



## Douglas County School District DCSD Board Grading Committee

Airport Training Center  
1126 Airport Road Building G-1  
Minden, NV 89423

Monday, May 8, 2023  
4:00 PM

### Agenda

#### 1. Call to Order

##### A. Pledge of Allegiance

#### 2. Public Comment #1

Public comment will be taken during this agenda item regarding any item appearing on the agenda. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee's jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

#### 3. Review and Approval of January 30, 2023 Meeting Minutes (*For Possible Action*) 3

#### 4. Work Session (*Information, Discussion and for Possible Action*)

Presenter: Shannon Brown, Executive Director, Education Services

##### A. Welcome and Introductions

##### B. Update the progress sites are making on consistency in policy aligned to AR513 5

##### C. Discussion of next steps

#### 5. Public Comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory authority. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

#### 6. Adjourn

#### 7. Notice

Notice to Individuals with Disabilities:

Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District

Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty-four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact Caryn Harper at 775-782-5134 or [charper@dcsd.k12.nv.us](mailto:charper@dcsd.k12.nv.us). Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Douglas County School District Office, Minden, NV
- District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)
- State website: <https://notice.nv.gov/>

**Douglas County School District  
DCSD Board Grading Committee**

Airport Training Center  
January 30, 2023  
4:00 PM

**DRAFT**

*Minutes*

**1/30/2023**

## **Minutes**

### **Present:**

### **Trustees:**

Susan Jansen  
Katherine Dickerson

### **Personnel:**

Shannon Brown, Executive Director, Education Services  
Valerie Bayard de Volo, Principal  
Amy Carter, K-5 Teacher  
Sarah Crofton, Teacher  
Lin Falkner, 6-8 Teacher  
Andrew Fromdahl, Assistant Principal  
Pam Gilmartin, Administrator  
Jill Howe, Coach  
Kerry Stack, Coach  
Kelly Winter, Assistant Principal

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meeting are maintained on the district website for public review.

### **1. Call to Order**

Mr. Brown called the meeting to order at 4:04PM.

### **A. Pledge of Allegiance**

### **2. Public Comment #1**

Mr. Brown called for public comment. There was none.

### **3. Approve Meeting Minutes**

Meeting Minutes were approved from the November 7, 2022 meeting. Mrs. Carter made a motion to approve the minutes, seconded by Ms. Jansen.

### **4. Work Session**

### **A. Welcome and Introductions**

Mr. Brown led the introduction of the committee members.

### **B. Update the progress sites are making on consistency in policy aligned to AR214**

Mr. Brown led the discussion with a slideshow about the <sup>3</sup> progress sites are making on consistency in policy aligned to AR214. The highlights are as follows:

## Elementary

- Grade level teams are trained to revise the learning progressions for all math standards. This will happen March 7, 2023.
- Admin, coaches, PDC are being trained in writing High Quality Assessments that are based on standards and aligned to learning progressions.
- March 16<sup>th</sup> PD day will be spent writing the assessments for the K-5 math standards.

## Secondary

- Lots of work has been done around prioritizing standards which is where we are hoping to be by March.
- Schools and departments are at different places with this.
- Departments have been having the discussions and developing consistent policies.
- March 17<sup>th</sup> PD Day could be around grading practices, priority standards, and/or developing consistent policies.

### **C. Conversation around conduct grades at the secondary level**

Mr. Brown led the discussion with a slideshow about conduct grades at the secondary level. The highlights are as follows:

- Need to come to an agreement on criteria for conduct grades. Do we need them? Middle school uses them for eligibility in sports or extra-curricular. Douglas High School survey suggests that teachers agree it would be nice to have consistent policy to assign conduct grades. Agreement that there is inconsistency in conduct grades.
- There was discussion about keeping grades separate from conduct grades.
- Need clear guidelines and expectations for conduct grades.

### **D. Discuss plagiarism in AR214 or Progressive Discipline Plan**

Mr. Brown led the discussion with a slideshow about plagiarism in AR214 or does it belong in the Progressive Discipline Plan. The highlights are as follows:

- Discussion around the language in AR214 and should plagiarism be handled through the Progressive Discipline Plan.
- Members agreed that the language should be changed and moved to the Progressive Discipline Plan.

### **E. Discussion of next steps**

Mr. Brown led the discussion with a slideshow about the next steps. These include:

- Get a revised plan out to teachers.
- Set the expectation that all departments and like courses need to have consistent policies in place for retakes, homework, make-up work, and late work ready for the start of 23-24SY.
- Set the expectation that all teachers of like courses teach the same Priority Standards district-wide.
- Begin the conversations on what to grade and why.
- Train secondary teachers in writing quality standards-based assessments aligned to learning progressions.

## **5. Public Comment #2**

Mr. Brown called for public comment. There was none.

## **6. Adjournment**

Meeting adjourned at 5:01 PM.

### **Submitted by:**

Lisa Vincent  
Secretary, Education Services



# Douglas County School District

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## Secondary Grading Professional Learning Community Discussion Plan 2022-2023

### DCSD Secondary Grading Goals:

- 1) Develop consistency in grading practices within like classes (eg. all English 1 classes) across the district, and when possible, within content departments. Topics to address consistently for all teachers of like courses:
  - a) What to grade and why
  - b) Relationship of course grades to standards
  - c) Completion credit vs accuracy in work
  - d) Formative and summative assessments
  - e) Tasks/Projects
  - f) Homework
  - g) Retakes
  - h) Deadlines
  - i) Make up work
  - j) Late work
- 2) Beginning in 2022, create a common understanding about the meaning of a grade in alignment with AR 513.
- 3) Before the start of the 2023-24 school year, produce a document that transparently and explicitly describes how a course grade is determined (addressing the topics in Part 1) and how it is communicated with students and families.
- 4) Beginning in 2023, develop common evidence of learning tied to standards in like classes (eg. all English 1 classes) across the district.

Content	Expected Outcome(s):
Introduce and Review DCSD Board of Trustees <a href="#">AR 513</a>	Understand the “why” behind moving toward Standards-Referenced grading.
<a href="#">Connect-Extend-Challenge</a>	Common understanding of AR 513



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<p><a href="#">Notetaker</a></p> <p><a href="#">Standards-Referenced Grading Slide Deck</a></p>	
<p>The meaning of a grade. What to grade &amp; why?</p> <p><a href="#">Hyperdoc on Standards Referenced Grading</a></p> <p>Book Study Options: <a href="#">Effective Grading Practices for Secondary Teachers by Dave Nagel</a></p> <p><a href="#">Pathways to Proficiency</a></p>	<p>Develop a shared understanding of how to assess the standard and what proficiency looks like.</p> <p>Moving toward consistency in grading practices</p> <p>Develop a consistent policy around these aligned to AR 513 across Department or Grade Levels</p>
<p>Completion credit vs accuracy in work</p>	
<p>Retakes <a href="#">Allowing Retakes article</a> <a href="#">Tips for Retakes</a></p>	<p>Develop a retake policy that supports student learning and is manageable for teachers.</p> <p><b>Guiding questions:</b> How often or how many retakes are allowed? Consistent expectations around retakes? Not averaging with previously poorer grade?</p>
<p>Homework</p>	<p><b>Considerations</b> Minimal impact as evidence of learning(grade) Consistent policy across grade and content area. <b>Purpose</b></p>
<p>Make-up work/ Late work/Deadlines</p>	<p><b>Considerations</b></p>



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<b>Grading Practices in general</b>	<b>Considerations</b> What are we grading and why? Temporary vs. permanent zeroes Moving away from averaging grades over time Scoring only on Priority Standards Eliminating grades for behavior(attendance, participation, returning signed docs, extra-credit, organization, practice)
Notes	
Questions	

# DCSD Board Grading Committee

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May 8, 2023

**Please sign in**



# Pledge



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# Welcome, Introductions and Public Comment

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# Approval of Minutes from 1-30-23

- A. Approval of Minutes from 1-30-23
- B. Update progress sites are making on consistency in policy aligned to AR513.
- C. Discussion of next steps.

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# Progress Discussion

- Learning Progressions have been revised at the elementary level
- Admin, coaches, PDC and team of elementary teachers were trained in writing High Quality Assessments that are based on standards and aligned to learning progressions.
- March 16th PD day was spent writing the assessments for the K-5 Math standards by trained team.
- Remainder of elementary teachers reviewed and revised ELA progressions.

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# Progress Discussion - Secondary

- Priority Standards work mostly done at Middle and High School.
- Ongoing work around learning progressions
- Expectations set to have consistent policies in place for the start of 23-24 SY.
- Grading expectations discussed at DHS with all high school teachers.

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# Secondary Conduct Grades Discussion

Need to come to an agreement on criteria for conduct grades. Do we need them? Middle school uses them for eligibility in sports or Extra-Curricular

Can they just be addressed in the comments?

Do colleges care or look at conduct? Found no evidence of this. Some applications ask if students were subject to disciplinary action. Common App.

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Inconsistency



# AR 214 Plagiarism Language

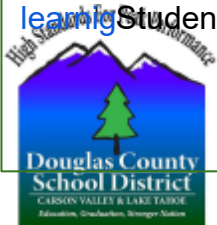
Discussion around the language in AR214 and should plagiarism be handled through the Progressive Discipline Plan.

Current language:

## **STUDENT CHEATING AND PLAGIARISM**

Students proven to have cheated or plagiarized any assignments or assessments may receive a failing grade on that assignment<sup>15</sup> and other discipline. Students are expected to comply with the Code of Honor developed by the Nevada Department of Education.

**Suggested Language:** Students proven to have cheated or plagiarized any assignments or assessments ~~may receive a failing grade on that assignment and other discipline~~ consequences based on progressive discipline. Students will be accountable to redo/retake the assignment or assessment and will be given the credit appropriate to the evidence of learning. Students are expected to comply with the Code of Honor developed by the Nevada Department of Education.



# AR 214 Plagiarism Language

Discussion around the language in AR214 and should plagiarism be handled through the Progressive Discipline Plan.

Current language:

**Suggested Language:** Students proven to have cheated or plagiarized any assignments or assessments ~~may receive a failing grade on that assignment and other discipline~~ consequences based on progressive discipline. Students will be accountable to redo/retake the assignment or assessment and will be given the credit appropriate to the evidence of learning. i.e, (If a student retakes an assessment and receives an 85% or proficiency of standard, they will receive that grade in it's entirety.) Students are expected to comply with the Code of Honor developed by the Nevada Department of Education. 16



# Next Steps

- Begin the conversations on what to grade and why.
- Train secondary teachers in writing quality standards based assessments aligned to learning progressions in fall of 2023.
- Continue learning progression work at the secondary level.
- Explore translation of performance on learning progressions to the 100 point scale.
- Additional meetings will take place as needed on an informal basis.

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# Public Comment

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