SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

Finance Committee Meeting
September 2, 2026
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
8:00 AM
AGENDA

1. **Call to Order/Roll Call**
2. **Pledge**
3. **Approve Meeting Minutes from June 3, 2026**
4. Facility Funding Update
5. Investments Overview
6. Financial Reports Discussion
7. Future Agenda Topics
8. **Adjournment**

FINANCE COMMITTEE MEETING
June 3, 2026 - 8:00 AM
SASED Administrative Center
2900 Ogden Avenue, Lisle, IL 60532

MEETING MINUTES

1. Call to Order/Roll Call

Dr. Keith Filipiak, Chairperson, called the meeting to order at 8:00 AM and welcomed those in attendance. Roll call was taken with the following responding:

	District	Representative
Present:	Keeneyville School District 20	Dr. Omar Castillo
	Downers Grove School District 58	Dr. Kevin Russell
	Community High School District 94	Dr. Kurt Johansen
	Lisle CUSD 202	Dr. Keith Filipiak

Absent: Woodridge School District 68
Community Consolidated School District 180

Also in Attendance:
Dr. Kim Dryier, Executive Director, SASED
Ms. Rachel Wisniewski, Assistant Director of Business/CSBO, SASED
Mr. John Langton, Facilities Specialist, SASED
Dr. Jean Barbanente, DuPage HSD 88, SASED Board of Directors Chairperson
Ms. Dawn Hinkle, ECB&S, SASED Attorney
Ms. Tammie Beckwith Shallmo, PMA Securities, LLC
Ms. Anjali Vij, Chapman and Cutler, LLP
Ms. Senga Lowe, Executive Assistant and Board Recording Secretary, SASED
Mr. Brian Marroquin, CSBO, Keeneyville SD 20
Mr. Joel Frias, CSBO, Benjamin SD 25
Dr. Matt Rich, Superintendent, Winfield SD 34
Mr. Adam Parisi, CSBO, DuPage SD 45
Dr. Amy Zaher, Superintendent, Salt Creek SD 48
Ms. Julie Jilek, CSBO, Salt Creek SD 48
Mr. Greg Harris, CSBO, Downers Grove SD 58
Dr. Travis McGuire, Superintendent, Cass SD 63
Ms. Deb Dolehide, CSBO, Cass SD 63
Mr. Dan Oberg, CSBO, CHSD 94
Mr. Jeree Ethridge, CSBO, CHSD 99
Ms. Branka Petkovic, CSBO, CCSD 180
Mr. David Wilkinson, CSBO, Lisle CUSD 202

2. Pledge of Allegiance

3. Approved the Minutes from April 15, 2026

A motion was made by Member Russell to approve the minutes from the April 15, 2026 meeting, and seconded by Member Johansen. Upon voice vote, with four members present voting Aye, motion was passed.

4. Review District Allocations for Certificates of Allocation
Dr. Dryier provided a summary of the progress to date for facilities.
Dr. Dryier introduced Tammie Beckwith Shallmo, Anjali Vij, and Dawn Hinkle to the group of attendees. Ms. Shallmo and Ms. Hinkle reviewed the questions that were submitted from the group and the enrollment of each member district. Ms. Vij provided a presentation regarding debt certificates to the attendees. Debt certificates give us the most flexibility when it comes to the debt service payments. There is a maximum maturity of 20 years for debt certificates.
Each district will get allocated a percentage of SASED's debt certificate, and that will be based on the district's enrollment in SASED programs, times the principal amount of the debt certificate. This will need to be taken into consideration for debt limit purposes.
Ms. Shallmo provided each district with their available debt capacity. Ms. Vij reviewed the bank qualifications process which includes a $10M limit for tax exempt debt, and the tax exempt debt part of that bank qualification. Tax allocation would include the SASED debt certificates. If a district is over the $10M tax exempt limit, it would just be issued as non bank-qualified.

5. Review District Debt Capacity
Each District has a debt limit capacity under the School Code. Each district's obligation to pay the debt service is based on the joint agreement. One of the questions that was asked was does my district have enough debt capacity so that if part of SASED's debt is allocated to my district, is there enough room? Ms. Shallmo reviewed each member's debt capacity and debt they already have allocated to their district, and then the potential debt for SASED, to show that each district has sufficient room to carry the additional debt certificates from SASED.

6. Review Options for Debt Length
Ms. Shallmo and Ms. Vij reviewed the options for debt length in detail during their presentation.

7. Conduct Q&A for Debt Certificate Issuance
A question was asked about how the debt payments would be paid? The annual debt certificate payments that are allocated to each member district will be incorporated into their tuition bills. The calculations will be updated annually to reflect each district's SASED enrollment.

Dr. Dryier was asked to clarify the debt payment paid by member districts. Based on the overall rent of $1.8M that SASED pays now each year the SAC is $700,000 a year and satellite classroom lease costs are $1.2M., over a 20-year period, would equal about $25M. SASED's enrollment averages about 260 students, not including the DWC students of approximately 100 students. This would still leave the cost of approximately 12-15 satellite classrooms, which was not included in the overall cost of $1.8M.

Debt payment is based on annual enrollment so it fluctuates each year. There is not really an option for a member district to pay the debt off early. If a district withdraws, the debt allocation is based on a five year average enrollment and what is the remaining debt to be paid off. If a district joins SASED after the debt is allocated, the Board has the option to charge a membership fee for a new district in which they would be responsible to pay the debt. The bylaws were changed to clarify these situations. Dr. Dryier explained the differences between withdrawal and dissolution of SASED.

If interest rates were to decrease in the next few years, is it possible to refinance the debt certificates? Yes, there would be a standard 10-year call date to reissue the bonds, and if sooner, may be a premium fee.

Questions were asked regarding the debt service extension base bonds or life safety bonds. SASED's debt certificate does not impact either.

During the current tuition payments, how do we add to the fund balance and do we have a policy stating that? We have a fund balance of 20%. The fund balance is built using the interest payments, Medicaid outreach revenue and the DWC surcharge of 10%. The Finance Committee could revisit this fund balance allocation each year.

The debt certificates should be closed in early October and the first payments would be due in FY28. How should each district look at their own budget in order to pay their portion of the debt certificate? Districts should look at their ongoing budget based on their anticipated enrollment in SASED programs. Tuition payments will not increase based on the debt certificates.

Is there a plan to set aside money as a reserve for unanticipated costs for a future facility? The Finance Committee will need to look at how much money is allocated to the fund balance for those situations. Operations and Capital Funds Reserve would be separate.

How are we using the 10% surcharge of DWC and non-member tuition towards the debt certificates? These payments could help build the fund balance. The Finance Committee would look at this on an annual basis.

Has SASED looked at any funding options from the State? No, but it is something we could look at.

How does this impact district's material financial obligation disclosures? Ms. Shallmo addressed and discussed this in detail.

Will there be an overlap in the first payment due of the debt certificate? No, SASED will use the fund balance for the first payment.

How comfortable are we with the $25M cost of a new building? Based on what type of buildings we are looking at and the cost analysis for renovation, SASED is comfortable with that amount.

Was the five-year average enrollment used for debt issuance as well as withdrawal? No.

Is joint and several liability for the issuance of debt only? Yes, as explained in the Joint Agreement. Ms. Vij explained this in detail.

What is the timeline for the lease at 2900 Ogden? SASED needs to give notice by November of 2026 to be out of the lease by November 2027. If this timeline does not get met, there are options to extend the lease.

8. Adjournment

A motion was made by Member Russell to adjourn the meeting at 9:15 am, and seconded by Member Castillo. Upon voice vote, with four members present voting Aye, motion was passed.

Approved: ______________________________ ______________________

Finance Committee Representative **Date**

4:30 Revenue and Investments

Revenue

The Executive Director or designee is responsible for making all claims for State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Treasurer shall either appoint a Chief Investment Officer or the SASED CSBO can serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Executive Director shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for SASED's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay SASED obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest SASED funds in one or more of the following:

1. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or

hereafter issued, that are guaranteed by the full faith and credit of the United States of America as to principal and interest.

2. Bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities.

The term "agencies of the United States of America" includes: (a) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and Acts amendatory thereto, (b) the federal home loan banks and the federal home loan mortgage corporation, and (c) any other agency created by Act of Congress.

3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
4. Short-term obligations of corporations organized in the United States with assets exceeding $500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and that mature not later than 270 days from the date of purchase, (b) such purchases do not exceed 10% of the corporation’s outstanding obligations, and (c) no more than one-third of SASED's funds may be invested in short-term obligations of corporations under this paragraph.
5. Obligations of corporations organized in the United States with assets exceeding $500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature more than 270 days but less than 10 years from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of SASED's funds may be invested in obligations of corporations under this paragraph.
6. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) and to agreements to repurchase such obligations.
7. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation, SASED, the State of Illinois, any other state, or any political subdivision or agency of the State of Illinois or any other state, whether the interest earned is taxable or tax-exempt under federal law. The bonds shall be (a) registered in the name of the municipality, county, or other governmental unit, or held under a custodial agreement at a bank, and (b) rated at the time of purchase within the four highest general classifications established by a rating service of nationally

recognized expertise in rating bonds of states and their political subdivisions.

8. Short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates that are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the Chief Investment Officer, the public funds so invested will be required for expenditure by SASED or its governing authority.
9. Dividend-bearing share accounts, share certificate accounts, or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.
10. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. SASED may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.
11. The Illinois School District Liquid Asset Fund Plus.
12. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued there under. The government securities, unless registered or inscribed in the name of SASED, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

Except for repurchase agreements of government securities that are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, SASED may not purchase or invest in instruments that constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of SASED unless the instrument and the transaction meet all of the following requirements:

a. The securities, unless registered or inscribed in the name of SASED, are purchased through banks or trust companies authorized to do business in the State of Illinois.
b. The Chief Investment Officer, after ascertaining which firm will give the most

favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, that acts for SASED in connection with repurchase agreements involving the investment of funds by SASED. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements.

c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to SASED on the records of the custodial bank and the transaction must be confirmed in writing to SASED by the custodial bank.
d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
e. The security interest must be perfected.
f. SASED enters into a written master repurchase agreement that outlines the basic responsibilities and liabilities of both buyer and seller.
g. Agreements shall be for periods of 330 days or less.
h. The Chief Investment Officer informs the custodial bank in writing of the maturity details of the repurchase agreement.
i. The custodial bank must take delivery of and maintain the securities in its custody for the account of SASED and confirm the transaction in writing to SASED. The custodial undertaking shall provide that the custodian takes possession of the securities exclusively for SASED; that the securities are free of any claims against the trading partner; and that any claims by the custodian are subordinate to SASED claims to rights to those securities.
j. The obligations purchased by SASED may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the Chief Investment Officer.
k. The custodial bank shall be liable to SASED for any monetary loss suffered by SASED due to the failure of the custodial bank to take and maintain possession of such securities.

13. Any investment as authorized by the Public Funds Investment Act, and Acts amendatory thereto. Paragraph 13 supersedes paragraphs 1-12 and controls in the event of conflict.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Executive Director shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, 30 ILCS 238/.

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board of Directors will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish SASED with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) SASED initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

SASED shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. SASED may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA;
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
4. The financial impact that the withdrawal or denial of SASED deposits might have on

the financial institution;

5. The financial impact to SASED as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
6. Any additional burden on SASED resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

SASED may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. SASED may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. SASED may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, SASED may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, 30 ILCS 235/. The Executive Director or designee shall keep the Board of Directors informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in SASED's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board of Directors. The report will: (1) assess whether the investment portfolio is meeting SASED's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to

SASED, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board of Directors will determine, after receiving the Executive Director's recommendation, which fund is in most need of interest income and the Executive Director shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board of Directors and SASED officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by Board policy 2:100, *Board Member Conflict of Interest*. No SASED employee having influence on SASED's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which SASED is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

30 ILCS 235/, Public Funds Investment Act.

30 ILCS 238/, Ill. Sustainable Investing Act.

105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

ADOPTED: December 17, 2025

School Association for Special Education in DuPage County (SASED)