

## **Work Session**

Monday, February 14, 2022 7:00 PM

Waconia Middle School Room D110, 1400 Community Dr., Waconia, MN 55387

1. **Presentation of Annual Compliance and Vote of Concurrence**

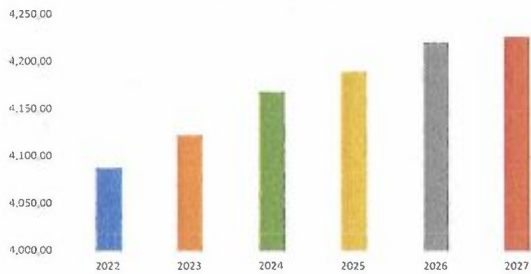
**Presenter:** American  
Indian Parent  
Advisory Board Member

2. **ONE10 Preliminary Budget Planning**

**WACONIA PUBLIC SCHOOL DISTRICT**  
**Projected ADM**

GRADE	Current	Projected				
	2022	2023	2024	2025	2026	2027
EARLY CHILDHOOD (EC)	30.00	33.00	33.00	33.00	33.00	33.00
VOLUNTARY PRE K	0.00	0.00	0.00	0.00	0.00	0.00
HANDICAP (K)	45.00	41.00	41.00	41.00	41.00	41.00
KINDERGARTEN	237.00	240.96	240.96	240.96	240.96	240.96
GRADE 1	266.00	280.86	287.73	287.73	287.73	287.70
GRADE 2	278.00	268.70	286.88	293.77	293.77	288.77
GRADE 3	260.00	276.94	270.02	288.07	294.92	293.80
GRADE 4	309.00	262.76	283.80	276.86	294.98	296.85
GRADE 5	302.00	320.67	277.37	298.72	288.70	305.12
GRADE 6	341.00	316.25	340.31	296.18	317.93	305.77
GRADE 7	296.00	347.22	325.52	349.72	305.35	322.22
GRADE 8	309.00	302.57	353.64	331.89	356.15	306.67
GRADE 9	342.00	337.60	330.36	382.82	360.42	380.34
GRADE 10	361.00	341.61	334.66	327.50	379.44	362.20
GRADE 11	347.00	367.34	352.80	345.75	338.53	385.90
GRADE 12	345.00	365.38	390.62	375.75	368.49	356.10
Area Learning Center	20.00	20.00	20.00	20.00	20.00	20.00
<b>TOTAL</b>	<b>4,088.00</b>	<b>4,122.86</b>	<b>4,168.67</b>	<b>4,189.72</b>	<b>4,221.37</b>	<b>4,226.40</b>
Change		34.86	45.81	21.05	31.65	5.03
% Change		0.85%	1.11%	0.50%	0.76%	0.12%

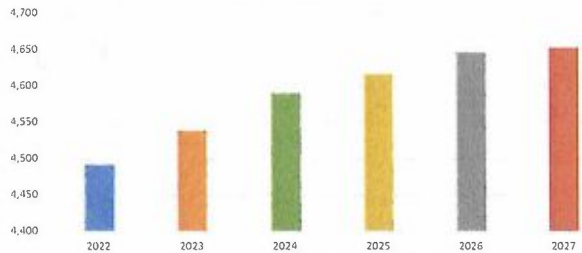
Projected ADM



**WACONIA PUBLIC SCHOOL DISTRICT**  
**Projected Pupil Units**

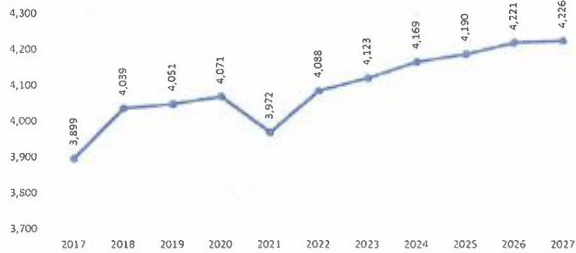
GRADE	Current	Projected				
	2022	2023	2024	2025	2026	2027
EARLY CHILDHOOD (EC)	30.00	33.00	33.00	33.00	33.00	33.00
VOLUNTARY PRE K	0.00	0.00	0.00	0.00	0.00	0.00
HANDICAP (K)	45.00	41.00	41.00	41.00	41.00	41.00
KINDERGARTEN	237.00	240.96	240.96	240.96	240.96	240.96
GRADE 1	266.00	280.86	287.73	287.73	287.73	287.70
GRADE 2	278.00	268.70	286.88	293.77	293.77	288.77
GRADE 3	260.00	276.94	270.02	288.07	294.92	293.80
GRADE 4	309.00	262.76	283.80	276.86	294.98	296.85
GRADE 5	302.00	320.67	277.37	298.72	288.70	305.12
GRADE 6	341.00	316.25	340.31	296.18	317.93	305.77
GRADE 7	355.20	416.66	390.62	419.66	366.42	386.66
GRADE 8	370.80	363.08	424.37	398.27	427.38	368.00
GRADE 9	410.40	405.12	396.43	459.38	432.50	456.41
GRADE 10	433.20	409.93	401.59	393.00	455.33	434.64
GRADE 11	416.40	440.81	423.36	414.90	406.24	463.08
GRADE 12	414.00	438.46	468.74	450.90	442.19	427.32
Area Learning Center	24.00	24.00	24.00	24.00	24.00	24.00
<b>TOTAL</b>	<b>4,492</b>	<b>4,539</b>	<b>4,590</b>	<b>4,616</b>	<b>4,647</b>	<b>4,653</b>
Change		47	51	26	31	6
% Change		1.05%	1.12%	0.57%	0.66%	0.13%

Projected Pupil Units



Declining Enrollment Pupil Units	CURRENT	PROJECTED				
	2022	2023	2024	2025	2026	2027
	0	0	0	0	0	0

Pre K Enrollment History and Projections



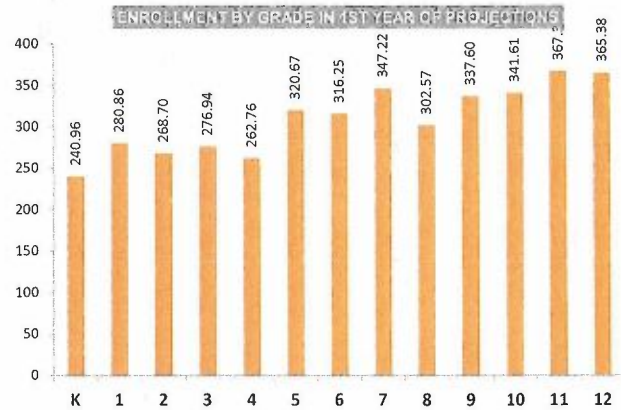
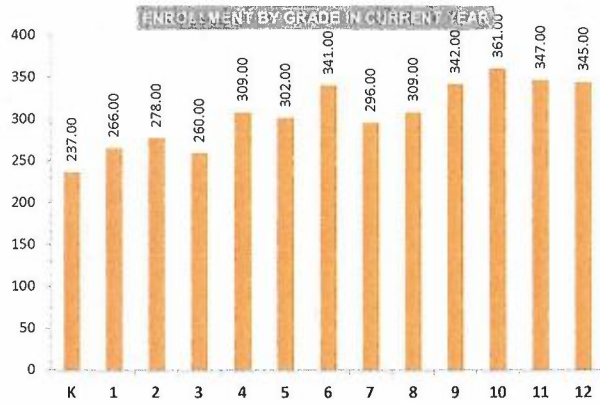
Enrollment Change %



# Projected ADM

## 2021-2022 Five year Budget Model

	PROJECTED ENROLLMENT					
	2022	2023	2024	2025	2026	2027
EARLY CHILDHOOD (EC)	30	33	33	33	33	33
VOLUNTARY PRE K	0	0	0	0	0	0
HANDICAP (K)	45	41	41	41	41	41
Grades K-5	1,652	1,651	1,647	1,686	1,701	1,713
Grades 6-8	946	966	1,019	978	979	935
Grades 9-12	1,395	1,412	1,408	1,432	1,447	1,485
Area Learning Center	20	20	20	20	20	20
<b>TOTAL ENROLLMENT</b>	<b>4,088</b>	<b>4,123</b>	<b>4,169</b>	<b>4,190</b>	<b>4,221</b>	<b>4,226</b>
Change		35	46	21	32	5
% Change		0.85%	1.11%	0.50%	0.76%	0.12%



### 3. **ESSER Funds Allocation Report**

Source	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	Total Award	Description	Spend By
<b>ESSER I 90% - \$57,859 - FIN 151</b>								
Funds to keep students healthy and connected to learning							Excess Staff needed for DL after 154 money ended Benefits for staff above COVID Supplies-wipes, cleaning, sanitizer, nurse supplies	
	\$4,084	\$53,775	\$0	\$0	\$0	\$57,859	Completed	9/30/2022
<b>ESSER I 9.5% - \$62,929 - FIN 152</b>								
Daycare for essential employees and supporting distance learning							Daycare for essential workers Extra hot spots for DL DL software licenses such as PearDeck, headphones, microphones, etc	
	\$0	\$62,929	\$0	\$0	\$0	\$62,929	Completed	9/30/2022
<b>GEER - \$27,668 - FIN 153</b>								
Technology Access - Hot Spots							hots spots for DL	
	\$19,347	\$8,321	\$0	\$0	\$0	\$27,668	Completed	9/30/2022
<b>CARES Act - \$970,276 - FIN 154</b>								
Funding to assist with in-person learning including additional staff, bussing and PPE supplies							Excess staff needed for DL and sub teachers and overtime due to COVID Benefits for above Extra Bussing, Extra BIFFs, training for DL Barriers, signs, filters, isolation rooms, utility tubs, DL licenses, doc cameras, ipads	
	\$0	\$970,276	\$0	\$0	\$0	\$970,276	Completed	12/31/2020
<b>ESSER II 90% - \$243,838 - FIN 155</b>								
Funding to assist with in-person and hybrid learning, training and COVID relief supplies							Extra staff for DL, Staff expenses due to loss of ADM Benefits for above Training (PLTW), welcome back covid materials/signs COVID supplies, breakout rooms	
	\$0	\$243,838	\$0	\$0	\$0	\$243,838	Completed	9/30/2023

Source	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	Total Award	Description	Spend By
<b>ESSER III 80% - \$438,101 - FIN 160</b>							<b><u>Kathy Oliphant in charge of budget:</u></b> Additional FTE to reduce class size Expanding Language access Expanding rigorous coursework offerings Professional Development in the area of literacy Expanded Technology and infrastructure improvements	
Funding to assist with learning recovery as a result of lost instructional time due to COVID19.	\$0	\$0	\$438,100	\$0	\$0	\$438,100		9/30/2024
<b>ESSER III - 20% - \$109,525 - FIN 161</b>							<b><u>Kathy Oliphant in charge of budget:</u></b> Extended Day Enrichment Activities Cultural Competence Training Enrichment Field Trips Gifted and Talented Enrichment Programming	
Funding to assist with extended day enrichment as a result of lost instructional time. Expenditures must be used for after school programming.	\$0	\$0	\$109,525	\$0		\$109,525		9/30/2024
<b>Extended Summer - \$63,400 - FIN 163</b>							<b><u>Kathy Oliphant in charge of budget:</u></b> Summer School Staff Summer School Transportation Summer School Supplies Summer School Field Trips	
Expanded Summer School Programming including staff and supplies	\$0	\$15,850	\$8,758	\$0	\$0	\$24,608		9/30/2022
<b>Governors Summer ARP - \$108,164 - FIN 150</b>							<b><u>Kathy Oliphant in charge of budget:</u></b> Extended Day Contracts for Guidance Counseling Very restrictive to summer school Translation Support services	
Funds are restricted for use in summer academic and mental health support programs. Funds may not be used for Community Education or child care programs.	\$0	\$0	\$58,164	\$50,000	\$0	\$108,164		9/30/2022
<b>ESSER III - 5% - FIN 169</b>							<b><u>Kathy O. in charge of budget</u></b> Application is due in April and is not completed yet Funding priorities include: Dean of Students at Middle School and High School EL Support	
Funding to assist with learning recovery as a result of lost instructional time due to COVID-19. These fund uses are very similar to Finance 160 funds.	\$0	\$0	\$0	\$226,759	\$220,000	\$446,759		9/30/2024
<b>COVID TESTING - FIN 170</b>							<b><u>Sarah E. in charge of budget:</u></b> Xtra Nursing Staff Medical Evaluations - Testing Supplies Special Masks	
Funds to cover implementation of a COVID testing programs. Includes the tests and mask and other supplies need to run program.	\$0	\$0	\$219,900	\$0	\$0	\$219,900		6/30/2022
<b>PANDEMIC LOSS SUPPORT - FIN 171</b>							<b><u>Pat and Todd in charge of budget:</u></b> Social Workers Time Ben Carnes time, Guidance Counselor time Nursing services	
Funds to address declining enrollment from 19-20 to 20-21 school year. Early learning services, evidence based services, health and well being.	\$0	\$0	\$110,321	\$0	\$0	\$110,321		6/30/2023
<b>ARP-IDEA - FIN 140</b>							<b><u>Paul Tordoff in charge of budget:</u></b> Supplies and Curriculum Materials Xtra hours for IEP Requirements Xtra staffing	
School re-entry, disruption to education of children w/disabilities. Mental health services and early intervention	\$0	\$0	\$100,000	\$84,275	\$0	\$184,275		9/30/2023

Source	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	Total Award	Description	Spend By
<b>ARP-IDEA - FIN 141 - PRESCHOOL</b>							<u>Paul Tordoff in charge of budget:</u>	
School re-entry, disruption to education of children w/disabilities. Mental health services and early intervention							Early Childhood Special Education Program	
	\$0	\$0	\$10,000	\$5,485	\$0	\$15,485		9/30/2023

Source	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	Total Awards	Description	Spend By
All Awards	\$23,431	\$1,354,989	\$1,054,768	\$366,519	\$220,000	\$3,019,707		

Account Level							2021-22	2021-22	2021-22			
FD	T	ORG	PRG	CRS	FIN	OBJ	Description	FIN	OBJ	Original Budget	Revised Budget	FY Activity
01	R	005	000	000	140	400	COVID SPED FUNDS	ARP FED SPED	Federal Aids & Grant		184,275.00	
01	R	---	---	---	140	---		ARP FED SPED			184,275.00	
01	R	005	000	000	141	400	COVID SPED PRE-K	ARP FED SPED PRE-K	Federal Aids & Grant		15,485.00	
01	R	---	---	---	141	---		ARP FED SPED PRE-K			15,485.00	
01	R	005	000	000	150	400	Governor Discretionary ARP	Governor Discretionary ARP	Federal Aids & Grant	108,164.00	108,164.00	
01	R	---	---	---	150	---		Governor Discretionary ARP		108,164.00	108,164.00	
01	R	005	000	011	160	400	ESSER III-PY-FED FUNDS	ESSER III-90%	Federal Aids & Grant		438,100.00	
01	R	---	---	---	160	---		ESSER III-90%			438,100.00	
01	R	005	000	000	161	400	ESSER III-90% - LL-Fed Aids	ESSER III-Learning Loss	Federal Aids & Grant	109,525.00		
01	R	005	000	011	161	400	ESSER III-PY-FED AIDS REV	ESSER III-Learning Loss	Federal Aids & Grant		109,525.00	
01	R	---	---	---	161	---		ESSER III-Learning Loss		109,525.00	109,525.00	
01	R	005	000	000	163	400	EXT SUMMER PROGRAM REV	EXTENDED SUMMER PROGRAMMING	Federal Aids & Grant			8,758.00
01	R	005	000	011	163	400	PY EXD SUMMER PROG REV	EXTENDED SUMMER PROGRAMMING	Federal Aids & Grant	47,550.00	47,550.00	
01	R	---	---	---	163	---		EXTENDED SUMMER PROGRAMMING		47,550.00	47,550.00	8,758.00
01	R	005	000	000	170	400	COVID TESTING FUNDS	COVID Testing Funds	Federal Aids & Grant		219,900.00	
01	R	---	---	---	170	---		COVID Testing Funds			219,900.00	
01	R	005	000	000	171	400	PANDEMIC LOSS SUPPORT FUNDS	PANDEMIC LOSS SUPPORT	Federal Aids & Grant		110,321.00	
01	R	---	---	---	171	---		PANDEMIC LOSS SUPPORT			110,321.00	
01	R	005	000	000	174	405	OTHER COVID AID-PASS THRU	OTHER COVID AID-LOCAL	Flow Thru Fed Fds Pa			2,105.19
01	R	---	---	---	174	---		OTHER COVID AID-LOCAL				2,105.19
01	R	---	---	---	---	---		*Revenue		265,239.00	1,233,320.00	10,863.19
01	E	005	401	000	140	152	ARP SPED-Speech/Language Path	ARP FED SPED	Speech/Language Pathologist		80,000.00	5,921.46
01	E	005	420	000	140	182	ARP FED SPED-Extra Duty Tchr	ARP FED SPED	Extra Duty-Teacher		77,275.00	4,327.38
01	E	005	401	000	140	210		ARP FED SPED	Fica/Medicare		5,000.00	452.99
01	E	005	420	000	140	210		ARP FED SPED	Fica/Medicare		5,000.00	321.53
01	E	005	401	000	140	214		ARP FED SPED	Pera		5,000.00	444.12
01	E	005	420	000	140	218		ARP FED SPED	Tra		5,000.00	360.89
01	E	005	401	000	140	230		ARP FED SPED	Life Insurance		1,000.00	12.72
01	E	005	401	000	140	235		ARP FED SPED	Dental Insurance		5,000.00	483.78
01	E	005	401	000	140	240		ARP FED SPED	Long Term Disability Insurance		1,000.00	10.67

FD	T	ORG	PRG	CRS	FIN	OBJ	Account Level Description	FIN	OBJ	2021-22 Original Budget	2021-22 Revised Budget	2021-22 FY Activity
01	E	---	---	---	140	---		ARP FED SPED			184,275.00	12,335.54
01	E	005	412	000	141	152	ARP PRE-K SPEECH/LANG	ARP FED SPED PRE-K	Speech/Language Pathologist		13,000.00	
01	E	005	412	000	141	220	ARP PRE-K EMP INSUR	ARP FED SPED PRE-K	Employee Insurances		2,485.00	
01	E	---	---	---	141	---		ARP FED SPED PRE-K			15,485.00	
01	E	005	203	000	150	140	GOV'S ARP-LIC CLASSROMM TCHR	Governor Discretionary ARP	Lic Classroom Tchr	108,164.00	108,164.00	
01	E	220	211	011	150	433	PY GOV ARP-Inst Materials	Governor Discretionary ARP	Sup/Mat Individ Instr			560.31
01	E	220	211	011	150	456	PY GOVENORS ARP-INST TECH SUP	Governor Discretionary ARP	INSTR TECH SUPPLIES			4,385.62
01	E	220	211	011	150	460	PY GOV ARP-TEXTBOOKS/WORKBOOKS	Governor Discretionary ARP	Textbooks/Workbooks			3,052.05
01	E	---	---	---	150	---		Governor Discretionary ARP		108,164.00	108,164.00	7,997.98
01	E	005	219	011	160	140	ESSER III-Overload-Lic Tchr	ESSER III-90%	Lic Classroom Tchr			521.00
01	E	005	219	011	160	143	ESSER III-PY-EL-LIC CLASS	ESSER III-90%	Lic Classroom Support		4,700.00	
01	E	005	107	011	160	170	ESSER III-PY SAL NON LIC	ESSER III-90%	Salaries - Non-Licensed			975.13
01	E	005	610	011	160	185	ESSER III-PY-SAL OTHER	ESSER III-90%	Sal-Other		7,200.00	
01	E	005	107	011	160	210	ESSER III-PY FICA/MEDICARE	ESSER III-90%	Fica/Medicare			73.37
01	E	005	203	011	160	210	ESSER III-PY-FICA/MED	ESSER III-90%	Fica/Medicare		900.00	
01	E	005	107	011	160	214	ESSER III-PY PERA	ESSER III-90%	Pera			73.13
01	E	005	203	011	160	214	ESSER III-PY-PERA	ESSER III-90%	Pera		900.00	
01	E	005	201	011	160	220	ESSER III-PY EMP INS	ESSER III-90%	Employee Insurances			1,090.33
01	E	005	203	011	160	220	ESSER III-PY-EMP INS	ESSER III-90%	Employee Insurances		1,200.00	
01	E	005	640	011	160	366	ESSER III-PY-TRAV/CONF	ESSER III-90%	Trav/Conv/Conference		43,694.00	9,667.00
01	E	005	610	011	160	401	ESSER III-PY-CUR SUPPLY	ESSER III-90%	Sup/Mat Non-Instr.		10,750.00	
01	E	005	810	011	160	401	ESSER III-PY-OPER SUPPLY	ESSER III-90%	Sup/Mat Non-Instr.		25,000.00	
01	E	005	610	011	160	406	ESSER III-PY-INSTR SOFT	ESSER III-90%	INSTR SOFTWARE		2,630.00	
01	E	005	630	011	160	455	ESSER III-PY-NON INST TECH	ESSER III-90%	NON-INSTR TECH SUPPLIES		25,000.00	4,945.00
01	E	005	630	011	160	456	ESSER III-PY-INST TECH SUPP	ESSER III-90%	INSTR TECH SUPPLIES		15,100.00	6,838.39
01	E	005	610	011	160	460	ESSER III-PY-TEXT/WORK BOOKS	ESSER III-90%	Textbooks/Workbooks		61,026.00	25,351.12
01	E	005	630	011	160	466	ESSER III-INST TECH DEVICES	ESSER III-90%	INSTR TECH DEVICES		240,000.00	239,734.73
01	E	310	256	011	160	140	ESSER III-Overload	ESSER III-90%	Lic Classroom Tchr			2,977.16
01	E	310	256	011	160	210		ESSER III-90%	Fica/Medicare			210.57
01	E	310	256	011	160	218		ESSER III-90%	Tra			248.28
01	E	---	---	---	160	---		ESSER III-90%			438,100.00	292,705.21
01	E	005	760	011	161	360	ESSER III-PY-TRANSPORTATION	ESSER III-Learning Loss	Tran-Contract/Pub		75,000.00	
01	E	005	640	011	161	366		ESSER III-Learning Loss	Trav/Conv/Conference		4,300.00	1,200.00
01	E	005	211	011	161	369	ESSER III-LL-Student Fees-Trvl	ESSER III-Learning Loss	Entry Fees/Student Travel			4,833.85
01	E	005	291	011	161	401	ESSER III-PY-SUPPLIES	ESSER III-Learning Loss	Sup/Mat Non-Instr.		30,225.00	
01	E	005	630	011	161	466	ESSER III-LEARN LOSS-INST TECH	ESSER III-Learning Loss	INSTR TECH DEVICES	109,525.00		

Account Level										2021-22	2021-22	2021-22
FD	T	ORG	PRG	CRS	FIN	OBJ	Description	FIN	OBJ	Original Budget	Revised Budget	FY Activity
01	E	---	---	---	161	---		ESSER III-Learning Loss		109,525.00	109,525.00	6,033.85
01	E	602	211	011	163	430	PY EXT SUMMER PROG-INST SUPPLY	EXTENDED SUMMER PROGRAMMING	Sup/Mat N-Indiv Inst	47,550.00	47,550.00	17,893.00
01	E	611	211	000	163	430	EXTEND SUMMER PROG-INDV SUP	EXTENDED SUMMER PROGRAMMING	Sup/Mat N-Indiv Inst			68.65
01	E	---	---	---	163	---		EXTENDED SUMMER PROGRAMMING		47,550.00	47,550.00	17,961.65
01	E	005	720	000	170	155	COVID-Increased Needs	COVID Testing Funds	Licensed Nursing Services			2,068.47
01	E	005	720	000	170	210		COVID Testing Funds	Fica/Medicare			149.15
01	E	005	720	000	170	214		COVID Testing Funds	Pera			155.15
01	E	005	720	000	170	220		COVID Testing Funds	Employee Insurances			730.58
01	E	005	720	000	170	230		COVID Testing Funds	Life Insurance			2.84
01	E	005	720	000	170	235		COVID Testing Funds	Dental Insurance			40.40
01	E	005	720	000	170	240		COVID Testing Funds	Long Term Disability Insurance			2.42
01	E	005	720	000	170	401	COVID - Supplies	COVID Testing Funds	Sup/Mat Non-Instr.		219,900.00	4,208.19
01	E	---	---	---	170	---		COVID Testing Funds			219,900.00	7,357.20
01	E	005	203	000	171	140	PANDEMIC LOSS-LIC CLASS TCHR	PANDEMIC LOSS SUPPORT	Lic Classroom Tchr		45,000.00	
01	E	005	211	000	171	140	PANDEMIC LOSS-LIC CLASS TCHR	PANDEMIC LOSS SUPPORT	Lic Classroom Tchr		45,000.00	
01	E	005	211	000	171	210	PANDEMIC LOSS-FICA/MEDICARE	PANDEMIC LOSS SUPPORT	Fica/Medicare		20,321.00	
01	E	---	---	---	171	---		PANDEMIC LOSS SUPPORT			110,321.00	
01	E	---	---	---	---	---		*Expense		265,239.00	1,233,320.00	344,391.43
Grand Revenue Totals										265,239.00	1,233,320.00	10,863.19
Grand Expense Totals										265,239.00	1,233,320.00	344,391.43
Grand Totals												333,528.24
												Loss

Number of Accounts: 65

\*\*\*\*\* End of report \*\*\*\*\*

4. **Class Size and School Staffing**

5. **Set Board Training and Development Opportunities**

6. **Superintendent Search Update**

7. **MSBA Conference Findings**

8. **Review Code of Conduct**

9. **Superintendent Updates**

**Presenter:** Pat  
Devine,  
Superintendent

9.A. Covid #'s

9.B. HR Director Search Report