

AGENDA  
Board of Education Regular Meeting  
Center Cass School District No. 66  
Prairieview School  
June 17, 2014  
7:00 PM

**I. Pledge of Allegiance**

**II. Reception of Visitors**

**III. Awards, Presentations, Recognitions**

A. Adopt Strategic Plan

B. Volunteer Recognition

As the Board is aware, we have some volunteers whose youngest child is graduating from 8th grade this year and want to honor their many years of dedication to Center Cass School District 66. All parent volunteers are recognized at the building level each year. The following parents will be leaving the District.

C. Straight "A" Recognition

Each year the Board of Education recognizes all Straight "A" students at the June meeting. While Prairieview and Lakeview recognize student achievement at the building level, this is an opportunity for the Board to recognize the efforts of these students as well.

D. Strategic Planning Team

**IV. Superintendent's Report**

A. Property Insurance Renewal

Ed Young Jr., our representative from Horton Insurance Agency, will provide a brief overview for the Board regarding the annual property insurance renewal. This is an action item for this evening's meeting.

B. Budget Report

Updated budget numbers for FY 2015 will be provided for the board at the meeting.

C. Kindergarten Survey Results

This spring all Kindergarten parents were invited to provide feedback on their child's experiences in Full Day Kindergarten during our first year of implementation. The results have been analyzed by the teachers and administration and parent input will be used to make adjustments for next year.

We were pleased with the overall results, especially with the number of people who initially had reservations about full day kindergarten, but now see it as a positive for their son or daughter. There were some comments about students being tired when they get home from school and the length of the bus ride. Our transportation department is working on this and we are planning to alter some routes next year for a shorter trip.

We also believe the Kindergarten Orientation that was held this past month will go a long way towards helping our 2014-15 kindergartners and their parents feel much more relaxed and informed as the new school year begins!

D. Superintendent Surveys

The results from the Parent and Staff Superintendent Surveys have been reviewed and are being used to make improvements for next school year. As a matter of fact, we have already begun to incorporate some of the ideas into our daily practices this year.

We take all comments and feedback seriously and value the time our staff and parents take to complete surveys such as these. Two significant areas that we anticipate being addressed before next year are communication and establishing district-wide goals. The recent completion of the District Strategic Plan and forthcoming action plan will expedite this process.

E. District Dashboard

In an effort to increase communication of relevant information, each month we provide an

updated account of a variety of district indicators. This is a work in progress as we continue to seek out additional information to be included.

F. SASED Talking Points

The monthly SASED Board of Control update is provided as an information item for the Board's review.

G. Summer Enrichment

A final list of this year's Summer Enrichment offerings are provided for the Board's information.

H. Summer School

This summer we will have a total of 27 students participating in Summer School. We invited a total of 63 students and of the 27 students who accepted, 17 will also be riding the bus. A breakdown is provided:

Students entering 1st grade: 14 Invited; 8 Accepted; 7 riding the bus  
Students entering 2nd grade: 10 Invited; 3 Accepted; 3 riding the bus  
Students entering 3rd grade: 8 Invited; 5 Accepted; 2 riding the bus  
Students entering 4th grade: 10 Invited; 4 Accepted; 1 riding the bus  
Students entering 5th grade: 10 Invited; 3 Accepted; 2 riding the bus  
Students entering 6th grade: 11 Invited; 4 Accepted; 2 riding the bus

I. ELA/Math Common Core Resources

As we continue to move forward with aligning our curriculum and instruction with the Common Core Learning Standards, we anticipate making significant resource purchases in FY 15. Estimated costs for these resources have been included in the FY 15 budget.

The purchase of these resources has been planned for 2-3 years in order to give vendors time to align materials with the new standards and to allow time for our staff to ensure that the resources are appropriate for our students.

Attached information explains how we will implement and pilot the resources.

V. **Consent Agenda Items (5)**

*Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. At the request of a Board Member, any item may be removed from the Consent Agenda and considered separately as an Action item.*

A. Approval of Minutes

B. Financial Affairs

The routine financial reports are provided in the attached documents.

C. Personnel Report

Resignations

Ashly Papadopoulos - BACC Lead Teacher/Prairieview School - May 14, 2014

Retirement

Michael Urbas - 6th Grade Science Teacher/Lakeview JHS - End of 2013-2014 SY

Kathy Alberti - BACC Lead Teacher/Prairieview School - 6/12/2014

Amy Beseth - 4th Grade Teacher/Prairieview School - End of 2017-2018 SY

Mary Bucklin - 4th Grade Teacher/Prairieview School - End of 2017-2018 SY

Peter Van Stedum - Custodian/Prairieview School - August 25, 2014

Transfers

Jill Hansen - 5th Grade Teacher/Prairieview School

New Hires

Jennifer Cerney - 0.25 FTE Instructional Coach

Positions Open:

BACC Assistant

Substitute Teachers  
Science Teacher - Lakeview JHS

D. Intergovernmental Agreement

Attached is a Resolution authorizing an Intergovernmental Agreement between the City of Darien and Center Cass School District 66 for Rock Salt.

E. PTO Donation

The District PTO and Ide PTO is requesting to make donations to the District. Specifics of the donations are included in the attached documents.

F. Approval of Consent Agenda Items

I recommend that Consent Agenda Items A, B, C, D, and E be approved.

VI. **Public Comment**

*Members of the public may address the Board in response to items the Board has taken action on or plans to take action. Time allotted for comments is limited to five (5) minutes for each individual requesting to address the Board.*

VII. **Discussion Items without Action** (20)

A. Joint Annual Conference of IASB/IASA/IASBO

The annual board conference will be held November 21-23, 2014. Nearly 10,000 public school leaders are expected to attend the 2014 Joint Annual Conference of the Illinois Association of School Boards, Illinois Association of School Administrators and Illinois Association of School Business Officials.

Recognized as one of the nation's largest state education conferences, the event is open to local school board members, superintendents and secretaries, school administrators, state and regional educators and officials, school attorneys, university professors, exhibitors and guests. The 2014 conference will be held Nov. 21-23 at the Hyatt Regency Chicago, Sheraton Chicago and Swissotel hotels. This will be the 100th annual conference of IASB; 82nd joint conference with IASA and Illinois ASBO; and 66th annual exhibit of school services and equipment. Registration information is forthcoming.

VIII. **Discussion Items with Action** (20)

A. Policy Section 7 and 8 - Second Reading/Adoption

The Policy Committee met on Tuesday, April 15 and the Board completed a First Reading at the May meeting.

**Recommendation:** The administration recommends that the changes to Board Policy Sections 7 & 8 as presented.

B. Change in Board of Education Meetings

The Board of Education will now meet twice a month; one for District Action items and the second for Committee of the Whole meetings. Attached are the dates for these meetings.

**Recommendation:** The administration recommends that the Board of Education approve the revised 2014-15 meeting dates as presented.

C. SASED Budget FY15

Center Cass School District 66 serves as the administrative agent for our special education cooperative. One of our important functions is to approve the annual SASED budget. I would suggest the following timeline:

June 17th Approve the SASED tentative budget  
June 18th Placed SASED tentative budget on public display  
June 25th Legal notice posted with media  
August 12th Approve/Adopt SASED final budget

This tentative budget has already been approved by the SASED Board of Control.

**Recommendation:** The administration recommends that the Board of Education approve the tentative SASED Budget for FY15 and direct the Superintendent to place the budget on public

display.

D. Transfer of Interest

At this time each year, the Board of Education authorizes the transfer of interest from the Operations & Maintenance, Transportation, and Working Cash funds to the Education fund.

**Recommendation:** The administration recommends that the Board of Education authorize the transfer of accumulated interest from the Operations & Maintenance, Transportation, and Working Cash funds to the Education fund.

E. Village Donation - Timbers Edge

The Village of Woodridge requires the Board of Education's approval of the "cash donation" for the proposed Timber's Edge subdivision. Once our Board approves, the Village will consider final approval of the subdivision at an upcoming meeting). Once homes are built and sold, the impact fees/donations will be collected and paid out to the school district on a monthly basis.

**Recommendation:** The administration recommends that the Board of Education approve acceptance of the Village of Woodridge's cash donation formula as presented.

F. Request for Disposal of Equipment

Currently the District has 400 plastic chairs and 10 tube televisions that require disposal. These items no longer are of use to the District and have minimal value, but Board approval is needed before either disposing of the items or allowing the purchase by individuals. We expect to offer the chairs for sale for \$1.00 each and \$20.00 each for the televisions.

Recommendation: The administration recommends that the Board of Education approve the disposal of 400 chairs and 10 televisions as presented.

G. TEAM 66 Education Foundation Brick Proposal

Attached is a proposal from TEAM 66 for a fundraiser of selling engraved paver bricks that would be installed on school property.

Recommendation: The administration recommends that the Board of Education approve the TEAM 66 brick fundraiser as presented.

H. Business Office Assistant Job Description

As we seek a replacement for Nancy Panfilio in the business office, we are also establishing an updated job description.

Recommendation: The administration recommends that the Board of Education approve the revised Business Office Assistant job description as presented.

I. New/Revised Stipend Positions

As a result of the June 5 Steering Committee meeting, the following new/revised Stipend positions are being recommended:

Chess Coach - Grades 6-8  
Art - Grade 6-8

The following Stipend position is being revised:  
Intramural Floor Hockey - Grades 5-6 to Intramural Floor Hockey - Grade 5 only

Recommendation: The administration recommends that the Board of Education approve the new/revised stipend positions as presented.

J. Property Insurance Renewal

Attached is a copy of the proposed Property Insurance Renewal from Ed Young, Jr. of The Horton Group. The proposed package will remain with Selective Insurance. Final changes will be available at the June 17 Board meeting.

Recommendation: The administration recommends that the Board of Education approve the

Property Insurance Renewal from Selective Insurance as presented.

**IX. Scheduled Public Comments**

*Individuals wishing to address the Board are requested to notify the superintendent in advance of the meeting. Time allotted for comments is limited to five (5) minutes for each individual requesting to address the Board.*

**X. Executive Session**

A. Executive Session

I recommend that the Board enter into executive session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees 5ILCS120/2 (c) (1).

Superintendent Evaluation

**XI. New Business**

**XII. Old Business**

**XIII. Adjournment**