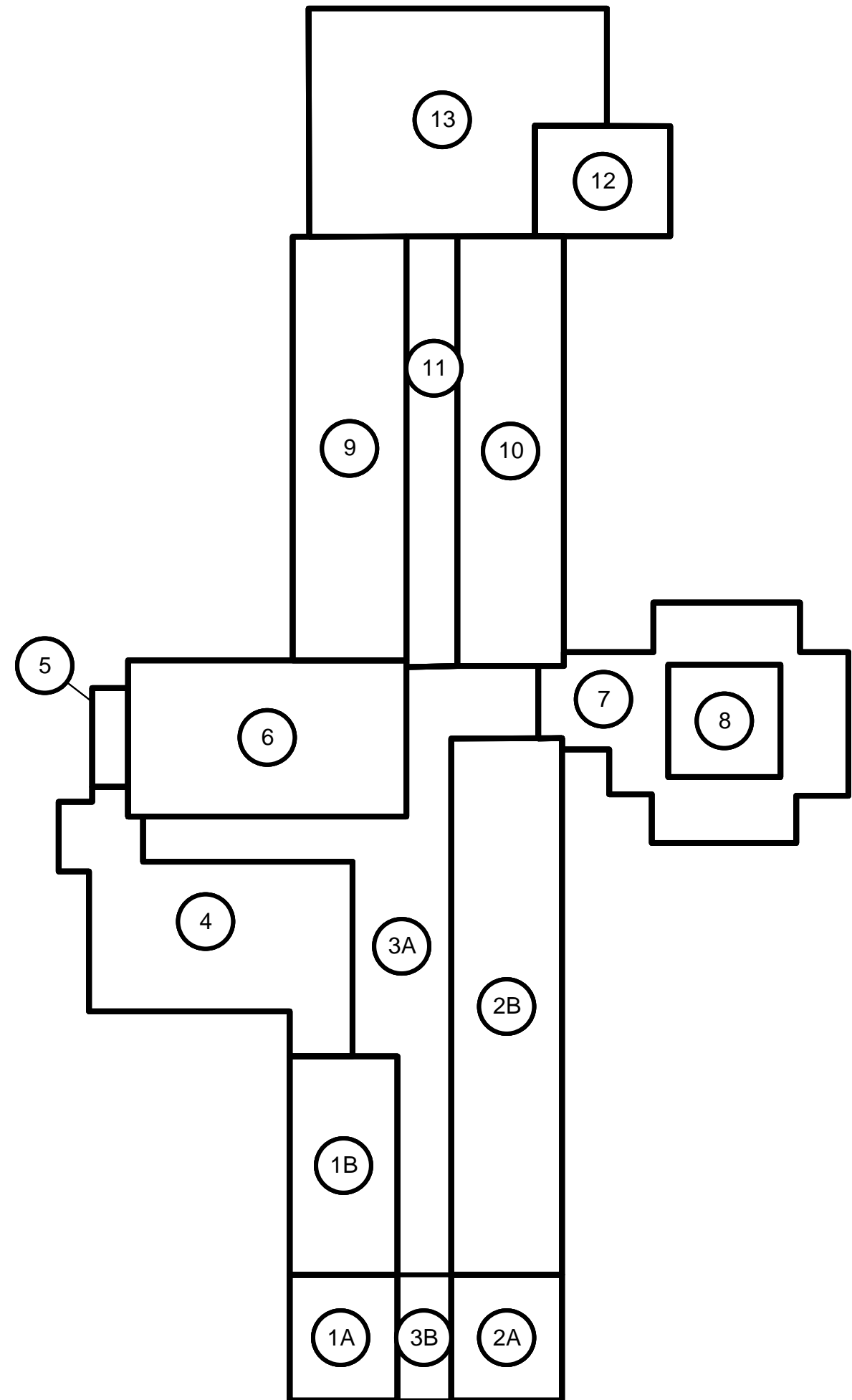
**COVER  
SHEET**

SHEET NO.

**A1**

**SECTION INFORMATION:**

SECTION: FOOTAGE:	ROOFING TYPE:	SQUARE
SECTION #1A:	MOD BIT	1,200 SF
SECTION #1B:	FLUID APPLIED	2,000 SF
SECTION #2A:	MOD BIT	1,200 SF
SECTION #2B:	MOD BIT	4,700 SF
SECTION #3A:	MOD BIT F&G	4,650 SF
SECTION #3B:	MOD BIT F&G	500 SF
SECTION #4:	MOD BIT F&G	4,000 SF
SECTION #5:	MOD BIT F&G	500 SF
SECTION #6:	MOD BIT F&G	3,500 SF
SECTION #7:	MOD BIT F&G	3,300 SF
SECTION #8:	MOD BIT F&G	900 SF
SECTION #9:	MOD BIT	3,800 SF
SECTION #10:	MOD BIT	3,700 SF
SECTION #11:	MOD BIT F&G	1,700 SF
SECTION #12:	MOD BIT	1,100 SF
SECTION #13:	MOD BIT F&G	5,000 SF
<b>TOTAL:</b>		<b>41,750 SF</b>



INSPECTION  
REPORT #26

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

**ROOF  
PLAN**

SHEET NO.

**A2**



INSPECTION  
REPORT #27

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

**THERMAL  
REPORT**

SHEET NO.

**T1**

**THERMAL SCAN INFORMATION:**

SECTION:

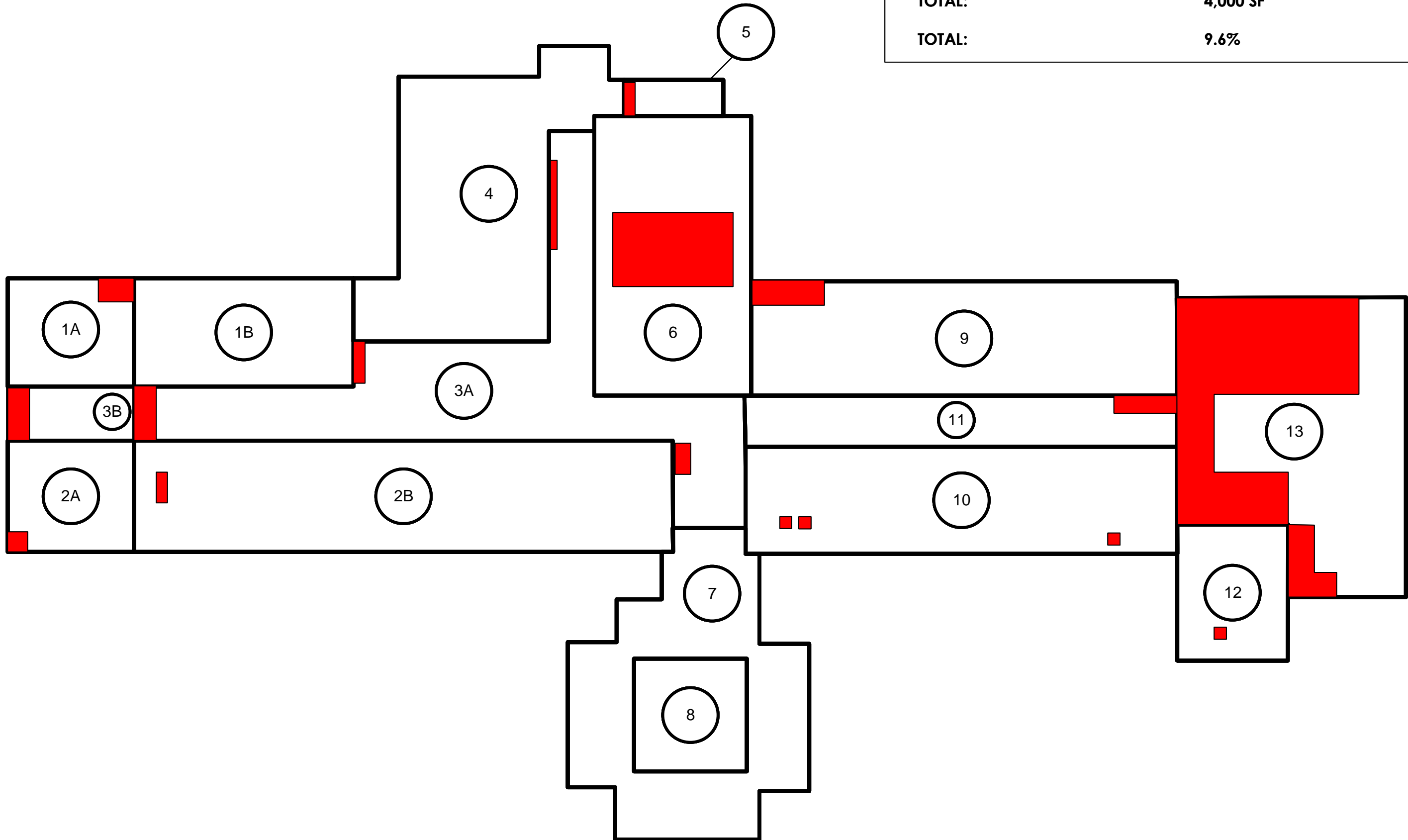
WET INSULATION SQUARE FOOTAGE:

TOTAL:

4,000 SF

TOTAL:

9.6%





DRONE OVERVIEWS



INSPECTION  
REPORT #28

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

**DRONE  
OVERVIEW**

SHEET NO.

**D1**



SECTION #1A

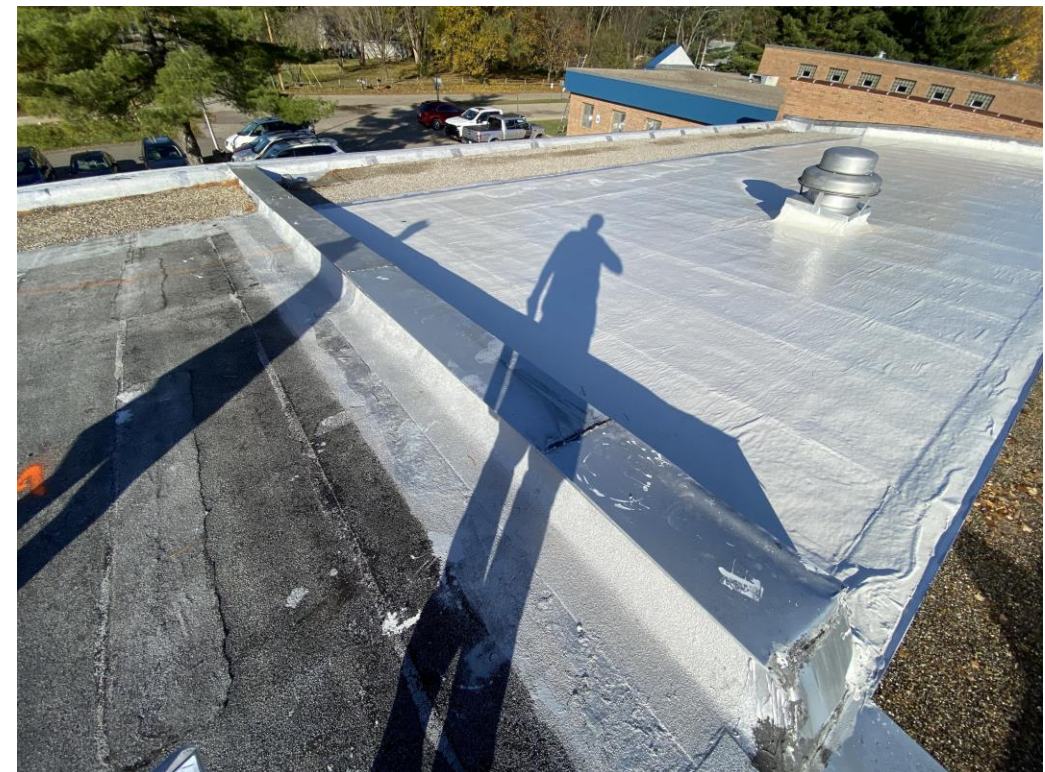
SECTION #1A OVERVIEW. THIS SYSTEM IS A MANCERED MINERAL MOD BIT WITH A FLOOD AND GRAVEL VALLEY

DRAIN OVERVIEW WITH DEBRIS AROUND THE STRAINER.



LARGE WET AREA WAS FOUND IN THE VALLEY AREA. THE SATURATION IS STARTING TO MIGRATE UP THE ROOFING SYSTEM

DURING THE 2020 PROJECT, WE RE-USED THE CONTROL JOINT COPING. DURING THE SECTION #1A PROJECT, THIS IS DUE TO GET REPLACED.



INSPECTION REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C1



SECTION #1B – BEFORE

SECTION #1B – AFTER



SECTION #1B



SECTION #1B – BEFORE

SECTION #1B – AFTER



INSPECTION  
REPORT 230

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C2



SECTION #2A OVERVIEW

SATURATED AREA WAS FOUND IN ONE OF THE CORNERS OF THE VALLEY AREA

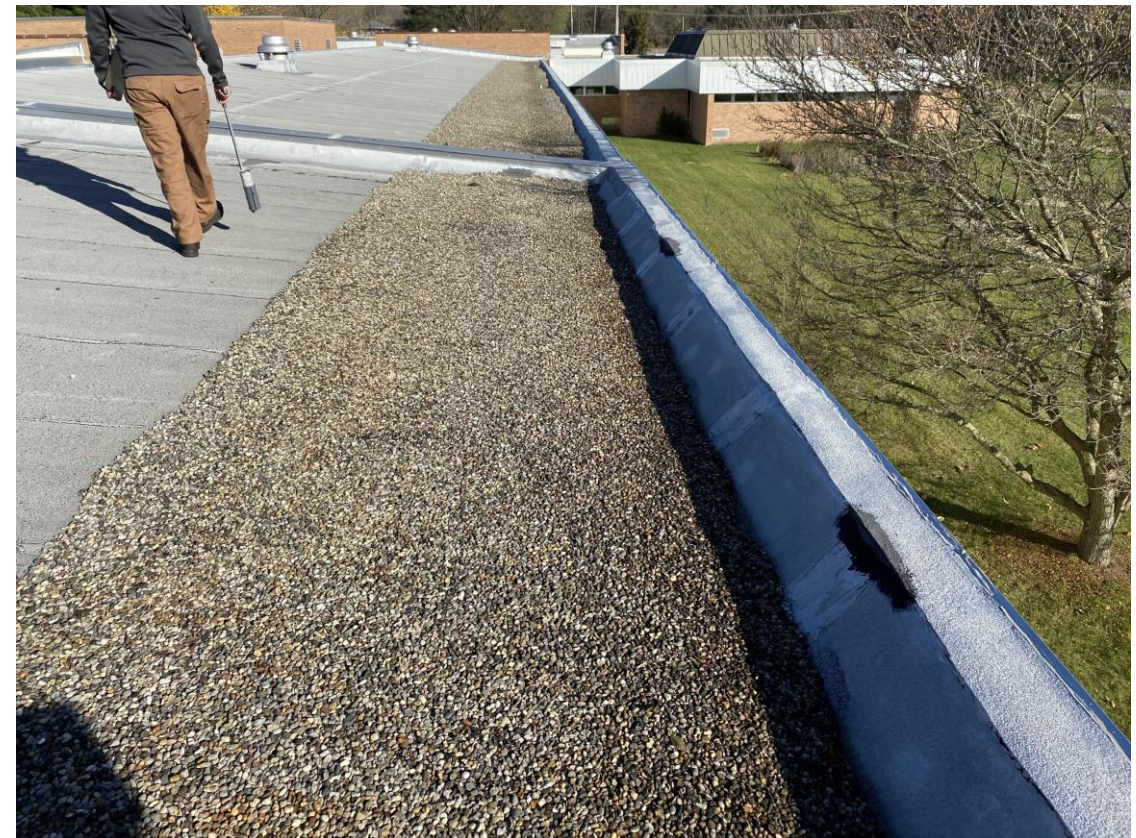


SECTION #2A



CAULKING ABOVE THE COUNTER-FLASHING IS STARTING TO FAIL IN SOME AREAS

MINERAL MODIFIED WITH A ASPHALT FLOOD AND GRAVEL IN THE VALLEY. REPAIRS HAVE ALSO BEEN COMPLETED ALONG THE PERIMETER EDGE



INSPECTION REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C3



SECTION #2B OVERVIEW

FIELD VIEW OF A BLISTER



SECTION #2B



IN MULTIPLE AREAS ON THIS ROOF, THERE ARE BLISTERS THAT ARE STARTING TO FORM. THIS COULD PRESENT A LARGE ISSUE SINCE THE MAJORITY OF THESE ARE LOCATED ON THE SEAMS WHICH COULD POTENTIALLY OPEN THEM UP.

IT DOESN'T APPEAR THAT THE INSULATION BOARDS WERE STAGGERED WHICH IS RESULTING IN A RIDGE DOWN THE MIDDLE OF THE ROOF SECTION



INSPECTION  
REPORT #32

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C4



SECTION #3A OVERVIEW

DUE TO THE AGE OF THIS ROOF, THE DETAIL AROUND THE DRAIN CALLED FOR LEAVING THE LEAD EXPOSED. THIS COULD LEAD TO ADHESION ISSUES WHERE THE ASPHALT AND LEAD OVERLAP.



SECTION #3A



WET AREA THAT WAS IDENTIFIED. ALSO TO NOTE, THE BOTTOM OF THE METAL WALL PANELS ARE STARTING TO RUST.

POOR CONTROL JOINT / EXPANSION JOINT DETAIL.



INSPECTION  
REPORT #33

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C5

SECTION #3B



SECTION #3B OVERVIEW



CLOGGED DRAIN



FAILED AND DETACHED WALL PANEL

FAILED CAULKING AROUND A WALL PENETRATION



WET AREA IDENTIFIED ON SECTION #3B



FAILED AND RUSTED WALL PANEL



INSPECTION REPORT #34

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C6

SECTION #4



SECTION #4 OVERVIEW

OVERVIEW OF LEAD DRAIN



SECTION #4 OVERVIEW

EXAMPLE OF LOOSE VERTICAL FLASHING



INSPECTION REPORT #35

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C7

SECTION #5



SECTION #5 OVERVIEW

FLASHING IS STARTING TO FAIL. THESE DEFECIENCIES ARE "SPIRAL CRACKS" WHICH ARE COMMON IN SINGLE-PLY FLASHINGS



WET INSULATION IDENTIFIED

FAILED WINDOW CAULKING



INSPECTION REPORT 36

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C8

SECTION #6



SECTION #6 OVERVIEW

EVIDENCE OF PREVIOUS CORE CUT



WET AREA IDENTIFIED ON SECTION

CLOGGED DRAIN



INSPECTION  
REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C9

SECTION #7



SECTION #7 OVERVIEW

FAILING PITCH POCKET



CRACKING IN THE MEMBRANE AROUND THE DRAIN

UNIT OVERVIEW



INSPECTION  
REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C10

SECTION #8



SECTION #8 OVERVIEW

CRACKING IN THE FLASHING. THE BELOW SCRIM IS STARTING TO SHOW THROUGH WHICH COULD BE COMPROMISING THE WATER PROOFING INTEGRITY OF THE FLASHING SYSTEM



DRAIN OVERVIEW

UNIT OVERVIEW



INSPECTION REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

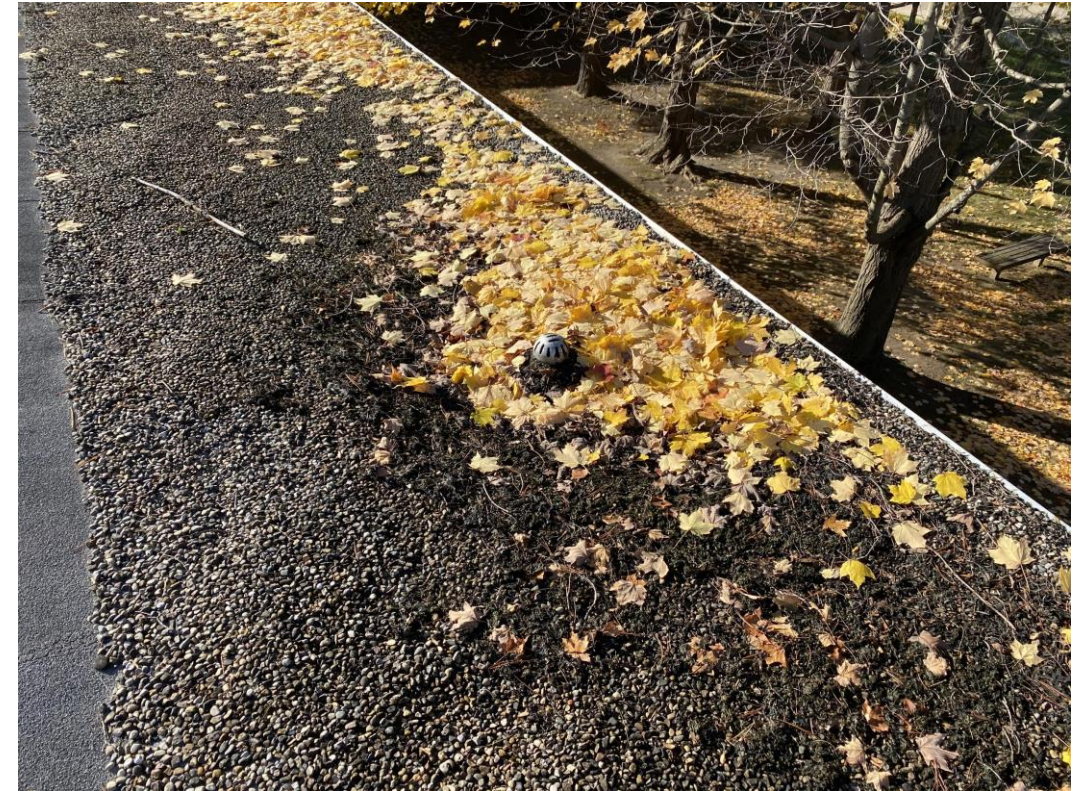
C11

SECTION #9



SECTION #9 OVERVIEW

PREVIOUS SEAM REPAIR



CLOGGED DRAIN

WET AREA IDENTIFIED DURING THERMAL IMAGING SCAN



INSPECTION  
REPORT 240

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C12

SECTION #10



SECTION #10 OVERVIEW



WET AREA IDENTIFIED



BLISTER FOUND

SURFACE OVERVIEW OF BLISTER



CLOGGED DRAIN



INSULATION MOLE RUN DUE TO IMPROPER INSTALLATION OF INSULATION. THE REASON THIS OCCURS IS BECAUSE THE INSULATION BOARDS WERE NOT STAGGERED PER NRCA GUIDELINES



INSPECTION REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C13

SECTION #11



SECTION #11 OVERVIEW

CLOGGED DRAIN



POOR DETAILSHIP ON THE EXPANSION JOINT

WET AREA IDENTIFIED



INSPECTION  
REPORT 242

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C14

SECTION #12



SECTION #12 OVERVIEW

FLASHING DETAIL OVERVIEW



PREVIOUS REPAIR AREA WAS ALSO IDENTIFIED AS WET

LOOSE FLASHING



INSPECTION  
REPORT 243

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C15

SECTION #13



SECTION #13 OVERVIEW AND WET AREA THAT WAS FOUND



WET AREA THAT WAS IDENTIFIED

SECTION #13 IS VERY CONGESTED WITH UNITS AND PENETRATIONS



ANOTHER AREA THAT WAS FOUND TO BE WET



INSPECTION REPORT 244

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

CONDITIONS

SHEET NO.

C16



### ROOF SUMMARY:

DURING THE MONTHS OF OCTOBER AND NOVEMBER VISUAL AND THERMAL MOISTURE SCAN INSPECTIONS WERE COMPLETED ON THE STEM ACADEMY ROOF SECTIONS.

THE INSPECTIONS FOUND THAT 5% OF THE ROOF SECTIONS WERE IN GREAT CONDITION AND UNDER WARRANTY, 75% IN FAIR CONDITION, WITH 20% BEING FAILED. WHILE THE MAJORITY OF THE ROOFING AREA IS IN FAIR CONDITION CURRENTLY, THEY ARE STARTING TO SHOW SIGNS OF AGING. THERE ARE 2 ROOF SECTIONS THAT ARE FAILED DUE TO A LARGE AMOUNT OF PONDING WATER AND WET / DAMAGED INSULATION THAT HAVE COMPROMISED THE WATER PROOFING INTEGRITY OF EACH OF THE SECTIONS.

THE MAJORITY OF THE ROOFING SYSTEMS CONSIST OF A HOT APPLIED MODIFIED BITUMEN ROOFING SYSTEM WITH A FLOOD AND GRAVEL SURFACING. THERE ARE ALSO MULTIPLE SECTIONS THAT HAS A MINERAL CAP SHEET.

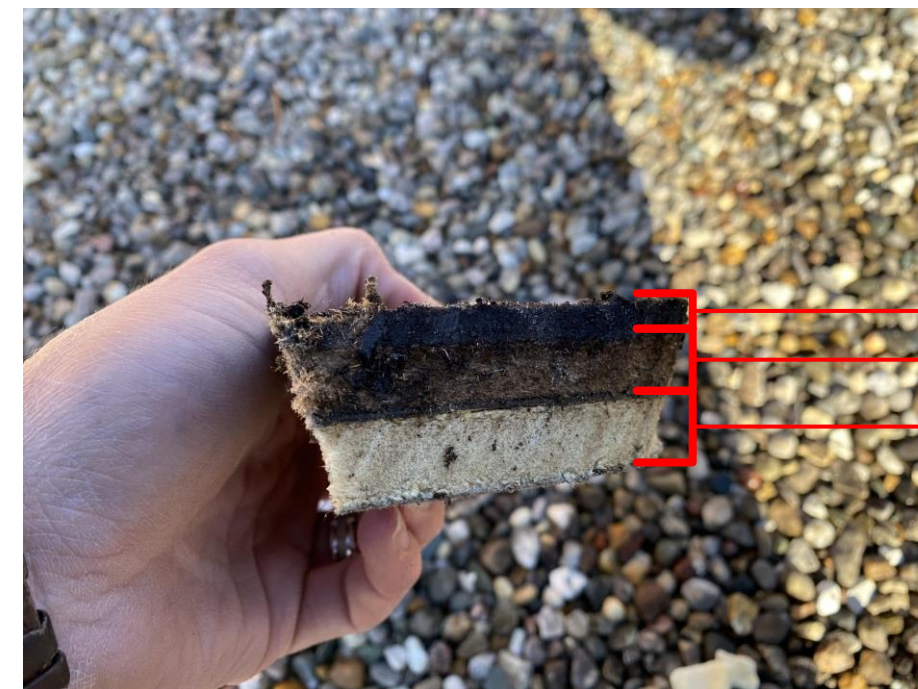
BASE ON THE INSPECTIONS, IT WOULD BE SAFE TO ASSUME THAT EACH OF THESE ROOFING SYSTEMS BE BETWEEN 20-30 YEARS OLD. BASED ON HISTORICAL DATA OF THESE TYPES OF ROOFING SYSTEMS, THE AVERAGE LIFE EXPECTANCY OF THESE ROOFING SYSTEMS ARE BETWEEN 25-30 YEARS. BECAUSE OF THE REDUNDANT NATURE OF THE MEMBRANE SYSTEM THEY HOLD UP BETTER TO PONDING WATER ALONG WITH UV DEGRADATION WHICH IS A LEADING CAUSE FOR ROOF FAILURES. THE GRAVEL AND MINERAL SURFACING ALSO HELPS AGAINST FOOT TRAFFIC, AND THE ASPHALT ADHESIVE THAT IS USED ALSO PROVIDES A COUPLE ADDED LAYERS OF WATERPROOFING.

RECOMENDATIONS FOR THE FACILITY SHOULD ALSO TAKE INTO CONSIDERING BUILDING CODE. IF THE EXISTING ROOF SYSTEMS ARE FULLY TORN OFF, THE NEW ROOF SYSTEM MUST BE BROUGHT UP TO CURRENT BUILDING AND ENERGY CODE. THIS WOULD NECESSITATE ADDING A SIGNIFICANT AMOUNT OF INSULATION, WHICH IS A CONCERN WITH THE LOWER FLASHING HEIGHTS, TAPERED INSULATION TO HELP PROVIDE DRAINAGE, AND ADDING HEIGHT TO THE PERIMETER EDGE. ALL OF THE AFOREMENTIONED REASONS WOULD DRAMATICALLY INCREASE THE COST OF THE PROJECT WITH A RETURN ON INVESTMENT LONGER THAN THE PROJECTED LIFE CYCLE OF THE NEW ROOF.

FURTER INFORMATION IS NECESSARY FROM THE DISTRICT BEFORE WE CAN MAKE THE FINAL RECOMMENDATIONS ON PRIORITY AND SOLUTION

CORE DATA:	SECTION #4
DECK:	METAL
INSULATION:	2-LAYERS OF 1.5" POLYISOCYANURATE
RECOVERY BOARD:	WOOD FIBER
MEMBRANE:	2-PLY MODIFIED BITUMEN
ADHESIVE:	HOT ASPHALT
SURFACING:	FLOOD AND GRAVEL

CORE DATA:	SECTION #3
DECK:	WOOD
INSULATION:	1-LAYER OF 2" POLYISOCYANURATE 1-LAYER OF 1" POLYISOCYANURATE (PROBABLY TAPERED)
RECOVERY BOARD:	WOOD FIBER
MEMBRANE:	2-PLY MODIFIED BITUMEN
ADHESIVE:	HOT ASPHALT
SURFACING:	FLOOD AND GRAVEL



MEMBRANE  
WOOD FIBER  
INSULATION

INSPECTION REPORT #45

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:  
**ROOF SUMMARY**

SHEET NO.  
**R1**



INSPECTION  
REPORT 246





COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

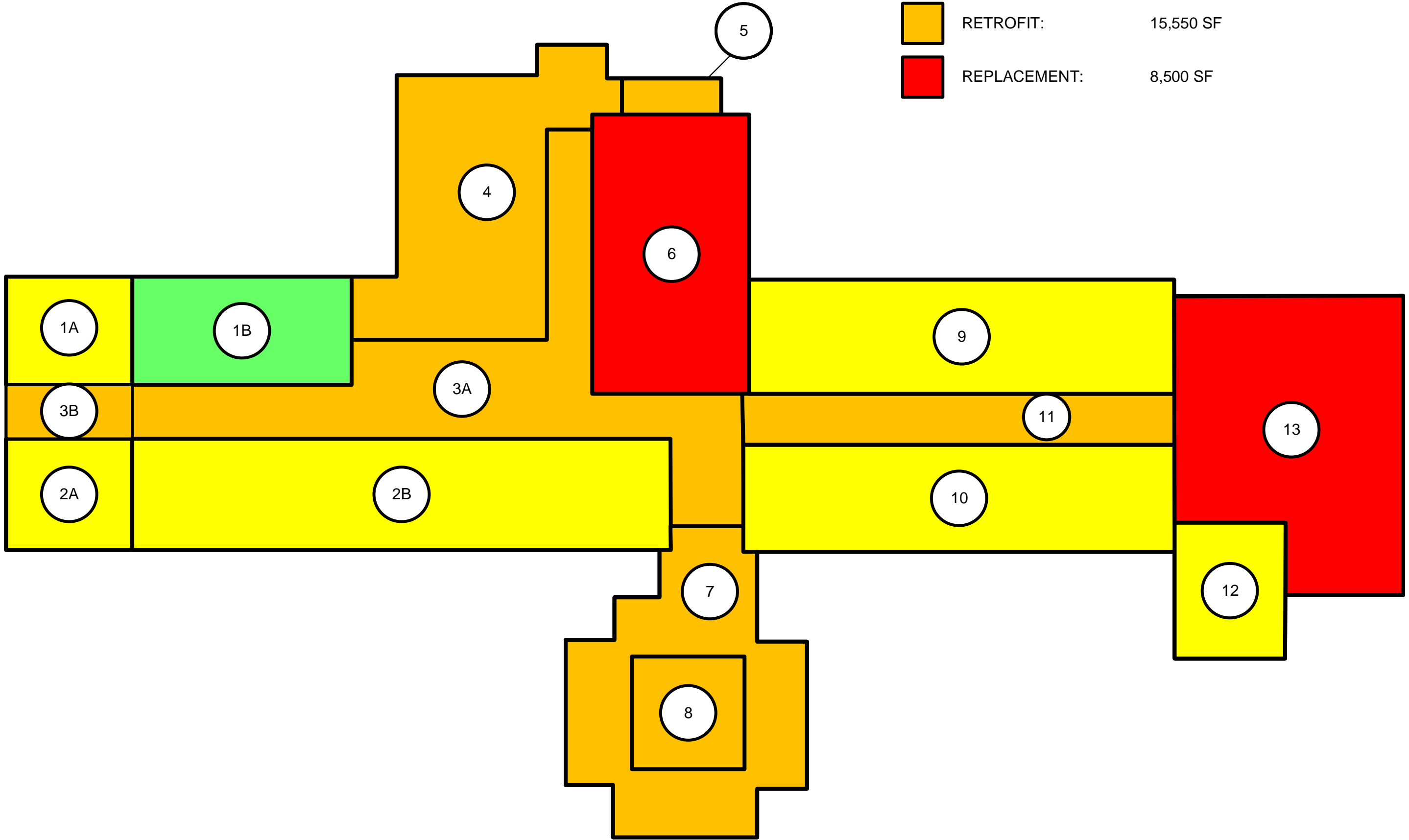
SHEET TITLE:

**PRIORITY  
SUMMARY**

SHEET NO.

**P1**

	UNDER WARRANTY:	2,000 SF
	RESTORATION:	15,700 SF
	RETROFIT:	15,550 SF
	REPLACEMENT:	8,500 SF



EXISTING ROOFING SYSTEM:



SOLUTION OPTIONS:

RESTORATION:

- 1.) ADDING ADDITIONAL WATERPROOFING LAYERS OVER THE EXISTING 250 MILS. TOTAL SYSTEM THICKNESS WOULD BE 350 MILS.
- 2.) QUICKER INSTALL TIME
- 3.) SAVE UNNEEDED WASTE FROM GOING TO LANDFILL
- 4.) NO NEED TO RE-DESIGN STRUCTURE
- 5.) 20-YEAR WARRANTY WITH EXTENSIONS AVAILABLE AFTER WARRANTY EXPIRES.
- 6.) **FOREVER ROOFING SYSTEM**

NEW ROOFING SYSTEM:



EXISTING ROOFING SYSTEM:



RETROFIT:

- 1.) NO TEAR-OFF
- 2.) QUICKER INSTALL TIME
- 3.) SAVE UNNEEDED WASTE FROM GOING TO LANDFILL
- 4.) NO NEED TO RE-DESIGN STRUCTURE DUE TO REMOVING GRAVEL FIRST
- 5.) 30-YEAR WARRANTY
- 6.) **250 – 300 MILS OF WATERPROOFING**

NEW ROOFING SYSTEM:



EXISTING ROOFING SYSTEM:



REPLACEMENT:

- 1.) MULTI-PLY HIGH-PERFORMANCE ROOFING SYSTEM
- 2.) MINERAL SURFACING
- 3.) 4 LAYERS OF WATERPROOFING – 2-PLY + ADHESIVE
- 4.) REDESIGN OF POOR INITIAL DESIGN OR FAILURE
- 5.) 30-YEAR WARRANTY
- 6.) **250 – 300 MILS OF WATERPROOFING**

NEW ROOFING SYSTEM:



INSPECTION  
REPORT

COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048

SHEET TITLE:

**SOLUTION**

SHEET NO.

**S1**

**BUDGETS:**



**INSPECTION  
REPORT**

**COMSTOCK PUBLIC SCHOOLS  
STEM ACADEMY  
175 HUNT ST.  
KALAMAZOO, MI 49048**

**SHEET TITLE:**

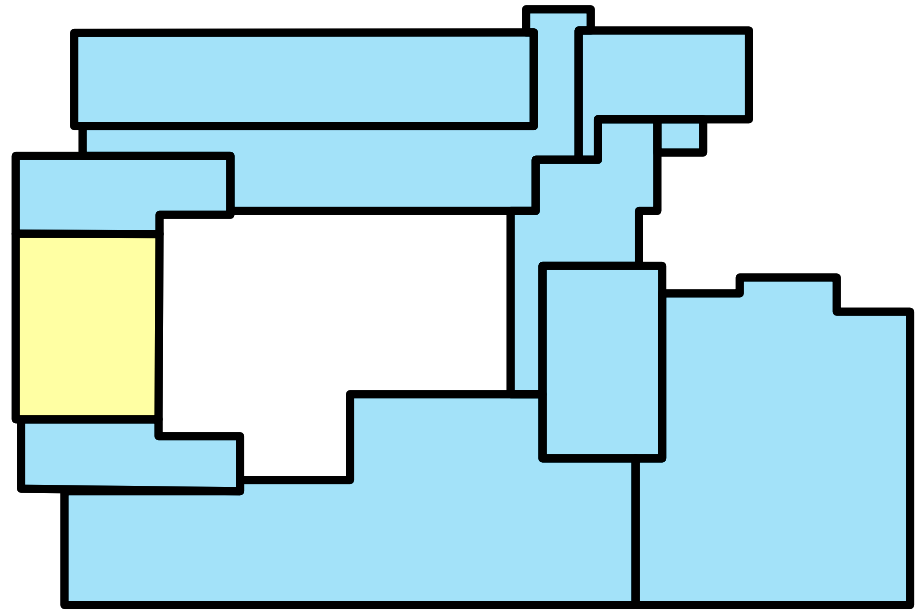
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**SHEET NO.**

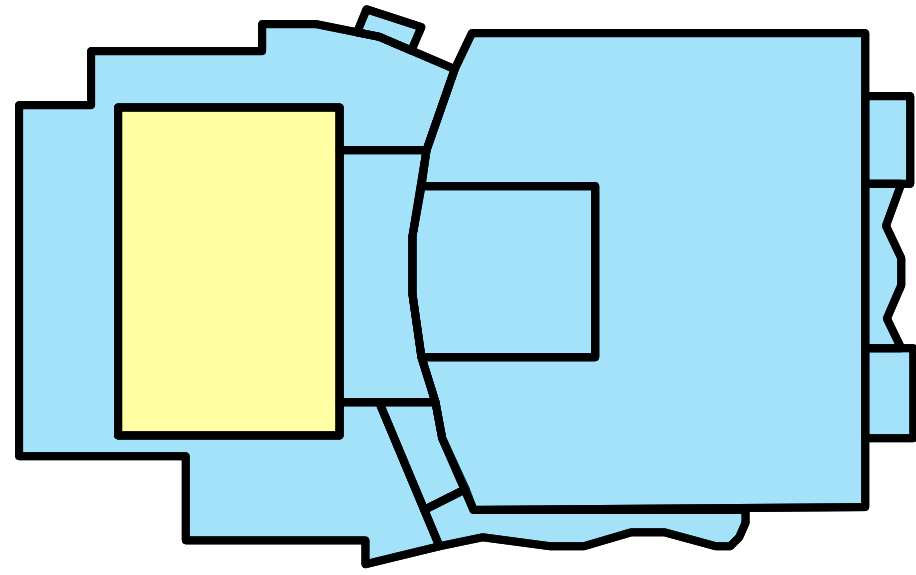
**B1**

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT

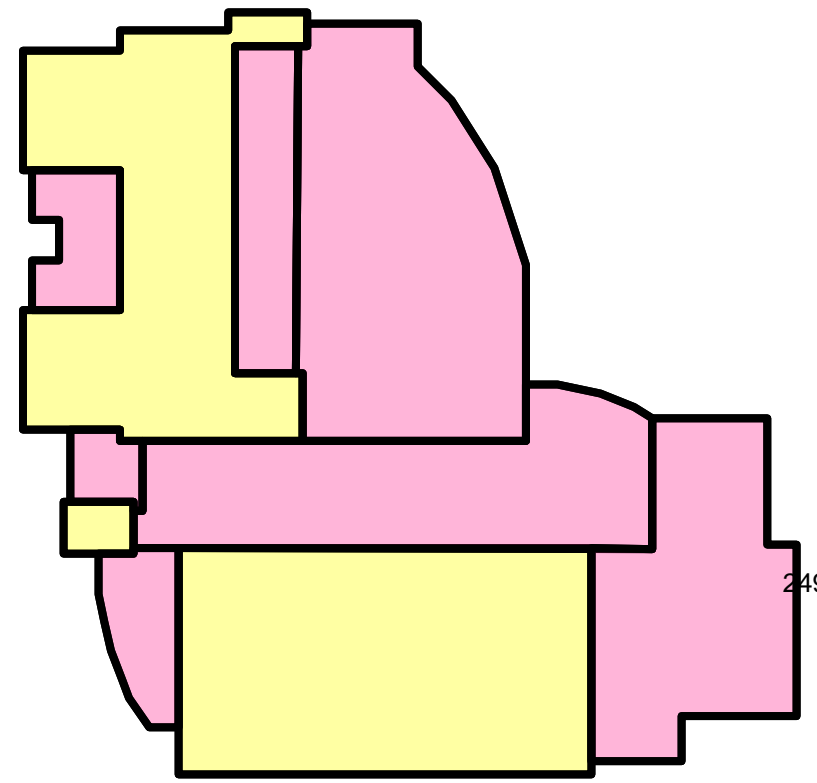
## HAZEL PARK PUBLIC SCHOOL ROOFING SYSTEM TYPE



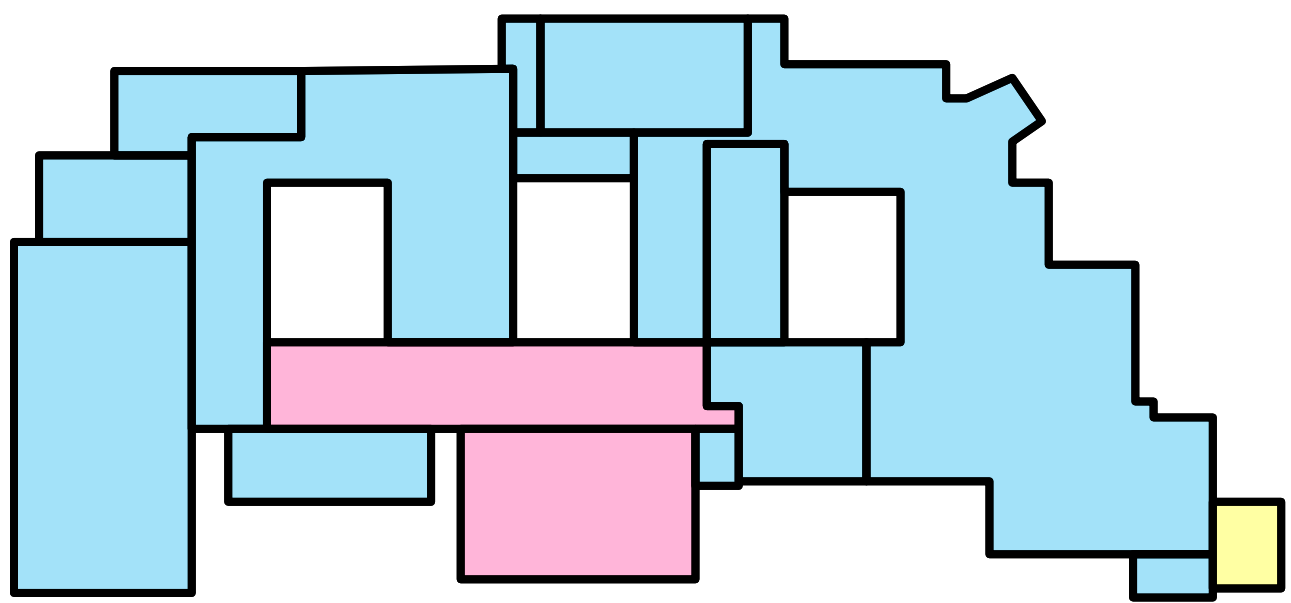
**HOOVER ELEM.**



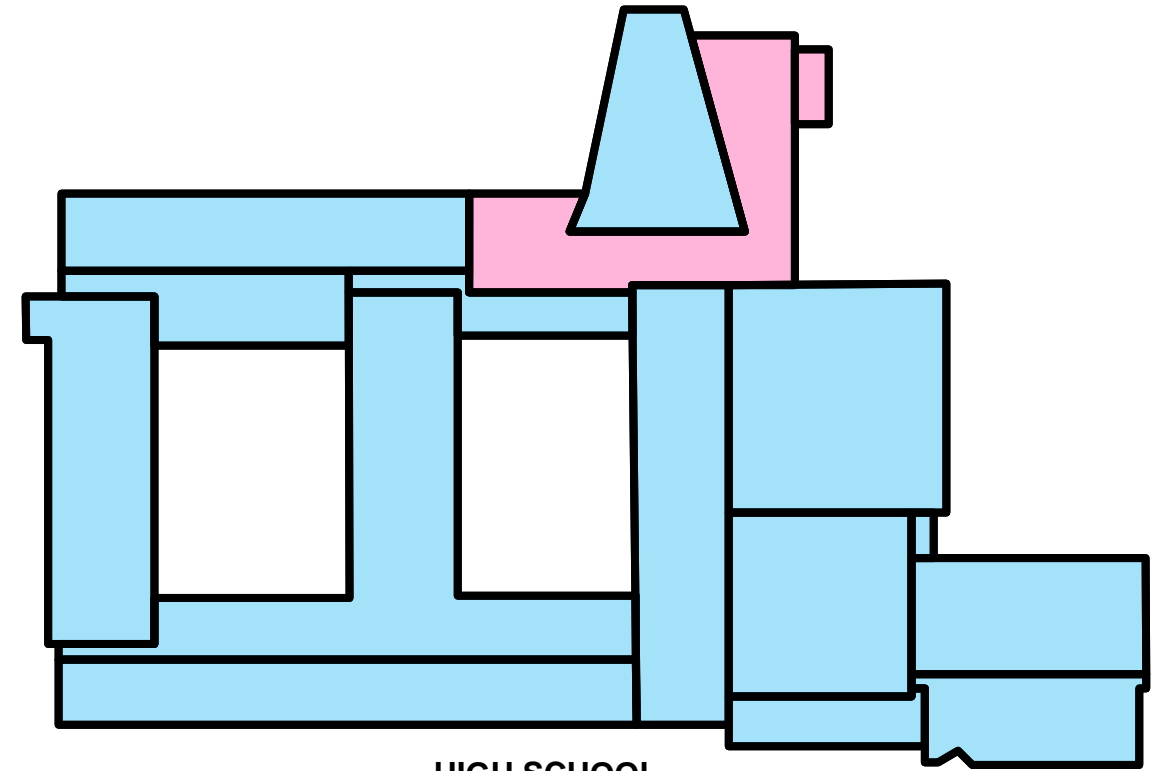
**UNITED OAKS**



**HP JUNIOR HIGH**



**WEBB ELEM.**



**HIGH SCHOOL**

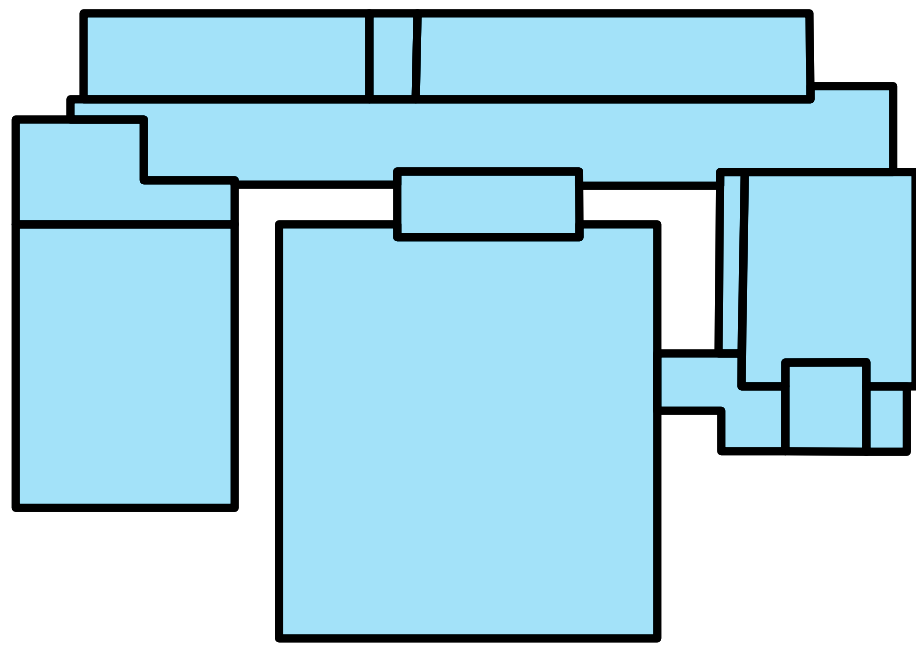


**HAZEL PARK  
SCHOOLS**

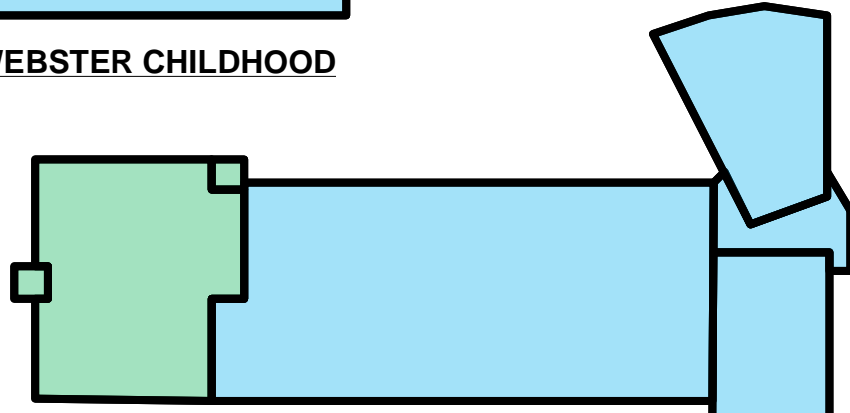
*Today's Learners, Tomorrow's Leaders*

# HAZEL PARK PUBLIC SCHOOL ROOFING SYSTEM TYPE

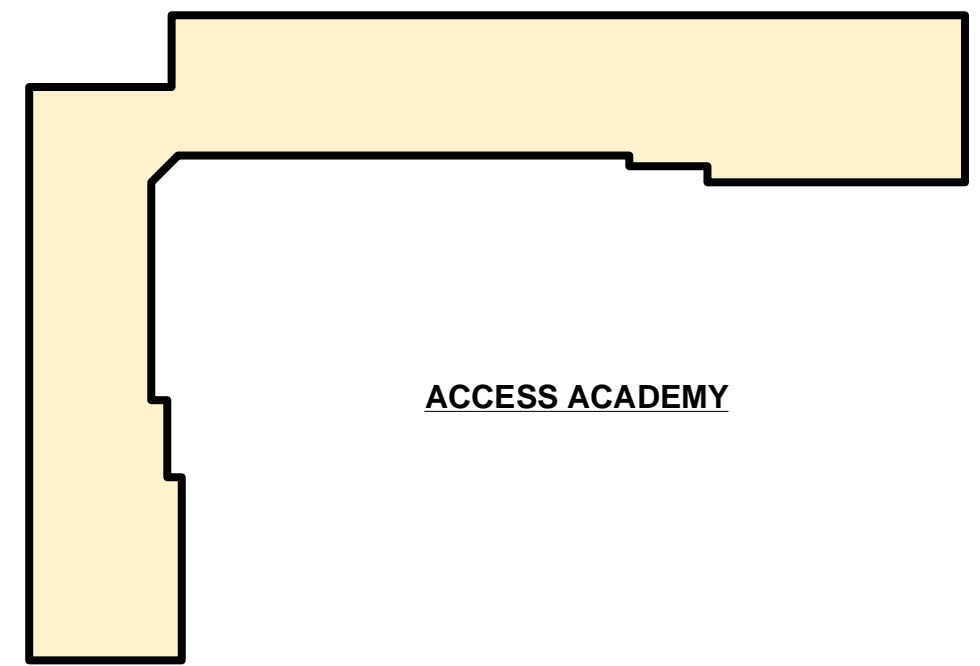
- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT



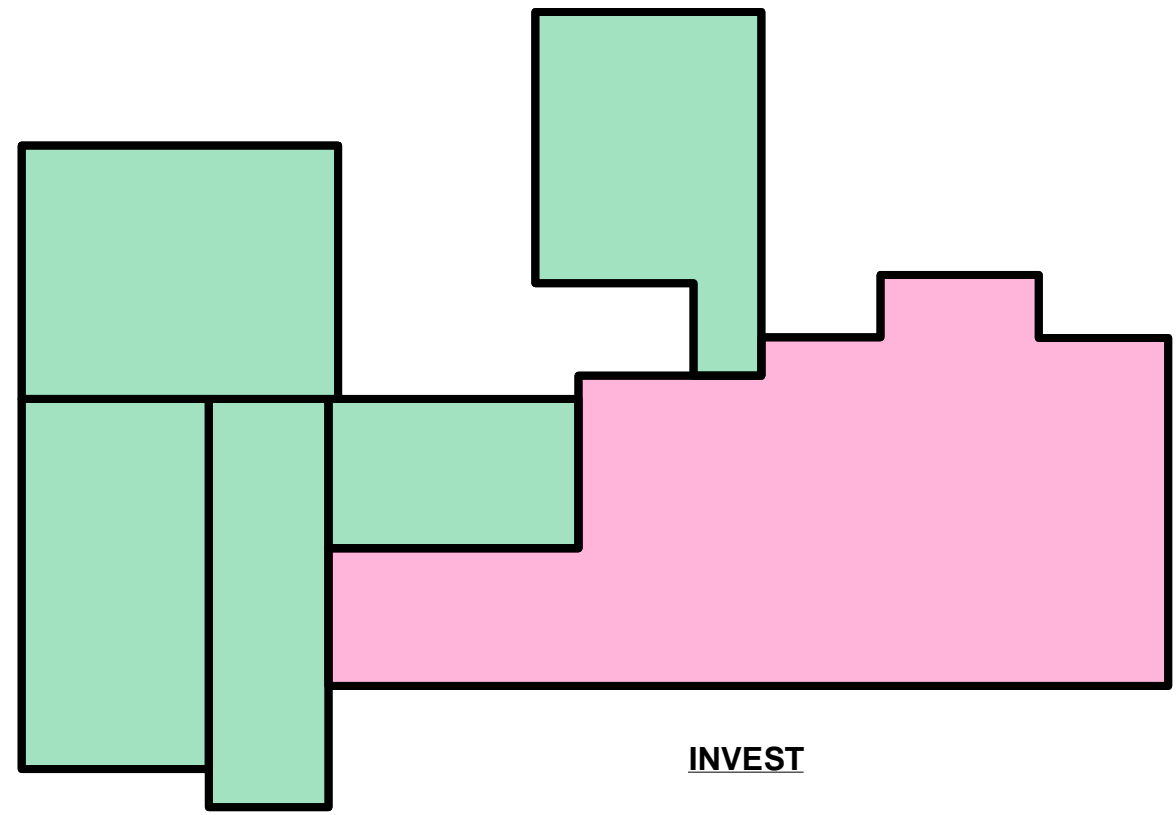
WEBSTER CHILDHOOD



ADVANTAGE



ACCESS ACADEMY



INVEST



**HAZEL PARK  
SCHOOLS**

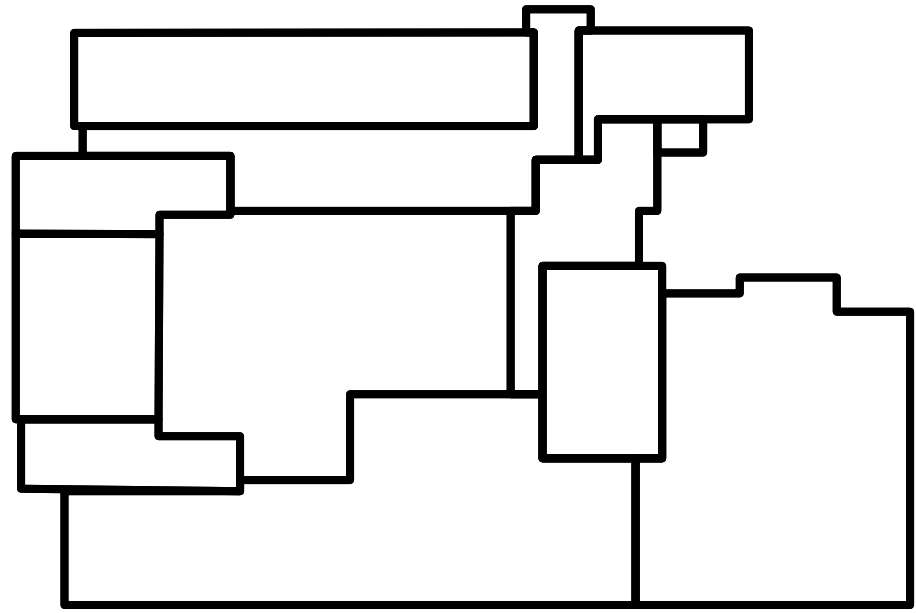
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# HAZEL PARK PUBLIC SCHOOL ROOF PRIORITY LIST

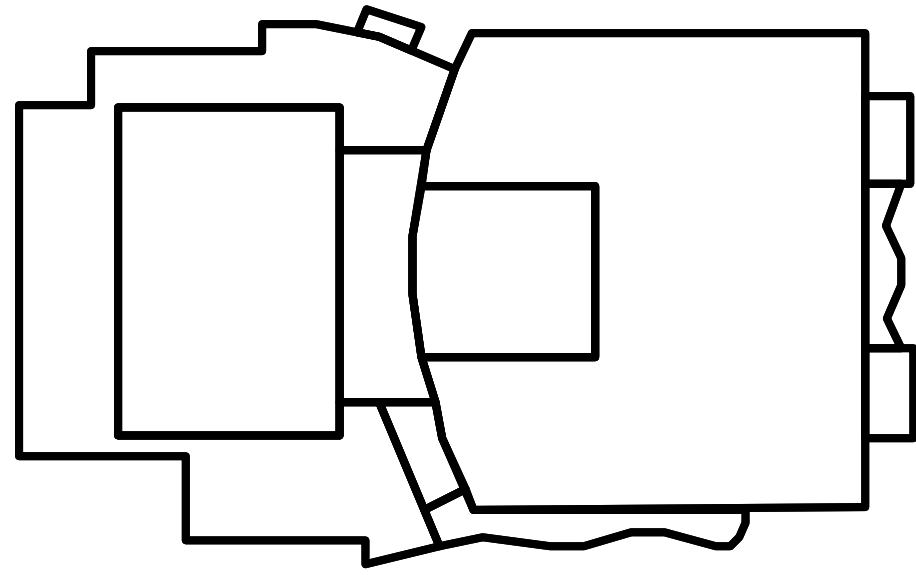
Priority 1  
1-3 Years

Priority 2  
3-6 Years

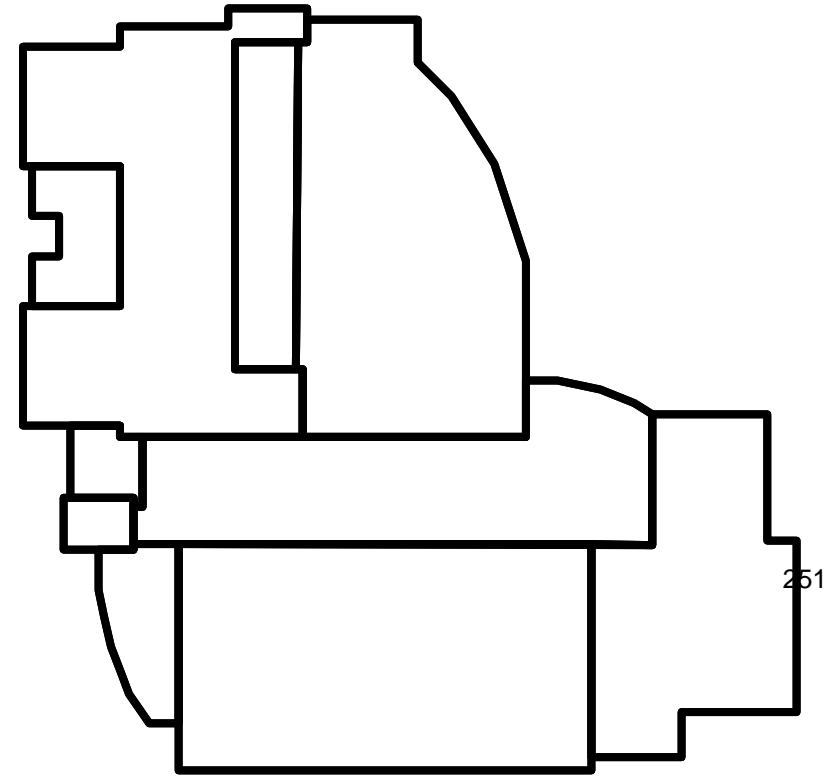
Priority 3  
7 Years +



HOOVER ELEM.

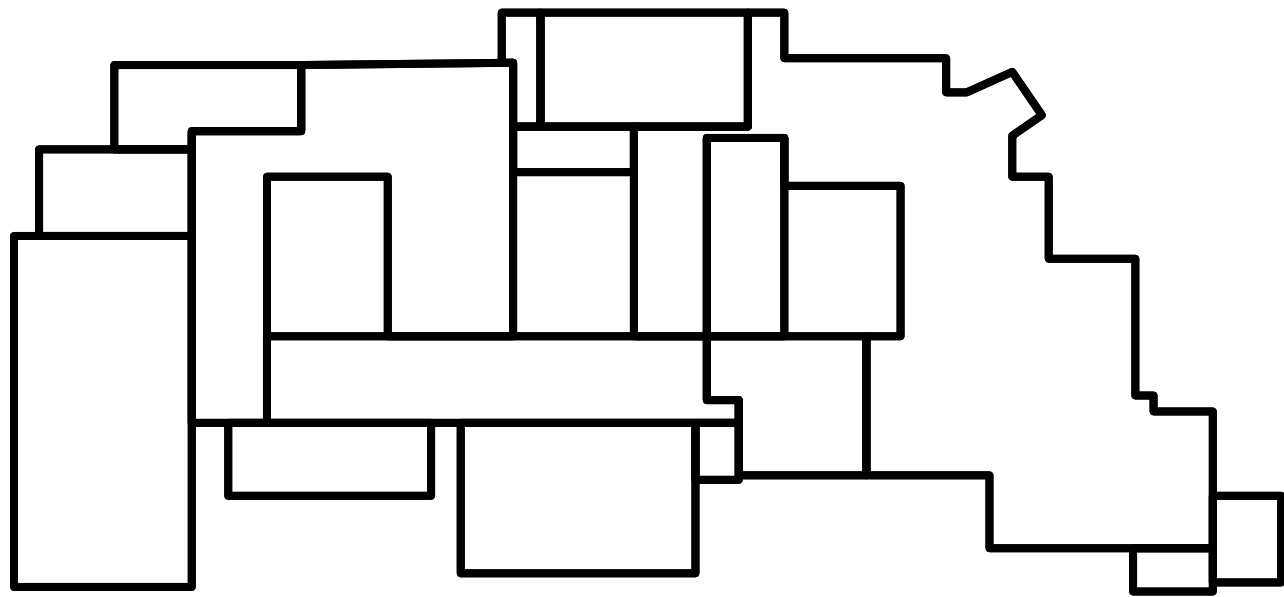


UNITED OAKS

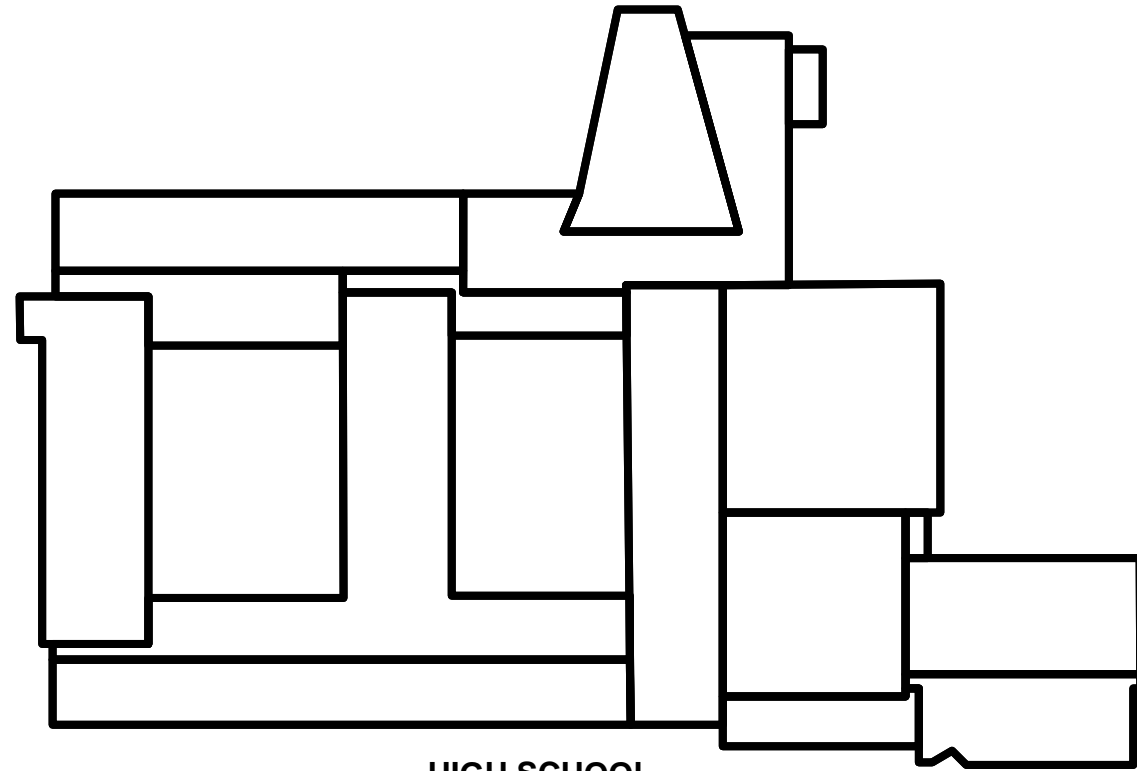


HP JUNIOR HIGH

251



WEBB ELEM.



HIGH SCHOOL

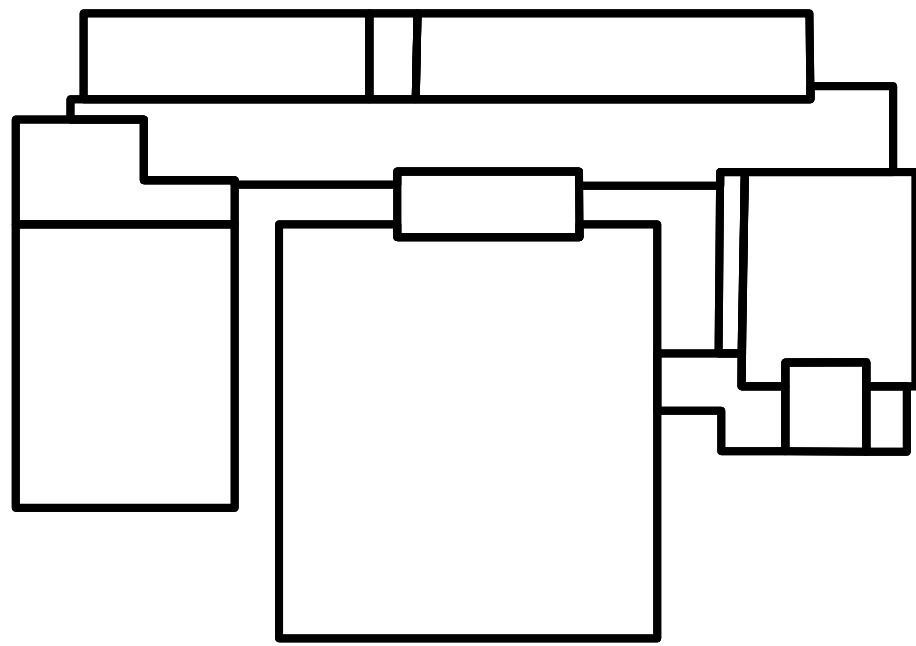


**HAZEL PARK  
SCHOOLS**

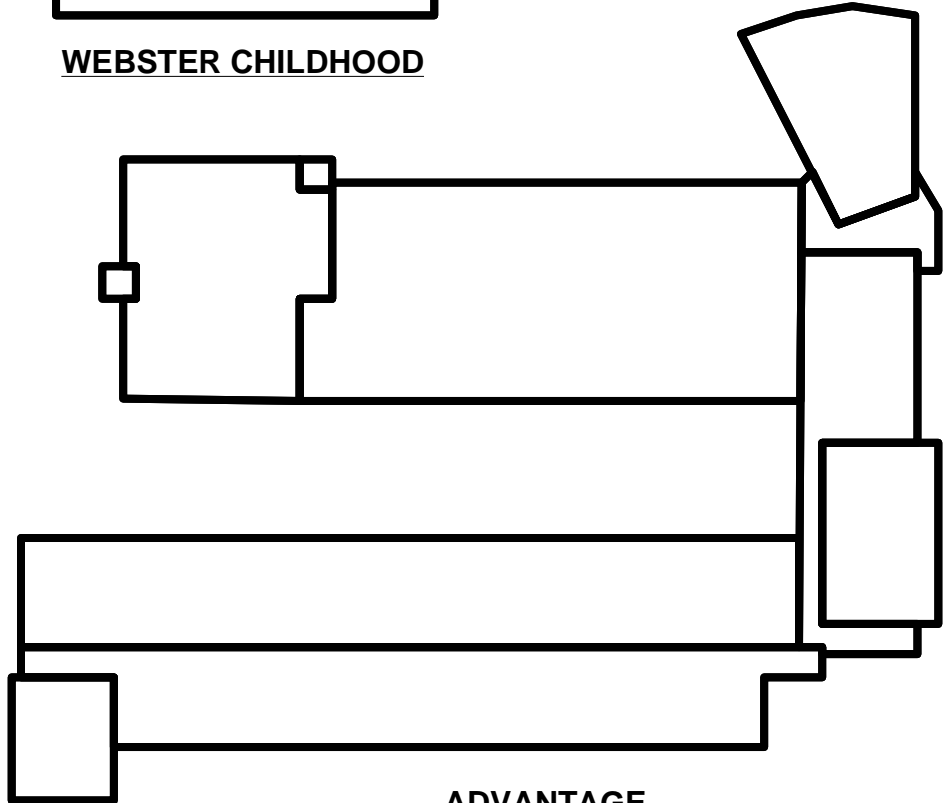
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# HAZEL PARK PUBLIC SCHOOL ROOFING SYSTEM TYPE

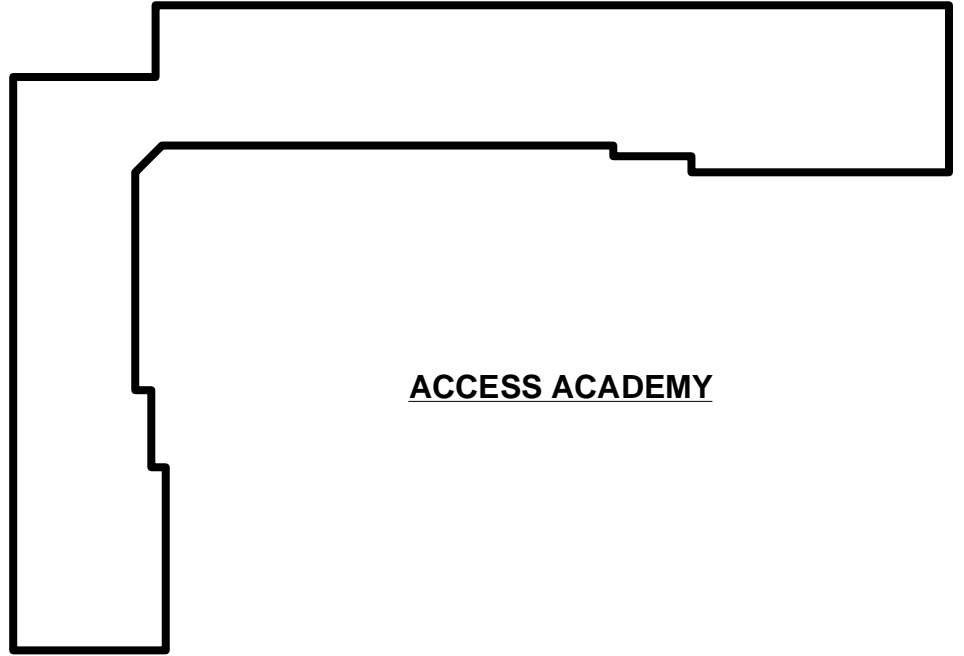
- Priority 1  
1-3 Years
- Priority 2  
3-6 Years
- Priority 3  
7 Years +



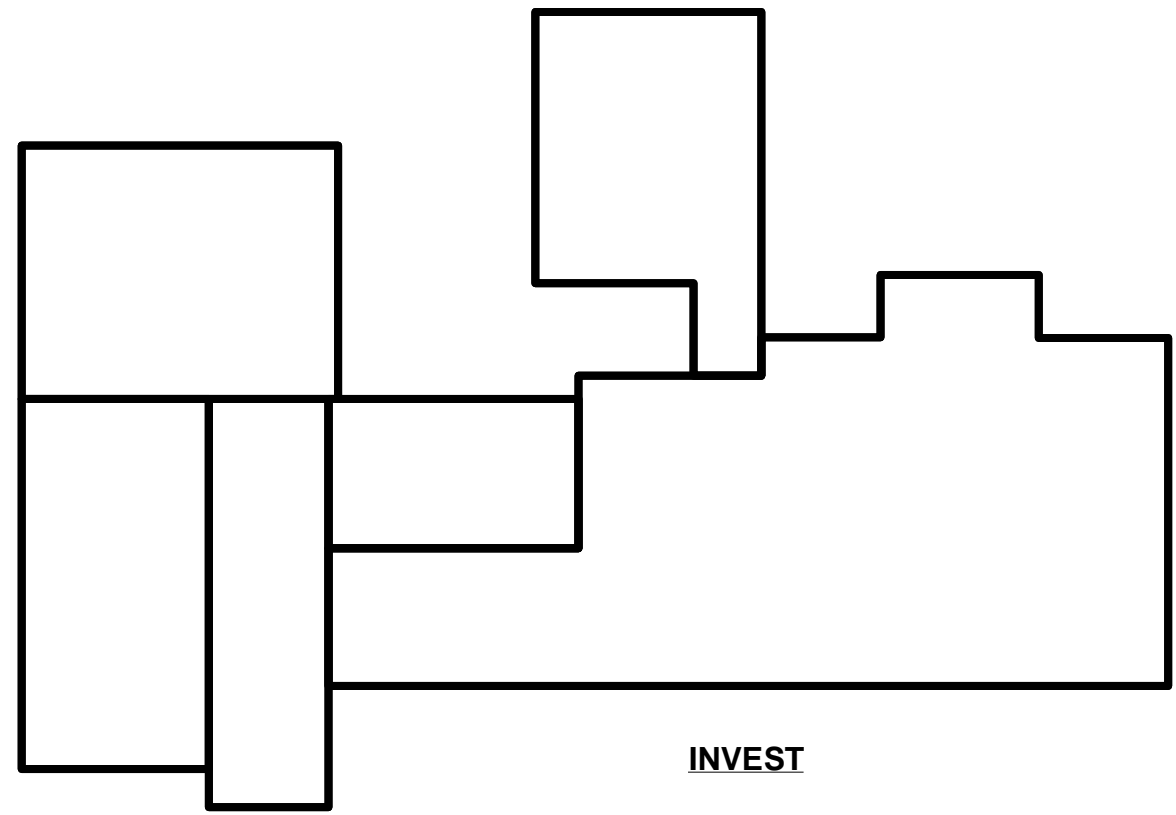
WEBSTER CHILDHOOD



ADVANTAGE



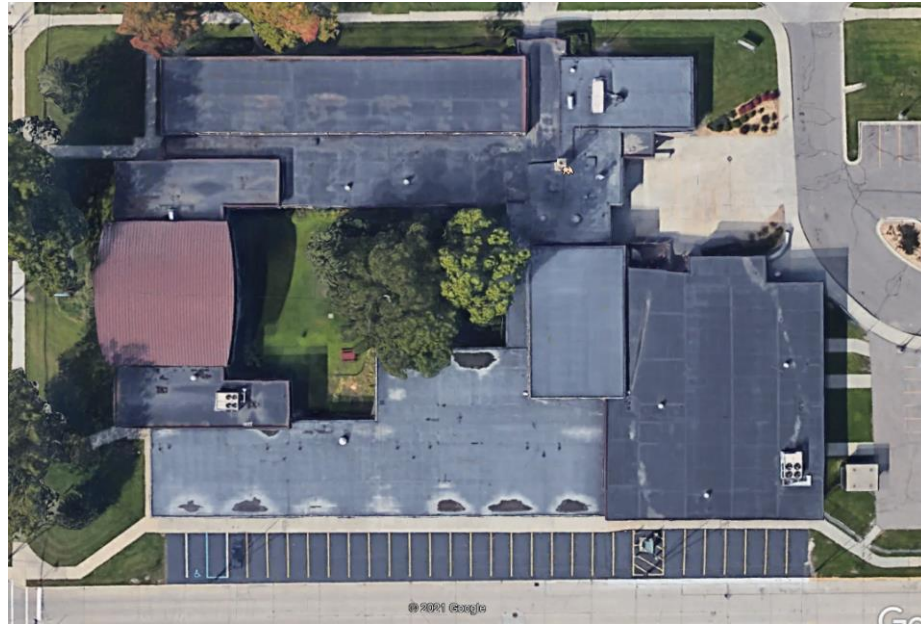
ACCESS ACADEMY



INVEST



# HOOVER ELEMENTARY

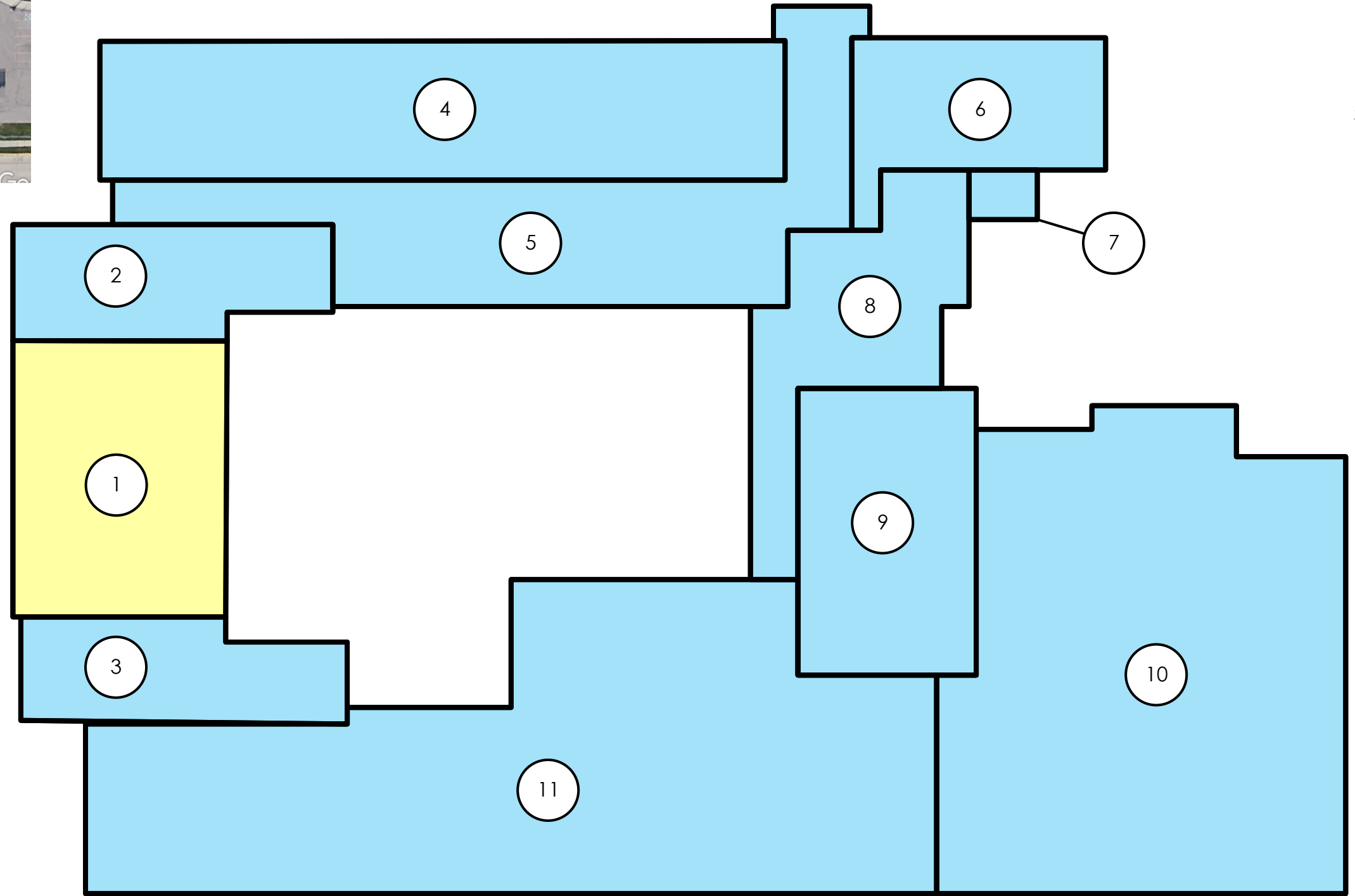


SECTION #1:  
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SECTION #3:  
SECTION #4  
SECTION #5

SECTION #6:  
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SECTION #8:  
SECTION #9:  
SECTION #10:

SECTION #11:

SQUARE FOOTAGE:



EPDM

BALLASTED

TPO / PVC

METAL

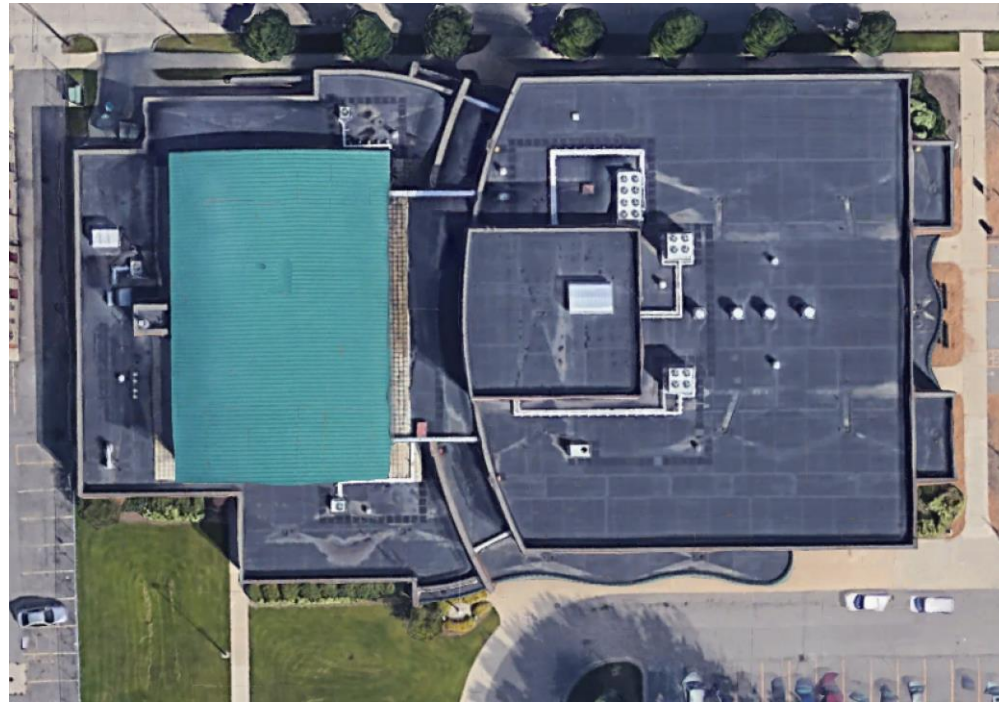
MOD BIT



**HAZEL PARK  
SCHOOLS**

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# UNITED OAKS ELEMENTARY

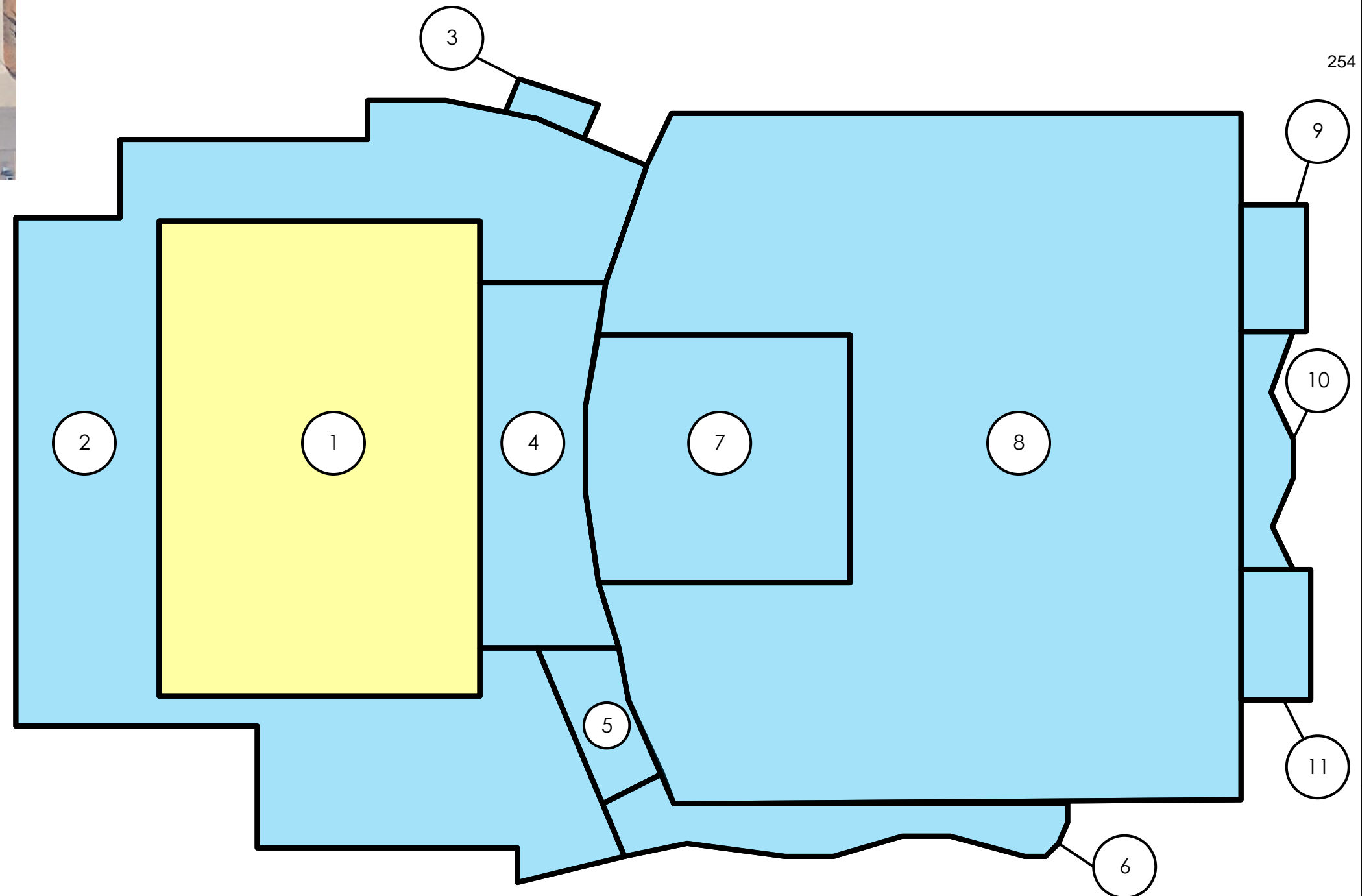


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SECTION #11:

SQUARE FOOTAGE:



EPDM

BALLASTED

TPO / PVC

METAL

MOD BIT



**HAZEL PARK  
SCHOOLS**

Today's Learners, Tomorrow's Leaders

# WEBB ELEMENTARY



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SECTION #5

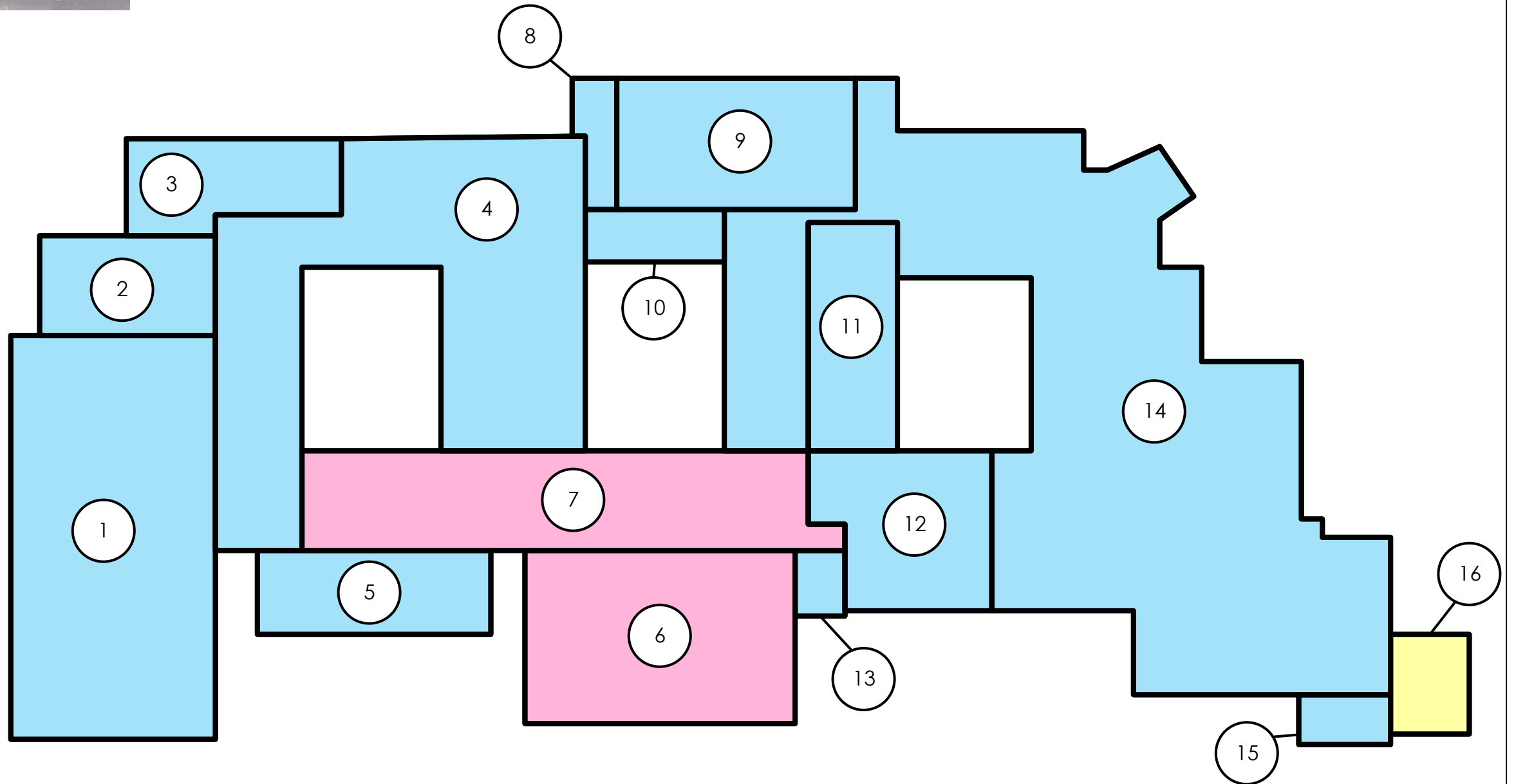
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SECTION #11:  
SECTION #12:  
SECTION #13:  
SECTION #14:  
SECTION #15:

SECTION #16:

## SQUARE FOOTAGE:

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT



Today's Learners, Tomorrow's Leaders

# HAZEL PARK JUNIOR HIGH

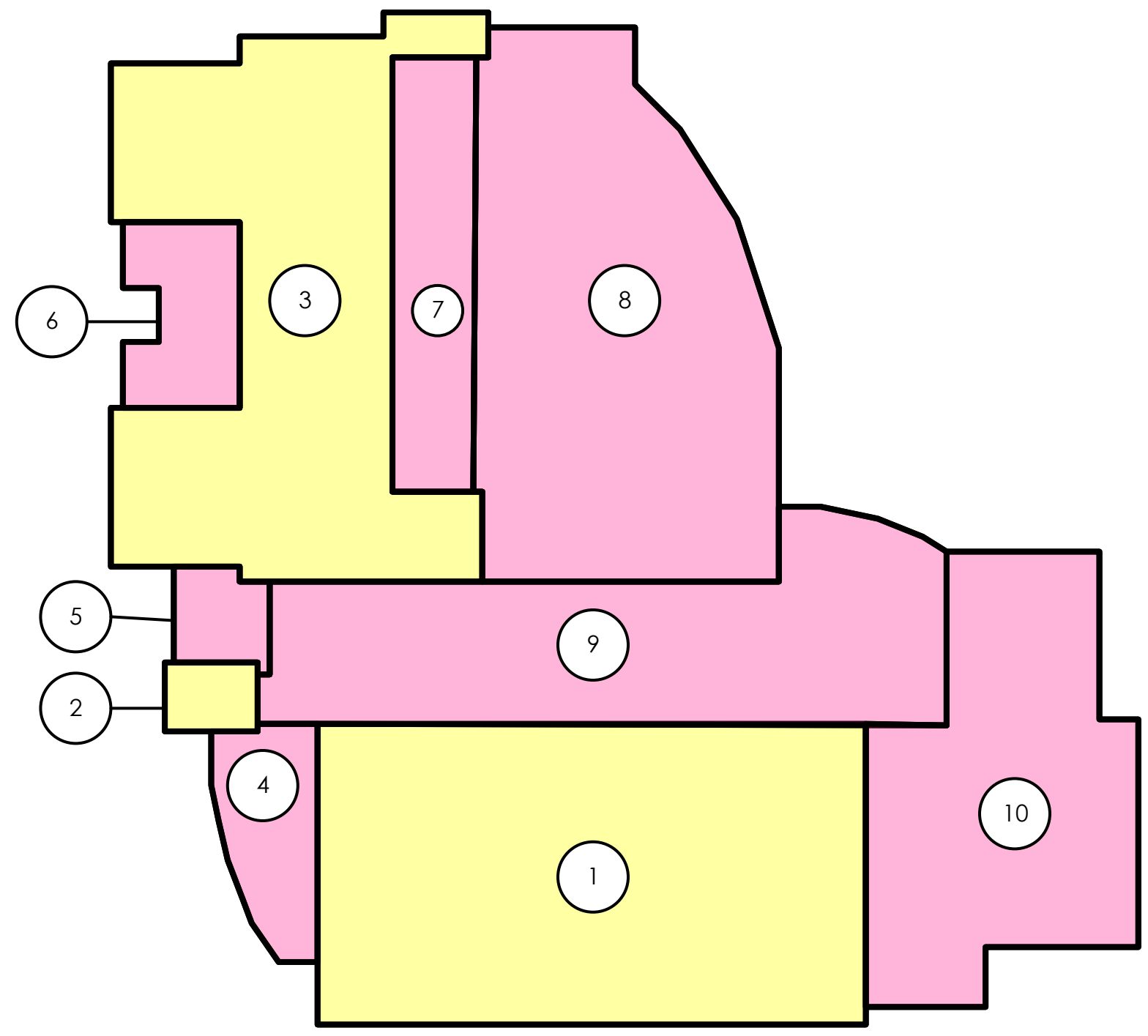


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SECTION #5

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SECTION #8:  
SECTION #9:  
SECTION #10:

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT



# HAZEL PARK HIGH SCHOOL



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SECTION #5

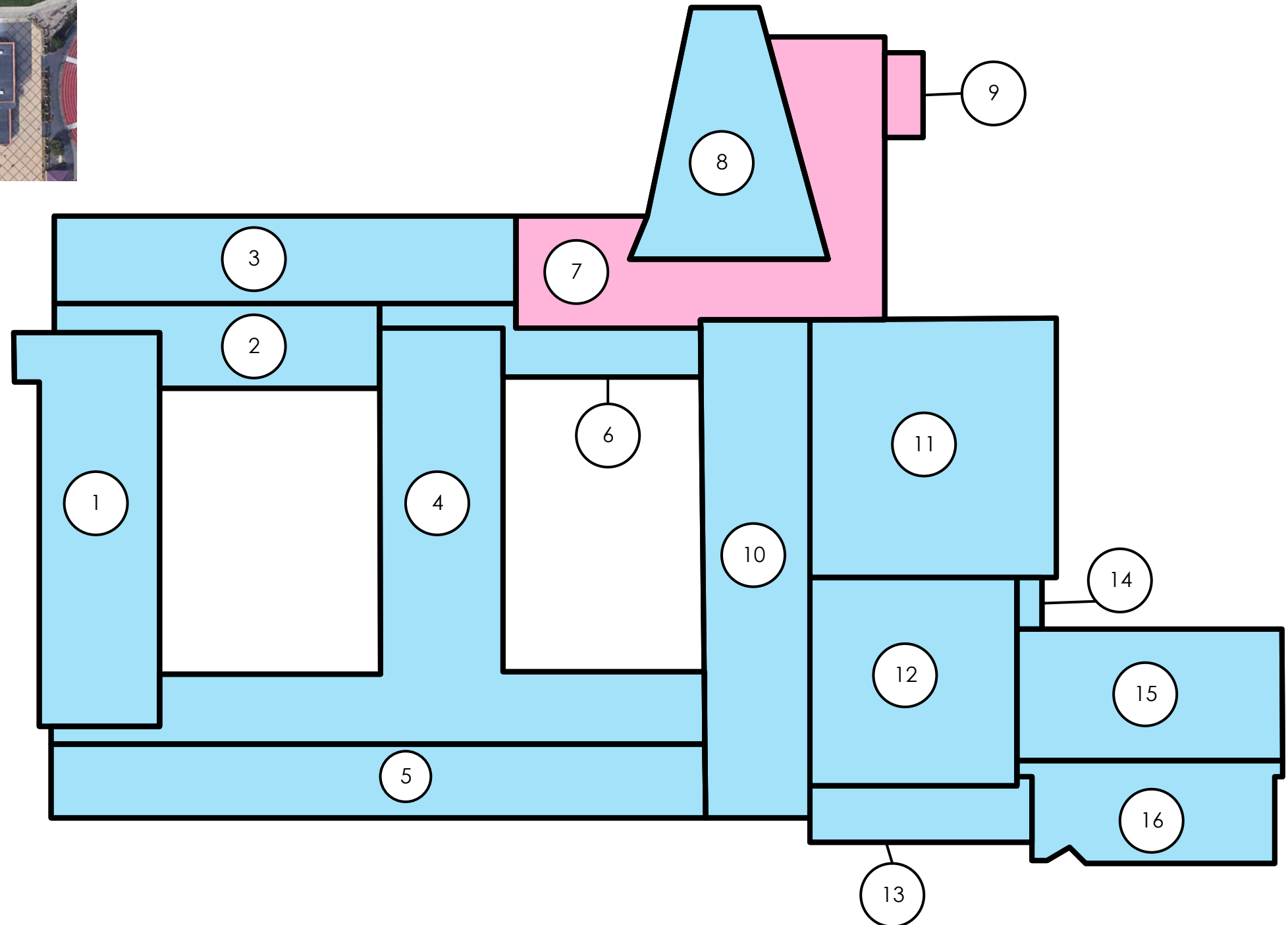
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SECTION #12:  
SECTION #13:  
SECTION #14:  
SECTION #15:

SECTION #16:

## SQUARE FOOTAGE:

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT



Today's Learners, Tomorrow's Leaders

# WEBSTER EARLY CHILDHOOD CENTER

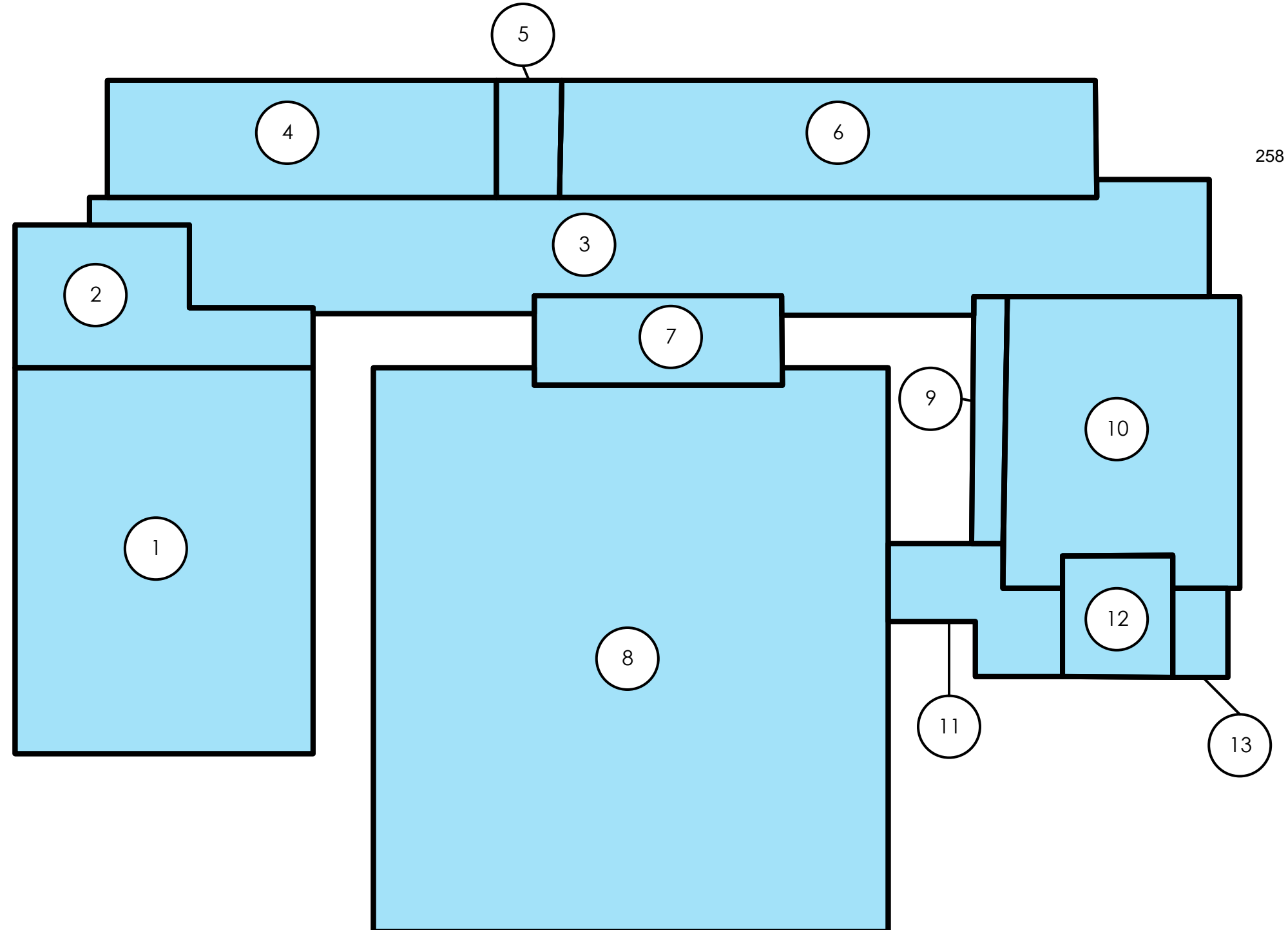


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SECTION #4  
SECTION #5

SECTION #6:  
SECTION #7:  
SECTION #8:  
SECTION #9:  
SECTION #10:

SECTION #11:  
SECTION #12:  
SECTION #13:

**SQUARE FOOTAGE:**



EPDM

BALLASTED

TPO / PVC

METAL

MOD BIT



**HAZEL PARK  
SCHOOLS**

*Today's Learners, Tomorrow's Leaders*

# EDISON SCHOOL

## SQUARE FOOTAGE:

SECTION #1:  
SECTION #2:  
SECTION #3:  
SECTION #4  
SECTION #5

SECTION #6:  
SECTION #7:  
SECTION #8:  
SECTION #9:  
SECTION #10:

SECTION #11:

EPDM

BALLASTED

TPO / PVC

METAL

MOD BIT



Today's Learners, Tomorrow's Leaders

# JARDON VOCATIONAL SCHOOL

## SQUARE FOOTAGE:

SECTION #1:  
SECTION #2:  
SECTION #3:  
SECTION #4  
SECTION #5

SECTION #6:  
SECTION #7:  
SECTION #8:  
SECTION #9:  
SECTION #10:

SECTION #11:



EPDM

BALLASTED

TPO / PVC

METAL

MOD BIT



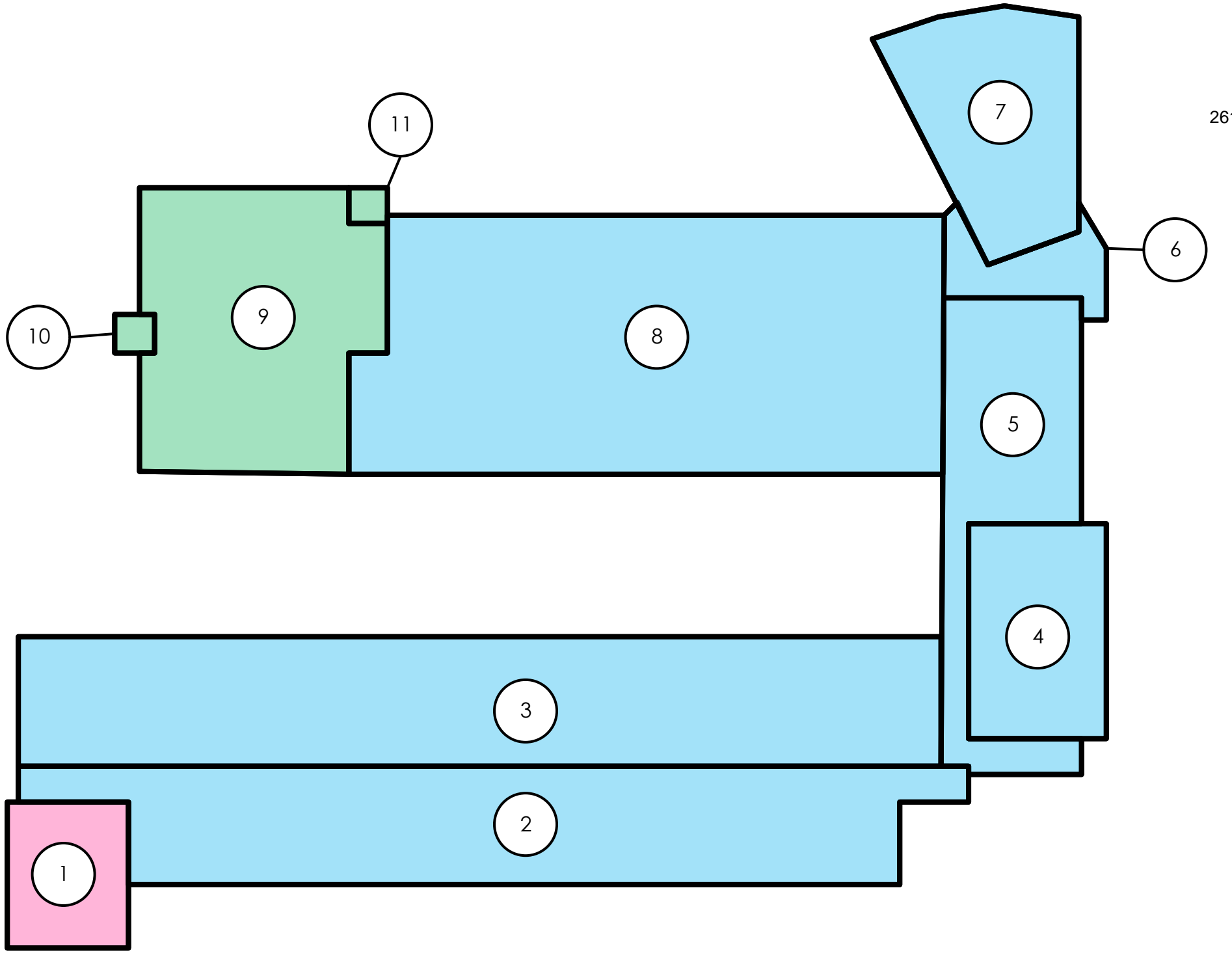
Today's Learners, Tomorrow's Leaders

# ADVANTAGE ALTERNATIVE SCHOOL



**SQUARE FOOTAGE:**

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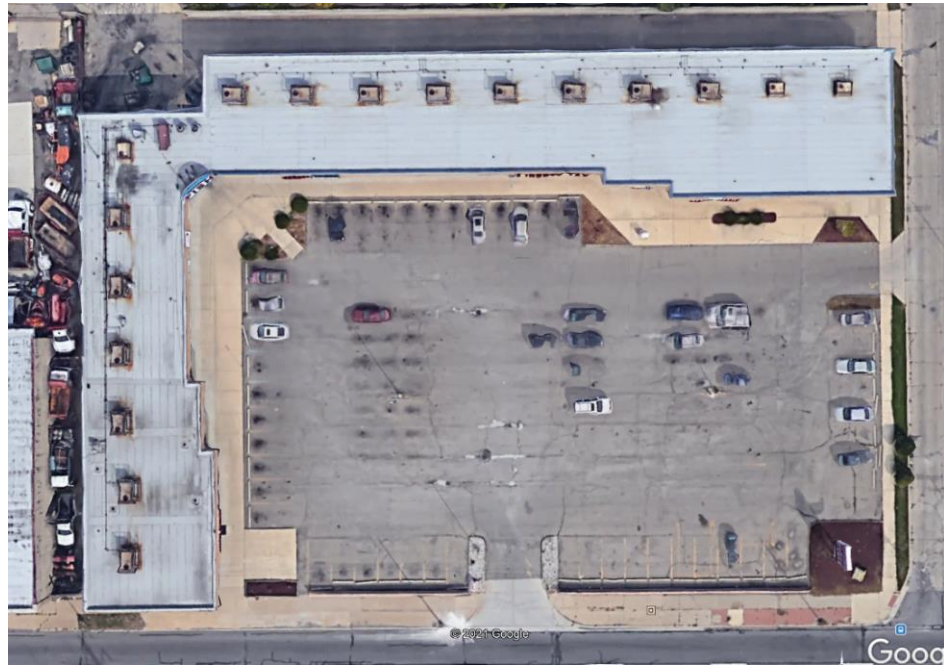


261

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT



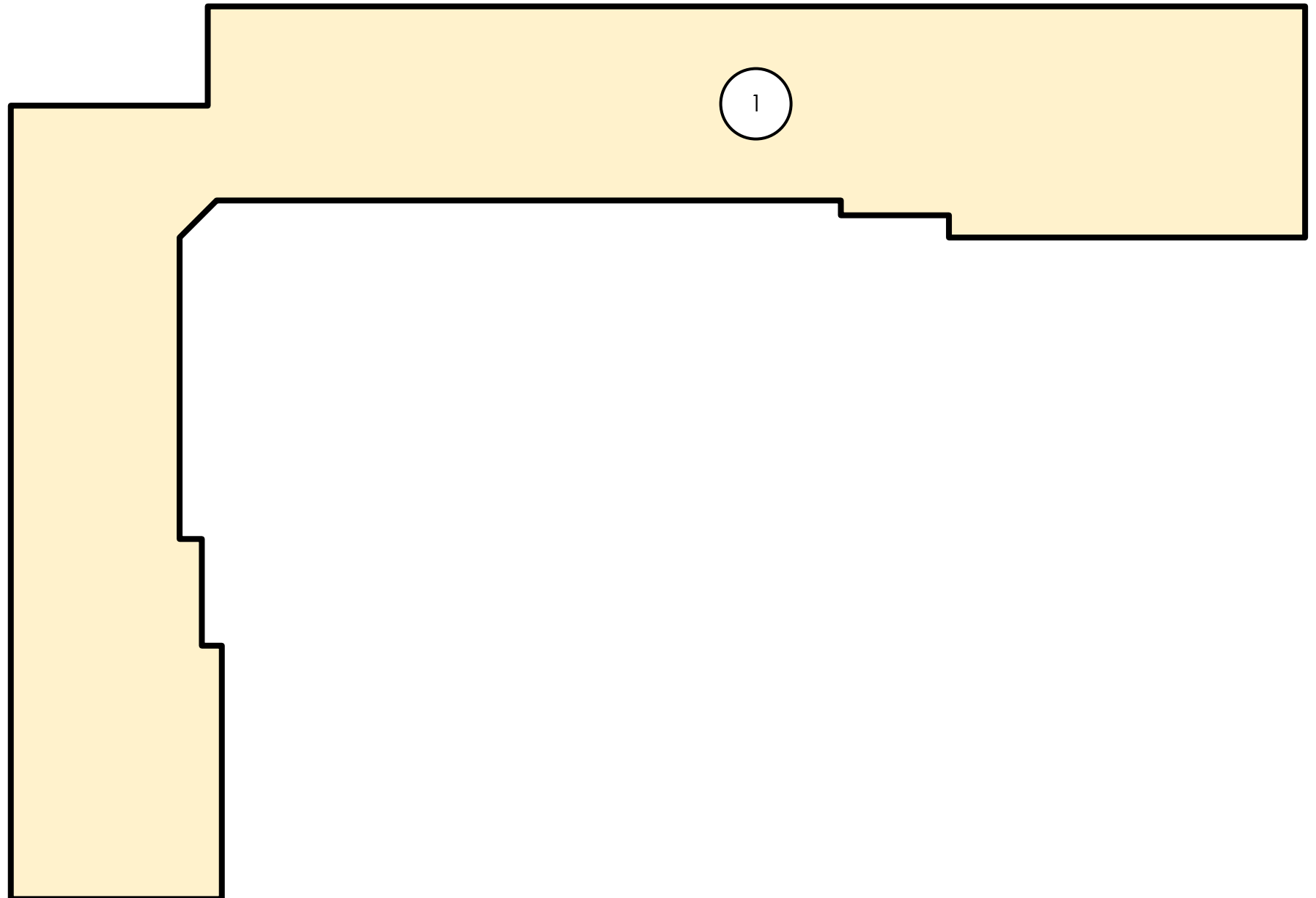
# ACCESS ACADEMY



SQUARE FOOTAGE:

SECTION #1:

262



EPDM

BALLASTED

TPO / PVC

METAL

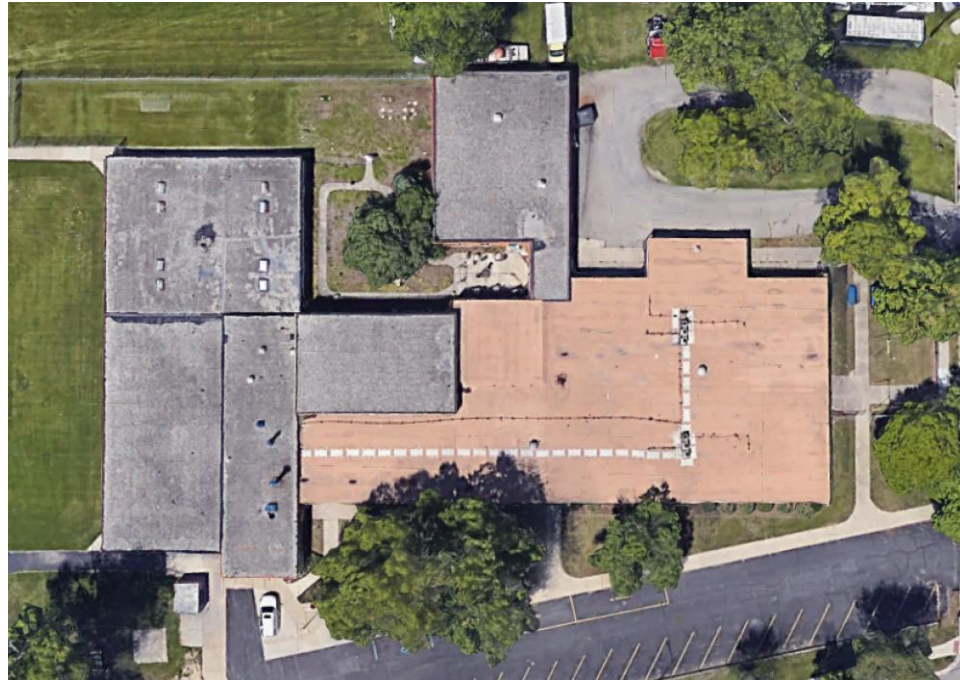
MOD BIT



HAZEL PARK  
SCHOOLS

Today's Learners, Tomorrow's Leaders

# INVEST ROOSEVELT ALTERNATIVE HIGH SCHOOL



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SECTION #3:  
SECTION #4  
SECTION #5

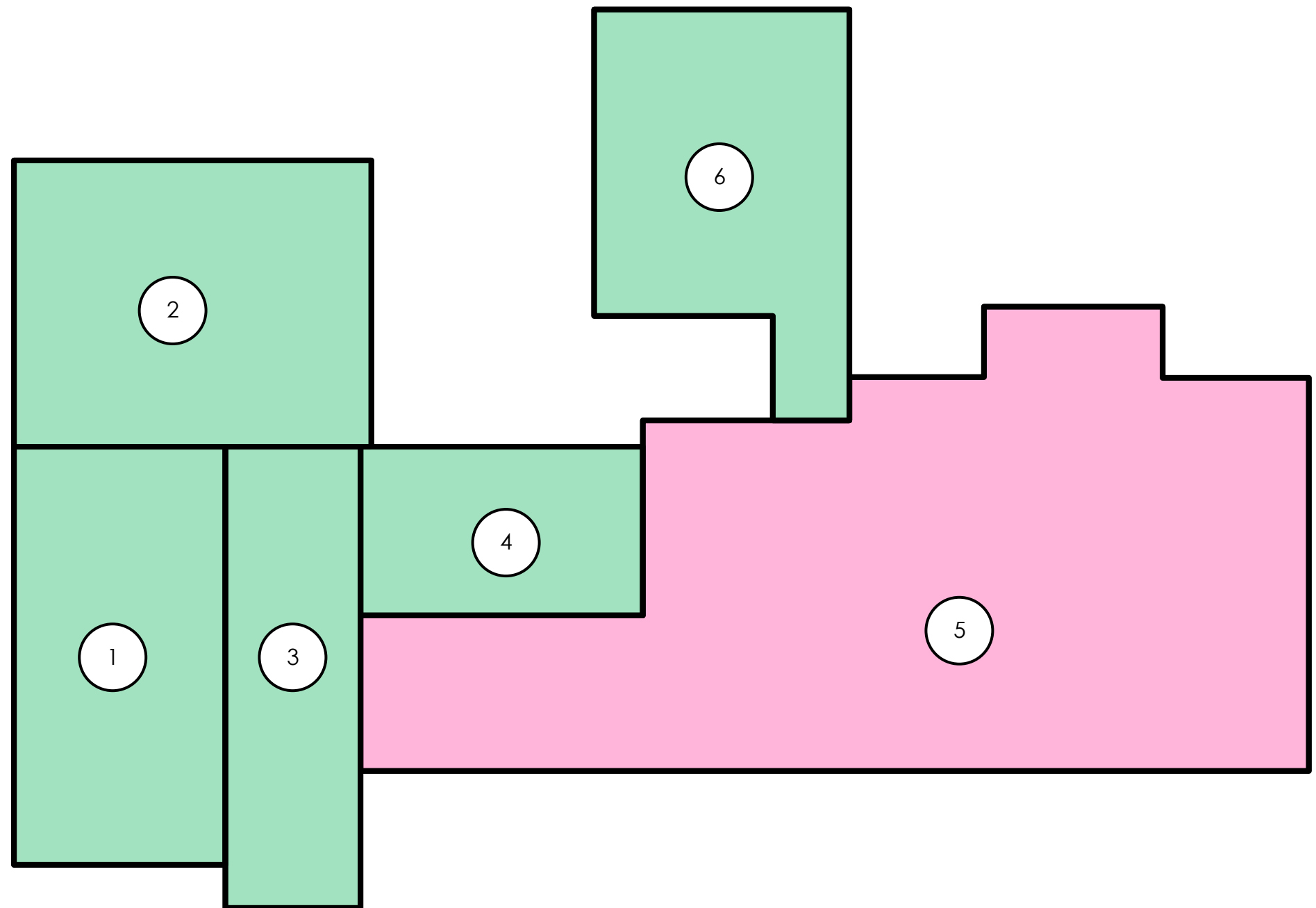
SQUARE FOOTAGE:

SECTION #6:

- EPDM
- BALLASTED
- TPO / PVC
- METAL
- MOD BIT

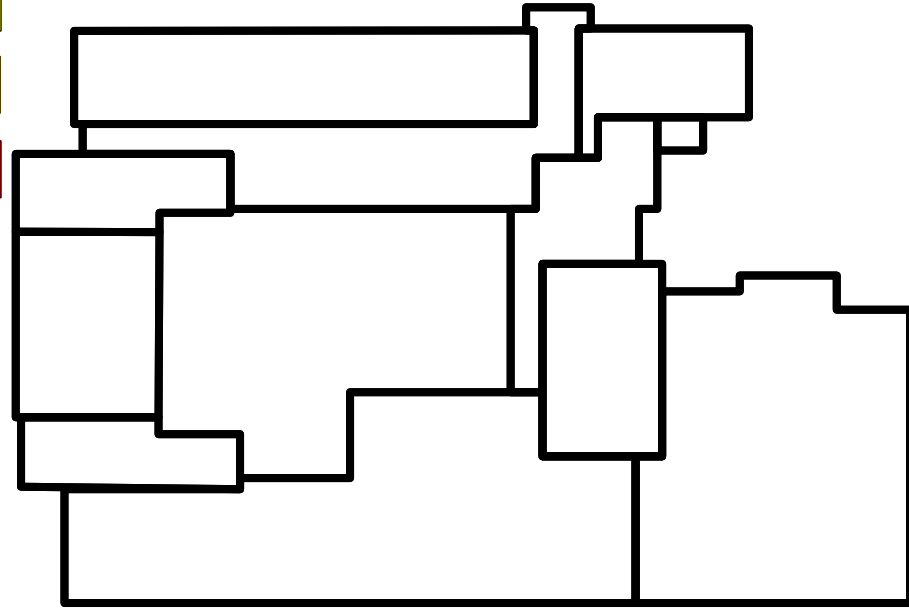


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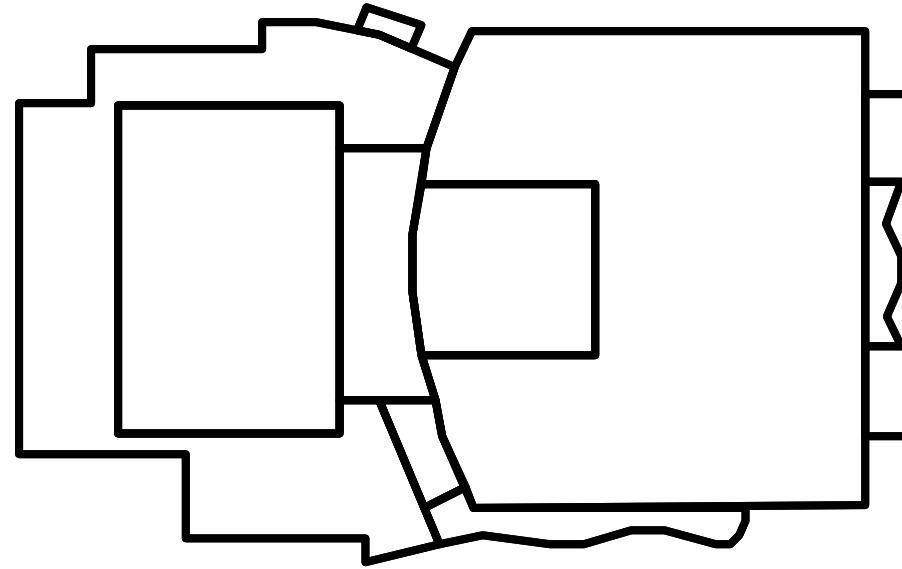


# HAZEL PARK PUBLIC SCHOOL ROOFING SOLUTIONS

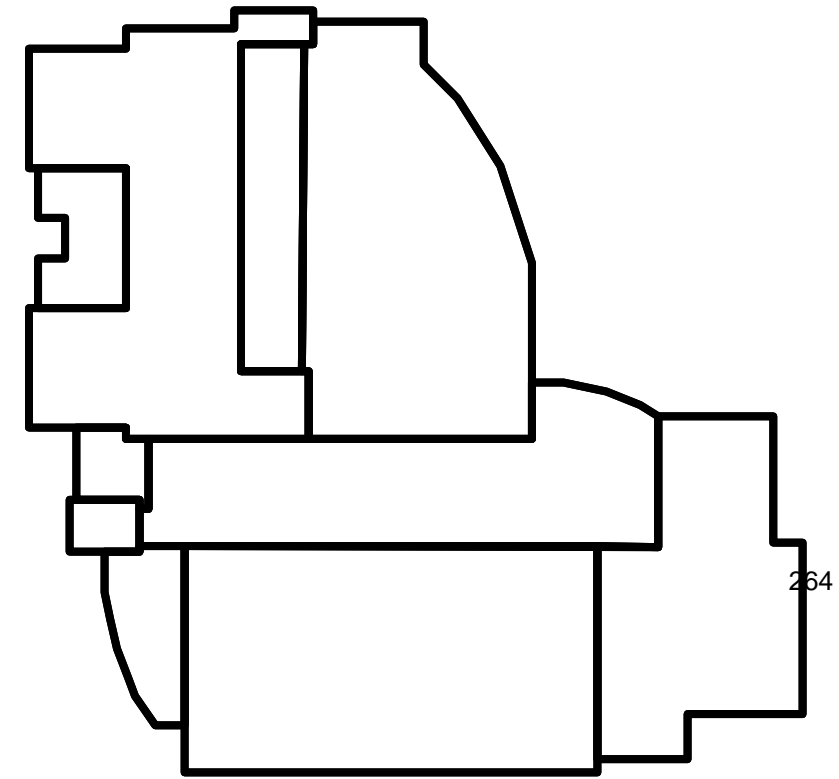
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- RESTORE
- RETROFIT
- REPLACE



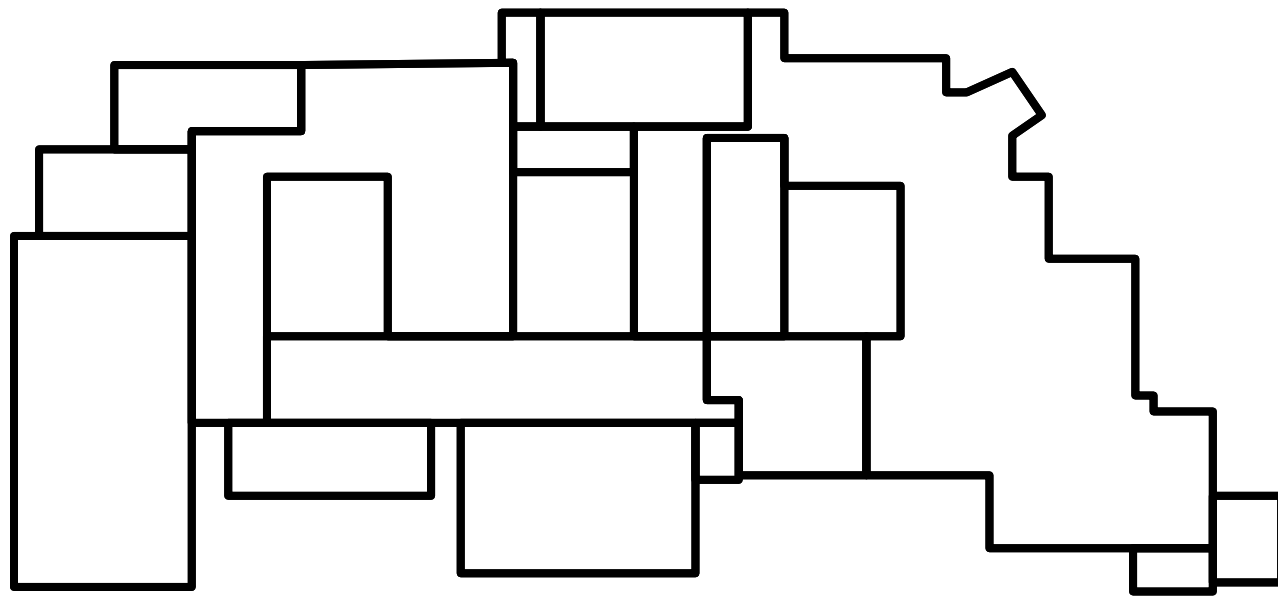
HOOVER ELEM.



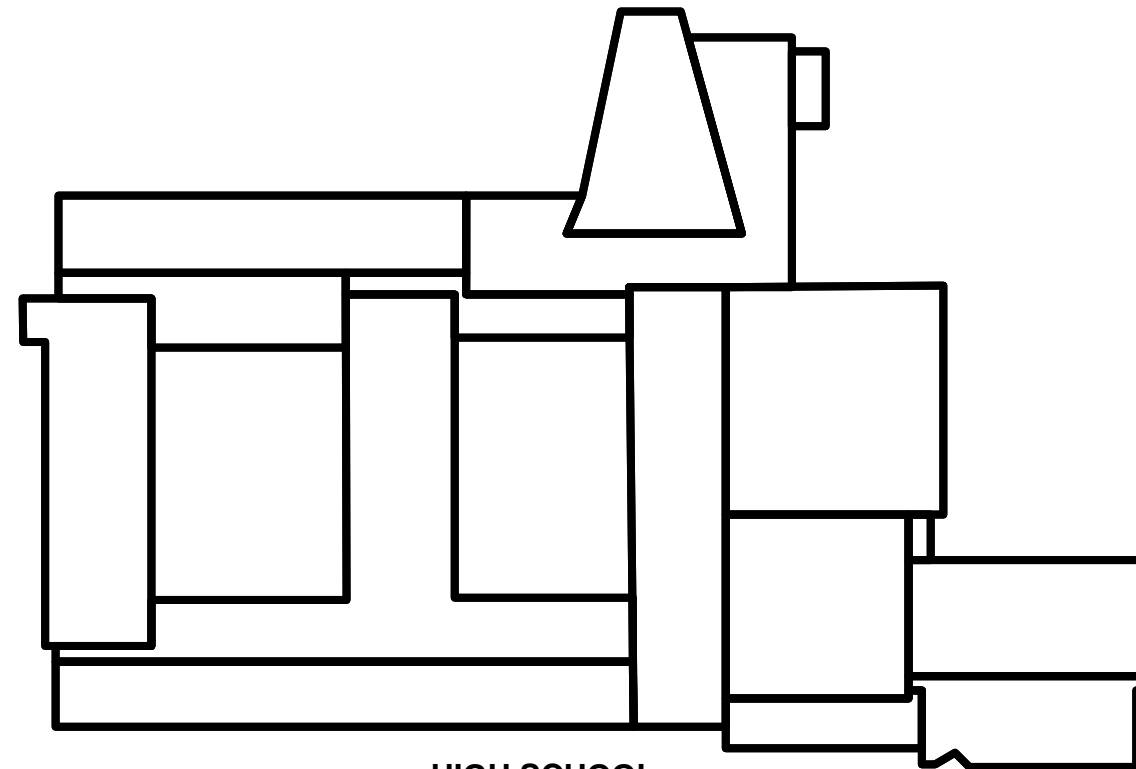
UNITED OAKS



HP JUNIOR HIGH



WEBB ELEM.



HIGH SCHOOL

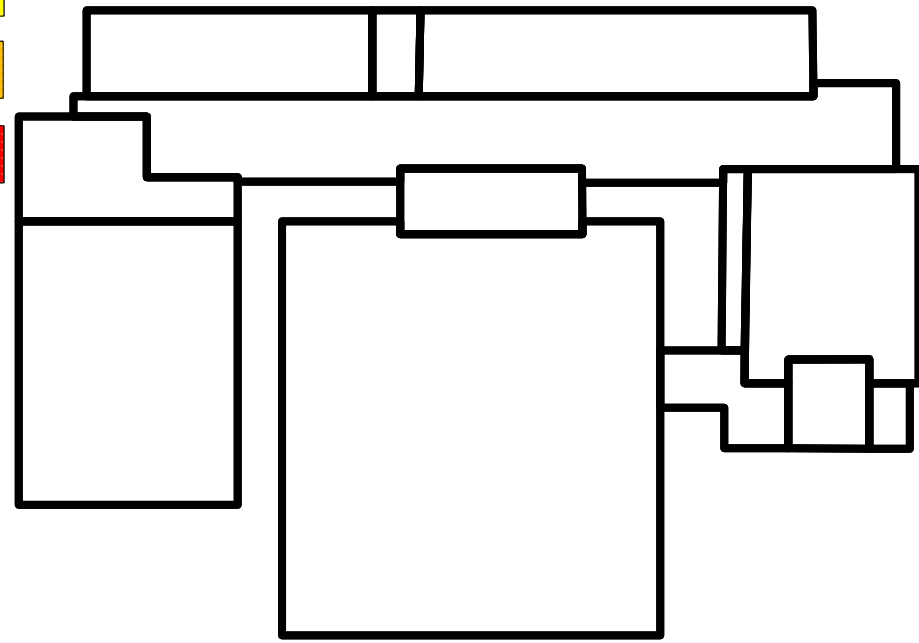


HAZEL PARK  
SCHOOLS

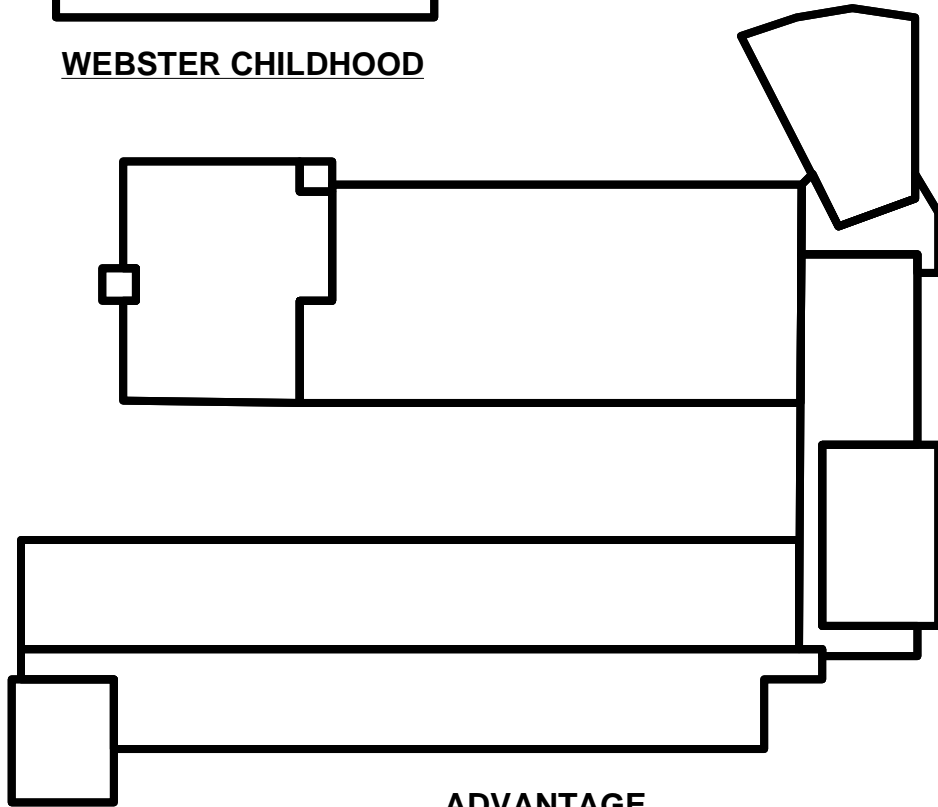
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# HAZEL PARK PUBLIC SCHOOL ROOFING SOLUTIONS

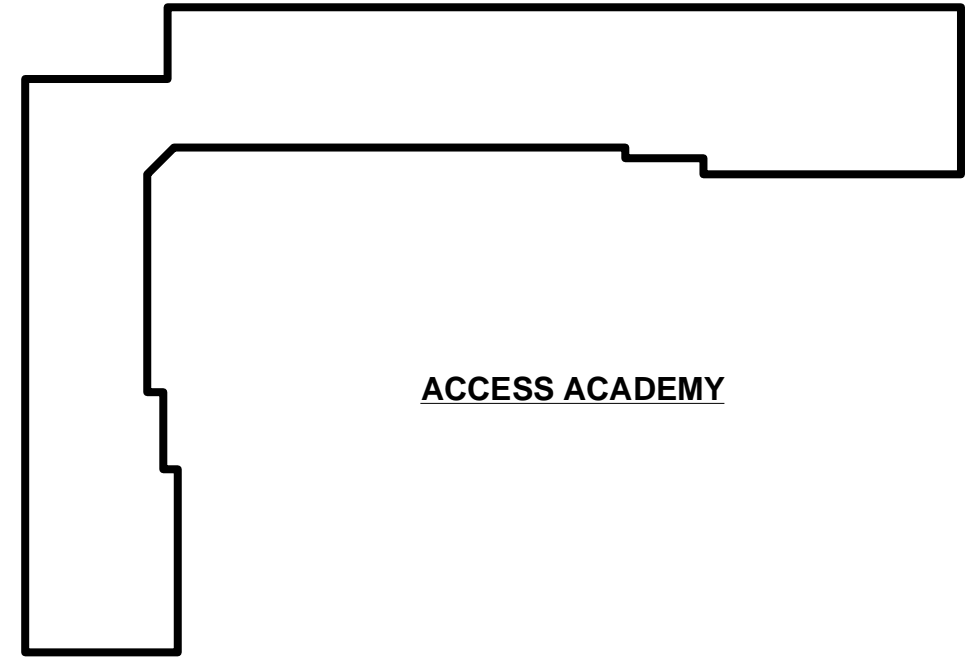
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- RESTORE
- RETROFIT
- REPLACE



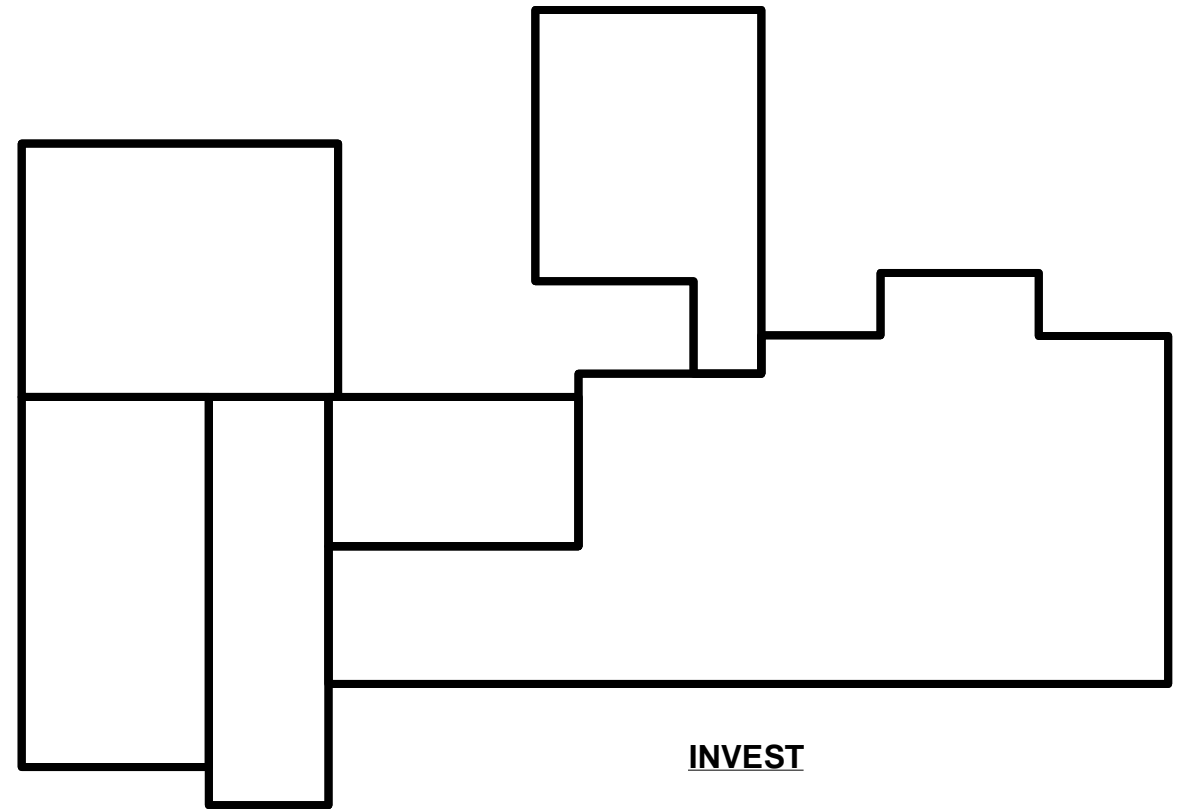
WEBSTER CHILDHOOD



ADVANTAGE



ACCESS ACADEMY



INVEST

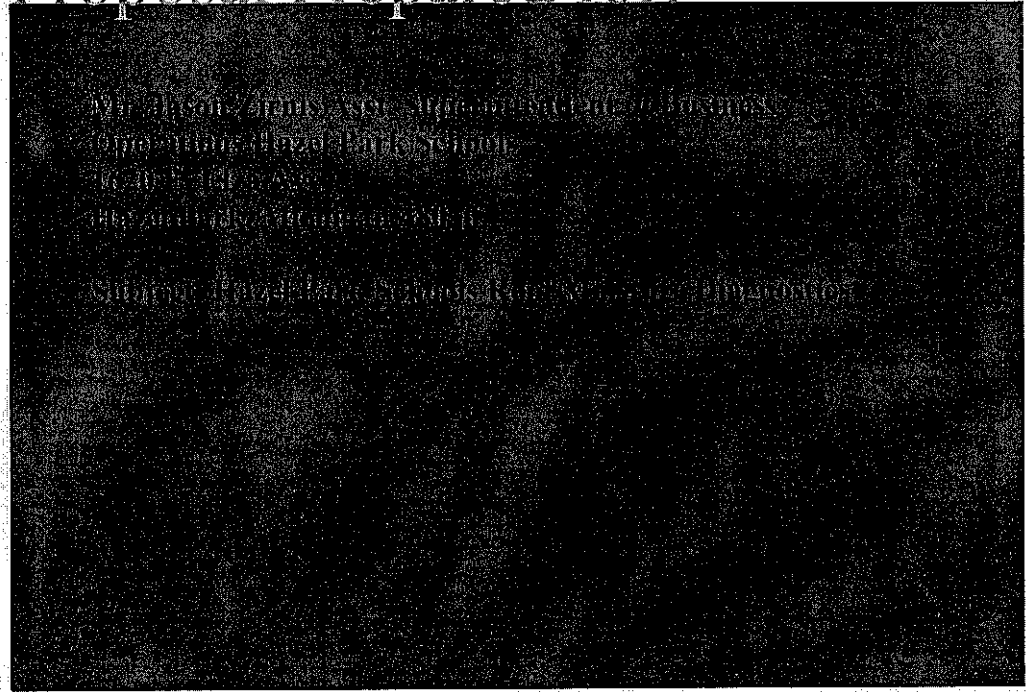


**HAZEL PARK  
SCHOOLS**

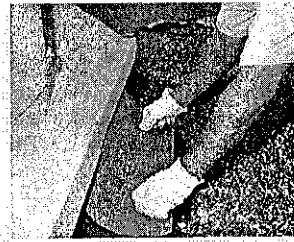
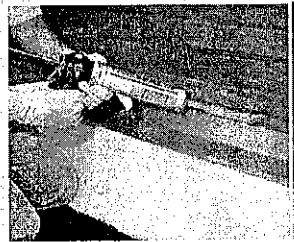
*Today's Learners, Tomorrow's Leaders*

# PROPOSAL

## Proposal Prepared for:



wti



A subsidiary of Tremco Incorporated

3735 Green Road, Beachwood, OH 44122 • [www.tremcoroofing.com](http://www.tremcoroofing.com) 266

# WTI General Services Proposal

May 6, 2021

Mr. Jason Zirnias Asst. Superintendent of Business Operations  
Hazel Park Schools  
1620 E. Elza Ave,  
Hazel Park, MI 48030

Re: Project Name/Address: Hazel Park Schools District Wide Roof Diagnostics and Roof Management Plan  
Customer (Hazel Park Schools):

Dear Mr. Zirnias:

Thank you for allowing Weatherproofing Technologies, Inc. ("WTI") to provide you with a proposal for work at the above-referenced location.

**CONTRACT PRICE: See attached AEPA Quote #5046004 Exhibit 1**

\$ 42,501.53       Plus tax    Tax included    Tax exempt    No tax  
 Labor Only    Time and Materials NTE    Lump Sum **SCOPE OF WORK (THE "WORK"):**

Perform WTI Diagnostics Infrared/NUC Roof Moisture Survey as follows:

1. 10 Site(s) with 1-Building per site (111) Total Roof Sections: See attached Exhibit 2
2. Scan all accessible roof areas with a MID-WAVE Infrared Scanner. 11 Ballasted Roof sections to be nuclear scanned.
3. Mark all wet areas on roof surface with visible paint markings.
4. Verify all wet roof areas with core cuts and or moisture gauge.
5. Take infrared pictures (thermograms) of wet roof areas.
6. Take corresponding photographs of wet roof areas.

Provide Auto-CAD Roof Drawings & Written Report:

1. Provide full-size color Roof Plan drawings with Cover Sheet.
2. Show locations of all wet roof areas in red on Roof Plan.
3. Show locations of all moisture probes, core cuts, moisture gauge readings and thermograms on Roof Plan.
4. Show Area Designations on Roof Plan.
5. Provide spreadsheet showing size of each area, square footage of wet in each area, percentage wet and totals of entire building.
6. Provide , written roof condition report with recommendations and multi-year budget plan with priorities.  
Develop scope of work followed by comprehensive roofing specifications upon request.

Unless all Work hereunder is to be performed within sixty (60) days, WTI shall submit an invoice to the Customer at the end of each calendar month for the amount due for the portion of the work completed during that month. If all work is to be performed within sixty (60) days no invoice shall be submitted until work is completed.



A Subsidiary of Tremco Incorporated  
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267

PAGE 1

An RPM Company

5/6/21

# WTI General Services Proposal

## TERMS AND CONDITIONS:

This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/fileshare/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. Please confirm your acceptance either by return e-mail to the representative identified below or by having an authorized representative of Customer sign in the space provided below. Upon receipt of acceptance, WTI will process your order and promptly begin the Scope of Work. We appreciate your business and look forward to working with you at your facility.

Sincerely, Dustin

## WEATHERPROOFING TECHNOLOGIES, INC.

By: Dustin Cloutier  
Title: Sales Associate  
Phone: 248-346-5476  
E-mail: [dcloutier@tremcoinc.com](mailto:dcloutier@tremcoinc.com)

## AUTHORIZATION AND ACCEPTANCE:

Authorization is hereby given to WTI to proceed with the Work.



Customer: Hazel Park Schools

By:  
P.O. number (if required):  
Print name:  
Title:  
Date:



# WTI General Services Proposal

## Exhibit 1

 					
Effective 03/01/2021; Approved by AEPA December 2020					
Valid for 60 days. After that time, project conditions are subject to reassessment.					
WEATHERPROOFING TECHNOLOGIES, INC. LINE ITEM PRICING					Contract #:
Hazel Park School District					IFB #021-D
Infrared/Nuclear Scans					
QUOTE # 5046004					
DATE: 05.04.2021					
Bid Item Number	Description of Cost Factors	Unit of Measure	Price	Quantity	Project Amount
368	Non destructive roof scan, up to 50,000 sq ft, full service each	Each	\$ 1,764.40	1	\$ 1,764.40
369	Additional foot over 50,000 sq ft.	SF	\$ 0.02	660,150	\$ 13,203.00
375	Field/shop drawings, over 50,000 sq ft (All Scans)	SF	\$ 0.02	750,150	\$ 15,003.00
				SUBTOTAL	\$ 29,970.40
520	Multiplier- Working in Metro or Urban areas (Detroit MI)	Multiplier	1.20	\$ 29,970.40	\$ 35,964.48
544	R.S. Means Multiplier/Factor - Normal Hours - Non-Prevailing Wage Rates	Percent	89.00%	\$ 7,345.00	\$ 6,537.05
FREIGHT PREPAID & ADD:					N/A
<b>TOTAL PROJECT COST</b>					<b>\$ 42,501.53</b>
<p>* The pricing contained in this proposal is based in part on individual site-specific conditions and unique circumstances presented on each individual project, where applicable.</p> <p>* Multiple proposals may not be combined into one Purchase Order or Contract due to Prevailing Wage Laws. Separate Purchase Orders or Contracts will need to be issued for each Line Item Proposal.</p>					

# WTI General Services Proposal

## Exhibit 2

Hazel Park School District Quote #5046004

School Name	School Address	City	Sq Ft	# of Roof Sections	Single ply Sections	Ballasted Sections	Metal Sections
Webster Early Childhood	431 West Jarvis Ave	Hazel Park	62,445	12	12- 62,445 Sq Ft	0	0
Hoover Elementary	23720 Hoover Ave	Hazel Park	42,150	10	9- 37,850 Sq ft	0	1- 4,300 Sq Ft
Knitted Oaks Elementary	1001 E Harry Ave	Hazel Park	50,585	12	11- 42,585 Sq Ft	0	1- 8,000. Sq Ft
Lebb Elementary	2100 Woodward Heights	Ferndale	145,600	22	22- 145,600	0	0
Hazel Park JH	22770 Highland Ave	Hazel Park	123,400	8	6- 83,400 Sq Ft	0	2- 40,000 Sq ft
Hazel Park HS	23400 Hughes	Hazel Park	215,125	17	17- 215,125 Sq Ft	0	0
James Roosevelt Alternative HS	24131 S. Chrysler Dr	Hazel Park	34,092	7	2-14,092 Sq Ft	5- 20,000 Sq Ft	0
Administration/ Advantage Alternative	1620 E Elza Ave	Hazel Park	48,720	11	8- 41,920 Sq ft	3- 6,800 Sq Ft	0
Wilson School	1650 E Mapledale	Ferndale	46,753	6	6- 46,753 Sq Ft	0	0
Langfellow School	570 E Mapledale Ave	Hazel Park	31,490	6	3- 20,740 Sq Ft	3-10,750 Sq Ft	0
<b>Totals</b>			<b>800,360</b>	<b>111</b>	<b>98- 710,150 Sq Ft</b>	<b>11- 37,550 Sq Ft</b>	<b>4- 52,300 Sq Ft</b>



JASON ZIRNIS <jason.zirnis@hazelparkschools.org>

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## RE: Thermal Scans of Roof

1 message

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Sam Tilmon <stilmon@duro-last.com>  
To: JASON ZIRNIS <jason.zirnis@hazelparkschools.org>

Thu, Apr 22, 2021 at 12:17 PM

Thank you for choosing Duro-Last for your recent roof projects on Edison School.

I could complete thermal scans on all 10 buildings over the next 2-3 weeks, weather depending. We are in the rainy season right now, the roof top should be clear of water to allow for the best thermal reading.

Normal pricing for a thermal scan is \$.03-\$.05 per square foot. I can do all 10 buildings at an average cost of \$1,000 per building if that works for you.

Sam Tilmon | Regional Sales Manager | Duro-Last Roofing, Inc.

stilmon@duro-last.com | office: 800-248-0280 x1084 | Cell: 989.614.6224 | duro-last.com

**Confidentiality Notice:**

This email, including attachments, may include confidential and/or proprietary information, and may be used only by the person to whom or entity to which it is addressed. If you are not the intended recipient, please delete the e-mail and notify us immediately by return email.

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**From:** JASON ZIRNIS [mailto:jason.zirnis@hazelparkschools.org]

**Sent:** Wednesday, April 21, 2021 4:28 PM

**To:** Sam Tilmon

**Subject:** Re: Thermal Scans of Roof

**WARNING: This email originated from outside of JRB.**

**Do not click on any links or open any attachments unless you recognize the sender and are expecting the message.**

**If you recognize the sender but the content seems unusual, please contact the IT Department.**

Sam,



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Jason Zirniss, Assistant Superintendent of Business and Operations  
Subject: Pool Remediation  
Date: June 16, 2021

After several meetings with Jarvis Property Restoration their team believes that they can remove the PVC membrane installed over the pool and deck surface for a price not to exceed \$21,255.94. Since they have been on site we have had two other companies visit the site and are preparing a quote for removal.

We are recommending to the Board that an approval be granted to remove the PVC Membrane at a cost not to exceed \$21,255.94. Once the other quotes are received we will work with the company that displays the expertise and knowledge to remove the material with the understanding that we are hoping to cause as little damage to the underlying structure as possible.

The next step once the material is removed is to assess the condition of the tile and determine the best course of action to remove the adhesive used. This will be done in conjunction with several vendors who believe they are able remove the adhesive. We will develop several plans and a cost analysis to determine the next steps in restoring the pool.

**Goal Statement** - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Recommendation**  
That the Board of Education approve the cost to mitigate the PVC membrane not to exceed \$21,266.94 from the Sinking Fund

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed.D.  
Superintendent





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Jason Zirnig, Assistant Superintendent of Business and Operations  
Subject: Maintenance Equipment Purchases per Long-Term Plan  
Date: June 16, 2021

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In conjunction with the Maintenance Equipment Replacement Plan we are recommending to the Board the following items for approval

1. Truck (with plow and salt spreader)
2. 3 walk behind floor machines
3. Utility trailer
4. Spare Lift Bus

**Truck:**

We are recommending the truck be purchased through the State Ford bid (competitively quoted through the State), the process only allows the District to purchase the truck directly from the manufacturer as opposed to buying an existing truck off a local lot. The discounts are significant going through the State Bid, the estimated cost for the truck is \$31,000. We are also recommending the purchase of a plow and salt spreader when the truck is received not to exceed \$11,000 (we would not purchase the equipment until the truck is received).



**Floor Machines:**

The three floor machines being purchased are Trident walk behinds which are the same make and models are the one purchased for Edison and the High School.

KSS	20' Walk Behind	\$6,838
	26' Walk Behind	\$8,538
BBC Distributing	20' Walk Behind	\$7,395
	26' Walk Behind	\$8,978
Hillyard	20' Walk Behind	\$7,455
	26' Walk Behind	\$9,350

**Trailer:**

We are looking to replace the red lift trailer which needs significant repair to the frame and side boards. The current quotes are as follows;

National Ladder	\$14,750
Leonard Truck and Trailer	\$15,995
Acme Equipment	\$19,903



**Spare Lift Bus:**

In part of moving the transportation fleet back to the District, we do not currently have a spare bus in case we have mechanical issues. In the past we had two spare buses that were in serious disrepair and not being utilized. Both of which were sold, one for parts and the other in the auction. We were able to utilize Ferndale buses in the past.

In reviewing the needs of the bus garage and the transfer back we are assessing busing needs and routing in the fall. To be cautious we are recommending a purchase of a used bus from the Macomb Intermediate School District for \$5,500. The MISD recycles about 20 buses annually in an auction. School Districts are able to purchase buses before the auction at the highest price of previous years auction proceeds. We are able to go and review the buses with a mechanic as well as ask for recommendations from their staff as to which are the better buses. In reviewing used buses online higher mileage non-lift buses are going to about \$5,000 and up (attached). In discussion with Midwest Transit, a lease buyback from Midwest Transit, the costs are around \$60,000 depending on the mileage and very few if any lift buses are available.

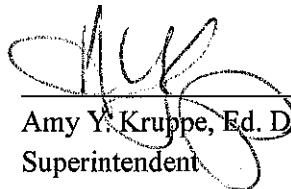
My recommendation is to purchase the MISD used lift bus at a cost of \$5,500 to buy us some time to determine the number of routes we are going to need in the fall and better assess the needs of the fleet over the coming year.

**Goal Statement** - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Recommendation**

That the Board of Education approve the equipment purchases as outlined in the long term plan, funding from the General Fund.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed. D.  
Superintendent

Truck

## 2022 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

### MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Transmission TorqShift®–G six-speed automatic w/SelectShift®
- Fuel Tanks
  - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
  - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
  - 34 Gallon (Gas Engine) – NA 176" Wheelbase
  - 48 Gallon (Gas Engine) – 176" Wheelbase
  - 48 Gallon (Diesel Engine) – 176" Wheelbase

### EXTERIOR

- Bumpers – front & rear, black painted
- Doors
  - Two (Regular Cab only)
  - Four (SuperCab/Crew Cab only)
- Front License Plate Bracket
- Fender vents – front
- Front License Plate Bracket
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
  - 2-Ton mechanical
- Lamps – pickup box and cargo area
- Manual Locking Hubs (4x4)
- Moldings – tailgate and box-rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame mounted carrier
- Splash Guards/Mud Flaps – Front (F-450 only)
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
  - 17" Argent Painted Steel w/painted hub covers/center ornaments
  - Manual Locking Hubs (4x4)
  - Spare tire, wheel, lock & carrier
- Windshield wipers – intermittent

### INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Convenience
  - Coat hooks – LH/RH color-coordinated
  - Dash top tray
  - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
  - Handles, grab – driver & front-passenger
  - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
  - Map lights – dual (front and rear w/Crew Cab)
  - Powerpoint, auxiliary
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color-coordinated cloth
- Hood release
- Horn – dual electric
- Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
  - Mirror – rearview 11.5" day/night
  - Outside Temperature Display
  - Overhead console w/dual storage bins and map lights (NA Regular Cab)
  - Powerpoint – auxiliary two (2) in instrument panel
  - Scuff plates – front, color-coordinated
  - Seats – Front, HD vinyl, 40/20/40 split bench with center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
  - Steering – power

- Steering damper
- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield wipers – intermittent

### SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
  - Driver and Passenger frontal and side airbag/curtain
  - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
  - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
- Rear View Camera
- Safety belts – w/height adjustment D-ring
- Safety Belts
  - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
  - Color-coordinated w/height adjustment (front-outboard seating positions only)
- SecurILock® Passive Anti-Theft System (PATS); includes MyKey® owner controls feature
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Safety Canopy® System (incl. side-curtain airbags)
- SecurILock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control

### DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps)

### FUNCTIONAL

- Alternator 200 Amp
- Axle
  - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2
  - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4
- Rear – Non-Limited-Slip
  - Audio – AM/FM stereo/MP3 Player (four (4))
  - Battery
    - Gas engine – 650-CCA, 72-AH (XL only)
    - Diesel engine – 750-CCA, 78-AH, dual
  - FordPass™ Connect 4G Wi-Fi Modem
    - 4G LTE Wi-Fi hotspot connects up to 10 devices
    - Remotely start, lock and unlock vehicle2
    - Schedule specific times to remotely start vehicle
    - Locate parked vehicle
    - Check vehicle status
  - Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
  - Oil minder system (6.2L Gas engine)
  - Shock absorbers – heavy-duty gas
  - Stabilizer bar – front
  - Rear axle
    - Non-Limited-Slip
  - SYNC®
    - Enhanced Voice Recognition Communication and Entertainment System
    - 911 Assist®
    - 4.2" LCD Center Stack screen
    - AppLink®

**9950# GVWR Regular Cab 8 Ft. Box, 142"WB, 10000# GVWR**

[ ] Base Price 4x2 (F2A/600a), (T.4)

\$23,758.00

[ ] Base Price 4x4 (F2B/600a), (T.6)

\$26,211.00

[ ] Base Price 4x4 (F2B/600a), (T.9) (6.7L Diesel Engine)

\$33,996.00

**10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10000# GVWR**

[ ] Base Price 4x2 (X2A/600a)

\$25,607.00

[ ] Base Price 4x4 (X2B/600a), (T.7)

\$28,059.00

**10000# GVWR SuperCab 8 Ft. Box, 164"WB, 10000# GVWR**

[ ] Base Price 4x2 (X2A/600a), (T.5)

\$25,783.00

[ ] Base Price 4x4 (X2B/600a) (T.8)

\$28,244.00

**10000# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10000# GVWR**

[ ] Base Price 4x2 (W2A/600a)

\$26,713.00

[ ] Base Price 4x4 (W2B/600a)

\$29,170.00

**10000# GVWR Crew Cab 8 Ft. Box, 176" WB, 10000# GVWR**

[ ] Base Price 4x2 (W2A/600a)

\$26,888.00

[ ] Base Price 4x4 (W2B/600a)

\$29,350.00

Available Standard Options

Reg.&Super/Crewcab

[ ] 6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.

99T/44G

10,495.00

[ ] 7.3L 2V DECVT NA PFI V8 Gas/TorqShift 10-Spd Auto.

99N/44G

2,045.00

[ ] CNG/LPG Fuel Capable Engine (w/ 6.2L only)

98F

315.00

[ ] Engine Block Heater	41H	
100.00		
[ ] Rapid-Heat Supplemental Cab Heater (6.7L Diesel Only)	41A	250.00
[ ] Seats, 40/20/40 Split Bench Cloth	1S	100.00/315.00
[ ] Seat, Vinyl High Back Buckets (Regular Cab only)	LS	355.00
[ ] Seats, Cloth High Back Buckets	4S	515.00/615.00
[ ] Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
[ ] Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	455.00
[ ] CNG/LPG Prep Fuel Capable Engine	98F	315.00
[ ] Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	
250.00		
[ ] Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	
250.00		
[ ] Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry	90L/54K	915.00/1125.00cc
[ ] Powercode Remote Start System ( <b>Req. Power Equip. Grp 90L</b> )	76S	250.00
[ ] Privacy Glass with Heated Backlight/Rear Window Defrost	43B/924	90.00
<b>(Requires Power Equipment 90L/54K)</b>		
[ ] Dual Alternators, Diesel only (total of 377 amps)	67B	115.00
[ ] Alternator 240 amp (6.2L Gas Only)	67E	85.00
[ ] Alternator 397 amp w/Dual Batteries (78 Amp.) (7.3L Gas Only)	67B/86M	325.00
[ ] Alternator 397 amp (6.7L Diesel Only)	67B	115.00
[ ] Dual Batteries (78 Amp.) (Gas Engines Only)	86M	210.00
[ ] 110V/400W Outlet (Includes 240 Amp Alternator 67E)	43C/67E	260.00
[ ] Keys Extra (Regular) \$75.00 x ___ =	Sig	75.00 ea
[ ] Keys Extra (With Power Group) \$220.00 x ___ =	Sig	220.00 ea
[ ] Trailer Brake Controller	52B	270.00
[ ] Transmission Power Take-Off Provision ( <b>Diesel Only</b> )	62R	280.00
[ ] Cab Steps Molded Black	18B	320.00/445.00
[ ] Reverse Vehicle Aid Sensor	76R	245.00
[ ] Roof Clearance Lights	592	80.00
[ ] Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	375.00
[ ] Speed Control	525	235.00
[ ] Upfitter Switches (6) located in overhead console)	66S	165.00
[ ] Upfitter Interface Module	18A	295.00
[ ] 9900 GVWR Package	68D	100.00
[ ] 4x4 Off-Road Pkg (Incl. Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	950.00
[ ] Snow Plow Prep Package(N/A with 67H)	473	250.00
[ ] Camper Package	471	160.00
[ ] Snow Plow/Camper Package	47B	305.00
[ ] Suspension Package, Heavy Service(N/A with 473)	67H	125.00
[ ] <b>XL Decor Group</b> (Chrome front and rear step bumper, Bright	17F	
220.00		
chrome hub covers and center ornaments)		
[ ] <b>XL Value Pkg</b> (Chrome front and rear step bumper, Bright	96V	395.00
Chrome Hub Covers and Center Ornaments & Cruise Control)		
[ ] <b>Fleet Drivers Assistance Package</b> (Power Equipment Group, 96F/90L		
1910.00		
BLIS® (Blind Spot Information System) w/Cross-Traffic Alert		
And Trailer Tow (BLIS sensor in taillamp), Lane-Keeping Alert,		
Pre-Collision Assist with Automatic Emergency Braking (AEB)		

And Forward Collision Warning

**STX APPEARANCE PACKAGE** (AM/FM Stereo MP3 player 17S  
2155.00

(speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH) (4x2)/LT275/65Rx18E OWL A/T (TDU) (4x4)

<input type="checkbox"/>	Pickup Box Delete (8' box only)(Not Available w/7.3L V8)	66D	(465.00)
<input type="checkbox"/>	Rearview Camera Prep Kit for <b>Box Delete</b> (Includes Cab Wiring, Frame Wiring to the rear most cross member, and Video Display	872	415.00
<input type="checkbox"/>	Heavy Service Package for Pickup Box Delete Only	63R	125.00
<input type="checkbox"/>	Spare Tire & Rim (for Box delete only)	512	295.00
<input type="checkbox"/>	Axle, Electronic Locking	X3_	390.00
<input type="checkbox"/>	Daytime running Lights	942	45.00
<input type="checkbox"/>	Skid Plate Package	41P	100.00
<input type="checkbox"/>	Box Link Cleats	66B	75.00
<input type="checkbox"/>	Drop in Plastic Bedliner	85L	350.00
<input type="checkbox"/>	Tough Bed(Spray-in-bedliner)	85S	595.00
<input type="checkbox"/>	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	180.00
<input type="checkbox"/>	Splash Guards/Mud Flaps	61S/62S	130.00
<input type="checkbox"/>	Wheel Well Liner (Front)	61L	180.00
<input type="checkbox"/>	Wheel Well Liner Front and Rear	61N	325.00
<input type="checkbox"/>	Exterior Backup Alarm	76C	140.00
<input type="checkbox"/>	LED Box Light (Not Available with LED Warning Strobes 91S)	66L	
	60.00		
<input type="checkbox"/>	360-Degree Dual Beacon LED Warning Strobes-Amber	91S	
	675.00		

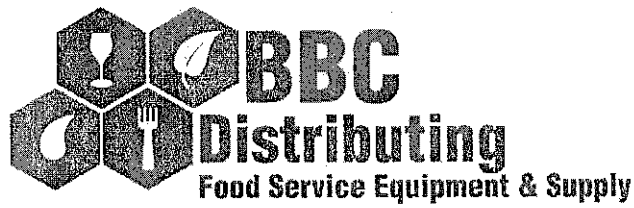
Colors for F-250

Exterior Colors

Interior Steel (Grey)

Race Red	[PQ]	[ ]
Antimatter Blue Metallic	[HX]	[ ]
Iconic Silver Metallic	[JS]	[ ]
Agate Black	[UM]	[ ]
Oxford White	[Z1]	[ ]
Carbonized Gray Metallic	[M7]	[ ]
Stone Gray	[D1]	[ ]
Atlas Blue Metallic	[B3]	[ ]
<b>SPECIAL PAINT</b>		
<b>School Bus Yellow Add \$660.00</b>	[BY]	[ ]
<b>Omaha Orange Add \$660.00</b>	[MB]	[ ]
<b>Green Gem Add \$660.00</b>	[W6]	[ ]

## Floor Machines



June 16, 2021

Hazel Park Schools  
1620 E. Elza  
Hazel Park, MI  
48030

Attention: Jason Zirnis

Dear Mr. Zirnis,

As per your request, please find pricing below for equipment for Hazel Park Schools:

502090	Trident 30" Rider Scrubber complete with batteries, charger brushes and pad holders	\$15,250.45
502100	Trident 22" Rider Scrubber complete with batteries, charger brushes and pad holders	\$9,201.00
502070	Trident 26" Walk behind scrubber complete with batteries, charger brushes and pad holders	\$8,978.00
502050	Trident 20" Walk behind scrubber complete with batteries, charger brushes and pad holders	\$7,395.00
502346	Hillyard CC17 Cleaning Companion complete with tools and recovery tank (502348)	\$3,789.00
502170	Trident WD21V 21 Gallon wet/dry vac with tools and floor squeegee complete	\$1,001.90

Best Regards,

Morgan Raymer  
BBC Distributing

[bbcdistributing.com](http://bbcdistributing.com)

Grand Rapids | p: 616.698.8828 | 1601 Steele Ave SW, Grand Rapids, MI 49507

Grand Haven | p: 231.733.7209 | 16828 Hayes St., Grand Haven, MI 49417

Westland | p: 734.478.4836 | 39133 Webb Drive, Westland, MI 48185



JASON ZIRNIS <jason.zirnis@hazelparkschools.org>

---

**RE: Hazel park Tirdent Quote**

1 message

---

**Jeff Kramer** <JKramer@hillyard.com>  
To: JASON ZIRNIS <jason.zirnis@hazelparkschools.org>

Mon, Jun 14, 2021 at 2:46 PM

Jason. Good afternoon. Thank for your interest in Trident Equipment, appreciate you very much thinking of us as a potential supplier of equipment. Per our discussion, below is pricing you had asked for:

1. Trident 20" Walk Behind Scrubber. Pricing includes batteries, charger and both a brush and pad driver. Price to you is \$7455.00.
2. Trident 26" Walk Behind Scrubber. Pricing includes batteries, charger and both a brush and pad driver. Price to you is \$9350.00.

Again, thanks for your interest! Much appreciated. Let me know how I can help. Have a great rest of the day.

Jeff Kramer

---

**From:** JASON ZIRNIS <jason.zirnis@hazelparkschools.org>  
**Sent:** Monday, June 14, 2021 12:32 PM  
**To:** Jeff Kramer <JKramer@hillyard.com>  
**Subject:** Hazel park Tirdent Quote

Thanks

Jason

--  
Assistant Superintendent of Business and Operations

Hazel Park Schools

1620 East Elza Ave.

Hazel Park , Michigan 48030-2358

Office: 248-658-5217

Mobile: 810-434-2081

283

*will email/  
 call + needs more info*

*ENICHOLS 800-442-0213 Pam will call w/quote*

*~~Dave. Michigan Maintenance 800-594-9041~~*

*~~Uno Clean 224-454-4500~~*

February 23, 2021

Hazel Park Schools  
 1620 E. Elza  
 Hazel Park, MI  
 48030

Attention: Jason Zirnis

Dear Mr. Zirnis,

As per your request, please find pricing below for equipment for Hazel Park Schools:

502090	Trident 30" Rider Scrubber complete with batteries, charger brushes and pad holders	\$14,869.50
502100	Trident 22" Rider Scrubber complete with batteries, charger brushes and pad holders	\$8658.00
339150	Tennant T350 Ride On Scrubber complete with batteries, charger, and pad driver	\$10,748.08
502070	Trident 26" Walk behind scrubber complete with batteries, charger brushes and pad holders	\$8538.00
502050	Trident 20" Walk behind scrubber complete with batteries, charger brushes and pad holders	\$6828.00
502346	Hillyard CC17 Cleaning Companion complete with tools and recovery tank (502348)	\$3198.00
502170	Trident WD21V 21 Gallon wet/dry vac with tools and floor squeegee complete	\$835.00

Branch Locations

Detroit 734.453.1111	Grand Rapids 616.455.5090	Jackson 517.784.7891
Petoskey 231.347.6865	Fort Wayne 260.350.1118	South Bend 574.233.7535

www.kssenterprises.com

Trailer



JASON ZIRNIS <jason.zirnis@hazelparkschools.org>

---

## Airtow Trailer Quote

1 message

---

**Bob Fromm** <bob@natlad.com>

Mon, Jun 14, 2021 at 4:06 PM

To: "jason.zirnis@hazelparkschools.org" <jason.zirnis@hazelparkschools.org>

Hi Jason,

See attached list.

I have the following trailers on order..if they will work for you can have them at the lower price.

T14-10	\$15,450 (New Price)	<b>\$12,975</b> (Old price) ( 2 unspoken for )
UT14-10	\$15,995 (New price)	<b>\$14,750</b> (Old Price) (1 available at this price)

### **Bob Fromm**

Mobil 248-765-2258

Office 800-535-6664

### **National Ladder & Scaffold Co.**

29350 John R rd, Madison Heights MI 48071

---

 **2021 June airtow PRICE LIST .pdf**  
108K



### 2019 AIR-TOW 14 FT X 75 IN

Flatbed Equipment Trailers Utility / Light Duty Trailers

**For Sale Price: USD \$15,998**

[Financial Calculator](#)

Stock Number: 29924

Length: 14 ft

Width: 75 in

Number of Rear Axles: Tandem

ENJOY THE SAME FEATURES AS THE FLATBED TRAILERS BUT WITH THE ADDED CONVENIENCE OF AN ENCLOSED BOX TRAILER. IT IS SAFE AND EASY TO ENTER THE TRAILER AT GROUND LEVEL. THE FULL-WIDTH, LOW-ANGLE RAMP M... [See More Details](#)

[CONTACT US](#)

[\(330\) 462-7072](#)

Sold By: **Leonard Truck & Trailer, Inc.**  
North Jackson, Ohio 44451

Updated: Fri, June 11, 2021 3:04 PM

[Get Shipping Quotes](#)

[Get Insurance](#)

[Apply for Financing](#)



### 2021 AIR-TOW RT14-10

Drop Deck Trailers

Stock Number: RT14-10 (7742)

Length: 14 ft

Width: 75 in

Suspension: Rubber Block

**For Sale Price: CAD \$17,903**

[Financial Calculator](#)

[Save](#)

**Acme Equipment**

Grand Forks, North Dakota 58203

**Seller Information**

Phone: [+1 701-355-5709](#)

STK# RT14-10 (7742) New 2021 AIR-TOW RT14-10 14' Hydraulic Drop Deck Tandem Axle Flatbed Trailer. The unique Air-low flatbed uses a totally different concept to make loading easier and safer. The trailer deck remains completely level as it raises or lowers hydraulically in less than 30 seconds...

Updated: June 15, 2021 9:16 AM

	<a href="#">Email Sale</a>
	<a href="#">Print/View</a>
	<a href="#">View Details</a>

[Get Shipping Quotes](#)

[Get Insurance](#)

[Apply for Financing](#)

Bus

Used 2006 Blue Bird Blue Bird

Compare

(800) 933-2412



Available 09/30/2021. 2006 BLUE BIRD BLUE BIRD SCHOOL CONV. Capacity is 24 Passengers plus 1 Wheelchair Position(s) DIESEL fueled with AIR Brakes and...(more)

Location: Midwest Transit Whitestown

Price \$4,900

Mileage	183,483
Trim	
Stock #	133229
VIN	1BAKCKA36F231580
Exterior Color	Yellow
Interior Color	
Drivetrain	AIR

Sign Up For Price Drop Alerts

**\$ Contact Us**

**Value Your Trade**

Used 2005 Blue Bird Blue Bird

Compare

(800) 933-2412



Available NOW. 2005 BLUE BIRD BLUE BIRD SCHOOL CONV. Capacity is 71 Passengers DIESEL fueled with HYD Brakes and a C7 Engine. Market: School ,

Location: Midwest Transit Swansea

Price \$4,800

Mileage	193,640
Trim	
Stock #	193221
VIN	1BAKCKKH15F221131
Exterior Color	Yellow
Interior Color	
Drivetrain	HYD

Sign Up For Price Drop Alerts

**\$ Contact Us**

**Value Your Trade**

Used 2005 IC CE

Compare

(800) 933-2412



Available NOW. 2005 IC CE SCHOOL CONV. Capacity is 72 Passengers DIESEL fueled with HYD Brakes and a 6.0 Engine. Market: School ,

Location: Midwest Transit Whitestown

Price \$5,000

Mileage	133,359
Trim	
Stock #	178480
VIN	40RBUAFP35B974439
Exterior Color	Yellow
Interior Color	
Drivetrain	HYD

Sign Up For Price Drop Alerts

**\$ Contact Us**

**Value Your Trade**



---

Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education

From: Jason Zirnig, Assistant Superintendent of Business and Operations

Subject: Jardon Improvements

Date: June 16, 2021

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In conjunction with the assessment of the current conditions of the facilities within Hazel Park the bathroom renovations at Jardon were identified as a priority. As with the Edison Building the facility serves all Districts within Oakland County and is funded through PA 18 dollars. As with the Edison building renovations the capital needs were funded by the ISD.

Since we were going to request funding through the ISD, a number of other projects were identified while undertaking the bathroom review to include in one large renovation project as opposed to requesting multiple improvements over several years.

The major project that are being requested are as follows,

1. Bathroom renovation
2. HVAC replacement
3. Shared space renovation (hallways and offices)
4. Greenhouse renovation
5. Outside classroom in courtyard
6. Front entrance canopy
7. Secured Vestibule

Total estimated cost for the project (priced for the summer of 2023) is just over 8.8 million. We are recommending the Board approve the scope of the project so we can advance the application to Oakland Schools and begin the funding discussions.



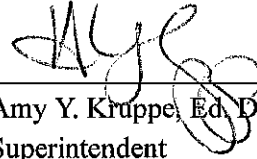
**HAZEL PARK  
SCHOOLS**

**Goal Statement** - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Recommendation**

That the Board of Education approve the application for the Jardon Building Improvements in the amount of \$8.8 million to Oakland Schools to be funded through PA 18 dollars.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**



---

Amy Y. Kruppe, Ed. D.  
Superintendent



**PROJECT COST SUMMARY**

**Hazel Park Schools**  
 Jardon Vocational School  
 Ferndale, MI

**Conceptual Design**  
 Project No.: 2854-A30  
 Revision No.: Owner Review  
 June 16, 2021

BOND ITEM	BOND ITEM UNIT	BOND ITEM COST/UNIT	DIRECT TRADE COST	CM Fee & Staffing	Architectural / Engineering Fee	TOTAL COST
001 001 Lobby Renovations	3,460 GSF	\$ 47.26 /GSF	\$ 230,772	\$ 26,018	\$ 21,827	\$ 278,617
002 002 Corridor Renovations	4,900 GSF	\$ 17.65 /GSF	\$ 122,089	\$ 13,765	\$ 11,548	\$ 147,401
003 003 Front Office Renovations	2,335 GSF	\$ 99.25 /GSF	\$ 327,079	\$ 36,877	\$ 30,936	\$ 394,892
004 004 SXI Renovation & New Restroom	1,062 GSF	\$ 140.86 /GSF	\$ 211,131	\$ 23,804	\$ 19,969	\$ 254,905
005 005 SXI Casework	1,062 GSF	\$ 23.65 /GSF	\$ 35,450	\$ 3,997	\$ 3,353	\$ 42,800
006 006 SXI FFE Allowance	1,062 GSF	\$ 49.91 /GSF	\$ 74,801	\$ 8,433	\$ 7,075	\$ 90,310
007 007 Restroom "A" Renovation	287 GSF	\$ 351.99 /GSF	\$ 142,576	\$ 16,075	\$ 13,485	\$ 172,136
008 008 Restroom "B" Renovation	900 GSF	\$ 339.72 /GSF	\$ 431,513	\$ 48,651	\$ 40,814	\$ 520,978
009 009 Restroom "C" Renovation	356 GSF	\$ 271.22 /GSF	\$ 136,270	\$ 15,364	\$ 12,889	\$ 164,523
010 010 Restroom 1 Fixture & Finishes Replacement	36 GSF	\$ 488.10 /GSF	\$ 24,800	\$ 2,796	\$ 2,346	\$ 29,942
011 011 Restroom 2 Fixture & Finishes Replacement	34 GSF	\$ 452.30 /GSF	\$ 21,704	\$ 2,447	\$ 2,053	\$ 26,204
012 012 Restroom 3 Fixture & Finishes Replacement	90 GSF	\$ - /GSF	\$ -	\$ -	\$ -	\$ -
013 013 Restroom 4 Fixture & Finishes Replacement	42 GSF	\$ 616.39 /GSF	\$ 36,537	\$ 4,119	\$ 3,456	\$ 44,112
014 014 Restroom 5 Fixture & Finishes Replacement	42 GSF	\$ 570.21 /GSF	\$ 33,800	\$ 3,811	\$ 3,197	\$ 40,808
015 015 Restroom 6 Fixture & Finishes Replacement	39 GSF	\$ 556.20 /GSF	\$ 30,615	\$ 3,452	\$ 2,896	\$ 36,962
016 016 Secure Vestibule	112 GSF	\$ 1,002.25 /GSF	\$ 158,427	\$ 17,862	\$ 14,985	\$ 191,273
017 017 New Canopy at Vestibule & Lobby	2,000 GSF	\$ 261.94 /GSF	\$ 739,381	\$ 83,362	\$ 69,933	\$ 892,675
018 018 New Accessible Greenhouse	2,700 GSF	\$ 238.14 /GSF	\$ 907,474	\$ 102,313	\$ 85,832	\$ 1,095,620
019 019 Kitchen Remodel	700 GSF	\$ 210.88 /GSF	\$ 208,337	\$ 23,489	\$ 19,705	\$ 251,531
020 020 Outdoor Classroom	456 GSF	\$ 727.55 /GSF	\$ 468,233	\$ 52,791	\$ 44,287	\$ 565,311
021 021 New Vertical Unit Ventilators	13,100 GSF	\$ 63.70 /GSF	\$ 1,177,659	\$ 132,775	\$ 111,387	\$ 1,421,821
022 022 4 New Heating Hot Water Pumps	1,810 GSF	\$ 36.26 /GSF	\$ 92,635	\$ 10,444	\$ 8,762	\$ 111,841
023 023 Replace Existing RTU	9,345 GSF	\$ 46.44 /GSF	\$ 612,496	\$ 69,056	\$ 57,932	\$ 739,484
024 024 Remove & Replace Temperature Controls	38,000 GSF	\$ 7.31 /GSF	\$ 392,273	\$ 44,227	\$ 37,102	\$ 473,602
025 025 Ionization Modules	38,000 GSF	\$ 1.18 /GSF	\$ 63,278	\$ 7,134	\$ 5,985	\$ 76,397
026 026 Voice Capable Fire Alarm	38,000 GSF	\$ 4.29 /GSF	\$ 229,897	\$ 25,920	\$ 21,744	\$ 277,561
027 027 Electrical Infrastructure Upgrades	38,000 GSF	\$ 1.19 /GSF	\$ 63,772	\$ 7,190	\$ 6,032	\$ 76,993
028 028 New Carpet in Classrooms	19,091 GSF	\$ 12.92 /GSF	\$ 348,028	\$ 39,238	\$ 32,918	\$ 420,184
<b>Subtotal Bond Items:</b>	<b>217,021 GSF</b>	<b>\$ 33.73 /GSF</b>	<b>\$ 7,321,027</b>	<b>\$ 825,410</b>	<b>\$ 692,447</b>	<b>\$ 8,838,884</b>

Prices are based on Design starting by October of 2021 to be able to bid the project by October 2022 for construction during the summer of 2023



HAZEL PARK SCHOOLS

**JARDON  
VOCATIONAL  
SCHOOL  
RENOVATIONS**  
Conceptual Estimate - Final



Lead Estimator: Chad Nelson  
June 16, 2021



**PROJECT COST SUMMARY**

**Hazel Park Schools**  
 Jardon Vocational School  
 Ferndale, MI

**Conceptual Design**  
 Project No.: 2854-A30  
 Revision No.: Owner Review  
 June 16, 2021

BOND ITEM	BOND ITEM UNIT	BOND ITEM COST/UNIT (Direct Trade Cost Only)	DIRECT TRADE COST	APPROVED VALUE ENGINEERING from Budget Tracker (trade cost)
001	001 Lobby Renovations	3,460 GSF \$ 47.26 /GSF	\$ 163,512	\$ -
002	002 Corridor Renovations	4,900 GSF \$ 17.65 /GSF	\$ 86,505	\$ -
003	003 Front Office Renovations	2,335 GSF \$ 99.25 /GSF	\$ 231,749	\$ -
004	004 SXI Renovation & New Restroom	1,062 GSF \$ 140.86 /GSF	\$ 149,595	\$ -
005	005 SXI Casework	1,062 GSF \$ 23.65 /GSF	\$ 25,118	\$ -
006	006 SXI FFE Allowance	1,062 GSF \$ 49.91 /GSF	\$ 53,000	\$ -
007	007 Restroom "A" Renovation	287 GSF \$ 351.99 /GSF	\$ 101,021	\$ -
008	008 Restroom "B" Renovation	900 GSF \$ 339.72 /GSF	\$ 305,745	\$ -
009	009 Restroom "C" Renovation	356 GSF \$ 271.22 /GSF	\$ 96,553	\$ -
010	010 Restroom 1 Fixture & Finishes Replacement	36 GSF \$ 488.10 /GSF	\$ 17,572	\$ -
011	011 Restroom 2 Fixture & Finishes Replacement	34 GSF \$ 452.30 /GSF	\$ 15,378	\$ -
012	012 Restroom 3 Fixture & Finishes Replacement	90 GSF \$ - /GSF	\$ -	\$ -
013	013 Restroom 4 Fixture & Finishes Replacement	42 GSF \$ 616.39 /GSF	\$ 25,888	\$ -
014	014 Restroom 5 Fixture & Finishes Replacement	42 GSF \$ 570.21 /GSF	\$ 23,949	\$ -
015	015 Restroom 6 Fixture & Finishes Replacement	39 GSF \$ 556.20 /GSF	\$ 21,692	\$ -
016	016 Secure Vestibule	112 GSF \$ 1,002.25 /GSF	\$ 112,252	\$ -
017	017 New Canopy at Vestibule & Lobby	2,000 GSF \$ 261.94 /GSF	\$ 523,883	\$ -
018	018 New Accessible Greenhouse	2,700 GSF \$ 238.14 /GSF	\$ 642,984	\$ -
019	019 Kitchen Remodel	700 GSF \$ 210.88 /GSF	\$ 147,615	\$ -
020	020 Outdoor Classroom	456 GSF \$ 727.55 /GSF	\$ 331,763	\$ -
021	021 New Vertical Unit Ventilators	13,100 GSF \$ 63.70 /GSF	\$ 834,422	\$ -
022	022 4 New Heating Hot Water Pumps	1,810 GSF \$ 36.26 /GSF	\$ 65,636	\$ -
023	023 Replace Existing RTU	9,345 GSF \$ 46.44 /GSF	\$ 433,980	\$ -
024	024 Remove & Replace Temperature Controls	38,000 GSF \$ 7.31 /GSF	\$ 277,942	\$ -
025	025 Ionization Modules	38,000 GSF \$ 1.18 /GSF	\$ 44,835	\$ -
026	026 Voice Capable Fire Alarm	38,000 GSF \$ 4.29 /GSF	\$ 162,892	\$ -
027	027 Electrical Infrastructure Upgrades	38,000 GSF \$ 1.19 /GSF	\$ 45,185	\$ -
028	028 New Carpet in Classrooms	19,091 GSF \$ 12.92 /GSF	\$ 246,592	\$ -
<b>Subtotal Bond Items:</b>		<b>217,021 GSF \$ 23.90 /GSF</b>	<b>\$ 5,187,260</b>	<b>\$ -</b>

Design / Estimate Contingency (%)	Design /Estimate Contingency (\$)	Bid Contingency	Construction Contingency (%)	Construction Contingency (\$)	Escalation \$ - Assumes 2023 Summer Work	COVID-19 \$	General Conditions \$	CM Fee & Staffing	Architectural / Engineering Fee	TOTAL COST (Including GC's and Contingencies)
		5.00%	8.50%		6.09%	0.00%	2.00%	11.50%	8.50%	
15.00%	\$ 24,527	\$ 9,402	8.50%	\$ 16,782	\$ 12,024	\$ -	\$ 4,525	\$ 26,018	\$ 21,827	\$ 278,617
15.00%	\$ 12,976	\$ 4,974	8.50%	\$ 8,879	\$ 6,361	\$ -	\$ 2,394	\$ 13,765	\$ 11,548	\$ 147,401
15.00%	\$ 34,762	\$ 13,326	8.50%	\$ 23,786	\$ 17,042	\$ -	\$ 6,413	\$ 36,877	\$ 30,936	\$ 394,892
15.00%	\$ 22,439	\$ 8,602	8.50%	\$ 15,354	\$ 11,001	\$ -	\$ 4,140	\$ 23,804	\$ 19,969	\$ 254,905
15.00%	\$ 3,768	\$ 1,444	8.50%	\$ 2,578	\$ 1,847	\$ -	\$ 695	\$ 3,997	\$ 3,353	\$ 42,800
15.00%	\$ 7,950	\$ 3,047	8.50%	\$ 5,440	\$ 3,897	\$ -	\$ 1,467	\$ 8,433	\$ 7,075	\$ 90,310
15.00%	\$ 15,153	\$ 5,809	8.50%	\$ 10,369	\$ 7,429	\$ -	\$ 2,796	\$ 16,075	\$ 13,485	\$ 172,136
15.00%	\$ 45,862	\$ 17,580	8.50%	\$ 31,381	\$ 22,484	\$ -	\$ 8,461	\$ 48,651	\$ 40,814	\$ 520,978
15.00%	\$ 14,483	\$ 5,552	8.50%	\$ 9,910	\$ 7,100	\$ -	\$ 2,672	\$ 15,364	\$ 12,889	\$ 164,523
15.00%	\$ 2,636	\$ 1,010	8.50%	\$ 1,804	\$ 1,292	\$ -	\$ 486	\$ 2,796	\$ 2,346	\$ 29,942
15.00%	\$ 2,307	\$ 884	8.50%	\$ 1,578	\$ 1,131	\$ -	\$ 426	\$ 2,447	\$ 2,053	\$ 26,204
15.00%	\$ -	\$ -	8.50%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15.00%	\$ 3,883	\$ 1,489	8.50%	\$ 2,657	\$ 1,904	\$ -	\$ 716	\$ 4,119	\$ 3,456	\$ 44,112
15.00%	\$ 3,592	\$ 1,377	8.50%	\$ 2,458	\$ 1,761	\$ -	\$ 663	\$ 3,811	\$ 3,197	\$ 40,808
15.00%	\$ 3,254	\$ 1,247	8.50%	\$ 2,226	\$ 1,595	\$ -	\$ 600	\$ 3,452	\$ 2,896	\$ 36,962
15.00%	\$ 16,838	\$ 6,454	8.50%	\$ 11,521	\$ 8,255	\$ -	\$ 3,106	\$ 17,862	\$ 14,985	\$ 191,273
15.00%	\$ 78,582	\$ 30,123	8.50%	\$ 53,770	\$ 38,525	\$ -	\$ 14,498	\$ 83,362	\$ 69,933	\$ 892,675
15.00%	\$ 96,448	\$ 36,972	8.50%	\$ 65,994	\$ 47,283	\$ -	\$ 17,794	\$ 102,313	\$ 85,832	\$ 1,095,620
15.00%	\$ 22,142	\$ 8,488	8.50%	\$ 15,151	\$ 10,855	\$ -	\$ 4,085	\$ 23,489	\$ 19,705	\$ 251,531
15.00%	\$ 49,764	\$ 19,076	8.50%	\$ 34,051	\$ 24,397	\$ -	\$ 9,181	\$ 52,791	\$ 44,287	\$ 565,311
15.00%	\$ 125,163	\$ 47,979	8.50%	\$ 85,643	\$ 61,361	\$ -	\$ 23,091	\$ 132,775	\$ 111,387	\$ 1,421,821
15.00%	\$ 9,845	\$ 3,774	8.50%	\$ 6,737	\$ 4,827	\$ -	\$ 1,816	\$ 10,444	\$ 8,762	\$ 111,841
15.00%	\$ 65,097	\$ 24,954	8.50%	\$ 44,543	\$ 31,913	\$ -	\$ 12,010	\$ 69,056	\$ 57,932	\$ 739,484
15.00%	\$ 41,691	\$ 15,982	8.50%	\$ 28,527	\$ 20,439	\$ -	\$ 7,692	\$ 44,227	\$ 37,102	\$ 473,602
15.00%	\$ 6,725	\$ 2,578	8.50%	\$ 4,602	\$ 3,297	\$ -	\$ 1,241	\$ 7,134	\$ 5,985	\$ 76,397
15.00%	\$ 24,434	\$ 9,366	8.50%	\$ 16,719	\$ 11,979	\$ -	\$ 4,508	\$ 25,920	\$ 21,744	\$ 277,561
15.00%	\$ 6,778	\$ 2,598	8.50%	\$ 4,638	\$ 3,323	\$ -	\$ 1,250	\$ 7,190	\$ 6,032	\$ 76,993
15.00%	\$ 36,989	\$ 14,179	8.50%	\$ 25,310	\$ 18,134	\$ -	\$ 6,824	\$ 39,238	\$ 32,918	\$ 420,184
<b>\$ 778,089</b>		<b>\$ 298,267</b>		<b>\$ 532,407</b>	<b>\$ 381,454</b>	<b>\$ -</b>	<b>\$ 143,550</b>	<b>\$ 825,410</b>	<b>\$ 692,447</b>	<b>\$ 8,838,884</b>

## 001 LOBBY RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
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### A SUBSTRUCTURE

#### A10 FOUNDATIONS **\$5,389**

##### **A1030 Slab on Grade** **\$5,389**

0342	Slab on Grade, 4" Pumped / Wheeled - Office Area	404.24	sqft	\$9.54	\$3,856
0343	Class II Sand Base - Office Area	14.97	cuyd	\$26.50	\$397
0344	Fine Grade Building Pad - Office Area	404.24	sqft	\$2.12	\$857
0345	Vapor Barrier, 15 mil Stego Wrap - Office Area	404.24	sqft	\$0.69	\$279

#### Subtotal A SUBSTRUCTURE **\$5,389**

### C INTERIORS

#### C10 INTERIOR CONSTRUCTION **\$2,120**

##### **C1010 Fixed Partitions** **\$2,120**

0346	Patch Existing Partitions to Remain	1.00	allw	\$2,120.00	\$2,120
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#### C30 INTERIOR FINISHES **\$92,792**

##### **C3010 Wall Finishes** **\$2,252**

0347	Painting, Interior Walls - Drywall - Office Area	770.11	sqft	\$1.27	\$980
0348	Touch-Up Painting	1.00	allw	\$1,272.00	\$1,272

##### **C3020 Floor Finishes** **\$66,080**

0349	Patch and Prep Floors	3,441.76	sqft	\$1.59	\$5,472
0350	Moisture Resistant Anti-Fracture Membrane - Office Area	404.24	sqft	\$5.57	\$2,250
0351	Carpet Tile - Office Area	44.92	sqyd	\$42.40	\$1,904
0352	Rubber Flooring	3,441.76	sqft	\$15.90	\$54,724
0353	Resilient Base, 4"	322.30	lnft	\$4.24	\$1,367
0354	Resilient Base, 4" - Office Area	85.57	lnft	\$4.24	\$363

##### **C3030 Ceiling Finishes** **\$24,461**

0355	2x2 Lay-in - Office Area	404.24	sqft	\$6.36	\$2,571
0356	2x2 Lay-in - Lobby Area	3,441.76	sqft	\$6.36	\$21,890

#### Subtotal C INTERIORS **\$94,912**

### D SERVICES

#### D30 HVAC **\$6,246**

##### **D3040 HVAC Distribution Systems** **\$4,392**

0357	RGD's	24.00	each	\$183.00	\$4,392
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##### **D3070 Systems Testing & Balancing** **\$1,025**

## 001 LOBBY RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0358	Balancing - RGD's	24.00	each	\$42.70	\$1,025
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$830</b>
0359	Demo to dumpster	1.00	lsum	\$829.60	\$830
<b>D50 ELECTRICAL</b>					<b>\$40,943</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$38,843</b>
0360	Receptacles, branch distribution	3,442.00	sqft	\$10.37	\$35,694
0361	Receptacles, panel, branch distribution	3,442.00	sqft	\$0.92	\$3,149
<b>D5090 Other Electrical Systems</b>					<b>\$2,100</b>
0362	Demo to dumpster	3,442.00	sqft	\$0.61	\$2,100
<b>Subtotal D SERVICES</b>					<b>\$47,189</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$16,022</b>
<b>F2010 Building Elements Demolition</b>					<b>\$16,022</b>
0363	Demo Systems Partitions	2,033.72	sqft	\$2.12	\$4,311
0364	Demo Door Frame - Single	4.00	each	\$106.00	\$424
0365	Demo Flooring	3,441.76	sqft	\$1.59	\$5,472
0366	Demo Resilient Base	322.30	lnft	\$1.06	\$342
0367	Demo ACT Ceiling - Lobby Area	3,441.76	sqft	\$1.59	\$5,472
<b>F2020 Hazardous Components Abatement</b>					<b>\$0</b>
0368	Removal of Floor Mastic - BY OTHERS	0.00	NIC	\$2.00	\$0
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$16,022</b>

**TOTAL 001 LOBBY RENOVATIONS \$163,512**

## 002 CORRIDOR RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$85,321</b>
<b>C3010 Wall Finishes</b>					<b>\$2,650</b>
0369	Touch-Up Painting	1.00	allw	\$2,650.00	\$2,650
<b>C3020 Floor Finishes</b>					<b>\$82,671</b>
0370	Patch and Prep Floors - Going Over Existing Floor	0.00	NIC	\$1.00	\$0
0371	Rubber Flooring	4,901.37	sqft	\$15.90	\$77,932
0372	Resilient Base, 4"	1,117.61	Inft	\$4.24	\$4,739
<b>C3030 Ceiling Finishes</b>					<b>\$0</b>
0373	2x2 Lay-in Ceilings - Re-use Existing	0.00	NIC	\$6.00	\$0
<b>Subtotal C INTERIORS</b>					<b>\$85,321</b>
<b>D SERVICES</b>					
<b>D50 ELECTRICAL</b>					<b>\$0</b>
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$0</b>
0374	Fixtures, control, branch distribution	0.00	NIC	\$0.00	\$0
<b>Subtotal D SERVICES</b>					<b>\$0</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,185</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,185</b>
0375	Demo Flooring - Leave in Place & Go Over Top with Rubber Flooring	0.00	NIC	\$1.50	\$0
0376	Demo Resilient Base	1,117.61	Inft	\$1.06	\$1,185
0377	Demo ACT Ceiling - Re-use Existing	0.00	NIC	\$1.50	\$0
<b>F2020 Hazardous Components Abatement</b>					<b>\$0</b>
0378	Removal of Floor Mastic - BY OTHERS	0.00	NIC	\$2.00	\$0
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,185</b>
<b>TOTAL 002 CORRIDOR RENOVATIONS</b>					<b>\$86,505</b>

## 003 FRONT OFFICE RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>B SHELL</b>					
<b>B10 SUPERSTRUCTURE</b>					<b>\$5,300</b>
<i>B1020 Roof Construction</i>					<i>\$5,300</i>
0379	Support Steel for New RTU	1.00	allw	\$5,300.00	\$5,300
<b>B20 EXTERIOR ENCLOSURE</b>					<b>\$12,720</b>
<i>B2023 Storefront</i>					<i>\$12,720</i>
0380	Aluminum Storefront - Infilling of Glass from Window AC Unit - 6 each 4'x4'	96.00	sqft	\$132.50	\$12,720
<b>B30 ROOFING</b>					<b>\$954</b>
<i>B3010 Roof Coverings</i>					<i>\$954</i>
0381	Flashing of Mechanical Unit	36.00	lnft	\$26.50	\$954
<b>Subtotal B SHELL</b>					<b>\$18,974</b>
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$18,072</b>
<i>C3010 Wall Finishes</i>					<i>\$1,272</i>
0382	Touch-Up Painting	1.00	allw	\$1,272.00	\$1,272
<i>C3030 Ceiling Finishes</i>					<i>\$16,800</i>
0383	2x2 Lay-in Ceilings	2,641.59	sqft	\$6.36	\$16,800
<b>Subtotal C INTERIORS</b>					<b>\$18,072</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$6,710</b>
<i>D2090 Other Plumbing Systems</i>					<i>\$6,710</i>
0384	Gas pipe & regulators	100.00	lnft	\$67.10	\$6,710
<b>D30 HVAC</b>					<b>\$112,920</b>
<i>D3040 HVAC Distribution Systems</i>					<i>\$67,963</i>
0385	Condensate drains	40.00	lnft	\$42.70	\$1,708
0386	Duct insulation - wrap	1,589.00	sqft	\$3.66	\$5,816
0387	Galv duct - single wall	2,295.00	lbs	\$14.64	\$33,599
0388	Heating hot water - VAV's	200.00	lnft	\$67.10	\$13,420
0389	HVAC pipe insulation	200.00	lnft	\$12.20	\$2,440
0390	RGD's	30.00	each	\$183.00	\$5,490

## 003 FRONT OFFICE RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0391	VAV boxes with HHW reheat	5.00	each	\$1,098.00	\$5,490
<b>D3050 Terminal &amp; Packaged Units</b>					<b>\$36,600</b>
0392	Constr filters	1.00	lsum	\$3,050.00	\$3,050
0393	Crane/rigging	1.00	lsum	\$3,050.00	\$3,050
0394	Curb lagging & vibr rails	1.00	each	\$6,100.00	\$6,100
0395	New fin tube covers	80.00	lnft	\$30.50	\$2,440
0396	RTU's - 1	3,000.00	cfm	\$7.32	\$21,960
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$2,196</b>
0397	Balancing - RGD's	30.00	each	\$42.70	\$1,281
0398	Balancing - RTU's	1.00	each	\$305.00	\$305
0399	Balancing - VAV	5.00	each	\$122.00	\$610
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$6,161</b>
0400	Coring/firestop	1.00	lsum	\$1,220.00	\$1,220
0401	Demo to dumpster	2,700.00	sqft	\$1.83	\$4,941
<b>D50 ELECTRICAL</b>					<b>\$66,673</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$27,999</b>
0402	Receptacles, branch distribution	2,700.00	sqft	\$10.37	\$27,999
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$27,999</b>
0403	Fixtures, control, branch distribution	2,700.00	sqft	\$10.37	\$27,999
<b>D5030 Communications &amp; Security Systems</b>					<b>\$4,941</b>
0404	IT/AV backbone	2,700.00	sqft	\$1.83	\$4,941
<b>D5090 Other Electrical Systems</b>					<b>\$5,734</b>
0405	Coring/firestop	1.00	lsum	\$2,440.00	\$2,440
0406	Demo to dumpster	2,700.00	sqft	\$1.22	\$3,294
<b>Subtotal D SERVICES</b>					<b>\$186,303</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$4,200</b>
<b>F2010 Building Elements Demolition</b>					<b>\$4,200</b>
0407	Demo ACT Ceiling	2,641.59	sqft	\$1.59	\$4,200

<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$4,200</b>
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## Z REQUIREMENTS

<b>Z10 PROJECT REQUIREMENTS</b>					<b>\$4,200</b>
<b>Z1020 Construction Requirements</b>					<b>\$4,200</b>

## 003 FRONT OFFICE RENOVATIONS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0408	Floor Protection	2,641.59	sqft	\$1.59	\$4,200

**Subtotal Z REQUIREMENTS** **\$4,200**

**TOTAL 003 FRONT OFFICE RENOVATIONS** **\$231,749**

## 004 SXI RENOVATION & NEW RESTROOM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$7,422</b>
<b>A1030 Slab on Grade</b>					<b>\$7,422</b>
0409	Slab on Grade, 4" - Pumped / Wheeled	417.64	sqft	\$15.90	\$6,641
0410	Fine Grade Building Pad	417.64	sqft	\$0.80	\$332
0411	Vapor Lock Admixture	5.09	cuyd	\$31.80	\$162
0412	Vapor Barrier, 15 mil Stego Wrap	417.64	sqft	\$0.69	\$288
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$7,422</b>
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$17,964</b>
<b>C1010 Fixed Partitions</b>					<b>\$12,711</b>
0413	Caulk & Sealants	267.37	sqft	\$0.53	\$142
0414	CMU, 8" - Interior	267.37	sqft	\$37.10	\$9,920
0415	Patch Existing CMU Partitions	1.00	allw	\$2,650.00	\$2,650
<b>C1020 Interior Doors</b>					<b>\$2,650</b>
0416	Wood Door, HM Frame, Hardware - Single	1.00	each	\$2,226.00	\$2,226
0417	Closers	1.00	each	\$344.50	\$345
0418	Painting of HM Door Frame	1.00	each	\$79.50	\$80
<b>C1030 Fittings</b>					<b>\$2,602</b>
0419	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0420	Grab Bar - 18"	1.00	each	\$190.80	\$191
0421	Grab Bar - 24"	1.00	each	\$196.10	\$196
0422	Grab Bar - 36"	1.00	each	\$206.70	\$207
0423	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0424	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0425	Paper Towel Dispenser / Waste Receptacle Combo	3.00	each	\$265.00	\$795
0426	Soap Dispenser	3.00	each	\$63.60	\$191
0427	Mirror - 24" x 36"	1.00	each	\$212.00	\$212
0428	Shower Seat	1.00	each	\$371.00	\$371
<b>C30 INTERIOR FINISHES</b>					<b>\$30,203</b>
<b>C3010 Wall Finishes</b>					<b>\$8,209</b>
0429	Painting, Interior Walls - CMU	1,377.47	sqft	\$1.27	\$1,752
0430	Ceramic Tile Wall	304.57	sqft	\$21.20	\$6,457
<b>C3020 Floor Finishes</b>					<b>\$14,904</b>

## 004 SXI RENOVATION & NEW RESTROOM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0431	Patch and Prep Floors	186.90	sqft	\$1.06	\$198
0432	Ceramic Tile Floor	70.46	sqft	\$21.20	\$1,494
0433	VCT - Patterns/Colors	275.35	sqft	\$4.24	\$1,168
0434	Rubber Flooring	685.13	sqft	\$15.90	\$10,894
0435	Ceramic Wall Base, 6"	33.84	lnft	\$10.60	\$359
0436	Resilient Base, 4"	186.90	lnft	\$4.24	\$792
<b>C3030 Ceiling Finishes</b>					<b>\$7,090</b>
0437	2x2 Lay-in Ceilings	956.44	sqft	\$6.36	\$6,083
0438	5/8" Drywall Ceiling Grid Frame	71.70	sqft	\$12.72	\$912
0439	Painting, Ceilings	71.70	sqft	\$1.33	\$95

### Subtotal C INTERIORS

**\$48,167**

## D SERVICES

### D20 PLUMBING

**\$21,716**

#### D2010 Plumbing Fixtures

**\$6,649**

0440	Fixture - reuse in-wall RI & carriers	1.00	each	\$976.00	\$976
0441	Fixtures & carriers	3.00	each	\$1,525.00	\$4,575
0442	Misc connections	3.00	each	\$366.00	\$1,098

#### D2020 Domestic Water Distribution

**\$6,588**

0443	Domestic water	120.00	lnft	\$42.70	\$5,124
0444	Domestic water insulation	120.00	lnft	\$12.20	\$1,464

#### D2030 Sanitary Waste

**\$8,479**

0445	Excavation & backfill - hand-dig	30.00	lnft	\$61.00	\$1,830
0446	Floor drain & chipping	1.00	each	\$793.00	\$793
0447	SWVA	70.00	lnft	\$54.90	\$3,843
0448	SWVU	30.00	lnft	\$67.10	\$2,013

### D30 HVAC

**\$35,197**

#### D3040 HVAC Distribution Systems

**\$17,568**

0449	Duct insulation - wrap	800.00	sqft	\$3.66	\$2,928
0450	Fan - 1	200.00	cfm	\$1.83	\$366
0451	Galv duct - single wall	800.00	lbs	\$14.64	\$11,712
0452	Galv duct - single wall - dryer vent	50.00	lbs	\$14.64	\$732
0453	Range hood - by arch trades	0.00	NIC	\$0.00	\$0
0454	RGD's	10.00	each	\$183.00	\$1,830

#### D3050 Terminal & Packaged Units

**\$15,250**

0455	Vert Unit Vent - DX/HHW	1.00	each	\$15,250.00	\$15,250
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## 004 SXI RENOVATION & NEW RESTROOM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$622</b>
0456	Balancing - RGD's	10.00	each	\$42.70	\$427
0457	Balancing - VCUV's	1.00	each	\$195.20	\$195
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$1,757</b>
0458	Demo to dumpster - SXI	960.00	sqft	\$1.83	\$1,757
<b>D50 ELECTRICAL</b>					<b>\$24,058</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$9,955</b>
0459	Receptacles, branch distribution	960.00	sqft	\$10.37	\$9,955
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$9,955</b>
0460	Fixtures, control, branch distribution	960.00	sqft	\$10.37	\$9,955
<b>D5030 Communications &amp; Security Systems</b>					<b>\$1,757</b>
0461	IT/AV backbone	960.00	sqft	\$1.83	\$1,757
<b>D5090 Other Electrical Systems</b>					<b>\$2,391</b>
0462	Coring/firestop	1.00	lsum	\$1,220.00	\$1,220
0463	Demo to dumpster	960.00	sqft	\$1.22	\$1,171
<b>Subtotal D SERVICES</b>					<b>\$80,971</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$530</b>
<b>E2012 Fixed Casework</b>					<b>\$530</b>
0464	Rough Carpentry - Allowance	1.00	allw	\$530.00	\$530
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$530</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$12,505</b>
<b>F2010 Building Elements Demolition</b>					<b>\$12,505</b>
0465	Demo Slab on Grade with Cutting / Chipping	417.64	sqft	\$12.72	\$5,312
0466	Demo Ceramic / Porcelain Wall Tile CMU to Remain	304.57	sqft	\$5.30	\$1,614
0467	Demo Concrete Block Wall	397.09	sqft	\$5.30	\$2,105
0468	Demo Flooring	960.49	sqft	\$1.59	\$1,527
0469	Demo Resilient Base	186.90	lnft	\$1.06	\$198
0470	Demo ACT Ceiling	956.44	sqft	\$1.59	\$1,521
0471	Demo Drywall Ceiling	71.70	sqft	\$3.18	\$228
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$12,505</b>

**004 SXI RENOVATION & NEW RESTROOM**

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>TOTAL 004 SXI RENOVATION &amp; NEW RESTROOM</b>					<b>\$149,595</b>

## 005 SXI CASEWORK

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>E EQUIPMENT AND FURNISHINGS</b>					
<b>E20 FURNISHINGS</b>					<b>\$25,118</b>
<b><i>E2012 Fixed Casework</i></b>					<b><i>\$25,118</i></b>
0472	Millwork - Base Cabinet	31.99	Inft	\$371.00	\$11,870
0473	Millwork - Base Cabinet - Island - Furniture by Others	0.00	NIC	\$400.00	\$0
0474	Millwork - Upper Cabinet	31.99	Inft	\$238.50	\$7,631
0475	Solid Surface Counter Top, 25" width	31.99	Inft	\$159.00	\$5,087
0476	Solid Surface Counter Top, 50" width - Island - Furniture by Others	0.00	NIC	\$200.00	\$0
0477	Rough Carpentry - Allowance	1.00	allw	\$530.00	\$530
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$25,118</b>
<b>TOTAL 005 SXI CASEWORK</b>					<b>\$25,118</b>

## 006 SXI FFE ALLOWANCE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>E EQUIPMENT AND FURNISHINGS</b>					
<b>E10 EQUIPMENT</b>					<b>\$53,000</b>
<i>E1029 Other Institutional Equipment</i>					<i>\$53,000</i>
0478	FFE - ALLOWANCE	1.00	allw	\$53,000.00	\$53,000
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$53,000</b>
<b>TOTAL 006 SXI FFE ALLOWANCE</b>					<b>\$53,000</b>

## 007 RESTROOM "A" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$6,715</b>
<b>A1030 Slab on Grade</b>					<b>\$6,715</b>
0479	Slab on Grade, 4" - Pumped / Wheeled	377.74	sqft	\$15.90	\$6,006
0480	Fine Grade Building Pad	377.74	sqft	\$0.80	\$300
0481	Vapor Lock Admixture	4.66	cuyd	\$31.80	\$148
0482	Vapor Barrier, 15 mil Stego Wrap	377.74	sqft	\$0.69	\$260
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$6,715</b>
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$37,656</b>
<b>C1010 Fixed Partitions</b>					<b>\$28,413</b>
0483	Caulk & Sealants	614.22	sqft	\$0.53	\$326
0484	CMU, 8" - Interior	614.22	sqft	\$37.10	\$22,788
0485	CMU, 8" - Interior - Tooth in Door Opening	1.00	each	\$3,710.00	\$3,710
0486	Patch Existing CMU Partitions	1.00	allw	\$1,590.00	\$1,590
<b>C1020 Interior Doors</b>					<b>\$5,300</b>
0487	Wood Door, HM Frame, Hardware - Single	2.00	each	\$2,226.00	\$4,452
0488	Closers	2.00	each	\$344.50	\$689
0489	Painting of HM Door Frame	2.00	each	\$79.50	\$159
<b>C1030 Fittings</b>					<b>\$3,943</b>
0490	Interior Room Signage - Each	3.00	each	\$159.00	\$477
0491	Grab Bar - 18"	2.00	each	\$190.80	\$382
0492	Grab Bar - 24"	2.00	each	\$196.10	\$392
0493	Grab Bar - 36"	2.00	each	\$206.70	\$413
0494	Toilet Paper Holder - Dual	2.00	each	\$227.90	\$456
0495	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0496	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0497	Paper Towel Dispenser / Waste Receptacle Combo	2.00	each	\$265.00	\$530
0498	Soap Dispenser	2.00	each	\$63.60	\$127
0499	Mirror - 24" x 36"	2.00	each	\$212.00	\$424
<b>C30 INTERIOR FINISHES</b>					<b>\$33,976</b>
<b>C3010 Wall Finishes</b>					<b>\$22,304</b>
0500	Ceramic Tile Wall	1,052.09	sqft	\$21.20	\$22,304
<b>C3020 Floor Finishes</b>					<b>\$7,515</b>

## 007 RESTROOM "A" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0501	Ceramic Tile Floor	296.01	sqft	\$21.20	\$6,275
0502	Ceramic Wall Base, 6"	116.90	lnft	\$10.60	\$1,239
<b>C3030 Ceiling Finishes</b>					<b>\$4,157</b>
0503	5/8" Drywall Ceiling Grid Frame	296.01	sqft	\$12.72	\$3,765
0504	Painting, Ceilings	296.01	sqft	\$1.33	\$392

**Subtotal C INTERIORS \$71,633**

## D SERVICES

**D20 PLUMBING \$6,344**

**D2010 Plumbing Fixtures \$6,344**

0505	Fixture - reuse in-wall RI & carriers	4.00	each	\$976.00	\$3,904
0506	New carriers & RI for concealed FV's	4.00	each	\$610.00	\$2,440

**D30 HVAC \$2,147**

**D3040 HVAC Distribution Systems \$1,830**

0507	Fan - 1	200.00	cfm	\$1.83	\$366
0508	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464

**D3070 Systems Testing & Balancing \$122**

0509	Balancing - fan	1.00	lsum	\$122.00	\$122
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**D3090 Other HVAC Systems & Equipment \$195**

0510	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
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**D50 ELECTRICAL \$610**

**D5010 Electrical Service & Distribution \$610**

0511	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
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**Subtotal D SERVICES \$9,101**

## E EQUIPMENT AND FURNISHINGS

**E20 FURNISHINGS \$318**

**E2012 Fixed Casework \$318**

0512	Rough Carpentry - Allowance	1.00	allw	\$318.00	\$318
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**Subtotal E EQUIPMENT AND FURNISHINGS \$318**

## F SPECIAL CONSTRUCTION AND DEMOLITION

**F20 SELECTIVE BUILDING DEMOLITION \$13,255**

## 007 RESTROOM "A" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b><i>F2010 Building Elements Demolition</i></b>					<b>\$13,255</b>
0513	Demo Slab on Grade with Cutting / Chipping	377.74	sqft	\$12.72	\$4,805
0514	Demo Ceramic / Porcelain Wall Tile CMU to Remain	861.73	sqft	\$5.30	\$4,567
0515	Demo Concrete Block Wall	440.94	sqft	\$5.30	\$2,337
0516	Demo Door & Frame - Single	1.00	each	\$212.00	\$212
0517	Demo Drywall Ceiling	377.74	sqft	\$3.18	\$1,201
0518	Demo Toilet Accessories	1.00	allw	\$132.50	\$133
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$13,255</b>

<b>TOTAL 007 RESTROOM "A" RENOVATION</b>	<b>\$101,021</b>
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## 008 RESTROOM "B" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
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### A SUBSTRUCTURE

#### A10 FOUNDATIONS **\$14,883**

##### **A1030 Slab on Grade** **\$14,883**

0519	Slab on Grade, 4" - Pumped / Wheeled	837.49	sqft	\$15.90	\$13,316
0520	Fine Grade Building Pad	837.49	sqft	\$0.80	\$666
0521	Vapor Lock Admixture	10.20	cuyd	\$31.80	\$324
0522	Vapor Barrier, 15 mil Stego Wrap	837.49	sqft	\$0.69	\$577

#### Subtotal A SUBSTRUCTURE **\$14,883**

### C INTERIORS

#### C10 INTERIOR CONSTRUCTION **\$83,113**

##### **C1010 Fixed Partitions** **\$46,861**

0523	Caulk & Sealants	1,132.62	sqft	\$0.53	\$600
0524	CMU, 8" - Interior	1,132.62	sqft	\$37.10	\$42,020
0525	Patch Existing CMU Partitions	1.00	allw	\$4,240.00	\$4,240

##### **C1020 Interior Doors** **\$15,900**

0526	Wood Door, HM Frame, Hardware - Single	6.00	each	\$2,226.00	\$13,356
0527	Closers	6.00	each	\$344.50	\$2,067
0528	Painting of HM Door Frame	6.00	each	\$79.50	\$477

##### **C1030 Fittings** **\$20,352**

0529	Toilet Partition Phenolic	5.00	each	\$1,590.00	\$7,950
0530	Interior Room Signage - Each	4.00	each	\$159.00	\$636
0531	Grab Bar - 18"	7.00	each	\$190.80	\$1,336
0532	Grab Bar - 24"	7.00	each	\$196.10	\$1,373
0533	Grab Bar - 36"	7.00	each	\$206.70	\$1,447
0534	Toilet Paper Holder - Dual	8.00	each	\$227.90	\$1,823
0535	Sanitary Napkin Disposal	6.00	each	\$53.00	\$318
0536	Sanitary Napkin Vendor	3.00	each	\$689.00	\$2,067
0537	Paper Towel Dispenser / Waste Receptacle Combo	4.00	each	\$265.00	\$1,060
0538	Soap Dispenser	6.00	each	\$63.60	\$382
0539	Mirror - 24" x 36"	7.00	each	\$212.00	\$1,484
0540	Shower Seat	1.00	each	\$371.00	\$371
0541	Shower Curtain Rod	1.00	each	\$106.00	\$106

#### C30 INTERIOR FINISHES **\$83,388**

##### **C3010 Wall Finishes** **\$53,787**

## 008 RESTROOM "B" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0542	Ceramic Tile Wall	2,537.13	sqft	\$21.20	\$53,787
<b>C3020 Floor Finishes</b>					<b>\$18,996</b>
0543	Ceramic Tile Floor	755.09	sqft	\$21.20	\$16,008
0544	Ceramic Wall Base, 6"	281.90	lnft	\$10.60	\$2,988
<b>C3030 Ceiling Finishes</b>					<b>\$10,605</b>
0545	5/8" Drywall Ceiling Grid Frame	755.09	sqft	\$12.72	\$9,605
0546	Painting, Ceilings	755.09	sqft	\$1.33	\$1,000
<b>Subtotal C INTERIORS</b>					<b>\$166,501</b>

### D SERVICES

#### D20 PLUMBING

**\$92,293**

##### D2010 Plumbing Fixtures

**\$26,962**

0547	Fixture - reuse in-wall RI & carriers	17.00	each	\$976.00	\$16,592
0548	New carriers & RI for concealed FV's	17.00	each	\$610.00	\$10,370

##### D2020 Domestic Water Distribution

**\$18,666**

0549	Domestic water	340.00	lnft	\$42.70	\$14,518
0550	Domestic water insulation	340.00	lnft	\$12.20	\$4,148

##### D2030 Sanitary Waste

**\$38,003**

0551	Excavation & backfill - hand-dig	70.00	lnft	\$61.00	\$4,270
0552	Floor drain & chipping	2.00	each	\$793.00	\$1,586
0553	SWVA	500.00	lnft	\$54.90	\$27,450
0554	SWVU	70.00	lnft	\$67.10	\$4,697

##### D2090 Other Plumbing Systems

**\$8,662**

0555	Coring/firestop	1.00	lsum	\$2,440.00	\$2,440
0556	Demo to dumpster - fixtures	15.00	each	\$414.80	\$6,222

#### D30 HVAC

**\$3,428**

##### D3040 HVAC Distribution Systems

**\$3,111**

0557	Fan - 1	900.00	cfm	\$1.83	\$1,647
0558	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464

##### D3070 Systems Testing & Balancing

**\$122**

0559	Balancing - fan	1.00	lsum	\$122.00	\$122
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##### D3090 Other HVAC Systems & Equipment

**\$195**

0560	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
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#### D50 ELECTRICAL

**\$610**

##### D5010 Electrical Service & Distribution

**\$610**

0561	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
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## 008 RESTROOM "B" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>Subtotal D SERVICES</b>					<b>\$96,331</b>
<b>E EQUIPMENT AND FURNISHINGS</b>					
<b>E20 FURNISHINGS</b>					<b>\$530</b>
<i>E2012 Fixed Casework</i>					<b>\$530</b>
0562	Rough Carpentry - Allowance	1.00	allw	\$530.00	\$530
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$530</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$27,500</b>
<i>F2010 Building Elements Demolition</i>					<b>\$27,500</b>
0563	Demo Slab on Grade with Cutting / Chipping	837.49	sqft	\$12.72	\$10,653
0564	Demo Ceramic / Porcelain Wall Tile CMU to Remain	1,748.11	sqft	\$5.30	\$9,265
0565	Demo Concrete Block Wall	338.03	sqft	\$5.30	\$1,792
0566	Demo Door & Frame - Single	4.00	each	\$212.00	\$848
0567	Demo Drywall Ceiling	837.49	sqft	\$3.18	\$2,663
0568	Demo Toilet Accessories	1.00	allw	\$530.00	\$530
0569	Demo Toilet Partitions	11.00	each	\$159.00	\$1,749
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$27,500</b>
<b>TOTAL 008 RESTROOM "B" RENOVATION</b>					<b>\$305,745</b>

## 009 RESTROOM "C RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
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### A SUBSTRUCTURE

#### A10 FOUNDATIONS **\$6,241**

##### **A1030 Slab on Grade** **\$6,241**

0570	Slab on Grade, 4" - Pumped / Wheeled	351.13	sqft	\$15.90	\$5,583
0571	Fine Grade Building Pad	351.13	sqft	\$0.80	\$279
0572	Vapor Lock Admixture	4.30	cuyd	\$31.80	\$137
0573	Vapor Barrier, 15 mil Stego Wrap	351.13	sqft	\$0.69	\$242

#### Subtotal A SUBSTRUCTURE **\$6,241**

### C INTERIORS

#### C10 INTERIOR CONSTRUCTION **\$26,964**

##### **C1010 Fixed Partitions** **\$17,562**

0574	Caulk & Sealants	396.28	sqft	\$0.53	\$210
0575	CMU, 8" - Interior	396.28	sqft	\$37.10	\$14,702
0576	Patch Existing CMU Partitions	1.00	allw	\$2,650.00	\$2,650

##### **C1020 Interior Doors** **\$5,300**

0577	Wood Door, HM Frame, Hardware - Single	2.00	each	\$2,226.00	\$4,452
0578	Closers	2.00	each	\$344.50	\$689
0579	Painting of HM Door Frame	2.00	each	\$79.50	\$159

##### **C1030 Fittings** **\$4,102**

0580	Interior Room Signage - Each	4.00	each	\$159.00	\$636
0581	Grab Bar - 18"	2.00	each	\$190.80	\$382
0582	Grab Bar - 24"	2.00	each	\$196.10	\$392
0583	Grab Bar - 36"	2.00	each	\$206.70	\$413
0584	Toilet Paper Holder - Dual	2.00	each	\$227.90	\$456
0585	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0586	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0587	Paper Towel Dispenser / Waste Receptacle Combo	2.00	each	\$265.00	\$530
0588	Soap Dispenser	2.00	each	\$63.60	\$127
0589	Mirror - 24" x 36"	2.00	each	\$212.00	\$424

#### C30 INTERIOR FINISHES **\$42,209**

##### **C3010 Wall Finishes** **\$29,773**

0590	Ceramic Tile Wall	1,404.40	sqft	\$21.20	\$29,773
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##### **C3020 Floor Finishes** **\$8,139**

0591	Ceramic Tile Floor	305.90	sqft	\$21.20	\$6,485
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## 009 RESTROOM "C" RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0592	Ceramic Wall Base, 6"	156.04	lnft	\$10.60	\$1,654
<b>C3030 Ceiling Finishes</b>					<b>\$4,296</b>
0593	5/8" Drywall Ceiling Grid Frame	305.90	sqft	\$12.72	\$3,891
0594	Painting, Ceilings	305.90	sqft	\$1.33	\$405

**Subtotal C INTERIORS \$69,173**

## D SERVICES

**D20 PLUMBING \$6,344**

**D2010 Plumbing Fixtures \$6,344**

0595	Fixture - reuse in-wall RI & carriers	4.00	each	\$976.00	\$3,904
0596	New carriers & RI for concealed FV's	4.00	each	\$610.00	\$2,440

**D30 HVAC \$2,147**

**D3040 HVAC Distribution Systems \$1,830**

0597	Fan - 1	200.00	cfm	\$1.83	\$366
0598	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464

**D3070 Systems Testing & Balancing \$122**

0599	Balancing - fan	1.00	lsum	\$122.00	\$122
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**D3090 Other HVAC Systems & Equipment \$195**

0600	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
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**D50 ELECTRICAL \$610**

**D5010 Electrical Service & Distribution \$610**

0601	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
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**Subtotal D SERVICES \$9,101**

## E EQUIPMENT AND FURNISHINGS

**E20 FURNISHINGS \$159**

**E2012 Fixed Casework \$159**

0602	Rough Carpentry - Allowance	1.00	allw	\$159.00	\$159
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**Subtotal E EQUIPMENT AND FURNISHINGS \$159**

## F SPECIAL CONSTRUCTION AND DEMOLITION

**F20 SELECTIVE BUILDING DEMOLITION \$11,879**

**F2010 Building Elements Demolition \$11,879**

## 009 RESTROOM "C RENOVATION

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0603	Demo Slab on Grade with Cutting / Chipping	351.13	sqft	\$12.72	\$4,466
0604	Demo Ceramic / Porcelain Wall Tile CMU to Remain	1,046.81	sqft	\$5.30	\$5,548
0605	Demo Concrete Block Wall	111.12	sqft	\$5.30	\$589
0606	Demo Drywall Ceiling	351.13	sqft	\$3.18	\$1,117
0607	Demo Toilet Accessories	1.00	allw	\$159.00	\$159

### Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION

**\$11,879**

## TOTAL 009 RESTROOM "C RENOVATION

**\$96,553**

## 010 RESTROOM 1 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
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### C INTERIORS

#### C10 INTERIOR CONSTRUCTION **\$2,263**

##### **C1030 Fittings** **\$2,263**

0608	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0609	Grab Bar - 18"	1.00	each	\$190.80	\$191
0610	Grab Bar - 24"	1.00	each	\$196.10	\$196
0611	Grab Bar - 36"	1.00	each	\$206.70	\$207
0612	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0613	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0614	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0615	Paper Towel Dispenser / Waste Receptacle Combo	1.00	each	\$265.00	\$265
0616	Soap Dispenser	1.00	each	\$63.60	\$64
0617	Mirror - 24" x 36"	1.00	each	\$212.00	\$212

#### C30 INTERIOR FINISHES **\$7,463**

##### **C3010 Wall Finishes** **\$6,112**

0618	Ceramic Tile Wall	230.65	sqft	\$21.20	\$4,890
0619	Patch & Repair Walls	230.65	sqft	\$5.30	\$1,222

##### **C3020 Floor Finishes** **\$1,219**

0620	Patch and Prep Floors	35.74	sqft	\$5.30	\$189
0621	Ceramic Tile Floor	35.74	sqft	\$21.20	\$758
0622	Ceramic Wall Base, 6"	25.63	lnft	\$10.60	\$272

##### **C3030 Ceiling Finishes** **\$133**

0623	5/8" Drywall Ceiling 6" Stud Frame - Re-use Existing	0.00	NIC	\$15.00	\$0
0624	Painting, Ceilings	35.74	sqft	\$3.71	\$133

#### Subtotal C INTERIORS **\$9,727**

### D SERVICES

#### D20 PLUMBING **\$3,904**

##### **D2010 Plumbing Fixtures** **\$3,904**

0625	Fixture - reuse in-wall RI & carriers	4.00	each	\$976.00	\$3,904
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#### D30 HVAC **\$1,964**

##### **D3040 HVAC Distribution Systems** **\$1,647**

0626	Fan - 1	100.00	cfm	\$1.83	\$183
0627	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464

##### **D3070 Systems Testing & Balancing** **\$122**

## 010 RESTROOM 1 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0628	Balancing - fan	1.00	lsum	\$122.00	\$122
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$195</b>
0629	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
<b>D50 ELECTRICAL</b>					<b>\$610</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$610</b>
0630	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
<b>Subtotal D SERVICES</b>					<b>\$6,478</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$133</b>
<b>E2012 Fixed Casework</b>					<b>\$133</b>
0631	Rough Carpentry - Allowance	1.00	allw	\$132.50	\$133
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$133</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,235</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,235</b>
0632	Demo Ceramic / Porcelain Wall Tile Studs to Remain	230.65	sqft	\$3.71	\$856
0633	Demo Ceramic / Porcelain Tile Floor	35.74	sqft	\$10.60	\$379
0634	Demo Drywall Ceiling & Framing - Re-use Existing	0.00	NIC	\$10.00	\$0
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,235</b>

<b>TOTAL 010 RESTROOM 1 FIXTURE &amp; FINISHES REPLACEMENT</b>					<b>\$17,572</b>
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## 011 RESTROOM 2 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$2,263</b>
<b>C1030 Fittings</b>					<b>\$2,263</b>
0635	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0636	Grab Bar - 18"	1.00	each	\$190.80	\$191
0637	Grab Bar - 24"	1.00	each	\$196.10	\$196
0638	Grab Bar - 36"	1.00	each	\$206.70	\$207
0639	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0640	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0641	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0642	Paper Towel Dispenser / Waste Receptacle Combo	1.00	each	\$265.00	\$265
0643	Soap Dispenser	1.00	each	\$63.60	\$64
0644	Mirror - 24" x 36"	1.00	each	\$212.00	\$212
<b>C30 INTERIOR FINISHES</b>					<b>\$7,240</b>
<b>C3010 Wall Finishes</b>					<b>\$5,846</b>
0645	Ceramic Tile Wall	220.59	sqft	\$21.20	\$4,677
0646	Patch & Repair Walls	220.59	sqft	\$5.30	\$1,169
<b>C3020 Floor Finishes</b>					<b>\$1,255</b>
0647	Patch and Prep Floors	37.55	sqft	\$5.30	\$199
0648	Ceramic Tile Floor	37.55	sqft	\$21.20	\$796
0649	Ceramic Wall Base, 6"	24.51	lnft	\$10.60	\$260
<b>C3030 Ceiling Finishes</b>					<b>\$139</b>
0650	5/8" Drywall Ceiling 6" Stud Frame - Re-use Existing	0.00	NIC	\$15.00	\$0
0651	Painting, Ceilings	37.55	sqft	\$3.71	\$139
<b>Subtotal C INTERIORS</b>					<b>\$9,503</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$1,952</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$1,952</b>
0652	Fixture - reuse in-wall RI & carriers	2.00	each	\$976.00	\$1,952
<b>D30 HVAC</b>					<b>\$1,964</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$1,647</b>
0653	Fan - 1	100.00	cfm	\$1.83	\$183
0654	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$122</b>

## 011 RESTROOM 2 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0655	Balancing - fan	1.00	lsum	\$122.00	\$122
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$195</b>
0656	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
<b>D50 ELECTRICAL</b>					<b>\$610</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$610</b>
0657	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
<b>Subtotal D SERVICES</b>					<b>\$4,526</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$133</b>
<b>E2012 Fixed Casework</b>					<b>\$133</b>
0658	Rough Carpentry - Allowance	1.00	allw	\$132.50	\$133
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$133</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,216</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,216</b>
0659	Demo Ceramic / Porcelain Wall Tile Studs to Remain	220.59	sqft	\$3.71	\$818
0660	Demo Ceramic / Porcelain Tile Floor	37.55	sqft	\$10.60	\$398
0661	Demo Drywall Ceiling & Framing - Re-use Existing	0.00	NIC	\$10.00	\$0
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,216</b>

**TOTAL 011 RESTROOM 2 FIXTURE & FINISHES REPLACEMENT** **\$15,378**

## 012 RESTROOM 3 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$0</b>
<i>C1030 Fittings</i>					<i>\$0</i>
0662	No Work in Restroom #3	0.00	NIC	\$180.00	\$0
<b>C30 INTERIOR FINISHES</b>					<b>\$0</b>
<i>C3010 Wall Finishes</i>					<i>\$0</i>
0663	No Work in Restroom #3	0.00	NIC	\$20.00	\$0
<i>C3020 Floor Finishes</i>					<i>\$0</i>
0664	No Work in Restroom #3	0.00	NIC	\$20.00	\$0
<i>C3030 Ceiling Finishes</i>					<i>\$0</i>
0665	No Work in Restroom #3	0.00	NIC	\$15.00	\$0
<b>Subtotal C INTERIORS</b>					<b>\$0</b>
<b>E EQUIPMENT AND FURNISHINGS</b>					
<b>E20 FURNISHINGS</b>					<b>\$0</b>
<i>E2012 Fixed Casework</i>					<i>\$0</i>
0666	No Work in Restroom #3	0.00	NIC	\$125.00	\$0
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$0</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$0</b>
<i>F2010 Building Elements Demolition</i>					<i>\$0</i>
0667	No Work in Restroom #3	0.00	NIC	\$10.00	\$0
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$0</b>
<b>TOTAL 012 RESTROOM 3 FIXTURE &amp; FINISHES REPLACEMENT</b>					<b>\$0</b>

## 013 RESTROOM 4 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$2,263</b>
<b>C1030 Fittings</b>					<b>\$2,263</b>
0668	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0669	Grab Bar - 18"	1.00	each	\$190.80	\$191
0670	Grab Bar - 24"	1.00	each	\$196.10	\$196
0671	Grab Bar - 36"	1.00	each	\$206.70	\$207
0672	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0673	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0674	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0675	Paper Towel Dispenser / Waste Receptacle Combo	1.00	each	\$265.00	\$265
0676	Soap Dispenser	1.00	each	\$63.60	\$64
0677	Mirror - 24" x 36"	1.00	each	\$212.00	\$212
<b>C30 INTERIOR FINISHES</b>					<b>\$15,799</b>
<b>C3010 Wall Finishes</b>					<b>\$13,293</b>
0678	Ceramic Tile Wall	250.80	sqft	\$21.20	\$5,317
0679	Patch & Repair Walls	250.80	sqft	\$5.30	\$1,329
0680	Patch & Repair Walls - Have to Open up Walls for Plumbing	250.80	sqft	\$26.50	\$6,646
<b>C3020 Floor Finishes</b>					<b>\$1,566</b>
0681	Patch and Prep Floors	47.95	sqft	\$5.30	\$254
0682	Ceramic Tile Floor	47.95	sqft	\$21.20	\$1,017
0683	Ceramic Wall Base, 6"	27.87	lnft	\$10.60	\$295
<b>C3030 Ceiling Finishes</b>					<b>\$940</b>
0684	5/8" Drywall Ceiling 6" Stud Frame	47.95	sqft	\$15.90	\$762
0685	Painting, Ceilings	47.95	sqft	\$3.71	\$178
<b>Subtotal C INTERIORS</b>					<b>\$18,062</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$3,172</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$3,172</b>
0686	Fixture - reuse in-wall RI & carriers	2.00	each	\$976.00	\$1,952
0687	New carriers & RI for concealed FV's	2.00	each	\$610.00	\$1,220
<b>D30 HVAC</b>					<b>\$1,964</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$1,647</b>
0688	Fan - 1	100.00	cfm	\$1.83	\$183

## 013 RESTROOM 4 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0689	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$122</b>
0690	Balancing - fan	1.00	lsum	\$122.00	\$122
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$195</b>
0691	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
<b>D50 ELECTRICAL</b>					<b>\$610</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$610</b>
0692	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
<b>Subtotal D SERVICES</b>					<b>\$5,746</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$133</b>
<b>E2012 Fixed Casework</b>					<b>\$133</b>
0693	Rough Carpentry - Allowance	1.00	allw	\$132.50	\$133
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$133</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,947</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,947</b>
0694	Demo Ceramic / Porcelain Wall Tile Studs to Remain	250.80	sqft	\$3.71	\$930
0695	Demo Ceramic / Porcelain Tile Floor	47.95	sqft	\$10.60	\$508
0696	Demo Drywall Ceiling & Framing	47.95	sqft	\$10.60	\$508
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,947</b>

## TOTAL 013 RESTROOM 4 FIXTURE & FINISHES REPLACEMENT

**\$25,888**

## 014 RESTROOM 5 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$2,263</b>
<b>C1030 Fittings</b>					<b>\$2,263</b>
0697	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0698	Grab Bar - 18"	1.00	each	\$190.80	\$191
0699	Grab Bar - 24"	1.00	each	\$196.10	\$196
0700	Grab Bar - 36"	1.00	each	\$206.70	\$207
0701	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0702	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0703	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0704	Paper Towel Dispenser / Waste Receptacle Combo	1.00	each	\$265.00	\$265
0705	Soap Dispenser	1.00	each	\$63.60	\$64
0706	Mirror - 24" x 36"	1.00	each	\$212.00	\$212
<b>C30 INTERIOR FINISHES</b>					<b>\$14,470</b>
<b>C3010 Wall Finishes</b>					<b>\$11,963</b>
0707	Ceramic Tile Wall	250.80	sqft	\$21.20	\$5,317
0708	Patch & Repair Walls - Have to Open up Walls for Plumbing	250.80	sqft	\$26.50	\$6,646
<b>C3020 Floor Finishes</b>					<b>\$1,566</b>
0709	Patch and Prep Floors	47.95	sqft	\$5.30	\$254
0710	Ceramic Tile Floor	47.95	sqft	\$21.20	\$1,017
0711	Ceramic Wall Base, 6"	27.87	lnft	\$10.60	\$295
<b>C3030 Ceiling Finishes</b>					<b>\$940</b>
0712	5/8" Drywall Ceiling 6" Stud Frame	47.95	sqft	\$15.90	\$762
0713	Painting, Ceilings	47.95	sqft	\$3.71	\$178
<b>Subtotal C INTERIORS</b>					<b>\$16,733</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$2,562</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$2,562</b>
0714	Fixture - reuse in-wall RI & carriers	2.00	each	\$976.00	\$1,952
0715	New carriers & RI for concealed FV's	1.00	each	\$610.00	\$610
<b>D30 HVAC</b>					<b>\$1,964</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$1,647</b>
0716	Fan - 1	100.00	cfm	\$1.83	\$183
0717	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464

## 014 RESTROOM 5 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$122</b>
0718	Balancing - fan	1.00	lsum	\$122.00	\$122
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$195</b>
0719	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
<b>D50 ELECTRICAL</b>					<b>\$610</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$610</b>
0720	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
<b>Subtotal D SERVICES</b>					<b>\$5,136</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$133</b>
<b>E2012 Fixed Casework</b>					<b>\$133</b>
0721	Rough Carpentry - Allowance	1.00	allw	\$132.50	\$133
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$133</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,947</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,947</b>
0722	Demo Ceramic / Porcelain Wall Tile Studs to Remain	250.80	sqft	\$3.71	\$930
0723	Demo Ceramic / Porcelain Tile Floor	47.95	sqft	\$10.60	\$508
0724	Demo Drywall Ceiling & Framing	47.95	sqft	\$10.60	\$508
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,947</b>

## TOTAL 014 RESTROOM 5 FIXTURE & FINISHES REPLACEMENT

**\$23,949**

## 015 RESTROOM 6 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$2,263</b>
<b>C1030 Fittings</b>					<b>\$2,263</b>
0725	Interior Room Signage - Each	1.00	each	\$159.00	\$159
0726	Grab Bar - 18"	1.00	each	\$190.80	\$191
0727	Grab Bar - 24"	1.00	each	\$196.10	\$196
0728	Grab Bar - 36"	1.00	each	\$206.70	\$207
0729	Toilet Paper Holder - Dual	1.00	each	\$227.90	\$228
0730	Sanitary Napkin Disposal	1.00	each	\$53.00	\$53
0731	Sanitary Napkin Vendor	1.00	each	\$689.00	\$689
0732	Paper Towel Dispenser / Waste Receptacle Combo	1.00	each	\$265.00	\$265
0733	Soap Dispenser	1.00	each	\$63.60	\$64
0734	Mirror - 24" x 36"	1.00	each	\$212.00	\$212
<b>C30 INTERIOR FINISHES</b>					<b>\$12,706</b>
<b>C3010 Wall Finishes</b>					<b>\$10,689</b>
0735	Ceramic Tile Wall	224.09	sqft	\$21.20	\$4,751
0736	Patch & Repair Walls - Have to Open up Walls for Plumbing	224.09	sqft	\$26.50	\$5,938
<b>C3020 Floor Finishes</b>					<b>\$1,271</b>
0737	Patch and Prep Floors	38.02	sqft	\$5.30	\$201
0738	Ceramic Tile Floor	38.02	sqft	\$21.20	\$806
0739	Ceramic Wall Base, 6"	24.90	lnft	\$10.60	\$264
<b>C3030 Ceiling Finishes</b>					<b>\$746</b>
0740	5/8" Drywall Ceiling 6" Stud Frame	38.02	sqft	\$15.90	\$604
0741	Painting, Ceilings	38.02	sqft	\$3.71	\$141
<b>Subtotal C INTERIORS</b>					<b>\$14,969</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$2,562</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$2,562</b>
0742	Fixture - reuse in-wall RI & carriers	2.00	each	\$976.00	\$1,952
0743	New carriers & RI for concealed FV's	1.00	each	\$610.00	\$610
<b>D30 HVAC</b>					<b>\$1,781</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$1,464</b>
0744	Galv duct - single wall	100.00	lbs	\$14.64	\$1,464
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$122</b>

## 015 RESTROOM 6 FIXTURE & FINISHES REPLACEMENT

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0745	Balancing - fan	1.00	lsum	\$122.00	\$122
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$195</b>
0746	Demo to dumpster - fan	1.00	lsum	\$195.20	\$195
<b>D50 ELECTRICAL</b>					<b>\$610</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$610</b>
0747	Disconnect & reconnect fan	1.00	each	\$610.00	\$610
<b>Subtotal D SERVICES</b>					<b>\$4,953</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$133</b>
<b>E2012 Fixed Casework</b>					<b>\$133</b>
0748	Rough Carpentry - Allowance	1.00	allw	\$132.50	\$133
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$133</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$1,637</b>
<b>F2010 Building Elements Demolition</b>					<b>\$1,637</b>
0749	Demo Ceramic / Porcelain Wall Tile Studs to Remain	224.09	sqft	\$3.71	\$831
0750	Demo Ceramic / Porcelain Tile Floor	38.02	sqft	\$10.60	\$403
0751	Demo Drywall Ceiling & Framing	38.02	sqft	\$10.60	\$403
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$1,637</b>

<b>TOTAL 015 RESTROOM 6 FIXTURE &amp; FINISHES REPLACEMENT</b>					<b>\$21,692</b>
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## 016 SECURE VESTIBULE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$17,277</b>
<b>A1010 Standard Foundations</b>					<b>\$15,459</b>
0752	Backfill Foundations - Imported Class II Sand	6.92	cuyd	\$21.20	\$147
0753	Fine Grade Building Pad	105.14	sqft	\$0.80	\$84
0754	Excavate Foundations - Hand Excavation	13.85	cuyd	\$79.50	\$1,101
0755	Form and Strip Footings	133.64	sqft	\$12.72	\$1,700
0756	Strip Footing Rebar @ 75 lbs. per c.y.	0.26	tons	\$2,650.00	\$688
0757	Place Concrete - Strip Footings	6.92	cuyd	\$477.00	\$3,303
0758	Haul Excavated Material Off-Site	6.92	cuyd	\$12.72	\$88
0759	Form and Strip Foundation Wall - Moderate	124.64	sqft	\$19.88	\$2,477
0760	Foundation Wall Rebar @ 100 lbs. per c.y.	0.35	tons	\$2,650.00	\$917
0761	Place Concrete - Foundation Wall	6.92	cuyd	\$477.00	\$3,303
0762	Install Dowels, existing footing or slab	28.00	each	\$21.20	\$594
0763	Sheet Waterproofing, 60 mil	124.64	sqft	\$5.57	\$694
0764	Foundation Insulation - Polystyrene 3"	124.64	sqft	\$2.92	\$363
<b>A1030 Slab on Grade</b>					<b>\$1,818</b>
0765	Slab on Grade, 4"	105.14	sqft	\$12.72	\$1,337
0766	Class II Sand Base	1.95	cuyd	\$19.08	\$37
0767	Form Slab Edge, On Grade	41.55	lnft	\$7.16	\$297
0768	WWM Sheets-slabs, 6x6 1.4x1.4	1.16	sqrs	\$63.60	\$74
0769	Vapor Barrier, 15 mil Stego Wrap	105.14	sqft	\$0.69	\$72
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$17,277</b>
<b>B SHELL</b>					
<b>B10 SUPERSTRUCTURE</b>					<b>\$12,724</b>
<b>B1020 Roof Construction</b>					<b>\$12,724</b>
0770	Structural Steel, 15 lbs/sf	0.79	tons	\$10,600.00	\$8,359
0771	Misc. Metal Allowance - Area	0.50	tons	\$7,950.00	\$3,975
0772	Decking Steel 1.5" Deep	105.14	sqft	\$3.71	\$390
<b>B20 EXTERIOR ENCLOSURE</b>					<b>\$34,456</b>
<b>B2023 Storefront</b>					<b>\$28,626</b>
0773	Aluminum Storefront	207.73	sqft	\$90.10	\$18,717
0774	Aluminum Storefront - Infill of Existing Entry Doors with Glass & Metal Panels	0.00	NIC	\$125.00	\$0
0775	Tempered Glazing, Premium to Standard Glazing	207.73	sqft	\$10.60	\$2,202

## 016 SECURE VESTIBULE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0776	Security Film Surface Applied	207.73	sqft	\$37.10	\$7,707
0777	Demo Door & Frame - Double - Existing Entry Doors	0.00	NIC	\$600.00	\$0
<b>B2030 Exterior Doors</b>					<b>\$5,830</b>
0778	Aluminum Framed Entrance Doors - Single	1.00	each	\$4,770.00	\$4,770
0779	ADA Push Plates - Wall Mounted	1.00	each	\$1,060.00	\$1,060

## B30 ROOFING

**\$4,277**

### B3010 Roof Coverings

**\$4,277**

0780	EPDM .060 Thickness - Membrane Only	105.14	sqft	\$15.90	\$1,672
0781	Insulation Board Polyiso 6"	105.14	sqft	\$5.30	\$557
0782	Roof Nailers	41.55	lnft	\$9.54	\$396
0783	Sheetmetal Coping	41.55	lnft	\$21.20	\$881
0784	Sawcut Reglet into Existing Wall	20.77	lnft	\$21.20	\$440
0785	Termination Bar	20.77	lnft	\$15.90	\$330

## Subtotal B SHELL

**\$51,456**

## C INTERIORS

### C10 INTERIOR CONSTRUCTION

**\$8,925**

#### C1017 Interior Windows & Storefronts

**\$4,155**

0786	Interior Storefront - Window Beside Interior Door	49.00	sqft	\$84.80	\$4,155
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#### C1020 Interior Doors

**\$4,770**

0787	Aluminum Storefront / Glass Door - Single	1.00	each	\$3,710.00	\$3,710
0788	ADA Push Plates - Wall Mounted	1.00	each	\$1,060.00	\$1,060

### C30 INTERIOR FINISHES

**\$5,252**

#### C3010 Wall Finishes

**\$1,272**

0789	Wall Repairs for New Door - Patch & Paint	1.00	allw	\$1,272.00	\$1,272
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#### C3020 Floor Finishes

**\$2,114**

0790	Moisture Resistant Anti-Fracture Membrane	105.14	sqft	\$5.57	\$585
0791	Walk-Off Mat - Carpet Tile / SF	11.68	sqyd	\$47.70	\$557
0792	Floor & Base Repairs from Attic Stock in Office for New Door	1.00	allw	\$795.00	\$795
0793	Resilient Base, 4"	41.55	lnft	\$4.24	\$176

#### C3030 Ceiling Finishes

**\$1,867**

0794	5/8" Drywall Ceiling 6" Stud Frame	105.14	sqft	\$15.90	\$1,672
0795	Painting, Ceilings	105.14	sqft	\$1.86	\$195

## Subtotal C INTERIORS

**\$14,178**

## 016 SECURE VESTIBULE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$1,830</b>
<b>D2040 Rainwater Drainage</b>					<b>\$1,830</b>
0796	Roof Drains	1.00	each	\$1,830.00	\$1,830
<b>D30 HVAC</b>					<b>\$9,882</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$7,320</b>
0797	Heating hot water - CUH	80.00	Inft	\$79.30	\$6,344
0798	HVAC pipe insulation	80.00	Inft	\$12.20	\$976
<b>D3050 Terminal &amp; Packaged Units</b>					<b>\$2,440</b>
0799	CUH - HHW	1.00	each	\$2,440.00	\$2,440
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$122</b>
0800	Balancing - CUH	1.00	each	\$122.00	\$122
<b>D50 ELECTRICAL</b>					<b>\$10,740</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$2,319</b>
0801	New feeder to UH	1.00	each	\$1,220.00	\$1,220
0802	Receptacles, branch distribution	106.00	sqft	\$10.37	\$1,099
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$1,552</b>
0803	Fixtures, control, & branch distribution	106.00	sqft	\$14.64	\$1,552
<b>D5030 Communications &amp; Security Systems</b>					<b>\$6,869</b>
0804	Card reader & srike	2.00	each	\$3,050.00	\$6,100
0805	Electric Lock - Electrified Knob / Lever - Interior	1.00	each	\$768.60	\$769
<b>Subtotal D SERVICES</b>					<b>\$22,452</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$6,890</b>
<b>F2010 Building Elements Demolition</b>					<b>\$6,890</b>
0806	Demo Door Opening in Existing Exterior Wall - Add Lintel & Tooth Back-in	1.00	each	\$6,890.00	\$6,890
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$6,890</b>
<b>TOTAL 016 SECURE VESTIBULE</b>					<b>\$112,252</b>

## 017 NEW CANOPY AT VESTIBULE & LOBBY

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$29,494</b>
<b>A1010 Standard Foundations</b>					<b>\$29,494</b>
0807	Backfill Foundations - Imported Class II Sand	9.78	cuyd	\$21.20	\$207
0808	Form and Strip Footings	77.63	sqft	\$12.72	\$987
0809	Excavate Strip Footings - Formed	13.04	cuyd	\$26.50	\$346
0810	Strip Footing Rebar @ 75 lbs. per c.y.	0.18	tons	\$2,650.00	\$483
0811	Place Concrete - Strip Footings	4.86	cuyd	\$477.00	\$2,319
0812	Form and Strip Foundation Wall	175.02	sqft	\$17.49	\$3,061
0813	Haul Excavated Material Off-Site - Column Pads	88.00	cuyd	\$12.72	\$1,119
0814	Haul Excavated Material Off-Site - Strip Footing	13.00	cuyd	\$12.72	\$165
0815	Foundation Wall Rebar @ 100 lbs. per c.y.	0.22	tons	\$2,650.00	\$571
0816	Place Concrete - Foundation Wall	4.31	cuyd	\$477.00	\$2,056
0817	Form and Strip Column Pads	36.00	sqft	\$12.72	\$458
0818	Column Pad Rebar @ 125 lbs. per c.y.	1.38	tons	\$2,650.00	\$3,644
0819	Place Concrete - Column Pads	22.00	cuyd	\$477.00	\$10,494
0820	Excavate Column Pad Foundations	88.00	cuyd	\$21.20	\$1,866
0821	Backfill Column Pad Foundations - Imported Class II Sand	66.00	cuyd	\$21.20	\$1,399
0822	Install DowelsFor Frost Wall	15.00	each	\$21.20	\$318
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$29,494</b>
<b>B SHELL</b>					
<b>B10 SUPERSTRUCTURE</b>					<b>\$144,038</b>
<b>B1010 Floor Construction</b>					<b>\$51,087</b>
0823	Concrete Columns - 12" dia. Sono Tube - 11 each @16' Tall	7.03	cuyd	\$6,890.00	\$48,437
0824	Concrete Pump Premium	1.00	allw	\$2,650.00	\$2,650
<b>B1020 Roof Construction</b>					<b>\$92,951</b>
0825	Structural Steel, 12 lbs/sf	13.02	tons	\$5,300.00	\$69,001
0826	Misc. Metal Allowance - 15%	2.00	tons	\$7,950.00	\$15,900
0827	Decking Steel 1.5" Deep	2,169.84	sqft	\$3.71	\$8,050
<b>B20 EXTERIOR ENCLOSURE</b>					<b>\$222,729</b>
<b>B2010 Exterior Walls</b>					<b>\$222,729</b>
0828	CMU, 8" - Exterior - Wing Wall	328.16	sqft	\$31.80	\$10,436
0829	Vapor Barrier, Walls - Wing Wall	328.16	sqft	\$2.65	\$870
0830	Brick Veneer - Wing Wall	328.16	sqft	\$37.10	\$12,175
0831	Caulk & Sealants - Wing Wall	328.16	sqft	\$0.53	\$174

## 017 NEW CANOPY AT VESTIBULE & LOBBY

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0832	Aluminum Composite Panels - Fascia - Assumed 4'-0 High	633.24	sqft	\$58.30	\$36,918
0833	Aluminum Composite Panels - Soffit Panels	2,169.84	sqft	\$58.30	\$126,502
0834	Light Gauge Framing for Fascia Panels	633.24	sqft	\$12.72	\$8,055
0835	Light Gauge Framing for Soffit Panels	2,169.84	sqft	\$12.72	\$27,600

### B30 ROOFING

**\$40,182**

#### ***B3010 Roof Coverings***

**\$40,182**

0836	EPDM .060 Thickness - Membrane Only	2,169.84	sqft	\$8.48	\$18,400
0837	Insulation Board Polyiso 3"	2,169.84	sqft	\$3.71	\$8,050
0838	Roof Nailers	459.64	Inft	\$12.72	\$5,847
0839	Sheetmetal Coping	229.82	Inft	\$26.50	\$6,090
0840	Sawcut Reglet into Existing Wall	73.63	Inft	\$8.48	\$624
0841	Termination Bar	73.63	Inft	\$15.90	\$1,171

### Subtotal B SHELL

**\$406,948**

## D SERVICES

### D20 PLUMBING

**\$7,942**

#### ***D2040 Rainwater Drainage***

**\$7,942**

0842	Storm - canopy & vestibule	2,170.00	sqft	\$3.66	\$7,942
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### D50 ELECTRICAL

**\$25,150**

#### ***D5010 Electrical Service & Distribution***

**\$2,647**

0843	Receptacles, branch distribution	2,170.00	sqft	\$1.22	\$2,647
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#### ***D5020 Lighting & Branch Wiring***

**\$22,503**

0844	Fixtures, control, branch distribution	2,170.00	sqft	\$10.37	\$22,503
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### Subtotal D SERVICES

**\$33,093**

## F SPECIAL CONSTRUCTION AND DEMOLITION

### F20 SELECTIVE BUILDING DEMOLITION

**\$15,779**

#### ***F2010 Building Elements Demolition***

**\$15,779**

0845	Demo Existing Canopy	568.30	sqft	\$10.60	\$6,024
0846	Demo Soffit and Fascia	73.63	Inft	\$132.50	\$9,755

### Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION

**\$15,779**

## G BUILDING SITEWORK

## 017 NEW CANOPY AT VESTIBULE & LOBBY

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>G10 SITE PREPARATION</b>					<b>\$4,243</b>
<b>G1020 Site Demolition &amp; Relocation</b>					<b>\$2,398</b>
0847	Demo Sidewalk	904.78	sqft	\$2.65	\$2,398
<b>G1030 Site Earthwork</b>					<b>\$1,845</b>
0848	Rough Grade	1,740.88	sqft	\$1.06	\$1,845
<b>G20 SITE IMPROVEMENTS</b>					<b>\$34,325</b>
<b>G2030 Pedestrian Paving</b>					<b>\$26,375</b>
0849	Concrete Walks, 5"	2,606.14	sqft	\$7.42	\$19,338
0850	Patch Surrounding Sidewalks - Allowance	1.00	allw	\$2,650.00	\$2,650
0851	WWM Sheets - Walks 6x6 4/4	28.67	sqrs	\$93.28	\$2,674
0852	Fine Grade Site	2,606.14	sqft	\$0.27	\$691
0853	Class II Sand Base	48.26	cuyd	\$21.20	\$1,023
<b>G2050 Landscaping</b>					<b>\$7,950</b>
0854	Landscape Allowance	1.00	allw	\$7,950.00	\$7,950
<b>Subtotal G BUILDING SITEWORK</b>					<b>\$38,568</b>
<b>TOTAL 017 NEW CANOPY AT VESTIBULE &amp; LOBBY</b>					<b>\$523,883</b>

## 018 NEW ACCESSIBLE GREENHOUSE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$21,200</b>
<b>A1022 Grade Beams</b>					<b>\$21,200</b>
0855	Allowance to Modify / Re-use Existing Foundation System	1.00	allw	\$21,200.00	\$21,200
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$21,200</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$28,060</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$5,612</b>
0856	Misc connections	10.00	each	\$366.00	\$3,660
0857	Wash tubs	2.00	each	\$976.00	\$1,952
<b>D2020 Domestic Water Distribution</b>					<b>\$11,224</b>
0858	Backflow preventer for irrig	1.00	each	\$2,440.00	\$2,440
0859	Domestic water	160.00	lnft	\$42.70	\$6,832
0860	Domestic water insulation	160.00	lnft	\$12.20	\$1,952
<b>D2030 Sanitary Waste</b>					<b>\$11,224</b>
0861	Excavation & backfill - hand-dig	30.00	lnft	\$61.00	\$1,830
0862	Floor drain & chipping	1.00	each	\$793.00	\$793
0863	Sawcut & patch	30.00	lnft	\$91.50	\$2,745
0864	SWVA	70.00	lnft	\$54.90	\$3,843
0865	SWVU	30.00	lnft	\$67.10	\$2,013
<b>D2040 Rainwater Drainage</b>					<b>\$0</b>
0866	Storm - none	0.00	NIC	\$0.00	\$0
<b>D30 HVAC</b>					<b>\$0</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$0</b>
0867	Greenhouse HVAC - none - provided by sub	0.00	NIC	\$0.00	\$0
<b>D50 ELECTRICAL</b>					<b>\$45,951</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$22,851</b>
0868	Disconnect & refeed new panel	1.00	lsum	\$3,050.00	\$3,050
0869	Receptacles, panel, branch distribution	2,705.00	sqft	\$7.32	\$19,801
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$21,451</b>
0870	New fixtures, control, branch distribution	2,705.00	sqft	\$7.93	\$21,451
<b>D5090 Other Electrical Systems</b>					<b>\$1,650</b>
0871	Demo to dumpster	2,705.00	sqft	\$0.61	\$1,650

## 018 NEW ACCESSIBLE GREENHOUSE

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>Subtotal D SERVICES</b>					<b>\$74,011</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F10 SPECIAL CONSTRUCTION</b>					<b>\$519,108</b>
<i><b>F1012 Pre-Engineered Structures</b></i>					<i><b>\$519,108</b></i>
0872	FFE Allowance (Soil Bins, Shelves, Potting Tables Etc.)	1.00	allw	\$31,800.00	\$31,800
0873	Irrigation System for Greenhouse	2,704.26	sqft	\$10.60	\$28,665
0874	New Accessible Double Peaked Greenhouse (no demising wall) & Lean-to between Bldg & Greenhouse	2,704.26	sqft	\$169.60	\$458,643
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$28,665</b>
<i><b>F2010 Building Elements Demolition</b></i>					<i><b>\$28,665</b></i>
0875	Demo Existing Greenhouse	2,704.26	sqft	\$10.60	\$28,665
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$547,773</b>
<b>TOTAL 018 NEW ACCESSIBLE GREENHOUSE</b>					<b>\$642,984</b>

## 019 KITCHEN REMODEL

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$13,585</b>
<b>A1030 Slab on Grade</b>					<b>\$13,585</b>
0876	Slab on Grade, 4" - Pumped / Wheeled	764.36	sqft	\$15.90	\$12,153
0877	Fine Grade Building Pad	764.36	sqft	\$0.80	\$608
0878	Vapor Lock Admixture	9.34	cuyd	\$31.80	\$297
0879	Vapor Barrier, 15 mil Stego Wrap	764.36	sqft	\$0.69	\$527
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$13,585</b>
<b>C INTERIORS</b>					
<b>C10 INTERIOR CONSTRUCTION</b>					<b>\$5,830</b>
<b>C1010 Fixed Partitions</b>					<b>\$3,180</b>
0880	Patch Existing Partitions to Remain	1.00	allw	\$3,180.00	\$3,180
<b>C1020 Interior Doors</b>					<b>\$2,650</b>
0881	Wood Door, HM Frame, Hardware - Single	1.00	each	\$2,226.00	\$2,226
0882	Closers	1.00	each	\$344.50	\$345
0883	Painting of HM Door Frame	1.00	each	\$79.50	\$80
<b>C30 INTERIOR FINISHES</b>					<b>\$18,844</b>
<b>C3010 Wall Finishes</b>					<b>\$1,335</b>
0884	Painting, Interior Walls	1,049.48	sqft	\$1.27	\$1,335
<b>C3020 Floor Finishes</b>					<b>\$12,648</b>
0885	Rubber Flooring	764.36	sqft	\$15.90	\$12,153
0886	Resilient Base, 4"	116.61	lnft	\$4.24	\$494
<b>C3030 Ceiling Finishes</b>					<b>\$4,861</b>
0887	2x2 Lay-in Ceilings	764.36	sqft	\$6.36	\$4,861
<b>Subtotal C INTERIORS</b>					<b>\$24,674</b>
<b>D SERVICES</b>					
<b>D20 PLUMBING</b>					<b>\$19,056</b>
<b>D2010 Plumbing Fixtures</b>					<b>\$4,148</b>
0888	Fixtures & carriers	2.00	each	\$1,525.00	\$3,050
0889	Misc connections	3.00	each	\$366.00	\$1,098
<b>D2020 Domestic Water Distribution</b>					<b>\$4,392</b>
0890	Domestic water	80.00	lnft	\$42.70	\$3,416

## 019 KITCHEN REMODEL

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0891	Domestic water insulation	80.00	lnft	\$12.20	\$976
<b>D2030 Sanitary Waste</b>					<b>\$9,272</b>
0892	Excavation & backfill - hand-dig	30.00	lnft	\$61.00	\$1,830
0893	Floor drain & chipping	2.00	each	\$793.00	\$1,586
0894	SWVA	70.00	lnft	\$54.90	\$3,843
0895	SWVU	30.00	lnft	\$67.10	\$2,013
<b>D2090 Other Plumbing Systems</b>					<b>\$1,244</b>
0896	Demo to dumpster	3.00	each	\$414.80	\$1,244
<b>D30 HVAC</b>					<b>\$1,821</b>
<b>D3040 HVAC Distribution Systems</b>					<b>\$1,098</b>
0897	RGD's	6.00	each	\$183.00	\$1,098
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$256</b>
0898	Balancing - RGD's	6.00	each	\$42.70	\$256
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$467</b>
0899	Demo to dumpster	765.00	sqft	\$0.61	\$467
<b>D50 ELECTRICAL</b>					<b>\$17,266</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$7,933</b>
0900	Receptacles, branch distribution	765.00	sqft	\$10.37	\$7,933
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$7,933</b>
0901	Fixtures, control, & branch distribution	765.00	sqft	\$10.37	\$7,933
<b>D5090 Other Electrical Systems</b>					<b>\$1,400</b>
0902	Demo to dumpster	765.00	sqft	\$1.83	\$1,400
<b>Subtotal D SERVICES</b>					<b>\$38,143</b>

## E EQUIPMENT AND FURNISHINGS

<b>E20 FURNISHINGS</b>					<b>\$56,354</b>
<b>E2012 Fixed Casework</b>					<b>\$56,354</b>
0903	Millwork - Base Cabinet	72.98	lnft	\$371.00	\$27,077
0904	Millwork - Upper Cabinet	72.98	lnft	\$238.50	\$17,407
0905	Solid Surface Counter Top, 25" width	72.98	lnft	\$159.00	\$11,605
0906	Rough Carpentry - Allowance	1.00	allw	\$265.00	\$265
<b>Subtotal E EQUIPMENT AND FURNISHINGS</b>					<b>\$56,354</b>

## F SPECIAL CONSTRUCTION AND DEMOLITION

## 019 KITCHEN REMODEL

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$14,860</b>
<i>F2010 Building Elements Demolition</i>					<i>\$14,860</i>
0907	Miscellaneous Demolition	1.00	allw	\$3,710.00	\$3,710
0908	Demo Slab on Grade with Cutting / Chipping	764.36	sqft	\$12.72	\$9,723
0909	Demo Door & Frame - Single	1.00	each	\$212.00	\$212
0910	Demo ACT Ceiling	764.36	sqft	\$1.59	\$1,215
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$14,860</b>
<b>TOTAL 019 KITCHEN REMODEL</b>					<b>\$147,615</b>

## 020 OUTDOOR CLASSROOM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>A SUBSTRUCTURE</b>					
<b>A10 FOUNDATIONS</b>					<b>\$160,199</b>
<i>A1010 Standard Foundations</i>					<i>\$160,199</i>
0911	Backfill Strip Foundations - Imported Class II Sand	17.97	cuyd	\$21.20	\$381
0912	Excavate Foundations - Column Pads - Hand Excavation	96.00	cuyd	\$79.50	\$7,632
0913	Excavate Foundations - Strip Footings - Hand Excavation	35.94	cuyd	\$79.50	\$2,857
0914	Form and Strip Strip Footings	332.45	sqft	\$15.90	\$5,286
0915	Form and Strip Walls	1,760.00	sqft	\$21.20	\$37,312
0916	Strip Footing Rebar @ 75 lbs. per c.y.	0.67	tons	\$2,650.00	\$1,786
0917	Place Concrete - Strip Footings	17.97	cuyd	\$477.00	\$8,572
0918	Haul Excavated Material Off-Site - Column Pads	96.00	cuyd	\$12.72	\$1,221
0919	Haul Excavated Material Off-Site - Strip Footings	35.94	cuyd	\$12.72	\$457
0920	Foundation Wall Rebar @ 100 lbs. per c.y.	2.12	tons	\$2,650.00	\$5,630
0921	Place Concrete - Foundation Wall / Seat Wall	42.49	cuyd	\$1,272.00	\$54,045
0922	Form and Strip Column Pads	36.00	sqft	\$15.90	\$572
0923	Column Pad Rebar @ 125 lbs. per c.y.	1.50	tons	\$2,650.00	\$3,975
0924	Place Concrete - Column Pads	24.00	cuyd	\$477.00	\$11,448
0925	Premium to Pump Concrete for Column Pads	25.00	cuyd	\$95.40	\$2,385
0926	Premium to Pump Concrete for Strip Footings	17.97	cuyd	\$95.40	\$1,714
0927	Premium to Pump Concrete for Walls	42.49	hour	\$95.40	\$4,054
0928	Backfill Column Pad Foundations - Imported Class II Sand	72.00	cuyd	\$21.20	\$1,526
0929	Premium to Wheel Column Pad Fill to Courtyard & Double Handle Outside	72.00	cuyd	\$31.80	\$2,290
0930	Premium to Wheel Column Pad Spoils from Courtyard & Double Handle Outside	96.00	cuyd	\$31.80	\$3,053
0931	Premium to Wheel Strip Ftg. Fill to Courtyard & Double Handle Outside	17.97	cuyd	\$31.80	\$571
0932	Premium to Wheel Strip Ftg. Spoils from Courtyard & Double Handle Outside	35.94	cuyd	\$31.80	\$1,143
0933	Install Dowels from strip Footing Into Wall	108.00	each	\$21.20	\$2,290
<b>Subtotal A SUBSTRUCTURE</b>					<b>\$160,199</b>

## B SHELL

<b>B10 SUPERSTRUCTURE</b>					<b>\$21,449</b>
<i>B1010 Floor Construction</i>					<i>\$21,449</i>
0934	Concrete Boom Pump Premium - 150' Distance Over the Roof	1.00	allw	\$3,180.00	\$3,180
0935	Concrete Columns - 12" dia. Sono Tube - 12 each @ 10'-0 Tall	3.83	cuyd	\$4,770.00	\$18,269

## 020 OUTDOOR CLASSROOM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>B30 ROOFING</b>					<b>\$25,633</b>
<i><b>B3010 Roof Coverings</b></i>					<i><b>\$25,633</b></i>
0936	Cedar Shingles with Felt, Drip Edges	586.42	sqft	\$37.10	\$21,756
0937	Gutters and Downspouts	121.92	Inft	\$31.80	\$3,877
<b>Subtotal B SHELL</b>					<b>\$47,082</b>
<b>D SERVICES</b>					
<b>D50 ELECTRICAL</b>					<b>\$2,928</b>
<i><b>D5010 Electrical Service &amp; Distribution</b></i>					<i><b>\$2,928</b></i>
0938	Receptacles, branch distribution	800.00	sqft	\$3.66	\$2,928
<b>Subtotal D SERVICES</b>					<b>\$2,928</b>
<b>G BUILDING SITEWORK</b>					
<b>G20 SITE IMPROVEMENTS</b>					<b>\$103,534</b>
<i><b>G2030 Pedestrian Paving</b></i>					<i><b>\$12,471</b></i>
0939	Concrete Walks 5" with 4" Sand Base	1,337.81	sqft	\$7.42	\$9,927
0940	Premium to Wheel / Buggy Concrete for Walkways	32.00	hour	\$79.50	\$2,544
<i><b>G2040 Site Development</b></i>					<i><b>\$91,063</b></i>
0941	Pavilion - Timber Framed	690.08	sqft	\$116.60	\$80,463
0942	Premium for Crane to Set Main Timbers & Swing Materials Into Courtyard	1.00	lsum	\$10,600.00	\$10,600
<b>Subtotal G BUILDING SITEWORK</b>					<b>\$103,534</b>
<b>Z REQUIREMENTS</b>					
<b>Z10 PROJECT REQUIREMENTS</b>					<b>\$18,020</b>
<i><b>Z1020 Construction Requirements</b></i>					<i><b>\$18,020</b></i>
0943	Final Cleaning	1.00	lsum	\$5,300.00	\$5,300
0944	Floor Protection	1,500.00	sqft	\$8.48	\$12,720
<b>Subtotal Z REQUIREMENTS</b>					<b>\$18,020</b>
<b>TOTAL 020 OUTDOOR CLASSROOM</b>					<b>\$331,763</b>

## 021 NEW VERTICAL UNIT VENTILATORS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>B SHELL</b>					
<b>B10 SUPERSTRUCTURE</b>					<b>\$3,180</b>
<i>B1020 Roof Construction</i>					<i>\$3,180</i>
0945	Decking Steel 1.5" Deep - Patching of Hood Opening	2.00	allw	\$1,590.00	\$3,180
<b>B20 EXTERIOR ENCLOSURE</b>					<b>\$45,050</b>
<i>B2010 Exterior Walls</i>					<i>\$45,050</i>
0946	Patching of Exterior Wall from Unit Vent - 17 each at 1'x5'	85.00	sqft	\$530.00	\$45,050
<b>B30 ROOFING</b>					<b>\$3,180</b>
<i>B3010 Roof Coverings</i>					<i>\$3,180</i>
0947	Patch Membrane Roof from Hood Removal	2.00	each	\$1,590.00	\$3,180
<b>Subtotal B SHELL</b>					<b>\$51,410</b>
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$92,293</b>
<i>C3010 Wall Finishes</i>					<i>\$9,010</i>
0948	Touch-Up Painting	17.00	allw	\$530.00	\$9,010
<i>C3030 Ceiling Finishes</i>					<i>\$83,283</i>
0949	2x2 Lay-in Ceilings	13,094.86	sqft	\$6.36	\$83,283
<b>Subtotal C INTERIORS</b>					<b>\$92,293</b>
<b>D SERVICES</b>					
<b>D30 HVAC</b>					<b>\$475,013</b>
<i>D3040 HVAC Distribution Systems</i>					<i>\$214,885</i>
0950	Actuated damper	1.00	each	\$976.00	\$976
0951	Condensate drains	280.00	lnft	\$42.70	\$11,956
0952	Duct insulation - wrap	3,875.00	sqft	\$3.66	\$14,183
0953	Galv duct - single wall	4,480.00	lbs	\$14.64	\$65,587
0954	Heating hot water	1,120.00	lnft	\$79.30	\$88,816
0955	Hood	1.00	each	\$915.00	\$915
0956	HVAC pipe insulation	1,400.00	lnft	\$12.20	\$17,080
0957	RGD's	84.00	each	\$183.00	\$15,372
<i>D3050 Terminal &amp; Packaged Units</i>					<i>\$228,750</i>
0958	New fin tube covers	500.00	lnft	\$30.50	\$15,250
0959	Vert Unit Vent - DX/HHW	14.00	each	\$15,250.00	\$213,500

## 021 NEW VERTICAL UNIT VENTILATORS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D3070 Systems Testing &amp; Balancing</b>					<b>\$6,442</b>
0960	Balancing - actuated damper	1.00	each	\$122.00	\$122
0961	Balancing - RGD's	84.00	each	\$42.70	\$3,587
0962	Balancing - VCUV's	14.00	each	\$195.20	\$2,733
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$24,937</b>
0963	Coring/firestop	14.00	each	\$122.00	\$1,708
0964	Demo to dumpster - CUV's, pipe, duct, etc	14.00	each	\$1,659.20	\$23,229
<b>D50 ELECTRICAL</b>					<b>\$174,064</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$26,230</b>
0965	Disconnect & reconnect actuated damper	1.00	each	\$610.00	\$610
0966	Disconnect & reconnect CUV	14.00	each	\$1,830.00	\$25,620
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$135,847</b>
0967	Fixtures, control, branch distribution	13,100.00	sqft	\$10.37	\$135,847
<b>D5090 Other Electrical Systems</b>					<b>\$11,987</b>
0968	Demo light fixtures	13,100.00	sqft	\$0.92	\$11,987
<b>Subtotal D SERVICES</b>					<b>\$649,077</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$20,821</b>
<b>F2010 Building Elements Demolition</b>					<b>\$20,821</b>
0969	Demo ACT Ceiling	13,094.86	sqft	\$1.59	\$20,821
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$20,821</b>
<b>Z REQUIREMENTS</b>					
<b>Z10 PROJECT REQUIREMENTS</b>					<b>\$20,821</b>
<b>Z1020 Construction Requirements</b>					<b>\$20,821</b>
0970	Floor Protection	13,094.86	sqft	\$1.59	\$20,821
<b>Subtotal Z REQUIREMENTS</b>					<b>\$20,821</b>
<b>TOTAL 021 NEW VERTICAL UNIT VENTILATORS</b>					<b>\$834,422</b>

## 022 4 NEW HEATING HOT WATER PUMPS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D SERVICES</b>					
<b>D30 HVAC</b>					<b>\$58,316</b>
<i>D3040 HVAC Distribution Systems</i>					<i>\$57,096</i>
0971	ES pumps	4.00	each	\$7,930.00	\$31,720
0972	HHW pump connections	4.00	each	\$1,830.00	\$7,320
0973	Pump bases & grout-in	4.00	each	\$1,464.00	\$5,856
0974	Pump VFD's - 4	20.00	hp	\$610.00	\$12,200
<i>D3070 Systems Testing &amp; Balancing</i>					<i>\$1,220</i>
0975	Balancing - pumps	4.00	each	\$305.00	\$1,220
<b>D50 ELECTRICAL</b>					<b>\$7,320</b>
<i>D5010 Electrical Service &amp; Distribution</i>					<i>\$7,320</i>
0976	Disconnect & reconnect pumps/VFD's	4.00	each	\$1,830.00	\$7,320
<b>Subtotal D SERVICES</b>					<b>\$65,636</b>
<b>TOTAL 022 4 NEW HEATING HOT WATER PUMPS</b>					<b>\$65,636</b>

## 023 REPLACE EXISTING RTU

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
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### B SHELL

#### B10 SUPERSTRUCTURE \$1,590

##### *B1020 Roof Construction* \$1,590

0977	Decking Steel 1.5" Deep - Patching of Hood Opening	1.00	allw	\$1,590.00	\$1,590
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#### B30 ROOFING \$5,565

##### *B3010 Roof Coverings* \$5,565

0978	Patch Membrane Roof from Hood Removal	1.00	each	\$1,590.00	\$1,590
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0979	Flashing of Mechanical Unit - 6 each	150.00	lnft	\$26.50	\$3,975
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#### Subtotal B SHELL \$7,155

### C INTERIORS

#### C30 INTERIOR FINISHES \$62,074

##### *C3010 Wall Finishes* \$2,650

0980	Touch-Up Painting	1.00	allw	\$2,650.00	\$2,650
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##### *C3030 Ceiling Finishes* \$59,424

0981	2x2 Lay-in Ceilings	9,343.39	sqft	\$6.36	\$59,424
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#### Subtotal C INTERIORS \$62,074

### D SERVICES

#### D20 PLUMBING \$10,736

##### *D2090 Other Plumbing Systems* \$10,736

0982	Gas pipe & regulators	160.00	lnft	\$67.10	\$10,736
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#### D30 HVAC \$209,074

##### *D3040 HVAC Distribution Systems* \$49,571

0983	Condensate drains	240.00	lnft	\$42.70	\$10,248
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0984	Duct insulation - wrap	1,600.00	sqft	\$3.66	\$5,856
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0985	Galv duct - single wall	2,286.00	lbs	\$14.64	\$33,467
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##### *D3050 Terminal & Packaged Units* \$142,740

0986	Constr filters	1.00	lsum	\$9,150.00	\$9,150
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0987	Crane/rigging	1.00	lsum	\$9,150.00	\$9,150
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0988	Curb lagging & vibr rails	6.00	each	\$6,100.00	\$36,600
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0989	RTU's - 6	12,000.00	cfm	\$7.32	\$87,840
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##### *D3070 Systems Testing & Balancing* \$1,830

## 023 REPLACE EXISTING RTU

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
0990	Balancing - RTU's	6.00	each	\$305.00	\$1,830
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$14,933</b>
0991	Demo to dumpster - RTU's, duct, pipe, etc	6.00	each	\$2,488.80	\$14,933
<b>D50 ELECTRICAL</b>					<b>\$115,229</b>
<b>D5010 Electrical Service &amp; Distribution</b>					<b>\$9,150</b>
0992	Disconnect & reconnect RTU's	3.00	each	\$3,050.00	\$9,150
<b>D5020 Lighting &amp; Branch Wiring</b>					<b>\$97,478</b>
0993	Fixtures, control, branch distribution	9,400.00	sqft	\$10.37	\$97,478
<b>D5090 Other Electrical Systems</b>					<b>\$8,601</b>
0994	Demo light fixtures	9,400.00	sqft	\$0.92	\$8,601

**Subtotal D SERVICES \$335,039**

## F SPECIAL CONSTRUCTION AND DEMOLITION

<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$14,856</b>
<b>F2010 Building Elements Demolition</b>					<b>\$14,856</b>
0995	Demo ACT Ceiling	9,343.39	sqft	\$1.59	\$14,856

**Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION \$14,856**

## Z REQUIREMENTS

<b>Z10 PROJECT REQUIREMENTS</b>					<b>\$14,856</b>
<b>Z1020 Construction Requirements</b>					<b>\$14,856</b>
0996	Floor Protection	9,343.39	sqft	\$1.59	\$14,856

**Subtotal Z REQUIREMENTS \$14,856**

**TOTAL 023 REPLACE EXISTING RTU \$433,980**

## 024 REMOVE & REPLACE TEMPERATURE CONTROLS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$53,636</b>
<b>C3010 Wall Finishes</b>					<b>\$5,300</b>
0997	Patch Walls & Touch-Up Painting	1.00	allw	\$5,300.00	\$5,300
<b>C3030 Ceiling Finishes</b>					<b>\$48,336</b>
0998	Re-install Existing Pads & Grid - 30% of 38,000 SF	11,400.00	sqft	\$4.24	\$48,336
<b>Subtotal C INTERIORS</b>					<b>\$53,636</b>
<b>D SERVICES</b>					
<b>D30 HVAC</b>					<b>\$206,180</b>
<b>D3060 Controls &amp; Instrumentation</b>					<b>\$194,590</b>
0999	Controls - acutated damper	1.00	each	\$1,220.00	\$1,220
1000	Controls - CUH	1.00	each	\$610.00	\$610
1001	Controls - fan on stat	10.00	each	\$610.00	\$6,100
1002	Controls - FTR zones	25.00	each	\$1,220.00	\$30,500
1003	Controls - pumps	4.00	each	\$2,440.00	\$9,760
1004	Controls - RTU's	7.00	each	\$6,100.00	\$42,700
1005	Controls - VAV boxes	5.00	each	\$2,440.00	\$12,200
1006	Controls - VCUV's	15.00	each	\$2,440.00	\$36,600
1007	New front end & programming	1.00	lsum	\$30,500.00	\$30,500
1008	Upgrade exist equipment not referenced - allowance	1.00	allw	\$24,400.00	\$24,400
<b>D3090 Other HVAC Systems &amp; Equipment</b>					<b>\$11,590</b>
1009	Demo to dumpster - controls	38,000.00	sqft	\$0.31	\$11,590
<b>Subtotal D SERVICES</b>					<b>\$206,180</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$18,126</b>
<b>F2010 Building Elements Demolition</b>					<b>\$18,126</b>
1010	Remove & Store ACT Ceiling - 30% of 38,000 SF	11,400.00	sqft	\$1.59	\$18,126
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$18,126</b>
<b>TOTAL 024 REMOVE &amp; REPLACE TEMPERATURE CONTROLS</b>					<b>\$277,942</b>

## 025 IONIZATION MODULES

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>D SERVICES</b>					
<b>D30 HVAC</b>					<b>\$32,025</b>
<i>D3050 Terminal &amp; Packaged Units</i>					<i>\$32,025</i>
1011	Ionization Modules on RTU's	7.00	each	\$2,745.00	\$19,215
1012	Ionization modules on VCUH's	14.00	each	\$915.00	\$12,810
<b>D50 ELECTRICAL</b>					<b>\$12,810</b>
<i>D5010 Electrical Service &amp; Distribution</i>					<i>\$12,810</i>
1013	New circuits for ionization modules	21.00	each	\$610.00	\$12,810
<b>Subtotal D SERVICES</b>					<b>\$44,835</b>
<b>TOTAL 025 IONIZATION MODULES</b>					<b>\$44,835</b>

## 026 VOICE CAPABLE FIRE ALARM

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$52,046</b>
<i>C3010 Wall Finishes</i>					<i>\$3,710</i>
1014	Patch Walls & Touch-Up Painting	1.00	allw	\$3,710.00	\$3,710
<i>C3030 Ceiling Finishes</i>					<i>\$48,336</i>
1015	Re-install Existing Pads & Grid - 30% of 38,000 SF	11,400.00	sqft	\$4.24	\$48,336
<b>Subtotal C INTERIORS</b>					<b>\$52,046</b>
<b>D SERVICES</b>					
<b>D50 ELECTRICAL</b>					<b>\$92,720</b>
<i>D5090 Other Electrical Systems</i>					<i>\$92,720</i>
1016	Demo fire alarm	38,000.00	sqft	\$0.31	\$11,590
1017	Fire alarm system	38,000.00	sqft	\$2.14	\$81,130
<b>Subtotal D SERVICES</b>					<b>\$92,720</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$18,126</b>
<i>F2010 Building Elements Demolition</i>					<i>\$18,126</i>
1018	Remove & Store ACT Ceiling - 30% of 38,000 SF	11,400.00	sqft	\$1.59	\$18,126
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$18,126</b>
<b>TOTAL 026 VOICE CAPABLE FIRE ALARM</b>					<b>\$162,892</b>

## 027 ELECTRICAL INFRASTRUCTURE UPGRADES

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$7,420</b>
<i><b>C3010 Wall Finishes</b></i>					<i><b>\$1,060</b></i>
1019	Patch Walls & Touch-Up Painting	1.00	allw	\$1,060.00	\$1,060
<i><b>C3030 Ceiling Finishes</b></i>					<i><b>\$6,360</b></i>
1020	Re-install Existing Pads & Grid	1,500.00	sqft	\$4.24	\$6,360
<b>Subtotal C INTERIORS</b>					<b>\$7,420</b>
<b>D SERVICES</b>					
<b>D50 ELECTRICAL</b>					<b>\$35,380</b>
<i><b>D5010 Electrical Service &amp; Distribution</b></i>					<i><b>\$35,380</b></i>
1021	Feeder thru existing building to new panel	380.00	lnft	\$61.00	\$23,180
1022	New panel	1.00	each	\$3,050.00	\$3,050
1023	Transformer	1.00	each	\$9,150.00	\$9,150
<b>Subtotal D SERVICES</b>					<b>\$35,380</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$2,385</b>
<i><b>F2010 Building Elements Demolition</b></i>					<i><b>\$2,385</b></i>
1024	Remove & Store ACT Ceiling	1,500.00	sqft	\$1.59	\$2,385
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$2,385</b>
<b>TOTAL 027 ELECTRICAL INFRASTRUCTURE UPGRADES</b>					<b>\$45,185</b>

## 028 NEW CARPET IN CLASSROOMS

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>C INTERIORS</b>					
<b>C30 INTERIOR FINISHES</b>					<b>\$213,030</b>
<b>C3010 Wall Finishes</b>					<b>\$7,950</b>
1025	Touch-Up Painting	1.00	allw	\$7,950.00	\$7,950
<b>C3020 Floor Finishes</b>					<b>\$205,080</b>
1026	Patch and Prep Floors	19,091.51	sqft	\$1.59	\$30,356
1027	LVT Flooring	19,091.51	sqft	\$8.48	\$161,896
1028	Resilient Base, 4"	3,025.55	lnft	\$4.24	\$12,828
<b>Subtotal C INTERIORS</b>					<b>\$213,030</b>
<b>F SPECIAL CONSTRUCTION AND DEMOLITION</b>					
<b>F20 SELECTIVE BUILDING DEMOLITION</b>					<b>\$33,563</b>
<b>F2010 Building Elements Demolition</b>					<b>\$33,563</b>
1029	Demo Flooring	19,091.51	sqft	\$1.59	\$30,356
1030	Demo Resilient Base	3,025.55	lnft	\$1.06	\$3,207
<b>Subtotal F SPECIAL CONSTRUCTION AND DEMOLITION</b>					<b>\$33,563</b>
<b>TOTAL 028 NEW CARPET IN CLASSROOMS</b>					<b>\$246,592</b>

**016 Secure Vestibule**

**Assumptions, Clarifications and Exclusions**

**This estimate is based on drawings dated 05/19/2021 and specifications dated none rec'd by Kingscott**

Aluminum Storefront

Final cleaning of glazing included in Final Cleaning cost



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Tamaran Dillard, Director of Student Support Services  
Subject: Request for a paraprofessional for the ASD classroom  
Date: June 11th, 2021

At this time, I am seeking approval from the Board of Education to hire one full time special education paraprofessional for our newly approved recommended elementary categorical classroom for students with autism.

In an effort to increase support for the students in this program, it will be essential to provide additional paraprofessional support. This paraprofessional will perform various duties such as, but not limited to facilitating social stories; transitions; lunchroom support; classroom work such as redirection, maintaining focus at lessons; facilitation of testing (standardized); independent work; IEP goals; executive functioning tasks; and small group work. Additionally, this professional will provide instructional and behavior support; sensory breaks; and strategies to assist their partner teacher.

This position will be funded through the General Fund.

**Goal Statement:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Hazel Park Board of Education approve the hiring of a 1.0 FTE Special Education Paraprofessional.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Tamaran Dillard, Director of Student Support Services  
Subject: Extended School Year contract services  
Date: June 15, 2021

Our Hazel Park special education department currently has eight elementary students that have expressed interest in participating in Extended School Year services based on the *Standards for Extended School Year* from the Michigan Department of Education.

I am seeking approval for Extended School Year services to be provided via a contract agency, beginning on July 12, 2021 and running through August 19, 2021. ESY services will be provided Tuesday, Wednesday, and Thursdays from 8:30am to 11:30am. IEP goal progression will be the focus of the service delivery on behalf of the professionals delivering services to our young learners.

At this time, based on student need, programming will require two paraprofessional (9 hours/week each), and one contractual speech/language pathologist to facilitate Extended School Year services.

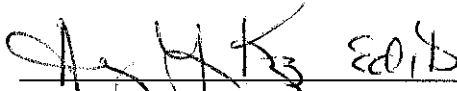
Based on the above information, I am asking that the Board approve the request to provide Extended School Year services through a contract agency that will provide one speech and language pathologist, so as to deliver these services to students with Individualized Education Plans who meet the qualifications as set forth by IDEA law.

**Goal Statement:** The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.

**Recommendation**

That the Hazel Park Board of Education approve the request for Extended School Year services to be delivered via a contract agency.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Jason Zirnis, Assistant Superintendent of Business and Operations  
Subject: Intern Compensation  
Date: June 16, 2021

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During our interviewing process a disparity was identified relating to the pay rates of our summer interns. When interviewing the maintenance interns a Covid cleaner position was unfilled and was offered to the candidates as an alternative to the maintenance intern positions available.

The rate of pay for the interns was \$10.00 an hour, the rate of pay for the Covid cleaner was \$12.86.

My recommendation is to provide additional compensation to the interns in both technology and Maintenance earning \$10.00 an hour to be more commensurate with the duties and be a little more competitive in the marketplace. I recommend either a \$1,000 bonus for those who stay the entire summer with us or a \$2.00 an hour increase. These individuals are working very hard and I commend their dedication to the service they are providing to the District.

Total cost to the District for the increases are as follows,

\$2.00 and hour increase – not to exceed \$6,500

\$1,000 bonus – Not to exceed \$7,600

**Funding Source:** General Fund

**Goal Statement** - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Recommendation**

That the Board of Education approve a increase in the Intern Compensation

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

353 Amy Y. Kruppe, Ed. D.  
Superintendent



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nick Nugent, Director of Human Resources  
Subject: AFSCME Tentative Agreement  
Date: June 16, 2021

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We are seeking approval of the Tentative Agreement for the Hazel Park Custodial Maintenance/ Bus Driver (AFSCME).

The Tentative Agreement does the following in regards to wages:

**For the 2021-22 school year**

**For Employees Hired before January 17, 2011**

1. Increase the salary schedule across the board by four percent (4%)
2. Master Maintenance will receive an extra 1% July 1, 2021
3. Pay all Custodial/Maintenance/Bus Drivers a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November 2021; \$1,000 in second pay period in June 2022. To be eligible for this bonus, employees must be employed as of September 15, 2021.
4. Return of 4 holidays for bus drivers:
  - a. Monday of Spring Break swap for Easter Monday.
  - b. Friday before Labor Day
  - c. Labor Day,
  - d. Friday after Thanksgiving
5. Restore Vacation Day(s) for bus drivers (confirm number of days 1 or 3)

**For Employees hired after January 17, 2011**

1. New Salary Scale as presented



**HAZEL PARK  
SCHOOLS**

2. Pay all Custodial/Maintenance/Bus Drivers a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November; \$1,000 in second pay period in June. To be eligible for this bonus, employees must be employed as of September 15, 2021
3. Return of 4 holidays for bus drivers:
  - a. Monday of Spring Break swap for Easter Monday.
  - b. Friday before Labor Day
  - c. Labor Day
  - d. Friday after Thanksgiving
4. Restore Vacation Day(s) for bus drivers (confirm number of days 1 or 3)

**For the 2022-2023 School Year**

1. Increase the salary schedule across the board by three percent (3%) (No Step Movement)

**Language Changes**

**Union Security Clause**

The employer shall notify the Local President or Designee of any new employee under the recognition of this Agreement within 10 business days of their date of hire. The notification shall include the employee's name and contact information so the union may meet with the employee at a mutually agreeable time and place to explain the benefits of union membership.

Return to bid meetings (language to be agreed upon)

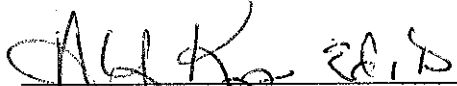
**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation:**

That the Board of Education approve the agreement reached with the American Federation of State, County and Municipal Employees (AFSCME), as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent

T/A  
205  
6-2-21

Tentative Agreement

School District for the City of Hazel Park and

American Federation of State, County and Municipal Employees (AFSCME)

Local 271, AFL CIO

June 2, 2021

The Circumstances leading to this tentative agreement are as follows. The Parties currently have a collective bargaining agreement in effect through June 30, 2021. The parties are agreeable to entering into a successor collective bargaining agreement on the following terms.

The parties hereby agree as follows:

The Parties agree to enter into a two-year collective bargaining agreement for the 2021-22 and 2022-23 school years.

**For the 2021-22 school year**

**For Employees Hired before January 17, 2011**

1. Increase the salary schedule across the board by four percent (4%)
2. Master Maintenance will receive an extra 1% July 1, 2021
3. Pay all Custodial/Maintenance/Bus Drivers a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November 2021; \$1,000 in second pay period in June 2022. To be eligible for this bonus, employees must be employed as of September 15, 2021.
4. Return of 4 holidays for bus drivers:
  - a. Monday of Spring Break swap for Easter Monday.
  - b. Friday before Labor Day
  - c. Labor Day,
  - d. Friday after Thanksgiving
5. Restore Vacation Day(s) for bus drivers (confirm number of days 1 or 3)

**For Employees hired after January 17, 2011**

1. New Salary Scale as presented
- 2.. Pay all Custodial/Maintenance/Bus Drivers a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November; \$1,000 in second pay period in June. To be eligible for this bonus, employees must be employed as of September 15, 2021
3. Return of 4 holidays for bus drivers:
  - a. Monday of Spring Break swap for Easter Monday.
  - b. Friday before Labor Day
  - c. Labor Day,
  - d. Friday after Thanksgiving
4. Restore Vacation Day(s) for bus drivers (confirm number of days 1 or 3)

**For the 2022-2023 School Year**

1. Increase the salary schedule across the board by three percent (3%) (No Step Movement)

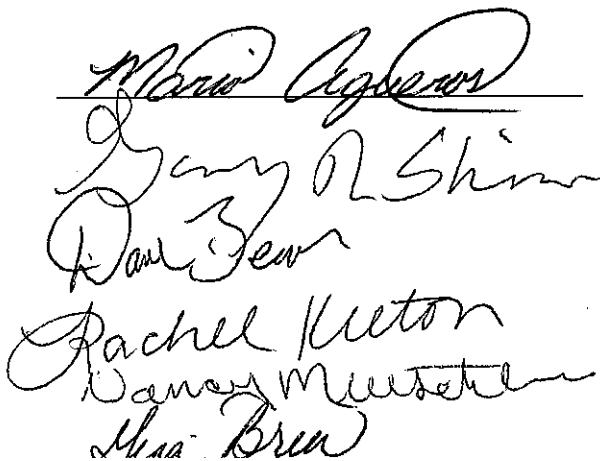
**Language Changes**

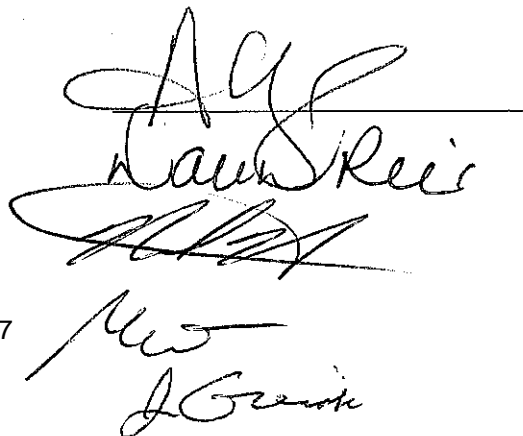
Union Security Clause

The employer shall notify the Local President or Designee of any new employee under the recognition of this Agreement within 10 business days of their date of hire. The notification shall include the employee's name and contact information so the union may meet with the employee at a mutually agreeable time and place to explain the benefits of union membership.

Return to bid meetings (language to be agreed upon)

All other terms in the expired collective bargaining agreement not addressed above or in the attached tentative agreements will remain unchanged in the successor agreement, with the further understanding that dates will be updated as appropriate. It is understood and agreed that this tentative agreement is contingent upon ratification by both parties.

  
Mario Aguirre  
Gary R. Shinn  
Dan Bean  
Rachel Kulton  
Dancy Mueseler  
Shia Brua

  
AGP  
Laurie Reis  
[Signature]  
[Signature]  
J. Green



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nick Nugent, Director of Human Resources  
Subject: Hazel Park Paraprofessional Association (HPPA) Contract 2021-2023  
Date: June 16, 2021

We are seeking approval of the Tentative Agreement for the Hazel Park Paraprofessional Union (HPPA).

The Tentative Agreement does the following in regards to wages:

**1. For the 2021-22 school year**

- A) Elimination of Class 1. All Class 1 employees shall be placed on the Class 2 lanes
- B) 1 Step increase for all eligible members in class 1 through 6
- C) Those hired between 2012 – 2015 will receive 2 additional steps in class 1 through 5 ONLY
- D) Those hired between 2016-2018 will receive 1 additional step in class 1 through 5 ONLY
- E) All employees on the top step will receive an additional 3% on-schedule increase
- F) Pay all paraprofessionals who are continuously employed by the district (excluding FMLA Leave) during the 2021-22 school year a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November; \$1000 in second pay period in June
- G) Edison Paraprofessional new wages start after ratification

**2. For the 2022-2023 School Year**

- A) 2% On Schedule Increase
- B) 1 Step for all eligible employees

**Goal Statement**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-art technology.





**HAZEL PARK  
SCHOOLS**

**Recommendation**

That the Board of Education approve the 2021-2023 contract for the Hazel Park Paraprofessional Association, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Superintendent

**Tentative Agreement**

**Between**

**City of Hazel Park School District**

**And**

**Hazel Park Paraprofessional Association**

**Contract Maintenance:**

The two parties agree to meet to review, consolidate, and incorporate all relevant, past LOAs, addendums, wage-reopeners, etc into the HPPA contract. This process will occur over the summer of 2021 with both parties being represented by up to 3 individuals per side.

**2021-2022 School Year**

**Wages:**

- A) Elimination of Class 1. All Class 1 employees shall be placed on the Class 2 lanes
- B) 1 Step increase for all eligible members in class 1 through 6
- C) Those hired between 2012 – 2015 will receive 2 additional steps in class 1 through 5 ONLY
- D) Those hired between 2016-2018 will receive 1 additional step in class 1 through 5 ONLY
- E) All employees on the top step will receive an additional 3% on-schedule increase
- F) Pay all paraprofessionals who are continuously employed by the district (excluding FMLA Leave) during the 2021-22 school year a one-time off-schedule signing/retention bonus of \$1,500, to be paid as follows: \$500 by second pay period in November; \$1000 in second pay period in June
- G) Edison Paraprofessional new wages start after ratification

**2020-2021 School Year**

	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6
Step 1 Year	<del>10.42</del>	<del>11.39</del>	<del>12.12</del>	<del>12.83</del>	<del>13.37</del>	<del>13.91</del>
2 Year	<del>11.62</del>	<del>12.24</del>	<del>13.11</del>	<del>14.03</del>	<del>14.57</del>	<del>15.11</del>
3 Year	<del>11.92</del>	<del>12.51</del>	<del>13.37</del>	<del>14.35</del>	<del>14.88</del>	<del>15.42</del>
4 Year	<del>12.24</del>	<del>12.79</del>	<del>13.65</del>	<del>14.65</del>	<del>15.19</del>	<del>15.72</del>
5 Year	<del>12.55</del>	<del>13.08</del>	<del>13.92</del>	<del>14.96</del>	<del>15.49</del>	<del>16.03</del>
6 Year	<del>12.85</del>	<del>13.34</del>	<del>14.21</del>	<del>15.29</del>	<del>15.81</del>	<del>16.36</del>
7 Year	<del>13.20</del>	<del>13.66</del>	<del>14.51</del>	<del>15.60</del>	<del>16.14</del>	<del>16.68</del>
8 Years	<del>13.51</del>	<del>13.97</del>	<del>14.82</del>	<del>15.91</del>	<del>16.45</del>	<del>16.98</del>

Jardon Edison

**NEW**

	<b>Class</b>	<b>Class</b>	<b>Class</b>	<b>Class</b>	<b>Class</b>
<b>Step</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>1 Year</b>	<b>11.39</b>	<b>12.12</b>	<b>12.83</b>	<b>13.37</b>	<b>15.00</b>
<b>2 Year</b>	<b>12.24</b>	<b>13.11</b>	<b>14.03</b>	<b>14.57</b>	<b>16.29</b>
<b>3 Year</b>	<b>12.51</b>	<b>13.37</b>	<b>14.35</b>	<b>14.88</b>	<b>16.63</b>
<b>4 Year</b>	<b>12.79</b>	<b>13.65</b>	<b>14.65</b>	<b>15.19</b>	<b>16.95</b>
<b>5 Year</b>	<b>13.08</b>	<b>13.92</b>	<b>14.96</b>	<b>15.49</b>	<b>17.29</b>
<b>6 Year</b>	<b>13.34</b>	<b>14.21</b>	<b>15.29</b>	<b>15.81</b>	<b>17.76</b>
<b>7 Year</b>	<b>13.66</b>	<b>14.51</b>	<b>15.6</b>	<b>16.14</b>	<b>17.99</b>
<b>8 Years</b>	<b>14.39</b>	<b>15.26</b>	<b>16.39</b>	<b>16.94</b>	<b>18.31</b>

**2022-2023 School Year**

**Wages:**

- A) 2% On Schedule Increase for all**
- B) 1 Step for all eligible employees**

**Article V Association Rights**

**NEW LANGUAGE**

Upon request, a list of all Bargaining Unit members' names, hire date, building assignment and contact information shall be provided to the Union at the end of each school year, with their projected assignment for the following year, if known. All newly-hired bargaining unit members' names, hire date, building assignment and contact information will be forwarded to HPPA president at the time of hire.

**Article XVII Insurance**

**NEW LANGUAGE**

**D Dental**

For those members eligible to receive Medical Insurance per Article XVII, the district agrees to add the following Delta Dental insurance plan for which the district will pay for the entire single subscriber cost. These benefits will begin January 1<sup>st</sup>, 2022. Employees wishing to subscribe to

2-person or Full Family will pay the difference in premium cost:


Diag & Prev: 80%  
Basic Services: 50% (X-Rays)  
Major Services: 50%  
Annual Max: \$1000  
Orthodontics: 50%  
Lifetime Max: \$500  
Riders: 2 Cleanings  
Plan Year: Jul-Jun

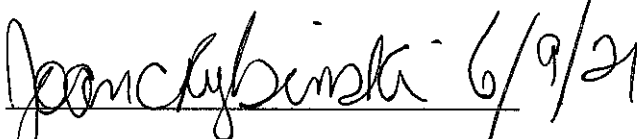
Cost (monthly):

Single: \$25.08  
Two-Person \$46.73  
Full Family: \$84.61

#### Article XIX VACANCIES

- D. Only Employees at Class 4 or above when transferring to a new classification will be placed on the step commensurate with their existing step level. For example, if employee A is transferring from their current position of Class 4, Year 5 to a Class 6 position, the employee will move to Class 6 Year 5 pay rate.**

 Ed. D. 6/16/21  
Dr. Amy Kruppe Superintendent

 6/9/21  
Joan Rybinski HPPA President



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nick Nugent, Director of Human Resources  
Subject: IUOE Contract 2021-2023  
Date: June 16, 2021

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We are seeking approval of the Tentative Agreement for the Hazel Park Secretaries Union (IUOE).

The Tentative Agreement does the following in regards to wages:

**1. For the 2021-22 school year**

A. No wage increase, but off schedule signing/retention payment of \$1500 to those on the top step of the schedule, with \$500 paid first payroll following ratification; \$500 paid first payroll period in November, and \$500 paid at second pay period in June of 2022.

B. Restore steps to those eligible (must have been working and on payroll before February of the school year to earn step advancement)

C. Restore Longevity

D. Vacation restored two days for 12-month employees only

**2. For the 2022-2023 School Year**

A. Increase the salary schedule across the board by two and one half percent (2.5%)

B. Steps for all employees step eligible (must have been working and on payroll before February of the school year to earn step advancement)

C. Vacation restored two days for 12 month employees

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state of the art technology.



**HAZEL PARK  
SCHOOLS**

**Recommendation**

That the Board of Education approve the 2 year contract for the International Union of Operating Engineers (IUOE) employees, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe', written over a horizontal line.

Amy Y. Kruppe, Superintendent

**School District for the City of Hazel Park and  
International Union of Operating Engineers, Local 324 – A,B,C,D,G,H,P,RA,S – AFL-CIO  
Tentative Agreement June 2, 2021**

The circumstances leading to this tentative agreement are as follows. The parties currently have a collective bargaining agreement in effect through June 30, 2021. The parties are agreeable to entering into a successor collective bargaining agreement on the following terms.

The parties hereby agree as follows:

1. The term of the new collective bargaining agreement is for the period July 1, 2021, through June 30, 2023; however, notwithstanding anything to the contrary, it is understood that the compensation reductions or changes reflected in the Memoranda of Understanding/Tentative Agreements of 3-23-15, 4-27-16, 5-8-17, 4-10-18, 6-17-19 and 5-2020 shall remain in place except as otherwise provided in this agreement, and that there will be no step or other increases in compensation whatsoever after June 30, 2023, until the parties otherwise agree.
2. The parties to agree to modify Article IX.B as follows:
  - B. Any qualified bargaining unit ~~member~~**employee** may apply for a vacancy. In filling vacancies, the Board agrees to give due weight to the background, attainments and skills of all applicants, the length of time each has been in the bargaining unit and other relevant factors. An applicant with less seniority shall not be awarded such position unless his/her qualifications shall be **substantially more than marginally** superior to applicants with greater seniority. Seniority for the purposes of this Agreement shall mean continuous employment within the bargaining unit. Persons accepting such promotions shall be allowed a probationary period of sixty (60) days. Notices of bid awards will be distributed from the Office of the Superintendent immediately after determination of assignment. All persons from the bargaining unit who bid on an advertised opening will receive acknowledgment of application.
3. There will be a new Article XIII, Section 5, as follows: **An absence, other than illness, on the day before or after a vacation or holiday will be subject to the approval of the Superintendent. Medical documentation by the employee may be requested by the Administration. This provision only applies to 12-month employees.**
4. With regard to staffing concerns, the Board welcomes Union input, but final staffing decisions are necessarily a District decision; this will be added as a topic of conversation to labor-management meeting agenda as provided below.
5. The parties agree to institute by-annual Labor Management meetings.
6. The parties agree to update the IOUE collective bargaining agreement signature page.
7. The parties agree to the following economic changes:

2021-22

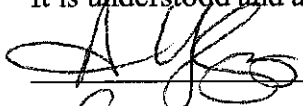
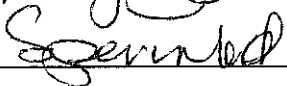
- a. No wage increase, but off-schedule signing/retention payment of \$1500 to those on top step of schedule, with \$500 paid first payroll following ratification; \$500 paid first payroll period in November, and \$500 paid at second pay period in June 2022.
- b. Restore steps to those eligible (must have been working and on payroll before February of the school year to earn step advancement)
- c. Restore longevity
- d. Vacation restored two days for 12-month employees only

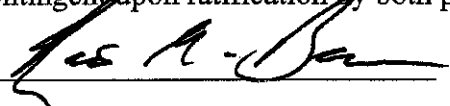
2022-2023

- a. 2.5% on schedule across the board
- b. Steps for all employees step eligible (must have been working and on payroll before February of the school year to earn step advancement)
- c. Vacation restored two days for 12-month employees only

All other terms in the expired collective bargaining agreement not addressed above or in the Memoranda of Understanding/Tentative Agreements will remain unchanged in the successor agreement, with the further understanding that dates will be updated as appropriate.

It is understood and agreed that this tentative agreement is contingent upon ratification by both parties.

  
\_\_\_\_\_  
  
\_\_\_\_\_  
6/2/2021  
Date

  
\_\_\_\_\_  
1005 LOCK 324 Business Pl.  
\_\_\_\_\_  
6/2/2021  
Date



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Hazel Park High Co-Principal Position  
Date: June 16, 2021

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The last 18 months have found all schools faced with challenges and Hazel Park Schools is no different. I am requesting that the Board of Education make a change to the leadership structure at the High School. This request focuses on many structure and academic improvements that need to be made to lift up stronger services to students.

Our graduation rate has remained in the low 80% over the last three years and our students' passing of classes continues to be a concern. We must move to achieve a graduation rate in the 90% with proactive strategies and connections for students striving to address our belief of supporting the social, emotional, physical and academic needs of each child in a caring, healthier, and safe environment. Additionally, parents have continued to share the need for increased communication and the need for a refresh on programs and services. Our belief of multiple pathways toward graduation will also be supported by this change. This lift to carry on Hazel Park High School as the flagship of our schools will be best suited with a collaborative leadership of both administrators and co-leaders.

After this Board of Education meeting, if approved, the administration in central office will meet with the building administration to collaborate and discuss clear expectations and delineation of duties. In order to ensure the goal of providing a unified system of support for all students embracing diversity and fostering a positive school climate, the work must be done together.

The additional cost of this proposal will be \$17,900. This cost will be taken out of the general fund.

**Goal Statement -**

- The Hazel Park School District will provide a unified system of support for all students embracing diversity and fostering a positive school climate and culture.
- The Hazel Park School District will develop innovative, independent innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- The Hazel Park School District through strong community relations and collaboration with all stakeholder will develop high-achieving students.



**HAZEL PARK  
SCHOOLS**

**Recommendation**

That the Board of Education approve moving the assistant principal at the high school to a Co-Principal.

**APPROVED AND RECOMMENDED FOR  
BOARD DISCUSSION AND ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe', written over a horizontal line.

Amy Y. Kruppe, Superintendent



Ford Administration  
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www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nicklaus Nugent, Director of Human Resources  
Subject: Unaffiliated Employee Salaries  
Date: 6/16/2021

At this time, we are seeking approval for the Hazel Park Unaffiliated Employees and HPASA salaries with a 4% increase for 2021-2022 and 3% increase for 2022-2023 as indicated on the supporting spreadsheet.

**Funding Source:** General Fund

**Goal Statement - Resources** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state of the art technology.

**Recommendation**

That the Board of Education approves the employee group salaries as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Kruppe, Ed. D.  
Superintendent



Full Name	Previous Prorated Salary	Previous Salary	4%	3%
Tamaran Dillard	\$ 111,140.44	\$ 112,509.00	\$ 117,009.00	\$ 120,519.00
Stephanie Dulmage	\$ 115,283.50	\$ 116,703.00	\$ 121,371.00	\$ 125,012.00
Matthew Miller	\$ 107,964.71	\$ 109,294.00	\$ 113,666.00	\$ 117,076.00
Nicklaus Nugent	\$ 92,093.79	\$ 111,240.00	\$ 115,690.00	
Carla Postell	\$ 118,179.58	\$ 119,635.00	\$ 124,420.00	\$ 128,153.00
Bradley Wilkins	\$ 85,947.74	\$ 87,006.00	\$ 90,486.00	\$ 93,201.00
Jason Zirnis	\$ 135,484.59	\$ 137,153.00	\$ 142,639.00	\$ 146,918.00
Amy Kruppe	\$ 151,893.20	\$ 154,164.00		

Full Name	Previous Prorated Salary	Previous Salary	4%	3%
Debra Dimas	\$ 97,349.60	\$ 98,381.00	\$ 105,497.00	\$ 108,661.91
Jeremy Gold	\$ 96,218.48	\$ 97,238.00	\$ 101,128.00	\$ 104,161.84
Karla Graessley	\$ 105,484.20	\$ 106,602.00	\$ 110,866.00	\$ 114,191.98
Latoya Hall-King	\$ 102,312.68	\$ 103,397.00	\$ 107,533.00	\$ 110,759.00
Michelle Krause	\$ 107,190.20	\$ 108,326.00	\$ 112,659.00	\$ 116,038.77
Kenneth Milch	\$ 113,037.06	\$ 114,293.00	\$ 118,865.00	
Corrine Nastasi	\$ 102,069.56	\$ 103,151.00	\$ 107,277.00	\$ 110,495.31
Megan Papasian-Broadw	\$ 105,484.20	\$ 106,602.00	\$ 110,866.00	\$ 114,191.98
Tammy Scholz	\$ 105,779.96	\$ 106,901.00	\$ 111,177.00	\$ 114,512.31
Kendal Smith	\$ 95,240.92	\$ 96,250.00	\$ 102,316.00	\$ 105,385.48

Full Name	Previous Estimated Salary	4%	3%
Sandra Boykins	\$ 8,735.63	\$ 62,400.00	
Lisa Chrouch-Johnson	\$ 29,085.84	\$ 30,249.00	\$ 31,156.00
Thomas Corn	\$ 49,652.64	\$ 51,639.00	\$ 53,188.00
Darrin Fox	\$ 68,588.57	\$ 72,210.00	\$ 74,376.00
Laura Mohamed	\$ 36,643.59	\$ 38,513.00	\$ 39,668.00
Crystal Mubarak	\$ 55,937.52	\$ 58,175.00	\$ 59,920.00
David Muylaert	\$ 89,537.30	\$ 90,814.00	\$ 93,538.00
Sheila Okane	\$ 57,826.05	\$ 91,052.00	

Charles Pleiness	\$	38,519.54	\$	64,272.00
Gregory Richardson	\$	61,690.34	\$	64,948.00
Debra Scott	\$	54,115.47	\$	56,973.00
Tameka Singleton	\$	50,550.48	\$	52,572.00
Stephen Turner	\$	32,572.80	\$	39,520.00
			\$	66,896.00
			\$	58,682.00
			\$	54,149.00
			\$	40,706.00



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nicklaus Nugent, Director of Human Resources  
Subject: Administrative Contracts  
Date: 6/16/2021

I am seeking approval for administrative contracts for two years for the following administrators in accordance with the HPASA contract with an expiration Date of June 30, 2023:

Debra Dimas	Principal	Hoover Elementary School
Jeremy Gold	Assistant Principal	Hazel Park Junior High School
Karla Grassley	Principal	United Oaks Elementary School
Latoya Hall King	Principal	Hazel Park High School
Michelle Krause	Principal	Edison School
Corrine Nastasi	Principal	Webb Elementary School
Meghan Papasian-Broadwell	Principal	Jardon School
Tammy Scholz	Principal	Hazel Park Junior High School
Kendal Smith	Principal	Advantage School

I am seeking approval for administrative contract for one year for the following administrator in accordance with the HPASA contract with an expiration Date of June 30, 2022:

Kenneth Milch	Principal	Hazel Park High School
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**Goal Statement - Resources** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state of the art technology.

**Recommendation**  
That the Board of Education approves two year contracts and the one year contract as written.





**HAZEL PARK  
SCHOOLS**

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe'.

Amy Y. Kruppe Ed.D.  
Superintendent

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Debra Dimas*, a school administrator in said County and State, as follows:

1. That *Debra Dimas* is a school administrator in said County and State and that *Debra Dimas* shall be employed as an *Elementary Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Debra Dimas* for her services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Debra Dimas* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Debra Dimas* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as an *Elementary Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

6/21/2021

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Jeremy Gold*, a school administrator in said County and State, as follows:

1. That *Jeremy Gold* is a school administrator in said County and State and that *Jeremy Gold* shall be employed as a *Junior High School Assistant Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Jeremy Gold* for his services, an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Jeremy Gold* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Jeremy Gold* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *Junior High School Assistant Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Karla Graessley* a school administrator in said County and State, as follows:

1. That *Karla Graessley* is a school administrator in said County and State and that *Karla Graessley* shall be employed as an *Elementary Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Karla Graessley* for her services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Karla Graessley* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Karla Graessley* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as an *Elementary Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

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6/21/2021

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Latoya Hall-King*, a school administrator in said County and State, as follows:

1. That *Latoya Hall-King* is a school administrator in said County and State and that *Latoya Hall-King* shall be employed as the *High School Co-Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Latoya Hall-King* for her services, an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Latoya Hall-King* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Latoya Hall-King* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as the *High School Co-Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Michelle Krause*, a school administrator in said County and State, as follows:

1. That *Michelle Krause* is a school administrator in said County and State and that *Michelle Krause* shall be employed as the *Supervisor of Special Education* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Michelle Krause* for her services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Michelle Krause* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Michelle Krause* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *Supervisor of Special Education* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

6/21/2021

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Kenneth Milch*, a school administrator in said County and State, as follows:

1. That *Kenneth Milch* is a school administrator in said County and State and that *Kenneth Milch* shall be employed as the *High School Co-Principal* for a one (1) year period beginning July 1, 2021 and ending June 30, 2022.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Kenneth Milch* for his services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Kenneth Milch* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Kenneth Milch* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *High School Co-Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *David Muylaert*, a school administrator in said County and State, as follows:

1. That *David Muylaert* is a school administrator in said County and State and that *David Muylaert* shall be employed as a *Director of Athletics* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *David Muylaert* for his services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *David Muylaert* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *David Muylaert* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *Director of Athletics* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

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**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Corinne Nastasi*, a school administrator in said County and State, as follows:

1. That *Corinne Nastasi* is a school administrator in said County and State and that *Corinne Nastasi* shall be employed as an *Elementary Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Corinne Nastasi* for her services, an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Corinne Nastasi* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Corinne Nastasi* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as an *Elementary Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

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**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and Megan Papasian-Broadwell, a school administrator in said County and State, as follows:

1. That Megan Papasian-Broadwell is a school administrator in said County and State and that *Megan Papasian-Broadwell* shall be employed as a *Principal at Jardon* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay Megan Papasian-Broadwell for her services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That Megan Papsian-Broadwell shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Megan Papasian-Broadwell* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as *Principal at Jardon* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

*Sign both copies of the contract - return one (1) copy to the Office of the Superintendent within ten (10) school days. Failure to return signed copy within the time limit constitutes a resignation unless special consideration is granted by the Superintendent.*

**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and *Tammy Scholz*, a school administrator in said County and State, as follows:

1. That *Tammy Scholz* is a school administrator in said County and State and that *Tammy Scholz* shall be employed as a *Junior High Principal* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan, agrees to pay *Tammy Scholz* for her services an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Tammy Scholz* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That *Tammy Scholz* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *Junior High Principal* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

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**SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

Hazel Park, MI 48030

**Administrative Non-Tenure Contract**

In consideration of the mutual promises and covenants of the parties hereto, it is agreed between the Board of Education of the City of Hazel Park, County of Oakland, State of Michigan, and Kendal Smith, a school administrator in said County and State, as follows:

1. That *Kendal Smith* is a school administrator in said County and State and that *Kendal Smith* shall be employed as a *High Principal of the Alternative School* for a two (2) year period beginning July 1, 2021 and ending June 30, 2023.
2. That said Board of Education, on behalf of the School District of the City of Hazel Park, Oakland County, Michigan agrees to pay *Kendal Smith* for his services, an amount established by the prevailing salary schedule arrived at in accordance with the revised formula adopted by the Board of Education.
3. That *Kendal Smith* shall not be deemed to be granted continuing tenure in the above described administrative capacity by virtue of this Contract of Employment, but shall be deemed at all times to have continuing tenure as an active classroom teacher in the Hazel Park School District subject to applicable law.
4. That said *Kendal Smith* agrees to perform all the duties required by the General School Laws of the State of Michigan, and by such other school laws of the State of Michigan as are now in force or may be in force during the period of this Contract; also to perform such other duties as a *High Principal of the Alternative School* in the School District of the City of Hazel Park as may be legally required by the Board of Education and its Superintendent.

In witness whereof the parties hereto subscribe their hands and seals this 21st day of June, 2021.

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

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Administrator

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Superintendent of Schools

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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Supervisor of Alternative Programs  
Date: June 16, 2021

The school district has been fortunate to have a variety of programs that give students the opportunity to be successful in education . These programs each have different supervisory needs. Several years ago adult education had an administrator who did the oversight of these programs. It was agreed while we work on getting out of deficit that we would have the curriculum directors oversee these programs. As the programs have grown and their needs have grown, we see a need for our administrators to focus on curriculum in our district and to request a supervisor to oversee the Alternative programs. This will include Invest, Viking Virtual K-12, Access, MCA, Advantage, and Ser Metro who will be returning to Hazel Park. I will continue to work with our Cyber School MVCA as there are many areas we still need to focus on regarding authorization of a charter school.

The supervisor will assist in hiring, teacher evaluations, student transcripts, testing organization and day to day support. These duties require substantial time away for direct supervision and development of curriculum and instruction. We are wanting to be laser focused on our curriculum and instruction.

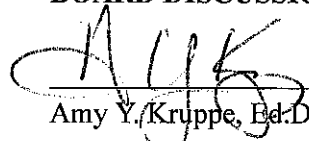
The job description is listed at the end of this memo.

**Goal Statement - Resource:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the Supervisor of Alternative Programs positions, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD DISCUSSION AND ACTION**

 Ed.D.  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent





**HAZEL PARK  
SCHOOLS**

**Position:** Supervisor of Alternative Programs  
**FTE:** 1.0  
**Hours:** Days  
**Union:** Non Affiliated

**JOB OR POSITION SUMMARY:** The Supervisor of Vendor programs, Alternative Programs and VVA programs must be able to manage enrollment, problem solve k-12 issues and attendance. This position requires strong proven abilities in organizations and human relationships.

**SUPERVISOR OF Alternative programs  
ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

- Develops, implements and maintains strategic planning processes for district functions.
- Assures that the laws and regulations of the Michigan Department of Education and the district are faithfully executed.
- Assists the vendor schools in the identification of student achievement goals and implements programs designed to achieve and evaluate progress toward meeting those goals..
- Informs and advises the schools about the programs, practices and problems of the district and keeps the vendor schools informed of the activities operating under the board's authority.
- Hold such meetings of teachers and other employees as necessary for the discussion of matters concerning the improvement and welfare of the district.
- Provide instructional resources and materials to support teaching staff in accomplishing instructional goals.
- Monitors student enrollment processes and procedures
- Navigate online various online learning platforms including Edgenuity and K12
- Understand course placement and analysis of transcripts
- Complete and modify schedules in MI Star
- Understands rules and regulations related to alternative high schools and virtual settings
- Mentor and evaluate teachers
- Oversee and implement on local, 3rd party, and state assessments
- Develops strong positive relationships with parents, students and staff

**QUALIFICATIONS:**

1. Master's Degree preferably in Educational Leadership, School Administration or Curriculum.
2. Valid State of Michigan teaching certificate, preferably in Secondary Education.
3. Michigan School Administrators certificate.
4. Demonstrate and models professional demeanor, resourcefulness and effective communication strategies with diverse groups.
5. Strong knowledge base in cultural proficiency strategies and best practices.
6. Successful instructional administrative experience.
7. Three years of successful secondary teaching experience.
8. Ability to communicate effectively with staff and community.
9. Such alternatives to the above qualifications as the Board may find appropriate and



**HAZEL PARK  
SCHOOLS**

acceptable

## **BOARD OF EDUCATION EXPECTATIONS FOR ALL HPS EMPLOYEES**

- To ensure work/choices contribute to the Learner Profile and District Goals, as demonstrated by:
  - a. Ability to create a collaborative culture through providing a safe environment for employees to take risks, work independently and interdependently and to value all perspectives.
  - b. Ability to establish productive relationships which will support and leave people better off through engagement in courageous conversations and empathetic interactions in order to make choices that builds trust and understanding.
  - c. Ability to establish an environment of continuous improvement that will provide data/feedback and reflection that will assist in identifying and solving problems in an innovative manner.
  - d. Ability to establish an environment for cultural improvement by demonstrating honesty with self and others through equity, not just equality, and seeing and embracing differences as assets.
  - e. Ability to know your audience and to tailor communication in a timely, clear and appropriate mode; always seeking to understand.

## **WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

The Hazel Park School District is an equal opportunity employer and complies with all laws prohibiting discrimination on the basis of race, color, age, sex, national origin, religion, citizenship, handicap, height, weight, marital status. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for this position. Additional duties may be performed by the individuals currently holding this position and additional duties may be assigned.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: Twelve Month Secretary Positions at HPHS/Ford  
Date: June 16, 2021

We are respectfully requesting the increase in one Level 2 secretary position and the change in title of one secretary position at the Ford Administrative Center.

Currently the VVA secretary at the Ford administrative center will not be needed given the approval of a supervisor for the alternative programs. The support to this administrator will be given by the secretary in the front office for the alternative programs.

We are requesting the VVA secretary position be changed to a secretary supporting Dr. Postell. The current position in the curriculum office will be changed to support only Dr. Dulmage. This position has been filled by one person supporting two people for some time. Given the amount of work that is completed in the office this would allow these positions to adequately support their administrators.

The new position we are requesting is an additional level 2 Principal position to support the addition of the Co-Principal. Currently there is only one Level 2 secretary. This would allow the current 10 month secretary to move to the back office to support the three counseling positions.

These dollars would be taken from the 31A and general fund for the 2021-2022 school year and cost approximately \$45,000 with benefits. These positions will have to be bid out per the negotiated agreement.

**Goal statement:** The Hazel Park School District through strong community relations and collaboration with all stakeholder will develop high-achieving students.

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the addition of one level 2 secretary and the change of role of the Viking Virtual secretary position.





**HAZEL PARK  
SCHOOLS**

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe', written over a horizontal line.

Amy Y. Kruppe, Ed.D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Nicklaus C. Nugent, Director of Human Resources  
Subject: Transportation Dispatcher/Driver  
Date: 6/16/2021

I am writing to seek approval of the Dispatcher/Driver Job Description.

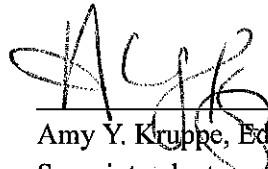
The Dispatcher/Driver job description has been rewritten as Transportation Services are now being brought back to Hazel Park Schools. This job description will allow us to hire a candidate to help with dispatching services that are needed and to better serve the needs of Hazel Park students and families. The job description also provides flexibility to help with unforeseen circumstances.

**Goal Statement** - The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students

**Recommendation**

That the Board of Education approve the Dispatcher/Driver position as written.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

 Ed.D.  
\_\_\_\_\_  
Amy Y. Kruppe, Ed. D.  
Superintendent





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Position:** Transportation Dispatcher / Bus Driver  
**FTE:** 1.0  
**Hours:** Days

**JOB OR POSITION SUMMARY:** Transportation Dispatcher/ Bus Driver is responsible for communicating the daily operations of the transportation department, including district motor pool, to assure safe and efficient pupil transportation, routing, and scheduling, in support of the school district's instructional and activity programs for students. This position will also drive is absolutely necessary. This position requires strong proven abilities in organizations, and human relationships.

### **Dispatcher ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

- Greet people entering the building, answering any questions, providing directions and alerting staff when someone is there to meet or visit them
- Answer a multiple line phone system, manage calls by routing them to the proper extensions or taking messages and delivering them within our message system along with setting up conference calls as requested
- Manage the building log of who is entering and exiting the building
- Accept deliveries and mail, organize them to be distributed to the correct recipients using the office mailing system and ensure they get to the recipient in a timely manner while also managing outgoing mail and packages for pickup
- Serve as the face of the Hazel Park Schools, offering friendly service to those entering the building or calling in on the phone
- Maintain the reception area, keeping it clean and free of clutter
- Assist new applicants who come into the building to apply for positions, including providing them with applications, pens and clipboards along with any reference material they may need, such as telephone directories or Wi-Fi passwords
- Handle filing and data entry as requested
- Organize routes with director and keep buses on schedule answer parent calls and supporting drivers
- Driving routes in emergency situations as needed and directed by Director of Transportation.
- Communicating with bus drivers/ Director of Transportation/ Business office and others when buses are broke down and need service.
- Other duties as assigned



## **DISPATCHER ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

- Develops and monitors routes to improve efficiency
- Works with principals, parents and bus drivers regarding scheduling, route problems, complaints and student code of conduct as it relates to student behavior on buses.
- Maintains constant communication with bus drivers via two-way radio.
- Assigns bus drivers and substitutes as directed by the supervisor.
- Assists in routine office operations.
- Promotes safety practices for all transportation employees.
- Maintain accurate route records.
- Maintains equalization charts and records as required for field trips.
- Other job duties as assigned by the supervisor.

## **QUALIFICATIONS:**

- High School Diploma or GED
- Experience in general transportation operations.
- Experience in special education transportation.
- Personal computer and spreadsheet skills.
- Ability to apply knowledge of current research and theory in a specific field.
- Ability to establish and maintain effective working relationships with students, staff and the school community.
- Ability to speak clearly and concisely both in oral and written communication.
- Ability to meet the physical demands of the position.
- Such alternatives to the above qualifications as the Board of Education may find appropriate

## **BOARD OF EDUCATION EXPECTATIONS FOR ALL HPS EMPLOYEES**

- To ensure work/choices contribute to the Learner Profile and District Goals, as demonstrated by:
  - a. Ability to create a collaborative culture through providing a safe environment for employees to take risks, work independently and interdependently and to value all perspectives.
  - b. Ability to establish productive relationships which will support and leave people better off through engagement in courageous conversations and empathetic interactions in order to make choices that build trust and understanding. 392



**HAZEL PARK  
SCHOOLS**

- c. Ability to establish an environment of continuous improvement that will provide data/feedback and reflection that will assist in identifying and solving problems in an innovative manner.
- d. Ability to establish an environment for cultural improvement by demonstrating honesty with self and others through equity, not just equality, and seeing and embracing differences as assets.
- e. Ability to know your audience and to tailor communication in a timely, clear and appropriate mode; always seeking to understand.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

The Hazel Park School District is an equal opportunity employer and complies with all laws prohibiting discrimination on the basis of race, color, age, sex national origin, religion, citizenship, handicap, height, weight, marital status. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for this position. Additional duties may be performed by the individuals currently holding this position and additional duties may be assigned.

June 21, 2021

To: Dr. Amy Kruppe, Superintendent - Hazel Park Schools

From: The Board of Education, Hazel Park Schools

Members of the Board:

Laura Adkins, President  
Rachel Noth, Vice President  
Beverly Hinton, Secretary  
Heidi Fortress, Treasurer  
Kristy Schlak, Trustee  
Dawn Rice, Trustee  
Melissa Baldwin, Trustee

On Monday June 7, 2021 the Board of Education held a special board meeting and exited to closed session for the purpose of evaluating the Superintendent as mandated per State and Federal Law. The Board of Education and Superintendent were in closed session during the evaluation. The MASB Evaluation Tool was used to evaluate the Superintendent. The Board of Education along with the Superintendent have reviewed and given ratings for all areas.

Professional Practice Rating: 3.83

Student Growth: 3.89

Progress toward District Wide Goals: 4

It is agreed upon that the Superintendent's Final Evaluation Score is 3.87 for 2021.

Sincerely,

Signing on behalf of the Board of Education

Laura Adkins

Board of Education, President

Hazel Park Schools

Cc: Dr. Amy Kruppe

Personnel file

## SUPERINTENDENT CONTRACT SIXTH ADDENDUM

THIS ADDENDUM is made and entered into in Hazel Park, Oakland County, Michigan, by and between the School District of the City of Hazel Park, a Michigan general powers school district whose offices are located at 1620 E. Elza, Hazel Park Mi. 48030 (hereinafter the "School District"), and Amy Y. Kruppe (hereinafter "Superintendent").

The circumstances surrounding this Addendum are as follows.

The School District entered into an employment agreement with Dr. Amy Kruppe on May 18, 2015, and Dr. Kruppe was hired to serve as Superintendent for the School District, with an effective beginning contract date of July 1, 2015, and expiring on June 30, 2018.

The parties entered into the first contract addendum with an effective date of July 1, 2016, which extended the term of the original agreement through June 30, 2021, along with making other contract changes.

The parties entered into the second contract addendum with an effective date of July 1, 2017, which maintained the expiration date of June 30, 2021, but made other contract changes.

The parties entered into the third contract addendum with an effective date of February 11, 2019, which extended the term of the contract to June 30, 2022.

The parties entered into the fourth contract addendum with an effective date of April 20, 2020, which extended the term of the contract to June 30, 2023, and made other contract changes.

The parties entered into a fifth contract addendum with an effective date of January 1, 2021, which increased the Superintendent's salary.

The parties hereby agree to this sixth contract addendum as follows:

### **IT IS AGREED:**

**1. SALARY MODIFICATION:** - The Superintendent base annual salary shall be increased by 4.0% effective July 1, 2021, with a new annual salary of **\$160,331 (One Hundred Sixty Thousand Three Hundred Thirty One Dollars)** per annum payable in biweekly equal installments, and shall be increased by an additional 3.0% effective July 1, 2022, with a new annual salary of **\$165,141 (One Hundred Sixty Thousand Five Hundred Forty One Dollars)** per annum payable in biweekly equal installments.

**2. MERIT/PERFORMANCE-BASED PAY:** Consistent with and part of the requirements of legislation requiring that job performance be a significant factor in determining compensation and additional compensation, the Superintendent shall be eligible for merit/performance-based pay as follows. If the Board gives the Superintendent an overall performance rating of "Effective" on her final annual evaluation, then the merit pay shall be an amount equal to **\$2,000 (Two Thousand**



# **Hazel Park Schools**

## **2020-2021 K-12 Career Readiness**



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# K-12 Hazel Park Career Readiness

## 2021 Career Day

### Who

K-12 Hazel Park Students

### What

Using Xello & Nepris, K-12 HP students were exposed to different careers and career paths/sectors.

### When

Wednesday, May 19, 2021(virtual)

### Why

MDE mandate for career readiness & workforce development; introduce students to different career pathways

### How

Virtual playlist

## Career Day Student Participation

**Elementary = 314**

**Junior High School = 535**

**High School = 94**

**Total = 943 student participants**

## Career Day Highlights

- Positive student feedback 398
- Prizes for participating students
- Introduced to multiple career pathways
- Access to hands-on industry work sessions
- Core content connection to careers

## K-12 Hazel Park Career Readiness

### High School Opportunities

#### Career Readiness Academy(CRA)

- Fifteen selected students.
- Meet monthly (virtually) with Detroit Economic Club Industry Professionals in multiple careers.
- Six sessions including Intro to CRA & Personal Branding, LinkedIn & Resumes, Career Assessment, Career Economics, Interview Skills and Closing Session (Networking & CRA Next Steps).

#### Detroit Economic Club Extended Opportunity

Being part CRA enabled our students to participate in virtual field trips. These virtual trips provided our students with a wealth of knowledge of the jobs available in each of these companies. The trips provided an interactive experience for students, they were able to ask questions about various aspects of jobs. Some of the presenters were:

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- Sal Khan, Founder and CEO of Khan Academy;
- Swamy Kotagiri, CEO of Magna International; Live Virtual Event with 2020-2021 Detroit Red Wings;
- Live Virtual Event with Ed Bastian-Delta Airlines CEO.

*\*James Haas served as the HP teacher of contact. Students were business class students*

## K-12 Hazel Park Career Readiness

### Things to Come:

- K-12 Career Team Leads
- Implementation of Nepris
- Implementation of Xello
- 2022 Career Day
- Welding
- Firefighter Academy





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Stephanie Dulmage, Director of 21st Century Learning  
Subject: LEO Initiative 2020-2021 Year End Report  
Date: June 21, 2021

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**Summary of LEO Initiative and Year End Board of Education Report**

The Literacy Essentials Oakland (LEO) initiative has been implemented with all 28 Oakland County School Districts. This initiative is designed to increase each district's capacity to support effective literacy practices that will result in increased student achievement. Oakland Schools works with district literacy leadership teams to develop personalized in-district road maps that attend to the needs of administrators, literacy coaches, teachers, students, and families. A part of this project is the in-residence LEO instructional coaching program. Hazel Park is fortunate to have a dynamic teacher in this role who actively supports teachers and engages deeply in the LEO coaching program.

The goals for the LEO project are that:

- K – 3 students will demonstrate significant growth in literacy learning and achievement,
- teachers will demonstrate an increased ability to implement the MAISA GELN Essential Instructional Practices in Early Literacy
- districts will demonstrate an increased capacity to implement the MAISA GELN Essential School-Wide and Center-Wide Practices in Literacy.


The presentation to the Board of Education will provide an overview of the LEO initiative in Hazel Park School District including year end outcomes, accomplishments, and future goals.

**Funding Source:** NA

**Goal Statement**

- **Curriculum and Instruction:** The Hazel Park School District will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

**RECOMMENDED FOR INFORMATION AND  
DISCUSSION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

## **Hazel Park School District Extended COVID-19 Learning Plan Goal Reporting**

### **Extended COVID-19 Learning Plan Educational Goals**

Hazel Park School District is committed to monitoring individual student growth and progress toward the educational goals outlined in the Extended COVID-19 Learning Plan. The I-Ready reading and math diagnostic will be administered to all students in the Fall, Winter, and Spring to gauge progress toward our end of year goals. Staff will use I-Ready growth checks, curriculum-embedded assessments, and formative assessments to continuously monitor student progress and growth, inform instruction, and select appropriate, targeted interventions.

**Goal 1** - All students (K-8) will improve performance in Reading/ELA from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Reading/ELA academic standards.
- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

**Goal 2** - All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Math academic standards.
- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

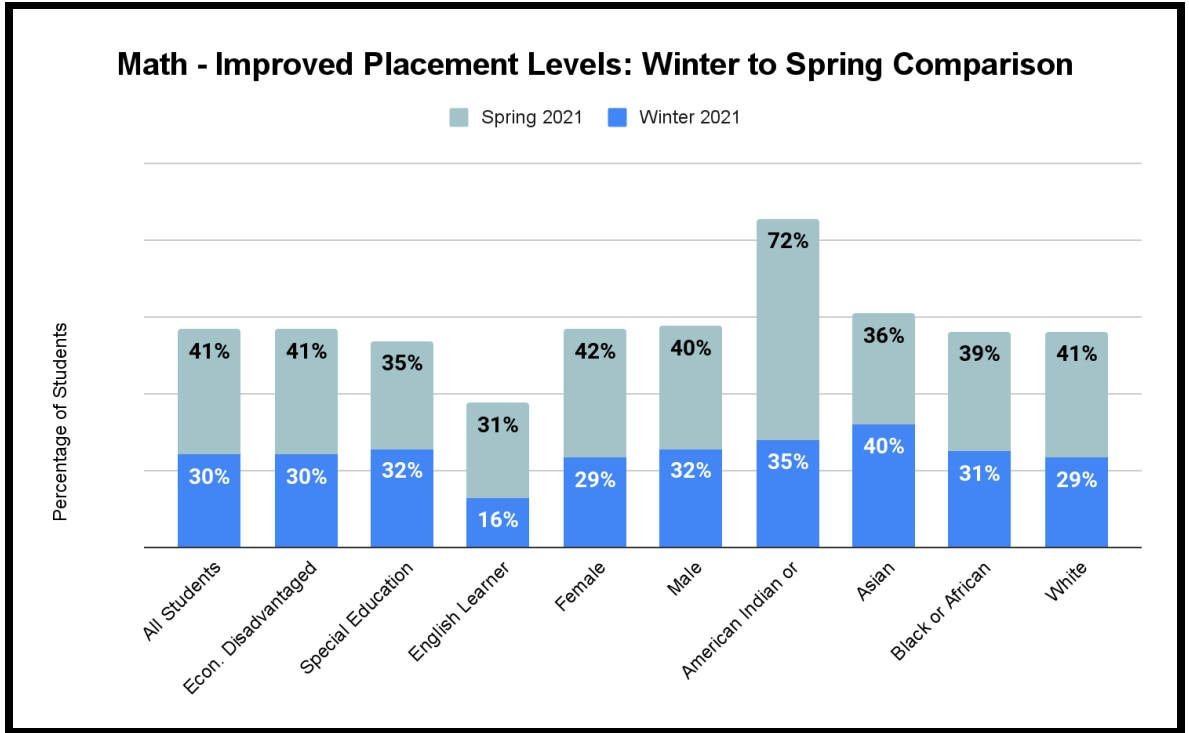
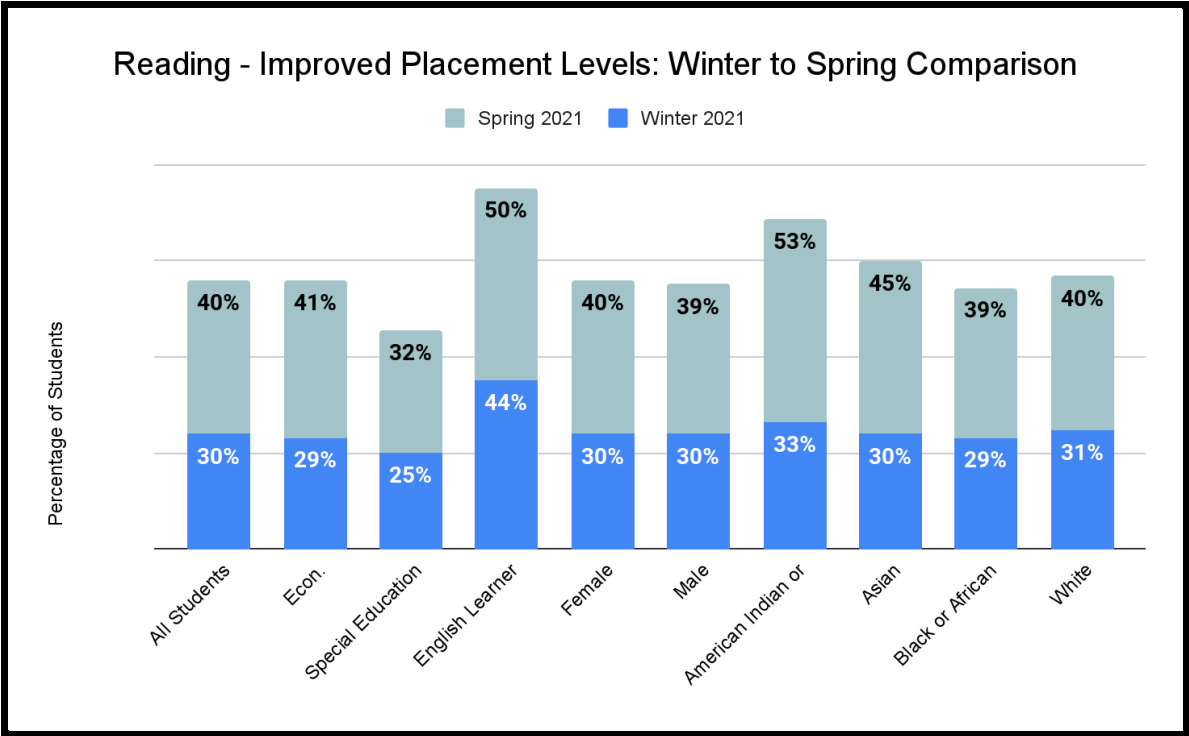
### **i-Ready Diagnostic Results**

The information in the tables below represents the percentage of students who demonstrated an increase in overall grade placement levels followed by the percentage of students who met typical growth goals in reading and math. The fall i-Ready diagnostic provided important information but due to the in-home testing environment, all data may not have been valid and reliable. We are confident that the validity and reliability of the data from the Winter Benchmark increased, allowing us to make informed decisions about student support. District staff members have engaged in deep analysis of school, class, and individual results. This work is guiding decisions about instruction and interventions to support student growth. Hazel Park School District has added an additional layer of support through i-Ready Personalized Instruction.

The Spring i-Ready data shows improvement, among all sub-populations, in the percentage of students with improved placement levels and students who met their typical growth goals. Based on this data, Hazel Park School District met the 2020-2021 reading and math goals. District staff members have engaged in deep analysis of district, school, class, and individual results. The aggregated and individual student data is guiding decisions about summer school, professional learning, and other aspects of curriculum and instruction for the Fall of 2021.

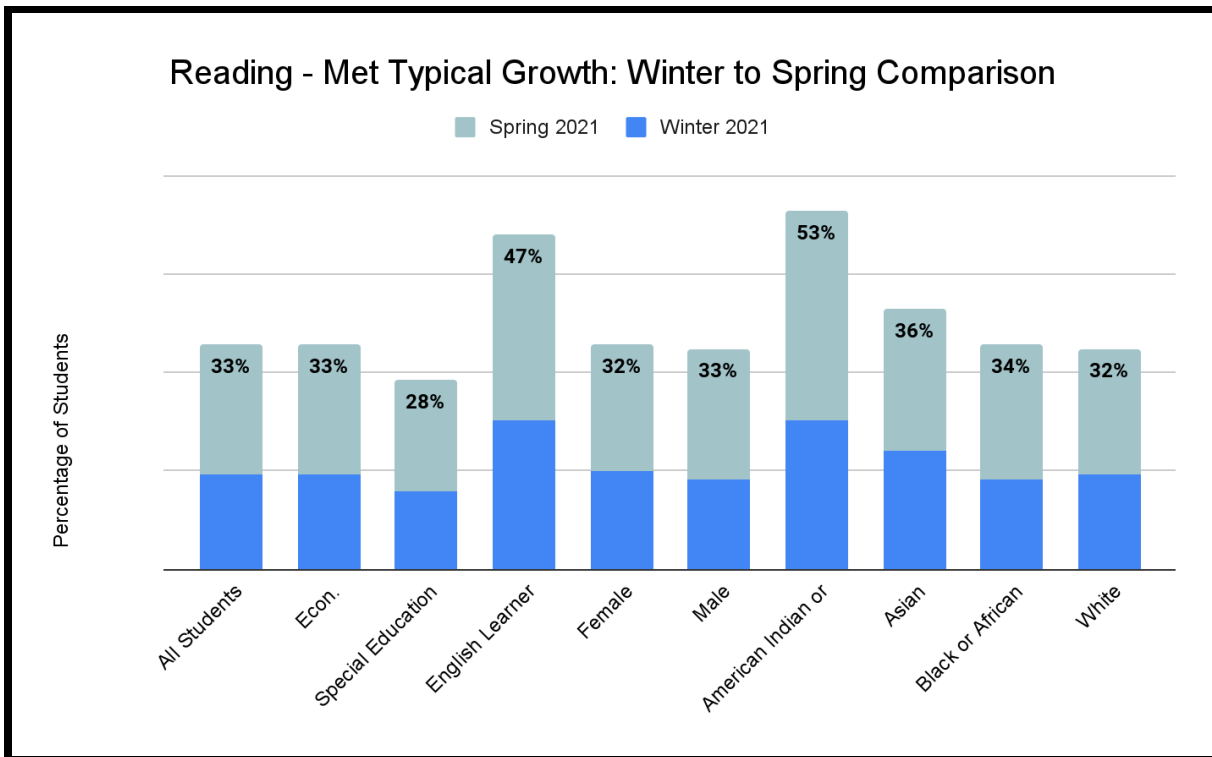
**Improved Grade Level Placement- i-Ready Diagnostic**

Reporting Category	By February 1		End of Year	
	Reading	Math	Reading	Math
All Students	30%	30%	40%	41%
Econ. Disadvantaged	29%	30%	41%	41%
Special Education	25%	32%	32%	35%
English Learner	44%	16%	50%	31%
Female	30%	29%	40%	42%
Male	30%	32%	39%	40%
American Indian or Alaska Native	33%	35%	53%	72%
Asian	30%	40%	45%	36%
Black or African American	29%	31%	39%	39%
Native Hawaiian/Other Pacific Islander	0%	0%	0%	0%
White	31%	29%	40%	41%

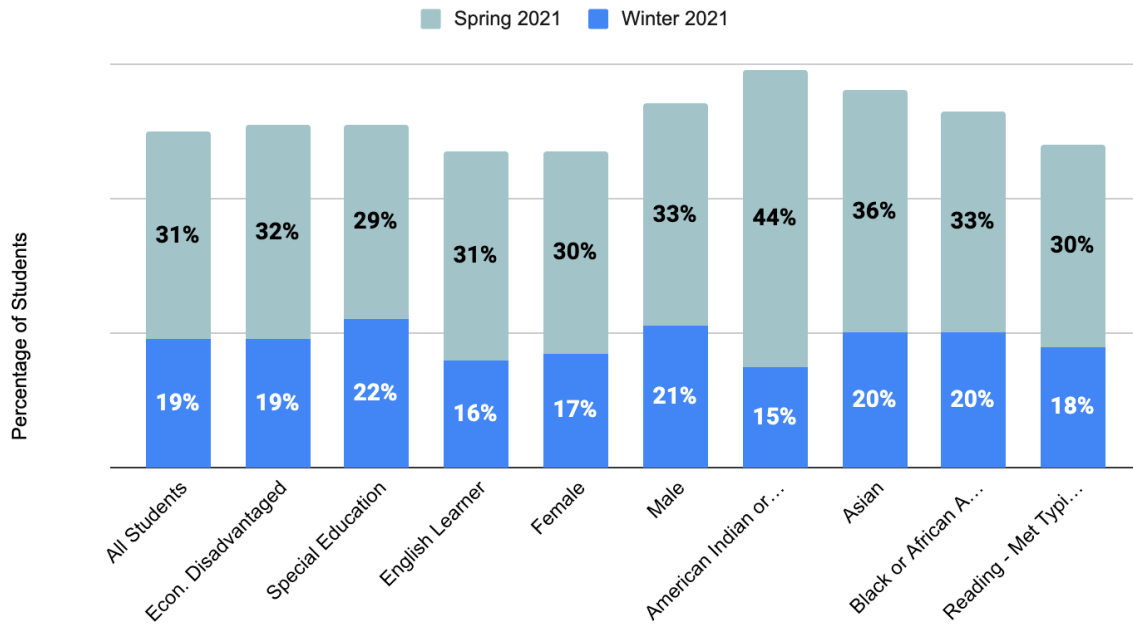


## Met Typical Growth Benchmark - i-Ready Diagnostic

Reporting Category	By February 1		End of Year	
	Reading	Math	Reading	Math
All Students	24%	19%	33%	31%
Econ. Disadvantaged	24%	19%	33%	32%
Special Education	20%	22%	28%	29%
English Learner	38%	16%	47%	31%
Female	25%	17%	32%	30%
Male	23%	21%	33%	33%
American Indian or Alaska Native	38%	15%	53%	44%
Asian	30%	20%	36%	36%
Black or African American	23%	20%	34%	33%
Native Hawaiian/Other Pacific Islander	0%	0%	0%	0%
White	24%	18%	32%	30%



## Math - Met Typical Growth: Winter to Spring Comparison



**CURRICULUM & INSTRUCTION**  
**2020-2021 Update**

**Goal Statement: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community**

<i>Objective</i>	<i>20</i>	<i>21</i>	<i>22</i>	<i>Who</i>	<i>Data</i>	<i>Update</i>
Develop a comprehensive data dashboard to analyze student performance and achievement gaps.				Central Office	Academic and non-academic data i-Ready, Eidex and EVAAS, State Assessment, SWIS, PBIS), MTSS Impact meetings	<p><b>Class Dojo for positive behavior collection at HPJH</b></p> <p><b>Using advisory in HS and JHS surveys and check-ins</b></p> <p><b>Revised SWIS and PBIS to address remote learning expectations</b></p> <p><b>IREADY data analysis monthly - (Elementary - grade level meetings)</b></p> <p><b>Deep dive with our BLT into the IREADY as a school - building and district level</b></p> <p><b>PSAT, SAT, &amp; ACT data</b></p> <p><b>Go back to monthly grade level student meetings to share academic and non-academic data at HPJH</b></p> <p><b>Include local assessments</b></p> <p><b>Continue goal</b></p>

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Collect and analyze data to drive instruction and learning (internal and external stakeholders, including students).				Central Office, Building Administrators, Teachers, and Support Staff	Academic and Non-Academic Data (Interim and Summative Assessments, IReady Diagnostic and Growth Monitoring Assessments, State Assessment, SWIS and PBIS) MTSS Impact meetings	<p>IREADY data analysis monthly - (Elementary - grade level meetings)          Deep dive with our BLT into the IREADY as a school          Illuminate - data is upload into Illuminate  <i>Include local assessment i.e. Unit assessment</i></p> <p><b>Continue goal</b></p>
Engage in collaborative, reflective practices to enhance instruction and increase student growth and achievement.				Central Office, Building Administrators, Teachers	-District Leadership Team, Building Leadership Team(Formerly BN), PBIS School Leadership Teams, Coaching Mentoring new staff, grade level data meetings, voluntary PD/coaching, use of common data protocol (district problem solving driver)	<p>How do we improve our current instructional practice to be more effective/impactful in a remote setting?  <b>Monthly grade meetings -</b>  <b>Look at data with our Building Leadership team and School Leadership team, District Leadership Team</b></p> <p><b>Instructional coaches</b></p> <p><i>HS PLC Meetings including after hours (evening) on Zoom, include vertical alignment, include secondary department meetings 6-12</i></p> <p><b>Continue goal</b></p>
Establish a culture that promotes student-centered learning through professional learning and coaching.				Central Office, Building Administrators, Teachers, and Support Staff	Attendance at DPPD and voluntary PD, Evaluation Tools, TCR	<p><b>Teacher coaching</b></p> <p><b>Mentor and mentee</b></p> <p><b>Instructional coaches</b></p> <p><b>PBL Cohort 2021-2022</b></p>

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						<b>Continue Goal</b>
Provide instructional technology professional learning opportunities to enhance and extend student learning.				Central Office, Building Administrators, Teachers	Attendance at DPPD and voluntary PD, Coaching and evaluation tools, shared drive with PD that has already been offered	<p>Danielson Framework used for evaluations</p> <p>Increased professional learning on technology tools and applications (Google Classroom, SeeSaw, Zoom, i-Ready platform, best practices in virtual learning environments)</p> <p>This should be part of the practice This should be training for new teachers: Remove from plan</p>
<p>Build learning environments that foster student engagement and ownership of learning.</p> <p>or</p> <p>Enhance teacher capacity which fosters student engagement and ownership of learning.</p>				Central Office, Building Administrators, Teachers, and Support Staff	Evaluation Tools	<p>Teacher recruiting</p> <p>Project based learning -</p> <p>Continue</p>
Use technology to develop flexible, personalized learning experiences, foster independent learning, and promote global collaboration.				Central Office, Building Administrators, Teachers, Technology Department	Danielson observation data Google classroom, curriculum resources have online components that are flexible and can be differentiated, Zoom, Screencastify, PearDeck, Jamboard	<p>iReady individualized learning Pathways</p> <p>Continue objective</p>

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Create opportunities for students' to think innovatively, explore real-world issues and problems, and engage in creative problem-solving through project-based learning.				Central Office, Building Administrators, Teachers	<b>Danielson observation data Field trips(Virtual fieldtrips), after school groups, virtual experiences (yoga, meditation), Mindfulness activities</b>	<i>Need to - Capstone projects each semester for students K-12</i>  <i>STEAM Classes, PBL Cohort, and PLTW</i>  <i>Continue objective</i>
Deepen knowledge, skills, and understanding of curriculum, instruction, and assessment.				Central Office, Building Administrators, Teachers	Danielson observation data, DPPD;Oakland Schools Consultant and virtual PD options	<i>Need to - Peer Observations-Districtwide :need substitute support.</i>  <i>Becomes part of our practice and training for new teachers - need to expand/streamline systems, processes and procedures that embeds as an ongoing process: remove objective</i>
Provide multiple learning and career and/or college readiness pathways.				Central Office, Building Administrators,	School schedules/class offerings, post-secondary scholarships and funding Promise Zone, college advisor, partnership with TRIO	<i>HS CTE Program Offerings at school and OTECH College Spring</i>  <i>Continue objective</i>
Review, analyze, and implement best practices for the advancement of special education programming.				Central Office, Building Administrators, Teachers, and support staff	Student schedules, staff training, achievement data, SWIS data, SEAOC, elementary and secondary special education supervisors,	<i>SE compliance training. SE iready data. Begun efforts toward inclusionary practices at Webb elementary. Began to examine resource time on IEP's. Including SEAOC updates into SE programming and planning.</i>  <i>Continue objective</i>

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## CLIMATE AND CULTURE

**Goal Statement: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.**

Objective	20	21	22	Who	Data	Update
Implement PBIS with fidelity.				Administration Staff	<b>Tiered Fidelity Inventory, School Climate and Culture Survey, District Capacity Assessment Class Dojo for positive behavior points, district-wide PBIS focus with calendar needed</b>	<p>PBIS expectations/acknowledgements developed for virtual environments.</p> <p>Stability of PBIS building coach position.</p> <p>Implemented Advisory and Morning Meetings periods over the course of this school year. Working to improve the process and make it sustainable for subsequent years.</p>

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						<p>Some buildings are implementing Tier 3 interventions; others are not there at this point.</p> <p><i>Training of coaches in district due to turnover, coherent staff training as part of PD</i></p> <p><i>Process in place for training coaches. Implementation of tier 2 &amp; 3 interventions</i></p> <p><b><i>Remove objective as part of the culture</i></b></p>
Improve positive school climate				Administration Staff	SRSS survey, School Climate and Culture Survey, Parent	School Climate Data has exceeded goals this year per the School Climate

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					<p>engagement activities, Advisory/Morning Meetings, SEL small groups and meditation/yoga/mindfulness</p>	<p><b>Survey Results</b></p> <p>SRSS data most likely not accurate due to our remote learning and the lack of participation(black screens/response in chat instead of conversing.)</p> <p>New screener will be implemented in the fall of 2021. SAEBRS.</p> <p>Increased emphasis on building relationships and delivering resources (technology, food, social work support, attendance etc.)</p> <p>Health and Wellness Committee initiatives</p>
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413

						<p><i>Increase student performances or displays of work, add staff/student events such as volleyball or dodgeball games</i></p> <p><i>Celebrate birthdays, special occasions, with staff and students</i></p> <p><i>Remove as part of the culture</i></p>
<p>Develop and maintain positive relationships between students, <b>families</b>, <b>communities</b>, and staff.</p>				<p>Central Office, Building Administrators, Teachers and support staff</p>	<p>SWIS data, PBIS student and staff climate survey data, Parent-Teacher conference attendance, Open House Attendance, Family Informational Meetings, MTSS Impact Meetings, Community Outreach Programs (meal</p>	<p><b>Focus on non-academic(so cial) gatherings.</b></p> <p><b>Asynchronous Wednesday to support staff and students in a complex learning environment. ?????</b></p> <p><b>Continue public recognition on social media using pre-recorded</b></p>

					<p>deliveries, tech, etc) virtual parent informational meetings (ex: Covid)</p>	<p><i>interviews</i></p> <p><i>Need to update website continually with positives in each building</i></p> <p><i>Remove as part of the culture</i></p>
Increase student and staff attendance.				<p>Central Office, Building Administrators, Teachers, students and support staff</p>	<p>MiStar and AESOP attendance data P2P initiatives Youth Assistance Referrals, home visits, utilize community aide representative and P2P to make calls and contacts,</p>	<p>Staff attendance: ??Gift cards Bonuses *** need staff that can go to homes</p> <p>This is challenging during the pandemic and remote learning Layers of interventions to support attendance and student engagement</p> <p>Home visits were made, phone calls home for student engagement occurred quite often, community liaison and</p>

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						<p>Pathways to potential were utilized. HP Youth Assistance was involved.</p> <p>Attendance Committee will resume</p> <p><i>Quarterly Raffles for good attendance</i></p> <p><i>Continue</i></p>
<p><b>Develop an understanding of cultural proficiency &amp; equity.</b></p>				<p>Central Office, Building Administrators, Teachers, <i>School Board</i></p>	<p>Attendance at DPPD and voluntary PD; Book studies</p>	<p>Measure progress in our understanding of cultural proficiency and equity.</p> <p>Focus on educational equity in curriculum, instruction, and assessment using Assessing Bias rubric and the development of the Curriculum Handbook with an overarching</p>

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						<p>principle of educational equity.</p> <p>Continued meetings with Jay Marks to build competency and understanding. Implementation of the DEI committee, as well as meetings with staff and parents inside this work..</p> <p>Objective continued</p>
Identify, implement and track the effectiveness of the Multi-Tiered System of Support. (MTSS)				Central Office, Building Administrators, Teachers	<p>Identification (SRSS survey), implementation and tracking data through ?</p> <p>SWIS data; SRSS data, attendance data ISF (PBIS intervention)</p> <p>More people resources to do effectively</p>	<p>New Screener to come in fall of 2021</p> <p>Removed as part of the culture</p>
Trauma-Informed				Central Office;	Attendance at	Challenging to

				Hoover and Certified Trauma trainers; Staff - through professional development	DPPD and voluntary PD	<p>collect Data with respect to identifying students impacted/suffering from trauma.</p> <p>Once you have the data what are the next steps?</p> <p>Remove as part of the culture</p>
Increase in the inclusionary practices for special education students moving toward the advancement of learning.				Central Office, Building Administration, Teachers, and support staff	Student schedules, staff training, achievement data, SWIS data	Continue work
Embrace family engagement as an embedded part of the district culture.				Central Office, Building Administration, Teachers, and support staff		Continue work

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## RESOURCES

**Goal Statement: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.**

<u>Objective</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>Who</u>	<u>Data</u>	<u>Update</u>
Increase our fund balance in small increments within the next three years—Fund balance policy 2021 = 10% Fund balance= floor of 10% tops of 15%				Adcouncil, Cabinet,District Leadership Team (DLT)	Annual Budgets, Forecasts, enrollment and Audits;	<p style="color: purple;">Establish a Fund Balance Policy (7)5% -15% and maintain within those guidelines.</p> <p style="color: purple;">We have reached the goal of 7% for the 20-21</p> <p style="color: purple;">Goal has been reach and may end up at 9%</p> <p style="color: red;">Remove as is achieved</p>
Improve our systems for the beginning of the year (ie				Adcouncil,	Perception	Looking at

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<p>scheduling (MiStar) , distribution of materials, SIS, school dude, accounting, SOP, etc.)</p>				<p>District Leadership Team (DLT)Cabinet</p>	<p>Survey</p>	<p><b>fewer and/or better systems</b></p> <p><b>Need to : Materials on the consolidated list should be reviewed - have principals at each level give examples donations from Amazon for school supplies</b></p> <p>Continue objective</p>
<p>Align systems within and across departments to facilitate collaboration and communication to promote student advancement.</p>				<p>District leadership Team (DLT) Cabinet, Adcouncil</p>	<p>Perception Survey (Feedback from users)</p>	<p><b>Communication of the resolution requests and follow-up.</b></p> <p><b>Need a system for maintenance request -</b></p> <p><b>Increased communication</b></p>

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						<p>between preschool and elementaries.</p> <p>Staff surveys of administration, district level decisions, and other important items</p> <p>Continue as objective</p>
Develop a three year facility/technology/maintenance plans				Cabinet,	Annual needs assessments Facilities Assessment Tech Needs Tech Infrastructure Inventory	<p>Facility being completed Maintenance being reviewed Technology in progress</p> <p>DONE!!</p>
Institute safety training to align with HP EOPs and update EOPs annually.				Adcouncil, District Leadership Team,(DLT) Building leadership Team (BLT) <del>BN</del> , SRO	Updated EOP, Training evaluation, safety drill effectiveness	<p>. CPR, CPI, AED, First Aid training</p> <p>**We need to continue setting up CPR/AED training.</p> <p>**EOP: Need</p>

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							reunification forms
							TECIP TRaining Part of the culture and process

### COMMUNITY RELATIONS

**Goal Statement:** The Hazel Park School District through strong community relations and collaboration with all stakeholders **will develop high-achieving students.**

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<b>Objective</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>Who</b>	<b>Data</b>	<b>Update</b>
Increase family and community participation				Adcouncil, Teachers, Support Staff, PTA	Survey data from all family events, Survey data twice a year for family interest and needs, Actions and outcomes of the HPCC.	<p>Include virtual options for participation even if/when we go back face to face. Community Partnerships: Knowing how to access.</p> <p>Increase Title 1 funds:Focus parent involvement on helping parents coach their student learner at home.</p> <p>Need to- implement a district Parent engagement Policy requiring parents to participate at least twice a year.</p> <p>Springboard Collaborative pilot at Hoover.</p>

Encourage staff participation in school and community events				Teachers, Support Staff	Attendance data from family events, Danielson Domain 4 evidence	Leverage domain 4 rating effectively in evaluation <i>includes requiring 1-2 events as part of the contract like it used to be. Or doing something above and beyond that leads to increased student achievement.</i>  <i>Continue objective</i>
Develop partnerships with community businesses and universities				Adcouncil, Pathways to Potential Coaches, HS Counselors and college advisors	Worksite agreements; Dual enrollment; Chrysler program; Community Engagement Committee meeting agenda/minutes; Job Postings through Universities Big Green Gardens, Gleaners, Local Church support	<b>Marigold Project, United Way, Talent Search Oakland University School of Education;)</b> Consider taking off  <b>Develop job shadowing opportunities/CoOp (Promise Zone)</b>  <b>Nepris Career Options; bring in or go to visit businesses</b>  <b>Amazon partnership needed</b>  <i>Continue objective</i>
Strengthen the district brand through multiple forms of communication.				All stakeholders	Website visits, increased enrollment DTeachirector of Communications schools Messenger and social media	Coordinating HP messaging across all social media platforms  <i>Advertising at local businesses (selling HP apparel at CVS/Kroger, put information up in local businesses, donation containers at local businesses to help schools)</i>  <i>Remove objective as part of the culture</i>
Increase the graduation rate.				Adcouncil, Teachers,	Graduation Rates; Early warning system, SRSS	Assign someone to contact students who are credit deficient and unaccounted for to

423

				Support Staff	identification from PBIS surveys	<p>encourage reenrollment</p> <p><i>Having HS counselors come over to JH to explain credits and options</i></p> <p><i>Continue Objective</i></p>
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**“We need to seek them out!”**

...

Doing our part to return our missing 62,000 students to public schools.<sup>425</sup>

# Problem Statement

- Michigan lost 61,940 students in preschool through 12th grade in the fall of 2020.
    - ◆ Kindergarten declined by 13,000 students
    - ◆ Black enrollment fell by 13,700 students (5.1%)
    - ◆ Students from low-income families fell by 34,400 (4.5%)
    - ◆ Native American enrollment fell by 496 (5.5%)
    - ◆ Enrollment of “well-off” students declined by 25,000 (4.4%)
  - Over the last decade, Michigan has lost an average of 13,000 students per year.
    - ◆ This year, though, the state lost nearly five times as many, a 4.1% decline in total enrollment.
-

# This problem impacts all and a common solution benefits all

- Oak Park lost 542 students or 12%
- Ferndale lost 150 students or roughly 5%
- Birmingham, an affluent district, lost 486 or 6%

A concerted effort to promote public education helps inform those who “opted out” of education in 2020-2021 that it is safe to return and notifies those who can afford private schools of the vast benefits they are missing.

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# Why is returning students to school so important?

“Students get much more than an education at school. Missing school means students miss out on school lunches, counseling, social services, and a connection with teachers, who are key advocates for students’ well-being.”



Koby Levin, Chalkbeat

MiPublicSchool.org



# Why Public? here

# Key Messages

- Public Schools offer a 360 degree realm of supports for all children.
    - ◆ Mental Health, IEP, Technology etc.
  - Unrivalled opportunities for scholarships, career pathways, internships - Fully prepared for the 'real world'
  - Extracurricular Activities for all interests
  - No Cost
  - Public Districts work together to support all students' success
  - Transportation, Meals, Pre-School, Safety/PPE
-

**No matter who your student is, we will meet them where they are  
and take them where they need to be**

**Local Schools, Global Citizens**

**Equal Opportunity Education**

**Students, the Heart of Public Schools**

**Every Student, Every Opportunity, Every Support**

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# How do we reach them?



## Media Relations

Create a multi-pronged media outreach campaign highlighting success stories, importance of being in school



## PSAs/Paid Ads

Across all media- billboards, TV, radio, Print, Digital



## Guerilla

Boots on the ground outreach and engagement- stickers, local business support, event presence (when possible)



## Ambassadors<sup>433</sup>

Alumni, Business Leaders, Higher Education, Realtors, Corporate HR, District Staff, Community Leaders



## Collaboration

Lead the charge but engage everyone. We're stronger together- Wayne County, State Superintendent



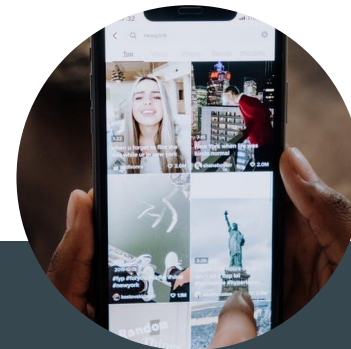
## Data

Share the facts. Steady cadence of positive news updates on public schools' impact on the world



## Hub

Create one-stop-website to learn about your local district and public schools in general that is easy to navigate and get answers



## Social Media/Assets

Build an ongoing narrative of messaging that is relevant and useful to audiences. Videos, Photography, Plug and Play Tools for Districts

# The Plan

- Mipublicschool.org
- Use a concerted media push to send families to a neutral/centralized enrollment page (MiPublicSchool.org) that explains the vast benefits of public education.
  - ◆ This site would also have a built-in tool where families can enter their home address and receive the name and contact information of their local school district.

# The Plan

- A concerted media push from late May - September 1st
  - ◆ Cost neutral
    - Earned media
    - PSAs
    - Social media influencers
    - Centralized informational website promoted by public schools
  - ◆ Paid advertising
    - Broad reach
      - Radio/Television
      - Billboards in high traffic areas
    - Targeted ads
      - Social media targeted ads focusing on demographics and geographical areas most impacted
      - Billboards in targeted neighborhoods
      - Ads on streaming VOD services

# The Plan

- Outreach
    - ◆ Superintendents
      - Gain approval of Superintendents
    - ◆ Secure allies
      - Gain endorsements of local legislatures and elected representatives
      - Gain support of MDE and state level unions
      - State funding?
    - ◆ Use endorsements to secure funding
      - State funding
      - School vendors (law firms, construction companies, food service, custodial, etc...)
      - Crowdfunding
-

# The Plan

- Measurement of Success
  - ◆ Reduce the number of missing students to a normal amount
  - ◆ Truancy metrics before and after
  - ◆ Food Service - Meals served
  - ◆ Engagement on Social Media
  - ◆ Awareness of campaign
    - Surveying on website

# We Need Your Support

- How you can help?
  - ◆ Garner support in the education community from the tri-county area
  - ◆ Would you pledge \$.25 per student?
    - Oakland County - 176,000 students = \$44,000
      - Farmington - 8,926 students = \$2,231
      - Ferndale - 3,000 students = \$750
      - Hazel Park - 2,956 students = \$739
      - Pontiac - 3,771 students = \$943
      - Waterford - 7,175 students = \$1,892
    - Wayne County - 262,830 students = \$65,707
    - Macomb County - 120,464 students = \$30,116
  - ◆ Provide ideas for securing needed funding for a wide-ranging media campaign
    - Sign our letter of support
    - State funding
    - Vendor support

# We Need Your Support

- In Ferndale we receive \$8,489 per student.
  - ◆ We lost roughly 150 students.
  - ◆ If the states funding model returns to normal in the fall and we do not recapture those lost students, we are looking at a \$1,273,350 shortfall
  - ◆ Would you spend \$750 to help restore \$1.2 million?



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Kruppe, Superintendent  
Subject: May-June Attendance Reports  
Date: June 16, 2021

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The District is required by the Michigan Department of Education to report to the Board of Education and share the attendance of our students.

Attendance for each area should be 80.79% for the month. Hazel Park needs to have attendance above 75% for nine out of ten months. The percentage of weekly engagement for the month of May was 80.95% and the weekly engagement for the two weeks of school in June (6-2-2021 through 6-15-2021) was 66.69%. The weekly attendance is also attached.

Please contact me with any questions you may have.

**Goal Statement - Curriculum and Instruction**

The Hazel Park School District will develop innovative independent and persistent learners who think critically, communicate effectively, and positively influence the community and ultimately the world.

**APPROVED FOR BOARD UPDATE AND  
DISCUSSION**

  
\_\_\_\_\_  
Amy Y. Kruppe, Ed.D.  
Superintendent

## Weekly Engagement Percentage Report

Viking Virtual Academy - 04/28/2021 to 05/25/2021

Engagement Threshold: 1

Access Alternative School						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	8	13	61.54	
45	05/05/2021	05/11/2021	7	13	53.85	
46	05/12/2021	05/18/2021	6	12	50	
47	05/19/2021	05/25/2021	3	12	25	

**Average:** 6 12.5 47.6

Advantage Alternative Program						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	58	162	35.8	
45	05/05/2021	05/11/2021	49	160	30.63	
46	05/12/2021	05/18/2021	56	160	35	
47	05/19/2021	05/25/2021	54	160	33.75	

**Average:** 54.25 160.5 33.8

Edison						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	52	59	88.14	
45	05/05/2021	05/11/2021	53	59	89.83	
46	05/12/2021	05/18/2021	51	59	86.44	
47	05/19/2021	05/25/2021	56	60	93.33	

**Average:** 53 59.25 89.44

Hazel Park City School District						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	0	0	0	
45	05/05/2021	05/11/2021	0	0	0	
46	05/12/2021	05/18/2021	0	0	0	
47	05/19/2021	05/25/2021	0	0	0	

**Average:**

Hazel Park High School						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	312	379	82.32	
45	05/05/2021	05/11/2021	334	379	88.13	
46	05/12/2021	05/18/2021	348	378	92.06	
47	05/19/2021	05/25/2021	350	375	93.33	

**Average:** 336 377.75 88.96

Hazel Park Junior High School						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	333	459	72.55	
45	05/05/2021	05/11/2021	355	459	77.34	
46	05/12/2021	05/18/2021	362	457	79.21	
47	05/19/2021	05/25/2021	370	456	81.14	

**Average:** 355 457.75 77.56

Hoover Elementary						
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	
44	04/28/2021	05/04/2021	242	276	87.68	
45	05/05/2021	05/11/2021	237	276	85.87	
46	05/12/2021	05/18/2021	239	276	86.59	
47	05/19/2021	05/25/2021	242	276	87.68	

**Average:** 240 276 86.96

## Invest Roosevelt Alt High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	225	241	93.36
45	05/05/2021	05/11/2021	224	241	92.95
46	05/12/2021	05/18/2021	227	241	94.19
47	05/19/2021	05/25/2021	226	241	93.78
<b>Average:</b>			225.5	241	93.57

## Jardon School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	62	73	84.93
45	05/05/2021	05/11/2021	64	73	87.67
46	05/12/2021	05/18/2021	63	73	86.3
47	05/19/2021	05/25/2021	62	72	86.11
<b>Average:</b>			62.75	72.75	86.25

## MICHIGAN CYBER ACADEMY

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	279	287	97.21
45	05/05/2021	05/11/2021	282	288	97.92
46	05/12/2021	05/18/2021	285	292	97.6
47	05/19/2021	05/25/2021	285	292	97.6
<b>Average:</b>			282.75	289.75	97.58

## United Oaks Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	282	326	86.5
45	05/05/2021	05/11/2021	271	325	83.38
46	05/12/2021	05/18/2021	275	325	84.62
47	05/19/2021	05/25/2021	279	325	85.85
<b>Average:</b>			276.75	325.25	85.09

## Viking Virtual Academy

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	171	265	64.53
45	05/05/2021	05/11/2021	164	265	61.89
46	05/12/2021	05/18/2021	161	265	60.75
47	05/19/2021	05/25/2021	153	265	57.74
<b>Average:</b>			162.25	265	61.23

## Webb Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	278	326	85.28
45	05/05/2021	05/11/2021	277	326	84.97
46	05/12/2021	05/18/2021	276	325	84.92
47	05/19/2021	05/25/2021	283	325	87.08
<b>Average:</b>			278.5	325.5	85.56

## Webster Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	71	101	70.3
45	05/05/2021	05/11/2021	72	101	71.29
46	05/12/2021	05/18/2021	63	100	63
47	05/19/2021	05/25/2021	61	102	59.8
<b>Average:</b>			66.75	101	66.1

## District Total

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
44	04/28/2021	05/04/2021	2373	2967	79.98
45	05/05/2021	05/11/2021	2389	2965	80.57
46	05/12/2021	05/18/2021	2412	2963	81.4
47	05/19/2021	05/25/2021	2424	2961	81.86
<b>Average:</b>			2399.5	2964	80.95

Date Range: 05/03/2021 to 05/31/2021

Program: All Programs

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**Auditor's State Attendance Percentage Report**

<u>Date</u>	<u>Student Count</u>	<u># Absent</u>	<u># Present</u>	<u>% Present</u>
63130 - Hazel Park City School District T 20/21 DISTRICT				
05/03/2021	1757	329	1428	81.27
05/04/2021	1752	298	1454	82.99
05/05/2021	336	47	289	86.01
05/06/2021	1750	341	1409	80.51
05/07/2021	43	28	15	34.88
05/10/2021	1752	321	1431	81.68
05/11/2021	1762	279	1483	84.17
05/12/2021	320	40	280	87.50
05/13/2021	1775	336	1439	81.07
05/14/2021	1424	364	1060	74.44
05/17/2021	1762	281	1481	84.05
05/18/2021	1741	257	1484	85.24
05/19/2021	325	43	282	86.77
05/20/2021	1755	249	1506	85.81
05/21/2021	1474	325	1149	77.95
05/24/2021	1699	292	1407	82.81
05/25/2021	1680	236	1444	85.95
05/26/2021	323	33	290	89.78
05/27/2021	1682	255	1427	84.84
05/28/2021	1348	588	760	56.38

Date Range: 06/01/2021 to 06/15/2021

Program: All Programs

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**Auditor's State Attendance Percentage Report**

<u>Date</u>	<u>Student Count</u>	<u># Absent</u>	<u># Present</u>	<u>% Present</u>
63130 - Hazel Park City School District T 20/21 DISTRICT				
06/01/2021	1675	280	1395	83.28
06/02/2021	330	30	300	90.91
06/03/2021	1678	252	1426	84.98
06/04/2021	1384	308	1076	77.75
06/07/2021	1677	278	1399	83.42
06/08/2021	1654	238	1416	85.61
06/09/2021	300	27	273	91.00
06/10/2021	1633	370	1263	77.34
06/11/2021	1322	344	978	73.98
06/14/2021	229	10	219	95.63

# Weekly Engagement Percentage Report

Viking Virtual Academy - 06/02/2021 to 06/15/2021

Engagement Threshold: 1

## Access Alternative School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	0	11	0
50	06/09/2021	06/15/2021	0	11	0
<b>Average:</b>				11	

## Advantage Alternative Program

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	50	158	31.65
50	06/09/2021	06/15/2021	33	158	20.89
<b>Average:</b>			41.5	158	26.27

## Edison

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	51	60	85
50	06/09/2021	06/15/2021	46	60	76.67
<b>Average:</b>			48.5	60	80.84

## Hazel Park City School District

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	0	0	0
50	06/09/2021	06/15/2021	0	0	0
<b>Average:</b>					

## Hazel Park High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	278	375	74.13
50	06/09/2021	06/15/2021	253	375	67.47
<b>Average:</b>			265.5	375	70.8

## Hazel Park Junior High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	315	455	69.23
50	06/09/2021	06/15/2021	246	455	54.07
<b>Average:</b>			280.5	455	61.65

## Hoover Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	235	276	85.14
50	06/09/2021	06/15/2021	182	276	65.94
<b>Average:</b>			208.5	276	75.54

## Invest Roosevelt Alt High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	239	241	99.17
50	06/09/2021	06/15/2021	239	241	99.17
<b>Average:</b>			239	241	99.17

## Jardon School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	61	72	84.72
50	06/09/2021	06/15/2021	43	72	59.72
<b>Average:</b>			52	72	72.22

## MICHIGAN CYBER ACADEMY

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	278	285	97.54
50	06/09/2021	06/15/2021	278	285	97.54
<b>Average:</b>			278	285	97.54

United Oaks Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	266	325	81.85
50	06/09/2021	06/15/2021	213	325	65.54
<b>Average:</b>			239.5	325	73.7

Viking Virtual Academy

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	37	230	16.09
50	06/09/2021	06/15/2021	0	225	0
<b>Average:</b>			18.5	227.5	8.05

Webb Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	272	323	84.21
50	06/09/2021	06/15/2021	234	323	72.45
<b>Average:</b>			253	323	78.33

Webster Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	17	102	16.67
50	06/09/2021	06/15/2021	16	102	15.69
<b>Average:</b>			16.5	102	16.18

District Total

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold
49	06/02/2021	06/08/2021	2099	2913	72.06
50	06/09/2021	06/15/2021	1783	2908	61.31
<b>Average:</b>			1941	2910.5	66.69



**HAZEL PARK  
SCHOOLS**

1620 E. Elza  
Hazel Park, MI 48030  
Phone: (248) 658-5205

# BACK-TO-SCHOOL REGISTRATION NIGHTS



June 24 - 5 to 8 pm

July 15 - 5 to 8 pm

Aug. 5 - 5 to 8 pm

Aug. 19 - 5 to 8 pm

**TODAY'S LEARNERS, TOMORROW'S LEADERS**

