



**Facilities Planning Committee Meeting**

**August 27, 2025**

**SASED Administrative Center**

**2900 Ogden**

**Lisle, IL 60532**

**2:00 PM**

**AGENDA**

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Approve the Meeting Minutes from March 25, 2025**
4. **Committee Responsibilities**
5. **Timeline**
6. **Facility Newsletter**
7. **Cost Analysis**
8. **Discuss and Determine Next Steps**
9. **Adjournment**

# SASED Board Facility Committee Meeting

August 27, 2025

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# Agenda:

Committee Roles and  
Responsibilities

- Architect Selection  
Process

Timeline

Facility Newsletter

Cost Analysis

# Facility Roles and Responsibilities

What are the roles and responsibilities of this committee?

- Architect Selection Process
  - Interviews
  - Scoring protocols
- Timeline adherence
- Determine recommendation for Owner's Rep v Project Manager

What are not the roles and responsibilities of this committee?

Report out to Board:

Projected Timeline

Newsletter

Cost Analysis

# Next Steps and Communication Out



**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE**

**SASED Facilities Planning Committee Meeting  
March 25, 2025 - 2:30 PM  
SASED Administration Center  
2900 Ogden Avenue, Lisle, IL 60532**

**MEETING MINUTES**

Dr. Kim Dryier, SASED's Executive Director, called the meeting to order at 2:33 pm and welcomed those in attendance.

**1. Roll call was taken with the following responding:**

<b>Present:</b>	<b>District</b>	<b>Representative</b>
	West Chicago Elementary School District 33	Ms. Kristina Davis
	DuPage County School District 45	Dr. Brian Graber
	Maercker School District 60	Dr. Sean Nugent
	Cass School District 63	Mr. Mark Cross
	DuPage High School District 88	Dr. Jean Barbanente
<b>Absent:</b>	Community High School District 99	

Also in attendance:

Dr. Kim Dryier, Executive Director, SASED  
Ms. Rachel Wisniewski, CSBO, SASED  
Dr. Elizabeth VanderWoude, Asst. Dir. Programs and Services, SASED  
Ms. Julie Grohn, Asst. Dir. of Human Resources, SASED  
Mr. Dan Lawler, Technology Coordinator, SASED  
Ms. Senga Lowe, Board Recording Secretary, SASED  
Lisa, ARCON  
Amanda Nash, ARCON

**2. Pledge of Allegiance**

**3. Approved Meeting Minutes**

*A motion was made to approve the meeting minutes from the February 26, 2025 meeting, as presented. This motion was made by Member Graber and seconded by Member Barbanente. Upon voice vote of all ayes from 5 districts present, motion passed.*

**4. Explore Options Viability**

Dr. Dryier introduced Amanda from ARCON Associates, who provided a summary including updates on option #3 that previously presented. 3a and b have 110 parking spots and 3c has 170 parking spots. This option does not equate for any growth. SASED has the need to accommodate parking for 300-350 staff.

**5. Review and Discuss Options Cost**

Dr. Dryier and Ms. Wisniewski provided a brief summary of the options costs. Options 3b) and 3c) are higher in cost than 3a) based on square footage. The ideal scenario would be able to allow for additional programming and parking for all staff. The committee discussed researching options additionally to Southeast.

The committee discussed speaking with a commercial realtor who may have contact with someone on the Board. Ideal location would be close to I-88 or I-355. Options can include an existing building that can be renovated.

**6. Subcommittee Updates**

Dr. Dryier met with District Administrators and discussed the need for program expansion, especially in the SLE program with students with autism. Ms. Wisniewski will research the transportation costs associated with additional programming.

**7. Discuss and Determine Next Steps**

*Next steps:*

1. Finance Committee will continue to have conversations about the funding options.
2. Board members and Dr. Dryier will continue to research available properties.
3. SASSED to look at enrollment trends that are specific district students.
4. Dr. Dryier will provide a memo with desired bullet points for Superintendents to discuss with their village/communities. i.e. 140,000 sq. ft., parking for 350 people, renovated to be ADA compliant, possible corporate building or closing church/school.
5. ARCON will provide a property analysis of the possible building before purchase.

*Cancel April meeting. Next meeting - May 16th, 10:00 AM*

**8. Adjournment**

*A motion was made to adjourn at 3:30 pm. This motion was made by Member Graber and seconded by Member Barbanente. Upon voice vote of all ayes from 5 districts present, motion passed.*

Minutes Approved by:

\_\_\_\_\_  
Committee Representative

\_\_\_\_\_  
Date



# SASED FACILITIES TIMELINE

Dr. Kim Dryier  
SASED Executive Director

## **August 2028**

- All SASSED programs and offices have been successfully relocated
- 12-15 permanent satellite classes have been secured
- All SASSED staff and students begin the school year in the new facilities

## December 2027

- SASSED Administrative staff, Related Services, and Itinerant staff begin to transition to new facility(s)

## September/October 2026

- Construction begins
- New furniture and supplies are selected and ordered as appropriate

## July 2026

- Bids for construction open
- General Contractor approved

## March-May 2026

- Facility(s) is secured and purchased
- Designs are finalized
- Costs are finalized

## December- February 2025/2026

- Estimated costs of renovations/construction are shared
- Funding option is determined and secured
- Focus Groups are facilitated

## November 2025

- Budget is determined for renovations/construction

## October 2025

- Architect is finalized
- Decision regarding Project Manager/Owners Rep is made

- Potential Properties are pursued