

**Douglas County School District
Board of Trustees
Agenda for the Regular Board Meeting of
Thursday, March 19, 2026
4:00 PM
Douglas High School-Media Center & Zoom
1670 Highway 88
Minden , NV 89423**

Mission Statement

**We will inspire, empower, and prepare each learner to
achieve his/her life aspirations.**

Board Purpose

**The DCSD Board of Education will govern and oversee a
well-functioning school district where children and staff are
thriving!**

Board of Trustees

Yvonne Wagstaff, President

Melinda Gneiting, Vice President

Erinn Miller, Legislative Representative

David Brady, Member

Heather Jackson, Member

Susan Jansen, Member

Markus Zinke, Member

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

The Douglas County School District (“DCSD”) welcomes visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda has been available for study by the Members of the Board since published. The Board may only take action items agendized for possible action, unless it finds that the need to discuss or act upon an un-agendized item was truly unforeseen at the time the meeting agenda was posted, the matter requires immediate action, and is to be an emergency as defined by Nevada Revised Statutes.

The Board may act on the consent items with one motion unless a Trustee requests that a consent item be pulled for individual consideration, in which case the Chairperson of the Board will defer action on the particular consent item or items to the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. It is the desire of the Board to make decisions that in the best interests of the District. In making decisions, Members of the Board strive to meet the needs of every student enrolled in DCSD schools and will best serve the interests of the entire District.

Members of the Board of Trustees are responsible for exercising their public function in accordance with the requirements of applicable law and regulations, as well as Board Policies adopted by the Board of Trustees of DCSD.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Monday preceding a regular meeting of the Board. Please contact DCSD at 775-782-5134 or suptoffice@dcsd.k12.nv.us. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, there will be a general period of public comment for any matter that is not specifically agendized for possible action, and on each item listed on the agenda for possible action.

The Board limits public comment to three minutes per commenter.

Written Communication: Written communication to the Board of Trustees, related to an action item on the agenda, can be emailed to the Board, the District Superintendent, or the Board Secretary, prior to the meeting. Although this communication will not be read during the meeting, it will be added to the minutes of the meeting upon request.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of placing an item on the agenda, at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon two weeks prior to the scheduled regular meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a meeting date, the deadline shall be two weeks prior to the meeting.

- At the time of the meeting, the public can add their name to a sign-up sheet and they will be called upon during the allocated public comment time.
- The Board may set a reasonable time limit for each speaker and for answering questions.
- Extensive formal statements addressing specific items for consideration by the Board should be submitted in writing.

Although the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. No action may be taken on a matter raised during public comment that is unrelated to any agenda item.

Non-discrimination/Notice to Individuals with Disabilities: The Douglas County School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 775-782-5134, so that such notification is received at least twenty-four hours prior to the meeting.

Revised 11/6/2025



Douglas County School District
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1670 Highway 88
Minden , NV 89423
Thursday, March 19, 2026
4:00 PM

AGENDA

Please click the link below to join the webinar: <https://dcsd-k12.zoom.us/j/87026826072> Passcode: MAR2026 Or Telephone: +1 669 900 6833 US Webinar ID: 870 2682 6072 Telephone Passcode: 4377259

New Public Posting Location for future DCSD Public Meetings: Due to the District Office Closure, the new Public Posting location will be 1290 Toler Avenue, Gardnerville, NV 89410 (Temporary District Offices Entrance).

1. Call to Order

A. Adoption of the Agenda, as submitted (*For Possible Action*) (*Public Comment will be taken prior to any action*)

Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

B. Pledge of Allegiance

2. Multi-Tiered System of Supports (MTSS) Overview (*Discussion Only*) Presenters: Molly Ravenscroft and Jen Mortensen

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The Board will receive an overview of the District's Multi-Tiered System of Supports (MTSS), a framework used statewide in Nevada to provide academic, behavioral, and social-emotional support for all students. The presentation will outline how MTSS integrates data-driven decision-making, tiered interventions, and progress monitoring to improve student outcomes. Staff will also highlight current implementation efforts, areas of growth, and next steps for strengthening support systems across schools.

3. Public Comment (*For Discussion Only*)

Comments will be accepted in person, or through virtual participation via email; suptoffice@dcsd.k12.nv.us no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted as a supplemental document and copies will be provided to the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting. Comments may be made by members of the public on any matter within the authority of this Board. Please note that public comment will be taken on items marked "for possible action" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during public comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making public comment, speakers are asked to come to the table or podium, sign in, speak into the microphone, and identify themselves for the record. Commenters are instructed to limit their comments to no more than three (3) minutes, and not simply repeat comments made by others.

4. DCSD Shoutouts (*For Discussion Only*)

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This time is devoted to shoutouts that have been input through the district website to recognize teachers, administrators and students that deserve recognition for being exceptional.

5. Consent Items (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

A. Minutes of the Regular Board Meeting of February 26, 2026, and Special Board Meeting of March 12, 2026. 58

Attached are Minutes of the Regular Board Meeting of February 26, 2026, and the Special Board Meeting of March 12, 2026, for review and approval.

B. Accounts Payable Special and Regular Run Vouchers 80

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2676, 2677, 2678, 2679, 2680, and Regular Run Voucher numbers 2681 and 2682 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

C. Budget Voucher Adjustments

~~A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.~~

[The budget adjustments for this agenda will be included in the April agenda.](#)

D. Personnel Report No. 26-03 226

Listed on the Personnel Report No. 26-03 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

E. AB56 Violation

There has been one (1) report of restraint/aversive intervention for the month of February. A Corrective Action Plan (CAP) has been developed and submitted to the Department of Education under NRS 388.5315.

F. WNC Facility Use Agreement Amendment 230

Approve a lease amendment for the District-owned portable located at the rear of the WNC Buckeye campus with the lessor in exchange for \$60,000 in lease payments to the District. This one-time payment will be recorded as revenue and reduce General Fund expenditures by \$60,000. Staff will complete all required documentation, update fixed-asset records, and finalize the transfer upon receipt of payment.

6. Closed Session (*For Discussion Only*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4). No action will be taken during closed session.

7. Chromebook Contract Approval (*For Discussion and Possible Action*) Presenter: Jared Rex, Director of IT 237

Recommend Board approval to enter into a lease financing agreement to purchase Chromebooks for Kindergarten-5th grade, with payments scheduled to begin July 1, 2026, and future payments to be paid from Capital Improvement Funds, resulting in no current-year fiscal impact.

8. School of Residence Boundary/Zoning Adjustment (*For Discussion and Possible Action*) 241

Presenter: Frankie Alvarado, Superintendent and Jeannie Dwyer, Executive Director of Human Resources

Recommend that the Board approve the proposed attendance-zone boundary adjustments to rebalance enrollment, address capacity constraints, and program placement for the upcoming school year. The proposal is based on district enrollment and capacity analyses and recommendations from the district boundary adjustment workgroup, and staff will notify affected families and finalize implementation details upon Board approval. Action is requested pursuant to the Board's authority under the applicable provisions of the Nevada

Revised Statutes and the **Nevada Administrative Code**; staff recommends the motion to approve and authorize the Superintendent to take all administrative steps necessary to implement the adjustment.

9. Board Policy 600 Series (For Discussion and Possible Action) Presenter: Frankie Alvarado, Superintendent **260**

The Board will review and discuss proposed revisions to the Board Policy 600 Series, which governs finances. The Board may provide direction to staff, request additional information, or take formal action to approve, modify, or deny the proposed revisions.

10. Student Representative Report (For Discussion Only)

Our Student Board Representative will give a report to the Board of Trustees.

11. Board Reports (For Discussion Only)

Brief updates from the Board regarding District committees to which they are assigned.

12. Superintendent Report (For Discussion Only)

Superintendent, Frankie Alvarado, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

13. Informational Items (For Discussion Only)

ALL MATTERS LISTED UNDER INFORMATIONAL ITEMS ARE CONSIDERED ROUTINE NON-ACTION ITEMS. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM INFORMATIONAL ITEMS AND DISCUSSED DURING THIS MEETING.

A. Monthly Update of Enrollment Counts

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Monthly update on enrollment numbers for each school site is provided to the Board.

B. Administrative Regulation Updates for the 600 Series

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Included are the updates to the Administrative Regulations 600 Series pertaining to the Board Policy 600 Series the Board has reviewed.

14. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

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Douglas County School District, Minden, NV

District website: www.dcsd.k12.nv.us

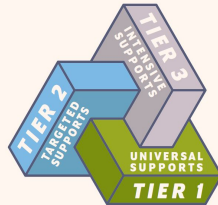
State of Nevada website: <https://notice.nv.gov>

MTSS

Multi-Tiered System of Supports

Board Presentation
March 19, 2026

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**Douglas County
School District**
MTSS
Multi-Tiered System of Supports

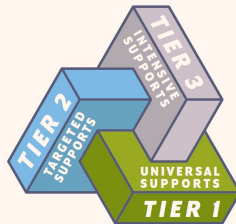
Introduction

Jen Mortensen

- ★ MTSS District Coach & School Psychologist
- ★ 22nd year in education
- ★ Diverse professional educational experience including high school biology teacher, speech pathologist, and school psychologist
- ★ 3rd year in DCSD

Molly Ravenscroft

- ★ MTSS Administrator & Assistant Principal
- ★ 22nd year in education
- ★ 16th year as an administrator
 - School level: elementary, middle and high school
 - District level
- ★ 6th year in DCSD



**Douglas County
School District**
MTSS
Multi-Tiered System of Supports

Glossary

Intervention – An intervention in MTSS is a targeted, evidence-based academic or behavioral support, provided in addition to core instruction (Tier 1), designed to address specific student needs through increased intensity with regular progress monitoring data.

Multi Tiered System of Supports – A schoolwide and districtwide system that provides different levels of support based on student need. Decisions are made using data and clear, data-based decision rules.

PBIS – Positive Behavioral Interventions and Supports – A school plan under the MTSS umbrella that teaches clear behavior rules, rewards positive behavior, and gives support when students struggle.

PLC – Professional Learning Community – A group of teachers who meet to plan lessons, look at student progress, and work together to improve learning.

RTI – Response to Intervention – A system under the MTSS umbrella that finds students who need extra help and gives support early so they do not fall behind.

Glossary

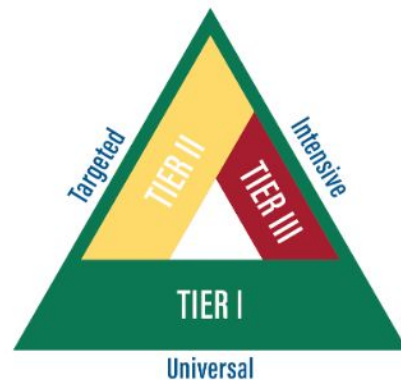
Tier 1 – All Students – High-quality teaching and support provided to every student. Most students succeed with Tier 1 alone.

Tier 2 – Some Students – Extra support for students who need more help than Tier 1. These students are identified using school data and set decision rules.

Tier 3 – A Few Students – Intensive, individualized support for students with the greatest needs. Placement is based on data and clear guidelines for when stronger support is required.

UDL – Universal Design for Learning – A way of planning lessons so all students can learn. Teachers use different ways to teach, give choices, and help students show what they know.

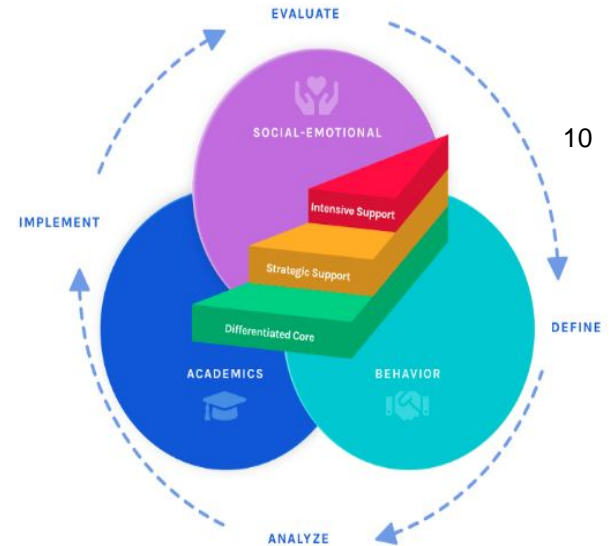
Universal Screening – Universal screening in MTSS is a systematic, proactive process of administering brief, valid assessments to all students—typically three times a year (fall, winter, spring)—to identify those at risk of poor learning or behavioral outcomes.



Multi-Tiered System of Supports

MTSS is a **comprehensive, data-driven framework** that uses a tiered system of instruction and intervention to support all students' academic, behavioral and social-emotional needs from **Pre-Kindergarten through 12th grade**.

- **Proactive and Preventative Includes Four Key Components:**
 - Screening
 - Progress Monitoring
 - Multi-level Prevention System
 - Data-Based Decision Making



MULTI-TIERED SYSTEMS OF SUPPORT: ADDING ASSISTANCE TO MEET ACADEMIC STANDARDS

FEW: TIER 3 INTENSIVE

More intensive and individualized support for students needing the most assistance to achieve grade level standards.

SOME: TIER 2 TARGETED

Additional support targeted to students not succeeding with Tier 1 Services alone to reach grade level standards.

ALL: TIER 1 UNIVERSAL

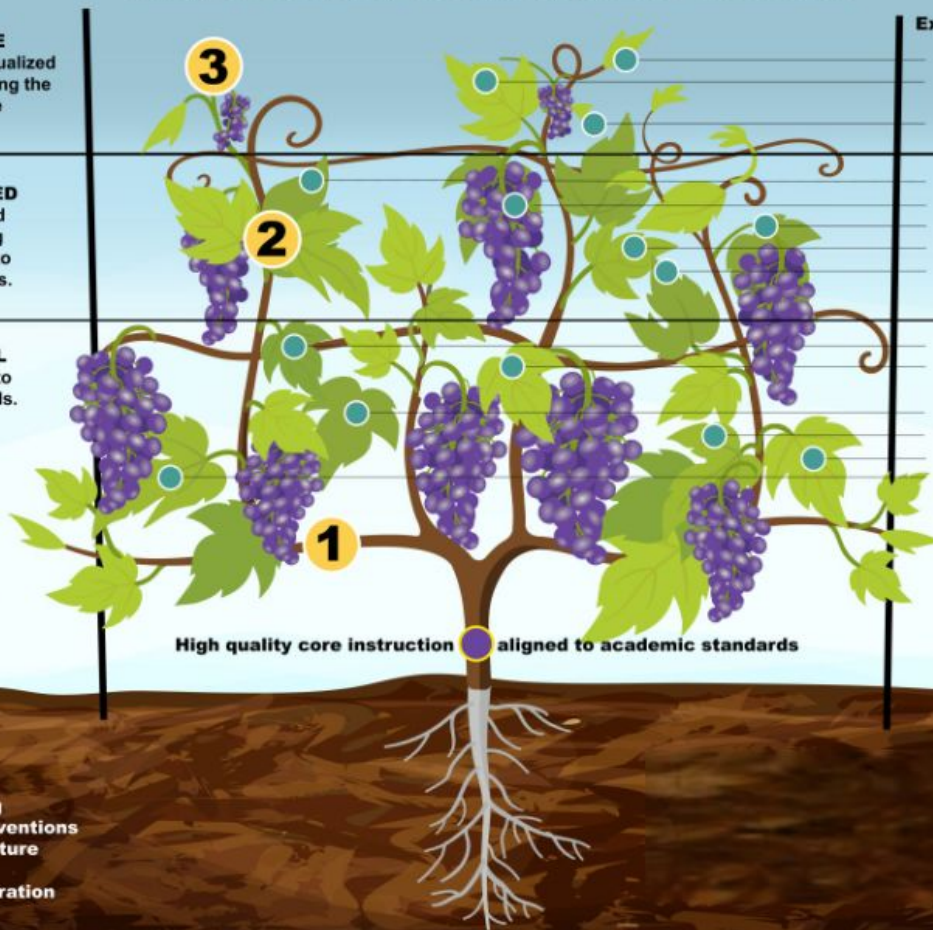
Provided to every student to achieve academic standards.

MTSS

Meeting grade level standards with diverse student needs

Core Components:

- Team-Based Leadership
- Data-Based Decision-Making
- Tiered Instruction and Interventions
- Capacity Building Infrastructure
- Problem-solving Process
- Communication and Collaboration



Examples include, but not limited to:

- 1:1 Counseling
- Intensive Academic and Behavioral Support
- More Frequent and Individualized

- School Attendance
- Targeted Interventions in Classrooms
- Differentiated Instruction
- Small Group Counseling
- Enrichment Opportunities

- Social Emotional Learning (SEL)
- Positive Behavioral Interventions and Supports (PBIS)
- Foundational Skills in Literacy and Numeracy
- Project Based Learning (PBL)
- Universal Design for Learning (UDL)

- An equitable climate with a healthy culture and strong educator support for positive teacher-student relationships

MTSS: Targeted Support for Student Success

Interventions Occur at Every Tier & Every Level

- MTSS supports students through a **continuum of support** (Tier 1, Tier 2, and Tier 3) based on student need.
- **Interventions are not limited to elementary schools**—they are essential in middle and high school settings as well.
- MTSS helps schools **use data** to match the right supports to the **right students at the right time.**

Interventions Address Multiple Areas

Supports may target:

- ❑ Suicide **prevention** and **mental health & wellness**
- ❑ **Student safety**
- ❑ **Behavior and social-emotional learning (SEL)**
- ❑ **Attendance** and engagement
- ❑ **Academics**

Why MTSS?

Nevada's Multi-Tiered System of Supports (MTSS) is a **state-mandated, evidence-based framework (AB275, 2017)** integrated into the State Improvement Plan to proactively address academic, behavioral, and social-emotional needs.

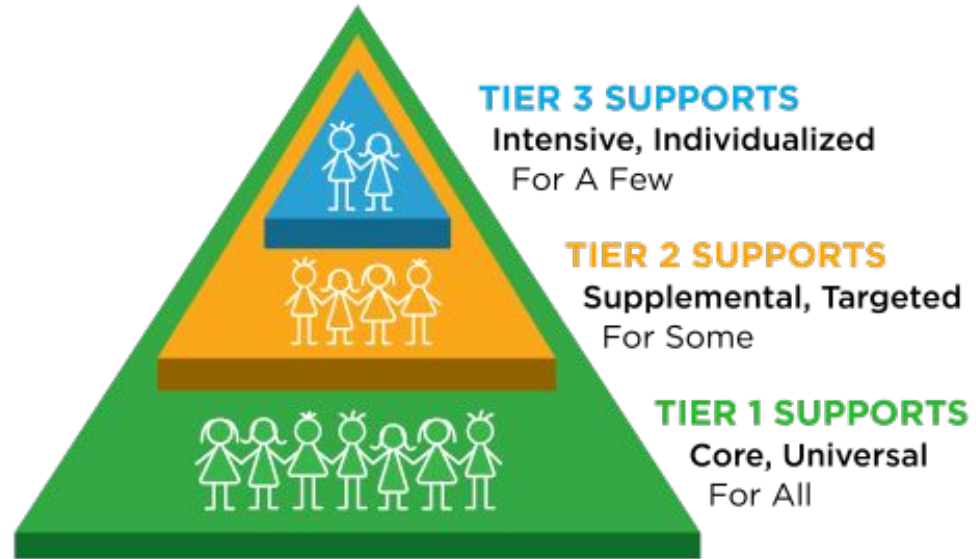
- Nevada Department of Education initiative with UNR Technical Assistance Center

<https://www.unr.edu/nevada-today/news/2025/mtss-success>

<https://archive.leg.state.nv.us/Session/83rd2025/Exhibits/Senate/EDU/SEDU830E.pdf>

<https://doe.nv.gov/offices/osrle/discipline-and-restorative-practices/restorative-practices-and-mtss>

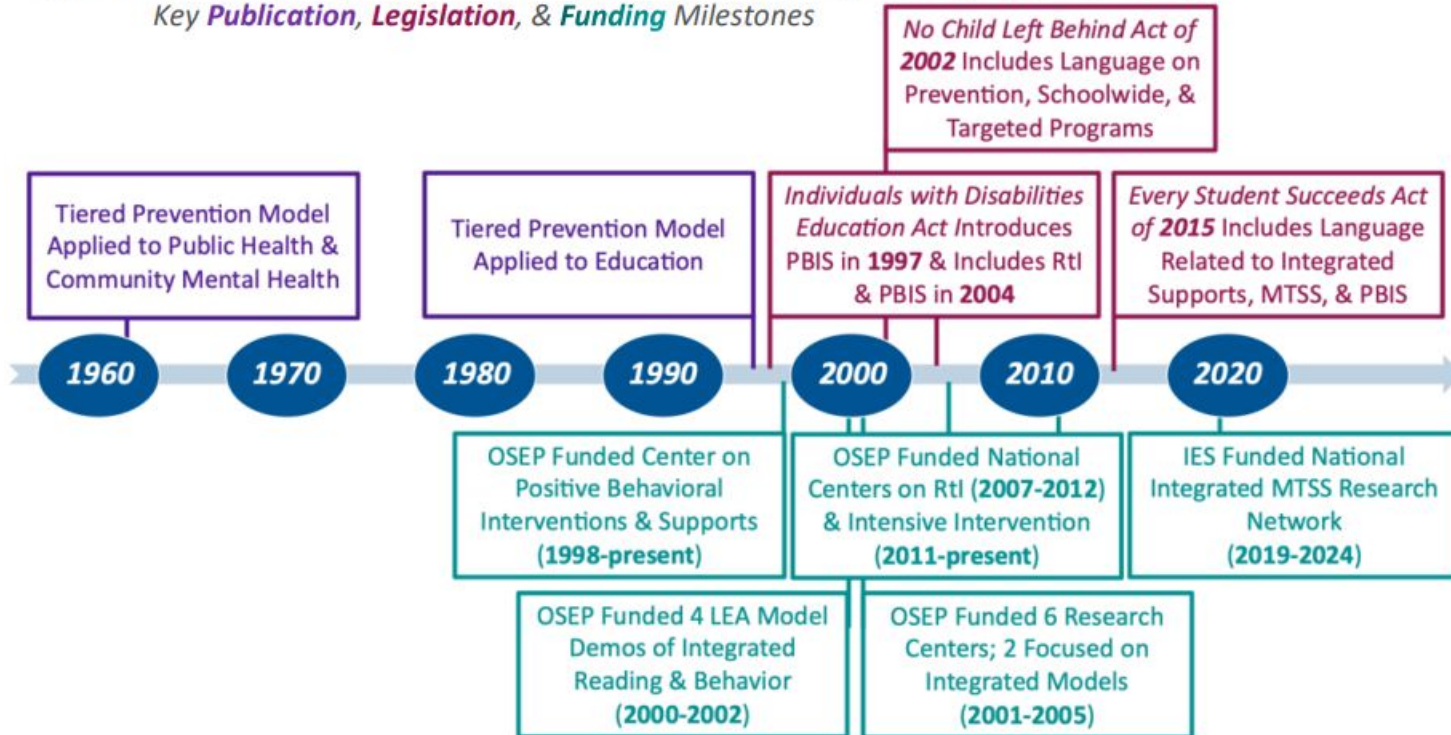
Key takeaway:
Data based
decision making
through the MTSS
process supports
appropriate
resource allocation
for **ALL** students.



Douglas County
School District
MTSS
Multi-Tiered System of Supports

MTSS Legislation

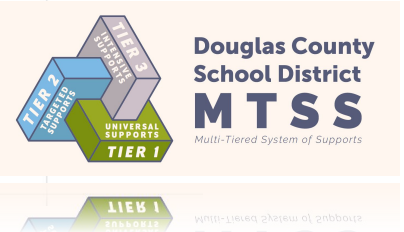
Figure 1. Timeline of Progress Toward Integrated Multi-Tiered Systems of Support (I-MTSS):
Key **P**ublication, **L**egislation, & **F**unding Milestones



DCSD's History with MTSS & UNR TAC

DOUGLAS COUNTY SCHOOL DISTRICT

PBIS/SCTG1				SCTG2				BJA STOP		
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1 (** Different Tier 1 Training Track)
Carson Valley MS	Jacks Valley ES	Aspire Alternative	Aspire Alternative					Aspire HS	Aspire HS	GES (MR)
Gardnerville ES	Minden ES	Whittell High	Whittell High					Meneley, C C ES	CC Meneley ES	CVMS (MR)
CC Meneley ES	Pau-Wa-Lu MS	Douglas High	Douglas High					Pau-Wa-Lu MS	Pau-Wa-Lu MS	Scarscelli (MR)
										Jacks (MR)
Scarselli ES	Pinon Hills ES	Pinon Hills ES								Minden ES (JM)
Zephyr Cove ES										Aspire HS (JM)
										Zephyr Cove ES (JM)
										Whittel (JM)
										**Pau-Wa-Lu MS (JM)
										**CC Meneley ES (JM)
										DHS (MR)
										Pinion (MR)
										(*supported by)
Tier 2	Tier 2	Tier 2	Tier 2					Tier 2	Tier 2	Tier 2
	Carson Valley MS	Carson Valley MS	Pinon Hills ES							
	Gardnerville ES	Jacks Valley ES	Carson Valley MS							
	CC Meneley ES	Minden ES	Minden ES							
	Scarselli ES	Pau-Wa-Lu MS	Pau-Wa-Lu MS							
	Zephyr Cove ES									
Tier 3	Tier 3	Tier 3	Tier 3					Tier 3	Tier 3	
		Gardnerville ES	Jacks Valley ES							
		CC Meneley ES								
		Scarselli ES								
		Zephyr Cove ES								



MTSS Implementation in DCSD

- **MTSS = District Wide Focus Area**

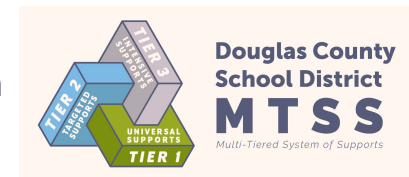
- MTSS is a **shared priority** in the DCSD Strategic Plan
(*Goal 1: Student Success with Opportunity & Access*)
- MTSS provides a **consistent, data-driven approach** to supporting **academic, behavioral** and **social-emotional success for all students**



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- **District MTSS Coaches** (*Jen Mortensen & Molly Ravenscroft*)

- Lead **districtwide MTSS implementation**
- Provide **coaching, technical assistance,** and **professional learning** to site administrators, MTSS Site Liaisons, and MTSS teams
- Support **data-based decision making** to improve academic, behavioral, and social-emotional outcomes
- Monitor **fidelity** and **outcomes** to drive continuous improvement
- Collaborate with **university and community partners** to strengthen MTSS implementation



MTSS Implementation in DCSD



MTSS Site Liaisons

- School counselors (one at every school site)
- MTSS Site Liaisons help lead **MTSS implementation** at their site and are provided additional professional development to support their role



MTSS School Site Teams

- Each school has established a MTSS Team
- MTSS Teams meet at least once a month
- MTSS Teams develop **schoolwide structures** and use **data-driven MTSS practices** to **support academic, behavioral, and social-emotional success for all students**



UNR Partnership

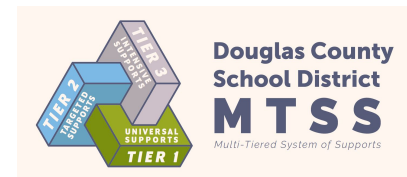
- University of Nevada, Reno (UNR) provides **technical expertise, leadership support, and implementation guidance**

MTSS Implementation in DCSD

- **Data-Based Decision Making**

- **Universal screening:** the systematic assessment of all students to identify those at risk academically, behaviorally, or socially-emotionally.
 - Which students are on track?
 - Which students may need additional support?
 - How well is Tier 1 working?
- **Progress monitoring:** frequent, ongoing assessment of students receiving Tier 2 or Tier 3 supports to determine:
 - Is the intervention working?
 - Is the student responding?
 - Do we continue, modify or fade supports?
- **Outcome data:** evaluate overall effectiveness (for individual students, groups of students; grade levels; schoolwide)
 - Did we achieve the intended results?

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What is Universal Screening?

Universal screening is a systematic process used to identify students who may be at risk academically, behaviorally or social-emotionally.

- **Universal screening** data should help **drive programs of support**
- Data used to support both prevention and intervention
- Data from screening supports site and district based data decision rules
- **Universal screeners should be brief**, standardized assessments (e.g., MAP, DIBELS) **administered to all students** to determine if they are meeting grade-level or developmental benchmarks
- Not **diagnostic data**
- Depending on type of screener, **should be administered 1-3 times a year**

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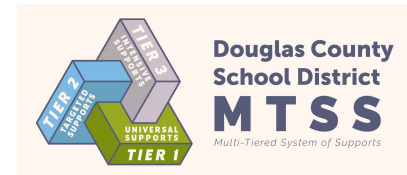
Examples of universal data obtained: MAPS testing, kindergarten readiness screener, hearing/vision screening, internalizer/externalizer behavior screening.

MTSS Implementation in DCSD

- **Types of Outcome Data:**

- **State accountability data**
- Additional **measures of student achievement** (screening assessments, benchmark assessments, formative assessments, performance assessments, portfolios, student work)
- **Student attendance, dismissal and discipline rates**
- **Course enrollment, completion, and pass/fail rates**, including **enrollment in advanced coursework**
- Student promotion, **graduation rates** and dropout rates

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Progress Data



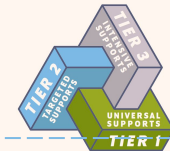
From Spring 2025 to Fall 2025, **ALL** DCSD schools improved their Tiered Fidelity Inventory 3.0 Tier 1 scores.

Six schools are considered to be implementing **Tier 1 with fidelity**.

- ★ Aspire Academy High School
- ★ Carson Valley Middle School
- ★ Gardnerville Elementary School
- ★ Jacks Valley Elementary School
- ★ Minden Elementary School
- ★ Pau-Wa-Lu Middle School

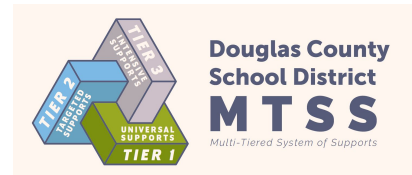
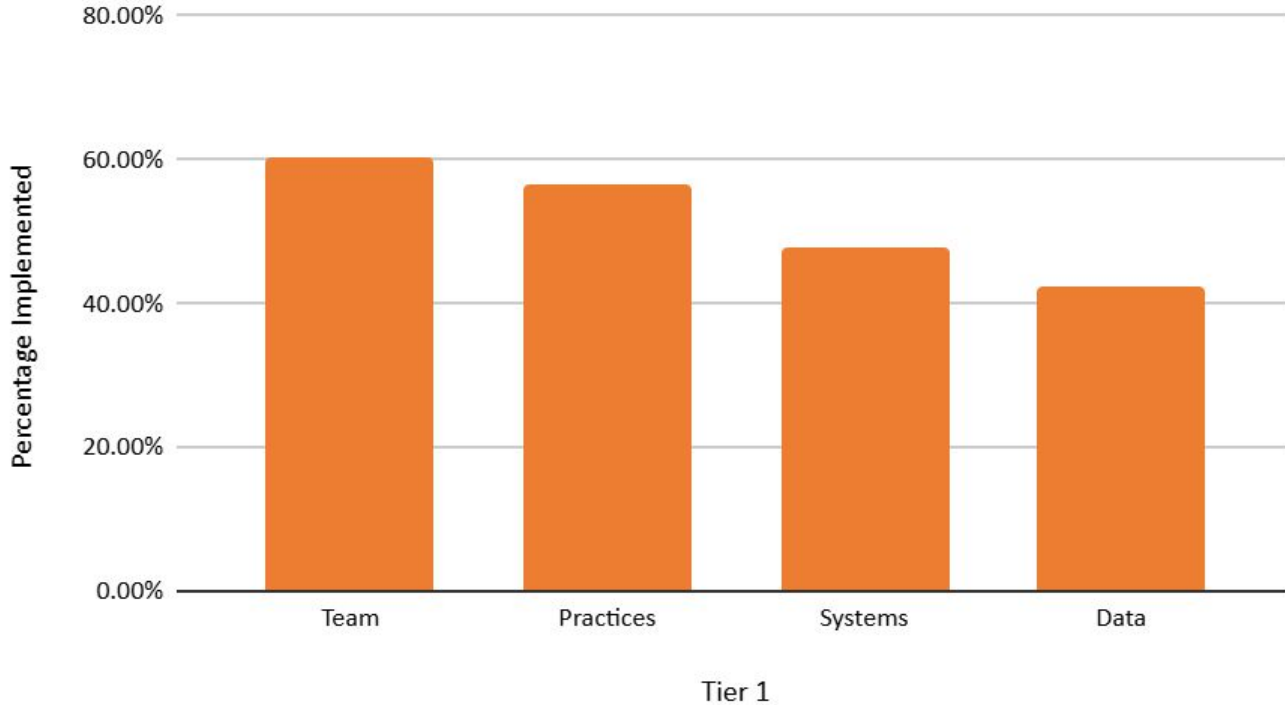
Three schools are within 5-points of implementing **Tier 1 with fidelity**.

- ★ CC Meneley Elementary School
- ★ Douglas High School
- ★ Scarselli Elementary School



**Douglas County
School District**
MTSS
Multi-Tiered System of Supports

Tiered Fidelity Inventory 3.0 DCSD - Fall 2025



MTSS + EPIC



SCHOOLWIDE BEHAVIOR EXPECTATIONS

- 3-5 shared expectations that define how all students are expected to behave across campus settings
- *How we are expected to act at school*



CLASSROOM BEHAVIOR EXPECTATIONS

- Class-specific behavior expectations aligned to schoolwide expectations
- *How we are expected to act in our classroom*



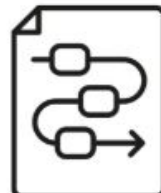
CLASS VISION

- A shared statement describing who the classroom community aspires to be
- *The kind of classroom we want to create together and what we want to achieve as a class (our purpose and culture)*



CLASS CODE

- Student-created commitments defining how members of the classroom community act to achieve the vision
- *The agreements that help us work well together and guide us towards our class vision*



STANDARD OPERATING PROCEDURES (SOPS)²⁴

- Clear, consistent routines and procedures for how things are done in the classroom
- *Exactly how we do things (procedures that help us be successful in class and at school)*

MTSS + EPIC : A {BASKETBALL} Team-Based Approach

Using the game of basketball to explain the connection between components of MTSS and EPIC

SCHOOLWIDE
BEHAVIOR
EXPECTATIONS
=
THE MAIN RULES
OF THE GAME

The rules everyone
follows no matter
where we play.

CLASSROOM
BEHAVIOR
EXPECTATIONS
=
HOW THE GAME
WORKS IN
THIS GYM

How we play the
game in this
specific space.

CLASS
VISION
=
WHY WE ARE
PLAYING

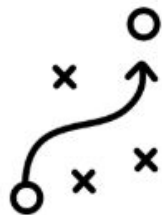
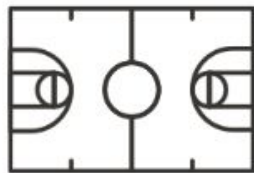
Our purpose;
what kind of team
we want to be
and what we
want to achieve.

CLASS
CODE
=
OUR TEAM
AGREEMENT

The
commitments
we make to each
other and how we
work together
to succeed.

STANDARD
OPERATING
PROCEDURES
(SOPS)
=
THE PLAYBOOK

The specific plays
and routines that
help us succeed.

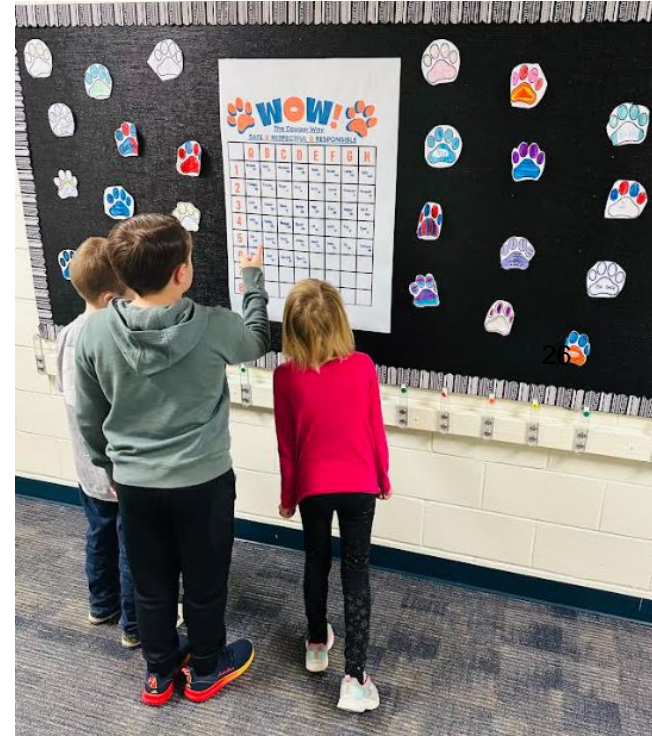


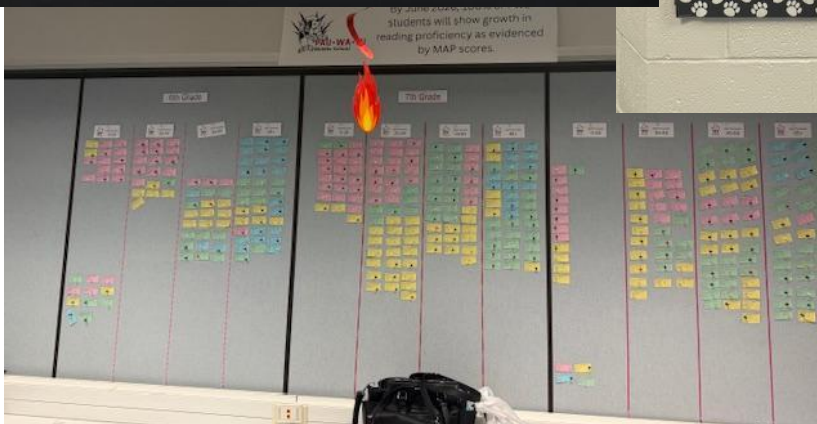
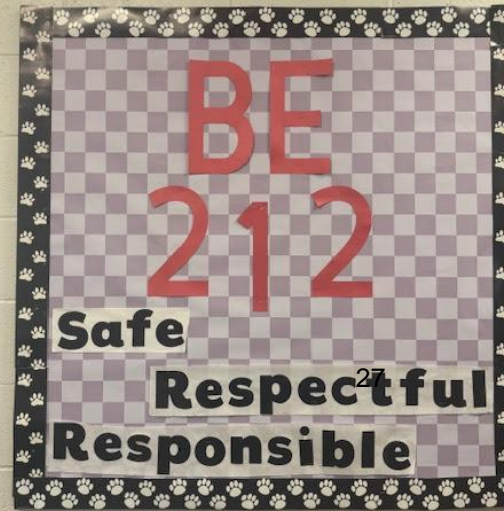
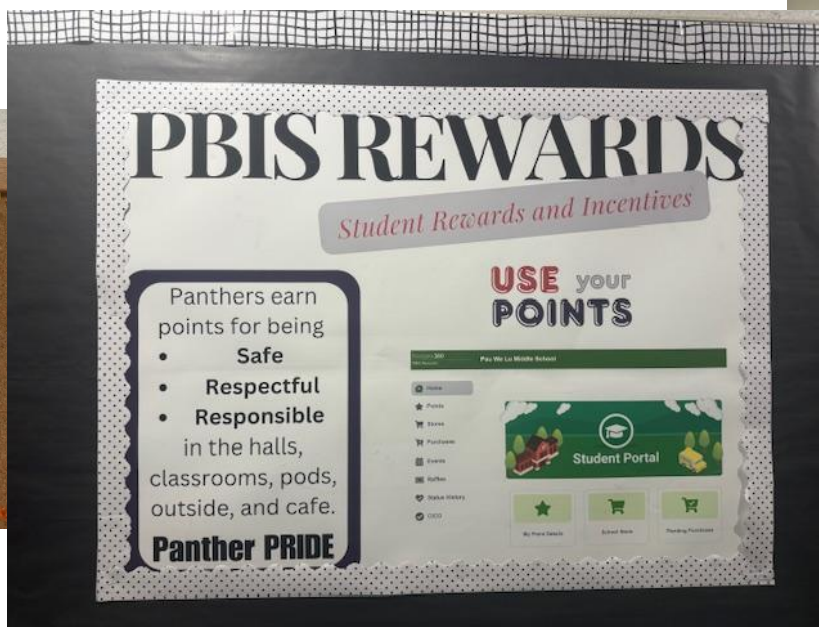
When everyone understands and follows the expectations, believes in the purpose, and uses the playbook — we all win.

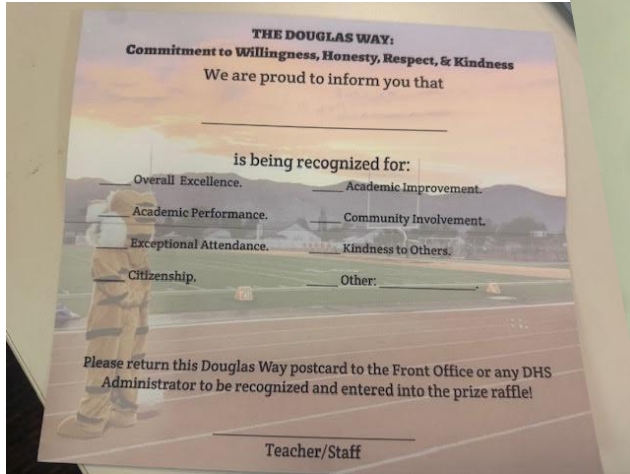


WOW! Board The Cougar Way

Safe, Respectful
& Responsible







PAW BE HONEST PAW BE WILLING

PAW BE RESPECTFUL PAW BE KIND

IN ALL PLACES AND TO ALL PEOPLE

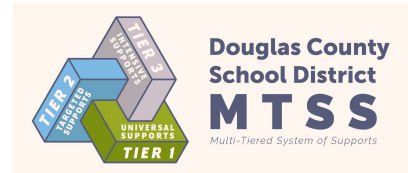
28

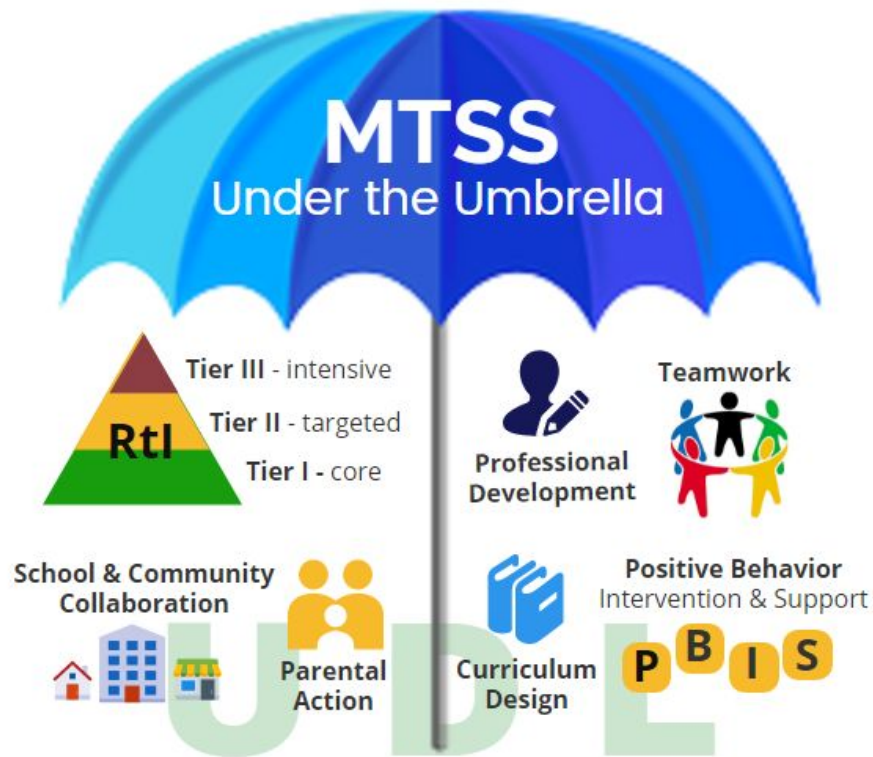
THE DOUGLAS WAY

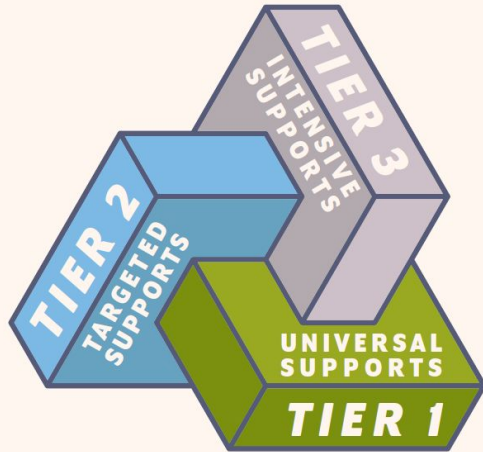
The Future of MTSS in DCSD

- Maintain **partnership** with UNR's Technical Assistance Center
- Continue district **coaching support** to ensure **fidelity** across all school sites
- Support **ALL schools moving into advanced tiers**
- **Sustainable allocation of resources** using data based decision making
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- **Increase** student and staff **safety** through **prevention**

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Douglas County School District

MTSS

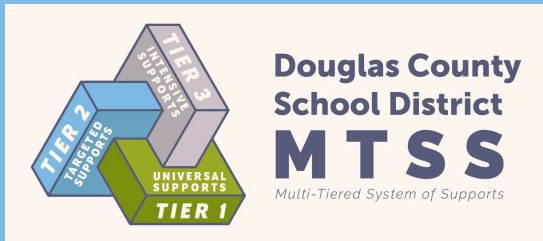
Multi-Tiered System of Supports

MTSS

Multi-Tiered System of Supports

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Board Presentation
March 19, 2026



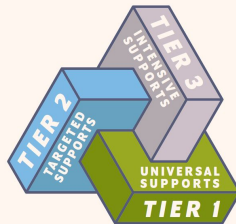
Introduction

Jen Mortensen

- ★ MTSS District Coach & School Psychologist
- ★ 22nd year in education
- ★ Diverse professional educational experience including high school biology teacher, speech pathologist, and school psychologist
- ★ 3rd year in DCSD

Molly Ravenscroft

- ★ MTSS Administrator & Assistant Principal
- ★ 22nd year in education
- ★ 16th year as an administrator
 - School level: elementary, middle and high school
 - District level
- ★ 6th year in DCSD



**Douglas County
School District**
MTSS
Multi-Tiered System of Supports

Glossary

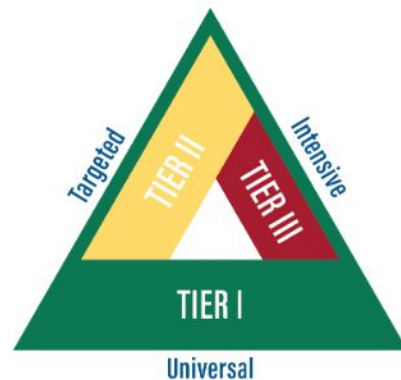
Tier 1 – All Students – High-quality teaching and support provided to every student. Most students succeed with Tier 1 alone.

Tier 2 – Some Students – Extra support for students who need more help than Tier 1. These students are identified using school data and set decision rules.

Tier 3 – A Few Students – Intensive, individualized support for students with the greatest needs. Placement is based on data and clear guidelines for when stronger support is required.

UDL – Universal Design for Learning – A way of planning lessons so all students can learn. Teachers use different ways to teach, give choices, and help students show what they know.

Universal Screening – Universal screening in MTSS is a systematic, proactive process of administering brief, valid assessments to all students—typically three times a year (fall, winter, spring)—to identify those at risk of poor learning or behavioral outcomes.



Glossary

Intervention – An intervention in MTSS is a targeted, evidence-based academic or behavioral support, provided in addition to core instruction (Tier 1), designed to address specific student needs through increased intensity with regular progress monitoring data.

Multi Tiered System of Supports – A schoolwide and districtwide system that provides different levels of support based on student need. Decisions are made using data and clear, data-based decision rules.

PBIS – Positive Behavioral Interventions and Supports – A school plan under the MTSS umbrella that teaches clear behavior rules, rewards positive behavior, and gives support when students struggle.

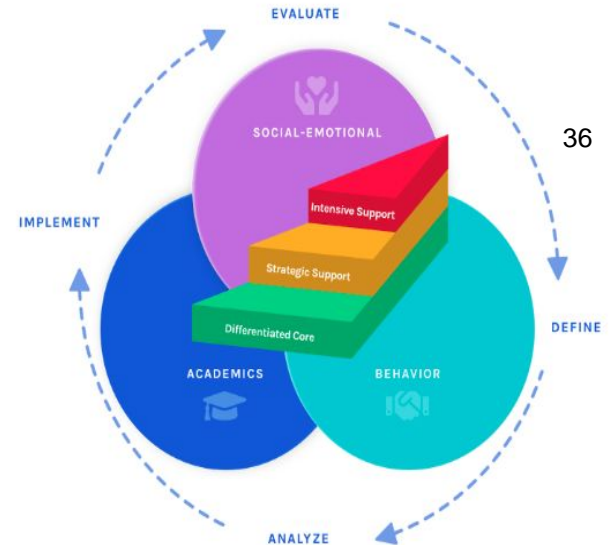
PLC – Professional Learning Community – A group of teachers who meet to plan lessons, look at student progress, and work together to improve learning.

RTI – Response to Intervention – A system under the MTSS umbrella that finds students who need extra help and gives support early so they do not fall behind.

Multi-Tiered System of Supports

MTSS is a **comprehensive, data-driven framework** that uses a tiered system of instruction and intervention to support all students' academic, behavioral and social-emotional needs from **Pre-Kindergarten through 12th grade**.

- **Proactive and Preventative Includes Four Key Components:**
 - Screening
 - Progress Monitoring
 - Multi-level Prevention System
 - Data-Based Decision Making



MULTI-TIERED SYSTEMS OF SUPPORT: ADDING ASSISTANCE TO MEET ACADEMIC STANDARDS

FEW: TIER 3 INTENSIVE

More intensive and individualized support for students needing the most assistance to achieve grade level standards.

SOME: TIER 2 TARGETED

Additional support targeted to students not succeeding with Tier 1 Services alone to reach grade level standards.

ALL: TIER 1 UNIVERSAL

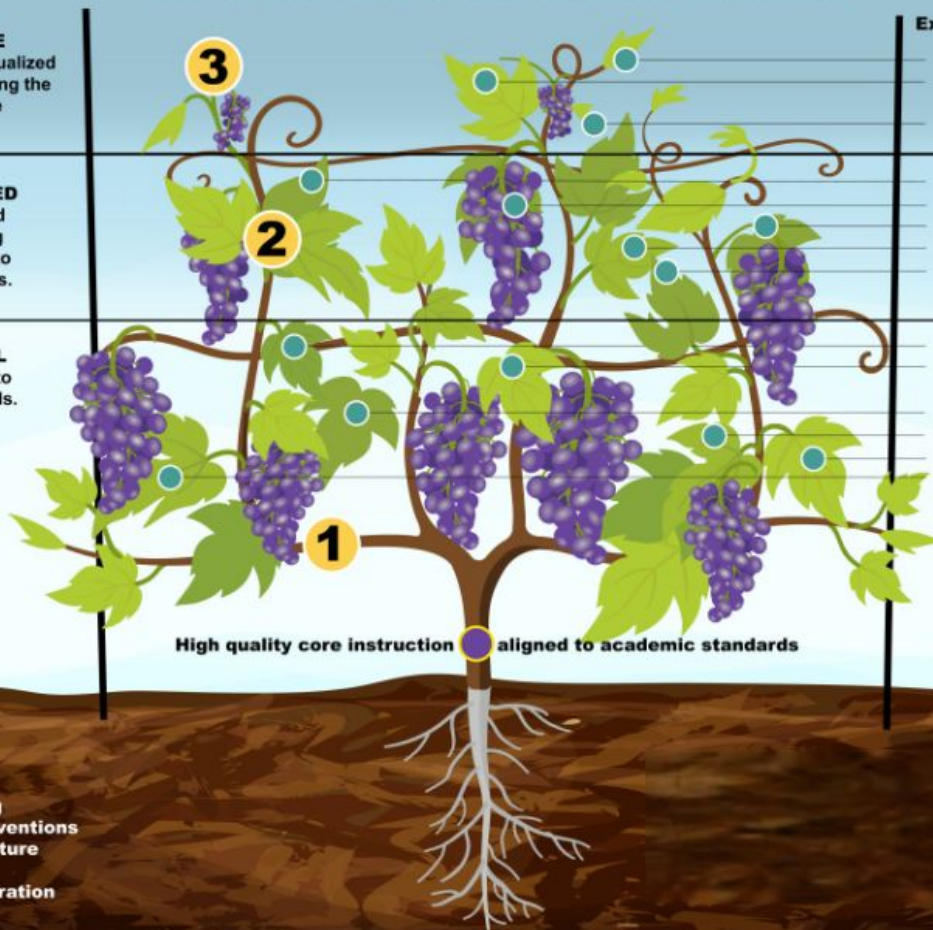
Provided to every student to achieve academic standards.

MTSS

Meeting grade level standards with diverse student needs

Core Components:

- Team-Based Leadership
- Data-Based Decision-Making
- Tiered Instruction and Interventions
- Capacity Building Infrastructure
- Problem-solving Process
- Communication and Collaboration



Examples include, but not limited to:

- 1:1 Counseling
- Intensive Academic and Behavioral Support
- More Frequent and Individualized

- School Attendance
- Targeted Interventions in Classrooms
- Differentiated Instruction
- Small Group Counseling
- Enrichment Opportunities

- Social Emotional Learning (SEL)
- Positive Behavioral Interventions and Supports (PBIS)
- Foundational Skills in Literacy and Numeracy
- Project Based Learning (PBL)
- Universal Design for Learning (UDL)

- An equitable climate with a healthy culture and strong educator support for positive teacher-student relationships

MTSS: Targeted Support for Student Success

Interventions Occur at Every Tier & Every Level

- MTSS supports students through a **continuum of support** (Tier 1, Tier 2, and Tier 3) based on student need.
- **Interventions are not limited to elementary schools**—they are essential in middle and high school settings as well.
- MTSS helps schools **use data** to match the right supports to the **right students at the right time.**

Interventions Address Multiple Areas

Supports may target:

- ❑ Suicide **prevention** and **mental health & wellness**
- ❑ **Student safety**
- ❑ **Behavior and social-emotional learning (SEL)**
- ❑ **Attendance** and engagement
- ❑ **Academics**

Why MTSS?

Nevada's Multi-Tiered System of Supports (MTSS) is a **state-mandated, evidence-based framework (AB275, 2017)** integrated into the State Improvement Plan to proactively address academic, behavioral, and social-emotional needs.

- Nevada Department of Education initiative with UNR Technical Assistance Center

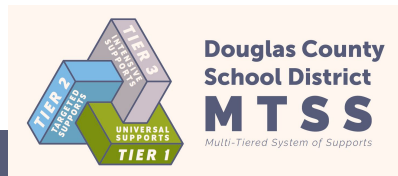
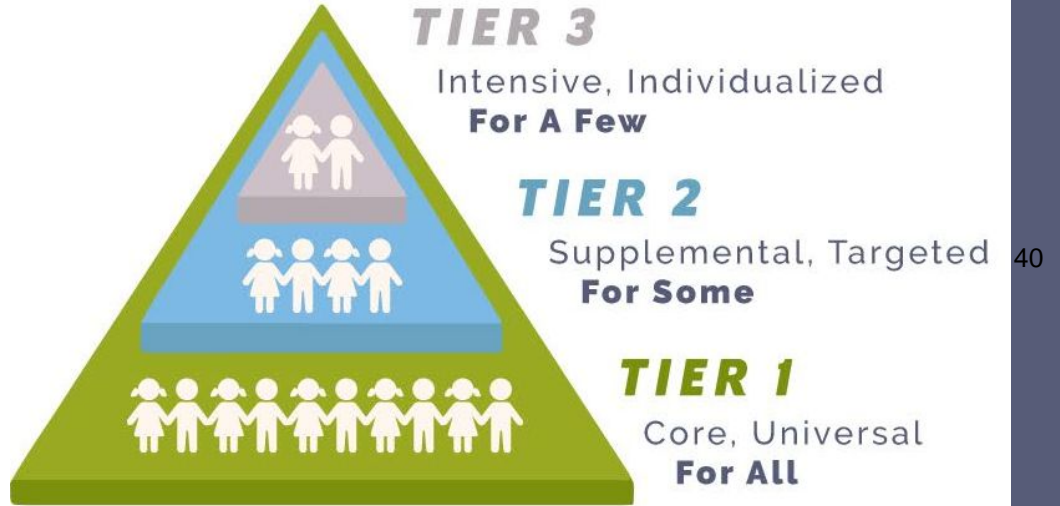
39

<https://www.unr.edu/nevada-today/news/2025/mtss-success>

<https://archive.leg.state.nv.us/Session/83rd2025/Exhibits/Senate/EDU/SEDU830E.pdf>

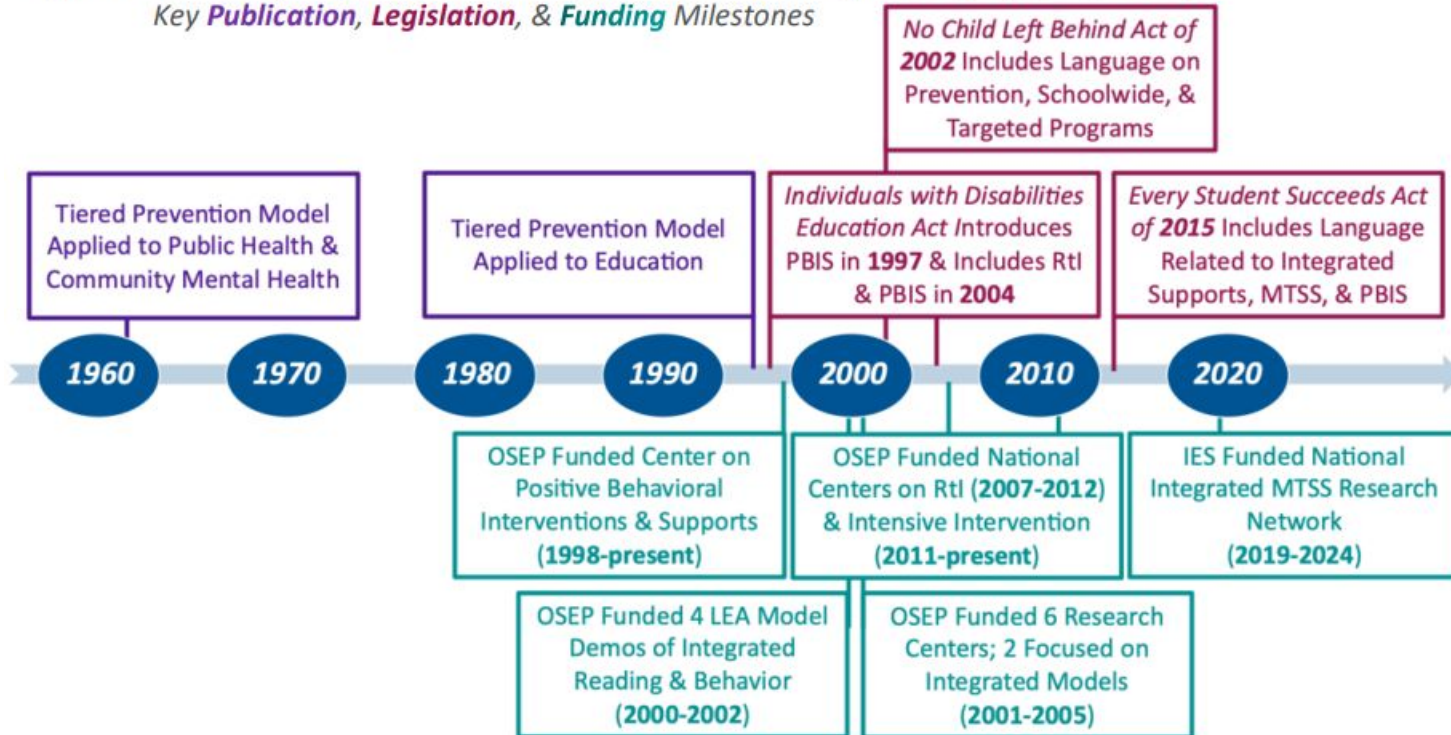
<https://doe.nv.gov/offices/osrle/discipline-and-restorative-practices/restorative-practices-and-mtss>

Key takeaway:
Data based
decision making
through the MTSS
process supports
appropriate
resource allocation
for **ALL** students.



MTSS Legislation

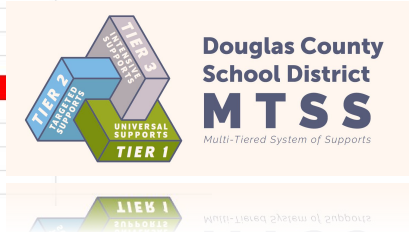
Figure 1. Timeline of Progress Toward Integrated Multi-Tiered Systems of Support (I-MTSS):
Key **P**ublication, **L**egislation, & **F**unding Milestones



DCSD's History with MTSS & UNR TAC

DOUGLAS COUNTY SCHOOL DISTRICT

PBIS/SCTG1				SCTG2				BJA STOP		
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1	Tier 1 (** Different Tier 1 Training Track)
Carson Valley MS	Jacks Valley ES	Aspire Alternative	Aspire Alternative					Aspire HS	Aspire HS	GES (MR)
Gardnerville ES	Minden ES	Whittell High	Whittell High					Meneley, C C ES	CC Meneley ES	CVMS (MR)
CC Meneley ES	Pau-Wa-Lu MS	Douglas High	Douglas High					Pau-Wa-Lu MS	Pau-Wa-Lu MS	Scarscelli (MR)
										Jacks (MR)
Scarselli ES	Pinon Hills ES	Pinon Hills ES								Minden ES (JM)
Zephyr Cove ES										Aspire HS (JM)
										Zephyr Cove ES (JM)
										Whittel (JM)
										**Pau-Wa-Lu MS (JM)
										**CC Meneley ES (JM)
										DHS (MR)
										Pinion (MR)
										(*supported by)
Tier 2	Tier 2	Tier 2	Tier 2					Tier 2	Tier 2	Tier 2
	Carson Valley MS	Carson Valley MS	Pinon Hills ES							
	Gardnerville ES	Jacks Valley ES	Carson Valley MS							
	CC Meneley ES	Minden ES	Minden ES							
	Scarselli ES	Pau-Wa-Lu MS	Pau-Wa-Lu MS							
	Zephyr Cove ES									
Tier 3	Tier 3	Tier 3	Tier 3					Tier 3	Tier 3	
		Gardnerville ES	Jacks Valley ES							
		CC Meneley ES								
		Scarselli ES								
		Zephyr Cove ES								



MTSS Implementation in DCSD

- **MTSS = District Wide Focus Area**

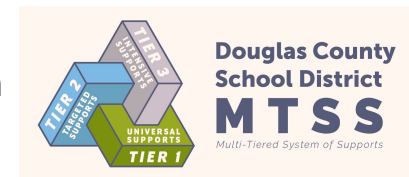
- MTSS is a **shared priority** in the DCSD Strategic Plan
(*Goal 1: Student Success with Opportunity & Access*)
- MTSS provides a **consistent, data-driven approach** to supporting **academic, behavioral** and **social-emotional success for all students**



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- **District MTSS Coaches** (*Jen Mortensen & Molly Ravenscroft*)

- Lead **districtwide MTSS implementation**
- Provide **coaching, technical assistance,** and **professional learning** to site administrators, MTSS Site Liaisons, and MTSS teams
- Support **data-based decision making** to improve academic, behavioral, and social-emotional outcomes
- Monitor **fidelity** and **outcomes** to drive continuous improvement
- Collaborate with **university and community partners** to strengthen MTSS implementation



MTSS Implementation in DCSD



MTSS Site Liaisons

- School counselors (one at every school site)
- MTSS Site Liaisons help lead **MTSS implementation** at their site and are provided additional professional development to support their role



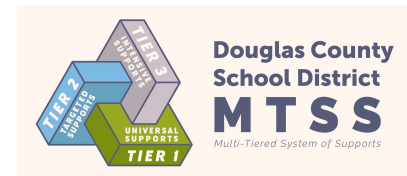
MTSS School Site Teams

- Each school has established a MTSS Team
- MTSS Teams meet at least once a month
- MTSS Teams develop **schoolwide structures** and use **data-driven MTSS practices** to **support academic, behavioral, and social-emotional success for all students**



UNR Partnership

- University of Nevada, Reno (UNR) provides **technical expertise, leadership support, and implementation guidance**

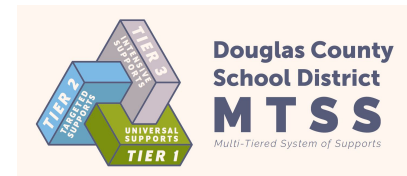


MTSS Implementation in DCSD

- **Data-Based Decision Making**

- **Universal screening:** the systematic assessment of all students to identify those at risk academically, behaviorally, or socially-emotionally.
 - Which students are on track?
 - Which students may need additional support?
 - How well is Tier 1 working?
- **Progress monitoring:** frequent, ongoing assessment of students receiving Tier 2 or Tier 3 supports to determine:
 - Is the intervention working?
 - Is the student responding?
 - Do we continue, modify or fade supports?
- **Outcome data:** evaluate overall effectiveness (for individual students, groups of students; grade levels; schoolwide)
 - Did we achieve the intended results?

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What is Universal Screening?

Universal screening is a systematic process used to identify students who may be at risk academically, behaviorally or social-emotionally.

- **Universal screening** data should help **drive programs of support**
- Data used to support both prevention and intervention
- Data from screening supports site and district based data decision rules
- **Universal screeners should be brief**, standardized assessments (e.g., MAP, DIBELS) **administered to all students** to determine if they are meeting grade-level or developmental benchmarks
- Not **diagnostic data**
- Depending on type of screener, **should be administered 1-3 times a year**

46

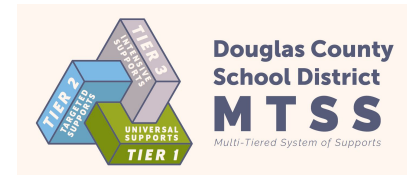
Examples of universal data obtained: MAPS testing, kindergarten readiness screener, hearing/vision screening, internalizer/externalizer behavior screening.

MTSS Implementation in DCSD

- **Types of Outcome Data:**

- **State accountability data**
- Additional **measures of student achievement** (screening assessments, benchmark assessments, formative assessments, performance assessments, portfolios, student work)
- **Student attendance, dismissal and discipline rates**
- **Course enrollment, completion, and pass/fail rates**, including **enrollment in advanced coursework**
- Student promotion, **graduation rates** and dropout rates

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Progress Data



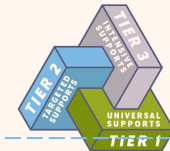
From Spring 2025 to Fall 2025, **ALL** DCSD schools improved their Tiered Fidelity Inventory 3.0 Tier 1 scores.

Six schools are considered to be implementing **Tier 1 with fidelity**.

- ★ Aspire Academy High School
- ★ Carson Valley Middle School
- ★ Gardnerville Elementary School
- ★ Jacks Valley Elementary School
- ★ Minden Elementary School
- ★ Pau-Wa-Lu Middle School

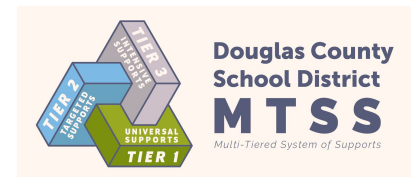
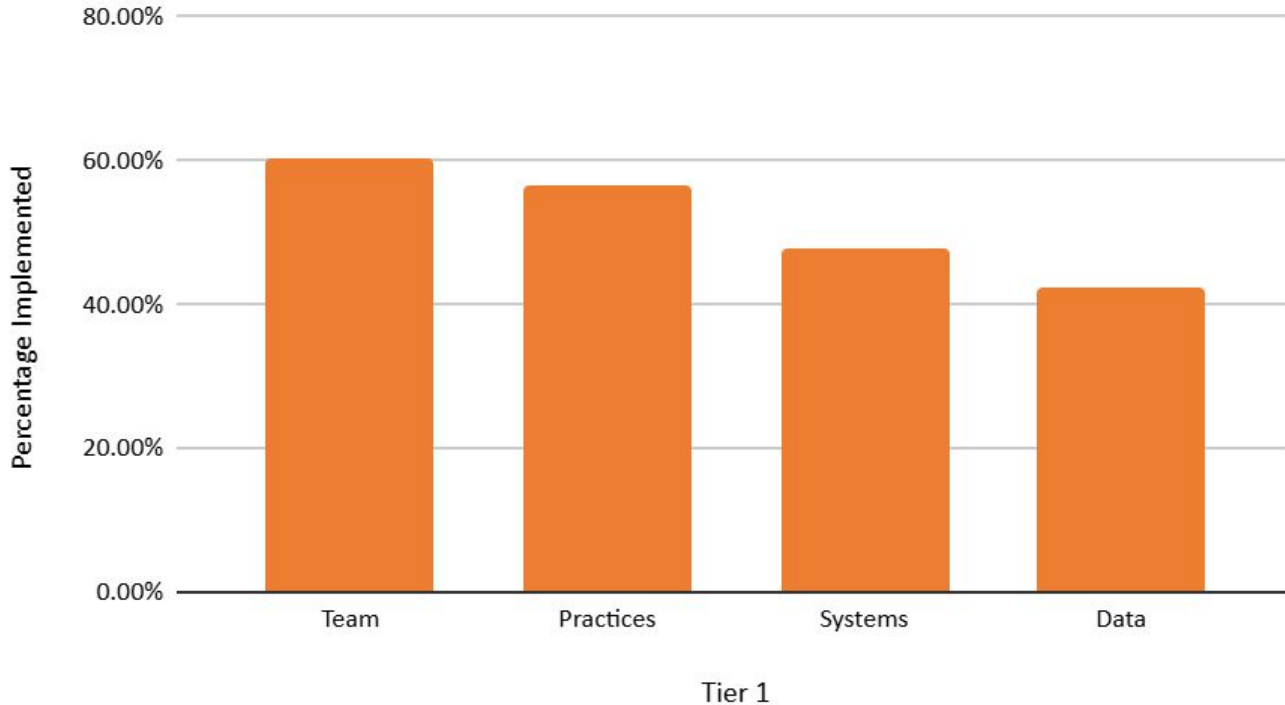
Three schools are within 5-points of implementing **Tier 1 with fidelity**.

- ★ CC Meneley Elementary School
- ★ Douglas High School
- ★ Scarselli Elementary School



**Douglas County
School District**
MTSS
Multi-Tiered System of Supports

Tiered Fidelity Inventory 3.0 DCSD - Fall 2025



MTSS + EPIC



SCHOOLWIDE BEHAVIOR EXPECTATIONS

- 3-5 shared expectations that define how all students are expected to behave across campus settings
- *How we are expected to act at school*



CLASSROOM BEHAVIOR EXPECTATIONS

- Class-specific behavior expectations aligned to schoolwide expectations
- *How we are expected to act in our classroom*



CLASS VISION

- A shared statement describing who the classroom community aspires to be
- *The kind of classroom we want to create together and what we want to achieve as a class (our purpose and culture)*



CLASS CODE

- Student-created commitments defining how members of the classroom community act to achieve the vision
- *The agreements that help us work well together and guide us towards our class vision*



STANDARD OPERATING PROCEDURES (SOPS)

- Clear, consistent routines and procedures for how things are done in the classroom
- *Exactly how we do things (procedures that help us be successful in class and at school)*

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How we play the
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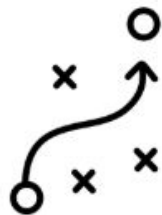
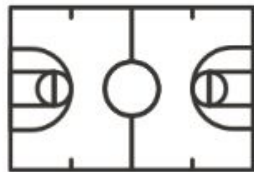
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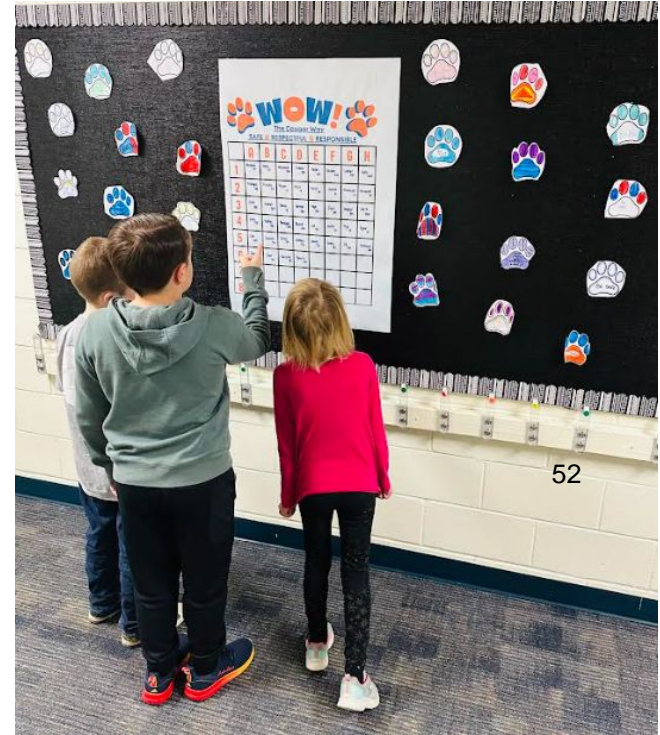


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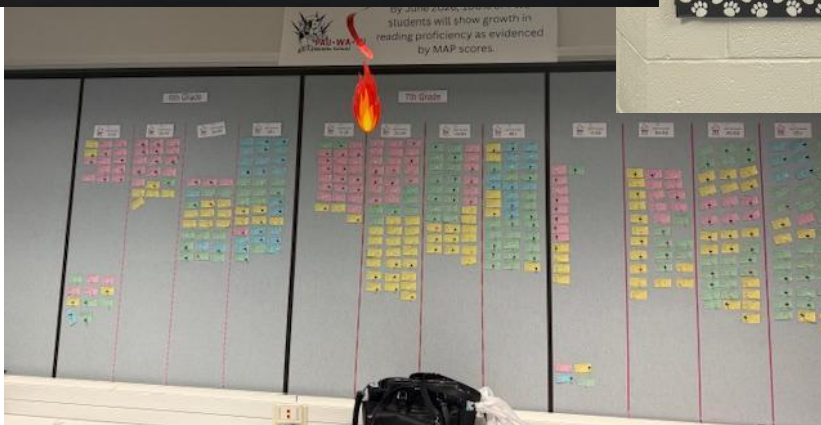
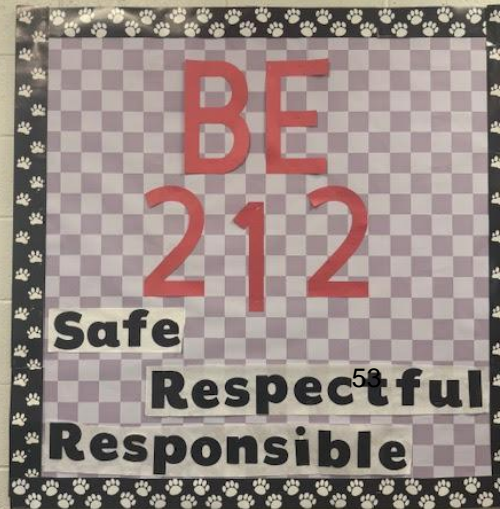
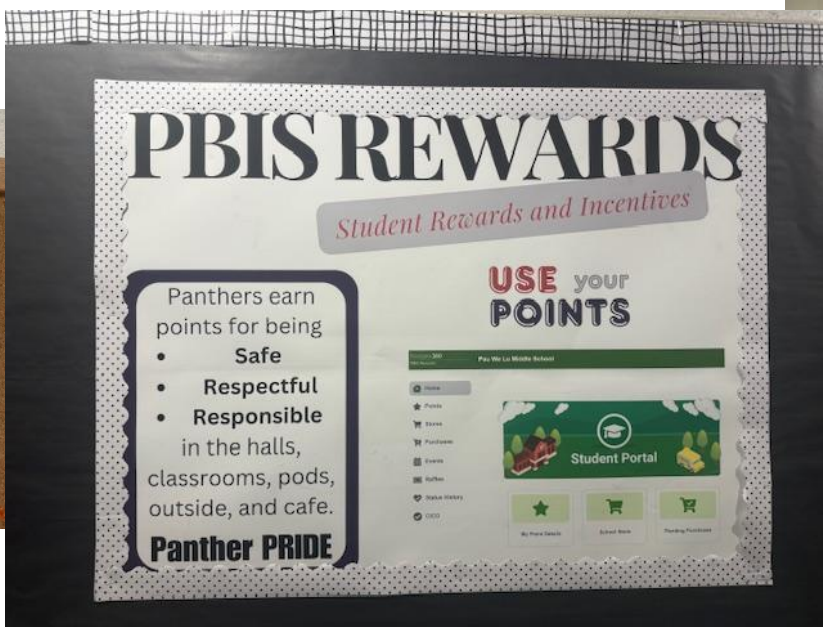
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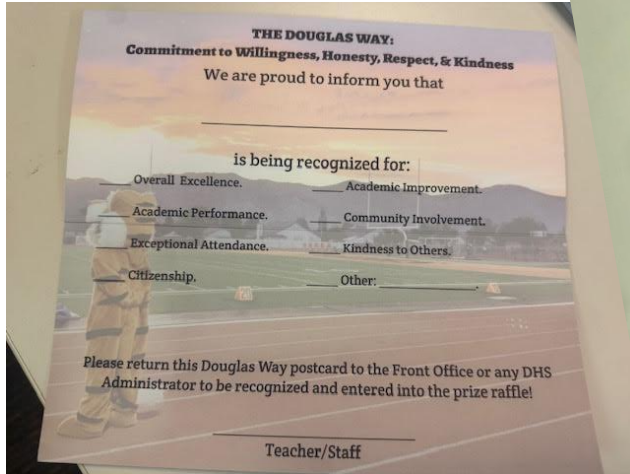
Safe, Respectful
& Responsible



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“The WOW Board has created a visible, positive buzz on campus. It has strengthened our culture of recognizing and reinforcing positive behavior in a fun, consistent, and meaningful way!” – GES Team





PAW BE HONEST PAW BE WILLING

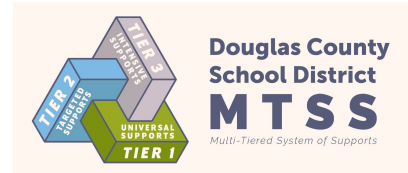
PAW BE RESPECTFUL PAW BE KIND

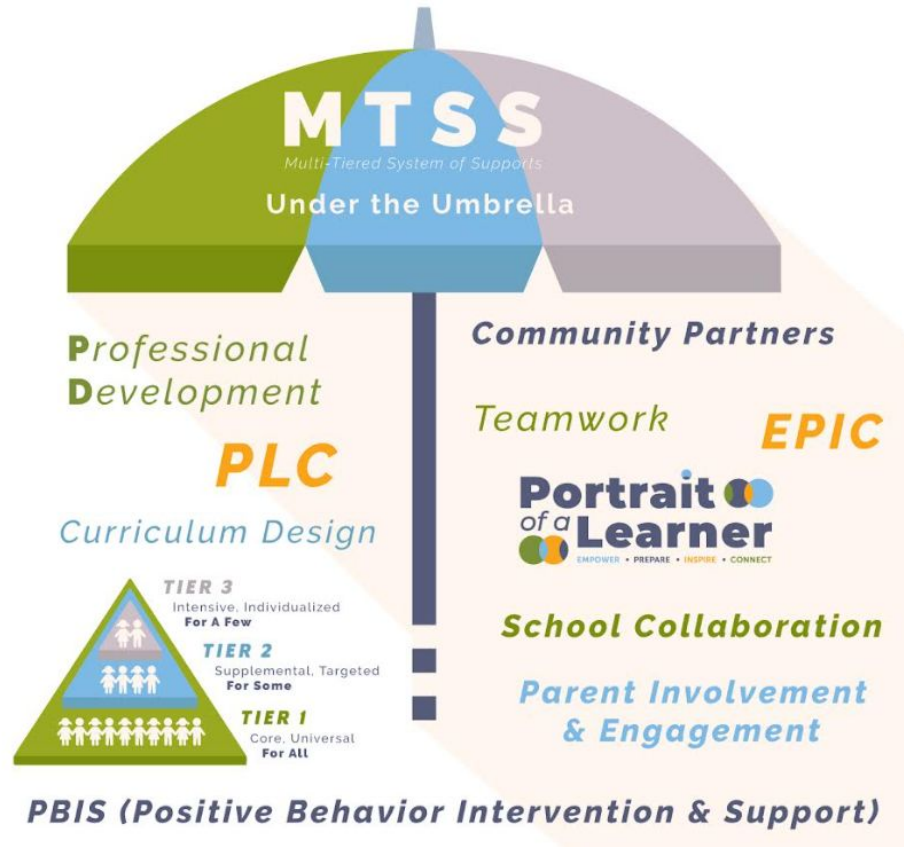
IN ALL PLACES AND TO ALL PEOPLE
54

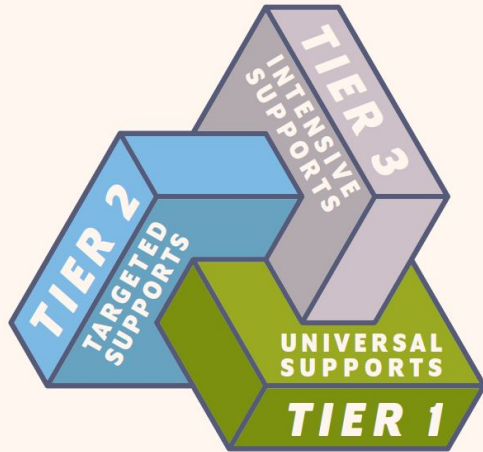
THE DOUGLAS WAY

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- Strengthen district wide **consistency** ⁵⁵
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- **Increase** student and staff **safety** through **prevention**







Douglas County School District

MTSS

Multi-Tiered System of Supports

**Douglas County School District
Board of Trustees
Regular Board Meeting
DHS Media Center & Zoom
Thursday, February 26, 2026
4:00 p.m.**

DRAFT

Minutes

Present:

Trustees

Yvonne Wagstaff, President
Melinda Gneiting, Vice President
Erinn Miller, Legislative Representative
Markus Zinke, Member
Heather Jackson, Member
Susan Jansen, Member
~~District 7, Vacant~~ (Dave Brady appointed 5:47pm)

District Office Administrators:

Frankie Alvarado, Superintendent
Jeannie Dwyer, Executive Director of Human Resources
Shannon Brown, Executive Director of Education Services
Leslie Peters, Assistant Director of Education Services
Amy Kidman-Delany, Assistant Director of Inclusive Education
Ashley Mitchell, AGPM Administrator

Others Present:

Keith Ketola, Legal Counsel
Jocelyn Crow, Student Board Representative

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order
(For Possible Action)**

Mrs. Wagstaff called the meeting to order at 4:00 p.m. and provided the expectations for behavior during the meeting. She notifies attendees that items 11 and 12 will be pulled from the agenda, item 11 due to the late submission of the appraisals and item 12 because it is not a viable legal option. Jocelyn Crow led the Pledge of Allegiance.

PUBLIC COMMENT

MOTION: Trustee Gneiting made a motion to approve a flexible agenda. Seconded by Trustee Miller.

VOTE: 6-0

2. Public Comment (*For Discussion Only*)

Item taken out of order

Ashley Nielson, parent and staff member, rumors of pay cuts recently have her concerned. There was an article in the Record Courier and she would like clarity as to why staff have not been notified about this.

Christina Marlin, 3rd grade teacher, speaks about the climate of their schools. She mentions the article in the newspaper in regard to pay cuts. This affects moral could cause a decline over several teaching areas and therefore will affect the students.

Christine Ensign, negotiator for DCPEA, addresses the board that it is tricky timing with the department of taxation meeting and the newspaper article. It is important for all people to know that no decision has been made and that pay has to be negotiated and that has not occurred.

Karen Lamb speaks on the responsibility to be better. More than transparency knowing the whole picture is important. We have the responsibility to be clear, to be fair, and to look at all avenues when making decisions. Confidentiality is important and all should abide by it so conversations aren't overheard and only tidbits are gotten, that causes fear and panic and that is not what employees need.

3. DCSD Special Recognition and Shout-outs (*For Discussion Only*)

Amy Kidman-Delaney honors Melissa Bays of Pau-Wa-Lu Middle School who was nominated by colleague, Cliff Reader, for the Life Changer Award. She serves students with diverse learning abilities, focusing on academics, essential life skills, self-advocacy, independence, and meaningful relationships. She works intentionally to integrate students into a general education classroom, electives, clubs, and schoolwide events. She works with teachers to make sure that students are present, fully included and empowered to participate independently throughout the school environment. She partners with families, care providers, and community organizations to prepare her students for positive and productive futures. If she wins the Life Changer Award she plans to use the \$20,000 to create a sensory room at Pau-Wa-Lu Middle School.

Recess taken 4:48 p.m. ~ Reconvene 4:54 p.m.

4. Consent Items (*For Possible Action*) (*Public Comment will be taken prior to any action*) Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

A. Minutes of the Special Board Meeting of January 7, 2026, Regular Board Meeting of January 15, 2026, Special Board Meeting of January 27, 2026, and

Special Board Meeting of February 3, 2026. Attached are Minutes of the Special Board Meeting of January 7, 2026, Regular Board Meeting of January 15, 2026, Special Board Meeting of January 27, 2026, and Special Board Meeting of February 3, 2026, for review and approval.

B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers Numbers 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, and Regular Run Voucher Numbers 2674 and 2675 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

C. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005. Both January 2026 and February 2026 voucher adjustments are included for review.

D. Personnel Report No. 26-02

Listed on the Personnel Report No. 26-02 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

E. Grant Funding Application Presenter: Ashley Mitchell, AGPM Administrator

The District requests authorization to apply for entitlement, formula, and competitive grant funds as well as other grant opportunities that may arise during Calendar Year 2027.

F. Annual Family Life Sex Education Advisory Committee Members

The Family Life Sex Education Advisory (FLSE) is controlled by NRS 389.036. The Douglas County School Board is required to confirm membership of this Council.

G. Maintenance and Project Report

Director of Facilities, Phil Demus, will provide an update of DCSD's current and future maintenance and construction projects.

PUBLIC COMMENT: None

Trustee Zinke asks about a Ford Maverick that was purchased for \$35,000. Superintendent Alvarado will look into it and get back to the Board.

MOTION: Trustee Jansen makes a motion to accept the consent items as written in their entirety. Seconded by Trustee Zinke.

VOTE: 6-0

5. Interview of Candidates and Selection for District No. 7 Board Vacancy (For Discussion and Possible Action) Presenter: Yvonne Wagstaff, Board President

Item taken out of order

The Board interviews David Brady. He comments that while he was on the board previously that they didn't have one OML violation. He has a grandson in the district so that is his motivation to apply for this position. His skills include critical thinking, has a background as a chief negotiator. He has been in the financial industry business for the last 38 years. The biggest challenge facing students in the district is exactly what it is going through at this time. The level of uncertainty is felt throughout the district and it does not just affect the families involved in the consolidation. External efforts need to be made to create awareness to the state level.

Trustees Jansen speaks on Mr. Brady's previous statement that he was not aware that volunteers and Board members are mandatory reporter. He also came in and made a negative comment that the Board is frozen in thought.

Trustee Jackson feels he has the financial background and as a previous Board member he knows the board governance.

Trustee Wagstaff agrees.

Trustee Zinke states even if his comment was on a slant, it was honest and that is what we need. Mr. Brady's record speaks for itself and he's unsure there would be a better applicant.

Trustee Gneiting states he has a wealth of knowledge that they can use.

PUBLIC COMMENT: Cheryl Blomstrom has known Dave Brady since the early 2000s. He has all the skills, the time, and the willingness. She whole heartedly supports him and urges the board to appoint him.

Brian Patrick has known of Mr. Brady for a number of years. Listen to the passion of the man while he was speaking, he cares passionately for the district.

Carl Schnock previous VP of finance for Sony, he feels Dave Brady has the financial knowledge to help in a crisis. He has offered his assistance to Dave if he is appointed and is interested in his expertise. You need someone who can sort out the emotions and make the pragmatic decisions to say no when you should. He supports Mr. Brady and hopes the board will also.

Marty Swisher, Gardnerville resident, concurs with all of the comments already made. He has known Dave Brady for over 22 years professionally and personally and he was always treated courteously. His character and integrity are beyond question.

MOTION: Trustee Zinke makes a motion to approve Dave Brady as District 7 Board trustee. Seconded by Trustee Gneiting.

VOTE: 5-1 (Passes) (Trustee Jansen opposed)

Break at 5:47 p.m. for the reading of the oath. Reconvene 5:54 p.m.

6. Closed Session (*For Discussion Only*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4). No action will be taken during closed session

Closed Session 8:04 p.m. ~ Reconvened at 8:27 p.m.

Trustee Wagstaff reports that they discussed negotiation.

7. Resolutions to Approve an Augmented and Amended budget for FY 2025-2026, to include Revisions for Certified Enrollment, Audited Fund Balance, Carry Forward Amounts, and Recommended Augmentation to Specific Funds (*For Discussion and Possible Action*) Presenter: Susan Estes, Director of Business Services

In accordance with Nevada Revised Statutes and Nevada Administrative Code, the adoption of the following resolutions is necessary in order to officially make budget amendments and augmentations to the District's 2025-26 budgets.

- No. 26-01, "Resolution to Augment/Amend the General Fund Budget of the Douglas County School District for the 2025-26 Fiscal Year"
- No. 26-02, "Resolution to Augment/Amend Certain Funds (to which ad valorem taxes are NOT allocated) of the Douglas County School District for the 2025-26 Fiscal Year"
- No. 26-03, "Resolution to Augment/Amend the Debt Service Fund Budget of the Douglas County School District for the 2025-26 Fiscal Year"

Moving funds from the Debt Service fund takes a resolution. Buses purchases were moved in December so they are not part of this amendment. \$2.8M moved to CIP to allow for particular expenditures from the general fund, including the RTU. A word of caution, either the CIP needs to be revised in a way that accommodates some of the expenditures. It will need to be looked at carefully every year to see what extractions can be made and how much revenue has been received in the debt service in order to obtain some money to go into the CIP.

Trustee Wagstaff asks where the funds for CIP come from. They come from the GST tax and Residential Building Permit tax that goes to the district. Someone will need to go to the county in 2028 to ask to continue receiving those funds.

Trustee Jackson asks for clarification of the three resolutions. Some items that were not fulfilled have been removed and the items that can be were moved to the capital improvement fund.

Trustee Gneiting asks what the change in deficit is. We were at a \$4.5M deficit and are now down to a \$2M deficit in the general fund. These are current numbers on what has already been done.

Trustee Brady asks if these are one-time monies that cannot be considered for reoccurring expenses. Mrs. Estes states they are one time for this year, but there are avenues of which she can change the structure of what we do to accommodate that. For example, the sale of a building goes into the building and sites fund which is another portion of the CIP funds. The 5-year plan would then be restructured to fit the funds received in the CIP fund.

Trustee Zinke states Resolution 26-02 has salaries that show savings and he wants to make sure those are for positions already taken care of and not future positions.

PUBLIC COMMENT: None

MOTION: Trustee Jackson makes a motion to approve Resolution 26-01. Seconded by Trustee Miller.

VOTE: 7-0

MOTION: Trustee Jansen makes a motion to approve Resolution 26-02. Seconded by Trustee Jackson.

VOTE: 7-0

MOTION Trustee Miller makes a motion to approve Resolution 26-03. Seconded by Trustee Gneiting.

VOTE: 7-0

8. DCSD Appointed Appraiser Valuation (*For Discussion and Possible Action*)

Presenter: Yvonne Wagstaff, Board President

The Board will receive and review the valuation report prepared by the appraiser appointed at the February 3, 2026, Board meeting. The appraiser selected is Ben Johnson. This item provides an opportunity for trustees to discuss the findings, ask clarifying questions, and consider possible action related to the appraisal and any next steps identified through the report.

Combine items 8 and 9 for public comment and vote separately

Mr. Johnson summarizes the information presented in the appraisals including the \$1.27M appraisal from him. The master plan should have been changed back in 1996, but since it wasn't the parcels are zoned for community facilities and doesn't allow for single family residential. He recommends that the parcels are packaged together as they are unique properties and there may be someone willing to pay more. He encourages the Board to start with an asking price above the appraisal price to leave room for negotiations.

Trustee Brady asks about the highest and best and if it is a function of the zoning and if it were modified what would that do to the pricing. Mr. Johnson clarifies that it is the master plan, not

zoning, and if it were modified the value would increase. The highest and best would change to single family residential for the unbuilt parcel today and the value would go up because the comparable sales nearby that are residential would be the best indication of value on that point.

Trustee Zinke speaks on the properties he chose for comps and the pricing he used for square footage price. The ADA upgrades that will be needed for this building is partly why the price per foot is lower along with the age of the building. Any user that is in there will have to redo the bathrooms to ADA compliance on the first grade and an elevator inside for the lower level.

PUBLIC COMMENT: Adrienne Sawyer, parent, is upset about these items as she is a resident of the area around the district building. She suggests the district work with the Town of Minden to purchase the property.

Trustee Brady supports brokering a purchase by the town so that a developer doesn't come in and get the zone changes to build (4) residential homes on the "dog park" parcels.

Trustee Zinke feels that although they both feel low they should accept them.

Trustee Jackson feels we need to move forward and accept the appraisals.

MOTION: Trustee Zinke makes a motion to approve both appraisals as presented. Seconded by Trustee Jansen.

VOTE: 7-0

9. Nevada Department of Education (NDE) Appointed Appraiser Valuation (For Discussion and Possible Action) Presenter: Yvonne Wagstaff, Board President

Mr. Worthington feels it is remarkable that his appraisal was so close to that of Mr. Johnson's.

PUBLIC COMMENT: None

MOTION: Trustee Zinke makes a motion to approve both appraisals in item 9 as presented. Seconded by Trustee Miller.

VOTE: 7-0

10. Surplus of Real Property - Resolution #26-04 (For Discussion and Possible Action) Presenter: Yvonne Wagstaff, Board President

Legal shares that there are a couple different ways to sell surplus. If the board wants to approve this item it will move the items to open bids or an interlocal process with a government agency to buy the property at a negotiate price. For an interlocal agreement the Board would not approve this agenda item and would bring it to a future agenda.

Trustee Miller feels we need to consider an interlocal agreement and not an open bid.

Trustee Jansen feels we should move to open bids to gain the most possible money for the property.

Trustee Gneiting would be more comfortable with the Town of Minden due to the historical nature of the building and what it means to the community.

Trustee Brady is in favor of an interlocal agreement with the Town of Minden and if they choose not to accept then they should move to the open bid.

Trustee Zinke states even though an open bid might be of better interest for the district, but as far as the county is concerned the interlocal agreement seems to make the most sense. The town is especially concerned with keeping things that are historical.

PUBLIC COMMENT: Ben Johnson reminds the board that if they go to the Town of Minden there won't be a real estate fee. A private buyer is going to have a lot of contingencies in their offer which is risk and uncertainty into a period of time in the future. They will most likely be aggressive about asking for structure repairs and seismic retrofit.

Leslie Peters, Assistant Director of Education Services, as a person who attended Kindergarten in this building she has concerns that if the building is sold it doesn't get us out of financial trouble. She asks since there are other locations to send Pre-K and the District Office needs a place to land why is this building the one to sell.

Adrienne Sawyer, parent, understands the need to sell the district office, but if they do they need to really look at who they sell it to.

Superintendent Alvarado gives some context in regard to an interfund loan that may be available with the sale of this property. By selling the building the money can be used as a loan to the general fund. The money would go to building and sites, then through the resolution process the district would go for an interfund loan, the money would be pulled to cover the deficit, and paid back within 1-year time frame.

Trustee Zinke would like to request a future agenda item of an interlocal agreement for the district office property.

MOTION: No motion, the board will pass on this agenda item.

11. Commercial Real Estate Broker Agreement (For Discussion and Possible Action) Presenter: Yvonne Wagstaff, Board President

This item was removed from the agenda at the onset of the meeting due to the late submission of the appraisals.

12. Meliora Program - Potential new Revenue Source (For Discussion and Possible Action) Presenter: Brian Dempsey, Benjamin Cvetkovich, and Sandy Wieggers

This item was removed from the agenda at the onset of the meeting as it is not legally viable.

13. Roof Top Unit (RTU) Replacement Project (For Discussion and Possible Action)

Presenter: Scott McCullough, Douglas County Project Manager

Item taken out of order

Scott McCullough is here to ask for approval of the Board to replace the roof top units at CCMES and JVES and shares the two bids they received.

Trustee Zinke is concerned that since they don't know what is happening with CC Meneley, they have a decision coming up and his concern is putting money into a school that may or may not be utilized. He would like to move this agenda item to the next meeting after they make their decision.

Trustee Jansen questions if the funds for this project are already available and budgeted for in the CIP and if it is more beneficial to do the work now if the school will be used for PreK and the district office or if they decide to sell the property. Superintendent Alvarado stated that any site can be sold "as is", but the plan is to use the facility for educational purposes.

Trustee Gneiting also asks if there is money already in capital improvements as she doesn't want to approve anything if there isn't money in CIP specifically for it.

Sue Estes explains that money is able to be transferred from the debt service to CIP. The \$1.9M for the RTU is still there and has not been changed. Going forward moves will need to be watched carefully to avoid penalties from the debt service. The account is budgeted and allocated for the HVAC project if approved.

Trustee Wagstaff comments that the building will still be use and if the money is there she prefers the work get done.

Trustee Zinke has concerns because he feels decisions have already been made, he doesn't recall ever hearing that the building would still be used.

Student Representative, Jocelyn Crow, asks how long installation of the units take and would it be possible to move the work to happen over break. Mr. McCullough explained why it can't be pushed out. It takes two to three weeks to remove, reinforce, and install the units.

PUBLIC COMMENT: Brian Patrick reminds the Board that the money is set aside for this, why do you want to wait 30-days and take the chance that the deal is gone? Suggests they approve it now and not wait.

Trustee Jackson states it all comes down to if we are planning to use the building, then we should just move forward and have the work done.

Trustee Zinke asks Superintendent Alvarado if the District plans to use the CCMES building. To which he answered that the idea is to use the building for Pre-K services.

MOTION: Trustee Zinke makes a motion to move agenda item #13 Roof Top Unit replacement project to the next special board meeting. Seconded by Trustee Miller.

VOTE: 6-0

14. Board Governance Handbook (*For Discussion and Possible Action*)

Presenter: Frankie Alvarado, Superintendent

Item taken out of order

Superintendent starts the conversation with a brief overview of the previous review of the handbook draft for the new trustees. Once the election takes place at the end of the year and new board members are elected we will enact the second part where Dr. Alsbury will watch video of the Board, provide coaching and feedback to board members individually to improve our practice and move towards the balanced governance model. The mindset is moving from management to oversight (management is ground level and oversight is 30,000 ft. level where the Board needs to operate). The draft of the handbook is pulled up for the Board to go over.

District Strategic Goals: Do you want the Board's purpose statement? Is there a desire to develop a policy for goal revision procedures and a district performance plan?

Trustee Wagstaff, if it's a law we don't need a policy.

Trustee Jansen doesn't feel a goal revision is needed.

Trustee Gneiting won't need a policy for strategic goals as the handbook outlines it. The performance plan policy could state that it is the law and we need to be in compliance.

Trustee Miller agrees with others and agrees to imbed the bylaws in the handbook.

Trustee Zinke is good with neither of them as a policy as we already to them.

Trustee Jackson feels no policy is needed that they just need to follow the handbook and law.

Trustee Brady agrees with Trustee Jackson.

- Board Oversight Requirements: Annual School Improvement Plans, this is within policies now.
- Strategic goals: Based on district strategic plan. No changes.
- Measurable outcome indicator: Goal items with metrics to show where we are. No changes.
- Outcome activities: no changes
- Board organization: no changes all are tied to NRS.
- Trustee authority: no changes
- Trustee resignations: no changes
- Replacing a vacancy: make adjustments to roll call vote, it can be majority vote. The last point will be adjusted to say the appointees must reside within the vacant district. Add another point that if no applications received, the trustees will advertise the vacancy and open it to all residents of Douglas County.
- Oath of office: there are two, appointed and elected. Need copies of each.
- Board officers: take out Secretary and add Legislative Representative with a 2-year term.
- President: continuity of leadership is encouraged. #20 should be moved to the Leg. Rep. duties.
- Clerk: have Sue add a line to the voucher signature page with Clerk for Renee to sign. Add #1,2,4 to duties.

PUBLIC COMMENT: None

MOTION: Trustee Miller makes a motion to adopt the handbook with the revisions that we've outlined. Seconded by Trustee Jansen.

VOTE: 7-0

15. 2026-27 School Calendar (For Discussion and Possible Action)

Presenter: Ashley Mitchell, AGPM Administrator

Item taken out of order

Ms. Mitchel presents the draft for the 2026-27 school calendar which is identical to the current calendar. She gives the explanation of why draft #6 was not viable so only one calendar is attached. NDE has not finalized their requirements for the 2026-27 school year so this will remain a draft until they give input. Once they do Ms. Mitchell will bring the final calendar back for board approval.

Jocelyn asks if the school day would need to be extended if we move the start and end dates earlier by a week.

Trustee Zinke feels this may not be the year to make this change, but for the future he would like the district to reach out to Washoe County to see how they manage their calendar and schedules.

PUBLIC COMMENT: Brian Patrick reminds the board that they polled the public and . Make a decision.

ONLINE: Lindsay Wharton, parent, speaks that the calendar ending at December break is best.

Marty Swisher, Gardnerville resident, speaks on achieving a semester end at Christmas. There are multiple benefits, but you don't have a lot of time. It takes a lot of time to get a calendar correct. He recommends to leave the calendar for 2026-27 and work on changing the calendar for 2027-28 so there is not added pressure.

ONLINE: Ashley Nielsen, staff, agrees it's important to end the semester at Christmas, but at this point many families have already made travel arrangements.

Leslie Peters states that we need teachers that want to stay in this district and if you go back on what you said in December you may lose more people.

Adrienne Sawyer, parent, supports a calendar that end before Christmas, but agrees now is not the time to make a change to the calendar. You may lose public trust. All the back and forth is making the district look disorganized.

ONLINE: Jeremy Hight, parent and teacher, we can look at reducing days for PTC.

Maxine Cahill points out the amount of time spent on the calendar is longer than the time spent on the budget.

MOTION: Trustee Miller makes a motion to approve the 2026-27 school calendar as presented. Seconded by Trustee Gneiting.

VOTE: 7-0

16. Annual Bullying Training (For Discussion Only)

Presenter: Shannon Brown, Executive Director of Education Services

Nevada Assembly Bill 225 requires training for school board members and Douglas County School District staff about bullying.

Item taken out of order

Mr. Brown informs the board of the changes that were made to the training. If anyone tells you that their student is being bullied the board must report it within 24 hrs. to Mr. Brown or the Superintendent.

17. Leadership Presentation (For Discussion Only) Presenter: Alicia Braaksma, Principal

Item taken out of order

Alicia Braaksma, ASPIRE Principal, shared a presentation for the Board that included the three goals of the year along with the activities the students have been a part of. Mrs. Braaksma has joined a committee to help change the ALT school rating system in NV.

A few students had the opportunity to share information:

Gracie Ruiz, JAG President at ASPIRE, shared information on being involved with JAG and how it has helped her be more successful in school and given her the skills she'll need for life after school.

Karissa Bist shares the changes she has achieved with the transfer of schools. She admits acclimating to a new environment was slightly difficult at first, but found peace by focusing on her education and friends came along with that. The staff and teachers work hard to help students understand that they are part of something bigger than themselves in the hopes to bring everybody together.

Mylie Biddle feels family is a big part of ASPIRE and she was met with open arms when she enrolled. She does not feel alone at school and asking for help is easier.

Liliana Adamson has been at ASPIRE for 4-years and cherishes her time there, especially the first 3-years, and the connections she made with staff. She loves the family atmosphere and feels supported by staff and teachers. She is honored to be a part of a great school.

Taylor Wadsworth shares his thoughts on ASPIRE teachers and how they care about every student. It is a really special place that makes you feel like you belong there. The one-on-one conversations help students feel safe.

Trustee Zinke asks about limited PE courses. Mrs. Braaksma would like to be able to offer more than the one section of PE and hopes she can collaborate with DHS for their plethora of PE options.

Trustee Gneiting asks about utilizing the implemented supplemental elective course. Mrs. Braaksma stated that they have reading and math direct instruction support classes that correlate with Edmentum.

Trustee Jackson asks about the adult education pathway. Mrs. Braaksma explains that with the HiSET exam students are able to waive credits in order to obtain an adult diploma.

18. Presentation of 2026-2027 Staffing Ratios and Operational Guidelines (For Discussion Only) Presenter: Jeannie Dwyer, Executive Director of Human Resources

Item taken out of order

Mrs. Dwyer explains, in full detail, the staffing requirement per state law. Recognizing the unique geographic and demographic realities of our community NRS 388.720 allowed districts with populations under 100,000 to utilize an alternative plan for class sizes. The plan comes to the Board annually. The district strives to meet the targets set by the state, but can't always meet them. She clarified projected versus actual ratios and shares the allocations for each grade level, not school site. Funding used to be tied to class size reduction, but since 2021 it is lumped in with the PCFP. This is one more example of how we lost funding. Mrs. Dwyer goes over the changes:

Elementary school:

Assistant Principal allocation went from 200-499 students to 350-499 for a half time, therefore anything over 450 is full time.

Kindergarten was 25:1 and is now 16:1

1st through 3rd grade NRS states 22:1, with our CSR plan we allocated 24:1

4th through 5th grade is 25:1 in NRS and we allocated 26:1

Inclusive Education case loads are designated by NAC 388 and we are not able to change those (12:1). Autism self-contained programs ratio is 8:1.

Every school site will be allocated a Secretary II and a Secretary I (7 hrs.) will be allocated at 200-399 students and anything over 400 would be allocated (8 hrs.)

Paraprofessional supports were staffed at 25:1 and have increased to 30:1

Kindergarten instructional aides were staffed at 0.5625 and have been taken down to 0.5, so they were 4.5 hr. positions and are now 4 hr. positions. These were reduced as class sizes are considerably smaller.

Staffing a nurse versus a health aid – an RN depends on the geographical area, programs or needs of the school. Example is the Lake schools, there is an RN because there isn't an RN close that can come over if needed.

Elementary schools will no longer have a social worker, the counselor can provide those services.

Every elementary has a learning specialist and the new combined school will have two with their Title status.

ELL teachers are at 25:1 and there is also an ELL assistant attached to that ratio.

Middle school:

Assistant Principal or TOSA allocation from 350-749 students is full time and 750+ would add another.

Classroom ratios 28:1 for core classes and Mrs. Dwyer is working with the middle schools to include culinary art, PE, and Spanish for elective options.

Secretary II at each school and a Secretary I (8 hrs.)

Middle school and high school change is doing away with instructional paras and replacing them with campus safety monitors (7 hrs.) to help with supervision.

Douglas High School:

Assistant Principal 0-600 qualifies for one 601-1200 qualifies for two and so on.

Athletic Director will remain with the projection of over 1300 students next year. If student

numbers fall below 1000 it would be at the discretion of the Superintendent.
Dean of Students will remain next year.
9th through 12th ratio is 28:1 for core classes.
Agriculture position will decrease to 0.5 as it is difficult to find students to participate in the course.
Students really want welding, auto, and culinary (80 students on a wait list).
Secretary II and then Secretary I is allocated with enrollment, the Secretary I Bookkeeper is allocated as long as there are over 1180 students.
There will no longer be an ISS person, they will be a campus safety monitor for supervision.

Lake Schools:

Assistant Principal 1-499 students allocates a half-time position
Kindergarten, 1st through 3rd, and 4th through 8th are the same as the Valley.
9th through 12th has been reduced as the student enrollment only qualifies them for one teacher per grade level, but in high school you need English I, II, III, IV, and all the math and it is impossible to teach all requirements for graduation. They are staffed with 13 to 14 teachers and a full schedule can be provided with that amount. Core class ratios are 26:1.
Secretary II covers both ZCES and GWHS.
Each site has a Secretary I.
Next there will not be a Pre-K classroom, there are no students enrolled at this time.
Kindergarten will remain the same.
Instructional aide will remain the same.

ASPIRE:

No changes have been made for next year.
This year they included 7th and 8th grade, so another teacher was allocated.
Secretary II covers all secretarial duties and is the health aide.
Principal also covers the summer school extended school year and maintains Jacobsen High School.

19. Student Representative Report (*For Discussion Only*)

Item taken out of order

Jocelyn Crow gives her report on the happenings at school:

- All schools are back from Ski Week and students are adjusting back into the schedule.
- Juniors took the ACT on Tuesday which will help them secure scholarships and get into colleges in the future.
- GWHS ski team has state finals on Monday and their swim team has a meet tomorrow. Today is their Sadie Hawkins dance for both middle school and high school.
- DHS girls wrestling, River Klein and Ella Kavanagh led at the 2026 NIAA Nevada Girls Wrestling Championships. Vera Klein finished as a state runner up and Ella Kavanagh secured a regional championship.
- Mr. DHS is a fundraiser for graduation and grad night and is coming up on March 27 at CVIC Hall.

20. Board Reports (*For Discussion Only*)

Item taken out of order

Trustee Miller shares that she, Trustee Wagstaff, and Trustee Gneiting have nearly completed

their certified public official requirements. It was suggested that they use the handbook as a training tool when they come back to present.

Trustee Jansen – NV Department of Education is meeting today and tomorrow in Las Vegas on the Commission of Innovation and Excellence. Goals: 1. Grounding in context. 2. Shared learning for all county Superintendents and Board Members. Next meeting March 3. Attended PWL and SES and listened to town halls at home.

Trustee Gneiting – served on health advisory committee and there were a lot of costs in January. Attended DPAC at PWLMS and town halls at SES and CCMES.

Trustee Miller – attended NASB meetings, special meetings, town hall at DHS, night ski race, debt management meeting, Tahoe Chamber meeting via zoom, POOLPACT training, and online Dept. of Taxation meeting.

Trustee Zinke – highlight was helping run tryouts for boys' golf, Dept. of Taxation report, listened or attended town halls, Parks and Rec. Advisory Committee – cancelled the last meeting. They will choose officers next month.

Trustee Jackson – budget committee hasn't had a meeting yet, completed POOLPACT training, attended SES, PWL, DHS, CLS class at DHS, auto shop, and met with teachers at CVMS and PWLMS.

Trustee Brady – debt management commission, town halls at CCMES and SES.

Trustee Wagstaff – (2) subcommittee meetings, all-state choir in Las Vegas, OML ethics training, Board of County Comm. meeting, NASB board president training, tomorrow she is attending choir at CC Community Center at 7pm.

21. Superintendent Report (*For Discussion Only*)

Superintendent Alvarado combines information items with his report.

- Attended the Washoe Tribe Education meeting with Megan Newman and Mr. Spires.
- Facilitated town halls at DHS, CCMES, and SES and thanks the Cabinet team for all of their work on the presentations.
- Testify at the Interim Education Committee
- Dr. Jensen meeting to finalize Dept. of Taxation report
- Met with DCPEA on Feb 9
- DPAC meeting
- Met with Dept of Taxation Feb 25

22. Informational Items (*For Discussion Only*) ALL MATTERS LISTED UNDER INFORMATIONAL ITEMS ARE CONSIDERED ROUTINE NON-ACTION ITEMS. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM INFORMATIONAL ITEMS AND DISCUSSED DURING THIS MEETING.

A. Summary of Donations

Donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve;

Donations:

- The Estate of Juan Nunez (Elizabeth Crawford) donated a 2016 Subaru Legacy valued at \$4,750 to the DHS Automotive Program.
- Christensen Automotive donated a welding machine valued at \$1,000 to the DHS Welding Program.
- Goldy Kirby donated a 2012 Kia Forte valued at \$2,000 to the DHS Automotive Program.
- The Alexander Family Trust (Ken Anderson) donated \$1,000 to the DHS Skills USA Program.
- Ron Morgan donated a Miller Matic 200 welding machine valued at \$1,000 to the DHS Welding Program.
- Raymond Sidney donated a 2014 Tesla S valued at \$5,000 to the DHS Automotive Program.

B. Monthly Update of Enrollment Counts

Monthly update on enrollment numbers for each school site is provided to the Board. The current enrollment is down 65 students compared to last year at this time.

23. Adjournment

Meeting adjourned at 10:17 p.m.

Approved:

Submitted by,

Melinda Gneiting
Vice President

Renée Bidart
Executive Assistant

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

**Douglas County School District
Board of Trustees
Regular Board Meeting
DHS Media Center & Zoom
Thursday, March 12, 2026
3:30 p.m.**

DRAFT

Minutes

Present:

Trustees

Yvonne Wagstaff, President
Melinda Gneiting, Vice President
Erinn Miller, Legislative Representative
Markus Zinke, Member
Heather Jackson, Member
Susan Jansen, Member
Dave Brady, Member

District Office Administrators:

Frankie Alvarado, Superintendent
Jeannie Dwyer, Executive Director of Human Resources
Leslie Peters, Assistant Director of Education Services
Ashley Mitchell, AGPM Administrator

Others Present:

Keith Ketola, Legal Counsel
Jocelyn Crow, Student Board Representative

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order
(For Possible Action)**

Mrs. Wagstaff called the meeting to order at 3:30 p.m. and provided the expectations for behavior during the meeting. Trustee Gneiting led the Pledge of Allegiance.

PUBLIC COMMENT: None

MOTION: Trustee Miller made a motion to approve a flexible agenda. Seconded by Trustee Jansen.

VOTE: 7-0

2. Public Comment (For Discussion Only)

Item taken out of order

Adrienne Sawyer, parent, she feels that kicking out the Historical Society, Chamber of Commerce, and Visitors Authority to place the District office there is crazy. This is so stressful for the community and there needs to be more transparency and solid decision making.

Carly Kester-Strauss, recently retired employee of DCSD, has her whole life wanted the best for this school district. Being raised here, her parents working here, her entire career here, and her children attend(ed) here, she is heartbroken hearing what is going on. She shares her frustration of there not being a math curriculum for the district. Outdated math materials are not justice for students, teachers need a usable resource. The textbooks being used now are over 10 years old.

ONLINE: Melinda Matus hopes all the issues of any vacant building is evaluated so that the District is covered while it sits empty. What happens to the homeowners around it and the value of their properties?

Brian Patrick comments that he is disappointed that the Board has backed out of the sale of the District office, the replacement of the roof top units, and the lack of a plan to move things along.

Mary Porter is pleased with the time they are taking to look into every aspect of the current issues carefully.

3. Roof Top Unit (RTU) Replacement Project (For Discussion and Possible Action)

Presenter: Phil Demus, Director of Facilities and Scott McCullough, Douglas Project Manager

Item taken out of order

Scott Mccullough presents the bid for the roof top units for JVES and CCMES.

Trustee Jackson asks if they can remove CCMES from the bid and only have JVES. Mr. Mccullough states Echo would be willing to do the work at just one campus.

Trustee Miller asks if another location can be added with the removal of CCMES. Mr. Mccullough verified that it is not feasible. If they want a project to be placed it would take another 6-9 months.

Trustee Jansen asks if there would be a savings with only JVES. Yes, the bid was set up with the separate costs for locations.

Trustee Brady asks what the process is for change orders with Echo. Mr. Mccullough verified there is not an extra change order cost as it is embedded in the contract as a 5% max authorization on cost changes.

PUBLIC COMMENT: Marty Swisher, Gardnerville resident, shares his thought on this project, if the intent is to use CCMES in the future or for lease options then you need to consider the replacement. Not replacing the units at this time dooms the building for future use and you already have the CIP funds budgeted for this project.

Trustee Gneiting asks if the unit fails there is potential for damages to the site. Mr. Mccullough confirmed that could be the case if there is a freeze.

Trustee Jansen asks Superintendent Alvarado for his recommendation. He feels that at this time they should repair JVES only. He asks Mr. Demus if the HVAC personnel could keep up on the monthly maintenance for the time being. Mr. Demus states that the work should be done now as the units are on their last leg.

MOTION: Trustee Jansen makes a motion to complete the project for JVES for the heating and cooling unit on the roof through Echo Company who gave the lowest bid. Seconded by Trustee Zinke.

Amended MOTION: Trustee Jansen adds to her motion that there is a 5% possibility for a change order added to the contract. Trustee Brady asks to include the cost of \$998,750 be added to the amendment. Seconded by Trustee Zinke.

VOTE: 7-0

4. Formal Consolidation Consideration per NRS 393.080-.130 (For Discussion and Possible Action)

Item taken out of order

Superintendent Alvarado confirms with the Board that at the last meeting on February 3 they authorized him to file the legal notices for the consolidation of CCMES to GSES. He states that all of the notices have been filed, we are legally compliant, and the Board can discuss and take action on this item today.

Trustee Jackson asks what operational authority is being given to the Superintendent. Superintendent Alvarado clarifies that it is the staffing allocation, transportation routing, etc.... are the operational pieces that need to be planned when consolidating a school. There will be a future agenda item next week for the Board to consider attendance district boundary readjustments. She clarifies that this is where the Board stays at the 30,000 ft. of oversight and not the management piece.

Trustee Zinke feels the operational piece is outside their purview so he likes the idea of the Superintendent having the authority.

Trustee Miller shared some concerns she has heard in regard to the location of PreK since mold was found at the CCMES site where they are and wonders if there is more in the main building. Superintendent Alvarado states that is a grade level concern that the Board does have decision on so he reiterates bringing future agenda items to the Board for the placement of the District Office, the recommendation of location for ASPIRE Academy High School, as well as a recommendation for placement of the PreK program.

Trustee Zinke asks Superintendent Alvarado if he recommends the use of the CCMES site since the item on the agenda for today is the RTU. It may help in their decision for item 3 if they know the future recommended use of the site. Superintendent Alvarado states that the only way to guarantee the savings at that site is to close the building and not use it. Other sites can be utilized for the needed programs.

PUBLIC COMMENT: Brian Patrick throws out the idea of using the CCMES building for PreK, District offices, and ASPIRE so that 2/3 of the building is in use.

Blaine Spires states that having a school close that has been used for the last 40 years is a big deal. It is tough thinking of that building not serving kids.

Trustee Gneiting asks legal for clarity on their choice of wording for consolidation as opposed to closure as it has great implication for the staff of these schools. Legal explains that the Board can clarify they are looking at consolidation, in terms of staff and students, but the building itself will be closed for school purposes.

Trustee Brady asks for the recommendation of the Superintendent. Superintendent recommends, with declining enrollment, the consolidation of CCMES to GSES.

Trustee Millers speaks on the remaining costs for the building given during all consolidation scenarios.

MOTION: Trustee Gneiting makes a motion to consolidate CCMES and GSES into the GSES building and do not utilize the CCMES building for educational purposes. Seconded by Trustee Jansen.

VOTE: 7-0

5. Surplus of Real Property - Resolution #26-04 (For Discussion and Possible Action)
Item taken out of order and combined with item 6 for discussion, voted on separately.

Superintendent Alvarado speaks on the previously presented appraisals and this resolution that the Board did not take formal action on at the February 26th meeting. At this time, the Resolution and authorization to negotiate an interlocal agreement are being presented again for the Board to discuss and take action on. The Board gave Superintendent Alvarado authorization at the November meeting to speak with J.D. Frisbee, Town Manager, in regard to the property located adjacent to the District office, 1638 Mono Avenue, Minden, NV consisting of the grass lots referred to as “the dog park” for a possible transfer of responsibility. In December the Board shifted their direction from a shared use agreement to appointing appraisers. On February 3 the Board took action to appoint a local appraiser and State Superintendent Wakefield appointed an appraiser from the state level. Then on February 26, both appraisers gave their reports to the Board and they took no action on the resolution for surplus of real property. In combination with Item 6 there was discussion and public comment on the use of the District office, the historical value of the building, and the desire for the office to be purchased by somebody locally. At Trustee Zinke’s request Item 6 was brought to the Board for a possible interlocal agreement with the Town of Minden for a transfer of ownership of the District office. Superintendent Alvarado suggests the Board discuss both items and take action whether to pursue the sale of the District office through a public bidding process or through an interlocal agreement with the Town of Minden. As a public entity the Town of Minden can purchase the property for the appraisal price, so Superintendent Alvarado can negotiate a price between the \$1.5M and \$1.7M appraisals. There are two parcels so the Board can sell both or sell just one.

Trustee Zinke speaks on his thoughts on the Town of Minden being the best option if the sites are sold. If they are sold then we need to find a place to put the District office.

Trustee Brady spoke that the Board should hear the Superintendent’s recommendation.

Superintendent Alvarado verifies that there is space at other locations through the district for the office to be placed. He feels that the District needs to keep the 1638 Mono Avenue property, but a possible transfer of the other parcel to the Town of Minden is viable.

Trustee Jansen feels that if the Superintendent feels it is best to move back into the District office then that is what should be done. The "dog park" parcel can be sold and if there is a vacant elementary school it can be sold next year for a more profitable amount.

Trustee Gneiting shares her concerns about the District not being in their own building. For the safety of students and school staff the District should have a place solely for themselves due to the different clientele that need to meet with district personnel.

Trustee Jackson agrees with the reasons they looked into selling the building to help with the financial issues, but the sale of the property does not show that it will do that. She apologizes to the public for the confusion and the roundabout discussions it took to find that moving the District office to possibly get another attendance zone to find out there weren't enough miles to do so and since they had not heard back on whether they could take a temporary loan from the sale of the District properties she feels it was not an option.

Trustee Brady states that if they keep the building and sell the parcels they need to make sure they sell the correct parcels. He states during continued conversation that the Board tends to not listen to the Superintendent's recommendations and that is where they get into trouble and have a lot of run-a-round.

Trustee Miller feels it is good for the community to have one location for the District office and good for our leaders to have a central location.

Trustee Zinke wonders how it got to the point in two weeks that we are abandoning the idea of selling the property. The Board was in agreeance to negotiate with the Town of Minden and now none are thinking in those terms, what happened? He mentions the two points Trustee Jackson made in regard to the attendance zone and loan options falling apart and questions if this information was known in the last week or two and could it have changed where we are today. Superintendent Alvarado verifies that they did not have the information two weeks ago on the attendance zone and still do not have conformation on the interfund loan. Trustee Zinke states this is the first he has heard of both of these options, whether he missed the information or it wasn't given to him. He feels the Board is right back to where they were in November.

PUBLIC COMMENT: Adrienne Sawyer, parent, she supports keeping the district office and suggests if they don't it should be sold to the Town of Minden.

J.D. Frisbee, Town Manager of the Town of Minden, is frustrated how this process has progressed. He feels the Town would be good stewards to maintain the property. The building needs a lot of help and feels the appraisals are appropriate for the shape of the property. They would have to put over \$1M into updates. They want to make it their Town Hall.

ONLINE: Cheryl Blomstrom states how frustrated the public is as to the transparency of what is happening.

ONLINE: Melinda Matus agrees that transparency on the district office building and parcels and that the historical property needs to stay as is and so the Town of Minden is the best option.

Trustee Wagstaff asks, if we sold the property where could they put the district office? Superintendent Alvarado states that for the next year CVMS will have (5) vacant classrooms, PWL will have a vacant pod, there is some vacant space at the Lake, but not enough to house all departments, and the District has fixed assets that are currently being leased, all of which the Board can discuss and decide on.

Trustee Miller was not aware of that the Town of Minden wants to use the property for their Town Hall. She clarifies that this is another example of new information coming out with more questions and conversations which helps shape opinions and decision making.

Trustee Zinke requests more information on the options given for the possible locations of the District office to be agendized.

MOTION: No motion taken.

**6. Negotiations for Possible Interlocal Agreement with the Town of Minden –
NRS 277.050 (For Discussion and Possible Action)**

Item taken out of order

PUBLIC COMMENT: All comments listed under Item 5.

MOTION: Trustee Zinke makes a motion to enter into an interlocal agreement with the Town of Minden for the vacant parcel adjacent to the District Office for the sake of whatever the Town of Minden wants to use it for. Seconded by Trustee Jansen.

VOTE: 7-0

Trustee Zinke makes a request for a future agenda item for more information on the possibility of a location for the District office and make further decisions on the District office building parcel.

7. Adjournment

Meeting adjourned at 5:05 p.m.

Approved:

Submitted by,

Melinda Gneiting
Vice President

Renée Bidart
Executive Assistant

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2676

02/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HUNT & SONS INC						
Check Group:						
WINTERIZED ULS DYED DIESEL #2 (2/3/26)		9003	25262794	779970	100.000.0000.000.2730.626.03000.50.421	\$23,767.92
P-Card Payee: COMMERCE BANK				2/12/2026		
NEVADA PETROLEUM CLEANUP FEE		1	25262794	779970	100.000.0000.000.2730.626.03000.50.421	\$67.53
P-Card Payee: COMMERCE BANK				2/12/2026		
FEDERAL LUST		1	25262794	779970	100.000.0000.000.2730.626.03000.50.421	\$9.00
P-Card Payee: COMMERCE BANK				2/12/2026		
FEDERAL SUPERFUND		1	25262794	779970	100.000.0000.000.2730.626.03000.50.421	\$38.62
P-Card Payee: COMMERCE BANK				2/12/2026		

Check #: 0

PO/InvoiceTotal:	\$23,883.07
Vendor Total:	\$23,883.07
Grand Total:	\$23,883.07

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2677

02/27/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACT	4460					
Check Group:						
ASPIRE - PreACT Online Scoring (18); PreACT 8/9 Online Scoring (14)		1	25262869	1000008111 2/24/2026	100.000.0000.000.2191.350.03000.50.421	\$560.00
Check #: 179601						
PO/InvoiceTotal:						<u>81</u> \$560.00
Vendor Total:						\$560.00
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
35 64GB Flash Drives for Spring, 2026 NAA Testing		19	25262588	1HRG-NHP6-3T6 F 2/24/2026	100.000.0000.000.2192.652.03000.50.421	\$221.16
Check #: 179602						
PO/InvoiceTotal:						<u>\$221.16</u>
Check Group:						
Staff Lounge Keurig Coffee Machine		1	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$121.21
First Aid Kit for Emergency Backpacks		2	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$27.94
First Aid Backpack for Office and new classroom		2	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$57.12
Expanding File Folder		1	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$7.03
Water Dispenser for Students		1	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$125.32
PE Class Timer/Clock		1	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$36.97
8 Tab Dividers (6 sets) for students		1	25262593	1r77-fkg3-h33v 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$15.31
Check #: 179602						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2677

02/27/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$390.90
Check Group:						
Amazon Basics Cardstock Paper, 8.5" x 11", 65 lb/176 gsm, 96 Bright, White, 250 Sheets		3	25262616	1HQL-RG7J-GCH 3 2/25/2026	100.015.0000.100.1000.610.03207.10.421	\$37.29
Check #: 179602						82
PO/InvoiceTotal:						\$37.29
Check Group:						
KTGEE Wireless Earbuds Bluetooth 5.3 Headphones, 40Hrs Playback Stereo Ear Buds with LED Display Charging Case IPX7 Waterproof in-Ear Earphones with Mic for Phone Table...		5	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$80.65
nobasco Squishies, 26 Pack Mochi Squishy Toys - Kawaii Cat Squishys Slow Rising Animals - Party Favors, Goodie Bag, Birthday Gifts, Mini Squishies Stress Reliever Toy		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$6.95
HELLOCUBE 12 Pack Speed Cube Set, Magic Cube for Party Favors 3x3x3 Stickerless Magic Cube		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$16.69
Fidget Rings for Anxiety 4-6pcs Stainless Steel Rings for Men Fidget Ring Black Anxiety Spinner Ring Set for Women Men Size 9		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$12.97
FASACCO 12Pcs Fidget Anxiety Rings for Women Men - Spinner Fidget Rings for Anxiety Relieving Stress Flower Moon Star Stainless Steel Rings Adjustable Size 7		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$19.99
MOZAKA 10 Pcs 8mm Stainless Steel Ring Spinner Fidget Band Chain Rings for Men Women Polished Wedding Cool Ring, Size 8		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$12.99
33FT Gold Chain Roll Bulk 2.5mm 18K Gold Plated Brass Chains Long and Short Lip Link Chain Spool for Jewelry Making		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$23.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2677

02/27/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
60 Feet Metal Iron Necklace Chains 3mm Bulk Curb Link Chain for Jewelry Making DIY Craft Supplies (Gold)		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$13.99
SANWUMIAN Mouse Pad, Beach Mouse Mat, Square Waterproof Non-Slip Rubber Base Computer MousePads for Desk Office Laptop		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$8.99
FANLANTEE 20 Pack Positive Crochet Animals Bulk,Mini Emotional Support Gifts for Office Desk,Team Motivation,Employee Appreciation,Special Moments for Women Men		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$49.99 ⁸³
URSKYTOUS 4Pcs Jewelry Pliers Set Jewelry Making Pliers Tools Kit Include Jewelry Making Needle Nose Chain Nose Round Bent Pliers Wire Cutter for Bracelet Beading Cr...		2	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$19.96
SANWUMIAN Mouse Pad, Modern Abstract Mouse Pad, Waterproof Mouse Mat Square Boho Mousepad Non-Slip Rubber Base Computer Mouse Pads for Office Laptop		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$8.99
SANWUMIAN Topographic Contour Map Mouse Pad, Black Minimalist Mouse Mat Waterproof Non-Slip Rubber Base MousePads for Office Laptop Computer Desk		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$8.99
VssoPlor Wireless Mouse, 2.4G Slim Portable Computer Laptop Mouse with Nano Receiver Quiet Silent Optical Mice for Notebook, PC, Laptop, Computer-Black and Gold		4	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$38.32
Sacubee 48 Pack Mini Hand Sanitizers Keychain Bulk 1oz Travel Size Hand Sanitizers Gel Gift Bulk Portable Fruit Flower Scented Party Supplies for Nurse Guest Coworker Family		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$48.99
50PCS Fidget Toys Bulk for Kids: Stretchy Squishy Ball for Anxiety Relief, Large Box Pull Stretch Fidgets for Classroom Prize, Classroom Reward for Student, Stress Balls for Adu		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$48.95

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2677

02/27/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AZEN 60 Pack Lip Gloss Set, Clear Lip Gloss Bulk, Lip Oil for Dry Cracked Lips Moisturizing Hydrating Nourishing with Vitamin E		1	25262624	1C1P-JMYQ-1Y3 W 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$22.79
Tuauoe Metal Puzzles Brain Teaser, 24pcs Metal Wire Puzzles for Adults Kids Teenagers, Classical Mini Mind Ring Puzzle Set, Educational IQ Unlock Interlocking Toy Lock Puzzle		1	25262624	1GC1-1JGL-6J6H 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$28.99 84
JA-RU Googly Puffer Ball Rubber Spike Ball (12 Units Assorted) Soft Squishy & Stretchy Tentacles. Colorful Fidget Toy for Kids. Therapy Balls & Party Favor Supply 22163-12s		2	25262624	1GC1-1JGL-6J6H 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$55.96
SANWUMIAN Topographic Contour Map Mouse Pad, Black Minimalist Mouse Mat Waterproof Non-Slip Rubber Base MousePads for Office Laptop Computer Desk		1	25262624	1YDK-YJXJ-4KH Q 2/24/2026	270.084.0000.100.1000.610.03302.20.421	\$8.99
Check #: 179602						
PO/InvoiceTotal:						\$538.13
Check Group:						
7" dodgeball set		1	25262684	1GGC-P6NJ-3PF Y 2/20/2026	100.016.0000.100.1000.610.03209.10.421	\$59.14
6" dodgeball set		2	25262684	1QXM-D9CW-L37 7 2/20/2026	100.016.0000.100.1000.610.03209.10.421	\$88.92
cheetah stickers		1	25262684	1QXM-D9CW-L37 7 2/20/2026	100.016.0000.100.1000.610.03209.10.421	\$4.99
Check #: 179602						
PO/InvoiceTotal:						\$153.05
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2677

02/27/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ARK Textured Grabber® XXT Super Tough Sensory P Chew for Kids and Adults - Oral Motor Chewy Tool for Sensory Processing, Biting Chewing Therapy, Autism, Special Needs, or Any Need to Chew - Royal Blue		2	25262686	1mvh-gj36-gkkm 2/25/2026	250.000.0000.200.1000.610.03000.50.421	\$24.68
Amazon Basics Ultra Fine Point Permanent Markers, Black, 12-Pack		1	25262686	1mvh-gj36-gkkm 2/25/2026	250.000.0000.200.1000.610.03000.50.421	\$6.99 85
PNY 64GB Elite-X Class 10 U3 V30 SDXC Flash Memory Card - 100MB/s, Class 10, U3, V30, 4K UHD, Full HD, UHS-I, Full Size (Pack of 3		7	25262686	1mvh-gj36-gkkm 2/25/2026	280.639.0000.200.2140.650.03000.50.421	\$209.93
Amazon Basics Classification Folder with Prongs, 100% Recycled, 2 Dividers, 2" Embedded, Letter Size, Red, 10-Pac		2	25262686	1mvh-gj36-gkkm 2/25/2026	250.000.0000.200.2000.610.03000.50.421	\$32.48
SEYMAC stock Case for iPad mini 5/4 with Screen Protector Pencil Holder [360 Rotating Hand Strap] & Stand, Drop-Proof Case for iPad mini 5th/4th Generation 7.9 inch (Black)		2	25262686	1mvh-gj36-gkkm 2/25/2026	280.639.0000.200.1000.650.03000.50.421	\$44.58
Check #: 179602						
PO/InvoiceTotal:						\$318.66
Check Group:						
Maitys 22 Pieces Wax Pencil for Rhinestones Picker Pencil		1	25262717	1P93-3GP6-KWY 3 2/23/2026	100.054.0000.100.1000.610.03301.20.421	\$12.59
Check #: 179602						
PO/InvoiceTotal:						\$12.59
Check Group:						
Square Starter Refills Disposal Bags Refill Compatible with Diaper Genie Classic, Compact and Select Pails, Hold Up to 165 Newborn-Siz...		1	25262784	1W4N-XW1L-QH FK 2/25/2026	100.015.0000.100.1000.610.03207.10.421	\$34.88
Check #: 179602						
PO/InvoiceTotal:						\$34.88

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
1.5" Grodan Rockwool Cubes for Seed Starter (98 Hydroponic Plugs) + The Hydroponic City Stakes		1	25262789	1YR3-LG34-31V1 2/25/2026	100.033.0000.100.1000.610.03302.20.421	\$22.76
NatureZ Edge Cat Grass Seeds & Catnip Seeds - 3 Pack Variety Kit, Cat Grass for Indoor Cats, Oat & Barley Seeds for Planting, Cat Plant, Indoor Cat Grass Kit, hierba para Gatos		1	25262789	1YR3-LG34-31V1 2/25/2026	100.033.0000.100.1000.610.03302.20.421	\$6.29 86
PACETAP 100 Pack Grow Sponges Compatible with AeroGarden, Replacement Refill Grow Sponge for Hydroponic Indoor Garden System		2	25262789	1YRH-1JQK-JQ7 2/25/2026	100.033.0000.100.1000.610.03302.20.421	\$33.58
					Check #: 179602	
					PO/InvoiceTotal:	\$62.63
Check Group:						
paw print stamps		1	25262791	1xyt-ycn6-fhlk 2/25/2026	100.031.0000.100.1000.610.03301.20.421	\$14.99
visitor stickers		1	25262791	1xyt-ycn6-fhlk 2/25/2026	100.031.0000.100.1000.610.03301.20.421	\$8.00
					Check #: 179602	
					PO/InvoiceTotal:	\$22.99
Check Group:						
Highlighters, 108 box		1	25262821	197X-WGQX-MV G9 2/26/2026	100.012.0000.100.1000.610.03201.10.421	\$21.99
Glue Sticks, 60 ct		4	25262821	197X-WGQX-MV G9 2/26/2026	100.012.0000.100.1000.610.03201.10.421	\$79.76
Circle Sticker labels		2	25262821	197X-WGQX-MV G9 2/26/2026	100.012.0000.100.1000.610.03201.10.421	\$24.24
					Check #: 179602	
					PO/InvoiceTotal:	\$125.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
150 Pcs Mochi Squishy Toys Mini Stress Relief Toys Kawaii Squishies Party Favors, Classroom Prizes, Easter Eggs, Birthday Gift, Goodie Bag Stuffers		1	25262824	1VP9-TC6F-V167 2/24/2026	100.033.0000.000.2220.612.03302.20.421	\$23.99
Takis 18 pc / 1 oz Variety Pack, Assorted Flavored Mixed Rolled Tortilla Chips – (5) Fuego, (5) Blue Heat, (4) Nitro, (4) Crunchy Fajitas (Pack of 2)		1	25262824	1VP9-TC6F-V167 2/24/2026	100.033.0000.000.2220.610.03302.20.421	\$19.94 87
Chocolate Assorted Bulk Candy - 5 LB Chocolate Candy Variety Pack - Valentine's Day - Bulk Chocolates MilkChocolate Candies & DarkChocolate - BulkCandy Mix for CandyBag		1	25262824	1VP9-TC6F-V167 2/24/2026	100.033.0000.000.2220.610.03302.20.421	\$29.99
24 Pack Slow Rising Stress Cube , Dough Stress Balls Soft Fidget Squishy Toys for Anxiety Relief, Pull Stretch Classroom Prize Party Favors Toys for Kids		1	25262824	1VP9-TC6F-V167 2/24/2026	100.033.0000.000.2220.610.03302.20.421	\$16.99
					Check #: 179602	
					PO/InvoiceTotal:	\$90.91
Check Group:						
Ticonderoga #2 pencils, 96 count		1	25262850	1qfx-94xl-1wpl 2/25/2026	100.017.0000.100.1000.610.03210.10.421	(\$64.35)
Ticonderoga #2 pencils, 96 count		7	25262850	1w6r-43tv-ftgc 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$107.73
EXPO dry erase markers, black, 40 count		4	25262850	1w6r-43tv-ftgc 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$97.52
					Check #: 179602	
					PO/InvoiceTotal:	\$140.90
Check Group:						
Band-Aid Antiseptic cleansing liquid		2	25262852	1jvg-7jph-tcvd 2/25/2026	100.017.0000.000.2130.610.03210.10.421	\$9.44
Spartan Industrial 4x4 reclosable bags, 1000 ct		1	25262852	1jvg-7jph-tcvd 2/25/2026	100.017.0000.000.2130.610.03210.10.421	\$21.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
School Health adhesive bandages, 1500 ct		1	25262852	1jvg-7jph-tcvd 2/25/2026	100.017.0000.000.2130.610.03210.10.421	\$55.37
Check #: 179602						
PO/InvoiceTotal:						\$86.79
Check Group:						
Post-it notes, 3x3, 24 pack		2	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$28.88
Clear storage bin, 10 pack		1	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$91.99
Colored index cards, 3x5, 500 pack		1	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$6.99
Fair felt tip pins, assorted, 24 ct		1	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$17.89
USB wall charger, 3 pack		1	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.000.2400.610.03210.10.421	\$8.99
Scotch thermal laminating pouches, 100 pack		1	25262853	1k7d-1xpp-m3hv 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$14.99
Mesh zipper pouch, 24 pack		1	25262853	1kc3-9gw1-ryqh 2/25/2026	100.017.0000.100.1000.610.03210.10.421	\$18.98
Check #: 179602						
PO/InvoiceTotal:						\$188.71
Check Group:						
AIBIIN Mardi Gras Backdrop Decorations Photo Booth Props Carnival Masquerade Mask Banner Purple Glitter Beads Mask New Orleans Holiday 70.8x78.7"		1	25262871	1JJJ-D363-76JW 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$13.99
Ring Pop Candy Valentines Lollipops 50ct Paert Favors assorted fruty flavors		1	25262871	1JJJ-D363-76JW 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$21.20
BB Hapeayou Nano Tape for Bubblr Kit 6pcs Colorful Double sided Elastic Tape		1	25262871	1JJJ-D363-76JW 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$7.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Emart Green Screen Backdrop 6x9' Sheet Fabric kit for YouTube Video Streaming Zoom Small Photo Chromakey Polyester Cloth Curtain w/4 Clip		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$13.71
Thboxes 30 Colors Metallic Marker Pens Dual Tip Acrylic Paint Pens		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$13.71
Mardi balloon garland arch kit purplr green gold w/star crown and crown mask balloons		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$15.98 ⁸⁹
100 PCS Mardi Gras Decorations 5.94" Plaid Strip Snak Trays Purpl Gold Desgin Hot Dog Trays		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$19.73
120 PCS Mardi Gras Accessories Beads Green Purple Gold Metallic Round Beads Necklaces Bulk		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$19.73
JHDZDHY 54" x300' plactic table cover roll Premium Disposable Plastic Tablecloth Gold		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$25.31
JHDZDHY 54" x300' plactic table cover roll Premium Disposable Plastic Tablecloth Purple		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$25.31
LINCO Lincostore backdrop support stand kit 10x6.5' adjustable photography studio photo backdrop support system w/carringing bag for green screen muslin		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$28.12
mishunyus 40 pcs Mardi Gras Glow Cups for party Theme Decorations accessories 16oz		3	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$85.84
100 Pack Candy Necklaces Individually wrapped bulk candy edible jewelry for kids		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$30.59
HyDren 100 PCS white masquerade Mask Oainting Kit 60 Mardi Gras Blank Half Face Paper Mask 20 Arylic Paint strips 20 Brushes		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$37.50
2310 Pcs Self Adhesice Phinestone Gem Stickers for Face Nail Body Makeup 4 size 14 sheets bling jewels stickers		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$6.90

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Tato 3 pcs mardi gras tablecloth party decorations plactic 54x108"		2	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$15.77
80PCS Mardi Gras Balloon Purple Green Gold Balloons w/confetti		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$8.87
Holmgren Mardi Gras Craft Feathers 200 PCS 5-7" rooster Feathers		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$8.87 90
Aztec Gold Tulle Fabric Rolls 6" x 100 yards 300'		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$9.37
Plum Gold Tulle Fabric Rolls 6" x 100 yards 300'		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$9.37
Eaasty 30 Rolls Glitter Washi Tape Colored 66yards rainbow Metalic Tape		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$9.86
Hunter Green Tulle Fabric Rolls 6" x 100 yards 300'		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$9.86
2 Pack Mardi Gras Tinsel Backdrop 3.25c7.05' Metallic Fringe Curtain Purple, Gold Green Foil		1	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$9.86
2 Pack Mardi Gras Decorations 29.5x108" Green Purple Gold Fringe Rable Skirt Tinsel Foil		2	25262871	1L7Q-CDL4-J1W Q 2/24/2026	100.052.0000.100.1000.610.03502.30.421	\$19.72
AIBIIN Mardi Gras Backdrop Decorations Photo Booth Props Carnival Masquerade Mask Banner Purple Glittler Beads Mask New Orleans Holiday 70.8x78.7"		1	25262871	1WPM-1PPN-VN4 1 2/26/2026	100.052.0000.100.1000.610.03502.30.421	(\$13.99)
Ring Pop Candy Valentines Lollipops 50ct Paert Favors assorted fruty flavors		1	25262871	1WPM-1PPN-VN4 1 2/26/2026	100.052.0000.100.1000.610.03502.30.421	(\$21.20)
BB Hapeayou Nano Tape for Bubblr Kit 6pcs Colorful Double sided Elastic Tape		1	25262871	1WPM-1PPN-VN4 1 2/26/2026	100.052.0000.100.1000.610.03502.30.421	(\$7.99)

Check #: 179602

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$423.78
Check Group:						
TISSUE		1	25262896	1C41-DYWT-F69 C 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.94
BACKPACK		1	25262896	1C41-DYWT-FC4 G 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$52.50 91
COFFEE		1	25262896	1GNM-LGKG-3M 17 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$17.04
F32T8 LAMPS		1	25262896	1KD4-VWVR-KL4 3 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$104.89
PLATES		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$12.13
CREAMER		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$14.98
HONEY		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$17.13
CHOCOLATE		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$19.95
CUPS		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$24.99
HEATER IGNITOR		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$39.95
BOWLS		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.54

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
STIR STICKS		1	25262896	1LL3-KGKK-Y3H K 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$9.97
Check #: 179602						
PO/InvoiceTotal:						\$325.01
Check Group:						
40 PCS Sticky Gecko Toys Valentines Classroom Exchange Party Favors		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$12.33 ⁹²
JOYIN 120 Pcs Glitter Sticky Hand Party Favors		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$12.99
OBTANIM 100 Psc Colorful Bouncy Balls Bulk Mixed Pattern High Bouncing Balls 27 mm		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$15.99
JOYIN 144 PCS Slap Bracelets for kids bulk Wristbands w/animals frindship heart		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$16.14
KissFuture Party Favors for Kids 24PCS Animals Squishy toys		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$17.94
100 PCS Motivational Wristbands Bulk for Students Colored Inspirational Rubber Bands		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$19.33
ChildFun 24Pcs Party Favors for Kids 3D Animals pop toys goodie bags stuffers		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$22.17
IPIDIPI Toys Jumpeez LED Emoji Rocket Poppers 24 Pack Light up Spring Launcher Toy		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$22.94
HOGOKIDS 24 Pack Valentines Party Pavors for Kids 629Pcs mini marin animals blocks		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$23.74
120 Pack Squishy toys Kawaii Party Favors		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$23.74

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JoyRapt 48 Pack Calentines Day Small stuffed animals 2.3/2-2.5/3.5" 48PCS		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$23.93
180 Pcs Pop Fidget Keychain 10 Kinds Mini Fidget Toys		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$24.98
pcneart 300 Pcs Sport Stickers for Kids Sport Water Bottle Stickers Vinyl Waterproof Laptop Stickers		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$8.98 93
Benzem 50 Pcs Mini Pull back Cars Set		1	25262899	16px-lgqf-gg7v 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$9.99
INSOON 30 Pack Animal Party Favors for kids 810 Pcs Mini Animals		1	25262899	1qdp-knjv-td3n 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$23.99
TWERF Valentines Party Favors for Kids 20 Pack Animals Building Blocks		1	25262899	1qdp-knjv-td3n 2/25/2026	100.013.0000.100.1000.610.03202.10.421	\$9.49
Check #: 179602						
PO/InvoiceTotal:						\$288.67
Check Group:						
12 Pieces Colored Overlays Dyslexia Reading Strips		1	25262900	1mpd-9x9r-n97h 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$7.95
Check #: 179602						
PO/InvoiceTotal:						\$7.95
Check Group:						
Mega-L Mardi Gras Party Decorations 4 pack Purple Gold Green 3.3x6.6' Photo Booth Props backdrop Strewamers for Carnival		1	25262901	1npy-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$16.99
Niura Green Plastic Table Cover Roll 54"x300'		1	25262901	1npy-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$26.99
Phinus 4 Rolls Gold Tape 132' gold foil tape		1	25262901	1npy-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$5.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOAY 3 pack Green Painters Tape - Masking tape 1" 270'		1	25262901	1npv-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$7.51
YOUIDIANZI Queen Crown Rhinestone Wedding Crowns & Tiaras		2	25262901	1npv-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$17.98
YOUIDIANZI Queen Crown Rhinestone Wedding Crowns & Tiaras		2	25262901	1npv-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$17.98 94
BOMEI Pack Purple Painters tape .94"x60 yards 14 Day easy removal 3 pack		1	25262901	1npv-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$9.80
YOUIDIANZI Queen Crown Rhinestone Wedding Crowns & Tiaras		2	25262901	1npv-h9x1-njtr 2/25/2026	100.052.0000.100.1000.610.03502.30.421	\$19.98

Check #: 179602

PO/InvoiceTotal: \$123.22

Vendor Total: \$3,594.21

AMERICAN EXPRESS

Check Group:

BUSINESS SERVICES - AUTOAUTH SOFTWARE RENEWAL - UNLOCKS VEHICLES & PROVIDES DIAGNOSTIC HELP		1	25262927	FEBRUARY 2026 2/26/2026	100.000.0000.000.2730.651.03000.50.421	\$60.00
BUSINESS SERVICES - ZOOM - MONTHLY CHARGES FOR DISTRICT SOFTWARE		1	25262927	FEBRUARY 2026 2/26/2026	100.000.0000.000.2580.651.03000.50.421	\$10.00
BUSINESS SERVICES - PARTSTOWN - THERMOSTAT, TERMINAL BLOCK, SWITCH 120/240V 20 AMP		1	25262927	FEBRUARY 2026 2/26/2026	100.000.0000.000.2620.610.03000.50.421	\$383.76
BUSINESS SERVICES - PARTSTOWN - ACCUTEMP VACUUM PUMP		1	25262927	FEBRUARY 2026 2/26/2026	100.000.0000.000.2620.610.03000.50.421	\$620.75

Check #: 179603

PO/InvoiceTotal: \$1,074.51

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,074.51
APRIL CAWLEY						
Check Group:						
m&ms		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$4.99
Albers corn meal		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$7.98
dum dums		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$3.79
kroger gummi worms		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$4.50
peppermint		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$3.00
food storage		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$10.69
smarties		1	25262848	SMITH02062026 2/24/2026	100.016.0000.100.1000.610.03209.10.421	\$8.98
Check #: 179604						
PO/InvoiceTotal:						\$43.73
Vendor Total:						\$43.73
AT&T LONG DISTANCE						
Check Group:						
GES		1	25260005	03162026 2/24/2026	100.012.0000.000.2400.533.03201.10.421	\$4.93
ZCES		1	25260005	03162026 2/24/2026	100.013.0000.000.2400.533.03202.10.421	\$4.93
JVES		1	25260005	03162026 2/24/2026	100.014.0000.000.2400.533.03206.10.421	\$14.93
SES		1	25260005	03162026 2/24/2026	100.015.0000.000.2400.533.03207.10.421	\$14.93

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES		1	25260005	03162026 2/24/2026	100.016.0000.000.2400.533.03209.10.421	\$14.95
MES		1	25260005	03162026 2/24/2026	100.017.0000.000.2400.533.03210.10.421	\$14.91
CVMS		1	25260005	03162026 2/24/2026	100.031.0000.000.2400.533.03301.20.421	\$10.50
PWLMS		1	25260005	03162026 2/24/2026	100.033.0000.000.2400.533.03302.20.421	\$10.00 96
DHS		1	25260005	03162026 2/24/2026	100.051.0000.000.2400.533.03501.30.421	\$20.00
WHS		1	25260005	03162026 2/24/2026	100.052.0000.000.2400.533.03502.30.421	\$20.00
JHS		1	25260005	03162026 2/24/2026	100.053.0000.100.1000.533.03503.30.421	\$10.00
BUSINESS SERVICES		1	25260005	03162026 2/24/2026	100.000.0000.000.2510.533.03000.50.421	(\$97.98)
CCMES		1	25260005	03162026 2/24/2026	100.011.0000.000.2400.533.03205.10.421	\$5.42
Check #: 179605						
PO/InvoiceTotal:						\$47.52
Vendor Total:						\$47.52
AT&T MOBILITY						
Check Group:						
Superintendent's budget [27x\$50x12 months]		8	25260008	03082026 2/24/2026	100.000.0000.000.2320.534.03000.50.421	\$385.04
IT [4X\$50X12]		1	25260008	03082026 VL 2/24/2026	100.000.0000.000.2580.534.03000.50.421	\$11.57
Check #: 179606						
PO/InvoiceTotal:						\$396.61
Vendor Total:						\$396.61

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CANON FINANCIAL SERVICES						
Check Group:						
COPIER LEASE CURRICULUM		1	25260161	42639331 2/24/2026	100.000.0000.000.2212.442.03000.50.421	\$39.77
COPIER LEASE GRANTS		1	25260161	42639331 2/24/2026	100.000.0000.000.2191.442.03000.50.421	\$39.77
COPIER LEASE SUPERINTENDENT		1	25260161	42639331 2/24/2026	100.000.0000.000.2320.442.03000.50.421	97 \$39.77
COPIER LEASE BUSINESS SERVICES		1	25260161	42639331 2/24/2026	100.000.0000.000.2510.442.03000.50.421	\$39.77
COPIER LEASE HUMAN RESOURCES		1	25260161	42639331 2/24/2026	100.000.0000.000.2570.442.03000.50.421	\$39.77
COPIER LEASE ED SERVICES		1	25260161	42639331 2/24/2026	100.000.0000.000.2210.442.03000.50.421	\$39.77
COPIES CURRICULUM		1	25260161	42639331 2/24/2026	100.000.0000.000.2212.611.03000.50.421	\$23.28
COPIES GRANTS		1	25260161	42639331 2/24/2026	100.000.0000.000.2191.611.03000.50.421	\$23.29
COPIES SUPERINTENDENT		1	25260161	42639331 2/24/2026	100.000.0000.000.2320.611.03000.50.421	\$23.29
COPIES BUSINESS SERVICES		1	25260161	42639331 2/24/2026	100.000.0000.000.2510.611.03000.50.421	\$23.29
COPIES HUMAN RESOURCES		1	25260161	42639331 2/24/2026	100.000.0000.000.2570.611.03000.50.421	\$23.29
COPIES AREA 4		1	25260161	42639331 2/24/2026	100.000.0000.000.2210.611.03000.50.421	\$23.29
COPIER LEASE CURRICULUM		1	25260161	42639349 2/24/2026	100.000.0000.000.2212.442.03000.50.421	\$23.84
COPIER LEASE GRANTS		1	25260161	42639349 2/24/2026	100.000.0000.000.2191.442.03000.50.421	\$23.84

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIER LEASE SUPERINTENDENT		1	25260161	42639349 2/24/2026	100.000.0000.000.2320.442.03000.50.421	\$23.84
COPIER LEASE BUSINESS SERVICES		1	25260161	42639349 2/24/2026	100.000.0000.000.2510.442.03000.50.421	\$23.84
COPIER LEASE HUMAN RESOURCES		1	25260161	42639349 2/24/2026	100.000.0000.000.2570.442.03000.50.421	\$23.84
COPIER LEASE ED SERVICES		1	25260161	42639349 2/24/2026	100.000.0000.000.2210.442.03000.50.421	\$23.84 98
COPIES CURRICULUM		1	25260161	42639349 2/24/2026	100.000.0000.000.2212.611.03000.50.421	\$2.07
COPIES GRANTS		1	25260161	42639349 2/24/2026	100.000.0000.000.2191.611.03000.50.421	\$2.07
COPIES SUPERINTENDENT		1	25260161	42639349 2/24/2026	100.000.0000.000.2320.611.03000.50.421	\$2.07
COPIES BUSINESS SERVICES		1	25260161	42639349 2/24/2026	100.000.0000.000.2510.611.03000.50.421	\$2.07
COPIES HUMAN RESOURCES		1	25260161	42639349 2/24/2026	100.000.0000.000.2570.611.03000.50.421	\$2.07
COPIES AREA 4		1	25260161	42639349 2/24/2026	100.000.0000.000.2210.611.03000.50.421	\$2.07

Check #: 179607

PO/InvoiceTotal: \$533.81

Check Group:

February 2026 Contract Charge		1	25262831	42639340 2/25/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
Jan - Office BW Copies		3905	25262831	42639340 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$21.48
Jan - Office Color Copies		2380	25262831	42639340 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$116.62
Jan - Lounge BW Copies		27623	25262831	42639340 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$151.93

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Jan- Lounge BW Copies		18305	25262831	42639340 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$100.68
Check #: 179607						
PO/InvoiceTotal:						\$975.69
Check Group:						
January Contract Charge		1	25262832	42463682 2/25/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
Dec - Office BW Copies		5369	25262832	42463682 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$29.53
Dec- Color Office Copies		4697	25262832	42463682 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$230.15
Dec - Lounge BW Copies		52451	25262832	42463682 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$288.48
Lounge BW Copies		35776	25262832	42463682 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$196.77
Check #: 179607						
PO/InvoiceTotal:						\$1,329.91
Check Group:						
October Contract Charge		1	25262833	41950791 2/25/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
Sept -BW Office Copies		4963	25262833	41950791 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$27.30
Sept -- Color Office Copies		3035	25262833	41950791 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$148.72
Sept - Office BW Copies		24894	25262833	41950791 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$136.92
Sept - Lounge BW Copies		34187	25262833	41950791 2/25/2026	100.015.0000.100.1000.611.03207.10.421	\$188.03
Check #: 179607						
PO/InvoiceTotal:						\$1,085.95

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Contract Charge Inv#42463679		1	25262872	42463679 2/23/2026	100.053.0000.100.1000.442.03503.30.421	\$45.89
Check #: 179607						
PO/InvoiceTotal:						\$45.89
Check Group:						
BW COPIES		1	25262893	42639339 2/25/2026	100.000.0000.000.2620.442.03000.50.421	\$10.75
CL COPIES		1	25262893	42639339 2/25/2026	100.000.0000.000.2620.442.03000.50.421	\$21.74
CONTRACT		1	25262893	42639339 2/25/2026	100.000.0000.000.2620.442.03000.50.421	\$82.74
Check #: 179607						
PO/InvoiceTotal:						\$115.23
Vendor Total:						\$4,086.48
JENNIFER N WORTHINGTON						
Check Group:						
Walmart reimbursement for PBIS incentives		1	25262626	WALM02252026 2/26/2026	270.084.0000.100.1000.610.03302.20.421	\$59.54
Check #: 179608						
PO/InvoiceTotal:						\$59.54
Vendor Total:						\$59.54
NEIDA ARELLANO						
Check Group:						
Instructional Funds		1	25262855	amaz01272026 2/25/2026	100.014.0000.100.1000.610.03206.10.421	\$29.83
Check #: 179609						
PO/InvoiceTotal:						\$29.83
Vendor Total:						\$29.83
PITNEY BOWES LEASE						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
QUARTERLY		1	25260021	03292026 2/23/2026	100.099.0000.000.2620.442.03000.50.421	\$1,568.16
Check #: 179610						
PO/InvoiceTotal:						\$1,568.16
Vendor Total:						\$1,568.16
PSI SERVICES LLC						
Check Group:						
HiSet Exam Fees		9	25261835	9065 2/24/2026	100.000.0000.430.1000.810.03504.30.421	\$135.00
Check #: 179611						
PO/InvoiceTotal:						\$135.00
Check Group:						
Adult Ed HiSet Exam Fee		2	25262839	10999 2/24/2026	100.000.0000.430.1000.810.03504.30.421	\$30.00
Check #: 179611						
PO/InvoiceTotal:						\$30.00
Vendor Total:						\$165.00
RALEYS 680718						
Check Group:						
SPINACH/SPRING MIX		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
CILANTRO		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$3.38
MINT		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$1.99
CARROTS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
RED CHARD		3	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$8.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BEEF CHUCK ROAST		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$33.19
18 PK EGGS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
BACON		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$7.99
FROZEN PEAS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$3.49
SPINACH BUNCH		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.79
PROSCUITTO		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
HEAVY WHIPPING CREAM		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$8.99
RICOTTA		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$4.49
PARMESAN		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$9.98
MOZZARELLA		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
MONTEREY JACK		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
CORN TORTILLAS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$3.29
BUTTER		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$11.98
BASIL		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
BEEF BROTH		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$10.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OATS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
CHERRY TOMATOES		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$11.18
QUICK OATS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
HONEY		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$17.99
PINTO BEANS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.48
COCONUT CHIPS		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$9.98
DRIED CHILIES		3	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$10.44
MAPLE SYRUP		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$16.48
COCONUT OIL		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
GF PASTA		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$3.49
PASTA		3	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$7.47
CRAISINS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
BAKING SODA		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$1.49
RAISINS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$4.98
SEMI SWEET CHOC CHIPS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$7.68

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ROMAS		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$6.43
WHITE ONION		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$1.87
YELLOW ONION		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	\$2.49
GARLIC		2	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	104 \$1.38
MEMBER DISCOUNT		1	25262873	102643 -5000005 2/24/2026	100.052.0000.300.1000.610.03502.30.421	(\$38.64)

Check #: 179612

PO/InvoiceTotal: \$239.09

Check Group:

CHIPS		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.99
CHIPS		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.99
CHIPS		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.99
PEPSI		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$8.49
COOKIE		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.99
COOKIE		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.99
SPRITE		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$8.49
SALAD		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.68
COLESLAW		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.49

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SALAD		1	25262884	102582-5000005 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$10.99
Check #: 179612						
PO/InvoiceTotal:						\$63.09
Vendor Total:						\$302.18
						105
RENE SMITH						
Check Group:						
Library Books		1	25262856	supplies 2/25/2026	100.014.0000.000.2220.640.03206.10.421	\$367.83
Library Supplies		1	25262856	supplies 2/25/2026	100.014.0000.000.2220.610.03206.10.421	\$25.95
Check #: 179613						
PO/InvoiceTotal:						\$393.78
Vendor Total:						\$393.78
SOUTHWEST GAS CORP	743781					
Check Group:						
JVES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03206.10.421	\$1,525.90
CCMES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03205.10.421	\$1,201.18
GES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03201.10.421	\$1,365.75
ZCES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03202.10.421	\$2,386.87
SES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03207.10.421	\$1,466.20
PHES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03209.10.421	\$1,356.83
MES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03210.10.421	\$1,256.96

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CVMS		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03301.20.421	\$3,583.12
PWLMS		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03302.20.421	\$4,037.77
DHS		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03501.30.421	\$10,126.12
WHS		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03502.30.421	\$3,930.28
DISTRICT OFFICE		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03000.50.421	\$225.82
AIRPORT FACILITIES		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03000.50.421	\$2,254.46
HERITAGE		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03000.50.421	\$718.12
ASPIRE		1	25260010	03032026 2/23/2026	100.000.0000.000.2611.621.03504.30.421	\$223.56

Check #: 179614

PO/InvoiceTotal:	\$35,658.94
Vendor Total:	\$35,658.94
Grand Total:	\$47,980.49

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2678

03/02/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HUNT & SONS INC						
Check Group:						
REGULAR UNLEADED GASOLINE (2/19/26)		8544	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$21,146.40
P-Card Payee: COMMERCE BANK				3/2/2026		
NEVADA GAS		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$1,965.12
P-Card Payee: COMMERCE BANK				3/2/2026		
NEVADA PETROLEUM CLEANUP FEE		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$64.08
P-Card Payee: COMMERCE BANK				3/2/2026		
FEDERAL LUST (G)		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$8.54
P-Card Payee: COMMERCE BANK				3/2/2026		
NEVADA LOCAL OPTION - GAS		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$768.96
P-Card Payee: COMMERCE BANK				3/2/2026		
NEVADA COUNTY OPTION - GAS		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$85.44
P-Card Payee: COMMERCE BANK				3/2/2026		
NEVADA INSPECTION FEE		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$4.70
P-Card Payee: COMMERCE BANK				3/2/2026		
FEDERAL SUPERFUND (G)		1	25262941	785313	100.000.0000.000.2650.626.03000.50.421	\$32.98
P-Card Payee: COMMERCE BANK				3/2/2026		

Check #: 0

PO/Invoice Total:	\$24,076.22
Vendor Total:	\$24,076.22
Grand Total:	\$24,076.22

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2679

03/04/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HOMETOWN HEALTH PROVIDERS						
Check Group:						
HOMETOWN HEALTH PROVIDERS INS CO EXPENSES		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.340.03000.50.421	\$21,610.52
DIVERSIFIED DENTAL SERV INC EXP		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.340.03000.50.421	\$491.40
SPECIFIC STOP LOSS - RELIASTAR		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.523.03000.50.421	\$60,213.93
MULTIPLAN (PHCS)		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.340.03000.50.421	(\$72.11)
MUTUAL OF OMAHA		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.523.03000.50.421	\$2,729.97
L/P INSURANCE SERVICES INC		1	25260013	MARCH 2026 3/4/2026	702.000.0000.000.2900.340.03000.50.421	\$1,500.00

Check #: 0

PO/InvoiceTotal:	<u>\$86,473.71</u>
Vendor Total:	<u>\$86,473.71</u>
Grand Total:	\$86,473.71

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
Safiyah's War		5	25261153	13cn-c6gv-gc7d 3/4/2026	100.031.0000.000.2220.640.03301.20.421	\$40.00
Check #: 179618						
PO/InvoiceTotal:						\$40.00
Check Group:						
OMyFav 30 pc- Party Favor Kid Keychains- S. Wagner		1	25262759	1hgh-clcr-pg73 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$32.99
LiYiQ 30 pc- Cute Plush Keychains Kawaii Bulk Keychains- S. Wagner- Read-a-thon Prizes		1	25262759	1hgh-clcr-pg73 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$26.99
BESARME 30 pc- Fun Pen for Kids, Bulk- S. Wagner- Read-a-thon		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$16.99
30 pack- Cute Multicolor Pens- Kawaii 4 n 1 Colors Ballpoint Pen- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$15.99
Paper Bookmarks for Kids- 160 Colored Laminated Book Markers for Reading- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$7.49
20 pc- Slingshot Dinosaur Finger Toys- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$8.54
ZZLWAN 24 pc- Kids Keychains- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$24.99
24 pc- Fidget Toy Packs for Kids- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$19.99
URSKYTOUS 60 pc- Animal Erasers Desk Pets for Kids- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$14.98
144 pc- Bulk Animal Pun Bookmarks- Double Sided- S. Wagner		1	25262759	1nmn-vhnm-g6jr 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$14.99
Check #: 179618						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$183.94
Check Group:						
Magicfly Small White Boards, 9x12 Dry Erase Board, Pack of 26- S. McMillen- PTO Teacher Allowance		1	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$35.14
Storex Letter Size Flat Storage Tray- Organizer Bin with Non Slip Lid- S. McMillen		2	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$81.02 110
Favourde Magnetic Whiteboard Dry Erase Erasers- 48 pack, Black- S. McMillen		1	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$13.29
Aobabo 12 Door Metal Storage Locker- S. McMillen		1	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$264.00
Marbrasse Desk Organizer, 360 Degree Rotating Pen Holder, Desk Organizer, Black- S. McMillen		7	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$77.42
Vtopmart 12.1"W Clear Stackable Storage Drawers, 4 Drawer Pack- S. McMillen		1	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$47.98
SpaceAid 4 Tier Scalloped Bookshelf, Black- S. McMillen		2	25262760	19r4-6k41-jk4p 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$208.96
Vtopmart 12.1"W Clear Stackable Storage Drawers, 4 Drawer Pack- S. McMillen		1	25262760	1yyd-cfnl-n3t7 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$47.98
						Check #: 179618
						PO/InvoiceTotal: \$775.79
Check Group:						
Interventions for Individuals with Autism Spectrum Disorder and Complex Communication Needs		1	25262762	1ggr-dklk-6kmj 2/27/2026	270.132.0000.000.2900.640.03000.50.421	\$47.45
Communication Sciences and Disorders: From Science to Clinical Practice 5th Edition		1	25262762	1NPY-H9X1-RWK P 2/27/2026	270.132.0000.000.2900.640.03000.50.421	\$61.62

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
4 pack Portable AAC Communication Device for Autism Individuals		1	25262762	1V6X-C1V4-GVW F 2/27/2026	280.639.0000.200.1000.610.03000.50.421	\$18.99
Check #: 179618						
PO/InvoiceTotal:						\$128.06
Check Group:						
16x20 picture frames		1	25262791	1jqc-p96r-mwk6 2/27/2026	100.031.0000.100.1000.610.03301.20.421	\$21.99 ¹¹¹
Check #: 179618						
PO/InvoiceTotal:						\$21.99
Check Group:						
10 Pack - Slim Heavy Duty Badge Holders - Hard Plastic Clear Polycarbonate (Holds 1 Card) Rigid Top Load Single Card Case - Vertical Easy Access Thumb Slide Hole & ID Pro...		2	25262854	1c3g-9mnt-yr1k 2/27/2026	100.033.0000.100.1000.610.03302.20.421	\$49.58
Honoson 50 Pcs Heavy Duty Retractable Badge Reels Batch ID Badge Holder Retractable Clip Bulk Key Holder with Ring for Office Worker Employee, Doctor Nurse Gifts (Black)		1	25262854	1c3g-9mnt-yr1k 2/27/2026	100.033.0000.100.1000.610.03302.20.421	\$33.76
Crayola Bulk Colored Pencils for Kids (24pk) - 12 Assorted Colors, Art Supplies For Crafts & Coloring Books, Bulk Preschool & Kindergarten Classroom Supplies (Packaging May V...		4	25262854	1c3g-9mnt-yr1k 2/27/2026	100.033.0000.100.1000.610.03302.20.421	\$150.94
all Fabric Softener Dryer Sheets for Sensitive Skin, Free Clear, 195 Count		2	25262854	1c3g-9mnt-yr1k 2/27/2026	100.033.0000.100.1000.610.03302.20.421	\$16.87
Check #: 179618						
PO/InvoiceTotal:						\$251.15
Check Group:						
Glue Sticks 30 pack		10	25262904	1VL6-17RM-QDW 4 3/3/2026	100.031.0000.100.1000.610.03301.20.421	\$65.50

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179618						
PO/InvoiceTotal:						\$65.50
Check Group:						
bulletin board kit		1	25262906	1F61-TJNT-GYH Q 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$9.98
sandwich ziplocks		1	25262906	1F61-TJNT-GYH Q 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$9.94
paper plates		1	25262906	1F61-TJNT-GYH Q 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$34.09
paper bowls		1	25262906	1F61-TJNT-GYH Q 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$37.50
staple gun		1	25262906	1F61-TJNT-GYH Q 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$12.74
Check #: 179618						
PO/InvoiceTotal:						\$104.25
Check Group:						
Yardsticks: Child & Adolescent Development- B. Spires- Principal Acct.		1	25262919	1K4Y-D9M9-TL3X 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$21.41
MaxGear 2" Office Chair Wheels Heavy Duty Replacement- N. Rothfusz- PE Order		8	25262919	1K4Y-D9M9-TL3X 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$75.92
Check #: 179618						
PO/InvoiceTotal:						\$97.33
Check Group:						
15 Pc- 15ml B7000 Glue Clear w Percision Tip- Rhinestone Glue- E. Benitez Del Real- PTO TA		1	25262922	13KK-3WCK-KXK J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$9.49

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
100PCS TINKRSTUFF- Slime Charms- E. Benitez Del-Real- PTO TA		1	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$7.99
ZHLISHQINJJ- 12 pack Acrylic Fridge Magnetic Frame, 2.36x3.54 in.- E. Benitez Del-Real- PTO TA		2	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$28.70
She Persisted: 13 American Women Who Changed the World- Esme- Noelle Gifted Money		1	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$10.29 113
Enemy Pie: (Reading Rainbow Book)- Esme- Noelle Gifted Money		1	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$9.78
An Egg Is Quiet: (Picture Book)- Esme- Noelle Gifted Money		1	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$7.99
The City of Ember Complete Boxed Set- Esme- Noelle Gifted Money		1	25262922	13KK-3WCK-KXX J 3/5/2026	100.011.0000.100.1000.610.03205.10.421	\$20.12

Check #: 179618

PO/InvoiceTotal: \$94.36

Check Group:

SanDisk 64GB Ultra SDXC UHS-I Class 10 Memory Card 140MB/s U1, Full HD, SD Camera Card SDSAUNB-064G (5 Pack) Bundle with (5) GoRAM Plastic Cases Sold by: OEMPCWorld For NAA Testing		3	25262940	1rc9-rtld-p6m4 3/4/2026	280.639.0000.200.1000.650.03000.50.421	\$374.55
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Check #: 179618

PO/InvoiceTotal: \$374.55

Vendor Total: \$2,136.92

AMERICAN EXPRESS

Check Group:

MIKE - SOUTHWEST AIRLINES - DHS SOFTBALL TO LAS VEGAS - REIMBURSED BY ACTIVITY ACCOUNT		1	25262957	FEBRUARY 26 3/5/2026	100.051.0000.920.1000.580.03501.30.421	\$5,821.23
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Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MIKE - SOUTHWEST AIRLINES - DHS BASEBALL TO LONG BEACH		1	25262957	FEBRUARY 26 3/5/2026	100.051.0000.920.1000.580.03501.30.421	\$6,260.60
MIKE - SUNCOAST HOTEL - SOFTBALL TO LAS VEGAS		1	25262957	FEBRUARY 26 3/5/2026	100.051.0000.920.1000.580.03501.30.421	\$3,868.85
MIKE - ECONOLodge WINNEMUCCA - DHS WRESTLING		1	25262957	FEBRUARY 26 3/5/2026	100.051.0000.920.1000.580.03501.30.421	\$1,489.60 114
SHANNON - RENO TAHOE PARKING - NV FUTURE OF A LEARNER CONFERENCE		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2210.320.03000.50.421	\$36.00
SHANNON - PACIFIC NORTHWEST - CHAMPS BOOK FOR PDC		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.100.2213.610.03000.50.421	\$60.00
SHANNON - INTERPRETERS UNLIMITED - DHS 4 SESSIONS OF TRANSLATION TO ENGLISH		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.420.1000.340.03000.50.421	\$960.00
SHANNON - HOPESQUAD - MES T-SHIRT CREDIT		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2190.610.03000.50.421	(\$126.77)
SHANNON - VENTRIS LEARNING - UFLI FOUNDATIONS TEACHERS MANUAL		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.420.1000.610.03000.50.421	\$90.00
SHANNON - LEARNING & THE BRAIN		3	25262957	FEBRUARY 26 3/5/2026	100.000.0000.100.2213.330.03000.50.421	\$267.00
SEAN - DIAMOND PEAK - WHS SKI TEAM FEES		1	25262957	FEBRUARY 26 3/5/2026	100.052.0000.920.1000.810.03502.30.421	\$1,050.00
SEAN - ALPINE MEADOWS - SKI TEAM FEES		1	25262957	FEBRUARY 26 3/5/2026	100.052.0000.920.1000.810.03502.30.421	\$766.45
SEAN - PALISADES TAHOE - RASS SALES - SKI TEAM FEES		1	25262957	FEBRUARY 26 3/5/2026	100.052.0000.920.1000.810.03502.30.421	\$601.15
SEAN - DELUXE - FOR SMALL BUSNIESS CHECKS		1	25262957	FEBRUARY 26 3/5/2026	100.052.0000.100.1000.610.03502.30.421	\$432.81

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HAILEY - DESCRIPT - TRANSCRIPTION SERVICES FOR THE DCSD WEBSITE		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2322.610.03000.50.421	\$24.00
HAILEY - ADOBE - WEBSITE WIDGETS FOR THE DCSD WEBSITE		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2322.610.03000.50.421	\$49.99
FRANKIE - OPENAI - MIONTHLY SUBSCRIPTIONM FOR ADMINISTRATORS - 1/29/26 & 2/28/26		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2320.810.03000.50.421	\$40.00 115
FRANKIE - HOMEWOOD SUITES - BOARD MEMBER STATE SUBCOMMITTEE		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2320.810.03000.50.421	\$203.59
ASHLEY - WALMART - PANTS, SOCKS, SHIRTS, JACKET		1	25262957	FEBRUARY 26 3/5/2026	280.688.0000.100.1000.610.03000.50.421	\$126.62
ASHLEY - USPS - LEADER IN ME GRANT APPLICATION POSTAGE		1	25262957	FEBRUARY 26 3/5/2026	100.000.0000.000.2191.531.03000.50.421	\$64.99
CHERYL - HYATT REGENCY CHICAGO - NASP CONFERENCE MORTENSEN & NEUMAYR		2	25262957	FEBRUARY 26 3/5/2026	280.639.0000.200.2213.580.03000.50.421	\$2,150.56
CHERYL - WPS - SPM - 2 CHILD ONLINE FORM - 25 USERS		1	25262957	FEBRUARY 26 3/5/2026	250.000.0000.200.2000.610.03000.50.421	\$100.00
CHERYL - FOURWAVES EVENTS - TMCC CONFERENCE RENO -		1	25262957	FEBRUARY 26 3/5/2026	280.645.0000.000.2500.330.03000.50.421	\$295.00
CHERYL - EASE FRAMEWORK - EVIDENCE BASED SUPPORT FOR ADHD 8 HOUR COURSE		1	25262957	FEBRUARY 26 3/5/2026	250.000.0000.200.2000.330.03000.50.421	\$298.00

Check #: 179619

PO/InvoiceTotal:	\$24,929.67
Vendor Total:	\$24,929.67

AMY CARTER

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Starbucks Gift Card Packs - 5 cards @ \$5.00/ech		2	25262965	STAR02272026 3/4/2026	100.054.0000.100.1000.610.03302.20.421	\$50.00
					Check #: 179620	
					PO/InvoiceTotal:	\$50.00
					Vendor Total:	\$50.00
CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0175328-IN FEBRUARY BILLING CLAIM FEE - COMPLEX MEDICAL		1	25262998	0175328-IN 3/5/2026	703.000.0000.000.2900.591.03000.50.421	\$350.00
SUNSET FEES		3	25262998	0175328-IN 3/5/2026	703.000.0000.000.2900.591.03000.50.421	\$195.00
					Check #: 179621	
					PO/InvoiceTotal:	\$545.00
					Vendor Total:	\$545.00
CANON FINANCIAL SERVICES						
Check Group:						
Contract charges 2/1-2/28		1	25262903	42639341 2/27/2026	100.031.0000.100.1000.442.03301.20.421	\$729.68
copy charges 1/1-1/31		1	25262903	42639341 2/27/2026	100.031.0000.100.1000.611.03301.20.421	\$565.14
					Check #: 179622	
					PO/InvoiceTotal:	\$1,294.82
Check Group:						
BW MAINTENANCE OVERAGE		1	25262913	42639335 3/3/2026	100.000.0000.000.2610.611.03000.50.421	\$1.46
CL MAINTENANCE OVERAGE		1	25262913	42639335 3/3/2026	100.000.0000.000.2610.611.03000.50.421	\$16.32
CONTRACT CHARGE		1	25262913	42639335 3/3/2026	100.000.0000.000.2610.611.03000.50.421	\$46.55
					Check #: 179622	

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$64.33
Check Group:						
Contract Charge- 2/1/2026-2/28/2026- Inv#:42639344		1	25262917	42639344 2/27/2026	100.011.0000.100.1000.442.03205.10.421	\$575.16
B&W Overage Charge- 1/1/2026-1/31/2026		1	25262917	42639344 2/27/2026	100.011.0000.100.1000.611.03205.10.421	\$120.08
B&W Overage Charge- 1/1/2026-1/31/2026		1	25262917	42639344 2/27/2026	100.011.0000.100.1000.611.03205.10.421	\$12.65
B&W Overage Charge- 1/1/2026-1/31/2026		1	25262917	42639344 2/27/2026	100.011.0000.100.1000.611.03205.10.421	\$105.51
Color Overage Charge- 1/1/2026-1/31/2026		1	25262917	42639344 2/27/2026	100.011.0000.100.1000.611.03205.10.421	\$44.59
						Check #: 179622
						PO/InvoiceTotal: \$857.99
Check Group:						
Contract Charge- 2/1/2026-2/28/2026- Inv#: 42639327		1	25262918	42639327 2/27/2026	100.011.0000.100.1000.442.03205.10.421	\$119.63
B&W Overage Charge- 1/1/2026-1/31/2026		1	25262918	42639327 2/27/2026	100.011.0000.100.1000.611.03205.10.421	\$7.82
						Check #: 179622
						PO/InvoiceTotal: \$127.45
Check Group:						
Contract Charge 2/1/2026-2/28/2026		1	25262923	42698493 2/27/2026	100.033.0000.100.1000.442.03302.20.421	\$289.98
Insurance Charge 2/1/2026-2/28/2026		1	25262923	42698493 2/27/2026	100.033.0000.100.1000.442.03302.20.421	\$21.87
						Check #: 179622
						PO/InvoiceTotal: \$311.85
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Contract Charge 2/1/2026-2/28/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.442.03302.20.421	\$574.03
CL Maintenance Overage 1/1/2026-1/31/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.611.03302.20.421	\$125.51
BW Maintenance Overage 1/1/2026-1/31/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.611.03302.20.421	\$198.63
BW Maintenance Overage 1/1/2026-1/31/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.611.03302.20.421	\$31.52
BW Maintenance Overage 1/1/2026-1/31/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.611.03302.20.421	\$41.87
BW Maintenance Overage 1/1/2026-1/31/2026		1	25262924	42653781 2/27/2026	100.033.0000.100.1000.611.03302.20.421	\$123.43
Check #: 179622						
PO/InvoiceTotal:						\$1,094.99
Check Group:						
B/W Copies		2805	25262929	42653779 3/2/2026	100.000.0000.000.2720.611.03000.50.421	\$21.04
Color Copies		345	25262929	42653779 3/2/2026	100.000.0000.000.2720.611.03000.50.421	\$18.98
Contract Charge for February 2026		1	25262929	42653779 3/2/2026	100.000.0000.000.2720.442.03000.50.421	\$56.50
Check #: 179622						
PO/InvoiceTotal:						\$96.52
Check Group:						
Contract Charge 2/1/26-2/28/26 Mono		1	25262936	42639328 3/2/2026	250.000.0000.200.2000.442.03000.50.421	\$171.40
Check #: 179622						
PO/InvoiceTotal:						\$171.40
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BW Maintenance Overage 1/1/26-31		1	25262937	42639336 3/2/2026	280.639.0000.200.2100.611.03000.50.421	\$6.62
CL Maintenance Overage 1/1/26-1/31/26		1	25262937	42639336 3/2/2026	280.639.0000.200.2100.611.03000.50.421	\$67.32
Contract Charge 2/1/26-2/28/26		1	25262937	42639336 3/2/2026	280.639.0000.200.2100.442.03000.50.421	\$168.43
Check #: 179622						119
PO/InvoiceTotal:						\$242.37
Vendor Total:						\$4,261.72
ELIDA DIAZ						
Check Group:						
Reimburse E. Diaz- Math Night, Crazy 8 Kits- Bedtime Math Foundation- Inv#: FMN-1044		1	25262916	fmn-1044 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$195.00
Check #: 179623						
PO/InvoiceTotal:						\$195.00
Vendor Total:						\$195.00
FLORENCE FENCE INC						
Check Group:						
Chain Link fencing - GES		1	25262967	BF251257 3/4/2026	240.375.0000.000.4600.450.03000.50.421	\$24,000.00
Check #: 179624						
PO/InvoiceTotal:						\$24,000.00
Vendor Total:						\$24,000.00
FRONTIER						
Check Group:						
PHES		1	25260006	03152026 2/27/2026	100.016.0000.000.2400.533.03209.10.421	\$148.08
MES		1	25260006	03152026 2/27/2026	100.017.0000.000.2400.533.03210.10.421	\$158.18

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS		1	25260006	03152026 2/27/2026	100.031.0000.000.2400.533.03301.20.421	\$155.08
PWLMS		1	25260006	03152026 2/27/2026	100.033.0000.000.2400.533.03302.20.421	\$148.08
DHS		1	25260006	03152026 2/27/2026	100.051.0000.000.2400.533.03501.30.421	\$283.00
WHS		1	25260006	03152026 2/27/2026	100.052.0000.000.2400.533.03502.30.421	\$98.74
JHS		1	25260006	03152026 2/27/2026	100.053.0000.100.1000.533.03503.30.421	\$105.72
SUPERINTENDENT		1	25260006	03152026 2/27/2026	100.000.0000.000.2320.533.03000.50.421	\$59.13
ED SERVICES		1	25260006	03152026 2/27/2026	100.000.0000.000.2210.533.03000.50.421	\$59.13
HR/JOBLINE/CLOSET		1	25260006	03152026 2/27/2026	100.000.0000.000.2570.533.03000.50.421	\$59.13
BUSINESS SERVICES		1	25260006	03152026 2/27/2026	100.000.0000.000.2510.533.03000.50.421	\$59.13
CURRICULUM		1	25260006	03152026 2/27/2026	100.000.0000.000.2212.533.03000.50.421	\$59.13
INFORMATIONAL SERVICES		1	25260006	03152026 2/27/2026	100.000.0000.000.2580.533.03000.50.421	\$144.78
FOOD SERVICES		1	25260006	03152026 2/27/2026	600.000.0000.000.3100.533.03000.50.421	\$144.78
MAINT		1	25260006	03152026 2/27/2026	100.000.0000.000.2620.533.03000.50.421	\$144.78
TRANSPORTATION		1	25260006	03152026 2/27/2026	100.000.0000.000.2710.533.03000.50.421	\$144.78
GRANTS AND ASSESSMENTS SHARED FAX LINE		1	25260006	03152026 2/27/2026	100.000.0000.000.2191.533.03000.50.421	\$59.13

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALARMS (DIST WIDE)		1	25260006	03152026 2/27/2026	100.099.0000.000.2620.491.03000.50.421	\$389.57
ASPIRE		1	25260006	03152026 2/27/2026	100.000.0000.430.1000.533.03504.30.421	\$51.85
CCMES		1	25260006	03152026 2/27/2026	100.011.0000.000.2400.533.03205.10.421	\$155.08
GES		1	25260006	03152026 2/27/2026	100.012.0000.000.2400.533.03201.10.421	\$170.03
ZCES		1	25260006	03152026 2/27/2026	100.013.0000.000.2400.533.03202.10.421	\$58.41
JVES		1	25260006	03152026 2/27/2026	100.014.0000.000.2400.533.03206.10.421	\$242.29
SES		1	25260006	03152026 2/27/2026	100.015.0000.000.2400.533.03207.10.421	\$148.08
Check #: 179625						
PO/InvoiceTotal:						\$3,246.09
Vendor Total:						\$3,246.09
GARDNERVILLE TOWN WATER	261185					
Check Group:						
GES		1	25260026	04012026 3/2/2026	100.000.0000.000.2611.411.03201.10.421	\$1,582.98
CVMS		1	25260026	04012026 3/2/2026	100.000.0000.000.2611.411.03301.20.421	\$5,609.31
Check #: 179626						
PO/InvoiceTotal:						\$7,192.29
Vendor Total:						\$7,192.29
INDIAN HILLS GID	341032					
Check Group:						
JVES DOMESTIC		1	25260023	03312026 3/4/2026	100.000.0000.000.2611.411.03206.10.421	\$1,555.39

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JVES SPRINKLERS		1	25260023	03312026 3/4/2026	100.000.0000.000.2611.411.03206.10.421	\$321.12
Check #: 179627						
PO/InvoiceTotal:						\$1,876.51
Vendor Total:						\$1,876.51
122						
JENNIFER N WORTHINGTON						
Check Group:						
MAP Testing Rewards - Jen Worthington		1	25262964	WALM02252026 MAP 3/4/2026	100.054.0000.100.1000.610.03302.20.421	\$30.68
Check #: 179628						
PO/InvoiceTotal:						\$30.68
Vendor Total:						\$30.68
MICHELLE BROOKS						
Check Group:						
Reimburse M. Brooks- Math Night, Crazy 8 Kits- Bedtime Math Foundation- Inv#: FMN-1043		1	25262921	bedt02192026 2/27/2026	100.011.0000.100.1000.610.03205.10.421	\$250.00
Check #: 179629						
PO/InvoiceTotal:						\$250.00
Vendor Total:						\$250.00
NEVADA DEPT OF PUBLIC SAFETY						
Check Group:						
INVOICE#007739 FINGERPRINTS AND BACKGROUND CHECKS		1	25262977	007739 3/4/2026	100.000.0000.000.2570.590.03000.50.421	\$195.00
Check #: 179630						
PO/InvoiceTotal:						\$195.00
Vendor Total:						\$195.00
NV ENERGY	733170					
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CCMES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03205.10.421	\$3,519.50
GES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03201.10.421	\$3,614.11
ZCES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03202.10.421	\$2,011.47
JVES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03206.10.421	\$2,519.82
SES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03207.10.421	\$3,281.64
MES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03210.10.421	\$4,620.50
PHES		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03209.10.421	\$3,247.82
CVMS		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03301.20.421	\$6,276.71
PWLMS		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03302.20.421	\$7,198.10
DHS		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03501.30.421	\$12,139.80
WHS		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03502.30.421	\$118.08
DISTRICT OFFICE		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03000.50.421	\$150.68
AIRPORT FACILITIES - INCLUDING FREEZER		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03000.50.421	\$2,777.74
HERITAGE		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03000.50.421	\$405.38
ASPIRE		1	25260004	03162026 3/3/2026	100.000.0000.000.2611.622.03504.30.421	\$135.51

Check #: 179631

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$52,016.86</u>
						Vendor Total: <u>\$52,016.86</u>
PITNEY BOWES RESERVE ACCOUNT						
Check Group:						
CCMES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.011.0000.000.2400.531.03205.10.421	\$10.74 124
GES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.012.0000.000.2400.531.03201.10.421	\$0.74
ZCES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.013.0000.000.2400.531.03202.10.421	\$5.00
JVES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.014.0000.000.2400.531.03206.10.421	\$102.71
SES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.015.0000.000.2400.531.03207.10.421	\$24.71
PHES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.016.0000.000.2400.531.03209.10.421	\$3.99
MES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.017.0000.000.2400.531.03210.10.421	\$24.55
CVMS POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.031.0000.000.2400.531.03301.20.421	\$30.16
PWLMS POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.033.0000.000.2400.531.03302.20.421	\$29.45
DHS POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.051.0000.000.2400.531.03501.30.421	\$1,321.13
WHS POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.052.0000.000.2400.531.03502.30.421	\$13.32
SUPERINTENDENT POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2320.531.03000.50.421	\$178.51
BUSINESS SERVICES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2510.531.03000.50.421	\$178.51

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ED SERVICES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2210.531.03000.50.421	\$178.51
HR POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2570.531.03000.50.421	\$178.51
GRANTS POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2191.531.03000.50.421	\$382.01
CURRICULUM POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.000.2212.531.03000.50.421	\$178.51
FOOD SERVICES POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	600.000.0000.000.3100.531.03000.50.421	\$23.68
SPED POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	250.000.0000.200.2000.531.03000.50.421	\$9.62
ASPIRE POSTAGE		1	25260007	FEBRUARY 26 3/2/2026	100.000.0000.430.1000.531.03901.30.421	\$47.12

Check #: 179632

PO/InvoiceTotal: \$2,921.48

Vendor Total: \$2,921.48

T MOBILE

Check Group:

CARES ACT STUDENTS INTERNET HOTSPOTS - MOVED TO 99 CODE		1	25260019	03222026 2/27/2026	100.099.0000.000.2580.533.03000.50.421	\$353.75
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Check #: 179633

PO/InvoiceTotal: \$353.75

Vendor Total: \$353.75

V&C CONSTRUCTION

Check Group:

Concrete for 1126 Airport Rd - Bus Depot - Pour 160 SF of 6" concrete including delivery of road base		198	25262966	10268 3/3/2026	240.375.0000.000.4600.450.03000.50.421	\$4,950.00
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Check #: 179634

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2680

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$4,950.00</u>
						Vendor Total: <u>\$4,950.00</u>
VERIZON WIRELESS						
Check Group:						
IT		1	25260017	03132026 3/2/2026	100.000.0000.000.2580.534.03000.50.421	\$47.52 126
						Check #: 179635
						PO/InvoiceTotal: <u>\$47.52</u>
						Vendor Total: <u>\$47.52</u>
						Grand Total: <u>\$129,198.49</u>

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2681

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALLISON MACKENZIE, LTD						
Check Group:						
General Legal Counsel		1	25260079	18259 3/4/2026	100.000.0000.000.2318.341.03000.50.421	\$7,906.25
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$7,906.25
Vendor Total:						\$7,906.25
BRANDED SCREEN PRINTING						
Check Group:						
Student Uniform T-Shirts		24	25262661	1318300 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$117.12
P-Card Payee: COMMERCE BANK						
Screen Printing Charge for artwork		1	25262661	1318300 2/23/2026	100.000.0000.430.1000.610.03504.30.421	\$81.60
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$198.72
Vendor Total:						\$198.72
BRUSTEIN AND MANASEVIT PLLC						
Check Group:						
The Bruman Group Spring, 2026 Forum Registration - Virtual - Ashley Mitchell		1	25263075	ORDER # 106746 3/10/2026	280.633.0000.100.2213.330.03000.50.421	\$1,320.00
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$1,320.00
Vendor Total:						\$1,320.00
CINTAS CORPORATION						
Check Group:						
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK		1	25260157	4259416303 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
P-Card Payee: COMMERCE BANK						
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK		1	25260157	4260179176 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2681

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4260922466 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4261661294 3/11/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
Check #: 0						128
PO/InvoiceTotal:						\$662.04
Vendor Total:						\$662.04
CMC TIRE INC						
Check Group:						
170287048 LT235 / 80R17 COOPER DISC STRONGHO P-Card Payee: COMMERCE BANK		4	25263049	50125556 3/11/2026	100.000.0000.000.2730.614.03000.50.421	\$704.64
Check #: 0						\$704.64
PO/InvoiceTotal:						\$704.64
Vendor Total:						\$704.64
DEMCO 127208						
Check Group:						
SMALL PURPOSE EASEL P-Card Payee: COMMERCE BANK		100	25261504	7720403 3/10/2026	100.051.0000.000.2220.610.03501.30.421	\$195.00
LARGE PLATFORM EASEL P-Card Payee: COMMERCE BANK		30	25261504	7720403 3/10/2026	100.051.0000.000.2220.610.03501.30.421	\$382.20
Check #: 0						\$577.20
PO/InvoiceTotal:						\$577.20
Check Group:						
EASEL P-Card Payee: COMMERCE BANK		30	25262201	7765364 3/10/2026	100.051.0000.000.2220.610.03501.30.421	\$80.70
POLYPROP LAM P-Card Payee: COMMERCE BANK		1	25262201	7765364 3/10/2026	100.051.0000.000.2220.610.03501.30.421	\$23.24
Check #: 0						\$103.94
PO/InvoiceTotal:						\$103.94

Douglas County School District

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Voucher Batch Number: 2681

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
FLIPPER DESK		1	25262727	7763927	100.051.0000.000.2220.610.03501.30.421	\$708.02
P-Card Payee: COMMERCE BANK				3/10/2026		
PROMO DISCOUNT		1	25262727	7763927	100.051.0000.000.2220.610.03501.30.421	(\$52.59)
P-Card Payee: COMMERCE BANK				3/10/2026		
				Check #: 0		129
					PO/InvoiceTotal:	\$655.43
					Vendor Total:	\$1,336.57
DOUGLAS DISPOSAL SERVICE INC	125372					
Check Group:						
CVMS TRASH		1	25260002	434658	100.000.0000.000.2611.421.03301.20.421	\$100.02
P-Card Payee: COMMERCE BANK				3/3/2026		
DHS TRASH		1	25260002	434659	100.000.0000.000.2611.421.03501.30.421	\$550.20
P-Card Payee: COMMERCE BANK				3/3/2026		
GES TRASH		1	25260002	434664	100.000.0000.000.2611.421.03201.10.421	\$366.80
P-Card Payee: COMMERCE BANK				3/3/2026		
CCMES TRASH		1	25260002	434713	100.000.0000.000.2611.421.03205.10.421	\$666.80
P-Card Payee: COMMERCE BANK				3/3/2026		
AIRPORT TRASH		1	25260002	434742	100.000.0000.000.2611.421.03000.50.421	\$133.36
P-Card Payee: COMMERCE BANK				3/3/2026		
AIRPORT TRASH		1	25260002	434748	100.000.0000.000.2611.421.03000.50.421	\$133.36
P-Card Payee: COMMERCE BANK				3/3/2026		
JVES TRASH		1	25260002	434762	100.000.0000.000.2611.421.03206.10.421	\$900.18
P-Card Payee: COMMERCE BANK				3/3/2026		
SES TRASH		1	25260002	434777	100.000.0000.000.2611.421.03207.10.421	\$766.82
P-Card Payee: COMMERCE BANK				3/3/2026		
PWLMS TRASH		1	25260002	434799	100.000.0000.000.2611.421.03302.20.421	\$733.60
P-Card Payee: COMMERCE BANK				3/3/2026		
PHES TRASH		1	25260002	434827	100.000.0000.000.2611.421.03209.10.421	\$883.51
P-Card Payee: COMMERCE BANK				3/3/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	25260002	434855 3/3/2026	100.000.0000.000.2611.421.03000.50.421	\$266.72
DHS TRASH P-Card Payee: COMMERCE BANK		1	25260002	434896 3/3/2026	100.000.0000.000.2611.421.03501.30.421	\$100.00
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	25260002	434897 3/3/2026	100.000.0000.000.2611.421.03000.50.421	\$50.01
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	25260002	434933 3/3/2026	100.000.0000.000.2611.421.03302.20.421	\$25.00
GVILL TRANSFER STATION P-Card Payee: COMMERCE BANK		1	25260002	436264 3/3/2026	100.000.0000.000.2611.421.03000.50.421	\$153.70
Check #: 0						
PO/InvoiceTotal:						\$5,830.08
Vendor Total:						\$5,830.08
EAN SERVICES						
Check Group:						
41253277 - 3 MINIVANS - MOORE, SULLIVAN, TUCKER - DHS BASEBALL TO PAHRUMP P-Card Payee: COMMERCE BANK		1	25262954	41253277 3/2/2026	100.051.0000.920.1000.580.03501.30.421	\$1,032.99
Check #: 0						
PO/InvoiceTotal:						\$1,032.99
Vendor Total:						\$1,032.99
EDVOTEK INC						
Check Group:						
AGAROSE P-Card Payee: COMMERCE BANK		2	25262731	291586 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$64.10
BUFFER P-Card Payee: COMMERCE BANK		2	25262731	291586 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$60.00
SAFE STAIN P-Card Payee: COMMERCE BANK		4	25262731	291586 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$220.00
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$344.10</u>
						Vendor Total: <u>\$344.10</u>
ENERSPECT MEDICAL SOLUTIONS, LLC						
Check Group:						
XELAED002 Powerheart G5 ICPR Pads Intellisense Adult Defibrillation Pads with CPR feedback device. 2 year shelf life. GWHS & JVES		2	25262939	34246	100.000.0000.000.2130.610.03000.50.421	\$471.26
P-Card Payee: COMMERCE BANK						131
						3/2/2026
						Check #: 0
						PO/InvoiceTotal: <u>\$471.26</u>
						Vendor Total: <u>\$471.26</u>
FAST GLASS INC						
Check Group:						
DW02153GTYNCOM WINDSHIELD (AFTERMARKET, 3RD VISOR, FRIT, SOLAR), FLEET LABOR (FLAT RATE) (2.7 HRS), HAH000004 ADHESIVE (2.0, URETHANE, DAM PRIMER) (#516)		1	25263032	ICA108242	100.000.0000.000.2650.619.03000.50.421	\$320.00
P-Card Payee: COMMERCE BANK						3/11/2026
						Check #: 0
						PO/InvoiceTotal: <u>\$320.00</u>
						Vendor Total: <u>\$320.00</u>
GANDER PUBLISHING INC						
Check Group:						
V & V WORKBOOK		2	25262732	0248316-IN	250.051.0000.200.1000.610.03501.30.421	\$109.89
P-Card Payee: COMMERCE BANK						3/10/2026
IMAGINE THAT		1	25262732	0248316-IN	250.051.0000.200.1000.610.03501.30.421	\$32.95
P-Card Payee: COMMERCE BANK						3/10/2026
V & V IMAGINE THAT		1	25262732	0248316-IN	250.051.0000.200.1000.610.03501.30.421	\$32.94
P-Card Payee: COMMERCE BANK						3/10/2026
						Check #: 0
						PO/InvoiceTotal: <u>\$175.78</u>
						Vendor Total: <u>\$175.78</u>

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HIGH SIERRA BUSINESS SYSTEMS INC						
Check Group:						
Staples for Copier		1	25262622	151234	100.033.0000.100.1000.611.03302.20.421	\$68.00
P-Card Payee: COMMERCE BANK				3/11/2026		
					Check #: 0	
						PO/InvoiceTotal: <u>\$68.00</u>
Check Group:						
Staples		1	25262866	151693	100.015.0000.100.1000.610.03207.10.421	\$68.00
P-Card Payee: COMMERCE BANK				2/25/2026		
					Check #: 0	
						PO/InvoiceTotal: <u>\$68.00</u>
						Vendor Total: <u>\$136.00</u>
HOBART						
Check Group:						
LABOR DISHWASHER GWHS		0.75	25262889	37168948	100.000.0000.000.2620.430.03000.50.421	\$168.00
P-Card Payee: COMMERCE BANK				2/25/2026		
TRIP CHARGE		1	25262889	37168948	100.000.0000.000.2620.430.03000.50.421	\$462.00
P-Card Payee: COMMERCE BANK				2/25/2026		
PLUMBING SUPPLIES		1	25262889	37168948	100.000.0000.000.2620.430.03000.50.421	\$225.00
P-Card Payee: COMMERCE BANK				2/25/2026		
					Check #: 0	
						PO/InvoiceTotal: <u>\$855.00</u>
						Vendor Total: <u>\$855.00</u>
HUNT & SONS INC						
Check Group:						
WINTERIZED ULD DYED DIESEL #2 (3/3/26)		8933	25263113	794184	100.000.0000.000.2730.626.03000.50.421	\$24,655.08
P-Card Payee: COMMERCE BANK				3/11/2026		
NEVADA PETROLEUM CLEANUP FEE		1	25263113	794184	100.000.0000.000.2730.626.03000.50.421	\$67.00
P-Card Payee: COMMERCE BANK				3/11/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FEDERAL LUST		1	25263113	794184	100.000.0000.000.2730.626.03000.50.421	\$8.93
P-Card Payee: COMMERCE BANK				3/11/2026		
FEDERAL SUPERFUND		1	25263113	794184	100.000.0000.000.2730.626.03000.50.421	\$38.32
P-Card Payee: COMMERCE BANK				3/11/2026		
Check #: 0						
PO/InvoiceTotal:						\$24,769.33
Vendor Total:						\$24,769.33
MAC GILL AND CO	480224					
Check Group:						
Ziploc bags		2	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$11.78
P-Card Payee: COMMERCE BANK				2/25/2026		
Cough drops		1	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$40.00
P-Card Payee: COMMERCE BANK				2/25/2026		
Cetirizine		1	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$6.99
P-Card Payee: COMMERCE BANK				2/25/2026		
Pepto		5	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$49.75
P-Card Payee: COMMERCE BANK				2/25/2026		
3x5 wrap		1	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$83.99
P-Card Payee: COMMERCE BANK				2/25/2026		
eye wash station		1	25262564	IN0917996	100.031.0000.000.2130.610.03301.20.421	\$129.34
P-Card Payee: COMMERCE BANK				2/25/2026		
Check #: 0						
PO/InvoiceTotal:						\$321.85
Check Group:						
BIOFREZE		1	25262701	IN0918770	100.051.0000.100.1000.610.03501.30.421	\$14.67
P-Card Payee: COMMERCE BANK				3/10/2026		
FABRIC		5	25262701	IN0918770	100.051.0000.100.1000.610.03501.30.421	\$10.18
P-Card Payee: COMMERCE BANK				3/10/2026		
FABRIC		2	25262701	IN0918770	100.051.0000.100.1000.610.03501.30.421	\$89.04
P-Card Payee: COMMERCE BANK				3/10/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CLEAR TAPE		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$27.39
P-Card Payee: COMMERCE BANK						
ACE WRAP		3	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$26.42
P-Card Payee: COMMERCE BANK						
ACE WRAP		3	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$30.53
P-Card Payee: COMMERCE BANK						
ACE WRAP		2	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$34.83
P-Card Payee: COMMERCE BANK						134
SICK POSTER		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$16.59
P-Card Payee: COMMERCE BANK						
PROBE COVERS		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$48.44
P-Card Payee: COMMERCE BANK						
PROBE COVERS		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$96.87
P-Card Payee: COMMERCE BANK						
AUQUAPHOR		2	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$19.37
P-Card Payee: COMMERCE BANK						
CUREL		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$10.75
P-Card Payee: COMMERCE BANK						
MEDIKOFF		4	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$156.56
P-Card Payee: COMMERCE BANK						
TOOTHPASTE		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$3.03
P-Card Payee: COMMERCE BANK						
4 X 4 BAGS		5	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$10.23
P-Card Payee: COMMERCE BANK						
HYDROCORTIZONE		2	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$7.18
P-Card Payee: COMMERCE BANK						
ANTISEPTIC WASH		2	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$9.77
P-Card Payee: COMMERCE BANK						
FOIL PACKETS		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$21.05
P-Card Payee: COMMERCE BANK						

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SUNSCREEN P-Card Payee: COMMERCE BANK		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$12.23
ORAL PAIN RELIEF P-Card Payee: COMMERCE BANK		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$20.54
BURN GEL P-Card Payee: COMMERCE BANK		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$9.74
DOOL GEL P-Card Payee: COMMERCE BANK		1	25262701	IN0918770 3/10/2026	100.051.0000.100.1000.610.03501.30.421	\$7.52

Check #: 0

PO/InvoiceTotal: \$682.93

Vendor Total: \$1,004.78

NATIONAL SCHOOL BOARD ASSOC

Check Group:

Board Members Yvonne Wagstaff, Erinn Miller, Melinda Gneiting, and Heather Jackson will attend the NASB Workshop on March 21, 2026: Legislative Readiness, Portrait of a Nevada Learner, and School Safety Information at Aloft Hotel in Reno, NV, 7:30am to 2:00pm. P-Card Payee: COMMERCE BANK		4	25263084	03212026 NASB WKSHP 3/11/2026	100.000.0000.000.2310.330.03000.50.421	\$500.00
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Check #: 0

PO/InvoiceTotal: \$500.00

Vendor Total: \$500.00

NEVADA NEWS GROUP

6429

Check Group:

Advertisement for School Board Candidate - 5 RUNS (BURNS - FEB) INVOICE 57617 P-Card Payee: COMMERCE BANK		1	25262956	57617 3/2/2026	100.000.0000.000.2310.540.03000.50.421	\$840.00
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Check #: 0

PO/InvoiceTotal: \$840.00

Check Group:

Advertisement for DW pavement & concrete maintenance P-Card Payee: COMMERCE BANK		1	25263053	AD# 59891 3/9/2026	100.088.0000.000.4600.540.03000.50.421	\$833.26
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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$833.26
Vendor Total:						\$1,673.26
OVERHEAD FIRE PROTECTION INC						
Check Group:						
CVMS BELL TROUBLESHOOT		3	25262895	223176	100.000.0000.000.2620.492.03000.50.421	\$375.00
P-Card Payee: COMMERCE BANK				2/25/2026		196
BATTERY		2	25262895	223176	100.000.0000.000.2620.492.03000.50.421	\$120.00
P-Card Payee: COMMERCE BANK				2/25/2026		
TRUCK FEE		1	25262895	223176	100.000.0000.000.2620.492.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				2/25/2026		
Check #: 0						
PO/InvoiceTotal:						\$505.00
Vendor Total:						\$505.00
PACIFIC OFFICE AUTOMATION						
Check Group:						
INV AR00040133		1	25263010	AR00040133	100.014.0000.100.1000.611.03206.10.421	\$657.06
P-Card Payee: COMMERCE BANK				3/11/2026		
Check #: 0						
PO/InvoiceTotal:						\$657.06
Vendor Total:						\$657.06
PAPE KENWORTH						
Check Group:						
TWS0022 FLUID-WINDSH		1	25262777	15876167	100.000.0000.000.2730.619.03000.50.421	\$262.44
P-Card Payee: COMMERCE BANK				3/10/2026		
Check #: 0						
PO/InvoiceTotal:						\$262.44
Vendor Total:						\$262.44
SHERWIN-WILLIAMS						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PM 200 ZERO EG-SHELL P-Card Payee: COMMERCE BANK		1	25262551	68821117600326 3/10/2026	100.000.0000.000.2610.610.03302.20.421	\$152.60
				Check #: 0		
					PO/InvoiceTotal:	\$152.60
					Vendor Total:	\$152.60
SNAP ON INDUSTRIAL Check Group:	740860					137
CTNN2Q3KF NANOAXCESS 2 TOOL KIT RA QDRV P-Card Payee: COMMERCE BANK		1	25263029	ARV / 67165846 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$279.16
CTNN13KF NANOAXCESS 2 TOOL KIT IL DRV P-Card Payee: COMMERCE BANK		1	25263029	ARV / 67170478 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$259.28
OEX20B 5/8 IN STD F/DR COMWR P-Card Payee: COMMERCE BANK		1	25263029	ARV / 67170478 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$29.36
OEX24B 3/4 IN STD F/DR COMWR P-Card Payee: COMMERCE BANK		1	25263029	ARV / 67170478 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$33.61
STMM8 1/4 DR 6PT 8MM DP SKT P-Card Payee: COMMERCE BANK		1	25263029	ARV / 67170478 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$16.46
				Check #: 0		
					PO/InvoiceTotal:	\$617.87
					Vendor Total:	\$617.87
SOUTH TAHOE REFUSE CO INC Check Group:	743776					
WHS TRASH P-Card Payee: COMMERCE BANK		1	25260009	440367 3/3/2026	100.000.0000.000.2611.421.03502.30.421	\$854.40
				Check #: 0		
					PO/InvoiceTotal:	\$854.40
					Vendor Total:	\$854.40
WESTERN NEVADA SUPPLY CO Check Group:	887678					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FURN MTR		1	25262885	102118048 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$323.27
P-Card Payee: COMMERCE BANK						
CAP		1	25262885	102118048 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$7.36
P-Card Payee: COMMERCE BANK						
FR DOOR		1	25262885	42111967 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$194.99
P-Card Payee: COMMERCE BANK						
Check #: 0						138
PO/InvoiceTotal:						\$525.62
Check Group:						
SPUD		1	25262886	42125479 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$22.04
P-Card Payee: COMMERCE BANK						
V/B RP KIT X3		1	25262886	42125479 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$14.52
P-Card Payee: COMMERCE BANK						
Check #: 0						\$36.56
PO/InvoiceTotal:						\$36.56
Check Group:						
BLWR		1	25262949	102144495 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$359.03
P-Card Payee: COMMERCE BANK						
FAUCET		1	25262949	42142824 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$346.06
P-Card Payee: COMMERCE BANK						
BRS VB X5		1	25262949	42142825 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$707.60
P-Card Payee: COMMERCE BANK						
Check #: 0						\$1,412.69
PO/InvoiceTotal:						\$1,412.69
Check Group:						
GENE TU4 URINAL AUGER		1	25263066	ORDER 42157889 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$83.77
P-Card Payee: COMMERCE BANK						
GENE T6FL DH CLOSET AUGER		1	25263066	ORDER 42157889 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$116.24
P-Card Payee: COMMERCE BANK						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NO SEEP COMBO PK GSKT BOWL WAX		1	25263066	ORDER10216195 6 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$6.99
P-Card Payee: COMMERCE BANK						
LIFT NI-FLEX LRG PWDR/LATEX FREE GLV-IKL		1	25263066	ORDER10216195 6 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$16.67
P-Card Payee: COMMERCE BANK						

Check #: 0

	139
PO/InvoiceTotal:	\$223.67
Vendor Total:	\$2,198.54
Grand Total:	\$54,488.71

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7UP/RC BOTTLING COMPANY OF RENO						
Check Group:						
SNAPPLE, DIET, Variety, 24/20 oz. "HS"		15	25262723	4527703802 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$360.00
					Check #: 179673	
					PO/InvoiceTotal:	<u>\$360.00</u>
					Vendor Total:	\$360.00
ABE PRINTING AND COPY						
1875						
Check Group:						
#10 Logo'd left window envelopes 2500		1	25262764	21852 2/25/2026	100.033.0000.100.1000.610.03302.20.421	\$299.00
					Check #: 179674	
					PO/InvoiceTotal:	<u>\$299.00</u>
Check Group:						
2" x 10 " Nameplates		4	25262930	21641 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$75.96
					Check #: 179674	
					PO/InvoiceTotal:	<u>\$75.96</u>
					Vendor Total:	\$374.96
ACE HARDWARE						
3550						
Check Group:						
SEALR CONCRTE		3	25262876	178677/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$29.97
FASTENERS		3	25262876	178697/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.17
FASTENERS		3	25262876	178697/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.85
FASTENERS		3	25262876	178697/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$1.17

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FASTENERS		3	25262876	178697/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$1.95
FASTENERS		10	25262876	178697/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$2.60
Check #: 179675						
PO/InvoiceTotal:						<u>\$45.741</u>
Check Group:						
SPRYPNT		1	25262877	178813/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.99
FLEXSEAL		2	25262877	178851/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$29.98
FLEXSEAL		1	25262877	178851/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$14.99
SPRYPNT		5	25262877	178851/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$24.95
COATING		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$17.99
FLEXSEAL		2	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$29.98
SCREW		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$7.99
CLAMPS		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$2.39
CLAMPS		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.59
CLAMPS		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$2.39
CLAMP		1	25262877	178865/1 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.00

Check #: 179675

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$143.24
Check Group:						
FASTENERS		1	25262944	178938/1 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$0.21
GLUE		1	25262944	179138/1 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$9.59
						142
						Check #: 179675
						PO/InvoiceTotal: \$9.80
Check Group:						
SHUT COLD ZINC 1/2		1	25263062	179099/1 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$4.59
56 FASTENERS		1	25263062	179099/1 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$3.39
56 FASTENERS		1	25263062	179099/1 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$0.39
SPRYPNT 2X GLS DEEP BLUE		1	25263062	179099/1 3/10/2026	100.000.0000.000.2620.611.03000.50.421	\$7.99
						Check #: 179675
						PO/InvoiceTotal: \$16.36
						Vendor Total: \$215.11
ADVANCED CHILD BEHAVIOR SOLUTIONS LLC						
Check Group:						
Contracted BCBA Observations, write ups, interviews. 2/3-27/26 Ken		32.5	25263078	16223 3/11/2026	280.639.0000.200.2100.340.03000.50.421	\$4,875.00
						Check #: 179676
						PO/InvoiceTotal: \$4,875.00
						Vendor Total: \$4,875.00
ALLERMAN UPPER VIRGINIA IRRIGATION CO.						
Check Group:						

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADMIN SHAREHOLDER ASSESSMENT		1	25262891	2552 2/25/2026	100.000.0000.000.2620.340.03000.50.421	\$300.00
ANNUAL ASSESSMENT PER SHARE		10	25262891	2552 2/25/2026	100.000.0000.000.2620.340.03000.50.421	\$140.00
Check #: 179677						
PO/InvoiceTotal:						\$440.00
Vendor Total:						\$440.00
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
ALLERGY RELIEF		1	25262702	13DV-9YGC-R4C 3 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$17.41
ORANGE BANDAGE		1	25262702	13DV-9YGC-R4C 3 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$11.99
EXTRA STRENGTH PAIN RELIEF CAPLETS		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$15.03
PICTURE FRAME		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$24.79
LORATADINE		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
DECONGESTANT		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.71
REFRESH		2	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$31.48
GLUCOSE TEST METER		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$10.99
GLUCOSE TEST METER		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$10.99
BLACK BANDAGE		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$11.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SKIN DRESSING		1	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$30.20
ALLERGY RELIEF		2	25262702	19N3-G69D-6K4Y 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$6.90
Check #: 179678						
PO/InvoiceTotal:						\$191.144
Check Group:						
ELMERS GLUE STICKS		1	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$19.94
YELLOW HIGHLIGHTERS		1	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$12.99
CHISEL TIP HIGHLIGHTERS		2	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$11.18
WHITE CONSTRUCTION PAPER		5	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$28.45
12 X 18 WHITE CONSTUCTION PAPER		3	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$41.88
STICKY NOTES		4	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$29.92
FELT TIP PENS ASSORTED COLORS		13	25262733	1HJH-NWWV-933 X 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$207.87
3 X 5 NOTECARDS		2	25262733	1XDT-VCT7-VCP N 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$69.98
FELT TIP PENS ASSORTED COLORS		5	25262733	1XDT-VCT7-VCP N 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$79.95

Check #: 179678

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$502.16
Check Group:						
PRINTER RIBBON		1	25262734	14WJ-9R7Q-MR9 4 3/11/2026	100.051.0000.000.2400.610.03501.30.421	\$56.95
						Check #: 179678
						PO/InvoiceTotal: 145 \$56.95
Check Group:						
AAA BATTERIES		7	25262735	19NG-6M93-PJM T 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$177.66
						Check #: 179678
						PO/InvoiceTotal: \$177.66
Check Group:						
60 CT CERT HOLDERS		1	25262838	1Q6Q-CWLM-V9 QW 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$35.80
						Check #: 179678
						PO/InvoiceTotal: \$35.80
Check Group:						
Season of Styx Book (Rojas)		22	25262851	1HHL-QFNV-MX4 1 3/11/2026	100.014.0000.100.1000.610.03206.10.421	\$138.38
						Check #: 179678
						PO/InvoiceTotal: \$138.38
Check Group:						
MindWare KEVA Structures 600 Plank Wooden Building Blocks Set, Includes 600 Pine KEVA Planks, 30 Idea Cards and Collapsible Storag...		2	25262867	1DF9-QHT3-QC6 F 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$344.35
Hot Wheels Bht77 Hot Wheels Car And Track Pack		6	25262867	1DF9-QHT3-QC6 F 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$141.72

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179678						
PO/InvoiceTotal:						\$486.07
Check Group:						
40,000PCS 40 Colors Jelly Rhinestones for bedazzling, 3mm		2	25262874	1Y1M-MC4J-CYG 7 3/6/2026	100.054.0000.100.1000.610.03205.10.421	\$55.98
Check #: 179678						
PO/InvoiceTotal:						146 \$55.98
Check Group:						
SpaceAid 4-Tier Scalloped Bookshelf, Wooden Black 29.6"- L. Wall PTO: Teacher Allowance		2	25262920	1MJC-L4QR-6J6 W 3/10/2026	100.011.0000.100.1000.610.03205.10.421	\$208.96
Aheaplus Rotating Bookshelf, 360 Display Wood Spinning Bookshelf, 5-Tier Black- L. Wall		1	25262920	1MJC-L4QR-6J6 W 3/10/2026	100.011.0000.100.1000.610.03205.10.421	\$123.47
yeavs 5- Tier Mobile Bookshelf, Rolling Bookcase Book Storage Rack, Moveable File Folder Organizer Cart, Black- L. Wall		1	25262920	1MJC-L4QR-6J6 W 3/10/2026	100.011.0000.100.1000.610.03205.10.421	\$31.98
Black Clipboards, PANDRI 16-pk, Plastic Clipboards with Low Profile Clip 12.5x9 Standard Letter Size- L. Wall		2	25262920	1MJC-L4QR-6J6 W 3/10/2026	100.011.0000.100.1000.610.03205.10.421	\$55.08
Check #: 179678						
PO/InvoiceTotal:						\$419.49
Check Group:						
Sudstainables Washing Machine Cleaner Tablets (24-Pack) – Deep Clean Odor & Residue Remover for Front & Top Load Washers, HE & Septic Safe Washing Machine Tub Cleane		3	25262925	1qmk-xh1w-lq6f 3/11/2026	100.033.0000.000.2620.612.03302.20.421	\$28.47
6Ft Surge Protector Power Strip with USB C, HANYCONY Extension Cord with 8 Outlets(2.2 IN) 4 USB Ports(2 USB C), Flat Plug, Wall Mount, 3 Side Outlet Extender for		3	25262925	1qmk-xh1w-lq6f 3/11/2026	100.033.0000.000.2620.612.03302.20.421	\$41.97
Check #: 179678						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$70.44
Check Group:						
power strip		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$15.67
A4 Clipboard		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$12.73 147
sticky tabs		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$8.81
Clipboards set of 12		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$25.09
6 pack magnetic cabinet catches		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$16.57
sharpie gel pens		1	25262952	1XVY-1GX3-JFQ H 3/9/2026	100.031.0000.300.1000.610.03301.20.421	\$4.80
Check #: 179678						
PO/InvoiceTotal:						\$83.67
Check Group:						
blackout curtains for doors		2	25262953	1F1P-XLP3-K76Q 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$27.16
500 pcs sticky tabs		1	25262953	1F1P-XLP3-K76Q 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$6.99
file folders 12 pack		1	25262953	1F1P-XLP3-K76Q 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$13.99
Check #: 179678						
PO/InvoiceTotal:						\$48.14
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BIC Wite-Out Brand Mini Correction Tape, 16.4 Feet, 12-Count Pack of White		1	25262958	17PH-RT4R-T36 W 3/10/2026	100.000.0000.000.2510.610.03000.50.421	\$14.41
AT-A-GLANCE Dry Erase Calendar 2026-2027 Academic & Regular Year Wall Planner, 12-Month, 36" x 24", Double Sided, Horizontal		2	25262958	17PH-RT4R-T36 W 3/10/2026	100.000.0000.000.2510.610.03000.50.421	\$72.78
Check #: 179678						148
PO/InvoiceTotal:						\$87.19
Check Group:						
Large Dry Erase Calendar for Wall – Yearly Wall Calendar Dry Erase, 37" x 57.9", 12-Month Undated Blank Calendar Planner, Reusable Laminated Task Organizer with Note, Great for Office, Classroom, Home		1	25262962	19qg-d4lh-jvlw 3/11/2026	100.033.0000.100.1000.610.03302.20.421	\$23.26
Check #: 179678						\$23.26
PO/InvoiceTotal:						\$23.26
Check Group:						
26FT Yanacc Team Building Games		2	25262963	1F1P-XLP3-FTKP 3/6/2026	100.054.0000.100.1000.610.03301.20.421	\$67.83
Check #: 179678						\$67.83
PO/InvoiceTotal:						\$67.83
Check Group:						
Maitys 22 Pcs Wax Pencil for Rhinestones		1	25262973	1Y1M-MC4J-D3J V 3/6/2026	100.054.0000.100.1000.610.03301.20.421	\$13.99
Check #: 179678						\$13.99
PO/InvoiceTotal:						\$13.99
Check Group:						
sharpie highlighters		1	25262991	1KMV-K4RP-V6C T 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$12.62

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
sharpie highlighters op.2		1	25262991	1KMV-K4RP-V6C T 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$7.29
snacks		1	25262991	1KMV-K4RP-V6C T 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$11.99
Check #: 179678						149
PO/InvoiceTotal:						\$31.90
Check Group:						
Roast Ridge Single Serve Coffee 100 ct		1	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.100.1000.610.03201.10.421	\$45.99
Duracell CR2 3V Lithium Battery, 2 pk		2	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.000.2400.610.03201.10.421	\$15.54
18 pack pop up sticky notes refill notepads		1	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.000.2400.610.03201.10.421	\$8.95
San Francisco Bay Coffee Pods		1	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.100.1000.610.03201.10.421	\$43.99
Step2 Kid Alert Street Safety Sign		1	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.000.2400.610.03201.10.421	\$33.99
Slow kids at play signs for street		1	25262997	1v49-q6v6-d4yr 3/11/2026	100.012.0000.000.2400.610.03201.10.421	\$29.44
Check #: 179678						\$177.90
Check Group:						
Team Building Games for Work - 200 Conversation Cards		1	25263008	1VHK-KD66-G7R P 3/11/2026	100.054.0000.100.1000.610.03301.20.421	\$22.06
Yanacc Team Building Games for Adults -Outdoor		4	25263008	1VHK-KD66-G7R P 3/11/2026	100.054.0000.100.1000.610.03301.20.421	\$52.03
Team Building Games - Pipeline Kit		4	25263008	1VHK-KD66-G7R P 3/11/2026	100.054.0000.100.1000.610.03301.20.421	\$105.96

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179678						
PO/InvoiceTotal:						\$180.05
Check Group:						
loukin Non-Toxic Whiteboard 8.5 fl oz Dry Erase Bord Cleaner 3 pack		1	25263025	1WQ9-1DJQ-KG MX 3/9/2026	100.013.0000.100.1000.610.03202.10.421	\$21.84
EXPO Dry Erase Markers Low Odrer Ink Black Chisel Tip 40 Count		2	25263025	1WQ9-1DJQ-KG MX 3/9/2026	100.013.0000.100.1000.610.03202.10.421	\$63.80
Amazon Basics Sturdy Binder Clips Medium 1.25" 96 Count		1	25263025	1WQ9-1DJQ-KG MX 3/9/2026	100.013.0000.100.1000.610.03202.10.421	\$6.99
Amazon Spark 2 Pack 3x5" Index Card Holder Sleeve 16 Slot Plastic Hanging Wall Mount Black 2 pack		1	25263025	1WQ9-1DJQ-KG MX 3/9/2026	100.013.0000.100.1000.610.03202.10.421	\$9.99
Check #: 179678						
PO/InvoiceTotal:						\$102.62
Check Group:						
HYSEYY Heavey Duty Clothes Rack, Rolling Clothing Rack w/Shelves Load 60 LBS Double Rod w/wheels		2	25263026	1GD3-4X11-FXH K 3/9/2026	100.052.0000.920.1000.610.03502.30.421	\$179.98
Amazon Basic 20-pack AA Alkaline High Performance Batteries 1.5volt 10-yr shelf life		2	25263026	1GD3-4X11-FXH K 3/9/2026	100.052.0000.920.1000.610.03502.30.421	\$19.56
Check #: 179678						
PO/InvoiceTotal:						\$199.54
Check Group:						
JUNGLE JIM'S WATER COOLER HOLDER RACK, FITS 5 GAL BUSCKETS AND COOLERS, HEAVY DUTY, 12 GUAGE STEEL MOUNT		6	25263046	1KP6-Q9V4-GYT 9 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$213.12
SEALIGHT 3157 LED BULBS, PLUG N PLAY, 2 PCS		1	25263046	1KP6-Q9V4-GYT 9 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$45.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VEVOR AIR HYDRAULIC PUMP, 10,000 PSI 182 GAL RESERVOIR, NPT 3/8" OIL OUTLET, NPT 1/4" INLET, 6.6 FT PIPE, FOOT ACTUATED HYDRAULIC PUMP AIR TREADLE, ORANGE		1	25263046	1PDQ-96MJ-JG96 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$103.88
Check #: 179678						
PO/InvoiceTotal:						\$362.99
Check Group:						
TRQ FUEL LINE COMPATIBLE WITH 1998-2003 FORD (#526)		1	25263047	111H-3FTN-LPK4 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$54.95
ROUGH COUNTRY TRUCK BED MAT FOR FORD MAVERICK, NON-SLIP, TEAR-RESISTANT, HEAVY DUTY RUBBER, NON-SLIP PROTECTION (#545)		1	25263047	1QPK-FCDJ-TYL R 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$99.95
HITCHSAFE HS7000 KEY VAULT, 4-DIGIT COMBINATION (#521)		1	25263047	1TKT-7VQV-XDP G 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$67.95
Check #: 179678						
PO/InvoiceTotal:						\$222.85
Check Group:						
48 GSM PAPER THICKNESS 2-1/4 X 230 FT, 1 PLY THERMAL PAPER, 50 ROLLS (VEEDERROOT)		1	25263048	1YRH-1JQK-P9Y 6 3/11/2026	100.000.0000.000.2730.610.03000.50.421	\$56.99
SIMPLE HOUSEWARE 3-TIER ROLLING CART WITH DRAWER AND WOOD TABLETOP		1	25263048	1YX6-CDJQ-G9M J 3/11/2026	100.000.0000.000.2730.610.03000.50.421	\$34.07
Check #: 179678						
PO/InvoiceTotal:						\$91.06
Check Group:						
18 AMP 36 VOLT BATTERY CHARGER 36V LITHIUM BATTERY CHARGER LIFEPO4 CHARGER, FLOOR SCRUBBER 1000W IP65 WATERPROOF WITH COOLING FAN M3 TERMINALS		1	25263092	1GKT-3D33-H3F R 3/12/2026	100.000.0000.000.2730.619.03000.50.421	\$119.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
H4/9003 FOG LIGHT BULBS-13,000LM SUPER BRIGHT 6500K COOL WHITE, 1:1 SIZE H4/9003/HB2 FOG LIGHT BULBS, 50,000 HOURS LIFESPAN WITH COOLING FAN, PLUG & PLAY, PACK OF 2		6	25263092	1GXJ-KNCY-T79 Y 3/12/2026	100.000.0000.000.2730.619.03000.50.421	\$197.94

Check #: 179678

PO/InvoiceTotal: \$317.94
Vendor Total: \$4,145.32

ASJ SMALL ENGINES 554672

Check Group:

COLLAR		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$6.40
BOLT		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$2.99
AIR FILTER		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$10.80
SPARK PLUG		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$6.83
FUEL FILTER		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$12.60
SHARPENING DISK		2	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$18.80
ENVIRO FEE		1	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$6.00
LABOR		1.5	25262883	3370392 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$135.00

Check #: 179679

PO/InvoiceTotal: \$199.42
Vendor Total: \$199.42

AVEANNA HEALTHCARE

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PDN RN 2.67 hr. School Employee Mary O'Neill	1/28/26	1	25262863	5563860 2/24/2026	250.000.0000.200.2000.340.03000.50.421	\$196.51
PDN RN 2.75 hrs. School Employee Mary O'Neill	1/30/26	1	25262863	5563860 2/24/2026	250.000.0000.200.2000.340.03000.50.421	\$202.40
Check #: 179680						
						PO/InvoiceTotal: <u>\$398.91</u>
						Vendor Total: \$398.91
BIMBO BAKERIES USA	7100					
Check Group:						
PWLMS 02/12/2026		1	25262909	64118190006830 3/3/2026	600.000.0000.000.3100.630.03301.20.421	\$181.90
DHS 02/10/2026		1	25262909	64118290007060 3/3/2026	600.000.0000.000.3100.630.03501.30.421	\$118.15
MES 02/13/2026		1	25262909	64118290007070 3/3/2026	600.000.0000.000.3100.630.03210.10.421	\$177.95
BREAD DELIEVERED TO SITES: ZCES 02/10/2026		1	25262909	64118990007096 3/3/2026	600.000.0000.000.3100.630.03202.10.421	\$48.20
Check #: 179681						
						PO/InvoiceTotal: <u>\$526.20</u>
Check Group:						
BREAD DELIEVERED TO SITES: CCMES 02/19/2026		1	25262976	64118190006863 3/4/2026	600.000.0000.000.3100.630.03205.10.421	\$217.40
GES 02/26/2026		1	25262976	64118190006902 3/4/2026	600.000.0000.000.3100.630.03201.10.421	\$156.70
SES 02/26/2026		1	25262976	64118190006903 3/4/2026	600.000.0000.000.3100.630.03207.10.421	\$161.00
CVMS 02/24/2026		1	25262976	64118290007115 3/4/2026	600.000.0000.000.3100.630.03301.20.421	\$134.20

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZCES 2/24/2026		1	25262976	64118990007183 3/4/2026	600.000.0000.000.3100.630.03202.10.421	\$69.00
WHS 02/24/2026		1	25262976	64118990007184 3/4/2026	600.000.0000.000.3100.630.03502.30.421	\$21.60
Check #: 179681						
PO/InvoiceTotal:						<u>\$759.64</u>
Vendor Total:						\$1,286.10
BLAINE SPIRES						
Check Group:						
CCMES Brag Tags - BIF - Blaine Spires		1	25263018	SCHO03052026 3/10/2026	100.054.0000.100.1000.610.03205.10.421	\$350.36
Check #: 179682						
PO/InvoiceTotal:						<u>\$350.36</u>
Check Group:						
Brag Tags - Blaine Spires		1	25263076	SCHO03062026 3/10/2026	100.054.0000.100.1000.610.03205.10.421	\$131.92
Check #: 179682						
PO/InvoiceTotal:						<u>\$131.92</u>
Vendor Total:						\$482.28
BONANZA PRODUCE-63130						
Check Group:						
PRODUCE DELIEVERED TO SITES: CCMES 02/09/2026	63130	1	25262907	03885841 3/3/2026	600.000.0000.000.3100.630.03205.10.421	\$45.21
GES 02/09/2026		1	25262907	03885842 3/3/2026	600.000.0000.000.3100.630.03201.10.421	\$45.74
JVES 02/09/2026		1	25262907	03885843 3/3/2026	600.000.0000.000.3100.630.03206.10.421	\$39.94
MES 02/09/2026		1	25262907	03885844 3/3/2026	600.000.0000.000.3100.630.03210.10.421	\$33.84

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES 02/09/2026		1	25262907	03885847 3/3/2026	600.000.0000.000.3100.630.03209.10.421	\$33.84
SES 02/09/2026		1	25262907	03885848 3/3/2026	600.000.0000.000.3100.630.03207.10.421	\$39.59
CVMS 02/09/2026		1	25262907	03885849 3/3/2026	600.000.0000.000.3100.630.03301.20.421	\$45.15
PLWMS 02/09/2026		1	25262907	03885850 3/3/2026	600.000.0000.000.3100.630.03302.20.421	\$38.29
DHS 02/09/2026		1	25262907	03885851 3/3/2026	600.000.0000.000.3100.630.03501.30.421	\$73.60
ZCES 02/09/2026		1	25262907	03885852 3/3/2026	600.000.0000.000.3100.630.03202.10.421	\$23.84
WHS 02/09/2026		1	25262907	03885854 3/3/2026	600.000.0000.000.3100.630.03502.30.421	\$26.75
Check #: 179683						
PO/InvoiceTotal:						\$445.79
Check Group:						
PRODUCE DELIEVERED TO SITES: CCMES 02/23/2026		1	25262975	03889278 3/4/2026	600.000.0000.000.3100.630.03205.10.421	\$65.30
GES 02/23/2026		1	25262975	03889279 3/4/2026	600.000.0000.000.3100.630.03201.10.421	\$43.80
JVES 02/23/2026		1	25262975	03889280 3/4/2026	600.000.0000.000.3100.630.03206.10.421	\$70.10
MES 02/23/2026		1	25262975	03889281 3/4/2026	600.000.0000.000.3100.630.03210.10.421	\$54.35
PHES 02/23/2026		1	25262975	03889282 3/4/2026	600.000.0000.000.3100.630.03209.10.421	\$43.80
SES 02/23/2026		1	25262975	03889283 3/4/2026	600.000.0000.000.3100.630.03207.10.421	\$48.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 02/23/2026		1	25262975	03889284 3/4/2026	600.000.0000.000.3100.630.03301.20.421	\$55.70
PWLMS 02/23/2026		1	25262975	03889285 3/4/2026	600.000.0000.000.3100.630.03302.20.421	\$50.90
DHS 02/23/2026		1	25262975	03889286 3/4/2026	600.000.0000.000.3100.630.03501.30.421	\$104.60
WHS 02/23/2026		1	25262975	03889288 3/4/2026	600.000.0000.000.3100.630.03502.30.421	\$46.14
ZCES 02/23/2026		1	25262975	03889297 3/4/2026	600.000.0000.000.3100.630.03202.10.421	\$23.84

Check #: 179683

PO/InvoiceTotal: \$607.13

Vendor Total: \$1,052.92

BRADY INDUSTRIES

Check Group:

CONTR, 12 oz, styro, sqt (lid= 31128), 500 ct		4	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$158.56
CONTR, 4 oz. Portion Cup, 2,500ct. (lid=31202)		3	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$101.07
CONTR, 4 oz. Sqt. Styro., 1000 ct.(lid=31127)		1	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$36.68
FORKS, Plastic, 1/1000 ct. MKT		7	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$35.77
LID, for 10 oz.parfait cup (for #31226) 1000 ct		2	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$39.60
SPOONS, Plastic, Tsp., 1/1000 ct. MKT		8	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$42.48
SPORK, w/ Napkin, wrapped, 1,000 ct.		18	25262912	11348718 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$177.12

Check #: 179684

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$591.28</u>
						Vendor Total: <u>\$591.28</u>
BRANDI GRAMOLINI						
Check Group:						
Instructional Funds		1	25263006	PHON03052026 3/11/2026	250.014.0000.200.1000.610.03206.10.421	\$214.01 157
						PO/InvoiceTotal: <u>\$214.01</u>
						Vendor Total: <u>\$214.01</u>
BUS WEST						
Check Group:						
SCHOOL BUS - CHASSIS MAKE: THOMAS, MODEL: CHS8, MODEL YEAR: 2024, WHEELBASE 231", CUMMINS ISB ENGINE, 260 HORSEPOWER, MODEL: EFX, ALLISON 3000 PTS TRANSMISSION, 84 PASSENGER (VIN 1T88Y9D2XR1219551 AND VIN 1T88Y9D21R1219552)		2	25260156	bw09660 3/11/2026	100.000.0000.000.2730.732.03000.50.421	\$500,000.00
DOC FEE		2	25260156	bw09660 3/11/2026	100.000.0000.000.2730.732.03000.50.421	\$170.00
TITLE FEE		2	25260156	bw09660 3/11/2026	100.000.0000.000.2730.732.03000.50.421	\$56.50
						PO/InvoiceTotal: <u>\$500,226.50</u>
Check Group:						
410X/CA 6319CA TM 21 COMPRESSOR		1	25263044	XA410065617:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$352.49
INBOUND FREIGHT		1	25263044	XA410065617:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$40.88
410F/TBB 151508 MIRROR, INTERIOR, 6X30		1	25263044	XA410065710:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$45.59

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INBOUND FREIGHT		1	25263044	XA410065710:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$14.50
					Check #: 179686	
					PO/InvoiceTotal:	\$453.46
					Vendor Total:	\$500,679.96
158						
CANON FINANCIAL SERVICES						
Check Group:						
TOTAL CONTRACT IS \$50.03 PER MONTH FOR 60 MONTHS - \$600.36 ANNUALLY		1	25260155	42639332 3/10/2026	100.000.0000.000.2730.442.03000.50.421	\$50.03
COPIES - B&W AND COLOR		1	25260155	42639332 3/10/2026	100.000.0000.000.2730.611.03000.50.421	\$13.75
					Check #: 179687	
					PO/InvoiceTotal:	\$63.78
Check Group:						
INV# 42285851		1	25262837	42285851 3/11/2026	100.051.0000.000.2400.611.03501.30.421	\$2,198.96
					Check #: 179687	
					PO/InvoiceTotal:	\$2,198.96
Check Group:						
01/01-31/2026		1	25262841	42463687 3/9/2026	100.002.0000.100.1000.442.03000.50.421	\$53.17
BW 12/01-31/2025		1	25262841	42463687 3/9/2026	100.002.0000.100.1000.610.03000.50.421	\$0.33
CL 12/01-31/2025		1	25262841	42463687 3/9/2026	100.002.0000.100.1000.610.03000.50.421	\$10.88
					Check #: 179687	
					PO/InvoiceTotal:	\$64.38
Check Group:						

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Contract Charge 2/1-2/28/26		1	25262988	42639333 3/10/2026	100.017.0000.100.1000.442.03210.10.421	\$524.63
6855i BW copies 1/1-1/31/26		21053	25262988	42639333 3/10/2026	100.017.0000.100.1000.611.03210.10.421	\$103.16
68551 BW copies 1/1-1/31/26		30837	25262988	42639333 3/10/2026	100.017.0000.100.1000.611.03210.10.421	\$151.10
C5840i BW copies 1/1-1/31/26		3561	25262988	42639333 3/10/2026	100.017.0000.100.1000.611.03210.10.421	\$17.81
C5840i CLR copies 1/1-1/31/2026		5638	25262988	42639333 3/10/2026	100.017.0000.100.1000.611.03210.10.421	\$257.09
Check #: 179687						
PO/InvoiceTotal:						\$1,053.79
Check Group:						
BW Copies for January 2026 5840		1	25262994	42639338 3/9/2026	100.012.0000.100.1000.611.03201.10.421	\$13.97
Color Copies January 2026 5840		1	25262994	42639338 3/9/2026	100.012.0000.100.1000.611.03201.10.421	\$54.43
Contract Charge for February 2026 5840		1	25262994	42639338 3/9/2026	100.012.0000.100.1000.442.03201.10.421	\$168.78
Check #: 179687						
PO/InvoiceTotal:						\$237.18
Check Group:						
BW Copies Jan 2026 8786i		1	25262995	42639329 3/9/2026	100.012.0000.100.1000.611.03201.10.421	\$114.18
Contract Charge Feb 2026 8786i		1	25262995	42639329 3/9/2026	100.012.0000.100.1000.442.03201.10.421	\$289.35
Check #: 179687						
PO/InvoiceTotal:						\$403.53
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BW Copies Jan 2026 6855i		1	25262996	42639334 3/9/2026	100.012.0000.100.1000.611.03201.10.421	\$112.03
Contract Charge Feb 2026 6855i		1	25262996	42639334 3/9/2026	100.012.0000.100.1000.442.03201.10.421	\$179.98
Check #: 179687						
Check Group:						
INV 42653780 2/1-2/28		1	25263004	42653780 3/11/2026	100.014.0000.100.1000.442.03206.10.421	\$550.00
Check #: 179687						
Check Group:						
INVOICE # 42463685		1	25263005	42463685 3/11/2026	100.051.0000.100.1000.611.03501.30.421	\$2,582.14
Check #: 179687						
CHARTER COMMUNICATIONS						
Check Group:						
INTERNET ACCOUNT 8354116800000134		1	25260027	03312026 3/9/2026	100.099.0000.000.2580.535.03000.50.421	\$1,877.91
Check #: 179688						
COMPREHENSIBLE CLASSROOM LLC						
Check Group:						
SOMOS 1 UNIT 11		3	25262858	QUOTE CC-T5Z64 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$45.00
Check #: 179689						

PO/InvoiceTotal: \$292.160

PO/InvoiceTotal: \$550.00

PO/InvoiceTotal: \$2,582.14

Vendor Total: \$7,445.77

PO/InvoiceTotal: \$1,877.91

Vendor Total: \$1,877.91

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$45.00</u>
						Vendor Total: <u>\$45.00</u>
CRYSTAL DAIRY FOODS						
Check Group:						
ICE CREAM, Crumbled Cookie Bar, 4/24 ct. "A"		20	25262813	96191 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,223.00 161
ICE CREAM, Cyclone Cone, 1/24 ct. "A"		20	25262813	96191 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$330.60
						Check #: 179690
						PO/InvoiceTotal: <u>\$1,553.60</u>
Check Group:						
WHS 02/09/2026		1	25262911	95963 3/3/2026	600.000.0000.000.3100.630.03502.30.421	\$63.13
ZCES 02/09/2026		1	25262911	96069 3/3/2026	600.000.0000.000.3100.630.03201.10.421	\$128.74
DHS 02/11/2026		1	25262911	96257 3/3/2026	600.000.0000.000.3100.630.03501.30.421	\$91.90
MILK DELIEVERD TO SITES: CCMES 02/11/2026		1	25262911	96269 3/3/2026	600.000.0000.000.3100.630.03205.10.421	\$411.60
SES 02/11/2026		1	25262911	96273 3/3/2026	600.000.0000.000.3100.630.03207.10.421	\$254.45
PWLMS 02/11/2026		1	25262911	96279 3/3/2026	600.000.0000.000.3100.630.03302.20.421	\$134.57
MES 02/11/2026		1	25262911	96292 3/3/2026	600.000.0000.000.3100.630.03210.10.421	\$316.76
PHES 02/11/2026		1	25262911	96295 3/3/2026	600.000.0000.000.3100.630.03209.10.421	\$258.83
JVES 02/11/2026		1	25262911	96300 3/3/2026	600.000.0000.000.3100.630.03206.10.421	\$310.84
						Check #: 179690

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,970.82
Check Group:						
CVMS 02/11/2026		1	25262979	96262 3/4/2026	600.000.0000.000.3100.630.03301.20.421	\$234.83
GES 02/11/2026		1	25262979	96288 3/4/2026	600.000.0000.000.3100.630.03201.10.421	\$261.59
WHS 02/23/2026		1	25262979	96392 3/4/2026	600.000.0000.000.3100.630.03502.30.421	\$43.53
ZCES 02/23/2026		1	25262979	96625 3/4/2026	600.000.0000.000.3100.630.03202.10.421	\$139.08
DHS 02/25/2026		1	25262979	96814 3/4/2026	600.000.0000.000.3100.630.03501.30.421	\$356.28
CVMS 02/25/2026		1	25262979	96823 3/4/2026	600.000.0000.000.3100.630.03301.20.421	\$245.94
MILK DELIEVERED TO SITES: CCMES 02/25/2026		1	25262979	96828 3/4/2026	600.000.0000.000.3100.630.03205.10.421	\$361.91
SES 02/25/2026		1	25262979	96831 3/4/2026	600.000.0000.000.3100.630.03207.10.421	\$234.25
PWLMS 02/25/2026		1	25262979	96834 3/4/2026	600.000.0000.000.3100.630.03302.20.421	\$175.72
GES 02/25/2026		1	25262979	96843 3/4/2026	600.000.0000.000.3100.630.03201.10.421	\$425.53
MES 02/25/2026		1	25262979	96848 3/4/2026	600.000.0000.000.3100.630.03210.10.421	\$427.52
PHES 02/25/2026		1	25262979	96852 3/4/2026	600.000.0000.000.3100.630.03209.10.421	\$138.49
JVES 02/25/2026		1	25262979	96856 3/4/2026	600.000.0000.000.3100.630.03206.10.421	\$441.96
Check #: 179690						
						PO/InvoiceTotal: \$3,486.63

Douglas County School District

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Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$7,011.05
DEPARTMENT OF MOTOR VECH						
Check Group:						
REGISTRATION FEE FOR #545, 2026 FORD MAVERICK XL, VIN 3FTTW8BA2TRA01722		1	25262860	196531825 3/10/2026	100.000.0000.000.2650.810.03000.50.421	\$6.00
Check #: 179691						163
PO/InvoiceTotal:						\$6.00
Vendor Total:						\$6.00
DONNA BUDDINGTON						
Check Group:						
Counseling Services - 15421, 18749, 27199, 28644, 20139 - 1/30/26 - 2/11/26		1	25262875	01302026 20139 3/3/2026	100.054.0000.100.2213.340.03000.50.421	\$480.00
Counseling Services - 15421, 18749, 27199, 28644, 20139 - 1/30/26 - 2/11/26		1	25262875	01302026 27199 3/3/2026	100.054.0000.100.2213.340.03000.50.421	\$480.00
Counseling Services - 15421, 18749, 27199, 28644, 20139 - 1/30/26 - 2/11/26		1	25262875	02112026 18749 3/3/2026	100.054.0000.100.2213.340.03000.50.421	\$480.00
Counseling Services - 15421, 18749, 27199, 28644, 20139 - 1/30/26 - 2/11/26		1	25262875	02112026 28644 3/3/2026	100.054.0000.100.2213.340.03000.50.421	\$600.00
Counseling Services - 15421, 18749, 27199, 28644, 20139 - 1/30/26 - 2/11/26		1	25262875	021126 15421 3/3/2026	100.054.0000.100.2213.340.03000.50.421	\$220.00
Check #: 179692						
PO/InvoiceTotal:						\$2,260.00
Vendor Total:						\$2,260.00
DOUGLAS CO PARKS AND WEED CONTROL						
Check Group:						
SNAPSHOT 50LB		30	25262897	22438 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$3,300.00
Check #: 179693						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$3,300.00</u>
						Vendor Total: <u>\$3,300.00</u>
DOUGLAS CO WATER UTILITY	124700					
Check Group:						
PHES WATER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03209.10.421	\$686.06 164
PHES SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03209.10.421	\$2,257.31
PHES WATER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03209.10.421	\$214.84
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$309.14
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$490.72
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$195.16
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$189.79
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$199.92
AIRPORT WATER/SEWER		1	25260000	03252026 3/9/2026	100.000.0000.000.2611.411.03000.50.421	\$250.16
						Check #: 179694
						PO/InvoiceTotal: <u>\$4,793.10</u>
						Vendor Total: <u>\$4,793.10</u>
DOUGLAS CO WATER UTILITY LAKE ACCOUNTS						
Check Group:						
ZCES WATER		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03202.10.421	\$421.29

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZEES WATER/CLASSSRM ADITION		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03202.10.421	\$306.00
WHS WATER		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$314.54
WHS MAINTENANCE BLD		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$271.84
4500WHS IRRIGATION FRONT LAWN		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS IRRIGATION UPPER FIELD		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS BUS BARN		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$196.13
WHS IRRIGATION LOWER FIELD		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS IRR ELEM-FIELD		1	25260012	03252026 3/9/2026	100.000.0000.000.2611.411.03502.30.421	\$86.88

Check #: 179695

PO/InvoiceTotal: \$1,964.39

Vendor Total: \$1,964.39

DWIGHT E MACHUTTA

Check Group:

FABRICATE AND DELIVER BLACK NUMBERS, #77, 4-1/2" FOR BUS, QTY 1 - #538, 2" IT TRUCK, QTY 2 - #545, 2" CUSTODIAL TRUCK, QTY 2		1	25263031	02182026 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$100.00
FABRICATE AND INSTALL BLACK VINYL, NUMBERS AND LETTERING: DOUGLAS COUNTY SCHOOL DISTRICT, #27 AND #28, 4 TIMES EA		2	25263031	02182026 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$1,300.00
7% INVOICE CHARGE TO SPED		1	25263031	02182026 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$98.00)

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7% INVOICE CHARGE TO SPED		1	25263031	02182026 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$98.00
Check #: 179696						
PO/InvoiceTotal:						\$1,400.00
Vendor Total:						\$1,400.00
						166
EDUC8RS EH						
Check Group:						
Invoice # 2 - Nadeene Gosselin - St. Teresa's Equitable Services		1	25262961	2 3/4/2026	280.633.0000.100.1000.971.03000.50.421	\$1,530.00
Check #: 179697						
PO/InvoiceTotal:						\$1,530.00
Vendor Total:						\$1,530.00
EWING CARSON CITY						
Check Group:						
BYR2.5GL RANGER PRO		12	25263070	22623925 3/10/2026	100.000.0000.000.2630.610.03000.50.421	\$798.92
PBI 2.5 GL ANIME 400 2.4-D		12	25263070	22623925 3/10/2026	100.000.0000.000.2630.610.03000.50.421	\$929.88
Check #: 179698						
PO/InvoiceTotal:						\$1,728.80
Vendor Total:						\$1,728.80
FACTORY MOTOR PARTS						
Check Group:						
ISN GETMBS132 132 PC RPT MULTIBIT SET		1	25263082	12-7022607 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$149.99
SPL 700516WR 16 SPLASH WEATHER REPEL		4	25263082	121-151869 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$49.24
Check #: 179699						
PO/InvoiceTotal:						\$199.23

Douglas County School District

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Voucher Batch Number: 2682

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$199.23
FIRST CHOICE SERVICES						
Check Group:						
BLANKET PO FOR 5 GAL PURIFIED WATER AND DELIVERY CHARGE FOR FLEET MAINENANCE, ESTIMATED AT 6 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS AND DELIVERY CHARGE @ \$7.95 PER MONTH X 12 MONTHS FOR 2025-2026 SCHOOL YEAR		1	25260057	RE-1078348 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$73.65
						167
BLANKET PO FOR 5 GAL PURIFIED WATER FOR TRANSPORTATION DEPT, ESTIMATED AT 6 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS FOR 2025-2026 SCHOOL YEAR		1	25260057	RE-1078348 3/10/2026	100.000.0000.000.2720.610.03000.50.421	\$65.70
Check #: 179700						
PO/InvoiceTotal:						\$139.35
Check Group:						
WATER COOLER RENTAL		1	25262892	re-1059934 2/25/2026	100.000.0000.000.2620.442.03000.50.421	\$23.95
EQUIPT MAINT		1	25262892	re-1059934 2/25/2026	100.000.0000.000.2620.442.03000.50.421	\$1.20
Check #: 179700						
PO/InvoiceTotal:						\$25.15
Check Group:						
Delivery charge for water at warehouse		1	25262902	RE-1078336 2/25/2026	100.000.0000.000.2520.610.03000.50.421	\$7.95
Water at warehouse		4	25262902	RE-1078336 2/25/2026	100.000.0000.000.2520.610.03000.50.421	\$43.80
Check #: 179700						
PO/InvoiceTotal:						\$51.75
Check Group:						
Delivery Charge		1	25262935	RE-1089284 3/2/2026	250.000.0000.200.2000.610.03000.50.421	\$6.95

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Purified Bottled Water 5 GAL Heritage		2	25262935	RE-1089284 3/2/2026	250.000.0000.200.2000.610.03000.50.421	\$21.90
Check #: 179700						
PO/InvoiceTotal:						\$28.85
Check Group:						
Maintenance Recovery - Water cooler at warehouse		1	25262974	RE-1132532 3/4/2026	100.000.0000.000.2520.442.03000.50.421	\$0.168
Water cooler rental at warehouse		1	25262974	RE-1132532 3/4/2026	100.000.0000.000.2520.442.03000.50.421	\$14.95
Check #: 179700						
PO/InvoiceTotal:						\$15.70
Vendor Total:						\$260.80
FLYERS ENERGY LLC						
Check Group:						
ULSD CARB DYED #2 DSL (WHS 1/30/26)		170	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$534.99
FED OIL SPILL/SUPERFUND DSL		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.73
FEDERAL LUST		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.17
NV COMMERCE FEE SALES		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.54
NEVADA ENVIRONMENTAL DIESEL		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$1.28
MINIMUM DELIVERY FEE		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$40.00
REGULATORY COMPLIANCE FEE		1	25262815	26-568170 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97
ULSD CARB DYED #2 DSL		170	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$541.72

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FED SUPERFUND DSL		1	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.75
NV COMMERCE FEE SALES		1	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.55
NEVADA ENVIRONMENTAL DIESEL		1	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$1.28
REGULATORY COMPLIANCE FEE		1	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97
FEDERAL LUST		1	25262815	26-568170A 3/10/2026	100.000.0000.000.2730.626.03000.50.421	\$0.17
ULSD CARB DYED #2 DSL (WHS 1/30/26)		-170	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$534.99)
FED OIL SPILL/SUPERFUND DSL		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$0.73)
FEDERAL LUST		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$0.17)
NV COMMERCE FEE SALES		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$0.54)
NEVADA ENVIRONMENTAL DIESEL		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$1.28)
MINIMUM DELIVERY FEE		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$40.00)
REGULATORY COMPLIANCE FEE		1	25262815	26-568170C 3/10/2026	100.000.0000.000.2730.626.03000.50.421	(\$8.97)

Check #: 179701

PO/InvoiceTotal: \$553.44

Check Group:

ULSD #2 DSL, WINNEMUCCA, NV	24.82	25263037	CFS-4532640 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$75.37
ULSD #2 DSL, LITTLEFIELD, AZ	61.22	25263037	CFS-4532640 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$237.28

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REG CONV (#556)		13.95	25263037	CFS-4532640 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$43.12
Check #: 179701						
PO/InvoiceTotal:						\$355.77
Check Group:						
CARB REG 10% ETH (WHS 2/16/26)		450	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1,352.170
FED EXCISE ETH 10% (INC LUST)		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$82.82
FED SUPERFUND E10		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1.74
NEVADA EXCISE GAS		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$103.50
NEVADA ENVIRONMENTAL GAS		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$3.38
STATE GAS INSPECTION FEE		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$0.25
DOUGLAS CO EXCISE TAX GAS		1	25263038	26-577554 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$45.00
ULDS CARB DYED #2 DSL (WHS 2/16/26)		165	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$542.60
FED SUPERFUND DSL		1	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$0.72
FEDERAL LUST		1	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$0.17
NV COMMERCE FEE SALES		1	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$1.92
NEVADA ENVIRONMENTAL DIESEL		1	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$1.24
REGULATORY COMPLIANCE FEE		1	25263038	26-577554 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179701						
						PO/InvoiceTotal: \$2,144.52
Check Group:						
CARB REG 10% ETH (WHS 2/23/26)		400	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1,266.36
FED EXCISE ETH 10% (INC LUST)		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$73.67
FED SUPERFUND E10		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1.54
NEVADA EXCISE GAS		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$92.00
NV COMMERCE FEE SALES		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1.28
NEVADA ENVIRONMENTAL GAS		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$3.00
STATE GAS INSPECION FEE		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$0.22
DOUGLAS CO EXCISE TAX GAS		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$40.00
REGULATORY COMPLIANCE FEE		1	25263039	26-582362 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
CARB REG 10% ETH (WHS 3/2/26)		460.1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1,535.77
FED EXCISE ETH 10% (INC LUST)		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$84.67
FED SUPERFUND E10		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1.77
NEVADA EXCISE GAS		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$105.82
NV COMMERCE FEE SALES		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$1.55

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA ENVIRONMENTAL GAS		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$3.45
STATE GAS INSPECTION FEE		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$0.25
DOUGLAS CO EXCISE TAX GAS		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$46.01
REGULATORY COMPLIANCE FEE		1	25263039	26-587252 3/11/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
Check #: 179701						
PO/InvoiceTotal:						\$3,275.23
Check Group:						
FL DEF (2/20/26)		152.8	25263040	26-581512 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$426.31
NV COMMERCE FEE SALES		1	25263040	26-581512 3/11/2026	100.000.0000.000.2730.626.03000.50.421	\$0.43
Check #: 179701						
PO/InvoiceTotal:						\$426.74
Check Group:						
125152A FLYERS HD 15W40 CK4 (3/4/26)		105	25263041	26-588878 3/11/2026	100.000.0000.000.2730.613.03000.50.421	\$1,275.75
NV COMMERCE FEE SALES		1	25263041	26-588878 3/11/2026	100.000.0000.000.2730.613.03000.50.421	\$1.29
7% INVOICE CHARGE TO SPED		1	25263041	26-588878 3/11/2026	100.000.0000.000.2730.613.03000.50.421	(\$89.39)
7% INVOICE CHARGE TO SPED		1	25263041	26-588878 3/11/2026	250.000.0000.200.2730.613.03000.50.421	\$89.39
Check #: 179701						
PO/InvoiceTotal:						\$1,277.04
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CARB REG 10% ETH (WHS 3/9/26)		440	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1,466.61
FED EXCISE ETH 10% (INC LUST)		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$80.98
FED SUPERFUND E10		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1.70
NEVADA EXCISE GAS		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$101.20
NV COMMERCE FEE SALES		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1.48
NEVADA ENVIRONMENTAL GAS		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$3.30
STATE GAS INSPECTION FEE		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$0.24
DOUGLAS CO EXCISE TAX GAS		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$44.00
REGULATORY COMPLIANCE FEE		1	25263089	26-591879 3/12/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97

Check #: 179701

PO/InvoiceTotal: \$1,708.48

Vendor Total: \$9,741.22

FOLLETT CONTENT SOLUTIONS, LLC

Check Group:

Follett Quote Number 11871395		1	25261884	665040 2/25/2026	100.033.0000.000.2220.640.03302.20.421	\$643.05
Follett Quote Number 11871395		1	25261884	665404F 2/25/2026	100.033.0000.000.2220.640.03302.20.421	\$262.65

Check #: 179702

PO/InvoiceTotal: \$905.70

Check Group:

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Follett Quote #11915037		1	25262797	703033F 3/9/2026	100.033.0000.000.2220.640.03302.20.421	\$135.79
Check #: 179702						
PO/InvoiceTotal:						\$135.79
Vendor Total:						\$1,041.49
GARDNERVILLE RANCHOS GID-267632	267632					174
Check Group:						
CCMES WATER SEWER ACCT 792-0024-00-01		1	25260003	03312026 3/9/2026	100.000.0000.000.2611.411.03205.10.421	\$1,042.47
SES WATER SEWER ACCT 792-00-42-00-01		1	25260003	03312026 3/9/2026	100.000.0000.000.2611.411.03207.10.421	\$878.16
PWLMS WATER SEWER ACCT 792-0060-00-01		1	25260003	03312026 3/9/2026	100.000.0000.000.2611.411.03302.20.421	\$1,408.34
RANCHOS PARK ACCT 792-0022-00-01		1	25260003	03312026 3/9/2026	100.000.0000.000.2611.411.03205.10.421	\$23.44
Check #: 179703						
PO/InvoiceTotal:						\$3,352.41
Vendor Total:						\$3,352.41
GARRATT-CALLAHAN COMPANY						
Check Group:						
WATER TREATMENT JANUARY		1	25262898	1455815 2/25/2026	100.000.0000.000.2620.430.03000.50.421	\$1,405.28
Check #: 179704						
PO/InvoiceTotal:						\$1,405.28
Check Group:						
Water Treatment Program for the Month of February		1	25263021	1462323 3/9/2026	100.000.0000.000.2620.430.03000.50.421	\$1,405.28
Check #: 179704						
PO/InvoiceTotal:						\$1,405.28
Vendor Total:						\$2,810.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GOLD STAR FOODS INC						
Check Group:						
BRKFST BAR, Hny. Wht., 72/2.5 oz.		40	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,613.60
BROOKIE, WG, Wrpd, 96/2 oz., "A"		10	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$472.80
CEREAL, Marsh Mateys, 96 ct.		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$133.50
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$201.35
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$198.70
FRUIT SNACKS, Berries & Cherries, 144/1.5 oz., "A"		10	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$537.40
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
SWITCH JUICE, Orange Tang., 24/7.5 oz. "A"		25	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
CEREAL, Cinnamon Toasters, 96/1 oz.		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$203.35
CHIPS, Doritos, Cool Rnch, RF, 72/1 oz., "A"		3	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$81.00
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		2	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05

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EGG, PRESCRAMBLED, frzn, FC, 4/5#		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$379.45
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		4	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$261.84
MUFFIN, Blueberry, WG 90/1.9 oz.		4	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$135.60
PIZZA, Fr. Brd., Pepp., 60/5.19 oz.		5	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$277.10
POTATOES, Tater Tots, 6/5#		15	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$485.10
TORTILLA CHIPS, Unsalted, 1/12#		3	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$64.47
SALSA, Medium, 4/1 gal		2	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$126.80
CHIPS, Walking Taco Doritos, NC. 44/1.4 oz "S"		4	25262828	9969460 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$91.64
Check #: 179705						
PO/InvoiceTotal:						\$6,442.25
Check Group:						
EGG ROLLS, 72/3 oz.		10	25262857	9969460-1 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$468.40
PIZZA, 16" BBQ Chicken, 8 cut, WG, 72/5.5, "S" S.O		5	25262857	9969460-1 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$361.80
Check #: 179705						
PO/InvoiceTotal:						\$830.20
Check Group:						
CHIPS, Cheeto Limon, HOT, WG, 104/.875 oz., "A"		5	25262915	10018566 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05
CHIPS, Kettle, BBQ, RF, 64/1.375 oz "S"		5	25262915	10018566 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$198.70

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CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		3	25262915	10018566 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$119.22
BAGEL, Plain, WG, 72/3 oz.		5	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$111.35
BREADSTICK, Garlic, No Proof, 240/1.19 oz		5	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$254.75
BRKFST BAR, Hny. Wht., 72/2.5 oz.		30	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,210.20
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		2	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		3	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$119.22
FRUIT ROLL UPS - Stwby, 96/.5 oz., "A"		4	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$108.88
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		5	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$268.70
GRANOLA, WG. Cinn, 4/50 oz.		2	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$88.98
MUFFIN, Choc. Chip, WG, 90/1.9 oz.		3	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$101.70
PANCAKE ON A STICK, 56/2.85 oz, "A"		5	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$155.90
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		25	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,809.00
PORTION PK, Syrup Cups, 100/1.5 oz.		15	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$241.50
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		5	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		4	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$145.20

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WATER, Plain, 35/16.9 oz., "A"		54	25262915	10055293 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$286.74
BENEFIT BAR, Banana Choc Chip, 48/2.5 oz		3	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$67.41
CEREAL, LRG., Cinn. Toasters, 48/2 oz. "S"		4	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$105.52
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
GATORADE, Glacier Freeze, 24/12 oz., "S"		20	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$350.80
PIZZA, Fr. Brd., Ch., 60/5.2 oz.		5	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$274.35
PIZZA, Fr. Brd., Pepp., 60/5.19 oz.		5	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$277.10
TORTILLA CHIPS, Unsalted, 1/12#		5	25262915	10082261 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$107.45
Check #: 179705						
PO/InvoiceTotal:						\$6,968.22
Check Group:						
CEREAL, Marsh Mateys, 96 ct.		8	25262943	10055295 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$213.60
BROOKIE, WG, Wrpd, 96/2 oz., "A"		5	25262943	10055295 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$236.40
CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		4	25262943	10082262 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$158.96
SWITCH JUICE, Strwby Watermelon, 24/7.5 oz "A"		25	25262943	10082262 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
Check #: 179705						
PO/InvoiceTotal:						\$1,040.46
Vendor Total:						\$15,281.13

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GRAINGER	267233					
Check Group:						
TEMP SENSOR KIT		1	25262878	9793600850 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$49.99
ACTUATOR		4	25262878	9808519079 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$1,655.20
					Check #: 179706	179
					PO/InvoiceTotal:	\$1,705.19
Check Group:						
MOTOR		1	25262945	9818467947 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$1,709.97
SHIPPING		1	25262945	9818467947 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$169.00
					Check #: 179706	
					PO/InvoiceTotal:	\$1,878.97
					Vendor Total:	\$3,584.16
HAJOCA CORPORATION						
Check Group:						
CVMS		1	25263069	S014841955001 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$499.00
					Check #: 179707	
					PO/InvoiceTotal:	\$499.00
					Vendor Total:	\$499.00
HOME DEPOT/GEFC	303240					
Check Group:						
JB WELD		1	25262879	0011966 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$8.68
TAPCON		1	25262879	0011966 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$9.40

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DRILL BIT		1	25262879	0011966 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$16.57
ABS CEMENT		1	25262879	5510858 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$6.98
PLUG		1	25262879	5510858 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.59
PLUG		1	25262879	5510858 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.11
GLASS		1	25262879	9012072 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$5.97
DOOR STOP		1	25262879	9012072 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.67
Check #: 179708						
PO/InvoiceTotal:						\$57.97
Check Group:						
Husky desks for classroom		3	25262933	9711202 3/9/2026	100.031.0000.100.1000.610.03301.20.421	\$948.99
Check #: 179708						
PO/InvoiceTotal:						\$948.99
Check Group:						
wall base		1	25262946	1013488 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$99.98
WRENCH		1	25262946	2013328 3/9/2026	100.000.0000.000.2620.612.03000.50.421	\$18.97
WRENCH		1	25262946	2013328 3/9/2026	100.000.0000.000.2620.612.03000.50.421	\$17.97
EXTENSION SET		1	25262946	2013328 3/9/2026	100.000.0000.000.2620.612.03000.50.421	\$32.97
EXTENTION SET		1	25262946	2013328 3/9/2026	100.000.0000.000.2620.612.03000.50.421	\$26.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179708						
PO/InvoiceTotal:						\$196.86
Check Group:						
FLASHLIGHT		1	25262947	0013578 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$99.00
SPRING		1	25262947	0013578 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$4.97
INKZALL		1	25262947	0023128 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$4.28
DISCONNECT		1	25262947	0023128 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$5.34
DISCONNECT		1	25262947	0023128 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$4.62
DRAIN OPENER		2	25262947	8023284 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$46.62
Check #: 179708						
PO/InvoiceTotal:						\$164.83
Check Group:						
194767001759 HUSKY 10 OZ HEAVY DUTY CAULK GUN		2	25262968	0013614 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$39.96
071798808635 JOBSITE 24" SMOOTH SURFACE PUSHBROOM		2	25262968	0013614 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$65.94
033886093835 10.1 OZ SIKAFLEX GRAY SELF-LVLNG SLNT		4	25262968	0013614 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$43.88
071798541020 QUICKIE HARDWOOD HANDLE W/METAL FRL		1	25262968	0013614 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$9.97
Check #: 179708						
PO/InvoiceTotal:						\$159.75
Check Group:						

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SCRW ZINC PHL PAN 1/4 IN PAN 1/4X1 25PC		1	25263027	2023843 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$6.87
1/4 IN COBALT BIT 5PK		1	25263027	2023843 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$38.47
INT PAINT BEHRI/E DTM 3930 SG DEEP 29OZ		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$49.96
DTM PAINT BEHR IE 3200 WHITE 124 OZ		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$49.98
6" COMBO STENCIL LETTERS AND NUMBERS		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$12.98
6" 2PK FOAM HD WHITE FOAM 6 INCH MINI 2PK		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$5.97
1.5 THIN BEST TRYLON THN ANGLE ALL PAINT		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$9.97
FROG TAPE 36 36MM MULTI SURFACE		1	25263027	5023555 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$8.98
DEWALT 4PC WOOD CHISEL		1	25263027	8250105 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$44.97
DEWALT 2" WOOD CHISEL		1	25263027	8250105 3/10/2026	100.000.0000.000.2610.610.03000.50.421	\$20.97
Check #: 179708						
PO/InvoiceTotal:						\$249.12
Check Group:						
M18 FUEL DUAL BATTERY BLOWER TL-ONLY		1	25263055	2024413 3/10/2026	100.000.0000.000.2610.610.03205.10.421	\$299.00
Check #: 179708						
PO/InvoiceTotal:						\$299.00
Check Group:						
LOCTITE GAPS AND CRACKS 12OZ		1	25263063	23647 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$7.28

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1000W STEM MOUNT PHOTO CONTROL		1	25263063	3020193 26 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$21.98
FLRSCNT SHALLOW MED BI PN LAMP HLDR		2	25263063	3020193 26 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$12.94
TRYLON 1.5 THN ANGLE ALL PAINT		1	25263063	4020080 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$9.97
BEHR PPI 7050 SATIN UPW 32 OZ		1	25263063	4020080 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$17.98
SCOTCHBLUE 1.88 2090		1	25263063	4020080 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$7.98
GOOD 6X3/8 IN KNIT MINI 2PK		1	25263063	4020080 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$5.57

Check #: 179708

PO/InvoiceTotal: \$83.70

Vendor Total: \$2,160.22

INLAND CHEMICAL AND SUPPLY 341500

Check Group:

TOILET BOWL BRUSH		12	25262868	1114935 2/27/2026	100.000.0000.000.2900.610.03000.50.421	\$32.76
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Check #: 179709

PO/InvoiceTotal: \$32.76

Vendor Total: \$32.76

INTEGRITY FIRE PROTECTION

Check Group:

Semi- annual kitchen fire suppression services		1	25263022	0014 3/9/2026	100.000.0000.000.2630.430.03000.50.421	\$300.00
360 fuse links		3	25263022	0014 3/9/2026	100.000.0000.000.2620.430.03000.50.421	\$75.00
rubber caps		6	25263022	0014 3/9/2026	100.000.0000.000.2620.430.03000.50.421	\$60.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179710						
PO/InvoiceTotal:						\$435.00
Vendor Total:						\$435.00
INTERSTATE BATTERY SYSTEM OF WESTERN NV						
Check Group:						
MTP-65HD (2/26/26)		1	25262971	232309495 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$146.84
SURCHARGE B		1	25262971	232309495 3/10/2026	100.000.0000.000.2730.619.03000.50.421	\$5.00
Check #: 179711						
PO/InvoiceTotal:						\$151.83
Vendor Total:						\$151.83
JENSEN PROFESSIONAL SERVICES						
Check Group:						
February policy development or revisions		24.07	25262955	1003 POLICY 3/3/2026	280.183.0000.000.2500.340.03000.50.421	\$2,407.00
Check #: 179712						
PO/InvoiceTotal:						\$2,407.00
Vendor Total:						\$2,407.00
JLW SERVICES LLC						
Check Group:						
USED HUNTER BUS ALIGNMENT MACHINE WITH DSP700 SENSORS, SIX MONTH PARTS AND LABOR WARRANTY		1	25263051	SFO050-3442 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$25,000.00
7% INVOICE CHARGE TO SPED		1	25263051	SFO050-3442 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$1,750.00)
7% INVOICE CHARGE TO SPED		1	25263051	SFO050-3442 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$1,750.00
Check #: 179713						
PO/InvoiceTotal:						\$25,000.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$25,000.00
JOHNSON VALUATION GROUP, LTD						
Check Group:						
Preparation of a Narrative Appraisal of Douglas County School district's Administrative Offices Located at 1638 Mono Avenue, Minden, Douglas County Nevada and an adjacent vacant .72+ acre parcel		1	25262972	26-007 3/4/2026	100.088.0000.000.2620.340.03000.50.421	\$5,000.00
Check #: 179714						185
PO/InvoiceTotal:						\$5,000.00
Vendor Total:						\$5,000.00
JOSTENS IN SPARKS						
Check Group:						
BILITERACY MEDALS		40	25263002	2444 3/11/2026	100.051.0000.100.1000.610.03501.30.421	\$334.00
Check #: 179715						
PO/InvoiceTotal:						\$334.00
Vendor Total:						\$334.00
KELLY MC CUE						
Check Group:						
Cameras Purchased by Kelly McCue for BIF - Explorations - CCMES		1	25263109	AMAZ03072026 3/11/2026	100.054.0000.100.1000.612.03205.10.421	\$239.96
Check #: 179716						
PO/InvoiceTotal:						\$239.96
Vendor Total:						\$239.96
LAKESIDE GLASS INC						
Check Group:						
GLASS	440720	1.95	25262880	49811 2/25/2026	100.000.0000.000.2620.340.03000.50.421	\$16.03
LABOR INSTALL		2	25262880	49811 2/25/2026	100.000.0000.000.2620.340.03000.50.421	\$220.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179717						
						PO/InvoiceTotal: <u>\$236.03</u>
						Vendor Total: <u>\$236.03</u>
LUCAS WHITMORE						
Check Group:						
Walmart		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$215.10
Walmart		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$96.22
Kabayan		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$11.58
Grocery Outlet		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$78.54
Smiths		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$6.93
Smiths		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$11.25
Smiths		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$25.00
US Foods		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$101.14
US Foods		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$15.88
Costco		1	25263060	FEB CULINARY 2026 3/10/2026	100.031.0000.300.1000.610.03301.20.421	\$65.63

Check #: 179718

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$627.37</u>
						Vendor Total: <u>\$627.37</u>
MAUPIN COX AND LEGOY	880776					
Check Group:						
General Representation and Advice 2/4/26-2/28/26 file # 02910.000 PJA		7.25	25262986	23308 3/6/2026	250.000.0000.200.2000.340.03000.50.421	\$2,537.50 187
						Check #: 179719
						PO/InvoiceTotal: <u>\$2,537.50</u>
						Vendor Total: <u>\$2,537.50</u>
MAXIM HEALTHCARE SERVICES						
Check Group:						
LPN School Hourly A. Schumacher10/1/2025-10/20/2025		27	25262942	V28694666 3/2/2026	250.000.0000.200.2000.340.03000.50.421	\$1,575.45
						Check #: 179720
						PO/InvoiceTotal: <u>\$1,575.45</u>
						Vendor Total: <u>\$1,575.45</u>
MEEK LUMBER	486741					
Check Group:						
TORCH		1	25262881	15071144-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$18.99
						Check #: 179721
						PO/InvoiceTotal: <u>\$18.99</u>
Check Group:						
GLOVES		1	25262882	15071423-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$15.99
ANCHOR		2	25262882	15071737-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.78
BIT		1	25262882	15071737-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$17.99

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ADHESIVE		1	25262882	15071958-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$6.99
KNIFE		1	25262882	15071958-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$1.69
KNIFE		1	25262882	15071958-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$1.69
PUTTY		1	25262882	15072350-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$7.99
CLAMP		4	25262882	15072350-049 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$13.16

Check #: 179721

PO/InvoiceTotal: \$69.28

Check Group:

DRILL HAMMER		1	25263064	15073440 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$35.00
MULTI MATERIAL C-T HAM DB 5/16X4X6		1	25263064	15073548 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$11.99
CARRIAGE HDG 5/16-18 X2		4	25263064	15073548 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$2.60
HEX FIN NUT HDG 5/16-18		4	25263064	15073548 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$1.20
FLAT WASHER GLAV		4	25263064	15073548 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$0.92
TITEN TURBO 1/4X3-1/4H100PC		4	25263064	15073719 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$1.84
SW 1-1/8 MAG NUTDRIVE 5/1		1	25263064	15073719 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$5.69
CEMENT LIQUID CRACK FILLER		1	25263064	15073756 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$14.99
CEMENT LIQUID CRACK FILLER		1	25263064	15073756 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$14.99

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SEALANT ROOF BRUSH CLEAR QT		1	25263064	15073803 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$24.99
BRISTLE CHIP BRUSH		2	25263064	15073803 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$3.98
Check #: 179721						
PO/InvoiceTotal:						<u>\$118.109</u>
Vendor Total:						<u>\$206.46</u>
MOUNTAIN WEST CONSTRUCTION, INC.						
Check Group:						
MATERIAL		4	25262894	9273 2/25/2026	100.000.0000.000.2630.610.03000.50.421	\$28.00
Check #: 179722						
PO/InvoiceTotal:						<u>\$28.00</u>
Vendor Total:						<u>\$28.00</u>
NAPA						
Check Group:						
FREEZE PLUG		1	25262890	229633 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$3.72
EXP PLUG		1	25262890	229633 2/25/2026	100.000.0000.000.2620.610.03000.50.421	\$4.02
Check #: 179723						
PO/InvoiceTotal:						<u>\$7.74</u>
Check Group:						
6270 FILTER (DHS BB)		1	25262970	229823 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$17.42
1348 OIL FIL (DHS BB)		1	25262970	229823 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$5.45
100332 OIL FLTR (#547)		1	25262970	229830 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$5.45

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7035 OIL FILTER (DHS BB)		1	25262970	229970 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$10.31
500912 AIR FILTER (DHS BB)		1	25262970	229970 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$11.86
6928 SPARK PLUG (DHS BB)		1	25262970	229970 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$2.96
6928 SPARK PLUG (DHS BB)		1	25262970	229970 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$2.96
75260 RAGS IN A BOX (#569)		1	25262970	230178 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$14.49
65 AUTOLITE COPPER RESISTOR SPARK (DHS BB)		2	25262970	230348 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$7.18
6928 SPARK PLUG, ORIGINAL INVOICE 229970, 2/12/26		2	25262970	230348 3/10/2026	100.000.0000.000.2650.619.03000.50.421	(\$5.92)
27502 PRO SELECT OIL FILTER (#528)		1	25262970	230868 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$3.77
3472 FUEL FIL (WF STOCK)		2	25262970	231148 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$26.78
6438 FILTER (WF STOCK)		2	25262970	231148 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$42.38
21356 OIL FIL (WF STOCK)		2	25262970	231148 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$7.54
1410 OIL FILT (WF STOCK)		1	25262970	231150 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$9.17
1410 OIL FILT (WF STOCK)		1	25262970	231150 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$9.17
2444 AIR FIL (#242)		1	25262970	231252 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$15.78
1551 HYD FILT (#242)		1	25262970	231252 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$8.57

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1056 OIL FIL (#242)		1	25262970	231252 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$11.80
1551 HYD FILT (#307)		1	25262970	231357 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$8.57
3032 FUEL FIL (#307)		1	25262970	231357 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$4.36
3583 FUEL FIL (#307)		1	25262970	231357 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$19.61
6438 FILTER (#307)		1	25262970	231357 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$21.19
SF16 MOTOR TUNE UP (#210)		1	25262970	231425 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$8.79
1551 HYD FILT (#313)		1	25262970	231630 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$8.57
6438 FILTER (#313)		1	25262970	231630 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$21.19
3472 FUEL FIL (#313)		1	25262970	231630 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$13.39
9410 NAPAGOLD AIR FILTER (#226)		1	25262970	231632 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$36.88
1361 OIL FIL (#226)		1	25262970	231632 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$5.84
1334 OIL FIL (#226)		1	25262970	231632 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$5.45
400285 HYD FLTR (#226)		1	25262970	231632 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$14.18
3830 NAPAGOLD FUEL FILTER (#226)		1	25262970	231632 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$16.51
1344 OIL FIL (#226)		1	25262970	231633 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$8.75

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246 QT 10W40 EDGE W SYN (DHS BB)		3	25262970	231676 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$17.37
27502 PRO SELECT OIL FILTER (WF STOCK)		4	25262970	232140 3/10/2026	100.000.0000.000.2650.619.03000.50.421	\$15.08
Check #: 179723						
PO/InvoiceTotal:						<u>\$432.192</u>
Check Group:						
7092 SPARK PLUG (#210)		3	25263034	231470 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$25.62
6449 AIR FIL		1	25263034	231477 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$16.48
7106 OIL FILTER (#314)		1	25263034	232421 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$12.94
1859 JYDRAULIC FILTER (#314)		1	25263034	232442 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$54.41
500428 NAPA AIR FILTER		1	25263034	232532 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$24.23
500428 NAPA AIR FILTER		2	25263034	232532 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$48.46
400013 NAPA HYDRAULIC FILTR (#251)		1	25263034	232607 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$12.32
400043 NAPA HYDRAULIC FILTER (#251)		1	25263034	232607 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$21.13
1064 OIL FIL (#251)		1	25263034	232607 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$8.14
3830 NAPAGOLD FUEL FILTER (#251)		1	25263034	232611 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$16.96
Check #: 179723						
PO/InvoiceTotal:						<u>\$240.69</u>
Check Group:						

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35060 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$11.20
35061 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$12.42
35062 ALIGHMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.67
10705 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$59.34
10712 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$62.02
10722 ALIGNMENT SHIM PKIT		2	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$129.92
10732 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$67.90
10752 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$75.78
10763 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$152.96
10772 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$82.65
10782 ALIGNMENT SHIM KIT		1	25263035	229258 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$90.24
7151213 ADAPER		2	25263035	229919 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$26.02
7151251 DISPENSER		1	25263035	229921 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$18.98
90363 VAL TOOL		1	25263035	229927 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$6.29
112628 MOBIL 1 OIL QT 0W40		1	25263035	230176 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$6.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
112628 MOBIL 1 OIL QT 0W40		7	25263035	230177 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$48.93
25-080660HD V-RIBBED BELT		2	25263035	231035 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$152.98
3157NA-N BOXED MINIATURES		10	25263035	231109 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$22.40
HDRTU1GAL HD 50/50 AF 1 GAL		4	25263035	231114 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$43.08 194
06133 TAPE		3	25263035	231114 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$28.47
200359 NAPA GOLD AIR FILTER		2	25263035	231114 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$34.98
1085 OIL FIL		1	25263035	231114 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$5.45
10623 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$95.36
10633 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$107.87
10643 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$114.98
10653 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$126.25
10663 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$132.87
10673 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$144.65
10603 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$80.89
10613 ALIGNMENT SHIM KIT		1	25263035	231251 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$85.34

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200409 HYDAGRUCULTURAL FLUID		1	25263035	231650 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$37.99
3270 FUEL FIL		2	25263035	231693 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$18.58
CTMR225 TELESCOPG MIRROR		1	25263035	231854 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$21.99
90259 TIRE VALVE STEMS TRUCK VALVE		2	25263035	232042 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$15.28
H6054-N HALOGEN SEALED BEAMS		4	25263035	232583 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$57.56
7% INVOICE CHARGE TO SPED		1	25263035	232583 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$153.46)
7% INVOICE CHARGE TO SPED		1	25263035	232583 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$153.46

Check #: 179723

PO/InvoiceTotal: \$2,192.28

Check Group:

BRAKE PARTS CLEANER		12	25263067	231502 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$42.84
START FLUID		1	25263067	231502 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$4.99
51B SHOP RAGS		1	25263067	231502 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$12.99
DISPOSABLE GLOVES XL		2	25263067	232017 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$19.98
ORANGE NITRILE 8M 2XL		3	25263067	232019 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$77.97
ORANGE NITRILE GLOVES XL		6	25263067	232019 3/10/2026	100.000.0000.000.2620.610.03000.50.421	\$155.94

Check #: 179723

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$314.71
Check Group:						
90259 TIRE VALVE		2	25263079	232785 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$15.28
Check #: 179723						
PO/InvoiceTotal:						\$15.28
Check Group:						
90259 TIRE VALVE		2	25263086	232786 3/12/2026	100.000.0000.000.2730.619.03000.50.421	\$15.28
Check #: 179723						
PO/InvoiceTotal:						\$15.28
Check Group:						
400013 NAPA HYDRAULIC FILTR (#234)		1	25263087	233057 3/12/2026	100.000.0000.000.2650.619.03000.50.421	\$12.32
1361 OIL FIL (#234)		1	25263087	233057 3/12/2026	100.000.0000.000.2650.619.03000.50.421	\$5.84
1365 OIL FIL (#234)		1	25263087	233059 3/12/2026	100.000.0000.000.2650.619.03000.50.421	\$5.45
1367 NAPA HYDRAULIC FILTR (#234)		1	25263087	233071 3/12/2026	100.000.0000.000.2650.619.03000.50.421	\$6.67
Check #: 179723						
PO/InvoiceTotal:						\$30.28
Vendor Total:						\$3,249.11
NEVADA FOOD SAFETY						
Check Group:						
3- FOOD PROTECTION MANAGER CLASS AND EXAM FOR SNP STAFF		2	25262458	1590-A 3/3/2026	600.000.0000.000.3100.330.03000.50.421	\$398.00
Check #: 179724						
PO/InvoiceTotal:						\$398.00

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$398.00
NEVADA STATE DONATED FOOD	554678					
Check Group:						
FRUIT, Frozen Diced Peach, Ind. Cups, 96/4 oz		25	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50
FRUIT, Frozen Diced Strwbry, Ind. Cups, 96/4 oz		25	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50
VEG, CORN, 1/30#, frzn.		10	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$25.00
VEG, BEANS, Baked, LS 6/#10		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$50.00
CHICKEN, Drumstick, Oven Roasted, 80/3.75 oz.		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,140.20
CHICKEN NUGGETS, Brd. CHUNK, 161/serv per cs		25	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,936.00
CORN DOGS, MINI, WG, Chicken, 120/4 oz.		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,218.80
CHICKEN PATTY, Brd Brst Filet, Tyson, 132/3.75 oz		10	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$613.80
CHICKEN, Popcorn, 30# 155/3.3ct. serv/cs		5	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$312.75
FRUIT, Applesauce, Ind. Cup, 96/4.5 oz.		23	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$57.50
CHICKEN, Unseaso Str, 30#/case		5	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$12.50
FRUIT, Applesauce, Unswt., 6/#10		25	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50
CHEESE, American, Sl. 4/5#, 160 sl.		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$377.80
EGG PATTIE, Grilled, 25#, 300/1.25 oz.		3	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$7.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHICKEN, Drumstick Brd WG, 72-113/4-6 oz		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$1,246.00
CHICKEN TENDERS, WG, Brd., 110/4.5 oz.		10	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$708.90
TURKEY, Deli - Sliced., 12/1#, Jennie O		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$678.20
HAM, Turkey - Sliced, 1/12#		15	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$442.20
CHEESE SAUCE, Jalapeno, 5#/6 bags "S"		5	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$229.25
MAC AND CHEESE, RS 6/5# bags, 80/6 oz. serv.		15	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$774.00
PIZZA, Cheese, Galaxy 4" Rnd, 72 ct.		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$842.40
PIZZA, Pepperoni, Galaxy 4" Rnd, 72 ct.		20	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$872.60
TACO, Beef & Cheese, 106/2.27 oz.		3	25262870	26 011805 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$219.57

Check #: 179725

PO/InvoiceTotal: \$11,952.47

Vendor Total: \$11,952.47

NICOLE B DAVIES

Check Group:

ITEMS PURCHASED FOR LUKCY TRAY DAY FOR SES KITCHEN		1	25262914	03293s/023303 3/3/2026	600.000.0000.000.3100.612.03207.10.421	\$29.75
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Check #: 179726

PO/InvoiceTotal: \$29.75

Vendor Total: \$29.75

OFFICE DEPOT

568350

Check Group:

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tru-Ray Construction Paper, 9x12 white, pk of 50		20	25262804	455012526001 3/2/2026	100.012.0000.100.1000.610.03201.10.421	\$55.44
Tru-Ray construction Paper 9x12 festive green 50 pk		10	25262804	455012526001 3/2/2026	100.012.0000.100.1000.610.03201.10.421	\$27.72
Tru-Ray construction paper 9x12 pack of 50 pink		1	25262804	455012526001 3/2/2026	100.012.0000.100.1000.610.03201.10.421	\$2.66
Tru-Ray construction paper 9x12 pack of 50 pink		9	25262804	455012526002 3/2/2026	100.012.0000.100.1000.610.03201.10.421	\$23.97
Check #: 179727						
PO/InvoiceTotal:						\$109.79
Check Group:						
Duracell® Coppertop AA Alkaline Batteries, Box Of 36		1	25262830	452755454001 2/25/2026	100.015.0000.100.1000.610.03207.10.421	\$31.67
Office Depot® Brand Lamination Rolls, 27" x 500', Clear, Pack Of 2		1	25262830	452763173001 2/25/2026	100.015.0000.100.1000.610.03207.10.421	\$86.95
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", Festive Red, Pack Of 50		5	25262830	452763173001 2/25/2026	100.015.0000.100.1000.610.03207.10.421	\$13.86
Check #: 179727						
PO/InvoiceTotal:						\$132.48
Check Group:						
Realspace™ Magnetic Dry-Erase Whiteboard, 24" x 36", Black Finish Frame Item # 961798		1	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$59.48
EXPO® Low-Odor Dry-Erase Markers, Fine Point, Assorted Colors, Pack Of 8 Item # 526696		20	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$196.80
EXPO® Chisel-Tip Dry-Erase Markers, Black, Pack Of 36 Item # 806858		5	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$114.21
Stanley® Bostitch 00540 Extra Heavy-Duty Stapler, Black Item # 506121		1	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$47.27

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Swingline® Eco Version Standard Stapler, 15 Sheets Capacity, Black Item # 908210		10	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$54.17
Scotch C38 Desk Tape Dispenser, C38BK Item # 173336		10	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$17.63
Ticonderoga Dixon Pencils, #2 Soft Lead, Box Of 144 Item # 270312		10	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$143.12 200
Sharpie S Gel Pens, Medium Point, 0.7 mm, Black Barrel, Black Ink, Pack Of 36 Pens Item # 8013714		1	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$25.60
Sharpie S Gel Pens, Medium Point, 0.7 mm, Black/Blue Barrel, Blue Ink, Pack Of 36 Pens Item # 8013750		1	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$25.60
Crayola® Washable Markers, Super Tip, Assorted Colors, Box Of 20		50	25262849	459468700001 3/3/2026	100.033.0000.100.1000.610.03302.20.421	\$203.91
Check #: 179727						
PO/InvoiceTotal:						\$887.79
Check Group:						
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", Yellow, Pack Of 50		5	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$13.79
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", Festive Green, Pack Of 50		5	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$13.79
EXPO® Chisel-Tip Dry-Erase Markers, Black, Pack Of 36		1	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$22.84
EXPO Dry Erase Markers, Low Odor Ink, Black, Ultra Fine Tip, 36 Count		1	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$22.84
Office Depot® Brand Non-Skid Paper Clips, Jumbo, Silver, Pack Of 10 Boxes, 100 Clips Per Box, 1,000 Total		3	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$22.01

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Scotch® Magic™ Tape, Invisible, 3/4 in. x 1000 in., 24 Tape Rolls, Clear, Back to School Supplies and College Essentials		1	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$32.30
Scotch C38 Desk Tape Dispenser, C38BK		4	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$7.05
Scotch C38 Desk Tape Dispenser, C38BK		2	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$28.20
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", Black, Pack Of 50		5	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$23.00
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", Blue, Pack Of 50		5	25262864	460041193001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$13.25
Elmer's® Glue Stick Classroom Pack, 14.4 Oz, Pack Of 60		2	25262864	460041713001 3/6/2026	100.015.0000.100.1000.610.03207.10.421	\$42.74
Check #: 179727						
PO/InvoiceTotal:						\$242.04
Check Group:						
glue sticks		10	25262905	459938146001 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$85.34
whiteout tape		1	25262905	459938146001 3/5/2026	100.016.0000.100.1000.610.03209.10.421	\$21.06
Check #: 179727						
PO/InvoiceTotal:						\$106.40
Vendor Total:						\$1,478.50
PACIFIC SHREDDING						
Check Group:						
DO SHREDDING		0.2	25260022	5300521 2/20/2026	100.000.0000.000.2510.421.03000.50.421	\$13.06
DO SHREDDING		0.2	25260022	5300521 2/20/2026	100.000.0000.000.2510.421.03000.50.421	\$13.06

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DO SHREDDING		0.2	25260022	5300521 2/20/2026	100.000.0000.000.2510.421.03000.50.421	\$13.05
DO SHREDDING		0.2	25260022	5300521 2/20/2026	100.000.0000.000.2510.421.03000.50.421	\$13.05
DO SHREDDING		0.2	25260022	5300521 2/20/2026	100.000.0000.000.2320.421.03000.50.421	\$13.05
						202
Check #: 179728						
						PO/InvoiceTotal: \$65.27
Check Group:						
Service 64 Gal Tote		1	25262865	5296234 2/25/2026	100.015.0000.000.2400.421.03207.10.421	\$33.00
Fuel Surcharge		1	25262865	5296234 2/25/2026	100.015.0000.000.2400.421.03207.10.421	\$2.31
Check #: 179728						
						PO/InvoiceTotal: \$35.31
Check Group:						
service 64 GAL tote		1	25262987	5303720 3/9/2026	100.031.0000.100.1000.421.03301.20.421	\$33.00
Check #: 179728						
						PO/InvoiceTotal: \$33.00
Check Group:						
Feb 19 Shredding Service		1	25262993	5301613 3/9/2026	100.012.0000.100.1000.421.03201.10.421	\$33.00
Check #: 179728						
						PO/InvoiceTotal: \$33.00
Check Group:						
SERVICES		1	25263000	5300522 3/11/2026	100.051.0000.000.2400.360.03501.30.421	\$66.00
FUEL SURCHARGE		1	25263000	5300522 3/11/2026	100.051.0000.000.2400.360.03501.30.421	\$4.62

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 179728

PO/InvoiceTotal: \$70.62

Check Group:

Shredding Service- 64 Gallon Tote		1	25263011	5303718 3/9/2026	100.011.0000.100.1000.610.03205.10.421	\$33.00
Fuel Surcharge		1	25263011	5303718 3/9/2026	100.011.0000.100.1000.610.03205.10.421	\$29.60

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Check #: 179728

PO/InvoiceTotal: \$35.31

Vendor Total: \$272.51

PEGGY FARIA-DI GIOIA

Check Group:

Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$10.37
Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$134.33
Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$170.41
Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$21.70
Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$127.51
Walmart Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$129.57
Traders Joes Receipt		1	25262960	culinary feb-march 3/9/2026	100.033.0000.300.1000.610.03302.20.421	\$4.99

Check #: 179729

PO/InvoiceTotal: \$598.88

Vendor Total: \$598.88

PETERBILT TRUCK PARTS AND EQUIP LLC

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
XHVY COMMERCIAL		1	25263003	X101318457:01 3/10/2026	100.000.0000.000.2610.430.03501.30.421	\$380.00
Check #: 179730						
PO/InvoiceTotal:						\$380.00
Check Group:						
101X/J185E-AC XHVY COMMERCIAL BATTERY		1	25263042	X101313188:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$460.89
101X/J185E-AC-CORE XHVY COMMERCIAL BATTERY CORE		1	25263042	X101313188:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$57.00
101D/6222086-001 KIT-AIR SPRING LIBERTY I&11*D		1	25263042	X101314217:02 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$89.86
INBOUND FREIGHT		1	25263042	X101314217:02 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$16.52
101D/6222086-001 KIT-AIR SPRING LIBERTY I&11 *D		2	25263042	X101315355:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$179.72
101X/29542824 FILTER-SUCTION DEEP PAN		1	25263042	X101315374:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$29.73
101X/29549684 GASKET PAN OIL		1	25263042	X101315374:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$52.41
101P/6382096RXCUM KIT, TURBO ACTUATOR		1	25263042	X101315393:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$1,432.14
101P/6382096RXCUM-COR KIT TURBO ACTUATOR		1	25263042	X101315393:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$200.00
101P/6382096RXCUM-COR, ORIGINAL INVOICE X101315393:01		1	25263042	X101315394:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$200.00)
101P/4326873RXCUM-COR, SENSOR-NITROGEN OXIDE, ORIGINAL INVOICE X101307852:01		1	25263042	X101315396:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$170.00)

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
101X/TDA 2210S7637 CAMSHAFT/LH		1	25263042	x101315775:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$76.24
101X/TDS 2210R7636 CAMSHAFT/RH		1	25263042	x101315775:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$74.49
101X/E11572 CAMSHAFT-RH Q+, ORIGINAL INVOICE X101314825:01		1	25263042	X101316682:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$46.88) 205
101X122.281410001 CAMSHAFT LH, ORIGINAL INVOICE X101314825:01		1	25263042	X101316682:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$42.60)
101X/29536379 SEAL		2	25263042	X101316826:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$18.64
101D/LF3970FLG FILTER-OIL *D		6	25263042	X101317670:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$69.06
101D/CA5514JAB AIR FILTER *D		4	25263042	X101317670:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$414.04
101D/PA2540JAB ELEMENT FILTER AIR CONICAL *D		4	25263042	X101317670:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$350.00
101X/KYS50220218706 PROBE LCL STR THD IN		2	25263042	X101318363:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$89.22
101X/CDU140039700 VALVE, EXPANSION, TXV, 2 TON		1	25263042	X101318363:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$60.11
INBOUND FREIGHT		1	25263042	X101318363:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$79.67
101D/CV52001FLG CRANK CASE *D		2	25263042	X101318414:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$109.88
101D/FF63054NNFLG FILTER FUEL SPIN ON *D		2	25263042	X101318414:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$68.64
101D/P106HDJAB ELEMENT FILTER POWER STRG 2 *D		4	25263042	X101318414:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$60.16
101D/LF3970FLG FILTER OIL *D		6	25263042	X101318414:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$69.06

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
101X/J182E-AC XHVY COMMERCIAL BATTERY, ORIGINAL INVOICE X101313188:01		1	25263042	X101318447:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$460.89)
101X/J185E-AC-CORE XHVY COMMERCIAL BATTERY CORE, ORIGINAL INVOICE X101313188:01		1	25263042	X101318447:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$57.00)
101D/109493BXR-CORE CARTRIDGE-DESICCANT RX MODE*D, ORIGINAL INVOICE X101305745:01, CORE RETURN FROM X101172867:01		1	25263042	X101318448:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$50.00) 206
101P/5698454CUM SENSOR, PRS TEMPERATURE		1	25263042	X101318635:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$43.04
101P/4928594CUM SENSOR, PRESSURE		2	25263042	X101318635:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$368.12
7% INVOICE CHARGE TO SPED		1	25263042	X101318635:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$240.89)
7% INVOICE CHARGE TO SPED		1	25263042	X101318635:01 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$240.89
					Check #: 179730	
						PO/InvoiceTotal: \$3,441.27
Check Group:						
101P/4954574CUM SENSOR, TEMPERATURE		2	25263043	X101318779:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$355.16
					Check #: 179730	
						PO/InvoiceTotal: \$355.16
Check Group:						
101D/66854B20 DRUM-BRAKE 16.5X8.62 BAL, P*D		2	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$590.80
101D/R803112 SLACK ADJUSTER *D		2	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$235.12
101P//K1T8042 KIT REPAIR CAMSHAFT MERITOR Q		2	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$28.66

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
101X/E11572 CAMSHAFT RH Q+		1	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$46.88
101X/122.281410.01 CAMSHAFT LH		1	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$42.60
101X/RSFLOE4711Q BRAKE SHOE		4	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$204.84
101X/RSFLOE4711Q-CORE BRAKE SHOE CORE		4	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$100.00
101X/MKT4515QHD-N HW KIT		2	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$26.60
7% INVOICE CHARGE TO SPED		1	25263081	X101314825:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$89.29)
7% INVOICE CHARGE TO SPED		1	25263081	X101314825:01 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$89.29

Check #: 179730

PO/InvoiceTotal: \$1,275.50

Check Group:

101P/5698454CUM SENSOR, PRS TEMPERATURE		1	25263090	X101318635:02 3/12/2026	100.000.0000.000.2730.619.03000.50.421	\$43.04
101P/4902912CUM SENSOR, TERMPERATURE		1	25263090	X101319140:01 3/12/2026	100.000.0000.000.2730.619.03000.50.421	\$178.42

Check #: 179730

PO/InvoiceTotal: \$221.46

Vendor Total: \$5,673.39

PHILLIP J DEMUS

Check Group:

reimbursement for Bldg & Grounds monthly meeting snacks - brownies, blueberry bundt cake, coffee cake		1	25263054	rale03042026 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$46.24
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Check #: 179731

PO/InvoiceTotal: \$46.24

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$46.24
POSTMASTER GARDNERVILLE -BULK PERMITS						
Check Group:						
DHS BULK MAIL		1	25260756	Permit 36 renewal 3/10/2026	100.051.0000.000.2400.531.03501.30.421	\$123.00
CVMS BULK MAIL		1	25260756	Permit 36 renewal 3/10/2026	100.031.0000.000.2400.531.03301.20.421	\$123.00
PWLMS BULK MAIL		1	25260756	Permit 36 renewal 3/10/2026	100.033.0000.000.2400.531.03302.20.421	\$50.00
WHS BULK MAIL		1	25260756	Permit 36 renewal 3/10/2026	100.052.0000.000.2400.531.03502.30.421	\$37.00
ADULT ED		1	25260756	Permit 36 renewal 3/10/2026	230.231.0000.600.1000.531.03903.30.421	\$37.00
Check #: 179732						
PO/InvoiceTotal:						\$370.00
Vendor Total:						\$370.00
PROCARE THERAPY INC						
Check Group:						
School Psychologist Laurie Shaw 2/9-13/2026		38	25262862	21385675 2/24/2026	280.639.0000.200.2100.340.03000.50.421	\$3,420.00
Check #: 179733						
PO/InvoiceTotal:						\$3,420.00
Check Group:						
School SLP-Regular Rate Faith Bradley 2/19/26-2/20/26		15	25262938	21390093 3/2/2026	250.000.0000.200.2000.340.03000.50.421	\$1,425.00
Check #: 179733						
PO/InvoiceTotal:						\$1,425.00
Check Group:						
School SLP Faith Bradley 2/23-27/2026		36.5	25263077	21397211 3/11/2026	250.000.0000.200.2000.340.03000.50.421	\$3,467.50

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
School Psych Laurie Shaw 2/23-27/2026		38	25263077	21397211 3/11/2026	280.639.0000.200.2100.340.03000.50.421	\$3,420.00
Check #: 179733						
PO/InvoiceTotal:						\$6,887.50
Vendor Total:						\$11,732.50
QUILL CORPORATION-672544	672544					209
Check Group:						
INVOICE#47741879 FOLDER 21319 FASTNER RED		1	25262951	47741879 3/4/2026	100.000.0000.000.2570.610.03000.50.421	\$84.14
INVOICE#479181163 HP LASERJET TONER CYAN		1	25262951	47918163 3/4/2026	100.000.0000.000.2570.610.03000.50.421	\$414.89
Check #: 179734						
PO/InvoiceTotal:						\$499.03
Vendor Total:						\$499.03
RALEYS	680718					
Check Group:						
FLORIDA NAT ORANGE (BUS DRIVERS/STAFF MEETING TO DISCUSS TRANSPORTATION CHANGES, 3/2/26)		1	25262969	102688-5000005 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$11.49
STOK COLD BREW COF		1	25262969	102688-5000005 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$6.99
STOK COLD BREW UNS		1	25262969	102688-5000005 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$6.99
STOK COLD BREW UNS		1	25262969	102688-5000005 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$6.99
RALEY'S DOZEN DONUT		4	25262969	102688-5000005 3/10/2026	100.000.0000.000.2730.610.03000.50.421	\$47.96
Check #: 179735						
PO/InvoiceTotal:						\$80.42
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HONEYDEW		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$10.71
WATERMELON		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
CANTELOUPE		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
MARJARAM		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
TARRAGON		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
CILANTRO		2	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.78
ITALIAN PARSLEY		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$1.89
DILL		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$1.99
MINT		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$1.99
CHIVES		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
BASIL		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
ASPARAGUS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$5.39
GREEN ONION		3	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$5.07
PIZZA DOUGH		6	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$17.94
BABY BROCCOLI		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SERRANO PEPPERS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$0.57
JUMBO ARTICHOKEs		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$4.49
MOZZARELLA		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$10.99
ALFREDO		2	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$9.98
VANILLA		3	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$29.97
TOMATO SAUCE		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
BASMATI RICE		2	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$7.98
YELLOW ONION		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.51
GINGER		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$1.56
GARLIC		3	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.07
GARBANZO BEANS		2	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$2.98
MADRAS CURRY		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
RED RASPBERRY PRESERVES		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$4.98
TORTILLAS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
LEMONS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.98

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MEYER LEMONS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.98
18PK EGGS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
LIONS MANE MUSHROOMS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
OYSTER MUSHROOMS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
WHIPPING CREAM		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$5.48
BUTTER		2	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$7.98
BONLESS SKINLESS BREASTS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$8.04
SALMON FILET		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	\$20.44
DISCOUNT COUPONS		1	25263023	102698 -5000005 3/9/2026	100.052.0000.300.1000.610.03502.30.421	(\$37.30)

Check #: 179735

PO/InvoiceTotal: \$196.31

Vendor Total: \$276.73

REBECCA LINFORD

Check Group:

ESL Family Engagement Night - 03/05/26 - Rebecca Linford		1	25263019	ESL 03052026 FAM ENG 3/10/2026	280.633.0000.100.1000.610.03000.50.421	\$231.89
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Check #: 179736

PO/InvoiceTotal: \$231.89

Vendor Total: \$231.89

RENO DRAIN OIL SERVICE

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OIL FILTER COLLECTION		2	25263033	212614 3/11/2026	100.000.0000.000.2730.613.03000.50.421	\$160.00
GARBAGE REMOVAL CHARGE		1	25263033	212614 3/11/2026	100.000.0000.000.2730.613.03000.50.421	\$50.00
Check #: 179737						
PO/InvoiceTotal:						<u>\$210.00</u>
Vendor Total:						\$210.00
SECUR-SERV INC						
Check Group:						
SERVICE MAINTENANCE K-30583		1	25263001	517063 3/11/2026	100.051.0000.100.1000.442.03501.30.421	\$1,091.40
Check #: 179738						
PO/InvoiceTotal:						<u>\$1,091.40</u>
Vendor Total:						\$1,091.40
SILVER STATE TOWING OF NORTHERN NEVADA						
Check Group:						
HEAVY RATES, TOW BUS #88 TO BUS YARD		1.5	25263045	31250 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$525.00
Check #: 179739						
PO/InvoiceTotal:						<u>\$525.00</u>
Vendor Total:						\$525.00
SPORT SAFE TESTING SERVICE INC						
Check Group:						
SUBSTANCE ABUSE PANEL 13A RANDOM 2025-2026 FY		35	25260020	14694 3/9/2026	100.000.0000.000.2320.301.03000.50.421	\$1,085.00
Check #: 179740						
PO/InvoiceTotal:						<u>\$1,085.00</u>
Vendor Total:						\$1,085.00
STEPHANIE ZANE						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Occupational Therapy Contract Services 2/5/26-2/27/26		39.5	25262992	1004 3/6/2026	250.000.0000.200.2000.340.03000.50.421	\$3,357.50
Check #: 179741						
PO/InvoiceTotal:						\$3,357.50
Vendor Total:						\$3,357.50 ²¹⁴
SYSCO SACRAMENTO	759590					
Check Group:						
BAGEL, Cin. Raisin, WG, sl., 72/3 oz		4	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$90.32
BAGEL, Everything, 72/3 oz.		4	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$86.28
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		10	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$436.70
CHEESE, Cream LF, 10/3# MKT		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$157.94
CHEESE, Provolone - Sliced, 10/1#.		1	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$43.81
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CHIPS, BKD, Lrg., Sr. Cr. Ched, 64/1.125 oz., "S"		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CHOW MEIN NOODLES, 6/#10		1	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$37.80
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		5	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$182.60
CRACKERS, Cheeze-It, WG, 60/1 oz. "A"		3	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$50.55
DONUT, Plain LF, WG 84/2.45 oz.		5	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$204.00

Douglas County School District

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Voucher Batch Number: 2682

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GATORADE, Fruit Punch, 24/12 oz., "S"		10	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$158.40
GATORADE, Grape, 24/12 oz., "S"		10	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$161.30
JC, Tropicana, Apple, 24/10 oz. "S"		10	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$258.40
PORTION PK, Mayo, 200/9 gm,		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$24.24
PORTION PK, Taco Sauce, 500/9 gm.		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$38.34
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		5	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$186.45
SAUCE, Mango Habanero		1	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$45.99
WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		4	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$91.48
WHIPPED TOPPING, 12/14 oz.		2	25262908	631278449 3/3/2026	600.000.0000.000.3100.610.03000.50.421	\$97.20

Check #: 179742

PO/InvoiceTotal: \$2,523.12

Check Group:

BACON, Turkey Pre-Cooked, 600 Slices		3	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$311.43
BAGEL, Everything, 72/3 oz.		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$107.85
CHEESE, Cream LF, 10/3# MKT		1	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$78.97
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$182.60

Douglas County School District

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CRACKERS, Cheeze-It, WG, 60/1 oz. "A"		4	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$67.40
DONUT, Plain LF, WG 84/2.45 oz.		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$204.00
FRANKS, Turkey, 1/10 lb		8	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$191.20
FRENCH TOAST STICKS, 12/2#		12	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$650.04
FRUIT ROLL UPS - Crazy Color, 96/.5 oz., "A"		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$135.60
FRUIT, Strawberries, Frzn., 2/5#		2	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$54.90
GATORADE, Grape, 24/12 oz., "S"		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$80.65
HONEY, 5 lb		1	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$100.89
JC, Tropicana, Apple, 24/10 oz. "S"		15	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$387.60
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$153.90
MARGARINE, 1/20#, WHPD		2	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$59.88
PAN COATING, Aerosol, 6/17 oz.		1	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$18.32
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		4	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$113.28
POTATOES, Hashbrowns, Triangular, 6/5#		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$262.60
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		4	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$149.16

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Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PRETZEL, Tiny Twist, 120/.5 oz., "A"		2	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$54.76
RIB-B-QUE, 100/2.5 oz MKT		3	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$192.66
SWITCH JUICE, Blk Cherry, 24/7.5 oz "A"		25	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$395.50
TURKEY/HAM, Diced combo 4/5#		1	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$68.67
VEG, BEANS, Refri. Dehyd., 6/27.09oz.		3	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$101.94
YOGURT, GOGURT, LF, Strawberry, 96/2 oz.		5	25262959	631303667 3/4/2026	600.000.0000.000.3100.610.03000.50.421	\$172.50

Check #: 179742

PO/InvoiceTotal: \$4,381.96

Vendor Total: \$6,905.08

TAHOE SUPPLY

Check Group:

RESPONSE MULTI SURFACE VACUUM		1	25262708	1153509 2/26/2026	100.000.0000.000.2610.610.03301.20.421	\$321.00
RESPONSE MULTI SURFACE VACUUM		1	25262708	1153601 2/26/2026	100.000.0000.000.2610.610.03301.20.421	(\$250.00)

Check #: 179743

PO/InvoiceTotal: \$71.00

Check Group:

SYMMETRY FOAMING HAND WASH		50	25262888	1154782 2/26/2026	100.000.0000.000.2900.610.03000.50.421	\$2,622.66
TOILET TISSUE, ROLLED - 2PLY 80/500		80	25262888	1154782 2/26/2026	100.000.0000.000.2900.610.03000.50.421	\$2,961.59

Check #: 179743

PO/InvoiceTotal: \$5,584.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SN545993 AQUACLEAN FLX 18 LABOR BRUSH BEARING BAD		1	25262982	1154520 3/10/2026	100.000.0000.000.2610.430.03201.10.421	\$95.00
						Check #: 179743
						PO/InvoiceTotal: <u>\$95.00</u> 218
Check Group:						
VACUUM LABOR JGR SN: O13449 KARCHER BACKPACK BVL 5/1		1	25262983	1154805 3/10/2026	100.000.0000.000.2610.430.03501.30.421	\$88.00
						Check #: 179743
						PO/InvoiceTotal: <u>\$88.00</u>
						Vendor Total: <u>\$5,838.25</u>
THE DOOR COMPANY, LLC						
Check Group:						
DOORMERICA		12	25262950	7350 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$90.00
DOORMERICA		6	25262950	7350 3/9/2026	100.000.0000.000.2620.610.03000.50.421	\$97.80
						Check #: 179744
						PO/InvoiceTotal: <u>\$187.80</u>
						Vendor Total: <u>\$187.80</u>
TOWN OF MINDEN-493614						
493614						
Check Group:						
DHS FRONT LANDSCAPE WATER		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03501.30.421	\$61.40
DHS SOCCER FIELD		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03501.30.421	\$62.90
DHS FIRE/SPRINKLER/HYDRANT		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03501.30.421	\$497.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MES WATER/FIRE SPRINKLER/HYDRANT		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03210.10.421	\$347.40
MES TRASH		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.421.03210.10.421	\$761.99
DISTRICT OFFICE TRASH		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.421.03000.50.421	\$66.26
DISTRICT OFFICE SPRINKLER		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03000.50.421	\$97.90
DISTRICT OFFICE WATER FRONT LANDSCAPING		1	25260011	03252026 3/6/2026	100.000.0000.000.2611.411.03000.50.421	\$61.40

Check #: 179745

PO/InvoiceTotal: \$1,956.35

Vendor Total: \$1,956.35

TURF STAR INC 793300

Check Group:

115-2284 CABLE CLUTCH (#242)		1	25263030	inv-140713 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$169.65
FREIGHT SHIP VIA UPS GRD		1	25263030	inv-140713 3/11/2026	100.000.0000.000.2650.619.03000.50.421	\$21.46

Check #: 179746

PO/InvoiceTotal: \$191.11

Vendor Total: \$191.11

US BANK

Check Group:

Paying Agent Fee for Bond account 0021558NS		1	25263074	8084004 3/9/2026	400.000.0000.000.5000.835.03000.00.421	\$625.00
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Check #: 179747

PO/InvoiceTotal: \$625.00

Vendor Total: \$625.00

VELOCITY TRUCK CENTERS

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
261 V/PIC 100000075 GLASS CLEANER SPRAYWAY 19 OZ 12		48	25263036	XA261173154:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$18.72
261F/TBB 204790 PUMP-BOOSTER GROCO 12V		4	25263036	XA261173769:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$1,159.92
7% INVOICE CHARGE TO SPED		1	25263036	XA261173769:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$82.50)
7% INVOICE CHARGE TO SPED		1	25263036	XA261173769:01 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$82.50
Check #: 179748						
PO/InvoiceTotal:						\$1,178.64
Check Group:						
261F/TBB 52003728 ROCKER SWITCH		8	25263080	XA261173888:01 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$192.72
Check #: 179748						
PO/InvoiceTotal:						\$192.72
Vendor Total:						\$1,371.36
VISION SERVICE PLAN						
Check Group:						
2025/2026 CLAIMS		1	25260015	FEB 2026 CLAIMS 3/9/2026	702.000.0000.000.2900.591.03000.50.421	\$6,108.45
Check #: 179749						
PO/InvoiceTotal:						\$6,108.45
Check Group:						
2025/2026 ADMIN FEES		1	25260016	MARCH 2026 3/9/2026	702.000.0000.000.2900.340.03000.50.421	\$1,207.92
Check #: 179749						
PO/InvoiceTotal:						\$1,207.92
Vendor Total:						\$7,316.37

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WIPI						
Check Group:						
78666 NITRILE GLOVES ORANGE HD XXL		1	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$16.17
J-18391 GM REAR DOOR TRIM PANEL RETAINER BOX 15		1	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$15.53
8954 NUTSERT INSERT STEEL 1/4-20		25	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$14.52
4441 PHILL PAN MACH Z/P10-32X1-1/2		25	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$2.30
2119 TERMINAL SILVER BRAZED RING 2 GA WIRE 7/16-1/2		23	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$87.39
4415 PHILL PAN MACH Z/P6-32X1/2		25	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$0.85
4468 PHILL PAN MACH Z/P1/4-20X1-1/2		25	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$5.06
22228 PUSH CONNECT UNION DOT 1862X6		5	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$43.99
9232 PIPE T BRASS 3700X4		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.61
9216 PIPE REDUCER COUPLING BRASS 3300X8X6		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$23.01
9232 PIPE T BRASS 3700X4		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.61
14136 PIPE T BRASS 3700X8		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$29.83
14137 PIPE T BRASS 3700X12		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$54.72
9230 PIPE MALE BRANCH T BRASS 3600X2		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$8.28

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9219 PIPE MALE BRANCH T BRASS 3600X4		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$16.47
9234 PIPE MALE RUN T BRASS 3750X2		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$8.62
14138 PIPE MALE RUN T BRASS 3750X4		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$16.46
9222 PIPE 90* ELB BRASS 3500X2		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$7.89
9223 PIPE 90* ELB BRASS 3500X4		2	25263050	2602-149515 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$12.35
78664 NITRILE GLOVES ORANGE HD L		3	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$55.33
NITRILE GLOVES ORANGE HD XL		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$36.89
78666 NITRILE GLOVES ORANGE HD XXL		3	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$55.33
9626 CLAMP RUBBER DIPPED 3/4		5	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.73
20568 CLAMP TUBING JIFFY TYPE 1/4		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$8.66
20570 CLAMP TUBING JIFFY TYPE 3/8		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$8.51
4167 CLAMP NYLON 1/4		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$6.77
4168 CLAMP NYLON 5/16		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$5.09
4169 CLAMP NYLON 3/8		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$1.73
21807 STRAPS TY-RAP NYLON WEATHER 18 LBS 3/32" X 3.62		50	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$18.93

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
21811 STRAPS TY-RAP NYLON WEATHER 40 LBS 9/64" X 5.5		25	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$10.85
21815 STRAPS TY-RAP NYLON WEATHER 50 LBS 3/16" X 7.3		25	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$14.20
21818 STRAPS TY-RAP NYLON WEATHER 120 LBS 17/64" X 8		25	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$27.92 223
9236 PIPE 90 DEG STREETELB BRASS 3400X4X2		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$12.87
9237 PIPE 90* STREET ELB BRASS 3400X4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$10.38
9171 HEX HEAD PIPE PLUG BRASS 3152X4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$2.99
HEX HEAD PIPE PLUG BRASS 3152X12		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$11.07
9174 PIPE SQUARE HEAD PLUG BRASS 3151X2		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$2.11
9175 PIPE SQUARE HEAD PLUG BRASS 3151X4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$3.13
9176 SQUARE HEAD PLUG BRASS 3151X6		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$5.24
9177 PIPE SQUARE HEAD PLUG BRASS 3151X8		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$8.26
9169 PIPE SQUARE HEAD PLUG BRASS 3151X12		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$12.38
28125 HEX SOCKET PIPE PLUG BRASS 3153X4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$2.59
28126 HEX SOCKET PIPE PLUG BRASS 3153X6		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$3.30
9490 DRAIN COCK EXTERNAL SEAT 1/8		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$11.02

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9491 DRAIN COCK EXTERAL SEAT 1/4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$9.70
9187 PIPE BUSHING BRASS 3220X6X2		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$4.72
9190 PIPE BUSHING BRASS 3220X8X4		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$9.62
9193 PIPE BUSHING BRASS 320 X12X6		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.75
14113 PIPE BUSHING BRASS 3220X12X8		2	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$13.79
18136 HOSE CLAMP WG SS 1-13/16_2-1/2		10	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	\$38.25
7% INVOICE CHARGE TO SPED		1	25263050	2602-150931 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$56.28)
7% INVOICE CHARGE TO SPED		1	25263050	2602-150931 3/11/2026	250.000.0000.200.2730.619.03000.50.421	\$56.28
28111 RIVET PEEL LARGE HEAD 3/16.197-.472		1	25263050	2602-151179 3/11/2026	100.000.0000.000.2730.619.03000.50.421	(\$25.70)

Check #: 179750

PO/InvoiceTotal: \$804.07

Vendor Total: \$804.07

WRITE SCORE LLC

Check Group:

Quote # QUO-13595-S3R0T6 - Grades 3 - 6 - Online Essay		1	25263110	INV-14067-C8W0 S8 3/12/2026	280.633.0000.100.1000.653.03000.50.421	\$6,906.76
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Check #: 179751

PO/InvoiceTotal: \$6,906.76

Vendor Total: \$6,906.76

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2682

03/12/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$701,598.92

End of Report

225

Classified Personnel

HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL				
Name	Position/Location		Effective Date	Replacing
Alisha 'Nikki' Terrones	Bus Driver – Student Transportation		03-03-2026	Relief Driver
CLASSIFIED RESIGNATIONS				
Name	Position/Location		Last Day Worked / End of Contract	
Shayla Case	Cashier Helper II – Carson Valley Middle		02-13-2026	02-13-2026
Shannon Pierson	Secretary II – Facilities		02-27-2026	02-27-2026
Danielle Bates	Special Education Para IV – Scarselli Elementary		03-13-2026	03-13-2026
Brittney Baird	Cashier Helper II – Douglas High		03-13-2026	03-13-2026
William Forman	Groundsperson – Facilities		03-13-2026	03-13-2026
Julie Tobias	Assistant Cook – Douglas High		03-16-2026	03-16-2026
Julie Gorriz	Cashier Helper I – Douglas High		03-20-2026	03-20-2026
Paula Kitchel	Special Education Para IV – Minden Elementary		07-31-2026	07-31-2026
Lee Bender	Bus Driver Relief – Student Transportation (Back to Substitute Bus Driver)		04-30-2026	04-30-2026
CLASSIFIED CHANGES				
Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Laura Moon	Special Education Para I – Douglas High	Special Education Bus Aide – Transportation	02-23-2026	Vicky Steelsmith
Julianna Smith	Cashier Helper II – Pinon Hills	Cashier Helper II – Douglas High	03-16-2026	Brittany Baird
CLASSIFIED REDUCTION IN FORCE				
Name	Position/Location		Last Day Worked / End of Contract (Updated)	
Blair Hinsz	Director – Student Transportation		02-27-2026	03-13-2026
Ashley Touchin	Coordinator – Student Transportation		02-27-2026	03-13-2026
CLASSIFIED RETIREMENTS				
Name	Position		Effective Date	
Debbie Kepler	Nutrition Manager – Douglas High		07-31-2026	
CLASSIFIED POSITIONS ELMINATED				
Name	Position/Location		Effective Date	
PC#1665	Groundsperson - Facilities		03-13-2026	
CLASSIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED				
Name	Position/Location	Reason	DATES	
Gina Vazquez	Instructional Para II – Jacks Valley Elementary	Approved Unpaid	02/23/2026	
Cindy Bring	Special Education Para II – CC Meneley Elementary	Approved Unpaid	02/26-27/2026 & 03/02-03/2026	
Krystal Marriott	Media Technician I – Scarselli Elementary	Approved Unpaid	02/27/2026	
Joy Haas	Special Education Para IV – Zephyr Cove Elementary ²²⁶	Approved Unpaid	03/26-30/2026	

Certified Personnel

CERTIFIED NEW HIRES

Name	Position/Location	Information	School Year
Ashleigh Goodwin	SPED / CCMES & GES	Was LTS on 10/20/25 until becoming contracted on an ARL on 11/25/25	25-26

CERTIFIED ADMINISTRATIVE CHANGES

Name	From Position/Location	To Position/Location	School Year
Blaine Spires	Principal / CCMES	Principal / SES	26-25

CERTIFIED RESIGNATIONS/RETIREMENT/LOA

Name	Position/Location	Last Day Worked / End of Contract	School Year
Ashleigh Goodwin	SPED / CCMES & GES	2/13/2026	25-26
Susan McNeall	Principal / SES	6/30/2026	26-27
Kendra Oakden	Teacher / DHS	7/31/2026	26-27

CERTIFIED ADMINISTRATIVE POSITIONS ELIMINATED

Position	Location	Effective Date
PC# 2706	Principal - CCMES	7/1/2026

CERTIFIED POSITIONS ELIMINATED

Name	Position / Location	Effective Date
PC# 2880	Teacher – Douglas High School	8/1/2026

CERTIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED

Name	Position/Location	Dates
Sasha Larsen	Speech Language Pathologist – Douglas High / ASPIRE	02/27/2026 & 03/02/2026
Jennifer Raschilla	Speech Language Pathologist – CC Meneley Elementary	04/03/2026

Classified Personnel

HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL				
Name	Position/Location	Effective Date	Replacing	
Alisha 'Nikki' Terrones	Bus Driver – Student Transportation	03-03-2026	Relief Driver	
CLASSIFIED RESIGNATIONS				
Name	Position/Location	Last Day Worked / End of Contract		
Shayla Case	Cashier Helper II – Carson Valley Middle	02-13-2026	02-13-2026	
Shannon Pierson	Secretary II – Facilities	02-27-2026	02-27-2026	
Danielle Bates	Special Education Para IV – Scarselli Elementary	03-13-2026	03-13-2026	
Brittney Baird	Cashier Helper II – Douglas High	03-13-2026	03-13-2026	
William Forman	Groundsperson – Facilities	03-13-2026	03-13-2026	
Julie Tobias	Assistant Cook – Douglas High	03-16-2026	03-16-2026	
Julie Gorriz	Cashier Helper I – Douglas High	03-20-2026	03-20-2026	
Paula Kitchel	Special Education Para IV – Minden Elementary	07-31-2026	07-31-2026	
Lee Bender	Bus Driver Relief – Student Transportation (Back to Substitute Bus Driver)	04-30-2026	04-30-2026	
CLASSIFIED CHANGES				
Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Laura Moon	Special Education Para I – Douglas High	Special Education Bus Aide – Transportation	02-23-2026	Vicky Steelsmith
Julianna Smith	Cashier Helper II – Pinon Hills	Cashier Helper II – Douglas High	03-16-2026	Brittany Baird
CLASSIFIED REDUCTION IN FORCE				
Name	Position/Location	Last Day Worked / End of Contract (Updated)		
Blair Hinsz	Director – Student Transportation	02-27-2026	03-13-2026	
Ashley Touchin	Coordinator – Student Transportation	02-27-2026	03-13-2026	
CLASSIFIED RETIREMENTS				
Name	Position	Effective Date		
Debbie Kepler	Nutrition Manager – Douglas High	07-31-2026		
CLASSIFIED POSITIONS ELMINATED				
Name	Position/Location	Effective Date		
PC#1665	Groundsperson - Facilities	03-13-2026		
CLASSIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED				
Name	Position/Location	Reason	DATES	
Gina Vazquez	Instructional Para II – Jacks Valley Elementary	Approved Unpaid	02/23/2026	
Cindy Bring	Special Education Para II – CC Meneley Elementary	Approved Unpaid	02/26-27/2026 & 03/02-03/2026	
Krystal Marriott	Media Technician I – Scarselli Elementary	Approved Unpaid	02/27/2026	
Joy Haas	Special Education Para IV – Zephyr Cove Elementary	Approved Unpaid	03/26-30/2026	

Certified Personnel

CERTIFIED NEW HIRES			
Name	Position/Location	Information	School Year
Ashleigh Goodwin	SPED / CCMES & GES	Was LTS on 10/20/25 until becoming contracted on an ARL on 11/25/25	25-26

CERTIFIED ADMINISTRATIVE CHANGES			
Name	From Position/Location	To Position/Location	School Year
Blaine Spires	Principal / CCMES	Principal / SES	25-26

CERTIFIED RESIGNATIONS/RETIREMENT/LOA			
Name	Position/Location	Last Day Worked / End of Contract	School Year
Ashleigh Goodwin	SPED / CCMES & GES	2/13/2026	25-26
Susan McNeall	Principal / SES	6/30/2026	26-27
Kendra Oakden	Teacher / DHS	7/31/2026	26-27
Christine Jezek	Teacher / JVES	7/31/2026	26-27

CERTIFIED ADMINISTRATIVE REDUCTION IN FORCE POSITIONS		
Position	Location	Effective Date
Shannon Brown	Executive Director of Educational Services	6/30/2026
Cheryl Mayfield	Executive Director of Inclusive Education	6/30/2026

CERTIFIED ADMINISTRATIVE POSITIONS ELIMINATED		
Position	Location	Effective Date
PC# 2706	CCMES	7/1/2026
PC# 2128	District Office	7/1/2026
PC# 410	District Office	7/1/2026

CERTIFIED POSITIONS ELIMINATED		
Name	Position / Location	Effective Date
PC# 2880	Douglas High School	8/1/2026

CERTIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED		
Name	Position/Location	Dates
Sasha Larsen	Speech Language Pathologist – Douglas High / ASPIRE	02/27/2026 & 03/02/2026
Jennifer Raschilla	Speech Language Pathologist – CC Meneley Elementary	04/03/2026

FIRST AMENDED FACILITY LEASE AGREEMENT

THIS FIRST AMENDED FACILITY LEASE AGREEMENT (this “Amended Agreement”), is made effective as of the date of execution by the last signing Party (the “Amendment Effective Date”) by and between the Board of Regents of the Nevada System of Higher Education, on behalf of Western Nevada College (“WNC”) and the duly elected, qualified and acting Board of Trustees of Douglas County School District, Douglas County, State of Nevada (“DCSD”). WNC and DCSD may each be referred to as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, WNC and DCSD are parties to that certain Facility Lease Agreement dated July 1, 2023 (the “Agreement”), pursuant to which WNC has leased to DCSD, and DCSD has leased from WNC, certain portions of WNC’s Douglas Campus, as more fully defined in the Agreement;

WHEREAS, DCSD currently has situated upon the Douglas Campus a certain modular building unit with related fixtures, furnishings, and equipment, all as more fully described on Exhibit A attached hereto and incorporated herein by reference (collectively, the “Modular”);

WHEREAS, DCSD desires to sell the Modular to WNC, and WNC desires to purchase the same from DCSD, following expiration of the Agreement;

WHEREAS, the Parties stipulate that the fair market value of the Modular as of the Effective Date is Sixty-Thousand U.S. Dollars (\$60,000);

WHEREAS, to assist in effectuating the sale of the Modular, the Parties desire to offset the remaining monthly use fee otherwise due from DCSD to WNC under the Agreement, against the purchase price of the Modular, as provided for herein.

NOW, THEREFORE, WNC and DCSD, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree to modify and amend the Agreement as follows:

1. Incorporation of Recitals. The Parties agree that the recitals set forth above are true and correct and are hereby incorporated into and made a part of this Amended Agreement.
2. Definitions. Unless otherwise defined in this Amended Agreement, all capitalized terms used herein shall have the meaning ascribed thereto in the Agreement.
3. Conditional Abatement of Use Fee. Conditioned upon DCSD’s timely and complete performance of its obligations hereunder, including without limitation transfer of ownership of the Modular to WNC on the Date of Sale (defined below), WNC agrees to waive and relinquish, for the period commencing on February 1, 2026 through June 30, 2026, DCSD’s obligation to pay the monthly use fee otherwise due to WNC under the Agreement, in the combined total amount of Fifty Thousand U.S. Dollars (\$50,000) (the “Use Fee Abatement”). The Parties acknowledge and agree that notwithstanding the foregoing conditional waiver, DCSD shall be obligated to pay any and all costs and charges

otherwise due from DCSD under the Agreement through the date DCSD vacates the Douglas Campus premises.

4. Sale of the Modular.

4.1. Effective Date of Sale. Subject to the terms, covenants and conditions of this Amended Agreement, DCSD hereby agrees to sell to WNC, and WNC hereby agrees to purchase from DCSD, all of DCSD's right, title and interest in and to the Modular, effective as of [June 30, 2026] (the "Date of Sale"). On or before the Date of Sale, DCSD shall provide WNC with an executed bill of sale with respect to the Modular, in the form attached hereto as Exhibit B.

4.2. Purchase Price. WNC agrees to pay DCSD a total purchase price for the Modular equal to Sixty Thousand U.S. Dollars (\$60,000); provided that the Use Fee Abatement shall be credited thereagainst. Payment of the remaining balance of Ten Thousand U.S. Dollars (\$10,000) (the "Remaining Balance") shall be due from WNC to DCSD on or before [June 30, 2026]. Neither title nor ownership of the Modular shall pass to WNC before the Remaining Balance has been paid to DCSD.

4.3. Damage or Destruction Prior to Date of Sale. If the Modular, or any portion thereof, is damaged or destroyed by fire or other casualty prior to the Date of Sale, WNC shall have the right, but not the obligation, to cancel its purchase of the Modular and require DCSD to promptly, but in no circumstances later than thirty (30) days after the expiration date of the Agreement, remove the Modular from the Douglas Campus. Notice of such cancellation, if any, shall be made in writing and delivered not later than the Date of Sale. In the event of cancellation of the purchase pursuant to this Section 4.3, the conditional abatement of use fees under Section 3 above shall be null and void, and DCSD shall, (i) resume timely payment of the monthly use fees as and when due under the Agreement for the remainder of the Term, if any, and (ii) within thirty (30) days of receipt of notice of cancellation, pay to WNC in full all monthly use fees accrued but unpaid through the date of the notice of cancellation.

4.4. As-Is Purchase. The Parties acknowledge and agree that if the sale of the Modular is consummated, WNC purchases the Modular in the as-is, where-is condition existing on the Date of Sale, and DCSD makes no representations or warranties, express or implied, as to the merchantability, suitability or fitness for a particular purpose, or condition of the Modular.

5. Execution. This Amended Agreement may be executed in counterparts, and, when all counterpart documents are executed, the counterparts shall constitute a single binding instrument. The Parties each agree that this Amended Agreement may be electronically delivered and executed by electronic signatures (including DocuSign) and the Parties hereto may execute and exchange, by electronic mail, PDF counterparts of the signature pages.

6. Contingency. Effectiveness of this Amended Agreement is contingent upon approval by

the Board of Trustees of Douglas County School District in their sole and absolute discretion. If the Board of Trustees, in their sole and absolute discretion, do not approve the terms hereof, this Amended Agreement shall be deemed null and void without the necessity of further documentation and shall be deemed to be of no binding effect whatsoever.

- 7. Reaffirmation. The Parties agree that except as amended herein, the Agreement has not been modified or amended in any other regard, and the Agreement and all other terms contained therein shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have set their hands as of the day and year written below.

WNC:

BOARD OF REGENTS OF THE NEVADA
SYSTEM OF HIGHER EDUCATION, ON
BEHALF OF WESTERN NEVADA
COLLEGE

J. Kyle Dalpe, President

Date

DCSD:

DOUGLAS COUNTY SCHOOL DISTRICT

By: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A
Description of the Modular

Modular:

Make: Rosewood Enterprises

Model: 48x60

Serial Number: R-3915-4860-A

Included FF&E: All ramps and stairs affixed to the modular to be included in the purchase

EXHIBIT B
Bill of Sale

(cover page)

EXHIBIT A
Description of the Modular

Modular:

Make: Rosewood Enterprises

Model: 48x60

Serial Number: R-3915-4860-A

Included FF&E: All ramps and stairs affixed to the modular to be included in the purchase



Vivacity Tech PBC
 641 Fairview Ave
 Saint Paul, MN 55104
 (877) 731-2069
 vivacitytech.com

Quote

57855963030

Quote expires: March 26, 2026

Account Name Douglas County Nevada	Project Name (1950 CB Refresh 4 gb touchscreen no warranty 90 carts - Douglas County Nevada	Payment Terms Net 30 Pending Credit Approval
Prepared For Jared Rex jrex@dcsd.k12.nv.us jrex@dcsd.k12.nv.us	Sales Representative Peter Knutson pknutson@vivacitytech.com	Contract No Contract Selected

Products & Services

Item & Description	Quantity	Price	Total
Asus Chromebook CR11 Intel N150/4 GB/32 GB TS (CR1104CTA-YZ42T) Asus Chromebook CR11 CR1104CTA-YZ42T 11.6" Touchscreen Rugged Chromebook - HD - Intel N-Series N150 - 4 GB - 32 GB Flash Memory - Mineral Gray - Intel Chip - 1366 x 768 - ChromeOS - Intel UHD Graphics - IEEE 802.11 a/b/g/n/ac/ax Wireless LAN Standard	1,950	\$277.47	\$541,066.50
Vivacity Tech 30-Unit Smart Charging Cart (VT130C) Vivacity Tech 30-Unit Smart Charging Cart	90	\$0.00	\$0.00
Pre-Wiring Service (SVC-WIRE) Vivacity Tech Pre-Wiring Service	90	\$0.00	\$0.00
Vivacity Tech 45W USB-C AC Adapter, UL & USB-IF Certified (VTUC45G2) Vivacity Tech 45W USB-C AC Adapter, UL & USB-IF Certified	750	\$15.00	\$11,250.00
Google Chrome OS Education License (CROSSWDISEDUNEW) Chrome OS Education License	1,950	\$32.00	\$62,400.00
Vivacity Tech Advanced Zero Touch Enrollment (SVC-ZTE-ADV) Vivacity Tech Advanced Zero Touch Enrollment	1,950	\$5.00	\$9,750.00

Item & Description	Quantity	Price	Total
Asset Tagging Service - VT Provided (SVC-VT-ATAG) Vivacity Tech Asset Tagging Service - VT Provided	1,950	\$2.00	\$3,900.00
VT Quick Deploy Box Tagging Service Vivacity Tech Quick Deploy Box Tagging Service	1,950	\$0.00	\$0.00
MAC Address (SVC-MAC) Vivacity Tech MAC Address	1,950	\$0.00	\$0.00
Shipping & Handling Vivacity Tech Shipping & Handling	1	\$0.00	\$0.00
Subtotal			\$628,366.50
Total			\$628,366.50

Terms

Credit Card Payments are subject to a 3% Convenience fee.

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow up with further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote.

**Vivacity Tech PBC is the first and only Public Benefit Corporation to provide technology hardware to schools.
We are excited about this opportunity to work with you and your school district!**

Lease Proposal

March 12, 2026

Lessee

Douglas County School District
1638 Mono Avenue
Minden, NV 89423

Lessor

Vantage Financial, LLC
14525 MN-7 Suite 245
Minnetonka, MN 55345

Equipment Description	Total Estimated Equipment Cost	Term	Annual Payment
(1600) ASUS Chromebook CR11 Chromebook – ChromeOS – Vivacity Charging Carts – White Glove Service Quote# 57855963030	\$628,366.50	48	See Below

****Sign Lease and Order Equipment at any time, and the first annual payment on the lease will not be due until July 1, 2026****

7/1/2026: \$100,000.00

7/1/2027: \$191,625.00

7/1/2028: \$191,625.00

7/1/2029: \$191,625.00

****Optional 5th Year Extension: \$38,000.00****

Flex Lease:

Lessee may add, substitute, or delete equipment at any time during the lease term.

Anticipated Delivery

During the installation period, rent will be charged only on the Equipment accepted by Lessee. Once all of the Equipment is installed and accepted, the lease schedule will commence.

Fees

Lessor will not charge any documentation, administration, or legal fees.

End of Lease Options

At the end of the lease term, Lessee may at its option extend the lease, purchase the equipment, or return the equipment based on Lessee's needs at that time.

Contingencies

This proposal and the Lease Agreement are subject to final credit, equipment, and pricing approval by Lessor and is subject to change. This proposal is not intended to address all the legal matters relating to the lease. The lease documentation will represent the final legal agreement and will include non-appropriation language.

Proposal Expiration:

3/31/2026

We appreciate your consideration of Vantage Financial and look forward to partnering with you. Please do not hesitate to reach out to me directly with any questions regarding this proposal.

Sincerely,

Chris Bogie

Managing Director

Vantage Financial



Elementary Chromebook Proposal

The attached proposal represents a significant but necessary investment in our Kindergarten-5th grade students at DCSD. We currently have Covid era devices that are plagued by low battery life, frequent fails, significant wear and tear and poor performance.

By purchasing in quantity but using lease financing we get the benefit of a quantity discount that helps to offset the financing cost and protects us from future price increases. This also allows us to level the playing field across our elementaries giving every classroom access to the best Technology that we can provide.

This purchase proposes using 4-year lease financing with a 5th year option as noted below. There is no impact financially in the current fiscal year. Future payments will be paid out of Capital Improvement Funds as allocated to the Technology Department.

Payment Schedule

07/01/2026 \$100,000
07/01/2027 \$191,625
07/01/2028 \$191,625
07/01/2029 \$191,625

Optional

5th Year \$38,000

ADMINISTRATION

Frankie Alvarado - Superintendent
P: 775 • 782 • 5134

BOARD OF TRUSTEES

Dave Brady
Melinda Gneiting
Heather Jackson
Susan Jansen
Erinn Miller
Yvonne Wagstaff
Marcus Zinke
E: board@dcsd.k12.nv.us

EDUCATION SERVICES

Shannon Brown - Executive Director
Leslie Peters - Assistant Director
P: 775 • 782 • 7170

INCLUSIVE EDUCATION

Cheryl Mayfield - Executive Director
Amy Kidman-Delaney - Assistant Director
P: 775 • 265 • 5262

HUMAN RESOURCES

Jeannie Dwyer - Executive Director
P: 775 • 782 • 7177

GRANTS & ACCOUNTABILITY

Ashley Mitchell - Administrator
P: 775 • 782 • 5160



School of Residence Boundary/Zoning Adjustment

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Nevada Revised Statutes (NRS) on Boundary Adjustments

In Nevada, the state gives local school districts broad authority to determine where students attend school. The statutory framework is primarily found in **NRS Chapter 388 (System of Public Instruction)**.

- **Statutory Authority (NRS 388.040):** This is the core statute governing school zoning. It explicitly grants the **board of trustees of a school district** the authority to zone the district and determine attendance boundaries for the schools within their jurisdiction. 242
- **Open Enrollment Caveats:** NRS 388.040 also stipulates that the establishment of these zones "does not preclude a pupil's attendance at certain other public schools." This means while you can set firm boundaries, your district must still adhere to state and local variance policies (open enrollment) that allow families to apply for schools outside their zone if there is available capacity.
- **Types of Schools (NRS 388.020):** Statutes define the division of schools (elementary, middle/junior high, and high school). When adjusting boundaries, boards must account for the specific educational programs and grade alignments defined here.

Nevada Administrative Code (NAC) on Boundary Adjustments

While the NRS provides the *statutory power*, a deep dive into the **Nevada Administrative Code (NAC)** reveals that the state largely stays out of the micro-management of attendance zones.

- **Deference to Local Control:** There are no specific NAC regulations dictating the exact criteria, formulas, or timelines a district must use to draw its boundaries. Because of this, the process is governed almost entirely by **local school board policies and regulations.** 243
- **Subdivision Planning (NAC 119):** Interestingly, under NAC 119 (Sale of Subdivided Land), developers must provide documents showing which school district a new subdivision is located in and which schools are available to residents. This highlights the intersection of municipal zoning and school boundaries, but the ultimate authority to draw the school line remains with your board.

Boundary Adjustment Workgroup

Large urban school districts in Nevada are frequently forced to adjust boundaries due to rapid growth and shifting demographics.

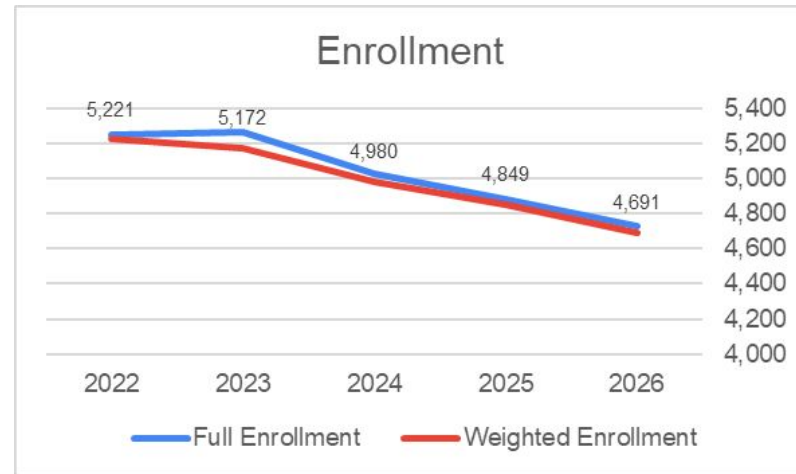
- **The District Boundary Adjustment Workgroup:** Large districts like CCSD use an **Attendance Zone Advisory Commission (AZAC)**. This committee meets regularly (often starting in the fall for the following school year) to review population data, evaluate specific "Focus Areas," and take public ²⁴⁴ input before making formal recommendations to the Board of Trustees in early spring.

DCSD put together a Boundary Adjustment Workgroup. This work group was comprised of Parents, Teachers, Bus Drivers, IT Employees, Administrators, and two Board members. The workgroup met two times for a total of four hours.

Why Are We Adjusting Boundaries?

26-27 (Projected)	25-26	24-25	23-24	22-23
4732	4881	5079	5237	5443
-3.05%	-3.9%	-3.02%	-3.78%	-2.32%

Projected Enrollment = 4732
 CCMES & SES = 574
 GES = 276
 MES = 314
 JVES = 316
 PHES = 262
 CVMS = 671
 PWLMS = 404



Statutory Authority & District Policy

NRS 388.040: Grants the Board of Trustees the authority to zone the school district.

Local Board Policy 503: The Board directs that the assignment of students to schools within this District be consistent with the best interests of students and the best use of the resources of this District.

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The Board shall determine periodically the school attendance areas of the District and shall expect the students within each District to attend the school so designated.

The Superintendent shall periodically review existing attendance areas and recommend to the Board such changes as may be justified by considerations of safe student transportation and travel, convenience of access to schools, financial and administrative efficiency, the effectiveness of the instructional program, and a wholesome and educationally sound balance of student populations.

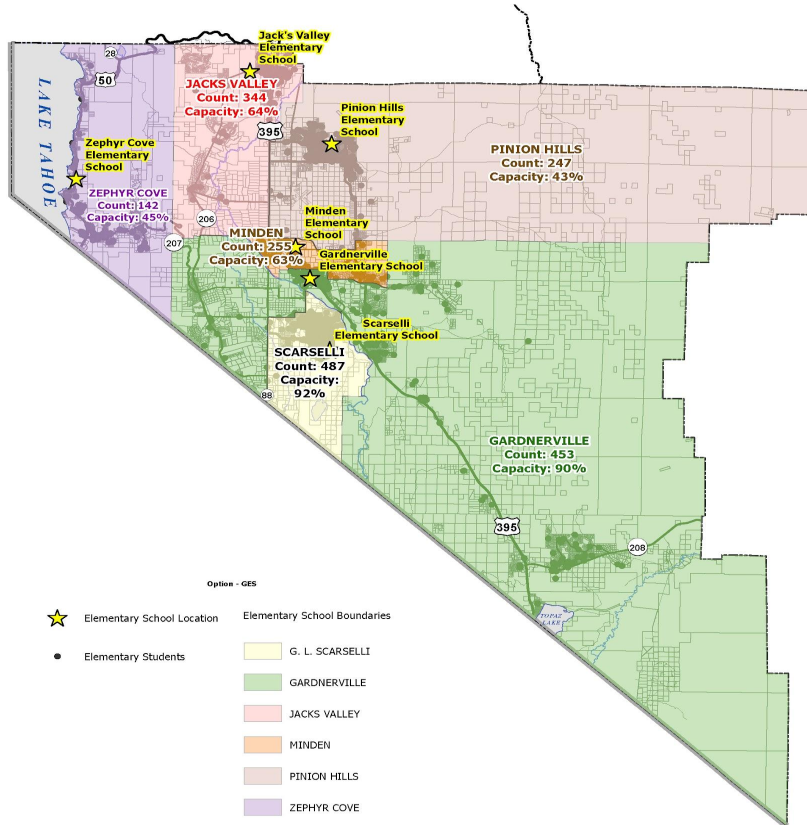
Current Capacity & Enrollment

GES	JVES	MES	PHES	SES	ZCES	CVMS	PWL
273/504	349/536	318/403	260/570	601/532	153/318	647/1086	417/974
54%	65%	79%	46%	113%	48%	60%	43%

DOUGLAS COUNTY, NV

Elementary School Boundaries

Option - GES



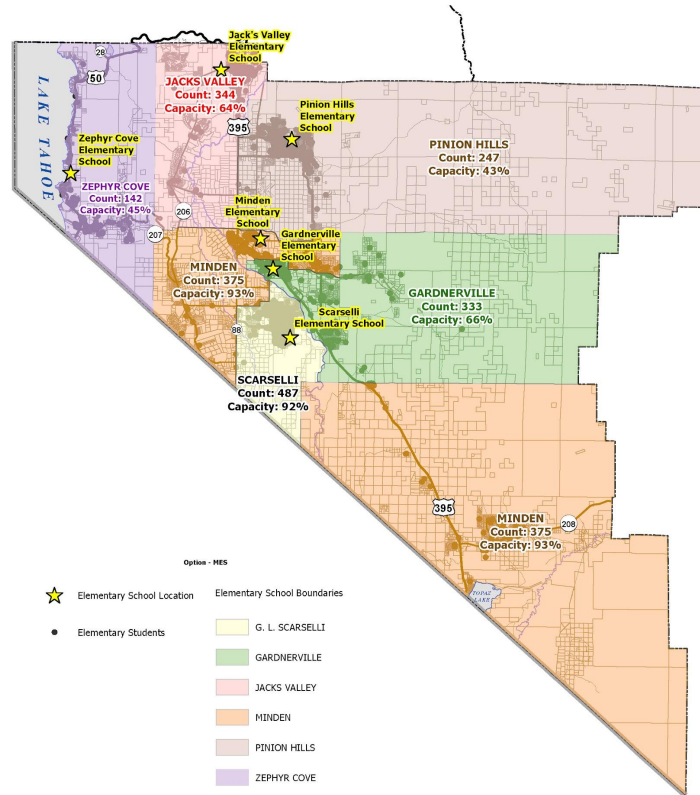
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DOUGLAS COUNTY, NV

Elementary School Boundaries

Option - MES



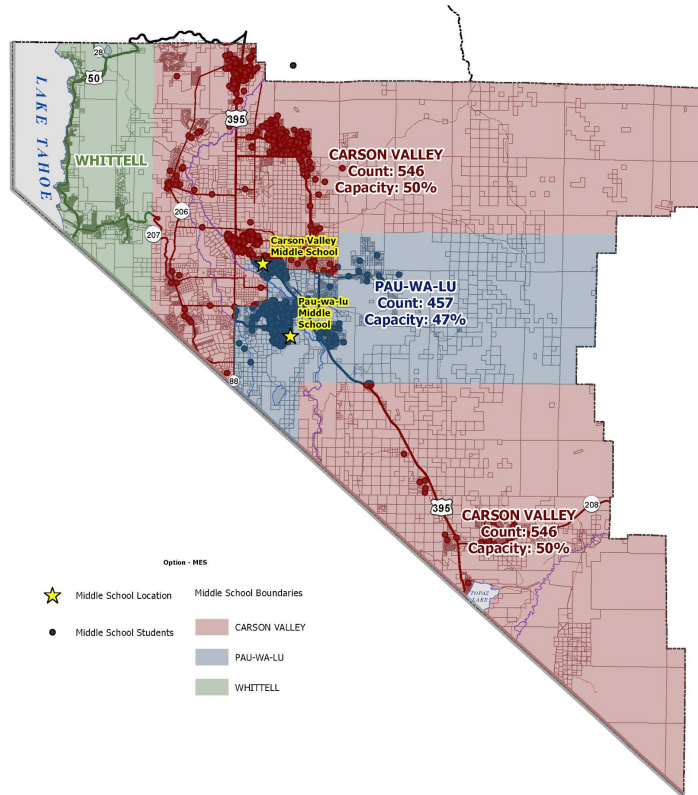
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DOUGLAS COUNTY, NV

Elementary School Boundaries

Option - MES



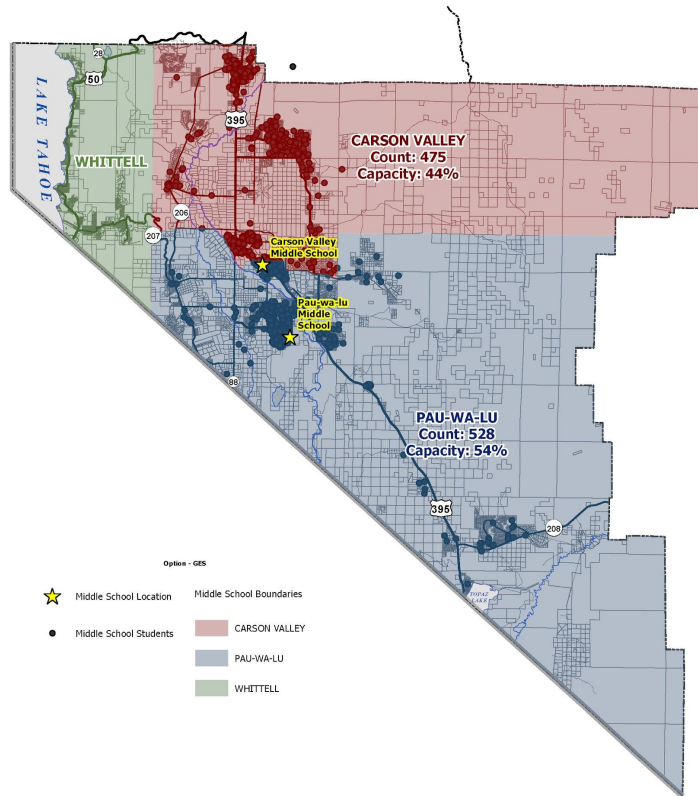
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DOUGLAS COUNTY, NV

Elementary School Boundaries

Option - GES



- Option - GES
- ★ Middle School Location
 - Middle School Students
- Middle School Boundaries
- CARSON VALLEY
 - PAU-WA-LU
 - WHITTELL



Proposed Capacity & Enrollment

GES	JVES	MES	PHES	SES	ZCES	CVMS	PWL
453	344	255	247	487	142	475	528
90%	64%	63%	43%	92%	45%	44%	54%

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GES	JVES	MES	PHES	SES	ZCES	CVMS (MES, PHES, JVES)	PWL (GES, SES)
333	344	375	247	487	142	546	457
66%	64%	93%	43%	92%	45%	50%	47%

What We Heard from the Community

- Town Halls
- School Communication meetings
- District Parent Advisory Committee (DPAC)
- Board Meetings
- *How we addressed them:* (examples: workgroup examined neighborhoods and roads, adjusted the map to keep neighborhoods together, input from transportation)

Open Enrollment and Variances

Open Enrollment is a state-directed process that allows students to attend their school of choice. Acceptance is prioritized for students moving from a lower-achieving school to a higher-achieving school, but the district may only reject an application if the requested school lacks the physical capacity to accommodate the student or the student has been suspended for more than 10 days in the prior school year. Open Enrollment is a permanent move. While the family can opt back into their zoned school, they do not need to apply annually to maintain enrollment at their school of choice.

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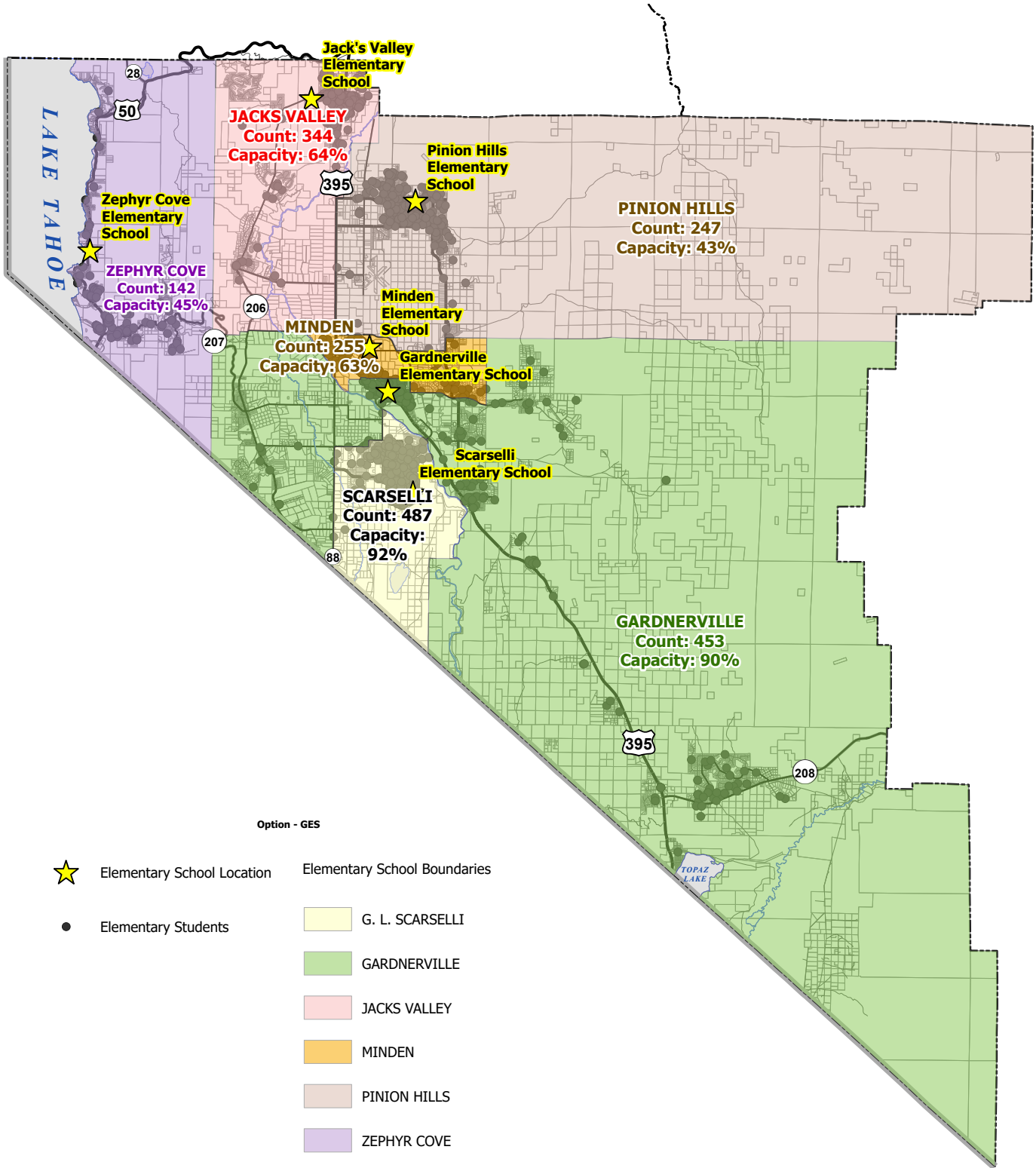
Variances are available on an annual basis to families requesting enrollment to another school. They must be updated and approved annually. Site administration has the right to approve or deny variances and can revoke variances as needed.

Site capacity is used to drive the approval process for open enrollment. Zoned students and students on approved Open Enrollment placements must be accommodated before variances are processed for the upcoming school year.

Questions

DOUGLAS COUNTY, NV

Elementary School Boundaries Option - GES



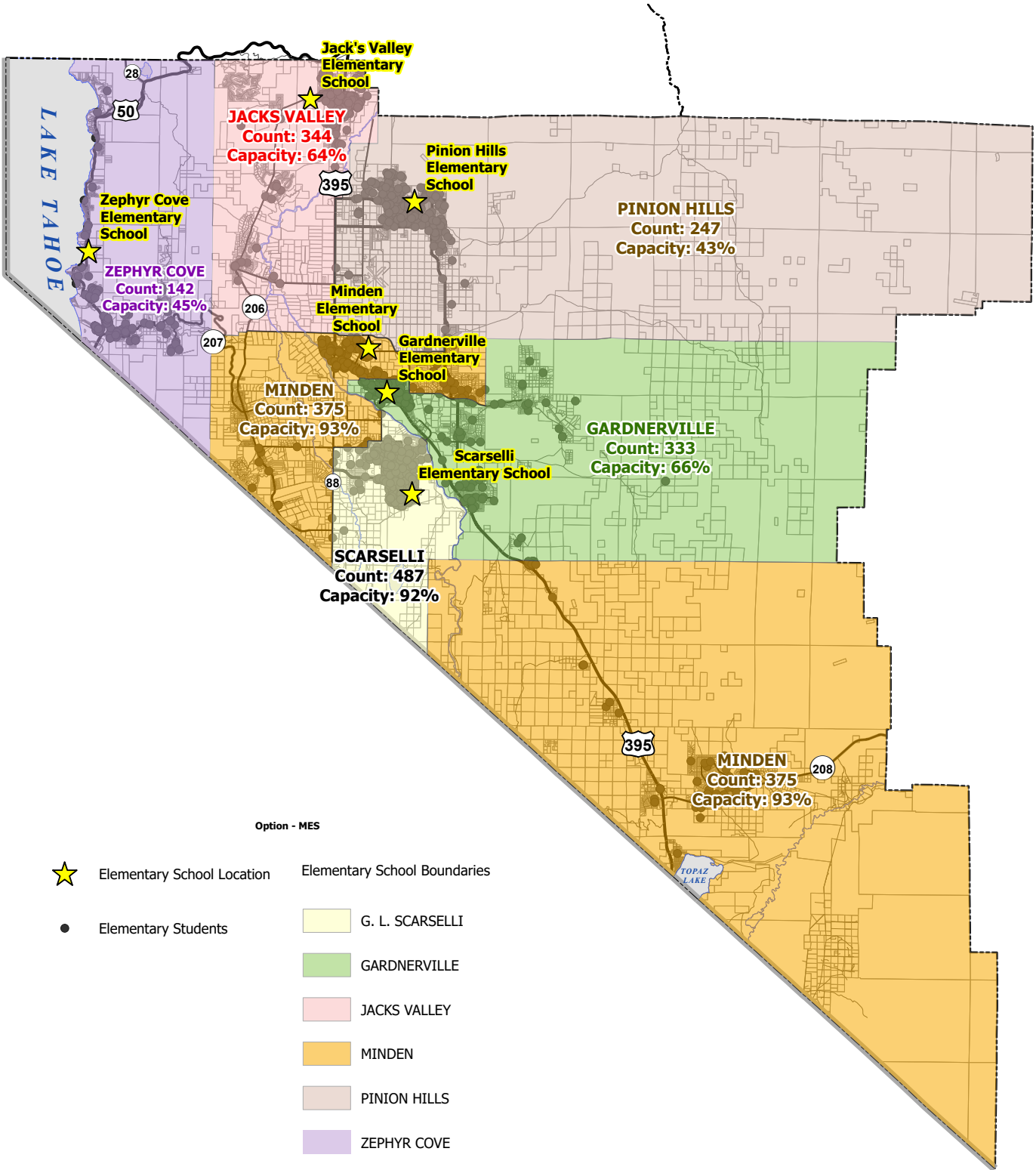
Option - GES

- ★ Elementary School Location
 - Elementary Students
- Elementary School Boundaries
- G. L. SCARSELLI
 - GARDNERVILLE
 - JACKS VALLEY
 - MINDEN
 - PINION HILLS
 - ZEPHYR COVE



DOUGLAS COUNTY, NV

Elementary School Boundaries Option - MES



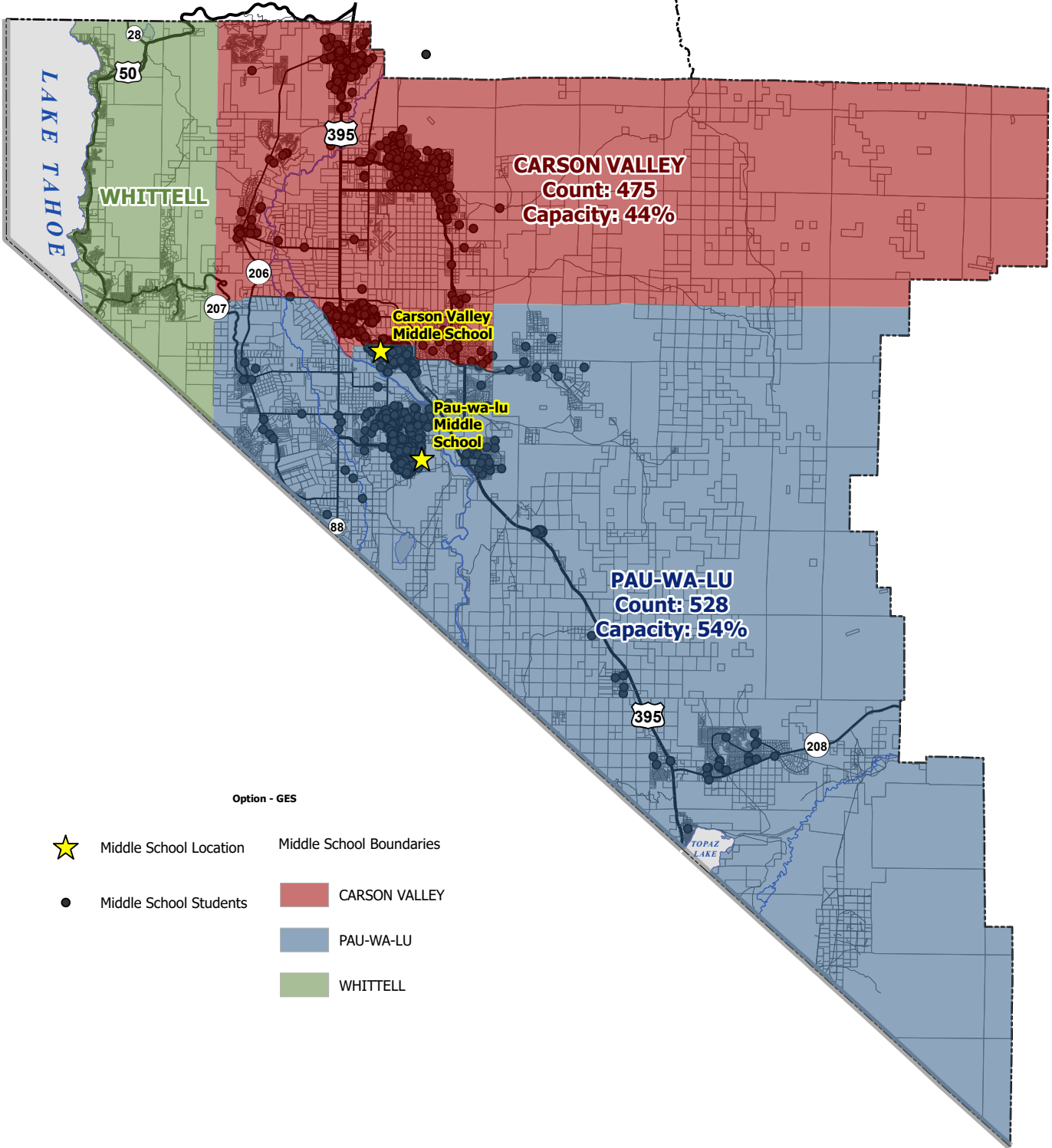
Option - MES

- ★ Elementary School Location
 - Elementary Students
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- G. L. SCARSELLI
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DOUGLAS COUNTY, NV

Elementary School Boundaries Option - GES



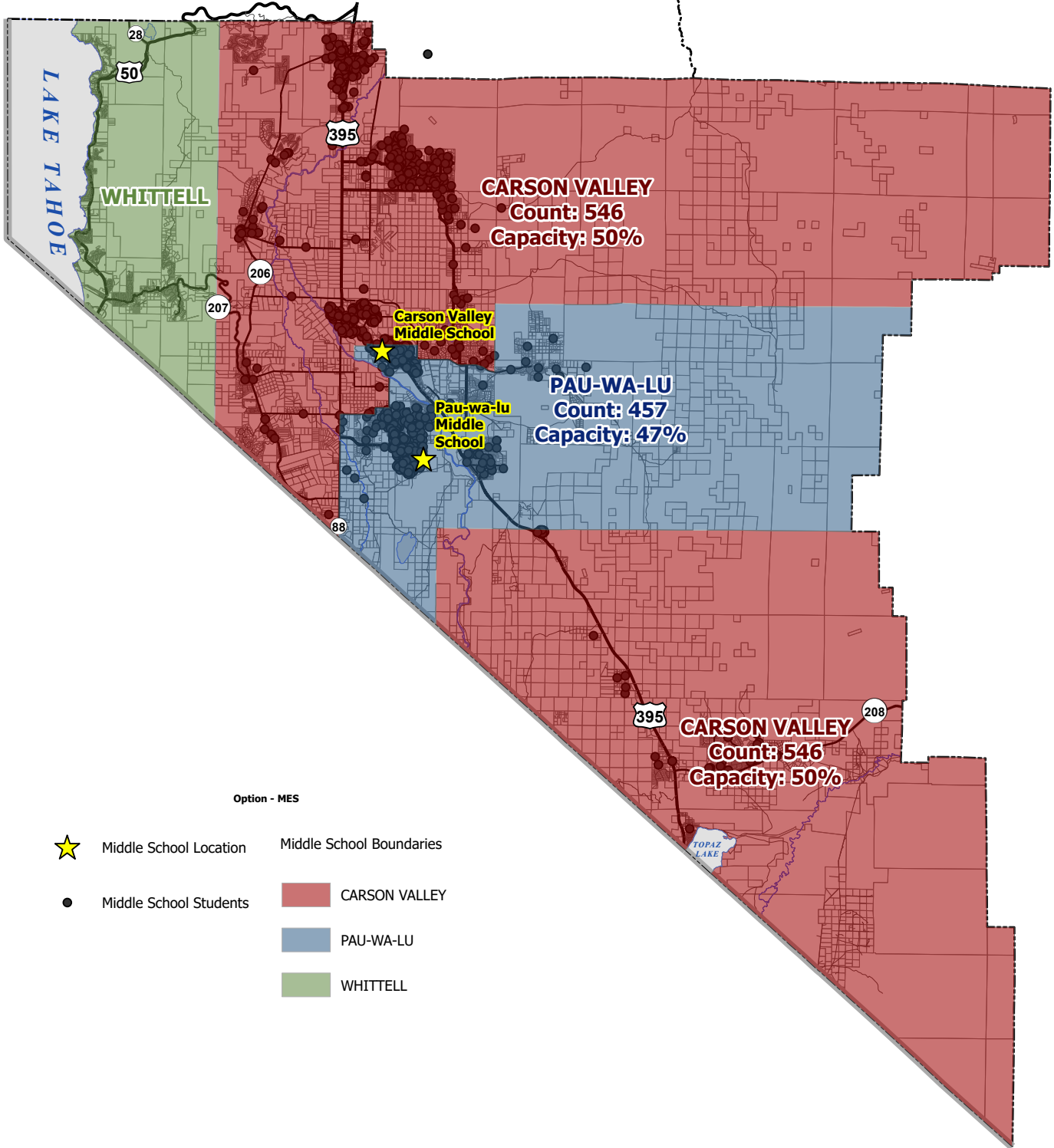
Option - GES

- ★ Middle School Location
- Middle School Students
- CARSON VALLEY
- PAU-WA-LU
- WHITTELL



DOUGLAS COUNTY, NV

Elementary School Boundaries Option - MES



Option - MES

- ★ Middle School Location
- Middle School Students
- Middle School Boundaries
- CARSON VALLEY
- PAU-WA-LU
- WHITTELL



Board of Trustees Douglas County School District

FINANCES

Fiscal Objectives

The Board of Trustees recognizes its responsibility to the taxpayers of Douglas County to be sure that public monies expended by the School District are used to further pupil education and to provide maximum efficiency and effectiveness to the taxpayers. ~~utilized for the furtherance of pupil education in a manner that will insure full value to the taxpayers.~~ District financial resources shall be used solely for purposes authorized by law and directly related to the operation, maintenance, and improvement of the public schools. ~~No portion of the public-school funds or of money appropriated for the purpose of public schools shall be devoted to any other object or purpose.~~

The Board is committed to fiscal responsibility, transparency, and accountability in all financial matters. The District shall prepare, adopt, and administer its budgets in compliance with the Nevada Local Government Budget and Finance Act and applicable provisions of NRS Chapters 354 and 387, and shall provide clear, timely financial information to the Board and the public.

The Board of Trustees, ~~by~~ in accordance with Nevada law, holds the authority to approve budgets, bids and ~~bids~~ contracts, and pass ~~upon each~~ to review and approve the expenditure of the District funds. The Chief Financial Officer shall be responsible for:

Establishing and maintaining a uniform system of budgeting and internal controls consistent with state requirements and Generally Accepted Accounting Principles (GAAP): ~~sound accounting procedures,~~

Mmaintaining accurate, complete, and timely financial ~~proper~~ records

Recommending and implementing appropriate financial systems, accounting software, and related equipment as needed: ~~instituting effective and efficient business practices, and recommending suitable accounting software and equipment where necessary.~~

Coordinating with Human Resources to maintain a system of position control, ensuring that staffing allocations and personnel expenditures align with the authorized budget:

Developing and presenting long-term financial forecasts to support the Board in strategic planning and to ensure the District's ongoing fiscal solvency.

The District shall comply with all state requirements for financial reporting, audits, and reviews, including preparation of annual financial reports and audits as required by NRS Chapters 354 and 387. The Board shall receive regular financial reports, including budget-

Board of Trustees Douglas County School District

FINANCES

to-actual information, and shall ensure that required financial information is made available to the public in accordance with law.

Reference: NRS Chapters 354 (Local Financial Administration)
NRS Chapter 387 (Financial Support of School System) ~~and 387~~

Date Adopted: 8/12/80

Revised: 9/13/16

Revised: TBD

Board of Trustees Douglas County School District

FINANCES

BUDGET PLANNING

The Board of Trustees accepts the fiscal responsibility to spend the funds available to the District within the guidelines established by federal, state and local authorities to achieve the best educational result for the students of the District. Additionally, the Board considers the preparation of an annual budget to be one of its most important functions as the budget is the financial reflection of the educational plan for the District. The annual budget shall be designed to reflect the Board's objectives [and the District's Strategic Plan, with priority given to improving student achievement and classroom instruction.](#) ~~for the best educational results of the students of the District.~~ The annual budget expresses the educational goals of the District within the scope of funds available from all sources.

Through the creation and implementation of the District's Strategic Plan, the Board of Trustees shall establish criteria for determining budgetary priorities, which shall serve to improve the achievement of students, and improve classroom instruction. Furthermore, the Board directs the [Superintendent, through the Chief Financial Officer](#) to estimate the annual cost of implementing the educational program ~~of the District~~, and to prepare a ~~long-range plan~~ [Capital Improvement Plan \(CIP\)](#) for the maintenance and replacement of facilities and equipment. [In establishing budgetary priorities, the Board shall consider the requirements and allocations of Nevada's Pupil-Centered Funding Plan \(NRS 387\), including base and weighted funding provided to the District. Budget development shall utilize conservative enrollment projections to determine staffing allocations and revenue estimates.](#)

[Prior to the adoption of new initiatives, the administration shall assess the fiscal impact and educational effectiveness of existing programs to ensure resources are redirected toward high-impact strategies.](#)

[The Superintendent, through the Chief Financial Officer, shall develop and present a tentative budget to the Board in compliance with the deadlines established in Nevada law, and ensure that public hearings and the adoption of the final budget occur on or before the dates required for school districts. The adopted budget and any subsequent augmentations or amendments shall be filed with the Department of Taxation and other required agencies as prescribed by statute.](#)

[The budget shall be developed to maintain a responsible ending fund balance sufficient to ensure cash flow, maintain bond ratings, and address revenue volatility, protect core instructional services, and support long-range financial stability.](#)

Board of Trustees Douglas County School District

FINANCES

The Superintendent, through the Chief Financial Officer, shall provide the Board with regular reports on the District's financial condition and budget status throughout the fiscal year. When material variances from the adopted budget occur, the administration shall recommend appropriate budget adjustments, including augmentations or reductions, for Board consideration in accordance with Nevada law.

Reference: NRS Chapter 354 (Local Financial Administration)

NRS 354.598 and NRS 354.598005 (Budget adoption, augmentation and amendment)

NRS Chapter 387 (Distributive School Account and Pupil-Centered Funding Plan)

Date Adopted: 8/12/80

Date Revised: 9/13/16

Date Revised: TBD

Board of Trustees Douglas County School District

FINANCES

BUDGET PREPARATION AND FUND BALANCES

The Board considers the preparation of an annual budget to be one of its most important functions as the budget is the financial reflection of the educational plan for the District. The budget shall be designed to carry out that plan, to maintain school facilities, and to honor the obligations of the District, [and to comply with all Nevada statutes and regulations governing local financial administration](#). In order to ensure adequate time for the preparation and review of the proposed budget, the Board requests that the Chief Financial Officer (CFO) present to the Board all available information associated with the Tentative Budget in April, and the Final Budget by the third Wednesday of May. The Board will then direct any revisions to the Tentative and/or Final prior to approval and submission to the [Nevada Departments of Education and the Nevada Department of Taxation](#) on or before April 15 and June 8 respectively ~~of each year~~ [or such other dates as may be established in NRS 354.596, NRS 354.598, and NAC 354.559](#). The Board shall hold a public hearing on the tentative budget within the dates required by NRS 354.596 and related regulations, and shall provide the required notice and opportunity for public comment.

In any year in which the [Nevada Legislature](#) ~~by law~~ increases or decreases the revenues [or required expenditures of the District](#), ~~of a local government~~, and that increase or decrease was not included or anticipated in the ~~local government's~~ [District's](#) final budget as adopted pursuant to NRS 354.598, the ~~governing body of any such local government~~ [Board](#) may, within 30 days of adjournment of the legislative session, [amend the final budget in accordance with NRS 354.598005 and applicable regulations of the Nevada Department of Taxation](#). ~~file an amended budget with the Department of Taxation increasing or decreasing its anticipated revenues and expenditures from that contained in its final budget to the extent of the actual increase or decrease of revenues resulting from the legislative action.~~

In preparing the budget, all revenues and appropriations shall be prepared on a realistic basis with all parts carefully estimated, described and recorded. To provide a safeguard against variances between budgeted and actual enrollment, budget estimates of enrollment may be more conservative than other projections of enrollment. All anticipated expenditures for the upcoming budget year shall be carefully estimated and incorporated into the budget as planned. Estimated resources and expenditures are to be categorized in a manner that complies with ~~the appropriate regulations of the~~ [Nevada Departments of Taxation Education and Education the Nevada Department of Taxation requirements, Nevada Revised Statutes and Nevada Administrative Code applicable to local governments,](#)

Board of Trustees Douglas County School District

FINANCES

any relevant state and federal guidelines, ~~as and in accordance with well-as-including~~ generally accepted accounting principles (GAAP) applicable to local governments.

When preparing the District's Tentative and Final budgets for any given year, particular attention shall be given to including appropriate contingencies and fund balances in all school district funds. Fund balance is a measure of available financial resources in a governmental fund and represents the difference between total assets and total liabilities, reported in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54 or its successor pronouncements. ~~Fund balances are intended to serve as a measure of the financial resources available in a governmental fund.~~ As such, the District is responsible for maintaining a prudent level of financial resources to protect against reducing service levels or incurring debt because of temporary revenue shortfalls or unpredicted one-time expenditures.

The District shall report governmental fund balance in the following classifications, consistent with GASB Statement No. 54: non-spendable, restricted, committed, assigned, and unassigned. The Board delegates to the Superintendent and Chief Financial Officer the authority to classify amounts as Assigned Fund Balance for specific purposes (e.g., encumbrances or projects) intended to be used in future periods.

Spending Prioritization: When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

Adequate balances must be budgeted in order to maintain the School District's credit rating, to minimize interest costs to taxpayers, to meet seasonal cash flow needs, to facilitate a financially sound transition between fiscal years, and to financially protect the District against fluctuation or unforeseen reductions in revenue and unforeseen expenditures in excess of the appropriated amounts. Therefore, all District funds are to have adequate and appropriate budgeted ending fund balances. To mitigate current and future risks and to ensure stable tax rates, the Board establishes a goal of maintaining an Unassigned General Fund Balance of not less than 4.0% - with the stated goal of maintaining a Fund Balance of 8.3% (Equivalent of one month of operations) of total annual General Fund expenditures.

The following should be taken into consideration in formulating budgeted ending fund balances:

Board of Trustees Douglas County School District

FINANCES

1. Cash flow requirements needed to support operating expenses;
2. The relative stability of the fund's revenue from year to year;
3. Susceptibility of the fund to emergency or large unanticipated expenditures;
4. The credit worthiness and capacity of the fund to support debt service requirements;
5. Legal or regulatory requirements relative to revenues, disbursements, and fund balances; and
6. Such other factors as the Board, in its discretion, shall determine.

See Administrative Regulation related to this Policy

Reference: [NRS Chapter 354 \(Local Financial Administration\)](#), including without limitation [NRS 354.596](#), [354.598](#), [354.598005](#); [NRS 387.300](#);
[NAC Chapter 354](#), including [NAC 354.559](#);
[GASB Statement No. 54](#). ~~[NRS 354.470](#)~~—~~[354.626](#)~~; ~~[387.300](#)~~

Adopted: 08/12/80

Revised: 01/12/99

Revised: 07/10/12

Revised: 09/13/16

Revised: TBD

Board of Trustees Douglas County School District

FINANCES

BUDGET HEARING

In accordance with NRS 354.596, tThe Board of Trustees shall hold a public hearing on the Tentative Budget prior to the adoption of the Final Budget. ~~follow regulations set forth in Nevada Revised Statutes to conduct a public hearing prior to approval of the final annual budget.~~

Notice of the public hearing shall be published in a newspaper of general circulation in the county not less than 7 days nor more than 14 days prior to the date of the hearing.

Copies of the Tentative Budget shall be made available for public inspection at the District's administrative offices and on the District's website at the time the notice is published. During the hearing, the Board shall afford all interested persons an opportunity to be heard regarding the estimates of revenues and expenditures.

Reference: NRS 354.596

Date Adopted: 8/12/80

Date Revised: 9/13/16

Date Revised: TBD

Board of Trustees Douglas County School District

FINANCES

FUND CONTROL

The purpose of this policy is to ensure that all public moneys of the Douglas County School District are received, deposited, safeguarded, and expended in accordance with Nevada Revised Statutes governing local financial administration and the financial support of school districts.

The Board of Trustees recognizes its fiduciary obligation to maintain strong fund control practices that support compliance with NRS Chapters 354 and 387 and with sound public-sector fiscal management principles.

All moneys received for school purposes, including amounts required by law to be credited to the county school district fund or to any separate account established pursuant to NRS 354.603, shall be deposited promptly in one or more accounts in banks or credit unions authorized for public deposits under Nevada law.

The Superintendent or designee shall ensure compliance with any collateralization, safeguarding, and depository requirements applicable to local governments in the State of Nevada. ~~The Board directs that all moneys received for school purposes be placed in the District's bank account.~~

Money on deposit in the county school district fund or in any separate account must be used only for the purposes authorized by NRS 387.170 to 387.205, including but not limited to the payment of salaries, instructional materials, operations, maintenance, and other lawful expenditures of the District.

The District shall maintain and control separate funds (such as the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) as required by NRS Chapter 387 and NRS Chapter 354, and shall ensure that revenues and expenditures are recorded in the appropriate fund consistent with legal restrictions on their use.

~~District officials shall report monthly to the State Department of Education and to the Douglas County Clerk on moneys received.~~

~~The District shall also report quarterly to the Nevada Department of Taxation on moneys received.~~

All checks, drafts, or other orders for the withdrawal of District funds shall require the signature of two authorized signers as approved by the Board. Electronic Fund Transfers

Board of Trustees Douglas County School District

FINANCES

(EFT) and wire transfers shall require dual authorization (entry by one employee and approval by a second authorized employee).

District financial officers shall prepare and submit reports of receipts, disbursements, cash balances, and indebtedness as required by NRS Chapter 354 and NRS Chapter 387, in the form and on the schedule prescribed by the Nevada Department of Taxation and the Nevada Department of Education.

Required reports shall include, without limitation, periodic reports on moneys received and expended, annual financial statements, and any special reports of indebtedness or fund balances required by the Department of Taxation.

The District shall also provide such reports and statements as are required by law to the county clerk, county treasurer, and other county officials in order to support accurate accounting for school district funds held or administered at the county level.

The Superintendent or designee shall establish and maintain internal control procedures to ensure that all cash receipts electronic transfers are promptly recorded, deposited intact, and reconciled to bank statements and the general ledger.

Bank accounts and separate accounts maintained pursuant to NRS 354.603 shall be reconciled at least monthly, and any discrepancies shall be investigated and resolved in a timely manner.

Duties for receiving cash, recording transactions, and reconciling accounts shall be segregated to the extent practicable, and the District shall maintain written procedures documenting fund control processes and authorization requirements for transfers between funds.

Reference: NRS 387.105-387.205, NRS 354.602-, 354.603

Date Adopted: 8/12/80

Revised: TBD

Board of Trustees Douglas County School District

FINANCES

PURCHASING OBJECTIVES

The Board of Trustees is dedicated to providing the highest quality goods and services at the best value, [considering price, quality, conformity to specifications, and suitability to District needs](#) through competitive pricing and solicitations while protecting the integrity of District resources and adhering to all applicable laws, regulations, policies and procedures. The District strives to maintain fair and equitable treatment of all vendors and to provide quality customer service while facilitating the District's goals of academic achievement and operational efficiency aligned with the Strategic Plan.

[This policy applies to all purchases of goods, services, and public works funded in whole or in part with District, state, or federal funds, except as otherwise exempted by Nevada law or federal regulation. All purchasing and contracting activities shall be conducted with full and open competition, in a manner providing for the most advantageous total value to the District and in compliance with applicable procurement thresholds and procedures established in administrative regulations.](#)

The effective administration and oversight of solicitations and the procurement process is an essential operation of the Board of Trustees. Accordingly, the Board directs that all goods and services be purchased in accordance with federal and state laws and regulations, and good procurement practices and that all purchases shall be made in accordance with this policy and any associated governing documents.

Standards of Conduct and Conflict of Interest

[No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict exists when the employee, any member of their immediate family, officer, agent, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.](#)

[Employees, officers, and agents of the District shall neither solicit nor accept gratuities, favors, gifts, or anything of monetary value from contractors, vendors, or parties to subcontracts, except for unsolicited items of nominal value as defined in administrative regulation. Any employee, officer, or agent who violates these standards of conduct may be subject to disciplinary action, up to and including termination, and potential referral to appropriate authorities.](#)

POLICY

No. 606

Board of Trustees Douglas County School District

FINANCES

The Superintendent and Chief Financial Officer, [or their designees](#), shall develop and [maintain written administrative regulations and](#) procedures outlining rules and regulations for the purchase of goods and services in accordance with the policies of the Board of Trustees, Nevada Revised Statutes, associated regulatory Code of Federal Regulations (CFRs), and in the best interests of the educational program of the school district.

Purchases and related services within the scope of the approved budget may be ~~purchased~~ [made administratively in accordance with limits established in administrative regulation, provided they do not exceed the threshold for competitive bidding or Board award thresholds established in Nevada law \(including NRS 332-\),, as funds are available, without special authorization by the Board of Trustees.](#) Proposed purchases for goods and services not included in the scope of the approved budget or ~~special funds must that~~ [exceed statutory limits, must](#) receive authorization at an official meeting of the Board of Trustees prior to any commitments being made to a vendor [or contractor.](#) [Any financial commitment made by an employee, officer, or agent of the District without appropriate authorization or in violation of this policy may become the personal liability of that employee and not an obligation of the District.](#)

AR606(a)
AR606(b)
AR606(c)
AR606(d)
AR606(e)

Reference:

NRS Chapter 332 – Purchasing: Local Governments

NRS Chapter 338 – Public Works

~~EDGAR-~~

2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

2 CFR Part 3474 – U.S. Department of Education Uniform Administrative Regulation

Date Adopted: 8/12/80

Date Revised: 6/10/86

8/10/10

7/14/15

TBD

Board of Trustees Douglas County School District

FINANCES

PURCHASES BUDGETED

It shall be the policy of the Board that, when funds are available, all purchases contemplated within the current **Board-approved** budget and not subject to **separate Board award or competitive bidding requirements** ~~bid~~ shall be made in a manner that **provides** ~~will provide~~ maximum educational value for the District, **and in compliance with applicable procurement laws, Board policies, administrative regulations (including the 606 series), and, when applicable, federal procurement standards for purchases made with federal funds.**

All purchases that are within budgetary limits and were originally contemplated within the **Board-approved** budget may be made upon authorization of the ~~Assistant Superintendent for Business Services~~ **Chief Financial Officer or designee, or the Purchasing Clerk** consistent with **Board policy, administrative regulations (including AR606(a)–(e)), and any spending controls or restrictions adopted by the Board as part of the District’s fiscal solvency plan.**

In the interests of economy, fairness and efficiency in its business dealings, the Board requires that items commonly used in the various schools be standardized to the maximum feasible extent consistent with educational goals of the District **and in a manner that does not reasonably restrict competition.** Opportunity shall be provided to as many responsible suppliers as ~~possible~~ **practicable** to do business with the School District, and the ~~Assistant Superintendent for Business Services~~ **Chief Financial Officer or designee and the Purchasing Clerk** shall maintain lists of potential suppliers for various types of supplies, equipment and services. The ~~Assistant Superintendent for Business Services and the Purchasing Clerk~~ **Chief Financial Officer or designee shall** ~~may~~ make alternate suggestions to the requisitioner if, in their judgment better service, delivery, economy, or utility can be achieved by changing the proposed order.

Upon the placement of a purchase order, funds shall be committed against a specific appropriate budget line item to guard against the creation of liabilities in excess of appropriations in each budget category and to support accurate financial reporting and monitoring of District’s fiscal solvency plan.

Reference:

NRS Chapter 332 – Purchasing: Local Governments

NRS Chapter 338 – Public Works (as applicable)

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (as applicable to procurement)

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2 CFR Part 3474 – U.S. Department of Education Uniform Administrative Requirements (as applicable)

Date Adopted: 8/12/80

Date Revised: 6/10/86

Date Revised: TBD

Board of Trustees Douglas County School District

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PURCHASES NOT BUDGETED

The Board establishes this Policy to ensure that District funds are not expended in excess of appropriations and that any purchases not previously budgeted are subject to clear controls, appropriate approvals, and applicable legal requirements. This Policy applies to all District funds, departments, schools, and programs, including transactions involving federal grant funds and capital or public works projects, unless otherwise required by law.

All purchasing and contracting under this Policy must comply with Nevada law governing local government purchasing, including NRS Chapter 332 and, for public works projects, NRS Chapter 338, as well as applicable federal procurement requirements in 2 CFR Part 200 when federal funds are used, including as match. When federal, state, and District requirements differ, the more restrictive requirement shall control, and any material conflict shall be brought to the Board for direction.

The Board directs that appropriate fiscal controls be implemented to insure that public moneys are not disbursed in amounts in excess of the appropriations received by this District.

Transfers and reallocations necessary to support purchases not specifically budgeted in the adopted budget shall be made only in accordance with NRS 354.606 and applicable District fiscal management policies. The Superintendent, or Chief Financial Officer, may recommend budget transfers within the authority granted by law and Board policy. Any transfers requiring Board action under NRS 354.606 must be separately approved by the Board in a public meeting. ~~When funds are not available for a proposed appropriation, a legal transfer from one line account to another within major accounts may be made by the Board only if it is apparent that the necessary surplus funds do exist in another line account and that the proposed expenditure would be educationally warranted in the current fiscal year.~~

In the event of a bona fide emergency affecting the public health, safety, or welfare, the Superintendent or designee may authorize necessary purchases or contracts without full compliance with standard competitive procedures to the extent permitted by NRS 332.112 and, when applicable, NRS Chapter 338 for public works. An 'emergency' is limited to circumstances meeting the definition in NRS 332.112 and does not include conditions resulting from inadequate planning, delay, or convenience. ~~In the event of an emergency, a purchase order may be authorized by the Director of Business Services with the approval of the Board President or the Superintendent. An "emergency" shall be a set of~~

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~~circumstances that meets the definition of emergency set forth at NRS 332.055, and shall not include circumstances that are the result of inadequate planning or delay.~~

Emergency actions authorized under this Policy shall: (a) be limited to the goods, services, or construction necessary to respond to the emergency; (b) be supported by written justification describing the nature of the emergency, the goods or services procured, the vendors contacted, and the basis for price reasonableness; and (c) be reported to the Board at its next regularly scheduled public meeting for review and, when appropriate, ratification.

All purchases not budgeted that result in a new contract, amendment, or change order remain subject to the competitive purchasing requirements of NRS Chapter 332 and, for public works, NRS Chapter 338, except as otherwise permitted by law for emergencies or other statutory exceptions. The Superintendent or designee, acting as the District's authorized representative, shall ensure that: (a) informal written quotes are solicited from two or more responsible suppliers when required by NRS 332.039 or its successor; and (b) formal advertisement and competitive solicitations are used when the estimated annual amount of a contract meets or exceeds the statutory thresholds for formal bidding and award.

The Board retains authority to approve the annual budget, budget augmentations, and transfers requiring Board action under Nevada law, and to approve contracts at or above dollar thresholds specified in separate Board policy. The Superintendent is responsible for implementing this Policy through administrative regulations and procedures, including assigning specific responsibilities to the Chief Financial Officer, Purchasing Department, and site administrators for budget monitoring, initiation and review of unbudgeted purchase requests, and compliance with competitive and federal procurement requirements. ~~When discretionary funds are allocated on a building basis, the total amount so allocated may not be exceeded without prior approval of the Superintendent, but the amount budgeted to each line item for a building may be exceeded if a like amount is deleted from another line item of that building by the authority of the Principal.~~

See Administrative Regulation related to this Policy

Reference:
NRS 332.055,
NRS 354.606
NRS 3564.606
2 CFR Part 200, Subpart D (Procurement Standards)

Date Adopted: 8/12/80
Revised: TBD

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PAYROLL AUTHORIZATION

The Board of Trustees is responsible for authorizing the payment of public funds for compensation to District employees and for ensuring that all payroll disbursements are lawful, accurate, and properly documented. ~~The most substantial payment of public funds for the operation of the School District is that which is made to the employees of the Board for services rendered. This policy is to insure that each person so compensated is validly employed by this District and that the compensation remitted fairly represents the services rendered.~~

The District shall issue compensation only to persons who have been lawfully employed or engaged by the District in positions authorized within the Board-adopted budget or other Board action, and whose compensation is consistent with Nevada law, applicable collective bargaining agreements, and Board policy. ~~The Board must approve the employment of all District personnel, whether by the year, term, month, week, day, or hour, before pay may be authorized, except where prior administrative authorization is expressly permitted by Board policy.~~

The Board shall approve contracts and other personnel actions that by law or Board policy require Board action, and may delegate to the Superintendent the authority to employ and assign personnel within authorized positions, subject to periodic reporting to the Board. ~~The motion of the Board to employ or re-employ on a contractual basis, for a fixed period of time, shall include the name of the individual, the position title, the salary to be paid over the term of the contract and the period of employment. The motion of the Board to employ on a temporary basis, by the hour or day, shall include the name of the individual, the position title, and the rate of pay.~~

All payrolls and related disbursements shall be prepared, approved, and paid in accordance with NRS Chapter 387, including the requirements for orders for payment, issuance of warrants, and supporting documentation.

The Superintendent or designee shall establish internal controls to ensure that payroll transactions are supported by appropriate documentation of employment status, position, rate of pay, and time worked or leave taken.

Payroll practices, including salary schedules, differentials, overtime eligibility, leave-related pay, and pay periods for employees covered by a collective bargaining agreement, shall conform to the applicable negotiated agreement and Nevada's public collective bargaining laws.

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The Board shall ~~take note~~ record in its official minutes personnel actions that require Board approval, including appointments, renewals, and separations, in a manner consistent with Nevada law and the District's records management requirements. ~~of all actions with regard to resignation, retirement, death, or discharge of employees or the non-reemployment of an employee. Such action shall include the name of the employee, the date upon which salary or wages will terminate, and the position formerly held.~~

The following procedures shall apply to the authorization of payrolls:

1. School bus drivers shall be required to sign in and out on a daily or shift basis in order to verify days and hours worked for payment purposes.
2. Payment for the performance of extracurricular activities shall be approved by the Assistant Superintendent for Business Services, or Designee, on recommendation of the appropriate principal or supervisor.
3. Wages or salary shall be withheld for unapproved time off in accordance with Board policy by action of the Assistant Superintendent for Business Services.
4. Overtime compensation can be paid classified employees only when such overtime was authorized in advance by the appropriate supervisor and subsequently approved by the Superintendent.
5. All regular employees shall be paid twice a month on the fifteenth day and the last working day of the month. When the fifteenth day of the month falls on a weekend or holiday, employees shall be paid on the immediately preceding working day.

The Superintendent shall develop and maintain administrative regulations and procedures to implement this policy, including documentation requirements for time worked, approval of payroll changes, and coordination with human resources and business services.

In the event of a conflict between this policy and an applicable collective bargaining agreement, the District shall follow Nevada law governing the relationship between Board policy and negotiated agreements and shall bargain as required by NRS Chapter 288.

Reference: NRS 387.310,
NRS 391.160 ~~et seq~~
NRS 288.150

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No. 611

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2 CFR Part 200

Date Adopted: 8/12/80

Date Revised: TBD

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PAYROLL DEDUCTIONS

Douglas County School District will make payroll deductions from employee wages only as required by law, as authorized in writing by the employee, or as provided in applicable collective bargaining agreements. ~~The Board may in its discretion act in the interest of individual employees to deduct a certain amount from the employee's paycheck and remit an equal amount to an agent designated by the employee. It is the purpose of this policy to designate those purposes not otherwise mandated by law for which the Board is willing to act in behalf of an employee.~~

The purpose of this policy is to define the categories of payroll deductions permitted by the Board of Trustees and to ensure compliance with Nevada and federal wage-deduction requirements.

Mandatory deductions

The District will make all deductions from employee wages that are required by federal or state law, including but not limited to income tax withholding, Social Security and Medicare contributions when applicable, unemployment insurance, and court-ordered or administratively ordered withholdings.

Voluntary deductions

The District may, in its sole discretion and subject to Board approval, make voluntary deductions from an employee's wages when:

- The deduction is for a lawful purpose consistent with District programs and business operations;
- The employee voluntarily authorizes the deduction in writing in a form acceptable to the District; and
- The authorization specifies the purpose of the deduction and the amount or method of calculation.

All voluntary payroll deductions must comply with NRS 608.110, NAC 608.160, and applicable federal wage and hour requirements. Voluntary deductions may include employee contributions to group insurance or other benefit programs, deposits to an approved financial institution, or other programs approved by the Superintendent or designee, subject to this policy.

Collective bargaining agreements and contracts

Payroll deductions that are addressed in collective bargaining agreements, individual employment contracts, or other negotiated agreements will be implemented in accordance

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with those agreements, consistent with applicable law and this policy.
Nothing in this policy is intended to expand or limit the scope of bargaining required under chapter 288 of NRS.

~~No deduction may be made from the wages of an employee except for federal income tax, social security, and Nevada Unemployment Assistance without proper authorization. Pension deductions are authorized by the Nevada Division of Pensions; all other deductions shall be authorized only by the employee.~~

~~The Board may permit the deduction from an employee's paycheck, upon proper authorization on the appropriate form, for the payment of hospital service and group insurance premiums, apportionments to a credit union, bona fide organizational dues, and contributions to tax sheltered annuities under agreements approved and executed by the Superintendent except that deductions made before July 1, 1980, for any employee will continue to be honored for that employee.~~

Administration

The Superintendent or designee is authorized to develop and maintain administrative regulations and procedures governing the processing of payroll deductions, including required forms, timelines, minimum participation requirements, and the list of approved voluntary deduction programs.

The District may discontinue or modify a voluntary deduction program when it is no longer administratively practical, cost-effective, or consistent with law, board policy, or negotiated agreements.

Reference: NRS 391.150; NRS 391.175; NRS 608.110; NAC 608.160; applicable federal wage and hour laws.
~~391.180~~

Date Adopted: 8/12/80
Revised: TBD

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SALARY MODIFICATIONS OF EMPLOYEES PARTICIPATING IN UNAUTHORIZED WORK STOPPAGES

Strikes and related work stoppages by district employees are illegal under Nevada law, and the Board is committed to ensuring continuity of educational services for students. ~~The Board may cancel all rights and benefits of employees participating in or conducting strikes or other forms of work stoppages.~~

For purposes of this policy, "strike" has the meaning set forth in Nevada Revised Statutes, including any concerted stoppage of work, slowdown or interruption of operations by employees, any concerted absence from work upon a pretext or excuse not founded in fact, or any interruption of district operations by an employee organization or labor organization.

In response to an illegal strike or other prohibited work stoppage, the District may seek injunctive or other relief as authorized by law and may impose discipline on individual employees consistent with Board policy, applicable collective bargaining agreements, and Nevada law.

Employees who are absent from work due to participation in an illegal strike or other prohibited work stoppage shall not be paid for time not worked and shall not otherwise accrue salary or wages for such periods, consistent with state law and applicable collective bargaining agreements. ~~Accordingly, the Board authorizes the following modifications to be made to employee wages in the event of any unauthorized work stoppage:~~

- ~~1. Any employee who does not report to work on a day when an organized work stoppage is in process shall receive no salary for that day of absence.~~
- ~~2. No deductions for the payment of union dues shall be made from the wages of the members of the union that authorized the work stoppage until such time as an agreement may be reached with the said union to recommence the deduction of union dues.~~
- ~~3. No deductions for the payment of fringe benefits other than payments required by the federal and state governments shall be made from the wages of any employee who participates in an unauthorized work stoppage until such time as an agreement may be reached to recommence such deductions.~~

Deductions for labor-organization dues or fees and for employee benefits during an illegal strike or other prohibited work stoppage will be administered in accordance with Nevada

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law, including NRS 288.545, applicable contracts with benefit providers, and collective bargaining agreements.

Reference: [NRS 288.074](#); [NRS 288.230](#) ~~et seq~~ ; [NRS 288.545](#); [NRS 288.708-288-715](#)

Date Adopted: 8/12/80

Date Revised: TBD

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PAYMENT OF VALID OBLIGATIONS

The Board of Trustees directs the prompt payment for goods ~~and services~~ of valid district obligations of the District for goods, services, and other unauthorized expenditures, consistent with Nevada statutes governing school-district finances. ~~Each obligation of the Board shall be fully itemized and drawn up in the form of cumulative vouchers, and shall be reviewed and approved by the Board prior to payment.~~

The Board shall prescribe procedures for the approval of orders for payment and the signing of cumulative voucher sheets, and may delegate to the superintendent, chief financial officer, or their designees the authority to approve and sign orders as permitted by law.

The Board authorizes the use of expedited payment procedures, including payment prior to formal Board ratification when necessary to obtain lawful discounts, avoid penalties or service charges, or pay obligations previously approved by the Board, as provided in NRS 387.310 and related statutes. ~~Exceptions to this policy are noted in NRS 387.310 and designated as follows:-~~

- ~~a. If payment (e.g., for non-encumbered or travel-related expenditures) is expedited to receive a discount or other savings which is related to the timeliness of payment; or~~
- ~~b. If payment (e.g., for utilities) is expedited to avoid a service charge or other cost which is related to the timeliness of payment; or~~
- ~~c. If payment (e.g., for a purchase order or contract) has been previously approved by the board of trustees at a public meeting.~~

Payments made under expedited procedures shall be presented to the Board for review and ratification at the next regularly scheduled Board meeting or as soon thereafter as practicable.

~~Such exceptions shall be fully itemized and drawn up in the form of a special voucher and shall be ratified by the Board at the next regularly scheduled meeting.~~

The Board directs the superintendent and the chief financial officer to develop and maintain administrative regulations that implement this policy and the requirements of NRS Chapter 387, including procedures for approval of orders, signing of cumulative voucher sheets, issuance and cancellation of warrants, and required documentation.

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~~prescribe the procedures by which the vouchers are prepared and submitted to the Board for approval, voucher sheets signed upon approval, and warrants issued.~~

See Administrative Regulations related to this Policy

Reference: NRS 386.290 (Powers of boards of trustees); NRS 387.310 (Orders for payment; vouchers; warrants; limitations); NRS 387.315 (Statements and invoices; liability of trustees); other applicable provisions of NRS Chapter 387. ~~NRS 387.310 — 387-325, NRS 386.290~~

Date Adopted: 03/11/14

Date Revised: TBD

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BUILDING AND SITES FUND

The Board of Trustees recognizes the need for a dedicated fund to support the acquisition, construction, expansion, and improvement of school facilities and sites within the District. ~~authorizes the establishment of a building and sites fund for the purpose of constructing or making additions to the schools of this District.~~ The buildings and sites fund shall be established and maintained as provided in NRS 387.177 and other applicable statutes.

Money dedicated to the acquisition, construction, expansion, repair, or improvement of school buildings and sites shall be deposited in the buildings and sites fund or other authorized capital-projects funds, as required by law. Expenditures from the buildings and sites fund shall be made only for purposes authorized by Nevada law and in accordance with the District's approved budgets, capital improvement plans, and applicable bond or tax measures. The Board shall approve the budgets and major projects supported by the buildings and sites fund and shall allocate the use of money in a manner that is consistent with statutory requirements and Board-adopted priorities.

~~All funds collected for the subject purpose shall be placed in the District's bank account designated as the Douglas County School District Building and Sites Fund.~~

~~Moneys may be deposited or withdrawn from this account only by Board approval.~~ The Assistant Superintendent ~~for Business Services~~ or designee shall ~~report to~~ provide the Board with periodic reports on the financial status and planned uses of the building and sites fund, including balances, revenues, and expenditures. ~~semiannually on the status of the Building and Sites Fund.~~

References:

NRS 387.177 (County school district buildings and sites fund: Creation; composition; expenditures);

NRS 387.180 (Deposit of money in county school district fund or buildings and sites fund);

NRS 387.205 (Required and authorized uses of money in county school district fund); NRS 387.328 et seq. (Fund for Capital Projects).

~~NRS 387.290~~

Date Adopted: 8/12/80

Revised: TBD

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PERIODIC AUDITS

~~In order~~ To ensure the adequacy of fiscal controls, the accuracy of financial records, and compliance with ~~statute~~ applicable laws and regulations, the Board of Trustees shall ~~require an annual fiscal inventory~~. provide for an annual independent audit of the District's financial statements as required by NRS 354.624. The annual audit shall be conducted by a certified public accountant or firm designated by the Board and shall cover all funds and accounts of the District in accordance with generally accepted auditing standards and applicable state requirements.

In addition to the required external audit, the District's internal audit function, if established, shall conduct periodic reviews of funds, accounts, and operations in accordance with an internal audit plan approved by the Board or its designee. Internal audit activities may include, but are not limited to, reviews of student activity and organization funds, gifts and donations, collections of fees and fines, food services, and other areas identified as higher-risk or of particular concern to the Board. ~~All the accounts of the District shall be audited annually by a certified public accountant as required by law. All funds shall be subject to continuous audit by the District's internal audit staff. This audit shall include, but need not be limited to student organization funds, gifts, collections of fees and fines, and food services.~~

The superintendent or designee shall ensure that appropriate inventories, reconciliations, and other internal control procedures are performed on a periodic basis to support accurate financial reporting and audit readiness.

Reference: NRS 354.624 (Annual audit: Requirements; designation of auditor; scope and disposition; dissemination);
NRS 354.6241 (Statements to auditor; excess reserves);
NRS 354.626 (Unlawful expenditures; liability);
NRS 387.304 (Duties of Department of Education regarding review of school district audits).

Date Adopted: 8/12/80

Revised: TBD

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FUND BALANCE ACCOUNTING AND REPORTING

This policy establishes the frameworks for classifying and definitions for reporting fund balances of the District's Governmental Type funds balances(s) in accordance with Governmental Accounting Standards Board Statement Number 54 (GASB 54) and other applicable accounting standards. The policy supports realistic long-term financial planning, development of annual budgets, and clear communication with the public, staff, and administration regarding the District's financial position and reserves, and is intended to help maintain sufficient fund balance to absorb unanticipated expenditures or revenue shortfalls while preserving flexibility to adjust Board-approved programs as circumstances change. ~~Fund balances are comprised of classifications and balances of monies set aside for specific purposes or are funds that are unrestricted and available for use as circumstances dictate.~~ This policy is applicable, but not limited, applies to the District's Governmental Type Funds, including but not limited to the (General Fund, Special Education Fund, Class Size Reduction, Federal and State Grants Fund, Food Services Fund, Building and Sites Fund, Capital Projects Fund, Bond Fund, and Debt Services Fund), as well as applicable Proprietary funds such as (self-funded insurance activities).

The purpose of this Fund Balance Policy is three-fold: to enable realistic long-term planning, to assist with effective development of annual budgets, and to promote clear communications with the general public, staff and administration. This policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditure or revenue shortfalls. It also is intended to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. This policy is established based upon a long-term perspective, recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the District to be in a strong fiscal position that will allow for a better position to weather negative economic trends.

The five classifications established by GASB 54 are listed below. ~~Because circumstances differ among funds, not every fund will report all of these classifications.~~

1. Non-Spendable Fund Balance (NFB):

Amounts that cannot be spend as they are not in spendable form inherently non-spendable because of their form (an for example, is inventories or prepared items) or that are legally or contractually required to remain intact be maintained intact (an for example, is the principal of an certain endowments).

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2. Restricted Fund Balance (RFB):

Amounts constrained to specific purposes by external parties or by law, such as grantors, bondholders, other governments, constitutional provisions, or enabling legislation; these constraints are externally enforceable and cannot be changed unilaterally by the Board. ~~their providers through constitutional provisions or by enabling legislation. These amounts are externally enforceable, and lie beyond the power of the Board of Trustees to change unilaterally (examples are restrictions imposed by a grant contract, bond covenant, or higher levels of government).~~

3. Committed Fund Balance (CFB):

Amounts constrained to specific purposes by the formal action of the Board of Trustees, using utilizing its highest level of decision-making authority, typically through in the form of Board a resolution; ~~amounts reported as "committed" require the same action to remove or change the constraints as it did to impose the constraint. The passage of a resolution must take place~~ adopted prior to June 30th of the applicable fiscal year; the same type of formal Board action is required to change or remove a commitment. ~~If the actual amount of the commitment is not available by June 30th, the resolution must state the process or formula necessary to calculate the actual amount as soon as information is available (an example is a fiscal stabilization fund).~~

4. Assigned Fund Balance (AFB):

Amounts the District intends to use for a specific purposes, with the intent expressed by the Board of Trustees or by an official or body to which the Board has delegated authority; assignments may not result in a deficit in unassigned fund balance or exceed total fund balance or exceed total fund balance net of nonspendable, restricted, and committed amounts. ~~or its designee(s); amounts reported as "assigned" cannot result in a deficit in the "Unassigned Fund Balance" or exceed total fund balance less its non-spendable, restricted and committed classifications (examples are funds for future capital improvement or fixed asset purchases and site discretionary carry-over).~~ Additionally, an AFB will be used to appropriate existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget.

5. Unassigned Fund Balance (UFB):

The residual classification for the General Fund, consisting of amounts not reported in the other categories; unassigned fund balance provides resources to meet unexpected expenditures and revenue shortfalls and is reported only in the General Fund. ~~Amounts that are available for any purpose and are net resources in excess of what is properly categorized in one of the four classifications previously described; these amounts are~~

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~~reported only in the General Fund as GASB 54 prohibits reporting resources in another fund unless they are at least assigned to the purpose of that fund; this category also provides the resources necessary to meet unexpected expenditures and revenue shortfalls. The District's policy for minimum level of UFB is addressed in Administrative Regulation 603.~~

The District's policy for minimum levels of unassigned fund balance in the General Fund is addressed in Administrative Regulation 603 and is subject to the limitations and safe-harbor provisions of NRS 354.6241.

Because circumstances differ among funds and over time, not every fund will report all classifications, and the presence and size of each classification may change. ~~The following are common classifications within the various District funds.~~ Typically, the Food Services and General Funds may ~~have reported~~ **NFB**. The Bond, Building and Sites Fund, Capital Projects Fund, Debt Services Fund, Class Size Reduction, State and Federal Grants, Workers' Compensation, and Self Insurance Health Funds ~~are expected to report primarily will have reported~~ **RFB**. The Food Services, Special Education and General Funds may have reported **RFB**, **CFB**, and **AFB**. Only the General Fund shall have **UFB**, consistent with GASB 54.

The Superintendent and Chief Financial Officer (CFO) are authorized to evaluate and classify fund balances in accordance with this policy and applicable accounting standards, and to recommend to the Board the establishment, modification, or removal of committed and assigned fund balances. ~~Additionally, the Board of Trustees retains the responsibility to determine balances according to specific factors of the District.~~ Restricted funds shall be spent according to the purpose for which they were received and in accordance with applicable law, regulations, grant agreements, bond covenants, and other externally imposed requirements.

Unless the Board specifies otherwise in a manner consistent with law and external restrictions, the District will ordinarily apply ~~The order in which resources will be expended is as follows~~ in the following order when expenditures are incurred for purposes for which more than one classification could be used:

(1) Restricted Fund Balance; (2) Committed Fund Balance; (3) Assigned Fund Balance"; and lastly (4) "Unassigned Fund Balance".

The Board of Trustees may, by formal resolution, designate a different order of spending for particular circumstances, provided that such action remains consistent with external

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restrictions, statutory requirements, and sound financial management. ~~shall adhere to its policy to use externally restricted resources first, then unrestricted resources—committed, assigned, and unassigned as needed—unless the Board specifically designates otherwise through a formal resolution.~~

Reference: GASB 34, GASB 54, NRS 354.6241 (Ending fund balance and negotiations; excess reserves); NRS 387.205 (Required and authorized uses of money in county school district fund); AR603

Date Adopted: July 10, 2012

Date Revised: TBD

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PERFORMANCE BASED CONTRACTING

The Board of Trustees ~~believes supports it is vital that the District seek alternative methods for financing certain capital and facilities' management projects.~~ the use of pPerformance based ~~contracting~~ contracts as one option to finance and implement ~~is a financial alternative to augment the financing of certain~~ capital projects that reduce the District's operating costs for energy, water, and other utilizes. A performance contract is a written agreement with a qualified service company for the evaluation, recommendation, and implementation of one or more operating cost-savings measures, as defined in NRS 332.300 to 332.440. ~~Nevada Revised Statute 332 defines performance contracting as a written contract between the District and a qualified service company for the evaluation, recommendation and implementation of one or more operating cost savings measures. Performance contracting is designed to utilize a qualified service company to provide design, and installation of operating cost savings projects related to energy, water, and waste disposal. The company may also provide financing options, but the District may pursue alternative resources. The capital projects are typically funded by the guaranteed savings produced by the projects over a set period of time.~~

This policy is adopted pursuant to NRS 332.362 to establish criteria for evaluating proposed capital improvement projects for their potential to be performed under a performance contract and to require annual reporting on such projects.

For purposes of this policy:

1. "Performance contract," "operating cost-savings measure," and "qualified service company" have the meanings set forth in NRS 332.300 to 332.350.
2. "Capital improvement project" includes projects involving District buildings or building systems that may reduce operating costs for energy, water, or other utilities, consistent with NRS 332.360.

This policy shall set forth the process for evaluating whether work to be performed on a building will be performed pursuant to a performance based contract.

The superintendent or designee shall ensure that proposed capital improvement projects involving District buildings are evaluated for their suitability to be implemented through a performance contract. ~~Prior to beginning the bidding process, any proposed capital project which fits the criteria as outlined below will be reviewed by the Board of Trustees, or its designee. The following criteria for determining the work which will be evaluated includes, at a minimum: At a minimum, the evaluation criteria shall consider whether the project:~~

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- a. Consists primarily of one or more operating cost savings measures as defined ~~per~~ in NRS 332.330 and 332.362(3); and
- b. Is reasonably expected to generate operating cost savings sufficient to support a cost-effective performance contract structure, consistent with NRS 332.360 and 332.370. ~~Qualifies to be performed pursuant to a performance contract with a return on investment within five years or less, and a minimum project value of one million dollars (\$1,000,000).~~

Specific financial thresholds, minimum project sizes, and other evaluation procedures may be established in administrative regulation.

When evaluating a project that appears suitable for a performance contract, the Superintendent or designee may determine whether it is in the District's best interest to implement the project under an existing performance contract or to pursue a new performance contract, consistent with NRS 332.360 and applicable procurement requirements. ~~If the proposed capital project meets the above minimum criteria, the Board of Trustees, or its designee, may determine it more reasonable to include the project as a change order under an existing performance contract rather than a new performance contract.~~

The Superintendent or designee shall maintain documentation of evaluations of capital improvement projects under this policy and the resulting recommendations regarding use of a performance contract. ~~However, should the Board of Trustees, or its designee, determine not to enter into a new performance contract for the project(s) that meet the evaluation criteria or does not recommend inclusion under an existing performance contract, the reasons for that determination shall be documented.~~

Additionally, ~~the Board of Trustees superintendent,~~ or its designee, shall prepare and submit an annual report on or before the date required pursuant to NRS 332.360 and 332.431, in the form and manner prescribed by law. ~~for any existing performance contract, as well as report annually to the Nevada State Office of Energy the operating cost savings measures, if any, that:~~ The report shall address:

1. The status of each performance contract entered into pursuant to NRS 332.300 to 332.440;
2. Operating cost-savings measures identified in financial-grade operational audits submitted to the District pursuant to NRS 332.360 that were implemented under a performance contract during the reporting period; and
3. Operating cost-savings measures identified in such audits that were not implemented under a performance contract during the reporting period.

Board of Trustees Douglas County School District

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- ~~a. Were identified in an approved performance-based contracting project's financial-grade operational audit submitted to the Board of Trustees pursuant to NRS 332.360(5) during the immediately preceding year; and~~
- ~~b. Were not included in a performance contract during the immediately preceding year.~~

The District shall cooperate with the Nevada Office of Energy and other state agencies as required by NRS 332.340 and related guidance.

Reference: NRS Chapter 332, including NRS 332.300 – 332.440 and NRS 332.362; NRS 332.431.

Adopted: February 2015

Revised: TBD

Board of Trustees Douglas County School District

FINANCES

GRANT APPLICATION AUTHORIZATION

The Board of Trustees authorizes the superintendent or designee to seek, ~~district staff to apply for, and accept entitlement, competitive, and -and competitive grant funds, as well as~~ other grant ~~opportunities~~ funds that support the educational mission and strategic priorities of the ~~so long as accepting funds through those grant opportunities does not require conditions to be set upon the~~ Douglas County School District, subject to Board approval when required by law or this policy. ~~that violate any board policy or promote intersectionality (oppressed and oppressors), equity of outcomes, or the sexualization of students including, but not limited to, the teaching of nontraditional pronouns or genders.~~

Grants may be pursued and accepted only when the terms and conditions of the award are consistent with applicable federal and state law, including but not limited to 2 CFR Part 200 and relevant program statutes, and with adopted Board policies and regulations.

The District will not accept grant funds if the conditions of the award require the District to violate any duly adopted Board policy or any provision of federal or state law.

All grant-funded activities shall be implemented in a manner that complies with federal and state civil rights requirements and supports a safe and respectful learning environment for all pupils, consistent with NRS Chapter 388 and applicable federal statutes.

The Superintendent or designee shall establish administrative procedures governing grant identification, application, review, implementation, and monitoring. Such procedures shall include processes to:

1. Review proposed grants for alignment with District priorities and capacity;
2. Ensure that fiscal and programmatic requirements can be met; and
3. Obtain Board approval for grants that materially affect long-term program commitments, require matching funds beyond budgeted amounts, or create ongoing financial obligations after the grant period ends.

In administering grant-funded programs and activities, the District shall not unlawfully discriminate against any person or group on the basis of race, color, national origin, sex, gender identity or expression, sexual orientation, disability, religion, or any other status protected by federal or state law, and shall comply with all applicable civil rights requirements. ~~This policy by no means can be construed to knowingly discriminate against any person or group based on the 14th amendment of the Constitution of the United States of America.~~

POLICY

No. 621

Board of Trustees Douglas County School District

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Reference: 2 CFR Part 200; applicable federal program statutes and regulations; NRS Chapters 386 and 388; Board policies on Nondiscrimination, Fiscal Management, and Grants.

Adopted: 5/16/2023

Revised: TBD

ENROLLMENT COUNTS - ALL

ENROLLMENT NUMBERS BY MONTH - 24-25

SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June
201-GES	293	293	298	301	293	296	299	296	295	293	290
202-ZCES	155	156	153	153	151	152	149	149	149	148	147
205-CCMES	361	360	364	363	362	368	370	370	367	366	368
206-JVES	338	370	366	367	369	368	364	363	366	366	364
207-SES	310	306	305	307	307	308	306	305	309	312	311
209-PHES	257	257	261	259	264	264	261	262	264	265	258
210-MES	372	368	371	374	378	381	372	375	375	380	382
301-CVMS	607	593	593	593	598	593	592	591	588	584	583
302-PWL	463	459	461	459	453	450	441	438	438	435	434
501-DHS	1569	1518	1520	1510	1505	1497	1484	1477	1463	1459	1450
502-GWHS	148	138	139	138	138	139	142	141	140	139	138
503-JHS	15	19	24	25	24	23	16	20	20	20	21
504-AAHS	68	78	82	83	82	75	72	73	73	75	70
601-DNO	3	5	5	5	7	7	8	9	9	13	14
901-ALT	3	3	4	5	5	5	4	4	7	9	12
903-DCAS		8	14	17	20	20	23	24	27	29	28
TOTAL	4962	4931	4960	4959	4956	4946	4903	4897	4890	4893	4870

ENROLLMENT NUMBERS BY MONTH - 25-26

SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June
201-GES	289	281	279	277	277	280	280	280			
202-ZCES	150	154	152	151	155	154	152	155			
205-CCMES	325	337	342	345	346	339	344	342			296
206-JVES	328	338	343	347	350	351	354	354			
207-SES	288	297	297	300	301	301	304	307			
209-PHES	245	252	251	248	251	259	262	265			
210-MES	339	348	355	357	368	367	367	368			
301-CVMS	637	666	664	661	661	665	660	659			
302-PWL	422	428	426	430	429	429	423	422			
501-DHS	1,469	1,439	1430	1,426	1423	1,426	1,401	1,394			
502-GWHS	143	137	138	140	142	140	138	139			
503-JHS	21	24	26	28	22	23	24	24			
504-AAHS	83	105	106	105	101	99	97	101			
601-DNO											
901-ALT	6	4	5	8	10	11	10	10			
903-DCAS		15	14	15	14	16	22	23			
TOTAL	4745	4825	4828	4838	4850	4860	4838	4843	0	0	0
DIFFERENCE FROM PRIOR YEAR	217	106	132	121	106	86	65	54			

Revised 3/10/2026

This table shows **ALL** enrollments including PKEC, Grade 13 (UG), Adults, and those students taking a class enrolled in homeschool, private school, or charter school.

ADMINISTRATIVE REGULATION

No. 603

Board of Trustees
Douglas County School District

FINANCES

BUDGET PREPARATION AND FUND BALANCES

This Administrative Regulation implements Board Policy 603, Budget Preparation and Fund Balances, and applies specifically to the General Fund and Special Education Fund. Since the District's General Fund and Special Education Fund represent the majority of the District's operating funds, the following specific goals regarding contingency accounts and fund balances should apply to these two funds:

In the General and Special Education Fund, a contingency account must be included for each fund. These contingency accounts shall be established to provide for unforeseen expenditures or for anticipated expenditures of an uncertain amount. In accordance with NRS 354.608, the maximum amount which may be appropriated for a contingency account is 3 percent of the money otherwise appropriated to the fund, exclusive of any amounts to be transferred to other funds. ~~in these two funds to provide for unforeseen expenditures or for anticipated expenditures of an uncertain amount. NRS 354.608 limits the contingency to 3% of funds otherwise appropriated in the fund, exclusive of any amounts to be transferred to other funds.~~

In preparation of District budgets for any given year, the General Fund and Special Education funds should have contingency accounts of no less than 1%, and no more than 3%, of fund appropriations ~~less fund transfers~~, exclusive of transfers out, consistent with NRS 354.608. In preparation of the District's General Fund ~~and Special Education Fund~~ for any given year, an ending fund balance of no less than 4% and no more than 8.3% of fund expenditures, excluding ~~less~~ capital outlay, should be included in each of the two funds, consistent with applicable provisions of Nevada law and regulation governing school district ending fund balances. Fund balances thus established shall be exclusive of amounts that are legally or contractually restricted, nonspendable, or otherwise not anticipated to be readily available for use in emergencies and contingencies. ~~all reserves not anticipated being readily available for use in emergencies and contingencies.~~ The 4% minimum budgeted ending balance should be established so that at the end of any given budget year, when the budgeted ending fund balance is combined with unspent contingency and ~~normal under spending of 1.5% to 2%~~, projected budget savings, an actual ending fund balance of approximately 7% of fund expenditures will remain.

If, at the end of any fiscal year, the actual ending fund balance in the General Fund or Special Education Fund falls below 5% of annual fund expenditures (excluding capital outlay), the Superintendent and Chief Financial Officer shall develop a present a written plan for Board review and approval to restore the budgeted ending fund balance to at

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No. 603

Board of Trustees Douglas County School District

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least 4% (with a targeted actual balance of approximately 8.3%) over a specified, reasonable period of time. The restoration plan may include expenditure reductions, revenue enhancements, or other corrective actions consistent with Board Policy 603 and Nevada law. ~~If at the end of any fiscal year, the actual fund balance in the General or Special Education Fund falls below 5%, the District shall develop a plan to restore the fund balance to a budgeted balance of 4% (actual balance of approximately 7%) over a specified period of time.~~

See Policy related to this Administrative Regulation

Adopted January 12, 1999
Revised: TBD

ADMINISTRATIVE REGULATION

No. 606(a)

**Board of Trustees
Douglas County School District**

FINANCES

AUTHORIZATION FOR PURCHASING

The regulations and procedures set forth in this Administrative Regulation shall apply to all purchases of goods, services and public works made by the Douglas County School District, regardless of funding source, except where otherwise required by specific statute or federal regulation.

When federal funds are used, in whole or in part, for a procurement or contract, the District shall comply with applicable federal procurement standards, including the methods of procurement, thresholds, and documentation requirements in 2 CFR § 200.320 and related provisions, in addition to Nevada law and this regulation. The Superintendent or designee shall ensure that written procedures for purchases with federal awards are maintained and followed.

SECTION I - Purchasing Authority:

Purchasing Authority for the District is applicable to the following positions, hereinafter referred to as "Purchasing Agents": 1) Chief Financial Officer, 2) Authorized Buyer(s), 3) Director of School Nutrition Program, 4) Director of Information Technology, and 5) Director of Curriculum and Instruction.

1. The Chief Financial Officer shall have purchasing authority for the purchase of contracted services for the repair of, remodeling of, making additions to, or construction of new District buildings and sites, and is the authorized representative of the Board for such purchases. Additionally, the Chief Financial Officer, with guidance from the Superintendent, is responsible for oversight of all Purchasing Agents of the District.

2. ~~A~~ One or more Buyer(s) shall be designated by the Chief Financial Officer and shall serve as the central procurement officer(s) for the District. Except as otherwise provided by policy or regulation, the Buyer is the authorized representative of the Board of Trustees and shall have purchasing authority for the procurement of the following, consistent with state and federal thresholds and methods or procurement:

A. All purchases of items warehoused by the District.

B. All purchases of material and supplies, other than initial textbook and related instructional materials or those related to the School Nutrition Program, when the total cost of the purchase is estimated to be \$3,000 or more. (See Items #3 & 5 below for additional information.)

ADMINISTRATIVE REGULATION

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Board of Trustees Douglas County School District

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- C. All purchases of furniture when the estimated cost is \$3,000 or more.
 - D. All purchases of equipment, other than those related to Information Technology, when the estimated cost of the equipment is \$3,000 or more. (See Item #4 below for additional information.)
3. The Director of the School Nutrition Program shall have purchasing authority for the purchase of food and supplies for use in the School Nutrition Program.
4. The Director of Information Technology shall have purchasing authority of all:
- A. Technology related equipment, materials or hardware, when the estimated cost of the equipment is \$200 or more.
 - B. Any device or equipment, regardless of cost, that connects to the District network wirelessly or wired.
 - C. Any software placed on the District's network and supported / maintained by the Information Technology Department. Any purchase of software intended for installation on the District's network or local workstations shall require pre-approval by the Director of Information Technology.
5. The Director of Curriculum and Instruction shall have purchasing authority of all initial textbook purchases and related instructional materials and software associated with textbook and curriculum adoption.
6. The purchasing authority for all materials, supplies, equipment or services not included in the above provisions is vested in the Site Administrator or Classified Supervisor who has budget authority over the funds to be expended. [All Purchasing Agents shall exercise their authority in a manner that supports the District's fiscal solvency plan, including adherence to budget allocations, spending controls, and any additional restrictions adopted by the Board during periods of fiscal distress.](#)

SECTION II - Regulatory Provisions:

All purchases shall be made in accordance with all applicable statutes, regulations and policies, including but not limited to NRS Chapter 332 - "Purchasing: Local Government", [and any other applicable provisions of Nevada law](#). Specific subsections defined by NRS Chapter 332, but not addressed in this or other Administrative Regulations are as follows:

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1. NRS 332.112 – 332.148: ~~discussions of~~ Exceptions to ~~requirements for~~ competitive bidding, including emergency contracts and contracts not adapted to award by competitive bidding.
2. NRS 332.175 – 332.225: ~~discussions of general powers~~ Powers and duties ~~of local governments~~ regarding trade-in and sale of personal property.
3. NRS 332.300 – 332.440: ~~discussion of performance~~ Performance contracts for operating cost-savings measures. ~~including definitions related to performance contracts as well as requirements and regulations of said contracts.~~

Pursuant to NRS 332.362, the District shall adopt and maintain a policy for evaluating proposals for operating cost-savings measures under performance contracts, including criteria for evaluation, return on investment analysis, documentation for rejected proposals, and annual reports on unadopted measures.

4. NRS 332.800 – 332.830: ~~Prohibited acts, and~~ penalties, and collusion among bidders. ~~of member of governing body or evaluator in contracts, prohibited acts by bidders and penalties, and effect of collusion among bidders.~~
5. NRS 332.043 – 332.105: Requirements for solicitations, records, assignments, and bonds.
6. NRS 332.063 – 332.068: Thresholds and procedures for contracts exceeding statutory amounts, including advertisement, boycott of Israel certification, preferences, and protest procedures.
7. NRS 332.066: Preferences for recycled products in certain contracts.
8. NRS 332.115 – 332.117: Exceptions to competitive solicitations, including designated disability training organizations.

In addition to the exceptions referenced in NRS 332.112 – 332.148 and NRS 332.115, Purchasing Agents shall prioritize goods or services from organizations whose primary purpose is training and employment of persons with disabilities, provided a market price survey confirms fair market value and quarterly reports are submitted per NRS 332.117.

9. NRS 332.362: school district-specific requirements to adopt policies for evaluating proposals for operating cost-savings measures under performance contracts.

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In addition to any other applicable penalties or sanctions imposed by law:

- A. Any employee, [officer, or agent](#) of the District who purchases any supplies, materials, equipment or services on the credit of the Douglas County School District, in any manner other than as authorized by this regulation, AR606(c) and AR606(e), [or related Board policy](#), may be subject to personal liability for the amount of any such purchase.
- B. Any employee of the District who willfully and knowingly violates any provision of this policy and regulation, [or applicable procurement law](#) shall be subject to disciplinary action as deemed necessary and appropriate by the Superintendent [or designee, up to and including termination, and may be referred to appropriate authorities if warranted.](#)

SECTION III - General Policies and Provisions for Purchasing Agents:

1. Purchase Order Commitment:

- A. The Purchasing Agent will issue all purchase orders on the basis of competitive prices obtained as required by AR606(b), [Nevada procurement law, and, when applicable, federal methods of procurement and competition requirements for purchases made with federal funds.](#)
- B. Departments are encouraged to suggest vendors relative to their requests; final selections of such vendors shall be the responsibility of the Purchasing Agent.
- C. [Solicitations may be conducted on-line per NRS 332.047, provided they are secure, allow registration, and are not exclusive if burdensome to offerors. Advertisements must still comply with NRS 332.045.](#)

2. Sales Representatives:

- A. Sales representatives should be directed to contact the appropriate Purchasing Agent.
- B. The Purchasing Agent may refer a sales representative to a department for evaluations of their products, demonstrations or general awareness and assistance for circumstances surrounding authorized direct purchases. Such referrals should not be misconstrued as latitude to circumvent the purchasing process.

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3. Specifications:

The Purchasing Agent shall develop, issue, revise, maintain and monitor the use of specifications for supplies, materials, equipment or services as required by the Douglas County School District.

4. Correspondence:

Correspondence with vendors is the responsibility of the Purchasing Agent. In the event it becomes necessary for an employee to respond directly to a vendor, a copy of the correspondence is to be sent to the responsible Purchasing Agent.

5. Setting of Standards:

It shall be the duty of the Purchasing Agent to classify for standardization the products for use by District departments, to adopt and promulgate such standards relating to the quality and quantity of products consistent with the efficient operation of the District, and to revise or rescind said standards when he or she may deem necessary. All standard specifications must be definite, certain and permit competition, as well as being in written or electronic form.

6. Prerequisite of Submitting Department:

- A. Confirmation of budget appropriation.
- B. Anticipation of requirements to allow sufficient lead-time for the procurement process.
- C. Combining, whenever practical, small orders of like nature.
- D. Foster promptness and efficiency in the communication and transmission of related documents.
- E. It is the responsibility of the Site Administrator or Classified Supervisor of the initiating department to ensure purchase order reflects appropriate details of said purchase.
- F. Expediting payment upon completion of the procurement process.

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- G. Matching payment for goods and services with funds from the fiscal year in which said goods and services are received.

7. Boycott of Israel Certification:

- A. For any contract for which the estimated annual amount required to perform is more than \$100,000, the Purchasing Agent shall ensure the contract includes a written certification from the company that it is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel, as defined in NRS 332.065(5).
- B. "Company" and "boycott of Israel" shall have the meanings ascribed in NRS 332.065(5).

8. Preference for Recycled Products:

- A. For contracts estimated to exceed \$100,000 annually where the solicitation method is an invitation to bid, the Purchasing Agent shall give preference to bids for recycled products if they meet applicable standards, can substitute for nonrecycled equivalents, and do not cost more than comparable nonrecycled products (mandatory preference) or up to 5% more (permissive preference), per NRS 332.066(1)(a-b).
- B. For recycled paper products, preference may be given if available at up to 10% higher cost, of adequate quality, and within a reasonable time, per NRS 332.066(1)(c).
- C. "Recycled paper product," "postconsumer waste," and "secondary waste" shall have the meanings ascribed in NRS 332.066(2).

9. Protest Procedures:

- A. For contracts estimated to exceed \$100,000 annually, any person submitting a response may file a notice of protest after responses are opened, within the period specified in the solicitation per NRS 332.043.
- B. The protest must include a written statement of reasons for alleging a violation of law, and may require posting a bond or security (lesser of 25% of the response value or \$250,000) per NRS 332.068(3).

ADMINISTRATIVE REGULATION

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C. Filing a protest stays the award until determination; if upheld, the bond/security is returned; if rejected, it may cover District expenses. The District is immune from liability for costs or damages to protesters per NRS 332.068(6).

10. Methods of Procurement for Federal Awards

A. When federal funds are used, Purchasing Agents shall follow the methods of procurement and applicable thresholds for micro-purchases, small purchases, sealed bids, competitive proposals, and noncompetitive procurements as defined in 2 CFR § 200.320 and District procedures implementing that regulation.

B. The Chief Financial Officer or designee shall establish and document the District's micro-purchase and small purchase thresholds for federal awards, consistent with 2 CFR § 200.320 and state law, and shall review such thresholds periodically.

See Policy related to this Administrative Regulation

Date Revised: 8/88
Date Revised: 9/99
Date Revised: 8/10
Date Revised: 10/15
Date Revised: TBD

ADMINISTRATIVE REGULATION

No. 606(b)

**Board of Trustees
Douglas County School District**

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PURCHASING AND BIDDING REQUIREMENTS

The regulations and procedures set forth in this Administrative Regulation shall apply to all purchases of goods, services, and public works made by the Douglas County School District, regardless of funding source, except where a specific statute or federal regulation requires otherwise.

When federal funds are used, in whole or in part, to finance a procurement, the District shall comply with applicable federal procurement standards, including the methods of procurement, thresholds, and documentation requirements in 2 CFR § 200.320 and related provisions, in addition to Nevada law and this regulation.

SECTION I – SOURCE SELECTION AND CONTRACT REGULATIONS:

1. Purchase Bidding Requirements: The Purchasing Agent(s) as noted in AR606(a) shall act as Board designee(s), and only the Chief Financial Officer may seek bid solicitations for those contracts in which the estimated annual amount exceeds ~~\$50,000~~100,000 (NRS 332.039). All bid solicitations for combined awards for materials and/or services greater than \$100,000 require Board approval prior to execution of the contract. All purchases must conform to the following bidding requirements. If not specifically addressed, all bidding requirements shall be made in accordance with all applicable statutes, regulations and policies, including but not limited to NRS 332.039 – 332.148. NRS Chapters 338 and 339 shall direct appropriate protocol for requesting a Public Works Project number, advertising, and bonding for construction projects valued at \$100,000 or greater.

A. Bidding Not Required: When the estimated annual amount required to perform a contract is less than ~~\$3,000~~50,000, no solicitation of or advertising for bids is required. However, ~~it is recommended that~~ the Purchasing Agent should solicit multiple informal quotes, when practicable, ~~from applicable vendors~~ to ensure best pricing available pricing and to satisfy competition expectations for micro-purchases and small purchases under District and federal procurement procedures. The Purchasing Agent may authorize bid requests or advertising for competitive bids if such requests or advertising are in the District's best interest.

B. Informal Bidding Required: When the estimated annual amount required to perform a contract is equal to or more than ~~\$3,000~~50,000, but not more than ~~\$50,000~~100,000, responses must be solicited from at least two or more vendors capable of performing the contract, if available (per NRS 332.063). ~~requests for bids must~~

ADMINISTRATIVE REGULATION

No. 606(b)

Board of Trustees Douglas County School District

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~~be submitted to two or more vendors capable of performing the contract.~~ An exception ~~will only~~may be made ~~only~~ if the contract qualifies under NRS 332.115 (contracts not adapted to competitive solicitation) or other statutory exceptions. ~~in circumstances when goods or services may only be contracted from a sole source.~~ The Purchasing Agent shall maintain a record of all requests for bids and all bids received for seven years (per NRS 332.091). The Purchasing Agent may authorize bid requests or advertising for competitive bids if such requests or advertising are in the District's best interest.

C. Formal / Competitive Bidding Required: When the estimated ~~aggregate annual~~ amount required to perform a contract exceeds \$~~50,000~~100,000, and no statutory exception applies, the contract must be ~~formally bid~~ solicited and advertised using a formal competitive method by the Chief Financial Officer or designee, consistent with NRS 332.065 and related provisions. Formal / Competitive Bidding Procedures are as follows:

(1) Where competitive bids are required, they shall be submitted in writing and presented in a sealed envelope. Receipt of such bids shall be at the place, date and time as designated in the notice of publication. Bids received in accordance thereto shall be opened and read publicly.

Exceptions to competitive solicitation requirements are governed by NRS 332.112–332.148 and NRS 332.115–332.117, including emergencies, sole source, professional services, computer hardware/software, instructional materials, purchases from disability nonprofits (with market survey and reporting), and others. Justification for any exception must be documented.

For procurements using federal funds, any noncompetitive or sole source procurement must also meet the conditions and documentation requirements for noncompetitive procurement under 2 CFR § 200.320 and related federal provisions.

(2) Nothing in this policy prohibits utilizing the formal bid procedure for any type of expenditure. In cases where doubt exists as to the bidding procedure to be utilized, prudence dictates the use of the more restrictive category.

D. Bids Requiring Advertising:

(1) Bid advertisements shall ~~follow~~ comply with NRS 332.039, and 332.045, and 332.047 (on line solicitations permitted if secure and non-exclusive).

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No. 606(b)

Board of Trustees Douglas County School District

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(2) If the Chief Financial Officer intends to award a contract for which the estimated annual amount required to perform the contract is equal to or exceeds \$~~50,000~~100,000, he or she must publish a notice in the newspaper and on the District's website according to NRS Chapter ~~238~~332.045 and 332.047, including:

- (a) The date and time of the bid response opening;
- (b) The nature of the proposed contract;
- (c) The location where the ~~bid specifications may be viewed~~ solicitation document and any required boycott of Israel certification language may be obtained;
- (d) Any other pertinent information; and
- (~~e~~) ~~Any other information pertinent to the bid request.~~ A statement that the solicitation is subject to protest procedures per NRS 332.068 if applicable.

(3) On-line solicitations may be used per NRS 332.047, provided they are secure, allow vendor registration if required, and are supplemented by newspaper advertisement for contracts >\$100,000 unless statutory waiver applies.

Federal Debarment

For any contract or purchase using federal funds at or above the District's federal debarment-check threshold (not to exceed the simplified acquisition threshold), the Purchasing Agent must verify that the vendor is not debarred, suspended, or otherwise excluded by checking www.SAM.gov, consistent with 2 CFR § 200.214 and 2 CFR Part 180.

2. Rejection of Bids:

Rejection of bids is specifically addressed by NRS 332.075. Action to reject any formal bid received in response to bids requiring advertising can only be taken by the Board of Trustees.

For solicitations where the estimated annual amount required to perform the contract is more than \$100,000, rejection of all responses requires Board action consistent with NRS 332.075. For solicitations at or below \$100,000, the Chief Financial Officer or designee may reject all responses if it is in the District's best interest, and shall document the reasons for the rejection.

ADMINISTRATIVE REGULATION

No. 606(b)

Board of Trustees Douglas County School District

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3. Contract Award:

When the Purchasing Agent has requested informal bids or advertised a formal bid for letting a contract, [and the solicitation method is an invitation to bid](#), the award must be made to the lowest responsive and responsible bidder ~~per~~ [in accordance with NRS 332.065 and NRS 332.085, unless otherwise authorized by specific statute.](#)

The lowest responsive and responsible bidder will be judged on the basis of: (1) price; (2) conformance to laws, ordinances, regulations and project specifications; (3) qualifications and experience including past performance in similar projects; (4) ability to perform and by specified delivery date; (5) adequacy, quality and utility of services, supplies, materials or equipment offered, and adaptability and conformance of same to the required purpose; (6) possession of or limit on any required license; (7) financial responsibility; (8) the best interest of the public with regard to each of the above factors being considered; and (9) any criteria pertaining to the specified contract as noted in the advertisement or request for bid.

[For invitations to bid on contracts exceeding \\$100,000 annually, preference shall be given to bids offering recycled products per NRS 332.066: mandatory if they meet standards, are substitutable, and cost no more than nonrecycled equivalents; permissive up to 5% more. For recycled paper products, preference may apply if cost \$\leq\$ 10% higher, quality adequate, and available timely. Definitions per NRS 332.066\(2\).](#)

4. Boycott of Israel Certification:

[For any contract with an estimated annual amount exceeding \\$100,000, the Purchasing Agent shall require each responding company to submit a written certification that it is not currently engaged in, and will not engage in during the contract term, a boycott of Israel as defined in NRS 332.065\(5\).](#)

5. Protest Procedures:

[For solicitations where the estimated annual amount exceeds \\$100,000, any responder may file a notice of protest after responses are opened, within the time specified in the solicitation per NRS 332.043. The protest must include a written statement alleging violation of law. The Purchasing Agent or Board may require a bond/security \(lesser of 25% of the protester's response value or \\$250,000\). Award is stayed pending determination. If protest upheld, bond returned; if denied, District may recover costs from bond. The District is immune from liability for protester costs/damages per NRS 332.068\(6\).](#)

ADMINISTRATIVE REGULATION

No. 606(b)

**Board of Trustees
Douglas County School District**

FINANCES

SECTION II – GENERAL POWERS and DUTIES of LOCAL GOVERNMENTS:

NRS 332.175 – 332.225 shall guide trade-in allowances and sale of personal property, as well as mutual use of contracts by government entities.

A. Purchases may be made on behalf of the Douglas County School District through any governmental entity pursuant to authority granted by any statute, resolution or contractual arrangement between the Douglas County School District and said governmental entity.

B. The Purchasing Agent is authorized and empowered to enter into contracts with other governmental entities for joint purchasing as stipulated by Resolution #83-5, adopted by the Board of Trustees on the 12th day of July 1983, [or current cooperative purchasing agreements authorized under NRS 332.195.](#)

See Policy related to this Administrative Regulation

AR606(a)
AR606(c)
Date Adopted: 8/10/10
Date Revised: 8/18/15
[Date Revised: TBD](#)

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PROCUREMENT TYPES

1. Purchase Orders:

A. A purchase order is a legal document governed by the Law of Contracts and the Nevada Revised Statutes Chapters 332 ([Purchasing; Local Governments](#)), 334 ([Public Works; Cooperative Agreements](#)) and 338 ([Public Works](#)). When a purchase order is issued accepting a vendor's offer, a contractual relationship arises. ~~This contract permit~~ permitting s the vendor to ship and invoice goods and/or services, and committing s the Douglas County School District to receive and pay for said goods and/or services.

B. All ordinary and necessary supplies, equipment, and services must be purchased utilizing the approved electronic purchase order system. Before beginning the purchase order process, the following shall be considered:

(1) All purchase requisitions must be approved by the designated Site Administrator or Classified Supervisor with valid budget authority.

(2) All requisitions for computer and technology items, other than disposable supplies, shall be reviewed with and approved by the Director of Information Technology.

(3) Review Warehouse Stock to see if an item is presently under contract or available through the in-house requisition system. Requisition internally stocked items prior to purchasing similar items from an outside source.

(4) Funds must be available in the appropriate budget category to enter the purchase order and before it is issued to the vendor.

(5) The Chief Financial Officer (or assigned designee) shall have the sole authority and responsibility for the issuance of purchase orders.

(6) All purchase orders must comply with the bidding/solicitation requirements of AR606(b) and NRS Chapter 332 (including thresholds for informal solicitation when the estimated annual amount required to perform the contract is \$50,000 or more but not more than \$100,000, and formal advertised bidding when the estimated annual amount required to perform the contract is more than \$100,000, unless an exception applies under NRS 332.112–332.148 or NRS 332.115–332.117). The initiating department is responsible for confirming compliance before submission.

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(7) Whenever practical and cost-effective, consider utilizing contracts awarded through cooperative purchasing agreements with other governmental entities or cooperative purchasing organizations per NRS 332.195, prior to initiating a new solicitation or direct purchase, and, when federal funds are used, only if the cooperative contract and procurement process comply with applicable federal procurement standards.

2. Confirming Purchase Orders:

A confirming purchase order shall only be ~~utilized~~ issued by the Chief Financial Officer (or assigned designee) in emergency circumstances as defined in NRS 332.112 and NRS 332.150, where delay would impair or endanger the health, safety, welfare, or property of the public or the District, or under other limited exceptions in NRS 332.115–332.148 where competitive solicitation is not practicable. It serves solely as documentation of intent and does not replace required pre-approval processes except in true emergencies. For purchases using federal funds, any use of confirming or noncompetitive orders must also satisfy the conditions for noncompetitive procurement in 2 CFR § 200.320 and be documented accordingly. Confirming orders must be accompanied by a written justification documenting the emergency or exception, and may be subject to post-review for compliance. Routine or anticipatable needs do not qualify. ~~as a letter of intent, without having a valid purchase order number, in order to commence a legal and binding contract agreement.~~

3. Procurement Card:

A Procurement Card is any ~~credit~~ charge card issued by an approved vendor, as determined by the Chief Financial Officer, for ~~small dollar~~ purchases of goods and services for the sole benefit of the District, ~~in accordance with NRS 332 and District policy~~. An employee is eligible to utilize a card if they meet all requirements listed in the Business Services Procurement Card Process Manual. All policies and procedures in this regulation must be followed without fail or card privileges may be suspended or revoked.

Procurement card use must adhere to all limits, categories, and prohibitions in the Business Services Procurement Card Process Manual, including compliance with AR606(b) thresholds (e.g., no single transaction or series of related transactions may be structured to circumvent informal or formal bidding requirements when the estimated annual amount required to perform would otherwise reach those thresholds, unless a documented statutory or federal exception applies). When federal funds are used, procurement card transactions must also comply with the District's documented micro-purchase and small purchase procedures under 2 CFR § 200.320, including documentation that prices are

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reasonable and that micro-purchases are distributed equitably among qualified suppliers to the extent practicable. Cards may not be used for capital equipment, travel (unless specifically authorized), or any prohibited items per the manual or NRS.

The Chief Financial Officer shall periodically review card usage reports for compliance.

Violations may result in suspension, revocation, disciplinary action, and/or personal liability for unauthorized charges.

4. Petty Cash:

~~Petty Cash purchases are governed by AR606(e).~~

~~Any employee of the District who purchases supplies, materials, equipment, or services on the credit of the District, or in any manner other than as authorized by this policy and the Business Services Procurement Card Process Manual, may be subject to personal liability for said purchase(s).~~

Any employee of the District who purchases supplies, materials, equipment, or services on the credit of the District in any manner other than as authorized by this regulation, related administrative regulations (including AR606(a), AR606(b), and AR606(e)), the Business Services Procurement Card Process Manual, applicable Board policy, or Nevada law may be subject to personal liability for the amount of such purchase(s), disciplinary action up to and including termination, and any other remedies available under law.

5. Purchases Using Federal Funds

All procurement types described in this regulation (purchase orders, confirming purchase orders, procurement cards, and petty cash) that use federal funds must comply with the District's federal procurement procedures implementing 2 CFR Part 200, including methods of procurement, thresholds, competition requirements, documentation, and debarment checks, as set forth in AR606(b) and related procedures.

See Policy related to this Administrative Regulation

AR606(a)
AR606(b)
AR606(e)

Date Adopted: 8/10/10
Date Revised: 8/15/15
Date Revised: TBD

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No. 606(d)

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VENDOR GUIDELINES

The Douglas County School District reserves the right to determine when and how representatives of vendors are received by its employees. ~~However, i~~In all instances, vendor representatives are to be treated with courtesy and fairness. Vendors who transact business with the Douglas County School District will be dealt with equally, and in a manner that ensures conformance with good business practices, professional ethics, and the requirements of law.

All interactions with vendors shall comply with NRS Chapter 332, including without limitation the following provisions related to conflicts of interest, prohibited acts by offerors, and collusion:

- NRS 332.800, which prohibits any member of the governing body (Board of Trustees) or evaluator from having an interest in a contract, with exceptions and penalties for violation.
- NRS 332.810, which prohibits certain acts by responding offerors (vendors/bidders) before award of a contract, including improper influence or misrepresentation, subject to penalties.
- NRS 332.820, which renders bids void in cases of collusion among offerors or advance disclosure of information that restrains competition.

All prospective vendors, bidders, or offerors shall be given identical information regarding solicitations. ~~The s~~Specifications, terms and conditions ~~of all~~for bids, ~~and~~ quotations, or other procurements shall ~~will~~ be prepared in clear, trade-familiar language ~~a language familiar to the trade and in a manner that will encourage competitive bidding.~~that promotes full and open competition, in accordance with NRS 332.043 (required contents of solicitations), the principles of competitive fairness under NRS Chapter 332, and, when applicable, federal competition requirements under 2 CFR § 200.320.

Pursuant to NRS 332.800 and related ethics provisions (including NRS 281A for conflicts of interest), ~~n~~No member of the Board, District employee, or authorized representative of the Board or District shall accept gifts, gratuities, or commissions, personal profit, or other compensation from any ~~individual, group, or vendor~~ or entity doing or ~~desiring~~ seeking to do business with the District. All business-related gratuities to Board members, District employees, or authorized representatives of the Board or District are specifically prohibited except widely distributed advertising items of nominal value (generally \$25 or less per item, consistent with ethics guidelines). Violations may result in contract invalidation, civil

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penalties, disqualification of the vendor from future business, disciplinary action against the employee, or other remedies under law. For purchases using federal funds, these standards of conduct shall also satisfy the conflict-of-interest and gratuity requirements in 2 CFR § 200.318(c), and any violation may affect the District's eligibility for federal awards.

Any bidder or offeror who is aggrieved in connection with the solicitation or award of a contract may file a written protest with the Chief Financial Officer in accordance with NRS 332.068 and District procedures in AR606(b). The protest must be submitted in writing within the time specified in the solicitation and any applicable Board-adopted rules and may require posting a bond or other security, as permitted by NRS 332.068.

Vendors are expected to conduct business ethically and in full compliance with NRS Chapter 332. Any vendor found to engage in prohibited acts (e.g., collusion, improper influence, or failure to provide required certifications such as boycott of Israel for contracts with an estimated annual amount exceeding \$100,000 per NRS 332.065, or debarment/suspension disclosures required for federal awards) may be disqualified from current or future solicitations, have contracts voided, or face other sanctions.

See Policy related to this Administrative Regulation

Date Adopted: 8/10/10
Date Revised: TBD

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PETTY CASH GUIDELINES

1. The Board of Trustees recognizes the convenience a petty cash fund (or imprest account) affords in the day-to-day operation of a school district, and that proper controls are necessary for the management of such funds. The Board of Trustees therefore authorizes the establishment of petty cash fund (imprest account) in the amount of \$5,000 within the Business Services Office. The Superintendent and Chief Financial Officer, or designee, shall set the detailed requirements and methods for the distribution, documentation, and reconciliation of petty cash consistent with this regulation and applicable law.

2. Purchases made pursuant to the requirements of petty cash ~~disbursement shall be excluded~~ guidelines are exempt from the normal purchase order process described in AR606(c), but must still comply with applicable District procurement requirements in AR606(b), spending limits in this regulation, and all applicable laws and policies. ~~provisions of procurement AR606(c).~~

3. The maximum amount of \$500.00 is set for the petty cash reimbursement of small expenditures that may arise during the month. To be considered for petty cash reimbursement, the expenditure must have appropriate documentation for reimbursement, conform to school district policies (including but not limited to BP614), Nevada Revised Statutes, generally accepted accounting principles (GAAP), and all other rules, laws and regulations regarding expenditure of school district funds. Petty cash may not be used to circumvent bidding or purchasing thresholds, and may not be used for expenditures funded with federal awards if District federal procurement procedures require use of other payment methods or documentation.

Petty cash shall not be used for:

- Cashing personal checks or issuing personal loans (IOUs).
- Payment of salaries, wages, or stipends (due to IRS reporting requirements).
- Splitting a purchase into multiple receipts to bypass the \$500 limit.

4. The District is exempt from Nevada sales tax. Employees utilizing petty cash must present the District's Tax Exempt Letter to the vendor. Reimbursement shall not be provided for sales tax paid due to failure to use the exemption.

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5. The Petty Cash fund must be kept in a locked safe when not in use. Access is restricted to the designated Custodian, who is personally responsible for the safety of the funds, subject to oversight by the Business Services Office.

64. Business Services will perform a monthly reconciliation of the petty cash fund and the petty cash disbursements, and will retain reconciliation documentation in accordance with District records-retention schedules. Replenishment of the petty cash fund ~~can~~ may occur as needed up to the maximum established fund amount of \$5,000. In addition, the Chief Financial Officer, or designee, may conduct unannounced cash counts at any time.

See Policy related to this Administrative Regulation

Date Adopted: 8/10/10
Date Revised: 8/18/15
Date Revised: TBD

ADMINISTRATIVE REGULATION

No. 608

**Board of Trustees
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FINANCING ZONE AND STATE COMPETITIONS (HIGH SCHOOL LEVEL):

This Administrative Regulation governs the budgeting and use of school-level discretionary funds and District funds to support zone and state competitions at the high school level. All activity travel and related expenditures remain subject to Regulation 216(a) (Athletic, Extracurricular, Cocurricular and Club Activity Travel and Per Diem Travel), the 606 series procurement regulations, applicable student activity and fundraising regulations, and all District travel procedures.

It is impossible to budget with any accuracy for zone and state competitions since as the budget is prepared there is no way to predict how many or where such activities will occur. For this reason, it is necessary to take a portion of each year's annual discretionary funds and create a contingency fund.

Each high school shall, through the annual budget development process, identify and budget an amount within its approved discretionary allocation as a contingency for zone and state competitions, consistent with District budget guidelines and the Pupil-Centered Funding Plan. The Superintendent, or Chief Financial Officer, may establish minimum and maximum target percentages or dollar amounts for such contingencies as part of the annual budget instructions. ~~In schools under 500 pupils, the contingency will be 10% of the school's discretionary monies. Schools over 600 pupils should budget 5% of their discretionary funds in the contingency account.~~

For purposes of this Regulation, 'discretionary funds' means school-level general operating funds that are not restricted by statute, grant, or donor terms. Federal funds and other restricted program funds may not be budgeted or used for zone or state competitions unless expressly authorized in the applicable grant or program requirements and approved by the District grants or business office.

During the fiscal year, the contingency fund is to be used only for unanticipated emergency expenditures reasonably necessary to support student participation in zone or state competitions. All expenditures from a school's contingency fund must be requested in writing and approved in advance by the Chief Financial Officer, or designee, and must comply with District purchasing and bidding regulations as well as travel procedures. ~~Each expenditure out of the school's contingency fund must be approved in advance by the Director for Business Services.~~

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When zone and/or state competitions require funding, available school-level contingency funds shall be used first, consistent with this Regulation. If documented, approved expenditures for such competitions exceed the school's available contingency funds, the Superintendent or designee may authorize additional District support, subject to available appropriations and in alignment with Regulation 216(a) regarding fundraising expectations, so that students are not denied participation solely for financial reasons. ~~Any funds remaining in the contingency account when zone and/or state competitions require funding will be used first. In the event that a school's contingency fund is exhausted through the legitimate call upon this fund for emergency reasons approved by the Director, then the District will assume all other costs of zone and/or state competitions.~~

Student fees, fundraising proceeds, and booster club contributions for zone or state competitions shall be collected, receipted, and expended through District-approved student activity accounts in accordance with District regulations and procedures. Such funds may supplement, but may not circumvent, the requirements of this Regulation, Regulation 216(a), or District procurement and travel rules.

All zone and state competition travel and related expenditures shall be planned and documented in a manner that is cost-effective and consistent with District travel regulations and per diem limits. The Chief Financial Officer, or designee, must be involved in reviewing and approving transportation, lodging, and other major arrangements before any commitments are made. ~~The District's procedure of requiring that all zone and state competitions be financed at the least possible cost will continue and the Director for Business Services must have involvement in the arrangements for such activities.~~

See Policy related to this Administrative Regulation

Date Adopted: 10/80
Revised: TBD

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No. 611

**Board of Trustees
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PAYROLL AUTHORIZATION

Purpose and Scope

This Administrative Regulation establishes procedures and internal controls for authorizing, processing, and paying employee compensation in accordance with Board Policy 611, Nevada law, and applicable collective bargaining agreements.

This Regulation applies to all District employees, including licensed, classified, administrative, temporary, substitute, and extracurricular personnel, to the extent consistent with their contracts and applicable collective bargaining agreements. Terms used in this Regulation shall be interpreted consistently with NRS Chapters 387, 391, and 288, and applicable collective bargaining agreements.

Roles and Responsibilities

Board of Trustees

- Approves personnel actions and contracts that require Board action by law, Board policy, or collective bargaining agreements.
- Adopts policies and, where required by law, approves procedures governing orders for payment and issuance of warrants under NRS 387.310.

Superintendent

- Implements Board Policy 611 and this Regulation and may issue additional procedures or guidelines consistent with law, Board policy, and collective bargaining agreements.
- May delegate operational authority described in this Regulation to appropriate administrators while retaining overall responsibility.

Human Resources (HR)

- Verifies that each person to be paid has a valid employment/engagement authorization (e.g., contract, offer letter, assignment form) consistent with position control and Board-adopted budget.

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- Establishes and maintains official employee records, including position, FTE, salary/wage rate, step and lane (if applicable), and bargaining unit.

Business Services / Payroll

- Processes payroll in accordance with NRS Chapter 387, Board Policy 611, this Regulation, and applicable collective bargaining agreements.
- Ensures that all payroll transactions are supported by appropriate documentation and approvals and that orders for payment comply with district procedures under NRS 387.310.

Supervisors/Principals

- Verify time worked and leave taken, approve time and attendance records, and submit payroll changes timely and accurately.
- Ensure that requested overtime, additional hours, and extracurricular duties are authorized consistent with collective bargaining agreements and this Regulation.

Employees

- Accurately record time worked and leave taken, using District-approved timekeeping systems and procedures.
- Review pay statements and promptly report discrepancies to their supervisor or Payroll.

Authorization to Employ and Pay

No person may be placed on payroll until HR has received and recorded appropriate documentation of employment or engagement, including position classification, FTE, pay rate, funding source, and effective date, consistent with Board-authorized positions.

For positions requiring Board approval (e.g., regular contracted positions, administrative contracts), HR and Business Services must verify that the Board has taken official action before compensation is initiated.

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For positions where the Board has delegated hiring authority, the Superintendent or designee may authorize employment consistent with adopted budgets and staffing plans; HR shall maintain written documentation of the delegation and each appointment.

Payroll shall only process compensation that is:

- Consistent with the employee's authorized position and rate of pay;
- Supported by documentation of time worked or leave taken; and
- In alignment with Nevada law, applicable collective bargaining agreements, and Board policy.

Retroactive pay adjustments shall be supported by written justification and approvals consistent with District procedures, law, and applicable collective bargaining agreements.

Timekeeping and Attendance Documentation

The District shall use standardized timekeeping systems (electronic and/or paper) for employees required to record time worked; HR and Business Services will jointly determine approved systems and forms. Business Services shall maintain a current list of approved timekeeping systems and forms and communicate changes to affected departments.

Non-exempt employees under the Fair Labor Standards Act (FLSA), including most classified staff and hourly employees, must accurately record all hours worked and required unpaid meal periods each workday.

Supervisors shall:

- Review and approve time records for employees under their supervision within published payroll deadlines;
- Verify that recorded hours are accurate and consistent with work schedules, overtime approvals, and leave authorizations;
- Correct and initial/approve any changes in accordance with District procedures.

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Bus drivers and other designated transportation staff shall record their time in the manner prescribed by the Superintendent or designee (e.g., sign-in/out sheets or electronic timekeeping) to verify days and hours worked for payment purposes.

Employees are responsible for following District procedures when requesting leave; approved leave shall be recorded in the timekeeping system using District leave codes aligned with Board policy and applicable collective bargaining agreements.

Payroll Cycles and Pay Dates

The Superintendent or designee shall establish pay cycles and pay dates for each employee group, consistent with applicable collective bargaining agreements, employment contracts, and operational requirements.

Payroll shall publish annual pay calendars indicating pay periods, pay dates, and applicable deadline dates for time and payroll submissions for each employee group.

When a scheduled pay date falls on a weekend or District holiday, Payroll shall issue payment on the preceding or following workday, as specified on the published pay calendar and in accordance with applicable collective bargaining agreements.

Overtime, Extra Duty, and Supplemental Pay

Overtime and additional hours for non-exempt employees shall be authorized, recorded, and paid in accordance with:

- The Fair Labor Standards Act;
- Applicable collective bargaining agreements; and
- District procedures issued under this Regulation.

Except in bona fide emergencies, overtime or additional hours must be approved in advance by the employee's supervisor, using District-approved forms or electronic workflows; approval shall include justification and appropriate budget coding. For purposes of this Regulation, a bona fide emergency is an unforeseen event that, if not addressed immediately, would significantly disrupt instruction, student transportation, building operations, or safety.

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Payroll shall not process claimed overtime or additional hours without evidence of supervisory approval and corresponding time records.

Payment for extracurricular duties, coaching, and other stipends shall be made only when:

- The duty has been authorized consistent with Board policy and applicable collective bargaining agreements;
- The employee has been assigned the duty by HR or the supervisor; and
- Required documentation (e.g., assignment form, completion verification) has been submitted and approved pursuant to District procedures.

The Superintendent or designee shall publish guidelines describing which administrator(s) may approve specific categories of supplemental pay (e.g., principals for school-based extracurricular assignments; department directors for district-level stipends).

Leave, Unapproved Time, and Pay Adjustments

Leave-related pay and deductions shall be administered consistent with NRS 391.170–391.180, applicable collective bargaining agreements, and Board policy.

Supervisors shall promptly report instances of unapproved or unauthorized absences in accordance with District procedures; HR will review such reports for potential disciplinary action and ensure consistency with CBAs.

Where an employee is not entitled to compensation under law, Board policy, or applicable collective bargaining agreements for unapproved or unpaid time away from work, Payroll shall adjust pay accordingly after:

- Verification by the supervisor;
- HR review for compliance with CBAs and due process requirements; and
- Documentation of the basis for the adjustment.

Payroll shall maintain procedures for correcting overpayments or underpayments, including timelines for notification to employees, repayment options consistent with law, and coordination with HR.

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Hiring, Changes in Status, and Separations

HR shall provide Payroll with timely, complete, and approved documentation for:

- New hires and rehires;
- Changes in position, FTE, location, or funding;
- Changes in salary schedule, step, or lane;
- Changes in employment status (e.g., temporary to regular, probationary to post-probationary); and
- Separations (resignation, retirement, non-renewal, termination, death).

Payroll shall implement personnel actions only upon receipt of required HR documentation and Board action where applicable; effective dates on payroll records must match approved personnel action notices.

For separations, HR and Payroll shall coordinate to ensure that:

- The final date of paid status is accurately recorded;
- Final pay is issued in accordance with law and applicable collective bargaining agreements; and
- Deductions or payouts for leave balances are processed consistent with Board policy, NRS 391.180, and negotiated agreements.

The Board's official minutes will reflect Board-approved personnel actions; HR shall maintain detailed supporting records in the personnel and payroll systems.

Orders for Payment, Warrants, and Internal Controls

Payroll disbursements shall be included in the District's orders for payment and cumulative voucher sheets in accordance with NRS 387.310 and related NRS Chapter 387 provisions. Payroll disbursements shall be included in the District's orders for payment and cumulative voucher sheets in accordance with NRS 387.310 and related NRS Chapter 387 provisions and any Board policy governing payment of valid obligations.

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The District's written procedures for approval of voucher sheets and signing of warrants shall identify:

- Required signatures or electronic approvals;
- Thresholds and timelines for Board approval;
- Exceptions that permit expedited payment as allowed by NRS 387.310(2), with subsequent ratification by the Board.

Business Services shall maintain appropriate segregation of duties within payroll processing, including separation of responsibilities for time entry, payroll calculation, approval, and bank reconciliation to the extent practicable given staffing.

Payroll and Business Services shall perform periodic reconciliations between:

- HR personnel records and payroll records;
- Board-approved personnel actions and pay changes; and
- Payroll registers and general ledger postings.

The District may conduct periodic internal reviews or audits of payroll transactions and controls; findings shall be used to adjust procedures and training as needed. Such reviews may be conducted by District staff or external auditors as part of the District's internal control and risk-management program.

Collective Bargaining Alignment

Where this Regulation intersects with mandatory subjects of bargaining under NRS 288.150(2), including salary or wage rates, pay differentials, overtime, hours of work, and leave-related pay, the terms of applicable collective bargaining agreements shall govern to the extent of any conflict, consistent with Nevada law; administrators shall consult HR/Labor Relations when uncertainty exists.

The Superintendent or designee shall maintain cross-references or guidance documents for administrators linking key payroll practices (e.g., overtime, extracurricular pay, pay frequency, leave payouts) to relevant collective bargaining agreement provisions.

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No changes to payroll practices that materially affect mandatory subjects of bargaining shall be implemented without appropriate consultation or negotiation with recognized employee organizations as required by NRS Chapter 288.

Training and Communication

HR and Business Services shall provide periodic training to supervisors, time approvers, and payroll staff on this Regulation, related procedures, and key collective bargaining agreement provisions that affect payroll decisions.

New supervisors shall receive payroll and timekeeping orientation within a reasonable time after appointment.

The District shall make current versions of this Regulation, payroll calendars, and key payroll procedures available to employees via the District website or other accessible means.

Review and Revision

This Regulation shall be reviewed at least every three years, or more frequently if required by changes in law, Board policy, or collective bargaining agreements. Reviews should include consultation with legal counsel and Human Resources as appropriate.

The Superintendent or designee may revise administrative procedures, forms, and workflows under this Regulation without further Board action, provided that such revisions remain consistent with Board policy, Nevada law, and applicable collective bargaining agreements.

Date Adopted: TBD

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No. 614(a)

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SUBMITTAL OF INVOICE FOR PAYMENT

It shall be the responsibility of the ~~submitting~~ administrator, ~~or~~ department supervisor, or other designated budget manager ("responsible party") to verify that each vendor's invoice submitted for payment is accurate, complete, and supported by appropriate documentation. ~~is acceptable.~~

The responsible party shall ensure that:

1. ~~each good or service is fully itemized on~~The invoice is an original invoice, or system-generated invoice and is fully itemized to show the goods or services provided and the dates of service.
2. ~~that the~~The goods were received in acceptable condition or ~~that~~ services were satisfactorily rendered, as evidenced by receiving documentation or other written confirmation.
3. ~~that the items have had appropriately allocated budget and that budget is available to cover the invoice payment, and that the invoice is for the amount contracted. If acceptable, the responsible party shall sign invoice indicating authorization to pay. If not acceptable, the responsible party shall cause vendor to reissue a corrected invoice for payment.~~The items billed are consistent with the applicable purchase order, contract, grant award, or other authorization, and the invoice amount matches or appropriately reflects any approved changes.
4. Sufficient budget is available in the appropriate account or funding source to cover the payment, and the charge is allowable under applicable law, regulation, grant terms, and District policy.

If these conditions are met, the responsible party shall indicate authorization to pay in the manner prescribed by the business services department (e.g., signature or electronic approval). If the invoice is not acceptable, the responsible party shall promptly work with the vendor to obtain a corrected invoice or otherwise resolve discrepancies before authorizing payment.

~~All~~ Verified and authorized invoices ~~authorized for payment will~~ shall be submitted ~~by the responsible party~~ to accounts payable in business services in accordance with timelines and procedures established by the superintendent of chief financial officer to ensure prompt and lawful payment of obligations. ~~by no later than the 25th of each month.~~

ADMINISTRATIVE REGULATION

No. 614(a)

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This regulation implements Board Policy 614, Payment of Valid Obligations, and shall be applied in conjunction with the District's purchasing policies and regulations, including Policy 606BP, Purchasing Objectives, and applicable grant and federal procurement requirements.

~~[See Policy related to this Administrative Regulation](#)~~
~~[See Regulations related to this Administrative Regulation](#)~~
~~[See Policy Related – 606BP – Purchasing Objectives](#)~~

Date Adopted: 03/31/2014
Revised: TBD

ADMINISTRATIVE REGULATION

No. 614(b)

Board of Trustees Douglas County School District

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SUBMITTAL OF VOUCHER FOR BOARD APPROVAL

It shall be the responsibility of accounts payable, under direction of the chief financial officer, to process payment for all authorized invoices ~~[refer to in accordance with Administrative Regulation 614(a) and related purchasing and grant requirements. for definition of authorized invoice]~~. Authorized invoices shall be compiled into cumulative voucher sheets or comparable claims listings for review and approval as prescribed by the Board. ~~must be received at least ten (10) business days in advance of the next regularly scheduled board meeting.~~ To support timely processing and Board review, departments and schools shall submit ~~a~~ Authorized invoices ~~shall be fully itemized in the form of cumulative vouchers. The Board of Trustees shall receive the voucher(s) in advance of the next regularly scheduled meeting. Exceptions are noted in Board Policy No. 614.~~to accounts payable in accordance with timelines established by the chief financial officer and communicated to staff.

Cumulative voucher sheets or claims listings presented to the Board shall be supported by fully itemized invoices and related documentation as required by District procedures and NRS Chapter 387. The Board of Trustees shall receive the voucher sheets or claims listings in advance of the next regularly scheduled meeting, or as otherwise scheduled, for review and approval in accordance with Board Policy 614. Board approval of the voucher sheets or claims listings constitutes authorization for issuance of warrants or electronic payments consistent with applicable law and District procedures.

Following Board approval of voucher sheets or claims listings, payments shall be made to vendors in the form of warrants or equivalent electronic payment instruments, as permitted by law. ~~Each voucher requires signatures of approving board members. After voucher approval by the Board of Trustees, payments shall be made to vendors in the form of warrants. All w~~Warrants and related electronic payment authorizations shall bear ~~the require digital~~ signatures or electronic approvals of the chief financial officer and superintendent, or their designees, in accordance with Board-approved delegation of authority and banking requirements. ~~through the electronic accounting system. All warrants equal to or greater than \$10,000.00 shall require original signatures by any two of the following district officials (in order of preference as available): chief financial officer, superintendent, and Area Directors 1-4.~~ The chief financial officer may establish additional internal approval requirements, including dollar-based thresholds for secondary review, to strengthen internal controls and safeguard public funds.

ADMINISTRATIVE REGULATION

No. 614(b)

Board of Trustees Douglas County School District

FINANCES

~~It shall be the responsibility of t~~The budget manager, under direction of the chief financial officer, is responsible for confirming that sufficient budget authority and appropriate funding sources are available to cover all warrants or electronic payments associated with authorized invoices. ~~to ensure that funds are available to cover all warrants. Additionally, it shall be the responsibility of A~~accounts payable, under direction of the chief financial officer, is responsible for ~~to cancel the~~cancelling encumbrances, posting payments in the accounting system, and releasing warrants or electronic payments to vendors in accordance with District procedures and applicable law. ~~placed against the appropriate budget, to post payment, and to release warrants to vendors.~~

[This regulation implements Board Policy 614, Payment of Valid Obligations, and shall be applied in conjunction with Administrative Regulation 614\(a\), Submittal of Invoice for Payment, and the District's purchasing and grant-management regulations. See Policy related to this Administrative Regulation](#)

Date Adopted: 03/31/2014

Revised: 04/18/2016

Revised: TBD