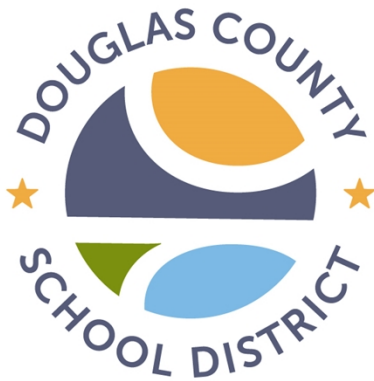




Douglas County School District Regular Board Meeting

Douglas High School-Media
Center & Zoom

1670 Highway 88

Minden, NV 89423

Tuesday, March 12, 2024

4:00 PM

Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/87260165444> Passcode: MAR24 Or
Telephone: +1 669 900 6833 US (San Jose) Webinar ID: 872 6016 5444 Telephone Passcode: 572010

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner and may combine two or more agenda items for consideration, remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

2. Public Comment on Agenda Action Items

The public will be invited to make comments at this time on agenda action items, where such comments shall be limited to one and a half minutes per person. Anyone with comments on action items that will take more than one and a half minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. These copies will not be read aloud, but will be added to the minutes of the meeting upon request.

3. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

A. Minutes of the Special Board Meeting of February 6, 2024

5

Attached are Minutes of the Special Board Meeting of February 6, 2024 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of February 6, 2024.

B. Minutes of the Regular Board Meeting of February 13, 2024

24

Attached are Minutes of the Regular Board Meeting of February 13, 2024 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of February 13, 2024.

C. Accounts Payable Special and Regular Run Vouchers

66

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2476, 2477, 2478, 2479, 2480, 2481, 2482 and Regular Run Voucher Number 2483 and 2484 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public

at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 2476, 2477, 2478, 2479, 2480, 2481, 2482 and Regular Run Voucher Number 2483 and 2484.

D. Personnel Report No. 24-03

253

Listed on the Personnel Report No. 24-03 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 24-03.

E. Budget Voucher Adjustments

255

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

F. Second Reading of Bylaw 050

260

The Board will take possible action to approve changes as the second reading of Board Bylaw 050.

RECOMMENDATION: Approve the changes as the second reading of Board Bylaw 050.

G. Second Reading of Board Policy 548-Parental Opt-In for Student Surveys

262

The Board will take possible action to approve the second reading of Board Policy No. 548-Parental Opt-In for Student Surveys.

RECOMMENDATION: Approve the second reading of Board Policy No. 548-Parental Opt-In for Student Surveys.

H. Monthly Update of Enrollment Counts (*Information Only*)

266

Monthly update on enrollment numbers for each school site is provided to the Board.

4. Approval of the Guaranteed Maximum Price Draft Proposal for the George Whittell

267

High School Improvement Project SG-G (*Discussion and For Possible Action*)

The Board will discuss and take action to award the Guaranteed Maximum Price Contract for the George Whittell High School Improvement Project to CORE Construction in the amount of \$2,172,280 and to authorize the Superintendent a 5% owner's contingency for possible District added items to the work, as recommended by Scott McCullough, Douglas County Project Manager, and Phil Demus, DCSD Director of Facilities.

RECOMMENDATION: Approve the Guaranteed Maximum Price Contract for the George Whittell High School Improvement Project to CORE Construction in the amount of \$2,172,280 and authorize the Superintendent to approve a 5% owners' contingency for possible District added items to the work.

5. Approval of a Contract for the Douglas High School Stadium Improvement Project SG-G (*Discussion and For Possible Action*)

367

The Board will discuss and take action to award the contract for services on the Douglas High School Stadium Improvement Project to Group West Construction for a base price of \$810,403.00 and an Additive Alternate contract of \$291,369.00 for a total contract amount of \$1,101,702.00, as recommended by Scott McCullough, Douglas County Project Manager, and Phil Demus, DCSD Director of Facilities.

RECOMMENDATION: The Board will award the bid for the Douglas High School Stadium Improvement Project to Group West Construction for a total amount of \$1,101,702.00.

6. Search Process for Superintendent SG-G (*Discussion and For Possible Action*)

387

The Board will deliberate and make decisions regarding the procedure for selecting a new District Superintendent. Consideration may be given to the option of engaging a national search firm. The Board will explore and define specific steps and a timeline they will follow in the process.

7. Legal Counsel Presentation of its Role as General Counsel and Contractual Obligations **453**
SG-G (Information Only)

Legal Counsel will present to the Board its role as General Counsel and contractual obligations.

8. Family Life Sex Education Advisory Council Members **460**

The Composition of the Family Life, Sex Education, (FLSE) Advisory Council is controlled by NRS 389.036. The Douglas County School Board is required to confirm membership of this Council.

RECOMMENDATION: Approve the Family Life Sex Education Advisory Council Members.

9. Gifted and Talented Presentation SG-G (Information Only) **461**

Jeannie Dwyer, Acting Superintendent and Executive Director of Inclusive Education, will provide the Board with an informative presentation on the Gifted and Talented (GT) services provided to students within the District. This presentation aims to offer insight into the structure, goals, and outcomes of the GT program, as well as to address any questions from the Board regarding its implementation and impact on student learning.

10. Board Reports SG-G, C&R (Information and Discussion)

Brief updates from the Board regarding District committees to which they are assigned.

11. Superintendent Report SG-G (Administrative Report)

Acting Superintendent, Jeannie Dwyer, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

District Wide

Carson Valley Inn-Provided complimentary rooms for Superintendent candidates.

Douglas High School

Terry Edis-Donated a Ford F150 (Valued at \$4,000) to the DHS Auto Program

Roger Cramer-Donated a Honda Civic (Valued at \$2,000) to the DHS Auto Program

Ryan McLaughlin-Donated a Chrysler PT Cruiser (Valued at \$2,000) to the DHS Auto Program

12. Student Representative for Board Meetings SG-C, AS, G (Discussion and for Possible Action) **471**

The Board will discuss and take possible action concerning drafting a Board Policy and a student representative at Board Meetings.

13. Closed Session (Discussion and For Possible Action)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

14. Prioritizing Agenda - Placement and Removal of Possible Items for Future Board Meetings (Discussion and For Possible Action) **472**

The Board will seek requests from its members for items to be placed on and/or removed from future meeting agendas in accordance with its Bylaws. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting and/or vote to remove items completely from the list.

15. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be

limited to one and a half minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

16. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact the Superintendent's office at 775-782-5134 or suptoffice@dcasd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV
District website: www.dcsd.k12.nv.us
State of Nevada website: <https://notice.nv.gov>

**Douglas County School District
Board of Trustees
Special Board Meeting
Douglas High School Media Center & Zoom
Tuesday, February 6, 2024
4:00 p.m.**

Draft Minutes

Minutes

Present:

Trustees

David Burns, President
Linda Gilkerson, Vice President
Katherine Dickerson, Clerk
Doug Englekirk, Board Member
Susan Jansen, Board Member
Carey Kangas, Board Member
Yvonne Wagstaff, Board Member

District Office Administrators:

Jeannie Dwyer, Acting Superintendent
Shannon Brown, Executive Director of Educational Services
Leslie Peters, Assistant Director of Educational Services
Cheryl Mayfield, Assistant Director of Inclusive Education
Hailey Sebahar, Director of Marketing and Communications

Others Present:

Joey Gilbert, Legal Counsel
Kendra Jepsen, Legal Counsel

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order
(For Possible Action)**

Mr. Burns called the meeting to order at 4:02 p.m. and explained the expected decorum for the meeting. He recognized the School Resource Officers and Deputy John Meyer led the Pledge of Allegiance.

Mr. Englekirk made a motion to approve a flexible agenda, seconded by Mrs. Jansen.

Motion carried 7/0.

2. Public Comment on Action Items

Mr. Burns called for public comment on action items.

Gaye Tyndall expressed frustration with what she said was a democratic process in choosing the next superintendent. She expressed concern that the Board has already chosen a candidate and criticized the School Board for not considering community pillars and accused them of disregarding public input. Melinda Matus urged the Board to thoroughly evaluate the two superintendent candidates based on their submitted documentation and publicly available information through a Google search. She asked the Board to prioritize responsible governance over political ideologies. She emphasized the importance of due diligence for the benefit of students, staff, and constituents the board represents.

Alison Gray strongly advised against hiring John Ramirez, former superintendent of Stockton School District, stating that there were financial issues, potential fraud, and two critical grand jury reports in his last school district, which she said he has dismissed. She urged the Board not to turn DCSD schools into a situation reminiscent of Stockton's problems.

MaryAnn McNeil expressed concern about the transparency and decision-making process regarding the superintendent appointment. She questioned the candidate search, the criteria used for evaluation, and the lack of public comment opportunities, and emphasized the community's feeling of disconnection. She said she was also worried about the selection of one candidate with a questionable record and the other nearing retirement.

Carrie Klubben expressed concern about the selection of the superintendent and asked the Board to hire an agency to explore more qualified applicants. She spoke about the tragic loss of a former student, to a drunk driver and questioned them for considering a candidate with a DUI on this record. She emphasized the need for better choices, stating that both the students and the community deserve better.

Sheila Gardner urged the Board to reopen the search for the superintendent, expressing concerns about the reduced number of candidates and questioning the suitability of John Ramirez Jr. She questioned the Board on the transparency of their screening process, asking about Ramirez's background checks, disclosure, and his mitigation efforts. She urged the Board to reconsider, emphasizing the potential disservice to the community and conflict with the Board's responsibility due to the perceived haste in the decision-making process.

Kendra Wilson expressed disappointment with the lack of response to her emails to the Trustees about the high rankings of John Ramirez Jr., urging the board for transparency in their decision-making process. She questioned the favorable ranking of Mr. Ramirez, citing concerns about his admission to using school district credit cards for personal purchases, a DUI on his record, and sexual harassment allegations. She asked the Board to take more time and open up a broader search, and an aggressive recruitment strategy for the superintendent position, suggesting that the Board's mistreatment of the prior superintendent and others may deter quality candidates from applying.

AnneMarie Chase expressed concern that Mr. Ramirez is being considered for superintendent because he has a DUI arrest and there are allegations of financial mismanagement, dysfunction at the school district, and allegations of sexual harassment. She questioned the integrity and suitability of Mr. Ramirez for the role, emphasizing the importance of these qualities in leading the District. She pointed out that he should be disqualified based on the District's Code of Conduct and she asked the Trustees to explain why he was rated so high.

Marty Swisher spoke representing "We Deserve a Better Board" and voiced concerns about potential violations of Nevada Open Meeting Law because the Board screened applicants without public input. He reminded the board of its responsibility to hire and, if necessary, dismiss the superintendent according to NRS, stressing the importance of acting in the best interest of the school district. He urged the board to focus on finding the best candidate for students, family and staff and recommended carefully analyzing all available information to make an unbiased decision and to consider reopening the search for the right individual.

Mae Hiatt emphasized the need for trust and transparency, urged the board to openly share information about the two candidates, and to consider input from constituents. She asked for honesty and encouraged the board not to settle, advocating for a search that prioritizes the best candidate for the school district. She concluded by requesting board members to explain their voting decisions, and suggested reopening the search.

Lori McKimmey urged the Board to continue the search for a new superintendent due to concerns about the limited number of qualified candidates. She questioned the necessity for haste, citing the competence of the current acting superintendent and disputing President Burns' claim about the risk of losing strong candidates by delaying the process. She reported that, out of the 9 candidates who applied, only 2 scored in the 80s, while the majority scored in the sixties or lower, leaving only 2 candidates to interview. She suggested postponing the hiring and engaging a recruiting company to ensure the best superintendent for DCSD.

Virginia Starrett, expressed the importance of the relationship between the school board and the superintendent in serving the needs of the school district. She expressed concerns about damaged trust between the board and Superintendent Lewis due to accusations about newly elected trustees and the influence of DEI in education. She reported that the rural community's majority adheres to traditional values and resists to concepts like white privilege, systemic racism, equity over equality, and gender identity over biology. She expressed support for Dennis Holmes as the new superintendent, highlighting his qualifications. She also pointed out the similarity in the hiring process to the one used for Superintendent Keith Lewis.

Lyn Muzzy said he was surprised at the last meeting that none of the "Red Shirts" applied for the vacant trustee position and if none of them have applied for superintended, that would be proof positive that the rest of them are nothing more than chronic complainers.

Adrienne Sawyer expressed concerns about the Board's process for the superintendent search. She questioned the ability of DCSD to attract high-quality candidates because of how the Board has handled the process. She expressed concern that the Board released the finalist names without supporting documents, which she viewed as a disservice to the community. She expressed disappointment in the quality of both Mr. Ramirez and Mr. Holmes, particularly questioning the board's decision to present candidates with scores of 86 and 66. She asked for an explanation from the Board regarding their selection, asserting that settling for an "okay" candidate would be unacceptable when the children deserve the best.

ME Kawchack questioned the purpose of the meeting with only two candidates, expressing concern over the lack of a competitive process and the Board's inability to reach a consensus on evaluation criteria. She acknowledged that Mr. Holmes' had a higher score but emphasized the need for candidates to win the position based on individual merits rather than a lack of alternatives. She criticized the board for changing its plan outside of public view and questioned the Board's ability to evaluate professionally. She stated that hiring a superintendent mid-school year depletes resources and creates hurdles for employed candidates and she suggested a more comprehensive process for the next school year. She questioned why the Board is resistant to hiring a company to conduct the search.

Jenny Tanner emphasized the importance of selecting a knowledgeable chief executive officer for the school district. She urged the Board to respect the community's trust and select someone well-versed in all aspects of running a school district, from bus drivers to office workers, and from teachers to coaches. Tanner stressed the need for an educational administrator with the skills to create a rich learning environment, emphasizing that the appointment should not be political but focused on educational expertise. She called on the board to work harder in the selection process, as the community is counting on them.

Cheryl Blomstrom expressed concern with the two candidates for superintendent and stated that one of them would not have made the initial cut had the Board utilized a search firm and the other lacks necessary experience for the superintendent role. She emphasized the District's inability to afford on-the-job training for a superintendent. Additionally, she highlighted the contrast with a previous

superintendent, Mr. Lewis, who she said had extensive local experience, was highly respected, and therefore the current situation could not be compared to the process that led to Mr. Lewis's hiring.

Robbe Lehmann expressed concern about the nine applicants and the absence of internal and local candidates, questioning why there were no applicants from within the District, Carson City, or Reno. He asked the Board to consider why potential candidates might be deterred from applying. He specifically inquired whether the Board had reached out to the current Acting Superintendent to understand why she did not apply for the position. Lehmann requested comments from the board members on this matter.

Colin Burrows thanked the board and emphasized the importance of the superintendent position to him and his family. He shared his impressions from meeting the candidates and new board member Yvonne Wagstaff. He expressed concerns about John Ramirez, stating that Mr. Ramirez had dishonestly omitted information about an arrest and misdemeanor on his application. He questioned the sincerity of Mr. Ramirez's responses and found it ironic that some board members criticized a teacher with past problems but were considering a candidate with more issues. He encouraged the board to hire an outside firm for a more thorough candidate search, expressing doubts about the qualifications of Dennis Holmes and calling for the board to address the dysfunction in the District over the past 12 months.

John Sheridan said that he fully supported this Board, but he does not need to agree with everything they do. He stated that he has made it very clear about his position with Joey Gilbert. He requested the application window be reopened and extended for others to be considered. He strongly advised against hiring Mr. Ramirez.

Tom Starrett commended the board for narrowing down a 9-person pool to two candidates. He acknowledged that, for some, no candidate will ever be satisfactory, and for them delay is seen as a victory. He emphasized the urgency of making a decision, as prolonged delay risks the finalists seeking other employment, leaving the District without a superintendent. He urged the Board to recognize the need to fill the position promptly and not further inconvenience the candidates. He praised the candidates' willingness to serve despite facing opposition and encouraged the Board to make a decision during the current meeting to move forward.

Courtney Burrows expressed concern with both candidates. She reported that Mr. Burns responded to her email stating that Google searches were not real and that a state and federal background check was done on everyone. She said she did not believe this and stated that Mr. Ramirez would not be here. She questioned Mr. Holmes' ability to lead the District. She urged the Board to stop the process and continue to search for better candidates.

Piper Spohr, a freshman at DHS, spoke on behalf of all students at DCSD, expressing concern about John Ramirez being considered for the role of superintendent. She questioned the choice of Ramirez as a potential role model, citing concerns about a DUI, allegations of sexual assault, and money fraudulence. She expressed disappointment, stating that Douglas County, being one of the best school districts in Nevada, should have better options. She urged the board to provide more choices in the selection process.

Casey Rodgers agreed with Mr. Starrett's comments and said there would be criticism regardless, whether the board decided to delay the selection of a new board member or move forward, there would likely be complaints. Rogers left the decision in the hands of the board, suggesting that if they believe they have found the right candidate, they should proceed with the selection process.

3. Including Supplemental Documentation to be Considered in the Interviews and Evaluation of Superintendent Applicants (Discussion and For Possible Action)

Mr. Burns stated that the Board would address concerns regarding an Open Meeting Law violation and said he did not believe this was the case. He reported that all supplemental materials have been included to take action and the Board has followed the process as required by Open Meeting Law. He said he is confident to move forward as planned.

Mr. Kangas expressed concern with moving forward with the interview process, as he said it was not transparent and he voted against the process at the previous meeting. He said mistakes continue to happen and the process has been rushed for the most important position in the District. He suggested starting over, conducting an outside search with a transparent approach.

Mrs. Gilkerson expressed concern that the Board had violated Open Meeting Law with this process. She stated for the record that she had voted in the previous meeting against moving forward with the interviews. She expressed concern that the supporting documents were not posted until Friday, February 2nd. She stated that without public input, if the Board moves forward they may be in violation of Open Meeting Law.

Mrs. Gilkerson made a motion to adjourn the meeting and continue to accept applications for Superintendent and to place, on February's Regular Meeting agenda to revisit how the Board moves forward to establish a process to identify potential candidates for the Superintendent opening and select our next superintendent.

Mr. Burns stated that the motion was not recognized, as he said it was out of order.

Mr. Kangas seconded the motion.

The motion was not recognized.

Mr. Englekirk stated that he wanted to respond to emails received regarding the hiring of Mr. Ramirez and concerns regarding Mr. Ramirez's past including accusations of money fraud, sexual harassment, misuse of funds and a DUI. When screening the applicants, Mr. Englekirk said he scored Mr. Ramirez accordingly, considering his experience listed on his application. He stated that he conducted more research regarding the allegation and found no convictions apart from the DUI. He said he would like to hear more from Mr. Ramirez.

Mrs. Dickerson, in reference to Mr. Martinez, stated that anybody can throw accusations about people, but in this country you are innocent until proven guilty. She stated that there were no convictions outside of his DUI. She reported that there were two employees in the District with DUI's and again in reference to Mr. Ramirez, she said she was not saying it was right, but it could happen to many people at one time or another in their life. She stated that she was not going to "barbecue" somebody over accusations that were never convicted.

The Board engaged in a conversation regarding the timing of items used during the application process.

Mrs. Dwyer explained that the documents in question were those received from Mr. Ramirez. Mr. Ramirez originally sent documents to the Board Officers. The email was then forwarded to Mrs. Harper, who reached out to Mr. Ramirez and asked him to fill out the application utilizing the application process provided there. Mrs. Dwyer explained that Mr. Ramirez assumed the documents he emailed would be added to his application. Mr. Ramirez added the documents to his application after the deadline and after the rest of the Board had screened the applicants.

Mr. Kangas, Mrs. Wagstaff, and Mrs. Gilkerson expressed concern that they did not have the documents being discussed before the screenings.

Mrs. Wagstaff stated that Mr. Ramirez's application was not complete by the deadline and suggested that he be disqualified from being interviewed.

Mrs. Dickerson questioned what documents should be included in the application process. To which Mrs. Dwyer explained that Mr. Ramirez did not have a cover letter or a resume attached and he listed the same person as a reference on the application for all of his positions.

Mrs. Dickerson listed some of Mr. Ramirez's qualifications. To which Mrs. Gilkerson questioned the

completeness of his application. Mr. Englekirk noted that he rated Mr. Ramirez's completeness of the application, scoring it a 1.

Mr. Burns suggested making a motion.

Mrs. Wagstaff made a motion stating that based on Mr. Ramirez's failure to submit a completed application on time and through the proper channels, and on other integrity concerns, she moved that the Board exclude Mr. Ramirez from consideration as a superintendent candidate, seconded by Mrs. Gilkerson.

Motion failed 3/4 (Mrs. Jansen, Mr. Englekirk, Mr. Burns, and Mrs. Dickerson opposed)

Mr. Englekirk made a motion to accept the paperwork that came from both candidates after the due date for consideration, seconded by Mrs. Dickerson.

Motion carried 4/3 (Mr. Kangas, Mrs. Wagstaff, and Mrs. Gilkerson opposed)

4. Superintendent Interviews (Discussion and For Possible Action)

The Board moved forward with the interviews for Superintendent. The candidates who interviewed were John Ramirez Jr. and Dennis Holmes.

They were provided with an opening question, two questions asked by each Trustee (with the exception of Mr. Burns) and a closing question. Both candidates were asked the following questions (not in this particular order).

1. What is your background and experience that has prepared you for a superintendent position? (Asked by Mr. Burns)
2. What is the most important function of education? (Asked by Mrs. Dickerson)
3. What is the role of a superintendent in relation to the school board, district staff, parents, and students? (Asked by Mrs. Dickerson)
4. Since many Douglas County families can't afford to live up at the lake, our lake schools are struggling with dwindling enrollment numbers. What ideas do you have to avoid having to close these schools? (Asked by Mr. Englekirk)
5. Do you think the Federal Department of Education is beneficial or detrimental to the education of our youth in America and why? (Asked by Mr. Englekirk)
6. In May, the Board introduced a policy to protect girls' sports and safe spaces. I believe that most of the citizens in this county would like to see this policy put in place for our students. We are currently waiting for the 9th circuit court to rule on an Arizona case before we add that policy to our agenda. In the meantime, what do you propose we do to keep our girls safe and girls' sports fair? (Asked by Mrs. Jansen)
7. The new board members ran on a policy to keep the woke agenda out of our schools as the majority of citizens in Douglas County overwhelmingly voted for us to do. Research shows that school districts that spend time on social justice in lieu of basics, have diminishing test scores, graduation rates and lowering of standards. We know from speaking to many of our teachers that they want to keep our educational standards high for our students. What is your position on higher quality education? Nevada is 50th in the nation. (Asked by Mrs. Jansen)
8. Is there anything in your past history that should concern the board or this community should you be hired as our Superintendent? (Asked by Mr. Kangas)
9. What do you see as the most significant challenges facing Douglas County School District and how do you plan to address them? (Asked by Mr. Kangas)
10. Have you lived your life in such a way that you would be a role model for students and teachers in this conservative community and what are some examples? (Asked by Mrs. Wagstaff)
11. Please tell me what experience you have at increasing parent involvement across your previous district and how you would implement a program like that here? (Asked by Mrs. Wagstaff)
12. What do you believe has the greatest impact on a student's success in school and why? (Asked by Mrs. Gilkerson)
13. On your application you indicated that you have never been convicted of a criminal offense other

than a minor traffic violation, you checked no. Do you still stand by that? (Asked by Mrs. Gilkerson)

14. As you may know about our district, we are declining in enrollment each year. We had approximately 7200 - 7500 students about 10 years ago and have steadily declined to around 5,000 today. We have 16 schools, including 2 at the lake. This year alone we have dropped by about 250 students, losing about \$2.5 to \$3 million dollars. We have some of our elementary schools with 250 - 275 students and the capacities are around 800. We also have a high school at the lake with very low attendance to the point we are spending about \$18,000 per child for education. You may not know that we used to get all the money straight from the county to operate our schools but a few years ago, legislators decided to take all money into the state and pay out all counties the same per student and Douglas County lost big time. We get only around \$10,000 per student. I found out that we run almost the same number of employees and still run the same number of schools with most running way below capacity. With Whittell High School at the lake running so low, nothing has changed to save it. We are at a crossroad with our schools operating on cuts from the state and low attendance, we have to do something very soon. Also, we have approximately 900 - 1000 home schoolers in the county, which there are around 682 registered with the district and the rest have refused to register. My question is: Have you ever been in this similar situation and how did you handle it and how did it turn out? (Asked by Mr. Burns)

15. Is there anything that we have not covered that you would like to talk about? (Asked by Mr. Burns)

In addition to the questions prepared, Mr. Ramirez was asked additional questions and discussed his DUI and why he did not disclose that on his application, along with allegations pertaining to a hit and run, sexual harassment, missing documents from his application, accusations of fraud from previous employment. He was also asked questions about a budget reduction for a construction project in his previous positions and an audit which has been reported to have fraud allegations naming Mr. Ramirez.

The board recessed at 6:50 p.m.

Board reconvened at 7:01 p.m.

Upon returning to the meeting, the Board interviewed Mr. Holmes. In addition to the questions prepared, Mr. Holmes was asked questions pertaining to his retirement and how much longer he plans to work, his experience in rural school districts, how the work as an Associate Superintendent has prepared him for the Superintendent position, and his experience in Health Education.

The Board deliberated about both candidates.

Mrs. Gilkerson stated that she had great concern with hiring Mr. Ramirez. Specifically, she was concerned with Mr. Ramirez's explanation of answering "no" to the application question regarding criminal offenses, calling it an "oversight" on his part.

Mr. Burns stated that, according to NRS, criminal checks should include felonies, not misdemeanors.

Mrs. Dickerson stated that Mr. Ramirez has more experience than Mr. Holmes.

Mrs. Wagstaff expressed concern with allegations of Mr. Ramirez using District credit cards for personal use. To which Mrs. Dickerson questioned how reimbursements were done in DCSD.

Mr. Burns cautioned against discussing accusations, as they do not know what is true and what is not.

Mrs. Gilkerson encouraged the Board to continue the search, utilizing a firm. She again expressed her concerns as well as community concerns related to Mr. Ramirez's criminal record. To which Mrs. Dickerson stated that there were other employees in the District that have a DUI.

Mrs. Wagstaff also spoke in support of continuing the search and utilizing a firm.

Mrs. Gilkerson made a motion to adjourn the meeting and continue to take applications, seconded by Mrs. Wagstaff.

The Board engaged in a discussion regarding costs of a search firm.

Mr. Burns stated that it was not fair to Mrs. Dwyer to delay the process.

When asked if she would be willing to continue as the Acting Superintendent, Mrs. Dwyer stated that

she is committed to DCSD and they have a good team. She also stated that she wished she still had Keith Lewis, Joe Girdner, Adam Dedmon and Mark Roads. She expressed the need to get back to kids and she would stay and do what is right for the kids.

Motion failed 3/4 (Mrs. Dickerson, Mr. Burns, Mr. Englekirk and Mrs. Jansen opposed.)

Mrs. Dickerson made a motion to hire John Ramirez as Superintendent, seconded by Mr. Englekirk.

Mrs. Gilkerson expressed concern with the hiring of John Ramirez Jr.

Mr. Burns asked if a DUI was considered an illegal act and said maybe they should created a policy stating that they would not allow employment for those with a DUI.

Mrs. Wagstaff asked if Mr. Ramirez's DUI would prevent him from getting his credentials.

Mrs. Gilkerson, again expressed concern with the hiring of Mr. Ramirez, specifically the allegations against him and she said that the District is better than this.

Mrs. Dickerson expressed concern with considering the allegations, as they could be false.

Mr. Kangas stated for the record, that he feels they owe it to the community to start the process over.

Motion carried 4/3 (Mrs. Gilkerson, Mrs. Wagstaff, and Mr. Kangas opposed.)

5. Recess

The Board recessed at 8:45 p.m., so that the Board President could offer Mr. Ramirez the position as Superintendent.

The Board reconvened at 9:08 p.m.

6. Recognition and Introduction of the Next Superintendent of Douglas County School District (Discussion Only)

Mr. Burns stated that Mr. Martinez was voted in as the new DCSD Superintendent.

Mr. Ramirez said he would like to go to the next step. He thanked the board and said he appreciated the process. He stated that this puts him in a position where they can be transparent with each other.

7. Discussion for Negotiating an Employment Contract with the New Superintendent or the Process to Move Forward Should the Board's Preferred Candidate Not Accept the Position (Discussion and For Possible Action)

Mr. Englekirk made a motion to authorize the Board President, assisted by legal counsel, to negotiate an employment contract with the new Superintendent to be presented and approved by the full Board at an upcoming Board meeting, seconded by Mrs. Dickerson.

Motion carried 4/3 (Mrs. Gilkerson, Mrs. Wagstaff, and Mr. Kangas opposed.)

8. Public Comment

Casey Rodgers questioned a statement by Mrs. Gilkerson regarding students not getting credit with late work and expressed concern that "weakness is invading society".

Maggie Chevalier expressed concern with the meeting, indicating that the Board does not listen to constituents, and she reminded the Board that their position is supposed to be nonpartisan. She stated that she did not want gifts being purchased for employees with District funds.

ME Kawchack expressed concern with the questions asked during the interview process.

Mae Hiatt expressed concern that people were not being heard or listened to. She expressed concern with the hiring process of the Superintendent and the lack of transparency.

Robbe Lehmann questioned the process used and not allowing Mrs. Gilkerson to make a motion to adjourn during item number 3. He mentioned that Mr. Ramirez has an LLC with an email containing the words "equity in us."

Lauren McKimmy stated that she believes elections are fair and accurate but it is misleading to say that residents of Douglas County overwhelmingly voted for the new trustees. She shared election results for the newest board members.

Jackie Smith spoke in support of Trustees Wagstaff, Kangas, and Gilkerson. She stated that people who falsify applications should not be considered for employment and asked the Board to reconsider.

Tom Starrett spoke in support of the Board and legal counsel and against those that expressed concern regarding latest events.

Rich McGuffin stated that Joe Girdner, Adam Dedmon, Keith Lewis, and Mark Roads, are good men that Trustees Dickerson, Burns, Englekirk and Jansen forced out of the District and questioned why they would hire Mr. Ramirez who has been convicted of a DUI, involved in a hit and run, accused of sexual harassment, fraud and misappropriation of funds. He offered Mr. Burns legal advice, stating that a misdemeanor is a crime. He questioned why the Board would hire Mr. Ramirez as a role model for students. He suggested that the actions taken in the meeting were in violation of NRS 241 and it will be challenged in court.

Marty Swisher expressed concern that the decisions made in the meeting were based on politics and said there is a lack of trust with the school board. He said this was evidenced with the loss of Mr. Magnotta, Mr. Girdner, Mr. Lewis, Mr. Roads and Mr. Dedmon, who resigned because they were unable to work with members of the Board. He asked Mrs. Jansen and Mr. Burns to reevaluate their roles as board members and to work positively with all staff in the school district. He thanked Adam Dedmon for his work as a teacher, principal and HR Director, where he focused on the needs of students and what is best for them. He also thanked Jeannie Dwyer for her service to the school district.

John Sheridan thanked Mrs. Gilkerson for speaking up during the meeting. He stated that some of Mr. Ramirez's answers during the interview were unsettling. He stated that on a positive note, Mr. Ramirez indicated that he understands the community.

James Holman expressed concern that the community is not being listened to and said if it continues, people will vote Board Members off. He expressed concern with Mr. Ramirez's DUI, along with other allegations, that he said are grounds for dismissal. He encouraged the Board to listen to the community.

Colin Burrows expressed concern with the Board, stating that they had a chance to build a bridge with the community, but instead they insulted them. He stated that they lowered the bar of expectations for students with the process and choices regarding the Superintendent and they do not care about the feelings of parents, students and teachers causing a divide in the county with poor choices. He pointed out that they have lost two HR Directors, one IT Director, a Transportation Director, Superintendent, a Board Trustee, and they could lose countless teachers.

Courtney Jefferies questioned Mrs. Dickerson's reference to a conversation regarding employees with DUI's. She stated that four board members "ran off" Keith Lewis, Joe Girdner, Adam Dedmon, and Tony Magnotta and said that there will be a mass exodus of teachers and staff. She expressed her appreciation to Trustees Gilkerson, Kangas, and Wagstaff and suggested that the others resign.

Mrs. Dickerson responded and said she took time to call Mr. Dedmon to make sure she was right and he said it was a "fair assessment"

Bob Franks encouraged Trustees Gilkerson, Wagsaff and Kangas to look up the California licensure website regarding Mr. Ramirez and to show it to the other board members. He expressed concern regarding allegations against Mr. Ramirez and questioned his honesty during his interview. He expressed his appreciation to Jeannie Dwyer and Karen Lamb.

Michelle Baugh thanked Trustees Wagstaff, Kangas, and Gilkerson for listening and commended Jeannie Dwyer for her role as Acting Superintendent. She thanked Adam Dedmon for everything he has provided the District over the years. She wished Mr. Ramirez the best of luck as the Superintendent.

Cheryl Blomstrom expressed appreciation to Jeannie Dwyer and three board members, who she said are steadfast for the community. She stated that the other four appear to have no concern or caring for the students. She expressed concern regarding decisions made in the meeting and said they have done things to make Adam Dedmon leave.

Emma Archbold stated that she is appalled and disappointed that the majority of the board made a decision in opposition of the community. She said that the kids, families and teachers matter. In reference to a comment about kids sleeping in class she stated that not all students have that need met at home. She stated that she loves the student's families and administration because they care about students.

Karen Lamb stated that she has asked the Board to defend teachers, but she wanted to address the "hyperbolic defamation of teachers and staff members in the District". She said that she keeps holding onto hope that the Board will defend them. She stated that some of the comments made have been misleading regarding what is going on in classrooms and she explained how she, along with all teachers always support students and their daily needs, sometimes to accommodate the student's unfortunate circumstances. She closed with asking the Board to have student representation on the Board.

Janelle Lehmann stated that several of the Board Members ran on a platform to protect girls. She questioned why they would hire a "convicted criminal" if they want to protect girls. She said that she and her kids do not feel safe having the new superintendent. She said she entrusted the Board to protect the children and they have failed.

9. Adjournment

Meeting adjourned at 9:56 p.m.

Approved:

Submitted by,



Katherine Dickerson
Clerk of the Board

Caryn Harper
Secretary to the Board of Trustees

Fwd: Superintendent application screening process

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M

Marty Swisher

to me

Good morning, Caryn.

I hope you are doing well this week.

When the board holds its special board meeting on 2/6/2024, can you please include this email in the minutes.

Thanks so much,

Marty Swisher

----- Forwarded message -----

From: **Marty Swisher**

Date: Wed, Jan 17, 2024 at 8:00 AM

Subject: Superintendent application screening process

To: David Burns <dburns@dcasd.k12.nv.us>, Katherine Dickerson <kdickerson@dcasd.k12.nv.us>, Linda Gilkerson <lgilkers@dcasd.k12.nv.us>, <dengleki@dcasd.k12.nv.us>, Susan Jansen <sjansen@dcasd.k12.nv.us>, Carey Kangas <ckangas@dcasd.k12.nv.us>, <ywagstaf@dcasd.k12.nv.us>

Dear DCSD School Board Trustees,

As you engage in the process of screening initial applications for possible superintendent candidates to interview, you, individually or collectively, may find that you do not have one or more strong candidates at this time. If this occurs, I ask that you consider the option of continuing to accept applications and allowing for a larger pool of candidates.

In my experience as a principal for 18 years, I learned and kept one important rule when hiring staff: Do not settle. In situations when I felt the pressure to hire because the school year was going to begin or I had a mid-year resignation, I learned that expediency most always resulted in a poor hire and far more issues than if I had been patient and waited for stronger candidates. The hiring of the superintendent for any district, especially for a smaller, rural district, is too important to lack certainty about.

So, I ask that you keep in mind that one of the options you have as a board is to wait, continue to allow for potential candidates to apply, and to be confident when you screen and select those you intend to interview that you will have two or more excellent candidates from which to choose.

Thank you for considering my input on this important decision.

Marty Swisher

Gardnerville resident

8:02 A

Public Comment re: Superintendent

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Larry Sidney [REDACTED]

Fri, Feb 2

to me

Good afternoon, Caryn. I had some thoughts that I shared with the Trustees and would like to send to you for the record:

Trustees, I appreciate that you are now deep into the process of finding a suitable Superintendent for our School District! I don't know that I will be able to attend and comment at Monday's special meeting or Tuesday's meeting, so I thought that I would reach out in advance with some questions/concerns for you.

I am a parent of 2 current elementary students in the district, and also a past employee and a financial donor to DCSD.

My first question is how we got down to 2 candidates. Maybe I was not aware of whatever previous steps were taken, in regards to interviews and group meetings, but I thought this process would largely take place in meetings that were open to the public. Did I simply miss my opportunity to meet other candidates and hear the discussion of the Board on determining the finalists, or was there none?

My second question is how the heck John Ramirez Jr is a finalist? Or, do I have the wrong guy in mind? The one I believe to be a finalist was dismissed by the Board for cause at his previous role in Stockton (some information is [HERE](#).) He was also arrested shortly thereafter for DUI while significantly above the legal BAC limit. Is that the person you have selected as a finalist? I'm a believer in second chances, but shouldn't our new Superintendent be a role model to our community? This candidate is anything but, assuming he is the former Stockton employee.

The other finalist, if my research is correct, just retired a few months ago after 30+ years in academics. That's the kind of candidate who seems unlikely to stick around for more than a couple of years.

Without knowing more about the other candidates, I guess that's all I can offer. I'm definitely miffed by the process and the finalists. I sure do hope that proper protocol has been followed, and that we are finding an excellent new Superintendent.

Regards,
Larry Sidney

Superintendent candidate John Ramirez Jr.

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Sheila Gardner [REDACTED]

Sat, Fe

to Doug, Charper

Good morning, Mr. Englekirk:

I am contacting you to express my concern over the candidacy of John Ramirez Jr. to be the next superintendent of the Douglas County School District.

I note that you gave Mr. Ramiirez the highest score in your screening of superintendent candidates. I am begging you to reconsider before the vote on Tuesday.

My greatest concern is over Mr. Ramirez's arrest in August 2022 for driving under the influence with a blood alcohol content of .225. That is nearly three times the legal limit for driving in California (and Nevada). This was no youthful indiscretion. According to reports, Mr. Ramirez was arrested in August 2022 when he was 51. Is this the type of person we want leading our schools? As an example to our students, parents, teachers and staff? My answer to that is "no," and I hope yours is as well.

In addition, he comes to the district with a lot of baggage over questionable financial decisions. And I fail to note much classroom experience as a teacher.

I have seen you display your passion for our school district and its students over this past troubled year, and I hope you will exercise that same judgment in this important decision.

I would hope the board will decide to reopen the search. I believe there are candidates out there who are more fit to serve the students, staff and taxpayers of Douglas County.

Please include my correspondence in Public Comment and add to the Feb. 6 meeting minutes.

Kindly acknowledge that you have received my email.

Thank you for your time.

Sheila Gardner
Constituent
Gardnerville

Please add this message to meeting minutes

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Sat, Feb 3,

Mae Hiatt

to me

Hi Ms. Harper,

I have written this correspondence to all of the trustees, would you please add it to Public Comment for the next meeting?

Thank you,
Mae Hiatt
Minden Resident.

February 3, 2024

Dear Douglas County School Board Trustees:

In response to the numerous attachments that have been recently provided along with the Special Board Meeting Agenda for February 6, 2024, I am writing to share my concerns and questions.

I've taken the time to print out and analyze the DCSD Screening Forms by all the Trustees. I observed that for some candidates there is a wide range of scores for the categories. I am looking specifically at Category #6 Fiscal Responsibility.

Please help the Douglas County constituents understand how you scored the final two candidates for this particular category - Fiscal Responsibility.

For Mr. Ramirez Jr.

Burns - 51

Dickerson - 51

Jansen - 51

Englekirk - 38

Kangas - 17

Gilkerson - 26

Wagstaff - 26

I would like to just gain an understanding regarding how these scores were justified. Just like when a teacher needs to justify how they assessed a student on an exam, please explain how these scores came about. I ask because if you all had the same data, the wide range is questionable.

Also, how much prior research was conducted to properly vet the candidates? A quick "Google" search would share hundreds of reliable news and media sources that allude to Mr. Ramirez's prior history in Stockton where he is being investigated for Fraud and financial mismanagement.

Additionally, he openly admitted to using the district credit card for his personal use in Alisal School District.

<https://www.ksbw.com/article/ramirez-used-alisal-school-district-money-on-hotels-restaurants/1051644>

<https://www.cbsnews.com/sacramento/news/stockton-unified-under-investigation-by-da-after-reports-of-fraud-financial-mismanagement/>

<https://www.recordnet.com/story/news/politics/government/2023/03/06/stockton-unified-ends-contract-with-former-superintendent-john-ramirez-jr/69968134007/>

So I ask, how does Mr. Ramirez Jr. receive the highest marks from some of you in the category of Fiscal Responsibility?

Next, safety and sound decision making are critical aspects of a good superintendent. A superintendent is supposed to be the ideal role model that students and staff look up to.

I observed that in Mr. Ramirez Jr.'s packet, he failed to disclose that he was arrested for a DUI. Arrest reports indicate that at the time of the incident, Mr. Ramirez Jr. had a blood alcohol level of .225, which is more than twice the legal limit of 0.08. Reports state that he was arrested and booked into the San Joaquin County jail for DUI.

I question if this candidate is sound in his decision making. A DUI arrest with a whopping blood alcohol level of .225 makes me as a parent and constituent very concerned about the choices this candidate makes. It also makes me concerned about the safety of the children and our community.

<https://stocktonia.org/news/public-safety/2022/08/26/former-susd-superintendent-john-ramirez-arrested-for-dui-in-stockton/>

Lastly, I read The Record Courier on Saturday, February, 3, 2024. An article titled "Two candidates up for superintendent" in the paper stated "Those are the two candidates who were selected," School Board trustee Susan Jansen told The Record Courier Thursday. "They were both selected with top scores by all trustees on the Douglas County School Board."

According to the Overall Summary Screening Form Scores - For Mr. Ramirez Jr.

Burns - 89%

Dickerson - 84%

Jansen - 94%

Englekirk - 80%

Kangas - 44%

Gilkerson - 39%

Wagstaff - 36%

His Overall Score was 66%.

Again, there is quite a range of scores when screening Mr. Ramirez Jr. and I'd like to gain some perspective here. Also, why is Trustee Jansen telling the public that "both were selected with top scores by all trustees..."? This is clearly a false statement. Scores like 36%, 39% and 44% are not top scores. In a classroom, and Trustee Jansen knows this as a retired teacher, these percentages would be considered F's. Why are you making this false claim to the public? I think its important to be honest and also transparent with the community and all of the constituents of Douglas County. Pushing a false narrative does nothing to improve trust relations.

I look forward to your response.

Mae Hiatt

Minden Resident

Special Meeting February 6 - Superintendent Search

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Sun, Feb 4

M Kawchack

to dburns, sjansen, dengleki, ckangas, Linda, kdickerson, ywagstaf, Charper

Douglas County School Board,
cc: Caryn Harper for minutes

While taking this snowy Sunday to review Superintendent applications and board scoring in detail, I was struck by the fact that rubrics do not generally turn out the way these have. Having served on a number of evaluation committees with varied groups, I have never seen one that had such a **marked differentiation in consensus**. This reflects a process **lacking meaningful discussion and thoughtful process** by a cohesive board. Until that is rectified, **you will not find a candidate** that can and should serve this District.

More troubling is that we are considering a candidate that landed at a **66% score as a finalist**. **This is not acceptable**. Douglas County deserves better, and choices like this represent that there are many on the board that do not seem to think we do. Not only did this candidate not follow the posted process (one that is fairly standard for public jobs) they somehow knew to contact only certain members, and still then did not fully complete the application process the first time.

As everyone could tell by the first page of Google results, Mr. Ramirez has a recent past that should **exclude him from continuing in this process**. President Burns, you and other trustees repeatedly mention District employees who have not met your expectations on backgrounds. Why does this one? Where is the consistency?

As was brought up by several trustees and the public, **rushing a process does not produce the best of the best**. You can't be bothered to fully execute an evaluation committee, even though this was the public action taken, and you pushed out an excellent Superintendent without thinking about the consequences. **Our staff, our children, and our community continue to suffer because of your lack of management and leadership**.

Thank you to our newest Trustee Wagstaff, Trustee Kangas, and Trustee Gilkerson for recognizing that we need to do better. These candidates are not the best for our community. **Do not settle**. While Mr. Holmes seems to meet standards and may be a fine candidate, he deserves to be part of a more competitive and discerning process.

For those of you who think this is what our community deserves, I urge you to hear us that **WE DESERVE BETTER**, and we will continue pursuing it.

M.E. Kawchack

Superintendent candidates

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Mon, Feb 5

Jennifer Fredrickson [REDACTED]

to ckangas, me

To the Douglas County School Board Trustees,

Although I'm taking the time to email each board member individually, solely because a group email doesn't seem to get answered. I would like to make sure that this is added into the minutes and public comment as I'm unable to attend Tuesday's meeting because my children, students of Douglas High, are in the playoffs in Reno.

I have also CC'd C. Harper.

After reviewing Superintendent applications and board scoring; it is very apparent that there is not a consensus for a good candidate. This reflects a lack of a cohesive board. This shows that none of the current candidates are favorable for the position of superintendent of our Douglas Country Schools.

Even more concerning is that it appears you are giving consideration to a candidate that scored 66%, a "D" rating is what you think this district needs. It's appalling, shocking and most of all insulting that this is who you think should represent our school district. Douglas County deserves better, and choices like this represent that there are many on the board that do not seem to think we do. The candidate didn't even follow the proper guidelines, procedures and policies, however, this is who you are considering? You would think that those issues are actually very important in the position, being able to follow basic policies and procedures.

In doing a little research it was very easy to find Mr. Ramirez has a recent past that should exclude him from even being considered for the position. I would like to know why recently being fired for financial mismanagement of a school district, a recent DUI and charges of sexual harassment aren't of concern to board members that have ranked him highly, especially board president David Burns.

The current candidates that are left to choose from should also have a choice of "none of the above."

Honestly, we had a superintendent that qualified way better than the current choices and he was pushed out by certain members of this board.

Our children, community, staff & administration deserve better, they deserve for you to not rush this process and to take the time for a fully qualified candidate to be chosen in consensus of the entire board. DO NOT choose just to choose and move on. Although, Mr. Holmes seems to meet standards and may be a fine candidate, he deserves to be part of a more competitive and discerning process it can't be because there's no other option.

Also, you must ask yourselves are we not getting good candidates because you have made a mockery of this school district in the past year on a national scale? Who would want to join this district while it is in its rocky state of uncertainty and chaos? These candidates are not the best for our community.

I beg you Do not settle!!!

Thank you to our newest Trustee Wagstaff, Trustee Kangas, and Trustee Gilkerson for recognizing that we need to do better.

For those of you who think this is what our community deserves, I question your commitment to do good for our children and community.

Thank you for your time,
Jennifer Fredrickson
Gardnerville Ranchos

Superintendent Search

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Melinda Matus

to me

Ms. Harper;

I would request that you add my letter to all trustees to the public minutes of tonight's meeting. I do intend to read during public comments. I would like this letter to be made a part of the record. I did send it to each trustee individually.

Dear Ms. Dickerson,

As a trustee of the DCSD School Board I implore you to look at the two candidates that have been put forward and evaluate, fairly and properly, their submitted documentation as well as the extensive amount of public documents made available with a simple google search! As a former parent of 3 DHS graduates; a grandmother to several DCSD students; and a community member and tax payer I beg of you to really do your duty and your due diligence for the students, staff and constituents you represent and choose to put your political ideologies aside for the sake of responsible governance!

A famous quote which I believe is very appropriate here is from Maya Angelou - *"When someone shows you who they are, believe them the first time."*

"What does this quote really mean...

This quote is a powerful reminder about the importance of trust in our own perceptions and the signals other people send about their character. In essence, it suggests that people often reveal their true nature through their actions and behavior, especially during their first interaction."

Prior to the Meet and Greet: Mr. Ramirez, without ever saying a word to me, has shown, through his actions, choices and behavior, that he is not an appropriate fit for Superintendent of DCSD. Mr. Ramirez has big, black clouds hanging over him; A sexual harassment situation... which was witnessed. A DUI more than double the legal limit ... on 06/07/2023 he was sentenced (convicted) to 3 years informal probation. I noted several errors in his resume' ... it does not indicate a good eye to detail. Mr. Ramirez responded to my question about CC use... that it was a couple of times early in his career... I read the May 10, 2013 article that indicates dozens of personal charges over 10 months. He stated, yesterday, it was a couple of charges paid off within the month they were charged. I also read that between late June 2012 and mid April 2013 Ramirez had 80 meetings held over meals; most of the meetings were with other local educators and a board member to the tune of \$4,000.00 +/- of taxpayers money. Then at the meet and Greet Mr. Ramirez stated he did not know our legal counsel and that he did not view the past DCSB meetings... how prepared and involved has he been in the process? What is this type of behavior showing our students; what kind of presentation are we providing to them in regard to proper behavior and the appropriate consequences? Why would Douglas County School District even advance his application under such questionable issues?

Why did you, Jensen, Burns and Englekirk rate Mr. Ramirez so highly. After all I have heard from the majority in regard to proper responsibility you score this candidate, with all the heavy baggage he is carrying into this interview process, so highly It does not make sense and I smell collusion at Board majority level... it would appear to me that certain board members have been coached or communication has occurred as to which candidate should win this position!

Ms. Dickerson this is the future of our school district and the immediate education of all of our students that you swore you would uphold as a trustee to this School District. What has happened? What is going on? Why are you and the other 3 in the majority scoring this applicant so highly and why is he even in the running?

Please Ms. Dickerson, I beg of you, do the right thing; do the responsible thing; perform as you swore you would do!

I implore you to work with the remaining trustees to vote to reopen for applicants and continue your search for the right candidate that will enhance and support our school district!

Thank you Ms. Dickerson for your time and your responsibility to this school district and the people of this county,
Melinda Matus
Parent
Grandparent

**Douglas County School District
Board of Trustees
Regular Board Meeting
Douglas High School Media Center & Zoom
Tuesday, February 13, 2024
4:00 p.m.**

Draft Minutes

Minutes

Present:

Trustees

David Burns, President
Linda Gilkerson, Vice President
Katherine Dickerson, Clerk
Doug Englekirk, Member
Susan Jansen, Member
Carey Kangas, Member
Yvonne Wagstaff

District Office Administrators:

Jeannie Dwyer, Acting Superintendent & Executive Director of Inclusive Education
Shannon Brown, Executive Director of Education Services
Leslie Peters, Assistant Director of Education Services
Marc Walling, Executive Director of Accountability, Grants, and Progress Monitoring
Cheryl Mayfield, Assistant Director of Inclusive Education

Others Present:

Joey Gilbert, Legal Counsel
Kiera Sears, Executive for Joey Gilbert Law

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order
(For Possible Action)**

Mr. Burns called the meeting to order at 4:03 p.m. and provided the expectations for behavior during the meeting. Deputy Kevin Karosich led the Pledge of Allegiance.

Mrs. Dickerson made a motion to approve a flexible agenda, seconded by Mrs. Wagstaff.

Motion carried 7/0.

2. Public Comment on Agenda Action Items

Mr. Burns called for public comment at 4:04 p.m. He explained that Megan Barth, Founding Editor of the Nevada Globe was present. He said that she did an extensive background check on John Ramirez Jr. and he invited her to speak.

Mrs. Gilkerson pointed out that this was not on the agenda and asked if Ms. Barth would be speaking for the allotted time of 90 seconds. To which Mr. Burns stated that the time is the Board President's prerogative.

Mrs. Wagstaff asked for legal advice. To which Mr. Gilbert stated that the president controls the time and he can limit or move time.

Megan Barth addressed the public, emphasizing the risks of exposing wrongs and the importance of factual reporting. She criticized Carson Valley Now for publishing an article about Mr. Ramirez with claims of an extensive criminal history. She highlighted that, despite Ramirez admitting to DUI, no criminal charges appeared on searches, and an investigator found zero criminal history. She disputed allegations of mismanaged funds and sexual harassment, presenting a history of school board

dysfunction and turnover in the district. Ms. Barth encouraged further research, and said she would provide an investigation document to the public. She said she would also encourage Mr. Ramirez to obtain legal counsel to explore legal recourse.

Several in attendance expressed concern that Ms. Barth was given 9 minutes to speak and not the usual 90 seconds.

Mr. Burns provided a statement and warned that the District will not be responsible for individual actions of the Board if they voice accusations without proof, and each individual would be liable for themselves.

Item taken out of order.

15. Closed Session (Discussion and For Possible Action)

Mr. Burns called for Closed Session.

The Board moved into Closed Session at 4:19 p.m.

Board reconvened at 4:37 p.m.

Item revisited.

2. Public Comment on Agenda Action Items

Public comment in opposition of hiring of John Ramirez Jr. as Superintendent was made by the following attendees, which included community members, staff, students and parents. Specifically, there were concerns related to Mr. Ramirez's DUI, fraud allegations, sexual harassment allegations, hit and run allegations, and lying on his application. There were also concerns about the process for hiring the superintendent, along with the public feeling that their concerns were not being heard: Charlie Wagstaff, Stephanie Christenson, Cheryl Blomstrom, Tami Anderson, Ginger Nicolay Davis, Jennifer Tanner, Ava Koonz, Grace McGuffin, Esther Manning, Carrie Klubben, Mae Hiatt, Rich McGuffin, Alison Grey, Brian Underwood, Sophia (Last name?), Colin Burrows, Tracie Moultrup, Dave Brady, Melinda DeJardins, Brandon Hill, Alex Peters, Marty Swisher, Courtney Burrows, Martha Pintler, Laura Cadot, Leanne Wagner, Jessica Gardner, Chris Larsen, Melissa Rousse, AnnMarie Chase, Adrienne Sawyer, ME Cawcheck, Adam Lazear, Marcus Zinke, Dennis White, Zach Wood, Debbie Silva, Jen Spohr (on behalf of Piper Spohr), Tim Goldsmith, Buck McLowlen, Brandy Bray Torres, Kendra Wilson, Ann Arneson, Mikki Trujillo, Courtney Jenkins, Cameron Noble, Ray Sydney, Mena Dedmon, Scott McHale, Bill Fringes, Cindy Martinez, Natalie Stephens, Robbe Lehmann.

The following community members spoke in support of approving a contract for Mr. Ramirez: Linda Houchin, Robert Houchin, Virginia Starrett, Tom Starrett, Jan Muzzy, Casey Rodgers

During Public Comment, the Board recessed at 5:22 p.m. and reconvened at 5:41 p.m. Upon return, Mr. Burns read a statement on expectations for meeting decorum.

Jason Mason read Proverbs 12:13.

Maddie Kennedy thanked the Board for adding the agenda item regarding a student representative on the Board.

Wade Poulsen, Rick Harris, Melinda Matus, and Melissa Rousse, spoke in support of continuing the membership with Nevada Association of School Boards (NASB).

Mr. Swisher expressed concern with current legal fees and questioned the validity of the legal counsel contract.

Michelle Morris-Zander expressed concern with legal fees.

Adam Lazear stated that some Board Members have a moral problem stemmed from a singular focus of implementing hard core religious views on public school. He suggested that they resign.

Melinda Gninghting expressed concern that those in attendance are not being heard.

Leslie Hokenson questioned the validity of Joey Gilbert's legal contract.

Brandy Bray Torres expressed concern with the Board's actions.

Ann Arneson expressed concern with the agenda item discussion Family, Life, Sex Education, Advisory Committee (FLSEA) and stated that the Board did not have the capacity to choose individuals that reflect the community. She questioned why the Board would leave NASB.

Alicia Hill thanked Trustees Kangas, Gilkerson and Wagstaff for all they do. She also thanked the leadership team who work at the District Office.

Mena Dedmon, in addition to voicing concerns regarding the hiring of Mr. Ramirez spoke in support of NASB, and stated that the Board needs to be held accountable for driving off many leaders of the District.

Kate Frels stated that Adam Dedmon's leaving is an incredible loss of leadership.

Mrs. Dickerson stated, for the record, that her family has lived in the area for over 40 years and she has a great love for the county.

3. Consent Items (For Possible Action)

- A. Approve the Minutes of the Regular Board Meeting of January 9, 2024.
- B. Approve the Minutes of the Special Board Meeting of February 6, 2024
- C. Approve Special Run Voucher Numbers 2464, 2465, 2466, 2467, 2468, 2469, 2470, 247, 2472, 2473 and Regular Run Voucher Numbers 2474, and 2475.
- D. Approve personnel actions in Personnel Report No. 24-02.
- E. Approve Budget Voucher Adjustments as submitted.
- F. Approve the Committee Assignment List.
- G. Monthly Update Enrollment Counts (Information Only).

Mrs. Wagstaff asked that voucher 2475 be pulled for more discussion. To which Mr. Burns stated it would have to be discussed in Closed Session. Mr. Gilbert advised that it could be discussed, as long as it was not confidential.

Mrs. Gilkerson expressed concern with legal fees and said the costs would be up to over \$500,000 for the year. She reported that the charges are now broken down by category and she suggested moving forward without redacting the invoices in order to provide more transparency.

Mrs. Wagstaff stated that she has received several emails from constituents and she broke down the charges by hours. She reported that two Trustees have 62.2 hours with Mr. Gilbert, while the other Trustees account only for 2.5. 53.2 hours were spent on policy changes and she questioned why these changes are being made by legal, instead of DCSD administration. She questioned the validity of Mr. Gilbert's contract, as she said it is not signed by the Superintendent as required in the document.

Ms. Sears advised that the contract did not require the Superintendent's signature, and upon providing the document to the required parties to sign, this indicated his approval, but his "execution" was not required.

Mrs. Harper indicated that item 3-B, Approval of the Special Board Meeting Minutes, needed to be pulled, as they were not included for approval.

Mr. Englekirk made a motion to approve the Consent Items with the exception of pulling item 3-B, seconded by Mrs. Dickerson.

Motion carried 4/3 (Trustees Kangas, Wagstaff, and Gilkerson opposed.)

4. Approval of Superintendent Contract (Discussion and For Possible Action)

Mr. Burns reported that there was not a contract at this time, and stated that the Board would postpone and motioned to adjourn at this time. He said they would bring this back to a Special Meeting.

The motion to adjourn was not seconded and the meeting continued.

Mr. Englekirk made a motion to postpone the approval of the contract to the 2nd Tuesday in March, when they have a complete contract, seconded by Mrs. Jansen.

Mr. Englekirk read a statement regarding Mr. Ramirez. He stated that the sentiment in the room is against his hiring. He explained that he rated Mr. Ramirez at 86% because of his experience. He said he has seen the allegations against Mr. Ramirez, as well as an in depth background check. He reported that there were a lot of allegations, but not convictions. He stated that he believed that Mrs. Dwyer would like to be relieved of the Acting Superintendent job. He said when looking at the "overblown outrage" he does not see how Mr. Ramirez can adequately do his job, so he plans to vote against any contract that is agreed upon.

Mr. Kangas raised concerns about Mr. Ramirez's application, noting discrepancies such as the probation status for his DUI, incomplete disclosure about a hit and run incident, and an inaccurate claim of 10 years on the application instead of 8. He said there are allegations of fraud and misuse of funds, and Mr. Ramirez's resignation with a buyout is questionable as a valid reason. The request not to contact the previous employer raises suspicions, especially considering the lack of information about a termination from a previous contract. The statement also mentions disqualification due to any true or false allegations of sexual harassment. Overall, Mr. Kangas stated that Mr. Ramirez is not suitable for the Superintendent position and the community, the school district, and employees deserve better.

Mrs. Dickerson expressed frustration over being called a liar. She criticized the act of throwing accusations without proper evidence and described the situation as disgraceful and urged everyone to consider the potential consequences of making unfounded allegations. She referred to media reports and encouraged others to verify the information, expressing the hope that no one else would experience a similar situation.

Mrs. Gilkerson said the feedback she received from numerous teachers and parents through over 120 emails, all expressed opposition to hiring Mr. Ramirez. She stressed the importance of listening to teachers and viewed the superintendent as a role model, stating that a D+ screening score for Mr. Ramirez is not acceptable. She advocated for unity on the board, suggesting the use of a professional firm to find a superintendent everyone can agree on. She acknowledged the need to come together as a Board, shared examples from Washoe, and proposed a special meeting to discuss moving forward. Despite acknowledging Ramirez's missteps, she emphasized the focus on finding the best candidates for the Superintendent position.

Mrs. Jansen referred to not speaking at the last meeting and said this is a difficult decision. She reported that she reached out to Megan Barth to conduct an investigation. She stated that she is not sure what is true and what is not true, but she said she is answering the public now.

Motion was rescinded.

Mr. Englekirk made a motion to table item number 4, seconded by Mrs. Jansen.

Ms. Sears advised that there was no contract.

Motion was rescinded.

Mr. Englekirk made a motion to not approve a contract for Mr. Ramirez, seconded by Mrs. Gilkerson.

Motion carried 5/1 (Mrs. Dickerson opposed and Mr. Burns abstained from voting.)

5. Termination/Expiration of the Acting Superintendent Addendum (Discussion and For Possible Action)

The Board took no action on this item.

6. Nevada Association of School Boards (NASB) Membership

(Discussion and For Possible Action)

The Board discussed continuing membership with the Nevada Association of School Boards (NASB). Mr. Rick Harris, Executive Director of NASB, and Mr. Wade Poulsen, President of NASB, were present to explain the benefits of NASB and to answer any questions the Board may have.

Mrs. Jansen, Mrs. Dickerson, Mr. Burns, and Mr. Englekirk had some concerns with NASB and engaged in a discussion with Mr. Harris and Mr. Polson.

Mr. Kangas spoke in support of his experiences with NASB.

Mrs. Wagstaff made a motion to confirm membership with NASB for another year and then re-evaluate, seconded by Mr. Kangas.

The Board engaged in more discussion.

Motion was rescinded.

Mrs. Wagstaff made a motion to confirm membership with NASB in one year from today and then re-evaluate in February of next year, seconded by Mr. Kangas.

Motion carried 7/0.

The Board recessed at 8:43 p.m. and reconvened at 9:11 p.m.

7. Legal Counsel Presentation of its Role as General Counsel and Contractual Obligations (Information Only)

This item was postponed to be heard at a future meeting.

8. First Reading of Bylaw 050

(Discussion and For Possible Action)

The Board was provided with two drafts of Board Bylaw 050 and engaged in a discussion regarding the proposed changes. Changes were noted and Board Bylaw 050 would be brought back as a second reading with the noted changes.

Mrs. Gilkerson made a motion to approve the changes as discussed as the first reading of Board Bylaw 050, seconded by Mrs. Wagstaff.

Motion carried 7/0.

Item taken out of order.

11. Student Representative on the Board of Trustees

(Discussion and For Possible Action)

Discussion was opened to discuss adding a student representative to the Board.

Ms. Sears expressed the importance of understanding that the decision making was solely for the Board and there are certain limitations for a student representative and the role they would have. She stated that the student could not be involved in Closed Sessions.

Mr. Englekirk questioned whether having a student representative would go against Open Meeting Law. To which Ms. Sears stated that statute does not speak to that.

Mr. Burns asked if a student could only speak during public comment. To which Ms. Sears said they could provide a time during the meeting for a student to provide feedback.

Mrs. Wagstaff spoke in support of including a student to provide feedback.

Mr. Burns stated the need to stay within NRS. To which Ms. Sears reiterated that there is nothing in statute, but the spirit and intent is not to have people outside of elected officials, but public is invited to speak for consideration and in order for the Board to take action.

Mr. Englekirk expressed concern that this could open up having to make a decision to include a parent, teacher, or community member, which is allowed during public comment and this could have them on a “slippery slope”.

Mr. Gilbert agreed with Mr. Englekirk and volunteered to reach out to the Attorney General’s office for guidance. He expressed the importance that students are not involved in confidential items and said the student would be present to participate and view, but not have a say, as it goes against the spirit of statute.

Mrs. Gilkerson referred to California Law and said they appoint one employee and one student member. She stated that if they wanted to include a student, they could provide training.

Mr. Gilbert stated that he was neither for nor against it, but he was providing his legal opinion.

Leslie Peters, Assistant Director to Educational Services, provided information as to how Lyon County includes a student representative from each high school and they report on the good things happening at their schools. She said there have been times when the Lyon County School Board asks the student to weigh in.

Mr. Burns indicated a need for guidelines.

Mrs. Dickerson stated that she was not in favor of a student representative, as she was concerned that if the Board did not listen to the student, it would look like the student was being attacked.

Mr. Burns suggested rotating students to give them opportunities and expressed concern that the student would be attending late meetings.

Mrs. Jansen suggested including students in public comment.

Maddy Kennedy, Douglas High School student, was invited to provide input on a student representative. She explained that she envisioned the position to include a student seat at the table, to give opinion, and to foster a sense that the students have a voice. She stated that the student would be a non-voting participant.

Mr. Burns expressed concern with including a student in deliberation and discussion. Mrs. Dickerson suggested allowing 15-20 minutes for a student presentation at the beginning of the meeting.

Mrs. Wagstaff suggested reaching out to other school districts for guidance.

Mr. Englekirk suggested including the ASB President.

Karen Lamb explained that there are 14 student elected officers. She explained that they are looking for consistency for the student’s voice. She said she would be happy to help do some research.

Mrs. Dickerson stated that she does not dispute that they can learn from kids but it is their responsibility to guide the students. To which Ms. Lamb stated that she agrees, but some students have far more life experience than some adults and adults can learn from students as well.

Mrs. Wagstaff made a motion to gather more information and to table this agenda item for a continuation of discussion and possible action and to direct the superintendent to work with legal counsel, seconded by Mr. Kangas.

Motion carried 7/0.

Item taken out of order.

9. First Reading of Board Policy 548-Parental Opt-In for Student Surveys (Discussion and For Possible Action)

The Board discussed the draft of a Board Policy 548-Parental Opt-In for Student Surveys as a first reading. Mr. Walling, Executive Director of Accountability, Grants, and Progress Monitoring, and Mr. Shannon Brown, Executive Director of Educational Services, were present to answer questions regarding student surveys. Specifically, they answered questions related to survey content, current

procedures regarding survey participation, how some surveys affect grants, school star ratings, and how some help to improve school climate.

Ms. Sears suggested having legal counsel look over the first reading to assure the language is correct.

Mr. Englekirk made a motion to approve the first reading of Board Policy No. 548-Parental Opt-In for Student Surveys and to direct legal counsel to look at the PPREA, seconded by Mrs. Jansen.

Motion was rescinded.

Mr. Englekirk made a motion to approve the first reading of Board Policy 548-Parental Opt-In for Student Surveys and direct the Acting Superintendent and legal to look at the policy to make sure there are no conflicts, seconded by Mrs. Jansen.

Motion carried 7/0.

10. Family Life Sex Education Advisory Council Members **(Discussion and For Possible Action)**

Mr. Englekirk made a motion to postpone the discussion regarding Family Life Sex Education Advisory Council Members until a later meeting, seconded by Mrs. Jansen.

Motion carried 7/0.

Item taken out of order.

12. Gifted and Talented Presentation **(Information Only)**

This item was not addressed.

13. Board Reports

No reports provided.

14. Superintendent Report

Mrs. Dwyer shared donations received throughout the month and updated the Board on current enrollment and upcoming dates.

Mr. Burns reported that there have been less expulsion hearings this year in comparison to last year.

Item taken out of order.

16. Prioritizing Agenda-Placement and Removal of Possible Items for Future Board Meetings **(Discussion and For Possible Action)**

The Board discussed items that are currently on the Future Board Agenda list and adding additional items.

Mr. Burns suggested adding an item to discuss a Trustee training schedule to go over Policies, Bylaws, NRS Regulations, Ethics Committee from the State, Roles and Responsibilities, seconded by Mrs. Jansen.

Mr. Englekirk suggested adding an item to establish a procedure to use for the selection of a new Superintendent, seconded by Mrs. Wagstaff.

Mr. Burns suggested adding an item to discuss the recording of all meetings, seconded by Mrs. Jansen.

Mrs. Gilkerson suggested adding an item to discuss adding a Policy Committee, seconded by Mr. Kangas.

17. Public Comment

Mr. Burns called for public comment at 10:49 p.m. Comments were heard from the public at this time regarding topics not specifically addressed elsewhere in the agenda.

Leslie Hokenson, Esther Manning, and Colin Burrows expressed their appreciation to the Board for the decision regarding the hiring of Mr. Ramirez.

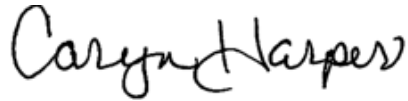
Casey Rodgers voiced her disappointment regarding the decision related to NASB membership.

18. Adjournment

Meeting adjourned at 10:57p.m.

Approved:

Submitted by,

A handwritten signature in black ink that reads "Caryn Harper". The signature is written in a cursive, flowing style.

Katherine Dickerson
Clerk of the Board

Caryn Harper
Secretary to the Board of Trustees

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

The following public comments were sent in writing and added to the minutes upon request:

Leaving NASB?

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Jessica Gardner [REDACTED]

Mon, Jan

to board, me, lgilkers, kdickerson, sjansen, ywagstaf@dcsd.k12.nv.us, ckangas, dengleki, nvboarded

Good evening -

I would like to ask a few questions regarding the discussion around Douglas County School Board withdrawing from the NASB.

1. Why?
2. How will this improve student performance?
3. How will our school board pay for the resources needed for the school district to be effective that NASB board conducts?
4. How will this make our school board better?

I would also like to request that the following board members resign effective immediately :

1. Susan Jansen
2. David Burns
3. Katherin Dickerson
4. Doug Englekirk

As a parent of a DCSD student, taxpayer and voter I request that you respond to this email. I am requesting a response because it is courteous for public servants to respond to taxpayer requests.

Caryn Harper-

Please add this email to the meeting minutes of February 2024.

Thank you

--

Respectfully yours,

Jessica Gardner

Ramirez, John Jr

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Melinda Matus [REDACTED]

Wed, Feb

to dburns

I request that this letter be made a part of the DCSB Meeting record scheduled for Tuesday February 13, 2024

DCSB Trustees,

I am appalled by your absolute disregard for truth, honesty and accuracy and your failure to perform your duties in a unbiased fashion and what appears to me to be either collusion of the "majority" or each of you being coached and directed on your scoring and interview set for Mr. John Ramirez, Jr. You have failed this county and you have failed our students, teachers, staff and constituents. The "search" for the best Superintendent possible for DCSD was a joke! Mr. Ramirez was the 3rd highest candidate according to the Candidate Overall Points/Percentage Ratings of the Top Three Interview Candidates at 64%+/- which is a "D", a "D" is what you felt was adequate for our gem of a school district? A "D" is what you

want for our students? You did not even care about the time people spent at the Meet and Greet to "help" the board see where the community rated the candidates. You wasted our time; you wasted Mr. Holmes time. This process was a set up and the decision was made long before the meeting and you were clearly educated to your agenda by, my opinion, a legal firm that, we, the constituents are paying big bucks for. Shame on you!

The students in this school district matter... they are our future and you are robbing them of their right to a great and safe education by making this position about you and your political agenda. I have done my homework; I have taken the time as many, many, many others are doing. We will use our voices where ever and whenever possible to put a stop to this madness.

Mr. Ramirez bold faced lied and Mr. Englekirk just rolled over and allowed this travesty to play out!

The DHS Media Center was crowded with teachers, community members, students, media outlets and our new school board. The "majority" of the Douglas County School Board (David Burns, Susan Jansen, Doug Englekirk and Katherine Dickerson) voted to hire Mr. John Ramirez, Jr former Superintendent (13 months of employment) of the Stockton School District. Mr. Ramirez will come to Douglas County with a huge black cloud hanging over his head! He brings with him a DUI arrest on August 25, 2022 blowing a .225% and is on probation until 2025 for that crime but our "majority" said that was OK! He has allegations of sexual harassment by 2 employees (2014) but our "majority" said that was OK! He has allegations, (which he stated were true) of inappropriate personal use of a district credit card for personal dining and shopping with dozens of charges over a 10 month period (2013) but the "majority" said that was OK! Mr Ramirez pleaded "no contest" to a hit-and-run incident (2004) but the majority said that was OK! Mr. Ramirez failed to acknowledge, as part of the required application process, that he had a criminal record and the "majority" said that was OK! Mr. Ramirez failed to complete the required application process and, what he did submit, had blatant errors and was past the set deadline by DCSD but the "majority" said that was ok! Mr. Ramirez was involved with allegations of fraud in Stockton School District (2023) but the "majority" said that was OK! Mr. Ramirez was removed/terminated from Stockton School District emeritus status (February 2023) following a state audit revealing evidence of potential fraud but the "majority" said that was OK! Mr. Ramirez ranked 3rd in the trustees evaluation process but the "majority" declined to choose the top scoring candidate over Mr. Ramirez... do you wonder why? Does anyone else see a pattern here? Douglas County School District is a gem and one that should be protected! The "majority" is failing miserably and is destroying our school district! Shame on the "majority" I demand your immediate resignation!

I intend to fight for truth,

Melinda Matus
Parent & Grandparent
Past, present and future

RE: Superintendent

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Wilson, Kendra L

Please include with the minutes for Feb 13th.
Thanks so much!

[Kendra L Wilson, ChFC®](#)

On Fri, Feb 9, 2024 at 12:38 PM 'Wilson, Kendra L' via Dist - DCSD Board Members - Public
<board@dcsd.k12.nv.us> wrote:

Hi there,

I was so disappointed with the outcome of Tuesday's meeting. I wanted to respond to a couple of things since the public are unable to make any responses to agenda items after presentation, discussion, and voting by the board. I heard explicitly from Doug and Katherine that we should be forgiving of John Ramirez's DUI because it

was a one time mistake and that ALL the other concerning items about him were simply allegations. I wonder if the public has done more research on Mr. Ramirez than the 4 trustees that voted to hire him.

I attended the Meet and Greet on February 5th and discussed the misuse of a school district credit card with Mr. Ramirez. During that conversation, witnessed by dozens of the public, he admitted to using that credit card for personal purchases, but claimed that it was not expressly prohibited by School District Policy. (The school district later revised the policies to make that sort of use prohibited.) I pressed him that even though it was not illegal and not prohibited by policy at that time, would he agree that it was unethical? And he AGREED. He excused it by saying he was a brand new administrator and has learned a lot since then, but that it was poor judgement. By his own admission, he misused school district credit cards. That is not fake news.

Even if you write off every other alleged infraction, this is a pattern of poor judgement and unethical actions. And this is who you voted to lead our schools.

David and Katherine, you presented a false choice of either hiring Mr. Ramirez or firing all district employees with DUIs. There is a difference between letting a loyal employee keep their job with a DUI and hiring or promoting one of those folks to a position to lead our entire district. I think you can logically understand that.

Also Katherine, I was bothered by you minimizing the DUI in general, you made comments to the effect of 'many of you might have gotten DUIs sometime in your life.' First of all, this wasn't just an unlucky DUI for Mr. Ramirez. He was 3 time the legal limit – fall down drunk, or if not, a seasoned alcoholic who can handle that blood alcohol level without falling down. THANK GOODNESS he was arrested and taken off the roads that night. So, to you, Katherine, an elected leader of our school district, please do not minimize DUIs. Our students need to understand that DUIs are DEADLY not just unlucky.

Please include these comments in the meeting minutes.

Thank you,

Kendra Wilson

2/13/24 Board Meeting Agenda Item # 4

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Teri Jamin [REDACTED]

Sat, Feb 10

to board, me

The superintendent is the conduit between the board, the staff, the students their parents and the community at large. Therefore, selection of a superintendent is key to the success of the school district. Having served as a DCSD board member from 2005-2016, I was involved in the selection of a new superintendent on three occasions. During one of the recruitments, the Board interviewed several applicants but was unable to achieve consensus regarding the top candidate. The Board decided to take the time to expand the search and provide opportunities for joint Board and stakeholder workshops with the additional qualified candidates. This enabled the interested parties to have a meaningful dialogue with the applicants which built trust as well as buy in to the process and resulted in consensus among the Board members. It was a classic example of going slow to go fast. I urge this Board to expand the recruitment process in order to select a superintendent with experience as an effective administrator, who has the necessary credentials and the integrity needed to gain our trust and support. Sincerely,
Teri Jamin
Please include my comments as part of the public record

Ramirez, John Jr

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DAVID MATUS [REDACTED]

Sun, Feb 11, 2024

to sjansen, Charper

I request that this email be included in public comments for the Tuesday, February 13, 2024, DCSD Board Meeting

Trustee Jansen,

Empower. Prepare. Inspire. Connect...

Have you done these things for Douglas County Schools? You have been a trustee for 14 months and have worked devilishly to dismantle our students lives by pushing forward with an agenda that you, yourself, have stated does not exist in Douglas County. Now you are putting forward a man that has so many **criminal strikes** against him he should never have been a candidate for our top position of Superintendent but 4 of you have chosen to ignore the facts and try to put our school district at further risk of imploding... WHY? I just can't understand WHY? What is in this for YOU? What is YOUR motivation? Why have you been so driven to destroy our school district by fear mongering that got the band of three elected?

Ms. Jansen you are being played by a puppeteer(s) that does/do not care about our students, teachers or community. You are being played and suffering the pain and humiliation of your position so that your puppeteers can be in our community without taking the boiling hot temperature school board trustees are feeling. Ms. Jansen you state you have been a part of school education for 30 years; you state you love our teachers; you state you love our students, and yet, you are demonstrating a hatred so strong even your higher power has to be giving you direction that you are ignoring! What, Why and When are you going to do the right and just thing, as a trustee, for DCSD?

As a trustee your biggest responsibility is a mandate to improving learning for ALL students; as a former educator you understand this personally! Put your long history to work right now and do the right thing Ms. Jensen! I beg of you Ms. Jansen... it is now the pivotal moment in your life ...

"Do the best you can until you know better. Than, when you know better, do better." - Maya Angelou

David Matus

Sun, Feb 11, 2024

Melinda Matus [REDACTED]

to dburns, me

I request that this be included in the minutes for the Tuesday 02/13/2024 DCSB Meeting.

We can do better than this! We Deserve A Better Board~
Melinda Matus

Douglas County superintendent hire has extensive criminal, mismanagement history; lied on application



Submitted by [Kelsey Penrose](#) on Wed, 02/07/2024 - 10
by Kelsey Penrose

On Tuesday, the Douglas County School Board voted to offer the position of superintendent to John Ramirez, Jr. despite public outcry and the revelation of his extensive criminal and mismanagement history.

Investigations against Ramirez include mismanagement of district funds, sexual harassment, DUI, and hit and run, among others.

Less than a year ago, Ramirez was terminated by the Stockton Unified Board of Trustees as superintendent emeritus after he was placed on leave for the DUI arrest.

Ramirez had resigned as superintendent after a year of serving in the position, stating at the time he needed to care for his elderly parents. However, less than a month later the San Joaquin County Civil Grand Jury released a report indicating Ramirez had mismanaged finances at the school district.

Ramirez had continued to be paid for his superintendent emeritus position while reporting to the school board and assisting in transition duties when he was arrested for DUI in August 2022 and subsequently placed on leave. His contract was terminated shortly after.

When he was arrested, he had a blood alcohol level of .225 percent.

In February 2023, [a state auditor report revealed](#) more evidence of fraud at the school district after Ramirez pushed a \$7.3 million contract for air purifiers while bypassing board policies and procedures, and sent the district's former Chief Business Official a "hostile and threatening letter" regarding her allegations of financial manipulations.

Prior to this, Ramirez resigned as superintendent of the Alisal Union School District after multiple district scandals. He admitted using district credit cards for personal use including restaurant meals and holiday purchases, and that [sexual harassment complaints](#) had been filed against him by two former district employees alleging that "strong-arming, groping, touching and verbal bullying" had occurred.

Around the same time, [the Alisal Teachers' Union also cast a vote of no confidence for Ramirez.](#)

Ramirez also had a censure of his teaching credentials after [pleading no contest to a charge of hit-and-run](#). During the Douglas County School Board meeting, Ramirez denied having pled no contest to hit-and-run charges, but a search of the Commission on Teacher Credentialing shows that he received a public reproof (defined as a public warning that conduct is not appropriate for a credential holder) effective in 2007 that indicates he received a punishment for an incident around that time period.

There has been a significant amount of media coverage regarding Ramirez's history in California, including his criminal history and allegations against him professionally, but none of this information was provided by Ramirez in his application for Douglas County Superintendent.

Specifically, Ramirez left off his DUI arrest from his application. Ramirez called this an "oversight."

During the meeting, Trustee Linda Gilkerson said she was concerned about Ramirez had left this information off his application.

Also in the application, his previous employment disclosures did not indicate any issues that led to his resignations and terminations. For each "reason for leaving," Ramirez wrote "took another position," or "resigned with district contract buyout."

When asked to disclose why he had been terminated, asked to resign from a position, or resigned to avoid termination, he simply wrote "District bought out my contract."

When asked if he has ever been convicted of a criminal offense, Ramirez selected "no."

"He lied on his application," Gilkerson said. "This is totally unthinkable."

Gilkerson said the public is asking the board to slow down and take their time finding the right fit for the district. Trustee Carey Kangas and newly appointed Trustee Yvonne Wagstaff agreed.

"The public wants the board to take their time and make sure they are making the best choice," said Wagstaff. "We are here for the public."

According to [South Tahoe Now](#), a majority of speakers Tuesday asked for a more transparent superintendent search process with a firm that seeks qualified candidates and performs background checks before finalists are presented to the board.

Board President David Burns said that the DUI shouldn't be held against Ramirez, and that "if they don't hire Ramirez because of a DUI, then everyone with one in the district should be fired."

Behind closed doors, the board reviewed the nine applications submitted for superintendent and decided to interview Ramirez, Dennis Holmes, and a third applicant who took another position prior to the meeting.

Of the nine candidates, [a screening process](#) was utilized to rank each applicant. These included categories such as years of service and degrees, experience in leadership and administration, policy experience, letters of recommendation, HR experience, and fiscal responsibility among others.

 Ramirez scored third of the nine, with Holmes scoring first.

Following the six-hour meeting, Burns, Katherine Dickerson, Doug Englekirk and Susan Jansen voted to offer Ramirez the position, with Gilkerson, Kangas and Wagstaff voting against.

Next, the board will determine the contract offered to Ramirez, including pay, benefits, and contract length among others.

Please include in 2/23/24 meeting minutes

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Alyssa Park 

to me

Good morning Ms. Harper,

Please include my email to the DCSD Board of Trustees in the meeting minutes for the 2/23/24 board meeting. I have already sent my comments to the trustees in a separate email.

Thank you,

Alyssa Park

Dear Trustees of the Douglas County School Board,

I am writing today to express my disgust with the superintendent search process that resulted in only nine applicants, none of whom scored above a 90% on the superintendent screener, for the position to lead the most distinguished district in the state. To consider Mr. Ramirez a high-quality candidate for the superintendent of this school district is laughable. His "oversight" of failing to disclose his DUI on his application would prohibit him from being offered any other job. Additionally, Mr. Ramirez is still part of an ongoing investigation by the San Joaquin County DA concerning the unqualified company that he helped the Stockton Unified School Board

prioritize and hire. The other item which concerns me is his misuse of district funds and credit cards in Salinas. It does not matter that he paid the district back, or that he will “own it [his DUI],” it matters that he committed these actions in the first place, and that the majority of the board is willing to overlook the baggage he would bring with him to this district. A superintendent should:

- Be of good moral character,
- Be a respectable role model for students, and
- Be qualified to lead a school district, both academically and financially.

Douglas County School District deserves the best possible person to serve as its superintendent. Mr. Ramirez and his personal history do not reflect the professional standards to which the DCSD staff holds itself.

For elected officials who ran on a platform of transparency, the entire process of the superintendent search lacks it, from Trustee Gilkerson’s exclusion from the initial superintendent search committee to the formal offer of the position to Mr. Ramirez, overriding concerns voiced by the majority of public comment speakers at the special board meeting on February 6.

If the board truly wishes to repair their relationship with the public, they would act in a manner that shows they truly listen to and value the voices of the staff of the district, the students and families the district serves, and the public in general. The truth is that these members of the board have created the “dark cloud” by which they claim to be mystified. It is clear from their disregard of public comment, their disrespectful body language, and their vote records that four trustees on the board do not wish to serve these groups, and instead pursue an alternate, politically-based agenda.

Alyssa Park

Superintendent selection

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M Kawchack

to dburns, Linda, sjansen, dengleki, ckangas, Yvonne, kdickerson, Charper

Douglas County School Board Trustees:
cc: C. Harper for public comment

While I understand you have undoubtedly received a number of emails on the subject, I would like to once again add my name to the running total.

Thank you to Trustees Gilkerson, Kangas, and Wagstaff for not only doing their research on our Superintendent candidates ahead of the meeting, but for coming to the meeting prepared to share true statements and participate in conversation surrounding the rushed hiring process. Thanks to those of you who actually listen to your constituents. We all notice those who do not and **BLOCK THEIR EARS DURING PUBLIC COMMENT.**

To Trustees Burns, Dickerson, Englekirk, and Jansen, shame on you, once again. This doesn’t come down to “pearl-clutching” and “giving the man grace,” but it has everything to do with having absolutely **zero respect for our community.** How dare you consistently tell us what this county needs? Generations who have chosen to raise their families here are telling you how it is and you instead think that those who – and I will put this as nicely as I can – decided to spend their “golden years” here, have any sense of the current state and future of Douglas County. Then you wonder why attendance and enrollment is down. **You are completely out of touch.**

You selected a liar. Like knows like, apparently. For your information, since you are so concerned about DUIs in DCSD being treated consistently, staff needs to participate in drug and alcohol counseling upon one instance. This is IF THEY ARE HIRED. Mr. Ramirez should not be. He did not learn from (and again, LIED ABOUT) his previous record. There was no mention of any type of counseling. He did not change behavior after his hit and

run (again, LIED about). And hey, maybe he “owns it.” **THAT DOES NOT MEAN HE IS THE BEST FOR THIS JOB.**

You are the ones who have been “pearl-clutching” about “saving our children” ad nauseum for the last 18 months. **Your hypocrisy is glaring.** “How could this POSSIBLY have happened? What did we EVER do wrong?” Clearly, you are in need of some self-reflection. Please, do not use the School District as your punching bag or therapy session. **We deserve better.**

M.E. Kawchack

Please post to board packet

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Michelle Trujillo [REDACTED] >

Feb 12, 2024

to me

Good Morning Caryn,

I wrote the attached emails and letter to the editor to Board members and the paper over the last few days. I was told to send a copy to you in order to have them attached to this week's board packet. Thank you! Miki

Michelle L. Trujillo, M.Ed

Author, Inspirational Speaker, Educational Consultant

[REDACTED]

One attachment • Scanned by Gmail

Dear Mr. Burns,

Please listen to the constituents who voted you in. Your role as a board member is to represent students, families, and educators. This is not a power position. It is a position of compassion, wisdom, and support. I pray that you will hear and apply what you hear the voices of the vast majority of students, parents and educators who have pled for consideration. So far, it seems you are only interested in that which benefits you or your political agenda. Please remember, this is about our students, our schools, our community. Please listen.

Thank you, Michelle L. Trujillo

Dear Mr. Englekirk,

When you voted to keep Keith, I knew that you knew what was right for our kids, families and educators- what was right for our district. I thanked God for your ability to break away from the majority to honor the responsibility of your position. Since then though, my hope has diminished. Where did that man go. You know what is right. You have been with this district long enough to know the good people the Board majority has pushed out. You know hiring a Superintendent with all the concerns this new one brings with him, is not what is right or good for our kids. Please, Mr. Englekirk. Do the right thing again. If you cannot make a stand to push to rescind your offer, please walk away. This board majority is destroying what was an incredible district. Please, make a difference!

I appreciate you, Michelle (Miki) Trujillo

Regular Board Meeting

Page 16

February 13, 2024

Dear Mrs. Dickerson,

I am writing you as a Christian, and a former student, parent, teacher and administrator in Douglas County School District. I am praying for hope for the district that I love. I am praying for you. I pray that you will honor your responsibility as a board member to do what is best for the students, families, and educators in DCSD. Voting to hire a superintendent with a DUI and an assault charge, let alone other offenses, cannot be what is best for our kids, our families and our district. I pray that you will reconsider. Please. We have lost so many good, Christian, people due to this board majorities quest to promote a political agenda. Please break away. Stand up for our kids.

Thank you, Michelle (Miki) Trujillo

Dear Susan,

As you know I am a former DCSD student, teacher, and high school administrator. I retired over six years ago and work with educators, students, and families, across the nation today in hopes to encourage and support them in meeting the needs of students and enhancing their school climate. I am also a Christian. I have heard you express that you are a Christian too and I have heard you on a few occasions refer to God's will. Like you, I pray for God's will to be done and know, based on scripture, that God has given us the free will to make choices that honor him. I am writing to you today because I am seeking to understand how disregarding the pleas of a majority of your constituents honors God? I hope you can share with me your perspective. I truly want to understand how using the power you hold as a Board majority, to push out good people who have years of experience and a love for our community and students, honors God? How does spending money on legal counsel that should be spent on students, honor God? Please help me to understand. You can make a difference as a Christian and as a Board Member by using the free will that God blessed you with and standing up for our students, their families, and our educators. I am certain in your quiet time with God, you wonder about all the noise. Let God speak to your heart. Please listen to him and let's Christ's example of love for children and speaking for the common people be your example. It's not too late. I will continue to pray. I will continue to work with schools, students, and educators. I would be more than happy to meet with you, to pray together, to share insight or to listen to your answers to my questions. Please let me know if you are interested in meeting with me.

Thank you, Michelle (Miki) Trujillo

Dear Linda, Carey and Yvonne,

We are writing to let you know how grateful I am for each of you! You continue to put kids, families, and educators first. Thank you for your tenacity, conviction, and perseverance. It cannot be easy to stay in your positions when no matter what you say or do, the Board majority will overrule. Know that we keep you in our prayers and will continue to support you and DCSD. With gratitude, Miki and David Trujillo

PS: Below is the letter Miki submitted to the editor.

I have always been proud to be a product of Douglas County School District - as a student, parent, teacher, and high school administrator. Although I cling to the hope that I will feel proud again, today I am deeply discouraged. This feeling does not stem from the fact that the board majority voted to hire a new superintendent who has a criminal history, misappropriated funds, and omitted the truth on his application, although this is incomprehensible. Rather, it stems from the fact that Dave Burns, Susan Jansen, Katherine Dickerson, and Doug Englekirk continue to make a conscious choice to disregard public pleas from the students, families, educators, and community members whom they were elected to serve. Furthermore, they completely disregarded fellow board members, Gilkerson, Kangas, and Wagstaff, who virtually begged them to consider widening the search or taking more time to properly research candidates. These three forthright members made this passionate, albeit reasonable request, because their experience, conviction, and dedication to what is best for all school community

members, guide their responsibility as board members. Burns, Dickerson, Jansen, and Englekirk, on the other hand, continue to make choices in the best interest of a political agenda. Might I remind you, Board majority, your decisions impact our students! Your decisions have pushed out a beloved superintendent, two quality human resource directors, our head of transportation and other phenomenal district personnel. You have irresponsibly spent tens of thousands of dollars on new legal counsel that our district did not need. This is money that could have been used to serve our students. I am perplexed. I find myself wondering what motivates you. Is it the power, in addition to the politics? I am seeking to understand because we need a path forward that allows us to be proud of our School District and grateful for our Board Members- all of them. For the love of our children, their families, and our educators- check your hearts, make a change, and let it be about the people.
Clinging to hope, Michelle (Miki) Trujillo

Public Comment for Tomorrow's Meeting

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cherylblomstrom@gmail.com

Mon, Feb 12,

to board, jdwyer, me

Good afternoon,

I am attaching for your consideration my public comments for your meeting tomorrow. 90 seconds isn't nearly long enough to create a public record for posterity.

Please include them in the Minutes for the meeting as well.

Thank you.

Cheryl Blomstrom

February 12, 2024

Douglas County School Board

All Members

Jeannie Dwyer

Caryn Harper (for inclusion in the Minutes, please)

Good morning, Board and Staff,

I submit the following public comments as they relate to the agenda for the February 13, 2024 meeting.

In order, **Item 4** includes approving a Superintendent Contract. For reasons large and small, this approval will compound a grievous mistake. Even considering Mr. Ramirez as our next superintendent flies in the face of good board governance. For one thing, you have likely violated Nevada's Open Meeting Law in the way that you conducted your initial review. All of the board members did this work OUT of the public's view. Additionally, Mr. Ramirez, by virtue his own admission, did not properly complete his application. He called it an oversight. An oversight is missing one of the footnotes for a term paper. This is not that. Not remotely close.

There is a simple remedy for this entire problem. Do not offer Mr. Ramirez a contract, reopen the search and retain a qualified search firm. Yes, it will add time but pennies and time saved will prove a good investment rather selecting such a terrible example for our students and faculty.

Item 5 should prove unnecessary for the near term. Mrs. Dwyer is doing stellar work in her acting capacity. You can safely keep her at the helm while you do diligent work to find a suitable replacement. I know this is a burden to her but I think she finds that preferable to a bad choice.

Item 6 is another terrible choice. Learning and knowledge are never for nothing but learning requires showing up and listening, even to ideas with which you may not agree. The Nevada Association of School Boards is such a great value. It amplifies the voice of a very small district and gives us outsized influence. This group represents every other district in Nevada. Let's not be an outlier at such an important time.

Item 7 is the Gilbert Contract, again. During the November 14, 2023 meeting, Mr. Gilbert said, paraphrasing the Minutes, Mr. Gilbert explained that this does not have to be done, but they were trying to clean up the contract. To which Mr. Burns agreed that they were trying to answer questions to make sure it is clear for everyone. You'll remember that no action was taken because Mr. Gilbert said it wasn't needed.

Item 8 addresses By Law 050 appears to be violative of the First Amendment as it pertains to both speech and assembly. To restrict any member's right to disagree/disparage is absolutely a violation of same. Given its primacy in the Bill of Rights, the drafters understood how powerful the freedoms they enumerated were. I think this document needs additional work and suggest a committee form around this issue to resolve what seems to be a problem in the making.

Item 9 also needs more work. Surveys cut across the gamut of items for parental notification. Opting in provides some protection for parents. I believe an opt-out strategy better meets the needs of parents.

Item 11 has been pending for more than a year. It is long past time to include a student voice on the board. I support this fully.

Item 12 addresses the Gifted and Talented program. I look forward to this item. Both of my children participated in GT and I volunteered regularly in the classroom as well as helping with Math Olympiad. This is an area within which I would enjoy volunteering again now that I'm retired.

Thank you for your attention.

Cheryl Blomstrom

Fwd: NRS 391 Personnel.

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Mae Hiatt

Mon, Feb 12,

to me

Please attach this correspondence to the meeting minutes

Thank you.
Mae Hiatt

Regular Board Meeting

Page 19

February 13, 2024

----- Forwarded message -----

From: Mae Hiatt [REDACTED]

Date: Mon, Feb 12, 2024 at 6:07 PM

Subject: NRS 391 Personnel.

To: <dengleki@dcasd.k12.nv.us>, Katherine Dickerson <kdickerson@dcasd.k12.nv.us>, Linda Gilkerson <lgilkers@dcasd.k12.nv.us>, <sjansen@dcasd.k12.nv.us>, Jeanette Dwyer <jdwyer@dcasd.k12.nv.us>, <ckangas@dcasd.k12.nv.us>, Yvonne Wagstaff <ywagstaf@dcasd.k12.nv.us>, <dburns@dcasd.k12.nv.us>, <charper@dcasd.k12.nv.us>

From the Nevada Department of Education:

Backgrounds FAQs

Q: I have an arrest and/or a conviction on my record. What documentation might I be asked to supply in order to complete my background evaluation?

A: You will usually only receive a request for further documentation from our office if your criminal history report is incomplete, or if it shows an arrest but no final case disposition. The types of documents we usually require include (but may not be limited to) court records showing case dispositions, orders for reversal/expungement/dismissal of a conviction, police/district attorney's reports indicating that a case was or was not prosecuted, or parole/probation reports showing successful completion of probation or a pre-trial diversion program. Pursuant to the provisions of NRS 391.033, any conviction for a felony or for a misdemeanor or gross misdemeanor crime involving moral turpitude is grounds for denial of an educator license. A background review will determine if a conviction appearing on an applicant's criminal history report is disqualifying or not. You may request your own criminal history from the Nevada Repository and/or the FBI.

NRS 391.033 - 3.6(b)1

6. Except as otherwise provided in subsection 8, a license must be issued to, or renewed for, as applicable, an applicant if:

(b) The information obtained by the Superintendent pursuant to subsections 3 and 4:

(1) Does not indicate that the applicant has been convicted of a felony or any offense involving moral turpitude or indicates that the applicant has been convicted of a felony or an

offense involving moral turpitude but the Superintendent determines that the conviction is unrelated to the position within the county school district or charter school for which the applicant

applied or for which he or she is currently employed, as applicable;

According to NRS 391.033 IT DOES NOT MATTER IF ITS A FELONY OR A MISDEMEANOR OR ANY OFFENSE INVOLVING MORAL TURPITUDE. ANY OFFENSE IS GROUNDS FOR DENIAL.

THIS IS FOR THE POSITION OF THE SUPERINTENDENT - THE MOST IMPORTANT POSITION IN THE DOUGLAS COUNTY SCHOOL DISTRICT.

We need to hold even higher standards for the person who will hold this position as they will be the role model and set the standard for all teachers and staff, but all children as well.

John Ramirez Jr. was arrested for a DUI with a BLOOD ALCOHOL LEVEL OF .225 To acquire a BAC of .225, a person of his size and stature would most likely need to consume between 8-10 or more alcoholic beverages in one sitting. Is this good judgement? Does this exemplify good moral character? NO.



Do the right thing.
Rescind the offer of employment to John Ramirez Jr.
He is NOT the right person to be Superintendent for DCSD.
Mae Hiatt
Minden Resident.

Fwd: Feedback from the Community

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Mae Hiatt

Mon, Feb 12,

to me

Please attach this correspondence to the board meeting minutes.

Thank you,

Mae Hiatt

----- Forwarded message -----

From: **Mae Hiatt**

Date: Sun, Feb 11, 2024 at 11:55 AM

Regular Board Meeting

Page 21

February 13, 2024

Subject: Feedback from the Community

To: Jeanette Dwyer <jdwyer@dcasd.k12.nv.us>, <dengleki@dcasd.k12.nv.us>, Katherine Dickerson <kdickerson@dcasd.k12.nv.us>, <sjansen@dcasd.k12.nv.us>, <ckangas@dcasd.k12.nv.us>, <dburns@dcasd.k12.nv.us>, Yvonne Wagstaff <ywagstaf@dcasd.k12.nv.us>, <charper@dcasd.k12.nv.us>, Linda Gilkerson <lgilkers@dcasd.k12.nv.us>
https://docs.google.com/document/d/1GYv7N1X3cVG__1-mhCn5EBBPh5MN6g1fjgH6hzF2xEg/edit?usp=sharing

Dear Douglas County School Board Trustees,

Below are screenshots of just a few of the many concerned citizens of Douglas County. We are parents, grandparents, business owners, teachers, staff, stakeholders, and taxpayers. We are all VOTERS! (and nonpartisan at that!) This is what the community is saying about you and your decisions. They may not necessarily be writing correspondence to you directly, but believe me they are sharing their thoughts, concerns, and feelings with everyone they know in the community. The word is spreading. We are disappointed. We are upset and infuriated with your decisions.

In fact, we are urging you to rescind your offer of employment to John Ramirez Jr. immediately and begin a new, thorough search for a better, more qualified superintendent.

We know that John Ramirez Jr. is NOT qualified to be DCSD's superintendent. He does NOT hold a valid license/credential anywhere. He LIED on his application in numerous places. He falsified information and presented himself in a false light. He is not a good role model for the children of this community. He is not even a good role model for the teachers and staff and adults of this community! His actions, behavior, and character are more than enough to disqualify the man for this position.

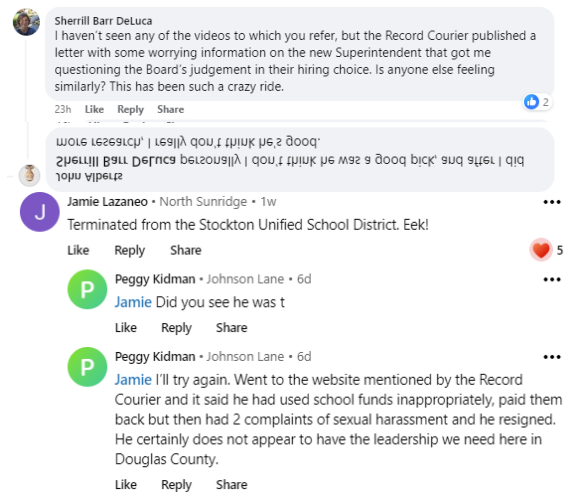
Douglas County School Superintendent is the most important position and hiring this man has already been a huge stain on this county. Do the right thing.

Rescind your offer and begin a new search for a better, more qualified person to be the next superintendent for Douglas County School District.

Our children deserve better.

Our teachers and staff deserve better.

We Deserve Better.



- T** Tracey DeJong • Genoa Ln • 1w
And the beat goes on... why are the board members who gave Ramirez top scores such poor judges of character. ? Yet again?
Like Reply Share 3
- D** deni caster • Ranchos/Pleasantview • 6d
Tracey could be they fear those they feel are smarter than they are...
Like Reply Share
- J** Jordi Davis • Zephyr Cove • 6d
Tracey You could always reach out to them and ask them directly. <https://www.dcsd.net/board/board-members>
Like Reply Share 2
- T** Todd Schafer • Carson City, NV • 3d
School board members are a bunch of numbskulls who think they are mensas. A bunch of retards to get together and always hire the wrong superintendent and pay the millions of dollars contracts for years after they fired them. Look no further than Washoe County. Thank you for putting this out there Yvonne.
Like Reply Share 1
- P** Patti Tucker • Carson City, NV • 3d
It makes me wonder if there is anyone out there or here that has the best interest of the kids. Why isn't the bar set high instead of lower than the ground? Instead of checking a box let's try and hire the best candidate. The Board really let the Community down and people like this get re-elected, go figure.
Like Reply Share 8
- M** Mark Protiva • Minden • 3d
It's like an airline hiring a pilot who was just fired from another airline for a DUI. Do you really want to chance it????
Like Reply Share 7
- B** Barb Z. • Carson City, NV • 3d
Seems like they didn't do their due diligence
Agree Reply Share 9
- M** Miranda Preston • Carson City, NV • Edited 3d
Yes he was!! Have friends that work for SUSD and said he was never in his office. (edited)
Thank Reply Share 5
- D** Diane Roberts • Carson City, NV • 3d
Sadly, DCSD should have administered a wider search for a superintendent applicant. Only 2 all of a sudden make "the cut"? Sounds fishy with the current few on the board getting their way! Get a clue! Hire an outside company to conduct your search. Costly? Don't pay Joey Gilbert for a month and you'll have the funds! I also have known the quality of representation of Maupin, Legoy etc for over 40 years! And they were dumped for Joey Gilbert? I personally have known Mr. Joe Girdner and Mr. Keith Lewis since they began their careers in education. I have interacted with both of these gentlemen over the years; coaching and teaching and on a personal level. What a loss to DCSD! There is definitely some shenanigans going on with this current board! The majority of you want school voucher system. WHAT choices are there in Douglas County for this? Maybe 2 private schools? I was an educator for 30 years and envied the Douglas County Schools. Not just their TOP honors in the STATE but great athletic teams and coaches. AND Douglas County School Board wants to refuse their membership in the State organization of school boards?! All 17 counties have been members and NEED this association. There is some "plan" here!! I support the DOUGLAS COUNTY and parents, teachers, coaches and all involved in the TRUE meaning of these careers. WE ARE HERE FOR THE KIDS!! PLEASE do not support or re-elect these clowns that want to ruin one of the best school district in the State!
Agree Reply Share 13
- P** PATTY KNIGHT • Gentry • 2d
Someone either didn't do their homework or there is an agenda involved.... I'm guessing the latter
Like Reply Share 7
- PJ** PJ Nosek • Johnson Lane • 2d
Yes man to the four and a new client for Gilbert
Like Reply Share 2


Brooke Laugheed • Johnson Lane • 1d

I am so sicken by this! But I am so happy I pulled my son out of Douglas County School District when I did!

Like Reply Share


Autumn Haberland • Ranchos/Pleasantview • 3d

Disgusting. Very sad that the current board endorsed this. They need to go.

Like Reply Share


Diana Jones • Kingsbury Foothill • 3d

Autumn at least 4 of them!

Like Reply Share


Barbara Larson-Hays • Chichester • 3d

Wow! Poor judgment again, are they purposely doing this? What is there goal for DCSD? Who's thinking about the children?

Like Reply Share


Rina Kampy Author • Ranchos/Pleasantview • 3d

Barbara I fear the children are no longer in the picture and that scares me because I have 2 that are far from graduating.

Like Reply Share


Diana Jones • Kingsbury Foothill • 3d

Barbara they don't care about children or education. Only the cult agenda.

Like Reply Share


Diana Jones • Kingsbury Foothill • 3d

The district is so screwed!


Pat Bridges • Downtown Minden • Edited 3d

This would be funny if it was us and it wasn't real. All I can say is this is what happens when you have sloppy or no background checks. This shows extremely poor management by the board. Did he get a raise? Birds of a feather flock together. (edited)

Like Reply Share


Diana Jones • Kingsbury Foothill • Edited 1d

Pat he'll last less than a year and want a buyout. I've seen it too many times as an educator! (edited)

Like Reply Share


Connie Breedlove • Gardnerville Ranchos • 3d

This is just ridiculous and terrible! My "prior community" did the same thing - they hired a police chief with a history of sexual abuse claims wherein the city he left paid a couple million worth of lawsuits. You guessed it - he did the same thing again! And my community paid a couple million out in lawsuits too! So stupid and irresponsible!

Like Reply Share


Phyllis Schmidt • Johnson Lane • 3d

I don't think the board is looking out for our students or staff. Sounds like A Nazie invasion.

Like Reply Share


Matthew Wayne • Downtown Gardnerville • 3d

Honestly, I feel that it should be more like an election process to include the people that actually live here and have kids going to school here. It's redundant to leave it up to the 4 horseman lol, being I've seen nothing good since they were elected? Am I wrong? All I ever read or hear is crap and drama. It never never used to be that way before. I don't know any of the board personally but I know we can do better. The kids deserve better. I've been teaching privately 27 years now, even I know. I refuse to teach in the public schools because of their antics. Hoping to see a good change someday somehow. Hope everyone has a good night!

Like Reply Share


Gary Davila • Ruhenstroth • 3d

As a retired school district business manager I would highly recommend reconsidering this hire. And be aware that in most of the these contracts it is stipulated that if he/she is asked to resign before the contract is up, they will be paid the sum of the remaining amount. I have no interest in school business except to say this decision is too important to the students and taxpayers to make a mistake now.

Like Reply Share


Susan Spotts • Chichester • 3d

Most applications for employment state falsification of employment or termination is grounds for immediate dismissal. I'm surprised after the tire scandal DC would allow hiring someone that mismanaged 7.3 million for air purifiers.

Like Reply Share


Leslie Bunting • Westwood Village • 3d

I am appalled that the board would recommend hiring this man. I don't understand their motivation of ruining our school district! Beyond belief! Our governor, state Dept Of Education And the Attorney General needs to know about these people and their underhanded dealings!!

Like Reply Share

- S

Susan Spotts • Chichester • 3d

...

I take offense to avid Burns statement on the DUI, that everyone in 5he district would be fired. I've lived her since 1977, never had a DUI, I bet a lot of residents of the county have never had a DUI.
Also, what about all the lying or falsehoods on his application? If he lied on his application, what els3 is he lying about.
These are our children, the future of this county, state etc. not to mention our tax dollars paying his salary.

Like Reply Share

1

7
- R

Rick R. • Johnson Lane • 3d

...

Is this guy one of Joey's friends??

Like Reply Share

1

4
- L

Leslie Bunting • Westwood Village • 3d

...

[Rick](#) - or one of the board members friends??

Like Reply Share

3
- R

Robin Shriver • Johnson Lane • 3d

...

This is a disgrace, a disservice to our students and an embarrassment to the county!

Like Reply Share

1

11
- S

Sandra Haywood • Fish Springs • 3d

...

I need to say this.. people who hired him are Foolish idiots-AT THE EXPENSE OF OUR CHILDREN!

Like Reply Share

1

2
- K

Karen and Jim Bennett • Johnson Lane • 3d

...

Oh my Gosh! I don't even have children in this school district, but PEOPLE, have you been to Stockton? Are you out of your minds putting someone like him in charge of your schools. NO, No, NO. Do your due diligence, check out his previous school district if nothing else.

Like Reply Share

1

10
- P

Penelope Wright • Kingsbury Foothill • Edited 2d

...

[Karen](#) I agree. This guy has an "extensive criminal history." (edited)

Like Reply Share
- 

Douglas Stimpson • Pine View Estates • 3d

...

WTF. Glad I moved away. Teachers ought to protest this awful excuse for leadership.

Like Reply Share

1
- E

Erik Evans • Chichester • 2d

...

This board, their lawyer, and cheerleading squad are a joke, have to go. Same goes for the crowd over at the Douglas Republican Committee, playing pure politics with the kids education. Have no skin in the game and burning the district down to the ground and burning through funds... Now lets see who to and how much future contracts get structured, the Lawyer they hooked up with before being elected is taking us to the cleaners...

Agree Reply Share

5
- M

Michelle T. • Minden • 1d

...

The big question is why are Burns, Jansen, Dickerson and Englekirk so invested in this man? There is something fishy here. As there is with most of their decision making. Joey Gilbert was the most glaring until now. They continue to lower the bar for our children.

If the board would have used a headhunter or agency that places education administrators this man would have never made the first list of candidates, let alone make the final two and be selected as the "best" candidate by the four board members that voted for him.

Our community of parents, teachers and stakeholders made it very clear to the school board this is not the person to lead our schools. Why ask for our input if you have no intention of considering it? They have made it abundantly clear it's because they do not respect the children, the teachers and staff or the future of this amazing district.

These four trustees are the worst thing that could have happened to our school district. What a tragedy for our community and children.

Like Reply Share

1

8

Fwd: Superintendent vote

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imthejenn

to me

Regular Board Meeting

Page 25

February 13, 2024

Please add to DCSD school board meeting minutes for 2/13/2024.

Thank you,
Jennifer Wilson

Begin forwarded message:

From: [REDACTED]
Date: February 10, 2024 at 10:05:39 AM PST
To: David Burns <dburns@dcscd.k12.nv.us>, Linda Gilkerson <lgilkers@dcscd.k12.nv.us>, Katherine Dickerson <kdickerson@dcscd.k12.nv.us>, Susan Jansen <sjansen@dcscd.k12.nv.us>, Carey Kangas <ckangas@dcscd.k12.nv.us>, Dwight Englekirk <dengleki@dcscd.k12.nv.us>, ywagstaf@dcscd.k12.nv.us
Subject: Re: Superintendent vote
Following up to the group

Thanks,
Jenn Wilson

On Feb 8, 2024, at 4:20 PM, imthejenn <imthejenn@aol.com> wrote:

Hello DCSD,

I'm writing to express my concerns with the recent vote for superintendent in favor of John Ramirez, Jr. It is my understanding that he has a fairly recent DUI, which I find wildly concerning for someone managing a school district. According to several news articles, in addition to the misdemeanor DUI, there have been allegations of sexual harassment, misuse of a district credit card, and a no contest plea (i.e. guilty) to a hit-and-run. It is unfathomable that someone with a sordid past such as this would be put in charge of an entire district that is here to benefit the education of children. Quite frankly, you wouldn't agree to put someone with this pedigree in the role of bus driver. Yet, for reasons I'm unable to understand, you've elected him to run the show.

I'd like to understand better why you feel his DUI "shouldn't be held against him" and why you would defend the misuse of the district credit card? Both the convictions and the allegations point to someone with poor decision making skills and a lack of impulse control. These are traits that are taught to kindergartners, yet somehow missed the mark with our new district superintendent. Concerning does not begin to scratch the surface.

I am a voter, (a registered republican even). I am a resident. I am a parent of four children in this school district. I spend my tax dollars here, I volunteer here. My voice is important, my children are important. One of my children will be pursuing a degree in education and candidly, I don't think this is a district that is safe for her to teach in.

In the wealthiest county in Nevada, we are getting the deepest shaft as a school district. I implore you to consider the many rather than the ego of the very few.

Sincerely,
Jennifer Wilson

Actual citizen of this county with vested interest in the education of the kids

Letter to Trudtees

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Carrie Klubben [REDACTED]

Mon, Feb 12,

to me

Dear Karen,

I'm attaching a letter I sent to the trustees this past Saturday. Can you please add it to the meeting minutes?

Thank you,
Carrie Klubben

Dear Trustees,

I am writing to you regarding your recent hiring of Mr. Ramirez. First and foremost, I want to thank Trustees Gilkerson, Kangas, and Wagstaff. Thank you for a job well done representing your constituents. It is obvious each time you speak that you truly do care about the community members, employees and students of Douglas County. I appreciate the stand you have taken and the unyielding conviction with which you pursue what is best for the community you have promised to serve, in spite of the appalling treatment you have been subjected to by your fellow trustees. Your commitment and sacrifice has not been lost on the employees, students, and parents who depend on you to uphold their interests and push back against the self-serving, morally indigent, and disgraceful machinations of your fellow board members.

Now, I will address the remaining four trustees: Mr. Burns, Mr. Englekirk, Ms. Jansen and Ms. Dickerson, shame on you. I am appalled at your reckless and completely inappropriate decision to hire Mr. Ramirez as our new superintendent. Once again, you continue to ignore the people of Douglas County. Person after person, including myself, asked you Tuesday during the special board meeting, not to hire either candidate and to start this process over. If you found yourselves unwilling to do so, you were asked to, at the very least, not hire Mr. Ramirez. Yet you did anyway. A decision that I hope costs you dearly. I spoke about a young lady that was very involved in our community, Fallon Montanucci, who was killed in April 2022 by a drunk driver. You drive by her makeshift memorial each time you travel South on Hwy. 395. Senator Settlemyer has graciously offered part of his land to install a permanent memorial to Fallon. Fallon was a member of the Douglas County Sheriff Explorers program where she received their highest honor, and a member of the United States Air Force. Her loss was a devastating blow to both her family and this community.

You made it very clear that you could care less about Fallon, her family or this community by your decision to hire Mr. Ramirez. You defended your hiring by downplaying Mr. Ramirez's abhorrent choices, essentially brushing them off as regrettable but, ultimately unimportant- no harm, no foul. Shame on you. His decision to get behind the wheel and drive impaired demonstrates both an utter lack of wisdom as well as a total disregard for the safety and wellbeing of others, a lapse in judgment that is perhaps only matched by your decision to offer him the top job in our school district.

While I do not seek to condemn someone for their past mistakes, this was not something that happened 20 years ago. It happened just two years ago, the same year Fallon was killed. There are many Ubers and taxi services available in the area where Mr. Ramirez lives. He could have easily sought out a safe ride home. Again, his actions exemplified a clear lack of responsible decision making.

The four of you also defended your decision by alluding to their being other current district employees with a DUI. Ms. Dickerson, you said Mr. Dedmond told you there were current employees with a DUI on their records. I know this comment is false. I know from a reliable source that he told you no such thing. The point is you hired a man to be the leader of our school district while fully knowing of his arrest. Apart from this, there are many more red flags in his history you are choosing to defend and ignore. You specifically chose to hire someone with an alleged history of misusing district funds, and a man who aside from his DUI, alleged financial mismanagement, and other troubling allegations involving sexual misconduct, outright lied about his criminal conviction on the application he turned in late.

It is clear from your decisions that none of you hold any scruples when it comes to installing this man as a significant pillar within our community, but on behalf of those staff members, teachers, parents, and students who attempt to hold ourselves to a higher standard, and look for a leader of better moral fiber to function as a boss and a role model for students, I ask that you reconsider. The four of you had no problem excoriating Keith Lewis and Joe Girdner for not vetting the man hired at the lake properly. This truly is the height of hypocrisy.

There comes a point when, after so many irresponsible and downright appalling decisions, one must begin to ask oneself a simple question: why? The answer to this question usually falls within one of two categories: ignorance or malicious intent. In the beginning, I was uncertain as to whether your perceived lack of disregard for our community and deplorable governance was a combination of ignorance and terrible manners or something more. However, over the past year, your actions have proven that a lack of intelligence is not your primary issue; rather, it is a wanton contempt and disregard for the community you swore to serve. You say you care about the children of Douglas County. I am telling you now that your actions since day one have proved the exact opposite. Each decision you make directly conflicts with the best interests of the students and families of our county. The four of you, along with your legal council, are on a power trip and our county is paying the price.

FW: Mr. Ramirez Jr. - Please don't support a contract.

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tahoecolin Hotmail [REDACTED]

to me

Dear Ms Harper,

Can you please add the below email that I sent to all the trustees to the minutes for today's board meeting?

Thank you,

Colin Burrows

Sent via the Samsung Galaxy S9+, an AT&T 5G Evolution capable smartphone

On Feb 12, 2024, at 5:21 PM, [REDACTED] wrote:

Dear Ms. Jansen,

I am deeply troubled by recent developments regarding your decision to support John Ramirez Jr. as our potential superintendent. Towards the end of last year, I observed promising efforts from you to foster collaboration and trust with our teaching staff. Your engagement in discussions regarding testing procedures, scoring methods, and providing support tools for educators seemed to signify a genuine commitment to building positive relationships within our school community.

However, I must express my disappointment and dismay at your decision to endorse Mr. Ramirez. This choice feels like a betrayal to the teachers with whom you were diligently establishing rapport. It saddens me to see your previous efforts potentially go to waste.

Furthermore, supporting Mr. Ramirez raises serious concerns, particularly given his troubling background, which includes allegations of mismanagement of district funds, sexual harassment, DUI, and involvement in a

hit-and-run incident. The allegations of "strong-arming, groping, touching, and verbal bullying" by former employees of the Alisal Union School District, where Mr. Ramirez previously worked, are deeply troubling. Have you taken the initiative to investigate these allegations, especially considering your previous working proximity to that district?

Our district is already facing a critical shortage of teachers, and hiring someone with such controversies surrounding them could further exacerbate this issue. Can you imagine the reluctance of potential teacher applicants to join our district under Mr. Ramirez's leadership? As someone who once started out as a teacher, would you have been comfortable applying to a district led by him? I highly doubt it.

Furthermore, Mr. Ramirez's dishonesty regarding his DUI and hit-and-run incidents raises serious questions about his integrity and suitability for the role of superintendent. It is concerning that he would straight out lie to the board when asked directly about the hit and run. He pleaded no contest to the charge in 2013. It calls into questions about his trustworthiness. Not to mention most experts will tell you a 50-year-old man who can function with .225 BAC is most likely a chronic alcoholic.

Ms. Jansen, I implore you to reconsider your support for Mr. Ramirez. By voting against his contract, you have the opportunity to restore credibility with teachers, parents, and students alike. We need a leader who will prioritize transparency, integrity, and the well-being of our school community. Supporting a candidate with such a problematic history sends the wrong message and undermines the trust that you were beginning to build with us.

Please, let us not allow our school district to be led by someone whose actions and character are in question. Denying Mr. Ramirez this position is crucial for the sake of our community and the values we uphold.

Sincerely,

Colin

Colin Burrows

taxpayer and proud parent of a GES student.

Letter to the school board to be added to today's meeting minutes 2.13.2024

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to me

Hi,

I've written a letter to the school board that I would like added to the meeting minutes for today's meeting, 2/13/2024. Please see the pasted letter below in this email. Thank you!

Dear Douglas County School Board Members,

I am a parent of a child in this school district. I am specifically directing this letter to the four board members who voted to hire Ramirez as our next superintendent, Burns, Jansen, Englekirk, and Dickerson. I thoroughly disagree with this decision and am appalled at the lack of sense displayed here, if indeed it is a lack of sense and not a purposeful disregard for the wishes of the public whom you serve.

It is quite clear to myself and many parents who I talk with that the better solution to this superintendent hiring process would be to restart, allow more time for the process, and attract better candidates. As the Number 1 school district in the state, according to online sources, we should easily be able to attract much better candidates than Ramirez, who clearly displays an alarming lack of character and is nowhere near the standard that Douglas County School District should have set for a school district superintendent position.

The lack of receptiveness towards, and blatant disregard for, the public's desires on this subject is unacceptable. The ONLY agenda that should be pursued by the Douglas County School District is to support our staff and students and create the best possible educational environment. ANY other agenda is unacceptable and I strongly encourage you all to reconsider the hiring of Ramirez, as well as the irresponsible over-spending of our legal budget on Joey Gilbert.

-Jessica

Protecting the Girls???

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Melinda DesJardins [REDACTED]

to David, Katherine, sjansen@dcsd.k12.nv.us, Yvonne, Linda, ckangas@dcsd.k12.nv.us, me, dengleki

****Caryn, please include in the meeting minutes for the 2/13 school board meeting****

Trustees Burns, Dickerson, and Jansen,

When you ran for your positions on the school board, you ran on a platform centered around the message that you wanted to "protect our girls". Hiring a superintendent with a DUI and allegations of sexual harassment does not set the bar very high for doing that. In addition to being on probation for a DUI, he lied on his application for the position, pleaded no contest to a hit-and-run, and there are many other instances of questionable decision making in his history. Is this really a person that you think can protect our girls? Or any of the students in DCSD for that matter?

Also, one of your most staunch supporters that often references her close relationship with her good friend Suzy, was absolutely disrespectful and condescending to two DHS girls on social media this week. She called them "snot nosed kids" that were full of "piss and vinegar" because they chose to voice their opinion on the hiring of Mr. Ramirez. So again, is this how you condone treating the girls in this school district? By having your supporters call them names and tell them that they shouldn't have a voice in who their superintendent is and they shouldn't involve themselves in this situation?

That is not protecting them, that is ridiculing them. That is telling them their voice doesn't matter. I'm happy to provide evidence of the whole exchange if you want to see the proof.

Additionally, when it came to selecting a new board member to replace Tony, I listened as at least two of you stated that you were going to automatically take out a very strong applicant from the process because one of the business courses that he teaches at the college level has a DEI section. Are you really so scared of diversity, equity and inclusion that you have no problem hiring someone with a DUI but any reference to DEI in your minds is a greater offense? That is baffling to me. The

fact that you can excuse a DUI, but not DEI speaks volumes about where your loyalty lies. Not to the students of this district, but to your political agenda.

I would appreciate a response to the following questions:

1. Do you feel that hiring a superintendent with a DUI and a long history of various other offenses is the best choice for our district? If yes, why?
2. Is having someone with sexual harassment allegations in a position of leadership in our district good for the girls? What kind of message do you think it is sending?

I am asking you to PLEASE rethink your decision to hire Mr. Ramirez and reopen the application process. I am positive you can find a better fit for our district. If you really want to live up to your campaign promise and protect our girls, do not hire this person as our next superintendent.

Thank you,
Melinda DesJardins

Please add to School Board meeting record for today 2/13/24

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M. Betcher [REDACTED]

to me

Written to Jansen, Burns, Egelkirk, Dickerson

I wonder if you have any ill feelings at the loss of 5 people in important leadership positions within the District? There continues to be no explanation for this Board's method of decision making, causing the public to be left in the dark. Also the public record appears to be heavily redacted and supplemental materials for agendas are posted on routine late. It feels like a move to avoid public input and the new 90 second change up more of the same, causing public comment to be even more difficult. To say this Board has an autocratic style is putting it gently.

I also want to weigh-in again on the rush to find a new superintendent. We have a great school system there is no reason to think we need to rush into hiring someone just yet. PLEASE slow down, this is hasty at best.

What do we really know about Mr. Ramirez, Jr. There are many horrible rumors popping up, ex. DUI, hit and run, misuse of funds to just name a few? Please slow down, treat your position as if you truly care about the well being of our students and staff.

Thank you,
M. Betcher

Regular Board Meeting

Page 31

February 13, 2024

Continue superintendent search

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to dburns@dcsd.k12.nv.us, lgilkers@dcsd.k12.nv.us, kdickerson@dcsd.k12.nv.us, sjansen@dcsd.k12.nv.us

Greetings Douglas County School Board members,

I think you want what your constituents want, which is the best choice for Douglas County School Superintendent. Only it's not John Ramirez Jr.

A search for the person the majority of our school board found to be their best choice turned up disturbing results:

From The Stockton Record, Aug. 25, 2022, "Former SUSD Superintendent John Ramirez Jr. arrested for DUI."

From CBS News, April 24, 2023, "Stockton Unified under investigation by DA after reports of fraud, financial mismanagement."

From The Stockton Record, March 6, 2023, "Stockton Unified ends contract with former Superintendent."

Auditors report showed fraud evidence, "disregard for the law, troubling culture of leadership."

And from the Stockton Unified School District, John Ramirez Jr.'s former employer: "poor business practices, inadequate duty of care, lack of transparency to public and board, potentially risking district's solvency."

None of this gives me confidence Ramirez is the best choice for our new superintendent of schools.

So I wonder, David Burns, Katherine Dickerson, Susan Jansen, Doug Englekirk, what is about Ramirez's qualifications made him an attractive candidate to you? Did you neglect to do your own research? There were no warning signs?

You can do better. Don't offer Ramirez employment with the Douglas County School District.

Do your job and listen to the majority of your constituents who don't appreciate fraud and chaos, or the financial repercussions of fraud and chaos.

Continue the search.

Thank you for your attention.

Sincerely,

Sharlene Irete

Letter to the Board from a concerned parent - requested to be added to the meeting minutes

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jessica@holledesigns.com <jessica@holledesigns.com>

to me, dburns, kdickerson, sjansen, dengleki, ywagstaf, ckangas, lgilkers

Hi,

I am sending this directly to all school board members in addition to having emailed this solely to Caryn Harper to be added to tonight's meeting minutes, 2/13/2024.

Please read the pasted letter below in this email. Thank you!

Dear Douglas County School Board Members,

I am a parent of a child in this school district. I am specifically directing this letter to the four board members who voted to hire Ramirez as our next superintendent, Burns, Jansen, Englekirk, and Dickerson. I thoroughly disagree with this decision and am appalled at the lack of sense displayed here, if indeed it is a lack of sense and not a purposeful disregard for the wishes of the public whom you serve.

It is quite clear to myself and many parents who I talk with that the better solution to this superintendent hiring process would be to restart, allow more time for the process, and attract better candidates. As the Number 1 school district in the state, according to online sources, we should easily be able to attract much better candidates than Ramirez, who clearly displays an alarming lack of character and is nowhere near the standard that Douglas County School District should have set for a school district superintendent position.

The lack of receptiveness towards, and blatant disregard for, the public's desires on this subject is unacceptable. The ONLY agenda that should be pursued by the Douglas County School District is to support our staff and students and create the best possible educational environment. ANY other agenda is unacceptable and I strongly encourage you all to reconsider the hiring of Ramirez, as well as the irresponsible over-spending of our legal budget on Joey Gilbert.

-Jessica

Public Comment for 02/13/2024 Board Meeting

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John Walker

to me

Hi Caryn, for the official record please include the attached public comment for the February 13, 2024 Douglas County School Board meeting. And it was nice talking with you today.

John B. Walker
Minden, Nevada

ELECTRONIC MEMORANDUM

DATE: February 12, 2024

TO: Trustees, Douglas County School Board

FROM: John Walker, parent of two children in the Douglas County School District

SUBJECT: Non agenda item public comments

Following are public comments for the upcoming school board meeting to be held on February 13, 2024

Trust and Confidence:

Building community trust and confidence should be priority one. As most observers are

aware, the local press coverage about our school board meetings (which are accurate), remains highly negative. There have been numerous accounts about the recent departures of key administrative staff, along with stories about how replacement of the district's legal counsel was mis-managed. In part, the fallout from these board actions has been the formation of a large committed group of teachers and other community members who continue to express dissatisfaction over board competency and decision making. And while none of this is news to each of you, it's important to reflect where we now stand.

The Art of the Compromise:

The ubiquitous "four to three vote" is now all too predictable for many of the important motions considered by the board. And this predictable "split vote" is taken irrespective of the credibility of arguments presented. In fact, hours of debate can be expended on a given item, and yet everyone in the room knows the outcome. Most observers see this voting block as fundamentally undemocratic and counterproductive. Moreover, the appearance of decision making through "group think" reinforces the perception of incompetence and the lack of critical thinking and due diligence by the majority voting block.

Fiscal Responsibility:

The district's legal counsel is taking the school board for a financial ride, and the numbers are now undisputable. What's really important here however, and without regard to "causes," the board alone is ultimately responsible for this dilemma. And it can be argued that this reality was self-inflicted, leading to credible arguments over board competency.

Staffing:

The board needs to address teacher and staff vacancies, including administrative staff turnovers. The ability to attract experienced teachers is becoming more problematic in the district, and this problem is in part traceable to recent board actions. Sadly, if negative perceptions about school board competency continues, attracting qualified staff may well prove problematic. The recently "botched" hiring of the new superintendent as evidenced by the applicant's "alleged" fraudulent employment application bodes poorly for the board's majority.

Public Participation:

The 90 second public comment rule is an affront to the students and their families, teachers, support staff, school volunteers, the district's administrative staff, and ultimately the taxpayers of Douglas County. These are the constituents of the board and they should be given every opportunity to convey their concerns in an open public forum. Moreover, there is absolutely no conceivable excuse to limit oral public comments to 90 seconds. And while the board is legally intitled to adjust comment time periods, the accepted minimum norm throughout state and local government entities is three minutes. Hence with these comments, I am petitioning the board to re-instate a three-minute comment period or otherwise explain to your constituents the board's rational for limiting public participation.

Declining School Enrollments:

A strategy to expand school enrollment in the district is viewed by many as an important goal. In part this is because school funding is based on per-pupil allotments, and more importantly there exists an underused capacity at certain school facilities in the district, such as those at Lake Tahoe. It has been suggested that one approach to address this need might be the development of strategies to encourage home schoolers into the school district. These and other "actual issues" should be the focus of the school board.

Unfortunately, and at the most recent special meeting held to interview applicants for the vacant superintendent position, certain board members posed "prepared interview questions" that were viewed by many as political in nature, and generally irrelevant, or at least immaterial to either school district operations or the culture

and composition of student bodies throughout the district. Questions about genderneutral bathrooms, sports and transgender kids, along with curriculums and initiatives such as Diversity Equity & Inclusion (DEI) policies, and Critical Race Theory (CRT) were posed by certain board members. Apparently, these “issues” are seen by some as key “screening questions” for the position of school superintendent. In this regard, I would invite the members of the board to at least read the generally accepted understanding of what DEI and CRT encompasses. Because we now live in a politically polarized world where information can be distorted and sometimes morphed into “hot button issues,” I’m offering the board a “clear eyed” albeit apolitical view of these initiatives, and here they are:

What is DEI

Diversity, Equity, and Inclusion (DEI) policies in school districts are designed to create a more fair, just, and inclusive environment for all students, regardless of their background, identity, or individual characteristics. These policies are driven by the belief that every student should have equal access to education and opportunities, and that they should feel respected, valued, and included in their school community. Diversity in the context of DEI policies refers to the range of identities, backgrounds, and perspectives within the school community. This includes but is not limited to race, ethnicity, gender, sexual orientation, socioeconomic status, ability, and religion. Acknowledging and embracing this diversity is a key aspect of creating an inclusive and supportive learning environment.

Equity focuses on ensuring that all students have access to the resources, support, and opportunities they need to thrive, regardless of their individual circumstances. This may involve addressing systemic barriers to success, providing additional support for historically marginalized students, and ensuring that all students have a fair chance to succeed.

Inclusion is about creating a sense of belonging and acceptance for all members of the school community. It involves actively promoting and practicing respect for all students, fostering a culture of inclusivity, and providing opportunities for all students to participate and engage in the school community.

DEI policies in school districts may encompass a wide range of initiatives and practices, including:

1. Culturally responsive teaching: This approach emphasizes the importance of recognizing and valuing students' cultural backgrounds, incorporating diverse perspectives into the curriculum, and creating a learning environment that is inclusive of all students.
2. Anti-bias education: Schools may implement programs to address bias, discrimination, and prejudice, providing students with the knowledge and skills to recognize and challenge inequities and injustices.
3. Professional development: Educators and staff may receive training and support to increase their cultural competence, develop inclusive teaching practices, and effectively support diverse student populations.
4. Support for marginalized students: Schools may implement targeted support programs for students who face specific barriers to success, such as students from low-income families, English language learners, students with disabilities, or LGBTQ+ students.
5. Inclusive policies and practices: School districts may review and update their policies and practices to ensure that they are equitable and inclusive, such as inclusive hiring practices, gender-inclusive facilities, and support for students' diverse religious practices.
6. Community engagement and partnership: Collaborating with families, community organizations, and stakeholders can help to promote diversity, equity, and inclusion within the broader community and leverage external resources to support students' holistic needs.

Implementing DEI policies in school districts requires a comprehensive and ongoing

commitment from all stakeholders, including administrators, educators, students, families, and the broader community. It requires a focus on both addressing immediate needs and creating sustainable long-term change to ensure that all students have the opportunity to succeed and thrive in their educational environment.

By prioritizing diversity, equity, and inclusion, school districts aim to create learning environments that celebrate the unique contributions of every student, provide equitable opportunities for success, and foster a sense of belonging and respect for all individuals. These policies are essential for creating a more just and inclusive society, and they play a crucial role in preparing students to navigate and thrive in a diverse, interconnected world.

What is CRT:

Critical race theory (CRT) in the context of school curriculum addresses the ways in which race and racism intersect with social, cultural, and legal structures. It seeks to examine and challenge the systemic impact of race and racism in society, including in institutions like education.

In schools, a curriculum that incorporates elements of critical race theory may include:

1. Examination of historical and contemporary issues related to race and racism, including the history of racial discrimination, civil rights movements, and the impact of systemic racism on marginalized communities.
2. Analysis of the ways in which race intersects with other forms of oppression, such as class, gender, and sexuality, and how these intersections shape individuals' experiences within society.
3. Encouragement of critical thinking and dialogue concerning race, racism, and privilege, with the goal of fostering empathy, understanding, and active participation in creating a more just and equitable society.
4. Inclusion of diverse perspectives and voices in the curriculum, such as literature, history, and social studies that highlight the experiences of marginalized groups and challenge traditional, Eurocentric narratives.

Curricula informed by critical race theory aim to empower students to critically examine societal structures and to cultivate a more inclusive and equitable understanding of history, justice, and society.

Forwarding letter I sent to SB members

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Elizabeth Gates [REDACTED]

Tue, Feb 13, 2024

to me

It's apparent that 4 of you have a very specific agenda that involves none of the promises you made when elected to represent me.

You should be ashamed.

Your behavior makes me sad to my core for my children, our educators and administrators.

You do not care about our children or their future and you cannot convince me otherwise after this recent vote. You clearly care about your politically charged trigger points and only communicate with those who parrot your views.

The election of a superintendent with recent DUI charges and sexual assault and financial mismanagement allegations confirms it. To dismiss these while citizens voice concerns and rush him in confirms everything. It feels like we are in the Twilight Zone. Douglas County deserves so much better than this.

The fact that you still agree to funnel our tax dollars to Joey Gilbert of all people confirms this as well. Your judgment and leadership skills are abhorrent. You should be filling teacher positions and securing funds to promote the programs that support our district, children's wellbeing and education instead of running people out. As an adult and leaders you should be able to, at the very least communicate with other adults who do not share your views; We teach this to our children at a very young age. I think you are the ones who need to go school to learn some things.

You do not care about our children.

Shame on you.

Sincerely,

A local parent, business owner and community member.

-Lizzy Kirkpatrick

Fw: a few facts

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Roger and alison Grey [REDACTED] >

Tue, Feb 13,

to me

Good afternoon. Could you please add this letter to the minutes for today's meeting?

Thanks.

Alison Grey

----- Forwarded Message -----

From: Roger and alison Grey [REDACTED]

To: dburns@dcasd.k12.nv.us <dburns@dcasd.k12.nv.us>; kdickerson@dcasd.k12.nv.us <kdickerson@dcasd.k12.nv.us>; dengleki@dcasd.k12.nv.us <dengleki@dcasd.k12.nv.us>; sjansen@dcasd.k12.nv.us <sjansen@dcasd.k12.nv.us>

Cc: Linda Gilkerson <lgilkers@dcasd.k12.nv.us>; ckangas@dcasd.k12.nv.us <ckangas@dcasd.k12.nv.us>; Yvonne Wagstaff <ywagstaf@dcasd.k12.nv.us>

Sent: Saturday, February 10, 2024 at 09:55:02 PM PST

Subject: a few facts

Good evening, Mr. Burns, Ms. Dickerson, Mr. Englekirk and Mrs. Jansen,

The Douglas County School Board replaced superintendent Keith Lewis, who had a spotless record and huge community support, with John Ramirez, former superintendent of Stockton schools, who has been convicted of DUI and hit-and-run and is currently on probation. You discounted the DUI, saying that anyone could make a mistake and it was only one time. Please note that people drive drunk far more often than they get caught. According to *Healthline* and *Medical News Today*, a 200-pound man would achieve a blood alcohol level of .225 by drinking 10 - 12 beers. Such consumption is indicative of an alcohol problem. This was not a single mistake; it was evidence of a pattern.

In 2023, California's Financial Crisis & Management Assistance (FCMA) Team investigators released results of an "Extraordinary Audit" of the Stockton school district. The report stated: "Superintendent Ramirez, CBO Battle and the governing board failed to perform their fiduciary duty because they failed to perform due diligence, ignored established internal controls, bypassed established policies and procedures, and did not hold themselves to a standard of conduct commensurate with their positions." You discounted these findings as unproven accusations, saying that Mr. Ramirez had not been convicted. This audit was not just accusations. It was an investigation that took nearly a year to complete and reflects findings, not accusations. Its findings are similar to those of two grand jury investigations conducted in 2020 through 2022.

I am also very concerned about Mr. Ramirez's tendency to lie.

- He lied on his application when he indicated that he had never been convicted of a criminal offense other than a minor traffic violation (even though he is still on probation for his most recent conviction). During the school board meeting on 2/6, he explained that it was an oversight (really??). During the meet and greet on 2/5, he said that he answered the question correctly because the statement on the application exempted minor traffic violations. For the uninitiated, DUIs and hit-and-runs are not minor violations.
- He lied during the 2/6 meeting about his hit-and-run. However, the *Monterey Herald* reported April 2, 2010:

In 2004, Ramirez pleaded no contest to a hit-and-run incident. As a result, he was publicly censured for misconduct by the California Commission on Teacher Credentialing. Without elaborating, Ramirez admitted having made a mistake, dealing with it and moving on. "It has not affected my ability to lead", he said.

This information is confirmed by legal records and other news sources. So he admitted it in 2010 but denied it in 2024. I could have corrected Mr. Ramirez's answer to Mr. Englekirk's question about this so that Mr. Englekirk would have an accurate picture of the situation, but of course, members of the public are not permitted to comment on what has happened at the meeting.

- He lied when he stated at least twice (on February 5 & 6) that he himself brought in FCMA for the Extraordinary Audit of Stockton schools. It was Troy Brown, superintendent of San Joaquin County schools, who requested the audit, and it is so stated in the FCMA audit report (<https://www.fcma.org/PublicationsReports/sjcoe-stockton-usd-final-report.pdf>). Mr. Ramirez had previously requested a different sort of FCMA audit, but he intentionally misled you by implying that he had requested the report that implicated him.
- He lied at the 2/6 meeting when he claimed to have had very little involvement in the IAQ scandal in Stockton. Both the FCMA report and the grand jury investigations name him by name. This scandal had to do with hiring a company (IAQ) to do work for Stockton schools even though the company represented a conflict of interest, was not licensed to work in California and received a very low rating by the Stockton school board.
- He lied at the 2/6 meeting when he said the Stockton school board had no process in place for the IAQ-related Request for Proposal (RFP), which is contradicted in the FCMA audit, pages 19 - 24. It was Mr. Ramirez who changed the existing process and insisted that IAQ be considered.
- He lied at the 2/6 meeting when he stated that in the IAQ scandal, it was the Stockton school board that requested that the pool of finalists be changed from 2 companies to 5, thereby including 3 companies that did not meet the county's minimum standards (including IAQ). Pages 21-22 of the FCMA audit report reads:

On June 22, 2021, the purchasing manager notified Superintendent Ramirez that again only two firms, Aerapy and Cello Lighting, met the scoring threshold for board presentation and consideration. Superintendent Ramirez directed the purchasing manager to provide the board with five vendors who would make presentations for their consideration, regardless of the scoring threshold; IAQ was the fifth ranking score among all submissions. The purchasing manager again advised the superintendent against including IAQ in the group, saying there was a conflict of interest. The purchasing manager subsequently resigned rather than following [superintendent Ramirez's] directive. In addition, interim CBO Montoya chose to retire in June 2021 because of what had occurred regarding this procurement process.

It is also worth noting that it was disgraced former Stockton mayor Anthony Silva who brought in IAQ and even threw a party to introduce company officials to select members of the school board and community. Mr. Ramirez has a close association with Mr. Silva. Silva was charged with embezzlement, grand larceny, misuse of public

funds, money laundering, conflict of interest, felony eavesdropping, contributing to the delinquency of a minor, providing alcohol to people under 21 and child endangerment, and was sentenced to prison (though it should be noted that he plea-bargained and was convicted of lesser and fewer charges). People are known by the company they keep.

When I started writing this letter, I thought it might be helpful to make you aware of certain things you might not know. However, I now realize that it won't make any difference. You already knew he was on probation, had a DUI, had a hit-and-run, lied on his application and was guilty of fiduciary mismanagement, and yet you justified these behaviors. It's all OK with you.

I am very curious as to your motivation in hiring a person who is on probation and has a criminal record and a sordid history. To what benefit? Obviously, this will not benefit our students and teachers. Whom are you trying to benefit, and why? We deserve to know.

Thank you for taking the time to read this rather long letter.

Alison Grey

February 13, 2024

Douglas County School Board

To all School Board Members,

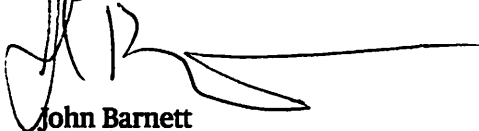
This letter concerns the hiring of John Ramirez jr. as superintendent.

I oppose in the strongest terms the hiring of Mr Ramirez. When hiring a school district superintendent it should be the boards goal to hire the best applicant for the job. The applicant should be a role model for students and a person of high integrity and moral character.

Choosing to Hire Mr. Ramirez fails these basic criteria. His DUI convictions and failure to initially disclose them should disqualify him when compared to the other applicants. He also was involved in a hit and run and sexual harassment as well as mismanagement of district funds. These are not acceptable behaviors for a person seeking the job of school district superintendent

Mr Ramirez job offer should be immediately rescinded and other candidates should be interviewed and a new selection made.

Regards,

A handwritten signature in black ink, appearing to be 'John Barnett', with a long horizontal line extending to the right.

281 Tigerwood Ct

Gardnerville, NV 89460

Irene A. Barnett
281 Tigerwood Ct.
Gardnerville, NV 89460

Douglas County School Board

February 13, 2024

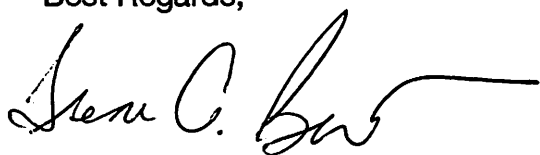
To All School Board Members,

I find Mr. Ramirez an unacceptable candidate for the position of Douglas County School District Superintendent.

He has demonstrated a lack of ethics, moral character, and fiscal responsibility in his past school district roles. These failings will not provide the type of quality leadership our children, staff and community require.

I strongly recommend the board's reconsideration. It is in the best interest of all to open the job to other much more qualified candidates.

Best Regards,

A handwritten signature in black ink, appearing to read 'Irene A. Barnett', with a long horizontal flourish extending to the right.

Irene A. Barnett

Dear Douglas County School Board Members,

I am a parent of a child in this school district. I am specifically directing this letter to the four board members who voted to hire Ramirez as our next superintendent, Burns, Jansen, Englekirk, and Dickerson. I thoroughly disagree with this decision and am appalled at the lack of sense displayed here, if indeed it is a lack of sense and not a purposeful disregard for the wishes of the public whom you serve.

It is quite clear to myself and many parents who I talk with that the better solution to this superintendent hiring process would be to restart, allow more time for the process, and attract better candidates. As the Number 1 school district in the state, according to online sources, we should easily be able to attract much better candidates than Ramirez, who clearly display a serious lack of character and is nowhere near the standard that Douglas County should have set for a school district superintendent position.

The lack of receptiveness towards, and blatant disregard for, the public's desires on this subject is unacceptable. The ONLY agenda that should be pursued by the Douglas County School District is to support our staff and students and create the best possible educational environment. ANY other agenda is unacceptable and I strongly encourage you all to reconsider the hiring of Ramirez, as well as the irresponsible over-spending of our legal budget on Joey Gilbert.

-Jessica

A handwritten signature in black ink, appearing to be 'Jessica', with a stylized, cursive-like script.

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2476

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HOMETOWN HEALTH PROVIDERS						
Check Group:						
HOMETOWN HEALTH PROVIDERS INS CO EXPENSES		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.340.03000.50.421	\$22,817.46
DIVERSIFIED DENTAL SERV INC EXP		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.340.03000.50.421	\$563.50
SPECIFIC STOP LOSS - RELIASTAR		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.523.03000.50.421	\$67,734.29
MULTIPLAN (PHCS)		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.340.03000.50.421	\$90.25
THE STANDARD		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.523.03000.50.421	\$3,518.61
L/P INSURANCE SERVICES INC		1	23240031	FEB 2024 2/7/2024	702.000.0000.000.2900.340.03000.50.421	\$1,500.00 66

Check #: 0

PO/InvoiceTotal:	\$96,224.11
Vendor Total:	\$96,224.11
Grand Total:	\$96,224.11

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
The Zones of Regulation books		1	23242821	1FNR-LMJK-LNK Q 2/6/2024	250.011.0000.200.1000.610.03205.10.421	\$73.57
The Zones of Regulation: Tools to Try Cards for Kids		1	23242821	1FNR-LMJK-LNK Q 2/6/2024	250.011.0000.200.1000.610.03205.10.421	\$29.99
Check #: 172151						
PO/InvoiceTotal:						\$103.56
Check Group:						
Tacky Glue		1	23242842	164F-JGW9-1RT Q 2/7/2024	100.014.0000.100.1000.610.03206.10.421	\$8.27
Wood Glue		1	23242842	164F-JGW9-1RT Q 2/7/2024	100.014.0000.100.1000.610.03206.10.421	\$16.70
Plastic Cement		1	23242842	164F-JGW9-1RT Q 2/7/2024	100.014.0000.100.1000.610.03206.10.421	\$9.74
Rocket Motor		2	23242842	164F-JGW9-1RT Q 2/7/2024	100.014.0000.100.1000.610.03206.10.421	\$77.98
Model Rockets (12)		1	23242842	164F-JGW9-1RT Q 2/7/2024	100.014.0000.100.1000.610.03206.10.421	\$76.57
Check #: 172151						
PO/InvoiceTotal:						\$188.46
Check Group:						
Post-It Self-Stick Mini Easel Pads 20 Sheets per Pad		3	23242934	1MV1-QKD1-C43 K 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$133.11
LEISU Convertible Sectional Soft - L-Shaped		1	23242934	1MV1-QKD1-C43 K 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$319.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PJ Wood Classic 24" Round Kitchen Stools - Black		1	23242934	1MV1-QKD1-C43 K 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$67.99
Check #: 172151						
PO/InvoiceTotal:						\$521.09
Check Group:						
EVAN FISCHER FENDER COMPATIBLE WITH 2014-2018 CHEVROLET SILVERADO ...PASSENGER SIDE PRIMED STEEL (#528)		1	23242938	1QHC-9H3T-GTD G 2/6/2024	100.000.0000.000.2650.619.03000.50.421	\$448.95
7% INVOICE CHARGE TO SPED		1	23242938	1QHC-9H3T-GTD G 2/6/2024	100.000.0000.000.2650.619.03000.50.421	(\$31.43)
7% INVOICE CHARGE TO SPED		1	23242938	1QHC-9H3T-GTD G 2/6/2024	250.000.0000.200.2730.619.03000.50.421	\$31.43
Check #: 172151						68
PO/InvoiceTotal:						\$448.95
Check Group:						
AmeriHome Metal Bar Stool Set - 30" - Set of 4		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$187.61
Anezus 10 Pcs Paint Brushes for Kids		2	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$13.78
Soucolor Acrylic Paint Brush Set - 20 Pcs		4	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$23.96
S&S Worldwide Color Splash Liquid Tempera Bulk Paint		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$55.22
Hot Glue Gun Kits w/ 40 Sticks Melt Glue		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$21.84

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Jumanji Deluxe Game - Classic Version		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$35.99
Ticket to Ride Board Game		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$29.97
Scrabble Board Game		2	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$37.98
Teen Crossword Puzzle Book - 80 Quick Trivia Crossword		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$8.99
Mattel Uno Card Game - 2 Pack		2	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$19.20
Origami Paper - 350 Origami Paper Kit		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$17.49 69
Ravensburger Monster Minecraft 100 Piece XXL Jigsaw Puzzle		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$15.90
Better Me Our National Parks 100 Piece Puzzle		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$16.95
Ravensburger Pet School Pals - 150 Piece Puzzle		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$10.49
Jovi - Plastilina Non Drying Modeling Clay - 24 Sticks		1	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$19.99
Flash Furniture 36" Round Wood Cocktail Table		2	23242939	133N-KD6F-9MD R 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$216.64

Check #: 172151

PO/InvoiceTotal: \$732.00

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Basics 4-Pack White Board Dry Erase Erasers		10	23242943	1NTR-CW4K-6TL T 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$60.40
50 Chipboard Sheets - 11x14 22pt Light Weight Brown		15	23242943	1NTR-CW4K-6TL T 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$352.65
Sax Sulphite Drawing Paper - 9x12 Extra-White - Pack of 500 Sheets		18	23242943	1NTR-CW4K-6TL T 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$260.46
Elastic Cord for Bracelets - 2 Rolls Per Pack - 330 Feet		6	23242943	1NTR-CW4K-6TL T 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$47.94
DOAY 14 Rolls Duct Tape - Heavy Duty - Bright Colors		9	23242943	1NTR-CW4K-6TL T 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$157.32
Check #: 172151						70
PO/InvoiceTotal:						\$878.77
Check Group:						
Flash Furniture 48"W x 72" L Kidney Grey Laminate Activity table		1	23242955	11G9-QKTV-HH7 3 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$405.63
ECR4Kids Daisy Stackable Stoll Set - Grey - 8 Piece		1	23242955	11G9-QKTV-HH7 3 2/6/2024	280.719.0000.100.1000.610.03000.50.421	\$121.91
Check #: 172151						527.54
PO/InvoiceTotal:						\$527.54
Check Group:						
j5create USB 3.0 to 4K HDMI Display Adapter USB 3.0 Male Type-A Connector HDMI Female Connector 4K UHD Resolution Up to 3840 x 2160 @ 30 Hz Aluminum Housing (JUA354)		1	23242957	11G9-QKTV-4Q3 P 2/7/2024	100.052.0000.100.1000.610.03502.30.421	\$59.99
Check #: 172151						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$59.99
Check Group:						
Nicewell Food Scale, 22lb Digital Kitchen Scale - Grams/OZ		4	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$87.21
12" Diamond Honing Steel Professional Knife Sharpener		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$19.92
ECOLipak 200 Pack Clamshell Take Out Food Containers		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$36.76
Comfy Package - 200 Sets 5.5oz Plastic Disposable Cups		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$18.73
Karat FP-FTG54K 54 fl.oz, 7.8" x 5" x 1.8" Fold-to-Go Box		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$49.02 71
Gummy Bear Molds 2ml Silicone		2	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$17.92
16oz. Round Ecotainer Paper Food Container - 500 Per Case		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$249.09
Tongjude 24 Piece Silicone Donut Mold - Non-Stick - Mini		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$16.93
MYTASUY Silicone Spatulas - Heat Resistant - Heavy Duty		3	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$49.77
USA Pan Half Sheet Bakeable Cooling Rack - Steel Non-Stick - Wire		4	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$55.24
Pure Sorbitol Powder Vegan Gluten-Free Kosher		1	23242962	1M3F-CJK3-RDG G 2/8/2024	240.300.0000.300.1000.610.03502.30.421	\$9.95

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bread Banneton Proofing Baskets - Set of 2		2	23242962	1M3F-CJK3-RDG G 2/8/2024	280.719.0000.100.1000.610.03000.50.421	\$73.52
Check #: 172151						
PO/InvoiceTotal:						\$684.06
Vendor Total:						\$4,144.42
CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0153600-IN CLAIM FEE - MEDICAL ONLY		3	23243025	0153600-IN 2/9/2024	703.000.0000.000.2900.591.03000.50.421	\$555.00
INVOICE#0153600-IN SUNSET FEES		2	23243025	0153600-IN 2/9/2024	703.000.0000.000.2900.591.03000.50.421	\$130.00
Check #: 172152						
PO/InvoiceTotal:						72 \$685.00
Vendor Total:						\$685.00
CANON FINANCIAL SERVICES						
Check Group:						
Contract Charge 5550		1	23242864	31913353 2/6/2024	100.015.0000.100.1000.442.03207.10.421	\$206.24
BW Copies for 550		11377	23242864	31913353 2/6/2024	100.015.0000.100.1000.611.03207.10.421	\$45.51
Color Copies 5550		2958	23242864	31913353 2/6/2024	100.015.0000.100.1000.611.03207.10.421	\$130.15
Contract Charge 8585		1	23242864	31913354 2/6/2024	100.015.0000.100.1000.442.03207.10.421	\$290.72
BW Copies 8585		52408	23242864	31913354 2/6/2024	100.015.0000.100.1000.611.03207.10.421	\$209.63
Check #: 172153						
PO/InvoiceTotal:						\$882.25
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
01/01-31/2024		1	23242905	31913345 2/8/2024	100.002.0000.100.1000.442.03000.50.421	\$59.40
BW 12/01-31/2023		1	23242905	31913345 2/8/2024	100.002.0000.100.1000.611.03000.50.421	\$0.26
CL 12/01-31/2023		1	23242905	31913345 2/8/2024	100.002.0000.100.1000.611.03000.50.421	\$5.68
Check #: 172153						
PO/InvoiceTotal:						\$65.34
Check Group:						
B/W copy charges Dec		1	23242930	31913348 2/8/2024	100.016.0000.100.1000.611.03209.10.421	\$155.73
color copy charges Dec		1	23242930	31913348 2/8/2024	100.016.0000.100.1000.611.03209.10.421	\$154.36
rent Jan		1	23242930	31913348 2/8/2024	100.016.0000.100.1000.442.03209.10.421	⁷³ \$401.60
Check #: 172153						
PO/InvoiceTotal:						\$711.69
Check Group:						
BW METER USAGE		1	23242942	31913347 2/8/2024	100.000.0000.000.2610.611.03000.50.421	\$2.82
CL METER USAGE		1	23242942	31913347 2/8/2024	100.000.0000.000.2610.611.03000.50.421	\$17.27
CONTRACT CHARGE		1	23242942	31913347 2/8/2024	100.000.0000.000.2610.442.03000.50.421	\$45.75
Check #: 172153						
PO/InvoiceTotal:						\$65.84
Vendor Total:						\$1,725.12
DANIELLE ESQUIVEL						
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Change Fee - To Arrive in Chicago as Other Team Members for Flight From Chicago to Harrisburg, PA		1	23242990	unit02032024 2/7/2024	280.688.0000.100.1000.580.03000.50.421	\$149.38
Check #: 172154						
PO/InvoiceTotal:						\$149.38
Vendor Total:						\$149.38
DORA MOYA						
Check Group:						
Boys Underwear		4	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$32.00
Girls Underwear		1	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$5.00
Saltine Crackers		1	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$1.74 74
Liquid Ibuprofen		1	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$4.16
Liquid Tylenol		1	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$3.48
Pepto Tablets		1	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$3.14
Chewable Tylenol		2	23242871	walm01212024 2/7/2024	100.015.0000.000.2130.610.03207.10.421	\$7.16
Check #: 172155						
PO/InvoiceTotal:						\$56.68
Vendor Total:						\$56.68
DOUGLAS CO WATER UTILITY	124700					
Check Group:						
PHES WATER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03209.10.421	\$720.22
PHES SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03209.10.421	\$2,068.22

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES WATER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03209.10.421	\$214.84
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$294.56
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$484.38
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$181.32
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$161.81
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$194.91
AIRPORT WATER/SEWER		1	23240002	02252024 2/9/2024	100.000.0000.000.2611.411.03000.50.421	\$233.18 75

Check #: 172156

PO/InvoiceTotal: \$4,553.44

Vendor Total: \$4,553.44

DOUGLAS CO WATER UTILITY LAKE ACCOUNTS

Check Group:

ZCES WATER		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03202.10.421	\$271.84
ZEES WATER/CLASSSRM ADITION		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03202.10.421	\$288.92
WHS WATER		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$357.24
WHS MAINTENANCE BLD		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$276.11
WHS IRRIGATION FRONT LAWN		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$102.57
WHS IRRIGATION UPPER FIELD		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$102.57

Douglas County School District

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Voucher Batch Number: 2477

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHS BUS BARN		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$200.40
WHS IRRIGATION LOWER FIELD		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$102.57
WHS IRR ELEM-FIELD		1	23240018	02252024 2/9/2024	100.000.0000.000.2611.411.03502.30.421	\$66.88
Check #: 172157						
PO/InvoiceTotal:						\$1,769.10
Vendor Total:						\$1,769.10
INDIAN HILLS GID	341032					
Check Group:						
JVES SPRINKLERS		1	23240006	02292024 2/6/2024	100.000.0000.000.2611.411.03206.10.421	\$291.36
JVES DOMESTIC		1	23240006	02292024 2/6/2024	100.000.0000.000.2611.411.03206.10.421	\$1,482.45
Check #: 172158						
PO/InvoiceTotal:						\$1,773.81
Vendor Total:						\$1,773.81
JAMES POLKA						
Check Group:						
Return of insurance premium paid in January - Cancelled insurance		1	23243010	INS REIMB 2/8/2024	702.000.1970.000.0000.000.03000.50.107	\$600.68
Check #: 172159						
PO/InvoiceTotal:						\$600.68
Vendor Total:						\$600.68
LESLIE CAMPBELL						
Check Group:						
Beth's Notes, Music curriculum		1	23242915	BETH01262024 2/6/2024	100.011.0000.100.1000.610.03205.10.421	\$159.00
Check #: 172160						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$159.00
						Vendor Total: \$159.00
NEVADA DEPT OF PUBLIC SAFETY						
Check Group:						
INVOICE#65882 FINGERPRINTS & BACKGROUND CHECKS FOR EMPLOYEES		1	23243022	65882 2/9/2024	100.000.0000.000.2570.590.03000.50.421	\$1,079.25
						Check #: 172161
						PO/InvoiceTotal: \$1,079.25
						Vendor Total: \$1,079.25
PAUL CAVIN ARCHITECT LLC						
Check Group:						
Mechanincal Engineering - WHS HS Improvement		1	23240320	23017-08AS 2/6/2024	300.188.0000.000.4700.340.03502.30.421	\$4,850.00 77
Electrical Engineering - WHS Improvements		1	23240320	23017-08AS 2/6/2024	300.188.0000.000.4700.340.03502.30.421	\$3,400.00
Architectural Engineering - WHS Improvements		1	23240320	23017-08AS 2/6/2024	300.188.0000.000.4700.340.03502.30.421	\$4,750.00
						Check #: 172162
						PO/InvoiceTotal: \$13,000.00
Check Group:						
Strutural Engineering - Schematic Design - DHS Restroom Project		1	23240321	23016-07 2/6/2024	300.158.0000.000.4600.340.03501.30.421	\$500.00
Mechanical Engineering - Schematic Design - DHS Bathroom		1	23240321	23016-07 2/6/2024	300.158.0000.000.4600.340.03501.30.421	\$980.00
Architectural Services - Design Development - DHS bathroom		1	23240321	23016-07 2/6/2024	300.158.0000.000.4600.340.03501.30.421	\$2,100.00
Electrical Engineering - Schematic Design - DHS Restroom		1	23240321	23016-07 2/6/2024	300.158.0000.000.4600.340.03501.30.421	\$580.00

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 172162						
PO/InvoiceTotal:						\$4,160.00
Check Group:						
Architectural Services for DW Carpeting		1	23242974	23050-01 2/6/2024	100.088.0000.000.4700.340.03000.50.421	\$3,750.00
Check #: 172162						
PO/InvoiceTotal:						\$3,750.00
Check Group:						
Architectural Services for DW Painting		1	23242975	23049-01 2/6/2024	100.088.0000.000.4700.340.03000.50.421	\$4,750.00
Check #: 172162						
PO/InvoiceTotal:						\$4,750.00
Vendor Total:						\$25,660.00
PROCARE THERAPY INC						
Check Group:						
Lana Merkley-SLP Staffing		1	23240865	20872575 2/6/2024	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
Check #: 172163						
PO/InvoiceTotal:						\$3,520.00
Vendor Total:						\$3,520.00
RALEYS						
680718						
Check Group:						
BOBS WHITE RICE FLOUR		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$4.49
DRIED APRICOTS		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$5.98
DRIED CHERRIES		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$7.98
CRINKLE FRENCH FRIES		3	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$11.97

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BREAD CRUMBS		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$3.96
VEGETABLE OIL		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$12.98
18 PK EGGS		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$6.98
WHOLE PECANS		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$8.99
BUTTERMILK		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$2.58
OLIVE OIL		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$23.99
IMPOSSIBLE MEAT		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$8.99 79
GROUND BEEF		3	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$27.33
GROUND BEEF		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$9.19
CHICKEN WINGS		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$9.78
MILD ITALIAN SAUSAGE		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$6.49
BOLILLO ROLLS		3	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$12.87
BANANAS		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$3.42
BROCCOLI RABE		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$6.98
GARLIC		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$0.68

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Voucher Batch Number: 2477

02/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ITALIAN PARSLEY		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$1.29
YELLOW ONIONS		1	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$2.37
MASCARPONE		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$13.98
MOZZARELLA		2	23242981	205436 197386 2/8/2024	100.052.0000.300.1000.610.03502.30.421	\$11.96
Check #: 172164						
PO/InvoiceTotal:						\$205.23
Vendor Total:						\$205.23
REBECCA LINFORD						
Check Group:						80
Hydroponics		1	23242985	amaz01222024 2/8/2024	100.014.0000.100.1000.610.03206.10.421	\$267.58
Check #: 172165						
PO/InvoiceTotal:						\$267.58
Vendor Total:						\$267.58
RENE SMITH						
Check Group:						
Library Books		1	23242940	books JAN 24 2/7/2024	100.014.0000.000.2220.640.03206.10.421	\$193.28
Check #: 172166						
PO/InvoiceTotal:						\$193.28
Vendor Total:						\$193.28
STEPHANIE MCMILLEN						
Check Group:						
Classroom Materials/McMillen TA		1	23242952	CLASS SUP JAN 24 2/6/2024	100.011.0000.100.1000.610.03205.10.421	\$100.00
Check #: 172167						

Douglas County School District

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Voucher Batch Number: 2477

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$100.00
						Vendor Total: \$100.00
THE DANIELSEN CO.	120850					
Check Group:						
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		15	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$554.40
SALSA, Medium, 6/10#		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$161.15
SAUCE, TOMATO, Marinara, LS 6/#10		15	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$295.80
SPOONS, Plastic, Tsp., 1/1000 ct. MKT		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$30.45
TORTILLA, Wrap Tomato Basil, 12", 5/10 ct "S" only		3	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$58.02
VINEGAR, White, 6/1 Gal.		1	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$18.62
BAG, Zip Top, gal. size, 250 ct. MKT		2	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$30.30
BAGEL, Plain, WG, 72/3 oz.		10	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$199.30
BRKFST BAR, Hny. Wht., 72/2.5 oz.		50	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$2,007.00
BROOKIE, WG, Wrpd, 96/2 oz., "A"		2	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$85.30
CEREAL, LRG., Cinn. Toasters, 48/2 oz. "S"		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		1	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$35.61
CHIPS, BKD, Sm bag, Sr. Cr. Onion, 60/.875 oz. "E"		2	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$44.94

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$194.75
CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		2	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$71.22
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		8	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$284.88
CONTR, 4 oz. Portion Cup, 2,500ct. (lid=31202) MKT		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$178.55
DONUT, Plain LF, WG 84/2.45 oz.		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$200.15
DRESSING, Ranch Mix, 18/3.2 oz.		5	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$123.15
EGG PATTIE, Grilled, 120/1.5 oz.		10	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$356.10 82
FOOD TRAY, 3 lb., 500 ct.		10	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$216.00
JC, Apple, 70/4 oz., "A"		50	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$581.00
LID, for 4 oz Portion cup, 2400 ct. (#31190) MKT		3	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$69.84
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		30	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$2,137.20
PORTION PK, Ranch .5 oz/200 ct		2	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$22.60
POTATOES, Tater Tots, 6/5#		10	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$400.40
RAVIOLIS, Cheese, 2/5.2# MKT		10	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$424.50
RICE KRISPY BAR, WG, 80/1.3 oz. "A"		15	23242948	321748 2/2/2024	600.000.0000.000.3100.610.03000.50.421	\$554.40

Check #: 172168

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$9,440.78
						Vendor Total: \$9,440.78
VISION SERVICE PLAN						
Check Group:						
2023/2024 CLAIMS		1	23240024	819724343 2/7/2024	702.000.0000.000.2900.591.03000.50.421	\$6,254.05
						Check #: 172169
						PO/InvoiceTotal: \$6,254.05
Check Group:						
2023/2024 ADMIN FEES		1	23240025	819789149 2/7/2024	702.000.0000.000.2900.340.03000.50.421	\$1,320.48
						Check #: 172169
						PO/InvoiceTotal: \$1,320.48
						Vendor Total: \$7,574.53
WENDY VANE						
Check Group:						
Reimbursement for overpayment of insurance premiums		1	23242973	HTH REIMB 2/6/2024	702.000.1970.000.0000.000.03000.50.107	\$1,135.58
						Check #: 172170
						PO/InvoiceTotal: \$1,135.58
						Vendor Total: \$1,135.58
XEROX CORPORATION-927556	927556					
Check Group:						
Dec Copy Charge		1	23242928	020534230 2/8/2024	100.016.0000.100.1000.611.03209.10.421	\$22.24
Dec Rent		1	23242928	020534230 2/8/2024	100.016.0000.100.1000.442.03209.10.421	\$86.84
						Check #: 172171
						PO/InvoiceTotal: \$109.08

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$109.08
Grand Total:						\$64,901.94

End of Report

Douglas County School District

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Voucher Batch Number: 2478

02/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACCO ENGINEERED SYSTEMS						
Check Group:						
CVMS HVAC		1	23243087	109285 APP 1 2/14/2024	300.083.0000.000.4700.450.03301.20.421	\$15,675.00
Check #: 172216						
PO/InvoiceTotal:						\$15,675.00
Vendor Total:						\$15,675.00
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
100 ft 1/4 ince PET expandable braded sleeving cable manager		1	23241599	17MR-CHM6-JJY D 2/16/2024	100.000.0000.000.2580.610.03000.50.421	(\$13.99)
Check #: 172217						
PO/InvoiceTotal:						85 (\$13.99)
Check Group:						
Rosmonde 48 Pack Bulk Composition Notebooks		2	23242560	199X-43F9-71PP 2/16/2024	280.719.0000.100.1000.610.03000.50.421	\$161.46
VEEBOOST Composition Note Books - College Ruled - Black Marble		1	23242560	199X-43F9-71PP 2/16/2024	280.719.0000.100.1000.610.03000.50.421	\$84.99
Furmax 24" Metal Bar Stools - Counter Height - Backless - Black		1	23242560	199X-43F9-71PP 2/16/2024	280.719.0000.100.1000.610.03000.50.421	\$59.98
Shipping/Handling		1	23242560	199X-43F9-71PP 2/16/2024	280.719.0000.100.1000.610.03000.50.421	\$49.99
Check #: 172217						
PO/InvoiceTotal:						\$356.42
Check Group:						
Alzatex OR Take a Number System Ticket Dispenser with Stand		1	23242764	1J7X-PMLQ-L9C P 2/12/2024	100.000.0000.000.2310.610.03000.50.421	\$73.99
Check #: 172217						

Douglas County School District

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Voucher Batch Number: 2478

02/16/2024

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$73.99
Check Group:						
Stand Steady Mobile Whiteboard - Double-Sided Magnetic Dry Erase on Wheels		2	23242934	1mt-y-cdyp-cgd3 2/14/2024	280.719.0000.100.1000.610.03000.50.421	\$664.98
ECR4Kids Leaf Floor Seat - Rocker Chair - 6-Piece		3	23242934	1VDY-VQCM-F9T N 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$280.08
TYBOATLE Mid-Century Modern Tufted Sofa w/2 USB		1	23242934	1VDY-VQCM-F9T N 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$218.99
Check #: 172217						
PO/InvoiceTotal:						\$1,164.05
Check Group:						
SanDisk 64GB Ultra SDXC UHS-I Memory Card - 120MB/s, C10, U1, Full HD, SD Card - SDSAUN4-064G-GN6IN		8	23242972	19XD-NQV6-TMG V 2/15/2024	250.000.0000.200.2000.650.03000.50.421	~~\$786.00~~
Schylling NeeDoh Nice Cube - Sensory Fidget Toy for Your Best Mellow and Chill - Square Shape with Groovy Goo Filling in Assorted Colors Blue Pink Purple - Age 3 to Adult - Pack of 1 Random Color		1	23242972	19XD-NQV6-TMG V 2/15/2024	250.000.0000.200.1000.610.03000.50.421	\$14.99
Serenilite Stress Balls for Adults, Squeeze Ball for Hand Therapy, Stress Ball, Hand Exercisers for Therapy & Grip Strengthening, Physical Therapy Balls, Hand Grip Strengtheners.		1	23242972	19XD-NQV6-TMG V 2/15/2024	250.000.0000.200.1000.610.03000.50.421	\$29.99
Color Changing Stress Balls for Kids - 4 Pack Squishy Stress Balls Fidget Toys Stress Balls Bulk Mini Rainbow Stress Ball Pack Sensory Stress and Anxiety Relief Squeeze Toys Visit the HIETIRA Store		1	23242972	19XD-NQV6-TMG V 2/15/2024	250.000.0000.200.1000.610.03000.50.421	\$12.99
Check #: 172217						
PO/InvoiceTotal:						\$133.57
Check Group:						

Douglas County School District

Voucher Detail Listing

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02/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Scent Markers (Adams)		1	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$8.10
Stamp Markers (Adams)		1	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$24.37
Old Maid Card Game		2	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$14.20
Grow Lights		4	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$109.63
12x18 Const Paper (White)		5	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$62.30
9x12 Const Paper (White)		5	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$26.86 87
3 hole punch (Office)		1	23242986	1DGR-YQGG-3JX 1 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$17.02
Check #: 172217						
PO/InvoiceTotal:						\$262.48
Check Group:						
Pilot Pen FriXion Gel Ink Refills 12 Pack		2	23242987	1DGR-YQGG-1N 7J 2/13/2024	100.017.0000.100.1000.610.03210.10.421	\$27.84
Amazon Basics 24 Pack D Batteries		1	23242987	1DGR-YQGG-1N 7J 2/13/2024	100.017.0000.100.1000.610.03210.10.421	\$22.71
Crayola Watercolors 12 Paint Sets		5	23242987	1DGR-YQGG-1N 7J 2/13/2024	100.017.0000.100.1000.610.03210.10.421	\$133.55
10 Pack Lockdown Magnetic Strips		1	23242987	1DGR-YQGG-1N 7J 2/13/2024	100.017.0000.100.1000.610.03210.10.421	\$19.99

Check #: 172217

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$204.09
Check Group:						
3-Ring 1" Plastic Binders - Different Colors		3	23242989	1RL3-6VGQ-1YC 4 2/9/2024	280.719.0000.100.1000.610.03000.50.421	\$55.83
Check #: 172217						
PO/InvoiceTotal:						\$55.83
Check Group:						
VIZ-PRO Double-Sided Magnetic Stand Whiteboard 48x24"		1	23242993	1DMV-6DQF-14D P 2/9/2024	280.719.0000.100.1000.610.03000.50.421	\$99.90
Eurzom 20 Pieces Kids aprons with Pockets - Adjustable		1	23242993	1DMV-6DQF-14D P 2/9/2024	280.719.0000.100.1000.610.03000.50.421	\$39.79
Check #: 172217						88
PO/InvoiceTotal:						\$139.69
Check Group:						
tape dispenser		2	23243004	1VTQ-43RJ-J9C1 2/14/2024	100.012.0000.100.1000.610.03201.10.421	\$9.50
Ink Tank Set Canon Poster		1	23243004	1VTQ-43RJ-J9C1 2/14/2024	100.012.0000.100.1000.610.03201.10.421	\$229.95
Alliance Wide Format paper 24 x 150 CAD Bond Rolls		1	23243004	1VTQ-43RJ-J9C1 2/14/2024	100.012.0000.100.1000.610.03201.10.421	\$69.99
scissors, 6 pk		1	23243004	1VTQ-43RJ-J9C1 2/14/2024	100.012.0000.100.1000.610.03201.10.421	\$9.99
Magnetic adhesive tape		1	23243004	1VTQ-43RJ-J9C1 2/14/2024	100.012.0000.100.1000.610.03201.10.421	\$5.94
Check #: 172217						
PO/InvoiceTotal:						\$325.37
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
½ Inch 3 Ring Binder, 5 Inch Round Ring Clear View Cover with 2 Inside Pockets Binders, Colored School Supplies Binders in Grey, Pink, Blue, Purple, Green and Red, Multicolor (6 PC) – by Enday		4	23243005	1WP1-4TY7-1497 2/9/2024	100.013.0000.100.1000.610.03202.10.421	\$91.96
Check #: 172217						
PO/InvoiceTotal:						\$91.96
Check Group:						
Flash Furniture Wren 48" Round Grey Thermal Laminated Activity Table		2	23243006	1TLX-C37X-69M Q 2/14/2024	280.719.0000.100.1000.610.03000.50.421	\$324.10
18 Pack Paper Organizer Bins - Assorted Colors		2	23243006	1TYK-31Y6-1CDR 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$95.98
AC Pacific Modern Industrial Metal Bar Stools - Low Back		3	23243006	1TYK-31Y6-1CDR 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$344.37
Check #: 172217						89
PO/InvoiceTotal:						\$764.45
Check Group:						
MacSports Collapsible Outdoor Utility Wagon with Folding Table and Drink Holders, Gray		1	23243011	1JXG-499F-XYFP 2/15/2024	250.000.0000.200.2000.610.03000.50.421	\$95.26
Check #: 172217						
PO/InvoiceTotal:						\$95.26
Check Group:						
IRIS USA 15" x 6" Plastic Connecting Book/Paper Bins		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$34.03
12-Pack Sand Shovel for Kids - Heavy Duty Plastic		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$18.58
Posh Creations Pasadena Bean Bag Toddlers/Kis Comfy Chair - Navy Blue		4	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$139.73

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Avid AE-35 12 Pack White Personal Classroom Headphones		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$131.87
Italtrike Atlantic SuperTrike Outdoor Tricycle for Toddlers and Kids		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$189.73
Leyndo 8Pcs Throw and Catch Ball w/Rainbow Tail - soft		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$22.96
Post-It Super Sticky Easel Pad - 25x30"; 30 Sheets/6 Pads per Set		5	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$569.52
Xiem Tools Attachable Stamp Set - Lowercase Letters		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$22.58
Gaiam Kids Wobble Stool Desk Chair - Blue		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$59.91
Sonitum Kids Headphones - 5 Pack On Ear Colorful Wired 3.5mm		4	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	90 \$147.68
Magnet Me Up Self-Adhesive Flexible Double-Sided Magnetic Tape		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$32.94
SHARPIE Permanent Market Ultra Fine Tip Black		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$25.67
Amazon Basics 36-Pack AAA Alkaline High-Performance Batteries		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$11.60
Amazon Basics 48-Pack AA Alkaline High Performance Batteries		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$13.41
4Pcs Construction Toys - Trucks		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$15.27
Matty's Toy Stop Beach Gear - 7" Plastic Castle Mold Sand Buckets		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$17.93

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Post-It Self-Stick Mini Easel Pads - 15"x18" - 20 Sheets/Pad - 3 Pads		10	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$439.00
Sony Premium Noise-Canceling Light-Weight Extra Bass Stereo Headphones		1	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$32.95
SHARPIE Permanent Markers - Chisel Tip Classic Colors - 8 Count		6	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$51.41
SHARPIE Flip Chart Markers Bullet Point 8 Pack		2	23243015	1FG7-4JTP-Y37K 2/13/2024	280.719.0000.100.1000.610.03000.50.421	\$19.18
Check #: 172217						
PO/InvoiceTotal:						\$1,995.95
Check Group:						
Pepto Bismol Liquid Ultra for Nausea, Heartburn, Indigestion, Upset Stomach, and Diarrhea - 5 Symptom Fast Relief, Cherry Flavor 12 oz (Pack of 3)		1	23243026	1J6D-PWHM-P49 J 2/13/2024	100.000.0000.000.2130.610.03501.30.421	\$20.14
KISEER 15 Pack 2 Inch x 5 Yards Black, Orange, Purple Self Adhesive Bandage Breathable Cohesive Bandage Wrap Rolls Elastic Self-Adherent Tape for Stretch Athletic, Sports, Wrist, Ankle		3	23243026	1J6D-PWHM-P49 J 2/13/2024	100.000.0000.000.2130.610.03501.30.421	\$44.97
RXZELL Allergy Relief, Loratadine 10mg, 180 Tablets - 24 Hour Non-Drowsy Antihistamine Allergy Medicine		1	23243026	1J6D-PWHM-P49 J 2/13/2024	100.000.0000.000.2130.610.03501.30.421	\$9.97
Check #: 172217						
PO/InvoiceTotal:						\$77.38
Check Group:						
Kirkland Drinking Water - 16oz Bottles		1	23243076	1DQD-KH1Q-4GK 9 2/14/2024	100.000.0000.000.2191.610.03000.50.421	\$14.56
Vanity Fair Napkins		1	23243076	1DQD-KH1Q-4GK 9 2/14/2024	100.000.0000.000.2191.610.03000.50.421	\$19.94
Check #: 172217						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$34.50
						Vendor Total: \$5,761.00
CANON FINANCIAL SERVICES						
Check Group:						
B/W Copies		3011	23243086	32030186 2/15/2024	100.000.0000.000.2720.611.03000.50.421	\$22.58
Color Copies		185	23243086	32030186 2/15/2024	100.000.0000.000.2720.611.03000.50.421	\$10.18
Contract Charge for February 2024		1	23243086	32030186 2/15/2024	100.000.0000.000.2720.442.03000.50.421	\$56.50
Check #: 172218						PO/InvoiceTotal: \$89.26
						Vendor Total: \$89.26
CARSON VALLEY MIDDLE SCH 114432						
Check Group:						
GIRLS BB CHAMPIONSHIP		1	23242992	4401/4413 REIMB 2/12/2024	100.031.0000.920.1000.810.03301.20.421	\$200.00
BOYS BB CHAMPIONSHIP		1	23242992	4401/4413 REIMB 2/12/2024	100.031.0000.920.1000.810.03301.20.421	\$200.00
Check #: 172219						PO/InvoiceTotal: \$400.00
						Vendor Total: \$400.00
CITI CARDS - COSTCO						
Check Group:						
WAREHOUSE - REFUNDED TAX FOR LAUNDRY DETERGENT		1	23243077	03032024 2/14/2024	100.000.0000.000.2900.610.03000.50.421	(\$119.22)
PDC - SNACKS FOR PDC & ED SVCS		1	23243077	03032024 2/14/2024	100.000.0000.000.2210.610.03000.50.421	\$77.96
PDC - SNACKS FOR TRAINING		1	23243077	03032024 2/14/2024	100.000.0000.000.2210.610.03000.50.421	\$93.65

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ED SVCS - PIZZA FOR PORTRAIT OF A LEARNER - 01/31/2024		1	23243077	03032024 2/14/2024	100.000.0000.000.2210.610.03000.50.421	\$119.40
Check #: 172220						
PO/InvoiceTotal:						\$171.79
Vendor Total:						\$171.79
CORE WEST, INC						
Check Group:						
Issuance of GMP Proposal		1	23241358	2310011-004 2/12/2024	300.187.0000.000.4700.340.03502.30.421	\$3,000.00
Issuance of Final CMAR Review Comments		1	23241358	2310011-004 2/12/2024	300.187.0000.000.4700.340.03502.30.421	\$1,500.00
Check #: 172221						
PO/InvoiceTotal:						\$4,500.00
Vendor Total:						\$4,500.00
FREEMAN MATHIS & GARY, LLP						
Check Group:						
DCSD/SES VS TREMCO CONSTRUCTION PRODUCTS GROUP - ROOFING CLAIM		1	23243100	9160161142 2/15/2024	100.000.0000.000.2316.341.03000.50.421	\$1,480.50
Check #: 172222						
PO/InvoiceTotal:						\$1,480.50
Vendor Total:						\$1,480.50
FRONTIER						
Check Group:						
ASPIRE		1	23240020	02262024 2/12/2024	100.000.0000.430.1000.533.03504.30.421	\$52.85
Check #: 172223						
PO/InvoiceTotal:						\$52.85
Vendor Total:						\$52.85
GARDNERVILLE RANCHOS GID-267632	267632					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
CCMES WATER SEWER ACCT 792-0024-00-01		1	23240004	02292024 2/9/2024	100.000.0000.000.2611.411.03205.10.421	\$709.82
SES WATER SEWER ACCT 792-00-42-00-01		1	23240004	02292024 2/9/2024	100.000.0000.000.2611.411.03207.10.421	\$662.50
PWLMS WATER SEWER ACCT 792-0060-00-01		1	23240004	02292024 2/9/2024	100.000.0000.000.2611.411.03302.20.421	\$1,055.35
RANCHOS PARK ACCT 792-0022-00-01		1	23240004	02292024 2/9/2024	100.000.0000.000.2611.411.03205.10.421	\$21.50
					Check #: 172224	
					PO/InvoiceTotal:	\$2,449.17
					Vendor Total:	\$2,449.17
PITNEY BOWES LEASE						
Check Group:						
QUARTERLY		1	23240023	3318712821 2/12/2024	100.099.0000.000.2620.442.03000.50.421	\$1,568.16
					Check #: 172225	
					PO/InvoiceTotal:	\$1,568.16
					Vendor Total:	\$1,568.16
RALEYS	680718					
Check Group:						
BANANAS		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$3.97
AVOCADOS		5	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$9.95
NORI		3	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$17.97
GARLIC		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$0.68

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EGGS		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$6.98
SHRIMP		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$17.99
GREEN ONIONS		2	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$3.10
TOFU		2	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$8.98
CARROTS		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$1.98
IMITATION CRAB		2	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$9.98
CUCUMBER		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$2.49 95
KOSHER SALT		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$10.99
SUSHI RICE		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$11.99
MAYONNAISE		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$8.98
BROWN SUGAR		2	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$9.18
SOY SAUCE		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$7.98
MACADAMIA NUTS		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$14.49
TAMARI		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$4.99
WASABI		3	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$8.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2PK CREAM CHEESE		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$4.99
PICKLED GINGER		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$4.49
WHIPPING CREAM		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$3.98
BASIL		2	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$3.96
CHOCOLATE SYRUP		1	23243083	620577 197446 2/14/2024	100.052.0000.300.1000.610.03502.30.421	\$6.99
Check #: 172226						
PO/InvoiceTotal:						\$186.05
Vendor Total:						\$186.05
ROBBE LEHMANN						
Check Group:						
Basketball team dinner		1	23243073	FEB 2024 BB TEAM 2/13/2024	270.197.0000.000.2900.610.03000.30.421	\$617.82
Check #: 172227						
PO/InvoiceTotal:						\$617.82
Vendor Total:						\$617.82
ROSEMARIE SENGER						
Check Group:						
Diary of a Pug Series Set 1-8		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$43.49
Shuttle Art Dry Erase Markers w/ Eraser 60 Pack		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$23.99
Ladon+ 10 Pack Kids Headphones		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$20.99
A Wolf Called Wander		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$6.79

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Wild Robot Escapes- Book 2		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$8.99
50 Piece Fortnite Games Stickers for CICO		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$9.99
Pilot Gel Ink Refills- Black 18 Pack		1	23243081	AMAZ02112024 2/14/2024	100.017.0000.100.1000.610.03210.10.421	\$19.65
Check #: 172228						
PO/InvoiceTotal:						\$133.89
Vendor Total:						\$133.89
SIERRA OFFICE SOLUTIONS	733174					
Check Group:						
Copies on Xerox machines		1	23243016	IN3942617 2/14/2024	100.012.0000.100.1000.611.03201.10.421	\$170.60
Check #: 172229						97
PO/InvoiceTotal:						\$170.60
Vendor Total:						\$170.60
SOUTHWEST GAS CORP	743781					
Check Group:						
JVES		1	23240009	02272024 2/14/2024	100.000.0000.000.2611.621.03206.10.421	\$3,895.38
Check #: 172230						
PO/InvoiceTotal:						\$3,895.38
Vendor Total:						\$3,895.38
SPORT SAFE TESTING SERVICE INC						
Check Group:						
SUBSTANCE ABUSE PANEL 13A RANDOM 2023-2024 FY		65	23240019	13277 2/12/2024	100.000.0000.000.2320.301.03000.50.421	\$2,019.00
Check #: 172231						
PO/InvoiceTotal:						\$2,019.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$2,019.00
						Grand Total: \$39,170.47

End of Report

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Voucher Batch Number: 2479

02/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HUNT & SONS INC						
Check Group:						
REGULAR UNLEADED GASOLINE		9617	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$22,071.02
P-Card Payee: COMMERCE BANK				2/21/2024		
NEVADA GAS		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$2,211.90
P-Card Payee: COMMERCE BANK				2/21/2024		
NEVADA PETROLEUM CLEANUP FEE		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$72.13
P-Card Payee: COMMERCE BANK				2/21/2024		
FEDERAL LUST & OIL SPILL		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$28.18
P-Card Payee: COMMERCE BANK				2/21/2024		
NEVADA LOCAL OPTION - GAS		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$865.53
P-Card Payee: COMMERCE BANK				2/21/2024		
NEVADA COUNTY OPTION - GAS		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$96.17
P-Card Payee: COMMERCE BANK				2/21/2024		99
NEVADA INSPECTION FEE		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$5.29
P-Card Payee: COMMERCE BANK				2/21/2024		
FEDERAL SUPERFUND (G)		1	23243146	474537	100.000.0000.000.2650.626.03000.50.421	\$35.10
P-Card Payee: COMMERCE BANK				2/21/2024		
WINTERIZED ULS DYED DIESEL 2		8460	23243146	474538	100.000.0000.000.2730.626.03000.50.421	\$24,237.90
P-Card Payee: COMMERCE BANK				2/21/2024		
NEVADA PETROLEUM CLEANUP FEE		1	23243146	474538	100.000.0000.000.2730.626.03000.50.421	\$63.46
P-Card Payee: COMMERCE BANK				2/21/2024		
FEDERAL LUST & OIL SPILL		1	23243146	474538	100.000.0000.000.2730.626.03000.50.421	\$26.56
P-Card Payee: COMMERCE BANK				2/21/2024		
FEDERAL SUPERFUND		1	23243146	474538	100.000.0000.000.2730.626.03000.50.421	\$34.26
P-Card Payee: COMMERCE BANK				2/21/2024		

Check #: 0

PO/InvoiceTotal:	\$49,747.50
Vendor Total:	\$49,747.50

Douglas County School District

Voucher Detail Listing

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$49,747.50

End of Report

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
EARBUDS		8	23242954	1RL1-YYNJ-WK3 4 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$294.48
Check #: 172232						
PO/InvoiceTotal:						\$294.48
Check Group:						
Parts of Speech Poster		1	23242956	1YHD-T4PQ-QYD 6 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$24.49
Pocket Chart		1	23242956	1YHD-T4PQ-QYD 6 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$13.99
Check #: 172232						101
PO/InvoiceTotal:						\$38.48
Check Group:						
LIQUITEX PAINT YELLOW		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$15.74
RED PAINT		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$15.74
BLUE PAINT		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$15.74
WHITE PAINT		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$56.88
BLACK PAINT		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$17.29
CARDSTOCK		2	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$37.37

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PAINT BRUSHES		5	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$34.39
ASSORTED PAINT		2	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$104.29
FLAT GLUE		1	23242958	143D-3WN4-NM9 X 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$27.47
Check #: 172232						
PO/InvoiceTotal:						\$324.91
Check Group:						
CYAN TONER		1	23242959	1XT7-WWJD-R3R D 2/21/2024	100.051.0000.000.2400.650.03501.30.421	\$112.74
Check #: 172232						102
PO/InvoiceTotal:						\$112.74
Check Group:						
B BLADES		1	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$16.99
KEYBOARDS		4	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$37.16
WIND UP TOYS		2	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$49.90
SCREWDRIVER		8	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$47.92
PING PONG BALLS		1	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$11.92

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PAINT BRUSHES		4	23242960	1NQM-XL13-WX QQ 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$31.96
Check #: 172232						
PO/InvoiceTotal:						\$195.85
Check Group:						
One Piece Vol. 4: The Black Cat PiratesOne Piece Vol. 4: The Black Cat Pirates		1	23242976	1CQD-XDTD-41M L 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.48
Brainwalker		1	23242976	1CQD-XDTD-41M L 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$22.99
Interesting Facts For Curious Minds: 1572 Random But Mind-Blowing Facts About History, Science, Pop Culture And Everything In Between		1	23242976	1CQD-XDTD-41M L 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$24.49
One Piece, Vol. 3: Don't Get Fooled Again		1	23242976	1CQD-XDTD-41M L 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.99
Mexikid: (Newbery Honor Award Winner)		1	23242976	1CQD-XDTD-41M L 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$24.99
Elf Dog and Owl Head		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$11.19
Ali Cross (Ali Cross, 1)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.18
Nothing Less (2) (The Landon series)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$5.75
Twilight of Embers: Special Edition		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$15.27
Efrén DividedEfrén Divided		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$12.21

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
One Piece, Vol. 6: The Oath		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.16
Winter Turning: A Graphic Novel (Wings of Fire Graphic Novel #7) (Wings of Fire Graphix)Winter Turning: A Graphic Novel (Wings of Fire Graphic Novel #7) (Wings of Fire Graphix)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.75
The Godhead Complex (The Maze Cutter)The Godhead Complex (The Maze Cutter)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$35.06
Check & Mate		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$23.42
Guinness World Records 2024Guinness World Records 2024		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$15.25
Demon Copperhead: A Pulitzer Prize WinnerDemon Copperhead: A Pulitzer Prize Winner		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.430.03502.30.421	\$19.86
Nightshade Revenge (Alex Rider)Nightshade Revenge (Alex Rider)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.430.03502.30.421	\$11.73
Hamra and the Jungle of Memories		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$12.52
The Very Unfortunate Wish of Melony YoshimuraThe Very Unfortunate Wish of Melony Yoshimura		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$13.23
School Trip: A Graphic Novel (New Kid)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$16.29
Minerva Keen's Detective Club (MK's Detective Club, 1)Minerva Keen's Detective Club (MK's Detective Club, 1)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$8.65
The Girl from Earth's End		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$15.38

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Epic Zero Series: Books 1-3: Epic Zero Collection (Tales of a Not-So-Super 6th Grader)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$16.02
The Eyes and the Impossible: (Newbery Medal Winner)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$18.33
Super Interesting Facts For Smart Kids: 1272 Fun Facts About Science, Animals, Earth and Everything in Between		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$12.12
Nic Blake and the Remarkables: The Manifestor ProphecyNic Blake and the Remarkables: The Manifestor Prophecy		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.18
My Life with the Walter Boys		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.15
Ellie Engle Saves Herself		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.67
Difficult Riddles For Smart Kids: 300 Difficult Riddles And Brain Teasers Families Will Love (Thinking Books for Kids)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$8.14
One Piece, Vol. 2: Buggy the ClownOne Piece, Vol. 2: Buggy the Clown		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.07
Daughter of the DeepDaughter of the Deep		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$11.96
Now I Rise (And I Darken)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$14.13
Shadow Jumper: A mystery adventure book for children and teens aged 10-14 (A Shadow Jumper Mystery Adventure)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$8.14
Best Nerds ForeverBest Nerds Forever		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.19

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Dog SquadDog Squad		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.06
Measuring Up		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.16
Big (Caldecott Medal Winner & Coretta Scott King Honor Title)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$14.07
Bright We Burn (And I Darken)Bright We Burn (And I Darken)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.18
Everything Sad Is Untrue: (a true story)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$9.43
Finding Junie Kim		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.69 106
Wings of Fire: The Brightest Night: A Graphic Novel (Wings of Fire Graphic Novel #5) (Wings of Fire Graphix)		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$10.38
Lucky Broken GirlLucky Broken Girl		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$14.11
Percy Jackson and the Olympians: The Chalice of the Gods		1	23242976	1DLN-Y6WJ-XGQ X 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$21.36
The Secret Sheriff of Sixth Grade		1	23242976	1Y66-3LXX-D1YQ 2/21/2024	100.052.0000.000.2220.640.03502.30.421	\$16.99
Check #: 172232						
PO/InvoiceTotal:						\$600.37
Check Group:						
Mini Flashlights for Read A Thon/Menicucci TA		2	23242977	1QPC-HW9D-4FN J 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$70.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Daisy Doo: All The Sounds She Knew		1	23242977	1QPC-HW9D-4FN J 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$16.99
Check #: 172232						
PO/InvoiceTotal:						\$87.97
Check Group:						
ID BADGE HOLDER		4	23243066	1WT3-R1CG-VP WW 2/21/2024	100.051.0000.000.2400.610.03501.30.421	\$30.36
Check #: 172232						
PO/InvoiceTotal:						\$30.36
Check Group:						
AREA RUG		1	23243067	14LY-QKJF-99PN 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$71.99
AREA RIG		1	23243067	14LY-QKJF-99PN 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$36.99
Check #: 172232						
PO/InvoiceTotal:						\$108.98
Check Group:						
6 Pcs 5.4 oz clear Oil/Vinegar Dispenser Set No Drip Tops - Glass		1	23243079	19KY-3WGC-QN4 M 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$28.99
15 Pieces Black Slate Charcuterie Board Bulk		1	23243079	19KY-3WGC-QN4 M 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$40.99
Sanxian Disposable Wood Board Plates - 100		1	23243079	19KY-3WGC-QN4 M 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$21.99
Mini Bamboo Tongs 4" Wooden Disposable		1	23243079	19KY-3WGC-QN4 M 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$15.99
Better Than Bamboo 50 6" Disposable Square Palm Leaf Plates		1	23243079	19KY-3WGC-QN4 M 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$21.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Fun Express Bulk Clear Tiki Totem Plastic Cups - 24 Pieces		2	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$84.54
Albino Monkey 200 Round Separated Disposable Chopsticks		1	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$13.97
Nicunom 12 Pack Soy Sauce Dishes, Ceramic		4	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$79.96
15 Pieces Black Slate Charcuterie Board Bulk		3	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$122.97
JapanBargin Sushi Grass Dividers - Bento Box		1	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$5.59
BIPEGE Wooden Sushi Boat Serving Tray		4	23243079	1HLW-HMTW-NT VW 2/21/2024	280.719.0000.100.1000.610.03000.50.421	\$179.96 108
Check #: 172232						
PO/InvoiceTotal:						\$616.94
Check Group:						
Trodat 5460 Heavy Duty Dater, Month Day Year Format , with Interchangeable Premade Die Plates Red Date and Blue Text - Plate Size 1-5/16"H x 2-1/4"WTrodat 5460 Heavy Duty Dater, Month Day Year Format , with Interchangeable Premade Die Plates Red Date and Blue Text - Plate Size 1-5/16"H x 2-1/4"W		1	23243097	1YQJ-WVMX-JLJ 1 2/22/2024	250.000.0000.200.2000.610.03000.50.421	\$75.92
Check #: 172232						
PO/InvoiceTotal:						\$75.92
Check Group:						
FDP Rectangle Activity & School Office Table - 24" x 60" - Maple/Black		1	23243110	1JFK-HHP9-3Q3P 2/22/2024	280.719.0000.100.1000.610.03000.50.421	\$219.99
Check #: 172232						
PO/InvoiceTotal:						\$219.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
EIGHTWOOD NMO 3/4 INCH MOUNT TO MINI-UHF MALE EXTENSION CABLE RG58 16.4 FEET FOR TWO-WAY RADIO		5	23243145	114P-Y6QC-YPD 7 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$71.20
Check #: 172232						
PO/InvoiceTotal:						\$71.20
Vendor Total:						\$2,778.19
AT&T MOBILITY						
Check Group:						
Bus Driver cell phones (45x\$32x12 months]		6	23240028	03082024 2/22/2024	100.000.0000.000.2710.534.03000.50.421	\$162.23
Superintendent's budget [27x\$50x12 months]		43	23240028	03082024 2/22/2024	100.000.0000.000.2320.534.03000.50.421	\$1,878.31
Custodial [2x\$50x12 months]		2	23240028	03082024 2/22/2024	100.000.0000.000.2610.534.03000.50.421	109 \$87.36
IT [4X\$50X12]		4	23240028	03082024 2/22/2024	100.000.0000.000.2580.534.03000.50.421	\$174.73
BLLDGS & GROUND [4X\$50X12]		5	23240028	03082024 2/22/2024	100.000.0000.000.2620.534.03000.50.421	\$218.41
HR DIRECTOR CELL PHONE		1	23240028	03082024 2/22/2024	100.000.0000.000.2570.534.03000.50.421	\$43.68
BOARD CELL PHONES		2	23240028	03082024 2/22/2024	100.000.0000.000.2310.534.03000.50.421	\$87.36
IED DIRECTOR, ASST DIR, NURSE, FACULTY MITCHELL CELL PHONE		4	23240028	03082024 2/22/2024	250.000.0000.200.2000.534.03000.50.421	\$174.73
AREA 2 DIRECTOR CELL PHONE		1	23240028	03082024 2/22/2024	100.000.0000.000.2191.534.03000.50.421	\$43.68
AREA 4 DIRECTOR & ASST DIR CELL PHONES		2	23240028	03082024 2/22/2024	100.000.0000.000.2210.534.03000.50.421	\$87.36

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480

02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SNP DIRECTOR & STUDENT NUTRITION COORD CELL PHONE		2	23240028	03082024 2/22/2024	600.000.0000.000.3100.534.03000.50.421	\$87.36
TRANSP DIRECTOR & LAKE COORD CELL PHONES		2	23240028	03082024 2/22/2024	100.000.0000.000.2720.534.03000.50.421	\$87.36
VEHICLE MAINTENANCE SHOP FOREMAN		1	23240028	03082024 2/22/2024	100.000.0000.000.2730.534.03000.50.421	\$43.70
Check #: 172233						
PO/InvoiceTotal:						\$3,176.27
Vendor Total:						\$3,176.27
CANON FINANCIAL SERVICES						
Check Group:						
COPIER LEASE CURRICULUM		1	23240022	32081452 2/22/2024	100.000.0000.000.2212.442.03000.50.421	\$39.63 110
COPIER LEASE GRANTS		1	23240022	32081452 2/22/2024	100.000.0000.000.2191.442.03000.50.421	\$39.63
COPIER LEASE SUPERINTENDENT		1	23240022	32081452 2/22/2024	100.000.0000.000.2320.442.03000.50.421	\$39.63
COPIER LEASE BUSINESS SERVICES		1	23240022	32081452 2/22/2024	100.000.0000.000.2510.442.03000.50.421	\$39.63
COPIER LEASE HUMAN RESOURCES		1	23240022	32081452 2/22/2024	100.000.0000.000.2570.442.03000.50.421	\$39.63
COPIER LEASE ED SERVICES		1	23240022	32081452 2/22/2024	100.000.0000.000.2210.442.03000.50.421	\$39.63
COPIES CURRICULUM		1	23240022	32081452 2/22/2024	100.000.0000.000.2212.611.03000.50.421	\$34.87
COPIES GRANTS		1	23240022	32081452 2/22/2024	100.000.0000.000.2191.611.03000.50.421	\$14.95
COPIES SUPERINTENDENT		1	23240022	32081452 2/22/2024	100.000.0000.000.2320.611.03000.50.421	\$149.45

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480

02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIES BUSINESS SERVICES		1	23240022	32081452 2/22/2024	100.000.0000.000.2510.611.03000.50.421	\$34.87
COPIES HUMAN RESOURCES		1	23240022	32081452 2/22/2024	100.000.0000.000.2570.611.03000.50.421	\$179.35
COPIES AREA 4		1	23240022	32081452 2/22/2024	100.000.0000.000.2210.611.03000.50.421	\$69.72
COPIER LEASE CURRICULUM		1	23240022	32081462 2/22/2024	100.000.0000.000.2212.442.03000.50.421	\$23.07
COPIER LEASE GRANTS		1	23240022	32081462 2/22/2024	100.000.0000.000.2191.442.03000.50.421	\$23.07
COPIER LEASE SUPERINTENDENT		1	23240022	32081462 2/22/2024	100.000.0000.000.2320.442.03000.50.421	\$23.07
COPIER LEASE BUSINESS SERVICES		1	23240022	32081462 2/22/2024	100.000.0000.000.2510.442.03000.50.421	\$23.07 111
COPIER LEASE HUMAN RESOURCES		1	23240022	32081462 2/22/2024	100.000.0000.000.2570.442.03000.50.421	\$23.07
COPIER LEASE ED SERVICES		1	23240022	32081462 2/22/2024	100.000.0000.000.2210.442.03000.50.421	\$23.07
COPIES CURRICULUM		1	23240022	32081462 2/22/2024	100.000.0000.000.2212.611.03000.50.421	\$3.49
COPIES GRANTS		1	23240022	32081462 2/22/2024	100.000.0000.000.2191.611.03000.50.421	\$3.50
COPIES SUPERINTENDENT		1	23240022	32081462 2/22/2024	100.000.0000.000.2320.611.03000.50.421	\$3.50
COPIES BUSINESS SERVICES		1	23240022	32081462 2/22/2024	100.000.0000.000.2510.611.03000.50.421	\$3.50
COPIES HUMAN RESOURCES		1	23240022	32081462 2/22/2024	100.000.0000.000.2570.611.03000.50.421	\$3.50
COPIES AREA 4		1	23240022	32081462 2/22/2024	100.000.0000.000.2210.611.03000.50.421	\$3.50

Check #: 172234

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480

02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$880.40
Check Group:						
Contract Charge for imageRUNNER ADVANCE DX C5840 covering 01/01/2024-01/31/2024	1	23243089	31913339	2/21/2024	100.000.0000.430.1000.442.03504.30.421	\$172.16
Black/White Meter Usage covering 12/01/2023-12/31/2023; 5336@0.0044	1	23243089	31913339	2/21/2024	100.000.0000.430.1000.611.03504.30.421	\$23.48
Color Meter Usage covering 12/01/2023-12/31/2023; 796@0.044	1	23243089	31913339	2/21/2024	100.000.0000.430.1000.611.03504.30.421	\$35.02
Check #: 172234						
PO/InvoiceTotal:						\$230.66
Vendor Total:						\$1,111.06 112
DCSD - SCHOOL NUTRITION PROGRAM						
Check Group:						
Invoice # 01102024 String Cheese - 168 1oz	4	23243165	01102024	2/22/2024	100.054.0000.100.1000.610.03302.20.421	\$153.60
Invoice # 01102024 - 163 Red Apples	2	23243165	01102024	2/22/2024	100.054.0000.100.1000.610.03302.20.421	\$60.34
Invoice # - 01102024 - 100 Baby Carrots	1	23243165	01102024	2/22/2024	100.054.0000.100.1000.610.03302.20.421	\$27.90
Invoice # 01102024 - Tangerines	4	23243165	01102024	2/22/2024	100.054.0000.100.1000.610.03302.20.421	\$109.20
Check #: 172235						
PO/InvoiceTotal:						\$351.04
Vendor Total:						\$351.04
DOUGLAS HIGH SCHOOL-132400						
Check Group:						
TO REIMBURSE CULINARY FOR CRAWFISH	1	23243093	CULINARY REIMB	2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$359.49

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480

02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COCOA		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$223.61
GINGER		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$18.22
MOLASSES		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$28.38
SPICE		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$10.41
SUGAR		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$35.83
LAMB		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$263.87 113
SHARP CHEESE		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$47.28
CHESE		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$33.82
SAUSAGE		3	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$97.56
DUCK		1	23243093	CULINARY REIMB 2/21/2024	100.051.0000.300.1000.610.03501.30.421	\$222.68
Check #: 172236						
PO/InvoiceTotal:						\$1,341.15
Check Group:						
TO REIMBURSE DAILY LIVING FOR BOWLING SHOE RENTAL		1	23243094	HOME02062024 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$21.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480

02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BOWLING		1	23243094	HOME02062024 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$35.00
Check #: 172236						
PO/InvoiceTotal:						\$56.00
Check Group:						
02/15/24 - MV Invoice for SIT Student Activities		1	23243163	sit fee reimb 23-24 2/22/2024	280.688.0000.100.1000.610.03000.50.421	\$1,940.00
Check #: 172236						
PO/InvoiceTotal:						\$1,940.00
Vendor Total:						\$3,337.15
ETHAN PETITE						
Check Group:						
TO REIMBURE FOR GREEK HELMETS		1	23243064	HELMETS HAMMER 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$272.53
GERMAN HAMMER		1	23243064	HELMETS HAMMER 2/21/2024	100.051.0000.100.1000.610.03501.30.421	\$63.71
Check #: 172237						
PO/InvoiceTotal:						\$336.24
Vendor Total:						\$336.24
JOEY GILBERT LAW						
Check Group:						
General Administration - Retainer		1	23240582	12550 2/22/2024	100.000.0000.000.2318.341.03000.50.421	\$7,500.00
Check #: 172238						
PO/InvoiceTotal:						\$7,500.00
Vendor Total:						\$7,500.00
KONICA MINOLTA PREMIER						
Check Group:						

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INV 81923462 2/25-3/24		1	23243085	81923462 2/16/2024	100.014.0000.100.1000.442.03206.10.421	\$505.67
					Check #: 172239	
					PO/InvoiceTotal:	\$505.67
					Vendor Total:	\$505.67
SOUTHWEST GAS CORP	743781					
Check Group:						
CCMES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03205.10.421	\$4,027.27
GES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03201.10.421	\$4,511.46
ZCES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03202.10.421	\$5,411.86
SES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03207.10.421	\$4,206.13 ¹¹⁵
MES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03210.10.421	\$4,036.28
CVMS		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03301.20.421	\$11,710.73
PWLMS		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03302.20.421	\$6,034.49
DHS		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03501.30.421	\$21,822.58
WHS		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03502.30.421	\$14,403.49
DISTRICT OFFICE		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03000.50.421	\$876.28
AIRPORT FACILITIES		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03000.50.421	\$5,956.54
HERITAGE		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03000.50.421	\$1,996.16

Douglas County School District

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Voucher Batch Number: 2480

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ASPIRE		1	23240009	03042024 2/22/2024	100.000.0000.000.2611.621.03504.30.421	\$511.98
Check #: 172240						
PO/InvoiceTotal:						\$85,505.25
Vendor Total:						\$85,505.25
TAWNY SPIRES						
Check Group:						
8 OZ Liquid Ibuprofen		1	23243080	WALM02102024 2/21/2024	100.017.0000.000.2130.610.03210.10.421	\$14.48
8 OZ Liquid Tylenol		1	23243080	WALM02102024 2/21/2024	100.017.0000.000.2130.610.03210.10.421	\$22.94
Equate Cough Drops		1	23243080	WALM02102024 2/21/2024	100.017.0000.000.2130.610.03210.10.421	\$4.48
Check #: 172241						116
PO/InvoiceTotal:						\$41.90
Vendor Total:						\$41.90
TRACY KILTZ						
Check Group:						
expoxy resin for craft		1	23243091	class 2024 2/16/2024	100.012.0000.100.1000.610.03201.10.421	\$15.99
Mason Jars with lids for craft, 20 pk		1	23243091	class 2024 2/16/2024	100.012.0000.100.1000.610.03201.10.421	\$22.99
Winter craft candy		1	23243091	class 2024 2/16/2024	100.012.0000.100.1000.610.03201.10.421	\$1.98
Pink Paint for craft		1	23243091	class 2024 2/16/2024	100.012.0000.100.1000.610.03201.10.421	\$9.99
Winter Craft supplies: Glitter, wire, stickers		1	23243091	class 2024 2/16/2024	100.012.0000.100.1000.610.03201.10.421	\$16.95
Check #: 172242						
PO/InvoiceTotal:						\$67.90

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2480 02/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$67.90
Grand Total:						\$104,710.67

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2481 02/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA PEBP #729	6355					
Check Group:						
PEBP payment for retiree insurance through the State		1	23240030	FEB 2024 2/28/2024	100.000.0000.000.2900.590.03000.50.421	\$51,361.83
Check #: 0						
PO/InvoiceTotal:						\$51,361.83
Vendor Total:						\$51,361.83
Grand Total:						\$51,361.83

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2482

02/29/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
Seat Cushion Green		1	23242656	13GY-J7KX-PJ1G 2/27/2024	100.014.0000.100.1000.610.03206.10.421	\$77.70
Check #: 172335						
PO/InvoiceTotal:						\$77.70
Check Group:						
Amazon Basics Heavy Duty Plastic Folders with 2 Pockets for Letter Size Paper, Pack of 12, Assorted Color		2	23242826	1Y7Q-QN93-9HT 1 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$23.98
Check #: 172335						
PO/InvoiceTotal:						\$23.98
Check Group:						
Chromecast with google TV HD streaming stick		2	23242909	13X4-Q97C-1CR Y 2/27/2024	100.000.0000.000.2580.610.03000.50.421	\$59.60
HP 414A Cyan toner cartridge		1	23242909	13X4-Q97C-1CR Y 2/27/2024	100.000.0000.000.2580.610.03000.50.421	\$126.89
Danpoo Metal Wall Shelf black		1	23242909	1VFH-KCKN-4KY K 2/27/2024	100.000.0000.000.2580.610.03000.50.421	\$12.34
HP 414A Magenta Toner		1	23242909	1VFH-KCKN-4KY K 2/27/2024	100.000.0000.000.2580.610.03000.50.421	\$122.65
200 Pcs cable clips 4/6/8/10mm		1	23242909	1VFH-KCKN-4KY K 2/27/2024	100.000.0000.000.2580.612.03000.50.421	\$5.99
trueCABLE cat6 direct burial, gel filled, 1000ft black waterproff ethernet cable		1	23242909	1VFH-KCKN-4KY K 2/27/2024	100.000.0000.000.2580.612.03000.50.421	\$234.99
Check #: 172335						
PO/InvoiceTotal:						\$562.46
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Letter Size Clipboard with Low Profile Clip - Set of 10 - Wood		1	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$19.45
Mr. Sketch Scented Water Color Markers - 12 Color Set		6	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$57.83
Excellerations Premium Rubber Playground Balls - Set of 6 - Assorted Colors		1	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$26.90
Leyndo 8Pcs Throw and Catch Ball w/Rainbow Tail - soft		2	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$45.87
Gaiam Kids Wobble Stool Desk Chair - Blue		7	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$418.96
DexBoard Magnetic Mobile Whiteboard/Height Adjustable Dry Erase		2	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$295.32 120
12V 2.5A Power Adapter - COOLM AC 100-240V to DC 12V 2500mA		1	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$11.95
LotFancy Guitar-Pedal Power Supply AC DC 9V Power Cord		1	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$9.97
SHARPIE Permanent Markers - Fine Point - Black - 36/Box		2	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$47.83
Little Tikes Easy Store Jr. Kid Picnic Table		1	23243015	1C79-M9VR-DK1 C 2/23/2024	280.719.0000.100.1000.610.03000.50.421	\$59.85
Check #: 172335						
PO/InvoiceTotal:						\$993.93
Check Group:						
RAM 8GB		5	23243113	1VKX-6CPD-9HL 4 2/26/2024	100.000.0000.000.2580.610.03000.50.421	\$99.95

Douglas County School District

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02/29/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Small dry erase board 16x12		1	23243113	1VKX-6CPD-9HL 4 2/26/2024	100.000.0000.000.2580.610.03000.50.421	\$14.99
Check #: 172335						
PO/InvoiceTotal:						\$114.94
Check Group:						
COFFEE STIR STICKS		1	23243128	1H6J-4V7G-1X1C 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$9.99
COFFEE CUPS		1	23243128	1H6J-4V7G-1X1C 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$20.99
COFFEE		2	23243128	1H6J-4V7G-1X1C 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$13.58
PHONE CASE REFUND		1	23243128	1HL9-396J-GFDM 2/26/2024	100.000.0000.000.2620.610.03000.50.421	(\$24.50)
PHONE CASE		1	23243128	1RNT-PNFN-3H4 9 2/26/2024	100.000.0000.000.2620.610.03000.50.421	121 \$15.83
DISINFECTANT		6	23243128	1TRD-KHT9-6PH F 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$54.00
CREAMER		1	23243128	1Y63-NR36-4TC3 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$27.01
Check #: 172335						
PO/InvoiceTotal:						\$116.90
Check Group:						
BIC BodyMark Temporary Tattoo Markers for Skin - Student I/D - 27282		1	23243130	1MGW-KDH4-RJ XP 2/26/2024	280.688.0000.100.1000.610.03000.50.421	\$29.49
Check #: 172335						
PO/InvoiceTotal:						\$29.49
Check Group:						

Douglas County School District

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Voucher Batch Number: 2482

02/29/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Duracell Coppertop AAA Batteries with Power Boost Ingredients, 24 Count Pack Triple A Battery with Long-Lasting Power, Alkaline AAA Battery for Household and Office Devices		1	23243169	1KLQ-DJ96-1XHF 2/26/2024	100.000.0000.000.2510.610.03000.50.421	\$14.83
Globe Chewable Mint Antacid Tablets for Acid Indigestion, Heartburn, and Upset Stomach - 250 Packets of 2 Tablets Each, 500 Count. Made in The USA		1	23243169	1KLQ-DJ96-1XHF 2/26/2024	100.000.0000.000.2510.610.03000.50.421	\$12.87
Post-it Tabs, 1 in Solid, Asst Colors, 25/Color, 25/Dispenser, 4 Dispenser/Pack (686-RALY)		1	23243169	1VXM-V39M-YRJ F 2/26/2024	100.000.0000.000.2510.610.03000.50.421	\$8.62
Check #: 172335						
PO/InvoiceTotal:						\$36.32
Check Group:						
Logitech MK335 Wireless Keyboard and Mouse Combo		1	23243183	11NQ-MH9R-46J 1 2/29/2024	100.000.0000.000.2720.610.03000.50.421	~~\$29.99~~
Check #: 172335						
PO/InvoiceTotal:						\$29.99
Check Group:						
Pilot Gel Ink Refills, Red Ink		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$9.87
Personalized desk name wedge		2	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$73.38
Vivigu Coffee Cups, 1,000 Pack Paper Cups		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$69.99
Shorfun High Visibility Waterproof Safety Jacket, XL, Yellow		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$40.99
Amazon Essentials Men's polo shirt, aqua blue, xx-large		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$16.40

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Community brand coffee pods, 72 Count		3	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$90.06
Community brand coffee pods, 72 Count		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$30.02
Amazon Basics Steno Pads, 12-pack		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$15.86
Tombow Correction Tape, 10-pack		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$15.68
Hongyitime 1220 pcs long rubber bands		1	23243184	1MD4-P9RR-HN M9 2/29/2024	100.000.0000.000.2720.610.03000.50.421	\$7.58
Check #: 172335						<u>123</u>
PO/InvoiceTotal:						\$369.83
Check Group:						
CUTLERY SET		1	23243197	1C7T-VNTC-HL13 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$17.99
SPONGES		1	23243197	1C7T-VNTC-HL13 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$7.89
DISHWASHING		1	23243197	1C7T-VNTC-HL13 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$3.49
Check #: 172335						<u>\$29.37</u>
PO/InvoiceTotal:						\$29.37
Check Group:						
ANMBEST 5 pcs shielded RJ45 CAT6A waterproof panel mount connectors		1	23243198	1YJX-6RHH-171T 2/27/2024	100.000.0000.000.2580.610.03000.50.421	\$24.89
Check #: 172335						<u>\$24.89</u>
PO/InvoiceTotal:						\$24.89
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VIAIR 90101 85-105 PSI PRESSURE SWITCH, BLACK		2	23243233	143V-31MT-CW3 J 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$48.06
Check #: 172335						
PO/InvoiceTotal:						\$48.06
Vendor Total:						\$2,457.86
AMERICAN EXPRESS						
Check Group:						
BUSINESS SERVICES - FLOWROUTE - PWL		1	23243236	03112024 2/27/2024	100.033.0000.000.2400.533.03302.20.421	\$200.00
BUSINESS SERVICES - FLOWROUTE - WHS		1	23243236	03112024 2/27/2024	100.052.0000.000.2400.533.03502.30.421	\$100.00
BUSINESS SERVICES - FLOWROUTE - SES		1	23243236	03112024 2/27/2024	100.015.0000.000.2400.533.03207.10.421	\$100.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2320.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2210.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2570.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2510.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2212.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - DO		1	23243236	03112024 2/27/2024	100.000.0000.000.2191.533.03000.50.421	\$25.00
BUSINESS SERVICES - FLOWROUTE - ASPIRE		1	23243236	03112024 2/27/2024	100.000.0000.430.1000.533.03504.30.421	\$50.00
BUSINESS SERVICES - FLOWROUTE - DHS		1	23243236	03112024 2/27/2024	100.051.0000.000.2400.533.03501.30.421	\$50.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUSINESS SERVICES - FLOWROUTE - GES		1	23243236	03112024 2/27/2024	100.012.0000.000.2400.533.03201.10.421	\$50.00
BUSINESS SERVICES - FLOWROUTE - AF ALARMS		1	23243236	03112024 2/27/2024	100.099.0000.000.2620.491.03000.50.421	\$50.00
BUSINESS SERVICES - MOUSER ELECTRONICS - 3 SNAP SWITCHES		1	23243236	03112024 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$13.85
BUSINESS SERVICES - BEST WESTERN		1	23243236	03112024 2/27/2024	100.000.0000.000.2310.580.03000.50.421	\$171.76
BUSINESS SERVICES - CARSON VALLEY INN - SUPERINTENDENT CANDIDATE		1	23243236	03112024 2/27/2024	100.000.0000.000.2310.580.03000.50.421	\$128.89
BUSINESS SERVICES - DIESEL LAPTOPS - WABCO ABS SOFTWARE		1	23243236	03112024 2/27/2024	100.000.0000.000.2730.651.03000.50.421	\$495.00
BUSINESS SERVICES - RALEYS - BOARD DINNER		1	23243236	03112024 2/27/2024	100.000.0000.000.2310.610.03000.50.421	¹²⁵ \$109.94
Check #: 172336						
PO/InvoiceTotal:						\$1,669.44
Vendor Total:						\$1,669.44
AT&T LONG DISTANCE						
Check Group:						
CCMES		1	23240016	03142024 2/26/2024	100.011.0000.000.2400.533.03205.10.421	\$23.33
GES		1	23240016	03142024 2/26/2024	100.012.0000.000.2400.533.03201.10.421	\$2.92
ZCES		1	23240016	03142024 2/26/2024	100.013.0000.000.2400.533.03202.10.421	\$58.33
JVES		1	23240016	03142024 2/26/2024	100.014.0000.000.2400.533.03206.10.421	\$64.17
SES		1	23240016	03142024 2/26/2024	100.015.0000.000.2400.533.03207.10.421	\$14.58

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES		1	23240016	03142024 2/26/2024	100.016.0000.000.2400.533.03209.10.421	\$14.58
MES		1	23240016	03142024 2/26/2024	100.017.0000.000.2400.533.03210.10.421	\$29.17
CVMS		1	23240016	03142024 2/26/2024	100.031.0000.000.2400.533.03301.20.421	\$20.42
PWLMS		1	23240016	03142024 2/26/2024	100.033.0000.000.2400.533.03302.20.421	\$26.25
DHS		1	23240016	03142024 2/26/2024	100.051.0000.000.2400.533.03501.30.421	\$116.67
WHS		1	23240016	03142024 2/26/2024	100.052.0000.000.2400.533.03502.30.421	\$26.25
JHS		1	23240016	03142024 2/26/2024	100.053.0000.100.1000.533.03503.30.421	\$87.50 126
SUPERINTENDENT		1	23240016	03142024 2/26/2024	100.000.0000.000.2320.533.03000.50.421	\$29.24
BUSINESS SERVICES		1	23240016	03142024 2/26/2024	100.000.0000.000.2510.533.03000.50.421	\$20.42
ED SERVICES		1	23240016	03142024 2/26/2024	100.000.0000.000.2210.533.03000.50.421	\$20.42
HUMAN RESOURCES/JOBLINE		1	23240016	03142024 2/26/2024	100.000.0000.000.2570.533.03000.50.421	\$20.42
GRANTS COORDINATOR		1	23240016	03142024 2/26/2024	100.000.0000.000.2570.533.03000.50.421	\$20.42
CURRICULUM		1	23240016	03142024 2/26/2024	100.000.0000.000.2212.533.03000.50.421	\$20.42
FOOD SERVICES		1	23240016	03142024 2/26/2024	600.000.0000.000.3100.533.03000.50.421	\$3.50
SPED		1	23240016	03142024 2/26/2024	250.000.0000.200.2000.533.03000.50.421	\$8.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INFORMATION SERVICES		1	23240016	03142024 2/26/2024	100.000.0000.000.2580.533.03000.50.421	\$1.75
MAINTENANCE		1	23240016	03142024 2/26/2024	100.000.0000.000.2620.533.03000.50.421	\$0.58
TRANSPORTATION		1	23240016	03142024 2/26/2024	100.000.0000.000.2710.533.03000.50.421	\$78.75
Check #: 172337						
PO/InvoiceTotal:						\$708.84
Vendor Total:						\$708.84
CANON FINANCIAL SERVICES						
Check Group:						
Model: Canon image Runner Advance DX C5735i-Full service can be offered on contract available @0.0055 per b/w copy and .045 per color copy based upon volume, includes all parts, labor and supplies everything except paper. Billed monthly or quarterly only for prints and copies produced. Four hour guarantee for on site service. No minimums, maximums or penalties, only pay for what you use. No auto renewal.		1	23240466	32081449 2/26/2024	280.639.0000.200.2100.611.03000.50.421	\$28.42
						127
Total contract is \$171.40 per month for 60 months-\$2056.80 annually-includes free shipping of old equipment back to CFS. Purchase option (FMV or \$1 Purchase)		1	23240466	32081449 2/26/2024	280.639.0000.200.2100.442.03000.50.421	\$171.40
Check #: 172338						
PO/InvoiceTotal:						\$199.82
Check Group:						
TOTAL CONTRACT IS \$50.03 PER MONTH FOR 60 MONTHS - \$600.36 ANNUALLY		1	23240827	32081454 2/23/2024	100.000.0000.000.2730.442.03000.50.421	\$50.03
Copies		1	23240827	32081454 2/23/2024	100.000.0000.000.2730.611.03000.50.421	\$18.53
Check #: 172338						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$68.56
Check Group:						
BW COPIES		1	23243195	32081468 2/27/2024	100.000.0000.000.2620.611.03000.50.421	\$6.11
CL COPIES		1	23243195	32081468 2/27/2024	100.000.0000.000.2620.611.03000.50.421	\$7.06
COPIER RENTAL		1	23243195	32081468 2/27/2024	100.000.0000.000.2630.442.03000.50.421	\$73.56
Check #: 172338						
PO/InvoiceTotal:						\$86.73
Check Group:						
Contract Charge 2/1/24-2/29/24 Heritage		1	23243209	32081463 2/27/2024	250.000.0000.200.2000.442.03000.50.421	\$168.43
Check #: 172338						128
PO/InvoiceTotal:						\$168.43
Vendor Total:						\$523.54
CITI CARDS - COSTCO						
Check Group:						
BIF - SNACKS FOR ACT TESTING AT DHS		1	23243185	02222024 2/26/2024	100.054.0000.100.1000.610.03501.30.421	\$264.81
Check #: 172339						
PO/InvoiceTotal:						\$264.81
Vendor Total:						\$264.81
FRONTIER						
Check Group:						
CCMES		1	23240020	03142024 2/28/2024	100.011.0000.000.2400.533.03205.10.421	\$153.15
GES		1	23240020	03142024 2/28/2024	100.012.0000.000.2400.533.03201.10.421	\$138.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZCES		1	23240020	03142024 2/28/2024	100.013.0000.000.2400.533.03202.10.421	\$57.90
JVES		1	23240020	03142024 2/28/2024	100.014.0000.000.2400.533.03206.10.421	\$149.15
SES		1	23240020	03142024 2/28/2024	100.015.0000.000.2400.533.03207.10.421	\$149.95
PHES		1	23240020	03142024 2/28/2024	100.016.0000.000.2400.533.03209.10.421	\$145.95
MES		1	23240020	03142024 2/28/2024	100.017.0000.000.2400.533.03210.10.421	\$156.23
CVMS		1	23240020	03142024 2/28/2024	100.031.0000.000.2400.533.03301.20.421	\$153.15
PWLMS		1	23240020	03142024 2/28/2024	100.033.0000.000.2400.533.03302.20.421	\$145.95 129
DHS		1	23240020	03142024 2/28/2024	100.051.0000.000.2400.533.03501.30.421	\$280.25
WHS		1	23240020	03142024 2/28/2024	100.052.0000.000.2400.533.03502.30.421	\$97.30
JHS		1	23240020	03142024 2/28/2024	100.053.0000.100.1000.533.03503.30.421	\$104.50
SUPERINTENDENT		1	23240020	03142024 2/28/2024	100.000.0000.000.2320.533.03000.50.421	\$49.08
ED SERVICES		1	23240020	03142024 2/28/2024	100.000.0000.000.2210.533.03000.50.421	\$49.08
HR/JOBLINE/CLOSET		1	23240020	03142024 2/28/2024	100.000.0000.000.2570.533.03000.50.421	\$49.08
BUSINESS SERVICES		1	23240020	03142024 2/28/2024	100.000.0000.000.2510.533.03000.50.421	\$49.08
CURRICULUM		1	23240020	03142024 2/28/2024	100.000.0000.000.2212.533.03000.50.421	\$49.08

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INFORMATIONAL SERVICES		1	23240020	03142024 2/28/2024	100.000.0000.000.2580.533.03000.50.421	\$143.08
FOOD SERVICES		1	23240020	03142024 2/28/2024	600.000.0000.000.3100.533.03000.50.421	\$143.08
MAINT		1	23240020	03142024 2/28/2024	100.000.0000.000.2620.533.03000.50.421	\$143.08
TRANSPORTATION		1	23240020	03142024 2/28/2024	100.000.0000.000.2710.533.03000.50.421	\$143.08
GRANTS AND ASSESSMENTS SHARED FAX LINE		1	23240020	03142024 2/28/2024	100.000.0000.000.2191.533.03000.50.421	\$49.08
ALARMS (DIST WIDE)		1	23240020	03142024 2/28/2024	100.099.0000.000.2620.491.03000.50.421	\$381.83
Check #: 172340						
						~~130~~
PO/InvoiceTotal:						\$2,980.11
Vendor Total:						\$2,980.11
KONICA MINOLTA PREMIER						
Check Group:						
Invoice 81956886 C300i		1	23243127	81956886 2/27/2024	100.011.0000.100.1000.442.03205.10.421	\$112.22
Check #: 172341						
PO/InvoiceTotal:						\$112.22
Vendor Total:						\$112.22
NEVADA ASSOC OF SCHOOL BOARDS	521204					
Check Group:						
Preventing Violence in Schools Workshop-Virtual		4	23242857	022224 workshop 2/12/2024	100.000.0000.000.2310.330.03000.50.421	\$200.00
Check #: 172342						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
PACIFIC SHREDDING						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Shredding Service 64 Gal Tote		1	23243149	5196434 2/28/2024	100.053.0000.100.1000.421.03503.30.421	\$35.31
Check #: 172343						
PO/InvoiceTotal:						\$35.31
Vendor Total:						\$35.31
POSTMASTER GARDNERVILLE -BULK PERMITS						
Check Group:						
DHS BULK MAIL		1	23240017	4/6/24 -4/6/25 bulk 2/27/2024	100.051.0000.000.2400.531.03501.30.421	\$64.00
CVMS BULK MAIL		1	23240017	4/6/24 -4/6/25 bulk 2/27/2024	100.031.0000.000.2400.531.03301.20.421	\$64.00
PWLMS BULK MAIL		1	23240017	4/6/24 -4/6/25 bulk 2/27/2024	100.033.0000.000.2400.531.03302.20.421	\$64.00 131
WHS BULK MAIL		1	23240017	4/6/24 -4/6/25 bulk 2/27/2024	100.052.0000.000.2400.531.03502.30.421	\$64.00
ADULT ED		1	23240017	4/6/24 -4/6/25 bulk 2/27/2024	230.231.0000.600.1000.531.03903.30.421	\$64.00
Check #: 172344						
PO/InvoiceTotal:						\$320.00
Vendor Total:						\$320.00
RALEYS	680718					
Check Group:						
F/L Variety Pack		1	23243214	825189 197438 2/28/2024	100.000.0000.000.2310.610.03000.50.421	\$11.99
Raleys Burger Leaf		1	23243214	825189 197438 2/28/2024	100.000.0000.000.2310.610.03000.50.421	\$2.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Best Foods Mayo		1	23243214	825189 197438 2/28/2024	100.000.0000.000.2310.610.03000.50.421	\$4.99
Frenchs Mustard		1	23243214	825189 197438 2/28/2024	100.000.0000.000.2310.610.03000.50.421	\$2.49
Check #: 172345						
PO/InvoiceTotal:						\$22.45
Check Group:						
Smarties Heart Candy for PDC CClass		14	23243237	822985 197328 2/27/2024	100.000.0000.000.2210.610.03000.50.421	\$20.86
Simply Done Paper for PDC		1	23243237	822985 197328 2/27/2024	100.000.0000.000.2210.610.03000.50.421	\$12.84
Check #: 172345						
PO/InvoiceTotal:						\$33.70
Check Group:						
Box of Frito Lays Chips for EPIC		1	23243245	730093 197287 2/27/2024	100.000.0000.000.2210.610.03000.50.421	\$27.79
Check #: 172345						
PO/InvoiceTotal:						\$27.79
Vendor Total:						\$83.94
SERGIO LOPEZ						
Check Group:						
FUEL REIMBURSEMENT TO SERGIO LOPEZ FOR FUELING RENTAL CAR IN LAS VEGAS, 2/17/24 FOR WRESTLING TRIP		14.928	23243258	02172024 fuel 2/29/2024	100.000.0000.000.2730.590.03000.50.421	\$64.18
Check #: 172346						
PO/InvoiceTotal:						\$64.18
Vendor Total:						\$64.18
SILVA, SCEIRINE & ASSOCIATES, LLC						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DCSD - Audit - FY22-23		1	23240151	8690 2/28/2024	100.000.0000.000.2510.340.03000.50.421	\$40,100.00
					Check #: 172347	
					PO/InvoiceTotal:	\$40,100.00
					Vendor Total:	\$40,100.00
SOUTHWEST GAS CORP	743781					
Check Group:						
PHES		1	23240009	03062024 2/23/2024	100.000.0000.000.2611.621.03209.10.421	\$3,861.05
					Check #: 172348	
					PO/InvoiceTotal:	\$3,861.05
					Vendor Total:	\$3,861.05
T MOBILE						133
Check Group:						
CARES ACT STUDENTS INTERNET HOTSPOTS - MOVED TO 99 CODE		1	23240027	03212024 2/26/2024	100.099.0000.000.2580.533.03000.50.421	\$400.00
					Check #: 172349	
					PO/InvoiceTotal:	\$400.00
					Vendor Total:	\$400.00
TRANSPORTATION DCSD						
Check Group:						
MV - Transportation - Student I/D 23651 - January, 2024		1	23243194	23651 2/26/2024	280.688.0000.100.2710.510.03000.50.421	\$468.88
					Check #: 172350	
					PO/InvoiceTotal:	\$468.88
					Vendor Total:	\$468.88
WALMART COMMUNITY/GEMB						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
San 512G USB		1	23243216	02262024 2/28/2024	100.000.0000.000.2310.610.03000.50.421	\$50.21

Check #: 172351

PO/InvoiceTotal:	\$50.21
Vendor Total:	\$50.21
Grand Total:	\$54,300.39

End of Report

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Voucher Batch Number: 2483

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADVANCED INTEGRATED PEST MANAGEMENT						
Check Group:						
PEST SERVICES AF		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$170.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES DO		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$85.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES JVES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES PHES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES DHS		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$225.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES MES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		135
PEST SERVICES AA		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$85.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES CVMS		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$166.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES HB		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$85.00
P-Card Payee: COMMERCE BANK				2/12/2024		
GES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES CCMES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES PWLMS		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$166.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES SES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
PEST SERVICES GWHS		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$225.00
P-Card Payee: COMMERCE BANK				2/12/2024		

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PEST SERVICES ZCES		1	23243060	2219783	100.000.0000.000.2620.610.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$1,991.00
Vendor Total:						\$1,991.00
AUCA WESTERN FIRST AID & SAFETY						
Check Group:						
PHILLIPS HEARTSTART ON SITE, HOME HS1 AED ADULT SMART PADS CARTRIDGE		1	23243175	78518 CM	100.000.0000.000.2730.610.03000.50.421	(\$101.86)
P-Card Payee: COMMERCE BANK				2/28/2024		
SHIPPING		1	23243175	78518 CM	100.000.0000.000.2730.610.03000.50.421	(\$8.89)
P-Card Payee: COMMERCE BANK				2/28/2024		
AED:M5071A PHILLIPS HEARTSTART ON SITE, HS1 AED ADULT SMART PADS CARTRIDGE		1	23243175	B015882	100.000.0000.000.2730.610.03000.50.421	\$101.86
P-Card Payee: COMMERCE BANK				2/28/2024		136
SHIPPING		1	23243175	B015882	100.000.0000.000.2730.610.03000.50.421	\$8.89
P-Card Payee: COMMERCE BANK				2/28/2024		
AED:989803139261 PHILLIPS HEARTSTART FRX AED SMART PADS II, 1 SET		1	23243175	B016555	100.000.0000.000.2730.610.03000.50.421	\$69.00
P-Card Payee: COMMERCE BANK				2/28/2024		
SHIPPING		1	23243175	B016555	100.000.0000.000.2730.610.03000.50.421	\$14.89
P-Card Payee: COMMERCE BANK				2/28/2024		
Check #: 0						
PO/InvoiceTotal:						\$83.89
Vendor Total:						\$83.89
BONANZA PRODUCE-63130	63130					
Check Group:						
PRODUCE DELIEVERED TO SITES: CCMES 01/29/2024		1	23243027	03691974	600.000.0000.000.3100.630.03205.10.421	\$51.47
P-Card Payee: COMMERCE BANK				2/13/2024		
GES 01/29/2024		1	23243027	03691976	600.000.0000.000.3100.630.03201.10.421	\$63.78
P-Card Payee: COMMERCE BANK				2/13/2024		

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JVES 01/29/2024		1	23243027	03691978	600.000.0000.000.3100.630.03206.10.421	\$56.22
P-Card Payee: COMMERCE BANK				2/13/2024		
MES 01/29/2024		1	23243027	03691979	600.000.0000.000.3100.630.03210.10.421	\$46.08
P-Card Payee: COMMERCE BANK				2/13/2024		
PHES 01/29/2024		1	23243027	03691980	600.000.0000.000.3100.630.03209.10.421	\$45.67
P-Card Payee: COMMERCE BANK				2/13/2024		
SES 01/29/2024		1	23243027	03691981	600.000.0000.000.3100.630.03207.10.421	\$56.22
P-Card Payee: COMMERCE BANK				2/13/2024		
CVMS 01/29/2024		1	23243027	03691983	600.000.0000.000.3100.630.03301.20.421	\$73.94
P-Card Payee: COMMERCE BANK				2/13/2024		
PWLMS 01/29/2024		1	23243027	03691985	600.000.0000.000.3100.630.03302.20.421	\$23.65
P-Card Payee: COMMERCE BANK				2/13/2024		
DHS 01/29/2024		1	23243027	03691986	600.000.0000.000.3100.630.03501.30.421	\$120.90
P-Card Payee: COMMERCE BANK				2/13/2024		137
ZCES 01/29/2024		1	23243027	03691988	600.000.0000.000.3100.630.03202.10.421	\$15.99
P-Card Payee: COMMERCE BANK				2/13/2024		
WHS 01/29/2024		1	23243027	03691990	600.000.0000.000.3100.630.03502.30.421	\$42.69
P-Card Payee: COMMERCE BANK				2/13/2024		
Check #: 0						
PO/InvoiceTotal:						\$596.61
Check Group:						
PRODUCE DELIEVERED TO SITES:		1	23243166	03693807	600.000.0000.000.3100.630.03205.10.421	\$109.90
CCES 02/06/2024				2/23/2024		
P-Card Payee: COMMERCE BANK						
GES 02/06/2024		1	23243166	03693809	600.000.0000.000.3100.630.03201.10.421	\$151.65
P-Card Payee: COMMERCE BANK				2/23/2024		
JVES 02/06/2024		1	23243166	03693810	600.000.0000.000.3100.630.03206.10.421	\$100.00
P-Card Payee: COMMERCE BANK				2/23/2024		
MES 02/06/2024		1	23243166	03693811	600.000.0000.000.3100.630.03210.10.421	\$103.75
P-Card Payee: COMMERCE BANK				2/23/2024		

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PHES 02/06/2024		1	23243166	03693813	600.000.0000.000.3100.630.03209.10.421	\$97.15
P-Card Payee: COMMERCE BANK				2/23/2024		
SES 02/06/2024		1	23243166	03693814	600.000.0000.000.3100.630.03207.10.421	\$134.05
P-Card Payee: COMMERCE BANK				2/23/2024		
CVMS 02/06/2024		1	23243166	03693815	600.000.0000.000.3100.630.03301.20.421	\$93.90
P-Card Payee: COMMERCE BANK				2/23/2024		
PWLMS 02/06/2024		1	23243166	03693816	600.000.0000.000.3100.630.03302.20.421	\$70.25
P-Card Payee: COMMERCE BANK				2/23/2024		
DHS 02/06/2024		1	23243166	03693818	600.000.0000.000.3100.630.03501.30.421	\$191.71
P-Card Payee: COMMERCE BANK				2/23/2024		
ZCES 02/05/2024		1	23243166	03693819	600.000.0000.000.3100.630.03202.10.421	\$5.80
P-Card Payee: COMMERCE BANK				2/23/2024		
WHS 02/05/2024		1	23243166	03693820	600.000.0000.000.3100.630.03502.30.421	\$99.31
P-Card Payee: COMMERCE BANK				2/23/2024		138
Check #: 0						
PO/InvoiceTotal:						\$1,157.47
Check Group:						
PRODUCE DELIEVERED TO SITES:		1	23243204	03695694	600.000.0000.000.3100.630.03205.10.421	\$51.47
CCMES 02/12/2024				2/27/2024		
P-Card Payee: COMMERCE BANK						
GES 02/12/2024		1	23243204	03695696	600.000.0000.000.3100.630.03201.10.421	\$56.78
P-Card Payee: COMMERCE BANK				2/27/2024		
JVES 02/12/2024		1	23243204	03695697	600.000.0000.000.3100.630.03206.10.421	\$50.42
P-Card Payee: COMMERCE BANK				2/27/2024		
MES 02/12/2024		1	23243204	03695698	600.000.0000.000.3100.630.03210.10.421	\$53.33
P-Card Payee: COMMERCE BANK				2/27/2024		
PHES 02/12/2024		1	23243204	03695699	600.000.0000.000.3100.630.03209.10.421	\$38.49
P-Card Payee: COMMERCE BANK				2/27/2024		
SES 02/12/2024		1	23243204	03695700	600.000.0000.000.3100.630.03207.10.421	\$34.33
P-Card Payee: COMMERCE BANK				2/27/2024		

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CVMS 02/12/2024		1	23243204	03695701	600.000.0000.000.3100.630.03301.20.421	\$56.19
P-Card Payee: COMMERCE BANK				2/27/2024		
PWLMS 02/12/2024		1	23243204	03695702	600.000.0000.000.3100.630.03302.20.421	\$56.85
P-Card Payee: COMMERCE BANK				2/27/2024		
DHS 02/12/2024		1	23243204	03695705	600.000.0000.000.3100.630.03501.30.421	\$146.56
P-Card Payee: COMMERCE BANK				2/27/2024		
ZCES 02/12/2024		1	23243204	03695707	600.000.0000.000.3100.630.03202.10.421	\$13.04
P-Card Payee: COMMERCE BANK				2/27/2024		
Check #: 0						
PO/InvoiceTotal:						\$557.46
Vendor Total:						\$2,311.54
BRADY INDUSTRIES						
Check Group:						
FLOOR PAD 14# RED/BUFF		10	23242825	8634417	100.000.0000.000.2900.610.03000.50.421	139 \$93.49
P-Card Payee: COMMERCE BANK				2/9/2024		
Check #: 0						
PO/InvoiceTotal:						\$93.49
Check Group:						
FOIL, Pop-Up, 11"x12", 6/500 ct.		5	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$233.45
P-Card Payee: COMMERCE BANK				2/23/2024		
LID for 1 oz. Portion Cup, 2500 ct. (#31191)		1	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$9.08
P-Card Payee: COMMERCE BANK				2/23/2024		
LID for 2 oz Portion cup, 2500 ct. (#31111)		2	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$29.38
P-Card Payee: COMMERCE BANK				2/23/2024		
LID, 1,020 ct (for smooth 31236)		3	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$98.07
P-Card Payee: COMMERCE BANK				2/23/2024		
LID, 16 oz. clr cup, cold 1000 ct. (#31261)		3	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$96.00
P-Card Payee: COMMERCE BANK				2/23/2024		
ALCOHOL SWABS, IW, 200 ct		2	23242971	8634421	600.000.0000.000.3100.610.03000.50.421	\$14.16
P-Card Payee: COMMERCE BANK				2/23/2024		

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BLEACH, 6/1 gal. P-Card Payee: COMMERCE BANK		2	23242971	8634421 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$39.78
FOIL, Aluminum, 24" x 1000', P-Card Payee: COMMERCE BANK		3	23242971	8652002 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$225.00
Check #: 0						
PO/InvoiceTotal:						\$744.92
Vendor Total:						\$838.41
BRYSON SALES AND SVC INC						
Check Group:						
10019688 LIGHT, LICENSE, LED W/WP CONN P-Card Payee: COMMERCE BANK		4	23243141	198649 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$120.24
Check #: 0						
PO/InvoiceTotal:						\$120.24
Check Group:						
10023719 BOX, TRANSFER, STEERING, 90 DEGREE P-Card Payee: COMMERCE BANK		1	23243230	199017 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$518.59
FREIGHT OUT P-Card Payee: COMMERCE BANK		1	23243230	199017 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$14.95
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23243230	199017 2/28/2024	100.000.0000.000.2730.619.03000.50.421	(\$37.35)
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23243230	199017 2/28/2024	250.000.0000.200.2730.619.03000.50.421	\$37.35
Check #: 0						
PO/InvoiceTotal:						\$533.54
Check Group:						
10029959 SEAT BELT ASSY, 3-PT, ADJ-D, SGL RET, BLK, LK BAR CV P-Card Payee: COMMERCE BANK		2	23243231	199047 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$222.12
FREIGHT OUT P-Card Payee: COMMERCE BANK		1	23243231	199047 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$14.95
Check #: 0						

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						PO/InvoiceTotal: \$237.07
						Vendor Total: \$890.85
CHEMTEX						
Check Group:						
ANNUAL CONTRACT		1	23240152	258193	100.088.0000.000.2620.430.03000.50.421	\$1,050.00
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
						PO/InvoiceTotal: \$1,050.00
						Vendor Total: \$1,050.00
COASTAL AIR AND SHEET METAL INC						
Check Group:						
Furnace replacement - ZCES - Bryant gas furnace		1	23241920	11017	330.124.0000.000.4700.450.03202.10.421	\$5,721.00
P-Card Payee: COMMERCE BANK				2/16/2024		141
Furnace replacement - WHS - Bryant gas furnace		1	23241920	11017	330.124.0000.000.4700.450.03502.30.421	\$6,134.00
P-Card Payee: COMMERCE BANK				2/16/2024		
Check #: 0						
						PO/InvoiceTotal: \$11,855.00
						Vendor Total: \$11,855.00
CONCENTRA MEDICAL CENTERS						
Check Group:						
INVOICE#956714899 1/24/2024 AW 3745 NEW HIRE PHYSICAL		1	23243024	956714899	100.000.0000.000.2570.340.03000.50.421	\$209.00
P-Card Payee: COMMERCE BANK				2/9/2024		
INVOICE#956714899 1/26/2024 DP 8895 NEW HIRE PHYSICAL		1	23243024	956714899	100.000.0000.000.2570.340.03000.50.421	\$219.00
P-Card Payee: COMMERCE BANK				2/9/2024		
Check #: 0						
						PO/InvoiceTotal: \$428.00
Check Group:						

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INVOICE#956741889 2/14/2024 MC NEW HIRE PHYSICAL P-Card Payee: COMMERCE BANK		1	23243240	956741889 2/29/2024	100.000.0000.000.2570.340.03000.50.421	\$400.00
Check #: 0						
PO/InvoiceTotal:						\$400.00
Vendor Total:						\$828.00
CRISIS PREV. INSTITUTE INC	107772					
Check Group:						
Nonviolent Crisis Intervention® 3rd Edition Participant Workbook P-Card Payee: COMMERCE BANK		250	23242963	NAIN-057438 2/15/2024	250.000.0000.200.2000.640.03000.50.421	\$6,997.50
Check #: 0						
PO/InvoiceTotal:						\$6,997.50
Vendor Total:						\$6,997.50
DEMCO	127208					
Check Group:						
Crystal Clear Tape 3.5-mil Polypropylene 1" x 15 Yards P-Card Payee: COMMERCE BANK		3	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$15.97
Ultra-Aggressive Lbl Protector 1-1/4" x 3" 250/Roll P-Card Payee: COMMERCE BANK		3	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$64.92
DEMCO Premium Book Tape 1-1/2" x 30 Yards Boxed P-Card Payee: COMMERCE BANK		1	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$13.49
Subject Classification Label Graphic Novels (Red) 100/Roll P-Card Payee: COMMERCE BANK		1	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$4.63
Non-Glare Label Protectors 1"H x 3"W 250/Roll P-Card Payee: COMMERCE BANK		1	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$21.54
Shipping P-Card Payee: COMMERCE BANK		1	23242702	7425158 2/7/2024	100.015.0000.000.2220.610.03207.10.421	\$13.26
Check #: 0						
PO/InvoiceTotal:						\$133.81
Check Group:						

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Book Mark		1	23242813	7427629	100.014.0000.000.2220.610.03206.10.421	\$8.54
P-Card Payee: COMMERCE BANK				2/8/2024		
Book Display		3	23242813	7427629	100.014.0000.000.2220.610.03206.10.421	\$59.73
P-Card Payee: COMMERCE BANK				2/8/2024		
Corner Protector		3	23242813	7427629	100.014.0000.000.2220.610.03206.10.421	\$35.82
P-Card Payee: COMMERCE BANK				2/8/2024		
Check #: 0						
PO/InvoiceTotal:						\$104.09
Check Group:						
Demco Vynl Coated Cloth Tape 2"x15 Yards Blue		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 2"x15 Yards Black		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 2"x15 Yards Red		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 2"x15 Yards White		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 2"x15 Green		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 2"x15 Burgundy		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$16.15
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 3"x15 Black		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$20.64
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Vynl Coated Cloth Tape 3"x15 Blue		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$20.64
P-Card Payee: COMMERCE BANK				2/29/2024		
Norbond Liquid Plastic Adhesive 2oz Bottle		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$3.95
P-Card Payee: COMMERCE BANK				2/29/2024		
Norbond Liquid Plastic Adhesive 1 Qt Bottle		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$12.55
P-Card Payee: COMMERCE BANK				2/29/2024		
1"Wx8"L Blastic Bone Folder		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$2.52
P-Card Payee: COMMERCE BANK				2/29/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crystal Clear Tape 3.5 mil Polypropylene 3/4" x 30 yds		2	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$12.23
P-Card Payee: COMMERCE BANK				2/29/2024		
Plastic Bottle 2oz (Empty)		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$1.34
P-Card Payee: COMMERCE BANK				2/29/2024		
Clear Heavy-Duty Non-Glare Lbl Protectr 200 per Box		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$18.84
P-Card Payee: COMMERCE BANK				2/29/2024		
Color Tinted Label Protectors Yellow		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$6.27
P-Card Payee: COMMERCE BANK				2/29/2024		
Color Tinted Label Protectors Green		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$6.27
P-Card Payee: COMMERCE BANK				2/29/2024		
Color tinted Label Protectors Red		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$6.27
P-Card Payee: COMMERCE BANK				2/29/2024		
Color Tinted Label Protectors Blue		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$6.27
P-Card Payee: COMMERCE BANK				2/29/2024		144
Demco CircExtender3X Laminate Vinyl Glass 10"x400"		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$22.43
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco CircExtender3X Laminate Vinyl Glass 14"x400"		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$30.84
P-Card Payee: COMMERCE BANK				2/29/2024		
Demco Film Fiber Tape 1/2"x72 Yards 3" Core		1	23242980	7436492	100.017.0000.000.2220.610.03210.10.421	\$14.86
P-Card Payee: COMMERCE BANK				2/29/2024		

Check #: 0

PO/InvoiceTotal:	\$282.82
Vendor Total:	\$520.72

DOUGLAS DISPOSAL SERVICE INC 125372

Check Group:

AIRPORT TRASH	1	23240003	2728359	100.000.0000.000.2611.421.03000.50.421	\$251.84
P-Card Payee: COMMERCE BANK			3/4/2024		
CVMS TRASH	1	23240003	2827303	100.000.0000.000.2611.421.03301.20.421	\$519.30
P-Card Payee: COMMERCE BANK			3/4/2024		
DHS TRASH	1	23240003	2827304	100.000.0000.000.2611.421.03501.30.421	\$1,038.60
P-Card Payee: COMMERCE BANK			3/4/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GES TRASH		1	23240003	2827305	100.000.0000.000.2611.421.03201.10.421	\$692.40
P-Card Payee: COMMERCE BANK				3/4/2024		
CCMES TRASH		1	23240003	2827322	100.000.0000.000.2611.421.03205.10.421	\$881.44
P-Card Payee: COMMERCE BANK				3/4/2024		
AIRPORT TRASH		1	23240003	2827331	100.000.0000.000.2611.421.03000.50.421	\$125.92
P-Card Payee: COMMERCE BANK				3/4/2024		
AIRPORT TRASH		1	23240003	2827334	100.000.0000.000.2611.421.03000.50.421	\$125.92
P-Card Payee: COMMERCE BANK				3/4/2024		
JVES TRASH		1	23240003	2827335	100.000.0000.000.2611.421.03206.10.421	\$1,007.36
P-Card Payee: COMMERCE BANK				3/4/2024		
SES TRASH		1	23240003	2827342	100.000.0000.000.2611.421.03207.10.421	\$787.00
P-Card Payee: COMMERCE BANK				3/4/2024		
JVES TRASH		1	23240003	2827346	100.000.0000.000.2611.421.03206.10.421	\$692.40
P-Card Payee: COMMERCE BANK				3/4/2024		145
PHES TRASH		1	23240003	2827354	100.000.0000.000.2611.421.03209.10.421	\$739.78
P-Card Payee: COMMERCE BANK				3/4/2024		
GVILL TRANSFER STATION		1	23240003	2827356	100.000.0000.000.2611.421.03000.50.421	\$160.00
P-Card Payee: COMMERCE BANK				3/4/2024		
DHS TRASH		1	23240003	2827371	100.000.0000.000.2611.421.03501.30.421	\$47.22
P-Card Payee: COMMERCE BANK				3/4/2024		
GES TRASH		1	23240003	2827372	100.000.0000.000.2611.421.03201.10.421	\$90.12
P-Card Payee: COMMERCE BANK				3/4/2024		
PWLMS TRASH		1	23240003	2827385	100.000.0000.000.2611.421.03302.20.421	\$23.61
P-Card Payee: COMMERCE BANK				3/4/2024		

Check #: 0

PO/InvoiceTotal:	\$7,182.91
Vendor Total:	\$7,182.91

EAN SERVICES

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2/2/24 TO 2/3/24 FIELD TRIP REQUEST 16545 2 DAY RENTAL FOR SCIENCE BOWL - CHRISTINE ENSIGN P-Card Payee: COMMERCE BANK		1	23242979	35119318 2/6/2024	100.051.0000.920.1000.580.03501.30.421	\$175.16
Check #: 0						
PO/InvoiceTotal:						\$175.16
Check Group:						
DHS WRESTLING TO STATE - 25 STUDENTS + 4 ADULTS P-Card Payee: COMMERCE BANK		1	23243162	35229129 2/23/2024	100.000.0000.000.2730.590.03000.50.421	\$906.48
Check #: 0						
PO/InvoiceTotal:						\$906.48
Vendor Total:						\$1,081.64
EWING IRRIGATION	195000					
Check Group:						146
RANGER PRO X30 P-Card Payee: COMMERCE BANK		1	23243039	21446155 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$2,589.92
AMINE X30 P-Card Payee: COMMERCE BANK		1	23243039	21446155 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$2,497.50
PENDULUM X20 P-Card Payee: COMMERCE BANK		1	23243039	21446155 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$2,812.00
HERBICIDE X13 P-Card Payee: COMMERCE BANK		1	23243039	21446155 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$1,497.60
Check #: 0						
PO/InvoiceTotal:						\$9,397.02
Vendor Total:						\$9,397.02
FIRST CHOICE SERVICES						
Check Group:						
BLANKET PO FOR BOTTLE WATER COOLER RENTAL, \$14.95 PER MONTH FOR 12 MONTHS, JULY 2023 TO JUNE 2024 P-Card Payee: COMMERCE BANK		1	23240238	696421 2/22/2024	100.000.0000.000.2730.442.03000.50.421	\$15.40
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$15.40
Check Group:						
BLANKET PO FOR 5 GAL PURIFIED WATER FOR TRANSPORTATION OFFICE, ESTIMATED AT 6 BOTTLES		1	23240257	697636	100.000.0000.000.2720.610.03000.50.421	\$68.57
P-Card Payee: COMMERCE BANK				2/27/2024		
BLANKET PO FOR 5 GAL PURIFIED WATER AND DELIVERY CHARGE FOR FLEET MAINENANCE, ESTIMATED AT 5 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS AND DELIVERY CHARGE @ \$\$7.95 PER MONTH X 12 MONTHS FOR 2023-2024 SCHOOL YEAR		1	23240257	697636	100.000.0000.000.2730.610.03000.50.421	\$29.85
P-Card Payee: COMMERCE BANK				2/27/2024		
Check #: 0						
PO/InvoiceTotal:						\$98.42
Check Group:						
Clover Cooler R/O Rental Monthly		1	23242978	696480	100.000.0000.000.2580.610.03000.50.421	\$24.67
P-Card Payee: COMMERCE BANK				2/8/2024		
Check #: 0						
PO/InvoiceTotal:						\$24.67
Check Group:						
Water cooler rental for warehouse		1	23242995	696061	100.000.0000.000.2520.442.03000.50.421	\$15.40
P-Card Payee: COMMERCE BANK				2/7/2024		
Check #: 0						
PO/InvoiceTotal:						\$15.40
Check Group:						
Bottled water Cooler Rental February PAC/DHS		1	23243008	696447	250.000.0000.200.2000.442.03000.50.421	\$15.40
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$15.40
Check Group:						
BOTTLED WATER COOLER RNTL MONTHLY FOR SNP OFFICE		1	23243031	696071	600.000.0000.000.3100.442.03000.50.421	\$15.40
P-Card Payee: COMMERCE BANK				2/13/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$15.40
Check Group:						
WATERCOOLER RENTAL		1	23243057	695042	100.000.0000.000.2630.442.03000.50.421	\$23.95
P-Card Payee:	COMMERCE BANK			2/12/2024		
DELIVERY		1	23243057	695042	100.000.0000.000.2630.442.03000.50.421	\$0.72
P-Card Payee:	COMMERCE BANK			2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$24.67
Check Group:						
5 Gal Purified Water Heritage		3	23243069	702855	250.000.0000.200.2000.610.03000.50.421	\$32.85
P-Card Payee:	COMMERCE BANK			2/14/2024		
Delivery Charge		1	23243069	702855	250.000.0000.200.2000.610.03000.50.421	\$6.05
P-Card Payee:	COMMERCE BANK			2/14/2024		
cc Fee		1	23243069	702855	250.000.0000.200.2000.610.03000.50.421	\$1.19
P-Card Payee:	COMMERCE BANK			2/14/2024		
Check #: 0						
PO/InvoiceTotal:						\$40.99
Check Group:						
Delivery Charge for water at warehouse		1	23243202	697632	100.000.0000.000.2520.610.03000.50.421	\$7.95
P-Card Payee:	COMMERCE BANK			2/26/2024		
Water at warehouse		3	23243202	697632	100.000.0000.000.2520.610.03000.50.421	\$32.85
P-Card Payee:	COMMERCE BANK			2/26/2024		
CC Fee		1	23243202	697632	100.000.0000.000.2520.610.03000.50.421	\$1.22
P-Card Payee:	COMMERCE BANK			2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$42.02
Check Group:						
Water cooler rental for warehouse		1	23243321	699315	100.000.0000.000.2520.442.03000.50.421	\$15.40
P-Card Payee:	COMMERCE BANK			3/5/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$15.40
Vendor Total:						\$307.77
FUN AND FUNCTION						
Check Group:						
ARK's Z-Grabber®		1	23243009	742149	280.639.0000.200.2100.610.03000.50.421	\$46.44
P-Card Payee: COMMERCE BANK				2/16/2024		
Z-Vibe Replacement Battery 2 pack		1	23243009	742149	280.639.0000.200.2100.610.03000.50.421	\$6.99
P-Card Payee: COMMERCE BANK				2/16/2024		
Check #: 0						
PO/InvoiceTotal:						\$53.43
Vendor Total:						\$53.43
HAJOCA CORPORATION						
Check Group:						
INFLATOR		1	23243062	S013594640.001	100.000.0000.000.2630.610.03000.50.421	\$154.62
P-Card Payee: COMMERCE BANK				2/12/2024		
BATTERY		1	23243062	S013594640.001	100.000.0000.000.2630.610.03000.50.421	\$216.65
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$371.27
Check Group:						
BRASS COUPLING		4	23243132	S013615142.001	100.000.0000.000.2620.610.03000.50.421	\$29.93
P-Card Payee: COMMERCE BANK				2/26/2024		
TEFLON TAPE		1	23243132	S013615142.001	100.000.0000.000.2620.610.03000.50.421	\$3.61
P-Card Payee: COMMERCE BANK				2/26/2024		
SEAL TAPE		1	23243132	S013615142.001	100.000.0000.000.2620.610.03000.50.421	\$1.85
P-Card Payee: COMMERCE BANK				2/26/2024		
BRASS RED COUPLING		4	23243132	S013615802.001	100.000.0000.000.2620.610.03000.50.421	\$26.91
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$62.30
						Vendor Total: \$433.57
HIGH SIERRA BUSINESS SYSTEMS INC						
Check Group:						
Contract base rate for the 8/15/2023 to 11/14/2023 copies ran period for the Adult Education/ALT School copier; Black/White copies 676 at \$0.0090000		1	23242771	136226	100.000.0000.430.1000.611.03504.30.421	\$6.08
P-Card Payee: COMMERCE BANK				2/12/2024		
Color copies 3 @ \$0.065000		1	23242771	136226	100.000.0000.430.1000.611.03504.30.421	\$0.20
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
						PO/InvoiceTotal: \$6.28
Check Group:						
CANON/IRA-4235 COPIER FOR SNP OFFICE BEGIN METER 314,713 END METER 317,633 TOTAL: 2,920		1	23243034	136951	600.000.0000.000.3100.611.03000.50.421	\$29.50
P-Card Payee: COMMERCE BANK				2/13/2024		
Check #: 0						
						PO/InvoiceTotal: \$29.20
Check Group:						
Adult Education - Contract copies ran charge for the 11/15/2023 to 2/14/2024 copies ran period. Black and white copies:3,770 @ \$0.009000		1	23243182	137328	100.000.0000.430.1000.611.03504.30.421	\$33.93
P-Card Payee: COMMERCE BANK				3/4/2024		
Color copes: 12 @ \$0.065000		1	23243182	137328	100.000.0000.430.1000.611.03504.30.421	\$0.78
P-Card Payee: COMMERCE BANK				3/4/2024		
Check #: 0						
						PO/InvoiceTotal: \$34.71
						Vendor Total: \$70.19
INTERMOUNTAIN LOCK AND SECURITY SUPPLY 342055						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VON990EO-626 - Exit Only Blank Plate Trim for all 98-98 Rims, Vertical Rods and Mortise Exits, 626/US26D Satin Chrome		20	23243028	3965197	280.686.0000.000.4600.612.03501.30.421	\$2,461.00
P-Card Payee: COMMERCE BANK				2/22/2024		
VON990EO-626 - Exit Only Blank Plate Trim for All 98-98 Rims, Vertical Rods and Mortise Exits, 626/US26D Satin Chrome		34	23243028	3965197	280.686.0000.000.4600.612.03501.30.421	\$4,183.70
P-Card Payee: COMMERCE BANK				2/22/2024		
VON990EO-710 - Exit Only Blank Plate Trim for All 98-98 Rims, Vertical Rods and Mortise Exits, 710/SP313 Dark Bronze		3	23243028	3965197	280.686.0000.000.4600.612.03501.30.421	\$369.15
P-Card Payee: COMMERCE BANK				2/22/2024		
Check #: 0						
PO/InvoiceTotal:						\$7,013.85
Check Group:						
KEY BLANK		1	23243043	3955004	100.000.0000.000.2620.610.03000.50.421	\$31.50
P-Card Payee: COMMERCE BANK				2/12/2024		
PADLOCK		1	23243043	3955004	100.000.0000.000.2620.610.03000.50.421	\$116.40
P-Card Payee: COMMERCE BANK				2/12/2024		
MASTER PIN		1	23243043	3955004	100.000.0000.000.2620.610.03000.50.421	\$16.96
P-Card Payee: COMMERCE BANK				2/12/2024		
BOTTOM PIN		1	23243043	3955004	100.000.0000.000.2620.610.03000.50.421	\$16.96
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$181.52
Vendor Total:						\$7,195.37
JW PEPPER AND SON INC	607460					
Check Group:						
DRAGON DANCE SCORE		3	23242705	366172772	100.031.0000.100.1000.610.03301.20.421	\$24.00
P-Card Payee: COMMERCE BANK				2/14/2024		
HIGH ADVENTURE SCORE		3	23242705	366172772	100.031.0000.100.1000.610.03301.20.421	\$15.00
P-Card Payee: COMMERCE BANK				2/14/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LULLABY FOR WINDS SCORE P-Card Payee: COMMERCE BANK		4	23242705	366172772 2/14/2024	100.031.0000.100.1000.610.03301.20.421	\$20.00
STARLIT NIGHT SCORE P-Card Payee: COMMERCE BANK		3	23242705	366172772 2/14/2024	100.031.0000.100.1000.610.03301.20.421	\$18.00
Check #: 0						
PO/InvoiceTotal:						\$77.00
Vendor Total:						\$77.00
L & W SUPPLY						
Check Group:						
CEILING TILES X2 CASES P-Card Payee: COMMERCE BANK		1	23243054	1008540282-001 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$457.60
FREIGHT P-Card Payee: COMMERCE BANK		1	23243054	1008540282-001 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$6.86
						152
Check #: 0						
PO/InvoiceTotal:						\$464.46
Vendor Total:						\$464.46
NEVADA NEWS GROUP	6429					
Check Group:						
Monthly EPIC News February P-Card Payee: COMMERCE BANK		1	23242967	39217 2/12/2024	100.000.0000.000.2310.540.03000.50.421	\$336.00
Check #: 0						
PO/InvoiceTotal:						\$336.00
Check Group:						
Ad for DW carpeting - Ad #40865 P-Card Payee: COMMERCE BANK		1	23243082	40865 2/26/2024	100.088.0000.000.4700.540.03000.50.421	\$833.26
Ad for DW Painting - Ad #40866 P-Card Payee: COMMERCE BANK		1	23243082	40866 2/26/2024	100.088.0000.000.4700.540.03000.50.421	\$833.26
Check #: 0						
PO/InvoiceTotal:						\$1,666.52
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Advertisement for EPIC - Board Members P-Card Payee: COMMERCE BANK		1	23243291	39828 3/4/2024	100.000.0000.000.2310.540.03000.50.421	\$336.00
Advertisement for Kindergarten Registration P-Card Payee: COMMERCE BANK		1	23243291	39829 3/4/2024	100.000.0000.000.2210.540.03000.50.421	\$168.00
Check #: 0						
PO/InvoiceTotal:						\$504.00
Vendor Total:						\$2,506.52
OREILLY AUTO PARTS						
Check Group:						
14-725 MOUNT PASTE P-Card Payee: COMMERCE BANK		1	23243158	3530-196157 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$51.19
Check #: 0						
PO/InvoiceTotal:						\$51.19
Vendor Total:						\$51.19
ORIENTAL TRADING CO 587716						
Check Group:						
12 pc I Love to Read Puppies for Kinder FFT Night P-Card Payee: COMMERCE BANK		3	23242806	72946917101 2/7/2024	100.011.0000.100.1000.610.03205.10.421	\$56.97
Check #: 0						
PO/InvoiceTotal:						\$56.97
Vendor Total:						\$56.97
OVERHEAD FIRE PROTECTION INC						
Check Group:						
DHS STEM BUILDING FAULT P-Card Payee: COMMERCE BANK		2	23243058	221675 2/12/2024	100.000.0000.000.2620.492.03000.50.421	\$250.00
TRUCK FEE P-Card Payee: COMMERCE BANK		1	23243058	221675 2/12/2024	100.000.0000.000.2620.492.03000.50.421	\$10.00
Check #: 0						
PO/InvoiceTotal:						\$260.00
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DHS REPLACE DUCT SMOKE DETECTOR		4	23243196	221687	100.000.0000.000.2620.492.03000.50.421	\$500.00
P-Card Payee: COMMERCE BANK				2/27/2024		
SMOKE DETECTOR		1	23243196	221687	100.000.0000.000.2620.492.03000.50.421	\$270.00
P-Card Payee: COMMERCE BANK				2/27/2024		
TRUCK FEE		1	23243196	221687	100.000.0000.000.2620.492.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				2/27/2024		
Check #: 0						
PO/InvoiceTotal:						\$780.00
Vendor Total:						\$1,040.00
PACIFIC OFFICE AUTOMATION						
Check Group:						
INVOICE # 944942 SVCS 10-6-23 TO 1-6-24		1	23242961	944942	100.051.0000.100.1000.610.03501.30.421	\$1,028.52
P-Card Payee: COMMERCE BANK				2/22/2024		
						154
Check #: 0						
PO/InvoiceTotal:						\$1,028.52
Check Group:						
INV 941427		1	23243061	941427	100.014.0000.100.1000.611.03206.10.421	\$141.57
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$141.57
Check Group:						
INV 994928		1	23243098	994928	100.014.0000.100.1000.611.03206.10.421	\$29.59
P-Card Payee: COMMERCE BANK				2/22/2024		
INV 994929		1	23243098	994929	100.014.0000.100.1000.611.03206.10.421	\$95.95
P-Card Payee: COMMERCE BANK				2/22/2024		
Check #: 0						
PO/InvoiceTotal:						\$125.54
Check Group:						
Copy overages for Pro1100 Invoice 026195		1	23243226	026195	100.011.0000.100.1000.611.03205.10.421	\$79.51
P-Card Payee: COMMERCE BANK				2/29/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$79.51
Vendor Total:						\$1,375.14
R&S OPTIMUM OFFSET	710150					
Check Group:						
2-PART TARDY ADMIN SLIPS		1	23243219	24-16321	100.031.0000.100.1000.610.03301.20.421	\$419.00
P-Card Payee: COMMERCE BANK				2/29/2024		
Check #: 0						
PO/InvoiceTotal:						\$419.00
Vendor Total:						\$419.00
SCANTRON	723252					
Check Group:						
SCANTRON LEASE		1	23242947	AGRMT # 00064972	100.051.0000.000.2400.442.03501.30.421	\$1,020.00
P-Card Payee: COMMERCE BANK				2/22/2024		155
Check #: 0						
PO/InvoiceTotal:						\$1,020.00
Vendor Total:						\$1,020.00
SCHOOL DATEBOOKS INC						
Check Group:						
2024 Sagamore 8.5x11 Datebooks/Lesson Planners		75	23243215	S24-0275767	280.633.0000.100.1000.610.03503.30.421	\$165.07
P-Card Payee: COMMERCE BANK				2/29/2024		
Shipping/Handling		1	23243215	S24-0275767	280.633.0000.100.1000.610.03503.30.421	\$24.27
P-Card Payee: COMMERCE BANK				2/29/2024		
Check #: 0						
PO/InvoiceTotal:						\$189.34
Vendor Total:						\$189.34
SILVER STATE INTL TRUCKS	733587					
Check Group:						

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201B/29558329 FILTER KIT		4	23242965	X201134122:01	100.000.0000.000.2730.619.03000.50.421	\$405.44
P-Card Payee: COMMERCE BANK				2/9/2024		
Check #: 0						
PO/InvoiceTotal:						\$405.44
Check Group:						
THERMAL DPF CLEANING, P/N A054M203, CUMMINS (#53)		1	23243170	R201018689:01	100.000.0000.000.2730.619.03000.50.421	\$350.00
P-Card Payee: COMMERCE BANK				2/26/2024		
DOC CLEANING (#53)		1	23243170	R201018689:01	100.000.0000.000.2730.619.03000.50.421	\$125.00
P-Card Payee: COMMERCE BANK				2/26/2024		
201I/2502238C1 LEVER CANCELLING TURN SIGNALS		4	23243170	X201134701:01	100.000.0000.000.2730.619.03000.50.421	\$583.64
P-Card Payee: COMMERCE BANK				2/26/2024		
201E/CC36076 ES COMPL		2	23243170	X201134809:01	100.000.0000.000.2730.619.03000.50.421	\$1,261.42
P-Card Payee: COMMERCE BANK				2/26/2024		156
201E/LF9009 L/O FLTR, FILTER-LUBE OIL		3	23243170	X201134909:01	100.000.0000.000.2730.619.03000.50.421	\$102.72
P-Card Payee: COMMERCE BANK				2/26/2024		
201C/5417860 GASKET, AFM DEVICE		8	23243170	X201135150:01	100.000.0000.000.2730.619.03000.50.421	\$375.92
P-Card Payee: COMMERCE BANK				2/26/2024		
7% INVOICE CHARGE TO SPED		1	23243170	X201135150:01	100.000.0000.000.2730.619.03000.50.421	(\$205.63)
P-Card Payee: COMMERCE BANK				2/26/2024		
7% INVOICE CHARGE TO SPED		1	23243170	X201135150:01	250.000.0000.200.2730.619.03000.50.421	\$205.63
P-Card Payee: COMMERCE BANK				2/26/2024		
201C/5492073 SENSOR, DFN PRESSURE (#53)		1	23243170	X201135822:01	100.000.0000.000.2730.619.03000.50.421	\$138.81
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$2,937.51
Check Group:						
201I/FLT4410B DRUM, FLEETRITE BRAKE DRUM, FRO		2	23243228	X201135968:01	100.000.0000.000.2730.619.03000.50.421	\$451.88
P-Card Payee: COMMERCE BANK				2/28/2024		

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201I/FLT4720QP23K BRAKE, FLEETRITE BRAKE SHOE KIT		2	23243228	X201135968:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$139.76
P-Card Payee: COMMERCE BANK						
201I/FLT4720QP23K-CORE BRAKE, FLEETRITE BRAKE SHOE KIT		2	23243228	X201135968:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$80.00
P-Card Payee: COMMERCE BANK						
201I/2519530C91 CAP, HUBCAP, WHEEL		3	23243228	X201135968:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$73.41
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243228	X201135968:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	(\$52.15)
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243228	X201135968:01 2/28/2024	250.000.0000.200.2730.619.03000.50.421	\$52.15
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$745.05 157
Check Group:						
201B/6382096HX 6/7L ELECT ACT		1	23243229	X201135801:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$1,718.75
P-Card Payee: COMMERCE BANK						
201B/6382096HX-CORE 6/7L ELECT ACT CORE		1	23243229	X201135801:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	\$300.00
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243229	X201135801:01 2/28/2024	100.000.0000.000.2730.619.03000.50.421	(\$141.31)
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243229	X201135801:01 2/28/2024	250.000.0000.200.2730.619.03000.50.421	\$141.31
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$2,018.75
Check Group:						
201C/4306993 SENSOR, PRESSURE		1	23243251	X201136124:01 2/29/2024	100.000.0000.000.2730.619.03000.50.421	\$187.97
P-Card Payee: COMMERCE BANK						
201B/R803110 AUTO SLACK		2	23243251	X201136201:01 2/29/2024	100.000.0000.000.2730.619.03000.50.421	\$260.78
P-Card Payee: COMMERCE BANK						

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201B/2210L7500 S-CAM		1	23243251	X201136201:01 2/29/2024	100.000.0000.000.2730.619.03000.50.421	\$99.12
P-Card Payee: COMMERCE BANK						
201B/2210K7499 S-CAM		1	23243251	X201136201:01 2/29/2024	100.000.0000.000.2730.619.03000.50.421	\$102.59
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$650.46
Check Group:						
201E/FF5812 FUEL FILTER		4	23243268	X201136241:01 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$107.72
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$107.72
Check Group:						
201B/6382096HX 6/7L ELECT ACT		1	23243278	X201136209:01 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$1,718.75
P-Card Payee: COMMERCE BANK						
201B/6382096HX-CORE 6/7L ELECT ACT CORE		1	23243278	X201136209:01 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$300.00
P-Card Payee: COMMERCE BANK						
201B/6382096HX-CORE 6/7 ELECT ACT CORE, ORIGINAL INVOICE X201135801:01		1	23243278	X201136320:01 3/4/2024	100.000.0000.000.2730.619.03000.50.421	(\$300.00)
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243278	X201136320:01 3/4/2024	100.000.0000.000.2730.619.03000.50.421	(\$120.31)
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23243278	X201136320:01 3/4/2024	250.000.0000.200.2730.619.03000.50.421	\$120.31
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$1,718.75
Vendor Total:						\$8,583.68
SNAP ON INDUSTRIAL	740860					
Check Group:						
ECSPH271 COMBO POCKET LIGHTS KIT		1	23242966	ARV / 60159819 2/9/2024	100.000.0000.000.2730.619.03000.50.421	\$269.98
P-Card Payee: COMMERCE BANK						
Check #: 0						

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PO/InvoiceTotal:						\$269.98
Check Group:						
TAG: 033825-396564/TRAVIS KEENE, MODEL: ECFLED84, SERIAL: 23130008R, DESCRIPTION: 84 LED RCHG WORKLIGHT, REPAIR CHARGE		1	23243177	ARS / 16877733	100.000.0000.000.2730.619.03000.50.421	\$95.00
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$95.00
Vendor Total:						\$364.98
SOLARWINDS INC						
Check Group:						
SolarWinds DameWare mini remote control per technician license (6 to 9 user price) Annual maintenance renewal		9	23243200	IN630039	100.098.0000.000.2580.651.03000.50.421	\$468.00
P-Card Payee: COMMERCE BANK				2/27/2024		
Check #: 0						159
PO/InvoiceTotal:						\$468.00
Vendor Total:						\$468.00
SOUTHERN TIRE MART LLC						
Check Group:						
11R22.5 BDR-HG 388 BHG		6	23243176	7590024968	100.000.0000.000.2730.614.03000.50.421	\$2,163.84
P-Card Payee: COMMERCE BANK				2/26/2024		
EQUAL 230 75900		24	23243176	7590024968	100.000.0000.000.2730.614.03000.50.421	\$480.00
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$2,643.84
Check Group:						
22.5 X 8.25 HUB PILOT WHEEL HP225		2	23243235	7590025540	100.000.0000.000.2730.614.03000.50.421	\$346.00
P-Card Payee: COMMERCE BANK				2/28/2024		
Check #: 0						
PO/InvoiceTotal:						\$346.00
Vendor Total:						\$2,989.84

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ULINE						
Check Group:						
Anti-Fatigue Mat - 5/8" thick, 4 x 4', Black		1	23242929	173824124	100.000.0000.000.2520.610.03000.50.421	\$102.31
P-Card Payee: COMMERCE BANK				2/9/2024		
Check #: 0						
PO/InvoiceTotal:						\$102.31
Vendor Total:						\$102.31
UNITY SCHOOL BUS PARTS						
Check Group:						
014100241 1"X1"X1" TEE (BRASS)		3	23243172	0572613-IN	100.000.0000.000.2730.619.03000.50.421	\$118.08
P-Card Payee: COMMERCE BANK				2/28/2024		
FREIGHT		1	23243172	0572613-IN	100.000.0000.000.2730.619.03000.50.421	\$23.34
P-Card Payee: COMMERCE BANK				2/28/2024		
Check #: 0						160
PO/InvoiceTotal:						\$141.42
Check Group:						
22026 6" DUAL CONE WITH GRILL SPEAKE		20	23243173	0572996-IN	100.000.0000.000.2730.619.03000.50.421	\$177.20
P-Card Payee: COMMERCE BANK				2/28/2024		
FREIGHT		1	23243173	0572996-IN	100.000.0000.000.2730.619.03000.50.421	\$53.38
P-Card Payee: COMMERCE BANK				2/28/2024		
Check #: 0						
PO/InvoiceTotal:						\$230.58
Vendor Total:						\$372.00
VEX ROBOTICS INC						
Check Group:						
123 Field		1	23242984	719273	270.064.0000.100.1000.612.03000.50.421	\$24.99
P-Card Payee: COMMERCE BANK				2/13/2024		
VEX 123 Classroom Bundle		3	23242984	719273	270.064.0000.100.1000.612.03000.50.421	\$5,394.00
P-Card Payee: COMMERCE BANK				2/13/2024		

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VEX Go Education Kit		3	23242984	719273	270.064.0000.100.1000.612.03000.50.421	\$597.00
P-Card Payee: COMMERCE BANK				2/13/2024		
VEX Go Classroom Bundles		2	23242984	719273	270.064.0000.100.1000.612.03000.50.421	\$4,996.00
P-Card Payee: COMMERCE BANK				2/13/2024		
Check #: 0						
PO/InvoiceTotal:						\$11,011.99
Check Group:						
VEX 123 Classroom Bundle		2	23243063	720530	270.064.0000.000.2900.612.03000.50.421	\$3,796.00
P-Card Payee: COMMERCE BANK				2/15/2024		
123 Field		8	23243063	720530	270.064.0000.000.2900.612.03000.50.421	\$207.92
P-Card Payee: COMMERCE BANK				2/15/2024		
VEX GO Small Classroom Bundle		3	23243063	720530	270.064.0000.000.2900.612.03000.50.421	\$3,897.00
P-Card Payee: COMMERCE BANK				2/15/2024		
VEX GO Kit - Individual		6	23243063	720530	270.064.0000.000.2900.612.03000.50.421	\$1,254.00
P-Card Payee: COMMERCE BANK				2/15/2024		
Check #: 0						
PO/InvoiceTotal:						\$9,154.92
Vendor Total:						\$20,166.91
WESTERN NEVADA SUPPLY CO	887678					
Check Group:						
BRS C/O PLUG		1	23243050	41128579	100.000.0000.000.2620.610.03000.50.421	\$30.81
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						
PO/InvoiceTotal:						\$30.81
Check Group:						
4 PIPE 6 OD		1	23243051	41124124	100.000.0000.000.2620.610.03000.50.421	\$9.01
P-Card Payee: COMMERCE BANK				2/12/2024		
C/O PLUG CS		1	23243051	41124124	100.000.0000.000.2620.610.03000.50.421	\$16.04
P-Card Payee: COMMERCE BANK				2/12/2024		
Check #: 0						

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PO/InvoiceTotal:						\$25.05
Check Group:						
ACCS DOOR STL		1	23243124	41130502	100.000.0000.000.2630.610.03000.50.421	\$48.92
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$48.92
Check Group:						
CLOSET AUGER		1	23243125	41139391	100.000.0000.000.2620.610.03000.50.421	\$110.69
P-Card Payee: COMMERCE BANK				2/26/2024		
URNINAL AUGER		1	23243125	41139391	100.000.0000.000.2620.610.03000.50.421	\$57.23
P-Card Payee: COMMERCE BANK				2/26/2024		
Check #: 0						
PO/InvoiceTotal:						\$167.92
Check Group:						
FURN MTR		1	23243191	41139056	100.000.0000.000.2620.610.03000.50.421	\$307.08
P-Card Payee: COMMERCE BANK				2/27/2024		
Check #: 0						
PO/InvoiceTotal:						\$307.08
Vendor Total:						\$579.78
WIPI						
Check Group:						
29637 HOSE H10110 (LOW PRESSURE) 5/8 I.D.		15	23243161	2402-082222	100.000.0000.000.2730.619.03000.50.421	\$81.86
P-Card Payee: COMMERCE BANK				2/26/2024		
22248 PUSH CONNECT MAILE DOT 1868X4X6		8	23243161	2402-082223	100.000.0000.000.2730.619.03000.50.421	\$58.08
P-Card Payee: COMMERCE BANK				2/26/2024		
30001 PUSH CONN BR T SW 1172X6S		6	23243161	2402-082223	100.000.0000.000.2730.619.03000.50.421	\$110.10
P-Card Payee: COMMERCE BANK				2/26/2024		
21722 HOLE PLUG NYLON 9/16		25	23243161	2402-082223	100.000.0000.000.2730.619.03000.50.421	\$8.65
P-Card Payee: COMMERCE BANK				2/26/2024		

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21723 HOLE PLUG NYLON 5/8 P-Card Payee: COMMERCE BANK		25	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$7.76
23652 NUT NYLON INSERT G8 Z/P 5/16-18 P-Card Payee: COMMERCE BANK		50	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$8.17
25792 WASHER METRIC NORD-LOCK 12 MM (PAIR) P-Card Payee: COMMERCE BANK		25	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$39.43
WASHER METRIC NORD-LOCK 10MM (PAIR) P-Card Payee: COMMERCE BANK		25	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$27.30
4896 BULB (MINIATURE) 12 VOLT #3156 P-Card Payee: COMMERCE BANK		10	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$21.70
4953 BULB (MINIATURE) 12 VOLT #1004 P-Card Payee: COMMERCE BANK		10	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$7.60
4889 BULB (MINIATURE) 12 VOLT #922 P-Card Payee: COMMERCE BANK		10	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$8.80 163
23038 FUSE (MINI) RED 10 AMP P-Card Payee: COMMERCE BANK		25	23243161	2402-082223 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$9.80
DCSPS POWER STEERING REPAIR KIT FOR BUS P-Card Payee: COMMERCE BANK		2	23243161	2402-082390 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$215.66
822 COTTER PINS PLATED 1/16X1 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$4.94
828 COTTER PINS PLATED 3/32X3/4 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$3.62
830 COTTER PINS PLATED 3/32X1-1/4 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$11.96
831 COTTER PINS PLATED 3/32X1-1/2 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$13.34
843 COTTER PINS PLATED 1/8X1 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$8.38
9186 PIPE BUSHING BRASS 3220X4X2 P-Card Payee: COMMERCE BANK		10	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$20.15

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9191 PIPE BUSHING BRASS 3220X8X6 P-Card Payee: COMMERCE BANK		8	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$28.56
9239 PIPE 90* STREET ELB BRASS 3400X8 P-Card Payee: COMMERCE BANK		4	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$39.84
22526 LINER CLAMP 13/16_1-3/4 P-Card Payee: COMMERCE BANK		20	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$85.44
3725 PHILLIPS PAN SM 38X1 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$3.44
17772 HEX HEAD SELF-DRILL 10-16X3/4 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$4.41
102 NUT MACHINE SCREW PLATED 6-32 P-Card Payee: COMMERCE BANK		150	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$8.87
103 NUT MACHINE SCREW PLATED 8-32 P-Card Payee: COMMERCE BANK		150	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$10.61 164
153 WASHER LOCK PLATED #10 P-Card Payee: COMMERCE BANK		100	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$19.82
201 WASHER FLAT PLATED USS 3/16 P-Card Payee: COMMERCE BANK		100	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$16.74
4437 PHILL PAN MACH Z/P10-32X3/4 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$7.72
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	(\$64.13)
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23243161	2402-083355 2/26/2024	250.000.0000.200.2730.619.03000.50.421	\$64.13
854 COTTER PINS PLATED 5/32X1-1/2 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$11.76
855 COTTER PINS PLATED 5/32X1-3/4 P-Card Payee: COMMERCE BANK		50	23243161	2402-083355 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$11.70

Check #: 0

PO/InvoiceTotal: \$916.21

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9239 PIPE 90* STREET ELB BRASS 3400X8 P-Card Payee: COMMERCE BANK		4	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$39.86
3748 PHILLIPS PAN SM #14X3/4 P-Card Payee: COMMERCE BANK		50	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$6.73
3750 PHILLIPS PAN SM #14X1 P-Card Payee: COMMERCE BANK		50	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$11.44
4020 NYLON BUTT CONN 16-14 AWG P-Card Payee: COMMERCE BANK		100	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$25.08
4995 NYLON DOUBLE H 22-18 FEMALE 1/4 P-Card Payee: COMMERCE BANK		100	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$40.69
4009 NYLON BUTT CONN 22-18 P-Card Payee: COMMERCE BANK		100	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$22.33
5044 NYLON DOUBLE H FEMALE 16-14 AWG 1/4 P-Card Payee: COMMERCE BANK		100	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$55.09 165
14359 AB NYL TUBE NUT 1461X4 P-Card Payee: COMMERCE BANK		10	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$8.63
21725 HOLE PLUG NYLON 11/16 P-Card Payee: COMMERCE BANK		15	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$4.87
21243 WASHER FENDER PLATED 3/16X1-1/4 P-Card Payee: COMMERCE BANK		50	23243295	2402-084424 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$8.45

Check #: 0

PO/InvoiceTotal:	\$223.17
Vendor Total:	\$1,139.38
Grand Total:	\$95,055.31

End of Report

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7UP/RC BOTTLING COMPANY OF RENO						
Check Group:						
SNAPPLE, DIET, Variety, 24/20 oz. "HS"		25	23242809	452006595 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$600.00
Check #: 172352						
PO/InvoiceTotal:						\$600.00
Check Group:						
SNAPPLE, DIET, Variety, 24/20 oz. "HS"		10	23243075	4525006738 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$240.00
Check #: 172352						
PO/InvoiceTotal:						\$240.00
Vendor Total:						\$840.00
ABE PRINTING AND COPY	1875					166
Check Group:						
Signature Stamp-Wagstaff		1	23243007	20446 2/13/2024	100.000.0000.000.2210.610.03000.50.421	\$26.99
Check #: 172353						
PO/InvoiceTotal:						\$26.99
Vendor Total:						\$26.99
ACCOLADES	3456					
Check Group:						
NAME PLATES FOR TEACHER AND CLASSIFIED OF THE YEAR		2	23242933	124123 2/7/2024	100.031.0000.100.1000.610.03301.20.421	\$20.00
Check #: 172354						
PO/InvoiceTotal:						\$20.00
Check Group:						
Dog Tags for grad		1	23243147	22224 2/28/2024	100.053.0000.100.1000.610.03503.30.421	\$20.00
Check #: 172354						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$20.00
						Vendor Total: \$40.00
ACE HARDWARE	3550					
Check Group:						
FASTENER		20	23242996	166129/1 2/14/2024	100.000.0000.000.2610.610.03207.10.421	\$1.80
FASTENER		20	23242996	166129/1 2/14/2024	100.000.0000.000.2610.610.03207.10.421	\$5.00
FASTENER		20	23242996	166129/1 2/14/2024	100.000.0000.000.2610.610.03207.10.421	\$2.00
Check #: 172355						
						PO/InvoiceTotal: \$8.80
Check Group:						167
ROLLER FRAME		1	23243036	166041/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$6.99
EXT PAINT		1	23243036	166041/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$53.99
PADLOCK		1	23243036	166054/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$9.50
Check #: 172355						
						PO/InvoiceTotal: \$70.48
Check Group:						
FASTENERS		10	23243037	166087/1 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$7.00
FASTENERS		12	23243037	166087/1 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$6.84
PADLOCK		1	23243037	166099/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$9.50
SEALNT		1	23243037	166099/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$9.99

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FASTENERS		1	23243037	166134/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$0.46
FASTENERS		1	23243037	166134/1 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$0.26
Check #: 172355						
PO/InvoiceTotal:						\$34.05
Check Group:						
XL GLOVES		1	23243114	166062/1 2/26/2024	100.000.0000.000.2630.610.03000.50.421	\$19.99
Check #: 172355						
PO/InvoiceTotal:						\$19.99
Check Group:						
DRILL BIT		1	23243186	166266/1 2/27/2024	100.000.0000.000.2630.610.03000.50.421	\$8.99
Check #: 172355						
PO/InvoiceTotal:						\$8.99
Check Group:						
TAPCUBE HD GRND GRN BULK		1	23243187	166359/1 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$7.59
Check #: 172355						
PO/InvoiceTotal:						\$7.59
Vendor Total:						\$149.90
ADVANCED PAINTING & WALLCOVERING, LLC						
Check Group:						
Repair all broken wallpaper seams in lobby area at DO		1	23242991	1078 2/26/2024	100.088.0000.000.2620.430.03000.50.421	\$930.00
Check #: 172356						
PO/InvoiceTotal:						\$930.00
Vendor Total:						\$930.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
NEW STAR FOODSERVICE 530387 COMMERCIAL -GRADE SHEET PAN/BUN RACK COVER,PLASTIC, 20-TIER FOR JVES KITCHEN		1	23243035	1NNG-LT9H-PKY 6 2/13/2024	600.000.0000.000.3100.612.03206.10.421	\$28.00
Check #: 172357						
PO/InvoiceTotal:						\$28.00
Check Group:						
Classroom Headphones - 10 Per Pack		2	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$159.94
M SANMERSEN Piano Keyboard for Beginners		2	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$97.98
Professional Maracas - Wooden		3	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	¹⁶⁹ \$45.54
Deluxe Large 4" Wood Frog Guiro Rasp - Percussion		6	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$89.94
Augshy 40 Pcs Plastic Eff Shakers Percussion		1	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$19.89
AIVIAI Juggling Scarves for Kids - Dance Music Scarves		2	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$27.96
Boomwhackers - Classroom		2	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$179.94
Studico ActiveChairs Kids - Wobble Stool		6	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$509.94
Post-It Super Sticky Ease Pads - 25x30 - 30 Sheets/Pad - 6 Pads per Set		1	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$120.62

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Post-It Super Sticky Mini Easel Pads - 15x18 - 20 Sheets/Pad - 3 Pads Per Set		1	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$44.45
Post-It Super Sticky Lined Easel Pads - 25x30 - 30 Sheets/Pad - 6 Pads		1	23243174	13MQ-GJWW-GQ JT 2/29/2024	280.719.0000.100.1000.610.03000.50.421	\$124.99
Check #: 172357						
PO/InvoiceTotal:						\$1,421.19
Check Group:						
Finger Pulse Oximeter Larger Display Blood Oxygen Monitor with Batteries and Lanyard Included Fingertip Pulse Oximeter Color: Navy Blue		2	23243210	1VQX-P73W-H9X G 3/4/2024	250.000.0000.200.1000.610.03000.50.421	\$13.96
12 Pack Waitress Aprons with 3 Pockets - Waist Aprons for Women Men Commercial Waiter Half Apron with Extra Long Straps Reinforced Seams for Restaurant Server Work		1	23243210	1VQX-P73W-H9X G 3/4/2024	250.000.0000.200.2000.610.03000.50.421	\$23.99
Check #: 172357						
PO/InvoiceTotal:						\$37.95
Check Group:						
RANSOTO TAIL LIGHT COMPATIBLE WITH FORD...DRIVER AND PASSENGER SIDE REAR TAILLIGHT HOUSING		1	23243256	1KCM-GC1Q-93C R 3/4/2024	100.000.0000.000.2650.619.03000.50.421	\$55.99
Check #: 172357						
PO/InvoiceTotal:						\$55.99
Vendor Total:						\$1,543.13
AMERICAN EXPRESS						
Check Group:						
ADAM - STAFF MEETING LUNCH		1	23243318	03142024 3/4/2024	100.000.0000.000.2570.610.03000.50.421	\$40.13
ADAM - INTERVIEWS FOR TRANSPORTATION COORDINATOR		1	23243318	03142024 3/4/2024	100.000.0000.000.2570.610.03000.50.421	\$84.33

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JEANNIE - STARBUCKS - COFFEE TRAVELERS SUPERINTENDENT MEETING		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$42.84
JEANNIE - ROCKIN BAJA LOBSTER - JEANNIE & MARC - AASA CONFERENCE IN SAN DIEGO		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$57.26
JEANNIE - HODAD'S - DINNER JEANNIE & MARC - AASA CONFERENCE SAN DIEGO		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$58.18
JEANNIE - WESTGATE HOTEL LAS VEGAS - SUPERINTENDENT MEETING - DEPOSIT ONLY		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$123.58
JEANNIE - GRAND HYATT SAN DIEGO - AASA CONFERENCE		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$1,098.84
JEANNIE - SOUTHWEST AIRLINES - AASA CONFERENCE SAN DIEGO		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$300.99 171
JEANNIE - MINDEN MEAT & DELI - SUPERINTENDENT CANDIDATE LUNCH DURING TOUR OF DISTRICT		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$47.90
JEANNIE - PORT OF SUBS - LUNCH FOR DHS CUSTODIAL CREW FOR EXCELLENT DUTY ABOVE AND BEYOND THE NORMAL		1	23243318	03142024 3/4/2024	100.000.0000.000.2570.610.03000.50.421	\$82.33
JEANNIE - VISTA PRINT - BUSINESS CARDS FOR JD, AND SANDRA L.		1	23243318	03142024 3/4/2024	250.000.0000.200.2000.610.03000.50.421	\$78.15
JEANNIE - JOSTENS - GRAD CAP & GOWN FOR JL - HARDSHIP		1	23243318	03142024 3/4/2024	250.000.0000.200.1000.610.03000.50.421	\$56.49
JEANNIE - RALEY'S REFRESHMENTS FOR INTERVIEWS		1	23243318	03142024 3/4/2024	100.000.0000.000.2570.610.03000.50.421	\$52.40
JEANNIE - AASA CONFERENCE REGISTRATION		1	23243318	03142024 3/4/2024	100.000.0000.000.2310.330.03000.50.421	\$1,400.00

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HAILEY - CUSTOMINK & STICKERMULE - PORTRAIT OF A LEARNER T-SHIRTS AND STICKERS		1	23243318	03142024 3/4/2024	280.744.0000.100.2900.310.03000.50.421	\$354.16
HAILEY - INDEED - JOB ADS		1	23243318	03142024 3/4/2024	100.000.0000.000.2322.540.03000.50.421	\$381.21
HAILEY - VISTAPRINT - CTE BROCHURES		1	23243318	03142024 3/4/2024	100.000.0000.000.2322.610.03000.50.421	\$1,618.54
SEAN - TAHOE BLUE EVENT CENTER - BOYS BBALL HARLEM GLOBETROTTERS TICKETS		1	23243318	03142024 3/4/2024	100.052.0000.920.1000.610.03502.30.421	\$1,922.00
SHANNON - EXPLORE LEARNING - REFLEX SITE LICENSES		1	23243318	03142024 3/4/2024	100.000.0000.000.2212.653.03000.50.421	\$4,942.50
SHANNON - ASCD - MEMBERSHIP RENEWAL		1	23243318	03142024 3/4/2024	100.000.0000.000.2210.810.03000.50.421	\$89.00
SHANNON - AMERICAN AIRLINES - CHANGE FLIGHT DUE TO FELLOW TRAVELER'S ILLNESS		1	23243318	03142024 3/4/2024	100.000.0000.000.2210.580.03000.50.421	¹⁷² \$277.11
MIKE - CENGAGE LEARNING - CLASSROOM LEARNING ENVIRONMENT BOOK		1	23243318	03142024 3/4/2024	280.776.0000.300.1000.653.03000.50.421	\$92.00
MIKE - SOUTHWEST AIRLINES - STATE DRAMA TO LAS VEGAS W/19 STUDENTS		1	23243318	03142024 3/4/2024	100.051.0000.910.1000.519.03501.30.421	\$4,372.85
MIKE - WESTGATE LAS VEGAS - NIKE CLINIC LAS VEGAS		1	23243318	03142024 3/4/2024	100.051.0000.920.1000.519.03501.30.421	\$931.95
MARC - WAYFAIR - RUG FOR LAUREN SPIRES		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$283.80
MARC - WALMART - AB495 - TV & STAND FOR LAUREN SPIRES		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$747.55
MARC - UNITED AIRLINES - TITLE IV-A - CHANGE FEES FOR FLIGHTS		1	23243318	03142024 3/4/2024	280.688.0000.100.1000.580.03000.50.421	\$2,009.98

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MARC - - SCHOOL SPECIALTY - AB495 - KIDNEY SHAPED WHITEBOARD TABLE		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$2,211.04
MARC - ARCO - SIT GAS CARD		1	23243318	03142024 3/4/2024	280.688.0000.100.2710.510.03000.50.421	\$100.00
MARC - OFFICE DEPOT - AB495 - SUPPLIES FOR MIKE RECHS		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$909.20
MARC - PITSCO - AB 495 - ROBOTIC ITEMS		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$398.98
MARC - LEARNING WITHOUT TEARS - AB495 - SLATE CHALKBOARDS		1	23243318	03142024 3/4/2024	280.719.0000.100.1000.610.03000.50.421	\$370.54
MARC - THE BRUMAN GROUP - EDGAR ACADEMY		1	23243318	03142024 3/4/2024	280.633.0000.100.2213.330.03000.50.421	\$1,150.00
MARC - AT-A-GLANCE - 24-25 ACADEMIC CALENDARS		1	23243318	03142024 3/4/2024	100.000.0000.000.2192.610.03000.50.421	¹⁷³ \$176.72
MARC - KANSAS CITY BAR - AASA SAN DIEGO - JEANNIE & MARC		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.610.03000.50.421	\$95.40
MARC - GRAND HYATT - AASA		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.580.03000.50.421	\$1,098.00
MARC - RENO TAHOE AIRPORT PARKING		1	23243318	03142024 3/4/2024	100.000.0000.000.2320.580.03000.50.421	\$48.00
MARC - HERSHEY LODGE - TITLE IV - NCDC CONFERENCE		1	23243318	03142024 3/4/2024	280.688.0000.100.1000.580.03000.50.421	\$5,563.32

Check #: 172358

PO/InvoiceTotal: \$33,667.27

Vendor Total: \$33,667.27

APPLE INC

Check Group:

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Apple VPP Credit		1	23243023	MA62784847 2/13/2024	280.639.0000.200.2100.651.03000.50.421	\$229.95
Check #: 172359						
PO/InvoiceTotal:						\$229.95
Vendor Total:						\$229.95
APRIL HOOGENDIJK						
Check Group:						
2 doz donuts		1	23243133	JAN/FEB 2024 3/4/2024	100.016.0000.100.1000.610.03209.10.421	\$44.14
Valentine's Party		1	23243133	JAN/FEB 2024 3/4/2024	100.016.0000.100.1000.610.03209.10.421	\$49.06
1 doz donut holes		1	23243133	JAN/FEB 2024 3/4/2024	100.016.0000.100.1000.610.03209.10.421	\$5.50
Check #: 172360						174
PO/InvoiceTotal:						\$98.70
Vendor Total:						\$98.70
ASJ SMALL ENGINES	554672					
Check Group:						
TIRE REPAIR KIT		2	23243047	26203 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$59.98
TIRE SEALANT		1	23243047	26203 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$27.52
Check #: 172361						
PO/InvoiceTotal:						\$87.50
Check Group:						
MOWER JACK KIT		1	23243048	26212 2/12/2024	100.000.0000.000.2630.619.03000.50.421	\$149.99
JACK MOUNT RECEIVER		1	23243048	26212 2/12/2024	100.000.0000.000.2630.619.03000.50.421	\$139.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LOW LIFT BLADE		4	23243048	26212 2/12/2024	100.000.0000.000.2630.619.03000.50.421	\$155.00
FREIGHT		1	23243048	26212 2/12/2024	100.000.0000.000.2630.619.03000.50.421	\$54.90
Check #: 172361						
PO/InvoiceTotal:						\$499.88
Check Group:						
EDGE KIT FOR SNOW BLOWER		1	23243118	26245 2/26/2024	100.000.0000.000.2630.610.03000.50.421	\$159.99
FRIEGHT		1	23243118	26245 2/26/2024	100.000.0000.000.2630.610.03000.50.421	\$39.90
Check #: 172361						
PO/InvoiceTotal:						\$199.89
Check Group:						
PULL ROPES		6	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$6.00
DISC ARIENS		1	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$37.50
SPARK PLUG		1	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$6.99
OIL		2	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$12.00
SCRAPER BLADE		1	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$39.99
CARRAIGE BOLT		5	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$13.25
LOCK NUT		5	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$6.25
FREIGHT		1	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$19.90

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WASHER		5	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$4.00
ENVIRONMENTAL FEE		1	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$10.00
REPAIR BLOWER		2.5	23243119	3367139 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$225.00
CARBURETOR		1	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$139.99
OIL		2	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$12.00
SPARK PLUG		1	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$6.99
IGNITION COIL		1	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$79.95 176
FREIGHT		1	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$13.50
ENVIRONMENTAL FEE		1	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$8.00
REPAIR BLOWER		2	23243119	3367140 2/26/2024	100.000.0000.000.2630.430.03000.50.421	\$180.00

Check #: 172361

PO/InvoiceTotal: \$821.31

Vendor Total: \$1,608.58

AUTO AND TRUCK ELECTRIC INC

Check Group:

428000-5120 NEW DENSO 12V 11T 2.7KW N/D STARTER 6.7	1	23243252	45811 2/29/2024	100.000.0000.000.2730.619.03000.50.421	\$525.00

Check #: 172362

PO/InvoiceTotal: \$525.00

Vendor Total: \$525.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
B&H PHOTO & ELECTRONICS CORP						
Check Group:						
APC Back-ups PRO 1500 VA AVR Power Saving/reg		3	23242944	220951028 2/12/2024	300.007.0000.000.2580.652.03000.50.421	\$472.62
Check #: 172363						
PO/InvoiceTotal:						\$472.62
Vendor Total:						\$472.62
BATTERIES PLUS CARSON#350						
Check Group:						
8AH LEAD DURA		1	23243053	P70143472 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$22.45
Check #: 172364						
PO/InvoiceTotal:						\$22.45
Check Group:						
12V LEAD DURA 12-8F		1	23243126	P70300092 2/26/2024	100.000.0000.000.2630.610.03000.50.421	\$22.45
Check #: 172364						
PO/InvoiceTotal:						\$22.45
Vendor Total:						\$44.90
BIMBO BAKERIES USA						
7100						
Check Group:						
BREAD DELIEVERED TO SITES: CCMES 01/30/2024		1	23243030	64118190002768 2/13/2024	600.000.0000.000.3100.630.03205.10.421	\$188.30
SES 02/01/2024		1	23243030	64118190002775 2/13/2024	600.000.0000.000.3100.630.03207.10.421	\$208.00
PWLMS 02/02/2024		1	23243030	64118190002783 2/13/2024	600.000.0000.000.3100.630.03302.20.421	\$57.35
DHS 1/29/2024		1	23243030	64118290002984 2/13/2024	600.000.0000.000.3100.630.03501.30.421	\$180.50

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CVMS 01/30/2024		1	23243030	64118290003006 2/13/2024	600.000.0000.000.3100.630.03301.20.421	\$86.40
WHS 01/30/2024		1	23243030	64118990002698 2/13/2024	600.000.0000.000.3100.630.03502.30.421	\$50.05
ZCES 01/30/2024		1	23243030	64118990002699 2/13/2024	600.000.0000.000.3100.630.03202.10.421	\$73.90
Check #: 172365						
PO/InvoiceTotal:						\$844.50
Check Group:						
PWLMS 02/08/2024		1	23243167	64118190002815 2/23/2024	600.000.0000.000.3100.630.03302.20.421	\$103.65
DHS 02/06/2024		1	23243167	64118290003054 2/23/2024	600.000.0000.000.3100.630.03501.30.421	\$145.00
MES 02/08/2024		1	23243167	64118290003071 2/23/2024	600.000.0000.000.3100.630.03210.10.421	\$246.75 ¹⁷⁸
CVMS 02/06/2024		1	23243167	6411829003059 2/23/2024	600.000.0000.000.3100.630.03301.20.421	\$114.30
BREAD DELIEVERED TO SITES: JVES 02/06/2024		1	23243167	64119790002410 2/23/2024	600.000.0000.000.3100.630.03206.10.421	\$95.25
Check #: 172365						
PO/InvoiceTotal:						\$704.95
Check Group:						
GES 02/15/2024		1	23243207	64118190002856 2/27/2024	600.000.0000.000.3100.630.03201.10.421	\$137.60
BREAD DELIEVERED TO SITES: CCMES 02/16/2024		1	23243207	64118190002864 2/27/2024	600.000.0000.000.3100.630.03205.10.421	\$234.30
PWLMS 02/15/2024		1	23243207	6411819002855 2/27/2024	600.000.0000.000.3100.630.03302.20.421	\$149.00

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DHS 02/12/2024		1	23243207	64118290003103 2/27/2024	600.000.0000.000.3100.630.03501.30.421	\$118.00
PHES 02/15/2024		1	23243207	64118290003127 2/27/2024	600.000.0000.000.3100.630.03206.10.421	\$122.00
ZCES 02/13/2024		1	23243207	64118990002776 2/27/2024	600.000.0000.000.3100.630.03202.10.421	\$53.65
Check #: 172365						
PO/InvoiceTotal:						\$814.55
Vendor Total:						\$2,364.00
BIRDBRAIN TECHNOLOGIES						
Check Group:						
Microbits		4	23242690	bb19792 2/7/2024	100.011.0000.100.1000.610.03205.10.421	\$84.00
Check #: 172366						179
PO/InvoiceTotal:						\$84.00
Vendor Total:						\$84.00
BLACKPOINT LLC						
Check Group:						
ICOM LTE RADIO & AIRTIME 3/16/24 TO 3/16/25, LTE NETWORK FEE, \$28.00 PER MONTH PER RADIO FOR 12 MONTHS (3 RADIOS)		1	23243160	2192024 2/26/2024	100.000.0000.000.2730.535.03000.50.421	\$1,008.00
Check #: 172367						
PO/InvoiceTotal:						\$1,008.00
Vendor Total:						\$1,008.00
BUS WEST						
Check Group:						
410V/ABP N60B 53003383 GLASS, BUS, WINDSHIELD, RH 2-P		2	23242894	XA410047877:02 2/9/2024	100.000.0000.000.2730.619.03000.50.421	\$559.98

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INBOUND FREIGHT		1	23242894	XA410047877:02 2/9/2024	100.000.0000.000.2730.619.03000.50.421	\$138.60
7% INVOICE CHARGE TO SPED		1	23242894	XA410047877:02 2/9/2024	100.000.0000.000.2730.619.03000.50.421	(\$48.90)
7% INVOICE CHARGE TO SPED		1	23242894	XA410047877:02 2/9/2024	250.000.0000.200.2730.619.03000.50.421	\$48.90
Check #: 172368						
PO/InvoiceTotal:						\$698.58
Check Group:						
410F/TBB 211269 SPRING GAS 18.5 LONG LUGGAGE B		1	23243144	XA410048184:02 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$185.99
INBOUND FREIGHT		1	23243144	XA410048184:02 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$20.20
410Z/RPS 54 80105 JR DOLLY 8" OFF CNTR MNT HEAT		3	23243144	XA410048223:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$174.93
INBOUND FREIGHT		1	23243144	XA410048223:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$85.01
410F/04-34903-000 CAP-DEF TANK, EXTENDED		3	23243144	XA410048300:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$141.87
INBOUND FREIGHT		1	23243144	XA410048300:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$14.50
410F/TBB 180741 SURGE TANK-EFX, 2013		2	23243144	XA410048585:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$589.98
410F/TBB 208404 SERVICE KIT BRASS ELBOW AND WO		3	23243144	XA410048601:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$779.97
7% INVOICE CHARGE TO SPED		1	23243144	XA410048601:01 2/22/2024	100.000.0000.000.2730.619.03000.50.421	(\$139.47)
7% INVOICE CHARGE TO SPED		1	23243144	XA410048601:01 2/22/2024	250.000.0000.200.2730.619.03000.50.421	\$139.47
Check #: 172368						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$1,992.45
Check Group:						
410F/TBB 211269 SPRING GAS 18.5 LONG LUGGAGE B	3	23243255	XA410048691:01	100.000.0000.000.2730.619.03000.50.421		\$557.97
			2/29/2024			
INBOUND FREIGHT	1	23243255	XA410048691:01	100.000.0000.000.2730.619.03000.50.421		\$16.38
			2/29/2024			
410Z/FRLTP02 FREIGHTLINER TAIL PIPE	1	23243255	XA410048768:01	100.000.0000.000.2730.619.03000.50.421		\$324.99
			2/29/2024			
410Z/400SCPF 4 INCH CLAMPS	3	23243255	XA410048768:01	100.000.0000.000.2730.619.03000.50.421		\$67.47
			2/29/2024			
INBOUND FREIGHT	1	23243255	XA410048768:01	100.000.0000.000.2730.619.03000.50.421		\$122.46
			2/29/2024			
410X/TAS65175-CORE STEERING GEAR-REMAN CORE	1	23243255	XA410048793:01	100.000.0000.000.2730.619.03000.50.421		(\$752.49)
			2/29/2024			181
INBOUND FREIGHT FOR CALL TAG FOR CORE RETURN	1	23243255	XA410048793:01	100.000.0000.000.2730.619.03000.50.421		\$126.69
			2/29/2024			
410F/TBB 159861 SENDER-FUEL, IND. SENDER, 100	2	23243255	XA410048995:01	100.000.0000.000.2730.619.03000.50.421		\$173.98
			2/29/2024			
INBOUND FREIGHT	1	23243255	XA410048995:01	100.000.0000.000.2730.619.03000.50.421		\$14.50
			2/29/2024			
Check #: 172368						
PO/InvoiceTotal:						\$651.95
Vendor Total:						\$3,342.98
CAMELOT PARTY RENTALS INC						
Check Group:						
CHAIR RENTAL	1	23242953	632499 - TICKET #	100.051.0000.000.2400.442.03501.30.421		\$7,312.50
			2/22/2024			
DISCOUNT	1	23242953	632499 - TICKET #	100.051.0000.000.2400.442.03501.30.421		(\$731.25)
			2/22/2024			

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DELIVERY		1	23242953	632499 - TICKET # 2/22/2024	100.051.0000.000.2400.442.03501.30.421	\$700.00
DAMAGE WAIVER		1	23242953	632499 - TICKET # 2/22/2024	100.051.0000.000.2400.442.03501.30.421	\$658.13
Check #: 172369						
PO/InvoiceTotal:						\$7,939.38
Vendor Total:						\$7,939.38
CANON FINANCIAL SERVICES						
Check Group:						
Invoice 32081447 for Canon contract charge		1	23243220	32081447 2/29/2024	100.011.0000.100.1000.442.03205.10.421	\$119.63
Copy overages		1	23243220	32081447 2/29/2024	100.011.0000.100.1000.611.03205.10.421	\$38.32 182
Check #: 172370						
PO/InvoiceTotal:						\$157.95
Check Group:						
Contract Charge 2/1/24-2/29/24 6855i, 6855i, & C5840		1	23243222	32081455 2/29/2024	100.017.0000.100.1000.442.03210.10.421	\$524.63
Check #: 172370						
PO/InvoiceTotal:						\$524.63
Check Group:						
CONTRACT CHARGE 2/1 - 2/29		1	23243223	32030187 2/29/2024	100.031.0000.100.1000.442.03301.20.421	\$704.58
COPY CHARGE 1/1 - 1/31		1	23243223	32030187 2/29/2024	100.031.0000.100.1000.611.03301.20.421	\$357.54
Check #: 172370						
PO/InvoiceTotal:						\$1,062.12
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Contract Charge 2-1-24 through 2/29/24		1	23243262	32081456 2/29/2024	100.052.0000.100.1000.442.03502.30.421	\$698.07
Check #: 172370						
PO/InvoiceTotal:						\$698.07
Check Group:						
BW Meter Usage		1	23243272	32081460 3/4/2024	100.000.0000.000.2610.611.03000.50.421	\$15.54
CL Meter Usage		1	23243272	32081460 3/4/2024	100.000.0000.000.2610.611.03000.50.421	\$5.39
Contract Charge		1	23243272	32081460 3/4/2024	100.000.0000.000.2610.442.03000.50.421	\$45.75
Check #: 172370						
PO/InvoiceTotal:						\$66.68
Check Group:						
Contract Charge 2-1-24- through 2-29-24		1	23243273	32081459 2/29/2024	100.013.0000.100.1000.442.03202.10.421	\$510.07
Copies 1-1-24 through 1-31-24		1	23243273	32081459 2/29/2024	100.013.0000.100.1000.611.03202.10.421	\$233.30
Check #: 172370						
PO/InvoiceTotal:						\$743.37
Check Group:						
Contract Charge 3-1-24 through 3-31-24		1	23243274	32081448 2/29/2024	100.013.0000.100.1000.442.03202.10.421	\$12.75
Check #: 172370						
PO/InvoiceTotal:						\$12.75
Check Group:						
Contract Charge for imageRUNNER ADVANCE DX C5840i; 2YJ07831; covering 02/01/2024 - 02/29/2024		1	23243283	32081451 3/4/2024	100.000.0000.430.1000.442.03504.30.421	\$172.16

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Black/White Meter Usage covering 01/01/2024 - 01/31/2024; 8180 @ \$0.0044		1	23243283	32081451 3/4/2024	100.000.0000.430.1000.611.03504.30.421	\$35.99
Color Meter Usage covering 01/01/2024 - 01/31/2024; 1517 @ \$0.044		1	23243283	32081451 3/4/2024	100.000.0000.430.1000.611.03504.30.421	\$66.75
Check #: 172370						
PO/InvoiceTotal:						\$274.90
Vendor Total:						\$3,540.47
CDW GOVERNMENT INC	86010					
Check Group:						
BTI RBC43 Compatible Lead Acid Battery for APC model replaces Cartridge RBC		1	23243088	PQ41791 2/26/2024	300.007.0000.000.2580.652.03000.50.421	\$279.53
Check #: 172371						184
PO/InvoiceTotal:						\$279.53
Vendor Total:						\$279.53
CINTAS CORPORATION						
Check Group:						
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4181154830 2/7/2024	100.000.0000.000.2730.610.03000.50.421	\$112.26
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4181878200 2/7/2024	100.000.0000.000.2730.610.03000.50.421	\$100.39
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4182592640 2/22/2024	100.000.0000.000.2730.610.03000.50.421	\$112.26
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4183318235 2/22/2024	100.000.0000.000.2730.610.03000.50.421	\$107.80

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4184047755 2/26/2024	100.000.0000.000.2730.610.03000.50.421	\$104.63
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4184758521 3/4/2024	100.000.0000.000.2730.610.03000.50.421	\$100.18
Check #: 172372						
PO/InvoiceTotal:						\$637.52
Vendor Total:						\$637.52
CRYSTAL DAIRY FOODS						
Check Group:						
ZCES 01/29/2024		1	23243032	60715 2/13/2024	600.000.0000.000.3100.630.03202.10.421	\$65.94 185
JVES 01/26/2024		1	23243032	60716 2/13/2024	600.000.0000.000.3100.630.03206.10.421	\$258.69
SES 01/26/2024		1	23243032	60717 2/13/2024	600.000.0000.000.3100.630.03207.10.421	\$136.69
PHES 01/26/2024		1	23243032	60718 2/13/2024	600.000.0000.000.3100.630.03209.10.421	\$104.44
MILK DELIEVERED TO SITES: CCMES 01/26/2023		1	23243032	60720 2/13/2024	600.000.0000.000.3100.630.03205.10.421	\$140.25
GES 01/26/2024		1	23243032	60737 2/13/2024	600.000.0000.000.3100.630.03201.10.421	\$234.75
SES 01/30/2024		1	23243032	60797 2/13/2024	600.000.0000.000.3100.630.03207.10.421	\$242.25
PHES 01/29/2024		1	23243032	60804 2/13/2024	600.000.0000.000.3100.630.03209.10.421	\$132.75
CCMES 01/29/2024		1	23243032	60805 2/13/2024	600.000.0000.000.3100.630.03205.10.421	\$336.39

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JVES 01/29/2024		1	23243032	60806 2/13/2024	600.000.0000.000.3100.630.03206.10.421	\$344.64
GES 01/29/2024		1	23243032	60807 2/13/2024	600.000.0000.000.3100.630.03201.10.421	\$179.75
ZCES 02/01/2024		1	23243032	60843 2/13/2024	600.000.0000.000.3100.630.03202.10.421	\$55.00
CCMES 02/02/2024		1	23243032	60868 2/13/2024	600.000.0000.000.3100.630.03205.10.421	\$265.25
SES 02/02/2024		1	23243032	60869 2/13/2024	600.000.0000.000.3100.630.03207.10.421	\$149.00
PHES 02/02/2024		1	23243032	60871 2/13/2024	600.000.0000.000.3100.630.03209.10.421	\$82.19
JVES 02/02/2024		1	23243032	60872 2/13/2024	600.000.0000.000.3100.630.03206.10.421	\$125.19 186
GES 02/02/2024		1	23243032	60878 2/13/2024	600.000.0000.000.3100.630.03201.10.421	\$172.25
JVES 02/02/2024		1	23243032	60922 2/13/2024	600.000.0000.000.3100.630.03206.10.421	\$157.50
Check #: 172373						
PO/InvoiceTotal:						\$3,182.92
Check Group:						
PWLMS 01/23/2024		1	23243033	60649 2/13/2024	600.000.0000.000.3100.630.03302.20.421	\$141.25
CVMS 01/26/2024		1	23243033	60719 2/13/2024	600.000.0000.000.3100.630.03301.20.421	\$108.00
PWLMS 01/26/2024		1	23243033	60735 2/13/2024	600.000.0000.000.3100.630.03302.20.421	\$47.25
WHS 01/29/2024		1	23243033	60772 2/13/2024	600.000.0000.000.3100.630.03502.30.421	\$98.25
PWLMS 01/30/2024		1	23243033	60798 2/13/2024	600.000.0000.000.3100.630.03302.20.421	\$173.19

Douglas County School District

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Voucher Batch Number: 2484

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DHS 01/30/2024		1	23243033	60799 2/13/2024	600.000.0000.000.3100.630.03501.30.421	\$389.77
CVMS 01/30/2024		1	23243033	60800 2/13/2024	600.000.0000.000.3100.630.03301.20.421	\$185.00
MILK DELIEVERED TO SITES: MES 01/29/2024		1	23243033	60809 2/13/2024	600.000.0000.000.3100.630.03210.10.421	\$350.64
MES 02/02/2024		1	23243033	60870 2/13/2024	600.000.0000.000.3100.630.03210.10.421	\$93.50
DHS 02/02/2024		1	23243033	60873 2/13/2024	600.000.0000.000.3100.630.03501.30.421	\$229.64
PWLMS 02/02/2024		1	23243033	60884 2/13/2024	600.000.0000.000.3100.630.03302.20.421	\$33.94
WHS 01/22/2024		1	23243033	CM60836 2/13/2024	600.000.0000.000.3100.630.03502.30.421	(\$153.12) 187
Check #: 172373						
PO/InvoiceTotal:						\$1,697.31
Check Group:						
CVMS 02/02/2024		1	23243168	60874 2/23/2024	600.000.0000.000.3100.630.03301.20.421	\$97.44
WHS 02/05/2024		1	23243168	60949 2/23/2024	600.000.0000.000.3100.630.03502.30.421	\$125.37
JVES 02/06/2024		1	23243168	60957 2/23/2024	600.000.0000.000.3100.630.03206.10.421	\$230.69
GES 02/06/2024		1	23243168	60958 2/23/2024	600.000.0000.000.3100.630.03201.10.421	\$208.44
PWLMS 02/06/2024		1	23243168	60959 2/23/2024	600.000.0000.000.3100.630.03302.20.421	\$172.19
CVMS 02/06/2024		1	23243168	60960 2/23/2024	600.000.0000.000.3100.630.03301.20.421	\$170.50

Douglas County School District

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Voucher Batch Number: 2484

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES 02/06/2024		1	23243168	60961 2/23/2024	600.000.0000.000.3100.630.03209.10.421	\$120.94
DHS 02/06/2024		1	23243168	60962 2/23/2024	600.000.0000.000.3100.630.03501.30.421	\$366.89
SES 02/06/2024		1	23243168	60963 2/23/2024	600.000.0000.000.3100.630.03207.10.421	\$183.94
MILK DELIEVERED TO SITES: CCMES 02/06/2024		1	23243168	60964 2/23/2024	600.000.0000.000.3100.630.03205.10.421	\$391.39
MES 02/06/2024		1	23243168	60965 2/23/2024	600.000.0000.000.3100.630.03210.10.421	\$298.00
ZCES 02/06/2024		1	23243168	60982 2/23/2024	600.000.0000.000.3100.630.03202.10.421	\$131.50
ZCES 02/08/2024		1	23243168	61015 2/23/2024	600.000.0000.000.3100.630.03202.10.421	\$39.75 ~~188~~
WHS 02/08/2024		1	23243168	61016 2/23/2024	600.000.0000.000.3100.630.03502.30.421	\$15.75
PHES 02/09/2024		1	23243168	61047 2/23/2024	600.000.0000.000.3100.630.03209.10.421	\$167.19
SES 02/09/2024		1	23243168	61048 2/23/2024	600.000.0000.000.3100.630.03207.10.421	\$78.25
JVES 02/09/2024		1	23243168	61049 2/23/2024	600.000.0000.000.3100.630.03206.10.421	\$238.14
MES 02/09/2024		1	23243168	61050 2/23/2024	600.000.0000.000.3100.630.03210.10.421	\$159.44
DHS 02/09/2024		1	23243168	61051 2/23/2024	600.000.0000.000.3100.630.03501.30.421	\$349.28
PWLMS 02/09/2024		1	23243168	61052 2/23/2024	600.000.0000.000.3100.630.03302.20.421	\$156.94
CCMES 02/09/2024		1	23243168	61054 2/23/2024	600.000.0000.000.3100.630.03205.10.421	\$155.50

Douglas County School District

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 02/09/2024		1	23243168	61055 2/23/2024	600.000.0000.000.3100.630.03301.20.421	\$167.54
Check #: 172373						
PO/InvoiceTotal:						\$4,025.07
Check Group:						
JVES 02/13/2024		1	23243208	61107 2/27/2024	600.000.0000.000.3100.630.03206.10.421	\$237.64
PWLMS 02/13/2024		1	23243208	61108 2/27/2024	600.000.0000.000.3100.630.03302.20.421	\$124.25
PHES 02/13/2024		1	23243208	61109 2/27/2024	600.000.0000.000.3100.630.03209.10.421	\$211.00
MES 02/13/2024		1	23243208	61110 2/27/2024	600.000.0000.000.3100.630.03210.10.421	\$272.50
MILK DELIEVERED TO SITES: CCMES 02/13/2024		1	23243208	61111 2/27/2024	600.000.0000.000.3100.630.03205.10.421	\$358.00 ¹⁸⁹
GES 02/13/2024		1	23243208	61112 2/27/2024	600.000.0000.000.3100.630.03201.10.421	\$179.75
SES 02/13/2024		1	23243208	61114 2/27/2024	600.000.0000.000.3100.630.03207.10.421	\$270.44
DHS 02/13/2024		1	23243208	61115 2/27/2024	600.000.0000.000.3100.630.03501.30.421	\$241.50
ZCES 02/15/2024		1	23243208	61161 2/27/2024	600.000.0000.000.3100.630.03202.10.421	\$46.75
GES 02/15/2024		1	23243208	61164 2/27/2024	600.000.0000.000.3100.630.03201.10.421	\$109.75
MES 02/15/2024		1	23243208	61165 2/27/2024	600.000.0000.000.3100.630.03210.10.421	\$63.00
CCMES 02/16/2024		1	23243208	61166 2/27/2024	600.000.0000.000.3100.630.03205.10.421	\$47.25

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JVES 02/16/2024		1	23243208	61167 2/27/2024	600.000.0000.000.3100.630.03206.10.421	\$46.75
GES 02/22/2024		1	23243208	61372 2/27/2024	600.000.0000.000.3100.630.03201.10.421	(\$6.36)
CCMES 02/22/2024		1	23243208	61373 2/27/2024	600.000.0000.000.3100.630.03205.10.421	(\$67.00)
PWLMS 02/22/2022		1	23243208	CM61368 2/27/2024	600.000.0000.000.3100.630.03302.20.421	(\$50.25)
SES 02/22/2024		1	23243208	CM61369 2/27/2024	600.000.0000.000.3100.630.03207.10.421	(\$16.75)
JVES 02/22/2024		1	23243208	CM61370 2/27/2024	600.000.0000.000.3100.630.03206.10.421	(\$36.85)
MES 02/22/2024		1	23243208	CM61371 2/27/2024	600.000.0000.000.3100.630.03210.10.421	(\$41.88) 190
ZCES 02/12/2024		1	23243208	V394830 2/27/2024	600.000.0000.000.3100.630.03202.10.421	\$79.94

Check #: 172373

PO/InvoiceTotal: \$2,069.43

Vendor Total: \$10,974.73

DELL COMPUTER 127120

Check Group:

Inspiron 15 laptops	5	23242920	10730517510 2/22/2024	300.007.0000.000.2580.652.03000.50.421	\$1,399.95

Check #: 172374

PO/InvoiceTotal: \$1,399.95

Vendor Total: \$1,399.95

DEPARTMENT OF THE TREASURY

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Return of funds received - Overpaid - Tax Identification Number - 88-6000034 - Douglas County School District, 1638 Mono Ave., Minden, NV 89423 - 775-782-5131 - FY23-24 from tax form 8038CP		1	23243292	0437527997	400.000.5611.000.0000.000.03000.50.107	\$3,226.20
				3/4/2024		
					Check #: 172375	
					PO/InvoiceTotal:	\$3,226.20
					Vendor Total:	\$3,226.20
DICK BLICK	133040					
Check Group:						
Pacon Truray Construction Paper 9x12 Sky Blue		15	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$46.20
Pacon Truray Construction Paper 12x18 Holiday Green		20	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$107.20
Pacon Truray Construction Paper 9x12 Holiday Green		20	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$61.60
Pacon Truray Construction Paper 12x18 Dark Brown		10	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$53.60
Pacon Truray Construction Paper 9x12 Dark Brown		15	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$46.20
Pacon Truray Construction Paper 12x18 Almond		15	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$80.40
Pacon Truray Construction Paper 9x12 Almond		15	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$46.20
Pacon Truray Construction Paper 9x12 Yellow		10	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$30.80
Pacon Truray Construction Paper 9x12 Orange		20	23242572	2425034 2/12/2024	100.017.0000.100.1000.610.03210.10.421	\$61.60
					Check #: 172376	
					PO/InvoiceTotal:	\$533.80

Check Group:

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Prang Watercolor Pans - Oval, Assorted, Set of 8 colors		12	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$35.52
Strathmore 300 Series Watercolor Pad - 9"x12", Cold Press Tapeboard		3	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$17.91
Blickrylic Student Acrylics - Mixing Color Set, Pack of 6 Colors		1	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$36.13
Shiva Plastic Bursh Basin		5	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$40.55
Royal Langnickel Golden Taklon Large Area Brushes - Flats, Set of 12		2	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$38.20
Princeton Real Value Brush Set - 9153, Golden Taklon, Short Handle, Set of 6		5	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$72.25 192
Blick Economy Cotton Canvas Panel Classroom Pack - 11"x14", Class pack of 24		4	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$190.84
Strathmore 300 Series Canvas Paper Pad - 9"x12", 10 sheets		4	23242873	2429174 2/14/2024	100.000.0000.430.1000.610.03504.30.421	\$31.12
Check #: 172376						
PO/InvoiceTotal:						\$462.52
Check Group:						
Crayola Educational Watercolor Pans - Oval, Set of 16 Assorted colors, Pan		15	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$137.55
Crayola Premier Tempera - Silver, 16 oz bottle		1	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$13.79
Crayola Premier Tempera - Orange, 16 oz bottle		1	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$9.07
Crayola Premier Tempera - Yellow, 16 oz bottle		3	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$27.21

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola Premier Tempera - White, 16 oz bottle		3	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$27.21
Crayola Premier Tempera - Green, 16 oz bottle		2	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$18.14
Pacon Tru-Ray Construction Paper - 9" x 12", Black, 50 Sheets		5	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$16.00
Pacon Tru-Ray Construction Paper - 12" x 18", Black, 50 Sheets		5	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$29.20
Pacon Tru-Ray Construction Paper - 12" x 18", Gold, 50 Sheets		1	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$5.84
Pacon Tru-Ray Construction Paper - 12" x 18", Holiday Green, 50 Sheets		2	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$11.68
Pacon Tru-Ray Construction Paper - 12" x 18", Sky Blue, 50		2	23242945	2425068 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$11.68
Check #: 172376						
PO/InvoiceTotal:						\$307.37
Vendor Total:						\$1,303.69
DISCOVERY EDUCATION						
Check Group:						
Mystery Science School Membership		1	23242641	246862 2/28/2024	100.015.0000.100.1000.653.03207.10.421	\$895.00
Check #: 172377						
PO/InvoiceTotal:						\$895.00
Vendor Total:						\$895.00
DONNA BUDDINGTON						
Check Group:						
Counseling Services for DHS Student I/D 15399 January 17, 2024 - February 14, 2024 - Invoice # 15399-2		1	23243134	15399-2 2/16/2024	280.688.0000.100.1000.590.03000.50.421	\$480.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Counseling Services for DHS Student I/D 20123 January 17, 2024 - February 4, 2024 - Invoice # 20123-2		1	23243134	20123-2 2/16/2024	280.688.0000.100.1000.590.03000.50.421	\$480.00
Counseling Services for DHS Student I/D 27282 January 31, 2024 - February 14, 2024 - Invoice # 27282-1		1	23243134	27282-1 2/16/2024	280.688.0000.100.1000.590.03000.50.421	\$320.00
Counseling Services for DHS Student I/D 27401 December 13, 2023 - January 24, 2024 - Invoice # 27401-1		1	23243134	27401-1 2/16/2024	280.688.0000.100.1000.590.03000.50.421	\$440.00
Check #: 172378						
PO/InvoiceTotal:						\$1,720.00
Vendor Total:						\$1,720.00
EAST BAY RESTAURANT SUPPLY						
Check Group:						
FOOD PAN, 5.3QT CAPACITY, 4" DEEP 1/2 SIZE LONG, POLYCARBONATE, BLACK FOR SES KITCHEN		3	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03207.10.421	\$320.01
FOOD PAN, 5.3QT CAPACITY, 4" DEEP 1/2 SIZE LONG, POLYCARBONATE, BLACK FOR CCMES KITCHEN		3	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03205.10.421	\$32.01
FOOD PAN, 5.3QT CAPACITY, 4" DEEP 1/2 SIZE LONG, POLYCARBONATE, BLACK FOR JVES KITCHEN		3	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03206.10.421	\$32.01
SPOODLE, HEAVY DUTY, SOLID ROUND BOWL, 2 OZ. FOR GES KITCHEN		2	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03201.10.421	\$23.44
SPOODLE, HEAVY DUTY, SOLID ROUND BOWL, 2 OZ. FOR MES KITCHEN		3	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03210.10.421	\$35.16
CAN OPENER, MANUAL, #1 WITH PLATED BASE FOR CCMES KITCHEN		1	23243029	S1043888 2/21/2024	600.000.0000.000.3100.612.03205.10.421	\$175.20
Check #: 172379						
PO/InvoiceTotal:						\$329.83
Vendor Total:						\$329.83

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EDGAR VARGAS VISION SERVICES						
Check Group:						
1/16/24 Consult Service for MB: With case manager scheduling for service and IEP meeting.		0.17	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$29.75
1/17/24 Consult Service for MB: With mother: Discuss options, student skills, and issues surrounding off-campus privilegess		0.75	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$131.25
1/18/24 Direct Service for MB: Informal assessment of skill retention over break. Review tips and tricks for pedestrian push button use. Independent practice of pre-scanning. Organizing student thoughts on off-campus privileges to present at IEP.		3	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$525.00
1/18/24 Consult Service for MB: With Assistant Principal: Discuss options, student skills, and issues surrounding off-campus privileges		0.25	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$43.75 195
1/31/24 Consult Service for MB: with TVI: Service updates. Planning for upcoming IEP.		0.58	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$101.50
1/29/24 Direct Service for MB: Route planning/following route directions. Addressing student concerns over feeling of having external locus of control.		2.08	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$364.00
1/31/24 Direct Service for MB: Determining route shapes. Assessing student's ability to follow pre-planned route and addressing challenges with accessing street signs.		2.18	23243099	20376 2/15/2024	250.000.0000.200.2000.340.03000.50.421	\$381.50
					Check #: 172380	
					PO/InvoiceTotal:	\$1,576.75
					Vendor Total:	\$1,576.75
FINALSITE						
Check Group:						
Invoice # INV063630 - Site Enhancements		1	23243111	INV063630 2/16/2024	280.744.0000.100.2900.310.03000.50.421	\$11,100.00

Douglas County School District

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Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Check #: 172381

PO/InvoiceTotal: \$11,100.00

Vendor Total: \$11,100.00

FLYERS ENERGY LLC

Check Group:

125152A FLYERS HD 15W40 CK4	120	23243142	24-022703 2/22/2024	100.000.0000.000.2730.613.03000.50.421	\$1,364.76
NV COMMERCE FEE SALES	1	23243142	24-022703 2/22/2024	100.000.0000.000.2730.613.03000.50.421	\$1.38
7% INVOICE CHARGE TO SPED	1	23243142	24-022703 2/22/2024	100.000.0000.000.2730.613.03000.50.421	(\$95.63)
7% INVOICE CHARGE TO SPED	1	23243142	24-022703 2/22/2024	250.000.0000.200.2730.613.03000.50.421	\$95.63

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Check #: 172382

PO/InvoiceTotal: \$1,366.14

Check Group:

CARB REG 10% ETH (WHITTELL HS 2/5/24)	265	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$823.33
FED EXCISE ETH 10% (INC LUST)	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$48.76
FED OIL SPILL/SUPERFUND E10	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$1.48
NEVADA EXCISE GAS	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$60.95
NV COMMERCE FEE SALES	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$0.83
NEVADA ENVIRONMENTAL GAS	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$1.99
STATE GAS INSPECTION FEE	1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$0.15

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOUGLAS CO EXCISE TAX GAS		1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$26.50
REGULATORY COMPLIANCE FEE		1	23243143	24-022316 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$8.97
CARB REG 10% ETH (WHITTELL HS 2-12/24)		300	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$929.85
FED EXCISE ETH 10% (INC LUST)		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$55.21
FED OIL SPILL/SUPERFUND E10		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$1.67
NEVADA EXCISE GAS		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$69.00
NEVADA ENVIRONMENTAL GAS		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$2.25 197
STATE GAS INSPECTION FEE		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$0.17
DOUGLAS CO EXCISE TAX GAS		1	23243143	24-027388 2/22/2024	100.000.0000.000.2650.626.03000.50.421	\$30.00
ULSD CARB DYED #2 DSL (WHITTELL HS 2/12/24)		250	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$870.28
FED OIL SPILL/SUPERFUND DSL		1	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$1.55
FEDERAL LUST		1	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$0.25
NV COMMERCE FEE SALES		1	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$1.82
NEVADA ENVIRONMENTAL DIESEL		1	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$1.88
REGULATORY COMPLIANCE FEE		1	23243143	24-027388 2/22/2024	100.000.0000.000.2730.626.03000.50.421	\$8.97

Check #: 172382

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$2,945.86
Check Group:						
CARB REG 10% ETH (WHITTELL HS 2/20/24)		255	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$782.16
FED EXCISE ETH 10% (INC LUST)		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$46.93
FED OIL SPILL/SUPERFUND E10		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$1.42
NEVADA EXCISE GAS		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$58.65
NV COMMERCE FEE SALES		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$0.79
NEVADA ENVIRONMENTAL GAS		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$1.91 198
STATE GAS INSPECTION FEE		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$0.14
DOUGLAS CO EXCISE TAX GAS		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$25.50
REGULATORY COMPLIANCE FEE		1	23243232	24-033599 2/28/2024	100.000.0000.000.2650.626.03000.50.421	\$8.97
Check #: 172382						
PO/InvoiceTotal:						\$926.47
Check Group:						
FL DEF		177	23243271	24-037194 3/4/2024	100.000.0000.000.2730.626.03000.50.421	\$494.33
Check #: 172382						
PO/InvoiceTotal:						\$494.33
Vendor Total:						\$5,732.80
GRANT STEIN						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Plungers/supplies		1	23243227	WALM02232024 2/29/2024	100.011.0000.000.2620.610.03205.10.421	\$15.08
Check #: 172383						
PO/InvoiceTotal:						\$15.08
Vendor Total:						\$15.08
HOME DEPOT/GECHF	303240					
Check Group:						
EXT CORD		1	23243040	5010798 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$31.98
BLADE SET		1	23243040	5010798 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$19.97
GLOVES		1	23243040	6620622 2/12/2024	100.000.0000.000.2630.610.03000.50.421	\$16.67
TURFBUILDER		3	23243040	6620622 2/12/2024	100.000.0000.000.2630.610.03000.50.421	¹⁹⁹ \$170.91
Check #: 172384						
PO/InvoiceTotal:						\$239.53
Check Group:						
TILE ADHESIVE		1	23243041	4010865 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$15.57
6x3/4 KNIT ASSEMBLY		1	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$5.97
ADHESIVE		3	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$29.94
ADHESIVE		1	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$9.98
LOCKTITE		1	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$12.48
PET TRAY LINER		1	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$7.97

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METAL TRAY		1	23243041	4020312 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$3.98
EYE BOLT		2	23243041	9020735 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$3.56
TUBE SQUARE		1	23243041	9020735 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$15.47
Check #: 172384						
PO/InvoiceTotal:						\$104.92
Check Group:						
ADHESIVE		1	23243042	4010869 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$9.98
TAPE		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$2.36
THRD SEAL TAPE		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	200 \$8.68
CLK TOOL		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$3.98
KWIK SEAL		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$5.48
KWIK SEAL		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$7.98
TEST CAP		1	23243042	4612410 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$0.78
DIAMOND TRED		1	23243042	5010789 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$89.93
Check #: 172384						
PO/InvoiceTotal:						\$129.17
Check Group:						
WIRE ROPE CLIP		2	23243115	4011669 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$6.32

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MIP PLUG BRASS		1	23243115	4611693 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$7.75
DRAIN REPLACEMENT		2	23243115	4611693 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$13.54
Check #: 172384						
PO/InvoiceTotal:						\$27.61
Check Group:						
BIM METAL BLADE SET		2	23243116	4011680 2/26/2024	100.000.0000.000.2630.610.03000.50.421	\$55.94
Check #: 172384						
PO/InvoiceTotal:						\$55.94
Check Group:						
SPRING		1	23243188	4011688 2/27/2024	100.000.0000.000.2620.610.03000.50.421	~~\$20.00~~
HOLE SAW		1	23243188	4011688 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$17.97
GALV WIRE		1	23243188	7011465 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$14.97
FLUSH CLAMPS		4	23243188	7011465 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$22.48
CABLE TIE		1	23243188	7011465 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$9.97
Check #: 172384						
PO/InvoiceTotal:						\$74.07
Check Group:						
DRILL BIT		1	23243189	4521854 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$6.97
Check #: 172384						
PO/InvoiceTotal:						\$6.97
Vendor Total:						\$638.21

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IMMER1 TECHNOLOGY GROUP INC						
Check Group:						
Wasabi Reserved Capacity Hot Cloud Storage - 40TB for 1 ear		1	23242247	1116 2/27/2024	300.007.0000.000.2580.652.03000.50.421	\$3,129.25
Check #: 172385						
PO/InvoiceTotal:						\$3,129.25
Vendor Total:						\$3,129.25
INDIAN HILLS GID						
341032						
Check Group:						
JVES DOMESTIC		1	23240006	03292024 3/4/2024	100.000.0000.000.2611.411.03206.10.421	\$1,473.25
JVES SPRINKLERS		1	23240006	03292024 3/4/2024	100.000.0000.000.2611.411.03206.10.421	\$291.36 202
Check #: 172386						
PO/InvoiceTotal:						\$1,764.61
Vendor Total:						\$1,764.61
INNOVATIVE COMMUNICATION SYSTEMS LLC						
Check Group:						
1'x2' Layin Speaker 25/70V with VC - PHES		4	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$462.27
Cat5E CMP Cable		0.5	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$162.00
Labor to install above items and program		6	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$576.00
1'x2' Layin Speaker 25/70V with VC - MES		2	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$231.27
Cat5E CMP Cable		0.25	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$81.00
Labor to install above items and program		5	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$480.00

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Wide angle Paging Horn - CVMS		3	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$558.31
Labor to install above items		5	23242235	5056 2/27/2024	300.007.0000.000.2580.612.03000.50.421	\$480.00
Check #: 172387						
PO/InvoiceTotal:						\$3,030.85
Vendor Total:						\$3,030.85
iXSYSTEMS, INC						
Check Group:						
ASU-RS500A-E11-WOCPU003Z - 3 Year Standard Hardware Warranty & Advanced Parts Replacement		1	23242392	62228 2/27/2024	300.007.0000.000.2580.652.03000.50.421	\$14,622.00
3-Year Hardware Warranty & 24x7 Help Desk (phone/email) w/4-hour Onsite Hardware Support Response		1	23242392	62228 2/27/2024	300.007.0000.000.2580.652.03000.50.421	\$715.00 203
Spares Kit		1	23242392	62228 2/27/2024	300.007.0000.000.2580.652.03000.50.421	\$1,302.00
Check #: 172388						
PO/InvoiceTotal:						\$16,639.00
Vendor Total:						\$16,639.00
JACOB FAIR						
Check Group:						
FUEL REIMBURSEMENT TO JACOB FAIR FOR RENTAL VEHICLE 2/17/24, 8:36 AM, LAS VEGAS, PREPAID		1	23243294	MARK02172024 FUEL 3/4/2024	100.000.0000.000.2730.590.03000.50.421	\$65.00
FUEL REIMBURSEMENT TO JACOB FAIR FOR SECOND RENTAL VEHICLE 2/17/24, 8:41 AM, LAS VEGAS, 16.998 GAL @ \$4.299/GAL		1	23243294	MARK02172024 FUEL 3/4/2024	100.000.0000.000.2730.590.03000.50.421	\$73.07
Check #: 172389						
PO/InvoiceTotal:						\$138.07
Vendor Total:						\$138.07

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JENNIFER N WORTHINGTON						
Check Group:						
MAP/SBAC Testing - BIF - School Improvement - PWLMS - Starbucks Gift Cards, Amazon Gift Cards, Snacks -		1	23243211	TESTING SNACKS 24 2/29/2024	100.054.0000.100.1000.610.03302.20.421	\$188.72
Check #: 172390						
PO/InvoiceTotal:						\$188.72
Vendor Total:						\$188.72
JOEY GILBERT LAW						
Check Group:						
Writ of Mandamus		1	23240582	12560 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$97.50
Public Records Requests		1	23240582	12561 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$500.00
OAG OML Complaints		1	23240582	12562 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$472.50
General Board Administration - Department of the Superintendent Outside of Retainer		1	23240582	12563 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$6,697.50
Inclusive Education - (Due Process and regular sped issues)		1	23240582	12564 2/23/2024	250.000.0000.200.2000.341.03000.50.421	\$65.00
DCSD Board Meetings		1	23240582	12565 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$7,570.00
Special Counsel Investigation - Marquis Aurbach		1	23240582	422341 2/23/2024	100.000.0000.000.2318.341.03000.50.421	\$8,619.00
Check #: 172391						
PO/InvoiceTotal:						\$24,021.50
Vendor Total:						\$24,021.50
JOYLYN PHILLIPS						
Check Group:						

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pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.26
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.26
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.26
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$1.95
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$1.95
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$1.95
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.28 205
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.28
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.28
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.64
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.64
pen holder		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$2.60
colored pencils		1	23243199	JAN 2024 3/4/2024	100.016.0000.000.2220.610.03209.10.421	\$6.43

Check #: 172392

PO/InvoiceTotal: \$33.78

Vendor Total: \$33.78

LA PERKS PLUMBING AND HEATING INC

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Fuel tanks repairs for compliance		1	23242068	885627 2/9/2024	330.108.0000.000.4600.450.03000.50.421	\$34,350.00
					Check #: 172393	
					PO/InvoiceTotal:	\$34,350.00
					Vendor Total:	\$34,350.00
LANGUAGE LINE SERVICES, INC						
Check Group:						
Over the phone interpretation		1	23242678	11191680 2/27/2024	100.000.0000.420.1000.610.03000.50.421	\$132.48
Document Translation		1	23242678	11191680 2/27/2024	100.000.0000.420.1000.610.03000.50.421	\$323.89
					Check #: 172394	
					PO/InvoiceTotal:	\$456.37
					Vendor Total:	\$456.37
LEADING LEARNING LLC						
Check Group:						
NEPF Training per Contracted Agreement		1	23243012	0003 2/13/2024	100.000.0000.000.2320.340.03000.50.421	\$5,000.00
					Check #: 172395	
					PO/InvoiceTotal:	\$5,000.00
					Vendor Total:	\$5,000.00
LES SCHWAB TIRES						
	447480					
Check Group:						
13579 THRUST ANGLE ALIGNMENT-DOMESTIC/IMPORT (#503)		1	23243138	71700478037 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$114.99
					Check #: 172396	
					PO/InvoiceTotal:	\$114.99
					Vendor Total:	\$114.99
MAGIC SCHOOL						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Pilot Contract through 7/1/24		1	23243265	PILOT 2024 2/29/2024	100.052.0000.100.1000.610.03502.30.421	\$677.00
Pilot Contract through 7/1/24		1	23243265	PILOT 2024 2/29/2024	100.013.0000.100.1000.610.03202.10.421	\$323.00
Check #: 172397						
PO/InvoiceTotal:						\$1,000.00
Vendor Total:						\$1,000.00
MAKING MATHEMATICIANS						
Check Group:						
Math Routines for Reasoning Training - 5th Grade CoHort - 4 Training Sessions - 56 Total Hours/\$125 Per Hour		1	23240334	2404 2/29/2024	280.744.0000.100.2213.330.03000.50.421	\$875.00
Check #: 172398						207
PO/InvoiceTotal:						\$875.00
Vendor Total:						\$875.00
MARIA M RAKER						
Check Group:						
Reimburse for ParaPro test		1	23242994	PARAPRO 02212024 2/7/2024	100.000.0000.000.2570.590.03000.50.421	\$42.50
Check #: 172399						
PO/InvoiceTotal:						\$42.50
Vendor Total:						\$42.50
MARY BETH SANTOS						
Check Group:						
BIF-School Improvement - DHS - ACT Task Force beverages/snacks		1	23243212	ACT SNACKS 2/29/2024	100.054.0000.100.1000.610.03501.30.421	\$117.63
Check #: 172400						
PO/InvoiceTotal:						\$117.63

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MAXIM HEALTHCARE SERVICES						
Check Group:						
LPN School Hourly A. Schumacher 1/16/24 Student # 25080		2.75	23243070	V22116673 2/14/2024	250.000.0000.200.2000.340.03000.50.421	\$151.25
LPN School Hourly A. Schumacher 1/17/24		2.66	23243070	V22116673 2/14/2024	250.000.0000.200.2000.340.03000.50.421	\$146.30
LPN School Hourly A. Schumacher 1/19/24		2.75	23243070	V22116673 2/14/2024	250.000.0000.200.2000.340.03000.50.421	\$151.25
LLPN School Hourly A. Schumacher 1/23/24		2.75	23243070	V22116673 2/14/2024	250.000.0000.200.2000.340.03000.50.421	\$151.25
Check #: 172401						
PO/InvoiceTotal:						\$602.08
Vendor Total:						\$600.05
MEEK LUMBER						
486741						
Check Group:						
SEALANT		1	23243044	1403748 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$7.59
SEALANT		1	23243044	1403748 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$7.59
SMART TRIM		1	23243044	1403748 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$22.75
Check #: 172402						
PO/InvoiceTotal:						\$37.93
Check Group:						
TITEN TURBO		4	23243045	1404179 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$1.48
BOLT		1	23243045	1404282 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$11.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
THD		6	23243045	1404282 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$8.34
Check #: 172402						
PO/InvoiceTotal:						\$21.81
Check Group: TITEN TURBO		8	23243046	1403871 2/12/2024	100.000.0000.000.2620.610.03000.50.421	\$2.24
Check #: 172402						
PO/InvoiceTotal:						\$2.24
Check Group: THD 1/4X3 1/2		6	23243117	1404634 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$8.94
Check #: 172402						209
PO/InvoiceTotal:						\$8.94
Check Group: BOLT		4	23243190	1405038 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$1.08
NUT		6	23243190	1405038 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$0.78
PUTTY KNIFE		1	23243190	1405062 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$1.69
PUTTY KNIFE		1	23243190	1405062 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$1.69
CORD		1	23243190	1405076 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$99.99
CORD		1	23243190	1405076 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$99.99
Check #: 172402						
PO/InvoiceTotal:						\$205.22
Vendor Total:						\$276.14

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MIDAMERICA PREVIEW BOOKS	493020					
Check Group:						
NFL Books		1	23242674	0029665 2/14/2024	100.011.0000.000.2220.640.03205.10.421	\$154.69
					Check #: 172403	
					PO/InvoiceTotal:	\$154.69
					Vendor Total:	\$154.69
MODEL DAIRY LCC	502616					
Check Group:						
ICE CREAM, Birthday Cake Cone, 1/24 ct. "A"		15	23242964	58596976 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$241.20
ICE CREAM, Crumbled Cookie Bar, 4/24 ct. "A"		10	23242964	58596976 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$585.60
ICE CREAM, Savagely Sour Blubry Bar, 4/24 ct. "A"		5	23242964	58596976 2/13/2024	600.000.0000.000.3100.610.03000.50.421	²¹⁰ \$206.40
ICE CREAM, Savagely Sour, Cherry Bar, 4/24 ct. "A"		10	23242964	58596976 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$412.80
					Check #: 172404	
					PO/InvoiceTotal:	\$1,446.00
Check Group:						
ICE CREAM, Birthday Cake Cone, 1/24 ct. "A"		34	23243137	58593821 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$546.72
ICE CREAM, Savagely Sour Blubry Bar, 4/24 ct. "A"		5	23243137	58593821 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$206.40
ICE CREAM, Crumbled Cookie Bar, 4/24 ct. "A"		5	23243137	58593821 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$292.80
					Check #: 172404	
					PO/InvoiceTotal:	\$1,045.92
					Vendor Total:	\$2,491.92

MT ROSE HEATING & A/C, INC

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
DHS HVAC Renovations Project		1	23240914	APP 9 3/4/2024	330.105.0000.000.4700.450.03501.30.421	\$113,905.00
Check #: 172405						
PO/InvoiceTotal:						<u>\$113,905.00</u>
Vendor Total:						<u>\$113,905.00</u>
NAPA						
Check Group:						
1560 LAMP (#595)		1	23242968	132779 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$5.55
1560D LED SS M C RECTANGULR (#595)		1	23242968	132779 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$5.55
Check #: 172406						
PO/InvoiceTotal:						<u>211</u>
						\$11.10
Check Group:						
AR204 RELAY		3	23242969	129749 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$51.36
AR204SB RELAY		1	23242969	129749 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$18.85
7631241 FAST FIT GLV BLK LG		1	23242969	129749 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$14.99
28818 GRIP 20' KINETIC ROPE		1	23242969	129749 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$59.99
MT-1114 TARPSTRAP 9" PCK 50		4	23242969	132813 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$7.16
Check #: 172406						
PO/InvoiceTotal:						<u>\$152.35</u>
Check Group:						
TT76718 12X2 LH (#245)		1	23242970	132850 2/9/2024	100.000.0000.000.2650.619.03000.50.421	\$84.99

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Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Check #: 172406

PO/InvoiceTotal: \$84.99

Check Group:

H-151 HEAT HOS (#51)	50	23243139	133564 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$120.00
4820 WIPER BLADE	4	23243139	134080 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$61.88
7552747 RATCHET TIE DOWN	1	23243139	134080 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$32.72
4841 WIPER BLADE	2	23243139	134080 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$34.02
DL6201 SWITCH - COMBINATION	2	23243139	134482 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$84.46
DL6201SB SWITCH - COMBINATION	1	23243139	134482 2/22/2024	100.000.0000.000.2730.619.03000.50.421	\$38.77

Check #: 172406

PO/InvoiceTotal: \$371.85

Check Group:

3830 NAPAGOLD FUEL FILTER (#252)	2	23243140	133268 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$31.50
3830 NAPAGOLD FUEL FILTER (#252)	1	23243140	133269 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$15.75
6438 FILTER (#204)	1	23243140	133453 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$20.40
1311 OIL FIL (#204)	1	23243140	133453 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$5.24
3507 FUEL FIL (#204)	1	23243140	133453 2/22/2024	100.000.0000.000.2650.619.03000.50.421	\$8.97

Check #: 172406

PO/InvoiceTotal: \$81.86

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SF75E OIL DRY		1	23243154	135117 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$9.97
SF75E OIL ABSORBENT 25LBS		4	23243154	135134 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$39.88
Check #: 172406						
PO/InvoiceTotal:						\$49.85
Check Group:						
343024 ALUMINUM HUB CAP		2	23243171	135211 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$68.02
343024 ALUMINUM HUB CAP		2	23243171	135212 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$68.02
7060 OIL FILTER		1	23243171	135258 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$5.24 213
6573 AIR FILTER		1	23243171	135258 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$15.73
Check #: 172406						
PO/InvoiceTotal:						\$157.01
Check Group:						
25-080878HD V-RIBBED BELT		1	23243178	135337 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$103.69
Check #: 172406						
PO/InvoiceTotal:						\$103.69
Check Group:						
7303132 SEAT COV (#528)		1	23243180	135281 2/27/2024	100.000.0000.000.2650.619.03000.50.421	\$38.49
Check #: 172406						
PO/InvoiceTotal:						\$38.49
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1372 OIL FIL		2	23243181	135435 2/27/2024	100.000.0000.000.2730.619.03000.50.421	\$10.48
9902 NAPAGOLD AIR FILTER		2	23243181	135435 2/27/2024	100.000.0000.000.2730.619.03000.50.421	\$54.24
2714 BREATHER		2	23243181	135435 2/27/2024	100.000.0000.000.2730.619.03000.50.421	\$10.92
Check #: 172406						
PO/InvoiceTotal:						\$75.64
Check Group:						
HOSE CLAMP		1	23243192	133523 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$2.62
HOSE CLAMP		1	23243192	133523 2/27/2024	100.000.0000.000.2620.610.03000.50.421	\$2.50
WIRE		1	23243192	133524 2/27/2024	100.000.0000.000.2620.610.03000.50.421	214 \$3.71
Check #: 172406						
PO/InvoiceTotal:						\$8.83
Check Group:						
4099-BX ALARMBUZZER 12V 8		2	23243270	136001 3/4/2024	100.000.0000.000.2730.619.03000.50.421	\$35.06
Check #: 172406						
PO/InvoiceTotal:						\$35.06
Check Group:						
4822 WIPER BLADE 2019 RAM 2500HD		6	23243281	136225 3/4/2024	100.000.0000.000.2650.619.03000.50.421	\$92.82
BP1157NALL-N BLSTR PK MINIATURES		2	23243281	136239 3/4/2024	100.000.0000.000.2650.619.03000.50.421	\$8.74
Check #: 172406						
PO/InvoiceTotal:						\$101.56
Vendor Total:						\$1,272.28

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NASCO	6153					
Check Group:						
Fraction Tiles Classroom set		1	23242951	02012024 2/7/2024	100.013.0000.100.1000.610.03202.10.421	\$220.00
					Check #: 172407	
					PO/InvoiceTotal:	\$220.00
					Vendor Total:	\$220.00
NAVIGATE360, LLC						
Check Group:						
PBIS Rewards Service Base Fee		1	23242875	INV-19581 2/12/2024	100.000.0000.430.1000.810.03504.30.421	\$375.00
PBIS Rewards Per Student Fee		85	23242875	INV-19581 2/12/2024	100.000.0000.430.1000.810.03504.30.421	\$85.00
PBIS Rewards Training: Live Virtual 1-Hour Session: Staff Training		1	23242875	INV-19581 2/12/2024	100.000.0000.430.1000.810.03504.30.421	²¹⁵ \$400.00
					Check #: 172408	
					PO/InvoiceTotal:	\$860.00
					Vendor Total:	\$860.00
NEVADA MUSIC EDUCATORS ASSOCIATION						
Check Group:						
AUDITION FEES FOR ALL STATE		8	23243018	ORDER 10261 2/13/2024	100.031.0000.910.1000.810.03301.20.421	\$120.00
					Check #: 172409	
					PO/InvoiceTotal:	\$120.00
					Vendor Total:	\$120.00
NEVADA PUBLIC AGENCY INS POOL	527848					
Check Group:						
Claim # P243-23-08393.01		1	23243205	6779 2/27/2024	100.000.0000.000.2612.524.03000.50.421	\$1,808.80

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Claim #P243-23-08639-01		1	23243205	6780 2/27/2024	100.000.0000.000.2612.524.03000.50.421	\$2,301.74
Claim #P243-23-08700-01		1	23243205	6781 2/27/2024	100.000.0000.000.2612.524.03000.50.421	\$2,254.29
Claim #P243-23-08776-01		1	23243205	6782 2/27/2024	100.000.0000.000.2612.524.03000.50.421	\$2,250.00
Claim #P243-23-08796-01		1	23243205	6783 2/27/2024	100.000.0000.000.2612.524.03000.50.421	\$8,008.39
Check #: 172410						
PO/InvoiceTotal:						\$16,623.22
Vendor Total:						\$16,623.22
NVESTED LLC						
Check Group:						
Support hours for Rommy Cronin - PWL		495	23243203	8 2/26/2024	100.000.0000.000.2400.340.03000.50.421	²¹⁶ \$7,177.50
Check #: 172411						
PO/InvoiceTotal:						\$7,177.50
Vendor Total:						\$7,177.50
OFFICE DEPOT						
Check Group:						
EXPO® Low-Odor Dry-Erase Markers, Fine Point, Black, Pack Of 36		4	23240388	326719597001 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$99.96
Office Depot® Brand Composition Books, 7-1/2" x 9-3/4", Wide Ruled, 100 Sheets, Black/White, Pack Of 12		2	23240388	326719597001 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$43.48
Elmer's® Glue Stick Classroom Pack, All-Purpose Clear, Box Of 30		1	23240388	326719597001 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$8.05
Crayola® Color Pencils, Assorted Colors, Set Of 12 Color Pencils		12	23240388	326719597001 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$14.52

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Office Depot® Brand Composition Books, 7-1/2" x 9-3/4", College Ruled, 100 Sheets, Black/White, Case Of 24		8	23240388	326719597002 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$228.88
Westcott® Kids School Pack Scissors, 5", Pointed, Multicolor, Pack Of 12		2	23240388	326729489001 3/4/2024	100.015.0000.100.1000.610.03207.10.421	\$53.38
Check #: 172412						
PO/InvoiceTotal:						\$448.27
Check Group:						
BLUE PAPER		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$2.23
YELLOW		5	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$8.48
ORANGE		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$1.62 217
BLACK		4	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$6.47
BROWN		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$1.16
RED		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$1.78
GREEN		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06
WHITE		5	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$10.36
12 X 18 BLUE		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$2.23
YELLOW		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06
ORANGE		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLACK		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06
BROWN		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06
RED		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.36
WHITE		5	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$10.36
GREEN		1	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$3.06
RULERS		36	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$72.11
INDEX CARDS BLANK 3 X 5		36	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$82.47 218
4 X 6		36	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$97.46
5 X 8		24	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$75.68
RULES 3 X 5		36	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$67.47
4 X 6		36	23242280	345608823001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$97.50
PENCILS		22	23242280	345608833001 2/22/2024	100.051.0000.100.1000.610.03501.30.421	\$260.48
Check #: 172412						
PO/InvoiceTotal:						\$819.58
Check Group:						
Duracell AA Batteries, box of 36		1	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$25.84
Stapler		2	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$10.58

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Voucher Detail Listing

Voucher Batch Number: 2484

03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
White construction paper 9x12		25	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$67.25
White construction paper 12 x 18		20	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$89.80
Post it pop up notes 3x3, 18 pack		1	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$20.99
post it notes 3x3 24 pads		3	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$68.97
Wide Ruled notebook filler paper		5	23242693	350571626001 2/15/2024	100.012.0000.100.1000.610.03201.10.421	\$24.95
Check #: 172412						
PO/InvoiceTotal:						\$308.38
Check Group:						
X-ACTO Teacher Pro Classroom Electric Pencil Sharpener		2	23242708	351388645001 2/8/2024	100.053.0000.100.1000.610.03503.30.421	²¹⁹ \$77.98
Check #: 172412						
PO/InvoiceTotal:						\$77.98
Check Group:						
Office Depot® Brand #10 Envelopes, Left Window, 30% Recycled, Gummed Seal, White, Box Of 250		2	23242709	351461823001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$61.98
Check #: 172412						
PO/InvoiceTotal:						\$61.98
Check Group:						
Electric pencil sharpeners		5	23242710	351428305001 2/14/2024	100.011.0000.100.1000.610.03205.10.421	\$149.95
Check #: 172412						
PO/InvoiceTotal:						\$149.95
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
salmon paper		3	23242755	351600323001 2/14/2024	100.016.0000.100.1000.610.03209.10.421	\$23.10
white cardstock		8	23242755	351600323001 2/14/2024	100.016.0000.100.1000.610.03209.10.421	\$103.92
blue cardstock		2	23242755	351600323001 2/14/2024	100.016.0000.100.1000.610.03209.10.421	\$23.78
green cardstock		2	23242755	351600323001 2/14/2024	100.016.0000.100.1000.610.03209.10.421	\$23.78
Check #: 172412						
PO/InvoiceTotal:						\$174.58
Check Group:						
Black construction 9x12		25	23242814	352702476001 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$67.25
Blue construction paper 9x12		20	23242814	352702476001 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$53.80
Black construction paper 12x18		10	23242814	352702476001 2/16/2024	100.011.0000.100.1000.610.03205.10.421	\$44.90
Check #: 172412						
PO/InvoiceTotal:						\$165.95
Check Group:						
OFFICE DEPOT BRAND RECIEVED DATE STAMP DATER FOR SNP OFFICE		1	23242829	34822893301 2/13/2024	600.000.0000.000.3100.612.03000.50.421	\$8.13
SHARPIE PERMANENT FINE-POINT MARKERS BLACK, PACK OF 36 FOR SNP OFFICE		1	23242829	34822893301 2/13/2024	600.000.0000.000.3100.612.03000.50.421	\$19.99
PENTEL ENERGEL RTX RETRACTABLE LIQUID GEL PENS , RED INK FOR WAREHOUSE		1	23242829	34822893301 2/13/2024	100.000.0000.000.2520.610.03000.50.421	\$8.99
TUL GL SERIES RETRACTABLE GEL PENS, BLUE INK, PACK OF 12 FOR WAREHOUSE		1	23242829	34822893301 2/13/2024	100.000.0000.000.2520.610.03000.50.421	\$12.99

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHARPIE, CHISEL-TIP PERMANENT MARKER, BLUE, PACK OF 12 FOR WAREHOUSE		1	23242829	34822893301 2/13/2024	100.000.0000.000.2520.610.03000.50.421	\$8.44
DELL 113X HIGH-YIELD BLACK TONER CARTRIDGE FOR GES KITCHEN		1	23242829	348259954001 2/13/2024	600.000.0000.000.3100.650.03201.10.421	\$93.49
Check #: 172412						
PO/InvoiceTotal:						\$152.03
Check Group:						
Paper Mate® Flair® Porous-Point Pens, Medium Point, 0.7 mm, Black Barrel, Black Ink, Pack Of 12 Pens		1	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$13.69
EXPO® Low-Odor Dry-Erase Markers, Chisel Point, Assorted Vibrant Colors, Pack Of 8		10	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$96.90
Sharpie® Permanent Fine-Point Markers, Assorted Colors, Pack Of 12 Markers		2	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$19.66
Neenah Printable Multi-Purpose Card Stock, 8-1/2" x 11", Bright White, Pack Of 100 Sheets		2	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$25.98
Wausau Astrobrights® Printable Multipurpose Cards, 8 1/2" x 11", 65 Lb, Rocket Red, Pack Of 250 Cards		1	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$28.62
Astrobrights Colored Cardstock, 8.5" x 11", 65 Lb, Pulsar Pink, 250 Sheets		1	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$11.89
Wausau Astrobrights® Laser/Inkjet Printable Multi-Use Cards, Letter Size (8 1/2" x 11"), Pack Of 250 Cards, 65 Lb,		1	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$34.39
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", White, Pack Of 50		5	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$13.45
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", White, Pack Of 50		5	23242858	352751312001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$22.45

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Voucher Batch Number: 2484

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JAM Paper Vellum Bristol Card Stock, 8-1/2" x 11", Green, Pack Of 100 Sheets		1	23242858	352752210001 2/28/2024	100.015.0000.100.1000.610.03207.10.421	\$27.99
Check #: 172412						
PO/InvoiceTotal:						\$295.02
Check Group:						
Kleenex, Carton of 36 boxes		2	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$113.46
Office Depot Invispible Tape Refills, Pack of 10		5	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$40.15
Office Depot Highlights, Pack of 12		12	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$33.48
Office Depot White Out Pack of 12		5	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$34.30
Post-it Notes 16 Pads per Pack		10	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$139.90
Office Depot Black Dry Erase Markers Pack of 12		10	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$39.90
Office Depot Blue Dry Erase Markers Pack of 12		10	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$46.90
Office Depot Red Dry Erase Markers Pack of 12		10	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$46.90
Office Depot Green Dry Erase Markers Pack of 12		10	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$46.90
Just Basics 3 Ring 1/2" Binder		48	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$71.52
Office Depot Binder Dividers, 8 Tab		50	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$37.50
Smead Clear Hanging Folder Tabs Pack of 25		20	23242902	353261382001 2/7/2024	100.017.0000.100.1000.610.03210.10.421	\$26.40
Check #: 172412						

Douglas County School District

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Voucher Batch Number: 2484

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$677.31
Check Group:						
Office Depot Brand Erasable Big Tab Dividers - 5-Tabs, Multicolor, Pack of 2 Set	42	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$62.58
Paper Mate Pink Pearl Erasers, Medium Box of 24	4	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$30.36
Post-It Super Sticky Notes - 3"x3" 24 Pads - 90 Sheets/Pad	4	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$91.96
Office Depot Brand # 2 Wood Pencils - Medium Pack of 72	6	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$48.96
Office Depot Brand Durable View 3-Ring Binder - 1 1/2" Round Rings - Black	36	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$170.28
Office Depot Brand Vinyl Storage Pouch - Clear	45	23243071	353446956001	280.719.0000.100.1000.610.03000.50.421 2/26/2024		223 \$42.75
Office Depot Brand Erasable Big Tab Dividers - 5-Tabs, Multicolor, Pack of 2 Set	3	23243071	353446956002	280.719.0000.100.1000.610.03000.50.421 2/26/2024		\$4.47
Check #: 172412						
PO/InvoiceTotal:						\$451.36
Check Group:						
B/O FROM ORIGINAL PO# 23240775	1	23243095	33315592001	100.051.0000.100.1000.610.03501.30.421 2/22/2024		\$117.28
Check #: 172412						
PO/InvoiceTotal:						\$117.28
Check Group:						
order 338876225001 was a recurring order for a prior secretary. Credit 343192604001 is the credit applied to this order and the cancellation of the recurrence	1	23243135	338876225001	100.013.0000.100.1000.610.03202.10.421 2/16/2024		\$5.62

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
order 338876225001 was a recurring order for a prior secretary. Credit 343192604001 is the credit applied to this order and the cancellation of the recurrence		1	23243135	343192604001 2/16/2024	100.013.0000.100.1000.610.03202.10.421	(\$5.62)
				Check #: 172412		
					PO/InvoiceTotal:	\$0.00
					Vendor Total:	\$3,899.67
PACIFIC SHREDDING						
Check Group:						
Service 64 gal tote Fuel Surcharge		1	23242950	5193726 2/7/2024	100.052.0000.100.1000.610.03502.30.421	\$35.31
				Check #: 172413		
					PO/InvoiceTotal:	\$35.31
					Vendor Total:	~~\$35.31~~ 224
PAPE KENWORTH						
Check Group:						
TWS0022 FLUID-WINDSH		1	23243155	14466738 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$215.69
				Check #: 172414		
					PO/InvoiceTotal:	\$215.69
					Vendor Total:	\$215.69
PAUL CAVIN ARCHITECT LLC						
Check Group:						
Mechanincal Engineering - WHS HS Improvement		1	23240320	23017-09 3/4/2024	300.188.0000.000.4700.340.03502.30.421	\$900.00
Electrical Engineering - WHS Improvements		1	23240320	23017-09 3/4/2024	300.188.0000.000.4700.340.03502.30.421	\$900.00
Architectural Engineering - WHS Improvements		1	23240320	23017-09 3/4/2024	300.188.0000.000.4700.340.03502.30.421	\$2,500.00
				Check #: 172415		

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$4,300.00
Check Group:						
Structural Engineering - DHS Stadium Project		1	23240877	23016-08 3/4/2024	300.058.0000.000.4600.340.03501.30.421	\$625.00
Mechanical Engineering - DHS Stadium Project		1	23240877	23016-08 3/4/2024	300.058.0000.000.4600.340.03501.30.421	\$495.00
Electrical Engineering - DHS Stadium Project		1	23240877	23016-08 3/4/2024	300.058.0000.000.4600.340.03501.30.421	\$3,445.00
Architectural Services - DHS Stadium Project		1	23240877	23016-08 3/4/2024	300.058.0000.000.4600.340.03501.30.421	\$4,525.00
Check #: 172415						
PO/InvoiceTotal:						\$9,090.00
Check Group:						
Architectural Services for DW Carpeting		1	23242974	23050-02 3/4/2024	100.088.0000.000.4700.340.03000.50.421	\$3,750.00
Check #: 172415						
PO/InvoiceTotal:						\$3,750.00
Check Group:						
Architectural Services for DW Painting		1	23242975	23049-02 3/4/2024	100.088.0000.000.4700.340.03000.50.421	\$4,750.00
Check #: 172415						
PO/InvoiceTotal:						\$4,750.00
Check Group:						
DHS Fencing Project - Paid from Competitive Bipartisan Safer Communities Act		1	23243306	24007-01 3/4/2024	280.686.0000.000.4600.340.03501.30.421	\$4,350.00
Check #: 172415						
PO/InvoiceTotal:						\$4,350.00
Vendor Total:						\$26,240.00

PDM

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
TUBING		2	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$69.80
TUBING		2	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$232.20
HREW TUBE		4	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$258.80
HREW TUBE		4	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$201.20
ANGLE		2	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$50.20
TUBING		2	23242098	531539-01 2/22/2024	100.051.0000.300.1000.610.03501.30.421	\$183.80
Check #: 172416						226
PO/InvoiceTotal:						\$996.00
Vendor Total:						\$996.00
PETERBILT TRUCK PARTS AND EQUIP LLC						
Check Group:						
101P/M84-6044-003 STRAP ASSY -PX8/ISL DPF, CREDIT ORIGINAL INVOICE X101197931:01		2	23243156	X101198954:01 2/26/2024	100.000.0000.000.2730.619.03000.50.421	(\$95.78)
101C/5473174 KIT, WATER PUMP (#87)		1	23243156	X101207206:01 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$218.36
101P-2871960CUM SENSOR, DFN PRESSURE (#53)		1	23243156	X101207223:01 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$184.24
101P/2871960CUM SENSOR, DFN PRESSURE (#53), ORIGINAL INVOICE #X101207223:01		1	23243156	X101207514:01 2/26/2024	100.000.0000.000.2730.619.03000.50.421	(\$184.24)
Check #: 172417						
PO/InvoiceTotal:						\$122.58
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
101C/3906698 SEAL, RECTANGULAR RING (#87)		1	23243157	X101207300:01 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$5.17
Check #: 172417						
PO/InvoiceTotal:						\$5.17
Vendor Total:						\$127.75
PITNEY BOWES RESERVE ACCOUNT						
Check Group:						
CCMES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.011.0000.000.2400.531.03205.10.421	\$79.58
GES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.012.0000.000.2400.531.03201.10.421	\$48.72
ZCES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.013.0000.000.2400.531.03202.10.421	\$3.23
JVES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.014.0000.000.2400.531.03206.10.421	227 \$77.39
SES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.015.0000.000.2400.531.03207.10.421	\$18.35
PHES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.016.0000.000.2400.531.03209.10.421	\$0.64
MES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.017.0000.000.2400.531.03210.10.421	\$26.62
CVMS POSTAGE		1	23240021	FEB 2024 3/4/2024	100.031.0000.000.2400.531.03301.20.421	\$279.15
PWLMS POSTAGE		1	23240021	FEB 2024 3/4/2024	100.033.0000.000.2400.531.03302.20.421	\$443.77
DHS POSTAGE		1	23240021	FEB 2024 3/4/2024	100.051.0000.000.2400.531.03501.30.421	\$1,224.59
WHS POSTAGE		1	23240021	FEB 2024 3/4/2024	100.052.0000.000.2400.531.03502.30.421	\$35.20
SUPERINTENDENT POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2320.531.03000.50.421	\$176.52

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUSINESS SERVICES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2510.531.03000.50.421	\$176.54
ED SERVICES POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2210.531.03000.50.421	\$176.52
HR POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2570.531.03000.50.421	\$176.52
GRANTS POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2191.531.03000.50.421	\$176.52
CURRICULUM POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.000.2212.531.03000.50.421	\$176.52
FOOD SERVICES POSTAGE		1	23240021	FEB 2024 3/4/2024	600.000.0000.000.3100.531.03000.50.421	\$7.68
SPED POSTAGE		1	23240021	FEB 2024 3/4/2024	250.000.0000.200.2000.531.03000.50.421	\$5.76 228
ASPIRE POSTAGE		1	23240021	FEB 2024 3/4/2024	100.000.0000.430.1000.531.03901.30.421	\$17.92

Check #: 172418

PO/InvoiceTotal: \$3,327.74

Vendor Total: \$3,327.74

PSI SERVICES LLC

Check Group:

Test Date 01/16/2024 - H0149041 - NV HiSET Social Studies - CBT	1	23243092	#04-22515522	100.000.0000.430.1000.810.03504.30.421	\$10.75
			2/22/2024		
Test Date 01/16/2024 - H0149041 - NV HiSET Science - CBT	1	23243092	#04-22515522	100.000.0000.430.1000.810.03504.30.421	\$10.75
			2/22/2024		
Test Date 01/16/2024 - H0149041 - NV HiSET Mathematics - CBT	1	23243092	#04-22515522	100.000.0000.430.1000.810.03504.30.421	\$10.75
			2/22/2024		
Test Date 01/18/2024 - H0149041 - NV HiSET Language Arts - Reading - CBT	1	23243092	#04-22515522	100.000.0000.430.1000.810.03504.30.421	\$10.75
			2/22/2024		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Test Date 01/18/2024 - H0149041 - NV HiSET Language Arts - Writing - CBT		1	23243092	#04-22515522 2/22/2024	100.000.0000.430.1000.810.03504.30.421	\$10.75
				Check #: 172419		
					PO/InvoiceTotal:	\$53.75
					Vendor Total:	\$53.75
QUILL CORPORATION-672544	672544					
Check Group:						
Avery TrueBlock Laser Shipping Labels		1	23242756	36657124 2/12/2024	100.000.0000.000.2310.610.03000.50.421	\$33.99
Avery Write & Erase Paper Dividers 5 Tabs		1	23242756	36657124 2/12/2024	100.000.0000.000.2310.610.03000.50.421	\$50.99
				Check #: 172420		
					PO/InvoiceTotal:	~~\$84.98~~ 229
Check Group:						
HP 414X Yellow High Yield Toner Cartridge (W2022X), print up to 6000 pages		3	23243013	37136375 2/12/2024	280.639.0000.200.2100.650.03000.50.421	\$734.37
				Check #: 172420		
					PO/InvoiceTotal:	\$734.37
Check Group:						
INVOICE#36828806 HP 89X HY BLACK TONER		1	23243021	36828806 2/9/2024	100.000.0000.000.2570.610.03000.50.421	\$239.39
INVOICE#36930969 GENERAL OFFICE SUPPLIES; BATTERIES, 2 POCKET FOLDERS & LOUNGE SUPPLIES; PLATES, NAPKINS, BOWLS		1	23243021	36930969 2/9/2024	100.000.0000.000.2570.610.03000.50.421	\$136.01
				Check #: 172420		
					PO/InvoiceTotal:	\$375.40
Check Group:						
Duracell Coppertop AA Alkaline Battery, 24/Pack		1	23243206	37460461 3/4/2024	250.000.0000.200.2000.610.03000.50.421	\$12.06

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Duracell Coppertop C Alkaline Batteries, 4/Pack		2	23243206	37460461 3/4/2024	250.000.0000.200.2000.610.03000.50.421	\$19.70
Check #: 172420						
PO/InvoiceTotal:						\$31.76
Check Group:						
INVOICE#36570566 GENERAL SUPPLIES FOR LOUNGE; COFFEEMATE, STIR STIX		1	23243243	36570566 2/29/2024	100.000.0000.000.2570.610.03000.50.421	\$182.76
INVOICE#37136727 GENERAL SUPPLIES FOR LOUNGE; COFFEE CUPS, NAPKINS, PLATES, KCUPS		1	23243243	37136727 2/29/2024	100.000.0000.000.2570.610.03000.50.421	\$222.74
INVOICE#37158831 TEA KCUPS FOR LOUNGE		3	23243243	37158831 2/29/2024	100.000.0000.000.2570.610.03000.50.421	\$43.17
Check #: 172420						
PO/InvoiceTotal:						230 \$448.67
Vendor Total:						\$1,675.18
RALEYS	680718					
Check Group:						
12PK EGGS		2	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$9.96
WHIPPING CREAM		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$6.48
BACON		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$7.99
PARMESAN		3	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$10.44
FROZEN RASPBERRIES		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$6.98
MINT		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$1.98

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PARSLEY		2	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$2.58
MILK		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$5.28
RAINBOW CHARD		4	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$11.80
CHICKEN TENDERS		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$10.66
LIMES		3	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$1.50
PASTA		7	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$16.03
JELLO PUDDING		4	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$7.96 231
BUTTER		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$5.98
LYCHEE		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$5.49
LEMON CURD		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$6.49
SWEETENED CONDENSED MILK		2	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$7.18
BAG OF LEMONS		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$3.98
ROMA TOMATOES		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$9.76
SHALLOTS		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$1.63
GARLIC		3	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$2.04

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MACEDAMIA NUTS		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$2.99
WHITE COOKING WINE		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$5.49
DRIED PINEAPPLE		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$5.29
SUGAR		1	23243261	920803 197547 2/29/2024	100.052.0000.300.1000.610.03502.30.421	\$12.99
Check #: 172421						
PO/InvoiceTotal:						\$168.95
Check Group:						
Custodian Dept Training Supplies		1	23243267	157262 197518 3/4/2024	100.000.0000.000.2610.610.03000.50.421	\$137.07
Check #: 172421						232
PO/InvoiceTotal:						\$137.07
Vendor Total:						\$306.02
REFRIGERATION SUPPLIES DISTRIBUTOR	686768					
Check Group:						
BELTS		50	23243122	13599264-00 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$605.00
FREIGHT		1	23243122	13599264-00 2/26/2024	100.000.0000.000.2620.610.03000.50.421	\$35.00
Check #: 172422						
PO/InvoiceTotal:						\$640.00
Vendor Total:						\$640.00
RHP MECHANICAL SYSTEMS	6905					
Check Group:						
PHES BOILER CHECK		3	23243052	627128 2/12/2024	100.000.0000.000.2620.340.03000.50.421	\$375.00
Check #: 172423						

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						PO/InvoiceTotal: \$375.00
						Vendor Total: \$375.00
SILVER STATE TOWING OF NORTHERN NEVADA						
Check Group:						
HEAVY TOW, BUS #53, DHS TO YARD 2/12/24		1	23243159	15309 2/26/2024	100.000.0000.000.2730.619.03000.50.421	\$250.00
Check #: 172424						PO/InvoiceTotal: \$250.00
						Vendor Total: \$250.00
SMITHS FOOD AND DRUG CENTERS, INC						
Check Group:						
Cakes etc for Graduation		1	23242983	1890817 3/4/2024	100.053.0000.100.1000.610.03503.30.421	\$130.00 233
Check #: 172425						PO/InvoiceTotal: \$130.00
						Vendor Total: \$130.00
SOUTH TAHOE REFUSE CO INC						
743776						
Check Group:						
WHS TRASH		1	23240008	2833796 3/4/2024	100.000.0000.000.2611.421.03502.30.421	\$719.10
Check #: 172426						PO/InvoiceTotal: \$719.10
						Vendor Total: \$719.10
SYSCO SACRAMENTO						
759590						
Check Group:						
BACON, Turkey Pre-Cooked, 600 Slices		5	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$512.35
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		15	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$648.15

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CHEESE, Cream LF, 10/3# MKT		1	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$83.55
CHIPS, Doritos, Flamas 72/1 oz, "S"		8	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$211.28
CHIPS, Sun Chip Garden Salsa. 104/1 oz, "A"		4	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$152.64
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		10	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$344.80
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		8	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$260.24
CORN DOG, WG, Chicken, 72/4 oz.		10	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$432.00
FLATBREAD, Pizza Crust or sandwich WW, 192/2 oz		1	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$47.95 234
FRENCH TOAST STICKS, 12/2#		15	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$804.00
FRUIT ROLL UPS - Crazy Color, 96/1.5 oz., "A"		4	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$102.96
JC, Shelf Stable, Apple, 12/46 oz		1	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$43.58
JC, Shelf Stable, Pineapple, 12/46 oz		1	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$51.11
JC, Tropicana, Apple, 24/10 oz. "S"		8	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$155.76
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$150.00
LID, 1M, 20JL, (Use w/Sqt 31112, 31114, 31282)		5	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$182.05
PAN COATING, Aerosol, 6/17 oz.		1	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$23.44

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PORTION PK, Taco Sauce, 500/9 gm.		2	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$37.00
POTATOES, Smile Fry, 6/4#		10	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$508.30
POTATOES, Sweet Potato Fries, 6/2.5#		10	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$381.50
RICE, Parboiled WG Brown, 1/25# MKT		3	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$59.61
SOLID POWER XL, 4/9#		2	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$241.32
SOUP, Tomato, 12/50 oz.		5	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$193.50
CHEESE, String, Bulk, 168/1oz. "A"		5	23242982	431878492 2/7/2024	600.000.0000.000.3100.610.03000.50.421	\$206.75 235
Check #: 172427						
PO/InvoiceTotal:						\$5,833.84
Check Group:						
BACON, Turkey Pre-Cooked, 600 Slices		5	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$512.35
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		10	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$432.10
CEREAL, Coco Puffs, Reduced Sugar, 96ct		3	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$106.92
CEREAL, LRG., Cocoa Puffs, 60/2 oz "S"		5	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$196.65
CHEESE, Cream LF, 10/3# MKT		1	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$83.55
GRAVY MIX, Turkey, 6/11.3 OZ		2	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$48.46
JC, Tropicana, Apple, 24/10 oz. "S"		10	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$194.70

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LID, 4 oz, 6JL, 1,000ct. (Use Cont. #31113)		2	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$45.36
MEATBALLS, Chicken, FC., .5 oz., 2/5# SO		10	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$449.10
PORTION PK, Ketchup, 1000/9 gm.		2	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$43.62
RIB-B-QUE, 100/2.5 oz		10	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$692.70
SAUCE, BBQ Cryovac Pouch, 2/1.5 gal.		3	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$114.99
TORTILLAS, WW, 10' 120ct		3	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$70.83
VEG, BEANS, Refri. Dehyd., 6/32 oz.		5	23243074	431890606 2/14/2024	600.000.0000.000.3100.610.03000.50.421	\$113.80 236
Check #: 172427						
PO/InvoiceTotal:						\$3,105.13
Check Group:						
BAG, Paper (#8), 500 ct.		2	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$36.48
BAGEL, Cin. Raisin, WG, sl., 72/3 oz		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$110.00
BAGEL, Everything, 72/3 oz.		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$106.65
CEREAL, Coco Puffs, Reduced Sugar, 96ct		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$178.20
CHEESE, Cream LF, 10/3# MKT		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$83.53
CHEESE, Provolone - Sliced, 8/24oz. MKT		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$39.88
CHIPS, Cheeto Cheese Puff, RF, 72/.7 oz. "A"		2	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$52.82

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CHIPS, Doritos, Flamas 72/1 oz, "S"		10	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$264.10
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		3	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$79.23
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$172.40
CONTR, 12 oz, styro, sqt (lid= 31128), 500 ct		4	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$137.52
CONTR, 4 oz. Sqt. Styro., 1000 ct.(lid=31127)		4	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$131.68
CORN DOG, WG, Chicken, 72/4 oz.		10	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$432.00
DELIMER "Lime Away", 4/1 gal.		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$48.43 237
DRESSING, Asian, Oriental Salad, RTU, 4/1 gal.		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$53.51
FRANKS, Turkey, 2/5LB		8	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$186.16
FRUIT, Strawberries, Frzn., 2/5#		2	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$51.36
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$150.00
PORTION PK, Taco Sauce, 500/9 gm.		4	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$74.00
RICE, Parboiled WG Brown, 1/25# MKT		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$99.35
SUGAR, Powdered, 1/25# MKT		4	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$112.32
TORTILLAS, WW, 10' 120ct		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$118.05

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YOGURT, GOGURT, Strawberry, 96/2 oz.		5	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$168.90
SAUCE, Durkee (Franks) Hot, 4/1 gal.		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$16.29
BLUE CHEESE CRUMBLES, 5#		1	23243246	431914172 2/28/2024	600.000.0000.000.3100.630.03000.50.421	\$15.72
Check #: 172427						
PO/InvoiceTotal:						\$2,918.58
Vendor Total:						\$11,857.55
TAHOE SUPPLY						
Check Group:						
Nano Edger, grip face		1	23242558	1107389 2/14/2024	100.000.0000.000.2610.610.03501.30.421	\$28.71
Check #: 172428						238
PO/InvoiceTotal:						\$28.71
Check Group:						
Expedited Shipping		1	23242619	1108992 2/27/2024	100.000.0000.000.2610.610.03000.50.421	\$25.00
Check #: 172428						
PO/InvoiceTotal:						\$25.00
Check Group:						
POCKET MOP WAVE GREEN		2	23242739	1107392-01 2/14/2024	100.000.0000.000.2610.610.03201.10.421	\$17.90
Check #: 172428						
PO/InvoiceTotal:						\$17.90
Check Group:						
72" DUST MOP FRAME		1	23242740	1107391 2/8/2024	100.000.0000.000.2610.610.03301.20.421	\$22.54
ECKOS POWER SCREEN APPLE 5/2 BOX		1	23242740	1107391 2/8/2024	100.000.0000.000.2610.610.03301.20.421	\$19.77

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DUST MOP HEAD 72" INFINITY TWIST BLUE		1	23242740	1107391 2/8/2024	100.000.0000.000.2610.610.03301.20.421	\$29.56
BOBRICK DISPENSER TOILET TISSUE STAINLESS STEEL		2	23242740	1107391-01 2/8/2024	100.000.0000.000.2610.610.03301.20.421	\$143.90
Check #: 172428						
PO/InvoiceTotal:						\$215.77
Check Group:						
TOWELS ROLLED/CASE of 6		60	23242748	1107512-01 2/16/2024	100.000.0000.000.2900.610.03000.50.421	\$2,812.20
Check #: 172428						
PO/InvoiceTotal:						\$2,812.20
Check Group:						
NON-SOLVENT CLEANER & DEGREASER #13		5	23242774	1107511-02 2/9/2024	100.000.0000.000.2900.610.03000.50.421	\$244.40
GLASS & SURFACE CLEANER #2		3	23242774	1107511-03 3/4/2024	100.000.0000.000.2900.610.03000.50.421	\$146.64
Check #: 172428						
PO/InvoiceTotal:						\$391.04
Check Group:						
Waterhog Classic Mat 3x5 Charcoal		1	23242855	1107810 2/8/2024	100.000.0000.000.2610.610.03301.20.421	\$103.00
Waterhog Classic Mat 4x6 Charcoal		1	23242855	1107810-01 2/28/2024	100.000.0000.000.2610.610.03301.20.421	\$150.00
Check #: 172428						
PO/InvoiceTotal:						\$253.00
Check Group:						
SERENADE VIA SHOWER & TILE CLEANER		10	23242901	1107914 2/7/2024	100.000.0000.000.2900.610.03000.50.421	\$567.19

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IMPACT PUMP UP SPRAYER		2	23242901	1107914 2/7/2024	100.000.0000.000.2900.610.03000.50.421	\$58.02
LINER, 20 GAL(30X36), 250/CASE		40	23242901	1107914 2/7/2024	100.000.0000.000.2900.610.03000.50.421	\$804.51
IMPACT PUMP UP SPRAYER		8	23242901	1107914-01 2/9/2024	100.000.0000.000.2900.610.03000.50.421	\$231.60
LINER, 20 GAL(30X36), 250/CASE		160	23242901	1107914.02 3/4/2024	100.000.0000.000.2900.610.03000.50.421	\$3,211.30
Check #: 172428						
PO/InvoiceTotal:						\$4,872.62
Check Group:						
LABOR		1	23242941	1108052 2/14/2024	100.000.0000.000.2610.430.03501.30.421	\$95.00
PUMP ASSEM COMPLETE FOR KV1750		1	23242941	1108052 2/14/2024	100.000.0000.000.2610.610.03501.30.421	\$1,219.99 ²⁴⁰
LABOR		3	23242941	1108052 2/14/2024	100.000.0000.000.2610.430.03501.30.421	\$285.00
LABOR REFUND		-2	23242941	1108052 2/14/2024	100.000.0000.000.2610.430.03501.30.421	(\$190.00)
Check #: 172428						
PO/InvoiceTotal:						\$1,409.99
Check Group:						
TOWELS ROLLED/CASE of 6		80	23243068	1108672 2/16/2024	100.000.0000.000.2900.610.03000.50.421	\$3,752.60
Check #: 172428						
PO/InvoiceTotal:						\$3,752.60
Check Group:						
Gards Sanitary pads		1	23243084	1108843 2/22/2024	100.003.0000.000.2610.610.03501.30.421	\$68.80

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Tampax Tampons		1	23243084	1108843 2/22/2024	100.003.0000.000.2610.610.03501.30.421	\$92.00
Check #: 172428						
PO/InvoiceTotal:						\$160.80
Check Group:						
VECTAIR V-SCREEN CITURS MANGO		1	23243096	1108911 2/28/2024	100.000.0000.000.2610.610.03206.10.421	\$28.00
Check #: 172428						
PO/InvoiceTotal:						\$28.00
Check Group:						
EZ Reacher 32"		3	23243150	1109260 2/28/2024	100.000.0000.000.2610.610.03201.10.421	\$48.00
Check #: 172428						
PO/InvoiceTotal:						241
Vendor Total:						\$48.00
Vendor Total:						\$14,015.63
TEACHERS PAY TEACHERS, TEACHERS SYNERGY						
Check Group:						
Young Authors Writing		1	23242330	256427303 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$15.00
Young Authors Writing		2	23242330	256427303 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$27.00
Processing Fee		1	23242330	256427303 2/12/2024	100.014.0000.100.1000.610.03206.10.421	\$2.99
Check #: 172429						
PO/InvoiceTotal:						\$44.99
Vendor Total:						\$44.99
THE DANIELSEN CO.	120850					
Check Group:						
COOKING SPRAY, Butter Flv, 6/17 oz		1	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$25.39

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CRACKERS, Graham, Honey, WG, 150/3 oz.		4	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$104.24
DONUT, Plain LF, WG 84/2.45 oz.		10	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$400.30
EGG, PRESCRAMBLED, frzn, FC, 4/5#, S.O.		25	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$2,399.25
FORKS, Plastic, 1/1000 ct. MKT		3	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$17.46
MAC AND CHEESE, 6/5# bags, 80 serv.		7	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$554.75
MUFFIN, Blueberry, WG 90/1.9 oz.		5	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$167.30
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		50	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$3,562.00 242
PIZZA, Fr. Brd., Pepp., 60/4.9 oz.		10	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$531.70
POTATOES, Hashbrowns, Triangular, 6/5#		10	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$397.50
POTATOES, Inst. Flakes, 12/26 oz., 38 1/2 c servgs		4	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$236.84
SEASONING, Taco, 6/9 oz.		2	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$28.10
TORTILLA, Wrap Spinach, 12", 5/10 ct "S" only		3	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$58.92
VEG, CARROTS, 1/20#, frzn. MKT		5	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$81.35
BAGEL, Blberry, WG, sl., 72/3 oz.		3	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$66.78
BENEFIT BAR, French Toast, 48/2.5 oz		5	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$101.25

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BENEFIT BAR, Oatmeal Choc Chip, 48/2.5 oz		5	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$101.25
CHIPS, BKD, Lrg., BBQ, 64/1.125 oz., "S"		1	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$35.61
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		6	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$233.70
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		2	23243017	322411 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$71.22
Check #: 172430						
PO/InvoiceTotal:						\$9,174.91
Check Group:						
SWITCH JUICE, Kiwi, 24/7.5 oz "A"		25	23243019	322402 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$379.75
WATER, Flavored, Lemon, 24/16.9 oz. "HS"		2	23243019	322402 2/13/2024	600.000.0000.000.3100.610.03000.50.421	243 \$31.42
Check #: 172430						
PO/InvoiceTotal:						\$411.17
Check Group:						
GLOVES, Disp. Food Srvs, Med., 10/100 ct. MKT		3	23243049	322411-1 2/13/2024	600.000.0000.000.3100.610.03000.50.421	\$16.38
Check #: 172430						
PO/InvoiceTotal:						\$16.38
Check Group:						
BENEFIT BAR, Banana Choc Chip, 48/2.5 oz		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$101.25
BREADSTICK, RF Cheese BOSCO Stick, 144/2.15 oz.		10	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$635.90
BRKFST BAR, Hny. Wht., 72/2.5 oz.		50	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$2,007.00

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CEREAL, LRG., Marsh Matey's, 48/2 oz. "S"		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$104.25
CEREAL, Marsh Mateys, 96 ct.		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$190.15
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$71.22
CHIPS, Walking Taco Doritos, NC. 44/1.4 oz "S"		11	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$260.59
FOOD TRAY, 5 lb., 500 ct.		50	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$1,412.50
FOOD TRAY, 2 lb., 1000 ct.		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$120.90 244
FRUIT ROLL UPS - Stwby, 96/.5 oz., "A"		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$131.20
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$274.60
FRUIT, Mandarin Orange, 6/#10 "S"		2	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$75.54
GRAVY MIX, Brown, 6/13 oz.		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$161.35
LID, for 4 oz Portion cup, 2400 ct. (#31190) MKT		3	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$70.11
MAC AND CHEESE, 6/5# bags, 80 serv.		15	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$1,188.75
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		10	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$610.20
PANCAKE ON A STICK, 56/2.85 oz, "A"		5	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$152.95

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PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		3	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$64.41
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$468.70
PORTION PK, Syrup Cups, 100/1.5 oz.		15	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$226.20
PRETZEL SOFT, WG, IW 100/2.2 oz, frzn.		10	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$321.20
RAVIOLIS, Cheese, 2/5.2# MKT		15	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$636.75
TORTILLA CHIPS, Unsalted, 1/12#		6	23243112	323049 2/23/2024	600.000.0000.000.3100.610.03000.50.421	\$109.68
Check #: 172430						
PO/InvoiceTotal:						<u>245</u> \$9,499.65
Check Group:						
BAG, Zip Top, gal. size, 250 ct. MKT		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$45.45
BAGEL, Blberry, WG, sl., 72/3 oz.		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$111.30
BAGEL, Plain, WG, 72/3 oz.		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$99.65
BENEFIT BAR, Oatmeal Choc Chip, 48/2.5 oz		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$101.25
BREAD, English Muffin, WG, 144, 2 oz.		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$289.60
CEREAL, Frosted Flakes, WG, 96/1 oz., SO		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$62.55
CEREAL, Marsh Mateys, 96 ct.		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHEESE, Parmesan - Shredded, 4/5# MKT		1	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$69.20

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CHIPS, BKD, Lrg., BBQ, 64/1.125 oz., "S"		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$106.83
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$106.83
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$389.50
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		12	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$427.32
CHIPS, Sun Chip, Harvest Cheddar. 104/1 oz, "A"		2	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$77.90
COOKING SPRAY, Butter Flv, 6/17 oz		1	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$25.39
CROUTONS, Seasoned WG, 4/2.5#		2	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$54.12 246
DONUT, Plain LF, WG 84/2.45 oz.		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$200.15
FOOD TRAY, 1/2 lb (8 oz)., 1000 ct.		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$96.65
GRANOLA, WG. Cinn, 4/50 oz.		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$125.04
JC, Grape, 70/4 oz., "A"		50	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$673.50
JC, Orange, 70/4 oz., "A"		18	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$371.16
KNIVES, Plastic, 1/1000 ct. MKT		2	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$11.48
MAC AND CHEESE, 6/5# bags, 80 serv.		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$792.50
MAYONNAISE, light, 4/1 gal. MKT		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$212.50

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MUFFIN, Banana, WG, 90/1.9 oz.		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$100.38
PAN LINER, Parchment, 1/1000 ct. MKT		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$456.00
PANCAKE ON A STICK, 56/2.85 oz, "A"		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$305.90
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		4	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$85.88
PIZZA, 16", Ch. 8 cut, WG, 72/5.18 oz. "S"		24	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$1,686.00
PIZZA, Fr. Brd., Ch., 60/4.9 oz.		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$526.40
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$468.70 247
PLASTIC WRAP, 12" X 2000' MKT		2	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$23.98
PORTION PK, Mayo, 200/9 gm,		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$62.15
PORTION PK, Syrup Cups, 100/1.5 oz.		25	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$377.00
POTATOES, Tater Tots, 6/5#		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$400.40
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		15	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$554.40
TORTILLA, Wrap Chipotle, 12", 5/10 ct "S" only		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$58.92
TORTILLA, Wrap Spinach, 12", 5/10 ct "S" only		3	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$58.92
TORTILLA, Wrap Tomato Basil, 12", 5/10 ct "S" only		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$98.20

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VEG, BEANS, Baked, LS 6/#10		5	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$130.50
VEG, CORN, 1/20#, frzn. MKT		10	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$205.00
VINEGAR, White, 6/1 Gal.		1	23243247	323849 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$18.62
Check #: 172430						
PO/InvoiceTotal:						\$10,171.47
Check Group:						
WATER, Plain, 35/16.9 oz., "A" MKT		54	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$306.72
SWITCH JUICE, Fruit Punch, 24/7.5 oz "A"		25	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$379.75
SWITCH JUICE, Orange Tang., 24/7.5 oz. "A"		25	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$379.75 ²⁴⁸
SWITCH JUICE, Strwbby Watermelon, 24/7.5 oz "A"		25	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$379.75
GATORADE, Fruit Punch, 24/12 oz., "S"		20	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$267.00
GATORADE, Glacier Freeze, 24/12 oz., "S"		15	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$200.25
GATORADE, Grape, 24/12 oz., "S"		10	23243248	323845 2/28/2024	600.000.0000.000.3100.610.03000.50.421	\$133.50
Check #: 172430						
PO/InvoiceTotal:						\$2,046.72
Vendor Total:						\$31,320.30
THE LINCOLN ELECTRIC COMPANY						
Check Group:						
KIT, 85601-200		7	23240367	912652667 2/7/2024	240.300.0000.300.1000.610.03501.30.421	\$2,902.20

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					Check #: 172431	
					PO/InvoiceTotal:	\$2,902.20
					Vendor Total:	\$2,902.20
TIMELY TESTING						
Check Group:						
ONSITE FEE - MINDEN, NV		1	23243109	23479 2/16/2024	100.000.0000.000.2570.340.03000.50.421	\$100.00
RANDOM DOT URINE DRUG SCREEN (MA, TM, JS)		3	23243109	23479 2/16/2024	100.000.0000.000.2570.340.03000.50.421	\$180.00
RANDOM BREATH ALCOHOL TESTING (MA, TM)		2	23243109	23479 2/16/2024	100.000.0000.000.2570.340.03000.50.421	\$70.00
					Check #: 172432	
					PO/InvoiceTotal:	\$350.00 249
					Vendor Total:	\$350.00
TOWN OF MINDEN-493614	493614					
Check Group:						
DHS FRONT LANDSCAPE WATER		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03501.30.421	\$61.40
DHS SOCCER FIELD		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03501.30.421	\$62.90
DHS NORTH DRIVEWAY		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03501.30.421	\$202.40
DHS FIRE/SPRINKLER/HYDRANT		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03501.30.421	\$346.20
MES WATER/FIRE SPRINKLER/HYDRANT		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03210.10.421	\$345.90
MES TRASH		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.421.03210.10.421	\$689.00
DISTRICT OFFICE TRASH		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.421.03000.50.421	\$132.50

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DISTRICT OFFICE SPRINKLER		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03000.50.421	\$100.90
DISTRICT OFFICE FRONT LANDSCAPING		1	23240011	03312024 3/4/2024	100.000.0000.000.2611.411.03000.50.421	\$61.40
Check #: 172433						
PO/InvoiceTotal:						\$2,002.60
Vendor Total:						\$2,002.60
TRICK-TOOLS						
Check Group:						
Beverly B-3 Throatless Shear Blades		4	23243072	262032 2/13/2024	240.308.0000.300.2000.610.03000.50.421	\$828.00
Replacement Blades for Tennsmith 52" Shear		4	23243072	262032 2/13/2024	240.308.0000.300.2000.610.03000.50.421	\$3,400.00
Standard Replacement Blades		4	23243072	262032 2/13/2024	240.308.0000.100.2100.612.03000.50.421	\$1,520.00
Beverly B-3 Throatless Shear 3/16" Capacity		3	23243072	262032 2/13/2024	240.308.0000.100.2100.612.03000.50.421	\$4,335.00
350 x 32 x 2.5mm Cold Saw Blade		3	23243072	262032 2/13/2024	240.308.0000.300.2000.610.03000.50.421	\$537.00
Scotchman Manual Pipe Notcher for 1 1/4", 1 1/2" Pipe		2	23243072	262032 2/13/2024	240.308.0000.100.2100.612.03000.50.421	\$2,690.00
Shipping		1	23243072	262032 2/13/2024	240.308.0000.300.2000.610.03000.50.421	\$449.99
Check #: 172434						
PO/InvoiceTotal:						\$13,759.99
Vendor Total:						\$13,759.99
TRUCKEE MEADOWS SCHOOL						
Check Group:						
Funding for student attending Willow Springs Center - January (4 days)		4	23243201	L MARTIN 01262024 2/26/2024	100.000.3110.000.0000.000.03000.50.107	\$218.24

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484

03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 172435						
PO/InvoiceTotal:						\$218.24
Vendor Total:						\$218.24
VENTRIS LEARNING						
Check Group:						
UFLI Teacher Manual		5	23242611	20241513 3/4/2024	100.015.0000.100.1000.640.03207.10.421	\$376.25
Check #: 172436						
PO/InvoiceTotal:						\$376.25
Vendor Total:						\$376.25
VERIZON WIRELESS						
Check Group:						
IT		1	23240026	03132024 3/4/2024	100.000.0000.000.2580.534.03000.50.421	\$47.19
Check #: 172437						
PO/InvoiceTotal:						\$47.19
Vendor Total:						\$47.19
WESTERN NEVADA COLLEGE						
Check Group:						
MARCH 2024		1	23240014	0301202 3/4/2024	100.000.0000.430.1000.441.03000.50.421	\$10,000.00
Check #: 172438						
PO/InvoiceTotal:						\$10,000.00
Vendor Total:						\$10,000.00
WYMAN DEVELOPMENT CO						
Check Group:						
Reimburse overpayment for Krysta Wyman insurance premium - February 2024		1	23243293	DOUBLE INS - REFUND 3/4/2024	702.000.1970.000.0000.000.03000.50.107	\$1,664.04
Check #: 172439						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2484 03/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$1,664.04
Vendor Total:						\$1,664.04
Grand Total:						\$460,438.42

End of Report

Classified Personnel

HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL				
Name	Position/Location	Effective Date	Salary	Replacing
Matthew Chamberlain	Custodian – Whittell High / Zephyr Cove Elementary	02-22-2024	7-A 5	Leo Ambriz
Danielle Bates	Special Education Para II – Scarselli Elementary	02-26-2024	13-D 5	Allison Kirkwood
Patrick Hickey	Technology Systems Specialist – Information Technology	02-26-2024	6-B 10	Dennis Golden
CLASSIFIED RESIGNATIONS				
Name	Position/Location	Last Day Worked / End of Contract		
Caryn Harper	Executive Secretary to the Superintendent and Board of Trustees	03-01-2024	03-01-2024	
Santos Rodriguez Funez	Custodian – Pau Wa Lu Middle / Minden Elementary	03-15-2024	03-15-2024	
CLASSIFIED CHANGES				
Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Rosa Huerta	Custodian Rover DW – Facilities	Custodian – Douglas High	02-12-2024	Harry Hight
CLASSIFIED RETIREMENTS				
Name	Position/Location		Effective Date	
None				
CLASSIFIED TERMINATIONS				
Name	Position/Location		Effective Date	
None				
CLASSIFIED REQUEST FOR UNPAID LEAVE-BOARD REQUIRED APPROVAL				
Name	Position/Location	Reason	DATES	
Jannet Aguila	Special Education Para I – Jacks Valley Elementary	Approved Unpaid	2/8/2024 (.25)	
Ana Lopez de Villasenor	EC Special Education Para II – Jacks Valley Elementary	Approved Unpaid	2/7/2024	
Shelley Morassutti	Occupational Therapist – Inclusive Education	Approved Unpaid	2/9/2024 (.5)	
Naliah Birner	Special Education Para I – Pau Wa Lu Middle	Approved Unpaid	2/9/2024, 2/12/2024, 2/29/2024	

Certified Personnel

CERTIFIED NEW HIRES			
Name	Position/Location	Information	School Year
Dayna Haley	Title 1 Interventionist - JVES	Replacing Cary Tenpenny	23-24

CERTIFIED CHANGES			
Name	From Position/Location	To Position/Location	School Year

CERTIFIED RESIGNATIONS/RETIREMENT/LOA			
Name	Position/Location	Reason Last Day Worked/End of Contract	School Year
Kristen Peck	Early Childhood Teacher – JVES	6/14/24 – resigned out of education	End of 23-24
Monica Hart	Teacher – MES	Retirement – 6/14/24	End of 23-24
Sherry Mitchell	Transition Coordinator – District Wide	Retirement – 6/14/24	End of 23-24
Teresa Freitas	SPED Teacher – DHS PAC Program	Retirement – 6/14/24	End of 23-24
Jason Kyle	Teacher – PWLMS	Retirement – 6/14/24	End of 23-24
Dana Kyle	Teacher – PWLMS	Retirement – 6/14/24	End of 23-24
Amy Sando	Teacher – DHS	Retirement – 6/14/24	End of 23-24
Ariel Borgman	Teacher – JVES	Retirement – 6/14/24	End of 23-24
Amy Barbera	Teacher – GES	Resigning – 6/14/24	End of 23-24

CERTIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED		
Name	Position/Location	Dates
Mark Lilly	Classroom Teacher – Pau Wa Lu Middle	2/15/2024
Kaitlyn Hinojosa	Classroom Teacher – Scarselli Elementary	3/26/2024, 5/24/2024



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

1638 Mono Avenue
Minden, NV 89423
P: 775 • 782 • 5134
F: 775 • 782 • 3162
www.dcsd.net

DATE: March 4, 2024

To: Board Members, Cabinet

From: Susan Estes, Director of Business Services

Re: 2023-24 Budget Adjustment Voucher

The majority of budget adjustment submittals are due to grant budgets that are adjusted outside of the normal budget submittals to the board due to changes in grant funding (e.g., by state or federal agencies), request by responsible grantee to move budget categories, etc. Additionally, many of the grant submittals do not run on the same budget cycle as the district, and funding allocations are revised as approved by grantor.

All budget journal entries are completed by the Director of Business Services upon the approval of the Administrator that is responsible for that budget. This aligns with our purchasing policy adopted by the Board of Trustees.

Budget journal entries 63-65 for 2023-24 were completed in February. These journal entries are included for review and approval in the March Board meeting.

ADMINISTRATION

Jeannie Dwyer - Acting Superintendent
P: 775 • 782 • 5134

BOARD OF TRUSTEES

David Burns - President
Linda Gilkerson - Vice President
Katherine Dickerson - Clerk
Susan Jansen
Doug Englekirk
Carey Kangas
Yvonne Wagstaff
E: board@dcsd.k12.nv.us

EDUCATION SERVICES

Shannon Brown - Executive Director
Leslie Peters - Assistant Director
P: 775 • 782 • 7170

INCLUSIVE EDUCATION

Jeannie Dwyer - Executive Director
Cheryl Mayfield - Assistant Director
P: 775 • 265 • 5262

GRANTS & ACCOUNTABILITY

Marc Walling - Executive Director
P: 775 • 782 • 5160

HUMAN RESOURCES

Adam Dedmon - Executive Director
P: 775 • 782 • 7177



Douglas County School District

Budget Journal Entry

Journal Entry Number 63

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 02/12/2024

Memo: Amend CTE State Competitive Grant

Budget Type: FY23-24 WORKING_

User ID: sestres

Reference: BUDGET JOURNAL ENTRY

Voucher: 0

Originator: sestres

Line #	Account	Description	Debit	Credit
2	240.308.0000.300.2000.610.03000.50.421	General Supplies	\$6,300.00	\$0.00
3	240.308.0000.300.2000.612.03000.50.421	Supplies/Equipment	\$7,500.00	\$0.00
4	240.308.0000.300.2000.654.03000.50.421	IT Related Supplies – Value under \$999	\$0.00	(\$3,520.00)
5	240.308.0000.300.2000.650.03000.50.421	Supplies – IT Related (Consumables)	\$3,520.00	\$0.00
6	240.308.0000.300.2000.731.03000.50.421	Machinery	\$0.00	(\$13,800.00)
Total Items Printed: 5			\$17,320.00	(\$17,320.00)

Master Account Entries		
Fund	Debits	Credits
240	17,320.00	(17,320.00)
Totals:	17,320.00	(17,320.00)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 64

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 02/13/2024 Memo: Balance Forward of local grants from FY22-23

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: JE ADJUSTMENT

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	270.000.1946.000.0000.000.03000.50.107	GEORGE MROSS SCHOLARSHIP FUNDS	\$0.00	(\$1,915.00)
2	270.091.0000.000.2900.330.03000.50.421	Employee Training & Development Services	\$1,915.00	\$0.00
3	270.000.1901.000.0000.000.03000.50.107	DENVER TOYOTA DONATION	\$411.43	\$0.00
4	270.028.0000.100.1000.610.03000.50.421	General Supplies	\$0.00	(\$411.43)
5	270.000.1912.000.0000.000.03000.50.107	Jackson Scholarship	\$0.00	(\$37.27)
6	270.101.0000.000.2900.560.03000.50.421	Tuition	\$37.27	\$0.00
7	270.000.1914.000.0000.000.03000.50.107	Lindeck Trust Donation	\$363.96	\$0.00
8	270.149.0000.000.4700.450.03501.30.421	Construction Services	\$0.00	(\$363.96)
9	270.000.1915.000.0000.000.03000.50.107	Food for Thought – DW	\$5,373.74	\$0.00
10	270.024.0000.100.1000.161.03000.50.421	Extra Duty Pd to Teachers	\$0.00	(\$2,918.36)
11	270.024.0000.100.1000.161.03302.20.421	Extra Duty Pd to Teachers	\$0.00	(\$2,000.00)
12	270.024.0000.100.1000.610.03207.10.421	General Supplies	\$2,500.00	\$0.00
13	270.024.0000.100.1000.610.03210.10.421	General Supplies	\$0.00	(\$955.38)
14	270.024.0000.100.1000.610.03301.20.421	General Supplies	\$0.00	(\$500.00)
15	270.024.0000.100.1000.610.03302.20.421	General Supplies	\$0.00	(\$1,000.00)
16	270.024.0000.100.1000.610.03501.30.421	General Supplies	\$0.00	(\$500.00)
17	270.000.1916.000.0000.000.03000.50.107	WHS – Sp. Exp. Donations	\$230.44	\$0.00
18	270.008.0000.000.2900.610.03502.30.421	General Supplies	\$0.00	(\$230.44)
19	270.000.1917.000.0000.000.03000.50.107	WHS – Stem Project Donations	\$9,335.82	\$0.00
20	270.037.0000.100.1000.610.03502.30.421	General Supplies	\$0.00	(\$9,335.82)
21	270.000.1925.000.0000.000.03000.50.107	Donation – Betts Scholarship Foundation	\$0.00	(\$1,900.00)
22	270.026.0000.000.2900.330.03000.50.421	Employee Training & Development Services	\$1,900.00	\$0.00
23	270.000.1928.000.0000.000.03000.50.107	WHS Donation – Lisa Maloff Fund	\$525.00	\$0.00
24	270.199.0000.000.2900.610.03502.30.421	General Supplies	\$8,428.24	\$0.00
25	270.199.0000.000.2900.810.03502.30.421	Dues and Fees	\$500.00	\$0.00
26	270.199.0000.000.4600.340.03502.30.421	Other Professional Services	\$0.00	(\$9,453.24)
27	270.000.1933.000.0000.000.03000.50.107	Smallwood Donation – Lucy Calkins Summer Inst.	\$1,073.46	\$0.00
28	270.029.0000.000.2213.640.03000.50.421	Books and Periodicals	\$0.00	(\$1,073.46)
29	270.000.1935.000.0000.000.03000.50.107	Special Donation – DW – BIG GEORGE	\$3,150.13	\$0.00

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Douglas County School District

Budget Journal Entry

Journal Entry Number 64

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 02/13/2024 Memo: Balance Forward of local grants from FY22-23

Budget Type: FY23-24 WORKING_

User ID: sestess

Reference: JE ADJUSTMENT

Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit	
30	270.197.0000.000.2900.610.03000.30.421	General Supplies	\$949.87	\$0.00	
31	270.197.0000.000.2900.610.03000.50.421	General Supplies	\$700.00	\$0.00	
32	270.197.0000.000.2900.612.03000.30.421	Supplies/Equipment	\$0.00	(\$1,800.00)	
33	270.197.0000.000.2900.652.03000.30.421	Supplies/Equipment – IT Related	\$0.00	(\$3,000.00)	
34	270.000.1937.000.0000.000.03000.50.107	DHS SCHOLARSHIPS – GODECKE TRUST	\$21,000.00	\$0.00	
35	270.070.0000.000.2900.560.03501.30.421	Tuition	\$60,489.91	\$0.00	
36	270.070.0000.000.2900.590.03501.30.421	Interagency Purchased Services	\$0.00	(\$81,489.91)	
37	270.000.1942.000.0000.000.03000.50.107	DCSD ECF REQUEST	\$147,554.40	\$0.00	
38	270.072.0000.000.2710.340.03000.50.421	Other Professional Services	\$0.00	(\$121,154.40)	
39	270.072.0000.000.2710.535.03000.50.421	Data Communications	\$0.00	(\$26,400.00)	
40	270.000.1944.000.0000.000.03000.50.107	Safe Schools Revenue	\$2,500.00	\$0.00	258
41	270.090.0000.100.1000.610.03000.50.421	General Supplies	\$0.00	(\$2,500.00)	
Total Items Printed: 41			\$268,938.67	(\$268,938.67)	

Master Account Entries

Fund	Debits	Credits
270	268,938.67	(268,938.67)
Totals:	268,938.67	(268,938.67)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 65

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 03/01/2024 Memo: Add budget for SB231

Budget Type: FY23-24 WORKING_

User ID: sestess

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit
1	280.000.4573.000.0000.000.03000.50.107	SB231	\$0.00	(\$4,531,925.00)
2	280.773.0000.000.2900.157.03000.50.421	Additional Comp Paid to Other Classified/Support	\$747,528.61	\$0.00
3	280.773.0000.000.2900.161.03000.50.421	Extra Duty Pd to Teachers	\$2,677,954.63	\$0.00
4	280.773.0000.000.2900.231.03000.50.421	Retirement Contributions	\$897,114.80	\$0.00
5	280.773.0000.000.2900.237.03000.50.421	Retirement Contributions	\$127,736.56	\$0.00
6	280.773.0000.000.2900.241.03000.50.421	Medicare	\$38,830.34	\$0.00
7	280.773.0000.000.2900.247.03000.50.421	Medicare	\$10,839.17	\$0.00
8	280.773.0000.000.2900.227.03000.50.421	Social Security Contributions	\$1,091.54	\$0.00
9	280.773.0000.000.2900.271.03000.50.421	Workers' Compensation	\$24,101.59	\$0.00
10	280.773.0000.000.2900.277.03000.50.421	Workers' Compensation	\$6,727.76	\$0.00
Total Items Printed: 10			\$4,531,925.00	(\$4,531,925.00) 259

Master Account Entries		
Fund	Debits	Credits
280	4,531,925.00	(4,531,925.00)
Totals:	4,531,925.00	(4,531,925.00)

End of Report

**Board of Trustees
Douglas County School District****Article V****ORGANIZATION**

Section 1 - Organization Meeting The Board shall organize at a regular meeting held in January *per* NRS 386.310. At the organization meeting, the Board may acquire and maintain membership in such associations as State and National School Boards Associations, pay dues to such associations, and appoint a Trustee to serve as a representative on Committees such as the *Nevada Association of School Boards*. ~~Nevada State School Boards Association's Board of Directors~~. The Board shall also designate appropriate newspaper(s) published in the District (or State) for all public printing *per* NRS 393.210; and shall designate a day, place and time for regular meetings, which shall occur at least once per month *per* NRS 386.330, and adopt existing bylaws and policies for its own operation and the operation of the school system.

Section 2 – Election of Officers The current Board President will preside during the election for President. If the current Board President is seeking another term, she or he may choose to appoint another trustee to act as temporary chair during the election for President. The newly-elected Board president will preside over the elections for Vice President and Clerk.

For each office:

- The chair opens the floor for nominations.
- Each Trustee that is nominated and seconded is a candidate for that office.
- Where two or more candidates are nominated for an office, the Board may choose to ask the candidates to speak to why they desire to serve in that office.
- The chair calls for a vote in the order of nomination.

Election of officers shall be by a majority vote of the full Board. Where no such majority exists on the first vote, a second vote shall be held between the two candidates who received the greatest number of votes.

Officers shall serve for one year or until their respective successors are elected and shall qualify.

In case any office of the Board becomes vacant, the Board shall fill the vacancy for the unexpired term with an election at the next regular board meeting. The Vice President will assume the duties of the President until a new President is elected. If the Vice President or Clerk is elected President, an election will be held during the same meeting to fill the vacated office.

The board may, for any reason with a majority vote, delay the election of officers to a later date.

Section 3- Oath of Office The Clerk, County Clerk, or other appropriate County official shall

administer the oath of office to any new Trustee who has not yet taken the oath per NRS 386.300

Section 4– Committees The Board may appoint members of the District Committees, Standing Committees, Temporary Committees, and the Expulsion Committee. The President may appoint such temporary Committees as are deemed necessary from time to time. Committees shall not have executive power but shall serve in an investigative and advisory capacity only, reporting all findings and recommendations to the Board for action. All members of the Board are eligible members of every Committee.

For each Committee:

- The chair opens the floor for volunteers for each Committee.
- Each Trustee that is interested in serving on a Committee will speak to why they desire serving on that specific Committee.
- The Board Members shall, by majority vote, approve or disapprove of the placement of a Board Member on each Committee.
- Where two or more candidates are interested in the same Committee, the Chair will call for a vote of the Board to determine who will serve on said Committee.
- If there is a tie in the vote, the motion will fail, as an affirmative vote is required.
- The existence of any and all Committees shall be approved or disapproved by a majority vote of all Board Members.

All Board Members shall act as a representative of the entire Board, and shall not make personal comments pertaining to any complaints toward the Board, nor provide information that would disparage the Board or any of its Members. All Board Members shall conduct themselves in a professional manner and shall not act outside of the scope of their duties, roles, and responsibilities as Board Trustees. Should a Committee request that its Board Member discuss and possibly vote on items pertaining to the Committee, such Board Member shall participate only in the item requested.

Each Committee will be re-evaluated annually by the Board, at each January Board Meeting.

Section 5- Filing of Notice Immediately after the organization of the Board of Trustees, the Clerk shall file the names of the President, the Clerk, and the Trustees of the Board of Trustees with the State Department of Education and the County Auditor of the county whose boundaries are conterminous with the boundaries of the Douglas County School District. (NRS 386.310)

Date Adopted: 8/12/80
Date Revised: 9/10/02
Date Revised: 6/21/06
Date Revised: 6/14/11
Date Reviewed: 7/8/14
Date Revised: 4/7/21

**Board of Trustees
Douglas County School District****STUDENTS**Parental Opt-In for Student Surveys

The Protection of Pupil Rights Amendment (PPRA) requires Douglas County School District to notify parents or guardians and obtain active consent (Opt-In) in order for students to participate in certain school activities. These activities include required surveys, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent(s) or guardian(s);
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent(s) or guardian(s); or
8. Income, other than as required by law to determine program eligibility.

Active consent is required for all surveys required as part of a US Department of Education sponsored program. The one exception to active consent is the Youth Risk Behavior Surveillance System (YRBS) which is developed by the Center for Disease Control and Prevention (CDC) of the U.S. Department of Health and Human Services. The required administration of the YRBS means that parents or guardians do not have to provide written active consent before participating in the survey. However, Douglas County School District will provide written notice of the manner in which the survey will be administered, the manner in which the results of the survey will be used, and those who will have access to the results of the survey. Parents or guardians may also review the survey prior to administration by contacting the school principal if they wish.

If student participation is not required and the activity does not include any one of the eight (8) listed areas in this policy, then parent or guardian notice and opportunity to opt-out (passive consent) is allowable.

Reference: 20 U.S.C. § 1232h, NRS 392.029, SB69 § 20

Adopted: Enter Date
Revised: Enter Date

Board of Trustees Douglas County School District

STUDENTS

Parental Opt-In for Student Surveys

From time to time, it is necessary for the district to conduct surveys among the students. All surveys will be conducted in compliance with the Protection of Pupil Rights Amendment (PPRA) and Board Policy #548 dealing with the protection of pupil rights.

When surveys required as part of a U.S. Department of Education sponsored program or surveys that concern one or more of the following eight areas are conducted, certain conditions will be followed.

1. Political affiliations or beliefs of the student or student's parent(s) or guardian(s);
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent(s) or guardian(s); or
8. Income, other than as required by law to determine program eligibility.

These conditions will be followed whether the survey is administered to a random sampling or one hundred percent of a particular student population.

1. Parents will be notified by appropriate means that such a survey is going to be administered, with at least one week's notice so that the parent/guardian may review the survey if they wish. Prior written consent of a parent/guardian will be obtained before such a survey is administered.
2. Student surveys will always be voluntary, anonymous, confidential and for legitimate purposes. Personally Identifiable Information (PII) will never be disclosed and all Federal Education Rights and Privacy Act (FERPA) requirements will be followed. The results of a particular survey cannot be traced back to a particular child.
3. The school principal will ensure that the school staff conducting such a survey are following the expectations of the PPRA and this policy.
4. The school staff conducting such a survey will ensure all precautions are in place to safeguard student responses and information.
5. The principal or designee ensures the survey information is provided to the individual(s) who are authorized to receive this information.
6. Pre-tests designed to determine a student's knowledge in a particular subject matter are not considered a survey and are not subject to the conditions of this policy.

Reference: 20 U.S.C. § 1232h, NRS 392.029, SB69 § 20

Adopted: Enter Date

Revised: Enter Date



UNITED STATES DEPARTMENT OF EDUCATION

STUDENT PRIVACY POLICY OFFICE

SPPO-21-01

Protection of Pupil Rights Amendment (PPRA)

Other than statutory and regulatory requirements included in the document, the contents of this guidance do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

Rights of Parents under PPRA

PPRA (20 U.S.C. § 1232h, 34 CFR Part 98) affords parents of students certain rights regarding, among other things, participation in surveys, the collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following eight protected areas (protected information survey) if the survey is funded as part of a program administered by the U.S. Department of Education (Department) (applicable program) –
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged or analogous relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or student's parent; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive notice* and an opportunity to *opt a student out* of –
 1. Any protected information survey administered or distributed to a student by an local educational agency that is a recipient of funds under an applicable program (LEA) if the protected information survey is either not funded as part of a program administered by the Department or is funded as part of a program administered by the Department but to which a student is not required to submit;
 2. Any non-emergency, invasive physical examination or screening required by an LEA as a condition of attendance; administered by the school and scheduled by the school in advance; and, that is not necessary to protect the immediate health and safety of a student, with some exceptions; and
 3. Activities of an LEA involving collection, disclosure, or use of personal information collected from students for the purpose of marketing or sale (or to otherwise distribute such information to others for that purpose), with some exceptions.

- *Inspect*, upon request –
 1. Protected information surveys and surveys created by a third party, before the administration or distribution by an LEA of the surveys to a student;
 2. Any instrument used by an LEA to collect personal information for the purpose of marketing or sale (or otherwise distributing such information for that purpose), before the instrument is administered or distributed to a student, with some exceptions; and
 3. Instructional material, excluding academic tests or academic assessments, used by an LEA as part of the educational curriculum for a student.

These rights transfer from the parents to the student when the student turns 18 years old or becomes an emancipated minor under applicable State law.

Requirements of LEAs under PPRA

LEAs are required to develop and adopt policies, in consultation with parents, to address the protection of student privacy and parents' rights under PPRA, including those discussed above. In addition, LEAs must directly notify parents of these policies at least annually, at the start of each school year, and within a reasonable period after any substantive change to the policies.

LEAs must also directly notify, such as through U.S. Mail or email, parents of students who are scheduled or expected to be scheduled to participate in any of the activities or surveys listed below and must provide an opportunity for parents to opt their child out of participation. LEAs must make this notification to parents at least annually at the beginning of the school year, and this notification must include the specific or approximate dates when the activities or surveys are scheduled or expected to be scheduled. For activities or surveys that are scheduled after the school year starts, LEAs must provide parents with reasonable notification and an opportunity to review, as well as an opportunity to opt their child out. These activities and surveys involve:

- Collection, disclosure, or use of personal information collected from students for the purpose of marketing or sale (or otherwise distributing such information to others for that purpose), with some exceptions;
- Administration or distribution to a student of any protected information survey not funded as part of a program administered by the Department or funded as part of a program administered by the Department but to which students are not required to submit; and
- Certain non-emergency, invasive physical examinations or screenings, as described above.

Parents who seek additional resources on student privacy under PPRA may visit the Department's Student Privacy Policy Office website at <https://studentprivacy.ed.gov/>. Parents who believe their PPRA rights have been violated may file a complaint online by selecting the PPRA complaint form option at <https://studentprivacy.ed.gov/file-a-complaint> or by mailing the form to the following address:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202

ENROLLMENT COUNTS - ALL

ENROLLMENT NUMBERS BY MONTH - 22-23												ENROLLMENT NUMBERS BY MONTH - 23-24											
SCHOOL	BOARD MEETINGS											SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June		August	September	October	November	December	January	February	March	April	May	June
201-GES	316	366	374	374	375	374	384	387	388	386	378	201-GES	313	318	318	322	323	323	323				
202-ZCES	144	149	149	148	148	148	149	153	150	152	152	202-ZCES	151	151	150	155	156	159	157				
205-CCMES	390	415	413	415	418	417	416	412	409	405	408	205-CCMES	377	375	382	384	379	385	380				
206-JVES	339	359	356	357	357	355	366	361	360	360	360	206-JVES	322	329	336	339	341	339	339				
207-SES	360	369	368	368	367	367	374	373	371	366	366	207-SES	331	327	331	331	332	337	335				
209-PHES	266	277	280	283	279	277	278	280	282	280	279	209-PHES	253	254	253	257	256	261	259				
210-MES	361	375	380	378	376	373	371	367	369	372	377	210-MES	383	386	389	388	391	396	402				
301-CVMS	594	593	594	599	603	602	594	594	595	594	598	301-CVMS	605	605	606	601	597	598	601				
302-PWL	488	482	481	484	482	481	482	482	480	477	477	302-PWL	463	460	460	459	460	461	461				
501-DHS	1666	1655	1653	1648	1646	1639	1625	1609	1600	1596	1593	501-DHS	1601	1,598	1604	1,599	1594	1,577	1568				
502-GWHS	161	152	152	152	149	149	148	148	146	146	145	502-GWHS	129	128	128	134	134	137	137				266
503-JHS	8	23	21	21	24	25	22	24	23	20	18	503-JHS	22	22	24	22	24	26	24				
504-AAHS	33	47	48	47	46	45	44	48	47	49	47	504-AAHS	78	78	80	81	81	76	76				
601-DNO	53	50	53	57	57	57	61	64	68	68	68	601-DNO	18	21	18	19	20	13	12				
901-ALT	6	5	3	2	3	3	8	9	9	9	10	901-ALT	2	2	2	2	3	2	3				
903-DCAS	0	14	19	19	22	22	22	23	28	30	29	903-DCAS	2	4	5	5	9	10	11				
TOTAL	5185	5331	5344	5352	5352	5334	5344	5334	5325	5310	5305	TOTAL	5050	5058	5086	5098	5100	5100	5088	0	0	0	0
												DIFFERENCE	135	273	258	254	252	234	256				

Revised 3/4/2024

This table shows **ALL** enrollments including PKEC, Grade 13 (UG), Adults, and those students taking a class enrolled in homeschool, private school, or charter school.

**Douglas County
1594 Esmeralda Avenue
Minden, Nevada 89423**

**Office 775-782-9821
Fax 775-782-6255
Website www.douglascountynv.gov**

February 26, 2024

**Douglas County School District
1638 Mono Avenue
Minden, Nevada 89423**

**Jeannie Dwyer
Acting Superintendent**

RE: GMP Recommendation

Dear Jeannie,

On February 21, 2024, the District received the Guaranteed Maximum Price Draft Proposal for the George Whittell High School Improvement Project. CORE Construction opened sealed bids in accordance with NRS on February 7, 2024. After the bid opening CORE reviewed the bids and interviewed subcontractors, to ensure compliance to the plans and specifications for the project.

It is the recommendation to award the Guaranteed Maximum Price Contract to CORE Construction in the amount of \$2,172,280 and authorize the Superintendent a 5% owners' contingency for possible District added items to the work.

Sincerely,



**Scott McCullough
Douglas County
Project Manager**

WEDNESDAY, 02/21/2024

DOUGLAS COUNTY SCHOOL DISTRICT

GEORGE WHITTELL HIGH SCHOOL IMPROVEMENT PROJECT

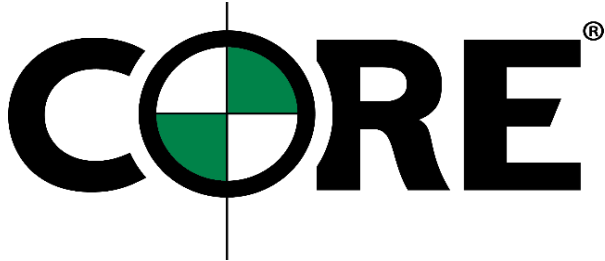
GUARANTEED MAXIMUM PRICE (GMP)

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- 1.GMP
- 2.BASIS OF GMP
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- 4.SCHEDULE
- 5.SUBCONTRACTOR LISTING

1. GMP

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Douglas County School District
George Whittell High School Improvements

Estimate Level: GMP
Date: 2/21/2024
Architect: Paul Cavin

#	Description		Base Price
	GENERAL		\$54,598
GEN1	Temporary Construction Requirements		\$37,318
GEN3	Waste Management & Cleaning Requirements		\$17,280
	DEMOLITION / OFF-SITE INFRASTRUCTURE		\$234,848
2	ACM Abatement		\$60,548
3	Selective Demolition		\$174,300
	SITE WORK (ROUGH)		\$0
	SITE WORK (FINISH)		\$0
	STRUCTURE		\$82,200
30	Building Concrete		\$45,100
31	Structural Masonry		\$37,100
	ENCLOSURE		\$12,836
41	Caulking & Sealants		\$2,141
44	Thermal Insulation		\$2,700
50	Aluminum, Glass, & Glazing		\$7,995
	INTERIOR FINISHES		\$400,443
56	Doors, Frames, & Hardware		\$39,980
58	Interior Layout & Coordination		\$19,200
60	Framing, Drywall, & ACT		\$95,900
61	Paint & High Performance Coatings		\$32,100
64	Tile		\$85,900
65	Carpet & Resilient Flooring		\$1,450
66	Fluid-Applied Flooring		\$55,220
67	Concrete Finishing		\$900
68	Wood Flooring		\$52,093
70	Progressive & Final Clean Requirements		\$17,700
	SPECIALTIES		\$115,080
72	Building Signage		\$2,200
74	Bathroom Specialties		\$73,615
77	Lockers		\$39,265
	EQUIPMENT		\$129,788
94	Telescopic Bleachers		\$129,788
	MEP SYSTEMS		\$536,585
97	Fire Suppression System		\$16,965
98	Plumbing Systems		\$377,120
100	HVAC Systems & Building Controls		\$17,100
102	Test & Balance		\$4,790
103	Electrical Systems		\$120,610
	UNIQUE FEATURES OF WORK		\$0

Subtotal		\$1,566,378

	CONTINGENCIES & ALLOWANCES		SUB TOTAL
5.0%	Contractor Construction Contingency		\$78,319

Subtotal		\$1,644,698

RATE	GENERAL CONDITIONS		SUB TOTAL
LS	General Conditions		\$298,454
LS	Warranty		\$7,603

Subtotal		\$1,950,755

RATE	INSURANCE, BONDS, AND BUILDERS RISK		SUB TOTAL
1.15%	General Liability		\$24,982
1.50%	Subcontractor Default Insurance		\$24,671
0.73%	Payment and Performance Bond		\$15,771
LS	Builders Risk Insurance		\$4,546

Subtotal		\$2,020,725

RATE	CONTRACTOR'S FEE		SUB TOTAL
7.50%	Construction Manager At Risk Fee		\$151,555

Subtotal		\$2,172,280

		Current Working Estimate
Estimate Total	270	\$2,172,280



2. BASIS OF GMP

BASIS OF GMP

Douglas County School District
George Whittell High School Improvements
Preconstruction Services | February 21, 2024



The Basis of GMP is a written explanation clarifying the scope, assumptions and exclusions used in establishing the Guaranteed Maximum Price (GMP) for the Douglas County School District George Whittell HS Improvements in Zephyr Cove, Nevada dated February 21, 2024. This GMP is based on CORE's incorporation of the scope shown on the Construction Documents dated December 7, 2023, and the scope clarifications below.

Assumptions, Clarifications, & Exclusions

SCHEDULE

This GMP is based upon performance of the work per the enclosed Preliminary Construction Schedule, which is an integral part of this deliverable.

Key Milestone Dates:

- Anticipated Notice to Proceed (Permit in Hand): March 25, 2024
- Anticipated Construction Start: June 13, 2024
- Anticipated Substantial Completion: October 24, 2024
- Anticipated Final Completion: November 18, 2024
- Warranty Duration: 1 Year from date of Substantial Completion

CONTINGENCIES & ALLOWANCES

- **CMAR Construction Contingency – INCLUDED** – CMAR Construction Contingency is included in this proposal and is intended to be used at CORE's discretion to cover costs that have not been completely identified as trade specific scope on the GMP setting documents may require further clarification or coordination. These costs include, but not limited to, scope gap, coordination issues between trades, and missed scope during the bidding process. The CMAR Construction Contingency is not intended to account for design revisions or additional scope requests by the designer/ owner during construction.

GENERAL ASSUMPTIONS

- This GMP is considered lump sum, not line itemed. Scope values are provided for transparency and as a contract schedule of values. Any line-item cost variances will be carried across the duration of the entire project and the net savings (if any) will be split with the Owner per the terms of the contract at final completion. Costs for any individual line items are not guaranteed within this GMP, but rather the bottom-line cost of the GMP. Any cost savings from any individual line items will be offset against possible overruns of any other line items throughout the duration of the project.
- Building permits are to be procured by the Owner and in hand prior to CORE Construction mobilizing on site and Contract Time commencing. CORE shall be granted an extension of time for delays resulting from not having an approved building permit in place on the anticipated start date.
- CORE does not warrant or guarantee that the Contract Documents comply with Authorities Having Jurisdiction (AHJ), or local regulations or requirements. This is the responsibility of the Architect, and we assume all requirements have been incorporated into the Contract Documents.
- Mechanical and electrical systems components will become operational before Substantial Completion



and/or commencement of commissioning. CORE will require the use of certain components of these systems as they become available for use in temporary climatization of the building as well as temporary construction heating, cooling, and supply/waste discharge, etc. The warranties for any such equipment and/or systems will still commence upon Substantial Completion per the terms of the contract.

Hourly Rates

The following agreed to hourly rates will be used to determine and define “Actual Costs”. The Actual Costs for each of the agreed to rates includes all normal and customary payroll paid by the Contractor plus all fringe benefits, taxes and insurances.

	<u>Standard Rate</u>	<u>Overtime Rate</u>
Project Management:		
Director of Operations	193	-
Project Director	155	-
Project Manager	125	-
MEP QC Manager	125	-
Contracts Manager	88	-
Project Accountant	88	-
Intern	44	66
Field Operations:		
General Superintendent	155	-
Superintendent	138	-
Asst. Superintendent	110	-
Carpenters	85	128
Laborers	78	117

SPECIFIC EXCLUSIONS

- Typical Project “Soft Costs” unless otherwise specified. These include, but are not limited to: permits and fees, utility connection charges, land acquisition, legal fees, equipment and furnishings, etc.
- “Loose” furniture, fixtures, and equipment (FF&E).
- Testing and inspection services of special inspectors.
- Services of a commissioning agent.
- Salvaging and relocation of any existing equipment or furnishings, unless otherwise specified.
- Fire protection specialties.
- New building controls or building control management system.
- Lead Abatement. Lead sampling provided in the plans and specifications showed no lead content.
- Pre-grout of hollow metal frames.
- Level 5 gypsum board finish with light orange peel texture; GMP includes Level 4 gypsum board finish with medium orange peel texture to achieve the desired finish.
- Custom color phenolic core toilet or shower partitions.
- Welded lockers per specification 10 51 13 1.2.1; GMP includes Knock down lockers indicated further in this specification.
- Custom color bleachers or bleacher graphics.
- “Zurn” Model Z886-HD trench drain(s); GMP includes “Zurn” model Z-886-PS trench drain(s).

BASIS OF GMP

Douglas County School District
George Whittell High School Improvements
Preconstruction Services | February 21, 2024



- Trenching, backfill, slab replacement or floor finishing at Hall 144; GMP includes connecting BF-1 to existing CW piping, however plumbing alteration plans do not indicate existing domestic water, waste, or vent piping at this location north of hall 144.
- Shift work. Standard 7:00am to 3:30pm working hours are included.
- Full bathroom tile replacement. Patchwork of 1x1 floor tile indicated to be patched as part of the plans and specifications is included; since mismatching of colors and patterns is to be expected for this scope of work, this shall not be reason to remove and replace patchwork.

Scope-Specific Clarifications

CORE Construction's GMP is based upon plans and specifications, with the following Scope-Specific Assumptions and Clarifications. The scope-specific items identified below are elements of the project that are specifically included, and therefore identified in their respective trade categories. This GMP is based on 2024 Northern Nevada Rural Counties Prevailing Wage Rates and includes Nevada sales tax.

DEMOLITION / OFF_SITE INFRASTRUCTURE

003-SELECTIVE DEMOLITION

- Where architectural demolition sheets indicate 'Patch and repair existing CMU walls as required', for plumbing fixture replacement, this GMP includes sawcut and removal of CMU for new opening infill for plumbing fixture installation.

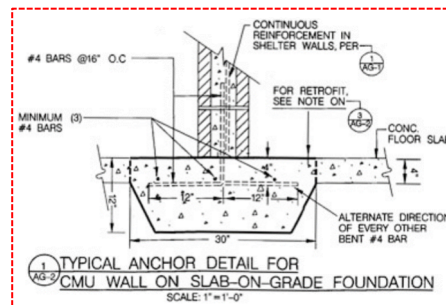
STRUCTURE

030-BUILDING CONCRETE

- Replacement slab pour-back for demolition of existing CMU wall in locker room renovation. Refer to sample detail 1/AG-2 from similar projects for the purposes of assumed foundation and reinforcement for new CMU wall. To be confirmed and/or clarified by Architect/Engineer during construction.

031-MASONRY

- New CMU wall at locker room renovation. Refer to sample detail 1/AG-2 from similar projects for the purposes of assumed foundation and reinforcement for new CMU wall. To be confirmed and/or clarified by Architect/Engineer during construction.



Sample Detail AG-2 for similar detail assumptions

BASIS OF GMP

Douglas County School District
George Whittell High School Improvements
Preconstruction Services | February 21, 2024



060-FRAMING, DRYWALL, & ACT

- Where architectural demolition sheets indicate 'Patch and repair existing CMU walls as required', for plumbing fixture replacement, this GMP includes patching existing CMU walls with metal stud, drywall to match existing wall finish.

END OF BASIS OF GMP



3. EOD



ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: George Whittell High School Improvements
CORE Project No: 23-10-011

PROJECT MANUAL					
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
000000	COVER	12-Jan-24	16-Jan-24	16-Jan-24	None
000001	PROJECT DIRECTORY	12-Jan-24	16-Jan-24	16-Jan-24	None
000010	PROJECT INDEX	12-Jan-24	16-Jan-24	16-Jan-24	None
000020	HAZARDOUS MATERIALS REPORTS	12-Jan-24	16-Jan-24	16-Jan-24	None
011000	SUMMARY	12-Jan-24	16-Jan-24	16-Jan-24	None
012300	ALTERNATES	12-Jan-24	16-Jan-24	16-Jan-24	None
012500	SUBSTITUTION PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
012600	CONTRACT MODIFICATION PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
012900	PAYMENT PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
013100	PROJECT MANAGEMENT AND COORDINATION	12-Jan-24	16-Jan-24	16-Jan-24	None
013200	CONSTRUCTION PROGRESS DOCUMENTATION	12-Jan-24	16-Jan-24	16-Jan-24	None
013233	PHOTOGRAPHIC DOCUMENTATION	12-Jan-24	16-Jan-24	16-Jan-24	None
013300	SUBMITTAL PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
013516	ALTERATION PROJECT PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
014000	QUALITY REQUIREMENTS	12-Jan-24	16-Jan-24	16-Jan-24	None
014200	REFERENCES	12-Jan-24	16-Jan-24	16-Jan-24	None
015000	TEMPORARY FACILITIES AND CONTROLS	12-Jan-24	16-Jan-24	16-Jan-24	None
016000	PRODUCT REQUIREMENTS	12-Jan-24	16-Jan-24	16-Jan-24	None
017300	EXECUTION	12-Jan-24	16-Jan-24	16-Jan-24	None
017419	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL	12-Jan-24	16-Jan-24	16-Jan-24	None
017700	CLOSEOUT PROCEDURES	12-Jan-24	16-Jan-24	16-Jan-24	None
017823	OPERATION AND MAINTENANCE DATA	12-Jan-24	16-Jan-24	16-Jan-24	None
017839	PROJECT RECORD DOCUMENTS	12-Jan-24	16-Jan-24	16-Jan-24	None
024119	SELECTIVE DEMOLITION	12-Jan-24	16-Jan-24	16-Jan-24	None
024126	SELECTIVE ELECTRICAL DEMOLITION	12-Jan-24	16-Jan-24	16-Jan-24	None
064116	PLASTIC LAMINATE FACED ARCHITECTURAL CABINETS	12-Jan-24	16-Jan-24	16-Jan-24	None
066400	PLASTIC PANELING (FRP)	12-Jan-24	16-Jan-24	16-Jan-24	None
081113	HOLLOW METAL DOORS AND FRAMES	12-Jan-24	16-Jan-24	16-Jan-24	None
083113	ACCESS DOORS AND FRAMES	12-Jan-24	16-Jan-24	16-Jan-24	None
087100	DOOR HARDWARE	12-Jan-24	16-Jan-24	16-Jan-24	None
088000	GLAZING	12-Jan-24	16-Jan-24	16-Jan-24	None
092216	NON-STRUCTURAL METAL FRAMING	12-Jan-24	16-Jan-24	16-Jan-24	None
092900	GYPSUM BOARD	12-Jan-24	16-Jan-24	16-Jan-24	None
093013	CERAMIC TILING	12-Jan-24	16-Jan-24	16-Jan-24	None
095123	ACOUSTICAL TILE CEILINGS	12-Jan-24	16-Jan-24	16-Jan-24	None
096513	RESILIENT BASE AND ACCESSORIES	12-Jan-24	16-Jan-24	16-Jan-24	None
096519	RESILIENT TILE FLOORING	12-Jan-24	16-Jan-24	16-Jan-24	None
096700	FLUID APPLIED FLOORING FOR CONCRETE	12-Jan-24	16-Jan-24	22-Jan-24	None
096813	TILE CARPETING	12-Jan-24	16-Jan-24	16-Jan-24	None
099123	INTERIOR PAINTING	12-Jan-24	16-Jan-24	16-Jan-24	None
099723	CONCRETE AND MASONRY COATINGS	12-Jan-24	16-Jan-24	16-Jan-24	None
102113.17	PHENOLIC CORE TOILET COMPARTMENT	12-Jan-24	16-Jan-24	16-Jan-24	None
102800	TOILET, BATH, AND LAUNDRY ACCESSORIES	12-Jan-24	16-Jan-24	16-Jan-24	None
105113	METAL ATHLETIC LOCKERS AND BENCHES	12-Jan-24	16-Jan-24	16-Jan-24	None
123661.16	SOLID SURFACE COUNTERTOPS	12-Jan-24	16-Jan-24	16-Jan-24	None
126600	TELESCOPING STANDS	12-Jan-24	16-Jan-24	16-Jan-24	None
210000	FIRE SUPPRESSION SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
210530	HANGERS AND SUPPORTS FOR FIRE SUPPRESSION SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
210540	SEISMIC BRACING FOR FIRE SUPPRESSION SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
220000	PLUMBING	12-Jan-24	16-Jan-24	16-Jan-24	None
220500	BASIC MATERIALS AND METHODS FOR PLUMBING	12-Jan-24	16-Jan-24	16-Jan-24	None
220520	OPERATION AND MAINTENANCE FOR PLUMBING SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
220530	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	12-Jan-24	16-Jan-24	16-Jan-24	None
220540	SEISMIC BRACING FOR PLUMBING SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
220700	PLUMBING INSULATION	12-Jan-24	16-Jan-24	16-Jan-24	None
220800	TESTING, ADJUSTING, AND BALANCING OF PLUMBING SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
220900	PLUMBING FIXTURES AND TRIM	12-Jan-24	16-Jan-24	16-Jan-24	None
221000	FACILITY WATER DISTRIBUTION	12-Jan-24	16-Jan-24	16-Jan-24	None
221300	FACILITY SANITARY SEWERAGE	12-Jan-24	16-Jan-24	16-Jan-24	None
230000	HEATING, VENTILATING, AND AIR CONDITIONING	12-Jan-24	16-Jan-24	16-Jan-24	None
230500	BASIC MATERIALS AND METHODS FOR HVAC	12-Jan-24	16-Jan-24	16-Jan-24	None
230700	HVAC INSULATION	12-Jan-24	16-Jan-24	16-Jan-24	None
230800	TESTING, ADJUSTING, AND BALANCING OF HVAC SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
230900	TEMPERATURE CONTROLS	12-Jan-24	16-Jan-24	16-Jan-24	None
232100	HYDRONIC PIPING AND ACCESSORIES	12-Jan-24	16-Jan-24	16-Jan-24	None
233700	AIR OUTLETS AND INLETS	12-Jan-24	16-Jan-24	16-Jan-24	None
238400	FAN COIL UNITS	12-Jan-24	16-Jan-24	16-Jan-24	None
260001	ELECTRICAL GENERAL PROVISIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
260002	ELECTRICAL SUBMITTALS	12-Jan-24	16-Jan-24	16-Jan-24	None



**ATTACHMENT C
ENUMERATION OF DOCUMENTS**

Project Name: George Whittell High School Improvements
CORE Project No: 23-10-011

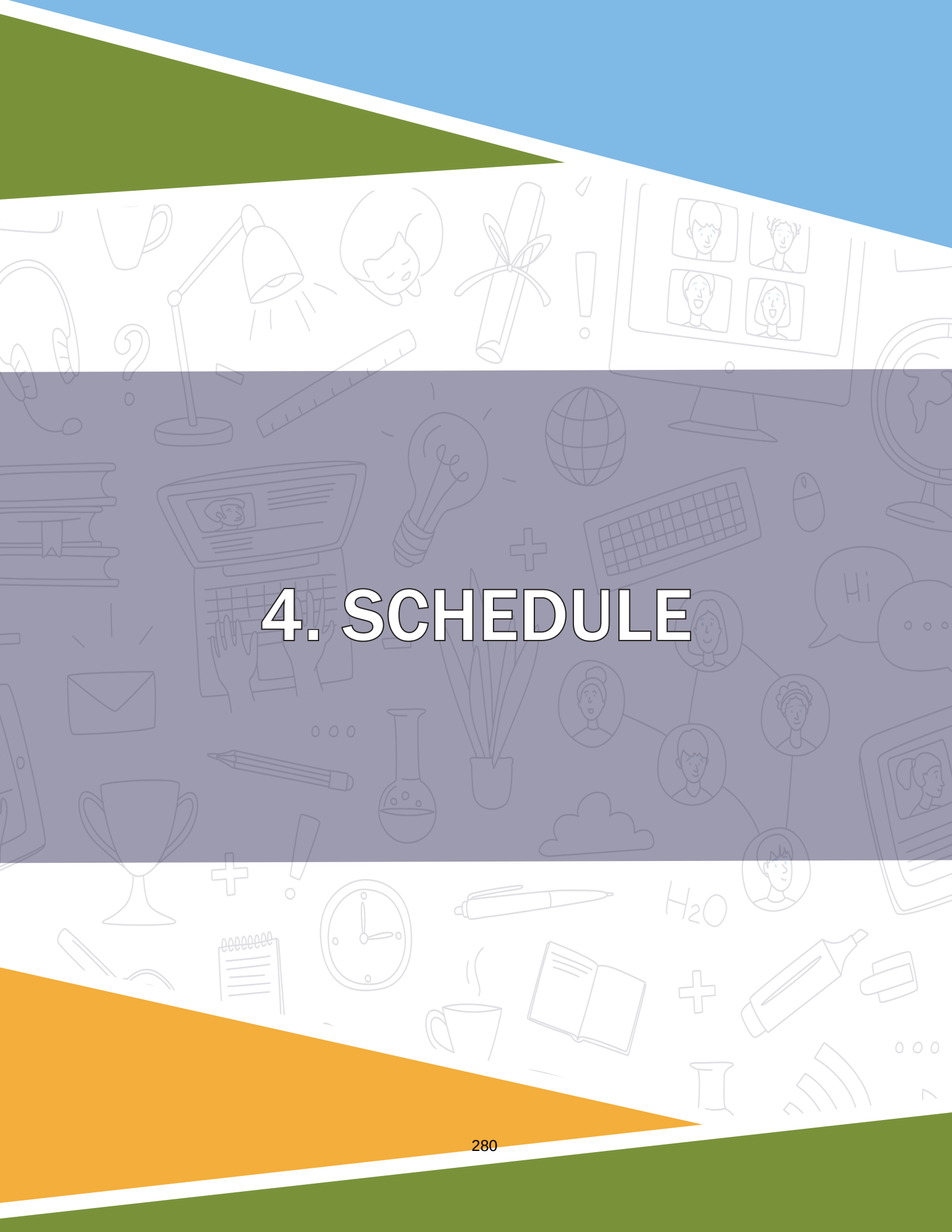
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
260503	EQUIPMENT WIRING CONNECTIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
260519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	12-Jan-24	16-Jan-24	16-Jan-24	None
260526	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
260529	HANGERS, SUPPORTS AND FIRESTOPPING FOR ELECTRICAL SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
260533	RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS	12-Jan-24	16-Jan-24	16-Jan-24	None
260553	ELECTRICIA IDENTIFICATION	12-Jan-24	16-Jan-24	16-Jan-24	None
260923	LIGHTING CONTROL DEVICES	12-Jan-24	16-Jan-24	16-Jan-24	None
262726	WIRING DEVICES	12-Jan-24	16-Jan-24	16-Jan-24	None
262813	FUSES	12-Jan-24	16-Jan-24	16-Jan-24	None
265100	INTERIOR LIGHTING	12-Jan-24	16-Jan-24	16-Jan-24	None
270100	COMMON WORK RESULTS FOR COMMUNICATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
270528	INTERIOR COMMUNCATIONS PATHWAYS	12-Jan-24	16-Jan-24	16-Jan-24	None
270800	COMMISSIONING OF COMMUNICATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
271500	COMMUNICATIONS HORIZONTAL CABLING	12-Jan-24	16-Jan-24	16-Jan-24	None
DRAWINGS					
Specification/ Drawing	Description	Drawing Date	Stamp Date	CORE Received Date	Revision
A000	COVER SHEET	12-Jan-24	16-Jan-24	16-Jan-24	None
G100	GENERAL INFORMATION AND PROJECT DATA	12-Jan-24	16-Jan-24	16-Jan-24	None
G101	CODE ANAYLSIS	12-Jan-24	16-Jan-24	16-Jan-24	None
G102	OCCUPANT CALCULATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
G103	ACCESSIBILITY DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
A001	ARCHITECTURAL SITE PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
A100	OVERALL DEMOLITION FLOOR PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
A101	PARTIAL DEMOLITION FLOOR PLAN BOY'S LOCKER ROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A102	BID ALTERNATE 1 PARTIAL DEMOLITION FLOOR PLAN GIRL'S LOCKER ROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A103	ENLARGED DEMOLITION FLOOR PLAN MAIN GYMNASIUM	12-Jan-24	16-Jan-24	16-Jan-24	None
A104	ENLARGED DEMOLITION RESTROOM FLOOR PLAN MIDDLE SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A105	ENLARGED DEMOLITION RESTROOM FLOOR PLAN HIGH SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A106	ENLARGED DEMOLITION RESTROOM PLANS PUBLIC AND LIBRARY	12-Jan-24	16-Jan-24	16-Jan-24	None
A107	ENLARGED DEMOLITION RESTROOM PLANS EAST GIRL'S SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A108	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A109	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A110	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A111	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A112	BID ALTERNATE 1 EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A113	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A114	EXISTING PHOTOS	12-Jan-24	16-Jan-24	16-Jan-24	None
A120	OVERALL ALTERATION FLOOR PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
A121	PARTIAL ALTERATION FLOOR PLAN LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A122	BID ALTERNATE 1 PARTIAL ALTERATION FLOOR PLAN CLASSROOM AND STORAGE ROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A123	PARTIAL ALTERATION FLOOR PLAN GYMNASIUM	12-Jan-24	16-Jan-24	16-Jan-24	None
A124	ENLARGED ALTERATION RESTROOM FLOOR PLAN MIDDLE SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A125	ENLARGED ALTERATION RESTROOM FLOOR PLAN HIGH SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A126	ENLARGED ALTERATION RESTROOM FLOOR PLANS PUBLIC AND LIBRARY	12-Jan-24	16-Jan-24	16-Jan-24	None
A127	ENLARGED ALTERATION RESTROOM FLOOR PLANS COACH AND OFFICALS	12-Jan-24	16-Jan-24	16-Jan-24	None
A128	ENLARGED SHOWER ALTERATION FLOOR PLAN LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A129	ENLARGED ALTERATION RESTROOM FLOOR PLANS LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A130	PARTIAL DIMENSION FLOOR PLAN LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A180	WALL TYPES	12-Jan-24	16-Jan-24	16-Jan-24	None
A451	WALL SECTIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
A452	WALL SECTIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
A501	PARTIAL DEMOLITION REFLECTED CEILING PLAN BOY'S LOCKER ROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A502	BID ALTERNATE 1 PARTIAL DEMOLITION REFLECTED CEILING PLAN GIRL'S LOCKER ROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A521	PARTIAL ALTERATION REFLECTED CEILING PLAN LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A522	BID ALTERNATE 1 PARTIAL ALTERATION REFLECTED CEILING PLAN CLASSROOM AND STORAGE	12-Jan-24	16-Jan-24	16-Jan-24	None
A523	ENLARGED RESTROOM REFLECTED CEILING PLANS HIGH SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A581	CEILING DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
A601	DOOR SCHEDULE AND DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
A602	DOOR DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
A701	INTERIOR FINISH SCHEDULE	12-Jan-24	16-Jan-24	16-Jan-24	None
A711	PARTIAL FINISH PLAN LOCKER ROOMS	12-Jan-24	16-Jan-24	16-Jan-24	None
A712	PARTIAL FINISH PLAN CLASSROOM AND STORAGE	12-Jan-24	16-Jan-24	16-Jan-24	None
A713	PARTIAL FINISH PLAN MAIN GYMNASIUM	12-Jan-24	16-Jan-24	16-Jan-24	None
A714	PARTIAL RESTROOM FINISH PLAN MIDDLE SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A715	PARTIAL RESTROOM FINISH PLAN HIGH SCHOOL	12-Jan-24	16-Jan-24	16-Jan-24	None
A716	PARTIAL RESTROOM FINISH PLAN PUBLIC	12-Jan-24	16-Jan-24	16-Jan-24	None



**ATTACHMENT C
ENUMERATION OF DOCUMENTS**

Project Name: George Whittell High School Improvements
CORE Project No: 23-10-011

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
A751	INTERIOR ELEVATIONS WEST LOCKER ROOM RESTROOM AND SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A752	INTERIOR ELEVATIONS EAST LOCKER ROOM RESTROOM AND SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A753	INTERIOR ELEVATIONS COACH 305 RESTROOM AND SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A754	INTERIOR ELEVATIONS COACH 314 RESTROOM AND SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A755	INTERIOR ELEVATIONS OFFICALS 300 RESTROOM AND SHOWER	12-Jan-24	16-Jan-24	16-Jan-24	None
A756	INTERIOR ELEVATIONS MIDDLE SCHOOL RESTROOM BOYS 190	12-Jan-24	16-Jan-24	16-Jan-24	None
A757	INTERIOR ELEVATIONS MIDDLE SCHOOL RESTROOM GIRLS 191	12-Jan-24	16-Jan-24	16-Jan-24	None
A758	INTERIOR ELEVATIONS HIGH SCHOOL RESTROOM BOYS 186	12-Jan-24	16-Jan-24	16-Jan-24	None
A759	INTERIOR ELEVATIONS HIGH SCHOOL RESTROOM GIRLS 188	12-Jan-24	16-Jan-24	16-Jan-24	None
A760	INTERIOR ELEVATIONS PUBLIC RESTROOM BOYS 130	12-Jan-24	16-Jan-24	16-Jan-24	None
A761	INTERIOR ELEVATIONS PUBLIC RESTROOM GIRLS 131	12-Jan-24	16-Jan-24	16-Jan-24	None
A762	INTERIOR ELEVATIONS LIBRARY RESTROOM	12-Jan-24	16-Jan-24	16-Jan-24	None
A763	INTERIOR ELEVATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
A764	INTERIOR ELEVATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
A765	BID ALTERNATE 1 INTERIOR ELEVATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
A781	INTERIOR DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
A801	CASEWORK ELEVATIONS, SECTIONS & DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
M100	MECHANICAL SCHEDULES, NOTES, AND LEGENDS	12-Jan-24	16-Jan-24	16-Jan-24	None
M101	MECHANICAL OVERALL DEMOLITION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
M111	MECHANICAL ENLARGED DEMOLITION PLAN SOUTH	12-Jan-24	16-Jan-24	16-Jan-24	None
M112	MECHANICAL ENLARGED DEMOLITION PLAN NORTH	12-Jan-24	16-Jan-24	16-Jan-24	None
M113	MECHANICAL ENLARGED DEMOLITION PLAN SOUTH 2ND FLOOR	12-Jan-24	16-Jan-24	16-Jan-24	None
M201	MECHANICAL OVERALL PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
M211	MECHANICAL ENLARGED ALTERATION PLAN SOUTH	12-Jan-24	16-Jan-24	16-Jan-24	None
M212	MECHANICAL ENLARGED ALTERATION PLAN NORTH	12-Jan-24	16-Jan-24	16-Jan-24	None
M213	MECHANICAL ENLARGED ALTERATION PLAN SOUTH 2ND FLOOR	12-Jan-24	16-Jan-24	16-Jan-24	None
M600	MECHANICAL DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
P100	PLUMBING SCHEDULES, NOTES, AND LEGENDS	12-Jan-24	16-Jan-24	16-Jan-24	None
P101	PLUMBING OVERALL DEMOLITION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
P111	PLUMBING ENLARGED DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P112	PLUMBING ENLARGED DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P113	PLUMBING ENLARGED DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P114	PLUMBING ENLARGED DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P115	PLUMBING ENLARGED DEMOLITION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
P116	PLUMBING ENLARGED DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P201	PLUMBING OVERALL ALTERATION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
P211	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P212	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P213	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P214	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P215	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
P216	PLUMBING ENLARGED ALTERATION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
FP101	FIRE PROTECTION OVERALL PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E001	ELECTRICAL LEGEND AND DRAWING SCHEDULE	12-Jan-24	16-Jan-24	16-Jan-24	None
E002	FIXTURE SCHEDULE, PANEL SCHEDULES, &IECC CALCULATIONS	12-Jan-24	16-Jan-24	16-Jan-24	None
E003	DETAILS	12-Jan-24	16-Jan-24	16-Jan-24	None
E100	OVERALL ELECTRICAL PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E101	ENLARGED ELECTRICAL DEMOLITION PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
E102	ENLARGED ELECTRICAL DEMOLITION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E103	ENLARGED ELECTRICAL DEMOLITION PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E201	ENLARGED LIGHTING PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
E202	ENLARGED LIGHTING PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E203	ENLARGED LIGHTING PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E301	ENLARGED POWER PLANS	12-Jan-24	16-Jan-24	16-Jan-24	None
E302	ENLARGED POWER & SIGNAL PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
E303	ENLARGED POWER PLAN	12-Jan-24	16-Jan-24	16-Jan-24	None
ADDENDUMS					
Addendums	Description	Drawing Date	Stamp Date	CORE Received Date	Revision
None	Clarification No. 1	None	None	22-Jan-24	None
None	Clarification No. 2	None	None	31-Jan-24	None
None	Clarification No. 3	None	None	21-Feb-24	None



4. SCHEDULE



DCSD - George Whittell HS Improvements

ID	Task Name	Duration	Start	Finish	1, 2024 Feb Mar	Qtr 2, 2024 Apr May Jun	Qtr 3, 2024 Jul Aug Sep	Qtr 4, 2024 Oct Nov Dec	Qtr 1 Jan
0	DCSD - George Whittell HS Improvements	332 d	Tue 8/1/23	Mon 11/18/24					
68	Construction	168 d	Mon 3/25/24	Mon 11/18/24					
69	<i>Notice to Proceed/Administrative Start</i>	<i>0 d</i>	<i>Mon 3/25/24</i>	<i>Mon 3/25/24</i>					
70	Procurement	125 d	Mon 3/25/24	Wed 9/18/24					
71	Subcontracts & Submittals	15 d	Mon 3/25/24	Fri 4/12/24					
81	Review Submittals	15 d	Mon 4/8/24	Fri 4/26/24					
91	Long Lead Materials	105 d	Mon 4/22/24	Wed 9/18/24					
101	<i>Procurement Complete</i>	<i>0 d</i>	<i>Wed 9/18/24</i>	<i>Wed 9/18/24</i>					
102	<i>Last Day of School</i>	<i>0 d</i>	<i>Thu 6/13/24</i>	<i>Thu 6/13/24</i>					
103	<i>Construction Start</i>	<i>0 d</i>	<i>Thu 6/13/24</i>	<i>Thu 6/13/24</i>					
105	Hazardous Material Abatement	11 d	Thu 6/13/24	Thu 6/27/24					
109	Bathroom Remodel	47 d	Thu 6/13/24	Mon 8/19/24					
133	Locker Room & Classroom Remodel	86 d	Tue 6/25/24	Thu 10/24/24					
164	Gymnasium Flooring	18 d	Thu 7/18/24	Mon 8/12/24					
166	Bleacher Replacement	59 d	Fri 7/5/24	Thu 9/26/24					
171	<i>First Day of School</i>	<i>0 d</i>	<i>Mon 8/19/24</i>	<i>Mon 8/19/24</i>					
172	<i>Construction Substantial Completion</i>	<i>0 d</i>	<i>Thu 10/24/24</i>	<i>Thu 10/24/24</i>					
173	Punchlist	2 d	Fri 10/25/24	Mon 10/28/24					
174	Closeout	15 d	Tue 10/29/24	Mon 11/18/24					
175	<i>Construction Final Completion</i>	<i>0 d</i>	<i>Mon 11/18/24</i>	<i>Mon 11/18/24</i>					

◆ 3/25

◆ 9/18

◆ 6/13

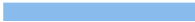
◆ 6/13

281

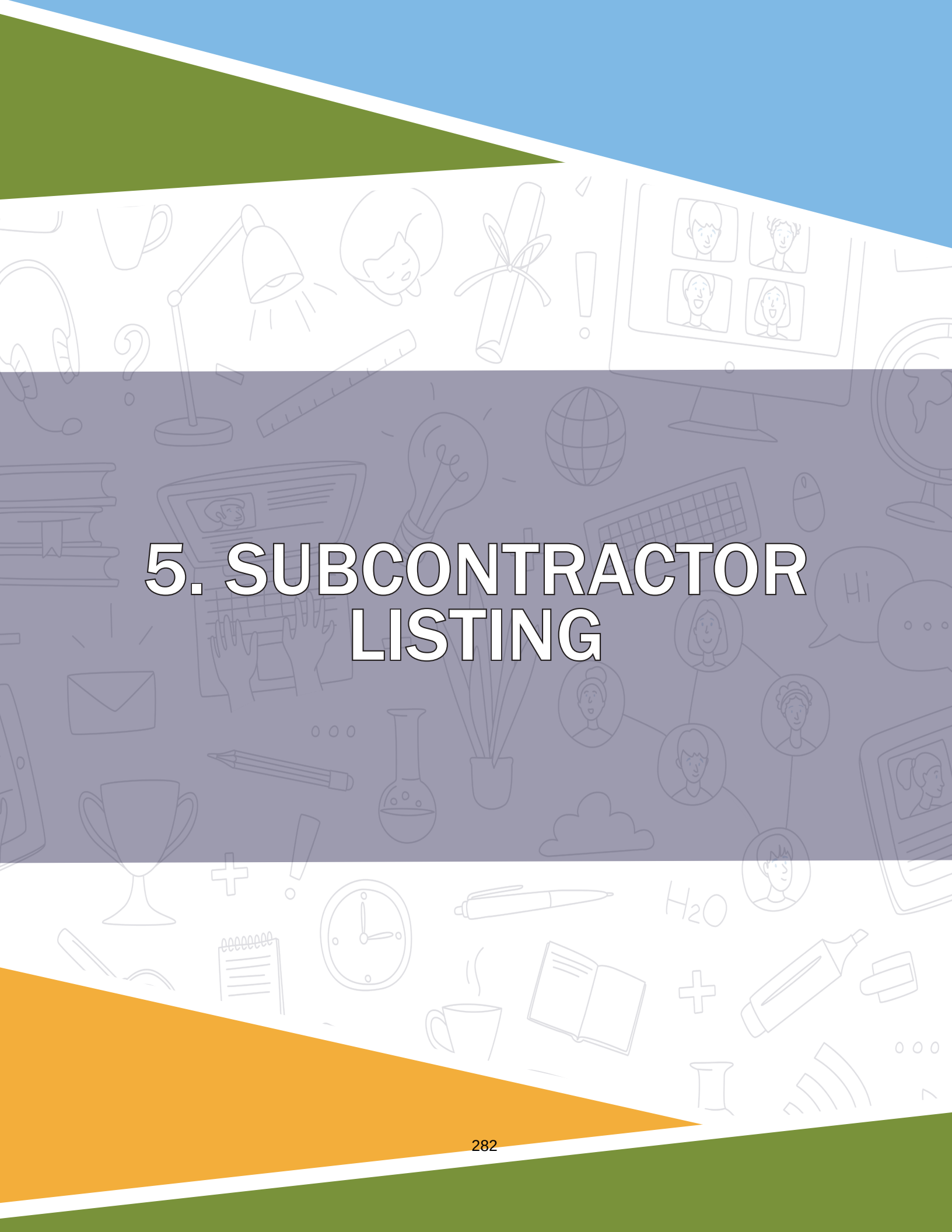
◆ 8/19

◆ 10/24

◆ 11/18

Task  Summary  Deadline  Progress 

Milestone  Project Summary  Critical 



5. SUBCONTRACTOR LISTING

1% SUBCONTRACTOR LISTING

Douglas County School District

George Whittell High School Improvements

Preconstruction Services | February 21, 2024



In accordance with NRS 338.16995.9.C, the CMAR shall submit a list including the name of each subcontractor who will provide labor or a portion of the work for which he will be paid an amount exceeding 1% of the total cost of the public work, or \$50,000, whichever is greater, and the number of the license issued to the subcontractor, pursuant to Nevada Revised Statutes Chapter 624. The CMAR shall also list any portion of the work exceeding 1% of the total cost of the public work, or \$50,000, whichever is greater, that the CMAR intends to self-perform.

Description of Work	Subcontractor	License No.
General Requirements	CORE West, Inc.	0006144A
Abatement	Advance Installations Inc.	0027501
Selective Demolition	Morgan Construction Inc.	0090473, 0048012B
Framing, Drywall, and ACT	Jackson Unlimited LLC	0087782
Tile Floor & Walls	S.I. Legacy Floor Finishing Inc.	0075966
Fluid-Applied Flooring	S.I. Legacy Floor Finishing Inc.	0075964
Wood Flooring	Croft-Beck Floors Inc.	0007432C
Bathroom Specialties	Henri Specialties Co., Inc. of NV	0007673C
Telescopic Bleachers	ADP Lemco, Inc.	0072779
Plumbing System	ACCO Engineered Systems, Inc.	0055552
Electrical & Low Voltage Systems	Briggs Electric	0041943



PWP NO. DO-2023-

**CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION**



GEORGE WHITTELL HIGH SCHOOL IMPROVEMENTS PROJECT

OCTOBER 23, 2018

**DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA**

**CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION**

**OWNERS CONTRACT NO. CMAR 15-31-23
PWP NO. DO-2022-TBD**

GWHS IMPROVEMENT PROJECT

DOCUMENT INDEX

VOLUME ONE

CONTRACT FOR CONSTRUCTION

EXHIBIT "A" - GENERAL CONDITIONS

EXHIBIT "B" - COMPENSATION CONDITIONS

EXHIBIT "C" - ADDENDA

EXHIBIT "D" – GUARANTEED MAXIMUM PRICE as approved by the Douglas County School District
Board of Trustees

EXHIBIT "E" - TECHNICAL SPECIFICATIONS

EXHIBIT "F" - LIST OF DRAWINGS

CONTRACT DRAWINGS (by reference, not attached)

AS LISTED IN EXHIBIT "F"

DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA

CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION

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<u>DESCRIPTION</u>	<u>PAGE</u>
CONTRACT	1
PERFORMANCE BOND	11
LABOR AND MATERIAL PAYMENT BOND	13
FORM OF GUARANTEE	15
CMAR SURETY COMPANY CONTACTS	16

CONTRACT

This OWNER-CMAR Construction Agreement is made by and between the Douglas County School District of 1638 Mono Avenue, Minden, NV 89423, hereinafter referred to as "OWNER," and the Construction Manager at Risk named below, hereinafter referred to as "CMAR," is made and entered into as follows:

Execution Date: **March 12, 2024**

Project Identification

DCSD Project No.: **CMAR 5-31-23**
Project Name: **GWHS Improvements**
Project Location: **240 Warrior Way, Zephyr Cove**
PWP Project No.: **DO-2024-153**

OWNER:

Douglas County School District
1638 Mono Avenue
Minden, NV 89423
(775) 782-5131

CMAR:

CORE Construction Services of Nevada, Inc
5330 Reno Corporate Drive
Reno, Nevada 89511

Architect:

Paul Cavin Architects
1575 Delucchi Lane Suite 120
Reno, NV 89502
(775) 284-7083

ARTICLE 1: GUARANTEED MAXIMUM PRICE

For furnishing of all materials and all labor, tools, and appliances and all expense, direct or indirect, connected with the proper execution of the Work and of maintaining the same until it is accepted by OWNER, the OWNER will pay and CMAR shall accept as full compensation therefore, a total sum not to exceed:

\$ 2,172,280

Written: Two Million, One Hundred Seventy-Two Thousand, Two Hundred and Eighty

the Guaranteed Maximum Price ("GMP"). This GMP is for the performance of the Work in accordance with the Contract Documents (as defined in **Article 7** hereof).

The GMP is for the total amount and is not to be construed as a "line item" guarantee. If one category exceeds the budgeted amount, and another is less than the budgeted amount, they shall off set each other to the extent the total GMP is not exceeded.

ARTICLE 2: ALLOWANCES

CMAR has included in the GMP for the Cost of the Work "Allowances" for items for which final costs have not yet been determined. Allowances include the cost to CMAR (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the project location, and all applicable taxes. CMAR's costs for unloading and handling on the project location, labor, installation costs, bond and insurances costs, overhead, profit, and other expenses contemplated for the allowances have already been included in the GMP. No demand for additional payment on account of any of the foregoing will be valid.

Whenever during the course of the construction, costs are less than the allowances, the OWNER may at its option allocate the savings to the OWNER's Contingency, reallocate the funds to another item, or take a deductive change order.

In no event shall there be an increase in the GMP or a material change in the Scope of the Work without OWNER's prior written consent through a Contract Change Order. However, if the final price of an allowance exceeds the GMP amount, CMAR may be allowed bond and insurances costs, overhead and profit on the difference between the GMP allowance amount and the final price.

ARTICLE 3: CONTINGENCY FUNDS

The GMP shall include a Construction Contingency that is for CMAR's exclusive use and may be used by CMAR at its sole discretion.

Any funds remaining in the Contractor's Contingency shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

The OWNER's Contingency shall not be included in the GMP and is for OWNER's exclusive use and may be used by OWNER at its sole discretion.

ARTICLE 4: COST SAVINGS

CMAR shall work cooperatively, in good faith, with subcontractors, Architect, and OWNER to identify appropriate opportunities to reduce the Project costs and promote cost savings without sacrificing quality. Any identified cost savings from the GMP shall be released by CMAR as soon as practical to OWNER with intent to fund additional program elements.

Any funds remaining as a result of cost savings shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

ARTICLE 5: TIME OF THE ESSENCE

Time is of the essence, and CMAR acknowledges that the time for completion of the Work is sufficient for it to perform all the Work. In case of failure on the part of CMAR to complete the Work within the time(s) specified in the Contract Documents or within such additional time(s) as may be granted by formal action of the Douglas County School District Board of Trustees, OWNER reserves the right to require CMAR pay to OWNER, as liquidated damages, the sum(s) indicated in Exhibit "B" – Compensation Conditions, Article 7.0 LIQUIDATED DAMAGES.

Contract Time:

ARTICLE 6: AGREEMENT TERMS AND CONDITIONS

The term "Work" includes all labor, materials, services, equipment, tools, transportation, power, water, permanent and temporary utilities, connections, provisions for safety, and all incidental and other things necessary to produce the finished construction of the Project as described by the Contract Documents.

CMAR agrees to provide all labor, materials, equipment, tools and services necessary, and to do everything required by the Contract Documents as necessary to complete all Work required for the Project within the time specified for Substantial Completion of the Work.

ARTICLE 7: INCORPORATED DOCUMENTS

OWNER and CMAR mutually agree that the following documents are incorporated into and made a part of this Contract by reference (the "Contract Documents"):

Exhibit A:	General Conditions of the Contract
Exhibit B:	Compensation Conditions
Exhibit C:	Addenda
Exhibit D:	Guaranteed Maximum Price as approved by the Douglas County School District Board of Trustees
Exhibit E:	Technical Specifications
Exhibit F:	List of Drawings

In addition, the following items, which are not exhibits to this Contract, shall constitute part of the Contract Documents:

- Contract Drawings
- Construction Schedule submitted pursuant to Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada
- CMAR Contract for Preconstruction Services, by reference, dated November 11, 2011
- CMAR Fee Proposal submitted with Request for Proposal, dated September 30, 2011

ARTICLE 8: GOVERNING ORDER OF CONTRACT DOCUMENTS

The Bidding and Contract Documents include various divisions, sections and conditions, which are essential parts for the Work to be provided by the successful Bidder. A requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete Work. In case of discrepancy, the following precedence will govern:

- Contract
- Exhibit "A" – General Conditions
- Exhibit "B" – Compensation Conditions
- Exhibit "C" – Addenda
- Exhibit "D" – Guaranteed Maximum Price as approved by the Douglas County School District Board of Trustees
- Exhibit "E" – Technical Specifications
- Exhibit "F" – List of Drawings
- Contract Drawings

- Construction Schedule submitted pursuant to Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada
- CMAR Contract for Preconstruction Services, by reference, dated November 11, 2011
- CMAR Fee Proposal submitted with Request for Proposal, dated September 30, 2011

Addenda, Change Orders and Supplemental Agreements will take precedence over any of the above. Detailed plans shall have precedence over general plans.

CMAR shall take no advantage of any apparent error or omission in the Bidding Documents. In the event CMAR discover such an error or omission, CMAR shall immediately notify OWNER. OWNER will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Bidding Documents.

ARTICLE 9: CONTRACT TIME

CMAR shall commence the Work to be performed under this Contract on the date set by OWNER in the written Notice to Proceed, continuing the Work with diligence and shall complete the entire Work in accordance with Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA. Further, in the event interim milestone completion dates are established in Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA for separable portions of the Work, CMAR agrees to complete said separable portions of the Work in accordance with said milestone dates.

ARTICLE 10: AGREEMENT MODIFICATIONS

This Contract embodies the entire agreement between OWNER and CMAR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the Contract shall be valid unless reduced to writing and signed by both parties.

ARTICLE 11: ASSIGNMENT RIGHTS

OWNER and CMAR each binds themselves, their partners, successors, assignees and legal representatives to the other party hereto and to the partners, successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract.

No party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other parties for which approval may be withheld for any reason or for no reason

whatsoever. CMAR shall not assign, transfer, convey or otherwise dispose of the Contract or its right, title or interest in or to the same or any part thereof, without prior consent of OWNER and concurred to by the sureties.

ARTICLE 12: INDEMNIFICATION

To the fullest extent permitted by law, CMAR shall defend, indemnify, and hold harmless OWNER, and its agents, employees, and members of the Board of Trustees from and against all claims, damages, losses, and expenses, including, but not limited to attorneys' fees arising out of or resulting from performance of this Contract, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property caused by the negligent acts or omissions of CMAR, a Subcontractor, anyone directly or indirectly employed by them for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by OWNER indemnified hereunder. However, in no event shall CMAR be required to indemnify OWNER for claims, damages, loss or expenses arising out of OWNER's sole negligence. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Article.

In any and all claims against OWNER, its agents, employees, or any of the members of the Board of Trustees by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under the first paragraph of this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the contractor or any subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

CMAR's obligations of this Article shall not extend to the liability of the Architect or its employees arising out of (a) the preparation or approval of maps, sketches, opinions, reports, surveys, CCOs, designs, or specifications, or (b) the giving of or the failure to give directions or instructions by the Architect or its employees provided such giving or failure to give is the primary cause of injury or damage.

ARTICLE 13: PATENT INDEMNITY

CMAR hereby indemnifies and shall defend and hold harmless OWNER and its agents, employees, and members of the Board of Trustees respectively from and against all claims, losses, costs, damages, and expenses, including attorney's fees, incurred by OWNER and its agents, employees, and members of the Board of Trustees respectively, as a result of or in connection with any claims or actions based upon infringement or alleged infringement of any patent and arising out of the use of the equipment or materials furnished under the Contract by CMAR, or out of the processes or actions employed by, or on behalf of CMAR

in connection with the performance of the Contract. CMAR shall, at its sole expense, promptly defend against any such claim or action unless directed otherwise by OWNER or its representatives provided that OWNER or its representatives shall have notified CMAR upon becoming aware of such claims or actions, and provided further that CMAR's aforementioned obligations shall not apply to equipment, materials, or processes furnished or specified by OWNER or and its agents, employees, and members of the Board of Trustees.

CMAR shall have the right, in order to avoid such claims or actions, to substitute at its expense non-infringing equipment, materials, or processes, or to modify such infringing equipment, materials and processes so they become non-infringing, or obtain the necessary licenses to use the infringing equipment, material or processes, provided that such substituted and modified equipment, materials and processes shall meet all the requirements and be subject to all the provisions of this Contract.

ARTICLE 14: INDEPENDENT CONTRACTOR

The parties agree that CMAR is an independent contractor and that this contract is entered into in accordance with Nevada law that CMAR is not an employee of OWNER, and that there shall be no:

1. Withholding of income taxes by OWNER;
2. Industrial insurance coverage provided by OWNER;
3. Participation in group insurance plans which may be available to employees of OWNER;
4. Participation or contribution by either the independent contractor or OWNER to the Public Employees Retirement System;
5. Accumulation of vacation leave or sick leave;
6. Unemployment compensation coverage provided by OWNER.

CMAR represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized and financed to perform such work. CMAR shall act as an independent contractor and not as the agent of OWNER in performing the Contract and is responsible for maintaining complete control over its employees and all of its suppliers and Subcontractors. Nothing contained in this Contract or any Subcontract awarded by CMAR shall create any contractual relationship between any such supplier or Subcontractor and OWNER. However, each subcontract and supplier agreement entered into by CMAR, relative to the Contract, shall bind such Subcontractor or supplier to the same terms and conditions as appear in the Contract. CMAR shall perform all work in accordance with its own methods subject to strict compliance with the Contract.

ARTICLE 15: RIGHTS AND REMEDIES

The duties and obligations imposed by the Contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

ARTICLE 16: SEVERABILITY

The Contract and the various provisions thereof are severable. Should any part, clause, provisions or terms be declared invalid, ineffective, or unenforceable, the remaining provisions of the Contract shall remain in full legal force and effect.

ARTICLE 17: FINAL PAYMENT

As provided in Exhibit "A" – General Conditions, when the Work and all requirements of the Contract Documents are fully and satisfactorily completed, OWNER will pay to CMAR a final payment consisting of the remaining unpaid balance of the Contract Sum due CMAR after accounting for OWNER's share of funds remaining in CMAR's Construction Contingency Fund and OWNER's share of funds remaining as a result of Cost Savings. The acceptance of the final payment by CMAR shall constitute a full and final release and waiver of all CMAR claims and rights of claim against the OWNER relating or pertaining to the Work.

Acceptance of the final payment by CMAR shall terminate OWNER-CMAR Construction Agreement after which time the applicable terms and conditions for Warranties and Insurance shall continue to apply.

ARTICLE 18: FAIR EMPLOYMENT PRACTICES

In connection with the performance of work under this Contract, CMAR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin or ancestry, sex, sexual orientation, gender identity or expression, religion, disability, or age. Such agreement shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CMAR further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials. Any violation of such provision by CMAR shall constitute a material breach of this Contract.

ARTICLE 19: INSURANCE REQUIREMENTS

A certificate of insurance evidencing the required coverage, as stipulated in the General Conditions of the Contract, shall be filed with OWNER prior to CMAR mobilizing onto the Project site and prior to commencement of any work on the Project.

ARTICLE 20: BONDS AND GUARANTY

CMAR shall furnish a performance bond, payment bond and guarantee bond in the form attached hereto and in accordance with the requirements set forth in Exhibit "A" – General Conditions, Article 4.4 Bond Requirements.

ARTICLE 21: STATUTORY REQUIREMENTS

CMAR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

ARTICLE 22: INFORMATION ACCESS

The books, records, documents, and accounting procedures and practices of the CMAR relevant to this Contract shall be subject to inspection, examination and audit by OWNER, its agents and representatives, and the State of Nevada during the course of this project and for 3 years after its completion.

ARTICLE 23: EXAMINATION OF DOCUMENTS

Execution of this Contract by each party shall constitute the representation by each such party that it has examined the contents of all the Contract Documents, including, but not limited to, CMAR General Conditions of the Contract, that it has read and understands the same, and specifically agrees to be bound thereby.

SIGNATURE PAGE FOLLOWS

REST OF PAGE LEFT BLANK

IN WITNESS WHEREOF, the Douglas County School District Board of Trustees has authorized its Superintendent to execute this Contract on behalf of the said OWNER, and CMAR has hereunto set its hand and seal the day and year above written.

DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA

BY: _____
JEANNIE DWYER
ACTING SUPERINTENDENT

CONTRACTOR:

By: _____

Printed Name: _____

Title: _____

Date: This _____ day of _____, 2024.

STATE OF NEVADA)
) ss:
DOUGLAS COUNTY)

On the _____ day of _____, 20XX, _____ personally appeared before me, a notary public, and was personally known or proved to me to be the person whose name is subscribed on the foregoing instrument and who acknowledged to me that she/he executed the foregoing Contract with full authority on behalf of _____

Notary's Signature

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

THAT _____, as CMAR, and
_____, as Surety, are held and firmly bound unto
_____, hereinafter called OWNER, in the sum of
_____ dollars (\$
_____), for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors,
administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER
to perform all Work required under the GMP Schedule(s)

of OWNER's specifications entitled _____.

NOW, THEREFORE, if CMAR shall well and truly perform and fulfill all the undertakings, covenants, terms,
conditions, and agreements of the Contract and any extensions thereof that may be granted by OWNER
required under the Contract, and shall also well and truly perform and fulfill all the undertakings, covenants,
terms, conditions and agreements of any and all modifications, additions, or alterations of the Contract that
may hereafter be made, and shall also fully indemnify and hold harmless OWNER from all cost and damage
which it may suffer by failure of reason to do so and shall fully reimburse and pay OWNER all outlay and
expense which OWNER may incur in making good any such default, then this obligation shall be void;
otherwise, to remain in full force and effect.

The Surety further agrees that whenever CMAR shall be, and is declared by OWNER to be, in default under
the Contract (and said default shall be construed to be any breach of any of the provisions of the Contract on
the part of CMAR) the Surety shall promptly remedy the default, or will complete the Contract in accordance
with its terms and conditions and shall fully indemnify and hold harmless OWNER from all costs, damages
and expenses which may arise thereafter (including reasonable attorney's fees) and which OWNER may
suffer by reason of Surety's failure to do so.

PERFORMANCE BOND - CONTINUED

The Surety and CMAR further agree that any modifications, additions or alterations which may be made in the terms of the Contract or in the Work to be done thereunder, or any extensions of the Contract, or other forbearance on the part of either OWNER or CMAR to the other, shall not in any way release CMAR and the Surety, or either of them, their heirs, assigns, executors, administrators and successors, from their liability hereunder, notice to Surety of any such modifications, additions, extensions or forbearance being hereby expressly waived.

The sum of this Performance Bond is in addition to the sum of the Payment Bond being executed concurrently herewith.

SIGNED AND SEALED, this _____ day of _____, 20____ .

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

_____ (Seal)
CMAR

BY: _____
(Signature)

_____ (Seal)
Surety

BY: _____
(Signature)

LABOR AND MATERIAL PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____ as
CMAR, and _____, as Surety, are held and firmly
bound unto _____ hereinafter called OWNER, in the sum of

_____ dollars (\$ _____), for the payment of which sum well
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly
and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER
to perform all Work required under the GMP Schedule(s) _____

_____ of
OWNER's specifications entitled _____

NOW, THEREFORE, if said CMAR, or subcontractors, fail to pay for any materials, equipment, or other
supplies, or for rental of same, used in connection with the performance of work contracted to be done, or for
amounts due under applicable state law for any work or labor thereon, said Surety will pay for the same in an
amount not exceeding the sum specified above, and, in the event suit is brought upon this bond, a reasonable
attorney's fee to be fixed by the court. This bond shall insure to the benefits of any persons, companies, or
corporations entitled to file claims under applicable state law.

LABOR AND MATERIAL PAYMENT BOND - CONTINUED

PROVIDED, that any alterations in the Work to be done or the materials to be furnished, which may be made pursuant to the terms of said Contract, shall not in any way release either said CMAR or said Surety thereunder, nor shall any extensions of the time granted under the provisions of said Contract release either said CMAR or said Surety, and notice of such alterations or extension of the Contract is hereby waived by said Surety. The sum of this Payment Bond is in addition to the sum of the Performance Bond being executed concurrently herewith.

SIGNED AND SEALED, THIS ____ day of _____, 20____.

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

CMAR (Seal)

BY: _____
(Signature)

(Surety) (Seal)

BY: _____
(Signature)

FORM OF GUARANTEE

GUARANTEE FOR _____

(Name and address of prime contractor)

We hereby guarantee that the _____

(Description of the work)

Which we have constructed, has been done in accordance with the plans and specifications; that the Work constructed will fulfill the requirements of the guaranties included in the Contract Documents. We agree to repair or replace any or all of our work, together with any other adjacent work which may be damaged in so doing, that may prove to be defective in the workmanship or materials within a period of one year from the date of filing of Notice of Final Completion of the above named Work by the County of Clark, State of Nevada, without any expense whatsoever to said County of Clark, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of our failure to comply with the above-mentioned conditions within five (5) calendar days after being notified in writing by the Douglas County School District, Minden, Nevada, we, collectively or separately, do hereby authorize Douglas County School District to proceed to have said defects repaired and made good at our expense and we will honor and pay the costs and charges therefore upon demand. When correction work is started, it shall be carried through to completion.

DATED: _____
(Notice of completion filing date)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

(CMAR) (Seal)

BY: _____
(Signature)

(Surety) (Seal)

BY: _____
(Signature)

CMAR SURETY COMPANY CONTACTS

PERFORMANCE BOND NO. _____

Surety Name: _____

Address: _____

Phone No: _____

Fax No: _____

Contact: _____

LABOR AND MATERIAL PAYMENT BOND NO. _____

Surety Name: _____

Address: _____

Phone No: _____

Fax No: _____

Contact: _____

GUARANTY BOND NO. _____

Surety Name: _____

Address: _____

Phone No: _____

Fax No: _____

Contact: _____

DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "A"
GENERAL CONDITIONS

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EXHIBIT "A"
GENERAL CONDITIONS

1.0 DEFINITIONS

- 1.1 Access Road – The right-of-way, the roadway and all improvements constructed thereon connecting the Jobsite to a public highway
- 1.2 Addenda – Written or graphic instruments issued by OWNER during the bidding process. Addenda will become part of the Contract Documents when the Contract is executed. CMAR (and its Subcontractors), upon receiving Addenda, shall insert same into the base bid documents.
- 1.3 An Additive or Deductive Bid Item – An amount stated in the GMP to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the GMP documents, is accepted by OWNER. Additive Alternate Items may be exercised by OWNER with the award of the project. Award may be for only the Base Bid, Base Bid plus Additive Alternate(s), Base Bid minus Deductive Alternate(s), or a combination of Base Bid plus Additive Alternate(s) minus Deductive Alternate(s).
- 1.4 Advertisement – A public announcement, as required by local law, inviting Statement of Qualifications for work to be performed and materials to be furnished.
- 1.5 Architect – The Architect contracted by OWNER to perform design and engineering work for OWNER.
- 1.6 ASTM – The American Society for Testing and Materials.
- 1.7 Award – The acceptance, by OWNER, of CMAR's GMP for construction services.
- 1.8 Calendar Day – Every day on the calendar including day one, NTP, to and including Substantial Completion of all the work to be performed. A Calendar Day shall be understood to be any day of the year, including weekends and holidays.
- 1.9 Certificate of Substantial Completion – This Certificate may be issued upon successful completion of Milestone(s) and/or specific portions of the Work that OWNER requested for early occupancy.
- 1.10 CMAR's Fee – CMAR's Fee for Overhead and Profit, as included in the cost proposal, shall include the following items:
 - 1.10.1 Salaries and other mandatory or customary compensation of CMAR's employees at its principal and branch offices, except employees assigned to the Project at the principal office. Specifically excluded are the project manager, project engineer, project coordinator, and project estimator (listed under General Conditions).
 - 1.10.2 General and administrative expenses of CMAR's principal and branch offices other than the field office. Specifically excluded are materials and equipment utilized at the Jobsite.
 - 1.10.3 CMAR's capital expenses, including interest on CMAR's capital employed for the Work.
 - 1.10.4 Costs for warranty work and coordination.
 - 1.10.5 CMAR's profit
 - 1.10.6 CMAR's Fee shall not include any costs due to the fault or negligence of CMAR,

subcontractors, anyone directly or indirectly employed by CMAR or subcontractors, or for whose acts CMAR or subcontractors may be liable, including but not limited to costs for the correction of damaged, defective or nonconforming work, disposal and replacement of materials and equipment incorrectly ordered or supplied, and making good all damage to property not forming part of the work.

- 1.11 CMAR's General Conditions – The term "General Conditions" shall mean indirect costs incurred by CMAR in the proper performance of the work, and shall be itemized as a lump sum amount and billed based upon the percentage complete of the entire Work. Within the GMP limits established within the Construction Contract, OWNER agrees to reimburse CMAR for the General Conditions as defined herein.
- 1.11.1 Salaries of CMAR's employees when stationed at the field office, in whatever capacity employed, employees engaged on the road expediting the production or transportation of material and equipment, and employees from the principal or branch office performing jobsite functions while located at the principal office; including CMAR's project manager, project engineer, project coordinator, and project estimator.
- 1.11.2 Employee benefits and taxes including, but not limited to, unemployment compensation, social security, health, welfare, retirement, and other fringe benefits as required by law, labor agreements, or paid under CMAR's standard personnel policy, insofar as such costs are actually paid to employees of CMAR who are engaged in the Work.
- 1.11.3 Reasonable transportation, travel, and hotel expenses for CMAR's personnel incurred in connection with the Work.
- 1.11.4 Costs associated with establishing, equipping, operating, maintaining, and demobilizing the specified field office(s).
- 1.11.5 Costs for reproduction, photographs, fax transmissions, long distance telephone calls, data processing services, postage, express delivery charges, on-site telephone service, and reasonable petty cash expenses at CMAR's field office.
- 1.11.6 Costs (including transportation and maintenance) of all materials, supplies, equipment, temporary facilities, and hand tools (not owned by workers) that are used or consumed in the performance of the Work by CMAR's employees listed above in this Article.
- 1.11.7 Costs of obtaining and using all water, power and fuel necessary for the Work, if not paid directly by OWNER.
- 1.11.8 Costs for removal of all generated non-hazardous substances, debris, and waste materials.
- 1.11.9 Costs incurred by CMAR due to any emergency affecting the safety of persons and/or property.
- 1.11.10 Costs related to CMAR's safety program.
- 1.11.11 Costs indirectly incurred in the performance of the Work or in connection with the Project, and not included in CMAR's Fee, which are reasonably inferable from the Contract Documents as necessary to produce the intended results.
- 1.12 Construction Change Directive (CCD) – A written directive to CMAR, signed by OWNER and Architect, which shall serve as formal and binding direction for CMAR to proceed with a

defined change in the Work. The directive may be implemented when deemed necessary as an interim action until a Contract Change Order can be formally assessed and executed. Upon receipt of a CCD, CMAR shall promptly proceed with the directed changes.

- 1.13 Contract – The written agreement covering the Work to be performed. The awarded Contract shall include the Contract Documents as listed in Article 7 of the executed Construction Management At Risk Contract for Construction.
- 1.14 Contract Change Order (CCO) – The conforming document which formally establishes the total Contract value and/or Substantial Completion Date. A CCO is an amendment to the OWNER-CMAR Construction Contract and is a written order to CMAR signed by OWNER and CMAR, which is issued after the execution of the Contract, authorizing a change in the Work and/or an adjustment in the Contract Sum or the Contract Time.
- 1.15 Contract Change Request (CCR) – A formal request to OWNER, initiated by CMAR by submittal of a Request For Contract Change (RFCC), to propose a change to the Contract and, once approved, will authorize payment for the approved change.
- 1.16 Contract Control Schedule (CCS) – The schedule developed by CMAR designed to provide the control level guideline of contract execution for the duration of Contract.
- 1.17 Contract Item (Pay Item) – A specific unit of work for which a price is provided in the Contract.
- 1.18 Contract Sum – The total compensation payable to CMAR for performing the Work, subject to modification by Contract Change Order.
- 1.19 Contract Time – The number of calendar days stated in the proposal, allowed for completion of the Contract, including authorized time extensions. If a calendar date of completion is stated in the proposal, in lieu of a number of calendar or working days, the Contract shall be completed by that date.
- 1.20 CONSTRUCTION MANAGER AT RISK (CMAR) – The individual, partnership, firm, or corporation primarily liable for the acceptable performance of the Work contracted and for payment of all legal debts pertaining to the Work who acts directly or through lawful agents or employees to complete the Work. CMAR is not responsible for providing, nor does CMAR control, the Project design and contents of the design documents.
- 1.21 Cost of the Work – The term “Cost of the Work” shall mean actual costs necessarily incurred by CMAR in the proper performance of the work. Within the GMP limits established within the Construction Contract, OWNER agrees to reimburse CMAR for the Cost of the Work as defined herein.
 - 1.21.1 Wages paid for labor in the direct employ of CMAR in the performance of the Work. Labor rates, including fringe benefits, shall be in conformance with the applicable Prevailing Wage Rates as published by the Nevada State Labor Commission for this project.
 - 1.21.2 Cost of all materials, supplies, and equipment incorporated in the Cost of the Work, including costs of certificates of inspection and testing, transportation, storage, and handling.
 - 1.21.3 Costs of materials billed to OWNER in excess of those actually installed but required to provide reasonable allowance for waste and for spoilage. Unused excess, billed materials, if any, shall be handed over to OWNER at the completion of the work or, at OWNER’s option, shall be sold by CMAR. Any amounts realized from such sales shall be credited to OWNER as a deduction from the Cost of the Work.

- 1.21.4 Costs to receive, store and install any OWNER furnished equipment or materials as called for in this Contract.
- 1.21.5 Payments made by CMAR to the Subcontractors and suppliers for the Cost of the Work performed under the Contract.
- 1.21.6 Does not include the cost of fees of testing laboratories for tests required by the Contract Documents, except those related to defective or nonconforming work for which reimbursement is excluded by CMAR Contract for Construction – Exhibit "A", Article 32.0 TESTING, or other provisions of the Contract Documents.
- 1.21.7 Rental charges for all necessary machinery and equipment, exclusive of hand tools owned by workers, used for the Work, whether rented from CMAR or others, including installation, repair and replacement, dismantling, removal, maintenance, transportation, and delivery costs at rates consistent with those prevailing in the area.
- 1.21.8 Sales, use, gross receipts or other taxes, tariffs or duties related to the Cost of the Work for which CMAR is liable.
- 1.21.9 All discounts for prompt payment, volume buying, all trade discounts, rebates and refunds, and all returns from sale of surplus materials and equipment, shall be credited to the Cost of the Work.
- 1.21.10 Deposits lost for causes other than CMAR's fault or negligence.
- 1.22 Defective – Refers to Work that is unsatisfactory, faulty, deficient, does not conform to the Contract Documents or does not meet the requirements of inspections, standards, tests or approvals required by the Contract Documents, or Work that has been damaged prior final payment of the Contract.
- 1.23 Drainage System – The system of pipes, ditches, and structures by which surface or subsurface waters are collected and conducted from the Project area.
- 1.24 Drawings – The official drawings or exact reproductions, approved by OWNER, which show the location, character, dimensions and details of the Project and the Work to be done and which are to be considered as part of the Contract.
- 1.25 Equipment – All machinery, together with the necessary supplies for upkeep and maintenance, and also all tools and apparatus necessary for the proper construction and acceptable completion of the Work.
- 1.26 Final Completion – When the Work in the Contract is complete in accordance the Contract Documents, as modified by any contract changes, and OWNER accepts the Work as being complete.
- 1.27 Guaranteed Maximum Price (GMP) – An open-book contract where CMAR is compensated for actual costs incurred plus a fixed fee subject to a ceiling price. CMAR is responsible for cost overruns, unless the GMP has been increased via formal Contract Change Order (only as a result of additional scope from OWNER, not price overruns). Savings resulting from cost savings are split between OWNER and CMAR per Contract ARTICLE 4.
- 1.28 Jobsite – The location where construction activity is performed under this Contract.
- 1.29 Inspector – A representative of OWNER, assigned to make all necessary inspections and/or tests of the Work performed or being performed, or of the material furnished or being

furnished by CMAR. The Inspector may be the Project Manager in certain circumstances.

- 1.30 Intention of Terms – Whenever, in these specifications or on the plans, the words "directed", "required", "permitted", "ordered", "designated", "prescribed", or words of the like import are used, it shall be understood that the direction, requirement, permission, order, designation, or prescription of OWNER is intended; and similarly, the words "approved", "acceptable", "satisfactory", or words of like import, shall mean approved by, or acceptable to, or satisfactory to OWNER, subject in each case to the final determination of OWNER.
- 1.30.1 "At CMAR'S expense" or "to CMAR's account" shall mean that the costs incurred by CMAR in performing any work or for furnishing any material or equipment will not be reimbursed by OWNER.
- 1.30.2 Any reference to a specific requirement of a numbered paragraph of the Technical Specifications or a cited standard shall be interpreted to include all general requirements of the entire section, specification item, or cited standard that may be pertinent to such reference.
- 1.31 Labor and Material Payment Bond – The approved form of security furnished by CMAR and its surety as a guaranty that it will pay in full all bills and accounts for materials and labor used in the construction of the Work.
- 1.32 Laboratory – The official testing laboratories of OWNER or such other laboratories as may be designated by OWNER.
- 1.33 Latent Defect – A hidden or concealed deficiency or fault in the Work, which OWNER, until its discovery, has no knowledge, or which, in the exercise of reasonable care, OWNER could have had no knowledge.
- 1.34 Materials – Any substance specified for use in the construction of the Work.
- 1.35 Milestone – A scheduled event signifying the completion of a deliverable or a related set of deliverables.
- 1.36 Mobilization – Preparatory work, furnishing required submittals and performing operations to commence project work, including but not limited to, all work necessary for the movement of personnel, equipment, supplies and incidentals to the project site, and for the establishment of temporary offices, buildings, safety equipment, sanitary, and other facilities, as required by the Contract, State and local laws and regulations.
- 1.37 Monthly Progress Pay Estimate – The means by which CMAR applies for and receives approval of its monthly payments for work accomplished to date.
- 1.38 Nevada Revised Statutes (NRS) – The current codified laws of the State of Nevada; for purposes of contractual obligations, this definition will encompass the Nevada Revised Statutes, the Statutes of Nevada and the Nevada Administrative Code (NAC).
- 1.39 Non-Compliance Reports (NCR) – The document that informs CMAR of any CMAR infraction of the Contract Documents that negatively affects cost, scheduling, or quality of work.
- 1.40 Notice of Award – A written notice to CMAR from OWNER notifying CMAR that a Contract for the Work now exists between OWNER and CMAR.
- 1.41 Notice To Proceed (NTP) – A written notice to CMAR to begin the actual Contract Work on a specified date. If applicable, the NTP shall state the date on which the Contract time begins.
- 1.42 OWNER – OWNER is Douglas County School District Board of Trustees as represented by its designee. Where the word "approval" is mentioned, approval shall mean action by the

Board of Trustees or its Chief Financial Officer. The term OWNER shall also mean the contracting agency signatory to the Contract.

- 1.43 Pavement – The combined surface course, base course, and sub base course, if any, considered as a single unit.
- 1.44 Performance Bond – The approved form of security furnished by CMAR and its surety as a guaranty that CMAR will complete the Work in accordance with the terms of the Contract.
- 1.45 Project – The agreed scope of work with respect to referenced project name and Jobsite specified in the Contract.
- 1.46 Project Manager – The individual nominated by OWNER to act on behalf of OWNER for the day to day activities during the course of the Contract. However, Project Manager has limited authority, and cannot amend or alter the Contract in any manner, nor can Project Manager amend or alter any financial obligations of OWNER.
- 1.47 Proposal – A complete and properly signed offer to do the Work or designated portion thereof for the sums stipulated therein submitted in accordance with the Bidding Documents.
- 1.48 Punch List – A list, made near the Substantial Completion of the Work, that indicates items to be finished or the Work to be performed by CMAR or Subcontractor in order to complete the Work as specified in the Contract Documents.
- 1.49 Quantity Adjustment (QA) – This is a system for adjusting the estimated quantities displayed in the Bid Form (unit price contract), as a field count determines actual quantities.
- 1.50 Quantity Verification – The method by which CMAR quantifies the amount of work accomplished during the current billing period for a particular work activity.
- 1.51 Request for Contract Change (RFCC) – Formal method of notification to request a change in Contract scope.
- 1.52 Request for Information (RFI) – Formal means of requesting information/clarification regarding Contract requirements.
- 1.53 Samples – samples are physical examples furnished by CMAR to illustrate materials, equipment, finishes, or workmanship, and to establish standards by which the Work will be judged.
- 1.54 Structures – OWNER facilities such as culverts; catch basins; inlets; retaining walls; cribbing; storm and sanitary sewer lines; water lines; under drains; electrical ducts, manholes, hand holes, lighting fixtures and bases; transformers; flexible and rigid pavements; buildings; vaults; and, other manmade features of the Project that may be encountered in the Work and not otherwise classified herein.
- 1.55 Subcontractor means a person who:
 - 1.55.1 Is licensed pursuant to the provisions of Chapter 624 of NRS or performs such work that he is not required to be licensed pursuant to Chapter 624 of NRS; and
 - 1.55.2 Contracts with a CMAR, another Subcontractor or a supplier to provide labor, material or services for a construction project.
- 1.56 Subgrade – The soil that forms the pavement foundation.
- 1.57 Submittals and Shop Drawings – Submittals and shop drawings are drawings, diagrams, illustrations, performance charts, brochures, samples, and other data which are prepared by

CMAR or any Subcontractor, manufacturer, supplier, or distributor which illustrate some portion of the Work.

- 1.58 Substantial Completion – The stage in the progress of the Work, or a designated portion thereof, when construction is sufficiently complete in accordance with the Contract Documents, so that OWNER can occupy and/or utilize the Work (or portion thereof) for its intended use.
- 1.59 Supplemental Agreement – A written agreement between CMAR and OWNER covering work that is requested by OWNER which is not related to the scope of the originally awarded Contract. The cost of this work shall be priced by CMAR in accordance with **Article 12.0 - CHANGES**.
- 1.60 Surety – The corporation, partnership, or individual, other than CMAR, executing a Bid Payment, Performance or Guaranty Bonds which are furnished to OWNER by CMAR.
- 1.61 Technical Specifications – A part of the Contract containing the written directions and requirements for completing the Work. Standards for specifying materials or testing, which are cited in the Technical Specifications by reference, shall have the same force and effect as if included in the Contract physically.
- 1.62 Work – Includes, but is not limited to the furnishing of all labor, materials, equipment, tools, supplies and incidentals and the installation of all materials and equipment necessary to fully and completely accomplish all duties and obligations imposed by the Contract.
- 1.63 Work Day – A working day shall be any day on which the normal working forces of CMAR may proceed with regular work for at least six (6) hours toward completion of the Contract.

2.0 CMAR BIDDING PROCEDURES

Before starting Work, CMAR shall document, and disclose to OWNER all bidding and contracting procedures utilized in negotiating with and contracting with the subcontractors and suppliers.

CMAR shall have obtained a minimum of three (3) bids on all items of Work unless a lesser number of bids is deemed acceptable and is approved by OWNER and allowable under Nevada Revised Statute.

CMAR shall demonstrate to the satisfaction of OWNER that it has adequate previous experience on any Work that it intends to self-perform and shall also provide evidence that its proposed cost for such Work is lower than the other bids received for that Work.

CMAR duly acknowledges that it has complied with all applicable state laws governing bidding procedures associated with this project, and more specifically with a CMAR project as defined by Nevada Revised Statute.

3.0 AUTHORIZED REPRESENTATIVES

Before starting Work, CMAR shall designate a competent, authorized representative acceptable to OWNER to represent and act for CMAR and shall inform OWNER, in writing, of the name and address of such representative together with a clear definition of the scope of his authority to represent and act for CMAR and shall specify any and all limitations of such authority. CMAR shall keep OWNER informed of any subsequent changes in the foregoing. Such representative shall be present or duly represented at the site of Work at all times when Work is actually in progress. During periods when Work is suspended, arrangements for an authorized representative acceptable to OWNER shall be made for any emergency work, which may be required. All notices, determinations, instructions and other communications given to the authorized representative of CMAR shall be

binding upon CMAR.

Before starting Work, OWNER shall designate, in writing, a Project Manager to be the point of contact for OWNER. OWNER will notify CMAR in writing of the name of such representative, the representative's limits of authority and any subsequent changes. At all times when work is being performed under the Contract, there will be available a competent Project Manager who will have authority to act for OWNER within the scope of his authority, and to receive communications from CMAR.

4.0 CONTRACT EXECUTION

4.1 General:

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between OWNER and CMAR and supersedes all prior negotiations, representations or agreements, either written or oral.

The Contract shall not be binding on either OWNER or CMAR until OWNER-CMAR Construction Contract and the Performance and Payment Bonds have been properly executed and submitted, and OWNER-CMAR Construction Contract has been approved and signed by OWNER or its designated representative.

Execution of OWNER-CMAR Construction Contract shall constitute CMAR's representation, under penalty of perjury, that CMAR has carefully examined the contents of all Contract Documents, which it has read and understands the same, and specifically agrees to be bound thereby. Additionally, execution of OWNER-CMAR Construction Contract by CMAR shall represent that it has inspected the site, familiarized itself with all local conditions, laws, and regulations under which the Work is to be performed and has correlated this knowledge with the requirements of the Contract Documents.

The Contract Documents shall not be construed to create a contractual relationship of any kind between Architect and CMAR, between OWNER and a Subcontractor, or between any persons or entities other than OWNER and CMAR. Architect shall, however, have authority to act on behalf of OWNER, to the extent provided in the Contract Documents.

The laws of the State of Nevada and the applicable rules and regulations of its departments, agencies, and institutions shall govern the Project and the Work. Each and every provision of law and clause required by law to be inserted in the Contract shall be deemed to be inserted therein, and the Contract shall be read and enforced as though such provision were included therein, and if through mistake or otherwise, any such provision is not inserted, or is not correctly inserted, then upon the application of either party the Contract shall be physically amended to make such insertion or correction.

The Contract Sum is the sum stated in OWNER-CMAR Construction Contract and is the total dollar amount payable by OWNER to CMAR for the complete and approved performance of the Work in strict accordance with the Contract Documents.

4.2 Laws and Regulations:

The Contract shall be administered and interpreted under the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the Ninth Judicial District Court, Minden, Nevada for enforcement of this Contract. This Contract shall not be construed for or against any party by reason of who drafted the provisions set forth herein. If any part of this Contract is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Contract shall remain in full force and effect.

CMAR and its employees and representatives shall at all times comply with all applicable laws, ordinances, statutes, rules or regulations in effect at the time Work is performed under

this Contract.

If, during the term of this Contract, there are any changed or new laws, ordinances or regulations not known or foreseeable at the time of signing this Contract which become effective and which affect the cost or time of performance of the Contract, CMAR shall immediately notify OWNER in writing and submit detailed documentation of such effect in terms of both time and cost of performing the Contract. Upon concurrence by OWNER as to the effect of such changes an adjustment in the compensation and/or time of performance will be made in accordance to Article 12.0 – CHANGES and Exhibit “B” – Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

If CMAR discovers any discrepancy or inconsistency between this Contract and any law, ordinance, statute, rule, regulation, order or decree, CMAR shall immediately notify OWNER in writing.

4.3 Execution of the Contract:

CMAR is to execute two originals of the Contract, attach the Bonds and Certificates of Insurance and forward the same to OWNER.

If all the data submitted by CMAR under this Article is in accordance with the Contract Documents, OWNER shall have the Contract executed.

If CMAR fails to furnish all Bonds and Insurance Certificates within ten (10) days of the Notice of Award of Contract, OWNER reserves the right to reclassify CMAR’s Proposal as non-responsive and OWNER may then bid the Contract per NRS 338.1696.

4.4 Bond Requirements:

4.4.1 CMAR shall furnish bonds covering the faithful performance of the Contract and the payment of all obligations arising thereunder in such form and amount as OWNER may prescribe in accordance with the provisions of NRS 339.025. Bonds may be secured through CMAR’s usual sources provided the surety must be authorized to do business in the State of Nevada.

4.4.2 Contract Required Bonds:

4.4.2.1 Labor and Material Payment Bond in the amount of 100% of the Contract price.

4.4.2.2 Performance Bond in the amount of 100% of the Contract price.

4.4.2.3 Sureties Agreement to provide Guaranty Bond in the amount of 100% of the Contract price upon Notice of Completion of the Work.

4.4.3 Form of Bonds:

4.4.3.1 The bonds shall be written on Performance Bond and Labor and Material Payment Bond Forms provided by OWNER.

4.4.3.2 CMAR shall require the attorney in fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney.

4.5 Signature Set of Contract Documents:

Prior to commencement of Work, a complete set of conformed Contract Documents shall be examined by CMAR and OWNER for accuracy. This set of documents shall then be bound and sealed. CMAR and OWNER shall sign and date a cover sheet that lists the contents of the bound and sealed package.

This set of signed conformed Contract Documents will be held by OWNER for use as reference in the event of any conflict arising from the Contract Documents. OWNER and CMAR shall both be present in the event the bound and sealed package is ever opened.

4.6 Pre-Construction Conference:

OWNER will call a Pre-Construction Conference prior to issuance of NTP to CMAR.

The purpose of the Pre-Construction Conference will be to review various requirements of the Contract Documents, including safety and security.

CMAR shall be represented at this meeting to include CMAR's Authorized Representative, Project Manager, Superintendent, Schedule Manager and Safety and Quality Representatives.

4.7 Pre-Activity Meetings:

CMAR shall conduct a separate, on-site meeting with each Subcontractor and/or CMAR personnel on work to be accomplished by CMAR direct hire forces prior to commencement of the activity for the purpose of reviewing the Contract Documents. If a Subcontractor is engaged in several work activities or if CMAR is engaged in several direct hire activities, a meeting shall be conducted for each activity. OWNER shall be invited to each meeting.

No CMAR or Subcontractor work activity shall be included in a monthly Progress Pay Estimate until the above meetings have taken place.

4.8 Notice to Proceed:

When all the preceding conditions of this Article have been fulfilled, OWNER will issue NTP to CMAR.

5.0 POST-AWARD

CMAR shall include Exhibit "A" – General Conditions and Exhibit "B" – Compensation Conditions contained in Volume One of the Contract Documents in its contract with each Subcontractor working on this project.

CMAR shall not substitute any Subcontractor or person for a Subcontractor who is named in the Contract, unless:

- (A) OWNER objects to the Subcontractor, requests in writing a change in the Subcontractor and pays any increase in costs resulting from the Change; or
- (B) The substitution is approved by OWNER and is limited to the conditions allowed under state law. CMAR shall be responsible for any increase in costs as a result of such approved substitution.

CMAR shall re-issue the Disclosure of Ownership/Principals Form (Exhibit "C" – Addenda, ATTACHMENT 1 – DISCLOSURE OF OWNERSHIP FORM) if, at any time during the Contract period, there are changes to the form, i.e., individuals are added to, or taken off, the list.

CMAR shall ensure that all subcontractors hold a state business license issued pursuant to NRS Chapter 76 as required under NRS 338.072.

6.0 CONTRACT INTERPRETATION

All questions or disputes CMAR may have concerning interpretation or clarification for the acceptable fulfillment of this Contract, and all disputes applicable under Article 58.0 – TERMINATION FOR DEFAULT, Article 7.0 – DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR

DESCREPARANCIES, or Article 22.0 – DIFFERING SITE CONDITIONS, shall be submitted immediately in writing to OWNER for resolution.

OWNER shall render a decision resolving the question or dispute (hereafter “resolution”) within thirty (30) calendar days, after receipt of the submission from CMAR. The resolution shall be considered final and conclusive. CMAR is obligated to proceed in a timely manner with the resolution therein.

If CMAR does not agree with the resolution, CMAR shall proceed in accordance with Article 6.1 - Claims and Disputes.

OWNER may, in its discretion, issue to CMAR, a clarification to the Contract. CMAR is obligated to proceed in a timely manner with the clarification included therein.

If CMAR does not agree with the clarification, CMAR shall proceed in accordance with Article 6.1 - Claims and Disputes.

CMAR is solely responsible for submitting instructions or interpretations and is solely liable for any cost and/or expense arising from its failure to do so. At all times, CMAR shall carry on the Work and maintain its progress schedule in accordance with the requirements of the Contract and any resolution or clarification, pending conclusion of any dispute.

6.1 Claims and Disputes

If CMAR disagrees with any resolution or clarification made by OWNER; if CMAR decides that work has been undertaken or cost has been incurred, that is outside scope of work of the Contract, CMAR shall file a claim with OWNER within thirty (30) calendar days after the resolution or clarification was rendered, or the work or cost was undertaken by CMAR.

All claims presented by CMAR shall include the following documentation in support of claims:

6.1.1 Specific provisions of the Contract that are pertinent to the claim.

6.1.2 A full description of the claim, with a narrative to support CMAR’s position.

6.1.3 All costs associated with the claim shall be detailed as in Article 12.0 – CHANGES and Exhibit “B” Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

6.1.4 All time extensions associated with claim shall be detailed as in Article 12.0 – CHANGES and Exhibit “B” Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

6.1.5 Supporting documentation to substantiate claim, including schedules, graphs, charts, photographs and any other pertinent documentation or information.

6.2 Failure by CMAR to furnish all preceding data or to file Claim within specified thirty (30) calendar days shall constitute a waiver of claim by CMAR.

6.3 OWNER shall have thirty (30) calendar days after receipt of the claim, to respond to CMAR. OWNER response shall be considered final and conclusive unless CMAR files a written appeal to OWNER within thirty (30) calendar days of receipt of the response. CMAR’s appeal shall state clearly and in detail the basis thereof.

6.4 OWNER shall consider CMAR’s appeal and render a final decision thereon within thirty (30) calendar days of receipt of CMAR’s appeal. If OWNER’s final decision is not acceptable to CMAR, the matter shall be resolved through good faith negotiations between both parties. If, through good faith negotiations, the claim is not resolved within thirty (30) calendar days after OWNER’s final decision, either Party may request mediation before any party commences litigation.

- 6.5 Any and all disputes of any kind that may arise between OWNER and CMAR under the Contract Documents that cannot initially be resolved to the satisfaction of both parties shall be submitted first to mediation to be conducted in a location that is agreeable to both parties utilizing the services of a mediator who is acceptable to both parties. All fees of the mediator and related costs associated with mediation shall be split and paid equally by the parties.
- 6.6 In the event that the parties agree to forego mediation of their dispute(s), or that mediation is unsuccessful, then all disputes between them of any kind or nature arising out of or under the terms of the Contract, or the Contract Documents, or the performance of the Contract, and which arose prior to the termination of the guarantee period specified in the Contract, shall be determined exclusively by and through mandatory, binding arbitration conducted in Douglas County, Nevada (unless the parties agree upon a different location) pursuant to the Nevada Uniform Arbitration Act of 2000, NRS 38.276 et seq., (the "Act").
- 6.7 The parties shall, by agreement between them if possible, select one (1) person as arbitrator who has substantial experience in the area(s) of the disputed issues(s). If they cannot agree upon an arbitrator, either party may apply pursuant to NRS 38.226 to the Ninth Judicial District Court of the State of Nevada in Minden, Douglas County, Nevada to appoint an arbitrator. The arbitrator selected by either method shall have all of the powers set forth in the Act, and shall enter an award at the conclusion of the proceedings, including an award of reasonable attorney's fees and costs to the prevailing party. In no event, however, may the award include any tort or punitive damages. The arbitrator's fee and the cost of the arbitration proceeding itself shall initially be divided equally between the parties, but the arbitrator may award all or any part of the fee and costs of the proceeding to the prevailing party in his/her reasonable discretion.

7.0 DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR DISCREPANCIES

Any conflicts or discrepancies, errors or omissions among the various Contract Documents shall be submitted immediately by CMAR to OWNER for clarification, under **Article 6.0 – CONTRACT INTERPRETATION**, and such clarification by OWNER shall be final. Any work affected by such conflicts, discrepancies, errors or omissions which is performed by CMAR prior to clarification shall be at CMAR's risk and expense.

Local code requirements shall be standard except where the drawings and specifications dictate a more stringent requirement. Where conflicts exist, the most stringent requirements shall apply.

8.0 INSURANCE

8.1 During the term of this Contract, CMAR shall provide insurance as follows:

8.1.1 WORKERS' COMPENSATION

8.1.1.1 CMAR shall maintain workers' compensation and employers liability insurance for all its employees who will be engaged in the performance of the contract, including special coverage extensions where applicable.

8.1.1.2 CMAR shall maintain statutory limits of state industrial and occupational disease insurance for employees engaged on or at the site of the project in accordance with Chapters 616A to 616D, inclusive, and 617 of Nevada Revised Statutes.

8.1.1.3 The commercial umbrella and/or employers liability limits shall not be less than **\$1,000,000** each accident for bodily injury by accident or **\$1,000,000** each employee for bodily injury by disease.

- 8.1.1.4 CMAR waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by CMAR pursuant to Section 8.2.3 of this agreement.

The policy shall include an endorsement waiving the insurance company's rights of subrogation against the Owner. This endorsement shall be at least as broad as National Council on Compensation Insurance (NCCI) Waiver of Our Right to Recover from Others Endorsement form WC 00 03 13.

8.1.2 AUTOMOBILE LIABILITY

- 8.1.2.1 CMAR shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$2,000,000 combined single limit of liability for bodily injury and property damage each accident.
- 8.1.2.2 Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).
- 8.1.2.3 Business auto coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in ISO form CA 00 01.
- 8.1.2.4 CMAR waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by CMAR pursuant to this Agreement.

8.1.3 COMMERCIAL GENERAL LIABILITY

- 8.1.3.1 CMAR shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with total limits of not less than **\$7,000,000** each occurrence and **\$9,000,000** general aggregate.
- 8.1.3.2 If such CGL insurance contains a general aggregate limit, it shall apply separately to this project.
- 8.1.3.3 GL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors and subcontractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
- 8.1.3.4 Additional Insured:
- 8.1.3.4.1 Owner shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 11/85 or a substitute providing equivalent coverage, and under the commercial umbrella, if any; OR
- 8.1.3.4.2 Owner shall be included as an insured under the CGL, using ISO additional insured endorsements CG 20 10

and CG 20 37 or their equivalent, including coverage for Owner with respect to liability arising out of the completed operations of CMAR.

8.1.3.5 Completed operations coverage shall be maintained in effect for the benefit of Owner for a period of two (2) years following the completion of the work specified in Section 1.62 of this contract.

8.1.3.6 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to Owner.

8.1.3.7 The status of Owner as an insured under a CGL obtained in compliance with Section 8.1.3.4 of this agreement shall not restrict coverage under such CGL with respect to the escape or release of pollutants at or from a site owned or occupied by or rented or loaned to Owner.

8.1.3.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution, explosion, collapse, underground property damage, employment-related practices, or damage to the named insured's work.

8.1.3.9 Electronic Data Liability:

8.1.3.9.1 CMAR shall maintain electronic data liability insurance applicable to the Project and insuring against liability arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate electronic data. This coverage shall be maintained with a limit of liability of not less than \$1,000,000.

8.1.4 POLLUTION LIABILITY

8.1.4.1 CMAR shall maintain in force for the full period of this contract insurance covering losses caused by pollution incidents that arise from the operations of the CMAR described under the scope of services of this contract.

8.1.4.2 Insurance as required above shall apply to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. The policy of insurance affording these required coverages shall be written in an amount of at least \$1,000,000 per claim, with an annual aggregate of at least \$2,000,000.

8.1.4.3 The policy of insurance as required above shall include as an additional insured the Owner, its subsidiaries, officers, and employees.

8.1.4.4 If coverage as required above is written on a claims-made basis, the CMAR warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

8.1.4.5 If the scope of services as defined in this contract includes the disposal of any hazardous or nonhazardous materials from the job site, the CMAR must furnish to the Owner evidence of pollution liability insurance maintained by the disposal site operator for losses arising from the insured facility

accepting waste under this contract. Coverage certified to the Owner under this paragraph 1.7 must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$2,000,000.

8.1.5 PROFESSIONAL LIABILITY / ERRORS & OMISSIONS

8.1.5.1 CMAR shall obtain Professional Liability Insurance when DCSD is the beneficiary of the CMAR's service or advice. This coverage focuses on alleged failure to perform on the part of, financial loss caused by, and error or omission in the service or product sold by the CMAR. These are potential causes for legal action that would not be covered by a more general liability insurance policy which addresses more direct forms of harm.

8.1.5.2 CMAR shall maintain professional liability (errors & omissions) insurance with total limits of not less than \$3,000,000 each claim or wrongful act.

8.1.5.3 Professional liability insurance shall cover liability arising out of wrongful acts, including any actual or alleged breach of duty, neglect, error, misstatement, misleading statement or omission committed solely in connection with the CMAR's professional services.

8.1.5.4 If professional liability insurance is written on a claims-made or claims-made and reported coverage form, any Retroactive or Pending & Prior Exclusion Dates shall be prior to the effective date of any services provided under this Agreement.

8.1.5.5 CMAR will maintain professional liability insurance during the term of this Agreement and for a period of three (3) years from the date of completion of the construction of the project unless waived by the Owner.

8.1.5.6 In the event that the CMAR goes out of business during the term of this Agreement or the three (3) year period described above, CMAR shall purchase at the request and expense of the Owner, if available, Extended Reporting Coverage for claims arising out of the CMAR'S negligent acts, errors and omissions committed during the term of the Professional Liability Policy.

8.1.6 BUILDERS RISK

8.1.6.1 Owner is responsible to obtain Builders Risk insurance for any project equal to or less than \$5,000,000. CMAR shall obtain insurance of the types and in the amounts described below for any projects over \$5,000,000.

8.1.6.2 CMAR shall purchase and maintain in force builders risk insurance on the entire work. Such insurance shall be written on a completed value form and in an amount equal to the initial contract sum plus any subsequent modifications of the contract sum. The insurance shall apply on a replacement cost basis. CONTRACTOR shall purchase and maintain in force builders risk insurance on the entire work. Such insurance shall be written on a completed value form and in an amount equal to the initial contract sum plus any subsequent modifications of the contract sum through Change Orders. The insurance shall apply on a replacement cost basis.

8.1.6.3 The insurance as required above shall, at a minimum, cover the causes of loss insured under the ISO special causes of loss form (CP 10 30) and shall be endorsed as needed to provide full coverage for loss or damage from collapse, including collapse resulting from design error.

- 8.1.6.4 The insurance as required above shall name as insureds the Owner, CMAR, and all subcontractors and sub-subcontractors in the work.
- 8.1.6.5 The insurance policy shall contain a provision that the insurance will not be canceled or allowed to expire until at least thirty (30) days' prior written notice has been given to Owner.
- 8.1.6.6 The insurance as required above shall cover the entire work at the site identified in Sections 1.28 and 1.45 including reasonable compensation for architects' services and expenses made necessary by an insured loss. Insured property shall include portions of the work located away from the site but intended for use at the site, and shall also cover portions of the work in transit. The policy shall cover the cost of removing debris, including demolition as may be made legally necessary by the operation of any law, ordinance, or regulation.
- 8.1.6.7 CMAR shall purchase and maintain equipment breakdown/boiler and machinery insurance required by the contract documents or by law, covering insured objects during installation and until final acceptance by Owner. This insurance shall name as insureds Owner, CMAR, and all subcontractors and sub-subcontractors in the work.
- 8.1.6.8 Any deductible applicable to the insurance purchased by CMAR in compliance with these requirements shall be identified in the contract documents and responsibility for paying the part of any loss not covered because of the operation of such deductibles shall be apportioned among the contracting parties in accordance with Section 8.1.6.9 below. If any part of a loss is not covered because of the application of a deductible amount not identified in the contract documents, such loss shall be paid by CMAR.
- 8.1.6.9 With respect to deductibles identified in the contract documents and applicable to insurance as required in Section 8.1.6.8 the following apportionment of loss not insured because of the application of such deductibles shall be made:
- 8.1.6.9.1 Any insured other than Owner making claim to which a deductible applies shall be responsible for 100% percent of the loss not insured because of the deductible, and Owner shall pay to the insured the remaining 0% percent of the loss not insured because of the deductible.
- 8.1.6.10 The insurance as required in Section 8.1.6 shall be maintained in effect, unless otherwise provided for in the contract documents, until the earliest of the following dates:
- 8.1.6.10.1 The date on which all persons and organizations who are insureds under the policy agree that it shall be terminated; OR
- 8.1.6.10.2 The date on which final payment has been made; OR
- 8.1.6.10.3 The date on which the insurable interests in the property of all insureds other than Owner have ceased.

8.1.6.11 Before the commencement of work, CMAR shall provide to Owner a copy of the insurance policy obtained in compliance with an accurate summary of the policy's coverages, conditions, exclusions, and endorsements before work begins, and a copy of the policy itself within 10 days after receipt by the CMAR.

8.1.6.12 If Owner is damaged by the failure of CMAR to maintain insurance as required, then CMAR shall bear all reasonable costs properly attributable to that failure.

8.1.6.13 Waiver of Subrogation:

8.1.6.13.1 Owner and CMAR waive all rights against each other and each of their subcontractors, sub-subcontractors, officers, directors, agents, and employees, for recovery for damages caused by fire and other perils to the extent covered by builders risk insurance purchased pursuant to the requirements of this agreement, or any other property insurance applicable to the work.

8.1.6.13.2 If the builders risk insurance and other property insurance policies purchased as required above do not allow the insured to waive rights of recovery against others prior to loss, CMAR shall cause them to be endorsed with a waiver of subrogation as required above.

8.1.6.13.3 Partial occupancy or use of the work shall not commence until the insurance company or companies providing insurance as required in this agreement have consented to such partial occupancy or use.

8.1.6.13.4 Owner and CMAR shall take reasonable steps to obtain consent of the insurance company or companies, and agree to take no action, other than upon mutual written consent, with respect to occupancy or use of the work that could lead to cancellation, lapse, or reduction of insurance.

8.2 GENERAL REQUIREMENTS

8.2.1 Evidence of Insurance: Prior to commencing the work, and thereafter upon renewal or replacement of each certified coverage, CMAR shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

8.2.2 Subcontractors' Insurance: CMAR shall cause each subcontractor employed by CMAR to purchase and maintain insurance of the type specified above. When requested by Owner, CMAR shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

8.2.3 OWNER and CMAR waive all rights against each other and any of their subcontractors, agents, employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance, except such rights as they have the proceeds of such insurance held by OWNER as fiduciary. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that

person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

8.2.4 All insurance shall be on an occurrence basis and not a claims-made basis, except for professional liability/errors & omissions.

8.2.5 All required insurance coverage as stated herein will be evidenced by a current ACORD Form 25 Certificate(s) of Insurance; such Certificates will include, but will not be limited to, the following:

8.2.5.1 All Certificates for each insurance policy are to be signed by a person authorized by that insurer.

8.2.5.2 Each insurance company's rating as shown in the latest Best's Key Rating Guide will be fully disclosed and entered on the required Certificates of Insurance. The insurance companies must have a Best's Rating of at least A- VII or better in the latest edition of Best's Insurance Reports. The adequacy of the insurance supplied by CMAR (or its Subcontractors) including the rating and financial health of each insurance company providing coverage, is subject to the approval of OWNER, approval of which shall not be unreasonably withheld.

8.2.5.3 Said policies, except Worker's Compensation and Professional Liability, shall name OWNER, its agents, employees, and members of the Board of Trustees as additional insureds. The policies will be primary and any other insurance carried by OWNER and/or CONTRACTOR shall be excess and not contributing therewith.

8.2.5.4 Each insurance policy supplied by CMAR (or its Subcontractors) must be endorsed to provide that the coverage will not be canceled or materially changed without prior written notice to OWNER. CMAR shall provide written notice by mail of any material change, suspension, voiding or reduction in coverage or in limits, of any insurance policy, which provides coverage required by this Contract. Said notice must be provided per policy provisions. This notice requirement does not waive the insurance requirements contained herein.

8.2.5.5 CMAR (or its Subcontractors) will furnish renewal certificates for the required insurance during the period of coverage required by this Contract.

Failure of Owner to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of CMAR's obligation to maintain such insurance.

Owner shall have the right, but not the obligation, of prohibiting CONTRACTOR or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.

8.2.5.6 CMAR (or its Subcontractors) will furnish renewal certificates for the same minimum coverage's as required by this Contract. The notice for renewal will be submitted forty-five (45) days in advance of the expiration date shown on the Certificate of Insurance. A second request will be mailed if the Certificate is not received within ten (10) days. If, within twenty (20) days from the date of notice of renewal, the Certificate has still not been provided, OWNER

may declare CMAR (or its subcontractors) in default of its obligations under this Article.

8.2.5.7 All deductibles and self-insured retentions will be fully disclosed in the Certificates of Insurance. CMAR (or its Subcontractors) is responsible for any deductible or self-insured retention contained within the insurance program.

8.3 Absence of Insurance:

In the event CMAR fails to provide OWNER with the insurance described in Articles 8.1 and 8.2, no work shall commence on the contract site. If the coverage required by CMAR is canceled, all Work on the contract site shall stop immediately, until the problem is resolved.

8.4 Payment of Builders Risk Deductibles:

8.4.1 When Owner is carrying Builders Risk Insurance, if a loss is caused by CMAR (or its Subcontractors), CMAR will be responsible for payment of the deductible per each occurrence of a loss as follows:

8.4.1.1 If arising out of direct damage to property under course of construction or installation, whether or not insured by OWNER, the first \$10,000.

8.4.1.2 If arising out of direct damage to property under course of construction or installation, whether or not insured by OWNER for perils of FLOOD and EARTH MOVEMENT, the first \$100,000.

8.4.1.3 If arising out of property damage liability, including loss of use thereof, the first \$5,000.

8.4.2 All deductibles as noted in Sections 8.4.1.1 through 8.4.1.3 shall be paid by CMAR, directly to OWNER.

8.5 Claim Reporting:

CMAR shall immediately report any incident or claim, no later than twenty-four (24) hours after occurrence, to OWNER.

8.6 Costs and Markups for Insurance Claims:

All costs and markups for work performed by CMAR, on insurance claims, as noted in this General Condition, shall be in accord with all the requirements of Article 12.0 - CHANGES.

8.7 Familiarity with Coverages:

It is CMAR's responsibility to familiarize itself with the coverages described in this General Condition.

8.8 OWNER's Insurance:

OWNER will be responsible for purchasing and maintain its own liability insurance and, at its option, may purchase and maintain such insurance as will protect OWNER against claims that may arise from operations under the Contract Documents.

9.0 OWNER'S RESPONSIBILITIES

OWNER will provide general administration of the Contract provided that such general administration shall not relieve CMAR of complete responsibility for the means and methods of construction and performance of the Work in accordance with the Contract Documents.

OWNER shall furnish site surveys describing the topography and physical characteristics, legal limits, and utility locations for the Project site.

Information or services under OWNER'S control shall be furnished by OWNER within a reasonable time to avoid delays in the orderly progress of the Work.

Prior to the start of construction, OWNER shall obtain all land and rights-of-way necessary for the carrying out and completion of the Work

10.0 CONTRACT TIME

The date of commencement of the Work is the date established in the NTP letter issued by OWNER, or the date of the permit(s) – whichever is later. No Work shall be done at the project site prior to this date unless specifically directed by OWNER with the exception of mobilization and temporary utilities upon OWNER's approval.

CMAR shall begin the Work on the starting date established in the NTP letter. It shall perform the Work expeditiously with adequate forces and shall complete the Work within the Contract Time.

Normal working days are considered to be Monday through Friday, excluding holidays, between the hours of 7:00 am and 5:00 pm, or per City Ordinance and subject to approval by Project Manager. CMAR shall submit to OWNER its proposed working schedule for approval before commencing Work. If CMAR desires to work on any weekend day, holiday, during any other hours of the day, or change its originally approved working schedule, it shall request and obtain OWNER's written approval at least 5 days in advance of the requested deviation.

OWNER reserves the right to stop CMAR activities during holidays or emergencies. OWNER reserves the right to vary or reduce the primary shift hours to accommodate special requests of the users of the Jobsite. OWNER reserves the sole right to determine the definition of a special request. CMAR shall use all reasonable means available to minimize demolition/construction noise generated through performance of the Work. OWNER reserves the right to temporarily suspend and reschedule performance of the Work should an adverse impact to OWNER's use of the jobsite be experienced as a result of excess noise.

It is expressly understood and agreed that the Contract Time is a reasonable and acceptable time for completion of the Work considering the requirements of the Contract Documents, the type and scope of the Project, and the usual industrial and labor conditions prevailing in the locality of the Project.

It is expressly understood and agreed that the Contract Time includes adequate time to allow for usual weather delays considering the climatic conditions in the area of the Project. No adjustments to the Contract Time will be allowed on the account of usual variations in weather. CMAR shall include adequate float or other allowance in construction schedule to accommodate weather conditions that may be associated with weather dependent Work.

The Contract Sum is based on the Contract Time specified in the OWNER-CMAR Construction Contract and shall not be based on an early completion schedule. No additional compensation shall be granted to CMAR for delays to an early completion schedule and any such claim is hereby waived.

11.0 CONSTRUCTION SCHEDULE AND DATA

Within thirty (30) days after issuance of the NTP and prior to issuing any progress payment application, CMAR shall submit a construction schedule to OWNER and Architect for review. The schedule must be satisfactory to OWNER and Architect before the first payment application will be accepted. The schedule shall not exceed the Contract Time, shall be revised at appropriate intervals as required by the progress and conditions of the Work, and shall provide for performance and completion of the Project in accordance with the Contract Documents.

The construction schedule shall be organized to show progress for each trade and operation. As a minimum, the schedule shall show the order in which CMAR proposes to perform the Work, with the proposed starting and completion dates, and with available float for each activity of the Work.

Activities which constitute critical path portions of the Work shall be clearly identified as such. The schedule will include procurement and delivery of major equipment and long lead items. The schedule will show testing, commissioning and training on equipment and systems. The schedule shall be promptly updated as necessary to reflect the Work required to implement each CCO and/or change in the Work. The schedule shall also include reasonable and orderly dates for issuance of all required submittals, allowing for reasonable notice and staged delivery of submittals to Architect.

OWNER may request CMAR to finish a section in which the Work is in progress before Work is started on any additional sections if the opening of such section is essential to OWNER convenience which may require a mutually agreed to adjustment in the construction schedule.

CMAR shall not disrupt any OWNER Operations unless agreed to in the approved schedule. Interface with OWNER Operations is integral to the successful performance of this Contract. CMAR shall not proceed with any portion of the Work without approved schedules and Work Plans in place. In addition, for any Work that is not outlined in the approved schedule, CMAR shall provide OWNER with seventy-two (72) hour notice prior to performance of any Contract Work that will impact OWNER Operations.

CMAR shall utilize a form of project planner software acceptable to OWNER in writing, to create and manage the construction schedule. Submitted schedules and associated data shall be provided in both hard copy and electronic file format. Upon written request by OWNER, CMAR shall provide prompt responses to any questions regarding reasons or causes for changes to the construction schedule.

If requested by OWNER, CMAR shall submit a current/updated construction schedule with each Progress Payment Application. If requested by OWNER it shall also include a brief narrative explaining if CMAR is on schedule and, if not, provide a recovery schedule for review by OWNER and Architect. The recovery schedule shall identify how CMAR proposes, at its sole expense, to overcome the associated delays and complete the Work within the Contract Time. Failure by CMAR to provide a current construction schedule when requested by OWNER shall be justification for OWNER to withhold value of uncompleted requirements.

12.0 CHANGES

12.1 Changes in the Work - General

12.1.1 OWNER's Project Manager and Architect shall have authority to order changes in the Work which do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such changes shall be binding on CMAR.

12.1.2 OWNER, without invalidating the Contract, may order changes in the Work utilizing a CCD with the Contract Sum and/or the Contract Time being adjusted as deemed appropriate. CMAR shall comply with the provisions of Section 12.1.3 in the event that CMAR believes that a CCD has a potential impact on the Work.

12.1.3 Should any event or circumstance occur that CMAR believes may constitute a change in the Work entitling CMAR to an adjustment to the Contract Sum or the Contract Time, CMAR shall issue written notice and a request for a CCO to OWNER within five (5) days of the occurrence of such event or circumstance. Such written notice shall be issued by CMAR for any event or circumstance that CMAR knows, or should have known, to have a potential impact on the Work. The request shall describe in detail the related causes and any potential impact to the Work. CMAR shall also identify any anticipated adjustment to the Contract Sum and/or to the Contract Time as a result of such impact. Failure to submit such written notice and a request within the time stipulated and with the information required by this Article shall constitute a waiver by CMAR of the right to a CCO.

12.1.4 CMAR shall not proceed with changes to the Work without a CCD or a CCO. If

CMAR proceeds with changes to the Work without proper written approval, it does so at its own risk.

- 12.1.5 Execution of a CCO shall be considered complete and final adjustment of the Contract Sum and the Contract Time and represents complete and final resolution of all matters related to, or arising out of, the CCO. Execution of a CCO by CMAR, or acceptance of payment by CMAR constitutes a complete waiver and release of all direct, indirect, consequential and impact costs and damages related to, or resulting from that CCO and its effect, if any, on unchanged Work, including, but not limited to jobsite overhead, home office overhead, interest or carrying charges on CMAR's investment, expenses arising from cost of capital, or for loss of use of, or under-utilization of labor, equipment, or facilities. The execution of each CCO, or acceptance of payment by CMAR shall constitute a full and complete settlement for all claims CMAR may have against OWNER for any damages and/or increased costs as a result of any delay, acceleration, hindrance, disruption, inefficiency, or other interference related to the CCO, and all previous CCOs. In estimating the effect of changes upon the cost of its Work and Schedule, CMAR shall ensure that he has properly accounted for all cost and time impacts and shall not later make any claim for reimbursement of impact costs allegedly resulting from the number, nature, or extent of CCOs. CMAR may not reserve the right to make further claims with regard to any executed CCO. Any attempt by CMAR to reserve such a right shall be considered invalid and unenforceable.
- 12.1.6 All requests for changes in the Work shall be submitted to OWNER and Architect in sufficient detail to allow a complete analysis of all proposed costs. CMAR shall, upon request by OWNER or Architect, submit invoices for materials and equipment utilized in CCO Work. Labor rates, including fringe benefits, shall be in conformance with the applicable Prevailing Wage Rates for this Project.
- 12.1.7 CMAR shall, upon request by OWNER or Architect, submit detailed rationale and justification for labor rates utilized in CCO Work.
- 12.1.8 CMAR will not be entitled to a CCO for any Work that reasonably could have or should have been identified as necessary during CMAR's participation in the design review process as defined in the OWNER-CMAR Pre-Construction Agreement.

12.2 Changes in the Work – Emergency

- 12.2.1 OWNER will issue written orders to CMAR for any changes provided that in the event of an emergency which OWNER determines endangers life or property, OWNER may issue oral orders to CMAR for any work required by reason of such emergency. Such orders will be confirmed in writing as soon as practicable. Such orders, whether written or oral, may be accompanied by drawings and data as are necessary to show the extent of such ordered work.
- 12.2.2 CMAR shall commence such changed work so that all the dates set forth in CMAR's current construction schedule as approved by OWNER will be met, provided that in the event of an emergency which OWNER determines endangers life or property, CMAR shall commence such change as required by OWNER. Failure to commence any such change in a timely fashion shall entitle OWNER to invoke the provisions of **Article 58.0 – TERMINATION FOR DEFAULT.**
- 12.2.3 If CMAR intends to assert a proposal for an equitable adjustment under this clause, it must within ten (10) calendar days after receipt of notification of such change, as provided for in **Article 12.1**, provide written notification of such intent and within a further thirty (30) calendar days, pursuant to **Exhibit "B" – Compensation Conditions Article 3.0, PRICING OF CHANGES**, submit to OWNER a written proposal setting forth the nature, schedule impact, and pricing in sufficient detail to permit thorough

analysis and negotiation.

12.2.4 Any delay by CMAR in giving notice or presenting a proposal for adjustment under this clause shall be grounds for rejection of the proposal.

12.3 Contract Time Extensions

An extension in the Contract Time for a delay will be allowed only in the case that a full normal working day is lost. Delays will not be allowed for lost partial days or for lost non-working days.

All requests by CMAR for extensions of the Contract Time due to delays to the Work shall be made in writing to OWNER and Architect within five (5) calendar days after the start of the delay. Each CCO request shall describe in detail the event or events causing the delay, any related causes, and any impact to the Work. Failure to submit such requests within the stipulated time and with the information required by this paragraph shall constitute a waiver by CMAR of the right to an extension of the Contract Time on the basis of this event or issue.

If CMAR is delayed at any time in the progress of the Work by any act or neglect of OWNER or Architect, or by any employee of either, by any separate contractor employed by OWNER, or by circumstances that are agreed to be beyond the control and without the fault of CMAR and its Subcontractors and suppliers, the Contract Time may be extended by CCO for such reasonable time as OWNER may determine.

CMAR may be entitled to compensation or damages from OWNER because of justifiable delay caused by OWNER, Architect, or any person working for either of them. OWNER may compensate CMAR for any damages resulting from any affirmative, willful act in bad faith performed by OWNER or its employees which unreasonably interferes with CMAR's ability to complete the Work within the Contract Time.

For cumulative delays that total five (5) days, CMAR may request an additional two (2) days to account for the associated non-working weekend days. Should CMAR request and be allowed a time extension which causes the Contract Time to end on a non-working day (on a weekend day or a holiday) the nonworking day(s) may be added to the Contract Time such that the Contract Time ends on a working day.

Extensions to the Contract Time will not be allowed for delays that do not affect the critical path for completion of the Work.

Extensions to the Contract Time will not be allowed for delays which could have been or may have been avoided by the exercise of care, prudence, foresight, and/or diligence by CMAR, or for delays resulting from correction of Work rejected as defective or as failing to conform to the Contract Documents. If the performance of such changes would result in an increase or decrease in the time required for completion of Work as shown on CMAR's approved construction schedule, CMAR shall revise the schedule to reflect the increase or decrease and submit such revised schedule to OWNER.

12.4 Force Majeure:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases. If applicable, CMAR may then submit claim for contract time extensions and Cost of the Work per Article 12.

12.5 Payment for Changes:

It is expressly understood that no payment for change work will be made until the price of the change work has been approved by OWNER. Once approved, the price of the change work shall be added to the schedule of values and when the Work is completed, payment shall be included in CMAR's next Progress Pay Estimate, all in accordance with Exhibit "B" – Compensation Conditions, Article 5.0 – PROGRESS PAYMENT APPLICATIONS.

12.6 CMAR's Certification of Claims:

CMAR shall provide the following certification signed by an authorized representative of CMAR with respect to any Claim for adjustment in the Contract Price:

"I certify that this claim is made in good faith; that the supporting data is accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the adjustment in the Contract Price for which I believe OWNER is liable; that I understand Nevada law imposes liability for damages and civil penalties for knowingly presenting or causing to be presented a false claim for payment or approval or knowingly making or using, or causing to be made or used, a false record or statement to obtain payment or approval of a false claim; and that I am duly authorized to certify this claim on behalf of CMAR."

Except as otherwise provide by law and notwithstanding any other provision contained in the Contract Documents to the contrary, either state or federal courts which are located in Nevada will have exclusive jurisdiction over any dispute, claim or question involving an allegation of a false claim and such dispute, claim or question will not be subject to arbitration.

13.0 PROGRESS

CMAR shall give OWNER full information in advance as to its plans for performing each part of the Work. If at any time during the progress of Work, CMAR's actual progress is inadequate to meet the requirements of the Contract, OWNER may so notify CMAR who shall thereupon take such steps as may be necessary to improve its progress. If within a reasonable period as determined by OWNER, CMAR does not improve performance to meet the currently approved contract construction schedule, OWNER may require an increase in CMAR's labor force, the number of shifts, overtime operations, additional days of work per week and an increase in the amount of construction plant; all without additional cost to OWNER. Neither such notice by OWNER nor OWNER's failure to issue such notice shall relieve CMAR of its obligation to achieve the quality of work and rate of progress required by the Contract.

Failure of CMAR to comply with the instructions of OWNER may be grounds for determination by OWNER that CMAR is not prosecuting its work with such diligence as will assure completion within the times specified. Upon such determination, OWNER may terminate CMAR's right to proceed with the performance of the Contract, or any separable part thereof, in accordance with the applicable provisions of this contract.

14.0 CONSTRUCTION PROGRESS MEETINGS

CMAR shall, as requested by OWNER, attend any and all meetings required by OWNER to discuss the Work under the Contract. Such meetings shall be conducted by Project Manager and recorded by Architect with minutes of each meeting distributed to OWNER and CMAR.

14.1 Pre-Construction Conference:

As soon as practicable after award of Contract and prior to commencing any work, a pre-construction conference will be arranged. The purpose of said conference is to determine procedures related to smooth progress of the project and to review any items requiring clarification. Procedures for processing and distribution of all documents and

correspondence related to the Contract will be established.

15.0 SUBCONTRACTORS

After submitting the required Subcontractor information to OWNER, CMAR shall not contract with any other Subcontractor nor change Subcontractors without proper justification and without the prior written approval of OWNER.

CMAR shall cause appropriate provisions to be inserted in all subcontracts relative to the Work to bind Subcontractors to CMAR by the terms of the General Conditions and the other Contract Documents. These provisions shall include, but shall not be limited to, the following:

- 15.1 Require that the Subcontractor's Work be performed in accordance with the requirements of the Contract Documents and be guaranteed for a period of one year after the date of Substantial Completion, or as may be required in the Contract Documents.
- 15.2 Require that the Subcontractor's Work be performed in accordance with CMAR's construction schedule to ensure completion within the Contract Time.
- 15.3 Require that all claims by the Subcontractor for additional costs, extensions of time, damages for delays or otherwise with respect to subcontracted portions of the Work shall be submitted to CMAR in the time and manner provided in the Contract Documents for like claims by CMAR upon OWNER

CMAR shall pay each Subcontractor, within ten (10) calendar days after receipt of payment from OWNER, an amount equal to the percentage of completion allowed to CMAR on account of each Subcontractor's Work. CMAR shall also require that each Subcontractor make similar payments to each Sub-subcontractor.

CMAR shall be as fully responsible to OWNER for the acts and omissions of its Subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of the persons directly employed by them. If, through acts or neglect on the part of CMAR, any Subcontractor suffers loss or damage, CMAR agrees to settle with such Subcontractor. If such Subcontractor asserts any claim against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CMAR, who shall indemnify, hold harmless, and defend OWNER against any such claim.

If CMAR fails to make appropriate payments to any Subcontractor, workers, or supplier, then OWNER may pay unpaid bills (unless CMAR has justification to withhold payment or if there is a substantiated claim by CMAR against such Subcontractor, worker, or supplier) and/or withhold from CMAR's unpaid compensation a sum of money deemed reasonably sufficient to reimburse OWNER or pay any and all such claims until satisfactory evidence is furnished that all such liabilities have been fully discharged by CMAR, but in no event shall the provisions of this paragraph be construed to impose any obligations upon OWNER to CMAR, its Surety, Subcontractors, workers, or suppliers. In paying any unpaid bills of CMAR, OWNER shall be deemed the agent of CMAR, and any payment so made by OWNER, shall be considered as a payment made under the Contract by OWNER to CMAR, and OWNER shall not be liable to CMAR for any such payment made in good faith.

CMAR shall be responsible for the proper distribution of all insurance recoveries resulting from an insured loss under the Contract.

OWNER may upon request, furnish to any Subcontractor or supplier, information regarding payments to CMAR on account of Work done by such Subcontractor or supplier.

Neither OWNER nor Architect shall have any obligation to pay or to see to the payment of any monies to any Subcontractor, worker, or supplier, except as may otherwise be required by law.

16.0 LABOR, PERSONNEL AND WORK RULES

CMAR shall employ only competent and skilled personnel to perform the Work. CMAR shall, if requested to do so by OWNER, remove from the Jobsite any personnel of CMAR whom OWNER determines unfit or acting or working in violation of any provision of this Contract.

CMAR shall comply with and shall cooperate with OWNER in enforcing Jobsite conditions and job work rules which directly affect the performance of the Work including but not limited to starting and quitting time, smoking regulations, check-in and check-out procedures, Jobsite safety regulations and security regulations, emergency plans and procedures, and daily clean-up.

All CMAR personnel shall wear a CMAR company badge when on the Jobsite.

CMAR and subcontractors shall be bound by and comply with all federal, state and local laws with regard to minimum wages, overtime work, hiring, and discrimination, including Chapter 338 of the Nevada Revised Statutes, which is entitled "Public Works and Planning". CMAR shall ensure that all employees on the Work are paid in accordance with entitled Prevailing Wage Rates as approved by the State Labor Commissioner for Douglas County, Nevada and the minimum Federal Wage Scale as determined by the Secretary of Labor, as displayed in this Contract. All work necessary to be performed after regular working hours, on Sundays or legal holidays, shall be performed without additional expense to OWNER.

CMAR shall comply with the Copeland Anti Kick Back Act (18 U.S.C. 874) as supplemented in the Department of Labor Regulations (29 CFR Part 3). This act provides that each CMAR or Subcontractor shall be prohibited from inducing by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which it is otherwise entitled.

CMAR shall comply with the provisions of NRS 338.130 – Preferential employment in construction of public works. If the provisions of this Article are not complied with by CMAR, the Contract is void.

17.0 NEVADA PREVAILING WAGE RATES

17.1 This work will be performed using the Prevailing Wage Rates for Public Works, State of Nevada, as approved by the State of Nevada Labor Commissioner.

17.2 Prevailing Wage Rates for Public Works will be published only once each year. If a wage determination expires between Bid opening and the award of a Contract for a Public Works Project, the Labor Commissioner, upon written notification of that fact, will allow the Prevailing Wage Rates used in the Contract to be used for the duration of the project, as long as such action is not contrary to the general public interest (N.A.C. 338.040).

17.3 For a current list of Prevailing Wage Rates for Public Works, contact:

Office of Labor Commissioner
675 Fairview Drive, Suite 226
Carson City, Nevada 89701
(775) 687-4850

17.4 CMAR shall ensure that all employees on the Work are paid in accordance with the current Prevailing Wage Rates for Public Works as approved by the State Labor Commission for Douglas County, Nevada, whenever the actual value of the Contract totals \$100,000.00 or more.

17.5 CMAR shall be aware that NRS 338.010 through NRS 338.090 covers use of Nevada Prevailing Wage Rates on Public Works Projects. In particular, CMAR shall be aware of

NRS 338.060 and 338.070, which cover forfeit penalties against CMAR if any workman is paid less than the designated wage rate. The forfeit penalty can be \$20.00 to \$50.00 for each workman employed for each calendar day or portion thereof that the workman is paid less than the designated rate for any work done under this Contract. This includes all Subcontractors.

18.0 CERTIFIED PAYROLLS

CMAR and each of its Subcontractors shall maintain records for each worker employed by CMAR or its Subcontractors in connection with this Contract in accordance with NRS 338.070. CMAR shall furnish OWNER with one (1) copy of State of Nevada Weekly Wage and Hour Report of Public Work Contractors no later than one (1) week after the end of the month. CMAR shall include all reports for its subcontractors in this monthly submittal.

19.0 PERMITS AND FEES

CMAR shall be responsible for coordination and obtaining of any and all permits paid by OWNER and certificates, required by the relevant regulatory agencies, applicable to constructing and, upon completion, utilization of this facility by OWNER including: Plan Check fee(s), Building Permit(s), Grading Permit(s), Drainage/Flood Control Permit(s), Electrical Permit(s), Mechanical Permit(s), Plumbing Permit(s), Dust Control Permit(s), Fire Protection Permit(s), Water/Sanitation Connection Fee(s), Temporary Occupancy Certificate(s), Permanent Occupancy Certificate, or Security Deposits.

20.0 TAXES

CMAR shall pay all taxes, levies, duties and assessments of every nature, which may be applicable to any work under this Contract. The Contract Sum and any agreed variations thereof shall include all taxes imposed by law. CMAR shall make any and all payroll deductions required by law. CMAR shall defend, indemnify and hold OWNER harmless from any liability on account of any and all such taxes, levies, duties, assessments and deductions.

21.0 SITE CONDITIONS

21.1 CMAR shall have the sole responsibility of satisfying itself concerning the nature and location of work and the general and local conditions, and particularly, but without limitation, with respect to the following:

21.1.1 Those affecting transportation, access, disposal, handling and storage of materials.

21.1.2 Availability and quality of labor, water and electric power.

21.1.3 Availability and condition of roads.

21.1.4 Climatic conditions, location of underground utilities, obstructions, obstacles or other materials, physical conditions at the Work sites and the Project area as a whole.

21.1.5 Topography and ground surface conditions.

21.1.6 Subsurface geology, and nature and quantity of surface and subsurface materials to be encountered.

21.1.7 Equipment and facilities needed preliminary to and during performance of the Contract.

21.1.8 All other matters, which can in any way affect performance of the Contract, or the cost associated with such performance.

21.1.9 The failure of CMAR to acquaint itself with any applicable condition will not relieve it from the responsibility for properly estimating either the difficulties or the costs of successfully performing the Contract.

21.2 All Soils Reports used in the preparation of bid documents are on file at the office of OWNER's Project Manager, 1638 Mono Avenue, Minden, NV 89423, and may be examined by CMAR. The Soils Reports is a part of the Contract Documents and CMAR is solely responsible for any conclusions drawn by CMAR from said reports.

22.0 DIFFERING SITE CONDITIONS

CMAR is completely responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Jobsite, and the character and extent of existing improvements and work within or adjacent to the Jobsite.

If, in the performance of the Contract, hidden physical conditions of a building being modified are exposed revealing unusual or materially different conditions from those ordinarily encountered or inherent in work of this nature, or if subsurface or latent conditions at the Jobsite are found which are materially different from those frequently present in the locality or from those indicated in the Contract Documents, CMAR must immediately give written notice of such conditions to OWNER and to Architect before the conditions are disturbed. If after investigation of the conditions, Architect finds that the conditions materially differ, Architect shall, after consultation with OWNER, make such changes in the Contract Documents as it may deem necessary. Any increase or decrease in cost resulting from such changes will be adjusted by Change Order.

Any condition for which an equitable adjustment is sought by CMAR must be shown by a preponderance of the evidence to pre-date the NTP. No equitable adjustment will be made for differing conditions attributable to weather or acts of God occurring subsequent to the NTP. No equitable adjustment will be made for differing conditions attributable to man if caused by CMAR or its subcontractors after NTP.

23.0 STANDARDS AND CODES

Wherever references are made in the Contract to standards or codes in accordance with which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Contract shall apply.

In case of conflict among any referenced standards and codes or between any referenced standards and codes and Technical Specifications, Article 6.0 – CONTRACT INTERPRETATION shall govern.

24.0 CMAR's FIELD OFFICE

24.1 Upon commencement of the Work, CMAR shall provide on or near the site a temporary field office for its own use (and for use by OWNER and others as required or appropriate). CMAR's field office shall contain at a minimum:

24.1.1 Minimum of 240 square feet of floor area and as appropriate to facilitate the required job site meetings, conference seating for 12.

24.1.2 Outside door with security lock.

24.1.3 Minimum of four electrical convenience outlets.

24.1.4 Adequate light fixtures and lamps (as necessary to provide a minimum of 100 foot-candles at the desktop and plan table).

24.1.5 Telephone line and a separate fax line.

- 24.1.6 Heating, ventilation, and air conditioning provisions as necessary to maintain an indoor temperature of 72°F.
- 24.1.7 Plan rack.
- 24.1.8 Plan table (3 feet x 6 feet minimum size).
- 24.1.9 First aid kit.
- 24.1.10 Computer data/network connection (with Internet access).
- 24.1.11 Conference table and chairs as necessary to accommodate the required construction progress meetings.
- 24.1.12 Copy machine.
- 24.1.13 Bottled water dispenser.
- 24.1.14 Additional hard hats for use by OWNER and Architect.
- 24.2 CMAR shall pay the cost of all utilities, including telephone and janitorial service, as required for the maintenance of the temporary field office until the completion of the Project.
- 24.3 The temporary field office shall remain the property of CMAR, and shall be completely removed at the completion of the Project.
- 24.4 All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

25.0 TOILET FACILITIES

CMAR shall provide and maintain in a clean and sanitary condition in a weatherproof building satisfactory toilet accommodations for all workers and for use by Architect and OWNER. Minimum toilet accommodations shall consist of a frost-proof chemical toilet or water closet with urinal. Temporary or portable toilet accommodations shall be completely removed upon completion of the Project. All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

26.0 NEVADA OSHES REQUIREMENT

Prior to commencement of construction activities, CMAR must verify if any project activity meets at least one (1) of the following four (4) criteria described by the Nevada Occupational Safety and Health Enforcement Section (OSHES):

- 26.1 A new or renovated building or renovated building or structure that has a ground floor which is more than thirty (30) feet above or below ground level;
- 26.2 A new building or structure which has an initial construction cost of \$10,000,000.00 or more;
- 26.3 A new building or structure which, when completed, will be 50,000 square feet or more; or
- 26.4 A new building or structure which, when completed, will be more than sixty (60) feet above the ground, excluding any antenna, smokestack, flagpole or similar attachment.

If at least one (1) of the four (4) criteria is met, then CMAR must give written notice to OSHES in accordance with current Regulations for the Nevada Occupational Safety and Health Enforcement

Program, Chapter 618. CMAR shall develop, maintain and submit all data required by OSHES throughout construction. CMAR shall forward copies to OWNER of all correspondence and data submitted to and received from OSHES relative to the subject project.

27.0 SAFETY

All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

27.1 Emergencies

In case of an emergency which threatens loss or damage to property, personal injury, or life safety, CMAR shall immediately take all feasible actions to prevent or mitigate such loss, damage, injury or death, without awaiting instructions from OWNER or Architect. CMAR shall notify OWNER and Architect in writing of such emergency at the first feasible opportunity.

The amount of reimbursement claimed by CMAR on account of any emergency action shall be determined in the manner provided in Article 12.0 CHANGES for claims.

CMAR shall maintain a current emergency telephone number list at the job site. The list shall include telephone numbers for CMAR's superintendent and for other responsible CMAR representatives that can be contacted after normal working hours in the event of an emergency. This list shall be prominently posted both inside and outside of CMAR's field office.

27.2 Safety, Sanitary, Medical:

CMAR shall, at all time, conduct all operations under this Contract in a manner to avoid the risk of endangerment to health, bodily harm to persons, and damage to property. CMAR shall comply with their written Project Safety and Health Program. CMAR shall, in accordance with CMAR's established practices, have sole responsibility for implementing its safety and health program, taking all safety and health precautions necessary and continuously inspect all equipment, materials and work to discover, determine and correct any conditions which might result in any safety risks or damage to any property. CMAR shall furnish all safety equipment and instructions required for the Work and shall maintain and furnish accident, injury and any other records and reports required by applicable laws and regulations or by OWNER

CMAR shall promptly and fully comply with and carry out safety, sanitary and medical requirements as prescribed by Federal, State or local laws or regulations, and CMAR shall take such other measures as may be necessary or required to assure that the safety and health of its employees, subcontractors, OWNER, its representatives and the general public will be safeguarded.

Before starting work, CMAR shall provide a written Safety Program for OWNER's review. Such program shall be subject to approval. Such review shall not relieve CMAR of its responsibility for safety nor shall such approval be construed as limiting in any manner CMAR's obligation to undertake any action which may be necessary or required to establish and maintain safe working conditions at the site. CMAR shall promptly comply with any directive from OWNER in connection with safety.

CMAR shall designate a Safety Officer, acceptable to OWNER.

CMAR shall hold "New Hire" safety orientations for all its employees and its Subcontractors' employees to instruct them regarding the requirements of CMAR's safety and health program. CMAR shall furnish and cause its Subcontractors to furnish safety equipment to all employees and shall enforce the use of such equipment by the employees.

CMAR shall maintain all portions of work in a neat, clean and sanitary condition at all times.

CMAR shall ensure that all Subcontractors shall, without expense to OWNER, comply with the foregoing.

27.3 Construction Safety Fencing:

Required construction fencing will vary during the various work stages of the project. CMAR shall remove all temporary construction fencing, to include post concrete encasement, at the completion of the Work.

27.4 Smoking:

Jobsite is to be tobacco free. Smoking, tobacco products, and smokeless cigarettes shall not be permitted or tolerated on Jobsite.

27.5 Fire Prevention:

CMAR shall conform to all Federal, State, and local laws and regulations pertaining to burning, fire prevention and control within or adjacent to the Jobsite. Necessary precautions to avoid and eliminate fire hazards shall be the responsibility of CMAR. This includes keeping the Jobsite area clear of all trash at all times.

All tarpaulins used for any purpose during construction of any work shall be made of material resistant to fire, water and weather and shall bear UL labels. Lighting of any fires on premises is strictly forbidden.

CMAR shall provide portable fire extinguishers compatible with the hazard of each work area and shall instruct its personnel in their location and use. Wherever welding and burning are conducted, no inflammable materials shall be allowed and a fire watch shall be provided by CMAR to be present during the burning and welding operation to ensure that protective measures are taken and that no fires result from such operation. The fire watch shall have fire extinguisher equipment readily available and know-how for proper use.

27.6 Pumping and Drainage:

Surface or sub-surface water or other fluid shall not be permitted to accumulate in excavations or under any structure. Should such conditions develop or be encountered, the water or other fluid shall be controlled and suitably disposed of by means of temporary pumps, piping, drainage lines and ditches, dams or other methods approved by OWNER and other public agencies having jurisdiction.

27.7 Permitting and Dust Control for Construction Activities:

CMAR, for the duration of the Contract, shall maintain all excavations, embankments, haul roads, access roads, plant sites, waste disposal areas, borrow areas, and all other work areas free from dust. Separate payment will not be made for dust control unless specifically defined as a separate pay item.

If OWNER determines that dust from the Jobsite constitutes a hazard to Jobsite occupants, CMAR shall take immediate action to reduce the amount of dust to the satisfaction of OWNER. If CMAR does not respond immediately, OWNER reserves the right to undertake dust control at CMAR's expense.

CMAR shall contain all dust caused by interior demolition, modification and improvements and shall not allow encroachment into the existing building. This shall include, but is not limited to, the paint surface preparation requirements, paint overspray, paint fumes, carpet and tile adhesive materials, sealants, concrete and terrazzo add-mixtures, cleaning products, and solvents.

27.8 Illumination:

When any work is performed at night or where daylight is shut off or obscured, CMAR shall,

at its expense, provide artificial light sufficient to permit work to be carried on efficiently, satisfactorily and safely, and to permit thorough inspection. During such time periods the access to the place of work shall also be clearly illuminated. All wiring for electric light and power shall be installed and maintained in compliance with local code, securely fastened in place at all points, and shall be kept as far as possible from telephone wires, and signal wires.

Lighting circuits in buildings and for parking lots and outdoor walkways must be functional at all times, even if this requires temporary wiring (and temporary power source) to be installed by CMAR as part of the Work.

27.9 Cleaning Up:

CMAR shall, at all times, keep its work areas in a neat, clean, and safe condition. Upon completion of any portion of the Work, CMAR shall promptly remove all of its equipment, construction plant, temporary structures and surplus materials not to be used at or near the same location during later stages of Work. Upon completion of the Work and before final payment is made, CMAR shall at its expense, satisfactorily dispose of all plant, buildings, rubbish, unused materials, and other equipment and materials belonging to it or used in the performance of the Work, and CMAR shall leave the premises in a neat, clean, and safe condition. In the event of CMAR's failure to comply with the foregoing, the same may be accomplished by OWNER at CMAR's expense.

27.10 Hazard Communication:

CMAR shall be aware of OSHA Federal Standard 29 CFR 1910.1200, Hazard Communication and 29 CFR 1910.1020, Access to Employee Exposure and Medical Records. CMAR's Safety Program shall address and include all aspects of the preceding OSHA rules, as well as any local or State hazard communication laws.

CMAR shall furnish to OWNER the MSDS Sheet on any material requiring same, for OWNER review and approval prior to said material being delivered to the site. CMAR shall specifically follow all the safety requirements listed on the MSDS Sheet.

27.11 Hazardous Materials:

During the course of construction, there may be hazardous materials discovered on the construction site. Such materials can be in the form of asbestos in structures, underground fuel storage units, contaminated soil or other unknown hazardous materials. CMAR shall immediately notify OWNER of any hazardous materials subsequently found on the site and shall not remove same without the permission of OWNER. OWNER shall be responsible for removal and abatement of any existing hazardous materials.

If the hazardous material and subsequent contamination was caused by CMAR, CMAR shall remove said hazardous material and contaminated soils or materials from the site and shall dispose of same in accordance with all Federal, State or Local laws or regulations. Removal of such materials and contamination shall be monitored by a licensed hazardous materials laboratory, and said laboratory shall prepare a written report attesting to the complete removal of the contaminating material and resulting contamination, all to the satisfaction of, and at no cost to, OWNER.

28.0 REQUESTS FOR INFORMATION

No Work shall be performed by CMAR without adequate drawings or specifications, or that is in conflict with or contrary to the Contract Documents. CMAR shall, upon discovering any discrepancy, conflict, or inconsistency in the Contract Documents, immediately submit a Request for Information (RFI) to Architect. Architect, upon receipt of any such request, will promptly investigate the circumstances and give appropriate instructions to CMAR, but will take such action only after consultation with OWNER. Until such written instructions are given, any Work done by CMAR, either directly or indirectly relating to such discrepancy,

conflict, or inconsistency will be at CMAR's own risk, and CMAR shall bear all costs arising therefrom. CMAR shall maintain a sequential log of all RFIs.

CMAR shall report immediately to OWNER and Architect any discrepancy, conflict, or inconsistency that CMAR may discover, or should have discovered, in the Contract Documents. If CMAR performs any Work contrary to the Contract Documents, CMAR shall be solely responsible and shall bear all costs attributable thereto.

RFIs shall be limited to one specific issue or group of related issues and shall not address multiple issues. Architect will review and respond to RFIs within five (5) days from the date that the RFI is received by Architect. RFIs shall be issued by CMAR to Architect in a reasonable and orderly sequence such that they are not unreasonably grouped together and then delivered to the Architect.

29.0 CMAR-FURNISHED SUBMITTALS AND SAMPLES

Review and permission to proceed by OWNER as stated in this Contract does not constitute acceptance or approval of design details, calculations, analysis, test methods, certificates or materials developed or selected by CMAR and does not relieve CMAR from full compliance with contractual obligations.

Approval of a Submittal, which changes or modifies a Technical Specification, does not constitute approval of those changes or modifications unless same have been specifically identified and submitted in writing as a deviation from or substitution of the Technical Specification.

29.1 Drawings:

29.1.1 CMAR shall review, stamp, and submit to the Architect with reasonable promptness and in an orderly sequence so as to cause no delay in the Work, all Submittals and/or shop drawings required by the Contract Documents or subsequently required by the Architect.

29.1.2 CMAR's schedule shall include reasonable and orderly dates for issuance of all significant Milestones, to allow for reasonable notice and staged delivery of Submittals to the Architect, as required in **Article 11.0 CONSTRUCTION SCHEDULE AND DATA**.

29.1.3 CMAR's Submittals shall provide specific written notice of any deviation from the requirements of the Contract Documents. Failure to specifically identify such deviations shall be adequate grounds for withholding approval of the Submittal or voiding any prior acceptance or approval of the Submittal.

29.1.4 Submittals shall be properly identified as specified, or as the Architect may require. By approving and issuing Submittals, CMAR thereby represents that it has determined and has verified all field measurements, field construction criteria, materials, catalog numbers and similar data, and has checked and coordinated each Submittal with the requirements of the Contract Documents.

29.1.5 Architect will review Submittals within 7 days from the date that they are received for conformance with the Contract Documents. The review of a separate item shall not indicate approval of an assembly in which the item functions.

29.1.6 The review and approval of Submittals by the Architect shall not relieve CMAR from responsibility for errors or omissions in the Submittals.

29.1.7 CMAR shall correct Submittals as required by the Architect and shall resubmit the required number of corrected copies of Submittals until the Architect indicates that

no further re-submittals are required. CMAR shall identify in writing all revisions made, in addition to identifying the corrections requested by the Architect on previous Submittals.

29.1.8 CMAR shall furnish required Submittals with sufficient information and accuracy in order to obtain required approval of an item with no more than two Submittals. The Architect will record the time for reviewing subsequent Submittals, Samples or other items requiring approval and CMAR shall reimburse OWNER for Architect's charges for such time.

29.1.9 The number of Submittals provided and approved shall include one set for use by the OWNER.

29.1.10 None of the Work requiring Submittals or shop drawings shall commence until the associated Submittals have been reviewed and approved by the Architect.

29.2 Operations and Maintenance Manuals:

CMAR shall furnish two (2) original of Operations and Maintenance (O&M) Manuals providing data on and operation and/or maintenance procedures for all incorporated material, equipment and finishes installed under this Contract.

All data to be included in the O&M Manuals shall be included in CMAR's submittals under this General Condition.

CMAR shall provide separate volumes for General, Mechanical and Electrical portions of the Work. Each volume shall be a three-inch (3"), three-ring binder. The cover and spine of each volume shall be imprinted with name of project, OWNER, description of contents and date. All data shall be indexed as per the index of the Technical Specifications. All pages shall be 8-1/2 x 11 inches except for fold out pages of diagrams and manufacturer's literature. Include manufacturer's supplier's and subcontractor's names, addresses and telephone numbers, model numbers, proportions of mixes, furnish numbers and all pertinent information required for replacement ordering or duplication for each incorporated material, equipment and finishes installed under this Contract.

CMAR shall submit for approval by OWNER, a sample of the three-ring binder, appropriately inscribed, no later than NTP plus ninety (90) days.

Throughout the Contract submittal process, as an incorporated material, equipment or finishes submittal is reviewed and marked as Code 1, CMAR will place one (1) original of same in the O&M Manual. CMAR is advised that OWNER may request information from the O&M Manuals or request to review the Manuals during performance of the Contract, so it is imperative that CMAR develop and maintain the O&M Manuals from the beginning of the project. Additionally, CMAR shall furnish two (2) compact disks (CD's) of the O&M Manuals. The O&M Manuals and CD's will be forwarded to OWNER at Substantial Completion of the Contract or portions of the Contract.

Until the O&M Manuals are revised to include all approved Submittals, CMAR shall perform all maintenance required on all items contained in the O&M Manuals.

29.3 Data:

Data to be submitted and approved shall include, but not be limited to complete descriptions of all materials, fabrications, manufactured items, construction methods and sequences, and system designs, as well as items under the General Conditions, Special Conditions and Compensation Conditions.

30.0 SUBSTITUTIONS

Any request by CMAR for material substitution of "an equal" item must be received by OWNER within seven (7) days after NTP as provided by Nevada Revised Statute.

Prior to proposing any substitute item, CMAR shall satisfy itself that the item proposed is, in fact, equal to that specified, that such item will fit into the space allocated, that such item affords comparable ease of operation, maintenance and service, that the appearance, longevity and suitability for the climate are comparable, and that by reason of cost savings, reduced construction time, or similar demonstrable benefit, the substitution of such item will be in OWNER's interest. Replacement parts, maintenance parts and spare parts for all materials and equipment offered as a substitution shall be readily available for delivery to the Reno area within seventy two (72) hours.

The burden of proof of equality of a proposed substitution for a specified item shall be upon CMAR. CMAR shall support its request with sufficient test data and other means to permit OWNER to make a fair and equitable decision on the merits of the proposal. CMAR shall provide Submittals, Samples, data and certificates for proposed substitute items as required by Article 29.0 – CMAR-FURNISHED SUBMITTALS AND SAMPLES accompanied by a Submittal Substitution Form. Any item by a manufacturer other than those specified or of brand name or model number or of generic species other than those specified will be considered a substitution. OWNER will be the sole judge of whether or not the substitution is equal in quality, utility and economy to that specified.

Materials and methods proposed as substitutions for specified items shall be supported by certification of their approval for use by any or all governmental agencies having jurisdiction over use of the specific material or method.

Substitutions may not be permitted in those instances where the products are designed to match artistic design, specific function or economy of maintenance.

Approval of a substitution shall not relieve CMAR from responsibility for compliance with all requirements of the Contract. CMAR shall bear the expense for any changes in other parts of the Work caused by any substitutions. If OWNER rejects CMAR's substitute item on the first submittal, CMAR may make only one additional request for substitution in the same category.

31.0 INSPECTION: REJECTION OF MATERIALS AND WORKMANSHIP

31.1 Quality:

CMAR shall be responsible for ensuring that all the Work is in complete compliance with the Contract Documents and applicable codes, and that all the Work is completed to the highest quality of workmanship.

CMAR shall develop and implement an appropriate quality assurance/quality control program for the Project. A detailed description of the program shall be furnished to OWNER and Architect for review and acceptance prior to submitting the first progress payment application.

CMAR shall provide to Project Manager and Architect a schedule of its internal and external consultant, subcontractor and supplier audits that are to be conducted to verify that all aspects of the Work are being conducted in accordance with the Contract requirements.

CMAR shall provide to Project Manager and Architect a schedule other items pertinent to Quality Control including testing and inspection, equipment and instrument calibration, training, and records retention.

CMAR shall, at CMAR's expense, perform all inspections required by the Contract Documents and shall notify OWNER in advance of such inspections to allow OWNER the opportunity to witness such inspections. All materials and equipment furnished and work performed shall be properly inspected by CMAR and shall at all times be subject to quality surveillance, observations or quality audit by OWNER. CMAR shall provide safe and adequate facilities and all samples, drawings, lists and documents necessary for such quality

surveillance, observation or quality audit. For this purpose OWNER shall be afforded full and free access to the shops, factories or places of business of CMAR and its Subcontractors and suppliers for such quality surveillance, observation or quality audit and to determine the status of the Work.

CMAR shall provide full and free access at all times for OWNER to conduct OWNER's own independent inspections and tests and those inspections and tests required in accordance with Douglas County Building Department requirements, and the requirements of any other authority having jurisdiction. Such inspections and tests shall not relieve CMAR of CMAR's obligation to conduct all inspections and tests required by the Contract Documents.

If CMAR covers all or any portion of the Work prior to any quality surveillance or test by OWNER, the cost of any necessary uncovering and replacing shall be borne by CMAR. Neither the failure to make such quality surveillance, observation or quality audit, nor to discover and require corrective action of defective workmanship, materials, or equipment, nor acceptance of or payment to CMAR for such work, materials or equipment shall prejudice the rights of OWNER thereafter to correct or reject the same as hereinafter provided.

31.2 Rejection of Materials or Workmanship:

If any material, equipment or workmanship is determined by OWNER or Architect, either during performance of the Work or on final quality surveillance, or during any applicable warranty period, to be defective or not complying with the requirements of this Contract, OWNER shall notify CMAR by a written Non-Compliance Report that such material, equipment or work is rejected and OWNER reserves the right to withhold payment on any such item. Thereupon, CMAR will, at its own expense, commence corrective work within five (5) days of the Non-Compliance Report, and remove and replace or correct such defective material, equipment or work by making the same comply strictly with all requirements of the Contract. If CMAR fails to proceed at once with replacement of rejected material and/or the correction of defective workmanship, OWNER may, by contract or otherwise, replace such material and/or correct such workmanship and charge the cost to CMAR.

CMAR shall provide in writing to Project Manager and Architect specific steps and procedures that will be performed to rectify non-conformances raised and reported through NCRs. Where Work is related to or dependent on the Defective Work, the Contractor shall stop such related or dependent Work until the Defective Work or deficiency is corrected or an alternative solution is presented that is satisfactory to OWNER. Where Work is rejected because of defective material or workmanship, CMAR shall stop like Work in other areas or locations on the Project until the matter is resolved and OWNER has approved corrective measures.

Should it be considered necessary or advisable by OWNER or Architect at any time before final acceptance of the entire Work to make an examination of any part of the Work already completed, by removing or tearing out portions of the Work, CMAR shall on request promptly furnish all necessary facilities, labor and material to expose the Work to be tested to the extent required. If such Work is found to be defective in any respect, due to the fault of CMAR or Subcontractors, CMAR shall defray all the expenses of uncovering the Work, of examination and testing, and of satisfactory reconstruction. If, however, such Work is found to meet the requirements of the Contract, the actual cost of CMAR's labor and material necessarily involved in uncovering the Work, the cost of examination and testing, and CMAR's cost of material and labor necessary for replacement including markup per Exhibit "B" – Compensation Conditions, Article 3.0 – PRICING OF CHANGES for overhead and profit shall be paid to CMAR and, in addition, if completion of the Work has been delayed thereby, be granted a suitable extension of time. Notwithstanding the foregoing, CMAR shall be responsible for all costs and expenses in removing and replacing the Work if CMAR had covered the Work prior to any inspection or test contrary to the instructions of OWNER, Architect, or Project Inspector.

OWNER may issue NCRs on CMAR violations of the General Conditions, Special Conditions, Compensation Conditions, Technical Specifications or Drawings. OWNER reserves the right to backcharge CMAR for any and all costs OWNER incurs as a result of an NCR in accordance with Exhibit "B" – Compensation Conditions, Article 4.0 - BACKCHARGES.

32.0 TESTING

32.1 Code Required Testing:

OWNER shall, at OWNER's expense, perform all code required tests on all materials, equipment and work performed as required by the Contract Documents. OWNER shall notify CMAR in advance of such tests to allow CMAR the opportunity to witness such tests. Evidence that materials and equipment furnished and work performed have passed the code required tests shall be furnished to CMAR.

32.2 Contract Required Testing:

CMAR shall, at CMAR's expense, perform all non-code required tests on all materials, equipment and work performed as required by the Contract Documents. CMAR shall notify OWNER in advance of such tests to allow OWNER the opportunity to witness such tests. Evidence that materials and equipment furnished and work performed have passed the required tests shall be furnished to OWNER, prior to payment of said materials, equipment or work. Field testing of systems or parts of systems, as called for in the Technical Specifications or on the Drawings, to show compliance with the Contract Documents, shall be performed by CMAR, with OWNER witnessing said tests. Said tests shall be passed prior to final payment on the systems or parts of systems.

CMAR shall forward to OWNER, with each Monthly Progress Pay Estimate, copies of all test results that were conducted in the pay period, which are required by CMAR's approved Quality Plan. Test results shall be accompanied by a computerized abstract of same, which shall list the Contract number, type of test, exact location from which the sample was obtained or tested, results of the test, date of test, whether the test met the requirements of the Contract and signed by CMAR's Authorized Representative.

Should tests in addition to those required by the Contract be desired by OWNER, CMAR will be advised in reasonable time to permit such testing. Such additional tests will be at OWNER's expense except as such additional tests are required due to CMAR's work or materials having failed any initial test.

CMAR acknowledges that OWNER will charge to CMAR's account any re-tests or re-surveys that are required by the failure of any of CMAR's materials or work. The cost of such re-testing or re-surveying shall be computed by taking the cost charged OWNER by the Materials Testing Contractor or the Verification Survey Contractor and adding a twenty-five (25) percent surcharge for OWNER's overhead and OWNER's Project Manager's overhead.

CMAR shall furnish samples as requested and shall provide reasonable assistance and cooperation as necessary to permit tests to be performed on materials or work in place including reasonable stoppage of work during testing.

CMAR shall furnish OWNER with certificates of compliance on materials prior to the use of those materials in the Work where required by the Technical Specifications.

CMAR shall conduct all quality control testing necessary to assure the product is in complete accord with the Contract Documents.

All tests performed under this Contract will utilize the ASTM test designation and procedure. Where other test procedures are required by the Technical Specifications, the equivalent ASTM test procedure will be performed for acceptance testing, unless otherwise directed by

OWNER.

All testing shall be conducted in accordance with the ASTM testing procedure that is current at the time of award of the Contract.

33.0 AS-BUILT RECORDS

33.1 Drawings:

Progress Records - During construction, CMAR shall keep a marked-up-to-date set of full size conformed drawings showing as-built conditions on the site as an accurate record of all work as shown and work as installed. These drawings shall be available to OWNER for inspection at any time.

As-built drawings include construction/erection drawings such as life-safety system drawings, mechanical shop drawings, etc. These drawings shall accurately reflect the as-built condition and shall be submitted as separate PDF files.

As-built data shall be recorded on the drawings in red pencil or ink. CMAR shall mark out with a single red line all superseded data and write in all as-built data.

33.2 Specifications:

Progress Records - During construction, CMAR shall keep a marked-up-to-date set of conformed specifications showing as-built conditions on the site annotated to clearly indicate all substitutions that are incorporated into the Work. Where selection of more than one product is specified, annotation shall show which product was installed. These specifications shall be available to OWNER for inspection at any time.

As-built data shall be recorded on the specifications in red pencil or ink. CMAR shall mark out with a single red line all superseded data and write in all as-built data.

33.3 Changes:

CMAR shall add to the Drawings and Specifications all information contained in Answers to Questions, Contract Clarifications, Contract Changes, and approved revised or amended Technical Submittals.

33.4 Final Submittal:

CMAR shall, at its expense, before Final Payment, furnish to OWNER all progress record drawings and specifications, duly certified in writing, as being correct and accurate.

34.0 OWNER-FURNISHED DRAWINGS AND TECHNICAL SPECIFICATIONS

This is a performance contract and the Drawings and Technical Specifications furnished or referenced are intended to provide CMAR with sufficient information to establish the final location of all equipment and material and the required work to provide a fully operational system in accordance to the Drawings and Technical Specifications. Such Drawings, when used in connection with the Technical Specifications, contain information required for the preparation of detail drawings by CMAR.

CMAR shall, immediately upon receipt thereof, check all Drawings and Technical Specifications furnished and shall promptly notify OWNER of any errors, omissions, or discrepancies discovered in such drawings.

CMAR will be furnished, at no cost, one (1) print of the full sized set of drawings, one (1) print of the half sized set of drawings, and two (2) sets of the balance of the Contract Documents. In addition, CMAR will be furnished one (1) compact disk (CD) of the conformed Contract Documents.

35.0 CMAR-FURNISHED MATERIALS, EQUIPMENT AND WORKMANSHIP

Only new items of recent manufacture, of designated but in no event less than standard quality, free from defects, will be permitted on the Work. Rejected items shall be removed immediately from the Work and replaced with items of quality specified. Failure by OWNER to order removal of rejected materials and equipment shall not relieve CMAR from responsibility for quality and character of items used or from any other obligation under the Contract.

CMAR shall continuously check architectural and structural clearances for accessibility of equipment and mechanical and electrical systems. No allowance of any kind will be made for CMAR's negligence to foresee means of installing equipment into position inside structures.

No work defective in construction or quality or deficient in any requirement of the drawings and specifications will be acceptable regardless of OWNER's failure to discover or to point out defects or deficiencies during construction; nor will the presence of inspectors on the Work relieve CMAR from responsibility for securing the quality and progress of work as required by the Contract. OWNER shall notify CMAR of defective or unacceptable work as soon as OWNER discovers such defective work. Defective work revealed within the time required by warranties shall be remedied in accordance with the Article 51.0 WARRANTY. No payment, whether partial or final, shall be construed as an acceptance of defective work or improper materials.

CMAR shall waive "common practice" and "common usage" as construction criteria wherever details and specifications or governing codes and ordinances require greater quantity or better quality than common practices and common usage would require.

CMAR shall order and schedule delivery of materials in reasonable time to avoid delays in construction. If an item is found to be unavailable, CMAR shall notify OWNER immediately of recommended substitute(s) to permit OWNER's selection of a suitable substitute.

OWNER will exercise sole authority for determining conformance of materials, equipment and systems with the requirements of the Contract. Review and approval of all items proposed by CMAR for incorporation into the Work will be by OWNER. This function by OWNER will apply both to approvals for the Contract as initially signed, and to approvals for changes to contract by modifications during progress of the Work.

Reference to manufacturers' names, brands and model number is to establish the type and quality desired; substitutions may not be permitted unless specifically noted otherwise. Such substitutions shall be subject to written approval.

When materials, equipment, or systems are specified by performance only, without reference to specific manufacturers, brands or models, CMAR shall submit its own choice for OWNER's review and approval, supported by sufficient evidence of conformity with the Contract Documents.

36.0 LINES AND GRADES

Survey control points as shown on the drawings will be established by OWNER.

CMAR shall complete the layout of all work and shall be responsible for all requirements necessary for the execution of any work in accordance with the locations, lines, and grades specified or shown on the drawings, subject to such modifications as OWNER may require as work progresses.

If CMAR or any of its subcontractors or any of its representatives or employees move or destroy or render inaccurate any survey control point, other than required by the Contract Documents, those survey control points shall be replaced at CMAR's expense.

No separate payment will be made for survey work unless identified as a specific line item on the Bid Price Form.

37.0 ACCESS TO WORK AREAS

OWNER, and its duly Authorized Representatives and employees, and all duly authorized representatives of governmental agencies having jurisdiction over work areas or any part thereof shall, at all reasonable times, for the purpose of determining compliance with Contract requirements, have access to such areas and the premises used by CMAR. CMAR shall also arrange for OWNER, its said representatives and employees, to have access at all reasonable times to all places where equipment or materials are being manufactured, produced, or fabricated for use under the Contract.

38.0 CMAR INGRESS AND EGRESS

CMAR's access to the Work area will be permitted only through approaches, which will be designated by OWNER, and then only in such manner that CMAR's traffic will not interfere with OWNER's operations. CMAR shall, at all times, maintain controlled ingress and egress at the site. CMAR shall maintain unrestricted access to the Jobsite for access by emergency vehicles. CMAR personnel are not to enter into any areas of the Jobsite other than work areas and areas of designated access.

39.0 DELIVERY, UNLOADING AND STORAGE

CMAR shall receive, unload, store in a secure place, and deliver from storage to the construction site all materials and plant equipment required for the performance of the Contract. The storage facilities and methods of storing shall meet OWNER's approval. Materials and equipment subject to degradation by outside exposure shall be stored in a weather-tight enclosure provided by CMAR.

40.0 CMAR's WORK AREA

All CMAR's work areas on the Jobsite will be assigned by OWNER. CMAR shall confine its office, shops, storage, assembly and equipment and vehicle parking to the areas so assigned. Before commencing work, CMAR shall provide a temporary office on the site of the Work, which shall have a telephone where a representative of CMAR may be reached at all times during normal working hours.

Because movement to and from a work area is limited, CMAR shall have in the Work area all equipment it determines necessary, as well as a first aid station, drinking water facilities, radio communications, restroom facilities and any other items to support CMAR's activities.

Should CMAR find it necessary or advantageous to use any additional land outside the project site for any purpose whatever, CMAR shall, at its expense, provide and make its own arrangements for the use of such additional land.

41.0 CMAR's PLANT, EQUIPMENT AND FACILITIES

CMAR shall provide and use on any work only such construction plant and equipment as are capable of producing the quality and quantity of work and materials required by the Contract and within the time or times specified in the Contract.

Before proceeding with any Contract Work or with erection of any facilities, including but not limited to temporary structures, machinery, equipment, offices and warehouses, CMAR shall furnish OWNER with such information and drawings relative to such equipment, plant and facilities as OWNER may request. Upon written order of OWNER, CMAR shall discontinue operation of unsatisfactory plant and equipment or facilities and shall either modify the unsatisfactory items to meet OWNER approval or remove the unsatisfactory items from the site.

CMAR shall not remove construction plant or equipment from the site before the Work is finally accepted without OWNER's written approval. Such approval shall not be unreasonably withheld.

42.0 RESPONSIBILITY FOR WORK SECURITY

CMAR shall at all times conduct all operations under the Contract in a manner to avoid the risk of loss, theft or damage by vandalism, sabotage or other means to any property. CMAR shall promptly take all reasonable precautions, which are necessary and adequate against any conditions, which involve a risk of loss, theft or damage to any property. CMAR shall continuously inspect all its work, materials, equipment and facilities to discover and determine any such conditions and shall be solely responsible for discovery, determination and correction of any such conditions.

CMAR shall prepare and maintain accurate reports of incidents of loss, theft or vandalism and shall furnish these reports to OWNER in a timely manner.

CMAR shall be responsible to obtain from OWNER copies of applicable school site security regulations, and shall comply with said regulations for the Jobsite and all applicable laws and regulations. Any costs associated with appropriate badging of personnel shall be borne solely by CMAR.

CMAR shall cooperate with OWNER on all security matters and shall promptly comply with any Project security requirements established by OWNER. Such compliance with these security requirements shall not relieve CMAR of its responsibility for maintaining proper security for the above noted items, nor shall it be construed as limiting in any manner CMAR's obligation to undertake reasonable action as required to establish and maintain secure conditions at the site.

43.0 PROTECTION OF WORK IN PROGRESS, MATERIALS, EQUIPMENT AND PROPERTY

CMAR shall be responsible for and shall bear any and all risk of loss or damage to work in progress, all materials delivered to the site, and all materials and equipment involved in the Work until completion and final acceptance of Work under this Contract. Excluded from CMAR's responsibility is any loss or damage, which results from the sole active negligence of OWNER or its representatives.

Permanent openings or thoroughfares for the introduction of work and materials to the structure and construction site shall be protected so that upon completion, the entire work will be delivered to OWNER in proper, whole and unblemished condition.

43.1 Protection of Existing Property:

CMAR shall so conduct its operations as not to damage, close, or obstruct any utility installation, highway, road or other property until permits therefore have been obtained. If facilities are closed, obstructed, damaged or rendered unsafe by CMAR's operations, CMAR shall, at its expense, make such repairs and provide such temporary guards, lights and other signals as necessary or required for safety and as will be acceptable to OWNER.

Unless otherwise specifically provided in the Contract, CMAR shall not do any work that would disrupt or otherwise interfere with the operation of any pipeline, telephone, electric transmission line, ditch or other structure, nor enter upon lands in their natural state until approved by OWNER. Thereafter, and before it begins such work, CMAR shall give due notice to OWNER of its intention to start such work. CMAR shall not be entitled to any extension of time or any extra compensation on account of any postponement, interference or delay caused by any such line, ditch or structure on or adjacent to the site of work.

CMAR shall preserve and protect all cultivated and planted areas, and vegetation such as trees, plants, shrubs and grass on or adjacent to the premises, which, as determined by OWNER, do not unreasonably interfere with the performance of this Contract. CMAR shall be responsible for damage to any such areas and vegetation and for unauthorized cutting of trees and vegetation, including without limitation damage arising from the performance of its work through operation of equipment or stockpiling of materials. All costs in connection with any repairs or restoration necessary or required by reason of any such damage or unauthorized cutting shall be borne by CMAR.

44.0 PROJECT SITE PROTECTION

CMAR shall be responsible for repairs to any wall, floor or ceiling surface within the existing Building(s) that is damaged by CMAR's construction operations. The required repairs shall be made in accordance with relevant construction specifications or Douglas County Standard Specifications, whichever is the more stringent, and in a manner satisfactory to OWNER. OWNER will be sole judge as to whether or not any areas have been damaged by CMAR and which specification is applicable.

If, in the opinion of OWNER, CMAR damages OWNER'S property and CMAR fails to take corrective action within five (5) days after receiving written notice of same, OWNER reserves the right to correct the violation. The cost of such correction shall be to the account of CMAR.

45.0 DISPOSAL OF MATERIAL OUTSIDE JOBSITE PROPERTY

CMAR shall make its own arrangements for disposal of materials outside the project and shall pay all costs involved.

CMAR shall remove all excavated material immediately from the Jobsite. No stockpiling of excavated materials shall be allowed at the project site. Materials resulting from demolition and from all excavations shall be removed immediately from Jobsite and hauled to an approved landfill.

When any material is to be disposed of outside the Jobsite property, CMAR shall first obtain a written permit from the property owner on whose property the disposal is to be made and it shall file in writing with OWNER said permit or the certified copy thereof together with a written release from the property owner absolving OWNER of any and all responsibility in connection with the disposal of material on said property.

When material is disposed of as above provided and the disposal location is visible from the project, CMAR shall dispose of the material in a neat and uniform manner to the satisfaction of OWNER.

Full compensation for all costs involved in disposing of material as specified in this Article, including all costs of hauling, shall be considered as included in the price paid for the Contract items of work involving such material and no additional compensation will be allowed therefore.

No material that is to be disposed of outside the Jobsite property shall be stockpiled on OWNER's property longer than seven (7) days, unless otherwise approved by OWNER.

46.0 PROJECT SIGNS, PUBLICITY AND ADVERTISING

With the exception of the right reserved by OWNER to erect a sign in connection with the project and unless otherwise provided in the Contract Documents, CMAR shall not display or permit to be displayed on or about the project, any sign, trademark, poster or other advertising device, without prior written approval of OWNER.

CMAR shall not make any announcement or release any information concerning this Contract or the project or any part thereof to any member of the public, press or any official body, unless prior written consent is obtained from OWNER.

47.0 UTILITIES

47.1 Temporary Utilities:

CMAR shall be solely responsible for providing all necessary temporary utilities. CMAR shall pay all costs related thereto, including, but not limited to, applications, fees, permits, engineering, and any other costs as may be required to acquire temporary utilities. OWNER will not be responsible for any delays or costs related to obtaining temporary utilities.

CMAR shall be responsible for procuring site/public utilities for CMAR's field office, staging area and construction operations. CMAR shall make arrangements with the applicable utility companies to provide services and CMAR shall bear all costs associated with procuring, maintaining and removing said utilities. CMAR shall also bear all time and usage utility charges for CMAR's field office, staging area and construction operations.

Temporary utilities may be connected to OWNER's existing metered utilities only with OWNER's and utility company's written authorization. Any connection to OWNER's existing utilities shall be separately metered to allow for proper allocation of utility costs, unless another arrangement is specifically agreed to and authorized by OWNER in writing.

Prior to final acceptance of the Work, CMAR shall, at its expense, satisfactorily remove and dispose of all temporary facilities for construction utilities and that upon removal and disposal of all temporary facilities, CMAR shall restore OWNER'S property to OWNER'S satisfaction.

47.2 Interruption of Existing Utility Services:

If CMAR needs to interrupt any existing services, such as, but not limited to electrical power, existing security hardware signals, telephone, water main, sanitary sewer, storm sewer, etc., CMAR shall notify OWNER, in writing, not less than three (3) full business days (a business day is defined as Monday through Friday, excluding holidays) prior to the planned interruption. OWNER will review such request, coordinate same and reply to CMAR, in writing, prior to the planned interruption time. CMAR shall not proceed with any planned utility interruption without written permission to do so from OWNER.

CMAR shall use the latest technology for locating embedded utilities prior to commencing with saw cutting, drilling or coring operations. CMAR shall perform the Work for the new plumbing, HVAC, electrical and control systems tie-ins or interruptions to existing facility services between the hours of 10:00 p.m. and 07:00 a.m.

In the event of any accidental interruption of any utility service, CMAR shall immediately undertake the following:

47.2.1 Make every possible effort to immediately restore the disrupted utility, even if on a temporary basis.

47.2.2 Call Project Manager immediately and report and describe the incident.

47.2.3 Execute a Report of Utility Interruption within twenty four (24) hours of the incident and forward the executed report to the Project Manager.

In the event of an accidental utility interruption, after completing the Report of Utility Interruption, CMAR shall submit to OWNER a proposed permanent repair plan, which, upon execution, will restore the damaged utility to like new in every way. Once the repair plan is approved by OWNER, CMAR shall proceed with a permanent repair of the interruption.

47.3 Transition:

CMAR shall be solely responsible for providing temporary heating, cooling, and/or ventilation as required to prevent degradation or damage to the Work. The permanent heating, cooling, and air handling systems shall not be utilized for the purpose of temporary heating, cooling, or ventilation until OWNER approves of such use in writing. In no case shall the permanent heating, cooling, or air handling systems be operated until they are complete, including formal start-up, check-out, and testing and balancing. Utilization of any of the permanent heating, cooling, or air handling systems prior to Substantial Completion shall not impact the specified warranty for such equipment which shall begin on the date of Substantial Completion in accordance with **Article 51.0 WARRANTY**.

48.0 COMMERCIAL ACTIVITIES

CMAR shall not establish any commercial activity or issue concessions or permits of any kind to third parties for establishing commercial activities on lands owned or controlled by OWNER. CMAR shall not allow its employees to engage in any commercial activities on the site.

49.0 USE OF COMPLETED PORTIONS OF WORK

Whenever, as determined by OWNER, any portion of work performed by CMAR is in a condition suitable for use, OWNER may initiate a Certificate of Substantial Completion for that portion and take possession of or use such portion.

Such use by OWNER shall in no case be construed as constituting final acceptance, and shall neither relieve CMAR of any of its responsibilities under the Contract, nor act as a waiver by OWNER of any of the conditions thereof, provided, that CMAR shall not be liable for the cost of repairs, rework, or renewals which may be required due to ordinary wear and tear resulting from such use. However, if such use increases the cost or delays the completion of remaining portions of work, CMAR shall be entitled to an equitable adjustment in its compensation and/or schedule under this Contract.

No failure by OWNER to insist upon the strict performance of any provision of this Contract or to exercise any right or remedy consequent upon a breach by CMAR thereof, and no acceptance of all or any part of the work or other action by OWNER preventing the continuance of any such breach shall constitute a waiver of any such breach or any subsequent breach of such provision.

If, as a result of CMAR's failure to comply with the provisions of the Contract, such use proves to be unsatisfactory to OWNER, OWNER shall have the right to continue such use until such portion of work can, without injury to OWNER, be taken out of service for correction of defects, errors, omissions, or replacement of unsatisfactory materials or equipment, as necessary for such work to comply with the Contract; provided that the period of such operation or use pending completion of appropriate remedial action shall not exceed twelve months unless otherwise mutually agreed upon in writing between the parties.

CMAR shall not use any permanently installed equipment unless such use is approved by OWNER in writing. Where CMAR's written request is granted for the use of certain equipment, CMAR shall properly use and maintain, and upon completion of its use, and at its expense, recondition such equipment to the satisfaction of OWNER.

If OWNER furnishes an operator for such equipment, such operator's services shall be performed under the complete direction and control of CMAR and shall be considered CMAR's employee for all purposes other than the payment of such operator's wages, workmen's compensation or other benefits paid directly or indirectly by OWNER.

50.0 CONTRACT CLOSEOUT

50.1 Substantial Completion

50.1.1 When CMAR determines that the Work is complete in accordance with the Contract Documents, as modified by any contract changes, and OWNER accepts the Work as being substantially complete, CMAR shall submit a Certificate of Substantial Completion for OWNER review and acceptance after the following criteria have been met:

50.1.1.1 If applicable, CMAR has obtained a Certificate of Occupancy with no restrictions thereon,

50.1.1.2 If applicable, work requiring a building permit has been inspected and accepted by the issuing body,

- 50.1.1.3 All work shown on the Contract Documents and changes thereto, have been completed.
- 50.1.2 If, in the opinion of OWNER, the above conditions have been met, OWNER shall approve and return the Certificate of Substantial Completion to CMAR. At the same time, OWNER and Architect will prepare and issue to CMAR, a Punch List of items to be corrected. Refer to Article 50.2 - Punch List for Punch List performance requirements.
- 50.1.3 Failure to include any item on the Punch List will not alter the responsibility of CMAR to complete all the Work in accordance with the Contract Documents.
- 50.1.4 Subsequent to receipt of the Certificate of Substantial Completion, CMAR shall provide the following items to OWNER, prior to issuance of the Notice of Final Completion (refer to Article 50.3 - Notice of Final Completion) unless otherwise amended by OWNER.
- 50.1.4.1 Final Operations and Maintenance Manuals.
 - 50.1.4.2 All warranty and guaranty formats.
 - 50.1.4.3 Certified As-Built records.
 - 50.1.4.4 All Non-Compliance Reports, whether open or closed.
 - 50.1.4.5 All approved Submittals.
 - 50.1.4.6 All CMAR Certified Payrolls as received and approved.
 - 50.1.4.7 Open CCRs requiring CMAR action.
 - 50.1.4.8 General Conditions, Attachment "A" (if applicable).
 - 50.1.4.9 All known CMAR claims; quantified as to context and cost.
 - 50.1.4.10 Any additional data required by the Contract.
- 50.1.5 CMAR shall be allowed ninety (90) calendar days after receipt of the Certificate of Substantial Completion to reconcile all outstanding items as listed above. OWNER reserves the right to impose any charges attributable to additional administration of the Contract beyond the ninety (90) day period.
- 50.2 Punch List:
CMAR shall notify OWNER in writing when all the items on the Punch List have been corrected. OWNER is obligated only to re-inspect the items on the Punch List one time. OWNER reserves the right to charge CMAR for the cost of subsequent re-inspection(s).
- CMAR has thirty (30) calendar days, from the date of receipt of a Punch List, in which to correct the items listed on same. After the thirty (30) day period has expired, OWNER reserves the right to have other parties complete the correction of uncorrected items, chargeable to CMAR's account.
- The Punch List shall be attached to the Certificate of Substantial Completion for CMAR completion.
- 50.3 Notice of Final Completion:

When CMAR considers the Work fully completed, it shall submit written notice to OWNER and Architect confirming that all the items listed in Article 50.1 - Substantial Completion, and Article 50.2 - Punch List have been completed and the documents listed below have been received and accepted, OWNER will execute a Notice of Final Completion.

50.3.1 A written notice that all conditions of the Contract have been concluded.

50.3.2 A final billing for the Contract including release of retention.

The Notice of Final Completion will be executed after Architect and OWNER perform a final inspection of the Work. If the Work is found to be incomplete or defective, CMAR will be notified in writing and provided with a list of observed deficiencies. OWNER may withhold such payment as deemed appropriate to ensure the correction of the deficiencies. Should CMAR fail to promptly correct the deficiencies noted in the final punch list, OWNER may, upon seven (7) days written notice to CMAR, hire another contractor to correct such deficiencies, notify CMAR's Surety, and/or otherwise complete or correct the listed deficiencies, at CMAR's expense.,

When the Work and provisions of the Contract Documents are fully and satisfactorily completed, OWNER will pay to CMAR a final payment consisting of the remaining unpaid balance of the Contract Sum due CMAR.

Upon receipt of final payment, CMAR shall be deemed to have released all claims against OWNER arising under or by virtue of this Contract.

50.4 Commencement of Warranties and Guarantees

All warranties and guarantees and other applicable requirements designated in the Contract shall commence on the date of Final Completion, unless noted otherwise, except that OWNER, upon written request from CMAR, may approve earlier commencement dates for systems or equipment.

51.0 WARRANTY

Defective design issues are not covered under this Article and OWNER is responsible for all costs associated with defective design that can be documented and justified. CMAR should immediately document such issues and issue notification to OWNER under Article 12.0 CHANGES.

However, should CMAR perform WORK contrary to the Contract Documents and without a CCD or CCO per Article 12.0 CHANGES, the WORK shall be deemed an unauthorized redesign and shall be at CMAR's risk and expense.

Unless otherwise provided elsewhere in the Contract, all materials and equipment incorporated into any work covered by the Contract shall be new and, where not specified, of the most suitable grade of their respective kinds for their intended use, and all workmanship shall be in accordance with construction practices acceptable to OWNER. CMAR warrants all equipment, materials, and labor furnished or performed under this Contract against defects in materials and workmanship (unless furnished by OWNER), for a period of twelve months (unless longer guarantees or warranties are provided for elsewhere in the Contract or in the manufacturer's standard warranty, in which case the longer periods of time shall prevail) from and after Final Completion, unless noted otherwise, under the Contract, regardless of whether the same were furnished or performed by CMAR or by any of its Subcontractors. Upon receipt of written notice from OWNER of any defect in any such equipment, materials, or labor during the applicable warranty period, due to unauthorized design, materials or workmanship, the affected item or parts thereof shall be redesigned, repaired or replaced by CMAR at a time acceptable to OWNER.

CMAR shall perform such tests as OWNER may require to verify that any unauthorized redesign, repairs and replacements comply with the requirements of the Contract Documents. All costs

incidental to such unauthorized redesign, repair, replacement and testing, including the removal, replacement and reinstallation of equipment and materials necessary to gain access, shall be borne by CMAR.

Where such redesigned, repaired or replaced work is performed less than one year from the end of the warranty period, CMAR warrants such redesigned, repaired or replaced work against defective design, materials and workmanship for a period of twelve months from and after the date of acceptance thereof. Where such redesigned, repaired or replaced work is performed more than one year from the end of the warranty period, CMAR warrants such redesigned, repaired or replaced work against defective design, materials and workmanship from and after the date of acceptance thereof until completion of the warranty period.

Should CMAR fail to promptly make the necessary redesign, repair, replacement and tests, OWNER may perform or cause to be performed the same at CMAR's expense. CMAR and its surety or sureties shall be liable for the satisfaction and full performance of the warranties as set forth herein.

52.0 EXAMINATION OF CMAR's RECORDS

Both parties agree that OWNER shall, until the expiration of six years after final payment under this contract, have access to, and the right to examine any directly pertinent books, documents, papers and records of CMAR involving transactions relating to this contract, and to make excerpts and transcriptions thereof.

53.0 SURVIVABILITY

The terms and conditions of this Contract regarding confidentiality, indemnification, warranties, payment, dispute resolution and all others that by their sense and context are intended to survive the expiration of this Contract, will survive the expiration or termination of this Contract howsoever caused.

54.0 OWNERSHIP AND USE OF DOCUMENTS

Any drawings, reports, studies, photographs, negatives, or other documents prepared by CMAR in the performance of its obligations under this Contract shall be the exclusive property of OWNER and all such materials shall be remitted to OWNER by CMAR upon completion, termination, or cancellation of this Contract. CMAR shall not use, willingly allow, or cause to have such materials used for any purpose other than the performance of CMAR's obligations under this Contract, without the prior written consent of OWNER.

Copies of the Contract Documents which are reasonably necessary for the proper execution, progress, and satisfactory completion of the Work, shall be provided to CMAR by OWNER. Copies so furnished are not to be used by CMAR on any other project, and with the exception of one set for CMAR's records, are to be returned to OWNER at the completion or termination of the Work.

55.0 COOPERATION WITH OTHERS

OWNER and other contractors and subcontractors may be working at the site during the performance of this Contract, and CMAR's work may be interfered with as a result of such concurrent activities. CMAR shall fully cooperate with OWNER and other contractors to avoid any delay or hindrance of their work. OWNER may require that certain facilities be used concurrently by CMAR and other persons and CMAR shall comply with such requirements.

Any costs caused by defective or ill-timed work of others shall be borne by CMAR unless CMAR gives written notice to OWNER if reasonably possible prior to proceeding with the works. CMAR shall notify OWNER of any latent defect within seven (7) days of its discovery.

56.0 SEPARATE CONTRACTS

OWNER reserves the right to award other separate contracts in connection with other portions of the Project.

CMAR shall afford OWNER's separate contractors reasonable opportunity for the introduction and storage of their materials and equipment and the execution of their Work, and shall properly interface and coordinate CMAR's Work with theirs.

If any part of CMAR's Work depends on the proper execution of the Work of any separate contractor, CMAR shall inspect and promptly report to OWNER and Architect in writing any discrepancies or defects in such other Work. Failure of CMAR to so inspect and report shall constitute an acceptance of the other contractor's Work as fit and proper to receive its Work, except as to defects which may develop in the other separate contractor's Work after the execution of CMAR's Work.

CMAR shall do all cutting, fitting, and patching of the Work that may be required to fit it to receive or be received by the Work of other contractors as indicated in, or reasonably implied by, the Contract Documents. CMAR shall not endanger or alter the Work of any other contractor.

Should CMAR cause damage to the Work or property of any separate contractor on the Project, CMAR shall, upon written notice, settle with the other contractor. If the separate contractor makes any kind of a claim, legal or otherwise, against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CMAR who, at its sole expense, shall defend the proceedings and pay all costs in connection therewith, including, but not limited to, all court costs and attorney fees, and any judgments against OWNER arising therefrom.

If a dispute arises between CMAR and a separate contractor as to their responsibility for any costs or damages to the Project, OWNER may assign and charge such costs or damages to CMAR and/or the separate contractor as OWNER, in its sole discretion, determines to be appropriate.

57.0 TERMINATION BY CMAR

CMAR may, upon seven (7) days written notice, terminate the Contract after the Work is stopped for a period of sixty (60) consecutive days through no act or fault of CMAR, or of a Subcontractor, or their employees or agents, or due to issuance of a court order or other order from a public authority having jurisdiction.

If CMAR terminates the Contract under the terms of the previous paragraph, it may recover from OWNER payment for Work completed and approved, including reasonable overhead and profit earned through the date of termination. CMAR will not be entitled to overhead and profit on any unperformed Work.

58.0 TERMINATION FOR DEFAULT

58.1 Notwithstanding any other provisions of the Contract, CMAR shall be considered in default of its contractual obligations under the Contract if it:

58.1.1 Performs work which fails to conform to the requirements of the Contract;

58.1.2 Fails to make progress so as to endanger project schedule and/or scheduled Milestones;

58.1.3 Abandons or refuses to proceed with any of the Work, including modifications directed pursuant to **Article 12.0 CHANGES**;

58.1.4 Fails to fulfill or comply with any of the terms of the Contract;

- 58.1.5 Engages in behavior that is dishonest, fraudulent or constitutes a conflict of interest with CMAR's obligations under the Contract; or if
- 58.1.6 CMAR becomes insolvent or makes a general assignment for the benefit of creditors or reasonable grounds for insecurity arise with respect to CMAR's performance.
- 58.2 Upon the occurrence of any of the foregoing, OWNER shall notify CMAR in writing of the nature of the failure and of OWNER's intention to terminate the Contract for default. If CMAR does not cure such failure within seven (7) calendar days from receipt of notification, or sooner if safety is involved, or fails to provide satisfactory evidence that correction of such default has commenced and will be corrected within a reasonable time, OWNER may, by written notice to CMAR and without notice to CMAR's sureties, if any, terminate in whole or in part CMAR's right to proceed with the Work and OWNER may prosecute the Work to completion by contract or by any other method deemed expedient. OWNER may take possession of and utilize any data, designs, licenses, equipment, materials, plant, tools, and property of any kind furnished by CMAR and necessary to complete the Work.
- 58.3 CMAR and its sureties, if any, shall be liable for all costs in excess of the Contract price for such terminated work reasonably and necessarily incurred in the completion of the Work, including, but not limited to, cost of administration, orders contracts, or subcontracts awarded to others for completion.
- 58.4 Upon termination for default, CMAR shall:
- 58.4.1 Immediately discontinue work on the date and to the extent specified in the notice and place no further orders or subcontracts to the extent that they relate to the performance of the terminated work;
- 58.4.2 Inventory, maintain and turn over to OWNER all data, designs, licenses, equipment, materials, plant, tools, and property furnished by CMAR or provided by OWNER for performance of the terminated work. This includes all warranties and guarantees required by Article 51.0 WARRANTY.
- 58.4.3 Promptly make every reasonable effort to obtain cancellation terms satisfactory to OWNER of all orders and subcontracts, rentals, or any other agreements existing for performance of the terminated work or assign those agreements as directed by OWNER;
- 58.4.4 Cooperate with OWNER in the transfer of information and the disposition of work in progress so as to mitigate damages;
- 58.4.5 Comply with other reasonable requests from OWNER regarding the terminated work; and
- 58.4.6 If applicable, continue to perform in accordance with all of the terms and conditions of this Contract such portion of the Work that is not terminated.
- 58.5 If, after termination pursuant to this clause, it is determined for any reason that CMAR was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 59.0 – Optional Termination.
- 58.6 The rights and remedies of OWNER provided in this Article are in addition to any other rights and remedies provided by law or under this Contract.

59.0 OPTIONAL TERMINATION

- 59.1 OWNER may, at its option, terminate for its convenience any of the Work under the Contract in whole or, from time to time, in part, at any time by written notice thereof to CMAR. Such notice shall specify the extent to which the performance of the Work is terminated and the effective date of such termination. Upon receipt of any such notice, CMAR shall, unless the notice requires otherwise:
- 59.1.1 Immediately discontinue the Work on the date and to the extent specified in the notice and place no further orders or subcontracts for materials, services, or facilities, other than as may be necessary or required for completion of such portion of the Work under the Contract that is not terminated;
 - 59.1.2 Promptly obtain assignment or cancellation upon terms satisfactory to OWNER of all orders and subcontracts to the extent they relate to the performance of the Work terminated or assign to OWNER those orders and subcontracts and revoke agreements specified in such notice;
 - 59.1.3 Assist OWNER, as specifically requested in writing, in the maintenance, protection and disposition of work in progress, plant, tools, equipment, property and materials acquired by CMAR or furnished by OWNER under the Contract; and
 - 59.1.4 If applicable, complete performance of any work that is not terminated.
- 59.2 Upon any such termination, CMAR shall waive any claims for damages from the optional termination, including loss of anticipated profits, on account thereof, but as the sole right and remedy of CMAR, OWNER shall pay CMAR in accordance with the following provisions, provided, however, that those provisions of the Contract which by their very nature survive final acceptance under the Contract shall remain in full force and effect after such termination:
- 59.2.1 All Contract amounts due and not previously paid to CMAR for work completed in accordance with the Contract prior to such notice
 - 59.2.2 All reasonable costs for work thereafter performed as specified in such notice.
 - 59.2.3 Reasonable administrative costs of settling and paying claims arising out of the termination of work under orders or subcontracts as provided in Article 59.1.2 above.
 - 59.2.4 The verifiable costs incurred pursuant to Article 59.1.3 above.
 - 59.2.5 Overhead and profit on Items 2 through 4 of this Article 59.2 per Exhibit B – Compensation Conditions.
- 59.3 CMAR shall submit within thirty (30) days after receipt of notice of optional termination, a proposal for an adjustment to the Contract price including all incurred costs described herein. OWNER shall review, analyze, and verify such proposal, and negotiate an equitable adjustment, and the Contract shall be amended in writing accordingly.
- 59.4 The rights and remedies of OWNER provided in this Article are in addition to any other rights and remedies provided by law or under this Contract.

60.0 SUSPENSION

- 60.1 OWNER may, at its sole option, decide to suspend at any time, from time to time, the performance of all or any portion of the Work to be performed under the Contract. CMAR will be notified of such decision by OWNER in writing. Such notice of suspension of work may designate the amount and type of plant, labor and equipment to be committed to the Jobsite. During the period of suspension, CMAR shall use its best efforts to utilize its plant,

labor and equipment in such a manner as to minimize costs associated with the suspension.

60.2 Upon receipt of any such notice, CMAR shall, unless the notice requires otherwise:

60.2.1 Immediately discontinue work on the date and to the extent specified in the notice;

60.2.2 Place no further orders or subcontracts for material, services, or facilities with respect to suspended work other than to the extent required in the notice;

60.2.3 Promptly make every reasonable effort to obtain suspension, upon terms satisfactory to OWNER, of all orders, subcontracts and rental agreements to the extent they relate to performance of work suspended;

60.2.4 Continue to protect and maintain the Work including those portions on which work has been suspended; and

60.2.5 Take any other reasonable steps to minimize costs associated with such suspension.

60.3 As full compensation for such suspension CMAR will be reimbursed for the following verifiable costs (without profit), without duplication of any item, to the extent that such costs directly result from such suspension of work:

60.3.1 A standby charge to be paid to CMAR during the period of suspension of work which standby charge shall be sufficient to compensate CMAR for keeping, to the extent required in the notice, its organization and equipment committed to the Work in a standby status;

60.3.2 All reasonable and documented costs associated with mobilization and demobilization of CMAR's plant, forces and equipment;

60.3.3 An equitable amount to reimburse CMAR for the cost of maintaining and protecting that portion of the Work upon which work has been suspended; and

60.3.4 If, as a result of any such suspension of work, the cost to CMAR of subsequently performing work is increased or decreased, an equitable adjustment will be made in the cost of performing the remaining portion of work.

60.4 Upon receipt of notice to resume suspended work, CMAR shall immediately resume performance of the suspended work to the extent required in the notice.

60.5 If CMAR intends to assert a claim for equitable adjustment under this clause it must, pursuant to **Article 12.0 – CHANGES**, and within ten (10) calendar days after receipt of notice to resume work, submit the required written notification of claim and within twenty (20) calendar days thereafter its written proposal setting forth the impact of such suspension.

60.6 No adjustment shall be made for any suspension to the extent that performance would have been suspended, delayed, or interrupted by any CMAR's non-compliance with requirements of this Contract.

61.0 CLAIMS FOR DAMAGES

Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the other party or of the other party's employees, agents, or others for whose acts it is legally liable, claim shall be made in writing to such other party within seven (7) days after the first knowledge of such injury or damage and shall be resolved pursuant to **Articles 6.5 through 6.7**.

Any costs to OWNER caused by defective or ill-timed Work performed by CMAR shall be paid by CMAR.

62.0 NOTICES

Any notices provided for hereunder shall be in writing and may be served either personally on the Authorized Representative of the receiving party at the job site or by registered mail to that party at the addresses shown below:

OWNER: Douglas County School District
1638 Mono Avenue
Minden, NV 89423

Authorized Representative – Scott McCullough, Project Manager
Gary Cullen, Facilities Director

CMAR: Q&D Construction Inc.
1050 South 21st Street
Sparks, NV 89431

Tobin Batista, Vice-President

These addresses may be changed by either of the parties by written notice to the other.

OWNER and any person or entity designated by OWNER has the authority to represent OWNER for the purposes of compliance under NRS 338.525 and NRS 338.535.

63.0 CMAR CORRESPONDENCE

All CMAR correspondence to OWNER pertaining to this Contract shall be numbered sequentially, grouped by letter or letter of transmittal, commencing with the Number 001, signed by CMAR's Authorized Representative. Any correspondence not so numbered or so signed by the Authorized Representative shall be returned to CMAR and shall not be recognized as Contract correspondence and shall not be considered to be notice to OWNER of anything and shall not require OWNER to take action or to respond. Any documents being transmitted electronically need to be PDF searchable text.

All CMAR correspondence to OWNER shall be transmitted through OWNER specified system.

DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "B"
COMPENSATION CONDITIONS

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EXHIBIT "B"
COMPENSATION CONDITIONS

1.0 SCHEDULE OF VALUES

Within fourteen (14) calendar days after the issuance of the Notice to Proceed, CMAR shall submit to OWNER and Architect a schedule of values of the various portions of the Work, aggregating to the total Contract Sum, divided to facilitate payments to Subcontractors, prepared in a form acceptable to OWNER, and supported by such data to substantiate its correctness as OWNER may require. This schedule, when approved by OWNER and Architect, shall be the basis for each Progress Payment Application. The scheduled costs shall be itemized in accordance with the breakdown listed in the CMAR GMP Proposal and according to the list of defined components included in Article 2.0 PAYMENT TERMS AND DEFINITIONS.

2.0 PAYMENT TERMS AND DEFINITIONS

2.1 Cost of the Work – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

2.2 CMAR's General Conditions – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.11 – DEFINITIONS.

2.3 CMAR's Fee – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.10 – DEFINITIONS.

2.4 CMAR's Contingency:
Construction Contingency is for CMAR's exclusive use and may be used by CMAR at its sole discretion. CMAR will notify OWNER within forty-eight (48) hours of any Contingency Fund Expenditure. Use includes, but is not limited to:

2.4.1 Conflicts, ambiguities, schedule acceleration and any problems arising from a lack of coordination among and within the bid packages, and for any other problems arising from the gaps in scope interface between subcontractors;

2.4.2 Over time work to maintain the Project schedule that is not the result of any fault or neglect of OWNER;

2.4.3 For relatively minor additional work needed to address conditions discovered in the course of the Project.

2.5 OWNER's Contingency:
OWNER's Contingency shall not be included in the GMP and is for OWNER's exclusive use and may be used by OWNER at its sole discretion. CMAR will notify OWNER in writing of any proposed OWNER's Contingency Fund expenditure, and OWNER's written approval is required in advance of any work. Use includes, but is not limited to:

2.5.1 OWNER requested changes to scope of work;

2.5.2 Unforeseen conditions;

2.5.3 Architect or Engineering design errors;

2.5.4 Schedule delays attributable to OWNER and in no way attributable to CMAR, its agents, employees, subcontractors, or suppliers

2.6 Allowances and Add Alternates:

Allowances and Add Alternates belong to OWNER, and solely for purposes as identified in the GMP, and any portion thereof that remains when the Work is completed belongs solely to OWNER.

2.7 Bonds and Insurances:

CMAR shall only be reimbursed for actual cost of bonds and insurance charged by the relevant regulatory agencies to permit construction of the project. Exhibit "A" – General Conditions, Article 4.4 Bond Requirements describes CMAR's responsibility in this regard. CMAR shall purchase the bonds and insurance and submit invoices/receipts for same with the first progress payment requisition. The cost of said purchases shall be itemized as a lump sum amount and billed based upon the percentage complete of the entire Work. CMAR shall be reimbursed for direct costs of the bonds and insurance only, i.e., no overhead shall be applied to the cost of the bonds and insurance. The established Allowance for procurement of bonds and insurance is shown on the GMP Form and CMAR shall include this amount in CMAR's GMP for the Contract. Only those bonds and insurance obtained by the CMAR as required by the Contract are reimbursable from this specified line item in the GMP. CMAR and its Subcontractors shall not be entitled to additional bond or insurance costs for changes funded through CMAR Contingency or OWNER's Allowances or Add Alternates.

3.0 PRICING OF CHANGES

3.1 The cost of all changes shall be arrived at by one (1) or more of the following three (3) methods, in precedence:

3.1.1 Method One: Applicable Unit prices in the Contract Documents shall be used for additive or deductive units of work, whether quantity adjustments to field count or work added or deducted by OWNER, providing the addition or deletion of units does not exceed plus or minus twenty-five percent (+25%) on major contract items at the time of execution of the Contract. CMAR will verify the actual units added or deducted.

3.1.2 Method Two: Unless otherwise required, CMAR shall, within fourteen (14) calendar days following receipt of a written change request, submit in writing to OWNER a proposal for accomplishing such change, which proposal shall reflect the increase or decrease, if any, in cost to OWNER of performing the change and shall reflect any changes to the schedule.

The proposal shall state CMAR's added and/or deleted compensation in detail, including but not limited to:

3.1.2.1 Cost of Work, per Article 3.2.1.

3.1.2.2 CMAR Fee, per Article 3.2.2.

If CMAR does not propose the compensation for such change or any part thereof within the time required, or if any compensation for such change, or any part thereof cannot be agreed prior to commencement of Work on the change, OWNER may use an Order-of-Magnitude Estimate for the change and the final cost of the change shall be determined in accordance with the details of this Article.

3.1.3 Method Three: For changes to the Contract that are negotiated after the Work is completed, the pricing change shall be based on the process set forth as described in Articles 3.1.1 and 3.1.2 above.

3.2 Compensation for Costs:

Costs for which CMAR shall be entitled to compensation under 3.1.2 are as follows:

3.2.1 Cost of the Work: as defined in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

3.2.2 CMAR Fee: as defined in Exhibit "A" – General Conditions, Article 1.10 – DEFINITIONS.

The proposal may include a CMAR fee at the Contract established rate. The CMAR Fee shall be calculated against the CMAR Cost of the Work.

$$\text{CMAR Fee} = (\text{CMAR Fee \%} \times \text{CMAR Cost of the Work})$$

3.2.3 Subcontractor Overhead and Profit: Overhead, profit, and markup percentages shall be included as set out below. All overhead and profit markups shall be calculated against the Cost of the Work as defined in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

For any tier Subcontractor, for any work performed by their own forces, the proposal may include an overhead/profit percentage up to a maximum of fifteen percent (15%). All costs details shall be submitted with the proposal and billings.

For any tier Subcontractor, for any work subcontracted to a lower-tier subcontractor, the proposal may include up to a maximum of a ten percent (10%) markup on the lower tier Subcontractors direct labor and material costs. All cost details shall be submitted with proposal and billings.

For self-perform change work by the CMAR's direct-hire forces, no additional overhead, profit and mark-up shall be applied and the provisions of Articles 3.1 and 3.2 shall prevail.

NOTES: Example of CMAR Cost Proposal (for illustration purposes only).

CMAR

Self perform work direct cost:	\$100,000.00

1st Tier Subcontractor

Self perform work direct cost:	\$ 90,000.00
Overhead/profit percentage (up to 15.00%)	<u>\$ 13,500.00</u>
Total cost of self perform work with OH/P mark-up	\$103,500.00
1st Tier Subcontractor mark-up on direct cost of 2nd tier Subcontractor (up to 10.00%)	<u>\$ 5,000.00</u>
1st Tier Subcontractor Total	\$108,500.00

2nd Tier Subcontractor

Self perform work direct cost:	\$ 50,000.00
Overhead/profit percentage (up to 15.00%)	<u>\$ 7,500.00</u>
Total cost of self perform work with OH/P mark-up	\$ 57,500.00

CMAR COST OF THE WORK	\$266,000.00

CMAR FEE (must align with RFP Proposal)	2.8%	\$ 7,448.00

TOTAL CMAR PROPOSAL	\$273,448.00

3.2.4 Bond Cost: The CMAR and the Subcontractors shall not be entitled to additional

bond or insurance costs for changes funded through the CMAR Contingency or the Owner's Allowances or Add Alternates. Refer to Article 2.7 for submittal of costs

- 3.2.5 Deductions or Additions: For deductive changes which do not contain any additive cost items, there will be a reduction in Cost of the Work and CMAR's Fee, and likewise, no additional cost by CMAR for processing.

For changes containing both additions and deductions, covering unrelated work, the allowance for overhead and profit, per Article 3.2.3, shall be in full on the additional subcontractor work and the deductions shall be at cost with overhead and profit deducted when the net difference is a deduct. CMAR Fee will not be allowed unless the net difference in cost is an add.

For changes containing both additions and deductions, covering related work or substitutions, the allowance for Subcontractor overhead and profit, per Article 3.2.3, shall be allowed only on the net difference in Cost of the Work, if that net difference is an add to the Contract. CMAR Fee will not be allowed unless the net difference in cost is an add.

4.0 BACKCHARGES

- 4.1 OWNER may in addition to any other amounts to be retained hereunder, retain from any sums otherwise owing to CMAR amounts sufficient to cover the full costs of any of the following:
- 4.1.1 CMAR's failure to comply with any provision of this Contract or CMAR's acts or omissions in the performance of any part of this Contract, including, but not limited to, violation of any applicable law, order, rule or regulation, including those regarding safety, hazardous materials or environmental requirements;
 - 4.1.2 Correction of defective or nonconforming work by redesign, repair, rework, replacement or other appropriate means when CMAR states, or by its actions indicates, that it is unable or unwilling to proceed with corrective action in a reasonable time; and/or
 - 4.1.3 Circumstances when OWNER agrees to or is required to take action or perform work for CMAR, such as cleanup, off-loading or completion of incomplete work.
- 4.2 OWNER may also backcharge against CMAR for work done or cost incurred to remedy these or any other CMAR defaults, errors, omissions or failures to perform or observe any part of this Contract. OWNER may, but shall not be required to, give CMAR written notice before performing such actions or work or incurring such cost.

The cost of backcharge work shall include:

- 4.2.1 Incurred labor costs including all payroll additives;
 - 4.2.2 Incurred net delivered material costs;
 - 4.2.3 Incurred lower-tier supplier and CMAR costs directly related to performing the corrective action;
 - 4.2.4 Equipment and tool rentals at prevailing rates in the Jobsite area; and
 - 4.2.5 A factor of twenty-five (25) percent applied to the total of Items 1 through 4 for OWNER's overhead, supervision and administrative costs.
- 4.3 The backcharge notice may request CMAR's concurrence for OWNER to proceed with the required action or work. CMAR's failure to concur shall not impair OWNER's right to proceed

with the action or work under this or any other provision of this subcontract.

- 4.4 OWNER shall separately invoice or deduct from payments otherwise due to CMAR the costs as provided herein. OWNER's right to backcharge is in addition to any and all other rights and remedies provided in this Contract or by law. The performance of backcharge work by OWNER shall not relieve CMAR of any of its responsibilities under this Contract including but not limited to express or implied warranties, specified standards for quality, contractual liabilities and indemnifications, and meeting Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA.

5.0 PROGRESS PAYMENT APPLICATIONS

CMAR shall submit a Progress Payment Application not more than once each month in the form required by OWNER. Each Progress Payment Application shall be accompanied by a current construction schedule, updated to reflect all change orders and/or changes in the Work.

Each Progress Payment Application shall correctly set forth the value of all Work satisfactorily performed to date, less 10% of that amount as a retained percentage. Once the Work is 50% complete, OWNER may, at OWNER's discretion, reduce the amount of retention to 5% of the total Contract Sum. OWNER may pay the invoiced value, less retention, of materials properly stored on site or in approved, bonded, and insured facilities. In no event will the CMAR be paid more than the listed value of each properly completed portion of the Work, less the required retention, until the entire Work has been successfully completed.

If payment is requested for materials or equipment not yet incorporated in the Work, but delivered and properly stored at the site or at a bonded and insured facility previously approved by OWNER in writing, such payment shall be conditioned upon submission by CMAR of documentation, satisfactory to OWNER, as deemed necessary to protect OWNER's interest, including applicable insurance and transportation to the job-site. The risk of loss for such materials or equipment shall remain with CMAR until final completion and acceptance of the Work.

CMAR guarantees that title to all Work, materials, and equipment covered by a Progress Payment Application, whether incorporated into the Project or not, has passed to OWNER prior to issuing the Progress Payment Application, free and clear of all liens, claims, security interests, or encumbrances, and that no Work, materials, or equipment covered by a Progress Payment Application has been acquired by CMAR, or by any other person, subject to an agreement under which an interest therein, or an encumbrance thereon is retained by the seller or otherwise imposed by CMAR or such other person. This provision shall not be construed to relieve CMAR of its sole responsibility for the care and protection of the Work, and to restore all damages thereto, nor shall serve as a waiver of the right of OWNER to require the fulfillment of all terms of the Contract Documents.

Upon receipt of each Progress Payment Application, and within seven (7) days time, OWNER and Architect will either approve the Progress Payment Application, modify the Progress Payment Application for such amount as is determined to be properly due, or reject the Progress Payment Application.

OWNER may decline to approve any Progress Payment Application, or, because of subsequently discovered evidence or subsequent inspections, may nullify the whole or any part of a Progress Payment Application previously paid to such extent as may be necessary to protect OWNER from loss based on any of the following grounds. When the grounds are removed, payment shall be approved for the associated amount withheld.

- 5.1 Defective Work not remedied.
- 5.2 Claims filed or reasonable evidence indicating the probable filing of claims.
- 5.3 Failure of the CMAR to make proper payments to Subcontractors or Suppliers.
- 5.4 Reasonable doubt that the Work can be completed for the unpaid balance of the Contract

- Sum.
- 5.5 Damage to a separate contractor.
- 5.6 Reasonable indication that the Work will not be completed within the Contract Time.
- 5.7 Unsatisfactory execution of the Work by the CMAR.
- 5.8 Failure to maintain any insurance required by the Contract Documents.
- 5.9 Any other breach of the Contract Documents.

If OWNER should fail to pay CMAR within thirty (30) calendar days after the date that a Progress Payment Application is signed and approved for payment by OWNER, then the CMAR may, after seven (7) additional calendar days, give written notice to OWNER and stop the Work until payment is received.

No payment by OWNER shall constitute an acceptance of any Work not in accordance with the Contract Documents, nor shall it relieve CMAR of full responsibility for correcting defective Work or materials found at any time prior to completion of the entire Work or during the guarantee period.

6.0 FINAL PAYMENT

When OWNER has received satisfactory evidence that all claims and obligations of CMAR have been paid, discharged, or waived, OWNER will make final payment to CMAR of all monies retained on all properly completed and accepted Work in addition to CMAR's share of funds remaining in CMAR's Construction Contingency and CMAR's share of cost savings after accounting for OWNER's share of funds remaining in CMAR's Construction Contingency and OWNER's share of cost savings per Contract ARTICLE 3 – CONTINGENCY FUNDS and ARTICLE 4 – COST SAVINGS.

Issuance of final payment shall constitute a waiver of all claims by OWNER except those arising from any of the following:

- 6.1 Unsettled claims.
- 6.2 Guarantee or Warranty issues.
- 6.3 Faulty or defective Work
- 6.4 Failure of the Work to comply with the requirements of the Contract Documents.
- 6.5 Latent defects in the Work.

If any such claims remain unsatisfied after final payment is made, the CMAR shall refund to OWNER all monies OWNER may be compelled to pay in discharging such claims and any costs related thereto.

The acceptance by CMAR of final payment shall constitute a full and complete release to OWNER of all claims by, and all liability to, CMAR for all things done or furnished in connection with the Work and for every act and neglect of OWNER and any others for whom OWNER is or may be responsible relating to or arising out of performance of the Work by CMAR. No payment, final or otherwise, shall operate to release CMAR or its Surety from any obligations under the Contract, or under the Performance and Payment Bonds.

As a condition of requesting or receiving final payment, CMAR shall submit all operation and maintenance manuals, guarantees, as-built drawings, surety release, and all other close-out documents as may be applicable under the Contract Documents.

7.0 LIQUIDATED DAMAGES

It is hereby mutually understood and agreed, by and between CMAR and OWNER, that the Contract Time, as specified in the Contract, is an essential condition of the Contract. It is further mutually understood and agreed that both the Work and the Contract Time shall commence on the starting date established in the Notice to Proceed letter.

CMAR agrees that all of the Work shall be prosecuted regularly, diligently, and without interruption at a rate of progress that will ensure completion of the Work within the Contract Time.

If CMAR shall neglect, fail, or refuse to achieve Substantial Completion of the Work within the Contract Time, then CMAR and his Surety do hereby agree, as part of the consideration for the Contract, to pay to OWNER, not as a penalty, but as liquidated damages, the amount of \$1,500 for each and every excess calendar day that is required to achieve Substantial Completion of the Work. The specified liquidated damages shall be the OWNER'S sole and exclusive remedy for excess calendar days.

CMAR and OWNER mutually agree that in the event of a delay the actual damages to be suffered by the Owner are difficult to determine and accurately quantify, including but not limited to damages associated with school closures and incomplete or inadequate delivery of educational services to children as a result of a delay. Accordingly, CMAR, its Surety, and OWNER agree that the amount specified above for liquidated damages is the appropriate and best estimate of the damages that would actually be incurred by OWNER should the Work not be completed within the Contract Time.

Should the remaining balance of the Contract Sum be insufficient to cover the specified liquidated damages due OWNER, then OWNER shall have the right to recover such unrecovered liquidated damages from CMAR and/or its Surety.

Liquidated damages shall cease to be assessed on the date that Substantial Completion is achieved provided CMAR completes all punch list work within the time limit stipulated in the Certificate of Substantial Completion. If CMAR does not complete all of the punch list work within the time limit stipulated in the Certificate of Substantial Completion, the assessment of liquidated damages shall resume on the date that the stipulated time limit expires and shall continue until all such punch list work is completed.

DOUGLAS COUNTY SCHOOL DISTRICT
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "C"
ADDENDA

NO ADDENDUM ISSUED.

Douglas County
1594 Esmeralda Avenue
Minden, Nevada 89423

Office **775-782-9821**
Fax **775-782-6255**
Website www.douglascountynv.gov

February 29, 2024

Douglas County School District
1638 Mono Avenue
Minden, Nevada 89423

Jeannie Dwyer
Acting Superintendent

RE: DHS Stadium Recommendation

Dear Jeannie,

The District publicly bid the DHS Stadium Improvement Project. Two sealed bids were received for the project. Find attached the Bid Tally.

Group West Construction bid is the lowest responsive and responsible and is recommended for contract approval for Base Bid of \$810,403.00 and Additive Alternate One of \$291,369.00 for the contract total amount of \$1,101,782.00

Sincerely,



Scott McCullough
Douglas County
Project Manager

Bid Tally

**Douglas County School District
DHS Stadium Improvement Project**

PWP DO 2024-154

**February 29, 2024
10:00 am**

**Douglas County School District Office
1638 Mono Avenue
Minden NV 89423**

Name		Amount	
1.	Central Sierra Construction	Base Bid \$904,100	Additive Alternate One \$350,000
2.	Group West Construction	Base Bid \$810,413	Additive Alternrate One \$291,369
3.			
4.			
5.			

BID FORM

PROJECT IDENTIFICATION: DHS Stadium Improvement Project

CONTRACT IDENTIFICATION AND NUMBER: PWP 2024-154

THIS BID IS SUBMITTED TO: Douglas County School District
1638 Mono Avenue
Minden, NV 89423

- 1.01 The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents
- 2.01 BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 60 days after the day of Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of OWNER.
- 3.01 In submitting this Bid, BIDDER represents, as set forth in the Agreement, that:

- A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.

- 1 -
- 2 -

Addendum Date

February 21, 2024
February 27th, 2024

- B. BIDDER has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. BIDDER has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in ARTICLE 28.0 SITE CONDITIONS of the General Conditions, and (2) reports and drawings of a Hazardous Environmental Condition, if any, which has been identified in the Supplementary Conditions as provided in ARTICLE 30.0 HAZARDOUS ENVIRONMENTAL CONDITIONS AT SITE of the General Conditions.
- E. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground

Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by BIDDER, and safety precautions and programs incident thereto.

- F. BIDDER does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
 - G. BIDDER is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
 - H. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
 - I. BIDDER has given PROJECT MANAGER written notice of all conflicts, errors, ambiguities, or discrepancies that BIDDER has discovered in the Bidding Documents, and the written resolution thereof by ARCHITECT / ENGINEER is acceptable to BIDDER.
 - J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance of the Work for which this Bid is submitted.
- 4.01 BIDDER further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any individual or entity to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
- 5.01 CONTRACTOR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

Changes in Laws or Regulations not known at the time of opening Bids (or, on the Effective Date of the Agreement if there were no Bids) having an effect on the cost or time or performance of the Work may be the subject of an adjustment in Contract Price or Contract Time. If OWNER and CONTRACTOR are unable to agree on entitlement to or on the amount or extent, if any of any such adjustment, a Claim may be made therefore as provided in Article 13.1 Claims and Disputes of the General Conditions. These statutes include, but are not limited to:

- A. NRS 338.020 Hourly and daily rate of wages must not be less than prevailing wage in county.
- B. NRS 338.080 Exemptions
- C. NRS 338.141 Bids to include certain information concerning subcontractors and prime contractors. *(To be deemed a responsive bid, the list of subcontractors' form must be submitted even if no subcontractors are required to be listed.)*

D. NRS 338.147 Award of contract to contractor who submits best bid.

5.02 The entire set of Nevada Revised Statutes is available for review on-line at <http://leg.state.nv.us/law1.cfm>.

6.01 BIDDER will complete the Work in accordance with the Contract Documents for the following prices:

SEE ATTACHED BID SCHEDULE

7.01 BIDDER agrees that the Work will be substantially completed and completed and ready for final payment in accordance with Article 11.0 FINAL PAYMENT of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

7.02 BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

8.01 The following documents are attached to and made a condition of this Bid:

- A. Bid Form;
- B. Bid Schedule;
- C. A tabulation of Subcontractors, Suppliers and other individuals and entities required to be identified in this Bid;
- D. A tabulation of Subcontractors, Suppliers and other individuals and entities required to be identified within two hours of the bid opening;
- E. Bid Bond (or Certified or Cashier's Check);
- F. Construction Contractor's Qualification Statement
- G. Non-Collusion Affidavit
- H. Affidavit of Compliance

9.01 Communications concerning this Bid shall be addressed to:
(Contractor's mailing address to be filled in by Bidder)

Jeremme McGilvray

495 Apple Street Suite #200

Reno, NV 89502

10.01 The terms used in this Bid with initial capital letters have the meanings indicated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

SUBMITTED on February 29, 20 24.

NV State Contractor License No. 0074947 Class B Unlimited

If BIDDER is:

An Individual

Name (typed or printed) _____
By _____ (SEAL)
(Individual's Signature)
Doing business as: _____
Business address: _____

Phone No.: _____ Fax No.: _____

A Partnership

Partnership Name _____ (SEAL)
By _____
(Signature of General Partner -- attach evidence of authority to sign)
Name (typed or printed): _____
Business address: _____

Phone No.: _____ Fax No.: _____

A Corporation

Corporation Name: Group West Construction, Inc (SEAL)
State of Incorporation: Nevada
Type (General Business, Professional, Service, Limited Liability): S Corp
By: _____
(Signature -- attach evidence of authority to sign)
Name (typed or printed): Jeremme McGilvray
Title: V.P./Director of Operations (Corporate Seal)
Attest: _____
(Signature of Corporate Secretary)
Business Address: 495 Apple Street Suite #200
Reno, NV 89502
Phone No.: 775-870-8824 Fax No.: N/A
Date of Qualification to do business is 12/2009

A Joint Venture

Joint Venturer Name: _____ (SEAL)

By: _____

(Signature of joint venturer partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Business Address: _____

Phone No.: _____ Fax No.: _____

Joint Venturer Name: _____ (SEAL)

By: _____

(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Business Address: _____

Phone No.: _____ Fax No.: _____

Phone and FAX Number, and Address for receipt of official communications:

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).

BID SCHEDULE

DHS Stadium Improvement Project

Lump Sum Basis

Total Lump Sum Bid Price \$ 810,413.00

Total Lump Sum Bid Price (Written) Eight hundred ten thousand four
hundred thirteen dollars $\frac{00}{100}$

Additive Alternate One Price \$ 291,369.00

Additive Alternate One Price (Written) Two hundred ninety one thousand three
hundred sixty nine dollars $\frac{00}{100}$

CHECK ONE:

- ☒ We qualify and claim the Preferential Bidder Status as specified in NRS 338.147, and have attached the Affidavit of Compliance and submitted a valid Certificate of Eligibility in accordance with the requirements of NRS 338.147 as referenced in Article 73.0 Bidder Preference General Condition.
- ☐ We do not qualify for the Preferential Bidder Status as specified in NRS 338.147.

LIST OF SUBCONTRACTORS
(to be submitted with bid)

The name and address of each subcontractor who will be paid at least 5 percent of the prime contractor's total bid shall be listed below. To be deemed a responsive bid, this form must be submitted even if no subcontractors are required to be listed. In that case, the bidder should state "None" (or similar language stating that no subcontractors need to be listed) in the space below. (Refer to NRS 338.141). Contractor shall list themselves for all work to be self performed.

<u>Name</u>	<u>Address of Subcontractor</u>	<u>Portion of Work</u>
Group West Construction	495 Apple St Suite 200, Reno Nv 89502	All work not listed below
Greenwood Excavating	1123 Jo Lane Gardnerville NV 89410	Demo/Earthwork
CTR Roofing	395 Freeport #5 Sparks NV 89431	Roofing
Emcor	4098 S. McCarran Blvd Reno NV 89502	Plumbing/HVAC
Placer Electric	2915 Highway 40 West Verdi Nv 89439	Electric
RG Construction	9 sunland circle Carson City Nv 89706	Paving/ Seal Coating

**AGREEMENT
BETWEEN
DOUGLAS COUNTY SCHOOL DISTRICT,
AND
ON THE BASIS OF A STIPULATED PRICE**

Whereas, **Douglas County School District** (hereinafter "OWNER") is a political subdivision of the State of Nevada, and is statutorily authorized to enter into contracts for construction projects, and;

Whereas **GROUP WEST CONSTRUCTION, INC.** (hereinafter "CONTRACTOR") is a construction company licensed as a specialty contractor in Nevada, and;

Whereas CONTRACTOR has submitted a bid in accord with the **DHS Stadium Improvement Project** Construction Specifications and Contract Documents (hereinafter "CONTRACT DOCUMENTS") as prepared by OWNER; and

Whereas, CONTRACTOR submitted a responsive and responsible Bid in the amount of: **\$ 1,101,782.00** for **DHS Stadium Improvement Project** Construction Project as outlined in the CONTRACT DOCUMENTS. The Bid is for furnishing of all materials and all labor, tools, and appliances and all expense, direct or indirect, connected with the proper execution of the Work and of maintaining the same until it is accepted by OWNER. Therefore, OWNER will pay and CONTRACTOR shall accept as full compensation therefore the above total, not to exceed sum.

Now therefore, it is the intention of OWNER and CONTRACTOR to enter into a Contract to have CONTRACTOR complete all of the work as specified or indicated in the CONTRACT DOCUMENTS.

ARTICLE 1 – WORK

- 1.01 CONTRACTOR shall complete all Work as specified or indicated in the CONTRACT DOCUMENTS. The term "Work" includes all labor, materials, services, equipment, tools, transportation, power, water, permanent and temporary utilities, connections, provisions for safety, and all incidental and other things necessary to produce the finished construction of the Project as described by the CONTRACT DOCUMENTS. CONTRACTOR agrees to provide all labor, materials, equipment, tools and services necessary, and to do everything required by the CONTRACT DOCUMENTS as necessary to complete all Work required for the Project within the time specified for Substantial Completion of the Work. The Work is generally described as follows:

DHS Stadium Improvement Project

ARTICLE 2 – THE PROJECT

- 2.01 The Project for which the Work under the CONTRACT DOCUMENTS may be the whole or only a part is generally described as follows:

DHS Stadium Improvement Project

ARTICLE 3 – ARCHITECT / ARCHITECT

The Project has been designed by: **Paul Cavin Architect**

- 3.01

Who is hereinafter called ARCHITECT and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ARCHITECT in the CONTRACT DOCUMENTS in connection with completion of the Work in accordance with the CONTRACT DOCUMENTS.

The Project will be administered by:

Scott McCullough, Project Manager
Douglas County
1323 Waterloo Lane
Gardnerville, NV 89410

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

- A. Time is of the essence, and CONTRACTOR acknowledges that the time for completion of the Work is sufficient for it to perform all the Work. In case of failure on the part of CONTRACTOR to complete the Work or any separable part thereof within the time(s) specified in the CONTRACT DOCUMENTS or within such additional time(s) as may be granted by formal action of the Douglas County School District Board of Trustees, OWNER reserved the right to require CONTRACTOR pay to OWNER, as liquidated damages, the sum(s) indicated in **ARTICLE 12.0 LIQUIDATED DAMAGES** of the General Conditions. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the CONTRACT DOCUMENTS are of the essence of this Contract.

4.02 *Dates for Substantial Completion*

- A. The Work and all requirements of the CONTRACT DOCUMENTS will be completed August 28, 2024

4.03 *Final Payment*

- A. As provided in **ARTICLE 11.0 FINAL PAYMENT** of the General Conditions, when the Work and all requirements of the CONTRACT DOCUMENTS are fully and satisfactorily completed, the OWNER will pay to CONTRACTOR a final payment consisting of the remaining unpaid balance of the Contract Sum due CONTRACTOR. The acceptance of the final payment by the CONTRACTOR shall constitute a full and final release and waiver of all CONTRACTOR claims and rights of claim against the OWNER relating or pertaining to the Work.

Acceptance of the final payment by the CONTRACTOR shall terminate the OWNER-CONTRACTOR Construction Agreement after which time the applicable terms and conditions for Warranties and Insurance shall continue to apply.

4.04 *Liquidated Damages*

- A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **five-hundred dollars (\$500)** for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse or

fail to complete the remaining Work within the time specified in paragraph 4.02 for completion and readiness for final payment or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER **two hundred and fifty dollars (\$250)** for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

- B. In the event that CONTRACTOR fails to pay OWNER the specified liquidated damages amount within thirty (30) days of CONTRACTOR's being notified of said damages, OWNER may deduct the amount of the assessed liquidated damages from the final payment or retention withheld pursuant to **ARTICLE 11.0 FINAL PAYMENT** of the General Conditions.

ARTICLE 5 – CONTRACT PRICE

- 5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the CONTRACT DOCUMENTS an amount in current funds equal to the sum of the amounts determined below:
 - A. For all Unit Price Work, an amount equal to the stipulated sum of the established Unit Price for each separately identified item of Unit Price Work times the estimated quantity of that item, as indicated in the attached Bid Schedule;
 - B. As provided in **ARTICLE 7.0 UNIT PRICE WORK** of the General Conditions estimated quantities are not guaranteed, and determinations of actual quantities and classification are to be made by ARCHITECT.

ARTICLE 6 – PAYMENT PROCEDURES

- 6.01 CONTRACTOR shall submit Applications for Payment in accordance with **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions. Applications for Payment will be processed by ARCHITECT and OWNER as provided in **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** General Conditions.

ARTICLE 7 – INTEREST

- 7.01 All moneys not paid when due as provided in **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions shall bear interest at the rate that was in place at the time of the execution of the project. The interest rate shall be determined by the interest rate paid by Bank of America, Minden branch on a certificate of deposit time deposit.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce OWNER to enter into this Contract, CONTRACTOR makes the following representations:
 - A. CONTRACTOR has examined and carefully studied the CONTRACT DOCUMENTS and the other related data identified in the Bidding Documents.
 - B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
 - D. CONTRACTOR has carefully studied all: (1) Reports of explorations and tests of subsurface conditions or contiguous to the Site and all drawings of physical

conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (with the exception of Underground Facilities) which have been identified in the Bidding Documents and Specifications and (2) reports and drawings of Hazardous Environmental Condition, if any, at the Site which has been identified in the Bidding Documents and Specifications.

- E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress or performance of the Work or which relate to any aspect of the means, methods or techniques or procedures of construction engaged by CONTRACTOR, including applying precise means, methods and techniques or procedures of construction, if any, expressly required by the CONTRACT DOCUMENTS to be employed by CONTRATOR, and safety precautions and programs incident thereto.
- F. CONTRACTOR acknowledges that OWNER and ARCHITECT do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the CONTRACT DOCUMENTS with respect to Underground Facilities at or contiguous to the site.
- G. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction, if any, expressly required by the CONTRACT DOCUMENTS to be employed by CONTRACTOR, and safety precautions and programs incident thereto.
- H. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the CONTRACT DOCUMENTS.
- I. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the CONTRACT DOCUMENTS.
- J. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the CONTRACT DOCUMENTS and all additional examinations, investigations, explorations, tests, studies, and data with the CONTRACT DOCUMENTS.
- K. CONTRACTOR has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that CONTRACTOR has discovered in the CONTRACT DOCUMENTS, and the written resolution thereof by ARCHITECT is acceptable to CONTRACTOR.
- L. The CONTRACT DOCUMENTS are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

- A. The CONTRACT DOCUMENTS consist of the following:
 - 1. This Contract Agreement (pages 1 to 11, inclusive);

2. Performance Bond (pages ____ to ____, and attachments inclusive);
3. Payment Bonds (pages _____ to ____, and attachments inclusive);
4. General Conditions (pages 1 to 60, inclusive, attached and incorporated);
5. ~~Supplementary Conditions:~~
6. Addenda (numbers 1,2,3, inclusive);1-2
7. CONTRACTOR's Bid (pages 1 to 8, inclusive, attached and incorporated);
8. Notice to Proceed (pages _____ to ____ inclusive attached and incorporated).
9. In addition, the following items, which are not exhibits to this Contract, are incorporated by reference and shall constitute part of the CONTRACT DOCUMENTS:
 - a. Contract Drawings consisting of a cover sheet and sheets inclusive with each sheet bearing the following general title **DHS Stadium Improvement Project**
 - b. Construction Schedule submitted pursuant to **ARTICLE 18.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions, and any amendments approved by OWNER;
 - c. Current Prevailing Wage Rates, Douglas County, Nevada.
10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Written Amendments
 - b. Work Change Directives
 - c. Change Order(s)
- B. The documents listed in 09.01.A are attached to this Contract, except as expressly noted otherwise above.
- C. There are no CONTRACT DOCUMENTS other than those listed above in **ARTICLE 9**.
- D. This Contract embodies the entire agreement between OWNER and CONTRACTOR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the CONTRACT DOCUMENTS shall be valid unless reduced to writing and signed by both parties.
- E. The Bidding and CONTRACT DOCUMENTS include various divisions, sections and conditions, which are essential parts for the Work to be provided by the successful Bidder. A requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete Work. In case of discrepancy, the following precedence will govern:

- Contract Agreement
- Performance Bonds
- Payment Bonds
- General Conditions
- Special Conditions
- Addenda
- Construction Specifications
- CONTRACTOR's Bid
- List of Drawings
- Contract Drawings
- Construction Schedule submitted pursuant to **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions, and any amendments approved by OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada

Addenda, Change Orders and Supplemental Agreements will take precedence over any of the above. Detailed plans shall have precedence over general plans.

CONTRACTOR shall take no advantage of any apparent error or omission in the Bidding Documents. In the event CONTRACTOR discovers such an error or omission, CONTRACTOR shall immediately notify OWNER. OWNER will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Bidding Documents.

ARTICLE 10 – MISCELLANEOUS

10.01 Terms

- A. Terms used in this will have the meanings indicated in the General Conditions.

10.02. Rights and Remedies

- A. The duties and obligations imposed by the CONTRACT DOCUMENTS and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law..

10.03 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the CONTRACT DOCUMENTS.

10.04 Successors and Assigns

- A. OWNER and CONTRACTOR each binds themselves, their partners, successors, assignees and legal representatives to the other party hereto and to the partners, successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the CONTRACT DOCUMENTS.

No party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other parties for which approval may be withheld for any reason or for no reason whatsoever. CONTRACTOR shall not assign, transfer, convey or otherwise dispose of the CONTRACT DOCUMENTS or its

right, title or interest in or to the same or any part thereof, without prior consent of OWNER and concurred to by the sureties.

10.05 *Severability*

- A. Any provision or part of the CONTRACT DOCUMENTS held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the CONTRACT DOCUMENTS shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.06 *Legal*

- A. This Contract shall be administered and interpreted under the laws of the State of Nevada. This Contract shall not be construed for or against any party by reason of who drafted the provisions set forth herein. Any action at law, suit in equity or judicial proceeding for the enforcement of this Contract or any of the CONTRACT DOCUMENTS must be litigated in the Ninth Judicial District Court of Nevada.
- B. The CONTRACT DOCUMENTS and the various provisions thereof are severable. Should any part, clause, provisions or terms be declared invalid, ineffective, or unenforceable, the remaining provisions of the CONTRACT DOCUMENTS shall remain in full legal force and effect.

10.07 *Notices*

- A. All notices, documents and or payments regarding this Contract and Contract shall be sent to the following:

OWNER REPRESENTATIVE

CONTRACTOR

Douglas County

Attn: Scott McCullough, Project Manager

1594 Esmeralda Avenue

Minden, NV 89423

10.08 *Effective Date of the Contract*

- A. Both OWNER and CONTRACTOR agree that this Contract as outlined in the CONTRACT DOCUMENTS become effective immediately upon the signing of this Contract by both parties. CONTRACTOR shall commence the Work to be performed under this Contract on the date set by OWNER in the written Notice to Proceed, continuing the Work with diligence and shall complete the entire Work in accordance with **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions. Further, in the event interim milestone completion dates are established in **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions for separable portions of the Work, CONTRACTOR agrees to complete said separable portions of the Work in accordance with said milestone dates.

10.09 *Cancellation of the Contract*

- A. OWNER reserves the right to cancel the Contract awarded for any reason with seven (7) days written notice to CONTRACTOR. OWNER will be responsible to pay CONTRACTOR for Work completed up to this point, or for Work performed in conjunction with this Contract.

10.10 *Agreement Modification*

- A. This Contract embodies the entire agreement between OWNER and CONTRACTOR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the CONTRACT DOCUMENTS shall be valid unless reduced to writing and signed by both parties.

ARTICLE 11 – INDEMNIFICATION

- 11.01 To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify, and hold harmless OWNER, and its agents, employees, and members of the Board of Trustees from and against all claims, damages, losses, and expenses, including, but not limited to attorneys' fees arising out of or resulting from performance of this Contract, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property caused by the negligent acts or omissions of CONTRACTOR, a Subcontractor, anyone directly or indirectly employed by them for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by OWNER indemnified hereunder. However, in no event shall CONTRACTOR be required to indemnify OWNER for claims, damages, loss or expenses arising out of OWNER's sole negligence. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Article.

In any and all claims against OWNER, its agents, employees, or any of the members of the Board of Trustees by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under the first paragraph of this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

CONTRACTOR's obligations of this Article shall not extend to the liability of the ARCHITECT or its employees arising out of (a) the preparation or approval of maps, sketches, opinions, reports, surveys, CCOs, designs, or specifications, or (b) the giving of or the failure to give directions or instructions by the ARCHITECT or its employees provided such giving or failure to give is the primary cause of injury or damage.

ARTICLE 12 – PATENT INDEMNITY

- 12.01 CONTRACTOR hereby indemnifies and shall defend and hold harmless OWNER and its agents, employees, and members of the Board of Trustees respectively from and against all claims, losses, costs, damages, and expenses, including attorney's fees, incurred by OWNER and its agents, employees, and members of the Board of Trustees respectively, as a result of or in connection with any claims or actions based upon infringement or alleged infringement of any patent and arising out of the use of the equipment or materials furnished under the CONTRACT DOCUMENTS by CONTRACTOR, or out of the processes or actions employed by, or on behalf of CONTRACTOR in connection with the performance of the CONTRACT DOCUMENTS. CONTRACTOR shall, at its sole expense, promptly defend against any such claim or action unless directed otherwise by OWNER or its representatives provided that OWNER or its representatives shall have notified CONTRACTOR upon becoming aware of such claims or actions, and provided further that CONTRACTOR's aforementioned obligations shall not apply to equipment, materials, or processes furnished or specified by OWNER or and its agents, employees, and members of the Board of Trustees.

CONTRACTOR shall have the right, in order to avoid such claims or actions, to substitute at its expense non-infringing equipment, materials, or processes, or to modify such infringing equipment, materials and processes so they become non-infringing, or obtain the necessary licenses to use the infringing equipment, material or processes, provided that such

substituted and modified equipment, materials and processes shall meet all the requirements and be subject to all the provisions of this Contract.

ARTICLE 13 – INDEPENDENT CONTRACTOR

13.01 The parties agree that CONTRACTOR is an independent contractor and that this Contract is entered into in accordance with Nevada law that CONTRACTOR is not an employee of OWNER, and that there shall be no:

1. Withholding of income taxes by OWNER;
2. Industrial insurance coverage provided by OWNER;
3. Participation in group insurance plans which may be available to employees of OWNER;
4. Participation or contribution by either the independent contractor or OWNER to the Public Employees Retirement System;
5. Accumulation of vacation leave or sick leave;
6. Unemployment compensation coverage provided by OWNER.

CONTRACTOR represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized and financed to perform such work. CONTRACTOR shall act as an independent contractor and not as the agent of OWNER in performing the Contract and is responsible for maintaining complete control over its employees and all of its suppliers and Subcontractors. Nothing contained in this Contract or any Subcontract awarded by CONTRACTOR shall create any contractual relationship between any such supplier or Subcontractor and OWNER. However, each subcontract and supplier agreement entered into by CONTRACTOR, relative to the CONTRACT DOCUMENTS, shall bind such Subcontractor or supplier to the same terms and conditions as appear in the CONTRACT DOCUMENTS. CONTRACTOR shall perform all work in accordance with its own methods subject to strict compliance with the CONTRACT DOCUMENTS.

ARTICLE 14 – FAIR EMPLOYMENT PRACTICES

14.01 In connection with the performance of work under this Contract, CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin or ancestry, sex, sexual orientation, gender identity or expression, religion, disability, or age. Such agreement shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONTRACTOR further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials. Any violation of such provision by CONTRACTOR shall constitute a material breach of this Contract.

ARTICLE 15 – INSURANCE REQUIREMENTS

15.01 Certificates of insurance evidencing the required coverage, as stipulated in the General Conditions of the CONTRACT DOCUMENTS, shall be filed with OWNER prior to CONTRACTOR mobilizing onto the Project site and prior to commencement of any work on the Project.

ARTICLE 16 – BONDS AND GUARANTY

16.01 CONTRACTOR shall furnish a performance bond, payment bond and guarantee bond in the form attached hereto and in accordance with the requirements set forth in Article 3.4 Bond Requirements of the General Conditions.

ARTICLE 17 – STATUTORY REQUIREMENTS

- 17.01 CONTRACTOR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

Changes in Laws or Regulations not known at the time of opening Bids (or, on the Effective Date of the Agreement if there were no Bids) having an effect on the cost or time or performance of the Work may be the subject of an adjustment in Contract Price or Contract Time. If OWNER and CONTRACTOR are unable to agree on entitlement to or on the amount or extent, if any of any such adjustment, a Claim may be made therefore as provided in Article 13.1 Claims and Disputes of the General Conditions.

ARTICLE 18 – INFORMATION ACCESS

- 18.01 The books, records, documents, and accounting procedures and practices of CONTRACTOR relevant to this Contract shall be subject to inspection, examination and audit by OWNER, its agents and representatives, and the State of Nevada during the course of this project and for 3 years after its completion.

ARTICLE 19 – EXAMINATION OF DOCUMENTS

- 19.01 Execution of this Contract by each party shall constitute the representation by each such party that it has examined the contents of all the CONTRACT DOCUMENTS, including, but not limited to, General Conditions of the CONTRACT DOCUMENTS, that it has read and understands the same, and specifically agrees to be bound thereby.

SIGNATURE PAGE FOLLOWS

REST OF PAGE LEFT BLANK

IN WITNESS WHEREOF, OWNER and CONTRACTOR have caused this Contract for the **DHS Stadium Improvement Project** to be executed and intend to be bound by the provisions of this Contract as well as the Contract set forth in the CONTRACT DOCUMENTS.

CONTRACTOR: Group West Construction Inc.

By: _____

Printed Name: _____

Title: _____

Date: This _____ day of _____, 2024.

OWNER: DOUGLAS COUNTY SCHOOL DISTRICT

By: _____

Jeannie Dwyer, Acting Superintendent

Date: This _____ day of _____, 2024.



Douglas County School District

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BOARD MEMORANDUM

Date: March 13, 2024

To: DCSD Board of Trustees

From: Jeannie Dwyer, Acting Superintendent

Re: Search Process for Superintendent - Information on Recruiting Agencies

Ray and Associates

[School Administrator Executive Recruiters](#)

At Ray and Associates, we provide our clients with the services they need to locate the perfect job candidates. From recruiting, and background investigations to contract negotiations -- we provide the resources you need to make the right decision.

Developing the Profile

One of the best features of working with Ray and Associates, Inc. is that our firm closely customizes each and every search to the criteria and qualifications determined by our clients. In fact, we take extra measures to ensure the proper development of these criteria and qualifications. This includes individual interviews with each member of the board or selection committee. If constituent input is desired, we have a systematic process that organizes various groups and surveys their expectations for a new leader. In turn, this information is provided to the board or selection committee in an easy to use format that lends high credibility to the search.

Recruitment

The quality and extent of recruiting efforts is an important key to any executive search. Ray and Associates, Inc. maintains a positive working relationship with key individuals at the college and university level along with other national public and private organizations for the purpose of attracting outstanding candidates. Because of our own extensive network of professional associates, our relationship with other search firms, and other contacts, we are able to stay abreast of the performance of many of the best school administrators and non-traditional leaders in the country. These school leaders typically have good jobs and must be recruited.

Background Investigations



Douglas County School District

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Ray and Associates, Inc. makes every effort to ensure our clients that the candidates recommended for consideration are exactly who they say they are. Careful screening and background checks are essential to this process. Our firm provides our clients with detailed information on each semi-finalist in addition to all other application materials. This information relies upon many hours of research and investigation. No attempts are made to conceal anything from our clients. In fact, our clients often remark that they are very impressed with how much they actually learn about candidates before ever meeting them.

Contract and Guarantee

We will provide a written agreement between our clients and Ray and Associates, Inc. that will contain the provisions of our proposal and any modifications upon which we mutually agree. Additionally, we provide a satisfaction guarantee with all terms specified in the written agreement.

Additional Services Provided by Ray and Associates

Included in the basic fee is our Board/Superintendent Governance Assessment. The consultants from Ray and Associates, Inc. will spend time with the Board in determining areas of interest for the development of the relationship between the Board, superintendent, and other administrators. We have found that there is really no better time than very early in the tenure of a new superintendent to address issues and expectations. Our services in this regard include interviewing and providing an assessment of board members. Assessment results are then analyzed and shared with the Board and new superintendent along with recommendations to consider for a training plan which would be scheduled by mutual agreement.



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[Superintendent Searches | McPherson & Jacobson LLC](#)

The McPherson & Jacobson Difference

“It’s About the Kids”

WE BELIEVE every student is entitled to a high quality education. We strongly believe quality education is dependent upon quality leadership.

OUR MISSION is to ensure your search results in quality leadership for education excellence.

McPherson & Jacobson, L.L.C. has designed a five-phase protocol allowing the board to concentrate on the most important segments: the interview and selection of the successful candidate. Our team of consultants, working in conjunction with the board and stakeholder groups the district identifies, will implement a systematic, comprehensive process culminating in the hiring of the most qualified candidate for your district.

McPherson & Jacobson has been conducting national searches for boards of education since 1991.

We have over 125 consultants across the United States who will ensure your search results in quality leadership for your district.

Our comprehensive, transparent process is outlined below:

Phase I

- Identify the desirable characteristics of the future superintendent.
- Establish appropriate timelines.
- Determine advertising venues.

Phase II

- Meet with designated stakeholder groups.
- Advertise the vacancy and develop promotional materials.
- Send out, receive, and catalog all application materials
- Actively recruit applicants.

Phase III

- Read and evaluate all completed applicant files.
- Conduct complete reference checks.
- Assist the board members in selecting final candidates to be interviewed.

Phase IV

- Prepare the board for the interview process.
- Schedule and coordinate interviews.
- Keep all candidates informed of their status in the selection process.

Phase V



Douglas County School District

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BOARD MEMORANDUM

- Establish performance objectives for the superintendent.
- Provide a GUARANTEE.

Additional Services

- [Establish Board Operating Principles](#)
- [Goal Setting—Long Range Planning](#)
- Review and update job description
- Assist in developing an effective contract

[Hazard, Young, Attea, Associates](#)

1. Engage

Engage stakeholders and develop a leadership profile and selection criteria that matches the priorities of the community.

The Engage phase consists of designing and planning a process of engaging the Board and stakeholders through interviews, [online surveys](#) (available in world languages), and focus groups. Information from these interactions assists in developing a leadership profile and selection criteria that match the priorities of the community and that meet the unique needs of the local district. This disciplined, inclusive and research-based approach ensures all stakeholders have the opportunity to be a part of the search process and provides valuable feedback about the school district based on HYA's local research and professional understanding of the district's standing in the broader marketplace. The HYA Signature search includes all Engage phase services, however, a district can choose services a la carte.

2. Recruit

Leverage HYA's extensive network of nation-wide consultants to identify and recruit qualified leaders.

The Recruit phase consists of leveraging HYA's extensive national [network of Associates](#) across multiple offices and incorporating advertising strategies that results in the identification and recruitment of exceptionally talented leaders. HYA can also recruit non-traditional candidates, i.e. executives that have worked in business, military, private or public sector. HYA works in close partnership with state and national organizations with numerous Associates serving on those



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Boards. The HYA Signature search includes all Recruit phase services, however, a district can choose services a la carte.

3. Select

Select among a slate of highly qualified candidates aligned to priorities of the Board/community.

The Select phase consists of providing the Board with a slate of candidates that were interviewed by HYA Associates using the Leadership Profile or job description established by the District. HYA Associates are committed to spending the necessary time and energy on the details to find the right candidates. The search team then facilitates the Board/District interviews and appointment process including reviewing candidates' references. HYA's ability to gain important [background information](#) regarding candidates – beyond what appears on an individual's resume – is a unique and distinguishing characteristic of HYA, and is attributable to the integrity of the firm, Associates, and the vast networks of professional relationships built through decades in the education field. A workshop on interviewing and construction of interview questions is facilitated by the Associates. Executive due diligence including formal background and media checks complete the Select phase. The HYA Signature search includes all Select phase services, however, a district can choose services a la carte.

4. Transition

Appoint and communicate the hiring of the new superintendent, and provide transition services.

Appointing a new leader is the first step toward accomplishing organizational and student goals for success. HYA deploys Certified [Executive Coaches](#) designed to meet the unique needs of individual leaders and teams. HYA facilitates [goal setting and an evaluation](#) process for superintendents and chief executives; coordinates and provides a [process for the development of strategic plans](#); and assists in the recruitment of key members of the leadership team, namely assistant superintendents and principals. HYA also provides [training for board members](#) on their role in governing the organization.



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BOARD MEMORANDUM

[School Superintendent Search | Human Capital Enterprises](#)

SCHOOL SUPERINTENDENT SEARCH

There is nothing more important, more critical to your long-term mission, than hiring an executive leader for your school district. It is the single-most important determinant of your success.

Over the past decade, we have established ourselves as one of the most respected Superintendent Search firms in the United States. Although focused in the beautiful Pacific Northwest where we are best-known, our associates have served school boards as far away as Virginia and Maryland to the east, and California and New Mexico to the south. [Please see our list of satisfied clients here.](#)

Our process of identifying talented leaders, and our process of supporting elected school boards, are steeped in a value system based on Equity, Fairness, and Principled Search which zeroes in on providing an outstanding process that attracts remarkable talent to the Superintendency. As a result, we are able to boast an exceptional record of longevity for the superintendents we seat.



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[Superintendent Search – New Mexico School Boards Association](#)

Is Your Superintendent Leaving?

Hiring A New Superintendent – A Process to Consider

Overview of NMSBA Superintendent Search Service

The New Mexico School Boards Association offers the following suggestions for the consideration of boards who find themselves faced with the duty of employing a new superintendent.

One of the first questions a board should ask: Is there one or more people within the district who should be considered before conducting an extensive search?

If the board agrees that outstanding candidates are within the district and they are confident that one of them will be the ultimate selection, then a lot of time and expense can be saved by considering only those people.

If the answer to the first question indicates that the search should include candidates from outside the district, the next question is: Does the board wish to employ a consultant to assist in the search? As was mentioned earlier, the process of searching for and selecting a superintendent can be very time consuming; therefore it is suggested that the board consider employing a consultant.

A consultant can help outline the procedures that are necessary; assist with the advertising; help identify candidates who can fit the needs of the district; provide the secretarial service; assure confidentiality; assist in preliminary screening; assist in developing a system for investigating semi-finalists; assist in the preparation of an interview format and arrange an interview schedule; assist in developing a process for making the final decision. Many boards feel that it is appropriate to involve employees and parents in some fashion in the search process. This can be done in a variety of ways and still fully protect the boards right and responsibility to make the final decision. A consultants guidance in considering this issue can be especially valuable.

For a board that does not feel that it can devote the necessary time to adequately perform all the necessary tasks that are involved, the consultant can prove to be a very important asset.

The New Mexico School Boards Association offers a superintendent search service on a contract basis and would be happy to discuss the service with the board. If the board wishes to employ a consultant other than the one provided by NMSBA, the staff of NMSBA would be happy to assist the board in



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locating one. If the board decides not to employ a consultant to assist them, the following is provided as a suggested do-it-yourself guide for the selection of a superintendent.

The board should meet immediately after the vacancy is made official and start the search and selection process. At this meeting it is important to adopt a calendar of events that will lead to the selection of the new superintendent. The calendar of events should be an orderly, detailed, step-by-step procedure that includes duties, dates, times and assignments.

The following outline is presented as a suggested guide to assist the board in performing the many and varied tasks that are necessary. It must be emphasized that this outline contains suggestions only and that it is incumbent upon each board to tailor a selection process to meet the needs of the school and community. It must also be emphasized that this outline is not all inclusive and does not intend to cover every possible aspect of the superintendent search and selection process.



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BOARD MEMORANDUM

Superintendent Executive Recruitment Services – GovHR USA

Superintendent Executive Recruitment Services

EXECUTIVE RECRUITING

Our recruitment and selection process is dynamic, thorough, and tailored to each client's needs. We take the time to understand your organization's culture, the school district and the qualities and experiences you are seeking in candidates. We develop a targeted outreach plan specific to your recruitment.

Finding the right superintendent to lead your school district is one of the most important – and most difficult – tasks for school district officials. Our thorough and detailed process will take the burden off of staff and elected officials, and provide you with the information you need to make an informed decision in selecting your next superintendent.

SENIOR STAFF RECRUITMENT

In addition to superintendent roles, we can help fill other administrator or senior staff positions such as Human Resources Director, Finance Director or Business Manager, Facilities Director, Communications Director and more.

GOVHR USA SERVICES

GovHR USA consultants are with you every step of the way, guiding school district officials through each step of the recruitment process.

- We offer a transparent partnership featuring regular communication and updates with both officials and candidates throughout the process.
- Strong community engagement efforts include survey tools and public meeting facilitation/focus groups with the community.
- Position assessment and detailed recruitment brochure.
- Extensive outreach to candidates using social media, web-based advertising, multiple databases and personal contact.
- Candidate evaluation, screening, and background due diligence.
- Oral presentation exercises and written exercises for use during the interview process.



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- Utilization of video interviewing tools, which helps to screen candidates more efficiently. Officials are able to gain more insight into candidates, while at the same time streamlining the process.

ABOUT GOVHR USA

GovHR USA was founded to serve as a vehicle for excellence in public service, through recruitment and selection, human resources and management consulting, and temporary staffing services for local governments, schools and non-profit organizations across the United States.

Scope of Services

Executive Recruitments

- Develop detailed marketing brochure and position announcement
- Post position announcement to approved advertising sources, GovHR's social media sources and extensive email outreach
- Candidate evaluation/top candidates selected
- Conduct Video interview, reference checks, social media and google search of select group
- Presentation of candidates with client (candidate pool narrowed for interview)
- Schedule and facilitate candidate interview process, which is tailored to meet the Client's specific needs
- Full background screening, additional reference checks and news media search conducted
- Present draft interview questions
- Consultant facilitates interviews of top candidates
- Assist with negotiations and offer to selected candidate
- Notify all applicants of appointed candidate

Executive Recruitments – Limited Scope

- Develop a flyer and position announcement
- Post position announcement to approved advertising sources, GovHR's social media sources and extensive email outreach
- Candidate evaluation/top candidates selected
- Conduct Video interview, reference checks, social media and google search of select group
- Presentation of candidates with client (candidate pool narrowed for interview)
- Notify all applicants of appointed candidate



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Virtual Recruitments

- Develop a position announcement
- Post position announcement to approved advertising sources and GovHR's social media sources
- Conduct extensive email outreach
- Share announcement with GovHR's professional network
- Prepare assessment matrix that matches candidate's qualifications against position requirements
- Submit top tier candidates to client along with all recruitment applications

Professional Outreach

- Develop position announcement
- Post position announcement to approved advertising sources and GovHR's social media sources
- Conduct extensive email outreach
- Share announcement with GovHR's professional network
- Submit all resumes to client after deadline



EXECUTIVE RECRUITMENT AND DEVELOPMENT

Superintendent

Search Services Proposal for

Douglas County School District Minden, Nevada

March 2024



Phone: 888-375-4814
Email: mail@macnjake.com
Website: www.macnjake.com





MCPHERSON & JACOBSON, LLC

EXECUTIVE RECRUITMENT & DEVELOPMENT

11725 ARBOR STREET, SUITE 220 ♦ OMAHA, NEBRASKA 68144 ♦ 402-991-7031/888-375-4814
FAX: 402-991-7168 ♦ EMAIL: MAIL@MACNJAKE.COM ♦ WEBSITE: WWW.MACNJAKE.COM

March 6, 2024

Board of Trustees
Douglas County School District
1638 Mono Avenue
Minden, Nevada 89423

Thank you for your request for information. The enclosed proposal describes the professional services McPherson & Jacobson, L.L.C. will provide Douglas County School District in ensuring your superintendent search secures quality leadership for the district.

As a nationally recognized leader in superintendent searches, McPherson & Jacobson will work with the board to design a search that meets the unique needs of your school district. Our firm's protocol allows the board to concentrate on the most important segments: the interview and selection of the successful candidate.

At the core of our firm's work is the belief that every student is entitled to high quality education and that this is dependent upon quality leadership. We understand that students have diverse needs, thus, we focus on the intentional recruitment of a diverse candidate pool that includes ethnic and cultural identity as well as experience in culturally proficient practices that have proven successful in addressing educational equity gaps.

McPherson & Jacobson has been conducting searches for boards of education since 1991. Our consultants will ensure your search results in quality leadership for your district.

We welcome the opportunity to meet with your board to present our proposal and discuss our proven search process.

Sincerely,

Dr. Norm Ridder

Owner, McPherson & Jacobson L.L.C.

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03/24

Executive Summary

McPherson & Jacobson L.L.C. provides a comprehensive search process. Below are some of the highlights of our process:

- Our process is comprehensive and provides critical support for the most time-consuming aspects of recruiting and screening the candidates, so the board can focus on interviewing and selection.
- Our team of consultants, working in conjunction with the board and diverse stakeholder groups you identify, will implement a systematic, comprehensive process culminating in the hiring of the most qualified candidate for your district.
- We take the entire board through a consensus decision-making process to identify the top criteria for the selection of the new superintendent.
- Transparency is a hallmark of our protocol. Stakeholder participation emphasizes the transparency of our process. We meet with groups to ensure broad-based stakeholder input in the selection process. In addition, we provide an online survey to reach out to anyone who cannot attend a stakeholder meeting. The consultants will present a comprehensive written report to the board, which includes all of the comments recorded during the input sessions.
- McPherson & Jacobson's consultants actively recruit candidates that meet the selection criteria. If desired, we will recruit non-traditional candidates.
- Applicant confidentiality is important to attract top candidates. Names remain confidential until the board selects their finalists.
- The consultants will read all of the completed files submitted by applicants and evaluate them against the selection criteria.
- The consultants will conduct reference checks until they have complete knowledge of the applicant's strengths and weaknesses. The consultants will pre-interview applicants to be submitted on the shortlist. In-depth background checks (criminal, financial, and educational degree verification) are conducted on the candidates selected by the board to be interviewed.
- We will continue to work with your school district until a superintendent is hired and in place.
- Phase V provides a continued commitment to work with your board and new superintendent for one year. We will help you collaboratively establish annual performance objectives for the new superintendent's first year. Evidence from previous searches shows this phase to be very positive as it fosters a good transition.
- We are so confident of our ability to identify the district's criteria, recruit, and screen applicants against those criteria, and assist during the transition period, that we guarantee our service.

***Our mission is to ensure your search results in
quality leadership for education excellence.***

About McPherson & Jacobson

The McPherson & Jacobson Difference

“Your students, staff, and community deserve the best.”

- *WE BELIEVE every student is entitled to a high-quality education. We strongly believe quality education is dependent upon quality leadership.*
- *OUR MISSION is to ensure your search results in quality leadership for education excellence.*

McPherson & Jacobson has developed a protocol that provides for high involvement of stakeholders, while keeping the board in complete control of the process.

One of the hallmarks of McPherson & Jacobson, L.L.C. is the belief that the search for a public executive should be conducted with as much transparency as possible. We have designed a process, which keeps the board in complete control of the search, while inviting various stakeholder groups to provide input and become meaningfully involved in the process.

At the core of our firm’s work is the belief that every student is entitled to high quality education and that this is dependent upon quality leadership. We understand that students have diverse needs, thus, we focus on the intentional recruitment of a diverse candidate pool that includes ethnic and cultural identity as well as experience in culturally proficient practices that have proven successful in addressing educational equity gaps. This unique approach is made possible through the diverse and extensive network of our consultants who have various levels of expertise in the school system from superintendents to school board members to educational equity experts. We believe this has contributed to our successful placement of qualified candidates around the state and nation who have met extensive equity focused criteria and continue to make an impact in the districts they serve.

Qualifications and Background of McPherson & Jacobson, L.L.C.

- **Leading National Search Firm**

McPherson & Jacobson, L.L.C. has been conducting national searches for governing boards since 1991. The firm has placed **over 1,000 superintendents** and other officials in public and non-profit organizations across the United

States. **McPherson & Jacobson is one of the leading national superintendent search firms.**

- **Nationwide Network of Experienced Consultants**

McPherson & Jacobson has **over 120 consultants** across the nation. Over one-fourth of McPherson & Jacobson consultants are minorities or female. Our diverse group of consultants has extensive backgrounds in education and public service including current and former superintendents, assistant superintendents, university professors, and school board members. Over fifty percent have a doctorate degree. Their diversity and expertise ensure your search results in quality leadership for education excellence.

- **Sustainability in Leadership**

Waters and Marzano review of 3.4 million students' achievement scores found that Superintendents' tenure is positively correlated with student achievement.

Organizations using the McPherson & Jacobson protocol have enjoyed sustainability of leadership. Over the last five years, **almost eighty-five percent** of administrators are in the position for which they were hired. **Almost sixty percent** of administrators are still in the position for which they were hired within the past ten years. **Over forty percent** of the administrators selected by governing boards within the past 15 years continue in the position for which they were hired.

McPherson & Jacobson, L.L.C. Non-Discrimination Policy

McPherson & Jacobson, L.L.C. is dedicated to serving school districts by supporting all candidates regardless of cultural and ethnic diversity.

As an organization, we are committed to equitable practices that will ensure equal access for all candidates. This commitment means that success will not be predicted nor predetermined by race, ethnicity, socioeconomic status, cognitive/physical ability, language, marital status, gender, sexual orientation, gender identity, disability, or religion.

Every decision McPherson & Jacobson, L.L.C. makes will be committed to the following foundational beliefs:

1. Consultants share the moral imperative and collective ownership to identify and eliminate disparities to ensure all candidates have an equal opportunity regardless of their race, ethnicity, socioeconomic status, cognitive/physical ability, language, marital status, gender, sexual orientation, gender identity, disability, or religion;

2. Eliminate barriers in recruitment, hiring, retention, and internal processes;
3. Utilize culturally relevant practices that do not discriminate based upon language, marital status, gender, sexual orientation, gender identity, cognitive/physical ability, or religion;
4. Promote catalytic leadership for educational and community partners;
5. Support the continuing development of all personnel with a focus on their mindset, beliefs, knowledge, and skills, including an understanding of implicit bias and racial identity;
6. Incorporate the voices, cultures, and perspectives of diverse students, families, and communities into decision making to create a sense of belonging for all;
7. Support and comply with State and District policies.

Applicant Diversity

While McPherson & Jacobson does not represent candidates, we keep a data bank of quality candidates. Once a board identifies the characteristics it desires in its new superintendent, the consultants from McPherson & Jacobson, L.L.C. will identify and aggressively recruit, on a national level, candidates who match the board's identified criteria.

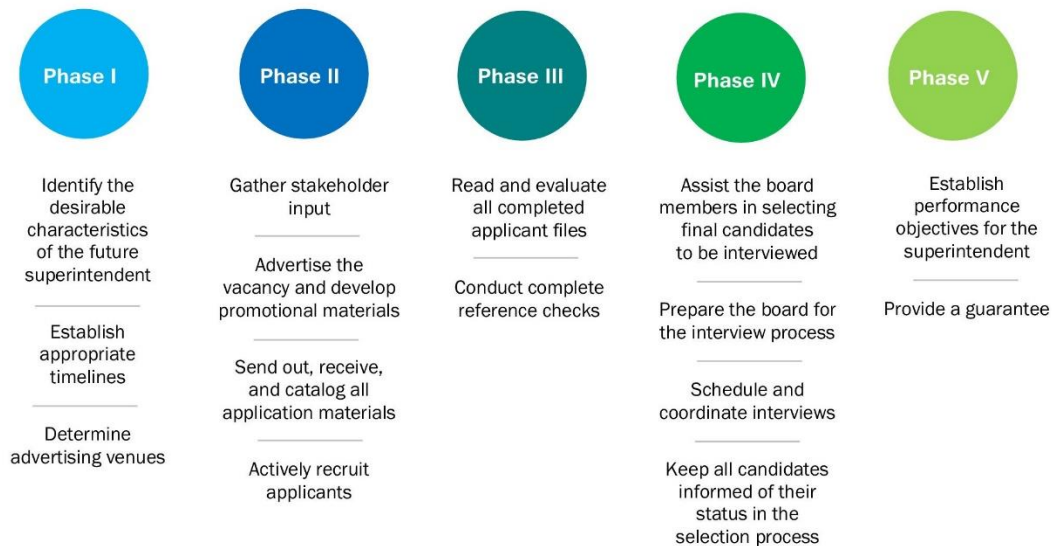
We use our nationwide consultant network to track the careers of successful administrators. We also work closely with universities, colleges, and professional organizations that represent and promote minority and female applicants.

For the past five years, approximately **one-third** of our applicants have been female and almost **one-fourth** of our applicants have been ethnically diverse.

In the past ten years, **one-third** of the boards we have represented have placed women or ethnically diverse candidates.

Search Process

Five Phases of a Superintendent Search



Phase I—Initiating the Search Process

- **Using a group process with the board, identify the most important characteristics of the future superintendent.**

The consultants will assist the board in identifying the most important characteristics the board would like the new superintendent to possess. These characteristics will be used as a template for recruiting and selecting candidates.

- **Establish appropriate timelines and target dates for the selection process.**

The consultants will prepare a proposed calendar for the search process. Dates for advertising the announcement of vacancy, closing date, dates for interviewing, a target date for selecting the new superintendent, and a date for the new superintendent to begin will be determined.

- **Determine, with the board, appropriate advertising venues.**

The consultants will assist the board in determining the scope of the search. Appropriate media venues (professional journals, trade papers, newspapers, and websites) and associated costs will be presented for consideration.

- **Identify appropriate stakeholder groups.**

The board will identify the various stakeholder groups that they want McPherson & Jacobson's consultants to meet with to solicit input into the process.

- **Assist the board in determining compensation parameters.**

In order to recruit and select top candidates, compensation packages need to be competitive. Our consultants will present data indicating what districts in the same geographic region and similar size are paying superintendents. Whenever possible, they will also present compensation information for districts that recently hired a superintendent. This information is provided for the board's consideration of compensation parameters.

Final compensation decisions will be determined by the board and the selected candidate.

- **Identify the point of contact for the district.**

The board will identify an appropriate staff person to work with the consultants to coordinate the logistics of the search. This includes tasks such as assisting with information for the promotional brochure and coordinating details for stakeholder input and other meetings within the district.

Phase II—Stakeholder Input, Advertising the Position, Recruiting Applicants

- **Work with the district to schedule the stakeholder input meetings.**

The consultants will work with the district's point of contact to determine the stakeholder input schedule and coordinate notifying the stakeholders about the meetings.

- **Meet with groups identified by the board to provide stakeholder input into the selection process.**

The consultants will meet with the stakeholder groups identified by the board and solicit their input into the selection process. Each group is asked to identify the strengths of the school district and community, the issues facing the new superintendent, and the characteristics they would like to see the new superintendent possess.

The board chooses which groups it would like the consultants to meet with, but the most common groups include central office administrators, building administrators, teachers, classified staff, students, and community and business groups. The consultants will assist the board in choosing which groups it wishes to include.

For any unable to attend a stakeholder meeting, we provide an online version of the questions we ask the groups. At the request of the district, the survey can be available in multiple languages.

The results of the stakeholder meetings and online stakeholder input are summarized by the consultants and presented to the board.

- **Develop promotional literature and brochures announcing the vacancy (optional—there is an additional fee for a full-color brochure).**

In order to attract quality applicants, it is important to promote your school system and community. With on-site assistance from the district, the consultants will assist in preparing an announcement of vacancy that highlights the strengths of your school system and community. Our graphic artist will prepare a professional color brochure that highlights the school district and community, including the board's selection criteria, the board members, and the application procedures and timelines.

- **Prepare and place announcement of vacancy.**

McPherson & Jacobson's staff will prepare and place the announcement of vacancy. It will be sent to the state school board and administrator associations, as well as media venues selected by the board. Additionally, McPherson & Jacobson maintains an interactive website (www.macnjake.com) that allows applicants to access all the application materials and apply online. The website averages over 225,000 hits per month.

- **Develop an application unique to your vacancy that reflects the selection criteria determined by the board.**

McPherson & Jacobson's staff will create an application form requiring applicants to describe their strengths and experiences relating to each criterion identified by the board. This will be one of the preliminary screening devices used by the consultants when assessing potential candidates.

- **Post application information and notify interested applicants.**

McPherson & Jacobson's staff contacts potential applicants and manages all the application materials using our online application software. Our office staff handles this task without assistance from your district.

- **Actively recruit applicants who meet the district's needs.**

While McPherson & Jacobson does not represent candidates, we actively maintain a data bank of quality candidates. Once the board has chosen its selection criteria, we will send the information to all of our consultants across the United States, asking them to nominate candidates who would be a good match. We will encourage those candidates to apply. Some of the best candidates may not be actively seeking another position and will need to be recruited.

McPherson & Jacobson stays current with trends in educational leadership by being an active participant and presenter at national and state education conferences. We participate in Job Central at the American Association of School Administrators conference, the National School Boards Association annual conference, and others such as the AASA Women's Leadership Conference.

- **Confidentiality of Applicants**

McPherson & Jacobson proposes an open process for the search. We believe public business should be done in public with transparency. We also understand the need for applicants' confidentiality. Our process keeps the names of all applicants confidential until they are named a finalist for the position, at which time the names of the finalists are made public.

If the board believes that the names of the finalists should be kept confidential until they make their selection, we can do that. This is your search, and we will adapt our process to fit your unique needs.

- **Keep all applicants informed of their status in the selection process.**

During the application process, McPherson & Jacobson's staff monitors applicants and notifies them of what is still needed to complete the process.

- **Communicate with all Board Members in a timely manner.**

The consultants will communicate with all board members keeping them informed of the status of the search throughout the process.

Phase III—Applicant Screening

- **Evaluate each applicant against the selection criteria.**

The consultants will read and evaluate all of the completed files submitted by applicants. They will read the application form and all of the additional materials in each applicant file and begin reviewing against the selection criteria.

- **Conduct reference checks.**

We understand that applicants do not submit references who will not speak highly of them. We begin with the references given and ask them a list of questions relevant to the selection criteria. After asking those questions, we ask each reference to give us the names of other people who can speak of the applicant's qualifications. We then call those individuals and ask them the same set of questions, including asking them to give us the names of other people who can speak of the applicant's qualifications. We go a minimum of three people removed from the primary references. What we are looking for is consistency of answers that will verify the applicant's strengths and weaknesses.

In addition to contacting references, the consultants conduct an extensive Internet search of the applicants.

- **Pre-Interview and Video of Shortlist Applicants.**

The consultants will pre-interview applicants to be submitted on the shortlist. We will have these applicants submit a video which the consultants can share with the board.

- **Assist the board in developing a set of interview questions that reflect the identified selection criteria and characteristics.**

The consultants will present an extensive list of potential interview questions that reflect the selection criteria and characteristics desired by the board. The board members choose interview questions that reflect their criteria and priorities.

If the board chooses to conduct two rounds of interviews, the consultants will assist in developing interview questions for both rounds of interviews.

Phase IV—Reviewing Candidates with the Board, Interviews

- **Review candidates with the board and assist board members in determining which candidates they will interview.**

The consultants will provide a complete list of applicants who completed the application process to the board for its review. We do not eliminate any applicants; however, a short list will be submitted of those applicants who we found most closely met the district's criteria. The consultants will present a reference profile demonstrating the consistent feedback for each short list applicant.

Upon reviewing the recommendations, the consultants will assist the board members in identifying which applicants they wish to consider as candidates for interviews.

- **Conduct background checks.**

Included in the expenses are a criminal/financial/degree verification background checks for the candidates selected to be interviewed.

- **Assist the board in determining interview procedures.**

After the board selects their final candidates to interview, the names of these candidates will be made public upon confirming the interviews (if the board chooses to release the names). During the interview process, the stakeholder groups will have an opportunity to meet the individual candidates.

If the board chooses to conduct semi-finalist interviews, the candidates will only meet with the board. The names of the semi-finalist candidates will remain confidential (in states where an executive session is allowed), and stakeholders will not meet the semi-finalists. The finalist interviews will be conducted as described in the paragraph above.

- **Coordinate interview and visitation procedures.**

If the board chooses, McPherson & Jacobson will schedule semi-finalist interviews. Semi-finalist interviews are typically conducted with the board only. After the semi-finalist interviews, the board will select their finalists.

If the board chooses to involve stakeholder groups in the interview process, the consultants will assist in establishing the finalist interview schedule that includes district staff, students, and community groups. A typical interview day will include a tour of the district and community, meeting with stakeholder groups, and a formal interview with the board.

- **Assist the groups identified by the board in planning for meeting each candidate and providing feedback to the board.**

If the board chooses to involve stakeholder groups in the interview process, representatives will be selected from the stakeholder groups identified by the board. The purpose of these groups is two-fold: 1) to promote the school district and community to the candidate; and 2) to form an impression of each candidate, which they will share with the board. The board will identify chairpersons for each stakeholder group. The consultants will meet with the chairpersons to discuss their roles and responsibilities. The consultants will also provide the chairpersons with a form to record the group's consensus impressions of each candidate's strengths and any concerns or questions the group may have. Each form will be sealed in an envelope and turned in to the district contact person.

- **Coordinate visitation procedures for the candidate's spouse/significant other.**

We encourage boards to invite spouse/significant others to attend the interview day. The consultants will coordinate, with the point of contact, a portion of the interview day for the spouse/significant other to have an expanded visitation of the community. Tours typically include available housing, medical facilities, churches, recreational opportunities, and areas of interest unique to your community.

- **Assist the board in making final arrangements for each candidate's visit.**

It is common practice for the district to pay interview expenses for the candidates and their spouse/significant others. To ensure that expenses stay within established guidelines, the consultants will assist the point of contact in making lodging and travel arrangements for each candidate.

- **Contact all finalists and schedule their interview dates.**

The consultants will contact the final candidates, notifying them they are finalists for the position and scheduling their interview dates. The consultants will be the contact for answering any questions and coordinating the candidates' visits to the district.

- **Notify all applicants not selected for an interview.**

Once the board has selected its final candidates, all other applicants will receive, on behalf of the board, a personalized notification thanking them for taking the time to complete the application materials and notifying them that they are not a finalist.

- **Personally contact each finalist who was not offered the position.**

Once a contract has been offered by the board and accepted, the consultants will call each of the other final candidates and thank them on behalf of the board for interviewing for the position. *These candidates are not notified until an offer has been accepted.* If by chance you lose your top candidate, we want to keep viable candidates available.

Phase V—Transition with Success

- **Establish performance objectives for new superintendent.**

Working with the board and new superintendent, the consultant will assist in establishing two or three performance objectives the board wants the superintendent to focus on during the first year. These objectives are beyond the day-to-day school district operations.

Once the performance objectives have been identified, board members will be asked what they will accept as evidence of progress towards the accomplishment of the identified objectives.

The superintendent will take the information generated from this session and develop an action plan for achieving the performance objectives.

- **Provide a guarantee.**

If the board chooses to use our complete service, we will guarantee our process for **two (2) years**. If the person selected leaves the position, **FOR WHATEVER REASON**, within the guarantee period, we will repeat the process at no charge except actual expenses.

We are convinced that our process of identifying your most important selection criteria, meaningfully involving stakeholders, screening candidates against the criteria, and working with you during the critical first year, will ensure your search results in quality leadership for education excellence.

Timeline

The timeline for the search process is established when we meet with the board, so we can address the unique needs of the district. However, the time from our first meeting with the board until the finalist is selected is typically a minimum of two to three months.

Search sequence:

- At the beginning of the search
 - The qualities for the new superintendent are identified
 - A formal timeline is established
 - Advertising decisions are made
 - Application information is posted
 - Promotional materials are created to advertise the district and the vacancy
- At the time designated by the board
 - Stakeholder group meetings are held, and online stakeholder input is gathered
 - A summary of stakeholder input is presented to the board
- As applications arrive in our office
 - Applications are monitored and applicants are notified of the deadlines to submit their materials
- After the closing date
 - All the completed applicant files are forwarded to the consultants
 - The consultants begin the review and pre-interview process
- Approximately two to four weeks after the closing date
 - Consultants provide information to the board on all applicants who completed the process
 - Consultants present summary profiles and video interviews of qualified candidates to the board
 - The board selects the candidates it wants to interview
 - Criminal/financial/degree verification background checks are conducted on the candidates selected to be interviewed
 - McPherson & Jacobson notifies each applicant not selected for an interview
- Soon after the board selects their candidates
 - Semi-finalist interviews are conducted (if chosen by the board)
 - The board interviews its final candidates
 - The board selects their new superintendent
 - McPherson & Jacobson's consultants contact each candidate who was interviewed to notify them of their status

Responsibilities of Douglas County School District and McPherson & Jacobson, L.L.C.

Event	McPherson & Jacobson's Tasks	School District's Tasks
1 st board meeting	☐ The consultant guides the board in determining the following items ○ Characteristics for the new superintendent ○ The search calendar ○ Compensation parameters ○ Identify the appropriate constituent groups for stakeholder input ○ Advertising venues ☐ The consultant works with the Point of Contact to compile: ○ Information to create the brochure announcing the vacancy (optional) ○ The list of names to be invited to the community input meetings	☐ Provides consultant with the necessary information to create the brochure (optional); the name of the Point of Contact; and the Board Contact List ☐ Reviews and approves the brochure
After 1 st meeting	☐ Application link is posted online ☐ Brochure announcing the vacancy is created (add-on item) ☐ Advertising is started ☐ Vacancy announcements are sent out ☐ E-mails are sent to applicants registered with McPherson & Jacobson notifying them about the opening ☐ E-mails are sent to consultants regarding the opening, requesting they invite candidates to apply for the position ☐ Opening is posted on social media and additional venues	☐ Edit the brochure (if district chooses to have a brochure created)
During application period	☐ Consultants recruit candidates that fit the position ☐ Monitors applicants and where they are in the application process ☐ Notifies applicants of the closing date for submitting their materials ☐ Lead consultant keeps the board up to date on the search	☐ Posts a link to the McPherson & Jacobson website ☐ Posts the brochure (announcement of vacancy) on their website (if chosen) ☐ Advertises the opening on the district's social media platforms

Event	McPherson & Jacobson's Tasks	School District's Tasks
Stakeholder meetings are scheduled	☐ Home Office sends out invitations to the community stakeholder meeting(s) after receiving the information from the consultant and the district	☐ Assists in organizing stakeholder focus groups and meeting schedule ☐ Names and addresses are sent to Home Office for community meeting invitations ☐ Posts meeting dates, times, and locations as open public forum ☐ Assists in translating stakeholder input survey into the additional language(s) requested by the school district
Stakeholder meetings	☐ Consultants facilitate the stakeholder meetings, recording the input ☐ An online stakeholder input survey is created, the link is posted on the McPherson & Jacobson website and also provided to the district to post	☐ Link to online stakeholder input form(s) is (are) posted on the school district website
Stakeholder meetings completed	☐ Consultant summarizes key themes and is sent to Home Office ☐ The stakeholder input summary report is created	☐ "Stakeholder Input Report" is posted on the school district website
2 nd board meeting	☐ Review stakeholder input summary report and provide copies to the district ☐ The consultant guides the board in determining the following items ○ Interview questions ○ Length of contract, moving and interview expenses ○ Spouse/significant other's involvement in interview process ○ District Interview Schedule ○ Candidate Daily Interview Schedule ☐ Interview questions are sent to Home Office to be formatted	
Prior to 3 rd board meeting	☐ Applicant packets are reviewed by the consultants and reference checks are performed ☐ Contact candidates on short list and verify their interest in the position ☐ Meet with stakeholder group chairs to review schedule, procedures, and screen questions	

Event	McPherson & Jacobson's Tasks	School District's Tasks
3 rd board meeting	☐ The consultant facilitates the board's - o Review of the list of all applicants - o Overview of candidates on short list - o Selection of finalists - o Finalizing of interview dates & schedule - o Review of interview questions & procedures - o Finalizing candidate & spouse/significant other arrangements ☐ Contact finalists and schedule interview dates, review schedule, discuss compensation and contractual issues ☐ Work with Point of Contact to coordinate interviews (transportation, lodging, interview locations, etc.) ☐ Send Candidate Daily Interview Schedule to each finalist ☐ Conduct criminal/financial/educational degree verification checks on finalists selected to be interviewed ☐ Notify the applicants who were not selected to be interviewed	☐ Assist with lodging arrangements and welcome gifts ☐ Arrange for spouse/significant other tour
Interviews	☐ Call Point of Contact after 1st interview to learn how it went ☐ Call 1st candidate to learn their perspective and how the interview went ☐ Suggest any possible improvements ☐ Be available for questions ☐ Be present at interviews if request is made by school district (additional fee for this service)	☐ One candidate per day ☐ Board member greets each candidate upon arrival to district ☐ Informal interview-social setting ☐ Formal interview ☐ Spouse/significant other's visitation is coordinated
Finalist selected and accepted	☐ Call and make offer to candidate ☐ Verify acceptance ☐ Call other finalists ☐ Sends out letter of congratulations to candidate who was chosen	☐ Board meets and discusses each candidate individually ☐ Read input forms submitted by stakeholder input groups ☐ Have each board member rank order candidates ☐ Select minimum of #1 and #2 candidate ☐ Call and make offer to candidate ☐ Send interview forms and files to the Home Office ☐ Board evaluates our services
Phase V	☐ Facilitate board and superintendent's identification of 2-3 performance objectives and evidence of progress the board will accept ☐ Consultant reviews superintendent's plan	☐ Superintendent creates plan with target objectives and timelines ☐ Plan is sent to consultant to be reviewed ☐ Board adopts plan

Stakeholder Involvement

Obtaining stakeholder input is an integral part of McPherson & Jacobson's search process. Since 1991, McPherson & Jacobson has conducted over 1,000 superintendent searches for school districts ranging from 10 to over 300,000 students. For each search, we have coordinated stakeholder input sessions. Besides meeting with stakeholder groups designated by the board, an online input survey is also available for those who cannot attend the meetings. After the meetings have been completed, the board will receive a written report with the findings of the meetings and online input.

Initial stakeholder input sessions

The consultants will meet with groups identified by the board to solicit their input into the selection process. Each group is asked to identify the strengths of the school district and community, the characteristics they would like to see the new superintendent possess, and the issues facing the new superintendent. The results of these meetings are summarized by the consultants and presented to the board. The board chooses which groups it would like the consultants to meet with, but the most common groups include central office administrators, building administrators, teachers, classified staff, students, and community and business groups. The consultants will assist the board in choosing which groups it wishes to include. An online survey option will be provided to stakeholders who are unable to attend the scheduled meetings.

Meeting the candidates

A representative group of eight to twelve people will be selected to represent each of the groups identified by the board. The consultants will meet with a chairperson for each group to discuss their roles and responsibilities. The purposes of these groups are two-fold: one, to promote the school district and community to the candidate; and two, to form an impression of each candidate, which they will share with the board. The consultants will coach each group on how to conduct the meeting with each candidate and what questions they can or cannot ask. The consultants will also provide the chairpersons with a form in which, using group consensus, they will record their impressions of each candidate. The forms will be sealed in an envelope after meeting with each candidate and turned in to the district contact person. Upon completing the interview process with all candidates, the board will receive and open the forms from each group.

Process for Obtaining Staff Input

The consultants will meet with central office administrators, building administrators, teachers, classified staff, and students, to solicit their input into the selection process. Each group is asked to identify the strengths of the school district and community, the

characteristics they would like to see the new superintendent possess, and the issues facing the new superintendent. The results of these meetings are summarized by the consultants and presented to the board.

Our normal protocol is to host meetings for the teachers and classified staff in the afternoon, right after school dismissal, to give the maximum opportunity for the staff to participate. Central office and building administrator meetings are scheduled at multiple locations to maximize the opportunities for their input. Student input sessions are not scheduled during class time, they are normally held during lunch breaks.

Process for Obtaining Parent and Community Input

The consultants will meet with parents and community stakeholders, to solicit their input into the selection process. Each group is asked to identify the strengths of the school district and community, the characteristics they would like to see the new superintendent possess, and the issues facing the new superintendent. The results of these meetings are summarized by the consultants and presented to the board.

Our normal protocol is to host meetings for the parents and community stakeholders in the evenings at multiple locations to allow as many stakeholders as possible to give their input.

Process for Including Ethnically Diverse Communities

McPherson & Jacobson will work with the district to determine the best practices to obtain input from ethnically diverse communities in the district. If in-person meetings are required, McPherson & Jacobson will work with the district to obtain the necessary translators.

At the request of the district, online surveys for multiple languages can be developed and posted.

K12 Insight

McPherson & Jacobson will utilize *K12 Insight* to collect the online input and provide an analysis of the input received. The online input received, analysis, and input received from in-person meetings will be summarized into a report and presented to the board.

Cost Proposal for Douglas County School District

Investment for the Search

The fee for conducting the superintendent search is \$13,900 for Phases I-V.

Estimated Expenses \$6,600

- **Advertising**
 - Thirty (30) days on AASA (American Association of School Administrators)
 - Thirty (30) days on TopSchoolJobs (Ed Week online)
 - Thirty (30) days of advertising on NABSE (National Alliance of Black School Educators)
 - Six (6) weeks of advertising on ALAS (Association of Latino Administrators & Superintendents)
 - *Expenses may increase if additional advertising or alternative advertising venues are chosen.*
- **Stakeholder Meetings**
 - One (1) day of in-person stakeholder meetings
 - Online stakeholder input surveys
 - Final report delivered to the board by email and one hard copy per board member, if requested
 - *If the district requests additional stakeholder input days, there will be an additional fee (negotiated between the district and the consultants) and additional expenses.*
 - *Depending on the languages selected for the surveys, there may be an additional fee charged for translating the results of the survey.*
- **Candidate Reviews/Information**
 - Video interviews of candidates (five (5) video interviews are included in the not to exceed amount)
 - Criminal/financial/degree verification background check for candidates chosen by the board for interviews (four (4) background checks are included in the not to exceed amount)
 - Assist in scheduling an on-site visitation to the finalist's home district (at the district's request).
- **Consultant Travel**
 - Travel expenses for consultants for scheduled trips to the school district (initial meeting with the board, stakeholder meetings, meeting to discuss the stakeholder input, meeting to present candidates to the board).
 - *Consultant travel expenses can be reduced if the district requests online meetings.*
- **Office Expenses**

The total not to exceed amount including expenses is \$20,500.

Interview expenses for the candidates are not included in this amount.

Additional Services Available

- **Attending Candidate Interviews**

If the board requests, McPherson & Jacobson's consultants will attend the candidate interview sessions for an additional fee (negotiated between the district and the consultant) plus expenses.

- **Creating a Brochure for the Vacancy**

If the board requests, McPherson & Jacobson will prepare a full-color two or four-page brochure to advertise the vacancy. The fees are \$250 for a two-page brochure and \$500 for a four-page brochure. The information for the brochure needs to be provided to the firm no later than three weeks prior to the closing date for applications.

- **Personality/Strengths Assessments Option**

If the board requests, personality strength tests can be completed for the candidates.

Birkman International Signature Reports can be obtained for the candidates the district chooses to interview. The estimated fee for this service is \$700 per candidate. The report received will

- Show the traits most expressed by a potential candidate.
- Provide insight into work styles and environmental preferences.
- Help you understand the projects and initiatives a candidate will likely prioritize.

- **Assistance in Hiring the Selected Candidate**

The fee will be based on an hourly negotiated rate.

- Assist the board in revising and updating the superintendent's job description.
- Assist the board in developing an effective contract.
- Provide assistance in negotiating the contract with the finalist.

- **Searches for Other Leadership Positions**

The fee will be based upon services selected.

McPherson & Jacobson can assist the district in filling additional leadership positions in your district (principals, central office, etc.). For these searches, we offer either a full search process, or we can assist the district with selected parts

of the search. Our consultants would be pleased to discuss the options with you. For some districts we have a blanket contract to assist the district with their leadership openings as they occur.

- **Leadership Team Resources**

The fee will be based upon services selected.

In addition to our Phase V, Establishing Superintendent Objectives, we can assist the district leadership team through additional services and workshops.

- Creating Board Operating Principles
- Goal Setting/Long-Range Planning
- Executive Coaching
- Meaningful Superintendent Evaluations

- **Strategic Planning**

The fee will be based upon services selected.

McPherson & Jacobson has partnered with Innovate K12 to offer districts a dynamic, comprehensive, Strategic Planning service.

InnovateK12 will utilize its suite of consultative, engagement, and analytics services to drive the Strategic Planning process in conjunction with District Leadership.

- InnovateK12 serves as the engine for district leadership and their internal and external outreach, offering an array of services—spanning the beginning to completion of the process, including using the new Strategic Plan as a dynamic resource for Continuous Improvement.
 - SWOT Analysis involving both internal and stakeholders.
 - Internal: Staff (classified/certified), students, leadership.
 - External: Parents, Residents, Business Community, Community Partners.
 - Evaluating previous/current Strategic Plan: Pre-Strategic Planning.
 - What worked and what didn't and why?
 - Challenges and barriers to successful implementation.
 - Data Analytics Reporting identifies the priorities as shared by internal and external stakeholders to pair with future strategic planning committee work.
 - Integration of Continuous Improvement processes.
 - Defining strategic priorities/challenges/objectives.
 - Crafting the Strategic Plan

McPherson & Jacobson Guarantees

Client Satisfaction

McPherson & Jacobson is committed to working with the school district until a superintendent is identified and hired. If a second round of candidate selection is necessary, the only cost to the district would be the additional expenses; there is not an additional fee.

If the board chooses to use our complete service, we will guarantee our process for **two (2) years**. If the person selected leaves the position, for whatever reason, within the guarantee period, we will repeat the process at no charge except actual expenses. *The guarantee is valid only if the board is comprised of a majority of the members who hired the superintendent (exceptions would be considered in situations of a placement's personal or family reasons for leaving).*

We are convinced that our process of identifying your most important selection criteria, meaningfully involving stakeholders, screening candidates against the criteria, and working with you during the critical first year, will ensure your search results in quality leadership for education excellence.

Price Match

McPherson & Jacobson, L.L.C. will match the search fee for a comparable level of services provided by the competitive bid.

Recruiting the Selected Candidate

McPherson & Jacobson consultants do not actively recruit administrators that have been placed in our searches. We would not have the retention rates for our placements if we recruited the administrators from our searches. Over the last five years, **almost eighty-five percent** of administrators are in the position for which they were hired. **Almost sixty percent** of administrators are still in the position for which they were hired within the past ten years. **Forty percent** of the administrators selected by governing boards within the past 15 years continue in the position for which they were hired.

Consultants for Douglas County School District

Mr. Daniel E. Moore
Stockton, California
Email: d_moore@macnjake.com
Phone: 530-638-5981

Educational Background

M.S.	1995	National University	Educational Administration
B.S.	1989	California State Polytechnic University	Organizational Communication
A.A.	1986	Riverside Community College	

Professional Experience

Dates			Title	District	Location
2023	to	Present	Consultant	McPherson & Jacobson	
2021	to	Present	Superintendent	Linden Unified School District	Linden, CA
2018	to	2021	Superintendent	Banta Elementary School District	Tracy, CA
2014	to	2018	Superintendent/ Principal	Owens Valley Unified School District	Independence, CA
2010	to	2014	Superintendent/ Principal	Round Valley Joint Elementary School District	Bishop, CA
2008	to	2022	Professor	Simpson University	Redding, CA
2007	to	2008	Assistant Superintendent of HR & Director of Special Education	Enterprise Elementary School District	Redding, CA
2005	to	2007	Director of Special Education and Student Services	Alta Loma School District	Alta Loma, CA
2005	to	2007	Adjunct Professor, Human Resources	University of California	Riverside, CA
2001	to	2005	Director of Personnel and Pupil Services	Cucamonga School District	Cucamonga, CA
2000	to	2001	Assistant Principal	Cucamonga School District	Cucamonga, CA

1999	to	2000	Assistant Principal	Murrieta Unified School District	Murrieta, CA
1989	to	1999	Teacher & Vice Principal	Jurupa Unified School District	Riverside, CA

Professional Organization Memberships

Name of Organization	Offices Held
America Association of School Administrators (AASA)	Member
Small School District Associations (SSDA)	Member
California School Board Association (CSBA)	Member
Association of California School Administrators (ACSA)	Member
California Association of Resources Specialists (CARS)	Member
Association for Supervision and Curriculum Development (ASCD)	Member
Computer Using Educators (CUE) Association	Member

Professional Recognition/Awards

Name of Award	Awarding Organization, Committee, etc.	State
Founder's Day Award	West Riverside Parent Teacher Association	CA

Community/Service/Fraternal Organizations

Name of Organization	Offices Held
Riverside County Blood Bank Drive	Site Coordinator
United Way	Site/District Coordinator
American Red Cross	Instructor in CPR, First Aid, and Lifeguard Training
Neighborhood Life Program in Rancho Cucamonga, CA	Aquatic Instructor
Riverside Community Players Theatrical Group	Cast Member

Mr. Dan Zeisler
Grass Valley, California 95945
Email: d_zeisler@macnjake.com
Phone: (530) 263-7468 cell

Educational Background

Clear Administrative Service Credential	1999	Saint Mary's College of California, Moraga, CA	
M.A.	1998	Saint Mary's College of California, Moraga, CA	Educational Administration
K-12 Multiple Subjects Teaching Credential	1985	California State University, Chico	
B.A.	1982	California State University, Chico	Major: Recreational Administration
			Minor: Creative writing

Professional Experience

Dates	Title	District	Location
2019 to Present	Consultant	McPherson & Jacobson, L.L.C.	Omaha, NE
2017 to Present	University Supervisor	University of California	Irvine, CA
2017 to 2019	Superintendent	Chicago Park School District & Clear Creek School District	Grass Valley, CA
2002 to 2017	Superintendent/Principal	Chicago Park School	Grass Valley, CA
2006	University Supervisor	National University	Sacramento, CA
1999 to 2002	Principal	Pleasant Valley School	Penn Valley, CA
1998 to 1999	Principal	Mark Twain Elementary School	Angels Camp, CA

1985	to	1998	Teacher (3 rd – 8 th grade)	Bellevue School District, Curtis Creek School District, Jamestown School District	Sonora, CA Jamestown, CA

Professional Organization Memberships

Name of Organization	Dates	Offices Held
American Cribbage Congress	2006 to 2010	Board of Directors Member
Tuolumne County School/Law Enforcement Partnership	1997 to 1998	Member
Tuolumne County Curriculum Council for Health and Fitness	1995 to 1997	Member
American Cribbage Congress	1994 to Present	Appointed Director of Youth Cribbage for the United States

Professional Recognition/Awards

Date	Name of Award	Awarding Organization, Committee, etc.	State
2013/14	Superintendent/Principal of the Year	ACSA Region 2	
2006/07	Superintendent/Principal of the Year	ACSA Region 2	
1995	Teacher of the Year	Bellevue School District	CA
1995	President's Award	American Cribbage Congress	

Additional Information

McPherson & Jacobson, L.L.C. Consultants

McPherson & Jacobson, L.L.C. maintains a vast cadre of professionally trained consultants across the United States. All our consultants are actively involved in recruiting quality candidates for all searches.

All our professionally trained consultants are involved with education. Every consultant believes that every child in every district is entitled to the highest quality educational opportunities. They also believe that quality education begins with quality leadership.

Following is a list of all our consultants, listed by state:

Owner

Dr. Norman Ridder

Regional Directors

Dr. Ralph Ferrie, Eastern United States

Dr. Steve Joel, Central United States

Dr. Steve Lowder, Western United States

Alabama Consultants

Dr. Barry Carroll, Retired Superintendent, Educational Consultant, Athens

Alaska Consultants

Mr. Shawn Arnold, Former Superintendent, Valdez

Dr. PJ Ford Slack, Retired Administrator, Fairbanks

Arizona Consultants

Dr. Jed Bowman, Retired Assistant Superintendent, Chandler

Mrs. Linda Chapman, Educational Consultant, Oro Valley

Mr. Don Grotting, Retired Superintendent, Gilbert

Dr. Barry Kayrell, Retired Superintendent, Prescott

Ms. Jennifer Tanner, Board Member, El Mirage

Dr. Doug Wilson, Retired Superintendent, Litchfield Park

Dr. Kristi Wilson, Retired Superintendent, Litchfield Park

Arkansas Consultants

Dr. Megan Duncan, Assistant Superintendent, Conway Public Schools, Conway

Mr. Wayne Gibson, Board Member, El Dorado

Dr. Aaron Hosman, Retired Superintendent, Bull Shoals
Dr. T. Kenneth James, Education Consultant, Batesville
Mr. Bobby Lester, Retired Superintendent, Consultant Emeritus, Jacksonville
Mr. Mitch Walton, Professor, Searcy
Mr. Jerrod Williams, Superintendent, Sheridan
Dr. Kieth Williams, Retired Superintendent, Beebe

California Consultants

Mrs. Nicole Anderson, Educational Consultant, Vallejo
Dr. Adam Clark, Superintendent, Mt. Diablo USD, Concord
Dr. Sonny Da Marto, Retired Superintendent, Folsom
Dr. Reyes Gauna, Superintendent, Byron Union School District
Dr. Shelley Jones-Holt, Educational Consultant, Sacramento
Dr. Michele Huntoon, Assoc. Supt. of Business, East Side Union High School Dist., San Jose
Mr. William Huyett, Retired Superintendent, Lodi
Mr. Benjamin “Ben” Johnson II, Former Board Member, Riverside
Dr. Steven Lowder, Retired Superintendent, Stockton
Dr. Michael McCoy, Retired Superintendent, Bakersfield
Dr. Daniel Moirao, Retired Superintendent, Danville
Mr. Daniel Moore, Superintendent, Linden
Ms. Suzanne Morey, Retired Administrator, Laguna Beach
Dr. Stanley Munro, Administrator, Fresno USD, Clovis
Mr. Dennis Murray, Retired Superintendent, Cameron Park
Dr. Julie Vitale, Superintendent, Oceanside Unified School District
Mr. Daniel Zeisler, Retired Superintendent, Grass Valley

Colorado Consultants

Dr. Walter Cooper, Retired Superintendent, Colorado Springs
Dr. Kenneth Haptonstall, Colorado River BOCES Executive Director, Grand Junction
Mr. Paul Reich, Former school board member, Telluride
Dr. Norman Ridder, Retired Superintendent, Arvada
Dr. Henry Roman, Retired Superintendent, Pueblo
Dr. Christy Sinner, Retired Superintendent, Durango
Dr. Randall Zila, Centennial BOCES Executive Director, Loveland

Connecticut Consultants

Mr. Robert Ferguson, Retired Superintendent, Branford

Florida Consultants

Dr. Ralph Ferrie, Jr., Retired Superintendent, Lake Mary
Dr. Marjorie Alexander Wallace, Retired IU Director, Palm Harbor

Georgia Consultants

Dr. Michelle Hamilton, Georgia Department of Education, Marietta

Dr. Brian Shumate, Superintendent, Troup County School System, La Grange

Idaho Consultants

Dr. Andrew Grover, Executive Director-Idaho Assoc. of School Admin., Kuna

Mr. Edward Velasquez, Retired Superintendent, Hayden

Illinois Consultants

Dr. John Closen, Adjunct Professor, Peoria

Dr. Lloyd Kilmer, Retired Professor, Moline

Iowa Consultants

Ms. Kimberly Antisdell, Retired Administrator, Grimes

Mr. Dennis Bahr, Retired Superintendent, Webster City

Mr. Brad Baker, Superintendent, Chariton Community School District

Mr. Chris Fenster, Superintendent, Southwest Valley Community School District

Mr. Douglas Gee, Superintendent, Clear Lake Comm. School District

Dr. Tawana Grover, Superintendent, Cedar Rapids Community School District

Mr. Patrick Hocking, Retired Superintendent, Lisbon

Dr. Lloyd Kilmer, Retired Professor, Le Claire

Mr. Stephen Murley, Retired Superintendent, Educational Consultant, Iowa City

Kansas Consultants

Mr. Dennis Burke, Retired Superintendent, Baxter Springs

Dr. James Christman, Retired Professor, Pittsburg

Dr. Justin Henry, Superintendent, Goddard

Dr. James Karleskint, Retired Superintendent, Tonganoxie

Dr. Thomas Trigg, Educational Consultant, Overland Park

Louisiana Consultants

Ms. Janet Dixon, Former Board Member, Alexandria

Michigan Consultants

Dr. Shelley Jones-Holt, Educational Consultant, Belleville

Minnesota Consultants

Dr. Gary Schnellert, Retired Professor, Sartell

Mississippi Consultants

Dr. Tom Clark, Retired Superintendent, Petal

Mr. John Hoy, Retired Superintendent, Southaven

Dr. James Hutto, Retired Superintendent, Lumberton

Mr. Ronald Walker, Retired Superintendent, Hattiesburg

Missouri Consultants

Dr. Randal Bagby, Superintendent, La Monte R-IV School Dist., Gravois Mills
Dr. James Christman, Retired Professor, Carl Junction
Dr. Sharonica Hardin-Bartley, Superintendent, School Dist. of University City
Dr. Cameron Poole, Chief Officer of Equity & Inclusion, School Dist. of Clayton
Dr. Jeanette Tendai, Retired Educator, St. Louis
Dr. Judith Sclair-Stein, Retired School Administrator, Chesterfield

Montana Consultants

Mrs. Sharla Anderson Johns, Retired Administrator, Victor

Nebraska Consultants

Mr. David Barker, Assistant Professor, Columbus
Dr. Jerry Ehlers, Consultant Emeritus, Retired Superintendent, Ainsworth
Dr. Paul Gausman, Superintendent, Lincoln
Dr. Randall Gilson, Superintendent, Blair
Dr. Derrick Joel, Assistant Superintendent, Norris School District, Firth
Dr. Steve Joel, National Recruiter, Retired Superintendent, Lincoln
Mr. Brandon Lavaley, Superintendent, Wahoo
Dr. Mike Lucas, Superintendent, Westside Comm. Schools, Omaha
Dr. Aaron Plas, Superintendent, Bennington
Mr. Darren Tobey, Superintendent, Broken Bow
Mr. Antwan Wilson, Professor/Educational Consultant, Lincoln
Mrs. Jennifer Worthington, Retired Administrator, Grand Island
Dr. Rob Winter, Retired Superintendent, Grand Island

New Jersey Consultants

Mr. Robert Copeland, Educational Consultant, Trenton
Dr. Karen D'Avino, Retired Superintendent, Highland Lakes
Dr. Ralph Ferrie, Jr., Retired Superintendent, Brick
Dr. Candis Finan, Retired Superintendent, Summit
Dr. Michael Kozak, Assistant Professor, Drexel University., Marlton
Dr. Kimberley Markus, Educational Consultant, Hardwick
Dr. Christopher Tienken, Professor, Educational Consultant, Spring Lake Heights

New Mexico Consultants

Dr. Greg Rockhold, Director of Programs, Hobbs Municipal Schools

New York Consultants

Dr. John Gratto, Retired Professor, Plattsburgh
Dr. Jody Francis Manning, Educational Consultant, Cicero
Dr. Susan Vickers, Retired Superintendent, Camillus

North Carolina Consultants

Dr. Carl Harris, Educational Consultant, Cary

Dr. Christopher Lowder, Educational Consultant, Concord

Dr. David Rizer, Retired Superintendent, Vilas

Oregon Consultants

Dr. Gustavo Balderas, Superintendent, Beaverton

Mr. Michael Scott, Superintendent, Hillsboro School District

Dr. Douglas Nelson, Retired Superintendent, The Dalles

Ms. Maureen Wolf, Board Member, Northwest Regional ESU, Tigard

Pennsylvania Consultants

Dr. Candis Finan, Retired Superintendent, Matamoras

Dr. Patrick O'Toole, Educational Consultant, Cranberry Township

Dr. Kathleen Sottile, Executive Director, Northeast Educational IU, Scranton

Dr. Marjorie Alexander Wallace, Retired IU Director, Waterford

Dr. Jeffrey West, IU Director, New Oxford

Dr. Timothy Williams, Retired Superintendent, Lancaster

South Carolina Consultants

Dr. Baron Davis, Educational Consultant, Columbia

South Dakota Consultants

Dr. Henry Kosters, Retired ASBSD Asst. Executive Director, Pierre

Virginia Consultants

Dr. Patrick Murphy, Educational Consultant, Arlington

Washington Consultants

Dr. Ivan Duran, Superintendent—Highline School District

Dr. Steven Lowder, Retired Superintendent, Vancouver

Dr. Nathan McCann, Superintendent, Ridgefield

Wisconsin Consultants

Dr. Vance Dalzin, Retired Superintendent, Milwaukee

Dr. Brian Hanes, Retired Superintendent, Oostburg

Mr. James Kuchta, Retired Superintendent, Stoddard

Mr. Damian La Croix, Superintendent, Suamico

Wyoming Consultants

Dr. Chuck Grove, Retired Superintendent, Pinedale

McPherson & Jacobson, L.L.C. References

(last five years of searches)

Note: All searches listed are for school superintendents unless otherwise noted

District	City	Year	Enrollment
<u>Alaska</u>			
Kenaitze Indian Tribe--Education Director	Kenai	2022/23	
Kenai Peninsula Borough School District	Soldotna	2020/21	8,500
Valdez City Schools	Valdez	2021/22	650
Copper River School District	Glennallen	2022/23	420
<u>Arizona</u>			
Mesa Public Schools	Mesa	2019/20	64,000
Scottsdale Unified School District	Scottsdale	2019/20	24,000
Litchfield Elementary School District	Litchfield Park	2022/23	10,500
Humboldt Unified School District	Prescott Valley	2022/23	5,600
<u>Arkansas</u>			
Conway Public Schools	Conway	2019/20	10,117
Russellville School District	Russellville	2021/22	5,227
Searcy School District	Searcy	2020/21	4,000
eStem Public Charter School--Chief Executive Officer	Little Rock	2022/23	3,000
Vilonia School District	Vilonia	2020/21	3,000
Wynne School District	Wynne	2020/21	2,720
Prairie Grove School District	Prairie Grove	2022/23	2,200
Hope Public Schools	Hope	2020/21	2,089
Riverview School District	Searcy	2019/20	1,200
Smackover-Norphlet School District	Smackover	2021/22	1,200
Smackover-Norphlet School District	Smackover	2018/19	1,150
Mayflower School District	Mayflower	2019/20	1,100
Newport School District	Newport	2018/19	1,100
Valley Springs School District	Valley Springs	2019/20	866
Cedar Ridge School District	Newark	2019/20	705
Gurdon Public School District	Gurdon	2019/20	684
McCrory School District	McCrory	2018/19	665
Hampton School District	Hampton	2022/23	600
Des Arc School District	Des Arc	2020/21	587
Alpena School District	Alpena	2020/21	480
Concord School District	Concord	2018/19	440
Hermitage School District	Hermitage	2022/23	400
<u>California</u>			
Association of California School Administrators--Sr. Dir of Diversity, Equity and Inclusion	Sacramento	2022/23	
CUE, Inc.--Executive Director/CEO	San Francisco	2022/23	
San Bernardino City Unified School District	San Bernardino	2022/23	48,755
Stockton Unified School District	Stockton	2022/23	33,000
Hacienda La Puente Unified School District	City of Industry	2019/20	22,000

District	City	Year	Enrollment
<u>California (continued)</u>			
Hayward Unified School District	Hayward	2021/22	19,000
Oxnard Union High School District	Oxnard	2019/20	16,800
Central Unified School District	Fresno	2021/22	15,000
Santa Barbara Unified School District	Santa Barbara	2019/20	15,000
Santa Barbara Unified School District--Chief Technology Officer	Santa Barbara	2021/22	15,000
New Haven Unified School District	Union City	2018/19	12,000
Vallejo City Unified School District	Vallejo	2020/21	11,500
Merced City School District	Merced	2022/23	11,000
San Mateo-Foster City School District	Foster City	2020/21	11,000
Evergreen Elementary School District	San Jose	2021/22	9,130
Alisal Union School District	Salinas	2019/20	9,000
Davis Joint Unified School District--Assoc. Supt. for Instructional Services	Davis	2022/23	8,300
Davis Joint Unified School District	Davis	2021/22	8,300
Washington Unified School District	West Sacramento	2020/21	7,460
Newark Unified School District	Newark	2019/20	5,700
Santa Paula Unified School District	Santa Paula	2020/21	5,200
Soledad Unified School District	Soledad	2020/21	5,000
Oakley Union Elementary School District	Oakley	2020/21	4,900
Central Union High School District	El Centro	2021/22	4,116
Sonoma Valley Unified School District	Sonoma	2020/21	3,730
Albany Unified School District	Albany	2018/19	3,714
Del Norte Unified School District--Exec Dir of Spec Ed	Crescent City	2022/23	3,600
Parlier Unified School District	Parlier	2019/20	3,500
Pacifica School District	Pacifica	2022/23	3,000
San Carlos School District	San Carlos	2020/21	2,900
Compass Charter Schools	Thousand Oaks	2022/23	2,677
Riverbank Unified School District	Riverbank	2022/23	2,400
Linden Unified School District	Linden	2020/21	2,300
South Monterey County Joint Union High School District	King City	2022/23	2,200
Gonzales Unified School District	Gonzales	2021/22	2,000
Old Adobe Union School District	Petaluma	2019/20	1,950
Winters Joint Unified School District	Winters	2021/22	1,550
Grass Valley Elementary School District	Grass Valley	2019/20	1,500
Piner-Olivet Union School District	Santa Rosa	2019/20	1,300
Sonora Union High School District	Sonora	2019/20	940
Santa Ynez Valley Union High School District	Santa Ynez	2020/21	850
Strathmore Union Elementary School District	Strathmore	2019/20	773
Mark Twain Union Elementary School District	Angels Camp	2022/23	736
Vallecito Union School District	Avery	2020/21	600
Rancho Santa Fe School District	Rancho Santa Fe	2022/23	581
Siskiyou Union High School District	Mt. Shasta	2021/22	555
Mount Shasta Union School District	Mt. Shasta	2021/22	534

District	City	Year	Enrollment
<u>California (continued)</u>			
Siskiyou Union High School District--High School Principal	Mt. Shasta	2022/23	525
South Bay Union School District	Eureka	2021/22	500
Sierra-Plumas Joint Unified School District/Sierra County Office of Education	Loyalton	2018/19	425
Sierra-Plumas Joint Unified School District	Loyalton	2022/23	400
Newcastle Elementary School District	Newcastle	2022/23	398
Oasis Charter Public School	Salinas	2018/19	250
Sausalito Marin City School District	Marin City	2022/23	220
<u>Colorado</u>			
Colorado Association of School Boards (CASB)--Executive Director	Denver	2022/23	
Colorado Association of School Executives (CASE)--Executive Director	Denver	2019/20	
Colorado Department of Education--Commissioner of Education	Denver	2022/23	
Rocky Mountain Youth Corps--Chief Executive Officer	Steamboat Springs	2022/23	
South Central BOCES--Executive Director	Pueblo West	2020/21	34,000
Academy District 20	Colorado Springs	2022/23	26,000
School District 49 (D49)	Peyton	2022/23	24,000
Colorado Springs School District 11	Colorado Springs	2021/22	23,000
Weld RE-4 School District	Windsor	2021/22	8,000
Cheyenne Mountain School District 12	Colorado Springs	2020/21	5,000
Johnstown/Milliken Weld RE5J School District	Milliken	2020/21	3,800
Summit School District RE-1	Frisco	2021/22	3,647
Morgan County School District	Fort Morgan	2021/22	3,500
Montezuma-Cortez School District RE-1	Cortez	2020/21	2,800
Steamboat Springs School District	Steamboat Springs	2021/22	2,651
Alamosa School District, No. RE-11J	Alamosa	2020/21	2,500
RE-1 Valley School District	Sterling	2021/22	2,258
Moffat County School District RE-1	Craig	2021/22	2,068
Archuleta School District	Pagosa Springs	2021/22	1,655
Lamar School District RE-2	Lamar	2020/21	1,614
Manitou Springs School District 14	Manitou Springs	2022/23	1,500
Vanguard School--Executive Director	Colorado Springs	2022/23	1,500
East Grand School District	Granby	2021/22	1,354
Garfield County School District 16	Parachute	2021/22	1,350
Platte Valley School District (Weld RE-7)	Kersey	2020/21	1,200
Chavez Huerta K12 Preparatory Academy--President/CEO	Pueblo	2022/23	993
Clear Creek School District RE-1	Idaho Springs	2018/19	765
Ignacio School District 11-JT	Ignacio	2020/21	720
Clear Creek School District RE-1	Idaho Springs	2022/23	682
Haxtun RE-2J School District	Haxtun	2020/21	350

District	City	Year	Enrollment
<u>Colorado (continued)</u>			
Swink School District	Swink	2021/22	350
Springfield School District	Springfield	2021/22	280
Elbert County School District C-2	Kiowa	2020/21	270
Otis School District R3	Otis	2020/21	250
Sangre de Cristo School District	Mosca	2020/21	250
Genoa-Hugo School	Hugo	2021/22	220
Prairie School District RE-11J	New Raymer	2021/22	220
Moffat Consolidated School District #2	Moffat	2022/23	217
Norwood School District	Norwood	2020/21	206
Walsh School District RE 1	Walsh	2022/23	180
South Conejos School District	Antonito	2022/23	176
Mountain Valley School District RE-1	Saguache	2022/23	173
Arriba-Flagler CSD #20	Flagler	2020/21	159
Edison School District 54JT	Yoder	2021/22	140
Georgetown Community School--Director	Georgetown	2021/22	134
Arickaree School District R-2	Anton	2020/21	98
Arickaree School District R-2	Anton	2022/23	98
Woodlin School District R-104	Woodrow	2021/22	85
<u>Connecticut</u>			
New Haven Public Schools	New Haven	2022/23	20,000
Bridgeport Public Schools	Bridgeport	2022/23	19,500
Branford Public Schools	Branford	2022/23	2,600
<u>Florida</u>			
Broward County Public Schools	Fort Lauderdale	2022/23	256,000
Sarasota County Schools	Sarasota	2022/23	45,000
Marion County Public Schools--Director of Risk and Benefits	Ocala	2022/23	43,000
<u>Georgia</u>			
Fulton County Schools	Atlanta	2018/19	93,500
Troup County School System	La Grange	2018/19	12,300
<u>Idaho</u>			
Lake Pend Oreille School District	Ponderay	2018/19	3,500
Teton School District 401	Driggs	2022/23	1,900
<u>Illinois</u>			
Sigma Alpha Epsilon Fraternity--Chief Executive Officer	Evanston	2019/20	
Rock Island-Milan School District #41--Elementary School Principal	Rock Island	2018/19	6,300
Stockton School District 206	Stockton	2019/20	660
Scales Mound Community Unit School District #211	Scales Mound	2020/21	270

District	City	Year	Enrollment
<u>Iowa</u>			
Muscatine Community School District	Muscatine	2019/20	4,820
Western Dubuque Community School District	Farley	2021/22	3,612
Indianola Community School District	Indianola	2021/22	3,500
Marion Independent School District	Marion	2018/19	1,932
Webster City Community Schools	Webster City	2022/23	1,752
Vinton-Shellsburg Community Schools	Vinton	2019/20	1,675
Clarke Community School District	Osceola	2020/21	1,337
Maquoketa Community Schools	Maquoketa	2021/22	1,333
Chariton Community School District	Chariton	2021/22	1,267
Greene County Community School District	Jefferson	2021/22	1,187
Howard Winneshiek Community School District	Cresco	2021/22	1,069
Eddyville-Blakesburg-Fremont Community School District	Eddyville	2019/20	1,034
West Burlington Independent School District	West Burlington	2018/19	1,000
West Monona CSD/West Harrison CSD (shared supt)	Onawa / Mondamin	2019/20	981
Starmont CSD/West Central CSD (shared supt)	Arlington/Maynard	2020/21	860
Sibley-Ocheyedan Community School District	Sibley	2018/19	850
Sioux Central Community School District	Sioux Rapids	2019/20	667
Howard-Winneshiek Community School District--Principal	Cresco	2021/22	583
Lone Tree Community School	Lone Tree	2022/23	466
Orient-Macksburg Community School District	Orient	2021/22	125
<u>Kansas</u>			
Maize Unified School District 266	Maize	2021/22	7,000
Gardner Edgerton USD 231	Gardner	2021/22	6,000
Piper USD 203	Kansas City	2019/20	2,314
<u>Maryland</u>			
Baltimore County Public Schools	Towson	2022/23	111,000
Washington County Public Schools	Hagerstown	2021/22	22,000
<u>Mississippi</u>			
Gulfport School District--Principal Search	Gulfport	2018/19	5,500
<u>Missouri</u>			
Hazelwood School District--Director of Finance	Florissant	2018/19	18,000
Lee's Summit R-7 School District	Lee's Summit	2019/20	18,000
The School District of Clayton	Clayton	2020/21	2,620
<u>Montana</u>			
Missoula County Public Schools	Missoula	2022/23	14,218
West Yellowstone School District	West Yellowstone	2022/23	289

District	City	Year	Enrollment
<u>Nebraska</u>			
Nebraska State Board of Education--Commissioner of Education	Lincoln	2022/23	
Ralston Public Schools	Ralston	2022/23	4,000
Hastings Public Schools	Hastings	2018/19	3,740
Arlington Public Schools	Arlington	2018/19	660
Palmyra Bennet District OR-1 Schools	Palmyra	2019/20	581
Centura Public Schools	Cairo	2022/23	500
Doniphan-Trumbull Public School	Doniphan	2020/21	426
Summerland Public Schools	Ewing	2020/21	402
Shelton Public Schools	Shelton	2019/20	300
<u>New Hampshire</u>			
Manchester School District	Manchester	2018/19	13,803
<u>New Jersey</u>			
Teaneck Public School District--Assistant Superintendent	Teaneck	2020/21	3,700
<u>New Mexico</u>			
Los Alamos Public Schools	Los Alamos	2020/21	3,626
Cobre Consolidated School District--High School Principal	Bayard	2022/23	1,100
Cobre Consolidated School District--Middle School Principal	Bayard	2022/23	1,100
<u>New York</u>			
Clarkstown Central School District	New City	2021/22	7,900
Uniondale Union Free School District	Uniondale	2020/21	7,400
Liverpool Central School District	Liverpool	2021/22	6,700
Riverhead Central School District	Riverhead	2020/21	5,600
Onteora Central School District	Boiceville	2021/22	1,255
<u>Ohio</u>			
Indian Hill Exempted Village School District	Cincinnati	2018/19	2,000
<u>Oregon</u>			
Portland Public Schools--Chief Financial Officer	Portland	2022/23	47,000
Portland Public Schools--Deputy Supt. of Business and Operations	Portland	2022/23	47,000
Hillsboro School District 1J	Hillsboro	2022/23	20,000
Springfield Public Schools	Springfield	2018/19	10,700
Greater Albany Public Schools	Albany	2021/22	9,300
Oregon City School District	Oregon City	2021/22	8,058
Grants Pass School District 7	Grants Pass	2021/22	6,200
Newberg Public Schools--Director of Human Resources & Assessment	Newberg	2021/22	4,970
North Wasco County School District 21	The Dalles	2020/21	3,000

District	City	Year	Enrollment
<u>Oregon (continued)</u>			
North Bend School District	North Bend	2018/19	2,300
Winston-Dillard School District No. 116	Winston	2020/21	1,400
Glide School District	Glide	2022/23	709
Newberg Public Schools--Principal--Chehalem Valley Middle School	Newberg	2021/22	460
Newberg Public Schools--Principal-Catalyst Program	Newberg	2021/22	400
Newberg Public Schools--Principal-Antonia Crater Elem. School	Newberg	2021/22	350
Newberg Public Schools--Principal--Dundee Elem. School	Newberg	2021/22	303
Glendale School District	Glendale	2021/22	281
<u>Pennsylvania</u>			
North Allegheny School District	Pittsburgh	2019/20	8,500
Fox Chapel Area School District	Pittsburgh	2019/20	4,027
<u>South Carolina</u>			
Richland School District Two	Columbia	2022/23	27,000
<u>South Dakota</u>			
Harrisburg School District	Harrisburg	2018/19	4,700
Wall School District 51-5	Wall	2020/21	273
<u>Tennessee</u>			
Tennessee Public Charter School Commission--Executive Director	Nashville	2019/20	
<u>Utah</u>			
Park City School District--Chief Academic Officer	Park City	2018/19	4,700
Park City School District--Chief Operations Officer	Park City	2018/19	4,700
Park City School District--Director of Talent Management	Park City	2018/19	4,700
<u>Vermont</u>			
Burlington School District	Burlington	2019/20	4,200
Champlain Valley School District	Shelburne	2020/21	4,000
Harwood Unified Union School District	Waitsfield	2020/21	1,800
Addison Central School District	Middlebury	2022/23	1,700
Windsor Central Supervisory Union	Woodstock	2020/21	1,039
Patricia A. Hannaford Career Center	Middlebury	2021/22	400
<u>Virginia</u>			
Fairfax County Public Schools--Asst. Supt, Human Resources	Falls Church	2021/22	188,000
Fairfax County Public Schools--Board Clerk	Falls Church	2022/23	181,000
Fairfax County Public Schools--Executive Director of Food & Nutrition Services	Falls Church	2022/23	181,000

District	City	Year	Enrollment
<u>Virginia (continued)</u>			
Norfolk Public Schools	Norfolk	2019/20	30,000
Alexandria City Public Schools	Alexandria	2022/23	16,000
Roanoke City Public Schools	Roanoke	2019/20	14,000
Albemarle County Public Schools--Asst. Supt. for Instruction	Charlottesville	2022/23	13,500
Powhatan County Public Schools	Powhatan	2021/22	5,000
<u>Washington</u>			
Kent School District	Kent	2021/22	25,000
Vancouver Public Schools	Vancouver	2020/21	23,400
Issaquah School District 411	Issaquah	2021/22	19,000
Clover Park School District	Lakewood	2018/19	12,885
Camas School District	Camas	2020/21	7,000
Wenatchee School District	Wenatchee	2022/23	6,900
Shelton School District	Shelton	2020/21	4,200
Aberdeen School District	Aberdeen	2021/22	3,300
Tukwila School District	Tukwila	2018/19	2,934
Blaine School District	Blaine	2018/19	2,200
Kalama School District	Kalama	2022/23	1,035
Kalama School District--Elementary Principal Search	Kalama	2021/22	1,000
Toutle Lake School District	Toutle	2021/22	700
Quileute Tribal School	La Push	2019/20	120
North River School District	Cosmopolis	2021/22	67
Skykomish School District #404	Skykomish	2021/22	35
<u>West Virginia</u>			
Jefferson County Schools	Charles Town	2022/23	8,500
<u>Wisconsin</u>			
School District of La Crosse	La Crosse	2019/20	6,500
West Bend School District	West Bend	2019/20	6,300
Oconomowoc Area School District	Oconomowoc	2021/22	5,300
Chippewa Falls Area Unified School District	Chippewa Falls	2019/20	5,100
Pulaski Community School District	Pulaski	2019/20	3,700
School District of Sheboygan Falls	Sheboygan Falls	2019/20	1,688
Columbus School District	Columbus	2021/22	1,360
Cedar Grove-Belgium School District	Cedar Grove	2019/20	1,350
Wilmot Union High School District	Wilmot	2021/22	930
Swallow School District	Hartland	2022/23	470
<u>Wyoming</u>			
Park County School District 6	Cody	2020/21	2,011
Sublette County School District #1	Pinedale	2020/21	1,050



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

BOARD MEMORANDUM

Date: March 12, 2024

To: DCSD Board of Trustees

From: Jeannie Dwyer, Acting Superintendent

Re: Search Process for Superintendent - Information on Recruiting Agencies

Ray and Associates

[School Administrator Executive Recruiters](#)

At Ray and Associates, we provide our clients with the services they need to locate the perfect job candidates. From recruiting, and background investigations to contract negotiations -- we provide the resources you need to make the right decision.

Developing the Profile

One of the best features of working with Ray and Associates, Inc. is that our firm closely customizes each and every search to the criteria and qualifications determined by our clients. In fact, we take extra measures to ensure the proper development of these criteria and qualifications. This includes individual interviews with each member of the board or selection committee. If constituent input is desired, we have a systematic process that organizes various groups and surveys their expectations for a new leader. In turn, this information is provided to the board or selection committee in an easy to use format that lends high credibility to the search.

Recruitment

The quality and extent of recruiting efforts is an important key to any executive search. Ray and Associates, Inc. maintains a positive working relationship with key individuals at the college and university level along with other national public and private organizations for the purpose of attracting outstanding candidates. Because of our own extensive network of professional associates, our relationship with other search firms, and other contacts, we are able to stay abreast of the performance of many of the best school administrators and non-traditional leaders in the country. These school leaders typically have good jobs and must be recruited.

Background Investigations



Douglas County School District

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Ray and Associates, Inc. makes every effort to ensure our clients that the candidates recommended for consideration are exactly who they say they are. Careful screening and background checks are essential to this process. Our firm provides our clients with detailed information on each semi-finalist in addition to all other application materials. This information relies upon many hours of research and investigation. No attempts are made to conceal anything from our clients. In fact, our clients often remark that they are very impressed with how much they actually learn about candidates before ever meeting them.

Contract and Guarantee

We will provide a written agreement between our clients and Ray and Associates, Inc. that will contain the provisions of our proposal and any modifications upon which we mutually agree. Additionally, we provide a satisfaction guarantee with all terms specified in the written agreement.

Additional Services Provided by Ray and Associates

Included in the basic fee is our Board/Superintendent Governance Assessment. The consultants from Ray and Associates, Inc. will spend time with the Board in determining areas of interest for the development of the relationship between the Board, superintendent, and other administrators. We have found that there is really no better time than very early in the tenure of a new superintendent to address issues and expectations. Our services in this regard include interviewing and providing an assessment of board members. Assessment results are then analyzed and shared with the Board and new superintendent along with recommendations to consider for a training plan which would be scheduled by mutual agreement.



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BOARD MEMORANDUM

[Superintendent Searches | McPherson & Jacobson LLC](#)

The McPherson & Jacobson Difference

“It’s About the Kids”

WE BELIEVE every student is entitled to a high quality education. We strongly believe quality education is dependent upon quality leadership.

OUR MISSION is to ensure your search results in quality leadership for education excellence.

McPherson & Jacobson, L.L.C. has designed a five-phase protocol allowing the board to concentrate on the most important segments: the interview and selection of the successful candidate. Our team of consultants, working in conjunction with the board and stakeholder groups the district identifies, will implement a systematic, comprehensive process culminating in the hiring of the most qualified candidate for your district.

McPherson & Jacobson has been conducting national searches for boards of education since 1991.

We have over 125 consultants across the United States who will ensure your search results in quality leadership for your district.

Our comprehensive, transparent process is outlined below:

Phase I

- Identify the desirable characteristics of the future superintendent.
- Establish appropriate timelines.
- Determine advertising venues.

Phase II

- Meet with designated stakeholder groups.
- Advertise the vacancy and develop promotional materials.
- Send out, receive, and catalog all application materials
- Actively recruit applicants.

Phase III

- Read and evaluate all completed applicant files.
- Conduct complete reference checks.
- Assist the board members in selecting final candidates to be interviewed.

Phase IV

- Prepare the board for the interview process.
- Schedule and coordinate interviews.
- Keep all candidates informed of their status in the selection process.

Phase V



Douglas County School District

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BOARD MEMORANDUM

- Establish performance objectives for the superintendent.
- Provide a GUARANTEE.

Additional Services

- [Establish Board Operating Principles](#)
- [Goal Setting—Long Range Planning](#)
- Review and update job description
- Assist in developing an effective contract

[Hazard, Young, Attea, Associates](#)

1. Engage

Engage stakeholders and develop a leadership profile and selection criteria that matches the priorities of the community.

The Engage phase consists of designing and planning a process of engaging the Board and stakeholders through interviews, [online surveys](#) (available in world languages), and focus groups. Information from these interactions assists in developing a leadership profile and selection criteria that match the priorities of the community and that meet the unique needs of the local district. This disciplined, inclusive and research-based approach ensures all stakeholders have the opportunity to be a part of the search process and provides valuable feedback about the school district based on HYA's local research and professional understanding of the district's standing in the broader marketplace. The HYA Signature search includes all Engage phase services, however, a district can choose services a la carte.

2. Recruit

Leverage HYA's extensive network of nation-wide consultants to identify and recruit qualified leaders.

The Recruit phase consists of leveraging HYA's extensive national [network of Associates](#) across multiple offices and incorporating advertising strategies that results in the identification and recruitment of exceptionally talented leaders. HYA can also recruit non-traditional candidates, i.e. executives that have worked in business, military, private or public sector. HYA works in close partnership with state and national organizations with numerous Associates serving on those



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Boards. The HYA Signature search includes all Recruit phase services, however, a district can choose services a la carte.

3. Select

Select among a slate of highly qualified candidates aligned to priorities of the Board/community.

The Select phase consists of providing the Board with a slate of candidates that were interviewed by HYA Associates using the Leadership Profile or job description established by the District. HYA Associates are committed to spending the necessary time and energy on the details to find the right candidates. The search team then facilitates the Board/District interviews and appointment process including reviewing candidates' references. HYA's ability to gain important [background information](#) regarding candidates – beyond what appears on an individual's resume – is a unique and distinguishing characteristic of HYA, and is attributable to the integrity of the firm, Associates, and the vast networks of professional relationships built through decades in the education field. A workshop on interviewing and construction of interview questions is facilitated by the Associates. Executive due diligence including formal background and media checks complete the Select phase. The HYA Signature search includes all Select phase services, however, a district can choose services a la carte.

4. Transition

Appoint and communicate the hiring of the new superintendent, and provide transition services.

Appointing a new leader is the first step toward accomplishing organizational and student goals for success. HYA deploys Certified [Executive Coaches](#) designed to meet the unique needs of individual leaders and teams. HYA facilitates [goal setting and an evaluation](#) process for superintendents and chief executives; coordinates and provides a [process for the development of strategic plans](#); and assists in the recruitment of key members of the leadership team, namely assistant superintendents and principals. HYA also provides [training for board members](#) on their role in governing the organization.



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[School Superintendent Search | Human Capital Enterprises](#)

SCHOOL SUPERINTENDENT SEARCH

There is nothing more important, more critical to your long-term mission, than hiring an executive leader for your school district. It is the single-most important determinant of your success.

Over the past decade, we have established ourselves as one of the most respected Superintendent Search firms in the United States. Although focused in the beautiful Pacific Northwest where we are best-known, our associates have served school boards as far away as Virginia and Maryland to the east, and California and New Mexico to the south. [Please see our list of satisfied clients here.](#)

Our process of identifying talented leaders, and our process of supporting elected school boards, are steeped in a value system based on Equity, Fairness, and Principled Search which zeroes in on providing an outstanding process that attracts remarkable talent to the Superintendency. As a result, we are able to boast an exceptional record of longevity for the superintendents we seat.



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[Superintendent Search – New Mexico School Boards Association](#)

Is Your Superintendent Leaving?

Hiring A New Superintendent – A Process to Consider

Overview of NMSBA Superintendent Search Service

The New Mexico School Boards Association offers the following suggestions for the consideration of boards who find themselves faced with the duty of employing a new superintendent.

One of the first questions a board should ask: Is there one or more people within the district who should be considered before conducting an extensive search?

If the board agrees that outstanding candidates are within the district and they are confident that one of them will be the ultimate selection, then a lot of time and expense can be saved by considering only those people.

If the answer to the first question indicates that the search should include candidates from outside the district, the next question is: Does the board wish to employ a consultant to assist in the search? As was mentioned earlier, the process of searching for and selecting a superintendent can be very time consuming; therefore it is suggested that the board consider employing a consultant.

A consultant can help outline the procedures that are necessary; assist with the advertising; help identify candidates who can fit the needs of the district; provide the secretarial service; assure confidentiality; assist in preliminary screening; assist in developing a system for investigating semi-finalists; assist in the preparation of an interview format and arrange an interview schedule; assist in developing a process for making the final decision. Many boards feel that it is appropriate to involve employees and parents in some fashion in the search process. This can be done in a variety of ways and still fully protect the boards right and responsibility to make the final decision. A consultants guidance in considering this issue can be especially valuable.

For a board that does not feel that it can devote the necessary time to adequately perform all the necessary tasks that are involved, the consultant can prove to be a very important asset.

The New Mexico School Boards Association offers a superintendent search service on a contract basis and would be happy to discuss the service with the board. If the board wishes to employ a consultant other than the one provided by NMSBA, the staff of NMSBA would be happy to assist the board in



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locating one. If the board decides not to employ a consultant to assist them, the following is provided as a suggested do-it-yourself guide for the selection of a superintendent.

The board should meet immediately after the vacancy is made official and start the search and selection process. At this meeting it is important to adopt a calendar of events that will lead to the selection of the new superintendent. The calendar of events should be an orderly, detailed, step-by-step procedure that includes duties, dates, times and assignments.

The following outline is presented as a suggested guide to assist the board in performing the many and varied tasks that are necessary. It must be emphasized that this outline contains suggestions only and that it is incumbent upon each board to tailor a selection process to meet the needs of the school and community. It must also be emphasized that this outline is not all inclusive and does not intend to cover every possible aspect of the superintendent search and selection process.



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Superintendent Executive Recruitment Services – GovHR USA

Superintendent Executive Recruitment Services

EXECUTIVE RECRUITING

Our recruitment and selection process is dynamic, thorough, and tailored to each client's needs. We take the time to understand your organization's culture, the school district and the qualities and experiences you are seeking in candidates. We develop a targeted outreach plan specific to your recruitment.

Finding the right superintendent to lead your school district is one of the most important – and most difficult – tasks for school district officials. Our thorough and detailed process will take the burden off of staff and elected officials, and provide you with the information you need to make an informed decision in selecting your next superintendent.

SENIOR STAFF RECRUITMENT

In addition to superintendent roles, we can help fill other administrator or senior staff positions such as Human Resources Director, Finance Director or Business Manager, Facilities Director, Communications Director and more.

GOVHR USA SERVICES

GovHR USA consultants are with you every step of the way, guiding school district officials through each step of the recruitment process.

- We offer a transparent partnership featuring regular communication and updates with both officials and candidates throughout the process.
- Strong community engagement efforts include survey tools and public meeting facilitation/focus groups with the community.
- Position assessment and detailed recruitment brochure.
- Extensive outreach to candidates using social media, web-based advertising, multiple databases and personal contact.
- Candidate evaluation, screening, and background due diligence.
- Oral presentation exercises and written exercises for use during the interview process.



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- Utilization of video interviewing tools, which helps to screen candidates more efficiently. Officials are able to gain more insight into candidates, while at the same time streamlining the process.

ABOUT GOVHR USA

GovHR USA was founded to serve as a vehicle for excellence in public service, through recruitment and selection, human resources and management consulting, and temporary staffing services for local governments, schools and non-profit organizations across the United States.

Scope of Services

Executive Recruitments

- Develop detailed marketing brochure and position announcement
- Post position announcement to approved advertising sources, GovHR's social media sources and extensive email outreach
- Candidate evaluation/top candidates selected
- Conduct Video interview, reference checks, social media and google search of select group
- Presentation of candidates with client (candidate pool narrowed for interview)
- Schedule and facilitate candidate interview process, which is tailored to meet the Client's specific needs
- Full background screening, additional reference checks and news media search conducted
- Present draft interview questions
- Consultant facilitates interviews of top candidates
- Assist with negotiations and offer to selected candidate
- Notify all applicants of appointed candidate

Executive Recruitments – Limited Scope

- Develop a flyer and position announcement
- Post position announcement to approved advertising sources, GovHR's social media sources and extensive email outreach
- Candidate evaluation/top candidates selected
- Conduct Video interview, reference checks, social media and google search of select group
- Presentation of candidates with client (candidate pool narrowed for interview)
- Notify all applicants of appointed candidate



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Virtual Recruitments

- Develop a position announcement
- Post position announcement to approved advertising sources and GovHR's social media sources
- Conduct extensive email outreach
- Share announcement with GovHR's professional network
- Prepare assessment matrix that matches candidate's qualifications against position requirements
- Submit top tier candidates to client along with all recruitment applications

Professional Outreach

- Develop position announcement
- Post position announcement to approved advertising sources and GovHR's social media sources
- Conduct extensive email outreach
- Share announcement with GovHR's professional network
- Submit all resumes to client after deadline

PROFESSIONAL SERVICES CONTRACT

This Contract shall be effective retroactive to July 20, 2023 ("Effective Date"), between Joey Gilbert Law (hereinafter called "Contractor"), and Douglas County School District (hereinafter called "DCSD") is based upon the following recitals and shall be binding thereto ("Contract"):

WITNESSETH:

WHEREAS, NRS 332.115 authorizes a Public Entity to enter into contracts for Professional Services without going to competitive bid; and

WHEREAS, it is deemed that the services of Contractor specified herein are both necessary and desirable and in the best interests of DCSD; and

WHEREAS, Contractor represents that he/she is duly qualified and able to render the professional services as described herein.

NOW, THEREFORE, in consideration of the aforesaid recitals, which are incorporated by reference into the Contract, the parties mutually agree as follows:

1. Contractor and DCSD mutually agreed to enter into a contract for the provision of legal services. Contractor shall report directly to DCSD's Board. In addition, Contractor will be encouraged to have direct and regular communication with the Superintendent and Assistant Superintendents.
2. DCSD agrees to pay for the services of Contractor as provided by this Contract. The monthly amount to be expended through this Contract shall consist of the following:
 - a. A monthly amount of \$7,500 shall be due and payable to Contractor on the first (1st) day of each month, beginning August 1, 2023, which Contractor shall use and bill against for all services provided ("Retainer");
 - b. The Contractor shall bill all work performed at an hourly rate of \$325 ("Hourly Rate");
 - c. Beginning on the Effective Date and continuing thereafter, on the twenty-first (21st) day of each month, the Contractor shall provide to DCSD an invoice of total hours billed, plus

- all travel and mileage costs requested to be reimbursed, as billed against the Retainer, and where all hours billed over the Retainer shall be calculated as the total amount due for each respective invoice, which DCSD shall pay in full not later than the second Wednesday of the following month for each invoice submitted ("Monthly Invoice");
- d. Provided that the Monthly Invoice is received by DCSD Accounts Payable not later than the twenty-fifth (25th) day of each month, payment will be released the second Wednesday of the following month, pending Board of Trustee approval;
 - e. If the invoice or application for payment is received after the twenty-fifth (25th) day of the month, then the payment shall be issued no later than forty-five days after receipt of the Monthly Invoice; net 45 terms;
 - f. Travel/ Mileage reimbursement shall not exceed GSA rates; and
 - g. The DCSD shall reimburse Contractor for any administrative costs incurred.
3. All books, records, reports, and statements relevant to this Contract must be retained a minimum of three (3) years, and for five (5) years if any federal funds are used pursuant to this Contract. The retention period runs from the date of payment for the relevant goods or services by DCSD, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
4. DCSD will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both Parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any DCSD breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the contract maximum "not to exceed" values. Contractor's tort liability shall not be limited.
5. Neither Party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosion or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

6. Contractor is associated with DCSD only for the purposes and to the extent specified in this Contract and in respect to the performance of the contracted services pursuant to this Contract. Contractor is and shall be an independent contractor and, subject only to the terms of this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for DCSD whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party.
7. In the event federal funds are used for payment of all or part of this Contract, Contractor certifies by signing this Contract that the prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency. This certification is required by the federal government as defined by the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (10)(b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.
8. Contractor shall procure and maintain for the duration of this Contract any state, county, city or federal license, authorization, waiver, permit, qualification, or certification required by statute, ordinance, law or regulation to be held by Contractor to provide the goods or services required by this Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the

responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractor during performance of this Contract. DCSD may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

9. The Parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying, influencing or attempting to lobby or influence for any purpose the following: any federal, state, county or local agency, legislature, commission, counsel or board, or any member, elected official, officer or employee of any federal, state, county or local agency, legislature, commission, counsel, or board.
10. The DCSD may terminate this Contract with fourteen (14) days written notice should Contractor fail to perform as herein specified. In the event of such termination, DCSD shall be relieved of the obligation to make any payment to Contractor and may proceed with the work in any manner DCSD deems appropriate. In such an occurrence, Contractor shall only be paid for the work satisfactorily completed. In the event of termination of this Contract for any reason, the Parties agree that the provisions of this section survive termination: the Parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination.
11. To the extent that any assignment of any right under this Contract changes the duty of either Party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by DCSD, such offending portion of the assignment shall be void, and shall be a breach of Contract. Contractor shall not assign benefits or delegate duties under this Contract in whole or in part without prior written consent of DCSD. No such assignment or subcontract shall relieve Contractor from his/her responsibility for performance of any of his/her other obligations under this Contract.
12. Failure to declare a breach or the actual waiver of any breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
13. To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless, not excluding DCSD's right to participate, DCSD, its board of trustees, officers, agents., servants and employees from and against all liability, claims, actions, damages, losses, and expenses,

including, without limitation, reasonable attorneys' fees and costs, arising out of or resulting from any intentional or negligent act or omission by Contractor, or any of its officers, agents, servants, employees or volunteers in the operation and supervision of this project as permitted under this contract. However, Contractor shall in no event be obligated to defend or indemnify DCSD to the extent that any injury or damage is caused by the negligence of DCSD. However, Contractor warrants that the services, deliverables, and/or work product under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specification set for in the incorporated attachments.

14. The Contract shall be administered and interpreted under the laws of the State of Nevada. This Contract shall not be construed for or against any party by reason of who drafted the provisions set forth herein. If any part of this Contract is found to conflict with applicable law as, such part shall be inoperative, null and void insofar as it conflicts with said laws, but the remainder of this Contract shall remain in full force and effect. Any action at law, suit in equity or judicial proceeding for the enforcement of this Contract or any provision thereof shall be instituted only in the district courts of the State of Nevada.
15. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist, and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
16. Pursuant to NRS 239.010, certain information or documents received from Contractor may be open to public inspection and copying. DCSD has a legal obligation to disclose certain information unless a particular record is made confidential by law or a common law balancing of interest.
17. Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract.
18. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter this Contract. Contractor acknowledges that as required by statute or regulations this Contract is effective only after approved by DCSD's Superintendent or Chief Financial Officer, and only for the period specified in the Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.

19. No variation of the terms of this Contract shall be valid unless made in writing and signed by both Parties. Oral understandings and other agreements shall not be incorporated herein and shall not be binding. All notices, requests, demands and other communications which are required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given upon the delivery by registered or certified mail, return receipt requested, as follows:

Contact Information:

Douglas County School District

Attn:

1638 Mono Avenue

Minden, Nevada 89423

Phone:

Contractor:

Joey Gilbert Law

Attn: Joey Gilbert

405 Marsh Ave

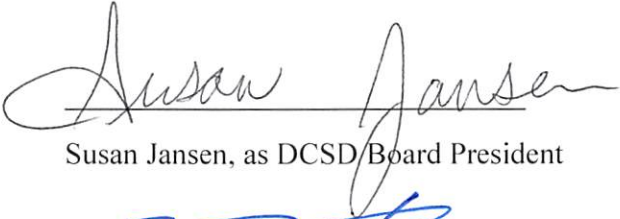
Reno, NV 89509

Phone: (775) 284-7700

20. **Counterparts.** This Agreement may be signed in counterparts, electronically or by facsimile.

[SIGNATURE PAGE TO FOLLOW]

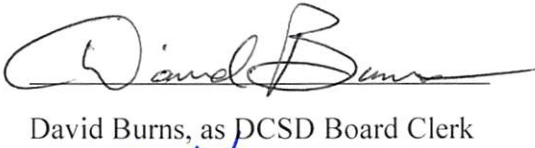
IN WITNESS WHEREOF, the foregoing is hereby agreed to by:


Susan Jansen, as DCSD Board President

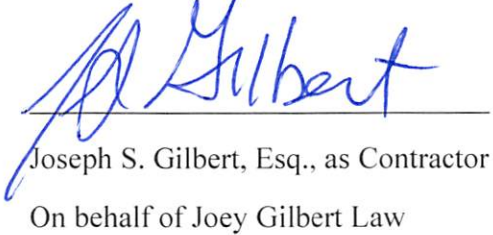
8-3-2023
Date


Doug Englekirk, as DCSD Board Vice President

8-8-23
Date


David Burns, as DCSD Board Clerk

8-3-2023
Date


Joseph S. Gilbert, Esq., as Contractor
On behalf of Joey Gilbert Law

8-8-2023
Date

Board Agenda Item

Name of Contributor: Shannon Brown, Executive Director Date of Meeting: February 13, 2024

Title: Family Life Sex Education Advisory Council Members Consent Item: Yes

NRS. 389.036 Establishment of course or unit of course of instruction concerning acquired immune deficiency syndrome, human reproductive system, related communicable diseases and sexual responsibility; appointment of advisory committee; notice to parent or guardian; consent of parent or guardian required; materials to be made available to parents or guardians of pupils.

No. 2. Each Board of Trustees shall appoint an advisory committee consisting of:

(a) Five parents of children who attend schools in the district; and

(b) Four representatives, one from each of four of the following professions or occupations:

(1) Medicine or nursing;

(2) Counseling;

(3) Religion;

(4) Pupils who attend schools in the district; or

(5) Teaching

Committee Member	Role	New or Returning
Shannon Brown	Executive Director of Education Services	Returning
Pam Gilmartin	Principal	Returning
Jennifer Tyndall	Nurse – Chief Nurse	Returning
Jason Carter	Teacher	Returning
Katie Hill	Teacher	Returning
Ann Felte	Counseling	Returning
Barry Simpson	Religion	Returning
Kristen Miller	Parent	Returning
Jentri Hames	Parent	Returning
Michelle Brown	Parent	Returning
Rachel Hamer	Parent	Returning



**Douglas County
School District**

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Gifted and Talented Services

461

Information

Teachers: 2

Students: 112 - grades 2-6

Schools served:

Minden Elementary

Gardnerville Elementary

Pinon Hills Elementary

Zephyr Cove Elementary

Pau Wa Lu (6th grade)

Jacks Valley Elementary

Scarcelli Elementary

Meneley Elementary

Carson Valley Middle School (6th grade)

Whittell Middle/High School (6th grade)

Program Objectives

Focus on meeting the unique academic and socio-emotional needs of gifted and talented students, fostering their intellectual growth, creativity, social and leadership skills.

Program Eligibility

- NAC 388.435
- CogAt - Cognitive screener completed in the spring for every second grader
- MAP Assessment - Academic Achievement
- Rubric

GT Eligibility (Rubric)

- Factor 1: IQ (Higher percentile rank earns more points)
- Factor 2: Achievement (Higher percentile rank earns more points)
- Factor 3: Other Considerations (Socio-economic, learner status, teacher/parent recommendations)
- Must earn 15 or more points to qualify for GT services

Student Demographics

Gender

Males: 65

Females: 47

Grade:

2-1

3-28

4-35

5-32

6-16

Site Data:

GES-15

ZCES-6

CCMES-16

JVES-13

SES-6

PHES-19

MES-21

CVMS-11

PWLMS-4

GWHS-1

Ethnicity:

Asian-1

Caucasian-81

Hispanic/Latino-21

Native American/

Alaskan Native-1

Two or More Races-8



Enrichment Activities

Each student who qualifies for GT receives approximately 150 minutes per week of instruction from a GT teacher.

Instruction is based on classroom activities and the following:

- STEM/STEAM
- Expansion of vocabulary
- Leadership skills
- Community service
- Social Emotional Learning
- Math Olympiad
- Problem solving

Parent and Community Engagement

GT Night for families

GT Task Force was developed at the request of a Board trustee. The purpose of the task force was to discuss sustainability of programming, fidelity of services provided, and creativity in programming. The GT Task Force met one time.

Challenges and Opportunities

Challenges:

- One teacher serving 10 sites
- Scheduling
- Funding from NDE this year = \$49,492
(two teachers' salary and benefits cost DCSD approximately \$170,000 per year)
- The annual budget for GT programming is \$3,000

Opportunities :

- Newly hired GT Teacher
- Providing Professional learning for staff

Student Name: _____ Date: _____

School: _____ Grade: _____ Birthdate _____

Gifted & Talented (GT) Program Eligibility Factors

Use the following three factors to determine eligibility for the GATE program.

*Factor 1: IQ Eligibility

Circle full scale score (individual subtest not permitted) from nationally, research-based, norm referenced measures.

Percentile Rank	99	98	97	96	95	94	93	92	91	90
Points	15	15	10	9	8	7	5	3	2	1

*Factor 2: Achievement Eligibility

Circle highest score in reading or math from MAP's, etc. RIT Score Math _____ RIT Score Reading _____

Percentile Rank	99	98	97	96	95	94	93	92	91	90
Points	10	9	8	7	6	5	4	3	2	1

Proceed to Factor 3 only if Factor 1 and 2 equal 11-14 total points

Factor 3: Other Considerations

Identify any additional factors to be considered:

☐ Under-Identified Population**	☐ Homelessness/Foster Care***
☐ Free and Reduced Lunch	☐ 504/IEP Eligible
☐ English Language Learner	☐ Teacher Recommendation
☐ Parent Recommendation	

Qualifying Standard:

Enter points and details from the three factors to determine eligibility:

Qualifying Factors		Test Name	Percentile Rank	Points
1	IQ			
2	Achievement			
3	Other Considerations	Add 1 point for each consideration (up to 4 points)		
Total	15 or more points: GT eligible			

*Students with disabilities may receive appropriate accommodations, as long as instrument validity and reliability are maintained

**Exclusive of any other points available in Factor 3

***McKinney-Vento eligibility

STUDENT REPRESENTATIVE TO THE BOARD

The Board has provided for a formalized ongoing method of communication with district students by establishing a position of student representative to the Board.

The student representative shall receive notice of meetings, the agenda, and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. The student representative shall not be a voting member of the Board.

Policy #BCBA
Adopted 09/25/07

BOARD MEMBER REQUESTS FOR ITEMS TO BE PLACED ON THE AGENDA

Date	Requested by (2 Names)	Topic	Meeting Date
9/8/2020 (Updated 5/19/2021, 11/16/2022)	Robbe Lehmann & Keith Byer/Chichester Kangas/Gilkerson	High level discussion regarding budget.	
11/16/2022	Linda Gilkerson & Heather Jackson	Discussion regarding adding a student to participate in Board meetings as a non-voting member.	12/13/2022 Revisit Fall 2023, 2/13/2024, 3/13/2024
1/10/2023	Susan Jansen & Doug Englekirk	Discuss the creation of a Library Review Task Force.	
3/20/2023	Linda Gilkerson & Katherine Dickerson	Discussion regarding test scores.	
4/11/2023	Susan Jansen & Katherine Dickerson	Creation of a policy that only students who are biologically female from birth can participate in girls' sports, bathrooms or locker rooms and only students who are biologically male from birth can participate in boys sports, bathrooms or locker rooms.	5/16/2023
4/11/2023	Susan Jansen & Katherine Dickerson	Discussion regarding no school materials, including books, text books, and online courses allowed at DCSD that are not in line with the 14th Amendment Resolution that has been established in the District, also including professional development and teacher training.	
8/8/2023	Carey Kangas & Linda Gilkerson	Discussion regarding the role of legal counsel in regards to the District & board members to define parameters for board members talking to legal counsel and what the District uses legal counsel for.	
10/10/2023	Doug Englekirk & Susan Jansen	Presentation of inter local agreements of surrounding areas and ongoing discussions with Tahoe Unified School District regarding an inter local agreement and looking into NRS.	
10/10/2023	Doug Englekirk & Susan Jansen	Creation of a policy to address Bylaw 070, Item 11 related to requests for information from Board members to DCSD staff.	
11/14/2023	Doug Englekirk & Susan Jansen	Presentation by DCSD IT Director & John Epilito regarding Infinite Campus & it's safety features related to data security.	
12/12/2023	Linda Gilkerson & Katherine Dickerson	Presentation on public records requests.	
1/9/2024	David Burns & Susan Jansen	Discuss training materials with four criteria: State Code of Ethics, NRS, Bylaws, Policies	
2/13/2024	David Burns & Susan Jansen	Establish a Trustee training schedule to go over Policies, Bylaws, NRS Regulations, and Ethics Committee from State, Roles & Responsibilities.	
2/13/2024	Doug Englekirk & Yvonne Wagstaff	Procedure to use for the selection of a Superintendent.	3/12/2024
2/13/2024	Linda Gilkerson & Carey Kangas	Policy committee discussion.	