

**PORTAGE PUBLIC SCHOOLS' BOARD OF EDUCATION
 COMMITTEE OF THE WHOLE WORK SESSION
 CENTRAL HIGH SCHOOL RM #1136, 8135 S. WESTNEDGE, PORTAGE, MI 49002
 JUNE 16, 2025, 6:30 PM
 AGENDA**

VISION STATEMENT
 An exceptional, continuously improving learning culture with high expectations, committed to all!
 MISSION STATEMENT
 Portage Public Schools will educate all students to achieve their potential.

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**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
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III. Reports

1. Superintendent's Report
 - a. Bond Project Update

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
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VI. Consent Agenda

1. Approval of Minutes
 - a. May 19, 2025 Policy Governance Retreat & Regular Business Meeting
 - b. May 28, 2025 Special Meeting
 - c. June 9, 2025 Special Meeting & Closed Session

2. Custodial Services Contract Extension

That the Board of Education Approve a two-year extension of the custodial services contract with Grand Rapids Building Services in the amount of \$2,334,900 per year for the 2025-26 and 2026-27 school years.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**POLICY GOVERNANCE RETREAT & REGULAR BUSINESS MEETING
MAY 19, 2025**

POLICY GOVERNANCE RETREAT

The Policy Governance Retreat of the Board of Education of Portage Public Schools held on Monday, May 19, 2025, was called to order at 4:00 p.m. by President Van Antwerp. The meeting was held in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: Mary Lou Rohwer

Executive Leadership Present: Mark Bielang, Superintendent; Michael Pascoe, Assistant Superintendent of Instruction & Assessment

Others Present: Gary Goscenski, Perspectives Consulting

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Snyder, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

DISCUSSION ITEMS

Mr. Gary Goscenski of Perspectives Consulting facilitated the discussion portion of the agenda on the topics of: Policy 1.0 – vision, ends statement and Ends 1.1; Monitoring Report 1.1; proposed revisions to policy – Executive Limitations 2.10, Bylaws 0131.1 and 0166.1; and proposed revisions to the superintendent evaluation form re student growth.

The meeting adjourned at 6:15 p.m.

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, May 19, 2025, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: Mary Lou Rohwer

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

REPORTS

Superintendent's Report

Financial Report

Ms. Paula Johnson, Director of Finance, highlighted areas of the General Fund Budget Progress Report by Function and by Object for the ten-month period ending April 30, 2025 compared to the same period in 2024.

In addition, Ms. Johnson shared what she learned at the recent Michigan Consensus Revenue Estimating Conference. The economy seems uncertain at this time with the potential for a recession. The Governor, House and Senate have each proposed their budgets for the next year. We are anticipating a small increase in per pupil funding. As usual, we likely will not have full budget details in June when we must set our budget for the 2025-26 school year.

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, provided an update on elementary bond work.

For the new Central Elementary, on the exterior site work is underway - concrete pouring around the building and exterior door installation – and playground equipment is being installed. Inside the building elevator work continues, furniture is arriving, and movers have packed up a portion of the library.

For the new Haverhill Elementary, furniture is arriving in stages as various parts of the building near completion. In addition, the staff walkthrough was a hit. Staff were very impressed.

In addition, Mr. Edwards informed the Board they can expect a recommendation in June for a lighting project that is planned for this summer at Lake Center Elementary.

Completion of 2021 Bond Projects

Mr. Johnny Edwards presented the proposed plan for completion of Phase III of our bond projects. He reviewed bond construction history for Phases I and II, what has changed, progress on Phase III, timelines, and next steps.

Trustees shared positive remarks.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment. Board Secretary Novaria read aloud the guidelines for public comment.

Sarah Nott, on behalf of the PEA, shared good news from around the District.

Matt Sturdy addressed the Board in regards to the superintendent search and the candidates.

Bethany Metzger addressed the Board regarding eighth grade curriculum concerns.

Lindsay Zerber addressed the Board regarding eighth grade curriculum concerns.

President Van Antwerp thanked the public commenters for their remarks and opened the floor to Trustee comments.

Mrs. Novaria looks forward to the upcoming graduations – an exciting time of the school year.

Mr. Snyder expressed appreciation to his fellow board members for good discussion at their Policy Governance Retreat held earlier today.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: (1) minutes from the May 5, 2025 Committee of the Whole Work Session, May 7, 2025 Special Meeting & Closed Session, May 14, 2025 Special Meeting, May 15, 2025 Special Meeting; (2) approve, as presented, the contract with Chartwells School Dining for food service management through June 30, 2030, and authorize the Director of Finance to execute all necessary agreements; (3) approve, as presented, the purchase of durable bound classroom sets for ELA Elementary Early Adopter classrooms from Bound to Stay Bound, not-to-exceed the total amount of \$94,725.30, the funds for which will come from the Section 35j Professional Development, Curriculum, and Supports Grant; and (4) approve, as presented, the revisions to Operational Policies 5320 – Immunizations, 5330.01 – Epinephrine Auto-Injectors, and 5350 – Student Health, Well-Being, and Suicide Prevention.

There being no objections, the motion carried unanimously.

ASSURANCE OF DISTRICT PERFORMANCE

Monitoring Report 1.1, Global Ends

Motion offered by Dr. Stevenson, seconded by Mrs. Novaria, that the Board of Education accept Monitoring Report 1.1 Global Ends, as a reasonable interpretation and evidence of compliance with policy.

This policy was presented in a series last fall with the overall report presented in January 2025. The overall report has since been revised to include a conclusion statement and some additional charts/graphs. This updated report was reviewed/discussed with the Board at their Policy Governance Retreat today.

Trustees appreciated all of the conversations they have had on this and all the work that has gone into this report.

The motion carried unanimously.

REQUIRED ACTION ITEMS

KRESA 2024-25 General Education Fund Budget

Motion offered by Mrs. Larson, seconded by Mr. Snyder, that the Board of Education adopt the resolution provided, indicating support of the KRESA General Education Fund Budget for the 2025-26 school year.

The motion carried unanimously.

KRESA Biennial Election Resolution #2

Per President Van Antwerp, Mary Lou Rohwer has volunteered to serve as the voting representative. He asked for a board member to volunteer as alternate. Mr. Snyder offered to serve as the alternate.

Motion offered by Mrs. Larson, seconded by Mrs. Novaria, that the Board of Education approve the Resolution designating the District's electoral representative as Mary Lou Rohwer and alternate as Bo Snyder and directs said individuals to cast a vote on at least the first ballot on behalf of this Board for candidates David Webster and James Devers at Kalamazoo RESA's June 2, 2025 biennial election.

The motion carried unanimously.

DISCUSSION ITEMS

Custodial Services Contract Extension

Mr. Johnny Edwards reviewed the recommendation to extend the contract with Great Lakes Building Services (GRBS) for the 2025-26 and 2026-27 school years.

Student Chromebook Purchase

Dr. Ryan Miller, Director of Information/Technology Systems, reviewed the recommendation to purchase student Chromebooks.

The Board opted to move this discussion item to action.

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, to move the Student Chromebook Purchase discussion item to action.

The motion carried unanimously.

Motion offered by Mrs. Novaria, seconded Dr. Stevenson, to approve the purchase of 1,000 student Chromebooks and licensing from Sehi Computer Products in an amount not-to-exceed \$290,460, the funds for which will come from 2023 Bond Funds in the amount of \$260,460 for the Chromebooks and from the General Fund Budget in the amount of \$30,000 for the licensing.

The motion carried unanimously.

With no further business to come before the Board, the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Barb Atkinson
Recording Secretary

**RESOLUTION DESIGNATING DISTRICT’S ELECTORAL REPRESENTATIVE AND FIRST BALLOT
CANDIDATE CHOICE**

[To be adopted on or after May 12, 2025]

Portage Public Schools (the “District”)

A regular meeting of the board of education of the District (the “Board”) was held in Portage Central High School, Room #1136, 8135 S. Westnedge Avenue, Portage, MI 49002, within the boundaries of the District, on the 19th day of May, 2025, at 6:30 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Randy Van Antwerp, Board President.

Present: Members - Emily Crawford, Kimberly Larson, Terri Novaria, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Absent: Members - Mary Lou Rohwer

The following preamble and resolution were offered by Member Larson and supported by Member Novaria.

WHEREAS:

1. The biennial election of the Board of Kalamazoo Regional Educational Service Agency, Michigan (the “ISD Board”) will be held on Monday, June 2, 2025; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and
3. In accordance with Revised School Code Section 614(2), MCL 380.614(2), this Board desires to designate _____ as its representative and _____ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate or candidates.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of Mary Lou Rohwer as the representative of this Board to the electoral body, which body will elect two (2) candidates to the vacancies on the ISD Board on Monday, June 2, 2025 and Bo Snyder as an alternate in the event the designated representative is unable to attend.
2. The designated representative and alternate are further directed to cast a vote on at least the first ballot on behalf of this Board for David Webster and James Devers.
3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the ISD Board Secretary.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members - Crawford, Larson, Novaria, Snyder, Stevenson, Van Antwerp

Nays: Members - None

Resolution declared adopted.

RESOLUTION FOR LOCAL DISTRICT VOTE ON ISD GENERAL FUND BUDGET

Kalamazoo Regional Educational Service Agency (“ISD”)
GENERAL EDUCATION FUND BUDGET
RESOLUTION

A regular meeting of the Board of Education of the Portage Public School District was held at Portage Central High School, 8135 S. Westnedge Avenue, Portage, MI, on May 19, 2025, at 6:30 o'clock in the evening.

Members present were: Emily Crawford, Kimberly Larson, Terri Novaria, Bo Snyder, Mark Stevenson, Randy Van Antwerp (Mary Lou Rohwer was absent).

The following preamble and resolution were offered by Member Larson and seconded by Member Snyder.

WHEREAS:

This Board received the Kalamazoo Regional Educational Service Agency General Education Fund Budget on or before May 1, 2025; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2025.

THEREFORE, BE IT RESOLVED THAT:

Based upon the information received from Kalamazoo Regional Educational Service Agency and recognizing that a limited review of a budget document provides limited oversight of the financial affairs of an organization, the ISD General Education Fund Budget for the 2025-2026 school year be (“supported” or “disapproved for the reasons attached hereto”), and that the Secretary of the Board is hereby directed to submit a copy of this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members – Crawford, Larson, Novaria, Snyder, Stevenson, Van Antwerp

Nays: Members - None

Motion declared adopted.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**SPECIAL MEETING
MAY 28, 2025**

The special meeting of the Board of Education of Portage Public Schools held on Wednesday, May 28, 2025, was called to order at 6:00 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

Executive Leadership Present: None

Others Present: Andy Ingall of Michigan Leadership Institute

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Snyder, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

SUPERINTENDENT FINALIST INTERVIEWS

Board President Van Antwerp provided opening remarks.

The first candidate interviewed was Mr. Johnny Edwards, Assistant Superintendent, Portage Public Schools.

Following the interview, the Board took a brief recess to allow for a transition of candidates.

The second candidate interviewed was Mr. Matt Olson, Assistant Superintendent, Northwest Education Services.

Following the interview, the Board reviewed feedback forms, discussed the candidates and took the following action.

SUPERINTENDENT SELECTION

Motion offered by Mrs. Rohwer, seconded by Mrs. Novaria, that the Board of Education enter into contract negotiations with Johnny Edwards to be the Superintendent of Portage Public Schools effective July 1, 2025.

The motion carried unanimously.

The special meeting adjourned at 9:53 p.m.

Respectfully Submitted,

Barb Atkinson
Recording Secretary

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**SPECIAL MEETING
JUNE 9, 2025**

The special meeting of the Board of Education of Portage Public Schools held on Monday, June 9, 2025, was called to order at 5:35 p.m. by President Van Antwerp. The meeting was held in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson (arrived at 5:45 p.m.), Randy Van Antwerp

Board Trustees Absent: None

Executive Leadership Present: None

Others Present (via speakerphone): District attorney Tim Gardner of Thrun Law Firm

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mr. Snyder, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

CLOSED SESSION

Discuss Attorney/Client Privileged Material

Motion offered by Ms. Larson, seconded by Mr. Snyder, that the Board of Education move into closed session under Section 8(h) of the Open Meetings Act, to consider attorney-client privileged material.

Upon a roll call vote, the motion carried unanimously.

The Board entered into closed session at 5:40 p.m. and returned to open session at 6:48 p.m.

In open session, the Board discussed a contract for the new superintendent.

The special meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Barb Atkinson
Recording Secretary



To: Mark Bielang, Superintendent
From: Johnny Edwards, Assistant Superintendent of Operations
CC: Paula Johnson, Director of Finance
Date: May 19, 2025
Re: Grand Rapids Building Services Custodial Contract Extension

RECOMMENDATION

It is recommended that the Board of Education approve a two-year extension of the custodial services contract with Grand Rapid Building Services (GRBS) in the amount of \$2,334,900 per year for the 2025-2026 and 2026-2027 school years.

BACKGROUND INFORMATION

GRBS has been a provider of cleaning services in educational, medical, corporate, and manufacturing facilities throughout Michigan. GRBS has partnered with Portage Public Schools (PPS) for over 15 years. We will continue the hybrid-staffing model with PPS custodians providing cleaning services during the first shift for all positions except one. GRBS provides one assistant middle school position during the first shift at one middle school and all custodial services at the second and third shifts.

The increase in cost is within a typical range with the rate of inflation. There is an increase in the base wage and an increase due to the Earned Sick Time Act that went into effect February 21, 2025 in Michigan. The third and final increase is related to the increased square footage of cleaning attributed to the new Central Elementary School, which is approximately 21,000 square feet more than the current building.

I would be happy to answer any questions you may have.



Caleb Stephenson
Portage Public Schools
Custodial Coordinator
May 8, 2025

Caleb,

Thank you for the opportunity to extend our partnership with Portage Public Schools. We are grateful to be part of the district, staff, and community.

As reviewed in our proposal, GRBS is offering a 2-year extension based on the following price breakdown:

CURRENT PRICE	\$2,200,000.00
Wages - Base wages move to \$16/hr	\$57,223.00
ESTA and Health Care Costs	\$56,677.00
Increased Space at Central Elementary School	\$21,000.00
<hr/>	
NEW TOTAL ANNUAL PRICE for 2025/26 and 2026/27	\$2,334,900.00

We are looking forward to continuing to serve in Portage. Thank you again for your partnership and support!

Sincerely,

Jason Doncis, CEO - GRBS

Portage Public Schools agrees to extend the current agreement through June 30, 2027. All specifications and terms of the agreement remain the same except the pricing and wage structures outlined in this letter. This letter will serve as an addendum to the current contract.

Portage Public Schools

GRBS

Date

Date

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

VII Assurance of District Performance

1. Monitoring Report 1.0, Ends (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 1.0 - Ends, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

Policy Type: Ends
Policy Title: (1.0) Global Ends

Certification

I hereby present my Monitoring Report on Global Ends Policy, 1.0 in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 3, 2025.



Signature

6.3.25

Date

Monitoring Report

Page -2-

Policy Type: Ends

Policy Title: (1.0) Global Ends

1.0 POLICY LANGUAGE

Portage Public Schools will educate all students to achieve their potential, at a level such that the results justify the costs.

Interpretation

I submit the Board's policy language has been comprehensively interpreted and prioritized, and data submitted to quantify the conclusion statements. Reports have been submitted and accepted by the Board of Education according to the monitoring schedule established by the Board.

Report

The District is completing its 11th year of monitoring its Ends Policies. During the 2024-25 school year, Monitoring Reports were presented for the five sub-ends policies, which serve to further interpret the Board's Global Ends Policy.

Approximately 60 data measures are presented for the Global Policy sub-ends. A summary of the monitoring data measures presented for each of the sub-ends follows (Appendix I).

Compliance Statement

The Board accepted all sub-end Monitoring Reports as reasonable interpretations and evidence of compliance with Policy.

APPENDIX I

1.1 - Academic Success (Nov 2024-May 2025)

Ends Statement 1.1 was amended by the Board for the 2024-25 school year which resulted in changes to the interpretation and data presented. We no longer compared ourselves to “comparable communities” as in previous years. This year we identified 10 “similar schools” for each of the district's 13 traditional schools. (Community HS was excluded because of the nature of its programming and difficulty in identifying similar schools.) Data was presented for proficiency, improvement, and growth.

M-STEP (Grade 5)/PSAT (Grade 8)

English Language Arts

- All students – 5th grade (rank vs. similar schools) - % proficient
- All students - 5th grade (rank vs schools within KRESA) - % proficient
- All students - 5th grade (rank vs similar schools) - % improvement
- All students – 5th grade (rank vs schools within KRESA) - % improvement
- All Students - 5th grade - students with average or above average growth

Math

- All students - 5th grade (rank vs. similar schools) – % proficient
- All students - 5th grade (rank vs schools within KRESA - % proficient
- All students - 5th grade (rank vs similar schools) - % improvement
- All students - 5th grade (rank vs. schools within KRESA) - % improvement
- All students - 5th grade - students with average or above average growth

SAT

SAT Evidence Based Reading/Writing

- All students – 11th grade (rank vs. similar schools - % proficient
- All students – 11th grade (rank among schools within KRESA) – % proficient
- All students - 11th grade (rank vs. similar schools) – % improvement
- All students - 11th grade (rank among schools within KRESA) - % improvement
- All students - 11th grade students with average or above average growth

Monitoring Report

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Policy Type: Ends

Policy Title: (1.0) Global Ends

SAT Math

- All students - 11th grade (rank vs. similar schools - % proficient)
- All students - 11th grade (rank among schools within KRESA) - % proficient
- All students - 11th grade (rank vs similar schools) - % improvement
- All students - 11th grade (rank among schools within KRESA) - % improvement
- All students - 11th grade students with average or above average growth

1.2 - Learning and Leadership Skills (March 2025)

- Number of students in at least one AP Course
- Number of students in at least one AP Course by grade
- Number and percentage of AP students earning a “C” or better by grade
- Number of AP Exams taken
- Number and percentage of AP Exams in which a “3” or better earned
- Number of students taking at least one IB course by grade
- Number and percentage of IB students earning a “C” or better by grade
- Number and percentage of students earning an IB diploma
- Number of IB exams taken
- Number and percentage of IB exams in which a “3” or better earned
- Number and percentage of 7-12 students enrolled in arts/physical education/technology/Education for Employment/Education for the Arts/Kalamazoo Area Math and Science Center
- Number and listing of extra-curricular offerings and participation rates
- Student engagement scores on select items

1.3 - Resilience in Life (April 2025)

- Student Experience Survey Results on Four Select Items

1.4 - Post Graduation Success (May 2025)

- College enrollment within 6 months of graduation*
- College enrollment within 12 months of graduation*
- College enrollment within 24 months of graduation*

Monitoring Report

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Policy Type: Ends

Policy Title: (1.0) Global Ends

- 24 credits completed within 12 months of graduation
 - 24 credits completed within 24 months of graduation
 - 24 credits completed within 36 months of graduation
 - Number and percentage of students taking Remedial College Classes
 - High School Graduation/Drop-out rates (5-year cohort)
 - High School Graduation/Drop-out rates (4-year cohort)
 - Similar Schools/KRESA School Districts 4-Year Cohort Graduation Rate
 - Enrollment information for CTE (formerly EFE) Classes
 - Number and percentage of students earning ACT WorkKeys Certificate
- Note: * Some of this information was not available at the time of the report.

1.5 Responsible Citizens (February 2025)

- Listing of activities promoting ethical behavior
- Listing of activities, events and practices promoting respect for individual differences
- Listing of activities and events demonstrating respect for cultures other than their own
- Diversity in our schools and workforce
- Number and percentage of chronically absent students
- District attendance percentage
- Number and percentage of students who are victims of violent crimes
- Percentage/number of students who experienced bullying
- Percentage/number of students expelled
- Number and percentage of students illegally possessing
- Number and percentage of students committing theft

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

VII Assurance of District Performance

2. Monitoring Report 2.0, Global Executive Constraint (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 2.0, Global Executive Constraint, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

Policy Type: Executive Limitation
Policy Title: (2.0) Global Executive Constraint

Certification

I hereby present my Monitoring Report on Executive Limitation, 2.0, "Global Executive Constraint" in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 3, 2025.

There has been no change in interpretation since the last report.



Signature

6.3.25

Date

Monitoring Report

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Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

2.0 POLICY LANGUAGE

The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, unsafe, imprudent, or in violation of commonly accepted business, educational and professional ethics and practices.

Interpretation

I interpret “unlawful, unsafe, or imprudent” to mean:

Any situation which violates Executive Limitations, any on-going violation of District Operational Policies, or any failure to adopt any policy required by law or governmental regulation.

Compliance is characterized by:

1. Adoption and dissemination to the appropriate staff members of all of the Policies required by law and governmental regulation.
2. Compliance with Executive Limitations 2.1 through 2.11 as submitted through Monitoring Reports to the Board for each monitoring cycle. (Please note that Executive Limitation Policy 2.7 was deleted by the Board on December 8, 2014.)

The interpretation is reasonable because sub-policies subsequent to Global Executive Constraint 2.0 further speak to the actions which are unacceptable, imprudent, unsafe, or unlawful. The most recent monitoring cycle is used as a basis for compliance. Finally, the failure to adopt legally required policies places the District in greater risk of being found to have acted unlawfully, contrary to governmental regulations, or contrary to community accepted business, educational and professional ethics and practices.

Report

1. NEOLA Operational Policies have been Board approved and disseminated to appropriate staff. Revisions and updates to Operational Policies were provided to and approved by the Board.
2. Monitoring Reports for Executive Limitations Policies 2.1 through 2.11 (except 2.7 as previously noted) submitted during the monitoring report cycle were all approved by the Board as a reasonable interpretation and evidence of compliance with Board Governance Policies.

Monitoring Report

Page -3-

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

3. Additionally, Executive Limitation 2.10.10a. requires a monthly summary of financial performance presented at the Regular Monthly BOE meeting. These summaries were presented throughout the year as required. Executive Limitation 2.10.10.b. requires an annual report on safety. This report was last presented in June 2024 at the meeting held to conduct the Superintendent's evaluation.
4. During the 2023-24 school year the District entered into a negotiated Consent Judgment in the case of Koffron v Portage Public Schools, et.al. primarily regarding Religious Holidays and the scheduling of major school events. We continue to monitor compliance with that agreement and have been building-in checks and balances as we schedule events and building usage throughout the district.

Compliance Statement

The organization met expectations.

Interpretation

I interpret "in violation of commonly accepted business, educational and professional ethics and practices" to mean those ethics and practices identified in:

1. Executive Limitations 2.1 through 2.11 as established by the Board.
2. District Operational Policies and Guidelines that address the following topics:
 - Ethics, conflict of interest and nepotism
 - Bidding/Procurement Procedures
 - Internal controls for processing financial transactions

Compliance is interpreted as:

1. Having Operational Policies/ Guidelines /procedures in place that address conflicts of interest, nepotism, bidding/procurement procedures, and internal controls for financial transactions.
2. Dissemination of Operational Policies/ Guidelines /procedures and training of appropriate administrative and supervisory staff as needed.
3. Annual audits to determine compliance.

Report

1. All Operational Policies are Board approved and have been reviewed by administration. Administrative Guidelines that support the Board adopted Operational Policies are in place.
2. All Policies have been disseminated to appropriate staff and training, as necessary, has taken place.
3. The annual financial audit found no issues of concern or non-compliance.

Compliance Statement

The organization met expectations.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

VIII. Required Action Items

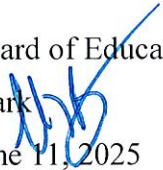
1. MI High School Athletic Association Membership Renewal (MHSAA)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the 2025-26 Michigan High School Athletic Association Membership Resolution, as presented.



Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: June 11, 2025
Re: MHSAA Membership Renewal

Recommendation

It is recommended that the Board of Education approve the 2025-26 Michigan High School Athletic Association Membership Resolution, as presented.

Background

Each year at this time, our MHSAA membership for the following school year comes to the Board in the form of a resolution, prepared by MHSAA. There is no cost to be a member school. The only requirement is that we follow all MHSAA rules and regulations.

The membership resolution is enclosed.



2025-26

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2025 — through July 31, 2026

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2025-26 must be listed on the back of this form)

Portage Public Schools _____ City/Township of Portage

County of Kalamazoo, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2025 and shall remain effective until July 31, 2026, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Portage Public School(s), on the 16th day of June, 2025, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Portage Public Schools

(Governing Body Name)

8107 Mustang Drive

(Address)

Portage, MI 49002

(City & Zip Code)

batkinson@portageps.org

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2025-26

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Portage Central High School
2. Portage Northern High School
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Central Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2025-26 7th and 8th-grade enrollment 482

Provide anticipated 2025-26 6th-grade enrollment 247

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. North Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2025-26 7th and 8th-grade enrollment 420

Provide anticipated 2025-26 6th-grade enrollment 200

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. West Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2025-26 7th and 8th-grade enrollment 479

Provide anticipated 2025-26 6th-grade enrollment 246

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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IX. Action Items

1. Administrator Appointments (OP 3120)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the appointment of the following administrators for Portage Public Schools effective with the 2025-26 school year: Anne Gordon as Director of Special Education/ESI for Portage Public Schools and the Southern Service Area of KRESA, and Lindsay French as the Director of Early Childhood Programs for Portage Public Schools.

Bradley D. Galin, MBA, SPHR
Director of Human Resources
Phone: 269.323.5152
bgalin@portageps.org

To: Board of Education
From: Bradley Galin, MBA, SPHR
Date: June 16, 2025
Re: Administrator Appointment Recommendations

RECOMMENDATION:

It is recommended that the Board of Education approve the appointment of the following administrators for the Portage Public Schools for the 2025-2026 school year.

Anne Gordon:

Dr. Anne Gordon is being recommended as the new Director of Special Education/ESI for the Portage Public Schools and the Southern Service Area of KRESA.

For the last eight years, Dr. Gordon has served PPS as a Supervisor of Educational Supports and Intervention providing support to all schools within the District. Prior to that administrative role, Dr. Gordon served as School Psychologist with PPS for seven years, six years in Gull Lake and three years in Illinois.

Dr. Gordon graduated from Kalamazoo College and then obtained both her master's and doctoral degrees from Loyola University in Chicago. Dr. Gordon's starting salary in the role will be \$145,029

Lindsay French:

Ms. French is being recommended as the Director of Early Childhood Programs for the Portage Public Schools.

Ms. French has been with the Portage Public Schools since 2018 and has most recently been the Curious Kids Administrator and prior to that served as the Student and Family Engagement Specialist at Amberly Elementary. Before joining Portage, Ms. French worked in both the Gull Lake Schools as a behavior consultant and at the St. Joseph County ISD as a behavior consultant and Early Childhood Coordinator.

Ms. French has both her bachelor's and master's degrees from Western Michigan University and her Educational Leadership Certification from Grand Valley State University. Ms. French's starting salary will be \$95,264.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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IX. Action Items

2. Set Budget Hearing (OP 6230)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education set the budget hearing for June 30, 2025 at 6:30 p.m. as part of the Board’s June 30, 2025 Regular Business Meeting agenda.



Paula Johnson
Director of Finance
(269)323-5178 Voice
(269)323-5189 Fax
pjohnson@portageps.org

To : Mark Bielang, Superintendent
From : Paula Johnson, Director of Finance
Date : June 16, 2025
Subject: Recommendation to Set Public Hearing on Proposed 2025/2026 Budget

RECOMMENDATION

That the Board of Education set a public hearing on the proposed 2025/2026 budget for June 30, 2025 at 6:30 pm and authorize the Board Secretary to publish the required notice in the Kalamazoo Gazette.

BACKGROUND INFORMATION

It is a requirement that the Board of Education publish a notice of a public hearing on the proposed 2025/2026 budget and the related property tax millage rate proposed to be levied to support the budget.

This notice must run in a publication at least six days prior to the public hearing. Upon conclusion of the budget hearing, the Board may adopt the budget which will include a statement of the total number of mills of ad valorem property taxes to be levied and the purpose for which the millage is levied.

I will be happy to answer any questions that you or Board members may have on this recommendation.

**PORTAGE PUBLIC SCHOOLS
NOTICE OF A PUBLIC HEARING
ON PROPOSED 2025/2026 BUDGET**

PLEASE TAKE NOTICE that on June 30, 2025 at 6:30 o'clock p.m. at the Portage Central High School Community Room #1136, 8135 S. Westnedge Ave., Portage, Michigan, the Board of Education of Portage Public Schools will hold a public hearing to consider the District's proposed 2025/2026 budget.

The Board may not adopt its proposed 2025/2026 budget until after the public hearing. A copy of the proposed 2025/2026 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours (weekdays 8am-4pm) in the Business Office at the Administration Building.

The property tax millage rate proposed to be levied to support the proposed budget will be the subject of this hearing. *

This notice is given by order of the Board of Education.

Terri Novaria
Secretary

* This sentence must be printed in 11-point boldfaced type.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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X. Discussion Items

1. 2024-25 Final Budget Amendments (OP 6231)
 - a. General Fund Budget Amendment #2
 - b. Building & Site Sinking Fund Budget Amendment #1
 - c. Debt Retirement Fund Budget Amendment #1
 - d. School Service Fund Budget Amendment #1



TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 12, 2025
SUBJ : General Fund Budget Amendment #2 Resolution for 24/25

Recommendation

That the Board of Education approve the attached budget amendment resolution to the General Appropriations Act (General Fund) for the 2024/25 year at the June 30, 2025 Board meeting.

Background Information

The 2024/25 fiscal year is returning to a more normal setting while still delivering quality instruction to our students. This amendment reflects any changes since the last amendment in February to the General Fund. Below are a couple of main points:

1. This budget year has received several federal and state grant fund sources on a one-time basis. Districts did not receive a foundation allowance increase for the 24/25 fiscal year, but saw an increase in a state categorical. Any remaining special one-time COVID federal funding was spent in full by September 30, 2024.
2. Based on analysis of all revenues and expenses at year end, the General Fund expenses are predicted to exceed revenues by approximately \$804,188 with a projected unassigned fund balance as a percentage of expenditures of 17.11% up from the February amendment of 15.53%.

The amendment to the District's General (Operating) Fund represents the second and final planned revision during this school year. Typically, the budget is amended each year in February and June. The extensive amendment process demonstrates our continuous budget cycle that updates the Board, staff, and community as improved information becomes available.

Our goals in completing this amendment are two-fold:

1. Informs the Board of Education on the status of carryover funds available for the upcoming fiscal year.
2. Facilitates the administration's preparation of projections made in the General Fund preliminary budget and ultimately the final budget document for 2024/25.

Also attached is the Comparison by Major Categories and Fund Balance Schedule, which is a format familiar from the budget adoption process in that it compares major categories and gives you both projected total fund balance and unassigned fund balance information. The projected ending unreserved fund balance (17.11%) allows us to maintain compliance with Board Policy Executive Limitations 2.4 and 2.5 for the planning and expenditure of funds so that unassigned fund balance does not fall below 7%.

After all of the proposed changes are considered, the revised budget reflects excess expenditures over revenues of (\$804,188) for the year, as compared to (\$2,994,328) which was adopted in February. Included in total expenditures are curriculum and extended learning committed expenditures of approximately \$636,952. The largest portions of the net change are identified as follows:

Revisions	Amount
Revenue:	
Local:	\$221,805
Change in property tax collections to reflect actual. K/RESA Enhancement millage was adjusted and there was an increase in facility rental. Interest earnings are up and local gate receipts for athletic events are also up since the first amendment.	
State:	\$3,406,997
MPSERS 147a(2) has been adjusted to forecast through year end. 147g MPSERS Healthcare Refund was added into this amendment due to being received after the February amendment. Section 31a - At Risk was also updated.	
Federal:	\$33,650
This increase is primarily a projected increase in the Medicaid reimbursement.	

Incoming Transfers & Other Transactions:	\$29,762
Actual revenue for the sale of the parcel of land on Nothern's campus was built into this amendment.	
Revenue Subtotal -	\$3,692,214
Expenditures:	(rounded)
Salaries:	\$1,422,313
All contract changes made throughout the school year are reflected along with analysis of hourly wages. Schedule B/C payments have been updated. Summer school wages were added. We also added the 147g MPSEs Healthcare Reimbursement payment to staff.	
Benefits:	(\$165,216)
Health, dental, vision, life and LTD costs have all been updated to reflect current employee elections. Corresponding FICA and retirement benefit costs have also been updated. There is a decrease in retirement costs and that is due to the decrease in UAAL costs for the 24/25 school year.	
Purchased Services:	(\$74,088)
All sub and contracted service costs have been updated. The majority of this decrease is due to a decrease in the 31n6 counselors.	
Supplies & Capital Outlay:	\$319,065
Budgets were adjusted in 31aa - Mental Health & School safety for the remodeling of the entry ways at multiple buildings along with the upgrade to the clock, bells and PA systems at multiple buildings. Budgets were also adjusted in departments across the district.	
Expense Subtotal -	\$1,502,074
Total revisions accounted for in these items	\$2,190,140

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2024/25 AMENDED BUDGET #2**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2024/25. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2024/25 is as follows:

	<u>Actual 2023/24</u>	<u>Amended Budget #1 2024/25</u>	<u>Amended Budget #2 2024/25</u>
Total Fund Balance, Beginning of Year, July 1	22,303,113	27,151,123	27,151,123
REVENUES:			
Local Sources	30,295,814	31,943,757	32,165,562
State Sources	91,152,396	87,689,780	91,096,777
Federal Sources	4,357,211	1,902,758	1,936,408
Incoming Transfers and Other Transactions	<u>97,609</u>	<u>142,202</u>	<u>171,964</u>
Total Revenues and Other Transactions	<u>125,903,030</u>	<u>121,678,497</u>	<u>125,370,711</u>
Total Available to Appropriate	<u>148,206,143</u>	<u>148,829,620</u>	<u>152,521,834</u>

Be it further resolved that \$126,174,899 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Instruction:			
Basic Programs	61,739,012	61,415,355	62,016,321
Added Needs	<u>11,370,219</u>	<u>11,611,102</u>	<u>12,175,353</u>
Total Instruction	<u>73,109,231</u>	<u>73,026,457</u>	<u>74,191,674</u>
Supporting Services:			
Pupil	10,540,191	11,250,648	11,273,048
Instructional Staff	7,607,205	8,616,533	8,492,713
General Administration	857,093	863,210	865,823
School Administration	6,317,731	6,449,290	6,638,769
Business Services	1,183,759	1,279,393	1,392,855
Operations and Maintenance	10,236,692	10,774,358	10,731,614
Transportation	3,987,122	4,981,447	4,614,795
Central Services	3,351,742	3,991,590	4,122,207
Athletics	<u>2,301,707</u>	<u>2,156,746</u>	<u>2,508,537</u>
Total Supporting Services	<u>46,383,242</u>	<u>50,363,215</u>	<u>50,640,361</u>
Community Services	<u>1,481,766</u>	<u>1,283,153</u>	<u>1,342,864</u>
Other Financing Use - Debt Service	<u>80,781</u>	<u>0</u>	<u>0</u>
Total Expenditure Appropriation	<u>121,055,020</u>	<u>124,672,825</u>	<u>126,174,899</u>
Excess (Deficit) of Revenues over Expenditures	<u>4,848,010</u>	<u>(2,994,328)</u>	<u>(804,188)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 27,151,123</u>	<u>\$ 24,156,795</u>	<u>\$ 26,346,935</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2024/25 AMENDED BUDGET #2**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
2024/25 AMENDED GENERAL FUND BUDGET
COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION

	Actual 2023/24	Amended Budget #1 2024/25	Amended Budget #2 2024/25	Increase (Decrease)
Revenues				
Not Program Related	101,424,752	98,496,976	100,963,504	2,466,528
Program Related	24,478,278	23,181,521	24,407,207	1,225,686
Total Revenues	<u>125,903,030</u>	<u>121,678,497</u>	<u>125,370,711</u>	<u>3,692,214</u>
Expenditures				
Salaries	56,143,410	58,312,950	59,735,263	1,422,313
Fringe Benefits:				
FICA **	4,046,900	4,483,216	4,575,788	92,572
Retirement **	27,304,411	26,802,754	26,601,763	(200,991)
Health Insurance	9,675,100	10,240,277	10,228,881	(11,396)
Dental Insurance	699,109	749,603	770,629	21,026
Vision Insurance	133,133	135,524	137,099	1,575
Long-Term Disability	181,115	186,580	190,959	4,379
Life Insurance	45,384	47,270	49,554	2,284
Other Fringe Benefits	753,270	678,338	603,673	(74,665)
Total Fringe Benefits	<u>42,838,422</u>	<u>43,323,562</u>	<u>43,158,346</u>	<u>(165,216)</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	13,961,953	14,714,600	14,828,360	113,760
Supplies, Materials, Other	6,909,329	7,229,440	7,280,516	51,076
Capital Outlay	1,121,125	1,090,773	1,171,414	80,641
Debt Service	80,781	1,500	1,000	(500)
Total Expenditures	<u>121,055,020</u>	<u>124,672,825</u>	<u>126,174,899</u>	<u>1,502,074</u>
Excess (Deficit) of Revenues over Expenditures	<u>4,848,010</u>	<u>(2,994,328)</u>	<u>(804,188)</u>	<u>2,190,140</u>
Total Fund Balance Information				
Fund Balance Beginning	22,303,113	27,151,123	27,151,123	
Income (Deficit) - Allocated to Unreserved	4,848,010	(2,994,328)	(804,188)	
Estimated Ending Fund Balance	27,151,123	24,156,795	26,346,935	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	1,462,557	750,000	750,000	
Curriculum Committed Funds	3,426,197	2,846,296	2,835,602	
Extended Learning Committed Funds	1,217,873	1,203,121	1,171,516	
Estimated Ending Unassigned Fund Balance	<u>21,044,496</u>	<u>19,357,378</u>	<u>21,589,817</u>	
As a Percentage of Expenditures	17.38%	15.53%	17.11%	

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL**

	<u>Amended Budget #1 2024/25</u>	<u>Amendments/ Transfers</u>	<u>Amended Budget #2 2024/25</u>
REVENUES:			
From Local Sources:			
Property Tax Levy (17.5695 mills)	18,385,533	(49,108)	18,336,425
Regional Enhancement Millage (1.5 mills)	4,020,000	79,764	4,099,764
Earnings from Investments and Deposits	329,100	38,607	367,707
Interest on Delinquent Taxes	12,000	4,510	16,510
Reimbursements from Other Funds:			
Accounting Services and Indirect Costs	120,000	0	120,000
Other Local Sources	203,005	78,023	281,028
From State Sources:			
Foundation Grant Allowance	63,692,454	119,205	63,811,659
Other State Categoricals/Foundation Adjustments	11,571,985	2,213,257	13,785,242
From Federal Sources:			
Medicaid Administrative Outreach Program	55,000	40,000	95,000
Program Related Revenues:			
147c2 MPSERS One Time Deposit	1,327,757	0	1,327,757
147g MPSERS Health Reimbursement	0	1,048,383	1,048,383
31N6 Funding - Mental Health Support Svcs	576,800	(165,309)	411,491
American Rescue Plan Act Funds (ESSER III)	459,968	0	459,968
ARP - ESSER III Equalization Funds (11T)	214,575	0	214,575
At Risk Grant	2,961,841	282,017	3,243,858
Athletic Gate Receipts and Contributions	329,929	128,951	458,880
Childcare and Preschool Fees	1,196,448	(144,645)	1,051,803
Contributions for Instructional Programs	5,092	28,233	33,325
County Special Education and State Categoricals	12,126,493	10,498	12,136,991
Enrichment Class and Advertising Fees	2,999	2,721	5,720
Maintenance and Operations Facility Rental Fees	30,000	36,051	66,051
Online Class and IB/AP Test Fees	138,398	23,355	161,753
Other Grants	171,782	17,812	189,594
Section 31AA Funding - Mental Health Svcs & Prgms	935,480	88,170	1,023,650
Section 97 Funding - Safety & Security	547,126	0	547,126
Section 35j Funding - PD, Curriculum & Supports Grant	738,894	(186,546)	552,348
Technology Services	242,000	21,500	263,500
Title 1 Grant	777,723	(450)	777,273
Title 2 Grant	236,325	0	236,325
Title 3 Grant (English Learner & Immigrant Students)	66,571	(121)	66,450
Title 4	77,355	(5,779)	71,576
Transportation Special Education Categoricals and Billings	125,864	(16,885)	108,979
TOTAL REVENUES	<u>\$ 121,678,497</u>	<u>\$ 3,692,214</u>	<u>\$ 125,370,711</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL**

	Amended Budget #1 2024/25	Amendments/ Transfers	Amended Budget #2 2024/25
EXPENDITURES:			
Instructional Services			
Amberly Elementary	4,199,204	(10,402)	4,188,802
Angling Road Elementary	3,410,202	(80,868)	3,329,334
Central Elementary	3,900,887	9,127	3,910,014
Haverhill Elementary	3,908,334	(27,308)	3,881,026
Lake Center Elementary	4,583,887	91,330	4,675,217
Moorsbridge Elementary	4,692,295	(31,485)	4,660,810
12th Street Elementary	4,646,267	(43,148)	4,603,119
Woodland Elementary	3,783,207	(332)	3,782,875
Central Middle	5,634,227	(55,406)	5,578,821
North Middle	5,827,714	(28,148)	5,799,566
West Middle	5,921,250	45,705	5,966,955
Central High	11,817,997	207,737	12,025,734
Northern High	10,512,935	8	10,512,943
American Rescue Plan Act (ESSER III)	459,968	-	459,968
ARP - ESSER III Equalization Funds (11T)	214,575	-	214,575
Auditorium Management	214,866	1,482	216,348
Childcare and Preschool Program	1,218,112	72,377	1,290,489
Community High School Program	2,158,979	(24,853)	2,134,126
Career Tech Education	1,063,043	(27,754)	1,035,289
Education for the Arts	89,250	-	89,250
High School Athletics	1,760,360	368,334	2,128,694
Homebound Services	4,725	11,535	16,260
Instructional Services Administration	1,501,383	45,294	1,546,677
Middle School Athletics	464,139	(4,306)	459,833
Non-Public Schools- Shared Time Program	780,482	(12,502)	767,980
Technology and Student Information Systems			
Media Services	264,679	(1,757)	262,922
Technology Services	3,328,251	(10,987)	3,317,264
Educational Supports & Intervention			
Special Education Program	13,320,694	(2,283)	13,318,411
At Risk Grant	2,961,841	282,017	3,243,858
Title 1 Grant	777,273	-	777,273
Section 31n6 - Mental Health & Support Services	576,800	(165,309)	411,491
Section 31AA Funding - Mental Health Svcs & Prgms	935,480	88,170	1,023,650
Curriculum and Professional Development			
Curriculum Development	1,559,481	57,001	1,616,482
Curriculum Committed Funding	579,901	10,694	590,595
Extended Learning Committed Funding	11,752	34,605	46,357
Section 35j Funding - PD, Curriculum & Supports Grant	738,894	(185,221)	553,673
Professional Development	216,211	13,851	230,062
Title 2 Grant	236,325	-	236,325
Title 3 Grant (English Learner & Immigrant Students)	66,571	(121)	66,450
Title 4 Grant	77,355	(5,779)	71,576
Other Grants	307,855	-	307,855
Operations			
Budget and Finance	1,685,790	108,460	1,794,250
Central Services	115,370	(2,828)	112,542
Maintenance and Operations	5,388,749	(1,908)	5,386,841
Transportation	4,726,921	(429,642)	4,297,279
Section 97 Funding - Safety & Security	547,126	-	547,126
147c2 MPSERS One Time Deposit	1,327,757	-	1,327,757
147g MPSERS Health Reimbursement	0	1,115,379	1,115,379
Community Relations			
Communications	386,126	5,715	391,841
Community Enrichment Program	136,578	(20,779)	115,799
Human Resources			
Administration	817,599	(26,329)	791,270
Administration	813,158	1,049	814,207
TOTAL EXPENDITURES	<u>\$ 124,672,825</u>	<u>\$ 1,395,695</u>	<u>\$ 126,174,899</u>
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	47 <u>\$ (2,994,328)</u>	<u>\$ 2,296,519</u>	<u>\$ (804,188)</u>



TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
CC : Johnny Edwards, Assistant Superintendent of Operations
DATE : June 12, 2025
SUBJ : Building & Site Sinking Fund Budget Amendment #1 Resolution for 24/25

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Building Site and Sinking Fund Appropriations Act, for the 2024/25 fiscal year.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the Building and Site Sinking Fund during the current fiscal year. Minor revenue adjustments have been made to reflect expected actuals for this year.

Expenditure adjustments were made in the ongoing project areas since the adoption of the preliminary budget in June of 2024. Major one-time projects include but are not limited to: complete gym floor refinishing at the Doghouse, floor resealing at Central Middle School, West Middle School and Central High School Gymnasiums, the roof was completed at Twelfth Street Elementary, acoustical panels at both Central High and Northern High were installed. The boiler and roof project at PCEC began and will continue into next fiscal year.

Other routine ongoing projects such as playground upgrades, glass window and roof leak repairs were also conducted. Projects continue to be analyzed in conjunction with the bond issue projects.

The BSSF budget would end the year with approximately \$6,818,936 of fund balance. The new Building Site and Sinking Fund that is starting in July of 2025 will be tracked under a separate fund and budget.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND BUDGET APPROPRIATIONS RESOLUTION
2024/25 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2024/25. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2024/25 is as follows:

	Actual 2023/24	Adopted Budget 2024/25	Amendment #1 2024/25
Total Fund Balance, Beginning of Year, July 1	6,181,045	5,987,325	6,470,123
REVENUES:			
Tax Levy* (.4988 mills for all years)	1,394,021	1,489,000	1,491,814
Payment in Lieu of Personal Property Tax from State Sources	133,018	130,000	134,269
Industrial Facilities Tax	19,019	19,000	42,969
Interest Income	135,049	90,000	140,594
Interest on Delinquent Taxes	770	-	967
Payment in Lieu of Taxes	2,724	2,775	2,836
Collection of Prior Year Taxes	165	-	10,970
Total Revenues and Other Transactions	<u>1,684,766</u>	<u>1,730,775</u>	<u>1,824,419</u>
Total Available to Appropriate	<u>7,865,811</u>	<u>7,718,100</u>	<u>8,294,542</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4988 mills on all property classifications.

Be it further resolved that \$1,475,606 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Major Projects

Northern AEF Parking Lot	472,484	-	-
CHS Pool Roofing Project	-	-	10,000
Gym Floor Refinishing	192,075	109,000	109,506
12th Street Elementary Roof	10,423	-	223,912
LCE Sign	-	-	27,385
CHS Push Door System	3,200	-	-
CHS Weight Room Flooring	11,422	-	-
NHS Weight Room Flooring	20,083	-	-
WMS Weight Room Flooring	8,186	-	-
NMS Kitchen Flooring	-	4,000	18,750
CHS Baseball/Softball Improvement	8,900	-	-
12th Street Kiln Exhaust Project	1,095	25,000	25,000
LCE Kiln Exhaust Project	1,095	25,000	25,000
CHS Auditorium Acoustical Project	-	12,000	6,000
NHS Auditorium Acoustical Project	-	12,000	6,000
PCEC Boiler Replacement	37,353	460,000	273,668
PCEC Roof Replacement	-	-	302,100
12th Street Clock Wiring	-	-	5,000
Stable Fire Alarm System	1,342	-	12,078
12th Street Elementary Sign	13,000	65,000	62,000
Portage Northern Skylight Repair	-	25,000	24,837
LCE Interior/Exterior Lighting	-	-	34,000
Northern Curtain Wall (Facelift)	395,760	-	-
Total Major Projects	<u>1,176,418</u>	<u>737,000</u>	<u>1,169,606</u>

	Actual 2023/24	Adopted Budget 2024/25	Amendment #1 2024/25
Ongoing Projects			
Roof Repair	15,556	35,000	35,000
Glass	6,094	10,500	5,000
Fencing	734	25,000	6,000
Sidewalk Concrete Repair	-	30,000	3,500
Casework	344	5,000	-
Asbestos Abatement	17,615	75,000	110,000
Asphalt Repair	2,140	30,000	20,000
Carpet Replacement	34,890	60,000	12,500
District Mechanical	122,310	150,000	105,000
District Electrical	18,568	36,750	5,000
Total On-Going Projects	218,250	457,250	302,000
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	5,000	-
Other Projects			
Grounds replacement-playgrounds	-	35,000	1,000
Drinking Fountains	998	3,000	-
Total Other Projects	998	38,000	1,000
Tax Refunds	22	6,000	3,000
Total Expenditures	1,395,687	1,243,250	1,475,606
Excess (Deficit) of Revenues over Expenditures	289,078	487,525	348,813
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$6,470,123	\$6,474,850	\$6,818,936

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.



TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 12, 2025
SUBJ : Debt Retirement Fund Budget Amendment #1 Resolution for 24/25

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Debt Retirement Fund Appropriations Act, for the 2024/25 fiscal year at the June 30, 2025 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the Debt Retirement Fund during the current fiscal year. The major change incorporated in this amendment is to adjust for the impact of increased levels of the various types of tax collections and debt service payments.

The net impact of this amendment indicates ending the year with revenues exceeding expenditures by approximately \$2,453,495. Our anticipated ending fund balance is expected to be \$9,772,495.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION
2024/25 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2024/25. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2024/25 is as follows:

	Actual 2023/24	Adopted Budget 2024/25	Amendment #1 2024/25
Total Fund Balance, Beginning of Year, July 1	6,162,051	7,317,957	7,318,954
REVENUES:			
Local Property Taxes* (6.85 mills for all years)	19,297,941	20,505,062	20,713,089
Payment in lieu of Personal Property Taxes-State Sources	1,413,378	1,200,000	1,426,678
Industrial Facilities Tax	506,895	475,000	590,691
Pilot payment in lieu of tax	37,412	38,000	38,987
Other Tax Revenues	1,854	3,000	5,175
Interest Income - Investments	278,960	100,000	299,625
Interest on Delinquent Taxes	10,574	9,000	13,444
Total Revenues and Other Transactions	<u>21,547,015</u>	<u>22,330,062</u>	<u>23,087,689</u>
Total Available to Appropriate	<u>27,709,066</u>	<u>29,648,019</u>	<u>30,406,643</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$20,634,194 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Principal Payments	11,595,000	12,320,000	12,320,000
Interest Payments	8,792,154	8,277,194	8,277,194
Fees	2,500	2,500	2,000
Tax Refunds	458	10,000	35,000
Total Expenditures	<u>20,390,112</u>	<u>20,609,694</u>	<u>20,634,194</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,156,903</u>	<u>1,720,368</u>	<u>2,453,495</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 7,318,954</u>	<u>\$ 9,038,325</u>	<u>\$ 9,772,449</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.



TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 12, 2025
SUBJ : School Service Fund Budget Amendment #1 Resolution for 24/25

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the School Service Fund Appropriations Act, for the 2024/25 fiscal year at the June 30, 2025 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the School Service Fund for the 2024/25 year. The purpose of this amendment is to amend the food service, bookstore, and school activities funds to align with the expected results for the current 2024/25 year.

The Food Service portion of this budget is being amended to reflect information based on operations under Chartwells. The revenues have been adjusted based on the participation trends to date. The adopted budget expense categories were analyzed based on the current year expectations and adjusted accordingly. All changes to the Food Service projections were completed jointly by Chartwells staff and me.

Overall, the Food Service operation is projected to have expenses exceeding revenues of approximately \$206,865. This overage relates to the MDE required spend down plan for projects we have brought to the Board for approval. Fund balance is projected at approximately \$3,049,154. This has generated another Excess Fund Balance Spend down plan that will continue into the 2025/26 school year. Both the Michigan School Meals Program and the Extended Summer Food Service Program have provided thousands of free meals to our students during the school year. The General Fund could receive up to approximately \$120,000 a year in indirect costs annually from the Food Service Program.

The bookstore portion of this budget reflects the combined projected operations of the CHS and NHS school bookstores.

The school activities portion of this budget was adjusted slightly to account for current year activity since the adoption of the preliminary budget.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION
2024/25 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2024/25. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2024/25 is as follows:

	Food Service		Bookstore		School Activities	
	Adopted 2024/25	Amendment #1 2024/25	Adopted 2024/25	Amendment #1 2024/25	Adopted 2024/25	Amendment #1 2024/25
Total Fund Balance, Beginning of Year, July 1	2,474,668	3,256,019	-	-	1,226,401	1,239,496
REVENUES:						
Local Sources	520,600	509,972	17,500	17,390	1,775,000	1,750,000
State Sources	1,915,198	2,311,906	-	-	-	-
Federal Sources	2,257,471	2,170,900	-	-	-	-
Total Revenues and Other Transactions	4,693,269	4,992,778	17,500	17,390	1,775,000	1,750,000
Total Available to Appropriate	7,167,937	8,248,797	17,500	17,390	3,001,401	2,989,496

Be it further resolved that \$5,199,643 of the Food Service total, \$16,101 of the Bookstore total and \$1,700,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:						
Food Service	5,287,121	5,079,643	-	-	-	-
Bookstore	-	-	17,500	16,101	-	-
Student Activities	-	-	-	-	1,690,000	1,750,000
Outgoing Transfer to General Fund for Indirect Costs	120,000	120,000	-	-	-	-
Total Expenditures and Outgoing Transfers	5,407,121	5,199,643	17,500	16,101	1,690,000	1,700,000
Excess (Deficit) of Revenues over Expenditures	(713,852)	(206,865)	0	1,289	85,000	50,000
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$ 1,760,816	\$ 3,049,154	\$ -	\$ 1,289	\$ 1,311,401	\$ 1,289,496

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

2. Server Replacement (OP 6320)



To: Mark Bielang, Superintendent

From: Ryan Miller, Director of Information and Technology

CC: Paula Johnson, Director of Finance

Date: June 10, 2025

Re: Video Surveillance Servers

RECOMMENDATION

I recommend that the Board of Education approve the purchase of eight video surveillance servers from Dell Technologies in the amount not to exceed \$175,000. The funds for these servers will come from the 2023 Bond Fund.

BACKGROUND INFORMATION

The video surveillance servers run and support our video surveillance system in the district. We currently have six surveillance servers that were installed between 2018 and 2019. The expected life of a server is approximately five years, which means that all six of these servers are considered 'end of life.' In addition, the steady increase in file sizes of video over the last five years, additional processing demands, and the addition of the new video surveillance systems at the two new elementary schools necessitates that we move to eight servers to support our district's video surveillance system. We will proactively plan for replacement of these servers in roughly five to six years, and will consider strategies to stagger replacement so that all eight will not need to be replaced within the same fiscal year.

BIDDING PROCESS

Dell is a partner of the State of Michigan MiDeal program, therefore did not require the formal bidding process. For your reference, a copy of the itemized quote is attached. I would be happy to answer any questions that the Board may have on this purchase.



Ryan Miller <rlmiller@portageps.org>

Fwd: Your Dell Quote 3000190571028.2

2 messages

Shane DeRidder <sderidder@portageps.org>

Tue, May 27, 2025 at 2:40 PM

To: Chris Teugh <cteugh@portageps.org>, Ryan Miller <rlmiller@portageps.org>

Surveillance server quote refreshed to go beyond the next BoE meeting.

Shane DeRidder

Technical Services Coordinator
Portage Public Schools
sderidder@portageps.org
P:269.323.5111 F:269.323.5112

CAPS LOCK - preventing logins since 1980
Need help? support.portageps.org, ☎ 5102

----- Forwarded message -----

From: <Warren.Bachus@dell.com>
Date: Tue, May 27, 2025 at 1:57 PM
Subject: Your Dell Quote 3000190571028.2
To: <sderidder@portageps.org>
Cc: <Erin.M@dell.com>



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Jun. 26, 2025**.

You can download a copy of this quote during checkout.

Place your order

Quote Name:	PORTAGE PUBLIC SCHOOL DISTRICT	Sales Rep	Warren Bachus
Quote No.	3000190571028.2	Phone	1(800) 4563355, 6179328
Total	\$165,095.52	Email	Warren.Bachus@dell.com
Customer #	1039513	Billing To	ACCOUNTS PAYABLE PORTAGE PUBLIC

Quoted On	May. 27, 2025	SCHOOLS
Expires by	Jun. 26, 2025	8107 MUSTANG DR
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement	PORTAGE, MI 49002-5577
Contract Code	C000000979569	
Customer Agreement #	MHEC-04152022	
Solution ID	20391180.2	
Deal ID	29046809	

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Warren Bachus

Product	Unit Price	Quantity	Subtotal
PowerEdge R760XD2 Server [PowerEdge R760XD2 - [amer_r760xd2_16753]]	\$20,636.94	8	\$165,095.52
Subtotal:			\$165,095.52
Shipping:			\$0.00
Non-Taxable Amount:			\$165,095.52
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$165,095.52

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

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Shipping Group Details

Shipping To	Shipping Method
SHANE DERIDDER PORTAGE PUBLIC SCHOOLS PORTAGE PUBLIC SCHOOLS 8107 MUSTANG DR	Standard Delivery 58

PORTAGE, MI 49002
(269) 323-5111

		Unit Price	Quantity	Subtotal
PowerEdge R760XD2 Server [PowerEdge R760XD2 - [amer_r760xd2_16753]]		\$20,636.94	8	\$165,095.52
Estimated delivery if purchased today: Jun. 12, 2025 Contract # C000000979569 Customer Agreement # MHEC-04152022				
Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R760XD2 Server	210-BGSS	-	8	-
Trusted Platform Module 2.0 V5	461-AAIG	-	8	-
3.5" Chassis with up to 24 SAS/SATA Drives, PERC 11, GPU Capable, 1 or 2 CPU	321-BJLR	-	8	-
Intel Xeon Gold 5415+ 2.9G, 8C/16T, 16GT/s, 22.5M Cache, Turbo, HT (150W) DDR5-4400	338-CHSS	-	8	-
Intel Xeon Gold 5415+ 2.9G, 8C/16T, 16GT/s, 22.5M Cache, Turbo, HT (150W) DDR5-4400	338-CHSS	-	8	-
Heatsink for 2 CPU configuration, Config 3	412-BBDD	-	8	-
OCP Shroud	412-BBFK	-	8	-
Performance Optimized	370-AAIP	-	8	-
5600MT/s RDIMMs	370-BBRX	-	8	-
Unconfigured RAID	780-BCDS	-	8	-
PERC H755 Adapter, Low Profile	405-AAYY	-	8	-
Performance BIOS Settings	384-BBBL	-	8	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	8	-
No Energy Star	387-BBEY	-	8	-
Requires 30C or less Ambient Temp	379-BELZ	-	8	-
Standard Fan x6	750-BBCG	-	8	-
Dual, Hot Plug, Power Supply, Redundant (1+1) 1400W (100-240Vac)	450-AKWT	-	8	-
Riser Config 3A, Full Length, 3x16 LP Slots (Gen4), 2x16 FH Slots (Gen4)	330-BCGM	-	8	-
GPU Factory Installed Cable for R760xd2	470-BBFH	-	8	-
R760XD2 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM, DAO	329-BJKC	-	8	-
Dell Connectivity Client - Enabled	379-BFXS	-	8	-
Dell Connectivity Module	634-CYDF	-	8	-
OpenManage Enterprise Advanced	528-BIYY	-	8	-
iDRAC9, Enterprise 16G	528-CTIC	-	8	-
Secured Component Verification	528-COYT	-	8	-
Broadcom 57414 Dual Port 10/25GbE SFP28, OCP NIC 3.0	540-BCOC	-	8	-
BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	403-BCRU 59	-	8	-
BOSS N1 cables and Bracket for R760XD2	470-BBCP	-	8	-

iDRAC,Factory Generated Password	379-BCSF	-	8	-
iDRAC Service Module (ISM), NOT Installed	379-BCQX	-	8	-
iDRAC Group Manager, Disabled	379-BCQY	-	8	-
No Operating System	611-BBBF	-	8	-
No Media Required	605-BBFN	-	8	-
Cable Management Arm, 2U	770-BDRQ	-	8	-
ReadyRails Sliding Rails Without Cable Management Arm (B23)	770-BFDD	-	8	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	8	-
Dell Luggage Tag	321-BJXD	-	8	-
PowerEdge R760XD2 Shipping	340-DGZR	-	8	-
PowerEdge R760XD2 Shipping Material	340-DGZP	-	8	-
PE R760XD2 No CCC or CE Marking	343-BBVR	-	8	-
ProSupport Plus Mission Critical 7x24 Technical Support and Assistance 3 Years	895-9917	-	8	-
ProSupport Plus Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch 3 Years	895-9923	-	8	-
Dell Hardware Limited Warranty Plus On-Site Service	896-0042	-	8	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit //www.dell.com/contactdell	951-2015	-	8	-
On-Site Installation Declined	900-9997	-	8	-
64GB RDIMM, 5600MT/s, Dual Rank	370-BBRN	-	64	-
20TB Hard Drive SAS 12Gbps 7.2K 512e 3.5in Hot-Plug, AG Drive	161-BBVV	-	96	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	16	-
Broadcom 57414 Dual Port 10/25GbE SFP28 Adapter, PCIe Low Profile, V2	540-BDGV	-	8	-
NVIDIA Ampere A2, PCIe, 60W, 16GB Passive, Single Wide, Full Height GPU, V2	490-BHVR	-	8	-

Subtotal:	\$165,095.52
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$165,095.52

CONNECT WITH DELL:



BROWSE MORE OPTIONS:



IT Transformation



Laptops



Desktops



Servers & Storage



2-in-1's



Electronics & Accessories



Financing Options



Dell Services



Dell Support



Subscription Center



Events



Dell Premier

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

3. Uninterruptible Power Supply (UPS) Purchase (OP 6320)



To: Mark Bielang, Superintendent

From: Ryan Miller, Director of Information and Technology

CC: Paula Johnson, Director of Finance

Date: June 10, 2025

Re: Uninterruptible Power Supply (UPS) Replacements

RECOMMENDATION

I recommend that the Board of Education approve the purchase of uninterruptible power supplies (UPSs) from Vector Tech Group in the amount not to exceed \$57,150. The funds for the UPSs will come from the 2023 Bond Fund.

Original Project Cost	E-Rate Reimbursement	Final /Actual Cost to PPS
\$114,350.00	50%	\$57,150

BACKGROUND INFORMATION

Uninterruptible power supplies (UPSs) are commonly known as battery backups. They are rechargeable batteries used to backup the main power feeds in our network closets throughout the district. UPSs provide seamless power when there is an outage, and are necessary even when a building is equipped with a standby generator to prevent loss of power between the time of the outage and the start up of the generator.

We have 64 UPSs in the district that are slated for replacement. In order to alleviate the cost of this replacement project, we took advantage of the E-Rate program, which supports schools and libraries in the United States by providing discounts and reimbursements for qualifying purchases. Our E-Rate reimbursement rate is 50%, so the cost for this project is ½ of what it would normally be.

BIDDING PROCESS

The E-Rate program requires districts to issue a formal RFP and go through the competitive bidding process. Vector Tech Group was the highest rated bidder based on the E-Rate weighted rating criteria, which includes pricing, project specifications, prior experience and other factors.

For your reference, a copy of the bid tabulation sheet, rating criteria, and the E-Rate / USAC Funding Commitment Decision Letter are attached. I would be happy to answer any questions that the Board may have on this purchase.

Funding Commitment Decision Letter

Funding Year 2025

Contact Information:

Janelle Morgan
PORTAGE PUBLIC SCHOOLS
8107 MUSTANG DRIVE
PORTAGE, MI 49002
jmorgan@elitefund.com

FCC Form 471: 251036245**BEN:** 131279**Wave:** 5**Application Nickname:** Portage PS 2025 C2 471

Totals

Total Committed	\$57,175.00
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What is in this letter?

Thank you for submitting your application for Funding Year 2025 Schools and Libraries Program (E-rate) funding. Attached to this letter, you will find the funding statuses for the FCC Form(s) 471, Services Ordered and Certification Form, that you submitted and referenced above.

The Universal Service Administrative Company (USAC) is sending this information to both the associated applicant(s) and the service provider(s) so that you can work together to complete the funding process.

Next Steps

1. Work with your service provider(s) to determine if your bills will be discounted or if you will request reimbursement from USAC after paying the full cost for the services you receive.
2. Review the [Children's Internet Protection Act \(CIPA\)](#) requirements and file the [FCC Form 486](#) (Service Confirmation and CIPA Certification Form). **The deadline to submit this form is 120 days from the date of this letter or from the service start date (whichever is later).**
3. Invoice USAC

- **If you (the applicant) are invoicing USAC:** You must pay your service provider(s) the full cost for the services you receive and file the [FCC Form 472](#), the Billed Entity Applicant Reimbursement (BEAR) Form, to invoice USAC for reimbursement of the discounted amount.
- **If your service provider(s) is invoicing USAC:** The service provider(s) must provide services, bill the applicant for the non-discounted share, and file the [FCC Form 474](#), the Service Provider Invoice (SPI) form, to invoice USAC for reimbursement for the discounted portion of costs. Every funding year, service providers must file an [FCC Form 473](#), the Service Provider Annual Certification Form, to be able to submit invoices and to receive disbursements.
- **To receive an invoice deadline extension, the applicant or service provider** must request an extension on or before the last date to invoice. **If you anticipate, for any reason, that invoices cannot be filed on time**, USAC will grant a one-time, 120-day invoice deadline extension if timely requested.

How to Appeal or Request a Waiver of a Decision

You can appeal or request a waiver of a decision in this letter **within 60 calendar days** of the date of this letter. Failure to meet this deadline will result in an automatic dismissal of your appeal or waiver request.

Note: The Federal Communications Commission (FCC) will not accept appeals of USAC decisions that have not first been appealed to USAC. However, if you are seeking a waiver of E-rate program rules, you must submit your request to the FCC and not to USAC. USAC is not able to waive the E-rate program rules.

- **To submit your appeal to USAC**, visit the Appeals section in the [E-rate Productivity Center \(EPC\)](#) and provide the required information. USAC will reply to your appeal submissions to confirm receipt. Visit USAC's [website](#) for additional information on submitting an appeal to USAC, including step-by-step instructions.
- **To request a waiver of the FCC's rules**, please submit it to the FCC in proceeding number CC Docket No. 02-6 using the [Electronic Comment Filing System \(ECFS\)](#). Include your contact information, a statement that your filing is a waiver request, identifying information, the FCC rule(s) for which you are seeking a waiver, a full description of the relevant facts that you believe support your waiver request and any related relief, and any supporting documentation.

For appeals to USAC or to the FCC, be sure to keep a copy of your entire appeal, including any correspondence and documentation, and provide a copy to the affected service provider(s).

Obligation to Pay Non-Discount Portion

Applicants are required to pay the non-discount portion of the cost of the eligible products and/or services to their service providers. Service providers are required to bill applicants for the non-discount portion of costs for the eligible products and/or services. The FCC stated that requiring applicants to pay the non-discounted share of costs ensures efficiency and accountability in the program. If using the BEAR invoicing method, the applicant must pay the service provider in full (the non-discount plus discount portion) **before** seeking reimbursement from USAC. If using the SPI invoicing method, the service provider must first bill the applicant **before** invoicing USAC.

Notice on Rules and Funds Availability

The applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program and the FCC's rules. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake to assure that committed funds are being used in accordance with such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction of USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds.

Funding Commitment Decision Overview

Funding Year 2025

Application Comments for FCC Form 471: #251036245

The applicant did not submit any RAL corrections.

Funding Commitment Decision Overview

Funding Request Number (FRN)	Service Provider Name	Amount Requested	Amount Committed	Status
2599051332	Vector Tech Group	\$57,175.00	\$57,175.00	Funded

FRN 2599051332	Service Type Internal Connections	Status Funded
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Dollars Committed			
Monthly Cost		One-time Cost	
Months of Service	12		
Total Eligible Recurring Charges	\$0.00	Total Eligible One Time Charges	\$114,350.00
Total Pre-discount Charges		\$114,350.00	
Discount Rate		50.00%	
Committed Amount		\$57,175.00	

Dates	
Service Start Date	7/1/2025
Contract Expiration Date	9/30/2026
Contract Award Date	3/24/2025
Service Delivery Deadline	9/30/2026
Expiration Date (All Extensions)	

Service Provider and Contract Information	
Service Provider	Vector Tech Group
SPIN (498ID)	143049512
Contract Number	
Account Number	
Establishing FCC Form 470	250023729

Consultant Information	
Consultant Name	
Consultant's Employer	Elite Fund Inc
CRN	16043589

Funding Commitment Decision Comments

MR1: Approved as submitted.

E-Rate Bid Assessment Worksheet

Funding Year 2025

Project or Service Description

UPSs

Vendor Scoring (use additional worksheets if necessary)

Selection Criteria	Weight*	Vector Tech Group (\$114,350) - Alternate 2		Graybar (\$112,846.24)		JemTech (\$134,613.00)		People Driven Technology (\$140,373.94)		Raw Score	Weighted Score
		Raw Score**	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score		
Prices/Charges	30%	4	1.2	5	1.5	3	0.9	2	0.6		0
Prior Experience	20%	5	1	4	0.8	1	0.2	4	0.8		0
Understanding of Needs	5%	5	0.25	4	0.2	4	0.2	4	0.2		0
Financial Stability	5%	5	0.25	5	0.25	3	0.15	5	0.25		0
Personnel Qualifications	5%	5	0.25	5	0.25	3	0.15	5	0.25		0
Comply with the spirit of the district's long range technology plan	5%	5	0.25	5	0.25	3	0.15	4	0.2		0
Compatibility with district hardware/software standards as set forth within district's long range technology plan	5%	5	0.25	4	0.2	4	0.2	4	0.2		0
Provide lower long-term cost of ownership	5%	5	0.25	5	0.25	5	0.25	5	0.25		0

Ability to upgrade and adapt to technological advances	5%	5	0.25	5	0.25	5	0.25	5	0.25			0
Completeness of response and adherence to bid specifications	5%	5	0.25	4	0.2	4	0.2	4	0.2			0
Summary of project implementation plan	5%	5	0.25	3	0.15	4	0.2	5	0.25			0
Capability of the bidder to successfully complete the installation within the required time frame	5%	5	0.25	5	0.25	5	0.25	5	0.25			0
Overall Ranking		100%	470%	455%	310%	370%	0%					

Vendor Selected: Vector Tech Group
Approved By: Ryan Miller
Title: Director of Technology

Bid Assessment Comments, if needed:
 Vector Tech Group's bid included Alternate 2, which provides N1 Critical Lithium Ion w/ 10 year warranty and 15 year life expectancy

Notes:
 * Percentage weights must add up to 100%. Price must be weighted the heaviest.
 ** Evaluated on a scale of 1 to 5: 1=worst, 5=best.
 *** Weight x Raw Score

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

4. Purchase Switches for New CEL/HAV (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are recommended.

Move Discussion Item to Action

Motion offered by _____, seconded by _____, that the Board of Education move the Purchase of Switches discussion item to action.

Action

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of Ruckus network switches and licensing from Vector Tech Group, for the new Central and Haverhill Elementary Schools, in the amount of \$163,525.00, the funds for which will come from the 2023 Bond Fund.



To: Mark Bielang, Superintendent
From: Ryan Miller, Director of Information and Technology
CC: Paula Johnson, Director of Finance
Date: June 10, 2025
Re: Network Equipment for CEL and HAV

RECOMMENDATION

I recommend that the Board of Education approve the purchase of Ruckus network switches and licensing from Vector Tech Group, for the new Central and Haverhill Elementary Schools, in the amount of \$163,525. The funds for the network equipment will come from the 2023 bond fund.

School	Sub Total(s)
Central Elementary	\$82,850
Haverhill Elementary	\$80,675
Grand Total	\$163,525

BACKGROUND INFORMATION

This network equipment is necessary to run the internet, phones, and all associated network services for the two new buildings. The Ruckus equipment matches our current network infrastructure and ensures compatibility with our data center. We have harvested all of the viable networking equipment from the old Central and Woodland Elementary schools, which can be repurposed throughout the district as needed for failing or aging equipment.

BIDDING PROCESS

This purchase is being made using the State of Michigan REMC contract with Vector Tech Group, therefore no RFP was required. For your reference, a copy of the itemized quotes for each building are attached.

If the Board of Education is comfortable, it would be appreciated if this recommendation could be approved at the June 16, 2025 Board meeting. I would be happy to answer any questions that the Board may have on this contract.

We have prepared a quote for you

Central Elementary Network Switches.

Quote # JB027482
Version 1

Prepared for:

Portage Public Schools

Prepared by:

Jake Baker



Tuesday, May 27, 2025

Portage Public Schools
Shane DeRidder
8107 Mustang Drive
Portage, MI 49002
sderidder@portageps.org

Dear Shane,



Vector Tech Group is pleased to present this proposal for your company. We look forward to partnering with you to provide customizable technology solutions depending on the needs and expectations that are unique to your organization. In this proposal, we will present a brief overview of our solutions offerings.

Vector Tech Group is the leader in on-demand technology solutions. Since 1991, we have been offering customizable technology solutions to meet our clients' short-term and long-term needs. We provide our clients with the expertise, reliability, and flexibility that is required within your technology environment.


Thank you again for allowing Vector Tech Group the opportunity to be your technology partner. We hope you will find that our services, knowledge, and flexibility are just what you are looking for in a technology partner. If you have any questions, please do not hesitate to contact me.

Jake Baker
Sales
Vector Tech Group


MDF

Qty	Description		Price	Ext. Price
1	RUCKUS ICX 7550-24F Ethernet Switch - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet, 40 Gigabit Ethernet, 100 Gigabit Ethernet - 100Base-X, 10GBase-X, 40GBase-X, 100GBase-X - 3 Layer Supported - Modular - 142.70 W Power Consumption - Optical Fiber -		\$6,250.00	\$6,250.00
8	RUCKUS ICX8200-48ZP Ethernet Switch - 48 Ports - Manageable - 25 Gigabit Ethernet, Gigabit Ethernet - 25GBase-X, 10/100/1000Base-T, 2.5GBase-T - 3 Layer Supported - 1839 W Power Consumption - 1480 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - R		\$4,400.00	\$35,200.00
1	RUCKUS Premium Layer 3 - License - 1 License		\$450.00	\$450.00
16	6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 (210101BK)		\$0.00	\$0.00
9	Ruckus SmartZone Switch Management - License - 1 Switch		\$75.00	\$675.00
			Subtotal	\$42,575.00

IDF1A

Qty	Description		Price	Ext. Price
3	RUCKUS ICX8200-48ZP Ethernet Switch - 48 Ports - Manageable - 25 Gigabit Ethernet, Gigabit Ethernet - 25GBase-X, 10/100/1000Base-T, 2.5GBase-T - 3 Layer Supported - 1839 W Power Consumption - 1480 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - R		\$4,400.00	\$13,200.00
6	6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 (210101BK)		\$0.00	\$0.00
3	Ruckus SmartZone Switch Management - License - 1 Switch		\$75.00	\$225.00
			Subtotal	\$13,425.00

IDF2A

Qty	Description		Price	Ext. Price
6	RUCKUS ICX8200-48ZP Ethernet Switch - 48 Ports - Manageable - 25 Gigabit Ethernet, Gigabit Ethernet - 25GBase-X, 10/100/1000Base-T, 2.5GBase-T - 3 Layer Supported - 1839 W Power Consumption - 1480 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - R		\$4,400.00	\$26,400.00
12	6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 (210101BK)		\$0.00	\$0.00
6	Ruckus SmartZone Switch Management - License - 1 Switch		\$75.00	\$450.00

IDF2A

Qty	Description	Price	Ext. Price
		Subtotal	\$26,850.00



Central Elementary Network Switches.

Prepared by:

Vector Tech Group

Jake Baker
(989) 695-9661
Fax (989)455-4031
jakebaker@vectortechgroup.com

Prepared for:

Portage Public Schools

8107 Mustang Drive
Portage, MI 49002
Shane DeRidder
(269) 323-5111
sderidder@portageps.org

Quote Information:

Quote #: JB027482

Version: 1
Delivery Date: 05/27/2025
Expiration Date: 06/27/2025

Quote Summary

Description	Amount
MDF	\$42,575.00
IDF1A	\$13,425.00
IDF2A	\$26,850.00
Total:	\$82,850.00

By electronically signing you are agreeing to all aspects of this proposal agreement including the attached MSA, Scope of work, any and all terms and conditions, non-disclosures or any other attachments.

Taxes, shipping, handling, late fees and any other fees may apply. Vector reserves the right to cancel orders arising from pricing or other errors.

Vector Tech Group

Portage Public Schools

Signature: _____

Signature: _____

Name: Jake Baker

Name: Shane DeRidder

Title: Sales

Date: _____

Date: _____

MSA

MASTER SERVICE AGREEMENT

This Master Service Agreement (“MSA”) has been made and entered into on this May 27, 2025 (“Effective Date”) by and between SOLUTIONS PLUS (+) CONSULTING, INC. d/b/a VECTOR TECH GROUP (“VECTOR TECH GROUP”), and Portage Public Schools (“CUSTOMER”), for the purpose of VECTOR TECH GROUP and/or its affiliates providing CUSTOMER services as set forth in one or more Scope(s) of Work, which shall be deemed incorporated by reference and made part of this MSA.

DEFINITIONS:

- (a) “Cloud Solutions Platform” means a platform that provides fully managed cloud services.
- (b) “Cyber Security Platform” means a platform that may include a range of cyber security solutions, including SIEM monitoring, threat assessment programs, network assessments, and PPII training.
- (c) “Hardware Service” means the provisioning of tools, machinery, and other equipment to CUSTOMER for technology solutions.
- (d) “Managed Service Platform” means a platform that provides endpoint and firewall protection, provides antivirus software, and/or actively manages remote client programs.
- (e) “Scope of Work” means the order prepared by VECTOR TECH GROUP defining the work to be done for, and platforms purchased by, CUSTOMER.
- (f) “Staffed Managed Service Platform” means a platform providing VECTOR TECH GROUP staff member(s) to CUSTOMER to facilitate the active maintenance of the Managed Service Platform.

AGREEMENT:

VECTOR TECH GROUP and CUSTOMER agree as follows:

1. **Provision of the Service.** VECTOR TECH GROUP will provide CUSTOMER with services as described in the Scope(s) of Work for the term of this MSA.
2. **Term and Renewal.** The term of this MSA shall commence as of the Effective Date and shall remain in effect for one year, unless earlier terminated in accordance with the provisions of this MSA (“Initial Term”). Following the Initial Term, this MSA shall automatically continue in full force on a month-to-month term and at then current month-to-month rates until and unless a party provides written notice of termination pursuant to this MSA (“Subsequent Term”). Nothing in this section shall prohibit VECTOR TECH GROUP and CUSTOMER from agreeing in writing to a term other than a month-to-month term following the Initial Term (“Renewal Term”). This MSA governs all Initial Terms, Subsequent Terms, and Renewal terms.
3. **Payment.** All invoices are due upon receipt. Nonpayment of any invoice constitutes a material breach

of this MSA and default. VECTOR TECH GROUP also reserves the right to conduct a review of CUSTOMER'S credit rating and credit history as a condition of providing or continuing to provide service.

4. **Termination; No Retention of Data.** CUSTOMER may not terminate this MSA during the Initial Term. CUSTOMER may terminate this MSA at the end of or following the Initial Term for any reason with 90 days' prior written notice to VECTOR TECH GROUP. VECTOR TECH GROUP may terminate this MSA or any Scope of Work, in whole or in part, or suspend service at any time upon: (i) any failure of CUSTOMER to timely pay any and all amounts due hereunder (ii) any breach by CUSTOMER of any provision of this MSA or any Scope of Work; (iii) any insolvency, bankruptcy, assignment for the benefit of creditors, appointment of a trustee or receiver or similar event with respect to CUSTOMER; or (iv) any governmental prohibition or required alteration of the service provided hereunder necessitating such termination. No such termination other than pursuant to subparagraph (iv) of this Section shall relieve CUSTOMER of its obligation to make payments pursuant to any Scope of Work including, without limitation, the obligation to make payments for charges accrued but unpaid as of the termination date.

Following termination of this MSA by either party, VECTOR TECH GROUP may, without further notice to CUSTOMER, erase, delete, or no otherwise no longer CUSTOMER'S data.

5. **Excusable Delay or Failure.** Neither party will be in default or otherwise liable for any outage, delay, or failure of its performance under this MSA or any Scope of Work to the extent such outage, delay, or failure arises by reason of act of God, the elements, adverse weather conditions, fire, flood, riots, strikes, accident, war, pandemic, local or national emergency, governmental requirement or any action of government in its sovereign capacity, act of civil or military authority, supplier action or inaction, inability to secure materials, labor or transportation, or any other cause or circumstance, whether of a similar or dissimilar nature to the foregoing, beyond the reasonable control and without the fault or negligence of the affected party. Any such delay or failure shall suspend the MSA or any Scope of Work until the delay or failure ceases, and, if practical, the period of the MSA or Scope of Work shall be deemed extended accordingly. If any failure of performance by VECTOR TECH GROUP is for more than 30 days, then CUSTOMER may terminate without liability (other than charges accrued but unpaid up to the termination date that are applicable to the terminated Scope(s) of Work) only that portion of any Scope of Work related services so affected, upon 10 days' prior written notice to VECTOR TECH GROUP following the failure of performance.

6. **LIMITATION OF LIABILITY AND DISCLAIMER OF WARRANTIES.** EXCEPT AS OTHERWISE SET FORTH IN THIS MSA, VECTOR TECH GROUP MAKES NO WARRANTIES, REPRESENTATIONS OR OTHER AGREEMENTS, EXPRESS OR IMPLIED, TO CUSTOMER OR ANY THIRD PARTY WITH RESPECT TO THE SERVICE OR EQUIPMENT SET FORTH IN ANY SCOPE OF WORK OR OTHERWISE PROVIDED BY VECTOR TECH GROUP TO CUSTOMER, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE.

VECTOR TECH GROUP IS NOT LIABLE FOR ANY DAMAGE, LOSS, OR EXPENSE OF ANY KIND ARISING OUT OF, RELATED TO, OR RESULTING FROM THE SERVICE, INCLUDING, BUT NOT LIMITED TO, DAMAGE, LOSS, OR EXPENSE RELATED TO RANSOMWARE, STOLEN DATA, OR LOST DATA UNLESS SUCH DAMAGE, LOSS, OR EXPENSE IS THE RESULT OF VECTOR TECH GROUP'S GROSS NEGLIGENCE. IN NO EVENT SHALL VECTOR TECH GROUP BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, INDIRECT, OR PUNITIVE DAMAGES INCLUDING, WITHOUT LIMITATION, LOSS OF REVENUE OR PROFIT OR ANY OTHER BUSINESS LOSS INCLUDING GOODWILL, LOSS OF USE OF ANY PROPERTY, COST OF SUBSTITUTE PERFORMANCE, EQUIPMENT OR SERVICES, DOWNTIME COSTS AND CLAIMS OF CUSTOMER.

THE FOREGOING LIMITATIONS APPLY TO ALL CAUSES OF ACTION AND CLAIMS OF ANY KIND ARISING OUT OF OR RELATED TO THIS MSA OR ANY SCOPE OF WORK. CUSTOMER ACKNOWLEDGES AND ACCEPTS THE REASONABLENESS OF THE FOREGOING DISCLAIMERS AND LIMITATIONS OF LIABILITY. FOR PURPOSES OF THIS SECTION, ALL REFERENCES TO VECTOR TECH GROUP SHALL INCLUDE ITS RESPECTIVE AFFILIATES, AGENTS, OFFICERS, DIRECTORS, SHAREHOLDERS, MEMBERS, EMPLOYEES, AND ASSIGNS.

7. **ASSUMPTION OF RISK.** FROM TIME TO TIME, VECTOR TECH GROUP MAY PROVIDE CUSTOMER WITH PLATFORMS, EQUIPMENT, OR SERVICES NOT SPECIFICALLY OUTLINED IN A SCOPE OF WORK. THE PROVISIONING OF SUCH PLATFORMS, EQUIPMENT, OR SERVICES ARE SUBJECT TO ALL TERMS OF THIS MSA.

NEITHER VECTOR TECH GROUP NOR ANY OF ITS EMPLOYEES OR AGENTS ARE CERTIFIED BY ANY AGENCY OR COMPANY AUTHORIZED TO CERTIFY BUSINESSES OR INDIVIDUALS IN THE CYBERSECURITY INDUSTRY.

8. **Indemnification.** CUSTOMER shall protect, defend, indemnify, and hold harmless VECTOR TECH GROUP, its officers, directors, employees, contractors, affiliates, and agents, from and against any and all liabilities, claims, losses, damages, expenses (including reasonable attorney's fees and costs), judgments, and causes of action arising from or related to any claim made by any of CUSTOMER'S customers or related to CUSTOMER'S willful misconduct, negligent act, omission, or other wrongful act.

9. **Equipment and Location.** CUSTOMER will not allow or cause any service, facility, or equipment of VECTOR TECH GROUP to be rearranged, moved, modified, repaired, or relocated without VECTOR TECH GROUP'S written consent. CUSTOMER will not create or allow any liens or other encumbrances to be placed on any such facilities or equipment of VECTOR TECH GROUP. If CUSTOMER relocates or changes the place of the service provided under any Scope of Work, CUSTOMER will pay all additional installation and related charges associated with such relocation. All VECTOR TECH GROUP equipment shall remain the exclusive property of VECTOR TECH GROUP and be immediately returned to VECTOR TECH GROUP upon termination of this MSA.

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VECTOR TECH GROUP and CUSTOMER are responsible for their own costs and attorney fees incurred in relation to any dispute or claim, except that CUSTOMER agrees to pay any and all costs, including actual attorney fees, incurred by VECTOR TECH GROUP to collect any past-due sums under this MSA or any Scope of Work.

11. **Modification.** VECTOR TECH GROUP may, in its sole discretion and without advance notice, modify this MSA or any terms herein. CUSTOMER will be bound by the modification, which is effective and binding when VECTOR TECH GROUP notifies CUSTOMER that this MSA is modified by sending an email to the address set forth below, or at such other address as the CUSTOMER may provide in writing to VECTOR TECH GROUP to receive notices. The modification will be binding and effective regardless of whether CUSTOMER has actual notice of the

modification.

12. **Non-Solicitation.** VECTOR TECH GROUP and CUSTOMER agree that during the Initial Term, any Renewal Terms, any Subsequent Terms, and for a period of 12 months following termination of this MSA they shall not, for themselves or on behalf of any other party, directly or indirectly, contact, solicit, interfere with, disrupt or attempt to disrupt, or seek to obtain for their own benefit, or for the benefit of any other party, any relationship, arrangement or contract with each other's employees, agents, and contractors. In addition, at no time during the Initial Term, any Renewal Terms, any Subsequent Terms, and for a period of 12 months following termination of this MSA shall VECTOR TECH GROUP or CUSTOMER directly or indirectly solicit or hire/engage or solicit for hire/engagement, whether for themselves or on behalf of any other party, any employee or contractor of the other party or any former employee or contractor whose employment or engagement with that party terminated during the 3 month period immediately preceding such solicitation and/or hire.

13. **Miscellaneous.**

13.1. **Governing Law.** This MSA and all Scopes of Work are deemed to be made in the State of Michigan and will be governed by the laws of the State of Michigan, without regard to choice of law provisions.

13.2. **Severability.** If a court determines that any term, covenant, condition, or provision of this MSA is illegal or the application thereof to any party to this MSA or in any circumstance shall to any extent be invalid or unenforceable, the remainder of this MSA, or the application of such term, condition, or provision to persons or in circumstances other than those with respect to which it is held invalid or unenforceable, shall not be affected thereby, and each term, condition, and provision of this MSA shall be valid and enforceable to the fullest extent permitted by law.

13.3. **Waiver.** Failure of either party to enforce any of the provisions of or its rights under this MSA, or the waiver thereof in any instance, shall not be construed as a general waiver or relinquishment of any rights.

13.4. **Third Party Beneficiaries.** The representations, covenants, obligations, rights, and agreements of the parties set forth in this MSA are not intended for, nor shall they be for the benefit of or enforceable by, any third party or person not a party to this MSA including, without limitation, CUSTOMER'S end user and customers. Under this MSA, VECTOR TECH GROUP shall have no relationship with the end user and customers to which CUSTOMER may provide service. CUSTOMER further acknowledges and agrees that no fiduciary relationship arises under this MSA or any Scope of Work.

13.5. **Notices.** Any notice given or made pursuant to this MSA or any Scope of Work will be effective if in writing and delivered to the address set forth below or such other address as the parties may provide to one another by reputable overnight courier, by certified mail, return receipt requested, or by email.

If to VECTOR TECH GROUP

Attn:
Bill Loiacano, CEO
VECTOR TECH GROUP
9364 W. Freeland Road



Freeland, Michigan, 48623
Office: 989-695-9661
Fax: 989-695-6113
www.vectortechgroup.com

If to CUSTOMER:
Shane DeRidder
8107 Mustang Drive
Portage, MI 49002
Phone: (269) 323-5111
Email: sderidder@portageps.org

The parties have entered into this Agreement as of the day and year set forth above.

CUSTOMER
Portage Public Schools

SOLUTIONS PLUS (+) CONSULTING, INC.
d/b/a VECTOR TECH GROUP

By:
Its:

By:
Its:

We have prepared a quote for you

Haverhill Elementary Network Switches.

Quote # JB027484
Version 1

Prepared for:

Portage Public Schools

Prepared by:

Jake Baker



Tuesday, May 27, 2025

Portage Public Schools
Shane DeRidder
8107 Mustang Drive
Portage, MI 49002
sderidder@portageps.org

Dear Shane,



Vector Tech Group is pleased to present this proposal for your company. We look forward to partnering with you to provide customizable technology solutions depending on the needs and expectations that are unique to your organization. In this proposal, we will present a brief overview of our solutions offerings.

Vector Tech Group is the leader in on-demand technology solutions. Since 1991, we have been offering customizable technology solutions to meet our clients' short-term and long-term needs. We provide our clients with the expertise, reliability, and flexibility that is required within your technology environment.


Thank you again for allowing Vector Tech Group the opportunity to be your technology partner. We hope you will find that our services, knowledge, and flexibility are just what you are looking for in a technology partner. If you have any questions, please do not hesitate to contact me.

Jake Baker
Sales
Vector Tech Group

MDF

Qty	Description		Price	Ext. Price
2	RUCKUS ICX 7550-24F Ethernet Switch - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet, 40 Gigabit Ethernet, 100 Gigabit Ethernet - 100Base-X, 10GBase-X, 40GBase-X, 100GBase-X - 3 Layer Supported - Modular - 142.70 W Power Consumption - Optical Fiber -		\$6,250.00	\$12,500.00
8	RUCKUS ICX8200-48ZP Ethernet Switch - 48 Ports - Manageable - 25 Gigabit Ethernet, Gigabit Ethernet - 25GBase-X, 10/100/1000Base-T, 2.5GBase-T - 3 Layer Supported - 1839 W Power Consumption - 1480 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - R		\$4,400.00	\$35,200.00
2	RUCKUS Premium Layer 3 - License - 1 License		\$450.00	\$900.00
16	6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 (210101BK)		\$0.00	\$0.00
10	Ruckus SmartZone Switch Management - License - 1 Switch		\$75.00	\$750.00
			Subtotal	\$49,350.00

IDF2A

Qty	Description		Price	Ext. Price
7	RUCKUS ICX8200-48ZP Ethernet Switch - 48 Ports - Manageable - 25 Gigabit Ethernet, Gigabit Ethernet - 25GBase-X, 10/100/1000Base-T, 2.5GBase-T - 3 Layer Supported - 1839 W Power Consumption - 1480 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - R		\$4,400.00	\$30,800.00
14	6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 6Ft Computer Power Cord 5-15P to C-13 Black, SVT 18/3 (210101BK)		\$0.00	\$0.00
7	Ruckus SmartZone Switch Management - License - 1 Switch		\$75.00	\$525.00
			Subtotal	\$31,325.00



Haverhill Elementary Network Switches.

Prepared by:**Vector Tech Group**

Jake Baker
 (989) 695-9661
 Fax (989)455-4031
 jakebaker@vectortechgroup.com

Prepared for:**Portage Public Schools**

8107 Mustang Drive
 Portage, MI 49002
 Shane DeRidder
 (269) 323-5111
 sderidder@portageps.org

Quote Information:**Quote #: JB027484**

Version: 1
 Delivery Date: 05/27/2025
 Expiration Date: 06/27/2025

Quote Summary

Description	Amount
MDF	\$49,350.00
IDF2A	\$31,325.00
Total:	\$80,675.00

By electronically signing you are agreeing to all aspects of this proposal agreement including the attached MSA, Scope of work, any and all terms and conditions, non-disclosures or any other attachments.

Taxes, shipping, handling, late fees and any other fees may apply. Vector reserves the right to cancel orders arising from pricing or other errors.

Vector Tech Group**Portage Public Schools**

Signature: _____

Signature: _____

Name: Jake BakerName: Shane DeRidderTitle: Sales

Date: _____

Date: _____

MSA

MASTER SERVICE AGREEMENT

This Master Service Agreement (“MSA”) has been made and entered into on this May 27, 2025 (“Effective Date”) by and between SOLUTIONS PLUS (+) CONSULTING, INC. d/b/a VECTOR TECH GROUP (“VECTOR TECH GROUP”), and Portage Public Schools (“CUSTOMER”), for the purpose of VECTOR TECH GROUP and/or its affiliates providing CUSTOMER services as set forth in one or more Scope(s) of Work, which shall be deemed incorporated by reference and made part of this MSA.

DEFINITIONS:

- (a) “Cloud Solutions Platform” means a platform that provides fully managed cloud services.
- (b) “Cyber Security Platform” means a platform that may include a range of cyber security solutions, including SIEM monitoring, threat assessment programs, network assessments, and PPII training.
- (c) “Hardware Service” means the provisioning of tools, machinery, and other equipment to CUSTOMER for technology solutions.
- (d) “Managed Service Platform” means a platform that provides endpoint and firewall protection, provides antivirus software, and/or actively manages remote client programs.
- (e) “Scope of Work” means the order prepared by VECTOR TECH GROUP defining the work to be done for, and platforms purchased by, CUSTOMER.
- (f) “Staffed Managed Service Platform” means a platform providing VECTOR TECH GROUP staff member(s) to CUSTOMER to facilitate the active maintenance of the Managed Service Platform.

AGREEMENT:

VECTOR TECH GROUP and CUSTOMER agree as follows:

1. **Provision of the Service.** VECTOR TECH GROUP will provide CUSTOMER with services as described in the Scope(s) of Work for the term of this MSA.
2. **Term and Renewal.** The term of this MSA shall commence as of the Effective Date and shall remain in effect for one year, unless earlier terminated in accordance with the provisions of this MSA (“Initial Term”). Following the Initial Term, this MSA shall automatically continue in full force on a month-to-month term and at then current month-to-month rates until and unless a party provides written notice of termination pursuant to this MSA (“Subsequent Term”). Nothing in this section shall prohibit VECTOR TECH GROUP and CUSTOMER from agreeing in writing to a term other than a month-to-month term following the Initial Term (“Renewal Term”). This MSA governs all Initial Terms, Subsequent Terms, and Renewal terms.
3. **Payment.** All invoices are due upon receipt. Nonpayment of any invoice constitutes a material breach

of this MSA and default. VECTOR TECH GROUP also reserves the right to conduct a review of CUSTOMER'S credit rating and credit history as a condition of providing or continuing to provide service.

4. **Termination; No Retention of Data.** CUSTOMER may not terminate this MSA during the Initial Term. CUSTOMER may terminate this MSA at the end of or following the Initial Term for any reason with 90 days' prior written notice to VECTOR TECH GROUP. VECTOR TECH GROUP may terminate this MSA or any Scope of Work, in whole or in part, or suspend service at any time upon: (i) any failure of CUSTOMER to timely pay any and all amounts due hereunder (ii) any breach by CUSTOMER of any provision of this MSA or any Scope of Work; (iii) any insolvency, bankruptcy, assignment for the benefit of creditors, appointment of a trustee or receiver or similar event with respect to CUSTOMER; or (iv) any governmental prohibition or required alteration of the service provided hereunder necessitating such termination. No such termination other than pursuant to subparagraph (iv) of this Section shall relieve CUSTOMER of its obligation to make payments pursuant to any Scope of Work including, without limitation, the obligation to make payments for charges accrued but unpaid as of the termination date.

Following termination of this MSA by either party, VECTOR TECH GROUP may, without further notice to CUSTOMER, erase, delete, or no otherwise no longer CUSTOMER'S data.

5. **Excusable Delay or Failure.** Neither party will be in default or otherwise liable for any outage, delay, or failure of its performance under this MSA or any Scope of Work to the extent such outage, delay, or failure arises by reason of act of God, the elements, adverse weather conditions, fire, flood, riots, strikes, accident, war, pandemic, local or national emergency, governmental requirement or any action of government in its sovereign capacity, act of civil or military authority, supplier action or inaction, inability to secure materials, labor or transportation, or any other cause or circumstance, whether of a similar or dissimilar nature to the foregoing, beyond the reasonable control and without the fault or negligence of the affected party. Any such delay or failure shall suspend the MSA or any Scope of Work until the delay or failure ceases, and, if practical, the period of the MSA or Scope of Work shall be deemed extended accordingly. If any failure of performance by VECTOR TECH GROUP is for more than 30 days, then CUSTOMER may terminate without liability (other than charges accrued but unpaid up to the termination date that are applicable to the terminated Scope(s) of Work) only that portion of any Scope of Work related services so affected, upon 10 days' prior written notice to VECTOR TECH GROUP following the failure of performance.

6. **LIMITATION OF LIABILITY AND DISCLAIMER OF WARRANTIES.** EXCEPT AS OTHERWISE SET FORTH IN THIS MSA, VECTOR TECH GROUP MAKES NO WARRANTIES, REPRESENTATIONS OR OTHER AGREEMENTS, EXPRESS OR IMPLIED, TO CUSTOMER OR ANY THIRD PARTY WITH RESPECT TO THE SERVICE OR EQUIPMENT SET FORTH IN ANY SCOPE OF WORK OR OTHERWISE PROVIDED BY VECTOR TECH GROUP TO CUSTOMER, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE.

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modification.

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If to VECTOR TECH GROUP

Attn:
Bill Loiacano, CEO
VECTOR TECH GROUP
9364 W. Freeland Road



Freeland, Michigan, 48623
Office: 989-695-9661
Fax: 989-695-6113
www.vectortechgroup.com

If to CUSTOMER:
Shane DeRidder
8107 Mustang Drive
Portage, MI 49002
Phone: (269) 323-5111
Email: sderidder@portageps.org

The parties have entered into this Agreement as of the day and year set forth above.

CUSTOMER
Portage Public Schools

SOLUTIONS PLUS (+) CONSULTING, INC.
d/b/a VECTOR TECH GROUP

By:
Its:

By:
Its:

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

5. Curriculum Purchase (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are recommended.

Move Discussion Item to Action

Motion offered by _____, seconded by _____, that the Board of Education move the Curriculum Purchase discussion item to action.

Action

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of curriculum materials for the 2025-26 school year, including replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth grade for a total cost not-to-exceed \$347,000.00, the funding for which will come from the 2025-26 General Fund Budget, 35j Literacy Grant and 35a5 Early Literacy Grant.

TO: Mark Bielang, Superintendent

FROM: Dr. Mackenzie Sheahan, Director of Curriculum Y5-8 and Dr. Tracy Speaker-Gerstheimer, Director of Curriculum 9-12

CC: Paula Johnson, Director of Finance
Dr. Michael Pascoe, Assistant Superintendent of Instruction

DATE: June 16, 2025

RECOMMENDATION

It is recommended that the Board of Education approve the purchase of curriculum materials for the 2025-2026 school year. This includes replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth grade. The total cost is not to exceed \$347,000. Funding for these materials will come from the 2025-2026 General Fund Budget, 35j Literacy Grant, and 35a5 Early Literacy Grant.

BACKGROUND

Annually, the Curriculum and Business offices collaborate to gather requests for curricular materials, including replacement texts and materials for course enrollments. These requests are sent to vendors for quotes and competitive bidding to ensure the best prices. The projected costs for these materials exceed the bid threshold, necessitating Board approval. All recommended texts and materials have been previously approved through the Curriculum Review Cycle process, the Curriculum Instruction Council (CIC), or the Board of Education.

Replacement Texts, Materials, and Consumable Texts:

- Purchased from vendors with the lowest quotes for orders under the bid threshold
- Typical vendors include Textbook Warehouse, Amazon, and Cengage Learning
- Total expenditure not to exceed \$132,000

Intervention Materials:

- Selected based on the publisher, lowest price, or being the sole publisher of the materials
- Typical vendors include Curriculum Associates and Textbook Warehouse
- Total expenditure not to exceed \$14,000

Renewal of Specific Course Materials:

- Course materials previously approved by the Board of Education, including TCI Science, Big Ideas Math, and Fishtank ELA
- Renewed based on the publisher, the lowest price, or being the sole publisher
- Total expenditure not to exceed \$201,000

The purchase of replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth grade is being made through a combination of utilizing our savings cooperatives and competitive quoting to ensure the best prices. The projected costs for these materials exceed the Board's required threshold, necessitating Board of Education approval.

To allow us to order in time for the start of the school year, I ask that, after a review of this recommendation, the Board of Education move this item to action.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

6. Lake Center Lighting Project (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are recommended.

Move Discussion Item to Action

Motion offered by _____, seconded by _____, that the Board of Education move the Lake Center Lighting Project discussion item to action.

Action

Motion offered by _____, seconded by _____, that the Board of Education authorize Owen-Ames-Kimball Co. to issue a Notice of Pending Award, in the amount indicated for the Lake Center Lighting Project, to Parkway Electric & Communications pending confirmation that all requirements of the contract documents have been met, and furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, a contract be awarded to Parkway Electric & Communications by Portage Public Schools, in the amount of \$760,450.00 with a sum total of all fees not-to-exceed \$893,222.00; the funds for which will come from the Building and Site Sinking Fund.

To: Mark Bielang, Superintendent
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: June 16, 2025
Re: Lake Center Lighting Project

RECOMMENDATION

I recommend the Board of Education authorize Owen-Ames-Kimball Co. to issue a Notice of Pending Award, in the amount indicated for the Lake Center Lighting Project, to Parkway Electric & Communications pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, a contract will be awarded to Parkway Electric & Communications by Portage Public Schools, in the amount of \$760,450 with a sum total of all fees not to exceed \$893,222. The funds will come from the Building and Site Sinking fund.

BACKGROUND INFORMATION

Lake Center's lighting control system began to have faults in its communication system during the 2024-2025 school year. This impacted our ability to schedule some of the lighting within the building. Over time, this has progressed and is currently not functioning at all. Attempts to correct the issues have failed due to the system being obsolete and no longer supported by the manufacturer. This has resulted in leaving a large amount of building fixtures on 24 hours a day/seven days a week without the ability to turn them off.

The proposed lighting system will be similar to the lighting system installed in the new elementary schools. The lighting fixtures will be similar in appearance to the current lighting fixtures except the bulbs will be LED which are less expensive to operate. The new system will also offer the ability to dim all classrooms, corridors, and large spaces as desired. We will need to address the lighting at Twelfth Street Elementary School next summer.

BIDDING PROCESS

The lighting project was competitively bid with Parkway Electric & Communications being the lowest qualified bid. A bid tab is enclosed to this recommendation for your review.

I would be happy to answer any questions.

Enclosure



Portage Public Schools
Lake Center Elementary Lighting & Controls Replacement
Motion Recommendation
Construction Manager: Owen-Ames-Kimball Co.

RECOMMENDED MOTION

I move that Owen-Ames-Kimball Co. be authorized to issue a Notice of Pending Award, in the amount indicated, to the contractor listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, a contract be awarded to this contractor by Portage Public Schools.

1	Electrical	Parkway Electric & Communications	\$760,450
		Total Awards	\$760,450



Portage Public Schools
Lake Center Elementary Lighting & Controls Replacement
Award Summary Sheet
Construction Manager: Owen-Ames-Kimball Co.



	Bid Category	Contractor	Total
1	Electrical	Parkway Electric & Communications	760,450
	General Conditions	Owen-Ames-Kimball Co.	24,997
	Preconstruction Fee	Owen-Ames-Kimball Co.	1,440
	CM Fee	Owen-Ames-Kimball Co.	25,133
		Subtotal	812,020
	Building Contingency		81,202
		Billing Subtotal	893,222
	Total		893,222

Portage Public Schools
 Lake Center Elementary Lighting & Controls Replacement
 Owen-Ames-Kimball Co. - Construction Manager
 May 28th, 2025 - 2:00PM



Bid Category No. 01 - Electrical				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Parkway Electric & Communications (Holland, MI)	Y	1,2,3	\$760,450	
Moore Electrical Service, Inc (Kalamazoo, MI)	Y	1,2,3	\$780,000	
Hi-Tech Electric Company (Portage, MI)	Y	1,2,3	\$990,000	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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X. Discussion Items

7. Musical Instrument Purchase (OP 6320)



To: Mark Bielang, Superintendent

From: Johnny Edwards, Assistant Superintendent of Operations

CC: Paula Johnson, Director of Finance; Michael Pascoe, Assistant Superintendent of Instruction

Date: June 9, 2025

Re: Recommendation for Purchase of Musical Instruments

RECOMMENDATION

I recommend that the Board of Education approve the purchase of musical instruments for band, orchestra, choir, and elementary music classrooms. These costs total \$369,576. The cost for this purchase will come from the 2019 Unallocated Contingency Bond Fund.

Vendor	Total Cost
Marshall Music	\$20,286.00
Taylor Music	\$129,396.00
Washington Music	\$23,425.00
Meyer Music	\$36,998.00
Sweetwater Sound	\$104,047.00
West Music	\$54,955.00
Amazon	\$469.00
Total	\$369,576.00

BACKGROUND INFORMATION

We are proud to bring forward a district-wide request that represents a collaborative, K–12 effort to strengthen and support our district music programs. Over the past year, each school identified and prioritized its most pressing instrumental needs. Through this coordinated process, we developed a purchase proposal that ensures every school could receive its priority items. This project is a critical step toward quality music education for all PPS students.

Throughout this process, it became evident that one of the long-standing challenges to developing a sustainable, long-term funding plan for music equipment is the absence of a centralized inventory system for district-owned instruments. Currently, each building manages and tracks its inventory independently. However, without a unified system, it is difficult to maintain consistency across the district, anticipate replacement needs, or plan annual budgets accurately. Changes in staffing, enrollment, and curriculum needs have further contributed to gaps in the data we rely on for resource allocation.

Memo re Musical Instrument Purchase
June 9, 2025
Page 2

To address this, PPS has started using the Destiny/Follett data management system to track all district-owned musical instruments. This is the same platform already used effectively by our media centers to manage textbooks and other instructional materials. The system allows for district-wide visibility, tracks purchase dates and frequency of use, and provides reporting tools to help forecast the lifespan and future replacement needs of our equipment. Adopting this system is an essential infrastructure improvement that will support more accurate planning and budgeting in the years to come.

BIDDING PROCESS

These items were bid through a formal bidding process. In total, six responses were received for the bidding items. For your reference, a copy of the bid tab has been included. Marshall Music, Taylor Music, Washington Music, Meyer Music, Sweetwater Sound, and West Music were all chosen based on product and delivery availability. We will be making a purchase through Amazon, an approved vendor with our purchasing cooperative.

I would be happy to answer any questions you may have about this recommendation.



Enclosure

Portage Public Schools - Bid Tab

#10726 - Musical Instruments

06/02/2025@ 10:00 am

Vendor Name	Marshall Music	Taylor Music	Washington Music Center	Meyer Music	Sweetwater Sound	West Music
Location	Lansing, MI	Aberdeen, SD	Wheaton, MD	Grand rapids, MI	Fort Wayne, IN	Coralville, IA
Phone Number	517-318-9306	1-800-872-2263	301-946-8808	616-975-1122	800-222-4700	800-397-9378
Contact Name	Pete Birchler	Mary McKinney	Mandy Fried	Kelley Heise	Allison McClane	Stephanie Adams
Contact E Mail	pbirchler@marshallsmusic.com	mary@taylormusic.com	bids@chucklevins.com	kheise@meyer-music.com	procurementoffice@sweetwater.com	bids@westmusic.com
Legal Forms						
Familial	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Iran Econ Act	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Legal Status Form	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Addendums	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Totals						
Total Cost	\$412,219.90	\$235,402.67	\$281,716.25	\$36,997.90	\$210,349.19	\$158,087.84
Shipping and Delivery	Free	Included	Included	Included	\$0.00	Included
Delivery Estimate	Provided Upon PO Submission	30 Days Unless Noted	Based on Availability at time of order	In Stock Except Special Order	Varies see additional information	See attached
Other	Instruments added to service plan free of charge	Not all items bids		Alternate Available		


6/2/25
 Signature Date

6/2/25
 Signature Date

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

8. Purchase of Upgrades to STEM Labs (OP 6320)



To: Mark Bielang, Superintendent

From: Johnny Edwards, Assistant Superintendent of Operations

CC: Paula Johnson, Director of Finance; Michael Pascoe, Assistant Superintendent of Instruction

Date: June 16, 2025

Re: Recommendation for Purchase of Upgrades to the Middle School STEM Labs

RECOMMENDATION

I recommend that the Board of Education approve the purchase of equipment for the Technical and Applied Science classrooms at Central, North, and West Middle Schools. These costs total \$30,315. The cost for this purchase will come from the 2019 Unallocated Contingency Bond Fund.

Vendor	Total Cost
Bambulab	\$5,544.00
Rockler	\$5,399.00
Amazon	\$2,536
X-Tool	\$12,327.00
Laguna Tools	\$1,500.00
Acme Tools	\$1,800.00
Grizzly.com	\$1,209.00
Total	\$30,315.00

BACKGROUND INFORMATION

Each of our middle schools offers an elective STEM course designed to engage students in hands-on, project-based learning. These courses allow students to explore a variety of technologies while applying the design cycle to real-world challenges. As part of their experience, students also learn to safely use both hand and power tools to create woodworking and STEM-related projects. To ensure we provide the highest quality learning experience, some of our equipment needs to be updated. Each middle school has identified the specific items required to modernize its lab and support student success. These purchases will include essential tools and technology such as 3D printers, scroll saws, lathes, and sanders.

BIDDING PROCESS

This project is under the State Threshold for competitive bidding requirements. We will be making the purchases from a variety of sources and vendors who have items that meet the requirements and timeframes for the completion of this project. I would be happy to answer any questions you may have about this recommendation.


**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
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X. Discussion Items

9. Elementary Schools and District-Wide Improvements (MCL 168.312)



TO: Board of Education
FROM: Mark Bielang 
DATE: June 11, 2025
SUBJ: Resolution to Submit Bond Proposal

Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

RECOMMENDATION

That the Board of Education adopt the enclosed resolution, which places a Bond Proposal for continuation of Elementary Schools District-Wide Improvements for \$132,400,000 on the November 4, 2025 election ballot and directs the Secretary of the Board of Education to file this resolution with the County Clerk who serves as the Election Coordinator.

BACKGROUND INFORMATION

The current proposal continues to address facility needs at the elementary school level, the PCEC facility (Early Childhood Education and Community High School), technology, and buses, and is part of a continuum of facility needs the District has identified through the Facility Master Planning Process.

First, for some perspective. In 2019, a district-wide steering committee was formed to review and update the Master Facility Plan with an eye on facility needs at the elementary level. The plan was updated and presented to the Board in June 2019. The recommendations included the following:

- Replace AMB, ANG, CEL, HAV, and WOD
- Renovate MBE
- Address the facilities necessary to house Community HS and Curious Kids/Early Childhood programs
- Conduct a feasibility study of existing district sites
- Develop Elementary Educational Specifications
- Phase in the elementary projects
- Continue to upgrade and improve district technology
- Place a bond issue on the ballot to implement the plan

During the 2019-2020 school year, Elementary Educational Specifications were developed and a feasibility study was conducted. The results were presented to the board in early 2020. The Board developed a plan to move forward and hired Perspectives, Inc. to conduct a community survey to gauge support of the plan. The survey was conducted in late March 2020 and results reported to the Board and community in late April. Due to the impact of COVID-19, the Board delayed efforts to move forward.

Once again, a community survey was conducted by Perspectives, Inc. and the results were presented to the Board on May 3, 2021. The survey indicated community support for the plan, which included the following:

- Replace AMB, ANG, CEL, HAV, and WOD at their existing school sites
- Renovate MBE
- Create a home for Curious Kids/Early Childhood programs and Community High School
- Acquire school buses
- Acquire and install district technology

The total cost of this plan was expected to cost \$175,725,000 based on cost estimates developed in 2018. Voters approved the plan in August 2021 and we were able to keep our annual debt millage at 6.85 mills. Shortly after the bond issue was approved, costs for labor and materials skyrocketed due primarily to the impact of the COVID-19 pandemic. Costs increased by approximately 30% based on information previously provided to the Board.

We began implementing our plan knowing that we would likely encounter a shortfall at some point. Toward that end, we are completing and will be occupying two new elementary schools - Central and Haverhill - this fall and begin construction of Woodland Elementary School this summer. Preliminary conceptual design work has begun for Amberly and engagement sessions held at Angling Road and Moorsbridge elementary schools. We have also completed some emergency-type work at the Community Education Center on Milham so that the life expectancy of that building is extended by a few years.

The remaining bond funds will not allow us to complete the projects as presented. Also, since the original plan was developed in 2019, additional needs have surfaced, plans have been refined, and costs have been further analyzed. Our financial condition remains strong. Based on a review by our financial advisor, we are in a great position to keep our debt millage rate at or below the current rate in finishing this part of the plan, continuing to purchase school buses, and acquiring technology across the district.

The enclosed resolution has been developed by our bond counsel for our use. It reads very closely to what we asked last time (see enclosed redlined version) and has been modified to allow us to fund needs that have arisen since the last vote.

Enclosures

**PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO
STATE OF MICHIGAN**

Elementary Schools and District-Wide Improvements

Shall the Portage Public Schools, County of Kalamazoo, State of Michigan, borrow the principal sum of not to exceed One Hundred Thirty-Two Million Four Hundred Thousand Dollars (\$132,400,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of the following projects to create a modern learning environment for students and for health, safety, security, energy conservation and other purposes:

- erecting and completing new school buildings and other facilities, including buildings to replace existing elementary schools;
- Remodeling, equipping, reequipping, furnishing and refurnishing and constructing additions to school buildings and other facilities in the school district;
- acquiring school buses;
- acquiring and installing instructional technology, technology infrastructure and equipment in and connecting new and existing school district building and other facilities; and
- acquiring, preparing, developing, and improving sites, including playfields, playgrounds, school buildings and other facilities and structures?

The annual debt millage required to pay the debt service on the School District's proposed and outstanding bonds is estimated to remain at or below the 2025 levy of 6.85 mills. The estimated millage to be levied in 2026 to service this issue of bonds is 0.74 mills (\$0.74 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 1.68 mills (\$1.68 per \$1,000 of taxable value). The bonds may be issued in multiple series, payable in the case of each series in not to exceed 30 years from the date of issue of such series.

(Under State law, expenditure of bond proceeds must be audited and bond proceeds may not be used to pay teacher or administrator salaries, routine maintenance or repair costs or other School District operating expenses.)

YES

NO

BOND PROPOSAL
PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO,
STATE OF MICHIGAN

Elementary Schools and District-Wide Improvements

Shall the Portage Public Schools, County of Kalamazoo, State of Michigan, borrow the principal sum of not to exceed One Hundred ~~Seventy-Five~~Thirty-Two Million ~~Seven~~Four Hundred ~~Twenty-Five~~ Thousand Dollars (\$~~175,732~~5,400,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of the following projects to create a modern learning environment for students and for health, safety, security, energy conservation and other purposes:

- erecting and completing new school buildings and other facilities, including buildings to replace existing elementary schools;
- ~~acquiring,~~ Remodeling, equipping, reequipping, furnishing and refurbishing and constructing additions to school buildings and other facilities in the school district;
- acquiring school buses;
- acquiring and installing instructional technology, technology infrastructure and equipment in and connecting new and existing school district building and other facilities; and
- acquiring, preparing, developing, and improving sites, including playfields, playgrounds, school buildings and other facilities and structures?

The annual debt millage required to pay the debt service on the School District's proposed and outstanding bonds is estimated to remain at or below the 20205 levy of 6.85 mills. The estimated millage to be levied in 20216 to service this issue of bonds is ~~10.748~~ mills (\$~~10.748~~ per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is ~~4.09~~1.68 mills (\$~~4.09~~1.68 per \$1,000 of taxable value). The bonds may be issued in multiple series, payable in the case of each series in not to exceed ~~25~~30 years from the date of issue of such series.

(Under State law, expenditure of bond proceeds must be audited and bond proceeds may not be used to pay teacher or administrator salaries, routine maintenance or repair costs or other School District operating expenses.)

YES

NO

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

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X. Discussion Items

10. MI Association of School Boards Membership Renewal (MASB)

Should the Board opt to move this discussion item to action, the following motions are recommended.

Move Discussion Item to Action


Motion offered by _____, seconded by _____, that the Board of Education move the MASB Membership Renewal discussion item to action.

Action

Motion offered by _____, seconded by _____, that the Board of Education approve membership renewal to the Michigan Association of Schools Boards for 2025-26, for a renewal total of \$10,469.89.



Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: June 11, 2025
Re: MASB Membership Renewal for 25-26

Recommendation

It is recommended that the Board of Education approve membership renewal to the Michigan Association of School Boards for 2025-26, for a renewal total of \$10,469.89.

Background

The benefits of continuing membership with MASB are many as detailed in the enclosed information.

Enclosures

May 7, 2025

Mark T. Bielang
Portage Public Schools
8107 Mustang Dr
Portage, MI 49002-5577

Dear Mark,

On behalf of your Association's Board of Directors and staff, I want to thank you for the opportunity to support, promote and enhance the vital service and leadership you provide for Michigan's public schools and students. As MASB remains committed to serving your district through advocacy, information sharing, legal service and more, we ask that you remain committed to MASB.

The renewal period for your district's MASB membership is now open and the invoice has been sent to your district's business office. We request that it be **submitted by July 10, 2025**. Your total invoice amount for this year is **\$10,469.89**.

One of the many benefits of membership with MASB is the ability to participate in the SET SEG risk pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation contribution reductions and property casualty net asset returns. Your district received **\$93,285.00** in savings this past year.

Members can also enroll in MASB's Legal Trust Fund, which provides a secure fund for districts to access if they need paid legal services. **Your district's Legal Trust Fund Annual Contribution is \$437.00**, which is included in your total invoice price.

Other member-only benefits are outlined in the included Member Benefits flyer.

We are committed to providing great value for your current and emerging needs. Our goal is to help you spend more of your time making a difference and enhancing your ability to positively impact your students, district, and community. We invite you to join your peers in maintaining a powerful voice in the education dialogue as members of MASB. If you have any questions, please call me at 517.327.5900.

Sincerely,



Don P. Wotruba, CAE
Executive Director

TRANSFORM STUDENT SUCCESS THROUGH MASB MEMBERSHIP

At MASB, we value the power of unity among education boards. With more than 600 member school districts, we promote collective action to enhance your ability to positively influence all students. Discover the benefits of membership and uncover new opportunities for your district.

ADVOCACY AND LEGISLATION

Legislative Representation – MASB serves as your dedicated advocate, championing local control and safeguarding the interests of public education in legislative arenas.

News From the Capitol – receive timely updates and alerts on crucial legislative developments directly to your inbox, keeping you informed and prepared to take action.

BOARD SUPPORT

District Solutions – access to a variety of discounted services such as BoardBook, an electronic board agenda tool, the Michigan Liquid Asset Fund Plus, a comprehensive cash management program, and the Michigan Schools Energy Cooperative.

Executive Search – our experienced team works closely with your board to identify and recruit the ideal superintendent, tailored to meet the unique needs and goals of your district.

Insurance Services – secure your district with property casualty and workers' compensation pool coverage through our partnership with SET SEG. To be eligible for SET SEG coverage, districts must be members of MASB.

Labor Relations – guidance and support in labor negotiations, conflict resolution, and employee relations to foster positive working environments within your district.

Legal Counsel – free expert legal advice and interpretation of school law, recent court decisions, and Attorney General opinions to ensure compliance and mitigate legal risks.

Legal Trust Fund – member boards can join MASB's Legal Trust Fund, providing access to financial assistance for litigation support upon request.

Policy Development – *we've partnered with Neola* to provide policy services, helping districts develop and refine policies for compliance and best practices.

Strategic Planning – our data-driven strategic planning process assists districts with the development of a comprehensive plan, fully aligned with MDE's MICIP for improvement that includes all district stakeholders.

LEARNING

Annual Leadership Conference – a dynamic two-day educational experience featuring nationally-renowned speakers, Board Member Certification (CBA) classes, interactive clinic sessions and an exhibit show.

Board Member Certification (CBA) Courses – choose from self-paced online, live virtual, or in-person formats to enhance your skills, stay informed on crucial issues, and earn recognition through our seven award levels and specialty certifications.

Networking Opportunities – connect with fellow board members, superintendents, mentors and other school leaders within the education community.

Publications and Bookstore – keep up to date with educational news through *DashBoard*, our weekly e-newsletter, *LeaderBoard* magazine, which is published three times a year, and *MI SoundBoard*, our bi-monthly podcast.

Whole Board Training – tailored sessions for your district and at your selected location. Our customized workshops cover topics like board self-assessment, district goal-setting, teambuilding, superintendent evaluation, governance training and more. Each year, we provide hundreds of workshops to member districts.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

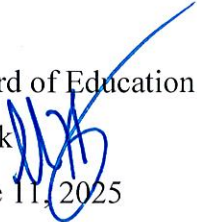
Note Page

X. Discussion Items

11. Policy Revisions (BL 0131.1)



Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: June 11, 2025
Re: Policy Updates

Recommendation

It is recommended that the Board of Education approve, as presented, revisions to Bylaw 0131.1-Bylaws and Policies, Bylaw 0166.1-Consent Agenda, Policy 1.0-Global Ends, Executive Limitations 2.10-Communication and Support to the Board, and sheet G of the Superintendent's Annual Evaluation Instrument.

Background

All of the above noted items were reviewed/discussed at the Board's May 19, 2025 Policy Governance Retreat and further updated based on those discussions.

Enclosures

Book	Policy Manual
Title	BYLAWS AND POLICIES
Code	po0131.1
Status	
Adopted	September 14, 2015
Last Revised	November 26, 2018

0131.1 - BYLAWS AND POLICIES

The Board of Education shall adopt bylaws and policies for the organization and operation of this Board and the District and shall be bound to follow such bylaws and policies.

Those bylaws and policies which are not ~~required to have a public hearing~~ dictated by the statutes or rules of the State Board of Education or ordered by the Superintendent of Public Instruction or a court of competent authority may be adopted, amended, ~~or repealed by a majority vote of the Board at a regular or special~~ and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected, except that the Board may ~~vote to waive the two (2) reading requirement and then vote to adopt, amend, or repeal a bylaw or policy with one (1) reading, provided the amendment or adoption does not conflict with the law,~~ upon a vote and where compelling reasons exist, ~~cause to adopt, amend, or suspend bylaw or policy contained herein, provided the amendment, adoption, or suspension does not conflict with law. Any resolution adopting, amending, or suspending a bylaw or policy under this provision shall expire automatically at the next public meeting of the Board unless the Board moves to adopt the resolution in final form.~~

Bylaws and policies ~~may be suspended~~ shall be adopted, amended, repealed, or suspended by a majority vote of the Board. ~~Any resolution suspending a bylaw or policy under this provision shall expire automatically at the next public meeting of the Board.~~

The Board may adopt, amend, or repeal rules of order for its own operation by simple resolution of the Board passed by a majority of those present and voting.

Periodically, it may be deemed necessary to make technical corrections to policies that have already been adopted through normal procedures. These technical corrections may include statutory references, scrivener's errors, renumbering that does not change the order of the sections or subsections, grammatical corrections or additions including punctuation or typographical errors, as well as alterations and omissions not affecting the construction or meaning of any sections, subsections, chapters, titles, or policies as a whole ~~and that are of a non-substantive nature~~. Technical corrections may also include the updating of the named individuals in these policies where the originally named individual no longer works for the District or no longer works in the applicable position. ~~The Superintendent is authorized to identify and make technical corrections to the policies and regulations without Board approval. Upon completion of the technical corrections, the Superintendent shall provide a brief summary of the technical corrections to the Board.~~ ~~The Board authorizes the Superintendent to make such technical corrections~~

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All bylaws and policies shall be printed in the "Operational Policy Manual". Any policy or part of a policy that is superseded by a term in a negotiated agreement shall no longer be in force and effect as a policy.

© Neola 2018

Legal M.C.L. 380.1201 et seq.

Book	Policy Manual
Title	CONSENT AGENDA
Code	po0166.1
Status	
Adopted	September 14, 2015

0166.1 - **CONSENT AGENDA**

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame.

The following routine business items may be included in a single resolution for consideration by the Board.

- A. minutes of prior meetings
- B. resolutions that require annual adoption, such as bank signatories, Michigan High School Athletic Association membership, etc.
- C. resignations and leaves of professional staff
- D. other items as appropriate

~~A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion.~~

Any discussion of an item on the consent agenda shall be limited to a brief clarifying comment or question. No vote of the Board will be required to remove an item from the consent agenda.

A single board member's request shall cause an item on the consent agenda to be relocated on the agenda as an action item eligible for discussion.

Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent board meeting by the presiding officer.

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Mission

Portage Public Schools will educate all students to achieve their potential.

Vision

~~An exceptional, continuously improving learning culture with high expectations, committed to all!~~ We are inspired to be an exceptional community grounded in fostering strengths, growth, and lifelong learning. Every student. Every future.

Global Ends Statement

Portage Public Schools will educate all students to achieve their potential, at a level such that the results justify the costs.

Ends

~~The following ends statements (long-range outcomes) all contribute to a successful graduate of Portage Public Schools. Success is based on improvement of results over time and favorable comparisons to similar schools in the state, and schools within Kalamazoo County.~~ The following ends statements establish long-range aspirational and visionary outcomes for the District that reflect community values and support the vision for the District. All of the ends statements contribute to a successful graduate of Portage Public Schools and reinforce the commitment of the Board to continuous improvement and high expectations for all students. Success is based on improvement of results over time and favorable comparisons to similar schools, and the “State of Michigan averages.”

1.1 ACADEMIC SUCCESS

- ~~1.1~~ ~~Students demonstrate progress toward mastery in English language arts and math with evidence of annual academic growth and proficiency.~~ Students demonstrate progress toward mastery of core curriculum standards evidenced by annual academic growth within grade level cohorts, growth of low achieving students, and by achieving academic proficiency.

Internal report provided annually in Nov. (HS, MS), Dec. (Elem) and Jan. (overall).

1.2 LEARNING AND LEADERSHIP SKILLS

- ~~1.2~~ Students have 21st Century Learning Skills including:
- critical thinking,
 - creativity,
 - communication, and
 - collaboration skills to equip them to learn and to lead with confidence.

Internal report provided annually in March.

1.3 RESILIENCE IN LIFE

- ~~1.3~~ Students have social-emotional learning competencies including:
- skills in self-management,
 - self-awareness,
 - social awareness,
 - relationship skills, and
 - responsible decision-making to build resilience to navigate life.

Internal report provided annually in April.

POLICY TYPE: EXECUTIVE LIMITATIONS

2.10 POLICY TITLE: *COMMUNICATION AND SUPPORT TO THE BOARD*

The Superintendent shall not permit the board to be uninformed or unsupported in its work.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Neglect to submit monitoring data required by the board (see policy 4.4 on Monitoring Superintendent Performance) in a timely, accurate and understandable fashion, directly addressing provisions of board policies being monitored.
2. Let the Board be unaware of an actual or anticipated noncompliance with any policy of the Board as soon as possible; in the case of noncompliance that could significantly impact the ability to meet organizational Ends, as soon as it is discovered.
3. Let the Board be unaware of potential non-compliance with its own policies on Governance Process and Board-Superintendent Linkage, particularly in the case of board behavior which is detrimental to the work relationship between the Board and the Superintendent.
4. Let the Board be unaware of relevant trends, anticipated adverse media coverage, threatened or pending lawsuits, material external and internal changes, particularly changes in the assumptions upon which any board policy has previously been established.
5. Deny the Board access to, or be uninformed by, a range of relevant perspectives, including staff and external viewpoints, as needed for fully informed board choices.
6. Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and other.
7. Cause the Board to operate without appropriate mechanisms and support for official board, officer or committee communications.
8. Communicate substantive governance information to an individual or segment of the board except when (a) fulfilling individual requests for information or (b) responding to officers or committees duly charged by the Board.
9. Allow the Board to be non-compliant with legal or contractual requirements for board approval on delegated activities of the organization or offer such items on the consent agenda without providing the relevant monitoring assurance pertaining thereto.
10. Deny the Board access to incidental information requested by the Board including but not limited to:
 - a. A monthly summary of financial performance presented at the regular monthly Board meeting.
 - b. The Superintendent will at least annually provide to the Board a report on safety.
 - c. *An annual report of Niche rankings for all KRESA and contiguous school districts.*

Adopted: 9/22/08; Revised: 10/27/14, 6/26/17, ____/25
Internal report provided annually in September.

G. Other Required Components of Evaluation

Superintendent Name: _____

School Year: _____

a. Student Growth and Assessment Data or Student Learning Objectives Metrics

Weight: 20%

Student growth and assessment data used for superintendent evaluation must be the combined student growth and assessment data used in teacher/administrator evaluations for the entire district. Districts should establish a student growth model to be used for teacher and administrator evaluations.

		Needing Support (1 pt)	Developing (2 pts)	Effective (3 pts)	Rating
G.a.1	<p>Academic Success Students demonstrate progress toward mastery of core curriculum standards evidenced by annual academic growth within grade-level cohorts, growth of low achieving students, and by achieving academic proficiency. Students demonstrate progress toward mastery in English language arts and math with evidence of annual academic growth and proficiency. Ends Policy 1.1.</p>	<p>Monitoring Report Not Approved. Monitoring Report not submitted OR Board unable to determine compliance with policy based on reasonable interpretation and evidence presented and demands compliance by a specific date.</p>	<p>Monitoring Report Approved. Reasonable interpretation and evidence demonstrates <u>some</u> compliance with Policy. Board majority requests additional information by a specific time.</p>	<p>Monitoring Report Approved. Reasonable interpretation and evidence of compliance with Policy accepted.</p>	
Component score:					0
Comments by Board of Education:					

ENTER YOUR COMMENTS BELOW THIS LINE.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 16, 2025, 6:30 P.M.**

Note Page

XI. Closed Session

1. Discuss Collective Bargaining Strategy and Security Planning (OMA)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education move into closed session to discuss collective bargaining strategy and security planning, as allowed under the Open Meetings Act 15.268, Section 8(c) and 8(k), respectively.

ROLL CALL VOTE.