

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, May 11, 2022**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from Regular Meeting of April 18, 2022 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	13
2. Monthly Financial Reports - April <i>(Mr. M. Jeff Engbrock)</i>	14
VIII. Consideration of Consent Agenda <i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	39
IX. Action Items:	
1. Consider Approval of Proposal for On-Demand Tutoring Platform	41
2. Consideration and Approval of a Resolution Accepting an Offer to Purchase Tax-Foreclosed Property Located on Bolivar Peninsula Described as Lots 134 and 135, Bay-Vue Addition, Jones Shaw Survey, Abstract 179, Page 12, in the County of Galveston, Texas	43
3. Consider Rejection of Proposal for Landscape Renovations for the Main Campus	55
4. Consider Approval of Instructional Agreements for Dual Credit/Early Admissions Enrollment Classes for Academic Year 2022-23	56
A. Hamshire-Fannett Independent School District	
B. Texas Virtual Academy	
C. Texas Online Preparatory School	
5. Consider Approval of Proposal for a Construction Project to Add a Sliding Door to the Art Gallery and Relocate Two Doors in the Fine Arts Building	94
6. Consider Approval of Proposal to Purchase Additional Licensing for Virtualizing the Enterprise Resource Planning System (ERP) Colleague	103

7. Consider Approval of Venue Expense Payment for the Women In Industry Conference	104
8. Consider Approval of Proposal to Purchase a Printer for the Student Life Coordinator	105
9. Consider Approval of Proposal to Purchase a Printer and Mice for the Testing Center	106
10. Consider Approval of Proposal to Purchase a Printer for the Administrative Suite	107
11. Consider Approval of Proposal for Replacement/Upgrade of Video Surveillance, Equipment, Software, and Storage Server for the Testing Center	108
12. Consider Acceptance of Faculty Resignation	121
13. Consider Acceptance of Faculty Retirement	122
X. Special Reports and Comments:	
1. Student Representative (<i>Mr. Alfonso Villalobos</i>)	
2. Faculty Representative (<i>Dr. Janene A. Davison</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
April 18, 2022
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Monday, April 18, 2022, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Dr. Conrad Breitbach, Mr. Ron Crumedy, Dr. Janene Davison, Mr. M. Jeff Engbrock, Mr. Daniel Fink, Mr. Randy Graves, Ms. Breanne Lorefice, Dr. Van Patterson, Ms. Elvia Segura, Mr. Rick Segura, Mr. Alfonso Villalobos, and Mr. Matthew Walker.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:32 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on April 13, 2022.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the students that were in attendance: Nicole Chavez, Kerry Estis, and Kailee Johnson. Mr. M. Theron Waddell was also in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF MARCH 9, 2022:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Unbehagen seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Vera Lewis, Dean of Technical and Professional Education, who presented on the Women in Industry Conference that was held on March 24, at Moody Gardens, in Galveston. There were 1,419 registered attendees, 879 were high school students. Twenty different Independent School Districts were represented along with, 23 sponsors, who brought 100 of their employees to the event. There were over 22 different breakout sessions.
2. Monthly Financial Reports – March: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of March 2022. The March report was reviewed. With 58 percent of the year completed, income generated was \$20,425,811, or 80.6 percent of the fiscal year 2021-22 revenue budget compared to 85 percent last year. Tuition and Fees are down this year. We are still at about 4.5 million of the 4.9-million-dollar budget. Local taxes are in line with prior years. He reported that total expenses were \$13,057,517, or 52 percent of the expenditure budget, compared to 50.3 percent last year.

Discussion was had regarding the bond fund report, which includes funds 51, 52 and 53. Fund 51 is where the money comes in, fund 52 is the interest and sinking fund, where the bills are paid out of, and fund 53 is the bond reserve fund, where 1.8 million will be held until all of the bonds are paid off. The other fund related to the bonds is Fund 71, which is the construction fund where the bond money will be transferred out to cover construction costs for the Nursing and Health Sciences Center Building.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Item Nos. 2,5,6,8,9,10,11,12,13,14, and 15; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Acceptance of the Guaranteed Maximum Price Contract with Satterfield and Pontikes for the Construction of the Nursing and Health Science Center Building, and Authorizing the President to Sign All Documents, Including the Notice to Proceed: Dr. Shelton presented this item to the Board. Satterfield and Pontikes, proposes a guaranteed maximum price of \$27,190,300. The price includes value engineering and three contingencies totaling 1.8 million. Dr. Shelton added that the bonds were sold at a premium and interest was made on that. \$1.86 million was put in the reserve fund, and fees and professional services were charged, leaving an available total of \$31.8 million. If there is any surplus money after the construction of the building, those funds can be applied to renovations for the Northen Building.

Dr. Shelton introduced Jason Mooney, Architect from PBK, and the Contractor, Sean Crozier and Michael Doherty, from Satterfield and Pontikes, to discuss the value engineering for the project.

Mr. Mooney stated that what was agreed upon for the value engineering is that the appearance of the building will not be changed, but the material of the soffit panels that are above the parking area underneath the second floor will be changed to a metal panel, which was a huge savings. The overall exterior will be kept glass and brick. The fins were reduced slightly, which is a savings.

Discussion was had on the metal material and if it will hold up to corrosion. Mr. Mooney stated that the Seibel Wing currently has metal on the roof, and they also looked at UTMB, who has similar metal soffits to what is proposed. He feels that the metal panels that they have proposed will hold up well in this environment. There is a question out to the City to see if they will approve the metal panels in this proposed zoning district. Given the precedent on campus and on the island, they feel comfortable that they will come back with an approval.

It was clarified that the substitutions of materials do not jeopardize the integrity of the project. They are equal materials.

Further discussion was had on the timeline. Construction is anticipated to start in May of this year, with substantial completion in August of 2023. The timeline assumes that the logistical timeframe will meet the planning calendar, but we will need to be flexible.

Ms. Unbehagen asked where the additional money to fund the furniture and equipment would come from if we hit the maximum price. Dr. Shelton stated that the additional money would come out of the fund balance.

Mr. Hughes moved to accept the guaranteed maximum price contract, and authorize the President to sign all documents, including the Notice to Proceed; Ms. Longoria seconded. Motion passed unanimously.

2. Consider Approval of Agreement Between the University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2022-23 Academic Year: The Board unanimously approved the agreement between the University of Texas Medical Branch at Galveston and Galveston College to provide student health and counseling services for the 2022-23 academic year. This item was passed in the consent agenda.
3. Consider Approval of Instructional Agreements for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2022-23 Including Addendums:
 - A. Galveston Independent School District
 - B. O'Connell College Preparatory School
 - C. Odyssey Academy
 - D. Upward Hope Academy

Ms. Elvia Segura, Director of Educational Services presented this item to the Board. Ms. Segura stated that the agreements have similar language to what has been approved in the past. The only change was to the board and tuition fees that were

recently approved by the Board and an update to include additional courses that were not previously included. Ms. Unbehagen moved to approve the instruction agreements including addendums; Mr. Raschke seconded. The item passed 6-0 (due to technical difficulties, Mr. Lewis was disconnected during the vote. He was reconnected immediately following).

4. Consider Approval of Proposal for the Operations and Management of the Galveston College Bookstore and Authorize the President to Execute a Contract: Dr. Shelton presented this item to the Board. He stated that an RFP was sent out and three proposals were received. One from Follett, one from Barnes and Noble, and one from the Texas Book Company. The proposal from Follett was for all of the books to be purchased on line and not in the bookstore. Staff evaluated the other two proposals, and Texas Book Company scored the highest. Staff is recommending a new contract with the Texas Book Company and authorizing the President to execute a contract for a term of three years, with two additional one year terms possible.

Discussion was had on the signing bonus that is a part of the Texas Book Company proposal. It was clarified what that item is.

Mr. Lewis moved to award the contract to Texas Book Company and authorize the President to execute a contract; Mr. Cantini seconded the motion. Motion passed unanimously.

5. Consider Approval of Change Orders to Complete Air Conditioner Upgrades in the Northen Building: The Board unanimously approved the Change Orders to Complete the Air Conditioner Upgrades in the Northen Building. This item was passed in the Consent Agenda.
6. Consider Approval of Agreement with Lemons Auctioneers, LLC. to Provide Online Auction Services: The Board unanimously approved the Agreement with Lemons Auctioneers, LLC. to provide online auction services. This item was passed in the consent agenda.
7. Consider Approval of Proposal for Charter Transportation Services: Dr. Shelton presented this item to the Board. He stated that this program has worked out extremely well with the softball team this spring. The College would like to be out of the transportation business and reduce its liability, as well as be able to sell the aging buses. This item was sent out to bid and one response was received from Galveston Transportation, LLC. Staff recommends approval of the proposal from Galveston Transportation, LLC.

Discussion was had on if the Galveston College logo will be on the new transportation vehicles. Dr. Shelton stated that they are not our vehicles so there will not be a College logo on them. It is possible that there could be a banner or window sign. Further discussion was had on if we will be selling the unused vehicles. Dr. Shelton stated that the buses will be sold.

Mr. Raschke moved to approve the proposal from Galveston Transportation, LLC.; Ms. Longoria seconded. Motion passed unanimously.

8. Consider Ratifying Acceptance of Increase in U.S. Department of Education 2021-22 Federal Grant Award-(Perkins) Career and Technical Education-Basic Grants: The Board unanimously accepted the increase in the grant award for the U.S. Department of Education 2021-22 Federal Grant Award- (Perkins) Career and Technical Education-Basic Grants. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal for Installation of Central Air and Heat, and Electric Appliances at the 2215 38th Street Property: The Board unanimously approved the proposal provided by American Mechanical Services for installation of central air and heat, and electric appliances at the 2215 38th Street property. This item was passed in the Consent Agenda.
10. Consider Approval of Proposal to Purchase Welding Simulators and Related Equipment: The Board unanimously approved the purchase of welding simulators and related equipment from Lincoln Electric Company. This item was passed in the Consent Agenda.
11. Consider Approval of Proposal to Purchase Monitors for the Information Technology (IT) Department: The Board unanimously approved the proposal to purchase monitors for the Information Technology (IT) Department. This item was passed in the Consent Agenda.
12. Consider Approval of Proposal to Purchase Laptops for Inventory Replenishment: The Board unanimously approved the proposal to purchase laptops for inventory replenishment. This item was passed in the Consent Agenda.
13. Consider Approval of Proposal to Purchase New Furniture for the Cosmetology Department: The Board unanimously approved the proposal to purchase new furniture for the Cosmetology Department. This item was passed in the Consent Agenda.
14. Consider Approval of Proposal to Purchase Office Chairs for the Athletic Offices: The Board unanimously approved the proposal to purchase office chairs for the Athletic Offices. This item was passed in the Consent Agenda.
15. Consider Approval of Proposal for Services to Support the CE Registration Software: The Board unanimously approved the proposal for services to support the CE Registration Software. This item was passed in the Consent Agenda.
16. Consider Approval of Proposal to Replace Two Roof Top Air-conditioning Units at the Applied Technology Center (ATC): Dr. Shelton presented this item to the Board. He stated that the air conditioning units at the ATC had a life expectancy of 10-15 years and they are at the short end of that life cycle. There have been problems with the units, and it is recommended that they be replaced before the summer. Proposals were sought from the college JOC and other vendors that are under contract. Two proposals were received. Staff recommends approval of the bid from Carrier Corporation.

Ms. Unbehagen moved to approve the proposal from Carrier Corporation; Mr. Cantini seconded. The motion passed unanimously.

17. Consider Approval of Proposed 2022-24 Academic Calendar: Dr. Shelton presented this item to the Board. He stated that the proposed calendars from FY 23 and FY 24 are both shown in the packet. Staff would recommend both the FY 23 and FY 24 calendars to the Board for approval.

Ms. Longoria moved to approved the FY 23 and FY 24 Academic Calendars; Ms. Unbehagen seconded the motion. Motion passed unanimously.

18. Consider Reappointment of Full-time Faculty: Dr. Shelton presented this item to the Board. He stated that he is pleased to recommend all of the faculty for reappointment.

Mr. Raschke moved to reappoint all full-time faculty of Galveston College for the fiscal year 2022-23; Ms. Unbehagen seconded the motion. Motion passed unanimously.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Alfonso Villalobos, SGA President gave the monthly student activities report.

Previous events and activities include:

- GC Island Fest
- Student Nursing Association bake sale, which raised \$1,310 for Doctors Without Borders in Ukraine.
- Phi Theta Kappa has sponsored two special needs young adults for the Soap for Hope Project.
- Gulf Coast Regional Blood Center was on campus April 12 and thanks to 24 students, faculty, and staff donors, up to 84 lives will be saved.

Other updates included:

- Whitecaps Baseball is currently tied with Blinn for the fourth playoff spot. There is about two weeks left in the schedule.
- Whitecaps Softball is also in the fourth playoff spot.
- SGA elections deadline is April 20. (Alfonso thanked everyone for allowing him to be a part of the SGA, he will be graduating this spring).
- There are now 18 businesses partnered with Galveston College to provide discounts to students, faculty, and staff. Including Gypsy Joint, Get Hooked Fishing Charters, Motel 6, and Southern Spears Surf Shop.

2. Faculty Representative: Dr. Janene A. Davison, President of the Faculty Senate, thanked the Board for approving the faculty contracts. She added that the Galveston College lecture series is now back in person. Dr. Sarah Dunn from UTMB, was featured last month, talking about gut inflammation research. On Wednesday, May 3, at 7 p.m. Christina Koch, who holds the record for the longest stay in space for a woman, will be the speaker.

Dr. Davison introduced Dr. Matthew Walker, who presented on the Phi Theta Kappa (PTK) Induction Ceremony. Dr. Walker recapped the previous two years, and how the pandemic affected PTK recruitment. During the 2021-2022 year, he and Dr. Regina Durante implemented new recruiting techniques. Fifty-two new members were recruited and the Galveston College PTK was recognized by the State Chapter as a Reach Rewards PTK Chapter. Monthly meetings started again in the Fall of 2022, and officers were elected. This Spring, the PTK meetings began to be completely student led. Soap for Hope was established as the Chapters official non-profit. Kyle Tan, the PTK secretary, was named as a member of the All-USA Academic Team, as well as, received a New Century Award for being one of the top achieving students in the State of Texas.

Dr. Walker concluded by inviting the Board, faculty, and staff to the PTK Induction Ceremony on April 21, at 6 p.m. in the Seibel Wing.

3. President: Dr. Shelton stated that it is nice to see student activities picking back up. He discussed upcoming events that included:
 - April 21 -PTK induction ceremony-6 p.m.
 - April 21-23- “The 39 Steps” theater performance
 - May 6- Employee Awards Banquet
 - May 11- Committee of the Whole Meeting-4 p.m.
 - Topics will include a possible tax freeze or exemptions for next year, and Kelly Kennedy will be at the meeting to talk about development
 - May 13-Graduation- 6 p.m., Nursing Pinning Ceremony-1 p.m.
 - June 22 or 23- Board Retreat (exact date and time TBD)

Dr. Shelton added that applications for admissions are up 56 percent from a year ago.

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. Mr. Cantini shared that he had the opportunity to meet with Galveston Independent School District (GISD) and UTMB. Ball High School has been working to put together a Ball High Pre-Med Academy. Ms. Unbehagen was asked to be a part of the process moving forward. Mr. Cantini thanked her for participating. Ms. Unbehagen added that they are not looking at forming an academy yet, but exploring the possibilities to further what is already in place.
5. Chairperson: Ms. Flowers concluded the meeting by thanking everyone.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:44 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Acceptance of the Guaranteed Maximum Price Contract with Satterfield and Pontikes for the Construction of the Nursing and Health Science Center Building, and Authorizing the President to Sign All Documents, Including the Notice to Proceed	_____	_____ ✓ _____	_____	_____ 47
#2 – Consider Approval of Agreement Between the University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2022-23 Academic Year	_____ ✓ _____	_____	_____	_____ 56
#3 – Consider Approval of Instructional Agreements for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2022-23 Including Addendums	_____	_____ ✓ _____	_____	_____ 70
#4 – Consider Approval of Proposal for the Operations and Management of the Galveston College Bookstore and Authorize the President to Execute a Contract	_____	_____ ✓ _____	_____	_____ 125
#5 – Consider Approval of Change Orders to Complete Air Conditioner Upgrades in the Northern Building	_____ ✓ _____	_____	_____	_____ 127
#6 - Consider Approval of Agreement with Lemons Auctioneers, LLC. to Provide Online Auction Services	_____ ✓ _____	_____	_____	_____ 134
#7 – Consider Approval of Proposal for Charter Transportation Services	_____	_____ ✓ _____	_____	_____ 139
#8 – Consider Ratifying Acceptance of Increase in U.S. Department of Education 2021-22 Federal Grant Award-(Perkins) Career and Technical Education-Basic Grants	_____ ✓ _____	_____	_____	_____ 140
#9 – Consider Approval of Proposal for Installation of Central Air and Heat, and Electric Appliances at the 2215 38th Street Property	_____ ✓ _____	_____	_____	_____ 145

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#10 – Consider Approval of Proposal to Purchase Welding Simulators and Related Equipment	✓			146
#11 – Consider Approval of Proposal to Purchase Monitors for the Information Technology (IT) Department	✓			147
#12 -Consider Approval of Proposal to Purchase Laptops for Inventory Replenishment	✓			148
#13 -Consider Approval of Proposal to Purchase New Furniture for the Cosmetology Department	✓			149
#14 -Consider Approval of Proposal to Purchase Office Chairs for the Athletic Offices	✓			150
#15 -Consider Approval of Proposal for Services to Support the CE Registration Software	✓			151
#16 -Consider Approval of Proposal to Replace Two Roof Top Air-conditioning Units at the Applied Technology Center (ATC)		✓		152
#17 -Consider Approval of Proposed 2022-23 Academic Calendar			✓	153
#18 -Consider Reappointment of Full-time Faculty		✓		157

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – April

Attached are the monthly financial reports for April 2022, representing encumbrances and pre-encumbrances through April 30, 2022. The reports are as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
May 2022 Meeting
As of April 30, 2022 (67% of Year)

Source	Budgeted 2021/2022	Year-to-Date		
		Received (\$) 2021/2022	Received (%) 2021/2022	Received (%) 2020/2021
State Funds	\$4,799,136	\$2,975,474	62.0%	62.0%
Tuition and Fees	\$4,953,852	\$4,110,037	83.0%	109.9%
Local Taxes	\$15,461,791	\$14,394,178	93.1%	93.3%
Local Revenues	\$123,750	\$93,276	75.4%	28.4%
Total Revenue	\$25,338,529	\$21,572,965	85.1%	89.7%

Operating Fund
Expenditure Summary Sheet
May 2022 Meeting
As of April 30, 2022 (67% of Year)

Source	Budgeted 2021/2022	Year-to-Date		
		Expended (\$) 2021/2022	Expended (%) 2021/2022	Expended (%) 2020/2021
Instruction	\$8,528,541	\$4,695,916	55.1%	58.3%
Community Service	\$30,929	\$1,175	3.8%	11.9%
Academic Support	\$1,766,415	\$1,094,390	62.0%	60.9%
Student Services	\$2,430,074	\$1,492,767	61.4%	57.7%
Institutional Support	\$6,078,023	\$3,762,743	61.9%	56.1%
Staff Benefits	\$27,000	\$43,799	162.2%	82.4%
Operations/ Maintenance	\$3,149,588	\$1,920,703	61.0%	60.2%
Interfund Transfers (out)	\$3,327,959	\$1,862,976	56.0%	53.9%
Total Expenditures	\$25,338,529	\$14,874,469	58.7%	57.7%

GALVESTON COLLEGE
Fund 11 Education and General

0 (657,534) 6,698,496

Excess Rev/Exp

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2022

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2022	April	2022	2022	2022	2022
State Appropriation						
Academic/Technical	\$3,527,300	\$351,057	\$2,291,115	\$0	\$1,236,185	65.0%
Incentive	\$591,430	\$36,473	\$238,038	\$0	\$353,392	40.2%
Core	\$680,406	\$68,388	\$446,321	\$0	\$234,085	65.6%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,799,136	\$455,918	\$2,975,474	\$0	\$1,823,662	62.0%
Tuition						
In District Tuition	\$1,071,315	\$88,340	\$880,844	\$0	\$190,471	82.2%
Out of District Tuition	\$798,300	\$76,823	\$700,552	\$0	\$97,748	87.8%
Non Resident Tuition	\$365,500	\$33,459	\$347,087	\$0	\$18,413	95.0%
CE Workforce Training	\$175,790	\$2,231	\$78,061	\$0	\$97,729	44.4%
CE Workforce Info Tech	\$27,337	\$0	\$0	\$0	\$27,337	0.0%
CE Workforce Health Prof	\$242,380	\$19,667	\$120,753	\$0	\$121,627	49.8%
CE Leisure Learning	\$46,800	\$1,819	\$24,722	\$0	\$22,078	52.8%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,727,422	\$222,339	\$2,152,018	\$0	\$575,404	78.9%
Course Fees						
Building Use Fee	\$1,172,457	\$99,584	\$952,171	\$0	\$220,286	81.2%
Student Service Fee	\$65,763	\$5,245	\$52,395	\$0	\$13,368	79.7%
General Service Fee	\$277,605	\$26,095	\$210,955	\$0	\$66,650	76.0%
Registration Fee	\$175,817	\$15,675	\$127,700	\$0	\$48,117	72.6%
Out of District Fee	\$451,245	\$42,876	\$404,334	\$0	\$46,911	89.6%
Course and Lab fees	\$294,680	\$32,885	\$250,031	\$0	\$44,649	84.8%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2022

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances		Available		% of Budget	
	2022	April	2022	April	2022	2022	2022	2022	2022	2022	2022	2022
Distance Education fee	\$195,990	\$20,538	\$228,265	\$0					(\$32,275)			116.5%
Distance Education fee N/R	\$16,180	\$1,900	\$7,190	\$0					\$8,990			44.4%
Testing Fees	\$21,800	\$2,087	\$21,383	\$0					\$417			98.1%
Testing Fees GED	\$4,500	\$0	\$0	\$0					\$4,500			0.0%
Testing Fees-Contract	\$6,650	\$500	\$14,578	\$0					(\$7,928)			219.2%
Late Registration Fees	\$4,000	\$0	\$6,088	\$0					(\$2,088)			152.2%
Schedule Change Fees	\$1,720	\$10	\$1,810	\$0					(\$90)			105.2%
Student Health\Insurance Fees	\$70,850	\$5,136	\$44,832	\$0					\$26,018			63.3%
SurCharge 3peat > 27 Dev hrs	\$33,000	\$1,740	\$35,631	\$0					(\$2,631)			108.0%
Other fees	\$0	\$0	\$0	\$0					\$0			NaN
Total	\$2,792,257	\$254,271	\$2,357,363	\$0					\$434,894			84.4%
Exemption/Waivers												
Competitive Waiver	(\$31,501)	\$0	(\$12,458)	\$0					(\$19,044)			39.5%
Foster Care	(\$19,660)	\$0	(\$14,546)	\$0					(\$5,114)			74.0%
Hazelwood Waiver Credit	(\$18,437)	\$0	(\$11,687)	\$0					(\$6,750)			63.4%
Hazelwood Dependant	(\$32,103)	\$0	(\$17,643)	\$0					(\$14,460)			55.0%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0					(\$463)			0.0%
Blind	(\$4,169)	(\$1,199)	(\$3,400)	\$0					(\$769)			81.5%
Fireman	(\$5,559)	(\$672)	(\$13,146)	\$0					\$7,587			236.5%
Police	(\$1,390)	\$0	\$0	\$0					(\$1,390)			0.0%
TEC 54.052	(\$86,165)	(\$10,902)	(\$90,068)	\$0					\$3,903			104.5%
Military Waiver	(\$11,118)	(\$492)	(\$6,410)	\$0					(\$4,709)			57.6%
GISD Dual Credit	(\$352,482)	(\$144)	(\$226,936)	\$0					(\$125,546)			64.4%
Other	(\$2,780)	\$0	(\$3,053)	\$0					\$273			109.8%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2022

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2022	April	2022	2022	2022	2022
\$25,338,529	\$1,147,153	\$21,572,965	\$0	\$3,765,564	\$1
Total Revenue					

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2022

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2022	April	2022	2022	2022	2022
Exp by State Classification						
Instructional						
Welding	\$322,299	\$21,134	\$190,247	\$12,161	\$119,890	59.0%
Biology	\$355,353	\$25,710	\$187,320	\$2,357	\$165,677	52.7%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$211,653	\$14,578	\$115,101	\$0	\$96,552	54.4%
Env Science	\$94,312	\$3,545	\$29,752	\$0	\$64,560	31.5%
Physics	\$135,658	\$6,978	\$59,186	\$0	\$76,472	43.6%
Accounting	\$76,781	\$3,859	\$38,186	\$0	\$38,595	49.7%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,109	\$64	\$2,768	\$0	\$12,341	18.3%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$188,978	\$19,352	\$137,888	\$208	\$50,883	73.0%
Logistics Op	\$99,500	\$6,910	\$55,429	\$0	\$44,071	55.7%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$116,312	\$8,669	\$63,537	\$0	\$52,775	54.6%
Comp. Science	\$113,999	\$3,747	\$22,411	\$0	\$91,588	19.7%
Comp. Tech.	\$126,684	\$5,983	\$54,463	\$0	\$72,221	43.0%
Culinary Arts	\$152,982	\$12,732	\$89,024	\$1,061	\$62,898	58.2%
Cosmetology	\$220,832	\$22,294	\$141,903	\$2,607	\$76,322	64.3%
Engineering	\$77,943	\$0	\$27,468	\$0	\$50,475	35.2%

Galveston College
Fund 11 Detail Rev/Exp
as of the end of April 2022

	Budget 2022	(MTD) Actual (YTD) Actual		Encumbrances 2022	Available 2022	% of Budget 2022
		April	2022			
Develop-Read	\$105,325	\$7,652	\$57,553	\$0	\$47,772	54.6%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,607	\$995	\$7,670	\$0	\$1,937	79.8%
English	\$270,959	\$17,782	\$159,469	\$0	\$111,490	58.9%
Humanities	\$23,292	\$1,465	\$14,084	\$0	\$9,208	60.5%
Philosophy	\$9,452	\$575	\$6,323	\$0	\$3,129	66.9%
Foreign Lang-SPAN	\$17,356	\$1,166	\$7,138	\$0	\$10,218	41.1%
Nursing-RN	\$951,369	\$46,360	\$403,514	\$20,320	\$527,535	42.4%
Nursing Admin	\$173,566	\$14,671	\$111,547	\$300	\$61,719	64.3%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$332,650	\$21,910	\$161,154	\$4,318	\$167,177	48.4%
Imaging-CT	\$143,305	\$9,885	\$76,198	\$0	\$67,107	53.2%
Imaging-MRI	\$133,687	\$11,903	\$84,645	\$0	\$49,042	63.3%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$149,006	\$11,025	\$90,941	\$73	\$57,992	61.0%
Imaging-Rad Thy	\$169,848	\$13,830	\$111,503	\$647	\$57,698	65.6%
Imaging-Rad Tch	\$326,931	\$25,417	\$218,897	(\$3)	\$108,038	67.0%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$164,833	\$11,348	\$95,734	\$0	\$69,099	58.1%
Surgical Tech	\$145,803	\$7,940	\$72,331	\$0	\$73,472	49.6%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2022

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2022	April	2022	2022	2022	2022	2022	2022	2022	2022
Nursing-LVN	\$199,166	\$25,032	\$151,708	\$0	\$0	\$47,458	76.2%			
Develop-Math	\$268,748	\$17,854	\$152,881	\$0	\$0	\$115,867	56.9%			
Mathematics	\$335,918	\$28,348	\$221,598	\$0	\$0	\$114,320	66.0%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$111,803	\$8,795	\$63,603	\$2,089	\$46,111	56.9%				
Industrial Sys	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Electrical and Electronics	\$126,839	\$9,179	\$80,724	\$802	\$45,313	63.6%				
Instrumentation	\$118,667	\$8,332	\$67,497	\$1,000	\$50,170	56.9%				
Fitness Center	\$118,406	\$9,349	\$62,224	\$840	\$55,342	52.6%				
Physical Ed.	\$113,126	\$9,583	\$67,718	\$0	\$45,408	59.9%				
CJ-Academic	\$95,913	\$8,074	\$59,493	\$0	\$36,420	62.0%				
CJ-Law Enforce	\$135,677	\$10,023	\$70,376	\$0	\$65,301	51.9%				
Economics	\$59,089	\$5,034	\$38,114	\$0	\$20,975	64.5%				
Government/PS	\$129,123	\$10,192	\$72,733	\$0	\$56,390	56.3%				
History/Geog.	\$128,591	\$8,896	\$73,133	\$0	\$55,458	56.9%				
Psychology	\$108,602	\$8,029	\$46,657	\$0	\$61,945	43.0%				
Sociology	\$51,586	\$3,766	\$25,463	\$0	\$26,123	49.4%				
Art	\$151,536	\$16,090	\$113,743	\$37	\$37,756	75.1%				
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN				
Drama / Theater	\$141,575	\$13,281	\$76,358	\$4,278	\$60,939	53.9%				
Music	\$35,678	\$2,978	\$23,902	\$0	\$11,776	67.0%				
Medical Bachelors	\$197,299	\$16,275	\$126,214	\$0	\$71,085	64.0%				
Nursing BSN	\$104,422	\$11,058	\$53,182	\$511	\$50,729	50.9%				
Accreditation	\$5,400	\$500	\$1,050	\$0	\$4,350	19.4%				

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2022

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2022	April	2022	2022	2022	2022	2022	2022	2022	2022
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
ATD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Faculty Dev.	\$82,080	\$15,171	\$41,308	\$41,308	\$0	\$0	\$40,772	\$40,772		50.3%
Lecture Series	\$6,600	\$0	\$805	\$805	\$0	\$0	\$5,795	\$5,795		12.2%
CE-Workforce	\$98,349	\$4,139	\$22,915	\$22,915	\$15,512	\$15,512	\$59,922	\$59,922		23.3%
CE Cisco	\$14,074	\$0	\$0	\$0	\$0	\$0	\$14,074	\$14,074		0.0%
CE Allied Health	\$171,611	\$16,030	\$89,134	\$89,134	\$1,755	\$1,755	\$80,722	\$80,722		51.9%
Total Instructional	\$8,545,262	\$625,487	\$4,695,916	\$4,695,916	\$70,872	\$70,872	\$3,778,475	\$3,778,475		55%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Community Services										
CE Leisure Learning	\$30,929	\$80	\$1,175	\$1,175	\$0	\$0	\$29,754	\$29,754		3.8%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Total Community Service	\$30,929	\$80	\$1,175	\$1,175	\$0	\$0	\$29,754	\$29,754		3.8%
Academic Support										
Vice President of Instruction	\$271,258	\$22,503	\$174,954	\$174,954	\$144	\$144	\$96,159	\$96,159		64.5%
Arts & Sciences Administration	\$67,093	\$5,359	\$43,288	\$43,288	\$300	\$300	\$23,505	\$23,505		64.5%
Tech\Professional Ed. Administration	\$215,184	\$16,753	\$145,241	\$145,241	\$814	\$814	\$69,129	\$69,129		67.5%
Adult & Continuing Ed. Administration	\$238,118	\$11,923	\$137,459	\$137,459	\$1,056	\$1,056	\$99,603	\$99,603		57.7%
Distance Education Administration	\$164,407	\$12,443	\$107,175	\$107,175	\$3,075	\$3,075	\$54,157	\$54,157		65.2%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Grants Development	\$76,745	\$5,490	\$38,095	\$38,095	\$201	\$201	\$38,449	\$38,449		49.6%
Library & Learning Resources	\$383,261	\$33,990	\$258,099	\$258,099	\$10,705	\$10,705	\$114,457	\$114,457		67.3%

Galveston College

Fund 11 Detail Rev\Exp

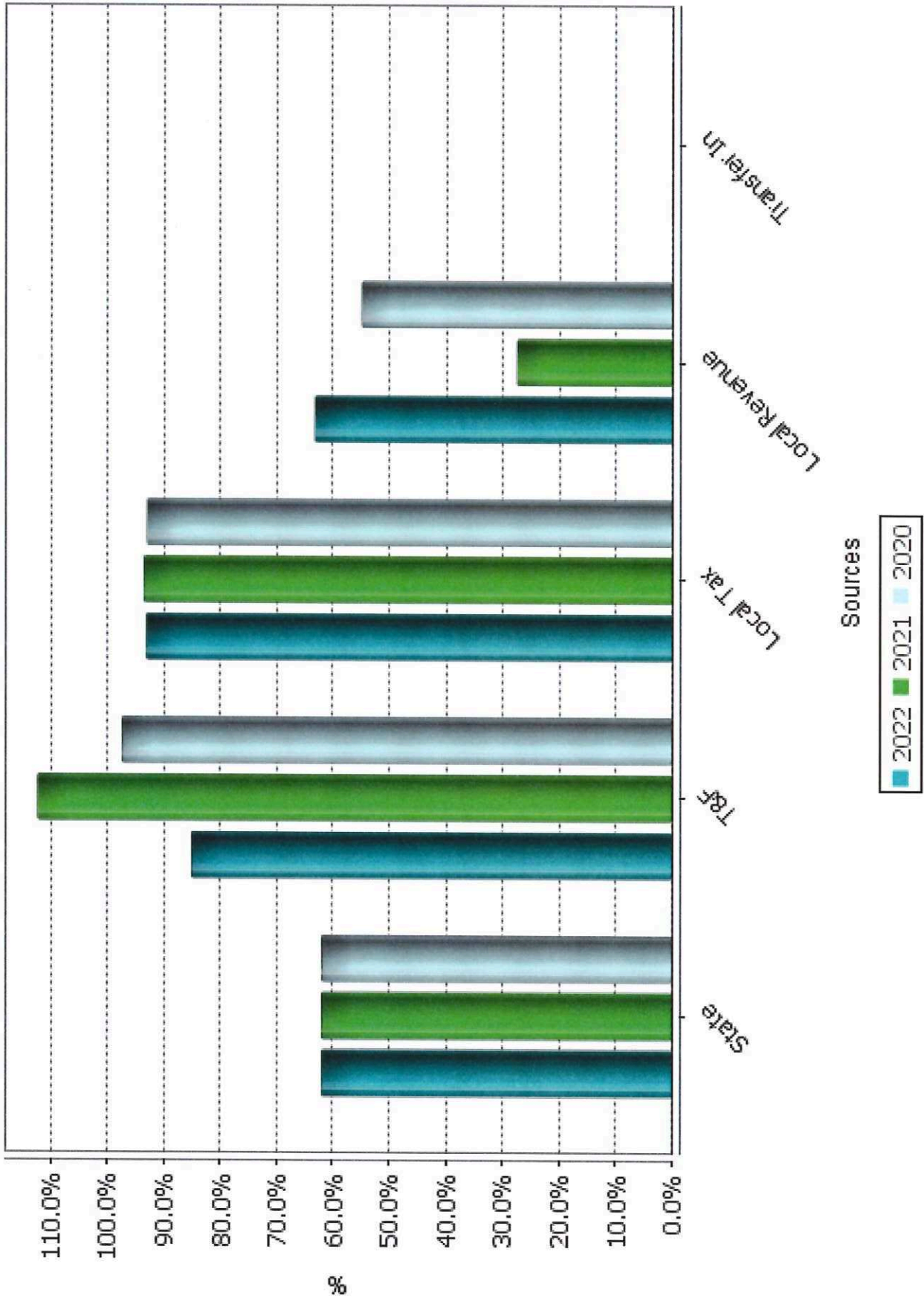
as of the end of April 2022

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2022	April	2022	2022	2022	2022	2022	2022	2022	2022
Media Services	\$50,788	\$4,136	\$34,415	\$503	\$15,870					67.8%
Student Success Center (Tutoring)	\$156,066	\$10,713	\$82,068	\$0	\$73,998					52.6%
Testing Center	\$148,495	\$9,065	\$73,595	\$0	\$74,900					49.6%
Total For Academic Support	\$1,771,415	\$132,374	\$1,094,390	\$16,798	\$660,227					61.8%
Student Services										
Vice President of Student Services	\$322,781	\$24,356	\$196,570	\$6,238	\$119,974					60.9%
Admissions\Records	\$495,091	\$40,620	\$326,250	\$2,344	\$166,497					65.9%
Campus Security	\$599,229	\$51,316	\$348,768	\$192,792	\$57,669					58.2%
Counseling	\$609,407	\$43,570	\$352,881	\$449	\$256,077					57.9%
Financial Aid	\$339,193	\$27,402	\$220,939	\$0	\$118,254					65.1%
Student Activities	\$68,091	\$5,890	\$47,360	\$0	\$20,731					69.6%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0					NaN
Total For Student Services	\$2,433,792	\$193,155	\$1,492,767	\$201,822	\$739,202					61.3%
Institutional Support										
Board of Regents	\$93,656	\$507	\$11,275	\$443	\$81,939					12.0%
President	\$557,364	\$35,243	\$271,418	\$250	\$285,696					48.7%
General Institutional Expenses	\$544,967	\$8,877	\$158,094	\$550	\$386,322					29.0%
Vice President for Administration	\$195,552	\$15,411	\$125,506	\$296	\$69,750					64.2%
Business Services	\$775,821	\$50,183	\$476,286	\$11,983	\$287,553					61.4%
Human Resources & Risk Mgmt.	\$465,840	\$32,909	\$305,759	\$21,434	\$138,647					65.6%
Professional Development	\$8,500	\$834	\$5,482	\$0	\$3,018					64.5%
Purchasing	\$82,936	\$7,133	\$57,216	\$58	\$25,662					69.0%
Research and Planning	\$224,254	\$13,992	\$154,396	\$500	\$69,358					68.8%

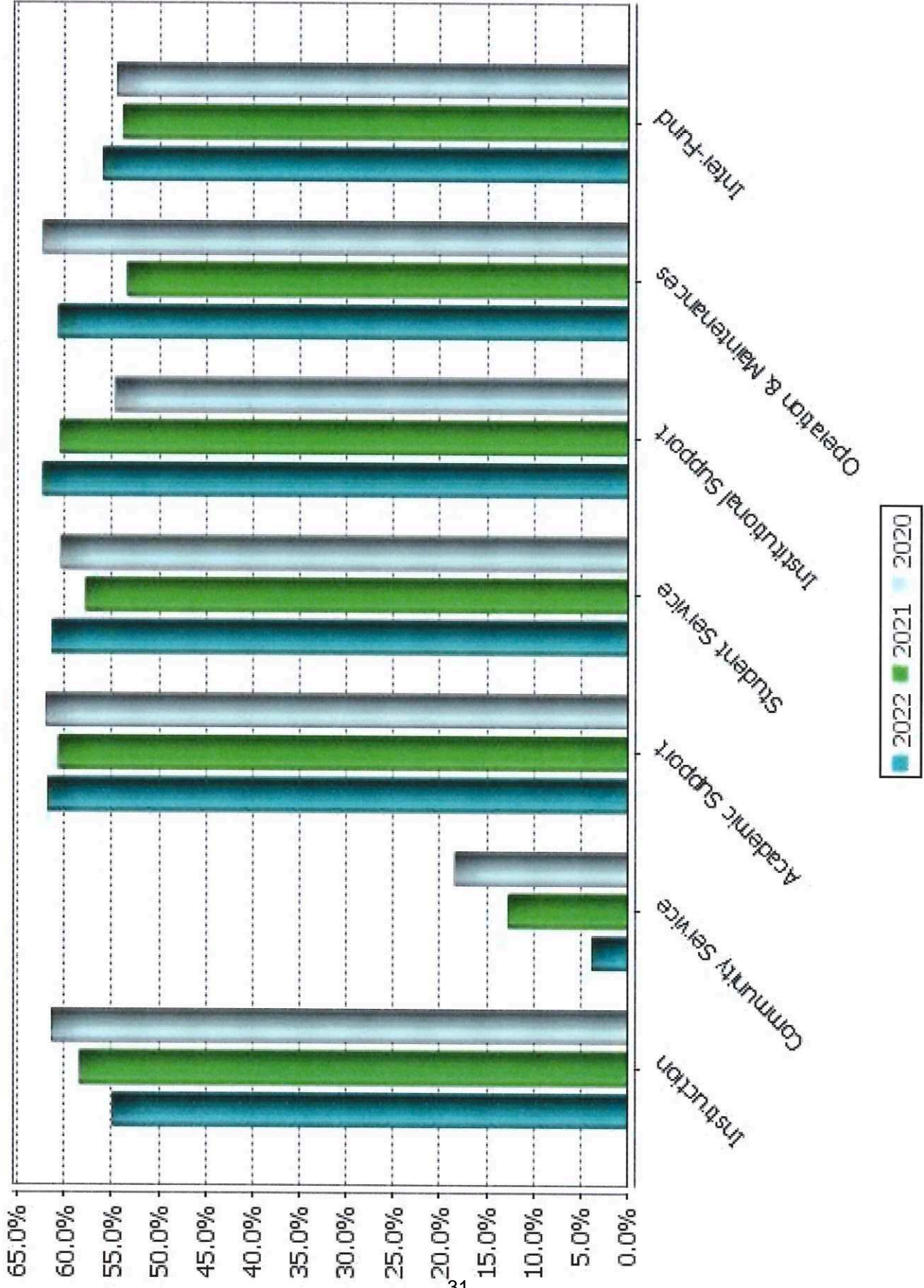
Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2022

	Budget 2022	(MTD) Actual April	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Inter-fund Appropriations						
Transfers to Auxiliary	\$496,484	\$79,862	\$152,441	\$0	\$344,043	30.7%
Transfers to Student Activity Fund	\$65,763	\$5,215	\$52,365	\$0	\$13,398	79.6%
Transfer to State Eligible Ben	\$1,430,959	\$105,704	\$759,037	\$0	\$671,922	53.0%
Transfers to State Grants & Aid	\$134,753	\$5,973	\$99,134	\$0	\$35,619	73.6%
Transfers to Bond Revenue	\$1,200,000	\$100,000	\$800,000	\$0	\$400,000	66.7%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$3,327,959	\$296,754	\$1,862,976	\$0	\$1,464,983	56.0%
0						
Expenditures Totals	\$25,338,529	\$1,804,688	\$14,874,469	\$1,345,819	\$9,118,241	58.7%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of April 30, 2022**

April 30, 2022	Current year		Current year		Current ...		Current year		Current year % Expended
	Budget	(MTD) Actual	April	(YTD) Act...	Encumbr...	Remaining	2022		
	2022	April	2022	2022	2022	2022	2022	2022	
Revenue by State Classification									
Interfund Appropriations	\$496,484	\$79,862	\$152,441	\$0	\$0	\$344,043		31%	
Bookstore Commission	\$45,000	\$0	\$12,284	\$0	\$0	\$32,716		27%	
Student housing	\$343,995	\$1,108	\$324,383	\$0	\$0	\$19,612		94%	
Food Service	\$384,795	\$652	\$380,254	\$0	\$0	\$4,541		99%	
Special Event	\$0	\$0	\$0	\$0	\$0	\$0		NaN	
Sales and Services	\$186,460	\$2,037	\$89,744	\$0	\$0	\$96,716		48%	
Total Revenue	\$1,456,734	\$83,660	\$959,106	\$0	\$0	\$497,628		66%	

Expenditures by Department

Bookstore(retiree)	0	0	0	0	0	\$0		NaN
Student Housing	17,290	822	8,953	0	0	\$8,337		52%
Food Service	316,412	34,683	275,936	0	0	\$40,476		87%
Print Shop	132,500	6,720	62,172	34,313	34,313	\$36,014		47%
Special Event	0	0	0	0	0	\$0		NaN
Athletics General	87,236	4,154	48,904	2,437	2,437	\$35,894		56%
Baseball	390,447	20,396	283,746	2,683	2,683	\$104,018		73%
Softball	320,461	18,032	228,149	1,894	1,894	\$90,418		71%
General Institutional	192,388	5,082	72,247	13,635	13,635	\$106,506		38%
Expenditures Total	1,456,734	89,889	980,108	54,962.38	54,962.38	\$421,663		67%

**Auxiliary fund
as of April 30, 2022**

Expenditures by Type									
General Operating	224,618	3,242	70,902	23,324	130,391.83	32%			
Contracted Services	445,589	46,811	346,345	25,551	73,693.08	78%			
Travel	67,589	9,714	42,665	0	24,924.51	63%			
Equipment	56,022	5,242	29,826	6,088	20,107.97	53%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%			
Scholarships	362,980	3,177	308,465	0	54,514.97	85%			
Salaries & Stipends	210,621	17,206	122,874	0	87,746.91	58%			
Staff Benefits	64,315	4,497	34,031	0	30,284.12	53%			
Expenditures Total	1,456,734	89,889	980,108	54,962.38	421,663.39	67%			

**Student Service Fund
as of April 30, 2022**

April 30, 2022	Current year		Current year		Current ...		Current year		Current year	
	Budget	(MTD) Actual	(YTD) Act...	Encumbr...	Remaining	% Expended	2022	2022	2022	2022
	2022	April	2022	2022	2022	2022	2022	2022	2022	2022
Revenue by State Classification										
Interfund Appropriations	\$65,763	\$5,215	\$52,365	\$0	\$13,398	80%				
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN				
Total Revenue	\$65,763	\$5,215	\$52,365	\$0	\$13,398	80%				
Expenditures by Department										
Student Activities	39,363	3,997	10,895	1,370	\$27,099	28%				
Student Government	23,800	0	4,656	839	\$18,305	20%				
Phi Theta Kappa	2,600	0	98	0	\$2,502	4%				
Expenditures Total	65,763	3,997	15,649	2,209	\$47,906	24%				
Expenditures by Type										
General Operating	38,263	3,997	15,083	2,209	20,971	39%				
Contracted Services	0	0	0	0	0	0%				
Travel	17,500	0	75	0	17,425	0%				
Equipment	0	0	0	0	0	NaN				
Scholarships	0	0	0	0	0	0%				
Salaries & Stipends	10,000	0	490	0	9,510	0%				
Staff Benefits	0	0	0	0	0	0%				
Expenditures Total	65,763	3,997	15,649	2,209	47,906	24%				

GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2022

April 30, 2022

Current year Budget (MTD) Actual 2022	Current year Actual 2022	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022
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Fund 71

Future Expansion Real Estate

Revenue

Fund Balance Transfer	1,125,000	0	0	0	1,125,000
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Total Revenue

	1,125,000	0	0	0	1,125,000
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Expenditures

Softball Field and Parking Construction	525,000	0	0	0	525,000
Parking Archt & Engr fees	25,000	3,400	24,360	0	640
landscaping	250,000	1,500	64,872	3,038	182,091
landscaping Archt & Engr fees	25,000	0	0	0	25,000
Land\Building Purchase	300,000	196,171	538,254	0	(238,254)

Expenditures Total

	1,125,000	201,071	627,485	3,038	494,477
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Nursing Health Science Building

Revenue

Bond Proceeds	30,000,000	177,200	1,008,718	0	28,991,282
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Total Revenue

	30,000,000	177,200	1,008,718	0	28,991,282
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Expenditures

Contingency-Owner	1,981,000	0	0	0	1,981,000
Equipment- Capital	1,600,000	0	0	0	1,600,000
Facility Construction	24,000,000	0	0	0	24,000,000
Archt and Engr Fees	2,419,000	177,200	1,008,718	0	1,410,282

Expenditures Total

	30,000,000	177,200	1,008,718	0	28,991,282
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Fund Revenue Total

	31,125,000	177,200	1,008,718	0	30,116,282
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Fund Expenditures Total

	31,125,000	378,271	1,636,203	3,038	29,485,760
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GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2022

	Current year Budget 2022	Current year (MTD) Actual April	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022
April 30, 2022					
Fund 71 total		(201,071)	(627,485)	(3,038)	

GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2022

April 30, 2022

	Current year Budget 2022	Current year (MTD) Actual April	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022
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Capital Projects Fund 72

Revenue

Transfer from Fund 11	0	0	0	0	0
Total Revenue	0	0	0	0	0

Expenditures

IT/Media

Computer Equipment Non-Capital	0	0	109,880	0	(109,880)
Contracted Services	0	0	6,456	2,657	(9,113)
Expenditures Total	0	0	116,336	2,657	(118,993)

Fund Revenue Total

Fund Expenditures Total

Fund 72 total

Fund Revenue Total	0	0	116,336	0	0
Fund Expenditures Total	0	0	116,336	(116,336)	(116,336)
Fund 72 total	0	0	(116,336)	(116,336)	(116,336)

GALVESTON COLLEGE
Fund 51, 52, & 53 Bond Funds

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Prior Year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	% Expended	% Expended
April 30, 2022	2022	April	2022	2022	2022	2022	2022	2021
fund 51 Revenue- Bond proceeds\Revenue								
Bond Proceeds Gross	31,800,000		32,094,677					
Intrest income-Bond	0	6,393	9,808	0	(9,808)		Infinity	
Expenses								
Professional Services-Bond-Exp	300,000	0	282,769	0	(294,677)		100.9%	
Transfers to Construction Exp	30,000,000	177,200	1,008,718	0	28,991,282		3.4%	
Transfers to Bond Reserve (N/A)	1,800,000	0	0	0	1,800,000			
Bond Funds Available			\$30,812,998					
Fund 51 Revenue-Bond Payment								
Revenue								
Transfer from E&G	1,200,000	100,000	800,000	0	400,000		66.7%	
Expenses								
Transfer to Intrest and sinking	900,000	0	156,747	0	743,253		17.4%	
Bond Payment Available								
fund 52 Bond Revenue								
Transfer from Bond Revenue Fd 51	900,000	0	156,747	0	743,253		17.4%	
Total Fund Revenue	900,000	0	156,747	0	743,253		17.4%	
Expenses								
Bond Redemption Principal	439,000	0	0	0	439,000		0.0%	
Bond Redemption Intrest	460,000	0	156,747	0	303,253		34.1%	
Professional Services	1,000	0	0	0	1,000		0.0%	
Expenditures Total	900,000	0	156,747	0	743,253		17.4%	
fund 53 Bond Reserve								
Bond Reserve 1 year payment	1,800,000	376	1,860,814	0	0			
Total Fund	1,800,000	376	1,860,814	0	0			

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Approval of Proposal for On-Demand Tutoring Platform	_____	_____	_____	45
#2 – Consideration and Approval of a Resolution Accepting an Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula	_____	_____ ✓	_____	47
#3 – Consider Rejection of Proposal for Landscape Renovations for the Main Campus	_____	_____	_____	60
#4 – Consider Approval of Instructional Agreements for Dual Credit/Early Admissions Enrollment Classes for Academic Year 2022-23	_____	_____ ✓	_____	61
#5 – Consider Approval of Proposal for a Construction Project to Add a Sliding Door to the Art Gallery and Relocate Two Doors in the Fine Arts Building	_____	_____ ✓	_____	99
#6 - Consider Approval of Proposal to Purchase Additional Licensing for Virtualizing the Enterprise Resource Planning System (ERP) Colleague	_____	_____	_____	108
#7 – Consider Approval of Venue Expense Payment for the Women In Industry Conference	_____	_____	_____	109
#8 – Consider Approval of Proposal to Purchase a Printer for the Student Life Coordinator	_____	_____	_____	110
#9 – Consider Approval of Proposal to Purchase a Printer and Mice for the Testing Center	_____	_____	_____	111
#10 – Consider Approval of Proposal to Purchase a Printer for the Administrative Suite	_____	_____	_____	112
#11 - Consider Approval of Proposal for Replacement/Upgrade of Video Surveillance Equipment, Software, and Storage Server for the Testing Center	_____	_____	_____	113

#12 – Consider Acceptance of Faculty Resignation

126

#13 – Consider Acceptance of Faculty Retirement

127

Consider Approval of Proposal for On-Demand Tutoring Platform

A Request for Proposals for an on-line tutoring platform was sent to seven vendors and was advertised in the local newspaper. Four responses were received. The proposals are available for Board review if desired.

Staff requests approval of the proposal submitted by TutorMe, 1925 Century Park E, Suite 1700, Los Angeles, CA 90067. This system will allow 24/7 access for Galveston College students to use tutoring services. The total cost of this project is \$83,500.00 over a three-year period. If the three (3) year option is accepted, the cost for the service is \$27,000 per year, with a one-time implementation fee of \$2,500.00. Other vendors proposed lower rates, but did not meet all the needs of Galveston College. The source of the funding will be HEERF funds

TutorMe:

- Meets all the required qualifications, the only platform that is truly unlimited.
- The only platform that has the majority of the courses available in English and Spanish.
- Over 300 Subjects are available
- 12-day implementation.
- Tutoring is available for Radiology, Allied Health, Nursing and Computer Science courses.
- The platform is 24/7 one-to-one unlimited access.
- Tutors are qualified to teach in their specialties.
- Students have access to Graduate School prep testing which will be a benefit to students entering GC Bachelor’s degree programs.

On-Demand Online Tutoring Platform

Vendor	18 Month	2 Year	3 Year	Recommend 3 Year
TutorMe				
licensing	33,000.00	30,000.00 each year	27,000.00 each year	
Implementations	2,500.00	2,500.00	2,500.00	
Cost per 1000 hours	35,500.00 33.00 per stud	62,500.00 30.00 per stud	83,500.00 27.00 per stud	83,500.00
Tutor.com	18,200.00	26,000.00 per year	39,000.00 per year	
Did not price at the 1000 hour requirement	26.00 per hour, for 700 hrs.	52,000.00 26.00 per stud 1000 hours	117,000.00 26.00.0per stud 1500 hours	
Flat rate price	45,000.00	60,000.00	90,000.00	90,000.00

Vendor	18 Months	2 year	3 Year	
Brainfuse	23.00 per hours	23.00 per hour	23,000 per hour	
1000 hours only offered hourly rate	23,000.00	46,000.00	69,000.00	69,000.00
Did not offer nursing or allied health				
Skooli	18 Months	2 Year	3 Year	
Based on 2500 – 4999 stud	43.43 student	45.90 per stud for two years	68.85 per stud for 3 years	Could not compare pricing
Pricing based on students not hours	127,907.00	170,518.0	255,777.75	
Not all secessions 24/7 and not all subjects offered.				

Consideration and Approval of Resolution Accepting Offer to Purchase
Tax Foreclosed Property Located on Bolivar Peninsula Described as Lots 134 and 135,
Bay-Vue Addition, Jones Shaw Survey, Abstract 179, Page 12, in the County of Galveston, Texas

An offer has been received from Randy and Kimberly Ptacek on the above tax foreclosed property for which the County of Galveston, Galveston College, and Galveston Independent School District are joint owners. The property is an undeveloped parcel being .2296 acres located on Bolivar Peninsula. If approved by all parties, the taxing entities' share of the sale proceeds would be \$9,600. Upon approval by the governing bodies, a proportionate share of the sale proceeds will be distributed to the taxing entities. Galveston College would receive a proportionate share of 0.0705851148 of the \$9,600, or \$677.62. The following Trustee's Deed must be executed by all taxing entities.


Staff is seeking the Board's acceptance of this offer to resale the property and adoption of the resolution, approving the sale of tax foreclosed property, that follows. The Trustee's Deed shall be signed by the Board Chairperson on behalf of Galveston College.



MEMORANDUM

Date: April 20, 2022

To: Mr. Jeff Engbrock
Chief Financial Officer/Comptroller
Galveston College

From:  Mark E. Ciavaglia
Managing Partner of Galveston County Office
Linebarger Goggan Blair & Sampson, LLP

Re: Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula

The purpose of this memorandum is to submit to the Board of Regents an offer to purchase a parcel of property that is owned jointly by Galveston Independent School District, Galveston County and Galveston College. Upon your review, please have this matter placed on the Board of Trustees agenda for formal consideration.

➤ Background Facts

The property at issue is described as 'Lots 134 and 135, in BAY-VUE ADDITION on Bolivar Peninsula Galveston County, Texas.' Per the attached map, the property is an undeveloped parcel being 0.2296 acres located on Bolivar Peninsula.

The taxing entities interest in the property was created by virtue of a lawsuit and sheriff sale for delinquent property taxes under cause number 122,530 on the docket of the 122ND District Court of Galveston County. Pursuant to the Texas Property Tax Code, the property was offered to the public at public auction conducted on June 4, 1996, but no offers were received. By operation of law under the Texas Property Tax Code, the property thus became owned jointly by the taxing entities.

➤ Offer to Purchase

The taxing entities are in receipt of an offer from Randy and Kimberly Ptacek to purchase the property for the total sum of \$9,600.00. This is the second offer from Mr. and Ms. Ptacek. Their first offer of \$2,060.00 was declined by Galveston County Commissioners Court as being insufficient. As an offer to purchase a tax foreclosed property must be unanimously approved by the taxing entities, the first offer was thus rejected.

To provide some general guidance and context for this offer, the 2021 valuation of the property by Galveston Central Appraisal District is \$18,410.00. This valuation reflects a 32.21% increase from the 2020 valuation of \$13,720.00. I find no change in the nature or character of the property that would justify the substantial increase in value. The Ptacek's offer of \$9,060.00 represents 70% of the 2020 value of the property of \$13,720.00.

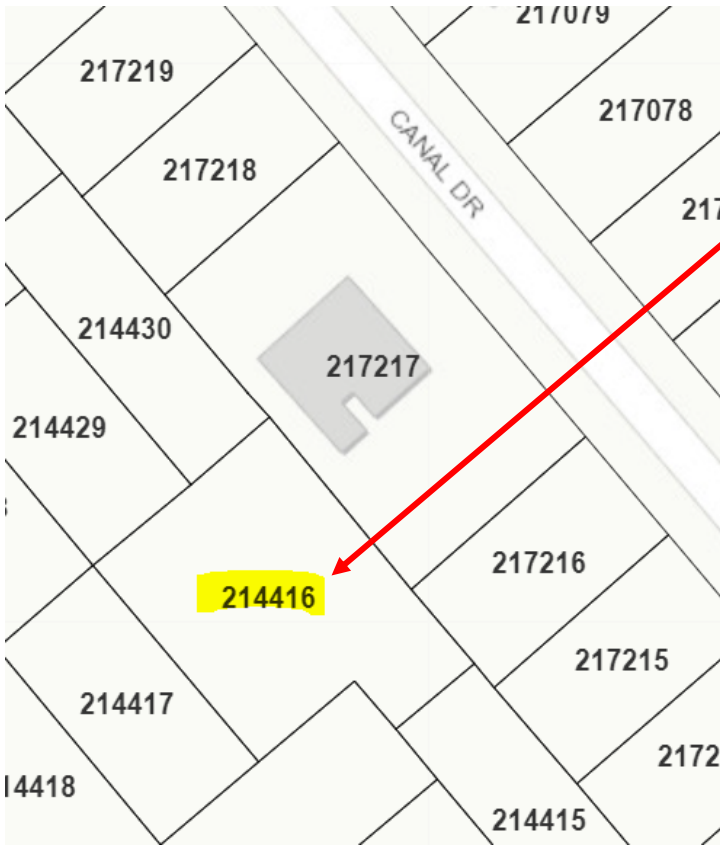
➤ Sale of the Property

Texas Property Tax Code §34.05 provides that each taxing entity that was a party to the tax foreclosure must approve the offer to purchase the property in order for the offer to be accepted. As such, the offer is being submitted to the governing bodies of Galveston Independent School District, Galveston County and Galveston College for formal consideration.

At its April 18, 2022 meeting, Galveston County Commissioners Court approved the Ptacek's second offer of \$9,600.00. If approved by all parties, the taxing entities share of the sale proceeds of \$9,600.00 in proportion to amounts owed to each entity at the time of the sheriff sale, per the distribution form attached.

Please note that there are no attorney's fees or other costs to the taxing entities associated with this sale.

If each of the taxing entities accepts the offer, we ask that the presiding officer of the Board of Trustees executes the attached Trustee's Deed. If all of the taxing entities approve the offer and the Trustee's Deed is executed by each presiding officer, our office will arrange to have the Trustee's Deed recorded in the deed records.



[MAP VIEW]

This is the property made the subject of the offer to purchase.

[AERIAL VIEW]



This is the property made the subject of the offer to purchase.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

TRUSTEE'S DEED

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF GALVESTON §

WHEREAS, by Order of Sale, issued by the Galveston County District Court, 122nd Judicial District in Cause Numbered **122,530**, styled "**Galveston Independent School District, et al. vs. Andrew M. Johnson, et al** ", the Sheriff of Galveston County, on 5th of April, A.D., 1996, seized and levied upon the right, title and interest the defendants had in the premises hereinafter described; and

WHEREAS, the Sheriff on the first Tuesday of **June, A.D., 1996** (the same being the **4th** day of said month), sold and conveyed the premises to **Galveston Independent School District**, as Trustee for itself and for **County of Galveston and Galveston College** for the sum of **Three Thousand Four Hundred Forty-four and 12/100 Dollars (\$3,444.12.12)**, it being the highest bidder therefore; and

WHEREAS, the GRANTEE named herein desires to purchase this property for the sum of **Nine Thousand Six Hundred and 00/100 Dollars (\$9,600.00)**;

WHEREAS, this sale is authorized pursuant to V.T.C.A., Tax Code §34.05(b);

NOW, THEREFORE, in consideration of the sum of **Nine Thousand Six Hundred and 00/100 Dollars (\$9,600.00)** paid by the GRANTEE named below, the receipt and sufficiency of which is acknowledged, Galveston Independent School District, County of Galveston, and Galveston College ("GRANTOR"), have GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY to **Randy Ptacek and Kimberly Ptacek of 708 S. 8th Street, Nederland, TX 77627** ("GRANTEE"), the following described real property, to wit:

LOTS 134 AND 135, BAY-VUE ADDITION, JONES SHAW SURVEY, ABSTRACT 179, PAGE 12, IN THE COUNTY OF GALVESTON, TEXAS.

GRANTOR excludes and excepts from this conveyance any warranties, express or implied, on the property, including, without limitation, any warranties arising by common law or Section 5.023 of the Texas Property Code.

GRANTOR conveys the property:

- a) "as is", "with all faults" and without any warranty as to condition or environmental hazard,
- b) subject to all restrictions, easements, rights-of-way leases, oil, gas and mineral leases, royalties, mineral conveyances, and mineral reservations of record, if any, in the office of the County Clerk of said County,
- c) subject to any right of redemption; and
- d) subject to rights of parties in possession.

GRANTOR disclaims any warranty, guaranty or representation, oral or written, on:

- a) the nature and condition of the property or other items conveyed hereunder, including, without limitation, the water, soil and geology,

- b) the suitability of the property conveyed hereunder for any and all activities and uses which GRANTEE may elect to conduct thereon,
- c) the existence of any environmental hazards or conditions thereon (including but not limited to the presence of asbestos or other hazardous materials),
- d) compliance with applicable environmental laws, rules or regulations; and
- e) the compliance of the property with any laws, ordinances, or regulations of any governmental entity or body.

By acceptance of this deed, GRANTEE acknowledges and agrees:

- a) that GRANTOR acquired the property through foreclosure of a tax lien as Trustee and as such has little, if any, knowledge of the physical or economic characteristics of the property,
- b) GRANTEE has inspected the property and are relying solely on their own investigation of the same and not on any information provided or to be provided by on behalf of GRANTOR,
- c) that any information provided with respect to the property was obtained from a variety of sources,
- d) GRANTOR (1) has not made any independent investigation or verification of such information; and (2) does not make any representations as to the accuracy or completeness of such information; and
- e) that if there are any improvements on the property, GRANTOR shall not be responsible for or liable to GRANTEE for any construction defects, errors, omissions, of any other conditions affecting the property.

GRANTEE or anyone claiming by, through or under GRANTEE, hereby fully releases GRANTOR, its employees, officers, directors, representatives, attorneys and agents from any and all claims that it may now have or hereafter acquire against GRANTOR, its respective employees, officers, directors, representatives, attorneys and agents for any cost, loss, liability, damage, expense, demand, action or cause of action arising from or related to the conveyance of the premises herein as well as any construction defects, errors, omissions, or other conditions affecting the property and other items conveyed hereunder. GRANTEE further acknowledges and agrees that this release shall be given full force and effect according to each of its express terms and provisions, including, but not limited to, those relating to unknown and suspected claims, damages and causes of action. This covenant releasing GRANTOR shall be a covenant running with the property and shall be binding upon GRANTEE, their heirs, successors, beneficiaries and assigns. GRANTOR hereby assigns without recourse or representation of any nature to GRANTEE, effective upon the execution and delivery hereof, any and all claims that GRANTOR may have for any such errors, omissions or defects in the property and other items conveyed hereunder. As a material covenant and condition of this conveyance, GRANTEE agrees that in the event of any such construction defects, errors, omissions or on account of any other conditions affecting the property, GRANTEE shall look solely to GRANTOR's predecessors or to such contractors and consultants as may have contracted for work in connection with the property and other items conveyed hereunder for any redress or relief. Upon the assignment by GRANTOR of its claims, GRANTEE releases GRANTOR of all right, express or implied, GRANTEE may have against GRANTOR arising out of or resulting from any errors, omissions or defects in the property and other items conveyed hereunder. GRANTEE further understands that some of GRANTOR's predecessors in interest may be or become insolvent, bankrupt, judgment-proof or otherwise incapable of responding in damages, and GRANTEE may have no remedy against such predecessors, contractors or consultants.

GRANTEE hereby further agrees on behalf of himself and his heirs, successors, beneficiaries and assigns to indemnify, protect, defend, save and hold harmless GRANTOR and GRANTOR's elected and appointed officials, employees, officers, directors, representatives, attorneys and agents from and against any and all debts, duties, obligations, liabilities, suits, claims, demands, cause of action, damages, losses, costs and expenses (including, without limitation, attorneys' fees and expenses and court costs) in any way relating to, connected with or arising out of the property and other items conveyed hereunder or the ownership, leasing, use, operation, maintenance and management thereof from and after the date hereof, including, without limitation, the cost of any removal of hazardous substances or contaminants from the property and other items conveyed hereunder.

TO HAVE AND TO HOLD the above described premises together with all and singular the rights and appurtenances thereto in any wise belonging unto GRANTEE, their heirs, and assigns, forever.

Taxes for the current year are to be paid by GRANTEE.

EXECUTED this the _____ day of _____, 2022.

GALVESTON INDEPENDENT SCHOOL DISTRICT

By: _____
Anthony Brown, President
Board of Trustees

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Brown as President of the Board of Trustees of Galveston Independent School District, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the _____ day of _____, 2022.

NOTARY PUBLIC, in and for the State of Texas

Printed or Typed Name of Notary

[The remainder of this page is intentionally left blank.]

EXECUTED this the ____ day of _____, 2022.

COUNTY OF GALVESTON

By: _____
Hon. Mark Henry
Galveston County Judge

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Mark Henry as County Judge for County of Galveston, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the ____ day of _____, 2022.

NOTARY PUBLIC, in and for the State of Texas

Printed or Typed Name of Notary

[The remainder of this page is intentionally left blank.]

EXECUTED this the ____ day of _____, 2022.

GALVESTON COLLEGE

By: _____
Karen F. Flowers, Chairperson
Board of Regents

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Karen F. Flowers, Chairperson of the Board of Regents for Galveston College, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the ____ day of _____, 2022.

NOTARY PUBLIC, in and for the State of Texas

Printed or Typed Name of Notary

[The remainder of this page is intentionally left blank.]

Sale of Property
 Proceeds Distribution Worksheet
 Tax Acct. 214416 140500000134000
 Tax Cause No. 122,530

Amount of Taxes Due at Original Sheriff Sale			\$ 2,827.65
Resale Offer			\$ 9,600.00
		Costs Due at	Disbursement From
<u>Payment of Costs Pursuant to Texas Property Tax Code §34.02</u>		<u>Original Sheriff Sale</u>	<u>Proposed Sale</u>
(1) Advertising:			
to "Galveston County Sheriffs Dept." (publication costs) *		\$ 34.20	\$ -
(2) Attorney Ad Litem Fees:			
to 'Gerise Kemp' *		\$ 500.00	\$ -
(3) Court Costs			
to "Galveston County District Clerk" *		\$ 44.77	\$ -
(4) Title Search Fees			
to "Yarbrough Jameson & Gray" *		\$ 37.50	\$ -
(5) Reimbursement - Costs, Fees			
none due		\$ -	\$ -
			\$ -
	Subtotal	\$ 616.47	\$0.00
	<u>Proportionate</u>	<u>Taxes Due at</u>	<u>Proportionate Share</u>
<u>Taxing Entity Distribution</u>	<u>Share</u>	<u>Original Sheriff Sale</u>	<u>of Sale Proceeds</u>
to "COUNTY OF GALVESTON"	0.2777783672	\$ 785.46	\$ 2,666.67
to "GALVESTON COLLEGE"	0.0705851148	\$ 199.59	\$ 677.62
to "GALVESTON INDEPENDENT SCHOOL DISTRICT"	0.6516365180	\$ 1,842.60	\$ 6,255.71
		\$ -	\$ -
	Subtotal	\$ 2,827.65	\$ 9,600.00
			\$ 9,600.00
* the costs and fees from this lawsuit were paid from the previous sales of other parcels in this lawsuit			

**RESOLUTION APPROVING THE SALE OF TAX FORECLOSED PROPERTY
PURSUANT TO TEXAS PROPERTY TAX CODE §34.05
AND AUTHORIZING THE PRESIDING OFFICER OF THE BOARD OF REGENTS
TO EXECUTE DOCUMENTS ASSOCIATED WITH THE SALE**

WHEREAS, a certain parcel of property was delinquent in ad valorem taxes and offered to the public in an auction conducted by the Galveston County Sheriff on June 4, 1996 under Cause Number 122,530 on the docket of the 122nd Judicial District Court of Galveston County, Texas; and

WHEREAS, no offers to purchase the property were received at said sheriff's sale in excess of the statutory minimum bid of \$3,444.12; and

WHEREAS, by operation of law the property was struck off to Galveston Independent School District, Trustee for itself and for Galveston County and Galveston College; and

WHEREAS, the subject property is described as:

**LOTS 134 AND 135, BAY-VUE ADDITION, JONES SHAW SURVEY,
ABSTRACT 179, PAGE 12, IN THE COUNTY OF GALVESTON, TEXAS.
The property is an undeveloped parcel being .2296 Acres Located on
Bolivar Peninsula; and**

WHEREAS, the taxing entities made a party to the aforementioned delinquent tax foreclosure lawsuit have received an offer to purchase their respective interests in the property for the sum of Nine Thousand Six Hundred Dollars (\$9,600); and

WHEREAS, the sale of said property is authorized by Texas Property Tax Code §34.05; and

WHEREAS, the Board of Regents of Galveston College finds that it is in the best interest of the College to accept the aforementioned offer and receive a proportionate share of the \$9,600.00 sale proceeds in accordance with Texas Property Tax Code §34.06;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Regents of Galveston College accepts the offer to purchase the aforementioned property for the sum of \$9,600.00; and
2. The Chairperson of the Board of Regents of Galveston College is hereby authorized to execute the Trustee's Deed conveying the interest of Galveston College in the subject property to the purchaser; and
3. This Resolution shall become effective from and after its passage.

On motion, second and affirmative vote by a majority of the quorum, the above Resolution was adopted on the 11th day of May, 2022.

I, Michael B. Hughes, Secretary of the Board of Regents of GALVESTON COLLEGE, do hereby certify that the foregoing is a true and correct copy of the Resolution presented in written form and passed by a majority vote of the Board of Regents at a meeting duly posted and noticed under the Texas Open Meetings Act and held on May 11, 2022.

WITNESS MY HAND this the _____ day of _____, 2022.

Michael B. Hughes
Secretary, Board of Regents
Galveston College

Consider Rejection of Proposal for
Landscape Renovations for the Main Campus

A Request for Proposal for landscape renovations for the main campus was sent to six vendors and was advertised in the local newspaper. One response was received. The proposal is available for Board review upon request.

This proposal consists of the removal of existing dead plant material, clearing and grubbing of existing planters, and the removal/pruning of trees. New plant material will be installed per the landscape plan.

It is recommended that the Board reject the sole proposal submitted by Yellowstone Landscape due to the price proposal being over the proposed budget. A rebid will be issued at a later date.

**Proposal Summary New Landscape
Renovation
GC Main Campus
RFP #22-04-212**

Vendor	
Yellowstone Landscape 10892 Shadow Wood, Houston, Texas	Item Cost
Cost of plantings	152,325.00
Dirt Work	71,050.00
Mulch	20,495.00
Irrigation system	35,315.00
Mobilization Erosion Control & Fencing	97,950.00
Demolition and Tree removal/pruning	47,600.00
Total Cost of Project	424,735.00

Consider Approval of Instructional Agreements for
Dual Credit / Early Admissions Enrollment Classes for
Academic Year 2022-23

Staff is seeking Board approval of the following agreements between Galveston College and:

- A. Hamshire- Fannett Independent School District
- B. Texas Virtual Academy
- C. Texas Online Preparatory School

These agreements facilitate dual credit and early admissions enrollment of college courses offered for the immediate award of high school credit and award of college credit toward an associate degree or credit certificate and the early admissions option for eligible students. Please note that the agreements with Texas Virtual Academy, and Texas Online Preparatory School do not contain the optional waiver for course fees. Students will be required to pay the full price regardless of the mode or instruction, or the student's residency status.

The effective date of each agreement is contingent upon the approval of the Board of Regents and the governing body of each entity and shall be for the 2022-23 academic year.

Sec. 54.216. STUDENTS ENROLLED IN COURSE FOR CONCURRENT HIGH SCHOOL AND COLLEGE-LEVEL CREDIT; OPTIONAL WAIVER. The governing board of an institution of higher education may waive all or part of the tuition and fees charged by the institution for a student enrolled in a course for which the student is entitled to simultaneously receive both:

- (1) course credit toward the student's high school academic requirements;
- and
- (2) course credit toward a degree offered by the institution.

Added by Acts, 2003, 78th Leg., ch. 812, Sec. 1, eff. June 20, 2003.

Amended by Acts, 2011, 82nd Leg., R.S., Ch. 359 (S.B. 32), Sec. 1, eff. January 1, 2012.

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND
HAMSHIRE-FANNETT INDEPENDENT SCHOOL DISTRICT
ACADEMIC YEAR: 2022-2023**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Hamshire-Fannett Independent School District, a Texas public charter district (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and Hamshire-Fannett Independent School District support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled at Hamshire-Fannett Independent School District may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 4000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of mathematics and/or English/language arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of an emergency such as hurricane, pandemic or other force closures and the previously mentioned measurements are not available, both the College and Hamshire-Fannett Independent School District will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual credit/concurrent credit courses may be taught on the College campus or on the high school campus. Early admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any

single student and/or all students who participated in an unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.
5. The College and the School District agree to share information regarding Dual Credit faculty through safe and discreet methods. These methods will include password protected documents, collaboration with appropriate College and School District personnel to ensure confidentiality among others to ensure all information is transmitted and shared securely.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and be identified by the College as a course that has been included in the College's core curriculum, or foreign language course, or state approved FOOSC or POSC. Courses offered as early admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Associate of Applied Science (AAS) Degree, or certificate program.

2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for dual credit (academic or technical) and/or early admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbook purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. (Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.)
6. The College and Hamshire-Fannett Independent School District agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and Hamshire-Fannett Independent School District will collaborate on

ways to ensure that all Dual Credit students are provided the means to succeed.

7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Furthermore, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. Hamshire-Fannett Independent School District agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and Hamshire-Fannett Independent School District agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
3. Learning Resources
 - a. The College agrees to grant to the students of the School enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School agrees to allow those students currently enrolled in Galveston College courses, within the School's facilities, access to the information resources

available in the School. These students are under the same rules and regulations as other students of the School and are subject to the same fines and penalties.

- c. Galveston College and the School agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

- 1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Further, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
- 2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School will transcript all course work in accordance with the School's normal policies and procedures immediately following the end date of the course. Further, the School agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

- 1. State Funding.

State funding for concurrent credit courses will be available to both the School and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, Galveston College, and online.
- b. Galveston College agrees to charge the standard tuition and fees, excluding out-of-district and non-resident fees, unless noted otherwise in Addendum A, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. Hamshire-Fannett Independent School District agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School immediately following registration. The School agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Student must clear any changes with High School Counselor. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner

prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and Hamshire-Fannett Independent School District. If so approved, the Agreement shall be for the 2022-2023 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Hamshire-Fannett Independent School District Board of Directors, executed by Hamshire-Fannett Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Dwaine K. Augustine, Superintendent

ADDENDUM A

- I. Students who are enrolled in dual credit classes located at Hamshire-Fannett Independent School District, shall pay \$50 per semester hour (\$150 per 3 semester hour course or \$200 per 4 semester hour course). All regular required fees shall be waived not including special course fees such as insurance, student health insurance and exam fees.
- II. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, at Galveston College and online.
- III. Galveston College agrees to waive the minimum registration requirements of six (6) credit hours for dual credit students taking classes at the high school, at Galveston College and online.
- IV. Early admission academic courses or dual credit technical courses/programs located on the campus of Galveston College shall be charged at the regular in-district tuition and fee rates established by the College.
- V. In accordance with current rules and guidelines, required college textbooks and materials shall be furnished to the student enrolled in dual credit classes at Hamshire-Fannett Independent School District at no charge by the School.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Hamshire-Fannett Independent School District Board of Directors, executed by Hamshire-Fannett Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Dwaine K. Augustine, Superintendent

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	DRAM 2366	Film Appreciation	3	Fine Arts Elective
ACGM	EDUC 1301	Introduction to the Teaching Profession	3	Practicum in Education and Training 1
ACGM	EDUC 2301	Introduction to Special Populations	3	Practicum in Education and Training 2
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & ENVR 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Pre-calculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
WECM	CHEF 1302	Principles of Healthy Cuisine	3	Advanced Culinary Arts
WECM	IFWA 1217	Food Production and Culinary Math	2	
WECM	CSME 1410	Intro to Hair Cutting	4	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
WECM	CSME 1354	Artistry of Hair Design	3	Cosmetology I
WECM	CSME 1543	Manicuring and Related Theory	5	
WECM	CSME 1453	Chemical Reformation	4	Cosmetology II
WECM	CSME 2401	Principles of Hair Coloring	4	
WECM	CSME 1547	Principles of Skin Care	5	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	5	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HAMG 1313	Front Office Management	3	Hospitality
WECM	HAMG 1324	Hospitality HR Management	3	
WECM	HAMG 2188	Internship- Hospitality HR Management	1	
WECM	HAMG 2305	Hospitality Management and Leadership	3	

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
WECM	HAMG 2189	Internship- Hospitality Mgmt and Leadership	1	
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	IBUS 1341	Global Supply Chain Mgmt	3	Logistics
WECM	LMGT 1319	Intro to Business Logistics	3	
WECM	LMGT 1321	Intro to Materials Handling	3	
WECM	LMGT 1425	Warehouse and Distribution Center	4	
WECM	OSHT 1301	Intro to Safety and Health	3	
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	
WECM	WLDG 1435	Introduction to Pipe Welding	4	Welding II
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	
WECM	WLDG 1317	Intro to Layout and Fab	3	
WECM	WLDG 2413	Intermediate Welding	4	Practicum in Welding

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND
TEXAS VIRTUAL ACADEMY
ACADEMIC YEAR: 2022-2023**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Texas Virtual Academy, (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and Texas Virtual Academy support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled at Texas Virtual Academy may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 4000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of mathematics and/or English/language arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of an emergency such as hurricane, pandemic or other force closures and the previously mentioned measurements are not available, both the College and Texas Virtual Academy will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual credit/concurrent credit courses may be taught on the College campus or on the high school campus. Early admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.
5. The College and the School District agree to share information regarding Dual Credit faculty through safe and discreet methods. These methods will include password protected documents, collaboration with appropriate College and School District personnel to ensure confidentiality among others to ensure all information is transmitted and shared securely.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and be identified by the College as a course that has been included in the College's core curriculum, or foreign language course, or state approved FOSC or POSC. Courses offered as early admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Associate of Applied Science (AAS) Degree, or certificate program.

2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for dual credit (academic or technical) and/or early admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. (Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.)
6. The College and Texas Virtual Academy agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and Texas Virtual Academy will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.

7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
 2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Furthermore, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. Texas Virtual Academy agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and Texas Virtual Academy agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
 3. Learning Resources
 - a. The College agrees to grant to the students of the School enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School agrees to allow those students currently enrolled in Galveston College courses, within the School's facilities, access to the information resources available in the School. These students are under the same rules and regulations as other students of the School and are subject to the same fines and penalties.

- c. Galveston College and the School agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Further, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School will transcript all course work in accordance with the School's normal policies and procedures immediately following the end date of the course. Further, the School agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

1. State Funding.

State funding for concurrent credit courses will be available to both the School and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to charge the standard tuition and fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- b. Texas Virtual Academy agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- c. Galveston College and the School agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School immediately following registration. The School agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Student must clear any changes with High School Counselor. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and Texas Virtual Academy. If so approved, the Agreement shall be for the 2022-2023 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Texas Virtual Academy Board of Directors, executed by Texas Virtual Academy, and signed by its Executive Director.

By _____ Date _____
Catherine Groven, Executive Director

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	DRAM 2366	Film Appreciation	3	Fine Arts Elective
ACGM	EDUC 1301	Introduction to the Teaching Profession	3	Practicum in Education and Training 1
ACGM	EDUC 2301	Introduction to Special Populations	3	Practicum in Education and Training 2
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & ENVR 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Pre-calculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
WECM	CHEF 1302	Principles of Healthy Cuisine	3	Advanced Culinary Arts
WECM	IFWA 1217	Food Production and Culinary Math	2	
WECM	CSME 1410	Intro to Hair Cutting	4	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
WECM	CSME 1354	Artistry of Hair Design	3	Cosmetology I
WECM	CSME 1543	Manicuring and Related Theory	5	
WECM	CSME 1453	Chemical Reformation	4	Cosmetology II
WECM	CSME 2401	Principles of Hair Coloring	4	
WECM	CSME 1547	Principles of Skin Care	5	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	5	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HAMG 1313	Front Office Management	3	Hospitality
WECM	HAMG 1324	Hospitality HR Management	3	
WECM	HAMG 2188	Internship- Hospitality HR Management	1	
WECM	HAMG 2305	Hospitality Management and Leadership	3	

Students who successful complete these college credit courses:				Will get high school credit for these classes:	
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course	
WECM	HAMG 2189	Internship- Hospitality Mgmt and Leadership	1		
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology	
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills	
WECM	IBUS 1341	Global Supply Chain Mgmt	3	Logistics	
WECM	LMGT 1319	Intro to Business Logistics	3		
WECM	LMGT 1321	Intro to Materials Handling	3		
WECM	LMGT 1425	Warehouse and Distribution Center	4		
WECM	OSHT 1301	Intro to Safety and Health	3		
WECM	WLDG 1407	Intro to Welding Multiple Processes	4		Welding I
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4		
WECM	WLDG 1435	Introduction to Pipe Welding	4	Welding II	
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4		
WECM	WLDG 1317	Intro to Layout and Fab	3		
WECM	WLDG 2413	Intermediate Welding	4	Practicum in Welding	

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND
TEXAS ONLINE PREPARATORY SCHOOL
ACADEMIC YEAR: 2022-2023**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Texas Online Preparatory School, (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and Texas Online Preparatory School support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled at Texas Online Preparatory School may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 4000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of mathematics and/or English/language arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of an emergency such as hurricane, pandemic or other force closures and the previously mentioned measurements are not available, both the College and Texas Online Preparatory School will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual credit/concurrent credit courses may be taught on the College campus or on the high school campus. Early admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.
5. The College and the School District agree to share information regarding Dual Credit faculty through safe and discreet methods. These methods will include password protected documents, collaboration with appropriate College and School District personnel to ensure confidentiality among others to ensure all information is transmitted and shared securely.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and be identified by the College as a course that has been included in the College's core curriculum, or foreign language course, or state approved FOSC or POSC. Courses offered as early admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Associate of Applied Science (AAS) Degree, or certificate program.

2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for dual credit (academic or technical) and/or early admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. (Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.)
6. The College and Texas Online Preparatory School agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and Texas Online Preparatory School will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.

7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School.

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 2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Furthermore, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. Texas Online Preparatory School agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
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- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

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1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Further, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School will transcript all course work in accordance with the School's normal policies and procedures immediately following the end date of the course. Further, the School agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

1. State Funding.

State funding for concurrent credit courses will be available to both the School and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to charge the standard tuition and fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- b. Texas Online Preparatory School agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- c. Galveston College and the School agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School immediately following registration. The School agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Student must clear any changes with High School Counselor. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and Texas Online Preparatory School. If so approved, the Agreement shall be for the 2022-2023 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Texas Online Preparatory School Board of Directors, executed by Texas Online Preparatory School, and signed by its Executive Director.

By _____ Date _____
Elizabeth Nelson, Executive Director

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	DRAM 2366	Film Appreciation	3	Fine Arts Elective
ACGM	EDUC 1301	Introduction to the Teaching Profession	3	Practicum in Education and Training 1
ACGM	EDUC 2301	Introduction to Special Populations	3	Practicum in Education and Training 2
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & ENVR 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Pre-calculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
WECM	CHEF 1302	Principles of Healthy Cuisine	3	Advanced Culinary Arts
WECM	IFWA 1217	Food Production and Culinary Math	2	
WECM	CSME 1410	Intro to Hair Cutting	4	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
WECM	CSME 1354	Artistry of Hair Design	3	Cosmetology I
WECM	CSME 1543	Manicuring and Related Theory	5	
WECM	CSME 1453	Chemical Reformation	4	Cosmetology II
WECM	CSME 2401	Principles of Hair Coloring	4	
WECM	CSME 1547	Principles of Skin Care	5	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	5	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HAMG 1313	Front Office Management	3	Hospitality
WECM	HAMG 1324	Hospitality HR Management	3	
WECM	HAMG 2188	Internship- Hospitality HR Management	1	
WECM	HAMG 2305	Hospitality Management and Leadership	3	

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
WECM	HAMG 2189	Internship- Hospitality Mgmt and Leadership	1	
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	IBUS 1341	Global Supply Chain Mgmt	3	Logistics
WECM	LMGT 1319	Intro to Business Logistics	3	
WECM	LMGT 1321	Intro to Materials Handling	3	
WECM	LMGT 1425	Warehouse and Distribution Center	4	
WECM	OSHT 1301	Intro to Safety and Health	3	
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	
WECM	WLDG 1435	Introduction to Pipe Welding	4	Welding II
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	
WECM	WLDG 1317	Intro to Layout and Fab	3	
WECM	WLDG 2413	Intermediate Welding	4	Practicum in Welding

Consider Approval of Proposal for a Construction Project to Add a Sliding Door to the Art Gallery and Relocate Two Doors in the Fine Arts Building

Staff requests Board approval to install a sliding door at the entrance to the College’s Art Gallery, and to relocate the entrances to rooms FA 207 and FA 316. The addition of a door to the art gallery will reduce the amount of dust entering the gallery during construction of the new Health Science Center Building, and will be used to secure items on display. In addition, the entrances to rooms FA 207 and FA 316 are currently located immediately adjacent to the point where the sky bridge from the Health Science Center Building will intersect with the Fine Arts Building. Relocating these doors will improve traffic flow and the safety of individuals moving through the area. The College’s JOC, Generosity Services Inc. (Choice Partners Contract #21/039-MR-08), 1212 Winding Way Drive, Friendswood, TX 77546 submitted the proposal below. The total cost of the project is \$50,319.97. Funding for this project will be the Education and General Fund.

Location	Scope of Work	Price
Art Room Glass Doors	Provide materials, labor, equipment, and supervision to complete the following: SPECIAL METAL: Bronze Metal/ 1/4" clear tempered glass/ approx. 30'x8-1/2' Note: 1 Fixed Store front on left side and 1 3' narrow stile door custom height with M.S. locks/ push/pull hardware and surface mounted closer on the right side. Sliding rolling Mall style of door in the center to fill approximately 23' +or - center panels to have pulls and M.S. lock SPECIAL TEMP-1/4" (364" x 102") 1/4" * divided into at least 6 lites CS-CGL-TEX Commercial Glazing Labor – Texas ENERGY SURCHARGE - Manufacturer's Energy Surcharge (Flat Rate) GLAZING SUPPLIES - Caulk, Screws, Clips, Glazing bead	\$40,994.60
Fine Art 2nd and 3rd Floor Door Relocation and Replacement	Provide materials, labor, equipment, and supervision to complete the following: 1. Room FA 316: 1. Infill existing door opening with drywall, tape, float and paint 2. Relocate opening approx. 10 feet down the wall using existing frames, doors and hardware 3. Repaint wall 4. Replace <i>cove</i> base Room FA 207: 1. Infill existing door opening with drywall, tape, float and paint 2. Relocate opening approx. 10 feet down the wall and replace with double door including hardware, (no mullion). 3. Repaint wall 4. Replace cove base 5. Remove short wall inside room (patch and paint as needed) 6. Patch carpet (as needed)	\$ 9,325.37
Total		\$50,319.97



1212 Winding Way Drive • Friendswood, TX 77546 • Phone: (281) 482-8881

Galveston College - Dr. Van Patterson
Art Room Glass Doors

Job Address:
4015 Ave. Q
Galveston, TX 77550

Print-date: 4-28-2022

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Dear Dr. Patterson,

Generocity Services Inc. is pleased to present our preliminary proposal for the above referenced project. This project is priced in accordance with our CHOICE PARTNERS Contract #21/039-MR-08 and excludes proprietary vendor and Owner's separate contractor pricing.

PRELIMINARY DESIGN SPECIFICATION WAIVER

All designs and specifications presented herewith are preliminary and are subject to change after review of changes due to customer requests. Any costs associated with preliminary design and scope changes will be added to the final cost of the project.

SCOPE OF WORK

Provide materials, labor, equipment, and supervision to complete the following:

- 1) SPECIAL METAL: Bronze Metal/ 1/4" clear tempered glass / apprx 30'x8-1/2 '
 - Note: 1 Fixed Store front on left side and 1 3' narrow stile door custom height with M.S. locks/ push/pull hardware and surface mounted closer on the right side. Sliding rolling Mall style of door in the center to fill approximately 23' +or - center panels to have pulls and M.S. lock
- 2) SPECIAL TEMP-1/4" (364" x 102") 1/4" * divided into at least 6 lites
- 3) CS-CGL-TEX Commercial Glazing Labor - Texas
- 4) ENERGY SURCHARGE Manufacturer's Energy Surcharge (Flat Rate)
- 5) GLAZING SUPPLIES Caulk, Srews, Clips, Glazing bead

Notes:

Shop Drawings pend

There must be solid backing in the head and wall jambs

* Due to supplier price increases, this proposal is good for only 15 days.

Price Breakdown

Title	Description	Price
RS Means		\$49,296.05
Houston CCI .99		\$-492.96
Choice Partners .84		\$-7,808.49
Discount		\$0.00
Total Price:		\$40,994.60

PRECEDENCE

We have established a project-specific order of precedence for the inquiry documents -- not only to help establish a baseline for our pricing, but also to maintain technical continuity, to confirm the intent and priorities for the project, and to provide the basis for solving discrepancies within the inquiry and construction documents. Our order of precedence is as follows:

- a. Generocity Services Proposal.
- b. Addenda issued by Client.
- c. Scope of Work issued by Client within the Invitation to Bid.
- d. Directives and work scope specifically and graphically issued within the Construction Drawings prepared by Client. 96
- e. Manufacturer's recommendations and installation instructions.
- f. Directives, regarding project work scope, specifically within the Project Specifications prepared by the Client.
- g. All Project Specifications prepared by Client that are specifically applicable to the project scope of work and project drawings.
- h. Owner's Engineering Facility Standards that are specifically referred to within this inquiry, and that have been issued as part of the inquiry.
- i. Balance of applicable project bid documents.

SERVICES & MATERIALS PROVIDED BY CLIENT/OWNER

1. Testing and abatement of asbestos and other potentially hazardous materials.
2. Pre-design testing, investigation of soils and other existing structures for engineering purposes.
3. Probing of existing grade in effort to detect subsurface obstructions, obstacles, or hazardous material.
4. Material strength and performance testing and other quality control testing.
5. Document preparation for permit; coordinating or making application for permit; procuring any building permits or any other permits or fees that may be applicable to this project unless otherwise noted.
6. Provisions of temporary toilet facilities for construction work force.
7. Provisions of temporary electrical power supply for construction purposes.
8. Provisions of temporary water supply for construction purposes.
9. Move, relocate, modify, repair, demolish, or otherwise alter existing facilities, material equipment, appliances, furnishings, installations, utilities, and/or structures that are not specifically noted within this scope of work. This includes hidden or latent conditions, undocumented structures, inconsistent soil condition, asbestos, and other hazardous materials in order for Generocity Services to perform the required scope of work.

TECHNICAL CLARIFICATIONS

1. Components and activities specifically exclude from this proposal:
 - a. Design and/or constructions of permanent site storm water detention or drainage structures.
 - b. Testing of existing concrete slabs for moisture, alkali, and other contamination. Generocity Services will not be responsible for poor performance of adhered floor coverings on moisture-laden or contaminated floor slabs.
 - c. Subsurface de-watering, or the pumping of facility leaks and spills.
2. Our proposal includes the cost of providing materials and equipment called out by model numbers within the inquiry documents. When final engineering, calculation, shop drawings, or other documentation do not support the item physical characteristics, size, shape, operational requirements, etc. required by the Client, then changes may require additional costs.
3. If any code interpretation, that may be issued by the Client, his agents, the Municipals Plan Checking Department, Code Enforcement, or Inspections Department, or Inspection Department results in additional more stringent project requirements than those shown graphically on the inquiry drawings, or that is specifically named or directed within the inquiry specifications (as they relate to the drawings), the additional cost shall be assessed and passed on to the Client.

EXCLUSIONS

1. Plans, architectural, engineering, geotechnical reports, materials testing laboratories.
2. On/off-site detention are not included.

- 3. SWPPP of containment of storm water, storm water pollution prevention planning, permitting, installations or observation.
- 4. Generocity Services, Inc. has not included cost for landscaping, traffic control, traffic barricades or signage, overtime or holiday work, trench drains, containments, equipment/foundations, house-keeping pads/foundations, vibrating equipment, unforeseen underground obstructions, sumps of pits.

COMMERCIAL TERMS & CONDITIONS

- 1. Validation Period: This proposal is valid for a period of 15 calendar days after the "DATE" indicated above.
- 2. Material Cost Escalation: Due to the volatile and unpredictable global material marketing pricing, Generocity Services, Inc. can not guarantee project-specific pricing for the validation period stated above. If material orders and requisite shipments are made at current pricing, we will honor the material cost. If the cost of the materials increases before shipment, then the change in price will be passed on to the Client/Owner.
- 3. Generocity Services, Inc. will not perform work changes unless authorized in writing by the Client before the work begins. All cost assessments will include the cost of tangible items and the additional cost associated with schedule delays and extensions.
- 4. When materials and permanent equipment that are purchased for this project are stored either on or off site as a result of delays by Client (or Owner), or the contractors, or agents of the same, progress pay requests will include these materials and equipment items for Client approval and payment within the contract pay period.
- 5. Generocity Services, Inc. will not be held responsible for damages to any concealed, hidden or buried equipment, structures, pipelines, electrical lines, cable, grounding, underground utilities and other obstacles.
- 6. Generocity Services, Inc. will not be held responsible for personal injury from accidents resulting from encounters with any concealed, hidden or buried equipment, structures, pipelines, electrical lines, cables, grounding, and other obstacles.
- 7. Downtime or delays caused by Owner and/or Client during the field construction operations shall be assessed by Generocity Services, Inc. and reimbursements by Owner and/or Client.
- 8. Repair cost and touch-up costs made necessary by damage caused by Owner's and /or Client's personnel will be assessed by Generocity Services, Inc. and passed on to the Client.
- 9. Our pricing is based on a 40-hour workweek. We have not included the cost of holiday or overtime work hours.

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We appreciate the opportunity to present this proposal and look forward to your review and approval.

Sincerely,
Joel Mueller
Project Manager
Generocity Services, Inc.

Signature:

Print Name:

Date:

Texas

Data Release : Year 2022 Quarter 1

Unit Cost Estimate

Quantity	LineNumber	Description	Unit	O&P	Ext. Mat.	Ext. Labor O&P	O&P	Ext. Total	Notes
0.1	013113200200	Field personnel, project manager, average	Week	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00	
0.2	013113200260	Field personnel, superintendent, average	Week	\$ -	\$ -	\$ 745.00	\$ -	\$ 745.00	
0.25	024119190950	Selective demolition, rubbish handling, dumpster, alternate pricing method, disposal fee per ton, average for all sizes, cost to be added to demolition cost	Ton	\$ 24.25	\$ -	\$ -	\$ -	\$ 24.25	
2	024119192045	Selective demolition, rubbish handling, 0'-100' haul, load, haul, dump and return, wheeled, cost to be added to demolition cost	C.Y.	\$ -	\$ -	\$ 93.00	\$ -	\$ 93.00	
2	024119192085	Selective demolition, rubbish handling, haul and return, add per each extra 100' haul, wheeled, cost to be added to demolition cost	C.Y.	\$ -	\$ -	\$ 43.00	\$ -	\$ 43.00	98
286	084313201200	Storefront systems, aluminum frame, monumental grade, clear 3/8" plate glass, 6' x 7' door with hardware, 400 SF max wall, wall height to 12' high	S.F.	\$ -	\$ 38,324.00	\$ 3,918.20	\$ -	\$ 42,242.20	
1	084313201200	Storefront systems, aluminum frame, commercial grade, for bronze anodized finish, add	S.F.	\$ 5,748.60	\$ -	\$ -	\$ -	\$ 5,748.60	[Adjusted by 084313201500]

R S Means Estimate	\$ 49,296.05
Houston CCI .99	\$ (492.96)
Choice Partners .84	\$ (7,808.49)
Sub Total	\$ 40,994.60
Bond	
Grand Total	\$ 40,994.60



1212 Winding Way Drive • Friendswood, TX 77546 • Phone: (281) 482-8881

Galveston College FA Door Enclosures
Dr. Van Patterson

4015 Avenue Q
Galveston, Tx 77550

Print-date: 4-28-2022

99

Dear Dr. Patterson,
Generocity Services Inc. is pleased to present our preliminary proposal for the above referenced project. This project is priced in accordance with our CHOICE PARTNERS Contract #21/039-MR-08 and excludes proprietary vender and Owner's separate contractor pricing.

PRELIMINARY DESIGN SPECIFICATION WAIVER

All designs and specifications presented herewith are preliminary and are subject to change after review of changes due to customer requests. Any costs associated with preliminary design and scope changes will be added to the final cost of the project.

SCOPE OF WORK

Provide materials, labor, equipment, and supervision to complete the following:

1. Room FA 316:

1. Infill existing door opening with drywall, tape, float and paint
2. Relocate opening approx. 10 feet down the wall using existing frames, doors and hardware
3. Repaint wall
4. Replace cove base

Room FA 207:

1. Infill existing door opening with drywall, tape, float and paint
2. Relocate opening approx. 10 feet down the wall and replace with double door including hardware, (no mullion).
3. Repaint wall
4. Replace cove base
5. Remove short wall inside room (patch and paint as needed)
6. Patch carpet (as needed)

Price Breakdown

Title	Description	Price
RS Means		\$11,232.86
Houston CCI .99		\$-131.23
Choice Partners .84		\$-1,776.26
Discount		\$0.00

Total Price: \$9,325.37

PRECEDENCE

We have established a project-specific order of precedence for the inquiry documents -- not only to help establish a baseline for our pricing, but also to maintain technical continuity, to confirm the intent and priorities for the project, and to provide the basis for solving discrepancies within the inquiry and construction documents. Our order of precedence is as follows:

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- d. Directives and work scope specifically and graphically issued within the Construction Drawings prepared by Client.
- e. Manufacturer's recommendations and installation instructions.
- f. Directives, regarding project work scope, specifically within the Project Specifications prepared by the Client.
- g. All Project Specifications prepared by Client that are specifically applicable to the project scope of work and project drawings.
- h. Owner's Engineering Facility Standards that are specifically referred to within this inquiry, and that have been issued as part of the inquiry.
- i. Balance of applicable project bid documents.

SERVICES & MATERIALS PROVIDED BY CLIENT/OWNER

1. Testing and abatement of asbestos and other potentially hazardous materials. 100
2. Pre-design testing, investigation of soils and other existing structures for engineering purposes.
3. Probing of existing grade in effort to detect subsurface obstructions, obstacles, or hazardous material.
4. Material strength and performance testing and other quality control testing.
5. Document preparation for permit; coordinating or making application for permit; procuring any building permits or any other permits or fees that may be applicable to this project unless otherwise noted.
6. Provisions of temporary toilet facilities for construction work force.
7. Provisions of temporary electrical power supply for construction purposes.
8. Provisions of temporary water supply for construction purposes.
9. Move, relocate, modify, repair, demolish, or otherwise alter existing facilities, material equipment, appliances, furnishings, installations, utilities, and/or structures that are not specifically noted within this scope of work. This includes hidden or latent conditions, undocumented structures, inconsistent soil condition, asbestos, and other hazardous materials in order for Generocity Services to perform the required scope of work.

TECHNICAL CLARIFICATIONS

1. Components and activities specifically exclude from this proposal:
 - a. Design and/or constructions of permanent site storm water detention or drainage structures.
 - b. Testing of existing concrete slabs for moisture, alkali, and other contamination. Generocity Services will not be responsible for poor performance of adhered floor coverings on moisture-laden or contaminated floor slabs.
 - c. Subsurface de-watering, of the pumping of facility leaks and spills.
2. Our proposal includes the cost of providing materials and equipment called out by model numbers within the inquiry documents. When final engineering, calculation, shop drawings, or other documentation do not support the item physical characteristics, size, shape, operational requirements, etc. required by the Client, then changes may require additional costs.
3. If any code interpretation, that may be issued by the Client, his agents, the Municipals Plan Checking Department, Code Enforcement, or Inspections Department, or Inspection Department results in additional more stringent project requirements than those shown graphically on the inquire drawings, or that is specifically named or directed within the inquiry specifications (as they relate to the drawings), the additional cost shall be assessed and passed on to the Client.

EXCLUSIONS

1. Plans, architectural, engineering, geotechnical reports, materials testing laboratories.
2. On/off-site detention are not included.
3. SWPPP of containment of storm water, storm water pollution prevention planning, permitting, installations or observation.
4. Generocity Services, Inc. has not included cost for landscaping, traffic control, traffic barricades or signage, overtime or holiday work, trench drains, containments, equipment/foundations, house-keeping pads/foundations, vibrating equipment, unforeseen underground obstructions, sumps of pits.

COMMERCIAL TERMS & CONDITIONS

1. Validation Period: This proposal is valid for a period of 30 calendar days after the "DATE" indicated above.
2. Material Cost Escalation: Due to the volatile and unpredictable global material marketing pricing, Generocity Services, Inc. can not guarantee project-specific pricing for the validation period stated above. If material orders and require

shipments are made at current pricing, we will honor the material cost. If the cost of the materials increases before shipment, then the change in price will be passed on to the Client/Owner.

- 3. Generocity Services, Inc. will not perform work changes unless authorized in writing by the Client before the work begins. All cost assessments will include the cost of tangible items and the additional cost associated with schedule delays and extensions.
- 4. When materials and permanent equipment that are purchased for this project are stored either on or off site as a result of delays by Client (or Owner), or the contractors, or agents of the same, progress pay requests will include these materials and equipment items for Client approval and payment within the contract pay period.
- 5. Generocity Services, Inc. will not be held responsible for damages to any concealed, hidden or buried equipment, structures, pipelines, electrical lines, cable, grounding, underground utilities and other obstacles.
- 6. Generocity Services, Inc. will not be held responsible for personal injury from accidents resulting from encounters with any concealed, hidden or buried equipment, structures, pipelines, electrical lines, cables, grounding, and other obstacles.
- 7. Downtime or delays caused by Owner and/or Client during the field construction operations shall be assessed by Generocity Services, Inc. and reimbursements by Owner and/or Client.
- 8. Repair cost and touch-up costs made necessary by damage caused by Owner's and /or Client's personnel will be assessed by Generocity Services, Inc. and passed on to the Client.
- 9. Our pricing is based on a 40-hour workweek. We have not included the cost of holiday or overtime work hours.

We appreciate the opportunity to present this proposal and look forward to your review and approval.

Sincerely,
Joel Mueller
Director of Business Development
Generocity Services, Inc.

Signature: _____

Print Name: _____

Date: _____

TEXAS

Data Release : Year 2022

Unit Cost Estimate

Quantity	LineNumber	Description	Unit	O&P	Ext. Mat.	Ext. Labor O&P	Ext. Total	Notes
0.2	013113200200	Field personnel, project manager, average	Week	\$ -	\$ 800.00	\$ 800.00		
0.2	013113200260	Field personnel, superintendent, average	Week	\$ -	\$ 745.00	\$ 745.00		
2	024119190950	Selective demolition, rubbish handling, dumpster, alternate pricing method, disposal fee per ton, average for all sizes, cost to be added to demolition cost	Ton	\$ 194.00	\$ -	\$ 194.00		
2	024119192045	Selective demolition, rubbish handling, 0'-100' haul, load, haul, dump and return, wheeled, cost to be added to demolition cost	C.Y.	\$ -	\$ 93.00	\$ 93.00		
2	024119192085	Selective demolition, rubbish handling, haul and return, add per each extra 100' haul, wheeled, cost to be added to demolition cost	C.Y.	\$ -	\$ 43.00	\$ 43.00		
2	080505101520	Door demolition, interior door, Solid, 1-3/4" thick, remove and reset, minimum	Ea.	\$ -	\$ 238.00	\$ 238.00		
8	080505102000	Door demolition, door frames, metal, remove	Ea.	\$ -	\$ 716.00	\$ 716.00		2 for removal and 2 for reinstall, 1 dbl door frames at new locations
12	087120300020	Door hardware, door closer, rack and pinion, adjustable backcheck, 3 way mount, all sizes, regular arm	Ea.	\$ -	\$ 2,142.00	\$ 2,142.00		used for dbl door frame & hardware
6	087120300020	Door hardware, door closer, rack and pinion, adjustable backcheck, 3 way mount, all sizes, regular arm	Ea.	\$ -	\$ 1,071.00	\$ 1,071.00		119 x .5 = 59.5 to demo existing closure + 119 to reinstall closure = 178.50
9	087120908000	Door hardware, hinge, install	Pr.	\$ -	\$ 189.00	\$ 189.00		Used to remove and reinstall 3 hinges per door
4	090170100240	Gypsum wallboard, repairs, cut square, patch, sand and finish, holes, 60" square	Ea.	\$ 33.40	\$ 896.00	\$ 929.40		Used 2 to cut in and frame out for new door frames and 2 to fill in old door locations = 4
400	090190920520	Paint preparation, surface protection, placement & removal, masking w/paper	S.F.	\$ 32.00	\$ 304.00	\$ 336.00		
20	090505200850	Flooring demolition, vinyl or rubber cove base, straight section	L.F.	\$ -	\$ 11.60	\$ 11.60		
6	096510103600	Latex underlayment, cementitious for resilient flooring, 1/8" thick	S.F.	\$ 3.96	\$ 24.90	\$ 28.86		
20	096513131100	Wall base, rubber, straight or cove, standard colors, 4" high, 1/8" thick	L.F.	\$ 37.80	\$ 42.20	\$ 80.00		
1	096519239500	Flooring, minimum labor/equipment charge	Job	\$ -	\$ 166.00	\$ 166.00		Used to patch flooring as needed
2	096816109910	Carpet, minimum labor/equipment charge	Job	\$ -	\$ 442.00	\$ 442.00		Used to patch flooring as needed
1280	099123721670	Painting walls, complete, on drywall or plaster, primer and 2 finish coats, with roller, including surface preparation	S.F.	\$ 627.20	\$ 2,380.80	\$ 3,008.00		

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R S Means Estimate	\$ 11,232.86
Houston CCI .99	\$ (131.23)
Choice Partners .84	\$ (1,776.26)
Sub Total	\$ 9,325.37
Bond	
Grand Total	\$ 9,325.37

Consider Approval of Proposal to Purchase Additional
Licensing for Virtualizing the Enterprise Resource Planning (ERP) System Colleague

Staff requests approval of this proposal to purchase additional licensing from Dell (DIR Contract No. DIR-TSO-3763) to complete the virtualization of the Enterprise Resource Planning (ERP) system Colleague. These licenses, which were not originally included in the project, are needed to complete the already Board approved project from October 2021. The total cost of this purchase is \$13,041.33.

The source of funding is the Education and General Fund (11-51510-53230).

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Dell Contract No: DIR-TSO-3763	(3) VLA VMW Vsphere 7 Ent Plus for 1 Proc. (3) VLA VMW PROD SNS For Vsphere 7 Ent Plus for 1 Proc Quote: 3000118257467.1	Education and General Fund (11-51510-53230)	\$13,041.33
Total			\$13,041.33

Consider Approval of Venue Expense Payment for the Women In Industry Conference

The Women In Industry conference was held at Moody Gardens, 7 Hope Boulevard, Galveston, Texas, on March 24, 2022, the conference was a great success. In 2020 the venue was set by Lee College, but due to COVID it was cancelled. To avoid cancelation fees, GC honored the contract/venue selected by Lee College, that was previously negotiated. This being a joint effort, Lee College transferred \$91,014.00, to Galveston College to help with the venue expense.

It is staff's recommendation that the Board approve expenditures of \$124,955.64. Funding is coming from Fund 15, which includes accounts that were specifically set up for the Women in Industry conference.

Consider Approval of Proposal to Purchase a Printer
for the Student Life Coordinator

Staff requests approval of this proposal to purchase a HP printer, hardware support and toner from SHI Government Solutions, Inc. (TIPS Contract No. 200105) for the Student Life Coordinator. The total cost of this purchase is \$1126.13 and the source of funding is the Education and General Fund

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
SHI Government Solutions Inc. (TIPS Contract No. 200105)	HP Laser Jet MFP M430f	Education and General Fund 17-41210-50110	\$772.13
	HP Hardware Support		\$255.00
	HP Toner		\$99.00
Total			\$1126.13

Consider Approval of Proposal to Purchase a Printer and Mice
for the Testing Center

Staff requests approval of this proposal from Office Depot (OMNIA Partners Contract No. R190303) to purchase a HP printer, 10 Logitech M100 mice, hardware support and toner for the Testing Center. The total cost of this purchase is \$791.28 and the source of funding is the Education and General Fund.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Office Depot	HP M479fdn Color Printer and Support	Education and General Fund 11-32240-50110	\$709.98
	(10) LogitechM100 OpticalMouse		\$81.30
Total			\$791.28

Consider Approval of Proposal to Purchase a Printer
for the Administrative Suite

Staff requests approval of this proposal to purchase a HP printer, hardware support and toner from SHI Government Solutions, Inc. (TIPS Contract No. 200105) for the Administrative Suite. The total cost of this purchase is \$1190.09 and the source of funding is the Education and General Fund (17-41210-50110).

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
SHI Government Solutions Inc. (TIPS Contract No. 200105)	HP Laser Jet M507n- Black & White Pinter	Education and General Fund 17-41210-50110	\$741.38
	HP Hardware Support		\$232.73
	High Capacity Toner Cartridge		\$215.98
Total			\$1190.09

Consider Approval of Proposal for Replacement/Upgrade of Video Surveillance Equipment, Software, and Storage Server for the Testing Center

Staff requests approval of this proposal from DataVox (DIR Contract No. DIR-CPO-4697), quote number DVXB-17301, to purchase 13 video surveillance cameras, hardware support, video surveillance software, installation, and scalable storage server for the Testing Center. The total cost of this purchase is \$21,803.39 and the source of funding is the Education and General Fund (11-32240-53210 & 11-32240-53230).

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
DataVox	Security Programming Labor		\$525.00
	13 Panasonic Cameras: (1- WV-S8544L Multi-Sensor 12- WV-S3531L 2MP)	Education and General Fund 11-32240-53210 (\$10,048.59)	\$8,260.64
	Panasonic IPro Server Windows Server 2019 32GB RAM, 48TB (Alternate: 48TB, 16GB Ram, Windows10 ProOS -\$5,082.13)	Education and General Fund 11-32240-53230 (\$11,754.80)	\$11,754.80
	Cable, install, configure, tuning, & end user training		\$522.70 \$740.25
Total			\$21,803.39

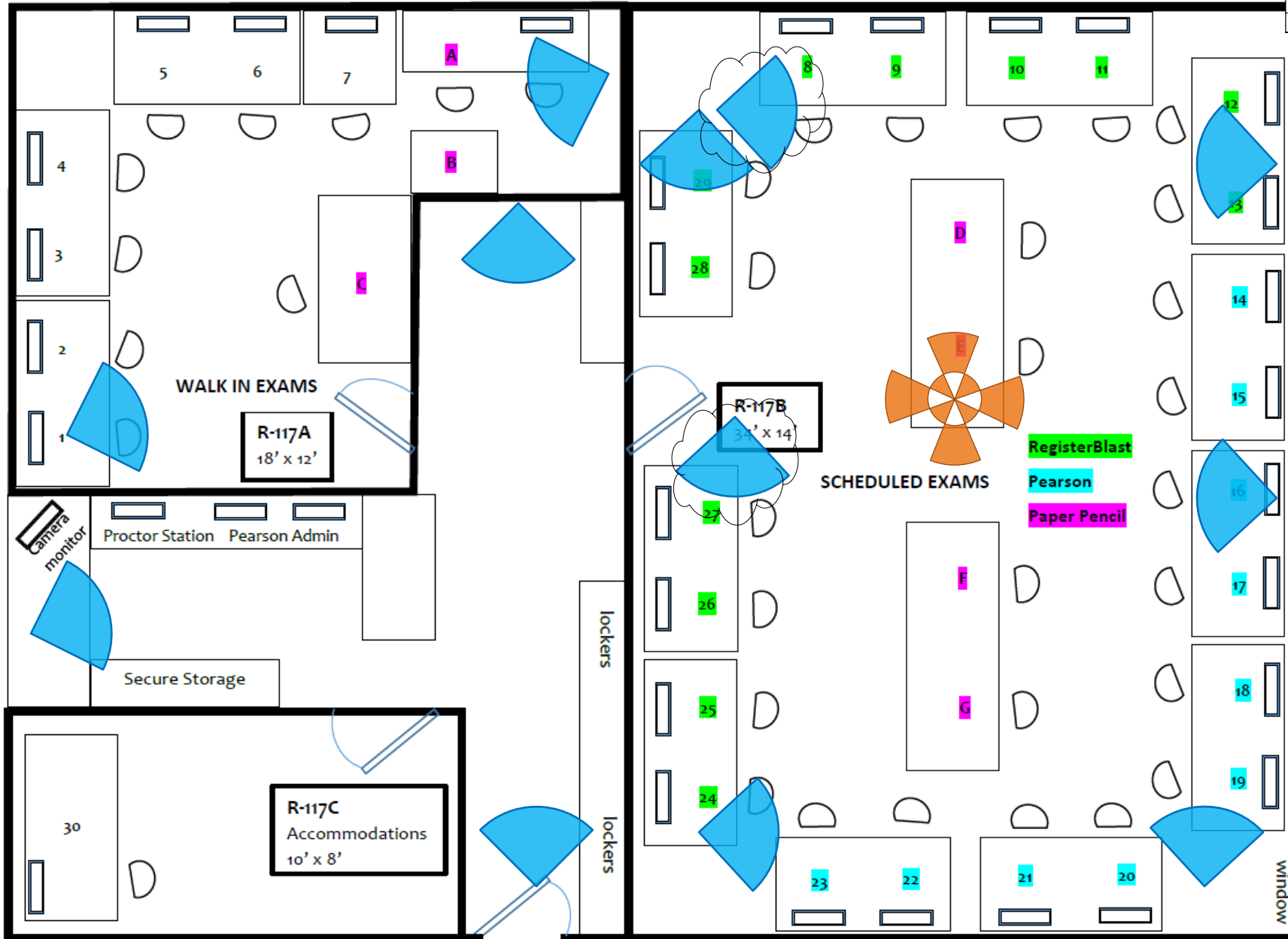
Galveston College/Testing Center/Security Systems/ Revision 0.0

04/25/2022

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LEGEND - Cameras		
Qty	Symbol	Description
12		Indoor Dome Camera
1		Multi-Lens Camera
2		New Cable Run



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Physical Security Proposal

for

Galveston College

4015 Avenue Q
Galveston, TX 77550

Testing Center Camera Project - I-PRO Server

DVXB-17301

Revision : 1

Last Modified : 5/3/2022

Note: This proposal is valid until 6/2/2022

DataVox TXDPS License B16503

Account Manager

Whitney Ferguson

System Design

Chris Neely



DataVox Texas DIR Vendor Number: 176-025-1479-000

Contract Number: DIR-CPO-4697

DataVox

6650 W. Sam Houston Pkwy S. | Houston, TX 77072 | 713-881-5300

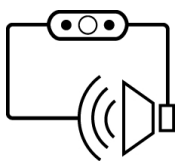
5215 North O'Connor Blvd 11th Floor | Irving, TX 75039 | 817-288-2700



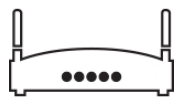
DataVox Summary

Since 1988, thousands of businesses have counted on DataVox to be their trusted advanced technology partner. With DataVox, your organization can enjoy the convenience of working with a single company to design, implement and maintain all aspects of their technology needs. From audio visual, to data center, cloud, network technology, network cabling, phone systems and physical security solutions. Our award-winning customer service team is here to assist your organization 24 hours a day, 7 days a week.

Products and Services



Audio Visual



Cisco Systems



Cloud Solutions



Cyber Security



Data Center Technologies



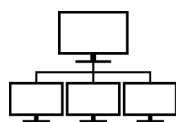
IT Support & Managed Services



Mobility



Network Cabling



Network Technology



Phone Systems



Physical Security



Smart Building

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LOCATION SUMMARY

Location	Price
Video Surveillance	\$21,803.39
Total Price (Excludes Sales Tax):	\$21,803.39

BILL OF MATERIALS

Note: Installed Price Includes Equipment and Labor

Video Surveillance	Installation Price
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Video Surveillance Software Programming

- 1
DataVox
Security Programming Labor

Video Surveillance Software Programming	\$525.00
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Video Surveillance Cameras

- 1
DataVox
Miscellaneous Hardware For Mounting Components

- 1
Panasonic
WV-S8531N 4 x FHD(8MP) Multi-Sensor Network Camera - H.265, 3.2-5.7mm Motorized Zoom Lens

Alternates

- 1
Panasonic
WV-S8544L 4 x 4MP(16MP) Multi-Sensor Network Camera - H.265, 2.9-7.3mm Motorized Zoom Lens, IR LED
Add - > \$143.49

- 12
Panasonic i-PRO
WV-S3531L 2MP Indoor/Outdoor Vandal Compact Dome Camera, Built-In IR LED, Built-In Mic, 1x Optical Zoom

Alternates

- 12
Panasonic
WV-S2236L 1080P Full HD Vandal Resistant Indoor Dome Network Camera with AI engine - H.265, 3.1x Motorized Zoom Lens, IR LED
Add - > \$1,533.12

Video Surveillance Cameras	\$8,260.64
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Network Equipment

- 1
Panasonic i-PRO
NVR-RL-2-48TB-V3 I-PRO SRL2E, Dual Xeon Silver 8 Core 16 Thread CPU, 32GB RAM, Windows Server 2019 Standard OS, Raw Storage 48TB, Usable Raid 5 Storage 40TB, 3 - Year Limited Hardware Warranty

Alternate Add/Deduct ->

- 1
Panasonic
NVR-RL-1-48TB-V3 I-PRO SRL1XL, Single Xeon 6 Core CPU, 16GB RAM, Windows 10 PRO OS, Raw Storage 48TB, Usable Raid 5 Storage 36TB, 3 - Year Limited Hardware Warranty
- \$5,082.13


Network Equipment	\$11,754.80
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Security Cabling


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OFE 1 **OFE**
 Owner Furnished Cat5e/6 Cabling for (11) Security Device Locations including Patch Cords, Patch Panels, and Rack Equipment


PANDUIT 2 **Security Cat 6 Cable Run**


 2 **DataVox**
 10' Cat 6 Patch Cable

 2 **DataVox**
 5' Cat 6 Patch Cable

 2 **DataVox**
 Miscellaneous Pathway Support and Cabling Material

 2 **General Cable**
 DataVox Security Cat 6 Cabling


 2 **Panduit**
 Cat 6 Modular Jack

 2 **Panduit**
 Cat 6 2 Port Surface Mount Box

Security Cabling **\$522.70**

DataVox Management Services

 1 **DataVox Management Services**

 1 **DataVox**
 Project Management Services - Planning, Scheduling, Order Processing, Construction Meetings and Close Out
 Design and Engineering Services - CAD Drawings, As-Built Drawings, Product Detail Information, and Configuration Documentation
 Commissioning Services - Testing, Tuning, and End User Training

DataVox Management Services **\$740.25**

Total: **\$21,803.39**

ASSUMPTIONS AND EXCLUSIONS

This section lists DataVox's assumptions and exclusions for this Physical Security proposal.

- **Security Cameras:** Customer to provide all required IP addresses for cameras prior to installation, including subnet and default gateway. All exterior cameras will be mounted at a height of 12 to 14 feet from the ground. All cameras will be within 300ft of a network IDF/switch when running category 6 cable segments. Audio requirements or external microphones are not included in this scope of work but are available for future needs. OFE server equipment must abide by Panasonic I-PRO system requirements. Server estimates included are based on 40-50 cameras recording at 15FPS, 2-3MP resolution, H.265, 100% recording for 30 days storage.
- **Network Equipment:** Administrative and remote VPN access to Customer's network is to be provided to DataVox during installation. Mobility applications may require Customer to open ports on Firewall. Anti-Virus software will not be installed on any equipment provided by DataVox and is at the responsibility of the Customer. Active network hardware and connectivity, such as but not limited to internet service, network connectivity between multiple IT closets or buildings, POE switches, UPS/ battery back-up, rack equipment, and surge protection will be provided by others.
- **Cabling:** Security Cat 5e/6 cabling for (11) camera locations including patch cables and patch panels are to be provided by others.
- **Lift Rental:** Scissor and/or boom lift rental and fuel costs are not included in the project. If lift is required, customer is responsible for providing a lift accessible for the duration of the project. If the customer is unable to provide the required lift, DataVox will provide and bill back costs to the Customer.
- **Conduit:** All conduit, coring, boring, floor cores, back boxes, door cable enclosures, outdoor rated enclosures for all security devices will be provided by others. All conduits must be verified during installation process and cannot necessarily be deemed usable during the site survey or sales process. If conduit is proved to be inefficient (i.e. rotten, crushed or too small for additional cable runs), it will result in a change order. Gate hardware such as pedestals, concrete, motors, and poles are not included in this scope of work. Conduit pipe and enclosures for warehouse mounted as required will be provided by others. Hard deck ceilings will require pathway, wiremold, or cutting of sheetrock for cabling of devices. Patch, paint, and repair is not included in this scope of work.
- **Demo:** Unless otherwise stated in this scope of work, demo of existing equipment and cabling is at the responsibility of the customer.
- **Returns/Exchanges:** Restocking fee of 25% on all returnable items will apply. Special order items and licenses are non-refundable.

Acknowledged and Accepted

_____ *Initial*

BASELINE RESPONSIBILITIES

DataVox Responsibilities

This section lists DataVox's responsibilities for this Physical Security Proposal.

- **Building Codes:** Install all equipment according to manufacturers' specifications, national and local building codes and regulations, and will be in conformity with good engineering practices.
- **ADA:** All equipment will be installed with provisions for the safety of the operator in accordance with the Americans with Disability Act (ADA) guidelines.
- **Dress Code:** All DataVox staff will dress in a professional manner displaying the DataVox logo. All DataVox staff will wear required Personal Protection Equipment (PPE). They will conduct themselves in a professional, courteous and respectful manner to all others present.
- **Work Environment:** DataVox will maintain a clean working environment, storing tools and equipment when not in use and discarding refuse as often as reasonably possible. While DataVox cannot take responsibility for furniture or Customer furnished equipment in the workspace, DataVox will take reasonable precautions to protect all Customer furnished equipment, floors, walls, ceiling tiles, windows and window coverings, and furniture and other surfaces from damage, staining or unreasonable breakage while on site.
- **Supervision:** DataVox will appoint a Project Manager (PM) and/or Lead Technician (LT) to oversee the installation. During system implementation, please direct all communications through this designated contact. PM or LT will coordinate with other trades to facilitate and expedite project progress. DataVox will inform the Customer of any interference or potential delays which could impede implementation of the Physical Security system, thereby helping to avoid any additional charges.

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- **Change Orders:** DataVox will provide written documentation of any Change Orders (CO) for work requested by the Customer which deviates from the original, approved Proposal and Scope of Works. CO's will be billed at our published labor rates plus materials, shipping, handling, restocking and other charges imposed by suppliers.
- **Coordination Meetings:** DataVox recommends weekly coordination meetings between the Customer, DataVox and all other trades in which we will report to the Customer the status of the project. Any identified foreseeable restrictions or insurmountable issues outside our control that could impact the overall project schedule will be reviewed with the Customer.
- **DataVox Warranty:** A 90 day parts and labor warranty will be included in this proposal, excluding Customer-provided equipment and existing cabling.

Acknowledged and Accepted

Initial

Customer Responsibilities

This section lists the Customer responsibilities for this Physical Security Proposal.

- **Safe Work Environment:** Provide DataVox staff, contractors and others working on-site a safe working environment consistent with OSHA rules and regulations. DataVox reserves the right to refuse to work or install any equipment in an area where, at the sole discretion of DataVox, the safety of those involved is of concern.
- **Access to worksite:** provide access to the worksite, and all work will typically take place between the hours of 07:00 and 17:00 Monday through Friday, except on public holidays, unless specified otherwise in the DataVox Proposal. Work completed at any other time will be billed at OT rates published in **Change Order Labor Rates**. For the safety of all concerned, it is requested that the work area be free and clear, for example, of other trades, clients of the Customer, and employees during the installation period.
- **Secure Storage:** provide a secure, climate controlled area on-site to store equipment during the installation period. Delivery of goods, supplies and equipment to this on-site storage location, or equipment that has been installed in its designated location will be considered as 'Delivered' for billing purposes and will be invoiced accordingly. Responsibility for the equipment passes to the Customer immediately upon installation or delivery to the on-site storage. Any loss due to vandalism, theft, burglary, fire, water ingress, or any other means outside the direct control of DataVox shall be replaced at the Customer's expense.
- **Uninterrupted Work Flow:** avail DataVox of continuous, uninterrupted workflow in the environment in which the Physical Security will be installed. Delays in work caused by interference of other trades, inability to access the work space during the stated hours, inability to access equipment stored on site, or other reasons caused by the Customer will be charged at rates published in **Change Order Labor Rates**. If DataVox crew arrives to work on-site at the appointed time and work cannot proceed due to dangerous conditions, inability to access the site, lack of power, interference by others which are within direct, reasonable control of the Customer, it will result in a half day charge for the crew.
- **Miscellaneous Items:** Additional items may be required for completion during project execution which DataVox or the customer did not foresee (for example, copper or fiber patch cables, power cords, and optics.) If miscellaneous items are required beyond what is included in the bill of materials, these items will be provided by the customer or the items can be purchased from DataVox following the standard change management process.

Acknowledged and Accepted

Initial

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PROJECT PRICING SUMMARY

Total Installation Price:	\$21,803.39
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Grand Total:	\$21,803.39
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Purchase Options

Cash Purchase Terms of Payment:

<i>Billing Milestones</i>		<i>Amount Due</i>
Progress Payments - PO Required	100.00 %	\$21,803.39
Total Payments (Excluding Sales Tax):		\$21,803.39

Acknowledged and Accepted _____
Initial

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ACCEPTANCE OF PROPOSAL

When (but only when) signed by buyer and an authorized representative of DataVox this shall be a binding, legal contract.

The prices, specifications, and conditions in this proposal are satisfactory, and are hereby accepted in their entirety. Buyer hereby agrees to purchase the Equipment and authorizes DataVox to do the work, and provide the materials specified, and payment will be made as outlined above. The price quoted in this Physical Security Proposal is based upon the Equipment included in this Physical Security Proposal. Any changes in the Equipment or installation may result in a change in the price. Any such change must be in writing, signed by all parties.

DataVox reserves the right to modify payment terms at any time based on a review of the Customer's credit.

THIS AGREEMENT, WHEN SIGNED BY BOTH PARTIES (BELOW), SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THIS PHYSICAL SECURITY PROPOSAL. THERE ARE NO OTHER AGREEMENTS, OR WARRANTIES, ORAL OR WRITTEN, EXCEPT AS EXPRESSLY STATED IN THIS PHYSICAL SECURITY PROPOSAL. THIS AGREEMENT CANNOT BE MODIFIED EXCEPT IN WRITING SIGNED BY BOTH PARTIES.

Buyer acknowledges having read and understood all of the terms and conditions printed in this Physical Security Proposal and acknowledges receipt of a complete executed copy of this Agreement. Buyer understands and agrees that this Physical Security Proposal and all of the terms and conditions hereof shall be a binding, enforceable contract when signed by Buyer and by an authorized representative of DataVox.

Approval Signatures

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Proposal to be duly executed.

DataVox, Inc.

Galveston College

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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TERMS AND CONDITIONS

Please find DIR Terms and Conditions online at the following website:

<https://dir.texas.gov/contracts/DIR-CPO-4697>

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Crystal Robinson	Criminal Justice Program Director	5/13/2022
Shawn Matthews	Psychology Instructor	8/31/2022
David (Shane) Wallace	Associate Professor of English	8/31/2022

Consider Acceptance of Faculty Retirement

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
John Stovall	Associate Professor of Fine Arts	05/13/2022