

**NOTICE OF REGULAR MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 10, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-220 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

**- AGENDA -**

<b>I. Call to Order Regular Meeting</b>	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from Regular Meeting of February 10, 2021 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	9
2. Monthly Financial Reports - February <i>(Mr. M. Jeff Engbrock)</i>	10
VIII. Consideration of Consent Agenda <i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	32
IX. Action Items:	
1. Consider Approval of Nominating Committee Recommendation to Fill Board of Regents Position 8 Vacancy	33
2. Consider Acceptance of Fiscal Year 2020-21 Second Quarter Investment Report	34
3. Consider Action Regarding Disclosure of Key Audit Matters (KAMs) in Future Audit Reports on the Financial Statements	37
4. Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC	40
5. Consider Approval of Proposal to Retrofit Air Handler Unit	51
6. Consider Approval of Proposal to Purchase Training Equipment and Installation Services for Electrical/Electronics Program at the Charlie Thomas Family Applied Technology Center	53
7. Consider Acceptance of Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula Described Generally as 'An Undivided One-half (1/2) Interest in Lot Seven (7), of the Johnson Exline Subdivision on Galveston County, Texas'	54
8. Consider Approval of Course Fees for Academic Year 2021-22	64

9. Consider Approval of Student Housing Room and Board Fees for 2021-22	71
10. Consider Acceptance of Faculty Retirement	72
11. Consider Acceptance of U.S. Department of Education Higher Education Emergency Relief Fund-MSI at Galveston College Supplemental Funds (HEERF II MSI)	73
X. Special Reports and Comments:	
1. Student Representative ( <i>Ms. Maia Z. Adolphs</i> )	
2. Faculty Representative ( <i>Ms. L. Janene Davison</i> )	
3. President ( <i>Dr. W. Myles Shelton</i> )	
4. Regents	
5. Chairperson ( <i>Ms. Karen F. Flowers</i> )	
XI. Adjournment	

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The notice for this meeting was posted on March 5, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
February 10, 2021  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, February 10, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Armin Cantini  
Mr. Raymond Lewis, Jr.  
Ms. Mary R. Longoria  
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Carla Biggers, Mr. Ron Crumedy, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Mr. Daniel Fink, Ms. Carol Langston, Dr. Geisu Lewis, Dr. Cissy Matthews, Dr. Van Patterson, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on February 5, 2021.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized Student Government Association (SGA) officers, students enrolled in the Radiography program, and Mr. M. Theron Waddell as guests attending the meeting.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF JANUARY 13, 2021:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Longoria seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens present desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented the student success story. Ms. Allen reviewed outcomes of several success indicators. In the past, data was presented of the strategies to increase student success (Texas Pathways). This report looked at key performance indicators associated with that. The charts and graphs provided should show an increase over time. The indicators showed the trends within different groups of students and if there are any differences in the performance of different students. Ms. Allen explained the outcomes of first-time in college (FTIC) students in various areas: credit momentum, Gateway Math in the first year, and Gateway Reading, Writing, and Math. Each category was broken down further by gender, race/ethnicity, and by both gender and race/ethnicity. Key points noted by Ms. Allen were: there is improvement by students overall and there are consistent differences in gender and race which provides an opportunity to help these groups be more successful. Based on the current data, Ms. Allen plans to research the socioeconomic status and first-generation status to determine if there are patterns affecting the known success indicators.
2. Monthly Financial Reports – January: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of January 2021. With 42 percent of the year completed, income generated was \$16,754,129, or 71.7 percent of the fiscal year 2020-21 revenue budget. Differences in each major revenue category were explained. He noted that local taxes were down 4 percent compared to this time last year. A delay in the County Tax Office receiving the payments attributed to this decline. Total expenses were \$8,495,924, or 36.4 percent of the expenditure budget. Mr. Engbrock and Dr. Shelton answered questions regarding the federal funds received by the College related to COVID-19. Dr. Shelton reported that of the second round of Higher Education Emergency Relief Funds (HEERF) for students, just under \$200,000 has been committed to over 200 students who have applied.

**VIII. CONSIDERATION OF CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Item Nos. 3, 4, 5, and 6; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**. Ms. Flowers noted that Action Item 2 was pulled from the Consent Agenda because Ms. Unbehagen recused herself due to a conflict of interest.

**IX. ACTION ITEMS:**

1. Consider Approval of Facilities Committee Recommendation Regarding Facilities Master Plan Update 2021 and Plans to Proceed with a New Nursing and Health Sciences Building: Ms. Flowers turned the floor over to Mr. Michael B. Hughes,

## IX. ACTION ITEMS: *(Continued)*

Chairperson of the Facilities Committee. Mr. Hughes reported that the Board Facilities Committee met prior to the Regular Board Meeting to review and discuss the Facilities Master Plan (February 2021 Update) and consider plans to proceed with a new Nursing and Health Sciences Building on the main campus. Prior to the pandemic, the Board had authorized staff to seek proposals for architectural and engineering services to construct a new Nursing and Health Science Building. The Board also authorized staff to advertise for the financial services of a bond adviser. Due to the uncertainty of the pandemic and how it would impact the College, the project was put on hold. Dr. Shelton asked the Committee to reconsider moving forward with this project because there is a need and the time is right financially. It was the Committee's recommendation and Mr. Hughes moved to approve proceeding with a new Nursing and Health Sciences Building; Mr. Raschke seconded. The motion passed unanimously.

2. Consider Approval to Renew Annual Construction Services Job Order Contracts: Dr. Shelton stated that staff recommended renewing the annual construction services job order contracts with J.T. Vaughn Construction, LLC as the primary vendor and secondary contracts would be awarded to The Trevino Group and TUCON, LLC–Unbehagen Construction. This is the optional one-year renewal outlined in the original 2020 contract. The contract term is for a period of 12 months beginning March 1, 2021. The source of funding is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). Mr. Cantini moved to approve the renewal of the annual construction services job order contracts as recommended by staff; Ms. Longoria seconded. The motion passed by a vote of 6-0-1 with Ms. Unbehagen abstaining.
3. Consider Approval of Bid for Annual Plumbing Services Contract: The Board unanimously awarded the annual contract for plumbing services to the sole bidder Wade Bailey Plumbing Co., Inc. The contract term would be 12 months beginning March 1, 2021. The source of funding is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). This item was passed in the Consent Agenda.
4. Consider Approval of Bid for Annual Electrical Services Contract: The Board unanimously awarded the annual contract for electrical services to the sole bidder, Crescent Electric Company. The contract term would be for 12 months beginning March 1, 2021. The source of funding is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). This item was passed in the Consent Agenda.
5. Consider Acceptance of Increase in U.S. Department of Education 2020-21 Federal Grant Award – (Perkins) Career and Technical Education – Basic Grants: The Board unanimously accepted an increase in the U.S. Department of Education 2020-21 Federal Grant Award – (Perkins) Career and Technical Education – Basic Grants. This was a reallocation of 2020-21 Perkins Grant funds. The amount awarded to the College was \$19,165, bringing the total for the year to \$153,489. This item was passed in the Consent Agenda.

**IX. ACTION ITEMS: (Continued)**

6. Consider Ratifying Acceptance of U.S. Department of Education Higher Education Emergency Relief Funding II (HEERF II) Grant Award: The Board unanimously ratified the acceptance of this \$2,698,376 grant. The term of the agreement shall be from May 5, 2020 through September 30, 2021. Of the total amount awarded, a minimum of \$606,113 is to be allocated for student aid and a maximum of \$2,092,263 for the institution. These funds are a continuation of the CARES Act program. This item was passed in the Consent Agenda.

**X. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: SGA Treasurer Dora Martinez-Ruiz and SGA Vice President Benjamin Shelton alternately gave the monthly student activities report. Ms. Martinez-Ruiz began by thanking the Board for giving them a forum and for its interest in the school and how it is administered. Events that were planned did not take place due to various circumstances. Details reported of upcoming events were given. They included the following events that are being planned with caution: an eSports event, purchase of three table tennis tables for possible tournaments in the future, a Black History Month recognition of history unique to Galveston, Mardi Gras campus decorations, scavenger hunts for Valentine's Day and St. Patrick's Day, and a pop-up clothing closet of donations with attire for various groups, and chalk murals.
2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, introduced Dr. Tirizia York, Healthcare Management Program Director, who presented the faculty representative report. Dr. York was hired to develop this program in 2019. She thanked those who started the program prior to her arrival. Dr. York displayed a slide of the first Bachelor of Applied Science graduating class of the program. There were 13 graduates in the fall of 2020 with 3 more to come in the spring. She shared several responses from the students of what they gained from the program and why they decided to enroll. Ms. Flowers thanked Dr. York for her efforts that contributed to the success of the program. Dr. Shelton and Dr. Cissy Matthews, Vice President of Instruction, added information regarding the future possibilities of the program.
3. President: Dr. Shelton enclosed two fliers in the Regents' folder for information: (1) a working document updating the Texas Higher Education Coordinating Board 60x30TX plan and (2) the 2021 community college federal legislative priorities of the two national community college organizations. Other items reported were:
  - Rules are being written on how to spend the HEERF grant money.
  - There have been a minimal number of COVID-19 cases on campus and were manageable. At this point, the summer semester will look like the spring as far as how classes are managed. Fall is uncertain with students being the last to be eligible for a vaccine.
  - The state legislature is off to a slow start. Community College Day at the Capitol will be virtual. Both houses have submitted an appropriations bill.

**X. SPECIAL REPORTS AND COMMENTS:**

Community colleges seemed to fare well since they are key to the economic success of the state by training the workforce going forward.

- Nursing students are earning clinical credit by volunteering at the mass vaccination sites. The students and Nursing instructor Joan Moss were recognized and commended for their services.
- The upcoming lecture and Theatre Department production will be virtual.

Dr. Shelton concluded with a review of the Board of Regents Position 8 process to fill the vacancy.

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. There were none.
5. Chairperson: Ms. Flowers closed by telling everyone to stay focused and to be kind to each other.

**XI. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:19 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

## EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 2/10/21

### Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
<b>#1</b> – Approve Facilities Committee Recommendation Regarding Updated Plans to Proceed with a New Nursing and Health Sciences Building	_____	_____✓_____	_____	17
<b>#2</b> – Approve Renewal of Annual Construction Services JOC	_____	_____	_____✓_____	18
<b>#3</b> – Approve Bid for Annual Plumbing Services Contract	_____✓_____	_____	_____	19
<b>#4</b> – Approve Bid for Annual Electrical Services Contract	_____✓_____	_____	_____	21
<b>#5</b> – Accept Increase in Perkins Grant Award	_____✓_____	_____	_____	23
<b>#6</b> – Accept HEERF II Grant Award	_____✓_____	_____	_____	24

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – February

Attached are the monthly financial reports for February 2021, representing expenditures, encumbrances and pre-encumbrances through February 28, 2021. These reports represent six months of operations during fiscal year 2020-21. The reports are as follows:

**Education and General Fund:**

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

**Auxiliary Fund (Bookstore, Snack Bar, Athletics):**

- Summary Revenue/Expenditure Report by State Classification

**Student Services / Student Activity Fund:**

- Summary Revenue/Expenditure Report by State Classification

**Construction Fund:**

- Summary Revenue/Expenditure Report

**Operating Fund**  
**Revenue Summary Sheet**  
**March 2021 Meeting**  
As of February 28, 2021 (50% of Year)

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$1,982,035	43.0%	43.0%
Tuition and Fees	\$4,158,437	\$4,115,709	99.0%	88.8%
Local Taxes	\$14,408,387	\$12,686,083	88.0%	88.9%
Local Revenues	\$191,550	\$28,295	14.8%	50.0%
<b>Total Revenue</b>	<b>\$23,366,745</b>	<b>\$18,812,122</b>	<b>80.5%</b>	<b>79.1%</b>

**Operating Fund**  
**Expenditure Summary Sheet**  
**March 2021 Meeting**  
As of February 28, 2021 (50% of Year)

Source	Original Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$3,577,957	43.1%	46.0%
Community Service	\$34,935	\$3,091	8.8%	12.8%
Academic Support	\$1,725,078	\$785,533	45.5%	48.0%
Student Services	\$2,340,250	\$993,122	42.4%	45.8%
Institutional Support	\$5,402,686	\$2,360,935	43.7%	42.8%
Staff Benefits	\$22,723	\$18,106	79.7%	320.6%
Operations/ Maintenance	\$2,970,173	\$1,418,880	47.8%	52.1%
Interfund Transfers (out)	\$2,561,903	\$938,374	36.6%	41.4%
<b>Total Expenditures</b>	<b>\$23,366,745</b>	<b>\$10,095,997</b>	<b>43.2%</b>	<b>45.6%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

February 28, 2021

	Current year Budget 2021	Current year (MTD) Actual February	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021	Prior Year % Expended 2020
<b>Revenue by State Classification</b>							
State Funds	4,608,371	0	1,982,035	0	2,626,336	43.0%	43.0%
Tuition	2,356,878	(8,960)	2,174,847	0	182,031	92.3%	89.4%
Course Fees	2,345,109	(5,180)	2,456,250	0	(111,141)	104.7%	86.3%
Exemption\Waivers	(543,550)	(17,486)	(515,388)	0	(28,162)	94.8%	80.3%
Local Taxes	14,408,387	2,085,774	12,686,083	0	1,722,304	88.0%	88.9%
Local Revenue	184,750	3,845	28,295	0	156,455	15.3%	44.1%
Sales and Services	6,800	0	0	0	6,800	0.0%	19.2%
<b>Total Revenue</b>	<b>23,366,745</b>	<b>2,057,993</b>	<b>18,812,122</b>	<b>0</b>	<b>4,554,623</b>	<b>80.5%</b>	<b>79.1%</b>
<b>Expenditures by State Classification</b>							
instructions	8,301,704	607,142	3,577,957	40,764	4,682,983	43.1%	46.0%
Community Service	34,935	514	3,091	0	31,844	8.8%	12.8%
Academic Support	1,733,489	141,450	785,533	19,595	928,361	45.3%	47.5%
Student Services	2,340,250	166,917	993,122	255,713	1,091,416	42.4%	45.7%
institutional Support	5,402,686	326,313	2,360,935	353,446	2,688,305	43.7%	43.0%
Operations And Maintenances	2,969,055	159,228	1,418,880	636,179	913,996	47.8%	51.7%
Staff Benefits	22,723	0	18,106	0	4,616	79.7%	3,941.4%
Inter-Fund Appropriation	2,561,903	198,172	938,374	0	1,623,529	36.6%	41.4%
<b>Expenditures Total</b>	<b>23,366,745</b>	<b>1,599,737</b>	<b>10,095,997</b>	<b>1,305,697</b>	<b>11,965,051</b>	<b>43.2%</b>	<b>45.6%</b>
<b>Expenditures by Type</b>							
General Operating	2,998,389	127,098	1,220,487	221,411	1,556,490	40.7%	47.3%
Contracted Services	2,474,870	135,988	1,144,861	645,550	684,459	46.3%	46.7%
Travel	287,100	9,193	33,040	0	254,060	11.5%	39.7%
Equipment	142,392	43	24,197	12,250	105,945	17.0%	32.3%
Utilities	930,000	50,905	251,447	426,486	252,067	27.0%	44.1%
Faculty Full Time	4,173,775	328,788	2,012,284	0	2,161,490	48.2%	49.4%
Faculty Overloads\Adjunct	1,771,729	126,419	691,552	0	1,080,177	39.0%	39.8%
Stipends	377,287	27,882	167,883	0	209,404	44.5%	44.1%
Administrator Salaries	1,894,847	149,273	892,380	0	1,002,468	47.1%	50.0%
Professional Technical Salaries	2,013,929	155,024	913,968	0	1,099,961	45.4%	44.4%
Classified Salaries	2,018,254	165,891	1,029,264	0	988,991	51.0%	48.1%
Part-Time Salaries	331,220	27,573	142,588	0	188,632	43.0%	36.2%
Staff Benefits	1,391,049	97,487	633,673	0	757,377	45.6%	46.3%
Interfund Appropriations	2,561,903	198,172	938,374	0	1,623,529	36.6%	41.4%
<b>Expenditures Total</b>	<b>23,366,745</b>	<b>1,599,737</b>	<b>10,095,997</b>	<b>1,305,697</b>	<b>11,965,051</b>	<b>43.2%</b>	<b>45.7%</b>

GALVESTON COLLEGE  
Fund 11 Education and General

**Excess Rev/Exp**

(0) 458,257 8,716,125

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	Budget 2021	(MTD) Actual February	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
<b>State Appropriation</b>						
Academic/Technical	\$3,538,300	\$0	\$1,526,167	\$0	\$2,012,133	43.1%
Incentive	\$389,665	\$0	\$158,563	\$0	\$231,102	40.7%
Core	\$680,406	\$0	\$297,305	\$0	\$383,101	43.7%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$4,608,371</b>	<b>\$0</b>	<b>\$1,982,035</b>	<b>\$0</b>	<b>\$2,626,336</b>	<b>43.0%</b>
<b>Tuition</b>						
In District Tuition	\$912,907	(\$4,653)	\$923,078	\$0	(\$10,171)	101.1%
Out of District Tuition	\$685,980	(\$3,668)	\$711,389	\$0	(\$25,409)	103.7%
Non Resident Tuition	\$365,991	(\$528)	\$354,588	\$0	\$11,403	96.9%
CE Workforce Training	\$150,000	\$1,598	\$57,632	\$0	\$92,369	38.4%
CE Workforce Info Tech	\$17,000	\$0	\$4,889	\$0	\$12,111	28.8%
CE Workforce Health Prof	\$180,000	(\$3,700)	\$102,842	\$0	\$77,158	57.1%
CE Leisure Learning	\$45,000	\$1,991	\$20,430	\$0	\$24,570	45.4%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,356,878</b>	<b>(\$8,960)</b>	<b>\$2,174,847</b>	<b>\$0</b>	<b>\$182,031</b>	<b>92.3%</b>
<b>Course Fees</b>						
Building Use Fee	\$964,519	(\$4,454)	\$984,791	\$0	(\$20,272)	102.1%
Student Service Fee	\$59,037	(\$204)	\$54,120	\$0	\$4,917	91.7%
General Service Fee	\$259,571	(\$563)	\$211,734	\$0	\$47,837	81.6%
Registration Fee	\$155,743	(\$180)	\$128,520	\$0	\$27,223	82.5%
Out of District Fee	\$374,291	(\$1,890)	\$413,282	\$0	(\$38,991)	110.4%
Course and Lab fees	\$223,231	(\$1,210)	\$243,375	\$0	(\$20,144)	109.0%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
Distance Education fee	\$146,906	(\$1,624)	\$296,065	\$0	(\$149,159)	201.5%
Distance Education fee N/R	\$4,463	(\$300)	\$16,180	\$0	(\$11,717)	362.5%
Testing Fees	\$30,600	\$1,136	\$14,881	\$0	\$15,719	48.6%
Testing Fees GED	\$2,550	\$0	\$4,555	\$0	(\$2,005)	178.6%
Testing Fees-Contract	\$2,550	\$0	\$6,655	\$0	(\$4,105)	261.0%
Late Registration Fees	\$6,375	\$208	\$4,180	\$0	\$2,195	65.6%
Schedule Change Fees	\$3,060	\$110	\$1,430	\$0	\$1,630	46.7%
Student Health\Insurance Fees	\$76,300	\$3,612	\$47,154	\$0	\$29,146	61.8%
SurCharge 3peat > 27 Dev hrs	\$35,913	\$180	\$29,328	\$0	\$6,585	81.7%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,345,109</b>	<b>(\$5,180)</b>	<b>\$2,456,250</b>	<b>\$0</b>	<b>(\$111,141)</b>	<b>104.7%</b>

**Exemption/Waivers**

Competitive Waiver	(\$31,501)	(\$1,425)	(\$16,470)	\$0	(\$15,031)	52.3%
Foster Care	(\$19,660)	\$335	(\$14,058)	\$0	(\$5,602)	71.5%
Hazelwood Waiver Credit	(\$18,437)	(\$3,196)	(\$7,614)	\$0	(\$10,823)	41.3%
Hazelwood Dependant	(\$32,103)	(\$13,318)	(\$29,229)	\$0	(\$2,874)	91.0%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	\$0	\$0	(\$4,169)	0.0%
Fireman	(\$5,559)	\$0	(\$10,925)	\$0	\$5,366	196.5%
Police	(\$1,390)	\$0	(\$405)	\$0	(\$985)	29.1%
TEC 54.052	(\$86,165)	(\$1,156)	(\$76,029)	\$0	(\$10,136)	88.2%
Military Waiver	(\$11,118)	\$0	(\$7,650)	\$0	(\$3,468)	68.8%
GISD Dual Credit	(\$330,205)	\$1,275	(\$349,250)	\$0	\$19,054	105.8%
Other	(\$2,780)	\$0	(\$3,750)	\$0	\$970	134.9%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
<b>Total</b>	<b>(\$543,550)</b>	<b>(\$17,486)</b>	<b>(\$515,388)</b>	<b>\$0</b>	<b>(\$28,162)</b>	<b>94.8%</b>
<b>Local Taxes</b>						
Current Taxes	\$14,045,387	\$2,035,047	\$12,288,068	\$0	\$1,757,319	87.5%
Delinquent	\$230,000	\$18,606	\$210,220	\$0	\$19,780	91.4%
Penalty & Interest	\$130,000	\$15,169	\$94,873	\$0	\$35,127	73.0%
Other	\$3,000	\$16,952	\$92,923	\$0	(\$89,923)	3,097.4%
<b>Total</b>	<b>\$14,408,387</b>	<b>\$2,085,774</b>	<b>\$12,686,083</b>	<b>\$0</b>	<b>\$1,722,304</b>	<b>88.0%</b>
<b>Local Revenue</b>						
Interest Income	\$115,000	\$2,811	\$14,983	\$0	\$100,017	13.0%
Miscellaneous Revenue	\$16,500	\$584	\$11,216	\$0	\$5,284	68.0%
Misc. Revenue-Vehicles	\$15,000	\$449	\$2,096	\$0	\$12,904	14.0%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$0	\$0	\$35,000	0.0%
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
<b>Total</b>	<b>\$191,550</b>	<b>\$3,845</b>	<b>\$28,295</b>	<b>\$0</b>	<b>\$163,255</b>	<b>14.8%</b>
<b>Inter-Fund Appropriations</b>						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>NaN</b>
<b>Total Revenue</b>	<b>\$23,366,745</b>	<b>\$2,057,993</b>	<b>\$18,812,122</b>	<b>\$0</b>	<b>\$4,554,623</b>	<b>\$1</b>

**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of February 2021**

Budget 2021	(MTD) Actual February	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
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**Exp by State Classification**

**Instructional**

Welding	\$304,815	\$25,728	\$135,686	\$4,670	\$164,460	44.5%
Biology	\$345,091	\$25,197	\$161,717	\$0	\$183,374	46.9%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$14,783	\$86,865	\$0	\$122,124	41.6%
Env Science	\$99,433	\$2,557	\$30,057	\$0	\$69,376	30.2%
Physics	\$129,860	\$7,898	\$45,451	\$0	\$84,409	35.0%
Accounting	\$71,689	\$5,579	\$32,063	\$0	\$39,627	44.7%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$1,900	\$4,158	\$0	\$10,940	27.5%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$181,364	\$16,749	\$96,560	\$701	\$84,103	53.2%
Logistics Op	\$102,363	\$6,682	\$30,460	\$40	\$71,864	29.8%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$12,493	\$54,487	\$0	\$55,148	49.7%
Comp. Science	\$85,494	\$6,310	\$41,471	\$0	\$44,023	48.5%
Comp. Tech.	\$125,351	\$6,766	\$50,922	\$0	\$74,429	40.6%
Culinary Arts	\$143,104	\$12,805	\$64,246	\$4,019	\$74,839	44.9%
Cosmetology	\$199,512	\$17,569	\$96,746 <sup>18</sup>	\$1,110	\$101,656	48.5%
Engineering	\$73,611	\$703	\$29,601	\$0	\$44,009	40.2%

**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of February 2021**

	<b>Budget 2021</b>	<b>(MTD) Actual February</b>	<b>(YTD) Actual 2021</b>	<b>Encumbrances 2021</b>	<b>Available 2021</b>	<b>% of Budget 2021</b>
Develop-Read	\$162,529	\$5,647	\$88,630	\$0	\$73,900	54.5%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,592	\$1,171	\$5,416	\$0	\$4,175	56.5%
English	\$269,437	\$17,610	\$119,406	\$0	\$150,031	44.3%
Humanities	\$22,766	\$1,416	\$10,888	\$0	\$11,878	47.8%
Philosophy	\$9,567	\$586	\$5,201	\$0	\$4,366	54.4%
Foreign Lang-SPAN	\$17,400	\$1,528	\$5,902	\$0	\$11,498	33.9%
Nursing-RN	\$948,955	\$72,077	\$370,657	\$2,020	\$576,279	39.1%
Nursing Admin	\$168,928	\$13,135	\$79,569	\$300	\$89,059	47.1%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$316,969	\$29,936	\$147,606	\$4,007	\$165,356	46.6%
Imaging-CT	\$143,330	\$9,430	\$55,277	\$0	\$88,053	38.6%
Imaging-MRI	\$133,157	\$10,260	\$56,845	\$161	\$76,151	42.7%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$143,168	\$11,853	\$70,753	\$177	\$72,237	49.4%
Imaging-Rad Thy	\$190,543	\$16,213	\$83,460	\$0	\$107,082	43.8%
Imaging-Rad Tch	\$287,245	\$23,043	\$136,733	\$400	\$150,112	47.6%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$124,376	\$11,485	\$67,163	\$0	\$57,213	54.0%
Surgical Tech	\$128,677	\$15,210	\$68,338	\$0	\$60,339	53.1%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
Nursing-LVN	\$199,477	\$10,198	\$87,117	\$6,352	\$106,008	43.7%
Develop-Math	\$274,028	\$18,311	\$108,889	\$212	\$164,927	39.7%
Mathematics	\$340,230	\$25,195	\$161,367	\$0	\$178,863	47.4%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$6,943	\$38,719	\$7,139	\$70,518	33.3%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$155,184	\$12,707	\$69,346	\$1,413	\$84,425	44.7%
Instrumentation	\$115,454	\$8,205	\$51,323	\$1,672	\$62,460	44.5%
Fitness Center	\$101,413	\$8,100	\$46,699	\$840	\$53,873	46.0%
Physical Ed.	\$108,372	\$9,213	\$52,658	\$0	\$55,714	48.6%
CJ-Academic	\$101,161	\$7,109	\$44,402	\$0	\$56,759	43.9%
CJ-Law Enforce	\$126,508	\$7,109	\$57,264	\$514	\$68,730	45.3%
Economics	\$60,289	\$3,758	\$27,797	\$0	\$32,493	46.1%
Government/PS	\$115,935	\$9,110	\$48,812	\$0	\$67,123	42.1%
History/Geog.	\$121,736	\$9,526	\$57,110	\$0	\$64,626	46.9%
Psychology	\$111,697	\$8,758	\$48,126	\$0	\$63,571	43.1%
Sociology	\$46,463	\$4,003	\$20,251	\$0	\$26,213	43.6%
Art	\$161,521	\$12,684	\$72,857	\$0	\$88,664	45.1%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$7,803	\$50,323	\$0	\$69,982	41.8%
Music	\$40,360	\$1,150	\$11,867	\$0	\$28,493	29.4%
Medical Bachelors	\$110,787	\$15,205	\$71,181	\$0	\$39,606	64.3%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$11,500	\$0	\$600	\$0	\$10,900	5.2%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$77,921	\$5,064	\$20,979	\$0	\$56,943	26.9%
Lecture Series	\$6,600	\$0	\$1,010	\$0	\$5,590	15.3%
CE-Workforce	\$108,924	\$4,255	\$28,926	\$2,796	\$77,202	26.6%
CE Cisco	\$13,608	\$727	\$3,016	\$0	\$10,592	22.2%
CE Allied Health	\$179,418	\$7,689	\$64,987	\$2,221	\$112,210	36.2%
<b>Total Instructional</b>	<b>\$8,301,704</b>	<b>\$607,142</b>	<b>\$3,577,957</b>	<b>\$40,764</b>	<b>\$4,682,983</b>	<b>43%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
<b>Community Services</b>						
CE Leisure Learning	\$34,935	\$514	\$3,091	\$0	\$31,844	8.8%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Community Service</b>	<b>\$34,935</b>	<b>\$514</b>	<b>\$3,091</b>	<b>\$0</b>	<b>\$31,844</b>	<b>8.8%</b>
<b>Academic Support</b>						
Vice President of Instruction	\$262,796	\$20,817	\$127,088	\$348	\$135,360	48.4%
Arts & Sciences Administration	\$65,123	\$5,220	\$31,975	\$362	\$32,786	49.1%
Tech\Professional Ed. Administration	\$215,604	\$15,407	\$97,764	\$2,611	\$115,229	45.3%
Adult & Continuing Ed. Administration	\$228,322	\$13,942	\$99,080	\$729	\$128,513	43.4%
Distance Education Administration	\$165,422	\$11,909	\$72,479	\$396	\$92,547	43.8%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$5,990	\$36,187	\$221	\$37,369	49.0%
Library & Learning Resources	\$380,987	\$43,003	\$200,143	\$13,644	\$167,200	52.5%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
Media Services	\$49,333	\$4,845	\$23,970	\$653	\$24,711	48.6%
Student Success Center (Tutoring)	\$147,126	\$10,737	\$44,096	\$632	\$102,398	30.0%
Testing Center	\$145,001	\$9,580	\$52,752	\$0	\$92,250	36.4%
<b>Total For Academic Support</b>	<b>\$1,733,489</b>	<b>\$141,450</b>	<b>\$785,533</b>	<b>\$19,595</b>	<b>\$928,361</b>	<b>45.3%</b>

**Student Services**

Vice President of Student Services	\$306,579	\$18,998	\$118,194	\$0	\$188,385	38.6%
Admissions\Records	\$464,289	\$36,083	\$223,128	\$0	\$241,161	48.1%
Campus Security	\$563,647	\$42,981	\$228,935	\$254,713	\$80,000	40.6%
Counseling	\$614,236	\$43,047	\$264,136	\$0	\$350,101	43.0%
Financial Aid	\$326,021	\$20,571	\$126,602	\$1,000	\$198,419	38.8%
Student Activities	\$65,477	\$5,237	\$32,127	\$0	\$33,351	49.1%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Student Services</b>	<b>\$2,340,250</b>	<b>\$166,917</b>	<b>\$993,122</b>	<b>\$255,713</b>	<b>\$1,091,416</b>	<b>42.4%</b>

**Institutional Support**

Board of Regents	\$37,562	\$1,874	\$10,414	\$479	\$26,668	27.7%
President	\$543,559	\$32,827	\$190,297	\$116	\$353,145	35.0%
General Institutional Expenses	\$597,808	\$2,202	\$107,277	\$725	\$489,806	17.9%
Vice President for Administration	\$188,702	\$17,919	\$93,970	\$317	\$94,415	49.8%
Business Services	\$742,034	\$44,946	\$331,098	\$14,081	\$396,855	44.6%
Human Resources & Risk Mgmt.	\$423,916	\$30,742	\$188,571	\$37,752	\$197,593	44.5%
Professional Development	\$8,500	\$0	\$144	\$0	\$8,356	1.7%
Purchasing	\$79,782	\$6,107	\$38,272	\$1,902	\$39,609	48.0%
Research and Planning	\$219,167	\$13,582	\$139,158 <sup>22</sup>	\$4,200	\$75,809	63.5%

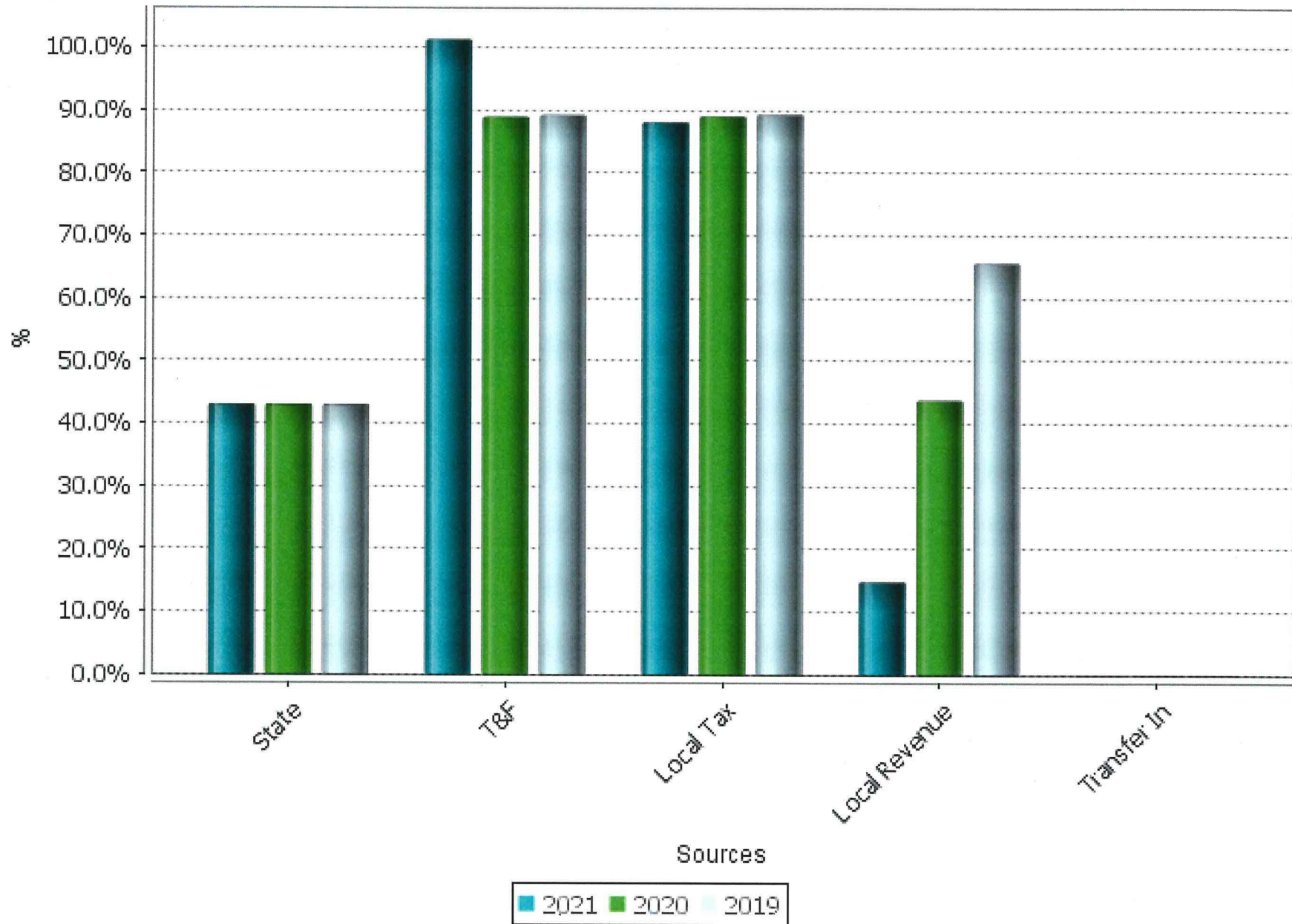
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of February 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2021</b>	<b>February</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
Information Technology	\$1,536,339	\$80,645	\$802,123	\$219,092	\$515,123	52.2%
Communications	\$130,524	\$4,267	\$39,972	\$39,778	\$50,774	30.6%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$214,255	\$8,732	\$75,726	\$337	\$138,191	35.3%
GC Foundation	\$55,143	\$2,053	\$15,639	\$347	\$39,157	28.4%
Marketing & Media	\$625,396	\$80,416	\$328,273	\$34,320	\$262,803	52.5%
<b>Total for Institutional Support</b>	<b>\$5,402,686</b>	<b>\$326,313</b>	<b>\$2,360,935</b>	<b>\$353,446</b>	<b>\$2,688,305</b>	<b>43.7%</b>
<b>Staff Benefits</b>						
Staff Benefits - State Eligible	\$22,723	\$0	\$18,106	\$0	\$4,616	79.7%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		\$0	\$0	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Staff Benefits</b>	<b>\$22,723</b>	<b>\$0</b>	<b>\$18,106</b>	<b>\$0</b>	<b>\$4,616</b>	<b>79.7%</b>
<b>Operations and Maintenance</b>						
Plant Administration	\$792,594	\$16,183	\$624,799	\$0	\$167,795	78.8%
Building Maintenance	\$809,277	\$60,665	\$332,917	\$200,042	\$276,317	41.1%
Custodial Services	\$461,985	\$33,303	\$205,445	\$22,529	\$234,011	44.5%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$63,000	\$0	\$23,640	\$24,600	\$14,760	37.5%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$12,200	\$830	\$11,205	\$1,730	(\$735)	91.8%
Utilities	\$725,000	\$44,857	\$202,727	\$315,424	\$206,848	28.0%
Utilities Tech Center	\$105,000	\$3,390	\$18,147 <sup>23</sup>	\$71,853	\$15,000	17.3%

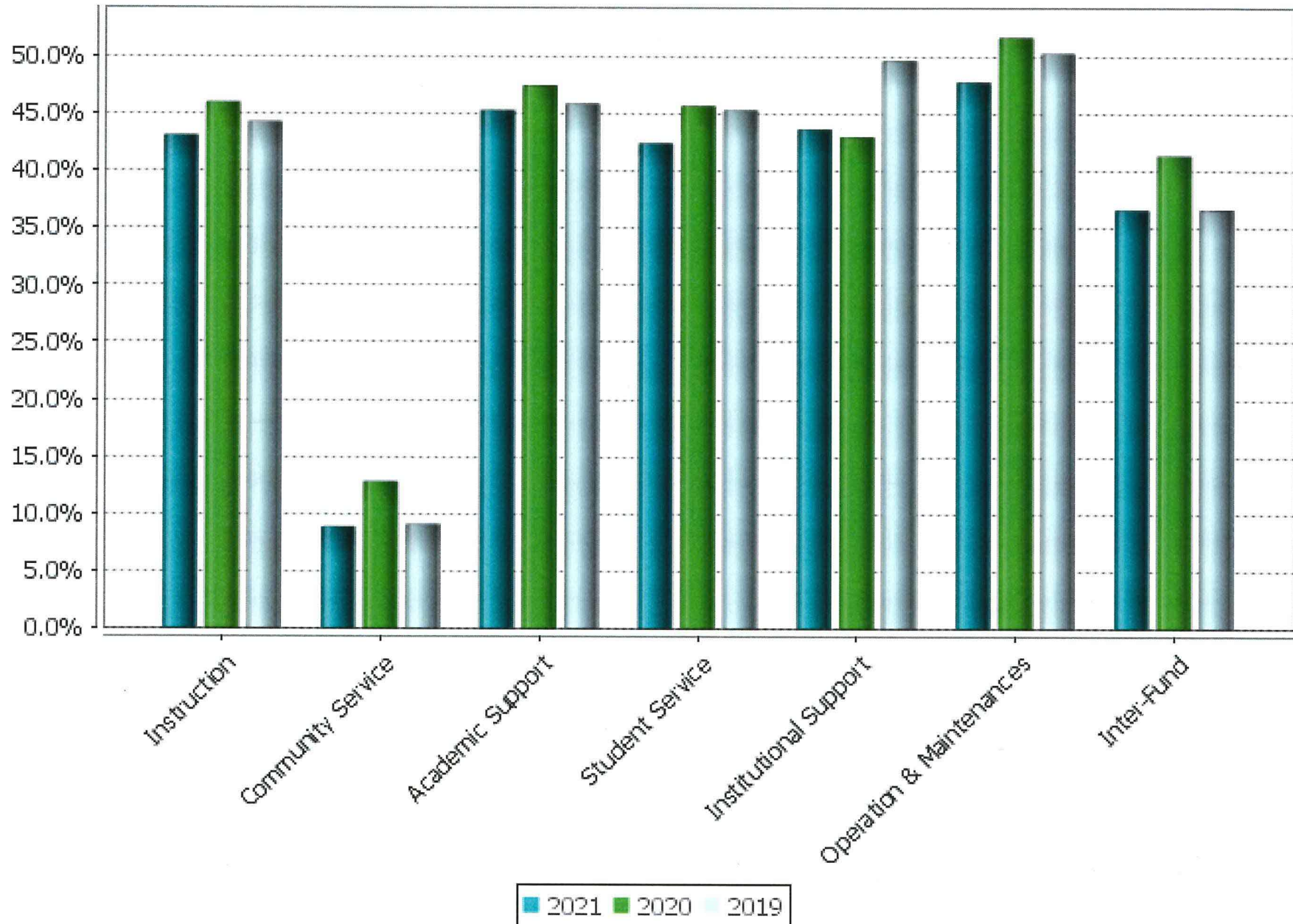
**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of February 2021**

	<b>Budget 2021</b>	<b>(MTD) Actual February</b>	<b>(YTD) Actual 2021</b>	<b>Encumbrances 2021</b>	<b>Available 2021</b>	<b>% of Budget 2021</b>
<b>Total for Operations and M...</b>	<b>\$2,969,055</b>	<b>\$159,228</b>	<b>\$1,418,880</b>	<b>\$636,179</b>	<b>\$913,996</b>	<b>47.8%</b>
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$599,604	\$6,215	\$6,215	\$0	\$593,389	1.0%
Transfers to Student Activity Fund	\$59,037	(\$32)	\$54,120	\$0	\$4,917	91.7%
Transfer to State Eligible Ben	\$1,331,694	\$106,169	\$544,951	\$0	\$786,743	40.9%
Transfers to State Grants & Aid	\$121,568	\$48,320	\$108,088	\$0	\$13,480	88.9%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$450,000	\$37,500	\$225,000	\$0	\$225,000	50.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$2,561,903</b>	<b>\$198,172</b>	<b>\$938,374</b>	<b>\$0</b>	<b>\$1,623,529</b>	<b>36.6%</b>
<b>Expenditures Totals</b>	<b>\$23,366,745</b>	<b>\$1,599,737</b>	<b>\$10,095,997</b>	<b>\$1,305,697</b>	<b>\$11,965,051</b>	<b>43.2%</b>

### 3 Year Revenue by Percentage (YTD)



### Three Year Expense by Percentage (TYD)



**Auxiliary fund  
as of February 28, 2021**

February 28, 2021	Current year Budget 2021	Current year (MTD) Actual February	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$599,604	\$6,215	\$6,215	\$0	\$593,389	1%
Bookstore Commission	\$55,000	\$0	\$11,104	\$0	\$43,896	20%
Student housing	\$241,520	\$1,881	\$288,181	\$0	(\$46,661)	119%
Food Service	\$306,928	\$1,899	\$347,801	\$0	(\$40,873)	113%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$8,166	\$58,371	\$0	\$118,589	33%
<b>Total Revenue</b>	<b>\$1,380,012</b>	<b>\$18,162</b>	<b>\$711,672</b>	<b>\$0</b>	<b>\$668,340</b>	<b>52%</b>
<b>Expenditures by Department</b>						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	0	2	0	(\$2)	Infinity
Food Service	251,197	35,576	178,781	0	\$72,416	71%
Print Shop	143,400	9,109	49,287	83,672	\$10,440	34%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	2,565	33,201	203	\$44,834	42%
Baseball	408,186	93,056	242,219	8,301	\$157,666	59%
Softball	313,990	61,295	165,276	9,491	\$139,223	53%
General Institutional	185,000	22,027	42,906	13,234	\$128,861	23%
<b>Expenditures Total</b>	<b>1,380,012</b>	<b>223,628</b>	<b>711,672</b>	<b>114,901.47</b>	<b>\$553,438</b>	<b>52%</b>

**Auxiliary fund  
as of February 28, 2021**

Expenditures by Type						
General Operating	222,038	20,548	58,636	27,053	136,349.50	26%
Contracted Services	390,992	46,436	226,094	70,057	94,841.38	58%
Travel	66,900	0	2,375	0	64,524.75	4%
Equipment	37,860	1,149	9,010	17,792	11,058.25	24%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	393,900	134,673	292,008	0	101,891.55	74%
Salaries & Stipends	183,816	15,888	95,328	0	88,488.22	52%
Staff Benefits	59,506	4,935	28,221	0	31,284.72	47%
<b>Expenditures Total</b>	<b>1,380,012</b>	<b>223,628</b>	<b>711,672</b>	<b>114,901.47</b>	<b>553,438.37</b>	<b>52%</b>

**Student Service Fund  
as of February 28, 2021**

February 28, 2021	Current year Budget 2021	Current year (MTD) Actual February	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$59,037	(\$32)	\$54,120	\$0	\$4,917	92%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Revenue</b>	<b>\$59,037</b>	<b>(\$32)</b>	<b>\$54,120</b>	<b>\$0</b>	<b>\$4,917</b>	<b>92%</b>
<b>Expenditures by Department</b>						
Student Activities	30,687	311	1,077	47	\$29,563	4%
Student Government	25,750	799	1,049	600	\$24,101	4%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
<b>Expenditures Total</b>	<b>59,037</b>	<b>1,110</b>	<b>2,126</b>	<b>647</b>	<b>\$56,264</b>	<b>4%</b>
<b>Expenditures by Type</b>						
General Operating	31,537	1,131	2,126	647	28,764	7%
Contracted Services	0	0	0	0	0	
Travel	17,500	(21)	0	0	17,500	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
<b>Expenditures Total</b>	<b>59,037</b>	<b>1,110</b>	<b>2,126</b>	<b>647</b>	<b>56,264</b>	<b>4%</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of February 28, 2021**

February 28, 2021

	Current year Budget 2021	Current year (MTD) Actual February	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021
<b>Fund 71</b>					
<b>Revenue</b>					
Fund Balance Transfer	150,000	0	0	0	150,000
<b>Total Revenue</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>Expenditures</b>					
Archt and Engr Fees	150,000	0	0	0	150,000
<b>Expenditures Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>Fund Revenue Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>Fund Expenditures Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>Fund 71 total</b>		<b>0</b>	<b>0</b>	<b>0</b>	

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of February 28, 2021**

February 28, 2021

	Current year Budget 2021	Current year (MTD) Actual February	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021
<b>Capital Projects Fund 72</b>					
<b>Revenue</b>					
Transfer from Fund 11	450,000	37,500	225,000	0	225,000
<b>Total Revenue</b>	450,000	37,500	225,000	0	225,000
<b>Expenditures</b>					
Contingency COVID-19	178,256	0	0	0	178,256
Telephone System Upgrade	39,400	0	0	24,439	14,961
IT Backup system	139,605	0	0	124,269	15,336
Replace Business Object with Informer	45,030	0	32,283	12,600	147
Media Equipment	47,709	7,524	8,208	47,025	(7,524)
<b>Expenditures Total</b>	450,000	7,524	40,491	208,333	201,176
<b>Fund Revenue Total</b>	450,000	37,500	225,000		225,000
<b>Fund Expenditures Total</b>	450,000	7,524	40,491		409,509
<b>Fund 72 total</b>		29,976	184,509		

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Nominating Committee Recommendation to Fill Board of Regents Position 8 Vacancy	_____	_____✓_____	_____	<u>37</u>
#2 – Accept FY2021 Second Quarter Investment Report	_____	_____	_____	<u>38</u>
#3 – Consider Action Regarding Disclosure of KAMs	_____	_____✓_____	_____	<u>41</u>
#4 – Accept Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC	_____	_____✓_____	_____	<u>44</u>
#5 – Approve Proposal to Retrofit Air Handler Unit	_____	_____	_____	<u>55</u>
#6 – Approve Proposal to Purchase Training Equipment for Electrical/Electronics Program at ATC	_____	_____	_____	<u>57</u>
#7 – Accept Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula with Adoption of Resolution	_____	_____✓_____	_____	<u>58</u>
#8 – Approve Course Fees for Academic Year 2021-22	_____	_____✓_____	_____	<u>68</u>
#9 – Approve Student Housing Room and Board Fees for 2021-22	_____	_____	_____	<u>75</u>
#10 – Accept Faculty Retirement	_____	_____	_____	<u>76</u>
#11 – Accept HEERF II MSI Supplemental Grant Award	_____	_____	_____	<u>77</u>

Consider Approval of Nominating Committee  
Recommendation to Fill Board of Regents Position 8 Vacancy

The Board Nominating Committee met on February 24, 2021, to review the Letters of Interest and résumés submitted by the following citizens interested in filling the Board of Regents Position 8 vacancy:

Ms. Amedia “Amy” Carmen Bly  
Ms. Mary Hutchings Cooper  
Ms. Torrina Harris  
Mr. Keith W. McFatridge, Jr.  
Dr. James Lester Murray  
Ms. Carolyn L. Sunseri  
Mr. M. Theron Waddell, Jr.

The Committee also determined the pool of candidates to be interviewed at a second meeting on March 3, 2020. Four candidates were selected for interviews with members of the Nominating Committee and Board of Regents present. Another meeting was scheduled prior to the March 10, 2021 Regular Meeting to deliberate the appointment. Mr. Fred D. Raschke, Nominating Committee Chairperson, will provide a report of these meetings and the Committee’s recommendation for Board consideration.

Consider Acceptance of Fiscal Year 2020-21 Second Quarter Investment Report

Following is the Investment Report describing the fiscal year 2020-21 second quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy and the report provides detailed information regarding each investment classified by major fund groups.


It is recommended that the Board of Regents accept the Investment Report for the second quarter of fiscal year 2020-21 as presented.


**Board Investment Report FY 2021**  
**Second Quarter of FY 2021**  
**February 28, 2021**


Description of Security	Account No. / CUSIP No.	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Market Value	Additions	Changes	Ending Market Value	Interest Rate	Accrued Interest
<b>OPERATING</b>										
Lone Star Invest. Pool	84502	Demand	2,488,648	8,069,720	2,488,648	10,881,072	(5,300,000)	8,069,720	Variable	-
Logic	151720001	Demand	6,377,946	6,379,952	6,377,946	2,006	-	6,379,952	Variable	-
Texpool	000020101	Demand	5,709,431	5,710,444	5,709,431	1,014	-	5,710,444	Variable	-
Texas Term Pool	1216-00	Demand	5,114,044	5,114,945	5,114,044	901	-	5,114,945	Variable	-
MNB Repurchase Acct	3128X1PZ4	Open	602,451	400,474	602,451	-	(201,977)	400,474	Variable	-
Moody Bank CD	60020393	2/12/22	-	3,000,000	-	3,000,000	3,000,000	3,000,000	1.000	1,250
Vanguard Mutual Fund	09914660032	Demand	688,730	688,783	688,730	53	-	688,783	Variable	-
<b>TOTAL INVESTMENTS</b>			<b>\$ 20,981,249</b>	<b>\$ 29,364,318</b>	<b>\$ 20,981,249</b>	<b>\$ 13,885,046</b>	<b>\$ (2,501,977)</b>	<b>\$ 29,364,318</b>		

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1205.

  
W. Myles Shelton, Ed D.  
Investment Officer

  
Dr. Van Patterson  
Investment Officer

  
Jeff Engbrock  
Investment Officer

Note: Prior reports "Book Value" reflected the bank balances. Effective second quarter of FY2020 reports "Book Value" will reflect the general ledger balances.

**Board Investment Report FY 2021  
Interest Earned - Second Quarter of FY 2021  
For the Quarter Ended 02/28/2021**

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**Investments**

MNB Money Market Account	787
Lonestar	623
LOGIC	2,006
Texpool	1,014
Texas Term	901
Vanguard	53
Moody National Bank CD	<u>1,250</u>
 Total Investment Interest	 6,634

**Demand Deposit**

Moody National Bank	<u>87</u>
Total Demand Deposit Interest	87

<b>TOTAL INTEREST EARNED</b>	<b><u><u>6,721</u></u></b>
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Consider Action Regarding Disclosure of  
Key Audit Matters (KAMs) in Future Audit Reports on the Financial Statements

Following this summary is correspondence from the College's auditor, Carr, Riggs & Ingram, LLC (CRI), regarding a new auditing standard that provides the Board with the option of requesting additional information in the audit report on the financial statements. CRI has elected to implement this new auditing standard beginning with audits of financial statements for periods ending on or after December 15, 2020. There is no additional fee for this information to be stated in the audit report. The optional information is referred to as "key audit matters" (KAMs).

Whether or not CRI reports KAMs in the audit report on the financial statements is solely the College's choice. If the Board decides that it does not want to engage the auditors to include KAMs in the audit report, the College will continue to receive written and oral communications from CRI of these matters and other matters that are required by auditing standards for the auditors to communicate.

Staff recommends continuing the current process of communicating KAMs to the Board in the written required communications, opting out of disclosing them in the audit report on the financial statements.

February 25, 2021

To Board of Regents and Management of  
Galveston Community College District  
4015 Avenue Q  
Galveston, Texas 77550

I am writing to let you know about a new auditing standard that provides you with the option of requesting additional information in the audit report on your financial statements. Our firm has elected to implement this new auditing standard beginning with audits of financial statements for periods ending on or after December 15, 2020. The optional information is referred to as “key audit matters” or abbreviated as KAMs. The following information will answer many of your questions about this topic, although I will be in touch with you soon to talk through any remaining questions you may have.

### **Overview of Key Audit Matters**

In May 2019, the AICPA Auditing Standards Board issued, Statement on Auditing Standards (SAS) No. 134, *Auditor Reporting and Amendments, Including Amendments Addressing Disclosures in the Audit of Financial Statements*. SAS No. 134 established a new auditing standard, AU-C Section 701, *Communicating Key Audit Matters in the Independent Auditor’s Report* (Section 701).

Section 701 addresses the auditor’s responsibility to communicate key audit matters in the auditor’s report if and when the auditor is engaged to do so. Section 701 does not require the communication of key audit matters. When the auditor is engaged to include key audit matters in the auditor’s report, Section 701 addresses both the auditor’s judgment about what to communicate and the form and content of such communication.

KAMs are matters that are communicated with those charged with governance that, in the auditor’s professional judgment, were of most significance in the audit. KAMs may involve, among other things:

- areas of higher assessed risk of material misstatement or significant risks;
- areas that required significant auditor judgment, such as accounting estimates or other areas subject to a high degree of estimation uncertainty; or
- the effect of significant events or transactions in the current period.

If engaged to report on KAMs, then for each key audit matter identified in our report, our report will describe . . .

- the primary reason we designated it as a key audit matter,
- how it was addressed in the audit, and
- refer to the financial statement accounts or disclosures related to it.

The communication of KAMs does not alter in any way our opinion on the financial statements, taken as a whole. If our audit does not identify any KAMs, then our audit report will state that conclusion.

### **The Purpose of Key Audit Matters**

The purpose of communicating key audit matters is to provide greater transparency about the audit that was performed. The communication of KAMs in the auditor's report may also provide intended users of the financial statements with a basis to further engage with management and those charged with governance about certain matters relating to the entity, the audited financial statements, or the audit that was performed.

### **Key Audit Matters are Optional**

Whether or not we report KAMs in the audit report on your financial statements is solely your choice. If you decide that you do not want to engage us to include KAMs in the audit report, you will continue to receive written and oral communications from us of these matters and other matters that are required by auditing standards for us to communicate.

### **Further Discussion**

As mentioned above, I will be in touch soon to discuss any remaining questions you may have on this topic.

Very truly yours,



Ana Gallardo

Consider Acceptance of Audit Services  
Engagement Letter from Carr, Riggs & Ingram, LLC

Following is an audit services engagement letter from Carr, Riggs & Ingram, LLC (CRI) outlining services to be provided to the Galveston Community College District relating to the audit for the period ending August 31, 2021. Staff is requesting that a contract for audit services be awarded to CRI for one year. CRI estimates a fee of \$51,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. Any additional program tested for single audit will be billed at \$8,500. These fees are based on anticipated cooperation from college personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, CRI will discuss it with staff and arrive at a new fee estimate before additional costs are incurred.

March 3, 2021

To Board of Regents  
Galveston Community College District  
4015 Avenue Q  
Galveston, Texas 77550

We are pleased to confirm our understanding of the services we are to provide Galveston Community College District for the year ended August 31, 2021.

**Audit Scope and Objectives**

We will audit the financial statements and the disclosures, which collectively comprise the basic financial statements of Galveston Community College District (the College) as of and for the year ending August 31, 2021. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the College’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College’s RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis
- 2) Schedule of College’s Proportionate Share of Net Pension Liability
- 3) Schedule of College’s Contributions for Pensions
- 4) Schedule of College’s Proportionate Share of Net OPEB Liability
- 5) Schedule of College’s Contributions for OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies the College’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors’ report on the financial statements:

1) Schedule of expenditures of federal awards

2) Supplemental schedules required by the Texas Higher Education Coordinating Board

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Statistical Section

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Regents of the College.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

We have identified the following significant risks of material misstatement that we will take into consideration in the planning phase of the audit:

- Management override of controls
- Improper revenue recognition due to fraud

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the College's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the College's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit.

The purpose of these procedures will be to express an opinion on the College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements and related disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form of Galveston Community College District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplementary information related to GASB 68 and 75, and related disclosures, completing submission of data collection form and any other nonattest services that we may provide. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements).

Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection form, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection form, and any other nonaudit services we provide prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Dispute Resolution**

In the event of a dispute between the parties which arises out of or relates to this contract or engagement letter, the breach thereof or the services provided or to be provided hereunder, if the dispute cannot be settled through negotiation, the parties agree that before initiating arbitration, litigation or other dispute resolution procedure, they will first try, in good faith, to resolve the dispute through non-binding mediation. All parties agree that an alternative form of dispute resolution shall not be undertaken by either party until the expiration of fifteen (15) calendar days following notice being provided to the other party indicating that the dispute cannot be settled through mediation. The mediation will be administered by the American Arbitration Association under its *Dispute Resolution Rules for Professional Accounting and Related Services Disputes*. The costs of any mediation proceedings shall be shared equally by all parties.

#### **Governing Law; Venue**

This agreement and performance hereunder shall be governed by the laws of the State of Alabama, without reference to any conflict of laws rules or principles. Any action or proceeding arising from or relating to this agreement must be brought in a state or federal court having jurisdiction in Coffee County, Alabama, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding and agrees to waive any defenses to venue and jurisdiction including *forum non conveniens*.

#### **Statute of Limitations**

The parties agree that there shall be a one-year statute of limitation (from the delivery of the service or termination of the contract) for the filing of any requests for arbitration, lawsuit, or proceeding related to this agreement. If such a claim is filed more than one year, or the minimum durational period having been determined as permissible by applicable statutory law or by a court of competent jurisdiction, subsequent to the delivery of the service or termination of the contract, whichever occurs first in time, then it shall be precluded by this provision, regardless of whether or not the claim has accrued at that time.

### **Electronic Data Communication and Storage and Use of Third Party Service Provider**

In the interest of facilitating our services to your college, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your college may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network or other collaborative, virtual workspace or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows CRI and you to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this acknowledgement and engagement letter, you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions and limitations of such agreement. You agree that CRI has no responsibility for the activities of its third-party vendors supplying these tools and agree to indemnify and hold CRI harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the College; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Carr, Riggs, & Ingram, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Department of Education or its designee, a federal or State of Texas agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Carr, Riggs, & Ingram, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the College's awarding agencies or pass-through entities. If we are aware that a federal or State of Texas awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Ana Gallardo is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our interim work in June 2021 and year-end fieldwork will start in October 2021, as long as you have provided to us substantially all, of the schedules, documents, confirmations and other information requested from you in preparation for the audit. If the information requested is not substantially ready and provided to us by the scheduled due dates, we may delay the start of our audit until such time as the information is ready.

We estimate that our fees will be \$51,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. Any additional program tested for single audit will be billed at \$8,500. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### **Reporting**

We will issue a written report upon completion of our audit of the College's financial statements. Our report will be addressed to the Board of Regents of the College. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the College and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return this signed letter to us.

*Carri Riggs & Ingram, L.L.C.*

Houston, Texas

RESPONSE:

This letter correctly sets forth the understanding of Galveston Community College District.

Signature: \_\_\_\_\_

Karen F. Flowers

Title: \_\_\_\_\_  
Chairperson, Board of Regents

Date: \_\_\_\_\_  
March 10, 2021

Consider Approval of Proposal to Retrofit Air Handler Unit

Staff requests approval of this proposal from AMS (American Mechanical Services), the Board-approved primary HVAC service and repair provider, to retrofit the air handler unit in the Northen Building Central Plant. This project will consist of replacing all interior parts including the motor, blades, belts, insulation, filters, and miscellaneous parts as included in the proposal. The exterior will be cleaned and painted with sealing material. A total duration of 21 days is anticipated to complete the work.

AMS proposes a project cost of \$145,080.64 for labor and materials to retrofit the air handler unit. Gowan, Inc., the College’s secondary HVAC service and repair provider, was contacted to submit a proposal and declined. Upon approval, funds would be transferred from the Education and General Fund Contingency Account #11-51030-50840 to the Building Maintenance – Facility Maintenance Account #11-61020-50630 to cover this expense.

<b>Vendor</b>	<b>Cost</b>
AMS of Houston, LLC 13627 Stafford Road Stafford, Texas 77477	\$145,080.64 (Option 3)
Texas Central Air * 3913 Artdale Street Houston, Texas 77550	\$192,669.20

\* Pricing received to get a comparison of cost.



March 5, 2021

**Galveston College**

Attention: Jorge Otero / Arlo Adolphs  
Subject: AHU Retrofit **Option - 3**  
Location: Central Plant

We are pleased to propose the following for consideration of the **Air Handler Retro Fit Option #3 per our walk thru and scope below:**

We propose to furnish all labor and materials required for a **price of \$ 145,080.64**

**Scope:**

- Check in with customer upon arrival.
- Demo and dispose of existing CW/HW coils.
- Install new CW/HW coils with epoxy coating to match existing.
- Install stainless steel drain pans with coil supports.
- Provide and install CW/HW piping and drain lines with insulation.
- Demo existing fan section.
- Install fan wall section with (6) ECM motors.
- Includes single point power & control panel for new fans.
- Includes ECB Bacnet controller with color display Bluetooth fan array integration & trouble shooting.
- Remove fiberglass insulation inside of AHU.
- Install 1" Armaflex insulation with anti-microbial coating.
- Remove rust and primer on outside of AHU.
- Install (3) hinged access doors.
- Start up and check operation.
- Clean up work space, haul used materials away.
- Inform customer of work completed, check out.

**Note:** AHU will be shut down for (10-14) days to complete work.

**This proposal does not include any:** Overtime Labor Hours, Sales Tax for Labor or Materials, Asbestos Abatement, Control Upgrades, Electrical/Upgrades, Anything Else Not Specifically Listed in Scope Above and Special Handling if applicable. This proposal will remain in effect for a period of thirty (30) days upon receipt. Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me. **Cell – (832) 845-3647, Fax – (281) 403-1201.**

Sincerely,

*Ashlyn Molen*  
Account Executive  
AMS of Houston, LLC

Yes. We do accept this proposal \_\_\_\_\_

Print Name: \_\_\_\_\_ (Date) \_\_\_\_\_

Signature: \_\_\_\_\_

**13627 Stafford Road Stafford, Stafford Texas 77477 Tel (281) 403-1701 Fax (281) 403-1201**

Regulated by the Texas Dept. of Licensing and Regulation P.O. Box 12157 Austin, TX 78711 800.803.9202 TACLA020690E  
Regulated by the Texas State Board of Plumbing Examiners P.O. Box 4200 Austin, TX 78765 800.845.6584 MPL-41879

Consider Approval of Proposal to Purchase Training Equipment and Installation Services for Electrical/Electronics Program at the Charlie Thomas Family Applied Technology Center

Staff requests approval of this proposal to purchase training equipment and installation services from Technical Laboratory Systems, Inc. (Choice Partners #18/056KD). The total cost of this purchase is \$56,485, and a breakdown of the cost follows.

The project encompasses the purchase of multiple Portable Programmable Logic Controller Troubleshooting Training (Siemens S71200 and Allan Bradley CompactLogix L16). These systems will be used by students in the Electrical/Electronics program. The PLC Troubleshooting Learning Systems teaches Programmable Logic Controller programming, operation, and applications that are used throughout the industry. The system also utilizes FaultPro, the industry’s premier computer-based fault insertion system. This portable system provides hands-on experience with real-world components. Students in the Electrical/Electronics program will study industry-relevant applications and troubleshooting skills that will build a strong foundation for a successful career in a variety of industries.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Technical Laboratory Systems, Inc. Quote: Q-03918-2 and Q-03919-2	<ul style="list-style-type: none"> <li>• Portable PLC Troubleshooting Learning System - Siemens S71200</li> <li>• Portable PLC Troubleshooting Learning System - AB CompactLogix L16 - Includes: (1) Allen-Bradley AB5300 L16 Processor; (Studio 5000 Mini PLC Programming Software - Studio 5000 Logix Designer software for A-B CompactLogix PLC's to allow off-line/on-line programming of ladder diagrams</li> <li>• FactoryTalk View ME Programming Software – Used to develop application programs for the PanelView Plus 1000 terminal</li> <li>• Electric Motor Control Learning System - Includes: (1) Tabletop Workstation; (1) Manual Fault Insertion System with 35 faults total for 10 modules; (1) Interface to 890-FTS1 Automatic</li> <li>• Fault Insertion System; (1) N17401 Student Curriculum – Interactive PC-Based Multimedia; (1) C17401 Instructor's Guide; (1) K17401 Instructor's Resource Print CD; (1) D17401 Installation Guide; (1) H17401 Student Reference Guide</li> <li>• Prony Brake - Required by 85-MT5 Electric Motor Control Learning System. Includes: Prony Brake Unit and Coolant</li> <li>• Hand Tool Package - Motor Control</li> <li>• Fault Troubleshooting System - Includes: (1) Fault Controller Module with microprocessor fault insertion</li> </ul>	2020-21 Carl Perkins Basic Grant and institutional funds for the Electrical/Electronics program budget as approved in the fiscal year 2020 budget	\$56,485.00
<b>Total</b>			<b>\$56,485.00</b>

Consider Acceptance of Offer to Purchase Tax Foreclosed Property  
Located on Bolivar Peninsula Described Generally as  
'An Undivided One-half (1/2) Interest in  
Lot Seven (7), of the Johnson Exline Subdivision on Galveston County, Texas'

An offer has been received from Sidney Bouse on the above tax foreclosed property for which the County of Galveston, Galveston College, and Galveston Independent School District are joint owners. The other undivided one-half interest in the property is owned by St. Patrick's Church in Galveston, apparently pursuant to a testamentary devise to the church in someone's will. The property is an undeveloped parcel being 42.512 acres located on Bolivar Peninsula. The total offer of \$60,000 would be divided between each half. If approved by all parties, the taxing entities' share of the sale proceeds would be \$30,000. Upon approval by the governing bodies, a proportionate share of the sale proceeds will be distributed to the taxing entities. Galveston College would receive a proportionate share of 0.0490339237 of the \$30,000, or \$1,322.26. The following Trustee's Deed must be executed by all taxing entities.

Staff is seeking the Board's acceptance of this offer to resale the property described by the adoption of the resolution that follows. The Trustee's Deed shall be signed by the Board Chairperson on behalf of Galveston College.

Sale of Property  
 Proceeds Distribution Worksheet  
 Tax Acct. 205713  
 Tax Cause No. 96-TX-0605

Amount Due at Original Sheriff Sale			\$ 17,923.12
Resale Offer			\$ 30,000.00
		Costs Due at	Disbursement From
<u>Payment of Costs Pursuant to Texas Property Tax Code §34.02</u>		<u>Original Sheriff Sale</u>	<u>Proposed Sale</u>
(1) Advertising:			
to "Galveston County Sheriffs Dept." (publication costs)		\$ 396.12	\$ 396.12
(2) Attorney Ad Litem Fees:			
to "Carol Sue Brantley, Administrator for The Estate of Traci Edwards Craft"		\$ 500.00	\$ 500.00
(3) Court Costs			
to "Galveston County District Clerk"		\$ 236.50	\$ 236.50
(4) Title Search Fees			
to "Lyn Wingert & Associates"		\$ 90.00	\$ 90.00
(5) Reimbursement - Costs, Fees			
to "Galveston County" (for notice of lis pendens filed)		\$ 11.00	\$ 11.00
to 'Galveston ISD' (reimbursement of appraisal of property)			\$ 1,800.00
	Subtotal	\$ 1,233.62	\$ 3,033.62
	<u>Proportionate</u>	<u>Taxes Due at</u>	<u>Proportionate Share</u>
<u>Taxing Entity Distribution</u>	<u>Share</u>	<u>Original Sheriff Sale</u>	<u>of Sale Proceeds</u>
to "COUNTY OF GALVESTON"	0.5119296564	\$ 8,543.85	\$ 13,804.89
to "GALVESTON COLLEGE"	0.0490338237	\$ 818.35	\$ 1,322.26
to "GALVESTON INDEPENDENT SCHOOL DISTRICT"	0.4390365200	\$ 7,327.30	\$ 11,839.23
		\$ -	\$ -
	Subtotal	\$ 16,689.50	\$ 26,966.38
	<b>Grand Total</b>	<b>\$ 17,923.12</b>	<b>\$ 30,000.00</b>

**NOTICE OF CONFIDENTIALITY RIGHTS:** IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

**TRUSTEE'S DEED**

THE STATE OF TEXAS       §  
  §       KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF GALVESTON §

WHEREAS, by Order of Sale, issued by the Galveston County District Court, 122<sup>nd</sup> Judicial District in Cause Numbered **96-TX-0605**, styled "**Galveston Independent School District, et al. vs. Winnie Esello, also known as Estella Winnie, also known as Mrs. Fox Winnie, F.M. Hubbell, Agnes M. Chase and Catherine O'Reilly**", the Sheriff of Galveston County, on 4<sup>th</sup> of April, A.D., 1997, seized and levied upon the right, title and interest the defendants had in the premises hereinafter described; and

WHEREAS, the Sheriff on the first Tuesday of **June, A.D., 1997** (the same being the 3<sup>rd</sup> day of said month), sold and conveyed the premises to **Galveston Independent School District**, as Trustee for itself and for **County of Galveston and Galveston College** for the sum of **Seventeen Thousand Nine Hundred Twenty-Three and 12/100 Dollars (\$17,923.12)**, it being the highest bidder therefore; and

WHEREAS, the GRANTEE named herein desires to purchase this property for the sum of **Thirty Thousand and 00/100 Dollars (\$30,000.00)**;

WHEREAS, this sale is authorized pursuant to V.T.C.A., Tax Code §34.05(b);

NOW, THEREFORE, in consideration of the sum of **Thirty Thousand and No/100 Dollars (\$30,000.00)** paid by the GRANTEE named below, the receipt and sufficiency of which is acknowledged, Galveston Independent School District, County of Galveston, and Galveston College ("GRANTOR"), have GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY to **Sidney Bouse**, of **P.O. Box 476, Port Bolivar, TX 77650** ("GRANTEE"), the following described real property, to wit:

**AN UNDIVIDED ONE-HALF (1/2) INTEREST IN LOT SEVEN (7), JOHNSON EXLINE SUBDIVISION IN GALVESTON COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED AS A TRACT OF LAND BEING 50 ACRES, MORE OR LESS, OUT OF THE SAMUEL PARR LEAGUE SURVEY ON BOLIVAR PENINSULA IN GALVESTON COUNTY, TEXAS, AND MORE PARTICULARLY DESCRIBED BY METES AND COUNDS AS FOLLOWS:**

**COMMENCING AT A STAKE ON THE BAY SHORE AT THE NORTHWEST CORNER OF THE TRACT OF LAND SOLD TO HUGH O. SHAW AND WIFE, BY JOHNSON & EXLINE AND RUNNING PARALLEL WITH THE SIDE LINE OF SAID SURVEY A DISTANCE OF 4438<sup>6</sup> FEET TO A STAKE ON THE REED BRAKE OR THE MAIN RIDGE; THENCE UP THE REED BRAKE DIST., BY**

**RIGHT ANGLE MEASUREMENT, 490-¾ FEET TO A STAKE; THENCE BY LINE PARALLEL TO THE SIDE LINES OF THIS SURVEY 4438 FEET TO A STAKE AT THE BAY SHORE; THENCE DOWN SHORE 490-¾ FEET TO THE PLACE OF BEGINNING;**

**AND BEING THE SAME TRACT OF LAND CONVEYED BY JOHNSON & EXLINE TO CHARLES HEATH BY DEED RECORDED IN BOOK 48, PAGE 333, OF THE DEED RECORDS OF GALVESTON COUNTY, TEXAS, TO WHICH REFERENCED IS HERE MADE FOR FUTURE DESCRIPTION.**

GRANTOR excludes and excepts from this conveyance any warranties, express or implied, on the property, including, without limitation, any warranties arising by common law or Section 5.023 of the Texas Property Code.

GRANTOR conveys the property:

- a) "as is", "with all faults" and without any warranty as to condition or environmental hazard,
- b) subject to all restrictions, easements, rights-of-way leases, oil, gas and mineral leases, royalties, mineral conveyances, and mineral reservations of record, if any, in the office of the County Clerk of said County,
- c) subject to any right of redemption; and
- d) subject to rights of parties in possession.

GRANTOR disclaims any warranty, guaranty or representation, oral or written, on:

- a) the nature and condition of the property or other items conveyed hereunder, including, without limitation, the water, soil and geology,
- b) the suitability of the property conveyed hereunder for any and all activities and uses which GRANTEE may elect to conduct thereon,
- c) the existence of any environmental hazards or conditions thereon (including but not limited to the presence of asbestos or other hazardous materials),
- d) compliance with applicable environmental laws, rules or regulations; and
- e) the compliance of the property with any laws, ordinances, or regulations of any governmental entity or body.

By acceptance of this deed, GRANTEE acknowledges and agrees:

- a) that GRANTOR acquired the property through foreclosure of a tax lien as Trustee and as such has little, if any, knowledge of the physical or economic characteristics of the property,
- b) GRANTEE has inspected the property and are relying solely on their own investigation of the same and not on any information provided or to be provided by on behalf of GRANTOR,
- c) that any information provided with respect to the property was obtained from a variety of sources,

- d) GRANTOR (1) has not made any independent investigation or verification of such information; and (2) does not make any representations as to the accuracy or completeness of such information; and
- e) that if there are any improvements on the property, GRANTOR shall not be responsible for or liable to GRANTEE for any construction defects, errors, omissions, of any other conditions affecting the property.

GRANTEE or anyone claiming by, through or under GRANTEE, hereby fully releases GRANTOR, its employees, officers, directors, representatives, attorneys and agents from any and all claims that it may now have or hereafter acquire against GRANTOR, its respective employees, officers, directors, representatives, attorneys and agents for any cost, loss, liability, damage, expense, demand, action or cause of action arising from or related to the conveyance of the premises herein as well as any construction defects, errors, omissions, or other conditions affecting the property and other items conveyed hereunder. GRANTEE further acknowledges and agrees that this release shall be given full force and effect according to each of its express terms and provisions, including, but not limited to, those relating to unknown and suspected claims, damages and causes of action. This covenant releasing GRANTOR shall be a covenant running with the property and shall be binding upon GRANTEE, their heirs, successors, beneficiaries and assigns. GRANTOR hereby assigns without recourse or representation of any nature to GRANTEE, effective upon the execution and delivery hereof, any and all claims that GRANTOR may have for any such errors, omissions or defects in the property and other items conveyed hereunder. As a material covenant and condition of this conveyance, GRANTEE agrees that in the event of any such construction defects, errors, omissions or on account of any other conditions affecting the property, GRANTEE shall look solely to GRANTOR's predecessors or to such contractors and consultants as may have contracted for work in connection with the property and other items conveyed hereunder for any redress or relief. Upon the assignment by GRANTOR of its claims, GRANTEE releases GRANTOR of all right, express or implied, GRANTEE may have against GRANTOR arising out of or resulting from any errors, omissions or defects in the property and other items conveyed hereunder. GRANTEE further understands that some of GRANTOR's predecessors in interest may be or become insolvent, bankrupt, judgment-proof or otherwise incapable of responding in damages, and GRANTEE may have no remedy against such predecessors, contractors or consultants.

GRANTEE hereby further agrees on behalf of himself and his heirs, successors, beneficiaries and assigns to indemnify, protect, defend, save and hold harmless GRANTOR and GRANTOR's elected and appointed officials, employees, officers, directors, representatives, attorneys and agents from and against any and all debts, duties, obligations, liabilities, suits, claims, demands, cause of action, damages, losses, costs and expenses (including, without limitation, attorneys' fees and expenses and court costs) in any way relating to, connected with or arising out of the property and other items conveyed hereunder or the

ownership, leasing, use, operation, maintenance and management thereof from and after the date hereof, including, without limitation, the cost of any removal of hazardous substances or contaminants from the property and other items conveyed hereunder.

TO HAVE AND TO HOLD the above described premises together with all and singular the rights and appurtenances thereto in any wise belonging unto GRANTEE, their heirs, and assigns, forever.

Taxes for the current year are to be paid by GRANTEE.

EXECUTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**GALVESTON INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Anthony Brown, President  
Board of Trustees

STATE OF TEXAS            §  
  §  
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Brown as President of the Board of Trustees of Galveston Independent School District, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NOTARY PUBLIC, in and for the State of Texas

\_\_\_\_\_  
Printed or Typed Name of Notary

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EXECUTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**COUNTY OF GALVESTON**

By: \_\_\_\_\_  
Mark Henry  
Galveston County Judge

STATE OF TEXAS           §  
  §  
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Mark Henry as County Judge for County of Galveston, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NOTARY PUBLIC, in and for the State of Texas

\_\_\_\_\_  
Printed or Typed Name of Notary

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EXECUTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**GALVESTON COLLEGE**

By: \_\_\_\_\_  
Karen F. Flowers, Chairperson  
Board of Regents

STATE OF TEXAS           §  
  §  
COUNTY OF GALVESTON §

BEFORE ME, the undersigned authority, on this day personally appeared Karen F. Flowers, Chairperson of the Board of Regents for Galveston College, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NOTARY PUBLIC, in and for the State of Texas

\_\_\_\_\_  
Printed or Typed Name of Notary

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**RESOLUTION APPROVING THE SALE OF TAX FORECLOSED PROPERTY PURSUANT TO  
TEXAS PROPERTY TAX CODE §34.05  
AND AUTHORIZING THE PRESIDING OFFICER OF THE BOARD OF REGENTS  
TO EXECUTE DOCUMENTS ASSOCIATED WITH THE SALE**

WHEREAS, a certain parcel of property was delinquent in ad valorem taxes and offered to the public in an auction conducted by the Galveston County Sheriff on June 3, 1997 under Cause Number 96-TX-0505 on the docket of the 122<sup>nd</sup> Judicial District Court of Galveston County, Texas; and

WHEREAS, no offers to purchase the property were received at said sheriff's sale in excess of the statutory minimum bid of \$17,923.12; and

WHEREAS, by operation of law the property was struck off to Galveston Independent School District, Trustee for itself and for Galveston County and Galveston College; and

WHEREAS, the subject property is described as:

**AN UNDIVIDED ONE-HALF (1/2) INTEREST IN LOT SEVEN (7), JOHNSON EXLINE SUBDIVISION IN GALVESTON COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED AS A TRACT OF LAND BEING 50 ACRES, MORE OR LESS, OUT OF THE SAMUEL PARR LEAGUE SURVEY ON BOLIVAR PENINSULA IN GALVESTON COUNTY, TEXAS, AND MORE PARTICULARLY DESCRIBED BY METES AND COUNDS AS FOLLOWS:**

**COMMENCING AT A STAKE ON THE BAY SHORE AT THE NORTHWEST CORNER OF THE TRACT OF LAND SOLD TO HUGH O. SHAW AND WIFE, BY JOHNSON & EXLINE AND RUNNING PARALLEL WITH THE SIDE LINE OF SAID SURVEY A DISTANCE OF 4438 FEET TO A STAKE ON THE REED BRAKE OR THE MAIN RIDGE; THENCE UP THE REED BRAKE DIST., BY RIGHT ANGLE MEASUREMENT, 490-<sup>3</sup>/<sub>4</sub> FEET TO A STAKE; THENCE BY LINE PARALLEL TO THE SIDE LINES OF THIS SURVEY 4438 FEET TO A STAKE AT THE BAY SHORE; THENCE DOWN SHORE 490-<sup>3</sup>/<sub>4</sub> FEET TO THE PLACE OF BEGINNING;**

**AND BEING THE SAME TRACT OF LAND CONVEYED BY JOHNSON & EXLINE TO CHARLES HEATH BY DEED RECORDED IN BOOK 48, PAGE 333, OF THE DEED RECORDS OF GALVESTON COUNTY, TEXAS, TO WHICH REFERENCED IS HERE MADE FOR FUTURE DESCRIPTION; and**

WHEREAS, the taxing entities made a party to the aforementioned delinquent tax foreclosure lawsuit have received an offer to purchase their respective interests in the property for the sum of Thirty Thousand Dollars (\$30,000.00); and

WHEREAS, the sale of said property is authorized by Texas Property Tax Code §34.05; and

WHEREAS, the Board of Regents of Galveston College finds that it is in the best interest of the College to accept the aforementioned offer and receive a proportionate share of the \$30,000.00 sale proceeds in accordance with Texas Property Tax Code §34.06;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Regents of Galveston College accepts the offer to purchase the aforementioned property for the sum of \$30,000.00; and
2. The Chairperson of the Board of Regents of Galveston College is hereby authorized to execute the Trustee's Deed conveying the interest of Galveston College in the subject property to the purchaser; and
3. This Resolution shall become effective from and after its passage.

On motion, second and affirmative vote by a majority of the quorum, the above Resolution was adopted on the 10<sup>th</sup> day of March, 2021.

I, Michael B. Hughes, Secretary of the Board of Regents of GALVESTON COLLEGE, do hereby certify that the foregoing is a true and correct copy of the Resolution presented in written form and passed by a majority vote of the Board of Regents at a meeting duly posted and noticed under the Texas Open Meetings Act and held on March 10, 2021.

WITNESS MY HAND this the \_\_\_\_ day of \_\_\_\_\_, 2021.

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Michael B. Hughes  
Secretary, Board of Regents  
Galveston College

Consider Approval of Course Fees for Academic Year 2021-22

Fees for academic year 2021-22 have been assessed to the following courses to defray the cost of consumable materials and supplies needed to support the instructional process. Health insurance, liability insurance, and testing fees are also listed.

Staff requests the Board's approval of the recommended course fees with an effective date of April 1, 2021.

**Galveston College**  
**Proposed Course Fees**  
**2021-2022**  
**Effective: April 1, 2021**

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>ACCOUNTING</b>						
ACCT	2301	Financial Accounting	24.00			
ACCT	2302	Managerial Accounting	24.00			
<b>ART</b>						
ARTS	1311	Design I	24.00			
ARTS	1312	Design II 3-Dimensional	24.00			
ARTS	1316	Drawing I	24.00			
ARTS	1317	Drawing II	24.00			
ARTS	2313	Design Communications I	24.00			
ARTS	2316	Painting I	24.00			
ARTS	2317	Painting II	24.00			
ARTS	2326	Sculpture I	24.00			
ARTS	2346	Ceramics I	24.00			
ARTS	2347	Ceramics II	24.00			
ARTS	2348	Digital Art	24.00			
ARTS	2356	Photography I	24.00			
ARTS	2357	Photography II	24.00			
<b>BIOLOGY</b>						
BIOL	1406	General Biology I	24.00			
BIOL	1407	General Biology II	24.00			
BIOL	2401	Anatomy and Physiology I	24.00			
BIOL	2402	Anatomy and Physiology II	24.00			
BIOL	2421	Microbiology for Science Majors	24.00			
<b>BUSINESS COMPUTER INFORMATION SYSTEMS</b>						
BCIS	1305	Business Computer Applications	24.00			
<b>CHEMISTRY</b>						
CHEM	1405	Introductory Chemistry I	24.00			
CHEM	1409	General Chemistry for Engineering Majors	24.00			
CHEM	1411	General Chemistry I	24.00			
CHEM	1412	General Chemistry II	24.00			
CHEM	2423	Organic Chemistry I	24.00			
CHEM	2425	Organic Chemistry II	24.00			
<b>COMPUTED TOMOGRAPHY (CT)</b>						
CTMT	1291	Special Topics in CT	24.00			
CTMT	2336	CT Equipment and Methodology	24.00			
CTMT	2460	Clinical I (Computed Tomography)			13.00	48.00
<b>COMPUTER &amp; NETWORK SYSTEM ADMINISTRATION</b>						
ITCC	1414	CCNA 1: Introduction to Networks	24.00			
ITCC	1440	CCNA 2: Routing & Switching Essentials	24.00			
ITMT	1457	Administering a Windows Server Operating System	24.00			
ITNW	1458	Network +	24.00			
ITNW	2359	Web Server Support & Maintenance	24.00			
ITSC	1405	Introduction of PC Operating Systems	24.00			
ITSC	1416	Linux Installation	24.00			
ITSC	1425	Personal Computer Hardware	24.00			
<b>COMPUTER SCIENCE</b>						
COSC	1301	Introduction to Computing	24.00			
COSC	1320	C Programming	24.00			
COSC	1336	Programming Fundamentals I	24.00			
COSC	1337	Programming Fundamentals II	24.00			
COSC	2325	Computer Organization	24.00			
COSC	2336	Programming Fundamentals III	24.00			

*Change*

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>COSMETOLOGY</b>						
CSME	1354	Artistry of Hair Design	24.00			45.00
CSME	1410	Introduction to Haircutting and Related Theory	24.00			24.00
CSME	1435	Orientation of the Instruction of Cosmetology	24.00		13.00	
CSME	1453	Chemical Reformation and Related Theory	24.00		13.00	27.00
CSME	1501	Orientation to Cosmetology	24.00		13.00	
CSME	1534	Cosmetology Instructor I	24.00			
CSME	1543	Manicuring and Related Theory	24.00			125.00
CSME	1547	Principles of Skin Care/Facials and Related Theory	24.00			125.00
CSME	2414	Cosmetology Instructor II	24.00		13.00	
CSME	2445	Instructional Theory and Clinic Operations	24.00		13.00	
CSME	2401	The Principles of Hair Coloring and Related Theory	24.00			25.00
CSME	2539	Advanced Hair Design	24.00			
CSME	2541	Preparation for the State Licensing Examination	24.00		13.00	
CSME	2544	Cosmetology Instructor IV	24.00			
CSME	2549	Cosmetology Instructor III	24.00			
<b>CULINARY ARTS</b>						
CHEF	1301	Basic Food Preparation	24.00			36.00
CHEF	1302	Principles of Healthy Cuisine	24.00			36.00
CHEF	1310	Garde Manger	24.00			36.00
CHEF	1341	American Regional Cuisine	24.00			36.00
CHEF	1345	International Cuisine	24.00			36.00
CHEF	2302	Saucier	24.00			36.00
PSTR	1301	Fundamentals of Baking	24.00			36.00
<b>DEVELOPMENTAL EDUCATION - INTEGRATED READING AND WRITING</b>						
INRW	0302	Intermediate Integrated Reading and Writing	24.00			
INRW	0303	Advanced Integrated Reading and Writing	24.00			
<b>DEVELOPMENTAL EDUCATION - MATHEMATICS</b>						
MATH	0106	Intermediate Algebra Foundations	24.00			
MATH	0300	Basic Mathematics	24.00			
MATH	0303	Introductory Algebra	24.00			
MATH	0304	Intermediate Algebra	24.00			
MATH	0308	Foundation of Statistics	24.00			
MATH	0314	Foundations of College Algebra	24.00			
MATH	0324	Foundations of Math for Business and Social Sciences	24.00			
MATH	0332	Foundations of Contemporary Math	24.00			
MATH	0342	Basic Concepts of Elementary Statistical Methods	24.00			
<b>DIAGNOSTIC MEDICAL SONOGRAPHY</b>						
DMSO	1166	Practicum I			13.00	
DMSO	1267	Practicum II			13.00	
DMSO	1302	Basic Ultrasound Physics	24.00			
DMSO	1342	Intermediate Ultrasound Physics	24.00			
DMSO	1351	Sonographic Sectional Anatomy	24.00			
DMSO	1367	Practicum III			13.00	
DMSO	1441	Abdominopelvic Sonography	24.00			
DMSO	2130	Advanced Ultrasound and Review	24.00			
DMSO	2242	Sonography of High Risk Obstetrics	24.00			
DMSO	2243	Advanced Ultrasound Physics	24.00			
DMSO	2351	Doppler Physics	24.00			
DMSO	2353	Sonography of Superficial Structures	24.00			
DMSO	2366	Practicum IV			13.00	
DMSO	2405	Sonography of Obstetrics/Gynecology	24.00			
DSVT	1300	Principles of Vascular Technology	24.00			
<b>DISTANCE EDUCATION</b>						
XXXX	XXXX	Internet / Hybrid Class				35.00
XXXX	XXXX	VCT / TXVSN / Internet Master Courses				
					Charges Vary by External Institutional Charges \$0-\$450	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
<b>DRAMA</b>						
DRAM	1120	Theater Practicum I	24.00			
DRAM	1121	Theater Practicum II	24.00			
DRAM	1330	Stagecraft I	24.00			
DRAM	1341	Makeup	24.00			
DRAM	1351	Acting I	24.00			
DRAM	1352	Acting II	24.00			
DRAM	2120	Theater Practicum III	24.00			
DRAM	2121	Theater Practicum IV	24.00			
DRAM	2331	Stagecraft II	24.00			
<b>EDUCATION</b>						
EDUC	1301	Intro to the Teaching Profession	24.00			
EDUC	2301	Intro to Special Populations	24.00			
<b>ELECTRICAL &amp; ELECTRONICS TECHNOLOGY</b>						
CETT	1307	Fundamentals of Electronics	24.00			50.00
CETT	1402	Electricity Principles	24.00			
CETT	1415	Digital Applications	24.00			
CETT	1449	Digital Systems	24.00			
CETT	2335	Advanced Microprocessors	24.00			
ELPT	1221	Introduction to Electrical Safety & Tools	24.00			
ELPT	1411	Basic Electrical Theory	24.00			
ELPT	1325	National Electrical Codes	24.00			
ELPT	1345	Commercial Wiring	24.00			30.00
ELPT	2319	Programmable Logic Controllers I	24.00			
ELPT	2449	Industrial Automation	24.00			65.00
ELPT	2455	Programmable Logic Controllers II	24.00			35.00
INTC	1457	AC/DC Motor Control	24.00			
<b>EMERGENCY MEDICAL SERVICES</b>						
EMSP	1160	Clinical (Basic)			13.00	
EMSP	1338	Intro to Advanced Practice	24.00			
EMSP	1355	Trauma Management	24.00			115.00
EMSP	1356	Patient Assess & Airway Management	24.00			
EMSP	1362	Clinical (Advanced)			13.00	126.00
EMSP	1501	EMT (Basic)	24.00			161.00
EMSP	2137	Emergency Procedures	24.00			
EMSP	2243	Assessment Based Management	24.00			45.00
EMSP	2260	Clinical I-EMT (Paramedic)			13.00	186.00
EMSP	2261	Clinical II-EMT (Paramedic)			13.00	
EMSP	2264	Practicum (Paramedic)			13.00	125.00
EMSP	2300	Methods of Teaching-Emergency Medical Service	24.00			
EMSP	2305	EMS Operations	24.00			10.00
EMSP	2306	Emergency Pharmacology	24.00			
EMSP	2430	Special Populations	24.00			
EMSP	2434	Medical Emergencies	24.00			
EMSP	2444	Cardiology	24.00			30.00
EMSP	2458	Critical Care Paramedic	24.00			50.00
<b>ENGINEERING</b>						
ENGR	1201	Introduction to Engineering	24.00			
ENGR	1304	Engineering Graphics	24.00			
ENGR	2105	Electrical Circuits Lab	24.00			
ENGR	2301	Engineering Mechanics-Statics	24.00			
ENGR	2302	Engineering Mechanics-Dynamics	24.00			
ENGR	2305	Electrical Circuits I	24.00			
ENGR	2332	Mechanics of Materials	24.00			
ENGR	2401	Engineering Mechanics-Statics	24.00			
<b>ENVIRONMENTAL SCIENCES</b>						
ENVR	1101	Environmental Science I Lab	24.00			
ENVR	1102	Environmental Science II Lab	24.00			

New Fee

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	Change
<b>HEALTH AND PHYSICAL EDUCATION</b>							
PHED	1137	Walking and Jogging I	24.00				
PHED	1138	Walking and Jogging II	24.00				
PHED	1142	Yoga I	24.00				
PHED	1143	Yoga II	24.00				
PHED	1144	Strength & Conditioning	24.00				
PHED	1146	Aerobics: Stretch & Tone I	24.00				
PHED	1147	Aerobics: Stretch & Tone II	24.00				
PHED	1148	Weight Training I	24.00				
PHED	1149	Weight Training II	24.00				
PHED	1306	First Aid				9.00	
<b>HEALTHCARE MANAGEMENT</b>							
MHSM	3421	Health Information Technology and Standards	24.00				
MHSM	4554	Healthcare Management Practicum			13.00		
<b>HEATING, VENTILATION, AND AIR CONDITIONING TECHNOLOGY</b>							
HART	1345	Gas and Electric Heating	24.00			15.00	
HART	1356	EPA Recovery Certification Preparation	24.00			25.00	
HART	1401	Basic Electricity for HVAC	24.00			15.00	
HART	1403	Air Conditioning Control Principles	24.00			15.00	
HART	1407	Refrigeration Principles	24.00				
HART	1410	HVAC Shop Practices and Tools	24.00			15.00	
HART	1441	Residential Air Conditioning	24.00			15.00	
HART	2342	Commercial Refrigeration	24.00			15.00	
HART	2401	Air Conditioning & Refrigeration Codes	24.00			<del>15.00</del>	Delete Fee
HART	2431	Advanced Electricity for HVAC	24.00			15.00	New Fee
HART	2434	Advanced Air Conditioning Controls	24.00				
HART	2441	Commercial Air Conditioning	24.00			15.00	
<b>INSTRUMENTATION TECHNOLOGY</b>							
ELPT	1420	Fundamentals of Electricity II	24.00			30.00	
INCR	1402	Physics of Instrumentation	24.00			30.00	
INTC	1307	Instrumentation Test Equipment	24.00			30.00	
INTC	1312	Instrumentation and Safety	24.00			30.00	
INTC	1322	Analog Controls I	24.00				
INTC	1325	Instrumentation Hardware Installation I	24.00				
INTC	1341	Principles of Automatic Controls	24.00				
INTC	1350	Digital Measurement and Controls	24.00				
INTC	1356	Instrumentation Calibration	24.00				
INTC	1443	Application of Industrial Automatic Controls	24.00				
INTC	2305	Instrumentation Hardware Installation II	24.00				
INTC	2330	Instrumentation Systems Troubleshooting	24.00				
INTC	2336	Distributed Control and Programmable	24.00				
<b>LOGISTICS</b>							
LMGT	1319	Introduction to Business Logistics	24.00				
LMGT	1321	Intro to Materials Handling	24.00				
LMGT	1423	Domestic & International Transportation Mgmt.	24.00				
LMGT	1425	Warehouse and Distribution	24.00				New Course
LMGT	1445	Economics of Transportation and Distr.	24.00				
<b>MAGNETIC RESONANCE IMAGING (MRI)</b>							
MRIT	2560	Clinical I (Magnetic Resonance Imaging)			13.00		
MRIT	2561	Clinical II (Magnetic Resonance Imaging)			13.00		
MRIT	2562	Clinical III (Magnetic Resonance Imaging)			13.00		

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	Change
<b>MATHEMATICS</b>							
MATH	1314	College Algebra	24.00				
MATH	1324	Math for Business & Social Sciences	24.00				
MATH	1325	Calculus for Business & Social Science	24.00				
MATH	1332	Contemporary Math I	24.00				
MATH	1342	Elementary Statistical Methods	24.00				
MATH	1350	Math for Teachers I	24.00				
MATH	1351	Math for Teachers II	24.00				
MATH	2305	Discrete Mathematics	24.00				
MATH	2312	Precalculus Math	24.00				
MATH	2318	Linear Algebra	24.00				
MATH	2320	Differential Equations	24.00				
MATH	2321	Linear Algebra & Differential Equations	24.00				
MATH	2413	Calculus I	24.00				
MATH	2414	Calculus II	24.00				
MATH	2415	Calculus III	24.00				
<b>MEDICAL ADMINISTRATION</b>							
HITT	1341	Coding & Classification Systems	24.00			150.00	
HITT	2313	Working with Health IT Systems	24.00				
HITT	2335	Coding & Reimbursement Methodologies	24.00				
HITT	2340	Advanced Medical Billing & Reimbursement	24.00				
HITT	2346	Advanced Medical Coding	24.00				
<b>MUSIC</b>							
MUAP	X1XX	Applied Music Individualized Instruction - One 1/2 Hr private				90.00	
MUAP	X2XX	Applied Music Individualized Instruction - Two 1/2 Hr private				180.00	
MUEN	X1XX	Music Ensembles				15.00	
MUEN	X2XX	Music Ensembles				24.00	
MUSI	X1XX	Class Voice, Piano, or Guitar				24.00	
<b>NUCLEAR MEDICINE TECHNOLOGY</b>							
NMTT	1162	Clinical (Nuclear Medicine Technology)			13.00		
NMTT	1201	Introduction to Nuclear Medicine Technology	24.00			96.00	
NMTT	1211	Nuclear Medicine Patient Care	24.00				
NMTT	1309	Nuclear Medicine Technology Instrumentation	24.00				
NMTT	2201	Radiochem/Radiopharmacy	24.00				
NMTT	2235	Nuclear Medicine Seminar	24.00			225.00	New Fee
NMTT	2361	Practicum I (Nuclear Medicine Technology)			13.00		
NMTT	2466	Practicum II (Nuclear Medicine Technology)			13.00	96.00	
NMTT	2467	Practicum III (Nuclear Medicine Technology)			13.00		
<b>NURSING (RN) - ASSOCIATE DEGREE</b>							
RNSG	1105	Nursing Skills I	24.00				
RNSG	1140	Nursing Skills for Articulating Students	24.00				
RNSG	1144	Nursing Skills II	24.00				
RNSG	1215	Health Assessment	24.00				
RNSG	1413	Foundations for Nursing Practice	24.00	100.00	13.00	260.00	
RNSG	1441	Common Concepts of Adult Health	24.00	100.00	13.00		
RNSG	1443	Complex Concepts of Adult Health	24.00	100.00	13.00	230.00	
RNSG	2201	Care of Children & Families	24.00	100.00	13.00	230.00	
RNSG	2208	Maternal/Newborn & Women's Health	24.00				
RNSG	2213	Mental Health Nursing	24.00	100.00	13.00	230.00	
RNSG	2307	Transition to Nursing Practice	24.00	100.00	13.00	250.00	
<b>PHYSICS</b>							
PHYS	1401	College Physics I	24.00				
PHYS	1402	College Physics II	24.00				
PHYS	2425	University Physics I	24.00				
PHYS	2426	University Physics II	24.00				

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	Change
<b>RADIATION THERAPY</b>							
RADT	1205	Technical Procedures	24.00				
RADT	1266	Practicum I (Radiation Therapy A.A.S.)			13.00	48.00	
RADT	1467	Practicum II (Radiation Therapy-A.A.S.)			13.00	48.00	
RADT	2466	Practicum III (Radiation Therapy A.A.S.)			13.00		
<b>RADIOGRAPHY</b>							
RADR	1166	Practicum I		100.00	13.00	48.00	
RADR	1202	Radiographic Image Evaluation I	24.00				
RADR	1250	Radiographic Image Evaluation II	24.00				
RADR	1267	Practicum II		100.00	13.00		
RADR	1303	Patient Care & Ethics	24.00				
RADR	1309	Intro to Radiography and Patient Care	24.00				
RADR	1367	Practicum III (Radiography)		100.00	13.00	182.00	
RADR	1411	Basic Radiography Procedures	24.00				
RADR	2209	Radiographic Imaging Equipment	24.00			160.00	New Fee
RADR	2305	Principles of Imaging II	24.00			80.00	
RADR	2333	Advanced Medical Imaging				24.00	
RADR	2335	Radiologic Tech. Seminar				189.00	
RADR	2401	Intermediate Radiographic Procedures	24.00				
RADR	2466	Practicum IV(Radiography)		100.00	13.00	48.00	
RADR	2467	Practicum V (Radiography)		100.00	13.00		
<b>SURGICAL TECHNOLOGY</b>							
SRGT	1260	Clinical I		100.00	13.00		
SRGT	1505	Intro to Surgical Technology	24.00				
SRGT	1509	Fundamentals of Perioperative Concepts and Tech	24.00				
SRGT	1541	Surgical Procedures I	24.00				
SRGT	1542	Surgical Procedures II	24.00				
SRGT	1461	Clinical II		100.00	13.00		
SRGT	1562	Clinical III		100.00	13.00		
SRGT	2130	Professional Readiness				249.00	New Course
<b>VOCATIONAL NURSING</b>							
VNSG	1122	Vocational Nursing Concepts		100.00		325.00	
VNSG	1191	Specialty Topic: VN NCLEX Prep				295.00	
VNSG	1227	Essentials of Medication Administration	24.00				
VNSG	1230	Maternal/Neonatal Nursing	24.00				
VNSG	1234	Pediatrics	24.00				
VNSG	1262	Clinical (Med-Surg Nsg I)		100.00	13.00		
VNSG	1320	Anatomy & Physiology for Allied Health	24.00				
VNSG	1402	Applied Nursing Skills I	24.00				
VNSG	2214	Applied Nursing Skills III	24.00			295.00	
VNSG	2262	Clinical (Med-Surg Nsg II)		100.00	13.00		
VNSG	2313	Applied Nursing Skills II	24.00				
<b>WELDING</b>							
WLDG	1313	Intro to Blueprint Reading	24.00				
WLDG	1317	Intro to Layout and Fabrication	24.00				
WLDG	1327	Welding Codes and Standards	24.00				
WLDG	1407	Intro to Multiple Process	24.00				
WLDG	1428	Intro to Shielded Metal Arc Welding	24.00			175.00	
WLDG	1434	Intro to Gas Tungsten Arc Welding (GTAW)	24.00				
WLDG	1435	Intro to Pipe Welding	24.00				
WLDG	2413	Intermediate Welding Using Multiple Process	24.00				
WLDG	2435	Advanced Layout and Fabrication	24.00				
WLDG	2443	Advanced Shielded Metal Arc Welding (SMAW)	24.00			175.00	
WLDG	2451	Advanced Gas Tungsten Arc Welding (GTAW)	24.00				
WLDG	2453	Advanced Pipe Welding	24.00			160.00	

Consider Approval of Student Housing Room and Board Fees for 2021-22

Staff is requesting the Board’s approval of the following student housing room and board fees for 2021-22. There are no changes from the previous year’s room and board fees.

**Proposed Board Fee – 14-meal plan**

\$1,812 per semester or \$3,624 annually. (Price does not include sales tax.)
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**Proposed Student Housing Room Fees**

Description	Beds	Price
Seibel Residences	80	\$1,500 per semester or \$3,000 annually
Whitecaps Apartments	23	\$1,500 per semester or \$3,000 annually
House at 3815 Avenue Q½	6	\$1,500 per semester or \$3,000 annually
House and Garage Apartments at 2223 41 <sup>st</sup> Street	10	\$1,350 per semester or \$2,700 annually
House at 3802 Avenue R	6	\$1,350 per semester or \$2,700 annually

Consider Acceptance of Faculty Retirement

It is recommended that the retirement of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Hubert D. Callahan	Radiation Therapy Program Director	8/20/2021

Consider Acceptance of U.S. Department of Education  
Higher Education Emergency Relief Fund-MSI at Galveston College  
Supplemental Funds (HEERF II MSI)

The U.S. Department of Education notified the College through the following Grant Award Notification (GAN) that it would receive supplemental funds in the amount of \$147,790 for the HEERF II MSI grant. These emergency relief funds were awarded to the College as a minority-serving institution with both Title III and Title V grants. The original amount of the award was \$76,677. With the additional funds, the total award is \$224,467 for the term of the grant (June 1, 2020 through May 31, 2021).

It is recommended that the Board of Regents accept these supplemental grant funds.



**US Department of Education  
Washington, D.C. 20202**

P425L200055 - 20B

**GRANT AWARD NOTIFICATION**

<b>1</b>	<b>RECIPIENT NAME</b>  Galveston College 4015 Avenue Q Galveston, TX 77550	<b>2</b>	<b>AWARD INFORMATION</b>  PR/AWARD NUMBER      P425L200055 - 20B ACTION NUMBER        3 ACTION TYPE            Revision AWARD TYPE            Formula																				
<b>3</b>	<b>PROJECT STAFF</b>  <b>RECIPIENT STATE DIRECTOR</b> Mary Powers                      (409) 944-1344 <a href="mailto:mpowers@gc.edu">mpowers@gc.edu</a> <b>EDUCATION PROGRAM CONTACT</b> Beatriz Ceja                        (202) 205-5009 <a href="mailto:beatriz.ceja@ed.gov">beatriz.ceja@ed.gov</a> <b>EDUCATION PAYMENT HOTLINE</b> G5 PAYEE HELPDESK      888-336-8930 <a href="mailto:edcaps.user@ed.gov">edcaps.user@ed.gov</a>	<b>4</b>	<b>PROJECT DESCRIPTION</b>  84.425L Higher Education Emergency Relief Fund-MSI at Galveston College																				
<b>5</b>	<b>KEY PERSONNEL</b>  N/A																						
<b>6</b>	<b>AWARD PERIODS</b>  BUDGET PERIOD            06/01/2020 - 05/31/2021 FEDERAL FUNDING PERIOD    06/01/2020 - 05/31/2021  <b>FUTURE BUDGET PERIODS</b>  N/A																						
<b>7</b>	<b>AUTHORIZED FUNDING</b>  CURRENT AWARD AMOUNT            \$147,790.00 PREVIOUS CUMULATIVE AMOUNT      \$77,411.00 CUMULATIVE AMOUNT                \$225,201.00																						
<b>8</b>	<b>ADMINISTRATIVE INFORMATION</b>  DUNS/SSN            060716321 REGULATIONS        EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS        N/A																						
<b>9</b>	<b>LEGISLATIVE AND FISCAL DATA</b>  AUTHORITY:                            PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT PROGRAM TITLE:                        EDUCATION STABILIZATION FUND CFDA/SUBPROGRAM NO:                84.425L  <table border="1" data-bbox="100 1816 1549 1929"> <thead> <tr> <th>FUND CODE</th> <th>FUNDING YEAR</th> <th>AWARD YEAR</th> <th>ORG. CODE</th> <th>CATEGORY</th> <th>LIMITATION</th> <th>ACTIVITY</th> <th>CFDA</th> <th>OBJECT CLASS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0251M</td> <td>2021</td> <td>2021</td> <td>EP000000</td> <td>B</td> <td>DVK</td> <td>000</td> <td>425</td> <td>4101C</td> <td>\$147,790.00</td> </tr> </tbody> </table>			FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0251M	2021	2021	EP000000	B	DVK	000	425	4101C	\$147,790.00
FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT														
0251M	2021	2021	EP000000	B	DVK	000	425	4101C	\$147,790.00														



**GRANT AWARD NOTIFICATION**

10

PR/AWARD NUMBER: P425L200055 - 20B

RECIPIENT NAME: Galveston College

TERMS AND CONDITIONS

- (1) THIS ACTION IS TO INCREASE THE GRANT AWARD IN THE AMOUNT SHOWN IN BLOCK 7.
- (2) NEW CRRSAA FUNDS: The grant funds awarded herein pursuant to section 314(a)(2) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by section 314 of CRRSAA and the terms and conditions of the Supplemental Agreement attached to this GAN. BY DRAWING DOWN THESE GRANT FUNDS, YOU AGREE TO BE BOUND BY THESE CONDITIONS SET FORTH ON THE BEHALF OF THE INSTITUTION YOU REPRESENT AND YOU WARRANT THAT YOU HAVE THE AUTHORITY TO BIND THE INSTITUTION TO THESE CONDITIONS.

PREVIOUS CARES ACT FUNDS: Unliquidated (unspent) grant funds awarded previously pursuant to section 18004(a)(2) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. 116-136, pursuant to CRRSAA section 314(d)(2), may be used consistent with the provisions of CRRSAA section 314(c) for obligations incurred on or after December 27, 2020, subject to the requirements in CRRSAA section 314(d)(5). All other grant terms, conditions, and requirements from the Recipient s Certification and Agreement for an Award under section 18004(a)(2) of the Higher Education Emergency Relief Fund, for the CARES Act, and the GAN issued pursuant to that award remain in force.

REQUIRED NOTIFICATION TO THE DEPARTMENT IF ENDOWMENT TAX PAID: Pursuant to CRRSAA, section 314(d)(6), any institution that was or will be required to remit payment to the Internal Revenue Service for the excise tax paid or tax that will be paid on investment income of private colleges and universities under section 4968 of the Internal Revenue Code of 1986 for tax year 2019 must notify the Department it was or will be required to remit payment as described in the Supplemental Agreement attached to this GAN. The form to provide the required notification to the Department is also attached to this GAN.

ADMINISTRATIVE COSTS: Grantee may charge reasonable direct administrative costs to the supplemental funds made available under this award.

INDIRECT COSTS: Grantee may charge indirect costs to supplemental funds made available under this award consistent with its negotiated indirect cost rate agreement. If grantee does not have a current negotiated indirect cost rate with its cognizant agency for indirect costs, it may appropriately charge the de minimis rate of ten percent of Modified Total Direct Costs (MTDC).

3-DAY DRAWDOWN AND CASH MANAGEMENT REQUIREMENTS: Consistent with 2 C.F.R. 200.305, grantee must minimize the time between drawing down funds from G5 and paying incurred obligations (liquidation). Grantees that draw down funds and do not pay the incurred obligation (liquidate) within 3 calendar days may be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s Office of the Inspector General (OIG). Grantees that return funds pursuant to mistakes in drawing down excessive grant funds in advance of need may also be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s OIG. Grantee must maintain drawn down grant funds in an interest-bearing account, and any interest earned on all Federal grant funds above \$500 (all Federal grants together) during an institution s fiscal year must be returned (remitted) to the Federal government via a process described here: <https://www2.ed.gov/documents/funding-101/g5-returning-interest.pdf>



**US Department of Education  
Washington, D.C. 20202**

**GRANT AWARD NOTIFICATION**

A handwritten signature in cursive script that reads "Michelle A. Cooper".

**Michelle A Cooper  
Acting Assistant Secretary**

**03/03/2021**

**AUTHORIZING OFFICIAL**

**DATE**