

## **AGENDA**

Board of Education Regular Meeting  
Independent School District No. 110

Waconia, Minnesota

June 07, 2010 - 7:30 PM

NOTE: Educational Services Center

1. CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, AND CORRESPONDENCE
  - A. Upcoming Board Meetings:
    1. July 6 Finance Committee 5:30p ESC
    2. July 6 Facilities Committee 6p ESC
    3. July 12 Regular Board Meeting 7p ESC
    4. August 9 Finance Committee 5:30p ESC
  
    5. August 9 Facilities Committee 6p ESC
    6. August 16 Regular Board Meeting 7p ESC
    7. August 23 Work Session 7p CW Media Center
3. PUBLIC COMMENTS RELATED TO AGENDA ITEMS
4. MINUTES OF PREVIOUS MEETINGS:

Approve minutes of the May 10, 2010 Regular Meeting
5. CONSENT AGENDA
  - A. Approve Bills and Wire Transfers

Monthly bills are available for Board Members to audit before or after the meeting. Please contact Ms. Cink with any questions or concerns regarding district bills as presented.
  - B. Approve Personnel Items
    1. Approve Personnel Status Changes:
      - a. Noreen Carlson - Tingerthal BV Music Teacher .9 FTE to 1.0 FTE
      - b. Cindy Tschautscher CW Math .67 FTE to 1.0 FTE
      - c. Erin Busse CW LA .67 FTE to 1.0 FTE
      - d. Cassie Jiemenez ELL 1.0 FTE no longer shared part-time w/Central Public Schools
      - e. Jessica Glashan Kids Co Lead to Kids Co Aide
      - f. Lynda Jones CW MA 172 days/year to BV MA 174 days/year
      - g. Julie Lund CW MA 172 days/year to BV MA 174 days/year
      - h. Eimile McNeil WHS MA 35 hrs/week and 172 days/year to BV MA 33.75 hrs/week and 174 days/year
      - i. Sue Kelzer CW MA 36.25 hrs/week and 172 days/year to BV MA 33.75 hrs/week and 174 days/year
      - j. Stacy Wothe CW MA 172 days/year to BV MA 174 days/year

- k. Marianne Nelson SV MA 174 days/year to CW MA 172 days/year
- l. Jerilynn Bares BV MA 10 hrs/week to 16hrs/week
- m. Stephanie Beddor-Laurent BV MA 12.25 hrs/week to 10.5hrs/week
- n. Cindy Van Kirk WHS Health Associate 6.5hrs/day to 6.75hrs/day
- o. Sue Forster ECFE Substitute Teacher to ECFE Parent Educator .3FTE (replacement)

2. Approve the following Leaves of Absence:

- a. Colleen Peterson WHS
- b. Lauren McQuillan SV
- c. Heather Prondzinski WHS
- d. Holly Wortz CE
- e. Molly Wingert SPED
- f. Allyson Benham BV
- g. Terri Bessire BV
- h. Lynette Alger WHS

3. Accept the following letter of resignation:

- a. Alec Johnson Kids Co

4. Approve the following new hires:

- a. Katherine Niebauer - WHS 1.0 FTE Spanish (replacement)
- b. Tricia Feldman .5 FTE DHH Teacher  
As a result of withdrawing from DHH services provided by Carver -Scott and bringing them in-house; Ms. Feldman had rights to this position.
- c. Shane Clausen CW .88 FTE Assistant Principal

C. Approve Receipt of Donation

- 1. Bayview PTO donated \$6,000 towards the purchase of SmartBoards.
- 2. Bayview PTO donated \$500 to the Waconia Edible Classroom

6. ADMINISTRATIVE REPORTS

A. Administrative Written Reports

(Community Education, Activities, Bayview Elementary, Southview Elementary, Clearwater Middle School, Waconia High School, Teaching & Learning, Special Education, Grant and Development)

B. Superintendent's Report

Presenter: Dr. Rajanen

7. ACTION ITEMS

A. Approve 2010-2011 Field Trip Proposals as presented.

The field trip proposals include only those trips that are two or more nights and/or for designated higher risk activities. A copy of board policy #610 Field Trips has been included.

Presenter: Dr. Rajanen

B. Approve 2010-2011 Fundraising Proposals as presented.

An outline of all fundraising proposals for 2010-2011 is attached. A copy of board policy #511 Fundraising has been included.

Presenter: Dr. Rajanen

C. Approve Resolution Calling for Election of School Board Directors during the November 2, 2010

General Election.

The resolution calls for the election of 4 members for 4-year terms. The list below includes upcoming election activities.

June 7	Approve Resolution Calling for Election of Directors
July 8 and 15	Publish Notice of Filing Dates in local newspaper
August 3-17	Candidate Filing Period
August 19	Deadline for Candidate Withdrawal
August 20	Notice of Participation in the November General Election sent to County Auditors

Presenter: Dr. Rajanen

D. Approval of Administrative Terms & Conditions

At the May 2010 School Board meeting, the Board took action to establish an administrative group with collective terms and conditions, in compliance with Pay Equity standards. This collective terms & conditions replaces individual contracts, and provides a consistency and fairness among positions that is commensurate with the level of responsibility. The terms & conditions will be placed on the same cycle as other collective bargaining groups to facilitate equitable treatment of all groups, and support pattern bargaining and financial planning.

The terms and conditions recommended for approval include the following:

- 1) A pay schedule that is consistent with the pay equity points
- 2) Consistent level of benefits
- 3) Consistent duty year, vacation, holidays.
- 4) Consistent leave provisions, including FMLA, emergency, military, bereavement, jury duty, religious, child care
- 5) Mileage stipends based on position
- 6) Salary increases based on performance

By approving this terms & conditions for the identified positions, all previous individual administrative agreements are rescinded.

The 2010-11 base salary includes a 1% increase from 2009-10. However, because three of the positions are funded by non-general fund sources, the impact of the salary increases on the general fund for the entire group is \$4928 or .692%. Increased cost of health/dental benefit changes to the general fund are \$15,991.

All employees in this group are considered at-will.

Employees in this group will be subject to performance based pay, and do not receive any automatic increases, such as steps. To become eligible for a salary increase, an employee must be performing essential duties and responsibilities at a high level of effectiveness as determined by the Superintendent. The Superintendent, in consultation with an employee's immediate supervisor, will be responsible for determining the amount of salary to be paid in a given year within the guidelines set by the School Board for the position. An employee's performance in the current year will be the basis for any increase in his/her base salary in the subsequent year. All salary increases will be in accordance with the financial parameters provided by the School Board.

Therefore, the Superintendent recommends that the Terms & Conditions for unaffiliated directors be approved as presented.

Presenter: Dr. Rajanen

E. Approve 2009-2010 Revised Budget

A copy of current enrollment and a revised budget are attached.

Presenter: Ms. Cink

F. Approve 2010-2011 Budget

A copy of projected enrollment and budget summary are attached.

Presenter: Ms. Cink

8. DISCUSSION ITEMS

A. Review Business Education/Technology Curriculum and Health Curriculum

A CD containing the new curriculums will be provided at the meeting. The proposed curriculum will be presented to the board as an action item for the July 2010 board meeting.

Presenter: Ms. Oliphant

9. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

10. BOARD COMMITTEE REPORTS

A. Negotiations/Personnel Committee

B. Budget/Finance Committee

C. Policy Committee

D. Facility Committee

E. Curriculum Advisory Council Representative

F. Carver-Scott Cooperative Representative

G. Community Education Advisory Council Representative

H. MSHSL Representative

I. MSBA Government Representative

J. Technology Committee Representative

K. District 110 Foundation Representative

L. Community Center Advisory Board Representative

M. Grant Writing Committee

11. ADJOURNMENT

12. ENTER CLOSED SESSION

Under Minnesota Statute § 471.705, subd. 1a., the school board will enter into closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

Presenter: Dr. Rajanen

13. School Board Work Session will begin immediately following closed meeting. Topic: Facilities Discussion