

## **AGENDA**

Board of Education Regular Meeting  
Independent School District No. 110  
Waconia, Minnesota  
December 12, 2011 - 6:00 PM  
Educational Services Center

1. CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, AND CORRESPONDENCE
3. PUBLIC COMMENTS RELATED TO AGENDA ITEMS

4. MINUTES OF PREVIOUS MEETINGS:

The minutes of the Nov. 14, 2011 regular meeting are attached for review.

5. CONSENT AGENDA

- A. Approve Bills and Wire Transfers

Monthly bills are available for Board Members to audit before or after the meeting. Please contact Todd Swanson with any questions or concerns regarding district bills as presented.

- B. Approve Personnel Items

1. Approve the following Employee Status Changes

Stacey Hiltbrand SPED Assistant (6.5 hrs/day 5 days/week to 6.5 hrs/day M, W, F and 6.75 hrs/day T, Th) (employee should have been approved for increased hrs last month)

Sue Ann Hayes SPED Assistant (6.75hrs/day 5 days/wk to 6.5hrs/day 5 days/wk) (employee was inadvertently approved as working 15 min/day, this is a correction of hours)

Paula Held Ed Assistant (6.75 hrs/day, 5 days/wk to 6.75 hrs/day T, Th and 6.5 hrs/day M, W, F)

Michele Felt SPED Assistant (7hrs/day to 6hrs/day) (new position based on increased enrollment)

Amy Mernik Assistant Head Cook (3.75 hrs/day 5days/wk to 6.75 hrs/day 5days/wk) (replacement)

Heather Carlson ECFE Children's Teacher (.69FTE to .64 FTE) (reduction based on employee request)

Sue Forster ECFE Parent Educator (.37fTE to .43FTE) (replacement)

2. Leaves of Absence

Lynette Alger

Bonnie Pilgram

Lori Schwirtz

Drew Sodey

Heather Anton

Dave Grandy

3. Terminations

Carolyn Xiong

Nicole Waller

4. Long-Term Substitutes

Laura Anderson (Ricke)

Janet Malotky (Fillingane)

5. New Hire

Anthony Kley SPED Para Full-time (replacement)

6. REPORTS

A. Administrative Written Reports

(Community Education, Activities, Bayview Elementary, Southview Elementary, Clearwater Middle School, Waconia High School, Teaching & Learning, Grant Development)

B. Student Board Representative Report

Presenter: David Niaz, Christine Leonard

C. Finance Report

Presenter: Todd Swanson

D. Superintendent's Report

Presenter: Dr. Rajanen

1. MSHSL Foundation grant in the amount of \$743. The grant will be made available to qualifying students to use toward athletic and/or activity fees

7. ACTION ITEMS

A. Truth In Taxation and Final Levy Certification

Presenter: Todd Swanson, Director of Finance and Operations

B. Approve SY11-12 Academic Calendar

Presenter: Kathy Oliphant, Director of Teaching & Learning

8. DISCUSSION ITEMS

9. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

10. BOARD COMMITTEE REPORTS

A. Negotiations/Personnel Committee

B. Budget/Finance Committee

C. Policy Committee

D. Facility Committee

E. Curriculum Advisory Council Representative

F. Carver-Scott Cooperative Representative

G. Community Education Advisory Council Representative

H. MSHSL Representative

I. MSBA Government Representative

J. Technology Committee Representative

K. District 110 Foundation Representative

L. Community Center Advisory Board Representative

M. SEE

N. ACCEL

11. ADJOURNMENT