

AGENDA

Board of Education Regular Meeting
Independent School District No. 110
Waconia, Minnesota
August 13, 2012 - 7:00 PM
Waconia City Council Chambers

1. CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE

2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, AND CORRESPONDENCE

- A. 1. Business Office earns recognition from Association of School Business Officials International
The Certificate of Excellence in Financial Reporting was recently awarded to the District 110 Business Office. The COE program is considered the "gold standard" in for school districts wanting to demonstrate superior accounting practices and reporting procedures to the communities they serve.

The application process includes drafting a CAFR - *Comprehensive Annual Financial Report* a report that tells the financial story of the school system through narrative, financial statements, and chart/graphs. The CAFR not only gives the summary and detailed information for the school year being reported, but also includes information for the previous ten years.

B. Upcoming Meetings:

- Aug. 27 Work Session 7pm @ ESC
- Sept. 4 Finance Committee 5:30pm @ ESC
- Sept. 10 Policy Committee 6:30pm @ City Hall
- Sept. 10 Regular Board Meeting 7pm @ City Hall
- Sept. 20 MSBA Fall Legislative Meeting 6:30pm @ TIES Building - St. Paul (optional)
- Sept. 24 Work Session 7pm @ WHS Media Center

3. PUBLIC COMMENTS RELATED TO AGENDA ITEMS

4. MINUTES OF PREVIOUS MEETINGS:

5. CONSENT AGENDA

A. Approve Bills and Wire Transfers

Monthly bills are available for Board Members to audit before or after the meeting. Please contact Todd Swanson with any questions or concerns regarding district bills as presented.

B. Personnel Items:

1. Annual Travel/Mileage Stipends (\$1500) for District Supervisors:
Tom Puchalla (Network Supervisor)
Jennifer Merritt (Community Education Educational Supervisor).
2. New Hires:
Steve Fleck Elementary Teacher 1.0 FTE (replacement)
William Swingle Elementary Teacher 1.0 FTE (replacement)
Andrea Turnquist Reading Teacher 1.0 FTE (replacement)
Nicholas Hackman Math Teacher .875FTE (replacement + new)

Donald Tangen Math Teacher .299FTE (replacement + new)
Colleen Reich Title I Teacher .121FTE (replacement)
Tina Zimmer Part time Educational Assistant (replacement)
Emily Beltz Full time Educational Assistant (replacement)
Rene Burroughs Part time Educational Assistant (replacement)
Sarah Nelson Full time Educational Assistant (replacement)
Cari Rankin Full time Educational Assistant (replacement)
Rachel Cornelius Full time Administrative Assitant I (replacement)
Angie Williams Full time Head Cook (replacement)
John Adam Part time Nutritional Assistant (replacement)
Jill Blegen Part time Nutritional Assistant (replacement)
Matthew Thomas Part time Custodial Cleaner (replacement)

3. Long Term Substitutes:

Kayleen Evans (Frykman)
Janna Cuevas (Oscarson)

4. Terminations/Resignations:

- a. Amber Galer
- b. Carol Nowak Miller
- c. Shalanah Dawson

5. Employee Status Changes:

Nicole Schahn PE Teacher (.85FTE to 1.0FTE) (add'l amount was an overload in 11-12)
Jean Masterson Head Cook (7.0FTE to 7.5FTE) (add'l time due to increased breakfast participation)
Kathy Dolezal Assistant Head Cook (6.75FTE to 7.0FTE) (add'l time due to increased breakfast participation)

6. Leaves of Absence

- a. Allyson Benham

C. Joint Agreement with Crown College for PSEO Tuition Billing

D. Approve to add Todd Swanson to the list of the District's Authorized Officers for Commerce Bank

6. ADMINISTRATIVE REPORTS

A. Administrative Written Reports

(Community Education, Activities, Bayview Elementary, Southview Elementary, Clearwater Middle School, Waconia High School, Teaching & Learning, Special Education, Grant and Development, and Technology)

B. Finance Report

Presenter: Todd Swanson

C. Superintendent's Report

Presenter: Dr. Rajanen

1. Report on 2012-13 Fundraising

Board Policy #511 requires the Superintendent to annually report on the fundraising activities taking place in the district. The two spreadsheets included represent the proposed fundraising activities for 2012-2013. The first represents "Whole School Projects", which are activities that benefit the entire school (i.e. Book Fair, soup labels, etc.) The second "Sub-Groups" are

activities that benefit specific groups

7. ACTION ITEMS

- A. Approval of 2012-2014 Terms and Conditions for Community Education Groups
Presenter: Sonya Sailer

8. DISCUSSION ITEMS

- A. Chef Marshall O'Brien
District 110 is partnering with Chef Marshall O'Brien to enhance the district's child nutrition program.

9. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

10. BOARD COMMITTEE REPORTS

- A. Negotiations/Personnel Committee
- B. Budget/Finance Committee
- C. Policy Committee
- D. Facility Committee
- E. Curriculum Advisory Council Representative
- F. Carver-Scott Cooperative Representative
- G. Community Education Advisory Council Representative
- H. MSHSL Representative
- I. MSBA Government Representative
- J. Technology Committee Representative
- K. District 110 Foundation Representative
- L. Community Center Advisory Board Representative
- M. ACCEL Representative

11. ADJOURNMENT