

ISD 110 School Board Annual Organizational Meeting

Wednesday, January 3, 2024 7:00 PM

Waconia Public Schools - District Office - Conf Rm A, 512 Industrial Blvd.,
Waconia, MN 55387

1. CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE and PLEDGE OF ALLEGIANCE

1.A. Ceremonial Oath of Office (as needed) **Presenter:** Acting
Chair Geller

2. ELECTION AND APPOINTMENT OF 2024 ISD 110 BOARD OF EDUCATION OFFICERS

2.A. Election of 2024 ISD 110 Board Chair **Presenter:** Acting
Chair Geller

2.A.1. Acting Chair calls for nominations

2.A.2. Acting Chair calls for nominations two
more times

2.A.3. Acting Chair closes nominations

2.B. Election of 2024 ISD 110 Board Vice Chair/Clerk **Presenter:** 2024 Chair

2.B.1. 2024 Chair calls for nominations

2.B.2. 2024 Chair calls for nominations two more
times

2.B.3. 2024 Chair closes nominations

2.C. Elect 2024 ISD 110 School Board Treasurer **Presenter:** 2024 Chair

2.C.1. 2024 Chair calls for nominations

2.C.2. 2024 Chair calls for nominations two more
times

2.C.3. 2024 Chair closes nominations

3. CONSENT AGENDA

3.A. Designate Outside Firms to Represent School
District 110:

3.A.1. Legal Counsel/Firms
RECOMMENDATION: Appoint Rupp, Anderson, Squires,
Waldspurger; Knutson, Flynn, & Deans P.A.; and
Hubert, Melchert, and Sjodin as District 110
Legal Counsel.

3.A.2. Official Newspaper
RECOMMENDATION: Designate the Waconia Patriot as
official school newspaper for District 110.

3.A.3. Financial Investment and Designated
District Depositories
RECOMMENDATION: Old National Bank of Waconia,
Security Bank of Waconia, MN Trust, Associated
Bank, Mid-Country Bank, and Hometown Bank be
designated as depositories for the funds of this
District. Representatives of this district are
hereby authorized to open or caused to be open an
account or accounts with said institutions of
such terms, conditions, and agreements as shall
be required by said institutions; to endorse or

cause to be endorsed in the name of the district, to negotiate, deposit or cause to be deposited in such account or accounts any money, checks, drafts, orders, notes, and other instruments; and to make any other agreements deemed advisable in regard thereto maintaining deposits below the \$250,000 FDIC limit, except where sufficient collateral is provided to insure deposit coverage. Representatives of the district are the Superintendent and Director of Finance and Operations. They are authorized to open new accounts with other federally insured organizations, as needed, in accordance with the above description.

3.B. Adopt Finance and Operations Resolutions:

3.B.1. Adopt Resolution Authorizing Facsimile signatures

RECOMMENDATION: Resolve that District 110 School Board authorizes the Director of Finance and Operations to use facsimile signatures for all school district checks and orders.

3.B.2. Adopt Resolution Determining Local Agency Representatives

RECOMMENDATION: Resolve that as District 110 applies for financial assistance available under federal program, the Superintendent be named as local agency representative and be directed to execute and file applications for and on behalf of the school district and otherwise act as authorized representative of the school district in state and federally funded programs.

3.B.3. Adopt Resolution Authorizing the Lease and/or Purchase of Goods and Services

RECOMMENDATION: Resolve that District 110 School Board authorizes the Superintendent or his/her designee to lease, purchase and contract for goods and services within the general budget categories pursuant to Minnesota Statute section 123B.52

3.B.4. Adopt Procedure for Auditing Monthly Bills

RECOMMENDATION: The Board will receive a summary of the monthly bills to be approved in their board packet. Board members may audit any specific bills by calling the Director of Finance and Operations prior to the meeting.

3.B.5. Establish 2024 mileage reimbursement at IRS rate of 67 cents per mile.

3.C. Appointment of District Personnel to Serve as District Representative:

3.C.1. Appoint Superintendent as responsible authority for District 110

3.C.2. Authorize Superintendent to sign for grants on behalf of the school board

3.C.3. Appoint Superintendent as District 110 Transportation Director

3.C.4. Appoint Superintendent as Local Board of Education Action Representative and District's 504 Compliance Coordinator

RECOMMENDATION: Appoint Superintendent to serve as the local board of education representative in filing applications for funds as approved under public law 103.382. (Title I Programs)

3.C.5. Appoint Director of Special Education as District 110 Homeless Student Representative

4. **MEETING TIMES AND DATES**

4.A. Establish Meeting Dates & Times for the Year

4.B. Establish Meeting Adjournment Time

RECOMMENDATION: establish all school board meetings adjourn by 10:30 PM, and if needed to resume the meeting at a later date.

5. **DISCUSSION ITEMS**

5.A. 2024 Committee/Representative Assignments

The 2024 committee/representative assignments are done by the board chair and will be finalized in the days following the organizational meeting.

5.B. Standing Committees per Policy 213:

- Finance & Facilities
- Policy & Advocacy
- Negotiations Committee(s) *as needed*
- Governance (Chair, Vice Chair/Clerk, and Treasurer) *as needed*
- Grievance *as needed*

5.C. Additional committee/representation assignments include:

- Insurance Committee -
- Schools for Equity in Education -SEE (5x/year)
- Southwest Metro Intermediate District 288 Representative (11x/year, 3rd Tuesday)
- Minnesota State High School League Representative (1x/year)
- Special Education Advisory Council
- Community Education Advisory Representative (5-6x/year)
- Teaching & Learning Advisory Council (4x/year)
- Liaison to Waconia City Council (12x/year)
- Carver County Elected Leaders (4x/year)
- District 110 Foundation Representative
- Elementary PTOs (as needed)
- WMS PTO (as needed)
- Booster Organizations (as needed)

5.D. Assign Board Mentors to Newly Elected Board Members (if applicable)

6. **ADJOURNMENT**

