

**PORTAGE PUBLIC SCHOOLS' BOARD OF EDUCATION  
REGULAR MEETING  
CENTRAL HIGH SCHOOL RM #1136, 8135 S. WESTNEDGE, PORTAGE, MI 49002  
OCTOBER 20, 2025, 6:30 PM  
AGENDA**

**VISION STATEMENT**

We are inspired to be an exceptional community grounded in fostering strengths, growth, and lifelong learning. Every student. Every future.

**MISSION STATEMENT**

Portage Public Schools will educate all students to achieve their potential.

|  |          |
|--|----------|
| <b>I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE</b>       |          |
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**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**II. Revisions/Approval of Agenda**

**Recommended Motion:**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the Agenda as printed (or as amended).**

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**III. Reports**

1. Superintendent's Report
  - a. CEL Student Presentation
  
  - b. Bond Project Update
  
  - c. Financial Report

**Portage Public Schools  
General Fund Budget Progress Report by Function  
2025-2026 Fiscal Year**

|  | Three months ended September 30, 2025 |               |                          |                | Three months ended September 30, 2024 |               |                          |                |
|--|---------------------------------------|---------------|--------------------------|----------------|---------------------------------------|---------------|--------------------------|----------------|
|  | Preliminary<br>Budget 2025-<br>2026   | % of<br>total | Year-to-date<br>activity | % of<br>budget | Preliminary<br>Budget 2024-<br>2025   | % of<br>total | Year-to-date<br>activity | % of<br>budget |
| <b>Revenue:</b>                                      |                                       |               |                          |                |                                       |               |                          |                |
| Local  | 19,978,649                            | 16%           | 17,243,292               | 86%            | 19,002,147                            | 15%           | 16,943,086               | 89%            |
| State  | 89,415,376                            | 73%           | 198,160                  | 0%             | 91,538,661                            | 74%           | 4,263,505                | 5%             |
| Federal  | 1,203,264                             | 1%            | 14,837                   | 1%             | 1,901,369                             | 2%            | -                        | 0%             |
| Local payments-other districts                       | 12,127,368                            | 10%           | 435,253                  | 4%             | 11,437,997                            | 9%            | 44,009                   | 0%             |
| Other/Transfers in                                   | <u>130,000</u>                        | 0%            | <u>-</u>                 | 0%             | <u>120,000</u>                        | 0%            | <u>-</u>                 | 0%             |
| <b>Total Revenue</b>                                 | <b>122,854,657</b>                    | <b>100%</b>   | <b>17,891,542</b>        | <b>15%</b>     | <b>124,000,174</b>                    | <b>100%</b>   | <b>21,250,600</b>        | <b>17%</b>     |
| <b>Expenditures:</b>                                 |                                       |               |                          |                |                                       |               |                          |                |
| <b>Instruction</b>                                   |                                       |               |                          |                |                                       |               |                          |                |
| Basic Programs                                       | 62,290,929                            | 49%           | 8,063,311                | 13%            | 62,518,724                            | 49%           | 8,892,193                | 14%            |
| Added Needs  | <u>12,339,549</u>                     | 10%           | <u>1,436,830</u>         | 12%            | <u>12,103,721</u>                     | 10%           | <u>1,329,931</u>         | 11%            |
| <b>Total Instruction</b>                             | <b>74,630,478</b>                     | <b>59%</b>    | <b>9,500,141</b>         | <b>13%</b>     | <b>74,622,445</b>                     | <b>59%</b>    | <b>10,222,124</b>        | <b>14%</b>     |
| <b>Supporting Services</b>                           |                                       |               |                          |                |                                       |               |                          |                |
| Pupil Support  | 11,461,290                            | 9%            | 1,406,971                | 12%            | 11,194,306                            | 9%            | 1,420,252                | 13%            |
| Instructional Staff                                  | 8,457,575                             | 7%            | 1,658,998                | 20%            | 8,530,940                             | 7%            | 1,849,323                | 22%            |
| General Administration                               | 873,106                               | 1%            | 252,220                  | 29%            | 846,509                               | 1%            | 227,125                  | 27%            |
| School Administration                                | 6,601,287                             | 5%            | 1,161,116                | 18%            | 6,387,409                             | 5%            | 1,141,201                | 18%            |
| Business   | 1,309,382                             | 1%            | 386,903                  | 30%            | 1,268,317                             | 1%            | 372,445                  | 29%            |
| Operations and Maintenance                           | 11,051,081                            | 9%            | 3,343,360                | 30%            | 11,996,894                            | 9%            | 2,202,079                | 18%            |
| Transportation                                       | 5,707,490                             | 5%            | 715,276                  | 13%            | 5,102,480                             | 4%            | 716,096                  | 14%            |
| Central Support Services                             | 3,531,171                             | 3%            | 1,549,017                | 44%            | 3,202,032                             | 3%            | 1,429,020                | 45%            |
| Other Support Services                               | 1,942,324                             | 2%            | 318,569                  | 16%            | 1,837,507                             | 1%            | 362,744                  | 20%            |
| Community Services                                   | 23,468                                | 0%            | 13,134                   | 56%            | 173,243                               | 0%            | 19,193                   | 11%            |
| Childcare Services                                   | <u>270,287</u>                        | 0%            | <u>85,894</u>            | 32%            | <u>1,129,446</u>                      | 1%            | <u>238,221</u>           | 21%            |
| <b>Total Supporting Services</b>                     | <b>51,228,461</b>                     | <b>41%</b>    | <b>10,891,458</b>        | <b>21%</b>     | <b>51,669,083</b>                     | <b>41%</b>    | <b>9,977,700</b>         | <b>19%</b>     |
| Other Financing Uses/Capital Outlay                  | <u>142,928</u>                        | 0%            | <u>-</u>                 | 0%             | <u>21,000</u>                         | 0%            | <u>-</u>                 | 0%             |
| <b>Total Expenditures</b>                            | <b>126,001,867</b>                    | <b>100%</b>   | <b>20,391,599</b>        | <b>16%</b>     | <b>126,312,528</b>                    | <b>100%</b>   | <b>20,199,824</b>        | <b>16%</b>     |
| Excess (deficiency) of revenues<br>over expenditures | (3,147,210)                           |               | (2,500,057)              |                | (2,312,354)                           |               | 1,050,776                |                |

**Portage Public Schools  
General Fund Budget Progress Report by Object  
2025-2026 Fiscal Year**

|                             | Three months ended September 30, 2025 |               |                          |                | Three months ended September 30, 2024 |               |                          |                |
|-----------------------------|---------------------------------------|---------------|--------------------------|----------------|---------------------------------------|---------------|--------------------------|----------------|
|                             | Preliminary<br>Budget 2025-<br>2026   | % of<br>total | Year-to-date<br>activity | % of<br>budget | Preliminary<br>Budget 2024-<br>2025   | % of<br>total | Year-to-date<br>activity | % of<br>budget |
| Salaries                    | 61,276,322                            | 49%           | 8,088,720                | 13%            | 59,014,191                            | 47%           | 7,646,692                | 13%            |
| Benefits                    | <u>44,529,686</u>                     | 35%           | <u>6,261,004</u>         | 14%            | <u>45,351,879</u>                     | 36%           | <u>6,927,387</u>         | 15%            |
| Total Salaries and Benefits | 105,806,008                           | 84%           | 14,349,725               | 14%            | 104,366,070                           | 83%           | 14,574,079               | 14%            |
| Purchased Services          | 13,999,493                            | 11%           | 3,639,899                | 26%            | 12,227,500                            | 10%           | 3,023,041                | 25%            |
| Supplies                    | 5,957,628                             | 5%            | 1,641,334                | 28%            | 6,443,777                             | 5%            | 2,331,399                | 36%            |
| Capital outlay/Other        | <u>238,738</u>                        | 0%            | <u>760,641</u>           | 319%           | <u>3,275,181</u>                      | 3%            | <u>271,305</u>           | 8%             |
| Total Expenditures          | 126,001,867                           | 100%          | 20,391,599               | 16%            | 126,312,528                           | 100%          | 20,199,824               | 16%            |



**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**VI. Consent Agenda**

1. Approval of Minutes
  - a. October 6, 2025 Committee of the Whole Work Session

2. NHS 2027 Student Trip to Switzerland & Italy

**That the Board of Education approve the July 2027 Portage Northern High School student trip to Switzerland and Italy, as presented.**

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**COMMITTEE OF THE WHOLE WORK SESSION  
OCTOBER 6, 2025**

The Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, October 6, 2025, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: Emily Crawford

**REVISIONS/APPROVAL OF AGENDA**

**Motion offered by Mrs. Rohwer, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.**

**The motion carried unanimously.**

**REPORTS**

**Superintendent's Report**

**Bond Project Update**

Haverhill Principal Jeremy Zonts provided introductory remarks. Three students from Haverhill shared what they enjoy most about their new school and addressed questions from Trustees. Board members enjoyed hearing additional student perspectives via video.

**NHS 2027 Student Trip to Switzerland & Italy**

Teacher Daniial Poulsen reviewed plans for a student trip to Switzerland and Italy during the summer of 2027.

Trustees were appreciative of this opportunity for the students.

**Elementary Music Program Thank You**

Dr. Kelly Jensenius, Director of Elementary Education provided introductory remarks. In June, the Board approved the purchase of musical instruments to strengthen and support our district music programs. The schools have received the new instruments and students are enjoying them. The Board received a thank-you message from the elementary music program, presented through a video and slide deck displaying students playing the newly purchased musical instruments.

Superintendent Edwards noted that we are being intentional in using videos to highlight the great things happening across the District.

## **Other**

Superintendent Edwards reminded the community of two upcoming opportunities to meet with him this week – October 7, 6-7 p.m. at Central Elementary for a bond informational session, and on October 8, 1:30-2:30 p.m. and 6-7 p.m. for a Listen and Learn session.

## **COMMENTS OR COMMUNICATIONS**

President Van Antwerp opened the floor to public comments.

Kat Frink shared highlights of the great things happening across the District.

President Van Antwerp thanked Ms. Frink for her remarks and opened the floor to Trustee comments.

Ms. Larson attended the marching band competition and shared her pride in the outstanding performances and positive representation of both bands for the District.

Mr. Van Antwerp reminded board members of their October 20 Policy Governance Retreat, and asked Trustees to reach out if they had a pressing item to be included on the agenda.

## **CONSENT AGENDA**

**President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: meeting minutes from the September 22, 2025 Regular Business Meeting.**

**There being no objections, the motion carried unanimously.**

### **ASSURANCE OF DISTRICT PERFORMANCE**

#### **Monitoring Report 2.1, Treatment of Consumers**

Highlights from the superintendent's report were shared.

**Motion offered by Mrs. Novaria, seconded by Dr. Stevenson, that the Board of Education accept as presented, the Monitoring Report on 2.1, Treatment of Consumers, as a reasonable interpretation and evidence of compliance with policy.**

**The motion carried unanimously.**

#### **Monitoring Report 2.8, Conflict of Interest**

Superintendent Edwards shared key highlights from his report.

**Motion offered by Dr. Stevenson, seconded by Ms. Larson, that the Board of Education accept Monitoring Report 2.8, Conflict of Interest, as a reasonable interpretation and evidence of compliance with policy.**

**The motion carried unanimously.**

## **DISCUSSION ITEMS**

### **MASB Delegate Assembly Handbook**

President Van Antwerp reviewed the amended resolutions to be considered at the Delegate Assembly. These resolutions will be discussed and voted on during the meeting. No objections were raised regarding the resolutions.

School board members from across the state gather at this event to represent their district. This meeting establishes policy and rules for the Michigan Association of Schools Boards (MASB) through resolutions and bylaws, which provide direction to MASB, its officers and committees throughout the year.

With no further business to come before the Board, the meeting was adjourned at 7:31 p.m.

Respectfully Submitted,

Barb Atkinson  
Recording Secretary

**TO:** Johnny Edwards  
**DATE:** October 1, 2025  
**FROM:** Dr. Michael Pascoe, Assistant Superintendent of Instruction  
**CC:** Janet Johnstone, Coordinator of Instructional Services  
**SUBJECT:** Northern High School 2027 field trip to Switzerland & Italy

**RECOMMENDATION:**

I recommend the approval for Portage Northern High students to travel to Switzerland & Italy as described in the attached material. The trip dates are tentatively set for July 20-29, 2027. **The current travel advisory is to exercise normal precaution in Switzerland and increased caution in Italy.**

**BACKGROUND:**

Daniell Poulsen is proposing a student trip to Switzerland & Italy for July 20-29, 2027. They will spend 10 days out-of-state. The purpose is to provide students with the opportunity to learn about different aspects of these countries, including economy, history, ecology and more. The families involved will be responsible for the cost. The students will not miss any instructional time. Chaperones will be a ratio of approximately 1 adult to every 8 students (number attending: Approx. 15 students, 2 adults).

I have reviewed this proposal and support it.

JJ/MP  
Attachments

**Portage Public School District  
Advanced Activity Trips Custom Report**

| <b>Trip Type Name</b>                           | <b>Trip ID</b> | <b>Account Name</b>  | <b>Description</b>           | <b>Start Date</b> | <b>End Date</b> | <b>Requested Adults</b> | <b>Requested Students</b> | <b>Purpose of Trip Event Description Educational Goals</b>   | <b>No PPS Transportation Alternate Method</b> | <b>Overnight Trip must include attachments and costperson</b> |
|---|----------------|----------------------|------------------------------|-------------------|-----------------|-------------------------|---------------------------|--|---|---|
| <b>StartDate: 7/19/2027, EndDate: 7/29/2027</b> |                |                      |                              |                   |                 |                         |                           |  |   |   |
| Field Trip Only (No PPS Transportation )        | AT-04025       | NHS Field Trips - IF | NHS Switzerland & Italy 2027 | 7/19/2027         | 7/29/2027       | 2                       | 15                        | This is a 10-day trip that will include seeing and experiencing vastly different environments compared to Michigan and will provide students the opportunity to learn about different aspects of these countries, including economy, history, ecology and more. EF Tours is well known to jam pack experiences into their trips to address all of these aspects in a fast-paced and fun way. | Airplane                                      | Yes   |



# Switzerland & Italy

10 DAYS // 12 WITH EXTENSION

In Lucerne, the folkloric Swiss culture fits perfectly against the backdrop of spectacular Alpine scenery. Down through the Italian lakes region, nature's beauty continues to amaze, all the way to the picturesque canals of Venice. Further south, humankind's imprint becomes more pronounced, from Florence's Renaissance piazzas to the remains of ancient Rome.

## WHAT'S INCLUDED



Full-time Tour Director who's with you every step of the way



4 expert-led sightseeing tours in iconic destinations



All transportation, including round-trip flights



6 tickets to bucket-list experiences and attractions



Daily breakfast and dinner featuring regional cuisine



The option for students to receive academic credit



8 overnight stays in hotels with private bathrooms



Experiential learning that expands worldviews



[eftours.com/](https://eftours.com/)

YOUR TOUR NUMBER

## Lucerne region

Days 2–4

Explore a storybook city and experience firsthand why royals, poets, and artists have found solace in its Alpine views and slower pace of life since medieval times.

SWITZERLAND

Day 1

## Venice

Days 4–6

Deep-blue canals, polished marble palazzos, and intricate Venetian masks await in this one-of-a-kind floating metropolis.

## Florence

Days 6–8

From Brunelleschi's feats of engineering to the influential Medici dynasty, discover what made this city the cradle of the Renaissance.

ITALY

DAY TRIP

## Assisi

## Rome

Days 8–10

Days 10–12

Experience why almost all roads in Europe *do* lead to Rome. Weave between towering, awe-inspiring ruins and wander through vibrant piazzas.

+OPTIONAL EXTENSION

## Naples & Pompeii

\*This tour may be reversed

# Take in this tour's highlights

## Lucerne region

Stroll the fable-like streets of Lucerne with your Tour Director. Visit the Lion Monument, commemorating the lives of Swiss Guards lost in the 1792 storming of the Tuileries in Paris. Then walk along Kapellbrücke—a medieval covered bridge—and gaze across the still waters of Lake Lucerne.

Enjoy a boat cruise along Lake Lucerne to the base of one of the mountains nearby. Then ride a cogwheel railway to the top of the Alps to get an unforgettable bird's-eye view of the city below.

## Venice

Get to know this dreamy destination with an expert local guide. Stand in the larger-than-life St. Mark's Square and wander the banks of the Grand Canal. Imagine what it was like for architects to build an entire city around such a captivating natural waterway thousands of years ago.

Take to the winding canals yourself as you relax on a quintessential gondola ride.

Hop on a water taxi to explore the island of Burano. The brightly colored homes lining the channels look as if they've emerged from a Venetian painting.

## Florence

Study up on the city's history during a walking tour with an expert local guide. Spot the Ponte Vecchio, Chiesa di Santa Croce, Gates of Paradise, and Piazza della Signoria. Prepare for a jaw-dropping moment when you first see the world-famous Duomo.

## Assisi

Explore this quiet hillside town on a day trip with an expert local guide. Learn about its religious significance and see outstanding examples of early Renaissance art.

Visit the breathtaking Basilica of St. Francis, home to two separate churches. Compare the darker, crypt-like Lower Basilica (that holds the tomb of St. Francis—one of Italy's most beloved saints) with the spacious architecture and bright frescos in the Upper Basilica.

## Rome

Explore Rome's iconic sites with an expert local guide. Enjoy views of the Colosseum and Roman Forum, followed by sweeping panoramas from the top of Capitoline Hill. Visit St. Peter's Square and take in the stunning facade of St. Peter's Basilica.

Then, embark on a guided food walking tour, where you'll discover Italian cuisine and enjoy lunch or dinner while strolling through Rome's historic streets.

## \$ Groups have the option to extend their tour by two days

Travel to Pompeii to tour the ancient city's ruins preserved in ash, then head back to Rome to explore the Sistine Chapel and St. Peter's Basilica in Vatican City.



Hi Danial! Here's an outline of the itinerary you selected. I'll keep you posted as details like flights and hotels are confirmed.



*Olivia Coelho*

[GET IN TOUCH](#)

**Travel Dates**

2027



**Departing from**

Detroit (MI)

**Flights & Hotels**

We'll post details here as soon as they're available.



**DAY 1** Fly overnight to Switzerland ▼

**Fly overnight to Switzerland** DAY 1

**Zurich • Lucerne region** DAY 2

Meet your Tour Director at the airport

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Travel to Lucerne region

**Lucerne region** DAY 3

Take a walking tour of Lucerne

With your Tour Director you will see:

- Lion Monument
- Kapellbrücke
- Lake Lucerne

---

Ride to the top of a Swiss mountain

---

Take a cruise on Lake Lucerne

---

Enjoy time to explore on your own

**Lucerne region • Italian lakes district • Venice** DAY 4

Travel via Lake Como to Venice

## Venice

DAY  
5

Take a ferry to Venice

---

Take a guided tour of Venice

With your expert local guide you will see:

- St. Mark's Square
  - Grand Canal
- 

Travel by water taxi to the island of Burano

---

See a glass-blowing demonstration

---

Explore Burano on your own

---

Enjoy a gondola ride

## Venice • Florence

DAY  
6

Travel to Florence

---

Take a guided tour of Florence

With your expert local guide you will see:

- Piazza della Signoria
- Ponte Vecchio
- Basilica of Santa Croce
- Gates of Paradise

## Florence

DAY  
7

Enjoy time to explore on your own

## Florence • Assisi • Rome

DAY  
8

Travel via Assisi to Rome

---

Tour Assisi with an expert local guide

---

Visit the Basilica of St. Francis

## Rome

DAY  
9

Take a guided tour of Rome

With your expert local guide you will see:

- Colosseum
  - Roman Forum
  - Capitoline Hill
  - St. Peter's Square and Basilica
- 

Explore Rome during a food-themed walking tour

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**X. Discussion Items**

1. Owner’s Representative Contract Renewal (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are provided.

**Recommendation to Move Discussion Item to Action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the discussion item, Owner’s Representative Contract Renewal, to action.**

**Recommended Motion to Approve the Recommendation**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve as presented the contract renewal with Plante Moran Realpoint, LLC for a total cost of \$283,632.00 for a one-year period, November 1, 2025 through October 31, 2026, the funds for which will come from the 2025 Bond Fund (the third series from the 2021 vote).**



To: Johnny Edwards, Superintendent  
From: Russ Gerber, Assistant Superintendent of Operations  
Cc: Paula Johnson, Director of Finance  
Date: October 20, 2025  
Re: Owner's Representative Agreement

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### **RECOMMENDATION**

I am recommending that the Board of Education approve the contract renewal with Plante Moran Realpoint, LLC for a total cost of \$283,632 for one year period, November 1, 2025 through October 31, 2026. The funds to cover the cost will come from the 2025 bond fund (the third series from the 2021 vote).

### **BACKGROUND INFORMATION**

The district entered into a 44 month contract with Plante Moran in February, 2022, which is set to expire at the end of this month. The district would like to extend the contract with Plante Moran for an additional year to allow time for a seamless transition as the new assistant superintendent of operations becomes more familiar with the district, its ongoing projects, and established partnerships. The assistant superintendent is working closely with TowerPinkster and Owen-Ames-Kimball Co. (OAK) to oversee ongoing design, construction, and budget management efforts. Extending the contract will ensure consistent support during this transition period and allow the district to evaluate the effectiveness of the current arrangement before determining future consultant needs for upcoming building projects.

Plante Moran Realpoint serves as the district's owner's representative, acting on behalf of the district to ensure that construction projects are delivered on time, within budget, and in alignment with district goals. Owner's representatives work closely with TowerPinkster, the district's architectural firm and OAK, the construction manager, to oversee project planning, budgeting, scheduling, and execution. The owner's representative manages communication among all project partners, reviews financial and progress reports, and assists in resolving challenges that arise during design and construction. Their expertise provides an additional layer of accountability and professional oversight, helping to protect the district's interests throughout the building process.

#### Plante Moran's Background

- Plante Moran Realpoint has worked with more than 35 school districts throughout the State of Michigan and has done over \$3 billion in construction projects.
- Plante Moran has a team of industry professionals advocating on behalf of their clients. These professionals include: architects, engineers, construction experts, accountants, and attorneys.

A copy of the contract amendment is enclosed.

**First Amendment to the Agreement Between PORTAGE PUBLIC SCHOOLS,  
and PLANTE & MORAN CRESA, L.L.C. n/k/a PLANTE MORAN  
REALPOINT, LLC**

This First Amendment (the “First Amendment”) to the Agreement for Owner Representation Services for Portage Public Schools is made and entered into as of the 21<sup>st</sup> day of October, 2025 (the “Effective Date”), by and between **Portage Public Schools** (“PPS”) and **Plante & Moran Cresa, L.L.C.** now known as **Plante Moran Realpoint** (“PMR”). This First Amendment modifies that certain Agreement for Owner Representation Services for Portage Public Schools, dated April 5, 2022 (the “Agreement”), related to PPS’s 2021 bond program. As used herein, and where context dictates, references to the Agreement shall mean the Agreement, as modified by this First Amendment. In the event of any conflict between the provisions of this First Amendment and the Agreement, the provisions of this First Amendment shall control. Except as expressly modified herein, all terms and conditions of the Agreement shall remain in full force and effect. All defined terms in this First Amendment shall have the same meanings as set forth in the Agreement, unless the context clearly requires otherwise.

**WHEREAS**, PPS and PMR are parties to the Agreement for PMR to provide Owner Representation Services related to the PPS 2021 bond program (hereinafter the “2021 Bond Program Series I and II”);

**WHEREAS**, PPS and PMR mutually desire to amend the Agreement to extend its term and provide Owner’s Representation Services for the remaining portion of PPS’s 2021 bond program (hereinafter the “2021 Bond Program All Series”), and further acknowledge that the PPS Board of Education has approved a one-year agreement for future capital bond programs, with the option for annual renewal subject to the approval of the Superintendent;

**WHEREAS**, on September 18, 2023, PMR filed a Certificate of Amendment to its Articles of Organization with the State of Michigan, changing its name from PLANTE & MORAN CRESA, LLC to PLANTE MORAN REALPOINT, LLC; and

**WHEREAS**, PPS and PMR mutually desire to amend the Agreement to reflect the change in PMR’s name.

**NOW THEREFORE**, for good and valuable consideration, PPS and PMR agree as follows:

1. **Changes to the Agreement.** PPS and PMR hereby agree to amend the Agreement as follows:

**a. Change In Name.**

- i. The Agreement is amended to revise all references to, or uses of, PLANTE & MORAN CRESA, LLC to PLANTE MORAN REALPOINT, LLC. All rights, interests, and obligations of PLANTE & MORAN CRESA, LLC remain vested with PLANTE MORAN REALPOINT, LLC.

**b. Services.** PMR’s Services are amended for PMR to provide Services as follows:

- i. PMR shall continue to provide its Services described in Exhibit A to the Agreement for the 2021 Bond Program Series I and II through October 31, 2025.
- ii. Beginning November 1, 2025, and continuing through October 31, 2026, PMR shall provide its Services described in Exhibit A to the Agreement for the 2021 Bond

Program All Series.

iii. PMR may provide the Services described in Exhibit A to the Agreement for future capital bond programs, subject to a limit of no more than four (4) projects in design or construction at any one time. Such services shall be provided on a one-year basis, subject to approval by the PPS Board of Education. Any such agreement may be renewed annually, contingent upon approval by the Superintendent. This provision anticipates that the project delivery team, including both the architect and construction manager, will remain consistent throughout the duration of the applicable project.

c. **Term.** The term of the Agreement is hereby amended to conclude on October 31, 2026, unless otherwise extended. Any such extension shall be on an annual basis, subject to approval in accordance with the terms set forth herein.

d. **Compensation.**

i. **2021 Bond Program Series I and II:** PPS will continue to compensate PMR for its Services for the 2021 Bond Program Series I and II as set forth in the Agreement through October 31, 2025.

ii. **2021 Bond Program – All Series**

1. **Fixed Fee:** Beginning November 1, 2025, for Services related to the 2021 Bond Program All Series extension, PPS will pay PMR a fixed monthly fee of Twenty-Three Thousand Six-Hundred Thirty-Six Dollars (\$23,636).

2. **Reimbursable expenses:** Reimbursable expenses (such as mileage, printing, overnight courier services, etc.) will be invoiced at actual cost, without mark-up. Notwithstanding the above, such reimbursable expenses must be approved in advance by PPS for any single expense over \$1,000.00. Total projected reimbursable expenses are not to exceed Thirty Thousand Dollars (\$30,000).

iii. **Future Extensions Programs:** For future extensions, PPS shall compensate PMR at its then-applicable fixed monthly fee, subject to a four percent (4%) annual escalation upon each annual renewal.

e. **Liability.**

i. In the event PMR is not retained for the entirety of any future capital bond program, PMR shall not be responsible for any outcomes or obligations arising after the termination of its Services.

2. **Integration.** When executed, this First Amendment shall be deemed part of the Agreement and, except as otherwise provided herein, shall be subject to all of the terms and conditions of the Agreement.

3. **Amendment Controls.** In the event of any inconsistency between the terms and conditions of this First Amendment and other contract documents including the Agreement, the terms of this First Amendment shall control.

4. **Agreement Remains in Force.** Except as expressly modified herein, the Agreement shall remain in full force and effect and the parties hereto acknowledge and agree to be bound by the terms and provisions thereof.

5. **Partial Invalidity.** If any term, covenant, condition or provision of this First Amendment or the Agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect, and shall in no way be affected, impaired or invalidated thereby.
  
6. **Entire Agreement.** This First Amendment and the Agreement constitute the whole agreement between the parties with respect to the subject matter contained herein and there are no terms other than those contained herein. No modification to this First Amendment shall be valid unless in writing and signed by the parties hereto.
  
7. **Counterparts.** To facilitate execution of this First Amendment, the parties may execute this First Amendment in counterparts and exchange signatures by facsimile transmission or by electronic delivery of a PDF copy of the executed First Amendment, which facsimile or PDF copy shall be deemed valid and binding.

**PORTAGE PUBLIC SCHOOLS**

**PLANTE & MORAN CRESA, L.L.C n/k/a  
PLANTE MORAN REALPOINT, LLC**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Johnny Edwards

Name: Paul R. Wills

Title: Superintendent

Title: Partner

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**X. Discussion Items**

2. Purchase of Pianos & Equipment (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are provided.

**Recommendation to Move Discussion Item to Action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the discussion item, Purchase of Pianos & Equipment, to action.**

**Recommended Motion to Approve the Recommendation**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve as presented the purchase of pianos and equipment totaling \$70,673.00, the funds for which will come from the 2019 Unallocated Contingency Bond Fund.**

To: Johnny Edwards, Superintendent  
From: Russ Gerbers, Assistant Superintendent of Operations  
CC: Paula Johnson, Director of Finance  
Date: October 20, 2025  
Re: Pianos and Equipment

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**RECOMMENDATION**

I recommend that the Board of Education approve the purchase of pianos and equipment from the following vendors totaling \$70,673.00, to be funded from the 2019 Unallocated Contingency Bond Fund.

| <b>Vendor</b>         | <b>Total Cost</b>  |
|-----------------------|--------------------|
| Sweetwater Sound, LLC | \$17,936.00        |
| Wenger                | \$45,783.00        |
| West Music            | \$6,954.00         |
| <b>Total</b>          | <b>\$70,673.00</b> |

**BACKGROUND INFORMATION**

I am pleased to bring forward a request to begin the finalization process for instruments and equipment for our district band, orchestra, and choir programs. We started this process last year and aim to complete these purchases by the end of the year. This purchase includes three (3) digital pianos from Sweetwater Sound, a percussion cabinet and acoustic choir shells from Wenger, and three (3) marching drum sets from West Music— these items were not awarded in the previous RFP process.

Acquiring these items ensures that all students have access to high-quality equipment to continue their music education and participate fully in their programs. These final steps will complete our coordinated, district-wide effort to provide every music student with the tools they need to succeed and support the ongoing excellence of our music programs.

**BIDDING PROCESS**

The pianos, instruments, and equipment will be purchased through the BuyBoard Purchasing Cooperative, of which we are a part. We will work specifically with the above vendors within the cooperative to source the instruments and equipment needed to finalize this purchase. I am happy to answer any questions.

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
CENTRAL HIGH SCHOOL, ROOM #1136  
OCTOBER 20, 2025, 6:30 P.M.**

**Note Page**

**X. Discussion Items**

3. Purchase of Interactive Flat Panels for WOD (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are provided.

**Recommendation to Move Discussion Item to Action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the discussion item, Purchase of Interactive Flat-Panels, to action.**

**Recommended Motion to Approve the Recommendation**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the purchase of six (6) Smart RX Interactive Flat Panels from Forte, Inc. in the amount of \$31,320.90, the funds for which will come from the 2025 bond fund (the third series from the 2021 vote), as presented.**

To: Johnny Edwards, Superintendent  
From: Ryan Miller, Director of Information and Technology  
CC: Paula Johnson, Director of Finance  
Date: October 20, 2025  
Re: Interactive Flat Panels for WOD Common Areas

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**RECOMMENDATION**

I recommend that the Board of Education approve the purchase of six Smart RX Interactive Flat Panels from Forte, Inc. in the amount of \$31,320.90. The funds for these Interactive Flat Panels will come from the 2025 bond fund (the third series from the 2021 vote).

**BACKGROUND INFORMATION**

Interactive flat panels (IFPs) are the ideal technology solution for the common areas in our new elementary schools. They provide a future-ready instructional tool that enhances collaboration, supports differentiated instruction, and integrates seamlessly with our current educational technology platforms. IFPs deliver clear, vibrant visuals in any lighting condition and require minimal upkeep. Compared to standard TVs, IFPs offer touch interactivity, integrated educational software, and greater classroom utility beyond passive viewing.

We would like to order these six IFPs now to help the Woodland staff learn how to use them, and ensure a more seamless adoption as they work toward preparing for the new building.

**Priorities:**

- Seamless Integration with Current Technology Systems
  - Native Google Workspace integration
  - Native Microsoft integration
- Ease of Use, Adoption, & Implementation for Students & Staff
  - NFC Reader - Allows login with Smart Card, Chromebook, or cell phone
  - Lumio Software
  - Professional Development (Live / In Person) included with purchase
- Rugged, Reliable, & Dependable
  - 7-Year Extended Warranty
  - Expected Lifespan of physical panel is 10+ years
  - OPS expansion provides additional years of service

**BIDDING PROCESS**

These items were selected through the REMC Bid Save process, and therefore, did not require the formal bidding process. I have enclosed the device quote and additional resources for your convenience and consideration.

If the Board of Education is comfortable, it would be appreciated if this recommendation could be approved at the October 20, 2025 Board meeting. I would be happy to answer any questions that the Board may have on this purchase.

Enclosure

# Quote



Reference Number: 1395465  
Date: October 08, 2025

Portage Public Schools -- 75" SMART RX panels with SMART carts (qty = 6)

Prepared By: Ben Kevern  
Phone:  
Email: ben.kevern@ourforte.com

FORTÉ  
48679 Alpha Drive, Suite 140, Wixom, MI 48393  
Phone: (469)359-4081  
Fax: (248)957-6151

## COMPANY

Portage Public Schools  
8107 Mustang Drive  
Portage, MI 49002

Contact: Ryan Miller  
Phone: (269) 323-5100  
Email: rlmiller@portageps.org  
Account Number: PPS0014

## PROJECT SITE

Central Elementary  
8422 S Westnedge Ave  
Portage, MI 49024

Contact: Ryan Miller  
Phone: (269) 323-5100  
Email: rlmiller@portageps.org  
Account Number: PPS0014

## INVOICE TO

Portage Public Schools  
8107 Mustang Drive  
Portage, MI 49002

Contact: Ryan Miller  
Phone: (269) 323-5100  
Email: rlmiller@portageps.org  
Account Number: PPS0014

## PRODUCTS AND SERVICES SUMMARY

|                    |                    |
|--------------------|--------------------|
| Equipment          | \$31,170.90        |
| Integration        | \$0.00             |
| PRO Support        | \$0.00             |
| Lift Gate Delivery | \$150.00           |
| Tax                | \$0.00             |
| <b>Grand Total</b> | <b>\$31,320.90</b> |

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

FORTÉ's prices/rates provided in this quote and/or agreement do not reflect any applicable tariffs imposed by foreign or domestic governmental authorities. FORTÉ's prices are subject to change should applicable tariffs result in any price increase to the equipment purchased under this agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event FORTÉ must pursue collection of unpaid invoices, Customer agrees to pay all of FORTÉ's costs of collection, including its attorneys' fees.

## PRODUCTS AND SERVICES DETAIL

### ONE-TIME DISCOUNT PRICING

| <u>Model #</u>  | <u>Mfg</u> | <u>Description</u>   | <u>Qty</u> | <u>Price</u>      | <u>Extended</u>    |
|-----------------|------------|--|------------|-------------------|--------------------|
| FSE-510-W       | SMART      | SMART Electric Height Adjustable Floor Stand, FSE-510-W, UL Listed, White                        | 6          | \$1,097.40        | \$6,584.40         |
|                 |            | <b>SMART Board RX275 Interactive Display bundle</b>  | <b>6</b>   | <b>\$4,097.75</b> | <b>\$24,586.60</b> |
| RX275           | SMART      | SMART Board RX075 series interactive display with iQ   |            |                   |                    |
| SRM-5           | SMART      | SMART Remote Management - 5 year subscription  |            |                   |                    |
| EOW4-SBID-75-7Y | SMART      | 4 Year Assure warranty extension with RM for SMART Board 75" interactive display 26 years 4 to 7 |            |                   |                    |

Lift Gate Delivery

\$150.00

Total:

\$31,320.90