

**NOTICE OF REGULAR MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 8, 2023**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

**- AGENDA -**

<b>I. Call to Order Regular Meeting</b>	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from the Regular Meeting of February 23, 2023 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	11
2. Monthly Financial Reports - February <i>(Mr. M. Jeff Engbrock)</i>	12
VIII. Consideration of Consent Agenda <i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	35
IX. Action Items:	
1. Review and Consider Reaffirmation of Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution	37
2. Consider Approval of Investment Firms	46
3. Consider Acceptance of Fiscal Year 2022-2023 Second Quarter Investment Report	47
4. Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC	51
5. Consider Approval of Course Fees for Academic Year 2023-24	62
6. Consider Approval of Request from CenterPoint Energy for an Easement to Relocate a Power Pole in the North Parking Lot.	69
7. Consider Approval of Request from CenterPoint Energy for an Easement for the Health Sciences Building Transformer	79
8. Consider Approval of One-Year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal	89
9. Consider Approval of Student Housing and Board Fees Effective June 1, 2023	90

10. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing Innovation Grant Program Award from the Governor’s Emergency Education Relief (GEER II) Fund	91
11. Consider Approval of Proposal for Purchase of Instructional Equipment for the Associate Degree Nursing Program and the Vocational Nursing Program	93
12. Consider Approval of Corporate Sponsorships Received to Support the Women in Industry Conference	94
13. Consider Authorizing the College President to Enter Into a Contract With an Electricity Provider Through the Houston-Galveston Area Council (H-GAC) Interlocal Agreement	95
X. Special Reports and Comments:	
1. Student Representative ( <i>Ms. Trina Woodard</i> )	
2. Faculty Representative ( <i>Ms. Liz Lacy</i> )	
3. President ( <i>Dr. W. Myles Shelton</i> )	
4. Regents	
5. Chairperson ( <i>Ms. Karen F. Flowers</i> )	
XI. Adjournment	

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The notice for this meeting was posted on , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
February 23, 2023  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Thursday, February 23, 2023 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison (excused)  
Mr. Armin Cantini  
Dr. Norman Hoffman  
Mr. Raymond Lewis, Jr. (attended virtually)  
Ms. Mary R. Longoria (attended virtually)  
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Veronica Atterberry, Mr. Conrad Breitbach, Ms. Doreen Bridges, Ms. Courtney Cross, Mr. Ron Crumedy, Mr. Don Davison, Mr. Jeff Engbrock, Ms. Rebecca Hutchinson, Ms. Regina King, Ms. Liz Lacy, Ms. Breanne Lorefice, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Mr. Rick Segura.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:35PM in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on February 17, 2023.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton asked the students present to stand and be recognized.
- V. CONSIDER APPROVAL OF MINUTES FROM THE JANUARY 11, 2023 REGULAR MEETING OF THE BOARD OF REGENTS:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published: Ms. Sunseri seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Mr. Rick Segura, Director of Continuing Education, who presented on the Continuing Education Programs. Mr. Segura introduced Ms. Rebecca Hutchinson, CE Enrollment Specialist, and Ms. Doreen Bridges, CE Coordinator. Mr. Segura gave an overview of the Continuing Education Programs, enrollment numbers, and potential future programs being considered for Continuing Education. Dr. Cissy Matthews came forward to discuss the funding structure for the Continuing Education Classes under the new state funding model. Dr. Shelton further added that the State does not currently collect data on classes that are less than 144 hours. Some discussion was had on what is happening at the legislature regarding the enabling legislation for the funding model.
2. Monthly Financial Reports –January: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of January. With 42 percent of the year completed, income generated was \$19,156,694 or 71.4 percent of the fiscal year 2022-23 revenue budget. Tuition and Fees are up 9 percent from prior years. Local taxes are about 1.5 percent, compared to last year. Local revenue is \$420,884, and is mostly due to the increase in interest rates. He reported that total expenses are \$10,263,913, or 38.2 percent of the expenditure budget, compared to 35.6 percent last year.

**VIII. CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Mr. Raschke moved to approve the Consent Agenda and Action Item Nos.1,2,3,4,8,9,10,11, and 12\_; Mr. Hughes seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

**IX. ACTION ITEMS:**

1. Consider Approval to Renew Annual Construction Services Job Order Contracts: The Board unanimously approved the renewal of the Annual Construction Services Job Order Contracts for one year with Unbehagen Construction/Tucon, LLC. This item was passed in the Consent Agenda.
2. Consider Approval of Bid for Annual Plumbing Services Contract: The Board unanimously approved the bid for the Annual Plumbing Services Contract and awarded it to Wade Baily Plumbing Co. Inc., as the primary, and to American Mechanical Services (AMS) as the secondary contract. This item was passed in the consent agenda.

3. Consider Approval of Bid for Annual Electrical Services Contract: The board unanimously approved the bid for the Annual Electrical Services Contract and awarded it to Crescent Electrical Company. This item was passed in the consent agenda.
4. Consider Acceptance of TASB Cybersecurity Grant: The Board unanimously accepted the TASB Cybersecurity Grant in the amount of \$5,000 to be used to purchase a one-time vulnerability assessment; and/or Cybersecurity Awareness Training and Phishing Simulation. This item was passed in the Consent Agenda.
5. Consider Adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendation: Dr. Shelton presented this item to the Board. The Community College Association of Texas Trustees (CCATT) asked the Board to consider a resolution in support of the Texas Commission on Community College Finance Recommendations. The recommendations are to move away from an input funding model, based on students in seats, to an outcomes model, which is based on student success. The bill has not been filed, and the financials have not been run, but philosophically, the recommendations merit Board consideration.

Mr. Cantini, who is on the CCATT board, stated that so far, the legislative members they have spoken with, have been very supportive of the Commission's work and are aware of the additional 650 million dollars over and above what has been passed as a part of that. One of things that they think is very important is to show strength and unity among the community college campuses, so he would strongly recommend that the Board pass the resolution.

Mr. Cantini moved to adopt the Resolution of Support for the Texas Commission on Community College Finance Recommendations; Ms. Sunseri seconded the motion. Motion passed unanimously.

6. Consider Approval of MOU with Ramona Munsell for new Title V Grant Consultation: Dr. Shelton presented this item to the Board. The College currently has a Title V Grant that has been very beneficial. The money has been used to remodel the Moody Lobby and support the Pathways work that the College is doing. The College has received about \$500,000 each year of the five-year period of the grant.

The Department of Education is going to move forward with a new round of Title V grants that the College is eligible to apply for. Ramona Munsell and Associates has been used by the College for all our previous Title V Grants, and they are great partners that help us keep on track with the grant writing process, and they work with us to make sure that we are in compliance as we move through the grant process. Their fee for doing this is 10% of the total grant award. That is money that is already set aside in the budget. If the College is not awarded the grant, then Ramona Munsell and Associates does not collect a fee. Staff would recommend approval of this MOU with Ramona Munsell and Associates.

Further discussion was had on the 10% fee collected by Ramona and Munsell, and that it could vary year by year, as it is based on the grant award received by the College each year. The amount of work involved in the grant was briefly discussed. It is a very sophisticated grant that has lots of parts.

Mr. Cantini moved to approve the MOU with Ramona Munsell for the new Title V Grant Consultation; Mr. Lewis seconded. Motion passed 7-1, with Mr. Hughes opposed.

7. Consider Approval of Proposal to Purchase Networking Equipment for the new Health Sciences Building: Dr. Shelton presented this item to the Board. The IT infrastructure for the new building is not part of the contractor's scope of work. Jason Smith and his team have put together the pieces that it will take to build IT infrastructure in the new building. This is being paid for out of bond funds, and is on a DIR contract. Staff would recommend approval.

Mr. Hughes moved to Approve the Proposal to Purchase Networking Equipment for the new Health Sciences Building; Ms. Longoria seconded. The motion passed unanimously.

8. Consider Approval of Proposal to Purchase Two Papercut MF Solutions: The Board unanimously approved the purchase of two Papercut MF Solutions. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal to Purchase a Wide Plotter (36") Printer: The Board unanimously approved the purchase of a Wide Plotter (36") printer. This item was passed in the Consent Agenda.
10. Consider Ratifying Appointment of Full-time Instructor: The Board unanimously ratified the appointment of Daniela Alvarado Carballo, EMS Instructor. This item was passed in the Consent Agenda.
11. Consider Acceptance of Faculty Resignation: The Board unanimously accepted the resignation of Ashley Salazar, Nursing Simulation Lab Coordinator/Instructor. This item was passed in the Consent Agenda.
12. Consider Acceptance of Faculty Retirement: The Board unanimously accepted the retirement of Judy Hembd, Assistant Professor of Licensed Vocational Nursing/Coordinator. This item was passed in the Consent Agenda.

## **X. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: Ms. Eva Rios presented the Student Report. Notable Highlights included:
  - January 26 - Student Leaders attended Community College Day at the State Capitol.

- February 11 – Students participated in the Krewe of Aquarius Mardi Gras Parade.
  - February 1-28 – Black History Month displays and information are available at the GC Library.
  - February 4 – 40 Harlem Globetrotters tickets were provided to Upward Bound and the Financial Aid FAFSA Promotion.
  - February 16 – Black History Month Meal at Mr. C’s was provided to housing students and 39 non-housing students.
  - February 24 – The Grand 1984 Opera house provided students with 20 tickets to *The Kingdom Choir*.
2. Faculty Representative: Liz Lacy, Faculty Senate President, introduced Ms. Courtney Cross, Director of Nuclear Medicine, who presented on the Nuclear Medicine Program. Ms. Cross gave an overview of the Nuclear Medicine Program, information on graduate demographics, graduate ratings of the program, and outlined future plans for the program. Nuclear Medicine is a subsection of Diagnostic Imaging in which radionuclides are used to diagnose and treat diseases. Galveston College’s program is accredited by the JRCNMT, and ranked number two in Texas.
3. President: Dr. Shelton pointed out the Dates to Remember sheet that was included in the Board packets. Upcoming events include:
- March 8 -Regular Meeting of the Board of Regents.
  - April 20-22 - The Spring Theater Production *Love and Information*.
  - May 12 - Graduation
  - September 14-16 – CCATT Annual Conference, Ft. Worth, TX
  - October 9-12 ACCT Leadership Congress, Las Vegas, NV

Other updates included:

- Staff is working through the equipment list for the new building and it will be brought to the Board in packages over the next several months.
- Substantial completion of the new building is still scheduled for September. All furniture and equipment have to be moved in at that point, before students can move in.
- The new landscaping is going in at the Main Campus.
- The parking lot across the street from Moody Hall is not open yet, due to some punch list items that need to be completed. The lot should be open after Spring Break.
- We recently had a power outage at the main campus, and three HVAC motors were burned out as a result of that. There were some lights impacted, and there have been intermittent problems with the elevator. The repairs will be submitted as an insurance claim
- Our local Representative and Senators were very gracious with meeting with our students at Community College Day at the Capitol.
- Mr. Cantini and Dr. Shelton attended the National Legislative Summit in Washington, D.C. Dr. Shelton provided the board with a legislative priorities worksheet that was included in the Board folders.

- The Pell Grant has been increased to \$7,300 for the 9-month period for full-time students. That is great news for students.
- Galveston County Day at the Capitol is next week and we will continue to advocate for our colleges at that event.
- There is currently a bill on student safety making its way through the legislature that we are watching to see how that will impact colleges and universities.
- The College has received two letters from the Governor's Office. One is related to Diversity, Equity, and Inclusion. Galveston College is following the law, so there is no need to address this at this time. The second letter is related to Cybersecurity. Galveston College takes this very seriously, and will continue to work over the next 12 months to work through any cybersecurity mandates and protections.

4. Regents: Ms. Sunseri reported that she attended the Board of Trustees Institute, and it was very informative. She added that Dr. Shelton is very well thought of by his peers. There were several breakout sessions where she and Dr. Shelton were able to discuss things in a team strategy time. The best thing that came out of the conference was that they provided data for several things during the conference, and the College had better data. She thanked staff for the great job they do providing that data. She also added that everyone is working towards the same goal, and that is to provide services to produce a talented workforce. We are getting ready for our SACS accreditation, so they were working towards that. Ms. Sunseri also got to see Dr. LeBlanc, who was a former President of Galveston College.

Mr. Raschke wanted to give a compliment to the excellence of our staff, students and faculty. He recently met a young technician at UTMB who is receiving their training at Galveston College, and he overheard that the UTMB staff would like this technician to come and work at UTMB when they complete their training. Mr. Raschke added that the technician will be graduating in May and he said he would meet them when they cross the stage. Congratulations, and he would like to personally thank everyone.

Mr. Cantini stated that Pell Grants are partially taxed if they are used for things like living expenses. We don't think it is appropriate to take the money given to students for Pell Grants and then tax a portion of it. If anyone would like to pen a note to communicate with the legislature to remove the taxation from Pell Grants, that information can be made available through the President's Office.

Ms. Sunseri also reported that she recently learned that Alamo college has a program similar to our Universal Access, however, theirs is a permanent endowment, whereas ours needs to be funded each year. As small of a community college as we are, we are far above others in the state. Compliments to our faculty and staff.

5. Chairperson: Ms. Flowers reminded students that it is already the end of February, next week is March and before you know it, it will be Spring Break,

then April and before you know it you will be graduating in May! Everyone go out there, have a great time, do what you are supposed to do and we'll see you next month.

**XI. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:39 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Approval to Renew Annual Construction Services Job Order Contracts	✓			38
#2 – Consider Approval of Bid for Annual Plumbing Services Contract	✓			39
#3 – Consider Approval of Bid for Annual Electrical Services Contract.	✓			41
#4 – Consider Acceptance of TASB Cybersecurity Grant	✓			43
#5 – Consider Adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendations		✓		44
#6 – Consider Approval of MOU with Ramona Munsell for new Title V Grant Consultation		✓		47
#7 – Consider Approval of Proposal to Purchase Networking Equipment for the New Health Sciences Building		✓		50
#8 – Consider Approval of Proposal to Purchase Two Papercut MF Solutions	✓			51
#9 – Consider Approval of Proposal to Purchase a Wide Plotter (36”) Printer	✓			52
#10 – Consider Ratifying Appointment of Full-time Instructor	✓			53
#11 – Consider Acceptance of Faculty Resignation	✓			54
#12 – Consider Acceptance of Faculty Retirement	✓			55

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – February

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through February 28, 2023. The report is as follows:

**Education and General Fund:**

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

**Auxiliary Fund (Bookstore, Snack Bar, Athletics):**

- Summary Revenue/Expenditure Report by State Classification

**Student Services / Student Activity Fund:**

- Summary Revenue/Expenditure Report by State Classification

**Construction Fund:**

- Summary Revenue/Expenditure Report

**Bond Fund:**

- Summary Revenue/Expenditure Report

**Operating Fund**  
**Revenue Summary Sheet**  
**March 2023 Meeting**  
As of February 28, 2023 (50% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Received (\$) 2022/2023	Received (%) 2022/2023	Received (%) 2021/2022
State Funds	\$4,799,136	\$2,063,628	43.0%	43.0%
Tuition and Fees	\$5,111,910	\$4,203,567	82.2%	73.3%
Local Taxes	\$16,662,900	\$14,644,559	87.9%	89.0%
Local Revenues	\$273,750	\$540,274	197.4%	53.0%
<b>Total Revenue</b>	<b>\$26,847,696</b>	<b>\$21,452,027</b>	<b>79.9%</b>	<b>77.1%</b>

**Operating Fund**  
**Expenditure Summary Sheet**  
**March 2023 Meeting**  
As of February 28, 2023 (50% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$8,712,711	\$3,875,759	44.5%	40.3%
Community Service	\$26,612	\$1,580	5.9%	2.9%
Academic Support	\$1,849,035	\$877,264	47.4%	46.7%
Student Services	\$2,641,322	\$1,130,581	42.8%	45.8%
Institutional Support	\$6,007,935	\$3,031,206	50.5%	47.8%
Staff Benefits	\$65,439	\$44,783	68.4%	162.2%
Operations/ Maintenance	\$3,389,191	\$1,665,430	49.1%	49.7%
Interfund Transfers (out)	\$4,155,451	\$1,400,348	33.7%	38.7%
<b>Total Expenditures</b>	<b>\$26,847,696</b>	<b>\$12,026,951</b>	<b>44.8%</b>	<b>44.1%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

February 28, 2023

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2023	2023	2023	
	2023	February	2023	2023	2023	2023				
<b>Revenue by State Classification</b>										
State Funds	4,799,136	0	2,063,628	0	2,735,508	43.0%				
Tuition	2,894,771	(1,332)	2,413,837	0	480,934	83.4%				
Course Fees	2,856,728	(1,444)	2,493,141	0	363,587	87.3%				
Exemption\Waivers	(639,589)	(21,469)	(703,411)	0	63,822	110.0%				
Local Taxes	16,662,900	2,200,188	14,644,559	0	2,018,341	87.9%				
Local Revenue	269,750	118,228	532,472	0	(262,722)	197.4%				
Sales and Services	4,000	1,162	7,802	0	(3,802)	195.0%				
<b>Total Revenue</b>	<b>26,847,696</b>	<b>2,295,333</b>	<b>21,452,027</b>	<b>0</b>	<b>5,395,669</b>	<b>79.9%</b>				
<b>Expenditures by State Classification</b>										
instructions	8,745,188	648,747	3,875,759	68,397	4,801,031	44.3%				
Community Service	26,612	1,455	1,580	0	25,032	5.9%				
Academic Support	1,853,695	136,107	877,264	22,757	953,674	47.3%				
Student Services	2,641,197	157,838	1,130,581	422,484	1,088,132	42.8%				
institutional Support	5,970,923	412,246	3,031,206	333,290	2,606,428	50.8%				
Operations And Maintenances	3,389,191	167,442	1,665,430	646,742	1,077,019	49.1%				
Staff Benefits	65,439	0	44,783	0	20,656	68.4%				
Inter-Fund Appropriation	4,155,451	239,168	1,400,348	0	2,755,103	33.7%				
<b>Expenditures Total</b>	<b>26,847,696</b>	<b>1,763,003</b>	<b>12,026,951</b>	<b>1,493,670</b>	<b>13,327,075</b>	<b>44.8%</b>				
<b>Expenditures by Type</b>										
General Operating	3,458,927	120,605	1,528,331	262,640	1,667,956	44.2%				
Contracted Services	2,613,674	130,514	1,401,116	661,062	551,496	53.6%				
Travel	374,617	31,009	133,303	275	241,039	35.6%				
Equipment	583,065	13,998	291,798	165,736	125,531	50.0%				
Utilities	878,500	52,187	301,488	403,957	173,055	34.3%				
Faculty Full Time	4,440,605	362,274	2,106,023	0	2,334,582	47.4%				
Faculty Overloads\Adjunct	1,682,895	117,054	670,032	0	1,012,863	39.8%				
Stipends	457,318	34,998	206,030	0	251,288	45.1%				
Administrator Salaries	2,034,660	177,656	1,065,936	0	968,724	52.4%				
Professional Technical Salaries	2,047,267	139,395	887,188	0	1,160,079	43.3%				
Classified Salaries	2,234,960	188,154	1,132,295	0	1,102,665	50.7%				
Part-Time Salaries	479,558	48,875	231,742	0	247,816	48.3%				
Staff Benefits	1,406,199	107,117	671,323	0	734,876	47.7%				

GALVESTON COLLEGE  
Fund 11 Education and General

Interfund Appropriations	4,155,451	239,168	1,400,348	0	2,755,103	33.7%
<b>Expenditures Total</b>	26,847,696	1,763,003	12,026,951	1,493,670	13,327,075	44.8%
<b>Excess Rev/Exp</b>	0	532,330	9,425,076			

**Galveston College**  
**Fund 11 Detail Rev/Exp**  
**as of the end of February 2023**

	Budget 2023	(MTD) February	Actual 2023	YTD Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
<b>State Appropriation</b>							
Academic/Technical	\$3,527,300	\$0	\$1,588,994	\$0	\$0	\$1,938,306	45.0%
Incentive	\$591,430	\$0	\$165,090	\$0	\$0	\$426,340	27.9%
Core	\$680,406	\$0	\$309,544	\$0	\$0	\$370,862	45.5%
Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$4,799,136</b>	<b>\$0</b>	<b>\$2,063,628</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,735,508</b>	<b>43.0%</b>
<b>Tuition</b>							
In District Tuition	\$1,261,975	(\$3,003)	\$1,015,705	\$0	\$0	\$246,270	80.5%
Out of District Tuition	\$870,155	(\$1,185)	\$774,167	\$0	\$0	\$95,988	89.0%
Non Resident Tuition	\$378,391	\$2,013	\$394,497	\$0	\$0	(\$16,106)	104.3%
CE Workforce Training	\$140,000	\$0	\$43,592	\$0	\$0	\$96,408	31.1%
CE Workforce Info Tech	\$18,250	\$0	\$4,580	\$0	\$0	\$13,670	25.1%
CE Workforce Health Prof	\$196,000	\$0	\$148,553	\$0	\$0	\$47,447	75.8%
CE Leisure Learning	\$30,000	\$843	\$32,743	\$0	\$0	(\$2,743)	109.1%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,894,771</b>	<b>(\$1,332)</b>	<b>\$2,413,837</b>	<b>\$0</b>	<b>\$0</b>	<b>\$480,934</b>	<b>83.4%</b>
<b>Course Fees</b>							
Building Use Fee	\$1,274,258	(\$1,897)	\$1,085,836	\$0	\$0	\$188,422	85.2%
Student Service Fee	\$65,967	(\$55)	\$50,837	\$0	\$0	\$15,130	77.1%
General Service Fee	\$293,860	(\$129)	\$217,304	\$0	\$0	\$76,556	73.9%
Registration Fee	\$178,600	\$0	\$131,655	\$0	\$0	\$46,945	73.7%
Out of District Fee	\$460,205	(\$203)	\$443,327	\$0	\$0	\$16,878	96.3%
Course and Lab fees	\$260,600	(\$1,070)	\$263,704	\$0	\$0	(\$3,104)	101.2%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	February	2023	2023	2023	2023
Distance Education fee	\$178,600	(\$110)	\$205,367	\$0	(\$26,767)	115.0%
Distance Education fee N/R	\$4,463	\$1,100	\$11,080	\$0	(\$6,617)	248.3%
Testing Fees	\$30,600	\$1,187	\$9,137	\$0	\$21,463	29.9%
Testing Fees GED	\$2,550	\$0	\$2,099	\$0	\$451	82.3%
Testing Fees-Contract	\$2,550	\$40	\$420	\$0	\$2,130	16.5%
Late Registration Fees	\$6,375	\$50	\$5,875	\$0	\$500	92.2%
Schedule Change Fees	\$1,800	\$20	\$2,600	\$0	(\$800)	144.4%
Student Health\Insurance Fees	\$60,000	(\$16)	\$41,859	\$0	\$18,141	69.8%
SurCharge 3peat > 27 Dev hrs	\$36,300	(\$360)	\$22,041	\$0	\$14,259	60.7%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,856,728</b>	<b>(\$1,444)</b>	<b>\$2,493,141</b>	<b>\$0</b>	<b>\$363,587</b>	<b>87.3%</b>
<b>Exemption/Waivers</b>						
Competitive Waiver	(\$34,650)	(\$246)	(\$31,652)	\$0	(\$2,998)	91.3%
Foster Care	(\$23,342)	\$239	(\$17,886)	\$0	(\$5,456)	76.6%
Hazelwood Waiver Credit	(\$24,172)	(\$4,984)	(\$8,416)	\$0	(\$15,756)	34.8%
Hazelwood Dependant	(\$33,825)	(\$18,293)	(\$36,821)	\$0	\$2,996	108.9%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$4,950)	\$0	(\$5,189)	\$0	\$239	104.8%
Fireman	(\$6,600)	\$0	(\$12,316)	\$0	\$5,716	186.6%
Police	(\$1,650)	\$0	(\$300)	\$0	(\$1,350)	18.2%
TEC 54.052	(\$102,300)	\$80	(\$93,249)	\$0	(\$9,052)	91.2%
Military Waiver	(\$13,200)	\$0	(\$14,760)	\$0	\$1,560	111.8%
GISD Dual Credit	(\$391,600)	\$1,736	(\$482,173)	\$0	\$90,573	123.1%
Other	(\$3,300)	\$0	(\$650)	\$0	(\$2,650)	19.7%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	February	2023	2023	2023	2023
<b>Total</b>	<b>(\$639,589)</b>	<b>(\$21,469)</b>	<b>(\$703,411)</b>	<b>\$0</b>	<b>\$63,822</b>	<b>110.0%</b>
<b>Local Taxes</b>						
Current Taxes	\$16,299,900	\$2,140,567	\$14,372,812	\$0	\$1,927,088	88.2%
Delinquent	\$230,000	\$17,594	\$181,112	\$0	\$48,888	78.7%
Penalty & Interest	\$130,000	\$24,635	\$71,440	\$0	\$58,560	55.0%
Other	\$3,000	\$17,392	\$19,195	\$0	(\$16,195)	639.8%
<b>Total</b>	<b>\$16,662,900</b>	<b>\$2,200,188</b>	<b>\$14,644,559</b>	<b>\$0</b>	<b>\$2,018,341</b>	<b>87.9%</b>
<b>Local Revenue</b>						
Interest Income	\$200,000	\$117,374	\$496,509	\$0	(\$296,509)	248.3%
Miscellaneous Revenue	\$16,500	\$453	\$7,075	\$0	\$9,425	42.9%
Misc. Revenue-Vehicles	\$15,000	\$400	\$2,501	\$0	\$12,499	16.7%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$545	\$0	\$34,455	1.6%
Insurance Reimbursements		\$0	\$25,843			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$1,162	\$7,802	\$0	(\$3,802)	195.0%
<b>Total</b>	<b>\$273,750</b>	<b>\$119,390</b>	<b>\$540,274</b>	<b>\$0</b>	<b>(\$266,524)</b>	<b>197.4%</b>
<b>Inter-Fund Appropriations</b>						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>NaN</b>
<b>Total Revenue</b>	<b>\$26,847,696</b>	<b>\$2,295,333</b>	<b>\$21,452,027</b>	<b>\$0</b>	<b>\$5,395,669</b>	<b>80%</b>

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	February	2023	2023	2023	2023
<b>Exp by State Classification</b>						
<b>Instructional</b>						
Welding	\$349,164	\$28,428	\$192,634	\$6,297	\$150,233	55.2%
Biology	\$365,233	\$26,636	\$151,569	\$290	\$213,374	41.5%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$205,939	\$15,763	\$92,164	\$0	\$113,775	44.8%
Env Science	\$68,009	\$3,803	\$20,987	\$0	\$47,022	30.9%
Physics	\$129,196	\$7,276	\$44,130	\$0	\$85,066	34.2%
Accounting	\$68,795	\$5,899	\$33,563	\$0	\$35,232	48.8%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,380	\$591	\$3,182	\$0	\$12,198	20.7%
Hosp/Tourism	\$9,456	\$0	\$0	\$0	\$9,456	0.0%
Medical Office Admin	\$203,878	\$19,344	\$107,225	\$0	\$96,653	52.6%
Logistics Op	\$100,809	\$7,302	\$43,717	\$500	\$56,592	43.4%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$116,981	\$8,455	\$52,017	\$0	\$64,964	44.5%
Comp. Science	\$98,063	\$4,159	\$14,403	\$0	\$83,660	14.7%
Comp. Tech.	\$114,506	\$6,297	\$44,278	\$0	\$70,228	38.7%
Culinary Arts	\$150,794	\$14,074	\$81,498	\$2,598	\$66,699	54.0%
Cosmetology	\$240,707	\$16,815	\$119,303	\$7,057	\$114,347	49.6%
Engineering	\$5,270	\$0	\$0	\$0	\$5,270	0.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	February	February	2023	2023	2023	2023	2023	2023	2023
Develop-Read	\$96,795	\$7,015	\$53,565	\$0	\$43,230					55.3%
Develop-Write	\$0	\$0	\$0	\$0	\$0					NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0					NaN
Education	\$9,850	\$722	\$4,093	\$0	\$5,757					41.6%
English	\$276,704	\$21,428	\$126,055	\$0	\$150,649					45.6%
Humanities	\$24,259	\$1,568	\$11,981	\$0	\$12,278					49.4%
Philosophy	\$9,810	\$591	\$5,319	\$0	\$4,491					54.2%
Foreign Lang-SPAN	\$14,643	\$1,067	\$4,547	\$0	\$10,096					31.1%
Nursing-RN	\$858,701	\$60,445	\$352,323	\$7,275	\$499,103					41.0%
Nursing Admin	\$178,254	\$14,392	\$87,358	\$300	\$90,596					49.0%
Allied Health	\$0	\$0	\$0	\$0	\$0					NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0					NaN
Emer Med Serv	\$402,922	\$31,013	\$184,354	\$23,371	\$195,197					45.8%
Imaging-CT	\$134,852	\$10,454	\$58,735	\$0	\$76,117					43.6%
Imaging-MRI	\$141,638	\$11,429	\$62,330	\$500	\$78,808					44.0%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0					NaN
Imaging-Nuclear	\$156,609	\$12,902	\$76,459	\$2,600	\$77,550					48.8%
Imaging-Rad Thy	\$178,588	\$16,224	\$91,943	\$0	\$86,645					51.5%
Imaging-Rad Tch	\$375,907	\$27,377	\$167,214	\$0	\$208,693					44.5%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0					NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0					NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0					NaN
Sonography	\$193,152	\$15,324	\$93,635	\$214	\$99,303					48.5%
Surgical Tech	\$150,391	\$9,068	\$52,078	\$0	\$98,313					34.6%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	February	2023	2023	2023	2023	2023	2023	2023	2023
Nursing-LVN	\$253,579	\$9,433	\$78,070	\$0	\$0	\$175,509	30.8%			
Develop-Math	\$247,107	\$18,222	\$127,925	\$0	\$0	\$119,182	51.8%			
Mathematics	\$339,372	\$26,821	\$173,332	\$0	\$0	\$166,040	51.1%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$121,061	\$8,708	\$49,655	\$8,642	\$62,764	41.0%				
Industrial Sys	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Electrical and Electronics	\$140,623	\$11,874	\$60,637	\$2,010	\$77,976	43.1%				
Instrumentation	\$131,007	\$9,277	\$53,626	\$1,198	\$76,183	40.9%				
Fitness Center	\$129,128	\$12,572	\$54,753	\$1,953	\$72,422	42.4%				
Physical Ed.	\$120,087	\$9,789	\$58,894	\$0	\$61,193	49.0%				
CJ-Academic	\$70,507	\$6,271	\$39,002	\$0	\$31,505	55.3%				
CJ-Law Enforce	\$150,799	\$7,464	\$48,266	\$169	\$102,364	32.0%				
Economics	\$61,502	\$4,401	\$28,445	\$0	\$33,057	46.3%				
Government/PS	\$131,063	\$9,562	\$53,436	\$0	\$77,627	40.8%				
History/Geog.	\$134,172	\$9,470	\$56,253	\$0	\$77,919	41.9%				
Psychology	\$102,221	\$9,885	\$40,970	\$12	\$61,239	40.1%				
Sociology	\$47,418	\$3,729	\$15,401	\$0	\$32,017	32.5%				
Art	\$133,607	\$9,481	\$66,386	\$217	\$67,004	49.7%				
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN				
Drama / Theater	\$146,371	\$9,476	\$58,556	\$0	\$87,815	40.0%				
Music	\$68,809	\$4,441	\$21,642	\$133	\$47,034	31.5%				
Medical Bachelors	\$213,269	\$19,804	\$105,054	\$0	\$108,216	49.3%				
Nursing BSN	\$259,531	\$19,384	\$116,719	\$304	\$142,508	45.0%				
Accreditation	\$11,240	\$0	\$3,921	\$0	\$7,319	34.9%				

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	February	2023	2023	2023	2023	2023	2023	2023	2023
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
ATD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Faculty Dev.	\$50,700	\$2,466	\$14,991	\$0	\$0	\$35,709	\$0	\$35,709		29.6%
Lecture Series	\$6,130	\$759	\$2,003	\$0	\$0	\$4,127	\$0	\$4,127		32.7%
CE-Workforce	\$63,100	\$6,022	\$24,885	\$156	\$156	\$38,059	\$0	\$38,059		39.4%
CE Cisco	\$14,054	\$1,020	\$4,187	\$0	\$0	\$9,867	\$0	\$9,867		29.8%
CE Allied Health	\$153,476	\$12,556	\$86,091	\$2,604	\$2,604	\$64,780	\$0	\$64,780		56.1%
<b>Total Instructional</b>	<b>\$8,745,188</b>	<b>\$648,747</b>	<b>\$3,875,759</b>	<b>\$68,397</b>	<b>\$68,397</b>	<b>\$4,801,031</b>		<b>\$4,801,031</b>		<b>44%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
2										
<b>Community Services</b>										
CE Leisure Learning	\$26,612	\$1,455	\$1,580	\$0	\$0	\$25,032	\$0	\$25,032		5.9%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
<b>Total Community Service</b>	<b>\$26,612</b>	<b>\$1,455</b>	<b>\$1,580</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,032</b>		<b>\$25,032</b>		<b>5.9%</b>
<b>Academic Support</b>										
Vice President of Instruction	\$282,750	\$22,879	\$136,893	\$0	\$0	\$145,857	\$0	\$145,857		48.4%
Arts & Sciences Administration	\$69,560	\$5,925	\$34,093	\$202	\$202	\$35,265	\$0	\$35,265		49.0%
Tech\Professional Ed. Administration	\$229,047	\$17,119	\$111,974	\$331	\$331	\$116,742	\$0	\$116,742		48.9%
Adult & Continuing Ed. Administration	\$243,693	\$18,585	\$112,681	\$1,275	\$1,275	\$129,737	\$0	\$129,737		46.2%
Distance Education Administration	\$172,994	\$14,175	\$88,674	\$6	\$6	\$84,314	\$0	\$84,314		51.3%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Grants Development	\$70,186	\$5,694	\$34,145	\$200	\$200	\$35,841	\$0	\$35,841		48.6%
Library & Learning Resources	\$404,516	\$22,727	\$183,351	\$20,721	\$20,721	\$200,443	\$0	\$200,443		45.3%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	February	2023	2023	2023	2023	2023	2023	2023	2023
Media Services	\$53,033	\$3,957	\$29,159	\$21	\$23,853					55.0%
Student Success Center (Tutoring)	\$163,817	\$13,945	\$76,383	\$0	\$87,434					46.6%
Testing Center	\$164,099	\$11,101	\$69,912	\$0	\$94,187					42.6%
<b>Total For Academic Support</b>	<b>\$1,853,695</b>	<b>\$136,107</b>	<b>\$877,264</b>	<b>\$22,757</b>	<b>\$953,674</b>					<b>47.3%</b>
<b>Student Services</b>										
Vice President of Student Services	\$341,356	\$21,864	\$155,929	\$3,853	\$181,574					45.7%
Admissions\Records	\$537,416	\$44,104	\$269,682	\$0	\$267,734					50.2%
Campus Security	\$623,191	\$9,852	\$212,736	\$317,142	\$93,314					34.1%
Counseling	\$718,782	\$45,834	\$280,028	\$101,490	\$337,264					39.0%
Financial Aid	\$340,145	\$29,999	\$175,095	\$0	\$165,050					51.5%
Student Activities	\$80,307	\$6,185	\$37,112	\$0	\$43,195					46.2%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0					NaN
<b>Total For Student Services</b>	<b>\$2,641,197</b>	<b>\$157,838</b>	<b>\$1,130,581</b>	<b>\$422,484</b>	<b>\$1,088,132</b>					<b>42.8%</b>
<b>Institutional Support</b>										
Board of Regents	\$46,750	\$2,284	\$13,653	\$389	\$32,708					29.2%
President	\$563,623	\$36,219	\$223,103	\$250	\$340,270					39.6%
General Institutional Expenses	\$604,136	\$17,837	\$143,683	\$0	\$460,453					23.8%
Vice President for Administration	\$203,094	\$16,668	\$99,235	\$349	\$103,510					48.9%
Business Services	\$849,816	\$53,816	\$410,449	\$5,646	\$433,722					48.3%
Human Resources & Risk Mgmt.	\$450,856	\$37,241	\$213,117	\$26,448	\$211,291					47.3%
Professional Development	\$8,500	\$849	\$5,307	\$2,100	\$1,093					62.4%
Purchasing	\$88,049	\$7,087	\$41,556	\$2,191	\$44,302					47.2%
Research and Planning	\$228,600	\$14,680	\$133,981	\$500	\$94,119					58.6%

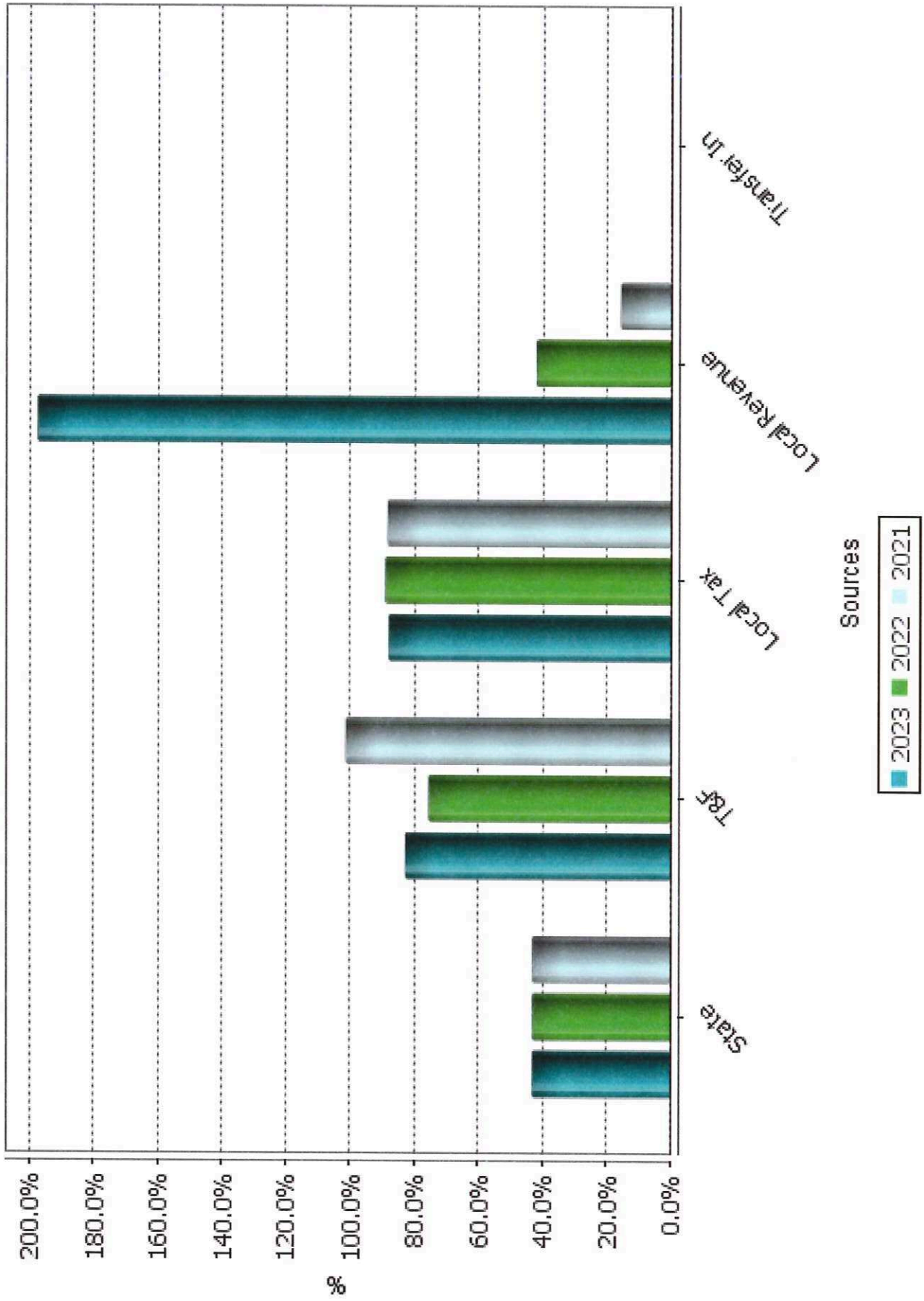
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	February	2023	2023	2023	2023	2023	2023	2023	2023
Information Technology	\$1,858,752	\$154,677	\$1,203,438	\$252,328	\$402,986					64.7%
Communications	\$89,551	\$5,276	\$66,835	\$1,395	\$21,321					74.6%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0					NaN
Development	\$268,868	\$18,367	\$125,777	\$290	\$142,801					46.8%
GC Foundation	\$66,594	\$3,170	\$27,340	\$254	\$39,000					41.1%
Marketing & Media	\$643,734	\$44,076	\$323,732	\$41,151	\$278,851					50.3%
<b>Total for Institutional Support</b>	<b>\$5,970,923</b>	<b>\$412,246</b>	<b>\$3,031,206</b>	<b>\$333,290</b>	<b>\$2,606,428</b>					<b>50.8%</b>
<b>Staff Benefits</b>										
Staff Benefits - State Eligible	\$33,000	\$0	\$44,732	\$0	(\$11,732)					135.6%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0					NaN
Staff Benefits - Retirees	\$0	\$0	\$52	\$0	(\$52)					Infinity
<b>Total For Staff Benefits</b>	<b>\$33,000</b>	<b>\$0</b>	<b>\$44,783</b>	<b>\$0</b>	<b>(\$11,783)</b>					<b>135.7%</b>
<b>Operations and Maintenance</b>										
Plant Administration	\$830,627	\$14,141	\$663,128	\$0	\$167,499					79.8%
Building Maintenance	\$1,069,439	\$58,923	\$463,455	\$213,980	\$392,004					43.3%
Custodial Services	\$538,425	\$45,837	\$245,917	\$8,000	\$284,508					45.7%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0					NaN
Grounds Maintenance	\$73,000	\$0	\$18,830	\$22,200	\$31,970					25.8%
Grounds Maintenance Tech Centre	\$0	\$0	\$0	\$0	\$0					NaN
Transportation	\$32,000	\$12	\$1,662	\$0	\$30,338					5.2%
Utilities	\$732,000	\$44,122	\$248,253	\$336,747	\$147,000					33.9%
Utilities Tech Center	\$113,700	\$4,406	\$24,184	\$65,816	\$23,700					21.3%
<b>Total for Operations and M...</b>	<b>\$3,389,191</b>	<b>\$167,442</b>	<b>\$1,665,430</b>	<b>\$646,742</b>	<b>\$1,077,019</b>					<b>49.1%</b>

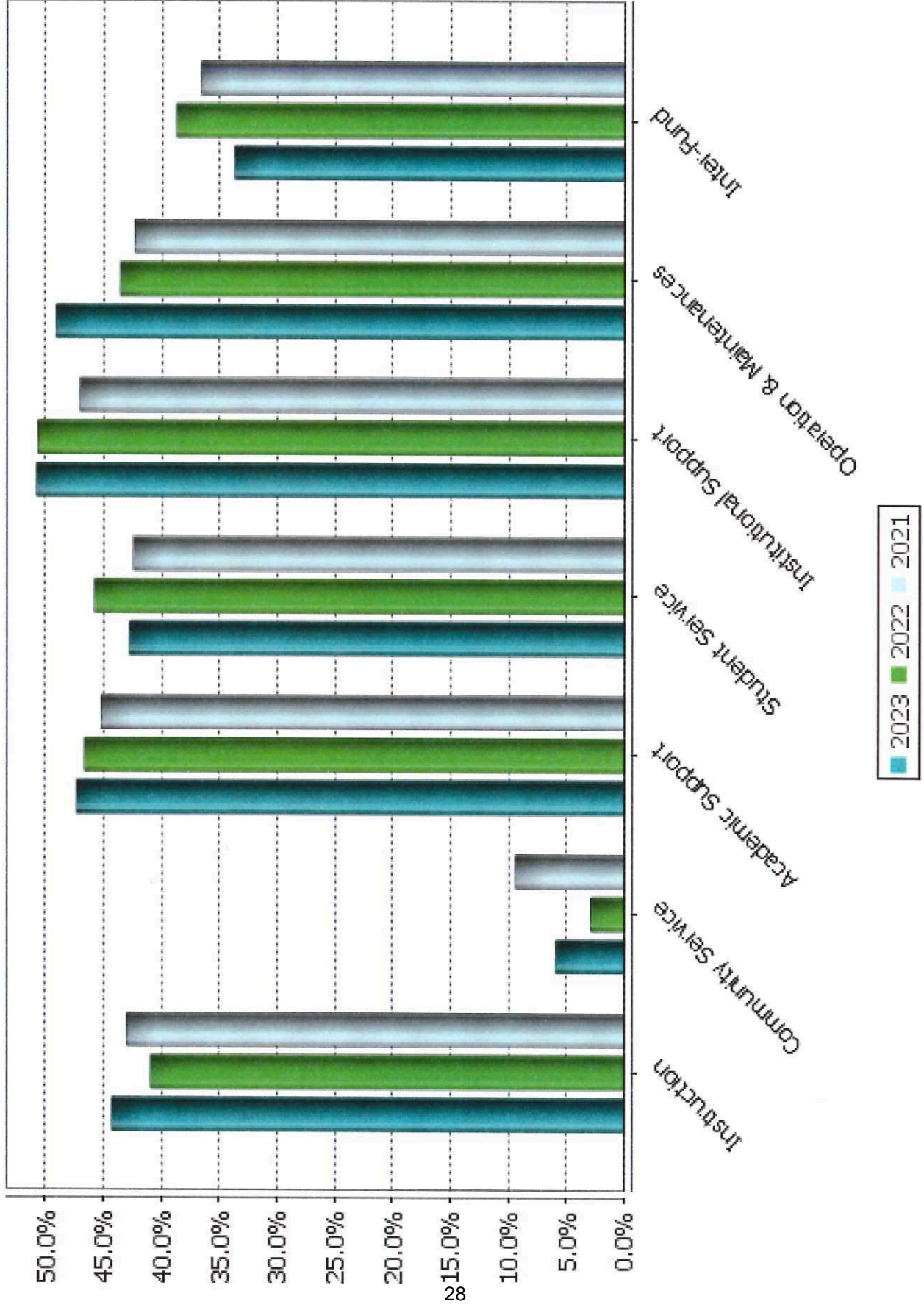
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2023**

	Budget 2023	(MTD) Actual February	(YTD) Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$599,197	\$78,756	\$78,756	\$0	\$520,441	13.1%
Transfers to Student Activity Fund	\$65,763	(\$50)	\$50,842	\$0	\$14,921	77.3%
Transfer to State Eligible Ben	\$1,472,072	\$107,648	\$575,123	\$0	\$896,949	39.1%
Transfers to State Grants & Aid	\$153,019	\$52,815	\$117,927	\$0	\$35,092	77.1%
Transfers to Bond Revenue	\$1,865,400	\$0	\$577,700	\$0	\$1,287,700	31.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$4,155,451</b>	<b>\$239,168</b>	<b>\$1,400,348</b>	<b>\$0</b>	<b>\$2,755,103</b>	<b>33.7%</b>
<b>Expenditures Totals</b>						
	<b>\$26,815,257</b>	<b>\$1,763,003</b>	<b>\$12,026,951</b>	<b>\$1,493,670</b>	<b>\$13,294,636</b>	<b>44.9%</b>

### 3 Year Revenue by Percentage (YTD)



**Three Year Expense by Percentage (TYD)**



**Auxiliary fund  
as of February 28, 2023**

February 28, 2023	Current year		Current year		Current ...		Current year		Current year % Expended
	Budget 2023	(MTD) Actual February	(YTD) Act... 2023	Encumbr... 2023	Remaining 2023	2023			
<b>Revenue by State Classification</b>									
Interfund Appropriations	\$599,197	\$78,756	\$78,756	\$0	\$520,441				13%
Bookstore Commission	\$45,000	\$0	\$33,337	\$0	\$11,663				74%
Student housing	\$346,495	\$11,155	\$355,512	\$0	(\$9,017)				103%
Food Service	\$438,389	\$2,388	\$469,468	\$0	(\$31,079)				107%
Special Event	\$0	\$0	\$0	\$0	\$0				NaN
Sales and Services	\$178,630	\$13,016	\$73,296	\$0	\$105,334				41%
<b>Total Revenue</b>	<b>\$1,607,711</b>	<b>\$105,314</b>	<b>\$1,010,369</b>	<b>\$0</b>	<b>\$597,342</b>				<b>63%</b>

**Expenditures by Department**

Bookstore(retiree)	0	0	0	0	\$0				NaN
Student Housing	17,590	2,706	8,448	84	\$9,058				48%
Food Service	361,158	43,181	270,939	0	\$90,219				75%
Print Shop	114,500	8,994	50,199	39,516	\$24,785				44%
Special Event	0	0	0	0	\$0				NaN
Athletics General	85,177	6,995	36,833	690	\$47,654				43%
Baseball	451,936	112,229	312,318	128	\$139,490				69%
Softball	369,750	105,534	266,172	874	\$102,704				72%
General Institutional	207,600	14,413	78,090	4,129	\$125,381				38%
Transfer to Construction	0	0	0	0	\$0				NaN
<b>Expenditures Total</b>	<b>1,607,711</b>	<b>294,052</b>	<b>1,022,999</b>	<b>45,421.36</b>	<b>\$539,291</b>				<b>64%</b>

**Auxiliary fund  
as of February 28, 2023**

Expenditures by Type									
General Operating	240,855	18,758	85,634	11,239	143,982.43				36%
Contracted Services	475,858	59,336	324,023	33,181	118,654.05				68%
Travel	128,555	5,786	39,397	0	89,157.79				31%
Equipment	57,380	12,271	46,868	1,002	9,510.56				82%
Special Event	0	0	0	0	0.00				NaN
Transfer to Scholars...	25,000	0	25,000	0	0.00				100%
Transfer to Construction	0	0	0	0	0.00				NaN
Scholarships	395,128	174,559	363,601	0	31,526.83				92%
Salaries & Stipends	217,249	17,999	106,434	0	110,815.00				49%
Staff Benefits	67,686	5,343	32,042	0	35,644.02				47%
<b>Expenditures Total</b>	<b>1,607,711</b>	<b>294,052</b>	<b>1,022,999</b>	<b>45,421.36</b>	<b>539,290.68</b>				<b>64%</b>

**Student Service Fund  
as of February 28, 2023**

February 28, 2023	Current year		Current year		Current ...		Current year	
	Budget	(MTD) Actual	February	(YTD) Act...	Encumbr...	2023	Remaining	% Expended
	2023			2023	2023	2023		2023
<b>Revenue by State Classification</b>								
Interfund Appropriations	\$65,763	(\$50)	\$50,842	\$0	\$0	\$14,921		77%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	\$0		NaN
<b>Total Revenue</b>	<b>\$65,763</b>	<b>(\$50)</b>	<b>\$50,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,921</b>		<b>77%</b>

**Expenditures by Department**

Student Activities	39,363	1,645	9,140	1,382	\$28,841		23%
Student Government	23,800	2,803	10,602	500	\$12,698		45%
Phi Theta Kappa	2,600	0	0	0	\$2,600		0%
<b>Expenditures Total</b>	<b>65,763</b>	<b>4,448</b>	<b>19,742</b>	<b>1,882</b>	<b>\$44,140</b>		<b>30%</b>

**Expenditures by Type**

General Operating	38,263	4,448	17,920	1,882	18,462		47%
Contracted Services	0	0	0	0	0		
Travel	17,500	0	1,822	0	15,678		10%
Equipment	0	0	0	0	0		NaN
Scholarships	0	0	0	0	0		
Salaries & Stipends	10,000	0	0	0	10,000		
Staff Benefits	0	0	0	0	0		
<b>Expenditures Total</b>	<b>65,763</b>	<b>4,448</b>	<b>19,742</b>	<b>1,882</b>	<b>44,140</b>		<b>30%</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of February 28, 2023**

	Current year Budget 2023	Current year (MTD) Actual February	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
<b>February 28, 2023</b>					
<b>Fund 71</b>					
<b>Revenue</b>					
Fund Balance Transfer	4,002,000	0	0	0	4,002,000
<b>Total Revenue</b>	<b>4,002,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,002,000</b>
<b>Expenditures</b>					
<b>Facility Construction</b>	<b>2,400,000</b>	<b>366,443</b>	<b>642,939</b>	<b>189,061</b>	<b>1,568,000</b>
Softball Feild \$1.35 Mil, Parking lot 900K, 8 Welding Booths 150K					
<b>Architectural &amp; Engineering fees</b>	<b>477,000</b>	<b>10,000</b>	<b>20,295</b>	<b>303,105</b>	<b>153,600</b>
Northern Remodel 200K, Library Testing 2k, FA207 10K, Softball Feild 150K, Parking 100K, welding Booths 15K					
landscaping	305,668	0	0	305,668	0
Landscaping Archt & Engr fees	19,332	0	1,200	0	18,132
Air Conditioning Upgrade ATC and Seibel Wing	350,000	0	0	285,700	64,300
Land\Building Purchase	450,000	0	0	0	450,000
<b>Expenditures Total</b>	<b>4,002,000</b>	<b>376,443</b>	<b>664,434</b>	<b>1,083,534</b>	<b>2,254,032</b>

**Nursing Health Science Building**

<b>Revenue</b>					
Transfer from Fund 53	143,977	0	0	0	143,977
Bond Proceeds	31,815,323	1,407,571	8,268,463	0	23,546,860
<b>Total Revenue</b>	<b>31,959,300</b>	<b>1,407,571</b>	<b>8,268,463</b>	<b>0</b>	<b>23,690,837</b>

**Expenditures**

Equipment- Capital	1,738,750	0	0	1,288,869	449,881
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**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of February 28, 2023**

	Current year Budget 2023	Current year (MTD) Actual February	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
February 28, 2023					
Facility Construction	27,190,300	1,380,180	8,041,308	0	19,148,992
Archit and Engr Fees	2,419,000	27,391	227,155	0	2,191,845
<b>Expenditures Total</b>	<b>31,348,050</b>	<b>1,407,571</b>	<b>8,268,463</b>	<b>1,288,869</b>	<b>21,790,717</b>
<b>Fund Revenue Total</b>	<b>35,961,300</b>	<b>1,407,571</b>	<b>8,268,463</b>	<b>0</b>	<b>27,692,837</b>
<b>Fund Expenditures Total</b>	<b>35,350,050</b>	<b>1,784,014</b>	<b>8,932,897</b>	<b>2,372,404</b>	<b>24,044,749</b>
<b>Fund 71 total</b>		<b>(376,443)</b>	<b>(664,434)</b>	<b>(2,372,404)</b>	

**GALVESTON COLLEGE**  
**Bond Funds 51, 52, 53**

February 28, 2023

	Current year Budget 2023	Current (MTD) Actual February	Current year (YTD) Actual 2023	Current year Encumbran... 2023	Current year Remaining 2023	Current year % Expended 2023	Prior Year % Expe... 2022
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**Fund 51 Revenue-Bond Payment**

<b>Revenue</b>							
Transfer from E&G	1,865,400	0	577,700	0	1,287,700	31.0%	
Interest income-Bond	125,000	67,415	419,825	419,825	(714,651)	335.9%	
<b>Revenue Total</b>	<b>1,990,400</b>	<b>67,415</b>	<b>997,525</b>	<b>419,825</b>	<b>573,049</b>	<b>50.1%</b>	
<b>Expenses</b>							
Transfers to Bond Reserve (N/A)	125,000	0	0	0	125,000		
Transfer to Intrest and sinking	1,865,400	0	106,873	0	1,758,527	5.7%	
<b>Expenditures Total</b>	<b>1,990,400</b>	<b>0</b>	<b>106,873</b>	<b>0</b>	<b>1,883,527</b>	<b>5.4%</b>	

**fund 52 Bond Intrest and Sinking Fund**

Transfer from Bond Revenue Fd 51	1,865,400	0	106,873	0	1,758,527	5.7%	
<b>Total Fund Revenue</b>	<b>1,865,400</b>	<b>0</b>	<b>106,873</b>	<b>0</b>	<b>1,758,527</b>	<b>5.7%</b>	
<b>Expenses</b>							
Admin Fees\Professional Service	0	300	300	0	(300)	Infinity	
Bond Redemption Principal	710,000	0	0	0	710,000	0.0%	
Bond Redemption Intrest	1,155,400	0	106,873	0	1,048,527	9.2%	
<b>Expenditures Total</b>	<b>1,865,400</b>	<b>300</b>	<b>107,173</b>	<b>0</b>	<b>1,758,227</b>	<b>5.7%</b>	

**fund 53 Bond Reserve**

Transfers from Bond Revenue	125,000	0	0	0	125,000	0.0%	
Intrest income-Reserve	18,977	6,601	34,518	34,518	(50,060)	181.9%	
<b>Revenue Total</b>	<b>143,977</b>	<b>6,601</b>	<b>34,518</b>	<b>34,518</b>			
<b>Expenses</b>							
Transfer to Construction	143,977	0	0	0	143,977	0.0%	
<b>Expenditures Total</b>	<b>143,977</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143,977</b>	<b>0.0%</b>	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Review and Consider Reaffirmation of Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution	_____	_____ ✓ _____	_____	_____
#2 – Consider Approval of Investment Firms	_____	_____	_____	_____
#3 – Consider Acceptance of Fiscal Year 2022-2023 Second Quarter Investment Report	_____	_____	_____	_____
#4 – Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC	_____	_____ ✓ _____	_____	_____
#5 – Consider Approval of Course Fees for Academic Year 2023-24	_____	_____ ✓ _____	_____	_____
#6 – Consider Approval of Request from CenterPoint Energy for an Easement to Relocate a Power Pole in the North Parking Lot.	_____	_____ ✓ _____	_____	_____
#7 – Consider Approval of Request from CenterPoint Energy for an Easement for the Health Sciences Building Transformer	_____	_____ ✓ _____	_____	_____
#8 – Consider Approval of One-Year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal	_____	_____ ✓ _____	_____	_____
#9 – Consider Approval of Student Housing and Board Fees Effective June 1, 2023	_____	_____ ✓ _____	_____	_____
#10 – Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing Innovation Grant Program Award from the Governor’s Emergency Education Relief (GEER II) Fund	_____	_____	_____	_____
#11 – Consider Approval of Proposal for Purchase of Instructional Equipment for the Associate Degree Nursing Program and the Vocational Nursing Program	_____	_____	_____	_____

- #12 – Consider Approval of Corporate Sponsorships  
Received to Support the Women in Industry Conference
- #13 - Consider Authorizing the College President to Enter  
Into a Contract With an Electricity Provider Through the  
Houston-Galveston Area Council (H-GAC) Interlocal  
Agreement


Review and Consider Reaffirmation of Board Policy CAK Local  
(Appropriations and Revenue Sources: Investments) and Resolution

The Public Funds Investment Act requires the Board of Regents to review the College's investment policy and investment strategy annually. Board Policy CAK Local is attached for review and includes the investment strategy. Also attached for adoption is a resolution confirming the Board's review of this policy.

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The College District shall invest all available funds in conformance with these legal and administrative guidelines.

**Investment Authority**

The President and other person(s) designated by Board resolution shall serve as the investment officer(s) of the College District and shall invest College District funds as directed by the Board and in accordance with the College District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Authorized  
Resolution

A trading resolution shall be established with this investment policy, authorizing the investment officer(s) or agent to engage in investment transactions on behalf of the College District. The trading resolution shall be used to establish brokerage and banking accounts in the performance of this policy. The persons authorized by the trading resolution to transact business for the College District are also authorized to approve wire transfers used in the process of investing.

Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

LIMITATION OF  
PERSONAL  
LIABILITY

The College President, investment officers, and those delegated investment authority under this policy, when acting in accordance with the written procedures and all applicable policies and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the College District's portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CAK(LEGAL) under Authorized Investments, the Board shall permit investment of College District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following

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investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities, as permitted by Government Code 2256.009.
2. Certificates of Deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.0013
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.105
9. Public funds investment pools as permitted by Government Code 2256.016
10. Cash management and fixed income funds as permitted by Government Code 2256.020.
11. Negotiable certificates of deposits as permitted by Government Code 2256.020.
12. Corporate bond, debentures, or similar debt obligations as permitted by Government Code 2256.020.

Investments in collateralized mortgage obligations are strictly prohibited. In accordance with Texas state law, the following are not authorized investments:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no interest;

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2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for College District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the College District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the College District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The College District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer(s) shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the College District's investment portfolio. Information sources may include financial/investment publications and elec-

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tronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer(s) shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Collateralization**

Consistent with the requirements of state law, the College District requires all banks, savings banks, and credit union deposits to be federally insured or collateralized with eligible obligations. Financial institutions serving as College District depositories shall be required to sign an agreement with the College District in compliance with federal regulations. The agreement shall require compliance with the PFIA and this investment policy, establish an independent custodian for all pledged collateral, define the eligible collateral and the College District's rights to the collateral in case of default, bankruptcy, or closing, and establish a perfected security interest in compliance with federal and state regulations.

**Allowable Collateral**

For financial institution deposits, the eligible types of collateralization of deposits are defined by the "Public Funds Collateral Act" (Chapter 2257, Texas Government Code). The eligibility of specific issues may at times be restricted or prohibited, at the sole discretion of the College District.

For repurchase agreements, collateral underlying the repurchase agreement is limited to cash and U.S. government and agency obligations, which are eligible for wire transfer (i.e., book entry) to the College District's designated custodian through the Federal Reserve System.

**Collateral Levels**

Collateral is valued at current market plus interest accrued through the date of valuation.

**Monitoring Collateral Adequacy**

For financial institution deposits, the College District requires monthly reports with market values of pledged securities from all financial institutions with which the College District has collateralized deposits. The College District shall regularly monitor the adequacy of collateral.

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For repurchase agreements, regular monitoring by the College District of all collateral underlying repurchase agreements shall be required. More frequent monitoring may be necessary during periods of market volatility.

Collateral  
Substitution

Collateralized deposits often require substitution of collateral. Any broker/dealer or financial institution requesting substitution must contact the investment officer(s) for approval and settlement. The substituted collateral's value will be calculated and substitution approved if its value is equal to or greater than the required value [see Collateral Levels]. The investment officer(s) shall give immediate notification of the decision to the custodian holding the collateral. Substitution is allowable for all transactions but should be limited, if possible, to minimize potential administrative problems and transfer expense. The investment officer(s) may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

Collateral  
Reductions

Should the collateral's market value exceed the required amount, any broker/dealer or financial institution may request approval from the investment officer(s) to reduce collateral. Collateral reductions may be permitted only if the College District's records indicate that the collateral's market value exceeds the required amount.

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the College District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating and  
Operating Reserve  
Funds

Investment strategies for operating funds and operating reserve funds (including any commingled pools containing operating funds) shall have as their primary objectives the preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds

Investment strategies for debt service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Custodial (Agency)  
Funds

Investment strategies for custodial (agency) funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

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<b>Capital Project Funds</b>	Investment strategies for capital project funds shall have as their primary objective the preservation and safety of the principal and sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Safekeeping and Custody</b>	The College District shall retain clearly marked receipts providing proof of the College District's ownership. The College District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with College District funds by the investment pool.
<b>Sellers of Investments / Authorized Financial Dealers and Institutions</b>	<p>Securities shall only be purchased from those institutions included on the College District's approved list of brokers/dealers. This list of approved brokers/dealers shall be reviewed at least annually by the College District's investment officers.</p> <p>Prior to handling investments on behalf of the College District, a broker/dealer or qualified representative of a business organization must submit required written documents in accordance with law.</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the College District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.</p> <p>The College District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	<p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:</p> <ol style="list-style-type: none"><li>1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.</li></ol>

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CAK  
(LOCAL)

2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the College District's independent auditing firm.

**Performance  
Evaluation and  
Reporting**

The investment officer(s) shall submit quarterly reports to the Board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. At a minimum, this report shall contain:

1. Beginning and ending market value of the portfolio by market sector and total portfolio;
2. Beginning and ending carrying (book) value of the portfolio by market sector and total portfolio;
3. Transactions that change market and book value;
4. Detail reporting on each asset (book, market, and maturity dates at a minimum);
5. Overall current yield of the portfolio;
6. Overall weighted average maturity of the portfolio; and
7. Maximum maturities in the portfolio.

The report shall be prepared jointly by all involved in the investment activity and signed by the investment officers.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the College District shall perform a compliance audit of management controls on investments and adherence to the College District's established investment policies.

**A RESOLUTION OF THE  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS CONFIRMING THE REVIEW OF THE  
INVESTMENT POLICY AND  
INVESTMENT STRATEGIES; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Chapter 2256 of the Texas Government Code, also known as the Public Funds Investment Act (PFIA), requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control; and

WHEREAS, once an investment policy has been adopted, the PFIA also requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, the PFIA states that the governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT:

Section 1. That the Board of Regents has reviewed the attached investment policy for the Galveston Community College District and the strategies contained therein (Attachment A) and there are no changes from the previous year.

Section 2. That the Board believes that the investment policy meets the provisions of Chapter 2256, Texas Government Code, as it may be amended from time to time.

Section 3. That this Resolution shall be in effect immediately upon its adoption.

PASSED AND ADOPTED this 8<sup>th</sup> day of March, 2023.

**GALVESTON COMMUNITY COLLEGE DISTRICT**

\_\_\_\_\_  
Karen F. Flowers  
Chairperson, Board of Regents

ATTESTED TO:

(DISTRICT SEAL)

\_\_\_\_\_  
Michael B. Hughes  
Secretary, Board of Regents

Consider Approval of Investment Firms

The Public Funds Investment Act requires the Board of Regents to review, on an annual basis, the investment firms to be used. Staff recommends the utilization of the following investment firms:

- Gilford Securities, Inc.
- Landenburg Thalmann & Company
- LOGIC (Local Government Investment Cooperative)
- Lone Star investment Pool
- TexPool
- Texas Ranger- formerly known as TexTerm
- Vanguard (Mutual Funds)

Consider Acceptance of Fiscal Year 2022-23 Second Quarter Investment Report

Following is the Investment Report describing the fiscal year 2022-23 second quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy and the report provides detailed information regarding each investment classified by major fund groups.

It is recommended that the Board of Regents accept the Investment Report for the second quarter of fiscal year 2022-23 as presented.


**Board Investment Report FY 2023**  
**Cash equivalents and Investments**  
**Second Quarter Fiscal Year 2023 Activity**  
**December 1, 2022 through February 28, 2023**

	<u>Fair Value</u>	<u>Book Value</u>
Beginning Value - December 1, 2022	\$ 52,606,600	\$ 52,606,600
Additions/Subtractions (Net)	4,528,898	4,528,898
Change in Fair Value	-	-
Ending Value - February 28, 2023	<u>57,135,499</u>	<u>57,135,499</u>

Earnings for the Second Quarter	550,131
Weighted Average Maturity at Ending Period Date (Days)	1
Weighted Average Earnings Rate for the First Quarter	3.99%
Benchmark - Quarterly Average of the 4 week Treasury Yield	4.19%

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

  
 \_\_\_\_\_  
 W. Myles Shelton, Ed.D.  
 Investment Officer

  
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 Dr. Van Patterson  
 Investment Officer

  
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 Jeff Engbrock  
 Investment Officer

Board Investment Report FY 2023  
Cash Equivalents and Investments  
Second Quarter Fiscal Year 2023 Activity  
December 1, 2022 through February 28, 2023

Description of Security	Account No. / CUSIP No.	Average Interest Rate	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Fair Value	Additions	Changes	Ending Fair Value	% of Total Portfolio	Weighted Avg. Earnings Rate	Accrued Interest	Days to Maturity	Weighted Avg. Maturity-Days
<b>OPERATING</b>														
Lone Star Investment Pool - Corp	84502	4.454%	Demand	129,592	131,046	129,592	1,454	-	131,046	0.23%	0.01%	-	1	0.00
Lone Star Investment Pool - Gov	84502	3.399%	Demand	5,033,348	17,156,433	5,033,348	14,673,084	(2,550,000)	17,156,433	30.03%	1.02%	-	1	0.30
Logic	151720001	4.456%	Demand	6,469,941	6,542,560	6,469,941	72,619	-	6,542,560	11.45%	0.51%	-	1	0.11
Texpool	000020101	4.160%	Demand	5,782,669	5,843,228	5,782,669	60,560	-	5,843,228	10.23%	0.43%	-	1	0.10
Texas Term Pool	1216-00	4.272%	Demand	5,180,076	5,235,795	5,180,076	55,719	-	5,235,795	9.16%	0.39%	-	1	0.09
MNB Repurchase Account	3128X1PZ4	0.100%	Open	701,009	577,711	701,009	-	(123,298)	577,711	1.01%	0.00%	-	1	0.01
Moody Bank CD	60020393	1.000%	2/12/23	3,052,877	-	3,052,877	6,013	(3,058,890)	-	0.00%	0.00%	-	-	0.00
Vanguard Mutual Fund	09914660032	4.102%	Demand	696,901	704,097	696,901	7,195	-	704,097	1.23%	0.05%	-	1	0.01
<b>TOTAL OPERATING</b>				<b>27,046,413</b>	<b>36,190,870</b>	<b>27,046,413</b>	<b>14,876,644</b>	<b>(5,732,188)</b>	<b>36,190,870</b>	<b>63.34%</b>	<b>2.41%</b>	<b>-</b>	<b>-</b>	<b>0.63</b>
<b>RESTRICTED</b>														
Lone Star Invest. - 2022 Bond Proceeds	84502	4.320%	Demand	23,676,701	19,041,100	23,676,701	221,924	(4,857,525)	19,041,100	33.33%	1.44%	-	1	0.33
Lone Star Invest. - 2022 Bond Reserve	84502	4.227%	Demand	1,883,486	1,903,529	1,883,486	20,043	-	1,903,529	3.33%	0.14%	-	1	0.03
<b>TOTAL RESTRICTED</b>				<b>25,560,187</b>	<b>20,944,628</b>	<b>25,560,187</b>	<b>241,967</b>	<b>(4,857,525)</b>	<b>20,944,628</b>	<b>36.66%</b>	<b>1.58%</b>	<b>-</b>	<b>-</b>	<b>0.37</b>
<b>GRAND TOTAL</b>				<b>52,606,600</b>	<b>57,135,499</b>	<b>52,606,600</b>	<b>15,118,611</b>	<b>(10,589,713)</b>	<b>57,135,499</b>	<b>100%</b>	<b>3.99%</b>	<b>-</b>	<b>-</b>	<b>1.00</b>

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

W. Myles Shelton, Ed.D.  
Investment Officer

Van Patterson, Ed.D.  
Investment Officer

Jeff Engbrock  
Investment Officer

**Board Investment Report FY 2023**  
**Interest Earned -Second Quarter of FY 2023**  
**For December 1, 2022 through February 28, 2023**

<u>Investments</u>	<u>February</u>	<u>2nd Quarter</u>	<u>Fiscal YTD</u>
<b>Operating</b>			
MNB Money Market Account	209	396	806
Lonestar Corp	475	1,454	2,512
Lonestar Gov	51,305	104,112	145,494
LOGIC	23,697	72,619	123,532
Texpool	20,098	60,560	103,383
Texas Term	18,273	55,719	94,789
Vanguard	2,407	7,195	12,186
Moody National Bank CD	909	6,099	13,798
<b>Total Investment Operating Interest</b>	<b>117,373</b>	<b>308,154</b>	<b>496,499</b>
<b>Restricted</b>			
Lonestar - 2022 Bond Reserve	6,601	20,043	34,518
Lonestar - 2022 Bond Proceeds	67,415	221,924	419,825
<b>Total Investment Restricted Interest</b>	<b>74,016</b>	<b>241,967</b>	<b>454,344</b>
<b>Demand Deposit</b>			
Moody National Bank	1	10	20
<b>Total Demand Deposit Interest</b>	<b>1</b>	<b>10</b>	<b>20</b>
<b>GRAND TOTAL INTEREST EARNED</b>	<b>191,390</b>	<b>550,131</b>	<b>950,863</b>

Consider Acceptance of Audit Services  
Engagement Letter from Carr, Riggs & Ingram, LLC

Following is an audit services engagement letter from Carr, Riggs & Ingram, LLC (CRI) outlining services to be provided to the Galveston Community College District relating to the audit for the period ending August 31, 2023. Staff is requesting that a contract for audit services be awarded to CRI for one year. CRI estimates a fee of \$56,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. These fees are based on anticipated cooperation from college personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, CRI will discuss it with staff and arrive at a new fee estimate before additional costs are incurred.

February 27, 2023

To Board of Regents  
Galveston Community College District  
4015 Avenue Q  
Galveston, Texas 77550

We are pleased to confirm our understanding of the services we are to provide Galveston Community College District for the year ended August 31, 2023.

**Audit Scope and Objectives**

We will audit the financial statements, including the disclosures, which collectively comprise the basic financial statements of Galveston Community College District (the College) as of and for the year ended August 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the College’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College’s RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis
- 2) Schedule of College’s Proportionate Share of Net Pension Liability
- 3) Schedule of College’s Contributions for Pensions
- 4) Schedule of College’s Proportionate Share of Net OPEB Liability
- 5) Schedule of College’s Contributions for OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies the College’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors’ report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Supplemental schedules required by the Texas Higher Education Coordinating Board

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Statistical Section

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or

to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Although planning has not been completed, we have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls
- Improper revenue recognition due to fraud

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the College's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the College's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Other Services**

We will also assist in preparing the financial statements and related disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form of Galveston Community College District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form and any other nonattest service that we may provide. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form and any other nonattest services that we may provide.

You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form and any other nonattest service that we may provide prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter.

This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Dispute Resolution**

In the event of a dispute between the parties which arises out of or relates to this contract or engagement letter, the breach thereof or the services provided or to be provided hereunder, if the dispute cannot be settled through negotiation, the parties agree that before initiating arbitration, litigation or other dispute resolution procedure, they will first try, in good faith, to resolve the dispute through non-binding mediation. All parties agree that an alternative form of dispute resolution shall not be undertaken by either party until the expiration of fifteen (15) calendar days following notice being provided to the other party indicating that the dispute cannot be settled through mediation. The mediation will be administered by the American Arbitration Association under its *Dispute Resolution Rules for Professional Accounting and Related Services Disputes*. The costs of any mediation proceedings shall be shared equally by all parties.

### **Governing Law; Venue**

This agreement and performance hereunder shall be governed by the laws of the State of Alabama, without reference to any conflict of laws rules or principles. Any action or proceeding arising out of or in any way relating to this agreement must be brought in a state court having jurisdiction in Coffee County, Alabama, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding and agrees to waive any defenses or objections to venue and jurisdiction within Coffee County, Alabama, including *forum non conveniens*.

### **Statute of Limitations**

The parties agree that there shall be a one-year statute of limitation (from the delivery of the service or termination of the contract) for the filing of any requests for arbitration, lawsuit, or proceeding related to this agreement. If such a claim is filed more than one year, or the minimum durational period having been determined as permissible by applicable statutory law or by a court of competent jurisdiction, subsequent to the delivery of the service or termination of the contract, whichever occurs first in time, then it shall be precluded by this provision, regardless of whether or not the claim has accrued at that time.

### **Disclosure**

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account including service providers located outside of the United States. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. Furthermore, we will remain responsible for the work provided by any such third-party service providers. By signing this letter, you consent to allow us to disclose your financial information, if applicable, or other information to our service providers located abroad. If you want to limit the amount of information that may be disclosed to any third-party service provider, please notify us in writing as an attachment to this letter.

### **Electronic Data Communication and Storage and Use of Third Party Service Provider**

In the interest of facilitating our services to your College, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your College may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over, and shall not be responsible for, the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network or other collaborative, virtual workspace or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows CRI and you to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this acknowledgement and engagement letter, you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions and limitations of such agreement. You agree that CRI has no responsibility for the activities of its third-party vendors supplying these tools and agree to indemnify and hold CRI harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records. In the event you suffer a loss of any files or records due to accident, inadvertent mistake, or Act of God, copies of which you have provided to us pursuant to this agreement, we shall not be responsible or obligated to provide you a copy of any such file or record which we may retain in our possession.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the College; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Carr, Riggs & Ingram, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Department of Education or its designee, a federal or State of Texas agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Carr, Riggs & Ingram LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the College's awarding agencies or pass-through entities. If we are aware that a federal or State of Texas awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Ana Gallardo is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our interim work in July 2023 and year-end fieldwork will start in October 2023, as long as you have provided to us substantially all, of the schedules, documents, confirmations and other information requested from you in preparation for the audit. If the information requested is not substantially ready and provided to us by the scheduled due dates, we may delay the start of our audit until such time as the information is ready.

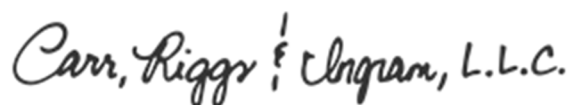
We estimate that our fees will be \$56,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. Any additional program tested for single audit will be billed at \$9,000. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### **Reporting**

We will issue a written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Regents of the College. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the College and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return this signed letter to us.



Houston, Texas

RESPONSE:

This letter correctly sets forth the understanding of Galveston Community College District.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Consider Approval of Course Fees for Academic Year 2023-24

Fees for academic year 2023-24 have been assessed to the following courses to defray the cost of consumable materials and supplies needed to support the instructional process. Health insurance, liability insurance, and testing fees are included. Inclusive Access fees were piloted with GOVT 2305 and 2306 in Spring 2023 and staff is recommending expanding that to additional courses listed below. Inclusive Access fees will be 100% refundable until the class census date and then they are 0% refundable. Below are details for the Inclusive Access fees as compare to the cost of course materials for Spring 2023. Inclusive Access fees may vary each semester as lower cost options are found or new additions are published at higher rates.

Staff requests the Board's approval of the recommended course fess with an effective date of April 1, 2023.

<b>Course Number</b>	<b>Inclusive Access Fee</b>	<b>Cost of Digital Access for Spring 2023</b>	<b>Savings to Students</b>
ACCT 2301	\$134.00	\$202.90	\$68.90
ACCT 2302	\$134.00	\$202.90	\$68.90
ECON 2301	\$134.00	\$202.90	\$68.90
MATH 0300	\$83.00	\$173.90	\$90.90
MATH 0308	\$83.00	\$173.90	\$90.90
MATH 1314	\$83.00	\$173.90	\$90.90
MATH 1324	\$83.00	\$173.90	\$90.90
MATH 1325	\$83.00	\$173.90	\$90.90
MATH 1332	\$83.00	\$173.90	\$90.90
MATH 1342	\$98.00	\$213.35	\$115.35
MATH 1350	\$83.00	\$173.90	\$90.90
MATH 1351	\$83.00	\$173.90	\$90.90
MATH 2413	\$83.00	\$173.90	\$90.90

**Galveston College**  
**Proposed Course Fees**  
**2023-2024**  
**Effective: April 1, 2023**

*Change*

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>ACCOUNTING</b>						
ACCT	2301	Financial Accounting	24.00			IA Fee
ACCT	2302	Managerial Accounting	24.00			IA Fee
<b>ART</b>						
ARTS	1311	Design I	24.00			
ARTS	1312	Design II 3-Dimensional	24.00			
ARTS	1316	Drawing I	24.00			
ARTS	1317	Drawing II	24.00			
ARTS	2313	Design Communications I	24.00			
ARTS	2316	Painting I	24.00			
ARTS	2317	Painting II	24.00			
ARTS	2326	Sculpture I	24.00			
ARTS	2346	Ceramics I	24.00			
ARTS	2347	Ceramics II	24.00			
ARTS	2348	Digital Art	24.00			
ARTS	2356	Photography I	24.00			
ARTS	2357	Photography II	24.00			
<b>BIOLOGY</b>						
BIOL	1406	General Biology I	24.00			
BIOL	1407	General Biology II	24.00			
BIOL	2401	Anatomy and Physiology I	24.00			
BIOL	2402	Anatomy and Physiology II	24.00			
BIOL	2421	Microbiology for Science Majors	24.00			
<b>BUSINESS COMPUTER INFORMATION SYSTEMS</b>						
BCIS	1305	Business Computer Applications	24.00			
<b>CHEMISTRY</b>						
CHEM	1405	Introductory Chemistry I	24.00			
CHEM	1409	General Chemistry for Engineering Majors	24.00			
CHEM	1411	General Chemistry I	24.00			
CHEM	1412	General Chemistry II	24.00			
CHEM	2423	Organic Chemistry I	24.00			
CHEM	2425	Organic Chemistry II	24.00			
<b>COMPUTED TOMOGRAPHY (CT)</b>						
CTMT	1291	Special Topics in CT	24.00			
CTMT	2336	CT Equipment and Methodology	24.00			
CTMT	2460	Clinical I (Computed Tomography)			13.00	48.00
<b>COMPUTER &amp; NETWORK SYSTEM ADMINISTRATION</b>						
ITCC	1414	CCNA 1: Introduction to Networks	24.00			
ITCC	1444	CCNA 2: Switching, Routing, and Wireless Essentials	24.00			
ITCC	2412	CCNA 3: Scaling Networks	24.00			
ITCC	2420	CCNA 3: Enterprise Networking, Security, and Automation	24.00			
ITMT	1457	Administering a Windows Server Operating System	24.00			
ITMT	1458	Windows Client Operating System	24.00			
ITNW	1425	Fundamentals of Networking Technologies	24.00			
ITNW	1458	Network +	24.00			
ITNW	2359	Web Server Support & Maintenance	24.00			
ITSC	1405	Introduction of PC Operating Systems	24.00			
ITSC	1416	Linux Installation	24.00			
ITSC	1425	Personal Computer Hardware	24.00			
ITSE	1329	Programing Logic Design	24.00			
ITSY	1300	Fundamentals of Information Security	24.00			
ITSY	2301	Firewalls and Network Security	24.00			
ITSY	2417	Wireless Security Development	24.00			
ITSY	2443	Computer Systems Forensics	24.00			
ITSY	2445	Network Defense and Countermeasures	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>COMPUTER SCIENCE</b>						
COSC	1301	Introduction to Computing	24.00			
COSC	1320	C Programming	24.00			
COSC	1336	Programming Fundamentals I	24.00			
COSC	1337	Programming Fundamentals II	24.00			
COSC	2325	Computer Organization	24.00			
COSC	2336	Programming Fundamentals III	24.00			
<b>COSMETOLOGY</b>						
CSME	1354	Artistry of Hair Design	24.00			
CSME	1410	Introduction to Haircutting and Related Theory	24.00			
<del>ESME</del>	<del>1435</del>	<del>Orientation of the Instruction of Cosmetology</del>	<del>24.00</del>		<del>13.00</del>	Deleted course
CSME	1453	Chemical Reformation and Related Theory	24.00		13.00	
CSME	1501	Orientation to Cosmetology	24.00		13.00	
<del>ESME</del>	<del>1534</del>	<del>Cosmetology Instructor-I</del>	<del>24.00</del>			Deleted course
CSME	1543	Manicuring and Related Theory	24.00			151.00
CSME	1547	Principles of Skin Care/Facials and Related Theory	24.00			140.00
<del>ESME</del>	<del>2414</del>	<del>Cosmetology Instructor-H</del>	<del>24.00</del>		<del>13.00</del>	Deleted course
<del>ESME</del>	<del>2445</del>	<del>Instructional Theory and Clinic Operations</del>	<del>24.00</del>		<del>13.00</del>	Deleted course
CSME	2401	The Principles of Hair Coloring and Related Theory	24.00			25.00
CSME	2539	Advanced Hair Design	24.00			
CSME	2541	Preparation for the State Licensing Examination	24.00		13.00	77.00
<del>ESME</del>	<del>2544</del>	<del>Cosmetology Instructor-IV</del>	<del>24.00</del>			Deleted course
<del>ESME</del>	<del>2549</del>	<del>Cosmetology Instructor-III</del>	<del>24.00</del>			Deleted course
<b>CULINARY ARTS</b>						
CHEF	1301	Basic Food Preparation	24.00			36.00
CHEF	1302	Principles of Healthy Cuisine	24.00			36.00
CHEF	1310	Garde Manger	24.00			36.00
CHEF	1341	American Regional Cuisine	24.00			36.00
CHEF	1345	International Cuisine	24.00			36.00
CHEF	2302	Saucier	24.00			36.00
PSTR	1301	Fundamentals of Baking	24.00			36.00
<b>DEVELOPMENTAL EDUCATION - INTEGRATED READING AND WRITING</b>						
<del>INRW</del>	<del>0302</del>	<del>Intermediate Integrated Reading and Writing</del>	<del>24.00</del>			Deleted course
<del>INRW</del>	<del>0303</del>	<del>Advanced Integrated Reading and Writing</del>	<del>24.00</del>			Deleted course
INRW	0311	Advanced Integrated Reading and Writing	24.00			New course
<b>DEVELOPMENTAL EDUCATION - MATHEMATICS</b>						
<del>MATH</del>	<del>0106</del>	<del>Intermediate Algebra Foundations</del>	<del>24.00</del>			
MATH	0300	Basic Mathematics	24.00			IA Fee
<del>MATH</del>	<del>0303</del>	<del>Introductory Algebra</del>	<del>24.00</del>			
<del>MATH</del>	<del>0304</del>	<del>Intermediate Algebra</del>	<del>24.00</del>			
MATH	0308	Foundation of Statistics	24.00			IA Fee
MATH	0314	Foundations of College Algebra	24.00			
MATH	0324	Foundations of Math for Business and Social Sciences	24.00			
MATH	0332	Foundations of Contemporary Math	24.00			
MATH	0342	Basic Concepts of Elementary Statistical Methods	24.00			
<b>DIAGNOSTIC MEDICAL SONOGRAPHY</b>						
DMSO	1166	Practicum I			13.00	
DMSO	1267	Practicum II			13.00	
DMSO	1302	Basic Ultrasound Physics	24.00			
DMSO	1342	Intermediate Ultrasound Physics	24.00			
DMSO	1351	Sonographic Sectional Anatomy	24.00			
DMSO	1367	Practicum III			13.00	
DMSO	1441	Abdominopelvic Sonography	24.00			
DMSO	2130	Advanced Ultrasound and Review	24.00			50.00 100.00 Increased fee
DMSO	2242	Sonography of High Risk Obstetrics	24.00			
DMSO	2243	Advanced Ultrasound Physics	24.00			25.00 50.00 Increased fee
DMSO	2351	Doppler Physics	24.00			
DMSO	2353	Sonography of Superficial Structures	24.00			
DMSO	2366	Practicum IV			13.00	
DMSO	2405	Sonography of Obstetrics/Gynecology	24.00			
DSVT	1300	Principles of Vascular Technology	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>DISTANCE EDUCATION</b>						
XXXX	XXXX	Internet / Hybrid Class				35.00
XXXX	XXXX	VCT / TXVSN / Internet Master Courses			Charges Vary by External Institutional Charges \$0-\$450	
<b>DRAMA</b>						
DRAM	1120	Theater Practicum I	24.00			
DRAM	1121	Theater Practicum II	24.00			
DRAM	1330	Stagecraft I	24.00			
DRAM	1341	Makeup	24.00			
DRAM	1351	Acting I	24.00			
DRAM	1352	Acting II	24.00			
DRAM	2120	Theater Practicum III	24.00			
DRAM	2121	Theater Practicum IV	24.00			
DRAM	2331	Stagecraft II	24.00			
<b>ECONOMICS</b>						
ECON	2301	Principles of Macroeconomics				IA Fee
<b>EDUCATION</b>						
EDUC	1301	Intro to the Teaching Profession	24.00			
EDUC	2301	Intro to Special Populations	24.00			
<b>ELECTRICAL &amp; ELECTRONICS TECHNOLOGY</b>						
CETT	1307	Fundamentals of Electronics	24.00			50.00
CETT	1402	Electricity Principles	24.00			
CETT	1415	Digital Applications	24.00			
CETT	1449	Digital Systems	24.00			
CETT	2335	Advanced Microprocessors	24.00			
ELPT	1221	Introduction to Electrical Safety & Tools	24.00			
ELPT	1411	Basic Electrical Theory	24.00			
ELPT	1325	National Electrical Codes	24.00			
ELPT	1345	Commercial Wiring	24.00			30.00
ELPT	2319	Programmable Logic Controllers I	24.00			
ELPT	2449	Industrial Automation	24.00			65.00
ELPT	2455	Programmable Logic Controllers II	24.00			35.00
INTC	1457	AC/DC Motor Control	24.00			
<b>EMERGENCY MEDICAL SERVICES</b>						
EMSP	1160	Clinical (Basic)			13.00	
EMSP	1338	Intro to Advanced Practice	24.00			
EMSP	1355	Trauma Management	24.00			115.00
EMSP	1356	Patient Assess & Airway Management	24.00			
EMSP	1362	Clinical (Advanced)			13.00	126.00
EMSP	1501	EMT (Basic)	24.00			161.00
EMSP	2137	Emergency Procedures	24.00			
EMSP	2243	Assessment Based Management	24.00			45.00
EMSP	2260	Clinical I-EMT (Paramedic)			13.00	186.00
EMSP	2261	Clinical II-EMT (Paramedic)			13.00	
EMSP	2264	Practicum (Paramedic)			13.00	125.00
EMSP	2300	Methods of Teaching-Emergency Medical Service	24.00			
EMSP	2305	EMS Operations	24.00			10.00
EMSP	2306	Emergency Pharmacology	24.00			
EMSP	2430	Special Populations	24.00			
EMSP	2434	Medical Emergencies	24.00			
EMSP	2444	Cardiology	24.00			30.00
EMSP	2458	Critical Care Paramedic	24.00			50.00
<b>ENGINEERING</b>						
ENGR	1201	Introduction to Engineering	24.00			
ENGR	1304	Engineering Graphics	24.00			
ENGR	2105	Electrical Circuits Lab	24.00			
ENGR	2301	Engineering Mechanics-Statics	24.00			
ENGR	2302	Engineering Mechanics-Dynamics	24.00			
ENGR	2305	Electrical Circuits I	24.00			
ENGR	2332	Mechanics of Materials	24.00			
ENGR	2401	Engineering Mechanics-Statics	24.00			
<b>ENVIRONMENTAL SCIENCES</b>						
ENVR	1101	Environmental Science I Lab	65	24.00		
ENVR	1102	Environmental Science II Lab		24.00		

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>GOVERNMENT</b>						
GOVT	2305	Federal Government				IA Fee
GOVT	2306	Texas Government				IA Fee
<b>HEALTH AND PHYSICAL EDUCATION</b>						
PHED	1137	Walking and Jogging I	24.00			
PHED	1138	Walking and Jogging II	24.00			
PHED	1142	Yoga I	24.00			
PHED	1143	Yoga II	24.00			
PHED	1144	Strength & Conditioning	24.00			
PHED	1146	Aerobics: Stretch & Tone I	24.00			
PHED	1147	Aerobics: Stretch & Tone II	24.00			
PHED	1148	Weight Training I	24.00			
PHED	1149	Weight Training II	24.00			
PHED	1306	First Aid				9.00
<b>HEALTHCARE MANAGEMENT</b>						
MHSM	3421	Health Information Technology and Standards	24.00			
MHSM	4551	Healthcare Management Practicum			13.00	
<b>HEATING, VENTILATION, AND AIR CONDITIONING TECHNOLOGY</b>						
HART	1345	Gas and Electric Heating	24.00			15.00
HART	1356	EPA Recovery Certification Preparation	24.00			25.00
HART	1401	Basic Electricity for HVAC	24.00			15.00
HART	1403	Air Conditioning Control Principles	24.00			15.00
HART	1407	Refrigeration Principles	24.00			
HART	1410	HVAC Shop Practices and Tools	24.00			15.00
HART	1441	Residential Air Conditioning	24.00			15.00
HART	2342	Commercial Refrigeration	24.00			15.00
HART	2401	Air Conditioning & Refrigeration Codes	24.00			
HART	2431	Advanced Electricity for HVAC	24.00			15.00
HART	2434	Advanced Air Conditioning Controls	24.00			
HART	2441	Commercial Air Conditioning	24.00			15.00
<b>INSTRUMENTATION TECHNOLOGY</b>						
ELPT	<del>1420</del>	<del>Fundamentals of Electricity II</del>	<del>24.00</del>			<del>30.00</del> Deleted course
ELPT	2419	Programmable Logic Controllers I	24.00			New course
INCR	1402	Physics of Instrumentation	24.00			<del>30.00</del>
INTC	1307	Instrumentation Test Equipment	24.00			<del>30.00</del>
INTC	1312	Instrumentation and Safety	24.00			<del>30.00</del>
<del>INTC</del>	<del>1322</del>	<del>Analog Controls I</del>	<del>24.00</del>			<del>Deleted course</del>
INTC	1325	Instrumentation Hardware Installation I	24.00			
INTC	1341	Principles of Automatic Controls	24.00			
<del>INTC</del>	<del>1350</del>	<del>Digital Measurement and Controls</del>	<del>24.00</del>			<del>Deleted course</del>
INTC	1355	Unit Operations	24.00			New course
INTC	1356	Instrumentation Calibration	24.00			
<del>INTC</del>	<del>1443</del>	<del>Application of Industrial Automatic Controls</del>	<del>24.00</del>			<del>Deleted course</del>
INTC	1448	Analytical Instrumentation	24.00			New course
INTC	2305	Instrumentation Hardware Installation II	24.00			
INTC	2330	Instrumentation Systems Troubleshooting	24.00			
<del>INTC</del>	<del>2333</del>	<del>Instrumentation Systems Installation</del>	<del>24.00</del>			<del>New course</del>
INTC	2359	Intro to Process Control Networks	24.00			New course
<del>INTC</del>	<del>2336</del>	<del>Distributed Control and Programmable</del>	<del>24.00</del>			<del>Deleted course</del>
TECM	1303	Technical Calculations	24.00			New course
<b>LOGISTICS</b>						
LMGT	1319	Introduction to Business Logistics	24.00			
LMGT	1321	Intro to Materials Handling	24.00			
LMGT	1423	Domestic & International Transportation Mgmt.	24.00			
LMGT	1425	Warehouse and Distribution	24.00			
LMGT	1445	Economics of Transportation and Distr.	24.00			
<b>MAGNETIC RESONANCE IMAGING (MRI)</b>						
MRIT	2560	Clinical I (Magnetic Resonance Imaging)			13.00	
MRIT	2561	Clinical II (Magnetic Resonance Imaging)			13.00	
MRIT	2562	Clinical III (Magnetic Resonance Imaging)			13.00	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>MATHEMATICS</b>						
MATH	1314	College Algebra	24.00			IA Fee
MATH	1324	Math for Business & Social Sciences	24.00			IA Fee
MATH	1325	Calculus for Business & Social Science	24.00			IA Fee
MATH	1332	Contemporary Math I	24.00			IA Fee
MATH	1342	Elementary Statistical Methods	24.00			IA Fee
MATH	1350	Math for Teachers I	24.00			IA Fee
MATH	1351	Math for Teachers II	24.00			IA Fee
MATH	2305	Discrete Mathematics	24.00			
MATH	2312	Precalculus Math	24.00			
MATH	2318	Linear Algebra	24.00			
MATH	2320	Differential Equations	24.00			
MATH	2321	Linear Algebra & Differential Equations	24.00			
MATH	2413	Calculus I	24.00			IA Fee
MATH	2414	Calculus II	24.00			
MATH	2415	Calculus III	24.00			
<b>MEDICAL ADMINISTRATION</b>						
HITT	1341	Coding & Classification Systems	24.00			150.00
HITT	2313	Working with Health IT Systems	24.00			
HITT	2330	Pathophysiology & Pharmacology	24.00			
HITT	2335	Coding & Reimbursement Methodologies	24.00			
HITT	2346	Advanced Medical Coding	24.00			
<b>MUSIC</b>						
MUAP	X1XX	Applied Music Individualized Instruction - One 1/2 Hr private				90.00
MUAP	X2XX	Applied Music Individualized Instruction - Two 1/2 Hr private				180.00
MUEN	X1XX	Music Ensembles				15.00
MUEN	X2XX	Music Ensembles				24.00
MUSI	X1XX	Class Voice, Piano, or Guitar				24.00
<b>NUCLEAR MEDICINE TECHNOLOGY</b>						
<del>NMTT</del>	<del>1162</del>	<del>Clinical (Nuclear Medicine Technology)</del>			<del>13.00</del>	<del>96.00</del> Deleted course
NMTT	1201	Introduction to Nuclear Medicine Technology	24.00			96.00
NMTT	1211	Nuclear Medicine Patient Care	24.00			
NMTT	1309	Nuclear Medicine Technology Instrumentation	24.00			
NMTT	2201	Radiochem/Radiopharmacy	24.00			
NMTT	2235	Nuclear Medicine Seminar	24.00			225.00
NMTT	2361	Practicum I (Nuclear Medicine Technology)			13.00	
NMTT	2366	Practicum II (Nuclear Medicine Technology)			13.00	96.00
NMTT	2367	Practicum III (Nuclear Medicine Technology)			13.00	
<b>NURSING (RN) - ASSOCIATE DEGREE</b>						
RNSG	1205	Nursing Skills I	24.00			
RNSG	1140	Nursing Skills for Articulating Students	24.00			
RNSG	1144	Nursing Skills II	24.00			
RNSG	1215	Health Assessment	24.00			
RNSG	1513	Foundations for Nursing Practice	24.00	100.00	13.00	352.00
RNSG	1441	Common Concepts of Adult Health	24.00	100.00	13.00	
RNSG	1443	Complex Concepts of Adult Health	24.00	100.00	13.00	352.00
RNSG	2201	Care of Children & Families	24.00	100.00	13.00	352.00
RNSG	2208	Maternal/Newborn & Women's Health	24.00			
RNSG	2213	Mental Health Nursing	24.00	100.00	13.00	352.00
RNSG	2307	Transition to Nursing Practice	24.00	100.00	13.00	352.00
<b>NURSING (BSN) - BACHELOR DEGREE</b>						
NURS	4160	Community and Public Health Clinical			16.00	
NURS	4161	Leadership & Management Clinical			16.00	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	
<b>PHYSICS</b>							
PHYS	1401	College Physics I	24.00				
PHYS	1402	College Physics II	24.00				
PHYS	1410	Elementary Physics	24.00				
PHYS	2425	University Physics I	24.00				
PHYS	2426	University Physics II	24.00				
<b>RADIATION THERAPY</b>							
RADT	1205	Technical Procedures	24.00				
RADT	1266	Practicum I (Radiation Therapy A.A.S.)			13.00	48.00	
RADT	1467	Practicum II (Radiation Therapy-A.A.S.)			13.00	48.00	
RADT	2466	Practicum III (Radiation Therapy A.A.S.)			13.00		
RADT	1291	Special Topics: Radiation Therapy Seminar				349.00	New fee
<b>RADIOGRAPHY</b>							
RADR	1166	Practicum I		100.00	13.00	48.00	
RADR	1202	Radiographic Image Evaluation I	24.00				
RADR	1250	Radiographic Image Evaluation II	24.00				
RADR	1267	Practicum II		100.00	13.00		
RADR	1303	Patient Care & Ethics	24.00				
RADR	1309	Intro to Radiography and Patient Care	24.00				
RADR	1367	Practicum III (Radiography)		100.00	13.00	182.00	
RADR	1411	Basic Radiography Procedures	24.00				
RADR	2209	Radiographic Imaging Equipment	24.00			160.00	
RADR	2305	Principles of Imaging II	24.00			80.00	
RADR	2333	Advanced Medical Imaging				24.00	
RADR	2335	Radiologic Tech. Seminar				189.00	
RADR	2401	Intermediate Radiographic Procedures	24.00				
RADR	2466	Practicum IV(Radiography)		100.00	13.00	48.00	
RADR	2467	Practicum V (Radiography)		100.00	13.00		
<b>SURGICAL TECHNOLOGY</b>							
SRGT	1260	Clinical I		100.00	13.00		
SRGT	1505	Intro to Surgical Technology	24.00				
SRGT	1509	Fundamentals of Perioperative Concepts and Tech	24.00				
SRGT	1541	Surgical Procedures I	24.00				
SRGT	1542	Surgical Procedures II	24.00				
SRGT	1461	Clinical II		100.00	13.00		
SRGT	1562	Clinical III		100.00	13.00		
SRGT	2130	Professional Readiness				249.00	
<b>VOCATIONAL NURSING</b>							
VNSG	1160	Clinical Fundamentals		100.00	13.00		
VNSG	1227	Essentials of Medication Administration	24.00				
VNSG	1230	Maternal/Neonatal Nursing	24.00				
VNSG	1234	Pediatrics	24.00				
VNSG	1323	Basic Nursing Skills	24.00			419.00	
VNSG	1360	Clinical (Med-Surg Nsg I)		100.00	13.00		
VNSG	1409	Nursing in Health & Illness II	24.00			419.00	
VNSG	2160	Clinical (Maternal)		100.00	13.00		
VNSG	2331	Advanced Nursing Skills	24.00			419.00	
<b>WELDING</b>							
WLDG	1313	Intro to Blueprint Reading	24.00			<del>44.00</del>	Delete fee
WLDG	1317	Intro to Layout and Fabrication	24.00			<del>44.00</del>	Delete fee
WLDG	1327	Welding Codes and Standards	24.00			<del>44.00</del>	Delete fee
WLDG	1407	Intro to Multiple Process	24.00			<del>44</del> 330.00	Increased fee
WLDG	1428	Intro to Shielded Metal Arc Welding	24.00			<del>44</del> 150.00	Increased fee
WLDG	1434	Intro to Gas Tungsten Arc Welding (GTAW)	24.00			<del>44</del> 150.00	Increased fee
WLDG	1435	Intro to Pipe Welding	24.00			<del>44</del> 59.00	Increased fee
WLDG	2413	Intermediate Welding Using Multiple Process	24.00			<del>44</del> 118.00	Increased fee
WLDG	2435	Advanced Layout and Fabrication	24.00			<del>44</del> 152.00	Increased fee
WLDG	2443	Advanced Shielded Metal Arc Welding (SMAW)	24.00			<del>44</del> 59.00	Increased fee
WLDG	2451	Advanced Gas Tungsten Arc Welding (GTAW)	24.00			<del>44</del> 76.00	Increased fee
WLDG	2453	Advanced Pipe Welding	24.00			<del>44</del> 76.00	Increased fee

**IA Fee = Inclusive Access for Course Materials. IA fees are 100% refundable until census date then 0% refundable**  
IA Fees could range from \$26-\$200 per course

Consider Approval of Request from CenterPoint Energy for an Easement  
to Relocate a Power Pole in the North Parking Lot

CenterPoint Energy Houston Electric, P.O. Box 1700, Houston Texas 77251-1700 is requesting a perpetual blanket easement for electric distribution facilities and related communication facilities consisting of a variable number of wires and cables and all necessary and desirable equipment and appurtenances, including, but not limited to, towers or poles made of wood, metal or other materials, props and guys, located on, over, under and across the following described lands owned by Galveston College, to wit:

Lot 1 of the Resubdivision of Lot 8 and Southerly 10' of Northerly adjoining 20' alley in Southwest Block of Outlot 84, a subdivision situated in the M.B. Menard Survey, Abstract 628, Galveston County, Texas, recorded in Volume 16, Page 107 of the Map Records of said County and State, being the same property described in a deed from Phillip J. Fairchild to Galveston County College, dated May 2, 2022 and filed for record under Instrument No. 2022029622 in the Official Public Records of said County and State, (the "Easement Area").

When initially purchased by the College, the address of the property was 4002 Ave. Q. The land has since been incorporated into the expanded and renovated north parking lot located along avenue Q and between 41<sup>st</sup> and 40<sup>th</sup> streets.

Staff is requesting Board approval of CenterPoint's request for an easement so the company can begin the process necessary to remove a pole located at the Northeast side of the parking lot, install a new pole and relocate another and re-route an overhead electric line. The Short Form Blanket Easement request and Exhibit A are available for review.



The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent land owners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a distance of five (5) feet of the centerline of any of Grantee's below ground and above

ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred to as "Grantee's Exclusive Easement Area", and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee's Facilities.

Grantor herein covenants and agrees that, in the event that any third party facilities or obstructions are located within Grantee's Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee's Exclusive Easement Area at Grantor's sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement herein granted be further defined, Grantee agrees, at Grantor's expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easement adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not located adjacent to property lines);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee's pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficient, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement Area and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its

successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

**EXECUTED** this [ ] day of [ ], 20[ ].

Galveston College

BY: [ ]  
Signature

[ ]  
Name typed or printed

[ ]  
Title

STATE OF TEXAS }

COUNTY OF [ ] }

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared [ ] of Galveston College, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that ([ ])he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said entity.

**Given under my hand and seal of office** this [ ] day of [ ], 20[ ].

[ ]  
Notary's Signature

[ ]  
Name typed or printed

[ ]  
Commission Expires



**EXECUTED** this [ ] day of [ ], 20[ ].

Galveston College

BY: [ ]  
Signature

[ ]  
Title

[ ]  
Name typed or printed

**SUBSCRIBED and SWORN** before me this [ ] day of [ ], 20[ ].

[ ]  
Notary's Signature

[ ]  
Name typed or printed

[ ]  
Commission Expires

**AFTER RECORDING RETURN TO:  
SURVEYING & RIGHT OF WAY  
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC  
P. O. BOX 1700  
HOUSTON, TX 77251-1700**

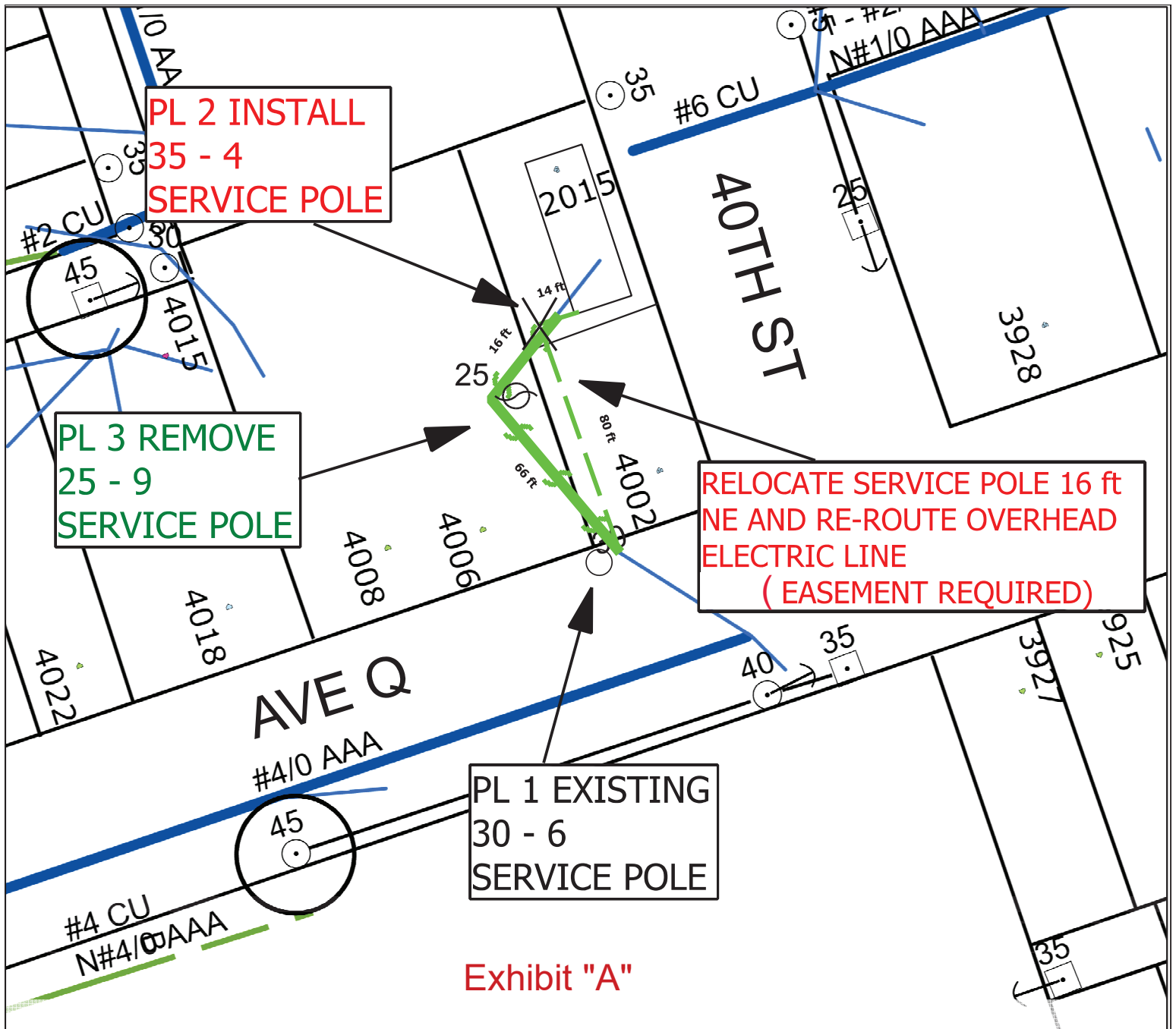


Exhibit "A"

**Safety Forward**

# CENTERPOINT ENERGY

NOTES: CNP TO RELOCATE SERVICE POLE APPROX. 16 FT NE



WORK ORDER #	MAIN WORK CENTER	ORDER TYPE	MAINT ACCT TYPE
106219968	Galveston	HDC2	245
ADDRESS: 2015 40TH ST GALVESTON TX 77550-7422			
CONSULTANT		GLN	FUNCTIONAL LOCATION
		6838012840	
PHONE NUMBER	MOBILE NUMBER	KEY MAP	CIRCUIT ID NUMBER
		774U	
DATE REQUESTED	FIELD TECH	FIELD COMPLETION DATE	SCALE: 1" = 1:48
			<b>DDS DESIGN</b>

Consider Approval of Request from CenterPoint Energy for an  
Easement for the Health Sciences Building Transformer

CenterPoint Energy Houston Electric, P.O. Box 1700, Houston Texas 77251-1700 is requesting a perpetual blanket easement for electric distribution facilities and related communication facilities consisting of a variable number of wires and cables and all necessary and desirable equipment and appurtenances, including, but not limited to, towers or poles made of wood, metal or other materials, props and guys, located on, over, under and across lands owned by Galveston College, to wit:

The West one-half (1/2) of Outlot 109 and the West 40 feet of the Southeast quarter of Outlot 109 in the City and County of Galveston, Texas, together with all improvements thereon, being the same property described in a deed dated July 31, 1967 and filed of record under Book 1881 and Page 395 if the named records of Galveston County, Texas, (the "Easement Area").

Staff is requesting Board approval of CenterPoint's request for an easement so the company can start completing the steps necessary to remove and add a power pole and install a transformer to power the new Health Sciences Building. Please see Exhibit A of the Short Form Blanket Easement for additional details concerning the location of the pad mounted transformer.



dated July 31, 1967 and filed of record under Book 1881 and Page 395 if the named records of Galveston County, Texas, (the "Easement Area").

The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent land owners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a distance of five (5) feet of the centerline of any of Grantee's below ground and above ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the

centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred to as "Grantee's Exclusive Easement Area", and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee's Facilities.

Grantor herein covenants and agrees that, in the event that any third party facilities or obstructions are located within Grantee's Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee's Exclusive Easement Area at Grantor's sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement Area herein granted be further defined, Grantee agrees, at Grantor's expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easements adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not along a perimeter);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee's pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's

Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficiency, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use

of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

**EXECUTED** this [redacted] day of [redacted], 20[redacted].

Galveston Junior College District Of Galveston County, Texas, a Junior College District organized under the laws of Texas and usually known as Galveston Community College

BY: [redacted]  
Signature

[redacted]  
Name typed or printed

[redacted]  
Title

STATE OF TEXAS }

COUNTY OF [redacted] }

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared [redacted], [redacted] of Galveston Junior College District Of Galveston County, Texas, a Junior College District organized under the laws of Texas and usually known as Galveston Community College, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that ( )he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said entity.

**Given under my hand and seal of office** this [redacted] day of [redacted], 20[redacted].

[redacted]  
Notary's Signature

[redacted]  
Name typed or printed

[redacted]  
Commission Expires

**ATTACHMENT  
AFFIDAVIT**

STATE OF TEXAS            }

COUNTY OF \_\_\_\_\_ }

BEFORE me the undersigned authority on this day personally appeared \_\_\_\_\_ the \_\_\_\_\_ of Galveston Junior College District Of Galveston County, Texas, a Junior College District organized under the laws of Texas and usually known as Galveston Community College, hereinafter referred to as Affiant, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

The West one-half (1/2) of Outlot 109 and the West 40 feet of the Southeast quarter of Outlot 109 in the City and County of Galveston, Texas, together with all improvements thereon, being the same property described in a deed dated July 31, 1967 and filed of record under Book 1881 and Page 395 if the named records of Galveston County, Texas.

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

**EXECUTED** this [ ] day of [ ], 20[ ].

Galveston Junior College District Of Galveston County, Texas, a Junior College District organized under the laws of Texas and usually known as Galveston Community College

**BY:** [ ]  
Signature

[ ]  
Title

[ ]  
Name typed or printed

**SUBSCRIBED and SWORN** before me this [ ] day of [ ], 20[ ].

[ ]  
Notary's Signature

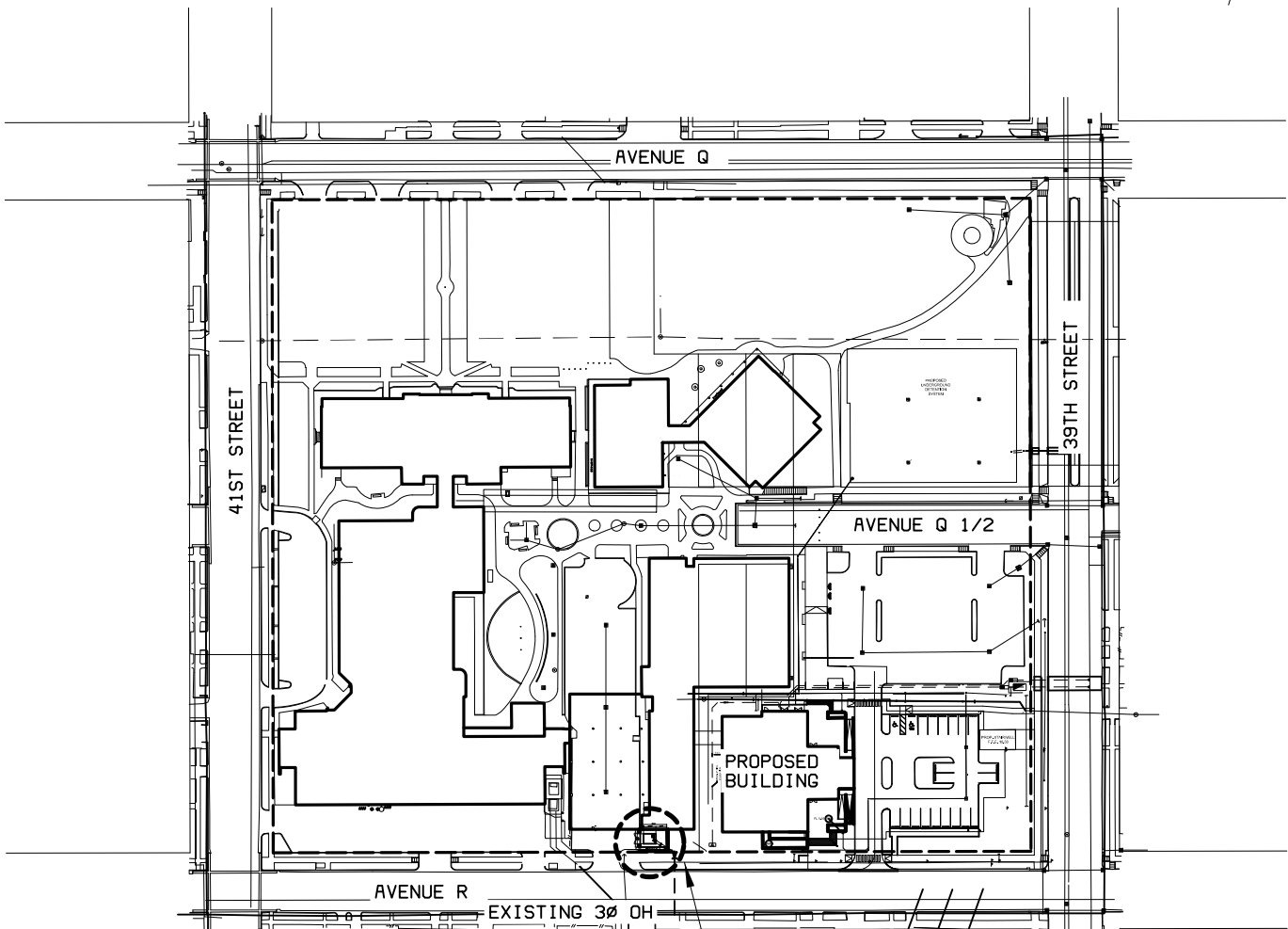
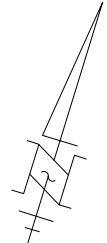
[ ]  
Name typed or printed

[ ]  
Commission Expires

**AFTER RECORDING RETURN TO:  
SURVEYING & RIGHT OF WAY  
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC  
P. O. BOX 1700  
HOUSTON, TX 77251-1700**

GENERAL LOCATION SKETCH

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
6838	C3	774Y	EXHIBIT A	N. T. S.	GL07	104283470

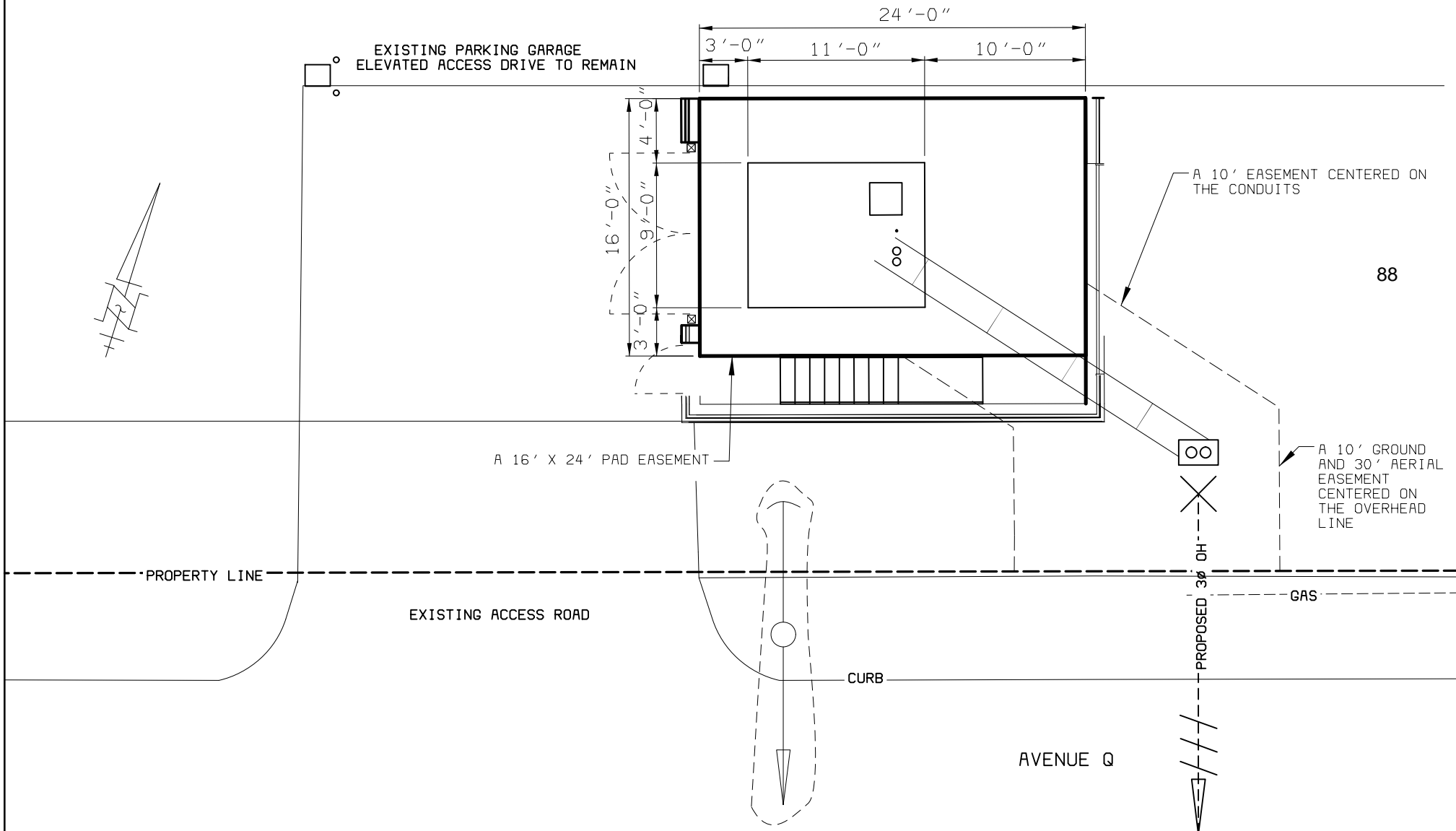


SEE TRANSFORMER PAD &  
TERMINAL POLE DETAIL  
SHEET 2 OF 2



DETAIL SKETCH

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
6838	C3	774Y	EXHIBIT A	N.T.S.	GL07	104283470



Consider Approval of One-Year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal

On June 1, 2020, the College entered into a two-year contract with Lagniappe Dining Service for campus dining services. The initial contract expired on May 31, 2022. However, the contract did include an option for three (3) one-year extensions, and it also allowed the dining service provider to request price adjustments, as appropriate.

Since the inception of the contract only one adjustment has been made to the daily rate charged to the College which was originally set at \$18.87. However, due to unexpected inflationary pressure which resulted in higher prices for food and labor, Lagniappe Dining Service requested a 10 percent increase in the daily rate charged per student on the meal plan in March of 2022. The request was approved by the Board and the daily rate charged per student on the meal plan increased from \$18.87 to \$20.76.

Since then food and labor costs have continued to rise, and as a result the dining service is once again requesting approval to increase the daily rate charged for each student on the meal plan by 9 percent. If approved, the daily rate will increase from \$20.76 to \$22.63.

Following discussions with Mike Carrasco, owner of Lagniappe Dining Service, and review of inflation information and the “Food Price Outlook 2023” developed by the USDA Economic Research Service, staff recommends a one-year extension of the contract with Lagniappe Dining Services and acceptance of the requested 9 percent increase in the daily rate per student meal charge to \$22.63.

Daily Rate Per Student Meal Charge			
2020	2021	2022	2023 - Requested
\$18.87	\$18.87	\$20.76	\$22.63

Consider Approval of Student Housing and Board Fees  
Effective June 1, 2023

Staff is requesting the Board’s approval of the following student housing room and board fees effective June 1, 2023. As proposed, staff is not requesting a change in the student housing fee, but is requesting approval of the change in Board fees to appropriately reflect the increase in the dining services contract due to inflation and increase in food costs.

**Proposed Board Fee – 14 Meal Plan**

Current Board Fees	Proposed Board Fees
\$2,068 per semester (83 Serving Days per semester) or \$4,136 annually. (Price does not include sales tax.)	\$2,254 per semester (83 serving days per semester) or \$4,508 annually. (Price does not include sales tax.)

**Proposed Student Housing Fees**


Description	Projected No of Beds	2022-2023 Pricing	Proposed Pricing to be Effective 6/1/23
Seibel Residences	80	\$1,500 per sem. or \$3,000 annually	\$1,500 per sem. or \$3,000 annually
Whitecaps Apartments	25	\$1,500 per sem. or \$3,000 annually	\$1,500 per sem. or \$3,000 annually
House at 3815 Q1/2	4	\$1,500 per sem. \$3,000 annually	\$1,500 per sem. \$3,000 annually
Other Student Housing, including but not limited to, Housing at 41 <sup>st</sup> and Avenue R, 2212 39 <sup>th</sup> Street, 3802 Avenue R, and 2215 38 <sup>th</sup> Street	22	\$1,350 per sem. or \$2,700 annually	\$1,350 per sem. or \$2,700 annually

Consider Ratifying Acceptance of Texas Higher Education  
Coordinating Board Nursing Innovation Grant Program Award from the Governor's  
Emergency Education Relief (GEER II) Fund

The Texas Higher Education Coordinating Board notified Galveston College through the following Notice of Federal Grant Award that its application has been approved for Nursing Innovation Grant Program funds. The amount of the award is \$212,437.60 for the grant term beginning August 20, 2021 through August 31, 2023.

It is recommended that the Board of Regents ratify the acceptance of this grant award.

Notice of Federal Grant Award  
to  
**Galveston College**

<p>Grantee's Name and Address: <b>Galveston College</b> <b>4015 Avenue Q</b> <b>Galveston, TX 77550</b></p>	<p>Federal Grant Title: <b>Nursing Innovation Grant Program</b></p> <p>CFDA: <b>84.425C</b></p> <p>Federal Grant Award Number: <b>S425C210050</b></p> <p>Federal Award Date: <b>August 20, 2021</b></p>
<p>Amount of Award: <b>\$ 212,437.60</b></p> <p><b>Payment Method:</b> 50 percent payable upon execution. 50 percent payable upon receipt and approval by THECB staff of interim reporting requirements as detailed in the Request for Application (RFA No. 28384). The advancement of funds is necessary to enable the Grantee to fully perform the Services described in its Application.</p>	<p>Term of Grant: <b>Upon execution to August 31, 2023</b> All funds must be expended by: <b>August 31, 2023</b></p> <p>Federal Grant Funding Agency: <b>U.S. Department of Education, Education Stabilization Fund Program, Governor's Emergency Education Relief (GEER II) Fund</b></p> <p>Research and Development? <b>No</b></p> <p>UEI Number: <b>QPEUR8N8KSU9</b></p> <p>Congressional District Location: <b>14</b> Congressional District Place of Performance: <b>14</b></p>
<p>Authority: <b>Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021, Pub. L. No. 116-260 (December 27, 2020)</b></p>	
<p>The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application (RFA) including any addenda issued, (2) the addenda to Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. Any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within thirty (30) days unless otherwise agreed by THECB and Grantee.</p>	
<p><b>Signed by THECB Official:</b></p>	<p><b>Signed by Grantee Official:</b></p> 
<p><b>Dr. David Troutman, Ph.D.</b> <b>Deputy Commissioner for Academic Affairs</b></p>	<p><b>Dr. Myles Shelton</b> <b>President</b></p>
<p><b>Date:</b></p>	<p><b>Date:</b> <i>2/25/2023</i></p>

Consider Approval of Proposal for Purchase of Instructional Equipment for the Associate Degree Nursing Program and the Vocational Nursing Program

The Galveston College Associate Degree Nursing Program was notified by the Texas Higher Education Coordinating Board of approval of GEER II-Nursing Innovation Grant Program for enhancement of the nursing pipeline for faculty and simulation coordinators. The grant includes funding for two new high-fidelity mannequins. Faculty requests approval of this proposal to purchase and install instructional equipment. The implementation of simulation enables student to practice clinical and decision-making skills to prepare them for hands-on experience in hospitals and other health-care settings. The protected environment in a simulation lab and sense of security enhances students’ self-esteem and confidence, and promotes learning. The cost includes equipment, installation, training, and a 5-year service plan with loaner service, preventative maintenance, and repairs. The funding source for this project is the Texas Higher Education Coordinating Board’s GEER II Grant.

<b>Program</b>	<b>Equipment</b>	<b>Vendor</b>	<b>Cost</b>	<b>Funding Source</b>
Associate Degree Nursing/Vocational Nursing	VICTORIA S2200 medium skin tone advanced birthing simulator package. Item S2200.PK.M	Gaumard 14700 SW 136 <sup>th</sup> St. Miami, FL 33196 Choice Partners Contract: 20/051SG-04	\$95,430.10	Texas Higher Education Coordinating Board GEER II grant
Associate Degree Nursing/Vocational Nursing	Advanced Pediatric HAL S2225 dark skin tone five-year-old simulator package. Item S2225.PK.D.	Gaumard 14700 SW 136 <sup>th</sup> St. Miami, FL 33196 Choice Partners Contract: 20/051SG-04	\$82,269,60	Texas Higher Education Coordinating Board GEER II grant
<b>Total</b>			<b>\$177,699.70</b>	

Consider Approval of Corporate Sponsorships Received to Support the Women In Industry Conference

Staff requests approval of Corporate Sponsorships Received to Support the Women In Industries Conference. This conference will provide information about high-wage, high-demand jobs in the petrochemical and construction fields.

<b>Gift/Service</b>	<b>Vendor</b>	<b>Amount</b>
Sponsorship for the 2023 Women In Industry Conference on March 23, 2023.	Chevron Phillips Chemical Company LP Corporate Communications The Woodlands, TX 77380 <a href="mailto:cpracommunications@cpchem.com">cpracommunications@cpchem.com</a>	\$5,000
Sponsorship for the 2023 Women In Industry Conference on March 23, 2023.	Lyondell Chemical Company P.O. Box 3646 Houston, TX 77253	\$5,000

Consider Authorizing the College President to Enter Into a Contract  
With an Electricity Provider Through the Houston-Galveston Area Council (H-GAC)  
Interlocal Agreement

Staff is requesting Board authorization of the College President to enter into a contract with the best cost electricity provider as presented to Galveston College by the Houston-Galveston Area Council (H-GAC).

On October 7, 2022 Galveston College signed a contract that secured an electricity rate of 0.06443 per KWH from July 1, 2024 thru June 30, 2028. It was understood that this contract covered the entire campus.

However, staff were recently informed by H-GAC that when our electricity provider, Constellation Energy, added the Seibel Housing units to the College's Master Electricity Agreement, they entered the end date of the contract as June 30, 2025 instead of June 30, 2024.

H-GAC was aware of the discrepancy and their rep admitted that they did not inform the College. They also unilaterally chose not to include the Seibel Housing units in the Master Electric Energy Sales Agreement signed by the College on October 7, 2022, with the intention of coming back to the College at a later date to resolve the issue concerning the 2025 end date for the Seibel Housing Units.

The H-GAC rep advised that the cost of energy is projected to increase towards the end of the year, and the College can still lock in a contract to take advantage of the current cost of energy. If the College moves soon it could lock in a contract rate as low as 0.06634 per kilowatt hour for the Seibel Housing units that would run from July 1, 2025 - June 30, 2028.

Galveston College has an interlocal agreement with H-GAC that provides competitive purchasing of electricity for its local government members through pre-negotiated contracts for the supply of electricity. Energy cost changes on a daily basis due to several factors. As a result, pricing fluctuates during the bidding process; therefore, the College only has a small window of time to respond to a contract offer. With Board approval, staff would submit a competitive contract offer to the College President and enter into a 36-month contract with an electricity provider. As a result, all electricity contracts will expire on June 30, 2028.