



Douglas County School District
Regular Board Meeting
**Airport Training Center &
Zoom**
**1126 Airport Road Building
G-1**
Minden, NV 89423
Tuesday, August 10, 2021
4:00 PM

Agenda

Please click the link below to join the webinar: <https://dcsd-k12.zoom.us/j/83211899164> Passcode: August2021 Telephone: Dial: 669 900 6833 Webinar ID: 832 1189 9164 Passcode: 7082308068

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Regular Board Meeting of July 13, 2021

Attached are Minutes of the Regular Board Meeting of July 13, 2021 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of July 13, 2021.

B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 9933, 9932, 9931, 2202, 2203, 2204, 2205, 2206, and Regular Run Voucher Numbers 9930, 9929, 2207, and 2208 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 9933, 9932, 9931, 2202, 2203, 2204, 2205, 2206, and Regular Run Voucher Numbers 9930, 9929, 2207 and 2208.

C. Personnel Report No. 21-08

Listed on the Personnel Report No. 21-08 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 21-08.

D. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

E. Douglas County Health Office's Report (*Information Only*)

Summary of monthly statistic reports for each school site's health office for the 2020-2021 school year is provided to the Board.

F. Second Reading Board Policy No. 713-Animals on District Property

Board Policy No. 713 - Animals on District Property is brought forward for approval as a second reading.

RECOMMENDATION: Approve the second reading of changes made to Board Policy No. 713 - Animals on District Property.

G. Approval for the Douglas County School District 2021-22 Test Administration and Security: Procedures and Expectations Manual and the 2021-22 Douglas County School District Test Security Plan

Each district in the state has been required by the Nevada Department of Education to develop a test security plan. The *District Test Security Plan* content needs to address test security issues related to the administration of state-required examinations. The District has also chosen to create a *Test Administration & Security: Procedures and Expectations Manual* for use by site test coordinators, administrators and proctors. District administrators are required to review the contents of the *Test Administration & Security: Procedures and Expectations Manual* with their staff. Each staff member will receive a copy of the manual and will be required to sign an acknowledgement contained in the document that he/she has read and understands the information presented. Both documents will be submitted to the Nevada Department of Education and the State Board of Education.

RECOMMENDATION: Approve the Douglas County School District 2021-22 Test Administration & Security: Procedures and Expectations Manuals and the 2021-22 Douglas County School District Test Security Plan.

H. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

3. Introduction and Special Recognition SG-C&R (*Special Recognition*)

Dr. F. Gregory Betts Education Foundation will recognize teachers in the Douglas County School District for their work in Curriculum and Instruction this past year. Awards will be presented to Montana Hammond of Douglas High School, Sarah Caro of Jacks Valley Elementary School, and Allison Kirkwood of Jacks Valley Elementary School.

4. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)

Linda Gilkerson, NASB Director, will present details of NASB accomplishments, current issues, and goals.

5. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District activities.

6. Correspondence

7. Good News SG-C (*Information Only*)

Each month the Board President will share "good news", which may include recognizing employees, students, and/or groups.

8. Superintendent Report SG-G (*Administrative Report*)

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

9. Jacks Valley Elementary HVAC Engineering Design Work SG-G (*Discussion and For Possible Action*)

The Board will consider awarding a bid for the mechanical engineering design work for the Jacks Valley Elementary School HVAC Project to CR Engineering, in the amount of \$55,000.00.

RECOMMENDATION: It is recommended that the Board award the bid for the mechanical engineering design work for the Jacks Valley Elementary School HVAC Project to CR Engineering, in the amount of \$55,000 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

10. Douglas High School Culinary Room Improvement Project Contract Approval SG-G (*Discussion and For Possible Action*)

The Board will consider awarding a bid for services to Central Sierra Construction for the Douglas High School Culinary Room Improvement Project, in the amount of \$175,420.

RECOMMENDATION: It is recommended that the Board award the bid for the Douglas High School Culinary Room Improvement Project to Central Sierra Construction, in the amount of \$175,420 as recommended by Director of Facilities, Phil Demus and Project Manager, Scott McCullough.

11. Culture and Climate Survey Presentation SG-AS (*Discussion and For Possible Action*)

Representatives from the Nevada Department of Education Office for a Safe and Respectful Learning Environment will present information to the Board on the Nevada School Climate/Social Emotional Learning (NV-SCSEL) survey, including a review of the history and purpose of the survey, results for Douglas County School District, and resources that have been developed to assist schools in using their data for school improvement planning.

12. Summer School Report SG-AS (*Information Only*)

2021 Douglas County School District Summer School data has been compiled and will be presented by Rommy Cronin-Mack, Executive Director of Education Services.

13. Designation of Position as Critical Shortage Need SG-G (*Discussion and For Possible Action*)

The Board will consider designating bus drivers positions as qualifying to be filled under Critical Shortage Need. The District has had a very difficult time recruiting qualified candidates to fill multiple positions currently open in the district. Designating these positions as Critical Shortage Need, if approved by the State, will enable the District to consider candidates who have previously retired within the State, but have a desire to fill the position until it can be filled by an otherwise qualified candidate.

RECOMMENDATION: It is recommended that the Board approve the requested position for Critical Shortage Need.

14. First Reading of Bylaw No. 040 - Membership SG-G (*Discussion and For Possible Action*)

At the direction of the Board, Superintendent Lewis will bring forward the first-reading of changes proposed to Board Bylaw No. 040 - Membership. The proposed changes reflect the inclusion of a protocol the Board will utilize to fill vacancies on the Board.

RECOMMENDATION: Approve the first-reading of changes made to Board Bylaw 040 - Membership.

15. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

16. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

17. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

18. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

19. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

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Genoa Post Office, Genoa, NV

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Zephyr Cove Post Office, Zephyr, NV

Douglas County School District, Minden, NV

District website: www.dcsd.k12.nv.us

State of Nevada website: <https://notice.nv.gov>