



Douglas County School District
Special Board Meeting
**Airport Training Center &
Zoom**
**1126 Airport Road Building
G-1**
Minden, NV 89423
Wednesday, November 16, 2022
4:00 PM

Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/87356431505> Passcode: Nov2022 Telephone: 669-444-9171 or 669-900-6833 Webinar ID: 873 5643 1505 Passcode: 5773207

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Regular Board Meeting of October 11, 2022

Attached are Minutes of the Regular Board Meeting of October 11, 2022 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of October 11, 2022.

B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342 and Regular Run Voucher Number 2343 and 2344 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342 and Regular Run Voucher Number 2343 and 2344.

C. Personnel Report No. 22-11

Listed on the Personnel Report No. 22-11 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 22-11.

D. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

E. Approval of Annual NWRPDP Report

Annually the Northwest Regional Professional Development Program (NWRPDP) provides a report on the number of teachers and administrators employed by the school district who receive training through the program and evaluation of training received. As per NRS 3911A.205, this report is submitted for approval by the DCSD Board of Trustees.

RECOMMENDATION: Approve the Annual NWRPDP Report.

F. Second Reading of Board Policy 518 - Graduation Requirements

Board Policy No. 518 - Graduation Requirements is presented for a second reading.

RECOMMENDATION: Approve for second reading, Board Policy No. 518-Graduation Requirements.

G. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

3. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)

Heather Jackson, the representative for DCSD on the NASB Board of Directors, will present details of NASB accomplishments, current issues, and goals.

4. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District activities.

5. Correspondence

6. Good News SG-C (*Information Only*)

Each month the Board President will share "good news", which may include recognizing employees, students, and/or groups.

7. Maintenance and Project Report (*Information Only*)

Director of Facilities, Phil Demus, will provide an update of DCSD's current and future maintenance and construction projects.

8. Superintendent Report SG-G (*Administrative Report*)

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

9. DCSD Self-Insured Health Insurance Plan - Proposed Revisions to Plan for Calendar Year 2023 SG-G (*Discussion and For Possible Action*)

Members of the DCSD Health Advisory Committee will present proposed revisions to the district's Self-Insured Health Insurance Plan to the Board. The Board will discuss and take action on proposed changes for the plan coverage in the upcoming year.

RECOMMENDATION: It is recommended that the Board approve the plan changes recommended by the Health Advisory Committee as presented.

10. Third Reading of Board Policy No. 815 - Public Records SG-G (*Discussion and For Possible Action*)

Superintendent Lewis will bring forth Board Policy No. 815 - Public Records for a third reading. The Board will discuss and take possible action.

RECOMMENDATION: Approve the third reading of Board Policy No. 815 - Public Records.

11. Hotline/Website Process SG-C (*Discussion and For Possible Action*)

Superintendent Lewis and Director of Information Technology, John Endter, will present a plan for a District hotline/website, which would help solicit and address community concerns, to the Board.

RECOMMENDATION: The Board will approve a plan for a District hotline and website as presented.

12. Strategic Plan Goals and Objectives Approval (*Discussion and For Possible Action*)

After holding two (2) DCSD Strategic Planning Committee meetings, Superintendent Lewis and staff will present the 2022-2027 DCSD Strategic Plan goals and objectives developed by the committee for Board approval.

RECOMMENDATION: Approve the 2022-27 Strategic Plan goals and objectives as presented.

13. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

14. Formal Superintendent Evaluation SG-G (*Discussion and For Possible Action*)

Board members have been asked to individually score the superintendent in 10 identified competencies in advance of the meeting. Full Board summaries of ratings and comments will be reviewed as the Board determines the overall evaluation rating of the superintendent.

RECOMMENDATION: It is recommended that the Board review the individual ratings for the Superintendent and assign an overall rating for the performance of the superintendent.

15. Superintendent Contract Revision SG-G (*Discussion and For Possible Action*)

At June 14, 2022 meeting, the Board designated Trustee Chichester as a representative of the Board to negotiate a restated contract with the Superintendent. Having received information showing that the Superintendent's salary and benefit package is below market compared to comparable salary and benefit packages of superintendents in nearby Nevada school districts, and in connection with performance evaluation of the Superintendent, Trustee Chichester will present a draft of a possible renewed contract for consideration and discussion by the Board. The Board may take possible action, which may include accepting or rejecting the draft, in whole or in part, deleting provisions therein, or adding different terms of employment and compensation based on local market conditions and the performance evaluation.

16. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

17. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

18. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be

limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

19. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV
District website: www.dcsd.k12.nv.us
State of Nevada website: <https://notice.nv.gov>