

**NOTICE OF REGULAR MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, September 11, 2024**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

**- AGENDA -**

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Workshop/Special Meeting of August 7, 2024, Regular Meeting of August 14, 2024, and the Public Hearing/Special Meeting of August 21, 2024 (*Action Item*) 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items (*Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.*)
- VII. Informative Reports:
  - 1. Student Success Story (*Dr. W. Myles Shelton*) 16
  - 2. Monthly Financial Reports - August (*Mr. M. Jeff Engbrock*) 17
  - 3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2023-24 Academic Year - First Through Fourth Quarters (*Dr. W. Myles Shelton*) 42
- VIII. Consideration of Consent Agenda 49  
*(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)*
- IX. Action Items:
  - 1. Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report 50
  - 2. Consider Approval of HVAC Service and Repair Annual Contracts 54
  - 3. Consider Approval to Offer Limited Medical Radiography Technician Program (Level I Certificate) 55
  - 4. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program 57
  - 5. Consider Ratifying Acceptance of the Ellucian PATH Grant Award 59
  - 6. Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students 65
  - 7. Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services 66

8. Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab	67
9. Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom	68
10. Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress	69
11. Consider Nominating Directors to Galveston Central Appraisal District's Board of Directors by Adoption of Resolution	70
12. Consider Acceptance of Faculty Resignation	76
X. Special Reports and Comments:	
1. Student Representative ( <i>Ms. Alicia Fletcher</i> )	
2. Faculty Representative ( <i>Mr. Tyree Bearden</i> )	
3. President ( <i>Dr. W. Myles Shelton</i> )	
4. Regents	
5. Chairperson ( <i>Ms. Karen F. Flowers</i> )	
XI. Adjournment	

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The notice for this meeting was posted on The notice for this meeting was posted on September 6, 2024 in compliance with the Texas Open Meetings Act., in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD BUDGET WORKSHOP / SPECIAL MEETING  
OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
August 7, 2024  
5:30 p.m.**

At the Board Budget Workshop / Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, August 7, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini  
Dr. Norman Hoffman (joined the meeting at 5:39 p.m.)  
Mr. Raymond Lewis (attended virtually)  
Ms. Mary R. Longoria  
Ms. Carolyn L. Sunseri

Faculty and staff present for all or part of the meeting included Dr. W. Myles Shelton, President, Mr. Ed Chrnko, Mr. M. Jeff Engbrock, Ms. Breanne Loreface, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Budget Workshop/Special Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Ms. Sunseri to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Budget Workshop/Special Meeting had been properly posted on August 1, 2024.
- IV. RECOGNITION OF GUESTS:** There were no guests present at the meeting.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA ITEMS:** There were no citizens desiring to appear before the Board.
- VI. FOLLOW UP DISCUSSION OF PROPOSED BUDGET FOR FISCAL YEAR 2024-25 INCLUDING PROPOSED TAX RATE FOR 2024:** Dr. Shelton presented this item to the Board. Dr. Shelton reviewed the items that have changed since the Board Retreat

and Budget Workshop. The legislature will need to pass a supplemental appropriation in order for the College to receive its full appropriation. If the supplemental appropriation is not passed by the legislature, the College will be shorted in the summer payment. It is anticipated that the supplemental appropriation will pass, but it is not a guarantee.

Dr. Shelton reviewed the proposed tax rate. The net tax value went up since the Board Retreat and Budget workshop. That will allow the College to lower the tax rate from what was discussed in June. The new proposed rate is \$0.1195/ \$100. The No New Tax Rate is \$0.117557/\$100, the Voter Approved Tax Rate is \$0.127344/\$100.

Discussion was had on if there was room in the budget to get to the no new tax rate. With the unknowns with State Appropriations, the more judicious thing to do is to fund the budget that was discussed. Discussion was also had on the money that might be owed to the State next summer, and the plans for spending the reserves.

Dr. Shelton discussed Other Revenue, and the interest earnings. If interest rates drop a full percentage, that is accounted for in the budget. If the interest rates go below 4 percent, that could affect that budget number. That money isn't anticipated to be spend until the summer, so if there is an adjustment that needs to be made, we would know it and be able to make adjustments.

Discussion continued on the accounting of Dual Credit waivers. The College is anticipating having over 750 Ball High School students in dual credit classes this next year. Enrollment numbers where also discussed.

Dr. Shelton continued by discussing the changes since the last budget workshop. The contingencies were reduced in the Education and General Fund expenditures.

Discussion was had on where money would come from if the College had an opportunity to purchase property.

Dr. Shelton continued by reviewing the Construction Fund.

Brief discussion was had on the damage from Hurricane Beryl to the baseball field, and additional locations for student housing.

## **VII. ACTION ITEMS:**

1. Consider Adoption of Proposed Budget for Fiscal Year 2024-25:

Mr. Raschke moved to adopt the proposed budget for Fiscal Year 2024-25; Ms. Sunseri seconded. The motion passed unanimously.

2. Consider Adoption of Proposed Tax Rate for 2024 Following Submission of 2024 Certified Appraisal Roll:

Mr. Hughes moved to adopt the proposed tax rate of \$0.1195/\$100 of valuation following the submission of 2024 Certified Tax Roll; Mr. Lewis seconded. The motion passed unanimously.

**VIII. ADJOURNMENT:** The Board Budget Workshop/ Special Meeting adjourned at 6:04 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
August 14, 2024  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, August 14, 2024 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini  
Dr. Norman Hoffman  
Mr. Raymond Lewis, Jr. (attended virtually)  
Ms. Mary R. Longoria  
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Veronica Atterberry, Mr. Tyree Bearden, Mr. Don Davison, Mr. Ron Crumedy, Mr. Jeff Engbrock, Ms. Breanne Lorefice, Dr. Cissy Matthews, Dr. Van Patterson, and Ms. Hong Mai.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Dr. Hoffman to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on August 8, 2024.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JUNE 12, 2024 AND THE BOARD RETREAT AND BUDGET WORKSHOP OF JUNE 18, 2024:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Carmen Allen who presented on the College Affordability and Transparency Lists. Galveston College is in the 4-year public sector. Galveston College was on the net price change list, based on an increase in 2021-22. The College changed the price calculation to allow students to be eligible for more grants and scholarships. The College's tuition and fees are in the bottom 10 percent of 4-year public sectors. Takeaways include that there is always a story behind the data, the College made a change to give students more financial opportunities, and the College's tuition and fees are in the lowest 10 percent for our sector.
2. Monthly Financial Reports –June and July: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of July. With 91.7 percent of the year completed, income generated was \$29,898,115 or 102 percent of the fiscal year 2023-24 revenue budget compared to 101.5 percent this time last year. State funds for July are \$4,871,133, or 100 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,313,063 or 101.7 percent of the budget. Local taxes are \$18,054,476 or 101.4 percent of the budget compared to 98.9 percent last year. Local Revenue is \$1,659,443 118.1 percent of the budget, compared to 493.3 percent last year. He reported that total expenses are \$23,441,544, or 80 percent of the expenditure budget, compared to 82.7 percent last year.
3. Public Junior College Safety and Security Report: Dr. Patterson presented this item to the Board. Every three years, the state requires the college to provide a security report. The College is in full compliance. The audit was reviewed in closed session. There were no questions from the Board.

**VIII. CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Item Nos. 3,4,5,7,8, 10, and 11; Mr. Lewis seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

**IX. ACTION ITEMS:**

1. Consider Approval of Facilities Committee Recommendation Regarding Asbestos Abatement and Structural Demolition of House Located at 2203 41st Street: Mr. Michael Hughes, Facilities Committee Chairperson, presented this item to the Board. The Facilities Committee met prior to this meeting to review and consider the approval of asbestos abatement and structural demolition of a house located at 2203

41<sup>st</sup> Street. Written quotes were requested from three vendors for this project. Staff recommends approval of the proposal from Sitek Omni Services LLC, which is priced at \$4,800.00 for asbestos abatement and \$19,600 for demolition of the house. Sitek Omni Services, LLC is a certified asbestos abatement and demolition contractor in Texas. The company will furnish all labor, tools, equipment and other necessary supplies for the removal of asbestos containing material and demolition of the house.

It is the Committee's recommendation, and I move to approve the proposal from Sitek Omni Services, LLC for asbestos abatement and structural demolition of the house located at 2203 41<sup>st</sup> Street, in the amount of \$24,400; Mr. Raschke seconded. The motion passed unanimously.

2. Consider approval of Facilities Committee Recommendation Regarding the Purchase of Real Property and Consider Approval of Facilities Committee Recommendation Regarding the Acceptance of Prospective Gift: Mr. Michael Hughes, Facilities Committee Chairperson, stated that no action was taken on this item.
3. Consider Acceptance of U.S. Department of Education TRIO – Student Support Services Grant Award – Building Bridges to Success for Project Year 2024-25: The Board unanimously accepted the U.S. Department of Education TRIO – Student Support Services Grant Award – Building Bridges to Success for Project Year 2024-25. This item was passed in the Consent Agenda.
4. Consider Approval of Payment to Renew Unemployment Coverage Through Texas Association of School Boards (TASB) Risk Management Fund: The Board unanimously approved payment to renew the Unemployment Coverage through Texas Association of School Boards (TASB) Risk Management Fund. This item was passed in the Consent Agenda.
5. Consider Approval of Payment to Renew Workers' Compensation Coverage Through Texas Association of School Boards (TASB) Risk Management Fund: The Board unanimously approved payment to renew Workers' Compensation Coverage through Texas Association of School Boards (TASB) Risk Management Fund. This item was passed in the Consent Agenda.
6. Consider Approval of Proposed Salary Schedules, Part-time Compensation Classification and Compensation Schedule, Adjunct and Overload Pay, and Program Coordinator/Director and Division Director Stipends to be Effective September 1, 2024: Dr. Shelton presented this item to the Board. These schedules were reviewed at the Budget Workshop on June 18, 2024. They represent a 3 percent increase for employees of record.

Ms. Sunseri moved to approve; Ms. Longoria seconded. Motion passed unanimously.

7. Consider Approval of One- Year Extension to the Interlocal Governmental Agreement for School Liaison Officer Program: The Board unanimously approved the one-year extension to the interlocal governmental agreement for the School Liaison Officer Program. This item was passed in the Consent Agenda.
8. Consider Approval Renewal Agreement to Extend the Bank Depository Contract: The Board unanimously approved the renewal agreement to extend the Bank Depository Contract. This item was passed in the Consent Agenda.
9. Consider Approval of Fiscal Year 2024-25 Regular Board Meeting Dates: Dr. Shelton presented this item to the Board. There are four dates that have moved because of conflicts.

Mr. Hughes moved to approve the Fiscal Year 2024-25 Regular Board Meeting Dates; Ms. Longoria seconded. The motion passed unanimously.

10. Consider Acceptance of Faculty Resignation: The Board unanimously accepted the faculty resignation of Derrick Wyatt, Instructor of Welding, and Calvin Fogle, Program Director/Faculty Logistic. This item was passed in the Consent Agenda.
11. Consider Ratifying Acceptance of Full-time Instructors: The Board unanimously ratified acceptance of full-time instructor John Donahue, Radiography Instructor. This item was passed in the Consent Agenda.

## **XI. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: There was no student representative report.
2. Faculty Representative: There was no Faculty Senate report.
3. President: Dr. Shelton gave the Board an update on the following items:
  - The HSEC VIP Reception will be held on August 21<sup>st</sup>, and the Ribbon Cutting will be on August 22<sup>nd</sup>.
  - Fall enrollment is on track with last year's enrollment. Dual Credit enrollment is expected to be over 700 students.
  - Dr. Mary Ana Thomas reported that the ADN pass rate will be above 80 percent.
  - The HSEC faculty and staff are moved in and it will be ready to show off next week.
  - The black box theater will be ready for next semester.
  - Renovations on the 2<sup>nd</sup> floor Northen will start sometime after Labor Day.

Some additional discussion was had on dual credit. Dr. Shelton credited the hard-working staff for the increase in dual credit students. Dr. Shelton also briefly described the process for Fast Scholarships.

4. Regents: Mr. Raschke thanked the faculty, staff, and administrators for all that they do for our students. He added that the Rotarians were very pleased with Coach Raines' presentation at their last meeting.
5. Chairperson: Ms. Flowers thanked everyone for all of their hard work. Here's to a new school year.

**XII. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:04 p.m.

APPROVED AS CORRECT:

\_\_\_\_\_  
Michael B. Hughes, Secretary

\_\_\_\_\_  
Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Approval of Facilities Committee Recommendation Regarding Asbestos Abatement and Structural Demolition of House Located at 2203 41 <sup>st</sup> Street	_____	_____ ✓ _____	_____	_____
#2 - Consider Approval of Facilities Committee Recommendation Regarding the Purchase of Real Property and Consider Approval of Facilities Committee Recommendation Regarding the Acceptance of Prospective Gift	_____	_____ ✓ _____	_____	_____
#3 – Consider Acceptance of U.S. Department of Education TRIO – Student Support Services Grant Award – Building Bridges to Success for Project Year 2024-25	_____ ✓ _____	_____	_____	_____
#4 - Consider Approval of Payment to Renew Unemployment Coverage Through Texas Association of School Boards (TASB) Risk Management Fund	_____ ✓ _____	_____	_____	_____
#5 – Consider Approval of Payment to Renew Workers’ Compensation Coverage Through Texas Association of School Boards (TASB) Risk Management Fund	_____ ✓ _____	_____	_____	_____
#6 – Consider Approval of Proposed Salary Schedules, Part-time Classification and Compensation Schedule, Adjunct and Overload Pay, and Program Coordinator/ Director and Division Director Stipends to be Effective September 1, 2024	_____	_____ ✓ _____	_____	_____
#7 – Consider Approval of One-Year Extension to the Interlocal Governmental Agreement for School Liaison Officer Program	_____ ✓ _____	_____	_____	_____

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
<b>#8</b> – Consider Approval of Renewal Agreement to Extend the Bank Depository Contract	✓			
<b>#9</b> - Consider Approval of Fiscal Year 2024-25 Regular Board Meeting Dates		✓		
<b>#10</b> - Consider Acceptance of Faculty Resignation	✓			
<b>#11</b> – Consider Ratifying Acceptance of Full-time Instructors	✓			

**MINUTES OF THE PUBLIC HEARING AND SPECIAL MEETING  
OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
August 21, 2024  
8:00 a.m.**

At the Public Hearing and Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, August 21, 2024, in Room M-220 of Moody Hall, commencing at 8:00 a.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary (excused)  
Mr. Garrik Addison  
Mr. Armin Cantini  
Dr. Norman Hoffman  
Mr. Raymond Lewis, Jr.  
Ms. Mary R. Longoria  
Ms. Carolyn Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. M. Jeff Engbrock, Ms. Breanne Lorefice, Dr. Cissy Matthews, Dr. Van Patterson.

- I. CALL TO ORDER PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2024-25 AND THE PROPOSED 2024 TAX RATE:** Chairperson Flowers opened the Public Hearing at 8:01 a.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Lewis to lead the Pledge of Allegiance.
- III. CERTIFICATION OF PUBLISHING AND POSTING NOTICES OF PUBLIC HEARING:** Dr. Shelton confirmed that a notice of the Public Hearing on the proposed budget had been published on August 8, 2024, and a notice of the Public Hearing on the proposed tax rate was published on August 14, 2024, in *The Daily News* and posted on the Galveston College website August 8, 2024.
- IV. RECOGNITION OF GUESTS:** There were no individuals recognized as guests attending the meeting.
- V. PRESENTATION ON THE PROPOSED BUDGET FOR FISCAL YEAR 2024-25 AND THE PROPOSED 2024 TAX RATE:** Dr. Shelton presented the Proposed Budget for Fiscal Year 2024-25. The Education and General Fund (Fund 11) is a balanced budget totaling \$30.3 million, a 3.49 percent increase over the prior year. The budget includes a 3.14 percent increase in tax revenue, and the adopted increase in tuition and fee

**V. PRESENTATION ON THE PROPOSED BUDGET FOR FISCAL YEAR 2024-25 AND THE PROPOSED 2024 TAX RATE: (Continued)**

structures. In expenses, the budget includes a 3 percent salary increase for employees of record, who are not capped out. It also includes a new faculty member in radiology and a half year, full-time FTE, for the bachelor's program that the College will be bringing on. There is an increase in contracted services of 11.05 percent or \$390,000 dollars.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON THE PROPOSED BUDGET AND THE PROPOSED TAX RATE:** There were no citizens present and desiring to appear before the Board on the proposed budget and proposed tax rate.

**VII. ADJOURN PUBLIC HEARING:** The public hearing was adjourned at 8:04 a.m.

**VIII. CALL TO ORDER SPECIAL MEETING:** Chairperson Flowers opened the Special Meeting at 8:04 a.m. in Room M-220 of Moody Hall. A quorum was present.

**IX. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING:** Dr. Shelton confirmed that the notice of the Special Meeting had been properly posted on August 8, 2024.

**X. ACTION ITEMS:**

1. Consider Adoption of Budget for Fiscal Year 2024-25: Ms. Longoria moved to approve the budget for fiscal year 2024-25 as presented; Ms. Sunseri seconded the motion. The motion passed unanimously.
2. Consider Adoption of Resolution Levying 2024 Property Tax Rate for Maintenance and Operations of the Galveston Community College District: A resolution providing for the levying of the tax rate for 2024 was presented for adoption. Mr. Raschke moved that the property tax rate be increased by the adoption of a tax rate of \$0.1195 per \$100 of taxable value, which is effectively a 1.65 percent increase in the tax rate. He further moved that the Board adopt the resolution levying the College's 2024 property tax rate for maintenance and operations as presented; Mr. Lewis seconded. The motion passed unanimously.

**XI. ADJOURN SPECIAL MEETING:** There being no further business to come before the Board, the Special Meeting adjourned at 8:05 a.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports –August

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through August 31, 2024. The report is as follows:

**Education and General Fund:**

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

**Auxiliary Fund (Bookstore, Snack Bar, Athletics):**

- Summary Revenue/Expenditure Report by State Classification

**Student Services / Student Activity Fund:**

- Summary Revenue/Expenditure Report by State Classification

**Construction Fund:**

- Summary Revenue/Expenditure Report

**Bond Fund:**

- Summary Revenue/Expenditure Report

# Operating Fund Revenue Summary Sheet September 2024 Meeting

As of August 31, 2024 (100% of Year) @ 9.6.24

Source	Original Budgeted 2023/2024	Year-to-Date		
		Received (\$) 2023/2024	Received (%) 2023/2024	Received (%) 2022/2023
State Funds	\$4,871,133	\$4,871,133	100.0%	100.0%
Tuition and Fees	\$5,222,652	\$5,318,250	101.8%	99.9%
Local Taxes	\$17,806,000	\$18,169,282	102.0%	99.5%
Local Revenues	\$1,405,700	\$1,802,587	128.2%	542.9%
<b>Total Revenue</b>	<b>\$29,305,485</b>	<b>\$30,161,253</b>	<b>102.9%</b>	<b>104.2%</b>

# Operating Fund Expenditure Summary Sheet September 2024 Meeting

As of August 31, 2024 (100% of Year)

Source	Original Budgeted 2023/2024	Year-to-Date		
		Expended (\$) 2023/2024	Expended (%) 2023/2024	Expended (%) 2022/2023
Instruction	\$9,219,910	\$8,245,471	89.4%	89.8%
Community Service	\$22,883	\$72,451	316.6%	64.2%
Academic Support	\$1,954,471	\$1,840,026	94.1%	93.9%
Student Services	\$2,768,784	\$2,560,416	92.5%	93.0%
Institutional Support	\$6,185,224	\$5,464,666	88.4%	90.2%
Staff Benefits	\$27,377	\$45,868	167.5%	8.5%
Operations/ Maintenance	\$3,852,050	\$3,240,511	84.1%	89.2%
Interfund Transfers (out)	\$5,274,786	\$3,943,818	74.8%	89.5%
<b>Total Expenditures</b>	<b>\$29,305,485</b>	<b>\$25,413,228</b>	<b>86.7%</b>	<b>90.1%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

August 31, 2024

	Current year Budget		Current year (MTD) Actual		Current year (YTD) Actual		Current year Encumbrances		Current year Remaining		Current year % Expended	
	2024	2024	August	2024	2024	2024	2024	2024	2024	2024	2024	2024
<b>Revenue by State Classification</b>												
State Funds	4,871,133	0	0	4,871,133	0	(0)	100.0%					
Tuition	2,971,736	1,665	3,018,079			(46,343)	101.6%					
Course Fees	3,015,188	3,372	3,140,278			(125,090)	104.1%					
Exemption\Waivers	(764,272)	151	(840,106)			75,834	109.9%					
Local Taxes	17,806,000	114,806	18,169,282			(363,282)	102.0%					
Local Revenue	1,397,300	142,871	1,791,663			(394,363)	128.2%					
Sales and Services	8,400	0	10,924			(2,524)	130.0%					
<b>Total Revenue</b>	<b>29,305,485</b>	<b>262,865</b>	<b>30,161,253</b>	<b>0</b>	<b>(855,768)</b>	<b>102.9%</b>						

**Expenditures by State Classification**

Instructions	9,289,901	603,558	8,245,471	22,690	1,021,740	88.8%
Community Service	76,753	326	72,451	718	3,584	94.4%
Academic Support	1,943,369	140,616	1,840,026	300	103,042	94.7%
Student Services	2,768,784	214,520	2,560,416	20,829	187,540	92.5%
Institutional Support	6,072,466	453,682	5,464,666	62,559	545,240	90.0%
Operations And Maintenances	3,852,050	283,879	3,240,511	158,757	452,782	84.1%
Staff Benefits	27,377	0	45,868	0	(18,491)	167.5%
Inter-Fund Appropriation	5,274,786	237,759	3,943,818	0	1,330,968	74.8%
<b>Expenditures Total</b>	<b>29,305,485</b>	<b>1,934,341</b>	<b>25,413,228</b>	<b>265,854</b>	<b>3,626,404</b>	<b>86.7%</b>

**Expenditures by Type**

General Operating	3,276,658	168,721	2,489,812	91,977	694,869	76.0%
Contracted Services	3,016,446	225,619	2,678,001	93,424	245,022	88.8%
Travel	440,977	29,896	362,857	520	77,600	82.3%
Equipment	493,891	22,316	497,174	2,359	(5,642)	100.7%
Utilities	1,013,700	74,783	699,392	77,573	236,734	69.0%
Faculty Full Time	4,570,483	332,892	4,324,235	0	246,247	94.6%
Faculty Overloads\Adjunct	1,739,030	92,722	1,419,882	0	319,148	81.6%
Stipends	469,770	36,663	435,024	0	34,746	92.6%
Administrator Salaries	2,220,459	183,921	2,227,231	0	(6,772)	100.3%
Professional Technical Salaries	2,149,856	177,901	2,056,365	0	93,490	95.7%
Classified Salaries	2,415,452	199,171	2,361,434	0	54,017	97.8%
Part-Time Salaries	671,192	35,418	495,535	0	175,657	73.8%
Staff Benefits	1,552,786	116,560	1,422,466	0	130,320	91.6%

GALVESTON COLLEGE  
Fund 11 Education and General

Interfund Appropriations	5,274,786	237,759	3,943,818	0	1,330,968	74.8%
<b>Expenditures Total</b>	29,305,485	1,934,341	25,413,228	265,854	3,626,404	86.7%
<b>Excess Rev/Exp</b>	0	(1,671,476)	4,748,026			

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget 2024	(MTD) Actual August	(YTD) Actual 2024	Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
<b>State Appropriation</b>							
Academic/Technical	\$4,871,133	\$0	\$3,750,773	\$0	\$0	\$1,120,360	77.0%
Incentive	\$0	\$0	\$389,691	\$0	\$0	(\$389,691)	Infinity
Core	\$0	\$0	\$730,670	\$0	\$0	(\$730,670)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$4,871,133</b>	<b>\$0</b>	<b>\$4,871,133</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>	<b>100.0%</b>
<b>Tuition</b>							
In District Tuition	\$1,261,975	(\$235)	\$1,222,101	\$0	\$0	\$39,874	96.8%
Out of District Tuition	\$916,696	(\$118)	\$1,029,430	\$0	\$0	(\$112,734)	112.3%
Non Resident Tuition	\$389,815	\$0	\$405,973	\$0	\$0	(\$16,158)	104.1%
CE Workforce Training	\$140,000	\$0	\$36,421	\$0	\$0	\$103,579	26.0%
CE Workforce Info Tech	\$18,250	\$0	\$1,988	\$0	\$0	\$16,262	10.9%
CE Workforce Health Prof	\$205,000	\$330	\$196,537	\$0	\$0	\$8,463	95.9%
CE Leisure Learning	\$40,000	\$1,688	\$125,630	\$0	\$0	(\$85,630)	314.1%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,971,736</b>	<b>\$1,665</b>	<b>\$3,018,079</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$46,343)</b>	<b>101.6%</b>
<b>Course Fees</b>							
Building Use Fee	\$1,287,395	(\$176)	\$1,321,982	\$0	\$0	(\$34,587)	102.7%
Student Service Fee	\$62,060	(\$7)	\$63,699	\$0	\$0	(\$1,639)	102.6%
General Service Fee	\$285,395	(\$39)	\$284,387	\$0	\$0	\$1,008	99.6%
Registration Fee	\$171,237	\$0	\$170,607	\$0	\$0	\$630	99.6%
Out of District Fee	\$503,186	(\$50)	\$556,290	\$0	\$0	(\$53,104)	110.6%
Course and Lab fees	\$335,000	(\$65)	\$335,400	\$0	\$0	(\$400)	100.1%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Distance Education fee	\$235,000	(\$102)	\$256,627	\$0	(\$21,627)	109.2%
Distance Education fee N/R	\$14,000	\$300	\$8,410	\$0	\$5,590	60.1%
Testing Fees	\$18,800	\$2,267	\$23,569	\$0	(\$4,769)	125.4%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550	0.0%
Testing Fees-Contract	\$2,550	\$1,480	\$32,312	\$0	(\$29,762)	1,267.1%
Late Registration Fees	\$6,375	(\$50)	\$7,025	\$0	(\$650)	110.2%
Schedule Change Fees	\$2,600	(\$60)	\$2,870	\$0	(\$270)	110.4%
Student Health\Insurance Fees	\$60,000	\$0	\$49,410	\$0	\$10,590	82.4%
SurCharge 3peat > 27 Dev hrs	\$29,040	(\$126)	\$27,690	\$0	\$1,350	95.4%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$3,015,188</b>	<b>\$3,372</b>	<b>\$3,140,278</b>	<b>\$0</b>	<b>(\$125,090)</b>	<b>104.1%</b>
<b>Exemption/Waivers</b>						
Competitive Waiver	(\$34,650)	\$0	(\$30,791)	\$0	(\$3,859)	88.9%
Foster Care	(\$23,342)	\$0	(\$19,390)	\$0	(\$3,952)	83.1%
Hazelwood Waiver Credit	(\$16,830)	\$151	(\$14,928)	\$0	(\$1,902)	88.7%
Hazelwood Dependant	(\$41,200)	\$0	(\$53,284)	\$0	\$12,084	129.3%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$5,400)	\$0	(\$4,581)	\$0	(\$819)	84.8%
Fireman	(\$12,400)	\$0	(\$4,874)	\$0	(\$7,526)	39.3%
Police	(\$1,650)	\$0	(\$495)	\$0	(\$1,155)	30.0%
TEC 54.052	(\$102,300)	\$0	(\$98,869)	\$0	(\$3,431)	96.6%
Military Waiver	(\$13,200)	\$0	(\$8,280)	\$0	(\$4,920)	62.7%
GISD Dual Credit	(\$510,000)	\$0	(\$603,415)	\$0	\$93,415	118.3%
Other	(\$3,300)	\$0	(\$1,200)	\$0	(\$2,100)	36.4%





Galveston College

Fund 11 Detail Rev\Exp  
as of the end of August 2024

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2024	August	2024	2024	2024	2024

Exp by State Classification

Instructional

Welding	\$426,403	\$26,252	\$376,025	\$16,840	\$33,538	88.2%
Biology	\$381,408	\$22,178	\$320,918	\$800	\$59,690	84.1%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$211,426	\$17,486	\$195,548	\$421	\$15,457	92.5%
Env Science	\$39,456	\$1,233	\$34,491	\$171	\$4,794	87.4%
Physics	\$122,212	\$12,015	\$111,915	\$0	\$10,297	91.6%
Accounting	\$72,377	\$4,559	\$71,073	\$0	\$1,304	98.2%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$10,921	\$76	\$4,958	\$0	\$5,963	45.4%
Hosp/Tourism	\$9,740	\$0	\$9,358	\$0	\$382	96.1%
Medical Office Admin	\$221,650	\$12,940	\$205,771	\$0	\$15,879	92.8%
Logistics Op	\$73,184	\$513	\$46,008	\$0	\$27,176	62.9%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$93,473	\$4,446	\$85,088	\$0	\$8,385	91.0%
Comp. Science	\$27,661	\$0	\$25,433	\$0	\$2,228	91.9%
Comp. Tech.	\$107,511	\$0	\$53,425	\$0	\$54,086	49.7%
Culinary Arts	\$159,823	\$7,401	\$149,084	\$200	\$10,539	93.3%
Cosmetology	\$275,970	\$16,940	\$236,237	(\$290)	\$40,022	85.6%
Engineering	\$7,345	\$0	\$0	\$0	\$7,345	0.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	August	2024	2024	2024	2024	2024	2024	2024	2024
Develop-Read	\$116,269	\$8,388	\$110,576	\$0	\$0	\$5,693	95.1%			
Develop-Write	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Develop-Other	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Education	\$7,376	\$0	\$6,712	\$0	\$0	\$664	91.0%			
English	\$363,888	\$47,537	\$365,538	\$0	\$0	(\$1,650)	100.5%			
Humanities	\$1,056	\$180	\$824	\$0	\$0	\$232	78.0%			
Philosophy	\$21,338	\$0	\$21,855	\$0	\$0	(\$517)	102.4%			
Foreign Lang-SPAN	\$24,869	\$0	\$12,309	\$0	\$0	\$12,560	49.5%			
Nursing-RN	\$973,354	\$57,886	\$809,018	\$2,500	\$0	\$161,836	83.1%			
Nursing Admin	\$189,701	\$14,679	\$188,643	\$0	\$0	\$1,058	99.4%			
Allied Health	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Clinical Research	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Emer Med Serv	\$377,925	\$18,330	\$281,197	\$143	\$0	\$96,585	74.4%			
Imaging-CT	\$148,573	\$13,675	\$132,688	\$634	\$0	\$15,251	89.3%			
Imaging-MRI	\$147,022	\$13,926	\$143,949	\$0	\$0	\$3,073	97.9%			
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Imaging-Nuclear	\$195,139	\$10,777	\$180,931	\$399	\$0	\$13,809	92.7%			
Imaging-Rad Thy	\$189,335	\$11,534	\$171,728	\$0	\$0	\$17,607	90.7%			
Imaging-Rad Tch	\$423,240	\$37,393	\$376,098	\$0	\$0	\$47,142	88.9%			
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Sonography	\$224,194	\$15,888	\$201,470	\$0	\$0	\$22,724	89.9%			
Surgical Tech	\$147,171	\$9,467	\$125,409	\$0	\$0	\$21,762	85.2%			

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2024</b>	<b>August</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
Nursing-LVN	\$189,266	\$16,606	\$155,921	\$640	\$32,705	82.4%
Develop-Math	\$287,354	\$22,742	\$257,641	\$0	\$29,713	89.7%
Mathematics	\$382,104	\$30,983	\$379,172	\$0	\$2,932	99.2%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$125,019	\$8,334	\$111,624	\$0	\$13,395	89.3%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$153,057	\$8,168	\$126,109	\$0	\$26,948	82.4%
Instrumentation	\$122,171	\$9,164	\$120,175	\$0	\$1,996	98.4%
Fitness Center	\$130,327	\$10,649	\$118,322	\$0	\$12,005	90.8%
Physical Ed.	\$128,506	\$9,300	\$124,869	\$0	\$3,637	97.2%
CJ-Academic	\$82,511	\$6,549	\$79,635	\$0	\$2,876	96.5%
CJ-Law Enforce	\$176,668	\$9,657	\$152,867	\$0	\$23,801	86.5%
Economics	\$60,478	\$4,271	\$60,042	\$0	\$436	99.3%
Government/PS	\$135,739	\$10,031	\$123,694	\$0	\$12,045	91.1%
History/Geog.	\$129,396	\$10,148	\$125,438	\$0	\$3,958	96.9%
Psychology	\$130,472	\$9,581	\$127,037	\$0	\$3,435	97.4%
Sociology	\$28,242	\$944	\$22,833	\$0	\$5,409	80.8%
Art	\$160,946	\$7,982	\$147,924	\$0	\$13,022	91.9%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$154,397	\$9,626	\$154,633	\$0	(\$236)	100.2%
Music	\$60,628	\$1,341	\$56,242	\$0	\$4,386	92.8%
Business (Bachelors)	\$0	\$0	\$0	\$0	\$0	NaN
Medical Bachelors	\$220,830	\$16,915	\$218,771	\$121	\$1,938	99.1%
Nursing BSN	\$272,238	\$0	\$179,245	\$236	\$92,758	65.8%

**Galveston College**

**Fund 11 Detail Rev\Exp**

**as of the end of August 2024**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	August	2024	2024	2024	2024	2024	2024	2024	2024
Accreditation	\$15,600	\$0	\$15,193	\$0	\$0	\$407	\$0	\$407	97.4%	97.4%
Accreditation QEP	\$46,562	\$4,042	\$44,055	\$0	\$0	\$2,507	\$0	\$2,507	94.6%	94.6%
ATD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	NaN
Faculty Dev.	\$52,080	\$2,146	\$51,482	\$0	\$0	\$598	\$0	\$598	98.9%	98.9%
Lecture Series	\$2,870	\$0	\$2,816	\$0	\$0	\$54	\$0	\$54	98.1%	98.1%
CE-Workforce	\$50,857	(\$283)	\$47,604	\$0	\$0	\$3,253	\$0	\$3,253	93.6%	93.6%
CE Cisco	\$1,357	\$0	\$634	\$0	\$0	\$723	\$0	\$723	46.7%	46.7%
CE Allied Health	\$199,216	\$8,967	\$187,213	(\$124)	(\$124)	\$12,127	\$0	\$12,127	94.0%	94.0%
<b>Total Instructional</b>	<b>\$9,289,901</b>	<b>\$603,558</b>	<b>\$8,245,471</b>	<b>\$22,690</b>	<b>\$22,690</b>	<b>\$1,021,740</b>	<b>\$0</b>	<b>\$1,021,740</b>	<b>89%</b>	<b>89%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	NaN
<b>Community Services</b>										
CE Leisure Learning	\$76,753	\$326	\$72,451	\$718	\$718	\$3,584	\$0	\$3,584	94.4%	94.4%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	NaN
<b>Total Community Service</b>	<b>\$76,753</b>	<b>\$326</b>	<b>\$72,451</b>	<b>\$718</b>	<b>\$718</b>	<b>\$3,584</b>	<b>\$0</b>	<b>\$3,584</b>	<b>94.4%</b>	<b>94.4%</b>
<b>Academic Support</b>										
Vice President of Instruction	\$291,436	\$23,878	\$287,336	\$0	\$0	\$4,100	\$0	\$4,100	98.6%	98.6%
Arts & Sciences Administration	\$71,403	\$4,515	\$64,988	\$0	\$0	\$6,416	\$0	\$6,416	91.0%	91.0%
Tech\Professional Ed. Administration	\$241,856	\$18,687	\$232,839	\$100	\$100	\$8,917	\$0	\$8,917	96.3%	96.3%
Adult & Continuing Ed. Administration	\$248,933	\$14,215	\$234,948	\$0	\$0	\$13,985	\$0	\$13,985	94.4%	94.4%
Distance Education Administration	\$182,890	\$12,772	\$160,469	\$0	\$0	\$22,421	\$0	\$22,421	87.7%	87.7%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	NaN
Grants Development	\$76,392	\$6,246	\$76,540	\$200	\$200	(\$348)	\$0	(\$348)	100.2%	100.2%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of August 2024**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	August	2024	2024	2024	2024
Library & Learning Resources	\$435,689	\$24,913	\$421,291	\$0	\$14,398	96.7%
Media Services	\$56,394	\$4,187	\$54,200	\$0	\$2,194	96.1%
Student Success Center (Tutoring)	\$167,854	\$12,580	\$148,619	\$0	\$19,235	88.5%
Testing Center	\$170,521	\$18,622	\$158,797	\$0	\$11,724	93.1%
<b>Total For Academic Support</b>	<b>\$1,943,369</b>	<b>\$140,616</b>	<b>\$1,840,026</b>	<b>\$300</b>	<b>\$103,042</b>	<b>94.7%</b>
<b>Student Services</b>						
Vice President of Student Services	\$359,337	\$22,979	\$350,826	\$473	\$8,038	97.6%
Admissions\Records	\$588,885	\$46,702	\$574,787	\$0	\$14,098	97.6%
Campus Security	\$642,290	\$54,392	\$593,688	\$20,283	\$28,319	92.4%
Counseling	\$693,532	\$52,541	\$607,843	\$72	\$85,617	87.6%
Financial Aid	\$400,272	\$31,106	\$362,921	\$0	\$37,351	90.7%
Student Activities	\$84,468	\$6,801	\$70,351	\$0	\$14,117	83.3%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Student Services</b>	<b>\$2,768,784</b>	<b>\$214,520</b>	<b>\$2,560,416</b>	<b>\$20,829</b>	<b>\$187,540</b>	<b>92.5%</b>
<b>Institutional Support</b>						
Board of Regents	\$82,160	\$1,431	\$29,520	\$0	\$52,640	35.9%
President	\$592,420	\$35,766	\$458,498	\$336	\$133,586	77.4%
General Institutional Expenses	\$305,978	\$25,019	\$173,169	\$520	\$132,289	56.6%
Vice President for Administration	\$214,249	\$17,209	\$208,667	(\$12)	\$5,595	97.4%
Business Services	\$915,953	\$99,292	\$851,570	\$5,395	\$58,988	93.0%
Human Resources & Risk Mgmt.	\$465,445	\$36,401	\$438,449	\$7,798	\$19,198	94.2%
Professional Development	\$9,600	\$0	\$9,111	\$0	\$489	94.9%
Purchasing	\$92,045	\$7,469	\$87,826	\$0	\$4,219	95.4%

Galveston College

Fund 11 Detail Rev\Exp

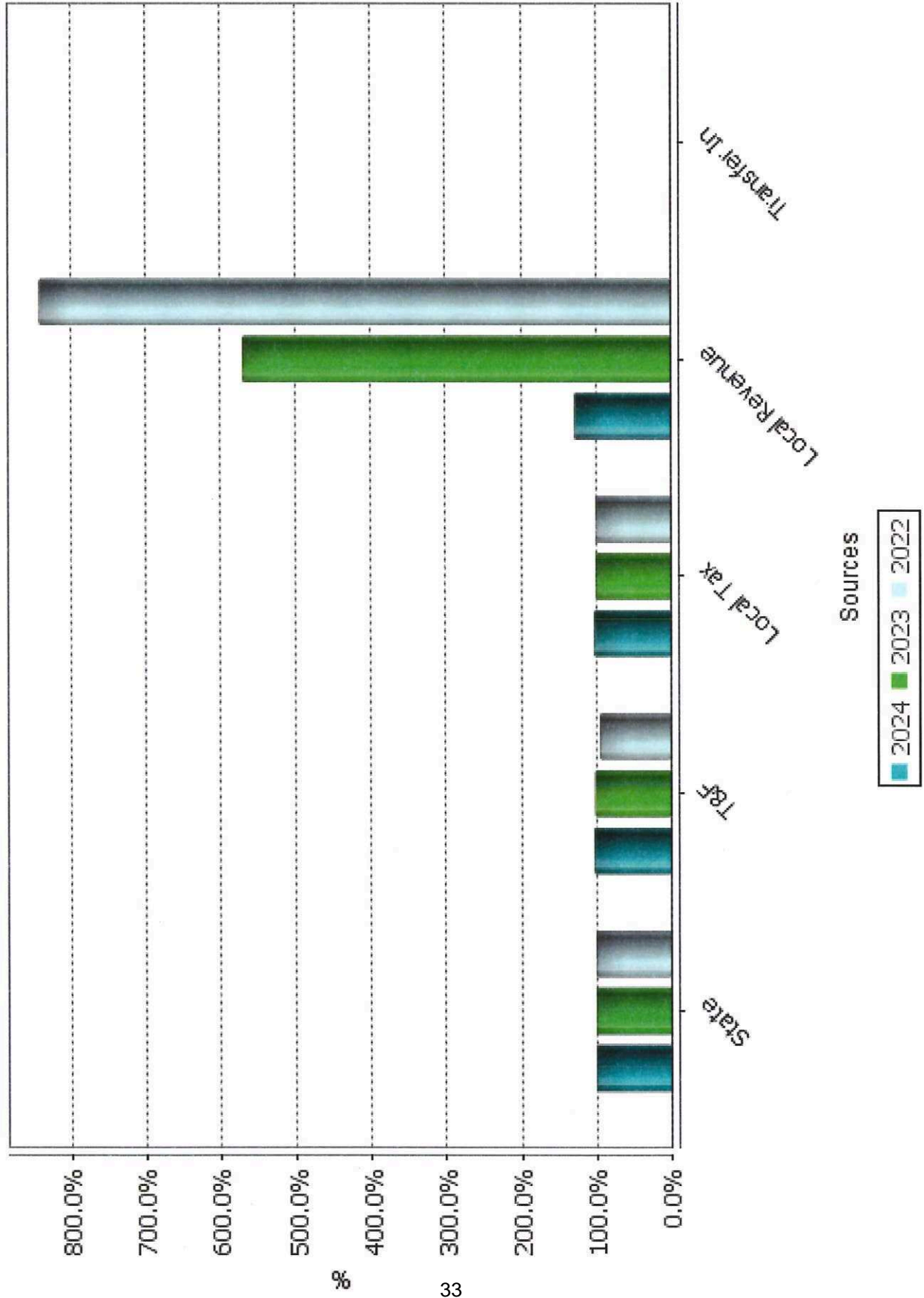
as of the end of August 2024

	Budget 2024	(MTD) Actual August	(YTD) Actual 2024	Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
Research and Planning	\$238,421	\$15,313	\$233,633	\$0	\$0	\$4,788	98.0%
Information Technology	\$2,001,507	\$105,508	\$1,925,618	\$11,111	\$0	\$64,778	96.2%
Communications	\$86,094	\$3,446	\$73,402	\$1,781	\$0	\$10,912	85.3%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$287,004	\$22,098	\$259,378	\$892	\$0	\$26,734	90.4%
GC Foundation	\$71,530	\$5,222	\$65,804	\$0	\$0	\$5,726	92.0%
Marketing & Media	\$710,061	\$79,508	\$650,023	\$34,738	\$0	\$25,299	91.5%
<b>Total for Institutional Support</b>	<b>\$6,072,466</b>	<b>\$453,682</b>	<b>\$5,464,666</b>	<b>\$62,559</b>	<b>\$0</b>	<b>\$545,240</b>	<b>90.0%</b>
<b>Staff Benefits</b>							
Staff Benefits - State Eligible	\$27,377	\$0	\$45,839	\$0	\$0	(\$18,462)	167.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$29	\$0	\$0	(\$29)	Infinity
<b>Total For Staff Benefits</b>	<b>\$27,377</b>	<b>\$0</b>	<b>\$45,868</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$18,491)</b>	<b>167.5%</b>
<b>Operations and Maintenance</b>							
Plant Administration	\$937,189	\$4,708	\$762,587	\$0	\$0	\$174,602	81.4%
Building Maintenance	\$1,149,244	\$132,826	\$1,043,652	\$78,153	\$0	\$27,440	90.8%
Custodial Services	\$699,003	\$61,062	\$675,255	\$94	\$0	\$23,654	96.6%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$73,415	\$12,125	\$74,430	\$400	\$0	(\$1,415)	101.4%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$14,500	\$123	\$9,134	\$2,744	\$0	\$2,622	63.0%
Utilities	\$865,000	\$68,527	\$622,244	\$55,108	\$0	\$187,648	71.9%
Utilities Tech Center	\$113,700	\$4,509	\$53,210	\$22,259	\$0	\$38,231	46.8%

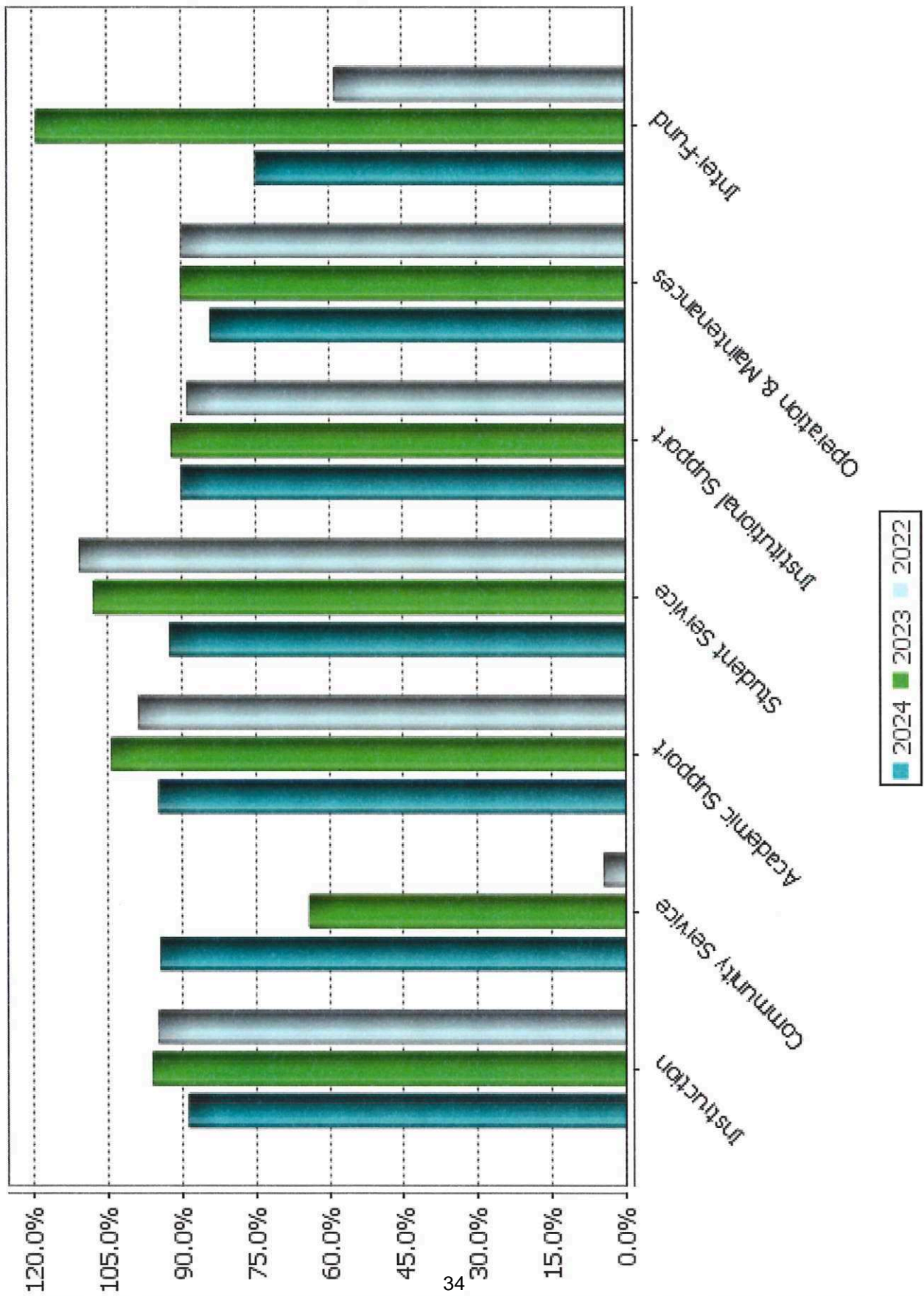
Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of August 2024

	Budget 2024	(MTD) Actual August	(YTD) Actual 2024	Actual Encumbrances 2024	Available 2024	% of Budget 2024
<b>Total for Operations and M...</b>	<b>\$3,852,050</b>	<b>\$283,879</b>	<b>\$3,240,511</b>	<b>\$158,757</b>	<b>\$452,782</b>	<b>84.1%</b>
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$672,480	\$98,885	\$553,291	\$0	\$119,189	82.3%
Transfers to Student Activity Fund	\$62,060	(\$7)	\$63,699	\$0	(\$1,639)	102.6%
Transfer to State Eligible Ben	\$1,520,248	\$111,132	\$1,298,697	\$0	\$221,551	85.4%
Transfers to State Grants & Aid	\$152,498	\$27,749	\$161,131	\$0	(\$8,633)	105.7%
Transfers to Bond Revenue	\$1,867,500	\$0	\$1,867,000	\$0	\$500	100.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$1,000,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$5,274,786</b>	<b>\$237,759</b>	<b>\$3,943,818</b>	<b>\$0</b>	<b>\$1,330,968</b>	<b>74.8%</b>
<b>Expenditures Totals</b>	<b>\$29,305,485</b>	<b>\$1,934,341</b>	<b>\$25,413,228</b>	<b>\$265,854</b>	<b>\$3,626,404</b>	<b>86.7%</b>

### 3 Year Revenue by Percentage (YTD)



### Three Year Expense by Percentage (TYD)



**Auxiliary fund  
as of August 31, 2024**

August 31, 2024	Current year		Current year		Current ...		Current year		Current year	
	Budget	(MTD) Actual	(YTD) Act...	Encumbr...	Remaining	% Expended	2024	2024	2024	2024
	2024	August	2024	2024	2024	2024	2024	2024	2024	2024
<b>Revenue by State Classification</b>										
Interfund Appropriations	\$672,480	\$98,885	\$553,291	\$0	\$119,189	82%				
Bookstore Commission	\$55,000	\$0	\$52,617	\$0	\$2,383	96%				
Student housing	\$346,495	\$4,375	\$392,288	\$0	(\$45,793)	113%				
Food Service	\$477,394	(\$1,867)	\$508,598	\$0	(\$31,204)	107%				
Special Event	\$0	\$0	\$0	\$0	\$0	NaN				
Sales and Services	\$172,720	\$16,237	\$133,664	\$0	\$39,056	77%				
<b>Total Revenue</b>	<b>\$1,724,089</b>	<b>\$117,630</b>	<b>\$1,640,459</b>	<b>\$0</b>	<b>\$83,630</b>	<b>95%</b>				

<b>Expenditures by Department</b>										
Bookstore(retiree)	0	0	0	0	\$0	NaN				
Student Housing	18,090	1,666	12,046	0	\$6,044	67%				
Food Service	393,690	7,277	385,816	0	\$7,874	98%				
Print Shop	105,200	4,215	99,601	0	\$5,599	95%				
Special Event	0	0	0	0	\$0	NaN				
Athletics General	72,326	12,385	64,423	550	\$7,353	89%				
Baseball	494,767	18,090	498,096	0	(\$3,329)	101%				
Softball	434,272	19,197	420,160	0	\$14,112	97%				
General Institutional	205,744	48,553	144,703	10,668	\$50,373	70%				
Transfer to Construction	0	0	0	0	\$0	NaN				
<b>Expenditures Total</b>	<b>1,724,089</b>	<b>111,383</b>	<b>1,624,845</b>	<b>11,217.92</b>	<b>\$88,026</b>	<b>94%</b>				

**Auxiliary fund  
as of August 31, 2024**

Expenditures by Type									
General Operating	219,930	45,299	145,448	11,218	63,263.65				66%
Contracted Services	501,049	11,808	487,283	0	13,766.27				97%
Travel	188,636	1,807	178,052	0	10,583.74				94%
Equipment	76,938	13,457	76,095	0	843.36				99%
Special Event	0	0	0	0	0.00				NaN
Transfer to Scholars...	25,000	0	25,000	0	0.00				100%
Transfer to Construction	0	0	0	0	0.00				NaN
Scholarships	416,924	10,449	410,302	0	6,622.34				98%
Salaries & Stipends	225,755	23,025	237,938	0	(12,182.81)				105%
Staff Benefits	69,857	5,539	64,727	0	5,129.84				93%
<b>Expenditures Total</b>	<b>1,724,089</b>	<b>111,383</b>	<b>1,624,845</b>	<b>11,217.92</b>	<b>88,026.39</b>				<b>94%</b>

**Student Service Fund  
as of August 31, 2024**

August 31, 2024	Current year		Current year		Current ...		Current year	
	Budget	(MTD) Actual	(YTD) Act...	Encumbr...	Remaining	% Expended		
	2024	August	2024	2024	2024	2024		
<b>Revenue by State Classification</b>								
Interfund Appropriations	\$62,060	(\$7)	\$63,699	\$0	(\$1,639)	103%		
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN		
<b>Total Revenue</b>	<b>\$62,060</b>	<b>(\$7)</b>	<b>\$63,699</b>	<b>\$0</b>	<b>(\$1,639)</b>	<b>103%</b>		

<b>Expenditures by Department</b>						
Student Activities	36,450	1,909	23,818	3,200	\$9,432	65%
Student Government	23,010	0	15,953	733	\$6,324	69%
Phi Theta Kappa	2,600	0	168	0	\$2,432	6%
<b>Expenditures Total</b>	<b>62,060</b>	<b>1,909</b>	<b>39,939</b>	<b>3,933</b>	<b>\$18,188</b>	<b>64%</b>

<b>Expenditures by Type</b>						
General Operating	36,750	1,909	24,724	3,933	8,093	67%
Contracted Services	0	0	0	0	0	
Travel	15,310	0	7,215	0	8,095	47%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	8,000	0	2,000	
Staff Benefits	0	0	0	0	0	
<b>Expenditures Total</b>	<b>62,060</b>	<b>1,909</b>	<b>39,939</b>	<b>3,933</b>	<b>18,188</b>	<b>64%</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of August 31, 2024**

August 31, 2024	Current year Budget (MTD) Actual 2024	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
<b>Fund 71</b>				
<b>Revenue</b>				
Fund Balance Transfer	5,856,864	0	0	5,856,864
Proposed Title V Grant Remodel Student Success Center	752,942	0	0	752,942
<b>Total Revenue</b>	<b>6,609,806</b>	<b>0</b>	<b>0</b>	<b>6,609,806</b>
<b>Expenditures</b>				
Facility Construction *	1,603,458	804,488	970,040	747,424 (114,005)
Furniture and Equipment *	400,000	3,893	341,803	1,537 56,660
Contingency *	235,000	0	0	0 235,000
Architectural & Engineering fees *	106,000	4,000	57,825	64,875 (16,700)
*2nd floor Northern Remodel , Library Testing, and FA-207 Black Box Projects				
Softball Feild-Construction	1,500,000	0	0	0 1,500,000
Softball Feild- Architectural and Engineering fees	150,000	0	0	0 150,000
Electrical Transformer Upgrade- Construction	1,227,406	153,996	1,474,281	0 (246,875)
Electrical Transformer Upgrade- Archit, and Engin.	60,000	1,560	6,120	53,880 0
Electrical Transformer Upgrade- Contingency	125,000	0	0	0 125,000
Student Success Center -Remodel- Title V	752,942	0	0	0 752,942
Land/Building Purchase	450,000	0	0	0 450,000
<b>Expenditures Total</b>	<b>6,609,806</b>	<b>967,937</b>	<b>2,850,069</b>	<b>867,716 2,892,021</b>

**GALVESTON COLLEGE**  
**Construction/Capital Project fund**  
**as of August 31, 2024**

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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August 31, 2024

**Nursing Health Science Building**

Revenue	907,955	0	0	0	907,955
Fund Balance Transfer FY23 Bond Interest					
Transfer Bond Reserve interest	152,625	0	0	0	152,625
Bond Proceeds	6,953,871	49,696	5,158,198	0	1,795,673
<b>Total Revenue</b>	<b>8,014,451</b>	<b>49,696</b>	<b>5,158,198</b>	<b>0</b>	<b>2,856,253</b>

**Expenditures**

Contingency-Owner	102,927	0	0	0	102,927
Equipment- Capital	1,600,000	32,259	457,389	100,572	1,042,039
Furniture- Capital	1,900,000	1,052	1,380,123	0	519,877
Facility Construction	4,169,624	12,186	3,021,703	208	1,147,714
Archit and Engr Fees	241,900	4,200	298,984	0	(57,084)
<b>Expenditures Total</b>	<b>8,014,451</b>	<b>49,696</b>	<b>5,158,198</b>	<b>100,780</b>	<b>2,755,473</b>

**Nursing Health Science- Moody PEF**

Revenue	1,000,000	0	1,000,000	0	0
Moody PEF Gift -Transfer from fund 25					
<b>Total Revenue</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>

**Expenditures**

Equipment- Capital	1,000,000	0	1,000,000	0	0
<b>Expenditures Total</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of August 31, 2024**

August 31, 2024

	Current year Budget 2024	Current year (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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Fund Revenue Total	15,624,257	49,696	6,158,198	0	9,466,059
Fund Expenditures Total	15,624,257	1,017,633	9,008,267	968,496	5,647,494
<b>Fund 71 total</b>		(967,937)	(2,850,069)	(968,496)	

**Capital Projects Fund 72**

<b>Revenue</b>					
Transfer from fund 11 (1Mil) and fund balance ...	1,832,420	0	0	0	1,832,420
<b>Total Revenue</b>	1,832,420	0	0	0	1,832,420
<b>Expenditures</b>					
Contracted service IT issues Carryforward	182,000	0	171,320	0	10,680
Nursing\HS Building Equipment	1,550,420	0	0	0	1,550,420
Facilities Master Plan Archt and Engr	100,000	0	0	0	100,000
<b>Expenditures Total</b>	1,832,420	0	171,320	0	1,661,100
<b>Fund Revenue Total</b>	1,832,420	0	0	0	1,832,420
<b>Fund Expenditures Total</b>	1,832,420	0	171,320	0	1,661,100
<b>Fund 72 total</b>	0	0	(171,320)	0	0

**GALVESTON COLLEGE**  
**Bond Funds 51, 52, 53**

August 31, 2024

	Current year Budget 2024	Current ... (MTD) Actual August	Current year (YTD) Actual 2024	Current year Encumbran... 2024	Current year Remaining 2024	Current year % Expended 2024	Prior Year % Expe... 2023
<b>Fund 51 Revenue-Bond Payment</b>							
<b>Revenue</b>							
Transfer from E&G	1,867,500	0	1,867,000	0	500	100.0%	
Interest income-Bond	62,625	10,228	211,002	0	(148,377)	336.9%	
<b>Revenue Total</b>	<b>1,930,125</b>	<b>10,228</b>	<b>2,078,002</b>	<b>0</b>	<b>(147,877)</b>	<b>107.7%</b>	
<b>Expenses</b>							
Transfers to Bond Reserve (N/A)	62,625	0	0	0	62,625		
Transfer to Interest and sinking	1,867,500	304,524	1,565,754	0	301,746	83.8%	
<b>Expenditures Total</b>	<b>1,930,125</b>	<b>304,524</b>	<b>1,565,754</b>	<b>0</b>	<b>364,371</b>	<b>81.1%</b>	
<b>fund 52 Bond Intrest and Sinking Fund</b>							
Transfer from Bond Revenue Fd 51	1,867,500	304,524	1,565,754	0	301,746	83.8%	
<b>Total Fund Revenue</b>	<b>1,867,500</b>	<b>304,524</b>	<b>1,565,754</b>	<b>0</b>	<b>301,746</b>	<b>83.8%</b>	
<b>Expenses</b>							
AdminFees\Professional Service	500	0	300	0	200	60.0%	
Bond Redemption Principal	740,000	0	740,000	0	0	100.0%	
Bond Redemption Intrest	1,127,000	304,524	825,754	0	301,246	73.3%	
<b>Expenditures Total</b>	<b>1,867,000</b>	<b>304,524</b>	<b>1,566,054</b>	<b>0</b>	<b>300,946</b>	<b>83.9%</b>	
<b>fund 53 Bond Reserve</b>							
Transfers from Bond Revenue	62,625	0	0	0	62,625	0.0%	
Interest income-Reserve	90,000	9,231	106,749	0	(16,749)	118.6%	
<b>Revenue Total</b>	<b>152,625</b>	<b>9,231</b>	<b>106,749</b>	<b>0</b>			
<b>Expenses</b>							
Transfer to Construction	152,625	0	0	0	152,625	0.0%	
<b>Expenditures Total</b>	<b>152,625</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>152,625</b>	<b>0.0%</b>	

Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2023-24 Academic Year – First Through Fourth Quarters

During the 86<sup>th</sup> Texas Legislative Session, Senate Bill No. 212 was passed amending SECTION 1. Chapter 51, Education Code by adding Subchapter E-2. This act addresses reporting incidents of sexual harassment, sexual assault, dating violence, and stalking. Section 51.253 outlines the administrative reporting requirements that include submission by the chief executive officer to the institution’s governing body at least once per school year, in the fall or spring, of those reports received under Section 51.252.

Dr. W. Myles Shelton, the College’s chief executive officer, will present the certification and report for the first through fourth quarters of the 2023-24 academic year.

Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2023-24 Academic Year – First Through Fourth Quarters

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Dr. W. Myles Shelton, the College's chief executive officer, will present the certification and report for the first through fourth quarters of the 2023-24 academic year.

**Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.**

*(a) Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's chief executive officer a written report on the reports received under Section 51.252, including information regarding: (1) the investigation of those reports; (2) the disposition, if any, of any disciplinary processes arising from those reports; and (3) the reports for which the institution determined not to initiate a disciplinary process, if any.*

*(b) The Title IX coordinator or deputy Title IX coordinator of a postsecondary educational institution shall immediately report to the institution's chief executive officer an incident reported to the coordinator under Section 51.252 if the coordinator has cause to believe that the safety of any person is in imminent danger as a result of the incident.*

*(c) Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

*(A) the number of reports received under Section 51.252;*

*(B) the number of investigations conducted as a result of those reports;*

*(C) the disposition, if any, of any disciplinary processes arising from those reports;*

*(D) the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

*(E) any disciplinary actions taken under Section 51.255.*

*(d) If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

**Sec. 51.253 Administrative Report  
2023-2024 School Year: First Quarter (September-November)**

**Total Complaints Received:** 0

**Incident Date:** \_\_\_\_\_

**Nature of the Report:** \_\_\_\_\_

**Investigation:** \_\_\_\_\_

**Disposition:** \_\_\_\_\_

**Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.**

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*(c) Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

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*(C) the disposition, if any, of any disciplinary processes arising from those reports;*

*(D) the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

*(E) any disciplinary actions taken under Section 51.255.*

*(d) If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

**Sec. 51.253 Administrative Report  
2023-2024 School Year: Second Quarter (December-February)**

**Total Complaints Received:** 0

**Incident Date:** \_\_\_\_\_

**Nature of the Report:** \_\_\_\_\_

\_\_\_\_\_

**Investigation:** \_\_\_\_\_

\_\_\_\_\_

**Disposition:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.

(a) *Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's chief executive officer a written report on the reports received under Section 51.252, including information regarding: (1) the investigation of those reports; (2) the disposition, if any, of any disciplinary processes arising from those reports; and (3) the reports for which the institution determined not to initiate a disciplinary process, if any.*

(b) *The Title IX coordinator or deputy Title IX coordinator of a postsecondary educational institution shall immediately report to the institution's chief executive officer an incident reported to the coordinator under Section 51.252 if the coordinator has cause to believe that the safety of any person is in imminent danger as a result of the incident.*

(c) *Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

*(A) the number of reports received under Section 51.252;*

*(B) the number of investigations conducted as a result of those reports;*

*(C) the disposition, if any, of any disciplinary processes arising from those reports;*

*(D) the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

*(E) any disciplinary actions taken under Section 51.255.*

*(d) If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

**Sec. 51.253 Administrative Report**  
**2023-2024 School Year: Third Quarter (March-May)**

**Total Complaints Received:** 2

**Incident Date:** 02/15/2024

**Nature of the Report:** The first complaint was received on 02/26/24 and investigated. It involved allegations of harassment. Submitted by current students and a former student, it alleged unprofessional behavior, inappropriate comments, and physical contact by the instructor.

**Investigation:**

The investigation began when the Director of Human Resources & Risk Management received an email on February 26, 2024, from the Associate Vice President for Student Services detailing complaints from four students. Each complainant reported various incidents, including inappropriate and offensive comments by the instructor and inappropriate physical contact with one student. The Director interviewed each complainant and received corroboration for their written statements. On February 28, 2024, the instructor was notified of the allegations and allowed to respond, which they did, denying all accusations and expressing concern that the complaints

might be retaliatory or directed at the wrong individual. The Title IX Coordinator concluded the investigation on 04/05/2024.

**Disposition:** After reviewing the evidence and witness statements, it was determined that the instructor's conduct, while unprofessional, did not meet the criteria for sexual harassment as defined by the College's Title IX policy (FFDA Local). As a result, the complaint was dismissed under Title IX law. However, the matter was addressed through other College disciplinary processes, and it is recommended that the instructor be counseled regarding unprofessional behavior and inappropriate classroom comments. Written notice of the dismissal was provided to the involved parties, and the complainants were informed of alternative College procedures should they wish to pursue further action.

**Incident Date:** 03/26/2024

**Nature of the Report:** A complaint was received regarding an instructor's inappropriate personal communications with a student, including late-night text messages and social media interactions. The student reported discomfort due to the instructor's comments and a request to share secrets.

**Investigation:** The investigation was initiated following receipt of the complaint. The Title IX Coordinator interviewed the student and reviewed the text messages, which the Program Director corroborated. Despite being given the opportunity to provide a written response, the instructor did not reply by the given deadline of May 3, 2024.

**Disposition:** Based on the evidence, it was determined that the instructor's conduct met the definition of sexual harassment as outlined in Board policy FFDA. The conduct was deemed a violation of College policies, and termination was recommended to maintain compliance with Title IX and ensure a professional, safe environment for students and staff. The instructor was terminated.

**Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.**

(a) *Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's chief executive officer a written report on the reports received under Section 51.252, including information regarding: (1) the investigation of those reports; (2) the disposition, if any, of any disciplinary processes arising from those reports; and (3) the reports for which the institution determined not to initiate a disciplinary process, if any.*

(b) *The Title IX coordinator or deputy Title IX coordinator of a postsecondary educational institution shall immediately report to the institution's chief executive officer an incident reported to the coordinator under Section 51.252 if the coordinator has cause to believe that the safety of any person is in imminent danger as a result of the incident.*

(c) *Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

*(A) the number of reports received under Section 51.252;*

*(B) the number of investigations conducted as a result of those reports;*

*(C) the disposition, if any, of any disciplinary processes arising from those reports;*

*(D) the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

*(E) any disciplinary actions taken under Section 51.255.*

*(d) If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

**Sec. 51.253 Administrative Report  
2023-2024 School Year: Fourth Quarter (June-August)**

**Total Complaints Received:** 0

**Incident Date:** \_\_\_\_\_

**Nature of the Report:** \_\_\_\_\_

**Investigation:** \_\_\_\_\_

**Disposition:** \_\_\_\_\_

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report	_____	_____	_____	55
#2 - Consider Approval of HVAC Service Repair Annual Contracts	_____	_____	_____	59
#3 – Consider Approval to Offer Limited Medical Radiography Technician Program (Level I Certificate)	_____	_____ ✓	_____	60
#4 - Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health- Nursing Innovation Grant Program	_____	_____	_____	62
#5 – Consider Ratifying Acceptance of Ellucian PATH Grant Award	_____	_____	_____	64
#6 – Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students	_____	_____	_____	70
#7 – Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services	_____	_____	_____	71
#8 – Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab	_____	_____	_____	72
#9 – Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom	_____	_____	_____	73
#10 – Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress	_____	_____ ✓	_____	74
#11 – Consider Nominating Directors to GCAD Board of Directors by Adoption of Resolution	_____	_____ ✓	_____	75
#12 – Consider Acceptance of Faculty Resignation	_____	_____	_____	82

Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report

Following is the Investment Report describing the fiscal year 2023-24 fourth quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy, and the report provides detailed information regarding each investment classified by major fund groups.


It is recommended that the Board of Regents accept the Investment Report for the fourth quarter of fiscal year 2023-24 as presented.


Board Investment Report FY 2024  
 Cash Equivalents and Investments  
 Fourth Quarter Fiscal Year 2024 Activity  
 For June 1, 2024 through August 31, 2024

Description of Security	Account No. / CUSIP No.	Average Interest Rate	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Fair Value	Ending Fair Value	Withdrawals	Ending Fair Value	% of Total Portfolio	Weighted Avg. Earnings Rate	Accrued Interest	Days to Maturity	Weighted Avg. Maturity-Days
<b>OPERATING</b>														
Lone Star Investment Pool - Corp	84502	5.442%	Demand	140,186	142,110	140,186	142,110	-	142,110	0.40%	0.02%	-	1	0.00
Lone Star Investment Pool - Gov	84502	5.660%	Demand	13,722,587	10,338,334	13,722,587	10,338,334	(4,400,000)	10,338,334	29.08%	1.65%	-	1	0.29
Logic	151720001	5.416%	Demand	6,987,355	7,092,963	6,987,355	7,092,963	-	7,092,963	19.95%	1.08%	-	1	0.20
Texpool	000020101	5.329%	Demand	6,235,962	6,319,781	6,235,962	6,319,781	-	6,319,781	17.78%	0.95%	-	1	0.18
Texas Term Pool	1216-00	5.307%	Demand	5,686,780	5,663,594	5,686,780	5,663,594	-	5,663,594	15.93%	0.85%	-	1	0.16
MNB Repurchase Account	3128X1P24	0.100%	Open	882,828	895,425	882,828	895,425	-	895,425	2.52%	0.00%	-	1	0.03
Vanguard Mutual Fund	08914660032	5.294%	Demand	750,851	760,877	750,851	760,877	-	760,877	2.14%	0.11%	-	1	0.02
<b>TOTAL OPERATING</b>				<b>34,318,528</b>	<b>31,213,085</b>	<b>34,318,528</b>	<b>31,213,085</b>	<b>(4,400,000)</b>	<b>31,213,085</b>	<b>87.79%</b>	<b>4.66%</b>	<b>-</b>	<b>1</b>	<b>0.88</b>
<b>RESTRICTED</b>														
Lone Star Invest. - 2022 Bond Proceeds	84502	5.290%	Demand	2,408,499	2,281,094	2,408,499	2,281,094	(158,683)	2,281,094	6.42%	0.34%	-	1	0.06
Lone Star Invest. - 2022 Bond Reserve	84502	5.355%	Demand	2,031,439	2,058,756	2,031,439	2,058,756	-	2,058,756	5.79%	0.31%	-	1	0.06
<b>TOTAL RESTRICTED</b>				<b>4,439,938</b>	<b>4,339,850</b>	<b>4,439,938</b>	<b>4,339,850</b>	<b>(158,683)</b>	<b>4,339,850</b>	<b>12.21%</b>	<b>0.65%</b>	<b>-</b>	<b>1</b>	<b>0.12</b>
<b>GRAND TOTAL</b>				<b>38,758,466</b>	<b>35,552,935</b>	<b>38,758,466</b>	<b>35,552,935</b>	<b>(4,558,683)</b>	<b>35,552,935</b>	<b>100%</b>	<b>5.31%</b>	<b>-</b>	<b>1</b>	<b>1.00</b>

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

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 W. Myles Shelton, Ed.D.  
 Investment Officer

  
 Van Patterson, Ed.D.  
 Investment Officer

  
 Jeff Engbrock  
 Investment Officer

**Board Investment Report FY 2024**  
**Interest Earned - Fourth Quarter of FY 2024**  
**For June 1, 2024 through August 31, 2024**

<u>Investments</u>	<u>Aug</u>	<u>4th Quarter</u>	<u>Fiscal YTD</u>
<b>Operating</b>			
MNB Money Market Account	111	373	1,589
Lonestar Corp	651	1,925	7,601
Lonestar Gov	52,788	166,791	693,397
LOGIC	32,247	95,608	377,992
Texpool	28,308	83,819	328,222
Texas Term	25,295	74,814	293,599
Vanguard	3,382	10,026	39,167
<b>Total Investment Operating Interest</b>	<b>142,782</b>	<b>433,356</b>	<b>1,741,566</b>
<b>Restricted</b>			
Lonestar - 2022 Bond Reserve	9,230.81	27,317	106,749
Lonestar - 2022 Bond Proceeds	10,227.70	31,278	211,002
<b>Total Investment Restricted Interest</b>	<b>19,459</b>	<b>58,595</b>	<b>317,751</b>
<b>Demand Deposit</b>			
Moody National Bank	3	9	48
<b>Total Demand Deposit Interest</b>	<b>3</b>	<b>9</b>	<b>48</b>
<b>GRAND TOTAL INTEREST EARNED</b>	<b>162,244</b>	<b>491,959</b>	<b>2,059,365</b>

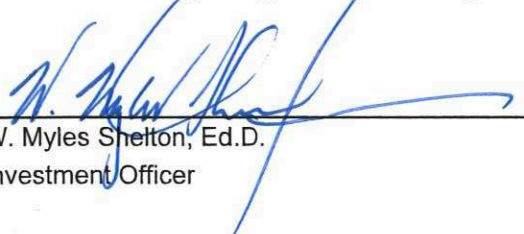
**Board Investment Report FY 2024  
Cash Equivalents and Investments  
Fourth Quarter Fiscal Year 2024 Activity  
For June 1, 2024 through August 31, 2024**

	<u>Fair Value</u>	<u>Book Value</u>
Beginning Value - June 1, 2024	\$ 38,758,466	\$ 38,758,466
Additions/Subtractions (Net)	(3,205,531)	(3,205,531)
Change in Fair Value	-	-
Ending Value - August 31, 2024	<u>35,552,935</u>	<u>35,552,935</u>

Earnings for the Fourth Quarter	491,959
Weighted Average Maturity at Ending Period Date (Days)	1
Weighted Average Earnings Rate for the Fourth Quarter	5.31%
Benchmark - Quarterly Average of the 4 week Treasury Yield	5.26%

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

  
 \_\_\_\_\_  
 W. Myles Shelton, Ed.D.  
 Investment Officer

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 Dr. Van Patterson  
 Investment Officer

  
 \_\_\_\_\_  
 Jeff Engbrock  
 Investment Officer

Consider Approval of HVAC Service and Repair Annual Contracts

Staff is requesting Board approval to use the cooperative contracts for HVAC service and repair from AMS of Houston, 13627 Stafford Road, Stafford, Texas 77477, (Buy Board Contract # 657-21), as the primary vendor and MLN Service Company, 10101 Mula Road, Stafford, Texas 77477 (Choice Partners Contract #, 22/049MF-13) as the secondary vendor. Services performed would be on a must need basis. Any service/repair cost to exceed \$50,000, will be presented to the Board of Regents for approval.

The source of funding for the annual contracts for HVAC service and repair is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants).

Consider Approval to Offer Limited Medical Radiography Technician Program  
(Level I Certificate)

Staff is requesting Board approval to offer the Limited Medical Radiography Technician (LMRT) Certificate beginning the fall 2024 semester. Classes will be scheduled as face-to-face classes held at Dickinson High School and will include practicum experiences the third and fourth year of the program. This program will prepare students to take the LMRT exam from the Texas Medical Board and for entry-level positions such as doctor's offices and clinics.

<b>1<sup>st</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	1309	Intro Radiography & Patient Care	WECM	3	1	48	16	64	3
<b>1<sup>st</sup> Semester Totals</b>				<b>3</b>	<b>1</b>	<b>48</b>	<b>16</b>	<b>64</b>	<b>3</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	2313	Radiation Biology and Safety	WECM	3	0	48	0	48	3
<b>2<sup>nd</sup> Semester Totals</b>				<b>3</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>48</b>	<b>3</b>

<b>2<sup>nd</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	2209	Radiographic Imaging Equipment	WECM	2	1	32	16	48	2
BIOL	2401	A&P I	ACGM	3	3	48	48	96	4
<b>1<sup>st</sup> Semester Totals</b>				<b>5</b>	<b>4</b>	<b>80</b>	<b>64</b>	<b>144</b>	<b>6</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	1411	Basic Radiography Procedures	WECM	3	3	48	48	96	4
MATH	X3XX	Math Elective	ACGM	3	1	48	16	64	3
<b>2<sup>nd</sup> Semester Totals</b>				<b>6</b>	<b>4</b>	<b>96</b>	<b>64</b>	<b>160</b>	<b>7</b>

Consider Approval to Offer Limited Medical Radiography Technician Program  
(Level I Certificate)

<b>3<sup>rd</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	2401	Intermediate Radiographic Procedures	WECM	3	3	48	48	96	4
RADR	1313	Principles of Radiographic Imaging I	WECM	3	1	48	16	64	3
<b>1<sup>st</sup> Semester Totals</b>				<b>6</b>	<b>4</b>	<b>96</b>	<b>64</b>	<b>160</b>	<b>7</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	1166	Practicum I	WECM	0	8	0	128	128	1
RADR	2305	Principles of Radiographic Imaging II	WECM	3	1	48	16	64	3
<b>2<sup>nd</sup> Semester Totals</b>				<b>3</b>	<b>9</b>	<b>48</b>	<b>144</b>	<b>192</b>	<b>4</b>

<b>4<sup>th</sup> Year</b>									
<b>Semester 1</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	1268	Practicum II	WECM	0	16	0	256	256	2
<b>1<sup>st</sup> Semester Totals</b>				<b>0</b>	<b>16</b>	<b>0</b>	<b>256</b>	<b>256</b>	<b>2</b>

<b>Semester 2</b>									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RADR	1368	Practicum III	WECM	0	24	0	384	384	3
<b>2<sup>nd</sup> Semester Totals</b>				<b>0</b>	<b>24</b>	<b>0</b>	<b>384</b>	<b>384</b>	<b>3</b>

**GRAND TOTALS**

Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ACGM	6	4	96	64	160	7
WECM	20	58	320	928	1248	28
<b>GRAND TOTALS</b>	<b>26</b>	<b>62</b>	<b>416</b>	<b>992</b>	<b>1408</b>	<b>35</b>


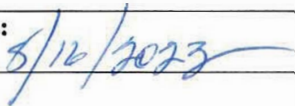
Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program

Galveston College has received a grant award notification from the Texas Higher Education Coordinating Board for the Nursing & Allied Health-Nursing Innovation Grant Program in the amount of \$172,025.00. The term of this grant runs through July 31, 2025.

The NIGP grant will allow the Associate Degree of Nursing program to deploy a robust retention strategy with institutionalized support policies and an embedded retention specialist. The Nursing Department will also be able to develop a professional video advertisement to increase quality applicants and students in the program.

Staff recommends acceptance of this grant award.

Notice of State Grant Award  
to  
**Galveston College**

<b>Grantee Name and Address:</b>  <b>Galveston College</b> <b>4015 Avenue Q</b> <b>Galveston, TX 77550</b>	<b>Grant Title: Nursing &amp; Allied Health-Nursing Innovation Grant Program</b>
	<b>Amount of Award: \$ 172,025.00</b>
	<b>Division: Academic and Health Affairs</b>
	<b>Term of Grant: Upon execution to July 31,2025</b> All allowable expenditures must be incurred by: <b>July 31, 2025</b>
<b>Payment Method:</b> <ul style="list-style-type: none"> <li>• To enable expeditious project implementation by Grantee, a payment in the amount of 25% of the award will be made after contract execution, start of Grant Period, and THECB Approved Award Budget.</li> <li>• Remaining awarded funding (75% of award) will be paid on a cost-reimbursement basis.</li> </ul>	
<b>Authority: Texas Education Code, Title 3, Chapter 63, Subchapter C</b>	
<p>The Texas Higher Education Coordinating Board’s (“THECB”) and the Grantee’s (collectively, referred to as “the parties”) execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application (“RFA”) including any addenda issued, (2) addenda to the Grantee’s Application (if any), and (3) Grantee’s Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p>Any changes in the approved Grant must follow THECB’s amendment process as defined in the RFA. If not a strictly reimbursable award, any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within ninety (90) calendar days unless otherwise agreed by THECB and Grantee.</p> <p>Pre-award costs from August 1, 2023, to the beginning of the grant term are allowed.</p>	
<b>Signed by THECB Official:</b>	<b>Signed by Grantee Official:</b> 
<b>David R. Troutman, Ph.D.</b> <b>Deputy Commissioner</b> <b>Academic Affairs and Innovation</b>	<b>Myles Shelton</b> <b>President</b>
<b>Date:</b>	<b>Date:</b> 

Consider Ratifying Acceptance of Ellucian PATH Grant Award

Galveston College has received a grant award notification from technology company Ellucian in the amount of \$15,000. The term of this grant runs through November 22, 2024, and is intended to replenish our Student Emergency Fund.

Progress, Accomplishment, Thriving, Hope (PATH) awards are issued to help institutions of higher education support students experiencing economic hardship. Students may be awarded up to \$1,500 each from PATH funds, as approved by our scholarship committee under normal rules.

Staff recommends acceptance of this grant award.

## GRANT AGREEMENT

This Grant Agreement (“Grant Agreement”) is made effective as of the date of later signature below (“Effective Date”) by and between Galveston College and **Ellucian Foundation** (the “Foundation”).

WHEREAS, the Grantee is a U.S. nonprofit organization described in section 501(c)(3) and classified as a public charity, or a U.S. governmental entity; and

WHEREAS, the Foundation has agreed to fund a grant for charitable purposes in the amount of \$15,000 (the “Grant Funds”), subject to the terms and conditions set forth below.

NOW THEREFORE, the parties hereby agree as follows:

1. **Charitable Purpose of the Grant.** The charitable purpose of this grant is to help higher education institutions support students experiencing economic hardship by providing scholarship awards to individual student recipients (the “Project”), as described in the Grantee’s 2024 application for the Progress, Accomplishment, Thriving, Hope (PATH) Scholarship Program (the “Application”).
2. **Tax Status.** Grantee agrees to advise the Foundation immediately if there is any change in its tax status or public charity classification.
3. **Use of Grant Funds.** Grant funds may only be used for the Project. Grantee shall repay to Foundation any portion of the Grant Funds that are not used for such Purposes. Any grant funds unexpended or uncommitted at the end of the Project must be promptly returned to the Foundation. Grantee shall not use Grant Funds to reimburse any expenses incurred prior to the Effective Date.
4. **Segregation of Funds.** Grantee shall maintain Grant Funds in a separate fund dedicated to the Charitable Purposes. Such a separate fund may be either (1) a physically separate bank account restricted to the Charitable Purposes, or (2) a separate bookkeeping account (limited to the Charitable Purposes) maintained as part of the Grantee’s financial records. In either case, Grant Funds must be shown separately on the Grantee’s books for ease of reference and verification.
5. **Political Campaign/Lobbying Activity.** Grantee shall not use Grant Funds to influence the outcome of any election for public office or to carry on any voter registration drive. Grantee shall not use Grant Funds to support lobbying activity or to otherwise support attempts to influence local, state, federal, or foreign legislation. There is no agreement, oral or written, permitting the grant funds to be directed to or earmarked for lobbying activity or other attempts to influence local, state, federal, or foreign legislation. Grantee confirms that the amount of funds received from the Foundation for this Project, including any other grant funds awarded by the Foundation for the Project, does not exceed the amount budgeted for non-lobbying activities. Grantee agrees to comply with lobbying, gift and ethics rules applicable to the Project under local, state, federal or foreign law. The Foundation is not retaining or employing Grantee to engage in lobbying activities.

6. **Individual Student Recipients.** Grantee has the exclusive right to select individual student recipients based on the criteria outlined in the Grantee's Application. The Grantee, and not the Foundation, is responsible for ensuring that all student scholarship recipients use grant funds consistent with this Grant Agreement and the Grantee's Application.
7. **Reports.** The Grantee agrees to provide the Foundation with a written report summarizing the Project by December 20, 2024. The report should include the data listed in Exhibit A for each individual student recipient and include a detailed accounting of the uses or expenditures of all Grant Funds. If the Grantee obtains any audited financial statements covering any part of the period of the Grant, the Grantee shall promptly provide a copy of any final audited financial statements to the Foundation. The Grantee also agrees to provide any other information reasonably requested by the Foundation.
8. **Record Maintenance and Inspection.** The Grantee shall maintain adequate records for the Project to enable the Foundation to easily determine how the grant funds were expended. The Grantee's books and records must be made available for inspection by the Foundation or its designee at reasonable times to permit the Foundation to monitor and conduct an evaluation of operations under this grant.
9. **Compliance.** The Foundation has the right at its discretion to terminate or suspend the grant or withhold payment if (a) the Foundation is not reasonably satisfied with the Grantee's progress on the Project; or (b) significant leadership or other changes occur that the Foundation believes may threaten the Project; or (c) the Grantee fails to comply with any term or condition of this Grant Agreement. On termination, if requested by the Foundation, the Grantee agrees to promptly return to the Foundation any unspent and uncommitted grant funds (as of the date of termination) previously distributed to the Grantee by the Foundation for the Project. For its part, Grantee represents and warrants that there are no laws, regulations, legislation or policies that restrict it from accepting the grant.
10. **Ellucian Products.** Grantee confirms that the receipt of the Grant Funds has no effect on its decision whether to purchase any products or services of Ellucian Company, LLC, or any of its subsidiaries or to select any such entity in a tender or bid process.
11. **Publicity.** The Foundation may include information on this grant in its public reports. Grantee shall obtain the Foundation's prior written approval before: (a) issuing a press release or other public announcement regarding this grant; and (b) any other public use of the Foundation's name or logo. The Grantee shall provide the Foundation a period of at least two weeks to review and comment on subsequent press releases or reports that are directly related to the grant.
12. **Anti-Terrorism.** Grantee shall not use funds provided under this Grant Agreement, directly or indirectly, in support of activities (a) prohibited by U.S. laws related to combatting terrorism; (b) with persons on the List of Specially Designated Nationals ([www.treasury.gov/sdn](http://www.treasury.gov/sdn)) or entities owned or controlled by such persons; or (c) with countries against which the U.S. maintains a comprehensive embargo, unless such activities are fully authorized by the U.S. government under applicable law and specifically approved by the Foundation in its sole discretion.

13. **Anti-Corruption; Anti-Bribery.** Grantee shall not offer or provide money, gifts, or any other things of value directly or indirectly to anyone in order to improperly influence any act or decision relating to the Foundation or the Project, including by assisting any party to secure an improper advantage. Training and information on compliance with these requirements are available at [www.learnfoundationlaw.org](http://www.learnfoundationlaw.org).
14. **Counterparts; Original.** This Grant Agreement, including any amendments, may be executed in counterparts which, when taken together, will constitute one Grant Agreement. Copies of this Grant Agreement will be equally binding as originals and faxed or scanned and emailed counterpart signatures will be sufficient to evidence execution, though the Foundation may require the Grantee to deliver original signed documents.
15. **Assignment.** This Grant Agreement or any of the rights or obligations under this Grant Agreement may not be assigned without the Foundation's prior written consent. An assignment includes (a) any transfer of the Project; (b) an assignment by operation of law, including a merger or consolidation, or (c) the sale or transfer of all or substantially all the Grantee's assets.
16. **Indemnification.** Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the Foundation, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of Grantee, its employees or agents, in applying for or accepting the grant, in expending or applying the Grant Funds or in carrying out the program or project to be funded or financed by the grant, except to the extent such claims, liabilities, losses or expenses arise from or in connection with any willful misconduct of the Foundation.
17. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of Delaware, USA.
18. **Entire Agreement, Severability and Amendment.** This Grant Agreement is the entire agreement and supersedes any prior oral or written agreements or communications between the Grantee and the Foundation regarding its subject matter. The provisions of this Grant Agreement are severable so that if any provision is found to be invalid, illegal, or unenforceable, such finding shall not affect the validity, construction, or enforceability of any remaining provision. This Grant Agreement may be amended only by a mutual written agreement of the parties.

IN WITNESS WHEREOF, each of the parties has caused this Grant Agreement to be executed by its duly authorized representative as of the Effective Date.

ELLUCIAN FOUNDATION

By *Kirsten Weeks*

Name: A. Kirsten Weeks

Title: Sr. Director ESG

GALVESTON COLLEGE

By *W. Myles Shelton*

Name: W. Myles Shelton

Title: President

## Exhibit A

### Individual Student Recipient Reporting Data

Reports submitted pursuant to the Grant Agreement must include the following data about each individual student recipient:

- Student's name
- Student's age at the time funds were disbursed
- Student's program of study
- Student's race/ethnicity, using the following questions IPEDS (*students are not required to provide race/ethnicity information*):
  - Are you Hispanic or Latino? (Yes/No), *then*
  - Select one or more of the following races:
    - American Indian or Alaska Native
    - Asian
    - Black or African American
    - Native Hawaiian or Other Pacific Islander
    - White
- Student's anticipated graduation/completion date
- Award amount
- A brief explanation of the student's need (no more than 100 words per student)
  - Schools may categorize student recipients and provide a description of each category.
- Copies of student statements (which are encouraged, and which can be anonymous) that describe the importance of receiving the funds in allowing their continued enrollment or completion of their academic program.
- Copies of students' signed permissions to share information with Ellucian, if applicable.

In addition, schools will be required to report the number of enrolled students who requested or received funding from any source to assist with an emergency financial need during Fall 2024.

This information is due to the Foundation by **December 20, 2024**.

Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students

Staff requests approval of the proposal to contract with Assessment Technologies Institute, LLC (ATI) to provide access to online educational products for the Associate Degree Nursing and Vocational Nursing Programs. These products include review models, skills reviews, practice exams for students, test banks for faculty, NCLEX review programs and much more. These resources will be available to all nursing students and faculty and the actual cost will vary based upon enrollment. The cost of these services will be paid out of student course fees that are collected during registration.

ATI is the sole source for this educational service. ATI is the only company that offers this comprehensive package to students and faculty. It provides the support and resources for student success. Elements of ATI are not available through other vendors, such as HESI. This company offers a vast array of products and services that other companies do not.

ATI offers the resources that support the achievement of the Nursing programs’ student learning outcomes and that provide faculty with consultative and professional development resources to improve teaching strategies, curricular alignment and test construction.

This proposal is a budgeted item that will be paid from operational funds. The total cost of this contract shall not exceed \$71,930.87 and includes the following:

Vendor	Cohort	Cost	Estimated students	Total
ATI	VN 1 <sup>st</sup> payment, summer 2024	\$418.33	13	\$5438.29
	VN 2 <sup>nd</sup> Payment, fall 2024	\$418.33	13	\$5438.29
	VN 3 <sup>rd</sup> payment, spring 2025	\$418.33	13	\$5438.29
	ADN 1 <sup>st</sup> year students, fall 2024	\$352	43	\$15,136.00
	ADN 1 <sup>st</sup> year students, spring 2025	\$352	43	\$15,136.00
	ADN 1 <sup>st</sup> year students, fall 2024	\$352	36	\$12,672.00
	ADN 1 <sup>st</sup> year students, spring 2025	\$352	36	\$12,672.00
	<b>Total</b>			

Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services

Staff is recommending Board approval to purchase library resources from EBSCO Subscription Services required to promote engaged scholarship by providing access to innovative resources to support the programs and curricula at Galveston College. The purchase of subscription resources from EBSCO Subscription Services is exempt from bidding based upon Texas Education Code, Section 130.0101 - Acquisition of Library Materials that state notwithstanding any other law governing purchasing by a junior college district, including Section 130.010 or Subchapter B, Chapter 44, a junior college district may purchase, license, or otherwise acquire library goods and services in any manner authorized by law for the purchase, license, or acquisition of library goods and services by a public senior college or university. HB 962 exempts the purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district from the purchasing laws under TEC 44.031.

These purchases were approved expenses in the 2024-25 budget and will be paid for with the Education and General fund. The library is requesting Board approval for the resources below.

<b>Department</b>	<b>Vendor</b>	<b>Item</b>	<b>Totals</b>
Library	EBSCO Subscription Services	Digital Library Databases	\$57,893
	EBSCO Subscription Services	Electronic Books	\$7,505
	EBSCO Subscription Services	Periodicals	\$17,573
	EBSCO Subscription Services	Print Books	\$15,000
	EBSCO Subscription Services	OpenAthens Single User Sign-on Authentication and EBSCO Discovery Service	\$9,972
<b>Total</b>			<b>\$107, 943</b>

Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab

Staff is recommending Board approval to purchase a stainless steel work table for the Nuclear Medicine lab in the new Health Science Education Center. Three vendors were reviewed for prices and quality and all purchasing requirements were met. Staff is recommending the vendor ST Surg LLC for this purchase.

This item will be paid for with bond funds.

<b>Program</b>	<b>Vendor</b>	<b>Item</b>	<b>Qty.</b>	<b>Unit Price</b>	<b>Totals</b>
Nuclear Medicine	ST Surg LLC 3915 152 <sup>nd</sup> St. NE Marysville, WA 98271	Stainless Steel Work Table w/Lower Shelf	1	\$1,489.71	\$1,489.7
		Shipping			\$963.47
<b>Total</b>					<b>\$2,453.18</b>

Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom

Staff requests approval of this proposal to purchase (6) new hydraulic chairs from Office Depot Business Solutions (Omnia Contract #R190303) due to increased enrollment in the HVAC-R Department at the Charlie Thomas Family Applied Technology Center. The total cost of all items would be \$1,079.94. The source of funding for this project is the Education and General Fund.

<b>Vendor</b>	<b>Quote</b>	<b>Price per Item</b>	<b>Total Cost</b>	<b>Funding Source</b>
Office Depot Business Solutions	Realspace Laristo Mesh/Fabric Mid-Back Drafting Chair, Black, BIFMA Compliant	\$179.99	\$1079.94	Education and General Fund

Consider Appointment of Voting Delegate and Alternate for the  
2024 Association of Community College Trustees (ACCT) Leadership Congress

Several Regents and the President will be attending the 2024 ACCT Leadership Congress October 23-26. The Galveston College Board is entitled to one vote during the Regional Caucuses and Senate Meeting. The Board Chair, or the Board must choose its voting delegate(s) internally prior to registration for the Regional Caucuses and the Senate Meeting. ACCT does not weigh in on voting delegate selection. Only voting members of governing boards may serve as voting delegates. Fiscal year 2024 ACCT membership dues must be received and verified at the time of Congress registration for a voting delegate to be eligible.

The Board may consider the appointment of the voting delegate and alternate representing Galveston College at the 2024 ACCT Leadership Congress.

Consider Nominating Directors to Galveston Central  
Appraisal District's Board of Directors by Adoption of Resolution

The following correspondence was received from Chief Appraiser Krystal L. McKinney of the Galveston Central Appraisal District (GCAD) regarding the selection of the GCAD Board of Directors. Galveston College may nominate up to five individuals for consideration and must submit these names by written resolution to GCAD. Each director will serve a two-year term beginning January 1, 2025, through December 31, 2026. Once nominations are made by each taxing entity, ballots will be prepared and distributed.

The Board may consider nominating individuals to serve on the GCAD Board of Directors by adopting the resolution presented.

**A RESOLUTION OF THE BOARD OF REGENTS OF THE  
GALVESTON COMMUNITY COLLEGE DISTRICT  
SUBMITTING THE NAMES OF FIVE NOMINEES OR LESS FOR ELECTION TO  
THE GALVESTON CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS**

**WHEREAS**, the Board of Directors of the Galveston Central Appraisal District consist of five members who serve two-year terms beginning January 01; and

**WHEREAS**, the Directors are elected by the voting units of the Galveston Central Appraisal District; and

**WHEREAS**, the Board of Regents of the Galveston Community College District is a voting unit in the Galveston Central Appraisal District; and

**WHEREAS**, this is the selection year for the Board of Directors of the Galveston Central Appraisal District; and

**WHEREAS**, the Board of Regents of the Galveston Community College District is entitled to submit the names of five nominees or less for election to the Board of Directors of the Galveston Central Appraisal District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT:**

**SECTION 1.** The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the Board of Regents and made a part hereof for all purposes.

**SECTION 2.** The Board of Regents of the Galveston Community College District hereby nominates \_\_\_\_\_ for the selection to the Board of Directors for the Galveston Central Appraisal District, as shown in “**Exhibit A**” attached hereto and incorporated herein for all intents and purposes.

**PASSED, APPROVED, AND ADOPTED** on the 11<sup>th</sup> day of September 2024.

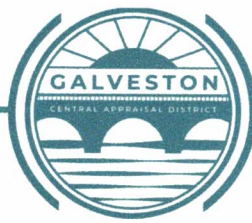
**GALVESTON COMMUNITY COLLEGE DISTRICT**

\_\_\_\_\_  
Karen F. Flowers  
Chairperson, Board of Regents

**ATTEST:**

\_\_\_\_\_  
Michael B. Hughes  
Secretary, Board of Regents

(DISTRICT SEAL)



9850 Emmett F. Lowry Expressway, Suite A  
Texas City, Texas 77591

Phone: (409) 935 - 1980  
Fax: (409) 935 - 4319

Chief Appraiser, Krystal L. McKinney RPA, CCA

September 5, 2024

«Prefix» «FirstName» «LastName»  
«Title2»  
«Entity»  
«Street»  
«CSZ»

Dear «Prefix» «LastName»:

Due to the Legislative Changes, this is a selection year for the Board of Directors of the Galveston Central Appraisal District. Section 6.0301 (c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. The Board of Directors consists of five appointed members, three elected members and 1 tax assessor collector who serves as ex-officio.

In accordance with Sec. 6.03(e) of the Property Tax Code, the Chief Appraiser notifies the taxing entities of the number of votes to which each is entitled based on the 2023 tax levy (*Vote Allocation enclosed*), receives nominations, prepares, and distributes the ballot, counts votes, and announces the winners. Each voting unit is entitled to nominate (1) one candidate for each position to be filled, up to (5) five nominees (*Nomination Form enclosed*). The nomination must be done in open session and submitted by the presiding officer to the chief appraiser along with a **written resolution**. Please include the address and telephone number of the nominee(s) with the resolution. We ask you to return your nomination(s) and the resolution **before October 15<sup>th</sup>, 2024**. Any nominations received on or after October 15<sup>th</sup> cannot be considered as they were not received in a timely manner according to the tax code. You may email the nominations to us at [gcad@galvestoncad.org](mailto:gcad@galvestoncad.org).

An alphabetized ballot will be delivered to you before October 30<sup>th</sup>, 2024. Your vote (**and resolution**) must be submitted to the chief appraiser **before December 15<sup>th</sup>, 2024**.

I have enclosed a *Calendar of Events* for the selection process for your information. This calendar exhibits the dates prescribed by the Property Tax Code. If you have any questions, please call me at your convenience.

Sincerely,

Krystal L. McKinney,  
Chief Appraiser

# GALVESTON CENTRAL APPRAISAL DISTRICT

## 2025 Board of Directors Election

### Section 6.03 Board of Directors

#### Voting Calendar Schedule & Formula of Voting Entitlement

<b>Step 1</b>	Subsection (d)	$\frac{\text{2023 Voting Districts' Levy}}{\text{Total of all Voting Districts' Levy 2023}} \times 1000 = \quad \times 5$
<b>Step 2</b>	Subsection (e)	The Chief Appraiser calculates the number of votes of each entitled taxing unit (other than a conservation and reclamation district) and delivers written notice to each unit of its voting entitlement <b>before October 1<sup>st</sup>, 2024. (Mail out September 06, 2024)</b>
<b>Step 3</b>	Subsection (g)	Each unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution one candidate for each position on the board. The presiding officer of each unit shall submit the names of the nominees to the Chief Appraiser <b>before October 15<sup>th</sup>, 2024.</b>
<b>Step 4</b>	Subsection (j)	<b>Before October 30<sup>th</sup>, 2024,</b> the Chief Appraiser prepares a ballot ( <i>alpha order</i> ) and delivers it to the presiding officer of each entitled unit.
<b>Step 5</b>	Subsection (k)	<b>Before December 15<sup>th</sup>, 2024,</b> the governing body shall submit to the Chief Appraiser its vote.
<b>Step 6</b>	Subsection (k)	Chief Appraiser counts votes and submits results to each governing body <b>before December 31<sup>st</sup>, 2024.</b>

# GALVESTON CENTRAL APPRAISAL DISTRICT

## 2025 Board of Directors Election

### NOMINATION

VOTING UNIT

«Entity»

You may nominate up to (5) five before October 15<sup>th</sup>, 2024.  
Anything received on or after October 15<sup>th</sup> will be considered late.

NOMINEE(S)

1. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone Number
  
2. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone Number
  
3. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone Number
  
4. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone Number
  
5. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone Number

**Please note: The written resolution showing the nominee's name is required.**

## 2025 BOD Election Voting Allocation Sheet

ENTITIES		2023 Levy	Levy/TTL Levy	1,000	x5	Total of Votes
Galveston ISD		\$110,913,591	12.895%	128.95187	644.75935	645
Dickinson ISD		\$73,910,645	8.593%	85.931	429.655	430
Friendswood ISD		\$47,084,457.58	5.474%	54.741973	273.70987	275
High Island ISD		\$3,828,532	0.445%	4.45118	22.2559	22
Hitchcock ISD		\$13,964,370	1.624%	16.235446	81.17723	81
Clear Creek ISD		\$99,798,137.42	11.603%	116.02867	580.14335	580
Santa Fe ISD		\$21,225,358.00	2.468%	24.677315	123.38657	123
Texas City ISD		\$74,299,295.40	8.638%	86.382858	431.91429	432
City of Galveston		\$47,097,779	5.476%	54.757461	273.78731	275
City of Texas City		\$38,112,721	4.431%	44.311131	221.55565	221
City of La Marque		\$7,574,375	0.881%	8.806223	44.031115	45
City of Hitchcock		\$3,730,921	0.434%	4.3376942	21.688471	21
City of Jamaica Beach		\$965,438	0.112%	1.1224507	5.6122534	5
City of Dickinson		\$6,375,286	0.741%	7.4121218	37.060609	35
City of Friendswood		\$21,226,345	2.468%	24.678462	123.39231	123
City of Kemah		\$1,049,428	0.122%	1.2201003	6.1005014	6
City of League City		\$49,805,407	5.791%	57.90544	289.5272	290
City of Santa Fe		\$3,206,927	0.373%	3.7284811	18.642406	19
Village of Tiki Island		\$2,727,469	0.317%	3.1710471	15.855236	16
City of Bayou Vista		\$1,332,317	0.155%	1.5489965	7.7449827	8
Galveston County Road and Flood		\$3,823,203	0.444%	4.4449843	22.224922	22
GALVESTON COUNTY		\$161,754,342	18.806%	188.06104	940.30518	940
Galveston College		\$18,210,830	2.117%	21.172523	105.86262	106
College of the Mainland		\$48,099,019	5.592%	55.921536	279.60768	280
Total Levy Amount Voting Entities:		\$860,116,193.40	100.00%	1000	X5	5000
Formula: 2023 Voting Districts Levy/Grand Total All Voting Levy			%	X1000	X5	equals # of Votes

Total votes to be elected: 834

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Regina Durante	Government Instructor	8/31/2024