

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
PORTAGE NORTHERN HIGH SCHOOL AUDITORIUM, 1000 IDAHO, PORTAGE, MI 49024
SEPTEMBER 27, 2021, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**Future Enhancement List
Sept. 27, 2021**

Remaining Unallocated Contingency	\$1,904,779
C-AEF Softball Dugouts	(274,834)
ADM - Technology Budget	(407,529)
Anticipated Interest Funds	<u>2,408,569</u>
Approximate Set Aside	\$3,630,985

Remaining Enhancements:

- 1. AMD - Technology Budget (Switches, Storage, and cameras)**
- 2. NHS - Upgrade Commons Technology**
- 3. ZMT - Additional Buses (6)**
- 4. NHS - Auditorium Refresh**
- 5. CHS - Auditorium Refresh**
- 6. CHS - C-AEF Softball Dugouts**
7. NHS - Academic Wing - curtain wall window replacement
8. WMS - Bus/parent drop-off design
9. NHS - N-AEF East parking lot installed and softball Idaho parking lot enhanced
10. CHS - FFE replacement of student desks/chairs and teacher chairs
11. NHS - FFE replacement of student desks/chairs and teacher chairs
- 12. WMS - Little Theatre Refresh/seating**
13. CHS - Stable Divider Curtain System
14. NHS - Doghouse Divider Curtain System
15. NHS - Restrooms at Tennis Courts
16. ADM - AFE Additional Turf Maintenance Equipment

Portage Public Schools - 2015 Bond Program
Financial Update - work committed thru Bond Change Order 40

Bond Proposal	Total Budget	Committed+Budgeted	Previous Variance	Current Variance	Change in Variance
1	128,000,000	126,776,584	(1,905,779)	(1,223,416)	(682,363)
2	16,000,000	16,000,000	0	0	0
			(1,905,779)	(1,223,416)	(682,363)

Commitments to date:

Bond Proposal 1	Budget	Actual/Committed	Previous Variance	Current Variance	Change in Variance
North Middle School & Site	34,367,860	31,116,907	(3,250,953)	(3,250,953)	0
Central Natatorium	10,257,973	10,274,626	16,653	16,653	0
Northern Campus Site	4,929,399	3,292,528	(1,636,871)	(1,636,871)	0
Central Middle School & Site	33,392,630	32,871,444	(521,186)	(521,186)	0
Central Campus Site	3,820,016	3,979,107	159,091	159,091	0
PCEC Building Renovation	3,953,086	528,629	(3,424,457)	(3,424,457)	0
West Middle School Renovation	6,504,205	8,674,394	2,170,189	2,170,189	0
Northern Natatorium	11,005,132	12,600,972	1,595,840	1,595,840	0
C-AEF Softball Dugouts	0	274,834	0	274,834	(274,834)
Professional Services	6,015,503	6,617,893	602,390	602,390	0
FF&E (Including Band Instruments)	3,433,644	4,068,428	634,784	634,784	0
Other	1,870,552	2,995,750	1,125,198	1,125,198	0
Busses	3,000,000	2,810,429	(189,571)	(189,571)	0
Technology	5,450,000	6,670,643	813,114	1,220,643	(407,529)
	128,000,000	126,776,584	(1,905,779)	(1,223,416)	(682,363)

Bond Proposal 2	Budget	Actual/Committed	Previous Variance	Current Variance	Change in Variance
Northern Stadium	8,106,466	7,283,703	(822,763)	(822,763)	0
Central Stadium	6,473,704	7,191,133	717,429	717,429	0
Professional Services	984,658	1,009,354	24,696	24,696	0
FF&E	133,572	245,951	112,379	112,379	0
Other	301,600	269,859	(31,741)	(31,741)	0
	16,000,000	16,000,000	0	0	0

September 20, 2021

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VI. Consent Agenda

1. Approval of Minutes
 - a. September 13, 2021 Committee of the Whole Work Session

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE WORK SESSION
SEPTEMBER 13, 2021**

The Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, September 13, 2021, was called to order at 6:32 p.m. by President Van Antwerp. The meeting was held in the Auditorium of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Keith Crowell, Kurt Droppers, Terri Novaria, Rusty Rathburn, Bo Snyder, Celeste Shelton-Harris, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mrs. Novaria, that the Board of Education approve the agenda as amended to add as the third discussion item, FOIA Fee Appeal.

The motion carried unanimously.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations provided a brief update on bond construction work.

At the Northern Natatorium, the retention pond was tested. Three leaching basins will be installed to help with drainage. Inside, punch list work continues. Commissioning work has begun.

Relative to the Central Softball Dugouts, a site coordination meeting was recently held, demolition begins next week, and construction on the new dugouts will begin the following week. Completion is expected in November.

At the Central Campus, upon receiving light posts, they will be installed in the parking lot area. The delay is due to supply chain issues.

Commissioning work is complete at Central Middle School and West Middle School. We are awaiting the final report.

Mr. Edwards responded to questions from Trustees.

Update – Architect / Construction Manager Selection Process

Since passage of the August 3, 2021 bond proposal, the District has established a time line for securing architectural and construction management services. Recommendations for these services will come to the Board for approval. To assist the District in the selection process, we have contracted the services of Plante Moran. Mr. Edwards introduced Mr. Doug Phillips, Senior Vice President, at Plante Moran Cresa (PMC), to provide an overview of the selection process and timelines.

Per Mr. Phillips, PMC will serve as the District’s owner’s representative to assist in the selection of design and construction professionals using a criteria based selection process. Mr. Phillips also reviewed the process timeline. An architect/engineer recommendation is expected to be presented to the Board in late October to early November with the construction manager recommendation coming to the Board later in November.

Mr. Phillips responded to questions from Trustees.

President Van Antwerp thanked Mr. Phillips for the presentation.

Other – Items of Interest

Superintendent Bielang reminded the Board of the September 15, 2021 West Middle School dedication at 5:30 p.m.

BOARD EDUCATION

2021-22 District Goals Update

Dr. Michael Pascoe, Assistant Superintendent of Instruction, Mr. Mike Huber, Director of Curriculum and Professional Learning, and Ms. Kelly Jensenius, Director of Elementary Education,

The District Goals update covered areas of focus, continuous improvement cycle, five-year goals, strategies, and required academic progress goals.

Areas of focus were reviewed and include: supporting families, building relationships, re-engaging students to the school community, staff/students working together to keep health and safety a priority, focus on priority standards, reinstate initiatives that were paused last school year, instructional coaching, and improving our virtual school experience.

Each area of the continuous improvement cycle – assess student needs, create a plan, allocate resources, implement/monitor/evaluate – was detailed.

The District-wide five-year goal is to refine our Tier 1 instructional system by 2026 with a focus on the whole child to equitably meet the needs of all students as measured by local, state, and national data. Strategies include supporting each student using the Tier 1 instruction and support, and support the whole Portage Public School community by improving our culture and climate.

Public Act 48 (Section 98b (1)(d)) sets academic requirements the District must meet that include K-8 student assessments, identify growth/achievement targets in reading and math, and align to state standards. The plan to meet these requirements was reviewed.

The presenters addressed questions from Trustees.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment. There was no public comment. President Van Antwerp asked for Trustee comments.

Mr. Droppers informed the Board former football coach Pete Schermerhorn was honored at Ford Field yesterday.

Per Mr. Rathburn, his college-age children are appreciative of how well prepared they are for college. Kudos to Portage teachers and staff!

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda item for approval by the Board of Education: approve meeting minutes from the August 23, 2021 Regular Business meeting & Closed Session.

There being no objections, the motion carried unanimously.

ASSURANCE OF DISTRICT PERFORMANCE

Monitoring Report 2.6, Asset Protection

Motion offered by Mrs. Novaria, seconded by Mr. Crowell, that the Board of Education accept Monitoring Report 2.6, Asset Protection, as a reasonable interpretation and evidence of compliance with policy.

Superintendent Bielang shared highlights from his report.

The motion carried unanimously.

Monitoring Report 2.10, Communication & Support to the Board

Motion offered by Mr. Droppers, seconded by Mr. Snyder, that the Board of Education accept Monitoring Report 2.10, Communication & Support to the Board, as a reasonable interpretation and evidence of compliance with policy.

Superintendent Bielang shared highlights from his report.

The motion carried unanimously.

ACTION ITEMS

New Teacher Appointments

Motion offered by Mrs. Novaria, seconded by Dr. Shelton-Harris, that the Board of Education approve the new teacher appointments, as presented:

- **Samantha DeVries, ELA, Central High and Central Middle Schools**
- **Candace Dominguez, Resource Room, Lake Center Elementary**
- **Patrick Greeley, Math, Northern High School**
- **Mikela Higgason, Young 5's, 12th Street Elementary**
- **Jori Machiela, Kindergarten, Amberly Elementary**
- **Melissa Messenger, Library/Media, North Middle School**
- **Amanda Myers, 4th Grade, Woodland Elementary**
- **Sheri Nickleson, 4th Grade, Portage Virtual Elementary**
- **Laura Richardson, 5th Grade, Angling Road Elementary**
- **Jessica Roe, Young 5's, 12th Street Elementary**
- **Kerry Stump, 2nd Grade, Angling Road Elementary**

Per Mr. Brad Galin, Director of Human Resources, we are very pleased to have this team of teachers onboard, some of whom are returning to Portage Public Schools.

The motion carried unanimously.

DISCUSSION ITEMS

MASB Delegate Assembly

President Van Antwerp asked board members to let him know before the next board meeting if they wish to serve as a delegate or alternate at the upcoming MASB Delegate Assembly.

Naming of MBE Media Center

Superintendent Bielang provided introductory remarks. Mr. Zac Crouch, Moorsbridge Elementary Principal, reviewed the recommendation and background information for naming Moorsbridge Media Center in honor of former principal, Lori Kirshman. Plans for a dedication plaque are also in the works.

The Board opted to move the discussion item to action.

Motion offered by Mrs. Novaria, seconded by Mr. Snyder to move the Naming of MBE Media Center discussion item to action.

The motion carried unanimously.

Motion offered by Mrs. Novaria, seconded by Dr. Shelton-Harris, to approve naming the Moorsbridge Elementary Media Center as the Lori Kirshman Media Center.

The motion carried unanimously.

FOIA Fee Appeal

Per President Van Antwerp, Darren Malek submitted a Freedom of Information Act request for information that involves the search and retrieval of emails/documents. The District provided Mr. Malek with an estimated fee to produce the requested information. Mr. Malek is now appealing the fee. He believes the District's fee estimate is excessive and the work to produce the requested information could be completed by lower level employees at a lesser cost.

Superintendent Bielang cited reasons for the fee structure. The fee structure we have is per our policies and our FOIA guides. This particular fee, because of its complexity, is driven by the high level of access required to search our emails and our document archives to produce the requested information. There are only two Portage employees having that level of access. The fee estimate for Mr. Malek's request is based on the lower pay of these two employees.

This FOIA request represents an unprecedented level of access to network security, user accounts, system functionality and interoperability. To ensure network security, student privacy, and operational stability, it would be ill advised to grant access to anyone without proper training and experience with these systems. In addition, due to the scope of the FOIA request, it is unlikely we could fully retrieve all requested information via a word search. It would more likely involve an email-by-email search. In addition, the information produced would need to be reviewed for possible redactions by someone with knowledge of the Freedom of Information Act who is sensitive to the issues and documents produced - a member of the Executive Team. We believe our fee estimate is fair.

Superintendent Bielang responded to questions from Trustees. Board discussion followed.

President Van Antwerp stated the Board must take action on the appeal and has four options – waive the fee, reduce the fee, uphold the fee, or issue a notice to extend the time the Board has to make a decision on the appeal.

Motion offered by Mr. Droppers, seconded by Mr. Crowell, to bring the FOIA Fee Appeal discussion item to action.

The motion carried unanimously.

Motion offered by Mr. Droppers, seconded by Mr. Snyder, to uphold the fee that was quoted.

The motion carried unanimously.

With no further business to come before the Board, the meeting was adjourned at 7:44 p.m.

Respectfully submitted,
Barb Atkinson, Recording Secretary

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IX. Action Items

1. National School Lunch Week Proclamation

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the National School Lunch Week Proclamation, as presented.

**PROCLAMATION
NATIONAL SCHOOL LUNCH WEEK
October 11-15, 2021**

WHEREAS, it is with great respect for the accomplishments of Portage's school food service leads, servers, cashiers and driver personnel and substitutes that we commemorate October 11-15, 2021 as National School Lunch Week. During this special observance, we encourage all citizens to recognize the dedication and skill of our school food service employees; and

WHEREAS, each day, food service employees prepare and serve thousands of lunches. This is in addition to ordering, storing, and expediting each menu item to each location, adhering to food safety, sanitation, and nutritional guidelines as well as giving each customer the time and consideration to listen, hear and deliver what they are looking for each day. Fortunately, we have exemplary professionals who have devoted their careers to providing high quality service to our children and staff; and

WHEREAS, on behalf of our students and staff, it is a pleasure to commend the women and men who accept and meet the challenges of school food service. The observance of School Lunch Week is a welcome opportunity to thank these patient, caring, skilled public servants. Those involved in this pursuit should be very proud of their contribution to education. Now, therefore, be it

RESOLVED BY THE BOARD OF EDUCATION that we proudly commemorate October 11-15, 2021 as National School Lunch Week, and we commend everyone who has contributed to the successful operation of our lunch program. By working together, we can make a difference in every student's life.

Proclaimed this 27th day of September, 2021
Portage Public Schools Board Of Education

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IX. Action Items

2. School Bus Safety Week Proclamation

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the School Bus Safety Week Proclamation, as presented.

**PROCLAMATION
SCHOOL BUS SAFETY WEEK
October 18-22, 2021**

WHEREAS, It is with great respect for the accomplishments of Portage’s professional school bus drivers, mechanics, office staff, and manager that we commemorate October 18-22, 2021 as School Bus Safety Week. During this special observance, we encourage all citizens to recognize the dedication and skill of school transportation employees; and

WHEREAS, Coordinating the countless routes, driving so many miles, and supervising the dozens of students on each vehicle requires an outstanding effort. Fortunately we have exemplary professionals who have devoted their careers to transporting our children safely; and

WHEREAS, Our fleet and staff have a proud tradition of excellence during annual safety inspections by the Michigan State Police Motor Carrier Inspectors; and

WHEREAS, On behalf of our young people, it is a pleasure to commend the women and men who accept and meet the challenge of school transportation. The observance of School Bus Safety Week is a welcome opportunity to thank these patient, skilled, and caring public servants. Those involved in this pursuit should be very proud of their contribution to education; and

WHEREAS, This special week serves as a fitting time to urge all drivers to become more aware of school bus safety regulations. Serious injuries and deaths occur when motorists fail to stop for school buses. Now that the school year has begun, we remind drivers to be cautious and attentive around school buses. It is also an appropriate time to ask students to listen to their bus drivers and pay close attention to bus safety rules; now, therefore be it

RESOLVED BY THE BOARD OF EDUCATION, That we proudly commemorate October 18-22, 2021 as School Bus Safety Week, and we commend everyone who has contributed to the successful operation of our school buses. We also encourage all citizens to drive carefully and to be alert around school buses. By working together, we can make this the safest school year ever.

Proclaimed this 27th day of September 2021
Portage Public Schools Board of Education

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IX. Action Items

3. Red Ribbon Week Proclamation

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the Red Ribbon Week Proclamation, as presented.

**PROCLAMATION
RED RIBBON WEEK
October 23-31, 2021**

WHEREAS, tobacco, alcohol, prescription drug abuse and other drug usage among young people is a serious concern; and

WHEREAS, it is imperative that a visible and unified effort of education and prevention be continued to reduce the demand for drugs; and

WHEREAS, children of parents who talk to their teens about drugs are less likely to use drugs than those who don't; and

WHEREAS, the National Red Ribbon Campaign will be celebrated in communities throughout America during "**Red Ribbon Week**", October 23-31, 2021; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, physicians, senior citizens, the military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Portage Public Schools does hereby proclaim October 23-31, 2021 as **RED RIBBON WEEK**, and encourage Portage citizens to participate in drug prevention education activities, showing our commitment to a drug-free community through education about the dangers of drug abuse, and by setting a good example.

BE IT FURTHER RESOLVED, that the Board of Education of the Portage Public Schools encourages all citizens to pledge: **Send a Message. Stay Drug Free.**

Proclaimed this 27th day of September, 2021
Portage Public Schools Board of Education

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IX. Action Items

4. Certify Delegate Assembly Representatives & Alternates (MASB)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education certify the following delegate(s) _____ and alternate(s) _____ for the 2021 Michigan Association of School Boards Delegate Assembly, as presented.



To: Board of Education
From: Mark T. Bielang, Superintendent
Date: September 8, 2021
Re: 2021 MASB Delegate Assembly

Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

RECOMMENDATION:

It is recommended that the Board of Education certify the following delegate(s):

and alternate(s):

for the 2021 Michigan Association of School Boards Delegate Assembly, as presented.

BACKGROUND:

The Board of Education participates annually in the Michigan Association of School Boards' Delegate Assembly. This event will take place on Thursday, November 11, 2021 at 6 p.m. at the Amway Grand Plaza Hotel in Grand Rapids. Based on the District's student membership, Portage is allowed to send four voting delegates and an equal number of alternates to the Assembly. Our delegates must be certified with MASB by no later than Friday, October 8, 2021.

Delegates selected by boards of education across the state will decide on MASB's positions on a wide variety of issues affecting education.

OTHER:

MASB's Annual Leadership Conference will be held on November 11-14, 2021 at the Amway Grand Hotel and The DeVos Place in Grand Rapids. This will be MASB's first hybrid leadership conference with in-person and virtual options. Early registration runs through September 23, 2021. Please visit MASB's website for more information, [Annual Conference 2021](#).

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X. Discussion Items

1. WMS Sound Equipment Upgrades (OP 6320)



Enclosure X.1.
September 27, 2021

To: Mark Bielang, Superintendent
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: September 27, 2021
Subj: Recommendation for West Middle School Sound Upgrades

RECOMMENDATION

I recommend the Board of Education approve the purchase of sound equipment and supplies for the West Middle School Little Theater from TPC Technologies, in the amount of \$8,131.92. These funds will come from the 2019 Bond Fund, Proposal #1 Unallocated Contingency.

BACKGROUND INFORMATION

In an effort to build equity amongst the middle schools, it has been identified that West Middle School's Little Theater needs upgrades to their sound equipment. The existing equipment is becoming unrepairable and the technology is outdated. Sixteen of the 24 channels on the sound board are inoperable. Additionally, microphones and cabling are also needed space.

This proposal would provide West Middle School with the same model of sound board as Central and North middle schools. The upgrade would more align WMS theater with the black box spaces at the other two middle schools. Additionally, the equipment would become interchangeable with the equipment at the other middle schools. The project would give us the necessary flexibility to address unforeseen situations when items are inoperable or in need of repair.

BIDDING PROCESS

The equipment was competitively bid with TPC Technologies being the second to lowest bid within \$68. While TPC Technologies was not the lowest bidder, we are recommending them because of their great reputation and warranties. The bids were reviewed by the purchasing manager and auditorium manager. A copy of the bid tab is enclosed.

I would be happy to answer any questions you may have about this recommendation.

10694 - BID TAB - Sound Upgrade for West Middle School
 09/14/2021 @ 10:30 am

		Vendor:	TPC TECHNOLOGIES INC		PRO AUDIO & LIGHTING	
		Iran Form?	YES		YES	
QTY	Item		UNIT PRICE	TOTAL COST	Item Specifications/Notes	Lead Time
1	Allen and Heath SQ 5 with Dante card		\$3,648.99	\$3,648.99	\$3,903.57	\$3,903.57
1	Allen and Heath SQ 5 Dust Cover		\$61.44	\$61.44	\$63.74	\$63.74
1	Allen and Heath Detachable Tablet Shelf		\$74.80	\$74.80	\$77.61	\$77.61
1	Allen and Heath AB168		\$1,007.73	\$1,007.73	\$1,045.70	\$1,045.70
1	Allen and Health AB168-RK10		\$79.23	\$79.23	\$82.21	\$82.21
2	EV EKX-12P		\$618.77	\$1,237.54	\$628.84	\$1,257.68
4	Shure SM57		\$78.48	\$313.92	\$83.95	\$335.80
2	Shure SM58		\$86.00	\$172.00	\$92.00	\$184.00
2	Radial ProDI 1-channel Passive Instrument Dire		\$82.76	\$165.52	\$84.74	\$169.48
2	Behringer Ultra-DI DI100		\$127.93	\$255.86	\$34.50	\$69.00
4	50 foot XLR Mic Cable		\$40.10	\$160.40	\$37.69	\$150.76
12	25 foot XLR Mic Cable		\$27.37	\$328.44	\$26.88	\$322.56
4	1/4 in TRS Cable 15 foot		\$20.75	\$83.00	\$14.38	\$57.52
1	50' Ethercon Cat 6		\$118.52	\$118.52	\$34.38	\$34.38
1	75' Ethercon Cat 6		\$174.53	\$174.53	\$53.75	\$53.75
SHIPPING COST				\$250.00		\$256.37
GRAND TOTAL				\$8,131.92		\$8,064.13

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X. Discussion Items

2. Auditorium Video Upgrades (OP 6320)



Enclosure X.2.
September 27, 2021

To: Mark Bielang, Superintendent
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: September 27, 2021
Subj: Recommendation for Auditorium Video Upgrades

RECOMMENDATION

I recommend the Board of Education approve the purchase of video equipment and supplies that will be used in all auditoriums from B&H Photo, in the amount of \$11,650. These funds would come from the 2019 Bond Fund, Proposal #1 Unallocated Contingency.

BACKGROUND INFORMATION

Last school year, we purchased a package of video equipment for the high school auditoriums. This equipment was essential in streaming events for all our performing groups, award and graduation ceremonies, and certain athletic events. After using the equipment for a year, we discovered a need for additional equipment to supplement the systems. In this package is also a camera setup for each of the middle school black boxes and the Little Theater to record and upload performances.

BIDDING PROCESS

The video equipment and suppliers were competitively bid with B&H Photo being the lowest bidder of the two bids received. The bids reviewed by the purchasing manager and auditorium manager. A copy of the bid tab is enclosed.

I would be happy to answer any questions you may have about this recommendation.

10695 - BID TAB - PPS VIDEO UPGRADES

09/14/2021 @ 10:30 am

QTY		Item	Requested Part Number or Better		TOTAL COST	Item Specifications/Notes	Lead Time	
2	Ptz Camera	PT30X-SDI-GY-G2			\$1,444.00	\$2,888.00	\$1,643.84	\$3,287.68
3	Cannon XA15	2217C002			\$1,474.00	\$4,422.00	\$1,783.95	\$5,351.85
7	Manfrotto Tripod	MK290XTA3-2WUS			\$179.00	\$1,253.00	\$231.98	\$1,623.86
3	Arco V15G Bag	CS-V15G			\$55.00	\$165.00	\$94.49	\$283.47
4	25 foot SDI Cable with BNC Connectors				\$15.00	\$60.00	\$45.41	\$181.64
4	50 foot SDI Cable with BNC Connectors				\$22.00	\$88.00	\$69.11	\$276.44
6	SD Card 128gb	SDSDXXY-128G-ANCIN			\$33.00	\$198.00	\$34.67	\$208.02
2	Blackmagic 12x12 switcher	VHUBSMTCS6G1212			\$1,288.00	\$2,576.00	\$1,324.27	\$2,648.54
SHIPPING CHARGES						\$0.00		\$250.00
GRAND TOTAL						\$11,650.00		\$14,111.50

Vendor:

B&H PHOTO

TPC TECHNOLOGIES

Legal Forms?

YES - DIGITAL SIGNATURES

YES

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
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SEPTEMBER 27, 2021, 6:30 P.M.**

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X. Discussion Items

3. Professional Development Advisory Committee



To: Mark Bielang, Superintendent
Board of Education

From: Mike Huber, Director of Curriculum and Professional Development

CC: Paula Johnson, Director of Finance

Date: September 22, 2021

RECOMMENDATION

After reviewing the requirements¹ for the ability to count professional development time as instructional time under Section 101(10) of the State School Aid Act (MCL 388.1701(10))² we are recommending that the Board of Education approve the following advisory committee members:

Mike Huber, Dir. of Curriculum and Professional Learning
Mackenzie Sheahan, Portage Virtual Principal
Jessica Winstanley, Instructional Coach
Paul Murray, Instructional Coach
Anne Gordon, Educational Support and Intervention Supervisor
Lisa Miller, Media Specialist
Cassie Phelps, Elementary Art Teacher
Jessie Bierlein, Middle School Counselor
Marsha Moore, Elementary Teacher

BACKGROUND INFORMATION

The advisory board members are recommended by a number of different groups, the PEA, CIC members, and professional learning leaders. The advisory board will be making recommendations on the March 16, 2022 and May 6, 2022 professional development events.

I am happy to answer any questions you may have regarding this recommendation.

Very Respectfully,

Michael Huber

¹ [https://www.michigan.gov/documents/mde/PD as Instructional Hours Documentation Tool 704772 7.pdf](https://www.michigan.gov/documents/mde/PD_as_Instructional_Hours_Documentation_Tool_704772_7.pdf)

² [http://www.legislature.mi.gov/\(S\(gaa0hx2apedkoowqfwct0qz\)\)/mileg.aspx?page=getObject&objectName=mcl-388-1701](http://www.legislature.mi.gov/(S(gaa0hx2apedkoowqfwct0qz))/mileg.aspx?page=getObject&objectName=mcl-388-1701)

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XII. Post-Closed Action

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education

_____.