

**PORTAGE PUBLIC SCHOOLS' BOARD OF EDUCATION
COMMITTEE OF THE WHOLE WORK SESSION
CENTRAL HIGH SCHOOL RM #1136, 8135 S. WESTNEDGE, PORTAGE, MI 49002
JUNE 15, 2026, 6:30 PM
AGENDA**

VISION STATEMENT

We are inspired to be an exceptional community grounded in fostering strengths, growth, and lifelong learning. Every student. Every future.

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
II. REVISIONS/APPROVAL OF AGENDA	2
III. REPORTS	
1. SUPERINTENDENT'S REPORT	3
a. WOD STUDENT PRESENTATION	
b. BOND PROJECT UPDATE	
c. CHANGE ORDER SUMMARY	4
d. MATT'S LAW REPORT	
IV. BOARD EDUCATION - None	
V. COMMENTS OR COMMUNICATIONS	6
1. BY CITIZENS	
2. BY BOARD TRUSTEES	
3. BOARD COMMITTEE REPORTS	
VI. CONSENT AGENDA	7
1. APPROVAL OF MINUTES	
a. MAY 18, 2026 POLICY GOVERNANCE RETREAT & REGULAR BUSINESS MEETING	8
VII. ASSURANCE OF DISTRICT PERFORMANCE	
1. MONITORING REPORT 1.0, ENDS (GP 4.4)	13
2. MONITORING REPORT 2.0. GLOBAL EXECUTIVE CONSTRAINT (GP 4.4)	20
VIII. REQUIRED ACTION ITEMS	
1. MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP RENEWAL (MHSAA)	25
IX. ACTION ITEMS	
1. SET BUDGET HEARING (OP 6230)	29
X. DISCUSSION ITEMS	
1. 2025-26 FINAL BUDGET AMENDMENTS (OP 6231)	30
a. GENERAL FUND BUDGET AMENDMENT #2	31
b. BUILDING & SITE SINKING FUND BUDGET AMENDMENT #1	39
c. DEBT RETIREMENT FUND BUDGET AMENDMENT #1	43
d. SCHOOL SERVICE FUND BUDGET AMENDMENT #1	45
2. AMB CONTRACTS (OP 6320)	47
3. SURVEILLANCE CAMERA REFRESH (OP 6320)	85
4. CURRICULUM PURCHASE (OP 6320)	89
XI. CLOSED SESSION	91
1. DISCUSS COLLECTIVE BARGAINING STRATEGY & SECURITY PLANNING (OMA)	
XII. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

III. Reports

1. Superintendent's Report
 - a. WOD Student Presentation
 - b. Bond Project Update
 - c. Change Order Summary
 - d. Matt's Law Report



Portage Public Schools: 2021 Bond Issue
Consolidated Construction Cost Summary
Change Order 011 - June 15th, 2026
Construction Manager: Owen-Ames-Kimball Co.



Construction	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
	Original Construction Cost (Building Site, Construction Trade Packages)	\$31,611,717	\$26,780,159	\$28,569,705
	Previous Change Order Construction Cost	\$1,393,901	\$1,187,101	\$148,578
	Change Order 011	\$58,381	\$51,025	\$36,314
	Current Construction Cost:	\$33,063,999	\$28,018,285	\$28,754,597

Contingency	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
	Original Project Contingency (10%)	\$3,055,748	\$2,595,228	\$2,856,971
	Previous Contingency Cost	(\$1,533,895)	(\$1,187,101)	(\$43,922)
	Change Order 011 Contingency cost	(\$58,381)	(\$51,025)	(\$140,970)
	Current Contingency	\$1,463,472	\$1,357,102	\$2,672,079

Construction & Contingency	\$34,527,471	\$29,375,387	\$31,426,676
Current Bond Projects	\$95,329,534		

Central Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Revisions to door hardware to match district standards.	\$7,379	1
2	Add electrified damper in chiller room for gas evacuation to balance system.	\$3,050	1
3	Mechanical/Ductwork Updates & Revisions	\$12,828	1
4	Updates to mirrors at bathrooms	\$1,494	1
5	Added sleeves between rooms for the ERCES System.	\$1,647	1
6	Interior updates - add fire wall separation at bulkhead, add drywall in bathroom to accommodate mechanical piping.	\$5,408	1
7	Add for block graffiti sealer.	\$8,565	1
8	Replacement of light pole.	\$5,825	1
9	Allowance - Site clean up, grading and seeding from fence removal and seasonal damage. \$14,278	\$0	1
10	Add fencing between generator and edge of property.	\$12,185	1
	Central Elementary Change Order 011 Total:	\$58,381	

Haverhill Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 26 - Added leaching basins to the bottom of the retention basin.	\$24,485	1
2	Add solid surface to the café stair railing for durability.	\$9,176	1
3	Deduct for not having to sawcut and remove section of concrete by existing building.	(\$2,310)	1
4	Allowance - Rework of exterior Haverhill Elementary sign above canopy for better visibility. \$2,585	\$0	1
5	Allowance - Add fencing around retainage pond. \$21,386	\$0	1
6	Allowance - Add interior room signage. \$5,752	\$0	1
7	Rework of grass area on North side of school due to excess ponding.	\$6,918	1
8	Add curb along retainage pond to protect asphalt and allow for snow plowing.	\$8,010	1
9	Revisions to door closure hardware to match district standards.	\$3,067	1
10	Adjustment to valve boxes in asphalt.	\$1,679	1
	Haverhill Elementary Change Order 011 Total:	\$51,025	

Woodland Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 05 - Interior updates and revisions to door hardware and function.	\$18,929	6
2	Bulletin 06 - Mechanical & electrical revisions including ductwork revisions, added electrical door operator buttons.	\$50,761	10
3	Bulletin 07 - Mechanical & electrical revisions; revised electrical receptable locations, updates to student toilet rooms (mechanical/electrical/interior finishes)	\$29,287	5
4	Bulletin 08 - Learning studio AV changes & revised educational casegoods, interior updates.	(\$214,251)	5
5	Add structural beams for precast support.	\$1,073	1
6	Bulletin 09 - Technology & electrical updates adding ceiling boxes, adding data drops.	\$48,239	6
7	Earthwork contract correction.	\$20,000	1
8	Construction coordination to allow for temp opening in gym.	\$2,446	1
9	Bulletin 10 - Food service equipment updates, electrical/technology updates adding power and AV rough-ins.	\$30,725	8
10	Revisions to the structural deck over the elevator, added support angles.	\$11,213	1
11	Cost increase for tariff's on the elevator.	\$5,712	1
12	Add lintel and bearing plates for structural support.	\$1,183	1
13	Additional radiant flooring in music, makerspace, library and admin.	\$29,357	2
14	Replacement of hollow metal frame.	\$1,640	1
	Woodland Elementary Change Order 011 Total:	\$36,314	

Note Page

1. By Citizens
2. By Board Trustees
3. Board Committee Reports

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

VI. Consent Agenda

1. Approval of Minutes
 - a. May 18, 2026 Policy Governance Retreat & Regular Business Meeting

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**POLICY GOVERNANCE RETREAT & REGULAR BUSINESS MEETING
MAY 18, 2026**

POLICY GOVERNANCE RETREAT

The Policy Governance Retreat of the Board of Education of Portage Public Schools held on Monday, May 18, 2026, was called to order at 4:00 p.m. by President Van Antwerp. The meeting was held in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

Executive Leadership Present: Johnny Edwards, Superintendent; Michael Pascoe, Assistant Superintendent of Instruction; Kelly Jensenius, Director of Elementary Education

Others Present: Gary Goscenski of Perspectives Consulting

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Rohwer, seconded by Mrs. Crawford, that the Board of Education approve the Agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments.

DISCUSSION ITEMS

Mr. Gary Goscenski of Perspectives Consulting facilitated the discussion portion of the meeting. The topics discussed covered setting the superintendent evaluation, reflection on Policy Bootcamp, Ends 1.1-Academic Success, Policy 5112-Entrance Age, and Policy 5410-Promotion, Placement, and Retention.

With no further business to come before the Board, the retreat was adjourned at 6:22 p.m.

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, May 18, 2026, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the agenda as presented.

The motion carried unanimously.

REPORTS

Superintendent's Report

Parent Advisory Committee (PAC) Awards

Superintendent Edwards provided introductory remarks.

Dr. Anne Gordon, Director of Educational Supports and Intervention, and Ms. Katie Webster, Educational Supports and Intervention Supervisor, presented the Excellence in Special Education Awards to Lisa Morris, Early Childhood Special Education Teacher, Mary Kay Albee, Paraprofessional at Central Elementary, and Reilly Kristin, Resource Room Teacher at North Middle School. The Parent Advisory Committee (PAC) of Kalamazoo County selected these individuals for going above and beyond in educating and supporting students. Congratulations!

Bond Project Update

Mr. Russ Gerbers, Assistant Superintendent of Operations, showed photos of construction progress at the Woodland Elementary construction site and reminded the Board of the June 3, 2026 2pm groundbreaking ceremony at Amberly Elementary.

Financial Report

Ms. Samantha Stevens, Business Manager, detailed the report for the period ending April 30, 2026 vs the same period last year.

Ms. Stevens also shared the last regarding the state's budget development, shared highlights from the May 15, 2026 Consensus Revenue Estimating Conference, and informed the Board the sale of bonds takes place tomorrow.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comments.

Jennifer Rainier on behalf of the PEA, shared stories from around the District.

Stephanie Alkire addressed the Board regarding a rating inequity between Central High vs Northern High.

President Van Antwerp thanked each of the public commenters for their remarks and opened the floor to Trustee comments.

Ms. Larson congratulated both the PAC award recipients and the nominees.

Mr. Snyder thanked his fellow board members for good discussion at today's Policy Governance Retreat and thanked the public commenters for their remarks. He reminded members of the Owner Linkage Committee that he would be scheduling a meet.

Mr. Van Antwerp reminded board members of this week's events – Northern's graduation May 19, KCSOA meeting May 20, and PEA retirement celebration May 21.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: (1) approve minutes from the May 4, 2026 Committee of the Whole Work Session and Closed Session; (2) approve, as presented, the renewal of Chartwells Food Service Management contract for the 2026/27 school year and authorize the Director of Finance to execute the contract renewal agreement.

As there were no objections, the consent agenda was adopted as presented.

REQUIRED ACTION ITEMS

KRESA 2026-27 General Fund Budget

Motion offered by Dr. Stevenson, seconded by Mrs. Rohwer, that the Board of Education adopt the resolution provided, indicating support of the KRESA General Education Fund Budget for the 2026-27 school year.

There was no discussion.

The motion carried unanimously.

DISCUSSION ITEMS

MASB Membership Renewal for 2026-27

President Van Antwerp reviewed the many benefits of MASB membership.

The Board opted to move this discussion item to action.

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education move the MASB Membership Renewal discussion item to action.

The motion carried unanimously.

Motion offered by Mrs. Novaria, seconded by Mrs. Rohwer, that the Board of Education approve membership renewal to the Michigan Association of School Boards for the 2026-27 school year in the amount of \$10,743.24.

The motion carried unanimously.

CHS Stairwell Renovation

Mr. Russ Gerbers went over the recommendation to award a contract to perform the stairwell carpet renovations at Central High over the summer. The Board opted to move this discussion item to action.

Motion offered by Mr. Snyder, seconded by Mrs. Crawford, that the Board of Education move the CHS Stairwell Renovation discussion item to action.

The motion carried unanimously.

Motion offered by Mrs. Larson, seconded by Dr. Stevenson, that the Board of Education approve, as presented, awarding a contract to Ritsema Associates of Grandville, MI in the amount of \$174,740.00 and the overall project cost not-to-exceed \$249,280.00 for stairwell carpet renovations at Central High School, the funding for which will come from the 2019 Building and Site Sinking Fund.

The motion carried unanimously.

With no further business to come before the Board, the meeting was adjourned at 7:10 p.m.

Respectfully Submitted,

Barb Atkinson
Recording Secretary

RESOLUTION FOR LOCAL DISTRICT VOTE ON ISD GENERAL FUND BUDGET

Kalamazoo Regional Educational Service Agency (“ISD”)
GENERAL EDUCATION FUND BUDGET
RESOLUTION

A regular meeting of the Board of Education of the Portage Public School District was held at Portage Central High School, 8135 S. Westnedge Avenue, Portage, MI, on May 18, 2026, at 6:30 o’clock in the evening.

Members present were: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp.

The following preamble and resolution were offered by Member Stevenson and seconded by Member Rohwer.

WHEREAS:

This Board received the Kalamazoo Regional Educational Service Agency General Education Fund Budget on or before May 1, 2026; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2026.

THEREFORE, BE IT RESOLVED THAT:

Based upon the information received from Kalamazoo Regional Educational Service Agency and recognizing that a limited review of a budget document provides limited oversight of the financial affairs of an organization, the ISD General Education Fund Budget for the 2026-2027 school year be (“supported” or “disapproved for the reasons attached hereto”), and that the Secretary of the Board is hereby directed to submit a copy of this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members Crawford, Larson, Novaria, Rohwer, Snyder, Stevenson, Van Antwerp

Nays: None

Motion declared adopted.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

VII. Assurance of District Performance

1. Monitoring Report 1.0, Ends (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 1.0 - Ends, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

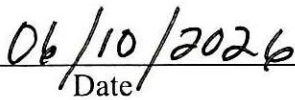
Policy Type: Ends
Policy Title: (1.0) Global Ends

Certification

I hereby present my Monitoring Report on Global Ends Policy, 1.0 in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 10, 2026.



Signature



Date

Monitoring Report

Page -2-

Policy Type: Ends

Policy Title: (1.0) Global Ends

1.0 POLICY LANGUAGE

Portage Public Schools will educate all students to achieve their potential.

Interpretation

I submit the Board's policy language has been comprehensively interpreted and prioritized, and data submitted to quantify the conclusion statements. Reports have been submitted and accepted by the Board of Education according to the monitoring schedule established by the Board.

Report

The District is completing its 12th year of monitoring its Ends Policies. During the 2024-25 school year, Monitoring Reports were presented for the five sub-ends policies, which serve to further interpret the Board's Global Ends Policy.

Approximately 60 data measures are presented for the Global Policy sub-ends. A summary of the monitoring data measures presented for each of the sub-ends follows (Appendix I).

Compliance Statement

The Board accepted all sub-end Monitoring Reports as reasonable interpretations and evidence of compliance with Policy.

APPENDIX I

1.1 - Academic Success (Dec 2025 - Jan 2026)

Ends Statement 1.1 was amended by the Board for the 2024-25 school year which resulted in changes to the interpretation and data presented. We no longer compared ourselves to “comparable communities” as in previous years. This year we identified 10 “similar schools” for each of the district's 13 traditional schools. (Community HS was excluded because of the nature of its programming and difficulty in identifying similar schools.) Data was presented for proficiency, improvement, and growth.

M-STEP (Grade 5)/PSAT (Grade 8)

English Language Arts

- All students – 5th grade and 8th grade (rank vs. similar schools) - % proficient
- All students - 5th grade and 8th grade (rank vs similar schools) - % improvement
- All students - 5th grade and 8th grade students with average or above average growth
- All students - 5th and 8th grade % proficient compared to the state of Michigan
- Low-achieving students’ average growth summary

Math

- All students - 5th grade and 8th grade (rank vs. similar schools) – % proficient
- All students - 5th grade and 8th grade (rank vs similar schools) - % improvement
- All students - 5th grade and 8th grade- students with average or above average growth
- All students - 5th and 8th grade % proficient compared to the state of Michigan
- Low-achieving students’ average growth summary

SAT

SAT Evidence Based Reading/Writing

- All students - 11th grade (rank vs. similar schools - % proficient
- All students - 11th grade (rank vs. similar schools) - % improvement
- All students - 11th grade students with average or above average growth
- All students - 11th grade students % proficient compared to the state of Michigan
- Low-achieving students average growth summary

SAT Math

- All students - 11th grade (rank vs. similar schools) - % proficient
- All students - 11th grade (rank vs similar schools) - % improvement
- All students - 11th grade students with average or above average growth
- All students - 11th grade students % proficient compared to the state of Michigan
- Low-achieving students' average growth summary

1.2 - Learning and Leadership Skills (March 2026)

- Number of students in at least one AP Course
- Number of students in at least one AP Course by grade
- Number and percentage of AP students earning a “C” or better by grade
- Number of AP Exams taken
- Number and percentage of AP Exams in which a “3” or better earned
- Number of students taking at least one IB course by grade
- Number and percentage of IB students earning a “C” or better by grade
- Number and percentage of students earning an IB diploma
- Number of IB exams taken
- Number and percentage of IB exams in which a “3” or better earned
- Number and percentage of 7-12 students enrolled in arts/physical education/technology/Education for Employment/Education for the Arts/Kalamazoo Area Math and Science Center
- Number and listing of extra-curricular offerings and participation rates
- Student engagement scores on select items

1.3 - Resilience in Life (April 2026)

- Student Experience Survey Results on Four Select Items

1.4 - Post Graduation Success (May 2026)

- College enrollment within 6 months of graduation*
- College enrollment within 12 months of graduation*
- College enrollment within 24 months of graduation*

Monitoring Report

Page -5-

Policy Type: Ends

Policy Title: (1.0) Global Ends

- 24 credits completed within 12 months of graduation
 - 24 credits completed within 24 months of graduation
 - 24 credits completed within 36 months of graduation
 - Number and percentage of students taking Remedial College Classes
 - High School Graduation/Drop-out rates (5-year cohort)
 - High School Graduation/Drop-out rates (4-year cohort)
 - Enrollment information for CTE (formerly EFE) Classes
 - Number and percentage of students earning ACT WorkKeys Certificate
- Note: * Some of this information was not available at the time of the report.

1.5 Responsible Citizens (February 2026)

- Listing of activities promoting ethical behavior
- Listing of activities, events and practices promoting respect for individual differences
- Listing of activities and events demonstrating respect for cultures other than their own
- Diversity in our schools and workforce
- Number and percentage of chronically absent students
- District attendance percentage
- Number and percentage of students who are victims of violent crimes
- Percentage/number of students who experienced bullying
- Percentage/number of students expelled
- Number and percentage of students illegally possessing
- Number and percentage of students committing theft

Compliance Statement

The organization met expectations.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes ☐ No ☐

Comments:

Is evidence of compliance reasonable? Yes ☐ No ☐

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

VII. Assurance of District Performance

2. Monitoring Report 2.0, Global Executive Constraint (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 2.0, Global Executive Constraint, as a reasonable interpretation and evidence of compliance with policy.

Portage Public Schools

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

Certification

I hereby present my Monitoring Report on Executive Limitation, 2.0, "Global Executive Constraint" in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 10, 2026.



Signature



Date

Monitoring Report

Page -2-

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

2.0 POLICY LANGUAGE

The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, unsafe, imprudent, or in violation of commonly accepted business, educational and professional ethics and practices.

Interpretation

I interpret “unlawful, unsafe, or imprudent” to mean:

Any situation which violates Executive Limitations, any on-going violation of District Operational Policies, or any failure to adopt any policy required by law or governmental regulation.

Compliance is characterized by:

1. Adoption and dissemination to the appropriate staff members of all of the Policies required by law and governmental regulation.
2. Compliance with Executive Limitations 2.1 through 2.11 as submitted through Monitoring Reports to the Board for each monitoring cycle. (Please note that Executive Limitation Policy 2.7 was deleted by the Board on December 8, 2014.)

The interpretation is reasonable because sub-policies subsequent to Global Executive Constraint 2.0 further speak to the actions which are unacceptable, imprudent, unsafe, or unlawful. The most recent monitoring cycle is used as a basis for compliance. Finally, the failure to adopt legally required policies places the District in greater risk of being found to have acted unlawfully, contrary to governmental regulations, or contrary to community accepted business, educational and professional ethics and practices.

Report

1. NEOLA Operational Policies have been Board approved and disseminated to appropriate staff. Revisions and updates to Operational Policies were provided to and approved by the Board.
2. Monitoring Reports for Executive Limitations Policies 2.1 through 2.11 (except 2.7 as previously noted) submitted during the monitoring report cycle were all approved by the Board as a reasonable interpretation and evidence of compliance with Board Governance Policies.

Monitoring Report

Page -3-

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

3. Additionally, Executive Limitation 2.10.10a. requires a monthly summary of financial performance presented at the Regular Monthly BOE meeting. These summaries were presented throughout the year as required. Executive Limitation 2.10.10.b. requires an annual report on safety. This report was last presented in June 2025.
4. During the 2023-24 school year the District entered into a negotiated Consent Judgment in the case of Koffron v Portage Public Schools, et.al. primarily regarding Religious Holidays and the scheduling of major school events. We continue to monitor compliance with that agreement and have been building-in checks and balances as we schedule events and building usage throughout the district.

Compliance Statement

The organization met expectations.

Interpretation

I interpret “in violation of commonly accepted business, educational and professional ethics and practices” to mean those ethics and practices identified in:

1. Executive Limitations 2.1 through 2.11 as established by the Board.
2. District Operational Policies and Guidelines that address the following topics:
 - Ethics, conflict of interest and nepotism
 - Bidding/Procurement Procedures
 - Internal controls for processing financial transactions

Compliance is interpreted as:

1. Having Operational Policies/ Guidelines /procedures in place that address conflicts of interest, nepotism, bidding/procurement procedures, and internal controls for financial transactions.
2. Dissemination of Operational Policies/ Guidelines /procedures and training of appropriate administrative and supervisory staff as needed.
3. Annual audits to determine compliance.

Report

1. All Operational Policies are Board approved and have been reviewed by administration. Administrative Guidelines that support the Board adopted Operational Policies are in place.
2. All Policies have been disseminated to appropriate staff and training, as necessary, has taken place.
3. The annual financial audit found no issues of concern or non-compliance.

Compliance Statement

The organization met expectations.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes ☐ No ☐

Comments:

Is evidence of compliance reasonable? Yes ☐ No ☐

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

VIII. Required Action Items

1. MI High School Athletic Association Membership Renewal (MHSAA)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the 2026-27 Michigan High School Athletic Association Membership Resolution, as presented.

To: Board of Education
From: Johnny Edwards, Superintendent 
Date: June 10, 2026
Re: MHSAA Membership Renewal

Recommendation

It is recommended that the Board of Education approve the 2026-27 Michigan High School Athletic Association Membership Resolution, as presented.

Background

Each year, the Board is asked to approve the MHSAA membership resolution for the upcoming school year. Approval of the resolution is required to maintain membership. There is no fee associated with being a member school; however, member schools are required to comply with all MHSAA rules and regulations.

The membership resolution is attached.



2026-27

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2026 — through July 31, 2027

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2026-27 must be listed on the back of this form)

Portage Public Schools _____ City/Township of Portage

County of Kalamazoo, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2026 and shall remain effective until July 31, 2027, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Portage Public School(s), on the 15th day of June, 2026,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Portage Public Schools

(Governing Body Name)

8107 Mustang Drive

(Address)

Portage, MI 49002

(City & Zip Code)

batkinson@portageps.org

(Contact E-mail)

Board Secretary Signature
or Designee

☒ Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2026-27

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Portage Central High School
2. Portage Northern High School
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Central Middle School

Name of Member School _____

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2026-27 7th and 8th-grade enrollment 494

Provide anticipated 2026-27 6th-grade enrollment 211

Grade levels for membership: ☒ 6 ☒ 7 ☒ 8

1. ☒ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.
- _____

2. North Middle School

Name of Member School _____

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2026-27 7th and 8th-grade enrollment 414

Provide anticipated 2026-27 6th-grade enrollment 197

Grade levels for membership: ☒ 6 ☒ 7 ☒ 8

1. ☒ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.
- _____

3. West Middle School

Name of Member School _____

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2026-27 7th and 8th-grade enrollment 475

Provide anticipated 2026-27 6th-grade enrollment 235

Grade levels for membership: ☒ 6 ☒ 7 ☒ 8

1. ☒ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.
- _____

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

IX. Action Items

1. Set Budget Hearing (OP 6230)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education set the budget hearing for June 29, 2026 at 6:30 p.m. as part of the Board's June 29, 2026 Regular Business Meeting agenda.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

X. Discussion Items

1. 2025-26 Final Budget Amendments (OP 6231)
 - a. General Fund Budget Amendment #2
 - b. Building & Site Sinking Fund Budget Amendment #1
 - c. Debt Retirement Fund Budget Amendment #1
 - d. School Service Fund Budget Amendment #1



To : Johnny Edwards, Superintendent

From : Paula Johnson, Director of Finance
Sammi Stevens, Business Manager

Date : June 11, 2026

Subject: General Fund Budget Amendment #2 Resolution for 2025/26

Recommendation

That the Board of Education approve the attached budget amendment resolution to the General Appropriations Act (General Fund) for the 2025/26 year at the June 29, 2026 Board meeting.

Background Information

This amendment to the District's operating fund represents the second of two planned revisions during this school year. It reflects updated revenue and expenditure projections based on actual year-to-date activity and information received since the first General Fund amendment in February. Below are a couple of main points:

1. Revenue projections have been updated to reflect year to date actual collections and revised estimates through year end. Expenditures have also been updated to reflect current year spending patterns along with operational needs through fiscal year end.
2. Based on analysis of all revenues and expenses at year end, the General Fund expenses are predicted to exceed revenues by approximately \$3,455,674 with a projected unassigned fund balance as a percentage of expenditures of 17.47% up from the February amendment of 17.09%.

The amendment to the District's General (Operating) Fund represents the second and final planned revision during this school year. Typically, the budget is amended each year in February and June. The extensive amendment process demonstrates our continuous budget cycle that updates the Board, staff, and community as improved information becomes available.

Our goals in completing this amendment are two-fold:

1. Informs the Board of Education on the status of carryover funds available for the upcoming fiscal year.
2. Facilitates the administration's preparation of projections made in the General Fund preliminary budget and ultimately the final budget document for 2025/26.

Also attached is the Comparison by Major Categories and Fund Balance Schedule, which is a format familiar from the budget adoption process in that it compares major categories and gives you both projected total fund balance and unassigned fund balance information. The projected ending unreserved fund balance (17.47%) allows us to maintain compliance with Board Policy Executive Limitations 2.4 and 2.5 for the planning and expenditure of funds so that unassigned fund balance does not fall below 7%.

After all of the proposed changes are considered, the revised budget reflects excess expenditures over revenues of (\$3,455,674) for the year, as compared to (\$3,931,100) which was adopted in February. Included in total expenditures are curriculum and extended learning committed expenditures of approximately \$827,986. The largest portions of the net change are identified as follows:

Revisions	Amount
Revenues:	(rounded)
Local:	
Property tax collections and delinquent property tax revenue have been revised to reflect current collection trends. The enhancement millage collection received from KRESA along with miscellaneous local revenue have been updated based on current year trend and revised estimates.	\$820,916
State:	2,050,229
This increase is primarily due to the addition of Section 27I(2) - Educator Compensation funding. MPSERS adjustments have also been made in this area. In addition, the foundation allowance was revised to reflect the changes in property tax values.	
	\$139,665
Federal:	
Federal funding, specifically Title funding, was adjusted to actual awarded amounts for the fiscal year and carryover funding from the previous fiscal year.	
	(\$71,178)
Incoming Transfers & Other Transactions:	
The food group preliminary indirect cost calculation is coming in lower than normal.	
Revenue Subtotal -	\$2,939,632

Expenditures:	(rounded)
Salaries: Salary and wage expenditures have been updated to reflect current staffing levels and year-to-date activity. This also includes summer learning wages funded through At Risk funds, along with Section 27I(2)-Educator Compensation wages.	\$1,751,347
Benefits: Health, dental, vision, life and LTD costs have all been updated to reflect current employee elections at known rates after applying any hard caps. Corresponding FICA and retirement benefit costs have also been updated. The largest part of this increase is the corresponding benefits to the 27I(2) Educator compensation payment.	\$430,302
Purchased Services: Software contract cost adjustments were made to reflect the current year spending trend. Section 31aa project costs were revised to actual or contractual obligations for the current fiscal year.	(\$436,613)
Supplies & Capital Outlay: Utility budgets, including heat and electricity, were adjusted based on current year trends. Entryway projects, funded through Section 31aa, were added to this amendment as well. Additionally, a required expenditure related to our current copier lease agreement is included.	\$719,170
Expense Subtotal -	\$2,464,206
Total revisions accounted for in these items	\$475,426

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #2**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	<u>Actual 2024/25</u>	<u>Amended Budget #1 2025/26</u>	<u>Amended Budget #2 2025/26</u>
Total Fund Balance, Beginning of Year, July 1	27,151,123	31,052,457	31,052,457
REVENUES:			
Local Sources	32,296,970	32,675,978	33,496,894
State Sources	91,445,465	90,581,200	92,631,429
Federal Sources	1,832,272	1,227,286	1,366,951
Incoming Transfers and Other Transactions	<u>258,523</u>	<u>247,304</u>	<u>176,126</u>
Total Revenues and Other Transactions	<u>125,833,230</u>	<u>124,731,768</u>	<u>127,671,400</u>
Total Available to Appropriate	<u>152,984,353</u>	<u>155,784,225</u>	<u>158,723,857</u>

Be it further resolved that \$131,127,074 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Instruction:

Basic Programs	60,851,869	63,412,023	64,182,764
Added Needs	<u>11,568,157</u>	<u>12,325,149</u>	<u>13,264,479</u>
Total Instruction	<u>72,420,026</u>	<u>75,737,172</u>	<u>77,447,243</u>

Supporting Services:

Pupil	10,789,943	11,800,719	11,696,416
Instructional Staff	7,784,989	8,625,006	8,652,656
General Administration	833,711	895,398	957,653
School Administration	6,386,760	6,675,446	6,881,944
Business Services	1,356,270	1,288,671	1,451,833
Operations and Maintenance	10,349,799	11,720,062	11,544,510
Transportation	4,573,282	4,777,826	4,707,680
Central Services	4,022,801	4,320,467	4,721,720
Athletics	<u>2,098,571</u>	<u>2,410,719</u>	<u>2,634,727</u>
Total Supporting Services	<u>48,196,126</u>	<u>52,514,314</u>	<u>53,249,139</u>

Community Services

	<u>1,315,744</u>	<u>289,454</u>	<u>308,764</u>
--	------------------	----------------	----------------

Other Financing Use - Debt Service

	<u>0</u>	<u>121,928</u>	<u>121,928</u>
--	----------	----------------	----------------

Total Expenditure Appropriation

	<u>121,931,896</u>	<u>128,662,868</u>	<u>131,127,074</u>
--	--------------------	--------------------	--------------------

Excess (Deficit) of Revenues over Expenditures

	<u>3,901,334</u>	<u>(3,931,100)</u>	<u>(3,455,674)</u>
--	------------------	--------------------	--------------------

**Total Fund Balance (Assigned and Unassigned),
End of Year, June 30 (Estimate)**

	<u>31,052,457</u>	<u>27,121,357</u>	<u>27,596,783</u>
--	-------------------	-------------------	-------------------

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #2**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
2025/26 AMENDED GENERAL FUND BUDGET
COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION

	Actual 2024/25	Amended Budget #1 2025/26	Amended Budget #2 2025/26	Increase (Decrease)
Revenues				
Not Program Related	102,117,233	101,359,523	102,203,386	843,863
Program Related	23,715,997	23,372,245	25,468,014	2,095,769
Total Revenues	<u>125,833,230</u>	<u>124,731,768</u>	<u>127,671,400</u>	<u>2,939,632</u>
Expenditures				
Salaries	59,172,023	61,807,250	63,558,597	1,751,347
Fringe Benefits:				
FICA **	4,213,863	4,810,562	4,968,002	157,440
Retirement **	24,867,265	25,906,386	26,428,116	521,730
Health Insurance	10,059,659	10,550,472	10,566,903	16,431
Dental Insurance	737,583	884,432	892,631	8,199
Vision Insurance	132,961	153,234	156,024	2,790
Long-Term Disability	187,102	184,467	190,253	5,786
Life Insurance	48,818	56,317	59,181	2,864
Other Fringe Benefits	<u>563,425</u>	<u>702,229</u>	<u>417,291</u>	<u>(284,938)</u>
Total Fringe Benefits	<u>40,810,676</u>	<u>43,248,099</u>	<u>43,678,401</u>	<u>430,302</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	12,454,636	14,132,710	13,696,097	(436,613)
Supplies, Materials, Other	8,302,479	8,507,061	8,801,522	294,461
Capital Outlay	1,192,082	844,320	1,269,029	424,709
Debt Service	<u>0</u>	<u>123,428</u>	<u>123,428</u>	<u>0</u>
Total Expenditures	<u>121,931,896</u>	<u>128,662,868</u>	<u>131,127,074</u>	<u>2,464,206</u>
Excess (Deficit) of Revenues over Expenditures	<u>3,901,334</u>	<u>(3,931,100)</u>	<u>(3,455,674)</u>	<u>475,426</u>
Total Fund Balance Information				
Fund Balance Beginning	27,151,123	31,052,457	31,052,457	
Income (Deficit) - Allocated to Unreserved	3,901,334	(3,931,100)	(3,455,674)	
Estimated Ending Fund Balance	31,052,457	27,121,357	27,596,783	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	2,176,882	1,000,000	750,000	
Curriculum Committed Funds	2,905,913	2,285,676	2,222,839	
Extended Learning Committed Funds	1,150,279	1,128,836	1,119,255	
Instructional Initiative Funding	0	713,800	599,912	
Estimated Ending Unassigned Fund Balance	<u>24,819,383</u>	<u>21,993,045</u>	<u>22,904,777</u>	
As a Percentage of Expenditures	20.36%	17.09%	17.47%	

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL**

	Amended Budget #1 2025/26	Amendments/ Transfers	Amended Budget #2 2025/26
REVENUES:			
From Local Sources:			
Property Tax Levy (17.5695 mills)	18,951,270	(15,294)	18,935,976
Regional Enhancement Millage (1.5 mills)	4,234,394	115,879	4,350,273
Earnings from Investments and Deposits	210,000	60,752	270,752
Interest on Delinquent Taxes	14,000	1,204	15,204
Reimbursements from Other Funds:			
Accounting Services and Indirect Costs	120,000	(75,000)	45,000
Other Local Sources	323,003	146,650	469,653
From State Sources:			
Foundation Grant Allowance	65,147,446	224,490	65,371,936
Section 27I(2) Educator Compensation	0	1,248,310	1,248,310
Other State Categoricals/Foundation Adjustments	13,051,514	846,835	13,898,349
From Federal Sources:			
Medicaid Administrative Outreach Program	55,000	114,744	169,744
Program Related Revenues:			
31N6 Funding - Mental Health Support Svcs	762,200	(305,700)	456,500
At Risk Grant	3,271,222	346,377	3,617,599
Athletic Gate Receipts and Contributions	322,386	129,287	451,673
Childcare and Preschool Fees	382,171	61,296	443,467
County Special Education and State Categoricals	12,636,729	(84,986)	12,551,743
Contributions for Instructional Programs	5,925	42,197	48,122
Enrichment Class and Advertising Fees	3,380	1,025	4,405
Great Start Readiness Program	915,955	54,445	970,400
Maintenance and Operations Facility Rental Fees	50,000	16,101	66,101
Online Class and IB/AP Test Fees	78,680	22,139	100,819
Other Grants	360,463	10,496	370,959
Section 31AA Funding - Safety, Security & Mental Health	1,734,597	(298,504)	1,436,093
Technology Services	365,020	267,422	632,442
Title 1 Grant	765,165	6,054	771,219
Title 2 Grant	234,887	0	234,887
Title 3 Grant (English Learner & Immigrant Students)	86,880	3,413	90,293
Title 4	85,084	0	85,084
Section 35j Funding - PD, Curriculum & Supports Grant	408,890	0	408,890
Transportation Special Education Categoricals and Billings	155,507	0	155,507
TOTAL REVENUES	124,731,768	2,939,632	127,671,400

PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL

	Amended Budget #1 2025/26	Amendments/ Transfers	Amended Budget #2 2025/26
EXPENDITURES:			
Instructional Services			
Amberly Elementary	4,238,556	(1,085)	4,237,471
Angling Road Elementary	3,254,118	(3,898)	3,250,220
Central Elementary	4,164,546	(55,773)	4,108,773
Haverhill Elementary	4,203,727	23,719	4,227,446
Lake Center Elementary	4,439,996	(15,916)	4,424,080
Moorsbridge Elementary	4,900,848	(94,777)	4,806,071
12th Street Elementary	4,772,915	129,108	4,902,023
Woodland Elementary	4,020,936	(2,033)	4,018,903
Central Middle	5,893,680	(52,659)	5,841,021
North Middle	6,106,250	129,636	6,235,886
West Middle	6,047,094	72,806	6,119,900
Central High	12,150,631	17,404	12,168,035
Northern High	10,907,393	(181,801)	10,725,592
Community High School	2,154,640	67,109	2,221,749
Auditorium Management	200,673	12,822	213,495
Early Childhood Program	683,932	(7,671)	676,261
Career Tech Education	1,058,213	11,824	1,070,037
Education for the Arts	79,859	0	79,859
Great Start Readiness Program	915,955	54,445	970,400
High School Athletics	2,068,929	224,854	2,293,783
Homebound Services	7,805	8,671	16,476
International Baccalaureate (IB) Programme	0	259,893	259,893
Instructional Services Administration	1,577,980	(7,587)	1,570,393
Middle School Athletics	452,131	14,686	466,817
Non-Public Schools- Shared Time Program	998,697	(32,408)	966,289
Technology and Student Information Systems			
Media Services	255,356	197	255,553
Technology Services	3,678,492	291,261	3,969,753
Educational Supports & Intervention			
Special Education Program	14,164,864	239,329	14,404,193
At Risk Grant	3,271,222	346,377	3,617,599
Title 1 Grant	765,165	6,054	771,219
Section 31n6 - Mental Health & Support Services	762,200	(305,700)	456,500
Curriculum and Professional Development			
Curriculum Development	1,690,708	(100,192)	1,590,516
Curriculum Committed Funding	620,237	62,837	683,074
Extended Learning Committed Funding	21,443	9,581	31,024
Instructional Initiative Funding	96,200	17,688	113,888
Section 35j Funding - PD, Curriculum & Supports Grant	408,890	0	408,890
Professional Development	226,487	2,189	228,676
Title 2 Grant	234,887	0	234,887
Title 3 Grant (English Learner & Immigrant Students)	86,880	3,413	90,293
Title 4 Grant	85,084	0	85,084
Other Grants	539,532	92,074	631,606
Operations			
Budget and Finance	1,793,825	158,655	1,952,480
Central Services	119,049	(3,688)	115,361
Maintenance and Operations	5,798,443	259,453	6,057,896
Transportation	4,540,167	(174,843)	4,365,324
147g MPSERS Health Reimbursement	199,850	0	199,850
Section 31AA Funding - Mental Health Svcs & Prgrms	1,734,597	(298,504)	1,436,093
Section 27(2) Educator Compensation	0	1,248,310	1,248,310
Community Relations			
Communications	549,302	(12,384)	536,918
Community Enrichment Program	14,653	(13,650)	1,003
Human Resources			
Administration	852,410	(9,987)	842,423
Administration			
	853,421	74,367	927,788
TOTAL EXPENDITURES	128,662,868	2,399,826	131,127,074
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(3,931,100)	539,806	(3,455,674)

TO: Johnny Edwards, Superintendent

FROM: Paula Johnson, Director of Finance

CC : Russell Gerbers, Assistant Superintendent of Operations

DATE: June 10, 2026

SUBJECT: Building and Site Sinking Funds Budget Amendment #1 Resolution for 25/26

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Building Site and Sinking Funds Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to both of the Building and Site Sinking Funds during the current fiscal year. Minor revenue adjustments have been made to reflect expected actuals for this year.

Expenditure adjustments were made in the ongoing project areas since the adoption of the preliminary budget in June of 2025. Major one-time projects include but are not limited to: Lake Center and Twelfth Street Elementary interior and exterior lighting projects, boiler replacement and partial roof replacement at PCEC, a new generator at West Middle School has begun.

Other routine ongoing projects such as playground upgrades, glass window and roof leak repairs were also conducted. Projects continue to be analyzed in conjunction with the bond issue projects.

The Fund 42 BSSF purchased new vans and chrome books during the fiscal year.

The Fund 41 BSSF budget is projected to end the year with approximately \$5,488,134 of fund balance. The Fund 42 BSSF, approved by voters in 2024, is projected to have an estimated fund balance of \$1,171,938.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND# 41 BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund #41 of Portage Public Schools for the fiscal year 2025/26 is as follows:

	Actual 2024/25	Adopted Budget 2025/26	Amendment #1 2025/26
Total Fund Balance, Beginning of Year, July 1	6,470,123	6,813,936	7,436,201
REVENUES:			
Tax Levy* (.4983 mills for 2024-25)	1,492,375	-	
Payment in Lieu of Personal Property Tax from State Sources	134,269	-	138,697
Industrial Facilities Tax	42,969	-	
Interest Income	141,479	65,000	99,500
Interest on Delinquent Taxes	1,051	-	23
Payment in Lieu of Taxes	2,836	-	-
Collection of Prior Year Taxes	11,125	200	37
Miscellaneous Revenue (Insurance Recoveries)	65,191		
Total Revenues and Other Transactions	1,891,295	65,200	238,257
Total Available to Appropriate	8,361,418	6,879,136	7,674,458

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 0 mills on all property classifications for 2025/26.

Be it further resolved that \$2,186,324 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Major Projects

CHS Pool Roofing Project	75,191	-	-
Gym Floor Refinishing	109,506	84,000	84,000
Administration Bulding Canopy	-	25,000	10,452
Tennis Court Repairs CHS	-	-	200
Tennis Court Repairs NHS	-	-	200
CHS Stariwell Project	-	-	4,300
12th Street Elementary Roof	223,912	-	-
LCE Sign	27,385	-	-
NMS Kitchen Flooring	18,750	-	-
12th Street Kiln Exhaust Project	8,175	-	625
LCE Kiln Exhaust Project	8,728	-	625
CHS Auditorium Acoustical Project	6,000	-	-
NHS Auditorium Acoustical Project	6,000	-	-
PCEC Boiler Replacement	150,167	177,112	257,000
PCEC Roof Replacement	2,652	201,400	370,000
12th Street Clock Wiring	5,078	-	-
LCE Clock Wiring	4,370	-	-
Stable Fire Alarm System	12,078	-	-
WMS Generator Project	-	-	58,500
12th Street Elementary Sign	-	62,000	9,000
Portage Northern Skylight Repair	24,837	-	-
LCE Interior/Exterior Lighting	28,623	859,222	859,222
12th Street Interior/Exterior Lighting	-	-	136,000
Total Major Projects	711,452	1,408,734	1,790,124

	Actual 2024/25	Adopted Budget 2025/26	Amendment #1 2025/26
Ongoing Projects			
Roof Repair	19,015	35,000	45,000
Glass	4,732	10,000	8,000
Fencing	4,125	5,000	4,000
Sidewalk Concrete Repair	269	20,000	5,000
Plumbing Fixtures & Valves	-	-	9,000
Casework	-	5,000	5,000
Asbestos Abatement	89,906	95,000	40,000
Asphalt Repair	-	30,000	15,000
Carpet Replacement	7,950	-	-
District Mechanical	86,148	150,000	150,000
District Electrical	-	16,000	8,000
Total On-Going Projects	212,145	366,000	289,000
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	-	-
Other Projects			
Grounds replacement-playgrounds	527	-	-
Drinking Fountains/Bottle Filling Stations	-	50,000	101,700
Total Other Projects	527	50,000	101,700
Tax Refunds	1,093	5,000	5,500
Total Expenditures	925,217	1,829,734	2,186,324
Excess (Deficit) of Revenues over Expenditures	966,078	(1,764,534)	(1,948,067)
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$7,436,201	\$5,049,402	\$5,488,134

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND #42 BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund #42 of Portage Public Schools for the fiscal year 2025/26 is as follows:

	Adopted Budget 2025/26	Amendment #1 2025/26
Total Fund Balance, Beginning of Year, July 1	-	-
REVENUES:		
Tax Levy (.4980 mills for 25/26)	1,560,252	1,554,139
Payment in Lieu of Personal Property Tax from State Sources	-	33,766
Industrial Facilities Tax	43,000	38,761
Interest Income	12,000	14,000
Interest on Delinquent Taxes	200	904
Payment in Lieu of Taxes	2,900	2,975
Collection of Prior Year Taxes	-	-
Total Revenues and Other Transactions	<u>1,618,352</u>	<u>1,644,545</u>
Total Available to Appropriate	<u>1,618,352</u>	<u>1,644,545</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4980 mills on all property classifications for 2025/26.

Be it further resolved that \$472,607 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:		
Technology Chrome Books	250,000	249,904
Transportation Vans	250,000	206,703
Maintenance Vehicle Repairs	-	15,000
Total Major Projects	<u>500,000</u>	<u>471,607</u>
Tax refunds	<u>5,000</u>	<u>1,000</u>
Total Expenditures	<u>505,000</u>	<u>472,607</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,113,352</u>	<u>1,171,938</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>\$1,113,352</u></u>	<u><u>\$1,171,938</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

TO : Johnny Edwards, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 10, 2026
SUBJECT : Debt Retirement Fund Budget Amendment #1 Resolution for 25/26

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Debt Retirement Fund Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the Debt Retirement Fund during the current fiscal year. The primary change incorporated in this amendment is an adjustment to reflect the impact of increased collections and debt service payments.

As part of the refinancing of the 2016 bond issue, \$4,000,000 of debt retirement cash on hand was used to redeem the prior 2016 bond issue. This reduced the amount of the 2026 refunding bonds that needed to be issued. The District saved \$6,651,261.25 in future debt service costs by completing the refunding.

The net impact of this amendment is projected to end the year with expenditures exceeding revenues by approximately \$3,822,656. The anticipated ending fund balance is expected to be \$5,970,201.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	Actual 2024/25	Adopted Budget 2025/26	Amendment #1 2025/26
Total Fund Balance, Beginning of Year, July 1	7,318,954	9,039,322	9,792,857
REVENUES:			
Local Property Taxes* (6.85 mills for all years)	20,720,811	21,425,362	21,631,319
Payment in lieu of Personal Property Taxes-State Sources	1,426,678	1,420,000	1,490,787
Industrial Facilities Tax	590,691	116,000	541,981
Pilot payment in lieu of tax	38,987	40,000	40,900
Other Tax Revenues	7,297	2,500	512
Interest Income - Investments	301,629	175,000	217,820
Interest on Delinquent Taxes	14,584	9,000	12,743
2026 Refunding Bond Proceeds	-	-	74,825,000
Issuance Premium	-	-	6,716,991
Total Revenues and Other Transactions	<u>23,100,677</u>	<u>23,187,862</u>	<u>105,478,053</u>
Total Available to Appropriate	<u>30,419,631</u>	<u>32,227,184</u>	<u>115,270,910</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$109,300,709 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Principal Payments	12,320,000	13,705,000	13,705,000
Interest Payments	8,277,194	10,009,717	10,009,717
Fees	2,000	2,000	2,001
Tax Refunds	27,580	10,000	42,000
2026 Debt Service Payment to Escrow Agent	-	-	85,218,706
2026 Refunding Debt Issuance Costs	-	-	323,285
Total Expenditures	<u>20,626,774</u>	<u>23,726,718</u>	<u>109,300,709</u>
Excess (Deficit) of Revenues over Expenditures	<u>2,473,903</u>	<u>(538,856)</u>	<u>(3,822,656)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>\$ 9,792,857</u></u>	<u><u>\$ 8,500,466</u></u>	<u><u>\$ 5,970,201</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

TO : Johnny Edwards, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 10, 2026
SUBJECT : School Service Fund Budget Amendment #1 Resolution for 25/26

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the School Service Fund Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the School Service Fund for the 2025/26 year. The purpose of this amendment is to amend the food service, bookstore, and school activities funds to align with the expected results for the current 2025/26 year.

The Food Service portion of this budget is being amended to reflect information based on operations under Chartwells. The revenues have been adjusted based on the participation trends to date. The adopted budget expense categories were analyzed based on the current year expectations and adjusted accordingly. All changes to the Food Service projections were completed jointly by Chartwells staff and me.

Overall, the Food Service operation is projected to have expenses exceeding revenues of approximately \$60,663. This overage relates to the MDE required spend down plan for projects we have brought to the Board for approval. Fund balance is projected at approximately \$3,826,106. This has generated another Excess Fund Balance Spend down plan that will continue into the 2026/27 school year. Both the Michigan School Meals Program and the Extended Summer Food Service Program have provided thousands of free meals to our students during the school year. The General Fund could receive up to approximately \$45,000 a year in indirect costs annually from the Food Service Program. This number varies based on overall types of expenditures.

The bookstore portion of this budget reflects the combined projected operations of the CHS and NHS school bookstores.

The school activities portion of this budget was adjusted slightly to account for current year activity since the adoption of the preliminary budget.

I would be happy to answer any questions the board may have regarding this amendment.

PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION
2025/26 AMENDED BUDGET #1

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	Food Service		Bookstore		School Activities	
	Adopted 2025/26	Amendment #1 2025/26	Adopted 2025/26	Amendment #1 2025/26	Adopted 2025/26	Amendment #1 2025/26
Total Fund Balance, Beginning of Year, July 1	1,760,816	3,886,769	-	-	1,239,496	1,348,267
REVENUES:						
Local Sources	482,100	546,478	20,500	24,500	1,775,000	1,775,000
State Sources	2,381,950	2,758,949	-	-	-	-
Federal Sources	2,150,189	2,345,927	-	-	-	-
Total Revenues and Other Transactions	5,014,239	5,651,354	20,500	24,500	1,775,000	1,775,000
Total Available to Appropriate	6,775,055	9,538,123	20,500	24,500	3,014,496	3,123,267

Be it further resolved that \$5,712,017 of the Food Service total, \$22,725 of the Bookstore total and \$1,675,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:						
Food Service	5,642,761	5,667,017	-	-	-	-
Bookstore	-	-	18,000	22,725	-	-
Student Activities	-	-	-	-	1,675,000	1,675,000
Outgoing Transfer to General Fund for Indirect Costs	120,000	45,000	-	-	-	-
Total Expenditures and Outgoing Transfers	5,762,761	5,712,017	18,000	22,725	1,675,000	1,675,000
Excess (Deficit) of Revenues over Expenditures	(748,522)	(60,663)	2,500	1,775	100,000	100,000
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 1,012,294</u>	<u>\$ 3,826,106</u>	<u>\$ 2,500</u>	<u>\$ 1,775</u>	<u>\$ 1,339,496</u>	<u>\$ 1,448,267</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

X. Discussion Items

2. AMB Contracts (OP 6320)

Should the Board opt to move this discussion item to action, the following recommendations are provided:

RECOMMENDED MOTION – move discussion item to action

Motion offered by _____, seconded by _____, that the Board of Education move the AMB contracts discussion item to action.

RECOMMENDED MOTION – action to approve

Motion offered by _____, seconded by _____, that the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Amberly Elementary School, to contractors and suppliers listed on the award summary sheet pending confirmation that all requirements of the contract documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in the amount of \$24,393,216, the funds for which will come from the 2021 and 2025 Bond Funds.



To: Johnny Edwards, Superintendent
From: Russ Gerbers, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: June 10th, 2026
Re: AMB Bid Pack #4

Recommendation

I recommend the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Amberly Elementary School, to contractors and suppliers listed on the Award Summary Sheet pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in the amount of \$24,393,216. The funds will come from the 2021 and 2025 bond funds.

Background Information

Previously, the Board approved Bid Package 1 (Early Site and Selective Demolition), Bid Package 2 (Early Foundations), and Bid Package 3 (Early Structural Steel) for the new Amberly Elementary project. This recommendation represents the next phase of construction and continues the implementation of the project.

Bids were publicly advertised beginning May 6, 2026. Owen-Ames-Kimball (O-A-K) promoted the bidding opportunity through its website, monthly contractor newsletter, Building Connected, Builders Exchange of Michigan, Builders Exchange of Kalamazoo, Builders Exchange of Lansing, and the Portage Public Schools website. A pre-bid meeting was held on May 12, 2026, with 42 contractors in attendance. Throughout the bidding period, O-A-K actively engaged with contractors to encourage participation and ensure adequate bid coverage across all bid categories.

Bids were received and publicly opened on May 27, 2026. All submitted bids included the required bid bonds and acknowledged the project schedule.

Following the bid opening, representatives from O-A-K, TowerPinkster and Fielding International, Plante Moran Realpoint, and Portage Public Schools conducted a comprehensive post-bid review process. This included interviews with bidders across all bid categories to verify pricing, confirm available staffing and resources, validate schedules, review project scope, and discuss any unique project challenges. During these interviews, the project team also communicated the high expectations for quality, safety, scheduling, and overall performance that will be required throughout construction.

The purpose of this process was to identify the lowest qualified and responsible bidder for each category of work. Interviews and evaluations were conducted over a four-day period, allowing the team to thoroughly assess qualifications and ensure confidence in the recommended contractors presented for Board consideration.

We are very pleased with the results of this bid process. The project generated significant interest from the contracting community, resulting in 111 bids received. Approximately 74 percent of the bids were submitted by contractors located within a one-hour drive of Portage, demonstrating strong local participation. On average, each bid category received 3.5 bids, providing meaningful competition and value for the District.

A detailed analysis of all bids is included in the attached bid tabulation summary. These favorable results are a direct reflection of the collaborative efforts of the entire project team and the extensive planning and preparation that occurred throughout the design and bidding process.

Attachments

June 10, 2026

Mr. Russ Gerbers, Assistant Superintendent of Operations
Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

RE: Amberly Elementary School Trade Contractor Awards – Bid Package 4
2021/2025 Elementary School Bond Program

Mr. Gerbers:

As your Owner's Representative Plante Moran Realpoint has been pleased to assist Portage Public Schools with the planning, design and construction bidding process for the new Amberly Elementary School. The design team worked closely with District educational staff to develop a building plan aligned with your Educational Specifications and curriculum planning for the future of learning in the district. The CM team has assisted with budgeting and constructability analysis in developing the project schedule, and now in completing the bidding of the trade contractor work.

We have participated in and observed OAK's process of soliciting and vetting the trade contractor bids and found it to be thorough and professional. They have provided detailed metrics on the competitiveness of the bids and participation by local and regional firms, both of which included high levels of participation. The results of these bids are in line with cost expectations for the work, and cumulatively have come in below the budget developed throughout the process for this site; and the overall budget projection for Portage Public School's Elementary School replacement program. These bid results continue to indicate the market has returned to a predictable pattern, which is encouraging for the overall execution of the entire program.

RECOMMENDATION

Plante Moran Realpoint supports the award recommendations made by Owen Ames Kimball for the replacement of Amberly Elementary. Our team is available at the District and Board's convenience to answer questions regarding the bidding and recommendation process.

Sincerely,
PLANTE MORAN REALPOINT



Doug Phillips
Senior Vice President

Copy: Ron Herron, Chris Mankowski, Plante Moran Realpoint



Portage Public Schools
Amberly Elementary
Award Summary Sheet
Construction Manager: Owen-Ames-Kimball Co.



	Bid Category	Contractor	Base Bid	Alternate 1: Snow Melt System	Alternate 3: Concrete pathways in lieu of HMA	Voluntary Alternate: Field Weld of Door Frame SF1	Total
1	Demolition - Partial Existing Building	Specialized Demolition, Inc	23,000				23,000
2	Earthwork	Cripps Fontaine Excavating, Inc	2,823,600				2,823,600
3	General Trades - Partial Existing Building	Hazelhoff Builders, Inc.	53,000				53,000
4	Concrete - Early Foundation	Choice Concrete Construction	417,770				417,770
5	Structural Steel	FCC Construction	1,140,000				1,140,000
6	Asphalt Paving	To be bid 2027	340,210				340,210
7	Landscaping	To be bid 2027	578,902				578,902
8	Irrigation	Grapair Irrigation	103,207				103,207
9	Concrete Flat Work	Choice Concrete Construction	1,075,750	31,170	61,410		1,168,330
10	Polished Concrete	Burgess Concrete Construction, Inc	118,610				118,610
11	Precast Structural Concrete	StresCore Inc.	493,500				493,500
12	Masonry	Burggrave Masonry, Inc.	3,427,318				3,427,318
13	Metals	FCC Construction	280,000				280,000
14	General Trades	Hazelhoff Builders, Inc.	1,540,000				1,540,000
15	Metal Wall Panels	Versatile Roofing Systems, Inc.	267,500				267,500
16	Roofing	Great Lakes Systems, Inc.	648,580				648,580
17	Joint Sealants	Slager Restoration & Sealants, Inc.	61,750				61,750
18	Doors, Frames & Hardware	S.A. Morman and Company	497,000			4,840	501,840
19	Overhead Doors	Bareman & Associates, Inc.	45,400				45,400
20	Aluminum, Glass & Glazing	Forman Glass LLC	956,110				956,110
21	Lath, Plaster, Drywall, Acoustical (LPDA)	Schepers Brothers Company Inc.	2,114,547				2,114,547
22	Flooring	Ritsema Associates	648,880				648,880
23	Resilient Athletic Flooring	Great Lakes Flooring Specialist	77,510				77,510
24	Painting	Vork Brothers Painting	388,695				388,695
25	Visual Display Units	CigJan Products	66,994				66,994
26	Signage	Allowance	78,010				78,010
27	Food Service Equipment	Stafford Smith, Inc.	273,481				273,481
28	Gymnasium Equipment	C&M Associates	63,870				63,870
29	Playground Equipment	To be bid 2027	877,796				877,796
30	Window Shades	Triangle Window Fashions	70,198				70,198
31	Educational Caseloads	Custer Inc.	420,336				420,336
32	Elevators	Schindler Elevator	121,000				121,000
33	Fire Protection	Harroun Fire Protection	308,000				308,000
34	DDC Controls	ControlNET	806,400	15,600			822,000
35	Mechanical/Plumbing	R.W. LaPine Inc.	5,135,000	144,900			5,279,900
36	Testing and Balancing	Control Solutions Inc.	27,400	600			28,000
38	Electrical	Buist Electric	3,480,500				3,480,500
39	Audio Visual Systems	Parkway Electric & Communications	218,850				218,850
40	Public Address and Clock Systems	Parkway Electric & Communications	124,000				124,000
41	Structured Cabling Systems	Hi-Tech Electric	212,775				212,775
42	Access Control and Intercom Entry Systems	Hi-Tech Electric	61,535				61,535
	Existing Building Renovations & Mechanical/Electrical/Plumbing	Allowance	100,000				100,000
	Existing Building Playground	Allowance	100,000				100,000
	Excavation of Footings & Foundations	Allowance	121,000				121,000
	Tree Removal	Allowance	10,000				10,000
	Interior Signage	Allowance	36,000				36,000
	Utility Fees	Allowance	115,000				115,000
	Phasing, Safety & Access	Allowance	100,000				100,000
	Weather Conditions	Allowance	150,000				150,000
	Temporary/Site Fencing	Allowance	100,000				100,000
	Unsuitable Soils	Allowance	2,730,000				2,730,000
	Building Demolition	To be bid 2027	603,871				603,871
	General Conditions	Owen-Ames-Kimball Co.	1,765,481				1,765,481
	CM Liability Insurance	Owen-Ames-Kimball Co.	100,440	530	169	13	101,152
	CM Reimbursables	Owen-Ames-Kimball Co.	119,221				119,221
	Preconstruction Fee	Owen-Ames-Kimball Co.	116,512	615	197	15	117,339
	CM Fee	Owen-Ames-Kimball Co.	1,048,611	5,538	1,768	140	1,056,057
		Subtotal	37,783,120	198,953	63,544	5,008	38,050,625
	Building Contingency		3,778,313	19,895	6,354	501	3,805,063
		Billing Subtotal	41,561,433	218,848	69,898	5,509	41,855,688
	Furnishings, Fixtures and Equipment		1,700,000				1,700,000
	ERCES System		100,000				100,000
	Owners Rep		400,000				400,000
	Moving Costs		50,000				50,000
	Commissioning		37,775				37,775
	AE Fee		3,406,929				3,406,929
	Total		47,256,137	218,848	69,898	5,509	47,550,392

Budget Available48,179,419

Over / (Under)(629,027)

**Portage Public Schools
Amberly Elementary
Motion Recommendation
Construction Manager: Owen-Ames-Kimball Co.**

RECOMMENDED MOTION

I move that Owen-Ames-Kimball Co. be authorized to issue Notice of Pending Awards, in the amounts indicated, to contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Portage Public Schools

8	Irrigation	Grapair Irrigation	103,207
9	Concrete Flat Work	Choice Concrete Construction	1,168,330
10	Polished Concrete	Burgess Concrete Construction, Inc	118,610
11	Precast Structural Concrete	StresCore Inc.	493,500
12	Masonry	Burggrabe Masonry, Inc.	3,427,318
13	Metals	FCC Construction	280,000
14	General Trades	Hazelhoff Builders, Inc.	1,540,000
15	Metal Wall Panels	Versatile Roofing Systems, Inc.	267,500
16	Roofing	Great Lakes Systems, Inc.	648,580
17	Joint Sealants	Slager Restoration & Sealants, Inc.	61,750
18	Doors, Frames & Hardware	S.A. Morman and Company	501,840
19	Overhead Doors	Bareman & Associates, Inc.	45,400
20	Aluminum, Glass & Glazing	Forman Glass LLC	956,110
21	Lath, Plaster, Drywall, Acoustical (LPDA)	Schepers Brothers Company Inc.	2,114,547
22	Flooring	Ritsema Associates	648,880
23	Resilient Athletic Flooring	Great Lakes Flooring Specialist	77,510
24	Painting	Vork Brothers Painting	388,695
25	Visual Display Units	CigJan Products	66,994
27	Food Service Equipment	Stafford Smith, Inc.	273,481
28	Gymnasium Equipment	C&M Associates	63,870
30	Window Shades	Triangle Window Fashions	70,198
31	Educational Caseloads	Custer Inc.	420,336
32	Elevators	Schindler Elevator	121,000
33	Fire Protection	Harroun Fire Protection	308,000
34	DDC Controls	ControlNET	822,000
35	Mechanical/Plumbing	R.W. LaPine Inc.	5,279,900
36	Testing and Balancing	Control Solutions Inc.	28,000
38	Electrical	Buist Electric	3,480,500
39	Audio Visual Systems	Parkway Electric & Communications	218,850
40	Public Address and Clock Systems	Parkway Electric & Communications	124,000
41	Structured Cabling Systems	Hi-Tech Electric	212,775
42	Access Control and Intercom Entry Systems	Hi-Tech Electric	61,535

Total Awards: \$ 24,393,216



Bid Category No. 08 - Irrigation				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Rapids Irrigation (Grand Rapids, MI)	Y	1,2,3	\$103,217	
County Line Nurseries, Inc. (Bangor, MI)	Y	1,2,3	\$105,000	
Soak Irrigation (Grand Rapids, MI)	Y	1,2,3	\$126,500	
The Irrigator, Inc. (Portage, MI)	Y		\$138,626	
S&T Lawn Service (Kalamazoo, MI)	Y	1,2,3	\$185,800	



Bid Category No. 09 - Concrete (Flat Work)						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Provide snow melt system between drop-off loops and main entry on south west side	Concrete pathways in lieu of HMA.	
Choice Concrete Construction Inc. (Clarksville, MI)	Y	1,2,3	\$1,075,750	\$31,170	\$61,410	
Jelsema Concrete (Kentwood, MI)	Y	1,2,3	\$1,175,000	\$80,000		
Proline Concrete Construction (Dorr, MI)	Y	1,2,3	\$1,176,060	\$37,000	\$84,500	
RLE Concrete (Grand Rapids, MI)	Y	1,2,3	\$1,191,860	\$26,760	\$79,370	
Schepers Concrete Construction (Grand Rapids, MI)	Y	1,2,3	\$1,320,475	\$13,100	\$85,000	



Bid Category No. 10 - Polished Concrete				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Burgess Concrete Construction, Inc. (Moline, MI)	Y	1,2,3	\$118,610	
Jelsema Concrete (Kentwood, MI)	Y	1,2,3	\$127,000	



Bid Category No. 11 - Precast Structural Concrete				
Contractor	Bid Bond	Addendum	Base Bid	Notes
StresCore, Inc. (South Bend, IN)	Y	1,2,3	\$493,500	
Fabcon Precast, LLC (Grandville, MI)	Y	1,2,3	\$519,600	



Bid Category No. 12 - Masonry				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Burggrabe Masonry, Inc (Belding, MI)	Y	1,2,3	\$3,427,318	
Integrated Exteriors (Byron Center, MI)	Y	1,2,3	\$3,743,600	
JK Masonry, Inc. (Comstock Park, MI)	Y	1,2,3	\$4,022,490	
Davenport Masonry (Holt, MI)	Y	1,2,3	\$5,428,000	



Bid Category No. 13 - Metals				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Benett Steel LLC (Grand Rapids, MI)	Y	1,2,3	\$134,520	Incomplete bid
FCC Construction (Caledonia, MI)	Y	1,2,3	\$280,000	



Bid Category No. 14 - General Trades				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Hazelhoff Builders, Inc (Kalamazoo, MI)	Y	1,2,3	\$1,540,000	
Hall Builders (Paw Paw, MI)	Y	1,2,3	\$1,614,000	
MHS Custom Builders (Portage, MI)	Y	1,2,3	\$1,640,000	



Bid Category No. 15 - Metal Wall Panels				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Versatile Roofing Systems (Grant, MI)	Y	1,2,3	\$267,500	
Wolverine Enclosures, Inc. (Allegan, MI)	Y	1,2,3	\$309,240	
Reliable Sheet Metal (Byron Center, MI)	Y	1,2,3	\$311,300	



Bid Category No. 16 - Roofing				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Great Lakes Systems, Inc (Wyoming, MI)	Y	1,2,3	\$648,580	
C & I Building Maintenance, Inc. (Sparta, MI)	Y	1,2,3	\$779,997	
J. Stevens Construction (Muskegon, MI)	Y	1,2,3	\$782,400	
Versatile roofing Systems, Inc. (Grant, MI)	Y	1,2,3	\$821,130	
Modern Roofing, Inc. (Dorr, MI)	Y	1,2,3	\$822,000	
McDonald Roofing (Jackson, MI)	Y	1,2,3	\$1,030,472	
Unlimited Construction (South Lyon, MI)	Y	1,2,3	\$1,037,513	
Hoekstra Roofing Company (Kalamazoo, MI)	Y	1,2,3	\$1,205,699	



Bid Category No. 17 - Joint Sealants				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Slager Restoration & Sealants (Vandalia, MI)	Y	1,2,3	\$61,750	
CJ'S Coatings & Sealants, Inc. (Hudsonville, MI)	Y	1,2,3	\$64,414	



Bid Category No. 18 - Doors, Frames & Hardware				
Contractor	Bid Bond	Addendum	Base Bid	Notes
SA Morman & Company (Wyoming, MI)	Y	1,2,3	\$497,000	Voluntary Alternates



Bid Category No. 19 - Overhead Doors				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Bareman & Associates, Inc. (Jenison, MI)	Y	1,2,3	\$45,400	
Overhead Door Company of Kalamazoo (Kalamazoo, MI)	Y	1,2,3	\$64,705	
Overhead Door Company of Battle Creek (Battle Creek, MI)	Y	1,2,3	\$86,026	



Bid Category No. 20 - Aluminum, Glass & Glazing				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Forman Glass (Galesburg, MI)	Y	1,2,3	\$956,110	
Midwest Glass & Mirror (Stevensville, MI)	Y	1,2,3	\$999,819	
Battle Creek Glass (Battle Creek, MI)	Y	1,2,3	\$1,032,573	
Reliable Glass Installers, LLC (Kalamazoo, MI)	Y	1,2,3	\$1,038,990	



Bid Category No. 21 - Lath, Plaster, Drywall, Acoustical (LPDA)				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Schepers Brothers (Grand Rapids, MI)	Y	1,2,3	\$2,114,547	
Sobie Company, Inc. (Dutton, MI)	Y	1,2,3	\$2,281,850	
Ritsema Associates (Grandville, MI)	Y	1,2,3	\$2,468,300	



Bid Category No. 22 - Flooring				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Ritsema Associates (Grandville, MI)	Y	1,2,3	\$648,880	
Great Lakes Flooring Specialists (Galesburg, MI)	Y	1,2,3	\$709,412	
Custer Office Environments (Grand Rapids, MI)	Y	1,2,3	\$726,052	
Migala Carpet One (Kalamazoo, MI)	Y	1,2,3	\$753,629	
Central Tile & Terrazzo Co., Inc. (Kalamazoo, MI)	Y	1,2,3	\$999,832	



Bid Category No. 23 - Resilient Athletic Flooring				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Dynamic Sports Construction, Inc. (Gainesville, TX)	Y	1,2,3	\$61,463	*Incomplete Bid
Great Lakes Floor Covering (Wyoming, MI)	Y	1,2,3	\$77,510	
Foster Specialty Floors (Wixom, MI)	Y	1,2,3	\$79,800	



Bid Category No. 24 - Painting				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Vork Brothers Painting (Zeeland, MI)	Y	1,2,3	\$388,695	
Eckhoff 7 DeVries painting & Wallcovering (Grand Rapids, MI)	Y	1,2,3	\$403,000	
H&H Painting Co. (Kalamazoo, MI)	y	1,2,3	\$477,635	
Halligan Painting Inc. (Walker, MI)	Y	1,2,3	\$512,200	



Bid Category No. 25 - Visual Display Units				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Viscomm Products dba CIG JAN Products LTD (Caledonia, MI)	y	1,2	\$66,994	
Platinum Visual Systems (Bloomfield Hills, MI)	Y	1,2,3	\$69,765	
Brainard Enterprise (Cedar Springs, MI)	Y	1,2,3	\$103,120	
Product Resource Company (Lansing, Mi)	Y	1,2,3	\$108,000	



Bid Category No. 27 - Food Service Equipment				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Stafford-Smith, Inc (Kalamazoo, MI)	Y	1,2,3	\$273,481	
Great Lakes West (Mattawan, MI)	Y	1,2,3	\$273,620	
Merchandise Equipment & Supply Inc (Grand Rapids, MI)	Y	1,2,3	\$285,151	



Bid Category No. 28 - Gymnasium Equipment				
Contractor	Bid Bond	Addendum	Base Bid	Notes
C & M Assoc., LLC (Brighton, MI)	Y	1,2,3	\$63,870	
Bareman & Associates, Inc. (Jenison, MI)	Y	1,2,3	\$68,200	
Partition Systems (Cedar Springs, MI)	Y	1,2,3	\$78,100	



Bid Category No. 30 - Window Shades				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Triangle Window Fashions, Inc. (Grand Rapids, MI)	Y	1,2,3	\$70,198	
MSC Blinds and Shades (Bronson, MI)	Y	1,2,3	\$71,300	
Product Resource Company (Lansing, MI)	Y	1,2,3	\$90,400	



Bid Category No. 31 - Educational Casegoods				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Custer (Kalamazoo, MI)	Y	1,2,3	\$420,336	



Bid Category No. 32 - Elevators				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Schindler Elevator Corporation (Holland, MI)	Y	1,2,3	\$121,000	
Kone Inc. (Grand Rapids, MI)	Y	1,2,3	\$148,000	
Otis Elevator Company (Grand Rapids, MI)	Y	1,2,3	\$179,500	



Bid Category No. 33 - Fire Protection				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Shambaugh & Son, LP (Harroun Fire Protection) (Kalamazoo, MI)	Y	1,2,3	\$308,000	
Hunter Prell Company (Battle Creek, MI)	Y	1,2,3	\$328,669	
Total Fire Protection (Grand Rapids, MI)	Y	1,2,3	\$345,541	
Triad Fire Suppression, Inc. (Wyoming, MI)	Y	1,2,3	\$346,900	
Brigade Fire Protection, Inc. (Belmont, MI)	Y	1,2,3	\$359,640	
Universal Piping Industries (Troy, MI)	Y	1,2,3	\$491,726	



Bid Category No. 34 - DDC Controls				
Contractor	Bid Bond	Addendum	Base Bid	Notes
ControlNET (Grand Rapids, MI)	Y	1,2,3	\$806,400	



Bid Category No. 35 - Mechanical/Plumbing					
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Notes
				Provide snow melt system between drop-off loops and main entry on south west side	
R. W. LaPine, Inc. (Kalamazoo, MI)	Y	1,2,3	\$5,135,000	\$144,900	
Jergens Piping Corporation (Mendon, MI)	Y	1,2,3	\$5,577,500	\$146,500	
IBID Mechanical Co. (Benton Harbor, MI)	Y	1,2,3	\$5,694,000	\$154,295	
Mall City Mechanical, Inc. (Kalamazoo, MI)	Y	1,2,3	\$6,132,500	\$142,300	
Kalamazoo Mechanical, Inc. (Kalamazoo, MI)	Y	1,2,3	\$8,880,497	\$262,039	



Bid Category No. 36 - Testing & Balancing					
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Notes
				Provide snow melt system between drop-off loops and main entry on south west side	
Control Solutions Inc (Wyoming, MI)	Y	1,2,3	\$27,400	\$600	
Third Coast Test and Balance (Grand Rapids, MI)	Y	1,2,3	\$27,675		
Aireconomics, Inc (Grand Rapids, Mi)	Y	1,2,3	\$28,830	\$150	



Bid Category No. 38 - Electrical					
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Notes
				Provide snow melt system between drop-off loops and main entry on south west side	
Buist Electric, Inc. (Byron Center, MI)	Y	1,2,3	\$3,480,500		
Lumen Electric Inc. (Grand Rapids, MI)	Y	1,2,3	\$3,575,000	\$1,500	
Hi-Tech Electric Company (Kalamazoo, MI)	Y	1,2,3	\$3,612,000	\$2,500	
Esper Electric (Kalamazoo, MI)	Y	1,2,3	\$3,688,895	\$1,260	
Parkway Electric & Communications (Holland, MI)	Y	1,2,3	\$4,789,000	\$1,200	



Bid Category No. 39 - Audio Visual Systems				
Contractor	Bid Bond	Addendum	Base Bid	Notes
MOSS (Grand Rapids)	Y	1,2,3	\$218,367	
Parkway Electric & Communications LLC (Holland, MI)	Y	1,2,3	\$218,850	*Due to past experience
Town & Country Group (Zeeland, MI)	Y	1,2,3	\$232,584	
Buist Electric, Inc. (Byron Center, MI)	y	1,2,3	\$259,639	
Hi-Tech Electric Company (Kalamazoo, MI)	Y	1,2,3	\$279,309	



Bid Category No. 40 - Public Address & Clock Systems				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Parkway Electric & Communications LLC (Holland, MI)	Y	1,2,3	\$124,000	



Bid Category No. 41 - Structured Cabling				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Hi-Tech Electric Company (Kalamazoo, MI)	Y	1,2,3	\$212,775	
Town & Country Group (Zeeland, MI)	Y	1,2,3	\$224,350	
Parkway Electric & Communications, LLC (Holland, MI)	Y	1,2,3	\$251,895	
ElectroMedia, Inc. (Spring Lake, MI)	Y	1,2,3	\$269,289	
MOSS (Grand Rapids, MI)	Y	1,2,3	\$303,823	



Bid Category No. 42 - Access Control & Intercom Entry System				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Hi-Tech Electric (Portage, MI)	Y	1,2,3	\$61,535	
Parkway Electric & Communications (Holland, MI)	Y	1,2,3	\$73,611	
Knight Watch Inc. (Kalamazoo, MI)	Y	1,2	\$96,040	
Town & Country Group (Zeeland, MI)	Y	1,2,3	\$102,168	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

X. Discussion Items

3. Surveillance Camera Refresh (OP 6320)

Should the Board opt to move this discussion item to action, the following recommendations are provided:

RECOMMENDED MOTION – move discussion item to action

Motion offered by _____, seconded by _____, that the Board of Education move the Surveillance Camera Refresh discussion item to action.

RECOMMENDED MOTION – action to approve

Motion offered by _____, seconded by _____, that the Board of Education approve a contract with Moss Audio Corporation in an amount not-to-exceed \$138,146.77, which includes a 10% contingency, to replace and install surveillance cameras, with funding for the project coming from the 2025 31aa funds.

To: Johnny Edwards, Superintendent
From: Ryan Miller, Director of Information and Technology
CC: Paula Johnson, Director of Finance
Date: June 15, 2026
Re: Surveillance Camera Refresh 2026

RECOMMENDATION

I recommend that the Board of Education approve the contract with Moss Audio Corporation in an amount not to exceed \$138,146.77, which includes a 10% contingency, for the purpose of replacing and installing surveillance cameras. This project will be funded with remaining 2025 31aa funds.

BACKGROUND INFORMATION

Surveillance cameras have an expected lifespan of 7-10 years. All of the cameras that are being replaced are of the same model that were installed approximately 7 years ago, and have started to fail across the district. The chart below shows the schools and buildings will receive the replacements. The existing wiring and infrastructure for these cameras is in good shape and will not be changed. The contractors will simply swap out the old cameras and replace them with newer models. Some camera housings may need adapters, and that is one reason we are carrying a small contingency with this project. We plan to assess and replace cameras throughout the district on a similar cycle in upcoming years.

In addition to the replacements, we have included two new camera installations on the backside of the pressboxes at each of our high school stadiums to address break in issues in those locations.

School / Building	# of Camera Replacements	# of New Camera Installations
Portage Community Education Center	1	
Portage Central High School	13	1*
Lake Center Elementary School	2	
Portage Northern High School	7	1*
Portage North Middle School	51	
12th Street Elementary School	1	
West Middle School	5	
PPS Admin Building	5	
Total	85	2

* New cameras installed on backside of HS Pressboxes to address break-ins.

BIDDING PROCESS

This service was competitively bid through the formal bidding process. In total, three responses were received for the bidding categories. For your reference a copy of the bid tab has been included. Moss Audio was the lowest bidder and met all of our requirements. I would be happy to answer any questions you may have about this recommendation. If the Board of Education is comfortable, it would be appreciated if this recommendation could be approved at the June 15, 2026 Board meeting.

Video Surveillance Camera Replacements: Portage Public Schools Administration Building

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
EverOn	\$12,702.82	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$7,751.96	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$6,985.95	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage Community Education Center

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
EverOn	\$3,443.30	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$2,704.81	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$1,839.44	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage Central High School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
Everon	\$29,368.23	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$24,168.51	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$20,439.25	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Lake Center Elementary School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
Everyon	\$5,513.19	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$5,289.78	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$3,831.88	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage Northern High School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
Everon	\$16,262.20	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$14,215.15	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$13,647.57	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage North Middle School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
Everon	\$96,164.47	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$73,777.81	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$68,150.11	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage 12th Street Elementary School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
Everon	\$3,443.30	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$3,095.20	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$2,093.44	Grand Rapids, MI	Y	Y	Y	N/A	Y	

Video Surveillance Camera Replacements: Portage West Middle School

Vendor Name	Base Bid Amount	Location	Iran	Familial	Legal	Addendum No.	Bid Bond (If applicable)	Notes
EverOn	\$13,370.95	Boca Raton, FL	Y	Y	Y	N/A	Y	
Parkway Electric	\$9,929.86	Holland, MI	Y	Y	Y	N/A	Y	
Moss	\$8,600.33	Grand Rapids, MI	Y	Y	Y	N/A	Y	

EverOn \$180,268.46
 Parkway \$140,933.08
 Moss \$125,587.97

Portage Public Schools Representative Signature

Portage Public Schools Representative Printed Name

Portage Public School Representative Signature

Portage Public Schools Representative Printed Name

Date

5/14/2026

Date

5/14/2026

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

X. Discussion Items

4. Curriculum Purchase (OP 6320)

Should the Board opt to move this item to action, the following recommendations are provided:

Motion to move discussion item to action

Motion offered by ____, seconded by ____, that the Board of Education move the Curriculum Purchase discussion item to action.

Motion to approve

Motion offered by ____, seconded by ____, that the Board of Education approve the purchase of curriculum materials for the 2026-2027 school year, that includes replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth for a total cost not-to-exceed \$375,000, the funds for which will come from the 2026-2027 General Fund Budget.

TO: Johnny Edwards, Superintendent

FROM: Dr. Mackenzie Sheahan, Director of Curriculum Y5-8
Dr. Tracy Speaker-Gerstheimer, Director of Curriculum 9-12

CC: Paula Johnson, Director of Finance
Dr. Michael Pascoe, Assistant Superintendent of Instruction

DATE: June 15, 2026

Recommendation

It is recommended that the Board of Education approve the purchase of curriculum materials for the 2026-2027 school year. This includes replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades from young fives through twelfth. The total cost is not to exceed \$375,000. Funding for these materials will come from the 2026-2027 General Fund Budget.

Background

Annually, the Curriculum and Business offices collaborate to gather requests for curricular materials, including replacement texts and materials for course enrollments. These requests are sent to vendors for quotes and competitive bidding to ensure the best prices. The projected costs for these materials exceed the bid threshold, necessitating Board approval. All recommended texts and materials have been previously approved through the Curriculum Review Cycle process, the Curriculum Instruction Council (CIC), or the Board of Education.

Replacement Texts, Consumable Texts, and Materials:

- Purchased from vendors with the lowest quotes for orders under the bid threshold
- Typical vendors include Textbook Warehouse, School Specialty, Amazon, and Cengage Learning
- Total expenditure not to exceed \$172,000

Intervention Materials:

- Selected based on the publisher, the lowest price, or being the sole publisher of the materials
- Typical vendors include Curriculum Associates and Textbook Warehouse
- Total expenditure not to exceed \$12,000

Renewal of Specific Course Materials:

- Course materials previously approved by the Board of Education, including Fishtank ELA, TCI, and Great Minds Science
- Renewed based on the publisher, the lowest price, or being the sole publisher
- Total expenditure not to exceed \$191,000

The purchase of replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth grade is being made through a combination of utilizing our savings cooperatives and competitive quoting to ensure the best prices. The projected costs for these materials exceed the Board's required threshold, necessitating Board of Education approval.

To allow us to order in time for the start of the 2026-2027 school year, I ask that, after reviewing this recommendation, the Board of Education move this item to action.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 15, 2026, 6:30 P.M.**

Note Page

XI. Closed Session

1. Discuss Collective Bargaining Strategy and Security Planning (OMA)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education move into closed session to discuss collective bargaining strategy and security planning, as allowed under the Open Meetings Act 15.268, Section 8(c) and 8(k), respectively.

ROLL CALL VOTE.