

**SPECIAL BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
April 17, 2018 - 7:00 PM**

**DISTRICT ADMINISTRATIVE CENTER
326 JOLIET STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
"Community High School strives to promote and provide growth experiences in Learning, Leadership and Living."
4. Roll Call

STUDENT RECOGNITION

Kathe Doremus

1. Good News of the District: 7
Fermilab TARGET Summer Internship Finalists:
Melissa Gonzalez-Ramirez
Citlalli Santiago
Heather Truong
2. March Student of the Month - Daniel Weber 8

PUBLIC PARTICIPATION

ADMINISTRATIVE REPORTS AND INFORMATION

1. Superintendent's Report 9
Doug Domeracki
 - a. FOIA(s)
2. Director of Building Operations
Gordon Cole
3. Director of Business Services Report
David Blatchley
4. Director of Human Resources Report
Cheryl Moore
5. Principal's Report
Moses Cheng
 - a. Student Attendance & Discipline 20
6. National School Board Association Annual Conference
Gary Saake
7. Committee Reports
 - a. Communications
 - b. Education

c. Facilities	
d. Finance - March 26, 2018	23
1. RECOMMENDED MOTION: That the Finance Committee approve the minutes of the meeting listed above.	
e. Human Resources - April 2, 2018	28
1. RECOMMENDED MOTION: That the Human Resources Committee approve the minutes of the meeting listed above.	
f. Policy	
8. Future Dates	
a. Special Board of Education Data Sharing Meeting with District 25 - April 23, 2018	
b. Special Board of Education Data Sharing Meeting with District 34 - April 24, 2018	
c. Regular Board of Education Meeting - May 15, 2018	
d. Special Board of Education Meeting - Board Governance Review - June 11	
e. Regular Board of Education Meeting - June 19, 2018	
9. Future Issues	
a. Impact of FOIA's and Board Requests for Information Gary Saake	
b. Student Service/Support Committee Rich Nagel	
CONSENT AGENDA (Roll Call)	
1. Items Removed from Consent Agenda for Separate Action	

2. Consent Agenda Action for All Items Except Those Listed in 1. Above	
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate actions as shown on line 1. immediately above.	
CONSENT AGENDA ITEMS - RECOMMENDED ACTION:	
1. Approval of Minutes	32
a. Regular Board of Education Meeting -March 20, 2018	
b. Closed Session Board of Education Meeting - March 20, 2018 - At table	
1. RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.	
2. Acceptance of Minutes	
a. Finance Committee Meeting - March 26, 2018	41
b. Human Resources Committee Minutes - April 2, 2018	46
1. RECOMMENDED MOTION: That the Board of Education accept the filing of the minutes of the meeting(s) listed above.	
3. Approval of Financials	
a. Approve Current Expenditures	50
b. Imprest fund Statement	76
c. Treasurer's Report	81

- d. Statement of Position/Financial Report 82
- e. Statement of Revenue/Expenditures YTD Ending March 31, 2018 83
- f. 3-Year Budget/Actual Report 84
- g. Grant Reports 86
- h. Petty Cash Fund Report 88
- i. Student Activity Account Fund Balance 89
- j. New Vendors Monthly Report 92
- k. Quarterly Financial Reports 93
- l. Referendum Revenue and Expenditure Report 99
 - 1. RECOMMENDED MOTION: That the Board of Education approve the expenditures from March 15, 2018 to April 12, 2018 and accept the financial reports.
- 4. Semi-Annual Review of Closed Session Minutes - (Roll Call)
The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on March 20, 2018.
 - a. RECOMMENDED MOTION: That the Board of Education approve 103
the attached report on review of closed session minutes as presented by Mr. Campos and Mr. Nagel.
- 5. Destruction of Closed Meeting Audio Recordings - (Roll Call)
The Legislature requires that closed session meetings of Boards of Education be audio recorded and those recordings retained for a period of 18 months. Beginning in July, 2005, Boards can destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the Board's business. It is suggested that the Board purge these audio recordings twice a year in conjunction with the semi-annual review of closed session minutes.
 - a. RECOMMENDED MOTION: That the Board of Education approve the destruction of audio recordings of closed session Board of Education meetings made prior to August 1, 2016, which meets the state criteria of being at least 18 months old, and for which approved minutes are retained the the official records of the Board's business.
- 6. Appoint DAOES Representative - (Roll Call) 104
 - a. RECOMMENDED MOTION: That the Board of Education appoint Douglas Domeracki to serve as its Representative to the Board of Directors of DAOES for the 2018-19 school year.

OLD BUSINESS:

NEW BUSINESS:

- 1. Personnel Report - (Roll Call) 105
The Personnel Report consists of:
 - The employment of 1 certified staff for rest of 17/18 school year and 2018/2019 school year
 - The employment of 1 administrative staff for 2018/2019 school year
 - The employment of 1 non-certified staff effective 4/24/18
 - The transfer of one non-certified employee from one division to another
 - The retirement of 1 certified staff

- The resignation of 4 certified staff
- The approval of moving from part-time to full-time assignment for 1 certified staff
- The employment of 1 athletic coaching staff
- The resignation of 3 athletic coaching staff
- The approval of vacation carryover for 1 non-certified staff
- The approval of miscellaneous wages

2. Separation of Employment - (Roll Call)

- a. RECOMMENDED MOTION: That the Board of Education accept the following resignations effective upon the conclusion of the 2017-18 school year:

Amanda Cardenas, Teacher/Language Arts Division

Barbi Mathews, Teacher/Mathematics Division

Jill Nolan, Teacher/Language Arts Division

Kristin Nordquist, Teacher/Mathematics Division; and

That the Board of Education accept the retirement of Mary McCarter, Teacher/World Languages Division, effective upon the conclusion of the 2021-22 school year.

3. Credit Card Policy Policy 3315 - Use of Credit and Procurement Cards - 107
(Roll Call)

Illinois Statute requires school districts to have a credit and procurement card policy. The following Press Policy has been reviewed in committee.

- a. RECOMMENDED MOTION: That the Board of Education approve Policy 3315 -- Use of Credit and Procurement Cards on 1st reading.

4. Workplace Harassment Prohibited Policy 1703 - (Roll Call) 109

The scope of policy 1703 and 1703P were required by the State of Illinois to include (1) prohibition of sexual harassment, (2) details on how an individual can report an allegation, (3) prohibition on retaliation for reporting allegations of sexual harassment, and (4) the consequences of a violation. The State Officials and Employees Ethics Act, 5 ILCS430/70-5(a), amended by P.A. 100-554, requires school districts to adopt an ordinance or resolution establishing a policy to include the four previous points by January 15, 2018. IASB has been developing this policy and has recommended districts using PRESS services adopt the policy once completed by PRESS. The attached PRESS policy replaces our current policy 1703 and procedure 1703P.

- a. RECOMMENDED MOTION: That the Board of Education approve proposed changes to Policy 1703 – Sexual Harassment – at first reading.

5. Future Board Meeting Locations - (Roll Call) 119

Chapman & Cutler, LLP, our bond counsel, has taken a conservative approach per Hauser Izzo, LLC, to require this board meeting to be called a Special Meeting of the Board of Education to approve the sale of \$28,540,000 in bonds. Since the Board has not officially changed the location of its meetings, a new meeting schedule needs to be approved, identifying the location of future board meetings through May 7, 2019.

- a. RECOMMENDED MOTION: That the Board of Education approve the meeting location of future Board Meetings through May 7, 2019.

6. Chromebook Disposal - (Roll Call) 120

When students enroll they are assigned a Chromebook which has a lifecycle of approximately four years. A senior students's Chromebook is no longer needed after four years and becomes obsolete. These Chromebooks will be available for purchase at the end of the school year.

- a. RECOMMENDED MOTION: That the Board of Education approve the sale of outdated student Chromebooks for the cost of \$10.

7. Hobsons' Naviance Subscription – (Roll Call) 124

The Naviance College and Career planning tool is a resource used throughout DuPage County. The tool provides a one-stop shop where students can do all of their five year planning activities including: interest and personality inventories, career exploration, college searches, scholarships, letters of recommendation, college applications, transcript requests, standardized test scores, meeting with college admissions reps, net price calculations for college, résumé, extra-curricular activities, and community service log. Naviance has built-in curriculum that aligns with the IL PaCE requirements that districts are required to implement (including social-emotional learning and soft skill development). Materials are available in English and Spanish and are FERPA compliant. Lastly, this tool would allow the district the ability to track educational outcomes for all graduates. This would replace our current Career Cruising software.

The cost of the proposed contract would be:

18-19: \$17,140 (includes a one-time implementation and training fee of \$4,000)

19-20: \$13,140

20-21: \$13,140

21-22: \$13,140

22-23: \$13,140

- a. RECOMMENDED MOTION: That the Board of Education formally approve the subscription service for Naviance in the amount of \$69,700.50 for a five-year term.

8. Bond Resolution - (Roll Call) 128

RECOMMENDED MOTION: Resolution providing for the issue of not to exceed \$28,540,000 General Obligation School Bonds, Series 2018, for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to, and the execution of a Bond Purchase Agreement with, Raymond James & Associates, Inc., the purchaser thereof.

EXECUTIVE SESSION - only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1 - 15 below].

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
2. Collective negotiating matters.

3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time].

ACTION AFTER RETURN TO OPEN SESSION:

1. Administrative Staff Salary Increases - (Roll Call)
 - a. RECOMMENDED MOTION: That the Board of Education approve the compensation for administrative staff.
2. Establishment of Superintendent's 2018-19 Goals - (Roll Call)
 - a. RECOMMENDED MOTION: That the Board of Education approve the establishment of Superintendent Domeracki's goal objectives for 2018-2019.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].

Community High School District 94

157 W. Washington St. – West Chicago, IL 60185

Good News of the District

April 17, 2018

WCCHS Students are Finalists in Fermilab TARGET Program

The Fermilab TARGET Program is a highly competitive, paid, six-week summer internship opportunity for Illinois high school sophomores and juniors who have strong interest and demonstrated aptitude for physics, mathematics, computer science and engineering. The program's goals are to encourage high school students to undertake college study and pursue careers in STEM disciplines. Fermilab's division of Diversity and Inclusion supports the TARGET Internship program.

TARGET encourages and aims to increase the representation of underrepresented minorities and women in the sciences and engineering at the college level and consequently the workforce. The program's design combines both work and hands-on experiential learning.

Annually, the TARGET Program cohort is approximately 15-25 interns. This year over 500 high school students began the application process which involved completing a job application, a personal statement, securing recommendations from current math and science teachers, and submitting a transcript.

The selection process involves multiple rounds of evaluation of materials to reduce the pool of candidates down to the top 10% of applicants. These finalists then participated in a group interview to determine this summer's Target interns. WCCHS produced 3 finalists: Marianne Hernandez (so), Sabrina Lutfiyeva (jr) and Ellie Michaels (jr). These young ladies participated in the final group interview on Tuesday, April 10th.

We wish them luck in the final decision but also celebrate their excellence as a final candidate in such a competitive process.

*Serving Carol Stream
Warrenville
West Chicago
Wheaton
Winfield*

Douglas P. Domeracki, Ed. D.
Superintendent

David A. Blatchley
Director of Business Services

Gordon H. Cole
Director of Building Operations

Cheryl L. Moore
Director of Human Resources

District Administrative Center

157 W. Washington Street
West Chicago, IL, 60185

Phone: (630) 876-6200

Fax: (630) 876-6217

www.d94.org

Daniel Weber Named March Student of the Month

West Chicago Community High School has selected Daniel Weber of Winfield at Student of the Month for March 2018. A senior, Danny was chosen for his incredible work ethic and his unparalleled contributions to the music and theater departments at WCCHS.

Danny has been on High Honor Roll all but one semester of his high school career. He has a cumulative non-academic weighted GPA of 5.222. Danny is a member of National Honor Society, Music Honor Society, and is an Illinois State Scholar.

A highly involved student, Danny currently serves as president of Choir and is a student assistant/director for Chamber Choir. He has earned ILMEA District 9 honors in choir and has performed in the All-State Choir. Danny is a member of Band and Jazz Band. He is a member of President's Council and a 4-year member of Wego Drama. He has also served 3 years as a ROAR mentor.

Outside of school, Danny serves as an intern for the Wheaton College Artist Series. He volunteers in the pit orchestra for various community theaters, performs for residents at nursing homes, and plays piano for a weekly children's service at his church along with other volunteer work at his church. Danny also finds time to work weekends at a local restaurant.

When asked about his favorite high school memory, Danny says, "It's difficult to pick one, but certainly the moments of camaraderie between fellow band and choir students at various performances."

Danny has this advice for future Wildcats, "Always be proud of your achievements, but don't stop there. There is always room and potential to grow and improve. Always strive to beat your personal best at whatever it is you are passionate about."

Danny will study piano performance at Florida State University and plans to become an opera coach.

The Board of Education of Community High School District 94 congratulates Danny on all of his accomplishments and wishes him the best of luck in future endeavors.



Cheryl Glunt <cglunt@d94.org>

Received 4/3/2018

Fwd: FOIA request

1 message

Response Due 4/10/2018

Tue, Apr 3, 2018 at 7:52 PM

Cheryl Moore <cmoore@d94.org>
 To: Cheryl Glunt <cglunt@d94.org>
 Cc: Douglas Domeracki <ddomeracki@d94.org>

Cheryl- I will work with Chris to get this information.

----- Forwarded message -----

From: Susan Gillespie <sgillespie@d94.org>
 Date: Tue, Apr 3, 2018 at 7:41 PM
 Subject: FOIA request
 To: Cheryl Moore <cmoore@d94.org>

Hello Cheryl - I would like to request the following information that I believe I am entitled to under FOIA regarding how tax dollars are spent.

1. A list of district employees who have district credit cards.
 2. A list of employees who have access to those credit cards and use them for purchasing.
 3. All credit card bills for years 2013, 2014, and 2015.
 4. The name of the board member or board members listed on the receipts for all lunch and breakfast meetings for all restaurants and or bars or pubs or grills located in the city of St Charles, IL. The receipts I received for 2016-2018 only list the superintendent and a board member. Other receipts specify the board member by name. One board member who is in St Charles seems to be receiving many free meals.
- The information can be sent to my board email address.
 Thank you Susan

Susan J Gillespie

Board Member

Community High School District 94

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--
 Cheryl Moore
 Director of Human Resources
 Community HSD94

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4/4/2018

Community High School District 94 Mail - Fwd: FOIA request

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Cheryl Glunt <cglunt@d94.org>

Received 4/3/2018

Fwd: proof of legal questions

1 message

Response Due 4/10/2018

Tue, Apr 3, 2018 at 7:57 PM

Cheryl Moore <cmoore@d94.org>
 To: Cheryl Glunt <cglunt@d94.org>
 Cc: Douglas Domeracki <ddomeracki@d94.org>

----- Forwarded message -----

From: Susan Gillespie <sgillespie@d94.org>
 Date: Tue, Apr 3, 2018 at 7:44 PM
 Subject: Fwd: proof of legal questions
 To: Cheryl Moore <cmoore@d94.org>

Please consider this another FOIA request since I have not received an answer. As a board member, I believe I am entitled to receive answers to my questions from the superintendent. I am asking for proof that my questions were asked and answered. Susan

Susan J Gillespie

Board Member

Community High School District 94

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----- Forwarded message -----

From: **Susan Gillespie** <sgillespie@d94.org>
 Date: Mon, Apr 2, 2018 at 7:56 PM
 Subject: proof of legal questions
 To: Douglas Domeracki <ddomeracki@d94.org>

Good evening Doug - I have asked quite a few legal questions over the past year and there are some for which I have never seen an actual response from the attorney. I am requesting proof of answers for the following questions I have asked in the form of letters or emails that were provided to you or your staff to show that my questions were actually asked and responded to by an attorney employed by district 94:

1. What is the legal responsibility of the school district for having posted Free and Reduced lunch forms using 2 different poverty level criteria on its website for an entire year? I was told there is no responsibility at all.
2. Can the district no longer hold meetings at its district location because it is not ADA? And as an additional question - has it violated other laws or OMA by having its meetings in a non-ADA compliant location? I would like to see all correspondance on this since I brought up the issue.

11

3. What are the legal implications of not having a written credit card policy which violates school and administrative code and has since 2008?

As you know, I do not trust you or David. Therefore, I am asking for proof. I would like it in a timely matter. It took 2 weeks for the credit card issue - when I hadn't gotten even an acknowledgement, I emailed again. When you continue to ignore me and tell me things that are not true, I will continue to not trust you. Susan

Susan J Gillespie

Board Member

Community High School District 94

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Cheryl Moore
Director of Human Resources
Community HSD94

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Cheryl Moore
Director of Human Resources
Community HSD94

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Cheryl Glunt <cglunt@d94.org>

Received 4/3/2018

Fwd: FOIA #2

1 message

Response Due 4/10/2018

Tue, Apr 3, 2018 at 8:06 PM

Cheryl Moore <cmoore@d94.org>
To: Cheryl Glunt <cglunt@d94.org>
Cc: Douglas Domeracki <ddomeracki@d94.org>

----- Forwarded message -----

From: Susan Gillespie <sgillespie@d94.org>
Date: Tue, Apr 3, 2018 at 8:01 PM
Subject: FOIA #2
To: Cheryl Moore <cmoore@d94.org>

Hello again Cheryl - I would like to request documentation of the following class sizes as they track from 9th to 10th to 11th to 12th grade for the following classes:

The graduating class of 2011 starting as freshmen:
what was their class size at the beginning and end of 2007-08, then the same class in 2009, 2010, and 2011?

The graduating class of 2012 starting as freshmen:
what was their class size at the beginning and end of 2008-09, then the same class in 2010, 2011, 2012?

The graduating class of 2013 (from 2009-10, 2011, 2012,2013)

The graduating class of 2014 (from 2010-11, 2012, 2013, 2014)

The graduating class of 2015 (from 2011-12, 2013, 2014, 2015)

The graduating class of 2016 (from 2012-13, 2014, 2015, 2016)

The graduating class of 2017 (from 2014, 2015, 2016, 2017)

I would also like to know how many students of each of the classes from 2011 to 2018 are labeled as homeschooled and how many are labeled as drop outs.

Thank you so much - Susan

Susan J Gillespie

Board Member

Community High School District 94

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Cheryl Moore
Director of Human Resources
Community HSD94

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Cheryl Glunt <cglunt@d94.org>

Received 4/5/2018

Fwd: FOIA request

1 message

Response Due 4/12/2018

Thu, Apr 5, 2018 at 8:30 AM

Cheryl Moore <cmoore@d94.org>

To: Cheryl Glunt <cglunt@d94.org>

----- Forwarded message -----

From: **Susan Gillespie** <sgillespie@d94.org>

Date: Wed, Apr 4, 2018 at 8:00 PM

Subject: FOIA request

To: Cheryl Moore <cmoore@d94.org>

Hello Cheryl - I am requesting a list of all items that are offered to board members by the superintendent along with the board members who take advantage of them by year since Dr. Domeracki became superintendent. The items I am aware of are free prom tickets, free tickets to the school musicals, parties at his home (one is mentioned in the board minutes from August of 2016), free use of the exercise equipment/weight room in the school, and any others that I am not aware of. I also see many meals in the credit card bills but this FOIA is for the other items. I would also request the cost of the items be listed as well. (For example - how much the prom tickets cost for the students who have to purchase them.)

Thank you

Susan J Gillespie

Board Member

Community High School District 94

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Cheryl Moore
Director, Human Resources
Community HSD 94

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Cheryl Glunt <cglunt@d94.org>

Received 4/5/2018

Fwd: FOIA Request

1 message

Response Due 4/12/2018

Thu, Apr 5, 2018 at 1:22 PM

Cheryl Moore <cmoore@d94.org>

To: Cheryl Glunt <cglunt@d94.org>

----- Forwarded message -----

From: **Ivan Parfenoff** <ivanparfenoff@povertylaw.org>
Date: Thu, Apr 5, 2018 at 12:20 PM
Subject: FOIA Request
To: Ivan Parfenoff <ivanparfenoff@povertylaw.org>
Cc: Michelle Mbekeani-Wiley <mbekeaniwiley@povertylaw.org>

To Whom It May Concern:

Please find the attached FOIA Request from Michelle Mbekeani-Wiley, Staff Attorney at the Sargent Shriver Center on Poverty Law.

Best,
Ivan Parfenoff



Confidentiality Notice: This e-mail transmission and any documents, files, or previous e-mail messages attached to it, are confidential and are protected by the attorney-client privilege and/or work product doctrine. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, you are hereby notified that any review, disclosure, copying, dissemination, distribution or use of any of the information contained in, or attached to this e-mail transmission is STRICTLY PROHIBITED. If you have received this transmission in error, please immediately notify me by returning this e-mail to me at the above address or by telephone at my phone number included above and then delete the message and its attachments from your computer.

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Cheryl Moore
Director, Human Resources
Community HSD 94

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Mbekeani-Wiley_SRO FOIA Request_4.5.18.docx
106K



RE: Illinois Freedom of Information Act Request

To Whom It May Concern:

This is a request for public records pursuant to the Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1 to 140/11. We seek the following:

- A. How many School Resource Officers are employed in your school district?
- B. Please provide the Memorandum of Understanding or any agreement that you have with the police department that provides you with a School Resource Officer.

We are asking for a waiver of the fees incurred for the information we seek. The Illinois Freedom of Information Act permits you to waive or reduce fees if you determine that doing so would serve the public interest. 5 ILCS 140/6(c). A “waiver or reduction of the fee is in the public interest if the principal purpose of the request is to disseminate information regarding the health, safety, and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.” *Id.*

The following FOIA requests are being made to determine the number of School Resource Officers employed in the state of Illinois, and the Memoranda of Understanding governing those relationships, in order to aid in the Shriver Center’s advocacy around School Resource Officer trainings. Therefore, it would be appropriate for you to waive any fees associated with reproducing the records we have requested. In the event that you deny our request to waive costs, please consult us in advance of copying to discuss what costs these requests may incur.

Pursuant to 5 ILCS 140/3(d), we expect you to comply with or deny our written request within 5 working days of its receipt. If you have any questions, please contact me at 312.549.9879.

Sincerely,
Michelle Mbekeani-Wiley
Staff Attorney, Community Justice Division





Cheryl Glunt <cglunt@d94.org>

Received 4/10/2018

Fwd: 4.10.18 FOIA request from NBC5

1 message

Response Due 4/17/2018

Tue, Apr 10, 2018 at 11:12 AM

Cheryl Moore <cmoore@d94.org>

To: Cheryl Glunt <cglunt@d94.org>

----- Forwarded message -----

From: **Kim, Katie (NBCUniversal)** <katie.kim@nbcuni.com>

Date: Tue, Apr 10, 2018 at 11:05 AM

Subject: 4.10.18 FOIA request from NBC5

To: "FOIA@d94.org" <FOIA@d94.org>

454 North Columbus Drive

A Division of National Broadcasting

Chicago, IL 60611-5555

Company, Inc.

312-836-5555

www.nbcchicago.com



April 10, 2018

Mr. David Blatchley

Director of Human Resources and FOIA Officer

Community High School District 94

157 West Washington Street

West Chicago, Illinois 60185-2802

Sent via e-mail to: FOIA@d94.org

Dear Mr. Blatchley:

This is a request under the Illinois Freedom of Information Act. I am sending this request to all Chicago-area school districts, to find out which have school resource officers (SROs) assigned to any or all of their schools.

Under the Illinois Freedom of Information Act, I am requesting documents sufficient to show which schools in Community High School District 94 have a school resource officer (SRO) assigned; and – if there is an SRO in the school – I am also requesting documents showing all policies and guidelines for that school resource officer.

Please send all requested documentation to me at katie.kim@nbcuni.com. If you are not able to send these records electronically, please contact me as soon as possible, so that I can arrange another way to get these records from you. And if there is any way in which I can help in gathering this information and documentation, I would be happy to do so.

Because these records are in the public interest, I ask that you waive any reproduction fee. And if you deny this request, please tell me on what grounds, and to whom I should appeal.

If you have any questions or need any additional information, please don't hesitate to contact me at katie.kim@nbcuni.com or at (312) 836-5577. Thank you so much for your time and consideration in this matter.

Sincerely,

Katie Kim

NBC 5 Reporter

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Cheryl Moore
Director, Human Resources
Community HSD 94

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**WEST CHICAGO COMMUNITY HIGH SCHOOL
DISTRICT 94**

April 3, 2018

MEMORANDUM

TO: Dr. Domeracki

FROM: M. Cheng

RE: **STUDENT ATTENDANCE – MARCH 2018**

MARCH	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
Average Daily Enrollment:	1939.47	1922.47	1995.69	2046.88	2077.20
Average Daily Attendance:	1833.87	1818.21	1896.44	1919.59	1957.57
Percent Attendance:	94.55	94.58	95.03	93.78	94.38

Students Added 4

Students Dropped 4

Percent Attendance for Previous Months:

December 2017	94.71
January 2018	93.57
February 2018	93.19

MC/hn

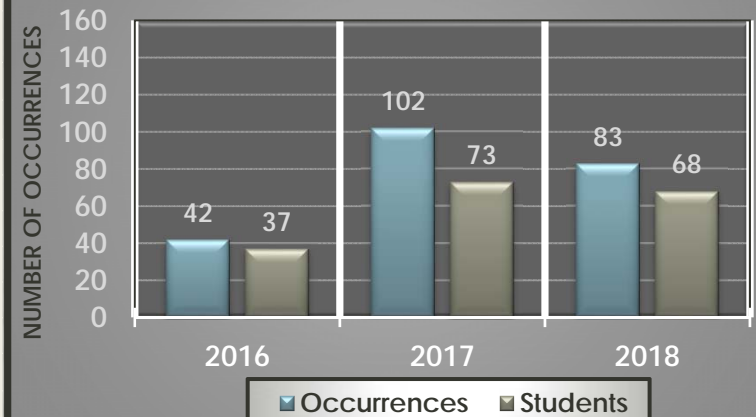
Monthly Discipline Report – March 2018

Monthly Discipline Report for March

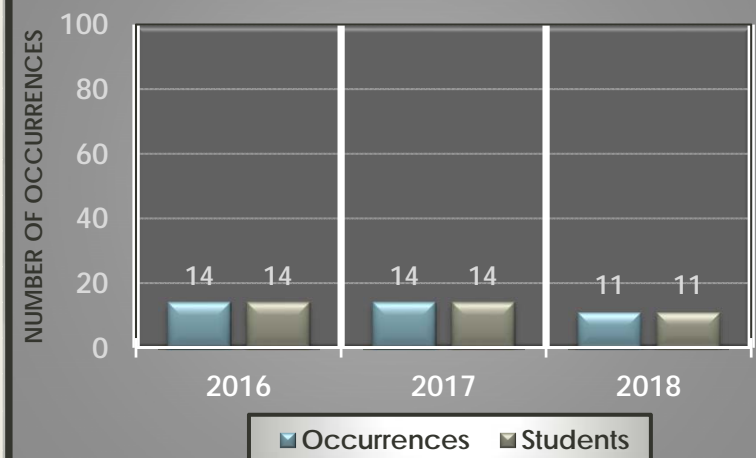
REASON FOR SUSPENSION	Monthly Discipline Numbers - March					
	2016	2017	2018	2016	2017	2018
IN SCHOOL SUSPENSION	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-ISS	1	9	3	1	8	3
DISOBEDIENCE/TARDY-ISS	21	25	24	18	15	16
DISOBEDIENCE/TRUANCY-ISS	19	33	24	17	24	22
ELECTRONIC DEVICE - ISS	0	0	0	0	0	0
SATURDAY SCHOOL-ISS	0	34	32	0	25	27
OTHER	1	1	0	1	1	0
MONTHLY TOTAL ISS SUSPENSIONS	42	102	83	37	73	68

OUT OF SCHOOL SUSPENSION	2016	2017	2018	2016	2017	2018
	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-OSS	5	3	3	5	3	3
DISOBEDIENCE/TARDY-OSS	0	0	0	0	0	0
DISOBEDIENCE/TRUANCY-OSS	0	0	0	0	0	0
ELECTRONIC DEVICE - OSS	0	0	0	0	0	0
FIGHTING-OSS	2	8	5	2	8	5
GANG REPRESENTATION/WEAPONS-OSS	1	0	0	1	0	0
ILLEGAL ACT/U.I. ALCOHOL-OSS	0	1	0	0	1	0
ILLEGAL ACT/U.I. MARIJUANA-OSS	0	0	3	0	0	3
SATURDAY SCHOOL-OSS	5	0	0	5	0	0
THEFT-OSS	1	0	0	1	0	0
OTHER	0	2	0	0	2	0
MONTHLY TOTAL OSS SUSPENSIONS	14	14	11	14	14	11

Monthly Discipline Numbers – March
ISS – Three Year Comparison



Monthly Discipline Numbers – March
OSS – Three Year Comparison



*Student totals contain duplicates between months.

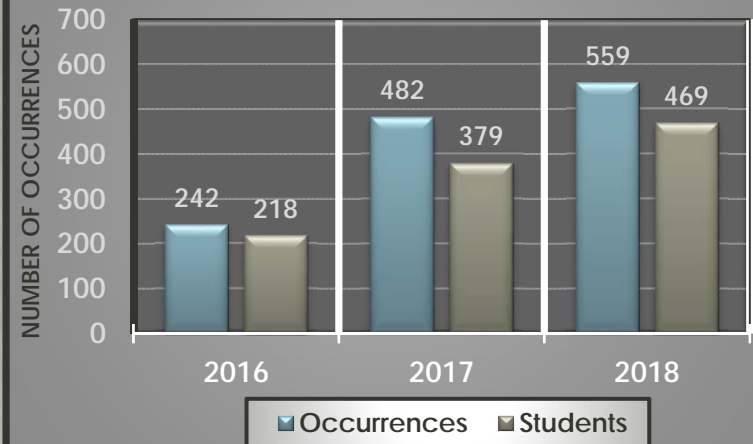
Yearly Discipline Report – Aug thru Mar *Yrs16/17/18

Yearly Discipline Report for August thru March

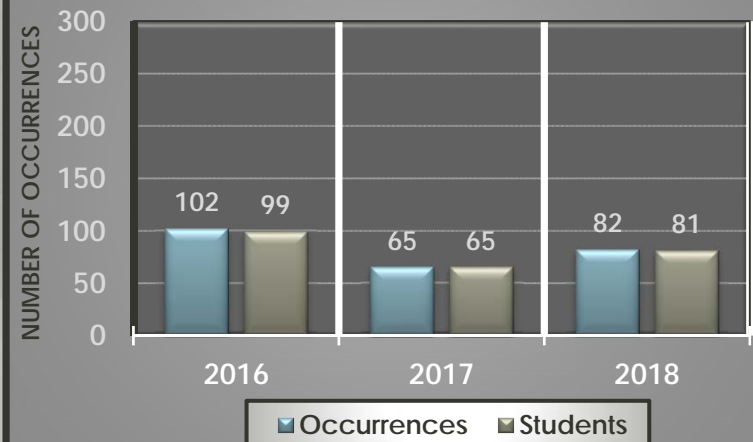
REASON FOR SUSPENSION	Yearly Discipline Numbers					
	2016 OCC	2017 OCC	2018 OCC	2016 STD	2017 STD	2018 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	28	61	29	28	50	26
DISOBEDIENCE/TARDY-ISS	89	109	197	80	76	156
DISOBEDIENCE/TRUANCY-ISS	120	200	201	105	160	172
ELECTRONIC DEVICE - ISS	3	1	0	3	1	0
SATURDAY SCHOOL-ISS	0	108	119	0	89	104
OTHER	2	3	13	2	3	11
MONTHLY TOTAL ISS SUSPENSIONS	242	482	559	218	379	469

OUT OF SCHOOL SUSPENSION	2016	2017	2018	2016	2017	2018
	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-OSS	19	14	28	17	14	28
DISOBEDIENCE/TARDY-OSS	4	0	0	4	0	0
DISOBEDIENCE/TRUANCY-OSS	3	1	0	3	1	0
ELECTRONIC DEVICE - OSS	0	0	0	0	0	0
FIGHTING-OSS	10	24	27	10	24	26
GANG REPRESENTATION/WEAPONS-OSS	2	1	8	2	1	8
ILLEGAL ACT/U.I. ALCOHOL-OSS	6	5	1	6	5	1
ILLEGAL ACT/U.I. MARIJUANA-OSS	4	16	13	4	16	13
SATURDAY SCHOOL-OSS	46	0	0	45	0	0
THEFT-OSS	2	0	2	2	0	2
OTHER	6	4	3	6	4	3
MONTHLY TOTAL OSS SUSPENSIONS	102	65	82	99	65	81

Yearly Discipline Numbers–Aug thru Mar
ISS – Three Year Comparison



Yearly Discipline Numbers–Aug thru Mar
OSS – Three Year Comparison



*Student totals by year contain duplicates between months. August to June Graphs are adjusted at EOY to remove duplicates.

Community High School District 94

WEST CHICAGO COMMUNITY HIGH SCHOOL

326 JOLIET STREET - COMMONS

Finance Committee Meeting

March 26, 2018

6:30 PM

Agenda

Committee Members:

Gary Saake, Board President

Kevin Kotche, Board Treasurer

Ruben Campos, Board Member

Dave Blatchley, Director of Business Services

Douglas Domeracki, Superintendent, Ex Officio

1. Roll Call
2. Public Comment
3. Review of IASB Draft Policies Related to Operational Services
4. Recommendations from Committee for Revisions of IASB Policies in the
Operational Services Section
5. Review Naviance Purchase
6. Senior Chromebooks
7. P-Card Manual
8. Adjournment

Community High School District 94
West Chicago, IL 60185
Finance Committee Meeting

Minutes of the Finance Committee meeting held on March 26, 2018 at 6:30 p.m. at West Chicago Community High School, Commons. Minutes recorded by Dave Blatchley.

Call to order: The meeting was called to order at 6:30 p.m.

1. Roll Call:

Finance Committee members present: Gary Saake, Kevin Kotche, Ruben Campos, and Dave Blatchley

Finance Committee members absent: Doug Domeracki – ex officio

2. Public comment:

None

3. Review of IASB Draft Policies Related to Operational Services

Mr. Blatchley reviewed IASB draft policies related to Section 4 – Operational Services by distributing a document containing references to the district's current 3000 series – Fiscal Authority.

4. Recommendations from Committee for Revisions of IASB Policies in the Operational Services Section

The committee reviewed the document and made the following recommendations:

- Policy 3001 – Fiscal Authority and Responsibility – Press embedded 3001 in 4:10 including aspects of the District's educational program. Press mentions September as the time for budget planning. The Committee would like to see this reference changed to August.
- Policy 3101 – Budget Objectives – Press Policy 4:10 covers topics of planning, preliminary adoption and final adoption of the budget.
- Policy 3102 – Calendar – Press does not address the legal timeline but does explain the responsibilities for submitting budget requests.
- Policy 3103 – Fiscal Year – Press addresses the fiscal year concept in 4:10.
- Policy 3104 – Budget Planning and Preparation – Press covers this in 4:10.
- Policy 3105 – Budget Hearing – Press covers this in 4:10.
- Policy 3106 – Tax Levy – Press covers this in 4:10.

- Policy 3201 – Accounting System – Press covers this in 4:80.
- Policy 3202 – Working Cash Fund – Press does not have policy for this but the top of Working Cash Fund is covered in 105 ILCS 5/19-1, which allows the district to set up this fund.
- Policy 3203 – Debt Limit – Press covers this in 4:40.
- Policy 3204 – Depository of Funds – Press covers 95% of our current policy but does not discuss when banks of depository will be designated. The Committee suggested this might happen at the Board’s organizational meeting.
- Policy 3205 – Tax Anticipation Warrants – Press covers this in 4:40.
- Policy 3206 – Financial Reports and Statements – Press covers this topic in 4:30 and 4:80.
- Policy 3207 – Bonded Employees – Press covers bonded employees and highlights the treasurer’s duties and limitations in 4:90.
- Policy 3208 – Internal Funds – Press covers this in 4:90 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3209 – Activity Funds – Press covers this in 4:90 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3301 – General Purchasing – Press covers this in 4:55.
- Policy 3302 – Purchasing Authority – Press covers this in 4:60.
- Policy 3303 – Bids and Quotations – Press covers the Illinois School Code reference in 4:60.
- Policy 3304 – Purchase Orders and Contracts – Press covers this in 4:55 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3305 – Unauthorized Purchase and Purchases Exceeding Budget – Press covers this in 4:50, 4:60, and 4:80 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3306 – Sales Calls and Demonstrations – Press covers this in a different section.
- Policy 3307 – Vendor Relations and Ethics – Press covers this in 4:30 and 4:60.
- Policy 3308 – Quotations – Committee would like to save this for a procedure manual.
- Policy 3309 – Petty Cash -- Committee would like to save this for a procedure manual.
- Policy 3310 – Payment of Bills – Press covers this in 4:50.

- Policy 3311 – Authorized Signatures – Press covers part of this in 4:10.
- Policy 3312 – Payment of Pre-Approved and Emergency Contracts – Press covers this in 4:50 but the procedural items from our current policy should be brought over to a new procedural manual.
- Policy 3313 – Standardization of Goods – Press does not cover this and it is not needed.
- Policy 3314 – Conflicts of Interest – Press covers responsible bidders in 4:60 but does not discuss purchasing supplies or materials from a staff member of the school district.
- Policy 3401 – Insurance on Building: Public Liability, Insurance for Employees, Broker of Records – Press covers this in 4:100.
- Policy 3402 – Liability for Personal Property – Press covers this in 4:100.
- Policy 3403 – Athletic Participation – Press covers this in 4:100.
- Policy 3404 – Student Accident – Press covers this in 4:100.
- Policy 3405 – Claims and Reporting – Not covered in Press but could be added to procedure manual.
- Policy 3501 – Salary Schedule – Press does not cover this in Operational Services.
- Policy 3502 – Payroll Information – Should be retained in procedure, policy and CBA.
- Policy 3503 – Deductions from Pay – Press covers this in 4:50.
- Policy 3504 – Expenses for Personnel – Press covers this in 5:60.
- Policy 3505 – Tuition Reimbursement – Covered in current CBA.
- Policy 3506 – Pro-ration of Supplemental Contracts – Covered in Personnel.
- Policy 3601 – Publication of Notices – Press does not cover this in Operational Services.
- Policy 3602 (P) – Retention of Records – Press covers this in Board of Education section and Personnel.
- Policy 3603 – Electronic Records – Press covers this in Personnel.
- Policy 3604 – Audits – Press covers this in 4:80.
- Policy 3701 – Sale of Unneeded or Obsolete Equipment – Retain this in a procedure manual.
- Policy 3702 – Gifts and Donations to the District – Press covers this in 4:30.
- Policy 3703 – Ethics and Gift Ban – Press covers this in 4:30.
- Policy 3704 – Capital Expenditure Plan – Built into Press policy.
- Policy 3705 – Capital Assets – Press does not cover this policy.
- Policy 3801 – Investment Policy – Press covers this in 4:30.

- Policy 3802 – New Investment Approval – Press covers this in 4:30.
- Policy 3803 – Investment Transfers – Press covers this in 4:30.

5. Review Naviance Purchase

Reviewed the five-year proposal and was asked to bring to the full Board in April for consideration.

6. Senior Chromebooks

The Committee suggested utilizing a sign-off form for the seniors to complete.

7. P-Card Manual

The need to create a manual to go along with the new Credit and Procurement Card policy was discussed and Mr. Blatchley will begin working on one.

8. Adjournment

Mr. Saake made the motion to adjourn. Mr. Kotche seconded the motion. The meeting was adjourned at 7:51 p.m. by unanimous voice vote.

Community High School District 94

**WEST CHICAGO COMMUNITY HIGH SCHOOL
326 JOLIET STREET - Student Services Conference
Room**

Human Resources Committee Meeting

April 2, 2018

5:30 PM

Agenda

Committee Members:

Katherine Doremus, Board Vice President

Susan Gillespie, Board Member

Renee Yackey, Board Secretary

Cheryl Moore, Director of Human Resources

Douglas Domeracki, Superintendent, Ex Officio

Gary Saake, Board President, Ex Officio

1. Roll Call
2. Public Comment
3. Review of IASB Draft Policies Related to the Personnel Section
4. Recommendations From Committee for Revisions of IASB Policies in the Personnel Section
5. Adjournment

**COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois**

Minutes of the HUMAN RESOURCES COMMITTEE meeting held on April 2, 2018 at 326 Joliet Street, West Chicago, Illinois from 5:32 p.m. to 6:24 p.m.

1. **Roll Call:** The meeting was called to order at 5:32 p.m.

Committee Members: Kathe Doremus, Susan Gillespie, Renee Yackey, Cheryl Moore, Gary Saake (Ex Officio), Dr. Douglas Domeracki (Ex Officio)

Committee Members Present: Susan Gillespie, Renee Yackey, Cheryl Moore, Gary Saake (Ex Officio), Dr. Douglas Domeracki (Ex Officio)

Committee Members Absent: Kathe Doremus

Others Present: Lynn Boothe (Recording Secretary)

2. **Public Comment**

There was no public comment.

3. **Review of IASB Draft Policies Related to the Personnel Section**

- The committee reviewed follow up items from the meeting held on March 12, 2018:
 - Policy 5:90 Abused and Neglected Child Reporting. Ms. Gillespie asked if the District was providing training specifically in Erin's Law. Ms. Moore stated that according to the Regional Office Mandated training list Erin's Law (Child Abuse) training is for K-8. Ms. Moore will review the tutorial on Child Abuse to see if it would be appropriate for high school and consider adding it to the annual Global Compliance Training.
 - Current Policy 6005 – Supervisory Conflict of Interest: Policy not in PRESS but the committee agreed we do need this or some other form of it. The committee recommends we keep policy 6005 and review and update it if needed.
 - Current Policy 6010 – Evaluation: Administrator Evaluations are covered in PRESS section 3.
 - Current Policy 6021 – Bloodborne Pathogens: There is no PRESS policy but we need to have an Exposure Control Plan. The committee recommends we keep policy 6021 and review and update it if needed.
 - Current Policy 6023 – Staff Personal Security and Safety: Attorney recommendation is to keep policy 6023 but remove *“and to report any unsafe or potentially unsafe conditions to their immediate supervisor.”* The attorney cited a recent court case in Dupage County that might create liability for the district and employees if they fail to report unsafe conditions and we have a policy stating they must.

4. **Recommendations from Committee for Revisions of IASB Policies in the Personnel Section**

- The committee reviewed current Personnel Policies starting with 6029 with the following recommendations. During the review it was suggested that some current policies that PRESS does not have might be better placed in an employee handbook. This is noted below where appropriate.
 - Current Policy 6029 - Dress Guidelines for Staff: PRESS does not have a policy. Dress code is very hard to enforce and often better addressed on an individual level. Committee recommended Policy 6029 is not needed but a statement about personal appearance expectations should be made in an employee handbook.

- Current Policy 6030/6030P – Employee Ethics/Employee Ethics Procedures: Revise to PRESS Policy 5:120 – Employee Ethics: Conduct: and Conflict of Interest.
- Current Policy 6031 – Personal Technology and Social Media; Usage and Conduct: Revise to PRESS Policy 5:125 – Personal Technology and Social Media, Usage and Conduct.
- Current Policy 6032 – Operational Services Identity Protection: Revise to PRESS policy 4:15.
- Current Policy 6101 – Required Physical Exam for New Certified: Revise to PRESS Policy 5:30 – Hiring Process and Criteria.
- Current Policies 6102 – Credit for Prior Teaching: Policy is currently suspended. There is no PRESS policy. We need a policy or a procedure in an employee handbook identifying how salary credit is given at hire. Administration will review.
- Current Policy 6103 – Professional Organizations for Certified Employee Membership: There is no PRESS Policy. This is better suited for an employee handbook to explain the vision of the Board regarding this topic.
- Current Policy 6104 – Certified Employee Participation in Professional Meetings and In-Service Activities: There is no PRESS Policy. This is better suited for an employee handbook to explain the vision of the Board regarding this topic
- Current Policy 6105/6105P – Additional Training/Rules and Regs: Policy not in PRESS but is needed. The committee recommends we keep policy 6105 and 6105P. Administration will review and update if needed.
- Current Policy 6106 – Department Chair/Division Heads: Policy not in PRESS but not needed.
- Current Policy 6107 – Inability to Evaluate and Observe: Policy not in PRESS but not needed.
- Current Policy 6108 – Tutoring for Pay Prohibited: Policy not in PRESS, but is needed. The committee recommends we keep policy 6108 and review and update it if needed.
- Current Policy 6109 – Unpaid Sick Leave: Similar to Policy 6110 and is not needed.
- Current Policy 6110 – Temporary Illness or Incapacity: Revise to PRESS Policy 5:180 – Temporary Illness or Temporary Incapacity.
- Current Policy 6112 – Reduction in Force: Revise to PRESS Policy 5:290 ESS Employment Termination and Suspensions. We will also need to define Seniority in an employee handbook or other place as PRESS does not include that.
- Current Policy 6113 – Part Time Teaching and Job Sharing: Policy not in PRESS. Part of the policy is needed to identify terms of a part time assignment or we may be able to address this in an employee handbook.
- Current Policy 6201 – Physical Exam for New ESS: Revise to PRESS Policy 5:30 – Hiring Process and Criteria.
- Current Policy 6301 – Confidential/Exempt Employee Salaries: Revise to PRESS Policy 5:270 – Employment At-Will, Compensation, and Assignment
- Current Policy 6302 – Confidential Employee Overtime Pay: Revise to PRESS Policy 5:270 – Employment At-Will, Compensation, and Assignment.
- Current Policy 6303 – Holidays Confidential/Exempt: Revise to PRESS Policy 5:330 – Educational Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the actual holidays in PRESS Policy what is currently agreed to with WCHSSSA.
- Current Policy 6304 – Vacation – Confidential/Exempt: Revise to PRESS Policy 5:330 – Education Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the accrual amount in PRESS Policy to what is currently agreed to with WCHSSSA.
- Current Policy 6305 – Leave of Absence – Confidential/Exempt: Revise to PRESS Policy 5:330 Educational Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the allotments in PRESS Policy to what is currently agreed to with WCHSSSA.
- Current Policy 6306 – Unpaid Sick Leave – Confidential/Exempt: Revise to PRESS Policy 5:180 – Temporary Illness or Temporary Incapacity.

- Current Policy 6307 – Insurance Plan – Confidential/Exempt: There is no PRESS Policy for this. The committee recommends keeping policy 6307 to define terms of insurance for Confidential employees.
- Current Policy 6308 – Rights before Administration – Confidential/Exempt: There is no PRESS Policy. We can address this in an employee handbook on how we handle employee discipline issues.
- Current Policy 6309 – Reduction in Force – Confidential/Exempt: Revise to PRESS Policy 5:290 ESS Employment Termination and Suspensions.
- There are several PRESS Policies we currently do not have in our current Policy Manual, but should be incorporated in the new Policy Manual:
 - Add PRESS Policy 5:20 – Workplace Harassment – this should be adopted as soon as possible due to new legal requirements.
 - Add PRESS Policy 5:35 – Compliance with FLSA.
 - Add PRESS Policy 5:50 – Drug and Alcohol Free: This is currently covered by Policy 1801.
 - Add PRESS Policy 5:60 – Expenses: This is currently covered by Policies 1904, 1904P.
 - Add PRESS Policy 5:70 – Religious Holidays: This needs to be customized to our current practices.
 - Add PRESS Policy 5:130 – Responsibilities Concerning Internal Information.
 - Add PRESS Policy 5:140 – Solicitations By or From Staff.
 - Add PRESS Policy 5:190 – Teacher Qualifications.
 - Add PRESS Policy 5:200 – Terms and Conditions of Employment and Dismissal.
 - Add PRESS Policy 5:210 – Resignations.
 - Add PRESS Policy 5:220 – Substitute Teachers.
 - Add PRESS Policy 5:240 – Suspension.
 - Add PRESS Policy 5:250 – Leaves of Absence.
 - Add PRESS Policy 5:260 – Student Teachers: This is currently covered in Policies 9508, 9508P.
 - Add PRESS Policy 5:280 – Duties and Qualifications Education Support.
 - Add PRESS Policy 5:285 – Bus Drivers & Commercial Vehicles. Our mini buses are not commercial vehicles but we can have the policy in case we ever get one.
 - Add PRESS Policy 5:290 – Employment Termination and Suspensions Education Support.
 - Add PRESS Policy 5:300 – Schedules and Employment Year.
- Section 2000 – Administrators: Similar to PRESS Section 3 – Administration. Not reviewed by the committee.

Renee Yackey left the meeting at 6:20 pm.

The next step is for a recommendation to be presented to and made to the Policy Committee. Ms. Moore will draft a recommendation based on March 12 and April 2 minutes.

5. **Adjournment:** Cheryl Moore asked for a motion to adjourn. Mr. Saake so moved. Ms. Gillespie seconded the motion. The meeting was adjourned by unanimous voice vote at 6:24 p.m.

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
March 20, 2018 – 7:00 P.M.
326 Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Rich Nagel led the Board and meeting attendees in the Pledge of Allegiance.
3. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Ms. Gillespie, Mr. Kotche, Mr. Nagel and Ms. Yackey.
4. Absent – None
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley, Ms. Moore, Dr. Cheng and Ms. Glunt
6. Additions to the Agenda:
None

STUDENT RECOGNITION:

1. February Student of the Month:
Yesenia Munoz
2. Athletes of the Winter Season:
Teegan Cook – Boys’ Swim
Jason Gimre – Boys’ Basketball
Sierra Koenig – Girls’ Basketball

GOOD NEWS OF THE DISTRICT:

1. Wego Boutique:
Janet Hurtado, Deb Stack, Julie Gawenda, Maria Vlantis
2. National Board Certification:
Jennifer Culbertson, Nicole Osborne, Lauren Stewart

PUBLIC PARTICIPATION:

The following community members and staff addressed the board.

- Tom Tipton asked what the board’s response is to the expiration of DACA and how the board will protect students. He also asked what constitutes the board recognizing the superintendent meeting his goals and that any merit pay attached to the goals be made public.
- Brad Larson stated at a joint Association meeting 2 Association business items would be discussed: That the Board hold committee meetings between 6 and 9 p.m. every 2nd Tuesday of the month, and that all public meetings be recorded and made available via the website.
- Blanca Ruiz stated that Latin Fever had been a success. She expressed concern that administrators and board members had not attended.
- Sherry Bowne stated she had addressed the board in February regarding concerns over the expiration of DACA. She asked what the board had decided to do to protect students.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report:

- There had been 2 FOIA requests.
- Currently in testing season. The AAPPL assessment had to be re-administered as the incorrect test was given initially. The Illinois Science Assessment has been completed, and the SAT and PSAT assessments will be administered April 10th.
- Baseball and softball fields require extensive work at this time of the year.
- There has been a decline in student athletic participation. Other schools are seeing a decline also.
- Eighth grade step-up days will be held in April. Benjamin students will visit the school April 12, and Winfield will visit April 19.
- Parent Teacher conferences will be March 22nd and 23rd.
- Data sharing meetings with feeder districts will need to be rescheduled.
- 429 students signed up for 694 AP exams to be administered during the month of May.
- The Adult Education program has been defunded. We will begin working with College of DuPage for next year.
- Districts 33 and 94 have agreed to a joint summer school program which will help prevent summer slide. The program is scheduled to begin the Summer of 2019.
- Dr. Domeracki gave a presentation on the Every Student Succeeds Act (ESSA).

2. Director of Building Operations Report:

- District Administrative Center ADA Compliance: the school's architect did a walkthrough of the building and made several recommendations for making the building compliant. This item will be brought to the next Facilities Committee meeting.
- A Facilities Committee meeting is planned for April 4, 2018. Topics will include District Office ADA compliance and a review of IASB draft policies related to facilities.
- Planning for summer construction is underway.
- Last summer a series of bonds for under \$10,000,000 were issued. There was discussion then regarding rising interest rates. Rates are projected to be increasing. This item will be brought back to the meeting in April regarding the issuance of additional bonds. There was a discussion regarding whether the current state of the District Office is ADA Compliant. Modifying the District Administrative Center to become ADA compliant will be a topic at the next Facilities Committee, and will potentially be brought to the full board for consideration if that is the committee's recommendation. It was stated that meetings will be held at the school until further notice. It was noted that the District Office will be moving back to the school, most likely in the Fall of 2020. Elizabeth Hennessy of Raymond James gave a financing update.

3. Director of Business Services Report:

Mr. Blatchley reported the following:

There will be a Finance Committee meeting within the next few weeks. One of the agenda items will be a review of IASB draft policies related to Operational Services; within this review there is a credit card policy which will need to be reviewed by the committee and then brought forward to the board if that is the committee's recommendation.

Another item for the agenda will be senior Chromebooks and their disposal. The committee will also review the recommendation to purchase Naviance.

4. Director of Human Resources Report:

Ms. Moore reported the following:

- She had attended 3 job fairs to recruit teaching candidates.
- March was filled with staffing and sectioning meetings to determine next year's needs.
- Individual meetings were held with all non-tenured staff.
- Separating employee recognition from the end of year breakfast into smaller events was discussed. Service awards could be presented at the beginning of the year. It was suggested that an open house would be a good way to recognize retirees. Volunteer recognition events were also discussed.

5. Principal's Report:

Dr. Cheng reported on the following:

- Student Attendance & Discipline reports were included in the packet.
- March 14, 2018 was National School Walkout. Seven student activities were created for students to participate in in lieu of walking out. Approximately 50 – 60 students walked out.

6. Policies and Procedures Regarding Immigration:

Dr. Cheng reviewed our current policies and procedures regarding this topic. Board members discussed various methods of communicating the district's commitment to protect our students; it was noted that board policy has an entire section that deals with law enforcement. It was suggested that the legal limitations of ICE be communicated to the public. It was also noted that a number of organizations in the community provide resources for people who may be at risk of losing legal status. Board members discussed updating a WeGo Together for Kids document on the district's website to include information and resources. It was noted that the school district should not appear to offer legal advice, rather than referring the public to these resources.

7. Volunteer Recognition:

Ms. Moore suggested recognizing volunteers at next year's New Teacher Dessert with the Board and having a formal recognition by the Board during National Volunteer Appreciation Week. It was suggested that the new teachers recognition be preserved and that volunteers should be recognized on a separate date.

8. Committee Approval of Minutes:

Education Committee Approval of Minutes:

MOTION: approve the minutes of the meeting of March 5, 2018.

That the Education Committee

MOTION: Ms. Yackey

SECOND: Dr. Cheng

VOTE: Ayes: Doremus, Yackey, Cheng, Domeracki, Saake

Nays: None

Abstain: Gillespie
Motion Passed: 5 – 0; 1 Abstain

Human Resources Committee Approval of Minutes:

MOTION: That the Human Resources Committee approve the minutes of the meeting of March 12, 2018.

MOTION: Ms. Doremus

SECOND: Ms. Yackey

VOTE: Ayes: Doremus, Gillespie, Yackey, Moore

Nays: None

Abstain: Domeracki, Saake

Motion Passed: 4 – 0; 2 Abstain

9. Future Dates:

- a. Regular Board of Education Meeting – April 17, 2018
- b. Regular Board of Education Meeting – May 15, 2018

10. Open Comment - Board Members:

There was no open comment.

11. Future Issues:

There were no future issues.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:

Regular and Closed Session Board of Education Meeting Minutes of February 20, 2018
Imprest Fund Statement

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. Acceptance of Minutes:

- a. Education Committee Meeting – March 5, 2018
- b. Human Resources Committee Minutes – March 12, 2018

2. Approval of Financials

- a. Approve Current Expenditures from February 16, 2018 to March 14, 2018

- b. Treasurer's Report
- c. Statement of Position/Financial Report
- d. Statement of Revenue/Expenditures YTD Ending February 28, 2018
- e. 3-Year Budget/Actual Report
- f. Grant Reports
- g. Petty Cash Fund Report
- h. Student Activity Account Fund Balance
- i. New Vendors Monthly Report
- j. Quarterly Financial Reports
- k. Referendum Revenue & Expenditure Report

3. **Renewal of Illinois High School Association Membership – (Roll Call)**

Students from West Chicago Community High School participate in Illinois High School Association Interscholastic Athletics and Activities that enrich the educational experience. The yearly renewal of membership to the Association is now due. Renewal of membership does not require payment of membership dues or entry fees. Administration is recommending the Board approve the renewal of membership to the Illinois High School Association.

CONSENT AGENDA APPROVAL

ITEMS REMOVED FROM CONSENT AGENDA:

1. **Approval of Minutes**

Regular Board of Education Meeting – February 20, 2018

Closed Session Board of Education Meeting – February 20, 2018

MOTION: Mr. Kotche

SECOND: Ms. Yackey

DISCUSSION: Ms. Gillespie asked that the regular minutes of the February 20, 2018 board meeting be amended. Item #2, Imprest Fund Statement discussion be amended to read lack of a written credit card policy because it violates the school code and the administrative code. She also asked that the discussion under the Finance Committee Report be amended as #3 and #4 contradict each other. It was determined that the minutes of the Finance Committee meeting would be corrected and reposted on the website.

Mr. Saake stated that the motion and second were for the minutes as in the packet.

VOTE: Ayes: Gillespie, Kotche Nagel, Saake, Yackey

Nays: None

Abstain: Campos, Doremus

Motion Passed: 5 – 0, 2 Abstain

2. **Imprest Fund Statement:**

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey

Nays: None

Abstain: Gillespie

Motion Passed: 6 – 0, 1 Abstain

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consisted of:

The renewal of contracts and granting of tenure status for 5 certified staff

The renewal of contracts for 34 certified staff

The non-renewal and dismissal of 4 certified staff

The approval of moving from part-time to full-time assignment for 1 certified staff

The re-employment of 2 certified staff

The retirement of 1 non-certified staff

The leave of absence of 1 non-certified staff

The approval of Total FTE for the 2018-19 school year

The approval of vacation carryover for 2 administrators

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet.

MOTION: Ms. Gillespie

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

2. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the retirement of Sarah Bovee, effective March 15, 2018

MOTION: Mr. Campos

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Ratification – Teacher Contract – (Roll Call)**

The Board of Education and the West Chicago High School Teachers' Association have reached a tentative agreement on a four year Collective Bargaining Agreement.

MOTION: That the Board of Education adopt the tentative agreement with the West Chicago High School Teachers' Association, effective August 14, 2017 and continuing in effect through June 30, 2021.

MOTION: Mr. Campos

SECOND: Mr. Nagel

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

4. **Student Travel – Spain Exchange – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Spain Exchange qualifies as Student Travel and is requesting a trip to Soria, Spain – Nuestra Senora del Pilar, Escolapios, which is beyond a 250 mile radius of West Chicago Community High School.

MOTION: That the Board of Education approve Student Travel for the Spain Exchange – Spring 2019 to Soria, Spain – Nuestra Senora del Pilar, Escolapios. Tentative dates of travel are March 21 through April 2, 2018.

MOTION: Mr. Campos
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. **Student Travel – LifeSmarts San Diego, CA – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the LifeSmarts National Competition qualifies as Student Travel. LifeSmarts students are requesting a trip to San Diego, CA, which is beyond a 250 mile radius of West Chicago Community High School.

MOTION: That the Board of Education approve Student Travel for the LifeSmarts National Competition in San Diego, CA. Dates of travel are April 21 through April 24, 2018.

MOTION: Ms. Doremus
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

6. **Student Travel – BPA (Business Professionals of America) Dallas, TX – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the BPA National Leadership Conference qualifies as Student Travel. BPA students are requesting a trip to Dallas, TX, which is beyond a 250 mile radius of West Chicago Community High School.

MOTION: That the Board of Education approve Student Travel for the BPA National Leadership Conference in Dallas, TX. Tentative dates of travel are May 9 through 13, 2018.

MOTION: Mr. Campos
SECOND: Ms. Doremus
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

7. **Norix Intergovernmental Agreement – (Roll Call)**

An intergovernmental agreement is being brought to the board for approval between the local taxing entities including the City of West Chicago, the DuPage Airport Authority, the West Chicago: Library District, Fire Protection District, Elementary School District 33, and Community High School District 94 and Norix Group Inc. regarding a Property Tax Abatement related to the development of the Norix Property. The agreement and subsequent revisions have been reviewed by our legal counsel. The proposed IGA is attached for your approval.

MOTION: That the Board of Education approve the Intergovernmental Agreement providing a property tax abatement for the development of the Norix Property as presented at table.

MOTION: Ms. Doremus
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

7. **Discovery Drive Intergovernmental Agreement – (Roll Call)**

An intergovernmental agreement is being brought to the board for approval between the local taxing entities including the City of West Chicago, the DuPage Airport Authority, the West

Chicago: Library District, Fire Protection District, Elementary School District 33, and Community High School District 94 and Discovery Drive Investors Property, LLC regarding a Property Tax Abatement related to the development of the Discovery Drive Investors Property. The agreement and subsequent revisions have been reviewed by our legal counsel. The proposed IGA is attached for your approval.

MOTION: That the Board of Education approve the Intergovernmental Agreement providing a property tax abatement for the development of the Discovery Drive Investors Property as presented at table.

MOTION: Ms. Doremus

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 9:10 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees; and collective negotiating matters.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 10:24 p.m.

Ms. Gillespie left the meeting at 10:29 p.m.

ACTION AFTER RETURN TO OPEN SESSION:

1. **Approval of Superintendent's 2017-2018 Goals – Roll Call**

MOTION: That the Board of Education recognize that Dr. Domeracki has met the goals previously established by the Board of Education for the 2017-2018 school year

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

ADJOURNMENT

MOTION:

Education meeting be adjourned at 10:30 p.m.

That the Board of

MOTION:

Ms. Doremus

SECOND:

Mr. Campos

VOTE:

Unanimous Approval on Voice Vote 6 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary

Community High School District 94

WEST CHICAGO COMMUNITY HIGH SCHOOL

326 JOLIET STREET - COMMONS

Finance Committee Meeting

March 26, 2018

6:30 PM

Agenda

Committee Members:

Gary Saake, Board President

Kevin Kotche, Board Treasurer

Ruben Campos, Board Member

Dave Blatchley, Director of Business Services

Douglas Domeracki, Superintendent, Ex Officio

1. Roll Call
2. Public Comment
3. Review of IASB Draft Policies Related to Operational Services
4. Recommendations from Committee for Revisions of IASB Policies in the
Operational Services Section
5. Review Naviance Purchase
6. Senior Chromebooks
7. P-Card Manual
8. Adjournment

Community High School District 94
West Chicago, IL 60185
Finance Committee Meeting

Minutes of the Finance Committee meeting held on March 26, 2018 at 6:30 p.m. at West Chicago Community High School, Commons. Minutes recorded by Dave Blatchley.

Call to order: The meeting was called to order at 6:30 p.m.

1. Roll Call:

Finance Committee members present: Gary Saake, Kevin Kotche, Ruben Campos, and Dave Blatchley

Finance Committee members absent: Doug Domeracki – ex officio

2. Public comment:

None

3. Review of IASB Draft Policies Related to Operational Services

Mr. Blatchley reviewed IASB draft policies related to Section 4 – Operational Services by distributing a document containing references to the district's current 3000 series – Fiscal Authority.

4. Recommendations from Committee for Revisions of IASB Policies in the Operational Services Section

The committee reviewed the document and made the following recommendations:

- Policy 3001 – Fiscal Authority and Responsibility – Press embedded 3001 in 4:10 including aspects of the District's educational program. Press mentions September as the time for budget planning. The Committee would like to see this reference changed to August.
- Policy 3101 – Budget Objectives – Press Policy 4:10 covers topics of planning, preliminary adoption and final adoption of the budget.
- Policy 3102 – Calendar – Press does not address the legal timeline but does explain the responsibilities for submitting budget requests.
- Policy 3103 – Fiscal Year – Press addresses the fiscal year concept in 4:10.
- Policy 3104 – Budget Planning and Preparation – Press covers this in 4:10.
- Policy 3105 – Budget Hearing – Press covers this in 4:10.
- Policy 3106 – Tax Levy – Press covers this in 4:10.

- Policy 3201 – Accounting System – Press covers this in 4:80.
- Policy 3202 – Working Cash Fund – Press does not have policy for this but the topic of Working Cash Fund is covered in 105 ILCS 5/19-1, which allows the district to set up this fund.
- Policy 3203 – Debt Limit – Press covers this in 4:40.
- Policy 3204 – Depository of Funds – Press covers 95% of our current policy but does not discuss when banks of depository will be designated. The Committee suggested this might happen at the Board’s organizational meeting.
- Policy 3205 – Tax Anticipation Warrants – Press covers this in 4:40.
- Policy 3206 – Financial Reports and Statements – Press covers this topic in 4:30 and 4:80.
- Policy 3207 – Bonded Employees – Press covers bonded employees and highlights the treasurer’s duties and limitations in 4:90.
- Policy 3208 – Internal Funds – Press covers this in 4:90 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3209 – Activity Funds – Press covers this in 4:90 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3301 – General Purchasing – Press covers this in 4:55.
- Policy 3302 – Purchasing Authority – Press covers this in 4:60.
- Policy 3303 – Bids and Quotations – Press covers the Illinois School Code reference in 4:60.
- Policy 3304 – Purchase Orders and Contracts – Press covers this in 4:55 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3305 – Unauthorized Purchase and Purchases Exceeding Budget – Press covers this in 4:50, 4:60, and 4:80 and the Committee would like to see our current policy brought into a new manual as procedure.
- Policy 3306 – Sales Calls and Demonstrations – Press covers this in a different section.
- Policy 3307 – Vendor Relations and Ethics – Press covers this in 4:30 and 4:60.
- Policy 3308 – Quotations – Committee would like to save this for a procedure manual.
- Policy 3309 – Petty Cash -- Committee would like to save this for a procedure manual.
- Policy 3310 – Payment of Bills – Press covers this in 4:50.

- Policy 3311 – Authorized Signatures – Press covers part of this in 4:10.
- Policy 3312 – Payment of Pre-Approved and Emergency Contracts – Press covers this in 4:50 but the procedural items from our current policy should be brought over to a new procedural manual.
- Policy 3313 – Standardization of Goods – Press does not cover this and it is not needed.
- Policy 3314 – Conflicts of Interest – Press covers responsible bidders in 4:60 but does not discuss purchasing supplies or materials from a staff member of the school district.
- Policy 3401 – Insurance on Building: Public Liability, Insurance for Employees, Broker of Records – Press covers this in 4:100.
- Policy 3402 – Liability for Personal Property – Press covers this in 4:100.
- Policy 3403 – Athletic Participation – Press covers this in 4:100.
- Policy 3404 – Student Accident – Press covers this in 4:100.
- Policy 3405 – Claims and Reporting – Not covered in Press but could be added to procedure manual.
- Policy 3501 – Salary Schedule – Press does not cover this in Operational Services.
- Policy 3502 – Payroll Information – Should be retained in procedure, policy and CBA.
- Policy 3503 – Deductions from Pay – Press covers this in 4:50.
- Policy 3504 – Expenses for Personnel – Press covers this in 5:60.
- Policy 3505 – Tuition Reimbursement – Covered in current CBA.
- Policy 3506 – Pro-ration of Supplemental Contracts – Covered in Personnel.
- Policy 3601 – Publication of Notices – Press does not cover this in Operational Services.
- Policy 3602 (P) – Retention of Records – Press covers this in Board of Education section and Personnel.
- Policy 3603 – Electronic Records – Press covers this in Personnel.
- Policy 3604 – Audits – Press covers this in 4:80.
- Policy 3701 – Sale of Unneeded or Obsolete Equipment – Retain this in a procedure manual.
- Policy 3702 – Gifts and Donations to the District – Press covers this in 4:30.
- Policy 3703 – Ethics and Gift Ban – Press covers this in 4:30.
- Policy 3704 – Capital Expenditure Plan – Built into Press policy.
- Policy 3705 – Capital Assets – Press does not cover this policy.
- Policy 3801 – Investment Policy – Press covers this in 4:30.

- Policy 3802 – New Investment Approval – Press covers this in 4:30.
- Policy 3803 – Investment Transfers – Press covers this in 4:30.

5. Review Naviance Purchase

Reviewed the five-year proposal and was asked to bring to the full Board in April for consideration.

6. Senior Chromebooks

The Committee suggested utilizing a sign-off form for the seniors to complete.

7. P-Card Manual

The need to create a manual to go along with the new Credit and Procurement Card policy was discussed and Mr. Blatchley will begin working on one.

8. Adjournment

Mr. Saake made the motion to adjourn. Mr. Kotche seconded the motion. The meeting was adjourned at 7:51 p.m. by unanimous voice vote.

Community High School District 94

**WEST CHICAGO COMMUNITY HIGH SCHOOL
326 JOLIET STREET - Student Services Conference
Room**

Human Resources Committee Meeting

April 2, 2018

5:30 PM

Agenda

Committee Members:

Katherine Doremus, Board Vice President

Susan Gillespie, Board Member

Renee Yackey, Board Secretary

Cheryl Moore, Director of Human Resources

Douglas Domeracki, Superintendent, Ex Officio

Gary Saake, Board President, Ex Officio

1. Roll Call
2. Public Comment
3. Review of IASB Draft Policies Related to the Personnel Section
4. Recommendations From Committee for Revisions of IASB Policies in the Personnel Section
5. Adjournment

**COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois**

Minutes of the HUMAN RESOURCES COMMITTEE meeting held on April 2, 2018 at 326 Joliet Street, West Chicago, Illinois from 5:32 p.m. to 6:24 p.m.

1. **Roll Call:** The meeting was called to order at 5:32 p.m.

Committee Members: Kathe Doremus, Susan Gillespie, Renee Yackey, Cheryl Moore, Gary Saake (Ex Officio), Dr. Douglas Domeracki (Ex Officio)

Committee Members Present: Susan Gillespie, Renee Yackey, Cheryl Moore, Gary Saake (Ex Officio), Dr. Douglas Domeracki (Ex Officio)

Committee Members Absent: Kathe Doremus

Others Present: Lynn Boothe (Recording Secretary)

2. **Public Comment**

There was no public comment.

3. **Review of IASB Draft Policies Related to the Personnel Section**

- The committee reviewed follow up items from the meeting held on March 12, 2018:
 - Policy 5:90 Abused and Neglected Child Reporting. Ms. Gillespie asked if the District was providing training specifically in Erin's Law. Ms. Moore stated that according to the Regional Office Mandated training list Erin's Law (Child Abuse) training is for K-8. Ms. Moore will review the tutorial on Child Abuse to see if it would be appropriate for high school and consider adding it to the annual Global Compliance Training.
 - Current Policy 6005 – Supervisory Conflict of Interest: Policy not in PRESS but the committee agreed we do need this or some other form of it. The committee recommends we keep policy 6005 and review and update it if needed.
 - Current Policy 6010 – Evaluation: Administrator Evaluations are covered in PRESS section 3.
 - Current Policy 6021 – Bloodborne Pathogens: There is no PRESS policy but we need to have an Exposure Control Plan. The committee recommends we keep policy 6021 and review and update it if needed.
 - Current Policy 6023 – Staff Personal Security and Safety: Attorney recommendation is to keep policy 6023 but remove *“and to report any unsafe or potentially unsafe conditions to their immediate supervisor.”* The attorney cited a recent court case in Dupage County that might create liability for the district and employees if they fail to report unsafe conditions and we have a policy stating they must.

4. **Recommendations from Committee for Revisions of IASB Policies in the Personnel Section**

- The committee reviewed current Personnel Policies starting with 6029 with the following recommendations. During the review it was suggested that some current policies that PRESS does not have might be better placed in an employee handbook. This is noted below where appropriate.
 - Current Policy 6029 - Dress Guidelines for Staff: PRESS does not have a policy. Dress code is very hard to enforce and often better addressed on an individual level. Committee recommended Policy 6029 is not needed but a statement about personal appearance expectations should be made in an employee handbook.

- Current Policy 6030/6030P – Employee Ethics/Employee Ethics Procedures: Revise to PRESS Policy 5:120 – Employee Ethics: Conduct: and Conflict of Interest.
- Current Policy 6031 – Personal Technology and Social Media; Usage and Conduct: Revise to PRESS Policy 5:125 – Personal Technology and Social Media, Usage and Conduct.
- Current Policy 6032 – Operational Services Identity Protection: Revise to PRESS policy 4:15.
- Current Policy 6101 – Required Physical Exam for New Certified: Revise to PRESS Policy 5:30 – Hiring Process and Criteria.
- Current Policies 6102 – Credit for Prior Teaching: Policy is currently suspended. There is no PRESS policy. We need a policy or a procedure in an employee handbook identifying how salary credit is given at hire. Administration will review.
- Current Policy 6103 – Professional Organizations for Certified Employee Membership: There is no PRESS Policy. This is better suited for an employee handbook to explain the vision of the Board regarding this topic.
- Current Policy 6104 – Certified Employee Participation in Professional Meetings and In-Service Activities: There is no PRESS Policy. This is better suited for an employee handbook to explain the vision of the Board regarding this topic
- Current Policy 6105/6105P – Additional Training/Rules and Regs: Policy not in PRESS but is needed. The committee recommends we keep policy 6105 and 6105P. Administration will review and update if needed.
- Current Policy 6106 – Department Chair/Division Heads: Policy not in PRESS but not needed.
- Current Policy 6107 – Inability to Evaluate and Observe: Policy not in PRESS but not needed.
- Current Policy 6108 – Tutoring for Pay Prohibited: Policy not in PRESS, but is needed. The committee recommends we keep policy 6108 and review and update it if needed.
- Current Policy 6109 – Unpaid Sick Leave: Similar to Policy 6110 and is not needed.
- Current Policy 6110 – Temporary Illness or Incapacity: Revise to PRESS Policy 5:180 – Temporary Illness or Temporary Incapacity.
- Current Policy 6112 – Reduction in Force: Revise to PRESS Policy 5:290 ESS Employment Termination and Suspensions. We will also need to define Seniority in an employee handbook or other place as PRESS does not include that.
- Current Policy 6113 – Part Time Teaching and Job Sharing: Policy not in PRESS. Part of the policy is needed to identify terms of a part time assignment or we may be able to address this in an employee handbook.
- Current Policy 6201 – Physical Exam for New ESS: Revise to PRESS Policy 5:30 – Hiring Process and Criteria.
- Current Policy 6301 – Confidential/Exempt Employee Salaries: Revise to PRESS Policy 5:270 – Employment At-Will, Compensation, and Assignment
- Current Policy 6302 – Confidential Employee Overtime Pay: Revise to PRESS Policy 5:270 – Employment At-Will, Compensation, and Assignment.
- Current Policy 6303 – Holidays Confidential/Exempt: Revise to PRESS Policy 5:330 – Educational Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the actual holidays in PRESS Policy what is currently agreed to with WCHSSSA.
- Current Policy 6304 – Vacation – Confidential/Exempt: Revise to PRESS Policy 5:330 – Education Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the accrual amount in PRESS Policy to what is currently agreed to with WCHSSSA.
- Current Policy 6305 – Leave of Absence – Confidential/Exempt: Revise to PRESS Policy 5:330 Educational Support Personnel Sick Days, Vacation, Holidays. However, we need to customize the allotments in PRESS Policy to what is currently agreed to with WCHSSSA.
- Current Policy 6306 – Unpaid Sick Leave – Confidential/Exempt: Revise to PRESS Policy 5:180 – Temporary Illness or Temporary Incapacity.

- Current Policy 6307 – Insurance Plan – Confidential/Exempt: There is no PRESS Policy for this. The committee recommends keeping policy 6307 to define terms of insurance for Confidential employees.
- Current Policy 6308 – Rights before Administration – Confidential/Exempt: There is no PRESS Policy. We can address this in an employee handbook on how we handle employee discipline issues.
- Current Policy 6309 – Reduction in Force – Confidential/Exempt: Revise to PRESS Policy 5:290 ESS Employment Termination and Suspensions.
- There are several PRESS Policies we currently do not have in our current Policy Manual, but should be incorporated in the new Policy Manual:
 - Add PRESS Policy 5:20 – Workplace Harassment – this should be adopted as soon as possible due to new legal requirements.
 - Add PRESS Policy 5:35 – Compliance with FLSA.
 - Add PRESS Policy 5:50 – Drug and Alcohol Free: This is currently covered by Policy 1801.
 - Add PRESS Policy 5:60 – Expenses: This is currently covered by Policies 1904, 1904P.
 - Add PRESS Policy 5:70 – Religious Holidays: This needs to be customized to our current practices.
 - Add PRESS Policy 5:130 – Responsibilities Concerning Internal Information.
 - Add PRESS Policy 5:140 – Solicitations By or From Staff.
 - Add PRESS Policy 5:190 – Teacher Qualifications.
 - Add PRESS Policy 5:200 – Terms and Conditions of Employment and Dismissal.
 - Add PRESS Policy 5:210 – Resignations.
 - Add PRESS Policy 5:220 – Substitute Teachers.
 - Add PRESS Policy 5:240 – Suspension.
 - Add PRESS Policy 5:250 – Leaves of Absence.
 - Add PRESS Policy 5:260 – Student Teachers: This is currently covered in Policies 9508, 9508P.
 - Add PRESS Policy 5:280 – Duties and Qualifications Education Support.
 - Add PRESS Policy 5:285 – Bus Drivers & Commercial Vehicles. Our mini buses are not commercial vehicles but we can have the policy in case we ever get one.
 - Add PRESS Policy 5:290 – Employment Termination and Suspensions Education Support.
 - Add PRESS Policy 5:300 – Schedules and Employment Year.
- Section 2000 – Administrators: Similar to PRESS Section 3 – Administration. Not reviewed by the committee.

Renee Yackey left the meeting at 6:20 pm.

The next step is for a recommendation to be presented to and made to the Policy Committee. Ms. Moore will draft a recommendation based on March 12 and April 2 minutes.

5. **Adjournment:** Cheryl Moore asked for a motion to adjourn. Mr. Saake so moved. Ms. Gillespie seconded the motion. The meeting was adjourned by unanimous voice vote at 6:24 p.m.

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629225	Acer Service Corporat	04/17/2018	TECHNOLOGY MAINTENANCE SUPPLIES	8,776.50	8,776.50
1629226	Air Filter Engineers	04/17/2018	FILTER SUPPLIES	969.45	969.45
1629227	Alexian Brothers Beha	04/17/2018	1/17/18-2/21/18 TUITION; 1 STUDENT; ACCT #H08003458596	880.00	880.00
1629228	ALL-DISPOSAL & RECYCL	04/17/2018	15-YARD ROLLOFF	325.00	325.00
1629229	Vendor Continued Void	04/17/2018			0.00
1629230	Vendor Continued Void	04/17/2018			0.00
1629231	Amazon.Com	04/17/2018	wireless presenter remotes February Book Order, 44 books & "6 Outlet Surge Protector" Cleaning and tech supplies INSTRUCTIONAL SUPPLIES; BUSINESS ED iPads for World Lang Department; grant AUDITORIUM SUPPLIES light sensors Motorola batteries glue and clamps to repair orchestra	74.95 22.56 33.51 32.50 1,991.64 26.43 45.00 177.94 66.63	6,000.03

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			instruments		
			Science Supplies:	3.99	
			Physics,		
			Forensics,		
			Environmental		
			Sciences		
			\$45.00 CREDIT FOR	-45.00	
			INADVERTENT		
			OVERPAYMENT ON		
			INVOICE		
			#478455754753. PD		
			\$84.40 BUT S/B		
			\$39.40		
			Cleaning spray	55.80	
			for LCD screens		
			February Book	14.84	
			Order, 44 books &		
			"6 Outlet Surge		
			Protector"		
			Sharp TV	730.98	
			replacement for		
			meeting room at		
			district office		
			Cleaning and tech	80.98	
			supplies		
			Cleaning and tech	-34.38	
			supplies		
			February Book	570.01	
			Order, 44 books &		
			"6 Outlet Surge		
			Protector"		
			AUDITORIUM	18.19	
			SUPPLIES		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Science Supplies: Physics, Forensics, Environmental Sciences	331.60	
			Supplies: Physics, Forensics, Environmental Sciences		
			February Book Order, 44 books & "6 Outlet Surge Protector"	23.98	
			BUSINESS EDUCATION SUPPLIES	154.10	
			garbage disposal	1,507.94	
			AUDITORIUM SUPPLIES	33.98	
			Sloan 3301041 A-41-A Regal Flush Meter Inside Parts Repair Kit	34.88	
			February DVD order, 2 DVDs	46.98	
1629232	ANDERSON PEST SOLUTIO	04/17/2018	GLUE BOARDS APRIL 2018	59.33 90.93	150.26
1629233	Aqua Pure Enterprises	04/17/2018	PREVENTIVE SVC POOL SUPPLIES	757.14	757.14
1629234	At&t	04/17/2018	3/28/18-4/27/18 DUCOMM SVCS	450.55	1,676.91

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			3/16/18-4/15/18 INTERNET SVC	1,226.36	
1629235	AT&T INTERNET SERVICE	04/17/2018	3/10/18-4/9/18 INTERNET SVCS	1,675.91	1,675.91
1629236	At&t Long Distance	04/17/2018	FEBRUARY 2018 LONG DISTANCE	80.64	80.64
1629237	Ati Physical Therapy	04/17/2018	MARCH 2018 ATHLETIC TRAINING	14,833.33	14,833.33
1629238	Awana Clubs Internati	04/17/2018	CHARITABLE DONATION FROM SPANISH FOR NATIVE SPEAKERS 2 CLASSES; ACCOUNT: XL 150	1,285.34	1,285.34
1629239	AWARD RIBBONS OF GREE	04/17/2018	Math Award Ribbons	263.95	263.95
1629240	BARCO PRODUCTS	04/17/2018	REFLECTIVE POST SLEEVES	175.76	175.76
1629241	Batteries + Bulbs	04/17/2018	FIRE ALARM REPAIR SUPPLIES	1,261.90	1,261.90
1629242	Behavioral Health Ser	04/17/2018	2/23/18-3/23/18 TUTORING; 1 STUDENT	770.00	770.00
1629243	Best Plumbing Special	04/17/2018	PLUMBING REPAIR SERVICES PLUMBING SUPPLIES PLUMBING SUPPLIES	125.58 54.47 113.58	293.63
1629244	Brightstar	04/17/2018	3/8/18 NURSE TEMP	390.00	390.00
1629245	BUSINESSSOLVER	04/17/2018	MARCH 2018 SERVICE FEES; ACA 1095C STATEMENTS AND POSTAGE	572.00	572.00
1629246	Business Professional	04/17/2018	BPA NLC	258.00	258.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629247	Butler Chemical Co	04/17/2018	Registration; 2 staff MARCH 2018 MAINTENANCE	680.00	680.00
1629248	Canon Financial Servi	04/17/2018	APRIL 2018 CONTRACT CHGS CANON IMAGERUNNER APRIL 2018	5,627.96 855.36	6,483.32
1629249	Cardia, Jennifer	04/17/2018	Bus Registration, testing and permit REIMBURSEMENT	19.00	19.00
1629250	Cdwg	04/17/2018	Chromebook testers for 2018 purchase ACER CHROMEBOOKS, LICENSES AND CASES	342.64 200.28	542.92
1629251	Chisholm, John	04/17/2018	supplies for American Government class	36.98	36.98
1629252	Cisek, Susan	04/17/2018	3/2/18-3/9/18 MILEAGE; HMBD TUTORS	43.60	43.60
1629253	Citizens Taxi Dispatc	04/17/2018	DECEMBER 2017 TRANSPORTATION; 4 STUDENTS	2,321.60	2,321.60
1629254	City Of West Chicago	04/17/2018	FEB 2018 FUEL; O&M 12/5/17-2/16/18 POLICE SECURITY; ATHLETICS 1/27/18 DANCE	433.85 2,895.50 314.76	3,644.11

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629255	City Of West Chicago	04/17/2018	SECURITY 7/4/17-11/4/17	5,779.89	25,798.51
			WATER; SOUTH END 7/4/17-11/4/17	18,770.34	
			WATER; NORTH END 7/4/17-11/4/17	1,248.28	
1629256	Clare Woods Academy	04/17/2018	WATER; PIONEER SCHOOL		
1629256	Clare Woods Academy	04/17/2018	APRIL 2018 TUITION; 1	6,550.20	6,550.20
1629257	Comed	04/17/2018	STUDENT 2/14/18-3/15/18	353.90	392.71
			ELECTRICITY; DISTRICT OFFICE 1/17/18-3/15/18	38.81	
1629258	Communications Revolv	04/17/2018	ELECTRICITY; KERR-MCGEE		
1629258	Communications Revolv	04/17/2018	FEBRUARY 2018 INTERNET SVC	2,250.00	2,250.00
1629259	COMMUNITY THERAPY SER	04/17/2018	MARCH 2018 THERAPY SVCS	5,976.00	5,976.00
1629260	Conserv Fs	04/17/2018	ATHLETIC AND PARKING LOT	1,352.02	2,308.81
			PAINTS ATHLETIC MARKERS AND SUPPLIES	956.79	
1629261	Constellation New Ene	04/17/2018	2/15/18-3/16/18 ELECTRICITY	40,184.98	51,283.43
			MARCH 2018 NATURAL GAS	11,098.45	
1629262	CORE ACADEMY	04/17/2018	MARCH 2018 LIFESKILLS TUITION; 1	3,920.03	16,313.53

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			STUDENT MARCH 2018 TUITION; 5 STUDENTS	12,393.50	
1629263	Cortez/reimbursement,	04/17/2018	2/16/18-2/28/18 MILEAGE; HMBD TUTORS	2.62	14.39
			3/1/18-3/15/18 MILEAGE; HMBD TUTORS	11.77	
1629264	CPC Inc	04/17/2018	APRIL 2018 FACILITY TREE SW	175.00	175.00
1629265	Culbertson, Jennifer	04/17/2018	ROAR SUPPLIES	12.36	12.36
1629266	Debbie De Iorio-Piano	04/17/2018	March 2018 Concert Piano Tuning	95.00	95.00
1629267	Debs, Brigitte	04/17/2018	Tuition reimbursement (ESL) \$75/credit hour; LIPLEPS grant	225.00	225.00
1629268	DLA Architects, Ltd.	04/17/2018	APRIL 2017 PRE-REFERENDUM SVCS	2,235.64	129,903.27
			MARCH 2018 SVCS FOR 2018 RENOVATIONS PROJECT	13,013.30	
			MARCH 2018 SVCS FOR 2018 TENNIS COURT RECONSTRUCTION	2,236.65	
			MARCH 2018 SVCS	112,417.68	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			FOR 2019 ADDITION/REMODELIN G PROJECT		
1629269	Dovich, Timothy Edwa	04/17/2018	Student Incentive program and Center party supplies	18.79	26.87
			Student incentives and center party supplies	8.08	
1629270	Dupage County Health	04/17/2018	ANNUAL SWIMMING POOL PERMIT	265.00	265.00
1629271	Engler Callaway Baast	04/17/2018	MARCH 2018 LEGAL SVCS	550.00	550.00
1629272	Flagsusa	04/17/2018	FLAGS	197.00	197.00
1629273	Flinn Scientific	04/17/2018	Science - Chemistry supplies	432.03	432.03
1629274	Flolo Corporation	04/17/2018	HVAC SUPPLIES	476.34	660.49
			HVAC SUPPLIES	184.15	
1629275	Ford Credit	04/17/2018	CAR LEASE; DRIV ED; ACCT #51897178	252.87	252.87
1629276	Fox Tech Transition P	04/17/2018	MARCH 2018 TUITION; 1 STUDENT	3,307.69	3,307.69
1629277	Glenoaks Hospital The	04/17/2018	MARCH 2018 TUITION; NORTH CAMPUS; 2 STUDENTS	5,641.28	8,472.32
			MARCH 2018 TUITION; WEST	2,831.04	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629284	Hope School	04/17/2018	ELECTRICAL CONTRACTS MARCH 2018	8,323.04	8,323.04
1629285	Id Wholesaler	04/17/2018	TUITION AND TRANSPORTATION ID Lanyards	190.00	190.00
1629286	Illinois State Police	04/17/2018	FEBRUARY 2018 BACKGROUND CHECKS	135.00	135.00
1629287	Vendor Continued Void	04/17/2018			0.00
1629288	ILLINOIS CENTRAL SCHO	04/17/2018	OCTOBER 2017 SOCCER TRANSPORTATION OCTOBER 2017 CROSS COUNTRY TRANSPORTATION FEB 2018 BOYS BASKETBALL TRANSPORTATION FEB 2018 BOYS TRACK TRANSPORTATION FEB 2018 GIRLS BASKETBALL TRANSPORTATION FEB 2018 GIRLS TRACK TRANSPORTATION FEB 2018 TRACK TRANSPORTATION MARCH 2018 STUDENT BUSSING MARCH 2018 DRAMA TRANSPORTATION	1,943.49 541.88 925.63 281.86 328.30 274.28 292.82 58,817.98 661.80	64,997.14

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MARCH 2018 FIELD TRIP; CHILD DEVELOPMENT	165.78	
			MARCH 2018 CLOTHING CLASS	264.97	
			FIELD TRIP		
			MARCH 2018 TRANSPORTATION; FRENCH EXCHANGE	105.35	
			MARCH 2018 MATH TEAM	236.73	
			TRANSPORTATION WEGO BUDDIES FT; MEDIEVAL TIMES; 3/16/18	156.27	
1629289	Illinois School Servi	04/17/2018	2018 COMMENCEMENT TICKETS	375.00	375.00
1629290	In the Swim	04/17/2018	POOL SUPPLIES	163.58	163.58
1629291	Integrated Systems Co	04/17/2018	APRIL 2018 SKYWARD SUBSCRIPTION	525.00	525.00
1629292	Interboro Packaging C	04/17/2018	MISC CUSTODIAL SUPPLIES; 2017/18 BID WINNER FOR LATEX GLOVES AND BAG LINERS	351.12	351.12
1629293	IPMG Employee Benefi	04/17/2018	APRIL 2018 FLEXIBLE SPENDING	350.00	350.00
1629294	Jensen, Chris	04/17/2018	DRAMA SET SUPPLIES	178.23	178.23
1629295	Johnson, Dan	04/17/2018	JAN 2018-MAR 2018 RETIREE HLTH REIMBURSEMENT	785.52	785.52

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629296	Jones School Supply C	04/17/2018	GRADUATION AWARDS	80.25	80.25
1629297	JW Pepper	04/17/2018	Music for Final Orchestra Concert Spring Concert Music Spring Concert Music	391.99 475.74 43.00	910.73
1629298	Karl, Therese	04/17/2018	3/1/18-3/15/18 MILEAGE; HMBD TUTORS 3/15/18-3/22/18 MILEAGE; HMBD TUTORS	77.39 54.50	131.89
1629299	Kirhofer's Sports	04/17/2018	PRACTICE TENNIS BALLS	384.00	384.00
1629300	Kost, Rich	04/17/2018	AVID CONFERENCE AIRFARE	310.60	310.60
1629301	Lange, Veronica	04/17/2018	Ipad case reimbursement; grant	20.41	20.41
1629302	Language Line Service	04/17/2018	FEBRUARY 2018 TRANSLATION SVCS MARCH 2018 TRANSLATION SVCS	212.55 292.50	505.05
1629303	LD PRODUCTS	04/17/2018	Toner Toner	234.40 117.51	351.91
1629304	Life Fitness	04/17/2018	Fitness Center Equipment Fitness Center Equipment	3,109.36 2,888.80	5,998.16
1629305	Little Friends Inc	04/17/2018	MARCH 2018 TUITION; 1 STUDENT	4,467.77	4,467.77

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629306	Marklund at Mill Cree	04/17/2018	MARCH 2018 TUITION; 1 STUDENT	9,845.00	9,845.00
1629307	McMaster Carr Supply	04/17/2018	MISC BUILDING HARDWARE SUPPLIES	146.49	146.49
1629308	Melvin, Marianne	04/17/2018	3/1/18-3/15/18 MILEAGE; HMBD TUTORS	10.90	10.90
1629309	Menards	04/17/2018	SET SUPPLIES AND PROPS FOR 2017/18 DRAMA MISC BUILDING HARDWARE SUPPLIES SET SUPPLIES AND PROPS FOR 2017/18 DRAMA MISC BUILDING HARDWARE SUPPLIES SET SUPPLIES AND PROPS FOR 2017/18 DRAMA	23.97 241.37 83.16 110.97 242.56	702.03
1629310	Midwest Transit Equip	04/17/2018	VAN/TRACTOR REPAIR SUPPLY	322.17	322.17
1629311	Miller Concrete Const	04/17/2018	LIGHT POLE BASE REPLACEMENT	2,800.00	2,800.00
1629312	Mistretta, Megan	04/17/2018	Food/Drink Supplies for the Center Program/Sped Supplies for "Center Cafe"; Student Incentive Program	76.14 18.18	94.32

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629313	Murphy, Hank	04/17/2018	HONORS BIOLOGY NATURAL SELECTION LAB SUPPLIES	6.37	6.37
1629314	Murphy Ace Hardware 2	04/17/2018	KEYS AND TAGS MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLY	18.20 15.88 10.50 15.74 17.04 27.54 11.61 39.17 4.45 21.94 90.00	272.07
1629315	MUSIC & ARTS	04/17/2018	Equipment Purchase Equipment Purchase	55.62 39.75	95.37
1629316	Ncs Pearson Inc	04/17/2018	Psychologist Testing Booklets	229.49	229.49
1629317	NEFF	04/17/2018	ATHLETIC AWARDS	691.30	691.30
1629318	Neuco Inc	04/17/2018	HVAC SUPPLIES	571.38	571.38
1629319	News-2-You	04/17/2018	Yearly	260.49	260.49

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Office Supplies		
			Office Supply	90.69	
			Order, March 2018		
			Office Supply	128.64	
			Order, March 2018		
			Office Supply	8.89	
			Order, March 2018		
			Student Resource	2,202.91	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		
			Student Resource	97.16	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		
			Student Resource	431.10	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		
			Student Resource	3.95	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		
			Student Resource	22.99	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		
			Miscellaneous	12.23	
			Office Supplies		
			Student Resource	653.94	
			Center Program		
			Supply Order 2nd		
			Semester 17-18		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Title 1 - Mckinney Vento Supply Order	126.48	
			Title 1 - Mckinney Vento Supply Order	412.60	
			Title 1 - Mckinney Vento Supply Order	16.26	
			Title 1 - Mckinney Vento Supply Order	77.40	
			Title 1 - Mckinney Vento Supply Order	23.98	
			office supplies-file folders, post-its, paper clips, highlighters, white-out, dry erase markers office	12.23	
			office supplies-file folders, post-its, paper clips, highlighters, white-out, dry erase markers office	99.42	
			office supplies-file	17.49	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			folders, post-its, paper clips, highlighters, white-out, dry erase markers office supplies-file	36.24	
			folders, post-its, paper clips, highlighters, white-out, dry erase markers Title 1 - Mckinney Vento Supply Order	137.56	
			Title 1 - Mckinney Vento Supply Order	321.31	
			Title 1 - Mckinney Vento Supply Order	297.72	
			Adult Ed Office Supply Order 11-29-2017	147.35	
1629325	Ombudsman Ed Services	04/17/2018	ADDITIONAL MARCH 2018 TUITION	750.00	750.00
1629326	PACTT Learning Center	04/17/2018	MARCH 2018 TUITION; 1 STUDENT	4,776.24	4,776.24
1629327	PAHCS II/Northwestern	04/17/2018	BOARD REQUIRED PHYSICALS; 3/9/18	192.53	279.16

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			BOARD REQUIRED PHYSICALS; 3/26/18	86.63	
1629328	PARS	04/17/2018	Testing Booklets for School Psychologist	613.12	613.12
1629329	PEAPOD LLC/Billing	04/17/2018	INSTRUCTIONAL SUPPLIES; FACS	349.54	668.48
			INSTRUCTIONAL SUPPLIES; FACS	117.54	
			INSTRUCTIONAL SUPPLIES; FACS	131.61	
			INSTRUCTIONAL SUPPLIES; FACS	146.88	
			CREDIT FOR MISSING PRODUCTS	-77.09	
1629330	PLAINFIELD SCHOOL DIS	04/17/2018	AP Summer Institute for Joe Zeman - AP World History	450.00	450.00
1629331	PORCAYO'S TEES	04/17/2018	ROAR T-SHIRTS FOR MENTORS AND STAFF	1,461.50	1,461.50
1629332	Presenta Plaque	04/17/2018	BTI/CWT POCKET PLAQUES	282.00	282.00
1629333	Psat/nmsqt	04/17/2018	FALL 2017 TEST FEES	2,247.00	2,247.00
1629334	Purchase Advantage Ca	04/17/2018	MARCH 2018 INSTRUCTIONAL SUPPLIES; FACS	662.67	639.70
			Credit taken for inadvertent overpayment of \$22.97 on account	-22.97	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			from 11/17-2/18 (see detail attached)		
1629335	Purchase Advantage Ca	04/17/2018	INSTRUCTIONAL SUPPLIES; SPECIAL ED	288.24	288.24
1629336	Quest Management Serv	04/17/2018	PRESIDENT COUNCIL MEETING REFRESHMENTS PARENT CONFERENCE APPRECIATION	80.00 1,150.00	1,893.90
1629337	RAM Transport Inc	04/17/2018	MARCH 2018 MILK MARCH 2018 TRANSPORTATION; 1 STUDENT	663.90 3,150.00	3,150.00
1629338	Reality Works	04/17/2018	Mechanical babies purchased from CTEI Grant for Child Development curriculum	10,431.60	10,431.60
1629339	Revtrak Inc	04/17/2018	MARCH 2018 BANK MERCHANT FEES	339.35	339.35
1629340	Riddell All American	04/17/2018	RECONDITIONING OF BATTING HELMETS	73.11	73.11
1629341	Rotary Club Of West C	04/17/2018	2018 QUARTERLY DUES; DIRECTOR OF BUSINESS	150.00	300.00
			2018 QUARTERLY DUES; SUPT	150.00	
1629342	Sased	04/17/2018	FEBRUARY 2018 TRANSPORTATION; SE ALTERNATIVE	4,110.28	4,110.28
1629343	Seal Of Illinois	04/17/2018	MARCH 2018	7,726.16	7,726.16

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629344	Septran Inc	04/17/2018	TUITION; 2 STUDENTS MARCH 2018	32,567.16	32,567.16
1629345	Simplex Grinnell	04/17/2018	TRANSPORTATION; SPECIAL ED FIRE ALARM PANEL SVC; DISTRICT OFFICE	981.85	981.85
1629346	Skyward Account Dept	04/17/2018	Skyward Additional Training Proposal	735.00	735.00
1629347	Sladek, Christina	04/17/2018	INSTRUCTIONAL SUPPLIES; PHYSICS LAB	25.98	25.98
1629348	SPECIAL EDUCATION SYS	04/17/2018	MARCH 2018 LIFESKILLS TRANSPORTATION; 1 STUDENT MARCH 2018 TRANSPORTATION; 5 STUDENTS MARCH 2018 TRANSPORTATION; 1 STUDENT	899.81 3,597.22 836.57	5,333.60
1629349	Sports Imports	04/17/2018	REPLACEMENT VOLLEYBALL EQUIPMENT	1,362.50	1,362.50
1629350	St Charles High Schoo	04/17/2018	UPSTATE 8 CONFERENCE IADA SUPPLIES	20.00	20.00
1629351	T S Specialties	04/17/2018	VAN & TRACTOR REPAIR SERVICES VAN & TRACTOR	349.86 219.18	569.04

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629352	TELESOLUTIONS CONSULT	04/17/2018	REPAIR SUPPLY APRIL 2018	275.00	275.00
1629353	TonerStore	04/17/2018	RETAINER FEE Toner	111.85	111.85
1629354	TYCO INTEGRATED SECUR	04/17/2018	4/1/18-6/30/18 QUARTERLY BILLING	267.00	267.00
1629355	United States Postal	04/17/2018	April 2018 postage meter postage	2,600.00	2,600.00
1629356	US Games	04/17/2018	Eclipse and Beach Balls	155.71	155.71
1629357	Varitronics LLC	04/17/2018	Supplies for poster printer used in Child Development/FACS courses	725.24	725.24
1629358	Veritiv Operating Com	04/17/2018	2017-2018 PAPER BID - ASSORTED COLOR PAPER - BLUE CARDSTOCK - 11 X 17 20 LB WHITE AND WHITE 8.5 X 11 20 LB PAPER - QUARTERLY DELIVERY	4,365.90	4,365.90
1629359	Wards Natural Science	04/17/2018	Science-Dissection Order for all Biology classes (23 sections) Chem supplies- test tubes and eudiometer Chem supplies-	186.84 108.12 81.43	376.39

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1629360	Warehouse Direct	04/17/2018	test tubes and eudiometer CUSTODIAL SUPPLIES	250.00	559.15
			CUSTODIAL SUPPLIES	309.15	
1629361	Waste Management West	04/17/2018	MARCH 2018 REFUSE SVC	1,058.27	1,184.58
			April 2018 Recycling	45.01	
			APRIL 2018 REFUSE; DISTRICT OFFICE	81.30	
1629362	WCCHS STUDENT ACTIVIT	04/17/2018	BPA National Conference airfare; grant; 2 staff	413.20	413.20
1629363	We Grow Dreams Inc	04/17/2018	NOVEMBER 2017 JOB TRAINING; 5 STUDENTS	875.00	3,325.00
			CREDIT FOR PAYMENT OF INCORRECT INVOICE 17-7574; CK #1628653 12/19/17 \$700.00	-700.00	
			DECEMBER 2017 JOB TRAINING; 5 STUDENTS; REVISED INVOICE	875.00	
			JANUARY 2018 JOB TRAINING; 5 STUDENTS	875.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			FEBRUARY 2018 JOB TRAINING; 4 STUDENTS	700.00	
			MARCH 2018 JOB TRAINING; 4 STUDENTS	700.00	
1629364	West Chicago Printing	04/17/2018	ENVELOPES	1,927.50	1,927.50
1629365	Willuweit, Lisa	04/17/2018	Art Show Reception supplies	52.89	52.89
1629366	Winfield Flower Shopp	04/17/2018	SYMPATHY; SPECIAL ED SYMPATHY, ATHLETICS	49.90 74.45	124.35
1629367	WINZER CORPORATION	04/17/2018	CUSTODIAL SUPPLIES	227.80	227.80
1629368	WOJCIECHOWSKI, ALEXAN	04/17/2018	Reimbursement for music that was out of stock and ordered via e-print	241.00	241.00
		144	Computer	Check(s) For a Total of	544,080.43

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	144	Computer	Checks For a Total of	544,080.43
Total For	144	Manual, Wire Tran, ACH & Computer	Checks	544,080.43
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	544,080.43

COMMUNITY HIGH SCHOOL DISTRICT NO. 94
 BOARD OF EDUCATION - BILL LISTING SUMMARY
 March 2018 Expenditures and April 17, 2018 Bill List

	(Taxes)Certificates Of Deposit, MM Dep. Purchased For The Month Of March-18	Net Payroll For The Month Of March-18	Operating Checks* Drawn During The Month Of March-18	Bill List Vouchers Paid In The Month Of March-18	Total	Bill List Vouchers Paid In The Month Of April-18
#10 EDUCATIONAL FUND	\$ -	914,899.50	705,314.53	\$231,357.98	\$1,851,572.01	\$194,769.54
#20 OPERATIONS AND MAINTENANCE FUND	-	59,559.70	56,291.78	92,884.74	\$208,736.22	109,332.50
#30 DEBT SERVICES FUND	-			4,050.00	\$4,050.00	
#40 TRANSPORTATION FUND	-		229.30	134,471.88	\$134,701.18	112,310.76
#50 ILLINOIS MUNICIPAL RETIREMENT FUND	-		39,667.54		\$39,667.54	
#51 SOCIAL SECURITY AND MEDICARE FUND	-		39,498.65		\$39,498.65	
#60 CAPITAL IMPROVEMENTS 2017	-	8,568.00	2,744.86	132,273.45	\$143,586.31	127,667.63
#65 CAPITAL IMPROVEMENTS	-				\$0.00	
#70 WORKING CASH FUND	-				\$0.00	
#80 TORT FUND	-				\$0.00	
TOTAL	\$ -	\$983,027.20	\$843,746.66	\$595,038.05	\$2,421,811.91	\$544,080.43

* Payroll taxes, annuities, wage garnishments, insurance premiums, college savings plans
 TRS & IMRF pension contributions, charitable contributions, Imprest Fund & Petty Cash Fund
 reimbursement, lost & stale check replacement reviewed by Treasurer

The investments and payroll disbursements for the month of March-18 and the regular accounts payable for the period
March 15, 2018 to April 12, 2018 to be paid April 17, 2018 Totaling: \$2,370,854.29

I hereby certify that the expenditures listed as a part of this statement are legally payable from the budget category to which they are charged and are coded in conformance with the Illinois Office of Education Accounting Manual.

April 12, 2018
 Date

 Director of Business Services

TO THE TREASURER, COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO, ILLINOIS

The Board of Education has approved the payment of the above listed invoices on this date and you are hereby authorized and directed to make payments thereof:

 Date

 President, Board of Education

 Secretary, Board of Education

COMMUNITY HIGH SCHOOL IMPREST FUND March 2018

This listing represents payments from the High School Imprest Fund for the month of March 2018. Reimbursement for the following is hereby requested from the Board of Education, Community High School District 94, West Chicago, Illinois at its regular board meeting on April 17, 2018.

David Blatchley - Director of Business Svcs

Date

ACCOUNT	BATCH	CHECK	CHECK INVOICE	AMOUNT
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	
10E100 1500 6430 00 000000	030218 MCHS DIST156	03/02/2018	1315948 Fr Wrest invite 12/2/17	-315.00
20E000 2540 3401 00 000000	IP0301 At&t	03/01/2018	1316279 2/16/18-3/15/18 FIRE PANEL	236.28
20E000 2540 3401 00 000000	IP0301 At&t	03/01/2018	1316279 2/16/18-3/15/18 PHONE SVC	706.97
10E100 1500 3191 00 000000	IP0301 Effinger/official, Jim	03/01/2018	1316280 GIRLS TRACK; TRI-INDOOR; 2/23/18	91.00
10E052 2130 3190 00 000000	IP0301 Illinois Public Health Associa	03/01/2018	1316281 IPHA EVENT REGISTRATION; SCHOOL HEALTH CRITICAL ISSUES 2018; ANNETTE SNYDER	85.00
10E100 1500 3191 00 000000	IP0301 Rocha, Jesse	03/01/2018	1316282 GIRLS TRACK; TRI-INDOOR; 2/23/18	91.00
40E000 2550 3302 00 000000	IP0307 Bono, Tracy	03/07/2018	1316283 February 2018 Student Transportation	168.48
10E100 1500 1504 00 000000	IP0307 Cheehy, Tom	03/07/2018	1316284 BOYS BASKETBALL; GLENBARD EAST; 2/16/18; BG BOARD	40.00
10E022 1220 3193 00 000000	IP0307 Cook, Valerie	03/07/2018	1316285 School Bus Refresher Class	10.00
10E100 1500 3191 00 000000	IP0307 Effinger/official, Jim	03/07/2018	1316286 BOYS TRACK; TRI; 3/6/18	91.00
40E000 2550 3302 00 000000	IP0307 Hernandez, Francisca	03/07/2018	1316287 February 2018 student transportation	30.41
10E100 1500 6420 00 000000	IP0307 Hinsdale South High School	03/07/2018	1316288 Entry for LL regional game Bbb 2/26/18	30.00
10E100 1500 1504 00 000000	IP0307 Kimball, Jacob	03/07/2018	1316289 BOYS BASKETBALL; GLENBARD EAST; 2/16/18; BG ANNOUNCER	40.00
10E022 1220 3193 00 000000	IP0307 Majchrowski, Laurie	03/07/2018	1316290 School Bus Refresher Class 5/22/18	10.00
10E062 2210 3110 00 000000	IP0307 McGaw YMCA	03/07/2018	1316291 Life Guard Training	400.00
10E100 1500 3191 00 000000	IP0307 Rocha, Jesse	03/07/2018	1316292 BOYS TRACK; TRI; 3/6/18	91.00
10E100 1500 1504 00 000000	IP0307 Stone, Brian	03/07/2018	1316293 BOYS BASKETBALL; GLENBARD EAST; 2/16/18; FOUL BOARD	40.00
10E100 1500 6430 00 000000	bf0316 BATAVIA HIGH SCHOOL	03/16/2018	1316294 G track dist madness invite 3 girls \$10.00 each 3/9/18	30.00
10E100 1500 6430 00 000000	bf0316 DeKalb High School	03/16/2018	1316295 Var G soc invite 3/15/18	225.00
10E100 1500 6430 00 000000	bf0316 Glenbard South High School	03/16/2018	1316296 G Var/JV soc invite 3/18	250.00
10E100 1500 6430 00 000000	bf0316 Glenbard East High School	03/16/2018	1316297 G soc JV invt 4/9/18	175.00
10E100 1500 6430 00 000000	bf0316 Lake Park High School	03/16/2018	1316298 Var b ten invite 4/7/18	75.00
10E100 1500 6430 00 000000	bf0316 Larkin High School	03/16/2018	1316299 Var g soc invite 4/24/18	100.00
10E100 1500 6430 00 000000	bf0316 Oswego East High School	03/16/2018	1316300 Var Bad invite 4/7/18	100.00
10E100 1500 6430 00 000000	bf0316 Thornton Fractional South High	03/16/2018	1316301 Var Bad invite 3/24/18	100.00
10E100 1500 6430 00 000000	bf0316 WHEELING HIGH SCHOOL	03/16/2018	1316302 Var bad invite 4/14/18	200.00
10E062 2210 3110 00 000000	ip0319 Community Unit School Dist #20	03/19/2018	1316303 6TH Annual Chicagoland AP	125.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					Consortium Conference Registration; 1 staff member	
40E000 2550 3302 00 000000	ip0319	Hernandez, Francisca	03/19/2018	1316304	March Student Transport, March 5, 6 and 7	30.41
10E950 2210 3190 00 950000	IP0321	Dorman, Linnette	03/21/2018	1316305	World Languages Division Chair meeting	26.00
10E100 1500 3191 00 000000	IP0321	Goras, Tim	03/21/2018	1316306	BASEBALL; PLAINFIELD CENTRAL; 3/17/18	32.00
10E100 1500 3191 00 000000	IP0321	Hart, William	03/21/2018	1316307	BASEBALL; ST EDWARDS; 3/19/18	64.00
10E070 2410 4000 00 000000	IP0321	Illinois Principals Associatio	03/21/2018	1316308	IPA STUDENT RECOGNITION BREAKFAST; 4 ATTENDEES	100.00
10E100 1500 3191 00 000000	IP0321	Napierala, Euzebiusz	03/21/2018	1316309	GIRLS SOCCER; GE; 3/20/18	59.00
10E100 1500 3191 00 000000	IP0321	Niemiec, Mike	03/21/2018	1316310	SOFTBALL; AT; 3/19/18	61.00
10E100 1500 3191 00 000000	IP0321	Siwek, Ted	03/21/2018	1316311	BASEBALL; PLAINFIELD CENTRAL; 3/17/18	32.00
10E100 1500 3191 00 000000	IP0321	Skiles, Ernie	03/21/2018	1316312	BASEBALL; ST EDWARDS; 3/19/18	64.00
20E000 2540 3401 00 000000	IP0321	VERIZON WIRELESS	03/21/2018	1316313	3/8/18-4/7/18 CELL PHONE; SUPT	177.66
10E032 1421 4050 00 000000	IP0321	WCCHS STUDENT ACTIVITY FUND	03/21/2018	1316314	BALANCE OF PRESCHOOL ACOOUNT OVERPAYMENT ON PURCHASE ADVANTAGE ACCOUNT FROM 11/17 AND 12/17 STATEMENTS	10.99
10E070 2410 6450 00 000000	ip0326	Ascd Membership Processing Cen	03/26/2018	1316315	SELECT MEMBERSHIP RENEWAL; #1093115	89.00
10E100 1500 3191 00 000000	IP0326	Barone/official, Phil	03/26/2018	1316316	SOFTBALL; METEA VALLEY; 3/23/18	64.00
10E100 1500 3191 00 000000	IP0326	Barone/official, Phil	03/26/2018	1316316	SOFTBALL; BURLINGTON CENTRAL; 3/21/18	61.00
10E100 1500 3191 00 000000	IP0326	Buchanan, William	03/26/2018	1316317	BASEBALL; LARKIN; 3/21/18	64.00
10E100 1500 3191 00 000000	IP0326	Fonseca, Ben	03/26/2018	1316318	BASEBALL; LARKIN; 3/21/18	64.00
10E100 1500 3191 00 000000	IP0326	Haynes, John	03/26/2018	1316319	BASEBALL; STREAMWOOD; 3/22/18	61.00
10E100 1500 3191 00 000000	IP0326	Humphrey, Candace	03/26/2018	1316320	BOYS VOLLEYBALL; GLENBARD NORTH; 3/21/18	89.00
10E100 1500 3191 00 000000	IP0326	Laseter, Quiyann	03/26/2018	1316321	BOYS VOLLEYBALL; GLENBARD NORTH; 3/21/18	89.00
10E100 1500 3191 00 000000	IP0326	Marchese, Steve	03/26/2018	1316322	BASEBALL; STREAMWOOD; 3/22/18	61.00
10E950 1800 3190 00 950000	ip0326	Poulterer, Mark	03/26/2018	1316323	Iditarod Subscption LIPLEPS 1000-300	67.95
10E100 1500 3191 00 000000	IP0326	Reges/official, Craig	03/26/2018	1316324	SOFTBALL; METEA VALLEY;	64.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					3/23/18	
10E070 2410 3410 00 000000	IP0327	WEST CHICAGO POST OFFICE	03/27/2018	1316325	PROGRESS GRADE MAILERS	951.75
10E100 1500 6430 00 000000	ip0328	Hoffman Estates High School	03/28/2018	1316326	Var b vol invite 3/24/18	350.00
10E073 2633 6450 00 000000	ip0328	NSPRA	03/28/2018	1316327	Renewal of membership in the National School Public Relations Association	285.00
20E000 2540 3401 00 000000	IP0331	At&t	03/31/2018	1316328	3/16/18-4/15/18 FIRE PANEL	236.28
20E000 2540 3401 00 000000	IP0331	At&t	03/31/2018	1316328	3/16/18-4/15/18 PHONE SVC	722.55
20E000 2540 3401 00 000000	IP0331	At&t	03/31/2018	1316328	3/16/18-4/15/18 PHONE SVC	2,867.54
10E100 1500 3191 00 000000	IP0331	Humphrey, Candace	03/31/2018	1316329	BOYS VOLLEYBALL; FENTON; 3/28/18	89.00
10E100 1500 3191 00 000000	IP0331	Joras, Dana	03/31/2018	1316330	GIRLS SOCCER; HAMPSHIRE; 3/28/18	95.00
10E100 1500 3191 00 000000	IP0331	KOZIOL, RICH	03/31/2018	1316331	BASEBALL; WILLOWBROOK; 3/28/18	109.00
10E100 1500 3191 00 000000	IP0331	Krzyzak, Krystian	03/31/2018	1316332	BOYS VOLLEYBALL; FENTON; 3/28/18	89.00
10E100 1500 3191 00 000000	IP0331	Matzelle, Carl	03/31/2018	1316333	GIRLS SOCCER; HAMPSHIRE; 3/28/18	95.00
10E100 1500 3191 00 000000	IP0331	Mroz/official, Gene	03/31/2018	1316334	GIRLS SOCCER; HAMPSHIRE; 3/28/18	64.00
10E100 1500 3191 00 000000	IP0331	Stratton, Gary	03/31/2018	1316335	BASEBALL; WILLOWBROOK; 3/28/18	109.00
Totals for checks						10,720.27

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	ED FUND	0.00	0.00	5,543.69	5,543.69
20	OPER & MAINT	0.00	0.00	4,947.28	4,947.28
40	TRANSPORT	0.00	0.00	229.30	229.30
***	Fund Summary Totals ***	0.00	0.00	10,720.27	10,720.27

***** End of report *****

**COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois**

**TREASURER'S REPORT
FOR MONTH ENDING MARCH 2018**

FUND	CASH BALANCE Thru 2/28/2018	RECEIPTS March 2018	DISBURSEMENTS March 2018	CASH BALANCE Thru 3/31/2018	INVESTMENTS AT COST Thru 3/31/2018
EDUCATIONAL	\$ (659,397.44)	\$ 1,841,061.12	\$ 1,858,506.46	\$ (676,842.78)	\$ 6,581,494.05
OPERATIONS & MAINTENANCE	\$ (513,472.79)	\$ 209,364.83	\$ 211,906.08	\$ (516,014.04)	\$ 1,939,562.61
DEBT SERVICES	\$ 903,563.70	\$ -	\$ 4,050.00	\$ 899,513.70	\$ 790,863.30
TRANSPORTATION	\$ (30,484.13)	\$ 3,073.83	\$ 134,701.18	\$ (162,111.48)	\$ 725,172.34
I.M.R.F.	\$ (40,165.13)	\$ 81,740.11	\$ 33,048.19	\$ 8,526.79	\$ 109,301.83
SOCIAL SECURITY/MEDICARE	\$ (54,086.35)	\$ 95,088.14	\$ 39,183.55	\$ 1,818.24	\$ 44,621.02
CAPITAL IMPROVEMENTS 2017	\$ (674,640.03)		\$ 140,416.45	\$ (815,056.48)	\$ 9,280,732.30
CAP IMPROVEMENTS	\$ (14,424.18)	\$ 26,248.98	\$ -	\$ 11,824.80	\$ 1,189.77
WORKING CASH	\$ 1,168,766.17		\$ -	\$ 1,168,766.17	\$ 908,550.73
TORT	\$ 94,033.27	\$ 26,765.57	\$ -	\$ 120,798.84	\$ 103,832.20
TOTAL	\$ 179,693.09	\$ 2,283,342.58	\$ 2,421,811.91	\$ 41,223.76	\$20,485,320.15
Monthly Invest. Int., Adj. & Fees/YTD Interest thru 3/31/18 <i>(included in revenue and investment totals)</i>	\$ 483,148.30	34,054.73	74.95		\$ 517,128.08
					PLUS INVESTMENTS \$20,485,320.15
TOTAL YEAR-TO-DATE CASH AND INVESTMENTS AS OF MARCH 31, 2018				\$ 20,526,543.91	

Kevin Kotche, Treasurer

Date

**COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF POSITION
FINANCIAL REPORT
FOR PERIOD ENDING March 31, 2018**

Percent of Fiscal Year Complete: 75.00

ASSETS	IMPREST, PETTY CASH & SCHLSHP	CASH BALANCES	INVESTMENT BALANCES	ACCOUNTS RECEIVABLE	AUDIT ENTRY	TOTAL ASSETS
EDUCATIONAL	16,438	(676,843)	6,581,494			5,921,089
OPERATIONS & MAINTENANCE		(516,014)	1,939,563			1,423,549
DEBT SERVICES		899,514	790,863			1,690,377
TRANSPORTATION		(162,111)	725,172			563,060
MUNICIPAL RETIREMENT		8,527	109,302			117,829
SOCIAL SECURITY/MEDICARE		1,818	44,621			46,439
CAPITAL IMPROVEMENTS 2017		(815,056)	9,280,732	4,599		8,470,275
CAPITAL IMPROVEMENTS		11,825	1,190			13,015
WORKING CASH		1,168,766	908,551			2,077,317
TORT		120,799	103,832			224,631
TOTAL	16,438	41,224	20,485,320	4,599	-	20,547,581

LIABILITIES AND FUND EQUITY	TAX WARRENTS	ACCOUNTS PAYABLE	ENCUMBERED PAYABLES	OTHER PAYABLES	FUND EQUITY	TOTAL LIABILITY AND FUND EQUITY
EDUCATIONAL		(22,526)	194,770		5,748,846	5,921,089
OPERATIONS & MAINTENANCE		53,273	109,333		1,260,943	1,423,549
DEBT SERVICES					1,690,377	1,690,377
TRANSPORTATION			112,311		450,749	563,060
MUNICIPAL RETIREMENT					117,829	117,829
SOCIAL SECURITY/MEDICARE		(235)			46,674	46,439
CAPITAL IMPROVEMENTS 2017		(49,477)	127,668		8,392,084	8,470,275
CAPITAL IMPROVEMENTS					13,015	13,015
WORKING CASH					2,077,317	2,077,317
TORT					224,631	224,631
TOTAL	-	(18,965)	544,080	-	20,022,465	20,547,581

RECEIPTS	BUDGET 2017 - 2018	CURRENT REVENUES	Y.T.D. REVENUES	OTHER RECEIPTS	UNREALIZED BALANCE	PERCENT REALIZED
EDUCATIONAL	24,031,122	446,010	13,529,207		10,501,914	56.30%
OPERATIONS & MAINTENANCE	3,260,221	5,190	1,626,613		1,633,608	49.89%
DEBT SERVICES	2,779,909	657	1,465,454		1,314,454	52.72%
TRANSPORTATION	1,519,072	3,453	853,924		665,149	56.21%
MUNICIPAL RETIREMENT	497,528	6,744	241,237		256,291	48.49%
SOCIAL SECURITY/MEDICARE	473,406	8,094	235,871		237,535	49.82%
CAPITAL IMPROVEMENTS 2017	9,203,000	9,333	9,359,693		(156,693)	101.70%
CAPITAL IMPROVEMENTS	-	26,249	170,081		(170,081)	1.85%
WORKING CASH	2,500	883	7,869		(5,369)	314.75%
TORT	158,513	4,222	101,354		57,159	63.94%
TOTAL	41,925,270	510,837	27,591,302	-	14,333,968	65.81%

DISBURSEMENTS	BUDGET 2017 - 2018	CURRENT EXPENDITURES	Y.T.D. EXPENDITURES	CURRENT ENCUMBERED	UNENCUMBERED BALANCE	PERCENT ENCUMBERED
EDUCATIONAL	24,019,888	1,855,027	18,400,547	194,770	5,424,571	76.61%
OPERATIONS & MAINTENANCE	3,257,840	208,331	2,244,430	109,333	904,078	68.89%
DEBT SERVICES	2,737,500	4,050	2,835,497		(97,997)	103.58%
TRANSPORTATION	1,512,750	134,576	893,591	112,311	506,848	59.07%
MUNICIPAL RETIREMENT	493,516	33,048	345,770		147,746	70.06%
SOCIAL SECURITY/MEDICARE	466,573	39,184	356,303		110,270	76.37%
CAPITAL IMPROVEMENTS 2017	8,000,000	142,035	998,211	127,668	6,874,121	12.48%
CAPITAL IMPROVEMENTS	-	-	10,850		(10,850)	0.14%
WORKING CASH	2,500	-	-		2,500	0.00%
TORT	267,975	(22,553)	195,283		72,692	72.87%
TOTAL	40,758,542	2,393,697	26,280,482	544,080	13,933,980	64.48%

FUND BALANCE	JULY 1 EQUITY	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE EXPENDITURES	CURRENT ENCUMBERED	OTHER ACTIVITY	*CURRENT EQUITY
EDUCATIONAL	10,814,955	13,529,207	18,400,547	194,770		5,748,846
OPERATIONS & MAINTENANCE	1,988,093	1,626,613	2,244,430	109,333		1,260,943
DEBT SERVICES	3,060,419	1,465,454	2,835,497			1,690,377
TRANSPORTATION	602,728	853,924	893,591	112,311		450,749
MUNICIPAL RETIREMENT	222,362	241,237	345,770			117,829
SOCIAL SECURITY/MEDICARE	167,107	235,871	356,303			46,674
CAP IMPROVEMENTS 2017	-	9,359,693	998,211	127,668		8,233,813
CAPITAL IMPROVEMENTS	12,055	170,081	10,850			171,286
WORKING CASH	2,069,448	7,869	-			2,077,317
TORT	318,560	101,354	195,283			224,631
TOTAL	19,255,728	27,591,302	26,280,482	544,080		20,022,465

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF REVENUE AND EXPENDITURES
YTD ENDING
MARCH 31, 2018

PERCENT OF FISCAL YEAR COMPLETED:75.00

DISTRICT 94 REVENUE & EXPENDITURE REPORT

MARCH 31, 2018

FUND

BEGINNING FUND BALANCE

EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	ALL CAP IMPRV	WRK CASH	TORT	TOTAL ALL
\$ 10,814,955	\$ 1,988,093	\$ 3,060,419	\$ 602,728	\$ 222,362	\$ 167,107	\$ 12,055	\$ 2,069,448	\$ 318,560	\$ 19,255,728

REVENUE BUDGET

\$ 24,031,122	\$ 3,260,221	\$ 2,779,909	\$ 1,519,072	\$ 497,528	\$ 473,406	\$ 9,203,000	\$ 2,500	\$ 158,513	\$ 41,925,270
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RECEIPTS

1. CORPORATE P. P. REPLACEMENT TAX
2. SUMMER PROGRAM FEES
3. EARNINGS ON TAXES/ INVESTMENTS
4. BOND PRINCIPAL AND INTEREST 2017
5. PUPIL & COMMUNITY SERVICES
6. FACILITY RENTALS
7. IMPACT FEES/P.U.D/LAND CASH DONATE
8. STATE AID
9. STATE/ CATEGORICAL AID /GRANTS FY18
10. ARRA AID/ARRA FEDERAL FUNDING
11. FEDERAL AID/GRANTS FY18 LATE PMTS
12. PROPERTY TAXES - ED. FUND-TORT
13. PROPERTY TAXES - SPEC'L EDUCATION
14. PERMANENT TRANSFER OF INTEREST/EQ
15. CURRENT YEAR LEVY-ADVANCED TAXES
16. FLOW-THRU/VENDOR REVENUE/MISC REV

\$ 251,208	\$ 24,072		\$ 16,712	\$ 38,044	\$ 45,642	\$ 142,508		\$ 23,767	541,952
35,790									35,790
92,781	9,740	6,782	3,689	947	302	10	7,869	63	122,183
		96,022					9,359,682		9,455,704
827,422									827,422
	29,539								29,539
						27,573			27,573
1,905,355									1,905,355
809,514			415,130						1,224,644
708,837									708,837
8,740,311	1,563,052	1,362,651	417,843	202,247	189,927			77,523	12,553,553
113,957									113,957
									-
									-
44,034	209		550						44,793

TOTAL REVENUE REALIZED

PERCENT REVENUE REALIZED (Actual/Budget)

\$ 13,529,207	\$ 1,626,613	\$ 1,465,454	\$ 853,924	\$ 241,237	\$ 235,871	\$ 9,529,773	\$ 7,869	\$ 101,354	\$ 27,591,302
56.30%	49.89%	52.72%	56.21%	48.49%	49.82%	103.55%	314.75%	63.94%	65.81%

EXPENDITURE BUDGET

\$ 24,019,888	\$ 3,257,840	\$ 2,737,500	\$ 1,512,750	\$ 493,516	\$ 466,573	\$ 8,000,000	\$ 2,500	\$ 267,975	\$ 40,758,542
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DISBURSEMENTS

1. SALARIES
2. BENEFITS
3. EMPLOYER IMRF
4. EMPLOYER FICA
5. EMPLOYER MEDICARE
6. PURCHASED SERVICES/CONTRACTS REG
7. PURCHASED SERVICES/mini BUSSES
8. PURCHASED SERVICES/SPECIAL ED
9. PURCHASED SERVICES/TCD
10. FUEL ADJ/EARLY DISMISSAL/FIELD TRIP
12. UNEMPLOYMENT INSURANCE
13. SCHOOL BOND FINANCIAL SERVICES
14. TREASURER BOND
15. WORKERS COMPENSATION
16. GENERAL LIABILITY INSURANCE
17. STUDENT ACCIDENT INSURANCE
18. UTILITIES
19. SUPPLIES & MATERIALS
20. TAX PAYMENTS
21. CAPITAL/NON-CAPITAL EQUIPMENT/FURN
22. CAPITAL CONTRACTS/ IMPROVEMENTS
23. CAPITAL LEASE EXPENSE
24. BOND INTEREST EXPENSE
25. DUES, FEES AND INVESTMENT COSTS
26. REDEMPTION OF PRINCIPAL
27. PERMANENT TRANSFERS - INTEREST/EQ
28. TUITION & SPEC ED COST/(TUITION RFND)
29. RETIREMENT BENEFITS/OTHER

\$ 11,433,156	\$ 901,777					\$ 21,943			12,356,875.65
2,924,709	189,662					3,056			3,117,427
				345,770					345,770
					187,092				187,092
					169,211				169,211
1,670,026	191,196		411,147			78,950			2,351,319
									-
			390,436						390,436
			48,578						48,578
			43,430						43,430
								5,313	5,313
								11,265	11,265
								80,450	80,450
								96,933	96,933
								1,322	1,322
	510,346								510,346
409,357	145,105								554,462
									-
315,343	304,714					905,112			1,525,170
	1,581								1,581
									-
		161,328							161,328
80,481	49	4,169							84,700
		2,670,000							2,670,000
									-
1,566,966									1,566,966
510									510

TOTAL EXPENDITURES DISBURSED

Encumbered Expenditures

PERCENT DISBURSED PLUS ENCUMBERED(Total/Budget)

\$ 18,400,547	\$ 2,244,430	\$ 2,835,497	\$ 893,591	\$ 345,770	\$ 356,303	\$ 1,009,061	\$ -	\$ 195,283	\$ 26,280,482
\$ 194,770	\$ 109,333	\$ -	\$ 112,311	\$ -	\$ -	\$ 127,668	\$ -	\$ -	\$ 544,080
76.61%	72.25%	103.58%	66.49%	70.06%	76.37%	142.1%	0.00%	72.87%	65.81%

EXCESS OF REVENUE/(EXPENDITURES)

\$ (4,871,340)	\$ (617,818)	\$ (1,370,042)	\$ (39,667)	\$ (104,533)	\$ (120,432)	\$ 8,520,712	\$ 7,869	\$ (93,929)	\$ 1,310,820
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ENDING FUND BALANCE *

\$ 5,748,846	\$ 1,260,943	\$ 1,690,377	\$ 450,749	\$ 117,829	\$ 46,674	\$ 8,405,099	\$ 2,077,317	\$ 224,631	\$ 20,022,465
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FUND

EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	ALL CAP IMPRV	WRK CSH	TORT	TOTAL ALL
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3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

DEPARTMENT/SUMMARY	FUND	#	DEPT	15 ACTUAL	16 ACTUAL	17 ACTUAL	% CHANGE	18 BUDGET	% CHANGE	18 ACTUAL	YTD %
GENERAL H.S.	10	1	TTL	163,899	147,432	126,695	-60.06%	369,100	-191.33%	87,618	23.74%
HMBD TUTORS	10	2	TTL	53,926	36,002	37,400	-6.54%	37,200	-3.33%	29,400	79.03%
ART	10	3	TTL	238,287	233,574	252,079	-3.29%	266,212	-13.97%	185,967	69.86%
SCIENCE	10	4	TTL	1,132,241	1,261,501	1,288,187	-9.79%	1,357,256	-7.59%	1,013,048	74.64%
DRIVER'S ED	10	5	TTL	225,170	146,878	153,727	-14.07%	164,058	-11.70%	182,167	111.04%
ENGLISH	10	6	TTL	1,504,422	1,569,209	1,552,387	-3.06%	1,551,974	1.10%	1,182,981	76.22%
FOREIGN LANG	10	7	TTL	622,480	657,811	633,862	-6.93%	632,591	3.83%	485,691	76.78%
HEALTH ED	10	8	TTL	1,938	962	1,688	93.78%	2,625	-172.88%	160	6.11%
MATHEMATICS	10	9	TTL	1,516,614	1,492,933	1,537,793	1.02%	1,549,868	-3.81%	1,164,626	75.14%
MUSIC	10	10	TTL	239,396	234,840	239,732	4.38%	262,361	-11.72%	190,342	72.55%
MUSIC INITIATIVE	10	10	TTL	-	-	24,999	-	-	0.00%	4,099	0.00%
PHYSICAL DEV	10	11	TTL	1,123,465	1,212,245	1,227,552	-0.50%	1,195,294	1.40%	798,210	66.78%
SOC STUDIES	10	13	TTL	1,294,648	1,417,983	1,465,961	-7.89%	1,518,400	-7.08%	1,165,423	76.75%
TECHNOLOGY	10	14	TTL	724,375	814,149	903,063	-9.67%	983,566	-20.81%	822,378	83.61%
DEV LEARNING	10	22	TTL	3,481,469	4,023,729	4,122,903	-2.32%	4,105,257	-2.03%	3,307,839	80.58%
ADULT ED - LOCAL	10	28	TTL	7,618	-	-	-29.14%	10,000	0.00%	-	0.00%
SUMR ADLT ED	10	29	TTL	2,109	3,960	6,457	-49.18%	6,650	-67.94%	11,921	179.26%
BUSINESS ED	10	30	TTL	547,649	543,543	484,521	1.46%	479,041	11.87%	385,293	80.43%
FACS	10	32	TTL	254,816	268,654	257,571	2.15%	169,162	37.03%	174,471	103.14%
IND ARTS-TECH ED	10	34	TTL	150,372	134,984	133,908	16.06%	124,944	7.44%	66,712	53.39%
B T I	10	35	TTL	345	153	-	-13.67%	150	1.93%	-	0.00%
PHOTOGRAPHY	10	36	TTL	14,926	-	-	-	-	-	-	0.00%
SUMMER SCH/R	10	40	TTL	63,990	106,534	67,248	13.05%	72,300	32.13%	40,796	56.43%
SUMMER SPORTS CA	10	41	TTL	44,444	44,600	47,564	-1.24%	45,000	-0.90%	35,548	79.00%
BILINGUAL	10	45	TTL	518,222	541,136	492,596	-2.28%	512,430	5.30%	379,168	73.99%
SOCIAL WORKE	10	50	TTL	341,209	210,863	201,735	93.45%	205,872	2.37%	152,235	73.95%
GUIDANCE DEP	10	51	TTL	653,440	634,252	683,429	6.11%	697,170	-9.92%	525,600	75.39%
SCHOOL NURSE	10	52	TTL	176,998	173,991	175,876	10.78%	180,335	-3.65%	134,796	74.75%
PSYC SERVICE	10	53	TTL	151,563	161,158	170,537	-7.00%	164,062	-1.80%	111,148	67.75%
AVID PROGRAM	10	54	TTL	133,626	156,091	186,780	-24.29%	202,075	-29.46%	147,436	72.96%
SPEECH PATH/AUDIC	10	55	TTL	59,907	62,717	64,303	0.00%	66,123	-5.43%	48,616	-3.04%
LEARNING RES	10	61	TTL	287,778	272,085	248,928	-0.44%	259,020	4.80%	195,627	75.53%
STAFF & CURR DEV	10	62	TTL	217,781	239,438	264,787	-20.15%	274,614	-14.69%	129,151	47.03%
UTTERBACK DONATI	10	64	TTL	16,255	21,489	2,735	-6.52%	-	100.00%	-	0.00%
ASST PRINCIPAL	10	69	TTL	1,063,106	1,083,594	1,016,334	2.62%	1,184,371	-9.30%	896,595	75.70%
PRINCIPAL	10	70	TTL	769,880	752,324	743,203	0.09%	721,624	4.08%	569,139	78.87%
SUPT OFFICE	10	71	TTL	298,514	303,749	331,123	-5.18%	346,189	-13.97%	253,379	73.19%
DIR OF PRSNL	10	72	TTL	248,118	257,225	224,279	2.89%	249,282	3.09%	179,355	71.95%
COMM RELATIONS	10	73	TTL	36,939	57,398	59,057	-40.77%	62,925	-9.63%	45,782	72.76%
ED FOUNDATIO	10	74	TTL	2,125	2,382	1,372	0.00%	2,500	-4.94%	7,637	0.00%
BOARD OF ED	10	75	TTL	148,375	158,611	167,319	-8.75%	181,625	-14.51%	175,509	96.63%
DIR OF BUSIN	10	80	TTL	160,500	162,550	145,341	-1.76%	153,104	5.81%	124,870	3.33%
CAFETERIA	10	82	TTL	17,167	8,153	11,454	-71.39%	50,500	-519.43%	5,093	10.08%
EMP BENEFITS	10	83	TTL	49,170	19,903	37,545	7.36%	47,200	-137.14%	3,123	6.62%
FISCAL SVCS	10	85	TTL	287,453	311,793	294,099	-10.25%	321,417	-3.09%	218,866	68.09%
MIS	10	90	TTL	343,126	326,143	313,285	3.18%	341,383	-4.67%	221,898	65.00%
PMT OTH DIST	10	97	TTL	1,089,255	423,660	437,969	24.54%	489,500	-15.54%	778,314	159.00%

3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

DEPARTMENT/SUMMARY	FUND	#	DEPT	15 ACTUAL	16 ACTUAL	17 ACTUAL	% CHANGE	18 BUDGET	% CHANGE	18 ACTUAL	YTD %
ATH/INTERSCH	10	100	TTL	867,834	839,814	830,543	3.74%	826,324	1.61%	628,461	76.05%
AQUATICS	10	102	TTL	-	-	-	-	-	0.00%	-	0.00%
INTERSCHOLAS	10	104	TTL	215,199	252,749	227,398	-17.77%	251,825	0.37%	159,167	63.21%
ADULT ED - STATE	10	902	TTL	84,683	800	92,565	-3.59%	92,565	-11470.90%	97,433	105.26%
CTEIG	10	903	TTL	45,873	45,731	46,226	-0.21%	46,226	-1.08%	35,001	75.72%
BILING TBE	10	904	TTL	91,056	97,819	106,798	-4.69%	106,795	-9.18%	83,498	78.19%
A E & L	10	905	TTL	25,129	3,367	29,996	0.00%	29,996	-790.97%	32,200	107.35%
C PERKINS	10	906	TTL	34,507	31,319	38,995	0.96%	37,700	-20.38%	19,303	51.20%
TITLE 1-LOW	10	908	TTL	244,986	340,496	357,360	-25.69%	355,319	-4.35%	213,039	59.96%
ISLG GRANT	10	925	TTL	1,568	1,476	1,177	0.00%	1,500	-1.63%	1,275	85.02%
MEDICAID DIRECT DV	10	929	TTL	124,915	42,480	72,148	-24.37%	50,000	-17.70%	49,542	99.08%
IDEA 94-142 FLOW-TH	10	930	TTL	356,095	395,255	462,861	-34.55%	462,861	-17.10%	385,049	83.19%
ADM OUTREACH	10	931	TTL	12,561	27,778	20,173	-60.27%	20,173	27.38%	11,582	57.41%
TEACHER QUALITY	10	932	TTL	41,370	10,608	27,836	-0.10%	29,977	-182.58%	25,443	84.88%
FED ADULT ED	10	944	TTL	75,317	72,539	77,550	0.00%	77,550	-6.91%	150	0.19%
LEARN SERVE	10	945	TTL	-	-	-	-	-	-	-	0.00%
EL/CIVICS	10	946	TTL	-	-	-	-	-	-	-	0.00%
LIPLEPS	10	950	TTL	18,780	19,971	11,746	-13.09%	11,746	41.19%	20,115	171.25%
BILINGUAL - IEP	10	951	TTL	2,336	3,015.10	3,539	-7.15%	3,000	0.50%	1,263	42.10%
O&M FUND	20	0	TTL	2,542,962	2,805,202	3,610,425	-16.87%	3,257,840	-16.14%	2,244,430	68.89%
DEBT SVC FND	30	0	TTL	3,050,202	3,050,130	2,742,875	0.04%	2,737,500	10.25%	2,835,497	103.58%
TRANSPORTATION	40	0	TTL	1,311,851	1,271,828	1,291,882	-3.61%	1,432,750	-12.65%	849,664	59.30%
SCIENCE	40	4	TTL	(1,372)	(9)	(487)	-	-	100.00%	331	0.00%
ENGLISH	40	6	TTL	-	-	(505)	-	-	0.00%	-	0.00%
FOREIGN EXCH	40	7	TTL	686	135	623	-	-	100.00%	232	0.00%
MUSIC	40	10	TTL	-	308	-	-	-	0.00%	-	0.00%
PHYSICAL DEV	40	11	TTL	-	-	-	-	-	0.00%	-	0.00%
SOCIAL STUDIES	40	13	TTL	227	(1)	(122)	-	-	100.00%	185	0.00%
SPECIAL ED	40	22	TTL	-	-	-	-	-	0.00%	-	0.00%
BUSINESS ED	40	30	TTL	-	(105)	-	-	-	0.00%	-	0.00%
FACS	40	32	TTL	-	181	-	-	-	0.00%	-	0.00%
PHOTOGRAPHY	40	36	TTL	-	-	-	-	-	0.00%	-	0.00%
ATH/INTERSCH	40	100	TTL	69,012	73,381	60,270	0.00%	80,000	-9.02%	42,878	53.60%
PEP BUS	40	104	TTL	5,903	2,555	6,714	0.00%	-	100.00%	300	100.00%
IMRF	50	0	TTL	472,385	463,758	468,364	-1.96%	493,516	-6.42%	345,770	70.06%
SOC SEC & MEDCAR	51	0	TTL	454,114	462,637	474,178	-1.75%	466,573	-0.85%	356,303	76.37%
CAP PROJ 2017	60	0	TTL	3,345,450	2,966,525	5,165,980	-9.72%	8,000,000	-169.68%	998,211	12.48%
CAPITAL PROJECTS	65	0	TTL	3,345,450	2,966,525	5,165,980	-9.72%	-	100.00%	10,850	0.00%
W/C	70	0	TTL	-	2,322	4,649	-	2,500	-	-	0.00%
TORT FUND	80	0	TTL	212,927	256,821	229,720	-30.45%	267,975	-4.34%	195,283	72.87%
TOTALS				\$ 37,531,114	\$ 37,199,790	\$ 42,466,839	-9.06%	\$ 40,758,542	3.28%	\$ 26,280,482	64.48%

**COMMUNITY HIGH SCHOOL
DISTRICT 94**
REVENUE AND EXPENDITURE REPORT
LOCAL, STATE, AND FEDERAL GRANTS
Ending March 31, 2018

GRANT REVENUE & EXPENDITURE SUMMARY
MARCH 2018

Percentage of Fiscal Year:
75.00%

NAME	SOURCE	CODE	DEPT	CURRENT BUDGET	PRIOR YEAR REVENUE	FY 18 REVENUE	EXPENDITURES	ENCUMBERED	BALANCE	% UNREALIZED REVENUE
Adult Ed Summer School & Computer L	Local	132300	29	\$ 6,650		\$ 2,770	\$ 11,921		\$ (9,151)	58%
DuPage Foundation - Music Initiative	Local	199900	10	\$ -					\$ -	100%
Education Foundation/Leadership Mini	Local	199990	74/918	\$ 2,500		\$ 7,637	\$ 7,637		\$ (0)	100%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 46,226			\$ 35,001	\$ 10,212	\$ (45,213)	100%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 106,795	\$ 79,831		\$ 83,498		\$ (83,498)	100%
Adult Ed State Basic 3-1	State	340000	902	\$ 92,565	\$ 97,580		\$ 97,433		\$ (97,433)	100%
Adult Ed Performance	State	340100	905	\$ 29,996	\$ 32,200		\$ 32,200		\$ (32,200)	100%
State Library Grant	State	380000	925	\$ 1,500	\$ 1,275		\$ 1,275		\$ (1,275)	100%
Title 1 Low Income NCLB	Federal	430000	908	\$ 355,319	\$ 141,456	\$ 63,674	\$ 213,039	\$ 10,639	\$ (160,004)	82%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 462,861	\$ 92,723	\$ 260,483	\$ 385,049	\$ 5,729	\$ (130,295)	44%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 37,700			\$ 19,303	\$ 1,060	\$ (20,364)	100%
Adult Ed Federal Basic	Federal	480000	944	\$ 77,550	\$ 30,539		\$ 150		\$ (150)	100%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 50,000	\$ 8,484	\$ 55,209	\$ 49,542		\$ 5,667	-10%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 20,173		\$ 5,322	\$ 11,582	\$ 260	\$ (6,520)	74%
Bilingual - IEP	Federal	490500	951	\$ 3,000			\$ 1,263	\$ 1,992	\$ (3,255)	100%
Title III LIPLEPS	Federal	490900	950	\$ 11,746	\$ 8,178	\$ 10,392	\$ 20,115	\$ 198	\$ (9,922)	12%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 29,977	\$ 9,869	\$ 6,591	\$ 25,443		\$ (18,852)	78%
TOTAL				\$ 1,334,557	\$ 502,135	\$ 412,077	\$ 994,449	\$ 30,091	\$ (612,463)	69.1%

** Special Ed Grants

COMMUNITY HIGH SCHOOL

DISTRICT 94

LOCAL, STATE, FEDERAL GRANTS

Ending March 31, 2018

Percent of Fiscal Year

75.00%

MARCH 2018

GRANT REVENUE

NAME	SOURCE	CODE	DEPT	GRANT BUDGET	PRIOR YR REVENUE	FY18 REVENUE	\$ UNREALIZED	% UNREALIZED	% REALIZED
Adult Ed Summer School & Comput	Local	132300	29	\$ 6,650	\$ -	\$ 2,770	\$ 3,880	58%	42%
DuPage Foundation - Music Initiative	Local	199900	10	\$ -	\$ -	\$ -	\$ -	0%	0%
Education Foundation/Leadership M	Local	199990	74/918	\$ 2,500	\$ -	\$ 7,637	\$ (5,137)	-205%	305%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 46,226	\$ -	\$ -	\$ 46,226	100%	0%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 106,795	\$ 79,831	\$ -	\$ 106,795	100%	0%
Adult Ed State Basic 3-1	State	340000	902	\$ 92,565	\$ 97,580	\$ -	\$ 92,565	100%	0%
Adult Ed Performance	State	340100	905	\$ 29,996	\$ 32,200	\$ -	\$ 29,996	100%	0%
State Library Grant	State	380000	925	\$ 1,500	\$ 1,275	\$ -	\$ 1,500	100%	0%
Title 1 Low Income NCLB	Federal	430000	908	\$ 355,319	\$ 141,456	\$ 63,674	\$ 291,645	82%	18%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 462,861	\$ 92,723	\$ 260,483	\$ 202,378	44%	56%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 37,700	\$ -	\$ -	\$ 37,700	100%	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 77,550	\$ 30,539	\$ -	\$ 77,550	100%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 50,000	\$ 8,484	\$ 55,209	\$ (5,209)	-10%	110%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 20,173	\$ -	\$ 5,322	\$ 14,851	74%	26%
Bilingual IEP	Federal	490500	951	\$ 3,000	\$ -	\$ -	\$ -	0%	0%
Title III LIPLEPS	Federal	490900	950	\$ 11,746	\$ 8,178	\$ 10,392	\$ 1,354	12%	88%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 29,977	\$ 9,869	\$ 6,591	\$ 23,386	78%	22%
TOTAL				\$ 1,334,557	\$ 502,135	\$ 412,077	\$ 922,480	69.1%	30.9%

* Amended Revenue activity may occur throughout FY17/18 impacting expenditure activity

GRANT EXPENDITURES

NAME	SOURCE	CODE	DEPT	GRANT BUDGET	EXPENDITURE	ENCUMBERED	BUDGET BALANCE	% UNENCUMBERED	% ENCUMBERED
Adult Ed Summer School & Comput	Local	132300	29	\$ 6,650	11,921			0%	179%
DuPage Foundation - Music Initiative	Local	199900	10	\$ -				0%	0%
Education Foundation/Leadership M	Local	199990	74/918	\$ 2,500	7,637			0%	305%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 46,226	35,001	\$ 10,212		0%	98%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 106,795	83,498			0%	78%
Adult Ed State Basic 3-1	State	340000	902	\$ 92,565	97,433			0%	105%
Adult Ed Performance	State	340100	905	\$ 29,996	32,200			0%	107%
State Library Grant	State	380000	925	\$ 1,500	1,275			0%	85%
Title 1 Low Income NCLB	Federal	430000	908	\$ 355,319	213,039	\$ 10,639		0%	63%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 462,861	385,049	\$ 5,729		0%	84%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 37,700	19,303	\$ 1,060		0%	54%
Adult Ed Federal Basic	Federal	480000	944	\$ 77,550	150			0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 50,000	49,542			0%	99%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 20,173	11,582	\$ 260		0%	59%
Bilingual IEP	Federal	490500	951	\$ 3,000	1,263	\$ 1,992		0%	0%
Title III LIPLEPS	Federal	490900	950	\$ 11,746	20,115	\$ 198		0%	173%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 29,977	25,443			0%	85%
TOTAL				\$ 1,334,557	\$ 994,449	\$ 30,091	\$ -	0%	77%

** Special Ed Grants

**COMMUNITY HIGH SCHOOL
DISTRICT 94
PETTY CASH FUND
MARCH 31, 2018**

This listing represents payments from the High School Cash Fund for March 31, 2018. Reimbursement for the following paid from this fund is hereby requested from the Board of Education of Community High School District 94, West Chicago, Illinois at its regular meeting on April 17, 2018.

<u>DATE PAID</u>	<u>PAID TO</u>	<u>FOR</u>	<u>AMOUNT</u>
Mar 14, 2018	Pedro Perez	Postage (return Mech. Babies)	\$ 122.44
		Sub-total	122.44
Mar 14, 2018	Pedro Perez	Postage	\$ 8.20
Mar 21, 2018	Lynn Boothe	Postage	10.90
Mar 27, 2018	Diane Masschelin	Postage	8.20
		Sub-total	27.30
		Grand Total	<u>\$ 149.74</u>

Director of Business Services

April 12, 2018
Date

LOC	LOC	March 2017-18 Beginning Balance	March 2017-18 Debits	March 2017-18 Credits	March 2017-18 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
505	CHESS	1,624.01CR	0.28		0.28	1,623.73CR
506	SPED RECYC/SHRD	1,224.39CR				1,224.39CR
507	BEST BUDDIES	7,283.78CR	942.68	422.00	520.68	6,763.10CR
508	CRTE ENT	541.24CR				541.24CR
511	ART COLLECTION	105.35CR	495.00	495.00		105.35CR
513	INTL CLUB	1,927.48CR	0.28		0.28	1,927.20CR
514	CHRONICLE	1,383.49CR	0.28		0.28	1,383.21CR
515	CHEERLEADING	3,896.40CR				3,896.40CR
516	DANCE PROD	2,180.25CR				2,180.25CR
517	SPEECH	1,588.63CR	0.85		0.85	1,587.78CR
518	FBLA	761.31CR	516.53	190.25	326.28	435.03CR
520	GERMAN CLUB	31.74CR				31.74CR
521	FICA-SKILLS	2,271.84CR	1,279.90	1,072.60	207.30	2,064.54CR
523	MATH TEAM	56.11CR	0.28		0.28	55.83CR
524	HORTICULTURE	3,709.53CR	170.29		170.29	3,539.24CR
526	PEP CLUB	1,949.81CR	367.22		367.22	1,582.59CR
527	POMS	6,134.64CR	2,112.16	25.00	2,087.16	4,047.48CR
528	SNOWBALL	2,428.64CR	50.00		50.00	2,378.64CR
529	SADD	1,662.78CR				1,662.78CR
530	EXCHANGE	5,291.04CR	0.44		0.44	5,290.60CR
531	SPANISH CLUB	3,685.59CR				3,685.59CR
533	STUDENT COUNCIL	24,040.98CR	4,483.93		4,483.93	19,557.05CR
534	SUNDRY	1,651.40CR				1,651.40CR
535	THESPIANS	7,665.08CR	4,644.38	3,796.95	847.43	6,817.65CR
536	VOCATIONAL SIGN	1,836.54CR				1,836.54CR
537	YEARBOOK	4,895.99CR				4,895.99CR
538	BAND-JAZZ	2,025.99CR	767.46		767.46	1,258.53CR
539	CHORAL-CHOIR	1,647.04CR	426.12	4,503.62	-4,077.50	5,724.54CR
540	ORCHESTRA	10,352.99CR	3,945.60		3,945.60	6,407.39CR
541	INTERACT CLUB	3,903.58CR				3,903.58CR
542	ANL	2,013.73CR				2,013.73CR
543	WEGO CARES	939.97CR				939.97CR
544	SCHOLASTIC BOWL	890.36CR				890.36CR
545	PHOTGRAPHY	58.01CR				58.01CR
547	NHS	1,475.95CR				1,475.95CR
548	GSA	774.39CR				774.39CR
549	CREATIVE WRITNG	55.83CR		20.00	-20.00	75.83CR
550	ACTIVE DIR ACCT	1,121.88CR				1,121.88CR

LOC	LOC	March 2017-18 Beginning Balance	March 2017-18 Debits	March 2017-18 Credits	March 2017-18 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
551	TRANSITION CTR	3,178.59CR				3,178.59CR
552	TRI M	434.99CR				434.99CR
553	HAGGERTY FORD	13,385.24CR	1,133.69	1,000.00	133.69	13,251.55CR
554	OLA'AS	851.32CR				851.32CR
555	COMPASS	85.32CR				85.32CR
560	WEGO 2 AFR	32.52CR				32.52CR
561	SLC9 2 AFRICA	4,280.40CR	436.00	1,918.79	-1,482.79	5,763.19CR
562	PRESCHOOL	1,365.18CR	351.12	437.99	-86.87	1,452.05CR
563	Teen Mom	119.87CR				119.87CR
564	HUMANITIES/SSS	6,200.00CR	500.00		500.00	5,700.00CR
566	ROAR	1,221.37CR				1,221.37CR
570	ADAMS EXPRESS	48.07CR				48.07CR
572	SPORTSFEST	2,445.01CR				2,445.01CR
573	TARGET	166.89CR				166.89CR
576	OUT/BD AT RISK	0.57CR				0.57CR
580	LOUIS RANSOM AR	497.00CR				497.00CR
582	STEP PROJECT	232.62CR	0.16		0.16	232.46CR
583	STEPPERS	3,136.04CR	239.54		239.54	2,896.50CR
584	GREEN CLUB	666.57CR				666.57CR
585	FRENCH CLUB	822.35CR				822.35CR
586	LRC BOOK CLUB	134.94CR	25.00		25.00	109.94CR
587	LIFESMARTS	343.80CR				343.80CR
589	CONSUMER ED	1.84CR				1.84CR
591	TECHNOLOGY	5.50CR				5.50CR
592	HABITAT FOR HUM	25.92CR				25.92CR
600	ATHLETIC TRAINR	1,716.84CR				1,716.84CR
601	BADMINTON	977.98CR	480.00		480.00	497.98CR
602	BASEBALL	7,978.38CR	0.56	6,806.00	-6,805.44	14,783.82CR
603	BOY'S BB	7,147.94CR	2,165.28	100.00	2,065.28	5,082.66CR
604	BOY'S CROSS CTY	321.58CR				321.58CR
605	BOY'S SOCCER	626.80CR	100.00		100.00	526.80CR
606	BOY'S TENNIS	237.79CR				237.79CR
607	BOY'S TRACK	989.51CR		2,080.00	-2,080.00	3,069.51CR
608	GIRL'S FDR BB	757.40CR	2,009.44	1,500.00	509.44	247.96CR
609	FOOTBALL	2,058.06CR	145.00		145.00	1,913.06CR
610	GIRL'S BASKETBL	827.58CR	261.23		261.23	566.35CR
611	GIRL'S CROSS CT	828.31CR				828.31CR
612	GIRL'S SOCCER	3,164.14CR	1,343.60	4,490.00	-3,146.40	6,310.54CR

LOC	LOC	March 2017-18 Beginning Balance	March 2017-18 Debits	March 2017-18 Credits	March 2017-18 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
613	GIRL'S TENNIS	2,860.33CR				2,860.33CR
614	GIRL'S TRACK	1,146.27CR				1,146.27CR
615	BOYS GOLF	1,287.91CR				1,287.91CR
616	MUSIC	5,028.87CR	0.16	1,829.00	-1,828.84	6,857.71CR
617	SOFTBALL	20,527.06CR	24,304.78	9,492.03	14,812.75	5,714.31CR
618	BOYS SWIM TEAM	1,285.61CR	705.76		705.76	579.85CR
619	GIRLS V-BALL	2,006.90CR	0.28		0.28	2,006.62CR
620	GIRL'S FDR VB	1,032.47CR	412.50		412.50	619.97CR
621	WRESTLING	455.49CR	1,283.28	950.00	333.28	122.21CR
622	ATHLETIC DIR	66.85CR				66.85CR
623	GIRLS SWIM TEAM	1,437.86CR				1,437.86CR
624	GIRLS GOLF	782.18CR				782.18CR
625	BOYS V-BALL	344.87CR	0.28		0.28	344.59CR
---	*STUDENT ACTIVI	220,664.66CR	56,101.34	41,129.23	14,972.11	205,692.55CR
Grand Equity To		220,664.66CR	56,101.34	41,129.23	14,972.11	205,692.55CR

Number of Accounts: 89

***** End of report *****

Community High School District 94

Vendor List Update

March 31, 2018

Awana Clubs International

Great Wolf Lodge

Miller Concrete Construction

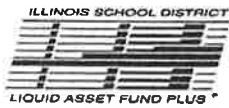
Porcayo Tee's



David Blatchley, Director of Business Services

4-12-18

Date



ISDLAF+ Monthly Statement

Statement for the Account of:
BOARD OF EDUCATION, C.H.S.D. #94

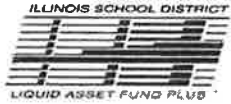
(10242-101) INVESTED FUNDS

Statement Period
Mar 1, 2018 to Mar 31, 2018

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY	LIQ	MAX
Beginning Balance	\$485,651.63	\$1,590,225.81
Dividends	\$912.71	\$1,486.09
Credits	\$3,967,055.70	\$0.00
Checks Paid	\$0.00	\$0.00
Other Debits	(\$3,550,096.65)	(\$1,565,225.81)
Ending Balance	\$903,723.39	\$26,486.09
Average Monthly Rate	1.40%	1.47%
TOTAL LIQ AND MAX		\$930,209.48
TOTAL FIXED INCOME		\$8,751,370.71
ACCOUNT TOTAL		\$9,681,580.19

BOARD OF EDUCATION, C.H.S.D. #94
DOUGLAS DOMERACKI
326 JOLIET STREET
WEST CHICAGO, IL 60185-3142



ISDLAF+ Monthly Statement

(10242-203) 2017 BOND PROCEEDS (Municipal Advisory Account)

Statement Period
Mar 1, 2018 to Mar 31, 2018

Statement for the Account of:
BOARD OF EDUCATION, C.H.S.D. #94

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY

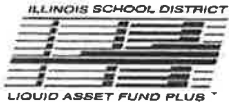
	LIQ	MAX
Beginning Balance	\$0.00	\$9,350,489.25
Dividends	\$6.41	\$11,647.76
Credits	\$14,610.62	\$0.00
Checks Paid	\$0.00	\$0.00
Other Debits	\$0.00	\$0.00
Ending Balance	\$14,617.03	\$9,362,137.01
Average Monthly Rate	1.40%	1.47%

TOTAL LIQ AND MAX **\$9,376,754.04**

TOTAL FIXED INCOME **\$0.00**

ACCOUNT TOTAL **\$9,376,754.04**

BOARD OF EDUCATION, C.H.S.D. #94
DOUGLAS DOMERACKI
326 JOLIET STREET
WEST CHICAGO, IL 60185-3142



ISDLAF+ Monthly Statement

Statement for the Account of:
BOARD OF EDUCATION, C.H.S.D. #94

(10242-202) SITE & CONSTRUCTION II

Statement Period
Mar 1, 2018 to Mar 31, 2018

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY

	LIQ	MAX
Beginning Balance	\$0.00	\$0.00
Dividends	\$0.00	\$0.00
Credits	\$0.00	\$0.00
Checks Paid	\$0.00	\$0.00
Other Debits	\$0.00	\$0.00
Ending Balance	\$0.00	\$0.00
Average Monthly Rate	1.40%	1.47%
TOTAL LIQ AND MAX		\$0.00
TOTAL FIXED INCOME		\$1,135.14
ACCOUNT TOTAL		\$1,135.14

BOARD OF EDUCATION, C.H.S.D. #94
DOUGLAS DOMERACKI
326 JOLIET STREET
WEST CHICAGO, IL 60185-3142


FNBC BANK AND TRUST

600 E Washington Street
West Chicago, IL 60185

Last statement: February 28, 2018
This statement: March 30, 2018
Total days in statement period: 30

Page 1 of 1
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(0)

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 COMMUNITY HIGH SCHOOL DISTRICT 94
ATTN: CHRIS OLSEN
326 JOLIET ST
WEST CHICAGO IL 60185-3142

Direct inquiries to:
630 231-1800

FNBC Bank and Trust
600 E Washington Street
West Chicago, IL 60185

00001900-001-000

FNBC Public Funds NOW

Account number 0560045336
Low balance \$1,219,023.68
Average balance \$1,219,023.68
Avg collected balance \$1,219,023
Interest paid year to date \$3,830.03

DAILY ACTIVITY

Date	Description	Additions	Subtractions	Balance
02-28	Beginning balance			\$1,219,023.68
03-30	Interest Credit	1,177.28		1,220,200.96
03-30	Ending totals	1,177.28	.00	\$1,220,200.96

INTEREST INFORMATION

Annual percentage yield earned 1.18%
Interest-bearing days 30
Average balance for APY \$1,219,023.68
Interest earned \$1,177.28

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with FNBC Bank and Trust



COMMUNITY HIGH SCHOOL DISTRICT 94
326 JOLIET ST
WEST CHICAGO IL 60185-3142

4/5/2018

Certificate of Deposit Pre-Renewal Notice

IMPORTANT INFORMATION ABOUT YOUR CERTIFICATE OF DEPOSIT

Bank Information

MB Financial Bank, N.A.
6111 N. River Road
Rosemont, IL 60018

Account Information

Account Number:	XXXXXXXXX2997
Renewal Date:	4/19/2018
Renewal Balance:	205,649.81
New Date of Maturity:	1/19/2019

Dear Valued Customer:

Your Certificate of Deposit will be renewing on 4/19/2018 and the details of this certificate are outlined above. At this time, the interest rate and annual percentage yield have not yet been determined. The rate and annual percentage yield will be available beginning 4/19/2018. Please contact your banker at the number below to learn the interest rate and annual percentage yield.

If you would like to roll your Certificate of Deposit over, there is no need for you to act; however, if you would like to change the terms of your certificate, you will have a 10 day grace period (from 4/20/2018 to 4/29/2018) after the certificate matures in which you can make changes without a penalty. Please contact your banker or Telephone Banking Center at 1.888.i bank mb (1.888.422.6562) if you would like to make changes to this certificate.

See reverse side for disclosure of account terms.

Thank you.



Account Statement - Transaction Summary

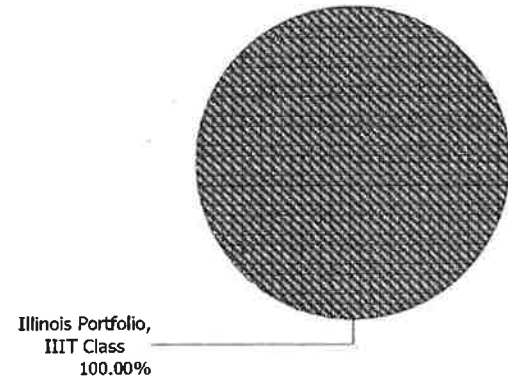
For the Month Ending **March 31, 2018**

BOARD OF EDUCATION COMM HIGH SD - GENERAL FUND - 450077

Illinois Portfolio, IIIT Class	
Opening Market Value	0.01
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$0.01
Cash Dividends and Income	0.00

Asset Summary		
	March 31, 2018	February 28, 2018
Illinois Portfolio, IIIT Class	0.01	0.01
Total	\$0.01	\$0.01

Asset Allocation	
Illinois Portfolio, IIIT Class	100.00%



**COMMUNITY HIGH SCHOOL DISTRICT 94
CAPITAL IMPROVEMENTS BOND REFERENDUM SERIES 2017
FINANCIAL STATEMENT
YTD ENDING MARCH 31, 2018**

SOURCE OF FUNDS	CAPITAL IMPROVEMENTS - BOND REFERENDUM
BEGINNING BALANCE	\$ -
REVENUE BUDGET	\$ 9,203,000
RECEIPTS	
1. BOND PRINCIPAL - BONDS SOLD SERIES 2017	\$ 9,290,561
2. BOND INTEREST - BOND SERIES 2017	\$ 42,976
3. ISSUANCE COSTS RESERVE - REFUND INVESTED	\$ 14,611
TOTAL REVENUE REALIZED	\$ 9,348,148
<i>PERCENT REVENUE REALIZED (Actual/Budget)</i>	<i>101.58%</i>
EXPENDITURE BUDGET	\$ 8,000,000.00
DISBURSEMENTS	
1. EARNINGS	\$ 21,943
2. INSURANCE	3,056
3. EMPLOYER IMRF	2,642
4. EMPLOYER FICA	1,360
5. EMPLOYER MEDICARE	318
6. PURCHASED SERVICES - BOND ISSUANCE	78,950
7. CAPITAL 2018 RENOVATIONS	600,683
8. CAPITAL 2018 GYM BLEACHERS	21,656
9. CAPITAL 2018 TENNIS COURT	46,862
10 CAPITAL 2019 - 2020 ADDITION-REMODELING	225,061
TOTAL EXPENDITURES DISBURSED	\$ 1,002,531
<i>Encumbered Expenditures</i>	<i>127,668</i>
<i>PERCENT DISBURSED PLUS ENCUMBERED(Total/Budget)</i>	<i>14.13%</i>
EXCESS OF REVENUE/(EXPENDITURES)	\$ 8,345,617
ENDING BALANCE	\$ 8,345,617
SOURCE OF FUNDS	CAPITAL IMPROVEMENTS - BOND REFERENDUM

COMMUNITY HIGH SCHOOL DISTRICT 94
CAPITAL IMPROVEMENTS BOND REFERENDUM SERIES 2017
EXPENDITURE DETAILS
YTD ENDING MARCH 31, 2018

EARNINGS - Building Operations	\$21,943	BENEFITS - Life, LTD, Dental, Health Ins.	3,056	BENEFITS - IMRF, FICA, Medicare	4,320
Monthly = \$10,449		Monthly = \$1,455		IMRF - Employer Pd IMRF Rate 12.04%	
Director Dec 2017 \$10,449 x 63%	6,583	Director Dec 2017 \$1,455 x 63% = \$917	917	Earnings thru Mar. 2018 \$21,943 x 12.04%	2,642
Director Jan 2018 \$10,449 x 23%	2,403	Director Jan 2018 \$1,455 x 23% = \$335	335		
Director Feb 2018 \$10,449 x 42%	4,389	Director Feb 2018 \$1,455 x 42% = \$611	611	FICA - Employer Pd FICA Rate 6.2%	
Director Mar 2018 \$10,449 x 82%	8,568	Director Mar 2018 \$1,455 x 82% = \$1,193	1,193	Earnings thru Mar. 2018 \$21,943 x 6.2%	1,360
				MEDICARE - Employer Pd Medicare Rate 1.45%	
				Earnings thru Mar. 2018 \$21,943 x 1.45%	318

COMMUNITY HIGH SCHOOL DISTRICT 94
 CAPITAL IMPROVEMENTS BOND REFERENDUM SERIES 2017
 EXPENDITURE DETAILS
 YTD ENDING MARCH 31, 2018

PURCHASED SERVICES -	78,950	CAPITAL 2018 RENOVATIONS	600,683	CAPITAL 2018 GYM BLEACHERS	\$21,656
Issuance Costs:		DLA Architects, Ltd Jun 2017 1926 Bld	2,313	DLA Architects, Ltd Aug 2017 Replacement	7,560
Bond council - Chapman & Cutler	32,500	DLA Architects, Ltd Jul 2017	12,933	DLA Architects, Ltd Sep 2017 Replacement	3,240
Disclosure Counsel, Chapman & Cutler	21,000	DLA Architects, Ltd Aug 2017	58,609	DLA Architects, Ltd Oct 2017 Replacement	5,400
Rating Agency, Moodys	14,000	DLA Architects, Ltd Sep 2017	87,583	DLA Architects, Ltd Nov 2017 Replacement	5,456
Issuer Counsel, Hauser Izzo LLC	5,000	DLA Architects, Ltd Oct 2017	104,012		
Preliminary/Final Official Statement Printing	2,500	DLA Architects. Ltd. Nov 2017	53,811		
Bond Registrar/Paying Agent, Amalgamated	950	Advance Mechanical - Sewer System	10,430		
Treasurer's Surety Bond	2,000	Hygieneering, Inc - Plaster Ceiling Inspec.	2,019		
Filing and Fedex and Other Expenses	1,000	S&J Door Labor and Installation RM#130	3,345		
		LJ Morse Construction Co. Gen Remodel #1	74,054		
		DLA Architects, Ltd Dec 2017	136,406		
		DLA Architects, Ltd Nov 2017	(3,623)		
		LJ Morse General Remodeling #2	55,170		
		DLA Architects, Ltd Nov 2017	3,623		
		April 17, 2018 Bill List			
		DLA Architects, Ltd March 2018 Services	13,013.30		

Community High School
District 94
West Chicago, Illinois

To: Members of the Board of Education

From: Ruben Campos, Rich Nagel

Subject: Semi-Annual Review of Closed Session Minutes

Date: April 17, 2018

We recommend that the Board of Education approve the proposed disposition of the following Closed Session minutes of the Board of Education. Recordings can be destroyed for those meeting minutes prior to August 1, 2016 that have approved written Minutes.

Disposition of Closed Session Minutes by Date(s)/Time(s) of Board Meeting(s) and Selection(s):

Date	Time	Disposition
July 18, 2017	7:58 – 8:35 p.m.	Release
August 15, 2017	7:58 – 8:18 p.m.	Release
September 19, 2017	9:26 – 10:01 p.m.	Release
October 17, 2017	8:36 – 8:52 p.m.	Release
November 14, 2017	8:05 – 8:44 p.m.	Release
December 5, 2017	6:35 – 9:46 p.m.	Release
December 19, 2017	9:01 – 10:20 p.m.	Release
January 16, 2018	8:02 – 10:01 p.m.	Hold
February 1, 2018	7:38 – 10:39 p.m.	Hold
February 20, 2018	8:52 – 9:07 p.m.	Release

Office of Human Resources – Personnel Report
4/17/18 – Board of Education Meeting

NAME	POSITION	DIVISION	EFFECTIVE DATE	FTE	ACTION
EMPLOYEMENT					
Eier, Tracy	Counselor	Counseling	4/2/18 through end of 2017/2018 School Year and 2018/2019 School Year	1.0	Employment
Parry, Nicholas	Division Head / Assistant Athletic Director	Physical Development	2018/2019 School Year	1.0	Employment
Hernandez, Janette	Administrative Assistant	Student Services	4/24/18	1.0	Employment
TRANSFER					
Cuautle, Vivian	Administrative Assistant	From Student Services to Assistant Principals / Activities Director	4/24/18	1.0	Transfer
SEPARATION OF EMPLOYMENT					
Mary McCarter	Teacher	World Language	End of 21/22 School Year	1.0	Retirement
Jill Nolan	Teacher	Language Arts	End of 17/18 School Year	1.0	Resignation
Kristin Nordquist	Teacher	Math	End of 17/18 School Year	1.0	Resignation
Amanda Cardenas	Teacher	Language Arts	End of 17/18 School Year	1.0	Resignation
Barbi Mathews	Teacher	Math	End of 17/18 School Year	1.0	Resignation
APPROVE CERTIFIED STAFF MOVING FROM PART TIME TO FULL TIME STATUS					
Zeman, Joseph	Teacher	Humanities	8/13/18	1.0	Approve
COACHING/ACTIVITY RECOMMENDATIONS					
Neal Golyshko	Head Coach	Boys Golf	8/6/18		Employment
Ted Monken	Head Coach	Boys Football	End of 17/18 School Year		Resignation
Danielle Micele	Assistant Coach	Girls Cheerleading	End of 17/18 School Year		Resignation
Nicole Luedtke	Head Coach	Boys Swimming	End of 17/18 School Year		Resignation

Office of Human Resources – Personnel Report
4/17/18 – Board of Education Meeting

Approve extension of vacation carryover to June 30, 2018:

Craig La Cour, Manager – Building Maintenance & Grounds: 4.5 days

Approve Miscellaneous Salaries

Operational Services

Use of Credit and Procurement Cards

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt, and payment of purchases and travel expenses incurred on the District's behalf. Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests.

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions:

1. Credit and/or procurement cards may only be used to pay certain job-related expenses or to make purchases on behalf of the Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.
3. Each cardholder, other than the Superintendent, may charge no more than \$500 in a single purchase and no more than \$1000 within a given month without prior authorization from the Superintendent.
4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the Internet. Permission shall be withheld when the use violates any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
6. All cardholders must sign a statement affirming that they are familiar with this policy.
7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
8. Cardholders must submit the original, itemized receipt to document all purchases.
9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in 105 LCS 5/10-20.21, or any Board policy.
10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

3315

Page 1 of 2

LEGAL REF... 105 LCS 5/10-20.21.
23 N.Admin.Code 1 00.70

CROSS REF...

ADOPTED:

DRAFT

Page 2 of 2

1703 Sexual Harassment

~~**Prohibited and Defined** – It is the policy of Community High School District 94 to maintain a working and learning environment free from sexual harassment. Sexual harassment is hereby prohibited. Any employee, student, intern, student teacher, or other representative of the District who engages in conduct which constitutes sexual harassment as defined in this policy shall be subject to discipline. Any employee or student of the District who is subjected to sexual harassment in the course of his or her employment or attendance in District shall have the right to file a complaint under this policy.~~

~~Any person making a knowingly false accusation regarding harassment will be subject to disciplinary action, up to and including discharge. An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about~~

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~~harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited.~~

~~Sexual harassment means unwelcome sexual advances, requests for sexual favors or other unwelcome verbal or physical conduct of a sexual nature where:~~

- ~~* _____ Submission to such conduct is explicitly or implicitly required of the recipient; or~~
- ~~* _____ Submission to or rejection of such conduct is used as the basis of school or work-related decisions affecting the recipient; or~~
- ~~* _____ Such conduct has the purpose or effect of unreasonably interfering with the recipient's work or school performance or of creating an intimidating, hostile, or offensive working or learning environment.~~

~~Consequences – Possible consequences for engaging in conduct constituting sexual harassment may include, but are not limited to, the following:~~

~~For Employees ...~~

- ~~_____ A. _____ Discipline up to and including discharge.~~
- ~~_____ B. _____ Participation in educational or training activities, counseling or mediation as a condition of continued employment.~~
- ~~_____ C. _____ Referral to police and/or other local agencies.~~

~~For Students ...~~

~~A. Discipline up to and including expulsion. Disciplinary sanctions shall be based on:~~

- ~~_____ - severity of the misconduct~~
- ~~_____ - its pervasiveness or persistence~~

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~~_____ - effect on victim(s)~~

~~_____ - intent of the perpetrator~~

~~**B. Participation in educational and/or counseling activities as may be imposed as part of the disciplinary process.**~~

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~~**C. Referral to police and/or other local agencies.**~~

Adopted: March 18, 2003

Revised: June 16, 2009; March 17, 2015

Replaces:

Reference: Civil Rights Act of 1964, Title VII

Cf: Policy 1703P – Complaint Procedure

~~**1703P – Complaint Procedure**~~

~~**A. The Superintendent or his/her designee may serve as the District's Compliance Officer regarding sexual harassment allegations. It shall be the Compliance Officer's responsibility to promptly and thoroughly investigate any and all sexual harassment complaints received or referred and prepare a report to the Board or the Superintendent, as appropriate, on such investigation. Such report should be completed no more than ten (10) days following conclusion of the investigation. Copies should be made available to the accused and the accuser. If the accused is the Superintendent, the administrator performing the personnel role shall serve as Compliance Office. If the Superintendent's designee is the accused, the Superintendent shall serve as Compliance Officer.**~~

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~~**B. The building principal shall designate one individual of each gender to receive sexual harassment complaints from staff and students in that building. Each school year, staff, parents, and students shall be notified of the identity of the designated individuals, and shall be informed that said individuals are available to receive sexual harassment complaints, answer questions concerning sexual harassment, and assist in resolving problems within the building which may involve sexual harassment. Sexual harassment complaint forms shall be made available in each school office for individuals who would prefer to file such complaints in writing.**~~

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~~**C. Students, parents and staff shall also be informed that they may lodge sexual harassment complaints with other appropriate individuals in the District. Students may lodge complaints with teachers, counselors, nurses, or administrators. Staff and parents may lodge**~~

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~~complaints with their building principal or the Compliance Officer, or may lodge complaints through their union representatives. All sexual harassment complaints so lodged shall be promptly and thoroughly investigated by referring them to the appropriate persons. Complainants should be informed that retaliation or reprisal toward them due to their complaint will not be tolerated.~~

~~D. In the case of sexual harassment complaints lodged by students against students or by staff members with the building principal or principal's designee, the principal or designee may, at the complainant's request, attempt to resolve the problem informally. If an informal resolution satisfactory to the complainant is reached, no further investigation or action by the district is required. All parties should sign off to that effect.~~

~~E. All other complaints not informally resolved to the complainant's satisfaction, and all complaints lodged by students against staff, shall be referred to the Compliance Officer who shall immediately~~

~~initiate an investigation which shall include, but not be limited to, the following:~~

~~1. Interview of complainant~~

~~2. Interview of accused~~

~~3. Interview of any other persons with personal knowledge of the allegations of the complaint~~

~~4. Review of any records or documents pertinent to the complaint.~~

~~All employees involved in such an investigation shall maintain strict confidentiality, except as otherwise required by law.~~

~~When the complainant or accused is a minor student, the parents must be notified. Such notification must be consistent with applicable laws on confidentiality.~~

~~Disposition of Complaint – The Superintendent, or his/her designee, shall prepare a written report of all complaints which s/he has reviewed as Compliance Officer. In all cases investigated by a Compliance Officer, other than the Superintendent, the results of the investigation shall be reported in writing to the Superintendent. Such report shall include a conclusion and a summary of facts upon which such conclusions are based, and a recommendation to remediation and/or further action, if appropriate.~~

~~Consistent with such written report, the Superintendent or the Board, as appropriate, shall take such actions as may be appropriate, justified and consistent with applicable law.~~

~~Rights of the Accused~~

~~1. The District hereby affirms its resolve to protect the rights of all accused parties, to fairly and accurately investigate all allegations coming to its~~

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~~attention, and to apply all appropriate disciplinary or administrative sanctions when necessary.~~

~~2.All matters involving sexual harassment complaints shall remain confidential to the fullest extent possible.~~

Adopted: March 18, 2003

Revised: June 16, 2009

Replaces:

January/February 2018

5:20

1703 General Personnel

Workplace Harassment Prohibited 1

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's race, religion², national origin, sex, sexual orientation, age, citizenship status, disability, or other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students,

¹ State or federal law controls this policy's content. Federal law requires districts to take action to prevent sexual harassment and to disseminate a policy regarding its prohibition of sex discrimination. 29 C.F.R. §1604.11(f); 34 C.F.R. §106.9. Harassment based on a protected status is a form of discrimination that violates many State and federal laws (see the policy's Legal References).

Workplace harassment policies have typically focused on *sexual* harassment since it receives the most attention. However, the broad prohibitions against discrimination in State and federal civil rights laws will cover harassing conduct that is motivated by animus against any protected status. See *Porter v. Erie Foods International, Inc.*, 576 F.3d 629 (7th Cir. 2009) (recognizing a cause of action for race harassment). For a list of protected statuses, see policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. This policy prohibiting harassment has a separate section on sexual harassment because of the extensive statutory and case law regarding it.

An employer is liable under Title VII of the Civil Rights Act of 1964 (Title VII) for an employee's harassment of a co-worker if the employer was negligent with respect to the offensive behavior by, for example, failing to take remedial action when it knew or should have known about the harassment. 42 U.S.C. §2000e et seq. However, when the perpetrator is the victim's supervisor, the employer will be vicariously liable for the supervisor's actions. Lack of knowledge of a supervisor's misconduct is no defense. *Burlington Industries v. Ellerth*, 524 U.S. 742 (1998); *Faragher v. City of Boca Raton*, 524 U.S. 775 (1998). A supervisor is someone who has the authority to demote, discharge, or take other negative job action against the victim. *Vance v. Ball State University*, 133 S.Ct. 2434 (2013). Note that the Ill. Human Rights Act (IHRA, 775 ILCS 5/2-102(D)) imposes strict liability on the employer when an employee has been sexually harassed by supervisory personnel regardless of whether the harasser has any authority over the complainant. *Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n*, 233 Ill.2d 125 (Ill. 2009).

Not all harassing conduct is unlawful discrimination, even if it is disruptive and hurtful. If a board wants to include language in this policy prohibiting employees from engaging in intimidating or offensive conduct that is *not* a civil rights violation, it should consult the board attorney.

² Section 2-102 of the IHRA, amended by P.A. 100-100, contains a new *religious discrimination* subsection. It expressly prohibits employers from requiring a person to violate a sincerely held religious belief to obtain or retain employment unless, after engaging in a bona fide effort, the employer demonstrates that it is unable to reasonably accommodate the employee's or prospective employee's sincerely held religious belief, practice, or observance without undue hardship on the conduct of the employer's business. Religious beliefs include, but are not limited to: the wearing of any attire, clothing, or facial hair in accordance with the requirements of his/her religion. 775 ILCS 5/2-102(E-5). Employers may, however, enact a dress code or grooming policy that restricts attire, clothing, or facial hair to maintain workplace safety or food sanitation. *Id.*

including, but not limited to, sexual harassment, is prohibited by Board policy 7:20, *Harassment of Students Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited³

The School District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.⁴ Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint

Employees are encouraged to promptly report information regarding violations of this policy.⁵ Employees may choose to report to a person of the employee's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

³ The IHRA (775 ILCS 5/2-102(D)) provides that sexual harassment is a civil rights violation:

For any employer, employee, agent of any employer, employment agency or labor organization to engage in sexual harassment; provided, that an employer shall be responsible for sexual harassment of the employer's employees by non-employees or non-managerial and non-supervisory employees only if the employer becomes aware of the conduct and fails to take reasonable corrective measures.

The State Officials and Employees Ethics Act (5 ILCS 430/70-5(a), amended by P.A. 100-554) requires governmental entities (including school districts) to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment. Unlike the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as *policies*. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the board. 105 ILCS 5/10-20.

The policy must include, at a minimum: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act (740 ILCS 174/), and the IHRA (775 ILCS 5/); and (4) the consequences: (a) of a violation of the prohibition on sexual harassment and (b) for knowingly making a false report. *Id.*

⁴ This definition is from State and federal law, 775 ILCS 5/2-101(E) and 29 C.F.R. §1604.11. The harassing conduct must be severe or pervasive so as to alter the conditions of the employee's work environment by creating a hostile or abusive situation. *Williams v. Waste Management*, 361 F.3d 1021 (7th Cir. 2004). The surrounding circumstances, expectations, and relationships will distinguish between teasing or rough-housing and conduct that a reasonable person would find severely hostile or abusive. In addition, while same-sex gender harassment claims are actionable, the victim must show that s/he suffered disadvantageous employment conditions to which members of the other sex were not exposed. *Oncale v. Sundown Offshore Services*, 535 U.S. 75 (1998).

⁵ School districts are not required to train employees regarding workplace harassment, including sexual harassment; however it is best practice. For districts that wish to provide such trainings, best practices suggest annual trainings work best, including on applicable board policies and procedures, what constitutes workplace harassment, complaint and enforcement mechanisms, and employees' legal rights.

Aggrieved employees, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint ⁶

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.⁷ Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 5:20, *Workplace Harassment Prohibited*.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Name

Address

Email

Telephone

Complaint Managers:

Name

Name

Address

Address

Email

Email

Telephone

Telephone

Investigation Process

Supervisors, Building Principals, or administrators who receive a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment. The District shall investigate

⁶ Title IX regulations require districts to identify the name, address, and telephone number of the person who is responsible for coordinating the district's compliance efforts. A policy should not be adopted with a person's name in it; rather, the identifying information can be added and amended as necessary.

⁷ 5 ILCS 430/70-5(a), amended by P.A. 100-554, requires that a school board policy prohibiting sexual harassment include details for reporting an allegation of sexual harassment, including options for making a confidential report to a supervisor and an ethics officer. 5 ILCS 430/20-23 defines *ethics officers* as being designated by State agencies under the jurisdiction of the Executive Ethics Commission. School districts are not State agencies (5 ILCS 430/1-5) and do not have ethics officers; thus, this sample policy substitutes Complaint Manager for ethics officer.

alleged workplace harassment when a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.

Enforcement 8

A violation of this policy by an employee may result in discipline, up to and including discharge.⁹ A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, i.e., vendor, parent, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.¹⁰

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).¹¹

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies 12

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members and applicants of this policy, which shall include reprinting this policy in the appropriate handbooks.¹³

⁸ See *Berry v. Delta Airlines*, 260 F.3d 803, 811 (7th Cir. 2001) ("If an employer takes reasonable steps to discover and rectify the harassment of its employees ... it has discharged its legal duty.")

In addition to violating other civil rights laws, a school district violates the *public accommodations* article in the IHRA if it fails to take corrective action to stop severe or pervasive harassment. 775 ILCS 5/5-102 and 5/5-102.2.

⁹ 5 ILCS 430/70-5(a), amended by P.A. 100-554 (consequences of a violation of the prohibition on sexual harassment).

¹⁰ *Id.* (consequences for knowingly making a false report of sexual harassment).

¹¹ *Id.* (prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act (740 ILCS 174/), and the IHRA (775 ILCS 5/)).

Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009) (holding the anti-retaliation provision in EEOA protects an employee who spoke out about harassment, not only on his or her own initiative, but also in answering questions during an employer's internal investigation).

¹² 5 ILCS 430/70-5(a), amended by P.A. 100-554, (how an individual can report an allegation of sexual harassment, including options for making a confidential report to the Inspector General or the Ill. Dept. of Human Rights. This sample policy does not reference the Inspector General because the Inspector General does not have jurisdiction over public school districts (5 ILCS 430/1)).

¹³ A district must notify employees of the grievance procedure and the person(s) designated to coordinate the district's compliance with Title IX. 34 C.F.R. §§106.8(a). The nondiscrimination coordinator can be the same individual for both this policy and policy 7:10, *Equal Educational Opportunities*, as well as the complaint manager in policy 2:260, *Uniform Grievance Procedure*. A comprehensive faculty handbook can provide required notices, along with other important information to recipients. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. Any *working conditions* contained in the handbook may be subject to mandatory collective bargaining.

LEGAL REF.: Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq., implemented by 29 C.F.R. §1604.11.
Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., implemented by 34 C.F.R. Part 106.
State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).
Ill. Human Rights Act, 775 ILCS 5/2-101(E), 5/2-102(D), 5/2-102(E-5), 5/5-102, and 5/5-102.2.
56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.
Burlington Industries v. Ellerth, 524 U.S. 742 (1998).
Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).
Faragher v. City of Boca Raton, 524 U.S. 775 (1998).
Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).
Harris v. Forklift Systems, 510 U.S. 17 (1993).
Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).
Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).
Oncale v. Sundown Offshore Services, 523 U.S. 75 (1998).
Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).
Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).
Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.:

Community High School District 94
Board of Education

Regular Board of Education Meeting Schedule

All meetings will be held at 7:00 p.m. in the
West Chicago Community High School
Located at 326 Joliet Street
West Chicago, Illinois
Unless otherwise noted*

May 15, 2018
June 19, 2018
July 17, 2018
August 21, 2018
September 18, 2018
October 16, 2018
November 13, 2018 – 2 nd Tuesday of the Month
December 18, 2018
January 15, 2019
February 19, 2019
March 19, 2019
April 16, 2019
May 7, 2019 – Organizational Meeting

COMMUNITY HIGH SCHOOL DISTRICT 94

**RESOLUTION AUTHORIZING
DISPOSAL OF PERSONAL PROPERTY-
STUDENT CHROMEBOOKS**

WHEREAS, the Administration has made certain recommendations for the disposal of certain items of personal property, including outdated student Chromebooks and equipment;

WHEREAS, this Board may authorize the sale or disposal of its personal property not needed for school purposes pursuant to Section 10-22.8 of the School Code (105 ILCS 5/10-22.8);

NOW, THEREFORE, Be It Resolved by the Board of Education of Community High School District No. 94, DuPage County, Illinois, as follows:

1. The recitals above are incorporated herein as findings of the Board.
2. It is hereby determined that each category or item of personal property listed on Exhibit A is no longer needed for school purposes.
3. The Administration is hereby authorized to sell, donate, or dispose of the categories or items of personal property listed in Exhibit A under the terms stated or such other means most advantageous to the District.
4. This resolution shall take effect forthwith upon its adoption.

ADOPTED this 17th day of April, 2018.

BOARD OF EDUCATION OF
COMMUNITY HIGH SCHOOL DISTRICT NO. 94,
DU PAGE COUNTY, ILLINOIS

By: _____
President

Attest: _____
Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education, Community High School District No. 94, DuPage County, Illinois, and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true, and complete copy of the resolution adopted by the Board of Education at a meeting of said Board of Education held on the 17th day of April, 2018.

I do further certify that the deliberations of the board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board of Education in conduct of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature this ____ day of _____, 2018.

Secretary, Board of Education

COMMUNITY HIGH SCHOOL DISTRICT 94

**EXHIBIT A
DISPOSAL OF PERSONAL PROPERTY-
STUDENT CHROMEBOOKS**

The Board of Education of Community High School District 94, DuPage County, Illinois will sell outdated Chromebooks to seniors prior to the end of the 2017-18 school year.

Chromebooks will be sold for \$10 each, or donated, if there is insufficient interest in sales.

All equipment will be sold as-is.

CHROMEBOOK SPECIFICATIONS

- Acer
- Model C720-2844
- 4 GB RAM

50 E Business Way
 Suite 300
 Cincinnati, OH 45241
www.hobsons.com

Sold To: Community High School
Name: Brenda Frechmann
Address: 326 Joliet St, West Chicago, IL 60185-3142
Email: bfrechmann@d94.org
Phone: (630) 876-6222
Naviance ID: 16631uspu

Hobsons Contact:
Name: Justin Wilk
Email: justin.wilk@hobsons.com
Phone: (703) 859-7491

Order Date: March 27, 2018

Valid Until: 4/18/2018
Quote Number: Q227132
Contract Start Date: 4/18/2018
Contract End Date: 4/17/2023
Contract Term (In Months): 60
Currency: USD

Purchase Order:
Payment Term: Net 30

Community High School					
Product or Service	Quantity	Unit	Start Date	Term (In Months)	Sub-Total
AchieveWorks	2,150	Enrollment	4/18/2018	60	11,287.50
Naviance Alumni Tracker	1	Sites	4/18/2018	60	2,125.00
Naviance for High School	2,150	Enrollment	4/18/2018	60	24,725.00
Naviance eDocs	516	SrEnrollment	4/18/2018	60	2,838.00
Family Connection Engagement Package	1		4/18/2018	1	208.00
Implementation Guide	1		4/18/2018	1	209.00
Project Consulting Hours	15	Hours	4/18/2018	12	3,375.00
Teacher Engagement Package	1		4/18/2018	1	208.00
Naviance College and Career Readiness Curriculum	2,150	Enrollment	4/18/2018	60	24,725.00

Total Price:	69,700.50
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Notes: (if applicable)	Professional Services must be utilized within twelve (12) months from date of purchase. If the term is longer than twelve (12) months and Professional Services are purchased for additional term years, Professional Services must be used within the term defined. Client is responsible for travel expenses associated with onsite consulting.
Comments:	<p>All figures quoted are exclusive of sales tax. Invoice Schedule as follows:</p> <p>Invoice #1 7/1/18 - \$17,140.10 Invoice #2 7/1/19 - \$13,140.10 Invoice #3 7/1/20 - \$13,140.10 Invoice #4 7/1/21 - \$13,140.10 Invoice #5 7/1/22 - \$13,140.10</p> <p>Subscription start date - 4/1/18</p>

Payment not due until 7/1/18. We have provided a delayed payment option to your subscription.

Please complete or update the following information:

Account Contacts	Name	Email Address
Primary	Len Egan	legan@d94.org
Billing	Brenda Frechmann	bfrechmann@d94.org
Payment Method:	Paying by credit or debit card? Purchase Order # Check Wire Transfer # Credit Card # Card Holder Name: Expiration Date (MM/YY): Billing Zip Code: Security Code: Country:	
CEEB Code:	144350	

Unless separate invoice and payment terms are specified, Hobsons will issue invoices once per year, with the first taking place upon execution of the order form and then annually thereafter throughout the term of the contract.

The services are delivered in accordance with applicable terms that can be found at <https://succeed.naviance.com/auth/signin?tos=1#/tos>. By signing below, you agree to be bound by such terms and that such terms are made a part of this contract.

Please complete the contact and payment information as indicated, then sign below to indicate your acceptance. By signing this contract, you are stating that you are authorized by your institution to make this purchase. If a Purchase Order is required for payment to be issued, please indicate below. If you have selected professional services, travel expenses for on-site professional services will be billed separately following your session(s).

_____ Yes, a Purchase Order is required. It will be sent to Hobsons by _____.

Upon execution by Authorized Signatory, Client hereby agrees to the Terms of Service which will become effective together with this Order Form as of the Signature Date below.

Signature Printed Name and Position Signature Date

Purchase Order & Order Forms:
Naviance, Inc.
50 E. Business Way, Suite 300
Cincinnati, OH 45241

Remit To:
Naviance, Inc.
P.O. Box 504571
St. Louis, MO 63150-4571

IF YOU CHOOSE TO FAX, THEN PLEASE CLICK ON THE 'SIGN ON PAPER' BUTTON FOLLOWED BY 'PRINT AND FAX' BUTTON AND FAX YOUR SIGNED ORDER FORM TO THE NUMBER PROVIDED ON THE COVERPAGE OF THE DOWNLOADED DOCUMENT

StudentTracker for High Schools/Districts

Terms of Service for Naviance Participating High Schools

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the National Student Clearinghouse ("Clearinghouse"), a not-for-profit corporation organized under the laws of the Commonwealth of Virginia, and the undersigned high school or high school district ("School") agree as follows:

1. The Clearinghouse provides a nationwide, central repository of information on student enrollment, degrees, diplomas, certificates and other educational achievements.
2. The School wants to obtain information on the attendance of its former students in postsecondary institutions. The School wishes to use the services of the Clearinghouse to assist in the functions as described below and designates the Clearinghouse as its authorized representative for this purpose.
3. The School will transmit to Naviance lists of its graduates ("Graduates"). Initially, it will transmit a list of Graduates dating back up to eight (8) years and, thereafter, will submit lists of new graduates each year after conferral of diplomas. The School agrees that it will submit its Graduates files electronically and that they will contain the data elements and configuration reasonably required by the Clearinghouse. Naviance, acting on behalf of School as a school official, will conform the data to Clearinghouse standards and submit the data to the Clearinghouse.
4. Upon request, the Clearinghouse will compare the School's Graduates with its database and provide the School with data on the subsequent enrollment and educational achievements of its students at postsecondary institutions. In addition to the Graduates file, the School may also submit through Naviance lists of graduates and other former students in a format reasonably required by the Clearinghouse ("StudentTracker Request Files"), and the Clearinghouse will provide data to the School via Naviance on the subsequent enrollment and educational achievements of these students at postsecondary institutions. The Clearinghouse reserves the right to reasonably limit the number of Request Files submitted by the School per calendar year.
5. The services provided by the Clearinghouse under this Agreement will be paid for by the School through Naviance, which will be responsible for forwarding payment to the Clearinghouse.
6. The Clearinghouse uses its best efforts to review, interpret, and follow publicly disseminated guidance on FERPA in the development and operation of its services and provides for the release of only unblocked directory information unless FERPA authorizes release without consent. The School is solely responsible for its compliance with FERPA, and the Clearinghouse is not liable for any errors or omissions by the School that may give rise to FERPA violations. Both the Clearinghouse and the School agree to comply with all applicable Federal, State, and local statutes, regulations, and other requirements pertaining to the security, confidentiality, and privacy of information exchanged with and maintained by the Clearinghouse.
7. The School agrees that it may only disclose the data provided by the Clearinghouse to other educators, school boards, and school officials whom it has determined to have legitimate educational interests. The School agrees that it will not release data provided by the Clearinghouse to any other individuals, institutions, or organizations, other than those identified above, either in student or postsecondary institution identifiable form, without the Clearinghouse's express written permission and payment of any additional fees that may be required.
8. In the event the School is required to disclose any data provided hereunder (specifically including, but not limited to, information which could potentially identify individuals or specific postsecondary institutions) pursuant to any applicable statute, law, rule or regulation of any governmental authority or pursuant to any order of any court of competent jurisdiction, the School must provide the Clearinghouse prompt notice of such request for disclosure and reasonably cooperate with the Clearinghouse's efforts to obtain a protective order. The parties further agree that any exclusion effected pursuant to this provision is authorized only to the minimum extent necessary to allow the School to comply with a legal rule or order compelling the disclosure of information and shall not constitute a general waiver of the obligations of confidentiality under this Agreement.
9. The School will institute and maintain reasonable controls to ensure that the information it provides to the Clearinghouse under this Agreement is complete and accurate. The School agrees that the Clearinghouse will not be responsible for actions, errors or omissions of the School.

10. The Clearinghouse will institute and maintain reasonable controls to ensure the integrity and security of its database and data transmission systems so that it releases information solely to authorized Requestors in accordance with the terms of this Agreement and applicable law.
11. The Clearinghouse acts as agent for the School in the verification and release of information from education records under this Agreement. The Clearinghouse will not retain or release personally identifiable information provided by the School except as specifically authorized under this Agreement. The Clearinghouse may retain or release information received from the School under this Agreement that is in aggregate or statistical form and does not contain Social Security numbers or other personally identifiable information. The School retains full ownership rights to the information in the education records it provides to the Clearinghouse. Upon termination of this agreement, the Clearinghouse will immediately discontinue use of any information that has been provided to it by the School. The Clearinghouse will destroy all information provided under this Agreement after all retention requirements for federal, state and local audits have expired but in no event later than six months after termination of the Agreement.
12. The School agrees to acknowledge in all internal and external reports, presentations, publications, press releases, and/or research announcements that utilize StudentTracker data that the source of the data is the StudentTracker service from the National Student Clearinghouse.
13. The School agrees to provide all notices to the Clearinghouse under this Agreement to:

National Student Clearinghouse
 2300 Dulles Station Blvd., Suite 300
 Herndon, VA 20171
 Attn: Vickie Graham, Contract Admin.
 Electronically: graham@studentclearinghouse.org
 Fax: 703-742-4234
14. The Clearinghouse agrees to provide all notices under this Agreement to the School to the signatory and address on Page 1 of this Agreement unless otherwise instructed in writing by the School. The Clearinghouse considers the signatory to this Agreement as its primary contact for all operational and systems issues unless otherwise instructed in writing by the School.
15. This Agreement commences on the date that School access to the StudentTracker service is first enabled ("Effective Date") and shall continue until the earlier of: (a) termination by either party by providing sixty (60) days notice to the other party, or (b) termination of the School's relationship with Naviance. In the event of termination under (b) above, the School may enter into a direct contract with the Clearinghouse. The parties agree that any subsequent modifications to this Agreement will be made only in writing.
16. All representations, warranties, disclaimers of liabilities, indemnifications, and covenants between the parties will survive the termination of this Agreement for any reason and in any manner and will remain in full force and effect between the parties.

Signature

Printed Name and Position

Signature Date

MINUTES of a regular public meeting of the Board of Education of Community High School District Number 94, DuPage County, Illinois, held in the District Office Board Room, 157 West Washington Street, West Chicago, Illinois, in said School District at 7:00 o'clock P.M., on the 17th day of April, 2018.

* * *

The meeting was called to order by the President, and upon the roll being called, Gary R. Saake, the President, and the following members were physically present at said location:

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the next item for consideration was the issuance of not to exceed \$28,540,000 general obligation bonds approved at the April 4, 2017 referendum and to be issued by the District pursuant to Section 19-3 of the School Code for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, and that the Board of Education would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon. The President then explained that the resolution sets forth the parameters for the issuance of said bonds and sale thereof by designated

officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Member _____ presented and the President read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION providing for the issue of not to exceed \$28,540,000 General Obligation School Bonds, Series 2018, of Community High School District Number 94, DuPage County, Illinois, for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to, and the execution of a Bond Purchase Agreement with, Raymond James & Associates, Inc., the purchaser thereof.

* * *

WHEREAS, the Board of Education (the "*Board*") of Community High School District Number 94, DuPage County, Illinois (the "*District*"), authorized the submission of the following proposition to the voters of the District at the consolidated election held on the 4th day of April, 2017 (the "*Election*"):

Shall the Board of Education of West Chicago Community High School District Number 94, DuPage County, Illinois, alter, repair and equip the West Chicago High School Building, improve the site thereof, build and equip an addition thereon and issue bonds of said School District to the amount of \$37,500,000 for the purpose of paying the costs thereof?

; and

WHEREAS, the Executive Director of the Board of Election Commissioners (the "*Election Commission*") of The County of DuPage, Illinois (the "*County*"), caused proper notice to be given of the Election, including the Spanish translation thereof (the "*Notice*"), by (i) publishing the Notice once not more than 30 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the Election Commission; and

WHEREAS, the Secretary of the Board posted a copy of the Notice at the principal office of the District; and

WHEREAS, the Election was duly held in the manner provided by law, and it has heretofore been found, determined, declared and proclaimed that a majority of all the votes cast at the Election on said proposition was cast in favor of said proposition, and said proposition was properly carried; and

WHEREAS, the Board by the Election has heretofore been authorized to borrow the sum of \$37,500,000 to alter, repair and equip the West Chicago High School Building, improve the site thereof and build and equip an addition thereon (the "*Project*"), such money to be borrowed upon the credit of the District; and

WHEREAS, pursuant to said authority, the District has previously issued bonds in the amount of \$8,960,000; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that an amount not to exceed \$28,540,000 of the bonds so authorized be issued at this time; and

WHEREAS, said bonds shall be payable from a direct annual ad valorem tax levied against all taxable property in the District, without limitation as to rate or amount; and

WHEREAS, the Property Tax Extension Limitation Law of the State of Illinois, as amended, imposes certain limitations on the "*aggregate extension*" of certain property taxes levied by the District, but provides that the definition of "*aggregate extension*" applicable to the District contained in Section 18-185 of the Property Tax Code of the State of Illinois, as amended, does not include extensions "made for the taxing district to pay interest or principal on general obligation bonds that were approved by referendum"; and

WHEREAS, the Board does hereby find and determine that the bonds to be issued hereunder were approved by referendum; and

WHEREAS, the County Clerk of the County (the "*County Clerk*") is therefore authorized to extend and collect said tax so levied for the payment of said bonds without limitation as to rate or amount:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community High School District Number 94, DuPage County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$28,540,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the Project, and that it is necessary and for the best interests of the District that there be issued at this time an amount not to exceed \$28,540,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$28,540,000 for the purpose aforesaid; and that bonds of the District shall be issued to said amount and shall be designated "General Obligation School Bonds, Series 2018" (the "*Bonds*"). The Bonds shall be dated such date (not prior to April 17, 2018, and not later than October 31, 2018) as set forth in the Bond Notification (as hereinafter defined), and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable (i) without option of prior redemption, on August 1, 2018 (or such other date prior to January 1, 2019, as set forth in the Bond Notification, the "*Early Maturity Date*") in an amount not exceeding \$2,000,000 as set forth in

the Bond Notification and (ii) serially (subject to prior redemption as hereinafter described) on January 1 of each of the years (not later than 2035) and in the amounts (not exceeding \$2,500,000 per year) as set forth in the Bond Notification. The Bonds shall bear interest at the rates per annum (not exceeding 5.00% per annum) as set forth in the Bond Notification.

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable at maturity with respect to the Early Maturity Date and semi-annually commencing with the first interest payment date as set forth in the Bond Notification, and on January 1 and July 1 of each year thereafter to maturity with respect to the remainder of the Bonds.

Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent, Amalgamated Bank of Chicago, Chicago, Illinois (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the School Treasurer who receives the taxes of the District, as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District

and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) General. The District shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be

authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and

assigns ("*DTC*"). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary of the Board, the Superintendent and Director of Business Services of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers

with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever

name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Redemption. (a) Optional Redemption. All or a portion of the Bonds due on and after the date, if any, specified in the Bond Notification shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on the date specified in the Bond Notification (but not later than January 1, 2028), and on any date thereafter, at the redemption price of par plus accrued interest to the date fixed for redemption.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in the Bond Notification are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on January 1 of the years, if any, and in the principal amounts, if any, as indicated in the Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any

such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified,

and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraph [6] and the paragraphs thereafter as may be appropriate shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF DUPAGE

COMMUNITY HIGH SCHOOL DISTRICT NUMBER 94

GENERAL OBLIGATION SCHOOL BOND, SERIES 2018

See Reverse Side for
Additional Provisions

Interest Maturity Dated
Rate: _____% Date: _____ 1, 20__ Date: _____, 2018 CUSIP _____

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community High School District Number 94, DuPage County, Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on [August 1, 2018] [January 1 and July 1 of each year, commencing _____ 1, 20__, until said Principal Amount is paid]. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of Amalgamated Bank of Chicago, Chicago, Illinois, as bond registrar and paying agent (the "Bond Registrar"). Payment of [the installments of] interest shall be made to the Registered Owner

hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Community High School District Number 94, DuPage County, Illinois, by its Board of Education, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Education, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the School Treasurer who receives the taxes of the District, all as of the Dated Date identified above.

SPECIMEN

President, Board of Education

Registered, Numbered and Countersigned:

SPECIMEN

Secretary, Board of Education

SPECIMEN

School Treasurer

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
Amalgamated Bank of Chicago,
Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the General Obligation School Bonds, Series 2018, of Community High School District Number 94, DuPage County, Illinois.

AMALGAMATED BANK OF CHICAGO,
as Bond Registrar

By _____
SPECIMEN

Authorized Officer

[Form of Bond - Reverse Side]

COMMUNITY HIGH SCHOOL DISTRICT NUMBER 94

DUPAGE COUNTY, ILLINOIS

GENERAL OBLIGATION SCHOOL BOND, SERIES 2018

[6] This Bond is one of a series of bonds issued by the District to alter, repair and equip the West Chicago High School Building, improve the site thereof and build and equip an addition thereon, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by a majority of all votes cast on the proposition at an election duly called and held for that purpose in the District, and by the Board of Education of the District by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] [Optional and Mandatory Redemption provisions, as applicable, will be inserted here].

[8] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the

charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date[, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.]

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The School Treasurer who receives the taxes of the District and either the Superintendent or the Director of Business Services of the District (the "*Designated Representatives*") are hereby authorized to proceed not later than the 17th day of October, 2018, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the delivery of the Bond Notification as may be, and thereupon be deposited with the School Treasurer who receives the taxes of the District, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to Raymond James & Associates, Inc., Chicago, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being not less than 98% of the principal amount of the Bonds plus accrued interest to date of delivery, it being hereby found and determined that the sale of the Bonds to the Purchaser is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the sale of the Bonds to the Purchaser. The surety bond executed by said Treasurer in connection with the issuance of the Bonds as required by Section 19-6 of the School Code of the State of Illinois, as amended (the "*Act*"), is hereby approved and shall be filed with the Regional Superintendent of Schools having jurisdiction over the District.

Prior to the sale of the Bonds, the President of the Board or the Superintendent or Director of Business Services of the District is hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to

further secure the Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on the Bonds treating the fee paid as interest on the Bonds) is less than the present value of the interest reasonably expected to be saved on the Bonds over the term of the Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District, the Superintendent, Director of Business Services and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested,

directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer who receives the taxes of the District, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR		A TAX SUFFICIENT TO PRODUCE THE SUM OF:
2018	\$2,800,000	for interest and principal up to and including January 1, 2020
2019	\$2,800,000	for interest and principal
2020	\$2,800,000	for interest and principal
2021	\$2,800,000	for interest and principal
2022	\$2,800,000	for interest and principal
2023	\$2,800,000	for interest and principal
2024	\$2,800,000	for interest and principal
2025	\$2,800,000	for interest and principal
2026	\$2,800,000	for interest and principal
2027	\$2,800,000	for interest and principal
2028	\$2,800,000	for interest and principal
2029	\$2,800,000	for interest and principal
2030	\$2,800,000	for interest and principal
2031	\$2,800,000	for interest and principal
2032	\$2,800,000	for interest and principal
2033	\$2,800,000	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District are hereby authorized to direct the

abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

Section 10. Filing of Resolution. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified copy of this Resolution with the County Clerk, and it shall be the duty of the County Clerk to annually in and for each of the years 2018 to 2033, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "School Bond and Interest Fund of 2018" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this Resolution shall also be filed with the School Treasurer who receives the taxes of the District.

Section 11. Use of Bond Proceeds. Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received on the delivery of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Site and Construction/Capital Improvements Fund of the District (the "*Project Fund*"). At the time of

the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds. The District and the Board hereby covenant that all of the proceeds of the Bonds shall be used in strict compliance with the authorization of the voters of the District at the Election and with all of the requirements of the Act.

Section 12. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from Federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President and Secretary of the Board and the School Treasurer who receives the taxes of the District, to make such further covenants and certifications regarding the

specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 13. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Continuing Disclosure Undertaking. The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing

Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 17. Municipal Bond Insurance. In the event the payment of principal and interest on the Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters. On June 20, 2017, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 19. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 20. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 17, 2018.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of Community High School District Number 94, DuPage County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community High School District Number 94, DuPage County, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 17th day of April, 2018, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$28,540,000 General Obligation School Bonds, Series 2018, of Community High School District Number 94, DuPage County, Illinois, for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to, and the execution of a Bond Purchase Agreement with, Raymond James & Associates, Inc., Chicago, Illinois, the purchaser thereof.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of April, 2018.

Secretary, Board of Education