



**Douglas County School District**  
Regular Board Meeting  
**Airport Training Center &  
Zoom**  
**1126 Airport Road Building  
G-1**  
**Minden, NV 89423**  
Tuesday, September 13, 2022  
4:00 PM

## Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/85422749796> Passcode: Sep2022 Or Telephone:Dial 669 444 9171 or +1 669 900 6833 Webinar ID: 854 2274 9796 Passcode: 8424109

### 1. Call to Order

#### A. Pledge of Allegiance

#### B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

### 2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

#### A. Minutes of the Regular Board Meeting of August 9, 2022

Attached are Minutes of the Regular Board Meeting of August 9, 2022 for review and approval.

**RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of August 9, 2022.**

#### B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 8992, 2309, 2310, 2311, 2312, 2313, 8991, 8990, 8989, 2314, 2315, 8988, 8987, 2316, 2317, 2318, 8986, 8985, 2319, and Regular Run Voucher Number 2320 and 2321 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

**RECOMMENDATION: Approve Special Run Voucher Numbers 8992, 2309, 2310, 2311, 2312, 2313, 8991, 8990, 8989, 2314, 2315, 8988, 8987, 2316, 2317, 2318, 8986, 8985, 2319, and Regular Run Voucher Number 2320 and 2321.**

#### C. Personnel Report No. 22-09

Listed on the Personnel Report No. 22-09 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

**RECOMMENDATION: Approve personnel actions in Personnel Report No. 22-09.**

**D. Budget Voucher Adjustments**

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

**RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.**

**E. Second Reading of Board Policy No. 815 - Public Records**

Board Policy No. 815 - Public Records is a new policy brought forward as a second reading.

**RECOMMENDATION: Approve the second reading of Board Policy No. 815 - Public Records.**

**F. Second Reading of Board Policy No. 211 - Human Development Program**

Board Policy No. 211 - Human Development Program is brought forward as a second reading.

**RECOMMENDATION: Approve changes to Board Policy No. 211 - Human Development Program as a second reading.**

**G. Second Reading of Board Policy No. 437 - Political Activity**

Board Policy No. 437 - Political Activity is a new policy brought forward as a second reading.

**RECOMMENDATION: Approve the second reading of Board Policy No. 437 - Political Activity.**

**H. Monthly Update of Enrollment Counts (*Information Only*)**

Monthly update on enrollment numbers for each school site is provided to the Board.

**3. Introduction and Special Recognition SG-C&R (*Special Recognition*)**

Superintendent Lewis will introduce Rick Harris, the new Executive Director of the Nevada Association of School Boards (NASB), to the Board of Trustees.

**4. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)**

Heather Jackson, the representative for DCSD on the NASB Board of Directors, will present details of NASB accomplishments, current issues, and goals.

**5. Board Reports SG-G, C&R (*Information and Discussion*)**

Brief updates from the Board regarding District activities.

**6. Correspondence**

**7. Good News SG-C (*Information Only*)**

Each month the Board President will share "good news", which may include recognizing employees, students, and/or groups.

**8. Superintendent Report SG-G (*Administrative Report*)**

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

District Wide

Linda Johnson-provided misc. school supplies for students

Tahoe/Douglas Elks Club-Dictionaries for all 3rd grade students

CC Meneley Elementary

Walmart-\$1500

Douglas Elks Club-\$4000

**9. School Resource Officer Report - SG-G (Information Only)**

The Board will receive a report from Officer John Meyer on the statistics related to School Resource Officer interaction with students on the campuses of the District.

**10. Contract Approval for Public Restroom Company for Pre-manufactured Bathrooms at DHS SG-G (Discussion and For Possible Action)**

The Board will consider awarding a bid for services to Public Restroom Company for the Douglas High School Pre-Manufactured Bathroom Project, in the amount for \$270,556.00.

**RECOMMENDATION:** It is recommended that the Board award the bid for the Douglas High School Pre-Manufactured Bathroom Project to Public Restroom Company in the amount of \$270,556.00 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

**11. Contract Approval for Ponderosa Roofing for Snow Fence Improvements at PWLMS SG-G (Discussion and For Possible Action)**

The Board will consider awarding a bid for services to Ponderosa Roofing and Steel Works for the Pau-Wa-Lu Middle School Snow Fence Improvement Project, in the amount of \$96,509.00.

**RECOMMENDATION:** It is recommended that the Board award the bid for the Pau-Wa-Lu Middle School Fence Improvement Project to Ponderosa Roofing and Steel Works in the amount of \$96,509.00 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

**12. Superintendent Evaluation Process SG-G (Discussion and For Possible Action)**

The Board will discuss the process they will utilize in their formal evaluation of the superintendent.

**13. Implementation of the Nevada Educator Performance Framework (NEPF) SG-G (Information Only)**

NRS 391.485 requires the board of trustees of each school district to annually review the manner in which schools in the school district carry out the evaluation of teachers and administrators pursuant to the statewide performance evaluation system.

DCSD Executive Director of Human Resources, Joe Girdner, has provided an informational overview outlining the steps the District takes to ensure the full implementation of the Nevada Educator Performance Framework for all Douglas County School District certified employees.

**14. Nevada Educator Performance Framework (NEPF) Data Report SG-G (Information Only)**

DCSD Executive Director of Human Resources, Joe Girdner, has compiled a report on the Nevada Educator Performance Framework (NEPF) outlining teacher and administrator evaluation data for, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 school years.

**15. Public Comment (5:30 p.m.)**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

**16. First Reading of Board Policy No. 518 - Graduation Requirements SG-G (Discussion and For Possible Action)**

Leslie Peters, Assistant Director of Education Services, will present proposed changes to Board Policy No. 518 - Graduation Requirements as a first reading.

**RECOMMENDATION:** Approve changes to Board Policy No. 518 - Graduation Requirements as a first reading.

**17. Overview of Student Interventions, Acknowledgements and Family Engagement Opportunities in Douglas County School District SG-AS, C (Information Only)**

Executive Director of Educational Services, Shannon Brown and Assistant Director of Educational Services, Leslie Peters, will provide an overview of student interventions, acknowledgements and family engagement opportunities in the Douglas County School District.

**18. Overview of Professional Development for Teachers in Douglas County School District SG-AS (Information Only)**

Executive Director of Educational Services, Shannon Brown, and Assistant Director of Educational Services, Leslie Peters, will present an overview of professional development for teachers in Douglas County School District.

**19. Closed Session (Discussion and For Possible Action)**

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

**20. Prioritizing Agenda-Possible Items for Future Board Meetings (Discussion and For Possible Action)**

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

**21. Public Comment**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

**22. Adjournment**

(\*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

**If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.**

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV

District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)

State of Nevada website: <https://notice.nv.gov>