

**Douglas County School District
Board of Trustees
Agenda for the Regular Board Meeting of
Tuesday, April 9, 2019
4:00 PM
Lake Tahoe Visitor's Authority-Visitor Center
169 U.S. Highway 50
Stateline, Nevada**

Mission Statement

We will inspire, empower, and prepare each learner to achieve
his/her life aspirations.

Board of Trustees

Robbe Lehmann, President
Linda Gilkerson, Vice President
Carey Kangas, Clerk
Keith Byer, Member
Karen Chessell, Member
Ross Chichester, Member
Thomas Moore, Member

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or charper@dcsd.k12.nv.us Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, for any matter that is not specifically identified as a matter to be heard, public comment will always be scheduled to occur at 5:30 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

For each item on the agenda on which action may be taken, public comment will be allowed after the Board discusses the item, but before taking action. Members of the public who wish to address the Board on any item on the agenda on which action may be taken can be assured of being heard during this time.

The Board reserves the right to limit the amount of time that will be allowed for each member of the public to speak during any public comment period.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.

2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. While the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. Board meetings are generally conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Non-discrimination/Notice to Individuals with Disabilities: The Douglas County School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.



**Douglas County School District
Regular Board Meeting
Lake Tahoe Visitors Authority Visitors Center
Tuesday, April 9, 2019
4:00 PM**

AGENDA

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

Time: 3 Minutes

A. Minutes of the Regular Board Meeting of March 12, 2019

Attached are Minutes of the Regular Board Meeting of March 12, 2019 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of March 12, 2019.

B. Minutes of the Special Board Retreat Meeting of March 15, 2019

Attached are Minutes of the Special Board Retreat Meeting of March 15, 2019 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Retreat Meeting of March 15, 2019.

C. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 1974, 1975, 1976, 1977, 1978, and Regular Run Voucher Number 1979 and 1980 are provided to the Board members via e-mail for review prior to the meeting. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 1974, 1975, 1976, 1977, 1978, and Regular Run Voucher Number 1979 and 1980.

D. Personnel Report No. 19-4

Listed on the Personnel Report No. 19-4 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be

determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 19-4.

E. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustment for April 2019 as submitted.

F. Second Reading of Board Policy No. 516-Student Records

Board Policy No. 516 - Student Records is presented as a second reading in order to align the policy with Federal Law requiring the option to opt-out of the sharing of information.

RECOMMENDATION: It is recommended that the Board approve the changes to Board Policy No. 516 - Student Records, as a second reading.

G. Second Reading of Board Policy No. 529-Suspension and Expulsion

Board Policy 529-Suspension and Expulsion is presented as a second reading.

RECOMMENDATION: It is recommended that the Board approve the changes to Board Policy No. 529-Suspension and Expulsion, as a second reading.

H. Second Reading of Board Policy No. 525-Student Discipline

Board Policy 525-Student Discipline is presented as a second reading.

RECOMMENDATION: It is recommended that the Board approve the changes to Board Policy No. 525-Student Discipline, as a second reading.

I. Second Reading of Board Policy No. 103 - Equal Educational Opportunity

Board Policy No. 103 - Equal Educational Opportunity is presented as a second reading.

RECOMMENDATION: It is recommended that the Board approve the changes to Board Policy No. 103 - Equal Education Opportunity, as a second reading.

J. Copier Contract Approval

In order for efficient and timely processing of copier leases and maintenance contracts, the Business Services office is requesting board review and approval of all current copier contracts in order to align payment through Special Voucher runs in accordance with BP 614.

RECOMMENDATION: Approve contract as presented.

K. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

L. Donations (*Information Only*)

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

ASPIRE Academy

*Minden Fortnightly donated \$500 to support student needs, such as graduates who

may need financial support for yearbook and other expenses, and for projects students are doing.

Douglas High School

*Tahoe Douglas Elks Lodge donated \$300 to the Daily Living Skills program.

Food Services

*The POBOB Motorcycle Club donated \$500 to the food service angel account

Gardnerville Elementary

*Active 20-30 Club donated \$250 for Maker Space maintenance and \$500.85 to 5th grade for a boating field trip to Zephyr Cove.

Jacks Valley Elementary

*Walmart donated hundreds of boxes of prizes for the school PBIS give away.

Zephyr Cove Elementary

*Delta Kappa Gamma donated \$250 in supplies for the 3D Printing Club.

*Tahoe Douglas Rotary donated the following items totaling \$25,948.31:

TekStar LED Sign: \$9,541.00 (New Reader Board)

Poster Printer: \$2,557.31

Books: Lucy Clakins Library Books for all grades & Teachers Library: \$10,000.00

Get in the ACT: \$3,850.00 (Science Theatre)

3. Consideration of Bond Refinancing Resolution (*Discussion and For Possible Action*)

Discussion and possible action on a resolution designated as the "2019 Refunding Bond Resolution"; declaring the necessity of incurring a bonded indebtedness on behalf of the Douglas County School District for the purpose of refunding certain outstanding bonds of the District; authorizing the issuance of the Douglas County School District, Nevada, Taxable/Tax-Exempt General Obligation (Limited Tax) Refunding Bonds, Series 2019, in the aggregate principal amount not to exceed \$13,725,000; providing the terms, conditions, and form of the bonds; and providing the effective date.

RECOMMENDATION: The Board authorizes the 2019 Refunding Bond Resolution, #19-01 as submitted.

Time: 10 Minutes

4. Introduction and Special Recognition (*Special Recognition*)

Time: 5 Minutes

5. Nevada Association of School Boards (NASB) Report (*Information and Discussion*)

Karen Chessell, NASB Director, will present details of NASB accomplishments, current issues, and goals.

Time: 5 Minutes

6. Board Reports (*Information and Discussion*)

Brief updates from the Board regarding District activities.

Time: 5 Minutes

7. Correspondence

Time: 1 Minute

8. Superintendent Report (*Administrative Report*)

Superintendent, Mrs. White, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Time: 5 Minutes

9. Consideration of 2019-2020 Tentative Budget and Scheduling of Public Hearing on Tuesday, May 21, 2019 (*Discussion and For Possible Action*)

Included in each Board Member's agenda packet is a copy of the District's proposed 2019-

2020 tentative budget. NRS 354.596 requires that all school districts approve and file a balanced tentative budget with the Nevada Department of Taxation by April 15. The statute further requires that the District hold a hearing on their tentative budget not sooner than the third Monday in May and not later than that last day of May.

Included in each Board Member's agenda packet is a summary of the General Fund appropriations as well as the projected budgets for all other funds.

The projected budget is balanced. It is expected that any revisions to the April Tentative Budget in terms of projected revenues or expenditures will be made and reviewed at the May 21st public hearing.

RECOMMENDATION: Approve the FY 2019-2020 Douglas County School District Tentative Budget and declare a public hearing on the budget for Tuesday, May 21, 2019, at 4 p.m. at the Airport Training Center (ATC), 1126 Airport Road, Building G1, Minden, Nevada 89423.

Time: 10 Minutes

10. District-Wide Improvement CMAR Project Pre-Construction Budget (*Discussion and For Possible Action*)

The District has entered into a District-Wide Improvement Project under the Construction Manager At Risk provisions. The work for the project is contained in the 5-year Capital Plan and is budgeted to be \$1,200,000. The Board will consider approving pre-construction services provided by Paul Cavin Architect LLC in the amount of \$55,500.00.

RECOMMENDATION: It is recommended that the Board authorize the superintendent to contract with Paul Cavin Architect LLC in the amount of \$55,500.00 for architectural services required as part of the District-wide Single Point of Entry and Fencing Security CMAR project.

Time: 5 Minutes

11. District-wide Pavement Management Project (*Discussion and For Possible Action*)

The Board will consider authorizing the superintendent to move forward with the Pavement Management Project with a total budget of \$175,000 and to contract with Sierra Nevada Construction for the replacement and repair of asphalt across the District in the amount of \$134,007.

RECOMMENDATION: It is recommended that the Board authorize the superintendent to move forward with the Pavement Management Project with a total budget of \$175,000 and to contract with Sierra Nevada Construction for the replacement and repair of asphalt across the District in the amount of \$134,007.

Time: 5 Minutes

12. Douglas High School Field Resurface Project (*Discussion and For Possible Action*)

The Board will consider awarding the bid for replacement of the Douglas High School football field to Hellas Construction Inc. in the amount of \$626,119.07.

RECOMMENDATION: It is recommended that the Board authorize the superintendent to contract with Hellas Construction Inc. for the replacement of the turf on the Douglas High School field in the amount of \$626,119.07.

Time: 5 Minutes

13. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address

the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

14. **Closed Session (*Discussion and For Possible Action*)**

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

15. **Agreement between Douglas County School District and Douglas County Support Staff Organization for 2018-2020 (*Discussion and For Possible Action*)**

The District, having participated in the negotiation process, has reached agreement with the Douglas County Support Staff Organization for 2018-2020.

RECOMMENDATION: Approve the agreement with the Douglas County Support Staff Organization for 2018-2020.

Time: 10 Minutes

16. **Stipend Salary Schedule Tentative Agreement (*Discussion and For Possible Action*)**

The District and Douglas County Professional Education Association (DCPEA), having engaged in negotiations, have reached an agreement on a revised Extra-Curricular Salary Schedule.

RECOMMENDATION: Approve the Extra-Curricular Salary Schedule agreement with the Douglas County Professional Education Association (DCPEA).

Time: 10 Minutes

17. **Future Board Agenda Item-Discuss the Development of Policy Regarding Expressing Political Views in the Classroom (*Information and Discussion*)**

Trustees Chessell and Byer requested a Future Board Agenda Item to discuss the possible development of a policy that would guide staff engagement with students on political views. It is anticipated that the Board will discuss this item and direct staff.

Time: 10 minutes

18. **Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)**

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

Time: 5 Minutes

19. **Public Comment**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

20. **Adjournment**

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

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Gardnerville Post Office, Gardnerville, NV
Genoa Post Office, Genoa, NV
Minden Post Office, Minden, NV
Stateline Post Office, Stateline, NV
Zephyr Cove Post Office, Zephyr, NV
Douglas County School District, Minden, NV
District website: www.dcsd.k12.nv.us
State of Nevada website: <https://notice.nv.gov>