

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, September 13, 2023**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Workshop/Special Meeting of August 7, 2023, Regular Meeting of August 9, 2023, and the Public Meeting/Special Meeting of August 16, 2023 (*Action Item*) 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items (*Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.*)
- VII. Informative Reports:
 - 1. Student Success Story (*Dr. W. Myles Shelton*) 17
 - 2. Monthly Financial Reports - October (*Mr. M. Jeff Engbrock*) 18
 - 3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253 (c) for the 2022-23 Academic Year- First Through Fourth Quarters (*Dr. W. Myles Shelton*) 41
- VIII. Consideration of Consent Agenda 44
(*The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.*)
- IX. Action Items:
 - 1. Consider Facilities Committee Recommendation Regarding Final Acceptance of Completed Main Campus Landscaping and Release of Retainage 46
 - 2. Consider Facilities Committee Recommendation Regarding Approval of Proposal for the Physical Plant and Electrical Upgrades 47
 - 3. Consider Acceptance of Fiscal Year 2022-23 Fourth Quarter Investment Report 51
 - 4. Consider Ratifying Acceptance of Nursing & Allied Health-Nursing Innovation Grant Program 55
 - 5. Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2023-2024 57

6. Consider Approval of Proposal to Purchase Instructional Equipment for the Radiography Program in the New Health Science Education Center	59
7. Consider Approval of Proposal to Purchase Instructional Equipment for Nursing Programs in the New Health Science Education Center	60
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11. Consider Nomination for Board of Directors for the Galveston Central Appraisal District	65
12. Consider Appointment of Voting Delegate and Alternative for the 2023 Association of Community College Trustees (ACCT) Leadership Congress	71
13. Consider Acceptance of Faculty Resignation	72
14. Consider Acceptance of Faculty Retirement	73
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Trina Woodard</i>)	
2. Faculty Representative (<i>Ms. Liz Lacy</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on September 8, 2023 in compliance with the Texas Open Meetings Act. , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD BUDGET WORKSHOP / SPECIAL MEETING
OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
August 7, 2023
5:30 p.m.**

At the Board Budget Workshop / Special Meeting of the Galveston Community College District Board of Regents, duly held on Monday, August 7, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman (arrived at 5:47 p.m.)
Mr. Raymond Lewis (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present for all or part of the meeting included Dr. W. Myles Shelton, President, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. M. Jeff Engbrock, Ms. Breanne Loreface, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Budget Workshop/Special Meeting at 5:33 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Budget Workshop/Special Meeting had been properly posted on August 3, 2023.
- IV. RECOGNITION OF GUESTS:** There were no guests present at the meeting.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

Dr. Shelton addressed the Board to let them know that there was a clerical error on the agenda that was posted for tonight's meeting. Action Item number two should have read "Consider Adoption of Proposed Tax Rate for 2023-24, Following Submission of 2023

Certified Appraisal Roll.” Dr. Shelton added that the Board could make a motion to continue with the item at tonight’s meeting, noting that the date should be corrected in the motion, or could choose to reschedule that item to be heard at another meeting.

Mr. Cantini moved to amend the language for the item in the Board’s motion, and hear the item at tonight’s meeting; Ms. Sunseri seconded. The motion passed unanimously.

VI. FOLLOW UP DISCUSSION OF PROPOSED BUDGET FOR FISCAL YEAR 2023-24 INCLUDING PROPOSED TAX RATE FOR 2023: Dr. Shelton presented this item to the Board and presented the items that were updated based on the Board’s direction at the June 27, 2023 Budget Workshop and Retreat. State appropriations has been reduced by \$278,000. Dr. Shelton and the Board discussed the funding guidelines for State appropriations and how it effects Galveston College. Dr. Shelton clarified that these guidelines are what are planned to be introduced to the Emergency Rules Committee. Total revenue was reduced to account for the \$278,000 reduction in State Appropriations. The Contingency Account was reduced overall, and included \$20,000 that was transferred out to cover potential play off costs for the Baseball and Softball teams. The contingency account is now at 1.4 percent.

Dr. Shelton reviewed the previous tax rates and added that for 2023, we are proposing tax rate of \$0.124. Mr. Jeff Engbrock, Comptroller/CFO, stated that at this time last year we only received about 42 percent of taxes that were under review. In prior years, we received 80 percent. He is recommending that we budget at the 42 percent for FY 2023-2024. To clarify, Dr. Shelton added that at the June Budget Workshop, they were expecting to propose a tax rate between \$0.1247500 and \$0.125500. Now, even with the 42 percent recovery for collections under review, we are proposing a tax rate of \$0.124000, and believe that will get us to the revenue we need to fund the budget.

Dr. Shelton continued to review the updates to the proposed budget. He pointed out in the Auxiliary budget, the contingency for post season play was increased to \$35,000. He stated that this amount will get both teams to the Regional Tournament. It would probably be another \$50,000 for each team that goes to the National Tournament. Funds 71 and 72 have been updated with new interest earnings. The document that was provided at the June Budget Retreat did not show the \$907,000 in interest earnings from this year, that will move into next year, and will be part of the funds that will be used to buy equipment and furniture for the Health Science Education Center. That will reduce the amount of the draw for Fund 72 since that money won’t come out of fund balance for Fund 72. There were some small corrections where new people were hired, and salaries were updated.

The board discussed that the proposed budget includes the proposed raises for faculty and staff.

VII. ACTION ITEMS:

1. Consider Adoption of Proposed Budget for Fiscal Year 2023-24:

Mr. Lewis moved to adopt the proposed budget for Fiscal Year 2023-24; Ms. Longoria seconded. The motion passed unanimously.

2. Consider Adoption of Proposed Tax Rate for 2024 Following Submission of 2024 Certified Appraisal Roll:

Mr. Raschke moved to adopt the proposed tax rate of 0.124000/\$100 of valuation following the submission of 2023 Certified Tax Roll; Ms. Sunseri seconded. The motion passed unanimously.

Before the vote, Mr. Lewis asked for clarification on the tax rate. Dr. Shelton pointed out the previous tax rate of \$0.132, and that the new proposed tax rate is lower than that at \$0.124000.

Dr. Shelton clarified that the Public Hearing to adopt the Fiscal Year 2023-24 budget and 2023 tax rate is on August 16, at 8 a.m.

VIII. ADJOURNMENT: The Board Budget Workshop/ Special Meeting adjourned at 6:07 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
August 9, 2023
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, August 9, 2023 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Lionel DeLuna, Mr. Jeff Engbrock, Ms. Liz Lacy, Ms. Breanne Lorefice, Dr. Cissy Matthews, Dr. Sandra Metoyer, Dr. Van Patterson, and Ms. Trizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on August 3, 2023.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton welcomed faculty, staff, and students, and Mr. M. Theron Waddell.
- V. CONSIDER APPROVAL OF MINUTES FROM THE JUNE 14, 2023 REGULAR MEETING OF THE BOARD OF REGENTS AND THE JUNE 27, 2023 RETREAT AND BUDGET WORKSHOP:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published: Ms. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Sandra Metoyer who presented on the third Study Away Program Course that recently went to Costa Rica. Dr. Metoyer acknowledged the National Science Foundation, Dr. Ana Sanchez, Principal Investigator, Dr. Cissy Matthews, Co-Principal Investigator, Mr. Lionel DeLuna, STEM Transfer Advisor, Ms. Barbara Dover, STEM honors Program Coordinator, and Dr. Jacquelyn Emmert, Co-Faculty for the Study Abroad Trip. Students, Mouhamadou Seye, Chelsey Hill, Alyssa Richardson, Koriel Lopez, and Gustavo Salazar Lima each addressed the Board and shared their experiences, and what they learned by participating in the Study Away Program Course.
2. Monthly Financial Reports –May, June, and July: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of July. With 91.7 percent of the year completed, income generated was \$27,261,478 or 101.5 percent of the fiscal year 2022-23 revenue budget compared to 98.8 this time last year. Tuition and Fees will have some changes, but they shouldn't be substantial. Local taxes will probably end a little down. Local revenue is up and we are doing well on interest earning. He reported that total expenses are \$22,197,741, or 82.7 percent of the expenditure budget, compared to 79.1 percent last year. Expenses will be a little bit higher in August due to paying out certain things. The construction fund is included in the expenses.

Dr. Shelton explained to the Board that next year the pay system from the State will change. It will be a three-pay system. The College will be paid in October, February, and June. The October payment will be 50 percent, the other two payments with each be 25 percent.

Dr. Shelton added that the College bond rating went from AA minus to AA. They cited a stable economic base, positive financial operations, stable management team, and stable outlook for the institution, in giving the College that rating.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Item Nos. 1, 2, 3, 4, 7, 9, 11 and 12; Ms. Sunseri seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Proposal for Moody Gardens Hotel Room and Catering Contract for the 2024 Women In Industry Conference: The Board unanimously approved the proposal for the Moody Gardens Hotel Room and Catering Contract for the 2024 Women In Industry Conference. This item was passed in the Consent Agenda.
2. Consider Ratifying Approval of Interlocal Cooperation Contract Between Galveston College and the University of Texas at Austin to Provide Internet Services: The Board unanimously ratified the approval of the Interlocal Cooperation Contract between Galveston College and the University of Texas at Austin to Provide Internet Services. This item was passed in the Consent Agenda.
3. Consider Approval of Payment to Renew Unemployment Coverage Through Texas Association of School Boards (TASB) Risk Management Fund: The Board unanimously approved the payment to renew Unemployment Coverage through Texas Association of School Boards (TASB) Risk Management Fund. This item was passed in the Consent Agenda.
4. Consider Approval of Payment to Renew Workers' Compensation Coverage Through Texas Association of School Boards (TASB) Risk Management Fund: The Board unanimously approved the payment to renew Workers' Compensation Coverage through the Texas Association of School Boards (TASB) Risk Management Fund. This item was passed in the Consent Agenda.
5. Consider Approval of Proposal to Purchase Security Software and Service from CrowdStrike: Dr. Shelton presented this item to the Board. The College currently uses a product called ESET. Our I.T. Director is recommending that we move away from ESET and to a next generation platform that is hosted by the Cloud, as the cloud-based products are more resilient to cyber-attacks. CrowdStrike is more expensive than the current software. It is \$248, 269.08 over the course of the three-year contract. This is accounted for in next year's budget.

Mr. Cantini moved to approve the proposal to purchase security software and service from CrowdStrike; Ms. Longoria seconded the motion. The motion passed unanimously.

6. Consider Approval of Proposal to Purchase Ellucian Experience and the Intelligent Learning Platform (ILP) for Modernization: Dr. Shelton presented this item to the Board. The College been using a software by the name of Share Point. That software will be obsolete by the end of June 2024. The new product being requested is Ellucian Experience. This product will also help harden the network. The Intelligent Learning Platform is what will allow Ellucian to communicate with the College's Learning Management System, Canvas. The funds to purchase this are included in the FY '24 budget.

Ms. Longoria moved to approve the proposal to purchase Ellucian Experience and the Intelligent Learning Platform (ILP) for Modernization; Mr. Raschke seconded the motion. The motion passed unanimously.

7. Consider Approval of Proposal to Purchase Student Flexible Spaces for the David G. Hunt Memorial Library Under the Department of Education Title V Grant: The Board unanimously approved the proposal to purchase student flexible spaces for the David G. Hunt Memorial Library Under the Department of Education Title V Grant. This item was passed in the Consent Agenda.
8. Consider Approval of Proposed Salary Schedules, Part-time Classification and Compensation Schedule, Adjunct and Overload Pay, and Program Coordinator/Director and Division Director Stipends to be Effective September 1, 2023: Dr. Shelton presented this item to the Board. These are the salary schedules that were presented at the Budget Workshops. The schedule for Faculty, Classified, Administrative, and Prof-Tech full-time positions represent a three percent increase in the schedule. The budget represents a five percent increase. Employees of record as of April 15, will get the initial two percent, followed by the three percent, as long as they are not topped out of their salary schedule. There is no recommendation to change the part-time salary schedule, as there was a large adjustment to it last year and those wage ranges are solid. There is a recommended \$22 per load hour pay increase for adjunct and overload pay. For summer overloads for full time faculty, there is a recommended \$25 increase per load hour. There are no changes on the Program Coordinator, Program Director and Division Director stipends.

Mr. Lewis moved to approve the proposed salary schedules, part-time classification and compensation schedule, adjunct and overload pay, and Program Coordinator/Director and Division Director Stipends to be effective September 1, 2023; Mr. Hughes seconded the motion. The motion passed unanimously.

9. Consider Approval to Renew HVAC Service and Repair Annual Contracts: The Board unanimously approved the renewal of the HVAC Service and Repair Annual Contracts. This item was passed in the Consent Agenda.
10. Consider Approval of Fiscal Year 2023-24 Regular Board Meeting Dates: Dr. Shelton presented this item to the Board. He pointed out that the October date and March date have been adjusted so as not to conflict with the ACCT Conference, and Spring Break. Chair Flowers mentioned that she and Ms. Sunseri will be out of town for the April 10, meeting. The other Board members stated that they would be able to attend, so a quorum will be present.

Mr. Raschke moved to approve the Fiscal Year 2023-2024 Regular Board Meeting Dates; Ms. Sunseri seconded the motion. The motion passed unanimously.
11. Consider Acceptance of Faculty Resignation: The Board unanimously accepted the faculty resignation of Ms. Mary Koebele, CT Program Director/Instructor. This item was passed in the Consent Agenda.

12. Consider Ratifying Acceptance of Full-time Instructors: The Board unanimously ratified the acceptance of full-time instructors: Ms. Tamela Hall, Associate Degree Nursing, Ms. Rayssa Salinas, CT Program Director/Instructor, and Ms. Madeline Strawn, Associate Degree Nursing. This item was passed in the Consent Agenda.

XI. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student report.
2. Faculty Representative: Ms. Liz Lacy, Faculty Senate President, introduced Dr. Janene Davison who presented on a service learning project that was used in her English 2311, Business and Professional Communication class. Service Learning is a high impact practice which is known to increase student retention and engagement. In the course, the students spend the first half of the semester going over course concepts, and learning and engaging in the materials the students need to know. In the second half of the semester, students take a non-profit client, that the students analyze a problem for, and then come up with a solution for them. This engages the student's expertise and lets them take the things they already do well, as well as the things they've learned how to do in the course, and mesh them together to solve a real-world problem. This past spring, the client was Access Coastal Care of Texas (ACCT). Ultimately, the students worked on three projects for ACCT, leveraging their personal expertise. Two of the students worked on helping ACCT to use software to translate their website into Spanish. Another group worked on social media to help ACCT streamline their ability to get more people aware of what they were doing on more platforms. The third group worked on grants, and identifying additional grants that ACCT could apply for, as well as, pulling together all the information that they need to apply for those grants. One suggestion that the students gave was that ACCT hire a grant writer, as that position would pay for itself.
3. President: Dr. Shelton pointed out the Dates to Remember sheet that was in the Board folders. He reminded the Regents that there is a Public Hearing scheduled for Wednesday, August 16, at 8 a.m. General Assembly is Friday, August 18, and there is an agenda in the Board folders. Classes begin on August 28. Dr. Shelton added that with GISD starting on August 21, there will be a parking dilemma that we will all be dealing with. There is supposed to be a staff parking lot, open by the first day school, and then a second parking lot open for students by September 12. However, parking will affect our campus. Dual credit students with parking stickers, are allowed to park in the College lots. The consultant from SACS will be on campus next week, in preparation for our SACS visit, which is over a year away, but well underway.

Facilities Project Updates include:

- The roof on the ATC
- Welding booths at ATC will most likely not be completed until September

- Engineers are finishing up the drawings for the transformer and electrical switch gear replacement, and this will come to the Board in a bid format later this fall.
- The HSEC is moving along, and the engineers certified a plan to fix the roof. They will add additional fasteners in the corner of the roof and put a new top sheet on. We should have a report on windows later this week. Power is on, and the AC units have begun cooling. This will allow them to expedite work on the interior. They should be moving out of the area by the lighthouse, and moving across the street, and gradually phase it all out with a completion date still for October.
- The backfill project for the offices that will be vacated by health sciences is going well. Design work is moving forward. We got the first budget estimate this week, and it is currently in budget. We will bring that to the Facilities Committee in September.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Flowers thanked everyone for preparing all the information for the Board, and working year-round to keep the Board informed.

X. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:19 p.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of Action Items:	President	Board	Page #
	<u>Consent Agenda</u>	<u>Recommended Separate Action</u>	<u>Separate Action</u>
#1 – Consider Approval of Proposal for Moody Gardens Hotel Room and Catering Contract for the 2024 Women In Industry Conference	✓	_____	_____ 90
#2 – Consider Ratifying Approval of Interlocal Cooperation Contract Between Galveston College and the University of Texas at Austin to Provide Internet Services	✓	_____	_____ 91
#3 – Consider Approval of Payment to Renew Unemployment Coverage Through Texas Association of School Boards (TASB) Risk Management Fund	✓	_____	_____ 98
#4 – Consider Approval of Payment to Renew Workers’ Compensation Coverage Through Texas Association of School Boards (TASB) Risk Management Fund	✓	_____	_____ 105
#5 – Consider Approval of Proposal to Purchase Security Software and Service from CrowdStrike	_____	✓	_____ 113
#6 – Consider Approval of Proposal to Purchase Ellucian Experience and the Intelligent Learning Platform (ILP) for Modernization	_____	✓	_____ 114
#7 – Consider Approval of Proposal to Purchase Student Flexible Spaces for the David G. Hunt Memorial Library Under the Department of Education Title V Grant	✓	_____	_____ 118
	President	Board	

	<u>Consent Agenda</u>	<u>Recommended Separate Action</u>	<u>Separate Action</u>	<u>Page #</u>
#8 – Consider Approval of Proposed Salary Schedules, Part-time Classification and Compensation Schedule, Adjunct and Overload Pay, and Program Coordinator/Director and Division Director Stipends to be Effective September 1, 2023	_____	_____ ✓ _____	_____	<u>125</u>
#9 – Consider Approval to Renew HVAC Service and Repair Annual Contracts	_____ ✓ _____	_____	_____	<u>130</u>
#10 – Consider Approval of Fiscal Year 2023-24 Regular Board Meeting Dates	_____	_____ ✓ _____	_____	<u>131</u>
#11 – Consider Acceptance of Faculty Resignation	_____ ✓ _____	_____	_____	<u>132</u>
#12 – Consider Ratifying Acceptance of Full-time Instructors	_____ ✓ _____	_____	_____	<u>133</u>

**MINUTES OF THE PUBLIC HEARING AND SPECIAL MEETING
OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
August 16, 2023
8:00 a.m.**

At the Public Hearing and Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, August 16, 2023, in Room M-220 of Moody Hall, commencing at 8:00 a.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Ron Crumedy, Mr. M. Jeff Engbrock, Ms. Breanne Lorefice, Dr. Cissy Matthews, Dr. Van Patterson.

- I. CALL TO ORDER PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2023-24 AND THE PROPOSED 2023 TAX RATE:** Chairperson Flowers opened the Public Hearing at 8:00 a.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Hughes to lead the Pledge of Allegiance.
- III. CERTIFICATION OF PUBLISHING AND POSTING NOTICES OF PUBLIC HEARING:** Dr. Shelton confirmed that a notice of the Public Hearing on the proposed budget had been published on August 10, 2023, and a notice of the Public Hearing on the proposed tax rate was published on August 3, 2023, in *The Daily News* and posted on the Galveston College website August 7, 2022.
- IV. RECOGNITION OF GUESTS:** There were no individuals recognized as guests attending the meeting.
- V. PRESENTATION ON THE PROPOSED BUDGET FOR FISCAL YEAR 2023-24 AND THE PROPOSED 2023 TAX RATE:** Dr. Shelton presented the Proposed Budget for Fiscal Year 2023-24. The Education and General Fund (Fund 11) is a balanced budget totaling \$29.3 million, a 9.15 percent increase over the prior year. This proposed budget does not propose any increase in tuition and fees. It does include an

V. PRESENTATION ON THE PROPOSED BUDGET FOR FISCAL YEAR 2023-24 AND THE PROPOSED 2023 TAX RATE: (Continued)

increase of \$71,000 in new funding from the State. Also included is the increased tax revenue to \$17.4 million. The other major source of revenue change is interest rate changes. Expenses included in this budget are the salary adjustments for employees, which includes a 3 percent increase in the salary schedule, a 2 percent increase for Employees of Record. It also includes six new positions for nursing, financial aid, I.T., and custodial positions to cover the new building. There is a \$100,000 increase in our insurance costs, and this budget provides for the expected increase in costs to our utility costs. A proposed tax rate of \$0.124 per \$100 of taxable property value was proposed for the 2023 tax year, which was determined to be sufficient to fund this proposed budget. That is a lower tax rate than the previous year. Over the last five years, the College has reduced the tax rate by about 30 percent, while generating the resources to cover the increased cost of operations.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON THE PROPOSED BUDGET AND THE PROPOSED TAX RATE: There were no citizens present and desiring to appear before the Board on the proposed budget and proposed tax rate.

VII. ADJOURN PUBLIC HEARING: The public hearing was adjourned at 8:06 a.m.

VIII. CALL TO ORDER SPECIAL MEETING: Chairperson Flowers opened the Special Meeting at 8:06 a.m. in Room M-220 of Moody Hall. A quorum was present.

IX. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING: Dr. Shelton confirmed that the notice of the Special Meeting had been properly posted on August 10, 2023.

X. ACTION ITEMS:

1. Consider Adoption of Budget for Fiscal Year 2023-24: Mr. Raschke moved to approve the budget for fiscal year 2023-24 as presented; Ms. Longoria seconded the motion. The motion passed unanimously.
2. Consider Adoption of Resolution Levying 2023 Property Tax Rate for Maintenance and Operations of the Galveston Community College District: A resolution providing for the levying of the tax rate for 2023 was presented for adoption. Mr. Hughes moved that the property tax rate be increased by the adoption of a tax rate of \$0.124 per \$100 of taxable value, which is effectively an 7.45 percent increase above the no-new-revenue tax rate. He further moved that the Board adopt the resolution levying the College's 2023 property tax rate for maintenance and operations as presented; Ms. Sunseri seconded. The motion passed unanimously.

XI. ADJOURN SPECIAL MEETING: There being no further business to come before the Board, the Special Meeting adjourned at 8:08 a.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – August

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through August 31, 2023. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund Revenue Summary Sheet August 2023 Meeting

As of August 31, 2023 (100% of Year) @9.12.23

Source	Budgeted 2022/2023	Year-to-Date		
		Received (\$) 2022/2023	Received (%) 2022/2023	Received (%) 2021/2022
State Funds	\$4,799,136	\$4,799,136	100.0%	100.0%
Tuition and Fees	\$5,111,910	\$5,105,183	99.9%	91.9%
Local Taxes	\$16,662,900	\$16,571,765	99.5%	99.5%
Local Revenues	\$273,750	\$1,486,295	542.9%	765.4%
Total Revenue	\$26,847,696	\$27,962,378	104.2%	101.4%

Operating Fund
Expenditure Summary Sheet
August 2023 Meeting

As of August 31, 2023 (100% of Year) @9.12.23

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$8,712,711	\$7,822,088	89.8%	86.1%
Community Service	\$26,612	\$17,076	64.2%	4.5%
Academic Support	\$1,849,035	\$1,735,912	93.9%	88.8%
Student Services	\$2,641,322	\$2,457,267	93.0%	94.2%
Institutional Support	\$6,007,935	\$5,418,603	90.2%	86.2%
Staff Benefits	\$65,439	\$5,571	8.5%	1.4%
Operations/ Maintenance	\$3,389,191	\$3,022,047	89.2%	98.3%
Interfund Transfers (out)	\$4,155,451	\$3,717,817	89.5%	89.1%
Total Expenditures	\$26,847,696	\$24,196,382	90.1%	86.7%

GALVESTON COLLEGE
Fund 11 Education and General

August 31, 2023

	Current year	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	
	2023	August	2023	2023	2023	2023	2023
Revenue by State Classification							
State Funds	4,799,136	455,918	4,799,136	0	0	100.0%	
Tuition	2,894,771	9,298	2,852,420	0	42,351	98.5%	
Course Fees	2,856,728	3,010	3,023,874	0	(167,146)	105.9%	
Exemption/Waivers	(639,589)	(3,092)	(771,111)	0	131,522	120.6%	
Local Taxes	16,662,900	99,829	16,571,765	0	91,135	99.5%	
Local Revenue	269,750	135,452	1,475,097	0	(1,205,347)	546.8%	
Sales and Services	4,000	0	11,198	0	(7,198)	279.9%	
Total Revenue	26,847,696	700,415	27,962,378	0	(1,114,682)	104.2%	
Expenditures by State Classification							
Instructions	8,825,131	661,681	7,822,088	22,361	980,682	88.6%	
Community Service	27,012	2,307	17,076	0	9,936	63.2%	
Academic Support	1,848,148	142,975	1,735,912	(1)	112,237	93.9%	
Student Services	2,642,138	232,280	2,457,267	50,404	134,467	93.0%	
institutional Support	5,912,316	475,498	5,418,603	9,231	484,481	91.6%	
Operations And Maintenances	3,416,535	365,104	3,022,047	3,588	390,899	88.5%	
Staff Benefits	20,965	(44,856)	5,571	0	15,394	26.6%	
Inter-Fund Appropriation	4,155,451	162,578	3,717,817	0	437,634	89.5%	
Expenditures Total	26,847,696	1,997,567	24,196,382	85,584	2,565,730	90.1%	
Expenditures by Type							
General Operating	3,019,216	352,963	2,595,364	6,512	417,340	86.0%	
Contracted Services	3,048,364	253,517	2,518,564	56,264	473,536	82.6%	
Travel	388,764	27,803	302,296	0	86,467	77.8%	
Equipment	594,100	38,107	558,137	22,808	13,155	93.9%	
Utilities	897,100	61,889	633,088	0	264,012	70.6%	
Faculty Full Time	4,394,071	341,345	4,198,310	0	195,761	95.5%	
Faculty Overloads/Adjunct	1,693,082	85,886	1,368,993	0	324,089	80.9%	
Stipends	460,174	35,212	424,868	0	35,306	92.3%	
Administrator Salaries	2,034,660	178,894	2,141,849	0	(107,189)	105.3%	
Professional Technical Salaries	1,954,625	145,308	1,764,030	0	190,595	90.2%	
Classified Salaries	2,234,960	181,668	2,212,686	0	22,274	99.0%	
Part-Time Salaries	538,499	35,145	454,434	0	84,065	84.4%	
Staff Benefits	1,434,631	97,251	1,305,945	0	128,686	91.0%	

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	4,155,451	162,578	3,717,817	0	437,634	89.5%
Expenditures Total	26,847,696	1,997,567	24,196,382	85,584	2,565,730	90.1%
Excess Rev/Exp	0	(1,297,152)	3,765,996			

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	August	2023	2023	2023	2023
State Appropriation						
Academic/Technical	\$3,527,300	\$351,057	\$3,695,335	\$0	(\$168,035)	104.8%
Incentive	\$591,430	\$36,473	\$383,931	\$0	\$207,499	64.9%
Core	\$680,406	\$68,388	\$719,870	\$0	(\$39,464)	105.8%
Health Insurance	\$0	\$0	\$0	\$0	\$0	Nan
Total	\$4,799,136	\$455,918	\$4,799,136	\$0	\$0	100.0%

Tuition						
In District Tuition	\$1,261,975	\$1,260	\$1,194,960	\$0	\$67,015	94.7%
Out of District Tuition	\$870,155	(\$1,350)	\$924,465	\$0	(\$54,310)	106.2%
Non Resident Tuition	\$378,391	\$0	\$450,271	\$0	(\$71,880)	119.0%
CE Workforce Training	\$140,000	\$7,431	\$65,817	\$0	\$74,183	47.0%
CE Workforce Info Tech	\$18,250	\$860	\$5,440	\$0	\$12,810	29.8%
CE Workforce Health Prof	\$196,000	\$899	\$159,941	\$0	\$36,059	81.6%
CE Leisure Learning	\$30,000	\$198	\$51,526	\$0	(\$21,526)	171.8%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	Nan
Total	\$2,894,771	\$9,298	\$2,852,420	\$0	\$42,351	98.5%

Course Fees						
Building Use Fee	\$1,274,258	(\$50)	\$1,282,131	\$0	(\$7,873)	100.6%
Student Service Fee	\$65,967	(\$3)	\$61,484	\$0	\$4,483	93.2%
General Service Fee	\$293,860	(\$17)	\$271,330	\$0	\$22,530	92.3%
Registration Fee	\$178,600	\$0	\$164,358	\$0	\$14,242	92.0%
Out of District Fee	\$460,205	(\$648)	\$525,611	\$0	(\$65,406)	114.2%
Course and Lab fees	\$260,600	\$0	\$332,380	\$0	(\$71,780)	127.5%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances		Available		% of Budget	
	2023	2023	August	2023	2023	2023	2023	2023	2023	2023	2023	2023
Distance Education fee	\$178,600		(\$11)	\$248,298	\$0				(\$69,698)			139.0%
Distance Education fee N/R	\$4,463		\$0	\$13,880	\$0				(\$9,417)			311.0%
Testing Fees	\$30,600		\$2,471	\$18,982	\$0				\$11,618			62.0%
Testing Fees GED	\$2,550		\$0	\$2,729	\$0				(\$179)			107.0%
Testing Fees-Contract	\$2,550		\$1,352	\$9,672	\$0				(\$7,122)			379.3%
Late Registration Fees	\$6,375		(\$75)	\$6,550	\$0				(\$175)			102.7%
Schedule Change Fees	\$1,800		(\$10)	\$2,830	\$0				(\$1,030)			157.2%
Student Health\Insurance Fees	\$60,000		\$0	\$57,098	\$0				\$2,902			95.2%
Surcharge 3peat > 27 Dev hrs	\$36,300		\$0	\$26,541	\$0				\$9,759			73.1%
Other fees	\$0		\$0	\$0	\$0				\$0			NaN
Total	\$2,856,728		\$3,010	\$3,023,874	\$0				(\$167,146)			105.9%
Exemption/Waivers												
Competitive Waiver	(\$34,650)		\$0	(\$33,128)	\$0				(\$1,522)			95.6%
Foster Care	(\$23,342)		\$0	(\$19,574)	\$0				(\$3,768)			83.9%
Hazelwood Waiver Credit	(\$24,172)		(\$2,332)	(\$12,127)	\$0				(\$12,045)			50.2%
Hazelwood Dependand	(\$33,825)		(\$760)	(\$46,394)	\$0				\$12,569			137.2%
Concurrent Enrollment	\$0		\$0	\$0	\$0				\$0			NaN
Blind	(\$4,950)		\$0	(\$6,703)	\$0				\$1,753			135.4%
Fireman	(\$6,600)		\$0	(\$12,988)	\$0				\$6,388			196.8%
Police	(\$1,650)		\$0	(\$300)	\$0				(\$1,350)			18.2%
TEC 54.052	(\$102,300)		\$0	(\$106,653)	\$0				\$4,353			104.3%
Military Waiver	(\$13,200)		\$0	(\$19,350)	\$0				\$6,150			146.6%
GISD Dual Credit	(\$391,600)		\$0	(\$513,245)	\$0				\$121,645			131.1%
Other	(\$3,300)		\$0	(\$650)	\$0				(\$2,650)			19.7%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget 2023	(MTD) Actual August	(YTD) Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
Total	(\$639,589)	(\$3,092)	(\$771,111)	\$0	\$131,522	120.6%
Local Taxes						
Current Taxes	\$16,299,900	\$0	\$15,983,535	\$0	\$316,365	98.1%
Delinquent	\$230,000	\$84,844	\$347,556	\$0	(\$117,556)	151.1%
Penalty & Interest	\$130,000	\$14,985	\$198,278	\$0	(\$68,278)	152.5%
Other	\$3,000	\$0	\$42,396	\$0	(\$39,396)	1,413.2%
Total	\$16,662,900	\$99,829	\$16,571,765	\$0	\$91,135	99.5%
Local Revenue						
Interest Income	\$200,000	\$133,864	\$1,314,155	\$0	(\$1,114,155)	657.1%
Miscellaneous Revenue	\$16,500	\$1,120	\$100,922	\$0	(\$84,422)	611.6%
Misc. Revenue-Vehicles	\$15,000	\$468	\$5,368	\$0	\$9,632	35.8%
Administrative Allowance	\$3,250	\$0	\$3,799	\$0	(\$549)	116.9%
Indirect Cost Recovery	\$35,000	\$0	\$10,290	\$0	\$24,710	29.4%
Insurance Reimbursements		\$0	\$28,705	\$0		
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$0	\$11,198	\$0	(\$7,198)	279.9%
Total	\$273,750	\$135,452	\$1,486,295	\$0	(\$1,212,545)	542.9%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$26,847,696	\$700,415	\$27,962,378	\$0	(\$1,114,682)	104%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

Exp by State Classification	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	August	2023	2023	2023	2023
Instructional						
Welding	\$370,249	\$38,503	\$364,656	(\$318)	\$5,911	98.5%
Biology	\$361,004	\$27,283	\$310,669	\$245	\$50,089	86.1%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$204,483	\$19,311	\$197,700	\$0	\$6,783	96.7%
Env Science	\$55,509	\$1,330	\$38,544	\$0	\$16,965	69.4%
Physics	\$128,234	\$8,857	\$102,149	\$0	\$26,085	79.7%
Accounting	\$68,792	\$4,294	\$68,276	\$0	\$516	99.3%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,380	\$218	\$5,420	\$0	\$9,960	35.2%
Hosp/Tourism	\$9,456	\$0	\$0	\$0	\$9,456	0.0%
Medical Office Admin	\$204,017	\$12,767	\$205,736	\$0	(\$1,719)	100.8%
Logistics Op	\$101,318	\$8,303	\$89,173	(\$21)	\$12,166	88.0%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$111,023	\$6,962	\$104,530	\$0	\$6,494	94.2%
Comp. Science	\$68,667	\$81	\$26,961	\$0	\$41,706	39.3%
Comp. Tech.	\$114,506	\$6,515	\$82,273	\$0	\$32,233	71.9%
Culinary Arts	\$152,968	\$9,750	\$151,447	(\$119)	\$1,639	99.0%
Cosmetology	\$258,465	\$20,464	\$236,477	\$0	\$21,988	91.5%
Engineering	\$5,270	\$0	\$0	\$0	\$5,270	0.0%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	August	2023	2023	2023	2023
Develop-Read	\$101,881	\$6,438	\$103,086	\$0	(\$1,205)	101.2%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$6,882	\$19	\$6,279	\$0	\$603	91.2%
English	\$273,337	\$19,716	\$258,191	\$0	\$15,146	94.5%
Humanities	\$22,235	\$1,628	\$21,379	\$0	\$856	96.2%
Philosophy	\$12,006	\$1,218	\$11,856	\$0	\$150	98.7%
Foreign Lang-SPAN	\$17,815	\$1,354	\$13,568	\$0	\$4,247	76.2%
Nursing-RN	\$858,701	\$64,946	\$693,683	\$0	\$165,018	80.8%
Nursing Admin	\$179,328	\$15,395	\$177,801	\$0	\$1,527	99.1%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$447,459	\$20,527	\$349,691	\$22,727	\$75,040	78.2%
Imaging-CT	\$133,452	\$9,613	\$120,080	\$0	\$13,372	90.0%
Imaging-MRI	\$140,938	\$14,112	\$137,827	\$0	\$3,111	97.8%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$158,559	\$11,943	\$151,056	\$0	\$7,503	95.3%
Imaging-Rad Thy	\$182,873	\$16,033	\$181,072	\$0	\$1,801	99.0%
Imaging-Rad Tch	\$371,207	\$23,212	\$323,095	\$0	\$48,112	87.0%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$193,152	\$18,000	\$187,823	\$0	\$5,329	97.2%
Surgical Tech	\$150,191	\$10,800	\$114,084	\$46	\$36,061	76.0%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget		(MTD) Actual		Actual		Encumbrances		Available		% of Budget	
	2023	2023	August	2023	2023	2023	2023	2023	2023	2023	2023	2023
Nursing-LVN	\$253,579		\$11,230	\$153,773	\$0		\$99,806		60.6%			
Develop-Math	\$251,731		\$19,980	\$237,474	\$0		\$14,257		94.3%			
Mathematics	\$344,534		\$27,251	\$334,737	\$0		\$9,797		97.2%			
Auto Tech	\$0		\$0	\$0	\$0		\$0		NaN			
HVAC Tech	\$116,171		\$10,604	\$107,180	\$0		\$8,991		92.3%			
Industrial Sys	\$0		\$0	\$0	\$0		\$0		NaN			
Electrical and Electronics	\$140,623		\$18,111	\$139,663	(\$199)		\$1,159		99.3%			
Instrumentation	\$124,207		\$10,095	\$110,132	\$0		\$14,075		88.7%			
Fitness Center	\$129,600		\$10,369	\$114,733	\$0		\$14,867		88.5%			
Physical Ed.	\$127,366		\$9,558	\$123,298	\$0		\$4,068		96.8%			
CJ-Academic	\$71,902		\$6,496	\$77,322	\$0		(\$5,420)		107.5%			
CJ-Law Enforce	\$150,299		\$8,650	\$92,484	\$0		\$57,815		61.5%			
Economics	\$61,502		\$4,233	\$54,031	\$0		\$7,471		87.9%			
Government/PS	\$128,428		\$9,238	\$121,566	\$0		\$6,862		94.7%			
History/Geog.	\$129,510		\$10,354	\$123,235	\$0		\$6,275		95.2%			
Psychology	\$112,503		\$7,696	\$93,308	\$0		\$19,195		82.9%			
Sociology	\$43,378		\$2,110	\$35,124	\$0		\$8,254		81.0%			
Art	\$130,477		\$7,860	\$123,402	\$0		\$7,074		94.6%			
Digital Imaging	\$0		\$0	\$0	\$0		\$0		NaN			
Drama / Theater	\$152,379		\$18,479	\$138,055	\$0		\$14,325		90.6%			
Music	\$73,241		\$2,113	\$74,681	\$0		(\$1,440)		102.0%			
Medical Bachelors	\$213,269		\$17,216	\$203,885	\$0		\$9,384		95.6%			
Nursing BSN	\$260,671		\$31,186	\$246,313	\$0		\$14,358		94.5%			
Accreditation	\$12,140		\$1,285	\$11,566	\$0		\$574		95.3%			

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	August	2023	2023	2023	2023
Accreditation QEP	\$3,230	\$817	\$3,245	\$0	(\$15)	100.5%
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$44,660	\$1,403	\$33,367	\$0	\$11,293	74.7%
Lecture Series	\$3,850	\$0	\$3,503	\$0	\$347	91.0%
CE-Workforce	\$61,499	\$2,803	\$46,483	\$0	\$15,016	75.6%
CE Cisco	\$12,554	\$20	\$6,623	\$0	\$5,931	52.8%
CE Allied Health	\$192,473	\$12,934	\$178,324	\$0	\$14,149	92.6%
Total Instructional	\$8,825,131	\$661,681	\$7,822,088	\$22,361	\$980,682	89%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$27,012	\$2,307	\$17,076	\$0	\$9,936	63.2%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$27,012	\$2,307	\$17,076	\$0	\$9,936	63.2%
Academic Support						
Vice President of Instruction	\$281,520	\$23,799	\$275,566	\$0	\$5,954	97.9%
Arts & Sciences Administration	\$69,560	\$5,861	\$68,641	\$0	\$919	98.7%
Tech\Professional Ed. Administration	\$220,347	\$19,252	\$215,576	(\$1)	\$4,772	97.8%
Adult & Continuing Ed. Administration	\$241,693	\$19,880	\$228,797	\$0	\$12,896	94.7%
Distance Education Administration	\$172,994	\$13,592	\$170,728	\$0	\$2,266	98.7%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$75,346	\$6,267	\$70,151	\$0	\$5,195	93.1%
Library & Learning Resources	\$406,344	\$27,191	\$366,177	\$0	\$40,167	90.1%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances		Available		% of Budget	
	2023	August	2023	August	2023	2023	2023	2023	2023	2023	2023	2023
Media Services	\$53,178	\$4,095	\$53,077	\$0	\$0	\$102						99.8%
Student Success Center (Tutoring)	\$163,067	\$11,592	\$147,217	\$0	\$0	\$15,850						90.3%
Testing Center	\$164,099	\$11,446	\$139,983	\$0	\$0	\$24,116						85.3%
Total For Academic Support	\$1,848,148	\$142,975	\$1,735,912	(\$1)	(\$1)	\$112,237						93.9%
Student Services												
Vice President of Student Services	\$341,356	\$22,450	\$334,143	\$0	\$0	\$7,213						97.9%
Admissions\Records	\$537,416	\$46,047	\$535,525	(\$181)		\$2,072						99.6%
Campus Security	\$624,049	\$87,043	\$539,034	\$50,584		\$34,431						86.4%
Counseling	\$718,865	\$49,850	\$673,216	\$0	\$0	\$45,649						93.6%
Financial Aid	\$340,145	\$26,773	\$335,661	\$0	\$0	\$4,484						98.7%
Student Activities	\$80,307	\$118	\$39,688	\$0	\$0	\$40,619						49.4%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	\$0						Nan
Total For Student Services	\$2,642,138	\$232,280	\$2,457,267	\$50,404	\$50,404	\$134,467						93.0%
Institutional Support												
Board of Regents	\$46,750	\$3,944	\$34,088	\$0	\$0	\$12,662						72.9%
President	\$449,474	\$36,492	\$445,541	\$0	\$0	\$3,933						99.1%
General Institutional Expenses	\$316,221	\$14,649	\$204,787	\$0	\$0	\$111,434						64.8%
Vice President for Administration	\$203,094	\$16,821	\$198,640	\$0	\$0	\$4,454						97.8%
Business Services	\$835,167	\$89,726	\$805,643	\$0	\$0	\$29,524						96.5%
Human Resources & Risk Mgmt.	\$450,856	\$35,299	\$421,977	\$0	\$0	\$28,879						93.6%
Professional Development	\$9,700	\$0	\$7,487	\$0	\$0	\$2,213						77.2%
Purchasing	\$88,049	\$7,332	\$84,600	\$0	\$0	\$3,449						96.1%
Research and Planning	\$228,600	\$15,654	\$224,926	\$0	\$0	\$3,674						98.4%

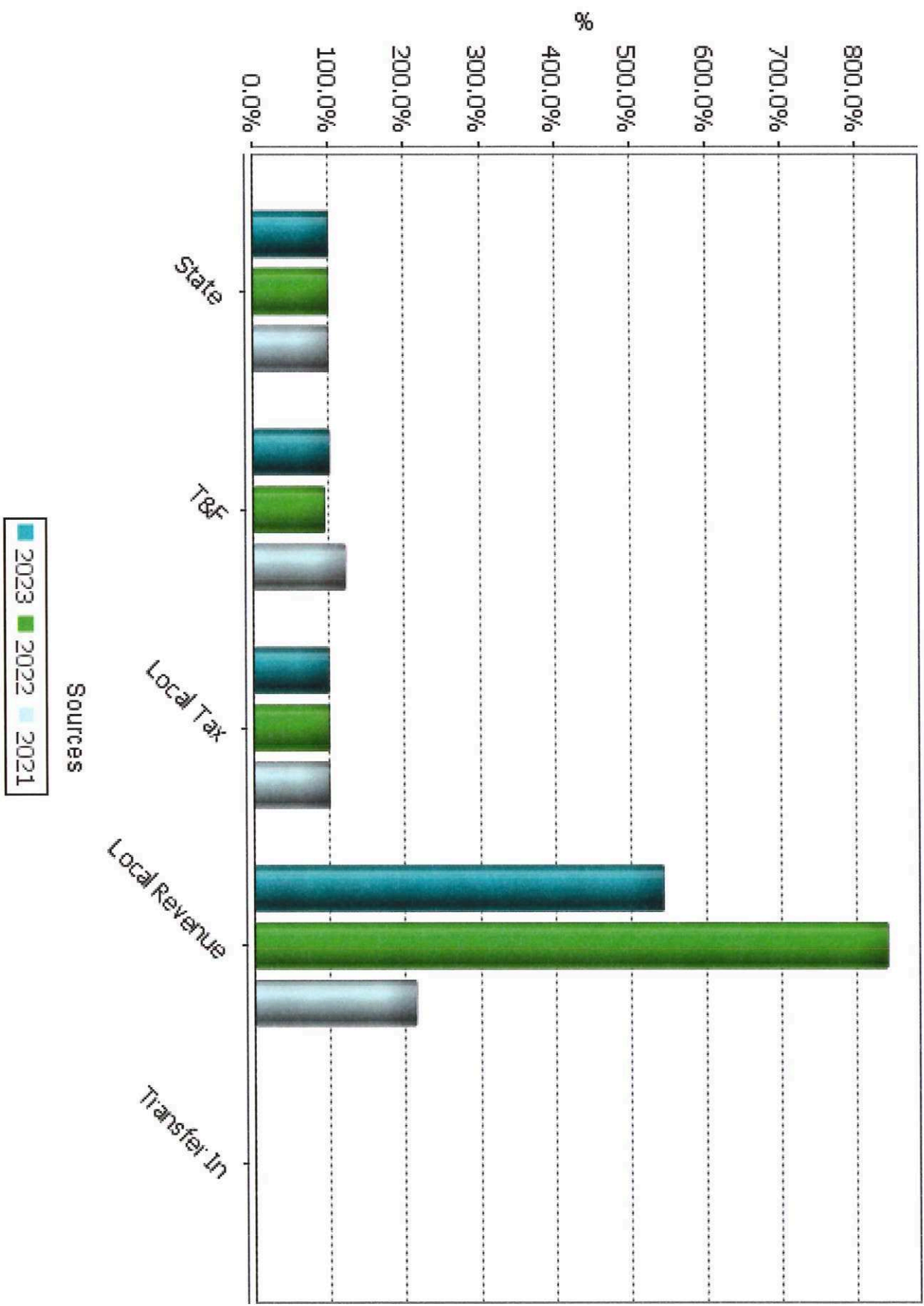
Galveston College
Fund 11 Detail Rev/Exp
as of the end of August 2023

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances	Available	% of Budget
	2023	August	2023	2023	2023	2023			
Information Technology	\$2,204,535	\$120,936	\$1,999,828	\$6,081	\$198,626		90.7%		
Communications	\$100,851	\$7,148	\$101,243	\$0	(\$392)		100.4%		
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0		NaN		
Development	\$267,708	\$17,768	\$216,618	\$0	\$51,090		80.9%		
GC Foundation	\$66,996	\$5,578	\$54,073	\$0	\$12,923		80.7%		
Marketing & Media	\$644,315	\$104,151	\$619,152	\$3,151	\$22,012		96.1%		
Total For Institutional Support	\$5,912,316	\$475,498	\$5,418,603	\$9,231	\$484,481		91.6%		
Staff Benefits									
Staff Benefits - State Eligible	\$16,648	(\$44,732)	\$0	\$0	\$16,648		0.0%		
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0		NaN		
Staff Benefits - Retirees	\$80	(\$125)	\$5,571	\$0	(\$5,491)		6,963.9%		
Total For Staff Benefits	\$16,728	(\$44,856)	\$5,571	\$0	\$11,157		33.3%		
Operations and Maintenance									
Plant Administration	\$835,637	\$15,735	\$782,698	\$0	\$52,939		93.7%		
Building Maintenance	\$1,144,835	\$231,283	\$1,089,897	\$3,588	\$51,349		95.2%		
Custodial Services	\$515,133	\$46,857	\$495,834	\$0	\$19,300		96.3%		
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0		NaN		
Grounds Maintenance	\$63,815	\$11,837	\$64,144	\$0	(\$329)		100.5%		
Grounds Maintenance Tech Centre	\$0	\$0	\$0	\$0	\$0		NaN		
Transportation	\$11,414	\$602	\$7,706	\$0	\$3,708		67.5%		
Utilities	\$732,000	\$52,743	\$524,569	\$0	\$207,431		71.7%		
Utilities Tech Center	\$113,700	\$6,047	\$57,199	\$0	\$56,501		50.3%		
Total for Operations and M...	\$3,416,535	\$365,104	\$3,022,047	\$3,588	\$390,899		88.5%		

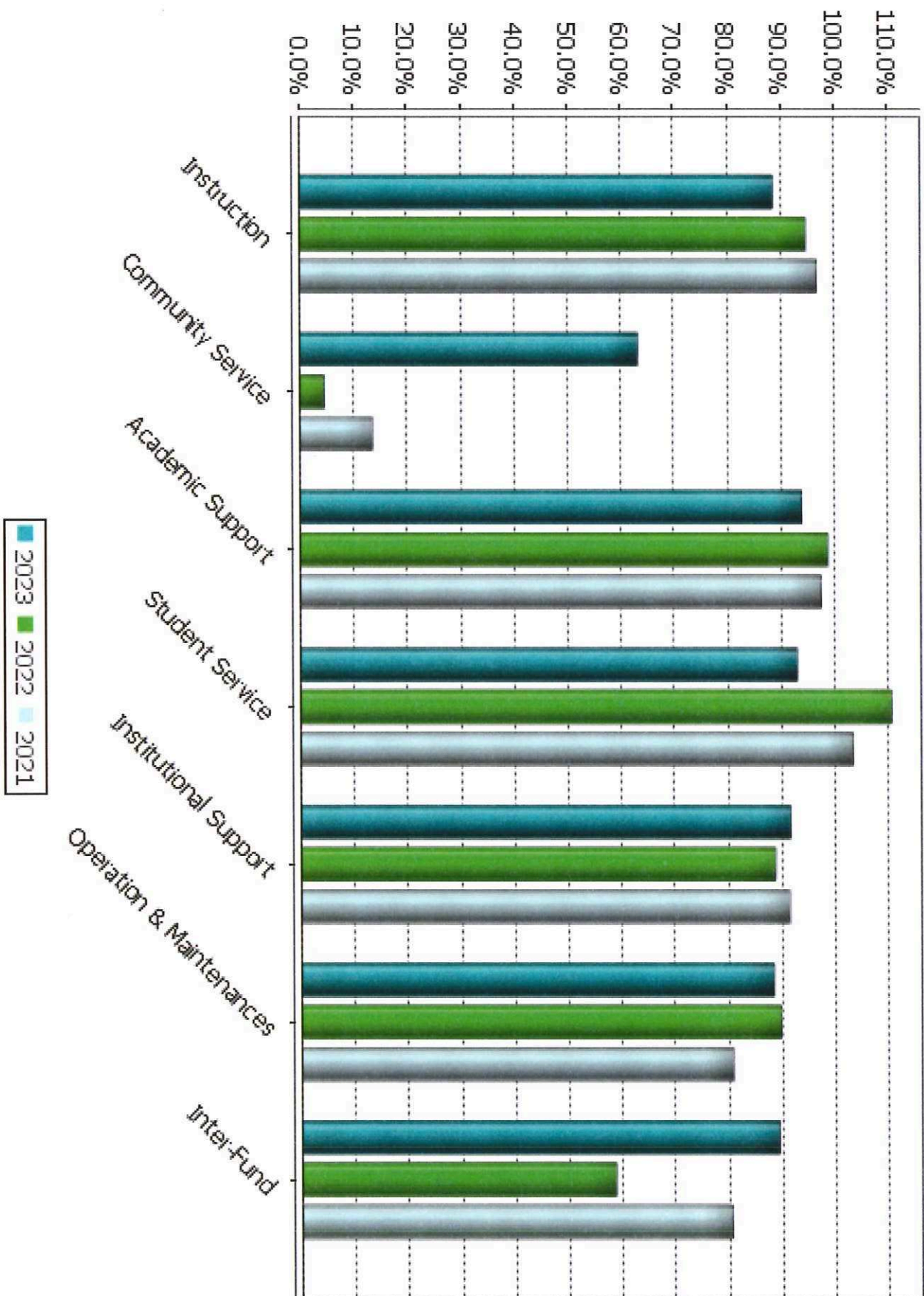
Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2023

	Budget 2023	(MTD) Actual August	(YTD) Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,197	\$54,120	\$425,552	\$0	\$173,645	71.0%
Transfers to Student Activity Fund	\$65,763	(\$3)	\$61,484	\$0	\$4,279	93.5%
Transfer to State Eligible Ben	\$1,472,072	\$108,461	\$1,224,386	\$0	\$247,686	83.2%
Transfers to State Grants & Aid	\$153,019	\$0	\$140,995	\$0	\$12,024	92.1%
Transfers to Bond Revenue	\$1,865,400	\$0	\$1,865,400	\$0	\$0	100.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	Nan
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	Nan
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	Nan
Total Inter-fund Appropriations	\$4,155,451	\$162,578	\$3,717,817	\$0	\$437,634	89.5%
<hr/>						
Expenditures Totals	\$26,843,459	\$1,997,567	\$24,196,382	\$85,584	\$2,561,493	90.1%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of August 31, 2023**

	Current year		Current year		Current ...		Current year		Current year	
	Budget 2023	(MTD) Actual August	(YTD) Act... 2023	Encumbr... 2023	Remaining 2023	% Expended 2023				
Revenue by State Classification										
Interfund Appropriations	\$599,197	\$54,120	\$425,552	\$0	\$173,645	71%				
Bookstore Commission	\$45,000	\$6,141	\$61,053	\$0	(\$16,053)	136%				
Student housing	\$346,495	\$6,750	\$397,132	\$0	(\$50,637)	115%				
Food Service	\$438,389	\$1,154	\$474,052	\$0	(\$35,663)	108%				
Special Event	\$0	\$0	\$0	\$0	\$0	NaN				
Sales and Services	\$178,630	\$16,657	\$139,673	\$0	\$38,957	78%				
Total Revenue	\$1,607,711	\$84,822	\$1,497,462	\$0	\$110,249	93%				

Expenditures by Department										
Bookstore(retiree)	0	0	0	0	0	\$0	NaN			
Student Housing	17,590	523	11,678	0	\$5,912	66%				
Food Service	361,158	0	368,716	0	(\$7,558)	102%				
Print Shop	114,500	10,350	101,263	0	\$13,237	88%				
Special Event	0	0	0	0	\$0	NaN				
Athletics General	86,402	2,872	83,653	0	\$2,749	97%				
Baseball	451,936	24,333	442,950	0	\$8,986	98%				
Softball	369,750	9,076	354,067	0	\$15,683	96%				
General Institutional	206,375	38,583	136,054	0	\$70,321	66%				
Transfer to Construction	0	0	0	0	\$0	NaN				
Expenditures Total	1,607,711	85,736	1,498,380	0.00	\$109,331	93%				

**Auxiliary fund
as of August 31, 2023**

Expenditures by Type								
General Operating	251,989	38,108	182,609	0	69,380.39	72%		
Contracted Services	470,033	8,718	473,020	0	(2,987.05)	101%		
Travel	110,689	2,361	94,901	0	15,787.45	86%		
Equipment	68,713	10,198	67,440	0	1,272.31	98%		
Special Event	0	0	0	0	0.00	NaN		
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%		
Transfer to Construction	0	0	0	0	0.00	NaN		
Scholarships	395,128	2,971	372,799	0	22,329.09	94%		
Salaries & Stipends	217,249	18,074	219,289	0	(2,039.82)	101%		
Staff Benefits	68,911	5,307	63,323	0	5,588.49	92%		
Expenditures Total	1,607,711	85,736	1,498,380	0.00	109,330.86	93%		

**Student Service Fund
as of August 31, 2023**

August 31, 2023

	Current year Budget 2023	Current year (MTD) Actual August	Current ... (YTD) Act... 2023	Current ... Encumbr... 2023	Current year Remaining 2023	Current year % Expended 2023
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Revenue by State Classification

Interfund Appropriations	\$65,763	(\$3)	\$61,484	\$0	\$4,279	93%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$65,763	(\$3)	\$61,484	\$0	\$4,279	93%

Expenditures by Department

Student Activities	39,363	349	19,555	0	\$19,808	50%
Student Government	23,800	0	10,602	0	\$13,198	45%
Phi Theta Kappa	2,600	0	1,045	0	\$1,555	40%
Expenditures Total	65,763	349	31,203	0	\$34,560	47%

Expenditures by Type

General Operating	38,263	349	21,335	0	16,928	56%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	9,867	0	7,633	56%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	65,763	349	31,203	0	34,560	47%

GALVESTON COLLEGE
Construction\Capital Project fund
as of August 31, 2023

	Current year Budget 2023	Current year (MTD) Actual August	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
August 31, 2023					
Fund 71					
Revenue					
Fund Balance Transfer	4,002,000	0	0	0	4,002,000
Total Revenue	4,002,000	0	0	0	4,002,000
Expenditures					
Facility Construction *	2,400,000	157,936	1,060,936	0	1,339,064
* Softball Feild \$1.35 Mil, Parking lot 900K, 8 Welding Booths 150K					
Architectural & Engineering fees *	477,000	42,675	173,348	(12,300)	315,952
* Northern Remodel 200K, Library Testing 2k, FA207 10K, Softball Feild 150k, Parking 100K, and Welding Booths 15K					
landscaping	305,668	0	275,102	0	30,567
landscaping Archt & Engr fees	19,332	0	2,756	0	16,575
Air Conditioning Upgrade ATC and Seibel Wing	350,000	285,700	372,650	0	(22,650)
Elec. Transform Arct. & Enginerring fees	0	15,600	69,000	(6,000)	(63,000)
Land\Building Purchase	450,000	0	264,373	0	185,627
Expenditures Total	4,002,000	501,911	2,218,164	(18,300)	1,802,136
Nursing Health Science Building					
Revenue					
Transfer from Fund 53	143,977	0	0	0	143,977
Bond Proceeds	31,815,323	1,664,574	19,421,194	0	12,394,129
Total Revenue	31,959,300	1,664,574	19,421,194	0	12,538,106

GALVESTON COLLEGE
Construction\Capital Project fund
as of August 31, 2023

	Current year Budget (MTD) 2023	Current year Actual August	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
Expenditures					
Equipment- Capital	2,350,000	393,043	1,052,332	3,665	1,294,003
Facility Construction	27,190,300	1,228,196	17,938,008	0	9,252,292
Archt and Engr Fees	2,419,000	43,334	430,855	0	1,988,145
Expenditures Total	31,959,300	1,664,574	19,421,194	3,665	12,534,441
Fund Revenue Total	35,961,300	1,664,574	19,421,194	0	16,540,106
Fund Expenditures Total	35,961,300	2,166,485	21,639,359	(14,635)	14,336,576
Fund 71 total		(501,911)	(2,218,164)	14,635	

GALVESTON COLLEGE
Bond Funds 51, 52, 53

August 31, 2023

	Current year Budget 2023	Current ... (MTD) Actual August	Current year (YTD) Actual 2023	Current year Encumbran... 2023	Current year Remaining 2023	Current year % Expended 2023	Prior Year % Expe... 2022
Fund 51 Revenue-Bond Payment							
Revenue							
Transfer from E&G	1,865,400	0	1,865,400	0	0	100.0%	
Intrest income-Bond	125,000	43,773	762,317	0	(637,317)	609.9%	
Revenue Total	1,990,400	43,773	2,627,717	0	(637,317)	132.0%	
Expenses							
Transfers to Bond Reserve (N/A)	125,000	0	0	0	125,000		
Transfer to Intrest and sinking	1,865,400	312,738	1,557,103	0	308,297	83.5%	
Expenditures Total	1,990,400	312,738	1,557,103	0	433,297	78.2%	
fund 52 Bond Intrest and Sinking Fund							
Transfer from Bond Revenue Fd 51	1,865,400	312,738	1,557,103	0	308,297	83.5%	
Total Fund Revenue	1,865,400	312,738	1,557,103	0	308,297	83.5%	
Expenses							
Admin Fees\Professional Service	0	0	300	0	(300)	Infinity	
Bond Redemption Principal	710,000	0	710,000	0	0	100.0%	
Bond Redemption Intrest	1,155,400	312,738	847,103	0	308,297	73.3%	
Expenditures Total	1,865,400	312,738	1,557,403	0	307,997	83.5%	
fund 53 Bond Reserve							
Transfers from Bond Revenue	125,000	0	0	0	125,000	0.0%	
Intrest income-Reserve	18,977	8,745	82,997	82,997	(147,017)	437.4%	
Revenue Total	143,977	8,745	82,997	82,997			
Expenses							
Transfer to Construction	143,977	0	0	0	143,977	0.0%	
Expenditures Total	143,977	0	0	0	143,977	0.0%	

Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2022-23 Academic Year – First Through Fourth Quarters

During the 86th Texas Legislative Session, Senate Bill No. 212 was passed amending SECTION 1. Chapter 51, Education Code by adding Subchapter E-2. This act addresses reporting incidents of sexual harassment, sexual assault, dating violence, and stalking. Section 51.253 outlines the administrative reporting requirements that include submission by the chief executive officer to the institution’s governing body at least once per school year, in the fall or spring, of those reports received under Section 51.252.

Dr. W. Myles Shelton, the College’s chief executive officer, will present the certification and report for the first through fourth quarters of the 2022-23 academic year.



Chief Executive Officer Report

TO: **Galveston College Board of Regents**
FROM: **W. Myles Shelton, President**
DATE: **September 13, 2023**
RE: **Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)**

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ includes all of the required reporting information to the **Galveston College Board of Regents** for the 2021-2022 academic year. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

1. The summary data report is also posted on the [TEC Code 51.253\(c\) CEO Report](#) as per the public reporting requirements under TEC, Section 51.253(c).

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

**CEO Summary Data Report
2022-2023 Academic Year**

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252	0
Number of confidential reports ² under Section 51.252	0
Number of investigations conducted under Section 51.252	0
Disposition ³ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation	0
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	0
d. SUBTOTAL	0
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process	0

Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee’s failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	0
b. Institutional intent to termination, in lieu of employee resignation	0

² “Number of confidential reports” is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

³ “Disposition” means “final result under the institution’s disciplinary process” as defined in the Texas Higher Education Coordinating Board’s (THECB) rules for TEC, Section 51.259. [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Facilities Committee Recommendation Regarding Approval of Proposal for the Physical Plant and Electrical Upgrades	_____	_____ ✓	_____	_____
#2 – Consider Facilities Committee Recommendation Regarding Approval of Proposal for the Physical Plant and Electrical Upgrades	_____	_____ ✓	_____	_____
#3 – Consider Acceptance of Fiscal Year 2022-23 Fourth Quarter Investment Report	_____	_____	_____	_____
#4 – Consider Ratifying Acceptance of Nursing & Allied Health-Nursing Innovation Grant Program	_____	_____	_____	_____
#5 – Consider Ratifying Acceptance of the Texas Higher Education coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2023-2024	_____	_____	_____	_____
#6 – Consider Approval of Proposal to Purchase Instructional Equipment for the Radiography Program in the New Health Science Education Center	_____	_____	_____	_____
#7 – Consider Approval of Proposal to Purchase Instructional Equipment for Nursing Programs in the New Health Science Education Center	_____	_____	_____	_____

	President Consent <u>Agenda</u>	Board Recommended <u>Separate Action</u>	<u>Separate Action</u>	Page #
#8 – Consider Approval of Proposal for Instructional Equipment for the Diagnostic Medical Sonography Program in the New Health Science Education Center	_____	_____	_____	_____
#9 – Consider Approval to Purchase Library resources from EBSCO Subscription Services	_____	_____	_____	_____
#10 – Consider Approval of Proposal to Purchase Equipment and Services to Expand and Upgrade the Cohesity Backup System	_____	_____	_____	_____
#11 – Consider Nomination for Board of Directors for the Galveston Central Appraisal District	_____	_____ ✓	_____	_____
#12 – Consider Appointment of Voting Delegate and Alternative for the 2023 Association of Community College Trustees (ACCT) Leadership Congress	_____	_____ ✓	_____	_____
#13 – Consider Acceptance of Faculty Resignation	_____	_____	_____	_____
#14 – Consider Acceptance of Faculty Retirement	_____	_____	_____	_____

Consider Facilities Committee Recommendation Regarding Final Acceptance of Completed Main Campus Landscaping and Release of Retainage

Horticare Landscape Management has completed work on the landscaping at the main campus and they have also completed all punch list items. The work has been reviewed and approved by our landscape architect, Elizabeth Mak, Regional Director of Landscape Architecture with the PEA Group.

Staff recommends acceptance of the landscaping project and release of the retainage to Horticare Landscape Management.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.

Consider Facilities Committee Recommendation Regarding Approval of Proposal for the Physical Plant and Electrical Upgrades

A request for proposal for Utility Service and Central Plant Replacement in the Northen Building was sent to two vendors and advertised in the local newspaper. Leaf Engineering also forwarded the information to various construction plan rooms. One response was received. The bid is available for Board review, if desired.

After reviewing the bid, staff recommends the contract be awarded to CFI Mechanical, Inc. (Choice Partners Contract #22/049-MF-05), 6109 Brittmoore, Houston, TX 77041, on the basis of:

- Capability and capacity to perform the work, which includes financial resources to perform the work in the time projected
- Experience and past projects completed
- Recommendation letter submitted by Leaf Engineers

Scope: Demo electrical, piping, duct work, pumps and controls as shown on the drawings. Install tees in chill water piping for temporary chiller. Set up temporary chiller to control temperatures in the building during project. We will use the existing building power to run the temporary chiller. We will install electrical, piping, duct work, pumps and controls as shown in the drawings. This will also include the new fans, louvers and patching openings from removed equipment. Also covered is the patching of the wall from the installation on the new piping up to the roof. All the pads need for the new equipment is included as well.

- I. Have all equipment submittals approved.
2. Pick up material and equipment as needed for the project.
3. Install temporary tees for rental chiller.
4. Set up rental chiller, hoses and electrical.
5. Demo piping, pump, electrical, duct work and controls as shown on the drawings.
6. Demo and pour new pump pads as shown on the drawings.
7. Install new fans and louvers as shown on the drawings.
8. Install new piping, electrical, duct work and controls as shown on the drawing.
9. Install 10 new pumps as shown in the drawing schedule.
10. Install new VFD's as shown in the schedule.
11. Install new pot feeders, air separators, and expansion tank as shown in schedule.
12. Install new controls as required.
13. Patch wall where louver was removed.
14. Patch and paint wall that were removed for installation on new condenser lines up to roof.
15. Install new stainless-steel doghouse cover over piping on roof.
16. Leak check new piping before insulation.

17. Insulate new piping per plans and specs.
18. Label new piping, and equipment.
19. Add new chemicals as required for new piping in all systems.
20. Startup and test all new equipment, existing towers and the old chillers after work is completed.
21. Project comes with a 1-year parts and labor warranty.
22. Clean up site and get with customer before leaving.

Pricing	
Price for base bid with Victaulic piping	\$2,274,125.00
Price to add HVAC controls	\$180,686.00
Total	\$2,454,811.00

Staff is requesting Board approval for \$2,454,811.00 to be expensed from the Construction – Physical Plant Electrical Upgrades account (71-61020-53810) for this project.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee’s recommendation for Board consideration.

September 01, 2023

VIA E-MAIL



Dr. Van Patterson
Vice President for Administration and Student Services
Galveston College
4015 Ave. Q. Suite M-211
Galveston, Texas 77550

RE: Utility Service and Central Plant Replacement
Galveston College
LEAF Project No.: 230025

Dear Dr. Patterson:

On Wednesday, August 30, 2023, Galveston College received Competitively Sealed Proposals for the electrical utility service and central plant replacement. A total of one (1) offeror submitted proposals.

A Selection Committee made up of college staff and consultants evaluated the proposal based on the scope of work that was published in the Contract Documents. The selection committee considered the proposer's proposal, information submitted as part of the pre-proposal submission, and additional references from previous projects, architects, and consultants.

LEAF Engineers recommends to Galveston College Board of Regents to award a construction contract to CFI Mechanical for the Galveston College Utility Service and Central Plant Replacement in the amount of Two Million Two Hundred Seventy-Four Thousand One Hundred Twenty Five Dollars and Zero Cents (\$2,274,125.00).

In addition to this amount is One Hundred Eighty Thousand Six Hundred Eighty Six Dollars and Zero Cents (\$180,686.00) for Controls contracted and paid for directly to Sentinel (Ted Garza III) or incorporated as sub-contractor work under CFI Mechanical.

The total amount is \$2,454,811.00

CFI Mechanical is located in Houston, Texas, and has a strong history of successfully completing projects in the Galveston educational market and for many other surrounding area districts.

We would like to express our sincere thanks to you, the Board of Regents, President Dr. Myles Shelton, and all of the Galveston College staff for the assistance we received during the planning phase of this project. We look forward to a successful construction phase for the Utility Service and Central Plant Replacement for the college.

If you have any questions concerning the proposed general contractor or our recommendations, please do not hesitate to contact us.

Sincerely,



Mark Madorsky, P.E., CxA, LEED AD BC+D
President
LEAF Engineers

cc: Mark Madorsky, LEAF
Betty Chapman, PBK
File 4C

Consider Acceptance of Fiscal Year 2022-23 Fourth Quarter Investment Report

Following is the Investment Report describing the fiscal year 2022-23 fourth quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy, and the report provides detailed information regarding each investment classified by major fund groups.

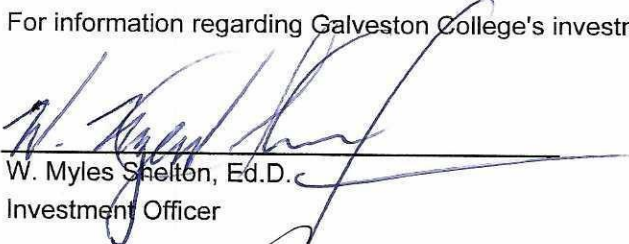
It is recommended that the Board of Regents accept the Investment Report for the fourth quarter of fiscal year 2022-23 as presented.

**Board Investment Report FY 2023
Cash equivalents and Investments
Forth Quarter Fiscal Year 2023 Activity
For June 1, 2023 through August 31, 2023**

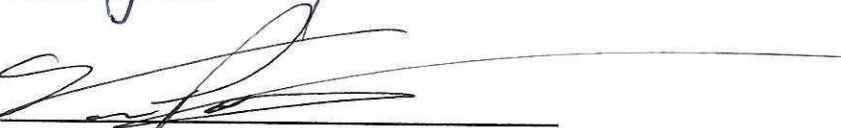
	<u>Fair Value</u>	<u>Book Value</u>
Beginning Value - June 1, 2023	\$ 48,007,060	\$ 48,007,060
Additions/Subtractions (Net)	(7,986,911)	(7,986,911)
Change in Fair Value	-	-
Ending Value - August 31, 2023	<u>40,020,149</u>	<u>40,020,149</u>
Earnings for the Fourth Quarter		574,270
Weighted Average Maturity at Ending Period Date (Days)		1
Weighted Average Earnings Rate for the Fourth Quarter		5.11%
Benchmark - Quarterly Average of the 4 week Treasury Yield		5.17%

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.


For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.



W. Myles Shelton, Ed.D.
Investment Officer



Dr. Van Patterson
Investment Officer



Jeff Engbrock
Investment Officer


Board Investment Report FY 2023
 Cash Equivalents and Investments
 Forth Quarter Fiscal Year 2023 Activity
 For June 1, 2023 through August 31, 2023

Description of Security	Account No. / CUSIP No.	Average Interest Rate	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Fair Value	Ending Fair Value	Withdrawals	Additions	% of Total Portfolio	Weighted Avg. Earnings Rate	Accrued Interest	Days to Maturity	Weighted Avg. Maturity-Days
OPERATING														
Lone Star Investment Pool - Corp	84502	5.374%	Demand	132,710	134,509	132,710	134,509	-	1,799	0.34%	0.02%	-	1	0.00
Lone Star Investment Pool - Gov	84502	5.309%	Demand	13,672,085	9,961,551	13,672,085	9,961,551	(5,200,000)	1,489,466	24.89%	1.32%	-	1	0.25
Logic	151720001	5.362%	Demand	6,625,353	6,714,971	6,625,353	6,714,971	-	89,618	16.78%	0.90%	-	1	0.17
Texpool	000020101	5.182%	Demand	5,914,272	5,991,559	5,914,272	5,991,559	-	77,286	14.97%	0.78%	-	1	0.15
Texas Term Pool	1216-00	5.215%	Demand	5,300,288	5,369,995	5,300,288	5,369,995	-	69,707	13.42%	0.70%	-	1	0.13
MNB Repurchase Account	3128X1P24	0.100%	Open	565,486	942,986	565,486	942,986	-	377,500	2.36%	0.00%	-	1	0.02
Vanguard Mutual Fund	09914680032	5.125%	Demand	712,503	721,710	712,503	721,710	-	9,207	1.80%	0.09%	-	1	0.02
TOTAL OPERATING				32,922,698	29,837,282	32,922,698	29,837,282	(5,200,000)	2,114,584	74.56%	3.81%	-	-	0.75
RESTRICTED														
Lone Star Invest. - 2022 Bond Proceeds	84502	5.098%	Demand	13,157,554	8,230,860	13,157,554	8,230,860	(5,073,860)	147,166	20.57%	1.05%	-	1	0.21
Lone Star Invest. - 2022 Bond Reserve	84502	5.166%	Demand	1,926,808	1,952,007	1,926,808	1,952,007	-	25,199	4.86%	0.25%	-	1	0.05
TOTAL RESTRICTED				15,084,362	10,182,867	15,084,362	10,182,867	(5,073,860)	172,385	25.44%	1.30%	-	-	0.25
GRAND TOTAL				48,007,060	40,020,149	48,007,060	40,020,149	(10,273,860)	2,285,969	100%	5.11%	-	-	1.00

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

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 W. Myles Shelton, Ed.D.
 Investment Officer


 Van Patterson, Ed.D.
 Investment Officer


 Jeff Engbrock
 Investment Officer

Board Investment Report FY 2023
Interest Earned - Forth Quarter of FY 2023
For June 1, 2023 through August 31, 2023

<u>Investments</u>	<u>Aug</u>	<u>4th Quarter</u>	<u>Fiscal YTD</u>
Operating			
MNB Money Market Account	117	357	1,571
Lonestar Corp	624	1,799	5,976
Lonestar Gov	47,839	153,893	486,318
LOGIC	31,064	89,618	295,943
Texpool	26,873	77,286	251,713
Texas Term	24,186	69,707	228,988
Vanguard	3,159	9,207	29,799
Moody National Bank CD	-	-	13,798
Total Investment Operating Interest	133,862	401,867	1,314,105
Restricted			
Lonestar - 2022 Bond Reserve	8,744.67	25,199	82,997
Lonestar - 2022 Bond Proceeds	43,772.64	147,186	762,317
Total Investment Restricted Interest	52,517	172,385	845,314
Demand Deposit			
Moody National Bank	2	18	50
Total Demand Deposit Interest	2	18	50
GRAND TOTAL INTEREST EARNED	186,381	574,270	2,159,469


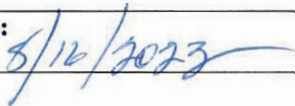
Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing Innovation Grant Program

Galveston College has received a grant award notification from the Texas Higher Education Coordinating Board for the Nursing Innovation Grant Program in the amount of \$172,025.00. The term of this grant runs through July 31, 2025.

The NIGP grant will allow the Associate Degree of Nursing program to deploy a robust retention strategy with institutionalized support policies and an embedded retention specialist. The Nursing Department will also be able to develop a professional video advertisement to increase quality applicants and students in the program.

Staff recommends acceptance of this grant award.

Notice of State Grant Award
to
Galveston College


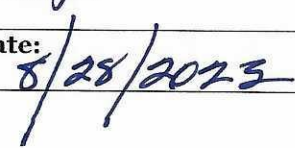
<p>Grantee Name and Address:</p> <p>Galveston College 4015 Avenue Q Galveston, TX 77550</p>	<p>Grant Title: Nursing & Allied Health-Nursing Innovation Grant Program</p> <p>Amount of Award: \$ 172,025.00</p> <p>Division: Academic and Health Affairs</p> <p>Term of Grant: Upon execution to July 31, 2025 All allowable expenditures must be incurred by: July 31, 2025</p> <p>Payment Method:</p> <ul style="list-style-type: none"> To enable expeditious project implementation by Grantee, a payment in the amount of 25% of the award will be made after contract execution, start of Grant Period, and THECB Approved Award Budget. Remaining awarded funding (75% of award) will be paid on a cost-reimbursement basis.
<p>Authority: Texas Education Code, Title 3, Chapter 63, Subchapter C</p>	
<p>The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application ("RFA") including any addenda issued, (2) addenda to the Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. If not a strictly reimbursable award, any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within ninety (90) calendar days unless otherwise agreed by THECB and Grantee.</p> <p>Pre-award costs from August 1, 2023, to the beginning of the grant term are allowed.</p>	
<p>Signed by THECB Official:</p>	<p>Signed by Grantee Official:</p> 
<p>David R. Troutman, Ph.D. Deputy Commissioner Academic Affairs and Innovation</p>	<p>Myles Shelton President</p>
<p>Date:</p>	<p>Date: </p>

Consider Ratifying Acceptance of Texas Higher Education
Coordinating Board Carl D. Perkins Career and Technical Education
Basic Grant Award for Program Year 2023-24

The Texas Higher Education Coordinating Board notified Galveston College through the following Notice of Federal Grant Award that its application has been approved for Carl D. Perkins Career and Technical Education Basic Grant funds. The amount of the award is \$162,075 for the grant term beginning September 1, 2023, through August 31, 2024. Last year, the College received \$184,443.

It is recommended that the Board of Regents ratify the acceptance of this grant award.

Notice of Federal Grant Award
to
Galveston College

Grantee's Name and Address: Galveston College 4015 Avenue Q, Galveston, TX 77550, USA	Federal Grant Title: Career and Technical Education - Basic Grants
	CFDA: 84.048A
	Federal Grant Award Number: 2442020271
	Federal Award Date: 7/1/2023
Amount of Award: \$ 162,075	Term of Grant: Upon execution to 8/31/2024 All funds must be expended by: 8/31/2024
	Federal Grant Funding Agency: Department of Education
	Research and Development? No
	UEI Number: QPEUR8N8KSU9
Payment Method: Reimbursement	Congressional District Location: 14 Congressional District Place of Performance: 14
Authority: P.L. 115-224, 20 USC 2301 et seq. "Strengthening Career and Technical Education for the 21st Century Act.	
<p>The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application (RFA) including any addenda issued, (2) the addenda to Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. Any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within thirty (30) days unless otherwise agreed by THECB and Grantee.</p>	
Signed by THECB Official:	Signed by Grantee Official:
Lee Rector Associate Commissioner of Workforce Education	 Myles Shelton President
Date:	Date: 

Consider Approval of Proposal to Purchase Instructional Equipment for the Radiography Program in the New Health Science Education Center

Staff is recommending Board approval to purchase new instructional equipment for the new Health Science Education Center. An Invitation to Bid was sent to twenty-two vendors and was advertised in the local newspaper. Twelve responses were received. The bids are available for Board review, if desired. This proposal includes equipment for the Radiography Program.

This proposal will be paid for with a combination of bond funds and institutional funds. Staff is requesting Board approval for this proposal.

Program	Vendor	Item	Qty.	Unit Price	Totals	
Radiography	MXR	AMRAD OTS-301E System-energized x-ray	2	\$87,181.00	\$174,362.00	
		Shipping				\$9,270.00
		Moving current equipment	2	\$8,500.00	\$17,000.00	
		INFAB Wall mounted Lead apron rack	2	\$320.00	\$640.00	
		Shipping				\$161.92
		Safeco lead aprons	4	\$560.00	\$2,240.00	
		Shipping				\$121.25
		Konica PACS workstation	1	\$51,600.00	\$51,600.00	
		Cone instrument slide board	1	\$218.00	\$218.00	
		SuperTech	Kyoto Kagaku Full body x-ray phantom	1	\$33,500.00	\$33,500.00
	Full body Phantom warranty		1	\$245.00	\$245.00	
	Foot x-ray phantom		1	\$2,426.00	\$2,426.00	
	Kyoto Kagaku Flexible knee phantom		1	\$2,604.00	\$2,604.00	
	Kyoto Kagaku AP hand/wrist phantom		2	\$1,890.00	\$3,780.00	
	Kyoto Kagaku elbow phantom		2	\$2,520.00	\$5,040.00	
Total					\$303,208.17	

Consider Approval of Proposal to Purchase Instructional Equipment for Nursing Programs in the New Health Science Education Center

Staff is recommending approval to purchase new instructional equipment for the new Health Science Education Center. This proposal includes equipment to serve both the Vocational Nursing and Associate Degree Nursing programs. All of the items below will be purchased from vendors that are either on an approved state contract or purchasing cooperative agreement.

This proposal will be paid for with a combination of bond funds and institutional funds. Staff is requesting Board approval for this proposal.

Program	Vendor	Item	Qty.	Unit Price	Totals
Associate Degree & Vocational Nursing	Gaumard 14700 SW 136th Street Miami FL 33196 T: 305-971-3790 Choice Partners - CP 20/051SG	MANIKIN - Susie, Adult Med skin tone pt simulator S901.PK.M	1	\$11,144.00	\$11,144.00
	Laerdal 167 Myers Corners Rd Wappingers Falls, NY 12590 T: 877-LAERDAL TX BuyBoard #704-23	Nursing Anne Simulator, Geriatric, medium tone 322-05050	1	\$51,707.84	\$51,707.84
	CAE Healthcare Inc 6300 Edgelake Dr Sarasota, FL 34240 Sourcewell #011822-CAE	Juno Base Medium Skin tone	3	\$7,443.80	\$22,331.40

Associate Degree & Vocational Nursing	Pocket Nurse is part of Omnia Region 4 ESC-TX/R190201	IV Pole 4 Hook w 5 Caster Base Deluxe 06-54-0555-4HOOK	6	\$170.54	\$1,023.24
		Cart Emergency Crash Package 04-25-7002	1	\$4,120.42	\$4,120.42
		Pediatric Crash Cart Lifeline LEDPEDS	1	\$6,705.73	\$6,705.73
		Molded top, mobile treatment cabinet,	18	\$845.00	\$15,210.00
		Table Overbed	18	\$138.46	\$2,492.28
		Hydraulic Multi-Treatment Stretcher	2	\$3,713.33	\$7,426.66
		Synergy 1000 4 rail bed w mattress	17	\$2,623.08	\$44,592.36
		Basic Radiant Infant Warmer	1	\$3,810.42	\$3,810.42
		Bassinet w linen package	1	\$999.58	\$999.58
		Demo Dose SimCartRx Standard	4	\$17,148.00	\$68,592.00
		Barcode Printer Package for SimCartRx	4	\$1,666.00	\$6,664.00
		Wristband printer	4	\$843.00	\$3,372.00
		MDS Training 1 day onsite	1	\$5157.00	\$5,157.00
		OSIS Assembly/install Level 2 sim cab/sim cart 2-5 units	1	\$7,164.00	\$7,164.00
		KB-Port Inside deliver per 2-5 cab/cart	1	\$313.00	\$313.00
		KB-Port Lift Gate	1	\$188.00	\$188.00
		DynaRide Series 2 Wheelchair, detach full arm w/FR	3	\$176.92	\$530.76
		Alaris Medley Pump Combo 06-54-2706-REFURB	8	\$1,984.62	\$15,876.96
		Total			

Consider Approval of Proposal for Instructional Equipment for the Diagnostic Medical Sonography Program in the New Health Science Education Center

Staff is recommending approval to purchase new instructional equipment for the new Health Science Education Center. This proposal includes equipment for the Diagnostic Medical Sonography program. The items below will be purchased from a vendor on an approved state contract or purchasing cooperative agreement.

This proposal will be paid for with funds from the Texas Higher Education Coordinating Board, Carl Perkins Grant. Staff is requesting Board approval for this proposal.

Program	Vendor	Item	Qty.	Unit Price	Totals
Diagnostic Medical Sonography	Stryker Medical Savvik Group #2019-05	Stryker Prime -5th Wheel Patient Stretcher 30" Four-Sided Brake/Steer Control	5	\$8,011.06	\$40,055.30
		Shipping			\$2,403.50
Total					\$42,458.80

Consider Approval to Purchase Library Resources from EBSCO Subscription Services

Staff is recommending Board approval to purchase library resources from EBSCO Subscription Services needed to promote engaged scholarship by providing access to innovative resources to support the programs and curricula at Galveston College. The purchase of subscription resources from EBSCO Subscription Services is exempt from bidding based upon Texas Education Code. *The provisions of Education Code Chapter 44, Subchapter B, relating to the purchase of goods and services under contract by a school district apply to the purchase of goods and services under contract by a junior college district. To the extent of any conflict, the provisions of Chapter 44, Subchapter B, prevail over any other law relating to the purchase of goods and services by a junior college district. Education Code 44.0311(a), 130.010 Education Code Chapter 44, Subchapter B, does not apply to a purchase, acquisition, or license of library goods and services for a library operated as a part of a junior college district. "Library goods and services" has the meaning assigned by Education Code 130.0101(a). [See EDAA] Education Code 44.0311(c).* However, as these purchases exceed \$50,000, they do require Board approval.

The source of the funding is the Education and General Fund. The library is requesting Board approval for the resources below.

Department	Vendor	Item	Totals
Library	EBSCO Subscription Services	Digital Library Databases	\$64,233
	EBSCO Subscription Services	Electronic Books	\$7,342
	EBSCO Subscription Services	Periodicals	\$15,317
	EBSCO Subscription Services	Print Books	\$13,000
	EBSCO Subscription Services	OpenAthens Single User Sign-on Authentication and EBSCO Discovery Service	\$9,516
Total			\$109,408

Consider Approval of Proposal to Purchase Equipment and Services to Expand and Upgrade the Cohesity Backup System

Staff requests approval to purchase equipment and installation services from vendors SHI (TIPS 230105) and Ntirety to expand and upgrade the college’s Cohesity backup solution. The project will increase local backup capacity to 96TB (Terabytes) through the acquisition of (4) four new C5026s series nodes. The project will also reutilize the current C4300s storage nodes, after transferring their contents to the new C5026s, so they can be used to supplement the newly expanded replication site. The C4300 units will be incorporated into a new remote cluster adding roughly 60+TB of capacity at the school’s colocation site by vendor Ntirety. The project includes installation, both locally and remote, and a 3-year warranty and support for both clusters. The proposal is available for Board review, if desired.

The total cost of the equipment and installation services from vendor SHI is \$122,751.79. The cost for the expanded rack space, and electrical and networking expansion from vendor Ntirety is \$594.00 for the initial setup and the monthly hosting costs which will total \$10,728.00 annually. The total project cost is \$134,073.79 for the first year. Unless the agreement is cancelled within 90 days of the current term, or no rate increases after 30 days of written notice during the term, the annual renewal will remain \$10,728.00.

The source of the funding will be the General and Education Fund. A breakdown of the cost is as follows.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
SHI Quote 23639557	C5026 Four Node Block with 96TB of storage (8) 3-meter TWINAX 10G SFP+ Cables Repurposing 4 existing nodes to the remote site cluster site which adds 60TB of usable storage (6) 10G SFP+ Copper Modules for RJ45 cabling Premium support and maintenance contracts Labor and hands-on training	Info Tech Equipment Capitalized (Account 11-51510-53210)	\$122,751.79
Ntirety Service Order – Colocation Expansion	Setup Cost	Contracted Services (Account 11-51510-51210)	\$594.00
	Annual Colocation Hosting Costs		\$10,728.00
Total for Year 1			\$134,073.79

Consider Nominating Directors to Galveston Central
Appraisal District's Board of Directors by Adoption of Resolution

The following correspondence was received from Chief Appraiser Krystal L. McKinney of the Galveston Central Appraisal District (GCAD) regarding the selection of the GCAD Board of Directors. Galveston College may nominate up to five individuals for consideration and must submit these names by written resolution to GCAD. Each director will serve a two-year term beginning January 1, 2024, through December 31, 2025. Once nominations are made by each taxing entity, ballots will be prepared and distributed. Based on the 2022 tax levy, the College is entitled to 91 votes.

The Board may consider nominating individuals to serve on the GCAD Board of Directors by adopting the resolution presented.

**A RESOLUTION OF THE BOARD OF REGENTS OF THE
GALVESTON COMMUNITY COLLEGE DISTRICT
SUBMITTING THE NAMES OF FIVE NOMINEES OR LESS FOR ELECTION TO
THE GALVESTON CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS**

WHEREAS, the Board of Directors of the Galveston Central Appraisal District consist of five members who serve two-year terms beginning January 01; and

WHEREAS, the Directors are elected by the voting units of the Galveston Central Appraisal District; and

WHEREAS, the Board of Regents of the Galveston Community College District is a voting unit in the Galveston Central Appraisal District; and

WHEREAS, this is the selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Regents of the Galveston Community College District is entitled to submit the names of five nominees or less for election to the Board of Directors of the Galveston Central Appraisal District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT:

SECTION 1. The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the Board of Regents and made a part hereof for all purposes.

SECTION 2. The Board of Regents of the Galveston Community College District hereby nominates _____ for the selection to the Board of Directors for the Galveston Central Appraisal District, as shown in “**Exhibit A**” attached hereto and incorporated herein for all intents and purposes.

PASSED, APPROVED, AND ADOPTED on the 13th day of September 2023.

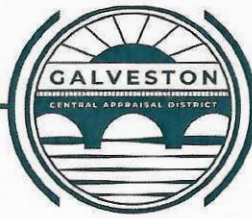
GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTEST:

Michael B. Hughes
Secretary, Board of Regents

(DISTRICT SEAL)



9850 Emmett F. Lowry Expressway, Suite A
Texas City, Texas 77591

Phone: (409) 935 - 1980
Fax: (409) 935 - 4319

Chief Appraiser, Krystal L. McKinney RPA, CCA

August 04, 2023

Ms. Breanne Lorefice
Executive Assistant
Galveston College
4015 Avenue Q
Galveston, TX 77553

Dear Ms. Lorefice:

This is selection year for the Board of Directors of the Galveston Central Appraisal District. The Board of Directors consists of five members who will serve two-year terms, beginning January 01, 2024, through December 31, 2025.

Section 6.03(a) of the Property Tax Code provides for the appointment of the County Assessor-Collector as a non-voting member of the Appraisal District Board of Directors. If the County Assessor-Collector is elected to the board as a voting member during the voting process, then this provision is not applicable. If the County Assessor-Collector is appointed as a non-voting member, the Central Appraisal District, in effect, would have a six-member board with (5) five serving as voting members and (1) one as a non-voting member. This provision has no effect on the number of votes you have in the election process.

In accordance with Sec. 6.03(e) of the Property Tax Code, the Chief Appraiser notifies the taxing entities of the number of votes to which each is entitled based on the 2022 tax levy (*Vote Allocation enclosed*), receives nominations, prepares, and distributes the ballot, counts votes, and announces the winners. Each voting unit is entitled to nominate (1) one candidate for each position to be filled, up to (5) five nominees (*Nomination Form enclosed*). The nomination must be done in open session and submitted by the presiding officer to the chief appraiser along with a **written resolution**. Please include the address and telephone number of the nominee(s) with the resolution. We ask you to return your nomination(s) and the resolution **before October 15th, 2023**. You may also email the nominations to us at gcad@galvestoncad.org.

An alphabetized ballot will be delivered to you before October 30th, 2023. Your vote (**and resolution**) must be submitted to the chief appraiser **before December 15th, 2023**.

I have enclosed a *Calendar of Events* for the selection process for your information. This calendar exhibits the dates prescribed by the Property Tax Code. If you have any questions, please call me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Krystal L. McKinney".

Krystal L. McKinney,
Chief Appraiser

GALVESTON CENTRAL APPRAISAL DISTRICT

2024-2025 Board of Directors Election

Section 6.03 Board of Directors Formula of Voting Entitlement

Step 1	Subsection (d)	$\frac{\text{2022 Voting Districts' Levy}}{\text{Total of all Voting Districts' Levy 2022}} \times 1000 = \quad \times 5$
Step 2	Subsection (e)	<p>The Chief Appraiser calculates the number of votes of each entitled taxing unit (other than a conservation and reclamation district) and delivers written notice to each unit of its voting entitlement before October 1st, 2023. (Mail out August 4th, 2023)</p> <p>**Mail out early so entities can put on SEP/OCT agendas**</p>
Step 3	Subsection (g)	Each unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution one candidate for each position on the board. The presiding officer of each unit shall submit the names of the nominees to the Chief Appraiser before October 15th, 2023.
Step 4	Subsection (j)	Before October 30th, 2023, the Chief Appraiser prepares a ballot (<i>alpha order</i>) and delivers it to the presiding officer of each entitled unit.
Step 5	Subsection (k)	Before December 15th, 2023, the governing body shall submit to the Chief Appraiser its vote.
Step 6	Subsection (k)	Chief Appraiser counts votes and submits results to each governing body before December 31st, 2023.

GALVESTON CENTRAL APPRAISAL DISTRICT
2024-2025 Board of Directors Election

NOMINATION

VOTING UNIT

Galveston College

You may nominate up to (5) five before **October 15th, 2023**.

NOMINEE(S)

1. _____
Name

Address

Telephone Number
2. _____
Name

Address

Telephone Number
3. _____
Name

Address

Telephone Number
4. _____
Name

Address

Telephone Number
5. _____
Name

Address

Telephone Number

Please note: The written resolution showing the nominee's name is required.

2024-2025 BOD Election Voting Allocation Sheet

ENTITIES	2022 Levy	Levy/TTL Levy	1,000	x5	Total of Votes
Galveston ISD	\$118,559,387.50	13.439%	134.3889721	671.9448603	554
Dickinson ISD	\$81,188,062.34	9.203%	92.02797409	460.1398704	409
Friendswood ISD	\$50,215,037.33	5.692%	56.91955222	284.5977611	288
High Island ISD	\$2,811,062.20	0.319%	3.186384203	15.93192101	10
Hitchcock ISD	\$14,362,346.58	1.628%	16.27995078	81.3997539	65
Clear Creek ISD	\$119,344,585.00	13.528%	135.279006	676.3950302	743
Santa Fe ISD	\$28,190,111.00	3.195%	31.95394409	159.7697204	146
Texas City ISD	\$84,562,486.73	9.585%	95.85293839	479.264692	501
City of Galveston	\$42,938,000.30	4.867%	48.67091374	243.3545687	252
City of Texas City	\$34,424,756.37	3.902%	39.02101486	195.1050743	195
City of La Marque	\$6,824,770.65	0.774%	7.735987267	38.67993634	37
City of Hitchcock	\$3,221,241.80	0.365%	3.651329375	18.25664687	17
City of Jamaica Beach	\$899,177.47	0.102%	1.01923212	5.096160601	5
City of Dickinson	\$5,947,290.87	0.674%	6.741349828	33.70674914	36
City of Friendswood	\$18,398,643.02	2.086%	20.8551577	104.2757885	100
City of Kemah	\$919,244.61	0.104%	1.041978546	5.20989273	4
City of League City	\$47,293,087.50	5.361%	53.60747511	268.0373755	309
City of Santa Fe	\$2,731,745.92	0.310%	3.096477924	15.48238962	17
Village of Tiki Island	\$2,521,843.26	0.286%	2.858549884	14.29274942	9
City of Bayou Vista	\$1,066,300.71	0.121%	1.208669	6.043344999	6
Galveston County Road and Flood	\$3,595,810.28	0.408%	4.075908769	20.37954385	23
GALVESTON COUNTY	\$153,861,704.40	17.440%	174.4047159	872.0235794	983
Galveston College	\$16,109,511.46	1.826%	18.26039027	91.30195133	91
College of the Mainland	\$42,224,480.76	4.786%	48	239.3106393	199
Total Levy Amount Voting Entities:	\$882,210,688.06	100.000%	1000	X5	5000

Formula: 2022 Voting Districts Levy/ Grand Total All Voting Levy

%

X1000

X5

equals # of Votes

Total votes to be elected: 834

Consider Appointment of Voting Delegate and Alternate for the
2023 Association of Community College Trustees (ACCT) Leadership Congress

Several Regents and the President will be attending the 2023 ACCT Leadership Congress October 9-12. The Galveston College Board is entitled to one vote during the Regional Caucuses and Senate Meeting. The Board Chair, or the Board must choose its voting delegate(s) internally prior to registration for the Regional Caucuses and the Senate Meeting. ACCT does not weigh in on voting delegate selection. Only voting members of governing boards may serve as voting delegates. Fiscal year 2023 ACCT membership dues must be received and verified at the time of Congress registration for a voting delegate to be eligible.

The Board may consider the appointment of the voting delegate and alternate representing Galveston College at the 2023 ACCT Leadership Congress.

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
John Rydlund	Instructor of Logistics/ Program Director	09/19/2023

Consider Acceptance of Faculty Retirement

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Larry Blomstedt	Professor of History/ Program Coordinator	12/31/2023