

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE WORK SESSION
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
JUNE 10, 2024, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

Janet Johnstone
Coordinator of Instructional Services
Phone: 269.323.5140
fax: 269.323.5141
jjohnstone@portageps.org

TO: Mark Bielang
DATE: June 3, 2024
FROM: Janet Johnstone/Dr. Michael Pascoe
SUBJECT: Central High School 2026 field trip to France

RECOMMENDATION:

I recommend the approval for Portage Central High School French students to travel to France as described in the attached material. The trip dates are set for June 15-24, 2026. **The current travel advisory is to exercise increased caution. It is recommended that attention be paid to the safety of this region prior to travel.**

BACKGROUND:

Rachel Flachs is proposing a student trip to France for June 15-24, 2026. They will spend 9 days out-of-state. The purpose is for students to practice their French language skills and experience the culture of France. The families involved will be responsible for the cost. The students will not miss any instructional time. Chaperones will be a ratio of approximately 1 adult to every 6 students (number attending: Approx. 24 Portage students, 4 adults).

I have reviewed this proposal and support it.

JJ/MP
Attachments

Portage Public School District
Advanced Activity Trips Custom Report

Trip Type Name	Trip ID	Account Name	Description	Start Date	End Date	Requested Adults	Requested Students	Purpose of Trip Event Description Educational Goals	No PPS Transportation Alternate Method	Overnight Trip must include attachments and costperson
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StartDate: 6/15/2026, EndDate: 6/24/2026

Field Trip Only (No PPS Transportation)	AT-01805	CHS Field Trips - IF	CHS French Club - France (Summer 2025)	6/15/2026	6/24/2026	4	24	France Trip 2026 Educational goals are listed in the attached file.	Airplane	Yes
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Documents included:

- Page 1: Cover page
- Page 2: Specific Educational Goals
- Page 3-4: Tentative Itinerary
- Pages 5-7: Why travel abroad enhances learning

Cost per student: \$5770 (entirely student/family funded, no school funding)

Specific Educational Goals of the Trip to France:

C1.1N.SL.i Ask for and obtain information in everyday situations in the target language about time, place, price, size, relating to restaurants, stores, transportation, and services

C1.2.A.L.b Understand interpersonal communication, spoken messages, interviews, group discussions and lectures in the target language on a variety of familiar and unfamiliar topics

C4.1.A.c Recognize that register/honorifics reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages

C4.1.A.d Recognize that phonological features (such as pronunciation, intonation, and tone) reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages

C4.2.A.a Describe the institutions, values, beliefs, and perspectives that serve as the foundation of the target culture practices and compare them to one's own

C5.2.A.a Seek opportunities and use the target language in real life situations within the community

Tentative itinerary:
Traveling with WorldStrides International
Discovery Programs

Day 1 : Start tour

Day 2 : Paris

Meet your tour director and check into hotel

Day 3 Bonjour Paris

Day 4 Paris landmarks

Paris guided sightseeing tour, Louvre visit

Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Notre-Dame Cathedral

Day 5 Paris

Versailles Guided Excursion

LEAP Seize the Château!

Lunch provided / Dinner on your own (opposite of normal)

Montmartre & Sacre Coeur night walking tour

Day 6 Paris--Lausanne

Travel to Geneva on the TGV (Europe's fastest train)

Geneva: Tour Director-led sightseeing tour

Travel to Lausanne

Day 7 Lausanne

Visit Montreux

Château de Chillon visit

Chocolate factory visit & Fondue dinner

Day 8 Lausanne--Nice

Travel to Nice via Chamonix

Nice Tour Director-led sightseeing tour

Day 9 Nice

St. Paul de Vence excursion

Day 10 : Return Home

Language, culture, and connections: How travel abroad enhances student learning

The Eiffel Tower, the palace of Versailles, the majesty of the Alps, sidewalk cafés, walking along the Champs-Élysées, buying a cup of Parisian coffee, enjoying a French baguette: these are all experiences that students will have if they seize the opportunity to travel to France with Portage Central High School in June 2025. While having these amazing experiences, students will also fulfill many state standards for World Languages and enrich their IB learner profile. They will be enhancing their linguistic and cultural knowledge, as well as making connections to their own culture(s).

Students will have countless opportunities to improve their French language skills in an authentic context. This trip is designed for those who have completed at least French III with a C or better. They will have the base knowledge to be able to communicate and to add to their linguistic skills. The following state of Michigan World Language standards will be met during this trip, relating to improving language skills:

- C1.1N.SL.i Ask for and obtain information in everyday situations in the target language about time, place, price, size, relating to restaurants, stores, transportation, and services
- C1.2.A.L.b Understand interpersonal communication, spoken messages, interviews, group discussions and lectures in the target language on a variety of familiar and unfamiliar topics
- C4.1.A.c Recognize that register/honorifics reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages
- C4.1.A.d Recognize that phonological features (such as pronunciation, intonation, and tone) reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages.
- C5.2.A.a Seek opportunities and use the target language in real life situations within the community

By participating in this trip, students will also be enriching their knowledge of the target culture and making connections to their own culture(s). Reading about and studying culture in textbooks is good, but experiencing it meaningfully is something completely different. The first time you taste the freshness of French bread, the first time you chit chat with a shopkeeper, the first time you stand in a medieval castle: these are experiences that will change you and will change your perspective of your own

background and culture. I never realized how short the life of our country was (a couple centuries) until I stood inside Notre Dame, marveling at the fact that it took more than five centuries to complete it in its entirety. While on this trip to France, students will be meeting the following state of Michigan World Language standards relating to culture and connections:

- C4.1.A.c Recognize that register/honorifics reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages
- C4.1.A.d Recognize that phonological features (such as pronunciation, intonation, and tone) reflect culture, and use this knowledge to adjust language accordingly and strengthen the understanding of both languages
- C4.2.A.a Describe the institutions, values, beliefs, and perspectives that serve as the foundation of the target culture practices and compare them to one's own.

Travel abroad will not only strengthen the curriculum based on the state of Michigan's standards for World Languages, but will also enhance the learner profile based on the International Baccalaureate curriculum. Traveling to France will make IB learners:

- *Better inquirers:* Students' natural curiosity will be nurtured and encouraged while traveling abroad. Students will actively enjoy learning and will be engaged participants throughout the trip.
- *More knowledgeable:* They will gain in-depth knowledge of not only monuments and attractions, but also the history and culture that surround those monuments and attractions.
- *Better communicators:* Students will have the opportunities to practice their French and to understand the nuances of true communication, verbal and nonverbal.
- *More open-minded:* Students will see how differing values, perspectives, and traditions are expressed in another society, as well as how to better understand and appreciate their own culture(s) because of this. They will appreciate both cultural points of view.
- *More reflective:* Students will better understand their culture(s) and themselves. At the end of the trip, I ask students to do a reflection activity where they assess their own growth as a result of their new experiences abroad.

While experiencing the language and culture of France, students will engage in learning that is beyond knowledge and comprehension. They will visit a cooking school and cook a meal under the direction of professional teaching chefs. They will learn about the World War II soldiers' stories more in depth. They will apply, analyze, synthesize, and evaluate the world around them. They will consider different future paths of study,

and perhaps more globally-minded occupations. They will be more academically motivated. As a result, their classroom learning will be enhanced, and these students will be able to return and enrich the classroom experiences of their peers as well. By extending the classroom beyond the four walls, students will learn more and become better IB learners!

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VI. Consent Agenda

1. Approval of Minutes
 - a. May 20, 2024 Policy Governance Retreat & Regular Business Meeting

2. Rescind Policy 2410
Approve rescinding Policy 2410 – Prohibition of Referral or Assistance, as presented.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**POLICY GOVERNANCE RETREAT &
REGULAR BUSINESS MEETING
MAY 20, 2024**

POLICY GOVERNANCE RETREAT

The Policy Governance Retreat of the Board of Education of Portage Public Schools held on Monday, May 20, 2024, was called to order at 4:10 p.m. by President Van Antwerp. The meeting was held in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Bo Snyder, Terri Novaria, Randy Van Antwerp

Board Trustees Absent: None

Executive Leadership Present: Mark Bielang, Superintendent and Kelly Jensenius, Director of Elementary Education

Others Present: Gary Goscenski of Perspectives Consulting

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

DISCUSSION ITEMS

Mr. Gary Goscenski of Perspectives Consulting facilitated the discussion portion of the agenda on the topics of superintendent evaluation, Ends 1.1, and follow-up on the Board's Community Survey.

The Policy Governance Retreat adjourned at 6:09 p.m.

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, May 20, 2024 was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Bo Snyder, Terri Novaria, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Crowell, seconded by Mrs. Crawford, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

REPORTS

Superintendent's Report

Bond Project Update

Relative to the recent tornadoes that hit Portage, our buildings and construction sites were not damaged, which we are thankful for. A number of staff and students were impacted, especially in our Woodland community. Approximately 20 students had damage to their homes and displaced. A variety of assistance is being provided that includes gas cards, transportation adjusting some schedules, support from the City, the community and many student groups. We closed schools for three days immediately following the tornadoes hitting. This resulted in the District exceeding the state's allotted closed days by one for the school year. A waiver was applied for and quickly granted, so there is no impact to our school calendar. The last day for students remains June 7.

Superintendent Bielang also provided an update on elementary bond construction work.

At the new Central Elementary site, the roof is being installed. This allows for inside work to be done during inclement weather. Foam is being sprayed on the exterior of the building, which is done prior to laying brick. Two weeks ago, the bricks were around the height of the windows on the first floor and now the brick is making its way to the second floor. The steel contractor continues to work on the canopy frame. On the inside of the school, concrete flooring is complete on the first floor and the radiant floor on the second floor is complete.

At the new Haverhill Elementary site, concrete flooring has been poured in about half of the school on the first floor; underground utility work should be done this week; roof steel installation is underway; and the steel contractor continues to work on the canopy frame.

For the new Woodland Elementary project, design development work is approximately 50 percent complete. Our second design development meeting was held earlier this month. TowerPinkster

conducted a virtual walkthrough of the school for our team along with the principal. The design team will be meeting with staff later this month.

The Board can expect a presentation on construction progress at their June 10, 2024 board meeting.

Other

Per Superintendent Bielang, he and other local superintendents enjoyed a walk-through of KRESA's new Career Connect Campus today. Construction is progressing nicely and there was no damage from the recent tornadoes.

Financial Report

Ms. Paula Johnson, Director of Finance, reviewed the General Fund Budget Progress Report by Function and by Object for the ten-month period ending April 30, 2024 compared to the same period in 2023.

Ms. Johnson also shared highlights from the May 17, 2014 Consensus Revenue Estimating Conference. The House and Senate work together to determine the numbers upon which to base the Fiscal Year 2024-25 budget. At this time, the School Aid Fund is seeing a slight decrease in funding, and student enrollment figures are down by 6,200 statewide. Going forward, the Legislature and Governor will work toward finalizing the budget. They hope to have it done by mid-June.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comments.

Kat Frink introduced herself as the newly elected Portage Education Association President, effective June 8, 2024.

President Van Antwerp thanked Ms. Frink for her comments and opened the floor to Trustee comments.

Ms. Larson was impressed by the Portage entries at Regional Michigan Industrial and Technology Education Society regional competition held at Northern High last week and congratulated the winners. She also gave a shout out to staff working with Early Middle College students. They have grace and patience.

Mrs. Novaria congratulated Portage Central and Portage Northern forensic teams for their wins at the state finals, and she gave a shout out to the many student groups that helped the community clean up the from the tornado damage.

Mr. Snyder thanked his fellow board members for the good discussion and progress made at today's Policy Governance Retreat.

Mrs. Crawford enjoyed attending Portage Northern's IB Ceremony. It was fascinating.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: the May 6, 2024 Committee of the Whole Work Session and closed session minutes; approve as presented, the renewal of Chartwells Food Service Management contract for the 2024-25 school year and authorize the Director of Finance to execute the contract renewal agreement; and to approve as presented, the purchase of ELA Curriculum Resources for kindergarten through eighth grade from Bound to Stay Bound in the amount of \$473,757, the funding for which will come from Section 35j funds and the 2024-25 general fund budget.

There being no objections, the motion carried.

REQUIRED ACTION ITEMS

KRESA 2024-25 General Education Fund Budget

Motion offered by Mrs. Novaria, seconded by Ms. Larson, that the Board of Education adopt the resolution provided, indicating support of the KRESA General Education Fund Budget for the 2024-25 school year.

The motion carried unanimously.

ACTION ITEMS

Set Budget Hearing

The budget hearing is required by law to take place before the Board adopts their budget for the upcoming fiscal year.

Motion offered by Ms. Hamilton, seconded by Mrs. Crawford, that the Board of Education set the budget hearing for June 24, 2024 at 6:30 p.m. as part of the Board's June 24, 2024 Regular Business Meeting agenda.

The motion carried unanimously.

The budget hearing will take place shortly after the meeting is called to order at 6:30 p.m.

With no further business to come before the Board, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

RESOLUTION FOR LOCAL DISTRICT VOTE ON ISD GENERAL FUND BUDGET

Kalamazoo Regional Educational Service Agency (“ISD”)
GENERAL EDUCATION FUND BUDGET
RESOLUTION

A regular meeting of the Board of Education of the Portage Public School District was held at Portage Central High School, 8135 S. Westnedge Avenue, Portage, MI, on May 20, 2024, at 6:30 o'clock in the evening.

Members present were Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Bo Snyder, Terri Novaria, Randy Van Antwerp.

The following preamble and resolution were offered by Member Novaria and seconded by Member Larson,

WHEREAS:

This Board received the Kalamazoo Regional Educational Service Agency General Education Fund Budget on or before May 1, 2024; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2024.

THEREFORE, BE IT RESOLVED THAT:

Based upon the information received from Kalamazoo Regional Educational Service Agency and recognizing that a limited review of a budget document provides limited oversight of the financial affairs of an organization, the ISD General Education Fund Budget for the 2024-2025 school year be supported, and that the Secretary of Board is hereby directed to submit a copy of this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members Crowell, Crawford, Novaria, Van Antwerp, Snyder, Hamilton, Larson

Nays: Members - None

Motion declared adopted.

Book Policy Manual
Section
Title PROHIBITION OF REFERRAL OR ASSISTANCE
Code po2410
Status
Adopted November 27, 2017
Last Revised June 10, 2024
Prior Revised Dates 11/25/2019

~~2410~~ **PROHIBITION OF REFERRAL OR ASSISTANCE**

~~In accordance with Michigan statute, any school official, member of the Board of Education, or employee of the Board who is not the parent or the legal guardian of the student involved is prohibited from referring a student for an abortion or assisting a student in obtaining an abortion. Any school official, member of the Board, or employee of the Board who violates this policy is subject to disciplinary action.~~

~~Any alleged violation of this policy shall be reported to the Superintendent, who shall follow the procedures set out in Operational Policy 1439, Operational Policy 3139, Operational Policy 4139 or the current negotiated bargaining agreement, whichever is applicable, to investigate the allegation. If the allegation relates to a school official, member of the Board, or employee of the Board to whom Operational Policy 1439, Operational Policy 3139, Operational Policy 4139 or a current negotiated bargaining agreement does not apply, the Superintendent shall conduct an investigation, as appropriate to the situation, including providing the person with reasonable notice and the opportunity to respond. All disciplinary measures available under Operational Policy 1439, Operational Policy 3139 or Operational Policy 4139 may be utilized, as appropriate, if the Superintendent determines that a violation of this policy occurred.~~

~~© Neola 2019~~

Legal M.C.L. 388.1766

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

VII Assurance of District Performance

1. Monitoring Report 1.0, Ends (GP 4.4)

Recommended Motion:

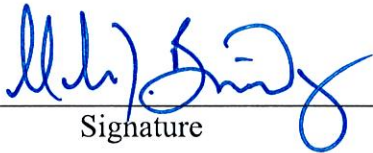
Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 1.0 - Ends, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

Policy Type: Ends
Policy Title: (1.0) Global Ends

Certification

I hereby present my Monitoring Report on Global Ends Policy, 1.0 in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 3, 2024.



Signature

6.3.24

Date

Monitoring Report

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Policy Type: Ends

Policy Title: (1.0) Global Ends

1.0 POLICY LANGUAGE

Portage Public Schools will educate all students to achieve their potential, at a level such that the results justify the costs.

Interpretation

I submit the Board's policy language has been comprehensively interpreted and prioritized, and data submitted to quantify the conclusion statements. Reports have been submitted and accepted by the Board of Education according to the monitoring schedule established by the Board.

Report

The District is completing its 10th year of monitoring its Ends Policies. During the 2023-24 school year, Monitoring Reports were presented for the five sub-ends policies, which serve to further interpret the Board's Global Ends Policy.

Approximately 60 data measures are presented for the Global Policy sub-ends. Attached is a summary of the monitoring data measures presented for each of the sub-ends (Appendix I).

Compliance Statement

The Board accepted all sub-end Monitoring Reports as reasonable interpretations and evidence of compliance with Policy.

APPENDIX I

1.1 - Academic Success (Oct 2023-Jan 2024)

Acadience

- Acadience 3rd Grade Oral Reading Fluency – latest 5-year trend
- Acadience Cohort – Students Meeting Benchmark Oral Reading Fluency – latest 3-year trend

M-STEP (Grade 5)/PSAT (Grade 8)

English Language Arts

- All students – 5th grade vs. comparable communities - % proficient
- All students – 8th grade vs. comparable communities - % proficient
- Economically disadvantaged – 5th grade vs. comparable communities - % proficient
- Economically disadvantaged – 8th grade vs. comparable communities - % proficient
- Race/ethnicity – 5th grade vs. comparable communities - % proficient
- Race/ethnicity – 8th grade vs. comparable communities - % proficient

Math

- All students - 5th grade vs. comparable communities – % proficient
- All students - 8th grade vs. comparable communities - % proficient
- Economically disadvantaged - 5th grade vs. comparable communities - % proficient
- Economically disadvantaged - 8th grade vs. comparable communities - % proficient
- Race/ethnicity – 5th grade vs. comparable communities - % proficient
- Race/ethnicity – 8th grade vs. comparable communities - % proficient

Trend Data

- Three-Year Growth Comparisons (ELA and Math) – 5th grade and 8th grade

SAT

SAT Evidence Based Reading/Writing

- All students – 11th grade vs. comparable communities - % college ready
- Economically disadvantaged – 11th grade vs. comparable communities – % college ready
- Race/ethnicity - 11th grade vs. comparable communities – % college ready

Monitoring Report

Page -4-

Policy Type: Ends

Policy Title: (1.0) Global Ends

SAT Math

- All students - 11th grade vs. comparable communities - % college ready
- Economically disadvantaged students - 11th grade vs. comparable communities - % college ready
- Race/ethnicity - 11th grade vs. comparable communities - % college ready

SAT Evidence Based Reading/Writing and Math

- All students - 11th grade vs. comparable communities – total score average
- Economically disadvantaged – 11th grade vs. comparable communities – total score average
- Race/ethnicity - 11th grade vs. comparable communities – total score average

Trend Data

- SAT Five-year trend data with comparable communities - Evidence Based Reading and Writing and Math (all students/economically disadvantaged/Black/African American)

1.2 - Learning and Leadership Skills (March 2024)

- Number of students in at least one AP Course
- Number of students in at least one AP Course by grade
- Number and percentage of AP students earning a “C” or better by grade
- Number of AP Exams taken
- Number and percentage of AP Exams in which a “3” or better earned
- Number of students taking at least one IB course by grade
- Number and percentage of IB students earning a “C” or better by grade
- Number and percentage of students earning an IB diploma
- Number of IB exams taken
- Number and percentage of IB exams in which a “3” or better earned
- Number and percentage of 7-12 students enrolled in arts/physical education/technology/Education for Employment/Education for the Arts/Kalamazoo Area Math and Science Center
- Number and listing of extra-curricular offerings and participation rates
- Student engagement scores on select items

1.3 - Resilience in Life (April 2024)

This Monitoring Report was presented for the first time in April 2023 and provided the new policy language, interpretations, and a report section. In April 2024 the Monitoring Report was updated to incorporate the following data points:

- Student Experience Survey Results on Four Select Items

1.4 - Post Graduation Success (May 2024)

- College enrollment within 6 months of graduation
- College enrollment within 12 months of graduation
- College enrollment within 24 months of graduation
- 24 credits completed within 12 months of graduation
- 24 credits completed within 24 months of graduation
- 24 credits completed within 36 months of graduation
- Number and percentage of students taking Remedial College Classes
- High School Graduation/Drop-out rates (5-year cohort)
- High School Graduation/Drop-out rates (4-year cohort)
- Comparator Schools 4-Year Cohort Graduation Rate
- Enrollment information for CTE (formerly EFE) Classes
- Number and percentage of students earning ACT WorkKeys Certificate

1.5 Responsible Citizens (February 2024)

- Listing of activities promoting ethical behavior
- Listing of activities, events and practices promoting respect for individual differences
- Listing of activities and events demonstrating respect for cultures other than their own
- Diversity in our schools and workforce
- Number and percentage of truant students
- Number and percentage of students committing physical assaults
- Number and percentage of students illegally possessing
- Number and percentage of students committing larceny
- Average Daily Student Attendance

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

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Note Page

VII Assurance of District Performance

2. Monitoring Report 2.0, Global Executive Constraint (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept Monitoring Report 2.0, Global Executive Constraint, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

Policy Type: Executive Limitation
Policy Title: (2.0) Global Executive Constraint

Certification

I hereby present my Monitoring Report on Executive Limitation, 2.0, "Global Executive Constraint" in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 3, 2024.

There has been no change in interpretation since the last report.



Signature

6.3.24

Date

Monitoring Report

Page -2-

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

2.0 POLICY LANGUAGE

The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, unsafe, imprudent, or in violation of commonly accepted business, educational and professional ethics and practices.

Interpretation

I interpret “unlawful, unsafe, or imprudent” to mean:

Any situation which violates Executive Limitations, any on-going violation of District Operational Policies, or any failure to adopt any policy required by law or governmental regulation.

Compliance is characterized by:

1. Adoption and dissemination to the appropriate staff members of all of the Policies required by law and governmental regulation.
2. Compliance with Executive Limitations 2.1 through 2.11 as submitted through Monitoring Reports to the Board for each monitoring cycle. (Please note that Executive Limitation Policy 2.7 was deleted by the Board on December 8, 2014.)

The interpretation is reasonable because sub-policies subsequent to Global Executive Constraint 2.0 further speak to the actions which are unacceptable, imprudent, unsafe, or unlawful. The most recent monitoring cycle is used as a basis for compliance. Finally, the failure to adopt legally required policies places the District in greater risk of being found to have acted unlawfully, contrary to governmental regulations, or contrary to community accepted business, educational and professional ethics and practices.

Report

1. NEOLA Operational Policies have been Board approved and disseminated to appropriate staff. Revisions and updates to Operational Policies were provided to and approved by the Board.
2. Monitoring Reports for Executive Limitations Policies 2.1 through 2.11 (except 2.7 as previously noted) submitted during the monitoring report cycle were all approved by the Board as a reasonable interpretation and evidence of compliance with Board Governance Policies.

Monitoring Report

Page -3-

Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

3. Additionally, Executive Limitation 2.10.10a. requires a monthly summary of financial performance presented at the Regular Monthly BOE meeting. These summaries were presented throughout the year as required. Executive Limitation 2.10.10.b. requires an annual report on safety. This report was last presented in June 2023 at the meeting held to conduct the Superintendent's evaluation.
4. During the 2023-24 school year the District entered into a negotiated Consent Judgment in the case of Koffron v Portage Public Schools, et.al. primarily regarding Religious Holidays and the scheduling of major school events. As we implement the provisions of that agreement we are assessing if any of the provisions might lead us to modify any of our Operational Policies.

Compliance Statement

The organization met expectations.

Interpretation

I interpret "in violation of commonly accepted business, educational and professional ethics and practices" to mean those ethics and practices identified in:

1. Executive Limitations 2.1 through 2.11 as established by the Board.
2. District Operational Policies and Guidelines that address the following topics:
 - Ethics, conflict of interest and nepotism
 - Bidding/Procurement Procedures
 - Internal controls for processing financial transactions

Compliance is interpreted as:

1. Having Operational Policies/ Guidelines /procedures in place that address conflicts of interest, nepotism, bidding/procurement procedures, and internal controls for financial transactions.
2. Dissemination of Operational Policies/ Guidelines /procedures and training of appropriate administrative and supervisory staff as needed.
3. Annual audits to determine compliance.

Report

1. All Operational Policies are Board approved and have been reviewed by administration. Administrative Guidelines that support the Board adopted Operational Policies are in place.
2. All Policies have been disseminated to appropriate staff and training, as necessary, has taken place.
3. The annual financial audit found no issues of concern or non-compliance.

Compliance Statement

The organization met expectations.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

VIII. Required Action Items

1. MI High School Athletic Association Membership Renewal (MHSAA)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the 2024-25 Michigan High School Athletic Association Membership Resolution, as presented.



Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: June 5, 2024
Re: MHSAA Membership Renewal

Recommendation

It is recommended that the Board of Education approve the 2024-25 Michigan High School Athletic Association Membership Resolution, as presented.

Background

Each year at this time, our MHSAA membership for the following school year comes to the Board in the form of a resolution, prepared by MHSAA. There is no cost to be a member school. The only requirement is that we follow all MHSAA rules and regulations.

The membership resolution is enclosed.

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2024 — through July 31, 2025

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2024-25 must be listed on the back of this form)

Portage Public Schools _____ City/Township of Portage

County of Kalamazoo, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2024 and shall remain effective until July 31, 2025, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Portage Public School(s), on the 10th day of June, 2024, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Portage Public Schools

(Governing Body Name)

8107 Mustang Drive

(Address)

Portage, MI 49002

(City & Zip Code)

mbielang@portageps.org

(Contact E-mail)

 Board Secretary Signature
 or Designee

Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2024-25

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Portage Central High School
2. Portage Northern High School
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Central Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):	6-8
Provide anticipated 2024-25 7th and 8th-grade enrollment	484
Provide anticipated 2024-25 6th-grade enrollment	241

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. North Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):	6-8
Provide anticipated 2024-25 7th and 8th-grade enrollment	392
Provide anticipated 2024-25 6th-grade enrollment	202

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. West Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):	6-8
Provide anticipated 2024-25 7th and 8th-grade enrollment	479
Provide anticipated 2024-25 6th-grade enrollment	233

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

IX. Action Items

1. Administrator Appointment (OP 3120)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the appointment of James A. Schafer III as the Portage Central High School Athletic Director effective with the 2024-25 school year.

Bradley D. Galin, MBA, SPHR
Director of Human Resources
Phone: 269.323.5152
bgalin@portageps.org

To: Board of Education
From: Bradley Galin, MBA, SPHR
Date: June 10, 2024
Re: Administrator Appointment Recommendations

RECOMMENDATION:

It is recommended that the Board of Education approve the appointment of the following administrator for the Portage Public Schools for the 2024-2025 school year.

James A. Schafer III:

Mr. Schafer is being recommended by Portage Central High School as the new Athletic Director for the Mustangs. Mr. Schafer is replacing Joe Wallace.

Returning full-time to PPS after retiring from the District in 2023 after teaching in the District since 1990 and coaching at Portage Central since his senior year in college in 1983-1984. Prior to his time in Portage, he taught for three (3) years in the Battle Creek Public Schools. Mr. Schafer has both his undergraduate and graduate degrees from Western Michigan University. Mr. Schafer's salary will be initially set at \$94,860.44.

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Note Page

X. Discussion Items

1. Chromebook Purchase (OP 6320)

To: Mark Bielang, Superintendent

From: Shane DeRidder, Technical Services Coordinator

CC: Paula Johnson, Director of Finance

Date: June 5, 2024

Re: Spring 2024 Student Chromebook Purchase

RECOMMENDATION

I recommend that the Board of Education approve the purchase of 1,400 Chromebooks and licensing from Sehi Computer Products in an amount not to exceed \$391,440. The funding for Chromebooks in the amount of \$350,000 will come from ESSER III funding and licensing in the amount of \$41,440 will come from the 2024-25 general fund budget.

BACKGROUND INFORMATION

This recommendation is for the annual purchase of replacement Chromebooks for our 9th grade high school and K-5 elementary students for classroom use. Typically we see an approximate five year life span for student devices. The two biggest factors impacting the life of a Chromebook are the availability of parts for repairs, and minimum device requirements for state testing. The vendors selected by the State of Michigan to provide online testing services tend to be aggressive in these requirements to the point of rendering a perfectly good Chromebook incompatible with the testing software.

We do our best to minimize this issue by sharing Chromebooks between buildings if needed and when possible. We are once again selecting an HP G-series Chromebook. We have had the most success with parts availability with these devices, and they are more durable than other entry level devices.

BIDDING PROCESS

This purchase is being made via the state-wide REMC Save purchasing program, as such no RFP was required.

I would be happy to answer any questions you may have related to this recommendation.



Sehi Computer Products, Inc.
 2930 Bond Street
 Rochester Hills, MI 48309
 1-800-233-7344

Quote	Q00149940
Date	5/9/2024
Page	1

Bill To:

Portage Public Schools
 Email Invoices:
 accountspayable@portageps.org
 Portage, MI 49002

Ship To:

Portage Public Schools
 8107 Mustang Drive
 Warehouse / Central Receiving
 Portage MI 49002

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00149940	POR002	nmeller	BEST	Net 30	451,642

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1,400	9R3B4UT#ABA	HP Fortis11G10 N100 11 8GB/64 PC	Each	\$250.00	\$350,000.00
1	NASPO-MI	NASPO5 ValuePoint Contract 23011, Contract 140596-REMC	Each	\$0.00	\$0.00

Subtotal	\$350,000.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$350,000.00



Sehi Computer Products, Inc.
 2930 Bond Street
 Rochester Hills, MI 48309
 1-800-233-7344

Quote	Q00149942
Date	5/9/2024
Page	1

Bill To:

Portage Public Schools
 Email Invoices:
 accountspayable@portageps.org
 Portage, MI 49002

Ship To:

Portage Public Schools
 8107 Mustang Drive
 Warehouse / Central Receiving
 Portage MI 49002

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00149942	POR002	nmeller	BEST	Net 30	451,644

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1,400	CROSSWDISEDUNEW	GOOGLE Chrome OS Management Console License EDU	Each	\$29.60	\$41,440.00

Subtotal	\$41,440.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$41,440.00

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
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Note Page

X. Discussion Items

2. Purchase of iPads (OP 6320)



To: Mark Bielang, Superintendent

From: Mackenzie Sheahan, Director of Curriculum and Professional Development

CC: Paula Johnson, Director of Finance

Date: June 5, 2024

Re: 2024 iPad Purchase

RECOMMENDATION

I am recommending that the Board of Education approve the purchase of 96 iPads from Apple Inc. in an amount not to exceed \$39,835. The funding source for this purchase will be ESSER III.

BACKGROUND INFORMATION

Additional devices are needed to administer and use high-quality screening and progress monitoring of reading. By administering these assessments our K-5 educators have reliable and accurate student data in order to meet students academic needs. These devices will also allow educators to utilize Acadience Online Learning to analyze results and determine instructional goals more efficiently for students.

BIDDING PROCESS

This purchase is being made via the state-wide REMC Save purchasing program, as such no RFP was required.

I would be happy to answer any questions you may have related to this recommendation.



Apple Inc. Education Price Quote

Customer:

Chris Teugh
PORTAGE PUBLIC SCHOOL
Email: cteugh@portageps.org

Apple Inc:

Deb McMurray
Email: dmcmurray@apple.com

Apple Quote:

2212815502

Quote Date:

May 24, 2024

Quote Valid Until:

June 23, 2024

Quote Comments:

Item #	Details	Qty	Unit List Price	Extended List Price
1	BNDL IPAD10G 64GB SL 10P AC STM REMC-USA Part Number: BVAC2LL/A 10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack) Part Number: MPQT3LL/A Quantity: 90 APL MI REMC PROF LEARNING CREDIT-USA Part Number: D6686LL/A Quantity: 90 3-Year AppleCare+ for Schools - iPad (no service fees) Part Number: S7831LL/A Quantity: 90 STM Dux Plus for iPad 10th Gen. - Black Part Number: HQF32ZM/A Quantity: 90	9	\$4,149.50	\$37,345.50
2	BNDL IPAD 10G 64GB SLVR 3AC STM REMC-USA Part Number: BV6N2LL/A 10.9-inch iPad Wi-Fi 64GB - Silver Part Number: MPQ03LL/A Quantity: 6 APL MI REMC PROF LEARNING CREDIT-USA Part Number: D6686LL/A Quantity: 6 3-Year AppleCare+ for Schools - iPad (no service fees) Part Number: S7831LL/A	6	\$414.95	\$2,489.70

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

Quantity: 6

STM Dux Plus for iPad 10th Gen. - Black

Part Number: HQF32ZM/A

Quantity: 6

Education List Price Total	\$39,835.20
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
Extended Total Price*	\$39,835.20

**In most cases Extended Total Price does not include Sales Tax*

**If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

Disclosure

This document has been created for you as Apple Quote ID **2212815502**.

Your institution's Authorized Purchaser may submit an order online at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

- A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.
 - If you do not have a purchase agreement in effect with Apple, please contact csteam.edu@apple.com.
- B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.
- C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
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X. Discussion Items

3. 2023-24 Final Budget Amendments
 - a. General Fund Budget Amendment #2
 - b. Building & Site Sinking Fund Budget Amendment #1
 - c. Debt Retirement Fund Budget Amendment #1
 - d. School Service Fund Budget Amendment #1

To : Mark Bielang, Superintendent
From : Paula Johnson, Director of Finance
Date : June 6, 2024
Subj : General Fund Budget Amendment #2 Resolution for 2023/24

Recommendation

That the Board of Education approve the attached budget amendment resolution to the General Appropriations Act (General Fund) for the 2023/24 year at the June 24, 2024 Board meeting.

Background Information

The 2023/24 fiscal year is returning to a more normal setting while still delivering quality instruction to our students. This amendment reflects any changes since the last amendment in February to the General Fund. Below are a couple of main points:

1. This budget year has received several federal and state grant fund sources on a one-time basis in addition to the normal per pupil foundation allowance. Any remaining special one-time COVID federal funding will sunset on September 30, 2024.
2. Based on analysis of all revenues and expenses at year end, the General Fund expenses are predicted to exceed revenues by approximately \$532,673 with a projected unassigned fund balance as a percentage of expenditures of 14.05% up from the February amendment of 13.45%.

The amendment to the District's General (Operating) Fund represents the second and final planned revision during this school year. Typically, the budget is amended each year in February and June. The extensive amendment process demonstrates our continuous budget cycle that updates the Board, staff, and community as improved information becomes available.

Our goals in completing this amendment are two-fold:

1. Informs the Board of Education on the status of carryover funds available for the upcoming fiscal year.
2. Facilitates the administration's preparation of projections made in the General Fund preliminary budget and ultimately the final budget document for 2024/25.

Also attached is the Comparison by Major Categories and Fund Balance Schedule, which is a format familiar from the budget adoption process in that it compares major categories and gives you both projected total fund balance and unassigned fund balance information. The projected ending unreserved fund balance (14.05%) allows us to maintain compliance with Board Policy Executive Limitations 2.4 and 2.5 for the planning and expenditure of funds so that unassigned fund balance does not fall below 7%.

After all of the proposed changes are considered, the revised budget reflects excess expenditures over revenues of (\$532,673) for the year, as compared to (\$2,068,397) which was adopted in February. Included in total expenditures are curriculum committed expenditures of approximately \$413,014. The largest portions of the net change are identified as follows:

Revisions	Amount
Revenues:	(rounded)
Local:	
Change in property tax collections to reflect actual. K/RESA Enhancement millage was adjusted and there was an increase in facility rental and transportation trip charges. Local gate receipts for athletic events are up from amendment #1.	\$240,754
State:	
Section 31aa – Mental Health Support Services & School Safety funding, Section 97 – Safety & Security funding are revised. MPSERS 147a(2) has been adjusted since amendment#1. Section 31a - At Risk was also updated.	\$4,819,651
Federal:	
This increase is primarily from the addition of ESSER III and ARP – ESSER III Equalization Funds – Section 11t to be spent before the deadline and a projected increase in the Medicaid reimbursement. Title 1, 2, 3 & 4 final allocations were updated.	\$1,084,913
Incoming Transfers & Other Transactions:	(\$6,000)
The food group indirect and sale of school property were both reduced.	
Revenue Subtotal -	\$6,139,318

Expenditures:	(rounded)
Salaries:	
Schedule B/C payments have been updated. Wages have been adjusted for unfilled positions. Curriculum and professional development work and stipends have been amended. Wages, which include summer learning and tutoring have also been added, funded by both Section 11t and ESSER III.	\$1,064,025
Benefits:	
Health, dental, vision, life and LTD costs have all been updated to reflect current employee elections at known rates after applying any hard caps. Corresponding FICA and retirement benefit costs have also been updated. The largest part of this increase is the corresponding benefits to summer learning and tutoring wages.	\$425,228
Purchased Services:	
Contracted substitute costs are continuing to increase. Projected contracted wages have all been revised. Technology software subscriptions for support have increased. Legal fees have also increased.	\$1,014,266
Supplies & Capital Outlay:	
Budgets were added in Section 97 - School Safety and 31aa - Mental Health & School safety for the remodeling of the entry ways at multiple buildings along with the upgrade to the clock, bells and PA systems at multiple buildings. There were also budgets added for the learning libraries purchased with ESSER III funds.	\$2,100,075
	Expense Subtotal - \$4,603,594
Total revisions accounted for in these items	\$1,535,724

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 AMENDED BUDGET #2**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	Actual 2022/23	Amended Budget #1 2023/24	Amended Budget #2 2023/24
Total Fund Balance, Beginning of Year, July 1	15,747,640	22,303,113	22,303,113
REVENUES:			
Local Sources	28,425,371	29,578,481	29,819,235
State Sources	88,022,691	88,288,488	93,108,139
Federal Sources	7,806,468	2,337,001	3,421,914
Incoming Transfers and Other Transactions	136,246	140,000	134,000
Total Revenues and Other Transactions	124,390,776	120,343,970	126,483,288
Total Available to Appropriate	140,138,416	142,647,083	148,786,401

Be it further resolved that \$127,015,961 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Instruction:			
Basic Programs	61,276,760	62,429,614	63,251,557
Added Needs	9,725,713	11,111,961	12,065,152
Total Instruction	71,002,473	73,541,575	75,316,709
Supporting Services:			
Pupil	9,615,748	10,753,005	10,693,010
Instructional Staff	7,235,321	7,649,329	8,105,542
General Administration	918,717	890,918	906,898
School Administration	6,478,467	6,367,839	6,470,516
Business Services	1,144,520	1,227,337	1,221,276
Operations and Maintenance	9,938,134	10,647,544	10,612,151
Transportation	3,865,896	4,251,287	4,668,788
Central Services	3,641,424	3,403,368	4,896,673
Athletics	2,068,571	2,322,866	2,508,183
Total Supporting Services	44,906,798	47,513,493	50,083,037
Community Services	1,724,665	1,276,519	1,535,435
Other Financing Use - Debt Service	201,367	80,780	80,780
Total Expenditure Appropriation	117,835,303	122,412,367	127,015,961
Excess (Deficit) of Revenues over Expenditures	6,555,473	(2,068,397)	(532,673)
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$ 22,303,113	\$ 20,234,716	\$ 21,770,440

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 AMENDED BUDGET #2**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
2023/24 AMENDED GENERAL FUND BUDGET
COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION

	<u>Actual 2022/23</u>	<u>Amended Budget #1 2023/24</u>	<u>Amended Budget #2 2023/24</u>	<u>Increase (Decrease)</u>
Revenues				
Not Program Related	100,703,305	99,583,543	100,387,140	803,597
Program Related	23,687,471	20,760,427	26,096,148	5,335,721
Total Revenues	<u>124,390,776</u>	<u>120,343,970</u>	<u>126,483,288</u>	<u>6,139,318</u>
Expenditures				
Salaries	53,070,829	55,928,879	56,992,904	1,064,025
Fringe Benefits:				
FICA **	3,798,644	4,285,969	4,373,229	87,260
Retirement **	29,616,680	28,442,414	28,417,408	(25,006)
Health Insurance	8,985,791	9,724,760	9,859,261	134,501
Dental Insurance	691,004	706,202	721,504	15,302
Vision Insurance	139,491	138,082	138,592	510
Long-Term Disability	168,617	187,094	182,140	(4,954)
Life Insurance	43,864	47,784	46,229	(1,555)
Other Fringe Benefits	689,360	636,623	855,793	219,170
Total Fringe Benefits	<u>44,133,451</u>	<u>44,168,928</u>	<u>44,594,156</u>	<u>425,228</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	13,491,545	13,609,156	14,623,422	1,014,266
Supplies, Materials, Other	6,396,038	7,514,234	8,148,745	634,511
Capital Outlay	541,610	1,107,390	2,572,954	1,465,564
Debt Service	201,830	83,780	83,780	0
Total Expenditures	<u>117,835,303</u>	<u>122,412,367</u>	<u>127,015,961</u>	<u>4,603,594</u>
Excess (Deficit) of Revenues over Expenditures	<u>\$ 6,555,473</u>	<u>\$ (2,068,397)</u>	<u>\$ (532,673)</u>	<u>\$ 1,535,724</u>
Total Fund Balance Information				
Fund Balance Beginning	15,747,640	22,303,113	22,303,113	
Income (Deficit) - Allocated to Unreserved	6,555,473	(2,068,397)	(532,673)	
Estimated Ending Fund Balance	22,303,113	20,234,716	21,770,440	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	1,482,542	625,000	750,000	
Curriculum Committed Funds	3,586,115	3,140,330	3,173,101	
Estimated Ending Unassigned Fund Balance	<u>\$ 17,234,456</u>	<u>\$ 16,469,386</u>	<u>\$ 17,847,339</u>	
As a Percentage of Expenditures	14.63%	13.45%	14.05%	

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL**

	<u>Amended Budget #1 2023/24</u>	<u>Amendments/ Transfers</u>	<u>Amended Budget #2 2023/24</u>
REVENUES:			
From Local Sources:			
Property Tax Levy (17.5695 mills)	17,088,261	(180,588)	16,907,673
Regional Enhancement Millage (1.5 mills)	3,692,000	64,000	3,756,000
Earnings from Investments and Deposits	49,000	11,400	60,400
Interest on Delinquent Taxes	12,000	690	12,690
Reimbursements from Other Funds:			
Accounting Services and Indirect Costs	130,000	(10,000)	120,000
Other Local Sources	179,830	36,834	216,664
From State Sources:			
Foundation Grant Allowance	65,093,836	168,866	65,262,702
Other State Categoricals/Foundation Adjustments	13,726,034	1,900,142	15,626,176
From Federal Sources:			
Medicaid Administrative Outreach Program	42,000	18,000	60,000
Program Related Revenues:			
31N6 Funding - Mental Health Support Svcs	452,957	(146,725)	306,232
American Rescue Plan Act Funds (ESSER III)	883,856	491,767	1,375,623
ARP - ESSER III Equalization Funds (11T)	204,438	236,135	440,573
At Risk Grant	2,709,030	441,211	3,150,241
Athletic Gate Receipts and Contributions	405,829	137,203	543,032
Childcare and Preschool Fees	1,230,813	102,756	1,333,569
Childcare Stabilization Grant	1,516	0	1,516
Contributions for Instructional Programs	345	23,093	23,438
County Special Education and State Categoricals	11,258,149	2	11,258,151
Elementary & Secondary School Emergency Relief Funds (ESSER)	51,809	0	51,809
Enrichment Class and Advertising Fees	6,000	1,000	7,000
Maintenance and Operations Facility Rental Fees	60,000	8,031	68,031
Online Class and IB/AP Test Fees	111,000	20,118	131,118
Other Grants	255,198	317,378	572,576
Section 31AA Funding - Mental Health Svcs & Prgms	636,813	1,123,513	1,760,326
Section 35j Funding - PD, Curriculum & Supports Grant	0	703,304	703,304
Section 97 Grants - Safety & Security	605,219	347,172	952,391
Section 98C Funding - Addressing Learning Loss	229,317	0	229,317
Technology Services	310,440	0	310,440
Title 1 Grant	594,312	161,262	755,574
Title 2 Grant	153,710	67,562	221,272
Title 3 Grant (English Learner & Immigrant Students)	41,361	34,011	75,372
Title 4	45,946	58,081	104,027
Transportation Special Education Categoricals and Billings	82,951	3,100	86,051
TOTAL REVENUES	<u>\$ 120,343,970</u>	<u>\$ 5,976,564</u>	<u>\$ 126,483,288</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #2
PROGRAM LEVEL SUPPORTING DETAIL**

	<u>Amended Budget #1 2023/24</u>	<u>Amendments/ Transfers</u>	<u>Amended Budget #2 2023/24</u>
EXPENDITURES:			
Instructional Services			
Amberly Elementary	4,458,770	26,154	4,484,924
Angling Road Elementary	3,524,685	(34,608)	3,490,077
Central Elementary	3,939,948	(22,644)	3,917,304
Haverhill Elementary	4,005,054	(54,104)	3,950,950
Lake Center Elementary	4,910,914	30,722	4,941,636
Moorsbridge Elementary	4,659,599	(36,764)	4,622,835
12th Street Elementary	4,652,908	10,168	4,663,076
Woodland Elementary	4,014,128	(61,035)	3,953,093
Central Middle	6,074,873	40,007	6,114,880
North Middle	5,574,945	(25,464)	5,549,481
West Middle	5,909,539	(3,810)	5,905,729
Central High	11,788,089	(35,065)	11,753,024
Northern High	10,568,874	(57,711)	10,511,163
American Rescue Plan Act (ESSER III)	883,856	491,767	1,375,623
ARP - ESSER III Equalization Funds (11T)	204,438	236,135	440,573
Auditorium Management	209,614	(17,519)	192,095
Childcare and Preschool Program	1,232,353	228,424	1,460,777
Childcare Stabilization Grant	1,516	0	1,516
Community High School Program	2,130,907	(16,393)	2,114,514
Career Tech Education	1,060,455	(3,706)	1,056,749
Education for the Arts	57,500	0	57,500
Elementary & Secondary School Emergency Relief Funds (ESSER Equity & II)	51,809	0	51,809
High School Athletics	2,042,780	144,056	2,186,836
Homebound Services	16,690	14,823	31,513
Instructional Services Administration	1,396,396	108,212	1,504,608
Middle School Athletics	381,993	36,662	418,655
Non-Public Schools- Shared Time Program	801,875	(22,159)	779,716
Section 98C Funding - Addressing Learning Loss	229,317	0	229,317
Technology and Student Information Systems			
Media Services	275,934	98	276,032
Technology Services	3,188,652	21,309	3,209,961
Educational Supports & Intervention			
Special Education Program	13,067,625	99,804	13,167,429
At Risk Grant	2,709,030	441,211	3,150,241
Title 1 Grant	594,312	161,262	755,574
Section 31n6 - Mental Health & Support Services	452,957	(146,725)	306,232
Section 31AA Funding - Mental Health Svcs & Prgrms	636,813	1,123,513	1,760,326
Curriculum and Professional Development			
Curriculum Development	1,388,548	(57,037)	1,331,511
Curriculum Committed Funding	445,785	(32,771)	413,014
Section 35j Funding - PD, Curriculum & Supports Grant	0	703,304	703,304
Professional Development	210,687	41,112	251,799
Title 2 Grant	153,710	67,562	221,272
Title 3 Grant (English Learner & Immigrant Students)	41,361	34,011	75,372
Title 4 Grant	45,946	58,081	104,027
Other Grants	474,366	429,267	903,633
Operations			
Budget and Finance	1,585,611	(29,866)	1,555,745
Central Services	125,732	(3,815)	121,917
Maintenance and Operations	5,436,703	(27,960)	5,408,743
Transportation	4,040,221	402,757	4,442,978
Section 97 Grants - Safety & Security	605,219	347,172	952,391
Community Relations			
Communications	359,019	(1,645)	357,374
Community Enrichment Program	135,178	791	135,969
Human Resources			
Administration	802,215	(20,969)	781,246
Administration	852,918	16,980	869,898
TOTAL EXPENDITURES	<u>\$ 122,412,367</u>	<u>\$ 4,603,594</u>	<u>\$ 127,015,961</u>
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	<u>\$ (2,068,397)</u>	<u>\$ 1,372,970</u>	<u>\$ (532,673)</u>

TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
CC : Johnny Edwards, Assistant Superintendent of Operations
DATE : June 5, 2024
SUBJ : Building and Site Sinking Fund Budget Amendment #1 Resolution for 23/24

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Building Site and Sinking Fund Appropriations Act, for the 2023/24 fiscal year.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the Building and Site Sinking Fund during the current fiscal year. Minor revenue adjustments have been made to reflect expected actuals for this year.

Expenditure adjustments were made in the ongoing project areas since the adoption of the preliminary budget. Major one-time projects include but are not limited to: complete gym floor refinishing at Twelfth Street Elementary, Central Middle School, Central High School, CHS Stable and the NHS Igloo; new flooring is for the weight rooms at Northern High School, Central High School and West Middle School; an additional parking lot at Northern High School near the athletic stadium has been completed. The facelift at Northern High School has also been completed with the replacement of their curtain wall. A new roof at Twelfth Street Elementary will be underway this summer.

Other routine ongoing projects such as playground upgrades, glass window and roof leak repairs were also conducted. Projects continue to be analyzed in conjunction with the bond issue projects.

The BSSF budget would end the year with approximately \$5,987,325 of fund balance.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	Actual 2022/23	Adopted Budget 2023/24	Amendment #1 2023/24
Total Fund Balance, Beginning of Year, July 1	6,263,901	5,927,254	6,181,045
REVENUES:			
Tax Levy at .4988 mills for all years	1,308,905	1,408,000	1,393,639
Payment in Lieu of Personal Property Tax from State Sources	128,380	127,000	133,017
Industrial Facilities Tax	18,194	18,200	19,019
Interest Income	63,691	30,000	133,263
Interest on Delinquent Taxes	1,523	500	770
Payment in Lieu of Taxes	2,576	2,600	2,759
Collection of Prior Year Taxes	1,449	-	165
Total Revenues and Other Transactions	<u>1,524,718</u>	<u>1,586,300</u>	<u>1,682,632</u>
Total Available to Appropriate	<u>7,788,619</u>	<u>7,513,554</u>	<u>7,863,677</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4988 mills on all property classifications.

Be it further resolved that \$1,807,667 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Major Projects

Asphalt Projects:	-	-	-
Northern AEF Parking Lot	107,037	297,665	472,484
Gym Floor Refinishing	95,190	175,000	215,000
CHS Baseball Field Renovation (Fencing)	-	-	-
12th Street Elementary Roof	-	427,000	245,000
LCE Sign	-	-	27,385
CHS Push Door System	-	3,200	3,200
Centennial Park Irrigation System	110,841	-	-
CHS Weight Room Flooring	56,766	-	11,422
NHS Weight Room Flooring	42,249	-	20,083
WMS Weight Room Flooring	-	-	8,186
NMS Kitchen Flooring	-	-	23,000
CHS Baseball/Softball Improvement	-	-	8,900
12th Street Kiln Exhaust Project	-	-	5,000
LCE Kiln Exhaust Project	-	-	5,000
ANG Playground	-	-	5,000
PCEC Boiler Replacement	-	-	40,000
Stable Fire Alarm System	-	-	13,420
Lockers for WMS	16,630	-	-
12th Street Elementary Sign	-	-	21,300
Northern Curtain Wall (Facelift)	842,510	577,377	384,972
Total Major Projects	<u>1,271,223</u>	<u>1,480,242</u>	<u>1,509,352</u>

	Actual 2022/23	Adopted Budget 2023/24	Amendment #1 2023/24
Ongoing Projects			
Roof Repair	23,633	35,000	35,000
Glass	9,338	10,500	10,500
Fencing	-	25,000	7,000
Sidewalk Concrete Repair	5,738	31,500	-
Casework	1,273	10,500	2,000
Asbestos Abatement	-	2,100	60,000
Asphalt Repair	-	31,500	5,000
Carpet Replacement	-	60,000	40,000
District Mechanical	199,239	125,000	160,000
District Electrical	-	36,750	45,000
Total On-Going Projects	239,222	367,850	364,500
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	10,000	-
Other Projects			
Grounds replacement-playgrounds	96,845	35,000	-
Drinking Fountains	-	3,000	2,000
Total Other Projects	96,845	38,000	2,000
Tax Refunds	285	6,000	500
Total Expenditures	1,607,574	1,902,092	1,876,352
Excess (Deficit) of Revenues over Expenditures	(82,856)	(315,792)	(193,720)
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$6,181,045	\$5,611,462	\$5,987,325

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 5, 2024
SUBJECT : Debt Retirement Fund Budget Amendment #1 Resolution for 23/24

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the Debt Retirement Fund Appropriations Act, for the 2023/24 fiscal year at the June 24, 2024 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the Debt Retirement Fund during the current fiscal year. The major change incorporated in this amendment is to adjust for the impact of increased levels of the various types of tax collections and debt service payments.

The net impact of this amendment indicates ending the year with revenues exceeding expenditures by approximately \$1,155,906. Our anticipated ending fund balance is expected to be \$7,317,957.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION
2023/24 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	Actual 2022/23	Adopted Budget 2023/24	Amendment #1 2023/24
Total Fund Balance, Beginning of Year, July 1	4,348,801	2,926,153	6,162,051
REVENUES:			
Local Property Taxes (6.85 mills for all years)	18,126,312	18,766,409	19,297,938
Payment in lieu of Personal Property Taxes-State Sources	1,364,099	1,250,000	1,413,378
Industrial Facilities Tax	484,166	475,000	506,895
Pilot payment in lieu of tax	35,376	35,000	37,875
Other Tax Revenues	20,668	16,000	1,900
Interest Income - Investments	83,999	35,000	278,000
Interest on Delinquent Taxes	13,739	9,000	10,574
Transfer in from 2016 & 2021 Debt Funds	2,002	-	-
Total Revenues and Other Transactions	<u>20,130,361</u>	<u>20,586,409</u>	<u>21,546,560</u>
Total Available to Appropriate	<u>24,479,162</u>	<u>23,512,562</u>	<u>27,708,611</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$20,390,654 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Principal Payments	9,535,000	11,595,000	11,595,000
Interest Payments	8,776,694	8,792,154	8,792,154
Fees	1,500	2,000	2,500
Tax Refunds	3,917	18,000	1,000
Total Expenditures	<u>18,317,111</u>	<u>20,407,154</u>	<u>20,390,654</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,813,250</u>	<u>179,255</u>	<u>1,155,906</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 6,162,051</u>	<u>\$ 3,105,408</u>	<u>\$ 7,317,957</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

TO : Mark Bielang, Superintendent
FROM : Paula Johnson, Director of Finance
DATE : June 5, 2024
SUBJECT : School Service Fund Budget Amendment #1 Resolution for 23/24

RECOMMENDATION

That the Board of Education adopt the attached resolution, Amendment #1, to the School Service Fund Appropriations Act, for the 2023/24 fiscal year at the June 24, 2024 meeting.

BACKGROUND INFORMATION

This recommendation represents the first amendment to the School Service Fund for the 2023/24 year. The purpose of this amendment is to amend the food service, bookstore, and school activities funds to align with the expected results for the current 2023/24 year.

The Food Service portion of this budget is being amended to reflect information based on operations under Chartwells. The revenues have been adjusted based on the participation trends to date. The adopted budget expense categories were analyzed based on the current year expectations and adjusted accordingly. All changes to the Food Service projections were completed jointly by Chartwells staff and myself.

Overall, the Food Service operation is now projected to have expenses exceeding revenues of approximately \$45,496. This overage relates to the MDE required spend down plan for projects we have brought to the Board for approval. Fund balance is projected at approximately \$2,474,688. The District's spend down plan has been approved and will span over the 2023/24 and the 2024/25 school years. Both the Michigan School Meals Program and the Extended Summer Food Service Program have provided thousands of free meals to our students during the school year. The General Fund does receive up to approximately \$120,000 a year in indirect costs annually from the Food Service Program. We will continue to monitor revenues and expenditures going forward to try and keep the bottom line positive.

The bookstore portion of this budget reflects the combined projected operations of the CHS and NHS school bookstores.

The school activities portion of this budget was adjusted slightly to account for current year activity since the adoption of the preliminary budget.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	Food Service		Bookstore		School Activities	
	Adopted 2023/24	Amendment #1 2023/24	Adopted 2023/24	Amendment #1 2023/24	Adopted 2023/24	Amendment #1 2023/24
Total Fund Balance, Beginning of Year, July 1	2,504,418	2,520,164	-	-	-	-
REVENUES:						
Local Sources	1,556,100	470,100	16,000	17,500	1,400,000	1,550,000
State Sources	167,713	2,054,034	-	-	-	-
Federal Sources	1,826,220	2,242,427	-	-	-	-
Total Revenues and Other Transactions	<u>3,550,033</u>	<u>4,766,561</u>	<u>16,000</u>	<u>17,500</u>	<u>1,400,000</u>	<u>1,550,000</u>
Total Available to Appropriate	<u>6,054,451</u>	<u>7,286,725</u>	<u>16,000</u>	<u>17,500</u>	<u>1,400,000</u>	<u>1,550,000</u>

Be it further resolved that \$4,812,057 of the Food Service total, \$17,500 of the Bookstore total and \$1,550,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:						
Food Service	4,377,448	4,692,057	-	-	-	-
Bookstore	-	-	16,000	17,500	-	-
Student Activities	-	-	-	-	1,400,000	1,550,000
Outgoing Transfer to General Fund for Indirect Costs	130,000	120,000	-	-	-	-
Total Expenditures and Outgoing Transfers	<u>4,507,448</u>	<u>4,812,057</u>	<u>16,000</u>	<u>17,500</u>	<u>1,400,000</u>	<u>1,550,000</u>
Excess (Deficit) of Revenues over Expenditures	<u>(957,415)</u>	<u>(45,496)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 1,547,003</u>	<u>\$ 2,474,668</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page


X. Discussion Items

4. MI Association of School Boards Membership Renewal (MASB)



Enclosure X.4.
June 10, 2024

Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: June 5, 2024
Re: MASB Membership Renewal for 24-25

Recommendation

It is recommended that the Board of Education approve membership renewal to the Michigan Association of School Boards for 2024-25, for a renewal total of \$10,406.57.

Background

The benefits of continuing membership with MASB are many as detailed in the enclosed information.

The renewal information differs slightly from past years in that MASB is no longer offering the Dues Plus video option. This was an option we did not partake in.

Enclosures

April 29, 2024

Mark Bielang
Portage Public Schools
8107 Mustang Dr
Portage, MI 49002-5577

Dear Mark,

On behalf of your Association's Board of Directors and staff, I want to thank you for the opportunity to support, promote and enhance the vital service and leadership you provide for Michigan's public schools and students. As MASB remains committed to serving your district through advocacy, information sharing, legal service and more, we ask that you remain committed to MASB.

copy enclosed

The renewal period for your district's MASB membership is now open and the invoice has been sent to your district's business office. We request that it be **submitted by July 10, 2024**. Your total invoice amount for this year is **\$10,406.57**, which reflects a 3% increase to offset some of the increased costs we are seeing as an Association.

One of the many benefits of membership with MASB is the ability to participate in the SET SEG insurance pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation premium reductions and property casualty net asset returns. Your district received **\$88,020.00** in savings this past year.

Members can also enroll in MASB's Legal Trust Fund, which provides a secure fund for districts to access if they need paid legal services. **Your district's Legal Trust Fund Annual Contribution is \$437.00**, which is included in your total invoice price.

Other member-only benefits are outlined in the included Member Benefits flyer.

We are committed to providing great value for your current and emerging needs. Our goal is to help you spend more of your time making a difference and enhancing your ability to positively impact your students, district, and community. We invite you to join your peers in maintaining a powerful voice in the education dialogue as members of MASB. If you have any questions, please call me at 517.327.5900.

Sincerely,



Don P. Wotruba, CAE
Executive Director



Michigan Association of School Boards
 1001 Centennial Way, Suite 400
 Lansing, MI 48917
 517.327.5900
 EIN: 38-1323441

Invoice #	INV-124606
Date	4/16/2024
Amount Due	\$10,406.57
Customer #	39140

Sold To:

Remit To:

Portage Public Schools
 8107 Mustang Dr
 Portage, MI 49002-5577

MASB
 1001 Centennial Way Ste 400
 Lansing, MI 48917-8249

Customer ID	Customer Name	Purchase Order #	Due Date	
39140	Portage Public Schools		7/10/2024	
Item Number	Description	Ordered	Unit Price	Ext. Price
DUES-LTF_CONT	MASB Legal Trust Fund Membership - LSD - Portage Public Schools	1	\$1.00	\$437.00
DUES-DISTRICT	MASB Membership- LSD - Portage Public Schools	1	\$1.00	\$9,969.57

2024/2025 MASB Membership Dues

Subtotal	\$10,406.57
Tax	\$0.00
Shipping	\$0.00
Payment(s)	\$0.00
Total	\$10,406.57

Tap! into Exclusive Membership Benefits



At MASB, we value the power of unity among education boards. With more than 600 member school districts, we promote collective action to enhance your ability to positively influence all students. Discover the benefits of membership and uncover new opportunities for your district.

LEARNING

Annual Leadership Conference – a dynamic two-day educational experience featuring nationally-renowned speakers, Board Member Certification (CBA) classes, interactive clinic sessions and an exhibit show.

Board Member Certification (CBA) Courses – choose from self-paced online, live virtual, or in-person formats to enhance your skills, stay informed on crucial issues, and earn recognition through our seven award levels and specialty certifications.

In-District Workshops – tailored sessions for your district and at your selected location. Our customized workshops cover topics like board self-assessment, district goal-setting, teambuilding, superintendent evaluation, governance training and more. Each year, we provide hundreds of workshops to member districts.

Networking Opportunities – connect with fellow board members, superintendents, mentors and other school leaders within the education community.

Publications and Bookstore – keep up to date with educational news through *DashBoard*, our weekly e-newsletter, *LeaderBoard* magazine, which is published three times a year, and *MI SoundBoard*, our bi-monthly podcast.

SERVICES

Affiliate Programs – access to a variety of discounted services such as BoardBook, an electronic board agenda tool, the Michigan Liquid Asset Fund Plus, a comprehensive cash management program, and the Michigan Purchase Card Consortium, for purchasing cards—similar to a credit card program that earns rebates.

Executive Search – our experienced team works closely with your board to identify and recruit the ideal superintendent, tailored to meet the unique needs and goals of your district.

Insurance Services – secure your district with property casualty and workers' compensation pool coverage through our partnership with SET SEG. To be eligible for SET SEG coverage, districts must be members of MASB.

Labor Relations – guidance and support in labor negotiations, conflict resolution, and employee relations to foster positive working environments within your district.

Legal Counsel – free expert legal advice and interpretation of school law, recent court decisions, and Attorney General opinions to ensure compliance and mitigate legal risks.

Legal Trust Fund – member boards can join MASB's Legal Trust Fund, providing access to financial assistance for litigation support upon request.

Policy Development – we've partnered with Neola to provide policy services, helping districts develop and refine policies for compliance and best practices.

Strategic Planning – our data-driven strategic planning process assists districts with the development of a comprehensive plan, fully aligned with MDE's Michigan Integrated Continuous Improvement Process (MICIP) that includes all district stakeholders.

ADVOCACY AND LEGISLATION

Legislative Representation – MASB serves as your dedicated advocate, championing local control and safeguarding the interests of public education in legislative arenas.

News From the Capitol – receive timely updates and alerts on crucial legislative developments directly to your inbox, keeping you informed and prepared to take action.

UPCOMING EVENTS

AUG.

08

Back to School Legal Workshop

 *Virtual*

AUG.

16-18

Summer Institute

 *Treetops Resort, Gaylord*

SEPT.

18

Behind the Scenes at the Capitol

 *Heritage Hall, North State Room at the State Capitol*

OCT.

24-27

Annual Leadership Conference

 *Lansing Center, Lansing*

NOV.

14

Preparing for Your Organizational Meeting Workshop

 *MASB Headquarters, Lansing*

MEMBER PARTICIPATION



652
 2022 Annual Leadership
 Conference Attendees

143
 Board Member Certification
 (CBA) Classes Offered

4,116
 Self-Led and In-Person/
 Virtual CBA Registrations

462
 Hours CBA Class Time

323
 In-District Workshops

22
 Strategic Plans

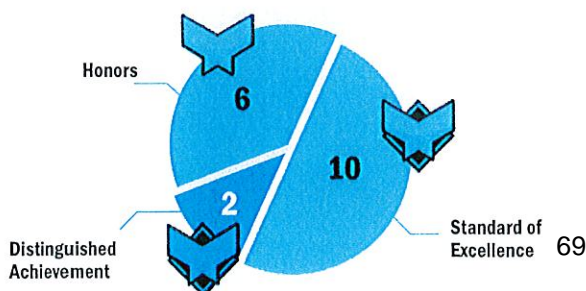
311
 Superintendent Evaluation
 Training Registrations

LEADERSHIP DEVELOPMENT

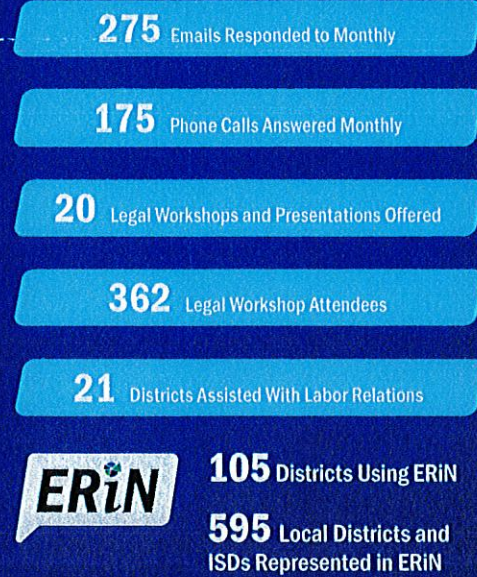
Individual Board Member Awards



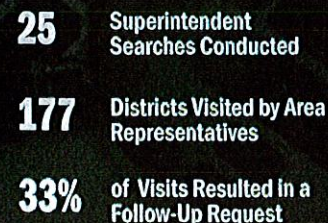
Whole Board Awards



LEGAL SERVICES AND LABOR RELATIONS



SUPERINTENDENT SEARCH AND AREA REPRESENTATIVES



GOVERNMENT RELATIONS



63

NSBA Advocacy
Institute Attendees

Behind the Scenes at the
Capitol Attendees

46 in the Fall

82 in the Spring

33

Legislative Updates
to Districts

81

Pieces of Legislation
Worked On

12

Times Staff Testified
Before Committees

39

Calls-to-Action
and Updates

Issues We Advocated On

- Sinking Funds for School Buses
- Free Meals for All Students
- School Aid Budget
- Collective Bargaining Changes

AFFILIATE PROGRAMS AND SERVICES

Data Represented in Number of Districts

Michigan Liquid
Asset Fund

483

Michigan School
Purchasing Card

230

\$811,620 in rebates

MASB/SET SEG
Property Casualty Pool

534

More than \$175 million returned
to members

MASB/SET SEG Workers'
Compensation Pool

522

More than \$312 million returned
to members

BoardBook

168

Payschools

37

Michigan School Energy Cooperative

240
Natural Gas

160
Electric



COMMUNICATIONS PR AND MARKETING

83% of members indicate that MASB's information
and communications are very good or excellent.

373,770 PAGE VIEWS

Top Web Pages

- 1 Home Page
- 2 Find a Job
- 3 Search Results
- 4 Upcoming Events
- 5 About MASB

577

New Board Member
Packets Mailed

7

Videos Developed
for Districts

Funding given out through the
CASBA Rebate: \$50,369

Funding given out through the
Member Assistance Fund: \$7,175

FINANCIALS

Visit masb.org/annualreport
to view the audited financial statements

QUESTIONS?

Contact MASB at comms@masb.org
or 517.327.5900

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

X. Discussion Items

5. SRO Agreement 2024-27 (EL 2.5)



Enclosure X.5.
June 10, 2024

Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark Bielang, Superintendent
Date: June 5, 2024
Re: SRO Agreement 2024-27

RECOMMENDATION

I recommend that the Board of Education approve the School Resource Officer Agreement, as presented, with the City of Portage for the period July 1, 2024 through June 30, 2027, in the annual amount of \$127,112.36, the funding for which will come from the General Fund.

BACKGROUND

The District is currently under a three-year contract with the City of Portage (City of Portage Department of Public Safety) for two full-time School Resource Officers. The current agreement will expire on June 30, 2024. Approval of the proposed agreement allows us to continue this important partnership with the Portage Department of Public Safety to assist the District in maintaining a safe and secure school environment.

The 2024-27 agreement has been vetted by appropriate PPS executive leadership and is enclosed.

Enclosure

SCHOOL RESOURCE OFFICER AGREEMENT

Agreement, made and entered into this _____ (date) between the Portage Public Schools (referred to as the "PPS") and the City of Portage (the City of Portage Department of Public Safety referred to herein as "PDPS"), is for the establishment of a School Resource Officer (referred to herein as SRO) program in the public school system of Portage.

WITNESSETH:

That the PPS and PDPS intend to provide law enforcement and related service to the public schools in Portage as hereafter described, and

That the PPS and PDPS will mutually benefit from the SRO Program.

Now, therefore, the terms of this agreement are as follows:

Article I.

The obligations of PDPS and the SROs are as follows:

A. Provision of SROs.

The PDPS shall assign one regularly employed police officer to each of the following schools:

1. Portage Northern High School.
2. Portage Central High School.
3. The SRO will provide educational and law enforcement support to other Portage Public Schools as needed.

B. Selection of SROs.

The Director of PDPS, or designee, with input from the Principal of the school to which the SRO will be assigned, shall select the SRO on the basis of the following evaluation criteria.

1. The SRO must have the ability to deal effectively with students. The ages, socioeconomic, and cultural composition of the students of the particular school should be considered in making this evaluation.
2. The SRO must have the ability to present a positive image and symbol of the entire police agency. A goal of the SRO program is to foster a positive image of police officers among young people. Therefore, the personality, grooming, and communication skills of the SRO should be of such nature so that a positive image of the police agency is reflected. The SRO must sincerely want to work with the staff and students at the particular school to which he or she is assigned.

3. The SRO must have the ability to provide good quality educational services in the area of law enforcement. The education, background, experience, interest level, and communication skills of the SRO must be of high caliber so that the SRO can effectively and accurately provide teaching services. The SRO will spend as much time as is practical in classroom instruction.
4. The SRO must have the desire and ability to work cooperatively with the principal and administrative staff.
5. The SRO must be a state certified law enforcement officer.
6. Other qualifications, as determined by the labor contract between the Portage Police Officers Association (PPOA) and the City of Portage.

C. Regular Duty Hours of SROs.

The SRO will be assigned to his/her school on a full-time basis of eight (8) hours on those days and during those hours that school is in session. The SRO may be temporarily reassigned only during the period of a law enforcement emergency as such may be determined to exist by the Director of the Portage Department of Public Safety.

D. Duties of SROs.

While on duty, the SRO shall perform the following duties:

1. Speak to classes on the law, including search and seizure, criminal law, motor vehicle law, and other topics when assigned to speak by the Principal.
2. Act as a resource person in the area of law enforcement education at the request of the Principal.
3. Conduct criminal investigations of violations of law on PPS property, which is initiated by the SRO or reported by school personnel per interagency agreement.
4. Provide school-based security and maintain the peace on PPS property.
5. Make arrests and referrals of criminal law violators.
6. Appear at Prosecutor Office investigations, depositions, trials, and sentencing.
7. Provide transport to the City holding facility/County jail when necessary.
8. Coordinate emergency medical service at the request of the Principal or his/her designee.
9. Provide counseling to students on request of the Principal or his/her designee.
10. Secure, handle, and preserve evidence.
11. Recover PPS property through working with other police agencies.
12. Make referrals to social agencies.

13. Relay messages in emergency situations (such as tornadoes, etc.).
 14. Wear official police uniform, which shall be provided at the expense of PDPS; however, civilian attire may be worn on such occasions as may be mutually agreed upon by the Principal and SRO.
 15. Perform such other duties as mutually agreed upon by the Principal and SRO, so long as the performance of such duties are legitimately and reasonably related to the SRO program, as described in this agreement, and so long as such duties are consistent with state and federal law and the policies and procedures of the PDPS.
 16. Follow and conform to all PPS policies and procedures that do not conflict with the policies and procedures of the PDPS.
 17. Maintain a "semester activities report" or such other report regarding his/her activities, as may be required by the PPS and/or PDPS.
- E. Support Services to be provided by PDPS.

The PDPS or the SRO will provide the following support services:

1. Maintain and deliver evidence to laboratories and court.
2. Maintain and file uniform crime reporting records according to law.
3. Maintain a dispatch log with respect to calls for service. The dispatch log shall reflect the time a call is received, the time a call is dispatched, the officer's arrival time, the time the assignment is completed, and the geographical location of the incident.
4. Process all police reports.
5. Provide copies of all offense reports taken by SROs to the Principal or PPS upon request, as the law allows.
6. Maintain a file on property reported lost and/or stolen.
7. Provide each SRO with a patrol vehicle and all other necessary or appropriate police equipment. The cost of purchasing, maintaining, and repairing police equipment provided under this agreement shall be borne by PDPS.
8. Receive and dispatch complaints via telephone, walk-in and radios.
9. Maintain copies of reports generated by officers in compliance with state and federal laws.
10. Maintain fingerprints and photographs of arrestees, in compliance with state and federal laws.
11. Develop, implement, and evaluate security programs in the schools assigned.

12. Coordinate with school administrators, staff, law enforcement agencies, and courts to promote order on the school campuses.
13. Coordinate, at the direction of the Principal, the scheduling of the PDPS personnel extracurricular activities, including such after-school activities for which reimbursement is due, pursuant to Article III of this agreement.
14. Make presentations to civil groups.
15. Maintain MCOLES standards, as required by law.
16. Provide for emergency response after regular school hours.
17. Upon request by the Principal, the PDPS will assign police officers to school functions occurring after school at the regularly scheduled rates for services, providing such officers are available.
18. Any activity requiring the services of the SRO occurring off campus shall be contingent upon the approval of the Director of Public Safety.

Article II.

The SRO is an employee of PDPS and not an employee of the PPS. The PDPS is responsible for the hiring, training, discipline, and dismissal of its personnel. The school Principal shall have input in the SRO evaluation process.

Article III.

In consideration of the services provided herein, the PPS shall pay to the City of Portage the sum of \$127,112.36 annually, which represents an agreement to share the costs of the SRO salaries and fringe benefits for the segment of the year that school is in session. Payments shall be made in quarterly installments. No other consideration will be required during the term of this agreement for the in-school services called for herein. The PPS shall, however, reimburse the PDPS for all security services performed at school functions occurring after regular school hours. The rate of reimbursement for such after-school activities shall be in accordance with the PDPS salary policy and procedures.

Article IV.

The parties, their agents and employees will cooperate in good faith in fulfilling the terms of this agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent of the PPS and the Director of Public Safety, or their designees.

Article V.

Changes in the terms of this agreement may be accomplished only by formal amendment in writing approved by the PPS and PDPS.

Article VI.

- A. A SRO may resign at any time upon providing 14 days written notice to the PDPS and PPS. Upon receipt of such notice, the PDPS and PPS will then select a new SRO in the manner provided in Article I, B of this agreement.
- B. PDPS may, upon 14 days written notice to the PPS, dismiss an SRO from that position. A new SRO will be selected in the manner provided in Article I, B of this agreement.

- C. In extreme circumstances, PDPS may need to dismiss an SRO immediately, at which point a new SRO will be selected in the manner provided in Article I, B of this agreement.
- D. A SRO may also be dismissed by the following procedure: Principal desiring to remove a SRO from his or her assigned school, make a recommendation to the school superintendent in writing, stating the reasons for removal. The superintendent will immediately furnish the recommendation to the Public Safety Director and, within a reasonable time, schedule a meeting between the superintendent, or designee, and the Director, or designee, to mediate or resolve any problems that may exist between the SRO and the staff at the school. With the agreement with the superintendent and the Director, or their designees, the SRO, or specified members of the staff from the school, may be required to be present at the mediation meeting. If, within a reasonable amount of time after the commencement of mediation, the problem cannot be resolved and mediated, being the opinion of both the superintendent and the Director, or their designees, then the SRO will be removed from the program at the school, and a replacement will be selected in the manner provided in Article I, B.

Article VII.

The term of this agreement shall be for three years, beginning July 1, 2024, through June 30, 2027. The PPS shall receive the SRO services described in Article I for the full term of the agreement. If it is necessary for the assigned SRO to be absent from the school for less than a full day, the SRO will notify the Principal and provide instructions on how emergency police service may be obtained in his/her absence. If it is necessary for the assigned SRO to be absent from school for a full day or more, the SRO remaining from the other school will provide coverage and respond as needed.

Article VIII.

The PPS shall provide the SRO, in each school to which a SRO is assigned, the following materials and facilities necessary to the performance of duties by the SRO, enumerated herein:

- A. Access to a private office, which is appropriately heated/air-conditioned and properly lighted, with a telephone to be used for general business purposes.
- B. A location for files and records that can be properly locked and secured.
- C. A desk with drawers, a chair, work table, filing cabinet, and office supplies.
- D. Access to a personal computer and/or secretarial assistance.
- E. Reimbursement for a PDPS issued cell phone.

Article IX.

This agreement may be terminated by either party upon 30 days written notice that the other party substantially failed to perform in accordance with the terms and conditions of this agreement through no fault of the party requesting termination. This agreement may be terminated without cause by either party upon a 90-day written notice. Termination of this agreement may only be accomplished as provided herein.

For City of Portage

Date

For Portage Public Schools

Date

**APPROVED AS TO FORM FOR CITY OF PORTAGE
BAUCKHAM, THALL, SEEBER,
KAUFMAN & KOCHES, PC**
Catherine P. Kaufman
 By: CATHERINE P. KAUFMAN
 Date: 4-18-2024

**School Resource Officer Agreement
2024 – 2027**

School Years
2024-2025
2025-2026
2026-2027

Cost Summary

Salaries/Benefits for *2 SRO's:	\$254,224.73
50% rate:	\$127,112.36
Total Annual Fee (minus overtime)	<u>\$127,112.36</u>

Quarterly Installments:	1 st Payment:	\$31,778.09
	2 nd Payment:	\$31,778.09
	3 rd Payment:	\$31,778.09
	4 th Payment:	\$31,778.09

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

X. Discussion Items

6. Revisions to Ends Policy 1.0 (BL 0131.1)

POLICY TYPE: ENDS

1.0 POLICY TITLE: GLOBAL ENDS

Mission: Portage Public Schools will educate all students to achieve their potential.

Vision: An exceptional, continuously improving learning culture with high expectations, committed to all!

Global Ends Statement: Portage Public Schools will educate all students to achieve their potential, at a level such that the results justify the costs.

Ends: The following ends statements (long-range outcomes) all contribute to a successful graduate of Portage Public Schools.

Success is based on improvement of results over time and favorable comparisons to similar schools in the state, and schools with Kalamazoo County.

ACADEMIC SUCCESS

- 1.1 Students demonstrate progress toward mastery in English language arts and math with evidence of annual academic growth and proficiency. ~~continuous improvement in the mastery of core curriculum standards with results approaching or exceeding the highest performing comparable districts.~~

LEARNING AND LEADERSHIP SKILLS

- 1.2 Students have 21st Century Learning Skills including:
- critical thinking,
 - creativity,
 - communication, and
 - collaboration skills to equip them to learn and to lead with confidence.

RESILIENCE IN LIFE

- 1.3 Students have social-emotional learning competencies including:
- skills in self-management,
 - self-awareness,
 - social awareness,
 - relationship skills, and
 - responsible decision-making to build resilience to navigate life.

POST-GRADUATION SUCCESS

- 1.4 Students have the knowledge and skills necessary to succeed at post-secondary institutions without remediation and have the employability skills necessary to obtain meaningful employment.

RESPONSIBLE CITIZENS

- 1.5 Students demonstrate good citizenship through ethical behavior and respect for individual differences and cultures other than their own.

Adopted: 9/22/08 / Revised: 2/9/09, 8/18/14, 1/9/17, 5/22/17, 10/22/18, 3/9/2020, 12/14/2020, 6/28/2021, 10/25/21, 6/19/23, [6/24/24](#)

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – COMMITTEE OF THE WHOLE WORK SESSION
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JUNE 10, 2024, 6:30 P.M.**

Note Page

XI. Closed Session

1. Discuss Collective Bargaining Strategy (OMA)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education move into closed session to discuss collective bargaining strategy, as allowed under the Open Meetings Act 15.268, Section 8(c).

ROLL CALL VOTE.