

**Douglas County School District
Board of Trustees
Agenda for the Special Board Meeting of
Wednesday, June 3, 2026
5:30 PM
Airport Training Center & Zoom
1126 Airport Road Building G-1
Minden, NV 89423**

Mission Statement

**We will inspire, empower, and prepare each learner to
achieve his/her life aspirations.**

Board Purpose

**The DCSD Board of Education will govern and oversee a
well-functioning school district where children and staff are
thriving!**

Board of Trustees

Yvonne Wagstaff, President

Melinda Gneiting, Vice President

Erinn Miller, Legislative Representative

David Brady, Member

Heather Jackson, Member

Susan Jansen, Member

Markus Zinke, Member

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

The Douglas County School District (“DCSD”) welcomes visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda has been available for study by the Members of the Board since published. The Board may only take action items agendized for possible action, unless it finds that the need to discuss or act upon an un-agendized item was truly unforeseen at the time the meeting agenda was posted, the matter requires immediate action, and is to be an emergency as defined by Nevada Revised Statutes.

The Board may act on the consent items with one motion unless a Trustee requests that a consent item be pulled for individual consideration, in which case the Chairperson of the Board will defer action on the particular consent item or items to the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. It is the desire of the Board to make decisions that in the best interests of the District. In making decisions, Members of the Board strive to meet the needs of every student enrolled in DCSD schools and will best serve the interests of the entire District.

Members of the Board of Trustees are responsible for exercising their public function in accordance with the requirements of applicable law and regulations, as well as Board Policies adopted by the Board of Trustees of DCSD.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Monday preceding a regular meeting of the Board. Please contact DCSD at 775-782-5134 or suptoffice@dcsd.k12.nv.us. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, there will be a general period of public comment for any matter that is not specifically agendized for possible action, and on each item listed on the agenda for possible action.

The Board limits public comment to three minutes per commenter.

Written Communication: Written communication to the Board of Trustees, related to an action item on the agenda, can be emailed to the Board, the District Superintendent, or the Board Secretary, prior to the meeting. Although this communication will not be read during the meeting, it will be added to the minutes of the meeting upon request.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of placing an item on the agenda, at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon two weeks prior to the scheduled regular meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a meeting date, the deadline shall be two weeks prior to the meeting.

- At the time of the meeting, the public can add their name to a sign-up sheet and they will be called upon during the allocated public comment time.
- The Board may set a reasonable time limit for each speaker and for answering questions.
- Extensive formal statements addressing specific items for consideration by the Board should be submitted in writing.

Although the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. No action may be taken on a matter raised during public comment that is unrelated to any agenda item.

Non-discrimination/Notice to Individuals with Disabilities: The Douglas County School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 775-782-5134, so that such notification is received at least twenty-four hours prior to the meeting.

Revised 11/6/2025



Douglas County School District
Special Board Meeting
Airport Training Center & Zoom
1126 Airport Road Building G-1
Minden, NV 89423
Wednesday, June 3, 2026
5:30 PM

AGENDA

Please click the link below to join the webinar: <https://dcsd-k12.zoom.us/j/82267909787> Passcode: JUN2026 Or Telephone: +1 669 900 6833 US Webinar ID: 822 6790 9787 Telephone Passcode: 8451199

New Public Posting Location for future DCSD Public Meetings: Due to the District Office Closure, the new Public Posting location will be 1290 Toler Avenue, Gardnerville, NV 89410 (Temporary District Offices Entrance).

1. Call to Order

A. Adoption of the Agenda, as submitted (*For Possible Action*) (*Public Comment will be taken prior to any action*)

Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

B. Pledge of Allegiance

2. Public Comment (*For Discussion Only*)

Comments will be accepted in person, or through virtual participation via email; suptoffice@dcsd.k12.nv.us no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted as a supplemental document and copies will be provided to the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting. Comments may be made by members of the public on any matter within the authority of this Board. Please note that public comment will be taken on items marked "for possible action" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during public comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making public comment, speakers are asked to come to the table or podium, sign in, speak into the microphone, and identify themselves for the record. Commenters are instructed to limit their comments to no more than three (3) minutes, and not simply repeat comments made by others.

3. Consideration of Consolidation of Jacks Valley and Pinon Hills Elementary Schools (*For Discussion and Possible Action*) Presenter: Frankie Alvarado, Superintendent and Cabinet Leaders

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The Board will discuss the potential consolidation of two elementary schools located in the north county region to improve operational efficiency and optimize resource allocation. This item includes a review of enrollment trends, facility capacity, transportation impacts, and projected cost savings. Staff will present preliminary findings and request direction on whether to proceed with a formal consolidation study. Public comment will be invited prior to Board action. The Board may take action to approve, modify, or decline further exploration of consolidation and may authorize staff to prepare and publish all legal notices required for consideration of consolidation at a future meeting. No formal action to consolidate schools will be taken at this meeting.

4. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Monday preceding a regular meeting of the Board. Please contact the District Office at 775-782-5134 or Suptoffice@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty-four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV
District website: www.dcsd.k12.nv.us
State of Nevada website: <https://notice.nv.gov>

Douglas County School District Board Agenda Item Memo

Date: 5/29/2026

To: DCSD Board of Trustees

From: Frankie Alvarado, Superintendent

Re: Consolidation of Jacks Valley and Pinon Hills Elementary

Background Information:

The Douglas County School District is addressing a severe financial crisis, facing a \$5.4 million deficit this year. This shortfall is the result of declining enrollment, a loss of roughly 1,000 students over the past decade and corresponding reductions in state funding. The Pupil Centered Funding Plan (PCFP) funds schools on a per-student basis and with declining enrollment, we must expect to receive less revenue. The district must optimize resources in order to ensure fiscal stability and move forward with our fiscal recovery plan that was submitted to the Department of Taxation. The district has met the benchmark in Phase I by reaching a budget that is in a positive position. The district must develop a Phase II plan and submit that to the Department of Taxation at the conclusion of the Fiscal Year 2026 Audit, which will take place in the Fall of the 2026-2027 school year.

To optimize operational efficiency at our schools and to stabilize the budget and direct dollars to teaching & learning, district staff proposed several facility consolidation scenarios. While the board has already moved forward with consolidating C.C. Meneley into Scarselli Elementary, the proposed consolidation of Jacks Valley Elementary and Pinon Hills Elementary remains a critical agenda item. The enrollment data trends show that this consolidation is inevitable. The Board will be faced with discussing this annually until formal action is taken to consolidate the schools.

Discussed at Previous Meetings:

December 3, 2025 - Trustees requested a future agenda item that included a consolidation scenario for JVES and PHES.

January 6, 2026 - The first set of consolidation scenarios was presented to the board. Trustees stated that they want to see expenditure reductions as far away from students as possible.

Jan 15, 2026 - The Board declared a Fiscal Emergency. Legal guidance was provided to clarify that the agenda item is meant for Trustees to provide direction to the Superintendent and district administration. The request to consider a consolidation of Gardnerville Elementary was removed from consideration. The Board directed the Superintendent to bring back additional consolidation scenarios.

Jan 27, 2026 - Legal counsel provided guidance on the Nevada Revised Statutes and the process for consolidation. An explanation of the legal notice requirement for staff and parents was shared. The next set of scenarios was reviewed with the Board for consideration. The Board directed the Superintendent to facilitate a Town Hall for community engagement. The savings to satisfy Phase I of the Fiscal Recovery Plan were confirmed at \$1 million. The Board was informed that there is no process or application established to apply for a new attendance area adjustment zone. A motion was made to remove the consideration of K-8 and the North consolidation scenario and direction to the Superintendent to facilitate community engagement via a Town Hall. This passed with a 6-0 vote.

February 3, 2026 - The Board received a timeline of information and action steps that have been taken since the discovery of our deficit financial position. A budget webpage was established and a series of Did You Know? Messages were implemented to inform our school communities of the framework of the PCFP and the harmful effects on DCSD. Legal counsel advised the Board of their legal requirements under NRS. The Board and community were informed that a special meeting will be held in March to make a final decision on consolidation. A motion was made to approve the transmission of written notice to the parents, teachers, and principals of Scarselli and CC Meneley with the intent that the consolidation CC Meneley into Scarselli will be considered again once the 30-day period has run. This passed with a 6-0 vote.

February 26, 2026 - A parentsquare post was issued as District News to provide a rationale for their decision on consolidation (attachment 2).

March 12, 2026 - The Board was informed that all legal notices were filed. A confirmation of legal compliance was provided and the Board has full legal

authority to take action to finalize the consolidation at CCMES and SES. A motion was made to consolidate CCMES and SES into the SES building and a directive was given not to utilize the CCMES building for educational purposes. This passed with a 7-0 vote.

Previous Board of Trustees Discussions:

The proposal to merge Jacks Valley and Pinon Hills into a single northern elementary school was a topic of consideration in the first set of scenarios that were presented on January 7, 2026. Optimizing resources, facility uses, and cost-saving measures have been a central focus of the board's emergency financial meetings.

Key points from the trustees' discussions include:

- **Financial Necessity:** The board reviewed data indicating that consolidating of these two campuses would yield an estimated \$894,626 in annual savings. Trustees acknowledged that reducing this overhead is vital to achieving the mandated "net-zero" budget and avoiding further, deeper cuts to instructional staff.
- **Operational Timeline constraints:** Trustees discussed the severe time crunch facing the district. To operationalize a consolidation for the upcoming school year, the board noted that a final decision must be made swiftly. Delaying the vote limits the district's window to host the legally required public boundary redesign meetings and finalize transportation logistics.

Budget Considerations and Impact:

On May 19, 2026, the Trustees approved a budget in the positive, achieving Phase I of our Fiscal Recovery and Stability Plan. The district must realize anticipated savings and limit additional expenditures to ensure we achieve the budget that was approved by the Board.

There is no clear indication that the legislature will adjust the PCFP to ensure that DCSD receives adequate funding to maintain operations and staffing levels. There is also no indication that the state will develop a process to apply for a new attendance area adjustment zone. The Board must routinely consider optimizing resources to regain compliance with statutory ending fund balance requirements as outlined in the Nevada Revised Statutes (NRS).

The Board approved a bid for HVAC replacement at JVES. This bid is not binding and the District can elect to cancel the project due to new circumstances. Potential savings in this area can be shifted to other priority projects outlined in the Five (5) year CIP that was approved by the Board on May 19, 2026.

Options for Board Consideration:

The Board of Trustees will be provided with multiple options for consideration.

1. Authorize the Superintendent to file legal notices to consolidate Jacks Valley and Pinon Hills Elementary immediately for the 2026-2027 school year.
2. Authorize the Superintendent to file legal notices to consolidate Jacks Valley and Pinon Hills Elementary for the 2027-2028 school year.
3. Authorize the Superintendent to file legal notices to consolidate Jacks Valley and Pinon Hills Elementary through a phased consolidation process.
4. Take no action at this time and continue to monitor enrollment.

Attachment(s):

1. [School Consolidation - Jack's Valley & Pinon Hills](#)
2. [District News Post - February 26, 2026, School Board Decision Statement](#)

Our mission is to ensure that all students achieve excellence in education, character and citizenship, in partnership with parents and community.

The Board has voted to consolidate **C.C. Meneley (CCMES) and Scarselli Elementary (SES)** while removing North and Lake schools from current consideration. This decision was guided by three primary factors:

1. Rationale for South Consolidation (Ranchos Area)

- **Proximity and Community:** At only 1.4 miles apart, these schools serve the same immediate sub-community. Consolidation ensures a neighborhood school remains accessible with minimal disruption to busing or family commute times.
- **Enrollment Trends:** Data shows an accelerating decline in the Ranchos area (averaging 5.6%–5.9% annually over the last five years), nearly double the rate of decline seen in the Northern schools.
- **Operational Efficiency:** This move provides the maximum amount of savings with the least amount of logistical burden, while successfully maintaining critical Title 1 status for the student demographic.

2. Rationale for Maintaining Northern Schools (JVES and PHES)

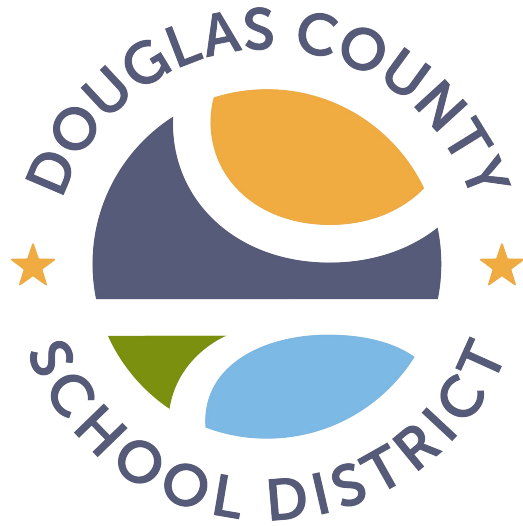
- **Geographic Isolation:** These schools are 8.5 miles apart. Consolidating them would leave an entire community without a local school and risk losing students to neighboring Carson City.
- **Growth Potential:** The North has shown a slower rate of decline and potential for stabilization. The Board is also exploring new attendance zones and per-pupil funding opportunities that require these facilities to remain independent for now.

3. Rationale for Excluding Lake Tahoe Schools

- **Financial & Safety Barriers:** Projected savings (\$250,000) would be largely offset by the high cost of retrofitting Whittell High School for younger students. Furthermore, a K-12 model was deemed inappropriate for student well-being.
- **Community Impact:** The Lake schools have already undergone previous consolidations and are currently seeing enrollment growth. Removing them would decimate the local community and create significant safety concerns regarding daily mountain travel.

The Board acknowledges the difficulty of this transition; consolidating the South schools is the most fiscally responsible "first step" in addressing the district's financial deficit. This choice preserves the student experience while allowing the district to resolve logistics before considering more complex consolidations in the future.

Sincerely,
DCSD Board of Trustees



Jacks Valley and Piñon Hills Elementary School Consolidation Scenario and Cost Savings Analysis

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Special Board Meeting

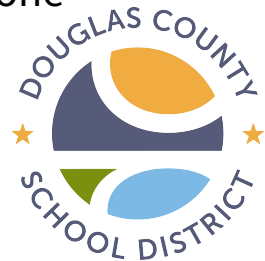
6/3/2026

JVES & PHES Consolidation

Enrollment data indicates that the trend in declining enrollment will continue. This requires an annual review by the Trustees to consider a consolidation of Jacks Valley Elementary and Piñon Hills Elementary schools. It is important to state that a consolidation is inevitable for these campuses. There is no clear indication that the legislature will make changes in the PCFP to fund our schools to remain open. Trustees will be grounded in previous information and a forward look at what this consolidation will look like if enacted.

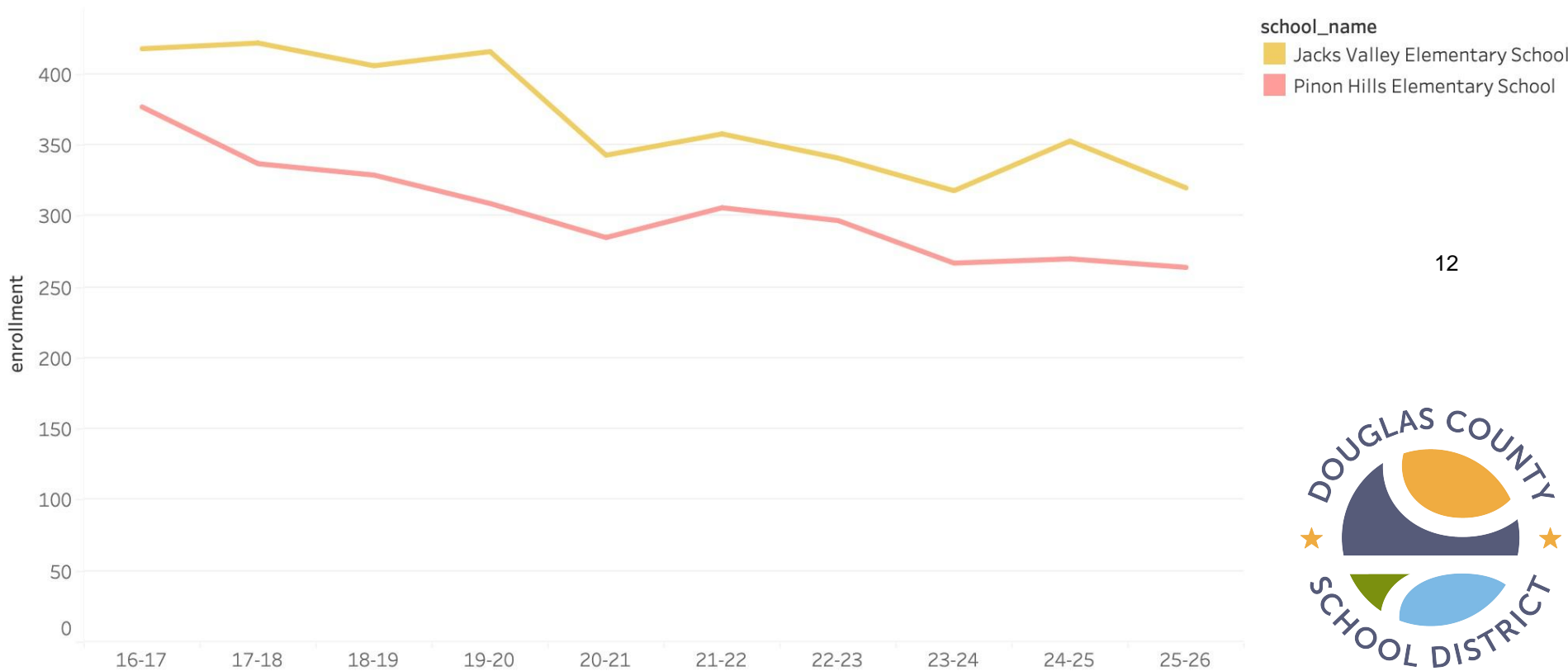
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The District has implemented an internal control process to review staffing allocations and position necessity at every vacancy. At last week's Committee on Local Government Finance (CLGF) meeting the district was placed in Fiscal Watch. Fiscal Watch status is one step closer to being placed in state receivership (Severe Financial Emergency). It is essential that the Board take another look at this potential consolidation.

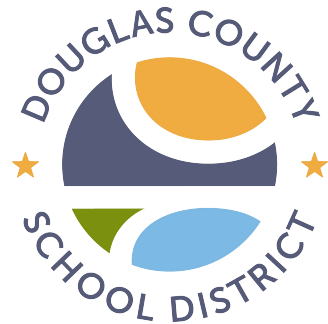


Jacks Valley Elementary and Piñon Hills Elementary - Enrollment Trends

School Enrollments



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Facility Capacity Review

A 2026-2027 Consolidation Needs: **27 classrooms** including 2 Pre-K programs, plus 1 CLS program and space for related services.

Jacks Valley Elementary (JVES)

Classroom Utilization

68%

17 / 25 Units

Student Capacity

56%

349 / 628 Students

Piñon Hills Elementary (PHES)

Classroom Utilization

56%

15 / 27 Classrooms

Student Capacity

37%

257 / 686 Students

2026-2027 Consolidated PHES

Classroom Utilization

100%

27 / 27 Classrooms

Student Capacity

88.35%

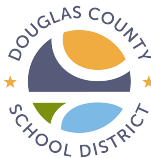
622 / 704 Students

13

These figures are based on current enrollment for 2025-2026.

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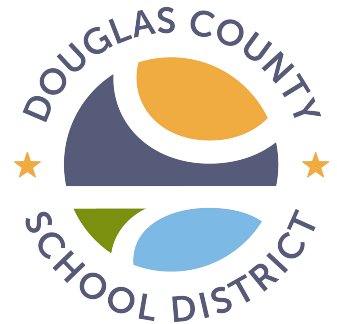
These figures are based on projected enrollment for 2026-2027. Capacity has increased due to shifting class size ratios and Pre-K #'s



Enrollment by School Year - JVES & PHES

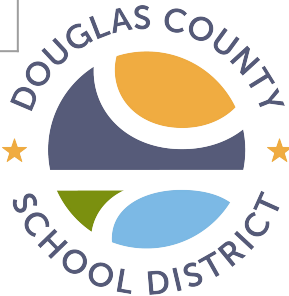
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Jacks Valley Elementary School	418	422	406	416	343	358	341	318	353	320
Pinon Hills Elementary School	377	337	329	309	285	306	297	267	270	264
Grand Total	795	759	735	725	628	664	638	585	623	584

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DCSD Class Size Ratio Plan (CSR)

	K	1	2	3	4	5
Target Ratio Per NRS 388.720	16	22	22	22	25	25
Projected Ratios	19	21	20	23	23	29
Current Ratios	20	21	21	23	22	25
CSR Plan Goals Current plan for 2025-26	23	23	25	25	27	27



JVES & PHES (Projected 2026-27 Enrollment)

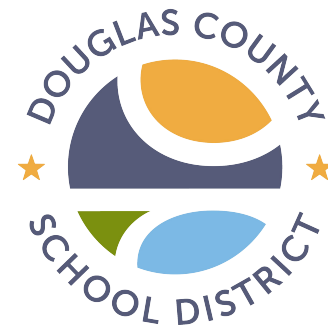
Projected 2026-27	JVES (14 Teachers)	PHES (12 Teachers)	Total Enrollment	Teacher FTE	Class Size Average
K*	38* (2)	30* (2)	68*	4	17 Students Per Class
1*	57 (3)	39 (2)	96	4 (-1)	24 Students Per Class
2*	45 (2)	43 (2)	88	4	22 Students Per Class
3*	52 (2)	50 (2)	102	4	25.5 Students Per Class
4*	47 (2)	33 (2)	80	3 (-1)	26.6 Students Per Class
5*	59 (3)	43 (2)	102	4 (-1)	25.5 Students Per Class
	14	12	536	23	

Class size numbers are based on CSR and enrollment. Teacher assignments are made by Principals.

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*Current Enrollment (05/29/26)

The negative numbers represent vacant budgeted positions that will be eliminated.



Education Services

***Literacy Specialists**-providing literacy intervention for students who qualify based on screening

Current Literacy Intervention Plan numbers by site:

- JVES - 88
- PHES - 41

Current Literacy Specialists by site:

- JVES -1
- PHES - 1

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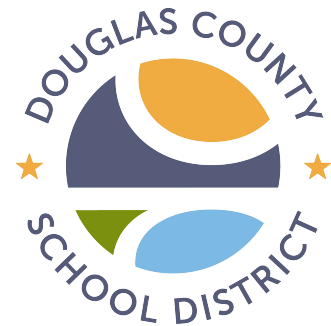
***EL Specialists**-providing English language services for students who qualify for support

Current EL student numbers by site:

- JVES -37
- PHES - 3

Current EL specialists by site:

- JVES - 1.0 FTE
- PHES - 0.5 FTE



Title I @ JVES

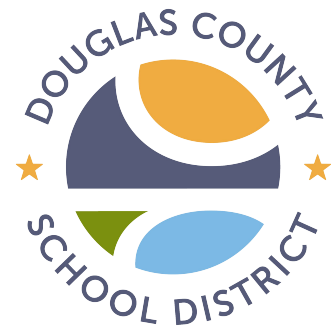
JVES - 42.45% FRL

PHES - 19.14% FRL

Projected consolidation #'s- 32.6% FRL

- A consolidated school for JVES/PHES could see a decrease in Title 1 funding in the 2027-2028 school year
 - Adjusted Low Income Count Option

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Inclusive Education

Special Education Programs:

JVES: PK 1.0, Resource teachers 2.0, Speech Language Pathologists 1.2

Current-PK IEP students: 18

(26-27 school year) NV!Ready PK Total Students: 20

Current-Resource students: 37

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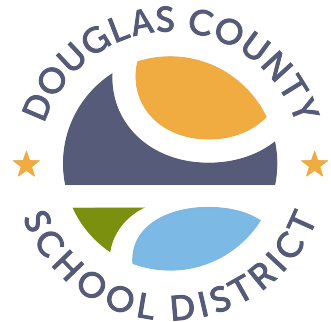
Current-Speech students: PK: 10, K-5: 51

PHES: 1.0 CLS/Autism, 1.0 resource teacher, Speech Language Pathologists 1.0

Current-Resource students: 18

Current-CLS/Autism students: 6

Current-Speech students: 45

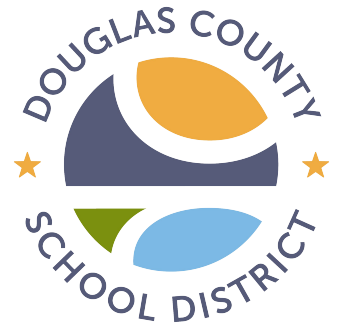


Jacks Valley Approved HVAC Project

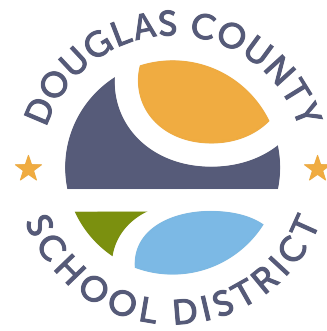
The Board has approved two CIP projects for JVES. These projects are non binding and the Board can cancel these projects based on new circumstances.

- HVAC Project = \$995,750
- Design Engineering for Boiler Project at three (3) schools = \$29,000 (JVES portion)₂₀

Total CIP cost savings that can be shifted to other priority projects = \$1,024,750



Cost Savings Analysis: JVES + PHES Consolidation



Position Category	Current FTE (Total)	Proposed FTE (Total)	Annual Savings (Est.) w/ Benefits
School Principals	2	1	\$202,000
Vice Principal*	0	1	[\$0] Approximate Cost = \$127,516
Secretary	4	2	\$179,950
Custodial	5.5	3	\$220,680
Media Tech	2	1	\$77,000
Counselor	2	1	\$114,475
Nurse	2	1	\$88,000
Grade Level Teacher*	26	23	\$124,975 @ 3 = \$374,025
		Total	\$1,128,614

*Dependent on student enrollment.

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← Based on the average cost of salary and benefits of merged school.

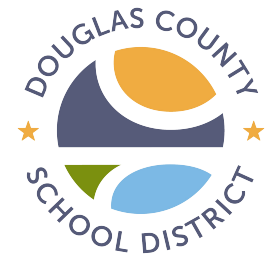
Student Transportation

of students on a route: 190

of routes: 7

Additional information to consider:

- Increased Travel Time - Transporting students zoned for JVES to PHES will take up to 17 additional minutes.
- Driver Schedules - Drivers have limited availability following their secondary routes.
- Route Coverage - Combining routes may be difficult due to the extensive geographic area covered.
- Increased Ridership - We anticipate that many parents who currently drive their children to school, as well as those who currently walk, will likely opt for bus transportation.



Community Engagement

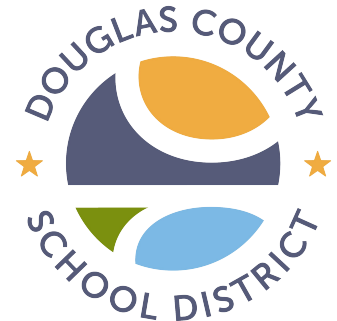
Staff Communication Meetings held:

- Friday, May 29th at JVES
- Wednesday, June 3rd at PHES

Community Town Halls:

- Thursday, June 4th at JVES at 5:30 pm.
- Wednesday, June 10th at PHES at 5:30 pm.

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Options for Board Consideration:

The Board of Trustees have authority over decision making. Here are a few options for your consideration.

1. Authorize the superintendent to file legal notices to consolidate Jacks Valley and Piñon Hills Elementary immediately for the 2026-2027 school year.
2. Authorize the superintendent to file legal notices to consolidate Jacks Valley and Piñon Hills Elementary for the 2027-2028 school year. ²⁴
3. Authorize the superintendent to file legal notices to consolidate Jacks Valley and Piñon Hills Elementary through a phased consolidation process with the Boards desired school year of enactment.
4. Take no action at this time and continue to monitor enrollment.

