

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, December 17, 2025

Public Session - 6:30pm (Sign up for public comments will be open from 5:15pm - 6:15pm)

Normal West High School

501 N Parkside Rd

Normal, IL 61761

1. CALL TO ORDER AND ROLL CALL

2. ADJOURN TO CLOSED SESSION (5:45p.m.)

Recommended motion: Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

•2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and

•2(c)(9) Student disciplinary cases and

•2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

3. RECESS

4. RETURN TO PUBLIC SESSION

5. PLEDGE OF ALLEGIANCE

6. PUBLIC HEARING

A Public Truth in Taxation Hearing on Proposed Tax Levy 4

1 Comments Regarding Public Hearing

7. FOCUS ON STUDENTS AND GOOD NEWS REPORTS 15

A Good News - KJHS Speech Team

8. SUPERINTENDENT COMMENTS

9. PUBLIC COMMENTS

10. REPORTS 17

A 1st Reading of 2026 - 2027 Calendar

B 1st Reading of Board Policies, Administrative Procedures and Exhibits

1 Section 1: School District

a. Policy 1.20 District Organization, Operations, and Cooperative Agreements 19

2 Section 2: Board of Education

a. Policy 2.120 Board Member Development 21

b. Policy 2.150 Committees 23

3 Policy 2.270 Discrimination and Harassment on the Basis of Race, Color, and National Origin 25

4 Section 3: General School Administration

a. Policy 3.10 Goals and Objectives 28

b. Exhibit 3.30-E1 Organizational Chart for Administration 29

5 Section 4: Operational Services

a. Policy 4.10 Fiscal and Business Management 32

b. Policy 4.30 Revenue and Investments 35

c. Policy 4.80 Accounting and Audits 41

d. Policy 4.140 Waiver of Student Fees 44

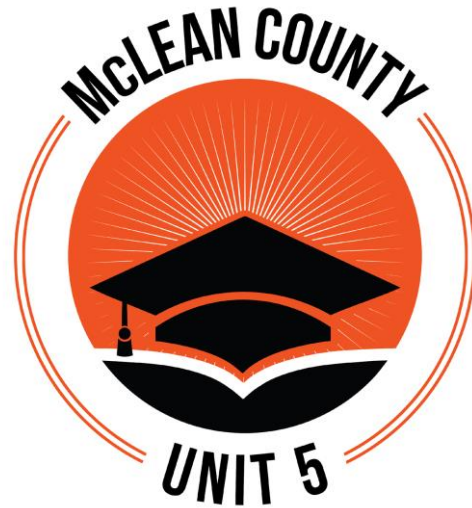
e. Policy 4.150 Facility Management and Building Programs 46

f. Policy 4.160 Environmental Quality of Buildings and Grounds 48

g. Policy 4.170 Safety 49

h. Policy 4.190 Targeted School Violence Prevention Program	52
i. Exhibit 4.140-E2 Response to Application for Fee Waiver, Appeal, and Response to Appeal	53
6 Section 5: Personnel	
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b. Policy 5.20 Workplace Harassment Prohibited	57
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d. Policy 5.100 Staff Development Program	64
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i. Policy 5.220 Substitute Teachers	82
j. Policy 5.280 Duties and Qualifications	84
k. Policy 5.300 Schedules and Employment Year	86
7 Section 7: Students	
a. Policy 7.300 Co-Curricular Athletics	87
b. Policy 7.305 Student Concussions and Head Injuries	89
c. Admin. Proc. 7.305-AP1 Program for Managing Student Concussions and Head Injuries	92
d. Exhibit 7.300-E1 Agreement to Participate	101
C Requests for Information Pursuant to the Illinois Freedom of Information Act	
The District has received and processed the following requests for information:	
1 FOIA List 12.17.25	106
11. ACTION	
A Approve resolution abating the taxes heretofore levied for the year 2025 to pay debt service on the General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, of the District.	107
B Adopt Resolution for Levying Taxes and Authorizing Certificate of Tax Levy for 2025	114
C Approve 36 Month Agreement with Raptor Technologies for Raptor Badge Alert, Emergency Management Suite and Student Safe	117
12. CONSENT AGENDA	
A Approval of Minutes	
Minutes are not released for public viewing until approved by the Board of Education	
1 11.19.25 Regular Minutes	
2 11.19.25 Closed Minutes	
B Personnel Matters	123
C Payment of Bills and Payrolls	
1 Bills & Payroll Reports	128
D Approve Finance Department Reports	
1 November 2025 Financial Statements	186
E Approve Board Policies, Administrative Procedures, and Exhibits	
1 Section 6: Instruction	
a. Exhibit 6.120-AP2,E1 Request to Access Classroom(s)	189
2 Section 7: Students	
a. Policy 7.40 Nonpublic School Students, Including Parochial and Home-Schooled Students	191
b. Policy 7.150 Agency and Police Interviews	194
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d. Administrative Procedure 7.340-AP1 School Student Records	205

e. Administrative Procedure 7.40-AP1 Placement of Nonpublic School Students Transferring Into the District	220
f. Exhibit 7.150-E2 Record of Agency and Outside Law Enforcement Agent Requests	221
3 Section 8: Community Relations	
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b. Administrative Procedure 8.110-AP1 Procedure for Resolving Concerns	224
F Approve Resolution of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, Granting a Temporary Construction Easement to the People of the State of Illinois, Department of Transportation for Entrance Reconstruction and Other Highway Purposes.	226
G Approve Contract Agreement for Consulting Services between Unit 5 and Bushue Human Resources, Inc., January 1, 2026 to December 31, 2028	232
H Approval of Insurance Renewals for Property/General Liability, School Board Liability, and Auto	234
I Student Activity Fund Establishments	235
13. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS	
14. ADJOURNMENT	



McLean County Unit District No. 5

Tax Levy 2025 - Public Hearing

December 17, 2025

FUND BALANCE DISCLOSURE



<u>Fund</u>	<u>Name</u>	<u>6/30/2025</u>	<u>11/30/2025</u>
10	Educational Fund	28,471,465	33,388,940
20	Operations & Maintenance Fund	1,967,407	2,226,548
30	Debt Service Fund	7,755,515	11,060,835
40	Transportation Fund	263,952	347,099
50	Social Security Fund	1,483,916	1,638,288
51	Municipal Retirement Fund	1,651,437	1,499,573
60	Capital Projects Fund	0	-5,471
70	Working Cash Fund	56,790,105	58,210,504
80	Tort Immunity Fund	663,003	1,537,335
90	Fire Prevention & Safety Fund	10,005,054	4,195,799

Three Year Average Expenditures



School District: McLean County USD 5

Most Recent AFR Fiscal Year: 2025

RCDT: 17-064-0050-26

2.5 Yrs Annual Average Expenditures to Combined Cash Reserve Balance

Data from District's Annual Financial Reports

Direct Disbursements / Expenditures	FY2023	FY2024	FY2025	Total Expenditures	Average Annual Expenditures	Cash Reserve Balances FY2025
Educational Fund (10)	124,840,302	132,693,186	148,856,673	406,390,161	135,463,387.00	30,625,870
Operations & Maintenance Fund (20)	13,052,841	13,690,378	16,727,774	43,470,993	14,490,331.00	2,039,640
Transportation Fund (40)	13,102,989	18,308,285	16,623,646	48,034,920	16,011,640.00	266,406
Operational Balance - June 2025	150,996,132	164,691,849	182,208,093	497,896,074	165,965,358.00	32,931,916

Must be < 2.5

Cash Reserve Balance to Expenditures Ratio: **0.198**

Determination:

No action needed

Required by 105 ILCS 5/17-1.10 [Illinois General Assembly - Illinois Compiled Statutes \(ilga.gov\)](http://ilga.gov)

Sec. 17-1.10. Operational funds expenditure report and reserve reduction plan.

(a) In the 2024-2025 school year and in each subsequent school year, the school board of any school district that does not receive federal impact aid funding shall calculate the combined, annual average expenditures of its operational funds for the previous 3 fiscal years, as reported in the school district's most recently audited annual financial reports. Operational funds shall include the district's educational, transportation, and operations and maintenance funds. The school board shall annually present a written report covering the annual average expenditures of its operational funds for the previous 3 fiscal years at a board meeting.

(b) With respect to a school district to which subsection (a) applies, if the school district's combined cash reserve balance of its operational funds, as most recently reported by the district pursuant to Section 17-1.3 of this Code, exceeds 2.5 times the annual average expenditures of its operational funds for the previous 3 fiscal years, the school board shall adopt and file with the State Board of Education by December 31 a written operational funds reserve reduction plan to reduce, within 3 years, the district's combined cash reserve balance of its operational funds to an amount at or below 2.5 times the annual average expenditures of its operational funds for the previous 3 fiscal years. The State Board shall post any operational funds reserve reduction plans received on the State Board's Internet website.

(Source: P.A. 103-394, eff. 7-28-23.)

Levy Calendar



November 19,
2025

- Present and review proposed tax levy.

December 17,
2025

- Public hearing on proposed tax levy.
- BOE votes to approve tax levy.
- Tax levy filed with McLean and Woodford Counties.

March/April
2026

- Verify levy and extension with McLean and Woodford Counties.

May/June
2026

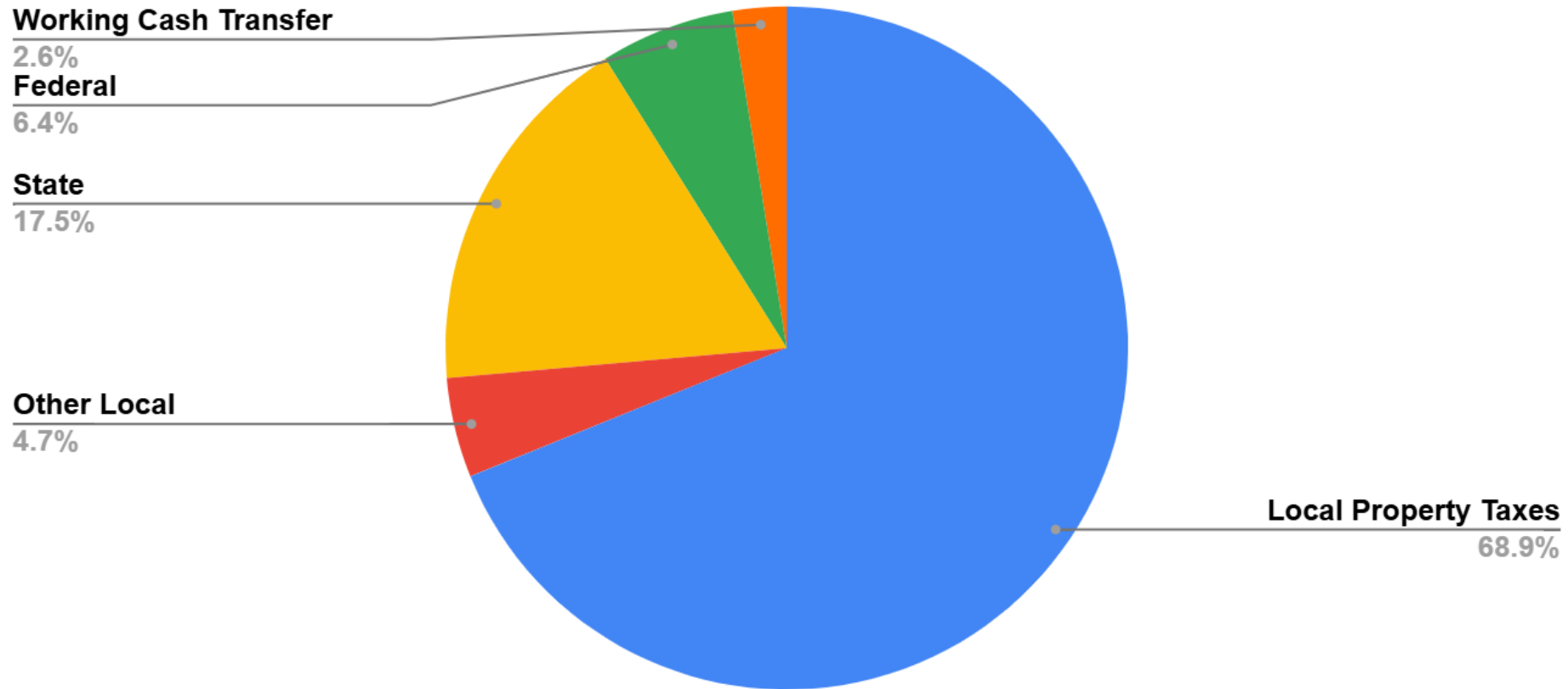
- Counties extend and payments ⁷ begin.
- Payments during this time period impact the current school year budget.

Why The Levy is Important



FY 2026 Budget Revenue Mix

Education, Operations & Maintenance, Transportation & Tort Funds



- Over 68% of the revenue comes from local property taxes.

How is the tax rate calculated?



The levy is the funding requested by the school district.



Total equalized assessed value (EAV) of all property in the district as determined by the assessor.



Tax Rate

Most funds are limited by a maximum tax rate, unless an increase is approved by referendum.

EAV Estimates 2025



- Estimated total EAV increase by 7.4%
- FY2026 adopted budget assumed a 9% increase.
- Significant assessment appeals have not been finalized.
- **The estimated levy increase when the Debt Levy is included is 3.48%.**
- ** EAV is not determined by the District.

Proposed 2025 Levy

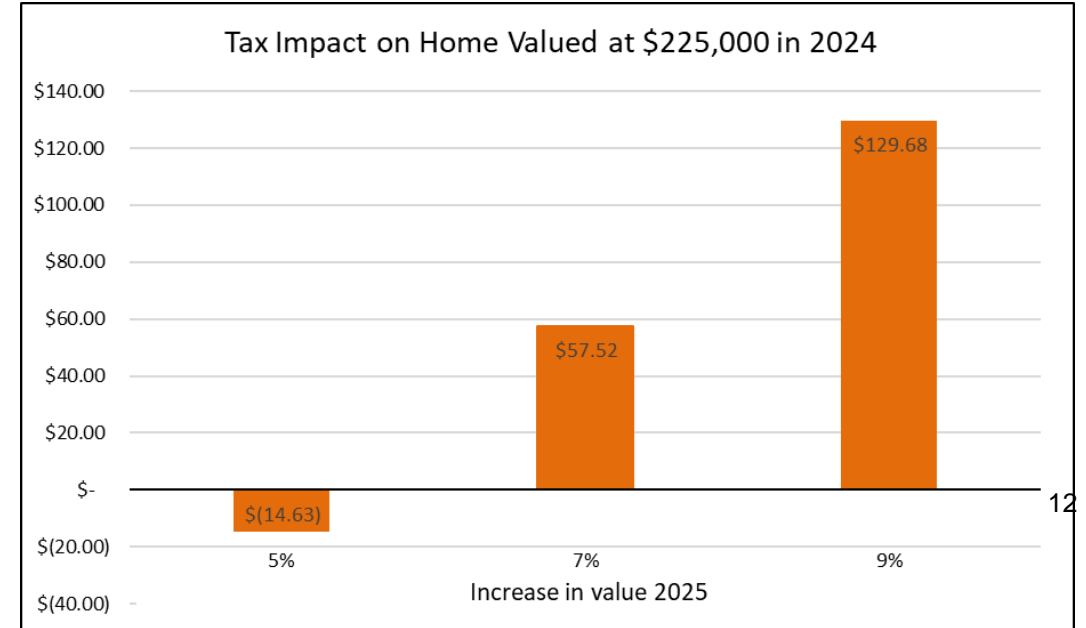


	Actual EAV	Extension	Tax Rate 2024	Estimated EAV	Levy	Estimated Tax Rate 2025	
	\$3,206,676,793			\$3,495,277,704			
Educational		109,050,101	\$3.40		125,829,998	\$3.60	
Operations & Maintenance		16,033,384	\$0.50		17,476,389	\$0.50	
Transportation		6,413,354	\$0.20		6,990,556	\$0.20	
Working Cash		1,603,338	\$0.05		1,747,639	\$0.05	
Municipal Retirement		1,500,084	\$0.05		2,000,000	\$0.06	
Social Security		3,099,895	\$0.10		3,100,000	\$0.09	
Fire Prevention & Safety		1,603,338	\$0.05		1,747,639	\$0.05	
Tort Immunity		6,650,007	\$0.21		6,100,000	\$0.17	
Special Education		1,282,671	\$0.04		1,398,112	\$0.04	
Leasing		1,603,338	\$0.05		1,747,639	\$0.05	
Sub-total		<u>148,839,510</u>	\$4.64		<u>168,137,972</u>	\$4.81	
Debt*		13,650,823	\$0.43		0	\$0.00	
*Rate set by McLean & Woodford Counties							
Total Levy		162,490,333			168,137,972		Levy Growth 3.48%
Total Rate			\$5.067			\$4.81	Rate Change -\$0.2568

Impact on Property Owners

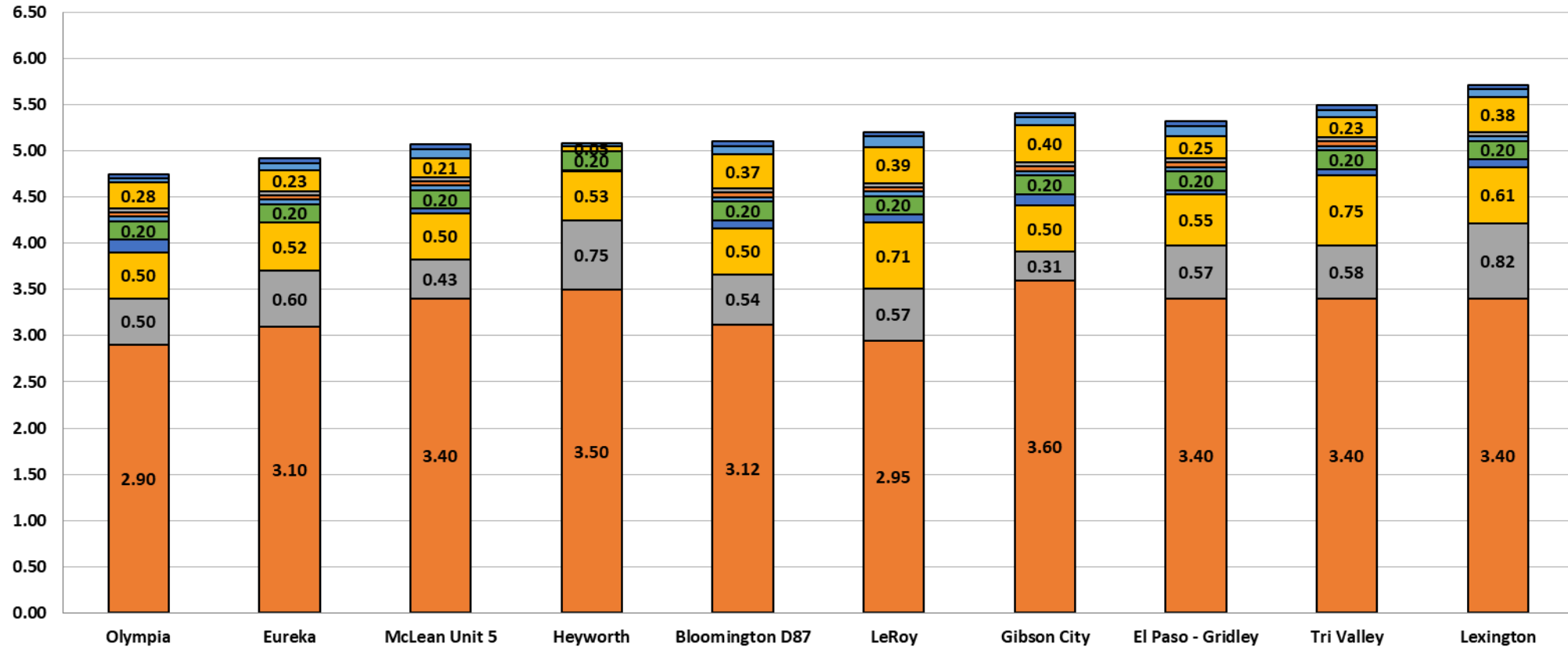


- Determined by the change in home/property equalized assessed value for 2025 provided by the County assessor.
- Tax rate decrease. The decrease is made possible by a property tax abatement funded by the County School Facilities Tax.
- The scenario below shows the tax impact on a home valued at \$225,000 in 2024 that increases in value 5%, 7% or 9% in 2025.



Tax Rate 2024 = \$5.07		Increase in Property Value	Estimated Tax Rate 2025 = \$4.81		Increase/Decrease
Property Value 2024	Property Tax 2024		Property Value 2025	Property Tax 2025	
\$ 225,000	\$ 3,802.5	5%	\$ 236,250	\$ 3,787.88	\$ (14.63)
\$ 225,000	\$ 3,802.5	7%	\$ 240,750	\$ 3,860.03	\$ 57.52
\$ 225,000	\$ 3,802.5	9%	\$ 245,250	\$ 3,932.18	\$ 129.68

Tax Rates by District 2024



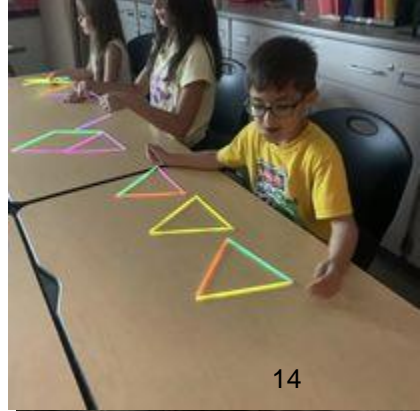
- Education Fund
- Bonds & Interest
- Operations & Maintenance
- IMRF
- Transportation
- Working Cash
- Fire Prevention/Safety
- Special Education
- Tort
- Social Security
- Leasing



Questions?

www.unit5.org

#unit5pride



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KINGSLEY JUNIOR HIGH SCHOOL
COMMUNITY. GROWTH. INNOVATION.

KELLY FITZGERALD
Principal

SYLVESTER DAVIS
Associate Principal & Athletic Director

DENNIS LARSON
Assistant Principal

303 Kingsley Street
Normal, IL 61761

Phone: 309.557.4407
Fax: 309.557.4508

December 11, 2025

Dear Dr. Weikle and Board of Education,

Kingsley Junior High School Speech Team – State Contest Champions

Kingsley Junior High School is proud to celebrate the outstanding accomplishments of our Speech Team participants. Over the past nine weeks, these seven students have shown exceptional dedication, commitment, and perseverance as they prepared for the state competition. Their efforts truly paid off, with all seven students earning **1st place medals** in their respective categories.

At this time, I would like to invite their coach, **Mrs. Melinda Leverton**, to introduce our Kingsley State Champions.

Student Honors

Presenter	Grade level	Performance
Matthew Cannavan	6th grade	Improv Duet
Michael Cannavan	8th grade	Impromptu Speech
Abigail Dietsch	8th grade	Improv Duet
Mishika Jain	8th grade	Improv Duet and Duet Acting
Prajeet Kurella	7th grade	Improv Duet, Impromptu Speech, Poetry
Sahith Poondru	8th grade	Impromptu Speech



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Assistant Principal

303 Kingsley Street
Normal, IL 61761

Phone: 309.557.4407
Fax: 309.557.4508

Anahi Sharma	7th grade	Improv Duet, Duet Acting, and Original Script
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Special Recognition:

Prajeet Kurella received the prestigious *Judges' Choice Award* for his outstanding Poetry Performance.

We are incredibly proud of these students for representing Kingsley with excellence. The KJHS staff and student body celebrate their achievements and commend their dedication, creativity, and teamwork.

Thank you for joining us in celebrating this incredible milestone!

Sincerely,

Kelly Fitzgerald
Kingsley Jr. High School Principal



2026 - 2027

SCHOOL CALENDAR

Unshadowed boxes are days when Unit 5 is closed.

Grey boxes are non-attendance days for students but are work days for Unit 5 staff.

Red box is the first full day of school PK-12.

Blue box is for Progress Conferences (**no student attendance**).

Pink boxes are half-day K-12 student attendance days (Pre-K not in attendance).

Green box is the last day of school for Pre-K.

JULY 2026						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
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AUGUST 2026						
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SEPTEMBER 2026						
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OCTOBER 2026						
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NOVEMBER 2026						
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29	30					

DECEMBER 2026						
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JANUARY 2027						
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FEBRUARY 2027						
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MARCH 2027						
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APRIL 2027						
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MAY 2027						
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30	31					

JUNE 2027						
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20	21	22	23	24	25	26
27	28	29	30			

2026-2027 UNIT 5 SCHOOL CALENDAR

JULY 2026

3 Holiday ~ District Office Closed/No Summer School

AUGUST 2026

17-19 Institute Days (No School)

20 First Full Day of School (PK-12)

SEPTEMBER 2026

7 Labor Day (No School)

15 K-12 Half-day student attendance/half day SIP

15 Pre-K No School

OCTOBER 2026

2 Institute Day (No School)

12 Indigenous People's Day (No School)

21 K-12 Half-day student attendance/half day SIP

21 Pre-K (No School)

NOVEMBER 2026

6 Progress Conferences (No School)

25-27 Thanksgiving Vacation (No School)

DECEMBER 2026

2 K-12 Half-day student attendance/half day SIP

2 Pre-K Institute (No School)

18 Last Day Before Winter Break

21-31 Winter Break

JANUARY 2027

1 Winter Break

4 Institute Day (No School)

5 School Resumes from Winter Break

18 Dr. Martin Luther King's Birthday (No School)

FEBRUARY 2027

5 K-12 Half-day student attendance day/half day SIP

5 Pre-K (No School)

15 President's Day (No School)

16 Institute Day (No School)

MARCH 2027

2 Half-day student attendance/half day SIP

2 Pre-K Institute (No School)

19 Last Day Before Spring Break

22-26 Spring Break

29 School Resumes from Spring Break

APRIL 2027

15 Half-day student attendance/half day SIP

15 Pre-K Institute (No School)

16 Institute Day (No School)

29 Half-day student attendance/half day SIP

29 Pre-K Institute (No School)

MAY 2027

24 Pre-K last day if no emergency days are used*

25 K-12 Half-day student attendance/half day SIP

The closing date may be later if emergency days are used*

25 Pre-K Institute (No School)

29 Graduation NCHS 2:00 p.m. - NCWHS 6:00 p.m.

31 Memorial Day (No School)

SCHOOLS

Benjamin Elementary	557-4410
Brigham Early Learning Center.....	557-4411
Carlock Elementary	557-4412
Cedar Ridge Elementary	557-4413
Eugene Field Vocational Training.....	557-4440
Fairview Elementary	557-4415
Fox Creek Elementary	557-4416
Glenn Elementary	557-4418
Grove Elementary	557-4417
Colene Hoose Elementary	557-4414
Hudson Elementary	557-4419
Northpoint Elementary	557-4420
Oakdale Elementary	557-4421
Parkside Elementary	557-4422
Pepper Ridge Elementary	557-4423
Prairieland Elementary	557-4424
Sugar Creek Elementary	557-4425
Towanda Elementary	557-4426
Chiddix Jr. High	557-4454
Evans Jr. High	557-4406
Kingsley Jr. High	557-4407
Parkside Jr. High	557-4408
Normal Community High	557-4401
Normal West High	557-4402

UNIT 5 SUPERINTENDENT

Dr. Kristen Weikle

UNIT 5 DISTRICT OFFICE

1809 West Hovey Avenue,
Normal, IL 61761
(309) 557-4000
www.unit5.org
district@unit5.org

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BOARD OF EDUCATION

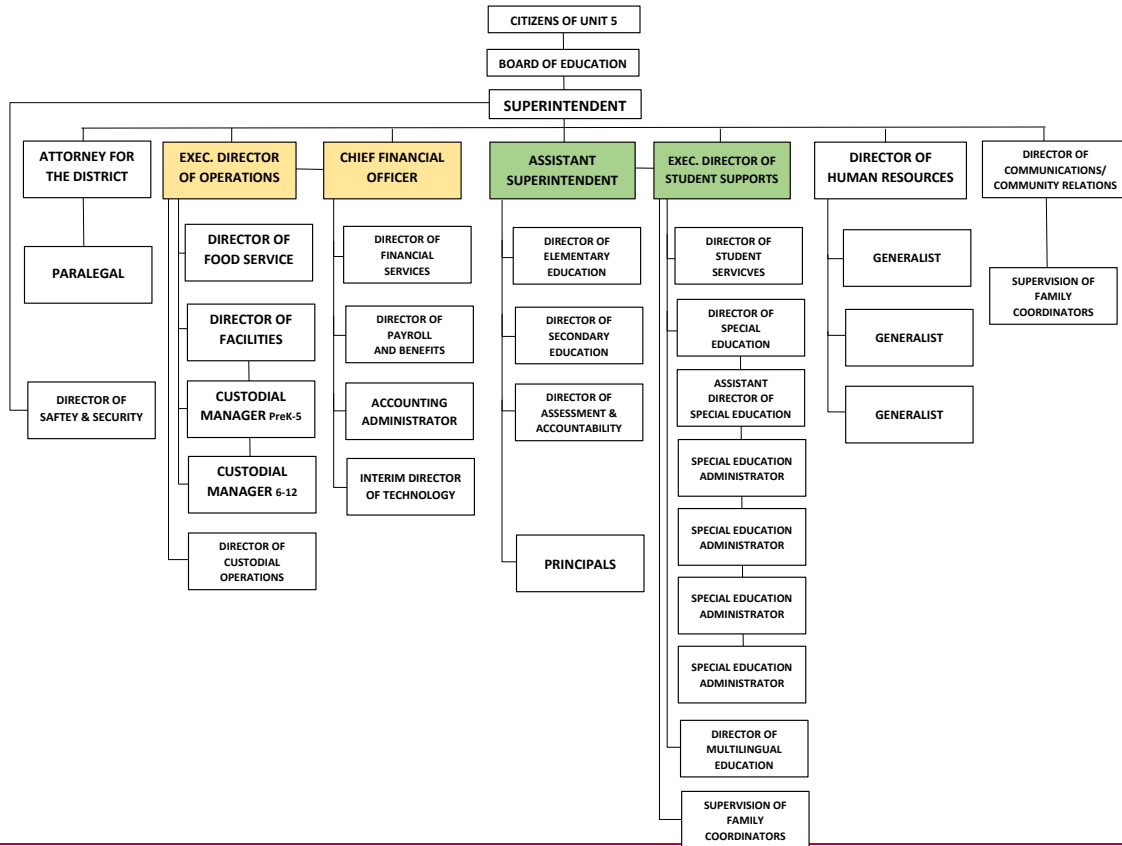
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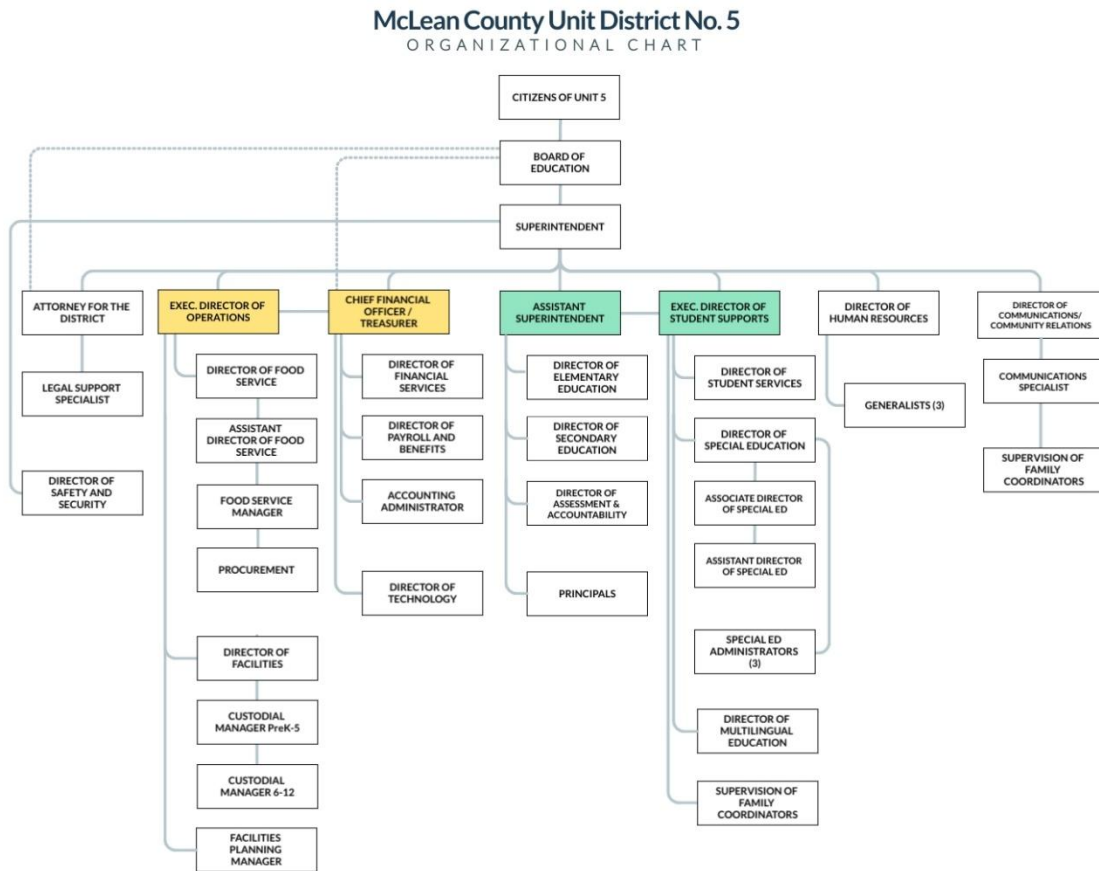
OTHER NUMBERS

Food Service
Ph.: (309) 557-4437
Transportation,
Management by First Student Inc.
Ph.: (309) 557-4287

District Organization, Operations, and Cooperative Agreements

The District is organized and operates as follows:





Joint Programs and Cooperative Agreements

The District enters into, and participates in, joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the Board concerning these programs and agreements.

LEGAL REF.: Ill. Const., Art. VII, Sec. 10.
5 ILCS 220/1 et seq.

CROSS REF.: 2.20 (Powers and Duties of the Board; Indemnification), 2.150 (Committees),
 3.30 (Chain of Command), 6.15 (School Accountability)

ADMIN. PROC.: 1.20-AP1 (Checklist for Handling Intergovernmental Agreement Requests),
 2.150-AP1 (Superintendent Committees), 3.30-E1 (Organizational Chart for Administration)

Adopted: March 11, 2009

Reviewed: ~~August 2024~~ December 2025

Amended: September 18, 2024

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities, (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of ~~his or her~~the certificate of completion with the Board. Training on OMA is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) ~~evaluations~~ before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. ~~This dismissal process is available after the District's PERA implementation date.~~

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, shall make reasonable efforts to provide ongoing professional development to Board members about the requirements of 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14, adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend:

- 1) Board meetings, except that this invitation shall not extend to any closed meetings, and
- 2) Pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2, Open Meetings Act.
105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2.80 (Board Member Oath and Conduct), 2.125 (Board Member Compensation;
Expenses), 2.200 (Types of School Board Meetings)

Adopted: August 9, 1995
Reviewed: ~~November 2024~~ December 2025
Amended: December 18, 2024

Committees

The Board may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as *Board committees* and report directly to the Board. Committee members may include both Board members and non-board members depending on the committee's purpose. The Board President makes all Board committee appointments, subject to Board approval. Board committee meetings shall comply with the Open Meetings Act (including but not limited to: posting agendas and approved minutes). A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees include but are not limited to:

- Board Policy Committee
This committee Researches-researches policy-related issues, and provides information and recommended revisions and new policies, administrative procedures and exhibits to the Board. Committee members include: Board members, Attorney for the District, District-level administrators, and others as needed. See Board ~~policies-Policies~~ 2.20, Powers and Duties of the Board; Indemnification, and 3.40, Superintendent.
- Community Engagement Committee
~~The-This~~ committee promotes communication and positive engagement among students, parents, community and staff to enhance the Board's leadership and oversight of the District. It works to ensure that activities are coordinated and district resources are best-utilized to achieve common goals. Committee members include: Board members, District-level administrators, and others as appropriate. See Board ~~policies-Policies~~ 2.20, Powers and Duties of the Board; Indemnification, and 8.10 Connection with the Community.
- Finance Committee
This committee Provides-provides on-going review concerning the status of the District's budget, remains alert to issues impacting the financial health of the District, and meets with the auditors. Committee members include Board members, District-level administrators and business office staff as appropriate. See Board ~~policies-Policies~~ 2.20 Powers and Duties of the Board; Indemnification, 4.10 Fiscal and Business Management.
- Superintendent Evaluation Committee
This committee provides leadership to the Board in conducting evaluations of the Superintendent. Committee members are Board members. See Board ~~policy-Policy~~, 3.40 Superintendent.
- Behavioral Interventions Committee
This committee Develops-develops and monitors procedures for using behavioral interventions in accordance with the Board's ~~policy-Policy~~ 7.230, Misconduct by Students with Disabilities, addressing misconduct by students with disabilities and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee. Committee members include, as appropriate, Board members,

Adopted: July 21, 1969

Reviewed: ~~January 2022~~ December 2025

Amended: March 9, 2022

District-level administrators, and others. See Board ~~policy~~Policy 7.230, [Misconduct by Students with Disabilities](#).

- **Parent-Teacher Advisory Committee**

This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the District and local law enforcement agencies regarding criminal and civil offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information. Committee members include Board members, the Attorney for the District, the Director of Special Education, other District-level administrators, building level administrators, teachers, parents/guardians, and others whose expertise or experience is needed. See Board ~~policies~~Policies 7.100 [Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students](#), 7.180, [Prevention of and Response to Bullying, Intimidation, and Harassment](#), 7.190, [Student Behavior](#), 7.220, [Bus Conduct](#), and 7.230, [Misconduct by Students with Disabilities](#).

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Board Representation

The Board recognizes a need to participate as representatives of the District upon request by community/school agencies or organizations. Board representations include but are not limited to:

- Beyond the Books Educational Foundation Board of Directors
- Corn Belt Division of the Illinois Association of School Boards (IASB)
- McLean County Regional Planning Commission
- Unit 5 Educational Foundation Board of Directors

Superintendent Committees

Nothing in this policy limits the authority of the Superintendent to create and use committees that report to ~~him or her~~the Superintendent or to other staff members. See Administrative Procedure 2.150-AP1, [Superintendent Committees](#).

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.
105 ILCS 5/10-20.14 and 5/14-8.05.

CROSS REF.: 2.110 ([Qualifications, Term, and Duties of Board Officers](#)), 2.200 ([Types of Board Meetings](#)), 2.240 ([Board Policy Development](#)), 7.190 ([Student Behavior](#)), 7.230 ([Misconduct by Students with Disabilities](#))

Adopted: July 21, 1969

Reviewed: ~~January 2022~~December 2025

Amended: March 9, 2022

**Discrimination and Harassment on the Basis of Race,
Color, and National Origin Prohibited**

Discrimination and harassment on the basis of race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidents of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board Policy 2.260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the

Adopted: June 12, 2024

Reviewed: ~~May 2024~~ December 2025

Amended:

U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to:
<https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protect a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

Policy Posting and Distribution

This policy shall be posted on the District's website. The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website and including an age-appropriate summary of the policy in the student handbook(s).

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board Policy 7.190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Adopted: June 12, 2024

Reviewed: ~~May 2024~~ December 2025

Amended:

Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2.260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.
105 ILCS 5/22-95_-(~~final citation pending~~).
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 5.10 (Equal Employment Opportunity and Minority Recruitment), 5.20 (Workplace Harassment Prohibited), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7.10 (Equal Educational Opportunities), 7.20 (Harassment of Students Prohibited), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.190 (Student Behavior), 7.240 (Conduct Code for Participants in Extracurricular Activities)

Goals and Objectives

The Superintendent directs the administration in the management of the School District and to facilitate the implementation of a quality educational program in alignment with ~~the School Board policy—Policy~~ Policy 1.30, School District Philosophy Mission Statement, Vision Statement, and Commitments. Specific goals and objectives are to:

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the ~~school District system~~ and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-21.4, 5/10-21.4a, and 5/~~10~~-21.4a.

CROSS REF.: 1.30 (District Philosophy and Mission Statement), 2.20 (Powers and Duties of the Board; Indemnification), 2.130 (Board-Superintendent Relationship), 3.40 (Superintendent), 3.50 (Administrative Personnel Other than the Superintendent), 3.60 (Administrative Responsibilities of the Building Principals), 6.10 (Educational Philosophy)

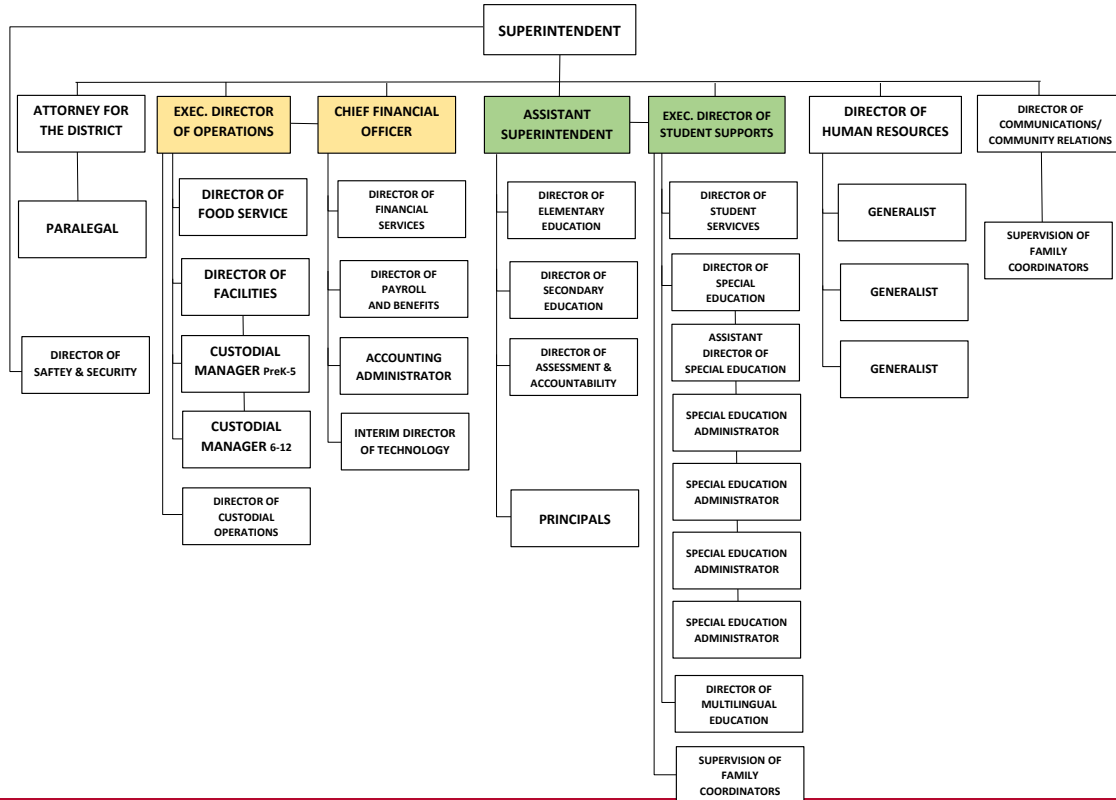
Adopted: July 20, 1981

Reviewed: ~~March 2023~~ December 2025

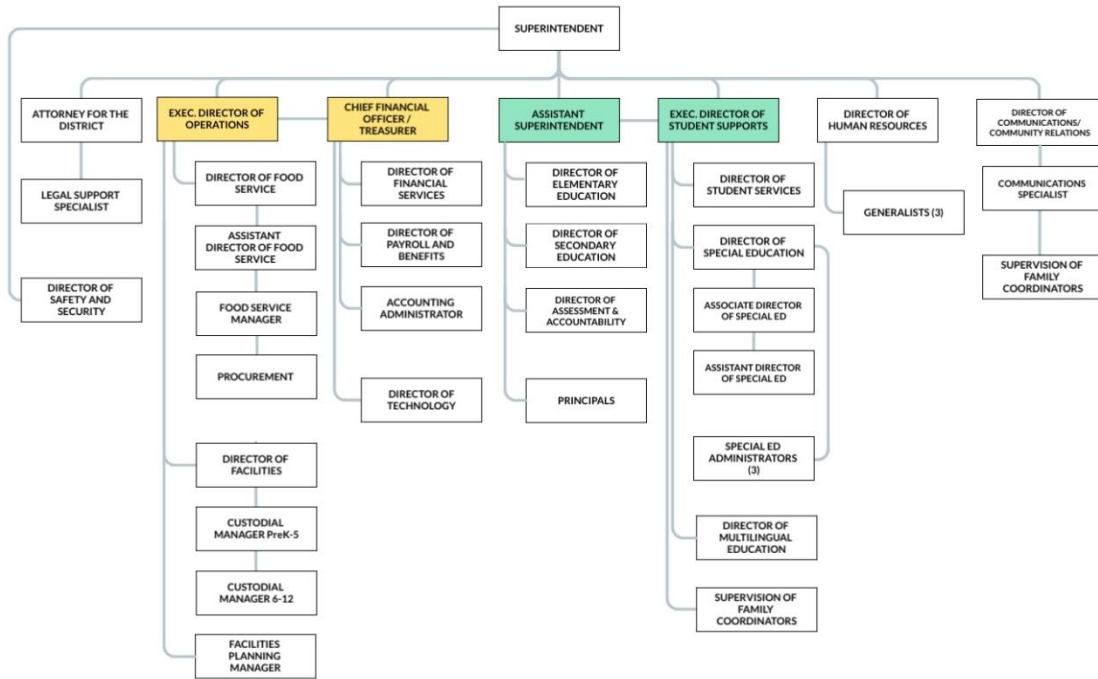
Amended: April 26, 2023

Exhibit - Organizational Chart for Administration

The Administration is organized and operates as follows:



McLean County Unit District No. 5
 ORGANIZATIONAL CHART



Adopted: March 11, 2009
 Reviewed: ~~August 2024~~ December 2025
 Amended: September 18, 2024

Fiscal and Business Management

The Superintendent is responsible for the District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board and publishing it ~~by~~ before December 1, as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network* ~~Access~~.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent or designee shall present to the Board, at a regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary or designee shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that the budget is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief

Financial Officer, with the County Clerks of McLean and Woodford Counties within 30 days of the budget's adoption.

3. Ensure disclosure to the public of the cash reserve balance of all funds held by the District related to its operational levy and if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.
5. Make all preparations necessary in order for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act, and file a Certificate of Tax Levy with the County Clerks of McLean and Woodford Counties, on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in ~~T~~he School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on:

~~All expenditures.~~

All interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

- ~~1. All transfers from one program to another.~~
- ~~2. All expenditures that are to be charged to a contingency account, if such an account exists.~~

LEGAL REF.: 105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, ~~5/17-1.10~~, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.
35 ILCS 200/18-55 et seq., Truth in Taxation Law.
23 Ill. Admin. Code Part 100.

CROSS REF.: ~~4.20~~ (Fund Balances), 4.40 (Incurring Debt), ~~4.60~~ (Purchases and Contracts), 6.235 (Access to Electronic Networks)

Adopted: September 7, 1972
Reviewed: December ~~2023~~2025
Amended: January 17, 2024

ADMIN. PROC.: 6.235-AP1 (Acceptable Use of the District's Electronic Network and Instructional Technology), 6.235-E1 (Letter to Parents/Guardians Regarding Student Use of the District's Electronic Networks), 6.235-E2 (Student Authorization of Acceptable Use of Electronic Networks)

Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Chief Financial Officer shall serve as the District's Chief Investment Officer. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that a person's of prudence, discretion, and intelligence exercise in the management of ~~their~~~~his or her~~ own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the District's investment activities are:

1. Safety of Principal. Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity. The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return. The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification. The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in one or more of the following:

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, that are guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. Bond notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities.

The term "agencies of the United States of America" includes: ~~-(a)~~ the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and

Adopted: September 25, 1996

Reviewed: ~~November 2024~~ December 2025

Amended: December 18, 2024

- Acts amendatory thereto; (~~b~~ii) the federal home loan banks and the federal home loan mortgage corporation; and (~~c~~ii) any other agency created by Act of Congress.
3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
 4. Short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (~~a~~i) such obligations are rated at the time of purchase at ~~one~~1 of the ~~three~~3 highest classifications established by at least ~~two~~2 standard rating services and which mature not later than 270 days from the date of purchase, (~~b~~ii) such purchases do not exceed 10 percent of the corporation's outstanding obligations, and (~~c~~iii) no more than one-third of the District's funds may be invested in short-term obligations of corporations under this paragraph.
 5. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature more than 270 days but less than 10 years from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in obligations of corporations under this paragraph.
 6. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) of this subsection and to agreements to repurchase such obligations.
 7. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation, school district, the State of Illinois, any other state, or any political subdivision or agency of the State of Illinois or any other state, whether the interest earned is taxable or tax-exempt under federal law. The bonds shall be (a) registered in the name of the municipality, county, or other governmental unit, or held under a custodial agreement at a bank, and (b) rated at the time of purchase within the ~~four~~4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
 8. Short-term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this ~~S~~state or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates ~~of which that~~ are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the ~~Superintendent or designee~~Chief Investment Officer, the public funds so invested will be required for expenditure by the District or its governing authority.
 9. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.

Adopted: September 25, 1996

Reviewed: ~~November 2024~~December 2025

Amended: December 18, 2024

10. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. The District may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.
- 11 The Illinois School District Liquid Asset Fund Plus.
12. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued there under. The government securities, unless registered or inscribed in the name of the District, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

Except for repurchase agreements of government securities which are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, the District may not purchase or invest in instruments which constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of the District unless the instrument and the transaction meet the following requirements:

- a. The securities, unless registered or inscribed in the name of the District, are purchased through banks or trust companies authorized to do business in the State of Illinois.
- b. The ~~Superintendent or designee~~ Chief Investment Officer, after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, ~~which that~~ acts for the District in connection with repurchase agreements involving the investment of funds by the District. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements.
- c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the District on the records of the custodial bank and the transaction must be confirmed in writing to the District by the custodial bank.
- d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
- e. The security interest must be perfected.
- f. The District enters into a written master repurchase agreement that outlines the basic responsibilities and liabilities of both buyer and seller.
- g. Agreements shall be for periods of 330 days or less.
- h. The ~~Chief Investment Officer~~ Superintendent or designee informs the custodial bank in writing of the maturity details of the repurchase agreement.

Adopted: September 25, 1996

Reviewed: ~~November 2024~~ December 2025

Amended: December 18, 2024

- i. The custodial bank must take delivery of and maintain the securities in its custody for the account of the District and confirm the transaction in writing to the District. The custodial undertaking shall provide that the custodian takes possession of the securities exclusively for the District; that the securities are free of any claims against the trading partner; and that any claims by the custodian are subordinate to the District's claims to rights to those securities.
 - j. The obligations purchased by the District may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the Chief Investment Officer. ~~Superintendent or designee.~~
 - k. The custodial bank shall be liable to the District for any monetary loss suffered by the District due to the failure of the custodial bank to take and maintain possession of such securities.
13. Any investment as authorized by the Public Funds Investment Act, and Acts mandatory thereto. Paragraph 13 supersedes paragraphs 1-12 and controls in the event of conflict.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation, or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, 30 ILCS 238/.

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last 2 sworn statements of resources and liabilities or reports or examination ~~that, which~~ the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination, ~~which that~~ it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

Adopted: September 25, 1996
Reviewed: ~~November 2024~~ December 2025
Amended: December 18, 2024

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA;
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
34. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
45. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
56. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA.⁴⁵ The District may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. The District may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, 30 ILCS 235/. The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board (~~GASB~~) Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Reports

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify

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Reviewed: ~~November 2024~~ December 2025

Amended: December 18, 2024

those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by Board Policy 2.100, Board Member Conflict of Interest. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

LEGAL REF.: 30 ILCS 235/, Public Funds Investment Act.
30 ILCS 238/, III. Sustainable Investing Act.
105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.: 2.100 (Board Member Conflict of Interest), 4.10 (Fiscal and Business Management), 4.80 (Accounting and Audits)

Adopted: September 25, 1996
Reviewed: ~~November 2024~~ December 2025
Amended: December 18, 2024

Accounting and Audits

The District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent ~~or designee~~, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District's funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent.

The Superintendent shall annually, on or before October 15, submit ~~an original and~~ one copy of the audit to the Regional Superintendent of Schools. The Superintendent shall also ensure the District's auditing firm files the District's audit with ISBE annually on or before October 15.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report (AFR) on a timely basis using the form adopted by ~~the~~ ISBE. The Superintendent or designee shall review and discuss the ~~Annual Financial Report~~ AFR with the Board before it is submitted ~~and~~ submit one copy of the AFR to the Regional Superintendent of Schools annually on or before October 15. The Superintendent shall also ensure the District's auditing firm files the District's AFR with ISBE annually on or before October 15.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$10,000 for equipment or \$15,000 for all other capital assets and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of

the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: -(1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board Policy 4.50, *Payment Procedures*. The Superintendent shall: -(1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to an amount determined by the Superintendent or designee not to exceed a maximum balance of \$5,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

Auditing Firm Selection

The Board shall approve the selection of an auditing firm and any subsequent renewal of the auditing contract. Interviews of potential providers of auditing services shall be conducted no later than the ninth consecutive year with a firm.

LEGAL REF.: 2 C.F.R. §200 et seq.
30 ILCS 708/, Grant Accountability and Transparency Act, ~~implemented by~~ 44 Ill. Admin. Code 7000 et seq.
105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, ~~5/10-20.19~~, 5/10-21.4, ~~5/10-20.19~~, 5/10-22.8, and 5/17-1 et seq.

Adopted: September 25, 1996
Reviewed: ~~May~~December 2025
Amended: June 18, 2025

23 III. Admin. Code Part 100.

CROSS REF.: 4.10 (Fiscal and Business Management), 4.50 (Payment Procedures), 4.55 (Use of Credit and Procurement Cards), 4.90 (Student Activity and Fiduciary Funds)

Waiver of Student Fees

The Superintendent will recommend to the Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, ~~ee-extra~~curricular activities, and other school student fees. Students must also pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fees and fines for the loss of school property are waived for students who meet the eligibility criteria for waiver ~~contained-as described~~ in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for waiver. Students receiving a waiver are not exempt from charges for damaged books, locks, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that notice of waiver availability is given to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

- (1) The student currently lives in a household that meets the income guidelines, with the same limits based on household size, that are used for the federal free meals program;
- (2) The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
- (3) The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements. The District will follow the verification requirements of the federal free meals program for a waiver based on a student's eligibility under the federal free meals program. Where a student is not eligible for a waiver under the federal free meals program, but eligible because the student's parents are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, the District shall

Adopted: August 13, 1990

Reviewed: ~~November 2022~~December 2025

Amended: December 14, 2022

use a waiver process that is completely independent of the student's application for, eligibility for, or participation in the federal free meals program using Exhibit 4.410-E1, *Application for Fee Waiver*. In such case, the Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once per school year. The Superintendent or designee shall not use any information from this independent verification process to determine free or reduced-price meal eligibility. If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after receipt of a waiver request, the Superintendent or designee shall mail a notice to the parents/guardians whenever a waiver request is denied.

The denial notice shall include:

- (1) the reason for the denial,
- (2) the process and timelines for making an appeal, and
- (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change.

If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ~~Illinois State Board of Education~~ ISBE rule on waiver of fees.

~~Questions regarding the fee waiver request process should be addressed to the Building Principal's office.~~

LEGAL REF.: 42 U.S.C §1134a, McKinney-Vento Homeless Assistance Act,
105 ILCS 5/10-20.13, 5/10-22.25, and 5/27-815. 24.2, and 5/28-19.2.
23 Ill. Admin. Code §1.245 [*may contain unenforceable provisions*].

CROSS REF.: 4.130 (Free and Reduced-Price Food Services), 6.140 (Education of Homeless Children)

Adopted: August 13, 1990

Reviewed: ~~November 2022~~ December 2025

Amended: December 14, 2022

Facility Management and Building Programs

The Superintendent or designee shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with law, the standards set forth in this policy, and other applicable Board policies. The Superintendent or designee shall facilitate:

- 1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee,
- 2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and
- 3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total estimated cost in a fiscal year will exceed \$25,000.00, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

The Superintendent shall develop procedures for managing buildings and grounds.

Adopted: September 25, 1996
Reviewed: December ~~2020~~2025
Amended: January 13, 2021

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, ~~implemented~~
~~by~~; 28 C.F.R. Parts 35 and 36.
20 ILCS 3130/, Green Buildings Act.
105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11.
105 ILCS 140/, Green Cleaning Schools Act.
105 ILCS 230/, School Construction Law.
410 ILCS 25/, Environmental Barriers Act.
410 ILCS 35/25, Equitable Restrooms Act.
820 ILCS 130/, Prevailing Wage Act.
23 Ill. Admin. Code Part 151, School Construction Program; Part 180, Health/Life
Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary
and Secondary Schools.
71 Ill. Admin. Code Part 400, Illinois Accessibility Code.

CROSS REF.: 2.150 (Committees), 2.170 (Procurement of Architectural, Engineering, and Land
Surveying Services), 4.60 (Purchases and Contracts), ~~4.155~~, 8.70
(Accommodating Individuals with Disabilities)

Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect:

- (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials; and
- (2) the environmental quality of the District's buildings and grounds.

Pesticides

Pesticides will not be applied on the paved surfaces, playgrounds, or playing fields of any school serving grades K-8 during a school day or partial school day when students are in attendance for instructional purposes. Additionally, the application of any restricted use pesticides is prohibited on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

Coal Tar Sealant

Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.: 29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill. Admin. Code §350.700(b), ~~300(e)~~.
29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.
20 ILCS 3130/, Green Buildings Act.
105 ILCS 5/10-20.17a; 5/10-20.48.
105 ILCS 135/, Toxic Art Supplies in Schools Act.
105 ILCS 140/, Green Cleaning School Act-
105 ILCS 160/, Pesticide Application at Schools Act.
225 ILCS 235/, Structural Pest Control Act.
410 ILCS 170/, Coal Tar Sealant Disclosure Act.
415 ILCS 60/14, Illinois Pesticide Act.
415 ILCS 65/, Lawn Care Products Application and Notice Act.
820 ILCS 255/, Toxic Substances Disclosure to Employees Act. *(inoperative)*
23 Ill. Admin. Code §1.330, ~~Toxic Materials Training~~.
~~56 Ill. Admin. Code Part 205, Toxic Substances Disclosure to Employees.~~

CROSS REF.: 4.150 (Facility Management and Building Programs), 4.170 (Safety)

Adopted: September 25, 1996
Reviewed: December ~~2023~~2025
Amended: January 17, 2024

Safety

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations plan template addressing prevention, protection, mitigation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Attorney for the District;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act (105 ILCS 128/):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

Annual Review

The Board or its designee will annually review each school building's emergency operations plan, protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act (105 ILCS 128/) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE).

Automated External Defibrillator (AED)

At least one automated external defibrillator (AED) shall be present in each District attendance center during the school day and during any District-sponsored extracurricular activity on school grounds. In addition, the Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness

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Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one AED to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings must be equipped with approved *carbon monoxide alarms* or *carbon monoxide detectors*; ~~as required by State law;~~
2. Locate any required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device; and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the ~~ISBE, Illinois State Board of Education.~~
2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the ~~Illinois~~ Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent or designee is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.5~~7~~⁶, 5/18-12, and 5/18-12.5.
105 ILCS 128/, School Safety Drill Act; 29 Ill. Admin. Code Part 1500.
210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act.
225 ILCS 320/35.5, Ill. Plumbing License Law.

CROSS REF.: 4.110 (Transportation), 4.175 (Convicted Child Sex Offender; Screening; Notifications), 4.180 (Pandemic Preparedness; Management; and Recovery), [4.190 \(Targeted School Violence Preventing Program\)](#), 5.30 (Hiring Process and Criteria), 8.30 (Visitors to and Conduct on School Property), 8.100 (Relationships with Other Organizations and Agencies)

Operational Services—Targeted School Violence Prevention Program

Threats and acts of targeted school violence harm the school environment and community, diminishing students' ability to learn, staffs' ability to work, and a school's ability to educate. Providing students and staff with access to a safe and secure school environment is an important Board goal. While it is not possible for the District to completely eliminate threats, a Targeted School Violence Prevention Program ("Program") using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a school environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board Policy 4.170, Safety, and shall:

1. Establish a District-level Safety Team to: (a) develop a Targeted School Violence Prevention Plan annex as part of the District Emergency Operations Plan ("EOP") template, and (b) oversee Building-level Threat Assessment Teams.
2. Establish Building-level Threat Assessment Teams to assess and intervene with individuals whose behavior may pose a threat to safety.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and ~~5/22-110.7-23.7~~.
105 ILCS 128/, School Safety Drill Act.
745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.
29 Ill. Admin. Code Part 1500.

CROSS REF.: ~~2.240~~ (Board Policy Development), ~~4.170~~ (Safety), ~~5.90~~ (Abused and Neglected Child Reporting), ~~5.100~~ (Staff Development Program), ~~5.230~~ (Maintaining Student Discipline), ~~6.65~~ (Student Social and Emotional Development), ~~6.270~~ (Guidance and Counseling Program), ~~7.140~~ (Search and Seizure), ~~7.150~~ (Agency and ~~Law Enforcement Requests~~~~Police Interviews~~), ~~7.180~~ (Prevention of and Response to Bullying, Intimidation, and Harassment), ~~7.185~~ (Teen Dating Violence Prohibited), ~~7.190~~ (Student Behavior), ~~7.250~~ (Student Support Services), ~~7.290~~ (Suicide and Depression Awareness and Prevention), ~~7.340~~ (Student Records), ~~8.30~~ (Visitors to and Conduct on School Property), ~~8.100~~ (Relations with Other Organizations and Agencies)

Adopted: July 15, 2020

Reviewed: ~~May 2024~~~~December 2025~~

Amended: June 12, 2024

Exhibit - Response to Application for Fee Waiver, Appeal, and Response to Appeal

On District Letterhead

Response to Application for Fee Waiver (To Parents/Guardians)

Student's Name (please print)

School

Request granted Request denied for the following reason(s):

If your request was denied, you may appeal in writing by completing the following portion of this form and submitting it to the Superintendent. If you appeal this decision, you have the right to meet with the Superintendent or designee to explain why the fee waiver should be granted. You may reapply at any time if circumstances change.

~~Business Manager~~ Chief Financial Officer

Date

Appeal of Denial of Fee Waiver (To be submitted to the Superintendent)

- I am exercising my right to appeal the Business Manager's denial of my request to waive the fee described above.
- I would like to explain why the fee waiver should be granted during a ~~telephone/video conference conversation~~ or ~~during an in-person~~ meeting with the person who will decide my appeal. (If you check this box, someone from the Superintendent's office will contact you to make arrangements.)

Parent/Guardian (please print)

Telephone Number

Signature

Date

The Superintendent's office will notify you of the results of your appeal in approximately 14 calendar days.

Response to Appeal ~~of the Fee Waiver Denial~~ of a Fee Waiver (To Parents/Guardians)

Appeal received on: (insert date).

I have reviewed your appeal.

Request granted Request denied for the following reason(s):

Superintendent

Date

General Personnel – Equal Employment Opportunity

The District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories.

No one will be penalized solely for the person's status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board Policy 2.260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because the employee:

- (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act; or
- (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board Policy 2.260, *Uniform Grievance Procedure*. The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name:	M. Curt Richardson
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	richardmc@unit5.org
	Telephone:	(309) 557-4082

Adopted: April 23, 1997
Reviewed: ~~June~~December 2025
Amended: July 16, 2025

Complaint Managers: Name: Heather Rogers
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: rogersh@unit5.org
Telephone: (309) 557-4041

Name: Dr. Kristal Shelvin
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

Name: Dr. Brandon Caffey
Address: 1809 West Hovey Ave.
Normal, IL 61761
Email: caffeyb@unit5.org
Telephone: (309) 557-4027

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §218d, Fair Labor Standards Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).
42 U.S.C. §1981 et seq., Civil Rights Act of 1991.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964, ~~implemented~~ **by** 29 C.F.R. Part 1601.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.
42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act; 29 C.F.R Part 1636.
42 U.S.C. §2000e(k), Pregnancy Discrimination Act.
42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.
Ill. Constitution, Art. I, §§17, 18, and 19.

Adopted: April 23, 1997
Reviewed: ~~June~~December 2025
Amended: July 16, 2025

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.
410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 513/25, Genetic Information ~~Protection-Privacy~~ Act.
740 ILCS 174/, Ill. Whistleblower Act.
775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D), and 5/6-101, Ill. Human Rights Act.
775 ILCS 35/, Religious Freedom Restoration Act.
820 ILCS 55/10, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 75/, Job Opportunities for Qualified Applicants Act.
820 ILCS 112/, Ill. Equal Pay Act of 2003.
820 ILCS 180/30 ~~and 180/33~~, Victims' Economic Security and Safety Act.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5.20 (Workplace Harassment Prohibited), 5.30 (Hiring Process and Criteria), 5.40 (Communicable and Chronic Infectious Disease), 5.50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis ~~Prohibition~~), 5.70 (Religious Holidays), 5.180 (Temporary Illness or Temporary Incapacity), 5.200 (Terms and Conditions of Employment and Dismissal), 5.250 (Vacation, Holidays, and Leaves of Absence), 5.270 (Employment At-Will, Compensation, and Assignment), 5.300 (Schedules and Employment Year), 5.330 (Vacation, Holidays, and Leaves), 7.10 (Equal Educational Opportunities), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8.70 (Accommodating Individuals with Disabilities)

General Personnel – Workplace Harassment Prohibited

The District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, reproductive health decisions, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board ~~p~~P~~o~~l~~i~~c~~y~~ 5.10, *Equal Employment Opportunity*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board ~~p~~P~~o~~l~~i~~c~~y~~s 2.260, *Uniform Grievance Procedure*; 2.265, *Title IX Grievance Procedure*; 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7.20, *Harassment of Students Prohibited*; 7.180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7.185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved employees, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Adopted: October 6, 1997
Reviewed: ~~June~~December 2025
Amended: July 16, 2025

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: the employee's immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, Title IX Coordinator, and/or a Complaint Manager. Employees may also report claims using Board Policy 2.260, *Uniform Grievance Procedure*. If a claim is reported using Board Policy 2.260, the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager: Name: M. Curt Richardson
Address: 1809 West Hovey Ave.
Normal, IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Complaint Managers: Name: Heather Rogers
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: rogersh@unit5.org
Telephone: (309) 557-4041

Name: Dr. Kristal Shelvin
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: shelyk@unit5.org
Telephone: (309) 557-4035

Name: Dr. Brandon Caffey
Address: 1809 West Hovey Ave.
Normal, IL 61761
Email: caffeyb@unit5.org
Telephone: (309) 557-4027

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), the Title IX Coordinator or designee shall consider whether action under Board Policy 2.265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

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For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board Policies 2.265, *Title IX Grievance Procedure*, or 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2.260, *Uniform Grievance Procedure*, and/or 5.120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board Policy 5.90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board Policy 2.265, *Title IX Sexual Harassment Grievance Procedure*, or Board Policy 2.260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board Policies 2.260, *Uniform Grievance Procedure*, 2.265, *Title IX Grievance Procedure*, and 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending on the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and/or the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to the employee's immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Adopted: October 6, 1997
Reviewed: ~~June~~December 2025
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Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.: 42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.
56 Ill. Admin. Code Parts 2500, 2510, 5210, and 5220.
Vance v. Ball State Univ., 570 U.S. 421 (2013).
Crawford v. Metro. Gov't of Nashville & Davidson City., 555 U.S. 271 (2009).
Jackson v. Birmingham Bd. Of Educ., 544 U.S. 167 (2005).
Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).
Burlington Indus. V. Ellerth, 524 U.S. 742 (1998).
Faragher v. City of Boca Raton, 524 U.S. 775 (1998).
Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).
Porter v. Erie Foods Int, Inc., 576 F.3d ~~4024~~629 (7th Cir. 20094).
Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).
Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 20014).
Sangamon Cnty. Sherriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4.60 (Purchases and Contracts), 5.10 (Equal Employment Opportunity), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7.20 (Harassment of Students Prohibited), 8.30 (Visitors to and Conduct on School Property)

Adopted: October 6, 1997
Reviewed: ~~June~~December 2025
Amended: July 16, 2025

General Personnel – Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall immediately report or cause a report to be made to the Illinois Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline at 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY).

Any District employee who believes a student is in immediate danger of harm shall first call 911. The employee shall also promptly notify the Superintendent or designee or Building Principal that a report has been made. The Superintendent or designee or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. *Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child ~~pornography~~ ~~sexual abuse material~~ on *electronic and information technology equipment, as defined in 325 ILCS 5/4.5(a)*, shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at ~~www.report.cybertip.org~~ <https://report.cybertip.org> or www.missingkids.org. The Superintendent ~~or designee~~ or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or designee or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within one year of initial employment and at least every ~~three~~ **five** years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and Board Policy 5.100, *Staff Development Program*.

Adopted: April 23, 1997

Reviewed: ~~November 2024~~ **December 2025**

Amended: December 18, 2024

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board Policy 7.20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent or designee shall execute the requirements in Board policy 5.150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ~~the Act~~ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ~~ANCRA's~~~~the Act's~~ requirements concerning the reporting of child abuse.

Adopted: April 23, 1997

Reviewed: ~~November 2024~~December 2025

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If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board Policy 2.20, *Powers and Duties of the School Board; Indemnification*.

LEGAL REF.: 20 U.S.C. §7926, Elementary and Secondary Education Act.
105 ILCS 5/10-21.9, 5/10-23.13, 5/21B-85, 5/22-85.5, and 5/22-85.10.
20 ILCS 1305/1-1 et seq., Department of Human Services Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2.20 (Powers and Duties of the School Board; Indemnification), 3.40 (Superintendent), 3.50 (Administrative Personnel Other Than the Superintendent), 3.60 (Administrative Responsibility of the Building Principal), 4.60 (Purchases and Contracts), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.20 (Workplace Harassment Prohibited), 5.30 (Hiring Process and Criteria), 5.100 (Staff Development Program), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5.150 (Personnel Records), 5.200 (Terms and Conditions of Employment and Dismissal), 5.290 (Employment Termination and Suspensions), 6.120 (Education of Children with Disabilities), 6.250 (Community Resource Persons and Volunteers), 7.20 (Harassment of Students Prohibited), 7.150 (Agency and ~~Police Interviews~~Law Enforcement Requests)

General Personnel – Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and Erin's Law Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board Policies 4.165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5.90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31st of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
 - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
 - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
 - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
 - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
 - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and

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Amended: June 18, 2025

- f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.
3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in 105 ILCS 5/3-11.
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
 - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
 - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
 - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
 - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS ~~5/27-240110/3.10~~ (see Board Policy 7.185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
 - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
 - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board Policy 5.120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
 - a. Teacher-student conduct;
 - b. School employee-student conduct; and
 - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).

Adopted: March 18, 1969

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8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-~~11523.4~~ (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in 105 ILCS 5/3-11(b), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.
3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training in accordance with 34 C.F.R. ~~Part §106-8(e)~~ (see Board Policy 2.265, Title IX Sexual Harassment Grievance Procedure).
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.

Adopted: March 18, 1969

Reviewed: ~~May~~December 2025

Amended: June 18, 2025

11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
12. Training in accordance with 105 ILCS 5/26A for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of 105 ILCS 5/26A (see Board Policy 7.255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board Policy 7.290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.
105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, 5/22-115, 5/24-5, and 5/26A.
105 ILCS 25/1.15, Interscholastic Athletic Organization Act.
105 ILCS 145/25, Care of Students with Diabetes Act.
105 ILCS 150/25, Seizure Smart School Act.
105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/4, Abused and Neglected Child Reporting Act.
745 ILCS 49/, Good Samaritan Act.
775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.
23 Ill. Admin. Code §§ 22.20, 226.800, and Part 525.
77 Ill. Admin. Code §527.800.

CROSS REF.: 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3.40 (Superintendent), 3.50 (Administrative Personnel Other Than the Superintendent), 4.160 (Environmental Quality of Buildings and Grounds), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.20 (Workplace Harassment Prohibited), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5.250 (Leaves of Absence), 6.15 (School Accountability), 6.20 (School Year Calendar and Day), 6.50 (School Wellness), 6.160 (English Learners), 7.10 (Equal Educational Opportunities), 7.20 (Harassment of Students Prohibited), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.250 (Student Support Services), 7.255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7.270 (Administering Medicines to Students), 7.285 (Anaphylaxis Prevention, Response, and Management Program), 7.290 (Suicide and Depression Awareness and Prevention), 7.305 (Student Athlete Concussions and Head Injuries)

Adopted: March 18, 1969
Reviewed: ~~May~~December 2025
Amended: June 18, 2025

ADMIN. PROC.:2.265-AP1 (Title IX Response), 2.265-AP2 (Formal Title IX Complaint Grievance Process), 2.270-AP (Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin), 4.160-AP (Environmental Quality of Buildings and Grounds), 4.170-AP6 (Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED), 5.100-AP (Staff Development Program), 5.120-AP2 (Employee Conduct Standards), 5.150-AP (Personnel Records), 6.120-AP4 (Care of Students with Diabetes), 7.250-AP1 (Measures to Control the Spread of Head Lice at School), 7.250-AP2 (Protocol for Responding to Students with Social, Emotional, or Mental Health Needs), 7.255-AP1 (Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7.255-AP2 (Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic of Sexual Violence), 7.285-AP (Anaphylaxis Prevention, Response, and Management Program), 7.290-AP (Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program)

General Personnel –

Employee Ethics; Code of Professional Conduct; and Conflict of Interest

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents, staff members, and others.

The Superintendent or designee shall post this policy on the District's website and include it in any staff, student, or parent handbook provided.

Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. ~~To protect students from sexual misconduct by employees, and employees from the appearance of impropriety,~~ State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. ~~to protect students from sexual misconduct by employees and employees from the appearance of impropriety.~~ Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse.

~~The District must monitor its employees for violations of employee student boundaries.~~ As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and sState reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct.

The Superintendent or designee shall identify appropriate employee conduct standards including, but not limited to, ~~the following: Administrative Procedure 5.120-AP2, Employee Conduct Standards, and Exhibit 5.120-E1, Code of Ethics for Illinois Educators, adopted by the Ill. State Board of Education (ISBE), which are incorporated by reference into this policy.~~ The employee conduct standards will require that, at a minimum:

1. ~~Administrative Procedure 5.120-AP2, Employee Conduct Standards, and Exhibit 5.120-E1, Code of Ethics for Illinois Educators, adopted by the Ill. State Board of Education (ISBE), are incorporated by reference into this policy.~~ All employees will comply with the *Employee Conduct Standards*, and the *Code of Ethics for Illinois Educators*, if governed thereby.
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and Board pPolicies 2.265, *Title IX Grievance Procedure*; 4.165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5.90, *Abused and Neglected Child Reporting*; and 5.100, *Staff Development Program*.

Adopted: April 14, 1999
Reviewed: December 2024/2025
Amended: January 15, 2025

3. Employees will maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:
 - a. Transporting a student;
 - b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees will report prohibited behaviors and/or boundary violations pursuant to Board Policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
5. Any employee who engages in any of the following or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal:
 - a. Violates expectations and guidelines for employee-student boundaries.
 - b. Sexually harasses a student.
 - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), or the Elementary and Secondary Education Act (20 U.S.C. § 7926).
 - d. Engages in grooming as defined in 720 ILCS 5/11-25.
 - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct* is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

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Amended: January 15, 2025

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

Board Policy 2.105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with ~~105 ILCS 5/22-5, Section 22-5 of the School Code~~, "no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. ~~A member of the employee's immediate family; Any person that has a close personal relationship with an employee that may compromise or impair the employee's fairness and impartiality, including a member of the employee's immediate family or household;~~
2. An employee's ~~business~~ partner; or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board Policy 2.105, *Ethics and Gift Ban*.

School Counselor Gift Ban

School counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For school counselors, a *prohibited source* is any person who is (1) employed by an institution of higher

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education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as for the general public.
2. Anything for which the school counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the school counselor believes that it was provided due to the official position or employment of the school counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the school counselor must consider the circumstances in which the gift was offered, including any of the following:
 - a. The history of the relationship between the individual giving the gift and the school counselor, including any previous exchange of gifts between those individuals.
 - b. Whether, to the actual knowledge of the school counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
 - c. Whether, to the actual knowledge of the school counselor, the individual who gave the gift also, at the same time, gave the same or a similar gift to other school district employees.
5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.
8. Travel, lodging, food, and beverage costs incurred by the school counselor and paid by an institution of higher education for attendance by the school counselor of an educational or military program at the institution of higher education.

A school counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours and such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: Administrative Procedure 5.120-AP2, *Employee Conduct Standards*
Exhibit 5.120-E1, *Code of Ethics for Illinois Educators*

Adopted: April 14, 1999

Reviewed: December 2024-2025

Amended: January 15, 2025

LEGAL REF.: U. S. Constitution, First Amendment.
2 C.F.R. §200.318(c)(1)
5 ILCS 420/4A-101, Ill. Governmental Ethics Act.
5 ILCS 430/, State Officials and Employees Ethics Act.
30 ILCS 708/, Grant Accountability and Transparency Act.
50 ILCS 135/, Local Governmental Employees Political Rights Act.
105 ILCS 5/10-22.39, 5/10-23.13, 5/22-5, 5/22-85.5, and 5/22-93.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/11-25, Criminal Code of 2012.
775 ILCS 5/5A-102, Illinois Human Rights Act.
23 Ill. Admin. Code Part 22, Code of Ethics for Ill.inois Educators.
Pickering v. Board of Township H. S. Dist. 205, 391 U.S. 563 (1968).
Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2.105 (Ethics and Gift Ban), 2.265 (Title IX Grievance Procedure), 4.60 (Purchases and Contracts), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.90 (Abused and Neglected Child Reporting), 5.100 (Staff Development Program), 5.125 (Personal Technology and Social Media; Usage and Conduct), 5.200 (Terms and Conditions of Employment and Dismissal), 5.290 (Employment Terminations and Suspensions), 7.20 (Harassment of Students Prohibited)

General Personnel – Family and Medical Leave

Leave Description

An eligible employee may use unpaid family and medical leave (“FMLA leave”), guaranteed by the federal Family and Medical Leave Act. The U.S. Department of Labor’s rules (“federal rules”) implementing FMLA, as they may be amended from time to time, control FMLA leave.

An eligible employee may take FMLA leave for up to a combined total of 12 weeks each 12-month period, measured backward from the date the employee desires to use FMLA leave.

During a single 12-month period, an eligible employee’s FMLA leave entitlement may be extended to a total of 26 weeks of unpaid leave to care for a covered servicemember (defined in the federal rules) with a serious injury or illness. The “single 12-month period” is measured forward from the date the employee’s first FMLA leave to care for the covered servicemember begins.

While FMLA leave is normally unpaid, the District will substitute an employee’s accrued compensatory time-off and/or paid leave for unpaid FMLA leave, provided such leave is available for use in accordance with Board policies and rules. In addition, all policies and rules regarding the use of paid leave apply when paid leave is substituted for unpaid FMLA leave. Any substitution of paid leave for unpaid FMLA leave will count against the employee’s FMLA leave entitlement. Use of FMLA leave shall not preclude the use of other applicable unpaid leave that will extend the employee’s leave beyond 12 weeks, provided that the use of FMLA leave shall not serve to extend such other unpaid leave. Any full workweek period during which the employee would not have been required to work, including summer break, winter break, and spring break, is not counted against the employee’s FMLA leave entitlement.

FMLA leave is available in one or more of the following instances:

1. The birth and first-year care of a son or daughter.
2. The adoption or foster placement of a son or a daughter, including absences from work that are necessary for the adoption or foster care to proceed and expiring at the end of the 12-month period beginning on the placement date.
3. The serious health condition of an employee’s spouse, child, or parent.
4. The employee’s own serious health condition that makes the employee unable to perform the functions of his or her job.
5. The existence of a qualifying exigency arising out of the fact that the employee’s spouse, child, or parent is a military member on covered active duty or has been notified of an impending call or order to active duty, as provided ~~by~~ in federal rules.
6. To care for the employee’s spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness, as provided by federal rules.

If spouses are employed by the District, they may together take only 12-weeks for FMLA leaves when the reason for the leave is 1 or 2, above, or to care for a parent with a serious health condition, or a combined total of 26 weeks for item 6 above.

Adopted: April 23, 1997

Reviewed: ~~January 2022~~ December 2025

Amended: March 9, 2022

An employee may be permitted to work on an intermittent or reduced-leave schedule in accordance with federal rules.

Eligibility

To be eligible for FMLA leave, an employee must be employed at a worksite where at least 50 employees are employed within 75 miles. In addition, the employee: must have been employed by the District for at least 12 months and have been employed for at least 1,000 hours of service during the 12-month period immediately before the beginning of the leave. The 12 months an employee must have been employed by the District need not be consecutive. However, the District will not consider any period of previous employment that occurred more than 7 years before the date of the most recent hiring, except when the service break is due to fulfillment of a covered service obligation under the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. 4301, et seq., or when a written agreement exists concerning the District's intention to rehire the employee.

Requesting Leave

If the need for the FMLA leave is foreseeable, an employee must provide the Superintendent or designee with at least 30 days' advance notice before the leave is to begin. If 30 days' advance notice is not practicable, the notice must be given as soon as practicable. The employee shall make a reasonable effort to schedule a planned medical treatment so as not to disrupt the District's operations, subject to the approval of the health care provider administering the treatment. The employee shall provide at least verbal notice sufficient to make the Superintendent or designee aware that he or she needs a FMLA leave, and the anticipated timing and duration of the leave. Failure to give the required notice for a foreseeable leave may result in a delay in granting the requested leave until at least 30 days after the date the employee provides notice.

Certification

Within 15 calendar days after the Superintendent or designee makes a request for certification for a FMLA leave, an employee must provide one of the following:

1. When the leave is to care for the employee's covered family member with a serious health condition, the employee must provide a complete and sufficient certificate signed by the family member's health care provider.
2. When the leave is due to the employee's own serious health condition, the employee must provide a complete and sufficient certificate signed by the employee's health care provider.
3. When the leave is to care for a covered servicemember with a serious illness or injury, the employee must provide a complete and sufficient certificate signed by an authorized health care provider for the covered servicemember.
4. When the leave is because of a qualified exigency, the employee must provide:
 - (a) a copy of the covered military member's active duty orders or other documentation issued by the military indicating that the military member is on active duty or call to active duty status, and the dates of the covered military member's active duty service, and
 - (b) a statement or description, signed by the employee, of appropriate facts regarding the qualifying exigency for which FMLA leave is requested.

Adopted: April 23, 1997

Reviewed: ~~January 2022~~ December 2025

Amended: March 9, 2022

The District may require an employee to obtain a second and third opinion at its expense when it has reason to doubt the validity of a medical certification.

The District may require recertification at reasonable intervals, but not more often than once every 30 days. Regardless of the length of time since the last request, the District may request recertification when the:

1. employee requests a leave extension;
2. circumstances described by the original certification change significantly; or
3. District receives information that casts doubt upon the continuing validity of the original certification.

Recertification is at the employee's expense and must be provided to the District within 15 calendar days after the request. The District may request recertification every 6 months in connection with any absence by an employee needing an intermittent or reduced schedule leave for conditions with a duration in excess of 6 months.

Failure to furnish a complete and sufficient certification on forms provided by the District may result in a denial of the leave request.

Continuation of Health Benefits

During FMLA leave, employees are entitled to continuation of health benefits that would have been provided if they were working. Any share of health plan premiums being paid by the employee before taking the leave, must continue to be paid by the employee during the FMLA leave. The District's obligation to maintain health insurance coverage ceases if an employee's premium payment is more than 30 days late and the District notifies the employee at least 15 days before coverage will cease.

Changed Circumstances and Intent to Return

An employee must provide the Superintendent or designee reasonable notice of changed circumstances (i.e., within 2 business days if the changed circumstances are foreseeable) that will alter the duration of the FMLA leave. The Superintendent or designee, taking into consideration all of the relevant facts and circumstances related to an individual's leave situation, may ask an employee who has been on FMLA leave for 8 consecutive weeks whether he or she intends to return to work.

Return to Work

If returning from FMLA leave occasioned by the employee's own serious health condition, the employee is required to obtain and present certification from the employee's health care provider that he or she is able to resume work.

An employee returning from FMLA leave will be given an equivalent position to his or her position before the leave, subject to:

- (1) permissible limitations the District may impose as provided in the FMLA or implementing regulations; and
- (2) the District's reassignment policies and practices.

Adopted: April 23, 1997

Reviewed: ~~January 2022~~ December 2025

Amended: March 9, 2022

Classroom teachers may be required to wait to return to work until the next semester in certain situations as provided by FMLA regulations.

Implementation

The Superintendent or designee shall ensure that:

1. all required notices and responses to leave requests are provided to employees in accordance with the FMLA; and
2. this policy is implemented in accordance with the FMLA.

In the event of a conflict between the policy and the FMLA or its regulations, the latter shall control. The terms used in this policy shall be defined as in the FMLA regulations.

LEGAL REF.: 29 U.S.C. §2601 et seq., Family and Medical Leave Act, 29 C.F.R. Part 825.
105 ILCS 5/24-6.4.

CROSS REF.: 5.180 (Temporary Illness or Temporary Incapacity), 5.250 (Vacation, Holidays, and Leaves of Absence), 5.310 (Compensatory Time-Off), 5.330 (Vacation, Holidays, and Leaves)

Adopted: April 23, 1997

Reviewed: ~~January 2022~~ December 2025

Amended: March 9, 2022

Professional Personnel - Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent or designee of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A₇ must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.: 20 U.S.C. §6312(e)(1)(A).
105 ILCS 5/10-20.15, 5/21B-15, 5/21B-20, 5/21B-25, 5/21B-120, and 5/24-23.
23 Ill. Admin. Code §1.610 et seq., §1.705 et seq., and Part 25.

CROSS REF.: 6.170 (Title I Programs)

Adopted: April 23, 1997
Reviewed: December ~~2023~~2025
Amended: January 17, 2024

Professional Personnel – Terms and Conditions of Employment and Dismissal

The School Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year ~~and Day~~

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher workdays, including teacher institute days. Additionally, five emergency days shall be included for a minimum calendar of 185 days.

Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on such days; i.e. the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans' Day).

School Day

All teachers new to the District shall report two days prior to the opening of school for an orientation workshop.

Teachers are required to work the school day adopted by the Board. Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breast milk according to provisions in State and federal law.

Experience Credit

New certified employees shall be given full credit for the first ten years of teaching experience. No credit shall be given on the salary schedule beyond ten years provided, however, the Superintendent or designee shall have the discretion to give credit beyond ten years for hard to fill positions.

For purposes of this policy, "teaching experience" shall be interpreted as full-time teaching in a pre-K-12 position in a public school. Part-time, partial year and private school experience shall not be recognized as teaching experience for the purposes of determining credit on the salary schedule.

Salary

Teachers shall be paid according to the salary schedule adopted by the Board, but in no case less than the minimum salary provided by ~~the~~ the School Code. Teachers shall be paid on the basis of 24 equal payments (September-August), by direct check deposit to approved financial institutions.

Adopted: April 19, 1976

Reviewed: ~~August 2024~~ December 2025

Amended: September 18, 2024

If a regular pay date during the school term falls on a day when school is not in session, teachers shall receive their checks on the last working day prior thereto. Paydays shall be the 15th and 30th of the month.

Teachers resigning at the end of the school year may receive total payment of salary due the 30th of June by requesting the advance payment in writing prior to June 1.

Payroll Deductions

Payroll deductions shall be made for Federal and State Income Tax, Teachers' Retirement System, Illinois Municipal Retirement Fund, Medicare, Social Security (FICA) and Teachers' Health Insurance Security. Upon the written request of an employee, payroll deductions shall be made for group health insurance, flex plan, savings bonds, United Way Fund, Beyond the Books Educational Foundation, tax-sheltered annuities, TRS 2.2, TRS Optional Service, membership dues in professional associations and unions, and other purposes as may be approved by the Board.

The dues deduction for membership in professional organizations shall be from each regular payroll period for nine months and shall be of an amount equal to the pro rata share of the annual membership dues.

The Board shall remit such deductions to the specified groups.

Assignments and Transfers

The Superintendent or designee is authorized to make teaching, study hall, extra class duty, and ~~co~~-extracurricular assignments. In order of priority, except as otherwise provided by law, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside their District's employment to any student(s) attending schools in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.

Dismissal

The District will follow State law when dismissing a teacher.

Evaluation

The District's teacher evaluation system will be conducted under the plan ~~filed~~-developed pursuant to State law.

On an annual basis, the Superintendent or designee will provide the Board with a written report, which outlines the results of the District's teacher evaluation system.

LEGAL REF.: 29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.
42 U.S.C. §2000gg et seq., Pub. L. 117-328, Pregnant Workers Fairness Act.
105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-96, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, ~~5~~-5/24A-1 through 24A-

Adopted: April 19, 1976

Reviewed: ~~August 2024~~December 2025

Amended: September 18, 2024

20.

820 ILCS 260/, Nursing Mothers in the Workplace Act
23 Ill. Admin. Code Parts 50 (Evaluation of Educator Licensed Employees) and 51
(Dismissal of Tenured Teachers).
Cleveland ~~Board~~. of Educ. ~~ation~~ v. Loudermill, ~~405 S.Ct. 1487~~ 470 U.S. 532 (1985).

CROSS REF.: 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest),
5.290 (Employment Termination and Suspensions), 6.20 (School Year Calendar
and Day)

Adopted: April 19, 1976

Reviewed: ~~August 2024~~ December 2025

Amended: September 18, 2024

Professional Personnel - Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The III. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within 5 business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30 calendar-day-period, the District makes a written request to the ROE for a 30 calendar-day-extension and the extension is granted by the ROE.

LEGAL REF.: 105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).
105 ILCS 128/22, School Safety Drill Act.
40 ILCS 5/16-118, Ill. Pension Code.
23 Ill. Admin. Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5.30 (Hiring Process and Criteria)

Educational Support Personnel – Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board policies as they may be changed from time-to-time at the Board's sole discretion.

Paraprofessionals

"Paraprofessionals" provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

~~Noncertificated and Unlicensed-Nonlicensed~~ Personnel Working with Students Performing Non-Instructional Duties

~~Noncertificated and unlicensed-nonlicensed~~ personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g. computers, video and audio), detention and discipline areas, and school-sponsored ~~ee-extra~~curricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents ~~an nonunlicensedcertificated~~ person from serving as a guest lecturer or resource person under a licensed certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the District maintains a membership. The coach for ~~an ee-extra~~curricular athletic activity sponsored or sanctioned by the Illinois High School Association (IHSA) at or above the ninth grade level must have completed the IHSA's educational program and competency testing on preventing abuse of performance-enhancing substances, provided the program is available.

Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach:

Adopted: April 14, 1999

Reviewed: ~~November 2022~~December 2025

Amended: December 14, 2022

- 1) is knowledgeable regarding coaching principles;
- 2) has first aid training, and
- 3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health.

Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

LEGAL REF.: 34 C.F.R. §§200.58.
105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.
625 ILCS 5/6-104 and 5/6-106.1, [Ill. Vehicle Code](#).
23 Ill. Admin. Code §§1.280, 1.630, and 25.510.

CROSS REF.: 4.110 (Transportation), 4.170 (Safety), 5.30 (Hiring Process and Criteria), 5.35 (Compliance with the Fair Labor Standards Act), 5.285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6.250 (Community Resource Persons and Volunteers)

Educational Support Personnel - Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Breaks

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday.

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breast milk according to State and federal law.

NOTE: Please refer to bargaining agreements.

LEGAL REF.: Fair Labor Standards Act, 29 U.S.C. §§207 ~~et seq.~~ and 218d, Fair Labor Standards Act.
105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.
740 ILCS 137/, Right to Breastfeed Act.
820 ILCS 105/, Minimum Wage ~~Act~~Law.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5.10 (Equal Employment Opportunity and Minority Recruitment), 5.35
(Compliance with the Fair Labor Standards Act)

Adopted: April 23, 1997

Reviewed: ~~October 2022~~December 2025

Amended: December 14, 2022

~~Co-Curricular~~Extracurricular Athletics

Student participation in school-sponsored ~~co-extra~~curricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board Policy 6.190, ~~Co-Curricular~~Extracurricular Activities.
2. A student and parent/guardian of the student must provide written permission for the student's participation by completing and signing Exhibit 7.300-E1, *Agreement to Participate*, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. Exhibit 7.100-E1, *State of Illinois Certificate of Child Health Examination*, and Exhibit 7.300-E2, *IHSA/IESA Preparticipation Physical Evaluation*, are the preferred certificates of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan, or a parent/guardian written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
- ~~6. The student and his or her parent/guardian must provide written consent to random drug and alcohol testing pursuant to Administrative Procedure 7.240-AP2, *Co-Curricular Drug and Alcohol Testing Program*.~~
7. The student and his or her parent/guardian must:
 - a. comply with the eligibility rules of, and complete any forms required by any sponsoring association (such as the IESA and the IHSA), and
 - b. complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy (Board Policy 7.305, *Student Athlete Concussions and Head Injuries*).

The Superintendent or designee

1. is authorized to impose additional requirements for a student to participate in ~~co-extra~~curricular athletics, provided the requirement(s) comply with Board Policy 7.10, *Equal Educational Opportunities*, and
2. shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.: 105 ILCS 5/10-20.30, 5/10-20.54, 5/22-80, and 25/2.
23 Ill. Admin. Code §1.530(b).

CROSS REF.: 4.100 (Insurance Management), 4.170 (Safety), 6.190 (Extracurricular and Co-Curricular Activities), 7.10 (Equal Educational Opportunities), 7.20 (Harassment of Students Prohibited), 7.240 (Conduct Code for Participants in ~~Co-~~

Adopted: November 29, 2006

Reviewed: ~~April 2024~~December 2025

Amended: May 15, 2024

| ~~Curricular~~Extracurricular Activities), 7.305 (Student Athlete Concussions and Head Injuries), 7.340 (Student Records)

Student Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall provide for each of the following:

1. The appointment or approval by the Board of members of a Concussion Oversight Team for the District.
2. Immediate removal of a student from physical activity including, without limitation, recess, physical education, and interscholastic athletic practice or competition, if any of the following individuals believes the student might have sustained a concussion, regardless of whether or not the student was participating in an interscholastic athletic activity: the student, the student's parent/guardian, a teacher, an administrator, a coach, an athletic trainer, a game official, a physician, or any other person deemed appropriate under the District's *Concussion Care Protocol (Procedure 7.305-AP2)*.
3. Establishment of a *Concussion Care Protocol* by the Concussion Oversight Team that includes the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
 - a. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion.
 - b. A return-to-play protocol governing a student's return to physical activity including, without limitation, recess, physical education, or interscholastic athletic practice or competition, following a force of impact believed to have caused a concussion. A student removed from interscholastic athletic practice or competition shall not be allowed to return to practice or competition until all prerequisites under the Youth Sports Concussion Safety Act are completed, including without limitation, evaluation by a treating physician or a licensed athletic trainer working under the supervision of a physician and completion of the return-to-learn and the return-to-play protocols. An athletic team coach or assistant coach may not authorize a student's return-to-learn or return-to-play.

The Superintendent or designee shall supervise the Building Principals and athletic directors responsible for compliance with the *Concussion Care Protocol*.

4. Concussion training as specified in the Youth Sports Concussion Safety Act for the following individuals: all building administrators; PE teachers; coaches and assistant coaches (whether volunteer or a ~~district~~-District employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team; athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.
5. Full implementation of the other requirements of the Youth Sports Concussion Safety Act including:
 - a. Requiring each student athlete and student athlete's parent/guardian to sign a concussion information receipt for each school year before participating in an interscholastic athletic activity.

Adopted: March 13, 2013

Reviewed: ~~February 2017~~December 2025

Amended: March 8, 2017

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- b. Approval of school-specific emergency action plans by the Board to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
6. Compliance with the concussion protocols, policies, and by-laws of the Illinois High School Association (IHSA), including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussion*, which includes its *Return-to-Play (RTP) Policy*. These specifically require that:
 - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
 - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
 - ~~b.c.~~ If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her the school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant, or a licensed certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
7. A requirement that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
8. A requirement that all student athletes ~~to~~ view the Illinois High School Association's video about concussions.
9. Information for student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and ~~his or her~~ their parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
10. Educational materials from the IHSA for coaches and student athletes and their parent(s)/guardian(s) regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
11. A requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.
12. A requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.
13. A requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student athletes who have sustained a concussion during: 1) a school-sponsored

activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware. ~~105 ILCS 25/1.20, added by P.A. 99-831.~~

LEGAL REF.: 105 ILCS 5/22-80 added by P.A. 99-245.
105 ILCS 25/1.15, Interscholastic Athletic Organization Act.
20 ILCS 2310/2310-307, Civil Administrative Code of Illinois.

CROSS REF.: 4.170 (Safety), 5.100 (Staff Development Program), 7.300 (Extracurricular Athletics)

ADMIN. PROC.: 2.150-AP1 (Superintendent Committees), 7.300-E1 (Agreement to Participate), 7.305-AP1 (Program for Managing Student Concussions and Head Injuries), 7.305-AP1,E1 (Concussion Information), 7.305-AP1,E2 (Emergency Action Plan Template), 7.305-AP2 (Concussion Care Protocol – Return-to-Learn and Return-to-Play), 7.305-AP2,E1 (Concussion Staging Form), 7.305-AP2,E2 (Return-to-Play Consent Form), 7.305-AP2,E3 (Concussion Care Graphic – Return-to-Learn and Return-to-Play)

**Administrative Procedure – Program for Managing Student
Concussions and Head Injuries**

Purpose

Concussions are one of the most commonly reported injuries in children and adolescents who participate in sports and recreational activities. Concussions can also occur in any organized or unorganized activity and can result from a fall or from students colliding with each other, the ground, or with obstacles. The Centers for Disease Control and Prevention estimates that as many as 3,900,000 sports-related and recreation-related concussions occur in the United States each year.

Concussions are a type of brain injury that can range from mild to severe and can disrupt the way the brain normally works. Concussions occur with or without loss of consciousness, but the vast majority of concussions occur without loss of consciousness. A concussion is caused by a blow or motion to the head or body that causes the brain to move rapidly inside the skull. The risks of catastrophic injuries or death are significant when a concussion or head injury is not properly evaluated and managed. Continuing to play with a concussion or symptoms of a head injury leaves a young athlete especially vulnerable to greater injury and even death.

The purpose of this Administrative Procedure is to implement a program to manage concussions and head injuries suffered by students. Although the Youth Sports Concussion Safety Act contains certain requirements related to concussions sustained by students who participate in interscholastic athletic activities, these requirements may be equally applicable to students who sustain a concussion during the regular school day including during physical education or while at recess. Accordingly, the Board has adopted a comprehensive policy to address concussions sustained by all students, regardless of whether or not the concussion took place while the student was participating in an interscholastic athletic activity.

Applicable State Laws

1. The Youth Sports Concussion Safety Act contains concussion safety directives for school Boards and certain identified staff members. 105 ILCS 5/22-80, ~~added by P.A. 99-245; trailer legislation (P.A. 99-486) amended the Act to delay the compliance deadline until the beginning of the 2016-2017 school year.~~ A The District must implement See 105 ILCS 5/22-80 if it offers interscholastic athletic activities or interscholastic athletics under the direction of a coach (volunteer or school employee), or athletic director, or band leader. An interscholastic athletic activity “means any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling. All interscholastic athletics are deemed to be interscholastic activities.” 105 ILCS 5/22-80(b).

The District will implement its *Concussion Care Protocol* (See Administrative Procedure 7.305-AP2, *Concussion Care Protocol – Return-to-Learn and Return-to-Play*) for a student’s return to the classroom after he or she is believed to have experienced a concussion, “whether or not the concussion took place while the student was participating in an interscholastic activity.” 105 ILCS 5/22-80(d). For a comprehensive discussion of this Act, see the IASB publication *Checklist for Youth Sports Concussion Safety Act*, at:

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Reviewed: ~~February 2017~~ December 2025

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iasb.com/law/concussions.cfm www.iasb.com/iasb/media/documents/checklistconcussion_safetyact.pdf. Helpful guidance for implementing this law plus training modules are available from the Lurie Children's Hospital's *Return-to-Learn: After a Concussion: A Guide for Teachers and School Professionals*, also available using the above link.

2. 105 ILCS 25/1.15 requires: (a) all high school coaching personnel to complete online concussion awareness training, and (b) all student athletes to view the IHSA video about concussions.
3. 105 ILCS 25/1.20, ~~added by P.A. 99-831~~, requires the IHSA to require all member districts that have certified athletic trainers to have those trainers complete and submit a monthly report on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.
4. 20 ILCS 2310/2310-207 requires: (a) the Ill. Dept. of Public Health (IDPH), subject to appropriation, to develop, publish, and disseminate a brochure to educate the general public on the effects of concussions in children and discuss how to look for concussion warning signs in children, and (b) schools to distribute this brochure, free of charge, to any child or parent/guardian of a child who may have sustained a concussion, regardless of whether or not the concussion occurred while the child was participating in an interscholastic athletic activity, if available. The IDPH has adopted as its brochure the CDC's Heads Up campaign brochures which include concussion fact sheets for athletes, parents, coaches, and school professionals, see <https://dph.illinois.gov/topics-services/prevention-wellness/injury-violence-prevention/concussion.html>.

Definitions

Athletic trainer - an athletic trainer licensed under the Illinois Athletic Trainers Practice Act.

Coach - any volunteer or employee of a school who is responsible for organizing and supervising students to teach them or train them in the fundamental skills of an interscholastic athletic activity. "Coach" refers to both head coaches and assistant coaches.

Concussion - a complex pathophysiological process affecting the brain caused by a traumatic physical force or impact to the head or body, which may include temporary or prolonged altered brain function resulting in physical, cognitive, or emotional symptoms or altered sleep patterns and which may or may not involve a loss of consciousness. 105 ILCS 5/22-80. See also: *Returning to School After a Concussion: A Fact Sheet for School Professionals*, www.cdc.gov/headsup/pdfs/schools/tbi_returning_to_school-a.pdf.

Game official - a person who officiates at an interscholastic athletic activity, such as a referee or umpire, including, but not limited to, persons enrolled as game officials by the Illinois High School Association or Illinois Elementary School Association.

Interscholastic athletic official - any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling. All interscholastic athletics are deemed to be interscholastic activities.

Nurse - a person who is employed by or volunteers at a school and is licensed under the Nurse Practice Act as a registered nurse, practical nurse, or advanced practice registered nurse.

Adopted: March 13, 2013

Reviewed: ~~February 2017~~ December 2025

Amended: March 8, 2017

Physician - a physician licensed to practice medicine in all of its branches under the Medical Practice Act of 1987.

Actor	Action
School Board	<p>Adopt a Board policy on concussions. See Board policy<u>Policy</u> 7.305, <i>Student Concussions and Head Injuries</i>.</p> <p>Approve members of the District Concussion Oversight Team. 105 ILCS 5/22-80(d).</p> <p>Approve school-specific emergency action plan(s) for interscholastic athletic activities to address serious injuries and acute medical conditions that may cause a student's condition to deteriorate rapidly. 105 ILCS 5/22-80(i).</p> <p>Monitor the effectiveness of Board policy<u>Policy</u> 7.305, <u><i>Student Concussions and Head Injuries</i></u>, by discussing with the Superintendent or designee the type of data the Board needs to monitor the policy, establishing a monitoring calendar, and reviewing the data provided by the Superintendent or designee.</p>
Superintendent or designee	<p>Identify individuals to serve on the District Concussion Oversight Team; request Board approval. 105 ILCS 5/22-80(d).</p> <p>The Team must include a nurse employed by the District, an athletic trainer if employed by the District, and a physician, to the extent practicable. <u>The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-learn and return-to-play protocols adopted by the Team.</u> The Team may also include other licensed health care professionals, the Attorney for the District, other District administrators, building administrators, and other individuals as determined by the Superintendent. NOTE: The Team is a Superintendent's Committee. See <u>Administrative</u> Procedure 2.150-AP1, <i>Superintendent Committees</i>.</p> <p>Designate Building Principals and athletic directors as the individuals responsible for implementing and complying with the <i>Concussion Care Protocol</i>, (<u>Administrative</u> Procedure 7.305-AP2, <u><i>Concussion Care Protocol – Return-to-Learn and Return-to-Play</i></u>) including the return-to-learn and return-to-play protocols.</p> <p>Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain an online concussion certification in accordance with 105 ILCS 25/1.15.</p> <p>Coaching personnel and athletic directors hired on or after 8/19/14 must be certified before their position's starting date.</p> <p>Require that the following individuals complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or a District employee) of interscholastic athletic activities; PE teachers; nurses, and physicians, <u>other licensed health care professionals and non-licensed health care</u> who serve on the Concussion</p>

Adopted: March 13, 2013

Reviewed: ~~February 2017~~December 2025

Amended: March 8, 2017

Actor	Action
	<p>Oversight Team; athletic trainers; and game officials of interscholastic athletic activities. 105 ILCS 5/22-80(h).</p> <p>Individuals covered by this training mandate must initially have completed the training by 9/1/16<u>prior to serving on the Concussion Oversight Team and at least once every two years (or if not on the Team, at least once every two years)</u>. See Board policy<u>Policies 5.100, Staff Development Program and 7.305, Student Concussions and Head Injuries</u>.</p> <p>Identify the staff members who are responsible for student athletes, including Building Principals and athletic directors, and require that they comply with IHSA concussion protocols, policies, and by-laws, including its <i>Protocol for Implementation of NFHS Sports Playing Rules for Concussions at: www.ihsa.org/documents/sportsmedicine/ihsa_protocols_for_nfhs_concussion_playing_rule.pdf</i>.</p> <p>Along with the District Concussion Oversight Team and Building Principals, develop and maintain school-specific emergency action plan(s) for interscholastic athletic activities to address serious injuries and acute medical conditions that may cause a student's condition to deteriorate rapidly, present it/them to the Board for approval. 105 ILCS 22-80(i).</p> <p>Hold the identified staff members responsible for implementing this procedure.</p>
<p>District Concussion Oversight Team</p>	<p>Establish a <i>Concussion Care Protocol</i> (<u>Administrative Procedure 7.305-AP2, Concussion Care Protocol – Return-to-Learn and Return-to-Play</u>) that includes the following based on peer-reviewed scientific consistent with guidelines from the Centers for Disease Control and Prevention (<u>CDC</u>). 105 ILCS 5/22-80(d). See www.cdc.gov/headsup/index.html.</p> <ol style="list-style-type: none"> 1. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. <u>The Superintendent or designee (not a coach) must supervise the person responsible for compliance with the return-to-learn protocol.</u> 105 ILCS 5/22-80(g). www.cdc.gov/headsup/pdfs/schools/tbi_returning_to_school-a.pdf. 2. A return-to-play protocol governing a student's return to physical activity including, without limitation, recess, physical education, or interscholastic athletic practice or competition, following a force of impact believed to have caused a concussion. The Superintendent or designee <u>shall must</u> supervise the Building Principals, athletic directors, and athletic trainers responsible for compliance with the <i>Concussion Care Protocol</i> (<u>Administrative Procedure 7.305-AP2, Concussion Care Protocol – Return-to-Learn and Return-to-Play</u>). 105 ILCS 5/22-80(g). <p>The<u>Prior to returning to interscholastic athletic practice or competition, a</u> student's treating physician or an athletic trainer working under a physician's supervision must evaluate and find that it is safe for the student to return <u>-to -play</u>. The student, student's parent/guardian, and treating physician/athletic trainer must sign the</p>

Adopted: March 13, 2013

Reviewed: ~~February 2017~~December 2025

Amended: March 8, 2017

Actor	Action
	<p>Return-to-Play Consent Form (Exhibit 7.305-AP2,E2, Return-to-Play Consent Form) that complies with statutory prerequisites.</p> <p>Develop an <i>emergency action plan</i> template for School Concussion Oversight Teams to use to develop school-specific <i>emergency action plans</i> for interscholastic athletic activities to address serious injuries and acute medical conditions that may cause a student’s condition to deteriorate rapidly.</p> <p>A template is available on the IHSA website under Emergency Action Plan (EAP) Resources, at: www.ihsa.org/documents/sportsmedicine/ihsa_protocols_for_nfhs_concussion_playing_rule.pdf.</p>
<p>School Concussion Oversight Team</p>	<p>Along with the Building Principal and Athletic Director, facilitate implementation of the return-to-learn and return-to-play protocols within the school. The return-to-learn and return-to-play protocols govern a student’s return to the classroom and physical activity, including interscholastic athletic activities, after a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity. Guidance from Lurie Children’s Hospital explains that recovery from a concussion must be an individualized process, because no two concussions are the same. See <i>Return-to-Learn after a Concussion: A Guide for Teachers and School Professionals</i>, Lurie Children’s Hospital, at: www.luriechildrens.org/globalassets/media/pages/specialties--conditions/programs/concussion-program/documents/lurie-return-to-learn-guide-2017-updated.pdf. This Guide explains that a student’s full recovery depends on both cognitive and physical rest. It suggests using a multidisciplinary team to facilitate a student’s return to the classroom and provides examples of accommodations and interventions. It also stresses the importance of identifying a school staff member who will function as a case manager or concussion management leader, e.g., a school nurse, athletic trainer, or school counselor.</p> <p>The student’s treating physician or an athletic trainer working under a physician’s supervision must evaluate and find that it is safe for the student to return-to-play. The student, student’s parent/guardian, and treating physician/athletic trainer must sign the Return-to-Play Consent Form (Exhibit 7.305-AP2,E2, Return-to-Play Consent Form) that complies with statutory prerequisites.</p> <p>Along with the Building Principal and Athletic Director, and using the template developed by the District Concussion Oversight Team, develop and maintain school-specific <i>emergency action plan(s)</i> (<i>EAP</i>) for interscholastic athletic activities to address serious injuries and acute medical conditions that may cause a student’s condition to deteriorate rapidly; present the plan(s) to the Superintendent who will present it/them to the Board for approval. 105 ILCS 22-80(i).</p>
<p>Building Principals, Athletic Directors, and</p>	<p>Responsible for implementing and complying with the <i>Concussion Care Protocol</i> (<i>Administrative Procedure 7.305-AP2, Concussion Care Protocol – Return-to-Learn and Return-to-Play</i>), including the return-to-learn and return-to-play protocols.</p>

Adopted: March 13, 2013
 Reviewed: ~~February 2017~~ December 2025
 Amended: March 8, 2017

Actor	Action
Athletic Trainers	<p><u>Ensure the EAP is distributed to all appropriate personnel and conspicuously posted at all venues utilized by the school. 105 ILCS 22-80(i)(4) & (5).</u></p> <p><u>Ensure the EAP is reviewed annually by all athletic trainers, first responders (including, but not limited to, emergency medical dispatchers), coaches, school nurses, athletic directors and volunteers for interscholastic activities. Id. at (6), amended by P.A. 102-1006.</u></p> <p>Require coaches and assistant coaches, trainers, and other staff members who are responsible for student athletes to:</p> <ol style="list-style-type: none"> 1. Review and abide by the IHSA protocols, policies, and by-laws regarding concussions and head injuries. Available at: www.ihsa.org/Resources/Sports-Medicine/Concussion-Management/Stakeholder-Responsibilities.aspx. 2. Provide information to student athletes and their parents/guardians each school year about concussions and otherwise perform all duties identified by law or described in this procedure. <p>School districts must include information about concussions in the student athlete agreement, contract, code, or written instrument that a student athlete and his or her parent/guardian are required to sign before participating in a practice or interscholastic competition. IHSA drafted a sample <i>Concussion Information Sheet</i>, which is included within the <i>IHSA Sports Medicine Acknowledgement & Consent Form</i> at: ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx. It has been incorporated into Exhibit 7.300-E1, <i>Agreement to Participate</i>.</p> <p><u>3. Distribute the IDPH concussion brochure, if available, to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity. 20 ILCS 2310/2310-307. The IDPH has adopted as its brochure the CDC's Heads Up campaign brochures which include concussion fact sheets for athletes, parents, coaches, and school professionals, see https://dph.illinois.gov/topics-services/prevention-wellness/injury-violence-prevention/concussion.html.</u></p> <p>Maintain appropriate school student records for student athletics</p> <p>Although a <i>concussion policy acknowledgment</i> is no longer required, an ISBE rule defines <i>health-related information</i> to include a <i>concussion policy acknowledgment</i>. 23 Ill. Admin. Code §375.10. The acknowledgment must be kept with the student's school student records as a temporary record. 23 Ill. Admin. Code §375.40.</p> <p>All written information concerning an injury to a student participating in interscholastic athletic activities, including without limitation, a return-to-play clearance, must be kept with the student's school student records as a temporary record. 23 Ill. Admin. Code §§375.10 and 375.40. An ISBE rule defines <i>health-related information</i> to include "other health-related information</p>

Adopted: March 13, 2013

Reviewed: ~~February 2017~~ December 2025

Amended: March 8, 2017

Actor	Action
<p>Each student participant in an <i>interscholastic athletic activity</i> and his or her parent/guardian</p>	<p>that is relevant to school participation (e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports).” 23 Ill. Admin. Code §375.10.</p> <p>Each school year, sign a concussion information receipt form before participating in an interscholastic athletic activity. 105 ILCS 5/22-80(e).</p> <p><i>Interscholastic athletic activity</i> is defined on the first page of this procedure. 105 ILCS 5/22-80(b).</p> <p>The form must be approved by IHSA. See http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx, generally and specifically for IHSA Concussion Protocols and IHSA Sports Medicine Acknowledgement & Consent Form (Concussion, PES, Asthma Medication).</p> <p>Annually view IHSA’s video about concussions (applicable to only high school student athletes). 105 ILCS 25/1.15(e).</p> <p>Become knowledgeable about the concussion symptoms and ask questions of any athletic staff member. (see Exhibit 7.305-AP1, E1, Concussion Information)</p> <p>Inform the coach or other supervisor about any trauma to the student’s head and/or any symptoms of a concussion or confirmed concussion regardless of where and when it occurred.</p> <p>Follow the District’s return-to-play and/or return-to-learn protocol(s), as applicable, whenever the student suffers a concussion.</p>
<p>Building Administrators; PE teachers, Coaches or Assistant Coaches (whether volunteer or a District employee) of <i>interscholastic athletic activities</i>;</p> <p>Nurses and Physicians who serve on the Concussion Oversight Team;</p> <p>Athletic Trainers; and</p>	<p>Complete concussion training as specified in the Youth Sports Concussion Safety Act. 105 ILCS 5/22-80(h).</p> <p><i>Interscholastic athletic activity</i> is defined on the first page of this procedure. 105 ILCS 5/22-80(b).</p> <p>Individuals covered by this training mandate must initially have completed the training by 9/1/16 prior to serving on the Concussion Oversight Team and at least once every two years (or if not on the Team, at least once every two years). See Board policy Policy 5.100, Staff Development Program.</p> <p>Complete IHSA’s online concussion certification program (required only of high school coaching personnel including, without limitation, athletic directors). 105 ILCS 25/1.15.</p> <p>Learn concussion symptoms and danger signs. See wwwhttp://ihsa.org/documents/sportsmedicinesportsMedicine/current/Sports%20Medicine%20Consent%20and%20Acknowledgment.pdf and ihsa_concussion_information_sheet.pdf www.cdc.gov/headsup/youthsports/official.html.</p>

Adopted: March 13, 2013
 Reviewed: ~~February 2017~~ [December 2025](#)
 Amended: March 8, 2017

Actor	Action
Game Officials of interscholastic athletic activities	
Coaches and Assistant Coaches of interscholastic athletic activities Athletic Trainers Other staff members who are responsible for student athletes	<p>Each school year, have student athletes and their parents/guardians, or another person with legal authority to make medical decisions for the student, sign a form “that acknowledges receiving and reading written information that explains concussion prevention, symptoms, treatment, and oversight and that includes guidelines for safely resuming participation in an athletic activity following a concussion.” The form must be approved by IHSA. 105 ILCS 5/22-80(e).</p> <p>Each school year, inform student athletes and their parents/guardians about concussions and head injuries by:</p> <ol style="list-style-type: none"> 1. Giving them a copy of the IHSA's <i>Concussion Information Sheet</i> at the time they sign Exhibit 7.300-E1, <i>Agreement to Participate</i>, or other agreement, contract, code, or written instrument that a student athlete and his or her parent/guardian are required to sign before the student is allowed to participate in a practice or interscholastic competition. The <i>Concussion Information Sheet</i>, is included within the <i>IHSA Sports Medicine Acknowledgement & Consent Form</i> at: www.ihsa.org/Resources/DownloadCenter.aspx. 2. Using educational material provided by IHSA to educate student athletes and parents/guardians about the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury. See www.ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx. The Center for Disease Control and Prevention CDC offers free printed educational materials on concussions that can be ordered or downloaded and distributed to parents, students, and coaches. See www.cdc.gov/headsup/index.html. <p><u>Each school year, participate in the review of the EAP, as directed by the Building Principal or designee.</u></p> <p>Remove a student from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol. 105 ILCS 5/22-80(f).</p> <p>Comply with the IHSA concussion management guidelines, including its <i>Protocol for Implementation of NFHS Sports Playing Rules for Concussion</i> which includes its <i>Return-to-Play (RTP) Policy</i>, at: www.ihsa.org/documents/sportsmedicine/ihsa_protocols_for_nfhs_concussion_playing_rule.pdf. These guidelines, in summary, require that:</p>

Adopted: March 13, 2013

Reviewed: ~~February 2017~~ December 2025

Amended: March 8, 2017

Actor	Action
	<p>1. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (e.g., loss of consciousness, headache, dizziness, confusion, or balance problems) in a practice or game shall be immediately removed from participation or competition at that time.</p> <p>2. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.</p> <p>3. If not cleared to return to that contest, a student athlete may not return-to-play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, <u>advanced practice registered nurse, physician assistant</u> or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois, and has completed the return-to-play protocol in compliance with the Youth Sports Concussion Safety Act, 105 ILCS 5/22-80.</p> <p>Inform the student athlete’s parent/guardian about a possible concussion and give the parent/guardian a fact sheet on concussion, (Exhibit 7.305-AP1,E1, <u>Concussion Information</u>) and also available at: www.ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx.</p> <p>Allow a student who was removed from interscholastic athletic practice or competition to return only after all statutory prerequisites are completed, including without limitation, completing the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team (<u>Administrative Procedure 7.305-AP2, Concussion Care Protocol – Return-to-Learn and Return-to-Play</u>). An athletic team coach or assistant coach may not authorize a student’s return-to-play or return-to-learn. 105 ILCS 5/22-80(g).</p> <p>Most students with a concussion will not need a formal 504 plan or individualized education program; contact the Attorney for the District whenever one is requested or the student’s symptoms are prolonged.</p>
Athletic Trainers	<p>Complete a monthly report on student athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer, or 2) a school-sponsored event of which the athletic director is made aware. Do not identify student names in the monthly report. 105 ILCS 25/1.20.</p> <p>Submit this monthly report to IHSA.</p>

~~LEGAL REF.: 105 ILCS 5/22-80.~~
~~105 ILCS 25/1.15.~~

~~GROSS REF.: 4.170, 5.100, 7.300, 7.305~~
~~ADMIN. PROC.: 2.150-AP1, 7.300-E1, 7.305-AP1,E1, 7.305-AP2, 7.305-AP2,E1, 7.305-AP2,E2, 7.305-AP2,E3~~

Adopted: March 13, 2013
 Reviewed: ~~February 2017~~ December 2025
 Amended: March 8, 2017

EXHIBIT - AGREEMENT TO PARTICIPATE

Each student **and** his or her parent/guardian must read and sign this **Agreement to Participate** each year **before being allowed to participate** in ~~ee-extra~~curricular athletic activities.
The completed Agreement is to be returned to the Athletic Director.

INSTRUCTIONS: PLEASE TYPE OR PRINT ALL INFORMATION REQUESTED.

Student Information

Name: _____ Age: ____ DOB: ____ / ____ / ____ Grade: ____
 First Middle Last

Address: _____
 Number Street State Zip

Phone No.: _____ Email: _____

Parent/Guardian Information

Name: _____ Relationship to Student: _____
 First Middle Last

Address: _____
 Number Street State Zip

Phone No.: _____ Email: _____

Emergency Contact Information

Name: _____ Relationship to Student: _____
 First Middle Last

Address: _____
 Number Street State Zip

Phone No.: _____ Alt. Phone No. 1: _____

Email: _____ Alt. Phone No. 2: _____

Medical Information

Physician's Name: _____ Hospital Choice: _____
 First Middle Last

Address: _____
 Number Street State Zip

Phone No.: _____

List all of student's known medical conditions, including food allergies and/or drug allergies:

List all medications, whether prescription or over-the-counter, the student is currently taking:

Insurance Information (Board Policy 7.300 requires each student to provide proof of accident insurance coverage.)

Primary Insurance Carrier: _____

Billing Address: _____
Number Street State Zip

Phone No.: _____ Alt. Phone No. 1: _____

Policy Holder's Name: _____
First Middle Last

Relationship to Student: _____ Group/Policy # _____ ID # _____

Student wishes to participate in the ~~ee~~-extra-curricular athletic activities circled below (circle all co-curricular athletic activities that student may participate in during the entire school year):

Baseball	Lacrosse	Wrestling
Basketball	Soccer	
Cheerleading	Softball	Identify other ee -
Cross Country	Swimming	extra-curricular activities:
Dance	Tennis	_____
Football	Track	
Golf	Volleyball	

(Another form must be signed if the student later decides to participate in another ~~ee~~-extra-curricular athletic activity not circled above).

Acknowledgments

I/We acknowledge reading the eligibility rules of any group or association sponsoring any ~~ee~~-extra-curricular athletic activity in which I participate and I agree to abide by them. I agree to abide by all conduct rules and will behave in a sportsmanlike manner. I agree to follow the coaches' instructions, playing techniques, and training schedule as well as all safety rules.

I/We acknowledge that before the student is allowed to participate, I/We must: (a) provide the District with a certificate of physical fitness (Exhibit 7.100-E1, *State of Illinois Certificate of Child Health Examination*, and Exhibit 7.300-E2, *IHSA/IESA Preparticipation Physical Evaluation* serve this purpose), (b) show proof

Adopted: August 24, 2011
Reviewed: ~~April 2024~~ December 2025
Amended: May 15, 2024

of accident insurance coverage, and (c) complete all forms required by any association sponsoring the interscholastic athletic activity, including when applicable and without limitation, **IHSA Sports Medicine Acknowledgment & Consent Form, Acknowledgement and Consent.**

I/We acknowledge that the ~~ee-extra~~curricular athletic activities identified above involve physical activity, that there are certain known and unknown risks which could result in physical or emotional injury, that the degree of risk varies significantly from one athletic activity to another with contact athletics carrying the highest risk, and that student participation in said athletic activities is purely voluntary.

I/We understand that Board Policy 7.305, *Student Athlete Concussions and Head Injuries*, requires, among other things, that a student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion or head injury must be removed from practice or competition at that time and that the student will not be allowed to return to play or practice until he or she has successfully completed return-to-play and return-to-learn protocols, including having been cleared to return by the treating physician licensed to practice medicine in all its branches, physician assistant, treating advanced practice registered nurse, or a certified athletic trainer working under the supervision of a physician

Travel Acknowledgments

Students must utilize school transportation to and from all ~~ee-extra~~curricular athletic activities for which transportation is provided unless permission is given by the coach or activities sponsor to ride home with a parent/guardian or an individual authorized in advance by a parent/guardian to provide transportation. Parents/guardians may designate with the athletic director adult individuals who are authorized to provide transportation home from athletic activities. For these events, parents of the student may transport their student only if specific arrangements are made in advance with the activity sponsor. Transportation may not be provided in some instances. These instances ~~would-could~~ include, but not be limited to: practices, athletic contests, music events or club activities held within the Bloomington-Normal area when it is deemed more practical for the students to meet the coach or sponsor at the site. In these cases, it will be the responsibility of the parent to arrange safe transportation.

I/We acknowledge that there are certain known and unknown risks associated with travel to any event related to the ~~ee-extra~~curricular athletic activities identified above, whether inside or outside of the United States of America, which could result in physical or emotional injury or damage to persons or property, including, but not limited to, increased risk of disease or being the victim of a criminal act.

SOPPA Acknowledgments

The District contracts with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations. The Student Online Personal Protection Act (SOPPA)(105 ILCS 85/), is intended to ensure that student data collected by educational technology vendors, called "Operators", is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data. "Operator" is defined under SOPPA as the operator of an Internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used primarily for K through 12 school purposes and was designed and marketed for K through 12 school purposes. These include sites, services, and applications such as "8 to 18", "Remind", and "BAND". "Operator" does not include online sites, services, and/or applications not designed, marketed, and primarily used for K-12 school purposes. These include sites, services, and applications such as "GroupMe", "Team Snap", or "GameChanger".

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Depending upon the particular educational technology being used, the District may need to collect different types of student data, which is then shared with Operators through their online sites, services, and/or applications. Under SOPPA, Operators are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Operators may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

I/We acknowledge that sites, services, and applications that are not "Operators", are not subject to SOPPA and will not be required abide by the SOPPA protections for student data.

Video Streaming and Broadcasting Acknowledgments

I/We acknowledge that ~~ee-extra~~curricular athletic activities are open to the public and may be recorded, live-streamed, or broadcast without my knowledge or consent. I/We further acknowledge the videos or broadcasts of ~~ee-extra~~curricular athletic activities are not "education records" or "school student records" as those terms are defined under the Family Educational Rights and Privacy Act (FERPA)(20 U.S.C. 1232g(a)(4)(A)) or the Illinois School Student Records Act (ISSRA)(105 ILCS 10/).

Assumption of Risk

In consideration of the above acknowledgments, I/We accept and assume all of the risks arising out of or in any way connected with the student's participation in the ~~ee-extra~~curricular athletic activities identified above or travel associated with any event related to the ~~ee-extra~~curricular athletic activities identified above.

Release and Indemnification

In consideration of said acknowledgments, I/We do hereby agree to release, discharge, reimburse, indemnify and hold harmless Community Unit School District No. 5, McLean and Woodford Counties (the "District"), Illinois, its agents, officers, employees, and volunteers from any loss, claim, demand, damage, cost or other liability whatsoever, whether caused by the negligence of the District, its agents, officers, employees, volunteers, or otherwise, arising out of or in any way connected with the student's participation in the ~~ee-extra~~curricular athletic activities identified above or travel associated with any event related to the ~~ee-extra~~curricular athletic activities identified above. Should it become necessary for the District, or anyone acting on its behalf, to incur any costs or expenses, including attorney's fees and court costs, to enforce this Agreement, or in connection with any loss, claim, demand, damage, cost or other liability for which indemnification is provided by this Agreement, I/We agree to indemnify and hold them harmless for all such costs and expenses.

Medical Authorization

I/We, the undersigned student and parent(s) or legal guardian(s) of the student, recognize that in the event of a medical emergency, I/We may not be available to authorize medical treatment and/or care of the student. I/We hereby give consent to the District, its agents, officers, employees, and volunteers ("Agents") to act in my/our place in my/our absence and to authorize emergency medical treatment and/or care to the student, at my/our sole expense, including, but not limited to, diagnostic procedures, treatment procedures, the administration of first aid, the use of an ambulance, and the administration of anesthesia and/or surgery, under the recommendation of qualified medical personnel. It is intended that this Agreement be presented to the physician or appropriate hospital or medical representative at such times as medical treatment and/or care is provided to the student. I/We hereby agree to release, discharge, reimburse, indemnify and hold harmless the District, its agents, officers, employees, and volunteers from any loss, claim, demand, damage, cost or other liability whatsoever, arising out of or in any way

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connected with medical treatment and/or care provided to the student. I further accept full responsibility for and agree to be billed for any and all costs associated with medical treatment and/or care provided the student.

Student

Parent/Guardian

Date: _____

Date: _____

Parent/Guardian

Date: _____

WITNESSED:

I am at least 18 years old, and (check one of the options below):

- I saw the parent(s)/legal guardian(s) sign this document, or
- The parent(s)/legal guardian(s) told me that the signature or mark on the principal signature line is his or hers.

I am not an Agent named in this document. I am not related to the student, the parent(s)/legal guardian(s), or an Agent by blood, marriage, or adoption. I am not the student's or parent(s)/legal guardian(s) physician, mental health service provider, or a relative of one of those individuals.

I am not an owner or operator (or the relative of an owner or operator) of the health care facility where the student is a patient or resident.

Witness Signature

Date: _____

Witness Printed Name

Witness Address

Requests for Information Pursuant to the Illinois Freedom of Information Act
The District has received and processed the following requests for information:

1. Laila Cheek, responded 11.25.2025
2. Oshea Smith (Sunshine Access), responded 12.05.25

RESOLUTION abating the taxes heretofore levied for the year 2025 to pay debt service on the General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, of Community Unit School District Number 5, McLean and Woodford Counties, Illinois.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 5, McLean and Woodford Counties, Illinois (the “*District*”), by a resolution of the Board adopted on the 10th day of January, 2018 (as supplemented by a notification of sale, the “*2018 Bond Resolution*”), has heretofore issued and has outstanding its General Obligation School Bonds, Series 2018 (the “*2018 Bonds*”); and

WHEREAS, the Board, by a resolution of the Board adopted on the 14th day of April, 2021 (as supplemented by a notification of sale, the “*2021 Bond Resolution*”), has heretofore issued and has outstanding its General Obligation School Bonds, Series 2021 (the “*2021 Bonds*”); and

WHEREAS, the Board, by a resolution of the Board adopted on the 16th day of April, 2025 (as supplemented by a notification of sale, the “*2025 Bond Resolution*” and together with the 2018 Bond Resolution and 2021 Bond Resolution, the “*Bond Resolutions*”), has heretofore issued and has outstanding its General Obligation School Bonds, Series 2025 (the “*2025 Bonds*” and together with the 2018 Bonds and 2021 Bonds, the “*Bonds*”); and

WHEREAS, duly certified copies of the Bond Resolutions and corresponding Directions for Abatement of Taxes have been filed in the offices of the County Clerks of McLean and Woodford Counties, Illinois (the “*County Clerks*”); and

WHEREAS, the Board has determined, and does hereby determine, that lawfully available funds in the amount of \$6,514,149.50 (the “*Available Funds*”) are available and on deposit in the “School Bond and Interest Fund of 2018” of the District created by the 2018 Bond Resolution and from which principal of and interest on the 2018 Bonds is paid, the “School Bond and Interest

Fund of 2021” of the District created by the 2021 Bond Resolution and from which principal of and interest on the 2021 Bonds is paid, and the “School Bond and Interest Fund of 2025” of the District created by the 2025 Bond Resolution and from which principal of and interest on the 2025 Bonds is paid (collectively the “*B&I Funds*”); and

WHEREAS, the Board has further determined and does hereby further determine that it is necessary that the District abate the taxes heretofore levied in the Bond Resolutions for levy year 2025 by the amount of the Available Funds in the B&I Funds:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 5, McLean and Woodford Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied in the Bond Resolutions for levy year 2025 shall be abated by the amount of the Available Funds in the B&I Funds as more particularly described as follows:

FOR THE 2018 BONDS

LEVY YEAR	TAXES CURRENTLY ON FILE	AMOUNT OF TAX TO BE ABATED	REMAINING AMOUNT OF TAX TO BE EXTENDED FOR THE BONDS
2025	\$3,422,100.00	\$3,422,100.00	\$0.00

FOR THE 2021 BONDS

LEVY YEAR	TAXES CURRENTLY ON FILE	AMOUNT OF TAX TO BE ABATED	REMAINING AMOUNT OF TAX TO BE EXTENDED FOR THE BONDS
2025	\$2,596,549.50	\$2,596,549.50	\$0.00

FOR THE 2025 BONDS

LEVY YEAR	TAXES CURRENTLY ON FILE	AMOUNT OF TAX TO BE ABATED	REMAINING AMOUNT OF TAX TO BE EXTENDED FOR THE BONDS
2025	\$495,500.00	\$495,500.00	\$0.00

Section 3. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks, and it shall be the duty of the County Clerks to abate said taxes levied in the Bond Resolutions for levy year 2025 in accordance with the provisions hereof.

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 17, 2025.

President, Board of Education

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF MCLEAN)

CERTIFICATION OF SECRETARY

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the “Board”) of Community Unit School District Number 5, McLean and Woodford Counties, Illinois (the “District”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a true, correct and complete copy of the resolution adopted by the Board at the meeting of the Board held on the 17th day of December, 2025, and entitled:

RESOLUTION abating the taxes heretofore levied for the year 2025 to pay debt service on the General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, of Community Unit School District Number 5, McLean and Woodford Counties, Illinois.

which said resolution as adopted at said meeting appears in the transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of December, 2025.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF MCLEAN)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of McLean, Illinois, and as such official I do further certify that on the ____ day of _____, 20__, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the taxes heretofore levied for the year 2025 to pay debt service on the General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, of Community Unit School District Number 5, McLean and Woodford Counties, Illinois.

duly adopted by the Board of Education of Community Unit School District Number 5, McLean and Woodford Counties, Illinois, on the 17th day of December, 2025, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2025 for the payment of the District’s outstanding General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, as described in the Resolution, will be abated as provided in the Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 20__.

County Clerk of The County of McLean,
Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF WOODFORD)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Woodford, Illinois, and as such official I do further certify that on the ____ day of _____, 20__, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the taxes heretofore levied for the year 2025 to pay debt service on the General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, of Community Unit School District Number 5, McLean and Woodford Counties, Illinois.

duly adopted by the Board of Education of Community Unit School District Number 5, McLean and Woodford Counties, Illinois, on the 17th day of December, 2025, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2025 for the payment of the District’s outstanding General Obligation School Bonds, Series 2018, General Obligation School Bonds, Series 2021, and General Obligation School Bonds, Series 2025, as described in the Resolution, will be abated as provided in the Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 20__.

County Clerk of The County of Woodford,
Illinois

(SEAL)

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Community Unit School District No. 5, McLean and Woodford Counties, Illinois and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of 35 ILCS 200/18-60 through 35 ILCS 200/18-85 of the "Truth in Taxation Act."

Check one of the choices below

- 1) The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law.

- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the 2025 levy.

Presiding Officer: _____

Date: _____

ILLINOIS STATE BOARD OF EDUCATION

School Business and Support Services Division
(217) 785-8779

Original:
Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name Community District No. 5 McLean and Woodford Counties	District Number 5	County McLean, Woodford
--	----------------------	----------------------------

Amount of Levy

Educational	\$ 125,829,998	Fire Prevention & Safety *	\$ 1,747,639
Operations & Maintenance	\$ 17,476,389	Tort Immunity	\$ 6,100,000
Transportation	\$ 6,990,556	Special Education	\$ 1,398,112
Working Cash	\$ 1,747,639	Leasing	\$ 1,747,639
Municipal Retirement	\$ 2,000,000		\$ 0
Social Security	\$ 3,100,000	Other	\$ 0
		Total Levy	\$ 168,137,972

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 125,829,998 dollars to be levied as a special tax for educational purposes; and
 the sum of 17,476,389 dollars to be levied as a special tax for operations and maintenance purposes; and
 the sum of 6,990,556 dollars to be levied as a special tax for transportation purposes; and
 the sum of 1,747,639 dollars to be levied as a special tax for a working cash fund; and
 the sum of 2,000,000 dollars to be levied as a special tax for municipal retirement purposes; and
 the sum of 3,100,000 dollars to be levied as a special tax for social security purposes; and
 the sum of 1,747,639 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
 the sum of 6,100,000 dollars to be levied as a special tax for tort immunity purposes; and
 the sum of 1,398,112 dollars to be levied as a special tax for special education purposes; and
 the sum of 1,747,639 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
 the sum of 0 dollars to be levied as a special tax for _____; and
 the sum of 0 dollars to be levied as a special tax for _____
 on the taxable property of our school district for the year 2025

Signed this 17 day of December 2025. _____
(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 3.

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 5, McLean, Woodford County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2025 was filed in the office of the County Clerk of this County on 2025.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2025, is \$ _____.

(Signature of County Clerk)

(Date)

(County)



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE: 1/1/2026
INITIAL TERM: 36 months

This Purchase and Subscription Services Agreement (the "Subscription Agreement") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, its subsidiaries, or affiliated entities (collectively referred to as "Raptor"), having offices at 2900 North Loop W, Suite 900, Houston, Texas 77092, and McLean County Unit District 5 ("Customer") having offices at 1809 Hovey Ave, Normal, IL 61761. Each of Raptor and Customer are referred to as a "Party" and collectively as the "Parties."

Capitalized terms used in this Subscription Agreement but not otherwise defined in this Subscription Agreement have the meanings set forth in the General Terms (defined below). In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

"Terms" means the subscription Agreement General Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf

(the "General Terms") and the Subscription Agreement Service-Specific Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_Service_Specific_Terms.pdf

Access Grant to Raptor Technology. Subject to Customer's compliance with the Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to access the Raptor Platform for the purpose of using the Raptor Technology purchased during the applicable Term purchased under this Subscription Agreement.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

This transaction is not a GSA Schedule sale unless otherwise specified in the Quote or on the Invoice.

Payment Terms.

Fees are due and payable within Net 30 days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties, and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Customer acknowledges and agrees that it has reviewed the Subscription Agreement, the Terms and all documents comprising the Agreement, prior to the execution of this subscription Agreement.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

McLean County Unit District 5

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Quote #: Q-115324-1
Effective Date: 1/1/2026
Date: 10/24/2025 2:22 PM
Expires On: 12/19/2025
Payment Terms: Net 30
Federal Tax ID #: 45-4914152
Contract #: 230105

To:
 McLean County Unit District 5
 1809 Hovey Ave
 Normal, IL 61761
 United States

From:
 Nick Vaghasiya
 nick.vaghasiya@raptortech.com

Subscription Term: 36 Months **Billing Frequency:** Annual

One-time Costs

PRODUCT	DESCRIPTION	NOTES	UNIT PRICE	DISCOUNT	QTY	PRORATED COSTS
Raptor Badge Alert Implementation	Raptor Badge Alert one-time implementation fee per site		USD 3,500.00	100%	24	USD 0.00
Raptor Badge Alert Shipping	Raptor Badge Alert shipping fee per site		USD 250.00		24	USD 6,000.00
One-time Costs SUBTOTAL:						USD 90,000.00
One-time Costs DISCOUNT:						USD 84,000.00
One-time Costs TOTAL:						USD 6,000.00

Raptor Recurring Costs

PRODUCT	DESCRIPTION	NOTES	UNIT PRICE	DISCOUNT	QTY	PRORATED COSTS
Raptor Badge Alert	Raptor Badge Alert annual per site access fee to Raptor Emergency Management Suite, Raptor LoRa Gateways, Raptor Locator Beacons, Raptor Badges and Verizon Frontline cellular wireless backup.		USD 5,000.00		24	USD 120,000.00
Compliance and Success Program - Level 1	CSP Level 1 - Premium Professional Services		USD 20,000.00		1	USD 20,000.00
Raptor Recurring Costs SUBTOTAL:						USD 140,000.00
Raptor Recurring Costs TOTAL:						USD 140,000.00

SUBTOTAL:	USD 230,000.00
TOTAL:	USD 146,000.00

RECURRING COSTS IN THIS QUOTE: USD 140,000.00

Quote Notes:

Customer acknowledges and agrees that the purchase of the bundled offering outlined in this quote shall replace any previously purchased individual products or services (or similar functionality) included within the bundle and such previously purchased products or services shall be deemed superseded and replaced by this bundled purchase, as of the Effective Date unless expressly stated otherwise herein. If this is a customer's first purchase of any Badge Alert or Campus Movement related product, this clause does not apply.

Subscription Term: 12 months

Promo Term: months

Total Initial Term: 36 months

TERMS AND CONDITIONS FOR NEW AND EXISTING CUSTOMERS:

By making a payment based on this Quote and/or submitting a Purchase Order for any products or services provided by Raptor Technologies, LLC (or any affiliate), the general terms available at [https://raptortech.com/Raptor Technologies General Terms and Conditions.pdf](https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf), including applicable additional terms linked or referenced therein (collectively, the "Terms"), shall apply to such products or services, unless: (a) the parties have otherwise entered into a separate agreement with terms applicable to the use of such products or services or (b) the parties are subject to a purchasing cooperative which includes terms applicable to the use and provision of such products and services. In the event of any doubt, the Terms shall govern. The Terms may be updated from time to time by Raptor.

You may sign electronically; or you may print, sign and scan all pages of the document and email to nick.vaghasiya@raptortech.com or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to nick.vaghasiya@raptortech.com.

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email
nick.vaghasiya@raptortech.com.

To order additional or replacement equipment and supplies with a credit card, visit www.shop.raptortech.com.



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE: 1/1/2026
INITIAL TERM: 36 months

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Capitalized terms used in this Subscription Agreement but not otherwise defined in this Subscription Agreement have the meanings set forth in the General Terms (defined below). In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

"Terms" means the subscription Agreement General Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf

(the "General Terms") and the Subscription Agreement Service-Specific Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_Service_Specific_Terms.pdf

Access Grant to Raptor Technology. Subject to Customer's compliance with the Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to access the Raptor Platform for the purpose of using the Raptor Technology purchased during the applicable Term purchased under this Subscription Agreement.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

This transaction is not a GSA Schedule sale unless otherwise specified in the Quote or on the Invoice.

Payment Terms.

Fees are due and payable within Net 30 days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties, and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Customer acknowledges and agrees that it has reviewed the Subscription Agreement, the Terms and all documents comprising the Agreement, prior to the execution of this subscription Agreement.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

McLean County Unit District 5

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Quote #: Q-115328-1
Effective Date: 1/1/2026
Date: 10/24/2025 2:47 PM
Expires On: 12/19/2025
Payment Terms: Net 30
Federal Tax ID #: 45-4914152
Contract #: 230105

To:
 McLean County Unit District 5
 1809 Hovey Ave
 Normal, IL 61761
 United States

From:
 Nick Vaghasiya
 nick.vaghasiya@raptortech.com

Subscription Term: 36 Months **Billing Frequency:** Prorated

One-time Costs

PRODUCT	DESCRIPTION	NOTES	UNIT PRICE	QTY	PRORATED COSTS
StudentSafe Implementation and Training	One-time implementation fee (per district). Training is included.		USD 1,695.00	1	USD 1,695.00
One-time Costs SUBTOTAL:					USD 1,695.00
One-time Costs TOTAL:					USD 1,695.00

Raptor Recurring Costs

PRODUCT	DESCRIPTION	NOTES	UNIT PRICE	QTY	PRORATED COSTS
Raptor StudentSafe	Raptor StudentSafe annual access fee (per site license). Includes Behavioral Threat and Suicide Risk Assessments, Low-level Concerns and Case Management, and RaptorLink.		USD 1,357.00	22	USD 29,854.00
Raptor Recurring Costs SUBTOTAL:					USD 29,854.00
Raptor Recurring Costs TOTAL:					USD 29,854.00

SUBTOTAL:	USD 31,549.00
TOTAL:	USD 31,549.00

RECURRING COSTS IN THIS QUOTE: USD 29,854.00

Quote Notes:
 Prorated Term: 12 months
 Promo Term: months
 Co-Term: 24 months
 Total Initial Term: 36 months

TERMS AND CONDITIONS FOR NEW AND EXISTING CUSTOMERS:

By making a payment based on this Quote and/or submitting a Purchase Order for any products or services provided by Raptor Technologies, LLC (or any affiliate), the general terms available at https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf, including applicable additional terms linked or referenced therein (collectively, the “Terms”), shall apply to such products or services, unless: (a) the parties have otherwise entered into a separate agreement with terms applicable to the use of such products or services or (b) the parties are subject to a purchasing cooperative which includes terms applicable to the use and provision of such products and services. In the event of any doubt, the Terms shall govern. The Terms may be updated from time to time by Raptor.

You may sign electronically; or you may print, sign and scan all pages of the document and email to nick.vaghasiya@raptortech.com or fax to 713-880-2577.

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Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email
nick.vaghasiya@raptortech.com.

To order additional or replacement equipment and supplies with a credit card, visit www.shop.raptortech.com.

Personnel Matters - 12/17/2025

New Hires

Administrators

Homebase	First Name	Last Name	Position		FTE	Effective

Certified

Homebase	First Name	Last Name	Position	Salary Placement: Lane / Step	FTE	Effective
Cedar Ridge	Jose	Galidno Feliciano	ESL Teacher	B+0 New Teacher	1.0	1/5/2026
Hoose	Stacy	Durako	LBS1 - SS2	M+16 Step 15	1.0	12/15/2025
Pepper Ridge	Leslie	Garthaus	SLP	M+16 Step 19	1.0	12/8/2025
						123

Educational Support Personnel

Homebase	First Name	Last Name	Position	Salary Placement	FTE	Effective
Benjamin	Komala	Sivagnanam	Noon Hour Supervisor		0.25	11/24/2025
Cedar Ridge	Thriveri	Jagarlamudi	Paraprofessional Special Education	Step 4	1.0	10/14/2025
EJHS	Reynaldo	Slezak	Paraprofessional Special Education	Step 3	1.0	12/15/2025
Field	Janene	Cook	Student Worker VTAP		0.25	11/16/2025
Field	JaSean	Bullock	Student Worker VTAP		1.0	11/16/2025
Field	Sean	Wyrick	Student Worker VTAP		1.0	11/16/2025
Fox Creek	Larissa	Siddens	Paraprofessional Special Education	Step 7	1.0	12/1/2025
Glenn	Kara	Moline	Admin Assistant 10 month	Step 7	1.0	11/24/2025
Glenn	Iesha	Thornton	School Nurse/RN - Classified		1.0	1/5/2026
Hoose	Brennyn	Cutts	Paraprofessional Special Education	Step 3	1.0	12/8/2025
NCHS	Noah	Newmister	Paraprofessional Special Education	Step 3	1.0	1/5/2026
Pepper Ridge	Michelle	Hunt	Paraprofessional Special Education	Step 5	1.0	1/5/2026
Towanda	Jessica	Rhoades	Paraprofessional Special Education	Step 5	1.0	10/20/2025
Unit Office	Julanne	Farris	Administrative Assistant / Bookkeeper	Step 7	1.0	12/1/2025
Warehouse	Nathaniel	Bosquez	Custodial Floating	Step 0	1.0	12/8/2025

Personnel Matters - 12/17/2025

*All new hires are replacements for current positions unless otherwise noted above.

Resignations/Retirements/Releases/Terminations

Administrators

Homebase	First Name	Last Name	Position	Action	Effective

Certified

Homebase	First Name	Last Name	Position	Action	Effective

Educational Support Personnel

Homebase	First Name	Last Name	Position	Action	Effective
					124
Benjamin	Amy	Newsome	Occupational Therapist TA	Resignation	12/19/2025
Brigham	Lashawnda	McCarty	Paraprofessional - Special Ed	Resignation	12/2/2025
EJHS	Srilaxmi	Vemula	Paraprofessional - Special Ed	Resignation	12/5/2025
Food Service	Kylie	Plagakis	Food Service Worker-Sub	Resignation	12/12/2025
Hoose	Bobbie	McClure	Paraprofessional - Special Ed	Termination	12/5/2025
NCHS	Zach	Barr	Paraprofessional - Regular Ed	Resignation	1/16/2026
NCHS	Greg	Parker	Custodian	Retirement	12/1/2025
NCWHS	Nicole	Knox (Gould)	Safety Monitor	Resignation	11/25/2025
Pepper Ridge	Fantasy	Hackett	Food Service Worker	Resignation	12/8/2025
PJHS	William	Tinsley	Paraprofessional - Special Ed	Resignation	12/19/2025
Warehouse	John	Puckett	Special Maintenance	Retirement	12/31/2025

Contract Revisions

Certified

Personnel Matters - 12/17/2025

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
CJHS	Wendy	Miller	2nd Shift Custodian - CJHS	2nd Shift Custodian - EJHS		12/15/2025
Hoose	Lindsey	Yount	Speech Language Pathologist	From 0.5 to 0.9 FTE		12/1/2025
Warehouse	Noah	Ford	Technology Specialist Full Time	Technology Specialist Part Time		12/8/2025
Warehouse	Jaylen	Gibson	Technology Specialist Full Time	Technology Specialist Part Time		12/15/2025

Educational Support Personnel

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
CJHS	Garrett	Barksdale	Custodian-2nd Shift KJHS	Custodian-2nd Shift CJHS		12/1/2025
Food Service	Bernadette	Lighty	Food Service Manager - 240 days	Food Service Manager - 174 days		12/1/2025
KJHS	Alexander	Bosquez	Custodian-Split Shift	Custodian-2nd Shift		11/21/2025
NCHS	Christina	Rustemeyer	Food Service Manager - 240 days	Food Service Manager - 174 days		12/1/2025
NCWHS	Jodi	Wharton	Food Service Manager - 240 days	Food Service Manager - 174 days		12/1/2025

Leave Requests

Certified

Homebase	First Name	Last Name	Position	Leave Requested	Revision	Effective
Towanda	Andrea	Schuum	Paraprofessional - Spec Ed	Leave for Personal Illness		1/5/2025-5/27/2026

Educational Support Personnel

Homebase	First Name	Last Name	Position	Leave Requested	Revision	Effective
Carlock	Susan	Langford	Paraprofessional - Spec Ed	Planned Extended Leave		12/18/2025
PJHS	Alyssa	Miller	Paraprofessional - Spec Ed	Planned Extended Leave		1/26/2026
NCHS	Darrellynn	Dunn	Paraprofessional - Spec Ed	Planned Extended Leave		1/6/2026

Schedule B

Homebase	First Name	Last Name	Revision	Revision	Effective
NCHS	Bianca	Clark	ADD - HS Winter Guard		11/25/2025

Personnel Matters - 12/17/2025

NCHS	Mike	Mavec	DROP - HS Assistant Track Coach		12/9/2025
NCHS	Lance	Meadows	ADD - HS Winter Drum Line		11/25/2025
NCHS	Kevin	Nguyen	ADD - HS Assistant Marching Band Director		11/24/2025
NCHS	Kevin	Nguyen	ADD - HS Assistant Winter Guard Director		12/3/2025
NCHS	Brandy	Sherrick	ADD - 6th Assignment-Instructional-2 Semesters		10/24/2025
NCWHS	Sara	Hafner	ADD - HS Dance Coach		9/29/2025
NCWHS	Gregory	Love	ADD - HS Assistant Cross Country Coach		12/15/2025
NCWHS	Sara	Eckert	ADD - HS Drumline		8/18/2025
Parkside E.	Jennifer	Barlow	ADD - Building Technology Coach		7/1/2025

Information Only Changes

Homebase	First Name	Last Name	Position	Change	Effective

New Substitutes

Substitute Type	First Name	Last Name			
Sub Custodian	George	Kauffold			
Sub Custodian	Damon	Lipscomb			
Sub Custodian	Cache	Pridgen			
Sub Food Service	Guillermo	Alfaro			
Sub Food Service	Kiara	Gibbs Johnson			
Sub Food Service	Damien	Wilburn			
Sub TA	Nathanial	Carlson			
Sub TA	Priyanka	Maheshwari			
Sub TA	Aarthy	Muthukmarasamy			
Sub Teacher	Selda	Ahmed			
Sub Teacher	Lisa	Brittingham			
Sub Teacher	Danielle	Bronnbauer			
Sub Teacher	Heidi	Carmack			

Personnel Matters - 12/17/2025

Sub Teacher	Maria	Clark				
Sub Teacher	Jill	Duzan				
Sub Teacher	Clara	Garner				
Sub Teacher	Rachel	Olson				
Sub Teacher	Sandral	Perry				
Sub Teacher	Krista	Sedder				
Sub Teacher	Megan	Shull				
Sub Teacher	Megan	Shull				
Sub Teacher	Robin	Spaid				
Sub Teacher	Andrew	Thompson				
Sub Teacher	Nathanial	Waterman				
Sub Teacher	Mariana	Watkins				
Sub Teacher	Abby	Wolfe				
Sub Teacher	Alec	Wynne				127
Sub Teacher/TA	Maria	Clark				
Sub Teacher/TA	Sri	Ramakrishnan				
Sub Teacher/TA	Arti	Subramanian				

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ABLENET, INC.	CI458796	260090407	268632	12/17/2025	3,805.00
ABLENET, INC. Total					3,805.00
ALL SMALL ENGINES N MORE	8150	260120132	268633	12/17/2025	660.00
ALL SMALL ENGINES N MORE Total					660.00
ALPHA BAKING CO., INC.	STMT November 2025	260030193	268634	12/17/2025	6,853.73
ALPHA BAKING CO., INC. Total					6,853.73
ALTA CONSTRUCTION EQUIPMENT ILLINOI	SR4/60700	260020765	268635	12/17/2025	26,112.00
ALTA CONSTRUCTION EQUIPMENT ILLINOI Total					26,112.00
AMAZON CAPITAL SERVICES	1WGN-HFQG-G1FF	263020264	268636	12/17/2025	186.17
	1RY4-RDRK-LGG4	261110018	268636	12/17/2025	43.68
	19MN-7FPC-MVC6	261110020	268636	12/17/2025	29.58
	1MFQ-4HT9-NNV1	261140015	268636	12/17/2025	24.99
	1YX1-YXXY-L6L4	261140017	268636	12/17/2025	37.39
	1KH6-KXQT-YC9Q	260020721	268636	12/17/2025	105.80
	1H6X-H7NK-LPG4	260030202	268636	12/17/2025	49.48
	1GRJ-WVJJ-YMDK	260060205	268636	12/17/2025	11.99
	1JVM-Y17T-LMGQ	260070088	268636	12/17/2025	6.79
	1TDH-LMFN-LHGX	262020068	268636	12/17/2025	75.98
	1HDD-1MDT-KCVR	261140015	268636	12/17/2025	253.31
	1QLT-KHKY-4NNV	263020246	268636	12/17/2025	504.77
	1MXW-QRJN-VRKH	263020258	268636	12/17/2025	445.41
	1YVX-WC69-43T4	262010072	268636	12/17/2025	55.94
	1TQQ-LMGR-M9P3	262020070	268636	12/17/2025	15.78
	1VVL-RJMW-LHYF	262020071	268636	12/17/2025	22.75
	16T1-HPFY-DHHD	262020072	268636	12/17/2025	19.99
	1QG3-DHHY-7HMR	263020261	268636	12/17/2025	82.94
	1VXC-FKM9-DRRM	263030020	268636	12/17/2025	884.02
	1XFW-HYFG-7DVG	261110019	268636	12/17/2025	737.80
	16T1-HPFY-6C6G	261110021	268636	12/17/2025	35.62
	119H-1KH9-H69C	262030090	268636	12/17/2025	39.20
	119H-1KH9-JVCG	262030091	268636	12/17/2025	79.44
	1YNC-GMQ1-HJQY	263020252	268636	12/17/2025	22.20
	1NQ4-CCJG-CWLD	261190015	268636	12/17/2025	26.99
	14HQ-CRXT-9RN1	260080228	268636	12/17/2025	199.41
	14CW-37N1-9TLP	260090390	268636	12/17/2025	131.91
	13PW-LYVQ-3LD1	262010065	268636	12/17/2025	19.43
	16LN-3GGY-7PTF	262010066	268636	12/17/2025	67.89
	1P79-F1C9-LMKP	261130028	268636	12/17/2025	293.78
	1FLT-Y4TK-DLMC	261190014	268636	12/17/2025	342.61
	1TMT-YNC1-L4DF	260060205	268636	12/17/2025	150.91
	1FLT-Y4TK-4FRL		268636	12/17/2025	(5.89)
	11VN-LYPQ-9KXQ	262010064	268636	12/17/2025	175.43
	17MY-FYCQ-C13C	262010067	268636	12/17/2025	11.98
	1VQJ-33H6-T667	262020067	268636	12/17/2025	38.35
	13Q9-QPPD-LXMC	263020247	268636	12/17/2025	89.90
	1Y6R-M6KW-NCGK	263020248	268636	12/17/2025	56.58
	1CHR-HCP7-9R66	263020253	268636	12/17/2025	65.79
	1PL6-CYD4-NFPY	260090382	268636	12/17/2025	539.81
	14V7-FGVX-6GQD	262010069	268636	12/17/2025	65.68
	1NGR-VPW1-6XWR	262010070	268636	12/17/2025	69.00
	14QK-VCC7-KMF3	262020069	268636	12/17/2025	31.56
	17VR-1RKQ-DTJIM	262030089	268636	12/17/2025	35.13
	19XL-WJD7-7FPF	261230027	268636	12/17/2025	129.00
	13LL-RVGV-4NR1	260090373	268636	12/17/2025	28.82
	1WTW-7CLD-DJHR	260090391	268636	12/17/2025	62.59

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AMAZON CAPITAL SERVICES	1J3Y-KVKM-6WYX	260090373	268636	12/17/2025	84.52
	1K7K-RY93-RJLM	260090382	268636	12/17/2025	19.92
	1W6G-TFWY-VP91	262010063	268636	12/17/2025	7.98
	1JXG-L671-9HRF	262020064	268636	12/17/2025	88.50
	1YFX-VPL7-47DW	262020066	268636	12/17/2025	31.96
	1TNM-VXGR-WY76	261230028	268636	12/17/2025	19.87
	1YTD-3NN6-TXYK	261230029	268636	12/17/2025	16.88
	1L14-DMGJ-WCQK	261230030	268636	12/17/2025	32.28
	1QKN-7HCL-9XJM	262020065	268636	12/17/2025	115.98
	1FWD-YVMN-LJ49	262020057	268636	12/17/2025	10.64
AMAZON CAPITAL SERVICES Total					6,826.21
AMEREN IL	STMT 1125 TOWANDA	260010170	268628	12/17/2025	429.10
	STMT 1125 CEDAR	260010167	268628	12/17/2025	743.35
AMEREN IL Total					1,172.45
AMERICAN PEST CONTROL	870985	260020714	268637	12/17/2025	1,230.00
AMERICAN PEST CONTROL Total					1,230.00
AUPPERLE, LISA R	MILES2025 November1		268638	12/17/2025	143.22
	MILES2025 November2		268638	12/17/2025	65.10
AUPPERLE, LISA R Total					208.32
AXLINE PHARMACY	Unit5McLeanCo.	260090394	268639	12/17/2025	1,200.00
AXLINE PHARMACY Total					1,200.00
B & B AWARDS & RECOGNITION	20057040	263010067	268640	12/17/2025	40.00
B & B AWARDS & RECOGNITION Total					40.00
BABY FOLD	20874	260090414	268641	12/17/2025	7,083.33
BABY FOLD Total					7,083.33
BACHMAN, LYNETTE S	MILES2025 November		268642	12/17/2025	29.40
BACHMAN, LYNETTE S Total					29.40
BAFNA, SARIKA	Multilingual Confere		268643	12/17/2025	49.17
BAFNA, SARIKA Total					49.17
BAKER, LATISHIA MARIE	MILES 2025 NOV		268644	12/17/2025	46.06
BAKER, LATISHIA MARIE Total					46.06
BENNETT ELECTRONICS	38546	260040132	268645	12/17/2025	8,981.00
	38542	260040182	268645	12/17/2025	1,136.00
	38543	260040183	268645	12/17/2025	384.00
	38512	260040176	268645	12/17/2025	446.00
	38511	260040177	268645	12/17/2025	128.00
BENNETT ELECTRONICS Total					11,075.00
BEST ONE OF CENTRAL ILLINOIS	50-674318	260120131	268646	12/17/2025	740.41
BEST ONE OF CENTRAL ILLINOIS Total					740.41
BILL'S KEY & LOCK SHOP	189276	260020740	268647	12/17/2025	9.06
BILL'S KEY & LOCK SHOP Total					9.06
BISHOP BROS, INC	251200	260020731	268648	12/17/2025	8,240.93
BISHOP BROS, INC Total					8,240.93
BLAND, RACHEL L	MILES2025 December		268649	12/17/2025	19.60
BLAND, RACHEL L Total					19.60

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BLUE SPRINGS, INC.	50835	260020735	268650	12/17/2025	640.00
BLUE SPRINGS, INC. Total					640.00
BOENZI, JONATHAN D	Reimbursement..	260120125	268651	12/17/2025	78.12
BOENZI, JONATHAN D Total					78.12
BORST, EDWARD A	MILES2025 November		268652	12/17/2025	53.97
	MILES2025 December		268652	12/17/2025	39.90
BORST, EDWARD A Total					93.87
BROWN, DAYNA ROBYN	MILES2025 Sept-Dec		268653	12/17/2025	468.02
BROWN, DAYNA ROBYN Total					468.02
BSN SPORTS	932463478	263010079	268654	12/17/2025	509.66
	932228999	263010070	268654	12/17/2025	589.64
	930691160	263010080	268654	12/17/2025	1,319.88
BSN SPORTS Total					2,419.18
BUDAK, HEATHER L	Reimbursement...	263010075	268655	12/17/2025	76.75
BUDAK, HEATHER L Total					76.75
BUSHUE BACKGROUND SCREENING	Mclean5-20251130	260050036	268656	12/17/2025	3,078.00
	Mclean5EHR-20251130	260050036	268656	12/17/2025	1,632.00
	Mclean5vols-20251130	260050036	268656	12/17/2025	1,368.00
BUSHUE BACKGROUND SCREENING Total					6,078.00
CARDIFF, BENJAMIN R	MILES2025 October		268657	12/17/2025	37.38
	MILES2025 November		268657	12/17/2025	39.06
CARDIFF, BENJAMIN R Total					76.44
CARTER, LYN MARIE	MILES2025 November		268658	12/17/2025	30.80
CARTER, LYN MARIE Total					30.80
CASEY'S GARDEN CENTER	659671	263020259	268659	12/17/2025	36.98
CASEY'S GARDEN CENTER Total					36.98
CDW COMPUTER CENTERS, INC	ZR00995048	260040185	268660	12/17/2025	912.00
	ZR00993195	260040184	268660	12/17/2025	198.89
CDW COMPUTER CENTERS, INC Total					1,110.89
CENTRAL ILLINOIS TRUCKS INC	101W69953	260020725	268661	12/17/2025	275.55
	101W69957	260020725	268661	12/17/2025	767.20
CENTRAL ILLINOIS TRUCKS INC Total					1,042.75
CHADDOCK ATTACHMENT AND TRAUMA SERVICES	CATSIN-003713	260090395	268662	12/17/2025	9,006.60
CHADDOCK ATTACHMENT AND TRAUMA SERVICES Total					9,006.60
Childers, Leonard	Hours12/1-12/2025	260090416	268663	12/17/2025	2,100.00
Childers, Leonard Total					2,100.00
CIP COMPANY	9850	260020761	268664	12/17/2025	29.87
CIP COMPANY Total					29.87
CLIFTONLARSONALLEN LLP	L251763683	260010171	268665	12/17/2025	7,875.00
CLIFTONLARSONALLEN LLP Total					7,875.00
COLENE HOOSE ELEMENTARY SCHOOL	Reimbursement	261110022	268666	12/17/2025	27.30
COLENE HOOSE ELEMENTARY SCHOOL Total					27.30

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COMPASS MINERALS	1561454	260020716	268667	12/17/2025	4,341.89
	1560644	260020716	268667	12/17/2025	4,275.47
COMPASS MINERALS Total					8,617.36
CONFIDENTIAL ON-SITE PAPER SHREDDIN	0000024	260010173	268668	12/17/2025	167.51
	0001037	260010175	268668	12/17/2025	334.91
CONFIDENTIAL ON-SITE PAPER SHREDDIN Total					502.42
CONNOR CO	S011578016.001	260020762	268669	12/17/2025	1,553.35
CONNOR CO Total					1,553.35
CONWAY, JAMIE MARIE	MILES2025 October		268670	12/17/2025	109.48
	MILES2025 November		268670	12/17/2025	51.87
CONWAY, JAMIE MARIE Total					161.35
CUSHING'S COMMERCIAL CARPET, INC.	1630	260020734	268671	12/17/2025	2,000.00
CUSHING'S COMMERCIAL CARPET, INC. Total					2,000.00
DEMCO, INC	7729677	262020050	268672	12/17/2025	28.44
DEMCO, INC Total					28.44
DEVAULT, ANGELA SUE	MILES2025 November		268673	12/17/2025	58.87
DEVAULT, ANGELA SUE Total					58.87
DIAZ, MARIANELA	MILES2025 September		268674	12/17/2025	34.51
	MILES2025 October		268674	12/17/2025	64.19
	MILES2025 November		268674	12/17/2025	54.39
DIAZ, MARIANELA Total					153.09
DIVITA, MARGHERITA	MILES2025 November		268675	12/17/2025	77.77
DIVITA, MARGHERITA Total					77.77
DON OWEN TIRE SERVICE, INC	500648	260020729	268676	12/17/2025	906.20
DON OWEN TIRE SERVICE, INC Total					906.20
DR. HELEN BRANDON CONSULTING, LLC	2030	260070090	268677	12/17/2025	2,775.00
DR. HELEN BRANDON CONSULTING, LLC Total					2,775.00
DUBRAVA, CHERYL ANN	MILES2025 November		268678	12/17/2025	14.84
DUBRAVA, CHERYL ANN Total					14.84
DuVall, Silvia K	Reimbursement	263010073	268679	12/17/2025	38.98
DuVall, Silvia K Total					38.98
Earing, Jennifer	Reimbursement	260120127	268680	12/17/2025	218.12
Earing, Jennifer Total					218.12
EDMENTUM	INV32647774	260090397	268681	12/17/2025	1,200.00
EDMENTUM Total					1,200.00
EMERICK, DREW MATHEW	Banner Hooks	263020273	268682	12/17/2025	18.40
EMERICK, DREW MATHEW Total					18.40
ENGLER CALLAWAY BAASTEN & SRAGA, LLC	36170	260090401	268683	12/17/2025	729.00
ENGLER CALLAWAY BAASTEN & SRAGA, LLC Total					729.00
EUREKA H.S.	EurekaShootout12/20	263520132	268629	12/17/2025	150.00
EUREKA H.S. Total					150.00

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FARM & FLEET OF BLOOMINGTON	BFF-093240	260020116	268684	12/17/2025	129.97
	BFF-093226	260020116	268684	12/17/2025	19.99
	BFF-093167	260020177	268684	12/17/2025	87.96
	BFF-093035	260020116	268684	12/17/2025	377.82
	BFF-092982	260020177	268684	12/17/2025	130.98
	BFF-092719	260020116	268684	12/17/2025	38.80
	BFF-092598	260020116	268684	12/17/2025	86.97
	BFF-092612	260020116	268684	12/17/2025	99.00
FARM & FLEET OF BLOOMINGTON Total					971.49
FISHER, CHARLES E	MILES2025 November		268685	12/17/2025	85.26
FISHER, CHARLES E Total					85.26
FIVE STAR WATER	123414-PJHS	262030092	268686	12/17/2025	75.60
FIVE STAR WATER Total					75.60
FLEXGROUND, LLC	5776	260020432	268687	12/17/2025	62,000.00
FLEXGROUND, LLC Total					62,000.00
FOLLETT CONTENT SOLUTIONS, LLC	640088F	262010030	268688	12/17/2025	119.08
	638831F	262040030	268688	12/17/2025	1,561.99
FOLLETT CONTENT SOLUTIONS, LLC Total					1,681.07
FOSTER, NATHAN C	Fuel	263010078	268689	12/17/2025	64.00
FOSTER, NATHAN C Total					64.00
FRANKLIN, CINDY E	MILES2025 November		268690	12/17/2025	150.08
FRANKLIN, CINDY E Total					150.08
FS CUSTOM TURF	35030454	260020739	268691	12/17/2025	1,004.25
FS CUSTOM TURF Total					1,004.25
FULLER-MILAN, TRACI L	Reimbursement	260090419	268692	12/17/2025	40.60
FULLER-MILAN, TRACI L Total					40.60
GENTSCH, KELLY	StMarysHoursNov25	260070087	268693	12/17/2025	245.00
GENTSCH, KELLY Total					245.00
GLATT, MICHELLE L	Reimbursement.	262020075	268694	12/17/2025	163.95
GLATT, MICHELLE L Total					163.95
GO EARN IT	INV-6566	263520107	268695	12/17/2025	615.00
GO EARN IT Total					615.00
GOFF, AMANDA L	MILES2025 November		268696	12/17/2025	19.11
GOFF, AMANDA L Total					19.11
GORDON FOOD SERVICE, INC	9029888013	260030199	268697	12/17/2025	1,113.40
	9029888015	260030199	268697	12/17/2025	510.00
	9029865246	260030200	268697	12/17/2025	1,373.85
	9029865253	260030200	268697	12/17/2025	120.62
	9029865254	260030200	268697	12/17/2025	180.93
	9029864844	260030201	268697	12/17/2025	5,025.61
	9029864856	260030201	268697	12/17/2025	520.93
	9029817217	260030195	268697	12/17/2025	6,163.11
	9029817245	260030195	268697	12/17/2025	43.03
	9029817058	260030196	268697	12/17/2025	1,009.51
	9029817071	260030196	268697	12/17/2025	1,956.80

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GORDON FOOD SERVICE, INC	9029817160	260030196	268697	12/17/2025	2,302.45	
	9029817227	260030196	268697	12/17/2025	968.83	
	9029817283	260030196	268697	12/17/2025	1,298.91	
	9029817350	260030196	268697	12/17/2025	1,657.51	
	9029820649	260030196	268697	12/17/2025	780.09	
	9029817080	260030199	268697	12/17/2025	791.52	
	9029817085	260030199	268697	12/17/2025	1,791.44	
	9029773564	260030195	268697	12/17/2025	193.70	
	9029773577	260030195	268697	12/17/2025	5,777.31	
	9029773548	260030200	268697	12/17/2025	263.99	
	9029773554	260030200	268697	12/17/2025	6,186.18	
	9029773591	260030201	268697	12/17/2025	29.96	
	9029773597	260030201	268697	12/17/2025	2,844.62	
	9029769200	260030197	268697	12/17/2025	1,207.65	
	9029773521	260030197	268697	12/17/2025	2,078.98	
	9029773534	260030197	268697	12/17/2025	974.72	
	9029799211	260030197	268697	12/17/2025	2,269.08	
	9029799219	260030197	268697	12/17/2025	1,816.31	
	9029799228	260030197	268697	12/17/2025	25.38	
	9029799251	260030197	268697	12/17/2025	1,703.20	
	9029799256	260030197	268697	12/17/2025	1,372.63	
	9029720436	260030199	268697	12/17/2025	713.98	
	9029720438	260030199	268697	12/17/2025	206.70	
	9029720440	260030198	268697	12/17/2025	161.28	
	9029720448	260030198	268697	12/17/2025	3,517.53	
	9029720451	260030198	268697	12/17/2025	170.85	
	9029720472	260030198	268697	12/17/2025	4,153.49	
	9029720475	260030198	268697	12/17/2025	44.12	
	9029679249	260030200	268697	12/17/2025	1,193.94	
	9029679257	260030200	268697	12/17/2025	2,850.31	
	9029679264	260030200	268697	12/17/2025	141.80	
	9029679265	260030200	268697	12/17/2025	230.51	
	9029703051	260030201	268697	12/17/2025	7,566.24	
	9029703055	260030201	268697	12/17/2025	72.85	
	2002958195	260030198	268697	12/17/2025	(13.20)	
	2002959532	260030199	268697	12/17/2025	(57.20)	
	9029515059	260030199	268697	12/17/2025	1,795.83	
	9029515060	260030198	268697	12/17/2025	39.87	
	9029515061	260030198	268697	12/17/2025	142.27	
	9029515089	260030198	268697	12/17/2025	3,242.06	
	9029515145	260030198	268697	12/17/2025	1,763.91	
	9029470307	260030200	268697	12/17/2025	1,605.57	
	9029470309	260030200	268697	12/17/2025	1,258.53	
	9029470312	260030200	268697	12/17/2025	227.12	
	9029493061	260030201	268697	12/17/2025	5,593.23	
	9027789198.	260030196	268697	12/17/2025	(85.08)	
	9027763977.	260030197	268697	12/17/2025	(48.95)	
	GORDON FOOD SERVICE, INC Total					90,839.81
	GRAINGER PARTS OPERATIONS WW GRAING	9729916537	260020741	268698	12/17/2025	60.96
		9728390627	260020760	268698	12/17/2025	226.60
9719864788		260020760	268698	12/17/2025	43.82	
GRAINGER PARTS OPERATIONS WW GRAING Total					331.38	
GREAT LAKES ACE HARDWARE INC.	5529	260020022	268699	12/17/2025	22.65	
	5633	260020022	268699	12/17/2025	20.68	
	5627	260020763	268699	12/17/2025	55.31	
	5614	260020022	268699	12/17/2025	19.99	
	5621	260020022	268699	12/17/2025	9.88	

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GREAT LAKES ACE HARDWARE INC.	5605	260020763	268699	12/17/2025	17.08
	5592	260020022	268699	12/17/2025	7.19
	5582	260020737	268699	12/17/2025	302.28
	5590	260020764	268699	12/17/2025	8.99
	5578	260020022	268699	12/17/2025	18.87
	5580	260020737	268699	12/17/2025	370.65
	5581	260020737	268699	12/17/2025	73.78
	5538	260020022	268699	12/17/2025	44.07
	5540	260020022	268699	12/17/2025	17.26
	5534	260020022	268699	12/17/2025	80.61
GREAT LAKES ACE HARDWARE INC. Total					1,069.29
GROSS, CHELSEA ELIZABETH	Reimbursement	260080238	268700	12/17/2025	130.00
GROSS, CHELSEA ELIZABETH Total					130.00
GUY, KORTNEY	Reimbursement....	262040031	268701	12/17/2025	12.00
GUY, KORTNEY Total					12.00
HAFERMANN, EDUARD P	MILES2025 November		268702	12/17/2025	76.30
HAFERMANN, EDUARD P Total					76.30
HAWKINS, MEGHAN THERESE	Reimbursement..	260010177	268703	12/17/2025	12,352.05
HAWKINS, MEGHAN THERESE Total					12,352.05
HD SUPPLY FACILITIES MANINTENANCE	903436004	260020759	268704	12/17/2025	2,041.84
HD SUPPLY FACILITIES MANINTENANCE Total					2,041.84
HEARTSPRING	18606.	260090404	268705	12/17/2025	2,704.56
	18606	260090410	268705	12/17/2025	24,018.45
HEARTSPRING Total					26,723.01
HEINEMANN	956424517	260070081	268706	12/17/2025	534.09
	956424519	260070082	268706	12/17/2025	534.09
	956424518	260070083	268706	12/17/2025	534.09
HEINEMANN Total					1,602.27
HENRICHSMEYER, KRISTA ANN	MILES2025 November		268707	12/17/2025	49.91
HENRICHSMEYER, KRISTA ANN Total					49.91
HERITAGE TRACTOR	13054535	260020719	268708	12/17/2025	1.63
HERITAGE TRACTOR Total					1.63
HERNANDEZ, LINDA J	MILES2025 November		268709	12/17/2025	38.64
HERNANDEZ, LINDA J Total					38.64
HESS, DARREN	Reimbursement.	263520134	268710	12/17/2025	238.26
HESS, DARREN Total					238.26
HINSHAW, RACHEL M	Reimbursement	260090406	268711	12/17/2025	20.40
HINSHAW, RACHEL M Total					20.40
HINTHORNE, DIANE KAY	MILES2025 November		268712	12/17/2025	34.16
HINTHORNE, DIANE KAY Total					34.16
HOLLEY, TYRA MICHAEL	MILES2025 August		268713	12/17/2025	117.46
	MILES2025 September		268713	12/17/2025	43.96
	MILES2025 July		268713	12/17/2025	82.04
	MILES2025 June		268713	12/17/2025	108.43
	MILES2025 October		268713	12/17/2025	54.18

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HOLLEY, TYRA MICHAEL	Clothing Allowance	260020768	268713	12/17/2025	122.19
HOLLEY, TYRA MICHAEL Total					528.26
HOOTEN, JESSICA	Reimbursement...	263010072	268714	12/17/2025	110.37
HOOTEN, JESSICA Total					110.37
HOPE SCHOOL	SINV012047	260090402	268715	12/17/2025	9,082.76
HOPE SCHOOL Total					9,082.76
HOSPITAL PURCHASING SERVICE	124218	260030203	268716	12/17/2025	2,596.94
HOSPITAL PURCHASING SERVICE Total					2,596.94
Howes, Teresa Lyn	MILES2025 November		268717	12/17/2025	7.42
Howes, Teresa Lyn Total					7.42
Huschen, Alyssa M	MILES2025 November		268718	12/17/2025	87.36
Huschen, Alyssa M Total					87.36
ILLINOIS MUSIC EDUCATION ASSOCIATION	71171	262010068	268719	12/17/2025	150.00
	62285	263020263	268719	12/17/2025	405.00
ILLINOIS MUSIC EDUCATION ASSOCIATION Total					555.00
ILLINOIS SCHOOL FOR THE DEAF	ISD11302025EH	260090421	268720	12/17/2025	3,084.17
ILLINOIS SCHOOL FOR THE DEAF Total					3,084.17
INFINITE CONNECTIONS, INC.	S3158	260040179	268721	12/17/2025	2,625.00
INFINITE CONNECTIONS, INC. Total					2,625.00
INTERSTATE ALL BATTERY CENTER	1900401031346	260020728	268722	12/17/2025	51.31
INTERSTATE ALL BATTERY CENTER Total					51.31
IRON MOUNTAIN	KWLL060	260010165	268723	12/17/2025	7,338.21
IRON MOUNTAIN Total					7,338.21
J SPENCER CONSTRUCTION LLC	2345	260020707	268724	12/17/2025	769.00
J SPENCER CONSTRUCTION LLC Total					769.00
JEROME, RUTH H	MILES 2025 NOV		268725	12/17/2025	39.90
JEROME, RUTH H Total					39.90
JOHNSON CONTROLS FIRE PROTECTION LP	25056057	260020705	268726	12/17/2025	632.09
JOHNSON CONTROLS FIRE PROTECTION LP Total					632.09
JOHNSTONE SUPPLY	7031978	260020758	268727	12/17/2025	92.40
	7032030	260020758	268727	12/17/2025	15.39
	7031692	260020758	268727	12/17/2025	186.42
JOHNSTONE SUPPLY Total					294.21
KARR, NATALIE ANN	MILES2025 November		268728	12/17/2025	51.03
KARR, NATALIE ANN Total					51.03
KAUFMAN, TREVOR ALLEN	Reimbursement.	263010068	268729	12/17/2025	127.00
KAUFMAN, TREVOR ALLEN Total					127.00
KEARFOTT, NICOLAS	MILES2025 November		268730	12/17/2025	641.34
KEARFOTT, NICOLAS Total					641.34
KEISER, STACY LYN BARRON	MILES2025 November		268731	12/17/2025	14.28
KEISER, STACY LYN BARRON Total					14.28

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KELLER, SHEILA ANN	MILES2025 November		268732	12/17/2025	35.84
KELLER, SHEILA ANN Total					35.84
KELLEY LETT, DAWN MARIE	MILES2025 November		268733	12/17/2025	202.51
KELLEY LETT, DAWN MARIE Total					202.51
KEMMERER VILLAGE	LeahRobertsOct2025	260090403	268734	12/17/2025	26,278.12
KEMMERER VILLAGE Total					26,278.12
KENDRICK-WEIKLE, KRISTEN	Reimbursement	260060204	268736	12/17/2025	66.04
KENDRICK-WEIKLE, KRISTEN Total					66.04
KEN'S OIL SERVICE, INC.	12082025	260120135	268735	12/17/2025	22,718.70
	K576489	260120135	268735	12/17/2025	839.34
	K576383	260020726	268735	12/17/2025	545.95
	K576498	260120134	268735	12/17/2025	3,223.61
	K576342	260120135	268735	12/17/2025	3,652.71
	1024795	260120134	268735	12/17/2025	21,786.45
	K575837	260120134	268735	12/17/2025	1,783.72
	K575510	260120134	268735	12/17/2025	2,662.00
	1023569	260120134	268735	12/17/2025	24,684.24
	K575361	260120134	268735	12/17/2025	1,034.80
	K575414	260120134	268735	12/17/2025	3,654.72
KEN'S OIL SERVICE, INC. Total					86,586.24
KING, RICARDO D	Multilingual IL 2025		268737	12/17/2025	199.65
KING, RICARDO D Total					199.65
KINGS III EMERGENCY COMMUNICATIONS	3242402	260040178	268738	12/17/2025	2,162.50
KINGS III EMERGENCY COMMUNICATIONS Total					2,162.50
KIRBY RISK CORPORATION	S211090828.001	260020757	268739	12/17/2025	476.70
	S211090828.002	260020757	268739	12/17/2025	1,035.50
KIRBY RISK CORPORATION Total					1,512.20
KNOLLENBERG, HOLLY N	MILES2025 November		268740	12/17/2025	131.18
KNOLLENBERG, HOLLY N Total					131.18
KOECHLE, CRISTIE LAMAR	MILES2025 November		268741	12/17/2025	94.71
KOECHLE, CRISTIE LAMAR Total					94.71
KOENIG BODY & EQUIPMENT	98666	260120128	268742	12/17/2025	991.76
KOENIG BODY & EQUIPMENT Total					991.76
KONE INC	1159039072	260020711	268743	12/17/2025	640.00
	1159039073	260020711	268743	12/17/2025	1,615.00
	1159039074	260020711	268743	12/17/2025	3,119.65
KONE INC Total					5,374.65
KUPFERSCHMID, HANNAH I	MILES2025 November		268744	12/17/2025	49.70
KUPFERSCHMID, HANNAH I Total					49.70
Kurdys, Taylor L	MILES2025 November		268745	12/17/2025	69.30
Kurdys, Taylor L Total					69.30
KURTZ, CAMERON	VolleyballAnnouncer	263520133	268746	12/17/2025	250.80
KURTZ, CAMERON Total					250.80

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Lain, Katrina R	MILES2025 November		268747	12/17/2025	112.00
Lain, Katrina R Total					112.00
LAWRENCE, JUSTIN	MILES 2025 NOV		268748	12/17/2025	174.72
LAWRENCE, JUSTIN Total					174.72
LAWRENCE, MELISSA DAWN	CLOTH ALLOW 112525	260020736	268749	12/17/2025	105.00
LAWRENCE, MELISSA DAWN Total					105.00
LEARNWELL	INV284212	260090415	268750	12/17/2025	425.60
	INV284213	260090415	268750	12/17/2025	851.20
	INV281160	260090405	268750	12/17/2025	851.20
LEARNWELL Total					2,128.00
LEWIS, LAWRENCE D	AG GRANT HRS 1225	260080236	268751	12/17/2025	1,578.00
LEWIS, LAWRENCE D Total					1,578.00
LINCOLN PRAIRIE BEHAVIORAL HEALTH C	2021-21964	260090398	268752	12/17/2025	300.00
	2021-21963	260090399	268752	12/17/2025	300.00
LINCOLN PRAIRIE BEHAVIORAL HEALTH C Total					600.00
LINDE GAS & EQUIPMENT INC.	53368552	260020756	268753	12/17/2025	113.95
	53388592	260020756	268753	12/17/2025	311.72
	53388303	260120133	268753	12/17/2025	184.72
LINDE GAS & EQUIPMENT INC. Total					610.39
LUGINBUHL, BENJAMIN	REIM FUEL 1125	260120124	268754	12/17/2025	70.71
LUGINBUHL, BENJAMIN Total					70.71
LUTES, KELSEY	MILES 2025 NOV		268755	12/17/2025	13.02
LUTES, KELSEY Total					13.02
Malczewski, Madison B	REIM AMAZON 120125	260110020	268756	12/17/2025	83.23
Malczewski, Madison B Total					83.23
MARKLUND CHILDREN'S HOME	4814	260090418	268757	12/17/2025	850.00
MARKLUND CHILDREN'S HOME Total					850.00
MC MASTER-CARR SUPPLY CO	55748319	260020752	268758	12/17/2025	189.29
MC MASTER-CARR SUPPLY CO Total					189.29
MCLEAN COUNTY ASPHALT CO, INC	83366	260020754	268759	12/17/2025	109.34
MCLEAN COUNTY ASPHALT CO, INC Total					109.34
MCLEAN COUNTY GLASS & MIRROR	61252	260020748	268760	12/17/2025	565.73
MCLEAN COUNTY GLASS & MIRROR Total					565.73
MENARDS LUMBER	82689	263020266	268761	12/17/2025	28.40
	82373	263020266	268761	12/17/2025	29.97
	81676	260020755	268761	12/17/2025	38.80
	81678	260020755	268761	12/17/2025	19.99
	81569	260020755	268761	12/17/2025	134.97
	81478	260020755	268761	12/17/2025	53.49
	81497	260020755	268761	12/17/2025	25.53
	81502	260020755	268761	12/17/2025	144.99
	81363	260020755	268761	12/17/2025	142.85
	81382	260020755	268761	12/17/2025	61.96
MENARDS LUMBER Total					680.95

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MENTA ACADEMY SPRINGFIELD	SESINV-054379	260090424	268762	12/17/2025	13,453.80
MENTA ACADEMY SPRINGFIELD Total					13,453.80
MEYER, DAMON	MILES 2025 NOV		268630	12/17/2025	92.40
MEYER, DAMON Total					92.40
MIDLAND PAPER COMPANY	IN02576520	260020712	268763	12/17/2025	13,565.81
MIDLAND PAPER COMPANY Total					13,565.81
MIDWEST CONSTRUCTION RENTALS	229545-1	260020753	268764	12/17/2025	511.35
MIDWEST CONSTRUCTION RENTALS Total					511.35
MIDWEST EQUIPMENT II	831512	260020750	268765	12/17/2025	44.49
MIDWEST EQUIPMENT II Total					44.49
MILLER JANITOR SUPPLY CO.	120536	260020702	268766	12/17/2025	927.95
MILLER JANITOR SUPPLY CO. Total					927.95
MOTION INDUSTRIES, INC	IL66-01094508	260020749	268767	12/17/2025	490.71
	IL66-01093842	260020749	268767	12/17/2025	69.90
MOTION INDUSTRIES, INC Total					560.61
MUKHERJEE, AVIJIT	REFUND FEES 121525	260010174	268768	12/17/2025	92.50
MUKHERJEE, AVIJIT Total					92.50
MUTUAL WHEEL CO	8941119	260020751	268769	12/17/2025	70.18
MUTUAL WHEEL CO Total					70.18
NATIONAL LOUIS UNIVERSITY	HakesRER2526	260070091	268770	12/17/2025	3,600.00
	mc5RER2526	260070091	268770	12/17/2025	6,000.00
NATIONAL LOUIS UNIVERSITY Total					9,600.00
Nelson, Laura M	MILES 2025 NOV		268771	12/17/2025	29.19
Nelson, Laura M Total					29.19
NEURORESTORATIVE IL	1125-381373	260090426	268772	12/17/2025	49,954.17
NEURORESTORATIVE IL Total					49,954.17
NEWTON, JORDAN	MILES 2025 NOV		268773	12/17/2025	13.30
NEWTON, JORDAN Total					13.30
NIKOLANCI, JULIE M	MILES 2025 AUG		268774	12/17/2025	26.60
	MILES 2025 SEPT		268774	12/17/2025	34.30
	MILES 2025 OCT		268774	12/17/2025	51.10
	MILES 2025 NOV		268774	12/17/2025	34.30
	MILES 2025 JUL		268774	12/17/2025	20.30
NIKOLANCI, JULIE M Total					166.60
NYBAKKE VACUUM SHOP, INC	120325-1	260020720	268775	12/17/2025	19.99
	120125-4	260020715	268775	12/17/2025	439.99
	112425-1	260020715	268775	12/17/2025	89.99
NYBAKKE VACUUM SHOP, INC Total					549.97
O'CONNELL, YOLANDA M	MILES 2025 NOV		268776	12/17/2025	183.19
O'CONNELL, YOLANDA M Total					183.19
O'DAY, AMBER	CONF IETC 111225		268777	12/17/2025	401.40
O'DAY, AMBER Total					401.40

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OSTLING, COREY MATTHEW	REIM FUEL 111725	263520130	268778	12/17/2025	62.50
OSTLING, COREY MATTHEW Total					62.50
OTTAWA TOWNSHIP H.S.	NWHS DANCE 020726	263520125	268631	12/17/2025	75.00
OTTAWA TOWNSHIP H.S. Total					75.00
PAFF, CASSIE M	MILES 2025 NOV		268779	12/17/2025	100.10
PAFF, CASSIE M Total					100.10
PAPA MURPHY'S	IL4/11/2025	260030190	268780	12/17/2025	4,949.00
PAPA MURPHY'S Total					4,949.00
PARTS TOWN, LLC	2107570020	260020747	268781	12/17/2025	223.83
PARTS TOWN, LLC Total					223.83
PERFECTION AUTO DETAILING & WHEELS	38055	260020724	268782	12/17/2025	250.00
PERFECTION AUTO DETAILING & WHEELS Total					250.00
PHONAK	5405280152	260090392	268783	12/17/2025	2,125.82
	5405175115	260090384	268783	12/17/2025	73.98
PHONAK Total					2,199.80
PHOTO WAREHOUSE	9479-1	263020251	268784	12/17/2025	74.07
PHOTO WAREHOUSE Total					74.07
PLATTNER, HEATHER PAULLIN	MILES 2025 NOV		268785	12/17/2025	225.54
PLATTNER, HEATHER PAULLIN Total					225.54
PRAIRIE FARMS DAIRY INC	STMT 1125	260030194	268786	12/17/2025	37,951.87
PRAIRIE FARMS DAIRY INC Total					37,951.87
PRESCOTT, ERICKA J	MILES 2025 NOV		268787	12/17/2025	103.04
PRESCOTT, ERICKA J Total					103.04
PROFESSIONAL ELECTRIC MOTOR REPAIR	76738	260020738	268788	12/17/2025	47.20
PROFESSIONAL ELECTRIC MOTOR REPAIR Total					47.20
QUALITY TRUCK EQUIPMENT	102P73194	260120130	268789	12/17/2025	440.00
QUALITY TRUCK EQUIPMENT Total					440.00
RACKAUSKAS, JARROD ANTHONY	REIM FUEL 112325	263520127	268790	12/17/2025	49.16
RACKAUSKAS, JARROD ANTHONY Total					49.16
REGIONAL OFFICE OF EDUCATION #17	1002600467	260060208	268791	12/17/2025	347.15
	1002600455	260090412	268791	12/17/2025	851.30
REGIONAL OFFICE OF EDUCATION #17 Total					1,198.45
RIPKA, DEIDRE D	REIM JEWEL 121625	260080241	268792	12/17/2025	65.90
	REIM DTREE 121125	260080240	268792	12/17/2025	32.50
RIPKA, DEIDRE D Total					98.40
RISK PROGRAM ADMINISTRATORS LLC	5902175	260010172	268793	12/17/2025	4,786.00
RISK PROGRAM ADMINISTRATORS LLC Total					4,786.00
Roach, Heidi Louise	MILES 2025 NOV		268794	12/17/2025	41.65
Roach, Heidi Louise Total					41.65
ROGERS SUPPLY COMPANY INC	BL071997	260020733	268795	12/17/2025	187.77
ROGERS SUPPLY COMPANY INC Total					187.77

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RON SMITH PRINTING COMPANY	161190	263020271	268796	12/17/2025	102.50
RON SMITH PRINTING COMPANY Total					102.50
ROOKER, BETH A	MILES 2025 NOV		268797	12/17/2025	47.39
ROOKER, BETH A Total					47.39
RP LUMBER COMPANY, INC	4503559	260020028	268798	12/17/2025	16.99
	4497119	260020028	268798	12/17/2025	419.95
	4487960	260020028	268798	12/17/2025	242.97
	4472273	260020027	268798	12/17/2025	20.99
RP LUMBER COMPANY, INC Total					700.90
RUSH TRUCK CENTERS	3044144635	260020723	268799	12/17/2025	1,832.60
RUSH TRUCK CENTERS Total					1,832.60
RUTLEDGE, KELLY LYNN	MILES 2025 NOV		268800	12/17/2025	45.08
RUTLEDGE, KELLY LYNN Total					45.08
S & S BUILDERS HARDWARE CO	588117	260020742	268801	12/17/2025	3,780.00
S & S BUILDERS HARDWARE CO Total					3,780.00
SADICOFF, DAWN MC GUIRE	CONF IRC 120925		268802	12/17/2025	195.72
SADICOFF, DAWN MC GUIRE Total					195.72
SCHASCHWARY, HANNAH R	REIM LAB SUP 101425	262030093	268803	12/17/2025	220.96
SCHASCHWARY, HANNAH R Total					220.96
SCHOLASTIC INC.	80215990	260070075	268804	12/17/2025	4.86
	79632633	260070075	268804	12/17/2025	4.08
	79720903	260070075	268804	12/17/2025	1,197.12
SCHOLASTIC INC. Total					1,206.06
SCHOOL HEALTH CORPORATION	CINV000330354	260090409	268805	12/17/2025	122.95
	CINV000317030	260090409	268805	12/17/2025	67.95
	CINV000317735	260090409	268805	12/17/2025	27.38
SCHOOL HEALTH CORPORATION Total					218.28
SCHOOL SPECIALTY	208136630048	261230032	268806	12/17/2025	13.52
	208136622492	261230031	268806	12/17/2025	78.82
	208136619641	261100008	268806	12/17/2025	171.90
SCHOOL SPECIALTY Total					264.24
SCHWEERS, MARY ANN	ST MARYS 1125	260070086	268807	12/17/2025	245.00
SCHWEERS, MARY ANN Total					245.00
SEVEN HILLS NEW HAMPSHIRE, INC.	148305	260090425	268808	12/17/2025	26,068.58
	148295	260090425	268808	12/17/2025	16,624.58
SEVEN HILLS NEW HAMPSHIRE, INC. Total					42,693.16
SHARER-BARBEE, MOLLY BOSCHE	REIM CONF 120425	263020272	268809	12/17/2025	227.37
SHARER-BARBEE, MOLLY BOSCHE Total					227.37
SHERWIN WILLIAMS COMPANY	69060133481225	260020361	268810	12/17/2025	91.32
	85922108651125	260020361	268810	12/17/2025	478.02
	51907174381125	260020361	268810	12/17/2025	83.85
	83992108651125	260020361	268810	12/17/2025	130.29
SHERWIN WILLIAMS COMPANY Total					783.48

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SHOWALTER, KAREN R	MILES 2025 NOV		268811	12/17/2025	28.35
SHOWALTER, KAREN R Total					28.35
SINGLEWIRE SOFTWARE	69554	260040189	268812	12/17/2025	2,953.50
SINGLEWIRE SOFTWARE Total					2,953.50
SMITH, HOLLY	ST MARYS 1125	260070085	268813	12/17/2025	245.00
SMITH, HOLLY Total					245.00
SOLIANT HEALTH, LLC	21334908	260090417	268814	12/17/2025	4,125.00
	21329625	260090411	268814	12/17/2025	2,475.00
	21324421	260090411	268814	12/17/2025	4,125.00
SOLIANT HEALTH, LLC Total					10,725.00
STRATUS NETWORKS, INC.	242573	260040187	268815	12/17/2025	340.67
STRATUS NETWORKS, INC. Total					340.67
STUARD & ASSOCIATES, INC	55852	260020772	268816	12/17/2025	430.00
	55858	260020772	268816	12/17/2025	165.00
	55621	260020730	268816	12/17/2025	1,325.00
STUARD & ASSOCIATES, INC Total					1,920.00
SUMMIT FINANCIAL RESOURCES LP	S286467	260030204	268817	12/17/2025	3,441.79
SUMMIT FINANCIAL RESOURCES LP Total					3,441.79
SWANN SPECIAL CARE CENTER	STMT 1125	260090396	268818	12/17/2025	5,256.48
SWANN SPECIAL CARE CENTER Total					5,256.48
TAMBURINI, JODI S	MILES 2025 NOV		268819	12/17/2025	126.63
TAMBURINI, JODI S Total					126.63
TAYLOR, KEITH	MILES 2025 NOV		268820	12/17/2025	44.80
TAYLOR, KEITH Total					44.80
TEAM AUTOMOTIVE AND TIRE	7837434	260020766	268821	12/17/2025	515.96
	7837339	260120129	268821	12/17/2025	731.94
	7837236	260020732	268821	12/17/2025	5,387.00
TEAM AUTOMOTIVE AND TIRE Total					6,634.90
TERMINIX INT'L	83009301	260020722	268822	12/17/2025	518.84
TERMINIX INT'L Total					518.84
THE OMNI GROUP	2512-7601	260010166	268823	12/17/2025	50.00
THE OMNI GROUP Total					50.00
THE TRAFFIC SIGN STORE	T25017	260020746	268824	12/17/2025	106.00
THE TRAFFIC SIGN STORE Total					106.00
THOENNES, KARY B	REIM PARK 103025	260080226	268825	12/17/2025	23.00
THOENNES, KARY B Total					23.00
THOENNES, LISA A	MILES 2025 SEPT		268826	12/17/2025	29.12
	MILES 2025 OCT		268826	12/17/2025	18.20
	MILES 2025 NOV		268826	12/17/2025	21.84
THOENNES, LISA A Total					69.16
THOMSON REUTERS-WEST	852889377	260010004	268827	12/17/2025	1,679.14
THOMSON REUTERS-WEST Total					1,679.14

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TIMECLOCK PLUS, LLC	INV00451431	260010176	268828	12/17/2025	3,585.94
	INV00446182	260010176	268828	12/17/2025	2,910.94
TIMECLOCK PLUS, LLC Total					6,496.88
TOBII DYNAVOX, LLC	US01-3210019001	260090309	268829	12/17/2025	1,720.00
TOBII DYNAVOX, LLC Total					1,720.00
TURCOTTE, BRIANA L	MILES 2025 NOV		268830	12/17/2025	190.40
TURCOTTE, BRIANA L Total					190.40
TURNER, JUSTIN	MILES 2025 NOV		268831	12/17/2025	102.34
TURNER, JUSTIN Total					102.34
TWIN CITY AWARDS	3424	263520126	268832	12/17/2025	90.00
TWIN CITY AWARDS Total					90.00
ULINE	201286037	260020744	268833	12/17/2025	304.25
ULINE Total					304.25
UNIT 5 DECKER INDUSTRIES	152	260020709	268834	12/17/2025	15.00
	143 110625	260050033	268834	12/17/2025	175.00
UNIT 5 DECKER INDUSTRIES Total					190.00
UNITED PIPE & SUPPLY CO, INC	3430539	260020743	268835	12/17/2025	450.08
UNITED PIPE & SUPPLY CO, INC Total					450.08
US MECHANICAL SERVICES, INC	32156	260020745	268836	12/17/2025	1,345.66
	32108	260020745	268836	12/17/2025	2,374.30
US MECHANICAL SERVICES, INC Total					3,719.96
VARSITY SPIRIT	84403687	263520131	268837	12/17/2025	1,611.40
VARSITY SPIRIT Total					1,611.40
VEX ROBOTICS, INC.	850243	260080225	268838	12/17/2025	478.71
VEX ROBOTICS, INC. Total					478.71
VILLAGE OF CARLOCK	2025-07 2	260010169	268839	12/17/2025	520.32
VILLAGE OF CARLOCK Total					520.32
VOGELSANG, CLAYE R	MILES 2025 OCT		268840	12/17/2025	56.42
VOGELSANG, CLAYE R Total					56.42
VOLKER, EMILY C	MILES 2025 NOV		268841	12/17/2025	76.16
VOLKER, EMILY C Total					76.16
WALKER, VALENTINE S	REIM SUPP 120825	263020268	268842	12/17/2025	26.25
	REIM AMAZON 120225	263020269	268842	12/17/2025	90.92
WALKER, VALENTINE S Total					117.17
WEAKLY, SHELLY	MILES 2025 AUG		268843	12/17/2025	110.32
	MILES 2025 SEPT		268843	12/17/2025	579.46
	MILES 2025 OCT		268843	12/17/2025	543.83
	MILES 2025 NOV		268843	12/17/2025	281.96
WEAKLY, SHELLY Total					1,515.57
WEBER, DAVID JONATHAN	REIM CSE CNST 112025	263020254	268844	12/17/2025	17.28
WEBER, DAVID JONATHAN Total					17.28
WEBSTER, SHELLEY C	MILES 2025 DEC		268845	12/17/2025	24.64

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WEBSTER, SHELLEY C Total					24.64
WELLWOOD, ABIGAIL	MILES 2025 NOV		268846	12/17/2025	52.92
WELLWOOD, ABIGAIL Total					52.92
WHEELER, SAMUEL JAMES	MILES 2025 NOV		268847	12/17/2025	97.44
WHEELER, SAMUEL JAMES Total					97.44
WHITMAN, DONALD OLIVER	REIM SEPT-NOV AMAZON	263010074	268848	12/17/2025	186.83
WHITMAN, DONALD OLIVER Total					186.83
WILLIAMS, SARA E	MILES 2025 AUG		268849	12/17/2025	39.69
	MILES 2025 SEPT		268849	12/17/2025	107.73
	MILES 2025 OCT		268849	12/17/2025	124.74
	MILES 2025 NOV		268849	12/17/2025	96.39
WILLIAMS, SARA E Total					368.55
WILLSCOT MOBILE MINI	9025162607	260040190	268850	12/17/2025	240.00
	9025162590	260040191	268850	12/17/2025	240.00
	9025162599	260040192	268850	12/17/2025	240.00
	9025162582	260040193	268850	12/17/2025	235.00
	9025116451	260040186	268850	12/17/2025	190.00
WILLSCOT MOBILE MINI Total					1,145.00
WINSLER, ANNETTE	MILES 2025 NOV		268851	12/17/2025	12.60
	MILES 2025 DEC		268851	12/17/2025	6.30
WINSLER, ANNETTE Total					18.90
WINSUPPLY	392803 01	260020776	268852	12/17/2025	6.73
	392693 01	260020776	268852	12/17/2025	92.00
WINSUPPLY Total					98.73
WRIGHT, MEGAN K	REIM FUEL 102425	260120126	268853	12/17/2025	63.39
WRIGHT, MEGAN K Total					63.39
ZIMMERMAN, CLAIRE CHRISTINE	MILES 2025 NOV		268854	12/17/2025	110.88
ZIMMERMAN, CLAIRE CHRISTINE Total					110.88
ZIMMERMAN, SHELLI	2026	260090393	268855	12/17/2025	120.00
ZIMMERMAN, SHELLI Total					120.00
ZINK, LAURA SUSANNE	MILES 2025 NOV		268856	12/17/2025	69.09
ZINK, LAURA SUSANNE Total					69.09
ZOBEL, DANIEL B	MILES 2025 OCT		268857	12/17/2025	22.26
	MILES 2025 NOV		268857	12/17/2025	303.52
ZOBEL, DANIEL B Total					325.78
Grand Total					739,327.40

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10	481,148.36
20	84,559.06
40	89,900.78
60	62,000.00
80	21,719.20
Grand Total	739,327.40

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ADELMAN, JOSEPH R	Wrestling official25		50077	11/24/2025	-
ADELMAN, JOSEPH R Total					-
ADKINS TRAK TIMING ASSOCIATES	Mar 7 2026		49560	12/8/2025	1,300.00
	Meet Timing Indoor		49542	12/3/2025	2,200.00
ADKINS TRAK TIMING ASSOCIATES Total					3,500.00
ADVANCE AUTO PARTS	6253533080848	260120006	268593	12/10/2025	56.36
	6253532934855	260020020	268593	12/10/2025	46.40
	6253532880551	260020020	268593	12/10/2025	17.44
	6253532880572	260020020	268593	12/10/2025	333.85
	6253532880587	260020020	268593	12/10/2025	5.97
	6253532580478	260020020	268593	12/10/2025	60.26
	6253531846607	260020020	268593	12/10/2025	9.76
	6253531880212	260020020	268593	12/10/2025	199.99
	4811532113478	260120006	268593	12/10/2025	17.19
	6253531780071	260120006	268593	12/10/2025	17.38
	6253530789192	260120006	268593	12/10/2025	41.49
	6253530489022	260120006	268593	12/10/2025	599.99
	6253530489023	260120006	268593	12/10/2025	599.99
ADVANCE AUTO PARTS Total					2,006.07
AFFILIATE MERCHANDISE GROUP	6319	269230054	49543	12/3/2025	120.64
AFFILIATE MERCHANDISE GROUP Total					120.64
AGUILAR, MICHAEL	V11043533		15911	12/5/2025	55.00
AGUILAR, MICHAEL Total					55.00
AKYUZ, ALI	Camera		49561	12/8/2025	30.00
AKYUZ, ALI Total					30.00
ALCORN, STEPHANIE D	V97979473		9599	12/9/2025	34.67
ALCORN, STEPHANIE D Total					34.67
ALL ILLINOIS JUNIOR BAND	V45749738		25543	11/21/2025	156.00
ALL ILLINOIS JUNIOR BAND Total					156.00
ALL IN GEAR	001595		50078	11/24/2025	1,369.00
ALL IN GEAR Total					1,369.00
ALLENSWORTH, JERMAINE	V3121868		15904	12/2/2025	165.00
ALLENSWORTH, JERMAINE Total					165.00
ALPHA CONTROLS & SERVICES LLC	C008112	260020672	268456	12/3/2025	6,202.50
	C008113	260020672	268456	12/3/2025	6,093.75
	C008114	260020672	268456	12/3/2025	5,576.00
ALPHA CONTROLS & SERVICES LLC Total					17,872.25
ALTITUDE TRAMPOLINE PARK	V64837413		7241	11/21/2025	1,500.00
ALTITUDE TRAMPOLINE PARK Total					1,500.00
AMAZON CAPITAL SERVICES	1W9-T1HN-7YGK	269200004	22830	12/11/2025	60.66
	13WL-F9N7-R4GX	269200006	22830	12/11/2025	171.98
	INKV-16R7-9QYM	269200001	22830	12/11/2025	203.66
	11CQ-MLPQ-D439	269200003	22830	12/11/2025	101.91
	1DV36K3N9YDL	269230082	49573	12/12/2025	27.99
	1W17KFFLG7RX	269230074	49573	12/12/2025	160.95
	1WH7TKV9C13K	269230076	49573	12/12/2025	20.79
	1F6WJPQDDFYF	269230077	49573	12/12/2025	33.07

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AMAZON CAPITAL SERVICES	1F6WJPQD4D6K	269230079	49573	12/12/2025	17.12
	1TWPNNHQFFPP	269230071	49544	12/3/2025	114.54
	1VKK-6QGQ-7GRY	262010062	268457	12/3/2025	140.18
	19JC-YHQG-C77H	262030082	268457	12/3/2025	31.99
	1F74-4CN6-9FC7	261130027	268457	12/3/2025	27.42
	1NXWRF9Q9FJY	269230073	49544	12/3/2025	12.99
	1NK6-H14N-GJ73	262020057	268457	12/3/2025	19.87
	1PW3-JJJP-9CRF	262020063	268457	12/3/2025	79.23
	1T4T-GFQD-GV3R	262030083	268457	12/3/2025	38.33
	1VK1-FD3G-CV73	262030087	268457	12/3/2025	62.57
	1XFH-6W6F-FCDT	261130025	268457	12/3/2025	111.17
	1RMV-G4V4-D7YW	269020003	5204	11/24/2025	113.72
	13TN-GYJW-RD3D	262020051	268457	12/3/2025	191.39
	1CGF-CCH9-PV1P	262010052	268457	12/3/2025	45.25
	13YH-TWDF-MNJH	262010054	268457	12/3/2025	83.92
	1XYX-9XNM-NPDJ	262010057	268457	12/3/2025	16.95
	13YH-TWDF-NGGR	262010060	268457	12/3/2025	94.55
	14T4-74NH-XWCV	262020062	268457	12/3/2025	10.78
	134D-HWD7-R69Y	263020235	268457	12/3/2025	267.28
	13R4-M667-PG4P	263020237	268457	12/3/2025	22.47
	1M9L-KNLG-RTLTV		268457	12/3/2025	(68.88)
	1T3Y-Q1VJ-43CV	262010055	268457	12/3/2025	78.37
	14TY-4NQG-4PYX	262020058	268457	12/3/2025	684.04
	1Q11-1MY3-F67M	263020236	268457	12/3/2025	49.95
	17FM-49HK-64DY	263030016	268457	12/3/2025	6.32
	14T4-74NH-7RPN	261110016	268457	12/3/2025	37.21
	1CNW-TTPT-6MWG	261140011	268457	12/3/2025	9.98
	1XDG-YXPY-43NH	260020635	268457	12/3/2025	76.83
	13R4-M667-6XJK	260080216	268457	12/3/2025	24.41
	1WTR-QJ7K-63JT	260080220	268457	12/3/2025	26.98
	13XW-VTHQ-1WCT	260090360	268457	12/3/2025	73.98
	13R4M667DGD3	269230070	49518	11/24/2025	61.98
	1P1X-VMWQ-QD6N	262020052	268457	12/3/2025	205.18
	16LM-TVX7-LMDG	262030078	268457	12/3/2025	87.15
	1C9D-NQ37-KWG6	262030079	268457	12/3/2025	61.85
	196P-YD96-NVJ3	263030017	268457	12/3/2025	84.67
	11VH-F3VF-MX4V	261140012	268457	12/3/2025	68.88
	1GNX-GDQN-LPWQ	260080211	268457	12/3/2025	2,169.00
	17HT-MRY6-QR7N	260090360	268457	12/3/2025	520.39
	1W1G9W73MDLJ	269230064	49518	11/24/2025	68.97
16LMTVX7KVVW1	269230065	49518	11/24/2025	149.64	
117W-YDQ4-4Y6N	262010050	268457	12/3/2025	140.79	
17P9-1V9L-6X39	263020220	268457	12/3/2025	214.29	
11VH-F3VF-7HJJ	263020232	268457	12/3/2025	201.43	
17HT-MRY6-3Y6W	261140011	268457	12/3/2025	394.94	
1FWK-HGT4-7HLM	260080217	268457	12/3/2025	24.41	
1FLD1WPWFJXJN	269230067	49503	11/20/2025	111.47	
1NDT3DT3D6M7LPL	269230068	49503	11/20/2025	44.60	
1PNYMT4D9N4H	269230058	49503	11/20/2025	220.94	
1MFQ-YYLV-7HP3	263020212	268457	12/3/2025	250.70	
AMAZON CAPITAL SERVICES Total					8,363.20
APEX CLOTHING	1073013		22823	12/3/2025	68.25
APEX CLOTHING Total					68.25
AUTOMATED COMMUNICATIONS INC.	1073013		22823	12/3/2025	(68.25)
AUTOMATED COMMUNICATIONS INC. Total					(68.25)
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON	V11174204		25555	12/11/2025	1,494.85

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AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON	V59297859		15922	12/11/2025	454.55
	Dec 2025 Statement		49574	12/12/2025	1,922.59
	V87107		5346	12/5/2025	226.68
	V15000233		6509	12/8/2025	200.17
	V38097245		7253	12/8/2025	2,291.75
	V56746568		22831	12/11/2025	66.25
	STMT - Nov 25	260030191	268594	12/10/2025	4,488.00
	5055		50055	11/20/2025	309.60
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON Total					11,454.44
B & B AWARDS & RECOGNITION	20056989		50056	11/20/2025	280.52
B & B AWARDS & RECOGNITION Total					280.52
BABY FOLD	20865	260060197	268458	12/3/2025	12,397.65
	20866	260060197	268458	12/3/2025	20,480.58
BABY FOLD Total					32,878.23
BANKS, STEPHANIE A	V95548547		1984	12/9/2025	29.94
BANKS, STEPHANIE A Total					29.94
BARLOW, JENNIFER RENEE	V34714654		3864	12/4/2025	101.81
	BARLOW, JENNIFER RENEE Total				
BAUER CROPS & CATTLE	1174		50120	12/11/2025	122.00
	1172		50057	11/20/2025	140.00
BAUER CROPS & CATTLE Total					262.00
BEER, JULIA RENEE	V89222317		7251	12/4/2025	110.00
	V28751715		7243	12/1/2025	3.25
BEER, JULIA RENEE Total					113.25
BENNETT ELECTRONICS	38439	260040172	268459	12/3/2025	128.00
	38503	260040163	268459	12/3/2025	1,649.00
	38496	260040157	268459	12/3/2025	66,898.00
	38477	260040152	268459	12/3/2025	4,432.00
	38470	260040166	268459	12/3/2025	256.00
	38469	260040167	268459	12/3/2025	482.00
	38468	260040168	268459	12/3/2025	576.00
	38444	260040149	268459	12/3/2025	2,854.00
	38436	260040169	268459	12/3/2025	1,828.00
	38437	260040170	268459	12/3/2025	320.00
38438	260040171	268459	12/3/2025	512.00	
BENNETT ELECTRONICS Total					79,935.00
BENNETT, SUSAN C	V50133621		1985	12/9/2025	192.31
	V81214640		1985	12/9/2025	642.36
BENNETT, SUSAN C Total					834.67
BERTRAM GIVAN LLC	YBHours Fall 2025	260080232	268595	12/10/2025	975.52
BERTRAM GIVAN LLC Total					975.52
BIERBAUM, JOHN	Board Breakfast		49575	12/12/2025	19.26
	Fresh Board Donuts		49575	12/12/2025	12.99
	Uno Games		49575	12/12/2025	45.92
BIERBAUM, JOHN Total					78.17
BIGGER FASTER STRONGER, INC.	609700	269230050	49504	11/20/2025	128.00
BIGGER FASTER STRONGER, INC. Total					128.00

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BILL'S KEY & LOCK SHOP	189195	260020697	268460	12/3/2025	55.90
	189167	260020660	268460	12/3/2025	195.65
BILL'S KEY & LOCK SHOP Total					251.55
BISHOP BROS, INC	251110	260020640	268461	12/3/2025	6,160.00
BISHOP BROS, INC Total					6,160.00
BLAND, RACHEL L	MILES2025 November		268462	12/3/2025	33.60
BLAND, RACHEL L Total					33.60
BLONO PIZZA COMPANY	003104		49505	11/20/2025	213.60
BLONO PIZZA COMPANY Total					213.60
BLOOMINGTON HIGH SCHOOL	BHS CisdA tourn		50121	12/11/2025	197.00
BLOOMINGTON HIGH SCHOOL Total					197.00
BLUE CROSS BLUE SHIELD OF ILLINOIS	383169533635		0	12/16/2025	394,108.91
	383165136795		0	12/9/2025	603,859.26
	383163596411		0	12/2/2025	310,256.92
	760673432695		0	12/2/2025	93,402.18
	383160334778		0	11/25/2025	428,950.88
BLUE CROSS BLUE SHIELD OF ILLINOIS Total					1,830,578.15
BLUE RIBBON BOOK FAIRS	V17944509		4262	11/21/2025	1,249.97
BLUE RIBBON BOOK FAIRS Total					1,249.97
BLUE SPRINGS, INC.	50814	260020656	268463	12/3/2025	2,060.00
BLUE SPRINGS, INC. Total					2,060.00
BOBCAT OF PEORIA	02-97749	260020680	268464	12/3/2025	76.70
	02-97639	260020680	268464	12/3/2025	50.00
BOBCAT OF PEORIA Total					126.70
BOENZI, JONATHAN D	Food Reimb		50122	12/11/2025	780.00
	Track Clinic Reimb		50058	11/20/2025	1,017.00
BOENZI, JONATHAN D Total					1,797.00
BORNE, TIFFANY	V252680		5349	12/11/2025	284.72
BORNE, TIFFANY Total					284.72
BORRULL, PAPACHYA	Incentives Reimb		50123	12/11/2025	19.98
	AAPI celebration		50106	12/3/2025	49.90
	Diwali Celebration		50059	11/20/2025	49.79
BORRULL, PAPACHYA Total					119.67
BOVENKERK, BRADLEY ALAN	Equip/organization		50079	11/24/2025	1,422.59
BOVENKERK, BRADLEY ALAN Total					1,422.59
BOYD JR., WILLIE	V1439997		15905	12/2/2025	55.00
BOYD JR., WILLIE Total					55.00
BOZARTH, SAMANTHA	V22388022		6510	12/16/2025	39.35
BOZARTH, SAMANTHA Total					39.35
BRADFIELD'S COMPUTER SUPPLY	580575	260040164	268465	12/3/2025	14,627.32
BRADFIELD'S COMPUTER SUPPLY Total					14,627.32
BRADLEY, KEVIN	YBHours Fall 2025	260080234	268596	12/10/2025	1,238.16
BRADLEY, KEVIN Total					1,238.16

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BRIDGES, STEPHANIE R.	YBHours Fall 2025	260080230	268597	12/10/2025	750.40
BRIDGES, STEPHANIE R. Total					750.40
BRIGHAM, AMY B	001		49562	12/8/2025	194.96
BRIGHAM, AMY B Total					194.96
BRITNELL, NICHOLE	Senior Flowers		49519	11/24/2025	45.00
BRITNELL, NICHOLE Total					45.00
BROACH, JAMES C	V56454911		25550	12/4/2025	55.93
	V19055900		25542	11/21/2025	310.00
BROACH, JAMES C Total					365.93
BRODY, JILLIAN P	GC and Candy		49576	12/12/2025	58.88
BRODY, JILLIAN P Total					58.88
BSN SPORTS	930657332		50139	12/15/2025	49.90
	930691160-1		50139	12/15/2025	950.00
	311685021		50124	12/11/2025	85.80
	932322620		50124	12/11/2025	1,143.69
	932322619		50107	12/3/2025	383.19
	931840099		49545	12/3/2025	321.55
	932041668		49520	11/24/2025	1,284.43
	932103594		50060	11/20/2025	190.98
BSN SPORTS Total					4,409.54
BUDAK, HEATHER L	Reimbursement..	263010060	268466	12/3/2025	804.26
	Team meals		50125	12/11/2025	30.36
BUDAK, HEATHER L Total					834.62
BUNN, MORGAN J	JV Music		49563	12/8/2025	304.00
	Cheer Items		49506	11/20/2025	35.84
BUNN, MORGAN J Total					339.84
CANAS, ANDREA	WR Body Fat Assessor		50061	11/20/2025	10.00
CANAS, ANDREA Total					10.00
CAREY, KATHLEEN SUSAN	V99135680		25553	12/9/2025	1,686.26
CAREY, KATHLEEN SUSAN Total					1,686.26
CARLSON, DEREK	Wrestling Official		50102	11/25/2025	-
CARLSON, DEREK Total					-
CAROLINA BIOLOGICAL SUPPLY CO	53219604 RI	269230069	49546	12/3/2025	688.29
CAROLINA BIOLOGICAL SUPPLY CO Total					688.29
CASEY'S GARDEN CENTER	V33803697		7254	12/8/2025	53.75
	V93673956		25552	12/4/2025	57.25
CASEY'S GARDEN CENTER Total					111.00
CELL ELECTRIC LLC	24-1982	260020659	268467	12/3/2025	220.00
CELL ELECTRIC LLC Total					220.00
CENTRAL ILLINOIS AG, INC.	E09838	260120122	268468	12/3/2025	990.00
CENTRAL ILLINOIS AG, INC. Total					990.00
Chambers, Jesse C	Scince Olympiad Reg		50080	11/24/2025	350.00
Chambers, Jesse C Total					350.00

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Childers, Leonard	Hours11/17-26/2025	260090389	268469	12/3/2025	1,920.00
Childers, Leonard Total					1,920.00
CI SOLUTIONS	00029871	260040113	268598	12/10/2025	1,842.00
CI SOLUTIONS Total					1,842.00
CIP COMPANY	9522	260020653	268470	12/3/2025	167.87
	9394	260020653	268470	12/3/2025	338.76
	9261	260020653	268470	12/3/2025	829.98
CIP COMPANY Total					1,336.61
CITY OF BLOOMINGTON - UTILITIES	1778971	260010005	268620	12/10/2025	1,650.10
	1761659	260010005	268419	11/25/2025	736.91
	1763659	260010005	268419	11/25/2025	1,677.80
	1764175	260010005	268419	11/25/2025	1,469.48
	1764449	260010005	268419	11/25/2025	1,415.93
CITY OF BLOOMINGTON - UTILITIES Total					6,950.22
CLAYTON HOLDINGS, LLC	310872	260010015	268471	12/3/2025	41,630.15
CLAYTON HOLDINGS, LLC Total					41,630.15
CLEAN THE UNIFORM COMPANY	32395669	260120026	268472	12/3/2025	85.33
	32393999	260120026	268472	12/3/2025	85.33
	32392371	260120026	268472	12/3/2025	85.33
	32390704	260120026	268472	12/3/2025	85.33
CLEAN THE UNIFORM COMPANY Total					341.32
CODRON, ANGELA R	MILES2025 November		268473	12/3/2025	46.20
	Staff Potluck		49535	11/25/2025	52.48
	Turkey Bowl		49521	11/24/2025	-
CODRON, ANGELA R Total					98.68
COLENE HOOSE ELEMENTARY PTO	V105693		5342	12/3/2025	27.30
	V82278326		3865	12/4/2025	27.30
COLENE HOOSE ELEMENTARY PTO Total					54.60
COLENE HOOSE ELEMENTARY SCHOOL	V238826		1497	12/11/2025	27.30
	V97457491		6259	12/5/2025	27.30
	V11843490		2981	12/4/2025	27.30
	V3967388		3218	11/21/2025	27.30
	V33560572		2843	11/24/2025	27.30
	V62512539		6508	11/24/2025	27.30
	V18814510		4263	11/21/2025	27.30
	V7142424		2759	11/20/2025	27.30
	Lunch for Fox 11/25		5203	11/20/2025	27.30
	V23266		5102	11/24/2025	27.30
	V92390854		5573	11/24/2025	27.30
COLENE HOOSE ELEMENTARY SCHOOL Total					300.30
COLLEGE BOARD	P2511159221		50062	11/20/2025	1,285.20
	P2511159321		49507	11/20/2025	1,360.80
COLLEGE BOARD Total					2,646.00
COLLIER, AMANDA	V35386650		3223	12/10/2025	112.14
COLLIER, AMANDA Total					112.14
COLLINS, PAULA LYNN	MILES2025 October		268474	12/3/2025	38.22
	MILES2025 November		268474	12/3/2025	34.58

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COLLINS, PAULA LYNN Total					72.80
COMMERCE BANK - COMMERCIAL CARDS					
	HICK-9710-20251117	260010168	0	12/9/2025	401.00
	KOHL-1611-20251117	261040004	0	12/9/2025	1,194.17
	WILL-1637-20251117	261050017	0	12/9/2025	105.55
	STYC-1202-20251117	261060005	0	12/9/2025	1,768.15
	GIBL-9284-20251117	261080004	0	12/9/2025	1,221.43
	TENU-2922-20251117	261090004	0	12/9/2025	1,537.39
	RANE-3304-20251117	262010056	0	12/9/2025	350.78
	MART-9924-20251117	262010058	0	12/9/2025	817.12
	CURB-3555-20251117	262010061	0	12/9/2025	575.52
	NICA-1228-20251117	262020059	0	12/9/2025	2,097.63
	LEWI-8302-20251117	262020061	0	12/9/2025	460.13
	GUTI-6642-20251117	262030086	0	12/9/2025	461.65
	CROW-9292-20251117	262030088	0	12/9/2025	12,120.32
	RILE-3787-20251117	262040032	0	12/9/2025	742.20
	FITZ-8864-20251117	262040033	0	12/9/2025	6,017.86
	KEAR-1366-20251117	263010064	0	12/9/2025	1,584.34
	ZBRO-5780-20251117	263010065	0	12/9/2025	13,276.30
	THOM-3811-20251117	263010071	0	12/9/2025	1,707.43
	CODR-4075-20251117	263020238	0	12/9/2025	4,736.18
	LEHR-6634-20251117	263020240	0	12/9/2025	887.59
	WILS-3852-20251117	263020241	0	12/9/2025	50.00
	FABR-9358-20251117	263020255	0	12/9/2025	166.87
	SUDD-7414-20251117	263020256	0	12/9/2025	41.58
	MACK-1210-20251117	263030018	0	12/9/2025	2,519.96
	KNEP-3795-20251117	261100007	0	12/9/2025	19.98
	TAYL-9219-20251117	261110017	0	12/9/2025	1,994.32
	VOGE-3494-20251117	261120009	0	12/9/2025	2,481.22
	LENZ-9250-20251117	261130026	0	12/9/2025	30.27
	BATT-1629-20251117	261140013	0	12/9/2025	347.86
	PETE-3753-20251117	261150005	0	12/9/2025	703.75
	DAVE-8038-20251117	261160004	0	12/9/2025	943.61
	MANG-1876-20251117	261170004	0	12/9/2025	1,099.16
	ELLI-7313-20251117	261180004	0	12/9/2025	1,579.88
	MABL-3012-20251117	261220017	0	12/9/2025	1,417.52
	BOZA-5117-20251117	261230026	0	12/9/2025	216.61
	ADEL-6877-20251117	260020713	0	12/9/2025	9,326.87
	REWE-0094-20251117	260030178	0	12/9/2025	895.14
	STAN-7019-20251117 3	260040173	0	12/9/2025	13,027.77
	STAN-7019-20251117	260050034	0	12/9/2025	4,124.07
	ROGE-2319-20251117	260050035	0	12/9/2025	619.91
	BROW-5896-20251117	260060193	0	12/9/2025	1.98
	HILL-5932-20251117	260060196	0	12/9/2025	118.94
	PENN-4743-20251117 2	260060198	0	12/9/2025	1,838.66
	SARG-8482-20251117	260060200	0	12/9/2025	2,073.76
	RICH-0715-20251117	260060201	0	12/9/2025	1,050.80
	LAMB-4171-20251117 2	260060202	0	12/9/2025	1,822.64
	SHEL-8505-20251117	260060203	0	12/9/2025	849.04
	KEND-6613-20251117	260060206	0	12/9/2025	4,141.65
	VOGE-4560-20251117	260070077	0	12/9/2025	250.87
	BACK-1740-20251117	260070078	0	12/9/2025	2,173.84
	COOP-2498-20251117 2	260070079	0	12/9/2025	859.65
	RIPK-9227-20251117	260080219	0	12/9/2025	580.00
	STAN-7019-20251117 2	260080221	0	12/9/2025	352.86
	LAMB-4171-20251117 3	260080223	0	12/9/2025	656.13
	COOP-2498-20251117	260080224	0	12/9/2025	2,097.41
	STAN-7019-20251117 4	260090380	0	12/9/2025	3,074.60
	LAMB-4171-20251117	260090386	0	12/9/2025	3,582.83

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COMMERCE BANK - COMMERCIAL CARDS	CHAP-7276-20251117	260090387	0	12/9/2025	15,796.24
	WEBB-7756-20251117	260100028	0	12/9/2025	7,709.68
	PENN-4743-20251117	260110018	0	12/9/2025	4,342.20
	FRAN-5440-20251117	263520120	0	12/9/2025	430.18
	TEMP-5124-20251117	263520123	0	12/9/2025	3,653.21
COMMERCE BANK - COMMERCIAL CARDS Total					151,126.26
COMMUNITY HIGH SCHOOL DISTRICT 117	VCheer1/10/26	263520119	268420	11/25/2025	400.00
COMMUNITY HIGH SCHOOL DISTRICT 117 Total					400.00
COMPUTER INFORMATION CONCEPTS, INC.	PSI41443	260040175	268475	12/3/2025	230,253.00
COMPUTER INFORMATION CONCEPTS, INC. Total					230,253.00
CONCORD THEATRICALS	Acct 2004856		49547	12/3/2025	640.00
CONCORD THEATRICALS Total					640.00
CONFIDENTIAL ON-SITE PAPER SHREDDIN	164809	262030081	268476	12/3/2025	67.31
CONFIDENTIAL ON-SITE PAPER SHREDDIN Total					67.31
CONNOR CO	S011564606.001	260020699	268477	12/3/2025	4,798.00
	S011565675.001	260020699	268477	12/3/2025	1,194.91
	S011566095.001	260020699	268477	12/3/2025	362.58
	S011567756.001	260020699	268477	12/3/2025	573.00
	S011568288.001	260020699	268477	12/3/2025	623.00
	S011569460.001	260020699	268477	12/3/2025	545.45
	S011557829.001	260020699	268477	12/3/2025	357.45
	S011562135.001	260020699	268477	12/3/2025	589.00
	S011554591.001	260020652	268477	12/3/2025	437.11
	S011557684.001	260020652	268477	12/3/2025	371.13
	S011559897.001	260020652	268477	12/3/2025	1,982.30
	S011559129.001	260020652	268477	12/3/2025	105.23
	S011545467.001	260020652	268477	12/3/2025	1,409.20
	S011559126.001	260020652	268477	12/3/2025	(41.91)
CONNOR CO Total					13,306.45
CORNERSTONE TEAM SPORTS, INC.	7380		50140	12/15/2025	195.00
CORNERSTONE TEAM SPORTS, INC. Total					195.00
COYLE, CYNTHIA MARIE	V35362298		22815	11/21/2025	9.94
COYLE, CYNTHIA MARIE Total					9.94
CPG PRINT & MARKETING LLC	C11192025		50108	12/3/2025	145.00
CPG PRINT & MARKETING LLC Total					145.00
CRESCENT ELECTRIC SUPPLY CO	S513692457.001	260020641	268478	12/3/2025	326.44
CRESCENT ELECTRIC SUPPLY CO Total					326.44
CRUTCHER, DANA	YBHours Fall2025	260080229	268599	12/10/2025	750.40
CRUTCHER, DANA Total					750.40
CULLIGAN WATER CONDITIONING	V3559323		7255	12/8/2025	161.50
	Culligan 12/1/25		5205	12/1/2025	47.00
CULLIGAN WATER CONDITIONING Total					208.50
DAUGHERTY, THOMAS E.	Wrestling official25		50081	11/24/2025	-
DAUGHERTY, THOMAS E. Total					-
DAVIS, ALLISON	V47122276		15896	11/20/2025	512.00
DAVIS, ALLISON Total					512.00

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DAVIS, SYLVESTER	V4302563		15906	12/2/2025	45.00
DAVIS, SYLVESTER Total					45.00
DEACON, JILL	MILES2025 November		268479	12/3/2025	34.30
DEACON, JILL Total					34.30
DEBORD, JILL ANNE	V47559749		22824	12/3/2025	23.72
	V76804944		22816	11/21/2025	63.60
DEBORD, JILL ANNE Total					87.32
DECKER, JENNIFER SUE	MILES2025 November		268480	12/3/2025	27.58
	V29998849		1682	12/16/2025	14.82
DECKER, JENNIFER SUE Total					42.40
DELUXE CORPORATION	19123275		0	11/24/2025	153.52
DELUXE CORPORATION Total					153.52
DEMCO, INC	7727210	262020050	268481	12/3/2025	64.33
DEMCO, INC Total					64.33
DENNY'S DOUGHNUTS & BAKERY	Order 001668		49577	12/12/2025	35.64
	V692409		5347	12/5/2025	41.00
	1060612		49508	11/20/2025	27.00
DENNY'S DOUGHNUTS & BAKERY Total					103.64
DILLOW, NICOLE M	V103237		5343	12/3/2025	46.00
DILLOW, NICOLE M Total					46.00
DIVITA, MARGHERITA	Better to give purch		50103	11/25/2025	290.62
DIVITA, MARGHERITA Total					290.62
DON OWEN TIRE SERVICE, INC	351204	260020658	268482	12/3/2025	71.15
	350915	260020658	268482	12/3/2025	29.15
	350687	260020658	268482	12/3/2025	26.00
	350437	260020658	268482	12/3/2025	226.30
	350207	260020658	268482	12/3/2025	1,320.58
DON OWEN TIRE SERVICE, INC Total					1,673.18
DONALDSON, DEVON	MILES2025 November		268621	12/10/2025	95.13
DONALDSON, DEVON Total					95.13
Drake, Kristen	Mads Meal		50126	12/11/2025	286.88
Drake, Kristen Total					286.88
DUNLAP HIGH SCHOOL	XC FeeBalance	263520122	268443	12/3/2025	100.00
	XCEntryFee9/20/25	263520033	268443	12/3/2025	100.00
DUNLAP HIGH SCHOOL Total					200.00
DURAN, EDUARD	Reissue PYChk 126894		127204	12/15/2025	97.00
DURAN, EDUARD Total					97.00
Earing, Jennifer	Class Supplies 11/25		50082	11/24/2025	28.45
Earing, Jennifer Total					28.45
EKON-O-PAC LLC	207724	260030183	268483	12/3/2025	5,840.00
EKON-O-PAC LLC Total					5,840.00
ELEVN 51	D156 & D339		50148	12/16/2025	496.00

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ELEVN 51 Total					496.00
Elliott, Der	V38753141		1988	12/11/2025	64.81
Elliott, Der Total					64.81
EMBI TEC	50654		50141	12/15/2025	804.00
EMBI TEC Total					804.00
EMERICK, DREW MATHEW	Weight Rm Banners		49548	12/3/2025	107.92
EMERICK, DREW MATHEW Total					107.92
EUGENE FIELD SECONDARY SERVICE	V21838546		2844	12/10/2025	368.08
	V99164105		3866	12/4/2025	12.50
EUGENE FIELD SECONDARY SERVICE Total					380.58
EVERGREEN FS	35026030	260020651	268484	12/3/2025	2,690.00
	35028554	260020651	268484	12/3/2025	1,545.00
EVERGREEN FS Total					4,235.00
EWALT, MELINDA	Nat Guard Lunch 25		50109	12/3/2025	114.77
EWALT, MELINDA Total					114.77
FAIRFIELD, KRISTYN K	Class Supplies Nov		49536	11/25/2025	98.51
FAIRFIELD, KRISTYN K Total					98.51
FARM & FLEET OF BLOOMINGTON	BFF-092560	260020177	268485	12/3/2025	126.96
	BFF-092473	260020177	268485	12/3/2025	55.24
	BFF-092424	260020116	268485	12/3/2025	48.17
	BFF-092387	260020116	268485	12/3/2025	401.90
	BFF-092355	260020177	268485	12/3/2025	82.95
FARM & FLEET OF BLOOMINGTON Total					715.22
FARMINGTON HIGH SCHOOL	Additional Fee PJHS	262500052	268444	12/3/2025	75.00
FARMINGTON HIGH SCHOOL Total					75.00
FASTENAL COMPANY	ILBLM511702	260120121	268486	12/3/2025	108.29
FASTENAL COMPANY Total					108.29
FASTSIGNS	45589		50127	12/11/2025	2,723.49
	44735		49564	12/8/2025	23.80
FASTSIGNS Total					2,747.29
FEENEY, DAVID GEORGE	Team Dinner		50063	11/20/2025	245.44
FEENEY, DAVID GEORGE Total					245.44
FIELDCREST HIGH SCHOOL	DanceEntryFee1/17/26	263520121	268445	12/3/2025	200.00
FIELDCREST HIGH SCHOOL Total					200.00
FILLINGHAM, KARI LYN	MILES2025 November		268487	12/3/2025	100.80
FILLINGHAM, KARI LYN Total					100.80
FIVE STAR WATER	V16863385		6511	12/16/2025	147.00
	V784710		1495	12/4/2025	83.75
	V73037972		7385	12/8/2025	82.30
FIVE STAR WATER Total					313.05
FOLLETT CONTENT SOLUTIONS, LLC	635006F	260040128	268488	12/3/2025	1,239.03
FOLLETT CONTENT SOLUTIONS, LLC Total					1,239.03

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FONTANA, ELIZABETH ROSE	V73181045		7244	12/1/2025	159.00
FONTANA, ELIZABETH ROSE Total					159.00
FORD, NATHAN G	V18880522		4265	12/10/2025	404.27
FORD, NATHAN G Total					404.27
FOSTER, NATHAN C	Office Suppl Dec 25		50149	12/16/2025	46.56
	Gear/Food		50083	11/24/2025	178.97
	Coffee, Breakfast MT		50064	11/20/2025	101.94
FOSTER, NATHAN C Total					327.47
FOX ANVICK, CAROLINE	Coffe & craft		50142	12/15/2025	137.85
	IMC coffee supply 11		50065	11/20/2025	154.43
FOX ANVICK, CAROLINE Total					292.28
FOX CREEK ELEMENTARY SCHOOL	V413463		1496	12/4/2025	-
FOX CREEK ELEMENTARY SCHOOL Total					-
FRIENDS OF IRONMEN FOOTBALL	Payout 2025		50084	11/24/2025	4,512.73
FRIENDS OF IRONMEN FOOTBALL Total					4,512.73
FRONTIER	STMT 1125	260010030	268421	11/25/2025	6,546.61
	STMT 1125 2	260010030	268446	12/3/2025	571.59
FRONTIER Total					7,118.20
FROST, STEFANIE	Xmas Party		49578	12/12/2025	120.83
FROST, STEFANIE Total					120.83
FUDGE FARM FLOWERS	Sr Flowers		49549	12/3/2025	106.00
FUDGE FARM FLOWERS Total					106.00
FUDGE, DAWN M	Reimbursement..	263520124	268489	12/3/2025	1,063.66
	Biaggis		49550	12/3/2025	331.00
	Misc G Swim		49550	12/3/2025	663.22
FUDGE, DAWN M Total					2,057.88
GANNAWAY, RACHEL L	MILES2025 November		268490	12/3/2025	111.51
	V50045552		1986	12/9/2025	96.35
GANNAWAY, RACHEL L Total					207.86
GERIKE, ABIGAIL R	V84000712		3222	12/5/2025	459.44
GERIKE, ABIGAIL R Total					459.44
GERRIETTS, JENNIFER LEE	V99491178		22832	12/11/2025	99.26
	V57401762		22818	11/21/2025	145.72
GERRIETTS, JENNIFER LEE Total					244.98
GETZ FIRE EQUIPMENT COMPANY	I8-560657	260020662	268491	12/3/2025	1,744.80
GETZ FIRE EQUIPMENT COMPANY Total					1,744.80
GHRIST, TRACIE NICOLE	MILES2025 November		268492	12/3/2025	226.03
GHRIST, TRACIE NICOLE Total					226.03
GIBSON, JENNIFER	MILES2025 November		268493	12/3/2025	92.54
GIBSON, JENNIFER Total					92.54
GIBSON, KATHERINE	V9676959		3867	12/4/2025	86.72
GIBSON, KATHERINE Total					86.72

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GIERMANN, JENNIFER	Treats & Thank Yous		50150	12/16/2025	119.89
GIERMANN, JENNIFER Total					119.89
GIVENS, LILLIAN L	V52098044		22833	12/11/2025	5,274.12
GIVENS, LILLIAN L Total					5,274.12
GLATT, MICHELLE L	V72878273		7259	12/11/2025	38.85
	V42829640		25544	11/21/2025	44.68
GLATT, MICHELLE L Total					83.53
GLOBAL WATER TECHNOLOGY, INC.	171830	260020703	268494	12/3/2025	1,575.85
GLOBAL WATER TECHNOLOGY, INC. Total					1,575.85
GOMEZ, ERICK	V19598418		9600	12/9/2025	450.00
GOMEZ, ERICK Total					450.00
GORDON FOOD SERVICE, INC	9029422188	260030182	268495	12/3/2025	1,177.82
	9029422193	260030182	268495	12/3/2025	96.19
	9029397848	260030188	268495	12/3/2025	523.56
	9029397849	260030188	268495	12/3/2025	2,038.18
	9029397851	260030188	268495	12/3/2025	133.17
	9029397871	260030189	268495	12/3/2025	4,194.78
	9029397877	260030189	268495	12/3/2025	37.43
	9029352765	260030182	268495	12/3/2025	652.05
	9029352771	260030182	268495	12/3/2025	30.66
	9029352698	260030186	268495	12/3/2025	1,417.15
	9029352722	260030186	268495	12/3/2025	1,548.50
	9029352750	260030186	268495	12/3/2025	1,245.88
	9029352793	260030186	268495	12/3/2025	1,858.71
	9029352804	260030186	268495	12/3/2025	2,599.80
	9029352838	260030186	268495	12/3/2025	1,042.47
	9029352839	260030186	268495	12/3/2025	74.86
	9029353630	260030186	268495	12/3/2025	821.65
	9029352743	260030184	268495	12/3/2025	5,017.40
	9029252068	260030185	268495	12/3/2025	5,260.70
	2002938720	260030186	268495	12/3/2025	(4.90)
	9029304128	260030187	268495	12/3/2025	1,505.48
	9029304129	260030187	268495	12/3/2025	13.13
	9029311072	260030187	268495	12/3/2025	1,618.61
	9029311125	260030187	268495	12/3/2025	1,568.43
	9029311127	260030187	268495	12/3/2025	13.13
	9029332466	260030187	268495	12/3/2025	1,918.12
	9029332469	260030187	268495	12/3/2025	1,808.07
	9029332474	260030187	268495	12/3/2025	39.39
	9029332479	260030187	268495	12/3/2025	13.13
	9029332555	260030187	268495	12/3/2025	2,036.17
	9029332579	260030187	268495	12/3/2025	26.26
	9029332739	260030187	268495	12/3/2025	1,464.77
	9029332743	260030187	268495	12/3/2025	26.26
	9029311092	260030188	268495	12/3/2025	3,779.78
	9029311095	260030188	268495	12/3/2025	269.98
	9029311096	260030188	268495	12/3/2025	71.95
	2002938636	260030182	268495	12/3/2025	(38.48)
	9029311133	260030184	268495	12/3/2025	4,392.19
	9029311136	260030184	268495	12/3/2025	68.39
	2002937787	260030185	268495	12/3/2025	(21.10)
	2002937788	260030185	268495	12/3/2025	(10.55)
	2002938947	260030185	268495	12/3/2025	(74.63)
	9029311081	260030189	268495	12/3/2025	2,646.64

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GORDON FOOD SERVICE, INC	9029311084	260030189	268495	12/3/2025	237.65
	9029252019	260030182	268495	12/3/2025	2,071.01
	9029252029	260030182	268495	12/3/2025	692.49
	9029252030	260030182	268495	12/3/2025	57.16
	9029252107	260030185	268495	12/3/2025	5,377.16
	9029252113	260030185	268495	12/3/2025	70.40
	9029252114	260030185	268495	12/3/2025	173.01
	2002934583	260030184	268495	12/3/2025	(74.95)
	2002934165	260030189	268495	12/3/2025	(103.50)
	9029233615	260030182	268495	12/3/2025	61.24
	9029205713	260030188	268495	12/3/2025	3,791.10
	9029205718	260030188	268495	12/3/2025	155.38
	9029233545	260030189	268495	12/3/2025	4,515.16
	9029233550	260030189	268495	12/3/2025	548.30
	2002931635	260030186	268495	12/3/2025	(21.10)
	2002929246	260030185	268495	12/3/2025	(14.90)
	2002929250	260030185	268495	12/3/2025	(45.57)
	9029166180	260030170	268495	12/3/2025	754.44
	9029166186	260030170	268495	12/3/2025	157.60
	9029166188	260030170	268495	12/3/2025	122.48
	9029134855	260030176	268495	12/3/2025	3,811.41
	9029134858	260030176	268495	12/3/2025	75.93
	9029134748	260030177	268495	12/3/2025	4,200.51
	9029086057	260030170	268495	12/3/2025	1,312.15
	9029086059	260030170	268495	12/3/2025	131.08
	9029086117	260030172	268495	12/3/2025	6,225.59
	9029086044	260030174	268495	12/3/2025	766.67
	9029086047	260030174	268495	12/3/2025	1,209.04
	9029086073	260030174	268495	12/3/2025	2,296.49
	9029086114	260030174	268495	12/3/2025	1,060.66
	9029086129	260030174	268495	12/3/2025	1,424.00
	9029086172	260030174	268495	12/3/2025	1,025.73
	9029093253	260030174	268495	12/3/2025	647.56
	2002921689	260030176	268495	12/3/2025	(17.94)
	2002921872	260030172	268495	12/3/2025	(11.34)
	2002921838	260030173	268495	12/3/2025	(19.90)
	2002918321	260030170	268495	12/3/2025	(51.76)
	553287	260030170	268495	12/3/2025	(102.65)
	9029041143	260030172	268495	12/3/2025	5,543.19
	9029041177	260030172	268495	12/3/2025	81.20
	9029040541	260030175	268495	12/3/2025	1,663.96
	9029040551	260030175	268495	12/3/2025	18.68
	9029040817	260030175	268495	12/3/2025	1,922.58
	9029040821	260030175	268495	12/3/2025	1,517.01
	9029040829	260030175	268495	12/3/2025	37.36
	9029070748	260030175	268495	12/3/2025	1,806.24
	9029070751	260030175	268495	12/3/2025	18.68
	9029070773	260030175	268495	12/3/2025	2,340.33
	9029070779	260030175	268495	12/3/2025	1,486.55
	9029070811	260030175	268495	12/3/2025	1,731.88
	9029040862	260030176	268495	12/3/2025	3,713.23
	9029040869	260030176	268495	12/3/2025	115.16
	9029040924	260030177	268495	12/3/2025	3,505.82
	9028994056	260030170	268495	12/3/2025	1,087.12
	9028994058	260030170	268495	12/3/2025	1,539.66
	9028993933	260030173	268495	12/3/2025	6,426.67
	9028993958	260030173	268495	12/3/2025	5,556.14
	9028993967	260030173	268495	12/3/2025	321.55
	9028947706	260030176	268495	12/3/2025	3,471.79

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GORDON FOOD SERVICE, INC	9028947708	260030176	268495	12/3/2025	920.95
	9028976409	260030177	268495	12/3/2025	32.98
	9028976414	260030177	268495	12/3/2025	7,584.09
	9028976437	260030177	268495	12/3/2025	947.91
GORDON FOOD SERVICE, INC Total					148,799.70
GOTSCHALL, HEATHER L	Comp adapter/backpa		50128	12/11/2025	34.99
	Supplies 12/5		50128	12/11/2025	328.03
GOTSCHALL, HEATHER L Total					363.02
GRAINGER PARTS OPERATIONS WW GRAING	9624274685	260020663	268496	12/3/2025	540.80
	9711480195	260020696	268496	12/3/2025	298.80
	9712528661	260020696	268496	12/3/2025	76.88
	9709395439	260020663	268496	12/3/2025	83.15
	9706891570	260020663	268496	12/3/2025	491.13
	9707056819	260020663	268496	12/3/2025	44.16
	9661713025	260020663	268496	12/3/2025	163.77
	9623944361.	260020273	268496	12/3/2025	1,937.22
GRAINGER PARTS OPERATIONS WW GRAING Total					3,635.91
GRANITE CITY COMMUNITY SCHOOL DISTRICT 9	Additional Fee PJHS	262500050	268447	12/3/2025	75.00
GRANITE CITY COMMUNITY SCHOOL DISTRICT 9 Total					75.00
GREAT LAKES ACE HARDWARE INC.	5521	260020686	268497	12/3/2025	116.55
	5520	260020022	268497	12/3/2025	64.08
	5477	260020022	268497	12/3/2025	17.74
	5525	260020022	268497	12/3/2025	50.81
	5519	260020686	268497	12/3/2025	33.81
	5497	260020022	268497	12/3/2025	10.77
	5500	260020022	268497	12/3/2025	121.47
	5502	260020022	268497	12/3/2025	27.87
	5505	260020022	268497	12/3/2025	40.03
	5496	260020686	268497	12/3/2025	9.93
	5484	260020022	268497	12/3/2025	77.91
	5485	260020022	268497	12/3/2025	16.72
	5492	260020022	268497	12/3/2025	56.83
	5478	260020686	268497	12/3/2025	8.99
	5470	260020681	268497	12/3/2025	37.77
	5461	260020022	268497	12/3/2025	26.09
	5463	260020022	268497	12/3/2025	2.34
	5433	260020022	268497	12/3/2025	57.57
	5438	260020022	268497	12/3/2025	9.78
	5411	260020022	268497	12/3/2025	41.83
	5417	260020022	268497	12/3/2025	71.75
	5419	260020022	268497	12/3/2025	82.71
	5420	260020022	268497	12/3/2025	6.29
	5423	260020655	268497	12/3/2025	113.37
	5401	260020022	268497	12/3/2025	55.94
	5385	260020022	268497	12/3/2025	15.29
	5398	260020022	268497	12/3/2025	42.79
	5380	260020654	268497	12/3/2025	40.24
	5393	260020654	268497	12/3/2025	107.99
	5373	260020022	268497	12/3/2025	48.15
	5361	260020022	268497	12/3/2025	3.51
	5368	260020022	268497	12/3/2025	47.68
5360	260020655	268497	12/3/2025	39.98	
5334	260020022	268497	12/3/2025	35.98	
5335	260020022	268497	12/3/2025	2.93	
5338	260020022	268497	12/3/2025	57.19	

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GREAT LAKES ACE HARDWARE INC.	5356	260020022	268497	12/3/2025	104.62
	5346	260020655	268497	12/3/2025	59.69
	5316	260020022	268497	12/3/2025	46.53
	5319	260020654	268497	12/3/2025	53.06
	5328	260020655	268497	12/3/2025	45.17
	5279	260020022	268497	12/3/2025	29.67
	5289	260020022	268497	12/3/2025	28.41
	4927	260020022	268497	12/3/2025	134.10
GREAT LAKES ACE HARDWARE INC. Total					2,101.93
GROVE ELEMENTARY PTO	V540401		5345	12/4/2025	285.00
GROVE ELEMENTARY PTO Total					285.00
GROVE ELEMENTARY SCHOOL	V38775589		4264	12/5/2025	250.00
GROVE ELEMENTARY SCHOOL Total					250.00
GRUBIC, ANGELA MARIE	MILES2025 November		268498	12/3/2025	153.23
	MILES2025 November2		268498	12/3/2025	26.04
GRUBIC, ANGELA MARIE Total					179.27
G-SPORTS WRESTLING	1238		49551	12/3/2025	-
	1308		49579	12/12/2025	829.00
	V19389596	269230053	49565	12/8/2025	5,471.69
	Invo no 1238		22825	12/3/2025	524.70
	1240		22817	11/21/2025	195.00
G-SPORTS WRESTLING Total					7,020.39
GUDLA, VARSHINI	Key club supplies		50151	12/16/2025	56.62
GUDLA, VARSHINI Total					56.62
GUY, KORTNEY	V26660922		15912	12/10/2025	20.00
GUY, KORTNEY Total					20.00
HACIENDA LEON	V2675563		2765	12/9/2025	530.00
HACIENDA LEON Total					530.00
HADDEN, ERIC B	V27410652		22834	12/11/2025	310.64
	V70673612		22834	12/11/2025	122.87
HADDEN, ERIC B Total					433.51
HADFIELD, JENNIFER N	MILES2025 November		268499	12/3/2025	71.19
	V76470808		2762	12/5/2025	142.20
HADFIELD, JENNIFER N Total					213.39
HAFERMANN, EDUARD P	Reimbursement...	260080227	268500	12/3/2025	99.99
	Breakfast		49537	11/25/2025	28.69
	MILES2025 October		268500	12/3/2025	77.00
	Meal Drinks		49537	11/25/2025	28.48
	C Daniels Flowers		49522	11/24/2025	81.99
HAFERMANN, EDUARD P Total					316.15
HAFERMANN, TERA L	Dec 4 2025		49566	12/8/2025	79.96
	Coffee Bar Nov 17		49509	11/20/2025	100.20
HAFERMANN, TERA L Total					180.16
HARCOURT OUTLINES, INC	V35492718		1987	12/9/2025	80.75
HARCOURT OUTLINES, INC Total					80.75
HARR, MATTHEW	V32499612		6512	12/16/2025	139.48

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HARR, MATTHEW Total					139.48
Harris, Megan Alene	MILES2025 November		268501	12/3/2025	9.80
Harris, Megan Alene Total					9.80
Harris, Monaija T	MILES2025 October		268502	12/3/2025	31.22
Harris, Monaija T Total					31.22
HAWKINS, INC.	7254696	260020695	268503	12/3/2025	2,176.17
	7254698	260020695	268503	12/3/2025	2,398.48
HAWKINS, INC. Total					4,574.65
HAWKINS, KARRIN R	Career Fair supplies		50110	12/3/2025	85.10
HAWKINS, KARRIN R Total					85.10
HAYS, CAITLIN D	Vet Sci Meal		49580	12/12/2025	16.78
	Cookie Decorating		49567	12/8/2025	89.94
	Recruitment		49523	11/24/2025	51.59
	Rope		49523	11/24/2025	42.99
HAYS, CAITLIN D Total					201.30
HAYWOOD, ELIZABETH SUE	Class supplies		49524	11/24/2025	75.66
HAYWOOD, ELIZABETH SUE Total					75.66
HEALTHY EQUITY, INC.	ftm35dw		0	12/8/2025	2,719.50
	po9jhgp		0	12/8/2025	1,916.33
	qm172vm		0	12/8/2025	7,169.25
	u7mpku6		0	12/2/2025	7,552.64
	vu1fbza		0	12/1/2025	1,683.93
	m1bn0xm		0	11/28/2025	4,861.60
	d57wtak		0	11/24/2025	11,235.57
	ecks26q		0	11/24/2025	3,436.75
HEALTHY EQUITY, INC. Total					40,575.57
HEALTHY AMERICA LLC	PS-INV105054	260030171	268504	12/3/2025	6,260.55
HEALTHY AMERICA LLC Total					6,260.55
HEIDEMANN, ELIZABETH ANNE	Food Fundraise Items		49510	11/20/2025	404.92
HEIDEMANN, ELIZABETH ANNE Total					404.92
HEINEMANN	956421974	260070071	268505	12/3/2025	60.43
HEINEMANN Total					60.43
HENNINGER, MARY L.	11/8/25Hours	262040028	268506	12/3/2025	125.40
HENNINGER, MARY L. Total					125.40
HENSON ROBINSON COMPANY	302891	260020677	268507	12/3/2025	40,093.01
HENSON ROBINSON COMPANY Total					40,093.01
HERITAGE MACHINE & WELDING INC	57554	260020650	268600	12/10/2025	2,657.10
HERITAGE MACHINE & WELDING INC Total					2,657.10
HERREN, KELLY LYNN	MILES2025 November		268508	12/3/2025	77.28
HERREN, KELLY LYNN Total					77.28
HERTZNER, DANIEL C	French Club paver		50111	12/3/2025	33.00
	November club		50085	11/24/2025	69.56
HERTZNER, DANIEL C Total					102.56

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HIGBY, VALERIE MARIA	German2FoodUnit-Appl	263020239	268509	12/3/2025	24.33
HIGBY, VALERIE MARIA Total					24.33
Hitchins, Allison	ARC Scholarship 25		50152	12/16/2025	750.00
Hitchins, Allison Total					750.00
HITCHINS, TRACY LYNN	MILES2025 November		268510	12/3/2025	45.22
HITCHINS, TRACY LYNN Total					45.22
HOLLAND, ANITA	V65439905		15918	12/11/2025	20.00
	V57339509		15923	12/11/2025	90.00
	V79680931		15923	12/11/2025	98.00
HOLLAND, ANITA Total					208.00
HOLLAND, LISA PEELER	V61918596		1989	12/11/2025	97.71
HOLLAND, LISA PEELER Total					97.71
HOSPITAL PURCHASING SERVICE	124460	260030180	268511	12/3/2025	3,787.95
HOSPITAL PURCHASING SERVICE Total					3,787.95
HOUGHTON MIFFLIN HARCOURT	956418644	260100027	268512	12/3/2025	3,780.00
HOUGHTON MIFFLIN HARCOURT Total					3,780.00
HUNLEY, GRACE M	V32851781		7260	12/11/2025	177.89
HUNLEY, GRACE M Total					177.89
HUNT, AMANDA LOUISE	V10541235		7386	12/8/2025	54.91
HUNT, AMANDA LOUISE Total					54.91
HUPP, DANA	Soccer Banquet Food		49538	11/25/2025	309.10
HUPP, DANA Total					309.10
HYVEE CATERING	1216600-22		50143	12/15/2025	1,540.00
HYVEE CATERING Total					1,540.00
IESA ILLINOIS ELEMENTARY SCHOOL ASN	V64252444		22835	12/11/2025	100.00
IESA ILLINOIS ELEMENTARY SCHOOL ASN Total					100.00
IL ASSOCIATION VOCATIONAL AG TEACHERS	04 33222		49559	12/3/2025	12.00
	BUILD Conf		49552	12/3/2025	475.00
IL ASSOCIATION VOCATIONAL AG TEACHERS Total					487.00
IL CHEERLEADING COACHES ASSOC	Membership Fee		49539	11/25/2025	125.00
IL CHEERLEADING COACHES ASSOC Total					125.00
ILLINOIS HIGH SCHOOL ASSOCIATION	IHSA portion		50086	11/24/2025	2,888.80
	AR25-0124		50066	11/20/2025	120.00
ILLINOIS HIGH SCHOOL ASSOCIATION Total					3,008.80
ILLINOIS OIL MARKETING EQUIPMENT, I	66762	260120118	268513	12/3/2025	473.00
ILLINOIS OIL MARKETING EQUIPMENT, I Total					473.00
ILLINOIS READING COUNCIL	26IRCCConfReg	260080218	268448	12/3/2025	1,655.00
ILLINOIS READING COUNCIL Total					1,655.00
ILLINOIS STATE BOARD OF EDUCATION	17-064-0050-26	260060199	268514	12/3/2025	120.00
	2025LiteracyGrantRef	260070076	268449	12/3/2025	124.00
ILLINOIS STATE BOARD OF EDUCATION Total					244.00

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ILMEA	V13335623		7245	12/1/2025	250.00
ILMEA Total					250.00
INFINITE CAMPUS	V13402458		0	12/11/2025	753.96
	V57074284		0	12/10/2025	605.25
	V43362012		0	12/9/2025	1,014.77
	V52940148		0	12/8/2025	582.27
	V27986912		0	12/5/2025	407.93
	V35015563		0	12/4/2025	473.62
	V77502519		0	12/3/2025	627.05
	V13862563		0	12/2/2025	1,126.82
	V35667679		0	12/1/2025	84.98
	V64980021		0	11/28/2025	82.63
	V55664548		0	11/28/2025	246.24
	V54967440		0	11/26/2025	462.79
	V48975418		0	11/25/2025	974.61
	V19063827		0	11/24/2025	738.51
	V18202878		0	11/21/2025	720.95
	V68712386		0	11/20/2025	738.52
INFINITE CAMPUS Total					9,640.90
INTERCITY PROGRAM FUND	Girls BBall gate		50112	12/3/2025	3,768.46
INTERCITY PROGRAM FUND Total					3,768.46
INTERNATIONAL THESPIAN SOCIETY	0074754		49553	12/3/2025	995.00
INTERNATIONAL THESPIAN SOCIETY Total					995.00
INTERSTATE ALL BATTERY CENTER	1900401031232	260020649	268515	12/3/2025	723.00
INTERSTATE ALL BATTERY CENTER Total					723.00
ISU CONFERENCE SERVICES	84607-PR		50129	12/11/2025	900.00
ISU CONFERENCE SERVICES Total					900.00
J W PEPPER & SONS INCORP	V16030029		7256	12/8/2025	79.50
	V23346048		7250	12/2/2025	144.99
	V50053618		7246	12/1/2025	577.98
	368000753	263010063	268516	12/3/2025	69.30
	367980951	263010063	268516	12/3/2025	367.40
	367952948	263010063	268516	12/3/2025	125.00
J W PEPPER & SONS INCORP Total					1,364.17
Jackson, Tamala s	V68828787		15919	12/11/2025	90.00
Jackson, Tamala s Total					90.00
Janagan, Mohnish	Meeting Food Dec		50153	12/16/2025	18.48
Janagan, Mohnish Total					18.48
Jannusch, Jill	V77184493		7278	12/5/2025	1,750.00
Jannusch, Jill Total					1,750.00
JEFFERSON, MACKENZIE	V78336755		3219	12/1/2025	25.00
JEFFERSON, MACKENZIE Total					25.00
JEROME, RUTH H	V92138408		7247	12/1/2025	8.44
	V52278752		7239	11/20/2025	69.30
JEROME, RUTH H Total					77.74
JOHNSTONE SUPPLY	7031024	260020648	268517	12/3/2025	58.72
	7030942	260020648	268517	12/3/2025	106.23

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JOHNSTONE SUPPLY Total					164.95
JONES CARTER, ERICKA DENISE	V5596532		15897	11/20/2025	191.98
JONES CARTER, ERICKA DENISE Total					191.98
JUERS, ROGER ALAN	Shed Building Mater		50113	12/3/2025	2,062.37
JUERS, ROGER ALAN Total					2,062.37
K & J AUTO SALES INC.	VIN2C4RC1AG0MR575176	263030021	268627	12/16/2025	30,334.00
K & J AUTO SALES INC. Total					30,334.00
KAEB SANITARY SUPPLY INC.	231802	260020708	268601	12/10/2025	4,877.99
KAEB SANITARY SUPPLY INC. Total					4,877.99
KARR, NATALIE ANN	V512914		1498	12/11/2025	103.90
KARR, NATALIE ANN Total					103.90
KAUFMAN, KRISTIN	Media balls decor		50154	12/16/2025	72.01
	Away Game 11/21		50087	11/24/2025	182.60
KAUFMAN, KRISTIN Total					254.61
KAUFMAN, TREVOR ALLEN	Hosp food		50155	12/16/2025	332.36
	Medals & Posters		50088	11/24/2025	540.48
KAUFMAN, TREVOR ALLEN Total					872.84
KEARFOTT, NICOLAS	Apple Music 12/25		50114	12/3/2025	10.99
	BKB Hosp & Officials		50114	12/3/2025	202.48
	Hospitality 11/18/25		50067	11/20/2025	381.03
KEARFOTT, NICOLAS Total					594.50
KEISER, STACY LYN BARRON	V81292841		22836	12/11/2025	76.91
KEISER, STACY LYN BARRON Total					76.91
KELLEY LETT, DAWN MARIE	MILES2025 October		268518	12/3/2025	267.26
KELLEY LETT, DAWN MARIE Total					267.26
KELLY, JENNIFER LYNN	Yearbook Party suppl		50156	12/16/2025	27.67
	Amazon Return supply		50115	12/3/2025	7.99
KELLY, JENNIFER LYNN Total					35.66
KEN'S OIL SERVICE, INC.	K575017	260120119	268519	12/3/2025	3,523.50
	K574752	260120119	268519	12/3/2025	1,386.98
	K574592	260120119	268519	12/3/2025	2,702.75
KEN'S OIL SERVICE, INC. Total					7,613.23
KERR, SEAN C	Big 12 FB Tech Work		49525	11/24/2025	200.00
KERR, SEAN C Total					200.00
KING, RICARDO D	Food		50068	11/20/2025	82.50
KING, RICARDO D Total					82.50
KINGSLEY JUNIOR HIGH SCHOOL	V93189702		15900	12/1/2025	500.00
	V28962504		7242	11/21/2025	100.00
KINGSLEY JUNIOR HIGH SCHOOL Total					600.00
KINSEY, REBECCA LYNN	V59652319		2842	11/20/2025	16.85
KINSEY, REBECCA LYNN Total					16.85
KIRBY RISK CORPORATION	S211081357.001	260020665	268520	12/3/2025	143.70

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KIRBY RISK CORPORATION Total					143.70
KIWANIS YOUTH PROGRAMS	Membership dues		50157	12/16/2025	17.00
	H89553		50089	11/24/2025	901.00
KIWANIS YOUTH PROGRAMS Total					918.00
KLOKKENGA, JASON	Freshmen Night		49568	12/8/2025	57.12
KLOKKENGA, JASON Total					57.12
KNEPLER, JULIA	V282482		5105	12/16/2025	65.42
KNEPLER, JULIA Total					65.42
KONOPASEK, CHRISTINE MARIE	12/8 reimb		50130	12/11/2025	638.83
	Tripod Mounts		50090	11/24/2025	24.60
KONOPASEK, CHRISTINE MARIE Total					663.43
KRAFT, MACKENZIE	Reimbursement..	263010043	268521	12/3/2025	129.51
	Reimbursement...	263010042	268521	12/3/2025	57.35
	Various Items		50131	12/11/2025	347.28
	JH Visits & supply		50091	11/24/2025	156.97
	Aromakits, dog show		50069	11/20/2025	152.73
	Intro, Dog Show		50069	11/20/2025	250.08
KRAFT, MACKENZIE Total					1,093.92
KROESCH, ALLISON	Wrestling Official		50104	11/25/2025	-
KROESCH, ALLISON Total					-
KUMMER, MELISSA BRIANNE	MILES2025 November		268522	12/3/2025	18.39
KUMMER, MELISSA BRIANNE Total					18.39
LAKE CONTRACTING INC	3261	260020710	268602	12/10/2025	22,000.00
LAKE CONTRACTING INC Total					22,000.00
LAKEBRINK, MARGARET CHRISTINA	MILES 2025 NOV		268523	12/3/2025	46.13
LAKEBRINK, MARGARET CHRISTINA Total					46.13
LANDSCAPE STRUCTURES INC	INV-169928	260020717	268603	12/10/2025	94,301.00
LANDSCAPE STRUCTURES INC Total					94,301.00
LEE ENTERPRISES - CENTRAL IL	209449	260010163	268450	12/3/2025	539.90
LEE ENTERPRISES - CENTRAL IL Total					539.90
LEHR, DAVID M	Weight Management		49526	11/24/2025	101.00
LEHR, DAVID M Total					101.00
LEHR, MARGARET AMBROSE LEGATES	Weight Manage		49527	11/24/2025	26.00
LEHR, MARGARET AMBROSE LEGATES Total					26.00
LEVERTON, DORIS MELINDA	V92827129		15924	12/11/2025	60.00
LEVERTON, DORIS MELINDA Total					60.00
LIBERNINI, AMELIA BRITTANY	V40599336		15898	11/25/2025	198.11
LIBERNINI, AMELIA BRITTANY Total					198.11
LIFELONG ACCESS	STMT 1125	260090383	268524	12/3/2025	1,121.55
LIFELONG ACCESS Total					1,121.55
LIFTS OF ILLINOIS, INC	14525	260020683	268525	12/3/2025	358.49
LIFTS OF ILLINOIS, INC Total					358.49

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LINDE GAS & EQUIPMENT INC.	53186690	260120117	268526	12/3/2025	23.52
LINDE GAS & EQUIPMENT INC. Total					23.52
Lowder, Piper	Interact club shirts		50144	12/15/2025	105.61
Lowder, Piper Total					105.61
LUGINBUHL, BENJAMIN	Mads Supplies		50132	12/11/2025	1,709.25
	Madrigal Supplies 25		50116	12/3/2025	59.40
	Mote Membership		50116	12/3/2025	59.40
	Paper Products		50116	12/3/2025	617.89
	music, book, snacks		50092	11/24/2025	197.53
LUGINBUHL, BENJAMIN Total					2,643.47
LYNCH, JESSICA ANN	V24932946		15913	12/10/2025	57.00
LYNCH, JESSICA ANN Total					57.00
M&M TURF FARM	19692		50070	11/20/2025	120.20
M&M TURF FARM Total					120.20
MARCOPULOS, ZACHARY	V63725578		15907	12/2/2025	110.00
MARCOPULOS, ZACHARY Total					110.00
MARY F. GURA	YBHours Fall 2025	260080235	268604	12/10/2025	787.92
MARY F. GURA Total					787.92
MC LEOD, EMILY J	V93372015		25541	11/21/2025	64.11
MC LEOD, EMILY J Total					64.11
MC MASTER-CARR SUPPLY CO	55376363	260020694	268527	12/3/2025	575.54
	55384750	260020694	268527	12/3/2025	24.92
MC MASTER-CARR SUPPLY CO Total					600.46
MC MORRIS, DAVID G	V66271600		22826	12/3/2025	59.45
MC MORRIS, DAVID G Total					59.45
MCLEAN CO UNIT DIST NO 5	100800 Aug & Sept		0	12/12/2025	16,295.59
	V30122379		22837	12/11/2025	1.00
	V96807068		22837	12/11/2025	33.00
MCLEAN CO UNIT DIST NO 5 Total					16,329.59
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE	Luebke acct-12/12/25		5206	12/12/2025	15.00
	V62173909		4266	12/10/2025	55.00
	V86476031		2766	12/9/2025	91.00
	V97921139		22838	12/11/2025	41.80
	V65634601		2760	11/24/2025	32.50
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE Total					235.30
MCLEAN COUNTY GLASS & MIRROR	61109	260020646	268425	11/25/2025	687.58
MCLEAN COUNTY GLASS & MIRROR Total					687.58
MCMAMARA, AUDREY	REIM FEDEX 111425	262030080	268528	12/3/2025	60.61
MCMAMARA, AUDREY Total					60.61
MEADE, ROBERT R	V1033636		22839	12/11/2025	-
MEADE, ROBERT R Total					-
MEISNER, KEN	V77731401		15908	12/2/2025	55.00
	V55112479		15901	12/1/2025	-

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MEISNER, KEN Total					55.00
MELTON, JERRY D	REIM PLATE STKR 1125	260120120	268529	12/3/2025	163.60
MELTON, JERRY D Total					163.60
MENARDS LUMBER					
	81006		49581	12/12/2025	130.74
	81517	263020257	268605	12/10/2025	87.87
	81270	260020693	268530	12/3/2025	10.99
	80959	260020693	268530	12/3/2025	32.30
	80870	260020693	268530	12/3/2025	53.61
	80886	260020693	268530	12/3/2025	573.72
	80782	260020693	268530	12/3/2025	14.78
	80667	263020257	268605	12/10/2025	175.49
	80577	260020645	268530	12/3/2025	39.96
	80439	260020645	268530	12/3/2025	34.14
	80456	260020645	268530	12/3/2025	3.18
	80389	260020645	268530	12/3/2025	208.31
	80273	260020645	268530	12/3/2025	809.84
	80289	260020645	268530	12/3/2025	13.05
	80136	260020645	268530	12/3/2025	311.80
	80080	260020645	268530	12/3/2025	80.99
	80087	260020645	268530	12/3/2025	19.93
	80109	260020645	268530	12/3/2025	38.70
	78604	263020249	268530	12/3/2025	151.28
MENARDS LUMBER Total					2,790.68
MERCER, KAREN JANE					
	V68744215		9601	12/9/2025	23.32
MERCER, KAREN JANE Total					23.32
MEYER, CHRISTINE					
	REIM POPCORN 112325	260110019	268531	12/3/2025	25.92
MEYER, CHRISTINE Total					25.92
MIDSTATE LAND SOLUTIONS LLC					
	1321	260020673	268426	11/25/2025	3,900.00
MIDSTATE LAND SOLUTIONS LLC Total					3,900.00
MIDWEST CONSTRUCTION RENTALS					
	228819-1	260020678	268532	12/3/2025	1,428.00
	229146-1	260020684	268532	12/3/2025	411.95
	229507-1	260020684	268532	12/3/2025	24.25
MIDWEST CONSTRUCTION RENTALS Total					1,864.20
MIDWEST EQUIPMENT II					
	831226	260020692	268533	12/3/2025	1,599.00
	830984	260020692	268533	12/3/2025	85.01
	831017	260020692	268533	12/3/2025	18.00
	830680	260020692	268533	12/3/2025	93.88
MIDWEST EQUIPMENT II Total					1,795.89
MIDWEST MAILING & SHIPPING SYSTEMS,					
	SI94989	260010160	268534	12/3/2025	184.00
MIDWEST MAILING & SHIPPING SYSTEMS, Total					184.00
Miller, Cheri					
	Mad Wassail		50158	12/16/2025	131.70
Miller, Cheri Total					131.70
MINERVA PROMOTIONS					
	I07992		49569	12/8/2025	507.30
	I07956		22827	12/3/2025	144.00
	I07911		22819	11/21/2025	528.00
	I07908		49528	11/24/2025	350.00
	I07880		49511	11/20/2025	513.00
MINERVA PROMOTIONS Total					2,042.30

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MOOK, STEPHANIE KAY	V76335480		4268	12/16/2025	130.50
MOOK, STEPHANIE KAY Total					130.50
Moore, Weather M	MILES 2025 NOV		268535	12/3/2025	104.16
Moore, Weather M Total					104.16
MORA, CHRISTINA L	V42204407		3220	12/1/2025	54.80
MORA, CHRISTINA L Total					54.80
MORGAN, TERRY J.	Wrestling official25		50093	11/24/2025	-
MORGAN, TERRY J. Total					-
MORRIS, DAVID	V8911093		15909	12/2/2025	110.00
MORRIS, DAVID Total					110.00
MOTION INDUSTRIES, INC	IL66-01093684	260020679	268536	12/3/2025	933.59
	IL66-01092727	260020644	268427	11/25/2025	30.82
	IL66-01086592	260020644	268427	11/25/2025	477.95
MOTION INDUSTRIES, INC Total					1,442.36
MUELLER, KELSEY RAE	Fan Bus Snacks		49512	11/20/2025	66.97
	Ornaments Photo Book		49512	11/20/2025	290.90
MUELLER, KELSEY RAE Total					357.87
MYERS, CATIE	V65333703		15914	12/10/2025	418.00
MYERS, CATIE Total					418.00
NATIONAL FOOD GROUP	IN0941998	260030179	268537	12/3/2025	5,600.00
NATIONAL FOOD GROUP Total					5,600.00
NCWHS BOOSTER CLUB	PY Check Reissue		49582	12/12/2025	150.00
NCWHS BOOSTER CLUB Total					150.00
NEMMERS, DANIEL ELLIOT	Coaches Education		50094	11/24/2025	138.00
NEMMERS, DANIEL ELLIOT Total					138.00
NEURORESTORATIVE IL	0925-381373	260090381	268428	11/25/2025	59,419.56
NEURORESTORATIVE IL Total					59,419.56
NEW LEVEL MUSIC, LLC	9335		49513	11/20/2025	-
NEW LEVEL MUSIC, LLC Total					-
NEWTON, JORDAN	V21878160		1681	12/4/2025	192.50
NEWTON, JORDAN Total					192.50
NEXTERA ENERGY SERVICES	G404551111425	260010027	268538	12/3/2025	21,569.92
NEXTERA ENERGY SERVICES Total					21,569.92
NFINITY ATHLETIC LLC	00249549	269230072	49583	12/12/2025	629.93
NFINITY ATHLETIC LLC Total					629.93
NICASIO, MARIANA	V31305954		25545	12/4/2025	439.02
NICASIO, MARIANA Total					439.02
NICHOLS, LISA L'HOTE	Soc Committee Spring		49584	12/12/2025	21.99
	Spring Supplies		49584	12/12/2025	54.97
	001649		49584	12/12/2025	95.65
	Dec Mtg Supplies		49514	11/20/2025	65.85
NICHOLS, LISA L'HOTE Total					238.46

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NICOR GAS	1125 CEDAR RIDGE	260010026	268622	12/10/2025	241.15
	1125 GLENN	260010026	268622	12/10/2025	88.00
	1125 BRIGHAM	260010026	268622	12/10/2025	344.30
	1125 CARLOCK	260010026	268622	12/10/2025	75.15
	1125 HOOSE	260010026	268622	12/10/2025	335.89
	1125 EJHS	260010026	268622	12/10/2025	493.33
	1125 SUGAR CREEK	260010026	268622	12/10/2025	227.45
	1125 BENJAMIN	260010026	268422	11/25/2025	198.09
NICOR GAS Total					2,003.36
NORMAL THEATRE	V14903196		25554	12/11/2025	500.00
	V17016702		25546	12/4/2025	500.00
NORMAL THEATRE Total					1,000.00
NORTHCUTT, KATY L	V83386369		25556	12/11/2025	104.61
NORTHCUTT, KATY L Total					104.61
NYBAKKE VACUUM SHOP, INC	111225-2	260020675	268539	12/3/2025	59.99
	111025-4	260020675	268539	12/3/2025	998.00
	111025-5	260020675	268539	12/3/2025	118.44
	102525-4	260020604	268606	12/10/2025	78.28
NYBAKKE VACUUM SHOP, INC Total					1,254.71
OAK BROS TREE CYCLE LLC	1012354368	260020706	268607	12/10/2025	1,540.00
OAK BROS TREE CYCLE LLC Total					1,540.00
O'DELL, DAWN M	V17296127		15925	12/11/2025	120.00
O'DELL, DAWN M Total					120.00
OSF HEALTHCARE SYSTEM	20300-109	260010164	268608	12/10/2025	50,000.00
OSF HEALTHCARE SYSTEM Total					50,000.00
PABST, REBECCA J	V72378444		22820	11/21/2025	137.06
	REIM MEAL 111225	262030084	268540	12/3/2025	34.82
PABST, REBECCA J Total					171.88
PAPA JOHN'S PIZZA	V980709		5348	12/5/2025	274.72
PAPA JOHN'S PIZZA Total					274.72
PARAMATMUNI, SUMITRA	Key club supplies		50159	12/16/2025	33.21
PARAMATMUNI, SUMITRA Total					33.21
PARKSIDE JUNIOR HIGH SCHOOL	V80636651		22840	12/11/2025	500.00
	V7596051		22828	12/3/2025	100.00
	CJHS WRES 011726	262500048	268451	12/3/2025	275.00
	EJHS WRES 011726	262500048	268451	12/3/2025	275.00
PARKSIDE JUNIOR HIGH SCHOOL Total					1,150.00
PARTS TOWN, LLC	2107519130	260020691	268541	12/3/2025	629.25
	2107492890	260020691	268541	12/3/2025	427.03
	2107388344	260020643	268429	11/25/2025	243.19
PARTS TOWN, LLC Total					1,299.47
PASEWALD, HEATHER N S	MILES 2025 NOV		268542	12/3/2025	14.56
PASEWALD, HEATHER N S Total					14.56
PENDLETON, TARA D	Bonfire food		50071	11/20/2025	65.48
	Fall Concessions		50071	11/20/2025	221.40

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PENDLETON, TARA D	FMP Candy/Supplies25		50071	11/20/2025	208.50
	IFR Hotel		50071	11/20/2025	937.30
	PENDLETON, TARA D Total				
PEORIA HIGH SCHOOL	NWHS CC B G 091325	263520129	268623	12/10/2025	250.00
	PJHS CHEERFEE 122025	262500051	268423	11/25/2025	75.00
	NWHS CC B G 100425	263520128	268623	12/10/2025	250.00
PEORIA HIGH SCHOOL Total					575.00
PEPSI COLA GENERAL BOT, INC	V26992503		25547	12/4/2025	407.95
	30652303		50095	11/24/2025	644.85
	30877000	260030192	268609	12/10/2025	1,239.45
	30877001	260030192	268609	12/10/2025	412.72
	21467400/21467401		50072	11/20/2025	788.05
	28410701	260030192	268609	12/10/2025	531.20
	27430202	260030192	268609	12/10/2025	562.80
	25993303	260030192	268609	12/10/2025	1,752.20
	25995003	260030192	268609	12/10/2025	1,323.35
	25995004	260030192	268609	12/10/2025	1,162.65
PEPSI COLA GENERAL BOT, INC Total					8,825.22
PERCEPTIVE SOLUTIONS INC.	4432	260040174	268543	12/3/2025	7,500.00
PERCEPTIVE SOLUTIONS INC. Total					7,500.00
PERFECTION AUTO DETAILING & WHEELS	38025	260020657	268544	12/3/2025	300.00
	38024	260020657	268544	12/3/2025	300.00
PERFECTION AUTO DETAILING & WHEELS Total					600.00
PERRY WEATHER, INC.	11988	260010162	268545	12/3/2025	19,142.55
PERRY WEATHER, INC. Total					19,142.55
PETERSON, JENNIFER K	V33543616		15926	12/11/2025	90.00
PETERSON, JENNIFER K Total					90.00
PETREE, ALYSSA K	REIM LAB SUPP 111225	262010059	268546	12/3/2025	12.26
PETREE, ALYSSA K Total					12.26
PHEASANT LANES	NCHS FBLA Bowl		50145	12/15/2025	1,520.00
	NWHS BOWL 1125	263020245	268547	12/3/2025	108.00
PHEASANT LANES Total					1,628.00
PIMENTEL, EDUARDO	YOUTH BUILD Q1 2025	260080231	268610	12/10/2025	600.32
PIMENTEL, EDUARDO Total					600.32
PONTIAC TWP HSD #90	PJHS CHEERFEE 120625	262500053	268424	11/25/2025	75.00
PONTIAC TWP HSD #90 Total					75.00
POWERSCHOOL GROUP LLC.	INV468803	260060195	268430	11/25/2025	22,128.78
	INV421281	260060195	268430	11/25/2025	20,681.10
POWERSCHOOL GROUP LLC. Total					42,809.88
PRAIRIE VIEW LANDSCAPING	29222	260020676	268431	11/25/2025	14,560.00
PRAIRIE VIEW LANDSCAPING Total					14,560.00
PRESLEY, DEBORAH L	MILES 2025 NOV		268548	12/3/2025	14.28
PRESLEY, DEBORAH L Total					14.28
PRICE, STEVEN B	Kayak Repair		49554	12/3/2025	16.48
PRICE, STEVEN B Total					16.48

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PROFESSIONAL ELECTRIC MOTOR REPAIR	76697	260020685	268549	12/3/2025	40.20
PROFESSIONAL ELECTRIC MOTOR REPAIR Total					40.20
PROQUEST LLC	70915371	260080237	268611	12/10/2025	2,201.91
PROQUEST LLC Total					2,201.91
PUMMILL, MELISSA E	Cooking/christmas		50160	12/16/2025	630.50
	Cooking & Exemption		50117	12/3/2025	242.71
	T-shrt suppliies		50073	11/20/2025	415.82
PUMMILL, MELISSA E Total					1,289.03
PURITAN SPRINGS	V172863		5350	12/11/2025	79.61
	Nov 27 2025 Stmt		49585	12/12/2025	217.21
PURITAN SPRINGS Total					296.82
QUADIENT FINANCE USA, INC.	STMT 1125 NWHS	263020260	268612	12/10/2025	1,385.27
QUADIENT FINANCE USA, INC. Total					1,385.27
QUAKENBUSH, MAXINE J	V28366765		15899	11/25/2025	250.00
QUAKENBUSH, MAXINE J Total					250.00
QUALITY TRUCK EQUIPMENT	102P73043	260020700	268550	12/3/2025	899.00
	104S4126	260020700	268550	12/3/2025	8,755.40
QUALITY TRUCK EQUIPMENT Total					9,654.40
QUILL CORPORATION	46473642	262030085	268551	12/3/2025	286.18
QUILL CORPORATION Total					286.18
R & RS	94728	263020213	268552	12/3/2025	2,130.00
R & RS Total					2,130.00
RACEY, CHRISTOPHER D	Wrestling official25		50096	11/24/2025	-
RACEY, CHRISTOPHER D Total					-
RAGLAN, MELISSA N	MILES 2025 NOV		268553	12/3/2025	130.13
	V43200336		2761	11/24/2025	63.25
RAGLAN, MELISSA N Total					193.38
RANKIN, ALEXIS	G Swim Sr Gifts		49555	12/3/2025	176.32
RANKIN, ALEXIS Total					176.32
Rattan, Kabir	MILES 2025 NOV		268554	12/3/2025	12.60
Rattan, Kabir Total					12.60
RAY, ANGELA	MILES 2025 AUG-OCT		268555	12/3/2025	169.40
RAY, ANGELA Total					169.40
REED CUSTER MIDDLE SCHOOL	CJHS WRES 012426	262500049	268452	12/3/2025	300.00
REED CUSTER MIDDLE SCHOOL Total					300.00
REED, GREGORY L.	V99775819		15902	12/1/2025	-
REED, GREGORY L. Total					-
REGIONAL OFFICE OF EDUCATION #17	1002600428	260090377	268556	12/3/2025	378.15
	1002600424	260090375	268613	12/10/2025	37,800.00
REGIONAL OFFICE OF EDUCATION #17 Total					38,178.15
REPUBLIC SERVICES - #368	368-001168268	260010003	268614	12/10/2025	7,977.07

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REPUBLIC SERVICES - #368	368-001168268 2	260020718	268614	12/10/2025	3,227.30
REPUBLIC SERVICES - #368 Total					11,204.37
REVTRAK	V45856940		0	12/9/2025	43.34
REVTRAK Total					43.34
REVURU, SACHI	Key club supplies		50161	12/16/2025	21.85
REVURU, SACHI Total					21.85
RICH, ERIK	V96351337		15927	12/11/2025	180.00
RICH, ERIK Total					180.00
RICHARDSON, MICHEAL CURT	MILES 2025 NOV		268557	12/3/2025	190.40
RICHARDSON, MICHEAL CURT Total					190.40
RICHWOODS HIGH SCHOOL	Camelot Tourn		50133	12/11/2025	36.00
RICHWOODS HIGH SCHOOL Total					36.00
RIEFF SCHRAMM KANTER & GUTTMAN	RM28111JWC	260010161	268558	12/3/2025	7,000.00
RIEFF SCHRAMM KANTER & GUTTMAN Total					7,000.00
RITCHASON, JENNIFER	V8408349		15928	12/11/2025	30.00
RITCHASON, JENNIFER Total					30.00
Roach, Heidi Louise	MILES 2025 AUG		268559	12/3/2025	11.90
	MILES 2025 SEPT		268559	12/3/2025	47.60
	MILES 2025 OCT		268559	12/3/2025	47.60
Roach, Heidi Louise Total					107.10
ROGERS SUPPLY COMPANY INC	BL071943	260020690	268560	12/3/2025	165.41
	BL071796	260020690	268560	12/3/2025	619.51
	BL071623	260020642	268432	11/25/2025	225.68
	BL071386	260020642	268432	11/25/2025	401.62
	BL071336	260020642	268432	11/25/2025	65.09
	BL071264	260020642	268432	11/25/2025	349.23
ROGERS SUPPLY COMPANY INC Total					1,826.54
ROLFS, KYLAH MICHELLE	ICCA Membership		49586	12/12/2025	130.00
	Comp Music		49540	11/25/2025	1,339.00
ROLFS, KYLAH MICHELLE Total					1,469.00
RP LUMBER COMPANY, INC	4467951	260020028	268561	12/3/2025	205.96
	4446713	260020028	268561	12/3/2025	205.97
	4436783	260020028	268561	12/3/2025	226.99
RP LUMBER COMPANY, INC Total					638.92
RUDGE, AMBER DAWN	MILES 2025 NOV		268562	12/3/2025	23.38
RUDGE, AMBER DAWN Total					23.38
RUSH TRUCK CENTERS	3043912842	260020682	268563	12/3/2025	197.20
RUSH TRUCK CENTERS Total					197.20
RYAN, JULIE	Fall Concerts		49515	11/20/2025	400.00
RYAN, JULIE Total					400.00
S & S BUILDERS HARDWARE CO	587698	260020698	268564	12/3/2025	8,956.10
	587699	260020698	268564	12/3/2025	5,350.75
	588393	260020698	268564	12/3/2025	1,232.65
	587753	260020664	268564	12/3/2025	1,204.97

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S & S BUILDERS HARDWARE CO	588458	260020664	268564	12/3/2025	122.25
S & S BUILDERS HARDWARE CO Total					16,866.72
Sampson, Michele Lynn	V74587426		22841	12/11/2025	110.87
Sampson, Michele Lynn Total					110.87
SCHMIDT, THERESE F	MILES 2025 NOV		268565	12/3/2025	215.60
SCHMIDT, THERESE F Total					215.60
SCHOLASTIC BOOK FAIRS - 04	V30414681		5209	12/11/2025	156.89
	V40546785		7387	12/10/2025	548.99
	V28242981		3221	12/5/2025	2,684.15
	W6041030BF		2980	12/3/2025	3,638.22
	W6038941BF		9598	11/20/2025	1,193.17
SCHOLASTIC BOOK FAIRS - 04 Total					8,221.42
SCHOLASTIC INC EDUCATION	V69470200		2763	12/5/2025	129.40
SCHOLASTIC INC EDUCATION Total					129.40
SCHOLASTIC INC.	V13128189		9602	12/10/2025	96.25
SCHOLASTIC INC. Total					96.25
SCHROEN, STACI NICOLE	MILES 2025 NOV		268566	12/3/2025	46.48
SCHROEN, STACI NICOLE Total					46.48
SCOTT, REBECCA J	V776622		5352	12/12/2025	6,480.42
	V154842		5344	12/3/2025	250.00
SCOTT, REBECCA J Total					6,730.42
SECRETARY OF STATE - VEHICLE SERVICES	SM141519	260020769	268626	12/15/2025	173.00
SECRETARY OF STATE - VEHICLE SERVICES Total					173.00
SEFTON, NATHANIEL J	V45390624		7252	12/4/2025	84.39
SEFTON, NATHANIEL J Total					84.39
SELECT SCREEN PRINTS	13523		49556	12/3/2025	135.00
	13369	260030181	268567	12/3/2025	1,071.00
	NCH0001		50074	11/20/2025	370.00
	13421		49516	11/20/2025	360.00
SELECT SCREEN PRINTS Total					1,936.00
SENNETT, TIMOTHY E	BloNo Pizza and Cart		49587	12/12/2025	237.49
	Poles		49570	12/8/2025	209.94
	Tournament Poles		49557	12/3/2025	1,019.84
SENNETT, TIMOTHY E Total					1,467.27
SHACKLEY, KEVIN PATRICK	Wheeling Mock		50162	12/16/2025	150.00
SHACKLEY, KEVIN PATRICK Total					150.00
SHERRILL, LINDSEY J	V59526340		2767	12/9/2025	100.00
SHERRILL, LINDSEY J Total					100.00
SHERWIN WILLIAMS COMPANY	88364173191125	260020361	268568	12/3/2025	844.94
	80329108651125	260020361	268568	12/3/2025	45.99
SHERWIN WILLIAMS COMPANY Total					890.93
SHIRT TECH	1252		50146	12/15/2025	1,627.50
	1246		49529	11/24/2025	3,910.00
SHIRT TECH Total					5,537.50

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SHOW ME DOUGH FUNDRAISING	V26747030		15915	12/10/2025	41.40
	V43408160		15915	12/10/2025	2,053.20
SHOW ME DOUGH FUNDRAISING Total					2,094.60
SIEBENTHAL, MELISSA A	REIM MUSIC 090325	263010059	268569	12/3/2025	131.59
SIEBENTHAL, MELISSA A Total					131.59
SINGH, JESSICA K	MILES 2025 NOV 2		268570	12/3/2025	6.51
SINGH, JESSICA K Total					6.51
SIVYER, DARCIE LYNNE	V98527389		22821	11/21/2025	68.36
	V93890172		22821	11/21/2025	82.62
SIVYER, DARCIE LYNNE Total					150.98
SKATETIME SCHOOL PROGRAMS	V43208681		2764	12/5/2025	1,320.00
	V58015935		15910	12/2/2025	6,228.00
SKATETIME SCHOOL PROGRAMS Total					7,548.00
SMITH, LLEW	Wrestling official25		50097	11/24/2025	-
SMITH, LLEW Total					-
SMITH, MATTHEW TYLER	V36282854		22842	12/11/2025	177.84
	V12812792		22842	12/11/2025	348.70
SMITH, MATTHEW TYLER Total					526.54
SMITH, VERNON	V54905908		15903	12/1/2025	-
SMITH, VERNON Total					-
SOLIANT HEALTH, LLC	21313564	260090374	268571	12/3/2025	4,125.00
SOLIANT HEALTH, LLC Total					4,125.00
SPECIALIZED EDUCATION OF ILLINOIS	INV232018	260090388	268615	12/10/2025	10,608.48
SPECIALIZED EDUCATION OF ILLINOIS Total					10,608.48
ST. ELIZABETH TECHNICAL HIGH SCHOOL	Donation Fundraiser		49588	12/12/2025	342.50
ST. ELIZABETH TECHNICAL HIGH SCHOOL Total					342.50
STACK, ANDREA C	MILES 2025 SEPT		268572	12/3/2025	14.35
	MILES 2025 OCT		268572	12/3/2025	82.32
STACK, ANDREA C Total					96.67
Starkey, Katie J	V1705026		15920	12/11/2025	150.00
Starkey, Katie J Total					150.00
STEFFES, WILLIAM CLARE	Wrestling official25		50098	11/24/2025	-
STEFFES, WILLIAM CLARE Total					-
STEGEMANN, ERIC S	REIM DNA SUPP 111125	262040029	268573	12/3/2025	48.45
STEGEMANN, ERIC S Total					48.45
STEVENS, LAURA A	V45990685		25548	12/4/2025	138.61
STEVENS, LAURA A Total					138.61
STOECKEL, ANTHONY	CLOTH ALLOW 111025	260020674	268574	12/3/2025	105.00
STOECKEL, ANTHONY Total					105.00
STUARD & ASSOCIATES, INC	55620	260020704	268616	12/10/2025	255.00
STUARD & ASSOCIATES, INC Total					255.00

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SUNBELT RENTALS INC	176063567-0001	260020669	268433	11/25/2025	590.60
	175759658-0001	260020669	268433	11/25/2025	490.50
SUNBELT RENTALS INC Total					1,081.10
TEMPLES, WESLEY G	MILES 2025 NOV		268575	12/3/2025	391.93
TEMPLES, WESLEY G Total					391.93
TENUTA, GINA JOHANNA	V25831806		9603	12/10/2025	10.48
TENUTA, GINA JOHANNA Total					10.48
THE COPY SHOP	4420	260060194	268434	11/25/2025	1,344.00
THE COPY SHOP Total					1,344.00
THE GREAT DISPLAY COMPANY	6886		50118	12/3/2025	650.00
THE GREAT DISPLAY COMPANY Total					650.00
THE LIFEGUARD STORE	001564021		49589	12/12/2025	574.71
	001565680		49589	12/12/2025	81.00
	INV001559009	263020214	268576	12/3/2025	42.58
THE LIFEGUARD STORE Total					698.29
THE MUSIC SHOPPE, INC	V41700200		15916	12/10/2025	878.22
	4047941	263020250	268577	12/3/2025	125.44
	4047942	263020250	268577	12/3/2025	126.44
	4047943	263020250	268577	12/3/2025	73.00
	4047945	263020250	268577	12/3/2025	113.00
	4048407	263010061	268435	11/25/2025	153.00
	4056273	263020250	268577	12/3/2025	26.74
	4045352	263010061	268435	11/25/2025	193.00
	4045802	263010061	268435	11/25/2025	135.97
	4037941	263020250	268577	12/3/2025	187.62
	4022011	263020250	268577	12/3/2025	153.00
	4012928	263020250	268577	12/3/2025	134.00
	4017709	263020250	268577	12/3/2025	242.70
	4005349	263020250	268577	12/3/2025	134.00
	4008220	263020250	268577	12/3/2025	107.00
	4011510	263020250	268577	12/3/2025	134.00
THE MUSIC SHOPPE, INC Total					2,917.13
THE TRAFFIC SIGN STORE	T25089	260020670	268436	11/25/2025	55.50
THE TRAFFIC SIGN STORE Total					55.50
THERMOSYSTEMS LLC	S10008432	260020671	268437	11/25/2025	18,810.14
THERMOSYSTEMS LLC Total					18,810.14
THOMAS METCALF SCHOOL	V86303966		4267	12/11/2025	200.00
THOMAS METCALF SCHOOL Total					200.00
THOMSON REUTERS-WEST	852613023	260010004	268578	12/3/2025	1,679.14
THOMSON REUTERS-WEST Total					1,679.14
THOTA, SAI RADHA HANSIKA	Key club supplies		50163	12/16/2025	5.88
THOTA, SAI RADHA HANSIKA Total					5.88
TIELKE, KASSADIE MARIE	V941875		5103	12/3/2025	184.16
TIELKE, KASSADIE MARIE Total					184.16
T-MOBILE	STMT 1125 CUST	260020003	268453	12/3/2025	1,265.49

Expenditure Summary Report

From Date: 11/20/2025
To Date: 12/16/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
T-MOBILE	STMT 1125 CELL	260020004	268453	12/3/2025	7,510.27
	STMT 1125 HS	260040001	268453	12/3/2025	773.67
T-MOBILE Total					9,549.43
TOPPING, ELIZABETH E	Madrigal supplies		50134	12/11/2025	110.19
	V70040056		22829	12/3/2025	250.00
	P Team		22822	11/21/2025	8.49
TOPPING, ELIZABETH E Total					368.68
TOWANDA WATER DEPARTMENT	STMT 1125	260010001	268624	12/10/2025	422.91
TOWANDA WATER DEPARTMENT Total					422.91
TOWN OF NORMAL - UTILITY BILLING	STMT 1125 2	260010031	268454	12/3/2025	253.62
TOWN OF NORMAL - UTILITY BILLING Total					253.62
TRACEY, SARA ELIZABETH	V92196394		25549	12/4/2025	33.90
TRACEY, SARA ELIZABETH Total					33.90
TRAEGER, MEGAN	Mads Cast meal		50147	12/15/2025	364.05
TRAEGER, MEGAN Total					364.05
TRIPP, DANIEL R	V7013511		25551	12/4/2025	55.90
TRIPP, DANIEL R Total					55.90
TURNER, JUSTIN	Personal products		49530	11/24/2025	88.41
TURNER, JUSTIN Total					88.41
TWIN CITY AWARDS	3425		49571	12/8/2025	273.00
	3426		49571	12/8/2025	50.00
	3423		49531	11/24/2025	432.00
TWIN CITY AWARDS Total					755.00
ULINE	200112668	260020668	268438	11/25/2025	1,142.04
	200054425	260120116	268438	11/25/2025	555.99
	199064990CR		268617	12/10/2025	(63.79)
	199256238	260020580	268617	12/10/2025	9,321.93
	199271493	260020580	268617	12/10/2025	1,263.04
ULINE Total					12,219.21
UNIT 5 DECKER INDUSTRIES	147 Nov 13 2025		49590	12/12/2025	52.50
	151 112125	263010066	268579	12/3/2025	12.50
	149 Nov 17		49532	11/24/2025	35.00
UNIT 5 DECKER INDUSTRIES Total					100.00
UNITED PIPE & SUPPLY CO, INC	3428457	260020689	268580	12/3/2025	538.34
	3428055	260020689	268580	12/3/2025	603.99
	3426717	260020667	268439	11/25/2025	74.64
UNITED PIPE & SUPPLY CO, INC Total					1,216.97
US MECHANICAL SERVICES, INC	32053	260020688	268581	12/3/2025	290.00
US MECHANICAL SERVICES, INC Total					290.00
VAN DE LOO, DARIA T	V24327754		15929	12/11/2025	30.00
	V87381351		15921	12/11/2025	37.21
	V28868047		15917	12/10/2025	32.53
VAN DE LOO, DARIA T Total					99.74
VAN, STACY LEE	YOUTH BUILD Q1 2025	260080233	268618	12/10/2025	862.96
VAN, STACY LEE Total					862.96

Expenditure Summary Report

From Date: 11/20/2025
To Date: 12/16/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Varsity Spirit	84403745		50135	12/11/2025	129.95
Varsity Spirit Total					129.95
Varsity Spirit Fashion	84403748		49572	12/8/2025	379.50
	12821126		49558	12/3/2025	1,369.70
Varsity Spirit Fashion Total					1,749.20
Vaughn, Doreen	V34761686		2768	12/9/2025	20.64
Vaughn, Doreen Total					20.64
Verner, Carrie V	Ornament supplies		50136	12/11/2025	14.01
Verner, Carrie V Total					14.01
Vestis Services, LLC	6130696638	260020249	268619	12/10/2025	37.20
	6130696639	260020249	268619	12/10/2025	13.40
	6130696640	260020249	268619	12/10/2025	11.00
	6130696641	260020249	268619	12/10/2025	15.70
	6130696062	260020249	268619	12/10/2025	6.20
	6130695253	260020249	268619	12/10/2025	17.60
	6130695254	260020249	268619	12/10/2025	29.50
	6130694453	260020249	268619	12/10/2025	37.00
	6130694454	260020249	268619	12/10/2025	21.20
	6130694457	260020249	268619	12/10/2025	8.80
	6130693547	260020249	268619	12/10/2025	12.60
	6130693562	260020249	268619	12/10/2025	17.20
	6130693597	260020249	268619	12/10/2025	22.50
	6130693619	260020249	268619	12/10/2025	21.20
	6130693194	260020249	268582	12/3/2025	2.20
	6130693225	260020249	268582	12/3/2025	18.40
	6130693226	260020249	268582	12/3/2025	13.40
	6130692657	260020249	268619	12/10/2025	8.60
	6130692661	260020249	268582	12/3/2025	2.80
	6130692678	260020249	268582	12/3/2025	8.40
	6130691729	260020249	268582	12/3/2025	29.50
	6130691794	260020249	268582	12/3/2025	12.80
	6130691059	260020249	268582	12/3/2025	37.00
	6130691060	260020249	268582	12/3/2025	21.20
	6130691061	260020249	268582	12/3/2025	20.80
	6130691090	260020249	268582	12/3/2025	10.20
	6130690441	260020249	268582	12/3/2025	22.50
	6130689886	260020249	268582	12/3/2025	7.60
	6130689934	260020249	268582	12/3/2025	37.20
	6130689935	260020249	268582	12/3/2025	13.40
	6130689936	260020249	268582	12/3/2025	11.00
	6130689937	260020249	268582	12/3/2025	15.70
	6130689352	260020249	268582	12/3/2025	11.60
	6130689378	260020249	268582	12/3/2025	6.20
	6130689385	260020249	268619	12/10/2025	8.60
	6130689404	260020249	268582	12/3/2025	18.40
	6130688554	260020249	268582	12/3/2025	17.60
	6130688555	260020249	268582	12/3/2025	29.50
	6130687777	260020249	268440	11/25/2025	37.00
	6130687778	260020249	268440	11/25/2025	21.20
	6130687781	260020249	268440	11/25/2025	8.80
	6130686540	260020249	268440	11/25/2025	12.60
	6130686555	260020249	268440	11/25/2025	15.80
	6130686590	260020249	268440	11/25/2025	22.50
	6130686612	260020249	268440	11/25/2025	21.20

Expenditure Summary Report

From Date: 11/20/2025
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
VESTIS SERVICES, LLC	6130686613	260020249	268440	11/25/2025	3.00
	6130686459	260020249	268440	11/25/2025	18.40
	6130686460	260020249	268440	11/25/2025	13.40
	6130685949	260020249	268440	11/25/2025	8.60
	6130682653	260020249	268440	11/25/2025	8.60
VESTIS SERVICES, LLC Total					846.80
VOGELSANG, CLAYE R	V115490		5104	12/8/2025	45.00
VOGELSANG, CLAYE R Total					45.00
WAGNER, BETH ANN	Ice scrapers-white		50164	12/16/2025	14.97
WAGNER, BETH ANN Total					14.97
WALKER, VALENTINE S	Banquet Photos		49533	11/24/2025	55.60
WALKER, VALENTINE S Total					55.60
WATSON, ROBERT B	NCHS CISA SPR 2026	263010062	268583	12/3/2025	300.00
WATSON, ROBERT B Total					300.00
WATTS COPY SYSTEMS, INC. - LEASING	40701111	260010023	268455	12/3/2025	20,665.48
	40683689	260010022	268455	12/3/2025	53,267.14
	40573889	260010020	268441	11/25/2025	9,174.67
WATTS COPY SYSTEMS, INC. - LEASING Total					83,107.29
WAUBONSIE VALLEY HIGH SCHOOL	Shootout t-shirts		50137	12/11/2025	275.00
	NCHS BSKTB B 120625	263010069	268625	12/10/2025	275.00
WAUBONSIE VALLEY HIGH SCHOOL Total					550.00
WEBER, DAVID JONATHAN	K-8 Night		49541	11/25/2025	342.32
	3D Filament Nov		49517	11/20/2025	100.03
	REIM STEM SUP 110925	263020242	268584	12/3/2025	48.27
WEBER, DAVID JONATHAN Total					490.62
WEBSTER, SHELLEY C	MILES 2025 NOV		268585	12/3/2025	36.96
WEBSTER, SHELLEY C Total					36.96
WEHMEYER WOOD, CANDICE JOE	V32369165		7258	12/10/2025	21.96
	V11017336		7258	12/10/2025	62.56
	V47358919		7248	12/1/2025	133.44
	V76450714		7248	12/1/2025	54.11
WEHMEYER WOOD, CANDICE JOE Total					272.07
WELCH, MEAGAN LEIGH	MILES 2025 AUG		268586	12/3/2025	45.85
	MILES 2025 SEPT		268586	12/3/2025	34.23
	MILES 2025 OCT		268586	12/3/2025	79.73
	REIM BFAST 112025	260080222	268586	12/3/2025	79.45
WELCH, MEAGAN LEIGH Total					239.26
WHEELER, KATELYNN ELIZABETH	Kitchen supplies		50099	11/24/2025	77.35
	Coffee shop Supply		50075	11/20/2025	85.40
WHEELER, KATELYNN ELIZABETH Total					162.75
WILLIAMS, DAWN ELAINE	MILES 2025 NOV		268587	12/3/2025	5.46
WILLIAMS, DAWN ELAINE Total					5.46
WILLIAMS, SARA E	REIM JWPEPPER 1125	263020243	268588	12/3/2025	431.39
WILLIAMS, SARA E Total					431.39
WILLIAMSON, LAURA	V23739		5351	12/11/2025	59.96

Expenditure Summary Report

From Date: 11/20/2025
To Date: 12/16/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
WILLIAMSON, LAURA Total					59.96
WINCHESTER, KATIE ANN	V80396428		15930	12/11/2025	52.40
WINCHESTER, KATIE ANN Total					52.40
WINSUPPLY	392315 01	260020687	268589	12/3/2025	18.86
	392067 01	260020666	268442	11/25/2025	105.42
	392097 01	260020666	268442	11/25/2025	21.63
	392012 01	260020666	268442	11/25/2025	37.32
WINSUPPLY Total					183.23
WITZIG, DAVID G	BBall Scouting		50138	12/11/2025	129.99
	Gift cards		50119	12/3/2025	200.00
	Team shirts		50100	11/24/2025	483.67
	Tripod, pointers		50105	11/25/2025	50.97
WITZIG, DAVID G Total					864.63
WOLLENWEBER, SARAH KATHLEEN	V78390257		7240	11/20/2025	32.97
WOLLENWEBER, SARAH KATHLEEN Total					32.97
WRIGHT, MEGAN K	NC110125		50076	11/20/2025	105.00
WRIGHT, MEGAN K Total					105.00
XEROX IT SOLUTIONS	7068790	260040165	268590	12/3/2025	100.00
XEROX IT SOLUTIONS Total					100.00
ZABUKOVEC, MELISSA	MILES 2025 NOV		268591	12/3/2025	42.00
ZABUKOVEC, MELISSA Total					42.00
ZALUCHA, KEVIN	V37594330		5210	12/15/2025	1,088.47
ZALUCHA, KEVIN Total					1,088.47
ZBROZEK, ADAM W	IHSA lunch		50101	11/24/2025	101.28
ZBROZEK, ADAM W Total					101.28
ZEMAN, JOSEPH	V27396291		7261	12/11/2025	63.32
	V40996390		7257	12/8/2025	485.51
	V35188394		7249	12/1/2025	79.40
ZEMAN, JOSEPH Total					628.23
ZIEBART SUPERSTORE	81988	260040180	268592	12/4/2025	4,868.00
	81989	260040181	268592	12/4/2025	4,868.00
ZIEBART SUPERSTORE Total					9,736.00
ZIMMERMAN, CLAIRE CHRISTINE	Hyvee Incentives		49534	11/24/2025	50.00
ZIMMERMAN, CLAIRE CHRISTINE Total					50.00
ZIONS BANCORPORATIONS, NATIONAL ASSOC.	V74161326		0	11/25/2025	5,689,225.00
ZIONS BANCORPORATIONS, NATIONAL ASSOC. Total					5,689,225.00
Grand Total					9,279,513.01

Expenditure Summary Report

From Date: 11/20/2025
 To Date: 12/16/2025

Fund	Amount
07	32,994.47
08	1,839,909.25
10	1,029,886.61
20	236,544.37
30	5,730,855.15
40	12,856.11
60	94,301.00
80	88,170.32
90	43,993.01
99	170,002.72
Grand Total	9,279,513.01

Expenditure Summary Report

From Date: 11/19/2025
To Date: 11/19/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
COLENE HOOSE ELEMENTARY SCHOOL	V67346395		5208	11/19/2025	27.30
COLENE HOOSE ELEMENTARY SCHOOL Total					27.30
GUTIERREZ, ANDREA MARIE	V71987543		9597	11/19/2025	14.99
GUTIERREZ, ANDREA MARIE Total					14.99
HOLLAND, ANITA	V60689658		15893	11/19/2025	56.17
HOLLAND, ANITA Total					56.17
ILLINOIS MUSIC EDUCATION ASSOCIATION	28519		9595	11/19/2025	40.00
ILLINOIS MUSIC EDUCATION ASSOCIATION Total					40.00
KINGSLEY JUNIOR HIGH SCHOOL	V74329043		15894	11/19/2025	-
KINGSLEY JUNIOR HIGH SCHOOL Total					-
MCLEAN CO UNIT DIST NO 5	V398235		0	11/19/2025	19.98
MCLEAN CO UNIT DIST NO 5 Total					19.98
MERCER, KAREN JANE	V4197702		9596	11/19/2025	21.51
MERCER, KAREN JANE Total					21.51
PEPSI COLA GENERAL BOT, INC	V43099783		15895	11/19/2025	293.50
PEPSI COLA GENERAL BOT, INC Total					293.50
Grand Total					473.45

Expenditure Summary Report

From Date: 11/19/2025
To Date: 11/19/2025

Fund	Amount
99	473.45
Grand Total	473.45

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2025-2026

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	10	11/01/2025	11/15/2025	11/28/2025
Certified - Semi	10.1	11/01/2025	11/15/2025	11/28/2025
Certified - Semi	10.2	11/01/2025	11/15/2025	11/28/2025
Certified - Semi	10.3	11/01/2025	11/15/2025	12/01/2025
Certified - Semi	10.4	11/01/2025	11/15/2025	11/28/2025
Certified - Semi	11	11/16/2025	11/30/2025	12/15/2025
Certified - Semi	11.1	11/16/2025	11/30/2025	12/15/2025
Certified - Semi	11.2	11/16/2025	11/30/2025	12/15/2025
Certified - Semi	11.3	11/16/2025	11/30/2025	12/15/2025
Certified - Semi	11.4	11/16/2025	11/30/2025	12/15/2025
Classified - Semi	10	11/01/2025	11/15/2025	11/28/2025
Classified - Semi	10.1	11/01/2025	11/15/2025	11/28/2025
Classified - Semi	10.2	11/01/2025	11/15/2025	11/28/2025
Classified - Semi	10.3	11/01/2025	11/15/2025	11/28/2025
Classified - Semi	11	11/16/2025	11/30/2025	12/15/2025
Classified - Semi	11.1	11/16/2025	11/30/2025	12/15/2025
Classified - Semi	11.2	11/16/2025	11/30/2025	12/15/2025

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
Certified - Semi - Period Number: 10					
10	3,524,908.10	0.00	235,856.49	479,560.50	4,240,325.09
50	0.00	48,745.08	0.00	0.00	48,745.08
80	4,439.17	0.00	528.17	707.50	5,674.84
Period Total:	\$3,529,347.27	\$48,745.08	\$236,384.66	\$480,268.00	\$4,294,745.01
Certified - Semi - Period Number: 11					
10	3,587,058.04	0.00	239,473.96	480,768.00	4,307,300.00
50	0.00	49,648.17	0.00	0.00	49,648.17
80	4,439.17	0.00	528.17	707.50	5,674.84
Period Total:	\$3,591,497.21	\$49,648.17	\$240,002.13	\$481,475.50	\$4,362,623.01
Classified - Semi - Period Number: 10					
10	1,012,487.54	0.00	2,339.51	286,906.50	1,301,733.55
20	301,528.53	0.00	1,013.95	48,880.00	351,422.48
40	9,797.97	0.00	0.00	2,415.00	12,212.97
50	0.00	96,531.37	0.00	0.00	96,531.37
51	0.00	0.00	92,224.71	0.00	92,224.71
80	11,383.34	0.00	550.52	1,987.00	13,920.86
Period Total:	\$1,335,197.38	\$96,531.37	\$96,128.69	\$340,188.50	\$1,868,045.94
Classified - Semi - Period Number: 11					
10	1,055,688.24	0.00	2,539.18	283,589.00	1,341,816.42
20	323,807.37	0.00	1,013.95	48,880.00	373,701.32
40	9,543.72	0.00	0.00	2,415.00	11,958.72
50	0.00	101,361.53	0.00	0.00	101,361.53
51	0.00	0.00	97,333.88	0.00	97,333.88
80	11,383.34	0.00	550.52	1,987.00	13,920.86
Period Total:	\$1,400,422.67	\$101,361.53	\$101,437.53	\$336,871.00	\$1,940,092.73

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
Certified - Semi - Period Number: 10.1					
10	82,721.25	0.00	696.50	805.00	84,222.75
50	0.00	1,198.99	0.00	0.00	1,198.99
Period Total:	\$82,721.25	\$1,198.99	\$696.50	\$805.00	\$85,421.74
Certified - Semi - Period Number: 10.2					
10	15,722.76	0.00	0.00	0.00	15,722.76
50	0.00	1,202.69	0.00	0.00	1,202.69
Period Total:	\$15,722.76	\$1,202.69	\$0.00	\$0.00	\$16,925.45
Certified - Semi - Period Number: 11.1					
10	67,570.00	0.00	603.29	805.00	68,978.29
50	0.00	979.31	0.00	0.00	979.31
Period Total:	\$67,570.00	\$979.31	\$603.29	\$805.00	\$69,957.60
Certified - Semi - Period Number: 11.2					
10	16,320.50	0.00	0.00	0.00	16,320.50
50	0.00	1,248.44	0.00	0.00	1,248.44
Period Total:	\$16,320.50	\$1,248.44	\$0.00	\$0.00	\$17,568.94
Classified - Semi - Period Number: 10.1					
10	748.58	0.00	0.00	402.50	1,151.08
50	0.00	57.27	0.00	0.00	57.27
51	0.00	0.00	45.97	0.00	45.97
Period Total:	\$748.58	\$57.27	\$45.97	\$402.50	\$1,254.32
Certified - Semi - Period Number: 10.3					
10	1,750.00	0.00	21.88	402.50	2,174.38
50	0.00	25.38	0.00	0.00	25.38
Period Total:	\$1,750.00	\$25.38	\$21.88	\$402.50	\$2,199.76
Classified - Semi - Period Number: 10.2					
10	1,084.93	0.00	0.00	402.50	1,487.43
50	0.00	83.00	0.00	0.00	83.00
51	0.00	0.00	78.87	0.00	78.87
Period Total:	\$1,084.93	\$83.00	\$78.87	\$402.50	\$1,649.30
Certified - Semi - Period Number: 10.4					
10	7,495.74	0.00	451.30	805.00	8,752.04
50	0.00	108.39	0.00	0.00	108.39
Period Total:	\$7,495.74	\$108.39	\$451.30	\$805.00	\$8,860.43
Classified - Semi - Period Number: 10.3					
10	2,299.00	0.00	0.00	0.00	2,299.00
50	0.00	175.88	0.00	0.00	175.88
Period Total:	\$2,299.00	\$175.88	\$0.00	\$0.00	\$2,474.88
Certified - Semi - Period Number: 11.3					
10	5,319.44	0.00	858.18	0.00	6,177.62
50	0.00	77.33	0.00	0.00	77.33
Period Total:	\$5,319.44	\$77.33	\$858.18	\$0.00	\$6,254.95
Classified - Semi - Period Number: 11.1					

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	1,053.36	0.00	0.00	0.00	1,053.36
50	0.00	80.67	0.00	0.00	80.67
51	0.00	0.00	76.58	0.00	76.58
Period Total:	\$1,053.36	\$80.67	\$76.58	\$0.00	\$1,210.61

Classified - Semi - Period Number: 11.2

10	750.00	0.00	0.00	0.00	750.00
50	0.00	57.38	0.00	0.00	57.38
51	0.00	0.00	54.53	0.00	54.53
Period Total:	\$750.00	\$57.38	\$54.53	\$0.00	\$861.91

Certified - Semi - Period Number: 11.4

10	2,880.00	0.00	297.79	0.00	3,177.79
50	0.00	41.76	0.00	0.00	41.76
Period Total:	\$2,880.00	\$41.76	\$297.79	\$0.00	\$3,219.55

Grand Totals:	\$10,062,180.09	\$301,622.64	\$677,137.90	\$1,642,425.50	\$12,683,366.13
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End of Report

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
November 20, 2025 through December 17, 2025

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	32,994.47	0.00	0.00	32,994.47
08 Unit 5 Self-Funded Insurance	1,839,909.25	0.00	0.00	1,839,909.25
10 Educational	1,029,886.61	481,148.36	11,403,442.06	12,914,477.03
20 Operations & Maintenance	236,544.37	84,559.06	725,123.80	1,046,227.23
30 Debt Service	5,730,855.15	0.00	0.00	5,730,855.15
40 Transportation	12,856.11	89,900.78	24,171.69	126,928.58
50 Social Security	0.00	0.00	301,622.64	301,622.64
51 IMRF	0.00	0.00	189,814.54	189,814.54
60 Capital Projects	94,301.00	62,000.00	0.00	156,301.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	88,170.32	21,719.20	39,191.40	149,080.92
90 Life Safety	43,993.01	0.00	0.00	43,993.01
99 Student Activity Funds ⁴	170,476.17	0.00	0.00	170,476.17
Grand Total	\$9,279,986.46	\$739,327.40	\$12,683,366.13	\$22,702,679.99

¹ For funds 8 through 90, these bills were paid on and between 11/20/25 and 12/16/25. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 11/19/25 and 12/16/25. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$22,702,679.99.

 Alex Williams, President, Board of Education

 Date

 Mark Adams, Secretary, Board of Education

 Date



MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Statement of Revenues, Expenditures, And Changes In Fund Balances - Operating Funds
(Educational, Operations & Maintenance, Transportation, Social Security, IMRF and Tort)
Fiscal Year-To-Date Ending November 30, 2025

	Month-To-Date	Year-To-Date	Budget	% YTD Budget
REVENUE COLLECTED				
Local Sources:				
Property Taxes	2,594,113	69,522,273	152,823,276	45.5%
Personal Property Replacement Tax (PPRT)	-	950,867	2,754,091	34.5%
Food Service	319,743	1,255,874	3,040,000	41.3%
District Fees	49,228	1,397,877	1,673,302	83.5%
Other Local Sources	282,041	1,314,333	3,022,850	43.5%
State Sources:				
Evidence Based Funding	2,319,624	9,278,496	25,515,862	36.4%
Special Education	-	538,442	1,420,000	37.9%
Transportation Claim	-	1,698,971	6,388,801	26.6%
Early Childhood	175,000	1,387,432	2,226,686	62.3%
Other State Sources	8,988	166,695	2,074,782	8.0%
Federal Sources:				
Food Service	-	233,557	3,539,000	6.6%
ESEA Title I	-	1,542,167	2,604,729	59.2%
Special Education (IDEA)	-	1,833,694	3,434,140	53.4%
Medicaid Matching	74,678	1,356,982	1,400,000	96.9%
Other Federal Sources	-	1,502,227	2,731,711	55.0%
Total Revenue Collected	5,823,415	93,979,887	214,649,230	43.8%
EXPENDITURES PAID				
Instruction:				
Salaries & Benefits	8,601,320	40,912,789	102,646,213	39.9%
Other Objects	672,710	3,342,508	9,083,749	36.8%
Support Services - Pupil Related:				
Salaries & Benefits	1,533,597	7,728,719	18,867,379	41.0%
Other Objects	43,749	456,708	1,513,194	30.2%
Support Services - Other:				
Salaries & Benefits	2,440,262	12,903,684	30,216,301	42.7%
Other Objects	3,115,061	10,435,554	34,226,432	30.5%
Community Services	100,386	505,242	1,699,612	29.7%
Nonprogrammed Charges	1,905	1,595,624	2,125,444	75.1%
Capital Outlay	370,415	8,009,683	8,980,360	89.2%
Debt Service	-	46,224	46,224	100.0%
Total Expenditures Paid	16,879,406	85,936,735	209,404,908	41.0%
NET CHANGE IN FUND BALANCE BEFORE OTHER FINANCING SOURCES (USES)	(11,055,991)	8,043,151	5,244,322	
OTHER FINANCING SOURCES (USES)				
Proceeds from Issuance of Debt	-	49,096	49,096	100.0%
Proceeds from Fixed Asset Disposal	-	135,176	-	0.0%
Transfers In	-	-	5,500,000	0.0%
Other Sources	-	-	-	0.0%
Transfers Out	(9,170)	(2,090,821)	(2,949,447)	70.9%
Other Uses	-	-	-	0.0%
Total Other Financing Sources (Uses)	(9,170)	(1,906,549)	2,599,649	-73.3%
NET CHANGE IN FUND BALANCE	(11,065,160)	6,136,602	7,843,971	



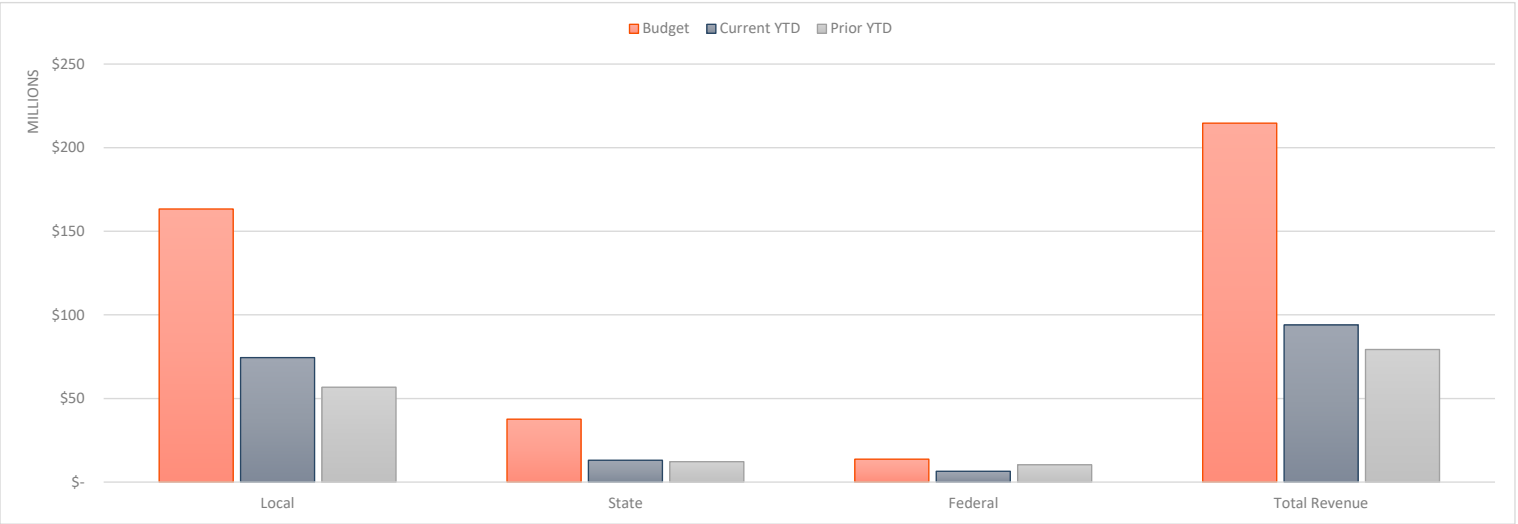
MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Statement of Fund Balances
Governmental Funds (Excluding Student Activity Funds) and Internal Service Funds
Fiscal Year-To-Date Ending November 30, 2025

	Fund Balance 7/1/2025	Revenues	Expenditures	Other Sources (Uses)	Fund Balance 11/30/2025	Interfund Receivable (Loan)	Cash Balance	Investments
GOVERNMENTAL FUNDS								
Operating Funds:								
Educational	28,471,465	75,523,796	68,819,525	(1,786,796)	33,388,940	-	16,470,976	19,700,000
Operations & Maintenance	1,967,407	8,142,048	7,629,579	(253,328)	2,226,548	-	2,351,641	-
Transportation	263,952	4,774,002	4,697,160	6,305	347,099	-	351,234	-
Social Security	1,483,916	1,591,015	1,436,643	-	1,638,288	-	1,638,371	-
Municipal Retirement (IMRF)	1,651,437	744,811	896,675	-	1,499,573	-	2,226,651	-
Tort Immunity	663,003	3,204,214	2,457,152	127,270	1,537,335	-	1,547,783	-
Total Operating Funds	34,501,181	93,979,887	85,936,735	(1,906,549)	40,637,783	-	24,586,657	19,700,000
Other Funds:								
Debt Service	7,755,515	9,109,273	7,894,773	2,090,821	11,060,835	-	2,932,853	8,127,983
Capital Projects	-	235	5,706	-	(5,471)	(200,000)	194,529	-
Working Cash	56,790,105	1,420,399	-	-	58,210,504	3,550,000	27,214,391	27,446,113
Fire Prevention & Safety	10,005,054	847,634	6,656,889	-	4,195,799	-	579,379	3,616,420
Total Other Funds	74,550,674	11,377,541	14,557,368	2,090,821	73,461,668	3,350,000	30,921,152	39,190,515
Total Governmental Funds	109,051,855	105,357,428	100,494,104	184,272	114,099,451	3,350,000	55,507,810	58,890,515
INTERNAL SERVICE FUNDS								
Self-Funded Insurance Fund	(923,978)	9,996,474	10,711,297	-	(1,638,801)	(3,350,000)	1,689,728	-

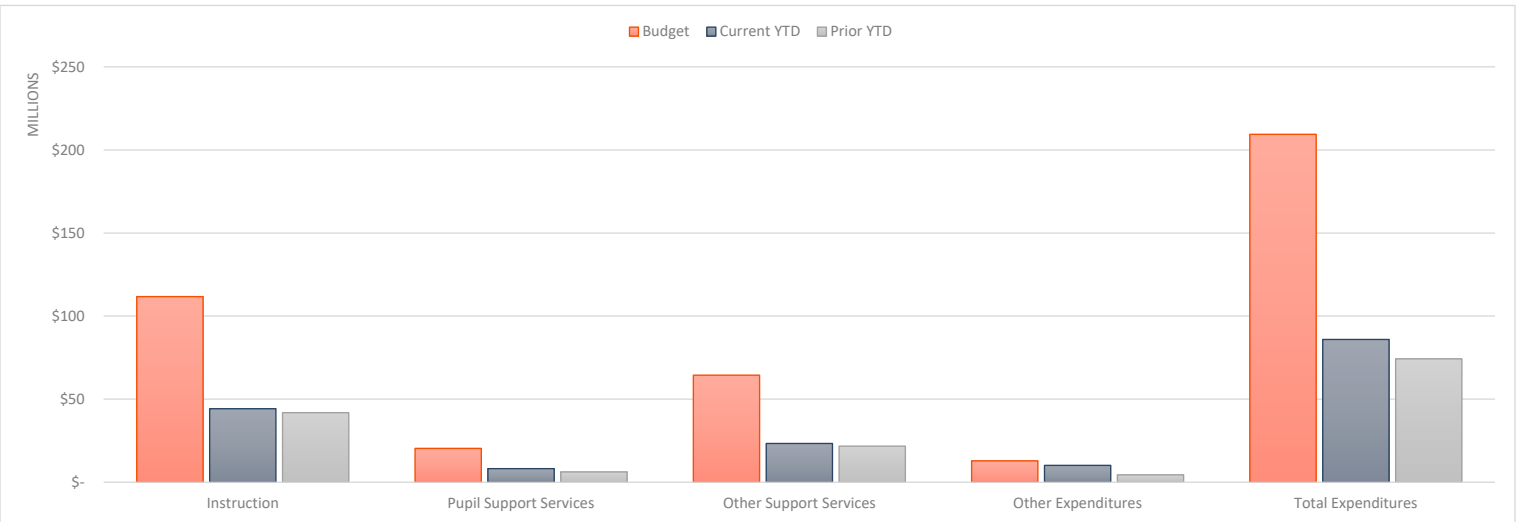


MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Operating Funds Dashboard
 (Educational, Operations & Maintenance, Transportation, Social Security, IMRF and Tort)
 Fiscal Year-To-Date Ending November 30, 2025

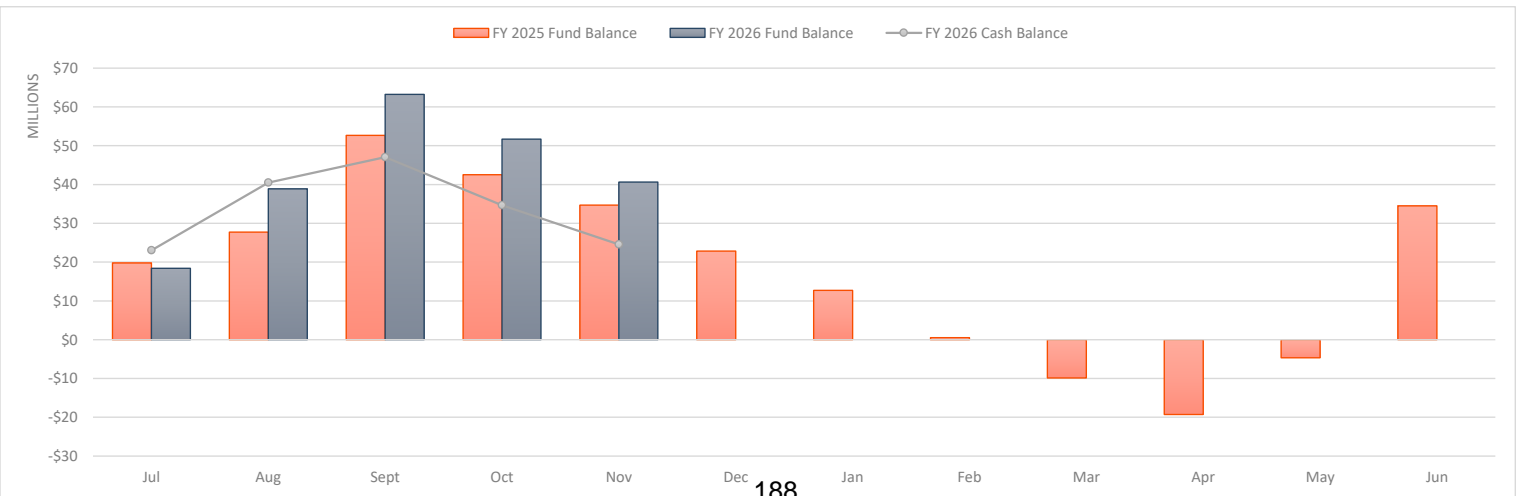
REVENUES - BUDGET, CURRENT YTD AND PRIOR YTD



EXPENDITURES - BUDGET, CURRENT YTD AND PRIOR YTD



FUND BALANCE & CASH BALANCE



**Exhibit - Request to Access Classroom(s) or Personnel for
Special Education Evaluation and/or Observation Purposes**

Student name: _____ DOB: _____

School Attending: _____ Grade: _____

The following information must be completed by individuals requesting to access a school building, facility, and/or educational programs or to interview District personnel or the student named above for the purpose of assessing the student's special education needs. Please complete this form and return it to the Building Principal or Program Director where the student is enrolled. He or she will contact you to coordinate your visit.

Parent/Guardian (Complete this section if the person making the request is the parent/guardian.)

Name: _____ Title: _____ Phone: _____

Address: _____

I am the parent/guardian of the above-named student and wish to observe my child in the following classroom/settings: _____
for the purpose of: _____

I am the parent/guardian of the above-named student and wish to observe the following classroom/settings which have been recommended for my child: _____
for the purpose of: _____

Observations are limited to one hour or one class period per school quarter.

Independent Evaluator or Other Qualified Professional (Complete this section if the person making the request is not the parent/guardian.)

Name: _____ Agency/Company: _____

Phone: _____ Email address: _____

Address: _____

My professional training and/or licensure or certification, if applicable, is (check all that apply):

- Teacher, certified in the areas of: _____ Illinois certified? Y N
- Clinical Psychologist School Psychologist
- Licensed Clinical Social Worker Licensed Social Worker
- School Social Worker Occupational Therapist
- Physical Therapist Speech/Language Pathologist
- Audiologist Psychiatrist
- Registered Nurse Certified School Nurse
- Other qualified professional (list credentials): _____

I have been requested by the above named student's parent/guardian to conduct an evaluation of the student for the purpose of: _____

As part of this evaluation, I am requesting the following for the length of time noted (check all that apply):

Observation of student in the following classroom(s) /setting(s): _____
Duration: _____

Opportunity to interview the following personnel believed to work with the student: _____
Duration: _____

Opportunity to interview the student.

I will need more than one hour or one class period for my visit for the following reason(s): _____
Duration: _____

Student records, as noted in the attached, signed Authorization to Release Student Record Information.

Acknowledgement *(To be completed by the person making the access request.)*

I understand that the District will allow me reasonable access to the school, school facilities, or educational programs or individual(s) I have requested as related to the purpose of my visit. I have been provided with a copy of Administrative Procedure 6.120-AP2, *Access to Classrooms and Personnel*, and agree to comply with its terms and conditions. I further understand that during my visit, I must honor all students' confidentiality rights and refrain from any re-disclosure of such records, information, and/or observations.

Signature of Individual Requesting Access

Date

Parent/Guardian Verification *(Must be completed whenever an independent evaluator or other qualified professional requests access.)*

I, _____, am the parent/guardian of the above-named student, and I confirm that I have requested an evaluation of my child by the individual named herein, for the stated purpose(s). If requested above, I consent to my child being interviewed by the named evaluator as part of this visit understanding that the District has not conducted a background check on the evaluator. I have no reason to believe the evaluator poses a safety risk to my child or others. I further understand and agree that it is my responsibility to notify the District in writing if I end my working relationship with the named evaluator prior to the completion of the tasks outlined herein and that the District otherwise will work with the evaluator to provide reasonable access to the school, school facility, personnel, or my child at mutually agreed upon times and in a manner that is least disruptive to the school setting or my child's academic program.

Parent/Guardian Signature:

Date:

Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time enrollment in the District's regular education program on a space-available basis. All requests for part-time enrollment of nonpublic school students must be submitted in writing to the Superintendent or designee before May 1 of the school year prior to the school year for which the request is made. The District also considers requests of currently enrolled students for part-time enrollment in the District/part-time enrollment in a nonpublic school. Factors to be considered when reviewing a request of a currently enrolled student for part-time enrollment include, but are not limited to:

1. The reasons for the request (e.g. to receive third-party services during the regular school day); and
2. The plan for the student's part-time enrollment in a nonpublic school.

A student accepted for part-time enrollment must comply with all discipline and attendance requirements established by the school. The parent/guardian of a student accepted for part-time enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes shall be the responsibility of the parent/guardian.

Students with a Disability

The District accepts for part-time enrollment those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's Individualized Educational Program on the basis of the child's disabling condition or as the special education program location may require.

Co-Curricular and Extracurricular Activities

A student accepted for part-time enrollment may participate in any co-curricular activity associated with a District class in which he or she is enrolled. A student accepted for part-time enrollment may also participate in any other extracurricular activities, including athletic and non-athletic extracurricular activities, provided:

- (1) in the case of extracurricular activities not subject to interscholastic competition the student attends a District school for at least five course periods during the regular school day, excluding lunch; and
- (2) in the case of Illinois High School Association (IHSA) interscholastic competition:
 - (a) the student attends a District school for at least five course periods during the regular school day, excluding lunch, and is passing said coursework; and

Adopted: July 9, 1997
Reviewed: November 2025
Amended: December 17, 2025

- (b) the student's participation in interscholastic competition adheres to IHSA regulations.
- (3) in the case of Illinois Elementary School Association (IESA) interscholastic competition:
 - (a) the student or parent of the student provides evidence from a third-party instructor on a weekly basis for any coursework to be counted towards the minimum IESA eligibility requirements:
 - (1) that the coursework would be accepted by the District if the student enrolled on a full-time basis; and
 - (2) that the student is passing the coursework; and
 - (b) the student's participation in interscholastic competition adheres to IESA regulations.

The administration shall have sole discretion to determine whether coursework would be accepted by the District if the student were enrolled on a full-time basis and whether the student is passing coursework. If evidence is not provided to the District by the end of the regular school day on the date eligibility is determined each week, the part-time student will not be eligible to participate in interscholastic competitions that take place the following week (starting on Monday and ending the following Sunday).

A part-time student who participates in a co-curricular or extracurricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, including home school, enrolls in the District will:

- (1) be assigned to a grade level according to academic proficiency, and/or
- (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank and/or determination of Cum Laude or Summa Cum Laude designation.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board Policy 7.30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

LEGAL REF.: 105 ILCS 5/10-20.24 and 5/14-6.01.

CROSS REF.: 4.110 (Transportation), 6.170 (Title I Programs), 6.190 (Extracurricular Activities),
6.320 (High School Credit for Proficiency), 7.30 (Student Assignment and Intra-
District Transfer), 7.300 (Extracurricular Athletics)

Agency and Law Enforcement Requests

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board Policy 7.10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement agency requests occur at school.

Immigration Status Considerations

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent/guardian from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge or the student's or associated person's actual citizenship or immigration status, subject to the requirements of 105 ILCS 5/22-105(c)(3).
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

Responding to Agency and Law Enforcement Requests

The Superintendent or designee shall develop procedures to manage requests by agency officials or law enforcement agencies to interview students at school. Procedures will:

1. Recognize individual student rights and privacy;
2. Recognize the potential impact an interview may have on an individual student;
3. Minimize potential disruptions;
4. Foster a cooperative relationship with government agencies and law enforcement agencies; and

5. Maintain discipline and recognize that school employees stand in the relationship of parents and guardians to the students during the school day;
6. Comply with State law including, but not limited to, ensuring that before an outside law enforcement agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:
 - a. Notify or attempt to notify the student's parent/guardian and document the time and manner in writing;
 - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
 - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from outside law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c)(4).

LEGAL REF.: U.S. Constitution, Amend. IV.
8 U.S.C. §1373 and §1644.
Plyer v. Doe, 457 U.S. 202 (1982).
Ill. Constitution, Art. I, §6.
105 ILCS 5/10-20.64, 5/22-88.
55 ILCS 80/, Children's Advocacy Center Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/31-1 et seq., Interference with Public Officers Act.
725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2.160 (District Legal Services), 2.260 (Uniform Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited), 5.90 (Abused and Neglected Child Reporting), 7.10 (Equal Educational Opportunities), 7.130 (Student Rights and Responsibilities), 7.140 (Search and Seizure), 7.190 (Student Behavior)

Administrative Procedure – Managing Agency and Outside Law Enforcement Requests

The District responds to all requests from various government agencies and law enforcement agencies regarding access to school property, records, students, and staff. The Attorney for the District should be consulted, as needed, regarding the legal requirements presented by this Administrative Procedure.

The Ill. Council of School Attorneys, with participation from the DuPage County State's Attorney's Office and Regional Superintendent of Schools, developed *Guidelines for Interviews of Students at School by Law Enforcement Authorities (ICSA Guidelines)* to assist law enforcement agencies and school officials in determining when it is appropriate for law enforcement agencies or the Ill. Dept. of Children and Family Services to interview students at school or while participating in school-related activities. The document is available at: <https://www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/>.

Use this procedure to implement 105 ILCS 5/22-105(c)(4), added by P.A. 104-0288, eff. July 1, 2026, for reviewing and authorizing requests from government agencies and/or outside law enforcement agents attempting to enter a school or school facility, in particular requests relating to citizenship or immigration status. Use the *ICSA Guidelines* and this procedure in consultation with the Board Attorney to customize the District's response to any agency or law enforcement requests.

The topics outlined in this Administrative Procedure include: Glossary of Terms; Procedures, Roles, and Responsibilities; and Training.

Glossary of Terms

Citizenship or immigration status means all matters regarding citizenship of the United States or any other country or the authority or lack thereof to reside in or otherwise to be present in the United States, including an individual's nationality and country of citizenship.

Outside law enforcement agent means an agent of federal, State, or local law enforcement authorized with the power to arrest or detain individuals or manage the custody of detained individuals for a law enforcement purpose, including civil immigration enforcement. Law enforcement agent does not include a School Resource Officer (SRO) as defined in 105 ILCS 5/10-20.68 and below.

Nonjudicial warrant means a warrant issued by a federal, State, or local agency authorized with the power to arrest or detain individuals or manage the custody of detained individuals for any law enforcement purpose, including civil immigration enforcement. Nonjudicial warrant includes an immigration detainer or civil immigration warrant as defined in the Illinois TRUST Act. Nonjudicial warrant does not include a criminal warrant issued upon a judicial determination of probable cause, in compliance with the requirements of the Fourth Amendment to the U.S. Constitution and Section 6 of Article I of the Ill. Constitution.

Prevailing party includes any party: (1) who obtains some of their requested relief through a judicial judgment in their favor; (2) who obtains some of their requested relief through a settlement agreement approved by the court; or (3) whose pursuit of a non-frivolous claim was a catalyst for a unilateral change in position by the opposing party relative to the relief sought.

School means every public school, school district, and governing body, including a special charter district or charter school, organized under this Code, and its agents, including a contracted party.

Adopted: December 8, 2010
Reviewed: November 2025
Amended: December 17, 2025

School resource officer (SRO) means a law enforcement officer who has been primarily assigned to a school or the District under a memorandum of understanding between a law enforcement agency and the District.

Actor	Action
Superintendent	<p>Ensures the District does not use procedures or engage in practices that, due to the actual or perceived citizenship or immigration status of a student or a student’s parent/guardian, have the effect of:</p> <ol style="list-style-type: none"> 1. Excluding a student from participation in, or denying the benefits of, any District program or activity. 2. Excluding participation of the student’s parent/guardian from parental engagement activities or programs. Examples of prohibited practices include, but are not limited to: requesting or collecting information or documentation from a student or the student’s parent/guardian about citizenship or immigration status unless required by State or federal law; and designating immigration status, citizenship, place of birth, nationality, or national origin as directory information. <p>Ensures the District does not:</p> <ol style="list-style-type: none"> 1. Threaten to disclose anything related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person or entity or an immigration or law enforcement agency. 2. Disclose anything related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person or entity or an immigration or law enforcement agency if the school does not have direct knowledge of the student’s or associated person’s actual citizenship or immigration status, subject to applicable State and federal requirements governing the disclosure of such records or information. 3. Disclose anything related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student’s or associated person’s actual citizenship or immigration status, subject to applicable state and federal requirements governing the disclosures of such records or information. <p>Develops a process for documenting all interactions with outside law enforcement agents while on a school’s premises and for monitoring or accompanying agents during the process.</p> <p>Reviews current Board policies and administrative procedures to ensure that no discriminatory practices are in place regarding citizenship or immigration status.</p>

Adopted: December 8, 2010
 Reviewed: November 2025
 Amended: December 17, 2025

	<p>Ensures that no questions related to citizenship or immigration status are asked during enrollment, unless explicitly required by federal or State law.</p> <p>Prohibits requesting or collecting information or documentation from a student or the student's parent/guardian about citizenship or immigration status, unless required by State or federal law.</p> <p>Determines changes as needed to the District's designation of directory information to prevent collection of information relating to immigration status, citizenship, place of birth, nationality, or national origin.</p> <p>Develops a standardized form for documenting law enforcement requests for access to students, school grounds, or records. See Exhibit 7.150-AP1, E1, <i>Record of Agency and Law Enforcement Requests</i>. Ensures all such documentation is reviewed by the Attorney for the District and appropriately maintained.</p>
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Requests for Access by Outside Law Enforcement Agents

<p>Building Principal or Administrator</p>	<p>Requests the purpose of the outside law enforcement agent's visit. Verifies the outside law enforcement agent's credentials (name, title, badge number, and law enforcement agency or unit) and any legal process, including judicial warrants, nonjudicial warrants, and subpoenas. Records this and the other information needed to complete Exhibit 7.150-AP1, E1, <i>Record of Agency and Law Enforcement Requests</i>.</p> <p style="padding-left: 40px;">Note: Federal law prohibits photocopying or scanning of a federal employee's badge, identification card, or insignia, but notes should be made of the showing of the badge, or giving of a business card, and of any information on the badge without making a scan or copy.</p> <p>Communicates to the outside law enforcement agent that the District is consulting with the Attorney for the District and will respond as soon as possible or with an estimated amount of time if available. If the outside law enforcement agent claims there are exigent circumstances and they are unable to wait (see below).</p> <p>Contacts the Attorney for the District to discuss the request and provides the Attorney for the District with any legal process received from the outside law enforcement agent. The Attorney for the District will determine whether a warrant is a judicial warrant, an Immigration and Customs Enforcement (ICE) administrative warrant, or another administrative agency warrant. If a subpoena is presented seeking student records, the Attorney for the District will direct that the student's parent/guardian be informed immediately.</p> <p>Notifies and seeks consent from a student's parent/guardian, or from the student if the student is 18 years old or older or emancipated, prior to allowing access to the student unless such access is in:</p>
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	<ol style="list-style-type: none">1. Compliance with a judicial warrant or subpoena that restricts disclosures of the information to the student's parent/guardian; or2. Exigent circumstances (see below). <p>If notice to and consent from a student's parent/guardian cannot be made prior to allowing access to the student, the notice should be made as soon as possible unless the outside law enforcement agent requests the parent/guardian not be notified because:</p> <ol style="list-style-type: none">1. There is a risk that notification to the student's parent/guardian may pose imminent danger to the health or safety of the student, other students, school employees, or other persons in the community; or2. The student's parent(s)/guardian(s) are suspected of serious criminal activity or of co-involvement with the student in criminal activity. <p>Requests by outside law enforcement agents not to notify the parent/guardian should be in writing.</p> <p>Documents attempts to notify the student's parent/guardian.</p> <p>Monitors and accompanies the outside law enforcement agent while on school premises and documents the interaction including any interview.</p> <p><u>Requests for the District to Comply under Exigent Circumstances</u></p> <p>If the outside law enforcement agent claims exigent circumstances:</p> <ol style="list-style-type: none">1. Explains to the outside law enforcement agent the District's need to take caution and contact the Attorney for the District as well as to notify the student's parent/guardian. If the agent insists on exigent circumstances, then complies with the agent's request while providing an escort to monitor and accompany the agent;2. Consults the Attorney for the District immediately;3. Contacts the student's parent/guardian unless the outside law enforcement agent requests the parent/guardian not be notified because:<ol style="list-style-type: none">a. There is a risk that notification to the student's parent/guardian may pose imminent danger to the health or safety of the student, other students, school employees, or other persons in the community; or
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	<p>b. The student's parent(s)/guardian(s) are suspected of serious criminal activity or of co-involvement with the student in criminal activity;</p> <p>4. Documents the outside agent's claim of exigent circumstances. See Exhibit 7.150-AP, E1 <i>Record of Agency and Law Enforcement Requests</i>.</p> <p>Outside law enforcement agent access to a student for immigration enforcement purposes is not an exigent circumstance. Examples of exigent circumstances include, but are not limited to the follow instances:</p> <ol style="list-style-type: none">1. There is a risk that delay in access to the student may pose imminent danger to the health or safety of students, school employees, or other persons in the community. In such case, the student's parent/guardian will be contacted as soon as soon as possible once the imminent danger is no longer present.2. Law enforcement authorities need to act promptly to prevent destruction of evidence of a serious crime, or flight from the jurisdiction by a person suspected of serious criminal activity. <p><u>Requests to Take a Student into Custody</u></p> <p>Consults the Attorney for the District immediately.</p> <p>No student shall be removed from the school by an outside law enforcement agent without the consent of a parent/guardian, except upon service of a valid warrant of arrest, in cases of warrantless temporary protective custody, or when probable cause for arrest exists. When an outside law enforcement officer has no warrant and asserts that probable cause exists, the Building Principal or designee will inform the outside law enforcement officer that removal of the student from the school should occur through the least disruptive means as possible (i.e. through the shortest, least conspicuous route), as determined by the Building Principal or designee. To minimize disruption, consider offering to have the individual student escorted to the office by a staff member instead. If a parent/guardian is absent, the Building Principal or designee and one other adult witness, selected by the Building Principal or designee, will be present during the removal of the student from the school building.</p> <p>Note: A judicial warrant authorizes the agent to enter the school and go directly to the person who is the subject of the warrant.</p> <p><u>Requests to Question a Student</u></p> <p>Consults the Attorney for the District immediately if a warrant, court order, or subpoena is presented.</p>
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	<p>Notifies the student's parent/guardian of the request unless the outside law enforcement agent requests the parent/guardian not be notified because:</p> <ol style="list-style-type: none"> 1. There is a risk that notification to the student's parent/guardian may pose imminent danger to the health or safety of the student, other students, school employees, or other persons in the community; or 2. The student's parent(s)/guardian(s) are suspected of serious criminal activity or of co-involvement with the student in criminal activity; or 3. Law enforcement authorities need to act promptly to prevent destruction of evidence of a serious crime, or flight from the jurisdiction by a person suspected of serious criminal activity.. <p>At the discretion of the school administration, parents/guardians notified of a request by an outside law enforcement agent to question their student should be given the opportunity to be present unless there are exigent circumstances. If a parent/guardian is absent, the Building Principal or designee should be present during any interview.</p> <p>If questioning is going to take place during school hours, arranges to make a private office location available. Alternatively, asks the agent to wait and arranges a meeting time after school or away from school.</p> <p>Documents all consent granted.</p> <p><u>Requests for Student Records</u></p> <p>Informs the outside law enforcement agent that the school does not collect immigration documentation.</p> <p>Explains to the outside law enforcement agent that most student records are confidential under federal and State student records laws and cannot be immediately released.</p> <p>Note: Parents/guardians have the right to be informed of all directory information and to opt out of directory information even if the records sought by the law enforcement agent appear to be directory information.</p> <p>Informs the outside law enforcement agent that the District requires time to cross-check the agent's request with the list of students for whom directory information is not available due to opt out by the student's parent/guardian.</p> <p>Explains to the outside law enforcement agent that the Attorney for the District is reviewing the matter so that the District may respond in compliance with law.</p>
Attorney for the District	Immediately notifies the Superintendent or designee.

	<p>Provides legal guidance to Building Principals and Administrators and reviews any legal documentation provided, including judicial warrants, nonjudicial warrants, and subpoenas.</p>
<p>Classroom Teachers</p>	<p>If in a position of responding to an outside law enforcement agent, e.g., while in the front office, at a door as a door monitor, or anywhere on school grounds, follows the procedures for All School Personnel below.</p>
<p>All School Personnel</p>	<p>Refrain from disclosing or threatening to disclose anything related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any person, entity, or immigration or law enforcement agency, unless directed by the Superintendent, Building Principal, or designee.</p> <p>Respond courteously to an outside law enforcement agent by informing the agent that only an authorized administrator may provide responses to law enforcement requests regarding students, employees, or records.</p> <p style="text-align: center;">Note: Public-facing staff should not speculate or try to answer any of the agent’s questions.</p> <p>Inform the outside law enforcement agent that the Building Principal or Administrator will be notified.</p> <p>Call the Building Principal or Administrator using any method available, e.g., telephone, walkie talkie, public announcement system, to request to meet the outside law enforcement agent in a designated location (front office) and escort the agent to that location if necessary.</p> <p>Ask the law enforcement agent to please wait in the designated location.</p> <p style="text-align: center;">Note: This is a complicated determination that may be made by the Superintendent, Building Principal, or designee. A federal law enforcement agent must have certain authorization to enter an area of a school building that is not open to the public, specifically in one of the following ways:</p> <p>A judicial warrant issued by a federal judge or magistrate. Only the Attorney for the District or the Superintendent or designee, in the absence of the Attorney for the District, should verify that such a warrant is presented.</p> <p>Consent from the Superintendent, Building Principal or Administrator, or designee. The Superintendent, Building Principal or Administrator, or designee can grant consent to access the building but is not required to grant consent. Even if consent is granted, the outside law enforcement agent should be escorted by a Building Principal or Administrator, or designee at all times.</p> <p>Exigent circumstances, such as risk to public safety or destruction of evidence. If a law enforcement agent states that</p>

	<p>exigent circumstances exist, document that the officer relied on this standard and allow the agent to proceed with an escort.</p> <p>Call the Superintendent, Building Principal or Administrator, or designee based on the priority list until the Superintendent, Building Principal or Administrator, or designee is found and confirms ability to promptly respond in person to the office in need or communicate with the agent over the phone.</p>
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Requests for Access by the Illinois Department of Children and Family Services (DCFS)

<p>Building Principal or Administrator</p>	<p>Follows the Agreed Protocol for Child Abuse and Neglect Reporting by and Between Unit 5 and DCFS adopted by the Board as Exhibit 7.150-E1.</p> <p>Notifies the school resource officer (SRO) or local law enforcement and the Attorney for the District of a DCFS investigator's request to interview a student at school, verify the investigator's name and State of Illinois identification badge, review any papers pertaining to a legal process, and obtain a completed copy of the School Protocol Letter from the investigator. If the DCFS investigator presents a court order, an interview must be allowed. If no court order is presented by DCFS, the Building Principal or designee will allow reasonable access to interview the student.</p> <p>Makes a written record of the DCFS investigator's name, request, and any accompanying paperwork.</p> <p>Coordinates the timing with DCFS and the SRO or local law enforcement of any notifications to the student's parents/guardians that the student is subject to an interview.</p> <p>If the DCFS investigator does not want parent(s)/guardian(s) to be notified or present during the interview, this stipulation should be in writing and signed by the DCFS agent.</p> <p>Interviews will be conducted in a private, interior setting. The Building Principal or designee will be present during the interview and sign a CANTS 23 (non-disclosure form).</p> <p>If circumstances warrant, the student may be removed from school by the DCFS investigator pursuant to the Juvenile Court Act, or if a law enforcement officer or a DCFS investigator assumes temporary protective custody pursuant to the Illinois Abused and Neglected Child Reporting Act. The Building Principal or designee will request that the DCFS investigator/agent or law enforcement officer</p> <ol style="list-style-type: none"> 1. Sign an appropriate document memorializing that fact before assuming custody; or 2. Provide permission for the Building Principal or designee to create a copy of the documentation presented authorizing the temporary custody of the student. The person taking or retaining a child in temporary protective custody shall immediately make
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Adopted: December 8, 2010
 Reviewed: November 2025
 Amended: December 17, 2025

	every reasonable effort to notify the person responsible for the child's welfare and shall immediately notify the Department.
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Training

Superintendent	Reviews and approves training for all school personnel based on this procedure. Provides training for all District administrative office personnel on implementation of this procedure.
Building Principal	Provides training for all school personnel on implementation of this procedure. Provides resources and guidance for school personnel in responding appropriately to agency and law enforcement requests, including scenarios.

LEGAL REF.: U.S. Constitution, Amend. IV.
 8 U.S.C. §1373 and §1644.
Plyler v. Doe, 457 U.S. 202 (1982).
 Ill. Constitution, Art. I, §6.
 105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.
 55 ILCS 80/1 et seq., Children's Advocacy Center Act.
 325 ILCS 5/1 et seq., Abused and Neglected Child Reporting Act.
 720 ILCS 5/31-1 et seq., Interference with Public Officers Act.
 725 ILCS 120/1 et seq., Rights of Crime Victims and Witnesses Act.

Administrative Procedure - School Student Records

This procedure implements Board Policy 7.340, *Student Records*. It contains a **Table of Contents** and lettered **Sections**.

Table of Contents

- A. Legal Citations and Definitions
- B. School Student Records Defined
- C. Eligible Students Accorded the Rights of Parent/Guardian
- D. Official Records Custodians
- E. Maintenance of School Student Records
- F. Retention and Destruction of School Student Records
- G. Social Security Numbers
- H. Access to School Student Records
- I. Record of Release
- J. Orders of Protection
- K. Parenting Plans
- L. Transmission of Records for Transfer Students
- M. Directory Information
- N. Student Record Challenges
- O. Amendment of Records

Sections

A. Legal Citations and Definitions

The legal requirements contained in this procedure are followed by a citation to the controlling rule and/or statute. Citations in parentheses indicate the location of a named law. For additional clarification regarding a requirement, the cited law should be reviewed.

Definitions are found in the Illinois School Student Records Act and the Illinois State Board of Education (ISBE) rules. 105 ILCS 10/2; 23 Ill. Admin. Code §375.10. For easy reference, some definitions are re-printed in this procedure.

The release of confidential information given by a student to a therapist (e.g., school counselor or psychologist) is not included in these procedures but is governed by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA). 740 ILCS 110/.

B. School Student Records Defined

School Student Record means any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its direction or by an employee of a school, regardless of how or where the information is stored. 105 ILCS 10/2(d).

Special Education Records means school records that relate to identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities under the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*) and Article 14 of the School Code. These records include the report of the multidisciplinary staffing conference on which placement or nonplacement was based and all records and audio recordings in any format relating to special education placement hearings and appeals. 23 Ill. Admin. Code §375.10.

Adopted: June 22, 2011

Reviewed: November 2025

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A school student record does not include any of the following:

1. Writings or other recorded information maintained by an employee for his or her exclusive use, provided they are destroyed not later than the student's graduation or permanent withdrawal, and are not released or disclosed to any other person except a substitute teacher. 105 ILCS 10/2(d).
2. Information maintained by law enforcement professionals working in the school. 105 ILCS 10/2(d).
3. Any information, either written or oral, received from law enforcement officials pursuant to 105 ILCS 5/22-20 concerning a student less than the age of 18 years who has been arrested or taken into custody. 23 Ill. Admin. Code §375.10.

C. Eligible Students Accorded the Rights of Parent/Guardian

All rights and privileges concerning school student records that are accorded to parents/guardians become exclusively those of the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever occurs first. 105 ILCS 10/2(g). Such students are called *eligible students* in this procedure.

D. Official Records Custodians

Each Building Principal is designated the Official Records Custodian for his or her respective school and has the duties, without limitation, listed below.

1. Is responsible for the maintenance, care, and security of all school student records, whether or not the records are in his or her personal custody or control, and shall take all reasonable measures to protect school student records through administrative, technical, and security safeguards against risks, such as unauthorized access, release, or use. 105 ILCS 10/4(a) & (b); 23 Ill. Admin. Code §375.40(g).
2. Reviews student temporary records at least every four years, or upon a student's change in attendance centers, whichever occurs first, to verify entries and to eliminate or correct all out-of-date, misleading, inaccurate, unnecessary, or irrelevant information. The records review is required in any given school year at the time a student first changes attendance centers within the District, but it does not need to be conducted if the student enrolls in a different attendance center later in that same school year. 23 Ill. Admin. Code §375.40(b).
3. When requested by the Dept. of Children and Family Services (DCFS), due to an indicated finding being overturned in an appeal or hearing, purges DCFS's final finding report from the student's record in accordance with the Ill. School Student Records Act (105 ILCS 10/) on the date of expungement provided by the report. 325 ILCS 5/8.6, amended by P.A. 103-624, eff. 1-1-25.
4. Manages requests to access school student records.
5. Transfers a certified copy of the records of students transferring to another school and retains the original records.
6. Provides all required notices to parents/guardians and students, including without limitation, each of the following:

- a. Upon initial enrollment or transfer to the school, notification of rights concerning school student records; the notification may be delivered by any means likely to reach parents, including direct mail or email, delivery by the student to the parent, or incorporation into a student handbook. 23 Ill. Admin. Code §375.30.
 - b. Annual notification of information that is considered to be *directory information* and of the procedures to be used by parents/guardians to request that specific information not be released. 23 Ill. Admin. Code §375.80.
 - c. Notification to secondary students and their parents/guardians that they may opt out of the disclosure of students' names, addresses, and telephone listings to military recruiters and institutions of higher learning by submitting a written request that such information not be released without the prior written consent of the parent/guardian. 20 U.S.C. §7908.
 - d. Notification of their right to a hearing to challenge any entry in the school student records (except for academic grades) and Official Records Custodian's name and contact information. 23 Ill. Admin. Code §375.90.
 - e. Upon a student's graduation, transfer, or permanent withdrawal, notification to the parents/guardians, and if the student is in the legal custody of DCFS, DCFS' Office of Education and Transition Services, of the destruction schedule for the student's permanent and temporary school student records and of their right to request a copy. Notice to parents/guardians or the student may be provided through: (1) the school's parent or student handbook, (2) publication in a newspaper published in the District or, if no newspaper is published in the District, in a newspaper of general circulation within the district, (3) U.S. mail delivered to the last known address of the parent/guardian or student, or (4) other means provided notice is confirmed to have been received, e.g., hand delivery, return receipt, or read receipt email. 105 ILCS 10/4(h), amended by P.A. 102-199; 23 Ill. Admin. Code §375.40(c).
7. Takes all action necessary to ensure that school personnel are informed of the provisions of the School Student Records Act. 105 ILCS 10/3(c).
 8. Performs all actions required of the District described in this procedure and the laws governing school student records.

The Building Principal may delegate any of these duties to an appropriate staff member but shall remain responsible for the duties' execution.

E. Maintenance of School Student Records 105 ILCS 10/2; 23 Ill. Admin. Code §375.10.

The District maintains two types of school records for each student: a *permanent* record and a *temporary* record.

The *student permanent record* shall consist of the following and only the following:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parent(s)/guardian(s).
2. Evidence required by the Missing Children's Records Act (325 ILCS 50/5(b)(1)).

3. Academic transcripts, including grades, class rank, graduation date, and grade level achieved, as applicable; scores received on college entrance examinations if that inclusion is requested in writing by an eligible student or the student's parent/guardian; the unique student identifier assigned and used by ISBE's Student Information System (23 Ill. Admin. Code §1.75.); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in 105 ILCS 5/27-22; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with 105 ILCS 5/2-3.159 and 23 Ill. Admin. Code Part 680; as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Admin. Code §680.20(c); and as applicable, designation of the student's achievement of the Global Scholar Certification, awarded in accordance with 105 ILCS 5/2-3.169. amended by P.A. 103-979, eff. 1-1-25, and 23 Ill. Admin. Code §1.443.
4. Attendance record.
5. Health record, defined by ISBE rule as "medical documentation necessary for enrollment and proof of having certain examinations, as may be required under Section 27-8.1 of the [School] Code."
6. Record of release of permanent record information that contains the information listed in Section I, **Record of Release**, below.
7. Scores received on all State assessment tests administered at the high school level (that is, grades 9 through 12). 105 ILCS 5/2-3.64a-5.

If not maintained in the temporary record, the *permanent record* may include:

1. Honors and awards received.
2. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

No other information shall be placed in the permanent record.

The *student temporary record* contains all information not required to be kept in the student permanent record and must include:

1. Record of release of temporary record information that contains the information listed in Section I, **Record of Release**, below.
2. Scores received on the State assessment tests administered in the elementary grade levels (kindergarten through grade 8).
3. Completed home language survey. 23 Ill. Admin. Code §228.15(d).
4. Information regarding serious disciplinary infractions (that is, those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction.
5. Any final finding report received from a DCFS provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6

of that Act (325 ILCS 5/8.6) shall be placed in the student record 23 Ill. Admin. Code §375.40(f).

6. Any biometric information that is collected in accordance with 105 ILCS 5/10-20.40.
7. Health-related information, defined by ISBE rule as “current documentation of a student’s health information, not otherwise governed by the MHDDCA or other privacy laws, that includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs (e.g., glucose readings), long-term medications administered during school hours, documentation regarding a student athlete’s and his or her parents’ acknowledgment of the District’s concussion policy adopted under Section 22-80 of the [School] Code, and other health-related information that is relevant to school participation (e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports)”.
8. Accident report, defined by ISBE rule as “documentation of any reportable student accident that results in an injury to a student, occurring on the way to or from school or on school grounds, at a school athletic event or when a student is participating in a school program or school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of injury, days lost, cause of injury, location of accident, medical treatment given to the student at the time of the accident, or if the school nurse has referred the student for a medical evaluation, regardless of whether the parent or guardian, student (if 18 years or older) or an unaccompanied youth ... has followed through on that request.”
9. Any documentation of a student's transfer, including records indicating the school or school district to which the student transferred (23 Ill. Admin. Code §375.75(e)).
10. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical course as a substitute for a high school or graduation requirement (23 Ill. Admin. Code §1.445).
11. Information contained in related service logs maintained by the District for a student with an individualized education program under 105 ILCS 5/14-8.02f(d), including for speech and language services, occupational therapy services, physical therapy services, school social work services, school counseling services, school psychology services, and school nursing services.

The *temporary record* may also consist of:

1. Family background information
2. Intelligence test scores, group and individual
3. Aptitude test scores
4. Reports of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level test results

6. Participation in co-curricular activities, including any offices held in school-sponsored clubs or organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §701 *et seq.*)
12. Verified reports or information from non-educational persons, agencies, or organizations of clear relevance to the student's education

F. Retention and Destruction of School Student Records

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(e). The temporary record is maintained for at least five years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(f). Individuals adding information to a student's temporary record must include their name, signature, and position and the date the information was added. 105 ILCS 10/4(d). Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent(s)/guardian(s) or to the eligible student. Appropriate District personnel shall explain to the student and the parent/guardian the future usefulness of these records. 23 Ill. Admin. Code §375.40(d). Be sure to provide notice of destruction of school student records pursuant to 105 ILCS 10/4(h), amended by P.A. 102-199, as noted in D(6)(e), above.

G. Social Security Numbers

School officials, with limited exceptions, may not require students or their parents/guardians to provide social security numbers. 5 ILCS 179/, Identity Protection Act. The collection and retention of social security numbers shall be in accordance with Board policy 4.15, *Identity Protection*.

H. Access to School Student Records

The phrase "access to a school student record" means any release or disclosure of information from a student's school record, whether or not any record is copied. Access in all cases is limited to the designated portion of the record to which the consent or statutory authority applies.

Neither the District nor any of its employees shall release, disclose, or grant access to information found in any school student record except under the conditions set forth in the Illinois School Student Records Act. 105 ILCS 10/6. Absent a court order, school officials do not provide educational records to the Immigration Customs Enforcement.

The Building Principal shall grant access to school student records as detailed below. The Building Principal shall consult with the Superintendent and, if authorized, the Attorney for the District concerning any questions.

Access to Parent/Guardian, Eligible Student, or DCFS

1. A student's parent(s)/guardian(s) or eligible student, or designee, or DCFS' Office of Education and Transition Services, when a student is in the legal custody of DCFS, are entitled to inspect and copy information in the student's school record; a student less than 18 years old may inspect or copy information in his or her permanent school record. 105 ILCS 10/5. A request to inspect or copy school student records shall be made in writing and directed to the Building Principal. Access to the records shall be granted within 10 school days after the receipt of such a request. 105 ILCS 10/5(c). The District may extend this timeline by up to five additional business days if one or more of these six reasons applies:
 - a. The requested records are stored in whole or in part at other locations than the office having charge of the requested records;
 - b. The request required the collection of a substantial number of specified records;
 - c. The request is couched in categorical terms and requires an extensive search for the records responsive to it;
 - d. The requested records have not been located in the course of routine search and additional efforts are being made to locate them;
 - e. The request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) without unduly burdening or interfering with the operations of the school district; or
 - f. There is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district among two or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request.

105 ILCS 10/5(c-5).

The District and the person making the request may also agree in writing to extend the timeline for response. The response to an access request for a special education student's records shall include those school student records located in the special education office.

2. The parent(s)/guardian(s), DCFS, if applicable, or the District may request a qualified professional to be present to interpret the student's records. 105 ILCS 10/5(b), amended by P.A. 102-199. If the District makes the request, it is responsible for securing and bearing the cost of the professional's presence.
3. Unless the District has actual notice of a court order or a notice of a *parenting plan* under the Illinois Marriage and Dissolution of Marriage Act, indicating otherwise:
 - a. Divorced or separated parents/guardians with and without *parental responsibility* (formerly custody) are both permitted to inspect and copy the student's school student records 750 ILCS 5/602.11.
 - b. The Building Principal shall send copies of the documents listed below to both divorced or separated parents/guardians at either's request. 105 ILCS 5/10-21.8.
 - 1) Academic progress reports or records

- 2) Emotional and physical health reports
 - 3) Notices of school-initiated parent-teacher conferences
 - 4) School calendar regarding the student
 - 5) Notices about open houses, graduations, and other major school events including student-parent/guardian interaction
4. The school will deny access to a student's school records to a parent against whom an order of protection (OP) was issued if OP prohibits the parent from inspecting or obtaining such records pursuant to the Domestic Violence Act of 1986 or the Code of Criminal Procedure of 1963. See the Ill. Marriage and Dissolution of Marriage Act, 750 ILCS 5/602.11(a), and 750 ILCS 60/214(b)(15) and 222(f). Also see **Orders of Protection**, below.
 5. Parent(s)/guardian(s) or the student, or if applicable, DCFS' Office of Education and Transition Services, shall not be granted access to confidential letters and recommendations concerning the admission to a post-secondary educational institution, applications for employment or the receipt of an honor or award which were placed in the records prior to 1/1/75, provided such letters and statements are not used for purposes other than those for which they were specifically intended. Access shall not be granted to such letters and statements entered into the record at any time if the student has waived his or her right of access after being advised of his or her right to obtain the names of all persons making such confidential letters and statements. 105 ILCS 10/5(e), amended by P.A. 102-199.

Access With Consent of Parent/Guardian or Eligible Student

1. Access will be granted to any person possessing a written, dated consent, signed by the parent(s)/guardian(s) or eligible student, stating to whom the records may be released, the information or record to be released, and the reason for the release. 105 ILCS 10/6(a)(8); 23 Ill. Admin. Code §375.70(e). Whenever the District requests the consent to release records, the Building Principal shall inform the parent(s)/guardian(s) or eligible student in writing of the right to inspect, copy, and challenge their contents and to limit such consent to designated portions of the records. 105 ILCS 10/6(a)(8).
2. Access to any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA, 740 ILCS 110/), specifically that of a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services to a student, will be granted according to the consent requirements contained in MHDDCA. 740 ILCS 110/4 and 5.

Access Without Notification to or Consent of Parent/Guardian or Eligible Student

1. District employees or officials of the Illinois State Board of Education will be granted access, without parental/guardian consent or notification, when a current, demonstrable, educational or administrative need is shown. Access in such cases is limited to the satisfaction of that need. 105 ILCS 10/6(a)(2). Individual board members do not have a right to see student records merely by virtue of their office unless they have a current demonstrable educational or administrative interest in the student and seeing his or her record(s) would be in furtherance of the interest. 105 ILCS 10/6(a)(2).

2. Access will be granted, without parental/guardian consent or notification, to any person for the purpose of research, statistical reporting, or planning, provided that no student or parent/guardian can be identified from the information released, and the person to whom the information is released signs an affidavit agreeing to comply with all applicable statutes and rules pertaining to school student records. 105 ILCS 10/6(a)(4).
3. Access will be granted, without parental/guardian consent or notification, to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information between them. 105 ILCS 10/6(a)(13), added by P.A. 102-557.
4. The District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to or the consent of the parent(s)/guardian(s). 20 U.S.C. §1232(g)(j), as added by the Sec. 507 of the U.S.A. Patriot Act of 2001. An *ex parte* order is an order issued by a court of competent jurisdiction without notice to an adverse party.
5. A Serious Habitual Offender Comprehensive Action Program (SHOCAP) committee member will be granted access, but only to the extent that the release, transfer, disclosure, or dissemination is consistent with the Family Educational Rights and Privacy Act. 105 ILCS 10/6(a)(10) allows disclosure to SHOCAP committee members who are "state and local officials and authorities" as those terms are used in the federal Family Educational Rights and Privacy Act. This federal law does not define "state and local officials and authorities;" rather, it limits when disclosure may be made to such officials and authorities.
6. Juvenile authorities will be granted access when necessary for the discharge of their official duties upon their request before the student's adjudication, provided they certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. *Juvenile authorities* means: (a) a circuit court judge and court staff members designated by the judge; (b) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (c) probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case; (d) any individual, public or private agency having court-ordered custody of the child; (e) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (f) any potential placement provider when such release is authorized by the court to determine the appropriateness of the potential placement; (g) law enforcement officers and prosecutors; (h) adult and juvenile prisoner review boards; (i) authorized military personnel; and (j) individuals authorized by court. 105 ILCS 10/6(a)(6.5).
7. Military recruiters and institutions of higher learning will be granted access to secondary students' names, addresses, and telephone listings, unless the student's parent(s)/guardian(s) submits a written request that such information not be released without the prior written consent of the parent/guardian or eligible student. Only this written consent process may be used, no other processes, such as an opt-in process, etc., may be used. Military recruiters and institutions of higher learning have access to students' names, addresses, and phone numbers even if the District does not release directory information. 20 U.S.C. §7908. For more information, see *Exhibit 7.340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information; Exhibit 7.340-AP1, E4, Frequently Asked Questions Regarding Military Recruiters Access to Students and Student Information; ISBE Military Recruitment Access Reminder, announced in State Superintendent Smith's Weekly Message, 11-27-18, at: [Adopted: June 22, 2011](http://www.isbe.net/Documents/Military-</i></div><div data-bbox=)*

Reviewed: November 2025

Amended: December 17, 2025

[Access-Reminder.pdf](#). The requirements in this paragraph apply only if the District receives funds under the Elementary and Secondary Education Act. Id.

8. DCFS' Office of Education and Transition Services will be granted access if the student is in the legal custody of DCFS. 105 ILCS 10/6(a)(12.5), added by P.A. 102-199 and renumbered by P.A. 102-813.

Access Without Consent of, but With Notification to, Parent/Guardian or Eligible Student

1. In accordance with the procedures described in Section L below (Transmission of Records for Transfer Students), access will be granted, without parental/guardian consent, to the official records custodian of another school within Illinois or an official with similar responsibilities of a school outside Illinois, in which the student has enrolled or intends to enroll, upon the request of such official or student. 105 ILCS 10/6(a)(3).
2. Access will be granted pursuant to a court order, provided that the parent(s)/guardian(s) shall be given prompt written notice of such order's terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents. 105 ILCS 10/6(a)(5). Parents of students who are named in a court order or parenting plan shall be deemed to have received the required written notice. The Building Principal shall respond to the order no earlier than five school days after its receipt in order to afford parents/guardians the opportunity to review, inspect, and challenge the records if the parents choose to do so. 23 Ill. Admin. Code §375.70(d).

For the purposes of these procedures, a court order is a document signed by a judge. A subpoena signed by a court clerk, an attorney, or an administrative agency official shall not be considered a court order unless signed by a judge. 23 Ill. Admin. Code §375.40(a).

3. Information may be released without parental consent, in connection with an articulable and significant threat to the health or safety of a student or other individuals, to appropriate persons if the knowledge of the requested information is necessary to protect the health or safety of the student or other individuals. The Building Principal shall make this decision taking into consideration the seriousness of the threat to the health or safety of the student or other individuals, the need for such records to meet the emergency, whether the persons to whom such records are released are in a position to deal with the emergency, and the extent to which time is of the essence in dealing with the emergency. 105 ILCS 10/6(a)(7); 23 Ill. Admin. Code §375.60. The Building Principal shall notify the parent(s)/guardian(s) or eligible student, no later than the next school day after the date that the information is released, of the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
4. The District will grant access as specifically required by federal or State statute, provided the individual complies with the requirements in 23 Ill. Admin. Code §375.70(b). 105 ILCS 10/6(a)(6). Prior to granting access, the Building Principal shall provide prompt written notice to the parent(s)/guardian(s) or eligible student of this intended action. 105 ILCS 10/6(b); 23 Ill. Admin. Code §375.70. This notification shall include a statement concerning the nature and substance of the records to be released and the right to inspect, copy, and challenge the contents. If the release relates to more than 25 students, a notice published in the newspaper is sufficient.

The District may charge for copying information from a student's records. No parent/guardian or student shall be precluded from copying information because of financial hardship. 23 Ill. Admin. Code §375.50.

I. Record of Release

Except as provided below, a record of all releases of information from school student records (including all instances of access granted whether or not records were copied) shall be kept and maintained as part of such records. 105 ILCS 10/6(c). This record shall be maintained for the life of the school student record and shall be accessible only to the parent(s)/guardian(s) or eligible student, Building Principal, or other authorized person. The record of release shall include each of the following:

1. The nature and substance of the information released or made accessible;
2. The name and signature of the Building Principal releasing such information;
3. The name and capacity of the person requesting the information and the purpose of the request;
4. The date of the release or grant of access;
5. A copy of any consent to such release.

No record of a disclosure is maintained when records are disclosed according to the terms of an *ex parte* court order entered under 20 U.S.C. §1232g(j), *Investigation and prosecution of terrorism*. 20 U.S.C. §1232g(j)(4) .

J. Orders of Protection

Upon receipt of a court order of protection that prohibits a Respondent's access to records, the Building Principal shall file it in the temporary record of a student who is the *protected person* under the order of protection. No information or records shall be released to the Respondent named in the order of protection. 750 ILCS 60/222(f).

K. Parenting Plans

Upon receipt of a parenting plan under the Illinois Marriage and Dissolution of Marriage Act (750 ILCS 5/), the Building Principal shall file it in the temporary record of a student who is the subject of the parenting plan.

L. Transmission of Records for Transfer Students 105 ILCS 10/6(a)(3); 23 Ill. Admin. Code §§375.70 and 375.75.

The Building Principal shall:

1. Within 14 calendar days after enrolling a transfer student, request directly from the student's previous school a certified copy of the student's record. The District shall exercise due diligence in obtaining the copy of the record requested.
2. Upon the student's request or that of the official records custodian of another school in which the student has enrolled or intends to enroll, within 10 calendar days, transfer a certified copy of the student's record (that is, the student's permanent and temporary

Adopted: June 22, 2011

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record) to the official records custodian of the appropriate school and retain the original records. The records transfer is subject to prior notice to the student's parent(s)/guardian(s) as described above in Section H (Access to School Student Records). See Board Policy 7.50, *School Admissions and Student Transfers To and From Non-District Schools*.

3. Determine if the school or special education office has any record that is protected by the MHDDCA concerning the transferring student, specifically a record or report made by a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services. If so, ask the appropriate person as identified in 740 ILCS 110/4 whether to send the record protected by MHDDCA to the new school and, if yes, obtain a written consent for disclosure as provided in 740 ILCS 110/5.

This requirement does not apply to special education records and reports that are related to the identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities. 23 Ill. Admin. Code §375.10.

4. Provide the parent/guardian or eligible student prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge it. If the parent's/guardian's address is unknown, notice may be served upon the official records custodian of the requesting school for transmittal to the parent/guardian. This service is deemed conclusive, and ten calendar days after this service, if the parents/guardians make no objection, the records may be transferred to the requesting school.
5. Destroy any biometric information collected and do not transfer it to another school district.
6. Refrain from transferring the records if a student's record has been flagged as a "missing child" as provided in Section 5 of the Missing Children Records Act and Section 5 of the Missing Children Registration Law. The District shall notify the Ill. State Police or the local law enforcement authority of the request.
7. Retain the original records in accordance with the requirements of 105 ILCS 10/4.
8. Include information about whether or not the student is in good standing and whether or not the student's medical records are up-to-date and complete. 105 ILCS 5/2-3.13a.
9. Maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record.

If the student has unpaid fines, fees, or tuition charged pursuant to 105 ILCS 5/10-20.12a and is transferring to a public school located in Illinois or any other state, the Building Principal shall, unless otherwise prohibited by State law (23 Ill. Admin. Code §375.75(i)):

1. Transfer the student's *unofficial record of student grades* in lieu of the student's official transcript of scholastic records. The *unofficial record of student grades* means written information relative to the grade levels and subjects in which a student was enrolled and the record of academic grades achieved by that student prior to transfer. These records shall also include the school's name and address, the student's name, the name and title of the school official transmitting the records, and the transmittal date.

2. Within 10 calendar days after the student has paid all of his or her unpaid fines or fees and at this District's own expense, forward the student's official transcript of scholastic records to the student's new school.

The Building Principal shall include the following information with the transferred records if the student is transferring to another public school located in Illinois or any other state and at the time of the transfer is currently serving a term of suspension or expulsion for any reason: 105 ILCS 5/2-3.13a; 23 Ill. Admin. Code §375.75(j).

1. The date and duration of the period of any current suspension or expulsion; and
2. Whether the suspension or expulsion is for: (a) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act (20 U.S.C. §7961 et seq.); (b) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (c) battering a school staff member.

M. Directory Information 23 Ill. Admin. Code §375.80

The District may release certain directory information regarding students as permitted by law, except that a student's parent(s)/guardian(s) may prohibit the release of the student's directory information. Directory information is limited to:

1. Student's Name
2. Student's Grade level
3. Student's Birth date
4. Parents'/guardians' names and electronic mail addresses
6. Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
7. Academic awards, degrees, and honors
8. Information in relation to school-sponsored activities, organizations, and athletics
9. Major field of study
10. Period of attendance in school

No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion, or fundraising, without the prior, specific, dated, and written consent of the parent or eligible student (see 765 ILCS 1075/30). 23 Ill. Admin. Code §375.80. The following shall not be designated as directory information: (a) an image on a school security video, or (b) student social security number or student identification or unique student identifier.

The notification to parents/guardians and students concerning school student records will inform them of their right to object to the release of directory information. See exhibit 7.340-AP1, *E1 Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*.

N. Student Record Challenges

Parents/guardians have the right to a hearing to challenge the accuracy, relevancy, or propriety of any entry in their student's school records, exclusive of academic grades and references to expulsions or out-of-school suspensions, if the challenge is made at the time the student's school student records are forwarded to another school to which the student is transferring. 105 ILCS 10/7; 23 Ill. Admin. Code §375.90. A request for a hearing should be submitted to the Superintendent and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge. The following procedures apply to a challenge: 105 ILCS 10/7; 23 Ill. Admin. Code §375.90.

1. The Superintendent or designee will invite the parent(s)/guardian(s) to an initial informal conference, within 15 school days of receipt of the request for a hearing.
2. If the challenge is not resolved by the informal conference, formal procedures shall be initiated. The Superintendent will appoint a hearing officer, who is not employed in the attendance center in which the student is enrolled.
3. The hearing officer will conduct a hearing within a reasonable time, but no later than 15 days after the informal conference, unless an extension of time is agreed upon by the parent(s)/guardian(s) and school officials. The hearing officer shall notify parents and school officials of the time and place of the hearing.
4. At the hearing each party shall have the right to:
 - a. Present evidence and to call witnesses;
 - b. Cross-examine witnesses;
 - c. Counsel;
 - d. A written statement of any decision and the reasons therefore; and
 - e. Appeal an adverse decision to an administrative tribunal or official to be established or designated by the State Board.
5. A verbatim record of the hearing shall be made by a tape recorder or a court reporter. A transcript may be prepared by either party in the event of an appeal of the hearing officer's decision. However, a transcript is not required in an appeal.
6. The written decision of the hearing officer shall, no later than 10 school days after the conclusion of the hearing, be transmitted to the parent(s)/guardian(s) and the District. It shall be based solely on the information presented at the hearing and shall be one of the following:
 - a. To retain the challenged contents of the school student record;
 - b. To remove the challenged contents of the school student record; or
 - c. To change, clarify or add to the challenged contents of the school student record.
7. Any party has the right to appeal the decision of the local hearing officer to the Regional Superintendent, within 20 school days after the decision is transmitted to the parties. The

parent(s)/guardian(s), if they appeal, shall so inform the District and within 10 school days the school shall forward a transcript of the hearing, a copy of the record entry in question, and any other pertinent materials to the Regional Superintendent. The District may initiate an appeal by the same procedures.

8. The final decision of the Regional Superintendent may be appealed to the circuit court of the county in which the District is located.
9. The parent(s)/guardian(s) may insert a written statement of reasonable length describing their position on disputed information. The District will include a copy of the statement in any release of the information in dispute. 105 ILCS 10/7(d).

O. Amendment of Records

Students may request a change in the legal name associated with school student records by presenting a certified new or amended birth certificate or court order indicating a change in the student's legal name. Transgender, nonbinary, or gender nonconforming students may request a change in the name identified on school records by presenting a Name or Gender Identity Change Request (see Board Exhibit 7.10-E3) signed by the student and the student's parent or guardian if the student is a minor; provided, however, that no change shall be made to the legal name associated with school student records until a certified new or amended birth certificate or court order indicating a change in the student's legal name has been presented. Students may request a change in the gender identified on school student records by presenting a certified new or amended birth certificate indicating a change in the student's sex designation, a Physician's Affidavit (see Board Exhibit 7.10-E2) indicating the student has a medical diagnosis of gender dysphoria, or a Name or Gender Identity Change Request (see Board Exhibit 7.10-E3) signed by the student and the student's parent or guardian if the student is a minor. School student records will be amended to the extent it is reasonably practicable.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act;
 34 C.F.R. Part 99.
 105 ILCS 10/, Illinois School Student Records Act;
 23 Ill. Admin. Code Part 375.
 740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality
 Act.
 750 ILCS 5/, The Illinois Marriage and Dissolution of Marriage Act.

**Administrative Procedure - Placement of Nonpublic School Students
 Transferring Into the District**

Actor	Action
Parent(s)/guardian(s) of a nonpublic school student transferring into the District	Shall perform all school admission requirements contained in Board Policy 7.50, <i>School Admissions and Student Transfers to and From Non-District Schools</i> , and Administrative procedure 7.50-AP1, <i>School Admissions and Student Transfers To and From Non-District Schools</i> .
Building Principal or designee	<p>Meets with parents/guardians to discuss appropriate placement.</p> <p>Inquires about the student’s special interests, concerns, and goals.</p> <p>Administers a Student Home Language Survey. ISBE provides Sample Home Language Surveys that are available in English and twenty-nine other languages under the Home Language Surveys tab at: www.isbe.net/Pages/Screening-for-English-Language-Proficiency.aspx.</p> <p>Determines achievement level based on school records, achievement testing, and/or other appropriate means.</p> <p>Considers special circumstances, e.g., whether the student: is gifted, is accelerated, has a disability, is homeless, has limited English proficiency, is part of a migrant or refugee family, has special medical needs, or has other needs.</p> <p>Before making a placement decision, seeks input from appropriate school personnel.</p> <p>Awards credits and determines placement.</p> <p>Course credit awarded to students transferring from a non-graded school or a school that is not recognized by the state education agency, will be given the grade of “P” for passing with no letter or numerical designation for the level of proficiency.</p> <p>Completes other enrollment procedures.</p>

Exhibit – Record of Agency and Outside Law Enforcement Agent Requests

105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, places restrictions on government agency and law enforcement authority access to district property, in particular for requests related to citizenship or immigration status. Use this form to document all interactions with law enforcement agents while they are on the District's premises, as required by 105 ILCS 5/22-105(c)(4)(B), added by P.A. 104-288, eff. 1-1-26. An authorized administrator or the board attorney must review law enforcement requests to enter a school or school facility, including judicial warrants, nonjudicial warrants, and subpoenas. 105 ILCS 5/22-105(c)(4)(A), added by P.A. 104-288, eff. 1-1-26. This form also documents that review. Consult the board attorney regarding the use and maintenance of this form and marking of any attorney-client privileged information.

To be completed by District staff member (*Please print*):

Name of District Staff

Title of District Staff Member

Name of District or School Building

Name of Law Enforcement Agent(s)

Name of Agency or Law Enforcement Unit

Contact Name

Contact Number

Badge Number or Identification Number
(*Handwritten only, no photocopies*)

Title of Law Enforcement Agent

School Visit Location

Date and Time of Visit

Authorization Presented by the Law Enforcement Agent (*Make photocopies and attach to form*):

- Warrant
- Subpoena
- Exigent Circumstances (*Please be specific*):

Other (*Please be specific*): _____

Describe the Request from the Law Enforcement Agent to access the above-listed school or District office:

Request to access the school or District office for the following reason(s):

Adopted: December 17, 2025
Reviewed: November 2025
Amended:

Public Concerns

The Board is interested in receiving hearing suggestions and receiving concerns from students, families, and members of the community. Any individual may make a suggestion or express a concern by completing a Concern Resolution Form available on the District's website and at the District or any school office. In some cases, depending on the concern (e.g. bullying, harassment), the individual may be redirected to complete an additional form or provide additional information. All suggestions and concerns will be referred to the appropriate level staff member or administrator who is most able to respond in a timely manner. Complaints and concerns regarding school personnel with a professional educator license or educator license with stipulations will follow the process set forth in Administrative Procedure 8.110-AP1, *Procedure for Resolving School Personnel Concerns*. Each suggestion or concern shall be considered on its merits.

An individual, not satisfied after following the channels of authority, may file a grievance under Board Policy 2.260, *Uniform Grievance Procedure*. The District encourages, but does not require, individuals to follow proper channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

CROSS REF.: 2.140 (Communications To and From the Board), 2.230 (Public Comments at Board Meetings and Petitions to the Board), 2.260 (Uniform Grievance Procedure), 3.30 (Chain of Command), 6.260 (Suggestions or Objections to Curriculum, Instructional Materials, and Programs), 8.10 (Connection with the Community)

ADMIN. PROC.: 8.110-AP1, Procedure for Resolving Concerns, 8.110-E1, Concern Resolution Form

Administrative Procedure - Procedure for Resolving School Personnel Concerns

The Unit 5 Administration is interested in receiving and processing valid concerns regarding school personnel in an appropriate sequence. Each concern shall be considered on its merits and every effort will be made to resolve issues in a positive and professional manner.

The following steps are recommended when a concern is raised regarding school personnel. Each step/action taken will depend upon the severity of the concern and may be adjusted accordingly. All concerns will be processed to completion using the following guidelines.

Step One

All concerns should be directed to the individual(s) involved. In an attempt to resolve differences at this level, all parties involved should participate in the process. This may include a personal conference, a telephone conversation, or a written communication.

Step Two

If resolution is not achieved at Step One, a *Concern Resolution Form* may be submitted to the building principal/designee.

The following actions will be taken upon receipt of the *Concern Resolution Form*.

- Any concern or series of concerns that are requested to be placed in a staff member's personnel file or that may result in disciplinary action shall be brought to the attention of the staff member as soon as possible.
- The building administrator will schedule a conference with the concerned party or parties and the staff member involved to review the concern(s). A copy of the *Concern Resolution Form* will be provided for all parties.
- The building principal/designee will conduct an investigation based on the documents submitted and the information discussed at the conference.
- The building administrator will provide a written recommendation for resolution to all parties.

Step Three

If resolution is not achieved at Step 2, the concerned party may appeal the recommendation to the Assistant Superintendent. The building principal will submit all documentation along with the *Concern Resolution Form* indicating prior actions taken.

The following actions will be taken in Step Three.

- The Assistant Superintendent will conduct a hearing involving all parties.
- The Assistant Superintendent will complete a written recommendation within seven days of the hearing completion. All materials reviewed will be considered for placement in a staff member's personnel file.

This procedure shall not be construed to create an independent right to a hearing before the Board. An individual not satisfied after following the outlined procedures may file a grievance under Board Policy 2.260, *Uniform Grievance Procedure*.

RESOLUTION OF THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, GRANTING A TEMPORARY CONSTRUCTION EASEMENT TO THE PEOPLE OF THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION FOR ENTRANCE RECONSTRUCTION AND OTHER HIGHWAY PURPOSES.

WHEREAS, the Board of Education (“Board of Education”) of Community Unit School District No. 5, McLean and Woodford Counties, Illinois (the “School District”), was formed, exists and operates under the laws of the State of Illinois regarding school districts; and

WHEREAS, the People of the State of Illinois, Illinois Department of Transportation (“IDOT”) has requested the School District grant IDOT a temporary construction easement for the purpose of entrance reconstruction and other highway purposes, on, over, and through the real estate described in Exhibit A; and

WHEREAS, the Board of Education desires to grant IDOT the temporary construction easement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1. The Board President and Secretary are authorized and directed to execute and deliver to IDOT the Temporary Construction Easement attached hereto as Exhibit B and such further instruments as are necessary and convenient to grant the temporary construction easement.

Section 2. This Resolution shall be in full force and effect forthwith upon its adoption.

PASSED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, BY A MAJORITY VOTE THEREOF IN REGULAR AND PUBLIC SESSION THIS 17TH DAY OF DECEMBER 2025.

AYES: _____
NAYS: _____
ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

EXHIBIT A

Part of Lot 24 of the Normal Town Survey of 1898 of the Southwest ¼ of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian, more particularly described as follows:

Beginning at a point on the east line of Lot 24, said point being 43.85 feet north of the intersection of the north line of Hale Street with the west line of FAP 730 (US 51 BUS)(Kingsley Street), thence South 89 degrees 13 minutes 26 seconds West, 6.07 feet; thence North 00 degrees 46 minutes 34 seconds West, 70.00 feet; thence North 89 degrees 13 minutes 26 seconds East, 6.12 feet to the east line of Lot 24; thence South 00 degrees 43 minutes 58 seconds East on said east line, 70.00 feet to the Point of Beginning containing 426 square feet, more or less.

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

EXHIBIT B

Owner Community Unit School
 District No. 5, McLean and
 Woodford Counties, Illinois

Address 303 Kingsley St.
 Normal, Illinois 61761

Route RAP 730 (US 51 BUS)
County McLean
Job No. R-95-001-23
Parcel No. 50123089TE
P.I.N. No. 14-28-308-026
Section (61Z-1,62Z)RS-4&(62Z-R)BR
Project No.
Station 431+32 to 433+02
Station
Contract No. 70C08
Catalog No.

TEMPORARY CONSTRUCTION EASEMENT

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, a public school district organized and existing under and by virtue of the laws of the State of Illinois (Grantor), by Alex Williams, its Board President, for and in consideration of TWO THOUSAND FIVE HUNDRED Dollars (\$2,500.00), receipt of which is hereby acknowledged, and pursuant to the provisions of the Illinois School Code (105 ILCS 5/) hereby represents that Grantor owns the fee simple title to and grants and conveys to the People of the State of Illinois, Illinois Department of Transportation (Grantee), a temporary construction easement for the purpose of entrance reconstruction and other highway purposes, on, over, and through the following described real estate:

See attached legal description

situated in the County of McLean, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises".

The right, easement and privilege granted herein shall terminate five (5) years from the execution of this document, or on the completion of the proposed project, whichever occurs sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises in the purposes herein described;

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for

trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantor.

Dated this _____ day of _____, 2025.

Board of Education of
Community Unit School District No. 5,
McLean and Woodford Counties, Illinois

By: _____
Alex Williams, Board President

ATTEST:

By: _____
Mark Adams II, Board Secretary

STATE OF ILLINOIS)
) ss
COUNTY OF MCLEAN)

This instrument was acknowledged before me on _____, 2025, by Alex Williams, Board President and Mark Adams II, Board Secretary of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois.

(SEAL)

Notary Public
My Commission Expires: _____

This instrument was prepared by
and after recording return to:

Illinois Department of Transportation
ATTN: Bureau of Land Acquisition
13473 IL Highway 133, P.O. Box 610
Paris, IL 61944-0610

LEGAL DESCRIPTION

Part of Lot 24 of the Normal Town Survey of 1898 of the Southwest ¼ of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian, more particularly described as follows:

Beginning at a point on the east line of Lot 24, said point being 43.85 feet north of the intersection of the north line of Hale Street with the west line of FAP 730 (US 51 BUS)(Kingsley Street), thence South 89 degrees 13 minutes 26 seconds West, 6.07 feet; thence North 00 degrees 46 minutes 34 seconds West, 70.00 feet; thence North 89 degrees 13 minutes 26 seconds East, 6.12 feet to the east line of Lot 24; thence South 00 degrees 43 minutes 58 seconds East on said east line, 70.00 feet to the Point of Beginning containing 426 square feet, more or less.

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

CERTIFICATION OF RESOLUTION

I, Mark Adams II, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois (the "Board of Education"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the above resolution entitled:

RESOLUTION OF THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, GRANTING A TEMPORARY CONSTRUCTION EASEMENT TO THE PEOPLE OF THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION FOR ENTRANCE RECONSTRUCTION AND OTHER HIGHWAY PURPOSES.

was adopted by the Board of Education, a quorum of its members being present at its regularly scheduled meeting held on the 17th day of December, 2025.

I do further certify that the deliberations of the Board of Education on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review from the time of such posting until said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board of Education has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board of Education.

IN WITNESS WHERE OF, I hereunto affix my official signature, this 17th day of December, 2025.

Mark Adams II
Secretary, Board of Education

STATE OF ILLINOIS)
) ss
COUNTY OF MCLEAN)

This instrument was acknowledged before me on _____, 2025, by Mark Adams II, Board Secretary of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois.

(SEAL)

Notary Public
My Commission Expires: _____



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

November 10, 2025

Attn: Dr. Kristen Weikle
McLean County Unit District No. 5
1809 W. Hovey Avenue
Normal, IL. 61761

Dear Dr. Weikle:

Agreement

Agreement made January 1, 2026, between McLean County Unit District No. 5, with principal offices at 1809 W. Hovey Avenue, Normal, IL. 61761, hereinafter called "Client" and Bushue HR, Inc. with principal offices at P.O. Box 89, Effingham, IL 62401 hereinafter called "Consultant."

1. Services:

Consultant, as an independent contractor, agrees to provide, during the term of this agreement, the following services:

- **Bushue HR, Inc. agrees to provide Human Resource, Safety, & Insurance Consulting on a retainer basis.**
- **This consulting engagement may consist of participation in meetings, phone, e-mail, or fax as necessary. A complete breakdown of activities to be completed for the above services shall be developed with administration.**

2. Compensation:

- The Client shall pay the rate of \$24,600.00 (\$2,050.00 per month) for the period beginning January 1, 2026 and ending December 31, 2026; \$24,600.00 (\$2,050.00 per month) for the period beginning January 1, 2027 and ending December 31, 2027; \$24,600.00 (\$2,050.00 per month) for the period beginning January 1, 2028 and ending December 31, 2028.

3. Payment Terms:

- Consultant will invoice Client on an annual basis.
- A late payment fee of 5% of the amount due will be charged for any payment after its due date.

4. Term:

The initial term of this Agreement shall commence on the 1st day of January 2026 and end on or prior to the last day of December 2028, provided however that all services can be performed during this time. This agreement may be extended beyond the initial term or any extension term only by the written agreement of both parties.

Client Initial: _____
Office Initial: _____



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

5. Designation of Duties:

Consultant shall receive his requests for services to be performed from:

- Superintendent and/or Assistant Superintendent
- McLean County Unit District No. 5 School Board

6. Reimbursable Expenses:

The following expenses will be billed to client in addition to compensation:

- Mailing, printing, advertising and reproduction or other expenses resulting directly from performance of services in the Agreement.

7. Indemnification: Limitation of Liability:

Client agrees that any and all loss, liability, demand, suit, expense, or cause of action arising out of consultant's acts or omissions during the performance of the services identified herein shall be limited to a sum equal to the amount paid by client to consultant in connection herewith. Consultant shall not be responsible for any fees, penalties, or fines client receives from Federal, State, or local governmental entities.

8. Attorney Fees:

In the event that a lawsuit is filed by consultant for the collection of any amount due consultant hereunder, the non-prevailing party shall pay the prevailing party's costs and expenses of such suit, including but not limited to reasonable attorney fees.

IN WITNESS WHEREOF, the parties have signed this Agreement:

Consultant _____ Date _____

Client(s) _____ Date _____

December 15, 2025

To: Board of Education

From: Marty Hickman

Re: Property, Data Compromise, General Liability, Crisis Protect, Crime, Boiler & Machinery, Inland Marine, Auto, Umbrella, Excess Umbrella (Layer 1, 2, 3, 4, 5), School Board Legal Liability, Cyber Liability, and Storage Tank Pollution Liability Insurance Renewals

Recommendation to approve the Package Insurance renewals through Suburban School Cooperative Insurance Program (SSCIP), for the 12/31/2025 – 12/31/2026 policy period. The annual premium for the 12/31/2025 – 12/31/2026 policy period would be \$1,313,550 which is a 3.53% increase in premium above the expiring.

Recommendation to approve the Compensation Renewal Agreement from Gallagher Management Services, Inc., for the 12/31/2025 – 12/31/2026 policy period. The annual service fee for the 12/31/2025 – 12/31/2026 policy period would be \$35,000, which is the same as the expiring. Invoice to follow once the Agreement is signed.

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name NCHS

Student Activity Fund Name ~~Global Medical Squad~~ High School Alliance of Future Physicians (HSAFP)

To be completed by Accounting Department:	
Account Number - Revenue	_____
Account Number - Expenditure	_____

1. The purpose of the proposed Student Activity Fund is House funds to donate to medical type facilities (St Jude, Ronald McDonald House)
2. Income in support of this Student Activity Fund will be obtained from the following sources:
fundraisers and donations
3. Expenditures from this Student Activity Fund will be for these purposes: _____
Donations, purchase supplies for fundraisers

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

N/A Student Representative [Signature] Faculty Advisor

5. Other Comments: _____

[Signature]
Principal

This request was approved by the Board of Education on _____

_____ Business Manager _____ Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Oakdale Elementary

Student Activity Fund Name PBIS

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is to keep track of funds specifically
used for PBIS activities.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
donations from various businesses and organizations within the community.

3. Expenditures from this Student Activity Fund will be for these purposes: panther cart
purchases, Panther Den Programs, Panther Paw winners

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

N/A Christ Stewart
Student Representative *Faculty Advisor*

5. Other Comments: _____

Sam Taylor
Principal

This request was approved by the Board of Education on _____

Business Manager *Date*