



Douglas County School District
Regular Board Meeting
Douglas High School-Media
Center & Zoom
1670 Highway 88
Minden , NV 89423
Tuesday, February 15, 2022
4:00 PM

Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/88999608534> Passcode: Feb2022 Or Telephone: Dial: +1 669 900 6833 Webinar ID: 889 9960 8534 Passcode: 2729517

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Regular Board Meeting of January 11, 2022

Attached are Minutes of the Regular Board Meeting of January 11, 2022 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of January 11, 2022.

B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265 and Regular Run Voucher Number 2266 and 2267 are attached.

Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 22257, 22258, 22259, 22260, 22261, 22262, 22263, 22264, 22265 and Regular Run Voucher Number 22266 and 22267.

C. Personnel Report No. 22-02

Listed on the Personnel Report No. 22-02 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 22-02.

D. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

E. Family Life Sex Education AIDS Advisory Council Members

The Composition of the Family Life, Sex Education, AIDS (FLSEA) Advisory Council is controlled by NRS 389.036. The Douglas County School Board is required to confirm membership of this Council.

RECOMMENDATION: Approve the Family Life Sex Education AIDS Advisory Council Members.

F. Copier Contract Approval

In order for efficient and timely processing of copier leases and maintenance contracts, the Business Services office is requesting board review and approval of all current copier contracts in order to align payment through Special Voucher runs in accordance with BP 614.

RECOMMENDATION: Approve contracts as presented.

G. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

3. Introduction and Special Recognition SG-C&R (*Special Recognition*)

4. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)

Linda Gilkerson, NASB Director, will present details of NASB accomplishments, current issues, and goals.

5. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District activities.

6. Correspondence

7. Good News SG-C (*Information Only*)

Each month the Board President will share "good news", which may include recognizing employees, students, and/or groups.

8. Maintenance and Project Report (*Information Only*)

Director of Facilities, Phil Demus, will provide an update of DCSD's current and future maintenance and construction projects.

9. Superintendent Report SG-G (*Administrative Report*)

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

CC Meneley Elementary School

The Elks Foundation-STEM Supplies (Valued at \$500) and \$500 through the Beacon Grant paid to Sierra Nevada Journeys for STEM Club Families's F4T Night

Douglas High School

Heidi Bowers-\$200 for the Welding Program

Minden Rotary Club Foundation-\$854.39 to the Culinary Arts Program for the purchase of a vacuum sealer and bags

Gardnerville Elementary School

Linda Hardy-\$1000 to the GES Library

Inclusive Education Department

Christian and Katherine Funk-Convaidd Cruiser-adaptive stroller (Valued at \$1500)

Tawni McCrosky-Rifton Prone Stander (Valued at \$2500)

10. Approval of Engineering for Douglas High School Rooftop Unit Replacement SG-G (*Discussion and For Possible Action*)

The Board will consider awarding a bid for the mechanical engineering design work for the Douglas High School Rooftop Unit Replacement Project to CR Engineering, in the amount of \$110,000.

RECOMMENDATION: It is recommended that the Board award the bid for the mechanical engineering design work for the Douglas High School Rooftop Unit Replacement Project to CR Engineering, in the amount of \$110,000 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

11. Approval of Jacks Valley Elementary HVAC Project SG-G (*Discussion and For Possible Action*)

The Board will consider awarding a bid for the Jacks Valley Elementary School HVAC Improvement Project to ACCO Engineered Services Inc., in the amount of \$636,000.00.

RECOMMENDATION: It is recommended that the Board award the bid for the HVAC Improvement Project at Jacks Valley Elementary School to ACCO Engineered Services, in the amount of \$636,000.00 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

12. Staffing Presentation SG-C, AS, G (*Information Only*)

Executive Director of Human Resources, Joe Girdner, will make a presentation to the Board related to the District's staffing efforts and processes.

13. First Reading of Bylaw No. 060 - Meetings SG-G (*Discussion and For Possible Action*)

At the direction of the Board, Superintendent Lewis will bring forward the first-reading of changes proposed to Board Bylaw 060 - Meetings. The proposed changes reflect the inclusion of a process the board will utilize to add future board agenda items to a meeting agenda and also how to remove future board agenda items from the existing list.

RECOMMENDATION: Approve the first-reading of changes made to Board Bylaw 060 - Meetings.

14. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

15. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

16. Agreement between Douglas County School District and Douglas County Support Staff Organization for 2021-2024 SG-G (*Discussion and For Possible Action*)

The District, having participated in the negotiation process, has reached agreement with the Douglas County Support Staff Organization for 2021-2024.

RECOMMENDATION: Approve the agreement with the Douglas County Support Staff Organization for 2021-2024.

17. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

18. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

19. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV

District website: www.dcsd.k12.nv.us

State of Nevada website: <https://notice.nv.gov>