



**Douglas County School District**  
Regular Board Meeting & Tentative Budget Hearing  
**Airport Training Center &  
Zoom**  
**1126 Airport Road Building  
G-1**  
**Minden, NV 89423**  
Tuesday, May 17, 2022  
4:00 PM

## Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/82820860419> Passcode: May2022 Or Telephone: Dial 669 900 6833 Webinar ID: 828 2086 0419 Passcode: 5769081

### 1. Call to Order

#### A. Pledge of Allegiance

#### B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

### 2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

#### A. Minutes of the Regular Board Meeting of April 12, 2022

Attached are Minutes of the Regular Board Meeting of April 12, 2022 for review and approval.

**RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of April 12, 2022.**

#### B. Minutes of the DCSD Construction and Maintenance Subcommittee Meeting of May 4, 2022

Attached are Minutes of the DCSD Construction & Maintenance Subcommittee Meeting of May 4, 2022 for review and approval.

**RECOMMENDATION: Approve the Minutes of the DCSD Construction and Maintenance Subcommittee Meeting of May 4, 2022.**

#### C. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298 and Regular Run Voucher Number 2299 and 9920 are attached.

Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

**RECOMMENDATION: Approve Special Run Voucher Numbers 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298 and Regular Run Voucher Number 2299 and 9920.**

#### **D. Personnel Report No. 20-05**

Listed on the Personnel Report No. 20-05 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

**RECOMMENDATION: Approve personnel actions in Personnel Report No. 20-05.**

#### **E. Budget Voucher Adjustments**

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

**RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.**

#### **F. Report of Aversive Intervention**

There has been 1 (one) reports of restraint/aversive intervention for the month of April. A Corrective Action Plan (CAP) has been developed and submitted to the Department of Education under NRS 388.5295.

**RECOMMENDATION: Approve receipt of report under NRS 388.5295.**

#### **G. Monthly Update of Enrollment Counts (*Information Only*)**

Monthly update on enrollment numbers for each school site is provided to the Board.

### **3. Introduction and Special Recognition SG-C&R (*Special Recognition*)**

#### **4. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)**

Heather Jackson, the representative for DCSD on the NASB Board of Directors, will present details of NASB accomplishments, current issues, and goals.

#### **5. Board Reports SG-G, C&R (*Information and Discussion*)**

Brief updates from the Board regarding District activities.

#### **6. Correspondence**

#### **7. Good News SG-C (*Information Only*)**

Each month the Board President will share "good news", which may include recognizing employees, students, and/or groups.

#### **8. Maintenance and Project Report (*Information Only*)**

Director of Facilities, Phil Demus, will provide an update of DCSD's current and future maintenance and construction projects.

#### **9. Superintendent Report SG-G (*Administrative Report*)**

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

#### **10. Public Hearing on the District's 2022-2023 Tentative Budget and Adoption of the Final Budget SG-G (*Discussion and For Possible Action*)**

The Board reviewed the Tentative Budget at its meeting held on April 12, 2022. The District's Director of Business Services, Mrs. Susan Estes, has prepared the Final Budget inclusive of known estimated revenues and projected expenditures for the 2022-23 school year and will present it for adoption as the Final Budget.

**RECOMMENDATION: It is recommended that following the public hearing, the Board adopt the revised Tentative Budget as Final for 2022-2023.**

**11. Review and Update of the District's Five-Year Capital Improvement Plan for 2022-2023 SG-G (Discussion and For Possible Action)**

Including prior year ending fund balance adjustments for the District's 2022-2023 December Amended Budget, Staff would like to review with the Board a revised five-year Capital Improvement Plan (CIP) as required by Nevada Revised Statute(NRS) 354.5945.

Included in each Board Member's agenda packet is the aforementioned revised five-year Capital Improvement Plan. The five-year Capital Improvement Plan has been revised principally to accommodate revised cash flow timing, revised cost estimates of certain projects, and addition of projects.

Susan Estes, Director of Business Services, will provide detailed explanations and rationale for proposed changes to the updated five-year Capital Improvement Plan, and answer any questions that the Board may have.

**RECOMMENDATION: It is recommended that the Board approve the Five-Year Capital Improvement Plan and authorize its filing with the Department of Taxation.**

**12. Roofing Maintenance Project Contract Approval SG-G (Discussion and For Possible Action)**

The Board will consider awarding a bid for services to Madsen Roofing and Waterproofing for the DCSD Roof Maintenance Project, in the amount of \$729,978. The Board will also consider authorizing the Superintendent to approve change orders up to 10% of the contract amount for unknown conditions typical in this type of project if needed.

**RECOMMENDATION: It is recommended that the Board award the bid for the DCSD Roofing Maintenance Project to Madsen Roofing and Waterproofing, in the amount of \$729,978, and authorize the Superintendent to approve change orders up to 10% of the contract amount as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.**

**13. Handicap Lift Contract Approval SG-G (Discussion and For Possible Action)**

The Board will consider awarding a contract for services for the Zephyr Cove Elementary School inclined wheelchair lift to Hankin Specialty Elevator Inc., in the amount of \$53,837.

**RECOMMENDATION: It is recommended that the Board award a contract for the refurbishment of the Zephyr Cove Elementary School inclined wheelchair lift to Hankin Specialty Elevator Inc., in the amount of \$53,837 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.**

**14. Marketing Consulting Services RFI SG-G, C (Discussion and For Possible Action)**

The District advertised a Request for Information (RFI) for Marketing Consulting Services to select a firm to assist in project delivery for a 3-year period. The Board will consider awarding the District's Marketing Consulting Work to Estipona Group as recommended by the District's interview panel.

**RECOMMENDATION: It is recommended that the Board award the District's Marketing Consulting work to Estipona Group as recommended by the interview panel.**

**15. NASB Membership SG-G (Discussion and For Possible Action)**

As a follow-up to action taken during the January, 2022 board meeting, the Board will discuss and take possible action on Douglas County School District's membership in the Nevada Association of School Boards (NASB).

**RECOMMENDATION: None**

**16. Public Comment (5:30 p.m.)**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be

limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

**17. Grading Presentation SG-G (*Discussion and For Possible Action*)**

Education Services Executive Director of Area 3, Rommy Cronin-Mack, will provide information for the School Board of Trustees on work completed in the past school year with the DCSD Grading Committee and their recommendation for the 2022-2023 school year.

**RECOMMENDATION: Accept the plan for professional learning for teachers on standards-based grading for K-5 and standards-referenced grading for 6-12 in the 2022-2023 school year with the intent of creating consistency in grading district-wide.**

**18. Measure of Academic Progress (MAP) Presentation SG-AS (*Information and Discussion*)**

As requested by the Board, Executive Director of Assessments, Grants and Progress Monitoring, Brian Frazier, will provide a presentation regarding the Measure of Academic Progress assessments.

**19. Presentation on the District's actions to support the Nevada Board of Education 5-year Goals SG-AS (*Information and Discussion*)**

Superintendent Lewis will make a presentation on the actions Douglas County School District is taking to support the Nevada State Board of Education's Five-Year Goals of being ranked in the Top 10 for academic achievement, as measured by academic portions of Quality Counts K-12 Student Achievement, and increase the overall number of students receiving the College and Career Ready (CCR) diploma from 23.9% in July 2021 to 50% by July 2026.

**20. Superintendent Goal Update SG-G (*Information and Discussion*)**

The superintendent will provide the Board with an update that relates to the goals agreed upon by the Board and the superintendent. The Board will have the opportunity to provide the superintendent with feedback regarding his job performance.

**21. Superintendent Contract Extension SG-G (*Discussion and For Possible Action*)**

Per the agreement between the Trustees of the Douglas County School District on behalf of the Douglas County School District and Superintendent Lewis, the trustees shall meet in an open public meeting between April 1, 2022 and June 30, 2022, to decide whether to extend the term of the agreement between the parties by one (1) additional year. The Board will discuss and possibly act to extend Superintendent Lewis' contract through June 30, 2026.

**22. Closed Session (*Discussion and For Possible Action*)**

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

**23. Agreement between Douglas County School District and Douglas County Support Staff Organization for 2021-2024 SG-G (*Discussion and For Possible Action*)**

The District, having participated in the negotiation process, has reached agreement with the Douglas County Support Staff Organization for 2021-2024.

**RECOMMENDATION: Approve the agreement with the Douglas County Support Staff Organization for 2021-2024.**

**24. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)**

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

**25. Public Comment**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

## **26. Adjournment**

(\*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

**If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.**

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV  
District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)  
State of Nevada website: <https://notice.nv.gov>