

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, October 20, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from Regular Meeting of September 8, 2021 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	13
2. Update on Identity Theft Prevention Program <i>(Dr. Mary Jan Lantz)</i>	14
3. Unaudited Year-end Financial Reports for Fiscal Year 2020-21 <i>(Mr. M. Jeff Engbrock)</i>	15
4. Monthly Financial Reports - September <i>(Mr. M. Jeff Engbrock)</i>	35
VIII. Consideration of Consent Agenda	55
<i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	
IX. Action Items:	
1. Consider Approval of Policies Committee Recommendation Regarding the Adoption of Proposed Revisions to Board Policies: EFAA(LOCAL), EFB(LOCAL), EFBA(LOCAL), FB(LOCAL), and FBA(LOCAL)	57
2. Consider Approval of Facilities Committee Recommendation Regarding Proposal for Asbestos Abatement and Structural Demolition of 4022 Avenue Q	84
3. Consider Approval to Offer Hospitality Program (Level 1 Certificate)	85
4. Consider Approval of Amendment 2021-2024 to Interlocal Governmental Agreement for School Liaison Officer Program Between the County of Galveston, Texas and Galveston College	86
5. Consider Approval of Proposal to Purchase Additional Laptop Computers to Loan to Students	89

6. Consider Approval of Proposal for Main Campus and Charlie Thomas Family Applied Technology Center Audio/Visual Refresh for Distance Learning for Fiscal Year 2021-22	90
7. Consider Approval of Proposal to Update the Cisco Identity Services Engine (ISE)	91
8. Consider Approval of Proposal to Purchase Equipment and Professional Services for Virtualizing Colleague	92
9. Consider Approval of Proposal to Update the Datacenter Core Networking Equipment	93
10. Consider Approval of Proposal for Outdoor Wireless Implementation	94
11. Consider Approval of Change Order to Existing Contract with Ferrilli for Colleague Customization	95
12. Consider Approval of Three-Year Agreement for Canvas Online Learning Management System Support and Maintenance	96
13. Consider Approval of Proposal for HVAC Control System Upgrades at Mary Moody Northen Center	105
14. Consider Approval of Proposal for New Landscape Plantings at the Charlie Thomas Family Applied Technology Center (ATC)	106
15. Consider Approval of Payment to Ramona Munsell & Associates Consulting, Inc. for Technical Assistance and Grant Writing Services for the Title V Developing Hispanic-Serving Institutions Project (Year Four)	107
16. Consider Ratifying Appointment of Full-time Instructor	108
17. Consider Amending Fiscal Year 2021-22 Regular Board Meeting Date	109
18. Consider Approval of Budget Adjustment for Fiscal Year 2021-22 Due to Late Delivery of Computer Lab Desktops for Refresh Approved on June 9, 2021	110
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Dora E. Martinez-Ruiz</i>)	
2. Faculty Representative (<i>Ms. L. Janene Davison</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on October 15, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
September 8, 2021
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, September 8, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr. (*via Zoom*)
Ms. Mary R. Longoria
Mr. Carroll G. Sunseri
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Veronica Atterberry, Mr. Michael Berberich, Ms. Carla Biggers, Ms. Donna Carlin, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Mr. Daniel Fink, Ms. Angie Hoermann, Ms. Vicki Jernigan, Ms. Carol Langston, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Ms. Anastasia “Ann” Silvas, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on September 3, 2021.
- IV. RECOGNITION OF GUESTS:** Mr. M. Theron Waddell was recognized as a guest attending the meeting. Mr. Cantini thanked Mr. Waddell and his wife for their gift of a scholarship to the College. Dr. Shelton said he would give more information about that scholarship in the President’s report.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF AUGUST 11, 2021, AND PUBLIC HEARING AND SPECIAL MEETING OF AUGUST 18, 2021:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Hughes seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented the student success story. Ms. Allen provided a brief analysis of a study regarding the Fall 2020 application conversion rate using the logistic regression model. Results indicate that females and African Americans were consistently less likely to follow through and enroll compared to their peers. This prompted staff to ask: Are there any specific factors that could be pinpointed to predict whether an applicant is likely to apply for admission but not enroll at GC within the same semester? Ms. Allen outlined the variables that were used in the model. Some proved to be significant but had no practical meaning. It was noted, however, that 99 percent of applicants with a Free Application for Federal Student Aid (FAFSA) on file were less likely to abandon the enrollment process. Outcomes of this study could be examined further to determine why certain applicants are more likely to enroll and whether this knowledge can be used to influence other applicants. Mr. Raschke asked for a follow-up report showing indicators that impact student retention.
2. Monthly Financial Reports – August: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of August 2021. He noted that this is the preliminary fiscal year-end report as of September 3, 2021, at 4:00 p.m. With 100 percent of the year completed, income generated was \$24,162,460, or 103.4 percent of the revenue budget. Mr. Engbrock gave details for each major revenue category. He reported that total expenses were \$20,262,500, or 86.7 percent of the fiscal year 2020-21 expenditure budget. Additional entries are being processed that will modify these numbers. A report of the actual year-end financials will be given next month.
3. Presentation of Chief Executive Officer Report Under Texas Education Code, Section 51.253(c) for the 2020-21 Academic Year – Third and Fourth Quarters: Dr. Shelton presented the Chief Executive Officer Certification and Report for the third and fourth quarters of the 2020-21 academic year under the Texas Education Code, Section 51.253(c). Texas law requires the College President to present reports to the Board at least once during each fall or spring semester. These reports are generated through the College’s Title IX office regarding incidents of sexual harassment, sexual assault, dating violence, or stalking. Dr. Shelton called attention to the summary of incidences provided. There were five reports received under Section 51.252. Investigations were conducted on all five. Four were concluded with no finding of any policy violations. The fifth one had no complainant; it was reported by a third party. Therefore, the investigator did not proceed.

VIII. CONSIDERATION OF CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Item Nos. 5, 6, 7, 9, 10, 11, 12, 13, 14, and 15; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Facilities Committee Recommendation Regarding Schematic Design of New Facility to Support Nursing and Health Sciences Programs: Ms. Flowers turned the floor over to Mr. Michael B. Hughes, Chairperson of the Facilities Committee. Mr. Hughes reported that the Board Facilities Committee met prior to the Regular Board Meeting to review and continue discussion of the schematic design of the new instructional facility to support the Nursing and Health Sciences programs. The architects presented the schematic design in detail at last month's Facilities Committee Meeting. It was the Committee's recommendation and Mr. Hughes moved to approve the schematic design for the new instructional facility as presented and authorize the College President to execute the document; Mr. Raschke seconded. The motion passed unanimously.
2. Consider Approval of Facilities Committee Recommendation Regarding Landscaping Construction Plan for Charlie Thomas Family Applied Technology Center: Mr. Hughes reported that the Facilities Committee also reviewed and discussed the landscaping construction plan for the Charlie Thomas Family Applied Technology Center (ATC). At a Special Meeting on April 7th, this Board approved proposals submitted by Elizabeth Austin Associates for landscape architecture planning and design services for the main campus and the ATC after the freeze damage to the vegetation. The firm has completed a plan for the ATC with an estimated cost of \$65,418.50 for materials, installation, and irrigation. It was the Committee's recommendation and Mr. Hughes moved to approve the landscaping construction plan for the ATC as presented in order to proceed with the bidding process for the project; Ms. Unbehagen seconded. The motion passed unanimously.
3. Consideration and Approval of Resolution Approving Engagement Agreement for Bond Counsel and Approval of Other Matters in Connection Therewith: Mr. Hughes said at the August 11th Regular Meeting, the Board of Regents authorized the College President to begin contract negotiations with Orrick, Herrington & Sutcliffe, LLC for bond counsel services. These services will be needed to issue bonds for the new instructional building. Today, the Facilities Committee reviewed and discussed the engagement agreement that was negotiated. It was the Committee's recommendation and Mr. Hughes moved that the Board of Regents approve the "Resolution Approving Engagement Agreement for Bond Counsel and Approval of Other Matters in Connection Therewith." Mr. Lewis seconded, and the motion passed unanimously.

IX. ACTION ITEMS: (Continued)

4. Consideration and Approval of Resolution Accepting Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula Described as Lots 134 and 135, Bay-Vue Addition, Jones Shaw Survey, Abstract 179, Page 12, in the County of Galveston, Texas: Dr. Shelton informed the Board that an offer has been received from Randy and Kimberly Ptacek on the above tax-foreclosed property for which the County of Galveston, Galveston College, and Galveston Independent School District are joint owners. The property is an undeveloped parcel being .2296 acres located on Bolivar Peninsula. If approved by all parties, the taxing entities' share of the sale proceeds would be \$2,060. Upon approval by the governing bodies, a proportionate share of the sale proceeds will be distributed to the taxing entities. Galveston College would receive a proportionate share of 0.0705851148 of the \$2,060, or \$145.41. The Trustee's Deed must be executed by all taxing entities. It was his recommendation that the Board of Regents accepts this offer and executes all appropriate agreements. Mr. Raschke moved to approve staff's recommendation through the adoption of the resolution; Ms. Longoria seconded. The motion passed unanimously. The Trustee's Deed shall be signed by the Board Chairperson on behalf of Galveston College as stated in the resolution.
5. Consider Acceptance of Fiscal Year 2020-21 Fourth Quarter Investment Report: The Board unanimously accepted the fourth quarter investment report for the period ending August 31, 2021. The ending book value was \$25,132,530, and the total interest earned for the quarter was \$9,946. This item was passed in the Consent Agenda.
6. Consider Acceptance of U.S. Department of Education TRIO – Student Support Services Grant Award – Building Bridges to Success for Project Year 2021-22: The Board unanimously accepted the \$283,895 U.S. Department of Education TRIO – Student Support Services grant award (Building Bridges to Success) for budget period two. The budget period begins September 1, 2021, and ends August 31, 2022. This item was passed in the Consent Agenda.
7. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2021-22: The Board unanimously ratified the acceptance of the Carl D. Perkins Career and Technical Education basic grant award for program year 2021-22 in the amount of \$155,248. The program year begins September 1, 2021, and ends August 31, 2022. This item was passed in the Consent Agenda.
8. Consider Acceptance of National Science Foundation Grant Award – HSI Institutional Transformation Project: Unified Community of Support – Building Capacity for STEM Transfer Students' Success (UCS-STSS) for Project Years 2021-2024: Dr. Shelton reported that the College received the National Science Foundation grant award described above for Years 1 through 3 in the amount of \$1,659,276. The project period is September 1, 2021, through August 31, 2024. It is anticipated this grant will be for a five-year period with an additional

IX. ACTION ITEMS: (Continued)

\$1,228,597 awarded for years 4 and 5. The total award amount would be \$2,887,872. He recognized Dr. Cissy Matthews, Dr. Sandra Metoyer, and Dr. Ana Sanchez for their efforts in obtaining this award. Dr. Matthews reminded the Board of past experiences with NSF grants. This will be the third and on a much larger scale. She gave details of how this grant will benefit the participants and the university partnerships to date. Dr. Metoyer added it is rare that a community college would be competitive for this level of NSF grant. The success of the previous NSF grants was a determinant. Dr. Matthews acknowledged all who played a role in acquiring this grant. Mr. Sunseri moved to accept this NSF grant award; Mr. Raschke seconded. The motion passed unanimously.

9. Consider Approval of Proposal for Hands-Free Auto Door Operators for Restrooms: The Board unanimously approved a proposal from RAE Security, Inc. (TIPS Contract 200203) to supply and install hands-free auto door operators for the restrooms at the main campus and the Charlie Thomas Family Applied Technology Center. The cost of this project would be \$166,815.04 for labor and materials. This price also includes a warranty on parts and labor for one year. The source of funding for this project is the Higher Education Emergency Relief Fund III (HEERF III) grant. This item was passed in the Consent Agenda.
10. Consider Ratifying Approval of Interlocal Cooperation Contract Between Galveston College and The University of Texas at Austin to Provide Internet Services: The Board unanimously approved an Interlocal Cooperation Contract between Galveston College and The University of Texas at Austin to provide internet services. This 12-month contract totals \$11,200 for the period of September 1, 2021, to August 31, 2022. This item was passed in the Consent Agenda.
11. Consider Approval of Proposal to Purchase and Implement Scholarship Management System: The Board unanimously approved a proposal to purchase and implement a scholarship management system from AwardSpring. This would be a two-year contract that includes the implementation and annual maintenance cost for a total of \$22,500. Also, the Board approved a change order to an existing contract with Ferrilli to create a process to export data to import into AwardSpring. The total estimated cost of this dedicated project is \$7,000 plus travel and expenses. The source of funding for the entire project is the American Rescue Plan (ARP) Higher Education Emergency Relief Fund III (HEERF III) grant. This item was passed in the Consent Agenda.
12. Consider Approval of Proposed COVID-19 Vaccination Opportunity and Incentive Program for Faculty, Staff, and Students Using Higher Education Emergency Relief Fund III (HEERF III) Institutional Grant Funds: The Board unanimously approved a proposal to develop and operate a COVID-19 vaccination opportunity and incentive program for faculty, staff, and students using HEERF III institutional grant funds. Staff proposed the following:

IX. ACTION ITEMS: (Continued)

- A \$200 gift certificate to the Galveston College Bookstore for all GC full-time, part-time, and Continuing Education students who are registered for the fall semester and who are fully vaccinated on or before November 1, 2021. *
- \$300 for all Galveston College employees who are fully vaccinated on or before November 1, 2021. * **

* *Participation in the COVID-19 vaccination incentive program is strictly voluntary.*

** *As provided for in HEERF III guidelines, individuals holding senior or executive leadership positions at Galveston College are not eligible to participate in the COVID-19 vaccination incentive program.*

Based on estimates, the total cost is projected at \$290,000. The source of funding would be the Higher Education Emergency Relief Fund III (HEERF III) grant. This item was passed in the Consent Agenda.

13. Consider Ratifying Appointment of Full-time Instructor: The Board unanimously ratified the appointment of Kai-Wei (Victor) Liu, Engineering Instructor (9-month, tenure track), at an annual salary rate of \$59,125 prorated beginning August 20, 2021. This item was passed in the Consent Agenda.
14. Consider Acceptance of Faculty Resignations: The Board unanimously accepted the faculty resignations of Ms. Jana N. Benjey, Associate Degree Nursing Instructor, and Mr. Wayne Way, Assistant Professor of Computer Science, both effective August 31, 2021. This item was passed in the Consent Agenda.
15. Consider Acceptance of Faculty Retirement: The Board unanimously accepted the faculty retirement of Dr. Arlinda B. Washington, Associate Professor of Associate Degree Nursing, effective July 31, 2021. This item was passed in the Consent Agenda.
16. Consider Appointment of Voting Delegate and Alternate for the 2021 Association of Community College Trustees (ACCT) Leadership Congress: The Galveston College Board is entitled to one vote during the Regional Caucuses and Senate Meeting at the 2021 ACCT Leadership Congress on October 13-16, 2021, in San Diego, California. Board members who are attending would be eligible as long as all criteria have been met including completion of the required documentation to comply with COVID-19 safety protocols in California. Mr. Cantini nominated Ms. Longoria to serve as the College's voting delegate and Mr. Lewis as the alternate; Mr. Sunseri seconded. The motion passed unanimously. Ms. Flowers thanked both for accepting their appointments.
17. Consider Nominating Directors to Galveston Central Appraisal District's Board of Directors by Adoption of Resolution: Dr. Shelton reminded the Regents that the process of electing directors to the GCAD Board occurs every two years. He

IX. ACTION ITEMS: *(Continued)*

noted that the Regents last nominated Mr. Tom Farmer to serve a two-year term. Mr. Farmer was ultimately elected and currently serves on the GCAD Board. Mr. Farmer conveyed to Dr. Shelton that he is interested in continuing his service. The President recommended that he be nominated and informed the Regents that they could nominate up to five individuals. Mr. Hughes said Tom Farmer has been a good member and made the motion to nominate him to the GCAD Board of Directors through the adoption of the resolution presented; Ms. Unbehagen seconded. There were no other nominations. The motion passed unanimously. Note: Once nominations are made by each taxing entity, ballots will be prepared and distributed to the governing bodies to allocate the votes. Galveston College will be entitled to 91 votes.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student representative report presented.
2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, presented the following faculty representative report. She introduced three new faculty members hired this semester: Ms. Anastasia “Ann” Silvas (Nursing), Ms. Angie Hoermann (Nursing), and Dr. Kai-Wei “Victor” Liu (Engineering). The new Nursing faculty were present and Dr. Liu prepared an introduction video which was shown. Ms. Davison reported the representatives who were elected at the last faculty meeting to the Rank, Tenure, and Sabbatical Committee to fill vacancies are Dr. Larry Blomstedt and Dr. David “Shane” Wallace. Other committee members are Mr. Don Davison, Dr. Srirajyalakshmi Rudrabhatla, and Ms. Donna Swartz. She explained the goals of the committee as faculty navigate through the tenure process.
3. President: Dr. Shelton thanked Mr. and Mrs. Theron Waddell for establishing a new endowed scholarship. Mr. Waddell explained that the purpose of this scholarship is to assist students who have a desire to teach either at the high school or college level in the areas of social and behavioral sciences. Details were given on other topics that included:
 - On September 20th, the Third Called Special Session of the 87th Legislature will open. Two topics on the agenda are redistricting and the allocation of federal relief funds that have come to the state of Texas. The 50 Texas community colleges are seeking \$325 million of those funds.
 - About \$2.7 million in Higher Education Emergency Relief Fund (HEERF) monies to Galveston College will be awarded to students this year. HEERF II funds for institutional needs total \$2.0 million. HEERF III funds are another \$2.1 million.
 - College administrators will reassess the COVID-19 status in the community and determine whether to fully open the campus after September 17th.
 - There will be a vaccination clinic on September 15th beginning at 9:00 a.m.

X. SPECIAL REPORTS AND COMMENTS: (Continued)

- A Hurricane Ida relief drive has begun and donations will be accepted through September 11th with collection points in the Moody Hall lobby on the main campus and at the ATC.
 - The Whitecaps baseball team opens the season on September 10th and 11th by hosting San Jacinto and Alvin. The softball team opens on September 25th by hosting Texas Southern University.
4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. There were none.
5. Chairperson: Ms. Flowers thanked the faculty, staff, and Regents for the time each contributes to making this a better place for our students.

XI. ADJOURNMENT TO CLOSED MEETING IN ROOM M-220: The Board of Regents did not adjourn to a closed meeting.

XII. RECONVENE REGULAR MEETING (OPEN MEETING) IN ROOM M-220: There was no closed meeting.

XIII. ACTION ITEMS: (Continued)

18. Consider Approval of Facilities Committee Recommendation Regarding Purchase of Real Property: The Facilities Committee met before the Regular Board Meeting and in a closed meeting deliberated about the purchase and value of real property. It was the Committee's recommendation and Mr. Hughes moved to authorize the College President to move forward with the purchase of real property discussed in the closed meeting and to grant him the authority to execute all documents associated with such purchase. Ms. Unbehagen seconded, and the motion passed unanimously.

XIV. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:27 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 9/8/21

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents are needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Facilities Committee Recommendation Regarding Schematic Design of New Facility	_____	_____✓_____	_____	_____30_____
#2 – Approve Facilities Committee Recommendation Regarding Landscaping Construction Plan for ATC	_____	_____✓_____	_____	_____31_____
#3 – Approve Resolution Approving Engagement Agreement for Bond Counsel and Other Matters in Connection Therewith	_____	_____✓_____	_____	_____32_____
#4 – Approve Resolution Accepting Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula	_____	_____✓_____	_____	_____47_____
#5 – Accept FY21 Fourth Quarter Investment Report	_____✓_____	_____	_____	_____62_____
#6 – Accept DOE TRIO Grant Award – Building Bridges to Success for Project Year 2021-22	_____✓_____	_____	_____	_____63_____
#7 – Ratify Acceptance of THECB Perkins Basic Grant Award Program Year 2021-22	_____✓_____	_____	_____	_____68_____
#8 – Accept NSF Grant Award (UCS-STSS) for Project Period 9/1/2021-8/31/2024	_____	_____	_____✓_____	_____70_____
#9 – Approve Proposal for Hands-Free Auto Door Operators for Restrooms	_____✓_____	_____	_____	_____71_____
#10 – Ratify Approval of Contract with UT-Austin to Provide Internet Services	_____✓_____	_____	_____	_____72_____
#11 – Approve Proposal to Purchase and Implement Scholarship Management System	_____✓_____	_____	_____	_____78_____
#12 – Approve Proposed COVID-19 Vaccination Incentive Plan	_____✓_____	_____	_____	_____79_____
#13 – Ratify Appointment of Full-time Instructor	_____✓_____	_____	_____	_____82_____
#14 – Accept Faculty Resignations	_____✓_____	_____	_____	_____83_____
#15 – Accept Faculty Retirement	_____✓_____	_____	_____	_____84_____

#16 – Approve Appointment of Voting Delegate and Alternate for 2021 ACCT Leadership Congress	_____	_____ ✓ _____	_____	_____ 85 _____
#17 – Adopt Resolution Nominating Directors to GCAD Board of Directors	_____	_____ ✓ _____	_____	_____ 86 _____
#18 – Approve Facilities Committee Recommendation Regarding Purchase of Real Property	_____	_____ ✓ _____	_____	_____ 92 _____

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Update on Identity Theft Prevention Program

On October 14, 2009, the Board of Regents adopted Board Policy CSA Local that authorized the College's Identity Theft Prevention Program. Language for this policy was subsequently incorporated in Board Policy CS Local. The policy authorizes the College President, or designee, to approve and maintain a program "designed to prevent the unauthorized distribution or theft of personal/confidential information pursuant to the Federal Trade Commission's Red Flags Rule, which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003." The College President, or designee, is responsible for the overall program management and administration.

As a requirement of the College's Identity Theft Prevention Program, the Program Administrator "shall provide appropriate identity theft training for relevant College faculty and staff and provide reports and periodic updates to the Vice President for Administration and the Board of Regents on at least an annual basis." Dr. Shelton has appointed Dr. Mary Jan Lantz, Director of Human Resources and Risk Management, as the Program Administrator. Dr. Lantz will provide a program update to the Board of Regents.

Unaudited Year-end Financial Reports for Fiscal Year 2020-21

Mr. M. Jeff Engbrock, Comptroller/CFO, will provide an update on the unaudited year-end financial reports for fiscal year 2020-21.

**Operating Fund
Revenue Summary Sheet
October 2021 Meeting**

As of Aug 31, 2021 (100% of Year) @ 10/9/21

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$4,609,370	100.0%	100.0%
Tuition and Fees	\$4,158,437	\$4,953,259	119.1%	107.7%
Local Taxes	\$14,408,387	\$14,520,913	100.8%	100.7%
Local Revenues	\$191,550	\$409,335	213.7%	79.1%
Total Revenue	\$23,366,745	\$24,492,877	104.8%	101.4%

Operating Fund
Expenditure Summary Sheet
October 2021 Meeting

As of Aug 31, 2021 (100% of Year) @ 10/9/21

Source	Original Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$8,047,985	96.9%	99.5%
Community Service	\$34,935	\$4,433	12.7%	18.4%
Academic Support	\$1,725,078	\$1,693,149	98.1%	104.0%
Student Services	\$2,340,250	\$2,420,884	103.4%	105.8%
Institutional Support	\$5,402,686	\$4,587,032	84.9%	80.0%
Staff Benefits	\$22,723	\$386,557	1701.2%	10.9%
Operations/ Maintenance	\$2,970,173	\$2,705,869	91.1%	85.3%
Interfund Transfers (out)	\$2,561,903	\$1,111,074	43.4%	47.4%
Total Expenditures	\$23,366,745	\$20,956,982	89.7%	87.5%

GALVESTON COLLEGE
Fund 11 Education and General

August 31, 2021

	Current year Budget 2021	Current year (MTD) Actual August	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
State Funds	4,608,371	437,824	4,609,370	0	(999)	100.0%
Tuition	2,356,878	(497)	2,547,617	0	(190,739)	108.1%
Course Fees	2,345,109	12,756	2,955,279	0	(610,170)	126.0%
Exemption\Waivers	(543,550)	(532)	(549,637)	0	6,087	101.1%
Local Taxes	14,408,387	94,645	14,520,913	0	(112,526)	100.8%
Local Revenue	184,750	336,643	409,335	0	(224,585)	221.6%
Sales and Services	6,800	0	0	0	6,800	0.0%
Total Revenue	23,366,745	880,839	24,492,876	0	(1,126,131)	104.8%

Expenditures by State Classification

instructions	8,308,607	1,310,176	8,047,985	9,917	250,704	96.9%
Community Service	32,785	75	4,433	0	28,352	13.5%
Academic Support	1,735,342	281,806	1,693,149	(15)	42,208	97.6%
Student Services	2,340,250	592,946	2,420,884	0	(80,633)	103.4%
institutional Support	5,018,170	524,701	4,587,032	1,219	429,919	91.4%
Operations And Maintenances	3,346,966	238,161	2,705,869	(7,463)	648,560	80.8%
Staff Benefits	22,723	367,780	386,557	0	(363,834)	1,701.2%
Inter-Fund Appropriation	2,561,903	(788,658)	1,111,074	0	1,450,829	43.4%
Expenditures Total	23,366,745	2,526,987	20,956,982	3,658	2,406,106	89.7%

Expenditures by Type

General Operating	2,741,812	228,385	2,151,568	8,726	581,518	78.5%
Contracted Services	2,508,301	272,135	2,111,426	0	396,875	84.2%
Travel	259,593	20,150	96,506	0	163,087	37.2%
Equipment	379,512	(48,776)	181,556	2,395	195,561	47.8%
Utilities	929,133	95,358	607,094	(7,463)	329,502	65.3%
Faculty Full Time	4,174,175	352,552	4,010,175	0	164,000	96.1%
Faculty Overloads\Adjunct	1,771,729	97,915	1,465,580	0	306,149	82.7%
Stipends	377,287	33,313	359,232	0	18,055	95.2%
Administrator Salaries	1,894,847	190,884	1,876,677	0	18,170	99.0%
Professional Technical Salaries	2,013,929	147,312	1,853,219	0	160,710	92.0%
Classified Salaries	2,018,254	160,944	1,971,407	0	46,847	97.7%
Part-Time Salaries	345,220	24,482	288,563	0	56,657	83.6%

GALVESTON COLLEGE
Fund 11 Education and General

Staff Benefits	1,391,049	1,354,488	2,486,401	0	(1,095,352)	178.7%
Staff Benefits GASBs Non-cash		386,502	386,502			
Interfund Appropriations	2,561,903	(788,658)	1,111,074	0	1,450,829	43.4%
Expenditures Total	23,366,745	2,526,987	20,956,982	3,658	2,406,106	89.7%
Excess Rev/Exp	(0)	(1,646,147)	3,535,895			

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021**

	Budget 2021	(MTD) Actual August	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
State Appropriation						
Academic/Technical	\$3,538,300	\$337,124	\$3,549,215	\$0	(\$10,915)	100.3%
Incentive	\$389,665	\$35,026	\$368,750	\$0	\$20,915	94.6%
Core	\$680,406	\$65,674	\$691,406	\$0	(\$11,000)	101.6%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$437,824	\$4,609,370	\$0	(\$999)	100.0%
Tuition						
In District Tuition	\$912,907	\$0	\$1,073,155	\$0	(\$160,248)	117.6%
Out of District Tuition	\$685,980	\$0	\$834,457	\$0	(\$148,477)	121.6%
Non Resident Tuition	\$365,991	\$0	\$403,962	\$0	(\$37,971)	110.4%
CE Workforce Training	\$150,000	\$0	\$69,677	\$0	\$80,324	46.5%
CE Workforce Info Tech	\$17,000	\$0	\$4,889	\$0	\$12,111	28.8%
CE Workforce Health Prof	\$180,000	(\$722)	\$130,549	\$0	\$49,451	72.5%
CE Leisure Learning	\$45,000	\$225	\$30,928	\$0	\$14,072	68.7%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,356,878	(\$497)	\$2,547,617	\$0	(\$190,739)	108.1%
Course Fees						
Building Use Fee	\$964,519	\$0	\$1,146,859	\$0	(\$182,340)	118.9%
Student Service Fee	\$59,037	\$0	\$65,967	\$0	(\$6,930)	111.7%
General Service Fee	\$259,571	\$0	\$267,146	\$0	(\$7,575)	102.9%
Registration Fee	\$155,743	\$0	\$162,360	\$0	(\$6,617)	104.2%
Out of District Fee	\$374,291	\$0	\$482,500	\$0	(\$108,209)	128.9%
Course and Lab fees	\$223,231	\$0	\$294,400	\$0	(\$71,169)	131.9%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021**

	Budget 2021	(MTD) Actual August	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Distance Education fee	\$146,906	\$0	\$356,403	\$0	(\$209,497)	242.6%
Distance Education fee N/R	\$4,463	\$0	\$22,280	\$0	(\$17,817)	499.2%
Testing Fees	\$30,600	\$5,222	\$34,192	\$0	(\$3,592)	111.7%
Testing Fees GED	\$2,550	\$2,773	\$4,555	\$0	(\$2,005)	178.6%
Testing Fees-Contract	\$2,550	\$4,856	\$18,902	\$0	(\$16,352)	741.3%
Late Registration Fees	\$6,375	(\$75)	\$6,405	\$0	(\$30)	100.5%
Schedule Change Fees	\$3,060	(\$20)	\$1,770	\$0	\$1,290	57.8%
Student Health\Insurance Fees	\$76,300	\$0	\$57,830	\$0	\$18,470	75.8%
SurCharge 3peat > 27 Dev hrs	\$35,913	\$0	\$33,708	\$0	\$2,205	93.9%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,345,109	\$12,756	\$2,955,279	\$0	(\$610,170)	126.0%

Exemption/Waivers

Competitive Waiver	(\$31,501)	\$0	(\$17,820)	\$0	(\$13,681)	56.6%
Foster Care	(\$19,660)	\$0	(\$15,210)	\$0	(\$4,450)	77.4%
Hazelwood Waiver Credit	(\$18,437)	(\$532)	(\$13,357)	\$0	(\$5,080)	72.4%
Hazelwood Dependant	(\$32,103)	\$0	(\$31,044)	\$0	(\$1,059)	96.7%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	(\$517)	\$0	(\$3,652)	12.4%
Fireman	(\$5,559)	\$0	(\$13,025)	\$0	\$7,466	234.3%
Police	(\$1,390)	\$0	(\$405)	\$0	(\$985)	29.1%
TEC 54.052	(\$86,165)	\$0	(\$89,632)	\$0	\$3,467	104.0%
Military Waiver	(\$11,118)	\$0	(\$9,525)	\$0	(\$1,593)	85.7%
GISD Dual Credit	(\$330,205)	\$0	(\$354,753)	\$0	\$24,548	107.4%
Other	(\$2,780)	\$0	(\$4,350)	\$0	\$1,570	156.5%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget 2021	(MTD) Actual August	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total	(\$543,550)	(\$532)	(\$549,637)	\$0	\$6,087	101.1%
Local Taxes						
Current Taxes	\$14,045,387	\$0	\$13,815,808	\$0	\$229,579	98.4%
Delinquent	\$230,000	\$83,920	\$380,309	\$0	(\$150,309)	165.4%
Penalty & Interest	\$130,000	\$10,725	\$210,836	\$0	(\$80,836)	162.2%
Other	\$3,000	\$0	\$113,959	\$0	(\$110,959)	3,798.6%
Total	\$14,408,387	\$94,645	\$14,520,913	\$0	(\$112,526)	100.8%
Local Revenue						
Interest Income	\$115,000	\$3,490	\$35,344	\$0	\$79,656	30.7%
Miscellaneous Revenue	\$16,500	\$2,821	\$21,640	\$0	(\$5,140)	131.2%
Misc. Revenue-Vehicles	\$15,000	\$426	\$11,318	\$0	\$3,682	75.5%
Administrative Allowance	\$3,250	\$0	\$4,831	\$0	(\$1,581)	148.6%
Indirect Cost Recovery	\$35,000	\$47,783	\$54,078	\$0	(\$19,078)	154.5%
HEERF Lost Revenue		\$282,124	\$282,124			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
Total	\$191,550	\$336,643	\$409,335	\$0	(\$217,785)	213.7%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,366,745	\$880,839	\$24,492,876	\$0	(\$1,126,131)	\$1

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

Budget 2021	(MTD) Actual August	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
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Exp by State Classification

Instructional

Welding	\$302,815	\$36,960	\$314,529	\$2,220	(\$13,934)	103.9%
Biology	\$348,491	\$68,934	\$372,852	\$644	(\$25,006)	107.0%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$34,814	\$207,778	\$378	\$834	99.4%
Env Science	\$96,033	\$4,277	\$57,458	\$0	\$38,575	59.8%
Physics	\$129,860	\$20,705	\$112,037	\$0	\$17,823	86.3%
Accounting	\$71,689	\$8,405	\$68,873	\$0	\$2,817	96.1%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$430	\$10,603	\$0	\$4,496	70.2%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$184,664	\$29,297	\$202,857	\$0	(\$18,193)	109.9%
Logistics Op	\$102,363	\$15,355	\$79,262	\$0	\$23,101	77.4%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$3,749	\$3,749	\$0	(\$3,749)	Infinity
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$12,962	\$109,863	\$0	(\$228)	100.2%
Comp. Science	\$85,494	\$18,331	\$94,865	\$0	(\$9,372)	111.0%
Comp. Tech.	\$125,351	\$15,618	\$98,797	\$0	\$26,554	78.8%
Culinary Arts	\$149,904	\$20,089	\$135,064	\$4,237	\$10,604	90.1%
Cosmetology	\$199,512	\$33,770	\$213,868	\$0	(\$14,356)	107.2%
Engineering	\$73,611	\$2,097	\$33,806	\$0	\$39,804	45.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget	
	2021	August	2021	2021	2021	2021	
Develop-Read	\$164,845	\$21,351	\$147,744	\$0	\$17,101	89.6%	
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN	
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN	
Education	\$9,592	\$308	\$9,356	\$0	\$235	97.5%	
English	\$267,121	\$49,244	\$263,498	\$0	\$3,623	98.6%	
Humanities	\$22,766	\$2,726	\$20,694	\$0	\$2,072	90.9%	
Philosophy	\$9,567	\$1,569	\$11,944	\$0	(\$2,377)	124.8%	
Foreign Lang-SPAN	\$17,400	\$1,039	\$13,136	\$0	\$4,264	75.5%	
Nursing-RN	\$948,955	\$183,185	\$887,692	\$236	\$61,027	93.5%	
Nursing Admin	\$168,928	\$29,020	\$174,604	\$0	(\$5,675)	103.4%	24
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN	
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN	
Emer Med Serv	\$325,769	\$46,571	\$336,045	\$70	(\$10,346)	103.2%	
Imaging-CT	\$143,330	\$20,942	\$128,255	\$0	\$15,075	89.5%	
Imaging-MRI	\$133,157	\$23,477	\$136,269	\$0	(\$3,113)	102.3%	
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN	
Imaging-Nuclear	\$143,968	\$21,411	\$148,991	\$104	(\$5,128)	103.5%	
Imaging-Rad Thy	\$189,243	\$36,714	\$195,725	\$0	(\$6,482)	103.4%	
Imaging-Rad Tch	\$286,245	\$45,333	\$330,212	\$0	(\$43,968)	115.4%	
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN	
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN	
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN	
Sonography	\$124,376	\$19,478	\$137,771	\$0	(\$13,395)	110.8%	
Surgical Tech	\$128,677	\$22,719	\$156,249	\$200	(\$27,772)	121.4%	

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	August	2021	2021	2021	2021
Nursing-LVN	\$199,477	\$27,725	\$193,979	\$0	\$5,498	97.2%
Develop-Math	\$274,028	\$39,492	\$236,937	\$0	\$37,091	86.5%
Mathematics	\$342,030	\$58,871	\$347,420	\$0	(\$5,390)	101.6%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$18,761	\$95,803	\$0	\$20,573	82.3%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$155,184	\$357	\$157,901	\$455	(\$3,172)	101.8%
Instrumentation	\$115,454	\$21,754	\$114,990	\$0	\$465	99.6%
Fitness Center	\$101,413	\$26,409	\$115,445	\$0	(\$14,032)	113.8%
Physical Ed.	\$111,952	\$18,724	\$114,308	\$0	(\$2,356)	102.1%
CJ-Academic	\$101,161	\$14,048	\$93,993	\$0	\$7,167	92.9%
CJ-Law Enforce	\$126,508	\$19,213	\$129,044	\$463	(\$2,999)	102.0%
Economics	\$58,489	\$8,019	\$57,354	\$0	\$1,135	98.1%
Government/PS	\$119,773	\$25,318	\$130,086	\$0	(\$10,313)	108.6%
History/Geog.	\$117,898	\$23,955	\$133,940	\$0	(\$16,041)	113.6%
Psychology	\$111,697	\$20,819	\$119,684	\$0	(\$7,987)	107.2%
Sociology	\$50,735	\$6,201	\$43,866	\$0	\$6,869	86.5%
Art	\$168,721	\$34,345	\$167,464	\$0	\$1,257	99.3%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$19,882	\$115,692	\$909	\$3,704	96.2%
Music	\$32,508	\$6,532	\$25,249	\$0	\$7,258	77.7%
Medical Bachelors	\$110,787	\$29,949	\$176,783	\$0	(\$65,996)	159.6%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$5,000	\$0	\$600	\$0	\$4,400	12.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	August	2021	2021	2021	2021
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$58,176	\$6,922	\$58,301	\$0	(\$124)	100.2%
Lecture Series	\$6,600	\$0	\$2,012	\$0	\$4,588	30.5%
CE-Workforce	\$115,626	\$6,175	\$57,885	\$0	\$57,741	50.1%
CE Cisco	\$13,608	\$1,509	\$6,026	\$0	\$7,581	44.3%
CE Allied Health	\$183,263	\$24,320	\$138,776	\$0	\$44,488	75.7%
Total Instructional	\$8,308,607	\$1,310,176	\$8,047,985	\$9,917	\$250,704	97%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$32,785	\$75	\$4,433	\$0	\$28,352	13.5%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$32,785	\$75	\$4,433	\$0	\$28,352	13.5%
Academic Support						
Vice President of Instruction	\$262,796	\$50,005	\$283,447	\$0	(\$20,651)	107.9%
Arts & Sciences Administration	\$65,123	\$18,678	\$77,461	\$0	(\$12,338)	118.9%
Tech\Professional Ed. Administration	\$214,104	\$34,127	\$215,956	\$0	(\$1,852)	100.9%
Adult & Continuing Ed. Administration	\$226,674	\$70,322	\$263,688	(\$15)	(\$36,999)	116.3%
Distance Education Administration	\$165,422	\$27,060	\$151,169	\$0	\$14,253	91.4%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$10,356	\$76,672	\$0	(\$2,896)	103.9%
Library & Learning Resources	\$385,987	\$28,404	\$370,517	\$0	\$15,469	96.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	August	2021	2021	2021	2021
Media Services	\$49,333	\$15,682	\$58,005	\$0	(\$8,672)	117.6%
Student Success Center (Tutoring)	\$147,126	\$15,804	\$89,282	\$0	\$57,844	60.7%
Testing Center	\$145,001	\$11,367	\$106,952	\$0	\$38,049	73.8%
Total For Academic Support	\$1,735,342	\$281,806	\$1,693,149	(\$15)	\$42,208	97.6%

Student Services

Vice President of Student Services	\$308,579	\$50,458	\$276,391	\$0	\$32,187	89.6%
Admissions\Records	\$464,289	\$130,788	\$534,892	\$0	(\$70,603)	115.2%
Campus Security	\$563,647	\$138,857	\$571,693	\$0	(\$8,046)	101.4%
Counseling	\$612,236	\$126,041	\$596,882	\$0	\$15,354	97.5%
Financial Aid	\$326,021	\$138,953	\$381,206	\$0	(\$55,185)	116.9%
Student Activities	\$65,477	\$7,849	\$59,819	\$0	\$5,659	91.4%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,340,250	\$592,946	\$2,420,884	\$0	(\$80,633)	103.4%

Institutional Support

Board of Regents	\$37,562	\$7,214	\$25,300	\$0	\$12,262	67.4%
President	\$441,559	\$54,079	\$414,097	\$0	\$27,462	93.8%
General Institutional Expenses	\$294,653	\$11,598	\$144,313	\$0	\$150,340	49.0%
Vice President for Administration	\$188,702	\$29,359	\$199,706	\$0	(\$11,004)	105.8%
Business Services	\$741,334	\$222,561	\$845,254	\$0	(\$103,919)	114.0%
Human Resources & Risk Mgmt.	\$423,916	\$71,336	\$431,517	\$0	(\$7,602)	101.8%
Professional Development	\$8,100	\$0	\$144	\$0	\$7,956	1.8%
Purchasing	\$80,482	\$13,002	\$87,523	\$0	(\$7,041)	108.7%
Research and Planning	\$226,512	\$28,535	\$236,789	\$0	(\$10,277)	104.5%

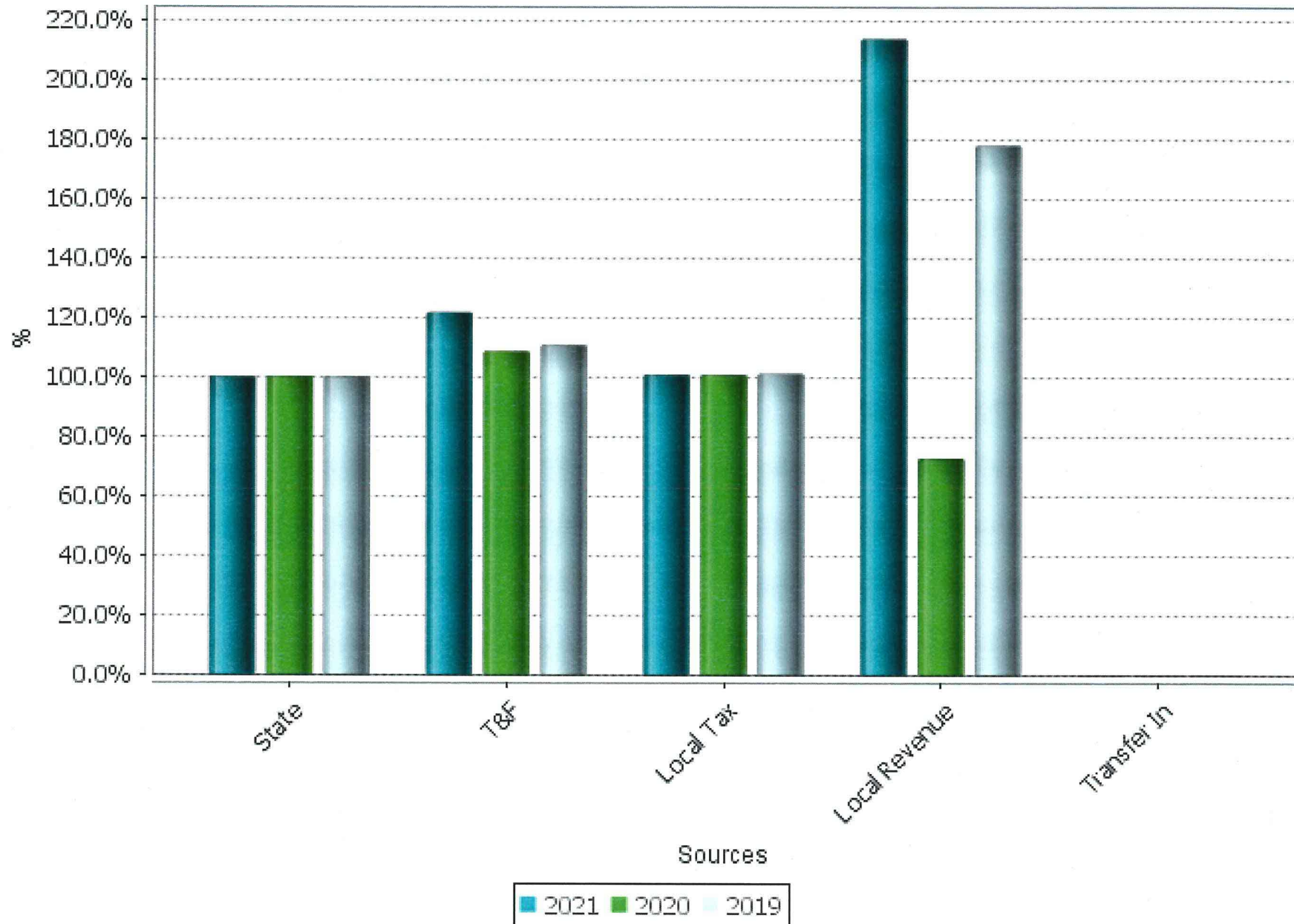
Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	August	2021	2021	2021	2021
Information Technology	\$1,543,773	(\$70,364)	\$1,205,253	\$2	\$338,519	78.1%
Communications	\$130,524	\$11,252	\$91,104	\$0	\$39,420	69.8%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$214,255	\$34,124	\$204,661	\$0	\$9,594	95.5%
GC Foundation	\$55,143	\$8,653	\$48,473	\$0	\$6,670	87.9%
Marketing & Media	\$631,656	\$103,352	\$652,898	\$1,218	(\$22,460)	103.4%
Total for Institutional Support	\$5,018,170	\$524,701	\$4,587,032	\$1,219	\$429,919	91.4%
Staff Benefits						
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
GASB 67/78 TRS net		\$254,791	\$254,791			
GASB 74/75 ERS net		\$131,711	\$131,711			
Staff Benefits - Retirees	\$0	\$0	\$54	\$0	(\$54)	Infinity
Total For Staff Benefits	\$22,723	\$386,502	\$386,557	\$0	(\$363,834)	1,701.2%
Operations and Maintenance						
Plant Administration	\$805,644	\$29,286	\$767,624	\$0	\$38,020	95.3%
Building Maintenance	\$1,147,738	\$49,863	\$861,615	\$0	\$286,123	75.1%
Custodial Services	\$439,385	\$46,493	\$428,984	\$0	\$10,401	97.6%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$104,164	\$24,040	\$84,796	\$0	\$19,368	81.4%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$20,036	\$50	\$12,837	\$0	\$7,199	64.1%
Utilities	\$725,000	\$78,788	\$501,095	(\$7,463)	\$231,369	69.1%
Utilities Tech Center	\$105,000	\$9,642	\$48,919	\$0	\$56,081	46.6%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2021

	Budget 2021	(MTD) Actual August	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total for Operations and M...	\$3,346,966	\$238,161	\$2,705,869	(\$7,463)	\$648,560	80.8%
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,604	\$43,813	\$269,423	\$0	\$330,181	44.9%
Transfers to Student Activity Fund	\$59,037	\$0	\$65,967	\$0	(\$6,930)	111.7%
Transfer to State Eligible Ben	\$1,331,694	(\$1,082,904)	\$0	\$0	\$1,331,694	0.0%
Transfers to State Grants & Aid	\$121,568	\$19,050	\$131,801	\$0	(\$10,233)	108.4%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$193,883	\$193,883	\$0	(\$193,883)	Infinity
Transfers to Capital Project	\$450,000	\$37,500	\$450,000	\$0	\$0	100.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,561,903	(\$788,658)	\$1,111,074	\$0	\$1,450,829	43.4%
Expenditures Totals	\$23,366,745	\$2,545,709	\$20,956,982	\$3,658	\$2,406,106	89.7%

3 Year Revenue by Percentage (YTD)



**Auxiliary fund
as of August 31, 2021**

August 31, 2021	Current year Budget 2021	Current year (MTD) Actual August	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$599,604	\$43,813	\$269,423	\$0	\$330,181	45%
Bookstore Commission	\$55,000	\$0	\$37,135	\$0	\$17,865	68%
Student housing	\$241,520	(\$160,783)	\$323,064	\$0	(\$81,544)	134%
Food Service	\$306,928	(\$200,112)	\$355,794	\$0	(\$48,866)	116%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$14,273	\$124,546	\$0	\$52,414	70%
Total Revenue	\$1,380,012	(\$302,809)	\$1,109,963	\$0	\$270,049	80%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	43	51	0	(\$51)	Infinity
Food Service	251,197	0	272,338	0	(\$21,141)	108%
Print Shop	143,400	9,492	98,917	(6,988)	\$51,470	69%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	4,019	52,237	0	\$26,002	67%
Baseball	408,186	14,424	350,845	3,039	\$54,302	86%
Softball	313,990	19,094	239,866	1,698	\$72,426	76%
General Institutional	185,000	56,090	134,510	0	\$50,490	73%
Expenditures Total	1,380,012	103,163	1,148,765	(2,250.50)	\$233,497	83%

**Auxiliary fund
as of August 31, 2021**

Expenditures by Type

General Operating	221,338	55,448	138,406	0	82,932.33	63%
Contracted Services	386,192	8,422	372,685	(6,988)	20,494.45	97%
Travel	49,850	721	29,165	0	20,684.87	59%
Equipment	60,410	17,186	51,000	4,737	4,672.50	84%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%
Scholarships	393,900	2,783	295,831	0	98,068.55	75%
Salaries & Stipends	183,816	14,462	182,201	0	1,615.64	99%
Staff Benefits	59,506	4,141	54,477	0	5,029.11	92%
Expenditures Total	1,380,012	103,163	1,148,765	(2,250.50)	233,497.45	83%

**Student Service Fund
as of August 31, 2021**

August 31, 2021	Current year Budget 2021	Current year (MTD) Actual August	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$59,037	\$0	\$65,967	\$0	(\$6,930)	112%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$59,037	\$0	\$65,967	\$0	(\$6,930)	112%
Expenditures by Department						
Student Activities	30,687	1,286	4,948	0	\$25,739	16%
Student Government	25,750	200	6,604	0	\$19,146	26% 33
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	59,037	1,485	11,552	0	\$47,485	20%
Expenditures by Type						
General Operating	31,637	1,623	11,690	0	19,947	37%
Contracted Services	0	0	0	0	0	
Travel	17,400	(138)	(138)	0	17,538	(1)%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	59,037	1,485	11,552	0	47,485	20%

**CONSTRUCTION AND CAPITAL PROJECTS CASH ANALYSIS
FY 2021**

ACCOUNT	DESCRIPTION	AMOUNT	PROJECT
CONSTRUCTION FUND			
71-09925-53110	Student Housing: Equipment Non-Capitalized	15,388	Student Housing Networking
71-09929-53710	Future Expansion: Land & Building Acquisition	302,773	Property - 4022 Avenue Q
71-09929-53710	Future Expansion: Land & Building Acquisition	189,577	Property - 2212 39th St.
71-09929-53710	Future Expansion: Land & Building Acquisition	48,016	Improvements to 2212 39th St.
71-09935-53820	Nursing/HS Building: Architect & Engineering Fees	399,542	Architect Fees - Nursing/Health Sciences Bldg.
Fund 71 Cash - Pre-Capitalization		955,295	
CAPITAL PROJECTS FUND			
72-09991-49911	Transfers: Transfers from E & G	(450,000)	Transfer Revenue
72-32220-53210	Media Services: Equipment-Capitalized	47,709	Audio Visual Refresh - Rooms R357 and N307
72-51510-51210	Info Tech: Contracted Services	35,771	Replace Business Objects with Informer
72-51510-53210	Info Tech: Equipment-Capitalized	124,269	Replace IT Back-Up System
Fund 72 Cash - Pre-Capitalization		(242,252)	
Funds 71 and 72 Cash - Change to Balance		713,044	

Monthly Financial Reports – September

Attached are the monthly financial reports for September 2021, representing expenditures, encumbrances, and pre-encumbrances through September 30, 2021. These reports represent one month of operations during fiscal year 2021-22. The reports are as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
October 2021 Meeting
As of Sept 30, 2021 (8.3% of Year)

Source	Budgeted 2021/2022	Year-to-Date		
		Received (\$) 2021/2022	Received (%) 2021/2022	Received (%) 2020/2021
State Funds	\$4,799,136	\$575,896	12.0%	12.0%
Tuition and Fees	\$4,953,852	\$1,905,713	38.5%	51.5%
Local Taxes	\$15,461,791	\$59,465	0.4%	0.5%
Local Revenues	\$123,750	\$4,361	3.5%	1.9%
Total Revenue	\$25,338,529	\$2,545,435	10.0%	11.8%

Operating Fund
Expenditure Summary Sheet
October 2021 Meeting
As of Sept 30, 2021 (8.3% of Year)

Source	Original Budgeted 2021/2022	Year-to-Date		
		Expended (\$) 2021/2022	Expended (%) 2021/2022	Expended (%) 2020/2021
Instruction	\$8,528,541	\$561,348	6.6%	7.0%
Community Service	\$30,929	\$2	0.0%	0.0%
Academic Support	\$1,766,415	\$133,437	7.6%	6.7%
Student Services	\$2,430,074	\$149,489	6.2%	5.8%
Institutional Support	\$6,078,023	\$331,177	5.4%	4.5%
Staff Benefits	\$27,000	\$26,058	96.5%	143.0%
Operations/ Maintenance	\$3,149,588	\$106,430	3.4%	2.1%
Interfund Transfers (out)	\$3,327,959	\$129,786	3.9%	0.2%
Total Expenditures	\$25,338,529	\$1,437,727	5.7%	5.1%

GALVESTON COLLEGE
Fund 11 Education and General

September 30, 2021

	Current year Budget 2022	Current year (MTD) Actual September	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022	Current year % Expended 2022
Revenue by State Classification						
State Funds	4,799,136	575,896	575,896	0	4,223,240	12.0%
Tuition	2,727,422	1,001,976	1,001,976	0	1,725,447	36.7%
Course Fees	2,792,257	1,098,928	1,098,928	0	1,693,329	39.4%
Exemption\Waivers	(565,827)	(195,191)	(195,191)	0	(370,636)	34.5%
Local Taxes	15,461,791	59,465	59,465	0	15,402,326	0.4%
Local Revenue	119,750	4,361	4,361	0	115,389	3.6%
Sales and Services	4,000	0	0	0	4,000	0.0%
Total Revenue	25,338,529	2,545,435	2,545,435	0	22,793,094	10.0%
Expenditures by State Classification						
instructions	8,527,941	561,348	561,348	52,511	7,914,082	6.6%
Community Service	30,929	2	2	0	30,927	0.0%
Academic Support	1,767,015	133,437	133,437	32,108	1,601,471	7.6% 38
Student Services	2,430,074	149,489	149,489	466,108	1,814,477	6.2%
institutional Support	6,078,023	331,177	331,177	363,140	5,383,706	5.4%
Operations And Maintenances	3,149,588	106,430	106,430	1,065,484	1,977,674	3.4%
Staff Benefits	27,000	26,058	26,058	0	942	96.5%
Inter-Fund Appropriation	3,327,959	129,786	129,786	0	3,198,173	3.9%
Expenditures Total	25,338,529	1,437,726	1,437,726	1,979,351	21,921,453	5.7%
Expenditures by Type						
General Operating	3,132,707	63,838	63,838	232,425	2,836,444	2.0%
Contracted Services	2,596,429	112,956	112,956	729,690	1,753,784	4.4%
Travel	329,290	260	260	0	329,030	0.1%
Equipment	610,690	38,066	38,066	164,523	408,100	6.2%
Utilities	925,000	0	0	852,713	72,287	0.0%
Faculty Full Time	4,324,851	311,054	311,054	0	4,013,797	7.2%
Faculty Overloads\Adjunct	1,748,829	117,626	117,626	0	1,631,203	6.7%
Stipends	398,696	31,423	31,423	0	367,273	7.9%
Administrator Salaries	1,947,457	162,289	162,289	0	1,785,168	8.3%
Professional Technical Salaries	2,035,533	158,161	158,161	0	1,877,372	7.8%
Classified Salaries	2,121,043	167,418	167,418	0	1,953,625	7.9%
Part-Time Salaries	431,226	22,755	22,755	0	408,471	5.3%

GALVESTON COLLEGE
Fund 11 Education and General

Staff Benefits	1,408,819	122,093	122,093	0	1,286,726	8.7%
Staff Benefits GASBs Non-cash		0	0			
Interfund Appropriations	3,327,959	129,786	129,786	0	3,198,173	3.9%
Expenditures Total	25,338,529	1,437,726	1,437,726	1,979,351	21,921,453	5.7%
Excess Rev/Exp	0	1,107,709	1,107,709			

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2022	September	2022	2022	2022	2022
State Appropriation						
Academic/Technical	\$3,527,300	\$443,440	\$443,440	\$0	\$3,083,860	12.6%
Incentive	\$591,430	\$46,072	\$46,072	\$0	\$545,358	7.8%
Core	\$680,406	\$86,384	\$86,384	\$0	\$594,022	12.7%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,799,136	\$575,896	\$575,896	\$0	\$4,223,240	12.0%
Tuition						
In District Tuition	\$1,071,315	\$424,991	\$424,991	\$0	\$646,324	39.7%
Out of District Tuition	\$798,300	\$328,907	\$328,907	\$0	\$469,393	41.2%
Non Resident Tuition	\$365,500	\$172,926	\$172,926	\$0	\$192,574	47.3%
CE Workforce Training	\$175,790	\$25,009	\$25,009	\$0	\$150,781	14.2%
CE Workforce Info Tech	\$27,337	\$0	\$0	\$0	\$27,337	0.0%
CE Workforce Health Prof	\$242,380	\$44,551	\$44,551	\$0	\$197,829	18.4%
CE Leisure Learning	\$46,800	\$5,591	\$5,591	\$0	\$41,209	11.9%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,727,422	\$1,001,976	\$1,001,976	\$0	\$1,725,447	36.7%
Course Fees						
Building Use Fee	\$1,172,457	\$454,946	\$454,946	\$0	\$717,511	38.8%
Student Service Fee	\$65,763	\$25,065	\$25,065	\$0	\$40,698	38.1%
General Service Fee	\$277,605	\$97,457	\$97,457	\$0	\$180,148	35.1%
Registration Fee	\$175,817	\$59,040	\$59,040	\$0	\$116,777	33.6%
Out of District Fee	\$451,245	\$192,502	\$192,502	\$0	\$258,743	42.7%
Course and Lab fees	\$294,680	\$114,525	\$114,525	\$0	\$180,155	38.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2022	September	2022	2022	2022	2022
Distance Education fee	\$195,990	\$109,547	\$109,547	\$0	\$86,444	55.9%
Distance Education fee N/R	\$16,180	\$3,390	\$3,390	\$0	\$12,790	21.0%
Testing Fees	\$21,800	\$1,999	\$1,999	\$0	\$19,801	9.2%
Testing Fees GED	\$4,500	\$0	\$0	\$0	\$4,500	0.0%
Testing Fees-Contract	\$6,650	\$0	\$0	\$0	\$6,650	0.0%
Late Registration Fees	\$4,000	\$2,215	\$2,215	\$0	\$1,785	55.4%
Schedule Change Fees	\$1,720	\$630	\$630	\$0	\$1,090	36.6%
Student Health\Insurance Fees	\$70,850	\$17,458	\$17,458	\$0	\$53,392	24.6%
SurCharge 3peat > 27 Dev hrs	\$33,000	\$20,154	\$20,154	\$0	\$12,846	61.1%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,792,257	\$1,098,928	\$1,098,928	\$0	\$1,693,329	39.4%

Exemption/Waivers

Competitive Waiver	(\$31,501)	(\$5,850)	(\$5,850)	\$0	(\$25,651)	18.6%
Foster Care	(\$19,660)	(\$5,813)	(\$5,813)	\$0	(\$13,847)	29.6%
Hazelwood Waiver Credit	(\$18,437)	(\$4,275)	(\$4,275)	\$0	(\$14,162)	23.2%
Hazelwood Dependant	(\$32,103)	(\$4,679)	(\$4,679)	\$0	(\$27,424)	14.6%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	(\$1,235)	(\$1,235)	\$0	(\$2,934)	29.6%
Fireman	(\$5,559)	(\$5,376)	(\$5,376)	\$0	(\$183)	96.7%
Police	(\$1,390)	\$0	\$0	\$0	(\$1,390)	0.0%
TEC 54.052	(\$86,165)	(\$41,754)	(\$41,754)	\$0	(\$44,411)	48.5%
Military Waiver	(\$11,118)	(\$2,925)	(\$2,925)	\$0	(\$8,193)	26.3%
GISD Dual Credit	(\$352,482)	(\$121,484)	(\$121,484)	\$0	(\$230,998)	34.5%
Other	(\$2,780)	(\$1,800)	(\$1,800)	\$0	(\$980)	64.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Total	(\$565,827)	(\$195,191)	(\$195,191)	\$0	(\$370,636)	34.5%
Local Taxes						
Current Taxes	\$15,098,791	\$0	\$0	\$0	\$15,098,791	0.0%
Delinquent	\$230,000	\$44,197	\$44,197	\$0	\$185,803	19.2%
Penalty & Interest	\$130,000	\$9,296	\$9,296	\$0	\$120,704	7.2%
Other	\$3,000	\$5,973	\$5,973	\$0	(\$2,973)	199.1%
Total	\$15,461,791	\$59,465	\$59,465	\$0	\$15,402,326	0.4%
Local Revenue						
Interest Income	\$50,000	\$3,216	\$3,216	\$0	\$46,784	6.4%
Miscellaneous Revenue	\$16,500	\$16	\$16	\$0	\$16,484	0.1%
Misc. Revenue-Vehicles	\$15,000	\$748	\$748	\$0	\$14,252	5.0%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$380	\$380	\$0	\$34,620	1.1%
HEERF Lost Revenue		\$0	\$0			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$0	\$0	\$0	\$4,000	0.0%
Total	\$123,750	\$4,361	\$4,361	\$0	\$119,389	3.5%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$25,338,529	\$2,545,435	\$2,545,435	\$0	\$22,793,094	\$0

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021**

Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
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Exp by State Classification

Instructional

Welding	\$322,299	\$18,706	\$18,706	\$11,127	\$292,466	5.8%
Biology	\$358,853	\$22,681	\$22,681	(\$625)	\$336,797	6.3%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$211,653	\$14,160	\$14,160	\$0	\$197,493	6.7%
Env Science	\$97,612	\$4,029	\$4,029	\$0	\$93,583	4.1%
Physics	\$135,658	\$6,876	\$6,876	\$0	\$128,782	5.1%
Accounting	\$76,781	\$5,650	\$5,650	\$0	\$71,131	7.4%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,109	\$802	\$802	\$0	\$14,307	5.3%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$188,978	\$17,623	\$17,623	\$750	\$170,605	9.3%
Logistics Op	\$99,500	\$6,910	\$6,910	\$0	\$92,590	6.9%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$116,312	\$7,400	\$7,400	\$0	\$108,912	6.4%
Comp. Science	\$89,699	\$2,792	\$2,792	\$0	\$86,907	3.1%
Comp. Tech.	\$126,684	\$7,268	\$7,268	\$0	\$119,416	5.7%
Culinary Arts	\$152,767	\$11,595	\$11,595	\$12,287	\$128,885	7.6%
Cosmetology	\$206,832	\$15,180	\$15,180	\$1,030	\$190,622	7.3%
Engineering	\$77,943	\$5,820	\$5,820	\$0	\$72,123	7.5%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021**

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022	
Develop-Read	\$105,325	\$7,240	\$7,240	\$0	\$98,085	6.9%	
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN	
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN	
Education	\$9,607	\$1,171	\$1,171	\$0	\$8,436	12.2%	
English	\$270,959	\$19,126	\$19,126	\$0	\$251,833	7.1%	
Humanities	\$23,292	\$1,465	\$1,465	\$0	\$21,827	6.3%	
Philosophy	\$9,452	\$575	\$575	\$0	\$8,877	6.1%	
Foreign Lang-SPAN	\$17,356	\$910	\$910	\$0	\$16,446	5.2%	
Nursing-RN	\$943,863	\$43,984	\$43,984	\$0	\$899,879	4.7%	
Nursing Admin	\$173,566	\$13,716	\$13,716	\$0	\$159,850	7.9%	44
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN	
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN	
Emer Med Serv	\$332,650	\$18,381	\$18,381	\$2,214	\$312,055	5.5%	
Imaging-CT	\$143,305	\$10,144	\$10,144	\$201	\$132,959	7.1%	
Imaging-MRI	\$133,687	\$10,349	\$10,349	\$0	\$123,338	7.7%	
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN	
Imaging-Nuclear	\$147,206	\$11,519	\$11,519	\$0	\$135,687	7.8%	
Imaging-Rad Thy	\$169,848	\$14,154	\$14,154	\$0	\$155,694	8.3%	
Imaging-Rad Tch	\$317,046	\$24,975	\$24,975	\$4,687	\$287,384	7.9%	
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN	
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN	
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN	
Sonography	\$164,833	\$13,886	\$13,886	\$0	\$150,947	8.4%	
Surgical Tech	\$145,803	\$12,283	\$12,283	\$0	\$133,520	8.4%	

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021**

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Nursing-LVN	\$199,166	\$16,028	\$16,028	\$0	\$183,138	8.0%
Develop-Math	\$278,248	\$19,887	\$19,887	\$0	\$258,361	7.1%
Mathematics	\$343,918	\$27,842	\$27,842	\$0	\$316,076	8.1%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$111,803	\$9,682	\$9,682	\$3,350	\$98,771	8.7%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$126,839	\$11,246	\$11,246	\$607	\$114,986	8.9%
Instrumentation	\$118,667	\$8,332	\$8,332	\$750	\$109,585	7.0%
Fitness Center	\$118,406	\$8,263	\$8,263	\$1,680	\$108,463	7.0%
Physical Ed.	\$113,126	\$8,226	\$8,226	\$0	\$104,900	7.3%
CJ-Academic	\$95,913	\$7,346	\$7,346	\$0	\$88,567	7.7%
CJ-Law Enforce	\$135,677	\$8,795	\$8,795	\$0	\$126,882	6.5%
Economics	\$59,089	\$4,779	\$4,779	\$0	\$54,310	8.1%
Government/PS	\$123,249	\$8,871	\$8,871	\$0	\$114,378	7.2%
History/Geog.	\$128,591	\$9,366	\$9,366	\$0	\$119,225	7.3%
Psychology	\$108,602	\$4,263	\$4,263	\$0	\$104,339	3.9%
Sociology	\$51,586	\$2,905	\$2,905	\$0	\$48,681	5.6%
Art	\$157,410	\$12,488	\$12,488	\$0	\$144,922	7.9%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$141,575	\$13,008	\$13,008	\$0	\$128,567	9.2%
Music	\$35,678	\$1,680	\$1,680	\$0	\$33,998	4.7%
Medical Bachelors	\$196,984	\$15,638	\$15,638	\$0	\$181,346	7.9%
Nursing BSN	\$104,422	\$0	\$0	\$0	\$104,422	0.0%
Accreditation	\$8,200	\$275	\$275	\$0	\$7,925	3.4%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021**

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$95,680	\$3,026	\$3,026	\$0	\$92,654	3.2%
Lecture Series	\$6,600	\$0	\$0	\$0	\$6,600	0.0%
CE-Workforce	\$98,349	\$1,412	\$1,412	\$13,453	\$83,484	1.4%
CE Cisco	\$14,074	\$0	\$0	\$0	\$14,074	0.0%
CE Allied Health	\$171,611	\$6,619	\$6,619	\$1,000	\$163,992	3.9%
Total Instructional	\$8,527,941	\$561,348	\$561,348	\$52,511	\$7,914,082	7%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$30,929	\$2	\$2	\$0	\$30,927	0.0%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$30,929	\$2	\$2	\$0	\$30,927	0.0%
Academic Support						
Vice President of Instruction	\$271,258	\$21,614	\$21,614	\$0	\$249,644	8.0%
Arts & Sciences Administration	\$67,093	\$5,428	\$5,428	\$0	\$61,665	8.1%
Tech\Professional Ed. Administration	\$215,184	\$29,145	\$29,145	\$3,459	\$182,580	13.5%
Adult & Continuing Ed. Administration	\$237,518	\$16,183	\$16,183	\$1,642	\$219,692	6.8%
Distance Education Administration	\$161,607	\$12,468	\$12,468	\$0	\$149,139	7.7%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$76,745	\$0	\$0	\$0	\$76,745	0.0%
Library & Learning Resources	\$382,261	\$28,399	\$28,399	\$25,006	\$328,855	7.4%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Media Services	\$50,788	\$3,691	\$3,691	\$2,000	\$45,097	7.3%
Student Success Center (Tutoring)	\$156,066	\$8,284	\$8,284	\$0	\$147,782	5.3%
Testing Center	\$148,495	\$8,224	\$8,224	\$0	\$140,271	5.5%
Total For Academic Support	\$1,767,015	\$133,437	\$133,437	\$32,108	\$1,601,471	7.6%

Student Services

Vice President of Student Services	\$322,781	\$24,434	\$24,434	\$0	\$298,347	7.6%
Admissions\Records	\$495,091	\$41,503	\$41,503	\$0	\$453,588	8.4%
Campus Security	\$599,229	\$8,793	\$8,793	\$466,000	\$124,436	1.5%
Counseling	\$609,407	\$39,694	\$39,694	\$108	\$569,605	6.5%
Financial Aid	\$335,475	\$29,157	\$29,157	\$0	\$306,318	8.7%
Student Activities	\$68,091	\$5,907	\$5,907	\$0	\$62,184	8.7%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,430,074	\$149,489	\$149,489	\$466,108	\$1,814,477	6.2%

Institutional Support

Board of Regents	\$93,656	\$1,591	\$1,591	\$450	\$91,615	1.7%
President	\$557,364	\$30,831	\$30,831	\$250	\$526,283	5.5%
General Institutional Expenses	\$634,038	\$400	\$400	\$0	\$633,638	0.1%
Vice President for Administration	\$195,552	\$15,496	\$15,496	\$500	\$179,556	7.9%
Business Services	\$775,821	\$49,741	\$49,741	\$18,460	\$707,620	6.4%
Human Resources & Risk Mgmt.	\$442,293	\$38,552	\$38,552	\$55,448	\$348,293	8.7%
Professional Development	\$8,500	\$0	\$0	\$0	\$8,500	0.0%
Purchasing	\$82,936	\$7,721	\$7,721	\$1,741	\$73,474	9.3%
Research and Planning	\$224,254	\$14,023	\$14,023	\$0	\$210,231	6.3%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2022	September	2022	2022	2022	2022
Information Technology	\$1,868,135	\$66,239	\$66,239	\$160,042	\$1,641,854	3.5%
Communications	\$247,577	\$58,168	\$58,168	\$107,715	\$81,694	23.5%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$259,080	\$17,253	\$17,253	\$585	\$241,242	6.7%
GC Foundation	\$67,148	\$4,368	\$4,368	\$383	\$62,397	6.5%
Marketing & Media	\$621,669	\$26,793	\$26,793	\$17,567	\$577,310	4.3%
Total for Institutional Support	\$6,078,023	\$331,177	\$331,177	\$363,140	\$5,383,706	5.4%
Staff Benefits						
Staff Benefits - State Eligible	\$27,000	\$26,000	\$26,000	\$0	\$1,000	96.3%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$58	\$58	\$0	(\$58)	Infinity
Total For Staff Benefits	\$27,000	\$26,058	\$26,058	\$0	\$942	96.5%
Operations and Maintenance						
Plant Administration	\$729,768	\$17,957	\$17,957	\$0	\$711,811	2.5%
Building Maintenance	\$969,490	\$48,745	\$48,745	\$161,804	\$758,941	5.0%
Custodial Services	\$526,430	\$38,947	\$38,947	\$27,671	\$459,812	7.4%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$70,500	\$700	\$700	\$43,100	\$26,700	1.0%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$23,400	\$80	\$80	\$2,910	\$20,410	0.3%
Utilities	\$725,000	\$0	\$0	\$725,000	\$0	0.0%
Utilities Tech Center	\$105,000	\$0	\$0	\$105,000	\$0	0.0%
Total for Operations and M...	\$3,149,588	\$106,430	\$106,430	\$1,065,484	\$1,977,674	3.4%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2021**

	Budget 2022	(MTD) Actual September	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
Inter-fund Appropriations						
Transfers to Auxiliary	\$496,484	\$0	\$0	\$0	\$496,484	0.0%
Transfers to Student Activity Fund	\$65,763	\$25,065	\$25,065	\$0	\$40,698	38.1%
Transfer to State Eligible Ben	\$1,430,959	\$4,721	\$4,721	\$0	\$1,426,238	0.3%
Transfers to State Grants & Aid	\$134,753	\$0	\$0	\$0	\$134,753	0.0%
Transfers to Bond Revenue	\$1,200,000	\$100,000	\$100,000	\$0	\$1,100,000	8.3%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$3,327,959	\$129,786	\$129,786	\$0	\$3,198,173	3.9%
Expenditures Totals	\$25,338,529	\$1,437,726	\$1,437,726	\$1,979,351	\$21,921,453	5.7%

**Auxiliary fund
as of September 30, 2021**

September 30, 2021	Current year Budget 2022	Current year (MTD) Actual September	Current ... (YTD) Act... 2022	Current ... Encumbr... 2022	Current year Remaining 2022	Current year % Expended 2022
Revenue by State Classification						
Interfund Appropriations	\$496,484	\$0	\$0	\$0	\$496,484	0%
Bookstore Commission	\$45,000	\$0	\$0	\$0	\$45,000	0%
Student housing	\$343,995	\$168,750	\$168,750	\$0	\$175,245	49%
Food Service	\$384,795	\$198,203	\$198,203	\$0	\$186,592	52%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$186,460	\$11,171	\$11,171	\$0	\$175,289	6%
Total Revenue	\$1,456,734	\$378,124	\$378,124	\$0	\$1,078,610	26% 50

Expenditures by Department

Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	17,290	1,549	1,549	0	\$15,741	9%
Food Service	316,412	40,816	40,816	0	\$275,596	13%
Print Shop	132,500	8,510	8,510	62,155	\$61,835	6%
Special Event	0	0	0	0	\$0	NaN
Athletics General	84,624	7,020	7,020	1,757	\$75,846	8%
Baseball	390,447	74,940	74,940	12,177	\$303,331	19%
Softball	320,461	83,213	83,213	416	\$236,833	26%
General Institutional	195,000	5,005	5,005	40,000	\$149,995	3%
Expenditures Total	1,456,734	221,053	221,053	116,504.35	\$1,119,177	15%

**Auxiliary fund
as of September 30, 2021**

Expenditures by Type						
General Operating	227,675	5,994	5,994	65,815	155,866.58	3%
Contracted Services	445,307	48,833	48,833	45,607	350,867.27	11%
Travel	69,100	463	463	0	68,637.15	1%
Equipment	51,236	192	192	5,083	45,961.50	0%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	363,480	145,329	145,329	0	218,150.70	40%
Salaries & Stipends	210,621	15,981	15,981	0	194,640.00	8%
Staff Benefits	64,315	4,261	4,261	0	60,053.60	7%
Expenditures Total	1,456,734	221,053	221,053	116,504.35	1,119,176.80	15%

**Student Service Fund
as of September 30, 2021**

September 30, 2021	Current year Budget 2022	Current year (MTD) Actual September	Current ... (YTD) Act... 2022	Current ... Encumbr... 2022	Current year Remaining 2022	Current year % Expended 2022
Revenue by State Classification						
Interfund Appropriations	\$65,763	\$25,065	\$25,065	\$0	\$40,698	38%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$65,763	\$25,065	\$25,065	\$0	\$40,698	38%
Expenditures by Department						
Student Activities	39,363	489	489	1,000	\$37,874	1%
Student Government	23,800	0	0	0	\$23,800	0% 52
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	65,763	489	489	1,000	\$64,274	1%
Expenditures by Type						
General Operating	38,263	489	489	1,000	36,774	1%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	0	0	17,500	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	65,763	489	489	1,000	64,274	1%

10/13/21

Galveston College
General Ledger Summary Trial Balance

Page: 1

Year-to-Date Summary for Period Ending 09/30/2021

*** Opening Balances are estimated; Previous Fiscal Year is not closed ***

Fiscal Year: 2022

FUND: 71 - Construction (Major Projects)

GL Account	Opening Balance	Year-to-Date Debits	Year-to-Date Credits	Closing Balance
71-09929-53710 Future Expansion ; Land & Building Acquisi	0.00	337,863.65	0.00	337,863.65
=====				
Totals for FUNCTION: 0 - Tuition & Fees	0.00	337,863.65	0.00	337,863.65
=====				
Totals for FUND: 71 - Construction (Major Projects)	0.00	337,863.65	0.00	337,863.65

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page <u>#</u>
#1 – Approve Policies Committee Recommendation Regarding Local Board Policies: EFAA, EFB, EFBA, FB, and FBA	_____	_____ ✓ _____	_____	61
#2 – Approve Facilities Committee Recommendation Regarding Asbestos Abatement and Structural Demolition of 4022 Avenue Q	_____	_____ ✓ _____	_____	88
#3 – Approve Offering Hospitality Program (Level 1 Certificate)	_____	_____ ✓ _____	_____	89
#4 – Approve Amendment 2021-2024 to Interlocal Governmental Agreement for School Liaison Officer Program with County of Galveston	_____	_____	_____	90
#5 – Approve Purchase of Additional Laptop Computers to Loan to Students	_____	_____	_____	93
#6 – Approve Audio/Visual Refresh for Distance Learning	_____	_____	_____	94
#7 – Approve Update of Cisco Identity Services Engine	_____	_____	_____	95
#8 – Approve Purchase of Equipment and Professional Services for Virtualizing Colleague	_____	_____	_____	96
#9 – Approve Update of Datacenter Core Networking Equipment	_____	_____	_____	97
#10 – Approve Proposal for Outdoor Wireless Implementation	_____	_____	_____	98
#11 – Approve Change Order to Existing Contract with Ferrilli for Colleague Customization	_____	_____	_____	99
#12 – Approve Three-Year Agreement for Canvas Online Learning Management System Support and Maintenance	_____	_____	_____	100
#13 – Approve HVAC Control System Upgrades at Northen Center	_____	_____	_____	109

#14 – Approve New Landscape Plantings at ATC	_____	_____	_____	<u>110</u>
#15 – Approve Payment to Ramona Munsell & Associates Consulting, Inc. for Technical Assistance and Grant Writing Services for Title V Developing Hispanic-Serving Institutions Project (Year Four)	_____	_____	_____	<u>111</u>
#16 – Ratify Appointment of Full-time Instructor	_____	_____	_____	<u>112</u>
#17 – Amend FY 2021-22 Regular Board Meeting Date	_____	✓	_____	<u>113</u>
#18 – Approve Budget Adjustment for FY 2021-22 Due to Late Delivery of Computer Lab Desktops for Refresh Approved on June 9, 2021	_____	✓	_____	<u>114</u>

Consider Approval of Policies Committee Recommendation
Regarding the Adoption of Proposed Revisions to Board Policies:
EFAA(LOCAL), EFB(LOCAL), EFBA(LOCAL), FB(LOCAL), and FBA(LOCAL)

The Board Policies Committee was scheduled to meet prior to the October 20, 2021 Regular Meeting of the Board of Regents to review and discuss proposed revisions to the following Board policies: EFAA(LOCAL), EFB(LOCAL), EFBA(LOCAL), FB(LOCAL), and FBA(LOCAL). An index with a summary of the proposed revisions to these policies and the proposed policies follow. Mr. Carroll G. Sunseri, Policies Committee Chairperson, will present a report of that meeting and the Committee's recommendation for Board consideration.

**GALVESTON COLLEGE
PROPOSED BOARD POLICIES**

Policy		Policy Title	Comments
EFAA	Local	Core Curriculum	Changes to local policy EFAA provide core curriculum requirements for the Bachelor of Science in Nursing Degree. Includes notation that the BSN degree is pending SACSCOC approval.
EFB	Local	Academic Achievement: Degrees and Certificates Awarded	Changes to local policy EFB includes new language to indicate that the Bachelor of Science in Nursing degree is now offered by Galveston College. Includes notation the BSN degree is pending SACSCOC approval.
EFBA	Local	Degrees and General Graduation Requirements	Changes to local policy EFBA updates the degree requirements for the Bachelor of Applied Science degree and introduces degree and general graduation requirements for the Bachelor of Science in Nursing degree with a notation that the BSN is pending SACSCOC approval.
FB	Local	Admissions Requirements	Changes to local policy FB include language to indicate that early admission students may come from locations other than Galveston high schools, updates to required test scores for dual credit participation, and language required by the Department of Defense for the readmission of active service members and reservists. In addition, Admission Procedures have been updated to reflect the shift to the online application process.
FBA	Local	Transfer of Credit	Changes to local policy FBA include new language required by the Department of Defense for active service members and reservists for the transfer and/or articulation of credit.

CORE
CURRICULUM

Included in the degree requirements for the Associate of Arts, the Associate of Science, ~~and~~ the Bachelors of Applied Science, ~~and the Bachelor of Science in Nursing*~~ degrees at Galveston College is a basic core of general education courses or a core curriculum. The purpose of the Galveston College core curriculum is to provide the skills, knowledge, and perspectives that help define the educated person. Further, students are expected to gain a foundation of knowledge of human cultures and the physical and natural world; develop principles of personal and social responsibility for living in a diverse world; and, advance intellectual and practical skills that are essential for all learning.

The core emphasizes the basic intellectual competencies or core objectives—communication (reading, writing, and speaking), critical thinking, empirical and quantitative skills (including numerical comprehension and analysis), teamwork, and social and personal responsibility (including historical consciousness, multicultural awareness, and concern about ethics, aesthetics, and values). Competency in each of the core objectives is established by successful completion of the core courses and the learning outcomes that are embodied in each course which are required for the Associate of Arts, the Associate of Science, ~~or~~ the Bachelors of Applied Science, ~~or the Bachelor of Science in Nursing*~~ Degree.

In accordance with the laws of the State of Texas and the guidelines and procedures established by the Texas Higher Education Coordinating Board (THECB), all Texas public colleges and universities are required to establish a core curriculum. The law and the established guidelines indicate that if a student completes the core curriculum at one public college or university within the State of Texas, that block of courses may be transferred to any other public college or university within the State of Texas and must be substituted for the receiving institution's core curriculum. Further, in accordance with the law and the guidelines, a student shall receive academic credit for each of the courses transferred and may not be required to take additional core curriculum courses at the receiving institution, unless the THECB has approved a larger core curriculum for that institution.

The Galveston College Core Curriculum consists of eight areas - Communications, Humanities, Visual and Performing Arts, Mathematics, Natural Sciences, Social and Behavioral Sciences, American History, and Government/Political Science. These requirements must be met by every student pursuing an Associate of Arts, an Associate of Science, ~~or~~ a Bachelor of Applied Science, [or Bachelor of Science in Nursing*](#) degree at Galveston College.

[*Pending SACSCOC Approval](#)

CORE
CURRICULUM
COURSE
REQUIREMENTS

The specific course requirements necessary to complete the core curriculum shall be determined by the faculty and the administration and shall be published in the College Catalog.

Galveston College
084502

ACADEMIC ACHIEVEMENT:
DEGREES AND CERTIFICATES AWARDED

EFB
(LOCAL)

The College awards the Associate of Arts, the Associate of Science, the Associate of Applied Sciences, ~~and~~ the Bachelors of Applied Science ~~and the Bachelor of Science in Nursing*~~ degrees to students who have completed a prescribed course of study. In addition, the College awards Certificates of Completion and Certificates of Technology. The degree and certificates awarded are determined by the particular program of study as described in the College catalog.

**Pending SACSCOC approval.*

DEGREES AND GENERAL GRADUATION REQUIREMENTS

EFBA
(LOCAL)

BACHELOR OF APPLIED SCIENCE The Bachelor of Applied Science Degree from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete a minimum of 120 semester hours of college-level credit.*
2. The student must complete all core curriculum / general education requirements for graduation.
- ~~3. The student must complete a minimum of 45 credit hours in 3000 level courses or higher in the major field of study as outlined for the degree in the College Catalog.~~
4. 3. The student must complete at least ~~45~~ 30 upper-level semester credit hours in the major field of study at Galveston College.
- ~~5.~~ 4. The student must have a 2.0 cumulative grade point average on all work from Galveston College and a cumulative 2.0 grade point average on course work in the major field of study.
- ~~6.~~ 5. The student must have satisfied the requirements of the Texas Success Initiative and demonstrate college readiness in reading, writing, and mathematics, unless exempt.
- ~~7.~~ 6. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Bachelor of Applied Science Degree.

BACHELOR OF SCIENCE IN NURSING The Bachelor of Science in Nursing Degree from Galveston College will be granted to the student who completes the following requirements:

(pending
SACSCOC
Approval)

1. The student must complete a minimum of 120 semester hours of college-level credit*
2. The student must complete all core curriculum / general education requirements for graduation.

DEGREES AND GENERAL GRADUATION REQUIREMENTS

EFBA
(LOCAL)

3. The student must complete at least 30 upper-level semester credit hours in the major field of study at Galveston College.
4. The student must have a 2.0 cumulative grade point average on all work from Galveston College and a cumulative 2.0 grade point average on course work in the major field of study.
5. The student must have satisfied the requirements of the Texas Success Initiative and demonstrate college readiness in reading, writing, and mathematics, unless exempt.
6. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Bachelor of Science Degree.

ASSOCIATE
OF ARTS

The Associate of Arts Degree from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete a minimum of 60 semester hours of college-level credit.*
2. The student must complete all core curriculum / general education requirements for graduation or all courses in a THECB approved Field of Study curriculum.
3. The student must complete the general academic course requirements for the AA degree as outlined in the College Catalog.
4. The student must earn at least 18 semester credit hours required for the degree at Galveston College.
5. The student must have a 2.0 cumulative grade point average on all work from Galveston College.
6. The student must have satisfied the requirements of the Texas Success Initiative and demonstrate college readiness in reading, writing, and mathematics, unless exempt.

DEGREES AND GENERAL GRADUATION REQUIREMENTS

EFBA
(LOCAL)

7. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Associate of Arts Degree.

ASSOCIATE
OF SCIENCE

The Associate of Science Degree from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete a minimum of 60 semester hours of college-level credit.*
2. The student must complete all core curriculum / general education requirements for graduation or all courses in a THECB approved Field of Study curriculum.
3. The student must complete the general academic course requirements for the AS degree as outlined in the College Catalog.
4. The student must earn at least 18 semester credit hours required for the degree at Galveston College.
5. The student must have a 2.0 cumulative grade point average on all work from Galveston College.
6. The student must have satisfied the requirements of the Texas Success Initiative and demonstrate college readiness in reading, writing, and mathematics, unless exempt.
7. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Associate of Science Degree.

ASSOCIATE
OF
APPLIED
SCIENCE

The Associate of Applied Science Degree from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete a minimum of 60 semester hours of college-level credit.*

DEGREES AND GENERAL GRADUATION REQUIREMENTS

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2. As part of the minimum 60 semester hour degree requirement, the student must complete a minimum of 15 semester hours of general education courses. The core of general education courses must include at least one course from each of the following areas: Humanities / Fine Arts, Social/Behavioral Sciences, and Natural Sciences / Mathematics.
3. The student must complete the prescribed competencies and curriculum for a two-year occupational or work force education program as outlined in the degree plan (Galveston College Catalog).
4. The student must earn at least 18 semester credit hours of the total credit hours required for the degree and at least 50 percent of the technical/workforce education courses required for the degree at Galveston College.
5. The student must have a 2.0 cumulative grade point average on all work from Galveston College.
6. The student must have satisfied the requirements of the Texas Success Initiative and demonstrate college readiness in reading, writing, and mathematics, unless exempt.
7. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Associate of Applied Science Degree.

CERTIFICATE
OF
TECHNOLOGY

The Certificate of Technology from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete a minimum of 45 semester hours.
2. The student must complete the prescribed technical competencies and curriculum for the work force education or occupational program as outlined in the Galveston College Catalog.*
3. The student must earn at least 25 percent of the total credit hours required for the certificate and at least 50 percent of

DEGREES AND GENERAL GRADUATION REQUIREMENTS

EFBA
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the technical/workforce education courses required for the certificate at Galveston College.

4. The student must have a 2.0 grade point average on all work from Galveston College.
5. The student must have satisfied the requirements of the Texas Success Initiative, unless exempt.
6. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours toward the Certificate of Technology.

CERTIFICATE
OF
COMPLETION

The Certificate of Completion from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete the prescribed technical competencies and curriculum for the work force education or occupational program as outlined in the Galveston College Catalog.*
2. The student must earn at least 25 percent of the total credit hours required for the degree and at least 50 percent of the technical/workforce education courses required for the degree at Galveston College.
3. The student must have a 2.0 grade point average on all work from Galveston College.
4. If the Certificate of Completion is a Level II Certificate, the student must have satisfied the requirements of the Texas Success Initiative, unless exempt.
5. The student must have satisfactorily settled all college financial obligations.

*Developmental courses may not be counted or used as hours towards the Certificate of Completion.

DEGREES AND GENERAL GRADUATION REQUIREMENTS

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ADVANCED
TECHNICAL
CERTIFICATE

The Advanced Technical Certificate from Galveston College will be granted to the student who completes the following requirements:

1. The student must complete the prescribed technical competencies and curriculum for the work force education or occupational program as outlined in the Galveston College Catalog.*
2. The student must earn at least 25 percent of the total credit hours required for the certificate and at least 50 percent of the technical/workforce education courses required for the certificate at Galveston College.
3. The student must have a 2.0 grade point average on all work from Galveston College.
4. The student must have satisfactorily settled all college financial obligations.
5. The student must have satisfied the requirements of the Texas Success Initiative, unless exempt.

*Developmental courses may not be counted or used as hours towards the Certificate.

SECOND
ASSOCIATE
DEGREE

Students desiring to earn a second associate degree must complete a minimum of an additional 18 semester hours in residence.

POSTHUMOUS
DEGREE

A request to award a posthumous degree to a student may be submitted by a family member of the student, a college official, or a Galveston College registered student organization. To be considered, the request must meet one of the following two conditions:

1. When a student's death occurs after **ALL** requirements for the awarding of the degree have been completed (If the student has filed an application for graduation, then the posthumous degree will be awarded without a formal request as outlined above), or
2. When an undergraduate student's death occurs in the final semester of attendance and the student is in good academic

and financial standing with the College. Although grades in the final courses, and applications and other arrangements for graduation may not have been completed, the College may consider awarding the degree posthumously.

Upon review and recommendation to the President or designee by the Faculty and Vice President of Instruction, the President or designee shall make the final determination.

The President or designee is authorized to develop criteria and/or procedures, as appropriate, for awarding a posthumous degree.

RESPONSIBILITY FOR
STUDENT ADMISSIONS

The Director of Admissions/Registrar is responsible for student admissions and the day-to-day operations of the Office of Admissions, including the enforcement of admission policies and other related activities. All inquiries regarding student admissions should be directed to the Office of Admissions.

GENERAL
ADMISSIONS

Galveston College maintains an open admissions policy and constantly works to provide programs beneficial to all students. General admission to the College, but not necessarily to specific courses or programs, may be achieved by one of the following methods:

1. **High School Graduate.** Graduates of accredited high schools will be admitted upon completion of an Application for Admission and presentation of an official transcript. Galveston College defines an accredited high school as a Texas public high school authorized through the Texas Education Agency, the Texas Private School Accreditation Commission, the Southern Association of Colleges and Schools, or if located in a state other than Texas, that state's comparable agencies and/or regional accrediting association.
2. **Home School Graduate.** Graduates of a home school will be admitted upon completion of an Application for Admission and presentation of a certified list of completed coursework. Galveston College defines a home school where the parent or guardian has been directly involved in the instructional process.
3. **General Education Development (GED) Test.** An individual who has passed the General Education Development Test (GED) will be admitted upon completion of an

Application of Admission and presentation of acceptable GED scores, as certified by the State of Texas.

4. **College Transfer.** Transfer students must be eligible for readmission to the institution in which the student was last enrolled (normally defined as being in 'good standing' - Ex: GPA of 2.0 or better on a 4.0 scale) and must meet the academic requirements of Galveston College. Students not in good standing may be admitted by individual approval. For additional information, students should consult the Director of Admissions/Registrar.

5. **Individual Approval.** Students who enroll in Early Admission, Dual Credit, and Tech-Prep Programs, who have graduated from a non-accredited high school or academy, or who have the Ability to Benefit from the College's instructional programs may be admitted by Individual Approval. Specific requirements for each of these programs are listed below:
 - a. **Early Admission Program** – ~~Galveston area high school juniors and seniors~~ High school students are able to earn transferable college credit before graduating from high school. Students participating in the Early Admissions Program enroll in classes outside of high school.
 - b. **Dual Credit** – High school students enroll in classes at the high school, in courses that have been approved for both high school and college credit.

Note: Early Admission and Dual Credit Programs require parent/guardian permission, recommendation and approval of the high school principal or designee, completed Application for Admission, submission of high school transcripts, and College approval.

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Students must have qualifying scores on one of the following tests to be considered for Early Admissions and Dual Credit:

- i. ~~SAT – 1070+ combined with 500 or higher math and/or verbal~~ Evidenced Based Reading and Writing – 480; Mathematics – 530.
- ii. ACT – 23+ composite with 19 or higher math and/or English
- iii. ~~TAKS (exit level) – 2200+ in math and/or 2200+ with a writing sub score of at least 3 in English/Language Arts (ELA)~~ STAAR – End of Course Exam: English III – 4000; Algebra II – 4000 and a passing grade in high school Algebra II course.
- iv. ~~COMPASS (THEA Alternative test) – Reading Skills 81+; Algebra – 39+; Writing Skills (objective) – 59+; and Written Essay – 6+ or 5 with objective Writing Skills of 59~~ TSI 2.0 Assessment – Mathematics CRC – 950+ or less than 950 and diagnostic score of 6+; English Language Arts and Reading (ELAR) – 945+ and an essay score of 5+; or, less than 944 and diagnostic score of 5+ and essay score of 5+.
- v. PSAT – Evidence Based Reading and Writing – 460; Mathematics – 510.

After high school graduation, students must submit a final transcript stating the date of graduation. While attending Galveston College, the student

ADMISSIONS REQUIREMENTS

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will be expected to adhere to all policies of the College.

- c. **Tech-Prep** – Galveston College, in partnership with the Galveston Independent School District, has developed Technical Preparatory (Tech Prep) programs which provide high school students a unique opportunity to prepare for their careers while still in high school. Tech Prep students complete a sequence of courses necessary for success in their chosen occupations in high school and complete the coursework for an Associate of Applied Science degree at Galveston College. For further information regarding enrollment in a Tech Prep program, students should contact the GISD Career and Technology Education Office or the Ball High School Career Center.
- d. **High School Graduation from a Non-Accredited High School** – Graduates from a non-accredited high school (schools not accredited as defined in item 1 or 2 above) may be admitted upon completion of an Application for Admission and presentation of an official transcript. Special conditions may apply. Please contact the Director of Admissions/Registrar for additional information.
- e. **Non-High School Graduate** - Persons who have not obtained a high school diploma or GED (but who are 18 years of age or older and whose high school class has graduated) may be admitted after demonstrating evidence of an ability-to-benefit from college instruction. Students admitted under ability-to-benefit are required to take the appropriate placement test.

Special conditions may apply. Please contact the Director of Admissions/Registrar for additional information.

6. **Non-Degree Seeking** – Students who enroll in classes for professional review, cultural, or personal growth and achievement will be classified as non-degree seeking students. Students who have declared a degree at another university or college, and are enrolled in classes at Galveston College for transfer purposes only, are also classified as non-degree seeking. Non-degree seeking students are required to submit the following documents:
 - a. Application for Admission
 - b. Appropriate transcript(s) for placement or TSI status.

Note: Students who wish to change to a “degree-seeking status” will be required to furnish all previous college transcripts and meet entrance requirements.

7. **Readmission.** A Galveston College student who has not attended the previous long semester (fall or spring) must apply for re-admission through the Office of Admissions. If the student has attended another college since his/her previous enrollment at Galveston College, a current transcript of all college credits is required.
8. **Readmission of Service Members and Reservists.** Service members and reservists are eligible to be readmitted to a program of study if they are temporarily unable to attend class or must suspend their studies due to service requirements. Service members and reservists are admitted to the program with the same status and standing prior to the temporary interruption of attendance.

Documentation for Service Members and Reservists:

(1) A student who submits an application for readmission to an institution under paragraph (c)(1)(iii) of this section shall provide to the institution documentation to establish that— (i) The student has not exceeded the service limitation in paragraph (c)(1)(ii) of this section; and (ii) The student's eligibility for readmission has not been terminated due to an exception in paragraph (h) of this section.

(2)(i) Documents that satisfy the requirements of paragraph (g)(1) of this section include, but are not limited to, the following:

(A) DD (Department of Defense) 214 Certificate of Release or Discharge from Active Duty.

(B) Copy of duty orders prepared by the facility where the orders were fulfilled carrying an endorsement indicating completion of the described service.

(C) Letter from the commanding officer of a Personnel Support Activity or someone of comparable authority.

(D) Certificate of completion from military training school.

(E) Discharge certificate showing character of service.

(F) Copy of extracts from payroll documents showing periods of service.

(G) Letter from National Disaster Medical System (NDMS) Team Leader or Administrative Officer verifying dates and times of NDMS training or Federal activation. (ii) The types of documents that are

necessary to establish eligibility for readmission will vary from case to case. Not all of these documents are available or necessary in every instance to establish readmission eligibility.

(3) The College may not delay or attempt to avoid a readmission of a student under this section by demanding documentation that does not exist, or is not readily available, at the time of readmission.

The student (or an appropriate officer of the armed forces or official of the Department of Defense) must give oral or written notice of such service to the school as far in advance as is reasonable under the circumstances. Alternatively, at the time of readmission, the student may submit an attestation of military service that necessitated his absence from school. No notice is required if precluded by military necessity, such as service in operations that are classified or would be compromised by such notice.

The student must also give oral or written notice of his/her intent to return to the school within three years after the completion of the period of service. A student who is hospitalized or convalescing due to an illness or injury incurred or aggravated during the performance of service must notify the school within two years after the end of the period needed for recovery from the illness or injury. A student who fails to apply for readmission within these periods does not automatically forfeit eligibility for readmission but is subject to the college's established leave of absence policy and general practices.

The college will promptly readmit the student into the next class or classes in the program.

beginning after he/she provides notice of intent to reenroll, unless he/she requests a later date, or unusual circumstances require the school to admit him/her at a later date. This federal requirement supersedes state law—for example, a school must readmit a qualifying service member to the next class even if that class is at the maximum enrollment level set by the state. Finally, a student's readmission rights terminate in the case of a dishonorable or bad conduct discharge, general court-martial, federal or state prison sentence, or other reasons as described in 34 CFR 668.18(h).

This practice is not used to secure service member enrollment at the college.

9. **International Students.** Galveston College is authorized under federal law to enroll non-immigrant students. International students seeking admissions should submit the following:
 - a. Application for Admission. The Application should be submitted along with a nonrefundable application fee at least sixty (60) days prior to the beginning of registration for any given semester.
 - b. An official transcript of the last four years of secondary school. The official transcript must be an original copy translated into English and must show each course completed and the grade earned.
 - c. An official transcript from each college or university attended (translated into English).
 - d. Test of English as a Foreign Language (TOEFL). The minimum acceptable score of 500 on the written

ADMISSIONS REQUIREMENTS

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examination, a minimum score of 173 on the computerized examination, a minimum of 61 on the internet examination, or a minimum score of 109 from an English Language Center (ELC) is required. Applicants are exempt from the TOEFL requirement if they speak English as their native language. This exemption refers to students from Australia, the Bahamas, Belize, Bermuda, the British Isles, Cameroon, English-speaking Canadian provinces, the Cayman Islands, the Fiji Islands, Gambia, Ghana, Guyana, Jamaica, Kenya, Liberia, Malta, Nauru, New Zealand, Nigeria, Sierra Leone, the Solomon Islands, South Africa, Sri Lanka, Tanzania, Tobago, Trinidad, United Kingdom, the Virgin Islands, the West Indies, Zambia, and Zimbabwe.

- e. Statement of financial support.
- f. Certificate of Immunizations.
- g. Individuals must have proof of US insurance (medical and life) or purchase appropriate insurance.

10. Applicants not eligible for enrollment under one of the methods listed above should contact the Director of Admissions/Registrar for consideration.

ADMISSION TO SPECIFIC COURSES, PROGRAMS OF STUDY, OR A BACHELOR OF APPLIED SCIENCE PROGRAM

Admission to Galveston College does not guarantee admission or placement in specific courses, a specific program of study, or a Bachelor of Applied Science program. Prerequisites are required for some courses and some programs of study require specific approval or have additional requirements for admission in addition to those outlined for general admission to the institution.

The requirements for specific occupational / technical programs are set forth in the College Catalog. In

ADMISSIONS REQUIREMENTS

In addition, it is understood that licensing and/or accrediting bodies periodically change their requirements; therefore, Galveston College cannot guarantee future entrance requirements into these programs.

ACADEMIC FRESH START

An applicant for admission who is a Texas resident may enter Galveston College pursuant to the “academic fresh start” status, Texas Education Code, 51.931. Applicants can request a Petition For Academic Fresh Start from the Office of Admissions. Fresh Start must be declared upon entrance to the college. Students who do not declare upon entrance will not be considered after enrolled. An applicant who elects to apply under this statute may not receive any course credits or grades earned for courses taken 10 or more years prior to enrollment. This does not apply to Financial Aid or VA benefits.

ADMISSIONS OF VETERANS

Veterans are admitted on the same basis as other students. Galveston College is approved for Veterans Training under the GI Bill of Rights, Public Laws 358 and 550, and under the Vocational Rehabilitation Laws.

ADMISSIONS PROCEDURE

The procedures for admission into a college credit program of study are as follows:

1. ~~Obtain an Application for Admission from the Office of Admissions, Complete the Galveston College (GC) Application for Admission on the Galveston—College GC website at www.gc.edu, or complete the Texas Common Application for Admission to community colleges on line at www.gc.edu-www.applytexas.org.~~
2. Submit the completed Application for Admission to the Galveston College Office of Admissions. ~~Note: the submission of the application form authorizes the College to access the state THEA database for a student’s test scores.~~

ADMISSIONS REQUIREMENTS

3. Submit official transcripts from all colleges and universities attended. Students with less than fifteen (15) college credits are required to submit an official high school transcript or certificate of high school equivalency / GED. (The submission of all transcripts is required for evaluation of high school and/or college curricular requirements.)
4. Submit official placement scores, as appropriate.
5. Submit an exemption from or proof of the Bacterial Meningitis Vaccination. [Students 22 years of age and older are not required to submit proof of vaccination against Bacterial Meningitis.](#)
6. Meet with a Counselor/Advisor prior to registration.

ACCESS TO COUNSELING AND ADVISING

Admission and registration procedures shall ensure that new students are given the opportunity to plan their academic program through counseling and advising prior to registration.

WITHDRAWAL

Procedures for student withdrawal from courses, programs, and/or the College shall be made available to all students. Information regarding the College's Withdrawal Procedures shall be published in the College Catalog and made available on the College's website (www.gc.edu). Additional assistance concerning withdrawing shall be made available to students through the Counseling and Advising Center.

IDENTIFICATION CARDS

Identification cards shall be issued or validated during the registration period prior to each semester. Identification cards may be required to access campus events and services, such as, but not limited to, the Library, concerts, campus movies, athletic events, the fitness center, use of the student center, and voting in campus elections.

Students shall report loss of I.D. cards immediately to the ~~Office of Student Services~~ Campus Security and obtain a replacement.

TRANSFER OF CREDIT
FROM ANOTHER COLLEGE
TO GALVESTON COLLEGE

Credit for courses in which a passing grade (C or better) has been earned may be transferred to Galveston College from a post-secondary institution that is accredited by one of the regional accrediting bodies. It is the responsibility of each transfer applicant to arrange for an official transcript to be sent to Galveston College from each institution previously attended. A course from a regionally accredited institution will be accepted in lieu of a specific course at Galveston College only if evidence indicates the course is equivalent. Remedial courses are not transferable.

Students whose overall grade point average is less than 2.0 on a 4.0 scale, may only be admitted by the Director of Admissions/Registrar or the appropriate Vice President. Transfer students who are admitted and whose GPA is less than a 2.0 will be placed on academic probation. Failure to achieve a minimum grade point average of 2.0 for the first 12 credit hours taken at Galveston College while on academic probation will result in academic suspension.

Course work completed at colleges and universities outside the United States will be considered for transfer on an individual basis. International transcripts must be evaluated by an accrediting agency prior to enrollment. (A list of accrediting agencies can be obtained by the Office of Admissions.) All foreign credentials submitted to Galveston College must include the original transcript plus a certified English translation. There is no guarantee, even after a transcript has been evaluated, that the credits will be accepted.

TRANSFER AND
ARTICULATED CREDIT –
SERVICE MEMBERS

Acceptance of credit and articulated credit transfer agreements are determined by the educational institution to which the student intends to transfer. Galveston College accepts credits in transfer from other institutions in accordance with the principles set forth in the Joint Statement on the Transfer and Award of Credit established by the American Association of Collegiate Registrars and Admissions Officers and in accordance with the policies established by the Galveston College Board of Regents. There is currently no limit to the number of hours a Service

ARTICULATION AND
TRANSFER OF WORK
FROM GALVESTON
COLLEGE TO OTHER
COLLEGES AND
UNIVERSITIES

Member may earn via the Joint Services Transcript. The college does not use transfer credit policies to discriminate against Service Members or actively seek their enrollment.

The transfer of College credit to another institution of higher education will depend largely upon proper course selection and quality of work done by the student.

Galveston College is accredited by the ~~Commission on Colleges of~~ the Southern Association of Colleges and Schools ~~Commission on Colleges~~. Because of this recognition, Galveston College credits are regarded as equivalent to courses of the same description at other colleges and universities. Transfer problems typically occur only when students change their planned educational objectives. Examples of transfer difficulties include those encountered by students who change majors or who change from a two year career education program to an academic transfer program.

Counselors, advisors, and faculty advisors have access to a wide range of information on credit transfer. Students should work with an academic advisor or counselor to design an educational plan consistent with their educational goals. Changes in plans should be discussed with the academic advisor or counselor to avoid potential transfer problems.

In order to assist students transferring to other institutions within the State of Texas, Galveston College has joined with other junior/community colleges and universities in the State of Texas and has adopted a common course numbering system. The purpose of the numbering system is to improve articulation and assist students who are transferring between institutions.

RESOLUTION OF
TRANSFER DISPUTES FOR
LOWER-DIVISION

In accordance with rules and guidelines established by the Texas Higher Education Coordinating Board, if a Texas public institution does not accept a lower-division course credit earned by a student at another Texas public institution, the institution is required to provide a written notice to the student and the sending institution that the transfer of the course credit was denied. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Board rules and regulations. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written

notice of denial, the institution whose credit is denied for transfer shall notify the commissioner of the denial.

The Commissioner of Higher Education or the commissioner's designee shall make the final determination about the dispute concerning the transfer of course credit and give written notice of the determination to the involved student and the institutions.

Consider Approval of Facilities Committee Recommendation Regarding Proposal for Asbestos Abatement and Structural Demolition of 4022 Avenue Q

The Board Facilities Committee was scheduled to meet prior to the October 20, 2021 Regular Meeting of the Board of Regents to review and discuss proposals for asbestos abatement and structural demolition of 4022 Avenue Q. Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee’s recommendation for Board consideration.

Written quotes were received from three vendors for this project. Staff requests approval of the proposal from A&M Environmental, LLC. The cost would be \$14,555 which includes labor, equipment, and proper asbestos abatement. The source of funding is the Construction Fund (71-61020-53810).

Vendor	Cost
A&M Environmental, LLC 101 Main Street Pasadena, Texas 77506	\$14,555
American-INC (American Industry National Contractors, LLC) 9626 Trailing Moss Drive Houston, Texas 77064	\$17,210
TRT Environmental, LLC 3003 Bingle Road Houston, Texas 77055	\$17,248

Consider Approval to Offer Hospitality Program (Level 1 Certificate)

Staff is requesting Board approval to offer the Hospitality Program starting fall 2022. This Level One Certificate is designed to prepare graduates for entry-level positions in the hospitality industry. Classes will be scheduled as face-to-face courses at Ball High School and will include two internship opportunities at local hospitality employers.

1st Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
HAMG	1321	Intro to Hospitality	WECM	3	0	48	0	48	3
CHEF	1205	Sanitation and Safety	WECM	2	0	32	0	32	2
1st Year Totals				5	0	80	0	80	5

2nd Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
HAMG	1313	Front Office Management	WECM	2	2	32	32	64	3
2nd Year Totals				2	2	32	32	64	3

3rd Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
HAMG	1324	Hospitality Human Resources Mgmt.	WECM	3	0	48	0	48	3
HAMG	2188	Internship	WECM	0	3	0	48	48	1
3rd Year Totals				3	3	48	48	96	4

4th Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
HAMG	2305	Hospitality Management and Leadership*	WECM	3	0	48	0	48	3
HAMG	2189	Internship	WECM	0	3	0	48	48	1
4th Year Totals				3	3	48	48	96	4

* - capstone course

GRAND TOTALS

Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ACGM	0	0	0	0	0	0
WECM	13	8	208	128	336	16
GRAND TOTALS	13	8	208	128	336	16

Consider Approval of Amendment 2021-2024 to
Interlocal Governmental Agreement for School Liaison Officer Program
Between the County of Galveston, Texas and Galveston College

Staff recommends approval of Amendment 2021-2024 to the Interlocal Governmental Agreement for School Liaison Officer Program between the County of Galveston, Texas and Galveston College. A new compensation schedule is attached for consideration for the period of October 1, 2021 through September 30, 2022.

AMENDMENT 2021 – 2024 TO INTERLOCAL GOVERNMENTAL AGREEMENT
FOR SCHOOL LIAISON OFFICER PROGRAM

This agreement amend the now-existing Interlocal Governmental Agreement between the County of Galveston, Texas and Galveston College (“GCCD”), providing law enforcement services to GCCD. The attached Base Compensation Schedule (Exhibit B Supplement) is adopted for the period of October 1, 2021 through September 30, 2022, pursuant to the “Consideration” section of the existing Interlocal Governmental Agreement for School Liaison Officer Program.

County of Galveston by:

Mark Henry, County Judge

Date of Execution _____

Attest:

Dwight Sullivan, County Clerk

By _____ Deputy

Brandy Chapman



Henry Trochesset, Sheriff

Date of Execution 9/13/21

Galveston Community College District by:

(Signature)

Dr. W. Myles Shelton

(Printed name)

President

(Title)

Date of Execution _____

Exhibit B – Compensation Schedule

Galveston County has adopted a Career Path program for law enforcement. Compensation for each Officer will be calculated according to his or her individual Career Path step and corresponding salary grade/step as follows:

Position	Grade/Step	FY 2022 Salary
Deputy I – School Liaison	514	\$47,715.20
Deputy II – School Liaison	516	\$52,790.40
Deputy III – School Liaison	518	\$57,532.80
Deputy IV – School Liaison	519	\$58,159.96
Deputy V – School Liaison	520	\$63,260.68
Sergeant I – School Liaison	523	\$71,573.63
Sergeant II – School Liaison	524	\$75,197.06
Lieutenant – School Liaison	526	\$81,836.91
Captain – School Liaison	528	\$90,225.20

Hourly Rate for each Officer is calculated by dividing each Officer’s individual salary by 2080.

Total Hourly Rate for each Officer is calculated as follows:

$$(\text{Hourly Rate}) \times (1.22695 \text{ [variable benefits]}) + \$4.21 \text{ [fixed benefits]} = \text{Total Hourly Rate}$$

Longevity \$10 per month per year of service

Current monthly certification pay rates are:

Intermediate	Advanced	Master
\$50.00	\$100.00	\$150.00

In addition, the following fees and charges will be billed per Officer per contract year, prorated monthly:

Uniforms	Training	Cellular	Radio
\$440.00	\$440.00	\$50.00	\$90.00*

Administrative Fee will not exceed 1% of the total monthly bill

Grandfathering: Notwithstanding the above, Hourly Rates for Officers assigned to DISD under the version of this contract that was in effect on August 14, 2021 will not be reduced as a result of the adoption of the Career Path under this version of the contract. Such Officers will continue to work at the same Hourly Rate they received on August 14, 2021 until such time as they qualify for a higher Hourly Rate under the Career Path.

Consider Approval of Proposal to Purchase
Additional Laptop Computers to Loan to Students

Staff requests approval of this proposal to purchase an additional 100 laptop computers from HP Inc. (DIR Contract No. DIR-TSO-4159). The total cost of this proposal is \$62,700, and the source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant.

These laptops would be purchased for students to use to supplement their educational experience. The current pandemic has placed a considerable burden on students gaining access to technology to be better equipped and to engage in a more online-oriented learning environment. The specifications of the laptops are as follows:

- Model: HP PB430G8
- CPU: Intel i3 2-Core CPU rated up to 4.10 Gigahertz
- Memory: 4 Gigabytes of memory
- Hard drive: 256 Gigabyte Non-Volatile Memory Solid State Hard Drive
- Screen size: 13.3” screen
- Integrated camera and microphones
- One-year warranty

Vendor/Quotes	Item	Funding Source	Cost
HP Inc. Contract No: DIR-TSO-4159	100 HP PB430G8 Laptops	HEERF III Grant	\$62,700
Total			\$62,700

Consider Approval of Proposal for
Main Campus and Charlie Thomas Family Applied Technology Center
Audio/Visual Refresh for Distance Learning for Fiscal Year 2021-22

Staff requests approval of this proposal to purchase equipment and installation services from DataVox (TIPS 200105) for an audio/visual refresh at the Main Campus and Applied Technology Center for fiscal year 2021-22. The total cost of this proposal is \$65,177, and the source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant.

The project encompasses four classrooms (N-338, ATC-106, ATC-119, and ATC-206) in need of a refresh of the audio/visual equipment used by faculty and staff. Rooms with traditional projectors and screens will be upgraded with new equipment which includes: Panasonic PT-FRZ50WU and PT-VMZ50U laser based LCD projectors rated at 5200 and 5000 lumens respectively, Crestron 50W amplifiers, Da-lite 123” 16:10 switcher controlled screens, and Crestron SAROS 6.5” in-ceiling speakers and JBL Pro Control 5” surface mounted speakers. Because these rooms will also facilitate remote learning, auto-tracking cameras and lavalier microphones will be included. These quotes also include a three-year extended support agreement per room.

Vendor/Quote	Item/Quote	Funding Source	Cost
<p>DataVox Quote DVXA-12795</p>	<p>(4) Lumens VC-TR1 Full HD Presenter Tracking Cameras</p> <p>(4) Shure QLXD14/85 Wireless Microphone Systems</p> <p>(1) Panasonic PT-FRZ50WU Projectors</p> <p>(3) Panasonic PT-VMZ50U Projectors</p> <p>(4) Da-lite 123” Screens</p> <p>(4) Crestron AMP-X50MP 50W Amplifiers</p> <p>(6) Crestron SAROS ICE6T-W-T 6.5” in-ceiling speakers</p> <p>(2) JBL Pro Control 25AV-WH 5” surface speakers</p> <p>Various installation kits, cabling, and mounting accessories</p>	<p>HEERF III Grant</p>	<p>\$65,177</p>
<p>Total</p>	<p style="text-align: center;">90</p>		<p>\$65,177</p>

Consider Approval of Proposal to
Update the Cisco Identity Services Engine (ISE)

Staff requests approval of this proposal to contract vendor Presidio (DIR-TSO-4167) to upgrade the Cisco Identity Services Engine (ISE), which is a critical tool for network management, administration, and device monitoring. It leverages authentication and authorization services to allow specific users in the Information Technology (IT) team to administer various network devices such as switches and routers and currently provides a means for students to easily connect to the student Wi-Fi and use their network credentials to authenticate.

In order to continue serving students during the COVID-19 pandemic, the College needs to continue strengthening its infrastructure. An area that needs improvement is our ability to accommodate a wide assortment of mobile devices by providing an efficient and streamlined process for students, faculty, and staff to connect to our network and easily be authenticated and authorized using network credentials. All of which must be easily monitored and secured by the Network Division in the IT Department. Cisco ISE provides the comprehensive set of capabilities that are instrumental in maintaining business continuity during the COVID-19 pandemic and enabling a fast, smooth conversion to a remote learning environment with minimal impact to users as classes, when offered in that format, originate from the College's onsite Student Information System (SIS) Colleague.

This project will provide the necessary configuration changes to better support "Bring Your Own Device" (BYOD) for students, faculty, staff, and guests as well as a streamlined process to connect corporate devices to our network. Our request includes all necessary programming and professional services to complete the project. The total cost of this purchase would be \$23,652, and the source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Presidio (DIR-TSO-4167)	Professional and Configuration Services	HEERF III Grant	\$23,652
Total			\$23,652

Consider Approval of Proposal to Purchase
Equipment and Professional Services for Virtualizing Colleague

Staff requests approval of this proposal to purchase servers, networking equipment, and installation services from Dell partner Waypoint (DIR Contract No. DIR-TSO-4299) to virtualize the Enterprise Resource Planning (ERP) system Colleague. The total cost of this purchase would be \$167,310, and the source of funding is the Education and General Fund (11-51510-53230).

The institution is requesting a new virtualized system to use for our Colleague environment. The current hardware housing the system resides on campus and is either past or approaching end of life and support. The proposed solution will provide the institution the assurance students will be able to access resources provided by our ERP, both on campus and remotely. This project is also scaled to provide more resiliency, improve performance, and stability for an environment already deemed essential for other campus operations. All systems come with a five-year warranty.

Vendor	Item/Quote	Funding Source	Cost
Waypoint Contract No: DIR-TSO-4299	(4) Dell VXRail E560d Server Nodes (2) Dell EMC S4148F-ON Switches ProDeploy Installation Services Quote: AAAQ11358	Education and General Fund (11-51510-53230)	\$167,310
Total			\$167,310

Consider Approval of Proposal to
Update the Datacenter Core Networking Equipment

Staff requests approval of this proposal to purchase equipment and professional services from vendor Presidio (DIR-TSO-4167) to upgrade the college’s datacenter networking equipment. This project will provide enough capacity to fully support distance learning, new wireless controller hardware, VoIP (voice over internet protocol) phones and connection to its hosted environment, and video surveillance cameras. Our request includes five years of support and reflects the estimated 40 percent discount the College will receive for trading in hardware that is replaced. The total cost of this purchase is \$294,434, and the source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant.

Vendor/Quotes	Item/Quote	Funding Sources	Cost
Presidio (DIR-TSO-4167)	(2) Cisco Catalyst C9500 48 Port Switches	HEERF III Grant	\$294,434
	(2) Cisco Catalyst C9300 48 Port Switches		
	Installation and Provisioning Services		
Total			\$294,434

Consider Approval of Proposal for Outdoor Wireless Implementation

Staff requests approval of this proposal to purchase equipment and installation services from Presidio (DIR-TSO-4167) to install and provision an outdoor wireless network. This proposal will provide wireless connectivity to the 39th Street and Q½ parking lot that may be used by students, faculty, and staff. This can be leveraged as a contingency in case the school must resort to lockdown status due to the pandemic or other emergencies. The total cost of this purchase would be \$6,899 which includes a five-year warranty for all hardware. The source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant.

Vendor	Item/Quotes	Funding Source	Cost
Presidio (DIR-TSO-4167)	(1) Cisco 802.11ac Low Profile Outdoor Access Point (1) Nano Patch Enclosure Installation and provisioning services	HEERF III Grant	\$6,899
Total			\$6,899

Consider Approval of Change Order to
Existing Contract with Ferrilli for Colleague Customization

Staff requests approval of a change order to an existing contract with Ferrilli for \$7,000. The scope of work is to provide helpdesk support to Galveston College for customizations, creation of forms, and/or processes required for evaluation of Self-Service Student Planning Adoption. This is a Title V grant-approved contractual expense.

Consider Approval of Three-Year Agreement for Canvas
Online Learning Management System Support and Maintenance

Staff requests Board approval of the following three-year agreement with Instructure for Canvas software support and maintenance that provides a data warehouse and analytics tools. This contract is through the OMNIA partnership, Contract #R201402. The term of this agreement is December 17, 2021, through December 16, 2024, for a total cost of \$160,977.96 to be billed at an annual amount of \$53,659.32. The source of funding is the Education and General Fund (11-51510-5120).

Instructure Terms and Conditions

These terms and conditions apply to the provision of the products or services by Instructure, Inc. (“**Instructure**”) to the entity identified in the Order Form (“**Customer**”). An “**Order Form**” means any order for the provision of products or services signed by Customer. These terms are incorporated into the Order Form and together, form the “**Agreement.**” Instructure and Customer are referred to in this Agreement each as a “**party**” and together as the “**parties.**”

1. Service. Subject to the terms of this Agreement, Instructure will provide to Customer proprietary software as a service offering(s) made available through a URL in a hosted environment (together with any other products and services identified in the Order Form, the “**Service**”). All rights in and to the Service not expressly granted to Customer in this Agreement are reserved by Instructure. Instructure shall: (a) deploy all updates and upgrades to the Service to Customer that Instructure provides to its customers generally for no additional charge; and (b) provide support (“**Support**”) pursuant to the terms described on the Order Form. For purposes of this Agreement, “**User**” means an individual who is authorized by the Customer to use the Service and for whom Customer has purchased a subscription.

2. Customer Restrictions. Customer shall not (and shall not permit Users to): (a) sell, resell, rent, lease, lend, sublicense, distribute, assign, timeshare, or otherwise transfer or provide access to the Service to any third party except as expressly authorized under this Agreement; (b) use or access the Service for competitive purposes; (c) copy, modify, adapt, or create derivative works from any feature, function, interface, or graphic in the Service; (d) remove or modify Instructure’s policies or proprietary markings displayed within the Service; (e) use, interfere with, disrupt or circumvent the integrity, security or performance of the Service, including by probing, scanning, or testing any Instructure system or network or its security or authentication measures; (f) store or transmit any malicious code; (g) permit direct or indirect access to or use of any Service or Customer Content (as defined below) in a way that circumvents a contractual usage limit; (h) attempt to gain unauthorized access to the Service, its related systems or networks or Third-Party Services (as defined below); (i) use the Service or any Third-Party Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights; or (j) use the Service to distribute software or tools that gather information, distribute advertisements, or engage in conduct that may result in retaliation against Instructure or its data, systems, or networks. Use and access to the Application Program Interface (“**API**”) will be subject to the Instructure API Policy available at <https://www.instructure.com/policies/api-policy>.

3. Customer Responsibilities. Customer shall have sole responsibility for Customer Content and use of the Service by Users in compliance with this Agreement and the Acceptable Use Policy provided within the Service and available at <https://www.instructure.com/policies/acceptable-use> (the “**AUP**”). Customer agrees to reasonably assist Instructure in connection with a User’s adherence to the AUP. Customer further agrees to: (a) maintain the confidentiality and security of passwords and abide by any access protocols or credential requirements set by Instructure; (b) obtain from Users any consents necessary under this Agreement or to allow Instructure to provide the Service; (c) use commercially reasonable efforts to prevent unauthorized access to or use of the Service; (d) notify Instructure promptly of any such unauthorized access or use of which it learns; (e) cooperate reasonably in all respects with respect to implementation, access, support, and maintenance of the Service; and (f) ensure that a current email address is associated with each User’s account.

4. Representations. Each party represents that (a) it has the power and authority to validly enter into this Agreement, (b) this Agreement has been duly and validly authorized, executed and delivered by such party, (c) the execution and delivery of this Agreement does not violate or conflict with any other agreement, license, or obligation of such party, (d) it has not received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from or on behalf of any employees or agents of the other party in connection with this Agreement, and (e) it is financially solvent and has the ability to perform its obligations hereunder.

5. Instructure Warranties. Instructure warrants that: (a) it shall implement reasonable administrative, technical, and physical safeguards in an effort to secure its facilities and systems from unauthorized access and to secure the Customer Content; (b) the functionality or features of the Service and Support may change but will not materially degrade during the Term; and (c) the Service will materially conform to its then-current documentation. As Customer's sole and exclusive remedy for Instructure’s breach of the warranties set forth in this Section 5: (i) Instructure shall correct the non-conforming Service at no additional charge to Customer; or (ii) in the event Instructure is unable to correct such deficiencies after good-faith efforts, Instructure shall refund Customer amounts paid that are attributable to the defective

Service from the date Instructure received such notice. Customer must report deficiencies in writing to Instructure within thirty (30) days of their identification in order to receive any warranty remedies herein. EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION 5 AND TO THE MAXIMUM EXTENT OF THE LAW, INSTRUMENT AND ITS SUPPLIERS DISCLAIM ALL WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. WITHOUT LIMITING THE FOREGOING, INSTRUMENT DOES NOT WARRANT THE RESULTS OR OUTCOMES FROM USE OF THE SERVICE OR THAT THE SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE. TO THE EXTENT THE FOREGOING DISCLAIMER IS EXPRESSLY PROHIBITED BY LAW, ANY AVAILABLE WARRANTY SHALL BE LIMITED TO THIRTY (30) DAYS AND TO THE SERVICE REMEDIES PROVIDED BY INSTRUMENT IN THIS SECTION 5.

6. Fees. As consideration for the subscription to the Service, Customer shall pay all fees set forth in an Order Form (“Fees”) annually in advance, thirty (30) days after receipt of an invoice or as otherwise agreed to in the Order Form. All Fees owed by Customer are exclusive of, and Customer shall pay all applicable sales, use, VAT, excise, withholding, and other taxes that may be levied in connection with this Agreement. Instructure reserves the right (in addition to any other rights or remedies Instructure may have) to discontinue the Service and to suspend all Users’ and Customer’s access to the Service if any Fees are overdue until such amounts are paid in full. Except as expressly set forth in this Agreement, all Fees are non-refundable.

7. Service Standard. Instructure will use commercially reasonable efforts to make each Service available with an annual uptime percentage of at least 99.9% (“Service Commitment”). In the event Instructure does not meet the Service Commitment, Customer will be eligible to receive a service credit as described below. The maximum amount of the credit is 1/12 of the annual subscription Fees paid and attributable to the Service that is unavailable for a twelve (12) month period. The service credit is calculated by taking the number of hours the applicable Service was unavailable below the Service Commitment, and multiplying it by 3% of 1/12 of the applicable annual subscription Fees. Any days prior to Customer’s initial use of the Service will be deemed to have had 100% availability. Any unavailability used to calculate a prior service credit cannot be used for any future claims. The Service Commitment does not apply to any scheduled outages, standard maintenance windows, force majeure, and outages that result from any technology issue not originating from Instructure. Customer’s sole and exclusive remedy for breach of the Service Commitment in this Section 7 will be for Instructure to provide a credit as provided in this Section 7; on the condition that Customer notifies Instructure in writing of such claim within thirty (30) days of becoming eligible for such claim.

8. Compliance. Each party will comply with all applicable laws and regulations with respect to its activities under this Agreement, including with respect to personally identifiable information from records that are subject to applicable privacy laws, including, but not limited to, the Family Educational Rights and Privacy Act, as amended (“Personal Information”). Without limiting the generality of the foregoing, Customer shall not make the Service available to any person or entity that: (a) is located in a country that is subject to a U.S. government embargo; or (b) is listed on any U.S. government list of prohibited or restricted parties.

9. Customer Content. As between Instructure and Customer, any and all information, data, results, plans, sketches, text, files, links, images, photos, videos, audio files, notes, or other materials uploaded by a User through the Service (“Customer Content”) remain the sole property of Customer. Instructure may use the Customer Content solely to provide and improve the Service in accordance with this Agreement or Customer’s instructions.

10. Data Use. Customer agrees that data derived from Instructure’s provision of the Service or Customer’s use of the Service (“Usage Data”) may be used by Instructure for the purposes of analysis, including statistical analysis, trend analysis, creation of data models, and creation of statistical rules. Such Usage Data will only be used in its aggregated or anonymized form and such results may be used by Instructure for any lawful purpose not otherwise excluded by this Agreement. As between the parties, Instructure owns the Usage Data. Notwithstanding anything contained in this Agreement to the contrary, Usage Data does not include Customer Content or any information that identifies or can be reasonably used to identify an individual person or Customer.

11. Third-Party Services. Customer may access third-party services, content or links through the use of the Service (collectively “Third-Party Services”). Instructure does not control Third-Party Services or make any representations or warranties with respect to Third-Party Services. In addition, Instructure is not responsible for Third-Party Services.

12. Limitation of Liability. EACH PARTY AND ITS SUPPLIERS SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, EXEMPLARY, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE USE OR INABILITY TO USE THE SERVICE (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY, LOSS OR INACCURACY OF DATA, RECORDS OR INFORMATION, COST(S) OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, AND ANY FAILURE OF DELIVERY OF THE SERVICE), EVEN IF THE OTHER PARTY HAS BEEN NOTIFIED OF THE LIKELIHOOD OF SUCH DAMAGES. EXCEPT FOR A PARTY'S INDEMNITY OBLIGATIONS IN SECTION 17.1, EACH PARTY'S CUMULATIVE MAXIMUM LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT OR OTHERWISE) SHALL NOT EXCEED THE AMOUNT PAID BY CUSTOMER UNDER THIS AGREEMENT WITHIN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO LIABILITY.

13. Confidentiality. Each party acknowledges that it or any entity that directly, or indirectly through one or more intermediaries' controls, is controlled by or is under common control with such party (an "**Affiliate**") may disclose (in such capacity the "**Disclosing Party**") Confidential Information to the other party or its Affiliates (in such capacity, the "**Receiving Party**") in the performance of this Agreement. Accordingly, the Receiving Party shall: (a) keep the Confidential Information disclosed by the other party confidential; (b) use Confidential Information only for purposes of fulfilling its obligations and exercising its rights hereunder; and (c) disclose such Confidential Information only to the Receiving Party's employees or Affiliates who have a need to know and only for the purposes of fulfilling this Agreement or to the extent required by law. As used herein, "**Confidential Information**" means any and all non-public, confidential and proprietary information, data, or know-how, including all Personal Information and information about the Disclosing Party's businesses, operations, finances, properties, employees, relationships with third parties, plans, trade secrets, and other intellectual property and all analyses, compilations, forecasts, studies, summaries, notes, reports, memoranda, interpretations, data, and other materials which contain or are generated from the Confidential Information, whether disclosed in writing, orally, electronically, or by other means, and whether or not identified as confidential. . For the avoidance of doubt, any non-public aspect of the Service will be considered the Confidential Information of Instructure. Confidential Information shall not include information that: (i) is or becomes a matter of public knowledge through no fault of the Receiving Party; (ii) is rightfully received by the Receiving Party by a third party without a duty of confidentiality; (iii) is independently developed by the Receiving Party without the use of any Confidential Information of the Disclosing Party; or (iv) is identified by the Disclosing Party in writing as no longer confidential and proprietary. Notwithstanding the restrictions above, the Receiving Party may disclose the Confidential Information pursuant to law, regulation, subpoena or court orders, provided that the Receiving Party promptly notifies the Disclosing Party in writing prior to making any such disclosure to permit the Disclosing Party an opportunity to prevent disclosure or seek an appropriate remedy from the proper authority. The Receiving Party agrees to cooperate with the Disclosing Party in seeking such order or other remedy. The Receiving Party further agrees that if the Disclosing Party is not successful in precluding the requesting legal body from requiring the disclosure of the Confidential Information, it will furnish only that portion of the Confidential Information which is legally required (based on the advice of counsel) and will exercise all reasonable efforts to obtain reliable assurances that confidential treatment will be afforded the Confidential Information. Further, any information obtained by monitoring, reviewing, or recording is subject to review by law enforcement organizations in connection with investigation or prosecution of possible criminal or unlawful activity on the Service as well as to disclosures required by or under applicable law or related government agency actions. Instructure will also comply with all court orders or subpoenas involving requests for such information.

14. Proprietary Rights. As between Customer and Instructure, the Instructure Intellectual Property is, and shall at all times remain the sole and exclusive property of Instructure. Instructure shall have the right, in its sole discretion, to modify the Instructure Intellectual Property. "**Instructure Intellectual Property**" means: (a) the Service; (b) all improvements, changes, enhancements, and components thereof; (c) all other proprietary materials of Instructure and/or its licensors; and (d) all other intellectual property owned by Instructure including, but not limited to, all copyrights, patents, trademarks and trade names, trade secrets, specifications, methodologies, documentation, algorithms, criteria, designs, report formats, and know-how, as well as any underlying source code and object code related thereto.

15. Term and Termination. The term of this Agreement is specified in the Order Form ("**Term**") and shall continue for its full duration unless earlier terminated by a party in accordance with this Section 15. In addition to any other rights and remedies that may be available, either party may terminate this Agreement for a material breach of any provision of this Agreement by the other party if such material breach remains uncured for thirty (30) days after receipt of written notice

of such breach from the non-breaching party. In the event the Agreement is terminated, all Order Forms are simultaneously terminated. Upon expiration or termination of this Agreement: (a) Customer shall immediately cease using the Service; and (b) in connection with certain aspects of the Service that feature an export function Customer may export the Customer Content by using the export feature within the Service for a period of three (3) months from termination, after which Instructure shall have no obligation to maintain or provide any Customer Content.

16. Suspension of Service. Instructure may suspend a User's access to the Service for a violation of Section 3 of this Agreement, any applicable law, or third-party rights to the extent and for the duration necessary to address any such violation. Instructure will use commercially reasonable efforts to provide notice to Customer in advance of any suspension unless such violation may cause direct harm to the Service or may result in liability to Instructure. Customer agrees that Instructure will not be liable to Customer or a User if Instructure exercises its suspension rights as permitted by this Section 16.

17. Indemnification.

17.1 Instructure will indemnify and defend Customer from and against any and all losses, liabilities, and claims (including reasonable attorneys' fees) arising out of any claim by a third party alleging that the Service infringes or misappropriates the intellectual property rights of that third party. Notwithstanding the foregoing, Instructure shall not be obligated to indemnify Customer if such infringement or misappropriation claim arises from: (a) the Customer Content; (b) Customer's or User's misuse of the Service; or (c) Customer's or User's use of the Service in combination with any products, services, or technology not provided by Instructure. If a claim of infringement or misappropriation is made, Instructure may, in its sole discretion: (i) modify the Service so that it becomes non-infringing; (ii) obtain a license permitting continued use of the Service; or (iii) terminate the Agreement with no liability to Customer, other than Instructure's obligation to indemnify hereunder, and return the unused portion of any prepaid Fees. To the extent allowed by applicable law, Customer will indemnify and defend Instructure from and against any and all losses, liabilities, and claims (including reasonable attorneys' fees) arising out of any claim by a third party alleging: (z) the Customer Content infringes or misappropriates the intellectual property rights of that third party; or (y) use of the Service by Customer or any User in violation of this Agreement or the AUP.

17.2 The party seeking indemnification (the "**Indemnified Party**") shall provide the other party (the "**Indemnifying Party**") with prompt written notice upon becoming aware of any claim subject to indemnification hereunder and shall provide reasonable cooperation to the Indemnifying Party in the defense or investigation of any claim, suit or proceeding. The Indemnifying Party, at its option, will have sole control of such defense, provided that the Indemnified Party is entitled to participate in its own defense at its sole expense. The Indemnifying Party shall not enter into any settlement or compromise of any such claim, suit, or proceeding without the Indemnified Party's prior written consent, except that the Indemnifying Party may without such consent enter into any settlement of a claim that resolves the claim without liability to the Indemnified Party and without impairment to any of the Indemnified Party's rights or requiring the Indemnified Party to make any admission of liability.

18. General. Each party acknowledges that any breach, threatened or actual, of this Agreement, including, without limitation, with respect to unauthorized use of proprietary assets, will cause irreparable injury to the other party, such injury would not be quantifiable in monetary damages, and the other party would not have an adequate remedy at law. Each party therefore agrees that the other party shall be entitled, in addition to other available remedies, to seek and be awarded an injunction or other appropriate equitable relief from a court of competent jurisdiction restraining any breach, threatened or actual, of this Agreement. Each party waives any requirement that the other party post any bond or other security in the event any injunctive or equitable relief is sought by or awarded to enforce any provision of this Agreement. Any legal notice by a party under this Agreement shall be in writing and either personally delivered, or reputable overnight courier (such as Federal Express) or certified mail, postage prepaid and return receipt requested, addressed to the other party at the address specified in the Order Form or such other address of which either party may from time to time notify the other in accordance with this Section 18. A copy of all notices to Instructure shall be sent to: Instructure, Inc., 6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, Attention: General Counsel and, if by email, to legal@instructure.com. For purposes of service messages and notices about the Service, Instructure may place a banner notice or send an email to the current email address associated with an account and all notices shall be in English and deemed effective upon receipt. If Instructure is unable to perform its obligations under this Agreement due to circumstances beyond its

reasonable control, including, but not limited to, acts of God, earthquakes, hacker attacks, actions or decrees of governmental bodies, changes in applicable laws, or communication or power failures, such obligations will be suspended so long as those circumstances persist. This Agreement shall be interpreted, governed, and construed by the laws of the State of Texas without regard to principles of conflict of laws. Instructure is an independent contractor to Customer. If any term of this Agreement is invalid or unenforceable, the other terms remain in effect and the invalid or unenforceable provision will be deemed modified so that it is valid and enforceable to the maximum extent permitted by law. Amendments to this Agreement must be made in writing and signed by both parties. The Parties agree that: (a) this Agreement constitutes the entire agreement between the parties with respect to the subject matter thereof, and any prior representations, statements, and agreements relating thereto are superseded by the terms of this Agreement; and (b) Customer may use purchase orders or similar documents only as proof of acceptance of each Order Form and for convenience only, and all terms and conditions (preprinted or otherwise and regardless of how referenced) shall be void and of no effect. Any attempt by Customer to assign this Agreement, in whole or part, to any entity, without Instructure's prior written consent shall be void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and permitted assigns. Any failure by either party to enforce the other party's strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement. Customer agrees to allow Instructure to use its name, logo, and non-competitive use details in both text and pictures in its various marketing communications and materials, in accordance with Customer's trademark guidelines and policies. Any terms that by their nature survive termination or expiration of this Agreement will survive (including, but not limited to, Sections 4, 5, 6, 13, 14, 15, 16, and 18).



Services Order Form

Order #: Q-200545-2
Date: 2021-10-15
Offer Valid Through: 2021-12-16

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Galveston College

Address: 4015 Ave. Q
City: Galveston
State/Province: Texas
Zip/Postal Code: 77550
Country: United States

Order Information
Billing Frequency: Annual Upfront
Payment Terms: Net 30

Billing Contact

Primary Contact

Name:
Email:
Phone:

Name: Jason Smith
Email: jsmith@gc.edu
Phone: +1 409-944-1220

Billing Frequency Term:

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1

Table with 7 columns: Description, Start Date, End Date, Metric, Qty, Price, Amount. Rows include Canvas Cloud Subscription, Recurring Sub-Total, and Year 1 Total.

Year 2

Table with 7 columns: Description, Start Date, End Date, Metric, Qty, Price, Amount. Rows include Canvas Cloud Subscription, Recurring Sub-Total, and Year 2 Total.

Year 3

Table with 7 columns: Description, Start Date, End Date, Metric, Qty, Price, Amount. Row includes Canvas Cloud Subscription.

Description	Start Date	End Date	Metric	Qty	Price	Amount
Recurring Sub-Total						USD 53,659.32
Year 3 Total						USD 53,659.32
Grand Total:						USD 160,977.96

Deliverable	Description	Expiration
Canvas Cloud Subscription	<p>FTE Metric is measured by the number of full-time equivalent students in accordance with the definition published by the Integrated Postsecondary Education Data System.</p> <p>The FTE fees set forth above are based on typical user usage patterns ("Typical Use") for access to the Service and do not account for excess usage of the Service. To the extent the Users' usage of the SaaS Service, in the aggregate, exceeds the Typical Usage at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days' of receipt.</p>	N/A

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Metrics and Descriptions:

FTE: FTE Metric is measured by the number of full-time equivalent students in accordance with the definition published by the Integrated Postsecondary Education Data System.

The FTE fees set forth above are based on typical user usage patterns ("Typical Use") for access to the Service and do not account for excess usage of the Service. To the extent the Users' usage of the SaaS Service, in the aggregate, exceeds the Typical Usage at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days' of receipt.

Product	Description
Canvas Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:
 Canvas & Catalog: <https://www.canvaslms.com/policies/support-terms>
 Portfolium: <https://portfolium.com/support-terms>
 MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

Terms and Conditions

This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/master-terms-conditions>

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

Notes

Order form to be associated with OMNIA Contract #R201402

PURCHASE ORDER INFORMATION

Is a Purchase Order required for the purchase or payment of the products on this order form?

Please Enter (Yes or No): _____

If yes, please enter PO Number: _____

TAX INFORMATION

Check here if your company is exempt from US state sales tax : _____

Please email all US state sales tax exemption certifications to ar@instructure.com

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Galveston College

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Consider Approval of Proposal for
HVAC Control System Upgrades at Mary Moody Northern Center

A written quote was requested from one of the College’s job order contractors, American Mechanical Services, for a Carrier HVAC control system upgrade expansion at the Mary Moody Northern Center. Staff recommends approval of the proposal from American Mechanical Services for this project. The cost would be \$88,092.32 for the labor, equipment, and materials. The source of funding is the Education and General Fund (11-61020-50630).

Scope of Work

AMS to partner with Sentinel A/C & Heating to furnish and install all controls components on this project. (Includes Two (2) Year parts / One (1) Year labor warranty for control system, Valve Actuators provided with Manufacturers Five (5) Year Limited Parts Warranty to be supported by Sentinel.)

Carrier i-Vu Pro Web interface:

- Provide and install Web Based System and PC Webserver.
- Includes replacing existing server and updating to i-Vu Pro 8.0 server.
- Provide labor necessary to create custom 3-D building floor plans & unit graphics.
- Provide programming labor to setup field air devices (AHUs, and VAV boxes) into Web Based controllers
- Provide As-Built documentation for equipment.

Equipment to be controlled:

Air Side Systems:

- 2 Dual Duct AHUs (Hot Deck/Cold Deck)
- AMS / Sentinel to review and reprogram existing AHU controllers, add return air temperature/humidity/CO2 sensors, including cabling, all comm/sensor wire termination.
- Existing Chilled Water/Hot Water valves to remain, pneumatic actuators to be retrofitted with Belimo Digital Valve Actuators.
- 34 Dual Duct VAV Zones
- AMS / Sentinel to Provide Carrier i-Vu BACnet Controllers and Peripherals (Communicating ZS Space Sensor and SAT sensors).
- BACnet Controllers to be field installed in Single Duct VAV Boxes by AMS/Sentinel, including cabling, all comm/sensor wire termination.
- Dual Duct VAVs to have Primary zone controller with integrated actuator and secondary zone controller with integrated actuator.

Miscellaneous Monitoring & Control:

- Outdoor Air Temperature and Humidity reading over network.
- Review Existing BACnet Controllers Control Sequence and adjust accordingly.
- Place Boilers back into direct control by Carrier Central Plant controller.
- Review Existing Chiller Plant Control sequences and update programming and graphical user interface.
- Provide and install low voltage communication and control wire for HVAC system.

Vendor	Funding Source	Cost
American Mechanical Services 13627 Stafford Road Stafford, TX 77477	Education and General Fund (11-61020-50630)	\$88,092.32

Consider Approval of Proposal for New Landscape Plantings
at the Charlie Thomas Family Applied Technology Center (ATC)

A request for proposals for new landscape plantings for the ATC was sent to four vendors and was advertised in the local newspaper. Two responses were received. The proposals are available for Board review upon request.

This project consists of the removal of existing dead plant material, clearing and grubbing existing planters, and the removal of dead limbs from existing trees and shrubs. New soil amendments will then be sourced and purchased. New plant materials will be installed according to the landscape plan. The contractor will also ensure that the existing irrigation system is in working order prior to final close out of project.

Staff recommends that the Board approve the proposal submitted by HortiCare in the amount of \$63,371.50. The source of funding will be the Construction Fund (71-61040-53820).

**Proposal Summary
New Landscape Plantings for the ATC
RFP #21-10-062**

Vendor	Funding Source	Cost
HortiCare 2717 FM 517 Road Alvin, Texas 77551	Construction Fund (71-61040-53820)	\$63,371.50
Texscape Services 8755 Windfern Road Houston, Texas 77064		\$89,714.60

Consider Approval of Payment to Ramona Munsell & Associates Consulting, Inc. for
Technical Assistance and Grant Writing Services for the
Title V Developing Hispanic-Serving Institutions Project (Year Four)

The College contracted a grant writing consultant, Ramona Munsell & Associates Consulting, Inc. (RMA), to provide technical assistance and grant writing services for the successful 2017-2022 Title V Developing Hispanic-Serving Institutions Project. Services for project management and specific grant activities are also provided to the College upon funding.

The agreement between Galveston College and RMA is to pay a fee equal to 10 percent of the yearly grant amount awarded. This amount can be paid quarterly, or in full with a 5 percent discount. The Year Four project award for 2021-2022 is \$549,996. RMA's annual fee with the discount totals \$52,249, a \$2,750 savings.

Staff recommends approval of the annual payment to RMA.

Consider Ratifying Appointment of Full-time Instructor

It is recommended that the following individual be appointed to the position indicated and that the Board ratify the contractual appointment:

Shawn Matthews, Psychology Instructor / Coordinator of Psychology and Sociology (9-month, tenure track)

An annual salary of \$55,824 will be prorated beginning January 7, 2022.

Education: M.A. in Theological Studies, Bangor Theological Seminary; B.A. in Psychology, University of Maine

Experience: Adjunct Psychology Instructor, Wake Technical College; Adjunct Psychology Instructor, Gwinnett College; Full-time Psychology Director, Gwinnett Technical College; Adjunct Psychology Instructor, Davidson-Davie Community College

Consider Amending Fiscal Year 2021-22 Regular Board Meeting Date

On August 11, 2021, the Board of Regents approved the dates for the fiscal year 2021-22 Regular Board Meetings that included a meeting on November 10, 2021. Due to scheduling conflicts with some of the Regents, the Board will consider moving the November 10th meeting to November 17th.

Consider Approval of Budget Adjustment for Fiscal Year 2021-22
Due to Late Delivery of Computer Lab Desktops for Refresh Approved on June 9, 2021

On June 9, 2021, the Board of Regents approved the purchase of 82 Dell All-in-One OptiPlex 7490 AIO series desktops from Dell EMC (DIR Contract No. DIR-TSO-3763) to refresh computer labs at both the main campus and the Charlie Thomas Family Applied Technology Center. The labs were Room N-119 (Student Success Center) and Room R-357 at the main campus and Room ATC-300 at the Applied Technology Center. The total cost was \$109,880, and the source of funding was various funds as approved in the fiscal year 2021 budget.

Delivery of these computers occurred after the end of the fiscal year and payment of the invoice is currently pending. Therefore, staff is requesting the Board's approval of the payment from the fiscal year 2021-22 Construction Fund (72-51510-53130) using the fund balance.