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SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

Board of Directors Meeting
May 21, 2025
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
2:00 PM
AGENDA

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
   a. Approval of Open Session Minutes from April 16, 2025 Board of Directors Meeting
   b. Personnel Recommendations
      1) Accept/Approve the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
      2) Approve the SY25-26 Employment Agreements for IEP Compliance Managers
      3) Approve the Contract for Services between SASED and Interim School Business Office, Inc for SY25-26
      4) Approve the SY25-26 Staffing Agreement with Amergis Healthcare Staffing
      5) Approve the Revised Movement Specialist Job Description
   c. Financial
      1) Budget Reports
      2) Treasurers/Investments Reports
      3) Payroll Reports for April 2025
      4) Bill List for May 2025
      5) Interim Checks and Voids for April 2025
   d. Governance
      1) Accept the Adopted District Resolutions to Appoint a New Representative and Alternate Representative to the SASED Governing Board
      2) Approve the Educational Alliance Discount Agreement with North Central College
      3) Approve the Embrace Renewal Agreement for SY25-26
      4) Approve the Agreement for Services with Infinitec Assistive Technology Coalition for SY 2025-2026
      5) Approve the Facility Use Agreement with NIU Naperville for SASED's Opening Day 2025
      6) Approve the Intergovernmental Agreements to enroll non-member district students in a SASED program
      7) Accept the Donation of Fitness Equipment
      8) Accept the Donation Check from Delta Gamma Foundation for the Vision Program
5. **Action Items**
   a. Approve the Submission of the FY26 Tentative Budget to the Governing Board
   b. Approve the Three-Year Master Service Agreement with RingCentral
   c. Approve the Designation of Depositories for Fiscal Year 2026
   d. Adopt the Resolution to Appoint SASED Treasurer
   e. Adopt the Resolution Approving the Surety Bond of Treasurer 2025-26
   f. Approve the SY24-25 ESY Lease Agreements
   g. Approve the SY25-26 Lease Agreements
   h. Approve the Contract Between SASED and Preservation Services, Inc.

i. Approve the SY25-26 Board of Directors Meetings Dates, Times and Locations

6. **Adjourn Sine Die**
7. **Call to Order and Roll Call**
8. Appointment of Chairperson Pro-Tempore
9. Election of Board Officers
    a. Elect Chairperson (1 year term)
    b. Elect Vice Chairperson (1 year term)
    c. Elect Secretary (1 year term)
10. **Discussion/Information**
    a. FOIA Request and Response
    b. Highlights of Programs and Services for 2025-26
    c. SASED SY24-25 Enrollment
    d. Buildings and Grounds Update
    e. Human Resources Staffing Update
    f. Committee Reports
    g. SASED Strategic Plan Updates
    h. Executive Director Report
11. **Closed Session**

    To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1
12. **Reconvene into Open Session**
13. **Adjournment**

SASED Board of Directors Meeting
April 16, 2025 - 2:00 PM
SASED Administrative Center
2900 Ogden Avenue, Lisle, IL 60532

OPEN SESSION MINUTES

Mr. Mark Cross, Chairperson, called the SASED Board of Directors meeting to order at 2:04 pm and welcomed those in attendance.

1. Roll call was taken with the following responding:

	District	Representative
Present:	Keeneyville School District 20	Dr. Omar Castillo
	Benjamin School District 25	Mr. John Langton
	West Chicago Elementary School District 33	Ms. Kristina Davis (arrived 2:09)
	Winfield School District 34	Dr. Matt Rich
	DuPage County School District 45	Dr. Brian Graber
	Salt Creek School District 48	Dr. Amy Zaher
	Downers Grove School District 58	Dr. Kevin Russell (arrived 2:18)
	Maercker School District 60	Dr. Sean Nugent
	Cass School District 63	Mr. Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Dr. Patrick Broncato
	DuPage High School District 88	Dr. Jean Barbanente
	Community High School District 94	Dr. Kurt Johansen
	Elmhurst Community Unit School District 205	Dr. Keisha Campbell
Absent:	Community Consolidated School District 180	
	Westmont Community Unit School District 201	
	Lisle Community Unit School District 202	

Present: 15 Districts **Absent:** 3 Districts

Also in attendance:
Dr. Kim Dryier, Executive Director, SASED
Dr. Elizabeth Vander Woude, Asst. Dir. Programs and Services, SASED
Ms. Rachel Wisniewski, CSBO, SASED
Mr. Dan Lawler, Technology Coordinator, SASED
Ms. Julie Grohn, Asst. Dir. Human Resources, SASED
Ms. Senga Lowe, Board Recording Secretary, SASED

2. Pledge of Allegiance

3. Public Comment - None

4. Consent Agenda

a. Approval of Open and Closed Session Minutes from March 19, 2025 Board of Directors Meeting
b. Personnel Recommendations
    1. Accepted/Approved the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
    2. Approved Updated Job Descriptions
    3. Approved the SY25-26 SASED Administrative Employment Agreements
    4. Approved the College of DuPage Nursing Support Agreement
    5. Approved the Fox College Agreement to Support OT/PT Students
    6. Approved the Agreement with Five Star Interpreting
c. Financial
    1. Budget Reports
    2. Treasurers/Investments Reports
    3. Gross Payrolls for March 2025
    4. Payroll Liabilities for March 2025
    5. Bill List for April 2025
    6. Interim Checks for March 2025
    7. Voids for March 2025
d. Governance
    1. Approved the Intergovernmental Agreements to enroll non-member district students in a SASED program
    2. Approved the Food Service Management Company Renewal Contract with Gourmet Gorilla for SY25-26

A motion was made to approve the consent agenda items as presented. This motion was made by Member Thiele and seconded by Member Langton. Upon voice vote of all ayes from 14 districts present, motion passed.

5. Action Items

a. Approved the dismissal of support staff employee, Jessica Schaefer, for cause.

A motion was made to approve the dismissal of support staff employee, Jessica Schaefer, for cause, as presented. This motion was made by Member Broncato and seconded by Member Graber.

Upon Roll Call Vote:

Ayes: Castillo SD20, Langton SD25, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente, SD88, Johansen SD94, Thiele SD99, Campbell SD205.
Nays: None
Ayes: 14 Districts **Nays:** None **Absent:** 4 Districts
Upon roll call vote, motion passed.

b. Approved the SY25-26 Employment Agreement for new Southeast School Principal, Laura Lopez.
Dr. Dryier provided a brief summary of Southeast School over the past year, and the need for this new principal role, along with the qualifications of Ms. Lopez.

A motion was made to approve the SY25-26 Employment Agreement for Laura Lopez as the Southeast School Principal, as presented. This motion was made by Member Zaher and seconded by Member Castillo.

Upon Roll Call Vote:

Ayes: Castillo SD20, Langton SD25, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente, SD88, Johansen SD94, Thiele SD99, Campbell SD205.
Nays: None
Ayes: 14 Districts **Nays:** None **Absent:** 4 Districts
Upon roll call vote, motion passed.

c. Approved the SY25-26 Employment Agreement for new Interim Chief Human Resource Officer, Julia Wheaton.
Dr. Dryier provided a brief summary of the qualifications of Dr. Wheaton and the necessity of this role. This is now an IMRF position at 120 days for SY 25-26.

A motion was made to approve the SY25-26 Employment Agreement for Julia Wheaton as the new Interim Chief Human Resource Office, as presented. This motion was made by Member Johansen and seconded by Member Davis.

Upon Roll Call Vote:

Ayes: Castillo SD20, Langton SD25, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Russell SD58, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente, SD88, Johansen SD94, Thiele SD99, Campbell SD205.
Nays: None
Ayes: 15 Districts **Nays:** None **Absent:** 3 Districts
Upon roll call vote, motion passed.

d. Approved the new Audiology Billing Model
Dr. Dryier provided a brief summary. This model is more equitable, has been vetted by the Finance Committee and discussed with district special education administrators.

A motion was made to approve the new audiology billing model, as presented. This motion was made by Member Wise and seconded by Member Barbanente.

Upon Roll Call Vote:

Ayes: Castillo SD20, Langton SD25, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Russell SD58, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente, SD88, Johansen SD94, Thiele SD99, Campbell SD205.
Nays: None
Ayes: 15 Districts **Nays:** None **Absent:** 3 Districts
Upon roll call vote, motion passed.

6. Discussion/Information

a. FOIA Request from DelTek - Dr. Dryier provided a brief summary of this FOIA request and response.

b. FOIA Request from Northwestern University - Dr. Dryier provided a brief summary of this FOIA request and response.

c. SASED SY 24-25 Enrollment - Dr. Dryier provided a brief summary of the current enrollment which is steady at 387 students.

d. Human Resources Staffing Update - Dr. Dryier provided a brief summary of the current staffing report, which shows an increase of one open position from last month. These openings are mostly 1:1 aides. SASED will not be posting for contractual positions, instead we will be looking to fill those

positions with permanent teachers and teacher's assistants. Dr. Dryier anticipates the need for 1:1 aides to decrease based on the changes in the new IEP writing process.
There were several questions asked by Board members regarding the staffing report. There is a lot of confusion on how we are ending with 40 more staff than what was budgeted for. This is due to many reasons including the need for 1:1 aides based on a student's IEP. We may want to look at placing a contingency in the budget for situations like this. The Board would like Dr. Dryier to communicate more directly next year when additional staff is needed, maybe included as part of the Board weekly update. Dr. Dryier to verify that SASED has policy 5:30, *Hiring Process and Criteria.*

e. Committee Reports

1) Finance Committee -
    a) Committee met on April 9th to review the tentative FY26 Budget. Scheduled an additional meeting for April 24th to review in more detail. If recommended, will bring the FY26 Tentative Budget to the Board of Directors for recommendation on May 21st and approval to the Governing Board on May 28th.
2) Facilities Planning Committee -
    a) Dr. Dryier provided an update regarding the facilities planning discussions including the desire to research more available real estate options including current empty buildings. Dr. Dryier will review the costs analysis of all options. Still working with PMA for funding options. It would probably be a good idea to reach out to a commercial real estate company to see what properties may be available. Dr. Dryier asked the Board to look within their networks for available properties as well. A member suggested the Choose DuPage Group as a potential property finder.
    b) Mr. Cross reminded the Board members that all Governing Board resolutions are due into SASED before the May 28th Governing Board meeting. Any district whose 2-year term is expiring or who needs to replace their Governing Board or Governing Board Alternate member must complete a resolution and have their Board of Education sign it, and then forward it to Senga Lowe for record. Mr. Cross also mentioned reviewing and updating the bylaws before the end of the year to ensure that they are consistent with our current process.

f. SASED Strategic Plan Updates - Dr. Dryier provided a progress update on the goals in each of the four priority areas of the strategic plan including:

1) Staffing - recruiting is strong right now.
2) Programs and Services -
    a) Classroom leases for SY25-26 will need to be approved and signed by each district and returned to SASED to approve at the May 21st Board of Directors meeting. Dr. Dryier will communicate the new classroom locations with staff and families.
    b) Mark Dixon with Safety 1st is a consultant that will be working closely with staff at both Southeast and Winfield next year.
3) Communication - Dr. Dryier conducted a town hall meeting to provide more detail on all of the changes within SASED for the next school year. It was well attended. Dr. Dryier also provided the Board with a list of upcoming community and staff events.
4) Operations - The tentative FY26 Budget and search of new properties are both underway.

g. Executive Director Report -
    1) Dr. Dryier provided a recap of the HVAC and roofing projects currently scheduled to be completed at Southeast School. This will require further discussion by the Finance Committee and Board members.
    2) SASED is currently considering replacing its current phone system with a more efficient system, Ring Central. This contract will be brought to the Board for review in May.

May 21, 2025 will be the reorganization meeting for the Board of Directors. The Board will appoint a new Chairperson, Vice-Chairperson, and Secretary. Right now the nominees for those positions include Dr.

Barbanente, SD88, for Chairperson; Dr. Graber, SD45, for Vice-Chairperson; and Ms. Davis, SD33, for Secretary.

7. Adjournment

A motion was made to adjourn at 3:29 pm. This motion was made by Member Rich and seconded by Member Campbell. Upon voice vote of all ayes from 15 districts present, motion passed.

Minutes Approved by:

_____		_____	
Chairperson	Date	Secretary	Date

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Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of Human Resources
Date: May 21, 2025
Re: Personnel Recommendations

Purpose: We are pleased to present this month's personnel report for your review. This report provides a comprehensive update on staffing changes, including new hires, departures, and any leaves. Human Resources remains committed to ensuring that we continue to attract top talent.

Please see the attached Personnel Notes.

Financial Impact: Filled positions have been accounted for in the FY25 budget.

Recommended Action: SASED Administration requests that the Board of Directors approve the personnel recommendations as presented.

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PROPOSED PERSONNEL ACTION

1. Resignations/Retirements/Terminations – Licensed Staff

Name	Position	Funding Source	Initial Employment Date	Last Day Worked	Reason
Broderick, Michelle	Teacher/SLE Winfield	Tuition	8/10/2020	6/5/2025	Accepted another position
Peters, Jeannine	Social Worker Pathways/SE	Tuition	8/8/2022	5/30/2025	Personal reasons
Stringfellow, Jillian	Adaptive PE Teacher VI Program	Tuition	8/10/2023	6/3/2025	Accepted another position

2. Resignations/Retirements/Terminations – Registered Staff

Cramarosso, Natalie	Occupational Therapist	User Fee Member Dists.	8/14/2014	5/28/2025	Accepted another position
Czernek, Stephanie	Occupational Therapist	User Fee Member Dists.	8/10/2020	6/4/2025	Accepted another position
Zhang, Wei (Becky)	Occupational Therapist	User Fee Member Dists.	8/10/2023	5/30/2025	Accepted another position

3. Resignations/Retirements/Terminations – Educational Support Staff

Gerlach, Joy	Registered Behavior Technician-SLE Program	Tuition	8/12/2024	4/23/2025	Personal reasons
Mailfald, Deneal	Signing Assistant North School	Tuition	4/9/2024	4/9/2025	Personal reasons
Schaefer, Jessica	Signing Assistant North School	Tuition	8/12/2024	5/27/2025	Dismissed by Administration

4. Appointments – Educational Support Staff

Name	Position	Funding Source	Initial Employment Date	Hourly Rate	Salary
Bouomri, Achraf	1:1 Teacher Assistant	User Fee Dist. #129	5/12/2025	$17.61	
Caston, Cherese	Teacher Assistant SLE Program	Tuition	8/11/2025	$19.45	

5. Change of Employment Status – Licensed Staff

Name	Position	Funding Source	Initial Employment Date	Hourly Rate	Salary
Walton, Laurie	From:				
	Teacher/SLE Winfield	Tuition	8/10/2009		$104,454.00
	To:				
	IST/SI Specialist SI/IS Program	Local Funds	8/4/2025		$110,141.00

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.

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FOR INFORMATION ONLY

1. Leave of Absence/FMLA – Licensed Staff

Name	Position	Length of Leave
Medearis, Christopher	Teacher/APE SLE Program	5/5/2025 – 5/13/2025

2. Leave of Absence/FMLA – Registered Staff

Willmot, Elizabeth	Occupational Therapist	8/25/2025 – 11/11/2025

3. Leave of Absence/Unpaid Medical – Educational Support Staff

Walper, William	Bus Driver SASED Programs	4/25/2025 – 5/13/2025

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PROPOSED PERSONNEL ACTION – CONTRACT STAFF

1. Resignations/Retirements/Terminations – Registered Staff - Contracted

Name	Position	Funding Source	Initial Employment Date	Last Day Worked	Reason
Levie, Heather	Physical Therapist Pediastaff	Tuition	01/24/2025	04/17/2025	Personal reasons

2. Resignations/Retirements/Terminations – Educational Support Staff - Contracted

Bass, Tierra	1:1 Teacher Assistant SLE -Amergis	User Fee Dist. #68	09/30/2024	04/22/2025	Personal reasons
Daraghmeh, Bashair	Teacher Assistant SLE -Amergis	Tuition	01/27/2025	04/11/2025	Personal reasons
Friedrichs, Vincent	1:1 Teacher Assistant SLE -Amergis	User Fee Dist. #33	03/11/2025	04/11/2025	Personal reasons
Malone, Tatyana	1:1 Teacher Assistant SLE -Amergis	User Fee Dist. #33	03/05/2025	04/15/2025	Personal reasons

3. Appointments – Educational Support Staff - Contracted

Name	Position	Funding Source	Initial Employment Date	Hourly Rate	Salary
Bernard, Annette	Teacher Assistant SLE - Amergis	Tuition	04/24/2025	$40.00	

From: **Michelle Broderick** <mbroderick@sased.org>
Date: Thu, May 8, 2025 at 5:27 AM
Subject: resignation
To: Julie Grohn <jgrohn@sased.org>, Amy McKee <amckee@sased.org>

Dear Amy and Julie,

I'm writing to formally resign from my teaching position at Winfield, effective at the end of this school year. I've accepted another opportunity for the upcoming year, and while I'm excited for this next step, I'm also grateful for the support and experiences I've had with SASED.

I will fulfill my ESY assignment, if that is still an option.

Thank you for the opportunity to be part of the SASED team.

Best,

Michelle Broderick
SASED SLE Teacher
Winfield Central

mbroderick@sased.org
"Today is my new favorite day!"
Winnie the Pooh

From: **Jillian Stringfellow** <jstringfellow@sased.org>
Date: Wed, Apr 30, 2025 at 9:26 AM
Subject: Resignation
To: Julie Grohn <jgrohn@sased.org>, Amy Gebre <agebre@sased.org>

Dear Amy Gebre and SASED Human Resources,
I am writing to formally resign from my position as Adaptive Physical Education Teacher effective at the end of the school year. I have enjoyed my time with the SASED Vision Program and am grateful for the experiences and professional growth I have gained while here. Please let me know the next steps moving forward with this process.

Sincerely,
Jillian Stringfellow

Natalie Cramarosso
1236 Edinburgh Ct
Wheaton, IL 60189

SASED
2900 Ogden Ave
Lisle, IL 60532

5/13/25

To whom it may concern-

I am writing to formally resign from my position as an Occupational Therapist from SASED effective May 28th, 2025. This decision was not easy and took a lot of time and consideration, but I have decided to pursue an opportunity that will help me grow both personally and professionally.

I am incredibly grateful for the past 11 years with SASED. The leadership, mentoring and support provided to me by the OTPT department has been invaluable. I have learned so much over the years and I will take this with me as I move forward in my career.

During these last few weeks, I will continue to fulfill my responsibilities as an occupational therapist to the best of my ability ensuring that all tasks are completed before the end of the school year.

Sincerely,

Natalie Cramarosso MOT, OTR/L

Natalie Cramarosso, MOT, OTR/L

Stephanie Czernek
423 Sioux Lane
Carol Stream, IL 60188

SASED
2900 Ogden Avenue
Lisle, IL 60532

May 2, 2025

To whom it may concern,

After careful consideration, I am writing to formally announce my resignation from my position as an Occupational Therapist at SASED effective July 17, 2025.

This decision has not been easy, and it is the result of careful consideration of my personal and professional goals. My time at SASED has been incredibly rewarding and I am grateful for the opportunity. I have learned so much both from my colleagues and from the students I have had the privilege of working with. The experience I have gained has been invaluable and I will carry them with me as I move forward in my career.

In the remaining months, I am fully committed to ensuring a smooth transition and will do everything I can do to support the team during this time.

Thank you for the opportunity to be a part of this organization.

Sincerely,
Stephanie Czernek, MOT, OTR/L

Stephanie Czernek, MOT, OTR/L

Dear Sherilyn,

I am writing to formally resign from my position as an Occupational Therapist at SASED (I will complete my work this school year), effectively next school year 25-26.

Working with the team here has been an incredibly rewarding experience. I have learned and grown professionally and personally, and I am truly grateful for the support and opportunities I have received during my time at SASED.

This decision was not easy and comes after careful consideration of my personal and professional goals. I will do everything I can to ensure a smooth transition, including assisting with students' handovers and documentation.

Thank you once again for the opportunity to be part of such a dedicated and compassionate team. I hope to stay in touch and wish continued success for you and the entire staff.

Sincerely,
Wei Zhang

4/25/2025

Joy Gerlach <jgerlach@sased.org> Wed, Apr 23, 2025 at 8:47 PM
To: Human Resources <hr@sased.org>, Amy McKee <amckee@sased.org>, Bridget Lessentien <blessentien@sased.org>

Due to some complications finding a ride this week and next, I will be resigning effective immediately as I have not and will not be able to make it on time with my current commute options.

I apologize for any confusion or inconvenience.

Deneal Mailfald <dmailfald@sased.org> Thu, Apr 10, 2025 at 4:54 PM
To: Julie Grohn <jgrohn@sased.org>, Kristie Katzel <kkatzel@sased.org>

To Whom this may concern,
It is with a heavy heart that I submit my resignation from my position as a Teaching Assistant, effective immediately .My last day to turn in my keys,badge and computer will be 4/11/2025.
Due to ongoing medical issues, I've come to the difficult decision that I must take the necessary time to focus on my healing and recovery for the remainder of the school year.
This decision has not been easy. Being part of such a supportive, caring, and inspiring team over the past year has meant the world to me. I've learned so much, grown in countless ways, and felt truly valued in this role. It saddens me to step away under these circumstances, especially when I've enjoyed working with such dedicated colleagues and wonderful students.
I want to express my deepest gratitude for the kindness, patience, and encouragement I've received during my time here. The positive impact this experience has had on me will stay with me long after I recover.
Thank you again for everything. I hope to stay in touch, and I genuinely wish all the best to you and the team for the rest of the school year and beyond.
With sincere appreciation,
Deneal Mailflad

From: **Jeannine Peters** <jeannine.peters@gmail.com>
Date: Wed, May 21, 2025 at 11:43 AM
Subject: Notice of Resignation
To: Julie Grohn <jgrohn@sased.org>, Kim Dryier
<kdryier@sased.org>, kzmijewski@sased.org <kzmijewski@sased.org>
CC: <Kevin.Komarowski@ieanea.org>, Kristine Chaplin <chaplinsasediea@gmail.com>

To Whom It May Concern,

I am writing to inform you that I am resigning from my position as Social Worker at Southeast School effective the last day of my 24-25 school year contract being May 30, 2025.

Respectfully,
Jeannine Peters

School Association for Special Education in DuPage
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Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of Human Resources
Date: May 21, 2025
Re: IEP Compliance Manager Contract Approval

Please find below the recommendation for the contract approval for the IEP Compliance Managers for the 2025–2026 school year. This contract has been reviewed in accordance with Board policy and administrative procedures.

Recommended Contract for Approval:

Matthew Flynn - $80,000
Danielle Nigro - $80,000

Please note: All contract terms and compensation have been aligned with the Board-approved administrative compensation guidelines and reflect performance evaluations and district needs.

Please see the attached contract and resume.

Financial Impact: Position has been accounted for in the FY26 budget.

Recommended Action: SASED Administration requests that the Board of Directors approve the IEP Compliance Manager contracts for the 2025-2026 school year as presented.

IEP COMPLIANCE MANAGER

EMPLOYMENT AGREEMENT

July 1, 2025 through June 30, 2026

THIS EMPLOYMENT AGREEMENT ("Agreement") is made on the date hereinafter set forth between Matthew Flynn ("the IEP Compliance Manager") and the Board of Directors ("BOARD") of the School Association for Special Education in DuPage County ("SASED").

A. EMPLOYMENT AND SALARY

1. The BOARD employs the IEP Compliance Manager for a term of one (1) year commencing on July 1, 2025 and terminating on June 30, 2026 at an annual salary of Eighty Thousand and 00/100 Dollars ($80,000.00). The IEP Compliance Manager shall work a Two Hundred Fourteen (214) work-day calendar each school year and shall be paid their annual salary in equal installments in accordance with SASED rules governing payment of administrative staff members. A calendar specifying the designated 214 workdays will be provided by the Employer and is subject to change based on the operational needs of SASED. The Employee shall be expected to work on the designated days unless otherwise approved in accordance with Employer policies and procedures.

2. In addition to the annual salary stated in Paragraph A.1 of this Agreement, the BOARD shall pay on the IEP Compliance Manager's behalf to the State of Illinois Teachers' Retirement System ("TRS") and the Teachers' Health Insurance Security Fund ("T.H.I.S. Fund") the IEP Compliance Manager's required contributions to said pension system and health fund. It is the parties' intention to qualify all such payments paid by the BOARD on the IEP Compliance Manager's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The IEP Compliance Manager does not have any right or claim to said amount except as it may become available at the time of retirement or resignation from the TRS. Both parties acknowledge that the IEP

Compliance Manager did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the BOARD to the TRS, and that such contributions are made as a condition of employment to secure the IEP Compliance Manager's future services, knowledge and experience.

3. During the term of this Agreement, the IEP Compliance Manager shall hold a valid Professional Educator License.

B. BENEFITS

1. The IEP Compliance Manager shall be entitled to receive fourteen (14) days of sick leave per year, which may accumulate up to three hundred forty (340) days. No reimbursement or buy-back of these days shall be allowed.

2. The IEP Compliance Manager shall be entitled to receive two (2) personal days and one (1) emergency day. Personal days and the emergency day may be used as in the case of sick leave. Any unused personal or emergency days shall be added to accumulated sick leave, pursuant to Paragraph B.1 above.

3. The IEP Compliance Manager shall be afforded paid leave for a State or Federal holiday which the Board of Directors has determined also to be a school holiday. The IEP Compliance Manager will be eligible for consideration for benefits and other privileges as are set forth in the then-applicable policies of SASED for administrative personnel, or as the BOARD may otherwise approve.

C. POWERS AND DUTIES

1. The IEP Compliance Manager shall devote maximum attention and energy to the business of SASED. The IEP Compliance Manager shall not, during the term of this Agreement, engage in other business activities which will detract from their ability to function as the IEP Compliance Manager. The IEP Compliance Manager may attend and teach with the prior approval of the Assistant Director of Programs and Services university courses, seminars, or other professional growth activities; serve as a consultant to other non-SASED districts or educational agencies for short-term duration without loss of salary; lecture; and, engage in writing activities and speaking engagements. The IEP Compliance Manager may not jeopardize the functioning of SASED by any lengthy and conspicuous

absence for such activities.

2. The duties and responsibilities of the IEP Compliance Manager shall be those duties set forth in the applicable job description and such other professional duties as from time to time may be assigned to the IEP Compliance Manager by the Executive Director or designee. The BOARD reserves the right to reassign the IEP Compliance Manager to different duties from time to time during the term of the contract, without a loss of pay.

3. The IEP Compliance Manager shall be responsible for and deemed to have knowledge of all of the policies and rules and regulations established by the Board and shall comply with their requirements.

D. TERMINATION

1. This Agreement may be terminated by:
   a. Mutual agreement;
   b. Disability, as certified by a physician, which makes the performance of the IEP Compliance Manager's duties impossible;
   c. Discharge for cause;
   d. Death; or
   e. Retirement of IEP Compliance Manager.

2. The BOARD may terminate this Agreement by written notice to the IEP Compliance Manager at any time after the IEP Compliance Manager has been absent from employment for whatever cause for a continuous period of four (4) months after the exhaustion of sick, personal and vacation leave. All of SASED's obligations shall cease upon such termination. Prior to termination for disability, the IEP Compliance Manager may request a hearing before the BOARD.

3. Discharge for cause shall be for conduct which is prejudicial to SASED. Reasons for discharge for cause shall be given in writing, and the IEP Compliance Manager shall be entitled to appear before the BOARD to discuss such causes. If the IEP Compliance Manager chooses to be accompanied by legal counsel, they shall bear any of his costs therein involved. Such meeting shall be conducted in closed session. Nothing shall prohibit the Board from suspending the Administrator without pay pending completion of the requirements of this section.

After the effective date of dismissal the Administrator shall not be entitled to further payments of compensation of any kind under this Contract.

E. EVALUATION

The Program Coordinator or Assistant Director for Programs and Services shall evaluate the IEP Compliance Manager's performance on an ongoing basis and shall meet with the IEP Compliance Manager at least once during the Contract Term to discuss and evaluate performance, goals, working relationship, rapport and understanding in accordance with an evaluation plan established by the Executive Director. Failure of the Executive Director or designee to complete an evaluation does not preclude termination or non-renewal of this Contract. After such evaluation, the Parties may schedule a meeting to review the evaluation and determine, if necessary, the terms and conditions of the continued future employment of the IEP Compliance Manager.

F. CONTINUED EMPLOYMENT

The IEP Compliance Manager's basic employment with SASED is as a teacher subject to the Illinois School Code, including, but not limited to, the probationary and tenure provisions of Article 24 of the Code. The IEP Compliance Manager's assignment is strictly on a yearly basis for which entitlement to continued employment may not be claimed beyond the term of this Contract. Notwithstanding the provisions of this Contract, the Board may, at its option, and in accordance with Section 10-23.8b of the *Illinois School Code*, if applicable, terminate this Contract at the end of any school year (i.e., June 30) and either non-renew the employment of the IEP Compliance Manager or reclassify the IEP Compliance Manager to a teaching position with a concomitant reduction of salary and benefits that is uniform/based upon a reasonable classification as provided in the Collective Bargaining Agreement between the Board and its teachers.

G. NOTICE

Any notice required to be given under this Agreement shall be deemed sufficient if it is in writing and sent by certified mail, return receipt requested, to the residence of the IEP Compliance Manager and to the BOARD Chairperson.

H. AMENDMENTS

Any amendment to this Agreement shall be reduced to writing, formally approved by the

BOARD, executed by the BOARD Chairperson and Secretary, and the IEP Compliance Manager, and appended to this Agreement.

I. MISCELLANEOUS

1. This Agreement has been executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
2. Paragraph headings and numbers have been inserted for convenience of reference only. If there is any conflict between such headings and numbers and the text of this Agreement, the text shall control.
3. This Agreement shall be executed in one or more counterparts, each of which shall be considered an original and all of which taken together shall be considered one and the same instrument.
4. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
5. This Agreement shall be binding upon and inure to the benefit of the IEP Compliance Manager, their successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

IEP Compliance Manager

Matthew Flynn

Date: 4/28/25

SASED Board of Directors

By: _____
Chairperson

Attest: _____
Secretary

Date: _____

IEP COMPLIANCE MANAGER

EMPLOYMENT AGREEMENT

July 1, 2025 through June 30, 2026

THIS EMPLOYMENT AGREEMENT ("Agreement") is made on the date hereinafter set forth between Danielle Nigro ("the IEP Compliance Manager") and the Board of Directors ("BOARD") of the School Association for Special Education in DuPage County ("SASED").

A. EMPLOYMENT AND SALARY

1. The BOARD employs the IEP Compliance Manager for a term of one (1) year commencing on July 1, 2025 and terminating on June 30, 2026 at an annual salary of Eighty Thousand and 00/100 Dollars ($80,000.00). The IEP Compliance Manager shall work a Two Hundred Fourteen (214) work-day calendar each school year and shall be paid their annual salary in equal installments in accordance with SASED rules governing payment of administrative staff members. A calendar specifying the designated 214 workdays will be provided by the Employer and is subject to change based on the operational needs of SASED. The Employee shall be expected to work on the designated days unless otherwise approved in accordance with Employer policies and procedures.

2. In addition to the annual salary stated in Paragraph A.1 of this Agreement, the BOARD shall pay on the IEP Compliance Manager's behalf to the State of Illinois Teachers' Retirement System ("TRS") and the Teachers' Health Insurance Security Fund ("T.H.I.S. Fund") the IEP Compliance Manager's required contributions to said pension system and health fund. It is the parties' intention to qualify all such payments paid by the BOARD on the IEP Compliance Manager's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The IEP Compliance Manager does not have any right or claim to said amount except as it may become available at the time of retirement or resignation from the TRS. Both parties acknowledge that the IEP

Compliance Manager did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the BOARD to the TRS, and that such contributions are made as a condition of employment to secure the IEP Compliance Manager's future services, knowledge and experience.

3. During the term of this Agreement, the IEP Compliance Manager shall hold a valid Professional Educator License.

B. BENEFITS

1. The IEP Compliance Manager shall be entitled to receive fourteen (14) days of sick leave per year, which may accumulate up to three hundred forty (340) days. No reimbursement or buy-back of these days shall be allowed.
2. The IEP Compliance Manager shall be entitled to receive two (2) personal days and one (1) emergency day. Personal days and the emergency day may be used as in the case of sick leave. Any unused personal or emergency days shall be added to accumulated sick leave, pursuant to Paragraph B.1 above.
3. The IEP Compliance Manager shall be afforded paid leave for a State or Federal holiday which the Board of Directors has determined also to be a school holiday. The IEP Compliance Manager will be eligible for consideration for benefits and other privileges as are set forth in the then-applicable policies of SASED for administrative personnel, or as the BOARD may otherwise approve.

C. POWERS AND DUTIES

1. The IEP Compliance Manager shall devote maximum attention and energy to the business of SASED. The IEP Compliance Manager shall not, during the term of this Agreement, engage in other business activities which will detract from their ability to function as the IEP Compliance Manager. The IEP Compliance Manager may attend and teach with the prior approval of the Assistant Director of Programs and Services university courses, seminars, or other professional growth activities; serve as a consultant to other non-SASED districts or educational agencies for short-term duration without loss of salary; lecture; and, engage in writing activities and speaking engagements. The IEP Compliance Manager may not jeopardize the functioning of SASED by any lengthy and conspicuous

absence for such activities.

2. The duties and responsibilities of the IEP Compliance Manager shall be those duties set forth in the applicable job description and such other professional duties as from time to time may be assigned to the IEP Compliance Manager by the Executive Director or designee. The BOARD reserves the right to reassign the IEP Compliance Manager to different duties from time to time during the term of the contract, without a loss of pay.

3. The IEP Compliance Manager shall be responsible for and deemed to have knowledge of all of the policies and rules and regulations established by the Board and shall comply with their requirements.

D. TERMINATION

1. This Agreement may be terminated by:
   a. Mutual agreement;
   b. Disability, as certified by a physician, which makes the performance of the IEP Compliance Manager's duties impossible;
   c. Discharge for cause;
   d. Death; or
   e. Retirement of IEP Compliance Manager.

2. The BOARD may terminate this Agreement by written notice to the IEP Compliance Manager at any time after the IEP Compliance Manager has been absent from employment for whatever cause for a continuous period of four (4) months after the exhaustion of sick, personal and vacation leave. All of SASED's obligations shall cease upon such termination. Prior to termination for disability, the IEP Compliance Manager may request a hearing before the BOARD.

3. Discharge for cause shall be for conduct which is prejudicial to SASED. Reasons for discharge for cause shall be given in writing, and the IEP Compliance Manager shall be entitled to appear before the BOARD to discuss such causes. If the IEP Compliance Manager chooses to be accompanied by legal counsel, they shall bear any of his costs therein involved. Such meeting shall be conducted in closed session. Nothing shall prohibit the Board from suspending the Administrator without pay pending completion of the requirements of this section.

After the effective date of dismissal the Administrator shall not be entitled to further payments of compensation of any kind under this Contract.

E. EVALUATION

The Program Coordinator or Assistant Director for Programs and Services shall evaluate the IEP Compliance Manager's performance on an ongoing basis and shall meet with the IEP Compliance Manager at least once during the Contract Term to discuss and evaluate performance, goals, working relationship, rapport and understanding in accordance with an evaluation plan established by the Executive Director. Failure of the Executive Director or designee to complete an evaluation does not preclude termination or non-renewal of this Contract. After such evaluation, the Parties may schedule a meeting to review the evaluation and determine, if necessary, the terms and conditions of the continued future employment of the IEP Compliance Manager.

F. CONTINUED EMPLOYMENT

The IEP Compliance Manager's basic employment with SASED is as a teacher subject to the Illinois School Code, including, but not limited to, the probationary and tenure provisions of Article 24 of the Code. The IEP Compliance Manager's assignment is strictly on a yearly basis for which entitlement to continued employment may not be claimed beyond the term of this Contract. Notwithstanding the provisions of this Contract, the Board may, at its option, and in accordance with Section 10-23.8b of the *Illinois School Code*, if applicable, terminate this Contract at the end of any school year (i.e., June 30) and either non-renew the employment of the IEP Compliance Manager or reclassify the IEP Compliance Manager to a teaching position with a concomitant reduction of salary and benefits that is uniform/based upon a reasonable classification as provided in the Collective Bargaining Agreement between the Board and its teachers.

G. NOTICE

Any notice required to be given under this Agreement shall be deemed sufficient if it is in writing and sent by certified mail, return receipt requested, to the residence of the IEP Compliance Manager and to the BOARD Chairperson.

H. AMENDMENTS

Any amendment to this Agreement shall be reduced to writing, formally approved by the

BOARD, executed by the BOARD Chairperson and Secretary, and the IEP Compliance Manager, and appended to this Agreement.

I. MISCELLANEOUS

1. This Agreement has been executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
2. Paragraph headings and numbers have been inserted for convenience of reference only. If there is any conflict between such headings and numbers and the text of this Agreement, the text shall control.
3. This Agreement shall be executed in one or more counterparts, each of which shall be considered an original and all of which taken together shall be considered one and the same instrument.
4. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
5. This Agreement shall be binding upon and inure to the benefit of the IEP Compliance Manager, their successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

IEP Compliance Manager

Danielle Nigro

Date: 4/28/2025

SASED Board of Directors

By: _____
Chairperson

Attest: _____
Secretary

Date: _____

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Rachel Wisniewski, Assistant Director of Business/CSBO

Date: May 21, 2025

Re: Approval of the SY25-26 Contract for Services between SASED and ISBO

Summary: Contract for Services with Interim School Business Office, Inc. for the consulting services of Mark Dyrek, as SASED's Medicaid Coordinator for SY25-26. SASED has contracted with this firm for the last four years.

Financial Impact:

The contract consists of an hourly rate of $77.15. Mark's position is a .8 FTE.

Recommended Action: SASED Administration requests that the Board of Directors approve the contract with ISBO, as presented.

Contract Agreement

For Services

THIS CONTRACT AGREEMENT FOR SERVICES (the "Agreement") is made and entered FY25-FY26

By and between

The Board of **The Executive Director for** SASED, an Illinois Special Education Cooperative, duly organized under Illinois law and having a usual place of business at **2900 Ogden Ave., Lisle, IL. 60532** (hereinafter referred to as the "Cooperative") and Interim School Business Office, Inc. and having a usual place of business at 515 Cass Street, Crete, IL 60417 (hereinafter referred to as the "Consulting Firm").

WHEREAS, the Cooperative wishes to employ the Consulting Firm to offer the services described herein with the terms and conditions of this Agreement,

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby recognized, acknowledged, and approved, the Cooperative, aiming to be bound, agrees to the terms set forth below.

1. **TERM.** Beginning **July 1st, 2025 through June 30th, 2026**, the "Term", the Consulting Firm will provide appropriate Consultant(s) to jobs agreed to for **Business Office Administrative Assistant** and other ancillary services as determined by the Cooperative ("Services") on an as needed basis. This Agreement may be changed or extended for any period as may be agreed to by the parties in writing.

2. DUTIES AND SERVICES.

In performing the Services, the Consulting Firm's Consultant(s) shall obey, to the best of his/her ability and with all business manners, regulatory, health, and safety guidelines governing the Corporation.

3. CONSULTING FEE:

(a) The Cooperative shall pay the Consulting Firm a consulting fee of **Seventy-Seven Dollars and Seventeen Cents ($77.15) Dollars** an hour for Services performed through June 30th, 2026. The Consulting Fee shall be paid as provided by the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et. seq.* Checks should be paid to Interim School Business Office, Inc., P.O. Box 383, Crete, IL 60417. A W-9 is provided separately. Interim School Business Office is an Illinois Corporation, Subchapter S, in good standing.

(b) Consulting Firm shall be permitted to prompt repayment for all pre-approved expenses made in the performance of Consultant's Duties, on submission and endorsement of written statements and receipts in agreement with the then regular procedures of the Cooperative.

(c) The Consulting Firm's Consultant agrees that all Services will be rendered by him/her as a self-governing contractor and that this Agreement does not generate an employer-employee relationship among the Cooperative and the Consultant. The Consultant shall have no right to receive any employee benefits including, but not limited to, health and accident insurance, life insurance, sick leave and/or vacation. Consultant makes agreement to pay all taxes including, self-employment taxes due in respect of the Consulting Fee and to indemnify the Cooperative in the event the Cooperative is required to pay any such taxes on behalf of the Consultant.

4. EARLY TERMINATION OF THE TERM:

(a) If a Consultant willingly stops performing his/her Services, becomes physically or mentally unable to perform his/her Services, or is terminated for cause, then, in each case, the Consulting Fee shall come to an end and terminate as of such date.

(b) This Agreement may be terminated by either party upon not less than ten (10) days before written notice by either party to the other.

(c) Upon termination, neither party shall have any further responsibilities under this Agreement. Upon termination and, in any case, upon the Corporation's request, the Consultant shall return instantly to the Cooperative all Confidential Information, as hereinafter defined, and any copies thereof.

5. RESTRICTED ACTIVITIES: During the Term and for a period of one (1) year thereafter, Consultant will not, directly, or indirectly:

(i) Solicit or request any employee of or consultant to the Cooperative to give up the employ of or cease consulting for the Cooperative;

(ii) Approach or ask any worker of or consultant to the Cooperative to join the employ of, or begin consulting for, any individual or entity that researches, develops, markets, or sells products as a competitor of the Cooperative;

(iii) Approach or ask any individual or body that researches, develops, markets, or sells products that compete with those of the Cooperative, to employ or keep as a consultant any employee or consultant of the Cooperative; or

(iv) Persuade or try to provoke any supplier or seller of the Cooperative to finish or violate any written or oral agreement or understanding with the Cooperative.

6. PROPRIETARY RIGHTS

(a) Definitions. For the purposes of the terms set forth below shall have the following meanings:

(i) Concept and Ideas. Those perceptions and thoughts made known by the Cooperative to Consultant or which are first developed by Consultant during the time of the performance of Services hereunder and which relate to the Cooperative' present, past, or potential business activities, services, and products, all of which shall remain the solitary and private property of the Cooperative. The Consultant shall have no publication rights and all of the same shall belong exclusively to the Cooperative.

(ii) Confidential Information. For the purposes of this Agreement, Confidential Information shall mean and collectively include: all information involving the business, plans and/or technology of the Cooperative including, but not limited to technological information including inventions, techniques, tactics, procedures, conditions, uniqueness, assess, raw data, scientific preclinical or scientific data, records, files, formulations, clinical procedures, tools design, know-how, knowledge, and trade secrets; developmental, promotion, sales, customer, trader, consulting relationship information, in service, performance, and cost information; computer programming system whether in physical or intangible form, and all record bearing media containing or disclosing the preceding information and techniques including, written business plans, patents and patent applications, grant applications, notes, and memorandum, whether in writing or presented, stored or maintained in or by electronic, magnetic, or other means.

In spite of the previous, the term “Confidential Information” shall not include any information which: (a) can be established to have been in the public area or was publicly known or accessible earlier to the date of the disclosure to Consultant; (b) can be established in writing to have been lawfully in the ownership of Consultant prior to the disclosure of such information to Consultant by the Cooperative; (c) becomes part of the public domain or publicly known or available by publication or otherwise, not due to any unauthorized act or omission on the part of Consultant; or (d) is supplied to Consultant by a third party without binder of confidentiality, so long as that such third party has no responsibility to the Cooperative or any of its associated companies to maintain such information in confidence.

(b) Nondisclosure to Third Parties. Apart from as required by Consultant's Duties, Consultant shall not, at any time now or in the future, openly or indirectly, use, publish, distribute, or otherwise make known any Confidential Information, thoughts, or Ideas to any third party without the prior written consent of the Cooperative which consent may be deprived of in each case and all of the same, together with publication rights, shall belong exclusively to the Cooperative. The Consulting firm acknowledges its requirements to maintain Confidential Information under several Illinois statutes including but not limited to, the Student Online Privacy Protection Act, 105 ILCS 85/1 *et. seq.*, the Illinois Student School Records Act, 105 ILCS 10/1 *et. seq.*, Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the Illinois Personnel Record Review Act, 820 ILCS, 40/1 *et. seq.*

(c) Documents, etc. All documents, diskettes, tapes, practical manuals, guides, stipulations, plans, drawings, designs and similar materials, properly maintained lists of present, past or prospective customers, customer offers, requests to submit proposals, price lists and data relating to the pricing of the Cooperative' products and services, records, notebooks and all other materials containing Confidential Information or information about Concepts or Ideas (including all copies and reproductions thereof), that come into Consultant's control or control by reason of Consultant's performance of the link, whether prepared by Consultant or others: (a) are the property of the Cooperative, (b) will not be used by Consultant in any way other than in connection with the performance of his/her Duties, (c) will not be provided or shown to any third party by Consultant, (d) will not be removed from the Corporation’s or Consultant’s premises, and (e) at the termination (for whatever reason), of Consultant's relationship with the Cooperative, will be left with, or forthwith returned by Consultant to the Cooperative.

(d) Patents, etc. The Consultant makes agreement that the Cooperative is and shall remain the elite owner of the Confidential Information and Concepts and Ideas. Any interest in copyrights, discoveries, technological improvements, trade names, brand, service marks, copyrights, copyrightable works, developments, designs, procedures, methods, know-how, data and analysis, whether registrable or not ("Developments"), which Consultant, as a result of providing Services to the Cooperative under this Agreement, may visualize or develop, shall: (i) immediately be brought to the notice of the Cooperative by Consultant and (ii) belong entirely to the Cooperative. No license or transportation of any such rights to the Consultant is allowed or implied under this Agreement.

7. EQUITABLE RELIEF: Consultant makes agreement that any breach of clauses mentioned above by him/her would ground irrevocable harm to the Cooperative and that, in case of such breach, the Cooperative shall have, in addition to any and all remedies of law, the right to an order, definite performance or other reasonable benefit to prevent the breach or susceptible violation of Consultant's obligations hereunder.

8. WAIVER: Any waiver by the Cooperative of a violation of any condition of this Agreement shall not function or be interpreted as a waiver of any succeeding violation of the same or any other condition hereof. All waivers by the Cooperative shall be in writing.

9. SEVERABILITY; REFORMATION: In case any one or more of the conditions or parts of a stipulation included in this Agreement shall, for any cause, be held to be unacceptable, unlawful or unenforceable in any respect, such invalidity, misconduct or unenforceability shall not affect any other condition or part of a condition of this Agreement; and this Agreement shall, to the fullest extent lawful, be reformed and construed as if such invalid or illegal or unenforceable provision, or part of a provision, had never been included herein, and such provision or part reformed so that it would be applicable, lawful and enforceable to the maximum degree possible. Without limiting the previous, if any condition (or part of provision) included in this Agreement shall for any reason be held to be excessively wide as to duration, activity, or subject, it shall be interpreted by limiting and reducing it, so as to be enforceable to the fullest level compatible with then existing applicable law.

10. ASSIGNMENT: The Cooperative shall have the right to allocate its rights and responsibilities under this Agreement to a party which supposes the Corporation's obligations hereunder. Consultant shall not have the right to allocate his/her rights or obligations under this Agreement without the previous written permission of the Cooperative. This Agreement shall be obligatory upon and inure to the benefit of the Consultant's successors and legal representatives in the event of his/her death or disability.

11. HEADINGS: Headings and subheadings are for expediency only and shall not be considered to be a part of this Agreement.

12. AMENDMENTS: This Agreement may be altered or customized, in whole or in part, only by an instrument in writing approved by all parties hereto. Any adjustment, permission, verdict, waiver, or other action to be made, taken, or given by the Cooperative related to the Agreement shall be made, taken or given on behalf of the Cooperative only by power of the Cooperative.

13. NOTICES: Any notices or other communications required hereunder shall be in writing and shall be considered given when distributed in person or when posted, by qualified or registered first class mail, postage prepaid, return receipt requested, addressed to the parties at their addresses mentioned in the foreword to this Agreement or to such other addresses of which a party shall have notified the others in harmony with the provisions of this clause.

14. COUNTERPARTS: This Agreement may be executed in two or more complements, each of which shall comprise an original and all of which shall be considered a single agreement.

15. GOVERNING LAW: This Agreement shall be construed in accordance with and governed for all purposes by the laws of Illinois applicable to contracts executed and wholly performed within such jurisdiction. Any dispute arising hereunder shall be referred to and heard in only a Circuit Court located in Cook County, Illinois and the parties consent to the jurisdiction of the Circuit Court of Cook County.

16. SURVIVAL: The provisions of concerned sections of this Agreement shall endure the ending of the Term or the termination of this Agreement. This Agreement succeeds all previous agreements, written or oral, between the Cooperative and the Consultant relating to the subject matter of this Agreement.

EXECUTED, under seal, effective as of the Effective Date.

Executive Director/Board of Education of SASED

By: _____

[Name] [Title] [Date]

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

CONSENT AGENDA ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of Human Resources
Date: May 21, 2025
Re: Amergis Contract Approval

We are pleased to recommend a continued partnership with Amergis to address the need to fill open positions at SASED. Amergist specializes in providing qualified professionals, particularly in areas experiencing shortages.

Given the increasing difficulty in filling positions through traditional recruitment methods, this partnership represents a strategic step toward maintaining operations and supporting our students' needs.

Please see the attached contract.

Financial Impact: Positions have been accounted for in the FY25 budget.

Recommended Action: SASED Administration requests that the Board of Directors approve the contract with Amergis as presented.

Docusign Envelope ID: 82C16855-7BF2-4F00-9474-CD2E4E40E4C6

EDUCATION SERVICES STAFFING AGREEMENT

This Education Services Staffing Agreement (hereinafter "Agreement") is entered into this July 1st, 2025, by and between **The School Association for Special Education in DuPage County DBA SASED - The School Association for Special Education in DuPage County** located at 2900 Ogden Ave. Lisle, Illinois 60532, referred to in this Agreement as "Customer," and **Amergis Healthcare Staffing, Inc.,** a Maryland Corporation including its affiliates and subsidiaries, with an office located at 230 W. Monroe Street, Suite 625, Chicago, IL, 60606, United States of America referred to in this Agreement as "Amergis."

RECITALS

WHEREAS, Customer operates a School, as defined by State Law located in Illinois and wishes to engage Amergis to provide personnel to supplement Customer's staff.

WHEREAS, Amergis operates a staffing agency that provides supplemental licensed staffing services to Customer.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, and intending to be legally bound, Customer and Amergis hereby agree to the following terms and conditions.

ARTICLE I. DEFINITIONS

"Agreement" means this Education Services Staffing Agreement entered into as of the Effective Date between Amergis and Customer, including all Attachment(s) attached hereto, and all Statement(s) of Work entered into by Amergis and Customer pursuant to Section 3.1.

"Assignment Confirmation" means the details as agreed upon between Customer and Amergis for Assignment Personnel Providing Assignment Services.

"Assignment Personnel" means Local Assignment Personnel and Assignment Services.

"Assignment Personnel Rate" means a rate agreed upon between Customer and Amergis for that specific Assignment Personnel, as specified in "Attachment C" and controls where different from Base Rates set forth in "Attachment A."

"Assignment Services" means Services for a specific term and length of the time, as more specifically set forth in Section 8.1 herein and "Attachment C."

"Base Rate" means the rates billed for Services performed by Personnel pursuant to terms of Agreement and "Attachment A" hereto.

"Behavior Intervention Plan" or "BIP" is defined as a written improvement plan created for a student based on the outcome of the functional behavior assessment (FBA).

"Contractor" means either independent contractor(s) or legal entity(ies) being utilized by Amergis to provide Services, as specified in Section 7.2.

Docusign Envelope ID: 82C16855-7BF2-4F00-9474-CD2E4E40E4C6

"Effective Date" means the date first written above in the introductory paragraph of Agreement.

"Float" means Personnel reassigned to a different Customer department, unit, School Work Site, or to a different staff classification.

"Individual Education Program" or "IEP" is a plan developed as required under the Individuals with Disabilities Education Act ("IDEA") providing eligible students with special education and related services that is reasonably calculated to enable the student to make progress appropriate in light of the child's unique circumstances.

"Individual Health Plan" or "IHP" is defined as a health plan focusing specifically on student(s)' medical needs, it may contain physician orders. If the services for a student's medical needs can be performed during the school day for the student to benefit from the education, the medical services may be incorporated into the 504 Plan or IEP.

"Medical Services" services provided by a licensed physician to determine a student's medically related disability that results in the student's need for a 504 Plan or an IEP. These services include determining the health or related services needed for a particular student, developing the plan, changes to the plan, and level of healthcare or professional required.

"Personnel" means licensed and/or unlicensed clinical and other non-clinical healthcare, behavioral, educational assistance, and instructional employees of Amergis.

"Placement" is defined to mean where the student with a disability receives the services listed in the 504 Plan or the IEP.

"Related Services" means transportation and such developmental, corrective, and other supportive services as are required to assist a child with a disability to benefit from special education, and includes speech-language pathology and audiology services, interpreting services, psychological services, physical and occupational therapy, recreation, including therapeutic recreation, early identification and assessment of disabilities in children, counseling services, including rehabilitation counseling, orientation and mobility services, and medical services for diagnostic or evaluation purposes. Related services include school health services and school nurse services, social work services in schools, and parent counseling and training.

"School Health Services" means health services that are designed to enable a child with a disability to receive FAPE as described in the child's IEP. School health services are services that may be provided by either a qualified school nurse or other qualified person as requested by the Customer.

"School Work Site" means any location Customer assigns Personnel to render Services.

"Services" means collectively School Health Services, Special Education Services, and/or Related Services provided by Amergis to Customer, as more specifically set forth in Article III and any Attachment(s) and/or Statement(s) of Work.

"Special Education Services" means specially designed instructionto meet the unique needs of a child with a disability.

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"Statement of Work" or "SOW" means a statement of work describing the Services entered into by Amergis and Customer in accordance with Article III and "Attachment A" attached hereto.

"Supplies" means any and all necessary medical supplies to be used in administering and/or providing Services to student(s), including, but not limited to personal protective equipment ("PPE").

"Term" has the meaning given is Section 2.1.

ARTICLE II. TERM

Section 2.1. Term. This Agreement will commence on the Effective Date and will continue for a school calendar year.

ARTICLE III. NATURE AND SCOPE OF SERVICES

Section 3.1 Scope of Services.

(a) Staffing. Amergis is responsible for recruiting, screening, and hiring its Personnel as set forth herein to provide temporary staffing Services to Customer, with such Services provided by Personnel under Customer's management and supervision at a School Work Site or in an environment controlled by Customer. By assigning Personnel to Customer. By assigning Personnel to Customer, Amergis represents that Personnel are not disqualified from such work based on sexual misconduct allegations or because Personnel: i) have previously been discharged from, been asked to resign from, resigned from, or otherwise been separated from any employment, has ever been disciplined by an employer, or has ever had an employment contract not renewed; or ii) have ever had a license or certificate suspended, surrendered, or revoked or had an application for licensure, approval, or endorsement denied, any of which has occurred due to due to an adjudication or finding of sexual misconduct or while an allegation of sexual misconduct was pending or under investigation. Amergis will use its best efforts to provide Personnel who shall perform Services in accordance with the terms of this Agreement, as requested in "Attachment A." Services include School Health Services, Related Services, and/or Special Education Services. Amergis will provide Personnel specific to the requirements provided by the Customer, following receipt of the BIP, IEP, IHP or 504 Plan (the "Plan"), as applicable, from the Customer. Amergis will use its best efforts to provide Personnel who meet the qualifications as specified by the Customer and shall perform services in accordance with the terms of this Agreement. Customer shall provide Amergis with the skill level, experience and services to be provided by Personnel to any student(s), and details from the applicable Plan for School Health Services or Related Services, necessary to perform Services hereunder.

(b) Changes. From time to time, requests for additions, deletions, or revisions to the Services or Base Rates may be made (collectively, the "Changes"). The Party that wishes to make a Change shall deliver to the other Party a modified Statement of Work ("SOW") or subsequent "Attachment A" to reflect the changes to this Agreement expressly agreed to by the parties. The Changes will take effect upon signature by both parties.

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Section 3.2 School Health Services Requirements. Amergis will perform the screening for School Health Services Personnel who meet the criteria as indicated in Attachment "B" hereto.

Section 3.3 Related Services. Amergis will perform the screening for Related Services and Special Education Personnel who meet the criteria as indicated in Attachment "B" hereto.

Section 3.4 Special Education Services. Amergis will perform the screening Special Education Services Personnel who meet the criteria as indicated in Attachment "B" hereto.

Section 3.5 Amergis as Employer. Amergis acknowledges and agrees that its Personnel are employees and shall be treated as such and not as employees of Customer. Amergis agrees that it (i) is responsible for providing any wages or other benefits to its Personnel; (ii) will make all appropriate tax, social security, Medicare, and other withholding deductions and payments with respect to its Personnel; (iii) will provide workers' compensation insurance coverage for its Personnel; (iv) will make all appropriate unemployment tax payments with respect to its Personnel; and (v) will take any additional actions legally required to establish that the Personnel whose Services are provided under this Agreement are employees of Amergis.

Section 3.6 Availability of Personnel. The Parties agree that Amergis' duty to supply Personnel is subject to the availability of qualified Personnel. The failure of Amergis to provide Personnel shall not constitute a breach of this Agreement if the requested Personnel are not available. To the extent that Amergis is unable to provide the modality of Personnel requested by Customer, Amergis will provide Customer with a higher skilled Personnel to perform the supplemental staffing services and will inform Customer of the fair market value rate that would be charged for the duration of the placement of such Personnel. If Customer agrees to accept a higher skilled Personnel, Amergis will bill Customer at that Personnel's fair market value rate for the modality provided.

ARTICLE IV. SCHOOL WORK SITE REQUIREMENTS AND OBLIGATIONS

Section 4.1 Plan Implementation. Customer is responsible for the Medical Services provided to its students. Customer will provide supervision of Personnel for Services provided to any student with a medical disability. Customer will make available to Amergis and any Personnel the applicable Plan(s), as requested:

- Medical changed to Educational
- determined by Customer to be necessary for Personnel to provide service

Customer shall provide student specific orientation for the requirements of the Plan(s).

Section 4.2 Orientation and Evaluation. Customer will provide Personnel with orientation of Customer's policies, procedures and School Work Site specific training. Customer will provide School Work Site specific emergency protocol training for all student's with a medically related disability. Customer will perform evaluations of Personnel annually and provide documentation of the evaluation to Amergis. If Customer identifies area for improvement for any Personnel, Customer will collaborate with Amergis to provide additional recourses for training and orientation.

Section 4.3 Supplies. Customer will provide all necessary Supplies to Personnel in performance of this Agreement. Customer shall be responsible for disposing of all medical waste and biohazard produced by the Services and will comply with all applicable local, state, and federal rules, regulations, and laws governing such disposal.

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Section 4.4 Float Policy. Subject to prior written notification, Customer may Float Personnel, if Personnel satisfies the Customer's requisite specialty qualifications. If Customer Floats Personnel, the Personnel must perform the duties of the revised assignment as if the revised assignment were the original assignment. Customer will provide the Personnel with additional orientation regarding the Float assignment as necessary. If Personnel Floats to a staff classification that has a lower Base Rate, then the Base Rate that was applicable to the original Personnel assignment remains the applicable Base Rate despite the Float. If Personnel Floats to a staff classification that has a higher Base Rate, then the Base Rate that is applicable to the newly assigned staff classification is the applicable Base Rate for as long as the Personnel continues to work in that staff classification.

Section 4.5 Right to Dismiss. If at any time Customer, in its reasonable judgment, determines that the staffing Services provided any Personnel provided hereunder is inadequate, unsatisfactory or has failed to comply with Customer's rules, regulations, or policies, Customer shall immediately advise Amergis. Amergis will remove Personnel from Customer's School Work Site as requested. Customer will cooperate with Amergis and provide reasonable detail(s) for the dismissal to the extent permitted by law. Customer will provide Amergis with any reports it provides to any governing oversight agency(ies) as a result of Amergis Personnel's conduct, including all drug screens conducted, results of peer review and/or documentation of Customer's investigation.

Section 4.6 Work Environment and OSHA. Customer will provide a clean and properly maintained workspace(s) for Amergis changed to Personnel to conduct the Services. Customer will provide furniture at its sole risk to include, but not limited to, tables and chairs, and allow Personnel reasonable access to telephones for business use. Amergis will not be responsible for the proper maintenance of any property supplied by Customer. Customer will orient Personnel to the specific exposure control plan(s), emergency action plan(s), and/or protocol(s) of the Customer as it pertains to all federal OSHA requirements and equivalent state agency requirements, directives, or standards, with respect to blood borne pathogens, other emergent matters, and any of the Customer's specific policies and procedures for safety, hazardous communications and/or operations instructions. Customer will be responsible for all OSHA recordkeeping, logging, and reporting responsibilities required by law pertinent to Services provided under this Agreement.

Section 4.7 Notification of Incidents and Claims. Customer agrees to notify Amergis of any incident involving Amergis Personnel within forty-eight (48) hours of its occurrence to the extent permitted by law. Customer agrees to provide Amergis documentation of any investigation conducted. Amergis and Customer agree to notify each other in writing of any asserted claim relating to this Agreement within ten (10) days of either discovery of the occurrence upon which the claim may be based or learning of the claim. Indemnity to Customer shall not cover any claims or liabilities in which there is a failure to give the indemnifying party prompt notice of any incident within forty-eight (48) hours of its occurrence.

Section 4.8 MaxView. The Parties acknowledge and agree that notwithstanding any Customer manuals, instructions, or other Customer policies, Amergis reserves the right to utilize MaxView, a proprietary web-based timekeeping system, for the provision of Services and is not required and/or mandated to use paper-based timekeeping records, unless otherwise required by applicable law. Personnel will submit hours worked to Customer via MaxView. Customer will be notified via electronic mail regarding the hours submitted and agrees to review and approve the submitted hours on a weekly basis, each Monday by noon local time. Customer approved hours will be utilized for the weekly payroll and billing. Any non-approved hours will be discussed between Customer and

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Amergis; notwithstanding this, Customer and Amergis agree to cooperate in good faith to ensure that all Personnel time is properly captured to ensure compliance with applicable local, state, and federal wage and hour laws.

ARTICLE V. CONVERSION OF PERSONNEL

Section 5.1 Non-Solicitation. For a period of twelve (12) months following the date on which the Personnel last worked an assignment under this Agreement, or a subsequent Assignment through this Agreement, Customer agrees that it will take no steps to solicit, recruit, hire, or employ as its own employees, or as a contractor, Personnel provided by Amergis during the term of this Agreement. Customer understands and agrees that Amergis is not an employment agency and that Personnel are assigned to the Customer to render temporary service(s) and are not assigned to become employed by the Customer. Customer further acknowledges and agrees that there is a substantial investment in business related costs incurred by Amergis in recruiting, onboarding, training, and employing Personnel, which necessarily includes recruiting, qualifying, credentialing, training, retaining, and supervising Personnel. In the event that Customer, solicits, hires, or employs any Personnel, Customer will be in material breach of this Agreement.

Section 5.2 Placement Fee. Notwithstanding this Article V, Customer may hire or contract with any Amergis Personnel provided by Amergis if Customer pays Amergis a placement fee equal to the greater of: five thousand dollars ($5,000) or the sum of thirty percent (30%) of such Personnel's annualized salary (calculated as Weekday Hourly Bill Rate x 1,440 Hours x 30%).

Section 5.3 Breach of Conversion of Personnel Section. In the event that Customer hires or contracts with any Personnel in accordance with the requirements set forth above but does not notify Amergis, the Placement Fee that applies is 150% of that set forth above.

ARTICLE VI. INVOICING, PAYMENT, AND TAXES

Section 6.1 Invoicing. Amergis will supply Personnel under this Agreement at the rate(s) listed in the Attachment(s) to this Agreement. Amergis will submit invoices to Customer every week for Personnel provided to Customer during the preceding week. Customer Invoices shall be submitted to the following electronic mail address or by the applicable agreed upon Timecard Application.

Invoicing E-mail: ap@sased.org
Invoicing Contact: Cynthia Englehart, Business Office Assistant
Invoicing Address: 2900 Ogden Ave, Lisle, IL 60532

Section 6.2 Payment. All amounts are due and payable within sixty (60) from the date of invoice to "in accordance with the Illinois Local Government Prompt Payment Act. Amergis' preferred payment is via electronic payment (EFT). If Customer is unable to pay electronically, Customer will send all payments to the address set forth on the invoice. If any portion of an amount billed by Amergis under this Agreement is subject to a good faith dispute between the Parties, Customer shall give written notice to Amergis of the amounts it disputes ("Disputed Amounts") upon the discovery of the billing dispute and include in such written notice the specific details and reasons for disputing each item. Written notice of a dispute must be provided within fourteen (14) days from date of invoice or the invoice amount is presumed to be valid. Customer shall pay by the due date all undisputed amounts, including, in the event of a billing rate dispute, the amount of the

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Services at the lower billing rate. Billing disputes shall be subject to the terms of Article XIII, Dispute Resolution.

Section 6.3 Late Payment. Payments not received within sixty (60) days from approval of an invoice will accumulate interest, until paid, at the permitted by applicable law.

Section 6.4 Annual Rate Increases. Customer agrees to and accepts annual rate increases at the percentage listed on "Attachment A" of this Agreement.

ARTICLE VII. RELATIONSHIP OF THE PARTIES

Section 7.1 Independent Legal Entities. Amergis and Customer are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither Amergis nor Customer nor any of their respective agents or employees shall control or have any right to control the activities of the other Party in carrying out the terms of this Agreement.

Section 7.2 Conflict of Interest. By entering into this Agreement, the Parties agree that all conflicts of interest shall and have been disclosed to the other Party for review in accordance with that Party's policies and procedures. A conflict of interest occurs when a Customer employee or Personnel has professional or personal interests that compete with his/her/their ability to provide Services to or on behalf of Amergis or Customer. Such competing interests may make it difficult for the Customer employee or Personnel to fulfill his/her/their duties impartially.

ARTICLE VIII. ASSIGNMENT SERVICES

Section 8.1 Assignment Services. As part of the Services outlined herein, Amergis provides Assignment Services for a specific term and length of the time, and agrees to assign Assignment Personnel to work such specified assignments agreed to and confirmed in writing by the Parties, as set forth in "Attachment C." To the extent Assignment Personnel are utilized for such length and time the terms of Article VIII apply as indicated.

Section 8.2 Interviews. Amergis will provide Customer with Assignment Personnel candidate(s) available to provide Assignment Services, as applicable, and will provide all pertinent information requested by Customer for an interview. Customer has the opportunity and reserves the right to conduct a telephone interview with any Assignment Personnel prior to Assignment Services commencing. Amergis assumes no liability if said Assignment Personnel fail(s) to meet Customer's requirements. Additionally, Customer will not be relieved of paying Amergis the established fees set forth in this Agreement for said Assignment Services.

Section 8.3 Assignment Cancellation by Amergis. Amergis reserves the right to cancel the term of Assignment Personnel with written notification to Customer. Amergis will endeavor to provide a qualified replacement for cancelled Assignment Personnel within fourteen (14) days from the date of notification.

Section 8.4 Assignment Cancellation by Customer. Customer agrees to utilize Assignment Personnel for the specified period of time outlined in the "Attachment C" Assignment

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Confirmation. Should Customer staffing needs change and Customer wishes to cancel Assignment Personnel already being utilized on contract, Customer must give Amergis fourteen (14) days' notice before cancellation date. If Customer does not provide required notice, Customer will be required to pay Amergis a fee equal to: the sum of seventy-two (72) hours of such Assignment Personnel's rate subtracted by any hours worked by Assignment Personnel after notice is given (calculated as Assignment Bill Rate x 72 Hours - Hours Worked after cancelation notice).

Section 8.5 Assignment Confirmations. Each Assignment Services request will be confirmed in writing with the applicable Base Rate or Assignment Personnel Rate to be charged for Assignment Personnel to work a specific assignment set forth in Assignment Confirmations as "Attachment C." Hourly rates include reimbursement for ordinary and necessary travel expense for meals incurred by Assignment Personnel, as accounted for on the invoice or periodic statement, where Customer is acknowledged to be subject to limitation on deduction under IRC § 274 and related regulations. As needed, Customer should request information beyond the accounting provided to comply with their obligation(s). If there is any conflict between this Agreement and any Assignment Confirmation(s) and/or Attachment(s), the terms of the Assignment Confirmation(s) will govern.

Section 8.6 Assignment Confirmation Delivery. Assignment Confirmations will be sent via electronic mail, or other means as agreed upon by the Customer and Amergis. In the event that Customer fails to respond to the Assignment Confirmation within forty-eight (48) hours, the Customer will be deemed to have accepted the terms in said Assignment Confirmation and Customer will assume responsibility for any applicable payment terms as outlined in the Assignment Confirmation. Should a dispute arise, the Assignment Confirmation shall supersede any and all prior oral and written understandings.

ARTICLE IX. INSURANCE

Section 9.1 Amergis Insurance. Amergis will maintain (at its sole expense and for the benefit of Customer), or require the Contractors it utilizes under this Agreement to maintain, valid policies of insurance covering temporary staffing Services provided by Personnel evidencing general and professional liability coverage of:

Section 9.2 Commercial General Liability insurance, with minimum limits of One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000) general aggregate; Professional Liability Insurance with limits of Two Million Dollars ($2,000,000.00) per claim and Three Million Dollars ($3,000,000) general aggregate. Automobile liability Insurance with a combined single limit of $1,000,000; Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for Contractor's respective employees with Employers Liability of limits of $1,000,000 Each Accident; $1,000,000 Disease – Each Employee; $1,000,000 – Policy Limit; and Umbrella or Excess Liability insurance providing follow form coverage to the underlying coverages with minimum limits of Three Million Dollars ($3,000,000) per occurrence and Three Million Dollars ($3,000,000) general aggregate; the insurance shall include sexual abuse and molestation coverage. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The commercial general liability insurance policy shall name the Customer, its Board, Board members, employees, agents, and successors as an additional

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insured on a primary noncontributory basis with a waiver of subrogation in favor of the School District. The Consultant shall provide the School District with certificates of insurance and/or copies of policies reasonably acceptable to the School District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the Customer to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the Customer by certified mail, return receipt requested.

ARTICLE X. INDEMNIFICATION

Section 10.1 Indemnification by Amergis. Amergis agrees, at its own expense, to indemnify, defend, and hold harmless Customer and its parent, subsidiaries, Affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

(a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Amergis' employees' negligent acts or omissions in the performance of Services under this Agreement; or

(b) any breach by Amergis of this agreement.

Section 10.2 Indemnification by Customer – Customer agrees, at its own expense, to indemnify, defend, and hold harmless Amergis and its parent, subsidiaries, affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

(a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Customer's employees' negligent acts or omissions in the performance of Services under this Agreement; or

(b) any Transaction Taxes levied, assessed, or imposed by any taxing authority as a result of, or in connection with this Agreement, whatever the source and regardless of whether invoiced to or remitted by Customer.

Section 10.3 Indemnification Procedures – The Party seeking indemnification under this Article XI (the "**Indemnified Party**") shall notify the other Party (the "**Indemnifying Party**") promptly after the Indemnified Party receives notice of a claim for which indemnification is sought under this Agreement; provided, however, that no failure to so notify the Indemnifying Party shall relieve the Indemnifying Party of its obligations under this Agreement except to the extent that it can demonstrate damages directly attributable to such failure. To the extent permitted by law, the Indemnifying Party shall have authority to defend or settle the claim; provided, however, that the Indemnified Party, at its sole discretion and expense, shall have the right to participate in the defense and/or settlement of the claim, and provided further, that the Indemnifying Party shall not settle any such claim imposing any liability or other obligation on the Indemnified Party without the Indemnified Party's prior written consent.

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ARTICLE XI. LIMITATION OF LIABILITY

Section 11.1 Limitation on Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY, RELIANCE OR SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, LOSS OF USE, BUSINESS INTERRUPTION, OR LOSS OF DATA IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, WARRANTY, STRICT LIABILITY OR TORT AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Section 11.2 Cap on Damages. THE TOTAL AGGREGATE LIABILITY OF EACH PARTY TO THE OTHER PARTY FOR DAMAGES UNDER THIS AGREEMENT OR OTHERWISE SHALL NOT EXCEED THE SUM OF ALL FEES PAID OR PAYABLE TO AMERGIS BY CUSTOMER UNDER EITHER THE APPLICABLE STATEMENT OF WORK OR FOR SERVICES RENDERED DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE MONTH IN WHICH SUCH LIABILITY AROSE, WHICHEVER IS LESS. MULTIPLE CLAIMS UNDER THIS AGREEMENT OR THIS AGREEMENT WILL NOT ENLARGE THIS LIMIT. THIS LIMITATION OF LIABILITY SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY EXCLUSIVE REMEDY HEREIN.

ARTICLE XII. DISPUTE RESOLUTION

Section 12.1 Dispute Resolution. Except as otherwise provided in this Agreement, any dispute between the Parties regarding the interpretation or enforcement of this Agreement or any of its terms shall be addressed by good faith negotiation between the Parties.

Section 12.2 Dispute Resolution Process. To initiate such negotiation, a Party must provide to the other Party written notice of the dispute that includes both a detailed description of the dispute or alleged nonperformance and the name of an individual who will serve as the initiating Party's representative in the negotiation. The other Party shall have ten (10) business days to designate its own representative in the negotiation. The Parties' representatives shall meet at least once within forty-five (45) days after the date of the initiating Party's written notice in an attempt to reach a good faith resolution of the dispute. Upon agreement, the Parties' representatives may utilize other alternative dispute resolution procedures such as private mediation to assist in the negotiations.

Section 12.3 Inability to Resolve. If the Parties have been unable to resolve the dispute within forty-five (45) days of the date of the initiating Party's written notice, either Party may pursue any remedies available to it under this Agreement, at law, in equity, or otherwise, including, but not limited to, instituting an appropriate proceeding before a court of competent jurisdiction.

ARTICLE XIII. CONFIDENTIALITY AND USAGE OF DATA

Section 13.1 Confidentiality.

A. Amergis/Customer Information. Subject to applicable intellectual property federal law(s), the Parties recognize and acknowledge that, by virtue of entering into this Agreement and providing Services hereunder, the Parties will have access to certain information of the other Party that is

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confidential and constitutes valuable, special, and unique property of the Party, and may be classified as trade secret or proprietary information. Each of the Parties agree that neither it nor its staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to its duties for or on behalf of the other Party, or as required by law, to include the Illinois Freedom of Information Act, any secret or confidential information of the Party, including, without limitation, information with respect to the Party's customers, cost structure, and/or business strategy or business methods at any time used, developed, or made by the Party during the term of this Agreement and that is not available to the public, without the other Party's prior written consent.

B. Disclosure of Amergis/ Customer Partnership. From time to time, Amergis lists or mentions its customers in its marketing, communication, and business initiatives barring any restrictions and obligations as set forth in Section 14.1(C) and/or Section 14.2 of this Agreement. Customer agrees that Amergis may disclose the partnership between Amergis and Customer, and use Customer's name for such marketing, communication, and business purposes and initiatives. The Parties will make all commercially reasonable efforts to facilitate and coordinate press announcements, press releases, and other joint-marketing efforts related to this Agreement and the Amergis /Customer partnership. If either Party reasonably objects to use or disclosure of said partnership in such initiative(s), the other Party may ask the Party that developed the marketing or promotional content to edit or adjust such materials, and such Party will not unreasonably disagree.

C. Student Information: Amergis shall not disclose any individual student records, to any third-party, except where such disclosure is expressly approved by Customer, Amergis, and if required, or as required by law, to include the Illinois Freedom of Information Act ,student in writing. Further, each Party and its employees shall comply with the other Party's policies and obligations.

D. The obligations set forth in this Article XIV shall survive the termination of this Agreement.

Section 13.2 Data Security. Customer will be responsible for establishing and overseeing all access, maintenance, and transmission of Customer and Student data and information, including privacy and security measures required under Law, which may further be needed to maintain and protect the security of all computer systems, networks, and/or data related to the services under this Agreement. Customer will be responsible for providing all education and training to Personnel as it relates to Customer's privacy and security measures and processes, including, without limitation the Customer's processes and expectations for collecting, storing, securing, and transferring Customer or Student data and information accessed, collected, and maintained under this Agreement.

Section 13.3 Aggregate Statistical Usage. Customer acknowledges and agrees that Amergis will collect data related to the performance of the Services for the purposes of aggregation and the creation of a centralized benchmarking mechanism. Notwithstanding anything to the contrary in this Agreement, Customer acknowledges and agrees that Amergis shall have a perpetual right to collect, use, and disclose the data collected relating to the Services and derived from Customer's use of Amergis, under this Agreement for the analysis, benchmarking, analytics, marketing, or other business purposes as long as all data collected is done in an anonymized aggregated manner, with Customer's data aggregated with data of other Amergis customers, so as to be non-specific to any individual Customer.

ARTICLE XIV. TERMINATION

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Section 14.1. Termination for Convenience. Either Party may terminate this Agreement for any reason by providing at least thirty (30) days advance written notice of the termination date to the other Party.

Section 14.2 Termination for Cause. If payment default occurs, Amergis may terminate this Agreement upon seven (7) days advance written notice of the termination date to Customer.

Section 14.3 Post Termination Obligations. Termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE XV. GENERAL TERMS

Section 15.1 Non-discrimination. Neither Amergis nor Customer will discriminate on the basis of race, color, religion, creed, national origin or ancestry, ethnicity, sex (including gender, pregnancy, sexual orientation, and gender identity), age, physical or mental disability, citizenship, past, current, or prospective service in the uniformed Services, genetic information, or any other characteristic protected under applicable federal, state, or local law.

Section 15.2 Compliance with Laws. Amergis agrees that all Services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state, or local laws and regulations or applicable accrediting body standards are modified, Amergis reserves the right to notify Customer in writing of any modifications to the Agreement in order to remain in compliance with such law, rule, or regulation.

Section 15.3 Governing Law, Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Illinois and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

Section 15.4 Assignment of Agreement. Customer may not assign this Agreement without the prior written consent of Amergis, and such consent will not be unreasonably withheld. Amergis may assign this Agreement without consent and/or notice for assignment to either: (i) an entity owned by or under common control with assignor, (ii) in connection with any acquisition of all of the assets or capital stock of Amergis, and/or (iii) a name change by Amergis.

Section 15.5 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either Party may change the address to which notices are sent by sending written notice of such change of address to the other Party.

The School Association for Special Education in DuPage County DBA SASED - The School Association for Special Education in DuPage County	Amergis Healthcare Staffing, Inc.

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2900 Ogden Ave.,Lisle,
Illinois 60532
ATTN: Julie Grohn

7223 Lee DeForest Drive
Columbia, MD 21046
ATTN: Contracts Department

COPY TO:
Amergis Healthcare Staffing, Inc.
230 W. Monroe Street, Suite 625
Chicago, IL, 60606, United States of America
ATTN: Joseph Stith

Section 15.6 Headings. The headings of sections and subsections of this Agreement are solely for reference only and will neither affect nor control the meaning or interpretation of this Agreement.

Section 15.7 Merger. This Agreement constitutes the entire contract between Customer and Amergis regarding the Services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. All terms of a later signed Agreement will supersede a prior signed Agreement. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document.

Section 15.8 Amendment. No changes and/or amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both Parties except as provided in Section 3.1(a), Section 16.2, and Attachment(s).

Section 15.9 Severability. In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful, and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Customer and Amergis have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth

THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY DBA SASED - THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY:

Signature of Authorized Representative

Kim Dryjer Executive Director
Printed Name & Title

4-16-25
Date

AMERGIS HEALTHCARE STAFFING, INC.:

Signed by:
Jennifer Heymann
7E90EFC5C9EB411...
Signature of Authorized Representative

Jennifer Heymann

Assistant Controller
Printed Name & Title

17-Apr-25
Date

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amergis

ATTACHMENT "A"
CUSTOMER REQUESTED PERSONNEL AND RATES - July 1, 2025

School Work Site. This "Attachment A" shall apply to the following School Work Site(s):

Work Site Name	Address	Work Site Contact
SASED	**2900 Ogden Ave Lisle, IL 60532**	**Julie Grohn**

Base Rates. Base Rates for the following positions shall apply. Where Base Rate on "Attachment C" is differing, "Attachment C" shall control.

Positions	Rate $ (per hour)
Paraprofessional I – School Aide	$42.00
Paraprofessional II – Behavioral Tech	$45.00
Substitute Paraprofessional I – School Aide	$45.00
Substitute Paraprofessional II – Behavioral Tech	$48.00
Health Office School Nurse – Licensed Practical Nurse (LPN)	$70.00
1:1 School Nurse – LPN	$80.00
Substitute School Nurse – LPN	$85.00
Health Office School Nurse – Registered Nurse (RN)	$75.00
1:1 School Nurse RN	$85.00
Substitute School Nurse – RN	$90.00
Certified School Nurse (PEL-CSN) – Virtual	$100.00
Certified School Nurse (PEL-CSN) – On-Site	$115.00
School Counselor (PEL)	$80.00 – $90.00
School Social Worker (PEL)	$85.00 – $95.00
Substitute Teacher (PEL)	$75.00
General Education Teacher	$82.00 – $85.00
Special Education Teacher (LBSI)	$85.00 – $90.00
Occupational Therapist (OT)	$90.00 – $100.00

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Physical Therapist (PT)	$100.00 – $105.00
Board Certified Behavioral Analyst (BCBA)	$110.00 – $115.00
School Psychologist	$120.00 – $125.00
Speech Language Pathologist (SLP)	$120.00 – $130.00
Sign Language Interpreter (SLI)	$80.00

Weekend. Weekend rates will apply to shifts beginning at 11:00 p.m. on Friday and will apply through shifts ending at 7:00 a.m. on Monday.

Orientation. Base Rate(s) will be billed for all time spent in required Customer orientation.

Overtime. Overtime Rates are charged for all hours worked in excess of forty (40) per week or according to applicable state law. The overtime rate is a one and one-half times (1.5x) multiplier of the Base Rate for such hours, unless applicable state law requires a different multiplier.

Holidays. Holiday Rates will apply to shifts beginning at 11:00 p.m. the night before the holiday through 11:00 p.m. the night of the holiday. The Holiday rate is a one and one-half times (1.5x) multiplier of the Base Rate for the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Changes. Pursuant to Section 3.1(c) of the Agreement, the Parties agree that Changes may be made to "Attachment A" by execution of subsequent "Attachment A" document(s).

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Attachment "B"
PRE-ASSIGNMENT SCREENING

I. **Personnel Requirements**. For all Personnel and any other contractor, employee, or agent assigned by Amergis to provide services to/for Customer, Amergis will:

a. Conduct a fingerprint-based criminal history records check in accordance with Section 10-21.9 of the Illinois School Code, and provide Customer with copies of the reports documenting the results of the check (to include the FBI report and the Illinois State Police report); and

b. Conduct checks of the Statewide Sex Offender Database and the Statewide Murderer and Violent Offender Against Youth Database in accordance with Section 10-21.9 of the Illinois School Code, and provide Customer with documentation of the results of the checks; and

c. Ensure compliance with the requirements of Section 24-5 of the Illinois School Code (105 ILCS 5/24-5) relating to evidence of physical fitness to perform assigned duties and freedom from communicable disease, including (when required) screening/assessment/evaluation for tuberculosis, and provide proof of compliance to Customer; and

d. Ensure compliance with Section 22-94 of the Illinois School Code (105 ILCS 5/22-94), to include an employment history review, using forms consistent with the template forms issued by the Illinois State Board of Education, and other compliance with the requirements applicable to contractors; and

e. Verify current license, registration, or certification, including CPR, for the Services to be provided, if applicable to role;

f. Skills assessment checklist of competencies for the position and an exam, if applicable;

g. Verify that the appropriate health screening(s) was completed and pre-employment physical.

h. Verify that a current diagnostic Tuberculosis (TB) test or screening is on file when required by law;

i. Verify relevant professional and specialty expertise as requested by Customer;

j. Receive employment verification;

k. Confirm Personnel are authorized to work;

l. Perform federal exclusion and abuse check(s) including but not limited to, List of Excluded Individuals/Entities (LEIE) and the Excluded Parties List System (EPLS) and the National Sex Offender Registry.

II. **Customer Criminal Background Report.** In the event that Customer requires its own criminal background screening for Amergis Personnel. Customer agrees that Personnel may begin assignment following completion of a successful Customer background screening.

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amergis

ATTACHMENT "C"
ASSIGNMENT CONFIRMATION

Amergis and Customer hereby agree the following Personnel will be assigned to Customer's Work Site, listed below, under the terms and conditions outlined below and according to the Agreement signed between Customer and Amergis.

Customer and Amergis understand and agree that this assignment is contingent upon verification of Personnel's compliance with the Agreement and the pre-assignment screening requirements in "Attachment B" prior to the assigned start date. To the extent that the rates set forth herein differ from the rates in "Attachment A" the rates set forth herein shall govern for the length of the Assignment start and end dates, and with renewal of the Agreement.

Customer Name:	
School Work Site Address:	
Confirmation Date:	

Customer hereby agrees to sign/return this document **WITHIN 48 BUSINESS HOURS** of the date listed above and understands that failure to do so may result in the delay of the assignment start date, and/or additional charges as defined in the Agreement.

Personnel Name, Discipline:	
Assigned Unit/Department:	
Float Requirement:	

Assignment Start Date:	
Assignment End Date:	
Guaranteed Weekly Hours/Schedule:	
Approved Time-Off:	

Base Bill Rate:	
Overtime and Holiday Rates:	
On Call/Call Back Rates:	
Approved Orientation Rate/Hrs.:	
Special Provisions:	

Authorized signature below indicates agreement to utilize Amergis Personnel under of ALL of the conditions specified above. The Staffing Services Agreement between Customer and Amergis shall govern any/all additional provisions that affect this assignment and/or the business relationship between the parties.

Authorized Customer Representative Signature

Kim Dryier Executive Director
Printed Name & Title

4-16-25
Date

Docusign Envelope ID: 82C16855-7BF2-4F00-9474-CD2E4E40E4C6



Please email a signed copy of this confirmation back to jostith@amergis.com. Thank you.

Docusign Envelope ID: 82C16855-7BF2-4F00-9474-CD2E4E40E4C6

WORKFORCE SOLUTION ADDENDUM
ATTACHMENT "D"

This Workforce Solution Addendum ("Addendum") takes effect as of the date of the MSP Opt-In, as described in the Master Services Agreement between Customer and Amergis, the terms of which are expressly incorporated herein.

a. **Scope of Services.** By initiating the MSP Opt-In, Customer indicates its intent to utilize Amergis' workforce solution, Sunburst ("MSP"), to centralize and consolidate the management services of its temporary healthcare professionals ("Contract Workers"). Customer agrees that all providers of temporary staffing services ("Staffing Suppliers") inquiring to provide healthcare staffing services ("Staffing Services") to Customer will be overseen by MSP. Customer shall notify all incumbent Staffing Suppliers 1) to work with MSP to obtain necessary program information and onboarding documentation from MSP; and 2) that all communication regarding day-to-day activity and will be conducted between MSP and Customer. MSP will establish a program management team to be Customer's central point for all matters relating to Customer's staffing needs.

b. **MSP Services.** The MSP Services provided by MSP to Customer will generally consist of:
   1. Identifying strategic Staffing Suppliers for Customer's educational, healthcare and administrative staffing needs;
   2. Contracting with Staffing Suppliers;
   3. Providing a web-based application software program ("System") to automate the process by which Contract Workers are requisitioned from Staffing Suppliers;
   4. Onboarding Contract Workers and providing assignment details;
   5. Coordinating with Customer regarding Staffing Suppliers;
   6. Verifying each Staffing Supplier has uploaded onboarding documentation;
   7. Maintaining accurate and complete statuses; and
   8. Validating submission of electronic timecards.

c. **Purchasing Agent.** MSP will act as Customer's purchasing agent. As Customer's purchasing agent, MSP will enter into Staffing Supplier Agreements with Staffing Suppliers to Provide to Staffing Services to Customer under terms that are substantially the same as those in the Master Services Agreement, or as mutually agreed to by Customer to MSP.

d. **Onboarding and Orientation.** MSP will participate in a review of all Staffing Supplier work progress and satisfaction of any onboarding and orientation requirements set forth in the Master Services Agreement, which may be updated/modified by Customer in the System.

e. **Rates.** Charges will be based on a Customer approved hourly bill rate at the time an order for Contract Worker(s) is posted via the System. Bill rates are subject to change at time of order posting based on Customer Approval. Customer and MSP reserve the right to add additional modalities/positions if needed and agreed upon. All orders for Contract Workers will be submitted through the System.

f. **Incident Reporting.** Customer agrees to notify MSP of any incident involving Contract Workers within forty-eight (48) hours of its occurrence. Customer agrees to provide MSP with documentation of any investigation conducted related to Contract Workers and/or the Staffing Services.

g. **Consolidated Invoices.** All Staffing Supplier invoices are consolidated as a part the MSP Services. MSP will issue consolidated invoices to Customer on a weekly basis (or on a less frequent basis if requested by Customer). Customer will remit payment for uncontested invoices in a timeframe consistent with the Master Services Agreement.

Docusign Envelope ID: 82C16855-7BF2-4F00-9474-CD2E4E40E4C6



h. Taxes. Bill Rates do not include any applicable Transaction Taxes. Customer is responsible for any applicable Transaction Taxes and, if applicable, shall pay or reimburse MSP for Transaction Taxes as a result of, relating to, or in connection with this Addendum (including with respect to Transaction Taxes required to be forwarded by MSP to Staffing Suppliers in connection with their provision of Staffing Services). If Customer provides MSP with a tax exemption certificate in accordance with local laws that covers the MSP Services provided by MSP, MSP will not collect Transaction Taxes if the tax exemption certificate is valid. The rates paid to Suppliers for Travel Personnel include amounts to reimburse Suppliers for Travel-Expense Payments made to Travel Personnel. Suppliers shall provide Customer with sufficient information regarding such Travel-Expense Payments in accordance with section 274(d) of the Internal Revenue Code. Customer is subject to any applicable limitations on deduction under section 274 of the Internal Revenue Code and regulations promulgated thereunder.

i. MSP Fee. MSP will provide MSP Services at no direct cost to Customer. MSP's administrative fee for MSP Services will be funded by participating Staffing Suppliers.

j. Aggregate Statistical Usage. Customer acknowledges and agrees that MSP will collect data related to the performance of the Staffing Services for the purposes of aggregation and the creation of a centralized benchmarking mechanism. Customer acknowledges and agrees that MSP shall have the perpetual right to use and disclose the data collected relating to the Services, in any manner, as long as any data collected is done on an aggregate basis, with Customer's data aggregated so as to be non-specific to Customer or including any personally identifiable information of an individual.

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

CONSENT AGENDA ACTION

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of HR
Date: May 21, 2025
Re: Updated Job Description

As part of the realignment plan to improve organizational efficiency and student outcomes, the Movement Specialist job description has been updated.

- Movement Specialist
  - Updated job duties and responsibilities

2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

SASED

JOB DESCRIPTION

Title: Movement Specialist

Reports To: Adaptive PE Teacher

Job Goal: The Movement Specialist will assist the Adaptive PE teachers with student movement.

Qualifications:

1. Bachelor's degree in Kinesiology

1.2.3.4.5.6.**Physical**TheessentialindividualsImplementteacherWTherapisttherapist'WDemonstratesafelyDemonstrateteam.Demonstrate●physicalorkorkLifting/Carrying:functions**Requir**cooperativelyflexiblytransferthatwithsdemandstotherapeuticweeklyenhanceimplementdisabilities**ements:**properabilityprofessionalwithstudentsof

the ofactivitiesstudentswithtosafetystudentAbilityjob.thistechniques.follow

usingantotheroleworkReasonableindividualizedperformmeasuresoflearningandclassroomtoaindividualizedarevaryingvarietyliftethicexercisesrepresentativeandtheseregardingandandaccommodationsofabilitycarryteam,duties.specializedexcellentexerciseareunderbehaviorupconnectedadaptivelevels.activities,toofdirectionregimen50interpersonalwhat equipment.poundsplansPEmaytoisequipmentTfromindividualthatrequiredeachercreatedbeandc

orrespondsmadeanskillsassist, adaptiveandbytoandIEPtotoperformthePhysical

studentsenablethepromotegoals.educationPEtoabilitythetheasato **Duties and Responsibilities:** *Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

collaborative team effort.

- Standing/Walking: Ability to stand and walk for extended periods, up to 4-6 hours per day.
- Sitting: Ability to sit for up to 2-4 hours during instruction or meetings.

  needed.
- Reaching/Grasping: Ability to reach, grasp, and handle materials and classroom equipment.
- Bending/Stooping: Ability to bend or kneel to assist students and retrieve materials.
- Vision/Hearing/Speaking: Ability to see, hear, and communicate effectively with students and staff.

- Dexterity: Ability to write, type, and use teaching tools and technology.
- Student Assistance: Ability to support students with physical needs or disabilities.
- Emotional Stamina: Ability to maintain focus and emotional regulation in a dynamic classroom environment.

This role requires the physical ability to meet these demands, with or without reasonable accommodations.

Terms of Employment: Up to 183 day work year at compensation set by the SASED Board of Directors.

Evaluation: Administratornon-certified personnel.inPerformanceaccordance withwillthebeSASEDevaluatedBoardeveryof Directorsother yearpolicy byontheevaluationProgramof

SASED

D

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Rachel Wisniewski, Assistant Director of Business/CSBO
Date: May 21, 2025
Re: Approval of Financial Reports

Summary: The Budget Progress report and the Treasurer's report for the period ending April 30, 2025 are attached for your review.

Financial Impact: Revenue for the month of April 2025 totaled $382,438 and consisted primarily of Evidence Based Funding. Year to date revenues through April totaled $35,899,054, representing 92% of budgeted revenue. Expenditures for the month of April 2025 totaled approximately $3.2 M and consisted of regular and customary expenditures, including salaries and benefits, and contractual payments. Year to date expenditures through April 2025 totaled $28,875,427, representing 67% of budgeted expenditures. Compared to last year, the budget is trending on track.

The Treasurer's report shows that as of April 30, 2025 SASED's cash balance totaled approximately $14 M. From this balance, $9,971,475 is held in our demand deposit account at Fifth Third. The remaining $4,512,821, is held in investments through PMA and Fifth Third Securities. SASED's fund balance at the end of April is 35% of budgeted expenditures.

Recommended Action: SASED Administration requests that the Board of Directors approve the financial reports as presented.

School Association for Special Education in DuPage County

Budget Report (accrual basis)

For the Month Ending April 2025

Revenues	Original Budget	Monthly Activity	FYTD Activity	Encumbered	Unexpended Budget Balance	% of Budget	% of Budget (prior year)
Tuition and Fees	$ 34,639,685	$ (33,695)	$31,507,754		$ 3,131,931	91.0%	102.2%
State Revenue	$ 3,017,420	$ 306,298	$ 2,498,674		$ 518,746	82.8%	77.3%
Federal Revenue	$ 404,923	$ 19,168	$ 287,931		$ 116,992	71.1%	93.8%
Medicaid Revenue	$ 330,000		$ 1,137,730				
Grant Revenue	$ 826,000	$ 90,668	$ 466,965		$ 359,035	56.5%	56.9%
Total Revenues	$ 39,218,028	$ 382,438	$35,899,054		$ 4,126,704	91.5%	97.7%
Expenditures							
Payroll	$ 22,871,957	$ 1,822,877	$15,703,118	$ 6,180,909	$ 7,168,839	68.7%	70.0%
Benefits	$ 5,473,222	$ 421,999	$ 3,509,333	$ 1,428,633	$ 1,963,889	64.1%	57.8%
Purchased Services	$ 10,214,328	$ 954,801	$ 7,369,076	$ 401,859	$ 2,845,252	72.1%	83.1%
Supplies	$ 702,324	$ 26,074	$ 479,409	$ 22,131	$ 222,915	68.3%	51.0%
Capital Outlay	$ 2,096,425	$ -	$ 604,571	$ 62,961	$ 1,491,854	28.8%	17.0%
Medicaid Flow Through	$ -	$ -	$ 1,138,830	$ -			
Equipment	$ 128,339	$ 918	$ 71,091	$ -	$ 57,248	55.4%	86.0%
Total Expenses	$ 41,486,595	$ 3,226,669	$28,875,427	$ 8,096,493	$13,749,997	66.9%	68.1%

School Association for Special Education in DuPage County
Treasurer's Report
April 30, 2025

	A EDUCATION FUND	B SELF FUNDED MEDICAL INSUR	C SELF FUNDED DENTAL INSUR	D FSA	A + B + C + D TOTAL EDUCATION FUND
CASH ACTIVITY REPORT					
Beginning Balance					
Investments	18,184,782.01	(1,867,258.08)	361,407.88	(25,402.26)	16,653,529.55
April activity					
Interest Earned	14,296.45				14,296.45
Gains/(Losses) on Sales of Securities					-
Record Health Fund Transfers	(399,843.04)	379,867.15	16,671.36	(5,235.62)	(8,540.15)
Cash Receipts	646,859.65	869.89	771.72	3,304.53	651,805.79
Cash Disbursements - General	(1,003,918.94)				(1,003,918.94)
- Payroll	(1,822,876.59)				(1,822,876.59)
Subtotal	(2,565,482.47)	380,737.04	17,443.08	(1,931.09)	(2,169,233.44)
Ending Balance	**15,619,299.54**	**(1,486,521.04)**	**378,850.96**	**(27,333.35)**	**14,484,296.11**
Investment - Demand Deposit - Fifth Third Bank	11,102,884.80	(1,487,390.93)	378,079.24	(22,097.73)	9,971,475.38
IL School District Liquid Asset Fund	23,225.11				23,225.11
Fifth Third Securities	4,489,595.62				4,489,595.62
	15,615,705.53	**(1,487,390.93)**	**378,079.24**	**(22,097.73)**	**14,484,296.11**

Rachel Wisniewski

Rachel Wisniewski, Treasurer

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
SCHEDULE OF INVESTMENTS
April 30, 2025

	AMOUNT	INTEREST RATE	TERM	LOCATION	Security/Collateralization
EDUCATION FUND					
PMA IL School District Liquid Asset Fund					
Depository Accounts - Liquid	**23,225.11**	0.482%	Money Market	ISDLAF	Money Market Mutual Fund
Depository Accounts - Liquid - DuPage West Cook		0.482%	Money Market	ISDLAF	Money Market Mutual Fund
	23,225.11				
FIFTH THIRD BANK					
Depository and Demand Deposit Accounts	**11,102,884.80**	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	**(1,157,944.61)**	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	**26,535.19**	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
	9,971,475.38				
FIFTH THIRD SECURITIES					
Cash & Cash Equivalents	**2,514,595.62**	Varies	Money Market	Fifth Third Securities, Custodian	Money Market Mutual Fund
Certificates of Deposit - short-term		Varies	Various, < 1 yr	Fifth Third Securities, Custodian	FDIC Insured
Certificates of Deposit - long-term	**1,225,000.00**	Varies	Various, > 1 yr	Fifth Third Securities, Custodian	FDIC Insured
U S Treasuries - short-term		Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Treasuries - long term	**500,000.00**	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Agencies - Short term		Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
U S Agencies - long term	**250,000.00**	Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
Corporate Bonds	-				
Municipal Bonds	-				
Other assets, including prepaid interest	-				
	4,489,595.62				
	14,484,296.11	**TOTAL**			

GROSS PAYROLL

April 2025 $ 1,822,876.59

TOTAL SALARY	:	**1,822,876.59**
TOTAL DEDUCTIONS	:	634,073.61
TOTAL EMPLOYEES	:	331

********** End of report **********

**********PAYROLL TOTALS**********

	FEDERAL	STATE	MEDICARE
TOTAL GROSS PAY :	917,767.56	917,767.56	917,767.56
TOTAL TSA'S - BEFORE TAX :	24,225.47	24,225.47	0.00
TOTAL TAX SHELTERED RETIREMENT:	62,758.96	62,758.96	0.00
TOTAL OTHER BEF TAX DEDUCTIONS:	59,060.41	59,060.41	59,060.41
TOTAL TAXABLE BENEFITS :	23.00	23.00	23.00
TOTAL TAXABLE GROSS :	771,745.72	771,745.72	858,730.15

*******EMPLOYEE COUNTS*******

TOTAL EMPLOYEES :	330
TOTAL FEMALE EMPLOYEES:	288
TOTAL MALE EMPLOYEES :	42
TOTAL FACULTY MEMBERS :	142

**********DEDUCTION/BENEFIT LEGEND**********

Deduction	Benefit
Pretax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

********** End of report **********

REPORT OF DEDUCTIONS/BENEFITS BY CATEGORY

			********DEDUCTION********		********BENEFIT********		
**********TOTAL**********							
CATEGORY	CODE	DESCRIPTION	AMOUNT	BASE GROSS	AMOUNT	BASE GROSS	
AMOUNT BASE GROSS							
	TRSP3	TRSP03 SSP PRE	592.19	21,251.54			
TSA-BEFORE TAX	TOTAL		24,345.95	140,648.46			
24,345.95 140,648.46							

**********PAYROLL TOTALS**********

	FEDERAL	STATE	MEDICARE
TOTAL GROSS PAY :	905,109.03	905,109.03	905,109.03
TOTAL TSA'S - BEFORE TAX :	24,345.95	24,345.95	0.00
TOTAL TAX SHELTERED RETIREMENT:	62,324.99	62,324.99	0.00
TOTAL OTHER BEF TAX DEDUCTIONS:	58,723.58	58,723.58	58,723.58
TOTAL TAXABLE BENEFITS :	23.00	23.00	23.00
TOTAL TAXABLE GROSS :	759,737.51	759,737.51	846,408.45

********EMPLOYEE COUNTS********

TOTAL EMPLOYEES :	320
TOTAL FEMALE EMPLOYEES:	278
TOTAL MALE EMPLOYEES :	42
TOTAL FACULTY MEMBERS :	142

**********DEDUCTION/BENEFIT LEGEND**********

Deduction	Benefit
Pretax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

********** End of report **********

PAYROLL LIABILITIES

April 2025 $ 618,037.72

4/30/2025 Payroll Accounts Payable Check Register

Check #	Vendor Name	Check Date	Check Amount	
242500796	DIAMOND, NANETTE	4/30/2025	$200.00	
242500797	SASED EDUCATION ASSOCIATION	4/30/2025	$4,044.35	
242500798	SASED SUPPORT STAFF ASSOCIATION	4/30/2025	$721.38	
		3 ACH Check(s) For a Total of		$4,965.73
105247	STATE DISBURSEMENT UNIT	4/30/2025	$750.00	
105248	STATE DISBURSEMENT UNIT	4/30/2025	$172.26	
		2 Computer Check(s) For a Total of		$922.26
202400307	IMRF (EMPLOYEES CONT)	4/15/2025	$19,200.81	
202400308	IMRF (EMPLOYERS CONT)	4/15/2025	$16,466.55	
202400318	ILLINOIS DEPT OF REVENUE	4/30/2025	$36,897.18	
202400319	IMRF (EMPLOYEES CONT)	4/30/2025	$19,147.62	
202400320	IMRF (EMPLOYERS CONT)	4/30/2025	$16,415.53	
202400321	TEACHERS RETIREMENT (2.2%)	4/30/2025	$3,057.10	
202400322	TEACHERS RETIREMENT SYSTEM	4/30/2025	$47,438.32	
202400323	THIS (TRS HEALTH) FUND	4/30/2025	$8,275.30	
202400324	MB FINANCIAL (FEDERAL)	4/30/2025	$68,469.63	
202400325	MB FINANCIAL BANK (FICA-E)	4/30/2025	$34,011.08	
202400326	MB FINANCIAL BANK (FICA-W)	4/30/2025	$34,011.08	
202400327	THE OMNI GROUP	4/30/2025	$2,940.00	
202400328	TRUSTAGE	4/30/2025	$27,811.15	
202400329	TEACHERS RETIREMENT SYSTEM SSP	4/30/2025	$2,833.86	
202400330	THIS (TRS HEALTH) FUND	4/30/2025	$22.86	
202400331	TEACHERS RETIREMENT (2.2%)	4/30/2025	$8.45	
202400332	TEACHERS RETIREMENT SYSTEM	4/30/2025	$131.08	
202400333	TEACHERS HEALTH INSURANCE SECURITY (THIS) FUND	4/30/2025	$400.00	
		18 Wire Transfer Check(s) For a Total of		$337,537.60
		3 ACH Checks For a Total of		$4,965.73
		2 Computer Checks For a Total of		$922.26
		Total for 23 Manual, Wire Tran, ACH & Computer Checks		$343,425.59
			Net Amount	$343,425.59
10	EDUCATION FUND			$343,425.59

4/15/2025 Payroll Accounts Payable Check Register

Check #	Vendor Name	Check Date	Check Amount	
242500794	SASED EDUCATION ASSOCIATION	4/15/2025	$4,044.35	
242500795	SASED SUPPORT STAFF ASSOCIATION	4/15/2025	$745.36	
		2 ACH Check(s) For a Total of		$4,789.71
105243	STATE DISBURSEMENT UNIT	4/15/2025	$750.00	
105244	STATE DISBURSEMENT UNIT	4/15/2025	$172.26	
		2 Computer Check(s) For a Total of		$922.26
202400306	ILLINOIS DEPT OF REVENUE	4/15/2025	$37,476.65	
202400309	TEACHERS RETIREMENT (2.2%)	4/15/2025	$3,093.55	
202400310	TEACHERS RETIREMENT SYSTEM	4/15/2025	$48,003.28	
202400311	THIS (TRS HEALTH) FUND	4/15/2025	$8,373.89	
202400312	MB FINANCIAL (FEDERAL)	4/15/2025	$69,039.94	
202400313	MB FINANCIAL BANK (FICA-E)	4/15/2025	$34,724.16	
202400314	MB FINANCIAL BANK (FICA-W)	4/15/2025	$34,724.16	
202400315	THE OMNI GROUP	4/15/2025	$2,940.00	
202400316	TRUSTAGE	4/15/2025	$27,748.44	
202400317	TEACHERS RETIREMENT SYSTEM SSP	4/15/2025	$2,776.09	
		10 Wire Transfer Check(s) For a Total of		$268,900.16
		2 ACH Checks For a Total of		$4,789.71
		2 Computer Checks For a Total of		$922.26
		Total for 14 Manual, Wire Tran, ACH & Computer Checks		$274,612.13
			Net Amount	$274,612.13
10	EDUCATION FUND			$274,612.13

BILLS PAYABLE LIST – SASED PROGRAMS

May 2025 $ 1,094,432.29

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	105280	2AXEND, LLC	INVOICE 2448, DATE 04/14/2025, DUE DATE 05/14/2025 - School Psychology Related Services & Reimbursements Mileage	661.40	05/21/2025
05/21/2025	105281	2XL POWERLIFTING LLC	2XL Powerlifting Adapted PE classes 14 Sessions April 2025	1,512.00	05/21/2025
05/21/2025	105281	2XL POWERLIFTING LLC	APE classes May 2025	1,512.00	05/21/2025
05/21/2025	105282	ABLENET INC	AT Supplies for Classroom Team Projects and Training	800.00	05/21/2025
05/21/2025	105283	ACOUSTIC PIONEER	Acoustic Pioneer 1300 Credits	2,000.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 3/24/25 through 3/28/25	3,150.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 3/24/25 through 3/28/25	3,075.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 3/25/25, 3/27/25 and 3/28/25	1,867.50	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/10/25 through 4/11/25	788.50	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/7/25 through 4/11/25	3,150.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/7/25 through 4/11/25	3,075.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/14/25 through 4/17/25	2,460.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/15/25 and 4/17/25	996.00	05/21/2025
05/21/2025	105284	AHS STAFFING	OT/PT Services for 4/14/25 through 4/17/25	2,520.00	05/21/2025
05/21/2025	105285	ALLIED BENEFIT SYSTE	Allied FSA Invoice May 2025 - Auto deducted on 5/15/25	362.25	05/21/2025
05/21/2025	105286	AMBER MECHANICAL CON	Quarterly Billing-2 of 4	8,430.00	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech services for 3/24/25 through 3/28/25	4,571.10	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech services for 3/24/25 through 3/28/25	2,835.00	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Nursing Services for 3/24/25 through 3/28/25	5,557.50	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide Services for 3/24/25 through 3/28/25	18,038.95	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide Services for 3/24/25 through 3/28/25	41,801.90	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech Services for 3/24/25 through 3/28/25	5,531.10	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide Services for 4/14/25 through 4/17/25	18,790.40	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech Services for 4/14/25 through 4/17/25	4,051.80	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Sign Language Interpreter services for 4/14/25 through 4/17/25	6,204.75	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Nursing Services fore 4/14/25	4,153.50	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			through 4/17/25		
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Behavior Tech Services for 4/14/25 through 4/17/25	6,528.10	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Nursing Services for 4/7/25 through 4/11/25	5,245.50	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech Services for 4/7/25 through 4/11/25	5,654.70	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Sign Language Interpreter Services for 4/7/25 through 4/11/25	8,136.75	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Behavior Tech Services for 4/7/25 through 4/11/25	9,875.65	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech for 3/3/25 through 3/7/25	9,697.35	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide Services for 3/24/25 through 3/28/25	2,827.00	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide Services for 4/14/25 through 4/17/25	28,481.45	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Sign Language Interpreter and School Aide Services for 3/24/25 through 3/28/25	7,867.50	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Behavior Tech Services for 4/7/25 through 4/11/25	38,284.95	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	School Aide and Behavior Tech Services for 4/7/25 through 4/11/25	22,162.70	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Sign Language Interpreter and School Aide Services for 4/21/25 through 4/25/25	7,973.25	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Nursing Services for 4/21/25 through 4/25/25	4,998.24	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide services for 4/21/25 through 4/25/25	11,683.50	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide services for 4/21/25 through 4/25/25	20,736.70	05/21/2025
05/21/2025	105290	AMERGIS HEALTHCARE S	Behavior Tech and School Aide services for 4/21/25 through 4/25/25	38,307.65	05/21/2025
05/21/2025	105291	AOTA PRODUCTS	OT/PT Resource Book	157.31	05/21/2025
05/21/2025	105292	ARTHUR J. GALLAGHER	TREASURER'S BOND RENEWAL	1,600.00	05/21/2025
05/21/2025	105293	ATTAINMENT COMPANY I	Supplies for Classroom Team Projects and Training	343.35	05/21/2025
05/21/2025	105293	ATTAINMENT COMPANY I	Job Coaching Materials	782.25	05/21/2025
05/21/2025	105294	BERWYN GARAGE	03.18.25 repairs-DEF Pump MN03	5,440.03	05/21/2025
05/21/2025	105294	BERWYN GARAGE	03/18/25 maintenance MN01	75.99	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Nursing services for 3/17/25 through 3/21/25	7,880.53	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Speech Language Interpreter	2,766.40	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			services for 3/17/25 through 3/21/25		
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Special Ed Teacher Services for 3/17/25 through 3/21/25	12,056.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/17/25 through 3/21/25	13,305.06	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional & Counselor Services for 3/17/25 through 3/21/25	8,358.84	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional services for 3/17/25 through 3/21/25	12,251.80	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional services for 3/24/25 through 3/28/25	14,603.41	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Nursing Services for 3/24/25 through 3/28/25	6,548.03	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Sign Language Interpreter services for 3/24/25 through 3/28/25	2,860.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional, Special Education Teacher and Counselor Services for 3/24/25 through 3/28/25	11,605.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Counselor Services for 3/24/25 through 3/28/25	8,367.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 4/2/25 through 4/4/25	840.50	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/24/25 through 3/28/25	11,647.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/24/25 through 3/28/25	1,988.50	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/17/25 through 3/21/25	2,398.50	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/10/25 through 3/14/25	1,312.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 3/3/25 through 3/7/25	1,435.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Sign Language Interpreter Services for 4/7/25 through 4/11/25	2,800.00	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Nursing Services for 4/7/25 through 4/11/25	7,431.29	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 4/8/25 through 4/11/25	14,895.84	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional Services for 4/8/25 through 4/11/25	12,609.50	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Special Education Teacher Services for 4/8/25 through 4/11/25	13,563.47	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional and Counselor Services for 4/7/25 through 4/11/25	11,181.84	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Sign Language Interpreter	2,800.00	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			services for 4/21/25 through 4/25/25		
05/21/2025	105298	BLAZERWORKS, LLC	Paraprofessional , Special Education Teacher and Counselor Services for 4/21/25 through 4/25/25	13,787.75	05/21/2025
05/21/2025	105298	BLAZERWORKS, LLC	Contract Services T Dillion Week endiing 09/08/2024	1,414.50	05/21/2025
05/21/2025	105299	CDW GOVERNMENT	Verkada Guest 1 year license for Lisle South	950.00	05/21/2025
05/21/2025	105299	CDW GOVERNMENT	Owl Labs Meeting Owl 4+	3,649.28	05/21/2025
05/21/2025	105300	CHC WELLBEING	CHC Wellness - Invoice FV7159.05 (Walgreen's Flu Shot Vouchers)	564.00	05/21/2025
05/21/2025	105301	COMMUNITY PLAYTHINGS	Misc items for EC classrooms	381.00	05/21/2025
05/21/2025	105302	CORPAY MASTERCARD	Gas Cards 04/16-04/30/2025	376.14	05/21/2025
05/21/2025	105303	CREATIVE EXCHANGE	music therapy invoices April 2025	4,275.00	05/21/2025
05/21/2025	105304	CZERNEK, STEPHANIE	Mileage Reimbursement for FEb - April 2025	17.01	05/21/2025
05/21/2025	105305	EDU HEALTHCARE, LLC	Paraprofessional Services for 3/24/25 through 3/28/25	1,575.00	05/21/2025
05/21/2025	105305	EDU HEALTHCARE, LLC	Paraprofessional Services for 4/14/25 through 4/17/25	1,260.00	05/21/2025
05/21/2025	105305	EDU HEALTHCARE, LLC	Paraprofessional Services for 4/7/25 through 4/11/25	1,575.00	05/21/2025
05/21/2025	105306	ENGIE RESOURCES LLC	Energy Service SE Alt-account 5506147058 03/31-04/30/2025	6,608.69	05/21/2025
05/21/2025	105307	ENGLER CALLAWAY BAAS	General School Law Services March 2025	2,403.50	05/21/2025
05/21/2025	105307	ENGLER CALLAWAY BAAS	General School Law Service	1,342.00	05/21/2025
05/21/2025	105308	EXPANDING EXPRESSION	Misc. Items for SLP-SC	405.90	05/21/2025
05/21/2025	105309	F.E. MORAN INC	SOUTHEAST ALTERNATIVE WORK INVOICE #005-185465000	225,000.00	05/21/2025
05/21/2025	105310	FTF BEHAVIORAL CONSU	Spring Institute 2025 - Payment for Presenter, Claire Egan, Ph.D., BCBA with FTF Behavioral Consulting, Inc. who is presenting at the Spring Institute 2025 on Friday, February 28, 2025. Topic: Universal Protocols: Increasing Safety, Dignity, & Joy	1,797.58	05/21/2025
05/21/2025	105311	GOURMET GORILLA	Food Service Transition April 2025	2,356.80	05/21/2025
05/21/2025	105311	GOURMET GORILLA	Food Service Southeat Alt April 2025	7,538.70	05/21/2025
05/21/2025	105311	GOURMET GORILLA	Credit Food Service April 2025	-1,598.44	05/21/2025
05/21/2025	105312	HINCKLEY SPRINGS	Water/Cooler Delivery Servie April 2025	113.91	05/21/2025
05/21/2025	105313	ILLINOIS STATE POLIC	Fingerprinting March, 2025 - Invoice Number 20250307078	594.00	05/21/2025
05/21/2025	105314	INTERIM SCHOOL BUSIN	Contract Services M Dyrek April 2025	9,510.00	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	105315	JASON JOBB	Milage Reimbursement for March 2025	215.11	05/21/2025
05/21/2025	105315	JASON JOBB	Mileage Reimbursement for April 2025	178.01	05/21/2025
05/21/2025	105316	KONICA MINOLTA BUSIN	Konica Minolta Maintenance Agreement	1,258.00	05/21/2025
05/21/2025	105317	KONICA MINOLTA PREMI	Konica Contract 05/12/25-06/11/2025 Cust. 1055705311 Inv. 503416142	2,320.06	05/21/2025
05/21/2025	105318	LAZZAR, DIANE	Mileage Reimbursement for April 2025	191.58	05/21/2025
05/21/2025	105319	LOAD SIDE ELECTRIC C	SE Electrical work	2,290.23	05/21/2025
05/21/2025	105319	LOAD SIDE ELECTRIC C	Load Side Electric SE	725.11	05/21/2025
05/21/2025	105320	WILLIAM MACGILL & CO	Transition Medical Supplies	611.91	05/21/2025
05/21/2025	105320	WILLIAM MACGILL & CO	Underpads- Medical	405.00	05/21/2025
05/21/2025	105321	MANI, MEGHANA	Reimuburse Handwriting Seminar Self paced	229.00	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 3/24/25 through 3/28/25	17,488.51	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 4/14/25 through 4/17/25 minus 4.25 Brancato on 04/18	14,464.22	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 4/7/25, 4/8/25 and 4/11/25	888.38	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 4/7/25 through 4/11/25	16,769.23	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 4/21/25 through 4/25/25	21,482.77	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 4/14/25 through 4/25/25	2,201.64	05/21/2025
05/21/2025	105322	MAXIM HEALTHCARE SER	Nursing Services for 1/22/25	366.94	05/21/2025
05/21/2025	105323	MICROSONIC INC.	Invoice #: VW0813RL, Date: 3/20/2025, Client Name: SHREYA BISWAS (Earmolds)	124.36	05/21/2025
05/21/2025	105323	MICROSONIC INC.	Invoice #: VW0811RLRL, Date: 3/28/2025, Client Name: Brandon Horton (Earmolds)	212.00	05/21/2025
05/21/2025	105323	MICROSONIC INC.	Invoice #: VW0809RL, Date: 4/23/2025, Client Name: RYAN HANSON (earmolds)	118.00	05/21/2025
05/21/2025	105324	MODULARHOSE.COM	AT Supplies for Classroom Team Projects and Training	330.00	05/21/2025
05/21/2025	105325	NET56	Net56 March Jamf Licenses Inv. 16802	231.88	05/21/2025
05/21/2025	105325	NET56	Net56 Internet Services May Invoice 16783	10,152.03	05/21/2025
05/21/2025	105325	NET56	NET56 Managed Services May 2025 Inv. 16784	25,844.45	05/21/2025
05/21/2025	105325	NET56	Net56 February Jamf Licenses Inv. 16798	231.88	05/21/2025
05/21/2025	105326	NICOR GAS	Energy Services SE Altt 04/01-04/30/2025	663.02	05/21/2025
05/21/2025	105327	OAKTREE PRODUCTS	Audiology Equipment and Supplies (Oaktree)	1,419.39	05/21/2025
05/21/2025	105328	ORKIN EXTERMINATING	Monthly Contract Services Apr 2025	113.00	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	105329	OTICON INC	Invoice INV10696326 - EduMic Wireless Remote Microphone System	1,879.99	05/21/2025
05/21/2025	105330	PHILLIP'S FLOWERS	Flower delivery to staff - Invoice 0890809	104.90	05/21/2025
05/21/2025	105331	PORTABLE JOHN	Outdoor Ed 2025	750.00	05/21/2025
05/21/2025	105332	REHADAPT NORTH AMERI	AT Supplies for Classroom Team Projects and Training	609.00	05/21/2025
05/21/2025	105333	SECUREDOCS, INC.	ReadySign Subscription Invoice #INV66036 9/30/24-9/29/25	3,500.00	05/21/2025
05/21/2025	105334	SIGN LANGUAGE INTERP	Invoice no.: 1198, Invoice date: 04/02/2025, Due date: 05/02/2025	3,402.80	05/21/2025
05/21/2025	105334	SIGN LANGUAGE INTERP	Invoice no.: 0874, Invoice date: 10/23/2024	222.00	05/21/2025
05/21/2025	105334	SIGN LANGUAGE INTERP	Invoice no.: 1225, Invoice date: 04/04/2025, Due date: 05/04/2025	4,760.42	05/21/2025
05/21/2025	105335	SONITROL CHICAGOLAND	Security Services - 6-1 to 8/31 Invoice #259968	664.65	05/21/2025
05/21/2025	105336	SONOVA USA INC.	Audiology: Phonak Repair Order	2,159.99	05/21/2025
05/21/2025	105336	SONOVA USA INC.	Phonak Itin Order - roger touchscreen 3	7,688.67	05/21/2025
05/21/2025	105337	SUBURBAN DOOR CHECK	Suburban Door & Lock	214.45	05/21/2025
05/21/2025	105338	SUBURBAN DRIVE LINE	Safety Tests for March 2025-Invoices 70940 and 71027	90.00	05/21/2025
05/21/2025	105339	SUPER DUPER	MISC. ITEMS-SLP SC	298.74	05/21/2025
05/21/2025	105340	TEAM SELECT HOME CAR	Nursing Services for 3/5/25 through 3/25/25	4,284.00	05/21/2025
05/21/2025	105341	THE LARSON EQUIPMENT	SE 2024 Frozen Pipe Counter & Cabinets	9,507.00	05/21/2025
05/21/2025	105342	THERAPY SHOPPE	CHEW TOYS FOR STUDENT- SLP-AP	48.95	05/21/2025
05/21/2025	105342	THERAPY SHOPPE	OT/PT Assessments	85.85	05/21/2025
05/21/2025	105343	TONY'S DRAIN & SEWER	Tony's Drain & Sewer	245.00	05/21/2025
05/21/2025	105344	ULINE INC.	Cassidy Van Cleve - White Velcro Hook and Loop Strips & Paper Clips	43.07	05/21/2025
05/21/2025	105344	ULINE INC.	ULine - Maintenance Cart	515.13	05/21/2025
05/21/2025	105345	UNIQUE PRODUCTS AND	Maintenance on Carpet (cleaning) Extractor	304.34	05/21/2025
05/21/2025	105345	UNIQUE PRODUCTS AND	UNIQUE PRODUCTS & SERVICE CORP. Minuteman X17115PlusHP Carpet Extractor,	3,589.00	05/21/2025
05/21/2025	105346	VERIZON WIRELESS	Verizon Smartphones and Flip Phones March - April Acount #s 380335400 and 480335060	909.66	05/21/2025
05/21/2025	105347	WILSON, BRITTANY	Soil for SMNP Flower Beds-Costco	28.77	05/21/2025
05/21/2025	105348	WPS	OT/PT Online Assessments	492.00	05/21/2025
05/21/2025	105348	WPS	Quote Number Q42556, Quote Date 5/1/2025 - TAPS-4 Record Form (Pack of 25) & TAPS-4 Administration CDs	598.00	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			Totals for checks	1,024,680.49	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	362.25	0.00	799,318.24	799,680.49
20	OPER, BUILD, & MAINT FUND	0.00	0.00	225,000.00	225,000.00
*** Fund Summary Totals ***		362.25	0.00	1,024,318.24	1,024,680.49

********** End of report **********

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	242500804	DOWNERS GROVE DISTRI	Refund OTPT billling for student in other district	2,702.00	05/21/2025
05/21/2025	242500805	MAERCKER DISTRICT #6	FY24 ESY Refund	1,374.00	05/21/2025
05/21/2025	242500806	2955, LLC	Lease Agreement 2900 Ogden June 2025	50,170.33	05/21/2025
05/21/2025	242500807	AHN, MAY	Milage Reimbursement for March 2025	151.39	05/21/2025
05/21/2025	242500807	AHN, MAY	Milage Reimbursement for April 2025	77.16	05/21/2025
05/21/2025	242500808	AL WARREN OIL CO., I	Fuel Delivery 04/10/2025	256.05	05/21/2025
05/21/2025	242500808	AL WARREN OIL CO., I	Fuel Delivery 04/17/2025	235.02	05/21/2025
05/21/2025	242500808	AL WARREN OIL CO., I	Fuel Delivery 04.24.25	229.40	05/21/2025
05/21/2025	242500808	AL WARREN OIL CO., I	Fuel delivery 05/01/2025	264.97	05/21/2025
05/21/2025	242500808	AL WARREN OIL CO., I	Fuel Delivery 05/08/2025	282.08	05/21/2025
05/21/2025	242500809	ALDRICH, DANA	Milage Reimbursement for March 2025	31.29	05/21/2025
05/21/2025	242500809	ALDRICH, DANA	Milage Reimbursement for April 2025	55.44	05/21/2025
05/21/2025	242500810	ALEXANDER, BRITTANY	Milage Reimbursement for February and March 2025	4.20	05/21/2025
05/21/2025	242500811	ANDERSEN, VERONICA	Milage Reimbursement for March 2025	313.35	05/21/2025
05/21/2025	242500811	ANDERSEN, VERONICA	Mileage Reimbursement for April 2025	349.19	05/21/2025
05/21/2025	242500812	ARVANS, SUSAN	Milage reimbursement for Feb and Mar 2025	57.16	05/21/2025
05/21/2025	242500813	BAKER, MEGAN	Transition Conference Reimbursement 04/24-04/25/2025	512.38	05/21/2025
05/21/2025	242500813	BAKER, MEGAN	Food reimbursement Yorktown Mall trip	24.67	05/21/2025
05/21/2025	242500814	BARAJAZ, DINA	Milage Reimbursement for March 2025	47.72	05/21/2025
05/21/2025	242500815	BECVAR, FRANK	Milage Reimbursement for March 2025	47.26	05/21/2025
05/21/2025	242500816	BELL, RACHEL	Milage Reimbursement for March 2025	83.09	05/21/2025
05/21/2025	242500816	BELL, RACHEL	Mileage Reimbursement for April 2025	64.60	05/21/2025
05/21/2025	242500817	BERGFELD, BETH	Milage Reimbursement for March 2025	98.42	05/21/2025
05/21/2025	242500817	BERGFELD, BETH	Milage Reimbursement for April 2025	30.94	05/21/2025
05/21/2025	242500818	BOCZKOWSKI, DEBRA	Mileage Reimbursement for March 2025	359.10	05/21/2025
05/21/2025	242500818	BOCZKOWSKI, DEBRA	Mileage reimbursement for April 2025	390.60	05/21/2025
05/21/2025	242500819	BOHNERT, SHANNON	Milage Reimbursement for March 2025	39.52	05/21/2025
05/21/2025	242500819	BOHNERT, SHANNON	Mileage Reimbursement for April 2025	34.00	05/21/2025
05/21/2025	242500820	BUNGERT, TINA	Milage Reimbursement for March and April 2025	50.65	05/21/2025
05/21/2025	242500821	BURGER, JOAN	Mileage Reimbursement for April 2025	12.60	05/21/2025
05/21/2025	242500822	CHAPLIN, KRISTINE	Milage Reimbursement for	175.14	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			February 2025		
05/21/2025	242500823	CORRAL, TARA	Milage Reimbursement for March and April 2025	234.99	05/21/2025
05/21/2025	242500824	CREAGAN, HELEN	Milage Reimbursement for March 2025	103.95	05/21/2025
05/21/2025	242500824	CREAGAN, HELEN	Milage Reimbursement for April 2025	109.90	05/21/2025
05/21/2025	242500825	DORCHACK, MARIA	Milage Reimbursement for March 2025	209.93	05/21/2025
05/21/2025	242500826	DRYIER, KIMBERLY	EXEC DIRECTOR MONTHLY TRAVEL ALLOWANCE	400.00	05/21/2025
05/21/2025	242500827	ELIAS, JENNIFER	Milage Reimbursement for 02/06/25-03/28/25	28.98	05/21/2025
05/21/2025	242500828	GENIN, SHERILYN	Mileage Reimbursement for Feb, March and April 2025	133.00	05/21/2025
05/21/2025	242500829	GOES, WENDY	Gardening Project Supply Reimbursement	34.41	05/21/2025
05/21/2025	242500830	GROHN, JULIE	ASST. DIRECTOR HR MONTHLY TRAVEL ALLOWANCE	400.00	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS Invoice 26899	228.98	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS- Heartland Telephonic Interpreting	59.50	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS Interpreting Services	110.00	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS INVOICE #26893 DATED 03/31/22025 INTERPRETER SERVICES	330.00	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS INVOICE #26969 DATED 03/31/2025 TELEPHONIC SERVICES	17.50	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	CCIS Interpreting Services: Invoice 26985 Telephonic Interpreting	18.15	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	Invoice # 26908, Invoice Date: 03/31/2025 - Interpreting Services for DHH Program & Audiology	210.00	05/21/2025
05/21/2025	242500832	HEARTLAND ALLIANCE H	Invoice # 26881, Invoice Date: 03/31/2025 (DHH Program & Audiology Interpreting Services)	1,345.79	05/21/2025
05/21/2025	242500833	HOMAN, JULIA	Milage Reimbursement for March 2025	326.83	05/21/2025
05/21/2025	242500833	HOMAN, JULIA	Mileage Reimbursement for April 2025	242.44	05/21/2025
05/21/2025	242500834	KADEN, PATRICIA	Milage Reimbuirsement for Feb 2025	110.60	05/21/2025
05/21/2025	242500834	KADEN, PATRICIA	Milage Reimbuirsement forMar 2025	149.10	05/21/2025
05/21/2025	242500835	LESSENTIEN, BRIDGET	Milage Reimbursement for April 2025	114.04	05/21/2025
05/21/2025	242500836	LITCHFIELD, BETHANY	Milage Reimbursement for March 2025	64.26	05/21/2025
05/21/2025	242500837	LOHRENZ, ASHLEY	Milage Reimbursement for March 2025	329.07	05/21/2025
05/21/2025	242500837	LOHRENZ, ASHLEY	Mileage Reimbursement for April 2025	191.38	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	242500838	LOONEY, KATHERINE	Reimbursement Request-K Looney	181.76	05/21/2025
05/21/2025	242500838	LOONEY, KATHERINE	Reimbursement Requisition-K. Looney	141.79	05/21/2025
05/21/2025	242500839	MARTINEZ, PAUL	Cooking Project & Community Bowling Trip- Paul Martinez	49.91	05/21/2025
05/21/2025	242500840	MCGANN, KATHLEEN	Mileage Reimbursement for March 2025	6.93	05/21/2025
05/21/2025	242500841	MOROZ, KRISTYN	Milage Reimbursement for April 2025	160.86	05/21/2025
05/21/2025	242500842	MOY, CYNTHIA	Milage Reimbursement for Jan 24 - March 2025	61.80	05/21/2025
05/21/2025	242500843	MOYNIHAN, LYNN	Milage Reimbursement for March 2025	175.00	05/21/2025
05/21/2025	242500843	MOYNIHAN, LYNN	Mileage Reimbursement for April 2025	243.60	05/21/2025
05/21/2025	242500844	MUELLER, KIMBERLY	Mileage Reimbursement for Feb 2025	28.77	05/21/2025
05/21/2025	242500844	MUELLER, KIMBERLY	Mileage Reimbursement for Feb and Mar 2025	48.09	05/21/2025
05/21/2025	242500845	NATZKE, JENNIFER	Milage Reimbursement for March 2025	79.80	05/21/2025
05/21/2025	242500845	NATZKE, JENNIFER	Mileage Reimbursement for April 2025	63.00	05/21/2025
05/21/2025	242500846	NOWAK, SUSAN	Reimburse classroom supplies 03/19 and 04/17	30.52	05/21/2025
05/21/2025	242500846	NOWAK, SUSAN	OT Group Supplies Reimbursement	28.46	05/21/2025
05/21/2025	242500846	NOWAK, SUSAN	Susan Nowak- OT Group Supplies Reimbursement Request	10.17	05/21/2025
05/21/2025	242500846	NOWAK, SUSAN	Mileage Reimbursement for February, March and April 2025	242.90	05/21/2025
05/21/2025	242500846	NOWAK, SUSAN	Aldi- OT Reimbursement	15.22	05/21/2025
05/21/2025	242500847	PETERSON, COLLEEN	Milage Reimbursement for April 2025	105.77	05/21/2025
05/21/2025	242500848	POPIWCHAK, DANIELLE	Milage Reimbursement for April 2025	182.65	05/21/2025
05/21/2025	242500849	PRZANOWSKI, ASHLEY	Reimbursement Request-A. Przanowski Material for SLP Groups	32.28	05/21/2025
05/21/2025	242500849	PRZANOWSKI, ASHLEY	Milage Reimbursement for March 2025	47.60	05/21/2025
05/21/2025	242500850	ROBERTS, RUTH	Milage Reimbursement for March 2025	140.07	05/21/2025
05/21/2025	242500850	ROBERTS, RUTH	Mileage Reimbursement for April 2025	110.25	05/21/2025
05/21/2025	242500851	SEGOVICH, ALEXIS	Milage Reimbursement for March and April 2025	165.96	05/21/2025
05/21/2025	242500852	SEYLER, NICOLE	Milage Reimbursement for Jan-Mar 2025	116.90	05/21/2025
05/21/2025	242500853	SHANAHAN, KERRY	Milage Reimbursement for April 2025	199.08	05/21/2025
05/21/2025	242500854	SIMPSON, JASMINE	Reimbursement Request-J. Simpson Class reinforcements	44.96	05/21/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	242500855	SOBERON, SAMANTHA	Milage Reimbuirsement forJan.28-April 22 2025	134.00	05/21/2025
05/21/2025	242500856	STAMATELOPOULOS, KEL	Milage Reimbursement for March 2025	165.20	05/21/2025
05/21/2025	242500856	STAMATELOPOULOS, KEL	Milage Reimbursement for April 2025	130.90	05/21/2025
05/21/2025	242500857	STOJKOVIC, ASHLEY	License Renewal Reimbursement (SUB)	51.13	05/21/2025
05/21/2025	242500858	STRINGFELLOW, JILLIA	Mileage Reimbursement for March and April 2025	433.30	05/21/2025
05/21/2025	242500859	TATHAM, SARA	Milage Reimbursement for March 2025	56.70	05/21/2025
05/21/2025	242500859	TATHAM, SARA	Milage Reimbursement for April 2025	50.70	05/21/2025
05/21/2025	242500859	TATHAM, SARA	ICTW Symposium 04/24-04/25/2025	598.40	05/21/2025
05/21/2025	242500860	THOMPSON, EVA	Milage Reimbursement for Jan 24-March 27, 2025	117.29	05/21/2025
05/21/2025	242500861	TSCHETTER, CYNTHIA	Milage Reimbursement for March 2025	32.20	05/21/2025
05/21/2025	242500862	VANCLEVE, CASSIDY	Milage Reimbursement for March 2025	77.77	05/21/2025
05/21/2025	242500862	VANCLEVE, CASSIDY	Mileage Reimbursement for April 2025	69.16	05/21/2025
05/21/2025	242500863	VANDERWOUDE, ELIZABE	ASST DIR. OF PROGRAMS MONTHLY TRAVEL ALLOWANCE	400.00	05/21/2025
05/21/2025	242500864	VANDERCAR, PATRICIA	Milage Reimbursement for April 2025	34.79	05/21/2025
05/21/2025	242500865	WALSH, ANNA	Reimbursement Request-A. Walsh Toiletries & supplies for classrooms	76.06	05/21/2025
05/21/2025	242500866	WAWCZAK, ELIZABETH	Milage Reimbursement for Jan and Feb 2025	91.46	05/21/2025
05/21/2025	242500867	WISNIEWSKI, RACHEL	ASST DIR OF BUSINESS MONTHLY TRAVEL ALLOWANCE	400.00	05/21/2025
05/21/2025	242500868	ZENDOL CARR, JENNIFE	Milage Reimbursement forJan - March 2025	92.12	05/21/2025

Totals for checks 69,751.80

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	0.00	4,076.00	65,675.80	69,751.80
*** Fund Summary Totals ***		0.00	4,076.00	65,675.80	69,751.80

********** End of report **********

BILLS PAYABLE LIST – GRANTS

May 2025 $ 36,378.08

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	105276	COMMUNITY SCHOOL DIS	Wheaton North STEP outcome reimbursement for vocational purchases (per 04/11/2025 request)	2,927.59	05/21/2025
05/21/2025	105276	COMMUNITY SCHOOL DIS	Wheaton Transitions STEP outcome reimbursement for vocational purchases (per 04/11/2025 request)	1,397.48	05/21/2025
05/21/2025	105276	COMMUNITY SCHOOL DIS	Wheaton Warrenville South STEP outcome reimbursement for vocational purchases (per 04/11/2025 request)	1,046.96	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	13,369.68	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	848.96	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	457.92	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	2,660.96	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	5,247.00	05/21/2025
05/21/2025	105278	NDSEC	NDSEC STEP outcome reimbursement for vocational purchases (per 04/02/2025 request)	277.83	05/21/2025
05/21/2025	105279	SIMPLE MACHINES MARK	Invoice for services monthly website updates	7,000.00	05/21/2025
			Totals for checks	35,234.38	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	0.00	0.00	35,234.38	35,234.38
*** Fund Summary Totals ***		0.00	0.00	35,234.38	35,234.38

********** End of report **********

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
05/21/2025	242500800	BAIN, AMY	April 2025 Travel for Amy Bain	123.00	05/21/2025
05/21/2025	242500801	KREMER, ANN	April 2025 conference reimbursement request for Ann Kremer	211.27	05/21/2025
05/21/2025	242500801	KREMER, ANN	April 2025 Travel for Ann Kremer	206.71	05/21/2025
05/21/2025	242500802	ROPARS, EMILY	April 2025 Travel for Emily Ropars	37.59	05/21/2025
05/21/2025	242500803	TOKAT, TALIN	April 2025 conference reimbursement request for Talin Tokat	223.41	05/21/2025
05/21/2025	242500803	TOKAT, TALIN	April 2025 Travel for Talin Tokat	341.72	05/21/2025
			Totals for checks	1,143.70	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	0.00	0.00	1,143.70	1,143.70
*** Fund Summary Totals ***		0.00	0.00	1,143.70	1,143.70

********** End of report **********

BILLS PAYABLE LIST – FLOW THROUGH

May 2025 $ 0

INTERIM CHECKS

April 2025 $ 30,447.37

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
04/09/2025	105173	CASH	Replenish Petty Cash 04.09.2025	500.00	04/09/2025
			Totals for checks	500.00	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	500.00	0.00	0.00	500.00
*** Fund Summary Totals ***		500.00	0.00	0.00	500.00

********** End of report **********

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
04/11/2025	105242	BMO	Vision Program - REGINA FERNANDEZ Instructional Supplies Swartz AMAZON 2/13/2025	13.94	04/11/2025
04/11/2025	105242	BMO	Vision Program - EMILIA ARIANO Instructional Supplies - Adaptive Daily Living Skills - ATHS 2/14/2025	71.94	04/11/2025
04/11/2025	105242	BMO	Vision Program - PATRICIA VANDERCAR - Instructional Albright 2/25/2025	65.98	04/11/2025
04/11/2025	105242	BMO	Vision Program - EMILIA ARIANO Supplies ATHS AMAZON 2/25/2025	28.94	04/11/2025
04/11/2025	105242	BMO	Vision Program - PATRICIA VANDERCAR - Instructional Headphones for MM Albright AMAZON 2/27/2025	32.63	04/11/2025
04/11/2025	105242	BMO	Vision Program - EMILIA ARIANO Instructional Supplies/Living Skills Addison Trail High School AMAZON 3/11/2025	55.44	04/11/2025
04/11/2025	105242	BMO	iVision Program - REGINA FERNANDEZ Instructional Supplies Swartz AMAZON 3/7/2025	56.52	04/11/2025
04/11/2025	105242	BMO	Magnetic tile set, toy, Felt Board, Visual Timer, TAs Request - Glove Dispenser Mount, Tripod to hold AAC for modeling during lessons	141.74	04/11/2025
04/11/2025	105242	BMO	Classroom supplies: sensory toys, water color, lite brite, busy bag, Accordion Divider	659.82	04/11/2025
04/11/2025	105242	BMO	Sensory & Safety Items: Playlearn fake fish tank mini aquarium, Chew necklaces for sensory kids, Shatter proof plastic mirrors, Gemscream 50 Pcs 3 Inch Large Yarn Pom Poms, Special Supplies Ladybug Sensory Vibrating Pillow	160.28	04/11/2025
04/11/2025	105242	BMO	Sensory & Safety items: 5MM Not Falling Sensory Wall for Kids Sequin Flip Fabric High Density Reversible Sensory Graffiti Fabric Sequin Fabric, Homedics Quatro Mini Hand-Held Massager with Hand Grip, SKYLA HOMES Baby Locks (8-Pack) Child Safety Cabinet Proofing, Adhesive Hooks for Hanging, Command 20 lb XL	270.60	04/11/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			Heavyweight Picture Hanging Strips, Visual Timer for Kids, BalanceFrom All Purpose 4'x6'x2" Extra Thick High Density Anti Tear Gymnastics Gym Folding Exercise Aerobics Mats		
04/11/2025	105242	BMO	Classroom Supplies: Dry Erase Pockets, animal toys, letter tracing sensory, wind up toys, stylus pens	87.02	04/11/2025
04/11/2025	105242	BMO	Classroom Supplies: goldfish, Extra chewing gum watermelon flavor, storage clipboard for community trips	164.98	04/11/2025
04/11/2025	105242	BMO	Classroom Supplies: Letter tracing, Peanut Yoga Ball, Sensory Fidget, Grip Strengthening (to get out anger/frustration without hitting), Predictable Chart Writing Paper	117.92	04/11/2025
04/11/2025	105242	BMO	Brittany Alexander, D45 ECC: Auditory Detection/Discrimination Resource: Key Tags, Alphabet Trace and Flip book, Lunch Trays	38.40	04/11/2025
04/11/2025	105242	BMO	Classroom books O'Sullivan/Brown/Balogh/Gaona	195.44	04/11/2025
04/11/2025	105242	BMO	Huerta	126.17	04/11/2025
04/11/2025	105242	BMO	KITCHEN SUPPLIES	70.65	04/11/2025
04/11/2025	105242	BMO	Talent Show SLP Supplies-Amazon K. Mohammad	163.09	04/11/2025
04/11/2025	105242	BMO	Student item Hillcrest-JG	19.95	04/11/2025
04/11/2025	105242	BMO	Sensory item-Waterbury-KR	71.94	04/11/2025
04/11/2025	105242	BMO	Instructional Materials-Willowbrook-Granrath	42.54	04/11/2025
04/11/2025	105242	BMO	General Office SUpplies	177.22	04/11/2025
04/11/2025	105242	BMO	Instructional Materials-Zacharski/Baker	315.20	04/11/2025
04/11/2025	105242	BMO	Instructional Materials Baker & Zacharski	26.97	04/11/2025
04/11/2025	105242	BMO	Instructional Materials-Jennifer Duncan	87.49	04/11/2025
04/11/2025	105242	BMO	OT/PT Supplies 2-27-25	120.52	04/11/2025
04/11/2025	105242	BMO	OT/PT Supplies 3-4-25	55.04	04/11/2025
04/11/2025	105242	BMO	Assessment kit	605.11	04/11/2025
04/11/2025	105242	BMO	Supplies for Classroom Team Projects and Training	119.76	04/11/2025
04/11/2025	105242	BMO	Supplies for Classroom Team Projects and Training	97.25	04/11/2025
04/11/2025	105242	BMO	Supplies for Classroom Team Projects and Training - Spring Institute 2025	140.01	04/11/2025
04/11/2025	105242	BMO	Supplies for Classroom Team	92.54	04/11/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
			Projects and Training		
04/11/2025	105242	BMO	Amazon order for cables and iPad secure case.	50.69	04/11/2025
04/11/2025	105242	BMO	Amazon Items - Board Books to send with onesies to staff on Maternity Leave 1. Brown Bear Brown Bear what do you see by Bill Martin Jr.(3) 2. The Very Hungry Caterpillar by Eric Carle (3) 3. Chicka, Chicka Boom, Boom by Bill Martin Jr (3)	50.79	04/11/2025
04/11/2025	105242	BMO	Coffee for Board/Committee meetings and black spray paint	103.98	04/11/2025
04/11/2025	105242	BMO	Amazon Order Business Office Supply Order	361.47	04/11/2025
04/11/2025	105242	BMO	supplies for classrooms	137.12	04/11/2025
04/11/2025	105242	BMO	Multiple items: SE Frozen Pipe - Sinks and Accessories, Clean Smart - Disinfectant, Sticky mouse traps.	1,721.77	04/11/2025
04/11/2025	105242	BMO	Credit from Amazon for PO 2042500064	-11.59	04/11/2025
04/11/2025	105242	BMO	Iron Mountain Shred Services February 2025	560.63	04/11/2025
04/11/2025	105242	BMO	Quality Logo Products	2,018.94	04/11/2025
04/11/2025	105242	BMO	SE ALt, Naperville water service Jan and Feb 2025	607.90	04/11/2025
04/11/2025	105242	BMO	Paypal service, microbusiness March 2025	30.00	04/11/2025
04/11/2025	105242	BMO	Pitney Bowes quarterly lease -Quarter 2 2025 postage machine	995.46	04/11/2025
04/11/2025	105242	BMO	General Office supplies	159.34	04/11/2025
04/11/2025	105242	BMO	Quench water cooler/service	380.07	04/11/2025
04/11/2025	105242	BMO	OT/PT Conference Registration	510.00	04/11/2025
04/11/2025	105242	BMO	360 training for Food Service Employee	186.00	04/11/2025
04/11/2025	105242	BMO	Waste Service SE Alt Feb 2025	1,447.38	04/11/2025
04/11/2025	105242	BMO	Shredding Serviice SE Alt	151.70	04/11/2025
04/11/2025	105242	BMO	Cit of Naperville Fire Monitor System	800.00	04/11/2025
04/11/2025	105242	BMO	Pods Feb and Mar 2025	578.00	04/11/2025
04/11/2025	105242	BMO	Firstcomm Phone Bill	1,536.55	04/11/2025
04/11/2025	105242	BMO	supplies - outdoor ed 2025	2,568.51	04/11/2025
04/11/2025	105242	BMO	BMO P-CARD K. CURBY 03/20/2025	85.60	04/11/2025
04/11/2025	105242	BMO	PI Card -Julie Grohn	700.00	04/11/2025
04/11/2025	105242	BMO	Ann Kremer's March 2025 P-Card Charges	356.75	04/11/2025
04/11/2025	105242	BMO	BMO - Bluedog Ink	2,197.43	04/11/2025
04/11/2025	105242	BMO	P-Card 3/20/2025 B. Lessentien	91.99	04/11/2025
04/11/2025	105242	BMO	P-Card Reconciliation for March 2025 for Senga Lowe	165.46	04/11/2025

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
04/11/2025	105242	BMO	P-Card Statement 03/20/2025 A. McKee	175.02	04/11/2025
04/11/2025	105242	BMO	3/20/25 BMO Statement	34.95	04/11/2025
04/11/2025	105242	BMO	BMO Monthly Credit Card for Purchases made by Darcie Vance on her P-Card for February 2025	331.90	04/11/2025
04/11/2025	105242	BMO	BMO Bank Statement Vander Woude	199.00	04/11/2025
04/11/2025	105242	BMO	CC Monthly statement March 2025	980.57	04/11/2025
04/11/2025	105242	BMO	Buiding Pcard purchases March 2025	966.56	04/11/2025
04/11/2025	105242	BMO	BMO P-CARD: K. CURBY 03/20/2025	490.00	04/11/2025
04/11/2025	105242	BMO	S. Cuomo Pcard March 2025	2,224.49	04/11/2025
04/11/2025	105242	BMO	BMO Statement Date: 03/20/2025 (P-Card) T Corral	193.33	04/11/2025
04/11/2025	105242	BMO	Vision Program - AMY GEBRE PCard Instructional Supplies - March 2025 3/28/2025	56.00	04/11/2025
04/11/2025	105242	BMO	OT/PT BMO P-Card March 2025 S Genin	72.46	04/11/2025
04/11/2025	105242	BMO	Vision Program - TRACEY NARDI PCard O&M Instructional February - March 2025 3/27/2025	29.19	04/11/2025
04/11/2025	105242	BMO	Vision Program - KIRSTIN PEAHL PCard O&M Instruction - February 25, 2025 3/28/2025	13.00	04/11/2025
04/11/2025	105242	BMO	Vision Program - CARLY REDDY PCard - ADL Student Instructional / Transportation O&M ATHS February - March 2025 3/27/2025	166.21	04/11/2025
			Totals for checks	28,967.66	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	0.00	0.00	28,967.66	28,967.66
*** Fund Summary Totals ***		0.00	0.00	28,967.66	28,967.66

********** End of report **********

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
04/29/2025	105245	CASH	Replenish Petty Cash	500.00	04/29/2025
04/29/2025	105246	FIFTH THIRD BANK/MAS	Annual Fee	250.00	04/29/2025
			Totals for checks	750.00	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	500.00	0.00	250.00	750.00
*** Fund Summary Totals ***		500.00	0.00	250.00	750.00

********** End of report **********

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT	POST DATE
04/30/2025	105249	CORPAY MASTERCARD	Fuel Cards/Service 04.01.25-04.15.25	229.71	04/30/2025
			Totals for checks	229.71	

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATION FUND	0.00	0.00	229.71	229.71
*** Fund Summary Totals ***		0.00	0.00	229.71	229.71

********** End of report **********

VOIDED CHECKS

April 2025 $ 0

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

From: Dr. Kim Dryier

Date: May 21, 2025

Re: Accept the adopted district resolutions to appoint a new representative and alternate representative to the SASED Governing Board

---

Summary: Per the Joint Agreement, each district must appoint a Board of Education member to act as the representative and alternate representative for the SASED Governing Board, who serve a two-year term expiring in May 2027. These new members will be seated effective May 28, 2025.

The following districts have submitted resolutions, adopted by their Board of Education, appointing new representatives and alternate representatives to the SASED Governing Board:

- Keeneyville SD 20
- Benjamin SD 25
- West Chicago Elementary SD 33
- District 45
- Salt Creek SD 48
- Downers Grove SD 58
- Cass SD 63
- Woodridge SD 68
- CHSD 94
- Westmont SD 201 - will adopt resolution at their June 17th meeting
- Lisle SD 202

Recommended Action: SASED Administration requests that the Board of Directors accept the resolutions as presented.

Docusign Envelope ID: 16D225D2-2F9A-443A-AB2A-58CFA3D2760D

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of **__Keeneyville School District 20 __**, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of **___Keeneyville School District 20 ___**, DuPage County, Illinois, as follows:

SECTION I: _____Amanda Coppola _____ is hereby appointed as the **Governing Board Representative**.

SECTION II: ____Natalie Kucharski_____ is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 16 day of May, 2025, by the following vote:

AYES: 7

NAYS: 0

ABSENT: 0

BOARD OF EDUCATION
Keeneyville School District 20, DuPage County, Illinois

BY Signed by: Farwa Ahmed 7E199AC2D511488...
Its President

ATTEST

BY Signed by: 43A25CEEED1244B...
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of Benjamin School District 25, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of Benjamin School District 25, DuPage County, Illinois, as follows:

SECTION I: Vincent Engstrom is hereby appointed as the **Governing Board Representative**.

SECTION II: Donald Sutenbach is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 12th day of May, 2025, by the following vote:

AYES: Engstrom, Drinnin, Sutenbach, Pedersen, Peterson, Vlantis and Rogers

NAYS: _____

ABSENT: _____

BOARD OF EDUCATION

Benjamin School District 25, DuPage County, Illinois

BY Eric Rogers
Its President

ATTEST

BY Gina Vlantis
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of West Chicago Elementary SD #33, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of West Chicago Elementary SD #33 DuPage County, Illinois, as follows:

SECTION I: Tom Doyle is hereby appointed as the **Governing Board Representative.**

SECTION II: Chad McLean is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 24 day of April, 2025, by the following vote:

AYES: 6

NAYS: 0

ABSENT: 1

BOARD OF EDUCATION

West Chicago Elementary SD #33, DuPage County, Illinois

BY _____
Its President

ATTEST

BY _____
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of District 45, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of District 45, DuPage County, Illinois, as follows:

SECTION I: Al Legutki is hereby appointed as the **Governing Board Representative.**

SECTION II: Emily Shultz is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 20 day of May, 2025, by the following vote:

AYES: Deborah Cain, Judy Degnan, Sarah Godzicki, Carol Klamecki, Al Legutki, Emily Shultz, Katie Wagner

NAYS: 0

ABSENT: 0

BOARD OF EDUCATION

District 45, DuPage County,

Illinois

BY _____
Its President

ATTEST

BY _____
Its Secretary

SASED GOVERNING BOARD
BOARD OF DIRECTORS ALTERNATE
APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of Salt Creek School District 48, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

WHEREAS, pursuant to amendment to the Joint Amendment/Bylaws for SASED to take effect May 1, 2023 under Article V of the Agreement, SASED is managed by a Board of Directors consisting of the Superintendent and one alternate representative, who is an elected official and who serves a two-year term;

NOW, THEREFORE, be it hereby resolved by the Board of Education of Salt Creek School District 48 DuPage County, Illinois, as follows:

SECTION I: Raymond Kielminski is hereby appointed as the **Governing Board Representative.**

SECTION II: James Blair is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: James Blair is hereby appointed as the **Board of Directors Alternate Representative** to perform all the functions of the Board of Directors Representative to SASED, including attendance of meetings and voting, when the actual Board of Directors Representative is unable to perform such functions.

SECTION IV: This Resolution shall be in full force and effect at the May 21, 2025 Board of Directors meeting and the May 28, 2025 Governing Board meeting.

ADOPTED THIS 6th day of May, 2025, by the following vote:

AYES: Mr. Blair, Mr. Van De Velde, Mr. Cuny, Mr. Dickens, Mr. Downer, Mr. Kielminski, & Mrs. Rattkna

NAYS: - NONE

ABSENT: - NONE

BOARD OF EDUCATION

_____, DuPage County, Illinois

BY Lane Cuny
Its President

ATTEST

BY _____
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of **_Downers Grove Grade School District 58__**, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of **__Downers Grove Grade School District 58_**, DuPage County, Illinois, as follows:

SECTION I: Emily Hanus is hereby appointed as the **Governing Board Representative.**

SECTION II: Katie Thomas is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 7th day of May, 2025, by the following vote:

AYES: 7

NAYS: Ø

ABSENT: Ø

BOARD OF EDUCATION

Downers Grove Dist. 58, DuPage County, Illinois

BY _____
Its President

ATTEST

BY Melissa Z Jones
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of **Cass School District 63,** DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of **Cass School District 63**, DuPage County, Illinois, as follows:

SECTION I: Katie Marinelli is hereby appointed as the **Governing Board Representative**.

SECTION II: Chris Green is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 22nd day of April, 2025, by the following vote:

AYES: 7

NAYS: ϕ

ABSENT: _____

BOARD OF EDUCATION

Cass School District 63, DuPage County, Illinois

BY _____
Its President

ATTEST

BY _____
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of **Woodridge School District 68,** DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of **Woodridge School District 68**, DuPage County, Illinois, as follows:

SECTION I: Lorie Barber is hereby appointed as the **Governing Board Representative**.

SECTION II: Dr. Cricel de Mesa is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 5th day of May 2025, by the following vote:

AYES: Lorie Barber, Bob Lathrop, Donna Hebreard, Josh Christ, Dr. Cricel de Mesa, Stuart Vanorny

NAYS: None

ABSENT: None

BOARD OF EDUCATION

Woodridge School District 68, DuPage County, Illinois

Stuart Vanorny

Its President

ATTEST

Kim Superits

Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of **Community High School District 94,** DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of Community High School District 94 DuPage County, Illinois, as follows:

SECTION I: Lynn Casey-Maher is hereby appointed as the **Governing Board Representative.**

SECTION II: Tammie Murphy is hereby appointed as the **Governing Board Alternate Representative** to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 6 day of May, 2025, by the following vote:

AYES: Bob Brown, Lynn Casey-Maher, Katherine Dorcenus, Penny Munoz, Rich Nagel, Tammie Murphy, Catalina Chavez

NAYS: NONE

ABSENT: NONE

BOARD OF EDUCATION

Community High School District 94, DuPage County, Illinois

BY _____
Its President

ATTEST

BY _____
Its Secretary

SASED GOVERNING BOARD AND ALTERNATE APPOINTMENT RESOLUTION

WHEREAS, the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois (hereinafter "Board"), is a Member District of The School Association for Special Education in DuPage County (hereinafter "SASED"), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter "Agreement"); and

WHEREAS, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

NOW, THEREFORE, be it hereby resolved by the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois, as follows:

SECTION I: Greg Nagler is hereby appointed as the Governing Board Representative.

SECTION II: Paula DiDomenico is hereby appointed as the Governing Board Alternate Representative to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

SECTION III: This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

ADOPTED THIS 20th day of May 2025, by the following vote:

AYES: Ahlmann, DiDomenico, Foster, Sims, Helderle, Nagler, Mussel

NAYS: 0

ABSENT: 0

BOARD OF EDUCATION

Lisle Community Unit School District 202 DuPage County, Illinois

BY Pam Ahlmann
Its President

ATTEST

BY Randee C. Sims
Its Secretary

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of Human Resources
Date: May 21, 2025
Re: Educational Alliance Discount Agreement with North Central College

---

The following is a partnership with SASED and North Central College (NCC) to offer an Educational Alliance Discount for employees enrolling in NCC graduate programs on or after April 10, 2025.

Key Details:

- North Central College (NCC) will offer a 20% tuition discount to employees of SASED who enroll in select graduate certificate and degree programs at North Central College
- Applies only to new enrollees; not retroactive.
  Excludes Health Professions programs.
  Requires acceptance into a graduate certificate or degree program.
- Students must maintain continuous enrollment and a 3.00 GPA.
  Agreement is effective for two years, renewable or terminable by either party.
  SASED will share NCC-provided materials and promote onsite visits if available.
  NCC will create and fund all marketing materials and visits.

Please see the attached.

Financial Impact: No budgetary allocation necessary

Recommended Action: SASED Administration requests that the Board of Directors approve the Educational Alliance Discount Agreement with North Central College.

NORTH CENTRAL COLLEGE 1861

Memorandum of Understanding
Education Alliance Partnership

North Central College and SASED (The School Association for Special Education in DuPage County)

Agreement: North Central College (NCC) will offer a 20% tuition discount to employees of **SASED** who enroll in select graduate certificate and degree programs at North Central College.

1. This Educational Alliance Discount shall be available for **SASED** employees enrolled in a graduate program beginning **April 10, 2025** or thereafter. It is not retroactive for the District's employees enrolled at NCC prior to the establishment of the partnership.
2. This agreement will be effective for 2 years and may be renewed or terminated at the will of one or both parties.
3. Employee must be accepted and registered in a North Central graduate certificate or degree program, with the exception of degree programs in the Health Professions.
4. The discount will be available as long as the student maintains continuous enrollment in a North Central College certificate or degree program. Continuous enrollment is defined as no breaks longer than those included as part of the NCC academic calendar unless an approved leave of absence has been granted by NCC.
5. Students must maintain a 3.00 GPA and meet all requirements of the program.
6. **SASED** agrees to distribute marketing materials, print or electronic, pertaining to advanced degree programs, professional development opportunities and on site NCC representative school visits to its employees (if available).
7. North Central College will be responsible for creating and funding any marketing material or visits made available to the District's employees.

North Central College	_____
By:_____	By: _____
Print Name: Maryellen Skerik	Print Name:
Title: Vice President for Finance	Title:
Date:_____	Date: _____

Please return the completed form to:

Jenny Jeschke | Graduate Outreach and Recruitment Coordinator
North Central College | 30 N. Brainard Street | Naperville, IL 60540
JJeschke@noctrl.edu | (630) 637-5842

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Dan Lawler, Technology Coordinator

Date: May 21, 2025

Re: Approval of the Embrace Renewal Agreement SY25-26

Summary: Embrace Services Renewal Agreement for SY25-26 in the amount of $85,659.37. This annual contract includes IEP, 504 plans and Behavior Incident Reporting (BIR) and is shared among all eighteen member districts.

Financial Impact: Embrace Services Renewal Agreement for SY25-26 in the amount of $85,659.37, and is included in the FY 26 budget.

Recommended Action: SASED Administration requests that the Board of Directors approve the FY25-26 renewal agreement with Embrace as presented.

Invoice #18443

From

Embrace Education
P.O. Box 305
Highland, IL 62249
(888) 437-9326
Accounting@EmbraceEducation.com

Bill To

School Assoc for Spec Ed in DuPage Co
2900 Ogden Avenue
Lisle, IL 60532

Invoice Summary

Invoice Number	18443
Date	06/01/2025
Terms	Net 30
Due Date	07/01/2025
Sales Rep	
Amount Due (USD)	$ 85,659.37

Item / Description	Amount
IL Single Sign On Services School Year: 07/01/2025 - 06/30/2026 - Added CHSD 99	520.00
IL Embrace504® Plan School Year: 07/01/2025 - 06/30/2026	12,985.93
IL Accessory Component-Behavior Incident Reporting School Year: 07/01/2025 - 06/30/2026	6,183.78
IL EmbraceIEP® Subscription School Year: 07/01/2025 - 06/30/2026	64,929.66
IL Secure File Import School Year: 07/01/2025 - 06/30/2026 (DuPage High School District 88 and CHSD 99)	520.00
IL Secure File Export School Year: 07/01/2025 - 06/30/2026 - CHSD 99	520.00
Amount Due (USD)	$ 85,659.37

Please remit to: Embrace Education

A monthly late fee of 1.5% will be added to all payments made more than 15 days after the due date.

RECEIVED
APR 16 2025
By:_____

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Rachel Wisniewski, Assistant Director of Business/CSBO
Date: May 21, 2025
Re: Approval of the SY25-26 Infinitec Assistive Technology Coalition Agreement for Services

---

Summary: Infinitec is an annual contract that provides substantial Professional Development opportunities for SASED and its member districts. The PD offerings include the annual mandated training sessions. Additionally, Infinitec hosts the Registered Behavioral Therapist (RBT) training modules for our Teacher Assistants.

Financial Impact: The annual membership fee is equal to the amount of $.76 times each student enrolled in each organization. This count will be based on the previous Fall's annual districts/cooperative student enrollment count form filed with ISBE. The cost for FY26 is approximately $31,000. The source of revenue is tuition and fees.

Recommended Action: SASED Administration requests that the Board of Directors approve the FY25-26 Infinitec Assistive Technology Coalition Agreement for Services as presented.

Infinitec
infinite potential through technology

INFINITEC FY26 LETTER of AGREEMENT

***By APRIL 25, 2025**, please review and complete the information requested.*

Please return the following:

1. signed copy of Agreement Pages 1 thru 4

2. District Info Sheet (last page)

to membership@ucpnet.org or fax to 708.444.4204, attention Jenn Skalitzky

Please call with questions 708-444-8460 x265

Infinitec Assistive Technology Coalition
Letter of Agreement July 1, 2025 to June 30, 2026

This agreement is made between UCP Seguin of Greater Chicago – Infinitec ("Infinitec"), and:

The School Association for Special Education in DuPage County
Please Print ORGANIZATION Name

2900 Ogden Avenue
ORGANIZATION Address

Lisle, IL — **City, State**

60532 — **Zip Code**

Dr. Kim Dryier
Director of Special Education

kdryier@sased.org
Email Address

630-778-4500
Phone Number

Infinitec Responsibilities

Infinitec will provide the following services to Organization:

Information and Expertise Resources

- Access to Infinitec website (http://www.myinfinitec.org) which will be available 24 hours a day/7 days a week
- Networking opportunities with other assistive technology service providers
- Access to phone, email, and web-based technical assistance with

Infinitec Training Resources

- Provide access to Infinitec sponsored webinars and seminars
- Provide access to Video Training Programs streamed via the Infinitec website on priority topics including many of the state required trainings.
- Provide access to Engage Online Training Administration System
    - The ENGAGE Online Training Administration System from Infinitec engages the Organization's staff in online training enabling the Organization to assign or recommend presentations from the 1000+ myinfinitec.org Online Classroom. ENGAGE also allows the Organization to produce activity reports that help track the progress staff members are making on their assigned or recommended activities.
    - PRIVATE CONTENT: The Private Content feature offers Infinitec Coalition members and Organizations the ability to post their internally developed training modules, supporting documents, external links and related quizzes in the Infinitec Online Classroom, where they will be made available privately and exclusively to that Organization's staff

Equipment Resources

- Infinitec Assistive Technology Library
- Group Buy Offerings (i.e. discounts for volume purchases) for specific software/ equipment available annually (e.g. from April 15 through December 15)

ORGANIZATION Responsibilities

Organization agrees to:

- Work with the Infinitec representatives to contribute non-monetary resources to benefit the entire Infinitec program including but not limited to such items as PowerPoint™ presentations, video training presenters, Sheets, Tip Sheets etc.

- Provide payment for access fees and services within 60 days of billing.

- Identify Organization representative to participate in scheduled network trainings to coordinate the provision of services from Infinitec for their Organization

Both Parties agree to the following:

- Duration of Agreement. The term of this agreement shall be from beginning July 1, 2025 and extending through the end of the business day on June 30, 2026.

- Renewal of Agreement. This agreement may be renewed for additional one-year periods by providing written notification to Infinitec of intent to renew by end of April of each year. Renewal is subject to the following:
    - Payment-in-full of all membership and program service fees incurred within 60 days of the billing date.
    - Return of all equipment loaned on or before the return due date.

- Fees. The annual membership fee is equal to the amount of $0.76 times each student enrolled in each organization. This count will be based on the previous Fall's annual district/cooperatives/private school student enrollment count form filed with the ISBE. The minimum fee assess will be $1,395 and the maximum is $48,950 with student enrollment not to exceed 75,000.
    - Collaboration/Training is provided as requested via an additional fee for service
    - Fees are charged for Coalition trainings hosted around the State.
    - Equipment rental fee of 5% per month of the replacement cost of the item borrowed and graduated fees beyond 3 months. Designated rental credit will be applied towards purchase of the equipment rented.

- Disclaimer: All information from Infinitec is provided "as-is," and all warranties, express or implied, are disclaimed (including but not limited to the disclaimer of any implied warranties of merchantability and fitness for a particular purpose). No advice or information, whether oral or written, obtained by district/cooperatives/private school from Infinitec shall create any warranty, representation, or guarantee not expressly stated in this Agreement. We do not provide legal advice nor enter into any attorney-client privilege.

- Limitation of Liability: Infinitec's liability under this Agreement is limited to the price paid by Organization for the services to be provided hereunder. In no event shall Infinitec be liable to Organization or any other person for any indirect, incidental, special, exemplary or consequential damages, including, but not limited to, lost profits, loss of business, personal injury or accidental damages suffered or incurred by Organization or any other person. The foregoing limitation also includes Organization's claims based on the claims of third parties.
- Both Parties shall comply with all laws, rules, and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA"). Organization acknowledges that certain information about Organization's students could be contained in records maintained by Infinitec and that this information can be confidential by reason of FERPA and related Organization policies. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. Infinitec shall comply with all other applicable federal and state laws and regulations regarding the confidential and secure treatment of Personally Identifiable Information and Personal Health Information. This includes, but is not limited to: Health Insurance Portability and Accountability Act ("HIPAA"); Protection of Pupil Rights Amendment ("PPRA"), Children's Online Privacy Protection Rule, 15 U.S.C. 6501-6505 ("COPPA"); Individuals with Disabilities Education Act, 20 U.S.C. 33 ("IDEA"); and the Illinois School Student Records Act, 105 ILCS 10/1, *et seq.*

- This Agreement shall be governed by the laws of Illinois.

Executed on the date last written below, by and between:

Dr. Kim Dryier, Executive Director

1. **Print Name of District/Cooperative Authorized Leader with Title:**

4-4-25

2. **Signature of District/Cooperative Authorized Leader** **Date**

Signature of UCP Seguin/Infinitec EVP **Date**

Peggy Childs

If a cooperative please complete the member district sheet

UCP Seguin/Infinitec FEIN #: **36-2894174**

District Information Form

Please list information for each district served by your agency.

This is helpful to ensure UCP/Infinitec knows which districts are eligible to participate in coalition activities. Secondly, the numbers of districts and schools are helpful for pursuing grants, etc.



Name of School District	School District Number (#)	Superintendent	Number of Schools
Keeneyville School District	20	Dr. Omar Castillo	4
Benjamin School District	25	Mr. John Langton (Interim)	1
West Chicago Elementary	33	Ms. Kristina Davis	11
Winfield School District	34	Dr. Matt Rich	2
DuPage County School District	45	Dr. Brian Graber	9
Salt Creek School District	48	Dr. Amy Zaher	3
Downers Grove Grade SD	58	Dr. Kevin Russell	14
Maercker School District	60	Dr. Sean Nugent	3
Cass School District	63	Mr. Mark Cross	2
Center Cass School District	66	Dr. Andrew Wise	3
Woodridge School District	68	Dr. Patrick Broncato	7
DuPage High School District	88	Dr. Jean Barbanente	2

District Information Form

Please list information for each district served by your agency.

This is helpful to ensure UCP/Infinitec knows which districts are eligible to participate in coalition activities. Secondly, the numbers of districts and schools are helpful for pursuing grants, etc.

Please complete and attach District Information Form to Membership Renewal and scan to membership@ucpnet.org , fax 708-444-4204, **or** mail to: J. Skalitzky - UCP/Infinitec - 7550 W. 183rd St. - Tinley Park, IL 60477 by **April 28, 2025**

Infinitec
infinite potential through technology

Name of School District	School District Number (#)	Superintendent	Number of Schools
Community High School District	94	Dr. Kurt Johansen	1
Community High School District	99	Dr. Hank Thiele	3
Community Consolidated SD	180	Dr. Charlie Kyle	2
Westmont CUSD	201	Mr. Jack Baldermann	5
Lisle CUSD	202	Dr. Keith Filipiak	3
Elmhurst CUSD	205	Dr. Keisha Campbell	14

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
From: Dr. Kim Dryier
Date: May 21, 2025
Re: Approval of the Facility Use Agreement with NIU-Naperville for SASED Opening Day 2025

Summary: SASED's Opening Day 2025 will be held at NIU-Naperville on August 11, 2025. August 12-13, 2025 will be used for CPI training days.

Financial Impact: NIU's Facility Rental Agreement for the three days totals $18,936 and is included in the FY26 Budget.

Recommended Action: SASED Administration requests that the Board of Directors approve the SY25-26 Lease Agreements, as presented.

NORTHERN ILLINOIS UNIVERSITY
Conference and Event Services

Facilities Use Agreement VERSION 2

NIU Naperville
Northern Illinois University
1120 E. Diehl Road, Naperville IL, 60563
Phone: 630-577-9101 Fax: 815-753-8989

This Facilities Use Agreement ("Agreement") is made and entered into as of the date of last signature below ("Effective Date") between the Board of Trustees of Northern Illinois University, located in DeKalb, Illinois 60115 ("NIU" or "University") and **SASED** ("Client"). Client desires to use certain facilities on the Northern Illinois University campus as specified in Section 1 below (the "Facilities"), and NIU desires to grant Client the right to use such Facilities upon and subject to the provisions set forth herein.

1. Facilities

Client may use the Facilities for the following, and for no other, purpose (Meeting):

The Event name shall be posted as: **SASED Orientation Day 2025**

Client information:

Address: 2900 Ogden Ave Lisle, IL 60532
Phone: (630) 955-8107
Email: jgrohn@sased.org
Fax: (630) 778-0196
Main Contact: Julie Grohn

Event and Facilities details:

Planned Attendance: 400

Start Date	Start Time	End Time	Room	Rental Fee	Event	Setup
Aug 11, 2025	6:30AM	8:00AM	Ballroom 101A/B/C		Client Setup/AV Testing	Theater Seating
Aug 11, 2025	7:00AM	5:00PM	Atrium		Registration	Registration Tables
Aug 11, 2025	7:30AM	11:00AM	Atrium		Limited AM Break	Catering Tables
Aug 11, 2025	8:00AM	2:30PM	Ballroom 101A/B/C	1428.00	General Session	Theater Seating
Aug 11, 2025	8:00AM	4:00PM	Classroom 119	221.00	Breakout	Classroom Seating
Aug 11, 2025	8:00AM	4:00PM	Classroom 121	221.00	Breakout	Classroom Seating
Aug 11, 2025	8:00AM	4:00PM	Classroom 164	221.00	Breakout	Classroom Seating
Aug 11, 2025	8:00AM	4:00PM	Classroom 166	221.00	Breakout	Classroom Seating
Aug 11, 2025	8:00AM	4:00PM	Classroom 256	221.00	Breakout	Classroom Seating
Aug 11, 2025	10:00AM	4:30PM	Auditorium	756.00	Breakout	Theater Seating
Aug 11, 2025	10:00AM	4:30PM	Tiered Classroom 260	289.00	Breakout	Classroom Seating
Aug 11, 2025	10:00AM	4:30PM	Tiered Classroom 261	289.00	Breakout	Classroom Seating
Aug 11, 2025	10:00AM	4:30PM	Tiered Classroom 265	289.00	Breakout	Classroom Seating

Aug 11, 2025	10:00AM	4:30PM	Tiered Classroom 266	289.00	Breakout	Classroom Seating
Aug 11, 2025	12:00PM	1:00PM	Atrium		Sandwich Buffet	Catering Tables
Aug 11, 2025	12:00PM	1:00PM	Patio		Lunch Seating 1 (40)	Rounds
Aug 11, 2025	12:00PM	1:00PM	Room 105		Lunch Seating 2 (100)	Rounds
Aug 11, 2025	12:00PM	1:00PM	Room 111		Lunch Seating 3 (80)	Rounds
Aug 11, 2025	12:00PM	1:00PM	Dining Room 161A/B		Lunch Seating 4 (120)	Rounds
Aug 12, 2025	7:00AM	8:00AM	Ballroom 101A/B/C		Client Setup/AV Testing	Classroom Seating
Aug 12, 2025	7:00AM	4:00PM	Atrium		Registration	Registration Tables
Aug 12, 2025	7:00AM	4:00PM	Atrium		Full Day Coffee Service	Catering Tables
Aug 12, 2025	8:00AM	4:00PM	Ballroom 101A/B/C	1428.00	General Session	Classroom Seating
Aug 13, 2025	7:30AM	4:00PM	Atrium		Registration	Registration Tables
Aug 13, 2025	7:30AM	4:00PM	Classroom 119		Coffee Service	Catering Tables
Aug 13, 2025	8:00AM	4:00PM	Classroom 115	221.00	Breakout	Classroom Seating
Aug 13, 2025	8:00AM	4:00PM	Classroom 119	221.00	Breakout	Classroom Seating
Aug 13, 2025	8:00AM	4:00PM	Classroom 121	221.00	Breakout	Classroom Seating

Estimated Charges

Total Room Rental:	$6536.00	**Catering Package:**	$12400.00 Variable with Menu/Attendance	**Catering Tax:**	Tax Exempt

Identification Number

Client's Federal Employment Identification Number/NIU Cost Center Number is
36-2919494 1010390

Special Arrangements

The parties agree to the following additional special arrangements:
6:30AM Early Open - $125 Charge
8' x 8' x 16" Stage - $400 Charge
8' x 4' x 16" Stage - $200 Charge
Exhibit Tables - $25 Per Table
(1) 6' Table, 2 Chairs, Tablecloth, Materials Handling for Shipments
Easels - $5 Each

2. Charges and Payment

As consideration for use of the Facilities under this Agreement, Client shall pay NIU the room rental fees and any related charges incurred in connection with the Event as invoiced. All fees and charges are payable to NIU no later than thirty (30) days after receipt of NIU's invoice, including without limitation, charges subsequently assessed against Client, if any, for damage, repair, cleanup or other expenses.

In addition to the room rental fees, Client is responsible for paying for the use of additional rooms not specified in this Agreement, continued room usage past the time specified in this Agreement and the use of additional services not originally specified in this Agreement. Additional services include, but are not limited to, catering, audiovisual, security, parking and extra utilities ("Additional Services or Equipment"). Final requests for any Additional Services or Equipment must be made in writing at least seven (7) business days prior to the Event. Failure to do so may result in a $100 rush charge.

3. Food and Beverage

A. Client may separately purchase food and beverage services from NIU catering services at an additional charge. Due to governmental health codes and liability risks, Client is prohibited from bringing in or removing food or beverages from the Facilities, unless otherwise expressly agreed in this Agreement.

B. Subject to Client's compliance with the Northern Illinois University Alcoholic Beverage Policy and applicable State of Illinois and city/municipal laws and regulations, alcohol may be served at the Event.

C. Client must confirm the guaranteed food and beverage count for the Event no later than seven (7) business days prior to the first date of use of the Facilities. Catering charges will be calculated on the guaranteed number or the actual number attending, whichever is greater.

4. Alteration and Damage

A. Immediately following the Event, Client shall return the Facilities to NIU in substantially the same condition (ordinary wear and tear exempted) as when received and shall reimburse NIU for any and all costs, expenses, charges or fees incurred in the repair or replacement of damage to the Facilities to the extent attributable to Client, its employees, subcontractors, agents, invitees, guests or attendees. Client is responsible for charges incurred for special cleanup. Repairs and/or replacement for any damages to the Facility and/or any NIU equipment will be charged to the Client and such charges shall not exceed actual repair or replacement costs.

B. Client shall not use screws, nails, tacks, hooks, pins, tape or other adhesives to affix decorations or other items to the Facilities or its fixtures, furniture or equipment or otherwise modify or alter University property without receiving prior written permission. Further, Client shall not use (i) any smoke or fog machines; (ii) any open flames (other than dripless candles); or (iii) any glitter, confetti, flower petals or rice at the Facilities without receiving prior written permission.

5. Smoking

The NIU campus is designated as a Smoke-Free Campus and smoking in the Facilities is prohibited. Client, its employees, agents, invitees, guests and attendees shall not smoke at any time on campus property.

6. Cancellation/Termination of Agreement by Client

Client must provide any cancellation or termination of this Agreement to NIU in writing. In the event of cancellation or termination, the charges below shall apply. If the Event or any portion thereof is cancelled or terminated:

- **14 or more calendar days before the Event,** no room rental or catering charges shall be due to NIU from Client.
- **13 – 7 calendar days before the Event,** fifty percent (50%) of the room rental charge shall be due to NIU from Client.
- **0 – 6 calendar days before the Event,** one hundred percent (100%) of the room rental charge and catering charges shall be due to NIU from Client.

Client acknowledges that cancellation or termination of this Agreement partially or fully would constitute a breach of Client's obligation to NIU and NIU would be harmed. The amounts set forth above for cancellations/terminations thirteen calendar days or less before the Event shall be due from Client to NIU as a cancellation fee and are deemed by the parties as a full and fair amount of liquidated damages and not an unfair penalty.

7. Liability and Indemnification

A. Client acknowledges and agrees that Client is responsible and liable for the actions, omissions and conduct of itself, its employees, agents, invitees and guests in accordance with the terms and conditions of this Agreement.

B. Client acknowledges and agrees that Client has inspected the Facilities and deems the Facilities to be satisfactory for the Event and further acknowledges and agrees that **THE FACILITIES SHALL BE DELIVERED BY NIU TO CLIENT "AS IS," "WHERE IS," "WITH ANY AND ALL FAULTS" AND WITHOUT ANY EXPRESS OR IMPLIED WARRANTY, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN THE ABSENCE OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, NIU, ITS BOARD OF TRUSTEES, DEPARTMENTS, ADMINISTRATIVE UNITS, COOPERATING STUDENT ORGANIZATIONS AND THEIR RESPECTIVE OFFICERS, EMPLOYEES AND AGENTS DISCLAIM AND ARE HEREBY RELEASED FROM ANY AND ALL CLAIMS AND CAUSES OF ACTION FOR ANY PERSONAL PROPERTY DAMAGE OR LOSS, PERSONAL MEDICAL OR HOSPITAL COSTS, PERSONAL ILLNESS OR BODILY INJURY, INCLUDING PAIN AND SUFFERING, EMOTIONAL DISTRESS, OR DEATH, PERSONAL ECONOMIC IMPAIRMENT, AND FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL DAMAGES OR LOSS OF PROFITS, WHETHER OR NOT ADVISED OF THE POSSIBILITIES THEREOF AND WHETHER OR NOT FORESEEABLE.**

C. Client further agrees to indemnify, defend and hold harmless NIU, its trustees, agents and employees, against all claims, demands, suits, liabilities, costs, damages and expenses (including reasonable attorney's fees and legal expenses) arising out of or in connection with Client's or any of its agents', contractors', employees', guests' or invitees' ("Indemnifying Parties"): (i) use or occupancy of the Facilities; (ii) loss, injury, death or damage to persons or the Facilities on or about the Facilities by reason of any negligence or willful misconduct of the Indemnifying Parties; or (iii) breach or default in the performance of the Agreement by the Indemnifying Parties.

~~**8. Insurance**~~

~~The terms related to any insurance requirements under this Agreement shall be set forth in an Insurance Exhibit attached to this Agreement and incorporated herein by reference.~~

9. Use of University Name and Marks; Signage

Client shall not issue any press release or other public announcement relating to the Agreement or the activities contemplated by the Agreement or use NIU's name, logos, marks or any other trade designations (including, but not limited to, on its website, in printed materials or in any other manner) or any other NIU intellectual property without the prior written approval of NIU, which approval may be withheld for any reason. Client shall not erect any signs, banners or displays in or about the Facilities without the prior written approval of NIU.

10. Safety

Client, its employees, agents, invitees and guests shall not bring any weapons onto the NIU campus (including "concealed carry" firearms), per Illinois law. If NIU in its sole but reasonable discretion determines that public or participant safety is threatened or in danger, it may call upon security personnel to assist (whether police or a third party security agency).

11. State and University Laws, Regulations, Policies and Rules

A. The laws of the State of Illinois shall apply to the Agreement without regard to its conflict of laws principles.

B. Client, its employees, agents, invitees, guests and attendees shall comply with all applicable laws and regulations and applicable NIU policies and procedures, which polices may be amended at NIU's sole discretion.
C. Client alone is responsible for procuring any applicable governmental permits or approvals for its Event, activities or use of the Facilities.

12. Force Majeure

NIU will notify Client if the Facilities may not be used due to health and safety guidelines and/or mandates, and NIU reserves the right to make modifications, if and when necessary, to the Event set up based on such guidelines and/or mandates. In the event of unsafe circumstances or if use of the Facilities is restricted for health or safety reasons, the Event can be postponed to a mutually agreed upon later date, no more than one (1) year after the original date, provided use of the Facilities on such rescheduled date is deemed acceptable by local authorities and NIU. Neither party will be liable for, or be considered to be in breach of or default under the Agreement as a result of any cause or condition beyond such party's reasonable control ("Force Majeure") including, but not limited to government actions (such as facilities being taken for public use), national emergencies, fire, flood or other catastrophe, acts of God, pandemic, epidemic or other public health emergency, terrorism, insurrection, war, riots, failure of transportation or power supply outage. NIU shall not have any liability on account of the unavailability of the Facilities for the Force Majeure, but shall return, in full, all security deposits provided by the Client and refund any prepaid but unused portion of fees. For clarity, NIU will not return any security deposits for events that are postponed but are subsequently not held within one (1) year after the original date. NIU alone is entitled to any insurance proceeds or sums paid or payable as damages or compensation on account of any such Force Majeure, and no part thereof shall accrue or be payable to Client.

13. Termination of Agreement by NIU

University may terminate this Agreement or any part hereof upon written notice to Client in the event University reasonably determines that it is unable to perform its obligations in the interest of health and welfare, and/or in the best interest of University.

14. Americans with Disabilities Act

Events held at NIU must comply with the Americans with Disabilities Act ("ADA") and be accessible to persons with disabilities. Client is responsible for receiving requests for accommodations and for the costs of disability accommodations, to the extent allowed by law. Prior notification to NIU is required if accessibility assistance from University is needed in connection with the Event. The amount of advance notice to University required for accessibility assistance and the associated cancellation time frame and fees are contingent upon the type of accommodation requested by Client. If applicable, Client shall confirm the applicable time frames and cancellation fees with NIU.

15. Assignment; Relationship of the Parties; Waiver

Client may not assign its rights under this Agreement or allow any other person or entity to use or occupy any of the Facilities without the prior written consent of NIU. This Agreement does not create an agency, partnership or joint venture relationship between the parties. A party does not waive any right under this Agreement by failing to insist on compliance with any of the terms of this Agreement or by failing to exercise any right hereunder. Any waivers granted hereunder are effective only if recorded in a writing signed by the party granting such waiver.

16. Electronic Transmission; Counterparts

The parties agree that a signature transmitted to the other party by electronic transmission shall be effective to bind the party whose signature was transmitted. The parties further agree that any xerographically or electronically reproduced copy of this fully executed agreement shall have the same legal force and effect as any copy bearing original signatures of the parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

17. Notices

Service of all notices required or permitted under this Agreement shall be sent to Client at the address set forth in Section 1 above and to University at Northern Illinois University, Outreach Conferencing, Division of Outreach, Engagement, and Regional Development, 1120 East Diehl, Naperville, Illinois 60563, Attn: Director of Institutional Conferencing, or to any other address which a party specifies by giving notice in accordance with this section. Notices are effective upon receipt and the sender has the burden of proving receipt.

18. Nondiscrimination

Client shall not discriminate in connection with this Agreement or the use of the Facilities based on race, color, national origin, ancestry, sex, pregnancy, religion, age, physical and/or mental disability, marital status, veteran/military status, sexual orientation, gender identity, gender expression, political affiliation, order of protection status, victim of domestic or sexual violence status, citizenship status, arrest record in employment/personnel matters, genetic information, and/or other protected categories in compliance with applicable federal and state statutes, regulations and orders pertaining to nondiscrimination, equal opportunity and affirmative action that violate NIU policy.

19. Authority; Authorization; Amendment; Enforceability

This Agreement, together with any attached exhibits, which are incorporated by this reference, constitute the entire agreement of the parties, and supersedes the parties' prior agreements, understandings and discussions relating to the subject matter of the Agreement. Once signed by representatives of both parties below, the Agreement is a binding contract between the Client and NIU to rent facility space and purchase services in accordance with the terms of the Agreement. This Agreement may not be modified or amended except by written instrument signed by authorized representatives of both parties. The provisions of the Agreement which by their nature should survive termination or expiration of this Agreement shall so survive, including but not limited to indemnification, limitations of liability and payment obligations. To the extent there is a conflict between the terms in this Agreement and any attached exhibits, the terms in this Agreement shall govern. The individual signing below on behalf of Client hereby represents and warrants that (i) he or she is duly authorized to execute and deliver this Agreement on behalf of Client and (ii) this Agreement is binding upon Client in accordance with its terms.

Board of Trustees of Northern Illinois University	**Client**
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: SASED Administration
Date: May 21, 2025
Re: Approval of SY24-25 Intergovernmental Agreement to enroll a non-member district student in a SASED program

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Intergovernmental Agreements between SASED and non-member school district to enroll a student in a SASED program including:

West Aurora SD 129 - Student A - Vision Program at Stella May Swartz SD 48 - $56,403 and ESY $1,511

Darien SD 61 - Student A - Pathways Program at Southeast School - $52,624 and ESY $15,11

Recommended Action: SASED Administration requests that the Board of Directors approve the Intergovernmental Agreements as presented.

INTERGOVERNMENTAL AGREEMENT
BETWEEN SASED AND NON-MEMBER SCHOOL DISTRICT

This Agreement is made and entered into on the date set forth below, by and between the Board of Control of The School Association for Special Education in DuPage County ("SASED") and the Board of Education of **Darien SD 61** ("School District").

WHEREAS, pursuant to the Illinois Constitution (Article VII, Section 10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/3), units of local government and school districts are authorized to contract among themselves to combine and transfer powers and functions by intergovernmental cooperation; and

WHEREAS, SASED and the School District have determined that it is in their best and mutual interests to contract with each other to provide for attendance by an identified School District student(s) in a SASED program ("Student" or Student(s)");

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. Term: This Agreement will remain in effect until either party provides at least thirty (30) days prior written notice to the other party of termination of this Agreement, which may be for any reason.

2. Program Services:

   a. Subject to the terms and provisions of this Agreement, SASED will provide services for the School District Student(s). The specific terms and conditions for each Student will be identified and signed by both parties, which is incorporated herein by reference.

   b. Each Student will be permitted to attend the Program on the terms and conditions set forth in this Agreement.

   c. SASED will provide special education and related services in accordance with the Student's individualized education program (IEP), except as otherwise stated herein.

   d. Assessments and reevaluations will be conducted by SASED, except that SASED will not be responsible for independent educational evaluations (IEEs) requested by a parent/guardian or other private evaluations approved by the School District or the IEP team.

   e. Assistive technology devices, equipment, and related training offered to students as part of the Program will be provided by SASED. The School District shall be solely responsible for funding, procurement, and maintenance of any other Assistive Technology devices, equipment or training identified in the Student's IEP.

   f. As warranted, SASED will convene IEP team meetings and issue required notices.

g. SASED may permanently dismiss the Student from the Program, terminating the applicable program page in Appendix A, under the following conditions:

i. Upon thirty (30) days' prior written notice to the School District, in the event that SASED determines, in SASED's sole discretion, that:

(a) The Program is no longer appropriate for the Student; or
(b) SASED will no longer be operating the Program.

ii. Upon fifteen (15) days' prior written notice to the School District, in the event that there is insufficient space in the Program for SASED member district students.

iii. Immediately if the Student commits gross disobedience or misconduct that warrants removal, as determined by SASED.

3. School District's Responsibilities:

a. The School District shall procure and directly fund all IEEs and any other School District-approved or IEP team-approved private evaluations at public expense.

b. The School District shall procure and directly fund related services not typically provided by SASED and any other related services that SASED is unable to provide due to circumstances beyond SASED's control.

c. The School District shall prepare and maintain a proper and adequate IEP for the Student(s).

d. A School District representative shall attend all IEP meetings for the Student(s) and shall serve as the local educational agency (LEA) representative.

e. The School District shall provide the Student(s) with transportation to and from the Program.

f. The terms of this Agreement notwithstanding, the School District remains the Student's resident school district for all purposes, remains ultimately responsible for the Student's educational services, and remains responsible for providing the Student with a free appropriate public education (FAPE) in the least restrictive environment.

g. In the event of a dispute or challenge by the Student's parent/guardian or Student (including but not limited to a due process request, State complaint, request for mediation, Office for Civil Rights complaint, or Illinois Department of Human Rights complaint), the School District shall be responsible for all costs associated with the defense thereof (including but not limited to attorney's fees).

h. The School District is responsible for paying the costs identified.

4. Tuition and Reimbursement: The School District will pay tuition and reimbursement, as set forth below, for the services identified herein. The actual costs of related services provided by SASED for the Student(s) (including but not limited to Social Work Services, and Speech and Language Services, as applicable) are included in the tuition costs. The costs of all assessments and reevaluations of the Student(s) conducted by SASED are also included in

the tuition costs. Vision and Orientation & Mobility Itinerant Services are included in the tuition costs for the Vision Program. Occupational Therapy and Physical Therapy Services are not included in tuition costs for all Programs.

a. The School District will pay a nonmember tuition rate equal to 110% of SASED's per pupil cost of the Program. The estimated annual tuition for each student is set forth in this agreement.

b. The School District will pay for the actual costs of Occupational Therapy, Physical Therapy, Vision Itinerant (with the exception of students enrolled in the Vision Program), O&M Itinerant (with the exception of the Vision Program), and Hearing Itinerant (with the exception of the Deaf & Hard of Hearing Program), services provided by SASED for the Student(s) based on direct and consult minutes listed on IEP.

c. In addition to paying the non-member district tuition, the School District will reimburse SASED for all the following:

   i. The actual costs (to include salary and benefits) for all SASED paraprofessionals, medical assistants/teacher assistants and interpreters providing one-to-one services to the Student(s).

   ii. The actual costs of all assistive technology devices and equipment, and any related training, provided by SASED for the Student's use.

d. For any Student that is enrolled for at least 10 days tuition will be calculated based on the amount of time the Student is in the Program.

e. Extended School Year: If a Student's IEP calls for extended school year services and the District chooses for the Student to attend ESY services in the Program, the School District will pay SASED's per pupil costs as calculated for Extended School Year Program.

5. National School Lunch/School Breakfast Programs: If SASED participates in the National School Lunch Program and/or School Breakfast Program and the Student(s) is eligible under free or reduced-priced breakfast or lunch under those programs, SASED is required to claim this Student(s).

6. Invoices and Payment:

   a. An invoice for 100% of the annual tuition amount will be issued by SASED within the month of July after this Agreement is fully signed. A prorated invoice will be sent based on actual days of enrollment. For Students who enroll after September 1 an invoice will be sent within ten (10) days after the Appendix A is fully signed for the tuition following the above schedule.

   b. In or around, July, SASED will calculate the final costs and issue a final invoice to the School District for any remaining balance to be paid.

   c. In the event that the School District's initial payments exceed the actual final costs (resulting in an overpayment by the School District), SASED will issue a refund to the School District by September 15.

d. Payment will be made by the School District after receipt of each invoice, in accordance with the *Local Government Prompt Payment Act* (50 ILCS 505/).

7. Relationship of the Parties: SASED and the School District acknowledge and agree that they are contractors independent of one another and that this Agreement does not create an employer-employee relationship, partnership, joint venture, agency, or any other such relationship.

8. No Third-Party Beneficiaries: This Agreement is entered into solely for the benefit of the contracting parties. Nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

9. Indemnification and Waiver: For purposes of this Section 9, "Loss" is defined as any and all liabilities, damages, claims, demands, judgments, causes of action, costs, expenses (including reasonable attorneys' fees), and losses relating to any School District Student placed in a SASED program and/or relating to any act or omission of either party in implementing this Agreement and/or otherwise relating to this Agreement.

   Each party agrees to indemnify, defend, and hold harmless the other party and its Board members, employees, volunteers, and agents, against and from any Loss to the extent the Loss arises out of the acts or omissions of the indemnifying party.

   In addition, notwithstanding any other provision of this Agreement, the School District specifically agrees to indemnify, defend, and hold harmless SASED and its Board members, employees, volunteers, and agents, against and from any Loss to the extent the Loss is based upon or arises out of claims relating to the placement, FAPE, or alleged procedural requirements applicable to any School District Student placed in a SASED Program.

   Moreover, the School District waives any and all claims it may have against SASED (or SASED's Board members, employees, volunteers or agents) relating to the Program or the services provided to the Student by SASED.

10. Student Records: SASED shall maintain all student records and reports in accordance with SASED policies on student records, as well as applicable state and federal laws. All student records generated by SASED shall be the property of the School District; however, SASED shall have access to such records so that it may provide the services required under this Agreement.

11. Continuing Obligations: The following shall survive the expiration or termination of this Agreement: (a) Sections 4 and 6 (Tuition and Reimbursement and Invoices and Payment); (b) Section 9 (Indemnification and Waiver); (c) all representations and warranties made by each party; (d) Program for Individual Student; and (e) all other obligations that are to be performed after the expiration or termination of this Agreement.

12. Assignment: No part of this Agreement may be assigned by either of the parties hereto.

13. Multiple Counterparts: This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Facsimile and PDF copies of the parties' signatures on this Agreement shall be deemed originals.

14. Governing Law: This Agreement and the interpretation thereof shall be governed by the laws of the State of Illinois.

15. Notices: Any and all notices required to be sent pursuant to this Agreement shall be personally delivered or sent via certified mail addressed as follows:

For School District: **Dr. Robert Langman**, **Superintendent**
Darien SD 61
7414 Cass Ave
Darien, IL 60561

For SASED: Dr. Kimberly Dryier, Executive Director
School Association for Special Education in DuPage County
2900 Ogden Avenue
Lisle, Illinois 60532

16. Authority: The individuals executing this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement on behalf of and in the name of their respective parties.

17. Severability: If any provision of this Agreement shall be found to be invalid or unenforceable, such finding shall in no way affect, impair or invalidate any other provision, and such other provisions shall remain in full force and effect. Moreover, no provision of this Agreement shall be construed as contrary to law when it is possible to find an alternate construction that is consistent with the law and with the parties' overall intent.

18. Complete Understanding: This Agreement constitutes the entire agreement between the parties and supersedes any prior understandings or agreements regarding the subject matter herein.

19. Waiver: No waiver of any default of a party hereunder shall be implied from omission by a party to take any action on account of such default, and no express waiver shall affect any default other than the default specified in the express waiver and then only for the time and to the extent therein stated.

20. Amendments: No change or modification to this Agreement shall be valid unless it is in writing and signed by both parties.

Student Name: [redacted] Student A

SASED Program: **Pathways Program**

Program Location: **Southeast School**

Estimated Annual Program Tuition: $ **52,624.00**

Estimated Extended School Year Tuition: $ **1,511.00**

Program Start Date: **8/29/2024**

Program End Date: **6/6/2025**

Student Start Date: **3/13/2025** (Tuition will be prorated as of start date)

Address of School District: **6S331 Cornwall Rd, Naperville, IL 60540**

IN WITNESS WHEREOF, SASED and the School District have caused this Agreement to be executed on the date(s) set forth below.

BOARD OF DIRECTORS FOR THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

By: _____ Date: _____
Chairperson

Attest: _____ Date: _____
Secretary

BOARD OF EDUCATION OF [SCHOOL DISTRICT]

By: _____ Date: 5-9-25
President

Attest: _____ Date: 5-9-25
Secretary

INTERGOVERNMENTAL AGREEMENT
BETWEEN SASED AND NON-MEMBER SCHOOL DISTRICT

This Agreement is made and entered into on the date set forth below, by and between the Board of Directors of The School Association for Special Education in DuPage County ("SASED") and the Board of Education of **West Aurora SD 129** ("School District").

WHEREAS, pursuant to the Illinois Constitution (Article VII, Section 10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/3), units of local government and school districts are authorized to contract among themselves to combine and transfer powers and functions by intergovernmental cooperation; and

WHEREAS, SASED and the School District have determined that it is in their best and mutual interests to contract with each other to provide for attendance by an identified School District student(s) in a SASED program ("Student" or Student(s)");

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. Term: This Agreement will remain in effect until either party provides at least thirty (30) days prior written notice to the other party of termination of this Agreement, which may be for any reason.

2. Program Services:

   a. Subject to the terms and provisions of this Agreement, SASED will provide services for the School District Student(s). The specific terms and conditions for each Student will be identified and signed by both parties, which is incorporated herein by reference.

   b. Each Student will be permitted to attend the Program on the terms and conditions set forth in this Agreement.

   c. SASED will provide special education and related services in accordance with the Student's individualized education program (IEP), except as otherwise stated herein.

   d. Assessments and reevaluations will be conducted by SASED, except that SASED will not be responsible for independent educational evaluations (IEEs) requested by a parent/guardian or other private evaluations approved by the School District or the IEP team.

   e. Assistive technology devices, equipment, and related training offered to students as part of the Program will be provided by SASED. The School District shall be solely responsible for funding, procurement, and maintenance of any other Assistive Technology devices, equipment or training identified in the Student's IEP.

   f. As warranted, SASED will convene IEP team meetings and issue required notices.

g. SASED may permanently dismiss the Student from the Program, terminating the applicable program page in Appendix A, under the following conditions:

i. Upon thirty (30) days' prior written notice to the School District, in the event that SASED determines, in SASED's sole discretion, that:

(a) The Program is no longer appropriate for the Student; or
(b) SASED will no longer be operating the Program.

ii. Upon fifteen (15) days' prior written notice to the School District, in the event that there is insufficient space in the Program for SASED member district students.

iii. Immediately if the Student commits gross disobedience or misconduct that warrants removal, as determined by SASED.

3. School District's Responsibilities:

a. The School District shall procure and directly fund all IEEs and any other School District-approved or IEP team-approved private evaluations at public expense.

b. The School District shall procure and directly fund related services not typically provided by SASED and any other related services that SASED is unable to provide due to circumstances beyond SASED's control.

c. The School District shall prepare and maintain a proper and adequate IEP for the Student(s).

d. A School District representative shall attend all IEP meetings for the Student(s) and shall serve as the local educational agency (LEA) representative.

e. The School District shall provide the Student(s) with transportation to and from the Program.

f. The terms of this Agreement notwithstanding, the School District remains the Student's resident school district for all purposes, remains ultimately responsible for the Student's educational services, and remains responsible for providing the Student with a free appropriate public education (FAPE) in the least restrictive environment.

g. In the event of a dispute or challenge by the Student's parent/guardian or Student (including but not limited to a due process request, State complaint, request for mediation, Office for Civil Rights complaint, or Illinois Department of Human Rights complaint), the School District shall be responsible for all costs associated with the defense thereof (including but not limited to attorney's fees).

h. The School District is responsible for paying the costs identified.

4. Tuition and Reimbursement: The School District will pay tuition and reimbursement, as set forth below, for the services identified herein. The actual costs of related services provided by SASED for the Student(s) (including but not limited to Social Work Services, and Speech and Language Services, as applicable) are included in the tuition costs. The costs of all assessments and reevaluations of the Student(s) conducted by SASED are also included in

the tuition costs. Vision and Orientation & Mobility Itinerant Services are included in the tuition costs for the Vision Program. Occupational Therapy and Physical Therapy Services are not included in tuition costs for all Programs.

a. The School District will pay a nonmember tuition rate equal to 110% of SASED's per pupil cost of the Program. The estimated annual tuition for each student is set forth in this agreement.

b. The School District will pay for the actual costs of Occupational Therapy, Physical Therapy, Vision Itinerant (with the exception of students enrolled in the Vision Program), O&M Itinerant (with the exception of the Vision Program), and Hearing Itinerant (with the exception of the Deaf & Hard of Hearing Program), services provided by SASED for the Student(s) based on direct and consult minutes listed on IEP.

c. In addition to paying the non-member district tuition, the School District will reimburse SASED for all the following:

   i. The actual costs (to include salary and benefits) for all SASED paraprofessionals, medical assistants/teacher assistants and interpreters providing one-to-one services to the Student(s).

   ii. The actual costs of all assistive technology devices and equipment, and any related training, provided by SASED for the Student's use.

d. For any Student that is enrolled for at least 10 days tuition will be calculated based on the amount of time the Student is in the Program.

e. Extended School Year: If a Student's IEP calls for extended school year services and the District chooses for the Student to attend ESY services in the Program, the School District will pay SASED's per pupil costs as calculated for Extended School Year Program.

5. National School Lunch/School Breakfast Programs: If SASED participates in the National School Lunch Program and/or School Breakfast Program and the Student(s) is eligible under free or reduced-priced breakfast or lunch under those programs, SASED is required to claim this Student(s).

6. Invoices and Payment:

   a. An invoice for 100% of the annual tuition amount will be issued by SASED within the month of July after this Agreement is fully signed. A prorated invoice will be sent based on actual days of enrollment. For Students who enroll after September 1 an invoice will be sent within ten (10) days after the Appendix A is fully signed for the tuition following the above schedule.

   b. In or around, July, SASED will calculate the final costs and issue a final invoice to the School District for any remaining balance to be paid.

   c. In the event that the School District's initial payments exceed the actual final costs (resulting in an overpayment by the School District), SASED will issue a refund to the School District by September 15.

d. Payment will be made by the School District after receipt of each invoice, in accordance with the *Local Government Prompt Payment Act* (50 ILCS 505/).

7. Relationship of the Parties: SASED and the School District acknowledge and agree that they are contractors independent of one another and that this Agreement does not create an employer-employee relationship, partnership, joint venture, agency, or any other such relationship.

8. No Third-Party Beneficiaries: This Agreement is entered into solely for the benefit of the contracting parties. Nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

9. Indemnification and Waiver: For purposes of this Section 9, "Loss" is defined as any and all liabilities, damages, claims, demands, judgments, causes of action, costs, expenses (including reasonable attorneys' fees), and losses relating to any School District Student placed in a SASED program and/or relating to any act or omission of either party in implementing this Agreement and/or otherwise relating to this Agreement.

   Each party agrees to indemnify, defend, and hold harmless the other party and its Board members, employees, volunteers, and agents, against and from any Loss to the extent the Loss arises out of the acts or omissions of the indemnifying party.

   In addition, notwithstanding any other provision of this Agreement, the School District specifically agrees to indemnify, defend, and hold harmless SASED and its Board members, employees, volunteers, and agents, against and from any Loss to the extent the Loss is based upon or arises out of claims relating to the placement, FAPE, or alleged procedural requirements applicable to any School District Student placed in a SASED Program.

   Moreover, the School District waives any and all claims it may have against SASED (or SASED's Board members, employees, volunteers or agents) relating to the Program or the services provided to the Student by SASED.

10. Student Records: SASED shall maintain all student records and reports in accordance with SASED policies on student records, as well as applicable state and federal laws. All student records generated by SASED shall be the property of the School District; however, SASED shall have access to such records so that it may provide the services required under this Agreement.

11. Continuing Obligations: The following shall survive the expiration or termination of this Agreement: (a) Sections 4 and 6 (Tuition and Reimbursement and Invoices and Payment); (b) Section 9 (Indemnification and Waiver); (c) all representations and warranties made by each party; (d) Program for Individual Student; and (e) all other obligations that are to be performed after the expiration or termination of this Agreement.

12. Assignment: No part of this Agreement may be assigned by either of the parties hereto.

13. Multiple Counterparts: This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Facsimile and PDF copies of the parties' signatures on this Agreement shall be deemed originals.

14. Governing Law: This Agreement and the interpretation thereof shall be governed by the laws of the State of Illinois.

15. Notices: Any and all notices required to be sent pursuant to this Agreement shall be personally delivered or sent via certified mail addressed as follows:

For School District: **Dr. Michael Smith, Superintendent**
West Aurora SD 129
1877 W Downer Place
Aurora, IL 60506

For SASED: Dr. Kimberly Dryier, Executive Director
School Association for Special Education in DuPage County
2900 Ogden Avenue
Lisle, Illinois 60532

16. Authority: The individuals executing this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement on behalf of and in the name of their respective parties.

17. Severability: If any provision of this Agreement shall be found to be invalid or unenforceable, such finding shall in no way affect, impair or invalidate any other provision, and such other provisions shall remain in full force and effect. Moreover, no provision of this Agreement shall be construed as contrary to law when it is possible to find an alternate construction that is consistent with the law and with the parties' overall intent.

18. Complete Understanding: This Agreement constitutes the entire agreement between the parties and supersedes any prior understandings or agreements regarding the subject matter herein.

19. Waiver: No waiver of any default of a party hereunder shall be implied from omission by a party to take any action on account of such default, and no express waiver shall affect any default other than the default specified in the express waiver and then only for the time and to the extent therein stated.

20. Amendments: No change or modification to this Agreement shall be valid unless it is in writing and signed by both parties.

Student Name: [redacted] Student A

DuPage West Cook: **VISION PROGRAM**

Program Location: **D 48 - Stella May Swartz**

Estimated Annual Program Tuition: **$ 56,403.00**

Estimated Extended School Year Tuition: **$ 1,511.00**

Program Start Date: **8/21/2024**

Program End Date: **6/3/2025**

Student Start Date: **3/24/2025 (Tuition prorated as to student start date)**

Address of School District: 17W160 16th Street, Oakbrook Terrace, 60181

IN WITNESS WHEREOF, SASED and the School District have caused this Agreement to be executed on the date(s) set forth below.

BOARD OF DIRECTORS FOR THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

By: _____ Date: _____
Chairperson

Attest: _____ Date: _____
Secretary

BOARD OF EDUCATION OF [SCHOOL DISTRICT]

By: _____ Date: 4/22/25
President

Attest: _____ Date: 4/22/25
Secretary

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier, Ed.D.
Executive Director

DONATION ACCEPTANCE FORM (for gift over $500)

DATE: 05/16/2025

FROM: Laura Helf -- Vocational Coach

PERSON/PROGRAM RECEIVING GIFT: Southeast/Pathways

AMOUNT: treadmill 1000.00 recumbent bike 300.00

In accordance with Board policy 8:80 *Gifts to SASED*, This form must be completed and approved by the Board.

The Board appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than $500.00 in value, the Executive Director or designee. Individuals should obtain a pre-acceptance commitment before identifying SASED, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with SASED's mandate to provide equal educational and extracurricular opportunities to all students in SASED as provided in Board policy 7:10, Equal Educational Opportunities. State and federal laws require SASED to provide equal treatment for members of both sexes to educational programing, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities. Permit the SASED to maintain resource equity among its learning centers.
4. Be viewpoint neutral. The Executive Director or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
5. Comply with all laws applicable to SASED including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

SASED will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become SASED's property. The acceptance of a gift is not an endorsement by the Board, SASED, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

SUMMARY OF HOW GIFT WILL BE USED:

Life Fitness commercai treadmill and recumbent bike To be used in the work out room at Southeast/Pathways. Much of the exercise equipment is broken or out of date.

Approved: _____ _____

Board Chairperson Date

2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
From: Dr. Kim Dryier
Date: May 21, 2025
Re: Accept the donation check from Delta Gamma Alumni

Summary: Delta Gamma Alumni donated $1,800 to the vision program. This donation will assist the vision program in purchasing new accessibility tools/technology, including Meta Smart glasses.

Recommended Action: SASED Administration requests that the Board of Directors accept the donation as presented.

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier, Ed.D.
Executive Director

DONATION ACCEPTANCE FORM (for gift over $500)

DATE: May 8, 2025

FROM: Delta Gamma Alumni

PERSON/PROGRAM RECEIVING GIFT: Vision Program, Amy Gebre

AMOUNT: $1,800

In accordance with Board policy 8:80 *Gifts to SASED*, This form must be completed and approved by the Board.

The Board appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than $500.00 in value, the Executive Director or designee. Individuals should obtain a pre-acceptance commitment before identifying SASED, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with SASED's mandate to provide equal educational and extracurricular opportunities to all students in SASED as provided in Board policy 7:10, Equal Educational Opportunities. State and federal laws require SASED to provide equal treatment for members of both sexes to educational programing, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities. Permit the SASED to maintain resource equity among its learning centers.
4. Be viewpoint neutral. The Executive Director or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
5. Comply with all laws applicable to SASED including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

SASED will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become SASED's property. The acceptance of a gift is not an endorsement by the Board, SASED, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

SUMMARY OF HOW GIFT WILL BE USED:

Donations funds will be used to purchase new accessibility tools/technology, including Meta Smart Glasses.

Approved: _____ _____

Board Chairperson Date

2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

To: SASED

04/24/2025

39956

DELTA GAMMA FOUNDATION
COLUMBUS, OHIO 43221-0397

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT
4/23/25 SASED	04/23/2025	DIRECTED GIVING - CHICAGO WEST SUBURBAN ALUMNAE	$1,800.00	$0.00	$1,800.00
		Totals:	**$1,800.00**	**$0.00**	**$1,800.00**

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

void void void 39956

DELTA GAMMA FOUNDATION
3250 RIVERSIDE DRIVE
PO BOX 21397
COLUMBUS, OHIO 43221-0397

Huntington Banks
COLUMBUS, OHIO
25-2/440

CHECK DATE	CHECK NO.
04/24/2025	39956

Details on back

PAY **One thousand eight hundred and 00/100 Dollars**

CHECK AMOUNT

$ ** 1,800.00

TO THE ORDER OF
SASED
2900 OGDEN AVENUE
LISLE, IL 60532

DELTA GAMMA FOUNDATION

Leslie L Martin

AUTHORIZED SIGNATURE

Security Features Included.

DOCUMENT INCLUDES A HIDDEN WORD. DO NOT CASH IF THE WORD VOID IS VISIBLE. DOCUMENT ALSO CONTAINS HEAT SENSITIVE INK. TOUCH HERE. RED IMAGE DISAPPEARS WITH HEAT

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

TO: SASED Board of Directors

FROM: Rachel Wisniewski, Assistant Director of Business Services/CSBO

DATE: May 21, 2025

RE: FY26 Tentative Budget

The FY26 budget is based on a fully staffed budget of 401.82 FTE and a budgeted enrollment of 393.50 students. The budget summary has been divided into 2 sections, SASED's Operating Budget and Grants/ Flow-Through. The operating budget includes programs and services, capital improvement, and the student activity fund. Tuition and fees are determined on expenditures budgeted for SASED programs and services. Flow-Through includes the DRS Grant and Medicaid Flow-Through.

Assumptions - Revenues
Budgeted revenues are estimated to total $41 M dollars, which represents an increase of 4.56% compared to the prior year budget. The increase is largely contributable to Medicaid Flow-Through in the amount of $1,500,000 that was not reported in prior years. Exclusive of Medicaid Flow-Through, a .73% increase in revenue is anticipated from the prior year.

Local revenue consisting primarily of tuition and fees is estimated to total $34 million or 84% of anticipated revenues. SASED retains earnings on investments in the fund balance.

Total state revenue is estimated at $3 million, roughly 7% of anticipated revenues. At the state level, Evidence Based Funding (EBF) totals approximately $2,800,000. The amount for EBF for SASED is based on a hold harmless payment in the amount of its FY16 claim for Personnel Reimbursement. EBF is paid in bimonthly payments. EBF revenues are used to offset program costs as previously done with the Personnel Reimbursement. The transportation reimbursement is estimated to total approximately $192,936. State revenue also includes $50,000 which was approved for the State Maintenance Project Grant for the roofing project at Southeast Alternative School.

Total federal revenue is estimated to total $3.6 million, representing 9% of total anticipated revenues. Federal revenue consists of National School Lunch Program, School Breakfast Program, E-Rate reimbursement, Medicaid, and external grants.

There are three primary funding streams under Medicaid: Administrative Outreach, Fee-for-Service (FFS), and the Annual Cost Settlement.

Dr. Kim Dryier
Executive Director

SASED currently serves as the fiscal agent for Medicaid on behalf of its member districts. This means all Medicaid revenues flow through SASED and are subsequently disbursed to the appropriate districts. SASED retains its share of the Medicaid Administrative Outreach revenue in its fund balance. FFS revenues are reimbursed to member districts based on the specific students who generated the claims.

SASED anticipates receiving approximately $1.5 million in Medicaid FFS revenue. This revenue is generated by both SASED and district employees and is fully disbursed to the member districts. Although this flow-through process has been in place for years, it has not been reported in prior financial statements. In the interest of transparency, SASED is now including this revenue and corresponding expenditures—categorized as payments to other governmental agencies—in its financial reporting. Once SASED ceases to act as the fiscal agent, the reported FFS revenue will reflect only the portion generated by SASED employees.

The third pool, Medicaid Annual Cost Settlement, is a new revenue stream approved by the State of Illinois last year. SASED expects to receive approximately $1 million from this funding source in late June or July. Unlike FFS, the Annual Cost Settlement is not tied to individual students or limited to those with IEPs. Instead, it maximizes Medicaid reimbursements by including all students that are Medicaid eligible, and is calculated using a formula that attributes revenue to specific cost pools (e.g., Speech-Language Pathologists, Audiologists, Occupational Therapists) based on their services during the fiscal year.

Per Board decision, the Annual Cost Settlement funds will be distributed to member districts through the same categorical pools that generated the revenue, by the end of the fiscal year. Since these funds directly offset tuition and program costs, they are reported solely as revenue and not as expenditures.

For the upcoming year, the only grant that SASED will manage is the Division of Rehabilitation Services (DRS) grant, shared with NDSEC and D200, with estimated revenue of approximately $417,000. Effective June 30, 2025, SASED will no longer serve as the grantee for the Early CHOICES (4605) grant.

Assumptions - Expenditures
Budgeted expenditures, inclusive of Medicaid Flow-Through and the DRS grant, are estimated to total $43 million dollars, which represents an increase of 4.8% compared to the prior year budget. Exclusive of flow-through, a 2% increase is anticipated for operational budget expenditures.

1. Salary increases

Salaries are anticipated to total $24 million, roughly 55% of SASED's total expenditures. As negotiated, a 3.25% increase was applied to the base of the salary schedule for the certified bargaining unit. Per the CBA, the non-certified bargaining unit received a 5.0% increase. All other non bargaining staff received a 4.0% increase.

Dr. Kim Dryier
Executive Director

2. Employee Benefits

Benefits are anticipated to total $6 million, or 14% of the total expenditures. SASED joined EBC January 1, 2025. Medical insurance rates are under a rate guarantee through June 30, 2026.

3. Purchased Services

Purchased services are estimated to total $8.6 million, or 20% of the total expenditures. Purchased services include professional services, contract staff, legal, building maintenance, classroom rent, utilities, staff travel, professional development. In addition, purchased services include expenditures totaling $1.4M which is DRS grant revenue generated by SASED, NDSEC, and D200 in prior years that has not been expended and roll over each fiscal year.

4. Supplies and Materials

Supplies are estimated to total $719,130, roughly 1.7% of the total expenditures.

5. Capital Outlay

Capital outlay is estimated to total $1.9 M, representing 4% of total expenditures. The HVAC mechanical project is scheduled for summer 2025 to address plenum issues identified from the 10 year Health Life and Safety survey at Southeast. The HVAC project will also replace 3 units and the air handler that are reaching their end of life. In addition, sections of the roof are budgeted to be replaced at the same time. The HVAC project was budgeted in FY25 and FY26 as expenditures will be expended over both fiscal years. Reserves from the fund balance will be used to fund the capital project.

6. Other Objects

Other objects include the lease payment in the amount of $611,029 for the Administration building at 2900 Ogden. Per GASB 87, long term lease payments are required to be classified as principal retirement in Debt Service. Additionally, Medicaid Flow-Through is classified as other objects and reported as payments to other government agencies in the amount of $1.5M.

7. Non-Capitalized Equipment

Non-capitalized equipment is estimated to total $160,000, roughly .4% of the total expenditures.
Non-capitalized equipment consists primarily of technology devices to support student and staff learning.

Dr. Kim Dryier
Executive Director

Fund Balance

The estimated beginning fund balance as of July 1, 2025 totals $9,473,418, of which $2 M is restricted to capital projects, and $1 M is restricted to the DRS grant. Expenditures exceed revenues for a deficit in the amount of $2.5M due to the fund reserves funding the capital project. The ending fund balance as of June 30, 2026 is anticipated to total $6,954,139.

Tuition Rates

Strategic plan initiatives related to staffing have been achieved by reducing the number of 1:1 teacher assistants and increasing the classroom TAs in the Structured Learning Environment (SLE), Supported Medical Needs Program (SMNP), and the Vision programs. As a result of the increase in FTE for the programs, the tuition rates have increased in relation to salaries and benefits.

Anticipated FY26 tuition rates are attached. Tuition rates include overhead allocation. The total overhead is calculated to be 17.73% of programs and services budgeted expenditures.

July 1, 2025-June 30, 2026

FY26 Tentative Budget

Dr. Kimberly Dryier
Executive Director

Rachel Wisniewski
Assistant Director of Business Services/CSBO

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SASED BUDGET SUMMARY

FY26 Tentative Budget

	OPERATING BUDGET				GRANTS & FLOW-THROUGH		
	SASED Program & Services	Capital Improvement	Student Activity Fund	Subtotal	DRS Grant	Medicaid	Total
Fund Balance - July 1, 2025	**6,368,880**	**1,985,552**	**48,202**	**8,402,634**	**1,070,784**	**-**	**9,473,418**
Revenue:							
Local Sources	**34,298,418**	**-**	**5,000**	**34,303,418**	**55,955**		**34,359,373**
Tuition and Fees (*)	34,274,418 *		5,000	34,279,418	55,955		34,335,373
Earnings on Investment (**)	24,000 **			24,000			24,000
State Sources	**2,994,932**	**50,000**	**-**	**3,044,932**	-		**3,044,932**
Evidence Based Funding	2,799,608			2,799,608			2,799,608
Transportation Reimbursement	192,936			192,936			192,936
State Free Lunch and Breakfast	2,388			2,388			2,388
School Maintenance Grant		50,000		50,000			50,000
Federal Sources	**1,673,968**	**-**	**-**	**1,673,968**	**417,000**	**1,500,000**	**3,590,968**
NSLP	111,216			111,216			111,216
E-RATE	124,000			124,000			124,000
School Breakfast Program	69,252			69,252			69,252
Medicaid Admin Outreach (**)	330,000 **			330,000			330,000
Medicaid FFS Annual Cost Settlement (*)	1,039,500 *			1,039,500			1,039,500
Medicaid FFS						1,500,000	1,500,000
DRS Grant				-	417,000		417,000
Total Revenue	**38,967,318**	**50,000**	**5,000**	**39,022,318**	**472,955**	**1,500,000**	**40,995,273**
Expenditures:							
Salary	23,628,513		-	23,628,513	105,520		23,734,033
Employee Benefits	6,241,545		-	6,241,545	42,136		6,283,681
Purchased Services	7,115,758	120,235	-	7,235,993	1,396,083		8,632,076
Supplies and Materials	716,630		2,500	719,130	-		719,130
Capital Outlay	132,972	1,741,633	-	1,874,604	-		1,874,604
Other Objects	611,029		-	611,029	-		611,029
Payments to Other Government Agencies						1,500,000	1,500,000
Non-Capitalized Equipment	160,000		-	160,000	-	-	160,000
Total Expenditures	**38,606,446**	**1,861,868**	**2,500**	**40,470,814**	**1,543,739**	**1,500,000**	**43,514,552**
Revenue Over (Under) Expenditures	**360,872** **	**(1,811,868)**	**2,500**	**(1,448,495)**	**(1,070,784)**	**-**	**(2,519,279)**
Transfer of Funds							-
Fund Balance - June 30, 2026	**6,729,752**	**173,685**	**50,702**	**6,954,139**	**0**	**-**	**6,954,139**

* Estimated Medicaid Annual Cost Settlement Netted Against Tuition & Fees

** SASED keeps investment earnings and Medicaid Admin Outreach

FY26 Tentative
Budget
BUDGET COST BY PROGRAM

	FY25 DIRECT COST	FY26 DIRECT COST	ADD PROGRAM ALLOCATIONS	LESS OFFSET GRANT REVENUE	FY26 NET COST	
PROGRAM 1 - EXECUTIVE ADMINISTRATION	$926,412	$911,750	$0	$0	$911,750	
PROGRAM 2 - BUSINESS SERVICES	$718,330	$780,236	$0	$0	$780,236	
PROGRAM 3 - HUMAN RESOURCES SERVICES	$555,591	$532,854	$0	$0	$532,854	
PROGRAM 4 - CURRICULUM/PROGRAMS AND SERVICES	$863,118	$657,445	$0	$0	$657,445	
PROGRAM 5 - PROFESSIONAL DEVELOPMENT	$260,131	$166,000	$0	$0	$166,000	
PROGRAM 6 - INFORMATION TECHNOLOGY	$1,485,936	$1,448,327	$0	$124,000	$1,324,327	
PROGRAM 7 - BUILDINGS AND GROUNDS	$615,103	$705,069	$0	$0	$705,069	
PROGRAM 8- TRANSPORTATION	$180,382	$174,433	$0	$99,427	$75,006	
TOTAL OVERHEAD	**$5,605,002**	**$5,376,113**	**$0**	**$223,427**	**$5,152,686**	**17.73%**
PROGRAM 9 - ELL SERVICES	$244,627	$219,967	($195,080)	$24,887	$0	
PROGRAM 10- VISION PROGRAM	$1,802,301	$2,231,118	$37,277	$343,438	$1,924,957	
PROGRAM 11 - DHH PROGRAM	$2,670,282	$2,963,786	$118,776	$273,108	$2,809,454	
PROGRAM 12 - PATHWAYS PROGRAM	$3,875,352	$3,574,916	$127,801	$417,151	$3,285,566	
PROGRAM 13- SUPPORTIVE MEDICAL NEEDS PROGRAM	$1,277,428	$1,444,033	$36,590	$197,630	$1,282,994	
PROGRAM 14 - STRUCTURED LEARNING ENVIRONMENT PROGRAM	$5,612,609	$8,424,276	$361,387	$950,210	$7,835,452	
PROGRAM 15 - TRANSITION PROGRAM	$1,220,347	$1,375,089	$50,503	$212,999	$1,212,593	
PROGRAM 16 - PROJECT SEARCH PROGRAM	$113,879	$151,526	$0	$14,932	$136,594	
PROGRAM 17 - DIAGNOSTICS/AUDIOLOGICAL SERVICES	$150,580	$169,859	$0	$67,006	$102,853	
PROGRAM 18 - FOOD SERVICES	$200,480	$215,032	($32,176)	$182,856	$0	
PROGRAM 19 - ITINERANT SERVICES	$1,155,830	$1,270,811	$0	$157,719	$1,113,093	
PROGRAM 20 - OCCUPATIONAL/PHYSICAL THERAPY SERVICES	$6,413,451	$6,297,832	$2,201	$852,318	$5,447,715	
PROGRAM 21 - STUDENT IMPROVEMENT INSTRUCTIONAL SUPPORT	$1,347,151	$1,360,388	($444,664)	$180,488	$735,236	
PROGRAM 22 - ASSISTIVE TECHNOLOGY SERVICES	$158,036	$134,061	($62,615)	$12,443	$59,003	
PROGRAM 23 - 1:1 TEACHER ASSISTANT	$3,469,687	$1,937,366	$0	$30,488	$1,906,877	
PROGRAM 24 - 1:1 MATA	$1,858,189	$909,655	$0	$115,726	$793,929	
PROGRAM 25 - 1:1 INTERPRETER	$0	$0	$0	$0	$0	
PROGRAM 26 - EXTENDED SCHOOL YEAR	$484,840	$528,778	$0	$130,069	$398,709	
PROGRAM 27 - CREDIT RECOVERY	$6,384	$7,676	$0	$0	$7,676	
PROGRAM 28 - ESY 1:1 MATA	$14,159	$14,165	$0	$0	$14,165	
TOTAL PROGRAMS AND SERVICES	**$32,075,611**	**$33,230,333**	**($0)**	**$4,163,469**	**$29,066,864**	
PROGRAM 35- CAPITAL PROJECTS	$1,906,632	$1,861,868	$0	$50,000	$1,811,868	
TOTAL CAPITAL PROJECTS	**$1,906,632**	**$1,861,868**	**$0**	**$50,000**	**$1,811,868**	
PROGRAM 40 - STUDENT ACTIVITY FUND	$2,500	$2,500	$0	$0	$2,500	
TOTAL STUDENT ACTIVITY FUND	**$2,500**	**$2,500**	**$0**	**$0**	**$2,500**	
SUBTOTAL SASED OPERATIONAL BUDGET DIRECT COST	**$39,589,745**	**$40,470,814**	**($0)**	**$4,436,895**	**$36,033,918**	
		2.225%				
PROGRAM 36 - DRS YOUTH SERVICES COORDINATOR GRANT	$148,700	$147,955	$0	$92,000	$55,955	
PROGRAM 37 - DRS BASE PLUS GRANT	$1,257,760	$1,395,784	$0	$325,000	$1,070,784	
PROGRAM 38 - EARLY CHOICES GRANT	$384,466	$0	$0	$0	$0	
PROGRAM 39 - ESSER III GRANT	$105,923	$0	$0	$0	$0	
TOTAL GRANTS	**$1,896,849**	**$1,543,739**	**$0**	**$417,000**	**$1,126,739**	
MEDICAID FLOW THROUGH	$0	$1,500,000	$0	$1,500,000	$0	
TOTAL MEDICAID FLOW THROUGH	**$0**	**$1,500,000**	**$0**	**$1,500,000**	**$0**	
TOTAL SASED PROGRAM BUDGET DIRECT COST	**$41,486,594**	**$43,514,552**	**($0)**	**$6,353,895**	**$37,160,657**	
		4.888%				

Capital Improvement

HVAC PROJECT AT SOUTHEAST	
F.E. Moran (M-1, M-2, M-3 Plenum, 3 Rooftop Units, air handler)	1,260,333
Contigency	175,900
Prasino - Commissioning	6,400
Architect/Engineering Fees 8%	120,235
Preservation (Roofing contract)	299,000
Total	**1,861,868**

FY26 Tentative
Budget
FTE AND ENROLLMENT BY PROGRAM

	FTE	ENROLLMENT
PROGRAM 1 - EXECUTIVE ADMINISTRATION	4.80	
PROGRAM 2 - BUSINESS SERVICES	5.50	
PROGRAM 3 - HUMAN RESOURCES SERVICES	3.00	
PROGRAM 4 - CURRICULUM/PROGRAMS AND SERVICES	1.00	
PROGRAM 5 - PROFESSIONAL DEVELOPMENT	0.00	
PROGRAM 6 - INFORMATION TECHNOLOGY	4.00	
PROGRAM 7 - BUILDINGS AND GROUNDS	1.50	
PROGRAM 8- TRANSPORTATION	3.00	
TOTAL OVERHEAD		
PROGRAM 9 - ELL SERVICES	2.00	
PROGRAM 10- VISION PROGRAM	26.90	37.00
PROGRAM 11 - DHH PROGRAM	33.50	58.00
PROGRAM 12 - PATHWAYS PROGRAM	41.10	80.00
PROGRAM 13- SUPPORTIVE MEDICAL NEEDS PROGRAM	17.20	20.00
PROGRAM 14 - STRUCTURED LEARNING ENVIRONMENT PROGRAM	106.80	154.50
PROGRAM 15 - TRANSITION PROGRAM	15.30	32.00
PROGRAM 16 - PROJECT SEARCH PROGRAM	1.30	12.00
PROGRAM 17 - DIAGNOSTICS/AUDIOLOGICAL SERVICES	1.10	
PROGRAM 18 - FOOD SERVICES	0.00	
PROGRAM 19 - ITINERANT SERVICES	11.20	266,049.84
PROGRAM 20 - OCCUPATIONAL/PHYSICAL THERAPY SERVICES	58.52	2,181,281.90
PROGRAM 21 - STUDENT IMPROVEMENT INSTRUCTIONAL SUPPORT	11.00	
PROGRAM 22 - ASSISTIVE TECHNOLOGY SERVICES	1.00	
PROGRAM 23 - 1:1 TEACHER ASSISTANT	39.20	
PROGRAM 24 - 1:1 MATA	11.40	
PROGRAM 25 - 1:1 INTERPRETER	0.00	
TOTAL PROGRAMS AND SERVICES		
PAROGAM 36 - DRS YOUTH SERVICES COORDINATOR GRANT	1.50	
PROGRAM 37 - DRS BASE PLUS GRANT	0.00	
PROGRAM 38 - EARLY CHOICES GRANT	0.00	
PROGRAM 39 - ESSER III GRANT	0.00	
TOTAL GRANTS		
TOTAL FTE	**401.82**	

401.82

FY26 Tentative Budget

TUITION RATES WITH OVERHEAD ALLOCATION & MEDICAID ANNUAL COST SETTLEMENT OFFSET

STUDENT PROGRAMS	FY25 MEMBER RATE W/ OVERHEAD		FY26 MEMBER RATE W/ OVERHEAD	FY26 NONMEMBER RATE W/ OVERHEAD
DWC Visually Impaired Program	$49,827		$61,249	$67,373
DWC Hearing Impaired Program	$54,975		$57,026	$62,728
Pathways Program	$47,165		$48,350	$53,185
Supportive Medical Needs Program (SMNP)	$49,671		$75,522	$83,074
Structured Learning Environment Program (SLE)	$42,442		$59,705	$65,676
Transition Program	$40,127		$44,611	$49,072
Project Search Program	$11,001		$13,401	$14,741

ITINERANTS - DIRECT SERVICE/CONSULT SERVICE (IEP)	FY25 MEMBER RATE W/ OVERHEAD		FY26 MEMBER RATE W/ OVERHEAD	FY26 NONMEMBER RATE W/ OVERHEAD
Itinerant - Hearing Impaired/Visually Impaired/O&M (per minute)	$4.48		$4.93	$5.42
Itinerant - OT/PT (per minute)	$3.17		$2.94	$3.23

USER FEE SERVICES	FY25 MEMBER RATE W/ OVERHEAD		FY26 MEMBER RATE W/ OVERHEAD	FY26 NONMEMBER RATE W/ OVERHEAD
1:1 Aide	$53,473		$57,268	$62,995
1:1 Medical Assistant	$88,667		$81,988	$90,187
Assistive Technology (days)	$889		$709	$780
School Improvement & Instructional Support Services (days)	$1,314		$1,296	$1,425

FY26 Tentative Budget

Board of Directors Report

SASED

May 21, 2025

FY26 Tentative Budget- Enrollment & FTE

Total FTE Students – 393.50
(FY25 - 390)

Total FTE Staff – 402
(FY25 - 446)

FY26 Tentative Budget Summary

Medicaid Annual Cost Settlement is netted against tuition & fees

SASED retains Earnings on Investment & Medicaid Admin Outreach in fund balance

	SASED Program & Services	Capital Improvement	Student Activity Fund	DRS Grant	Medicaid	Total
Fund Balance - July 1, 2025	**6,368,880**	**1,985,552**	**48,202**	**1,070,784**	-	**9,473,418**
Revenue:						
Local Sources	**34,298,418**	-	**5,000**	**55,955**		**34,359,373**
Tuition and Fees	34,274,418		5,000	55,955		34,335,373
Earnings on Investment	24,000					24,000
State Sources	**2,994,932**	**50,000**	-	-		**3,044,932**
Evidence Based Funding	2,799,608					2,799,608
Transportation Reimbursement	192,936					192,936
State Free Lunch and Breakfast	2,388					2,388
School Maintenance Grant		50,000				50,000
Federal Sources	**1,673,968**	-	-	**417,000**	**1,500,000**	**3,590,968**
NSLP	111,216					111,216
E-RATE	124,000					124,000
School Breakfast Program	69,252					69,252
Medicaid Admin Outreach	330,000					330,000
Medicaid FFS Annual Cost Settlement	1,039,500					1,039,500
Medicaid FFS					1,500,000	1,500,000
DRS Grant				417,000		417,000
Total Revenue	**38,967,318**	**50,000**	**5,000**	**472,955**	**1,500,000**	**40,995,273**
Expenditures:						
Salary	23,628,513		-	105,520		23,734,033
Employee Benefits	6,241,545		-	42,136		6,283,681
Purchased Services	7,115,758	120,235	-	1,396,083		8,632,076
Supplies and Materials	716,630		2,500	-		719,130
Capital Outlay	132,972	1,741,633	-	-		1,874,604
Other Objects	611,029		-	-		611,029
Payments to Other Government Agencies					1,500,000	1,500,000
Non-Capitalized Equipment	160,000		-	-	-	160,000
Total Expenditures	**38,606,446**	**1,861,868**	**2,500**	**1,543,739**	**1,500,000**	**43,514,552**
Revenue Over (Under) Expenditures	**360,872**	**(1,811,868)**	**2,500**	**(1,070,784)**	-	**(2,519,279)**
Fund Balance - June 30, 2026	**6,729,752**	**173,685**	**50,702**	**0**	-	**6,954,139**

	FY25 BUDGET DIRECT EXPENDITURES	FY26 BUDGET DIRECT EXPENDITURES
TOTAL OVERHEAD	$5,605,002	$5,376,113
TOTAL PROGRAMS & SERVICES	$32,075,611	$33,230,333
TOTAL CAPITAL PROJECTS	$1,906,632	$1,861,868
TOTAL STUDENT ACTIVITY FUND	$2,500	$2,500
SUBTOTAL: OPERATIONAL BUDGET	$39,589,745	$40,470,814
		2.23%
TOTAL GRANTS	$1,896,849	$1,543,739
TOTAL MEDICAID F/T	$0	$1,500,00
TOTAL SASED BUDGET	$41,486,594	$43,514,552
		4.89%

FY26 Tentative Budget- Staffing Model & FTE Comparison

CLASS AIDES ARE EMBEDDED IN PROGRAM TUITION RATES.

- INCREASING CLASS AIDES BY 41

1:1 AIDES ARE BILLED SEPARATELY USING AN AVERAGE SALARY AND BENEFITS

- DECREASING 1:1 AIDES BY 71 (COMPARED TO ACTUAL)

OVERALL DECREASE IN AIDES BY 30

	FY25 ACTUAL FTE	FY26 BUDGET FTE
CLASS AIDES	57	98
1:1 AIDES	110	39
TOTAL AIDE FTE	167	137

FY26 Projected Program Tuition Rates

PROGRAM		FY25 BUDGET TUITION	FY26 BUDGET TUITION
Structured Learning Environment Program (SLE)	Program Tuition	$42,442 (26 class aides)	$59,705 (60 class aides)
	1:1 Aide Tuition	$53,473 (72 1:1 aides)	$57,268 (11 1:1 aides)
	Total # of Aides	98	71
Supported Medical Needs Program (SMNP)	Program Tuition	$49,671 (4 class aides)	$75,522 (10 class aides)
	1:1 Medical Asst Tuition	$88,667 (10 1:1 MATA)	$81,988 (3 1:1 MATA)
	Total # 1:1 MATA	14	13
Vision Program	Program Tuition	$49,827 (2 class aides)	$61,249 (11 class aides)
	1:1 Aide Tuition	$53,473 (11 1:1 aides)	$57,268 (6 1:1 aides)
	Total # of Aides	13	17

FY26 Projected Program Tuition Rates

PROGRAM	FY25 BUDGET TUITION	FY26 BUDGET TUITION
DHH Program	$54,975	$57,026
Pathways Program	$47,165	$48,350
Transition Program	$40,127	$44,611

FY26 Projected Services Tuition Rates

PROGRAM	FY25 BUDGET TUITION	FY26 BUDGET TUITION
1:1 TA	$53,473	$57,268
1:1 MATA	$88,667	$81,988
HI/VI Itinerant (per minute)	$4.48	$4.93
OT/PT Itinerant (per minute)	$3.17	$2.94
SIIS (per day)	$1,314	$1,296
AT (per day)	$889	$709

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Dan Lawler, Technology Coordinator
Date: May 21, 2025
Re: Approval of Master Service Agreement with RingCentral

Summary: The RingCentral Communications Platform Master Service Agreement is attached for your approval, and will replace the existing First Communications carrier, Mitel On-Premise Phone System, and FaxFinder equipment and service.

Financial Impact: The MSA includes a 3 year term with annual cost of $38,947.80 budgeted in FY26. This will be offset by replacing the Inflow Support Contract for $10,000 annually, FirstComm Telephony $18,000 annually, FaxFinder Support $2000 annually and a reduction in Verizon Wireless monthly expenses. Implementation costs of $15,600 are budgeted for in FY25 and will be paid with those funds.

Recommended Action: SASED Administration requests that the Board of Directors approve the Agreement with Ring Central as presented.

RingCentral

INITIAL ORDER FORM

This Initial Order Form is a binding agreement between RingCentral, Inc. (**"RingCentral"**) and **SASED** (**"Customer"** or **"You"**) (together the **"Parties"**), for the purchase of the Services, licenses, and products listed herein. This Initial Order Form is subject to and incorporates the terms and conditions of: (i) the separate written agreement, executed by the Parties governing the purchase of the Services described in this Order Form, or (ii) the RingCentral Online Terms of Service available at https://www.ringcentral.com/legal/eulatos.html, if there is no written agreement in place (hereinafter (i) and (ii) referred to as the **"Agreement"**). Capitalized terms not defined herein shall have the same meanings as set forth in the applicable Agreement between the Parties. Unless agreed by both Parties in writing, any terms or conditions set forth in a Customer-issued purchase order or ordering document shall not apply.

Please note that RingCentral MVP is now RingEX. All references to "RingCentral MVP", whether in terms of service, advertising or product descriptions, mean "RingEX".

Customer
SASED

2900 Ogden Ave
Lisle, IL 60532
United States

Dan Lawler
(630) 955-8098
dlawler@sased.org

Service Provider
RingCentral, Inc.

20 Davis Drive
Belmont, CA 94002
United States

Service Commitment Period

Start Date: April 25, 2025

Initial Term: 36 Months

Renewal Term: 12 Months

Payment Schedule: Monthly

RingEX Services

Recurring Services			
Summary of Service	**Qty**	**Rate**	**Subtotal**
DigitalLine Unlimited Standard	**260**	**$12.49**	**$3,247.40**
DigitalLine Unlimited Standard		$7.99	
Compliance and Administrative Cost Recovery Fee		$3.50	
e911 Service Fee		$1.00	
Additional Local Number	**1**	**$0.50**	**$0.50**
		Monthly Recurring Services*	**$3,247.90**

Total Initial Amount	**$3,247.90**

*Amounts are exclusive of applicable Taxes, Fees, and Shipping Charges.

Cost Center Billing

For customers with cost center billing, it is the customer's responsibility to provide cost center allocation information to RingCentral at least 10 days prior to the issuance of the invoice. After the information is received, itwill be reflected on future invoices, but will not be adjusted retroactively on past invoices. If purchasing additional services through the administrative portal, it is the customer's

responsibility to assign cost centers at the time of purchase; otherwise, those services will not be allocated by cost center on the next invoice. Please note that cost center allocation is not available for certain items, such as minute bundles and credit memos. For additional questions, please contact the RingCentral invoice billing team at billingsupport@ringcentral.com.

Free Services Amount

Customer will receive 7,275.80 US Dollars (the "**Free Service Amount**"), which will be applied against charges for the recurring Services set forth in this Order Form and any applicable taxes and fees associated with those Services invoiced by RingCentral. The Free Service Amount is non-transferable and non-refundable and will expire upon termination of this Order Form. The Customer will be responsible for paying for any additional services and products ordered, and any applicable associated taxes and fees.

Customer Reference. Customer may promote their use of RingCentral services and agrees that RingCentral may identify customer as a user of the services. All press releases or quotes regarding Customer's use of service will be pre-approved by Customer, which consent will not be unreasonably withheld.

Add-on Services. Customer is responsible for reviewing additional terms and conditions that may apply to RingCentral add-on services (where available) and certain Advanced Support Services listed on this order form, and which are available at https://www.ringcentral.com/legal/add-on-services.html.

Special Terms & Notes

IN WITNESS WHEREOF, the Parties have executed this Initial Order Form above through their duly authorized representatives.

Customer		RingCentral	
SASED		**RingCentral, Inc.**	
By:	Signed by: A9521D574C634AB...	By:	DocuSigned by: DED1147B10E24F7...
Name:	Kim Dryier	Name:	Michael Fiocca
Title:	Executive Director	Title:	RVP SLED West
Date:	5/14/2025	Date:	5/14/2025

RingCentral

MASTER SERVICES AGREEMENT

This Master Services Agreement is effective as of the date of last signature (**"Effective Date"**) and made between:

SASED ("Customer")	**RingCentral, Inc. ("RingCentral')**
Address:	**Address:**
2900 Ogden Ave Lisle, IL 60532	20 Davis Drive Belmont, CA 94002
By: Signed by: A9521D574C634AB...	By: DocuSigned by: Michael Fiocca DED1147B10E24F7...
Name: Kim Dryier	Name: Michael Fiocca
Title: Executive Director	Title: RVP SLED West
Date: 5/14/2025	Date: 5/14/2025

RingCentral and Customer are together referred to as the "Parties" and each individually as a "Party."

1. The Master Services Agreement (**"Agreement"**) consists of the terms and conditions contained herein, and any Service Attachments applicable to Customer's Services, and any other Attachments agreed by the Parties, are incorporated into and form a part of this Agreement.

Exhibit A – Definitions

Attachment A – RingEX Services

Attachment B – Security Addendum

THE PARTIES AGREE AS FOLLOWS:

2. Ordering and Term

A. Ordering Services. Customer may order the Services set forth in the relevant Attachments, attached hereto, by executing an Order Form in the format provided by RingCentral. Customer must submit the Order Form to RingCentral either in writing or electronically via the Administrative Portal. The Order Form will identify the Services requested by Customer together with: (i) the price for each Service; (ii) scheduled Start Date; (iii) and products rented, licensed, or sold to Customer, if any. An Order Form will become binding when it is executed by the Customer and accepted by RingCentral. RingCentral may accept an Order Form by commencing performance of the requested Services. The Services and invoicing for those Services will begin on the Start Date, as identified in the applicable Order Form or on the day Services are ordered via the Administrative Portal. Customer may purchase additional Services, software, and equipment via the Administrative Portal or by executing additional Order Forms.

B. Equipment. Subject to availability based on brand and Customer location, Customer may purchase or rent equipment from RingCentral for use with the Services. The terms and conditions that govern any such transaction can be found at:

i. Purchase: http://www.ringcentral.com/legal/ringcentral-hardware-terms-conditions.html:

ii. Rental: http://www.ringcentral.com/legal/lease-rental.html, and

iii. Device as a Services: https://www.ringcentral.com/legal/daas-agreement.html.

C. Term of this Agreement. The Term of this Agreement will commence on the Effective Date and continue until the last Order Form is terminated or expires, unless terminated earlier in accordance with its terms.

D. Services Term. The Services Term will begin on the Start Date of the initial Order Form and continue for the initial term set forth in the initial Order Form (**"Initial Term"**). Upon expiration of the Initial Term, unless otherwise set forth in the Order Form, the term recurring Services will automatically renew for successive periods as set forth in the initial Order Form (each a **"Renewal Term"**) unless either Party gives notice of non-renewal at least thirty (30) days before the expiration of the Initial Term or the then-current Renewal Term. The Term of any recurring Services added to your Account after the initial Order Form is executed will start on the Start Date in the applicable Order Form, will run coterminously with the then-current Term of any preexisting

Services unless otherwise extended in the applicable Order Form, and will be invoiced on the same billing cycles as the preexisting Services.

3. Invoicing and Payment

A. Prices and Charges. All prices are identified in US dollars on the Administrative Portal or in the applicable Order Form unless otherwise agreed by the Parties. Additional charges may result if Customer activates additional features, exceeds usage thresholds, or purchases additional Services or equipment. Customer will be liable for all charges resulting from use of the Services on its Account. Unless otherwise agreed between the Parties, recurring charges (such as charges for Digital Lines, product licenses, minute bundles, and equipment rental fees) for the Services begin on the Start Date identified in the Administrative Portal or in the applicable Order Form and will remain in effect for the Initial Term (as described in an Order Form) or, if applicable, the then-current Renewal Term. RingCentral will provide notice of any proposed increase in such charges no later than sixty (60) days before the end of the Initial Term or then-current Renewal Term, and any such increase will be effective on the first day of the next Renewal Term. Administrative Fees that RingCentral is entitled to pass on to its customers as a surcharge pursuant to applicable Law may be increased on thirty (30) days' written notice. Outbound calling rates will be applied based on the rate in effect at the time of use. Customer may locate the currently effective rates in the Administrative Portal.

B. Invoicing and Payment. Invoices will be issued in accordance with the payment terms set forth in the Order Form. If Customer chooses to pay by credit or debit card, by providing a valid credit or debit card, Customer is expressly authorizing all Services and equipment charges and fees to be charged to such payment card, including recurring payments billed on a monthly or annual basis. In addition, Customer's provided credit card shall be used for any in-month purchases of additional services and products, or where Customer has exceeded usage or threshold limits, any overage charges. Unless otherwise stated in the applicable Order Form, recurring charges are invoiced in advance in the frequency set forth in the Order Form, and usage-based and onetime charges are billed monthly in arrears. Customer shall approve proper invoices within 30 days of receipt and make payment in full, without deduction or set-off, within 30 days of approval, in accordance with the Illinois Local Government Prompt Payment Act.. Any payment not made when due may be subject to a late payment fee equivalent to the lesser of (i) one and a half percent (1.5%) per month or (ii) if applicable, the highest rate allowed by Law. In no event may payment be subject to delays due to Customer internal purchase order process.

C. Taxes. All rates, fees, and charges are exclusive of applicable Taxes, for which Customer is solely responsible. Taxes may vary based on jurisdiction and the Services provided. If any withholding tax is levied on the payments, then Customer must increase the sums paid to RingCentral so that the amount received by RingCentral after the withholding tax is deducted is the full amount RingCentral would have received if no withholding or deduction had been made. If Customer is a tax-exempt entity, tax exemption will take effect upon provision to and validation by RingCentral of certificate of tax exemption.

D. Billing Disputes. If a Customer reasonably and in good faith disputes any portion of RingCentral's invoice, it must provide written notice to RingCentral within thirty (30) days of the invoice date, identifying the reason for the dispute and the amount being disputed. Customer's dispute as to any portion of the invoice will not excuse Customer's obligation to timely pay the undisputed portion of the invoice. Upon resolution, Customer must pay any validly invoiced unpaid amounts within thirty (30) days. Any amounts that are found to be in error resulting in an overpayment by the Customer will be applied as a billing credit against future invoices. Customer will be reimbursed any outstanding billing credits at the expiration or termination of this Agreement.

4. Provision of the Service

A. General Terms. RingCentral will provide the Services as described in the relevant Service Attachment. RingCentral may enhance, replace, and/or change the features of the Services, but it will not materially reduce the core features, functions, or security of the Services during the Term without Customer's consent.

B. Customer Care

i. Customer must provide Helpdesk Support to Customer's End Users. RingCentral may require Customer's Helpdesk Support personnel to complete a designated series of training courses on RingCentral's Services. Such training will be provided to Customer online in English at no cost.

ii. RingCentral will make remote support available to Customer's Helpdesk Support personnel and/or Account Administrators via the Customer Care call center, which will be available 24/7, to attempt to resolve technical issues with, and answer questions regarding the use of the Services. Unless otherwise agreed by the parties, Customer Care support will be provided in English, and onsite and implementation services are not included in the Customer Care support.

iii. Customer may open a case with Customer Care following the process in place at the time. Any individual contacting Customer Care on behalf of Customer must be authorized to do so on behalf of the Account and will be required to follow applicable authentication protocols.

C. Professional Services. RingCentral offers a broad portfolio of professional services that includes onsite and remote implementation services; extended enterprise services including premium technical support; and consulting. Any such services are governed by this Agreement, the Professional Services terms, and any applicable Statement of Work (SOW), which may be attached hereto.

D. Managed Services. Customer may purchase Managed Services from RingCentral for use with the Services. The terms and conditions that govern the Managed Services can be found at: https://www.ringcentral.com/legal/managed-services-attachment.html.

E. Subcontracting. RingCentral may provide any of the Services hereunder through any of its Affiliates or subcontractors, provided that RingCentral will bear the same degree of responsibility for acts and omissions for those subcontractors acting on RingCentral's behalf in the performance of its obligations under this Agreement as it would bear if such acts and omissions were performed by RingCentral directly.

5. Use of the Service

A. Service Requirements. The Services are dependent upon Customer's maintenance of sufficient Internet access, networks, and power as set forth in RingCentral's Technical Sufficiency Criteria, available at https://www.ringcentral.com/legal/policies/technical-sufficiency-criteria.html. RingCentral will not be responsible for any deficiencies in the provision of the Services if Customer's network does not meet RingCentral's Technical Sufficiency Criteria.

B. Use Policies. Customer and its End Users may use the Services only in compliance with this Agreement, applicable Law, and the Use Policies referenced below, which are incorporated into and form part of this Agreement. Customer must ensure that its End Users comply with the Use Policies. Any breach of this Section (Use Policies) will be deemed a material breach of this Agreement. RingCentral may update the Use Policies from time to time and will provide notice of material updates to Customer at the email address on file with the Account. All updates will become effective thirty (30) days after such notice to Customer or upon posting for non-material changes. Customer may object to a modification that negatively impacts its use of the Service by sending written notice ("Objection Notice") to RingCentral within thirty (30) days from the date of the notice of modification. If the Parties cannot reach agreement, then either Party may terminate the affected Services without penalty with thirty (30) days written notice to the other Party.

i. Acceptable Use Policy. The Services must be used in accordance with RingCentral's Acceptable Use Policy, available at https://www.ringcentral.com/legal/acceptable-use-policy.html. Notwithstanding anything to the contrary in this Agreement, RingCentral may act immediately and without notice to suspend or limit the Services if RingCentral reasonably suspects fraudulent or illegal activity in the Customer's Account, material breach of the Acceptable Use Policy, or use of the Services that could interfere with the functioning of the RingCentral Network provided such suspension or limitation may only be to the extent reasonably necessary to protect against the applicable condition, activity, or use. RingCentral will promptly remove the suspension or limitation as soon as the condition, activity or use is resolved and mitigated in full. If Customer anticipates legitimate but unusual activity on its Account, Customer should contact Customer Care in advance to avoid any Service disruption.

ii. Emergency Services. RingCentral's policy governing the provision of emergency services accessed via the Services is available at https://www.ringcentral.com/legal/emergency-services.html.

iii. Numbering Policy. The provision, use, and publication of numbers used in conjunction with the Services are governed by RingCentral's Numbering Policies, available at https://www.ringcentral.com/legal/policies/numbering-policy.html.

6. Termination

A. Termination for Cause. Either Party may terminate this Agreement and any Services purchased hereunder in whole or part by giving written notice to the other Party: i) if the other Party breaches any material term of this Agreement and fails to cure such breach within thirty (30) days after receipt of such notice; ii) at the written recommendation of a government or regulatory agency following a change in either applicable Law or the Services; or iii) upon the commencement by or against the other Party of insolvency, receivership or bankruptcy proceedings or any other proceedings or an assignment for the benefit of creditors.

B. Effect of Termination. If Customer terminates the Services, a portion of the Services, or this Agreement in its entirety due to RingCentral's material breach under Section 6(A) (Termination for Cause), Customer will not be liable for any fees or charges for terminated Services for any period subsequent to the effective date of such termination (except those arising from continued usage before the Services are disconnected), and RingCentral will provide Customer a pro-rata refund of any prepaid and unused fees or charges paid by Customer for terminated Services. If this Agreement or any Services are terminated for any reason other than as a result of a material breach by RingCentral or as otherwise permitted pursuant to Section 6(A) or as set forth in Section 14(I) (Regulatory and Legal Changes) the Customer must, to the extent permitted by applicable Law and without limiting any other right or remedy of RingCentral, pay within thirty (30) days of such termination all amounts that have accrued prior to such termination, as well as all sums remaining unpaid for the Services for the remainder of the then-current Term plus related Taxes and fees.

7. Intellectual Property

A. Limited License

i. Subject to, and conditional upon Customer's compliance with, the terms of this Agreement, RingCentral grants to Customer and its End User, a limited, personal, revocable, non-exclusive, non-transferable (other than as permitted under this Agreement), non-sublicensable license to use any software provided or made available by RingCentral to the Customer as part of the Services (**"Software"**) to the extent reasonably required to use the Services as permitted by this Agreement, only for the duration that Customer is entitled to use the Services and subject to the Customer being current on its payment obligations.

ii. Customer will not, and will not allow its End Users, to: (a) sublicense, resell, distribute or assign its right under the license granted under this Agreement to any other person or entity; (b) modify, adapt or create derivative works of the Software or any associated documentation; (c) reverse engineer, decompile, decrypt, disassemble or otherwise attempt to derive the source code for the Software; (d) use the Software for infringement analysis, benchmarking, or for any purpose other than as necessary to use the Services Customer is authorized to use; (e) create any competing Software or Services; or (f) remove any copyright or other proprietary or confidential notices on any Software or Services.

B. IP Rights

i. RingCentral's Rights. Except as expressly provided in this Agreement, the limited license granted to Customer under Section 7(A) (Limited License) does not convey any ownership or other rights or licenses, express or implied, in the Services (including the Software), any related materials, or in any Intellectual Property and no IP Rights or other rights or licenses are granted, transferred, or assigned to Customer, any End User, or any other party by implication, estoppel, or otherwise. All rights not expressly granted herein are reserved and retained by RingCentral and its licensors. The Software and Services may comprise or incorporate services, software, technology, or products developed or provided by third parties, including open-source software or code. Customer acknowledges that misuse of RingCentral Services may violate third-party IP rights.

ii. Customer Rights. As between RingCentral and Customer, Customer retains title to all IP Rights that are owned by the Customer or its suppliers. To the extent reasonably required or desirable for the provision of the Services, Customer grants to RingCentral a limited, personal, non-exclusive, royalty-free, license to use Customer's IP Rights in the same. Customer must provide (and is solely responsible for providing) all required notices and obtaining all licenses, consents, authorizations, or other approvals related to the use, reproduction, transmission, or receipt of any Customer Content that includes personal or Confidential Information or incorporates any third-party IP rights.

C. Use of Marks. Neither Party may use or display the other Party's trademarks, service mark or logos in any manner without such Party's prior written consent.

8. Confidentiality

A. Restrictions on Use or Disclosures by Either Party. During the Term of this Agreement and for at least one (1) year thereafter, the Receiving Party shall hold the Disclosing Party's Confidential Information in confidence, shall use such Confidential Information only for the purpose of fulfilling its obligations under this Agreement, and shall use at least as great a standard of care in protecting the Confidential Information as it uses to protect its own Confidential Information.

Each Party may disclose Confidential Information only to those of its employees, agents or subcontractors who have a need to it in order to perform or exercise such Party's rights or obligations under this Agreement and who are required to protect it against unauthorized disclosure in a manner no less protective than required under this Agreement. Each Party may disclose the other Party's Confidential Information in any legal proceeding or to a governmental entity as required by Law.

These restrictions on the use or disclosure of Confidential Information do not apply to any information which is independently developed by the Receiving Party or lawfully received free of restriction from another source having the right to so furnish such information; after it has become generally available to the public without breach of this Agreement by the Receiving Party; which at the time of disclosure was already known to the Receiving Party, without restriction as evidenced by documentation in such Party's possession; or which the Disclosing Party confirms in writing is free of such restrictions.

Upon termination of this Agreement, the Receiving Party will promptly delete, destroy or, at the Disclosing Party's request, return to the Disclosing Party, all Disclosing Party's Confidential Information in its possession, including deleting or rendering unusable all electronic files and data that contain Confidential Information, and upon request will provide the Disclosing Party with certification of compliance with this subsection.

9. Data Protection

A. Data Privacy. RingCentral respects Customer's privacy and will only use the information provided by Customer to RingCentral or collected in the provision of the Services in accordance with RingCentral's Data Processing Addendum, available at https://www.ringcentral.com/legal/dpa.html, incorporated by reference. RingCentral may update the Data Processing Addendum from time to time and will provide notice of any material updates to the Customer as required by applicable Laws at the email address on file with the Account. Such updates will be effective thirty (30) days after such notice to Customer.

B. Data Security. RingCentral will take commercially reasonable precautions, including, without limitation, technical (*e.g.,* firewalls and data encryption), organizational, administrative, and physical measures, to help safeguard Customer's Account, Account Data, and Customer Content against unauthorized use, disclosure, or modification. Customer must protect all End Points using commercially reasonable security measures. Customer is solely responsible to keep all user identifications and passwords secure. Customer must monitor use of the Services for possible unlawful or fraudulent use. Customer must notify RingCentral immediately if Customer becomes aware or has reason to believe that the Services are being used fraudulently or without authorization by any End User or third party. Failure to notify RingCentral may result in the suspension or termination of the Services and additional charges to Customer resulting from such use. RingCentral will not be liable for any charges resulting from unauthorized use of Customer's Account.

C. Software Changes. RingCentral may from time-to-time push software updates and patches directly to Customer's device(s) for installation and Customer will not prevent RingCentral from doing so. Customer must implement promptly all fixes, updates, upgrades and replacements of software and third-party software that may be provided by RingCentral. RingCentral will not be liable for inoperability of the Services or any other Services failures due to failure of Customer to timely implement the required

changes.

10. Limitations of Liability

A. Excluded Damages

IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES OR ITS OR THEIR SUPPLIERS BE LIABLE FOR (1) INDIRECT, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES; (2) LOSS OF USE OR LOSS OF DATA; (3) LOSS OF BUSINESS OPPORTUNITIES, REVENUES OR PROFITS; OR (4) COSTS OF PROCURING REPLACEMENT PRODUCTS OR SERVICES, IN ALL CASES WHETHER ARISING UNDER CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR ANY OTHER THEORY OF LIABILITY, AND EVEN IF SUCH PARTY HAS BEEN INFORMED IN ADVANCE OF SUCH DAMAGES OR SUCH DAMAGES COULD HAVE BEEN REASONABLY FORESEEN.

B. Liability Caps

EXCEPT AS SET FORTH HEREIN, THE TOTAL CUMULATIVE LIABILITY OF THE PARTIES UNDER THIS AGREEMENT WILL NOT EXCEED THE AMOUNTS PAID OR PAYABLE UNDER THIS AGREEMENT DURING THE PREVIOUS SIX (6) MONTHS. LIMITATIONS UNDER THIS SECTION (LIABILITY CAPS) WILL NOT APPLY TO:

i. FEES OWED BY CUSTOMER

ii. EITHER PARTY'S LIABILITY FOR INFRINGEMENT OF THE OTHER PARTY'S IP RIGHTS

iii. EITHER PARTY'S LIABILITY RESULTING FROM GROSS NEGLIGENCE, FRAUD, OR WILLFUL OR CRIMINAL MISCONDUCT

iv. CUSTOMER'S LIABILITY RESULTING FROM USE OF THE SERVICES IN BREACH OF THE ACCEPTABLE USE POLICY OR EMERGENCY SERVICES POLICY

v. EITHER PARTY'S LIABILITY ARISING FROM DEATH OR PERSONAL INJURY CAUSED BY NEGLIGENCE, OR FOR ANY OTHER LIABILITY WHICH MAY NOT BE RESTRICTED, LIMITED, OR EXCLUDED PURSUANT TO APPLICABLE LAW.

11. Indemnification

A. Indemnification by RingCentral

i. RingCentral shall indemnify and hold harmless the Customer and its Affiliates for Indemnifiable Amounts, and shall defend any third-party claims or causes of action (a **"Third Party Claim"**) to the extent such Third Party Claim arises out of or alleges that:

a. The Services, as provided by RingCentral, infringe or misappropriate the patent, copyright, trademark, or trade secret rights of a third party.

ii. RingCentral will have no obligations under subsection (i) above to the extent the Third Party Claim arises from: (a) use of the Services in combination with data, software, hardware, equipment, or technology not provided or authorized by RingCentral in writing unless any of the foregoing are necessary for the proper operation of the Services; (b) modifications to the Services not made by RingCentral; (c) Customer Content; (d) failure to promptly install any updates of any software or firmware or accept or use any modified or replacement items provided free of charge by or on behalf of RingCentral; (e) breach of the Agreement; or (f) a Third Party Claim brought by Customer's Affiliate, successor, or assignee.

iii. If such a Third-Party Claim is made or appears possible, Customer agrees to permit RingCentral, at RingCentral's sole discretion and expense, to (a) modify or replace the Services, or component or part thereof, to make it non-infringing or (b) obtain the right for Customer to continue to use the Services. If RingCentral determines that neither alternative is commercially reasonable, RingCentral may terminate this Agreement in its entirety or with respect to the affected Service, component or part (a **"Discontinued Component"**), effective immediately on written notice to Customer, in which case Customer will not owe any fees or charges relating to the Discontinued Component for any period subsequent to the date of such termination, and will be entitled to receive a refund of any prepaid but unused fees relating to the Discontinued Component. In the event the removal of the Discontinued Component does not substantially affect Customer's use of the Services, the refund or fee abatement pursuant to the foregoing shall be a reasonable portion of the total fees owed by Customer for the Services as a whole based on the significance of the Discontinued Component to the total value of the Services as a whole. RingCentral's obligations under this Sub-Section will be RingCentral's sole and exclusive liability and Customer's sole and exclusive remedies with respect to any actual or alleged intellectual property violations.

B. Indemnification by Customer. To the extent permitted by the laws and the constitution of the jurisdiction of Customer, Customer shall indemnify, and hold harmless RingCentral and its Affiliates for Indemnifiable Amounts, and shall defend any Third Party Claims arising out of or in connection with: (i) material violation of applicable Law by the Customer, its Affiliates, or their respective End Users in connection with their use of the Services; (ii) use of the Services in breach of the Use Policies; (iii) failure to promptly install any updates of any software or firmware or accept or use modified or replacement items provided free of charge by or on behalf of RingCentral; or (iv) Customer Content.

C. Defense and Indemnification Procedures. Any Party seeking indemnification under this Section 11 (the **"Indemnified Party"**) shall provide the Party from which it seeks such indemnification (the **"Indemnifying Party"**) with the following: (a) prompt written notice of the Third-Party Claim, (b) sole control over the defense and settlement of the Third-Party Claim, and (c) reasonable information, cooperation, and assistance (at the Indemnifying Party's sole expense except for the value of the time of the

Indemnified Party's personnel) in connection with the defense and settlement of the Third-Party Claim. The Indemnified Party's failure to comply with the foregoing obligations will not relieve the Indemnifying Party of its defense or indemnification obligations under this Section 11 (Indemnification) except to the extent that the Indemnifying Party is materially prejudiced by such failure. The Indemnified Party will have the right to participate (but not control), at its own expense, in the defense of such Third-Party Claim, including any related settlement negotiations. No such claim may be settled by the Indemnifying Party without the Indemnified Party's express written consent (not to be unreasonably withheld, conditioned, or delayed) unless such settlement includes a full and complete release of all claims and actions against the Indemnified Party by each party bringing such Third-Party Claim, requires no admission of fault, liability, or guilt by the Indemnified Party, and requires no act by the Indemnified Party other than the payment of a sum of money fully indemnified by the Indemnifying Party.

12. Warranties

A. RingCentral Warranty. RingCentral will provide the Services using a commercially reasonable level of skill and care, in material compliance with all applicable Laws and otherwise subject to the terms of this Agreement. To the extent permitted by Law, RingCentral shall pass through to Customer any and all warranties RingCentral receives in connection with equipment provided to Customer by or on behalf of RingCentral.

B. Customer Warranty. Customer's and its End Users' use of the Services must always comply with all applicable Laws and this Agreement. Further, when Customer's subscription for Services exceeds one (1) fiscal year, Customer warrants that it shall exercise due diligence and best efforts to secure an adequate appropriation of funds on time from its legislative or similar government body to pay for the contracted Services in the follow-on fiscal year(s).

C. Disclaimer of Warranties. EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT AND TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICES ARE PROVIDED "AS IS" AND "AS AVAILABLE," AND RINGCENTRAL MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, QUIET ENJOYMENT, AND FITNESS FOR A PARTICULAR PURPOSE AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING OR USAGE IN TRADE, TOGETHER WITH SIMILAR WARRANTIES, WHETHER ARISING UNDER ANY LAW OR OTHERWISE. TO THE EXTENT THAT RINGCENTRAL CANNOT DISCLAIM ANY SUCH WARRANTY AS A MATTER OF APPLICABLE LAW, THE SCOPE AND DURATION OF SUCH WILL BE LIMITED TO THE FULLEST EXTENT PERMITTED BY LAW.

13. Dispute Resolution

A. Governing Law. Any dispute arising out of or relating to this Agreement shall be governed and construed in accordance with the laws of IL, without regard to its choice of law rules, and the parties agree to submit to the jurisdiction of, and venue in, the courts in that state. The United Nations Convention on Contracts for the International Sale of Goods does not apply to this Agreement or Customer's use of the products or Services.

B. Good Faith Attempt to Settle Disputes. In the event of a dispute, each Party shall appoint a duly authorized representative who shall use all reasonable endeavors to resolve in good faith any dispute within reasonable timescales.

C. Equitable Relief. Any breach of either Party's IP Rights may cause that Party irreparable harm for which monetary damages will be inadequate and such Party may, in addition to other remedies available at Law or in equity, obtain injunctive relief without the necessity of posting a bond or other security, proof of damages, or similar requirement, in additional to any other relief to which such Party may be entitled under applicable Law.

D. Limitations. Except for actions for non-payment or liability arising from Section 11 (Indemnification), no claim, suit, action or proceeding relating to this Agreement may be brought by either Party more than two (2) years after the cause of action has accrued. Any actions, lawsuits, or proceedings must be conducted solely on an individual basis and the Parties expressly waive any right to bring any action, lawsuit or proceeding as a class or collective action, private attorney general action or in any other capacity acting in a representative capacity.

14. Miscellaneous

A. Relationship of the Parties. RingCentral and Customer are independent contractors, and this Agreement will not establish any relationship of partnership, joint venture, employment, franchise or agency between RingCentral and Customer.

B. Assignment. Neither Party may assign its rights or obligations under this Agreement or any Order Form without the prior written consent of the other Party, not to be unreasonably withheld or delayed. However, RingCentral may assign the Agreement or any portion thereof and any or all of its rights and obligations thereunder without consent (a) to an Affiliate; (b) as part of, or otherwise in connection with, the transfer or disposition of equity securities representing more than fifty percent (50%) of its voting control; (c) to the successor or surviving entity in connection with a merger, acquisition, or consolidation; or (d) as part of, or otherwise in connection with, the sale or other transfer of one or more of the service(s) under the Agreement or greater than 50% of the principal assets used in connection with the provision such service(s). This Agreement will bind and inure to the benefit of the Parties, and their permitted assigns and successors.

C. Notices. Except where otherwise expressly stated in the Agreement, all notices or other communications must be in English and are deemed to have been fully given when made in writing and delivered in person, upon delivered email, confirmed facsimile, or five days after deposit with an reputable overnight courier service, and addressed as follows: To RingCentral at RingCentral, Inc., Legal Dept., 20 Davis Drive, Belmont, CA 94002 USA, with a copy to legal@ringcentral.com, and to Customer at either the physical address or email address associated with the Customer Account.

Customer acknowledges and agrees that all electronic notices have the full force and effect of paper notices. The addresses to which notices may be given by either Party may be changed (a) by RingCentral upon written notice given to Customer pursuant to this Section or (b) by Customer in the Administrative Portal.

D. Force Majeure. Excluding either Party's payment obligations under the Agreement, neither Party will be responsible or liable for any failure to perform or delay in performing to the extent resulting from any event or circumstance that is beyond that Party's reasonable control, including without limitation any act of God; national emergency; third-party telecommunications networks; riot; war; terrorism; governmental act or direction; change in Laws; fiber, cable, or wire cut; power outage or reduction; rebellion; revolution; insurrection; earthquake; storm; hurricane; flood, fire, or other natural disaster; strike or labor disturbance; or other cause, whether similar or dissimilar to the foregoing, not resulting from the actions or inactions of such Party.

E. Third-Party Beneficiaries. RingCentral and Customer agree that there will be no third-party beneficiaries to this Agreement.

F. Headings, Interpretation. The headings, section titles, and captions used in the Agreement are for convenience of reference only and will have no legal effect. All defined terms include related grammatical forms, and, whenever the context may require, the singular form of nouns and pronouns include the plural, and vice versa. The Parties agree that this Agreement will be deemed to have been jointly and equally drafted by them, and that the provisions of this Agreement therefore should not be construed against a Party or Parties on the grounds that the Party or Parties drafted or was more responsible for drafting the provision(s).

G. Anti-Bribery. Each Party represents that in the execution of this Agreement and in the performance of its obligations under this Agreement it has complied and will comply with all applicable anti-bribery Laws and regulations, including, without limitation, the U.S. Foreign Corrupt Practices Act, the UK Bribery Act, and similar applicable Laws.

H. Export Control. Any services, products, software, and technical information (including, but not limited to, services and training) provided pursuant to the Agreement may be subject to U.S. export Laws and regulations. Customer will not use distribute, transfer, or transmit the services, products, software, or technical information (even if incorporated into other products) except in compliance with U.S. and other applicable export regulations.

I. Regulatory and Legal Changes. In the event of any change in Law, regulation or industry change that would prohibit or otherwise materially interfere with RingCentral's ability to provide Services under this Agreement, RingCentral may terminate the affected Services or this Agreement or otherwise modify the terms thereof.

J. Use of Beta, Preview, or Early Access Software. If you use any beta, preview, or early access services, features, products, or software offered or made available by RingCentral, then you acknowledge that your use of the services, products, or software are governed by the Beta Evaluation License Agreement and not by this Agreement.

K. Entire Agreement. The Agreement, together with any exhibits, Order Forms, Use Policies, and Attachments, each of which is expressly incorporated into this Agreement with this reference, constitutes the entire agreement between the Parties and supersedes and replaces any and all prior or contemporaneous understandings, proposals, representations, marketing materials, statements, or agreements, whether oral, written, or otherwise, regarding such subject. RingCentral expressly rejects in their entirety any additional or conflicting terms or conditions contained in Customer purchase order, or similar Customer document, which the Parties agree are solely for the Customer's convenience.

L. Order of Precedence. In the event of any conflict between the documents comprising this Agreement, precedence will be given to the documents in the following descending order: (i) the applicable Order Form (including any hyperlinks); (ii) the applicable Attachment; (iii) the main body of this Agreement; (iv) Use Policies and Data Processing Addendum incorporated by reference in this Agreement; and (v) and any other document expressly referred to in this Agreement which governs the Services. With respect to data processing, the Data Processing Addendum shall take precedence over any inconsistent terms in any of the documents listed in the previous sentence.

M. Amendments. Except as otherwise provided, this Agreement may only be modified by a written amendment executed by authorized representatives of both Parties. In no event will handwritten changes to any terms or conditions, including in the applicable Order Form, be effective.

N. Severability and Waiver. In the event any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, such provision(s) will be stricken and the remainder of this Agreement will remain legal, valid, and binding. The failure by either Party to exercise or enforce any right conferred by this Agreement will not be deemed to be a waiver of any such right or to operate so as to bar the exercise or enforcement of any such or other right on any later occasion. Except as otherwise expressly stated in this Agreement, all rights and remedies stated in the Agreement are cumulative and in addition to any other rights and remedies available under the Agreement, at Law, or in equity.

O. Execution. Each Party represents and warrants that: (a) it possesses the legal right and capacity to enter into the Agreement and to perform all of its obligations thereunder; (b) the individual signing the Agreement and (each executable part thereof) on that Party's behalf has full power and authority to execute and deliver the same; and (c) the Agreement will be a binding obligation of that Party. Each Party agrees that an Electronic Signature, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as manual signatures.

P. Counterparts. This Agreement may be executed electronically and in separate counterparts each of which when taken together will constitute one in the same original.

Q. Survival. The rights and obligations of either Party that by their nature would continue beyond the expiration or termination of this Agreement or an Order Form will survive expiration or termination of this Agreement or the Order Form, including without limitation payment obligations, warranty disclaimers, indemnities, limitations of liability, definitions and miscellaneous.

R. Family Education Rights and Privacy Act (FERPA) and Illinois School Student Records Act (ISSRA). Customer Content when in-transit on the RingCentral Network and when at-rest within RingCentral Data Centers may contain communications and/or educational records pertaining to students in connection with the performance of the Services pursuant to the Agreement. RingCentral shall only use or disclose such Customer Content as is reasonably necessary to provide the Services or for RingCentral to otherwise perform its obligations under the Agreement, in accordance with the requirements of FERPA and ISSRA and their implementing regulations.

EXHIBIT A
DEFINITIONS

Definitions. Capitalized terms used in this Agreement but otherwise not defined have the following meaning:

1. **"Account"** means the numbered account established with RingCentral and associated with Customer and the Services provided to Customer under this Agreement. For billing and convenience purposes, multiple services, Digital Lines, or End Users may be included in a single billing account, and/or a single Customer may have multiple billing accounts encompassing different geographic locations, business units, or other designations as requested by Customer and accepted by RingCentral.
2. **"Account Administrator"** means the person(s) who have been granted authority by Customer to set up, amend, or otherwise control settings and/or make additional purchases for the Account via the Administrative Portal. Account Administrators may have varying levels of Account rights, skills, or permissions.
3. **"Account Data"** means: any business contact information provided with the Account; RingCentral-generated logs of calling or other metadata developed or collected in the provision of the Services; configuration data; and records of Digital Lines and any Services purchased under this Agreement.
4. **"Administrative Fees"** means any administrative recovery fees, 911 cost recovery fees and the like separately charged by RingCentral to Customer.
5. **"Administrative Portal"** means the online administrative portal through which Account Administrators control settings and/or make additional purchases for the Account.
6. **"Affiliate(s)"** means a person or entity that is controlled by a Party hereto, controls a Party hereto, or is under common control with a Party hereto, and "control" means beneficial ownership of greater than fifty percent (50%) of an entity's then-outstanding voting securities or ownership interests.
7. **"Attachment(s)"** means documents appended to the contract containing additional terms for products and Services. Attachments and the terms and conditions contained therein are part of this Agreement.
8. **"Confidential Information"** means any information disclosed by or on behalf of the Disclosing Party) to the Receiving Party that should reasonably be considered as confidential given the nature of the information and the circumstances surrounding its disclosure.
9. **"Customer Care"** means Customer support operations delivered by RingCentral and/or its subcontractors.
10. **"Customer Content"** means the content of calls, facsimiles, SMS messages, voicemails, voice recordings, shared files, conferences, or other communications transmitted or stored through the Services.
11. **"Digital Line"** means a phone number assigned to an End User or a specifically designated location (e.g., conference room) and the associated voice service for inbound and outbound calling that permits an End User generally to make and receive calls to and from the public switched telephone network as well as to and from other extensions within the same Account.
12. **"Disclosing Party"** means the Party disclosing Confidential Information or on whose behalf Confidential Information is disclosed by such Party's agents, including but not limited to, its Affiliates, officers, directors, employees, and attorneys.
13. **"Electronic Signatures"** means an electronic sound, symbol, or process, including clicking a digital button to accept, attached to or logically associated with a contract or other record and executed or adopted by a person with the intent to sign the record.
14. **"End Point"** means an application or device through which any End-User might access and/or use any of the Services, including without limitation IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.
15. **"End User"** means an individual user to whom Customer makes the Services available, and may be a natural person, and may include but is not limited to Customer's employees, consultants, clients, external users, invitees, contractors, and agents.
16. **"Helpdesk Support"** shall mean the performance of the following tasks:
    - Standard feature/functionality ("how to") support for End Users (i.e. call forwarding, voice mail set-up, etc.).
    - Standard management of the Admin Interface within the product.
    - Support all moves, adds, changes, and deletes of employees.
17. **"Indemnifiable Amounts"** means all (X) damages and other amounts awarded against the Indemnified Party by a court of competent jurisdiction pursuant to a final judgment in connection with such Third-Party Claim; (Y) any amounts payable by the Indemnified Party or its Affiliates pursuant to a binding, written agreement settling the Third Party Claim, provided such agreement is approved in advance in writing by the Indemnifying Party; and (Z) all reasonable costs and expenses paid to third parties by the Indemnified Party or its Affiliates in connection with the Indemnified Party's or its Affiliates' attorneys' fees and related expenses.
18. **"Indemnifying Party"** and **"Indemnified Party"** have the meanings set forth in Section 11(C) (Defense and Indemnification Procedures).
19. **"Initial Term"** has the meaning set forth in Section 2(D) (Services Term).

20. **"Intellectual Property Rights"** or **"IP Rights"** means all common law and statutory rights (whether registered or unregistered, or recorded or unrecorded, regardless of method) arising out of or associated with: (a) patents and patent applications, inventions, industrial designs, discoveries, business methods, and processes; (b) copyrights and copyright registrations, and "moral" rights; (c) the protection of trade and industrial secrets and Confidential Information; (d) other proprietary rights relating to intangible property; (e) trademarks, trade names and service marks; (f) a person's name, likeness, voice, photograph or signature, including without limitation rights of personality, privacy, and publicity; (g) analogous rights to those set forth above; and (h) divisions, continuations, continuations-in-part, renewals, reissuances and extensions of the foregoing (as applicable).
21. **"Law"** means any law, statute, regulation, rule, ordinance, administrative guidance, treaty or convention, or court or administrative order or ruling of any governing Federal, State, local or non-U.S. governmental body with jurisdiction over the Services.
22. **"Order Form(s)"** means a request for Service describing the type and quantity of Services required by Customer and submitted and accepted by the Parties in accordance with Section 2(A) (Ordering Services). The Order Form may be presented and executed via the Administrative Portal.
23. **"Receiving Party"** means the Party or its agents, including, but not limited to its Affiliates, officers, directors, employees, and attorneys receiving Confidential Information.
24. **"Renewal Term"** has the meaning set forth in Section 2(D) (Services Term).
25. **"RingCentral Network"** means the network and supporting facilities between and among the RingCentral points of presence (**"PoP(s)"**), up to and including the interconnection point between the RingCentral's network and facilities, and the public Internet, and the Public Switched Telephone Network (PSTN). The RingCentral Network does not include the public Internet, a Customer's own private network, or the PSTN.
26. **"Service(s)"** means all services provided under this Agreement and set forth in one or more Order Form(s).
27. **"Start Date"** means the date so identified in the relevant Order Form or the date on which Customer orders Services via the Administrative Portal.
28. **"Taxes"** means any and all federal, state, local, municipal, foreign, and other taxes and fees charged or collected from Customers, including but not limited to any Universal Service Fund, TRS and 911 taxes and fees.
29. **"Term"** means the Initial Term plus any Renewal Terms.
30. **"Third Party Claim"** has the meaning set forth in Section 11(A) (Indemnification by RingCentral).
31. **"Use Policy"** refers to any of the policies identified in Section 5(B) (Use Policies).

ATTACHMENT A
SERVICE ATTACHMENT - RINGEX SERVICES

This Service Attachment is a part of the Master Services Agreement (the **"Agreement"**) that includes the terms and conditions agreed by the Parties under which RingCentral will provide to the Customer the RingEX Services as described under the applicable Order Form (the **"Services"**).

1. Service Overview

The Services are a cloud-based unified communications service that includes enterprise-class voice, fax, call handling, mobile apps, and bring-your-own-device (BYOD) capability that integrates with a growing list of applications.

The Services include:

- Voice Services, including extension-to-extension calling and the ability to make and receive calls to and from the public switched telephone network (PSTN)
- Video and audio-conferencing service, including screen sharing
- Collaboration Tools, including One-to-One and Team Chat, File Sharing, task management, SMS/Texting (where available), and other innovative tools

The Services may be accessed from a variety of user End Points, including IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.

2. RingEX Purchase Plans

A. Tiers of Service. The Services are made available in several pricing tiers, which are described more fully at https://www.ringcentral.com/office/plansandpricing.html. While RingCentral offers unlimited monthly plans for some of its products and services, RingCentral Services are intended for regular business use. "Unlimited" use does not permit any use otherwise prohibited by the Acceptable Use Policy, available at https://www.ringcentral.com/legal/acceptable-use-policy.html, including trunking, access stimulation, reselling of the Services, etc. Use of the RingCentral AI Assistant capabilities is subject to the applicable terms contained in the AI Assistant Add-On Service Description available at https://www.ringcentral.com/legal/add-on-services.html#qlnks-12.

B. Minute and Calling Credit Bundles. Each plan includes a number of Toll-Free minutes, per month, which are pooled to create a single allotment of Toll-Free minutes available for the entire account. Core/Advanced/Ultra tier plans include a monthly allotment of 100/1000/10000 toll free minutes per account, respectively. Overage charges of 3.9¢ per minute apply to calls made in excess of allotment.

International Calling Credit Bundles can be purchased in addition to any base amount included with the purchased tier. International External Calls are charged against Calling Credits on the Account per destination rates, or as overage once Calling Credits are exceeded. Currently effective rates are available at https://www.ringcentral.com/support/international-rates.html.

Extension-to-Extension Calls within the Customer account never incur any usage fee and are unlimited, except to the extent that such calls are forwarded to another number that is not on the Customer account.

Additional Calling Credits may be purchased through the Auto-Purchase feature, which can be selected for automatic purchase in various increments on the Administrative Portal. Auto-Purchase is triggered when the combined usage of all End Users on an Account exceeds the total Calling Credits or when End Users make calls with additional fees (e.g., 411).

Minute Bundles and Calling Credit Bundles expire at the end of month and cannot roll over to the following month. Auto-Purchased Calling Credits expire twelve (12) months from date of purchase. Bundles may not be sold, transferred, assigned, or applied to any other customer.

C. Enhanced Business SMS Allotment and Pricing. Each plan includes a number of SMS per each user, per month, which are pooled to create a single allotment of SMS available to the entire account. Core/Advanced/Ultra tier plans include a monthly allotment of 25/100/200 SMS, per user respectively. Each SMS sent or received will be deducted from the pool of available SMS on the account. Overage charges apply to SMS sent or receive in excess of allotment and will be charged at the then-applicable rates, available at https://www.ringcentral.com/support/new-sms-rates.html. Additional SMS bundles are available for purchase at discounted prices. Customer must successfully register phone numbers with the SMS registar prior to using SMS. RingCentral may attempt to deliver SMS sent from unregistered phone numbers at its discretion, however unregistered SMS are excluded from the monthly allotment and any purchased SMS bundles, and will be charged at then-applicable unregistered SMS rates, available at https://www.ringcentral.com/support/new-sms-rates.html.

3. Operator Assisted Calling, 311, 511 and other N11 Calling

RingCentral does not support 0+ or operator assisted calling (including, without limitation, collect calls, third party billing calls, 900, or other premium line numbers or calling card calls). The Services may not support 211, 311, 411, 511 and/or N11 calling. To the extent they are supported, additional charges may apply for these calls.

4. Directory Listing Service

RingCentral offers directory listing (the **"Directory Listing Service"**). If Customer subscribes to the Directory Listing Service, RingCentral will share certain Customer Contact Data with third parties as reasonably necessary to include in the phone directory (**"Listing Information"**). This information may include, but is not limited to, Customer's company name, address, and phone numbers. Customer authorizes RingCentral to use and disclose the Listing Information for the purpose of publishing in, and making publicly available through, third-party directory listing services, to be selected by RingCentral or third-party service providers in their sole discretion. Customer acknowledges and agrees that by subscribing to the Directory Listing Service, Customer's Listing Information may enter the public domain and that RingCentral cannot control third parties' use of such information obtained through the Directory Listing Service.

A. Opt Out. Customer may opt out of the Directory Listing Service at any time; however, RingCentral is not obligated to have Customer's Listing Information removed from third-party directory assistance listing services that have already received Customer's information.

B. No Liability. RingCentral will have no responsibility or liability for any cost, damages, liabilities, or inconvenience caused by calls made to Customer's telephone number; materials sent to Customer, inaccuracies, errors or omissions with Listing Information; or any other use of such information. RingCentral will not be liable to Customer for any use by third parties of Customer's Listing Information obtained through the Directory Listing Service, including without limitation the use of such information after Customer has opted out of the Directory Listing Service.

5. Global RingEX or RingCentral Global Office. Global RingEX (which is also known as RingCentral Global Office and references in the Service Description to Global RingEX shall also refer to Global Office) provides a single communications system to companies that have offices around the world, offering localized service in countries for which Global RingEX is available. Additional information related to Global RingEX Services is available at http://www.ringcentral.com/legal/policies/global-office-countries.html. This section sets forth additional terms and conditions concerning RingCentral's Global RingEX for customers that subscribe to it.

A. Emergency Service Limitations for Global RingEX. RingCentral provides access to Emergency Calling Services in many, but not all, countries in which RingCentral Global RingEX is available, allowing End Users in most countries to access Emergency Services. Emergency Services may only be accessed within the country in which the Digital Line is assigned, e.g., an End User with a Digital Line assigned in Ireland may dial Emergency Services only within Ireland. Access to Emergency Calling Services in RingCentral Global RingEX countries, where available, is subject to the Emergency Services Policy, available at https://www.ringcentral.com/legal/emergency-services.html. Customer must make available and will maintain at all times traditional landline and/or mobile network telephone services that will enable End Users to call the applicable Emergency Services number. Customer may not use the RingCentral Services in environments requiring fail-safe performance or in which the failure of the RingCentral Services could lead directly to death, personal injury, or severe physical or environmental damage.

B. Global RingEX Provided Only in Connection with Home Country Service. RingCentral provides Global RingEX Service only in connection with Services purchased in the Home Country. RingCentral may immediately suspend or terminate Customer's Global RingEX Services if Customer terminates its Digital Lines in the Home Country. All invoicing for the Global RingEX Services will be done in the Home Country on the Customer's Account, together with other Services purchased under this Agreement, using the Home Country's currency. Customer must at all times provide a billing address located in the Home Country. RingCentral will provide all documentation, licenses, and services in connection with the Global RingEX Service in English; additional language support may be provided at RingCentral's sole discretion.

C. Primary Place of Use of Global RingEX Service. Customer represents and warrants that the primary place of use of the Global RingEX Services will be the country in which the Digital Line is assigned, e.g., an End User with a Digital Line assigned in Ireland will primarily use that Digital Line in Ireland.

D. Relationships with Local Providers. In connection with the provision of Global RingEX Services, RingCentral relies on local providers to supply certain regulated communication services; for example (i) for the provision of local telephone numbers within local jurisdictions; (ii) to enable you to place local calls within local jurisdictions; and (iii) to enable you to receive calls from non-RingCentral numbers on Customer's Global RingEX telephone number(s), by connecting with the local public switched telephone network. Customer hereby appoints RingCentral as Customer's agent with power of attorney (and such appointment is coupled with an interest and is irrevocable during the Term) to conclude and enter into agreements with such local providers on Customer's behalf to secure such services. RingCentral's locally licensed affiliates provide all telecommunications services offered to Customer within the countries in which such affiliates are licensed; in some cases, RingCentral may obtain services from locally licensed providers on Customer's behalf. RingCentral is responsible for all contracting, billing, and customer care related to those services. Customer is responsible for providing RingCentral with all information necessary for RingCentral to obtain numbers in Global RingEX countries.

6. **Additional Services.** RingCentral offers add-on services for the Services (where available), which are described at https://www.ringcentral.com/legal/microsoft-teams-services-attachment.html. Additional terms or charges may apply, depending on the selected features.

7. **Bring Your Own Carrier (BYOC) Services.** RingCentral offers a software-as-a-service in which customers provide and maintain their own local telecommunications services, which may be connected to RingCentral's cloud PBX, videoconferencing, and team messaging services. BYOC and additional terms are described and available at https://www.ringcentral.com/legal/BYOC-service-description.html.

8. **Definitions.** Terms used herein but not otherwise defined have the meanings ascribed to them in the Agreement. For purposes of this Service Attachment, the following terms have the meanings set forth below:

   A. **"Digital Line"** means a phone number assigned to an End User or a specifically designated location (e.g., conference room) and the associated voice service for inbound and outbound calling that permits the End User generally to make and receive calls to and from the public switched telephone network as well as to and from other extensions within the same Account.

   B. **"End Point"** means an application or device through which any End-User might access and/or use any of the Services, including without limitation IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.

   C. **"Extension-to-Extension Calls"** means calls made and received between End Points on the Customer Account with RingCentral, regardless of whether the calls are domestic or international.

   D. **"External Calls"** means calls made to or received from external numbers on the PSTN that are not on the Customer Account with RingCentral.

   E. **"Home Country"** means the United States or the country that is otherwise designated as Customer's primary or home country in the Order Form.

ATTACHMENT B
RINGCENTRAL SECURITY ADDENDUM

1. Scope

This document describes the Information Security Measures (**"Measures"**) that RingCentral has in place when processing Protected Data through RingCentral Services.

2. Definitions

For purposes of this Security Addendum only, capitalized terms, not otherwise defined herein, have the meaning set forth in the Agreement.

A. **"Ring Central Services"**, or **"Services"**, means services offered by RingCentral and acquired by the Customer.

B. **"Customer"** means the entity that entered into the Agreement with RingCentral.

C. **"Protected Data"** means Customer and partner data processed by RingCentral Services, as defined in the applicable RingCentral DPA or Agreement, including "personal data" and "personal information" as defined by applicable privacy laws, confidential data as defined in the Agreement, account data, configuration data, communication content including messages, voicemail, and video recording.

D. **"Agreement"** means the agreement in place between RingCentral and the Customer for the provision of the Services.

E. **"Personnel"** means RingCentral employees, contractors or subcontracted Professional Services staff.

3. Information Security Management

A. Security Program

RingCentral maintains a written information security program that:

i. Includes documented policies or standards appropriate to govern the handling of Protected Data in compliance with the Agreement and with applicable law.

ii. Is managed by a senior employee responsible for overseeing and implementing the program.

iii. Includes administrative, technical, and physical safeguards reasonably designed to protect the confidentiality, integrity, and availability of Protected Data.

iv. Is appropriate to the nature, size, and complexity of RingCentral's business operations.

B. Security Policy Management

RingCentral's security policies, standards, and procedures:

i. Align with information security established industry standards.

ii. Are subject to ongoing review.

iii. May be revised to reflect changes in industry best practices.

C. Risk Management

RingCentral:

i. Performs cybersecurity risk assessments to identify threats to their business or operations at least annually.

ii. Updates RingCentral policies, procedures and standards as needed to address threats to RingCentral's business or operations.

4. Independent security assessments

A. External Audit

RingCentral:

i. Uses qualified independent third-party auditors to perform security audits covering systems, environments, and networks where Protected Data is processed, including

a. SOC2 Type II

b. IES/ISO 27001.

ii. maintains additional audits and compliance certifications as appropriate for RingCentral's business and as identified at www.ringcentral.com/trust-center.html.

B. Distribution of Reports

Copies of relevant audit reports and certifications:

i. Will be provided to Customer on request.

ii. Are subject to Non-Disclosure Agreement.

C. Annual Risk Assessment Questionnaire

Customer may, on one (1) occasion within any twelve (12) month period, request that RingCentral complete a third-party risk assessment questionnaire within a reasonable time frame.

In case of conflict between this section and the equivalent section in the RingCentral DPA, the DPA takes precedence.

5. Human Resource Security

A. Background Checks

RingCentral requires pre-employment screenings of all employees. RingCentral ensures criminal background searches on its employees to the extent permitted by law. Each background check in the US includes:

i. An identity verification (SSN trace).

ii. Criminal history checks for up to seven (7) years for felony and misdemeanors at the local, state, and federal level, where appropriate.

iii. Terrorist (OFAC) list search, as authorized by law.

Internationally, criminal history checks are conducted as authorized by local law.

Background checks are conducted by a member of the National Association of Professional Background Screeners or a competent industry-recognized company in the local jurisdiction.

B. Training

RingCentral will ensure that all employees including contractors:

i. Complete annual training to demonstrate familiarity with RingCentral's security policies.

ii. Complete annual training for security and privacy requirements, including CyberSecurity awareness, GDPR, and CCPA.

iii. Have the reasonable skill and experience suitable for employment and placement in a position of trust within RingCentral.

C. Workstation Security

RingCentral ensures that:

i. RingCentral employees either use RingCentral owned and managed devices in the performance of their duties or Bring Your Own Device (BYOD) device.

ii. All devices, whether RingCentral owned and managed or Bring Your Own Device (BYOD) device, are enrolled in the full RingCentral managed device program.

D. Data Loss Prevention

RingCentral employs a comprehensive system to prevent the inadvertent or intentional compromise of RingCentral data and Protected Data.

E. Due Diligence Over Sub-Contractors

RingCentral will:

i. maintain a security process to conduct appropriate due diligence prior to engaging sub-contractors.

ii. assess the security capabilities of any such sub-contractors on a periodic basis to ensure subcontractors' ability to comply with the Measures described in this document.

iii. apply written information security requirements that oblige sub-contractors to adhere to RingCentral's key information security policies and standards consistent with and no less protective than these Measures.

F. Non-Disclosure

RingCentral ensures that employees and contractors/sub-contractors who process Protected Data are bound in writing by obligations of confidentiality.

6. Physical Security

A. General

RingCentral:

i. Restricts access to, controls, and monitors all physical areas where RingCentral Services process Protected Data (**"Secure Areas"**).

ii. Maintains appropriate physical security controls on a 24-hours-per-day, 7-days-per-week basis (**"24/7"**).

iii. Revokes any physical access to Secure Areas promptly after the cessation of the need to access buildings and system(s).

iv. Performs review of access rights on at least an annual basis.

B. Access and Authorization Processes

RingCentral maintains a documented access authorization and logging process. The authorization and logging process will include at minimum:

i. Reports detailing all access to Secure Areas, including the identities and dates and times of access.

ii. Reports to be maintained for at least one year as allowed by law.

iii. Video surveillance equipment to monitor and record activity at all Secure Areas entry and exit points on a 24/7 basis to the extent permitted by applicable laws and regulations.

iv. Video recording to be maintained for at least 30 days or per physical location provider's policies.

C. Data Centers

To the extent that RingCentral is operating or using a data center, RingCentral ensures that physical security controls are in alignment with industry standards such as ISO 27001 and SSAE 16 or ISAE 3402 or similar standard including:

i. Perimeter security including fencing/barriers and video surveillance.

ii. Secure access including security guard/reception.

iii. Interior access controlled through RFID cards, 2FA, anti-tailgating controls.

iv. Redundant utility feeds and support for continuous delivery through backup systems.

v. Redundant network connection from multiple providers.

7. Logical Security

A. User Identification and Authentication

RingCentral:

i. Maintains a documented user management lifecycle management process that includes manual and/or automated processes for approved account creation, account removal and account modification for all Information Resources and across all environments.

ii. Ensures that RingCentral users have an individual accounts for unique traceability.

iii. Ensures that RingCentral users do not use shared accounts; where shared accounts are technically required controls are in place to ensure traceability.

iv. RingCentral user passwords are configured aligned with current NIST guidance.

For the customer facing applications, Customers may choose to integrate with SSO (Single Sign on) so that Customer retains control over their required password settings including Customer's existing MFA/2FA solutions.

B. User Authorization and Access Control

RingCentral:

i. Configures remote access to all networks storing or transmitting Protected Data to require multi-factor authentication for such access.

ii. Revokes access to systems and applications that contain or process Protected Data promptly after the cessation of the need to access the system(s) or application(s).

iii. Has the capability of detecting, logging, and reporting access to the system and network or attempts to breach security of the system or network.

RingCentral employs access control mechanisms that are intended to:

i. Limit access to Protected Data to only those Personnel who have a reasonable need to access said data to enable RingCentral to perform its obligations under the Agreement.

ii. Prevent unauthorized access to Protected Data.

iii. Limit access to users who have a business need to know.

iv. Follow the principle of least privilege, allowing access to only the information and resources that are necessary.

v. Perform review access controls on a minimum annual basis for all RingCentral's systems that transmit, process, or store Protected Data.

8. Telecommunication and Network Security

A. Network Management

RingCentral:

i. Maintains network security program that includes industry standard firewall protection and two-factor authentication for access to RingCentral's networks.

ii. Deploys an Intrusion Detection Systems (IDS) and/or Intrusion Prevention Systems (IPS) to generate, monitor, and respond to alerts which could indicate potential compromise of the network and/or host.

iii. Monitors web traffic from the Internet and from internal sources to detect cyber-attacks including Distributed Denial of Service (DDoS) attacks against web sites / services and to block malicious traffic.

B. Network Segmentation

RingCentral:

i. Implements network segmentation between the corporate enterprise network and hosting facilities for Services.

ii. Ensures separation between environments dedicated to development, staging, and production.

iii. Restricts access between environments to authorized devices.

iv. Controls configuration and management of network segregation and firewall rules through a formal request and approval process.

C. Network Vulnerability Scanning

RingCentral:

i. Runs internal and external network vulnerability scans against information processing systems at least quarterly.

ii. Evaluates findings based on (where applicable) CVSS score and assessment of impact, likelihood, and severity.

iii. Remediates findings following industry standard timelines.

9. Operations Security

A. Asset Management

RingCentral:

i. Maintains an accurate and current asset register covering hardware and software assets used for the delivery of services.

ii. Maintains accountability of assets throughout their lifecycle.

iii. Maintains processes to wipe or physically destroy physical assets prior to their disposal.

B. Configuration Management

RingCentral:

i. Maintains baseline configurations of information systems and applications based on industry best practices including:

a. Removal of all vendor-provided passwords.

b. Remove/disable unused services and settings.

c. Anti-malware/endpoint protection as technically feasible.

ii. Enforces security configuration settings for systems used in the provision of the Services.

iii. Ensures that clocks of all information processing systems are synchronized to one of more reference time sources.

C. Malicious Code Protection

i. To the extent practicable, RingCentral has endpoint protection in place, in the form of Endpoint Detection and Response (EDR) and/or antivirus software, installed and running on servers and workstations.

ii. EDR alerts are monitored, and immediate action is taken to investigate and remediate any abnormal behavior.

iii. Where used, antivirus software will be current and running to scan for and promptly remove or quarantine viruses and other malware on Windows servers and workstations.

D. Vulnerability, Security Patching

RingCentral:

i. Monitors for publicly disclosed vulnerabilities and exposures for impact to Supplier's information systems and products.

ii. Ensures quality assurance testing of patches prior to deployment.

iii. Ensures that all findings resulting from network vulnerability scanning and relevant publicly disclosed vulnerabilities and exposures are remediated according to industry best practices, including CVSS score and assessment of impact, likelihood and severity and are remediated following industry standard timelines.

E. Logging and Monitoring

RingCentral shall ensure that:

i. All systems, devices or applications associated with the access, processing, storage, communication and/or transmission of Protected Data, generate audit logs.

ii. Access to Protected Data is logged.

iii. Logs include sufficient detail that they can be used to detect significant unauthorized activity.

iv. Logs are protected against unauthorized access, modification, and deletion.

v. Logs are sent to a centralized location for aggregation and monitoring.

10. Software Development and Maintenance

A. Secure Development Lifecycle

RingCentral:

i. Applies secure development lifecycle practices, including, during design, development, and test cycles.

ii. Ensures that products are subject to security design review including threat considerations and data handling practices.

iii. Ensures that Services are subject to a secure release review prior to promotion to production.

B. Security Testing

As part of the secure development lifecycle, RingCentral:

i. Performs rigorous security testing, including, as technically feasible:

a. static code analysis.

b. source code peer reviews.

c. dynamic and interactive security testing.

d. security logic, or security “QA” testing.

ii. Ensures that Internet-facing applications are subject to application security assessment reviews and testing to identify common security vulnerabilities as identified by industry-recognized organizations (e.g., OWASP Top 10 Vulnerabilities, CWE/SANS Top 25 vulnerabilities).

iii. For all mobile applications (i.e. running on Android, Blackberry, iOS, Windows Phone) that collect, transmit or display Protected Data, conducts an application security assessment review to identify and remediate industry-recognized vulnerabilities specific to mobile applications.

iv. Does NOT use Protected Data for testing.

v. Makes all reasonable effort to identify and remediate software vulnerabilities prior to release.

C. Annual Penetration Testing

RingCentral:

i. Engages qualified, independent third-party penetration testers to perform annual penetration test against its Products and environments where Protected Data is hosted.

ii. Requires sub-processors to perform similar penetration testing against their systems, environments, and networks.

iii. Ensures remediation of all findings in a commercially reasonable period of time.

D. Product Vulnerability Management

RingCentral:

i. Uses commercially reasonable efforts to regularly identify software security vulnerabilities in RingCentral Services.

ii. Provides relevant updates, upgrades, and bug fixes for known software security vulnerabilities, for any software provided or in which any Protected Data is processed.

iii. Ensures that all findings resulting from internal and external testing are evaluated according to industry best practices, including CVSS score and assessment of impact, likelihood and severity and are remediated following industry standard timelines.

E. Open Source and Third-Party Software

RingCentral:

i. Maintains an asset registry of all third-party software (TPS) and open-source software (OSS) incorporated into the Services.

ii. Uses commercially reasonable efforts to ensure the secure development and security of open-source software and third-party software used by RingCentral.

iii. Uses commercially reasonable efforts to evaluate, track and remediate vulnerabilities of open-source software (OSS) and other third-party libraries that are incorporated into the Services.

11. Data Handling

A. Data Classification

RingCentral maintains data classification standards including:

i. Public data, data that is generally available or expected to be known to the public.

ii. Confidential data, data that is not available to the general public.

Protected Data is classified as RingCentral Confidential Data.

B. Data Segregation

RingCentral:

i. Ensures physical or logical segregation of Protected Data from other customers' data.

ii. Ensures physical separation and access control to segregate Protected Data from RingCentral data.

C. Encryption of Data

RingCentral:

i. Shall ensure encryption of Protected Data in electronic form in transit over all public wired networks (e.g., Internet) and all wireless networks (excluding communication over Public Switch Telephone Networks).

ii. Excepting the Engage Communities feature of Engage Digital, shall ensure encryption of Protected Data in electronic form when stored at rest.

iii. Uses industry standard encryption algorithms and key strengths to encrypt Protected Data in transit over all public wired networks (e.g., Internet) and all wireless networks.

D. Destruction of Data

RingCentral shall:

i. Ensure the secure deletion of data when it is no longer required.

ii. Ensure that electronic media that has been used in the delivery of Services to the Customer will be sanitized before disposal or repurposing, using a process that assures data deletion and prevents data from being reconstructed or read.

iii. Destroy any equipment containing Protected Data that is damaged or non-functional.

12. Incident Response

RingCentral's incident response capability is designed to comply with statutory and regulatory obligations governing incident response. As such, RingCentral:

A. Maintains an incident response capability to respond to events potentially impacting the confidentiality, integrity and/or availability of Services and/or data including Protected Data.

B. Has a documented incident response plan based on industry best practices.

C. Has a process for evidence handling that safeguards the integrity of evidence collected to including allowing detection of unauthorized access to.

D. Will take appropriate steps and measures to comply with statutory and regulatory obligations governing incident response.

When RingCentral learns of or discovers a security event which impacts Protected Data, RingCentral will notify Customer without undue delay and will take commercially reasonable steps to isolate, mitigate, and/or remediate such event.

13. Business Continuity and Disaster Recovery

A. Business Continuity

RingCentral:

i. Ensures that responsibilities for service continuity are clearly defined and documented and have been allocated to an individual with sufficient authority.

ii. Has a business continuity plan (BCP) in place designed to provide ongoing provision of the Services to Customer.

iii. Develops, implements, and maintains a business continuity management program to address the needs of the business and Services provided to the Customer. To that end, RingCentral completes a minimum level of business impact analysis, crisis management, business continuity, and disaster recovery planning.

iv. Ensures that the scope of the BCP encompasses all relevant locations, personnel and information systems used to provide the Services.

v. Ensure that its BCP includes, but is not limited to, elements such location workarounds, application workarounds, vendor workarounds, and staffing workarounds, exercised at minimum annually.

vi. Reviews, updates, and tests the BCP at least annually.

B. Disaster Recovery

RingCentral:

i. Maintains a disaster recovery plan, which includes, but is not limited to, infrastructure, technology, and system(s) details, recovery activities, and identifies the people/teams required for such recovery, exercised at least annually.

ii. Ensures that the disaster recovery plan addresses actions that RingCentral will take in the event of an extended outage of service.

iii. Ensures that its plans address the actions and resources required to provide for (i) the continuous operation of RingCentral, and (ii) in the event of an interruption, the recovery of the functions required to enable RingCentral to provide the Services, including required systems, hardware, software, resources, personnel, and data supporting these functions.

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Rachel Wisniewski, Assistant Director of Business/CSBO
Date: May 21, 2025
Re: Approval of SASED Depositories

Summary: The Board of Directors will review and approve a list of authorized depositories annually.

Recommended Action: The administration recommends that the Board of Directors approve continuing with the following depositories for the FY26 fiscal year.

1. Fifth Third Bank, NA
2. PMA Securities, LLC - Illinois School District Liquid Asset Fund Plus
3. Fifth Third Securities

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Rachel Wisniewski, Assistant Director of Business/CSBO

Date: May 21, 2025

Re: Adopt the Resolution to Appoint SASED Treasurer

Summary: SASED Board of Directors shall take action to adopt the resolution to appoint Rachel Wisniewski, Assistant Director of Business/CSBO as SASED's Treasurer. This action is required every two years.

Recommended Action: SASED Administration requests that the Board of Directors adopt the resolution to appoint SASED Treasurer.

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
RESOLUTION APPOINTING SCHOOL TREASURER

WHEREAS, pursuant to the School Code (105 ILCS 5/5-1), the Board of Directors may appoint a non-School Board Member to Serve as School Treasurer; and,

WHEREAS, the Board of Directors has determined that the responsibilities of "School Treasurer" shall be met by the Chief Financial Officer.

NOW, THEREFORE, Be It Resolved by the Board of Directors of School Association for Special Education in DuPage County, DuPage, Illinois, that Rachel Wisniewski be appointed as School Treasurer effective July 1, 2025.

Member _____moved and Member _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the Board Chairperson directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the members voted as follows:
AYE: _____
NAY:_____
ABSENT/ABSTAIN: _____

Whereupon the Board Chairperson declared the motion carried and said resolution adopted May 21, 2025.

BOARD OF DIRECTORS OF SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY DUPAGE, ILLINOIS

By:_____(Board Chairperson)

Attest: _____ (Board Secretary)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Directors (the "Board") of School Association for Special Education in DuPage Cunty, DuPage County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

APPOINTMENT OF SCHOOL TREASURER

Which resolution was adopted at a meeting of the Board held on the 21st day of May, 2025.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the Board has complied with all the provisions of said Acts and said Codes and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 21st day of May, 2025.

_____
Secretary, Board of Directors
SCHOOL ASSOCIATION FOR
SPECIAL EDUCATION IN
DUPAGE COUNTY

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Rachel Wisniewski, Assistant Director of Business/CSBO
Date: May 21, 2025
Re: Approval of the FY 25-26 Treasurer's Bond Documents

Summary: SASED Board of Directors shall take action on the annual Treasurer's Bond documents: Resolution Approving Surety Bond of Treasurer, 2025 Verification certificate, 2025 treasurer invoice, and the 2025 Treasurer Bond Calculation Form.

Financial Impact: The School Code requires school district and cooperative treasurers to obtain bonding for having custodial responsibility for assets. The School Code requires that the bond amount be provided at a minimum of 10% of the highest amount of money in custody of the treasurer at any point in time during the school year. The highest projected fund balance is $20,000,000. The calculation shows that $2,000,000 of bond coverage meets SASED's requirements. The bond is held with Liberty Mutual Insurance Company at a cost of $1,600.

Recommended Action: SASED Administration requests that the Board of Directors approve the FY25-26 Treasurer's Bond Documents, as presented.

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
RESOLUTION APPROVING SURETY BOND OF TREASURER

WHEREAS, the attached School Treasurer's Surety Bond ("Surety Bond") was executed by the authorized agent of Liberty Mutual Insurance Company, as surety on or about May 21, 2025;

WHEREAS, the Surety Bond was executed under oath by Rachel Wisniewski as Principal on May 21, 2025;

WHEREAS, the Surety Bond was fully executed at the time this Board passed a resolution on May 21, 2025, confirming Rachel Wisniewski's appointment as School Treasurer, effective July 1, 2025;

NOW, THEREFORE, Be It Resolved by the Board of Directors of School Association for Special Education in DuPage County, DuPage County, Illinois, as follows:

Section 1: This Board adopts as findings of fact all of the recitals above and incorporates them herein by reference.

Section 2: A majority of the members of this Board hereby expressly approves the Surety Bond.

Adopted this 21st day of May, 2025, by the following roll call vote:
AYES:_____
NAYS:_____
ABSTAIN/ABSENT:_____

BOARD OF DIRECTORS OF SCHOOL ASSOCIATION
FOR SPECIAL EDUCATION IN DUPAGE COUNTY
DUPAGE COUNTY, ILLINOIS

By:_____(Board Chairperson)

Attest: _____ (Board Secretary)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Directors (the "Board") of School Association for Special Education in DuPage County, DuPage County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

RESOLUTION APPROVING SURETY BOND OF TREASURER

Which said resolution was adopted at a meeting of the Board held on the 21st day of May, 2025.

I do further certify that the deliberations of the Board on adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, a amended and that the Board has complied with all of the provisions of said Acts and said Codes and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 21st day of May, 2025.

_____
Secretary, Board of Directors
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

Arthur J. Gallagher Risk Management Services, LLC
Rolling Meadows, IL 60008
Phone: (630)773-3800

SELJO1

Invoice # 5585557	1 of 1
ACCOUNT NUMBER	DATE
SCHOASS-03	5/5/2025
BALANCE DUE ON	AMOUNT DUE
7/1/2025	$1,600.00

School Association for Special Education in DuPage County
2900 Ogden Ave
Lisle, IL 60532

Gallagher
Insurance | Risk Management | Consulting

Public Officials Bond PolicyNumber: 404257678 Company: Liberty Mutual Insurance Company Effective: 7/1/2025 to 6/30/2026

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
38447055	7/1/2025	7/1/2025	RENB	Renewal Premium	$1,600.00

$2,000,000 Rachel Wisniewski

Rate: .80/1000 @ 30% comm
Refer to bond form for cancellation provisions

Total Invoice Balance: $1,600.00

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

SELJO1

School Association for Special Education in DuPage County
2900 Ogden Ave
Lisle, IL 60532

Invoice # 5585557	
ACCOUNT NUMBER	DATE
SCHOASS-03	5/5/2025
BALANCE DUE ON	AMOUNT DUE
7/1/2025	$1,600.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, LLC
PO Box 39735
Chicago, IL 60694-9700

Gallagher
Insurance | Risk Management | Consulting

PAY ONLINE AT: www.ajg.com/ezpay

DuPage Regional Office of Education

Treasurer Bond Calculation Form Date: 5/5/2025

District Name:	School Association for Special Education in DuPage County
Address	2900 Ogden Avenue Lisle IL 60532
Treasurer's Name:	Rachel Wisniewski
Treasurer's date of election or appointment	7/1/2025
Treasurer's date of expiration (if applicable)	

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:		$ 20,000,000.00	Enter highest projected fund balance
Mulipied by 10%	x	10%	
Anticipated Surety Bond Issue Amount	=	$ 2,000,000.00	
The amount of the Bond listed on State of Illinois School Treasurer's Bond - Surety Bond Form.		$ 2,000,000.00	Enter treasurer's surety bond amount
		$0.00	Properly Funded

Surety Company: Liberty Mutual **Issuance Date:** **7/1/2025 Expiration Date:** Until Cancelled

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:			Enter anticipated bond proceeds
Mulipied by 10%	x	10%	
Anticipated Special Surety Bond Amount	=	$ -	
The amount of the Bond listed on State of Illinois SchoolTreasurer's Bond Covering Special Bond Issue Form.			Enter special surety bond amount
		$0.00	Properly Funded

Surety Company: **Issuance Date:** **Expiration Date:**

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Lori Ladesic, Administrative Assistant
421 N. County Farm Road
Wheaton, IL 60187
(630) 407-5770

VERIFICATION CERTIFICATE FOR
INDEFINITE TERM SURETY BOND

THIS IS TO CERTIFY that Bond No. 404257678 issued by Liberty Mutual Insurance Company dated this 1st Day of July, 2023, in the amount of ($2,000,000.00), on behalf of Rachel Wisniewski (as Principal), and in favor of School Association for Special Education in DuPage County (as Obligee) , for Treasurer covers a term which began on the 1st Day of July, 2023, and ends only with the cancellation of said bond or other legal termination thereof; and that the said bond remains in effect, subject to all its agreements, conditions and limitations.

Signed, sealed and dated: May 5th, 2025

Liberty Mutual Insurance Company



BY: _____
William T Krumm, Attorney-in-Fact

Current Term of Bond: July 01, 2025 to June 30, 2026

POWER OF ATTORNEY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint **William T. Krumm** all of the city of Rolling Meadows, state of IL its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bonds, undertakings, recognizances, contracts of indemnity, and all other surety obligations related thereto, the execution of which shall be binding upon the Companies as if it had been duly signed and executed by its own officers:

Principal Name: Rachel Wisniewski
Obligee Name: School Association for Special Education in DuPage County

Surety Bond Number: 404257678 **Bond Amount:** See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 5th day of May, 2025.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
Nathan J. Zangerle, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 5th day of May, 2025, before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2029
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-infact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 5th day of May, 2025.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
From: Dr. Kim Dryier
Date: May 21, 2025
Re: Approval of the SY 24-25 ESY Lease Agreements

Summary: SY24-25 ESY Lease Agreements with DuPage SD45, Center Cass SD66 and Lisle SD202 to host ESY classes, 4 days per week, with student attendance occurring on June 23, 2025 through July 17, 2025 from 8:15 AM to 12:15 PM. This also includes staff orientation on June 17th and 18th from 8:00 AM to 3:15 PM, and close out tasks July 21-23, 2025.

Financial Impact: Included in the FY25 Budget

- SD45 - 6 DHH classrooms and 5 Vision classrooms at York Center School - $17,250
- SD66 - 5 Pathways classrooms and 13 SLE classrooms at Prairieview Elementary School - $27,750
- SD202 - 2 SMNP classrooms and 2 Special Needs District Program classrooms at Lisle Campus (Chesterton Academy) - $6,750

Recommended Action: SASED Administration requests that the Board of Directors approve the SY24-25 ESY Lease Agreements, as presented.

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are the Board of Education **VILLA PARK SCHOOL DISTRICT #45, 255 West Vermont, Villa Park, IL**, DuPage County, Illinois, having its principal offices at, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"), collectively referred to herein as the "Parties." The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

   6 Deaf & Hard of Hearing Classrooms, York Center School, 895 14th St., Lombard, IL
   5 Vision Impaired Classrooms, York Center School, 895 14th St., Lombard, IL

   including all furnishings and ordinary school equipment present in said classrooms as of the effective date of this Lease. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This lease shall be for the term of ESY, Summer 2025, encompassing the below dates.:

   a. Staff Orientation June 17 and June 18 from 8:00 a.m. - 3:15 p.m.

   b. Staff: 8:00 a.m. - 12:30 p.m., Students 8:15 a.m. - 12:15 p.m.
      - June 23 through July 17 (Monday-Thursday)
      - no instruction on 4th of July

   c. ESY administrators would have use of the building July 21, July 22 and July 23, 2025 for "close-out" tasks.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Directors. For the summer of 2025, it is hereby agreed that the rent amount is $1,500 per classroom plus a $750 admin fee for the use of York Center School for a total of **$17,250.**

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before September 1, 2025, to the administrative center of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessee shall adhere to all of Lessor's policies and procedures and applicable law during the pendency of this Lease and during any consecutive school year terms (if renewed). In addition, Lessor shall adhere to all applicable laws during the pendency of this lease and during any consecutive school terms (if renewed). Lessor shall have the right to establish additional, reasonable rules and regulations governing Lessee's use of the premises, including, but not limited to:

a. The conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. Lessee's reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. **SURRENDER OF PREMISES:** Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premises without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. **NO WASTE OR MISUSE:** Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damage to Lessor's premises caused by waste or misuse of facilities. Further, Lessee will reimburse Lessor, or bear its own cost for, repairs and/or damages to any of Lessor's property caused by Lessee or Lessee's members, volunteers, employees, students, and agents.

10. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING:** At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If Lessee defaults by failing to pay rent, or any part thereof, or by breaching any of the covenants herein, it shall be lawful for the Lessor to immediately send notice of such failure or breach to Lessee. Within 30 calendar days of the date on which such notice was sent by Lessor, Lessee shall have the right to cure such failure and/or breach. However, if Lessee fails to cure said failure or breach within 30 calendar days of the date on which such notice was sent by Lessor, the Lease will immediately terminate. In the event of such termination, Lessee will remain responsible for rent attributable to the period prior to termination. If Lessor believes that it is entitled to additional damages due to Lessee's breach and the termination, the following procedures will apply: Lessor will provide Lessee with written notice of the alleged damages. Within 14 days after the notice is received, Lessor and Lessee will convene a meeting to confer in good faith and attempt to reach agreement regarding the dispute. Participants in the meeting will include representatives with decision-making authority for each Party. In the event that the Parties are unable to reach a resolution at the meeting, Lessor may inform Lessee in writing that Lessor reasonably believes that the differences between the Parties are not likely to be resolved through further negotiations. In that event, the Parties may agree to submit the dispute to mediation or arbitration.

11. **PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT:** Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism, water damage or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order

and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the damage, waste, or misuse of the premises by Lessee, its agents, employees, volunteers, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. **LIABILITY INSURANCE AND INDEMNIFICATION:** Lessor shall maintain adequate Liability insurance to insure against claims for bodily injury including Sexual Misconduct and property damage resulting from the use of the Lessor's premises. Said Liability insurance shall name SASED, its Board, Board members, employees, agents, and successors as an additional insured on a primary noncontributory basis. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor and its members, agents, and employees as additional insureds on a primary and noncontributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices. All insurance required of Lessee pursuant to this Lease must not be canceled or altered unless the insureds are given at least 30 calendar days' prior written notice of such cancellation or alteration.

    Each party to this Lease agrees to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only to the extent the Loss is caused solely by a negligent act or omission of the indemnifying party or its Board, Board members, employees, volunteers, agents, and students.

13. **SUCCESSORS:** This Lease shall be binding upon, apply and insure to the benefit of Lessor and Lessee and their respective successors and assignees.

14. **SERVICE/USAGE NEEDS for ESY 2025:** The rental fees paid to the Lessor shall be based upon the usage needs of the Lessee. The usage need is description as follows:
    The usage indicates that the SASED staff and students are an integral part of the building. SASED staff have access to regular classroom or equivalent space general, general supplies, copy machines, etc. as do all other staff. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. However, Lessor makes no guarantee that its provision of internet access will be uninterrupted and will not be responsible for any interruptions in internet service. Additionally the usage needs are including use of utilities, garbage, snow removal and lawn cutting. plus janitorial service, supplies and general maintenance.Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessee and Lessee's employees, agents, volunteers,

and students shall be responsible for adhering to Lessor's policies and procedures governing acceptable use of technology and acceptable conduct when accessing Lessor's network. Lessor will not be required to provide technology equipment or troubleshoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving network problems that are the result of Lessor's acts or omissions. This assistance shall be communicated to and coordinated with SASED technology staff except in cases of emergency. Lessee is solely responsible for its own students and staff during the pendency of this Lease.

15. **CHOICE OF LAW/VENUE:** This Lease shall be interpreted in accordance with Illinois law, without regard to any conflict of law principles. Both Parties agree that venue for any dispute arising under this Lease is proper in a court of law in the Circuit Courts of DuPage County, Illinois or, if applicable, the United States District Court for the Northern District of Illinois.

16. **AUTHORITY:** Each Party's signatory to this Lease represents and warrants that it has the legal authority to sign this Lease and bind each Party to its obligations.

17. **NO JOINT VENTURE:** The Parties agree that this Lease does not confer joint venture or employer status on either Party. Accordingly, each Party is responsible for their own members, employees, agents, volunteers, and students, and shall not be responsible for the other Party's obligations with respect to collective bargaining and other employment matters, as well as student issues.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers.

THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 45
255 West Vermont
Villa Park, IL 60181

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: _____
SASED Director of Business Services/CSBO

2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are the Board of Education **CENTER CASS SCHOOL DISTRICT #66, 699 Plainfield Road, Downers Grove,** DuPage County, Illinois, having its principal offices at, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"), collectively referred to herein as the "Parties." The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

5 Pathways Classrooms, Prairieview Elementary School, 699 Plainfield Road, Downers Grove, IL
13 Structured Learning Environment (SLE) Classrooms, Prairieview Elementary School: 699 Plainfield Road, Downers Grove, Illinois

including all furnishings and ordinary school equipment present in said classrooms as of the effective date of this Lease. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This lease shall be for the term of ESY, Summer 2025, encompassing the below dates.:

   a. Staff Orientation June 17 and June 18 from 8:00 a.m. - 3:15 p.m.

   b. Staff: 8:00 a.m. - 12:30 p.m., Students 8:15 a.m. - 12:15 p.m.
      - June 23 through July 17 (Monday-Thursday)
      - no instruction on 4th of July

   c. ESY administrators would have use of the building July 21, July 22 and July 23, 2025 for "close-out" tasks.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Directors. For the summer of 2025, it is hereby agreed that the rent amount is $1,500 per classroom plus a $750 admin fee for the use of Prairieview School for a total of **$27,750.**

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before September 1, 2025, to the administrative center of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessee shall adhere to all of Lessor's policies and procedures and applicable law during the pendency of this Lease and during any consecutive school year terms (if renewed). In addition, Lessor shall adhere to all applicable laws during the pendency of this lease and during any consecutive school terms (if renewed). Lessor shall have the right to establish additional, reasonable rules and regulations governing Lessee's use of the premises, including, but not limited to:

a. The conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. Lessee's reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. **SURRENDER OF PREMISES:** Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premises without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. **NO WASTE OR MISUSE:** Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damage to Lessor's premises caused by waste or misuse of facilities. Further, Lessee will reimburse Lessor, or bear its own cost for, repairs and/or damages to any of Lessor's property caused by Lessee or Lessee's members, volunteers, employees, students, and agents.

10. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING:** At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If Lessee defaults by failing to pay rent, or any part thereof, or by breaching any of the covenants herein, it shall be lawful for the Lessor to immediately send notice of such failure or breach to Lessee. Within 30 calendar days of the date on which such notice was sent by Lessor, Lessee shall have the right to cure such failure and/or breach. However, if Lessee fails to cure said failure or breach within 30 calendar days of the date on which such notice was sent by Lessor, the Lease will immediately terminate. In the event of such termination, Lessee will remain responsible for rent attributable to the period prior to termination. If Lessor believes that it is entitled to additional damages due to Lessee's breach and the termination, the following procedures will apply: Lessor will provide Lessee with written notice of the alleged damages. Within 14 days after the notice is received, Lessor and Lessee will convene a meeting to confer in good faith and attempt to reach agreement regarding the dispute. Participants in the meeting will include representatives with decision-making authority for each Party. In the event that the Parties are unable to reach a resolution at the meeting, Lessor may inform Lessee in writing that Lessor reasonably believes that the differences between the Parties are not likely to be resolved through further negotiations. In that event, the Parties may agree to submit the dispute to mediation or arbitration.

11. **PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT:** Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire,

and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the damage, waste, or misuse of the premises by Lessee, its agents, employees, volunteers, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. **LIABILITY INSURANCE AND INDEMNIFICATION:** Lessor shall maintain adequate Liability insurance to insure against claims for bodily injury including Sexual Misconduct and property damage resulting from the use of the Lessor's premises. Said Liability insurance shall name SASED, its Board, Board members, employees, agents, and successors as an additional insured on a primary noncontributory basis. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor and its members, agents, and employees as additional insureds on a primary and noncontributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices. All insurance required of Lessee pursuant to this Lease must not be canceled or altered unless the insureds are given at least 30 calendar days' prior written notice of such cancellation or alteration.

    Each party to this Lease agrees to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only to the extent the Loss is caused solely by a negligent act or omission of the indemnifying party or its Board, Board members, employees, volunteers, agents, and students.

13. **SUCCESSORS:** This Lease shall be binding upon, apply and insure to the benefit of Lessor and Lessee and their respective successors and assignees.

14. **SERVICE/USAGE NEEDS for ESY 2025:** The rental fees paid to the Lessor shall be based upon the usage needs of the Lessee. The usage need is description as follows:
    The usage indicates that the SASED staff and students are an integral part of the building. SASED staff have access to regular classroom or equivalent space general, general supplies, copy machines, etc. as do all other staff. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. However, Lessor makes no guarantee that its provision of internet access will be uninterrupted and will not be responsible for any interruptions in internet service. Additionally the usage needs are including use of utilities, garbage, snow removal and lawn cutting. plus janitorial service,

Dr. Kim Dryier
Executive Director

lightning, vandalism, water damage or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order

and students shall be responsible for adhering to Lessor's policies and procedures governing acceptable use of technology and acceptable conduct when accessing Lessor's network. Lessor will not be required to provide technology equipment or troubleshoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving network problems that are the result of Lessor's acts or omissions. This assistance shall be communicated to and coordinated with SASED technology staff except in cases of emergency. Lessee is solely responsible for its own students and staff during the pendency of this Lease.

15. **CHOICE OF LAW/VENUE:** This Lease shall be interpreted in accordance with Illinois law, without regard to any conflict of law principles. Both Parties agree that venue for any dispute arising under this Lease is proper in a court of law in the Circuit Courts of DuPage County, Illinois or, if applicable, the United States District Court for the Northern District of Illinois.

16. **AUTHORITY:** Each Party's signatory to this Lease represents and warrants that it has the legal authority to sign this Lease and bind each Party to its obligations.

17. **NO JOINT VENTURE:** The Parties agree that this Lease does not confer joint venture or employer status on either Party. Accordingly, each Party is responsible for their own members, employees, agents, volunteers, and students, and shall not be responsible for the other Party's obligations with respect to collective bargaining and other employment matters, as well as student issues.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers.

THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 66
699 Plainfield Road
Downers Grove, IL 60516

By: Lisa Rasa

Its President

ATTEST:

Secretary

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:

SASED Executive Director

ATTEST: Rachel Wisniewski

SASED Director of Business Services/CSBO

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are the Board of Education of **Lisle School District #202,** DuPage County, Illinois, having its principal offices at **925 Burlington Ave, Lisle,** Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"), collectively referred to herein as the "Parties." The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises taken in "as is" condition:

   2 Supported Medical Needs Classrooms, Lisle Campus (Chesterton Academy), 5205 Kingston Ave., Lisle, IL
   2 Special Needs District Program, Lisle Campus (Chesterton Academy), 5205 Kingston Ave., Lisle, Illinois

   including ordinary school equipment currently present in said classrooms as of the effective date of this Lease. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements. Lessee acknowledges the building is not used by lessor as a school and that a portion of the building is leased to Chesterton Academy, which has exclusive use of the gymnasium.

3. **TERM:** This lease shall be for the term of ESY, Summer 2025, encompassing the below dates.:

   a. Staff Orientation June 17 and June 18 from 8:00 a.m. - 3:15 p.m.

   b. Staff: 8:00 a.m. - 12:30 p.m., Students 8:15 a.m. - 12:15 p.m.
      - June 23 through July 17 (Monday-Thursday)
      - no instruction on 4th of July

   c. ESY administrators would have use of the building July 21, July 22 and July 23, 2025 for "close-out" tasks.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Directors. For the summer of 2025, it is hereby agreed that the rent amount is $1,500 per classroom plus a $750 admin fee for the use of Lisle Campus (Chesterton Academy) for a total of **$6,750.**

2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before September 1, 2025, to the administrative center of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessee shall adhere to all of Lessor's policies and procedures and applicable law during the pendency of this Lease and during any consecutive school year terms (if renewed). In addition, Lessor shall adhere to all applicable laws during the pendency of this lease and during any consecutive school terms (if renewed). Lessor shall have the right to establish additional, reasonable rules and regulations governing Lessee's use of the premises, including, but not limited to:
   a. The conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
   b. Lessee's reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. **SURRENDER OF PREMISES:** Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premises without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. **NO WASTE OR MISUSE:** Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damage to Lessor's premises caused by waste or misuse of facilities. Further, Lessee will reimburse Lessor, or bear its own cost for, repairs and/or damages to any of Lessor's property caused by Lessee or Lessee's members, volunteers, employees, students, and agents.

10. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING:** At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If Lessee defaults by failing to pay rent, or any part thereof, or by breaching any of the covenants herein, it shall be lawful for the Lessor to immediately send notice of such failure or breach to Lessee. Within 30 calendar days of the date on which such notice was sent by Lessor, Lessee shall have the right to cure such failure and/or breach. However, if Lessee fails to cure said failure or breach within 30 calendar days of the date on which such notice was sent by Lessor, the Lease will immediately terminate. In the event of such termination, Lessee will remain responsible for rent attributable to the period prior to termination. If Lessor believes that it is entitled to additional damages due to Lessee's breach and the termination, the following procedures will apply: Lessor will provide Lessee with written notice of the alleged damages. Within 14 days after the notice is received, Lessor and Lessee will convene a meeting to confer in good faith and attempt to reach agreement regarding the dispute. Participants in the meeting will include representatives with decision-making authority for each Party. In the event that the Parties are unable to reach a resolution at the meeting, Lessor may inform Lessee in writing that Lessor reasonably believes that the differences between the Parties are not likely to be resolved through further negotiations. In that event, the Parties may agree to submit the dispute to mediation or arbitration.

11. **PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT:**
Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism, water damage or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices

required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor; however, any costs incurred for such repairs or replacements during the summer term shall be counted toward the Fifty Thousand Dollars ($50,000) cap established in the regular school-year lease agreement between the parties for the 2025-2026 school year. The intent of the parties is that the summer and regular school-year leases be considered continuous for purposes of the Lessor's cumulative financial obligation related to major building repairs. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the damage, waste, or misuse of the premises by Lessee, its agents, employees, volunteers, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. **LIABILITY INSURANCE AND INDEMNIFICATION:** Lessee shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $3,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor and its members, agents, and employees as additional insureds on a primary and noncontributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices. All insurance required of Lessee pursuant to this Lease must not be canceled or altered unless the insureds are given at least 30 calendar days' prior written notice of such cancellation or alteration.

    Each party to this Lease agrees to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only to the extent the Loss is caused solely by a negligent act or omission of the indemnifying party or its Board, Board members, employees, volunteers, agents, and students.

13. **SUCCESSORS:** This Lease shall be binding upon, apply and insure to the benefit of Lessor and Lessee and their respective successors and assignees.

14. **SERVICE/USAGE NEEDS for ESY 2025:** The rental fees paid to the Lessor shall be based upon the usage needs of the Lessee. Space usage shall include the following:

    - Regular Classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
    - Janitorial service, supplies and general maintenance.
    - Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED has access to common use equipment and supplies in the building that are made available to other tenants. Lessor will provide internet access in sufficient quantity to meet Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. SASED acknowledges that Lessor has no employees regularly working in the building. The rent amount identified above includes, and

there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students of the school.

15. **CHOICE OF LAW/VENUE:** This Lease shall be interpreted in accordance with Illinois law, without regard to any conflict of law principles. Both Parties agree that venue for any dispute arising under this Lease is proper in a court of law in the Circuit Courts of DuPage County, Illinois or, if applicable, the United States District Court for the Northern District of Illinois.

16. **AUTHORITY:** Each Party's signatory to this Lease represents and warrants that it has the legal authority to sign this Lease and bind each Party to its obligations.

17. **NO JOINT VENTURE:** The Parties agree that this Lease does not confer joint venture or employer status on either Party. Accordingly, each Party is responsible for their own members, employees, agents, volunteers, and students, and shall not be responsible for the other Party's obligations with respect to collective bargaining and other employment matters, as well as student issues.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers.

LISLE SCHOOL DISTRICT NO. 202
925 Burlington Ave.
Lisle, IL 60532

By: _____
Board President

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: _____
SASED Director of Business Services/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
From: Dr. Kim Dryier
Date: May 21, 2025
Re: Approval of the SY25-26 Lease Agreements

Summary: Lease Agreements with member districts to host classroom locations throughout the 25-26 school year.

Financial Impact:

- Keeneyville SD20 - (2) SLE classrooms at Waterbury - $46,000
- Winfield SD34 - (9) SLE classrooms at Winfield Primary, (1) SLE classroom at Winfield Central and (1) office space at Winfield Primary - $242,000
- DuPage SD45 - (2) DHH classrooms and (1) office space at ECC, (6) DHH classrooms and (1) office space at North - $208,000
- Salt Creek SD48 - (2) Vision classrooms and (1) office space at Albright Middle School - $58,000
- Downers Grove SD58 - (1) SLE classroom at Hillcrest School, and (2) Vision classrooms at Kingsley School - $69,000
- Maercker SD60 - (1) SLE classroom at Maercker School, and (3) SLE classrooms, (1) Vision classroom, and (1) office space at Holmes School - $127,000
- Center Cass SD66 - (2) SLE classrooms at Prairieview Elementary School - $46,000
- DuPage High SD88 - (2) Vision classrooms and (1) SLE classroom at Addison Trail High School; and (2) SLE classrooms at Willowbrook High School - $125,000
- CCSD180 - (2) SLE classrooms at Anne M. Jeans Elementary School - $46,000
- Westmont SD201 - (2) DHH classrooms and (1) DHH office space at Westmont Jr. High School - $58,000
- Lisle SD202 - (4) SMNP classrooms, (2) SLE classrooms and (1) office space at Lisle South Campus - $150,000

The total cost for classroom rentals for the 25-26 school year equals $1,175,000. This does not account for the additional costs associated with furniture, supplies, etc.

Recommended Action: SASED Administration requests that the Board of Directors approve the SY25-26 Lease Agreements, as presented.

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Keeneyville School District, #20** DuPage County, Illinois, having its principal offices at 5540 Arlington Drive East, Hanover Park, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Structured Learning Environment (SLE) Classrooms, Waterbury School, 355 S. Rodenburg Road, Roselle, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 2 Classrooms**		**$46,000.00**
☐	**High School:**	**$25,000**		
☐	**Office Space:**	**$12,000**		
			TOTAL	**$46,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

KEENEYVILLE ELEMENTARY SCHOOL DISTRICT #20
5540 Arlington Drive East
Hanover Park, IL 60133

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are **Winfield School District #34** DuPage County, Illinois, having its principal offices at 0S150 Winfield Road, Winfield, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

9 Structured Learning Environment (SLE) Classrooms, Winfield Primary School, 0S150 Winfield Road, Winfield, IL
1 Structured Learning Environment (SLE) Classroom at Winfield Central School, 0S150 Park Street, Winfield, IL
1 Office Space, Winfield Primary School, 0S150 Winfield Road, Winfield, IL

For each of the nine (9) SLE Classrooms At Winfield Primary School, Lessor agrees to include the following furnishings and equipment: 1 teacher desk, 1 teacher chair and a projection system per classroom. Lessee will provide all other furnishings. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

□	**Grades K-8:**	**$23,000 x 10 Classrooms**	**$230,000.00**
□	**High School:**	**$25,000**	
□	**Office Space:**	**$12,000 x 1 Office Space**	**$ 12,000.00**
		TOTAL	**$242,000.00**

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to

establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. **SURRENDER OF PREMISES:** Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. **NO WASTE OR MISUSE:** Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING:** At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. **PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT:** Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. **LIABILITY INSURANCE AND INDEMNIFICATION:** Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims

brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. **SUCCESSORS:** This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for,

SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

WINFIELD SCHOOL DISTRICT #34 0S150 Winfield Road Winfield, IL 60190	SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED) 2900 Ogden Avenue Lisle, IL 60532
By:	By:
_____ Assistant Superintendent for Business	_____ SASED Executive Director
ATTEST:	ATTEST:
_____ Secretary	_____ SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Villa Park School District #45,** DuPage County, Illinois, having its principal offices at 255 West Vermont, Villa Park, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Deaf and Hard of Hearing Classrooms, Early Childhood Center, 251 W. Jackson Street, Villa Park, IL
Six Deaf and Hard of Hearing Classrooms, North School, 150 W. Sunset Avenue, Villa Park, IL
One Office Space, North School, 150 W. Sunset Avenue, Villa Park, IL
One Office Space, Early Childhood Center, 251 W. Jackson Street, Villa Park, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 8 Classrooms**	**$184,000.00**
☐	**High School:**	**$25,000**	
☐	**Office Space:**	**$12,000 x 2 Office Space**	**$ 24,000.00**
		TOTAL	**$208,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to

establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct,

resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

VILLA PARK SCHOOL DISTRICT #45
255 W. Vermont
Villa Park, IL 60181

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Salt Creek School District #48,** DuPage County, Illinois, having its principal offices at 1110 South Villa Avenue, Villa Park, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Vision Impaired Classrooms, Albright Middle School, 1110 S. Villa Avenue, Villa Park, IL
One Office Space, Albright Middle School, 1110 S. Villa Avenue, Villa Park, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 2 Classrooms**	**$46,000.00**
☐	**High School:**	**$25,000**	
☐	**Office Space:**	**$12,000 x 1 office**	**$12,000.00**
		TOTAL	**$58,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

SALT CREEK SCHOOL DISTRICT #48
1110 S Villa Avenue
Villa Park, IL 60181

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: _____
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are **Downers Grove Grade School District #58,** DuPage County, Illinois, having its principal offices at 2300 Warrenville Road, Suite 200 NE, Downers Grove, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

One Structured Learning Environment (SLE) Classroom, Hillcrest School, 1435 Jefferson Avenue, Downers Grove, IL
Two Vision Impaired Classrooms, Kingsley School, 6509 Powell St., Downers Grove, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 3 Classrooms**		**$69,000.00**
☐	**High School:**	**$25,000**		
☐	**Office Space:**	**$12,000**		
			TOTAL	**$69,000.00**

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:
   a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
   b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

DOWNERS GROVE GRADE SCHOOL DISTRICT #58
2300 Warrenville Rd., Suite 200 NE
Downers Grove IL 60515

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Maercker School District #60,** DuPage County, Illinois, having its principal offices at 1 South Cass Avenue, Suite 202, Westmont, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

One Structured Learning Environment (SLE) Classroom, Maercker School, 5827 South Cass Ave., Westmont, IL
Three Structured Learning Environment (SLE) Classrooms, Holmes School, 5800 South Holmes Ave., Clarendon Hills, IL
One Vision Impaired Classroom, Holmes School, 5800 South Holmes Ave., Clarendon Hills, IL
One Office Space/Sensory Room, Holmes School, 5800 South Holmes Ave., Clarendon Hills, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 5 Classrooms**	**$115,000.00**
☐	**High School:**	**$25,000**	
☐	**Office Space:**	**$12,000 x 1 Office Space**	**$ 12,000.00**
		TOTAL	**$127,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may

designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented

Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for,

SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

MAERCKER SCHOOL DISTRICT #60
1 South Cass Ave., Suite 202
Westmont, IL 60559

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: _____
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Center Cass School District #66,** DuPage County, Illinois, having its principal offices at 699 Plainfield Road, Downers Grove, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Structured Learning Environment (SLE) Classrooms, Prairieview Elementary School, 699 Plainfield Road, Downers Grove, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 2 Classrooms**		**$46,000.00**
☐	**High School:**	**$25,000**		
☐	**Office Space:**	**$12,000**		
			TOTAL	**$46,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct,

resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services,

access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

CENTER CASS SCHOOL DISTRICT #66
699 Plainfield Road
Downers Grove, IL 60516

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. **PARTIES:** The parties to this Lease are **DuPage High School District #88,** DuPage County, Illinois, having its principal offices at 2 Friendship Plaza, Addison, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Vision Impaired Classrooms, Addison Trail High School, 213 N. Lombard Road, Addison, IL
One Structured Learning Environment (SLE) Classroom, Addison Trail High School, 213 N. Lombard Road, Addison, IL
Two Structured Learning Environment (SLE) Classrooms, Willowbrook High School, 1250 S. Ardmore Avenue, Villa Park, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000**		
☐	**High School:**	**$25,000 x 5 classrooms**		**$125,000.00**
☐	**Office Space:**	**$12,000**		
			TOTAL	**$125,000.00**

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering

or on Lessor's premises, including that which is leased.

b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to

Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

DUPAGE HIGH SCHOOL DISTRICT #88
2 Friendship Plaza
Addison, IL 60101

By: _____
Assistant Superintendent for Business

ATTEST:
Christina Poirier
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST:
Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are Community Consolidated School District 180, DuPage County, Illinois, having its principal offices at 15 W 451 91st Street, Burr Ridge, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two (2) Classrooms, Classroom 146 and Classroom 151 at
Anne M. Jeans Elementary School
16 W 631 91st Street
Willowbrook, Illinois

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms, faculty lounge, etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 13, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000**
☐	**High School:**	**$25,000**
☐	**Office Space:**	**$12,000**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS:

Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering

or on Lessor's premises, including that which is leased;

b. For the reasonable use of the classroom; and

c. For emergency access and safety protocols in coordination with Lessor staff.

Lessee shall take the following measures with respect to the staffing and supervision of students:

d. Maintain adequate staffing at all times. Lessee and its students shall not be permitted to utilize Lessor programs, areas, and facilities of common benefit (including but not limited to Lessor's classrooms for its students, playgrounds, or lunch areas), without adequate SASED staff present. Lessor will at no time be responsible for providing supervision for SASED students.

e. Timely notify Lessor (through the School District 180 main office) of any SASED staff temporary absences so that Lessor can confirm whether Lessee has adequate staff on site. Lessee shall also notify Lessor of any permanent change in on-site SASED staffing, including resignations/terminations/relocations, in which case any access fobs and keys must be returned to the main office within twenty-four hours or one business day.

f. Attend weekly status meetings with Lessor, to be held in person or via web conference between SASED Principal and School District 180 Principal to discuss this Lease, the parties' compliance with the terms of the same, whether the parties are benefitting from said Lease, whether any terms of the Lease need to be modified, or any other issues relating to the Lease. Starting in December 2025, in the sole discretion of the School District 180 Principal, the frequency of the status meetings may be modified.

g. Follow all of Lessor's applicable policies and procedures, including but not limited to safety and security protocols. Should a medical emergency occur, any necessary 911 call must be handled in accordance with Lessor policy, including notification of School District 180 main office so that soft lockdown procedures can be followed to protect Lessor's students as well as facilitate the necessary emergency personnel response.

h. Share with School District 180's Principal and nurse all medical and/or health emergency plans for individual students that may become relevant in the event of an emergency response.

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities. No exits shall be blocked. Lessee will provide adequate supervision for all activities occurring in connection with the Lease and will prevent the premises from being used by its agents, employees, students, or other representatives in any manner that involves an unsafe activity or creates an unsafe condition. Lessee acknowledges that the Lessor has no obligation to provide

supervision for activities occurring in connection with the Lease. Lessee shall take reasonable measures to prevent damage to the premises or injury in the premises, and shall immediately notify the Lessor if any such property damage or personal injury occurs in connection with this Lease.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the premises, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee shall ensure that Lessor-owned equipment is not removed from the premises. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said premises. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense, in compliance with all applicable laws, and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Lessee shall maintain Workers' Compensation Insurance as required by Illinois law. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

In consideration of the provisions of this Lease, and to the extent permissible by law, Lessee hereby waives, releases, and discharges the Lessor, its Board, Board members, officers, administrators, representatives, employees, volunteers, agents, insureds, and their successors and assigns, and each of them (collectively the "Releasees") from any and all liabilities, damages, claims, demands, judgements, causes of action, damages, penalties, liens, costs, expenses, and losses, whether in contract or tort, statutory or otherwise, which arise from this Lease and/or Lessee's use of the premises, and from any act or omission alleged to give rise to a claim of negligence, gross negligence, or any other cause of action, and Lessee further covenants not to sue the Releasees for any such claims.

Each party to this Lease agrees to indemnify, defend and hold harmless the other party and its

Board(s), Board members, officers, administrators, representatives, employees, volunteers, agents, and insureds against and from any and all liabilities, damages, claims, demands, judgements, causes of action, damages, penalties, liens, costs, expenses (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only to the extent the Loss is caused solely by an act or omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. DISCLAIMER OF WARRANTIES: Lessor makes no warranty or representation to

Lessee regarding the condition of the premises or the suitability of the premises for Lessee's use. Lessee hereby accepts the premises 'as is' and 'with any and all faults,' and without any warranty, express or implied. Lessor hereby disclaims any and all warranties of merchantability or fitness for a particular purpose as to all facilities, equipment, and services furnished in connection with this Lease.

16. COMPLIANCE WITH LAWS AND DISTRICT POLICIES: In using the premises, Lessee and its employees, agents, and invitees will comply with all applicable laws, rules, and regulations as well as all of Lessor's District policies and procedures.

17. GOVERNING LAW AND VENUE: This Lease shall be governed by and interpreted in accordance with the laws of the State of Illinois. Any dispute regarding this Lease shall only be brought in a court of competent jurisdiction in DuPage County.

18. NO JOINT VENTURE/TENANCY: No provision of this Lease, or act of either Party under this Lease, shall be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise.

19. NO THIRD PARTY BENEFICIARIES: This Lease is not intended to benefit any third parties.

20. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

21. ENTIRE AGREEMENT: This Lease contains the entire understanding between the parties and supersedes all prior agreements, understandings, or representations.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 23 day of April, 2025

COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 180
15 W 451 91st Street
Burr Ridge, IL 60527

By: _____
Assistant Superintendent for Business

ATTEST: _____
Secretary

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Community Unit School District #201,** DuPage County, Illinois, having its principal offices at 133 South Grant, Westmont, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two DHH Classrooms, Westmont Jr. High School, 944 N. Oakwood Drive, Westmont, IL
One DHH Office Space, Westmont Jr. High School, 944 N. Oakwood Drive, Westmont, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 2 Classrooms**	**$46,000.00**
☐	**High School:**	**$25,000**	
☐	**Office Space:**	**$12,000 x 1 Office Space**	**$12,000.00**
		TOTAL	**$58,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $2,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 25th day of March, 2025

COMMUNITY UNIT SCHOOL
DISTRICT #201
133 South Grant
Westmont, IL 60559

By: _____
~~Assistant Superintendent for Business~~ Superintendent

ATTEST: _____
~~Secretary~~

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: _____
~~SASED Executive Director~~

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

LEASE

1. PARTIES: The parties to this Lease are **Lisle School District #202,** DuPage County, Illinois, having its principal offices at 925 Burlington Ave., Lisle, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises taken in "as is" condition:

Four Elementary Classrooms (Medical Needs Program), Lisle Campus (Chesterton Academy), 5205 Kingston Avenue, Lisle, IL
Two Structured Learning Environment (SLE) Classrooms, Lisle Campus (Chesterton Academy) 5205 Kingston Avenue, Lisle, IL
One Office Space, Lisle Campus (Chesterton Academy) 5205 Kingston Avenue, Lisle, IL

including all ordinary school equipment currently present in such classrooms necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements. Lessee acknowledges the building is not used by lessor as a school and that a portion of the building is leased to Chesterton Academy, which has exclusive use of the gymnasium.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2025 and continuing until August 10, 2026. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2026 and the Lessor shall accept or decline the renewal request by March 31, 2026.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2025-2026 it is hereby agreed that the fees for Space Usage are as follows:

☐	**Grades K-8:**	**$23,000 x 6 Classrooms**	**$138,000.00**
☐	**High School:**	**$25,000**	
☐	**Office Space:**	**$12,000 x 1 Office Space**	**$ 12,000.00**
		TOTAL	**$150,000.00**

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2026, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor up to Fifty Thousand Dollars ($50,000). Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessee shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a $1,000,000 per occurrence limit, $3,000,000 General Aggregate and $500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage shall name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims

brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.

- Janitorial service, supplies and general maintenance.

- Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED has access to common use equipment and supplies in the building that are made available to other tenants. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. SASED acknowledges that Lessor has no employees regularly working in the building. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 28th day of April, 2025

LISLE SCHOOL DISTRICT #202
925 Burlington Avenue
Lisle, IL 60532

By: Pam Ahermann
Board President

ATTEST: Randee C. Stam
Secretary

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:
SASED Executive Director

ATTEST: Rachel Wisniewski
SASED Assistant Director of Business/CSBO

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors

Via: Dr. Kim Dryier

From: Rachel Wisniewski, Assistant Director of Business/CSBO
Date: May 21, 2025
Re: Approval of the Contract with Preservation Services, Inc.

Summary: This contract is for the roofing project at Southeast School in the amount of $299,000, which is scheduled to be completed during the Summer of 2025.

Financial Impact: The contract amount of $299,000 has been budgeted and will be funded through reserve funds.

Recommended Action: SASED Administration requests that the Board of Directors approve the Contract with Preservation Services, Inc., as presented.

AIA Document A101 - 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Third day of June in the year of Two Thousand and Twenty Four.
(In words, indicate dat, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

School Association for Special Education
in DuPage County (SASED)
2900 Ogden Avenue
Lisle, Illinois 60532

and the Contractor:
(Name, legal status, address and other information)

Preservation Services, Inc.
221 E. Rocbaar Drive
Romeoville, Illinois 60446

for the following Project:
(Name, location and detailed description)

2025 Roof Repairs @
Southeast Alternative School
Project No. 24135

The Architect:
(Name, legal status, address and other information)

ARCON Associates, Inc.
2050 S. Finley Road, Suite 40
Lombard, Illinois 60148

The Owner and Contractor agree as set forth below.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201-1997, General Conditions of the Contract for Construction,
is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by the Associated General Contractors of America.

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TABLE OF ARTICLES

1 THE CONTRACT DOCUMENTS

2 THE WORK OF THIS CONTRACT

3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

4 CONTRACT SUM

5 PAYMENTS

6 DISPUTE RESOLUTION

7 TERMINATION OR SUSPENSION

8 MISCELLANEOUS PROVISIONS

9 ENUMERATION OF CONTRACT DOCUMENTS

10 INSURANCE AND BONDS

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This document has been approved and endorsed by the Associated General Contractors of America.

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.
(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

Start Date: Thursday, June 5, 2025 or Wednesday, May 28, 2025 if no emergency days are used.

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion: **Saturday, August 2, 2025 @ 5:00 P.M.**
(Including all roof membrane and flashing work. Additionally, all roofing equipment must be removed from the site and the staging area cleaned and restored to its original condition).

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

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Final Construction Completion: **Saturday, August 9, 2025 @ 5:00 P.M.**
(Including all sheet metal work and punch list items complete to the satisfaction of the Owner and Architect.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be TWO HUNDRED NINETY NINE THOUSAND DOLLARS ($ 299,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Base Bid $ 299,000.00

Total $ 299,000.00

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Unit Price No. 1: Steel Deck Replacement, 20 Gauge, EPIC Metals Toris-A Steel Deck — $ 20.00/Sq. Ft.

Unit Price No. 2: Steel Deck Repair — $ 5.00/Sq. Ft.

Unit Price No. 3: Steel Deck Rust Painting — $ 3.00/Sq. Ft.

Unit Price No. 4: Wood Deck Repair — $ 5.00/Bd. Ft.

Unit Price No. 5: Additional Wood Blocking — $ 2.00/Bd. Ft.

§ 4.4 Allowances included in the Contract Sum, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

A. Public Works Building
1. Allowance No. 1: Provide 200 SQ.FT. of 20 gauge, Epic Metals Toris-A steel deck replacement (Unit Price No. 1).
2. Allowance No. 2: Provide 200 SQ.FT. of steel deck repair with 18 ga. flat stock galvanized steel plate (Unit Price No. 2).
3. Allowance No 3: Provide 200 SQ.FT. of steel deck rust painting with one (1) coat of red rust inhibitive paint (Unit Price No. 3).
4. Allowance No. 4: Provide 200 BD.FT. of wood deck repair (Unit Price No. 4).
5. Allowance No. 5: Provide 200 BD.FT. of additional wood blocking (Unit Price No. 5).
6. Allowance No. 6: Provide a $20,000 cash allowance for electrical, mechanical, or other roof related items as directed by the Owner/Architect

§ 4.5 Alternates included in the Contract Sum, if any:
(Identify alternate and state exclusions, if any, from the allowance price.)

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201-1997, General Conditions of the Contract for Construction,
is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by the Associated General Contractors of America.

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§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the "last " day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the " " day of the " " month sixty (60) days after receiving the Application for Payment. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than " sixty " (" 60 ") days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

.1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of "ten " percent ("10 " %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;

.2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of " twenty five " percent ("25 " %);

.3 Subtract the aggregate of previous payments made by the Owner; and

.4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

.1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and (Section 9.8.5 of AIA Document A201-2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)

.2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:
(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

Retainage shall not be reduced below 10% until all closeout documents as required in the instruments of service have been received, reviewed and approved by the Architect.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

ADDITIONS AND DELETIONS:
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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201-1997, General Conditions of the Contract for Construction,
is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by the Associated General Contractors of America.

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§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-2007, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201-2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201-2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

[ ] Arbitration pursuant to Section 15.4 of AIA Document A201-2007

[X] Litigation in a court of competent jurisdiction

[ ] Other (Specify)

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

§ 8.3 The Owner's representative:
(Name, address and other information)

Ms. Rachel Wisniewski
School Association for Special Education in DuPage County (SASED)
2900 Ogden Avenue
Lisle, Illinois 60532

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§ 8.4 The Contractor's representative:
(Name, address and other information)

Mr. Brennan Quinn
Preservation Services, Inc.
221 E. Rocbaar Drive
Romeoville, Illinois 60446

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101-2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title
00 72 00	General Conditions
00 73 00	Supplementary General Conditions

§ 9.1.4 The Specifications:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Project Manual

§ 9.1.5 The Drawings:
(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

G0.1	Cover Sheet
A4.1	Composite Roof Plan, Fastener Schedule
A4.2	Partial Roof Plan, Roof Core Information, Scope of Work Notes, General Work Notes
A4.3	Roof Details
A4.4	Roof Details

§ 9.1.6 The Addenda, if any:

Number	Dated
Addendum No. 1	January 22, 2025

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

.1 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

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.2 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

Payment Bond
Performance Bond
Certificate of Insurance
Bid Form
Illinois Department of Labor Prevailing Wage

The Contractor shall defend and indemnify the Architect and their Consultants against any action of claims for construction worker injuries to the full extent permitted by law, but not for an amount of damages for which the Architect and/or their Consultants have been found guilty of negligence; and (2) that the Contractor shall purchase and maintain insurance covering liability for claims for construction worker injuries for the benefit of themselves and the Architect and their Consultants in settlement of, or as damages for, any such claims. Such insurance shall be for not less than the greatest amount of liability insurance specified in the Contract Documents. This shall not limit any other contractual obligations of the Contract, Subcontractors or the parties hereto to indemnify or provide insurance for the benefit of any other party. If any part of this paragraph be deemed invalid by any court, then that part shall be deleted and the remainder of this paragraph shall continue in full force.

"Project Safety" The safety of the project and all workers is the responsibility of Preservation Services, Inc.

ARTICLE 10 INSURANCE AND BONDS
The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-2007.
(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond Limit of liability or bond amount ($0.00)

Provide Insurance and Bonds as set forth in Article 11 of the AIA Document A201-2007.

This Agreement entered into as of the day and year first written above.

ADDITIONS AND DELETIONS:
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is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by the Associated General Contractors of America.

OWNER (Signature)

(Printed name and title)

CONTRACTOR (Signature)

VP
(Printed name and title)

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CONTRACTOR'S CERTIFICATION
CONTRACT EXECUTION

Preservation Services Inc., having executed a contract for
(name of Contractor)

2025 Roof Repairs @ Southeast Alternative School
(general description of item(s) contracted for)

with School Association for Special Education in DuPage (SASED), hereby certifies that
(name of governmental body)

said contractor is not barred from executing said contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes.

By: _____
Authorized Agent of Contractor

3/26/2025
Date

SUBSCRIBED and SWORN TO before me

this 26th day of March, 2025

_____
NOTARY PUBLIC

Official Seal
SHARON J BURNS
Notary Public, State of Illinois
Commission No. 995475
My Commission Expires August 19, 2028

School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

ACTION ITEM

To: SASED Board of Directors
Via: Dr. Kim Dryier
Date: May 21, 2025
Re: Approval of the SY25-26 Board of Directors Meeting Dates, Times and Locations

---

Summary: Board of Directors Meeting Dates, Times, and Locations for the 25-26 school year. All meetings will be held at 2:00 PM at the SASED Administrative Center, 2900 Ogden Avenue, Lisle, IL unless otherwise noted.

- August 6, 2025
- September 17, 2025
- October 15, 2025
- November 19, 2025
- December 17, 2025
- January 21, 2026
- February 18, 2026
- March 18, 2026
- April 22, 2026
- May 20, 2026
- June 10, 2026

Recommended Action: SASED Administration requests that the Board of Directors approve the SY25-26 Board of Directors Meeting Dates, Times and Locations, as presented.

The School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

BOARD OF DIRECTORS SY 25-26

NAME AND DISTRICT ROLE	ROLE	MEETING DATE	TIME
Dr. Omar Castillo, Keeneyville SD20	Member	August 6, 2025	2:00 PM
Dr. Patrick McGill, Benjamin SD25	Member	September 17, 2025	2:00 PM
Ms. Kristina Davis, West Chicago SD33	Member	October 15, 2025	2:00 PM
Dr. Matt Rich, Winfield SD34	Member	November 19, 2025	2:00 PM
Dr. Brian Graber, DuPage County SD45	Member	December 17, 2025	2:00 PM
Dr. Amy Zaher, Salt Creek SD48	Member	January 21, 2026	2:00 PM
Dr. Kevin Russell, Downers Grove SD58	Member	February 18, 2026	2:00 PM
Dr. Sean Nugent, Maercker SD60	Member	March 18, 2026	2:00 PM
Mr. Mark Cross, Cass SD63	Member	April 22, 2026	2:00 PM
Dr. Andrew Wise, Center Cass SD66	Member	May 20, 2026	2:00 PM
Dr. Patrick Broncato, Woodridge SD68	Member	June 10, 2026	2:00 PM
Dr. Jean Barbanente, DuPage High SD88	Member		
Dr. Kurt Johansen, Community High SD94	Member		
Dr. Hank Thiele, Community High SD99	Member		
Dr. Charlie Kyle, Community Consolidated SD 180	Member		
Mr. Jack Baldermann, Westmont CUSD 201	Member		
Dr. Keith Filipiak, Lisle SD202	Member		
Dr. Keisha Campbell, Elmhurst CUSD 205	Member		

All meetings will be held at the SASED Administrative Center, 2900 Ogden Avenue, Lisle, IL 60532 in the upper-level boardroom.

SASED
Teaching · Leading · Believing

Senga Lowe <slowe@sased.org>

Fwd: FOIA / PUBLIC RECORDS REQUEST

1 message

Rachel Wisniewski <rwisniewski@sased.org> Fri, May 16, 2025 at 10:32 AM
To: klove@postalsource.com
Cc: Senga Lowe <slowe@sased.org>

Dear Ms. Love:

On May 14, 2025, the School Association for Special Education in DuPage County (SASED) received your request for records, as follows:

All Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc.

This response is provided in accordance with the Illinois Freedom of Information Act, 5 ILCS 140/1, et seq. (FOIA). See the enclosed records.

If you have questions regarding this correspondence, please contact the undersigned.

Thank you,
Rachel Wisniewski

Asst. Director of Business Services

2900 Ogden Ave, Lisle, IL 60532

Phone: 630-955-8105

SASED
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---------- Forwarded message ---------
From: **Kalah Love** <klove@postalsource.com>
Date: Wed, May 14, 2025 at 2:52 PM
Subject: FOIA / PUBLIC RECORDS REQUEST
To: executivedirector@sased.org <executivedirector@sased.org>

Good Afternoon ,
Happy Wednesday😊
I apologize for the below I was unable to locate your public records request form online. If the form is required, if you could provide it so I can submit a proper FOIA request.
Requestor's Name:
Kalah Love
Requestor's Address
21130 Holden Drive
Davenport, IA 52806
Requestor's Email:
Klove@postalsource.com
Subject:
Public Records – Request
Commercial Use
The Request:

All Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc.
Sincerely,

POSTAL SOURCE
Solutions. Start here.

Kalah Love
First Impression Officer
866-204-4700
klove@postalsource.com

Solutions. Start here.

INNOVATIVE SOLUTIONS for business communications, mailing &shipping.

---

2 attachments

Pitney Bowes Contract.pdf
1323K

FOIA Response- Records Produced.pdf
43K

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing
Dr. Kim Dryier
Executive Director

May 16, 2025

SENT BY EMAIL TO
klove@postalsource.com

Dear Requester:

On May 14, 2025, the School Association for Special Education in DuPage County (SASED) received your request for records, as follows:

All Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc.

This response is provided in accordance with the Illinois Freedom of Information Act, 5 ILCS 140/1, et seq. (FOIA). See the enclosed records.

If you have questions regarding this correspondence, please contact the undersigned.

Sincerely,

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

By: Rachel Wisniewski
Rachel Wisniewski, Director of Business Services
Freedom of Information Act Officer

pitney bowes

Sourcewell (formerly known as NJPA) State & Local FMV Lease

0041179049
Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

S A S E D

Tax ID # (FEIN/TIN)

Sold-To: Address

2900 Ogden AveSte 8, Lisle, IL, 60532-1974, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Cyndy Englehart	(630) 955-8115	0018127048

Bill-To: Address

2900 Ogden AveSte 8, Lisle, IL, 60532-1974, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Cyndy Englehart	(630) 955-8115	0018127048	cenglehart@sased.org

Ship-To: Address

2900 Ogden AveSte 8, Lisle, IL, 60532-1974, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Cyndy Englehart	(630) 955-8115	0018127048

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROPSERIES	SendPro P Series
1	1FWW	10lb Interfaced Weighing Feature
1	4W00	Connect+ /SendPro P Series Meter
1	APA1	50 Dept Analytics
	APAS	Sendpro P2000/500W GCS Identifier
1	APKE	SendPro P Receiving Feature
1	APKF	SendPro P Shipping Feature Access
1	AZBE	SendPro P Series Mono Print Module
1	AZCG	SendPro P2000 Basic (145/70LPM)
1	CAAA1	Bronze Cost Accounting for PSeries
1	M9SS	Mailstream IntelliLink Services 2
1	ME1C	Meter Equipment - P Series, LV
1	MSD1	10in Color Touch Display
1	MW90007	SendPro P Series Drop Stacker

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Pitney Bowes Confidential Information
Doc ID: 20210714142613244
Sertifi Electronic Signature

1	MW96000	Weighing Platform
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	SJM5	SoftGuard for Sendpro P2000 Basic/500W
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard

Your Payment Plan

Initial Term: 60 months	**Initial Payment Amount:**	
Number of Months	**Monthly Amount**	**Billed Quarterly at***
60	**$ 331.82**	**$ 995.46**

**Does not include any applicable sales, use, or property taxes which will be billed separately.*

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the NJPA Contract Number 041917-PIT, effective date May 17, 2017 and the State and Local Fair Market Value Lease Terms (including the Pitney Bowes Terms) (Version 2/20) which is available at http://www.pb.com/states/njpa and is incorporated by reference (the "Agreement"). You acknowledge that, except for non-appropriation, you may not cancel this lease for any reason and that all payment obligations are unconditional. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. This lease requires you to either provide proof of insurance or participate in the ValueMAX® requirement protection program (see Section 6 of the State and Local Fair Market Value Lease Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

E-Signed: 07/15/2021 09:38 AM EDT
Don Robinson
cenglehart@sased.org
Title: Director of Business Services/CSBO
IP: 50.205.40.66
Sertifi Electronic Signature
DocID: 20210714142613244

Lessee Signature

Print Name

Title

Date

Email Address

Salvatore Polletta
Pitney Bowes Signature

Salvatore Polletta
Print Name

Director, Credit & New Business Operations
Title

7/15/2021
Date

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See Pitney Bowes Terms for additional terms and conditions

Pitney Bowes Confidential Information

Doc ID: 20210714142613244
Sertifi Electronic Signature

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

INFORMATIONAL

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Dr. Elizabeth Vander Woude, Assistant Director of Programs and Services
Date: May 12th, 2025
Re: SASED Current Enrollment

Below is a summary of the SASED programs' current enrollment, including the total number of students who receive SASED related services in SASED programs and outside of SASED programs.

	Deaf/ Hard of Hearing	Pathways	Structured Learning Environment	Supported Medical Needs	Project SEARCH	Transition	Vision	Non-SASED Program	Total:
Enrolled	61	75	154	20	9	28	39	n/a	**386**
OT Services	30	39	155	20	0	21	21	1873	**2159**
PT Services	8	0	32	19	0	9	11	306	**385**
DHH Itinerant	0	4	6	2	0	1	3	204	**220**
Audiology	25	2	2	0	0	1	3	210	**218**
Vision Itinerant	3	1	6	9	0	4	0	109	**132**
SIIS Student Referrals	5	1	10	0	1	2	2	76	**97**
Assistive Tech	2	1	23	8	0	1	0	44	**79**
								Total:	3,676

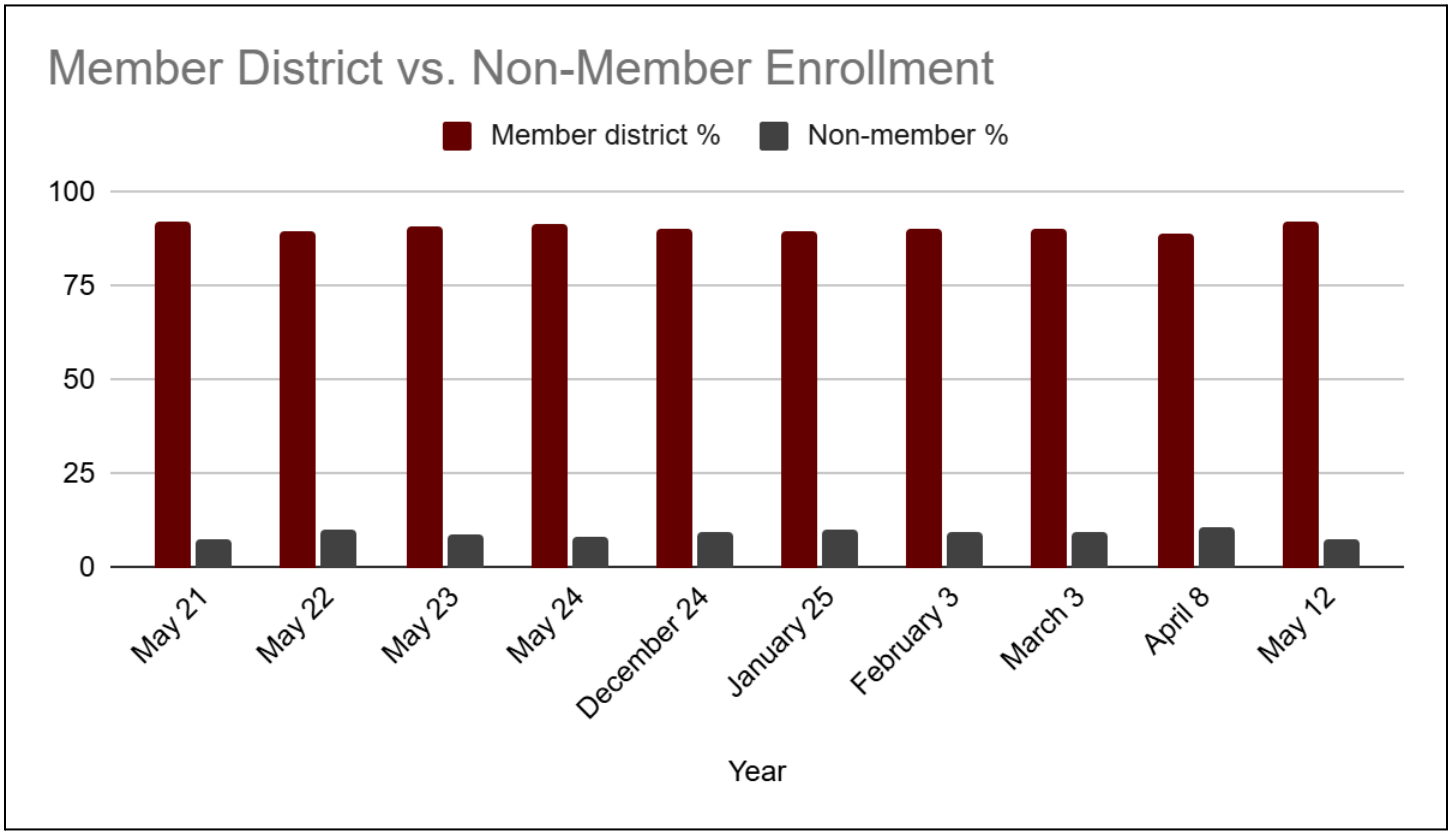
2900 Ogden Ave. Lisle, IL 60532
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

School Association for Special Education in DuPage
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Dr. Kim Dryier
Executive Director

Below is a summary of SASED program enrollment from May 2022 through May of 2025 and a graph comparing percentage of member district enrollment and non-member district enrollment.

Year	Enrollment	Change
May 2022	359	-26
May 2023	368	+9
May 2024	390	+22
December 2024	388	-2
January 2025	379	-8
February 2025	384	+5
March 2025	381	-3
April 2025	387	+6
May 2025	386	-1



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Dr. Kim Dryier
Executive Director

Below is a summary of program enrollment per member district as of May 1st, 2025 including changes from April of 2025.

District Name	DHH	PW	SLE	SMNP	TRAN	VI	PS	Total	Change
Keeneyville SD 20	2	1	8	1				12	-1
Benjamin SD 25	3		1	2				6	0
West Chicago ESD 33	2	4	4			1		11	-1
Winfield SD 34		3	1					4	0
SD 45 DuPage County	2	7	4	2		2		17	1
Salt Creek SD 48	1	2	9			1		13	0
Downers Grove ESD 58		9	23	6		1		39	0
Maercker SD 60		2	15	3				20	0
Cass SD 63	1	1	10					12	0
Center Cass SD 66			5					5	0
Woodridge SD 68		7	22	2				31	-1
DuPage HSD 88		5	4	1	5	1		16	-1
CHSD 94		10	1		2			13	0
CHSD 99		8	6	1	4	1		20	0
CCSD 180		3	13			2		18	-1
Westmont CUSD 201		1	4	1	2	1		9	0
Lisle CUSD 202		5	17	1	3		1	27	0
Elmhurst CUSD 205	3	4	2		1		1	11	0
								284	**Percent**
SASED	**14**	**72**	**149**	**20**	**17**	**10**	**2**	287	74%
D/WC	**43**	**0**	**0**	**0**	**4**	**14**	**0**	60	16%
Non D/WC or SASED	**4**	**3**	**5**	**0**	**7**	**15**	**7**	40	10%

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School Association for Special Education in DuPage
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Dr. Kim Dryier
Executive Director

INFORMATIONAL

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Rachel Wisniewski, Assistant Director of Business
Date: May 21, 2025
Re: Buildings and Grounds Update

The mechanical and roofing project at Southeast Alternative School includes the following four components:

1. Installation of three new rooftop HVAC units
2. Installation of a new heating and fan unit for the gym
3. Replacement of flat roofs where the three rooftop HVAC units are located
4. Fireproofing of the interior wood roof deck

The first three components are primarily confined to the gym area and rooftop.

The fourth component—fireproofing—requires significant interior work. This fireproofing process involves removing ceiling tiles to access the interior roof deck, which will then be sprayed with a fire-retardant material.

Last day of school: May 28, 2025 at 3:00 PM
Building closes to staff: June 3, 2025 at 5:00 PM

Roofing Project Schedule:
Start Date: June 4, 2025
Substantial Completion: August 2, 2025 at 5:00 PM

Mechanical Project Schedule:
Start Construction: June 4, 2025 at 6:00 AM
Substantial Completion: August 4, 2025 at 4:00 PM
Equipment Commissioning: August 5 to August 19, 2025
Final Completion and Closeout: October 6, 2025 at 4:00 PM
(This means that all Punch List items shall be completed and all closeout documents and final pay application shall be submitted no later than this date.)

First Date of School for Staff: August 9, 2025
First Date of School for Students: August 14, 2025

Meetings will be held weekly with Arcon Associates, F.E. Moran, Preservation Services, Inc. and Prasino Commissioning to monitor progress and ensure work is completed on schedule.

School Association for Special Education in DuPage
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Dr. Kim Dryier
Executive Director

INFORMATIONAL

To: SASED Board of Directors
Via: Dr. Kim Dryier
From: Julie Grohn, Assistant Director of Human Resources
Date: May 21, 2025
Re: SASED Staffing Update

Attached is a summary of SASED's current staffing usage:

April's open positions were 17.
May's open positions are 25.

The following are the open positions:

- 1 Social Worker - Southeast
- 3 certified teachers
  - 3 in the SLE Program - currently covered by long term subs
- 3 Classroom Teacher Assistants
  - 2 at Southeast
  - 1 at SASED Medical
- 1 RBT/TA
- 17 1:1 Student Assistants
  - 1 at Addison Trail
  - 1 at Hillcrest
  - 3 at Holmes
  - 1 at Albright
  - 7 at Winfield
  - 1 at Cass
  - 1 at Kingsley
  - 2 SLE 1-1 move outs

For May Board Meeting

SASED Staffing Board Report

	FY25 - Board Approved	Added during 24-25 school year (IEP)	Filled with SASED Employee	Filled by Contract Employee	Unfilled	Unfilled, Never Filled	Unfilled, Due to Resignation	Unfilled, Due to FMLA
EXECUTIVE ADMIN	1.23		1.23	0.00	0.00			
ASST DIRECTORS	3.00		3.00	0.00	0.00			
PROGRAM ADMIN	9.00	0.50	9.50	0.00	0.00			
ADMIN ASSIST	11.50	0.50	12.00	0.00	0.00			
CERTIFIED TEACHERS	60.00	-1.00	53.00	3.00	3.00		1.00	
PE/ADAPTED PE TEACHER	6.00		6.00	0.00	0.00			
ELL TEACHER	2.00		2.00	0.00	0.00			
BCBA	2.00		2.00	0.00	0.00			
VOC COORDINATOR LBS II	1.00		1.00	0.00	0.00			
ART THERAPIST/TEACHER	2.00		2.00	0.00	0.00			
PERM SUBS	5.00		5.00	0.00	0.00			
O&M	5.00		5.00	0.00	0.00			
CERTIFIED PROGRAM ITINERANT TEACHER	1.00		1.00	0.00	0.00			
HI ITINERANT	5.00		5.00	0.00	0.00			
VI ITINERANT	3.80		3.80	0.00	0.00			
SPEECH	15.47		15.47	0.00	0.00			
BMS-Pathways	4.00		3.00	1.00	0.00			
SOCIAL WORK	9.40		8.40	0.00	1.00			
PSYCH	2.00		2.00	0.00	0.00			
NURSE - CSN	4.00		4.00	0.00	0.00			
AT - BMS	1.00		1.00	0.00	0.00			
SIIS COACH - BMS	8.83		8.83	0.00	0.00			
CUSTODIAN	1.00		1.00	0.00	0.00			
Food Handler	1.00	1.00	2.00	0.00	0.00			
BRAILIST	0.00		0.00	0.00	0.00			
Teacher Assistant/ABS Room -Pathways	2.00		1.00	1.00	0.00			
TEACHER ASST& SIGNING ASST	50.00	2.00	40.00	9.00	3.00			
1:1 Teacher Asst/1:1 Signing Asst	74.00	36.00	24.00	69.00	17.00		4.00	
TEACHER ASSISTANTS RBT	2.00		0.00	1.00	1.00			
MA/TA Classroom	0.00		0.00	0.00	0.00			
1:1 MATA	23.00	-1.00	6.00	16.00	0.00			
JOB COACH	2.00		0.00	2.00	0.00			
Job Coach - PW	1.00		1.00	0.00	0.00			
AUDIOLOGIST	1.00		1.00	0.00	0.00			
LEAD INTERPRETER	1.00		1.00	0.00	0.00			
INTERPRETERS	6.00	1.00	4.00	3.00	0.00		1.00	
1:1 INTERPRETER	0.00	1.00	0.00	1.00	0.00			
MOVEMENT SPECIALIST	1.00		1.00	0.00	0.00			
OT	45.80	0.40	45.20	1.00	0.00	0.60		
PT	10.20		10.20	0.00	0.00			
COTA	2.00		2.00	0.00	0.00			
Early Choices	3.50		3.50	0.00	0.00			
TRANSPORTATION	3.00		3.00	0.00	0.00			
BUSINESS SERVICES	4.00		4.00	0.00	0.00			
Medicaid	0.80		0.00	0.80	0.00			
HUMAN RESOURCES/STAFF SERVICES	2.00		2.00	0.00	0.00			
BUILDINGS & GROUNDS	1.00		1.00	0.00	0.00			
TECHNOLOGY	3.00		3.00	0.00	0.00			
DATA ANALYST	1.00		1.00	0.00	0.00			
YOUTH SERVICES COORDINATOR	1.00		1.00	0.00	0.00			
TOTAL FTE	**404.53**	**444.93**	**312.13**	**107.80**	**25.00**	**0.60**	**6.00**	**0.00**
					April			
Legend:					17.00			
positions to be filled								

As referenced in Board Policy 2:150 Committees, SASED Committees include the following:

SY25-26 SASED BOARD COMMITTEE MEMBERSHIP		
STANDING BOARD COMMITTEES		**RECOMMENDED BOARD COMMITTEE**
FINANCE	**POLICY**	**FACILITIES PLANNING**
Omar Castillo, SD20	Patrick McGill, SD25	Kristina Davis, SD33
Kevin Russell, SD58	Matt Rich, SD34	Brian Graber, SD45
Patrick Broncato, SD68	Andrew Wise, SD66 **Chair*	Amy Zaher, SD48
Kurt Johansen, SD94	Charlie Kyle, SD180	Sean Nugent, SD60
Keith Filipiak, SD202 **Chair*	Jack Balderman, SD201	Mark Cross, SD63 **Chair*
	Keisha Campbell, SD205	Hank Thiele, SD99
Meeting Dates: 9/3, 10/1, 11/5, 12/3, 1/7, 2/4, 3/4, 4/8, 5/6 and 6/3. Time: 8:00 am at SASED	***Meeting Dates and Times: TBD-mostly virtual and asynchronous***	***Meeting Dates and Times: 8/27, 9/24, 10/22, 11/12, 12/10, 1/14, 2/25, 3/25, 4/15, and 5/13. Time: 2:00 pm at SASED***

2:150 Committees

The Board of Directors may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board Chairperson makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the Cooperative and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
3. Behavioral Interventions/Oversight Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board Chairperson's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.
4. Finance Committee.

Nothing in this policy limits the authority of the Executive Director or designee to create and use committees that report to him or her or to other staff members.

Effective July 1, 2025

School Association for Special Education in DuPage
Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

INFORMATIONAL

To: SASED Board of Directors
From: Dr. Kim Dryier
Date: May 21, 2025
Re: Strategic Plan

Strategic Plan Updates:

Retention and Recruitment:

- End of the Year Staff Survey has been administered. Data will be shared at the June Board Meeting.
- Administration is actively pursuing new recruits and direct hires.

Exemplary Programs and Services:

- Dr. Vander Woude will be presenting an update.

Communications:

- 441 people reviewed last month's Cooperative Corner.
- End of the Year Survey has been administered. Data will be shared at the June Board Meeting.
- Rich Laren Day of Outdoor Learning was a great success!
- The Community Walk on April 28 was wonderful. About 120 staff and families participated.
- SASED End of Year picnic had 125 participants. Retirees were celebrated.
- SASED Family Appreciation Night at the DuPage Children's Museum was held on May 17, 2025.

Operations:

- The tentative 2026 Budget is being presented today.
- The Governing Board Meeting is scheduled for May 28, 2025 at 6:30pm.
- The SASED team is exploring options to purchase properties for centralized locations.

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