

**NOTICE OF NOMINATING COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Nominating Committee Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 3, 2021**, at 3:45 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

- AGENDA -

- I. **Call to Order**
- II. Certification of Posting Notice of Nominating Committee Meeting
- III. Consider Approval of Minutes from February 24, 2021 Meeting *(Action Item)* 2
- IV. Citizens Desiring to Appear Before the Committee on Agenda Items
(Please complete a request card prior to the start of the meeting. The Committee Chairperson may limit the time of appearance before the Committee to three minutes.)
- V. Review Process for Interviewing Candidates to Fill Board of Regents Position 8 Vacancy
- VI. Adjournment to Closed Meeting in Room M-220: The Board of Regents Nominating Committee, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.074 - Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- VII. **Reconvene Nominating Committee Meeting (Open Meeting) in Room M-220**
- VIII. Determine Committee Recommendation to Board of Regents Regarding the Candidate(s) to Fill Board of Regents Position 8 Vacancy or Determine Whether a Second Round of Interviews is Needed *(Action Item)*
- IX. Adjournment

The notice for this meeting was posted on February 26, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD OF REGENTS
NOMINATING COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
February 24, 2021
4:00 p.m.**

At the Galveston Community College District Board of Regents Nominating Committee Meeting, duly held on Wednesday, February 24, 2021, in Room M-220 of Moody Hall, commencing at 4:00 p.m., the following Nominating Committee members were present: Mr. Fred D. Raschke, Chairperson, Mr. Raymond Lewis, Jr., and Ms. Mary R. Longoria.

Staff present were Dr. W. Myles Shelton, President, and Ms. Carla Biggers.

- I. CALL TO ORDER:** Chairperson Raschke opened the meeting at 4:00 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF NOMINATING COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Nominating Committee Meeting had been properly posted on February 19, 2021.
- III. CITIZENS DESIRING TO APPEAR BEFORE THE COMMITTEE ON AGENDA ITEMS:** There were no citizens desiring to appear before the Committee.
- IV. REVIEW APPOINTMENT PROCESS TO FILL THE VACANCY OF BOARD OF REGENTS POSITION 8:** Dr. Shelton noted that the Committee is a week behind the original timeline due to last week's winter storm. There is still adequate time to interview the candidates and make a recommendation to the Board of Regents on March 10, 2021. He said the Committee can adjust the timeline if more time is needed. Mr. Raschke responded that with the number of citizens who submitted letters, the Committee should move forward. Mr. Lewis asked if the Board had committed to appointing someone to fill the vacancy. Dr. Shelton responded it was the plan; plans are subject to change. The Board has the authority to change its plan although the original process has been publicized. Other upcoming Board actions were mentioned that could influence the timeline of the Position 8 appointment if the Committee decides to adjust it.
- V. ADJOURNMENT TO CLOSED MEETING IN ROOM M-220:** Mr. Raschke noted that the Board of Regents Nominating Committee, as authorized by Government Code, Section 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The Committee adjourned to the closed meeting in Room M-220 at 4:08 p.m.
- VI. RECONVENE NOMINATING COMMITTEE MEETING (OPEN MEETING) IN ROOM M-220:** Chairperson Raschke reconvened the Nominating Committee Meeting (Open Meeting) at 4:59 p.m. in Room M-220.

- VII. DETERMINE CANDIDATES TO INVITE FOR INTERVIEWS TO FILL BOARD OF REGENTS POSITION 8 VACANCY:** Mr. Lewis moved, based on the Committee’s previous discussion and list of candidates, that an invitation be extended to find out more information about the following four candidates: (1) Ms. Torrina Harris, (2) Ms. Carolyn Sunseri, (3) Ms. Amy Bly, and (4) Mr. Mathis “Bujo” Waddell, Jr. Ms. Longoria seconded, and the motion passed unanimously. Continuing the discussion of process, Dr. Shelton said staff would contact the candidates to set up the interviews. Each would be allotted 30 minutes on March 3rd beginning at 4:00 p.m. The Nominating Committee will conduct the meeting, and the entire Board will be invited to participate. Mr. Raschke asked that the meeting convene at 3:45 p.m. to discuss the interview process prior to the start of the interviews. Ms. Longoria asked if there will be a prepared list of questions. Dr. Shelton said a copy of the previous questions will be forwarded to the chairperson. Mr. Raschke asked that Dr. Shelton be the timekeeper during the interviews. Each candidate will be given two minutes each for opening and closing remarks.
- VIII. ADJOURNMENT:** There being no further business to come before the Nominating Committee, the meeting adjourned at 5:05 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

Fred D. Raschke, Chairperson