

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, May 12, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-220 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from Regular Meeting of April 14, 2021, and Special Meeting of April 27, 2021 (<i>Action Item</i>)	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story (<i>Dr. W. Myles Shelton</i>)	13
2. Monthly Financial Reports - April (<i>Mr. M. Jeff Engbrock</i>)	14
VIII. Consideration of Consent Agenda <i>(The purpose of the consent agenda is to allow the Board to identify and approve action items that require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	36
IX. Action Items:	
1. Consider Approval of Contract Between Galveston College and PFM Financial Advisors LLC for Financial Advisory Services and Authorize College President to Execute the Contract	37
2. Consider Approval of Proposal for Campus HVAC Bi-Polar Needlepoint Ionization System at Main Campus and Charlie Thomas Family Applied Technology Center	52
3. Consider Approval to Extend Contracts for Disaster Restoration and Recovery Services	53
4. Consider Ratifying Approval of Interagency Cooperation Contract Between University of Houston and Galveston College for Participation in the Houston Guided Pathways to Success (GPS) Initiative "Equity Walk: Building a Postsecondary Blueprint for Equity in the Texas Gulf Coast Region"	54
5. Consider Approval of Proposal for 10 Gigabit Fiber for Cheney Student Center and Abe and Annie Seibel Foundation Wing	58

6. Consider Approval of Change Order to Existing Contract for Migration from ADFS (Active Directory Federation Services) to Azure Authentication for the Portal	59
7. Consider Approval of Proposal for Audio/Visual Refresh for Distance Learning at Main Campus and Charlie Thomas Family Applied Technology Center	60
8. Consider Approval of Proposal for Fiber and Network Connectivity for Student Houses	61
9. Consider Approval of Proposal for Uninterruptible Power Supply (UPS) Deployment of Audio/Visual Equipment for Abe and Annie Seibel Foundation Wing	62
10. Consider Approval of Proposal for AT&T Switched Ethernet Service SM (with Network on Demand) and Authorize College President to Execute the Contract	63
11. Consider Acceptance of Living for Zachary Automated External Defibrillator (AED) Donation	64
12. Consider Approval of Proposed 2022-23 Academic Calendar	67
13. Consider Approval of Proposal to Purchase Furniture for Whitecaps Apartments	71
14. Consider Acceptance of Faculty Retirement	72
15. Consider Acceptance of Faculty Resignation	73
16. Consider Appointment of Voting Delegate and Alternate to Community College Association of Texas Trustees (CCATT) Annual Conference	74
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Maia Z. Adolphs</i>)	
2. Faculty Representative (<i>Ms. L. Janene Davison</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on May 7, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
April 14, 2021
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, April 14, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini (*via Zoom*)
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Mr. Carroll G. Sunseri
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Carla Biggers, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Mr. Daniel Fink, Ms. Vicki Jernigan, Ms. Carol Langston, Dr. Mary Jan Lantz, Dr. Cissy Matthews, Dr. Van Patterson, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on April 9, 2021.
- IV. RECOGNITION OF GUESTS:** Ms. Maia Adolphs, Student Government Association President, was recognized as a guest attending the meeting.
- V. CONSIDER APPROVAL OF MINUTES FROM NOMINATING COMMITTEE MEETING OF MARCH 10, 2021, REGULAR MEETING OF MARCH 10, 2021, AND SPECIAL MEETING OF APRIL 7, 2021:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Hughes seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented the student success story. Ms. Allen reviewed highlights from the 2020 Trellis Research Student Financial Wellness Survey prepared by the Trellis Company. An infographic summarizing the major points was given to the Board with a handout of the presentation. The online survey was administered in the fall with 62 institutions nationwide participating. Galveston College had a five percent response rate, or 85 students, with a ten percent margin of error. Ms. Allen focused on five areas of the Trellis report and shared the data for each: (1) student financial security, (2) perceptions of institutional support, (3) basic needs security, (4) consequences of COVID-19, and (5) paying for college and student debt. Each provided research-based ideas to consider to address some of the data points that were explained by Ms. Allen, which she tied into services currently offered by the College. Outcomes indicate that more than half of those students who participated experience financial difficulties that could impact their success. Suggestions were offered to increase students' knowledge of resources available and to provide more crisis and mental health support. Dr. Shelton gave an overview about the Trellis Company and how its research benefits the College.
2. Monthly Financial Reports – March: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of March 2021. With 58.3 percent of the year completed, the Fund 11 (Education and General Fund) income generated was \$19,805,372, or 84.8 percent of the fiscal year 2020-21 revenue budget compared to 82.3 percent in the prior year. The balance in each major category was reviewed noting that local taxes were up for the first time this fiscal year. He reported that total expenses were \$11,762,282, or 50.3 percent of the expenditure budget compared to 52.5 percent last year. Mr. Engbrock said staff has begun the budget process. Dr. Shelton added that the preliminary appraisal rolls are due the week of April 26, 2021.
3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2020-21 Academic Year – First and Second Quarters: Dr. Shelton presented the Chief Executive Officer Certification and Report for the first and second quarters of the 2020-21 academic year under the Texas Education Code, Section 51.253(c). Texas law requires the College President to present reports to the Board once each fall and spring semester. These reports are generated through the College's Title IX office regarding incidents of sexual harassment, sexual assault, dating violence, or stalking. Dr. Shelton called attention to the summary of incidences and details in the report. There were two reports received, one in October 2020 and the other on February 25, 2021. He explained the outcome of each incident. For clarification, he said the first quarter covers September through November and the second quarter covers December through February.

VIII. CONSIDERATION OF CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Dr. Shelton requested the postponement of Action Item No. 3 in order to administer other procedures due to the grant funding of this project. Therefore, Mr. Lewis moved to postpone Action Item No. 3 and approve the Consent Agenda and Action Item Nos. 1 and 4; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2021-22 Academic Year: The Board unanimously approved the Student Health and Counseling Services Agreement between The University of Texas Medical Branch at Galveston and Galveston College for the 2021-22 academic year. There was no price increase from last year's agreement. The term of this agreement is September 1, 2021, through August 31, 2022. This item passed in the Consent Agenda.
2. Consider Approval of Instructional Agreements for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2021-22 Including Addendums: Dr. Cissy Matthews, Vice President of Instruction, presented the Instructional Agreement for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2021-22 (including addendums) between Galveston College and partners: A. Galveston Independent School District (Ball High School and AIM College and Career Preparatory Academy), B. O'Connell College Preparatory School, C. Odyssey Academy, and D. Upward Hope Academy. She informed the Board that changes to the agreements were editorial by updating dates and Exhibit A (course offerings). Ms. Unbehagen moved to approve these agreements as presented; Mr. Raschke seconded. The motion passed unanimously.
3. Consider Approval of Proposal to Supply and Install a Needlepoint Ionization System at the Main Campus and at the Charlie Thomas Family Applied Technology Center: Staff requested that this agenda item be removed from the agenda for Board action. The Board accepted this request during Agenda Item VIII.
4. Consider Acceptance of Faculty Retirement: The Board unanimously accepted the faculty retirement of Ms. Kathleen Hutchins-Otero, Instructor of Associate Degree Nursing, effective August 31, 2021. This item was passed in the Consent Agenda.
5. Consider Reappointment of Full-time Faculty: Dr. Shelton presented this agenda item for the reappointment of full-time tenured, non-tenured, and non-tenured grant-funded faculty listed below for the academic year 2021-22. He noted the revised list in the Board folders. A retirement notification from Dr. Dragoslava Zivadinovic was tendered subsequent to publishing the Board Report, so her name was removed from the original list of reappointments. This retirement will be brought to the Board in May for acceptance. There were no negative

IX. ACTION ITEMS: (Continued)

recommendations brought forth. Mr. Hughes moved that the Board approve the reappointment of tenured, non-tenured, and non-tenured grant-funded faculty (based on continued grant funding) for academic year 2021-22; Ms. Longoria seconded. The motion passed unanimously. Dr. Shelton explained the agreement with GISD regarding the two non-tenured faculty whose salary is contingent on grant funding. They are Ball High School dual credit instructors. He congratulated the reappointed faculty, and Ms. Flowers thanked the faculty for a job well done.

Tenured Faculty

Michael P. Berberich	Dr. Srirajya L. Rudrabhatla
Dr. Larry W. Blomstedt	Dr. Ana M. Sanchez
Conrad M. Breitbart	Rodrigo Santoyo
Dr. Laimutis Bytautas	John C. Stovall
Don F. Davison	Donna Swartz
Laura J. Davison	Elizabeth A. Tapp
Dr. Daniel G. Gebreselasie	Dr. David S. Wallace
Clint A. Jones	Jesse T. Warren
Anna E. Lacy	Dr. Arlinda B. Washington
Sandra L. Martinez	Wayne Way
John C. Rimar	

Non-tenured Faculty

Brian D. Ayres	Donique V. Lungs
Tyree C. Bearden	Hong K. Mai
Jana Benjey	Paul J. Mendoza
Kristopher M. Blackmon	Joan Moss
Courtney K. Cross	Dr. Alex-Giovanny Peniche-Trujillo
Diane M. Downes	Jaime F. Retiz
Dr. Regina Durante	Crystal L. Robinson
Jeffery B. Eubank	John F. Rydlund
Shelia L. Fields	Athena M. Sempe
Daniel W. Fink	Barton L. Stephenson
Melissa Gauna	Dr. Michael J. Stickney
Judy R. Hembd	Mary Anna Thomas
Vicki L. Jernigan	Sandra Villarreal
Fouad E. Khoury	Dr. Matthew W. Walker
Mary E. Koebele	Daryl J. Williams
Patrick C. Lantz	Derrick J. Wyatt
Daniel D. Limmer	Dr. Tirizia L. York
James V. Love	

Non-tenured faculty based on continued grant funding

Ashley C. Hart

Darin K. Larkin

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Maia Adolphs, Student Government Association (SGA) President, gave the monthly student activities report that included details of past and upcoming events.
 - Due to COVID-19 issues with hosting in-person events, SGA has shifted focus to one major project this semester, the uniform and professional dress closet. Donations have been received of mostly women's business casual wear. Still needed are men's professional attire, larger sizes for both women and men, and workforce uniforms. Contact Student Life Coordinator Jose Martinez for instructions on donating gift cards. SGA is working on its plan for distribution.
 - With the help of the Admissions Office, SGA designed the 2021 graduation tee shirt that was distributed at the graduation photo session. Also, a special edition tee shirt is being designed for the seven dual credit Ball High School seniors who are graduating this year. SGA and Admissions are working on a plan for a celebration to distribute these shirts.
 - SGA officers volunteered at the College's vaccination clinic where over 150 people were vaccinated by the time Ms. Adolphs departed.
 - SGA and Upward Bound are working together to host an escape room on April 28th for Upward Bound and dual credit students to encourage extracurricular involvement.
 - SGA is also preparing for the officer elections for the next school year.

2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, thanked the Board and expressed her appreciation on the faculty reappointments for 2021-22. She serves on the Faculty Professional Development Committee, chaired by Dr. Laimutis Bytautas, and gave a recap of the fall and spring lecture series. All were in keeping with this year's lecture series theme of "Diversity, Inclusion, and Empowerment" to expand the conversation about race and social injustices due to the Black Lives Matter protests around the country. All presentations have been virtual. Posters will be out soon for the final lecture of the spring on Tuesday, April 27th, at 6:30 p.m. The speaker is Dr. Kimberly Fain and the topic is "Black Hollywood: How African Americans Gain Agency and Empowerment in the Movie Industry." Ms. Davison said these conversations need to be ongoing and will be a part of the new strategic plan. She reported that attendance at the virtual lectures has been lower than usual, which may be due to offering the option to view on demand.

3. President: Dr. Shelton said we are one month away from graduation and through all of the unusual events this year, faculty and staff have been committed and the students have persevered in spite of everything. He invited the Board to participate in the Nursing pinning ceremony on May 7th and the virtual commencement on May 14th. He gave an update on the legislative session and the status of bills pertinent to the College that included the budget, broadband access across the state, and expansion in the number of baccalaureate programs. Dr. Shelton anticipates a special session to address redistricting because lawmakers are waiting on census data before moving ahead. Staff has been in

X. SPECIAL REPORTS AND COMMENTS: (Continued)

conversation with the architects about the contract for the new Nursing and Health Sciences Education Building. The language and numbers appear reasonable. It is under review by the College's attorney. There was a COVID-19 vaccine clinic on campus. An announcement is forthcoming on plans to return to normal operations in the fall. In regards to the Trellis data reported by Ms. Allen, \$1.07 million has been awarded to students from the first two CARES grants. Staff is waiting on guidance from the U.S. Department of Education on the third round of funding for distribution. Information was given regarding the CCATT Annual Conference / Board of Trustees Institute in September and the ACCT Leadership Congress in October.

Mr. Lewis commented that in comparison to other institutions, he has not heard of COVID-19 issues at Galveston College. Dr. Shelton attributes that to several things: commitment to students, flexibility, transparency, and communication. Mr. Lewis followed up by saying this does not happen by coincidence; faculty and staff are working to make it happen. Regarding dual credit, Mr. Lewis requested an update on the demographics of the students currently enrolled in the program.

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. There were no other reports or comments from the Regents.
5. Chairperson: Ms. Flowers thanked everyone for doing a wonderful job and working as a team. She said it is apparent that people respect each other. Continue to do what is needed as things return to normal and stay positive.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:23 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 4/14/21

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve UTMB Student Health and Counseling Services Agreement for 2021-22	✓			50
#2 – Approve Instructional Agreements Including Addendums – Academic Year 2021-22 – GISD, O’Connell, Odyssey Academy, Upward Hope Academy		✓		64
#3 – Approve Proposal to Supply and Install a Needlepoint Ionization System at Main Campus and ATC (postponed at staff’s request)		✓		118
#4 – Accept Faculty Retirement	✓			122
#5 – Reappoint Full-time Faculty		✓		123

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
April 27, 2021
4:30 p.m.**

At the Special Meeting of the Galveston Community College District Board of Regents, duly held on Tuesday, April 27, 2021, in Room M-220 of Moody Hall, commencing at 4:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Ms. Rebecca Trout Unbehagen

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Mr. Ron Crumedy, Mr. M. Jeff Engbrock, Ms. Regina King, Ms. Carol Langston, and Dr. Van Patterson.

- I. CALL TO ORDER SPECIAL MEETING:** Chairperson Flowers opened the Special Meeting at 4:30 p.m. in Room M-220 of Moody Hall with a quorum of the Board present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING:** Dr. Shelton confirmed that the meeting notice was posted on April 23, 2021.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized Mr. Jason Mooney with PBK Architects, Inc.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA ITEMS:** There were no citizens present desiring to appear before the Board.
- VI. ACTION ITEMS:**

The Board agreed to address Action Item No. 2 at this time.

Ms. Longoria arrived at 4:32 p.m.

Ms. Flowers noted that Mr. Sunseri would not be attending the meeting and asked everyone for their continued prayers for better health.

VI. ACTION ITEMS: *(Continued)*

1. Discuss and Consider Action Regarding Proposals for Bond Financial Adviser Services: Dr. Shelton reviewed the planned agenda for presentations to be made by the bond advisers invited to the meeting. He briefly explained the reasons for acquiring their services. Staff reviewed and rated the proposals submitted and summarized their interpretation of the firms' fee structure. Dr. Shelton explained the methods of selling bonds: open market, negotiated/private sale, or public facilities corporation. Potential interest rates were discussed.

The following representatives were given a total of 30 minutes, including questions from the Board, to give a presentation of their proposal:

Hilltop Securities, Inc. – Michael Bartolotta, Senior Managing Director; Joe Morrow, Managing Director; and Dr. Carlisle “Bix” Rathburn, Director, Investment Banking

The Board took a break from 5:25 p.m. to 5:30 p.m.

Before the PFM presentation, Dr. Shelton disclosed that he has known Mr. Blake Roberts for many years, but there is no conflict of interest.

PFM Financial Advisors, LLC – Karlos Allen, Senior Managing Consultant; Blake Roberts, Director; Dennis Waley, CPA, Managing Director

The Board took a break from 5:58 p.m. to 6:00 p.m.

Before the Huntington presentation, Mr. Jim Niederle disclosed that Regent Hughes is his brother-in-law.

Huntington Capital Markets – Jim Niederle, Managing Director; Ryan O’Hara, Head of Texas Public Finance; David Tiffin, Managing Director

Following the presentations, the Board discussed what was presented by each firm regarding private placement and public sale of the bonds. They also compared certain answers given and presentation styles. Ms. Flowers and several Regents thanked Dr. Shelton and the staff for the hours of preparation before this meeting. Dr. Shelton shared the steps taken to evaluate, rate, and rank the proposals before and after staff’s interview of the firms. They were ranked in the following order: PFM, Hilltop, and then Huntington. Mr. Lewis asked if staff had a preference. It was staff’s recommendation, and Dr. Shelton concurred, that PFM Financial Advisors, LLC be selected as the bond financial adviser for the College. Mr. Lewis moved to approve staff’s recommendation; Ms. Longoria seconded. The motion passed by a vote of 6-0-1 with Mr. Hughes abstaining. Mr. Raschke asked what is the next step. The President responded that he would inform PFM of the Board’s decision. A contract will be brought to the Board for approval.

2. Discuss and Consider Action Regarding Contract with PBK Architects, Inc. for Architectural/Engineering Services for Construction of a New Nursing and Health Sciences Education Building and Authorize College President to Execute the Contract: Dr. Shelton presented the negotiated contract with PBK Architects, Inc. for the Board’s approval. He informed the Board that the College’s legal counsel

VI. ACTION ITEMS: (Continued)

reviewed the contract and suggested a binding arbitration would be a better process to follow in this case. That method was explained by Dr. Shelton and Mr. Raschke. The President referred the Board to Article 11 of the contract regarding compensation. He noted that the total for the architect's basic services is a flat fee of \$1.68 million, which is 7 percent of a \$24.0 million project. Additional fees for various engineers and consultants as outlined in the contract are not to exceed an overall total of \$704,000. Including these fees, it is 10 percent of a \$24.0 million project. Dr. Shelton estimated a total project total of \$30.0 million. Mr. Mooney was present and available to answer questions. Dr. Shelton and Mr. Mooney explained the schedule of compensation for basic services. Staff plans to ask the Board to adopt a reimbursement resolution during the May meeting that would allow the College to be reimbursed for expenses from bonds proceeds that were incurred prior to the issuance of the bonds. This contract does not assume hiring a construction manager-at-risk. It is a decision to be determined later. Mr. Raschke moved to approve the contract as presented; Mr. Hughes seconded. The motion passed unanimously.

VII. ADJOURNMENT: There being no further business to come before the Board, the meeting adjourned at 6:37 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – April

Attached are the monthly financial reports for April 2021, representing expenditures, encumbrances and pre-encumbrances through April 30, 2021. These reports represent eight months of operations during fiscal year 2020-21. The reports are as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

**Operating Fund
Revenue Summary Sheet
May 2021 Meeting**

As of April 30, 2021 (66.7% of Year)

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$2,857,893	62.0%	62.0%
Tuition and Fees	\$4,158,437	\$4,569,887	109.9%	97.1%
Local Taxes	\$14,408,387	\$13,446,212	93.3%	92.9%
Local Revenues	\$191,550	\$50,091	26.2%	61.1%
Total Revenue	\$23,366,745	\$20,924,083	89.5%	87.0%

Operating Fund Expenditure Summary Sheet

May 2021 Meeting

As of April 30, 2021 (66.7% of Year)

Source	Original Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$4,846,100	58.3%	61.4%
Community Service	\$34,935	\$4,153	11.9%	18.4%
Academic Support	\$1,725,078	\$1,051,232	60.9%	62.7%
Student Services	\$2,340,250	\$1,349,858	57.7%	60.4%
Institutional Support	\$5,402,686	\$3,032,050	56.1%	54.3%
Staff Benefits	\$22,723	\$18,722	82.4%	0.0%
Operations/ Maintenance	\$2,970,173	\$1,787,648	60.2%	62.8%
Interfund Transfers (out)	\$2,561,903	\$1,380,463	53.9%	54.5%
Total Expenditures	\$23,366,745	\$13,470,226	57.6%	58.9%

GALVESTON COLLEGE
Fund 11 Education and General

April 30, 2021

	Current year Budget 2021	Current year (MTD) Actual April	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021	Prior Year % Expended 2020
Revenue by State Classification							
State Funds	4,608,371	437,954	2,857,893	0	1,750,478	62.0%	62.0%
Tuition	2,356,878	206,779	2,384,470	0	(27,592)	101.2%	95.8%
Course Fees	2,345,109	257,305	2,717,240	0	(372,131)	115.9%	94.9%
Exemption/Waivers	(543,550)	(14,572)	(531,823)	0	(11,727)	97.8%	82.2%
Local Taxes	14,408,387	224,494	13,446,212	0	962,176	93.3%	92.9%
Local Revenue	184,750	3,553	50,091	0	134,659	27.1%	55.4%
Sales and Services	6,800	0	0	0	6,800	0.0%	19.2%
Total Revenue	23,366,745	1,115,513	20,924,083	0	2,442,663	89.5%	86.9%
Expenditures by State Classification							
instructions	8,294,604	625,392	4,846,100	72,330	3,376,174	58.4%	61.4%
Community Service	32,785	80	4,153	0	28,632	12.7%	18.3%
Academic Support	1,738,489	141,294	1,051,232	17,206	670,050	60.5%	62.0%
Student Services	2,340,250	182,766	1,349,858	173,397	816,996	57.7%	60.4%
institutional Support	5,166,025	314,603	3,032,050	295,515	1,838,460	58.7%	54.6%
Operations And Maintenances	3,209,966	206,357	1,787,648	622,021	800,297	55.7%	62.3%
Staff Benefits	22,723	0	18,722	0	4,001	82.4%	0.0%
Inter-Fund Appropriation	2,561,903	236,984	1,380,463	0	1,181,441	53.9%	54.5%
Expenditures Total	23,366,745	1,707,476	13,470,226	1,180,469	8,716,050	57.6%	58.9%
Expenditures by Type							
General Operating	2,758,280	107,987	1,468,443	188,438	1,101,399	53.2%	53.0%
Contracted Services	2,520,187	137,674	1,435,633	502,319	582,236	57.0%	58.9%
Travel	276,070	18,550	60,702	4,000	211,368	22.0%	47.9%
Equipment	348,681	2,856	38,498	185,756	124,427	11.0%	42.4%
Utilities	929,133	103,485	379,991	299,957	249,186	40.9%	53.6%
Faculty Full Time	4,174,175	329,072	2,669,656	0	1,504,519	64.0%	65.8%
Faculty Overloads/Adjunct	1,771,729	142,042	975,982	0	795,748	55.1%	55.2%
Stipends	377,287	29,875	227,723	0	149,564	60.4%	58.9%
Administrator Salaries	1,894,847	156,801	1,209,594	0	685,253	63.8%	66.7%
Professional Technical Salaries	2,013,929	192,199	1,262,740	0	751,190	62.7%	59.1%
Classified Salaries	2,018,254	124,697	1,332,543	0	685,711	66.0%	64.3%
Part-Time Salaries	331,220	26,127	192,132	0	139,088	58.0%	47.6%
Staff Benefits	1,391,049	99,127	836,128	0	554,921	60.1%	60.8%
Interfund Appropriations	2,561,903	236,984	1,380,463	0	1,181,441	53.9%	54.5%
Expenditures Total	23,366,745	1,707,476	13,470,226	1,180,469	8,716,050	57.6%	59.0%

GALVESTON COLLEGE
Fund 11 Education and General

Excess Rev/Exp

(0) (591,963) 7,453,856

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021

	Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
State Appropriation						
Academic/Technical	\$3,538,300	\$337,225	\$2,200,578	\$0	\$1,337,722	62.2%
Incentive	\$389,665	\$35,036	\$228,631	\$0	\$161,034	58.7%
Core	\$680,406	\$65,693	\$428,684	\$0	\$251,722	63.0%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$437,954	\$2,857,893	\$0	\$1,750,478	62.0%
Tuition						
In District Tuition	\$912,907	\$91,625	\$1,014,129	\$0	(\$101,222)	111.1%
Out of District Tuition	\$685,980	\$63,540	\$775,187	\$0	(\$89,207)	113.0%
Non Resident Tuition	\$365,991	\$27,024	\$380,892	\$0	(\$14,901)	104.1%
CE Workforce Training	\$150,000	\$8,571	\$64,753	\$0	\$85,248	43.2%
CE Workforce Info Tech	\$17,000	\$0	\$4,889	\$0	\$12,111	28.8%
CE Workforce Health Prof	\$180,000	\$13,280	\$117,920	\$0	\$62,080	65.5%
CE Leisure Learning	\$45,000	\$2,740	\$26,700	\$0	\$18,300	59.3%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,356,878	\$206,779	\$2,384,470	\$0	(\$27,592)	101.2%
Course Fees						
Building Use Fee	\$964,519	\$91,833	\$1,076,333	\$0	(\$111,814)	111.6%
Student Service Fee	\$59,037	\$6,386	\$60,508	\$0	(\$1,471)	102.5%
General Service Fee	\$259,571	\$29,540	\$241,324	\$0	\$18,247	93.0%
Registration Fee	\$155,743	\$17,760	\$146,310	\$0	\$9,433	93.9%
Out of District Fee	\$374,291	\$36,018	\$449,295	\$0	(\$75,004)	120.0%
Course and Lab fees	\$223,231	\$28,816	\$272,298	\$0	(\$49,067)	122.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	April	2021	2021	2021	2021
Distance Education fee	\$146,906	\$35,716	\$331,539	\$0	(\$184,633)	225.7%
Distance Education fee N/R	\$4,463	\$3,600	\$19,780	\$0	(\$15,317)	443.2%
Testing Fees	\$30,600	\$1,936	\$18,963	\$0	\$11,637	62.0%
Testing Fees GED	\$2,550	\$0	\$4,555	\$0	(\$2,005)	178.6%
Testing Fees-Contract	\$2,550	\$1,665	\$10,414	\$0	(\$7,864)	408.4%
Late Registration Fees	\$6,375	\$18	\$4,173	\$0	\$2,203	65.5%
Schedule Change Fees	\$3,060	(\$30)	\$1,400	\$0	\$1,660	45.8%
Student Health\Insurance Fees	\$76,300	\$3,267	\$50,421	\$0	\$25,879	66.1%
SurCharge 3peat > 27 Dev hrs	\$35,913	\$780	\$29,928	\$0	\$5,985	83.3%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,345,109	\$257,305	\$2,717,240	\$0	(\$372,131)	115.9%

Exemption/Waivers

Competitive Waiver	(\$31,501)	(\$300)	(\$16,770)	\$0	(\$14,731)	53.2%
Foster Care	(\$19,660)	(\$810)	(\$14,805)	\$0	(\$4,855)	75.3%
Hazelwood Waiver Credit	(\$18,437)	(\$1,108)	(\$9,772)	\$0	(\$8,665)	53.0%
Hazelwood Dependant	(\$32,103)	(\$785)	(\$30,889)	\$0	(\$1,214)	96.2%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	\$0	\$0	(\$4,169)	0.0%
Fireman	(\$5,559)	(\$180)	(\$11,105)	\$0	\$5,546	199.8%
Police	(\$1,390)	\$0	(\$405)	\$0	(\$985)	29.1%
TEC 54.052	(\$86,165)	(\$10,093)	(\$86,122)	\$0	(\$43)	99.9%
Military Waiver	(\$11,118)	(\$600)	(\$8,250)	\$0	(\$2,868)	74.2%
GISD Dual Credit	(\$330,205)	(\$696)	(\$349,955)	\$0	\$19,750	106.0%
Other	(\$2,780)	\$0	(\$3,750)	\$0	\$970	134.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021

	Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total	(\$543,550)	(\$14,572)	(\$531,823)	\$0	(\$11,727)	97.8%
Local Taxes						
Current Taxes	\$14,045,387	\$193,371	\$12,954,979	\$0	\$1,090,408	92.2%
Delinquent	\$230,000	\$14,625	\$247,061	\$0	(\$17,061)	107.4%
Penalty & Interest	\$130,000	\$16,499	\$146,068	\$0	(\$16,068)	112.4%
Other	\$3,000	\$0	\$98,104	\$0	(\$95,104)	3,270.1%
Total	\$14,408,387	\$224,494	\$13,446,212	\$0	\$962,176	93.3%
Local Revenue						
Interest Income	\$115,000	\$3,448	\$22,055	\$0	\$92,945	19.2%
Miscellaneous Revenue	\$16,500	\$105	\$15,960	\$0	\$540	96.7%
Misc. Revenue-Vehicles	\$15,000	\$0	\$6,728	\$0	\$8,272	44.9%
Administrative Allowance	\$3,250	\$0	\$1,168	\$0	\$2,082	35.9%
Indirect Cost Recovery	\$35,000	\$0	\$4,180	\$0	\$30,820	11.9%
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
Total	\$191,550	\$3,553	\$50,091	\$0	\$141,459	26.2%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,366,745	\$1,115,513	\$20,924,083	\$0	\$2,442,663	\$1

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021**

Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
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Exp by State Classification

Instructional

Welding	\$304,815	\$25,725	\$184,338	\$1,820	\$118,657	60.5%
Biology	\$348,491	\$28,102	\$218,763	\$0	\$129,728	62.8%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$14,802	\$116,518	\$0	\$92,472	55.8%
Env Science	\$96,033	\$4,997	\$42,805	\$0	\$53,228	44.6%
Physics	\$129,860	\$7,815	\$61,217	\$0	\$68,644	47.1%
Accounting	\$71,689	\$5,522	\$43,110	\$0	\$28,580	60.1%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$1,900	\$7,959	\$0	\$7,139	52.7%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$187,964	\$20,625	\$133,279	\$644	\$54,041	70.9%
Logistics Op	\$102,363	\$6,682	\$43,863	\$0	\$58,501	42.9%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$9,572	\$69,964	\$0	\$39,671	63.8%
Comp. Science	\$85,494	\$6,935	\$55,341	\$0	\$30,153	64.7%
Comp. Tech.	\$125,351	\$6,761	\$64,571	\$0	\$60,780	51.5%
Culinary Arts	\$143,104	\$11,517	\$88,566	\$4,201	\$50,337	61.9%
Cosmetology	\$199,512	\$15,113	\$127,950	\$1,079	\$70,483	64.1%
Engineering	\$73,611	\$703	\$31,006	\$0	\$42,604	42.1%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	April	2021	2021	2021	2021
Develop-Read	\$164,845	\$6,477	\$101,588	\$0	\$63,258	61.6%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,592	\$1,171	\$7,758	\$0	\$1,833	80.9%
English	\$267,121	\$17,610	\$154,633	\$0	\$112,487	57.9%
Humanities	\$22,766	\$1,416	\$13,720	\$0	\$9,046	60.3%
Philosophy	\$9,567	\$575	\$6,350	\$0	\$3,216	66.4%
Foreign Lang-SPAN	\$17,400	\$1,214	\$8,329	\$0	\$9,071	47.9%
Nursing-RN	\$948,955	\$62,197	\$496,637	\$497	\$451,821	52.3%
Nursing Admin	\$168,928	\$13,111	\$105,972	\$300	\$62,656	62.7%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$316,969	\$41,653	\$215,827	\$4,255	\$96,887	68.1%
Imaging-CT	\$143,330	\$9,630	\$74,137	\$0	\$69,193	51.7%
Imaging-MRI	\$133,157	\$10,228	\$77,327	\$161	\$55,669	58.1%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$143,968	\$13,133	\$95,808	\$215	\$47,944	66.5%
Imaging-Rad Thy	\$190,543	\$18,001	\$123,660	\$0	\$66,883	64.9%
Imaging-Rad Tch	\$287,245	\$22,842	\$195,095	\$117	\$92,032	67.9%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$124,376	\$11,421	\$90,089	\$0	\$34,286	72.4%
Surgical Tech	\$128,677	\$11,893	\$94,671	\$0	\$34,006	73.6%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021**

	Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Nursing-LVN	\$199,477	\$18,670	\$131,930	\$500	\$67,047	66.1%
Develop-Math	\$274,028	\$18,864	\$145,997	\$0	\$128,031	53.3%
Mathematics	\$342,030	\$24,937	\$211,171	\$0	\$130,858	61.7%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$6,692	\$55,547	\$2,472	\$58,358	47.7%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$155,184	\$10,722	\$90,879	\$27,891	\$36,414	58.6%
Instrumentation	\$115,454	\$8,472	\$67,800	\$1,703	\$45,951	58.7%
Fitness Center	\$101,413	\$7,645	\$61,840	\$840	\$38,733	61.0%
Physical Ed.	\$111,952	\$8,600	\$69,866	\$822	\$41,264	62.4%
CJ-Academic	\$101,161	\$7,109	\$58,619	\$0	\$42,542	57.9%
CJ-Law Enforce	\$126,508	\$11,316	\$81,184	\$463	\$44,862	64.2%
Economics	\$58,489	\$3,758	\$35,313	\$0	\$23,177	60.4%
Government/PS	\$119,773	\$10,523	\$69,870	\$0	\$49,904	58.3%
History/Geog.	\$117,898	\$9,515	\$76,147	\$0	\$41,751	64.6%
Psychology	\$111,697	\$10,288	\$68,710	\$0	\$42,987	61.5%
Sociology	\$50,735	\$3,994	\$28,290	\$0	\$22,445	55.8%
Art	\$161,521	\$12,516	\$97,739	\$798	\$62,984	60.5%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$7,292	\$65,624	\$0	\$54,680	54.5%
Music	\$32,508	\$1,214	\$14,294	\$0	\$18,214	44.0%
Medical Bachelors	\$110,787	\$15,169	\$101,583	\$0	\$9,204	91.7%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$11,500	\$0	\$600	\$0	\$10,900	5.2%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021**

	Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$60,871	\$6,237	\$35,961	\$0	\$24,910	59.1%
Lecture Series	\$6,600	\$1,000	\$2,010	\$0	\$4,590	30.5%
CE-Workforce	\$114,474	\$5,019	\$38,911	\$8,891	\$66,672	34.0%
CE Cisco	\$13,608	\$0	\$3,742	\$0	\$9,865	27.5%
CE Allied Health	\$176,418	\$6,497	\$81,623	\$14,662	\$80,133	46.3%
Total Instructional	\$8,294,604	\$625,392	\$4,846,100	\$72,330	\$3,376,174	58%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$32,785	\$80	\$4,153	\$0	\$28,632	12.7%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$32,785	\$80	\$4,153	\$0	\$28,632	12.7%
Academic Support						
Vice President of Instruction	\$262,796	\$21,419	\$169,981	\$21	\$92,793	64.7%
Arts & Sciences Administration	\$65,123	\$5,297	\$42,612	\$207	\$22,304	65.4%
Tech\Professional Ed. Administration	\$215,604	\$15,434	\$127,937	\$1,229	\$86,438	59.3%
Adult & Continuing Ed. Administration	\$228,322	\$18,210	\$138,881	\$236	\$89,205	60.8%
Distance Education Administration	\$165,422	\$11,909	\$96,296	\$396	\$68,730	58.2%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$6,167	\$48,345	\$44	\$25,388	65.5%
Library & Learning Resources	\$385,987	\$43,158	\$265,258	\$14,815	\$105,914	68.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	April	2021	2021	2021	2021
Media Services	\$49,333	\$3,875	\$31,483	\$259	\$17,591	63.8%
Student Success Center (Tutoring)	\$147,126	\$7,290	\$61,130	\$0	\$85,996	41.5%
Testing Center	\$145,001	\$8,534	\$69,310	\$0	\$75,692	47.8%
Total For Academic Support	\$1,738,489	\$141,294	\$1,051,232	\$17,206	\$670,050	60.5%

Student Services

Vice President of Student Services	\$306,579	\$31,794	\$169,701	\$0	\$136,878	55.4%
Admissions\Records	\$464,289	\$31,140	\$290,751	\$0	\$173,538	62.6%
Campus Security	\$563,647	\$49,751	\$328,930	\$172,397	\$62,321	58.4%
Counseling	\$614,236	\$42,758	\$349,823	\$0	\$264,413	57.0%
Financial Aid	\$326,021	\$22,086	\$168,052	\$1,000	\$156,969	51.5%
Student Activities	\$65,477	\$5,237	\$42,601	\$0	\$22,877	65.1%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,340,250	\$182,766	\$1,349,858	\$173,397	\$816,996	57.7%

Institutional Support

Board of Regents	\$37,562	\$992	\$12,638	\$479	\$24,445	33.6%
President	\$543,559	\$32,751	\$255,790	\$98	\$287,671	47.1%
General Institutional Expenses	\$349,463	\$7,930	\$118,932	\$725	\$229,807	34.0%
Vice President for Administration	\$188,702	\$14,993	\$124,289	\$214	\$64,200	65.9%
Business Services	\$742,034	\$46,162	\$463,247	\$14,547	\$264,240	62.4%
Human Resources & Risk Mgmt.	\$423,916	\$32,358	\$256,696	\$25,974	\$141,245	60.6%
Professional Development	\$8,100	\$0	\$144	\$0	\$7,956	1.8%
Purchasing	\$79,782	\$9,479	\$53,869	\$629	\$25,283	67.5%
Research and Planning	\$223,817	\$13,511	\$166,197	\$100	\$57,520	74.3%

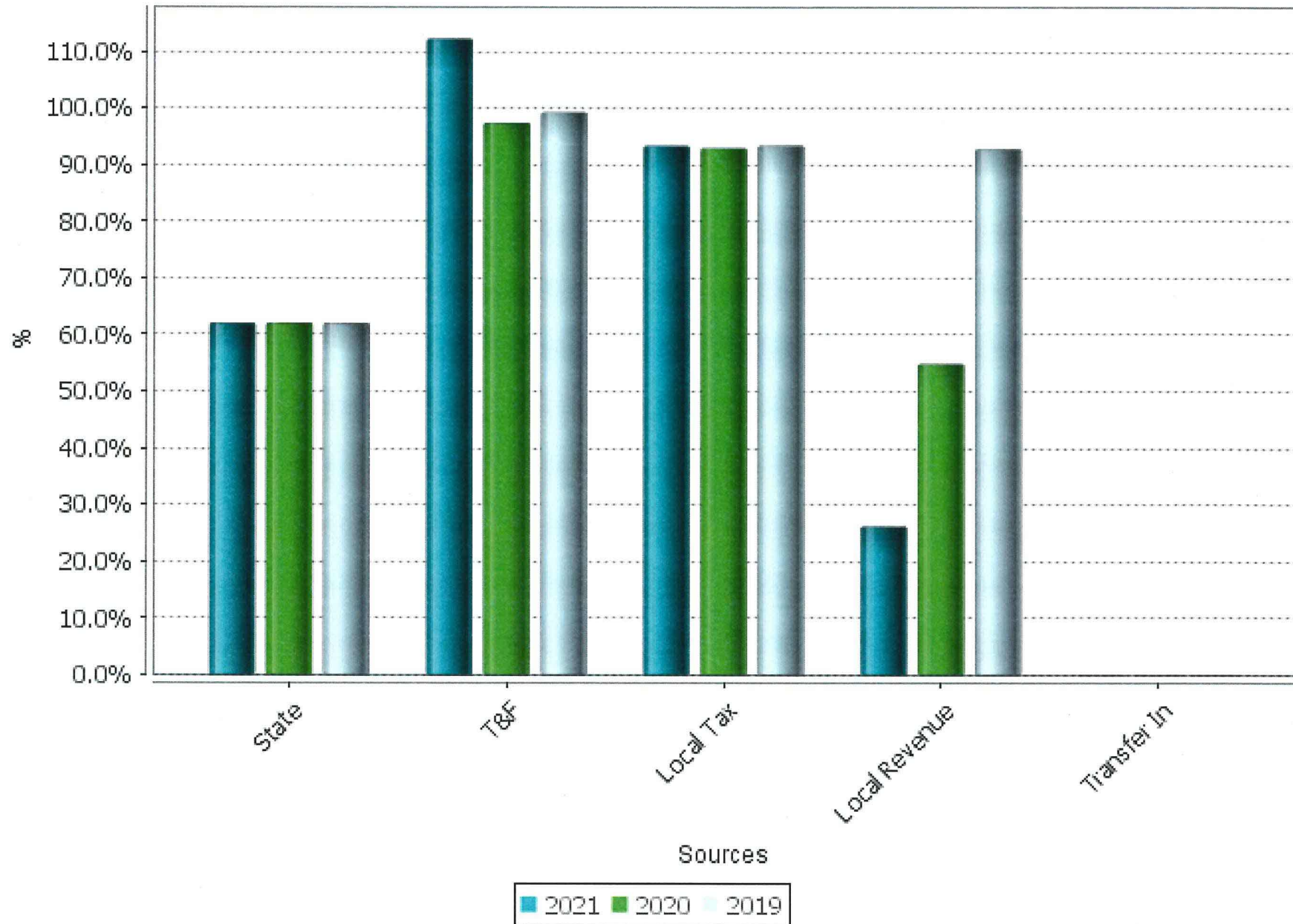
Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	April	2021	2021	2021	2021
Information Technology	\$1,543,773	\$89,279	\$971,237	\$161,925	\$410,611	62.9%
Communications	\$130,524	\$8,908	\$60,032	\$34,245	\$36,247	46.0%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$214,255	\$17,937	\$118,084	\$715	\$95,456	55.1%
GC Foundation	\$55,143	\$4,276	\$24,253	\$347	\$30,544	44.0%
Marketing & Media	\$625,396	\$36,027	\$406,643	\$55,517	\$163,236	65.0%
Total for Institutional Support	\$5,166,025	\$314,603	\$3,032,050	\$295,515	\$1,838,460	58.7%
Staff Benefits						
Staff Benefits - State Eligible	\$22,723	\$0	\$18,722	\$0	\$4,001	82.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		\$0	\$0	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$22,723	\$0	\$18,722	\$0	\$4,001	82.4%
Operations and Maintenance						
Plant Administration	\$800,594	\$14,147	\$657,755	\$0	\$142,838	82.2%
Building Maintenance	\$1,006,188	\$47,427	\$467,259	\$280,838	\$258,091	46.4%
Custodial Services	\$456,985	\$41,965	\$279,457	\$14,557	\$162,972	61.2%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$94,000	\$6,515	\$39,180	\$46,900	\$7,920	41.7%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$22,200	\$117	\$11,421	\$1,500	\$9,279	51.4%
Utilities	\$725,000	\$87,196	\$305,357	\$215,662	\$203,980	42.1%
Utilities Tech Center	\$105,000	\$8,989	\$27,219	\$62,564	\$15,217	25.9%

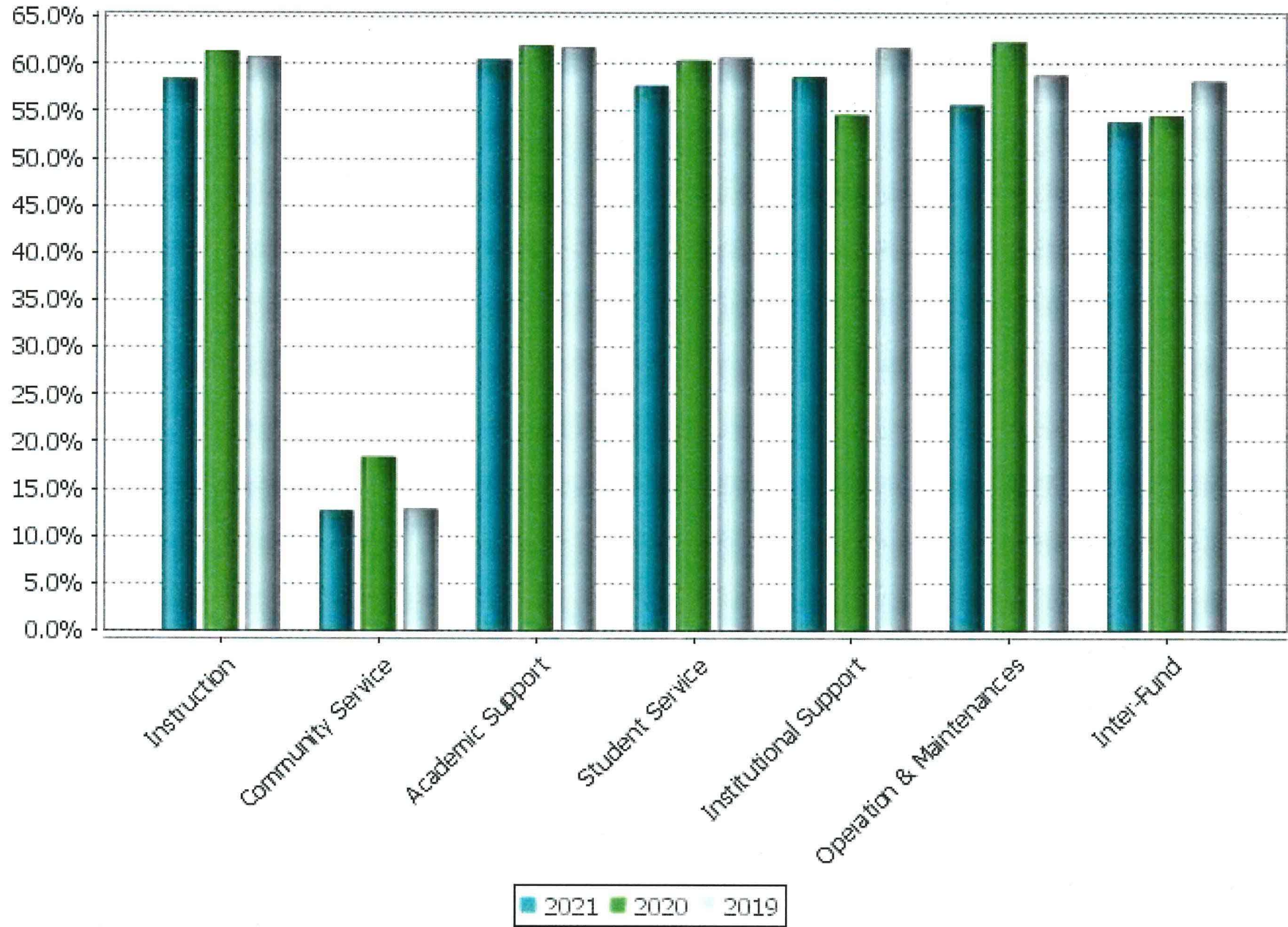
**Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2021**

	Budget 2021	(MTD) Actual April	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total for Operations and M...	\$3,209,966	\$206,357	\$1,787,648	\$622,021	\$800,297	55.7%
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,604	\$80,365	\$146,847	\$0	\$452,757	24.5%
Transfers to Student Activity Fund	\$59,037	\$6,386	\$60,508	\$0	(\$1,471)	102.5%
Transfer to State Eligible Ben	\$1,331,694	\$108,750	\$761,037	\$0	\$570,657	57.1%
Transfers to State Grants & Aid	\$121,568	\$3,983	\$112,071	\$0	\$9,497	92.2%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$450,000	\$37,500	\$300,000	\$0	\$150,000	66.7%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,561,903	\$236,984	\$1,380,463	\$0	\$1,181,441	53.9%
Expenditures Totals	\$23,366,745	\$1,707,476	\$13,470,226	\$1,180,469	\$8,716,050	57.6%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of April 30, 2021**

April 30, 2021	Current year Budget 2021	Current year (MTD) Actual April	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$599,604	\$80,365	\$146,847	\$0	\$452,757	24%
Bookstore Commission	\$55,000	\$20,997	\$32,102	\$0	\$22,898	58%
Student housing	\$241,520	\$1,550	\$293,481	\$0	(\$51,961)	122%
Food Service	\$306,928	\$1,701	\$351,967	\$0	(\$45,039)	115%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$1,400	\$68,652	\$0	\$108,308	39%
Total Revenue	\$1,380,012	\$106,013	\$893,049	\$0	\$486,963	65%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	6	8	0	(\$8)	Infinity
Food Service	251,197	30,211	242,486	0	\$8,711	97%
Print Shop	143,400	8,600	64,913	61,059	\$17,428	45%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	2,780	38,285	0	\$39,954	49%
Baseball	408,186	19,991	280,578	8,039	\$119,569	69%
Softball	313,990	14,104	195,399	5,092	\$113,499	62%
General Institutional	185,000	2,724	71,381	11,041	\$102,578	39%
Expenditures Total	1,380,012	78,417	893,049	85,231.17	\$401,732	65%

**Auxiliary fund
as of April 30, 2021**

Expenditures by Type						
General Operating	221,838	4,075	65,388	25,728	130,721.93	29%
Contracted Services	390,992	41,070	311,230	49,094	30,668.01	80%
Travel	66,900	6,919	14,943	0	51,956.78	22%
Equipment	38,060	4,612	18,366	10,409	9,284.25	48%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%
Scholarships	393,900	919	292,927	0	100,973.05	74%
Salaries & Stipends	183,816	15,888	127,104	0	56,712.22	69%
Staff Benefits	59,506	4,935	38,090	0	21,415.66	64%
Expenditures Total	1,380,012	78,417	893,049	85,231.17	401,731.90	65%

**Student Service Fund
as of April 30, 2021**

April 30, 2021	Current year Budget 2021	Current year (MTD) Actual April	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$59,037	\$6,386	\$60,508	\$0	(\$1,471)	102%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$59,037	\$6,386	\$60,508	\$0	(\$1,471)	102%
Expenditures by Department						
Student Activities	30,687	1,800	3,152	47	\$27,487	10%
Student Government	25,750	2,672	5,778	380	\$19,592	22% 33
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	59,037	4,472	8,930	428	\$49,679	15%
Expenditures by Type						
General Operating	31,637	4,472	8,930	428	22,279	28%
Contracted Services	0	0	0	0	0	
Travel	17,400	0	0	0	17,400	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	59,037	4,472	8,930	428	49,679	15%

GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2021

April 30, 2021

	Current year Budget 2021	Current year (MTD) Actual April	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021
Fund 71					
Future Expansion Real Estate					
Revenue					
Fund Balance Transfer	0	0	0	0	0
Total Revenue	0	0	0	0	0
Expenditures					
Land\Building Purchase	0	187,577	189,577	0	(189,577)
Expenditures Total	0	187,577	189,577	0	(189,577)
Nursing Health Science Building					
Revenue					
Fund Balance Transfer	150,000	0	0	0	150,000
Total Revenue	150,000	0	0	0	150,000
Expenditures					
Arch and Engr Fees	150,000	0	0	0	150,000
Expenditures Total	150,000	0	0	0	150,000
Fund Revenue Total	150,000	0	0	0	150,000
Fund Expenditures Total	150,000	187,577	189,577	0	(39,577)
Fund 71 total		(187,577)	(189,577)	0	

GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2021

April 30, 2021

	Current year Budget 2021	Current year (MTD) Actual April	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021
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Capital Projects Fund 72

Revenue

Transfer from Fund 11	450,000	37,500	300,000	0	150,000
Total Revenue	450,000	37,500	300,000	0	150,000

Expenditures

Contingency COVID-19	178,256	0	0	0	178,256
Telephone System Upgrade	39,400	0	0	24,439	14,961
IT Backup system	139,605	124,269	124,269	0	15,336
Replace Business Object with Informer	45,030	0	32,283	12,600	147 ³⁵
Media Equipment	47,709	17,471	47,709	0	0
Expenditures Total	450,000	141,740	204,261	37,039	208,700

Fund Revenue Total	450,000	37,500	300,000		150,000
Fund Expenditures Total	450,000	141,740	204,261		245,739
Fund 72 total		(104,240)	95,739		

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Contract with PFM Financial Advisors LLC and Authorize College President to Execute the Contract	_____	_____✓_____	_____	45
#2 – Approve Proposal for HVAC Bi-Polar Needlepoint Ionization Systems at Main Campus and ATC	_____	_____	_____	60
#3 – Approve Extension of Contracts for Disaster Restoration and Recovery Services	_____	_____	_____	61
#4 – Ratify Approval of Interagency Cooperation Contract with University of Houston for Participation in Houston GPS Initiative	_____	_____	_____	62
#5 – Approve Proposal for 10 Gigabit Fiber for Cheney Student Center and Seibel Wing	_____	_____	_____	66
#6 – Approve Change Order to Existing Contract for Migration from ADFS to Azure for Portal	_____	_____	_____	67
#7 – Approve Proposal for A/V Refresh for Distance Learning at Main Campus and ATC	_____	_____	_____	68
#8 – Approve Proposal for Fiber and Network Connectivity for Student Houses	_____	_____	_____	69
#9 – Approve Proposal for UPS Deployment of A/V Equipment for Seibel Wing	_____	_____	_____	70
#10 – Approve Proposal for AT&T Switched Ethernet Service SM (with Network on Demand) and Authorize College President to Execute the Contract	_____	_____	_____	71
#11 – Accept Living for Zachary Defibrillator Donation	_____	_____	_____	72
#12 – Approve Proposed 2022-23 Academic Calendar	_____	_____✓_____	_____	75
#13 – Approve Proposal to Purchase Furniture for Whitecaps Apartment	_____	_____	_____	79
#14 – Accept Faculty Retirement	_____	_____	_____	80
#15 – Accept Faculty Resignation	_____	_____	_____	81
#16 – Appoint Voting Delegate and Alternate to CCATT ³⁶ Annual Conference	_____	_____✓_____	_____	82

Consider Approval of Contract Between Galveston College and
PFM Financial Advisors LLC for Financial Advisory Services and
Authorize College President to Execute the Contract

At the April 27, 2021 Special Board Meeting, three firms presented their proposals to the Board of Regents offering bond advisor financial services. These proposals were submitted in response to the College's advertised request for proposals. Following discussion, the Board voted to award the contract to PFM Financial Advisors LLC. Staff is requesting the Board's approval of the following contract for financial advisory services and authorization of the College President to execute the document.

PFM FINANCIAL ADVISORS LLC
AGREEMENT FOR FINANCIAL ADVISORY SERVICES

This agreement (“Agreement”), made and entered into this 12th day of May, 2021, by and between Galveston Community College District (the “Client” or “Galveston College”) and PFM Financial Advisors LLC (hereinafter called “PFM”), sets forth the terms and conditions under which PFM shall provide services.

WHEREAS, Client desires to obtain the services of a financial advisor to develop and assist in implementing Client’s strategies to meet its current and long-term operations, financial obligations, capital financing needs and render assistance in respect to debt transactions; and

WHEREAS, PFM is capable of providing the necessary financial advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the Client, services related to financial planning, budget and strategic advice and planning, policy development and services related to debt issuance, as applicable and set forth in Exhibit A to this Agreement. Client acknowledges and agrees that most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Agreement. Services provided by PFM which are not specifically referenced in the scope of services set forth in Exhibit A of this Agreement shall be completed as agreed in writing in advance between the Client and PFM. Upon request of Client, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between the Client and PFM or its respective affiliate.

II. WORK SCHEDULE

The services of PFM are to commence as soon as practicable after the execution of this Agreement and a request by the Client for such service.

III. REGISTERED MUNICIPAL ADVISOR; REQUIRED DISCLOSURES

1. PFM is a registered municipal advisor with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. If Client has designated PFM as its independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA exemption”), then services provided pursuant to such designation shall be the services described in Exhibit A hereto, subject to any agreed upon limitations. Verification of independence (as is required under the IRMA exemption) shall be the

responsibility of such third party seeking to rely on such IRMA exemption. PFM shall have the right to review and approve in advance any representation of PFM's role as IRMA to Client.

2. MSRB Rules require that municipal advisors make written disclosures to their clients of all material conflicts of interest, certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's Disclosure Statement delivered to Client prior to or together with this Agreement.

IV. FINANCIAL ADVISORY COMPENSATION

For the services provided under this Agreement, PFM's professional fees shall be paid as provided in Exhibit B to this Agreement and Client shall pay expenses and fees for other services not set forth in Exhibit A as provided below. All fees shall be due to PFM within thirty (30) days of the date of invoice.

1. Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.

2. Other Services

Any services which are not included in the scope of services set forth in Exhibit A of this Agreement will be subject to separate, mutually acceptable fee structures.

V. TERMS AND TERMINATION

This Agreement shall be effective from May 12, 2021 until May 11, 2024 (the "Initial Term").-At the expiration of the term, the parties have the option for two one year renewals. There is no obligation to agree to an option. Either party with or without cause may terminate this agreement at any time during the term of the agreement in writing upon thirty (30) days written notice to the other party.

Upon any such termination, PFM will be paid for all services performed and costs and expenses incurred up to the termination date.

VI. ASSIGNMENT

PFM shall not assign or transfer any interest in this Agreement or subcontract any of the work performed under the Agreement without the prior written consent of the Client; provided that PFM retains the right to enter into a sale, merger, acquisition, internal reorganization, or similar transaction involving PFM's business without any such consent.

VII. INFORMATION TO BE FURNISHED TO PFM

All information, data, reports, and records in the possession of the Client or any third party necessary for carrying out any services to be performed under this Agreement (“Data”) shall be furnished to PFM. PFM may rely on the Data in connection with its provision of the services under this Agreement and the provider thereof shall remain solely responsible for the adequacy, accuracy and completeness of such Data.

VIII. NOTICES

All notices and other communication required under this Agreement shall be in writing and shall be sent by certified mail, return receipt requested, or by nationally recognized courier, with written verification of receipt. Notices shall be sent to the parties at the following addresses, or to such other address as a party may furnish to the other party:

Galveston College
4015 Avenue Q
Galveston, TX 77550
Attention: Myles Shelton, Ed.D., President

PFM FINANCIAL ADVISORS LLC
111 Congress Avenue
Suite 2150
Austin, TX 78701
Attention: Dennis Waley, Managing Director

IX. TITLE TRANSFER

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Agreement shall be the property of the Client. Subject to the exception described above, upon termination of this Agreement, at Client’s reasonable request no later than three (3) years after the termination of this Agreement PFM shall deliver to the Client copies of any deliverables pertaining to this Agreement.

X. PFM’S REPRESENTATIVES

1. Assignment of Named Individuals

The professional employees of PFM set forth below will provide the services set forth in this Agreement; provided that PFM may, from time to time, supplement or otherwise amend the advisory team members set forth below.

- Dennis Waley, Managing Director
- Blake Roberts, Director
- Karlos Allen, Senior Managing Consultant

2. Changes in Advisory Team Requested by the Client

The Client has the right to request, for any reason, that PFM replace any member of the advisory team. Should the Client make such a request, PFM shall promptly suggest a substitute for approval by the Client.

XI. INSURANCE

PFM shall maintain insurance coverage with policy limits not less than as stated in Exhibit C.

XII. LIMITATION OF LIABILITY

Except to the extent caused by its willful misconduct, bad faith, gross negligence or reckless disregard of its obligations or duties, PFM shall have no liability to any party under this Agreement.

XIII. INDEPENDENT CONTRACTOR; NO THIRD-PARTY BENEFICIARY

PFM, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants and/or joint venturers of Client by virtue of this Agreement or any actions or services rendered under this Agreement. Nothing in this Agreement is intended or shall be construed to give any person, other than the parties hereto, their successors and permitted assigns, any legal or equitable rights, remedy or claim under or in respect of this Agreement or any provisions contained herein. In no event will PFM be liable for any act or omission of any third party or for any circumstances beyond PFM's reasonable control including, but not limited to, fire, flood, or other natural disaster, war, riot, strike, act of terrorism, act of civil or military authority, software and/or equipment failure, computer virus, or failure or interruption of electrical, telecommunications or other utility services.

XIV. APPLICABLE LAW

This Agreement shall be construed, enforced, and administered according to the laws of the State of Texas. PFM and the Client agree that, should a disagreement arise as to the terms or enforcement of any provision of this Agreement, each party will in good faith attempt to resolve said disagreement prior to pursuing other action.

XV. ENTIRE AGREEMENT; SEVERABILITY

This Agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties. For the sake of clarity, any separate agreement between Client and an affiliate of PFM shall not in any way be deemed an amendment or modification of this Agreement. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

XVI. EXECUTION; COUNTERPARTS

Each party to this Agreement represents and warrants that the person or persons signing this Agreement on behalf of such party is authorized and empowered to sign and deliver this Agreement for such party. This Agreement may be signed in any number of counterparts, each of which shall be an original and all of which when taken together shall constitute one and the same document.

IN WITNESS WHEREOF, Client and PFM have executed this Agreement as of the day and year herein above written.

GALVESTON COLLEGE

By: _____

Name: _____

Title: _____

PFM FINANCIAL ADVISORS LLC

By: _____

Name: _____

Title: Managing Director

EXHIBIT A
SCOPE OF SERVICES

1. Services related to the Financial Planning and Policy Development upon request of the Client:

- Assist the Client in the formulation of Financial and Debt Policies and Administrative Procedures.
- Review current debt structure, identifying strengths and weaknesses of structure so that future debt issues can be designed to maximize ability to finance future capital needs. This will include, but not be limited to, reviewing existing debt for the possibility of refunding that debt to provide the Client with savings.
- Analyze future debt capacity to determine the Client's ability to raise future debt capital.
- Assist the Client in the development of the Client's Capital Improvement Program by identifying sources of capital funding.
- Assist the Client with the development of the Client's financial planning efforts and process by assessing capital needs, identifying potential revenue sources, analyze financing alternatives such as pay-as-you-go, lease/purchasing, short-term vs. long-term financings, assessments, user fees, impact fees, developer contributions, public/private projects, and grants and provide analysis of each alternative as required as to the budgetary and financial impact.
- Review the reports of accountants, independent engineers and other project feasibility consultants to ensure that such studies adequately address technical, economic, and financial risk factors affecting the marketability of any proposed revenue debt issues; provide bond market assumptions necessary for financial projections included in these studies; attend all relevant working sessions regarding the preparations, review and completion of such independent studies; and provide written comments and recommendations regarding assumptions, analytic methods, and conclusions contained therein.
- Develop, manage and maintain computer models for long-term capital planning which provide for inputs regarding levels of ad valorem and non-ad valorem taxation, growth rates by operating revenue and expenditure item, timing, magnitude and cost of debt issuance, and project operating and capital balances, selected operating and debt ratios and other financial performance measures as may be determined by the Client.
- Conduct strategic modeling and planning and related consulting.
- Attend meetings with Client's staff, consultants and other professionals and the Client.

- Undertake financial planning and policy development assignments made by the Client regarding financings, and financial policy including budget, tax, cash management issues and related fiscal policy and programs.
- Assist the Client in preparing financial presentations for public hearings and/ or referendums.
- Provide special financial services as requested by the Client.

2. Services Related to Debt Transactions (Includes short term financings, notes, loans, letters of credit, line of credit and bonds); provided that if the transaction is competitive, the services of the financial advisor will be modified in advance in writing to reflect that process. Upon the request of the Client:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist the Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to the Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cash flow requirements.
- Evaluate benefits of bond insurance and/or security insurance for debt reserve fund.
- If appropriate, develop credit rating presentation and coordinate with the Client the overall presentation to rating agencies.
- Review underwriter's proposals and submit a written analysis of same to the Client.
- Assist the Client in the procurement of other services relating to debt issuance such as printing, paying agent, registrar, etc.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond indentures, resolutions or other governing documents regarding security, creation of reserve funds, flow of funds,

redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond governing documents.

- Review the requirements and submit analysis to bond insurers, rating agencies and other professionals as they pertain to the Client's obligation.
- Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors as respects the furnishing of data for offering documents, it being specifically understood that PFM is not responsible for the inclusion or omission of any material in published offering documents.
- As applicable, advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction including, but not limited, to bond printing, signing and final delivery of the bonds.

EXHIBIT B
COMPENSATION FOR SERVICES

1. Financing Transaction Fees

The compensation schedule for the College's issuance of bonds or notes via competitive sale, negotiated sale, or private placement, will be billed at closing as follows:

Base Fee* – Any Issue \$30,000, plus:

<u>Financing Size (\$000)</u>	<u>Issuance Fee per \$1,000</u>
1 – 25,000	\$1.10
25,001 – 50,000	\$0.85
>50,000	\$0.75

* Base fee will apply per financing, with a financing defined by a separate offering document if a public offering or a separate term sheet if a private placement.

Hourly Project Fees (Non-Transaction Related)

PFM will not charge for general advice between financings. In the event the Client requests that PFM perform significant special projects (capital planning, creation of new financing programs like the installment sale concept, etc.), fees will be negotiated in advance of the project generally based upon the following hourly rates for the indicated levels of experience or their equivalents will apply. Additionally, in the event a financing is started, but cancelled at the Client's request, accrued time will be billed as follows:

<u>Experience Level</u>	<u>Hourly Rate</u>
Managing Director	\$350
Director	\$300
Senior Managing Consultant	\$275
Analyst/Senior Analyst	\$225

EXHIBIT C
INSURANCE



Insurance Statement

PFM Financial Advisors LLC (“PFM”) has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$40 million and \$25 million single loss/ \$50 million aggregate, respectively. PFM also carries a \$10 million cyber liability policy.

Our Professional Liability policy is a “claims made” policy and our General Liability policy claims would be made by occurrence.

Deductibles/SIR:

Automobile \$250 comprehensive & \$250 collision

Cyber Liability \$25,000

General Liability \$0

Professional Liability (E&O) \$1,000,000

Financial Institution Bond \$75,000

Insurance Company & AM Best Rating

Professional Liability (E&O).....Endurance American Insurance Company; (A+; XV)
.....Argonaut Insurance Company; (A+; XIV)
.....Everest National Insurance Company; (A+; XV)
.....XL Specialty Insurance Company; (A+; XV)
.....Continental Casualty Company; (A; XV)
.....Starr Indemnity & Liability Company; (A; XV)
.....Federal Insurance Company; (A++; XV)
Financial Institution Bond.....Federal Insurance Company; (A++; XV)
.....Great American Insurance Company; (A+; XV)
.....U.S. Fire Insurance Company; (A; XV)
Cyber Liability.....Greenwich Insurance Company (A+; XV)
.....Arch Insurance Company; (A+; XV)
General Liability.....Great Northern Insurance Company; (A++; XV)
Automobile Liability.....Great Northern Insurance Company; (A++; XV)
Excess /Umbrella Liability.....Federal Insurance Company; (A++; XV)
Workers Compensation.....Vigilant Insurance Company; (A++; XV)
& Employers Liability

Consider Approval of Proposal for Campus HVAC Bi-Polar Needlepoint Ionization System at Main Campus and Charlie Thomas Family Applied Technology Center

A request for proposals for an HVAC Bi-Polar Needlepoint Ionization System was sent to six vendors and was advertised in the local newspaper. Two responses were received. One was not considered because it was incomplete. The proposal is available for Board review if desired.

Staff requests approval of the proposal from Comfort Systems USA-South Central, 9745 Bent Oak Drive, Houston, Texas 77040 to supply and install an ionization system at the main campus and the Charlie Thomas Family Applied Technology Center. The total cost of this turnkey system for both locations is \$124,335, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

These systems will consist of installing electronic devices in the air handling units that will constantly disperse ions through the ambient air to kill any viruses and avoid a possible propagation. Ionization systems have been used in hospital settings and have proven to be capable of managing air quality control effectively.

Consider Approval to Extend Contracts for Disaster Restoration and Recovery Services

Since the College is located on Galveston Island, it is vulnerable to natural and man-made disasters such as hurricanes, tornadoes, floods, fires, etc.; therefore, disaster restoration and recovery service is needed on an on-call basis. The contract would be a “requirements contract,” with no quantities guaranteed. There would be no retainer paid to keep the contract in effect. The contract is based on “as-needed” services in the event of a disaster-generated event, and charges would be determined by an itemized list of services and equipment with a preset cost rate.

Last year, a request for proposal (RFP) for disaster restoration and recovery services was issued. Several responses were received. The Board awarded one-year contracts beginning June 1, 2020, to Cotton Commercial USA, Inc., 5443 Katy Hockley Cut-off Road, Katy, Texas as the primary vendor, and to Blackmon Mooring, 10511 Kipp Way #400, Houston, Texas as the secondary vendor. Those contracts expire on May 31, 2021. According to the original RFP, four additional 12-month contracts could be granted. Staff seeks Board approval to extend the contractual agreements with these vendors for the first, one-year extension beginning June 1, 2021, with three remaining 12-month contracts that could be granted.

The source of funding for contract-related expenses (if incurred) would be the Education and General Fund budget. If incurred, expenditures for these services are expected to be in excess of \$50,000, which requires Board approval. Staff will notify the Board of Regents if the total for the year exceeds \$50,000.

Consider Ratifying Approval of Interagency Cooperation Contract Between University of Houston and Galveston College for Participation in the Houston Guided Pathways to Success (GPS) Initiative “Equity Walk: Building a Postsecondary Blueprint for Equity in the Texas Gulf Coast Region”

Staff is requesting that the Board ratify the approval of the following Interagency Cooperation Contract between the University of Houston and Galveston College. This contract is for participation in the Houston GPS initiative “Equity Walk: Building a Postsecondary Blueprint for Equity in the Texas Gulf Coast Region.”

Through the equity initiative, the Houston GPS partner institution will receive the funds to implement strategic equity assessments, training, and projects at scale to address systemic equity issues and to close equity gaps in attainment across Houston GPS and within postsecondary institutions and communities in the Gulf Coast region. Additional details of the services to be performed by Galveston College are outlined in the attachment of the contract.

The term of this contract is to begin upon execution and terminate on April 30, 2022. The total amount of this contract shall not exceed \$19,000, which will be transferred from University of Houston to Galveston College to support and facilitate the College’s involvement in the initiative.

Interagency Cooperation Contract

This Contract ("Agreement"), effective Upon Execution is entered into by and between the State Agency University of Houston ("UH") an agency of the State of Texas pursuant to Chapter 111, Texas Education Code, and the State Agency Galveston College ("Agency"), pursuant to the authority granted and in compliance with the provisions of the Interagency Cooperation Act, Chapter 771, Texas Government Code.

1. CONTRACTING PARTIES:

- a. The Receiving Agency is University of Houston ("Receiving Agency").
- b. The Performing Agency is Galveston College ("Performing Agency").

2. STATEMENT OF SERVICES TO BE PERFORMED: (continue on attachment if necessary)

The University of Houston will transfer \$19,000 to the Galveston College in order to support and facilitate the Performing Agency's involvement in the Houston GPS initiative "Equity Walk: Building a Postsecondary Blueprint for Equity in the Texas Gulf Coast Region." Through the equity initiative, the Houston GPS partner institution will receive the funds to implement strategic equity assessments, training, and projects at scale to address systemic equity issues and to close equity gaps in attainment across Houston GPS and within postsecondary institutions and communities in the Gulf Coast region.

See Attachment for additional information.

3. BASIS FOR CALCULATING REIMBURSABLE COSTS: (continue on attachment if necessary)

N/A

4. CONTRACT AMOUNT: The total amount of this contract shall not exceed: \$ 19,000.00.

5. PAYMENT FOR SERVICES: Receiving Agency will pay for services received from appropriation items or accounts of the Receiving Agency from which like expenditures would normally be paid, based upon vouchers drawn by Receiving Agency payable to Performing Agency.

Payments for services performed will be billed: Lump Sum (weekly, monthly, lump sum, etc.) and Receiving Agency shall make payments to Performing Agency within a reasonable time from Receiving Agency's receipt of (weekly, monthly, lump sum, etc.) invoices prepared to Performing Agency's usual format and detail (including appropriate certification).

Payments received by Performing Agency will be credited to its current appropriation item(s) or account(s) from which the expenditures of that character were originally made.

6. TERM OF CONTRACT: This Agreement is to begin Upon Execution and terminate 04/30/2022. (Term of Agreement should not transcend the biennium.)

7. TERMINATION: Either party may, by providing written notice to the other party thirty (30) days in advance, terminate this Agreement in whole or in part at any time. Upon notice, Performing Agency shall (a) immediately discontinue all services affected (unless the notice directs otherwise) and (b) deliver to Receiving Agency all reports for and/or accumulated by Performing Agency in performing this Agreement, whether completed or in process. Upon termination of this Agreement, all equipment acquisitions purchased pursuant to this Agreement remain with and become the property of Performing Agency. Subject to Article 4,

Form No. OGC-S-1998-10

Performing Agency shall be reimbursed for services performed before termination date and reasonable costs associated with delivery requirements set forth in (b) above.

8. **GOVERNING LAW:** The laws of the State of Texas and the United States govern the validity and interpretation of this Agreement and the legal relation of the parties.

9. **MISCELLANEOUS:**

a. The undersigned contracting parties certify that:

- (1) the services specified above are necessary and essential for activities that are properly within the statutory functions of the affected agencies of State Government;
- (2) the proposed arrangements serve the interest of efficient and economical administration of the State Government; and
- (3) the services, supplies, or materials contracted for are not required by section 21 of Article 16 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

b. Receiving Agency further certifies that it has the authority to contract for the above services by authority granted in Chapter 111: Texas Education Code (Statute, Constitution, Special Provision of Appropriation Bill, Etc.)

c. Performing Agency further certifies that it has the authority to perform the above services contracted for by authority granted in _____ (Statute, Constitution, Special Provision of Appropriation Bill, Etc.)

The parties have caused this Agreement to be executed by their duly authorized representatives.

PERFORMING AGENCY

RECEIVING AGENCY

Signature _____ Date _____
 Name: Dr. Myles Shelton
 Title: President

Signature _____ Date _____
 Name: Dr. Paula Myrick Short
 Title: Sr. VC/VP, Academic Affairs & Provost

Signature _____ Date _____
 Name: _____
 Title: _____

Signature _____ Date _____
 Name: _____
 Title: _____

Address: Galveston College
4015 Ave Q
Galveston, TX 77550

Address: University of Houston - Office of the Provost
4302 University Dr.
E. Cullen, Room 203
Houston, TX 77204-2019

Note: Modification of this Form requires approval of OGC

APPROVED AS TO FORM BY:



 OFFICE OF THE GENERAL COUNSEL
 UNIVERSITY OF HOUSTON SYSTEM

INTERAGENCY COOPERATION CONTRACT – ATTACHMENT**STATEMENT OF SERVICES TO BE PERFORMED BY GALVESTON COLLEGE**

The University of Houston will transfer \$19,000 to Galveston College to support and facilitate Performing Agency's involvement in the Houston Guided Pathways to Success - Equity Walk Grant Initiative. The amount of \$1,000 is transferred to support the institutional incentive plan for the administration of the National Assessment of Collegiate Campus Climate (NACCC) Survey. After the completion of the NACCC Survey administration, any remaining or unused funds from the transfer of funds to support the institutional incentive plan can be used to support the implementation of the following strategic equity projects.

The amount of \$18,000 is transferred to support the implementation two (2) strategic (racial) equity projects by the Performing Agency. Moreover, the Performing Agency's Institutional Team comprised of ten (10) representatives will have two Project Teams comprised of five (5) members each. Each of these teams are expected to work in unison with the Receiving Agency's Houston GPS Equity Walk Grant Initiative grant manager. Each Project Team will:

- Identify and execute one project each (for total of 2 projects/institution) that will lead to policy and/or practice change, including at least one of the following project plan components for each project: design, implementation, resourcing, accountability, assessment, communication, sustainability, scalability, and institutionalization;
- Regularly complete and submit the requisite project status template; and
- Following the conclusion of the Equity Leadership Academy sessions, check in once/month with USC Race and Equity Center experts for guidance, feedback, and support in the execution of their projects.

Further, the Performing Agency will:

- Provide a detailed outline indicating how the funds will be expended;
- Provide a detailed report delineating how the funds were expended within fifteen (15) days of the end of the contract period; and
- Return any unspent funds remaining at the end of the contract period, immediately, to the University of Houston.

Consider Approval of Proposal for 10 Gigabit Fiber for
Cheney Student Center and Abe and Annie Seibel Foundation Wing

Staff requests approval of this proposal to purchase cabling and installation services from Triumph Cabling Services (DIR-TSO-3725) to provide 10 Gigabit fiber for the Abe and Annie Seibel Foundation Wing and the Cheney Student Center. The total cost of this combined proposal is \$16,311.60, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

The project encompasses running 10 Gigabit multimode fiber for both the Cheney Student Center and Seibel Wing networking closets back to the main data center located on the 3rd Floor of the Regents Hall building. This will not only upgrade the capacity of the connection for the Cheney Student Center networking environment but also enable the Seibel Wing to be independent of the former’s switching environment that it is tied to.

Vendor/Quote	Item/Quote	Funding Source	Cost
Triumph Cabling Systems Contract No: DIR-TSO-3725	24 strands of multimode fiber Fiber enclosures with bulkheads and conduit Testing and verification of the fiber cables and coring through walls as necessary	HEERF II Grant	\$16,311.60
Total			\$16,311.60

Consider Approval of Change Order to Existing Contract for Migration from ADFS (Active Directory Federation Services) to Azure Authentication for the Portal

Staff requests approval of a change order to an existing contract with Ferrilli, the College’s enterprise resource planning (ERP) consulting firm, to procure services to migrate the portal’s authentication method from ADFS (Active Directory Federation Services) to Microsoft Azure. The total cost of this dedicated project is \$15,400 plus travel and expenses, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

The project involves migrating the existing Ellucian Portal Sharepoint website from the ADFS authentication method to the updated standard leveraging Microsoft’s Azure. This will allow the institution to implement a stylized, branded login site that allows students, faculty, and staff to access resources and perform tasks such as registration, view financial aid information, and others. Another key feature is the added flexibility for students to be able to use either their student identification or their email address to login to the site. Lastly, recently added web-based applications such as CRM Advise, AEFIS, and others will benefit by using the new authentication method creating a standardized, modern user experience.

Vendor/Quote	Item/Quote	Funding Source	Cost
Ferrilli	Migrate Sharepoint to Azure Active Directory Enterprise Applications for Single Sign On (SSO)	HEERF II Grant	\$15,400 *
	Migrate CRM Advise and AEFIS authentication from ADFS to Azure AD Enterprise Applications SSO		
Total			\$15,400 *

* Plus travel and expenses

Consider Approval of Proposal for Audio/Visual Refresh for
Distance Learning at Main Campus and
Charlie Thomas Family Applied Technology Center

Staff requests approval of this proposal to purchase equipment and installation services from DataVox (TIPS 200105) for an audio/visual refresh at the main campus and the Charlie Thomas Family Applied Technology Center. The total cost of this proposal is \$294,833.40, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

The project encompasses 15 classrooms in need of a refresh of the audio/visual equipment used by faculty and staff. Rooms with traditional projectors and screens will be upgraded with new equipment that includes: Panasonic PT-VMZ60U laser based LCD projectors rated at 6000 lumens, Crestron 300 and 50W amplifiers, Da-lite 123” 16:10 switcher controlled screens, and Crestron SAROS 6.5” in-ceiling speakers. Because these rooms will also facilitate remote learning, auto-tracking cameras and lavalier microphones will be included. These quotes also include a three-year extended support agreement per room.

Vendor/Quote	Item/Quote	Funding Source	Cost
<p style="text-align: center;">DataVox Quote DVXA-12222</p>	<p>(10) HuddleCamHD HC20X-SIMPLTRACK2 auto tracking cameras</p> <p>(10) Shure QLXD14/85 wireless microphone systems</p> <p>(4) Panasonic PT-VMZ60U projectors</p> <p>(7) Panasonic PT-VMZ50U projectors</p> <p>(13) Da-lite 123” screens</p> <p>(4) Crestron AMP-X300 300W amplifiers</p> <p>(7) Crestron AMP-X50MP 50W amplifiers</p> <p>(26) Crestron SAROS ICE6T-W-T 6.5” in-ceiling speakers</p> <p>Various installation kits, cabling, and mounting accessories</p>	<p>HEERF II Grant</p>	<p>\$294,833.40</p>
<p>Total</p>			<p>\$294,833.40</p>

Consider Approval of Proposal for
Fiber and Network Connectivity for Student Houses

Staff requests approval of this proposal to purchase cabling and installation services from Triumph Cabling Systems (DIR-TSO-3725) and networking hardware and professional services from Presidio (DIR-TSO-4167) for houses used for student housing. The total cost of this combined proposal is \$160,948.61, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

The project encompasses running fiber cabling to designated houses confirmed through formal walkthroughs. These include locations along 41st Street and houses at 2212 39th Street, 3802 Avenue R, and 3815 Avenue Q½. This will provide network connectivity for students via wireless access points deployed in strategic locations at the houses using Cat6 Ethernet cables that will be installed. Additionally, networking appliances that include small form-factor switches, protective cabinets designed to house them, as well as the UPS that provide uninterruptible power will also be installed.

Vendor/Quote	Item/Quote	Funding Source	Cost
Triumph Cabling Systems Contract No: DIR-TSO-3725	6 strands of multi-mode fiber	HEERF II Grant	\$141,652.98
Presidio Contract No: DIR-TSO-4167	24 strands of single-mode fiber Fiber enclosures with bulkheads and conduit New cables for access points and future video surveillance cameras Permits for boring under city streets (7) Cisco AIR-AP3802I-B-K9 wireless access points (5) Cisco C1000-8FP-2G-L small form-factor switches (5) APC SC450RM1U UPS (uninterruptible power supplies)		\$19,295.63
Total			\$160,948.61

Consider Approval of Proposal for
Uninterruptible Power Supply (UPS) Deployment of
Audio/Visual Equipment for Abe and Annie Seibel Foundation Wing

Staff requests approval of this proposal to procure electrical services from the College’s job order contractor Crescent Electric and hardware from CDW-G (DIR-TSO-3865). The total cost of this combined proposal is \$12,871.99, and the source of funding is the Higher Education Emergency Relief Fund II (HEERF II) grant.

The project involves installing the necessary electrical conduit and cabling in the Abe and Annie Seibel Foundation Wing to support a new UPS. This will provide power to all of the sensitive equipment in the critical audio/visual closet as well as the added benefit of protecting the projectors. All electrical infrastructure will be tested and verified after installation before tying into the UPS.

Vendor/Quote	Item/Quote	Funding Source	Cost
Crescent Electric (GC job order contractor)	Install ¾” raceway from the A/V closet to the electrical panel	HEERF II Grant	\$9,645.97
CDW-G Contract No: DIR-TSO-3865	Provide 30amp twist lock receptacle for UPS Install ¾” raceways from the 3 projectors to the A/V closet (1) APC Smart-UPS X 3000VA UPS (5) APC Metered Rack Power Distribution Units (PDUs)		\$3,226.02
Total			\$12,871.99

Consider Approval of Proposal for
AT&T Switched Ethernet ServiceSM (with Network on Demand) and
Authorize College President to Execute Contract

Staff is requesting Board approval of the proposal for AT&T (DIR-TSO-3420) Switched Ethernet ServiceSM (with Network on Demand) for a 36-month term. This proposal provides two Gbps of AT&T Switched Ethernet On-Demand: one Gbps port and one Gbps bandwidth on Business Critical High Circuit. One would be located at 4015 Avenue Q and the other at 301 University Boulevard. The cost per month is \$2,509.14 for a total cost of \$90,329.04. This would be a 36-month contract effective June 1, 2021, through May 31, 2024. The current contract expires on May 31, 2021. AT&T is offering a renewal of this service for the same amount as the current contract.

The source of funding is the Education and General Fund – Information Technology – Contracted Services Account (11-51510-51210). Upon approval of this proposal, the Board authorizes the College President to execute the contract.

Consider Acceptance of Living for Zachary
Automated External Defibrillator (AED) Donation

After submitting an application for 12 AED packages, Living for Zachary (L4Z) donated these devices at no cost to the College. The organization has awarded three AEDs for the Charlie Thomas Family Applied Technology Center and nine for the main campus (including one for the baseball/softball field). Following is the official notification letter that includes the contents of the indoor and outdoor packages. It also outlines the College's responsibilities for maintaining the devices and for acquiring the required CPR/AED training for faculty and/or staff. The AEDs will be installed in the locations listed below:

Applied Technology Center

- Building 1
- Building 2
- Building 3

Main Campus

- Moody Hall – 1st Floor
- Moody Hall – 2nd Floor to cover Moody Hall 2nd Floor and part of Regents Hall 2nd Floor
- Moody Hall – 3rd Floor to cover Moody Hall 3rd Floor and part of Regents Hall 3rd Floor
- Regents Hall – 1st Floor
- Mary Moody Northen Center – 1st Floor
- Fine Arts Building – 2nd Floor near the stairs
- Sarah H. Hermes Fitness Center – 1st Floor
- Eudine Meadows Cheney Student Center
- Baseball/Softball Field

Staff is requesting the Board's acceptance of the 12 AED packages.



April 29, 2021

Mary Jan Lantz
Galveston Community College
4015 Avenue Q – Main Building
7626 Broadway – ATC Building
Galveston, TX 77550/77554

Re: AED Award Letter

Dear Ms. Lantz,

In April 2021, you submitted an Automated External Defibrillator (AED) Donation Application to Living for Zachary (L4Z) on behalf of Galveston Community College & the Applied Technology Center. After reviewing your application, our AED Donation Committee has deemed that your organization has met the following eligibility requirements for AED placement.

- Organization that works directly with youth ages 12-22 years old
- Organization that demonstrates a financial need for an AED
- Organization that exhibits a need for AED placement in the proposed facility

Therefore, this letter is official notification that Galveston Community College & the Applied Technology Center will be receiving (12) Living for Zachary AED Packages at no cost. We have awarded 3 for the Applied Technology Center and 9 for the Main Campus Building.

This package includes:

INDOOR PACKAGE (6)

- (1) Philips Onsite Automated External Defibrillator
- (1) Philips Standard Carrying Case
- (1) Long Life Battery
- (1) Adult Pads
- (1) Infant Child Pads
- (1) CPR Ready Kit
- (1) White Cabinet

OUTDOOR PACKAGE (1)

- (1) Philips Onsite Automated External Defibrillator
- (1) Philips Standard Carrying Case
- (1) Long Life Battery
- (1) Adult Pads
- (1) Infant Child Pads
- (1) CPR Ready Kit
- (1) Yellow Waterproof Case



As an AED owner, your organization will be responsible for maintaining this device. Therefore, below is a list of duties that must be performed to ensure functionality at all times.

- Inspect AED monthly to ensure it is rescue ready (verify status indicator is flashing and both sets of pads are within expiration date)
- Replace pads and battery prior to expiration
- Maintain a minimum of 8 employees/members CPR/AED certified at all times (AHA certifications must be renewed every 2 years)
- Notify your local fire and police department to let them know the location of AED placement within your facility
- Register your AED device in the PulsePoint App (www.pulsepoint.org)

Finally, in addition to the required CPR/AED training class and the specified duties listed directly above, your receipt of our AED donation is conditioned upon your execution of the attached Indemnification and Release Agreement. Please read the agreement carefully, execute the agreement and fax to 972-478-5858 or email a PDF of the executed signature page to kim@livingforzachary.org.

If you have any questions about our AED donation, the process for receiving or your organization's responsibilities going forward, please feel free to contact us 972-478-5959.

Thank you for applying and congratulations on making your organization's facility "Heart Safe!"

Sincerely,

Mike Reisinger & Julie Coon
AED Committee Chairman
972-478-5959

Consider Approval of Proposed 2022-23 Academic Calendar

Staff is requesting Board approval of the following proposed 2022-23 academic calendar.

**GALVESTON COLLEGE
PROPOSED CALENDAR FY22 AND FY23**

	2020-2021 (FY2021)	2021-2022 (FY2022)	2022-2023 (FY2023)
Base Year 2020-2021			
Base Year 2022-2023			
FALL	Fall 2020	Fall 2021	Fall 2022
Begin Registration for Fall Classes	4/13/2020	4/12/2021	4/11/2022
General Assembly for Faculty & Staff	8/21/2020	8/20/2021	8/19/2022
Fall General Registration	8/24-27/2020	8/23-26/2021	8/22-25/2022
Late Registration	8/28-29/2020	8/27-28/2021	8/26-27/2022
Fall Classes Begin	8/31/2020	8/30/2021	8/29/2022
Last Day to Add/Drop	9/4/2020	9/3/2021	9/2/2022
Last Day for Add/Drop Financial Settlement	9/4/2020	9/3/2021	9/2/2022
Labor Day - College Closed	9/7/2020	9/6/2021	9/5/2022
12th Class Day (Fall Census Date)	9/16/2020	9/15/2021	9/14/2022
Last Date to File for Fall Graduation	9/16/2020	9/15/2021	9/14/2022
Last Day to Drop Without Receiving a 'W'	9/16/2020	9/15/2021	9/14/2022
Midterm	10/23/2020	10/22/2021	10/21/2022
Begin Registration for Spring Classes	11/9/2020	11/8/2021	11/7/2022
Last Day to Submit an AWN	11/20/2020	11/19/2021	11/18/2022
Last Day to Withdraw with a 'W'	11/20/2020	11/19/2021	11/18/2022
Thanksgiving Holidays	11/25-29/2020	11/24-28/2021	11/23-27/2022
Final Exams	12/11-17/2020	12/10-16/2021	12/9-15/2022
Grades Due	10:00 AM 12/18/2020	10:00 AM 12/17/2021	10:00 AM 12/16/2022
College Closes for Winter Break	5:00 PM 12/18/2020	5:00 PM 12/17/2021	5:00 PM 12/16/2022
Fall - 1st 8 Weeks			
Classes Begin	8/31/2020	8/30/2021	8/29/2022
Census Date	9/8/2020	9/7/2021	9/6/2022
Final Exams	10/22-23/2020	10/21-22/2021	10/20-21/2022
Grades Due	10/26/2020	10/25/2021	10/24/2022
Fall - 2nd 8 Weeks			
Classes Begin	10/26/2020	10/25/2021	10/24/2022
Census Date	11/2/2020	11/1/2021	10/31/2022
Final Exams and End of Semester	12/16-17/2020	12/15-16/2021	12/14-15/2022
Grades Due	10:00 AM 12/18/2020	10:00 AM 12/17/2021	10:00 AM 12/16/2022
Fall Second Start	Fall 2020 2nd Start	Fall 2021 2nd Start	Fall 2022 2nd Start
Classes Begin	10/5/2020	10/4/2021	10/3/2022
Census Date	10/14/2020	10/13/2021	10/12/2022
Final Exams and End of Semester	12/16-17/2020	12/15-16/2021	12/14-15/2022
Grades Due	10:00 AM 12/18/2020	10:00 AM 12/17/2021	10:00 AM 12/16/2022
Winter Mini-Semester	Winter 2020-2021	Winter 2021-2022	Winter 2022-2023
Classes Begin	12/18/2020	12/17/2021	12/16/2022
Census Date	12/18/2020	12/17/2021	12/16/2022
Final Exams & End of Semester	1/7/2021	1/6/2022	1/5/2023
Grades Due	10:00 AM 1/11/2021	10:00 AM 1/10/2022	10:00 AM 1/9/2023

**GALVESTON COLLEGE
PROPOSED CALENDAR FY22 AND FY23**

Spring	Spring 2021	Spring 2022	Spring 2023
Begin Registration for Spring Classes	11/9/2020	11/8/2021	11/7/2022
Administrative Offices Reopen for the Spring	1/4/2021	1/3/2022	1/3/2023
General Assembly for Faculty & Staff	1/8/2021	1/7/2022	1/6/2023
Spring General Registration	1/11-13/2021	1/10-12/2022	1/9-11/2023
Late Registration	1/14-15/2021	1/13-14/2022	1/12-13/2023
MLK Day - College Closed	1/18/2021	1/17/2022	1/16/2023
Spring Classes Begin	1/19/2021	1/18/2022	1/17/2023
Last Day to Add/Drop	1/25/2021	1/24/2022	1/23/2023
Last Day for Add/Drop Financial Settlement	1/25/2021	1/24/2022	1/23/2023
Last Day to File for Spring Graduation	2/3/2021	2/2/2022	2/1/2023
12th Class Day (Spring Census Date)	2/3/2021	2/2/2022	2/1/2023
Last Day to Drop Without Receiving a 'W'	2/3/2021	2/2/2022	2/1/2023
Midterm	3/12/2021	3/11/2022	3/10/2023
Spring Break	3/15-21/2021	3/14-18/2022	3/13-17/2023
Good Friday Holiday	4/2/2021	4/15/2022	4/7/2023
Last Day to Withdraw with a 'W'	4/16/2021	4/14/2022	4/14/2023
Last Day to Submit an 'AWN'	4/16/2021	4/14/2022	4/14/2023
Begin Registration for Sum & Fall Classes	4/12/2021	4/11/2022	4/10/2023
Final Exams	5/6-12/2021	5/5-11/2022	5/4-10/2023
Grades Due	10:00 AM 5/13/2021	10:00 AM 5/12/2022	10:00 AM 5/11/2023
Graduation / Commencement	5/14/2021	5/13/2022	5/12/2023
Summer Work Hours Begin	5/17/2021	5/16/2022	5/15/2023

Spring - 1st 8 Weeks

Classes Begin	1/19/2021	1/18/2022	1/17/2023
Census Date	1/26/2021	1/25/2022	1/24/2023
Final Exams	3/11-12/2021	3/10-11/2022	3/9-10/2023
Grades Due	3/22/2021	3/21/2022	3/20/2023

Spring - 2nd 8 Weeks

Classes Begin	3/22/2021	3/21/2022	3/20/2023
Census Date	3/29/2021	3/28/2022	3/27/2023
Final Exams and End of Semester	5/11-12/2021	5/10-11/2022	5/9-10/2023
Grades Due	10:00 AM 5/13/2021	10:00 AM 5/12/2022	10:00 AM 5/11/2023

Spring Second Start

	Spr' 21 2nd Start	Spr' 22 2nd Start	Spr '23 2nd Start
Classes Begin	2/22/2021	2/21/2022	2/20/2023
Census Date	3/3/2021	3/2/2022	3/1/2023
Final Exams and End of Semester	5/11-12/2021	5/10-11/2022	5/9-10/2023
Grades Due	10:00 AM 5/13/2021	10:00 AM 5/12/2022	10:00 AM 5/11/2023

**GALVESTON COLLEGE
PROPOSED CALENDAR FY22 AND FY23**

May Mini-Semester	May Mini Sem '21	May Mini Sem '22	May Mini Sem '23
Classes Begin	5/17/2021	5/16/2022	5/15/2023
Census Date	5/18/2021	5/17/2022	5/16/2023
Final Exams and End of Semester	6/3/2021	6/2/2022	6/1/2023
Grades Due	10:00 AM 6/7/2021	10:00 AM 6/6/2022	10:00 AM 6/5/2023

Summer (13 Week Summer Classes)

Begin Registration for Sum & Fall Classes	4/12/2021	4/11/2022	4/10/2023
Memorial Day - College Closed	5/31/2021	5/30/2022	5/29/2023
Classes Begin	5/17/2021	5/16/2022	5/15/2023
Census Date	6/2/2021	6/1/2022	5/31/2023
Final Exams and End of Semester	8/12/2021	8/11/2022	8/10/2023
Grades Due	10:00 AM 8/16/2021	10:00 AM 8/15/2022	10:00 AM 8/14/2023

Summer I

	Sum I 2021	Sum I 2022	Sum I 2023
Begin Registration for Sum & Fall Classes	4/12/2021	4/11/2022	4/10/2023
Memorial Day - College Closed	5/31/2021	5/30/2022	5/29/2023
Summer I General Registration	6/1-2/2021	5/31-6/1/2022	5/30-31/2023
Late Registration for Sum I Classes	6/3/2021	6/2/2022	6/1/2023
Summer I Classes Begin	6/7/2021	6/6/2022	6/5/2023
Last Day to Add/Drop & for Financial Settlement	6/8/2021	6/7/2022	6/6/2023
Census Date	6/10/2021	6/9/2022	6/8/2023
Last Day to Drop Without Receiving a 'W'	6/10/2021	6/9/2022	6/8/2023
Last Day to Withdraw with a 'W'	7/1/2021	6/30/2022	6/29/2023
College Closed - Independence Day Observed	7/5/2021	7/4/2022	7/4/2023
Summer I Final Exams	7/8/2021	7/7/2022	7/6/2023
Summer I Grades Due	10:00 AM 7/12/2021	10:00 AM 7/11/2022	10:00 AM 7/10/2023

Summer (10 Week Summer Classes)

Begin Registration for Sum & Fall Classes	4/12/2021	4/11/2022	4/10/2023
Memorial Day - College Closed	5/31/2021	5/30/2022	5/29/2023
Summer I General Registration	6/1-2/2021	5/31-6/1/2022	5/30-31/2023
Late Registration for Sum I Classes	6/3/2021	6/2/2022	6/1/2023
Summer I Classes Begin	6/7/2021	6/6/2022	6/5/2023
Last Day to Add/Drop & for Financial Settlement	6/8/2021	6/7/2022	6/6/2023
Census Date	6/10/2021	6/9/2022	6/8/2023
College Closed - Independence Day Observed	7/5/2021	7/4/2022	7/4/2023
Last Day to Withdraw with a 'W'	8/5/2021	8/4/2022	8/3/2023
Return to Regular Work Hours	8/9/2021	8/8/2022	8/7/2023
Summer II Final Exams	8/12/2021	8/11/2022	8/10/2023
Summer II Grades Due	10:00 AM 8/16/2021	10:00 AM 8/15/2022	10:00 AM 8/14/2023

Summer II

	Sum II 2021	Sum II 2022	Sum II 2023
Begin Registration for Sum & Fall Classes	4/12/2021	4/11/2022	4/10/2023
Summer II General Registration	7/6-7/2021	7/5-6/2022	7/3, 7/5/2023
College Closed - Independence Day Observed	7/5/2021	7/4/2022	7/4/2023
Late Registration for Sum II Classes	7/8/2021	7/7/2022	7/6/2023
Summer II Classes Begin	7/12/2021	7/11/2022	7/10/2023
Last Day to Add/Drop & for Financial Settlement	7/13/2021	7/12/2022	7/11/2023
Census Date	7/15/2021	7/14/2022	7/13/2023
Last Day to Withdraw with a 'W'	8/5/2021	8/4/2022	8/3/2023
Return to Regular Work Hours	8/9/2021	8/8/2022	8/7/2023
Summer II Final Exams	8/12/2021	8/11/2022	8/10/2023
Summer II Grades Due	10:00 AM 8/16/2021	10:00 AM 8/15/2022	10:00 AM 8/14/2023

Consider Approval of Proposal to Purchase Furniture for Whitecaps Apartments

Staff requests Board approval of this proposal to purchase furniture for the Whitecaps Apartments from Southwest Contract (E&I Cooperative Services contract #CNR01354). The total cost of this purchase, which includes shipping, handling, and installation services, is \$72,330. The source of funding will be the Education and General Fund – Building Maintenance – Furniture Non-Capital Account (11-61020-53150). Due to a shortage of material used to make foam cushions, items 12-15 may not be delivered until October 2021. A breakdown of the cost follows.

Line Number	Qty.	Product	Unit Price	Extended Price
1	25	ML-3680-SC Medium Loft Bed Frame	\$340.00	\$8,500.00
2	25	SM-3680 Spring Mattress	\$128.00	\$3,200.00
3	25	Stabilizer Bar	\$28.00	\$700.00
4	25	GR-1 Guard Rail 51" Wide	\$36.00	\$900.00
5	25	CH-302430 Three Drawer Chest	\$324.00	\$8,100.00
6	25	STD-30 Study Table	\$180.00	\$4,500.00
7	25	MP-18-0 No Drawer Mobile Pedestal	\$202.00	\$5,050.00
8	25	SC-100-P Steel Stack Chair	\$85.00	\$2,125.00
9	9	RDL-36 Round Table	\$195.00	\$1,755.00
10	36	Bulldog Side Chair	\$128.00	\$4,608.00
11	9	MU-202020 Multiuse Cube	\$140.00	\$1,260.00
12	9	SAT-6064 San Antonio Corner Chair	\$416.00	\$3,744.00
13	18	SAT-6061 San Antonio Armless Chair	\$330.00	\$5,940.00
14	9	SAT-6061L San Antonio Armless Chair w/Arm Table	\$536.00	\$4,824.00
15	9	SAT-6061R San Antonio Armless Chair w/Arm Table	\$536.00	\$4,824.00
Subtotal				\$60,030.00
Shipping & Handling				\$5,150.00
Installation				\$7,150.00
Total				\$72,330.00

Consider Acceptance of Faculty Retirement

It is recommended that the retirement of the following individual is accepted and that the President acknowledge, with appreciation, service rendered to the College.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dr. Dragoslava Zivadinovic	STEM Curriculum Specialist	8/31/21

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual is accepted and that the President acknowledge service rendered to the College.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brian D. Ayres	EMS Instructor / Program Director	4/24/21

Consider Appointment of Voting Delegate and Alternate for
Community College Association of Texas Trustees (CCATT) Annual Conference

The Community College Association of Texas Trustees (CCATT) and the Texas Success Center will jointly host the CCATT Annual Conference and the Board of Trustees Institute on September 16-18, 2021. CCATT will hold a business meeting as part of its 2021 Annual Conference. Each college will have a single vote on all business matters to be cast by an appointed delegate or alternate, in cases of absence by the delegate. The Galveston College Board of Regents will consider electing its CCATT voting delegate and alternate.