

**NOTICE OF REGULAR MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, October 16, 2024**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

**- AGENDA -**

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Regular Meeting of September 11, 2024 *(Action Item)* 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items *(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)*
- VII. Informative Reports:
  - 1. Student Success Story *(Dr. W. Myles Shelton)* 10
  - 2. Unaudited Year-end Financial Reports for Fiscal Year 2023-24 *(Mr. M. Jeff Engbrock)* 11
  - 3. Monthly Financial Reports - September *(Mr. M. Jeff Engbrock)* 36
  - 4. Notice to the Board of Regents that the Job Order Contract for General Construction Services will Exceed \$50,000 *(Mr. M. Jeff Engbrock)* 57
- VIII. Consideration of Consent Agenda 58  
*(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)*
- IX. Action Items:
  - 1. Consider Approval of Facilities Committee Recommendation Regarding Proposal from PBK for Campus Master Plan Development 60
  - 2. Consider Approval of Facilities Committee Recommendation Regarding Approval of Contract with Creole Design for Conceptual Plans for New Student Housing 64
  - 3. Consider Approval of Facilities Committee Recommendation Regarding Approval of Change Orders for the Backfill Renovation Project that Exceed the Ten Percent Threshold 67
  - 4. Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) Program for Project Year 2024-2025 68

5. Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2024-2025	75
6. Consider Approval to Offer Bachelor of Applied Science in Business Administration Program (Bachelor of Applied Science Degree)	89
7. Consider Approval of Interlocal Disaster Management Agreement Between Galveston College and the Gulf Coast Center	92
8. Consider Renewal of Support Service Agreement with Ellucian	98
9. Consider Approval of Proposal to Purchase New CRM Software System and Support	102
10. Consider Approval of Proposal to Purchase Stools for the Ultrasound Lab	103
11. Consider Approval of Bid for Compensation Study Services	108
12. Consider Approval of Proposal to Purchase Video Surveillance Cameras for Various locations Across Campuses	109
13. Discussion Regarding Consideration of Joining County Lawsuit on Peir 10 Property Taxes	110
X. Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.071 - Consultation with Attorney to discuss and receive legal advice on pending or contemplated litigation.	
<b>XI. Reconvene Regular Meeting (Open Meeting) in Room M-220</b>	
XII. Action Items: <i>(Continued)</i>	
1. Consider Action Regarding Joining County Lawsuit on Pier 10 Property Taxes	111
XIII. Special Reports and Comments:	
1. Student Representative <i>(Ms. Alicia Fletcher)</i>	
2. Faculty Representative <i>(Mr. Tyree Bearden)</i>	
3. President <i>(Dr. W. Myles Shelton)</i>	
4. Regents	
5. Chairperson <i>(Ms. Karen F. Flowers)</i>	
XIV. Adjournment	

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The notice for this meeting was posted on The notice for this meeting was posted on October 11, 2024 in compliance with the Texas Open Meetings Act., in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
September 11, 2024  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, September 11, 2024 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini (attended virtually)  
Dr. Norman Hoffman (arrived at 5:38 p.m.)  
Mr. Raymond Lewis, Jr. (attended virtually)  
Ms. Mary R. Longoria  
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Veronica Atterberry, Mr. Tyree Bearden, Ms. Doreen Bridges, Ms. Brandi Castillo, Mr. Ron Crumedy, Mr. Don Davison, Ms. Janene Davison, Mr. Hank Deslaurier, Mr. Jeff Engbrock, Mr. Junior Garcia, Mr. Floyd Holder, Ms. Breanne Lorefice, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, and Ms. Elvia Segura.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on September 6, 2024.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the students in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE WORKSHOP/SPECIAL MEETING OF AUGUST 7, 2024, REGULAR MEETING OF AUGUST 14, 2024,**

**AND THE PUBLIC HEARING/SPECIAL MEETING OF AUGUST 21, 2024 :** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Elvia Segura who presented on Dual Credit. Ms. Segura gave an overview of the Dual Credit Program that included, benefits of dual credit, enrollment and demographics, Galveston Career Connect and Universal Access, the impact of the dual credit program, and student success in the dual credit program.
2. Monthly Financial Reports –August: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of August. With 100 percent of the year completed, income generated was \$30,161,253 or 102.9 percent of the fiscal year 2023-24 revenue budget compared to 104.2 percent this time last year. State funds for August are \$4,871,133, or 100 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,318,250 or 101.8 percent of the budget. Local taxes are \$18,169,282 or 102 percent of the budget compared to 99.5 percent last year. Local Revenue is \$1,802,587 or 128.2 percent of the budget, compared to 542.9 percent last year. He reported that total expenses are \$25,413,228, or 86.7 percent of the expenditure budget, compared to 90.1 percent last year.
3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253 (c) for the 2023-2024 Academic Year – First Through Fourth Quarters: Dr. Shelton presented this item to the Board. The College is required to report in either the fall or the spring, on the issues related to sexual harassment, sexual assault, date violence, and stalking that are defined under the Texas Education Code. When complaints are received the College is required to assess those complaints and act on those complaints. Over the last 12 months, two reports were received.

**VIII. CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item Nos. 1,2,4,5,6,7,8,9, and 12; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

**IX. ACTION ITEMS:**

1. Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report:

The Board unanimously approved the Fiscal Year 2023-24 Fourth Quarter Investment Report. This item was passed in the Consent Agenda.

2. Consider Approval of HVAC Service and Repair Annual Contracts: The Board unanimously approved AMS of Houston as the primary vendor and MLN Service Company as the secondary vendor for the HVAC Service and Repair Annual Contracts. This item was passed in the Consent Agenda.
3. Consider Approval to Offer Limited Medical Radiography Technical Program (Level I Certificate): Dr. Matthews presented this item to the Board. Staff is requesting approval to add the Limited Medical Radiography Technical Program (Level I Certificate). There are students enrolled at Dickinson High School that are on track to graduate Spring of 2026. Biology and Math are included in the curriculum, but College of the Mainland will be teaching those classes.

Ms. Longoria moved to approve offering the Limited Medical Radiography Technical Program (Level I Certificate); Ms. Sunseri seconded. The motion passed unanimously.

4. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program: The Board unanimously ratified acceptance of the Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program. This item was passed in the Consent Agenda.
5. Consider Ratifying Acceptance of the Ellucian PATH Grant Award: The Board unanimously ratified acceptance of the Ellucian PATH Grant Award. This item was passed in the Consent Agenda.
6. Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students: The Board unanimously approved the proposal to Contract with ATI to offer Educational Resources to Nursing Students. This item was passed in the Consent Agenda.
7. Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services: The Board unanimously approved the proposal to purchase library resources from EBSCO Subscription Services. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab: The Board unanimously approved the proposal to purchase a work table for the Nuclear Medicine Lab. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom: The Board unanimously approved the proposal to purchase new furniture for the HVAC-R Classroom. This item was passed in the Consent Agenda.

10. Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress: The board had a brief discussion about who was attending the ACCT Leadership Congress.

Ms. Sunseri moved to nominate Ms. Mary Longoria as the voting delegate, and Mr. Cantini as the alternate for the 2024 Association of Community College Trustees (ACCT) Leadership Congress; Mr. Raschke seconded. The motion passed unanimously.

11. Consider Nominating Directors to Galveston Central Appraisal District's Board of Directors by Adoption of Resolution: Dr. Shelton presented this item to the Board. The Galveston Central Appraisal District is asking for nominations to the Board of Directors. The board may provide up to five nominations, or choose to not nominate anyone.

Mr. Raschke moved to nominate Thomas Farmer to the Central Appraisal District's Board of Directors; Mr. Lewis seconded. The motion passed unanimously.

12. Consider Acceptance of Faculty Resignation: The Board unanimously accepted the faculty resignation of Regina Durante, Government Instructor. This item was passed in the Consent Agenda.

## **XI. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: Junior Garcia shared two videos that were created by student ambassadors. The SGA introduced themselves. SGA President Alicia Fletcher shared on the events that have been taking place around campus.
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, introduced new faculty members, Brandi Castillo, Instructor of Developmental Math, Henry Deslaurier, Instructor of History, and Floyd Holder, Instructor of Government.
3. President: Dr. Shelton thanked Faculty and Staff for their hard work that is reflected in the enrollment numbers. He also recognized that today is September 11<sup>th</sup> and remarked that if you have ever visited Ground Zero, you will understand the tragedy of that day, but also the thousands of individuals that were heroes that day. Please take time to remember and reflect on that today. He gave the Board an update on the following items:
  - Enrollment is at 2,487. That is the highest number the College has had in a long time. Today is the census date.
  - Three of our Board Members will be recognized at the Women's Conference this Friday: Ms. Flowers, Ms. Longoria, and Ms. Sunseri.
  - The Galveston Daily News has named Galveston College the Best College in Galveston County for the 5<sup>th</sup> year in a row.

- The CCATT Conference starts tomorrow and runs through Saturday.
- The GEDP Summit in on October 16<sup>th</sup>.
- The ACCT Leadership Conference is October 23-26.
- Five Fabulous Chefs is November 19<sup>th</sup> and 20<sup>th</sup>.
- The SACSCOC visit will be November 11<sup>th</sup> -15<sup>th</sup>.
- The Fall Play dates are November 6<sup>th</sup> – 9<sup>th</sup>, and November 13<sup>th</sup> – 16<sup>th</sup>.
- The Contractor is working the punch list for the HSEC building, and the theater.
- The second-floor Northern renovation construction is underway. It is anticipated that the project will be done at the end of this semester and students can use the new Testing Center and Student Success Center beginning in January.
- CFI is hopefully going to be able to finish the physical plant renovations over Winter Break.
- Whitecaps Day is September 18<sup>th</sup>.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Flowers thanked everyone for all of their hard work. She knows that it takes a lot of time and effort to make the start to a semester so good.

**XII. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:28 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	Consent <u>Agenda</u>	President <u>Recommended</u> <u>Separate Action</u>	Board <u>Separate</u> <u>Action</u>	Page #
#1 - Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report	✓			55
#2 - Consider Approval of HVAC Service Repair Annual Contracts	✓			59
#3 – Consider Approval to Offer Limited Medical Radiography Technician Program (Level I Certificate)		✓		60
#4 - Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program	✓			62
#5 – Consider Ratifying Acceptance of Ellucian PATH Grant Award	✓			64
#6 – Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students	✓			70
#7 – Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services	✓			71
#8 – Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab	✓			72
#9 – Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom	✓			73
#10 – Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress		✓		74
#11 – Consider Nominating Directors to GCAD Board of Directors by Adoption of Resolution		✓		75



Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Unaudited Year-end Financial Reports for Fiscal Year 2023-24

Mr. M. Jeff Engbrock, Comptroller/CFO, will provide an update on the unaudited year-end financial reports for fiscal year 2023-24.

# Operating Fund Revenue Summary Sheet September 2024 Meeting

As of August 31, 2024 (100% of Year) @ 9.28.24

Source	Original Budgeted 2023/2024	Year-to-Date		
		Received (\$) 2023/2024	Received (%) 2023/2024	Received (%) 2022/2023
State Funds	\$4,871,133	\$4,871,133	100.0%	100.0%
Tuition and Fees	\$5,222,652	\$5,318,251	101.8%	99.8%
Local Taxes	\$17,806,000	\$18,247,017	102.5%	99.5%
Local Revenues	\$1,405,700	\$1,969,564	140.1%	569.6%
<b>Total Revenue</b>	<b>\$29,305,485</b>	<b>\$30,405,966</b>	<b>103.8%</b>	<b>104.5%</b>

# Operating Fund Expenditure Summary Sheet September 2024 Meeting

As of August 31, 2024 (100% of Year) @ 9.28.24

Source	Original Budgeted 2023/2024	Year-to-Date		
		Expended (\$) 2023/2024	Expended (%) 2023/2024	Expended (%) 2022/2023
Instruction	\$9,219,910	\$8,293,207	89.9%	97.8%
Community Service	\$22,883	\$72,515	316.9%	64.9%
Academic Support	\$1,954,471	\$1,886,046	96.5%	105.8%
Student Services	\$2,768,784	\$2,727,416	98.5%	108.0%
Institutional Support	\$6,185,224	\$5,349,694	86.5%	91.6%
Staff Benefits	\$27,377	\$29	0.1%	8.5%
Operations/ Maintenance	\$3,852,050	\$3,321,662	86.2%	91.1%
Interfund Transfers (out)	\$5,274,786	\$4,019,392	76.2%	60.2%
<b>Total Expenditures</b>	<b>\$29,305,485</b>	<b>\$25,669,961</b>	<b>87.6%</b>	<b>91.0%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

August 31, 2024

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024	Current year % Expended 2024
<b>Revenue by State Classification</b>						
State Funds	4,871,133	0	4,871,133	0	(0)	100.0%
Tuition	2,971,736	1,665	3,018,079	0	(46,343)	101.6%
Course Fees	3,015,188	3,372	3,140,278	0	(125,090)	104.1%
Exemption/Waivers	(764,272)	151	(840,106)	0	75,834	109.9%
Local Taxes	17,806,000	192,542	18,247,017	0	(441,017)	102.5%
Local Revenue	1,397,300	309,847	1,958,640	0	(561,340)	140.2%
Sales and Services	8,400	0	10,924	0	(2,524)	130.0%
<b>Total Revenue</b>	<b>29,305,485</b>	<b>507,577</b>	<b>30,405,966</b>	<b>0</b>	<b>(1,100,481)</b>	<b>103.8%</b>
<b>Expenditures by State Classification</b>						
Instructions	9,289,901	651,294	8,293,207	8,791	987,903	89.3%
Community Service	76,753	390	72,515	0	4,238	94.5%
Academic Support	1,943,369	186,636	1,886,046	0	57,322	97.1%
Student Services	2,768,784	381,520	2,727,416	20,252	21,116	98.5%
Institutional Support	6,072,466	338,709	5,349,694	19,300	703,472	88.1%
Operations And Maintenances	3,852,050	365,031	3,321,662	75,924	454,464	86.2%
Staff Benefits	27,377	(45,839)	29	0	27,348	0.1%
Inter-Fund Appropriation	5,274,786	313,333	4,019,392	0	1,255,394	76.2%
<b>Expenditures Total</b>	<b>29,305,485</b>	<b>2,191,074</b>	<b>25,669,961</b>	<b>124,267</b>	<b>3,511,257</b>	<b>87.6%</b>
<b>Expenditures by Type</b>						
General Operating	3,276,658	231,137	2,552,228	24,444	699,986	77.9%
Contracted Services	3,016,446	279,049	2,731,431	41,074	243,941	90.6%
Travel	440,977	33,510	366,470	0	74,507	83.1%
Equipment	493,891	22,961	497,819	1,873	(5,800)	100.8%
Utilities	1,013,700	96,788	721,397	56,877	235,426	71.2%
Faculty Full Time	4,570,483	342,735	4,334,079	0	236,404	94.8%
Faculty Overloads/Adjunct	1,739,030	92,722	1,419,882	0	319,148	81.6%
Stipends	469,770	36,548	434,909	0	34,861	92.6%
Administrator Salaries	2,220,459	216,668	2,259,978	0	(39,519)	101.8%
Professional Technical Salaries	2,149,856	177,901	2,056,365	0	93,490	95.7%
Classified Salaries	2,415,452	199,171	2,361,434	0	54,017	97.8%
Part-Time Salaries	671,192	35,418	495,535	0	175,657	73.8%
Staff Benefits	1,552,786	113,135	1,419,041	0	133,745	91.4%

GALVESTON COLLEGE  
Fund 11 Education and General

Interfund Appropriations	5,274,786	313,333	4,019,392	0	1,255,394	76.2%
<b>Expenditures Total</b>	29,305,485	2,191,074	25,669,961	124,267	3,511,257	87.6%
<b>Excess Rev/Exp</b>	0	(1,683,497)	4,736,004			

Galveston College

Fund 11 Detail Rev\Exp

as of the end of August 2024

	Budget 2024	(MTD) Actual August	(YTD) Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
<b>State Appropriation</b>						
Academic/Technical	\$4,871,133	\$0	\$3,750,773	\$0	\$1,120,360	77.0%
Incentive	\$0	\$0	\$389,691	\$0	(\$389,691)	Infinity
Core	\$0	\$0	\$730,670	\$0	(\$730,670)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$4,871,133</b>	<b>\$0</b>	<b>\$4,871,133</b>	<b>\$0</b>	<b>(\$0)</b>	<b>100.0%</b>
<b>Tuition</b>						
In District Tuition	\$1,261,975	(\$235)	\$1,222,101	\$0	\$39,874	96.8%
Out of District Tuition	\$916,696	(\$118)	\$1,029,430	\$0	(\$112,734)	112.3%
Non Resident Tuition	\$389,815	\$0	\$405,973	\$0	(\$16,158)	104.1%
CE Workforce Training	\$140,000	\$0	\$36,421	\$0	\$103,579	26.0%
CE Workforce Info Tech	\$18,250	\$0	\$1,988	\$0	\$16,262	10.9%
CE Workforce Health Prof	\$205,000	\$330	\$196,537	\$0	\$8,463	95.9%
CE Leisure Learning	\$40,000	\$1,688	\$125,630	\$0	(\$85,630)	314.1%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,971,736</b>	<b>\$1,665</b>	<b>\$3,018,079</b>	<b>\$0</b>	<b>(\$46,343)</b>	<b>101.6%</b>
<b>Course Fees</b>						
Building Use Fee	\$1,287,395	(\$176)	\$1,321,982	\$0	(\$34,587)	102.7%
Student Service Fee	\$62,060	(\$7)	\$63,699	\$0	(\$1,639)	102.6%
General Service Fee	\$285,395	(\$39)	\$284,387	\$0	\$1,008	99.6%
Registration Fee	\$171,237	\$0	\$170,607	\$0	\$630	99.6%
Out of District Fee	\$503,186	(\$50)	\$556,290	\$0	(\$53,104)	110.6%
Course and Lab fees	\$335,000	(\$65)	\$335,400	\$0	(\$400)	100.1%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of August 2024

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Distance Education fee	\$235,000	(\$102)	\$256,627	\$0	(\$21,627)	109.2%
Distance Education fee N/R	\$14,000	\$300	\$8,410	\$0	\$5,590	60.1%
Testing Fees	\$18,800	\$2,267	\$23,569	\$0	(\$4,769)	125.4%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550	0.0%
Testing Fees-Contract	\$2,550	\$1,480	\$32,312	\$0	(\$29,762)	1,267.1%
Late Registration Fees	\$6,375	(\$50)	\$7,025	\$0	(\$650)	110.2%
Schedule Change Fees	\$2,600	(\$60)	\$2,870	\$0	(\$270)	110.4%
Student Health\Insurance Fees	\$60,000	\$0	\$49,410	\$0	\$10,590	82.4%
SurCharge 3peat > 27 Dev hrs	\$29,040	(\$126)	\$27,690	\$0	\$1,350	95.4%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$3,015,188</b>	<b>\$3,372</b>	<b>\$3,140,278</b>	<b>\$0</b>	<b>(\$125,090)</b>	<b>104.1%</b>
<b>Exemption/Waivers</b>						
Competitive Waiver	(\$34,650)	\$0	(\$30,791)	\$0	(\$3,859)	88.9%
Foster Care	(\$23,342)	\$0	(\$19,390)	\$0	(\$3,952)	83.1%
Hazelwood Waiver Credit	(\$16,830)	\$151	(\$14,928)	\$0	(\$1,902)	88.7%
Hazelwood Dependant	(\$41,200)	\$0	(\$53,284)	\$0	\$12,084	129.3%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$5,400)	\$0	(\$4,581)	\$0	(\$819)	84.8%
Fireman	(\$12,400)	\$0	(\$4,874)	\$0	(\$7,526)	39.3%
Police	(\$1,650)	\$0	(\$495)	\$0	(\$1,155)	30.0%
TEC 54.052	(\$102,300)	\$0	(\$98,869)	\$0	(\$3,431)	96.6%
Military Waiver	(\$13,200)	\$0	(\$8,280)	\$0	(\$4,920)	62.7%
GISD Dual Credit	(\$510,000)	\$0	(\$603,415)	\$0	\$93,415	118.3%
Other	(\$3,300)	\$0	(\$1,200)	\$0	(\$2,100)	36.4%





**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

Budget	(MTD)	Actual	(YTD)	Actual	Encumbrances	Available	%	of Budget
2024	August	2024	2024	2024	2024	2024	2024	2024

**Exp by State Classification**

**Instructional**

Welding	\$426,403	\$27,661	\$377,434	\$6,404	\$42,565	88.5%
Biology	\$381,408	\$23,936	\$322,676	\$0	\$58,732	84.6%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$211,426	\$18,204	\$196,265	\$0	\$15,161	92.8%
Env Science	\$39,456	\$1,520	\$34,778	\$0	\$4,678	88.1%
Physics	\$122,212	\$12,332	\$112,233	\$0	\$9,979	91.8%
Accounting	\$72,377	\$4,763	\$71,277	\$0	\$1,100	98.5%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$10,921	\$90	\$4,972	\$0	\$5,949	45.5%
Hosp/Tourism	\$9,740	\$28	\$9,386	\$0	\$354	96.4%
Medical Office Admin	\$221,650	\$13,639	\$206,469	\$0	\$15,181	93.2%
Logistics Op	\$73,184	\$637	\$46,133	\$0	\$27,051	63.0%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$93,473	\$4,692	\$85,334	\$0	\$8,139	91.3%
Comp. Science	\$27,661	\$75	\$25,507	\$0	\$2,154	92.2%
Comp. Tech.	\$107,511	\$154	\$53,579	\$0	\$53,932	49.8%
Culinary Arts	\$159,823	\$8,026	\$149,709	\$200	\$9,914	93.7%
Cosmetology	\$275,970	\$17,473	\$236,770	(\$290)	\$39,489	85.8%
Engineering	\$7,345	\$0	\$0	\$0	\$7,345	0.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Develop-Read	\$116,269	\$8,822	\$111,011	\$0	\$5,258	95.5%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$7,376	\$293	\$7,005	\$0	\$372	95.0%
English	\$363,888	\$48,432	\$366,433	\$0	(\$2,545)	100.7%
Humanities	\$1,056	\$180	\$824	\$0	\$232	78.0%
Philosophy	\$21,338	\$64	\$21,919	\$0	(\$581)	102.7%
Foreign Lang-SPAN	\$24,869	\$36	\$12,345	\$0	\$12,524	49.6%
Nursing-RN	\$973,354	\$60,549	\$811,681	\$2,500	\$159,173	83.4%
Nursing Admin	\$189,701	\$16,469	\$190,434	\$0	(\$733)	100.4%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$377,925	\$21,807	\$284,675	\$0	\$93,250	75.3%
Imaging-CT	\$148,573	\$16,039	\$135,051	\$0	\$13,522	90.9%
Imaging-MRI	\$147,022	\$15,723	\$145,746	\$0	\$1,276	99.1%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$195,139	\$13,695	\$183,850	\$0	\$11,289	94.2%
Imaging-Rad Thy	\$189,335	\$12,939	\$173,133	\$0	\$16,202	91.4%
Imaging-Rad Tch	\$423,240	\$39,821	\$378,526	\$0	\$44,714	89.4%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$224,194	\$16,456	\$202,039	\$0	\$22,155	90.1%
Surgical Tech	\$147,171	\$11,552	\$127,494	\$0	\$19,677	86.6%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Nursing-LVN	\$189,266	\$19,391	\$158,705	\$0	\$30,560	83.9%
Develop-Math	\$287,354	\$23,491	\$258,390	\$0	\$28,964	89.9%
Mathematics	\$382,104	\$32,057	\$380,246	\$0	\$1,858	99.5%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$125,019	\$8,871	\$112,161	\$0	\$12,858	89.7%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electronics	\$153,057	\$8,719	\$126,660	(\$20)	\$26,417	82.8%
Instrumentation	\$122,171	\$10,251	\$121,263	\$0	\$908	99.3%
Fitness Center	\$130,327	\$13,169	\$120,843	\$0	\$9,484	92.7%
Physical Ed.	\$128,506	\$9,655	\$125,224	\$0	\$3,281	97.4%
CJ-Academic	\$82,511	\$6,782	\$79,868	\$0	\$2,643	96.8%
CJ-Law Enforce	\$176,668	\$13,949	\$157,159	\$0	\$19,509	89.0%
Economics	\$60,478	\$4,443	\$60,215	\$0	\$263	99.6%
Government/PS	\$135,739	\$10,398	\$124,062	\$0	\$11,677	91.4%
History/Geog.	\$129,396	\$10,511	\$125,802	\$0	\$3,595	97.2%
Psychology	\$130,472	\$9,950	\$127,406	\$0	\$3,066	97.7%
Sociology	\$28,242	\$1,010	\$22,899	\$0	\$5,343	81.1%
Art	\$160,946	\$8,323	\$148,265	\$0	\$12,681	92.1%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$154,397	\$9,975	\$154,982	\$0	(\$585)	100.4%
Music	\$60,628	\$1,434	\$56,336	\$0	\$4,292	92.9%
Business (Bachelors)	\$0	\$0	\$0	\$0	\$0	NaN
Medical Bachelors	\$220,830	\$13,691	\$215,547	\$121	\$5,162	97.6%
Nursing BSN	\$272,238	\$474	\$179,718	\$0	\$92,520	66.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	August	2024	2024	2024	2024	2024	2024	2024	2024
Accreditation	\$15,600	\$0	\$15,193	\$0	\$407					97.4%
Accreditation QEP	\$46,562	\$4,170	\$44,183	\$0	\$2,379					94.9%
ATD	\$0	\$0	\$0	\$0	\$0					NaN
Faculty Dev.	\$52,080	\$2,571	\$51,907	\$0	\$173					99.7%
Lecture Series	\$2,870	\$0	\$2,816	\$0	\$54					98.1%
CE-Workforce	\$50,857	\$797	\$48,684	\$0	\$2,173					95.7%
CE Cisco	\$1,357	\$1	\$635	\$0	\$722					46.8%
CE Allied Health	\$199,216	\$11,105	\$189,351	(\$124)	\$9,989					95.0%
<b>Total Instructional</b>	<b>\$9,289,901</b>	<b>\$651,294</b>	<b>\$8,293,207</b>	<b>\$8,791</b>	<b>\$987,903</b>					<b>89%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0					NaN
2										
<b>Community Services</b>										
CE Leisure Learning	\$76,753	\$390	\$72,515	\$0	\$4,238					94.5%
CE Children Programs	\$0	\$0	\$0	\$0	\$0					NaN
<b>Total Community Service</b>	<b>\$76,753</b>	<b>\$390</b>	<b>\$72,515</b>	<b>\$0</b>	<b>\$4,238</b>					<b>94.5%</b>
<b>Academic Support</b>										
Vice President of Instruction	\$291,436	\$21,385	\$284,843	\$0	\$6,593					97.7%
Arts & Sciences Administration	\$71,403	\$6,182	\$66,654	\$0	\$4,749					93.3%
Tech\Professional Ed. Administration	\$241,856	\$16,684	\$230,836	\$0	\$11,020					95.4%
Adult & Continuing Ed. Administration	\$248,933	\$57,553	\$278,286	\$0	(\$29,353)					111.8%
Distance Education Administration	\$182,890	\$14,054	\$161,751	\$0	\$21,139					88.4%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0					NaN
Grants Development	\$76,392	\$6,210	\$76,504	\$0	(\$112)					100.1%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Library & Learning Resources	\$435,689	\$28,147	\$424,525	\$0	\$11,164	97.4%
Media Services	\$56,394	\$3,514	\$53,526	\$0	\$2,868	94.9%
Student Success Center (Tutoring)	\$167,854	\$13,700	\$149,739	\$0	\$18,115	89.2%
Testing Center	\$170,521	\$19,207	\$159,382	\$0	\$11,139	93.5%
<b>Total For Academic Support</b>	<b>\$1,943,369</b>	<b>\$186,636</b>	<b>\$1,886,046</b>	<b>\$0</b>	<b>\$57,322</b>	<b>97.1%</b>
<b>Student Services</b>						
Vice President of Student Services	\$359,337	\$29,178	\$357,025	(\$32)	\$2,343	99.4%
Admissions\Records	\$588,885	\$116,718	\$644,804	\$0	(\$55,919)	109.5%
Campus Security	\$642,290	\$55,855	\$595,152	\$20,283	\$26,855	92.7%
Counseling	\$693,532	\$74,453	\$629,754	\$0	\$63,778	90.8%
Financial Aid	\$400,272	\$96,828	\$428,643	\$0	(\$28,371)	107.1%
Student Activities	\$84,468	\$8,487	\$72,038	\$0	\$12,430	85.3%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Student Services</b>	<b>\$2,768,784</b>	<b>\$381,520</b>	<b>\$2,727,416</b>	<b>\$20,252</b>	<b>\$21,116</b>	<b>98.5%</b>
<b>Institutional Support</b>						
Board of Regents	\$82,160	\$1,513	\$29,602	\$0	\$52,558	36.0%
President	\$592,420	\$39,676	\$462,408	\$0	\$130,012	78.1%
General Institutional Expenses	\$305,978	\$25,539	\$173,689	\$0	\$132,289	56.8%
Vice President for Administration	\$214,249	\$16,184	\$207,641	(\$12)	\$6,620	96.9%
Business Services	\$915,953	\$191,367	\$943,645	\$1,147	(\$28,839)	103.0%
Human Resources & Risk Mgmt.	\$465,445	\$55,361	\$457,408	\$0	\$8,036	98.3%
Professional Development	\$9,600	\$0	\$9,111	\$0	\$489	94.9%
Purchasing	\$92,045	\$8,309	\$88,666	\$0	\$3,379	96.3%

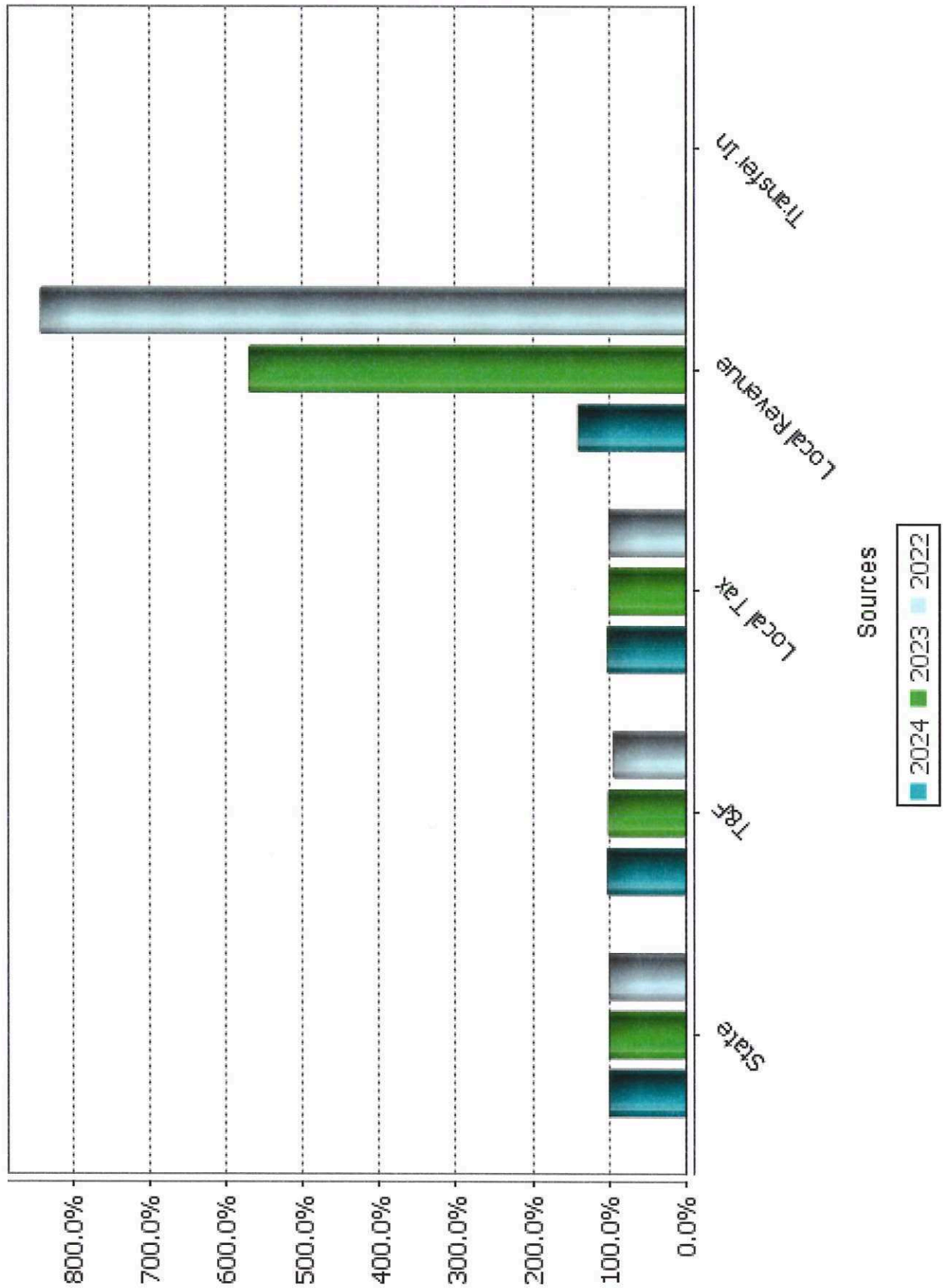
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	August	2024	2024	2024	2024	2024	2024	2024	2024
Research and Planning	\$238,421	\$15,359	\$233,680	\$0	\$4,741					98.0%
Information Technology	\$2,001,507	(\$147,992)	\$1,672,118	\$7,325	\$322,064					83.5%
Communications	\$86,094	\$5,144	\$75,100	\$0	\$10,994					87.2%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0					NaN
Development	\$287,004	\$20,019	\$257,299	\$0	\$29,705					89.7%
GC Foundation	\$71,530	\$4,702	\$65,284	\$0	\$6,246					91.3%
Marketing & Media	\$710,061	\$103,528	\$674,043	\$10,841	\$25,177					94.9%
<b>Total for Institutional Support</b>	<b>\$6,072,466</b>	<b>\$338,709</b>	<b>\$5,349,694</b>	<b>\$19,300</b>	<b>\$703,472</b>					<b>88.1%</b>
<b>Staff Benefits</b>										
Staff Benefits - State Eligible	\$27,377	(\$45,839)	\$0	\$0	\$27,377					0.0%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0					NaN
Staff Benefits - Retirees	\$0	\$0	\$29	\$0	(\$29)					Infinity
<b>Total For Staff Benefits</b>	<b>\$27,377</b>	<b>(\$45,839)</b>	<b>\$29</b>	<b>\$0</b>	<b>\$27,348</b>					<b>0.1%</b>
<b>Operations and Maintenance</b>										
Plant Administration	\$937,189	\$7,029	\$764,908	\$0	\$172,281					81.6%
Building Maintenance	\$1,149,244	\$178,148	\$1,088,975	\$19,047	\$41,222					94.8%
Custodial Services	\$699,003	\$72,565	\$686,757	\$0	\$12,246					98.2%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0					NaN
Grounds Maintenance	\$73,415	\$12,125	\$74,430	\$0	(\$1,015)					101.4%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0					NaN
Transportation	\$14,500	\$123	\$9,134	\$0	\$5,366					63.0%
Utilities	\$865,000	\$87,044	\$640,762	\$37,934	\$186,304					74.1%
Utilities Tech Center	\$113,700	\$7,996	\$56,697	\$18,943	\$38,060					49.9%

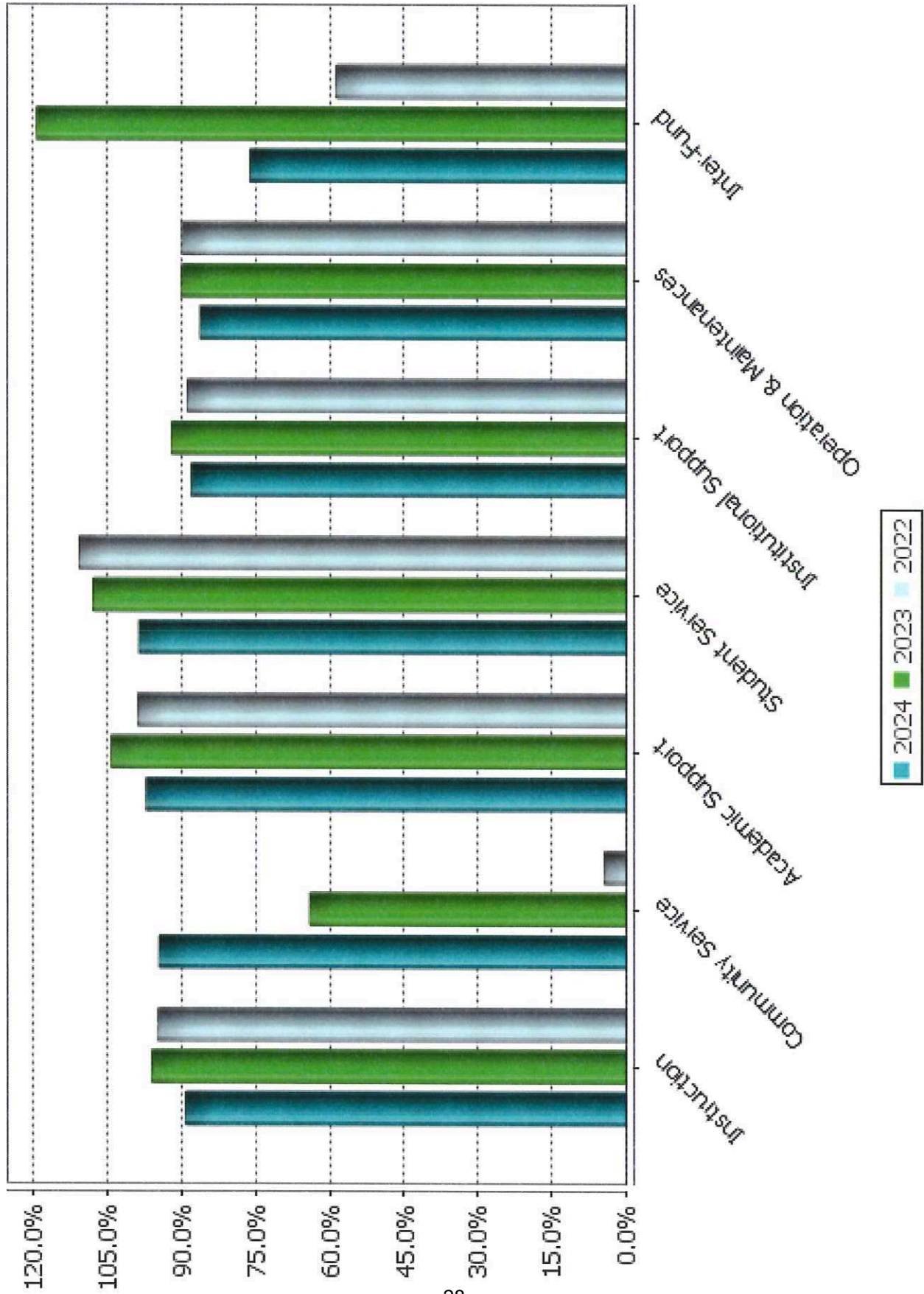
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
<b>Total for Operations and M...</b>	<b>\$3,852,050</b>	<b>\$365,031</b>	<b>\$3,321,662</b>	<b>\$75,924</b>	<b>\$454,464</b>	<b>86.2%</b>
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$672,480	\$98,885	\$553,291	\$0	\$119,189	82.3%
Transfers to Student Activity Fund	\$62,060	(\$7)	\$63,699	\$0	(\$1,639)	102.6%
Transfer to State Eligible Ben	\$1,520,248	\$186,706	\$1,374,271	\$0	\$145,977	90.4%
Transfers to State Grants & Aid	\$152,498	\$27,749	\$161,131	\$0	(\$8,633)	105.7%
Transfers to Bond Revenue	\$1,867,500	\$0	\$1,867,000	\$0	\$500	100.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$1,000,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$5,274,786</b>	<b>\$313,333</b>	<b>\$4,019,392</b>	<b>\$0</b>	<b>\$1,255,394</b>	<b>76.2%</b>
<b>Expenditures Totals</b>	<b>\$29,305,485</b>	<b>\$2,191,074</b>	<b>\$25,669,961</b>	<b>\$124,267</b>	<b>\$3,511,257</b>	<b>87.6%</b>

### 3 Year Revenue by Percentage (YTD)



### Three Year Expense by Percentage (TYD)



**Auxiliary fund  
as of August 31, 2024**

August 31, 2024	Current year		Current year (MTD) Actual August	Current ... (YTD) Act...	Current ... Encumbr...	Current year		Current year % Expended
	Budget 2024	Remaining				2024	2024	
<b>Revenue by State Classification</b>								
Interfund Appropriations	\$672,480	\$98,885	\$553,291	\$0	\$119,189			82%
Bookstore Commission	\$55,000	\$0	\$52,617	\$0	\$2,383			96%
Student housing	\$346,495	\$4,075	\$391,988	\$0	(\$45,493)			113%
Food Service	\$477,394	(\$1,867)	\$508,598	\$0	(\$31,204)			107%
Special Event	\$0	\$0	\$0	\$0	\$0			NaN
Sales and Services	\$172,720	\$16,237	\$133,664	\$0	\$39,056			77%
<b>Total Revenue</b>	<b>\$1,724,089</b>	<b>\$117,330</b>	<b>\$1,640,159</b>	<b>\$0</b>	<b>\$83,930</b>			<b>95%</b>

<b>Expenditures by Department</b>								
Bookstore(retiree)	0	0	0	0	\$0			NaN
Student Housing	18,090	2,270	12,650	0	\$5,440			70%
Food Service	393,690	7,277	385,816	0	\$7,874			98%
Print Shop	105,200	4,215	99,601	0	\$5,599			95%
Special Event	0	0	0	0	\$0			NaN
Athletics General	72,326	15,980	68,019	0	\$4,307			94%
Baseball	494,767	19,423	499,429	0	(\$4,662)			101%
Softball	434,272	21,095	422,058	0	\$12,214			97%
General Institutional	205,744	54,916	151,067	10,668	\$44,009			73%
Transfer to Construction	0	0	0	0	\$0			NaN
<b>Expenditures Total</b>	<b>1,724,089</b>	<b>125,178</b>	<b>1,638,639</b>	<b>10,668.02</b>	<b>\$74,782</b>			<b>95%</b>

**Auxiliary fund  
as of August 31, 2024**

Expenditures by Type									
General Operating	219,930	54,708	154,858	10,668	54,404.20	70%			
Contracted Services	501,049	11,889	487,364	0	13,685.27	97%			
Travel	188,636	2,207	178,452	0	10,183.70	95%			
Equipment	76,938	14,216	76,853	0	84.80	100%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%			
Transfer to Construction	0	0	0	0	0.00	NaN			
Scholarships	416,924	10,449	410,302	0	6,622.34	98%			
Salaries & Stipends	225,755	25,426	240,339	0	(14,583.80)	106%			
Staff Benefits	69,857	6,283	65,472	0	4,385.37	94%			
<b>Expenditures Total</b>	<b>1,724,089</b>	<b>125,178</b>	<b>1,638,639</b>	<b>10,668.02</b>	<b>74,781.88</b>	<b>95%</b>			

**Student Service Fund  
as of August 31, 2024**

August 31, 2024	Current year		Current year (MTD) Actual August	Current ... (YTD) Act...	Current ... Encumbr...	Current year Remaining	Current year % Expended
	Budget 2024	2024					
<b>Revenue by State Classification</b>							
Interfund Appropriations	\$62,060		(\$7)	\$63,699	\$0	(\$1,639)	103%
Fund Balance Transfer	\$0		\$0	\$0	\$0	\$0	NaN
<b>Total Revenue</b>	<b>\$62,060</b>		<b>(\$7)</b>	<b>\$63,699</b>	<b>\$0</b>	<b>(\$1,639)</b>	<b>103%</b>

**Expenditures by Department**

Student Activities	36,450		4,876	26,785	538	\$9,127	73%
Student Government	23,010		0	15,953	630	\$6,427	69%
Phi Theta Kappa	2,600		0	168	0	\$2,432	6%
<b>Expenditures Total</b>	<b>62,060</b>		<b>4,876</b>	<b>42,906</b>	<b>1,168</b>	<b>\$17,986</b>	<b>69%</b>

**Expenditures by Type**

General Operating	36,750		4,876	27,691	1,168	7,891	75%
Contracted Services	0		0	0	0	0	
Travel	15,310		0	7,215	0	8,095	47%
Equipment	0		0	0	0	0	NaN
Scholarships	0		0	0	0	0	
Salaries & Stipends	10,000		0	8,000	0	2,000	
Staff Benefits	0		0	0	0	0	
<b>Expenditures Total</b>	<b>62,060</b>		<b>4,876</b>	<b>42,906</b>	<b>1,168</b>	<b>17,986</b>	<b>69%</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of August 31, 2024**

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
August 31, 2024					
<b>Fund 71</b>					
<b>Revenue</b>					
Fund Balance Transfer	5,856,864	0	0	0	5,856,864
Proposed Title V Grant Remodel Student Success Center	752,942	0	0	0	752,942
<b>Total Revenue</b>	<b>6,609,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,609,806</b>
<b>Expenditures</b>					
Facility Construction *	1,603,458	804,488	970,040	747,424	(114,005)
Furniture and Equipment *	400,000	3,893	341,803	1,537	56,660
Contingency *	235,000	0	0	0	235,000
Architectural & Engineering fees *	106,000	6,000	59,825	0	46,175
2nd floor Northern Remodel , Library Testing, and FA-207 Black Box Projects					
Softball Feild-Construction	1,500,000	0	0	0	1,500,000
Softball Feild- Architectural and Engineering fees	150,000	0	0	0	150,000
Electrical Transformer Upgrade- Construction	1,227,406	153,996	1,474,281	0	(246,875)
Electrical Transformer Upgrade- Archit, and Engin.	60,000	1,560	6,120	0	53,880
Electrical Transformer Upgrade- Contingency	125,000	0	0	0	125,000
Student Success Center -Remodel- Title V	752,942	0	0	0	752,942
Land\Building Purchase	450,000	0	0	0	450,000
<b>Expenditures Total</b>	<b>6,609,806</b>	<b>969,937</b>	<b>2,852,069</b>	<b>748,961</b>	<b>3,008,776</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of August 31, 2024**

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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August 31, 2024

**Nursing Health Science Building**

Revenue	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
Fund Balance Transfer FY23 Bond Intrest	907,955	0	0	0	907,955
Transfer Bond Reserve intrest	152,625	0	0	0	152,625
Bond Proceeds	6,953,871	49,696	5,158,198	0	1,795,673
<b>Total Revenue</b>	<b>8,014,451</b>	<b>49,696</b>	<b>5,158,198</b>	<b>0</b>	<b>2,856,253</b>

**Expenditures**

Contingency-Owner	102,927	0	0	0	102,927
Equipment- Capital	1,600,000	51,066	476,197	83,572	1,040,231
Furniture- Capital	1,900,000	1,052	1,380,123	0	519,877
Facility Construction	4,169,624	12,836	3,022,353	0	1,147,272
Archit and Engr Fees	241,900	4,200	298,984	0	(57,084)
<b>Expenditures Total</b>	<b>8,014,451</b>	<b>69,154</b>	<b>5,177,656</b>	<b>83,572</b>	<b>2,753,222</b>

**Nursing Health Science- Moody PEF**

Revenue	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
Moody PEF Gift -Transfer from fund 25	1,000,000	0	1,000,000	0	0
<b>Total Revenue</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>

**Expenditures**

Equipment- Capital	1,000,000	0	1,000,000	0	0
<b>Expenditures Total</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of August 31, 2024**

August 31, 2024

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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Fund Revenue Total	15,624,257	49,696	6,158,198	0	9,466,059
Fund Expenditures Total	15,624,257	1,039,091	9,029,725	832,533	5,761,999
<b>Fund 71 total</b>		(989,395)	(2,871,527)	(832,533)	

**Capital Projects Fund 72**

**Revenue**

Transfer from fund 11 (1Mil) and fund balance ...	1,832,420	0	0	0	1,832,420
<b>Total Revenue</b>	1,832,420	0	0	0	1,832,420

**Expenditures**

Contracted service IT issues Carryforward	182,000	0	171,320	0	10,680
Nursing\HS Building Equipment	1,550,420	0	0	0	1,550,420
Facilities Master Plan Archt and Engr	100,000	0	0	0	100,000
<b>Expenditures Total</b>	1,832,420	0	171,320	0	1,661,100

Fund Revenue Total	1,832,420	0	0	0	1,832,420
Fund Expenditures Total	1,832,420	0	171,320	0	1,661,100
<b>Fund 72 total</b>		0	(171,320)		

GALVESTON COLLEGE  
Bond Funds 51, 52, 53

	Current year Budget 2024	Current year (MTD) Actual August 2024	Current year (YTD) Actual 2024	Current year Encumbran... 2024	Current year Remaining 2024	Current year % Expended 2024	Prior Year % Expe... 2023
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**Fund 51 Revenue-Bond Payment**

<b>Revenue</b>							
Transfer from E&G	1,867,500	0	1,867,000	0	500	100.0%	
Intrest income-Bond	62,625	10,228	211,002	0	(148,377)	336.9%	
<b>Revenue Total</b>	<b>1,930,125</b>	<b>10,228</b>	<b>2,078,002</b>	<b>0</b>	<b>(147,877)</b>	<b>107.7%</b>	
<b>Expenses</b>							
Transfers to Bond Reserve (N/A)	62,625	0	0	0	62,625		
Transfer to Intrest and sinking	1,867,500	304,524	1,565,754	0	301,746	83.8%	
<b>Expenditures Total</b>	<b>1,930,125</b>	<b>304,524</b>	<b>1,565,754</b>	<b>0</b>	<b>364,371</b>	<b>81.1%</b>	

**fund 52 Bond Intrest and Sinking Fund**

Transfer from Bond Revenue Fd 51	1,867,500	304,524	1,565,754	0	301,746	83.8%	
<b>Total Fund Revenue</b>	<b>1,867,500</b>	<b>304,524</b>	<b>1,565,754</b>	<b>0</b>	<b>301,746</b>	<b>83.8%</b>	
<b>Expenses</b>							
Admin Fees\Professional Service	500	0	300	0	200	60.0%	
Bond Redemption Principal	740,000	0	740,000	0	0	100.0%	
Bond Redemption Intrest	1,127,000	304,524	825,754	0	301,246	73.3%	
<b>Expenditures Total</b>	<b>1,867,000</b>	<b>304,524</b>	<b>1,566,054</b>	<b>0</b>	<b>300,946</b>	<b>83.9%</b>	

**fund 53 Bond Reserve**

Transfers from Bond Revenue	62,625	0	0	0	62,625	0.0%	
Intrest income-Reserve	90,000	9,231	106,749	0	(16,749)	118.6%	
<b>Revenue Total</b>	<b>152,625</b>	<b>9,231</b>	<b>106,749</b>	<b>0</b>			
<b>Expenses</b>							
Transfer to Construction	152,625	0	0	0	152,625	0.0%	
<b>Expenditures Total</b>	<b>152,625</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>152,625</b>	<b>0.0%</b>	

Monthly Financial Reports –September

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through September 30, 2024. The report is as follows:

**Education and General Fund:**

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

**Auxiliary Fund (Bookstore, Snack Bar, Athletics):**

- Summary Revenue/Expenditure Report by State Classification

**Student Services / Student Activity Fund:**

- Summary Revenue/Expenditure Report by State Classification

**Construction Fund:**

- Summary Revenue/Expenditure Report

**Bond Fund:**

- Summary Revenue/Expenditure Report

**Operating Fund**  
**Revenue Summary Sheet**  
**October 2024 Meeting**  
As of September 30, 2024 (8.3% of Year)

Source	Budgeted 2024/2025	Year-to-Date		
		Received (\$) 2024/2025	Received (%) 2024/2025	Received (%) 2023/2024
State Funds	\$5,152,193	\$0	0.0%	0.0%
Tuition and Fees	\$5,377,122	\$2,583,618	48.0%	43.7%
Local Taxes	\$18,418,045	\$54,851	0.3%	40.0%
Local Revenues	\$1,382,700	\$131,735	9.5%	9.0%
<b>Total Revenue</b>	<b>\$30,330,060</b>	<b>\$2,770,204</b>	<b>9.1%</b>	<b>8.5%</b>

**Operating Fund**  
**Expenditure Summary Sheet**  
**October 2024 Meeting**  
As of September 30, 2024 (8.3% of Year)

Source	Budgeted 2024/2025	Year-to-Date		
		Expended (\$) 2024/2025	Expended (%) 2024/2025	Expended (%) 2023/2024
Instruction	\$9,673,781	\$690,652	7.1%	7.6%
Community Service	\$40,883	\$942	2.3%	3.9%
Academic Support	\$2,067,109	\$142,978	6.9%	8.0%
Student Services	\$2,874,218	\$174,854	6.1%	6.3%
Institutional Support	\$6,253,525	\$575,302	9.2%	12.3%
Staff Benefits	\$31,874	\$0	0.0%	163.5%
Operations/ Maintenance	\$4,006,762	\$111,369	2.8%	15.9%
Interfund Transfers (out)	\$5,381,908	\$35,171	0.7%	1.3%
<b>Total Expenditures</b>	<b>\$30,330,060</b>	<b>\$1,731,268</b>	<b>5.7%</b>	<b>8.7%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

September 30, 2024

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2025	2025	2025
<b>Revenue by State Classification</b>									
State Funds	5,152,193	0	0	0	5,152,193	0.0%			
Tuition	3,152,434	1,621,671	1,621,671	0	1,530,763	51.4%			
Course Fees	3,020,960	1,525,127	1,525,127	0	1,495,833	50.5%			
Exemption/Waivers	(796,272)	(563,180)	(563,180)	0	(233,092)	70.7%			
Local Taxes	18,418,045	54,851	54,851	0	18,363,194	0.3%			
Local Revenue	1,374,300	127,730	127,730	0	1,246,570	9.3%			
Sales and Services	8,400	4,005	4,005	0	4,395	47.7%			
<b>Total Revenue</b>	<b>30,330,060</b>	<b>2,770,204</b>	<b>2,770,204</b>	<b>0</b>	<b>27,559,856</b>	<b>9.1%</b>			

**Expenditures by State Classification**

instructions	9,673,781	690,652	690,652	63,461	8,919,669	7.1%			
Community Service	40,883	942	942	4,450	35,491	2.3%			
Academic Support	2,067,109	142,978	142,978	106,339	1,817,792	6.9%			
Student Services	2,874,218	174,854	174,854	543,986	2,155,378	6.1%			
institutional Support	6,253,525	575,302	575,302	570,846	5,107,377	9.2%			
Operations And Maintenances	4,006,762	111,369	111,369	1,301,709	2,593,685	2.8%			
Staff Benefits	31,874	0	0	0	31,874	0.0%			
Inter-Fund Appropriation	5,381,908	35,171	35,171	0	5,346,737	0.7%			
<b>Expenditures Total</b>	<b>30,330,060</b>	<b>1,731,268</b>	<b>1,731,268</b>	<b>2,590,790</b>	<b>26,008,002</b>	<b>5.7%</b>			

**Expenditures by Type**

General Operating	3,900,887	88,686	88,686	453,652	3,358,549	2.3%			
Contracted Services	2,894,176	316,897	316,897	1,185,110	1,392,169	10.9%			
Travel	447,305	16,470	16,470	0	430,835	3.7%			
Equipment	185,192	2,390	2,390	39,428	143,374	1.3%			
Utilities	1,118,100	0	0	912,600	205,500	0.0%			
Faculty Full Time	4,779,017	347,274	347,274	0	4,431,743	7.3%			
Faculty Overloads/Adjunct	1,849,501	151,045	151,045	0	1,698,456	8.2%			
Stipends	483,097	37,240	37,240	0	445,857	7.7%			
Administrator Salaries	2,300,803	196,960	196,960	0	2,103,843	8.6%			
Professional Technical Salaries	2,227,146	175,757	175,757	0	2,051,389	7.9%			
Classified Salaries	2,520,490	203,455	203,455	0	2,317,035	8.1%			
Part-Time Salaries	641,023	42,389	42,389	0	598,634	6.6%			
Staff Benefits	1,601,415	117,534	117,534	0	1,483,881	7.3%			

GALVESTON COLLEGE  
Fund 11 Education and General

Interfund Appropriations	5,381,908	35,171	35,171	0	5,346,737	0.7%
<b>Expenditures Total</b>	30,330,060	1,731,268	1,731,268	2,590,790	26,008,002	5.7%
<b>Excess Rev/Exp</b>	0	1,038,936	1,038,936			

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget 2025	(MTD) Actual September	(YTD) Actual 2025	Actual 2025	Encumbrances 2025	Available 2025	% of Budget 2025
<b>State Appropriation</b>							
Academic/Technical	\$5,152,193	\$0	\$0	\$0	\$0	\$5,152,193	0.0%
Incentive	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Core	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$5,152,193</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,152,193</b>	<b>0.0%</b>
<b>Tuition</b>							
In District Tuition	\$1,220,531	\$699,884	\$699,884	\$0	\$0	\$520,647	57.3%
Out of District Tuition	\$1,193,036	\$551,905	\$551,905	\$0	\$0	\$641,131	46.3%
Non Resident Tuition	\$373,527	\$233,862	\$233,862	\$0	\$0	\$139,665	62.6%
CE Workforce Training	\$94,473	\$13,669	\$13,669	\$0	\$0	\$80,804	14.5%
CE Workforce Info Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN
CE Workforce Health Prof	\$208,662	\$101,775	\$101,775	\$0	\$0	\$106,887	48.8%
CE Leisure Learning	\$54,205	\$20,576	\$20,576	\$0	\$0	\$33,629	38.0%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$3,144,434</b>	<b>\$1,621,671</b>	<b>\$1,621,671</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,522,763</b>	<b>51.6%</b>
<b>Course Fees</b>							
Building Use Fee	\$1,276,509	\$670,807	\$670,807	\$0	\$0	\$605,703	52.6%
Student Service Fee	\$62,269	\$31,601	\$31,601	\$0	\$0	\$30,668	50.7%
General Service Fee	\$270,093	\$136,029	\$136,029	\$0	\$0	\$134,064	50.4%
Registration Fee	\$162,056	\$82,302	\$82,302	\$0	\$0	\$79,754	50.8%
Out of District Fee	\$553,473	\$274,820	\$274,820	\$0	\$0	\$278,653	49.7%
Course and Lab fees	\$335,000	\$177,935	\$177,935	\$0	\$0	\$157,065	53.1%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2025</b>	<b>September</b>	<b>2025</b>	<b>2025</b>	<b>2025</b>	<b>2025</b>
Distance Education fee	\$240,000	\$101,574	\$101,574	\$0	\$138,427	42.3%
Distance Education fee N/R	\$7,830	\$5,000	\$5,000	\$0	\$2,830	63.9%
Testing Fees	\$9,400	\$428	\$428	\$0	\$8,972	4.6%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550	0.0%
Testing Fees-Contract	\$2,550	\$4,600	\$4,600	\$0	(\$2,050)	180.4%
Late Registration Fees	\$6,380	\$2,425	\$2,425	\$0	\$3,955	38.0%
Schedule Change Fees	\$2,850	\$1,450	\$1,450	\$0	\$1,400	50.9%
Student Health\Insurance Fees	\$60,000	\$18,760	\$18,760	\$0	\$41,240	31.3%
SurCharge 3peat > 27 Dev hrs	\$30,000	\$17,397	\$17,397	\$0	\$12,603	58.0%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$3,020,960</b>	<b>\$1,525,127</b>	<b>\$1,525,127</b>	<b>\$0</b>	<b>\$1,495,833</b>	<b>50.5%</b>

**Exemption/Waivers**

Competitive Waiver	(\$34,650)	(\$6,825)	(\$6,825)	\$0	(\$27,825)	19.7%
Foster Care	(\$23,342)	(\$13,178)	(\$13,178)	\$0	(\$10,164)	56.5%
Hazelwood Waiver Credit	(\$16,830)	(\$6,710)	(\$6,710)	\$0	(\$10,120)	39.9%
Hazelwood Dependand	(\$41,200)	(\$23,741)	(\$23,741)	\$0	(\$17,459)	57.6%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$5,400)	(\$661)	(\$661)	\$0	(\$4,739)	12.2%
Fireman	(\$12,400)	(\$4,400)	(\$4,400)	\$0	(\$8,000)	35.5%
Police	(\$1,650)	\$0	\$0	\$0	(\$1,650)	0.0%
TEC 54.052	(\$102,300)	(\$45,414)	(\$45,414)	\$0	(\$56,887)	44.4%
Military Waiver	(\$13,200)	(\$4,459)	(\$4,459)	\$0	(\$8,741)	33.8%
GISD Dual Credit	(\$542,000)	(\$456,974)	(\$456,974)	\$0	(\$85,027)	84.3%
Other	(\$3,300)	(\$819)	(\$819)	\$0	(\$2,481)	24.8%



Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of September 2024

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2025	September	2025	2025	2025	2025
\$30,322,060	\$2,770,204	\$2,770,204	\$0	\$27,551,856	9%
<b>Total Revenue</b>					

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	September	2025	2025	2025	2025
<b>Exp by State Classification</b>						
<b>Instructional</b>						
Welding	\$391,099	\$25,246	\$25,246	\$15,801	\$350,052	6.5%
Biology	\$364,892	\$28,973	\$28,973	\$0	\$335,919	7.9%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$220,115	\$15,994	\$15,994	\$0	\$204,122	7.3%
Env Science	\$46,736	\$3,722	\$3,722	\$0	\$43,014	8.0%
Physics	\$130,722	\$7,904	\$7,904	\$0	\$122,818	6.0%
Accounting	\$83,171	\$7,325	\$7,325	\$0	\$75,846	8.8%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$11,433	\$997	\$997	\$0	\$10,436	8.7%
Hosp/Tourism	\$12,660	\$0	\$0	\$0	\$12,660	0.0%
Medical Office Admin	\$225,493	\$19,572	\$19,572	\$500	\$205,421	8.7%
Logistics Op	\$120,138	\$0	\$0	\$500	\$119,638	0.0%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$104,420	\$7,177	\$7,177	\$0	\$97,243	6.9%
Comp. Science	\$31,259	\$4,583	\$4,583	\$0	\$26,676	14.7%
Comp. Tech.	\$107,655	\$1,090	\$1,090	\$650	\$105,915	1.0%
Culinary Arts	\$169,038	\$11,755	\$11,755	\$6,464	\$150,819	7.0%
Cosmetology	\$233,991	\$25,171	\$25,171	\$4,197	\$204,624	10.8%
Engineering	\$5,606	\$0	\$0	\$0	\$5,606	0.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	September	2025	2025	2025	2025
Develop-Read	\$133,004	\$11,109	\$11,109	\$0	\$121,895	8.4%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$17,224	\$4,208	\$4,208	\$0	\$13,016	24.4%
English	\$338,656	\$40,883	\$40,883	\$0	\$297,773	12.1%
Humanities	\$5,685	\$216	\$216	\$0	\$5,469	3.8%
Philosophy	\$22,232	\$2,532	\$2,532	\$0	\$19,700	11.4%
Foreign Lang-SPAN	\$27,526	\$949	\$949	\$0	\$26,577	3.4%
Nursing-RN	\$993,196	\$48,078	\$48,078	\$300	\$944,818	4.8%
Nursing Admin	\$191,897	\$15,087	\$15,087	\$300	\$176,510	7.9%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$369,068	\$21,177	\$21,177	\$2,487	\$345,404	5.7%
Imaging-CT	\$150,706	\$11,000	\$11,000	\$2,933	\$136,773	7.3%
Imaging-MRI	\$152,478	\$11,758	\$11,758	\$0	\$140,720	7.7%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$209,887	\$17,327	\$17,327	\$2,566	\$189,993	8.3%
Imaging-Rad Thy	\$198,792	\$18,903	\$18,903	\$2,039	\$177,850	9.5%
Imaging-Rad Tch	\$578,137	\$40,387	\$40,387	\$6,064	\$531,685	7.0%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$226,173	\$19,681	\$19,681	\$0	\$206,492	8.7%
Surgical Tech	\$151,745	\$9,546	\$9,546	\$0	\$142,199	6.3%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2025	September	2025	2025	2025	2025	2025	2025	2025	2025
Nursing-LVN	\$173,810	\$10,343	\$10,343	\$0	\$0	\$163,467	6.0%			
Develop-Math	\$299,717	\$30,160	\$30,160	\$0	\$0	\$269,557	10.1%			
Mathematics	\$407,810	\$31,166	\$31,166	\$0	\$0	\$376,644	7.6%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$126,409	\$12,031	\$12,031	\$2,405	\$111,972	9.5%				
Industrial Sys	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Electrical and Electronics	\$134,410	\$9,321	\$9,321	\$1,336	\$123,753	6.9%				
Instrumentation	\$126,050	\$10,127	\$10,127	\$0	\$115,923	8.0%				
Fitness Center	\$141,661	\$10,671	\$10,671	\$14	\$130,976	7.5%				
Physical Ed.	\$127,884	\$11,441	\$11,441	\$0	\$116,443	8.9%				
CJ-Academic	\$82,757	\$6,735	\$6,735	\$0	\$76,022	8.1%				
CJ-Law Enforce	\$188,259	\$13,522	\$13,522	\$430	\$174,308	7.2%				
Economics	\$63,717	\$4,392	\$4,392	\$0	\$59,325	6.9%				
Government/PS	\$123,138	\$7,066	\$7,066	\$0	\$116,072	5.7%				
History/Geog.	\$121,008	\$9,769	\$9,769	\$0	\$111,239	8.1%				
Psychology	\$132,662	\$13,869	\$13,869	\$0	\$118,793	10.5%				
Sociology	\$36,948	\$2,764	\$2,764	\$0	\$34,184	7.5%				
Art	\$149,026	\$15,619	\$15,619	\$3,137	\$130,270	10.5%				
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN				
Drama / Theater	\$163,095	\$8,627	\$8,627	\$0	\$154,468	5.3%				
Music	\$45,377	\$4,622	\$4,622	\$0	\$40,755	10.2%				
Business (Bachelors)	\$61,857	\$0	\$0	\$0	\$61,857	0.0%				
Medical Bachelors	\$201,329	\$17,818	\$17,818	\$2,300	\$181,211	8.9%				
Nursing BSN	\$233,856	\$1,899	\$1,899	\$0	\$231,957	0.8%				

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2025	September	2025	2025	2025	2025	2025	2025	2025	2025
Accreditation	\$49,500	\$2,156	\$2,156	\$0	\$47,345					4.4%
Accreditation QEP	\$102,737	\$6,550	\$6,550	\$0	\$96,187					6.4%
ATD	\$0	\$0	\$0	\$0	\$0					NaN
Faculty Dev.	\$82,100	\$2,545	\$2,545	\$0	\$79,555					3.1%
Lecture Series	\$6,250	\$0	\$0	\$0	\$6,250					0.0%
CE-Workforce	\$61,100	\$1,498	\$1,498	\$0	\$59,602					2.5%
CE Cisco	\$0	\$0	\$0	\$0	\$0					NaN
CE Allied Health	\$206,480	\$13,590	\$13,590	\$9,036	\$183,853					6.6%
<b>Total Instructional</b>	<b>\$9,673,781</b>	<b>\$690,652</b>	<b>\$690,652</b>	<b>\$63,461</b>	<b>\$8,919,669</b>					<b>7%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0					NaN
<b>Community Services</b>										
CE Leisure Learning	\$40,883	\$942	\$942	\$4,450	\$35,491					2.3%
CE Children Programs	\$0	\$0	\$0	\$0	\$0					NaN
<b>Total Community Service</b>	<b>\$40,883</b>	<b>\$942</b>	<b>\$942</b>	<b>\$4,450</b>	<b>\$35,491</b>					<b>2.3%</b>
<b>Academic Support</b>										
Vice President of Instruction	\$303,425	\$25,051	\$25,051	\$231	\$278,143					8.3%
Arts & Sciences Administration	\$58,201	\$5,106	\$5,106	\$4	\$53,092					8.8%
Tech\Professional Ed. Administration	\$263,007	\$26,833	\$26,833	\$2,872	\$233,302					10.2%
Adult & Continuing Ed. Administration	\$260,515	\$13,097	\$13,097	\$1,740	\$245,678					5.0%
Distance Education Administration	\$188,995	\$14,153	\$14,153	\$0	\$174,842					7.5%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0					NaN
Grants Development	\$78,339	\$6,252	\$6,252	\$150	\$71,937					8.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	September	2025	2025	2025	2025
Library & Learning Resources	\$445,244	\$23,726	\$23,726	\$99,713	\$321,805	5.3%
Media Services	\$57,477	\$4,640	\$4,640	\$1,630	\$51,207	8.1%
Student Success Center (Tutoring)	\$193,101	\$12,146	\$12,146	\$0	\$180,955	6.3%
Testing Center	\$218,805	\$11,975	\$11,975	\$0	\$206,830	5.5%
<b>Total For Academic Support</b>	<b>\$2,067,109</b>	<b>\$142,978</b>	<b>\$142,978</b>	<b>\$106,339</b>	<b>\$1,817,792</b>	<b>6.9%</b>
<b>Student Services</b>						
Vice President of Student Services	\$374,740	\$22,253	\$22,253	\$22,163	\$330,324	5.9%
Admissions\Records	\$609,739	\$49,631	\$49,631	\$2	\$560,107	8.1%
Campus Security	\$666,452	\$9,719	\$9,719	\$515,092	\$141,641	1.5%
Counselling	\$720,313	\$53,854	\$53,854	\$6,721	\$659,739	7.5%
Financial Aid	\$419,623	\$33,185	\$33,185	\$8	\$386,430	7.9%
Student Activities	\$83,351	\$6,213	\$6,213	\$0	\$77,138	7.5%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Student Services</b>	<b>\$2,874,218</b>	<b>\$174,854</b>	<b>\$174,854</b>	<b>\$543,986</b>	<b>\$2,155,378</b>	<b>6.1%</b>
<b>Institutional Support</b>						
Board of Regents	\$47,750	\$1,923	\$1,923	\$200	\$45,627	4.0%
President	\$654,820	\$36,563	\$36,563	\$500	\$617,757	5.6%
General Institutional Expenses	\$626,488	\$23,776	\$23,776	\$0	\$602,712	3.8%
Vice President for Administration	\$220,484	\$17,992	\$17,992	\$500	\$201,992	8.2%
Business Services	\$954,678	\$61,363	\$61,363	\$10,536	\$882,779	6.4%
Human Resources & Risk Mgmt.	\$437,859	\$30,260	\$30,260	\$47,045	\$360,554	6.9%
Professional Development	\$10,400	\$0	\$0	\$0	\$10,400	0.0%
Purchasing	\$94,338	\$7,094	\$7,094	\$3,000	\$84,244	7.5%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

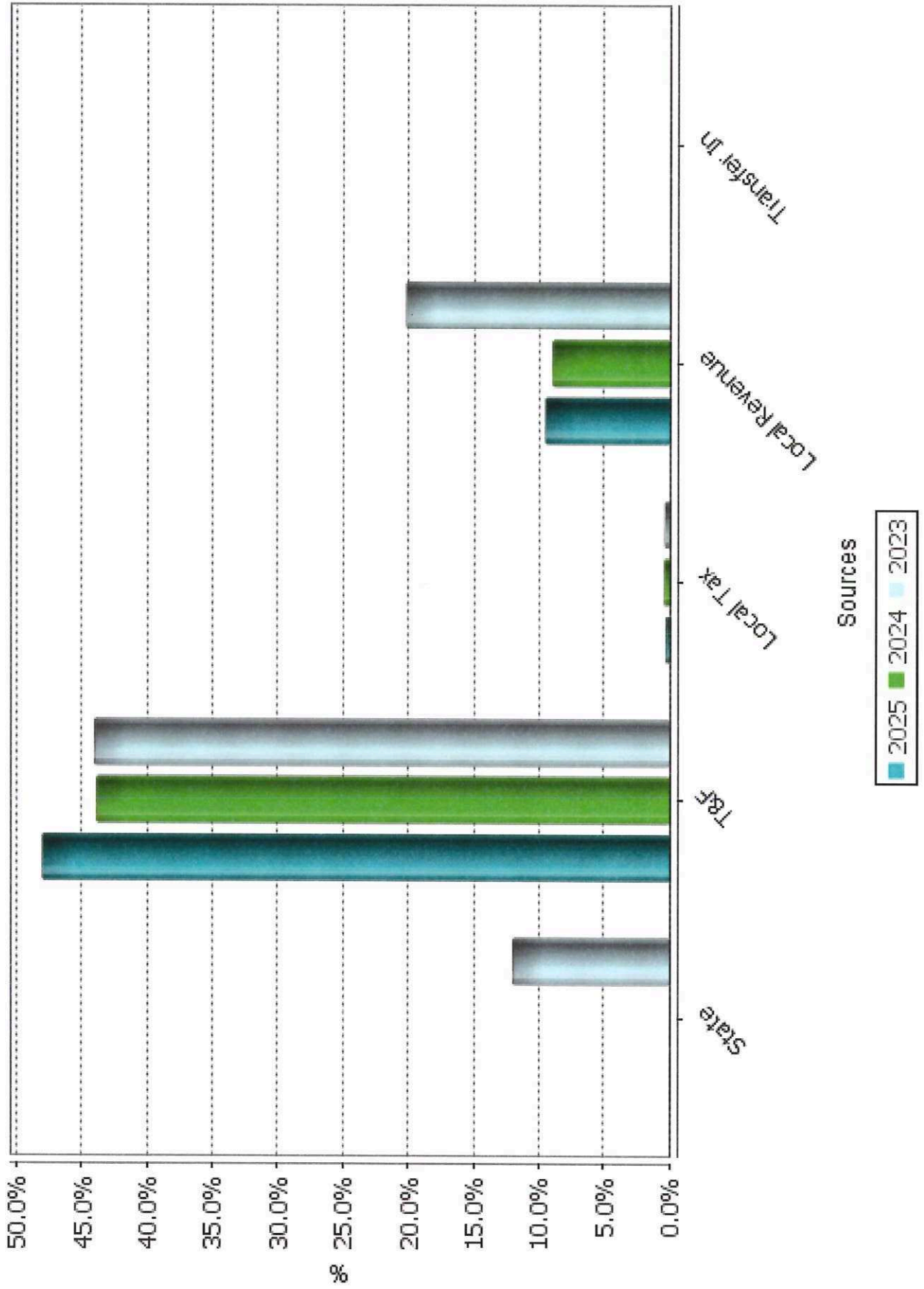
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	September	2025	2025	2025	2025
Research and Planning	\$254,079	\$18,650	\$18,650	\$141	\$235,288	7.3%
Information Technology	\$1,814,248	\$304,353	\$304,353	\$440,252	\$1,069,643	16.8%
Communications	\$79,857	\$1,750	\$1,750	\$28,542	\$49,565	2.2%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$282,734	\$21,945	\$21,945	\$449	\$260,340	7.8%
GC Foundation	\$72,789	\$4,670	\$4,670	\$400	\$67,719	6.4%
Marketing & Media	\$703,001	\$44,962	\$44,962	\$39,281	\$618,759	6.4%
<b>Total for Institutional Support</b>	<b>\$6,253,525</b>	<b>\$575,302</b>	<b>\$575,302</b>	<b>\$570,846</b>	<b>\$5,107,377</b>	<b>9.2%</b>
<b>Staff Benefits</b>						
Staff Benefits - State Eligible	\$31,874	\$0	\$0	\$0	\$31,874	0.0%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Staff Benefits</b>	<b>\$31,874</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,874</b>	<b>0.0%</b>
<b>Operations and Maintenance</b>						
Plant Administration	\$955,415	\$16,620	\$16,620	\$0	\$938,795	1.7%
Building Maintenance	\$1,131,516	\$37,880	\$37,880	\$281,583	\$812,053	3.3%
Custodial Services	\$720,331	\$56,774	\$56,774	\$47,150	\$616,407	7.9%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$86,000	\$0	\$0	\$74,170	\$11,830	0.0%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$20,000	\$95	\$95	\$10,805	\$9,100	0.5%
Utilities	\$965,000	\$0	\$0	\$795,000	\$170,000	0.0%
Utilities Tech Center	\$128,500	\$0	\$0	\$93,000	\$35,500	0.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of September 2024**

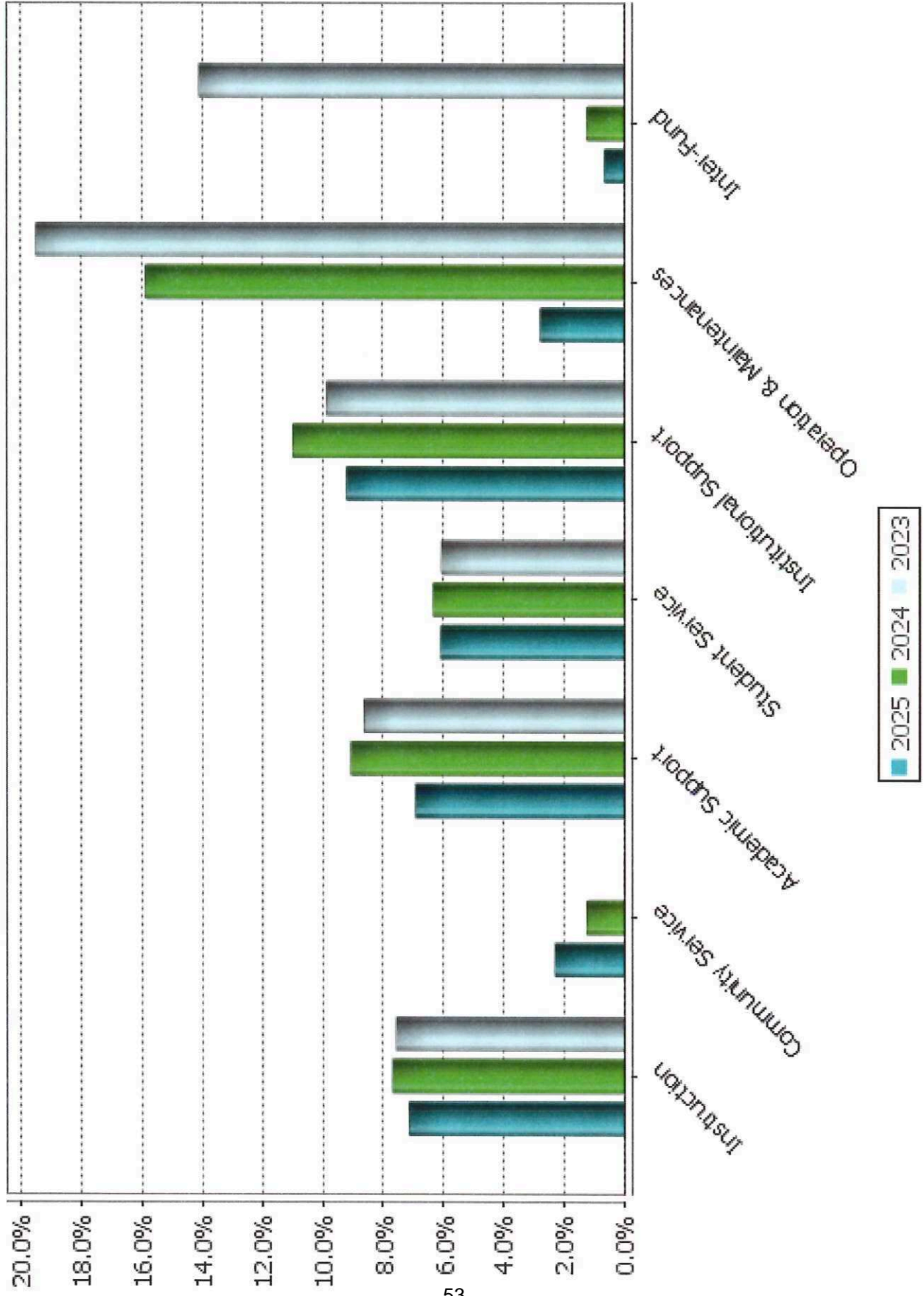
	Budget 2025	(MTD) Actual September	(YTD) Actual 2025	Encumbrances 2025	Available 2025	% of Budget 2025
<b>Total for Operations and M...</b>	<b>\$4,006,762</b>	<b>\$1111,369</b>	<b>\$1111,369</b>	<b>\$1,301,709</b>	<b>\$2,593,685</b>	<b>2.8%</b>
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$758,786	\$0	\$0	\$0	\$758,786	0.0%
Transfers to Student Activity Fund	\$62,269	\$31,601	\$31,601	\$0	\$30,668	50.7%
Transfer to State Eligible Ben	\$1,528,104	\$3,570	\$3,570	\$0	\$1,524,534	0.2%
Transfers to State Grants & Aid	\$169,849	\$0	\$0	\$0	\$169,849	0.0%
Transfers to Bond Revenue	\$1,862,900	\$0	\$0	\$0	\$1,862,900	0.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$1,000,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$5,381,908</b>	<b>\$35,171</b>	<b>\$35,171</b>	<b>\$0</b>	<b>\$5,346,737</b>	<b>0.7%</b>

<b>Expenditures Totals</b>	<b>\$30,330,060</b>	<b>\$1,731,268</b>	<b>\$1,731,268</b>	<b>\$2,590,790</b>	<b>\$26,008,002</b>	<b>5.7%</b>
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### 3 Year Revenue by Percentage (YTD)



### Three Year Expense by Percentage (TYD)



**Auxiliary fund  
as of September 30, 2024**

September 30, 2024	Current year Budget 2025	Current year (MTD) Actual September	Current ... (YTD) Act... 2025	Current ... Encumbr... 2025	Current year Remaining 2025	Current year % Expended 2025
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$758,786	\$0	\$0	\$0	\$758,786	0%
Bookstore Commission	\$45,000	\$0	\$0	\$0	\$45,000	0%
Student housing	\$358,585	\$188,283	\$188,283	\$0	\$170,302	53%
Food Service	\$500,518	\$286,001	\$286,001	\$0	\$214,516	57%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$186,170	\$11,628	\$11,628	\$0	\$174,542	6%
<b>Total Revenue</b>	<b>\$1,849,059</b>	<b>\$485,912</b>	<b>\$485,912</b>	<b>\$0</b>	<b>\$1,363,147</b>	<b>26%</b>
<b>Expenditures by Department</b>						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	57,691	2,032	2,032	0	\$55,659	4%
Food Service	413,348	62,040	62,040	0	\$351,308	15%
Print Shop	117,096	0	0	96,341	\$20,755	0%
Special Event	0	0	0	0	\$0	NaN
Athletics General	121,835	5,063	5,063	0	\$116,772	4%
Baseball	503,338	101,028	101,028	5,383	\$396,927	20%
Softball	419,851	106,043	106,043	18,012	\$295,795	25%
General Institutional	215,900	18,444	18,444	27,332	\$170,124	9%
Transfer to Construction	0	0	0	0	\$0	NaN
<b>Expenditures Total</b>	<b>1,849,059</b>	<b>294,650</b>	<b>294,650</b>	<b>147,068.86</b>	<b>\$1,407,340</b>	<b>16%</b>

**Auxiliary fund  
as of September 30, 2024**

Expenditures by Type						
General Operating	263,540	16,816	16,816	42,377	204,347.39	6%
Contracted Services	547,444	63,343	63,343	81,341	402,760.19	12%
Travel	151,080	8,647	8,647	0	142,433.05	6%
Equipment	71,000	0	0	23,351	47,649.38	0%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Transfer to Construction	0	0	0	0	0.00	NaN
Scholarships	432,296	179,229	179,229	0	253,066.51	41%
Salaries & Stipends	279,557	20,782	20,782	0	258,775.20	7%
Staff Benefits	79,142	5,834	5,834	0	73,308.12	7%
<b>Expenditures Total</b>	<b>1,849,059</b>	<b>294,650</b>	<b>294,650</b>	<b>147,068.86</b>	<b>1,407,339.84</b>	<b>16%</b>

**Student Service Fund  
as of September 30, 2024**

September 30, 2024	Current year Budget 2025	Current year (MTD) Actual September	Current ... (YTD) Act... 2025	Current ... Encumbr... 2025	Current year Remaining 2025	Current year % Expended 2025
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$62,269	\$31,601	\$31,601	\$0	\$30,668	51%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Revenue</b>	<b>\$62,269</b>	<b>\$31,601</b>	<b>\$31,601</b>	<b>\$0</b>	<b>\$30,668</b>	<b>51%</b>
<b>Expenditures by Department</b>						
Student Activities	37,450	398	398	1,000	\$36,052	1%
Student Government	22,219	0	0	870	\$21,349	0%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
<b>Expenditures Total</b>	<b>62,269</b>	<b>398</b>	<b>398</b>	<b>1,870</b>	<b>\$60,001</b>	<b>1%</b>
<b>Expenditures by Type</b>						
General Operating	36,959	398	398	1,870	34,691	1%
Contracted Services	0	0	0	0	0	
Travel	15,310	0	0	0	15,310	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
<b>Expenditures Total</b>	<b>62,269</b>	<b>398</b>	<b>398</b>	<b>1,870</b>	<b>60,001</b>	<b>1%</b>

Notice to the Board of Regents that the Job Order Contract for General Construction Services will exceed \$50,000

The Board awarded the annual Job Order Contract for Construction Services to Generocity Services, Inc. (Choice Partners Contract #21/039-MR-08) at the February 14, 2024 Regular Board of Regents Meeting. As a part of the approval, Staff is required to notify the Board of Regents when the total expenditures for the fiscal year exceed \$50,000. Below is a breakdown of scheduled projects that will cause the expenditures to exceed \$50,000. The funding for the projects is included in the FY' 25 budget.

<b><u>Project List</u></b>	<b><u>Date of Contract</u></b>	<b><u>Estimated Cost</u></b>	<b><u>Subtotal</u></b>
Lighthouse Restoration and Repainting		\$42,702.11	\$42,702.11
Whitecaps Renovation of Units 4 & 5		\$4,448.00	\$47,150.11
Main Campus Interior Painting		\$35,629.38	\$82,779.49
<b>Total</b>			<b>\$82,779.49</b>

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Approval of Facilities Committee Recommendation Regarding Proposal from PBK for Campus Master Plan Development	_____	_____ ✓ _____	_____	_____
#2 - Consider Approval of Facilities Committee Recommendation Regarding Approval of Contract with Creole Design for Conceptual Plans for New Student Housing	_____	_____ ✓ _____	_____	_____
#3 – Consider Approval of Facilities Committee Recommendation Regarding Approval of Change Orders for the Backfill Renovation Project that Exceed the Ten Percent Threshold	_____	_____ ✓ _____	_____	_____
#4 – Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic Serving Institutions (DHSI) Program for Project Year 2024-2025	_____	_____	_____	_____
#5 – Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2024-2025	_____	_____	_____	_____
#6 – Consider Approval to Offer Bachelor of Applied Science in Business Administration Program (Bachelor of Applied Science Degree)	_____	_____ ✓ _____	_____	_____
#7 – Consider Approval of Interlocal Disaster Management Agreement Between Galveston College and the Gulf Coast Center	_____	_____	_____	_____
#8 – Consider Renewal of Support Service Agreement with Ellucian	_____	_____	_____	_____
#9 – Consider Approval of Proposal to Purchase New CRM Software System and Support	_____	_____	_____	58
#10 – Consider Approval of Proposal to Purchase Stools for the Ultrasound Lab	_____	_____	_____	_____

**#11** – Consider Approval of Bid for Compensation Study Services

	✓		

**#12** – Consider Approval of Proposal to Purchase Video Surveillance Cameras for Various Locations Across Campuses


**#13** – Discussion Regarding Consideration of Joining County Lawsuit on Pier 10 Property Taxes

	✓		

**#14** – Consider Action Regarding Joining County Lawsuit on Pier 10 Property Taxes

	✓		

Consider Approval of Facilities Committee Recommendation Regarding Proposal from PBK for Campus Master Plan Development

Prior to the Regular Board Meeting, the Board Facilities Committee considered a proposal for development of a Campus Master Plan. PBK Architects, 9709 Lakeside Blvd, Ste. 400, The Woodlands, TX 77381, has submitted a proposal for design services to assist the College in further development of, and updates to, the College’s proposed campus facility master plan. The scope of work will include basic master planning, development of campus site plan(s) to include existing buildings, proposed new buildings, proposed parking areas, and other support elements, approximate calculations and conceptual layouts for anticipated detention required for proposed new buildings and parking structures, conceptual planning associated with the anticipated widening of I-45 and its impact to the existing Applied Technology Center (ATC) and surrounding site, and formalizing any deferred maintenance items not already included in the Galveston College Deferred Maintenance Plan.

The total cost of the proposal is \$111,400, and a breakdown of the cost is shown below. The funding for this project will be the Capital Projects Fund. The proposal is available for review upon request.

<b>Service</b>	<b>Cost</b>
Architectural Services	\$56,850
Cost Estimating	\$12,800
MEP/T Engineering Services	\$19,250
Civil Engineering Services	\$20,500
Building Envelope Services	\$2,000
<b>Total</b>	<b>\$111,400</b>

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee’s recommendation for Board consideration.

9709 Lakeside Blvd, Suite 400  
The Woodlands, Texas 77381  
Phone: 281-528-1697  
PBK.com

September 20, 2024



Dr. Myles Shelton, Ed.D.  
President  
Galveston College  
4015 Ave Q  
Galveston, Texas 77550

**RE: Galveston College – Campus Master Plan Development**

Dear Dr. Shelton,

Thank you for the opportunity to submit this fee proposal to provide design services for the above referenced project. The following is a description of how the PBK team can offer services on this project.

**PROJECT UNDERSTANDING AND SCOPE OF WORK**

PBK understands that this proposal is to provide professional design services to assist Galveston College in further development of and updates to the college's proposed campus facility master plan. It is our understanding that a campus facility master plan had been developed previously and that information contained within that plan, as well as supplemental information already gathered by the college, can be utilized in this effort. As a result, we understand the scope of work for this project would include the following:

1. Basic master planning, including development of campus site plan(s) to include existing buildings, proposed new buildings, proposed parking areas, and other support elements. These plans will be primarily conceptual in nature and may include the following elements:
  - a. Student Housing
  - b. Student Center (Student Services and Student Activities Facility)
  - c. Parking (including a Parking Garage Structure with Possible Storefront)
  - d. Culinary Dining Facility (Renovation to Existing Tutoring Center)
  - e. Renovation, Replacement, or Expansion of Fitness Center
  - f. Development or Expansion of Athletic Facilities
  - g. Assessment of Potential Building Sites for new Instructional Facility
2. Approximate calculations and conceptual layouts for anticipated detention required for proposed new buildings and parking structures.
3. Conceptual planning associated with the anticipated widening of I-45 and its impact to the existing Applied Technology Center (ATC) and surrounding site. This scope of work may include building and parking modifications, new facilities on site (including but not limited to a Law Enforcement Training Facility), and on-site signage elements.
4. Formalizing any deferred maintenance items not already included in the Galveston College Deferred Maintenance Plan (dated 9/1/2023), including building envelope elements and MEP infrastructure elements, taking into account any recent projects where some of these scopes of work have already been addressed.

The scope of work for this project will not include the following:

1. Parking studies associated with existing parking capacities and anticipated growth. It is our understanding that Galveston College already has this information, and it may be utilized in development of this master plan.
2. Demographics studies associated with local population, anticipated student enrollment projections and faculty growth, and related information. It is our understanding that

Galveston College already has this information, and it may be utilized in development of this master plan.

3. Utilization studies associated with classroom and building sizes based on anticipated enrollment, projections for program changes and growth in the coming years, and related information. It is our understanding that Galveston College already has this information, and it may be utilized in development of this master plan.
4. Site surveying or other extensive documentation of existing campus layout or infrastructure. It is our understanding that Galveston College already has this information, and it may be utilized in development of this master plan.

### **SCOPE OF SERVICES AND DELIVERABLES**

Our scope of services shall include all programming efforts as needed, included attendance at meetings with key Galveston College stakeholders, limited field investigation and documentation as needed to supplement information obtained from Galveston College, and development of questionnaires or other documents needed for gathering information from appropriate Galveston College stakeholders and representatives.

Additionally, the scope of services shall include development of master plan documentation in the form of one or more reports, including narratives, diagrams, plans, budgetary cost estimates, and conceptual renderings as appropriate for the various scopes of work described above. We anticipate that these documents will be delivered electronically and may also be presented to the Galveston College Board of Regents.

### **PROJECT TEAM**

Jason Mooney will ultimately be responsible for the project as the Project Manager and will be hands-on and apply his overall knowledge and expertise to the project. Jason will be responsible for schedules, documentation and for the day-to-day coordination of the project team. In addition to PBK in the role of Architect, the following consultants are anticipated to be needed on the design team: LEAF Engineers (MEP/T Engineering Consultants), BEAM (Building Envelope Consultants), and DIG Engineers (Civil Engineering and Sports Consultants).

At this time, it is our understanding that no other professional services, such as site surveying or geotechnical engineering are required for this project. If it is determined later that these or other services not listed above are in fact required, and would be incorporated into PBK's scope of work, those scopes would be considered additional services.

### **SCHEDULE**

We anticipate that the overall process, from programming through completion of master planning documentation, will take approximately 3-4 months, but we will work with Galveston College to establish an overall schedule that will meet the college's needs.

### **COMPENSATION**

Our proposed compensation for this project shall be a lump sum of **One Hundred Eleven Thousand and Four Hundred Dollars (\$111,400.00)**.

Architectural Services	\$ 56,850.00
Cost Estimating	\$ 12,800.00
MEP/T Engineering Services	\$ 19,250.00
Civil Engineering Services	\$ 20,500.00
Building Envelope Services	\$ 2,000.00
<b>TOTAL</b>	<b>\$111,400.00</b>

### **REIMBURSABLES**

Reimbursables will be limited to travel expenses and cost of reproduction of documents. There would be no mark-up on reimbursed items. All services and reimbursables will be billed monthly

based upon the percentage complete. We do not anticipate the need for any regulatory fees or other associated expenses for this project.

PBK estimates the reimbursable expenses on this project to be **\$7,600.00**.

**PAYMENT**

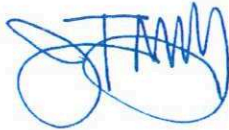
Invoices will be billed monthly, per individual project scopes of work, in proportion to services performed and reimbursable expenses incurred. Payment shall be made within thirty (30) days of the invoice date.

**ADDITIONAL SERVICE FEES**

Additional services are not anticipated for this project but should the scope of work expand beyond what is indicated within this proposal, there may be a need to re-evaluate the original fee. No additional services will be performed without prior written authorization of Galveston College.

We thank you for this incredible opportunity to serve Galveston College on this important project. Please let us know if the terms of this proposal are acceptable. Should you have any questions or additional requests, please do not hesitate to contact me at 281-528-1697.

Sincerely,



Jason Mooney, AIA  
Senior Principal

Cc: Betty Chapman, PBK  
File 1A

-----  
Agreed to and Accepted this 20 day of September 2024.

**Galveston College**

**PBK Architects, Inc.**

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

**Jason Mooney, AIA**  
**Senior Principal**

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

**9/20/2024**  
\_\_\_\_\_  
Date

Consider Approval of Facilities Committee Recommendation Regarding Approval of Contract with Creole Design for Conceptual Plans for New Student Housing

Prior to the Regular Board Meeting, the Board Facilities Committee considered a contract with Creole Designs, 505 Merrill Street, Houston, TX 77009, for the design of conceptual plans for new student housing. Creole Design will create site plans and conceptual hand sketches of floor plans and exterior elevations for lots located at 2301 & 2223 41<sup>st</sup> Street (3 units each), 3802 Avenue R (1 unit), 2212 39<sup>th</sup> Street (1 unit), 3815 Avenue Q ½ (1 unit), and 2203 41<sup>st</sup> Street (3 units).

The total cost of the contract is \$7,500. The funding for this contract will be the Construction Fund.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.



## DESIGN AGREEMENT

October 9, 2024

**Dr. Myles Shelton**  
**President**  
**Galveston College**  
**4015 Avenue Q**  
**Galveston, TX 77550**

Re: student housing – design proposal – conceptual sketches

Dear Dr. Shelton,

Thank you for contacting my company regarding the design of multiple houses to serve as student housing for six lots in Galveston. I would like to submit the following proposal for conceptual sketches:

- ❖ Create site plans and conceptual hand sketches of floor plans and exterior elevations for the following lots:
  - 2301 41<sup>st</sup> Street – 3 units
  - 2223 41<sup>st</sup> Street – 3 units
  - 3802 Avenue R – 1 unit
  - 2212 39<sup>th</sup> Street – 1 unit
  - 3815 Avenue Q ½ - 1 unit
  - 2203 41<sup>st</sup> Street – 3 units

\*We may adapt some of the previously designed plans to fit this project

- ❖ Price: \$7,500.00

- ❖ Invoicing and Payment:

- 50% deposit (\$3,750.00) due upon execution of this agreement
- Balance due when the sketches are completed and approved by the Client

Price does not include architectural drawings, civil drawings, drainage plans, MEPs, Res Check, permit fees and permitting, structural drawings, or engineer seal.

No representations and warranties are made as to conformity with covenants, deed restrictions, or other possible legal restrictions affecting Client's property.

The drawings, including, but not limited to, plans, details, specifications, renderings, and marketing plans shall remain the exclusive property of Creole Design, LLC. Client's right to use of same is conditioned and limited to a one-time use to construct per the description and location of the project in the proposal. It is further understood by client that if client uses the same or similar plans at another location, without prior written consent of Creole Design, LLC and compensation to Creole Design, LLC then we will consider this a violation of Creole Design, LLC ownership and subject to legal action.

If these terms are acceptable to you, please sign where indicated below and return the signed proposal to our office.

Sincerely,



Sam Gianukos  
Creole Design, LLC

Accepted: \_\_\_\_\_  
Dr. Myles Shelton

Date: \_\_\_\_\_

Consider Approval of Facilities Committee Recommendation Regarding Approval of Change Orders for the Backfill Renovation Project that Exceed the Ten Percent Threshold

Prior to the Regular Board Meeting, the Board Facilities Committee considered change order requests for the Backfill Renovation Project.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.

Consider Acceptance of U.S. Department of Education Title V Grant Award –  
Developing Hispanic-Serving Institutions (DHSI) Program for Project Year 2024-25

Galveston College has received a grant award notification from the U.S. Department of Education for Year 2 for a Title V project titled, “Pathway Model for Improved Teaching, Advising, and Transfer at a Hispanic-Serving Community College.” The grant amount for Year 2 is \$600,000 for the second budget period of October 1, 2024 through September 30, 2025. It is anticipated this grant will be for a five year period for a total award amount of \$3,000,000. Funding will allow for the development of a First-Year Experience which will be led by a Pathways Retention Leader. This project will include the development of the Learning Assistant model which will be implemented by different pathways and will be designed to help students be successful in certain key courses. A major element of this grant is renovation to the current Allied Health area into a new Student Success Center (SSC) that will house the Title V activities and the current support offered by the SSC.

Staff recommends acceptance of this grant award.



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**GRANT AWARD NOTIFICATION**

<b>1</b>	<b>RECIPIENT NAME</b>  Galveston College 4015 Avenue Q Galveston, TX 77550	<b>2</b>	<b>AWARD INFORMATION</b>  <table style="width:100%; border:none;"> <tr> <td style="width:60%;">PR/AWARD NUMBER</td> <td>P031S230356 - 24</td> </tr> <tr> <td>ACTION NUMBER</td> <td>4</td> </tr> <tr> <td>ACTION TYPE</td> <td>Continuation</td> </tr> <tr> <td>AWARD TYPE</td> <td>Discretionary (Research and Development)</td> </tr> </table>	PR/AWARD NUMBER	P031S230356 - 24	ACTION NUMBER	4	ACTION TYPE	Continuation	AWARD TYPE	Discretionary (Research and Development)								
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<b>3</b>	<b>PROJECT STAFF</b>  <b>RECIPIENT PROJECT DIRECTOR</b> Jean-Jacques N'ganga (409) 944-1319 <a href="mailto:jnganga@gc.edu">jnganga@gc.edu</a> <b>EDUCATION PROGRAM CONTACT</b> Richard M Gaona (202) 453-6077 <a href="mailto:richard.gaona@ed.gov">richard.gaona@ed.gov</a> <b>EDUCATION PAYMENT HOTLINE</b> G5 PAYEE HELPDISK 888-336-8930 <a href="mailto:obssed@servicenowservices.com">obssed@servicenowservices.com</a>	<b>4</b>	<b>PROJECT TITLE</b>  84.031S Working Title - Pathway Model for Improved Teaching, Advising, and Transfer at a Hispanic-serving Community College																
<b>5</b>	<b>KEY PERSONNEL</b>  <table style="width:100%; border:none;"> <thead> <tr> <th style="text-align:left;"><u>NAME</u></th> <th style="text-align:left;"><u>TITLE</u></th> <th style="text-align:right;"><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Jean-Jacques N'ganga</td> <td>Project Director</td> <td style="text-align:right;">100 %</td> </tr> </tbody> </table>			<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Jean-Jacques N'ganga	Project Director	100 %										
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<b>9</b>	<b>LEGISLATIVE AND FISCAL DATA</b>  <table style="width:100%; border:none;"> <tr> <td style="width:30%;">AUTHORITY:</td> <td>PL 110-315 TITLE V HIGHER EDUCATION ACT, AS AMENDED</td> </tr> <tr> <td>PROGRAM TITLE:</td> <td>HIGHER EDUCATION INSTITUTIONAL AID</td> </tr> <tr> <td>CFDA/SUBPROGRAM NO:</td> <td>84.031S</td> </tr> </table>			AUTHORITY:	PL 110-315 TITLE V HIGHER EDUCATION ACT, AS AMENDED	PROGRAM TITLE:	HIGHER EDUCATION INSTITUTIONAL AID	CFDA/SUBPROGRAM NO:	84.031S										
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**GRANT AWARD NOTIFICATION**

FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT
0201A	2024	2024	EP000000	B	J29	000	031	4101C	\$600,000.00

**10**

PR/AWARD NUMBER: P031S230356 - 24  
 RECIPIENT NAME: Galveston College  
 GRANTEE NAME: GALVESTON COLLEGE  
 4015 AVENUE Q,  
 GALVESTON, TX 77550 - 7447  
 PROGRAM INDIRECT COST TYPE: No Indirect cost allowed  
 PROJECT INDIRECT COST RATE: NA

**TERMS AND CONDITIONS**

- (1) The Office of Management and Budget requires all Federal agencies to assign a Federal Award Identifying Number (FAIN) to each of their financial assistance awards. The PR/AWARD NUMBER identified in Block 2 is your FAIN. If subawards are permitted under this grant, and you choose to make subawards, you must document the assigned PR/AWARD NUMBER (FAIN) identified in Block 2 of this Grant Award Notification on each subaward made under this grant. The term subaward means:
  1. A legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient. (See 2 CFR 200.331(a))
  2. The term does not include your procurement of property and services needed to carry out the project or program (The payments received for goods or services provided as a contractor are not Federal awards, see 2 CFR 200.501(f) of the OMB Uniform Guidance: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards").
  3. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract. (See 2 CFR 200.1)
- (2) THE FOLLOWING ITEMS ARE INCORPORATED IN THE GRANT AGREEMENT:
  - 1) THE RECIPIENT'S APPLICATION (BLOCK 2);
  - 2) THE APPLICABLE EDUCATION DEPARTMENT REGULATIONS: 2 CFR PART 180, NONPROCUREMENT DEBARMENT AND SUSPENSION AS ADOPTED AT 2 CFR PART 3485; 2 CFR PART 200 AS ADOPTED AT 2 CFR 3474 (BLOCK 8), AND 34 CFR PARTS 75, 77, 79, 81, 82, 84, 86, 97, 98, 99; AND THE PROGRAM REGULATIONS SPECIFIED IN BLOCK 8; AND
  - 3) THE SPECIAL TERMS AND CONDITIONS SHOWN AS ATTACHMENTS IN BLOCK 8 ON THE INITIAL AWARD APPLY UNTIL CHANGED.

THIS AWARD SUPPORTS ONLY THE BUDGET PERIOD SHOWN IN BLOCK 6. IN ACCORDANCE WITH 34 CFR 75.253, THE SECRETARY CONSIDERS, AMONG OTHER THINGS, CONTINUED FUNDING IF:

- 1) CONGRESS HAS APPROPRIATED SUFFICIENT FUNDS UNDER THE PROGRAM;
- 2) THE DEPARTMENT DETERMINES THAT CONTINUING THE PROJECT WOULD BE IN THE BEST INTEREST OF THE GOVERNMENT;
- 3) THE GRANTEE HAS MADE SUBSTANTIAL PROGRESS TOWARD MEETING THE GOALS AND OBJECTIVES OF THE PROJECT;
- 4) THE SECRETARY ESTABLISHED PERFORMANCE MEASUREMENT REQUIREMENTS FOR THE GRANT IN THE APPLICATION NOTICE, THE PERFORMANCE TARGETS IN THE GRANTEE'S APPROVED APPLICATION;
- 5) THE RECIPIENT HAS SUBMITTED REPORTS OF PROJECT PERFORMANCE AND BUDGET EXPENDITURES THAT MEET THE REPORTING REQUIREMENTS FOUND AT 34 CFR 75.118, 2 CFR 200.328 AND 200.329, AND ANY OTHER REPORTING REQUIREMENTS ESTABLISHED BY THE SECRETARY; AND



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**GRANT AWARD NOTIFICATION**

6) THE GRANTEE HAS MAINTAINED FINANCIAL AND ADMINISTRATIVE MANAGEMENT SYSTEMS THAT MEET THE REQUIREMENTS IN 2 CFR 200.302, FINANCIAL MANAGEMENT, AND 2 CFR 200.303, INTERNAL CONTROLS.

IN ACCORDANCE WITH 2 CFR 200.308(c)(2) CHANGES TO KEY PERSONNEL IDENTIFIED IN BLOCK 5 MUST RECEIVE PRIOR APPROVAL FROM THE DEPARTMENT.

THE SECRETARY ANTICIPATES FUTURE FUNDING FOR THIS AWARD ACCORDING TO THE SCHEDULE IDENTIFIED IN BLOCK 6. THESE FIGURES ARE ESTIMATES ONLY AND DO NOT BIND THE SECRETARY TO FUNDING THE AWARD FOR THESE PERIODS OR FOR THE SPECIFIC AMOUNTS SHOWN. THE RECIPIENT WILL BE NOTIFIED OF SPECIFIC FUTURE FUNDING ACTIONS THAT THE SECRETARY TAKES FOR THIS AWARD.

- (3) Build America Buy America Act (BABAA) Grant Condition  
BABAA Domestic Content Procurement Preference Requirements

Requirement: As a condition of this award, a grantee using grant funds for infrastructure projects or activities (e.g., construction and broadband infrastructure) must comply with the following requirements:

- (1) All iron and steel used in the infrastructure project or activity are produced in the United States. Accordingly, all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) All manufactured products used in the infrastructure project or activity are produced in the United States. Accordingly, the manufactured product was manufactured in the United States and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
- (3) All construction materials are manufactured in the United States. Accordingly, all manufacturing processes for the construction material occurred in the United States.

Scope: The Buy America domestic sourcing requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. The requirement does not apply to

- (1) Tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project.
- (2) Equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Categorization of articles, materials, and supplies: An article, material, or supply should only be classified into one of the following categories:

- (1) Iron or steel products.
- (2) Manufactured products.
- (3) Construction materials.
- (4) Section 70917(c) materials.

An article, material, or supply should not be considered to fall into multiple categories. In some cases, an article, material, or supply may not fall under any of the categories listed above. The classification of an article, material, or supply as falling into one of the categories listed above must be made based on its status at the time it is brought to the work site for incorporation into an infrastructure project. In general, the work site is the location of the infrastructure project at which the iron, steel, manufactured products, and construction materials will be incorporated.



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## GRANT AWARD NOTIFICATION

Application of the BABAA domestic content procurement preference by category: An article, material, or supply incorporated into an infrastructure project must meet the BABAA domestic content procurement preference for only the single category in which it is classified.

Definitions: Definitions for iron or steel products, manufactured products, and construction materials are available in 184.3 of 2 CFR Part 184 -- Buy America Preferences for Infrastructure Projects.

BABAA Section 70917(c): BABAA Section 70917(c) establishes limitation with respect to aggregates accordingly:

(1) the term construction materials shall not include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

- (4) Determining the cost of components for manufactured products: In determining whether the cost of components for manufactured products is greater than 55 percent of the total cost of all components, use the following instructions:

(1) For components purchased by the manufacturer, the acquisition cost, including transportation costs to the place of incorporation into the manufactured product (whether or not such costs are paid to a domestic firm), and any applicable duty (whether or not a duty-free entry certificate is issued); or

(2) For components manufactured by the manufacturer, all costs associated with the manufacture of the component, including transportation costs as described in paragraph (a), plus allocable overhead costs, but excluding profit. Cost of components does not include any costs associated with the manufacture of the manufactured product.

Construction material standards: The BABAA domestic content procurement preference applies to the following construction materials incorporated into infrastructure projects. Each construction material is followed by a standard for the material to be considered produced in the United States. Except as specifically provided, only a single standard should be applied to a single construction material.

(1) Non-ferrous metals. All manufacturing processes, from initial smelting or melting through final shaping, coating, and assembly, occurred in the United States.

(2) Plastic and polymer-based products. All manufacturing processes, from initial combination of constituent plastic or polymer-based inputs, or, where applicable, constituent composite materials, until the item is in its final form, occurred in the United States.

(3) Glass. All manufacturing processes, from initial batching and melting of raw materials through annealing, cooling, and cutting, occurred in the United States.

(4) Fiber optic cable (including drop cable). All manufacturing processes, from the initial ribboning (if applicable), through buffering, fiber stranding and jacketing, occurred in the United States. All manufacturing processes also include the standards for glass and optical fiber, but not for non-ferrous metals, plastic and polymer-based products, or any others.

(5) Optical fiber. All manufacturing processes, from the initial preform fabrication stage through the completion of the draw, occurred in the United States.

(6) Lumber. All manufacturing processes, from initial debarking through treatment and planning, occurred in the United States.

(7) Drywall. All manufacturing processes, from initial blending of mined or synthetic gypsum plaster and additives through cutting and drying of sandwiched panels, occurred in the United States.

(8) Engineered wood. All manufacturing processes from the initial combination of constituent materials until the wood product is in its final form, occurred in the United States.

- (5) Waivers: Grantees may request waivers to the BABAA domestic content procurement preference requirements by submitting a Build America, Buy America Act Waiver Request Form. Pass-through entities may not approve waivers of the BABAA domestic sourcing requirements. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Office of Management and Budget's Made in America Office. For information regarding the BABAA domestic content procurement preference waiver requirements and waiver request process, see the Department's Build America Buy America Waivers (ed.gov) website and its waiver submission guidance document available here: Build America, Buy America Act Domestic Content Procurement Preference Requirements Agency Level Waivers and Grantee Waiver Request Procedures.



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## GRANT AWARD NOTIFICATION

Records: As required under 2 CFR 200.334, a grantee must maintain financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to their infrastructure project for a period of three years from the date of submission of the final expenditure report, including all records related to the domestic sourcing of materials used in the infrastructure project(s) supported by this grant or the applicability of any agency-level waivers of the BABAA domestic content procurement preference requirements the grantee chooses to implement.

Applicable Regulations and Guidance: In addition to the regulations and guidance identified in block 8 of the grant award notification, the Build America, Buy America Act (Pub. L. No. 117-58) and 2 CFR Part 184 -- Buy America Preferences for Infrastructure Projects also apply.

Contact: If you have questions about this grant condition, please contact your Education Program contact listed in box 3 of this grant award notification. For more information, see the Department of Education's Build America Buy America Waiver website at: Build America Buy America Waivers Website (ed.gov).

- (6) Unless this grant solely funds research, you must comply with new regulations regarding awards to faith-based organizations (FBOs) that provide beneficiary services under this grant or under a contract you award to provide beneficiary services under this grant. These new regulations clarify the rights of FBOs and impose certain duties on FBOs regarding the referral of beneficiaries they serve. See 34 CFR 75.52, 75.712-75.714, appendix A to part 75, and 2 CFR 3474.15. The Department has established a web page that provides guidance on the new regulations, including FAQs and other implementation tools, which is available at <http://www2.ed.gov/policy/fund/reg/fbci-reg.html>. If you have any questions about these regulations, please contact the Education Program Contact identified in Block 3 of this GAN.
- (7) Reimbursement of indirect costs is subject to the availability of funds and statutory and regulatory restrictions. The negotiated indirect cost rate agreement authorizes a non-Federal entity to draw down indirect costs from the grant awards. The following conditions apply to the below entities.

A. All entities (other than institutions of higher education (IHE))

The GAN for this grant award shows the indirect cost rate that applies on the date of the initial grant for this project. However, after the initial grant date, when a new indirect cost rate agreement is negotiated, the newly approved indirect cost rate supersedes the indirect cost rate shown on the GAN for the initial grant. This new indirect cost rate should be applied according to the period specified in the indirect cost rate agreement, unless expressly limited under EDGAR or program regulations. Any grant award with an approved budget can amend the budget to account for a change in the indirect cost rate. However, for a discretionary grant award any material changes to the budget which may impact the scope or objectives of the grant must be discussed with the program officer at the Department. See 34 CFR 75.560 (d)(3) (ii) (part 75 of EDGAR).

B. Institutions of higher education (IHE)

Under 2 CFR part 200, Appendix III, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), the Department must apply the negotiated indirect cost rate in effect on the date of the initial grant award to every budget period of the project, including all continuation grants made for this project. See 2 CFR Part 200, Appendix III, paragraph C.7. Therefore, the GAN for each continuation grant will show the original indirect cost rate and it applies to the entire period of performance of this project. If the indirect cost rate agreement that is applicable to this grant does not extend to the end of the grant's project period, the indirect cost rate set at the start of the project period must still be applied to the end of project period regardless of the fact that the rate has otherwise expired.



**US Department of Education  
Washington, D.C. 20202**

**GRANT AWARD NOTIFICATION**

MARGARITA MELENDEZ Digitally signed by MARGARITA MELENDEZ  
Date: 2024.08.05 15:52:19 -04'00'

\_\_\_\_\_  
**AUTHORIZING OFFICIAL**

\_\_\_\_\_  
**DATE**

Consider Ratifying Acceptance of Texas Higher Education  
Coordinating Board Carl D. Perkins Career and Technical Education  
Basic Grant Award for Program Year 2024-25

The Texas Higher Education Coordinating Board notified Galveston College through the following Notice of Federal Grant Award that its application has been approved for Carl D. Perkins Career and Technical Education Basic Grant funds. The award is \$172,105 for the grant term beginning September 1, 2024, through August 31, 2025. Last year, the College received \$162,075.

It is recommended that the Board of Regents ratify the acceptance of this grant award.

STATE OF TEXAS §  
COUNTY OF TRAVIS §

**Grant Agreement using Federal Funds**

**Section 1.0 Parties**

This agreement (“Agreement”) is entered into by and between the TEXAS HIGHER EDUCATION COORDINATING BOARD, an agency of the State of Texas, hereinafter designated “THECB” or “Funding Agency” and Galveston College, hereinafter designated “Grantee.” At times, THECB and the Grantee are referred to singularly as “Party” and plurally as “Parties”.

Funding Agency:	Texas Higher Education Coordinating Board 1801 N. Congress Ave. Suite 12.200 Austin, Texas 78701
Grantee:	Galveston College 4015 Avenue Q Galveston, Texas 77550
Federal Grant Funding Agency:	U.S. Department of Education
Federal Grant Title	CTE-THECB Formula (Perkins Basic)
Federal Grant Award No.:	254202067110001
Federal Award Date:	7/1/2024
CFDA:	84.048A
Unique Entity ID No.	QPEUR8N8KSU9
Congressional District Location:	14
Congressional District Place of Performance:	14
Authority:	P.L. 115-224, 20 USC 2301 et seq. “Strengthening Career and Technical Education for the 21st Century Act.
Research and Development?	No

**Section 2.0 Term of Agreement**

The term of this Agreement shall be upon execution to **8/31/2025** (“Agreement Term”). Grantee must expend all funds by **8/31/2025**.

**Section 3.0 Purpose and Project Description**

The Texas Higher Education Coordinating Board’s (“THECB”) and the Grantee’s (collectively, referred to as “the parties”) execution of this Federal Grant Agreement creates a legally binding agreement between the parties.

The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) approved FY25 comprehensive local needs assessment (CLNA) submitted by Grantee on April 30, 2024 and hereby incorporated into this Agreement, and (2) Grantee’s Local “Basic” Application (Exhibit A), are incorporated into and made a part of this Federal Grant Agreement for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.

Any changes in the approved Grant must follow THECB’s amendment process as defined in the [When to Amend Application](#) Document. For the administration of the grant, grantees must follow guidelines in the [Perkins V Administration Manual](#).

**Statement of Work**

1. **Local “Basic” Applications (Exhibit A)**  
The grantee shall meet the requirements of the Carl D. Perkins Basic Grant Program Local “Basic” Applications for Fiscal Year 2024-2025.
2. **Perkins V Texas State Plan**  
Grantee shall address the goals and objectives of the Perkins V Texas State Plan 2021-2024 under the requirements of the Strengthening Career and Technical Education for the 21st Century Act, which can be found at: <https://www.congress.gov/115/plaws/publ224/PLAW-115publ224.pdf>.
3. **Comprehensive Local Needs Assessment**  
The grantee shall address findings of the Applicant’s Comprehensive Local Needs Assessment (CLNA) for student performance, CTE programs, implementation of programs of study, CTE faculty and personnel, and equal access to high-quality CTE programs. For additional CLNA information: [Perkins V Comprehensive Local Needs Assessment - Texas Higher Education Coordinating Board](#)
4. **Building a Talent Strong Texas**  
Grantee shall address Goal 1, Attainment of Postsecondary Credentials, of the *Building a Talent Strong Texas* Strategic Plan for Higher Education Plan ([Building a Talent Strong Texas - THECB](#)) in the Local Application.
5. **Reporting Requirements**  
The grantee shall meet the following reporting requirements as a condition for receiving Carl D. Perkins Formula Basic Funds. Expenditures are to be turned in on a quarterly basis only. See [Perkins V Administration Manual](#).

Date	Deadlines
May 16	<b>Program Announcement Sent to Colleges and Application Opens</b>
June 30	<b>Application Due Date (This includes Application Cover Page and State/Federal Certifications)</b>
December 10	<b>Expenditure Report 1 Due</b>
March 10	<b>Expenditure Report 2 Due</b>
April 30	<b>All Equipment Must Be Purchased (Schedule C)</b>
June 1	<b>Last Day to Submit Budget Amendments</b> <i>All budget amendments must be submitted in the portal.</i>
June 10	<b>Expenditure Report 3 Due</b>
June 30	<b>Last Day to Encumber/Obligate Grant Funds</b>
August 31	<b>Contract end date for closing out all grant activities</b>
September 15	<b>Final Report, Final Expenditure Report, and Inventory Report Due</b>

<i>Submit any remaining expenditures. Awarded applicant will not be reimbursed for any expenditures made after August 31, 2025.</i>
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**Section 4.0 Agreement Amount and Payment**

The total amount to be awarded to the Grantee by THECB pursuant to this Agreement shall in no event exceed the sum of **\$172,105.00** (“Agreement Amount”).

Payments under this Agreement are subject to the availability of appropriated funds. Submission of an expenditure report shall constitute the Grantee’s certification that the Project and other obligations under the Agreement have been performed in accordance with this Agreement.

Funds shall be provided on a cost reimbursement basis upon receipt of an expenditure report, which must be submitted on a quarterly basis as outlined in section 3.0 Statement of Work. The final reimbursement payment shall be based upon actual allowable expenditures for the Program, up to the amount provided for in the Grant Award.

Any unallowable expenditures shall not be reimbursed. In the event that THECB makes a payment for an unallowable expenditure, the Grantee shall reimburse or refund THECB for such payment.

**Section 5.0 Certain Certifications**

Attached hereto and incorporated herein by reference are required federal certifications:

- Exhibit B: [Certification Regarding Debarment and Suspension](#)
- Exhibit C: [Federal Funding Accountability and Transparency Act \(FFATA\) Certification](#)
- Exhibit D: [Certification Regarding Disclosure of Lobbying Activities](#)
- Exhibit E: [Certification of Compliance with Section 504 \(Rehabilitation Act of 1973\), ADA Title II, and Implementing Regulations](#)

Grantee further certifies the following:

Grantee must make full disclosure to THECB prior to entering into this Agreement if it intends to subcontract with a former employee/retiree of THECB if such former employee/retiree will participate in the Project in any way. Any former employee/retiree selected by the Grantee for subcontracting shall not perform work on the Project until prior written approval is received from THECB.

Pursuant to Section 2155.006(b) of the Texas Government Code, Grantee certifies that it has not been, during the five-year period preceding the date of this Agreement: (1) convicted of violating a federal law in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts as a result of Hurricane Rita, as defined by Section 39.459, Utilities Code, Hurricane Katrina, or any other disaster occurring after September 24, 2005; or (2) assessed a penalty in a federal civil or administrative enforcement action in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts as a result of Hurricane Rita, as defined by Section 39.459, Utilities Code, Hurricane Katrina, or any other disaster occurring after September 24, 2005.

**HB 1295 Certification:** Effective January 1, 2016, THECB must comply with the “Disclosure of Interested Parties” requirements mandated by HB 1295, as implemented by the Texas Ethics Commission. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity

submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million.

## Section 6.0 Terms and Conditions

- 6.01 Termination:** As consistent with applicable law (e.g., Office of Management and Budget Circulars (OMB) Uniform Grant Guidance. THECB may, by written notice to Grantee, terminate this Agreement, in whole or in part. For example, THECB may terminate if: (a) THECB is not reasonably satisfied with Grantee's Project; (b) default or abandonment by Grantee occurs; or (c) Grantee fails to comply fully with any term or condition of this Agreement, through no material fault of THECB. If Grantee fails or refuses to perform its obligations under this Agreement, THECB may exercise any and all rights as may be available to it by law or in equity.
- 6.01.1 Non-Appropriation:** As consistent with applicable law (e.g. OMB Uniform Grant Guidance), this Agreement may be terminated immediately if funds allocated to THECB should become reduced, depleted, or otherwise unavailable (including, but not limited to, lack of appropriations, legislative or executive budget cuts, amendment of the Appropriations Act, state agency consolidations, or any other disruptions of current appropriations) during the Agreement Term and to the extent that THECB is unable to obtain additional funds for such purpose.
- 6.01.2 Effect of Termination:** As consistent with applicable law (e.g. OMB Uniform Grant Guidance), upon any termination, all indemnities, including without limitation those set forth in this Agreement, as well as Agreement provisions regarding confidentiality, records retention, right to audit, and dispute resolution, shall survive the termination of this Agreement for any reason whatsoever and shall remain in full force and effect. In the event of any termination, Grantee shall, unless otherwise mutually agreed upon in writing, cease all Project work immediately upon the effective date of termination, except such Project Work that THECB deems are necessary to close out the project in a cost-effective manner. THECB shall be liable to Grantee for that portion of the Project work authorized by THECB and which has been completed prior to the effective date of termination, provided that THECB shall not be liable for any work performed that is not acceptable to THECB and/or does not meet Agreement requirements. In the event of termination, THECB reserves the right to negotiate another award if it is in the state's best interest.
- 6.02 Amendment:** This Agreement may be modified only by written amendment executed by the Parties hereto. Fees and expenses included as part of an amendment must be pre-approved by THECB to be eligible for payment and reimbursement.
- 6.03 Sovereign Immunity:** The Parties stipulate and agree that no provision of, or any part of this Agreement between THECB and Grantee, or any subsequent change order, amendment, or other Agreement modification shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability to THECB or to Grantee (if Grantee is another Texas state agency) beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States

Constitution or any immunity recognized by the Courts and the laws of the United States.

**6.04 Assignment, Delegation, or Subcontracting:** Unless as otherwise provided for in the Agreement, no contractual rights, interest, or obligation shall be assigned, delegated, or subcontracted by the Grantee without prior written approval of THECB. No assignment, delegation, or subcontract approved by THECB shall relieve the Grantee of any obligation or responsibility under this Agreement. It is THECB's intent that to the extent subcontracting is approved by THECB, Grantee make a good faith effort to subcontract with Historically Underutilized Business(es) (HUB) during the performance of this Agreement. The goal of the HUB program is to promote full and equal business opportunities for all businesses contracting with the State of Texas.

**6.05 Right to Audit; Records Retention:** Grantee understands that acceptance of funds under this Agreement, or indirectly through a subcontract under this Agreement, acts as acceptance of the authority of the State Auditor's office, THECB or any successor agency, as well as any external auditors selected by the State Auditor's office, THECB or any auditors selected by the United States (collectively referred to as "Audit Entities"), to conduct an audit or investigation in connection with those funds. The grantee further agrees to cooperate fully with the above parties in the conduct of the audit or investigation, including promptly providing all records requested. The Grantee will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Grantee and the requirements to cooperate is included in any subcontract it awards.

The Grantee shall maintain its records and accounts in a manner which shall assure a full accounting of all funds received and expended by Grantee in connection with the Agreement Project. These records and accounts (which includes all receipts of expenses incurred by Grantee) shall be retained by Grantee and made available for inspecting, monitoring, programmatic or financial auditing, or evaluation by THECB and by others authorized by law or regulation to do so for a period of not less than seven (7) years from the date of completion of the Agreement Project or the date of the receipt by THECB of Grantee's final claim for payment or final expenditure report or until a resolution of all billing questions in connection with this Agreement, whichever is later. If an audit has been announced, the records shall be retained until such audit has been completed. Grantee shall make available at reasonable times and upon reasonable notice, and for reasonable periods, all documents and other information related to the Project provided in this Agreement. The grantee and any subcontractors shall provide any Audit Entities with any information the entity deems relevant to any monitoring, investigation, evaluation, or audit.

Grantee's failure to comply with this subsection (Right to Audit; Records Retention) shall constitute a material breach of this Agreement and shall authorize THECB and the State of Texas to immediately assess appropriate damages for such failure. THECB reserves the right to require the reimbursement of any over-payments determined as a result of any audit or inspection of records on work performed under this Agreement. The grantee shall reimburse THECB for any over-payments within thirty (30) calendar days of receipt of THECB's written notice.

**6.06 Release of Information by Grantee**

FERPA. The Grantee shall NOT release any data that is not FERPA compliant. Failure to

GC Rev. 11/2022

follow the guidelines established may result in immediate termination of the Contract/Grant.

Prior Notification. Publication in scholarly journals is encouraged; however, Grantee agrees to notify the Coordinating Board prior to the publication of any information, including results, findings or reports, regarding the activities being conducted under any Contract/Grant. Grantee shall ensure the following statements are included in any published work:

This work was supported in whole or in part by a grant from the Texas Higher Education Coordinating Board (THECB). The opinions and conclusions expressed in this document are those of the author(s) and do not necessarily represent the opinions or policy of the THECB.

Potential Publication in News Media.

(a) Should Grantee be contacted by any news media about any information, including results, findings, or reports regarding activities being conducted under any Contract/Grant, Grantee shall notify its Program Contact, listed under Section 6.31, when possible, before communicating with news media. When not possible, the Grantee shall notify its Program Contact immediately after concluding the communication with the news media since the Coordinating Board is likely, based on experience, to also be contacted by the news media.

(b) Should Grantee desire to contact any news media about any information, including results, findings, or reports regarding activities being conducted under any Contract/Grant, Grantee shall notify its Program Contact before communicating with news media.

Any written publication shall be sent electronically to the Program Contact.

- 6.07 Applicable Federal or State Funding Source Laws:** Grantee agrees to follow all applicable Federal grant standards and the Texas Uniform Grant Management Standards, including all of its applicable conditions and State Assurances ("UGMS") (UGMS is herein incorporated for all purposes into this Agreement). All applicable conditions and uniform assurances can be found at <https://comptroller.texas.gov/purchasing/grantmanagement/>
- 6.08 Monitoring:** Pursuant to this Agreement and other applicable law, desk reviews and/or on-site monitoring reviews may be conducted by THECB to determine compliance with the approved Application and the applicable statute(s), law(s), regulations, and guidelines.
- 6.09 Time and Effort Recordkeeping:** For those personnel whose salaries are prorated between or among different funding sources, time and effort records will be maintained by Grantee that confirm the Project carried out within each funding source. Grantee must adjust payroll records and expenditures based on this documentation. This requirement applies to all projects, regardless of funding source, unless specified otherwise. For federally funded projects, time and effort records must be in accordance with the requirements in the applicable OMB Uniform Grant Guidance.
- 6.10 Forms, Assurances, and Reports:** Grantee shall timely file with the proper authorities all forms, assurances and reports required by federal or state laws and regulations.

THECB shall be responsible for reporting to the proper authorities any failure by Grantee to comply with the foregoing laws and regulations coming to THECB's attention and may deny reimbursements or recover payments made by THECB to Grantee in the event of Grantee's failure to so comply.

**6.11 Public Information Act, Confidentiality, and FERPA:**

**6.11.1 PIA Provision for Non-State Agencies:** Notwithstanding any provisions of this Agreement to the contrary, Grantee understands that as a Texas state agency, THECB is subject to and will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. The grantee will cooperate with THECB in the production of documents responding to any such requests under the Public Information Act. Grantee is required to make any information created or exchanged with the state pursuant to this Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. THECB will make a determination whether to submit a Public Information Act request to the Attorney General. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. To the extent Grantee is subject to the Public Information Act, Grantee will notify THECB's General Counsel within 24 hours of receipt of any third-party requests for information it receives relating to this Agreement.

**6.11.2 PIA Provision for State Agencies:** Notwithstanding any provision of this Agreement to the contrary, the Parties understand that as Texas state agencies, they are subject to and will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. The Parties will cooperate with each other in the production of documents responsive to any such requests under the Public Information Act. The Party receiving a request under the Public Information Act will make a determination whether to submit a Public Information Act request to the Attorney General. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The Party receiving a request under the Public Information Act will notify the other Party's General Counsel within 24 hours of receipt of any third-party requests for information it receives relating to this Agreement.

**6.11.3 Confidentiality:** Grantee agrees to maintain the confidentiality of information received from THECB and the State of Texas during the performance of this Agreement, including information which discloses confidential personal information particularly, but not limited to, social security numbers. Grantee will not disclose any information to which it is privy under this Agreement without the prior written consent of THECB. Grantee, to the extent allowed by law, will indemnify and hold harmless the State of Texas, its officers, and employees, and THECB, its officers and employees for any claims for damages that arise from the disclosure by Grantee of information held by the State of Texas or THECB to which Grantee is privy under this Agreement.

**6.11.4 FERPA:** Grantee agrees to comply with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. Section 1232g, and the implementing federal regulations, 34 CFR Part 99. Grantee agrees (1) to protect any confidential student information it receives or accesses that could make a student's identity traceable, and (2) any confidential data analysis or report shall not be disclosed to any third party without THECB's prior written consent.

**6.12 Felony Criminal Convictions:** Grantee represents and warrants that Grantee has not and Grantee's employees who will be participating in the Project have not been convicted of a felony criminal offense, or that, if such a conviction has occurred, Grantee has fully advised THECB as to the facts and circumstances surrounding the conviction and has received THECB's prior written consent to proceed.

**6.13 Copyright:** When copyrightable material is developed in the course of or under this Grant, Grantee is free to copyright the materials or permit others to do so. THECB and the federal government shall have a royalty-free, non-exclusive, fully-paid up, no cost, transferable, worldwide, and irrevocable right and license to reproduce, publish, or otherwise use and to authorize others to use for governmental and educational purposes: (1) the copyright in any work developed under the Grant and (2) any rights of copyright to which a Grantee (or any subgrantee or subcontractor of the Grantee) purchases ownership with Grant funds. In no event shall the Grantee (or any subgrantee or subcontractor to the Grantee) charge other Texas state agencies, institutions of higher education, and independent institutions of higher education (as the terms "institution of higher education" and "independent institutions of higher education" are defined in the Texas Education Code) for any license to use any or all copyrights purchased with Grant funds or in any work developed under the Grant. Grantee will further ensure that its copyrightable documents shall include the following statements:

*This work was supported in whole or in part by a grant from the Texas Higher Education Coordinating Board (THECB). The opinions and conclusions expressed in this document are those of the author(s) and do not represent the opinions or policy of THECB.*

**6.13.1 Data:** THECB and the federal government has the right to: (1) obtain, reproduce, publish or otherwise use the data first produced under this Grant and (2) authorize others to receive, reproduce, publish, or otherwise use such data for governmental and educational purposes. In no event shall the Grantee (or any subgrantee or subcontractor to the Grantee) charge other Texas state agencies, institutions of higher education, and independent institutions of higher education (as the terms "institution of higher education" and "independent institutions of higher education" are defined in the Texas Education Code) for any license to use any or all data first produced under this Grant.

**6.14 Applicable Law and Venue:** This Agreement and any incorporated documents shall be governed by and construed in accordance with the laws of the State of Texas. The exclusive venue of any suit brought concerning the Agreement and any incorporated documents is fixed in any Court of competent jurisdiction in Travis County, Texas, and all payments under the Agreement shall be due and payable in Travis County, Texas.

**6.15 Grantee Responsibilities:** Grantee shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations and the orders and decrees of any court or administrative bodies or tribunals in any matter affecting the performance of this

Agreement, including, if applicable, workers compensation laws, compensation statutes and regulations, and licensing laws and regulations. When requested to do so by THECB, Grantee shall furnish THECB with satisfactory proof of its compliance. The grantee shall be responsible for damage to THECB's equipment, and/or the workplace and its contents, by its, or subcontractors' work, negligence in work, personnel, and equipment. Grantee shall be responsible and liable for the safety and health of its employees and contractors while they are performing work for THECB under this Agreement. Grantee shall provide all labor and equipment necessary to furnish the goods or perform the Project. Grantee shall permit no visitors or relatives of Grantee's employees and contractors on THECB's state property unless they also are bona fide employees or contractors of Grantee.

**6.16 Key Personnel:** Grantee shall assign only qualified personnel to this Agreement. Grantee, in its reasonable discretion, reserves the right to substitute appropriate key personnel to accomplish its duties so long as the substituted personnel are equally qualified to accomplish the required Project. The grantee shall provide THECB with prior written notice and obtain written approval from THECB prior to any change in key personnel involved in carrying out the Project work under this Agreement. Subcontractors providing services under the Agreement shall meet the same requirements and level of experience as required of Grantee (see Assignment, Delegation, or Subcontracting provision for additional conditions regarding subcontracts). No subcontract under this Agreement shall relieve Grantee of responsibility for ensuring the required Project are provided.

**6.17 Debts and Delinquencies to the State:** The Comptroller of the State of Texas is prohibited from issuing any payment to a person or entity that has been reported as having an indebtedness or delinquency to the state. Grantee agrees that, to the extent Grantee owes any debt or delinquent taxes to the State of Texas, any payments or other amounts Grantee is otherwise owed under this Agreement shall be applied toward the debt or delinquent taxes until the debt or delinquent taxes are paid in full. Grantee agrees to comply with all applicable laws regarding satisfaction of debts or delinquencies to the State of Texas.

Grantee may verify their account status by accessing the Comptroller's website at: <http://ourcpa.cpa.state.tx.us/coa/Index.html>. If the account status message is "on vendor hold," the Grantee is advised to contact the Comptroller's Warrant Hold Section in the Division of Revenue Accounting at 1-800-531-5441.

**6.18 Conflict of Interest:** Grantee represents and warrants that Grantee, its principals, employees, or subcontractors have no potential conflict of interest in carrying out the Project this Agreement, and that the provision of the Project under this Agreement does not create an appearance of impropriety. Failure to disclose a conflict of interest may be cause for termination of this Agreement.

**6.19 Financial Interests; Gifts:** Grantee represents and warrants that neither Grantee nor any person or entity that will participate financially in this Agreement has received compensation from THECB or any agency of the State of Texas for participation in preparation of specifications for this Agreement. Grantee represents and warrants that it has not given, offered to give, and does not intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, travel, favor or service to any public servant or employee in connection with this Agreement.

- 6.20 Grantee's Representations:** To the extent allowed by law, Grantee hereby covenants, represents and warrants that Grantee (including, for purposes of this section, its employees, consultants, subcontractors, and agents) (1) has the technical expertise and general skills necessary to carry out the Project competently and professionally the Project in accordance with this Agreement, (2) is not a party to or bound by any agreement, obligation, or understanding which restricts or limits in any way Grantee's right to enter into this Agreement or Grantee's right or ability to perform Grantee's obligations under this Agreement, (3) shall not knowingly use the trade secrets, intellectual property rights, copyrights, or other proprietary rights of any third party in the performance of Grantee's obligations under this Agreement without having first lawfully obtained the right, in writing, to do so, and (4) has the necessary equipment, facilities and workers to perform Grantee's obligations under this Agreement.
- 6.21 Antitrust:** Grantee represents and warrants that neither Grantee nor any firm, corporation, partnership, or institution represented by or affiliated with Grantee, or anyone acting for such firm, corporation, partnership, or institution has violated the antitrust laws of the State of Texas under Tex. Bus. & Com. Code, Chapter 15, or the federal antitrust laws.
- 6.22 Deceptive Trade Practices; Unfair Business Practices:** Grantee represents and warrants that it has not been the subject of allegations of Deceptive Trade Practices violations under Tex. Bus. & Com. Code, Chapter 17, or allegations of any unfair business practice, in any administrative hearing or court suit, and further, that if it has been the subject of either or both such allegations, that Grantee has not been found to be liable for any such practices in such proceedings. Grantee certifies that it has no officers who have served as officers of other entities which have been the subject of allegations of Deceptive Trade Practices Act conduct, violations thereof, or allegations of any unfair business practices, in an administrative hearing or court suit and further, that if such officer(s) has been the subject of either or both such allegations, that such officers have not been found to be liable for any such practices in such proceedings.
- 6.23 Equal Opportunity:** Grantee represents and warrants that it shall not discriminate against any person on the basis of race, color, national origin, religion, political belief, sex, age, or disability in the performance of this Agreement.
- 6.24 Employment Provisions:** Grantee and its employees or agents shall not be deemed or construed to be the employees or agents of THECB for any purposes whatsoever. Grantee agrees that it shall have complete responsibility in the area of employment law and relations regarding its own employees, contractors, and agents, including but not limited to wrongful discharge lawsuits, unemployment issues, workers' compensation, employment taxes, and reimbursement due to losses in these areas. Consistent therewith, the Grantee agrees that it shall make its own arrangements to provide its employees with all necessary employee benefits, including unemployment and workers' compensation benefits, and THECB is, in no way, a party to such arrangements. Regarding its employees, Grantee shall have the sole authority to hire, fire, transfer, train, evaluate, discipline, pay and assign work.
- 6.25 System for Award Management (SAM):** THECB is federally mandated to adhere to the directions provided in the President's Executive Order 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism and any subsequent changes made to it. Grantee certifies that Grantee is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal

government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.sam.gov>.

- 6.26 **Suspension and Debarment:** Grantee certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal, state or local government entity. If the Grantee is unable to certify any of the statements in this certification, such prospective participant shall provide a written explanation to THECB for its review prior to execution of this Agreement by either Party.
- 6.27 **Eligibility/Authorization to Work in the United States:** Grantee shall ensure that all personnel provided to carry out the Project under this Agreement possess proof of eligibility/authorization to work in the United States in compliance with the Immigration Reform and Control Act of 1986, the Immigration Act of 1990, and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996.
- 6.28 Grantee shall maintain written records on all personnel provided under the Agreement and shall provide such records to THECB upon request. Failure to maintain and provide records upon request shall represent a material breach of this Agreement and THECB shall have the right to terminate the Agreement for cause. The grantee shall ensure this section is included in all subcontracts it is authorized by THECB to enter.
- 6.29 **Drug Free Work Place:** The Grantee shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.) and maintain a drug-free work environment; and the final rule, government-wide requirements for drug-free work place (grants), issued by the Office of Management and Budget and the Department of Defense (32 CFR Part 280, Subpart F) to implement the provisions of the Drug-Free Work Place Act of 1988 is incorporated by reference and the Grantee shall comply with the relevant provisions thereof, including any amendments to the final rule that may hereafter be issued.
- 6.30 **No Commissions:** THECB shall not pay any commissions to Grantee under this Agreement.
- 6.31 **Contacts:** Unless otherwise agreed to in writing by the Parties, primary contacts for routine communications related to the carrying out of the Project under this Agreement are as follows:

THECB Staff	Grantee Staff
Program Manager Audra Patridge <a href="mailto:Audra.Patridge@highered.texas.gov">Audra.Patridge@highered.texas.gov</a>	Project Director Vera Lewis-Jasper <a href="mailto:vlewis@gc.edu">vlewis@gc.edu</a>

- 6.32 **Prohibition on Use of Funds for Lobbying:** Grantee represents and warrants that THECB's payments and Grantee's receipt of appropriated or other funds under this Agreement are not prohibited by Texas Government Code, Sections 556.005 or 556.008.
- 6.33 **Eligibility:** Under Section 2155.004, Government Code, Grantee certifies that the individual or business entity named herein is not ineligible to receive this Agreement and acknowledges that this Agreement may be terminated, and payment withheld if this certification is inaccurate.

- 6.34 **Provision of Work Product:** Upon any request by THECB for the remittance of any Work Product under the Project for which THECB has made payment, Grantee shall immediately remit such Work Product to THECB. Any failure to remit such Service immediately shall be considered a material breach of this Agreement.
- 6.35 **Smoking Policy:** THECB has a policy of being a smoke-free agency. The policy reflects THECB's commitment to providing a healthy environment for all THECB employees and visitors. This policy prohibits smoking within any state building. Grantee, by acceptance of this Agreement, agrees to abide by this policy when on the property of THECB.
- 6.36 **Notice:** All notices required to be given hereunder shall be in writing and shall be given by personal delivery thereof or by overnight courier or by certified or registered mail, postage prepaid, return receipt requested, to the office shown below. Any notice served shall be deemed given on the date of hardcopy original document delivery.

THECB Staff	Grantee Staff
Texas Higher Education Coordinating Board Office of Contract Management Services P.O. Box 12788 Austin, Texas 78711-2788	Galveston College 4015 Avenue Q Galveston, Texas 77550

- 6.37 **False Statements; Breach of Representations:** By signature to this Agreement, Grantee makes all the representations, warranties, guarantees, certifications, and affirmations included in this Agreement. If Grantee signs this Agreement with a false statement or it is subsequently determined that Grantee has violated any of the representations, warranties, guarantees, certifications, or affirmations included in this Agreement, Grantee shall be in default under this Agreement and THECB may terminate or void this Agreement for cause and pursue other remedies available to THECB under this Agreement and applicable law.
- 6.38 **Severability and Waiver:** The invalidity, illegality, or unenforceability of any provisions of this Agreement shall in no way affect the validity, legality, or enforceability of any other provisions.

Each and every right granted to the Parties hereunder or under any other document delivered hereunder or in connection herewith, or allowed them by law or equity, shall be cumulative and may be exercised from time to time. Failure by THECB or Grantee at any time to require strict performance of any contractual provision or obligation contained herein shall not constitute a waiver or diminish the rights of either party thereafter to demand strict compliance. Neither THECB's review, approval, acceptance of, nor payment for any of the Project provided in this Agreement shall be construed to operate as a waiver of any rights under the Agreement, or of any cause of action arising out of the performance of the Project required by the Agreement.

- 6.39 **Entire Agreement and Order of Precedence:** This Agreement consists solely of the following documents, and, in the event of conflicts or inconsistencies between this Agreement and its exhibits or attachments, such conflicts or inconsistencies shall be resolved by reference to the documents in the following order of precedence: (1) Amendments to this Agreement (if any), (2) the Agreement (including its Exhibits, if any), (3) CLNA, if any (and its Addenda, if any), and (4) Grantee's Local "Basic" Application, if any (and its Addenda, if any). This Agreement (including its Exhibits, if

any) contains the final, complete, and exclusive understanding of the Parties, and supersedes all prior contemporaneous, oral or written understandings, representations, and negotiations between Parties relating to the subject matter of this Agreement. The Parties further agree that this Agreement may not in any way be explained or supplemented by a prior or existing course of dealings between the Parties, by usage of trade or custom, or by any prior performance between the Parties pursuant to this Agreement or otherwise.

**Section 7.0**

**Signatures:**

By signature hereon, the individual(s) below represent and warrant that they are duly authorized representative(s) of the Parties and have the authority to bind the Parties in this Agreement.

  
\_\_\_\_\_  
Myles Shelton, Ed.D.  
President  
Galveston College

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
David Troutman, Ph.D.  
Deputy Commissioner of Academic Affairs  
Texas Higher Education Coordinating Board

\_\_\_\_\_  
Date

Consider Approval to Offer Bachelor of Applied Science in Business Administration Program  
(Bachelor of Applied Science Degree)

Staff is requesting Board approval to offer the Bachelor of Applied Science Degree in Business Administration. Pending approvals from the Texas Higher Education Coordination Board and Southern Association of Colleges and Schools Commission on Colleges, this program would begin the Fall 2025 semester. The purpose of this program is to provide students that have an associate degree in business administration or general studies an opportunity to continue their education to the bachelor level. Graduates will be prepared to assume entry-level management roles or advance within their existing careers.

<b>1<sup>st</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ENGL	1301	Composition I	ACGM	3	0	48	0	48	3
HIST	1301	US History I	ACGM	3	0	48	0	48	3
BUSI	1301	Business Principles	ACGM	3	0	48	0	48	3
BCIS	1305	Business Computer Apps	ACGM	2	4	32	64	96	3
Life and Physical Science Elective			ACGM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>14</b>	<b>4</b>	<b>224</b>	<b>64</b>	<b>288</b>	<b>15</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ENGL	1302	Composition II	ACGM	3	0	48	0	48	3
HIST	1302	US History II	ACGM	3	0	48	0	48	3
MATH	1324	Math for Bus & Social Science	ACGM	3	1	48	16	64	3
Life and Physical Science Elective			ACGM	3	0	48	0	48	3
SPCH 1315 or 1321 or Elective			ACGM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>15</b>	<b>1</b>	<b>240</b>	<b>16</b>	<b>256</b>	<b>15</b>

<b>2<sup>nd</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
GOVT	2305	Federal Government	ACGM	3	0	48	0	48	3
ECON	2301	Principles of Macroeconomics	ACGM	3	0	48	0	48	3
ACCT	2301	Principles of Financial Accounting	ACGM	2	4	32	64	96	3
BUSI	2301	Business Law	ACGM	3	0	48	0	48	3
Creative Arts Elective			ACGM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>14</b>	<b>4</b>	<b>224</b>	<b>64</b>	<b>288</b>	<b>15</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
GOVT	2306	Texas Government	ACGM	3	0	48	0	48	3
ECON	2302	Principles of Microeconomics	ACGM	3	0	48	0	48	3
ACCT	2302	Principles of Managerial Acct.	ACGM	2	4	32	64	96	3
BUSI	2305	Business Statistics	ACGM	3	0	48	0	48	3
Language, Philosophy & Culture Elective or Creative Arts Elective			ACGM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>14</b>	<b>4</b>	<b>224</b>	<b>64</b>	<b>288</b>	<b>15</b>

<b>3<sup>RD</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
FINC	3331	Business Finance	UDCM	3	0	48	0	48	3
ORGL	4341	Management Theory I	UDCM	3	0	48	0	48	3
ENGL	2311	Technical and Business Writing	ACGM	3	0	48	0	48	3
ACCT	3371	Accounting Information Systems	UDCM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>12</b>	<b>0</b>	<b>192</b>	<b>0</b>	<b>192</b>	<b>12</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
MGMT	3302	Human Resources Management	UDCM	3	0	48	0	48	3
UNIV	4335	Leadership Principles	UDCM	3	0	48	0	48	3
MKTG	3301	Principles of Marketing	UDCM	3	0	48	0	48	3
ACCT	3341	Intermediate Accounting	UDCM	3	1	48	16	64	3
<b>Semester Totals</b>				<b>12</b>	<b>1</b>	<b>192</b>	<b>16</b>	<b>208</b>	<b>12</b>

<b>4<sup>th</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
MGMT	3360	Project Management	UDCM	3	0	48	0	48	3
ORGL	3324	Leadership, Conflict and Negotiation	UDCM	3	0	48	0	48	3
SCLM	3310	Supply Chain Management	ACGM	3	0	48	0	48	3
MGMT	3350	Foundations of Entrepreneurship	UDCM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>12</b>	<b>0</b>	<b>192</b>	<b>0</b>	<b>192</b>	<b>12</b>

**Semester 2**

Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ORGL	3323	Leading High-Performance Teams	UDCM	3	0	48	0	48	3
ORGL	4443	Leading Change	UDCM	3	0	48	0	48	3
ORGL	4352	Capstone in Business Admin	UDCM	3	0	48	0	48	3
<b>Semester Totals</b>				<b>9</b>	<b>0</b>	<b>144</b>	<b>0</b>	<b>144</b>	<b>9</b>

**Electives**

Approved Electives	15
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Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
AS in Business (ACGM)	57	13	912	208	1,120	60
Approved Electives	Varies					15
Additional ACGM	3	0	48	0	48	3
Upper Level Courses	42	1	672	16	688	42
<b>GRAND TOTALS</b>	<b>102</b>	<b>14</b>	<b>1632</b>	<b>224</b>	<b>1856</b>	<b>120</b>

Consider Approval of Interlocal Disaster Management Agreement Between Galveston College and the Gulf Coast Center

Staff is requesting Board Approval of the following Interlocal Agreement for Disaster Management with the Gulf Coast Center. The Interlocal Agreement sets forth a collaborative working partnership between the College and the Center should a catastrophic event or disaster occur. Each party recognizes the vulnerability of the people located within Galveston County, Texas to a catastrophic event resulting in a mental health emergency due to natural or man-made causes. During such a mental health emergency, it may be necessary to screen, assess, and provide mental health support to students, staff members, and guests impacted by the catastrophic event. The catastrophic mental health emergency services in this agreement will go into effect only if the College declares a catastrophic mental health emergency and outside emergency counseling services to provide screening, assessment, and mental health supports are necessary.

THE STATE OF TEXAS  
CITY OF GALVESTON  
GALVESTON COUNTY

§  
§  
§

**INTERLOCAL AGREEMENT  
DISASTER MANAGEMENT AGREEMENT**

This Interlocal Contract ("Agreement") is made and entered into and effective as of the 6th day of September, 2024 ("Effective Date") pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code (the "Act"), by and between, **Galveston College** a college in Galveston County and organized under Chapter 130 of the Texas Education Code ("GC"), and the **Gulf Coast Center** (the "Center"), a community center and an agency of the State of Texas under the provisions of Chapter 534 of the Texas Health & Safety Code Ann. (Vernon 1992), as amended.

**Purpose:** This Interlocal Agreement sets forth a collaborative working agreement between the Center and GC should a catastrophic event or disaster occur. Gulf Coast Center and Galveston College recognize the vulnerability of the people located within Galveston County, Texas to a catastrophic event resulting in a mental health emergency due to natural or man-made causes. During such a mental health emergency, it may be necessary to screen, assess, and provide mental health support to students, staff members, and guests impacted by the catastrophic event.

The Catastrophic Mental Health Emergency services identified in this agreement will go into effect only if Galveston College declares a catastrophic mental health emergency and outside emergency counseling services to provide screening, assessment, and mental health supports are necessary.

**RECITALS**

**WHEREAS**, pursuant to the Act, the Center and GC are authorized to contract with eligible political subdivisions of the State of Texas, to perform governmental functions and services, including governmental functions in which the contracting parties are mutually interested;

**WHEREAS**, The Center is the Health and Human Services Commission (HHSC) designated mental health local authority established to plan, coordinate, develop policy, develop and allocate resources, supervise, and ensure the provision of community based behavioral health services for the residents Galveston County and;

**WHEREAS**, the Center, in collaborative partnership with GC, desires to provide mental health emergency services inclusive of screening, assessing, and providing mental health support to students, staff members, and guests impacted by a catastrophic event;

**WHEREAS**, The parties here desire to enter into an agreement to make Gulf Coast Center available for catastrophic mental health emergency response at a determined location under the direction of Galveston College;

**NOW, THEREFORE**, Gulf Coast Center and Galveston College; in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

**ARTICLE 1 – CENTERS RESPONSIBILITY AND SERVICES**

- a. Center will participate in GC’s annual disaster response training.
- b. On the day of a catastrophic event resulting in a mental health emergency, Center will respond by text to confirm request of a deployment and anticipated arrival time.
- c. Center will provide qualified staff members whose training may include Critical Incident Stress Management and Psychological First Aid for Schools.
- d. Post event, Center will assist GC in establishing a Resiliency Center and maintaining supportive services with periodic re-evaluation of needs.

**ARTICLE 2 – OBLIGATIONS OF GC**

- a. Galveston College will include Gulf Coast Center in annual disaster response training.
- b. On the day of a catastrophic event resulting in a mental health emergency Galveston College will notify person(s) identified by Gulf Coast Center by phone call and text requesting deployment and assistance in response to the catastrophic mental health event at a specific location.
- c. Galveston College will arrange for an identified area for Gulf Coast Center staff to see individuals seeking mental health supports related to the event.
- d. Galveston College will supply or arrange for all equipment and an GC Counseling Liaison to coordinate security, crowd control, and other tasks, except as provided herein; and
- e. Post event, Galveston College will secure a location to house a Resiliency Center if needed to support the community.

**ARTICLE 3 – POINTS OF CONTACT**

(1) Deon Botha, Director of Counseling, will serve as the point of contact and liaison for Galveston College for requesting deployment of Gulf Coast Center for annual training and any catastrophic event resulting in a mental health emergency and any additional supports the college may need in relationship to the emergency. Denysse Guzman, Mental Health Coordinator, will serve as the secondary point of contact and liaison for Galveston College requesting deployment of Gulf Coast Center.

(2) Amanda Groller, Director of Innovative and Special Projects, will serve as the primary point of contact and liaison for Gulf Coast Center for all training and catastrophic mental health emergencies. In the event of a catastrophic mental health emergency, Amanda Groller, Director of Innovative and Special Projects, and Diane Manley, VOCA Program Manager, will also be notified simultaneously.

## **ARTICLE 4 - TERM AND TERMINATION OF AGREEMENT**

This agreement becomes effective when approved by the President of Galveston College and Gulf Coast Center. This agreement may be cancelled by either party by giving 60 days' notice to the other party, otherwise it remains in effect for one year and shall automatically renew for additional one-year terms unless terminated as provided herein or by mutual written agreement of the parties. The Agreement shall be of no force or effective until approved in writing by the Chief Executive Officer of Gulf Coast Center.

## **ARTICLE 5 – LIABILITY**

5.01 - No Personal Liability of Center. To the extent allowed by law the Center's officers, either singularly or collectively, are not personally liable on this Agreement or for any breach thereof.

5.02 - No Personal Liability of the GC. To the extent allowed by law, GC's officers, agents and employees, either singularly or collectively, are not personally liable on this Agreement or for any breach thereof.

## **ARTICLE 6 – MISCELLANEOUS**

6.01 - Laws. The parties hereto agree to abide with all applicable laws, regulations, and grant provisions of the United States, the State of Texas, and any other lawful authorities having jurisdiction.

6.02 - Notices. All notices, demands, or requests from one party to another shall be in writing and shall be personally delivered, sent by mail, certified, registered, express or overnight, postage prepaid, or sent by facsimile transmission, to the addresses stated in this Section, or to such other address as the party may request in writing, and are deemed to have been given at the time of delivery:

### **Galveston College**

4015 Avenue Q  
Galveston, Texas 77550  
409-944-4242  
ATTN: Deon Botha

### **Gulf Coast Center**

Felicia Jeffery, CEO  
4444 W. Main  
League City, Texas 77573  
409-763-2373  
Email: [FeliciaJ@gulfcoastcenter.org](mailto:FeliciaJ@gulfcoastcenter.org)

6.03 - Texas Law to Apply and Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Galveston, Texas.

6.04 - Legal Construction. In case any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability does not affect any other provision hereof and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein, if consistent with the overall intent of this Agreement.

6.05 - Amendment. No amendment, modification, or alteration of the terms of this Agreement is binding unless in writing, dated subsequent to the Effective Date and executed by GC and the Center or their successors and permitted assigns.

6.06 - Headings. The headings, captions, and arrangements used in this Agreement are for convenience only and do not affect the interpretation of this Agreement.

6.07 - Authority to Bind GC. The person or persons executing and signing this Agreement on behalf of GC guarantee that they have been fully authorized to execute the Agreement and to legally bind GC to all the terms and provisions of the Agreement.

6.08 - Authority to Bind Center. This Agreement is not binding upon the Center unless and until it has been executed by the Chief Executive Officer.

6.09 - No Third-Party Beneficiary. Unless otherwise specifically stated in this Agreement, nothing in this Agreement is intended to, or shall be deemed or construed to, create any rights or remedies in any third party. Nothing contained herein shall operate (or be construed to operate) in any manner whatsoever to create any rights of any inmate or duties or any responsibilities of Provider or Center with respect to such inmate.

6.10 - Electronic or Facsimile Signatures and Duplicate Originals. Pursuant to the requirements of the Uniform Electronic Transactions Act in Chapter 322 of the Texas Business and Commerce Code and the Federal Electronic Signatures in Global and National Commerce Act (beginning at 15 U.S.C. Section 7001), the Parties have agreed that the transactions under this Agreement may be conducted by electronic means. Pursuant to these statutes, this Agreement may not be denied legal effect or enforceability solely because it is in electronic form or because it contains an electronic signature. This Agreement may be executed in duplicate counterparts and with electronic or facsimile signatures with the same effect as if the signatures were on the same document. Each multiple original of this document shall be deemed an original, but all multiple copies together shall constitute one and the same instrument.

**SIGNATURE PAGE TO FOLLOW**

This agreement may be executed by the parties in multiple originals on the dates set forth below following the authorized signature of the party representatives.

**Gulf Coast Center**

**Galveston College**

\_\_\_\_\_  
Felicia Jeffery, Chief Executive Officer  
Gulf Coast Center  
4444 West Main Street  
League City, Texas 77573  
FeliciaJ@gulfcoastcenter.org

\_\_\_\_\_  
W. Myles Shelton, Ph.D., President  
Galveston College  
4015 Avenue Q  
Galveston, Texas 77550  
mshelton@gc.edu

Date: \_\_\_\_\_

Date: \_\_\_\_\_

I CERTIFY THAT THIS CONTRACT WAS APPROVED BY THE BOARD OF TRUSTEES OF GULF COAST CENTER IN OPEN MEETING ON THE 24<sup>TH</sup> DAY OF JULY 2024

\_\_\_\_\_  
Rachel Griffiths  
Secretary to the Board of Trustees

Consider Renewal of Support Service Agreement with Ellucian

Staff requests approval to renew the support service agreement with Ellucian for the college’s Student Information System (SIS), Ellucian Colleague from vendor Ellucian Company LLC. The total cost of these agreements equals 899,992.00, The source of funding is the Education and General Fund.

This is a five-year agreement for the period of September 01, 2024 through August 31, 2029. The Ellucian support service agreement provides ongoing support for Colleague, the College’s ERP/SIS (Enterprise Resource Planning/Student Information System) database. The contract will provide support for the admissions, registration, financial aid, finance and advising modules.

The Ellucian Company is the proprietary software vendor of Galveston College. Ellucian is the sole source provider for the Colleague suite of products and the ongoing maintenance and support / services for those products.

A breakdown of the cost is as follows.

<b>Vendor/Quotes</b>	<b>Item/Quotes</b>	<b>Funding Sources</b>	<b>Cost</b>
Ellucian	Ellucian Support Service Agreement Renewal	Info Tech Contract Services Computer Licensing (Account 11-51510-51220)	Year 1 - \$156,500 Year 2 - \$167,455 Year 3 - \$179,177 Year 4 - \$191,720 Year 5 - \$205,140
<b>Total:</b>			<b>\$899,992</b>



Ellucian Company LLC

2003 Edmund Halley Drive, Suite 500, Reston, VA 20191 USA

Client Details

Account Name	Galveston College	Account Number	G09
Created Date	8/14/2024	Close Date	10/31/2024
Quote Number	00139556	Opportunity Number	261446
Maintenance Start Date	9/1/2024	Maintenance End Date	8/31/2029
Maintenance Escalation %	7.00%		

Software Support Services Renewal Order Form (Paid In Advance)

This Software Support Services Renewal Order Form ("Order Form") amends the most recent underlying agreement between the parties related to providing Software Support Services or Maintenance, as previously amended ("Agreement"). Pursuant to this Order Form, for the fees payable under this Order Form as further detailed in the Payment Terms below, Ellucian will provide Client with Software Support Services for the Baseline Software identified in the Renewal Quote (hereafter, the "Quote") that is attached to this Order Form and/or may be viewed by using the URL listed below (if provided) during a Software Support Services Term consisting of the period from the Maintenance Start Date ("Start Date") through the Maintenance End Date ("End Date") as those dates are identified above (unless an earlier cancellation date is provided within the Quote on individual Software products). By entering into this Order Form with Ellucian, Ellucian grants Client the right to migrate to the Ellucian Cloud, pursuant to the terms and conditions of the Agreement, as amended, and for such fees as are contained in a subsequent amendment to the Agreement in which Client and Ellucian memorialize the Ellucian Cloud migration right effected by this provision.

For the Baseline Software identified in the Quote, Ellucian's obligation to provide Software Support Services and Client's obligation to make payment for such Software Support Services shall each commence on the Start Date and continue through the Software Support Services Term. In performing services under this Order Form, Ellucian may use a combination of remote services, centralized services, and onsite services, using personnel worldwide. Software Support Services means, collectively, maintenance, improvements, and new releases as those terms are defined in the Agreement. The term "Contract Year" shall mean each period of twelve (12) months beginning on the Start Date and each anniversary thereof during the Software Support Services Term.

**Services Limitations:** All Software Support Services will be part of the applicable Baseline Software and will be subject to all of the terms and conditions of the Agreement. Ellucian's obligation to provide Client with Software Support Services for Baseline Software owned by parties other than Ellucian is limited to providing Client with the Software Support Services that the applicable third party owner provides to Ellucian for that Baseline Software. In this regard, to the extent that an agreement authorizing Ellucian to resell or sublicense a third party's Baseline Software is terminated or expires prior to the End Date, or prior to the expiration of any renewal term, for that Baseline Software, then Ellucian's obligation to provide Software Support Services to Client for that Baseline Software, and Client's obligation to pay Ellucian for same, shall automatically terminate simultaneously with the termination or expiration of the relevant agreement. Client must provide Ellucian with such facilities, equipment, and support as are reasonably necessary for Ellucian to perform its obligations under the Agreement, including remote access to the Equipment.

**Payment Terms (In Advance):** The Quote Total stated herein is the total fee that will be due from Client for Software Support Services fees for the initial full twelve (12) month period only. Ellucian will invoice Client for such fees in full, in advance, and Client's payment thereof will be due on the latter of (i) the Start Date or (ii) thirty (30) days from the date of Ellucian's invoice for payment. For each subsequent Contract Year through the End Date, Software Support Services fees may increase by not more than the Escalation % (identified above) over the amount payable for Software Support Services for the immediately preceding Contract Year and will be specified by Ellucian in an annual invoice issued in full, in advance, on or before the start of the applicable Contract Year for which such Software Support Services fees are being remitted, and Client's payments will be due on the first day of the applicable Contract Year.

**Maintenance Standards:** The Maintenance Standard applicable to the Baseline Software is identified in the Quote. To the extent that a different Maintenance Standard applies to certain Baseline Software than that which applies to others, the Maintenance Standard applicable to the Baseline Software will be described in that Quote. The hours during which Software Support Services will be provided for the Baseline Software, the targeted response times for certain defined categories of Software Support Services calls for the Baseline Software, renewal terms, and other details and procedures (collectively, the "Maintenance Standards") relating to the provision of Software Support Services for the Baseline Software are specified in further detail in the Maintenance Standards section of Ellucian's Contracts and Documentation available at [www.ellucian.com/contracts-and-documentation](http://www.ellucian.com/contracts-and-documentation).

**Total Fee**

Maintenance Total USD 156,500.00

The Quote Total identified above is the total fee that will be due from Client for Software Support Services fees for the initial full twelve (12) month period only; annual fees will continue, as escalated, as provided herein, throughout the Software Support Services Term.

By the execution of this Order Form, each party represents and warrants that it is bound by the signature of its respective signatory. The Agreement, as amended by this non-cancelable Order Form, remains unchanged and in full force and effect. In executing this Order Form, Client has not relied on the availability of either any future version of any software or any future software product or service.

**Ellucian**

**Client**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**The last date of signature is the "Execution Date" of this Order Form.  
Client's Billing Contact Information appears below.**

**Client Billing Contact Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

PO# (if applicable): \_\_\_\_\_

**Renewal Quote - Galveston College (G09)**

Renewal Number: 00130118.0

	For the Period					Maintenance Standards
	01-Sep-24	01-Sep-25	01-Sep-26	01-Sep-27	01-Sep-28	
	to	to	to	to	to	
	31-Aug-25	31-Aug-26	31-Aug-27	31-Aug-28	31-Aug-29	
	@ 7%	@ 7%	@ 7%	@ 7%	@ 7%	
<b>ELLUCIAN MAINTENANCE RENEWAL</b>						
<b>Core</b>	\$31,703	\$33,922	\$36,297	\$38,838	\$41,556	Advantage
ACTIVITIES & EVENTS MAINTENANCE						
COLLEAGUE ENTERPRISE & CRM SYSTEM MAINTENANCE						
DATA DEFENSE - MAINTENANCE						
<b>Student</b>	\$43,667	\$46,723	\$49,994	\$53,494	\$57,238	Advantage
CAMPUS ORGANIZATION MAINTENANCE						
COLLEAGUE SELF-SERVICE FINANCIAL AID - MAINTENANCE						
DEGREE AUDIT MAINTENANCE						
ENHANCED TEXAS ST REPORTS MAINTENANCE						
STUDENT & FINANCIAL AID SYSTEM MAINTENANCE						
STUDENT PLANNING MAINTENANCE						
<b>Finance</b>	\$16,800	\$17,976	\$19,234	\$20,581	\$22,021	Advantage
BUDGET MANAGEMENT MAINTENANCE						
COLLEAGUE FINANCE SYSTEM MAINTENANCE						
FIXED ASSETS IMPORT UTILITY MAINTENANCE						
FIXED ASSETS MAINTENANCE						
<b>Per User</b>	\$15,810	\$16,917	\$18,101	\$19,368	\$20,724	Advantage
PER USER 0-200 MAINTENANCE						
UNRESTRICTED USERS FOR SQL DATABASE UPGRADE						
<b>Reporting</b>						Advantage
FINANCE REPORTING APPLICATIONS MAINTENANCE	\$391	\$418	\$447	\$478	\$512	
ODS DATAORCHESTRATOR PARTNER MAINTENANCE	\$774	\$828	\$886	\$948	\$1,014	
ST REPORTING APPLICATIONS MAINTENANCE	\$391	\$418	\$447	\$478	\$512	
<b>Other</b>						Advantage
ECOMMERCE MAINTENANCE	\$5,068	\$5,422	\$5,802	\$6,208	\$6,642	
ELLUCIAN MAINTENANCE ADVANTAGE	\$24,074	\$25,759	\$27,562	\$29,492	\$31,556	
<b>Subtotal Proprietary</b>	<b>\$138,676</b>	<b>\$148,384</b>	<b>\$158,770</b>	<b>\$169,884</b>	<b>\$181,776</b>	
<b>Partner</b>						Advantage
APPLICATION SERVER 0-100 PARTNER MAINTENANCE	\$10,059	\$10,763	\$11,517	\$12,323	\$13,185	
SYNOPTIX 5-USER PARTNER MAINTENANCE	\$7,765	\$8,309	\$8,890	\$9,512	\$10,178	
<b>Subtotal Partner</b>	<b>\$17,824</b>	<b>\$19,072</b>	<b>\$20,407</b>	<b>\$21,835</b>	<b>\$23,364</b>	
<b>GRAND TOTAL</b>	<b>\$156,500</b>	<b>\$167,455</b>	<b>\$179,177</b>	<b>\$191,720</b>	<b>\$205,140</b>	

Consider Approval of Proposal to Purchase New CRM Software System and Support

A request for Proposal for a Constituent Relationship Management System (CRM) for Galveston College was sent to thirteen vendors and was advertised in the local newspaper. Eight responses were received. The proposals are available for Board review, if desired.

Staff requests approval of the proposal submitted by Element 451, Inc 1 Glenwood Ave, 5<sup>th</sup> Floor, Raleigh, NC 27603 for software that will provide a complete/unified and comprehensive CRM Software System. This system will provide the ability to support the entire student life cycle from prospect to alumni and will fully integrate with the Ellucian Colleague ERP system. The total cost of this project is \$351,850.00 over a five-year period. The cost for the first year is \$77,994

Element451 offers the most complete, comprehensive system and will be the most advantageous for all departments utilizing this product. Element 451 was selected due to its robust AI integration, unlimited communication features, intelligent chat bot, unified approach to student success, proven integration with Ellucian Colleague, unlimited user licensing, and strong analytics.

The source of the funding will be the Capital Projects Fund.

CRM Software Management System and Support  
RFP 24-06-272

Vendor

	Year 1	Year 2	Year 3	Year 4	Year 5	total
Element 451	77,994.00	77,994.00	66,852.00	66,852.00	62,158.0	351,850.00
Technolutions	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00
Liaison Target	48,000.00	32,000.00	32,000.00	24,000.00	36,100.00	182,100.00
Extra Cost						16,830.00
Per user						3600.00
						202,530.00
Enrollment	113,500.00	54,750.00	54,750.00	54,750.00	54,750.00	332,500.00
LeadSquared, Inc	82,500.00	62,400.00	64,896.00	67,491.00	70,192.00	347,479.00
EAB	99,750.00	81,683.00	85,392.00	89,286.00	93,376.00	449,487.00
Salesforce	239,336.00	226,066.00	90,511.00	83,511.00	79,011.00	718,435.00
Servio Consulting, LLC	486,756.00	89,931.00	89,931.00	89,931.00	89,931.00	846,480.00

Consider Approval of Proposal to Purchase Stools for the Ultrasound Lab

Staff is recommending Board approval to purchase four laboratory stools for the new Sonography lab from McKesson, which is part of the Sourcewill cooperative, #022422-MML. The source of funding will be the Construction Fund.

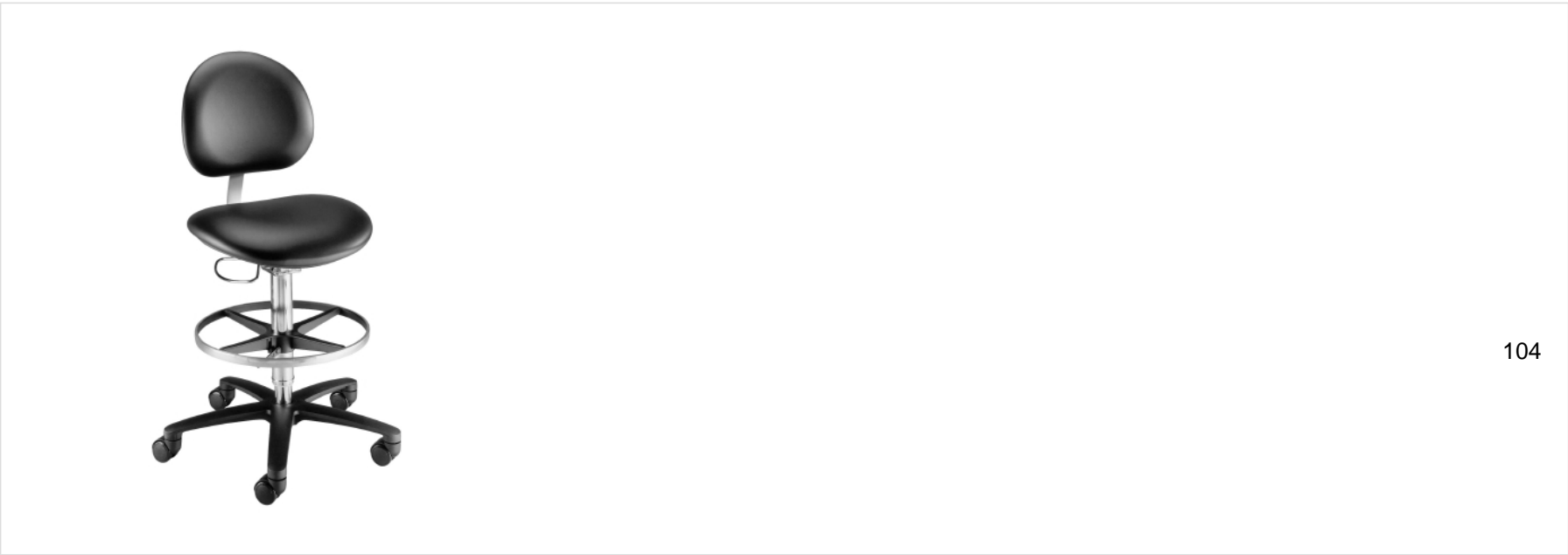
<b>Program</b>	<b>Vendor</b>	<b>Item</b>	<b>Qty.</b>	<b>Unit Price</b>	<b>Totals</b>
Sonography	McKesson 6555 State Hwy 161 Irving, TX 75039	STOOL, LAB PNEU W/BK BLACK 18"	4	\$762.66	3050.64
		Shipping			\$0.00
<b>Total</b>					<b>\$3,050.64</b>

#883402 | McKesson Brand #4865-HAM114

# Laboratory Stool McKesson Backrest Pneumatic Height Adjustment 5 Casters Black

STOOL, LAB PNEU W/BK BLACK 18"

★★★★★ (0) Write a review



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COMPARE +

## Product Specifications

<b>EA/1</b>	\$762.66
<b>McKesson #</b>	883402
<b>Manufacturer #</b>	4865-HAM114
<b>Brand</b>	McKesson
<b>Manufacturer</b>	McKesson Brand

<b>Country of Origin</b>	United States
<b>Application</b>	Laboratory Stool
<b>Back Style</b>	Backrest
<b>Base Specifications</b>	Black Aluminum Base
<b>Color</b>	Black
<b>Height</b>	21-3/4 to 32 Inch Height Range
<b>Height Adjustment Type</b>	Pneumatic Height Adjustment
<b>Material</b>	Polyfoam
<b>Number of Wheels</b>	5 Casters
<b>Seat Diameter</b>	18-1/2 Inch Seat Diameter
<b>Seat Shape</b>	Round Seat
<b>UNSPSC Code</b>	42192113
<b>Weight Capacity</b>	250 lbs. Weight Capacity
<b>Latex Free Indicator</b>	Not Made with Natural Rubber Latex

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**WARNING:** This product can expose you to chemicals which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information, go to [www.p65Warnings.ca.gov](http://www.p65Warnings.ca.gov).

#### Features

- McKesson Laboratory Stools with Backrest
- Color: Black
- Base diameter: 18.5"
- Height range: 21-3/4" to 32"
- Weight capacity: 250 lbs.
- Constructed with an ergonomic design and seamless upholstery.
- Five-leg, powder-coated, black aluminum base.
- Features a pneumatic lift system.
- Not made with natural rubber latex.
- Packaged: Each
- **WARNING:** This product can expose you to chemicals including di-n-butyl phthalate (DBP) and di-isodecyl phthalate (DIDP), which are known to the State of California to cause birth defects or other reproductive harm, and di(2-ethylhexyl) phthalate (DEHP), which is known to the State of California to cause cancer and birth defects or other reproductive harm. For more

information go to [www.P65Warnings.ca.gov](http://www.P65Warnings.ca.gov).

More Information

- Product Spec Sheet

Review this Product



Be the first to review this product

## Professionals Also Viewed



#862727 | McKesson Brand #4865-SR106

Laboratory Stool McKesson Backrest Pneumatic Height Adjustment Azure Blue

- Constructed with an ergonomic design and seamless upholstery. They are ...



#901304 | McKesson Brand #4865-US425

Laboratory Stool McKesson Backrest Pneumatic Height Adjustment Graystone 106

- Constructed with an ergonomic design and seamless upholstery. They are ...

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**800.422.0280**

Accounts Receivable  
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Consider Approval of Bid for Compensation Study Services

A Request for Proposal for Compensation Study Services was sent to seven vendors and was advertised in the local newspaper. Four responses were received. The proposals are available for Board review, if desired.

The College has periodically conducted a full review of its employee compensation plans. The last compensation or salary study was completed in 2017, and implemented for the 2017-2018 Academic Year. As was stated in the College’s current strategic plan under Goal 3: Employee Success: *Galveston College will ensure that the College offers competitive salaries and benefits to attract and retain the best qualified and diverse faculty and staff possible.* The results of the compensation or salary study will be used to inform the College’s salary schedules and the placement of individuals on those schedules in order to continue to attract and retain the best qualified faculty and staff possible.

Staff requests approval of the proposal submitted by Evergreen Solutions, LLC, 2528 Barrington Circle Unit 201, Tallahassee, Florida 32308, as they will provide a service that includes detailed compensation analysis, recommendations, and an implementation plan. Evergreen Solutions has experience in providing compensation structure, and analysis and comparison, to be able to review and evaluate GC’s compensation practices and program.

The total cost of the proposal from Evergreen is \$42,500.00, and the source of the funding will be the Capital projects Fund.

Compensation Study Services  
RFP 224-09-242

Vendor	Cost
Evergreen Solutions, LLC	\$42,500.00
CBIZ Compensation Consulting	\$84,150.00
Gallagher Benefit Services, Inc	\$83,400.00
MGT Impact Solutions, LLC (MGT)	\$116,291.00

Consider Approval of Proposal to Purchase Video Surveillance  
Cameras for Various Locations Across Campuses

Staff requests approval of this proposal to purchase video surveillance cameras for various locations at the Main Campus and the Applied Technology Center. The total cost for the project is \$56,748.99 which includes purchasing 38 cameras from vendor, Design Security Controls (DSC – Contract No. 4.22) and installation services from vendor, Fidelis Cabling and Communications.

The source of the funding will be the Capital Equipment Fund and a breakdown of the cost and list of major parts and materials are as follows:

<b>Vendor/Quotes</b>	<b>Item/Quotes</b>	<b>Funding Sources</b>	<b>Cost</b>
Design Security Controls (DSC-Contract No. 4.22)	DSCQ16979 - Cameras for Main Campus and Applied Technology Center	Capital Equipment Fund	\$46,254.99
Fidelis Cabling and Communications	1222 - Installation and Aiming Surveillance Cameras.		\$10,494.00
<b>Total:</b>			<b>\$56,748.99</b>

Discussion Regarding Consideration of Joining County Lawsuit on Pier 10 Property Taxes

The Board of Regents is scheduled to convene in a closed meeting to receive legal advice regarding the County Lawsuit on Pier 10 Property Taxes. Following that closed meeting, the Board will reconvene the open meeting and may take action as a result of that discussion.

Consider Action Regarding Joining County Lawsuit on Pier 10 Property Taxes

The Board of Regents is scheduled to convene in a closed meeting to receive legal advice regarding the County Lawsuit on Pier 10 Property Taxes. Following that closed meeting, the Board will reconvene the open meeting and may take action as a result of that discussion.