

Douglas County School District
Douglas Parent Advisory Council
C.C. Meneley Elementary School
1446 Muir Drive
Gardnerville, NV 89423
Monday, May 15, 2023
5:30 PM

Agenda

1. Call to Order

A. Pledge of Allegiance

2. Public Comment #1

Public comment will be taken during this agenda item regarding any item appearing on the agenda. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee's jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

3. Review and Approval of November 14, 2022 Meeting Minutes (*For Possible Action*) 3

Presenter: Shannon Brown, Executive Director, Education Services

4. Work Session (*Information, Discussion and for Possible Action*)

Presenter: Shannon Brown, Executive Director Education Services

A. Welcome and Introductions

Presenter: Shannon Brown, Executive Director Education Services

B. Transparency and Communication 5

Presenter: Adam Dedmon, Principal Pau-Wa-Lu Middle School

C. School Safety Presentation 6

Presenter: Shannon Brown, Executive Director Education Services

5. Public Comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory authority. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No

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6. **Adjourn**

7. **Notice**

Notice to Individuals with Disabilities:

Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty-four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact Caryn Harper at 775-782-5134 or charper@dcsd.k12.nv.us. Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Douglas County School District Office, Minden, NV
- District website: www.dcsd.k12.nv.us
- State website: <https://notice.nv.gov/>

**Douglas County School District
Douglas Parent Advisory Council Meeting**

Pau-Wa-Lu Middle School
November 14, 2022
5:30 PM

DRAFT

Minutes

11/14/2022

Minutes

PRESENT:

Trustees:

Carey Kangas, Board Member
Dwight Engelkirk, Board Member

Personnel:

Shannon Brown, Executive Director, Education Services
Cade Baligad, CTE Director
Adam Dedmon, PWL Principal
Guy Olguin, PWL Assistant Principal
Amy Carter, MES Assistant Principal
Gavin Ward, AAHS/DNO/JHS Principal
Bill Harvey, GES Principal
Mike Rechs, DHS Principal

Parent Representatives:

Elise Ackers, AAHS Parent
Ben Johnson, Lake Schools Parent
Kelly Hoffman, DHS Parent
Kristy Norberg, MES Parent
Kristin Miller, PWLMS Parent

Others Present:

Cori Faiss, GES Parent
Shelly Speck, GES Parent
Francine Gonzales, MES Parent
John Speck, GES Parent

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

1. Call to Order

Mr. Brown called the meeting to order at 5:31 PM.

A. Pledge of Allegiance

Mr. Dedmon led the Pledge of Allegiance.

A flexible agenda was voted on and adopted.

2. Public Comment #1

Mr. Brown called for public comment. There was none.

3. Approve Meeting Minutes

Review and Approval of September 19, 2022, DPAC meeting minutes. A motion was made to approve the minutes and seconded. Minutes were unanimously approved.

4. Work Session

A. Welcome, Introductions

Mr. Brown led the introductions of committee members.

Mr. Dedmon was asked to share something new or unique to Pau-Wa-Lu. Mr. Dedmon shared the new referral system that they put in place for positive and negative behavior and that it is working really well. If anything goes on the referral form, parents are automatically notified. This has been a success with the staff and the parents.

B. Career and Technical Education

Mr. Baligad, CTE Administrator at Douglas High School, presented the Career and Technical Education (CTE) program and what it has to offer students. How is CTE EPIC? CTE has created a vision and is giving students a skillset to complete this vision by focusing on a career path in the programs of study CTE has to offer. Students will graduate from high school with skills, certification, and college credits. Students can also take multiple programs of study.

Some of the CTE program highlights include:

- The CTE program came up with a vision.
- The CTE program enables students to focus on a career path and allows for students to get real experience in a field of study.
- If students are engaged in a program they are more likely to succeed.
- The CTE program has articulation agreements with WNC, which gives students college credit for high school classes. Students will graduate with skills, a certification, and college credits.
- CTE activities include:
 - 8th grade after school program
 - 5th grade tours
 - Career/college day
 - CTE showcase night
- The CTE program has goals to improve the program and is always looking for ways to evolve.

C. School Safety Presentation

The committee did not have time for this agenda item. The safety presentation will be on the agenda for the next DPAC meeting along with transparency among the schools and parents.

5. Public Comment #2

Mr. Brown called for public comment and there was none.

6. Adjournment

Meeting adjourned at 6:26 PM.

The next DPAC meeting will be held on January 23, 2023 at Gardnerville Elementary School, 5:30PM.

Approved:

Submitted by:

Shannon Brown
Executive Director, Education Services

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Lisa Vincent
Secretary, Education Services

Good Afternoon,

We are sending this email to let you know that today, ***|Date|***, your student: ***|Student Name|***, received an entry in the student behavior tracking form that we use at Pau Wa Lu Middle School.

This form is managed by Mr. Dedmon and Mr. Olguin and we use it to quickly and clearly communicate with parents and students when there is a behavior concern.

|Student Name| was entered into the form by the following staff member: ***|Staff Name Reference|*** for the following behavior(s):

|Level 1 Behaviors|

|Level 2 Behaviors|

|Level 3 Behaviors|.

Here is a brief description, submitted by: ***|Staff Name Reference|***:

|Write a brief description of the behavior here.|

The resolution provided by ***|Staff Name Reference|*** was: **|Immediate Resolution by Staff Member|**.

|Student Name| ***|Lunch Det: "Was" or "Was Not"|*** assigned a lunch detention for this behavior.

So far this year, ***|Student Name|*** has ***|# of Behavior Entries|*** behavior entries submitted to our tracking form.

We value timely and clear communication with our families and students. If you would like to discuss this lunch detention with the staff member who assigned it, you may contact them by email at ***|Staff Email|***.

We hope that you will have an opportunity to discuss this behavior with your student this evening. Here are some links to our website, which you may find useful during this discussion.

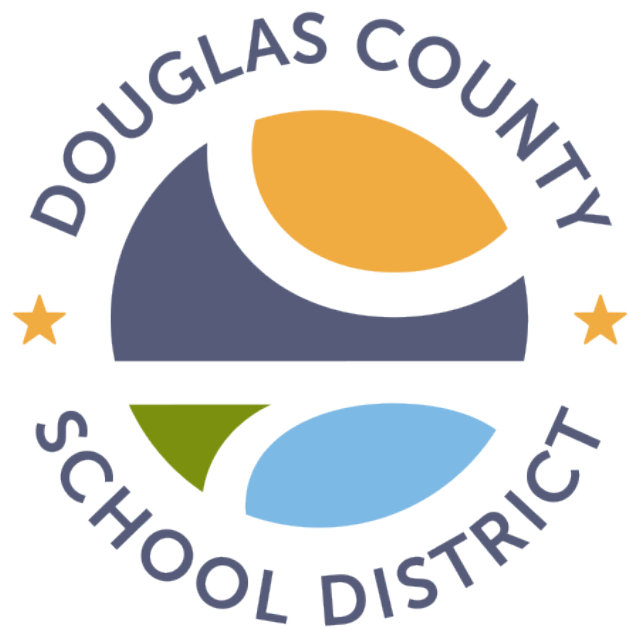
[PWL Dress Code](#)

[PWL Athletic Eligibility](#)

For questions about this specific referral, we ask that you reach out to the staff member who entered it. For other questions, please do not hesitate to contact us.

Sincerely,

Mr. Dedmon & Mr. Olguin



School Safety

May 15, 2023

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Shannon Brown, Executive Director

Physical Improvements

1. Single-Point Entry
 - ★ Door Timers at Douglas High School
2. Exterior Fencing w/Push Bar Exits
3. Window Film
4. OPENGATE™ Weapons Detection Systems
 - ★ DCSD Currently Has Two (2) Units
5. Primus Key Project
6. Installation of Notification Alarm – Same Notification(s) District-Wide
7. Video Surveillance Systems
 - ★ Live Surveillance View of Critical Entries into School Buildings



Physical Improvements...continued

8. Security Door Latch Magnets

Partnership

1. Douglas County Sheriff's Office
 - ★ Four (4) School Resource Officers
2. POOL/PACT
3. Pennington Foundation

Programs

1. Safe School Volunteer Program
2. Hope Squad – Peer to Peer Suicide Prevention Program



Programs...continued

3. ParentGuidance.org – Parent Support Program to Address Mental Health Concerns
4. SafeVoice – Anonymous Reporting System
5. LineWize – 24/7 Monitoring of DCSD Technology Devices

Personnel

1. School Resource Officers – Four (4) Assigned to DCSD
2. Campus Safety Monitors at Douglas High School
3. School Counselors
4. School Social Workers



Committees

1. District Safety Task Force
2. Site Safety Team

Safety Assessments

1. Hazard and Vulnerability Assessment Through School Safety Operations
 - ★ Sponsored by Pool/Pact
2. District Wide Site Safety Assessment at Douglas High School
 - ★ Sponsored by Department of Public Safety
 - ★ August 8, 2022
 - ★ School Resource Officers Trained to Conduct Assessment at other DCSD Sites



Training

1. Threat Assessment Protocol
2. Annual “Active Shooter”
3. Digital Threat Assessment - Deputy Ryan Grant trained to Advanced Level
4. Annual School Safety Conference
5. School Safety Drills
6. Douglas County Sheriff’s Office – Active Shooter Training at DCSD School Sites
7. Fentanyl Training for all staff
8. AED Training for all staff
9. Epi - Pen Training for all staff



Next Steps

1. Learn & Evaluate
 - ★ Review Current Maintenance Request Forms
 - ★ Review District Wide Safety Assessment to Determine Areas of Risk
2. Incident Command Training
3. Finalize MOU with Douglas County Sheriff's Office for Sharing Video in Real-Time
4. Consider Additional Fencing at Douglas and Whittell High Schools
5. Any additional advised considerations from DPAC?