

**Douglas County School District
Board of Trustees
Agenda for the Regular Board Meeting of
Tuesday, January 14, 2020
4:00 PM
Airport Training Center
1126 Airport Road, Building G-1
Minden, Nevada**

Mission Statement

We will inspire, empower, and prepare each learner to achieve his/her life aspirations.

Board of Trustees

Robbe Lehmann, President

Linda Gilkerson, Vice President

Carey Kangas, Clerk

Keith Byer, Member

Karen Chessell, Member

Ross Chichester, Member

Thomas Moore, Member

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or charper@dcsd.k12.nv.us Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, for any matter that is not specifically identified as a matter to be heard, public comment will always be scheduled to occur at 5:30 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

For each item on the agenda on which action may be taken, public comment will be allowed after the Board discusses the item, but before taking action. Members of the public who wish to address the Board on any item on the agenda on which action may be taken can be assured of being heard during this time.

The Board reserves the right to limit the amount of time that will be allowed for each member of the public to speak during any public comment period.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. While the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. Board meetings are generally conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Non-discrimination/Notice to Individuals with Disabilities: The Douglas County School District does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex (including pregnancy), gender identity or expression, genetic information, sexual orientation, disability, marital status, age, veterans or military status, or political affiliation in admission to or access to, treatment or employment, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the American with Disabilities Act of 1990, the Individuals with Disabilities Education Improvement Act (IDEA), and the Boy Scouts of America Equal Access Act. The District is an Equal Opportunity Employer. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.



Douglas County School District
Regular Board Meeting
Airport Training Center
Tuesday, January 14, 2020
4:00 PM

AGENDA

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

Time: 3 Minutes

A. Minutes of the Regular Board Meeting of December 10, 2019

Attached are Minutes of the Regular Board Meeting of November December 10, 2019 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of December 10, 2019.

B. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2048, 2049, 2050, 2051, 2052, 2053, 2054, and Regular Run Voucher Number 2055 and 2056 are attached.

Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 2048, 2049, 2050, 2051, 2052, 2053, 2054 and Regular Run Voucher Number 2055 and 2056.

C. Personnel Report No. 20-01

Listed on the Personnel Report No. 20-01 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 20-01

D. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

E. Application for Grant Funding for Calendar Year 2020

The District requests authorization to apply for funding for the programs including, but not limited to:

- Title I, Part A - Improving the Academic Achievement of the Disadvantaged
- Title I, Part C - Migrant Education
- Title I, Part D - Neglected, Delinquent, and At-Risk Youth
- Title II, Part A - Supporting Educators
- Title II, Technology Formula Grant
- Title II, Technology (Infrastructure or Professional Development) Competitive Grant
- Title III, Limited English Proficient Students
- Title III, Immigrant Subgrant
- Title IV, Part A - Student Support and Academic Enrichment
- Title V, Innovative Programs
- McKinney-Vento Homeless Assistance Act Subgrants
- Foster Children Subgrants
- Special Education Early Childhood
- Individuals with Disabilities Education Improvement Act (IDEIA) and related mini grants
- District Assistance Center Subgrants
- School Repair and Renovation Grant
- Carl Perkins Vocational Education Act Formula and Competitive Subgrants
- State and Federal Career and Technical Education Formula and Competitive Subgrants
- Adult High School Education Subgrants
- Federal and State School-to-Career Subgrants
- Advanced Placement Incentive Subgrants
- Federal and State Technology Subgrants
- Federal and State Library Grants
- Federal and State Literacy Subgrants
- Federal and State Alternative Education Funding
- Federal and State STEM Subgrants
- Federal and State Consolidated Subgrants
- Federal and State Special Education-related Subgrants
- Federal and State Remediation Subgrants
- Federal and State Pre-school (ECE) Education Subgrants
- Federal and State Drug and/or Safety-Related Subgrants
- State Accountability Systems' Information
- Federal and State English Language Learners Subgrants
- Federal and State Full Day Kindergarten Subgrants
- Federal and State Categorical Funding Subgrants
- Federal and State School Improvement Subgrants
- Grant funding related to the implementation of the District's Strategic and District Performance Plans that may become available during a Nevada Legislative Session, Interim Session, or Calendar Year 2020 (parts of FY20 and FY21).

RECOMMENDATION: Authorize the District to apply for entitlement and competitive grant funds listed , as well as other grant opportunities that may arise during Calendar Year 2020.

F. Annual School Calendar Application 2020-21

The District requests authorization to submit an Application to Operate an Alternative Schedule for each of our 2020-21 school calendars.

RECOMMENDATION: It is recommended the Board of Trustees approve authorization to file an Application to Operate an Alternative Schedule with the Nevada Department of Education for all

schools within Douglas County School District for the 2020-21 school year.

G. Second Reading Board Policy No. 515 - Promotion, Retention, and Demotion of Students

Board Policy No. 515 - Promotion, Retention, and Demotion of Students is offered as a second reading.

RECOMMENDATION: Approve Board Policy No. 515 - Promotion, Retention, and Demotion of Students, as a second reading.

H. Second Reading Board Policy No. 106 - Tobacco Free Schools

Board Policy No. 106 - Tobacco-Free Schools is presented as a second reading.

RECOMMENDATION: Approve changes to Board Policy No. 106-Tobacco-Free Schools, as a second reading.

I. Second Reading Board Policy No. 712(a) (New) - Capital Projects Defined

Board Policy No. 712(a) - Capital Projects Defined is presented as a second reading.

RECOMMENDATION: Approve proposed language for new Board Policy No. 712(a) - Capital Projects Defined as a second reading.

J. Copier Contract Approval

In order for efficient and timely processing of copier leases and maintenance contracts, the Business Services office is requesting board review and approval of all current copier contracts in order to align payment through Special Voucher runs in accordance with BP 614.

RECOMMENDATION: Approve contracts as presented.

K. Receipt of Whistle Blower Protections (*Information Only*)

Nevada Revised Statutes (NRS) provided for specific rights and responsibilities of school district personnel regarding disclosure of test administration and test security irregularities for all district and state mandated examinations. NRS requires that Nevada Department of Education submit a written summary of these rights and responsibilities to the District Board of Trustees. A copy of the written summary has been provided to all school officials within the school district via electronic or hard copy posting.

L. Bullying/Behavior Quarterly Report - Quarter 2 (*Information Only*)

DCSD Executive Director of Educational Services Area 4, Melissa Rains, has provided a data report detailing the bullying, behavior, suspensions, and expulsions from October 1, 2019-December 31, 2019.

M. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

N. Donations (*Information Only*)

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

Douglas High School

*Carlo Luri- Donated a 2005 Jeep Liberty and 2006 Jeep Liberty

Scarselli Elementary School

*Rick Koontz- Donated \$100 for Angel Tree gifts

*The Garrison Family-Donate \$500 for Missoula Children's Theater play

Zephyr Cove Elementary School

Heavenly/Vail Resorts-Donated \$1200 in ski passes for students

Tahoe Douglas Rotary-Donated \$2000 to ZCES for an after school music program

3. Election of Officers for 2020 (*Discussion and For Possible Action*)

The Board will discuss, nominate, and take action on the positions of President, Vice President, and Clerk.

Time: 10 Minutes

4. Annual Organization (*Discussion and For Possible Action*)

The Board will designate a media source for publication of all legally required notices and will designate a meeting schedule with locations for the year 2020.

- A. Designate the Record Courier as the newspaper to be utilized for all legally required notices.
- B. Designate regular meetings of the Board of Trustees to be held on the second Tuesday of each month at 4:00 p.m. at the DCSD Airport Training Center or Lake Tahoe Visitors Authority-Visitor Center unless otherwise announced as follows:

4-B. Regularly Scheduled Board Meeting Dates - Additional meetings will be scheduled as necessary.

<u>Date</u>	<u>Location</u>	<u>Time</u>
Tuesday, February 11, 2020	Lake Tahoe Visitor Center	4:00 p.m.
Tuesday, March 10, 2020	Airport Training Center	4:00 p.m.
Tuesday, April 14, 2020	Lake Tahoe Visitor Center	4:00 p.m.
Tuesday, May 19, 2020	Airport Training Center (Budget Hearing)	4:00 p.m.
Tuesday, June 9, 2020	Airport Training Center	4:00 p.m.
Tuesday, July 14, 2020	Airport Training Center	4:00 p.m.
Tuesday, August 11, 2020	Airport Training Center	4:00 p.m.
Tuesday, September 8, 2020	Airport Training Center	4:00 p.m.
Tuesday, October 13, 2020	Airport Training Center	4:00 p.m.
Tuesday, November 10, 2020	Lake Tahoe Visitor Center	4:00 p.m.
Tuesday, December 8, 2020	Airport Training Center	4:00 p.m.
Tuesday, January 12, 2020	Airport Training Center	4:00 p.m.

RECOMMENDATION: Approve the Annual Organization for 2020.

Time: 5 Minutes

5. Appointment of Board Representatives on Committees for 2020 (*Discussion and For Possible Action*)

The Board will make recommendations for representation on numerous committees and boards. It will take action to designate a representative and an alternate representative for each listed body.

- A. Debt Management Commission
- B. Nevada Association of School Boards - Board of Directors
- C. Douglas County Parks and Recreation Board
- D. Liaison Between Board and County Commission and Planning
- E. School Safety Task Force
- F. Expulsion Hearing Subcommittee
- G. Employee Relations Communications Committee
- H. Liaison to Parent Teacher Organizations
- I. Liaison to Tahoe/Douglas Chamber of Commerce
- J. Liaison to Carson Valley Chamber of Commerce
- K. Career and Technical Committee
- L. Gifted and Talented Task Force
- M. Legislative Liaison

RECOMMENDATION: Approve the Appointment of Board Representatives.

Time: 10 Minutes

6. School Presentations

From time to time school sites may desire to share great things with the Board. This time is reserved monthly for that opportunity.

Time: 10 Minutes

7. Nevada Association of School Boards (NASB) Report (*Information and Discussion*)

Karen Chessell, NASB Director, will present details of NASB accomplishments, current issues, and goals.

Time: 5 Minutes

8. Board Reports (*Information and Discussion*)

Brief updates from the Board regarding District activities.

Time: 5 Minutes

9. Correspondence

Time: 1 Minute

10. Superintendent Report (*Administrative Report*)

Superintendent, Mrs. White, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Time: 5 Minutes

11. Adjusted Cohort Graduation Rate (*Administrative Report*)

Brian Frazier, Education Services Executive Director Area 2, will provide a report on graduation data components for the Douglas County School District Class of 2019.

Time: 10 Minutes

12. First Reading of Board Policy No. 529 - Suspension and Expulsion (*Discussion and For Possible Action*)

Melissa Rains, Executive Director Area 4, will present revisions to the policy to reflect the stipulations set forth by Assembly Bill 168.

RECOMMENDATION: Approve changes to Board Policy No. 529 - Suspension and Expulsion, as a first reading.

Time: 5 Minutes

13. Training on Bullying (*Information and Discussion*)

Legislation, AB 225, requires training for School Board members, administrators and Douglas County School District Staff about Bullying.

Time: 15 Minutes

14. Report Card Survey Data (*Discussion and For Possible Action*)

Rommy Cronin-Mack, Executive Director of Educational Services Area 3, will share the results of the survey on the new report cards.

Time: 10 Minutes

15. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

16. Board Proposed Item - Discussion on a Measurement of Social Emotional Learning (*Discussion and For Possible Action*)

The Board will discuss how Social Emotional Learning might be assessed.

Time: 10 Minutes

17. Pre-Construction Engineering Services for HVAC Improvement (*Discussion and For Possible Action*)

The Board will consider a proposal from CR Engineering for the pre-construction services required to complete the HVAC improvement project at PWLMS in the amount of \$60,000.00.

RECOMMENDATION: It is recommended that the Board authorize the superintendent to contract with CR Engineering in the amount of \$60,000.00 for required engineering services related to the HVAC Improvements Project at PWLMS.

Time: 10 Minutes

18. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

19. Agreement between Douglas County School District and Douglas County Support Staff Organization for

2019-2021(Discussion and For Possible Action)

The District, having participated in the negotiation process, has reached agreement with the Douglas County Support Staff Organization for 2019-2021.

RECOMMENDATION: Approve the agreement with the Douglas County Support Staff Organization for 2019-2021.

Time: 10 Minutes

20. Prioritizing Agenda-Possible Items for Future Board Meetings (Discussion and For Possible Action)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

Time: 5 Minutes

21. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

22. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV

Genoa Post Office, Genoa, NV

Minden Post Office, Minden, NV

Stateline Post Office, Stateline, NV

Zephyr Cove Post Office, Zephyr, NV

Douglas County School District, Minden, NV

District website: www.dcsd.k12.nv.us

State of Nevada website: <https://notice.nv.gov>